

TOWN OF HANOVER

NEW HAMPSHIRE

ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2011 & 2012 TOWN MEETING



ANNUAL TOWN MEETING

Tuesday, May 8, 2012

Voting: 7:00 a.m. to 7:00 p.m.

Business Meeting: 7:00 p.m.

Hanover High School Gymnasium

41 Lebanon Street

TOWN OF HANOVER DIRECTORY

EMERGENCY • AMBULANCE • FIRE • POLICE: ALWAYS DIAL 911

| <u>Department</u> | <u>Phone</u> | <u>E-Mail</u> |
|---|--------------|--|
| Animal Control | 643-2222 | policedept@hanovernh.org |
| Assessing Department | 643-0703 | assessor@hanovernh.org |
| Cemeteries | 643-3327 | |
| Community Outreach Officer | 640-3219 | |
| Etna Library | 643-3116 | etna.library@hanovernh.org |
| Finance and Administration | 640-3204 | |
| Fire Department (Non-Emergency) | 643-3424 | firedept@hanovernh.org |
| General Assistance Coordinator (Welfare) | 640-3208 | humanresources@hanovernh.org |
| Health Officer | 643-0708 | |
| Howe Library | 643-4120 | circulation@thehowe.org |
| Human Resources Department | 640-3208 | humanresources@hanovernh.org |
| MIS Department | 640-3222 | |
| Parking Division | 640-3220 | parking@hanovernh.org |
| Police Department/Dispatch (Non-Emergency) | 643-2222 | policedept@hanovernh.org |
| Planning & Zoning Department | 643-0708 | planning@hanovernh.org |
| Public Works/ Highway Department | 643-3327 | dpw@hanovernh.org |
| Parks & Recreation Department (Richard W. Black Center) | 643-5315 | recdept@hanovernh.org |
| Senior Center | 643-5531 | |
| Tax Collector | 640-3201 | |
| Town Clerk | 640-3200 | |
| Town Hall – Main Directory | 643-0742 | |
| Town Manager’s Office | 643-0701 | townmgr@hanovernh.org |
| Water Department | 643-3439 | |
| Water Reclamation Department | 643-2362 | |

FACILITY LOCATIONS & BUSINESS HOURS

| | | |
|---|---|-------------------------|
| Etna Library: 130 Etna Road | Mon & Thurs | 2:00 p.m. - 7:00 p.m. |
| | Tues | 9:00 a.m. - 2:00 p.m. |
| | Wed | 2:00 p.m. - 6:00 p.m. |
| | Fri | 9:00 a.m. - 4:00 p.m. |
| | Sat | 10:00 a.m. - 12:00 noon |
| | <i>Closed on Sundays</i> | |
| Fire Department: 48 Lyme Rd | Sun – Sat | 24 hours/day |
| Howe Library: 13 East South Street | Mon – Thurs | 10:00 a.m. - 8:00 p.m. |
| | Fri | 10:00 a.m. - 6:00 p.m. |
| | Sat | 10:00 a.m. - 5:00 p.m. |
| | Sun | 1:00 p.m. - 5:00 p.m. |
| Parks & Recreation: 48 Lebanon Street | Mon – Fri | 9:00 a.m. - 6:00 p.m. |
| Richard W. Black Center | Saturday | 10:00 a.m. – 6:00 p.m. |
| | <i>Closed Saturdays in July & August</i> | |
| | <i>Open by appointment Sundays and summer Saturdays</i> | |
| Police and Dispatch Departments: 46 Lyme Rd | Sun – Sat | 24 hours/day |
| Public Works Department: 194 Lebanon Street (Rt. 120) | Mon – Fri | 7:00 a.m. - 3:30 p.m. |
| Senior Center: 48 Lebanon Street | Mon – Fri | 12:30 p.m. - 4:30 p.m. |
| Town Hall: 41 South Main St | Mon – Fri | 8:30 a.m. - 4:30 p.m. |

*For current information, Town business calendar, and meeting minutes, go to www.hanovernh.org.
Sign up to receive E-News from the Town of Hanover. Go to: www.hanovernh.org/subscriber.*

On the cover: Ray School students march in 4th of July parade. Photo by Jon Gilbert Fox.

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TOWN OFFICIALS

BOARDS AND COMMITTEES

ELECTED OFFICIALS

Board of Selectmen

3-year term -- Ballot Vote

| | |
|--|------|
| Peter L. Christie, Chair | 2014 |
| Katherine S. Connolly, Vice Chair | 2012 |
| Judith A. Doherty, Secretary | 2012 |
| William V. Geraghty | 2012 |
| Athos J. Rassias | 2013 |
| Brian F. Walsh (Retired November 2011) | |

Moderator

2-year term -- Ballot Vote

| | |
|-------------------------------|------|
| Marilyn "Willy" Black | 2012 |
| Dan M. Nelson (Resigned 2011) | |

Town Clerk

3-year term -- Ballot Vote

| | |
|-----------------|------|
| Charles Garipay | 2013 |
|-----------------|------|

Etna Library Board of Trustees

3-year term -- Ballot Vote

| | |
|---------------------|------|
| Elizabeth Storrs | 2013 |
| Kim P. Wilson | 2014 |
| Rhonda N. S. Siegel | 2012 |

Supervisors of the Checklist

6-year term - Ballot Vote

| | |
|------------------|------|
| Elaine Hawthorne | 2014 |
| Arlene Mahler | 2012 |
| Linda McWilliams | 2016 |

Trustees of Trust Funds

3-year term - Ballot Vote

| | |
|----------------------|------|
| Brian Doyle | 2013 |
| Chr Paul Gardent | 2014 |
| Judson (Jay) Pierson | 2012 |

Fence Viewers

1-year term -- Nominated at Town Meeting

| | |
|--------------------------|------|
| William F. Garrity | 2012 |
| Robert Morris (deceased) | 2012 |
| Vacancy | |

Advisory Board of Assessors

3-year term -- Nominated at Town Meeting

| | |
|---|------|
| Richard W. Birnie | 2012 |
| Judson (Jay) Pierson | 2013 |
| Joe Roberto | 2014 |
| Katherine S. Connolly, Selectboard Rep. | |

Surveyors of Wood and Timber

1-year term -- Nominated at Town Meeting

| | |
|-----------------|------|
| Ed Chamberlain | 2012 |
| John Richardson | 2012 |

APPOINTED OFFICIALS

Advanced Transit Board

Appointed by the Board of Selectmen

| | |
|-----------------------|------|
| William R. Baschnagel | 2014 |
| Carolyn Radisch | 2013 |

Bike/Pedestrian Committee

Appointed by the Board of Selectmen

| | |
|------------------------------------|--|
| Tim Cox | |
| Doug Deaett | |
| David Dostal | |
| Chr Scot Drysdale | |
| Sloane Mayor | |
| Barbara McIlroy | |
| Hugh Mellert | |
| Charlie Sullivan | |
| Carol Perera Weingeist | |
| Joanna Whitcomb | |
| Michael Whitfield | |
| Bill Young | |
| Athos J. Rassias, Selectboard Rep. | |

Affordable Housing Commission

3 year term -- Appointed by the Board of Selectmen

| | |
|-------------------------------------|-----------|
| Bruce Altobelli | 2012 |
| Chip Brown | 2013 |
| Donald Derrick | 2012 |
| Karen Geiling | 2013 |
| Paul Olsen | 2012 |
| James Reynolds | 2013 |
| Chr Andrew Winter | 2014 |
| Len Cadwallader | 2013 Alt. |
| Joan Collison | 2012 Alt. |
| Vacancy | 2012 |
| Judith A. Doherty, Selectboard Rep. | |

Building Code Advisory Board

3 year term--Appointed by the Board of Selectmen

| | |
|---------------------|------|
| Randy T. Mudge | 2013 |
| Bruce R. Williamson | 2013 |
| Jack Wilson | 2013 |

Chamber of Commerce

William V. Geraghty, Selectboard Rep.

Conservation Commission*3 year term - Appointed by the Board of Selectmen*

| | |
|------------------------------------|-----------|
| Ruth Bleyler | 2013 |
| Chr Ed Chamberlain | 2013 |
| Shelley Gilbert | 2014 |
| Douglas McIlroy | 2012 |
| Alan Saucier | 2014 |
| Al Flory | 2013 Alt. |
| Jim Kennedy | 2014 Alt. |
| John M. Trummel | 2014 Alt. |
| Michael Mayor, Planning Board Rep. | |
| Athos J. Rassias, Selectboard Rep. | |

Howe Library Board of Trustees*3 year term - Elected by Howe Corp. Annual Meeting*

| | |
|--|------|
| Steve Lubrano, Chair | 2014 |
| Mary Allen, Vice Chair | 2014 |
| Jay Pierson, Treasurer | 2012 |
| William Ghezzi, Secretary | 2014 |
| Ginia Allison | 2014 |
| Jan Assmus | 2013 |
| Mark Beliveau | 2013 |
| Tom Blinkhorn | 2013 |
| Jayne Costello | 2013 |
| Arthur Gardiner | 2013 |
| Ann Malenka | 2012 |
| Laura Rice | 2014 |
| Colleen Rozzi | 2014 |
| Bill Thomas | 2012 |
| Judith A. Doherty, Selectboard Rep. | |
| Katherine S. Connolly, Selectboard Rep. Alt. | |
| Mary White, Ex-Officio | |

Park Commissioner

Linda Fowler 2012

Parks and Recreation Board*3 year term - Appointed by the Board of Selectmen*

| | |
|---------------------------------------|------|
| Kathy Boghosian | 2012 |
| Chr Jeff Graham | 2013 |
| Dean Lacy | 2013 |
| Tom Lyons | 2013 |
| David Parsons | 2012 |
| Darlene Roach-Branche | 2014 |
| Amy Vienna | 2014 |
| William V. Geraghty, Selectboard Rep. | |

Treasurer

Patricia Coutermarsh

Upper Valley - Lake Sunapee Council Representatives

| | |
|-----------------------|------|
| Katherine S. Connolly | 2012 |
| Joanna Whitcomb | 2012 |

Friendship/Sister Cities Advisory Committee

Katherine S. Connolly. Selectboard Rep.

Hanover Improvement Society

William V. Geraghty. Selectboard Rep.

Hanover Finance Committee*3 year term--Appointed by Town Moderator & Hanover School District Moderator*

| | |
|---|------|
| Chr Kristi Fenner | 2012 |
| Michael Gerling | 2012 |
| Daryl Press | 2013 |
| John Ruth | 2014 |
| Heidi Postupack | 2014 |
| Kevin Cotter, School Board Rep. | |
| Peter L. Christie, Selectboard Rep. | |
| Athos J. Rassias, Selectboard Rep. Alt. | |

Parking and Transportation Board*3 year term - Appointed by the Board of Selectmen*

| | |
|-----------------------------------|------|
| Bill Barr, Dartmouth College Rep. | 2014 |
| William R. Baschnagel | 2012 |
| Richard Brannen | 2014 |
| Mark Knight | 2013 |
| Matt Marshall | 2013 |
| Janet Rebman, Chamber Rep. | 2013 |
| Vacancy, Planning Board Rep. | |

Planning Board*3 year term - Appointed by the Board of Selectmen*

| | |
|---|-----------|
| Chr Judith Esmay | 2013 |
| Joan Garipay | 2012 |
| James Hornig | 2014 |
| Michael Mayor | 2014 |
| Vacancy | 2013 |
| Vacancy | 2014 |
| Michael Hingston | 2013 Alt. |
| Iain Sim | 2012 Alt. |
| William Dietrich | 2012 Alt. |
| Katherine S. Connolly, Selectboard Rep. | |
| Peter L. Christie, Selectboard Rep Alt. | |

Sustainable Hanover Committee*3 year term - Appointed by the Board of Selectmen*

| | |
|---------------------------------------|------|
| MaryAnn Cadwallader | 2014 |
| Chris Kennedy | 2012 |
| Chr Larry Litten | 2012 |
| Marjorie Rogalski | 2013 |
| Chris Soderquist | 2103 |
| Yolanda Baumgartner | 2014 |
| David McManus | 2013 |
| Emily Neumann | 2012 |
| William V. Geraghty, Selectboard Rep. | |

Senior Citizen Advisory Committee

3 year term - Appointed by the Board of Selectmen

| | |
|---|------|
| Chr Chrysanthi Bien | 2012 |
| Marilyn Blodgett | 2014 |
| Constance Carr | 2012 |
| Marcie Ann Kennedy | 2014 |
| Sue Matless | 2013 |
| Lee Monaco | 2013 |
| Shirley Montgomery | 2014 |
| Nancy C. Pierce | 2014 |
| Anah Pytte | 2012 |
| Katherine S. Connolly, Selectboard Rep. | |

Zoning Board of Adjustment

3 year term - Appointed by the Board of Selectmen

| | |
|---------------------|-----------|
| Gert Assmus | 2013 |
| Chr Arthur Gardiner | 2014 |
| Stephen R. Marion | 2012 |
| Carolyn Radisch | 2014 |
| Ethan Frechette | 2013 |
| Sheila Buckley | 2014 Alt. |
| Ruth J. Lappin | 2012 Alt. |
| H. Bernard Waugh | 2013 Alt. |
| Phil Harrison | 2012 Alt. |
| Vacancy | 2012 Alt |

**TOWN MANAGEMENT STAFF
MISSION STATEMENT**

The government of the Town of Hanover exists to provide public services for all the citizens of Hanover. To this end, the mission of the management of the Town of Hanover is to provide guidance and direction to all town employees to:

- Provide responsive, friendly, and courteous service to the public and encourage open communication between all citizens and all public employees and officials.
- Encourage them to regularly improve their professional skills to enable them to provide efficient, high quality, and fiscally responsible service.
- Dedicate themselves to the highest standards of ethical behavior in all dealings with the public and each other.

Town Manager: Julia N. Griffin

Assistant Town Manager/Human Resources Director: Jessie W. Levine

Director of Administrative Services and Deputy Town Clerk: Elizabeth “Betsy” McClain

Director of Assessing: Michael Ryan

Fire and Inspection Services: Roger E. Bradley, Chief

Director of Information Technology: Corey J. Stevens

Library Services: Mary H. White, Howe Library Director; Barbara Prince, Etna Library Librarian

Director of Parks and Recreation: Henry “Hank” Tenney

Director of Planning and Zoning & Health Officer: Jonathan Edwards

Police Department: Nicholas Giaccone, Chief

Director of Public Works: Peter Kulbacki

Director of Town Clerk’s Office and Tax Collector: Elizabeth “Liz” Meade

TOWN OF HANOVER EMPLOYEES

| <u>Employee Name</u> | <u>Job Title</u> | <u>Date of Hire</u> |
|-------------------------|---|---------------------|
| ADMINISTRATION | | |
| Darlene Cook | Receptionist/Assistant Town Clerk | 3/11/2004 |
| Patricia Coutermarsh | Accounting Coordinator/Treasurer | 9/30/2003 |
| Sue Girouard | Financial & Information Analyst | 5/23/1994 |
| Julia Griffin | Town Manager | 8/1/1996 |
| Penelope Hoisington* | Executive Assistant | 11/25/1996 |
| Gloria LaCasse | Human Resources Coordinator | 11/26/2007 |
| Jessie Levine | Human Resources Director | 5/2/2011 |
| Gerald Macy | Computer Technician | 10/1/2004 |
| Elizabeth McClain | Director of Administrative Services | 4/23/2001 |
| Karen McCusker | Accounting Assistant | 6/13/2005 |
| Elizabeth Meade | Tax Collector/Director of Town Clerk's Division | 5/29/2000 |
| Michael Ryan | Director of Assessing | 9/1/1998 |
| Donna Stender | Deputy Tax Collector/Assistant Town Clerk | 5/21/2007 |
| Corey Stevens | Director of Information Technology | 8/16/1999 |
| Betsy Smith | Executive Assistant | 5/2/1988 |
| FIRE DEPARTMENT | | |
| Larry Ackerman* | Firefighter/EMT Intermediate | 10/8/1996 |
| Roger Bradley | Fire Chief | 10/9/1969 |
| Jared Cook | Firefighter/EMT Intermediate | 9/13/2005 |
| Robert Diehm | Firefighter/EMT Intermediate | 9/27/2007 |
| Christopher Doolan | Firefighter/EMT Paramedic | 3/14/2004 |
| Wayne Dunham | Firefighter/EMT Intermediate | 8/15/2006 |
| Jeryl Frankenfield | Fire Inspector | 9/27/2004 |
| Brian Ellstein | Firefighter/Paramedic | 8/13/2006 |
| John Emerson | Firefighter/EMT Intermediate | 2/7/2007 |
| Michael Gilbert | Captain | 9/10/1998 |
| Michael Hanchett | Firefighter/Paramedic | 5/8/1992 |
| Bertram Hennessy | Captain | 3/13/1994 |
| Michael Hinsley | Captain | 8/13/1987 |
| Jeremy LaBombard | Firefighter/EMT Intermediate | 1/29/2012 |
| Troy Leatherman | Firefighter/EMT Intermediate | 5/28/2010 |
| Benjamin Lefebvre | Firefighter/EMT Intermediate | 7/24/2006 |
| Scott Letson | Firefighter/EMT Intermediate | 9/7/2008 |
| Jeremiah Linehan | Firefighter/Paramedic | 1/2/2005 |
| Joshuah Lounsbury | Firefighter/EMT Intermediate | 6/30/2009 |
| Joshua Merriam | Firefighter/EMT Intermediate | 10/3/2008 |
| Robert Mousley | Firefighter/Paramedic | 2/25/2003 |
| Judith Stevens | Administrative Assistant | 1/2/1994 |
| Jeremy Thibeault | Captain | 3/16/2003 |
| Jay Whitehair | Firefighter/EMT Intermediate | 7/22/2006 |
| LIBRARIES | | |
| Jeanette Abdelnur-Fadul | Substitute/Circulation Assistant – Part Time | 5/25/2010 |
| Peter Appleton | Substitute/Reference Assistant – Part Time | 3/07/2011 |
| Heather Backman | Program, Marketing & Outreach Coordinator | 10/18/2010 |
| Gary Barton | Youth Services Assistant – Part Time | 7/5/2005 |
| Lauri Berkenkamp | Substitute/Circulation Assistant – Part Time | 5/24/2010 |
| Charlotte Bernini | Library Assistant – Part Time | 1/1/1984 |
| Helen Bircher | Library Page – Part Time | 4/19/1999 |
| Joanne Blais | Public Services Librarian | 4/10/2000 |

| <u>Employee Name</u> | <u>Job Title</u> | <u>Date of Hire</u> |
|----------------------|--|---------------------|
| Marilyn Blight | Substitute/Reference Assistant – Part Time | 7/5/2005 |
| Kristina Burnett | Circulation Supervisor – Part Time | 1/5/1998 |
| Janice Chapman | Substitute/Circulation Assistant- Part Time | 1/14/1998 |
| Jayne Costello | Substitute/Circulation Asst. – Etna Library PT | 11/3/2008 |
| Christine Eickelman | Substitute/Circulation Assistant – Part Time | 6/5/2000 |
| Leah Foster | Library Page – Part Time | 7/19/2010 |
| Virgil Fuller | Substitute/Circulation Assistant – Part Time | 5/27/2010 |
| Mary Gould | Substitute/Reference Assistant – Part Time | 1/5/2009 |
| Janice Grady | Office and Facility Manager | 6/27/1988 |
| Mary Hardy | Senior Public Services Librarian | 1/8/1987 |
| Sylvia Jaccaud | Library Page – Part Time | 3/4/1997 |
| Lily Leveret | Library Page – Part Time | 7/7/2010 |
| Susan Leveret | Substitute/Circulation Assistant – Part Time | 8/14/2007 |
| Mary Lockhart | Teen Services Specialist – Part Time | 8/13/2009 |
| Michael Morris | Substitute/Reference Assistant | 2/22/2011 |
| Barbara Prince | Librarian, Etna Library – Part Time | 3/3/2000 |
| Brittany Rathburn | Library Page – Part Time | 7/1/2010 |
| Denise Reitsma | Youth Services Librarian | 9/08/1998 |
| Kate Root | Substitute/Circulation Assistant | 12/02/2011 |
| Mary Ryan | Technical Services Assistant | 7/22/1996 |
| Ann Schofield | Library Assistant II - Part Time | 4/6/1984 |
| Joanne Scobie | Substitute/Reference Assistant – Part Time | 8/18/2006 |
| Susan Shadford | Public Services Librarian – Part Time | 8/5/2008 |
| Pamela Smith | Head of Technical Services/Systems Manager | 1/10/1994 |
| Stephanie Snelling | Substitute/Circulation Asst. – Etna Library PT | 11/3/2008 |
| Amelia Talbert | Circulation Assistant – Part Time | 9/21/1994 |
| Cynthia Taylor | Youth Services Assistant – Part Time | 6/30/2003 |
| Eric Ticehurst | Library Page II – Part Time | 4/1/2000 |
| Caroline Tischbein | Circulation Assistant II – Etna Library PT | 6/20/2007 |
| Mary White | Director, Howe Library | 7/23/2007 |
| Zuzana Woods | Substitute/Circulation Assistant | 3/7/2011 |

PARKS & RECREATION DEPARTMENT

| | | |
|--------------------|---|------------|
| Elizabeth Burdette | Assistant Director of Parks & Recreation | 3/21/2008 |
| Sherry Colfer | RWB Community Center Facility Manager | 8/16/2005 |
| Nicole Leonard | After School Program Director | 8/18/2008 |
| Gail Schaal | Senior Center Coordinator | 10/29/1990 |
| Henry Tenney | Director of Parks and Recreation | 7/8/1974 |
| Jeanne Vieten | Parks & Recreation Center Program Assistant | 8/18/2003 |
| John Wilmot | Maintenance Worker | 5/2/2007 |

PLANNING & ZONING DEPARTMENT

| | | |
|------------------|---------------------------------|-----------|
| Jeffrey Andrews | Assistant Building Inspector | 2/14/2006 |
| Ryan Borkowski | Building Inspector | 2/22/1999 |
| Judith Brotman | Zoning Administrator | 10/1/1998 |
| Jonathan Edwards | Director of Planning and Zoning | 8/31/1998 |
| Debbi Franklin | Clerk, Part Time | 01/07/08 |
| Beth Rivard | Administrative Assistant | 4/7/1999 |
| Victoria Smith | Senior Planner | 4/5/1999 |

POLICE DEPARTMENT

| | | |
|-----------------|----------------|------------|
| Jeffrey Ballard | Police Officer | 6/18/2001 |
| Eric Bates | Detective | 2/23/1998 |
| Mark Butler* | Police Officer | 10/16/2006 |

| <u>Employee Name</u> | <u>Job Title</u> | <u>Date of Hire</u> |
|-----------------------|-------------------------------------|---------------------|
| Michael Cahill | Communication Officer | 02/13/2011 |
| Lisa Camarra | Communication Officer | 11/18/1991 |
| Mark Caruso | Parking Control Officer | 10/26/1987 |
| Adriane Coutermarsh | Administrative Clerk | 9/10/2007 |
| Bernard Cummings | Communication Officer | 8/2/2005 |
| Michael Evans | Lieutenant | 4/15/1991 |
| Jeffrey Fleury | Police Officer | 10/13/1994 |
| Terry Lynn Follensbee | Parking Facility Cashier | 11/3/2008 |
| Daniel Fowler, III | Police Officer | 8/21/2008 |
| Nicholas Giaccone | Police Chief | 8/20/1973 |
| Daniel Gillis | Sergeant | 8/28/1995 |
| Timothy Goodwin | Communication Officer | 2/17/2000 |
| E. Douglas Hackett | Communication Services Coordinator | 7/22/1999 |
| Ryan Kennett | Police Officer | 5/28/2008 |
| Shannon Kuehlwein | Police Officer | 4/7/1998 |
| Kevin LaHaye | Communication Officer | 10/23/2006 |
| Joshua Lee* | Police Officer | 5/28/2008 |
| David Luther | Sergeant | 8/20/1990 |
| William Marx | Communication Officer | 3/30/2012 |
| Christopher McEwen | Parking Control Officer | 12/8/1992 |
| Francis Moran | Captain | 5/30/1988 |
| Christopher O'Connor | Prosecutor | 10/4/2004 |
| Patrick O'Neill | Lieutenant | 1/4/1988 |
| Alan Patterson | Police Officer | 3/19/2001 |
| Richard Paulsen | Police Officer | 4/29/2002 |
| Marisela Platt | Parking Control Facility Supervisor | 10/5/2000 |
| Elizabeth Rathburn | Administrative Secretary | 9/4/2002 |
| Steven Read | Police Officer | 6/13/1990 |
| Bradford Sargent | Sergeant | 5/8/2000 |
| David Saturley | Communication Officer | 2/15/1998 |
| Rolf Schemmel | Police Officer | 7/8/2002 |
| Sheryl Tallman | Records Coordinator | 4/28/1997 |
| Matthew Ufford | Police Officer | 3/13/2006 |
| Randy Wagoner* | Communication Officer | 6/24/1994 |

PUBLIC WORKS DEPARTMENT

| | | |
|-------------------|--|------------|
| Neal Augustyn | Custodian | 1/9/2006 |
| Francis Austin | Facilities and Fleet Manager | 5/4/1992 |
| Seth Bean | Wastewater Treatment Assistant | 8/13/2001 |
| Mark Bean | Stockroom Clerk/Mechanic Assistant | 2/13/2006 |
| Christopher Berry | Equipment Operator/Highway Maintenance Worker | 3/17/2003 |
| Leonard Bolduc | Sewer Maintenance & Construction Crew Supervisor | 7/11/1986 |
| Todd Bragg | Senior Mechanic | 7/4/1988 |
| Larry Brown* | Light Equipment Operator | 12/1/2008 |
| James Cadwell | Equipment Operator/Highway Maintenance Worker | 4/21/2008 |
| Todd Cartier | Water Assistant Superintendent | 8/2/2010 |
| James Cray | Equipment Operator/Highway Maintenance Worker | 12/12/2011 |
| Michael Chase | Operations Manager | 5/2/1983 |
| Brandon Corey | Wastewater Treatment Technician Assistant | 2/4/2008 |
| Mark Curulla | Custodian | 7/31/2006 |
| Roger Darisse | Equipment Operator/Highway Maintenance Worker | 8/13/2003 |
| Moses Delphia | Equipment Operator/Highway Maintenance Worker | 1/26/2004 |
| William Desch | Urban Forester/Grounds Superintendent | 1/1/1990 |
| John Dumas | Water Superintendent | 9/21/1998 |
| Ross Farnsworth | Facilities Maintenance/Operations Technician | 7/12/2010 |

| <u>Employee Name</u> | <u>Job Title</u> | <u>Date of Hire</u> |
|-----------------------------|---|----------------------------|
| David Field | Equipment Operator/Highway Maintenance Worker | 4/21/2008 |
| Donald Foster | Fleet Foreman | 5/11/1998 |
| Bernard Hazlett | Water Distribution Worker | 9/16/1982 |
| Robert Henry, Jr. | Equipment Operator/Highway Maintenance Worker | 1/26/2004 |
| Robert Henry, Sr. | Grounds Crew Leader | 1/1/2007 |
| Lawrence Holmes | Stock Room Clerk | 3/30/2012 |
| Terry Jillson | Administrative Assistant | 7/1/2000 |
| Peter Kulbacki | Director of Public Works | 12/22/1997 |
| John LaHaye | Equipment Operator/Highway Maintenance Worker | 1/27/1997 |
| John Lusona | Equipment Operator/Highway Maintenance Worker | 12/27/2006 |
| Randall MacDonald | Highway Operations Supervisor | 3/3/1997 |
| Kevin MacLean | Wastewater Treatment Superintendent | 8/18/2003 |
| James Messier | Equipment Operator/Highway Maintenance Worker | 8/14/2003 |
| Steven Perry | Equipment Operator/Highway Maintenance Worker | 5/29/2002 |
| Wayne Piekarski | Head Custodian | 1/17/2006 |
| Mark Roper | Wastewater Chief Operator | 8/28/2006 |
| Bruce Sanborn | Equipment Operator/Highway Maintenance Worker | 4/19/2008 |
| Richard Scheuer | Wastewater Treatment Technician | 6/18/2007 |
| Gary Searles | Fiscal & Database Specialist | 6/21/2010 |
| Dennis Smith | Wastewater Treatment Technician | 5/9/2000 |
| Brian Smith | Arborist | 12/1/2003 |
| Raymond Swift | Sewer Maintenance & Construction Worker | 6/15/1987 |
| Matthew Walker | Water Distribution Worker | 7/17/2000 |
| Donald Ware | Utility Engineer | 11/13/2000 |

*Indicates employee has left the Town's employment.

TOWN OF HANOVER EMPLOYEE “MILESTONES” LIST = 20+ YEARS

| # of years | Employee Name | Department | Hire Date | Dept Head Date |
|------------|--------------------|-------------------------|------------|----------------|
| 43 | Roger Bradley | Fire Department | 10/9/1969 | 1986 |
| 39 | Nick Giaccone | Police Department | 8/20/1973 | 1994 |
| 38 | Hank Tenney | Recreation | 7/8/1974 | 1974 |
| 30 | Bernard Hazlett | Public Works | 9/16/1982 | |
| 29 | Michael Chase | Public Works | 5/2/1983 | |
| 28 | Charlotte Bernini | Howe Library | 1/1/1984 | |
| 28 | Ann Schofield | Howe Library | 4/6/1984 | |
| 26 | Leonard Bolduc | Public Works | 7/11/1986 | |
| 25 | Mary Hardy | Howe Library | 1/8/1987 | |
| 25 | Raymond Swift | Public Works | 6/5/1987 | |
| 25 | Michael Hinsley | Fire Department | 8/13/1987 | |
| 25 | Mark Caruso | Police-Parking Division | 10/26/1987 | |
| 24 | Patrick O’Neill | Police-Parking Division | 1/4/1988 | |
| 24 | Betsy Smith | Public Works | 5/2/1988 | |
| 24 | Francis Moran | Police Department | 5/30/1988 | |
| 24 | Janice Grady | Howe Library | 6/27/1988 | |
| 24 | Todd Bragg | Public Works | 7/1/1988 | |
| 22 | William Desch | Public Works | 1/1/1990 | |
| 22 | Steven Read | Police Department | 6/13/1990 | |
| 22 | David Luther | Police Department | 8/20/1990 | |
| 22 | Gail Schaal | Recreation/Senior Ctr. | 10/29/1990 | |
| 21 | Michael Evans | Police Department | 4/15/1991 | |
| 21 | Richard Paulsen | Police Department | 4/18/1991 | |
| 21 | Lisa Camarra | Police Communications | 12/18/1991 | |
| 20 | Francis Austin | Public Works | 5/4/1992 | |
| 20 | Michael Hanchett | Fire Department | 5/8/1992 | |
| 20 | Joanne Blais | Howe Library | 7/1/1992 | |
| 20 | Christopher McEwen | Police–Parking Division | 12/8/1992 | |

Number of employees per department with 20 or more years of employment with the Town of Hanover:

Police: 10
Public Works: 8
Howe Library: 5
Fire: 3
Recreation: 2

TOWN OF HANOVER

TOWN MODERATOR'S
MESSAGE

&

2012
TOWN MEETING
WARRANT

TOWN MODERATOR'S MESSAGE

It is an honor to return to the podium on May 8, to once again serve as your Town Moderator. Dan Nelson has moved from town, and I am here to fill his shoes. In his treatise on New Hampshire Local Government Law, Peter Loughlin wrote that the necessity of a Moderator to preside at Town Meetings was first realized in May 1718, when the following legislation was adopted:

“Whereas by reason of the disorderly Carriage of some Persons in the said meetings, the Affair and Business thereof is very much retarded and obstructed.

For Preventing whereof:

Be it Enacted by His Excellency the Governor...and by the Authority of the same, that every such Meeting, a Moderator shall be chosen by a Majority of Votes, who shall thereby [be] impowered [sic] to manage and regulate the business of that Meeting...”

Two hundred and ninety four years later, the position of Moderator has remained unchanged. The job entails running the Town Meeting and presiding over all elections held in town during the year. This fall, the presidential primary and presidential election will fill the election agenda.

Elections in Hanover are accomplished with the assistance of a superb election team: Town Clerk Charlie Garipay, Deputy Town Clerk Betsy McClain, and her staff Liz Meade, Donna Stender, and Darlene Cook, Supervisors of the Checklist Elaine Hawthorne, Linda McWilliams, and Arlene Mahler, the Ballot Clerks, all the many other volunteers, plus the custodial staff of Hanover High School and the staff of the Hanover Grounds Division. These folks allow for an orderly voting procedure.

Town Meeting is the oldest form of government in our country, and is the only “pure democracy” still in operation. You the voters are the legislative body. You can amend, defeat or pass any of the recommendations made by the Selectboard. Although some folks say that the attendance at Town Meeting is not large enough to be representative, the option to come and participate is open to all registered voters. When the agenda for the meeting is rather ho hum, attendance is usually small, but when a controversial issue is before the voters, large turnouts are the norm. But the opportunity to participate and have your vote counted is a constant in all Town Meetings.



Rules for Town Meeting (borrowed from former New London Town Moderator Cotton M. Cleveland):

- Please state your name clearly into the microphone before making your statement.
- No non-voters may participate, except those recognized by the Moderator to offer information or answer a question.
- All substantive motions and amendments must be in writing. In all motions or amendments, try to avoid situations where a negative vote is needed to express a positive intent.
- Only one amendment at a time will be allowed.
- Votes may be manifest by: voice vote, show of hands (holding colored card for visibility) or by secret (yes/no) paper ballot, of a specified color, or marked with a specified letter, for voter clarity.
- Any request for secret paper ballot may be made in writing by five registered voters, and delivered to the Moderator before the voice vote is called for. The Moderator may call for a secret paper ballot at any time.
- Any ruling by the Moderator may be challenged by a registered voter. The Moderator will then poll the house. A simple majority controls.
- Try to avoid shutting off debate prematurely. A 2/3 vote is necessary to call the question, and a call itself is not debatable.
- Give all the opportunity to speak once, beginning with the presenter of the motion, then recognize speakers for or against, giving a second chance only after all have spoken at least once.
- All speakers should direct their remarks to the Moderator. In the case of questions, the Moderator shall call upon the appropriate person to respond.
- Each article remains open for further action until the Moderator moves to the next article. After that, the meeting must voter to reconsider a previous article.
- No substantive actions may be taken under the “any other business” article. Votes of appreciation or recognition may be taken, and the Moderator will only call for “ayes.”

I look forward to seeing you all at our elections on May 8, 2012 at the Hanover High School Gymnasium. Voting takes place from 7 AM to 7 PM, with Town Meeting beginning promptly at 7 PM.

Respectfully submitted,
Willy Black, Town Moderator



Town Moderator Willy Black (right) with Kathy Geraghty and the pigs and wolves. (Photo by Jon Gilbert Fox, September 2011)

WARRANT FOR THE ANNUAL TOWN MEETING

GRAFTON, ss

TOWN OF HANOVER

TO THE INHABITANTS OF THE TOWN OF HANOVER, NEW HAMPSHIRE, who are qualified to vote in Town affairs:

TAKE NOTICE AND BE WARNED, that the Annual Town Meeting of the Town of Hanover, New Hampshire, will be held as follows:

ON TUESDAY, MAY 8, 2012 AT THE GYMNASIUM, HANOVER HIGH SCHOOL, LEBANON STREET, HANOVER, THERE WILL BE VOTING BY OFFICIAL BALLOT FOR THE ELECTION OF TOWN OFFICERS AND ALL OTHER ARTICLES REQUIRING VOTE BY OFFICIAL BALLOT. THE POLLS WILL OPEN AT 7:00 AM AND CLOSE AT 7:00 PM.

ARTICLES SEVEN THROUGH EIGHTEEN WILL BE PRESENTED, DISCUSSED AND ACTED UPON BEGINNING AT 7:00 PM AT THE GYMNASIUM, HANOVER HIGH SCHOOL, LEBANON STREET, HANOVER.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

- Three Selectmen, one to serve for a term of two (2) years and two to serve for a term of three (3) years;
- One Library Trustee to serve for a term of three (3) years;
- One Moderator to serve for a term of two (2) years;
- One Supervisor of the Checklist for a term of six (6) years; and
- One Trustee of Trust Funds to serve for a term of three (3) years.

ARTICLE TWO (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendment No.1:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No.1 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 1 would amend the Hanover Zoning Map to change the zoning district in which the property designated as Lot 3 on Assessors Map 8, currently occupied by the Chieftain Motor Inn, from the RR Rural Residence zoning district to the GR-4 General Residence-4 zoning district, and would amend the Hanover Zoning Ordinance by amending Section 204.5 to add “Hotel” to the list of uses allowed by special exception in the GR-4 district and to add dimensional controls for a hotel in that district, by amending Section 204.7 to remove “Hotel” from the list of uses by special exception in the RR district, and by amending the definition of “Hotel” in Section 902.

At a public hearing held on February 28, 2012, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

ARTICLE THREE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed in Amendment No.2:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No.2 as proposed by petition for the Hanover Zoning Ordinance as follows?”

Amendment No. 2 would amend Section 210.2 so that in the RO, SR and GR zoning districts, in addition to the 25 percent allowed for accessory structures, each lot will be credited with a 600-square-foot allowance for a garage.

At a public hearing held on March 13, 2012, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

ARTICLE FOUR (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendment No.3:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No.3 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 3 would amend Sections 310 and 1006.4 to allow the Zoning Administrator to issue temporary permits for a period not to exceed 18 months to allow the use of an otherwise non-conforming structure for access to a building if such structure is for a person with a disability.

At a public hearing held on March 13, 2012, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

ARTICLE FIVE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendment No.4:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No.4 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 4 would amend Section 803 so that a landowner wishing to rebuild a non-conforming structure is relieved of the requirement to rebuild an exact replica.

At a public hearing held on March 13, 2012, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

ARTICLE SIX (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition in Amendment No.5:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No.5 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 5 would add a new Section 213 to create a West End Neighborhood Overlay District setting forth development and building-form standards; would make related amendment to Tables 204.5 and 204.6 to refer to those standards for properties in the West End; and would add a zoning map showing the boundaries of the overlay district.

At a public hearing held on March 13, 2012, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

**BUSINESS MEETING AGENDA
7:00 PM**

ARTICLE SEVEN: To choose the following Town Officers to be elected by a majority vote:

- One member of the Advisory Board of Assessors for a term of three (3) years;
- Three Fence Viewers, each for a term of one (1) year;
- Two Surveyors of Wood and Timber, each for a term of one (1) year;
- Such other Officers as the Town may judge necessary for managing its affairs.

ARTICLE EIGHT: To receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

A motion will be made to approve Article Nine through Article Thirteen jointly as written, however anyone is free to discuss any part of these articles and may move for separate action on any one article.

ARTICLE NINE: To see if the Town will vote to raise and appropriate \$10,170 for deposit into the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2010-2011. Funding deposited into the Land and Capital Improvements Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

Selectmen For 4 Against 0 Absent 1

ARTICLE TEN: To see if the Town will vote to raise and appropriate \$10,170 for deposit into the Conservation Fund created as authorized by RSA 36-A:5.I, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2010-2011. Funding deposited into the Conservation Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

Selectmen For 4 Against 0 Absent 1

ARTICLE ELEVEN: To see if the Town will vote to raise and appropriate \$32,730 for deposit into the Municipal Transportation Improvement Fund, and to authorize funding of this amount by transfer from the Transportation Improvement Fee Reserve, with no funds being raised by taxation. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover (\$5.00 per vehicle) during fiscal year 2010-2011.

Selectmen For 4 Against 0 Absent 1

ARTICLE TWELVE: To see if the Town will vote to raise and appropriate \$994,888 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

| | |
|--|-----------|
| Ambulance Equipment Capital Reserve Fund | \$50,760 |
| Bridge Replacement and Renovation Capital Reserve Fund | \$40,000 |
| Building Maintenance and Improvement Capital Reserve Fund | \$50,000 |
| Dispatch Equipment and Dispatch Center Enhancements Capital Reserve Fund | \$12,240 |
| Fire Department Vehicle and Equipment Capital Reserve Fund | \$56,000 |
| Highway Construction and Maintenance Equipment Capital Reserve Fund | \$270,000 |
| Parking Operations Vehicles & Parking Facility Improvements Capital Reserve Fund | \$66,123 |
| Police Vehicles and Equipment Capital Reserve Fund | \$67,000 |
| Road Construction and Improvements Capital Reserve Fund | \$25,000 |
| Sewer Equipment and Facilities Improvements Capital Reserve Fund | \$307,615 |
| Town Revaluation Capital Reserve Fund | \$5,000 |
| Water Treatment and Distribution Equipment and System Capital Reserve Fund | \$45,150 |

Selectmen For 4 Against 0 Absent 1

ARTICLE THIRTEEN: To see if the Town will vote to raise and appropriate \$537,555 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

| | |
|---|-----------|
| Ambulance Equipment Capital Reserve Fund <i>Radio repeaters for ambulances</i> | \$6,000 |
| Bridge Replacement and Renovation Capital Reserve Fund <i>Ruddsboro Road bridge repair – 300' west of Chandler Road</i> | \$67,705 |
| Building Maintenance and Improvement Capital Reserve Fund <i>Continued roof replacement at Richard Hauger Public Works Facility</i> | \$58,000 |
| Fire Department Vehicle and Equipment Capital Reserve Fund <i>Partial funding for turn-out gear replacement</i> | \$25,000 |
| Highway Construction and Maintenance Equipment Capital Reserve Fund <i>Replace two Highway maintenance trucks and a grader</i> | \$282,200 |
| Parking Vehicles and Facilities Improvements Capital Reserve Fund <i>Replace Emergency 911 call boxes and sealing maintenance on the brickwork at the Parking Facility</i> | \$63,650 |
| Sewer Equipment and Facilities Improvements Capital Reserve Fund <i>Trailer-mounted 6" trash pump</i> | \$20,000 |
| Town Revaluation Capital Reserve Fund <i>Contracted labor for Town-wide property revaluation program</i> | \$15,000 |

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2017, whichever is sooner.

Selectmen For 4 Against 0 Absent 1

END OF ARTICLES PROPOSED TO BE JOINTLY VOTED ON

ARTICLE FOURTEEN: To see if the Town will vote to raise and appropriate \$20,899,991 to pay the operating expenses of the Town for the 2012-2013 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectmen For 4 Against 0 Absent 1

ARTICLE FIFTEEN: To see if the Town will vote to adopt the optional veterans' tax credit in the amount of \$100. The optional veterans' tax credit shall replace the standard veterans' tax credit of \$50 currently in place and shall not be in addition thereto. The optional veterans' tax credit shall be subtracted each year from the property tax on the veteran's residential property or, for a surviving spouse of a resident who suffered a service-connected death, they may have the same amount subtracted from the property tax on any real property in the same municipality where the surviving spouse is a resident. Persons shall qualify for the optional veterans' tax credit based on the requirements outlined in RSA 72:28 IV. The optional veterans' tax credit shall take effect in the tax year beginning April 1, 2012.

| | | | | | | |
|-----------|-----|---|---------|---|--------|---|
| Selectmen | For | 4 | Against | 1 | Absent | 1 |
|-----------|-----|---|---------|---|--------|---|

ARTICLE SIXTEEN: (By Petition) To see if the Town will vote to raise and appropriate \$1,000 to support the services provided the residents of Hanover by the Goose Pond Lake Association with water quality sampling protocols (DES-VLAP and UNH-LLMP) and invasive species screening (Lake Host Program). This is the first time this article has appeared on the warrant.

| | | | | | | |
|-----------|-----|---|---------|---|--------|---|
| Selectmen | For | 4 | Against | 0 | Absent | 1 |
|-----------|-----|---|---------|---|--------|---|

ARTICLE SEVENTEEN: (By Petition) To see if the Town will raise and appropriate the sum of \$2,500 to support Mascoma Valley Health Initiative services provided for the residents of Hanover.

| | | | | | | |
|-----------|-----|---|---------|---|--------|---|
| Selectmen | For | 4 | Against | 0 | Absent | 1 |
|-----------|-----|---|---------|---|--------|---|

ARTICLE EIGHTEEN: To transact any other business that may legally be brought before this Town Meeting.

Given under our hands and seal of the Town of Hanover this 9th day of April, 2012.

TOWN OF HANOVER
BOARD OF SELECTMEN
Peter L. Christie, Chairman
Katherine S. Connolly, Vice Chairman
Judith A. Doherty
William V. Geraghty
Athos J. Rassias

BACKGROUND INFORMATION FOR TOWN MEETING WARRANT

Youth-In-Action Child Care for Town Meeting Tuesday, May 8, 2012

YIA will be offering child care from 7:00 p.m. – 9:30 p.m. the night of Hanover Town Meeting.

**Families must pre-register for this service by Friday, May 4, 2012.
Please pre-register by e-mailing Chris Lord at via@dresden.us.**

What is Town Meeting? All Hanover citizens are encouraged to participate in the yearly Town Meeting, a living example of direct democracy. Town Meeting is a meeting of citizens who come together to form the legislative body of the town. It is held yearly, the second Tuesday in May, to elect town officers, adopt the town budget, and consider other issues that require Town Meeting approval. This year, Town Meeting will be held on May 8, 2012.

What is the Warrant? The Town Meeting agenda is called “the Warrant”; each agenda item is called an “article.” The official Warrant precedes this document in Part I. The Warrant includes two sets of articles:

1. **Ballot voting** (Articles One through Six): Voting on Articles One through Six, which includes voting for candidates for office and for amendments to the Hanover Zoning Ordinance, is conducted by ballot during the day of Town Meeting (Tuesday, May 8, 2012) from 7:00 AM to 7:00 PM in the Hanover High School Gymnasium. The daytime ballot voting is held by secret ballot, referred to as the “Australian Ballot” or the “Official Ballot.”
2. **Business meeting** (Articles Seven through 18): Discussion of and voting on Articles Seven through 18, including the proposed budget in Article 14, takes place at an open meeting called the “Business Meeting”, which begins at 7:00 PM on Tuesday, May 8, in the Hanover High School Gymnasium. At the Business Meeting portion of Town Meeting, citizens sit down together and discuss, modify, and vote on warrant articles.

What if you cannot attend? If you cannot attend Town Meeting...

1. **Ballot items:** You may vote by absentee ballot on the items decided by Australian or Official Ballot by requesting an absentee ballot from the Town Clerk’s office at Town Hall and delivering it in person by 5:00 PM the day before Town Meeting or postmarked by mail by 5:00 PM on the day of Town Meeting.
2. **Business Meeting items:** Unlike ballot items, you must be present to vote on or contribute to discussion of any warrant items to be discussed at the Business Meeting. By state law, no absentee balloting is allowed on these items.

How can you register to vote? To become a registered voter, you must be a U.S. citizen, 18 years or older, and a Hanover resident. Information that must be provided at registration includes name, address (mailing and legal residence), place and date of birth, and proof of citizenship. You may register: (1) at the polls on Town Meeting day, May 8; (2) in advance at the Town Clerk’s Office in Town Hall up to 10 days before the election; or (3) with the Supervisors of the Checklist whose public voter registration sessions are advertised before any election.

What is explained in the rest of this chapter? The rest of this chapter, prepared by the Town staff, provides an explanation of all of the articles in the Warrant. The official Warrant precedes this document.

Ballot Voting Articles One – Six

Voting on Articles One through Six will be conducted by official ballot on Tuesday, May 8, 2012 from 7:00 am to 7:00 pm in the Gymnasium of Hanover High School.

Article One: Election of Town Officers

The **Selectmen**, so named because members are selected on Town Meeting day, govern the Town and perform most of the Town's legislative functions as prescribed in the Town Charter, outside the legislative role granted voters at Town Meeting by state law. Two positions, currently held by Katherine Connolly and Judith Doherty, are up for election in 2012 for a three-year term. One position, vacated by Brian Walsh in November of 2011 and filled on an interim basis by William V. Geraghty, is to be filled in 2012 for the remaining two years of the original three-year term. Neither Katherine Connolly nor Judith Doherty will run for re-election in 2012. Three candidates -- Jay Buckey, Nancy Carter and William Garrity -- have filed to run for the two (2) three-year term positions. William Geraghty (not to be confused with William Garrity) has filed to run for the two-year seat he currently occupies on an interim basis.

Both the Howe Library and the Etna Library are Town-supported. Each has a Board of Trustees that governs the respective library in areas of fundraising and some program functions, but they are elected differently based on the type of organization originally established. The **Howe Library Trustees** are elected by members of the Howe Corporation, which is a private non-profit corporation. The Etna Library, which is the original Town Library, is governed by the **Etna Library Trustees**, elected by Town Meeting for a three-year term. One Etna Library Trustee is up for election and the incumbent, Rhonda Siegel, has decided not to seek re-election. Ginger Boitnott has filed for the position.

The **Supervisors of the Checklist** are legally responsible for overseeing the voter registration and certification process and for maintaining the updated voter checklist. The term of one Supervisor position expires this year and the incumbent, Arlene Mahler, is seeking re-election to another six-year term.

The **Town Moderator** oversees all elections and also presides over the business portion of Town Meeting. Daniel Nelson stepped down as Moderator in 2011 and Marilyn "Willy" Black was appointed to fill the position on an interim basis. Willy Black has filed for the position for a three-year term.

The **Trustees of Trust Funds** oversee the funds reserved for special purposes, and their responsibilities are governed by state statute. One Trustee position is up for election, and the incumbent, Judson "Jay" Pierson, is seeking re-election to another three year term.

Note: The following Articles Two through Six are Amendments No. 1-5 to the Hanover Zoning Ordinance, which must be approved by Town Meeting. All of the amendments to the Zoning Ordinance have been approved by the Planning Board. The full text of all amendments follows this section of the Town Report.

Article Two: Amendment No. 1 -- Chieftain Rezoning to GR-4:

At a public hearing held on February 28, 2012, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

It has long been apparent that the Chieftain, as a lodging and commercial use on a major arterial road, is an anomaly in the Rural Residence (RR) zoning district. Its non-conforming zoning status severely curtails the Chieftain's legal and financial ability to change in response to the region's rapidly evolving lodging market. The Master Plan recognizes the Chieftain as functionally related to the Lyme Road Village Center to the south, the adjacent portion of which is zoned General Residence-4 (GR-4). This village center contains a mix of non-single-family uses, such as schools, outdoor recreation, open space and conservation lands, a retirement community, professional offices, retail and consumer service businesses, manufacturing, research laboratories, and public facilities, together with single-family neighborhoods.

This General Residence-4 (GR-4) zoning district resulted from a year-long neighborhood visioning effort for the Lyme Road (earlier called "Dresden") Village Center conducted in 2004 and 2005 as one of the first efforts to implement our Master Plan. It was recognized then that the Chieftain property (10.7 acres) could eventually and appropriately be included in the Village Center.

It is worth noting that one of the conclusions of the 1999 *Guiding Growth in Rural Hanover* survey was that hotels should not continue to be an allowed use in the RR zoning district. The Chieftain is functionally more compatible with the uses in the village center than it is with rural residential uses to its north. Being incorporated into the adjoining GR-4 zone would allow the Chieftain to identify, evaluate, and implement feasible options and obtain financing for property improvements; introduce more sustainable infrastructure, particularly connections with the nearby public water and sewer services; create a riverside overlook as a scenic amenity; and offer and improve access to the Connecticut River for the general public.

Whereas the existing RR zoning sets no limits to the size of a hotel other than the standard height and setback controls, this zoning change would particularly limit future development of a hotel to a size and scale appropriate to its location at the northern end of the Lyme Road Village Center and on the shoreline of the Connecticut River in an area of high scenic value and environmental sensitivity.

This proposed amendment is consistent with several goals of the Master Plan:

- The Land Use Concept Map (Map 3-4), which depicts the Chieftain property as part of the Dresden (now called Lyme Road) Village Center;
 - Prevention of rural sprawl and the enhancement of village centers (Chapter 3);
 - The importance to current and future town residents of the use and enjoyment of our natural resources (Chapter 4);
 - In-Town riverfront recreation area should be developed for water activities and picnicking so that more people can enjoy the River (Chapter 5);
 - The revision of zoning in the Route 10 corridor, north of downtown, to offer some business expansion opportunities complementary to adjacent residential and school uses (Chapter 9): “The Route 10 corridor between Reservoir Road and the Chieftain Inn should become the Dresden Village Center, with mixed use zoning with moderate to high-density residential uses. The business portions of the zone should provide office and retail space primarily for the residents of the neighborhood”, and
 - The encouragement of the development of private recreational facilities available for the use of town residents (Chapter 13).
-

Article Three: Amendment No. 2 -- Size of Accessory Structures:

At a public hearing held on March 13, 2012, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

The current Ordinance restricts the size of accessory structures in the RO, GR and SR residential zones to 25% of the gross floor area of the principal structure. This restriction seriously limits the size of a garage, often resulting in vehicles being parking in the driveway or other areas of the yard.

Before the last change to this section, residential properties were given a 600 square-foot allowance for a garage, in addition to the 25% of gross floor area for all accessory structures. In 2007 the 600 square-foot allowance was eliminated for residences in the RO, GR and SR zoning districts.

A typical 2-car garage is 22 ft. x 24 ft., or 528 gross square feet. A second story added to this garage would make an accessory structure of 1,056 gross square feet. Presently, few residences in the GR and SR zoning districts would be able to construct a garage of this size.

The amendment would amend Section 210.2 to allow “suitably sized” garages, with storage area by returning substantially to previous language of the Zoning Ordinance, which read: “For the purposes of this section, the floor area of the principal building shall include up to 600 square feet allowance for a garage structure, whether attached or not to the principal building.”

Article Four: Amendment No. 3 -- Temporary Structures to Accommodate Disabilities:

At a public hearing held on March 13, 2012, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

Often residents are temporarily disabled and in need of immediate accommodations to allow access to or from their residence. Many times, such accessibility accommodations require a variance. The process to apply for, and hopefully be granted, a Variance to Accommodate Disabilities by the Zoning Board of Adjustment (ZBA) can often take six or more weeks from application to decision, leaving the residents unable to reside in or regularly use the residence for a period of time when they need the accommodation.

This amendment to provide an allowance for a temporary structure (usually a handicap ramp) for a period not to exceed 18 months to be permitted administratively rather than by the ZBA, would alleviate the burden on the family and allow

the temporarily disabled individual to be able to more easily reside in the home. With a complete and thorough application, the administrative review could be completed immediately.

Under Section 310, "Temporary Uses and Structures" adds a new Section 310.3 that would provide for specific circumstances in which the Zoning Administrator could issue a temporary permit for a structure that would otherwise require a Variance.

Under Section 1006.4, "Variances to Accommodate Disabilities" adds a paragraph D that references the temporary permit available under Section 310.3.

Article Five: Amendment No. 4 - Elimination of Non-Conforming Replica Standard:

At a public hearing held on March 13, 2012, the Hanover Planning Board voted to recommend that Town Meeting adopt this zoning amendment.

The present replica language creates a significant burden on an applicant wishing to replace a structurally deficient structure, as it confines the applicant to replacing the old structure with one of the same precise architectural appearance. This includes such details as the size, style and placement of windows, railings and siding. There is no rationale for this under the public health, welfare and safety authority in state law, and at times this requirement has conflicted with building code standards that have come into effect since the original structure was initially built. Furthermore, Hanover does not have a design review ordinance, so requiring the applicant to conform to any specific design is inconsistent with both our enabling statute and other local ordinances. For example, in one recent instance, a porch in need of structural repair was delayed. The replica clause allowed the demolition and replacement of the porch deck and the railing, but the building code required a differently configured railing that could only be permitted by a Special Exception. With this amendment, a new structure would be required to be built in substantially the same location as the old structure.

By removing the "replica of the exterior of the original structure" language, a project is still limited to the same size, shape, volume, height and location as the original non-conforming structure, but changes to the exterior are permitted. This allows upgrading of deficient structures, while not requiring an applicant to go through a two stage process of erecting a "replica of the exterior" structure, only to come back later and in a second permit alter the exterior appearance of the structure.

Article Six: Amendment No. 5 -- West End Neighborhood Overlay District (by petition):

At a public hearing held on March 13, 2012, the Hanover Planning Board voted to recommend that Town Meeting adopt this petitioned zoning amendment.

Planning Board Statement in Response to the Petition: In the view of the Planning Board, the proposed West End Overlay District would establish new zoning setback rules reflecting existing conditions, which would eliminate many current non-conformities rather than bring existing houses into conformance with existing front setback standards.

Petitioners' Statement -- West End Overlay District:

The West End neighborhood (roughly west of School Street to the river and between Pleasant Street and West Wheelock Street) has experienced increasing development pressures that could detract from the pedestrian-friendly character of the neighborhood. The existing neighborhood character is highly valued by West End residents.

Since the Fall of 2011, a neighborhood group has worked with the Planning Board and the Planning and Zoning staff to revise development standards to be more compatible with existing neighborhood character. Because the neighborhood is one of the oldest in town, many homes predate the zoning ordinance and are nonconforming with the current zoning setbacks. The proposed West End Overlay District would bring existing houses into conformance with front setback standards. The overlay district also includes zoning changes related to garage placement, street orientation and front porches. The overlay district does not require any particular architectural style.

This ordinance is consistent with and implements Master Plan policies that call for preserving Hanover's New England town character and that encourage pedestrian travel in Hanover. The Town's attorney has indicated that overlay districts such as this are consistent with New Hampshire law and do not present special legal problems.

**Business Meeting Voting
Articles Seven through Sixteen**

Article Seven: Election of Additional Town Officers

This article includes election of additional Town Officers that do not need to be elected by official ballot. The officials are:

One member of the **Advisory Board of Assessors** for a term of three (3) years. The Advisory Board of Assessors reviews requests for property abatements and makes recommendations for resolution to the Board of Selectmen.

Three **Fence Viewers**, each for a term of one (1) year. The Fence Viewers, dating back to the colonial era, are available to adjudicate property line disputes.

Two **Surveyors of Wood and Timber**, each for a term of one (1) year. The Surveyors of Wood and Timber also date back to the colonial era, and are elected to adjudicate disputes regarding the sufficiency of a delivered cord of wood. While no longer utilized, many New Hampshire towns still elect Surveyors to maintain this colonial tradition.

Article Eight: Resolutions

During consideration of this article, the Parks and Recreation Board will read a resolution honoring the Recreation Volunteer of the Year. Several additional citizens will also be honored during this phase of the meeting.

A motion will be made to approve Article Nine through Article Thirteen jointly as written, however anyone is free to discuss any part of these articles and may move for separate action on any one article.

Article Nine: Distribution of Revenue into the Land and Capital Improvements Fund

The 1999 Town Meeting voted to create a Land and Capital Improvements Fund and a Conservation Fund, and then annually to consider taking the proceeds from the preceding fiscal year's Land Use Change Tax (a penalty tax charged when land is removed from Current Use) and distributing one-half to the Land and Capital Improvements Fund and one-half to the Conservation Fund. This article distributes \$10,170 of the Land Use Change Tax revenue (one-half of the total of \$20,340) from the fiscal year 2010-2011 into the Land and Capital Improvements Fund. The Land and Capital Improvements Fund can be utilized to purchase land for Town facilities or to assist in the construction or renovation of Town facilities, and has a current unencumbered balance of roughly \$350, prior to action on this or any other article on this warrant.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 2, 2012.

Article Ten: Distribution of Revenue into the Conservation Fund

Mirroring the action in the preceding warrant article, this article distributes one-half of the fiscal year 2010-2011 Land Use Change Tax revenue (\$10,170) into the Conservation Fund. This fund can be utilized to purchase conservation land, conservation easements, or to implement land conservation-related activities. The current balance in this Fund is roughly \$124,000, prior to action on this or any other article on this warrant.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 2, 2012.

Article Eleven: Transfer of Funds Collected into the Municipal Transportation Improvement Fund

State statute enables New Hampshire communities to establish a Municipal Transportation Improvement Fund pursuant to RSA 261:153 VI. Such a fund is created by adopting a motor vehicle registration surcharge of up to \$5.00 that is collected each time a motor vehicle is registered within the municipality. At the May 2000 Town Meeting, residents voted to collect the additional \$5.00 surcharge as well as to establish the Municipal Transportation Improvement Fund. Proceeds from the Fund are to be used to support eligible local transportation improvement projects such as public transportation initiatives, roadway improvements, signal upgrades, and the development of bicycle and pedestrian paths. This article authorizes the transfer of \$32,730 (the surcharge collected in fiscal year 2010-2011) into the Municipal Transportation Improvement Fund. The current balance in this Fund is roughly \$78,000. However, at last year's Town Meeting \$105,000 (in

anticipation of the deposit affected by this warrant article) was authorized to come from this fund for the bike lanes and sidewalk improvements along Park Street. Accordingly, if this warrant article passes, the unencumbered amount remaining in this fund will be approximately \$6,000.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 2, 2012.

Article Twelve: Payment into Capital Reserve Funds

This article appropriates and authorizes the payment of monies into various Capital Reserve Funds. All of these actions are taken as part of the recommended budget for fiscal year 2012-2013. The Town has a history of making regular, annual contributions to these various funds and then, as required, expending monies from the funds to replace vehicles and equipment, or for other stipulated purposes of the fund.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 2, 2012.

Article Thirteen: Withdrawals from Capital Reserve Funds

There are several Capital Reserve Funds established to smooth out the budget impact of purchases of significant pieces of equipment and vehicles. The previous warrant article authorizes the deposit into these several funds; this warrant article authorizes the withdrawal from the specified Capital Reserve Funds for purchases of equipment and vehicles, or for other stipulated purposes of the Fund.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 2, 2012.

END OF ARTICLES PROPOSED TO BE JOINTLY VOTED ON.

Article Fourteen: Proposed Municipal Budget for Fiscal Year 2012-2013

Given the significant economic downturn that has impacted the national, state and regional economy over the past 30 months, and complicated by the downshifting implemented by the State of New Hampshire that has resulted in reduction in state shared revenues and financial support for the State Retirement System, the Board of Selectmen directed Town staff to create a draft budget for FY2012-2013 with spending options that would result in a General Fund tax rate increase not to exceed 3.5%. Town staff then crafted a draft budget that provided the Board with multiple spending options while maintaining essential service levels. On March 1, 2012, the Board of Selectmen adopted a recommended budget for the Town requiring an increase of 4.45% in total appropriations to be raised from property taxes. Taking into account the \$18 million increase in total assessed valuation, the budget requires a 3.5% General Fund tax rate increase.

The table below presents the net appropriation required by this warrant article, which when added to all of the additional appropriation warrant articles outlined above, funds the Town's total budget for the fiscal year 2012-2013.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 2, 2012.

| | |
|--|---------------------|
| Appropriation for the Proposed Municipal Budget for FY 2012-2013 (Warrant Article #14) | \$20,899,991 |
| Appropriation for Payment into Various Capital Reserve Funds (Warrant Article #12) | \$994,888 |
| Appropriation for Purchases to be Funded from Withdrawals from Various Capital Reserve Funds (Warrant Article #13) | <u>\$537,555</u> |
| Grand Total of All Funds – See Budget Overview | <u>\$22,432,434</u> |

Article Fifteen: Optional Veteran's Tax Credit

Under RSA 72:28, communities may grant a standard property tax credit of \$50 per year on the residence owned by any veteran whose military service meets the qualifying criteria outlined in statute. In addition, the surviving spouse of a resident who suffered a service-connected death may have the amount of the tax credit subtracted from the property tax on

any real property in the same municipality where the surviving spouse is a resident. A credit is simply deducted from the total annual property tax owed on the personal residence of any qualifying veteran or real property of any qualifying surviving spouse. Communities may also adopt an “optional” veterans’ tax credit ranging from \$51 up to but not exceeding \$500. Once adopted, the “optional” tax credit replaces the standard veterans’ tax credit in its entirety and is not in addition thereto.

The Board received a request to consider adoption of an optional veterans’ tax credit in late 2011. Upon consideration, including a review of what other New Hampshire communities have adopted as an optional credit, the Board acknowledged that while the veterans’ tax credit represents recognition of military service to our country, it is not related to actual financial need based on either age or physical disability, unlike the elderly or disabled property tax exemptions. Based upon review and discussion held by the Board on December 5, 2011 and April 9, 2012, the Board of Selectmen recommends that Town Meeting adopt an Optional Veteran’s Tax Credit of \$100.

The Board of Selectmen voted 3-1 with one member absent to support this warrant article during a public hearing held on April 9, 2012.

Article Sixteen: Funding Request for Goose Pond Association Water Quality Sampling Protocols (By Petition)

This warrant article was submitted by petition and will be presented for discussion by the petitioner. The Board of Selectmen placed funding to meet this request in the Adopted Budget for FY 2012-13 contained in Article Fifteen and so will support a motion to table this request which will be made during the Town Meeting session.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing on April 2, 2012.

Article Seventeen: Funding Request for Mascoma Valley Health Initiative (By Petition)

This warrant article was submitted by petition and will be presented for discussion by the petitioners. Funding in the amount of \$2,500 is sought for FY 2012-13.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing on April 2, 2012.

Article Eighteen: Other Items

This warrant article allows attendees at Town Meeting to raise any other items for consideration.

APPENDIX A

Full Text of Proposed Amendments to the Hanover Zoning Ordinance, Reflecting Actions of the Hanover Planning Board at Public Hearings Held on February 28 and March 13, 2012

(text proposed to be amended is shown in *bold italics* and ~~*bold italic strikethrough*~~)

Full Text of Article Two: Amendment No.1 -- Chieftain Rezoning to GR-4

A. Amend the Hanover Zoning Map by extending the existing “GR-4” General Residence zoning district to include property at 84 Lyme Road, shown as Lot 3 on Assessors Map 8, consisting of approximately 10.7 acres of land currently zoned “RR” Rural Residence.

B. Amend Table 204.5 “GR” General Residence by:

1. Adding the following to the list of Uses Allowed by Special Exception in the Table of Uses:

“Hotel (GR-4 only)**

And by adding the following note at the bottom of the Table of Uses:

“**Limited to 50 guest accommodations, served by public water and sewer, and located north of Lot 1 as shown on Assessors Map 8.”

2. Amending the Table of Area and Dimensions by adding four asterisks to the district designation GR-4 and by adding the following note at the bottom of the Table of Uses: “ **** For hotels in GR-4, the following area and dimensional standards shall apply instead of the above:

| | |
|-------------------|----------|
| Minimum Lot Area: | 10 acres |
| Minimum Frontage: | 200 feet |
| Minimum Setbacks: | |
| Front: | 50 feet |
| Side and Rear: | 50 feet |
| Maximum Height: | 35 feet |
| Floor Area Ratio: | 0.2” |

Thus Table 204.5 would read as follows:

“TABLE 204.5

“GR” General Residence

Objective: Within any community that has a built-up area with organized community services such as fire and police protection and community water and sewer service, it is necessary to provide areas for high and moderate density residential dwellings in a range of dwelling units from single family to multi-family. The location of these units depends on the readily available community services and the existing or potential servicing of these areas by Public Water and sewer systems. Thus, these areas are found within or adjacent to the presently built-up area of the community. Four districts in the General Residence District are provided for. These districts have similar uses and Special Exceptions, with additional residential uses permitted in the GR-3 and GR-4 Districts. The GR districts have different lot and Planned Residential Development (PRD) regulations depending upon their accessibility, present density, and relationship to certain municipal services and facilities.

Uses:

Permitted Uses:

Allowed by Special Exception:

Uses permitted only if all area and dimensional requirements in table below are met.

- | | |
|---|--|
| 1. One-Family Dwelling | 1. Multi-Family Dwelling |
| 2. Two-Family Dwelling | 2. Planned Residential Development (PRD) |
| 3. Planned Residential Development (GR-3 and GR-4 only)* | (GR-1 and GR-2 only) |
| 4. Use accessory to a permitted use | 3. Recreation, Outdoor |
| | 4. Child Day Care Agency |
| | 5. Continuing Care Retirement Community (CCRC) |
| | 6. Church |
| | 7. Residential Institution |

8. Private Club
9. Essential Service
10. Produce Stand
11. Passenger Station
12. Park and Ride Facility on lots which front on a State-numbered highway
13. Governmental Use: limited to public safety, education, recreation, service
14. Forestry
- 15. Hotel (GR-4 only)****
16. Use accessory to Special Exception

* Multi-family dwelling is a permitted use if part of a Planned Residential Development (PRD) in the GR-3 and GR-4 districts.

** *Limited to 50 guest accommodations, served by public water and sewer, and located north of Lot 1 on Assessors Map 8.*

TABLE 204.5 (continued)

"GR" General Residence

Area and Dimensions:

(all measurements in feet and inches unless otherwise stated)

| District | Class* | Minimum Lot Size | | Area per additional family | Minimum Setbacks | | | Maximum Height | Building Footprint | Lot Coverage |
|----------|--------|------------------|------------|----------------------------|------------------|------|------|----------------|--------------------|--------------|
| | | Area | Frontage** | | Front | Side | Rear | | | |
| GR-1 | 1 | 10,000 | 80 | 5,000 | 30 | 15 | 20 | 35 | ii | ii |
| | 2 | 15,000 | 125 | 10,000 | 30 | 15 | 30 | 35 | ii | ii |
| GR-2 | 1 | 10,000 | 80 | i | 20 | 10 | 20 | 35 | ii | ii |
| GR-3 | 1 | 21,780 | 80 | 21,780 | 20 | 10 | 20 | 35 | ii | ii |
| GR-4**** | 1 | 5,000 | 60 | 5,000 | 25 | 15 | 20 | 35*** | ii | ii |

i: 3,000 square feet for second family; 2,000 square feet for each additional family.

ii: For lots of 20,000 square feet or less, building footprint shall not exceed 35% and lot coverage shall not exceed 65%; for lots of more than 20,000 square feet, building footprint shall not exceed 55% and lot coverage shall not exceed 80%.

* Explanation appears in Section 208.

** For lots on the turnaround portion of cul-de-sacs, see Section 209.1.

*** Maximum height in the GR-4 district may be increased to 45 feet subject to the limitations stated in Section 502.3.C(3).

**** *For hotels in GR-4, the following area and dimensional standards shall apply instead of the above:*

- Minimum Lot Area: 10 acres*
- Minimum Frontage: 200 feet*
- Minimum Setbacks:*
 - Front: 50 feet*
 - Side and Rear: 50 feet*
 - Maximum Height: 35 feet*
 - Floor Area Ratio: 0.2"*

C. Amend Table 204.7 "RR" Rural Residence by removing the following: "Hotel (located on that part of Route 10 known as Lyme Road, and served by public water and sewer)."

D. Amend the definition of "Hotel" in Section 902 Term Definitions by adding the words: "...condominium hotel, timeshare, or other type of interval occupancy or ownership, together with indoor or outdoor facilities for dining, relaxation, or recreation for such occupants. A hotel may also include customarily accessory facilities, services, and activities, such as outdoor recreation, for guests and the general public."

So that this definition shall read as follows: **“Hotel:** A building or group of buildings which contains two or more living accommodations for six or more transients regardless of accommodations, which constitutes the temporary abode, for 30 days or less, of persons whose primary residence is elsewhere. This shall include hotel or motel, *condominium hotel, timeshare, or other type of interval occupancy or ownership, together with indoor or outdoor facilities for dining, relaxation, or recreation for such occupants. A hotel may also include customarily accessory facilities, services, and activities, such as outdoor recreation, for guests and the general public.*”

Full Text of Article Three: Amendment No.2 -- Size of Accessory Structures

Proposed Section 210.2: “In the RO, GR and SR districts, the gross floor area of all buildings devoted to accessory uses on any lot may not exceed 25 percent of the gross floor area of the principal building thereon. *For the purposes of this section, in addition to the 25 percent for accessory structures, there shall be a 600 square-foot allowance for a garage structure, whether attached or not to the principal building.*”

Full Text of Article Four: Amendment No.3 -- Temporary Structures to Accommodate Disabilities

“Section 310 Temporary Uses and Structures

310.1 Temporary permits may be issued by the Zoning Administrator for a period not exceeding one year for non-conforming uses incidental to construction projects, provided such permits are conditioned upon agreement by the owner to remove the structure or use upon expiration of the permit. Such permits may be renewed upon application for an additional period of one year, for a maximum of three years, as long as construction is active.

310.2 Temporary structures and uses in connection with construction projects which have received Site Plan Approval shall be considered permitted accessory uses on the site and shall not require a temporary permit for the period of construction, provided that the extent and location of fencing and the general layout of temporary structures and uses have been shown on a separate sheet of the site plan approved by the Planning Board. Examples of such incidental structures and uses include but are not limited to the following:

- A. Construction fencing.
- B. Construction safety and directional signs.
- C. Other construction and project signs.
- D. Construction trailers, vehicles, and equipment.
- E. Portable toilets and lavatories.
- F. Lumber, metal, drywall, cement, fittings, forms and other construction materials.

310.3 *Temporary permits may be issued by the Zoning Administrator for a period not to exceed 18 months to allow the use of a temporary access structure (such as a handicap ramp) to ~~permit~~ enable a disabled individual to more easily and safely enter and exit a residence. The following conditions must be met:*

- A.** *The disabled individual has a continuing need to enter and exit the residence.*
- B.** *The property owner agrees to remove the temporary structure at the end of eighteen months or apply to the Zoning Board of Adjustment for a Variance to Accommodate Disabilities (Section 1006.4) and be granted such Variance.*
- C.** *The property owner will apply for a zoning/building permit for the temporary structure, and will meet all building code regulations.*

Section 1006 Variance

“1006.4 Variance to Accommodate Disabilities

The Board of Adjustment may grant a variance from the terms of this zoning ordinance without finding hardship arising from the condition of a premises subject to the Ordinance, when reasonable accommodations are necessary

to allow a person or persons with a recognized physical disability to reside in or regularly use the premises provided that the Board of Adjustment:

- A. Shall determine that any variance granted under these provisions shall be in harmony with the general purpose and intent of the zoning ordinance;
- B. May stipulate in the finding and the Notice of Action included in the variance that the variance granted pursuant to these provisions shall survive only so long as the particular person has a continuing need to use the premises; and
- C. Shall require that the owner of the premises pay to the Town of Hanover all costs of recording the Notice of Action regarding such variance in the Grafton County Registry of Deeds; such recording shall be done by the Town of Hanover.

A temporary permit may be issued by the Zoning Administrator, under Section 310.3, to allow the use of a temporary access structure (such as a handicap ramp) to enable a disabled individual to more easily and safely enter and exit a residence.”

Full Text of Article Five: Amendment No.4 -- Elimination of Non-Conforming Replica Standard

Section 803 Change of Non-Conforming Structures

...
 “If a non-conforming structure has become structurally deficient the Zoning Administrator may issue a zoning permit for the razing, rebuilding, ~~or and~~ restoration of such structure as a replica of the exterior of the original structure, being, *provided that the new structure is* no larger in volume, footprint, floor space, and height than the original structure, and in *substantially* the same location.”

Full Text of Article Six: Amendment No.5 -- West End Neighborhood Overlay District (by petition)

- A. Amend Tables 204.5 and 204.6 to refer to standards for properties in the West End:

**“Table 204.5
 “GR” General Residence
 Area and Dimensions:**

(all measurements in feet and inches unless otherwise stated)

| | | Minimum Setbacks | | | | etc. |
|----------|-----|------------------|------|------|-----|------|
| District | ... | Front | Side | Rear | ... | etc. |
| GR-1 | ... | 30**** | 15 | 20 | ... | etc. |
| GR-2 | ... | 20**** | 10 | 20 | ... | etc. |

**** See Section 213 West End Neighborhood Overlay District”

**“Table 204.6
 “SR” Single Residence
 Area and Dimensions:**

(all measurements in feet and inches unless otherwise stated)

| | | Minimum Setbacks | | | | etc. |
|----------|-----|------------------|------|------|-----|------|
| District | ... | Front | Side | Rear | ... | etc. |
| SR-1 | ... | 35**** | 20 | 50 | ... | etc. |
| | | | etc. | | | |
| SR-3 | ... | 30**** | 15 | 20 | ... | etc. |

**** See Section 213 West End Neighborhood Overlay District”

- B. Add a new Section 213 to create a West End Neighborhood Overlay District setting forth development and building-form standards:

“Section 213 West End Neighborhood Overlay District

213.1 Establishment and Boundaries:

There is hereby created the West End Neighborhood Overlay District. The boundaries of the West End Neighborhood Overlay District are established on the map entitled ‘West End Neighborhood’ which is on file in the offices of the Town of Hanover and is hereby made part of this Ordinance. For purposes of identification, the signature of the Director of the Office of Planning and Zoning as of the date of adoption is indicated.

213.2 Objectives:

The West End Neighborhood Overlay District is established to achieve the following objectives:

- A. To protect the distinctive characteristics of the neighborhood’s character and streetscapes as those of a New England small town, in a manner that is supported by Hanover’s Master Plan;*
- B. To encourage change and reinvestment within the neighborhood in a manner that reinforces its existing character and streetscapes; and*
- C. To retain and enhance the pedestrian-friendly nature of neighborhood streetscapes through an emphasis on pedestrian entries, windows facing the street, active living space oriented to the street, and garages and blank walls oriented away from the street, consistent with prevailing patterns in the neighborhood.*

213.3 Development Standards:

All new construction shall conform to the following standards:

- A. Any garages proposed to be built, relocated or expanded, shall be located behind or beneath the principal building or perpendicular to the side of the principal building with vehicular openings not facing the street, or, if located with vehicular openings facing the street, whether attached to or detached from the principal building, shall be set back at least three feet from the Building Front Line of the principal building. Vehicular openings shall be no greater than one-third the overall width of the entire street elevation. For purposes of this Section 213.3, a lot shall have only one Building Front Line and that line shall be on the side with a pedestrian entrance.*
- B. Buildings shall face the street so that windows and the main pedestrian entrance will be visible from and oriented to the street. Windows and pedestrian doorways shall comprise a minimum of 15% of the front building walls facing the street excluding the roof but including roof dormers with vertical windows. Fenestration patterns shall be designed so as to avoid blank garage walls facing the street.*
- C. Buildings shall not be set back farther from the street than the average set back of the residential properties on the same side of the block.*
- D. The front setback shall be established by the principal building that exists on the lot as of May 8, 2012. If there is no building on the lot, the front setback shall be established by the provisions of Section 209.2.B Front Setback Regulations and Exceptions.*
- E. Unenclosed, unscreened porches with roofs may project eight feet into the required front yard setback, but may be no closer than 10 feet to the front property line.”*

- C. Add a zoning map showing the boundaries of the overlay district, as shown below:*

Connecticut River



**2011 TOWN MEETING
TOWN OF HANOVER
Tuesday, May 10, 2011
Hanover High School Gymnasium**

The annual Town Meeting of Hanover, New Hampshire convened on May 10, 2011 at 7 a.m. by the Town Moderator, Daniel Nelson, at the Hanover High Gymnasium. Moderator Nelson explained that the polls would be open from 7 a.m. until 7 p.m. for the purpose of voting for candidates for Town Offices and for all other articles requiring vote by official ballot as set forth in Articles One through Five of the Town Meeting Warrant.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

Two Selectmen, each to serve for a term of three (3) years;

| | |
|-------------------|------------------|
| Brian F. Walsh | 325 (Re-elected) |
| Peter L. Christie | 308 (Re-elected) |

One Library Trustee to serve for a term of three (3) years;

| | |
|---------------|-----|
| Kim P. Wilson | 311 |
|---------------|-----|

One Trustee of Trust Funds to serve for a term of three (3) years.

| | |
|-------------------|-----|
| Paul B. Gardent | 140 |
| Jeffrey M. Harris | 101 |

ARTICLE TWO (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 1 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 1 would amend Sections 201 and 204 to establish a new “GP” Goose Pond zoning district and would amend the zoning map to place a portion of the current “F” Forestry and Recreation zoning district located around Goose Pond into the “GP” Goose Pond Zoning district.

RESULTS: YES 287 NO 49 ARTICLE PASSED

ARTICLE THREE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 2 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 2 would amend Section 317.1 by stipulating that no signs, other than official street signs or traffic directions, would be allowed in street rights-of-way without approval of the Board of Selectmen or the New Hampshire Department of Transportation, depending on which jurisdiction applies to the particular street.

RESULTS: YES 300 NO 46 ARTICLE PASSED

ARTICLE FOUR (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition in Amendment No. 3:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 3 as proposed by petition for the Hanover Zoning Ordinance as follows?”

Amendment No. 3 would amend Table 204.5 “GR” General Residence zoning district by deleting Student Residence from the list of uses allowed by Special Exception.

At a public hearing held on February 22, 2011, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 277 NO 63 ARTICLE PASSED

ARTICLE FIVE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition in Amendment No. 4:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 4 as proposed by petition for the Hanover Zoning Ordinance as follows?”

Amendment No. 4 would amend Section 404.1, the schedule of off-street parking requirements, by specifying that the minimum parking spaces required for Downtown Commercial uses would be only one parking space for 400 gross square feet of building floor area and by deleting requirements for additional required parking spaces for interior or exterior restaurant seats.

At a public hearing on March 22, 2011, the Hanover Planning Board voted unanimously not to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 215 NO 131 ARTICLE PASSED

BUSINESS MEETING

Moderator Nelson called the meeting to order at 7:00 p.m. and announced that the meeting would begin with music provided by the Hanover High School Wind Ensemble. Moderator Nelson invited Norman Wolfe, Hanover High School Concert Band Director, to introduce the Hanover High School Wind Ensemble.

Mr. Wolfe stated that the Wind Ensemble is a smaller group of students that are selected from the Concert Band. The Wind Ensemble is about one-third of the 90 players in the Concert Band. A lot of these talented players also compete in Regional and State Festivals. He noted that they hosted exchanges from Germany in October and then went to Germany in March to play 3 concerts. The Ensemble would be playing the song that they played at the end of each concert featuring Emily Muller on piccolo. Mr. Wolfe noted that Emily was the high scorer for piccolo in the State of New Hampshire.

Moderator Nelson asked Lt. Michael Evans to lead the audience in the Pledge of Allegiance.

Moderator Nelson asked the Select Board to introduce themselves. Judy Doherty, Brian Walsh, Kate Connolly, Peter Christie, and Athos Rassias introduced themselves to the audience.

Moderator Nelson asked Julia Griffin, Town Manager, to introduce the Department Heads who were present. Ms. Griffin introduced Betsy McClain, Administrative Services Director; Jonathan Edwards, Planning and Zoning Director; Barbara Prince, Etna Librarian; Corey Stevens, IT Director; Mike Ryan, Town Assessor; Peter Kulbacki, Public Works Director; Roger Bradley, Fire Chief; Nick Giaccone, Police Chief; Vicki Smith, Senior Planner; Hank Tenney, Recreation Director; and Jessie Levine, the new Assistant Town Manager and Human Resources Director.

Moderator Nelson asked Bill Young to come forward for an announcement.

Mr. Young made the following statement:

Good evening, Mr. Moderator, members of the Select Board and citizens of the nearly 250 year old Town of Hanover. It is my pleasure to invite you to join in the 250 year commemoration of our fair city. Dozens of volunteers and staff employees of the Town have been working for weeks and weeks in preparation for this particular event. We have 3 goals for the 250th commemoration.

The first of those goals is to remember our history. The second is to build some community and the third is to have some fun. I can assure you we're accomplishing all of those so far however, I wish to make two quick points tonight, we need your help as volunteers. As Patrick Henry during the colonial period charged his citizens, 'our brethren are already in the field, why stand you here idle?' Please do not remain idle. Please volunteer; please join us in all of these activities. There's room for everybody to make big hats, to march in the parade, to paint pigs, a multitude of tasks and the more people involved, the more we'll celebrate our history, build our community, and also have fun.

The second important point is that the partying and the history are starting right now. Tomorrow night at the Howe Library Jay Barrett, whose pictures are on the back of the program, will be telling you about those pictures in a series of 4 lectures at the Howe and at the Etna Library and Jere R. Daniell will be talking about the regions before those times to help us all remember what our history is.

On May 25th, we would like to invite you to the preview party for Pig and Wolf. You saw them unpainted – there are almost 20 of them painted by artists around the area including 601 artists on one pig at the Ray School. May 25th is the "coming out" party or preview party before they wander out of the Parks & Recreation building and head out onto the streets of Hanover where they will reside for the rest of the summer until the auction in the fall. Lots of things coming up after that with Muster Day on May 30th and then the Hanover Center Fair in June and then on July 2, 3, 4 there will be big hoopla around Hanover with big fireworks on Saturday night, concerts on The Green on Sunday, and on Monday a phenomenal parade. I invite all of you; please join me in celebrating Hanover's 250th Birthday. Thank you very much."

Moderator Nelson invited Brian Walsh to speak. Chairman Walsh presented flowers to Penny Hoisington and announced that she would be retiring in November and recognized her for her tremendous work on the Annual Report every year and thanked for her work over the past 16 years.

Moderator Nelson noted that there are displays outside the gymnasium from the Bike & Pedestrian Committee including information on "hot spots" that are areas that are not bicycle and pedestrian friendly.

Moderator Nelson went over the voting procedures for the night and then asked for business under Article 6.

ARTICLE SIX: To choose the following Town Officers to be elected by a majority vote:

Vice Chairman Connolly MOVED to nominate the following persons for the following offices:

One member of the Advisory Board of Assessors for a term of three (3) years;

Joe Roberto

Two Fence Viewers, each for a term of one (1) year;

William Garrity

Robert Morris

Two Surveyors of Wood and Timber, each for a term of one (1) year;

John Richardson
Ed Chamberlain

Such other officers as the Town may judge necessary for managing its affairs.

Chairman Walsh SECONDED the motion. The motion PASSED and the nominees were ELECTED.

ARTICLE SEVEN: To receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

Moderator Nelson asked for business under Article 7.

Vice Chairman Connolly MOVED that the reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers as printed in the 2010 Town Report be accepted, as well as any Special Resolutions. Chairman Walsh SECONDED the motion. The motion PASSED and Article Seven was ADOPTED as written.

Chairman Walsh asked Nancy Collier, President of the Conservation Council, Carolyn Tenney and Bob Norman to stand before Town Meeting. Chairman Walsh read a RESOLUTION of thanks for Carolyn Tenney and Bob Norman.

RESOLUTION

Robert Z. Norman and Carolyn C. Tenney

WHEREAS, fifty years ago, at the 1961 town meeting, Hanover citizens voted to adopt a set of zoning ordinances based on a comprehensive plan prepared by the firm of Adams, Howard, and Greeley, entitled Hanover Plans Ahead; and

WHEREAS, the new ordinances omitted one recommendation for a “green belt” around the core urban part of Hanover, describing this land “adjacent to the built-up parts of town consisting largely of land too wet, too steep, or otherwise not suited for intensive urban development”; and

WHEREAS, this omission of the green-belt concept to “provide recreation and breathing space,” raised concern by some citizens who felt it should have been included in the voted plan; and

WHEREAS, this group of citizens, led by Robert Z. Norman and Carolyn C. Tenney, and including George Wrightson, Ted Hunter, and Jean Hennessey, investigated the constitutionality of including a “natural area” zoning; and

WHEREAS, finding evidence that such protective zoning was constitutional, then prepared a draft amendment to include a Nature Preserve zone in the ordinance; and

WHEREAS, this amendment presented by Robert Z. Norman at the 1962 town meeting passed with an overwhelming majority; and

WHEREAS, this citizen movement to preserve natural characteristics of open space grew into a private organization, called the Hanover Conservation Council, incorporated in 1963;

THEREFORE, BE IT RESOLVED that the Selectmen for the Town of Hanover, along with the Board of Directors of the Hanover Conservation Council, warmly and gratefully recognize Robert Z. Norman and Carolyn C. Tenney for their bold actions, begun 50 years ago, to establish a Natural Preserve Zoning for the town; for their commitment to land conservation in Hanover; and for their role in establishing the Hanover Conservation Council, so read into the record on Tuesday, May 10, 2011.

Gail McPeck presented Bob Norman and Carolyn Tenney with an aerial photo of Hanover on behalf of the Hanover Conservation Council.

Moderator Nelson announced the results of the voting earlier in the day.

Vice Chairman Connolly asked Jeff Graham to step up to the podium for the Hanover Recreation Volunteer of the Year award. Mr. Graham called Aharon Boghosian and Jeff Goodrich to present the Volunteer of the Year award.

Mr. Graham stated that these fellow Hanover High classmates are unaware of it; they are co-recipients of the Hanover Volunteer of the Year award.

Mr. Bogoshian expressed his appreciation for the award. He stated that he and Jeff have been working together for the last several years working on the football program but more importantly to help develop young people. If you were to ask Jeff what the objective of the football program is, he'll tell you it's not for a winning season – the objective is to raise young men and to teach them to have a sense of community, discipline, camaraderie, and teamwork. It takes a community years to raise a child and Jeff really takes this to a whole new level; they get these kids moving and to work together; showing kids what it means to be part of a greater community than just yourself. Jeff has worked tirelessly to this end and he has had the pleasure of working beside him for the past 11 years (skipping 2005 while Jeff was in Iraq) and he has thoroughly enjoyed this.

Mr. Goodrich stated he was also surprised to be receiving this award and had prepared a short statement for Aharon. He's known Aharon for a long time and it's his pleasure to acknowledge him in this year's Volunteer of the Year Award. Mr. Goodrich stated that he's known him most of his life, he was a handful of years ahead of him at Hanover High and he helped coach his football team as a recent strapping graduate of UNH. They crossed paths many times and reconnected to coach 7th & 8th grade football in 1998. He couldn't imagine a better friend, co-coach, mentor than Aharon. He's caring, compassionate, and committed to the well-being of every single young man who steps on the field. Football and coaching in general is a great analogy for life. Aharon has done a tremendous job of teaching many young men what it means to be a man, to care about others, to participate in the greater purpose for the benefit of others, and to love and accept teammates and other people alike. If you think about 10 years times 30 kids equals 300+ lives. Mr. Goodrich stated that he knows the impact Aharon has had on many young lives by the expression of affection and respect he sees when any of his former player's greet him with 'Hey Coach.' The bond that accompanies the greeting is evident and it says something like 'thanks for caring about me, for helping me to care about others, and to help me grow into a man.' While he knows that Aharon has committed many volunteer hours and days at other venues, he also acknowledged his long term role as a Deacon at his church and his capacity on the Board of the Hanover Area Chamber of Commerce for several years. Aharon is truly deserving of this recognition he is proud to know him as a friend and fellow citizen.

Chairman Walsh noted that he attended Professor Michelle Clark's class at Dartmouth this afternoon; Democratic Theory is the name of the class and the conversation was about "What is Town Meeting?" Many members of the class were present and he would like the Town Meeting to welcome them.

Moderator Nelson announced Articles Eight through Fifteen which would be voted on all together but anyone can ask to have the Articles taken up separately.

Selectman Doherty read through Articles Eight through Fifteen.

ARTICLE EIGHT: To see if the Town will vote to raise and appropriate \$50 for deposit into the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2009-2010. Funding deposited into the Land and Capital Improvements Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

ARTICLE NINE: To see if the Town will vote to raise and appropriate \$50 for deposit into the Conservation Fund created as authorized by RSA 36-A:5.I, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2009-2010. Funding deposited into the Conservation Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

ARTICLE TEN: To see if the Town will vote to raise and appropriate \$34,600 for deposit into the Municipal Transportation Improvement Fund, and to authorize funding of this amount by transfer from the Transportation Improvement Fee Reserve, with no funds being raised by taxation. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover (\$5.00 per vehicle) during fiscal year 2009-2010.

ARTICLE ELEVEN: To see if the Town will vote to raise and appropriate \$710,425 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

| | |
|--|-----------|
| Ambulance Equipment Capital Reserve Fund | \$ 50,760 |
| Bridge Replacement and Renovation Capital Reserve Fund | \$ 40,000 |
| Building Maintenance and Improvement Capital Reserve Fund | \$ 50,000 |
| Dispatch Equipment and Dispatch Center Enhancements Capital Reserve Fund | \$ 12,240 |
| Fire Department Vehicle and Equipment Capital Reserve Fund | \$ 60,000 |
| Highway Construction and Maintenance Equipment Capital Reserve Fund | \$265,000 |
| Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund | \$ 46,710 |
| Police Vehicles and Equipment Capital Reserve Fund | \$ 89,500 |
| Road Construction and Improvements Capital Reserve Fund | \$ 25,000 |
| Sewer Equipment and Facilities Improvements Capital Reserve Fund | \$ 56,215 |
| Town Revaluation Capital Reserve Fund | \$ 15,000 |

ARTICLE TWELVE: To see if the Town will vote to establish a Water Treatment and Distribution Equipment and System Capital Reserve Fund under the provisions of RSA 35:1 for the ongoing necessary capital maintenance of and improvements to the plant and equipment comprising the Town’s water utility system, and to raise and appropriate the sum of \$113,050 for deposit into this fund.

ARTICLE THIRTEEN: To see if the Town will vote to raise and appropriate \$855,521 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

| | |
|---|-----------|
| Bridge Replacement and Renovation Capital Reserve Fund <i>River Road bridge repair</i> | \$ 72,100 |
| Building Maintenance and Improvement Capital Reserve Fund <i>Roof replacement at Richard Hauger Public Works Facility; HVAC capital maintenance at Police Station</i> | \$ 86,300 |
| Highway Construction and Maintenance Equipment Capital Reserve Fund <i>Replace 4 Highway maintenance vehicles (3 with plows)</i> | \$446,100 |
| Parking Vehicles and Facilities Improvements Capital Reserve Fund <i>Replace Pay and Display ticket kiosk at Lot #7 (near intersection of Lebanon and Crosby Streets)</i> | \$ 9,000 |
| Police Vehicles and Equipment Capital Reserve Fund <i>Replace patrol cruiser fleet (4 full size cruisers, light bars, radios, laptop computers and related policing equipment)</i> | \$193,501 |
| Sewer Equipment and Facilities Improvements Capital Reserve Fund <i>Replace truck and cement mixer</i> | \$ 23,520 |
| Town Revaluation Capital Reserve Fund <i>Contracted labor for Town-wide property revaluation program</i> | \$ 25,000 |

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2016, whichever is sooner.

ARTICLE FOURTEEN: To see if the Town will vote to raise and appropriate \$105,000 for substantial funding of the anticipated bike lane widening and sidewalk improvements along Park Street, and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these improvements are complete or June 30, 2016, whichever is sooner.

ARTICLE FIFTEEN: To see if the Town will vote to terminate the Howe Library Building Repair and Equipment Fund created in 1985, and to deposit any remaining balance in this fund with accumulated interest to date of withdrawal (projected to be \$9,200 at June 30, 2011) into the General Fund Undesignated Fund Balance. And, further, to see if the Town will raise and appropriate said funds (estimated at \$9,200) from the General Fund Undesignated Fund Balance for deposit into the Building Maintenance and Improvement Capital Reserve Fund.

Selectman Doherty MOVED that the Town vote to approve Article Eight through Article Fifteen jointly as written. Chairman Walsh SECONDED the motion.

Moderator Nelson asked for questions or discussions. There were no questions.

The motion PASSED and Articles Eight through Fifteen were ADOPTED as written.

ARTICLE SIXTEEN: To see if the Town will vote to raise and appropriate \$21,208,081 to pay the operating expenses of the Town for the 2011-2012 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Moderator Nelson asked for business under Article 16.

Selectman Christie MOVED that the Town vote to raise and appropriate \$21,208,081 to pay the operating expenses of the Town for the 2011-2012 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles. Vice Chairman Connolly SECONDED the motion.

Selectman Christie stated that this is an excellent budget and to a certain extent it felt like déjà vu when going through the process to prepare it. Everyone has read that the recession is over but somehow it still doesn't feel like it. There are still concerns about jobs and security, there are concerns about small, if any pay raises, concerns that there has been no increase in Medicare and Medicaid reimbursements for two years, we know that our home prices are stable at best, and other than the stock markets coming back a little, it just felt like this was another year where they needed to tighten their belts and toe the line. That's what this budget ended up doing. This budget comes in at an overall tax rate increase for both the General and the Fire Funds of just under 1% which is a real tribute.

Selectman Christie stated that the Board also had concerns about the overhang from the State and knowing that there are other taxes that they can't control. Selectman Christie stated that they asked Ms. Griffin to come to the Board with a budget with a tax rate increase in the 1% to 3% range. With true professionalism and efficiency, the Board received a budget with a 2% tax rate increase. Selectman Christie stated that through some policy decisions they were able to reduce the increase to less than 1% but for all intents and purposes the budget was pretty much adopted as it was presented.

Selectman Christie pointed out a few items of interest in the budget. The transition of the Hanover Water Company to having a municipally supplied water system has gone extremely well. The benefits anticipated have been achieved, the amount of money it cost to conduct that change has been paid for and they have been able to reserve so they can go after the distribution system improvements. In 1 year they have achieved the objectives that they have set out to and they have been able to create a reserve fund. The Trescott Company is up and running, there are 3 directors each from the Town and the College, they have received a forestry management plan and are working through the course of management. There are issues surrounding invasive species and overpopulation of deer. There's a lot of work to be done and there are no easy answers. Selectman Christie stated that rarely does a change of that magnitude go as smoothly as this transaction did.

Selectman Christie stated that they learned a few things about the management of the Undesignated Fund Balance. The Town has two funds of reserve; the Capital Reserve Fund which they are putting money into in this reserve, this is for rolling stock, major pieces of equipment, police cruisers, etc. to maintain an even flow in terms of the tax rate. Over the past 5 years, between the high and the low of what has gone into the reserve has been about \$250,000; what has come out of the reserve over that 5 year period is over \$1 million. By having these reserves the Town is better able to manage the tax rate impact of what amounts to about 10% of the entire budget; this continues to go well.

The Town has 5 Undesignated Fund Balance accounts and this is an accumulation of funds resulting from budget surpluses over the years. The Town has a policy that says that these funds need to be kept in the range of 5 to 10% of the

underlying budget; if it drops below 5% they will tax to get the rate back up, if goes above 10% they have put the requirement on themselves to get this back down. When they are in the 5% to 10% range, they don't want to touch that reserve to pay for recurring expenses. In the Fire Fund, they have been able to use Undesignated Fund Balances for the past several years but don't know how long that benefit will last because at some point it will run out. The policy is sound but there is a nuance that they have come to appreciate.

Selectman Christie stated that there is a 600 lb. gorilla in Concord and the amount of downshifting from the State. Approximately 2% of the Municipal Tax Rate is attributed to the downshifting from the State. This is becoming a significant piece of the budget each year and they will continue to remind residents every year as to where this increase comes from. Interest income on Town invested cash in the proposed budget is \$40,000 lower than last year and over \$240,000 lower than its high in 2008. This year's decrease of \$40,000 has about a 1/2 % impact on the tax rate.

Selectman Christie reported that the Grand List is forecasted to grow by \$25 million in this budget which is the same as last year, but on the low side of the \$25 to \$40 million range that they have seen in the past.

Selectman Christie stated that over the past years the Town has invested in sustainability. He feels that they have done a good job in consciously trying to reduce the carbon footprint with a lot of projects including changes in interior and exterior lighting, high efficiency water heaters, furnace modifications, window replacements, insulation upgrades and re-roofing that are now starting to see a payback. Selectman Christie reported that the Town was able to reduce budgeted electricity costs by almost \$18,000.

Selectman Christie reported that the improvements at the Water Reclamation Facility have already resulted in a 33% reduction in energy consumption. Improvements this year will cut in half the oil needed to heat the wastewater digesters as we will be able to use the methane produced by the plant as fuel rather than discharging it into the atmosphere as we do now.

Selectman Christie stated that Town staff are finding better and less expensive ways to deliver services. As an example, the Howe Library implemented a new open source management software system which resulted in \$20,000 less in expenditure. Selectman Christie stated that this year's major construction project will be the reconstruction of North and South Park street to enable the addition of safer bicycle lanes as well as the construction of a new sidewalk. Selectman Christie reported that the Town will be able to put utilities underground on Lebanon Street between Crosby and South Main Street. The cost for this project is \$800,000 which will be paid for by Dartmouth College as part of the new Visual Arts Center.

Selectman Christie noted that some residents got hit pretty hard by the ice storm in Etna. He recalled seeing an e-mail asking for people to check in on seniors and others at risk in those areas with offers for people to stay where beds were available throughout town. This is a very caring town and the people that work for us day in and day out are very caring people. Selectman Christie wanted to thank the workers of the Town. Selectman Christie also thanked the residents who serve the Town on Boards, Commissions, Task Forces, Committees and study groups.

Moderator Nelson asked for any questions on the budget.

The motion PASSED and Article Sixteen was ADOPTED as written.

ARTICLE SEVENTEEN: To see if the Town will vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on April 4, 2011, between the Town of Hanover and the American Federation of State and County Municipal (AFSCME), Local 193, which calls for the following increases in salaries at the current staffing level. These salary increases are offset by a reduction in employer health care costs.

| <u>Year</u> | <u>Estimated Increase</u> |
|-------------|-------------------------------|
| 2011-2012 | \$-0- |
| 2012-2013 | \$47,053 |
| 2013-2014 | \$55,545 |

And further to raise and appropriate the sum of zero dollars (\$0) for the 2011-2012 fiscal year, such sum representing additional costs attributable to the increase in salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

ARTICLE EIGHTEEN: To see if the Town will vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on April 4, 2011, between the Town of Hanover and New England Police Benevolent Association (NEPBA), Local 27, which calls for the following increases in salaries at the current staffing level. These salary increases are offset by a reduction in employer health care costs.

| <u>Year</u> | <u>Estimated Increase</u> |
|-------------|-------------------------------|
| 2011-2012 | \$-0- |
| 2012-2013 | \$39,476 |
| 2013-2014 | \$42,036 |

And further to raise and appropriate the sum of zero dollars (\$0) for the 2011-2012 fiscal year, such sum representing additional costs attributable to the increase in salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

ARTICLE NINETEEN: To see if the Town will vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on April 4, 2011, between the Town of Hanover and the International Association of Fire Fighters (IAFF), Local 3288, which calls for the following increases in salaries at the current staffing level. These salary increases are offset by a reduction in employer health care costs.

| <u>Year</u> | <u>Estimated Increase</u> |
|-------------|-------------------------------|
| 2011-2012 | \$-0- |
| 2012-2013 | \$24,259 |
| 2013-2014 | \$31,107 |

And further to raise and appropriate the sum of zero dollars (\$0) for the 2011-2012 fiscal year, such sum representing additional costs attributable to the increase in salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Chairman Walsh spoke to Articles Seventeen, Eighteen and Nineteen. He stated that these Articles came together after the budget was set. The Board set the budget with no cost of living adjustment and then completed negotiations with the 3 unions (Police, Fire and Public Works).

Chairman Walsh stated that the Town has been having conversations with the Unions about Total Compensation and not just merit increases and cost of living adjustments. These conversations have been going on for over 5 years. Roughly 70% of the Town's compensation costs are in salaries and roughly 30% are benefits. There has been increasing stress on the taxpayers. The Town also has a policy to treat all employees the same way relative to compensation. The National and State climate issues surrounding public employee unions are ugly. The Town's negotiator, Matt Upton, Betsy McClain and Gloria LaCasse sat down with the Unions after the budget was set to discuss ways to make the Total Compensation work.

Chairman Walsh reported that in the fall, the Town brought together a policy statement that had four themes: 1) focus on total compensation, 2) competitive compensation, 3) need to present budgets to the Town voters that reflected the Town's ability to pay and, 4) maintain total expense at no more than 70% of the total operating budget. Each year, each employee is shown their total compensation including health care costs and retirement contributions. The budget originally included no cost of living adjustment for Town employees with steady benefit levels. In conversations with the Unions, because they were willing to talk with a Total Compensation focus, the Town was able to move to a contract looking at a 1 ½% cost of living increase but with a change in the base health care plan which will be less expensive for the taxpayer. Chairman Walsh thanked the employee Union members for their cooperation and understanding in this area.

Chairman Walsh stated that he will read the Articles and they are complicated and noted that the Department of Revenue Administration in the terms of Town Warrants look only at Cost of Living Increases and don't consider Total Compensation. The DRA also doesn't allow for negative increases. Chairman Walsh noted that the savings in health insurance in subsequent years will more than make up for the expenses that they are committing to. The economic changes are the same for the three contracts and for all non-union employees and the base health care plan will change to a less expensive option.

Chairman Walsh invited any questions from the audience. There were no questions from the audience.

Chairman Walsh extended his thanks and praise to Julia Griffin, Betsy McClain, Gloria LaCasse, Peter Kulbacki, Roger Bradley and Nick Giaccone for their work with the unions.

Chairman Walsh MOVED that the Town vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on April 4, 2011, between the Town of Hanover and the American Federation of State and County Municipal (AFSCME), Local 193, which calls for the following increases in salaries at the current staffing level. These salary increases are offset by a reduction in employer health care costs.

| <u>Year</u> | <u>Estimated Increase</u> |
|-------------|---------------------------|
| 2011-2012 | \$-0- |
| 2012-2013 | \$47,053 |
| 2013-2014 | \$55,545 |

And further to raise and appropriate the sum of zero dollars (\$0) for the 2011-2012 fiscal year, such sum representing additional costs attributable to the increase in salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Chairman Walsh MOVED that the Town vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on April 4, 2011, between the Town of Hanover and New England Police Benevolent Association (NEPBA), Local 27, which calls for the following increases in salaries at the current staffing level. These salary increases are offset by a reduction in employer health care costs.

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And further to raise and appropriate the sum of zero dollars (\$0) for the 2011-2012 fiscal year, such sum representing additional costs attributable to the increase in salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Chairman Walsh MOVED that the Town vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on April 4, 2011, between the Town of Hanover and the International Association of Fire Fighters (IAFF), Local 3288, which calls for the following increases in salaries at the current staffing level. These salary increases are offset by a reduction in employer health care costs.

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|-------------|---------------------------|
| 2011-2012 | \$-0- |
| 2012-2013 | \$24,259 |
| 2013-2014 | \$31,107 |

And further to raise and appropriate the sum of zero dollars (\$0) for the 2011-2012 fiscal year, such sum representing additional costs attributable to the increase in salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Selectman Doherty SECONDED the motion.

The motion PASSED and Articles Seventeen, Eighteen and Nineteen were ADOPTED as written.

Moderator Nelson noted that at the time that Article Sixteen was voted on, there were 79 voters present which means that they were each responsible for \$268,456.72.

ARTICLE TWENTY: To see if the Town will vote to approve the swap of a small portion of Town-owned property, Map 33, Lot 38 located at 6 West Wheelock Street for a comparably sized small portion of property, Map 33, Lot 44 located at 5-7 Allen St., owned by Stephen and Raymond Buskey as authorized by the Board of Selectmen on January 24, 2011.

Selectman Rassias read Article Twenty and noted that there is a correction to the motion to show Map 33, Lot 38 which was previously and incorrectly listed as Lot 6.

Selectman Rassias MOVED that the Town vote to approve the swap of a small portion of Town-owned property, Map 33, Lot 38 located at 6 West Wheelock Street for a comparably sized small portion of property, Map 33, Lot 44 located at 5-7 Allen St., owned by Stephen and Raymond Buskey as authorized by the Board of Selectmen on January 24, 2011. Selectman Doherty SECONDED the motion.

Selectman Rassias stated that this Article involves the swap of a very small piece of land and if approved, the land would be swapped with a similarly sized parcel of land owned by the Buskey family. The Town owned parcel of land is encumbered by a couple of parking spaces utilized by the Buskey property on Allen Street (EBA's and the office building adjacent to it). No funds will exchange hands for this swap of land and for more than 20 years, a lease between the two parties has achieved this swap in principle and practice.

Moderator Nelson asked for any questions. There were no questions from the audience.

The motion PASSED and Article Twenty was ADOPTED as amended.

ARTICLE TWENTY-ONE: To see if the Town will authorize the purchase of a conservation easement to protect from development the 3.196 acre property owned by Peter and Caroline Storrs, Tax Map 5, Lot 58, at the corner of Hanover Center Road and Ruddsboro Road, for a price not to exceed \$208,000, and to raise and appropriate that sum for this purpose by a withdrawal of \$150,000 from the Conservation Fund; and by raising \$58,000 in private donations. Expenditure of these funds will be contingent on execution of a purchase and sales agreement enabling the Town to conserve a large portion of the adjacent 30 acre parcel in the future.

Selectman Rassias MOVED that the Town vote to authorize the purchase of a conservation easement to protect from development the 3.196 acre property owned by Peter and Caroline Storrs, Tax Map 5, Lot 58, at the corner of Hanover Center Road and Ruddsboro Road, for a price not to exceed \$208,000, and to raise and appropriate that sum for this purpose by a withdrawal of \$150,000 from the Conservation Fund; and by raising \$58,000 in private donations. Expenditure of these funds will be contingent on execution of a purchase and sales agreement enabling the Town to conserve a large portion of the adjacent 30 acre parcel in the future. Selectman Doherty SECONDED the motion.

Selectman Rassias stated that Article Twenty concerns the possibility of preserving one of the last working farms in Hanover. The property is prominently located at the corner of Hanover Center and Ruddsboro Road and this land would remain in private ownership while the proposed acquisition of a conservation easement by the Town would ensure a scenic and historic treasure, significant options for local agriculture, protection of a long segment of Mink Brook and adjacent flood plains and wetlands.

In the early part of the 19th Century, this property was owned by the family of Laura Bridgman who lived from 1829 to 1889. She was the first known deaf, blind and mute person to be taught the use of language through her sense of touch. Now called the Storrs Farm, its cattle are familiar to hundreds of residents and commuters, its seasonal roadside stand offers blueberries, maple syrup, eggs, bags of manure for vegetable and flower gardens.

Key to the success of this farm and its agricultural future are the underlying soils classified as being of national, state and local importance. The proposed conservation easement will guarantee continued capacity for food production by the current and future owners as well as other conservation and recreation activities.

Conservation of this farm is consistent with the following Town goals:

- 1) To keep land open for agricultural, conservation and outdoor recreation use consistent with the 2000 *Open Space Priorities Plan* and the 2003 *Master Plan*.
- 2) To protect important natural resources.
- 3) To conserve the character of Etna Village.
- 4) To assist landowners in achieving their financial and conservation goals, while providing significant long-term benefit to the Town.

As is noted, this project consists of two phases. Phase One is to conserve the 3 acres and if this Article passes, this will take place this year and financing will come from the Conservation Fund with private donations to be raised. No money will be raised through tax revenues for this phase of the purchase. Phase Two will be considered in the future and concerns the protection of approximately 20 acres adjacent to Phase One.

Moderator Nelson asked for questions or comments.

Bob Russell asked for the sense of time that this will take. Ms. Griffin stated that the intention is to raise the remaining \$53,000 in private donations and then the closing can take place. With regard to the additional 30 acres, it could be another 20 years for that transaction.

Bob Keene asked about the expectation that the property would be mowed every 4 years. He believes that the conservation easement he has on his property states that they have to mow it every 2 years and wondered where the Town came up with every 4 years.

Vicki Smith, Senior Planner, stated that this was part of the conversation about how long it would take before the property could no longer be mowed. The point of the easement is to leave that land open and they figured it could still be brush hogged every 4 years.

The motion PASSED and Article Twenty-One was ADOPTED as written.

ARTICLE TWENTY-TWO: (By Petition) To see if the Town will vote to instruct the New Hampshire congressional delegation to take a fresh look at climate change and carefully consider the importance of science, not politics, in United States climate change policy.

Moderator Nelson asked for business under Article Twenty-Two.

Selectman Rassias MOVED move that the Town vote to instruct the New Hampshire congressional delegation to take a fresh look at climate change and carefully consider the importance of science, not politics, in United States climate change policy. Selectman Doherty SECONDED the motion.

Michael Hillinger, Etna, spoke to this petitioned Article. Mr. Hillinger stated that he is a Town Meeting traditionalist and a Moderator for 10 years as well so he does not take motions like this lightly. The proposed Article is in accord with the recommendations of a February 1, 2011 letter sent to all members of the Congress by 18 distinguished scientists in climate related fields. In their letter, the scientists drew attention to the findings of a series of reports requested by

Congress and issued in the spring of 2010 by the National Academy of Sciences. The findings were unambiguous. Climate change is occurring; it is caused largely by human activities, and in many cases is already affecting a broad range of natural human systems. The stakes are very high. We have already put enough carbon into the atmosphere to ensure a 2 degree centigrade increase in global temperatures before the end of the century. This temperature prediction could easily be exceeded if the anticipated climate feedback process isn't taken into account. Continuing the business as usual approach now favored by Washington could move us into an irreversible tipping point that would have profound environmental, social and political consequences for our children, and our children's children. Unfortunately as the February 1st letter notes 'the debate about climate change has become increasingly ideological and partisan.' Climate change is not the product of a belief system or ideology. Instead it's based on scientific fact and no amount of argument coercion or debate among talking heads in the media can alter the physics of climate change. How to deal with climate change is a political issue. The science and reality of climate change are not. As our elected representatives, you must educate yourselves about the scientific issues and then act with dispatch to address this problem.

Robert Strauss is hopeful that this conversation and effort is being made in every Town. The Town of Hanover cannot carry the Senate.

The motion PASSED and Article Twenty-Two was ADOPTED as written.

ARTICLE TWENTY-THREE: To transact any other business that may legally be brought before this Town Meeting.

Moderator Nelson asked Chairman Walsh to bring forth Article Twenty-Three.

Chairman Walsh MOVED that the Town transact any other business that may legally be brought before Town Meeting. Vice Chairman Connolly SECONDED.

Debra Nelson wanted to make a statement about the state of Concord and she wanted to report that the Town is fortunate to have two State Representatives who are enduring extraordinary problems on the taxpayers' behalf down in Concord. She felt that it was time to at least say to Sharon Nordgren and David Pierce for what they are doing to try to keep the Town budget more manageable. She wanted to thank the democratic legislators for what they are trying to do for the State of New Hampshire.

Chairman Walsh MOVED to dissolve the meeting. Vice Chairman Connolly SECONDED the motion. The meeting adjourned at 8:25 p.m.

Respectfully Submitted,
Charles Garipay, Town Clerk
Minutes prepared by Elizabeth S. Rathburn.

REPORT OF THE BOARD OF SELECTMEN AND TOWN MANAGER

2011 Marks Hanover's 250th Anniversary

In July of 2011, the Town of Hanover commemorated the 250th Anniversary of its official charter. Hanover, along with 11 other communities along the Connecticut River, can trace its heritage back to pre-Revolutionary War days. These communities include Canaan, Enfield, Hanover, Lebanon, Lyme, Plainfield, Fairlee, Hartland, Hartford, Norwich, Thetford, and Windsor, and are collectively referred to as the "Middle Grant" for two reasons – all were situated in the middle of the border between New Hampshire and Vermont and all received their charters from Governor John Wentworth mid-way through the granting period.

In 1961, all of these communities worked together to commemorate the 200th Anniversary of the signing of their charters. Each community planned its own events which were promoted regionally and took place throughout the summer of 1961. For the 250th Charter Commemoration, the same model was followed and enhanced. Early in 2010, representatives from the Town, the Hanover Historical Society, Howe Library, Hanover Improvement Society, Hopkins Center, Hanover Center Old Timers Fair Planning Committee, Hanover Area Chamber of Commerce, Dartmouth College, Youth-In-Action, Hanover Rotary Club, Hanover Lion's Club, CRREL, Hanover Garden Club, and Vital Communities all began meeting to develop a coordinated series of events. This group continued to meet over the first half of 2011 as it finalized the calendar of commemorative events that kicked off with the arrival of the 'Pigs and Wolves' on the streets of Hanover and the Town's annual Muster Day Celebration in Hanover Center on Memorial Day.

The summer-long celebration included the creation of commemorative streetlight banners by middle school students that adorned Main Street; an exhibit of historical photographs at the Howe Library, throughout Downtown Hanover and in the main lobby of Baker Library; production of an updated written history of Hanover looking forward from the early 1960's, funded by the Hanover Improvement Society; the Pig and Wolf project that included 20 lovingly hand-painted critters displayed throughout town beginning in late May and culminating with an auction of the critters in the fall of 2011; an expanded Hanover fireworks display at the Reservoir Road playing fields complex on the evening of July 2nd; a large concert at the Hopkins Center featuring Buckwheat Zydeco on July 3rd; and a community-wide, day-long celebration on the Dartmouth Green on July 4th, featuring an expanded parade, community barbeque, a myriad of recreational activities, historical re-enactments and roving historical characters; and theatrical and musical performances. It was truly a Happy 250th Birthday celebration for this community we love.

Collaboration with Dartmouth College

Town representatives from the Board of Selectmen, Hanover Police Department and Town Manager's Office invested considerable time in 2011 working in close collaboration with Dartmouth students, faculty and staff on the issue of alcohol enforcement. Concerned about the extent of binge drinking on campus by both underage and of-age students, which often leads to emergency room transports, the College and Town Alcohol Taskforce developed a series of protocols and responses designed to reduce the risks associated with binge and underage drinking. In collaboration with the Dean of Students and Dartmouth Safety and Security, the Hanover Police Department worked to fine-tune its response to student drinking incidents; helped to develop an alcohol diversion program for Dartmouth fraternities, sororities and other student organizations; and developed a procedure for interacting more closely with Dartmouth staff on all student disciplinary matters related to alcohol consumption. The Town continued to emphasize that local law enforcement can only play a small role in tackling this critical issue and that Dartmouth is largely in control of what can happen on campus to reduce the risks associated with excessive alcohol consumption.

Brian Walsh and Penny Hoisington Retire

After 15 years on the Hanover Board of Selectmen, Brian Walsh retired in November of 2011 so that he could join his wife, Linda Patchett, as she retired after a long career with DHMC. Brian was first elected to the Board in 1996 after a long period of service on the Hanover Planning Board. He was elected Chairman of the Board of Selectmen in 1999 and steered the Town through some very important decisions, including construction of the Hanover Parking Facility; development of the Richard W. Black Community and Senior Center; negotiation and implementation of the Three Party Agreement which led to the renovation and expansion of Hanover High School and construction of the new Richmond Middle School; and planning, financing and implementing myriad capital projects



*Brian Walsh, September 2011
(Photo by Jon Gilbert Fox).*

that now benefit the community, both large and small. Brian cares passionately about Hanover and the Upper Valley, fundamentally understands the nature of the dynamic relationship between Hanover and Dartmouth College and was never afraid to stand firm on issues of importance to the Town. His powerful interest in local, state and national public policy issues; his razor sharp ability to boil down complex issues, outline viable and practical approaches to resolve them, and ability to deliver results; and his wisdom, thoughtfulness and sense of humor -- all these attributes served to provide superb leadership to Hanover over his 16 year career on the Board.

Penny Hoisington joined the Town Manager's Office in 1996 and never looked back. In true Penny fashion, she hit the ground running and over 15 years she was Julia Griffin's right-hand assistant, juggling multiple complex responsibilities and taking thoughtful care of our citizens. Penny was willing to tackle any task with energy and commitment; nothing was ever "not in her job description". Over her tenure with the Town, she amassed a huge body of knowledge on all aspects of the Town's operation and, if she did not have the answer, she certainly knew how to track one down. Penny personifies a commitment to public service.

The Board of Selectmen and Town staff salute Brian Walsh and Penny Hoisington. They are missed.

The FY 2012-2013 Budget

The Proposed Budget for FY 2012-13, as adopted by the Board of Selectmen for action by Town Meeting, recommends combined total appropriations of \$22,432,434 for the General Fund, Fire Fund, Ambulance Fund, Water Reclamation Facility Fund, Water Utility Fund and the Parking Fund.

Of the total appropriations, \$ 8,243,654 is to be raised from property taxes, an increase of 4.45 %. Taking into account the expected \$18 million increase in total assessed valuation, the budget requires a municipal tax rate increase of **3.5%**, which was the target set by the Board of Selectmen in November.

Of the total appropriations, \$687,555 represents capital purchases. These purchases are offset by appropriation of revenue

Expenditures net of capital projects represent a total **\$21,744,879**. The components of expenditures are outlined in detail below, by fund.

Ongoing Federal, State and Local Fiscal Stress

For the fourth year in a row, the municipal budget has been developed in the midst of what has emerged as a longer and much more complex economic downturn than we had hoped for. Last year at this time many believed we were pulling out of the recession, but there continued to be worrisome turbulence in the recovery, particularly in terms of the State economy, and Town staff did not believe that current economic conditions would be significantly improved over the next two years. This current budget climate is proof of that assertion. We have sustained considerable down-shifting of the state's fiscal problems onto New Hampshire cities and towns over the past two years and the pattern continues. As such, the Town's proposed budget has once again been developed in the midst of significant ongoing and increasing reductions in State revenues, with the knowledge that additional hits may emerge before the end of the current fiscal year and that cuts loom large in the next State biennium as well. Increasingly, we are opting to focus our efforts on capital projects we can administer in-house so as to minimize the cost.

Just as it has over the past three years, New Hampshire's unstable fiscal situation promises to continue to compound our own. The State Legislature's decision to downshift the state deficit onto the backs of cities and towns during the FY 2009-2011 biennial budget has resulted in the following loss of revenue to the Town including: General Revenue Sharing (\$177,000); the complete elimination of Group II retirement system support for employer contributions from the original 35% contribution rate to 30% in FY 2009-10 (\$29,432), further down to 25% in FY 2010-11 (\$60,743) and finally to full elimination of the subsidy in FY 2011-12 (\$120,511). In addition, new in FY 2011-12, the State Legislature voted to reduce the motor vehicle registration fee assessed by the State Department of Safety, resulting in a reduction in Highway Block Grant aid to all cities and towns, including a \$39,708 reduction in aid to Hanover. As we have traditionally applied these block grant funds directly to our paving budget, this reduction resulted in our need to find the funds within our internal operation in order to maintain our disciplined commitment to our paving schedule.

A recent study released by the New Hampshire Center for Public Policy Studies, titled "Financing New Hampshire's Cities and Towns: Update 2012," points out in the Executive Summary:

Like government bodies everywhere, cities and towns in New Hampshire continue to face tremendous financial pressure from the lingering effects of the Great Recession. The sources of that strain are well known: the protracted lag in real estate values, a steady reduction in state aid to municipal budgets, the

end of the federal stimulus, a continued slowdown in overall economic activity and an increase in demand for many public services at the local level. ... (Specifically) we see that two main sources of municipal revenue – state aid and property taxes – have been under strain with per capita state aid to cities and towns down roughly 14 percent from 2007 to 2010.

Highlights - Tax Supported Funds

General Fund: The General Fund Proposed Budget for FY 2012-13 recommends appropriations totaling \$13,018,095, which represents a decrease of \$721,093 or 5.2% below the appropriation for FY 2011-12. Taking into account the benefit of the growth in total assessed valuation and netting out the General Fund's capital reserve expenditures totaling \$387,705 which are offset by the transfer in of revenue from various reserves, **a General Fund tax rate increase of 3.5% is required to fund this budget, taking the tax rate from the current \$4.00 to \$4.14.**

Revenue

1. The Proposed Budget assumes an estimated \$18 million increase in total assessed valuation which generates an additional **\$72,000** at the current tax rates above the tax revenues budgeted for FY 2011-12.
2. We continue to be challenged in maximizing our short-term interest earnings in this climate of 3-month Treasury Bill rates hovering at zero. Consequently, we have further reduced our projected earnings by **\$30,000** (from \$100,000 budgeted in FY2011-12 to \$70,000 in the proposed budget) to reflect these increasingly lower yields. Given that we previously saw revenue in the range of \$350,000 from short-term interest earnings, this continues to represent a significant hit on local municipal budgets.
3. Rooms and Meals tax revenue is up slightly for FY 2012-13, although staff continues to worry that this source of revenue is the next likely down-shifting victim if the State's revenue picture continues to under-perform this year.
4. A highly political decision by elements of the State Legislature to reduce motor vehicle registration fees charged by the State has led to a **\$39,708** reduction in our State Highway Aid block grant. This is particularly frustrating in that Hanover allocates literally all of this block grant to our paving program and now, with paving prices up as a result of oil price hikes, we were already hampered by the additional paving cost before losing almost 15% of our state shared revenue in this category.

Expenditures

1. As Salaries and Benefits comprise just over 70% of the overall General Fund Operating Budget, the Town continually looks for opportunities to keep these costs in check. The proposed budget includes the negotiated 1.5% cost-of-living adjustment, 1.0% or 2.0% merit steps for eligible employees, and a guaranteed maximum 8.4% increase in health insurance rates benchmarked to the cost increase of the Blue Choice Tier 3 and 10/20/45 prescription drug plan. The Town and its employees worked hard in 2011 to negotiate union contracts based on a "Total Compensation" approach, linking the many elements of employee compensation together to reflect the total increased cost of compensating our employees from year to year. This approach factors in salaries, the cost of health insurance and related employee co-payments, increases in social security, worker's compensation and the significantly increasing cost of participation in a financially challenged New Hampshire Retirement System. In comparing those cost pressures with the impact of the economic downturn on taxpayers, we have worked to negotiate total compensation increases that recognize the increasingly limited ability of taxpayers to pay higher tax rates. As such, we have been successful in reducing significantly the pressure on the compensation bottom line for Town staff. In FY 2012-13, due to the Legislature's reduction in NH Retirement System (NHRS) contribution rates for Group I (non-public safety municipal employees), some restructuring, and improved workers compensation experience, the total increase in General Fund Salaries and Benefits reflects a year-to-year increase of 1.9%.
 - a. After factoring in a 1.5% cost-of-living adjustment and a 1.0% or 2.0% merit step for eligible employees, additional funds of **\$147,459** are proposed for FY 2012-13 salaries.
 - b. The rate increase for the Town's FY 2012-13 health insurance premiums driving the Section 125 benefits plan was set at 8.4% in early March 2012. However, projecting next year's health insurance cost given the current benefits eligibility of employees, their cost-share (which increases as their salary grows), and their opt-out status, a 5.5% or **\$74,884**, budget-to-budget increase is required.
 - c. Although the impact of last fall's legislative NHRS action renders a net budget savings to Hanover's general fund in the coming year, this relief will be short-lived. Preliminary estimates from the NHRS indicate that on July 1,

2013 there will be mandated employer contribution increases of 22% for Group I employees, as well as a 27% increase for Group II Police and a 21% increase for Group II Fire. Suffice it to say, for the foreseeable future, every two years New Hampshire's municipal, school and county employers will be faced with very significant employer contribution rates which will need to figure heavily in our calculations regarding Total Compensation and will, by necessity, significantly impact our ability to absorb increases in other types of compensation, particularly salaries.

- d. To achieve **\$25,000** in savings, the Board opted to eliminate the Earned Time Conversion benefit provided to exempt employees who had the option of converting a capped amount of leave time to a supplemental retirement account on an annual basis.
2. The position of Director of Human Resources is modified to incorporate the duties of an Assistant Town Manager, with no change in labor grade.
3. Increased technology costs are represented by a Town-wide **\$39,245** increase in charges from MIS to the departmental budgets receiving these services. Specifically, the purchase of People GIS by Public Works, the proposed purchase of additional Vision software to allow for on-line access to selected assessment records, and the proposed purchase of "Invoice Cloud" to facilitate electronic payment of taxes and motor vehicle registration fees account for nearly **\$20,000** of this increase. These software purchases will enable the Town to continue to look for opportunities to increase staffing efficiencies. Also budgeted is an increase in the number of planned computer replacements, most notably, the timed need to replace 12 of the public desktop computers in the Howe Library.
4. While we have realized significant reductions in fuel oil consumed to heat Town buildings, the significantly increased cost of heating oil and vehicle fuel has resulted in a near 30% increase in our related fuel line items. These increases are strewn across the General Fund budget and belie the very positive improvements we have made to insure that our buildings are more fuel efficient.
5. Funds are budgeted for construction of a parking lot adjacent to the Etna Library as well as an expanded outdoor skating rink/seasonal playing field behind the Etna Fire Station (**\$55,000 from operating budget; \$150,000 from the General Fund's undesignated fund balance; \$40,000 from two trust funds held for the Etna Library; \$55,000 via fundraising**). This work is proposed to be completed by Town staff, ideally in the summer of 2012 if we can arrange the private fundraising campaign to raise the accompanying \$55,000 in funds that will be required to complete the project.
6. The Public Works Department budgeted **\$700,000** for undergrounding of utilities on Lebanon Street between Crosby and South Main Streets in fiscal year 2011-2012, but this expense was fully offset by the receipt of revenue from Dartmouth College for this work. This offsite improvement was negotiated with the College as part of the approval for the Visual Arts Center, is currently under construction, will be completed in April of this year, and this expense is not replicated in FY 2012-13, resulting in a substantial decrease in the operating budget and in the matching revenue received.
7. Funding in the amount of **\$282,200** is budgeted in the Public Works Department for the replacement of two pickup trucks and the grader, adhering to our comprehensive vehicle replacement schedule, as well as for the replacement of one of the several previously red-listed bridges on Ruddsboro Road (**\$67,705**) as part of an ongoing effort to upgrade all of the older culvert bridges on this roadway segment. A matching amount of revenue is appropriated from the Public Works Equipment Reserve Fund to provide for these purchases.
8. The final funding required to complete the widening of North Park Street to accommodate wider bicycle paths on each side of the road along with the final paving of both North and South Park Street (**\$11,900**) is budgeted. This work will be implemented in the summer/early fall of 2012 and represents a significant enhancement for bicyclists and pedestrians.
9. Sidewalks on Maple Street and Summer Street will be replaced for a total of **\$38,895** in expense in the upcoming fiscal year.
10. The Town remains committed to funding energy efficiency projects in Town facilities by maintaining the **\$50,000** annual funding level for these efforts.
11. FY 2012-13 features the fully merged KAST program, which includes the former Town operated After School Adventures (ASA) program for 4th-6th graders at the Richmond Middle School and the non-profit Hanover After

School Program (HASP) for 1st-3rd graders at the Ray School. This combined program is housed in the Parks and Recreation Department and is fully self-supporting.

Fire Fund:

The proposed FY 2012-13 Budget recommends Fire Fund expenditures of \$3,034,887, representing an increase of \$85,232 or 2.9% above the FY 2011-12 appropriations. Funding for the Fire Department is substantially drawn from property taxes assessed to three different fire districts: Fire District #1 serviced by fire hydrants; Fire District #2 not serviced by fire hydrants and west of Moose Mountain; and Fire District #3 not serviced by fire hydrants and east of Moose Mountain. The costs related to the fire hydrant system are borne only by those taxpayers in Fire District #1; all other costs, such as Personnel, are shared equitably among the property valuation in Fire Districts #1 and #2; and Fire District #3 pays one-half of the Fire District #2 rate in recognition of the delay in Fire Department response time given their remote location. These new districts were implemented in FY 2007-08, and the full impact of the reallocation of Fire Department costs among these three districts was phased in over five years. FY 2012-13 represents the first year with these districts fully transitioned.

The Fire Fund is assessed an annual hydrant rental fee by the Water Utility Fund for use of the hydrant system for firefighting purposes. The Hydrant System (Charge from Water) line-item of \$588,459 covers this cost. Of note is a suggested shift in the handling of private hydrant billings effective July 1, 2012. The Town will no longer charge private hydrant fees for hydrants on private properties who already contribute funds to the fire protection system through the Fire District #1 property tax. The private hydrant fees will continue to be charged to those property tax exempt properties who have fire hydrants on their private property but who are not contributing to the fire suppression system through fire district property taxes. Of the 89 total fire hydrants classified as private, 33 of these will no longer be assessed the private hydrant fee. Consequently, this line-item reflects a reduction of the interdepartmental charge from the Water Utility Fund to the Fire Fund for the fire protection system.

The proposed Fire District tax levy for FY 2012-13 is projected to be \$2,681,014, up from the current year's levy of \$2,563,518. With projected growth in the Town's net assessed valuation, if the projected tax levy was recovered through one tax rate across all Town properties, there will be a **3.64%** tax rate increase to fund the proposed Fire Fund budget.

There are several items of note in the Proposed Fire Fund Budget:

1. The Fire Fund has a projected June 30, 2012 accumulated Undesignated Fund Balance of **\$399,910** which represents over 13.0% of the Fire Fund budget. In essence, the Undesignated Fund Balance has grown as excess tax revenues were raised over the past several years. In accordance with the Board's policy governing the maintenance of Undesignated Fund Balances, a **revenue line-item of \$192,000** has been included in the FY 2012-13 budget, bringing the Fire Fund Undesignated Fund Balance down to a more appropriate level. However, this non-tax source of funding is not sustainable; and we will be looking at strategic ways to mitigate the impact on the tax rate going forward as this source is no longer available.
2. There is a **\$37,316** or 2.1% increase in salaries and benefits, reflecting a 1.5% cost-of-living adjustment, 1.0% or 2% merit steps, increased NHRS costs due to the full elimination of the State subsidy for Group II Fire members, and an estimated 8.4% increase in health insurance costs. These cost increases are partially offset by the replacement of a more senior firefighter who resigned in FY 2011-12 with a firefighter at a lower step in grade.

Parking Fund:

The Parking Fund Budget for FY 2012-13 anticipates expenses and revenues of \$1,589,599, which is a decrease of \$74,902 or 4.5% below the FY 2011-12 appropriations. The decrease reflects modest reductions in several operating accounts and was required in order to balance the budget based on projected revenues assuming no reinstatement of the Downtown Parking District Tax.

The Parking System continues to generate sufficient income to operate without the need for a Parking District tax levy, but the operating budget has become increasingly constrained. The oft-seen end-of-year surpluses in the Parking Fund have diminished in the economic downturn. In this year and into the future, the Fund needs to look to modest additional revenue in order to maintain the operation and the commitment to facility maintenance and reserve contributions. Two minor actions are recommended in FY 2012-13 to balance the budget while Town staff awaits the recommendations of the Parking Study which will soon be underway. Once the consultant's recommendations have been considered, that will be the time to take a more comprehensive look at revenue generating options. The two minor modifications reflected in the proposed budget include:

1. Elimination of the 30 minutes of free parking in the parking garage and institution of a minimum \$.25 charge (**\$5,823**). The initial period of free parking was implemented when the garage first opened to encourage individuals to use the facility. Now heavily utilized, staff feels there is less need to give away free time in the garage.
2. Elimination of three (3) free hours of parking on Saturdays (**\$10,400**). For the same reason as noted above, free Saturday parking was an early incentive to get people to utilize the garage but with heavy weekend use, it is clear the facility needs no built-in pricing incentive to attract weekend users.

Highlights - Non-Tax Supported Funds

Ambulance Fund: The FY 2012-13 Budget for the Ambulance Fund recommends expenditures of \$725,916, which amounts to an increase of \$65,564, or 9.9% over the FY 2011-12 Budget. The increase is largely due to the recommended budgeting of 25% of overtime expense for the four firefighters charged to the Ambulance Fund, up from the 10% of overtime previously charged to the Ambulance Fund. This reflects our commitment to begin to more accurately charge the full cost of ambulance services to the Ambulance Fund based more closely on the split between ambulance and fire call volume. These increased costs are largely recovered through ambulance billing.

The per-capita community contributions from the Towns of Hanover, Lyme and Norwich help to offset the portion of Hanover Ambulance Service operating costs not covered by collected amounts from patient billings. The per capita rate is proposed to increase from \$22.84 to \$23.12, or a 1.2% increase:

| | FY2012 | Proposed FY |
|---------------|-------------------------|-------------------------|
| Town | Contribution | 2013 |
| | | Contribution |
| Hanover | \$172,807 | \$183,412 |
| Lyme | \$ 38,737 | \$ 39,679 |
| Norwich | <u>\$ 80,123</u> | <u>\$ 81,301</u> |
| Totals | <u>\$291,667</u> | <u>\$304,392</u> |

Water Reclamation Facility Fund: The recommended expenditures in the WRF Fund for FY 2012-13 are \$2,369,609 which represents an increase of \$20,591, or 0.9%. Consistent with this relatively minor increase in expenditure, there are no significant new initiatives planned for the Water Reclamation Division, which is focused on the ongoing Phase III treatment plan improvements including: (1) replacement of aging and obsolete equipment; (2) reduction of energy dependence; and (3) continued improvements in solids handling capacity.

As the final step in formalizing our wastewater treatment operation, Town staff has finalized negotiations with Lebanon staff regarding an inter-municipal agreement for treatment of Lebanon wastewater generated in the Centerra/DHMC area and northwest Lebanon, and both the Board of Selectmen and the Lebanon City Council will be reviewing this document in the spring of 2012.

Water Utility Fund: The recommended expenditures in the Water Utility Fund for FY 2012-13 are \$1,694,327 which represents an increase of \$65,564, or 9.9%. The bulk of this increased expenditure to replace older and larger water meters is drawn from the Water Utility Fund’s undesignated fund balance, resulting in no impact on water rates.

The Charges to the Fire Fund for the fire hydrant and overall fire protection system operated and maintained by the Water Utility Fund is proposed to be **\$588,459** for FY 2012-2013. The reduction in this line represents that the Town will no longer be charging private hydrant fees for hydrants on private properties that already contribute funds to the fire protection system through the Fire District #1 property tax as previously described.

There are several additional items of note in the Proposed Water Utility Fund Budget:

1. The utility is stepping up its efforts to replace water meters as part of their focus on revenue management, recognizing that older and larger meters are often less accurate in recording water use. Accordingly, an annual lease payment of **\$92,500** has been budgeted for a 10-year lease-financed Water Replacement and System Upgrade. Town staff has demonstrated that this cost will be more than offset by more accurately read water meter readings within the next few years.
2. As part of the Trescott Company’s review of the watershed management plan, the Company’s Board of Directors has developed a more aggressive plan for the removal of invasive glossy buckthorn and targeted logging designed to gradually replace the plantation management approach with a more sustainable hardwood and softwood forest.

Toward that end, **\$50,000** is budgeted to provide funds for the Town’s contribution toward this effort, to give us maximum flexibility in FY 2012-13 to tackle more aggressive mechanical removal of glossy buckthorn in the watershed and to mechanically remove buckthorn within the 250’ setback around each reservoir, which is property owned by the Town. This expenditure is critical to preserve the quality of the watershed providing the Town’s water supply.

To offset the additional costs projected in the Water Utility Fund budget for the coming year, Town staff has projected revenues reflecting an anticipated **1.75%** across-the-board rate increase in both the fixed meter charge and the flow charge.

Respectfully submitted,

BOARD OF SELECTMEN

Peter L. Christie, Chairman

Katherine S. Connolly, Vice Chairman

Judith A. Doherty

William V. Geraghty

Athos J. Rassias

TOWN MANAGER

Julia N. Griffin



*Gary Hamel’s “Hanover Tails”
Pig & Wolf on location in front of
Hanover Town Hall.*

**TOWN OF HANOVER - Gross Appropriations
Budget Overview FY 2012-2013**

| | 2011-2012 | 2012-2013 | FY2011-12 to FY2012-13 | |
|--|-------------------|-------------------|------------------------|---------------|
| | Approved Budget | Proposed Budget | \$ CHANGE | % CHANGE |
| General Fund and Special Accounts: | | | | |
| General Government Administration | 1,728,124 | 1,741,151 | 13,027 | 0.8% |
| Town Properties | 809,855 | 835,214 | 25,359 | 3.1% |
| Police Department | 2,333,821 | 2,100,882 | (232,939) | -10.0% |
| Public Works | 4,325,479 | 3,795,301 | (530,178) | -12.3% |
| Health and Social Services | 256,517 | 264,872 | 8,355 | 3.3% |
| Parks and Recreation | 745,676 | 736,458 | (9,218) | -1.2% |
| Libraries | 977,261 | 1,030,305 | 53,044 | 5.4% |
| Conservation Commission | 20,700 | 21,700 | 1,000 | 4.8% |
| Unallocated - Pooled Expenditures | 2,541,755 | 2,492,211 | (49,544) | -1.9% |
| Total General Fund | 13,739,188 | 13,018,095 | (721,093) | -5.2% |
| Tax Supported Funds: | | | | |
| General Fund | 13,739,188 | 13,018,095 | (721,093) | -5.2% |
| Fire Fund | 2,949,655 | 3,034,887 | 85,232 | 2.9% |
| Parking Operations | 1,664,501 | 1,589,599 | (74,902) | -4.5% |
| Downtown Business Service District | 25,000 | - | (25,000) | -100.0% |
| Total Expenditures-Tax Supptd. Funds | 18,378,344 | 17,642,581 | (710,763) | -3.9% |
| Tax Subsidy | 10,674,453 | 11,009,668 | 335,215 | 3.1% |
| Tax Ratio | 58.08% | 62.40% | | 7.4% |
| Non-Tax Supported Funds: | | | | |
| Water Reclamation Facility | 2,349,018 | 2,369,609 | 20,591 | 0.9% |
| Water Utility Fund | 1,604,363 | 1,694,327 | 89,964 | 5.6% |
| Hanover Ambulance Services | 660,352 | 725,916 | 65,564 | 9.9% |
| Total Non-Tax Funds | 4,613,733 | 4,789,853 | 176,120 | 3.8% |
| Grand Total All Funds | 22,992,077 | 22,432,434 | (534,644) | -2.3% |
| Capital Projects Funded from Capital Reserve and Other Reserve Funds: | | | | |
| General Fund | 928,001 | 572,905 | (355,096) | -38.3% |
| Fire Department | - | 25,000 | 25,000 | - |
| Parking Operations | 194,000 | 63,650 | (130,350) | -67.2% |
| Water Reclamation Facility | 23,520 | 20,000 | (3,520) | -15.0% |
| Ambulance Services | - | 6,000 | 6,000 | - |
| Total Monies from Reserve Funds | 1,145,521 | 687,555 | (457,966) | -40.0% |
| Grand Total All Funds Less Capital and Other Reserve Purchases | 21,846,556 | 21,744,879 | (76,678) | -0.4% |

Town of Hanover Budget Departmental Summary

| | <u>FY2011 Year-</u> <u>End Actuals</u> | <u>FY2012</u> <u>Adopted Budget</u> | <u>FY2013</u> <u>Proposed</u> <u>Budget</u> | <u>% Change FY12</u> <u>Budget to FY13</u> <u>Budget</u> |
|---|---|--|---|--|
| <u>General Fund Revenues</u> | | | | |
| Administrative Svcs & Other Genl Govt | 1,296,195 | 1,342,600 | 1,393,200 | 3.8% |
| Planning and Zoning | 458,882 | 489,853 | 499,488 | 2.0% |
| Town Properties | 75,102 | 113,592 | 83,513 | -26.5% |
| Police | 506,055 | 770,074 | 541,628 | -29.7% |
| Public Works | 763,833 | 1,672,014 | 764,711 | -54.3% |
| Parks and Recreation | 372,774 | 496,800 | 487,250 | -1.9% |
| Libraries | 72,337 | 62,095 | 63,205 | 1.8% |
| Conservation Commission | 20,898 | 15,500 | 15,500 | 0.0% |
| Unallocated - Pooled Revenues | 8,480,323 | 8,776,660 | 9,169,600 | 4.5% |
| Total General Fund Revenues | 12,046,400 | 13,739,188 | 13,018,095 | -5.2% |
| <u>General Fund Expenditures</u> | | | | |
| Personnel Costs | | | | |
| Administrative Svcs & Other Genl Govt | 862,646 | 969,848 | 984,384 | 1.5% |
| Planning and Zoning | 360,185 | 378,391 | 386,895 | 2.2% |
| Town Properties | 225,871 | 218,856 | 223,731 | 2.2% |
| Police | 1,816,882 | 1,971,979 | 1,974,458 | 0.1% |
| Public Works | 1,420,208 | 1,472,526 | 1,550,387 | 5.3% |
| Health and Social Services | 9,146 | 4,000 | 9,000 | 125.0% |
| Parks and Recreation | 386,964 | 516,767 | 518,709 | 0.4% |
| Libraries | 833,139 | 871,405 | 903,666 | 3.7% |
| Associated Employee Benefits | 2,250,632 | 2,600,297 | 2,601,469 | 0.0% |
| Total Personnel | 8,165,673 | 9,004,069 | 9,152,700 | 1.7% |
| Non-Personnel Costs | | | | |
| Administrative Svcs & Other Genl Govt | 368,348 | 318,385 | 306,231 | -3.8% |
| Planning and Zoning | 44,522 | 61,500 | 63,641 | 3.5% |
| Town Properties | 619,953 | 590,999 | 611,483 | 3.5% |
| Police | 147,792 | 361,842 | 126,424 | -65.1% |
| Public Works | 1,556,255 | 2,852,953 | 2,244,915 | -21.3% |
| Health and Social Services | 249,847 | 252,517 | 255,872 | 1.3% |
| Parks and Recreation | 216,421 | 228,909 | 217,749 | -4.9% |
| Libraries | 117,536 | 105,856 | 126,639 | 19.6% |
| Conservation Commission | 38,375 | 20,700 | 21,700 | 4.8% |
| Unallocated - Pooled Expenditures | (137,058) | (58,542) | (109,257) | 86.6% |
| Total Non-Personnel | 3,221,992 | 4,735,119 | 3,865,396 | -18.4% |

Town of Hanover Budget Departmental Summary

| | <u>FY2011 Year-</u> <u>End Actuals</u> | <u>FY2012</u> <u>Adopted Budget</u> | <u>FY2013</u> <u>Proposed</u> <u>Budget</u> | <u>% Change FY12</u> <u>Budget to FY13</u> <u>Budget</u> |
|--|---|--|---|--|
| Total General Fund Expenditures | | | | |
| Administrative Svcs & Other Genl Govt | 1,230,995 | 1,288,233 | 1,290,615 | 0.2% |
| Planning and Zoning | 404,707 | 439,891 | 450,536 | 2.4% |
| Town Properties | 845,824 | 809,855 | 835,214 | 3.1% |
| Police | 1,964,674 | 2,333,821 | 2,100,882 | -10.0% |
| Public Works | 2,976,463 | 4,325,479 | 3,795,301 | -12.3% |
| Health and Social Services | 258,993 | 256,517 | 264,872 | 3.3% |
| Parks and Recreation | 603,385 | 745,676 | 736,458 | -1.2% |
| Libraries | 950,675 | 977,261 | 1,030,305 | 5.4% |
| Conservation Commission | 38,375 | 20,700 | 21,700 | 4.8% |
| Unallocated - Pooled Expenditures | 2,113,574 | 2,541,755 | 2,492,211 | -1.9% |
| Total General Fund Expenditures | 11,387,665 | 13,739,188 | 13,018,095 | -5.2% |
| General Fund - Municipal Tax Rate | | | | |
| Tax Subsidy | 7,812,258 | 7,991,964 | 8,243,654 | 3.1% |
| Tax Ratio | 68.6% | 58.2% | 63.3% | |
| <u>Special Funds Revenues</u> | | | | |
| Fire Department | 2,730,915 | 2,949,655 | 3,034,887 | 2.9% |
| Hanover Ambulance Services | 679,311 | 660,352 | 725,916 | 9.9% |
| Water Reclamation Facility | 4,558,026 | 2,349,018 | 2,369,609 | 0.9% |
| Water Utility Fund | 1,554,972 | 1,604,363 | 1,694,328 | 5.6% |
| Parking Operations | 1,687,816 | 1,664,501 | 1,589,599 | -4.5% |
| Downtown Business Service District | 44,711 | 25,000 | - | -100.0% |
| Total Special Funds Revenues | 11,255,751 | 9,252,889 | 9,414,339 | 1.7% |
| <u>Special Funds Expenditures</u> | | | | |
| Personnel Costs | | | | |
| Fire Department | 1,597,724 | 1,815,862 | 1,853,178 | 2.1% |
| Hanover Ambulance Services | 444,183 | 443,693 | 505,608 | 14.0% |
| Water Reclamation Facility | 566,353 | 593,891 | 574,727 | -3.2% |
| Water Utility Fund | 413,793 | 456,508 | 425,196 | -6.9% |
| Parking Operations | 424,806 | 463,824 | 469,672 | 1.3% |
| Total Personnel | 3,446,858 | 3,773,778 | 3,828,380 | 1.4% |
| Non-Personnel Costs | | | | |
| Fire Department | 1,138,247 | 1,133,793 | 1,181,709 | 4.2% |
| Hanover Ambulance Services | 191,484 | 216,659 | 220,309 | 1.7% |
| Water Reclamation Facility | 3,691,643 | 1,755,127 | 1,794,882 | 2.3% |
| Water Utility Fund | 263,154 | 1,147,855 | 1,269,132 | 10.6% |
| Parking Operations | 1,263,010 | 1,200,677 | 1,119,927 | -6.7% |
| Downtown Business Service District | 38,229 | 25,000 | - | -100.0% |
| Total Non-Personnel | 6,585,768 | 5,479,111 | 5,585,957 | 2.0% |

Town of Hanover Budget Departmental Summary

| | <u>FY2011 Year-</u> <u>End Actuals</u> | <u>FY2012</u> <u>Adopted Budget</u> | <u>FY2013</u> <u>Proposed</u> <u>Budget</u> | <u>% Change FY12</u> <u>Budget to FY13</u> <u>Budget</u> |
|---|---|--|---|--|
| Special Funds Total Expenditures | | | | |
| Fire Department | 2,735,971 | 2,949,655 | 3,034,887 | 2.9% |
| Hanover Ambulance Services | 635,667 | 660,352 | 725,916 | 9.9% |
| Water Reclamation Facility | 4,257,996 | 2,349,018 | 2,369,609 | 0.9% |
| Water Utility Fund | 676,947 | 1,604,363 | 1,694,327 | 5.6% |
| Parking Operations | 1,687,816 | 1,664,501 | 1,589,599 | -4.5% |
| Downtown Business Service District | 38,229 | 25,000 | - | -100.0% |
| Total Special Funds Expenditures | 10,032,626 | 9,252,889 | 9,414,339 | 1.7% |
| Special Funds Tax Subsidy | | | | |
| Fire District Taxes | 2,513,710 | 2,572,489 | 2,681,014 | 4.2% |
| Fire Fund Tax Ratio | 91.9% | 87.2% | 88.3% | |
| Parking District and Tax Increment Financing | | | | |
| District Taxes | 86,877 | 85,000 | 85,000 | 0.0% |
| Parking Fund Tax Ratio | 5.1% | 5.1% | 5.3% | |
| Downtown Business Service District Tax | 25,686 | 25,000 | - | -100.0% |
| Downtown Business Service District Tax Ratio | 67.2% | 100.0% | n/a | |

Town of Hanover - Recast Budget Summary - Functional Presentation

| | 2010-11 YTD | 2011-12 Approved | 2012-13 Proposed | | |
|---|-------------------|-------------------|-------------------|--------------|------------------|
| | Actuals | Budget | Budget | % Incr | Incr |
| General Fund | | | | | |
| Sources | | | | | |
| Property Taxes - Town Portion Only | 7,812,258 | 7,991,964 | 8,243,654 | 3.1% | 251,690 |
| Motor Vehicle and Other Town Clerk Fees | 1,136,022 | 1,235,500 | 1,235,100 | 0.0% | (400) |
| Charges for Services and Participant Fees | 893,913 | 1,111,546 | 1,083,049 | -2.6% | (28,497) |
| State Appropriations and Federal and Other Grants | 840,857 | 771,984 | 748,232 | -3.1% | (23,752) |
| Planning & Zoning Permits and Fees | 458,055 | 459,853 | 469,488 | 2.1% | 9,635 |
| Transfers from Capital Reserves, Trust Funds and Other Reserve Funds | 453,388 | 933,176 | 468,080 | -49.8% | (465,096) |
| Other Taxes and Related Items (Land Use Change Tax, PILT, Yield Tax, Cable Franchise Fee) | 186,426 | 175,696 | 251,990 | 43.4% | 76,294 |
| Outside Project Revenue/Other Project Support | 9,373 | 830,000 | 130,000 | -84.3% | (700,000) |
| Other Miscellaneous Income | 195,226 | 129,469 | 168,502 | 30.1% | 39,033 |
| Investment Income | 58,881 | 100,000 | 70,000 | -30.0% | (30,000) |
| Transfer from General Fund Undesignated Fund Balance | 2,000 | - | 150,000 | - | 150,000 |
| Total General Fund Sources | 12,046,400 | 13,739,188 | 13,018,095 | -5.2% | (871,094) |
| Uses (w/Allocation of Facilities, Fringe Benefits and Other Costs) | | | | | |
| Public Works | 3,906,730 | 5,364,356 | 4,839,292 | -9.8% | (525,064) |
| Police Department | 2,871,735 | 3,306,357 | 3,057,881 | -7.5% | (248,476) |
| General Town Government | 1,822,617 | 2,069,795 | 2,056,167 | -0.7% | (13,628) |
| Libraries | 1,428,270 | 1,501,242 | 1,560,563 | 4.0% | 59,321 |
| Parks & Recreation | 960,881 | 1,118,721 | 1,116,119 | -0.2% | (2,602) |
| Other Town Functions | 397,432 | 378,717 | 388,072 | 2.5% | 9,355 |
| Total General Fund Uses | 11,387,665 | 13,739,188 | 13,018,095 | -5.2% | (721,094) |
| Fire Fund | | | | | |
| Sources | | | | | |
| Fire District Taxes | 2,513,710 | 2,572,489 | 2,681,014 | 4.2% | 108,525 |
| Transfer from Fire Fund Undesignated Fund Balance | 150,000 | 200,000 | 192,000 | -4.0% | (8,000) |
| Hydrant Rentals (Pymts from Users of Private Hydrants) | 36,656 | 146,621 | 78,536 | -46.4% | (68,085) |
| Charges for Services (e.g., Fire Alarms, Special Detail) | 30,550 | 30,545 | 30,000 | -1.8% | (545) |
| Transfers from Capital and Reserve Fund | - | - | 25,000 | - | 25,000 |
| Payment in Lieu of Taxes (former Water Co. Taxes) | - | - | 23,508 | - | 23,508 |
| Federal, State and Other Grants | - | - | 4,830 | - | 4,830 |
| Total Fire Fund Sources | 2,730,915 | 2,949,655 | 3,034,887 | 2.9% | 85,232 |
| Uses | | | | | |
| Salaries and Benefits | 1,597,724 | 1,815,862 | 1,853,178 | 2.1% | 37,316 |
| Hydrant System Charges (transfer to Water Fund) | 674,059 | 630,614 | 588,459 | -6.7% | (42,155) |
| Fire Suppression | 253,752 | 287,090 | 372,215 | 29.7% | 85,125 |
| Fire Apparatus and Vehicle Replacement | 107,236 | 102,236 | 98,236 | -3.9% | (4,000) |
| Facilities Costs (Main and Etna Fire Stations) | 48,119 | 52,374 | 57,934 | 10.6% | 5,560 |
| Administration (includes G&A Overhead Allocation) | 27,459 | 30,487 | 30,504 | 0.1% | 17 |
| Training and Professional Development | 17,406 | 15,412 | 18,447 | 19.7% | 3,035 |
| Hazardous Materials, Fire Prevention and Alarm Mtce. | 10,217 | 15,580 | 15,915 | 2.1% | 335 |
| Total Fire Fund Uses | 2,735,972 | 2,949,655 | 3,034,887 | 2.9% | 85,232 |

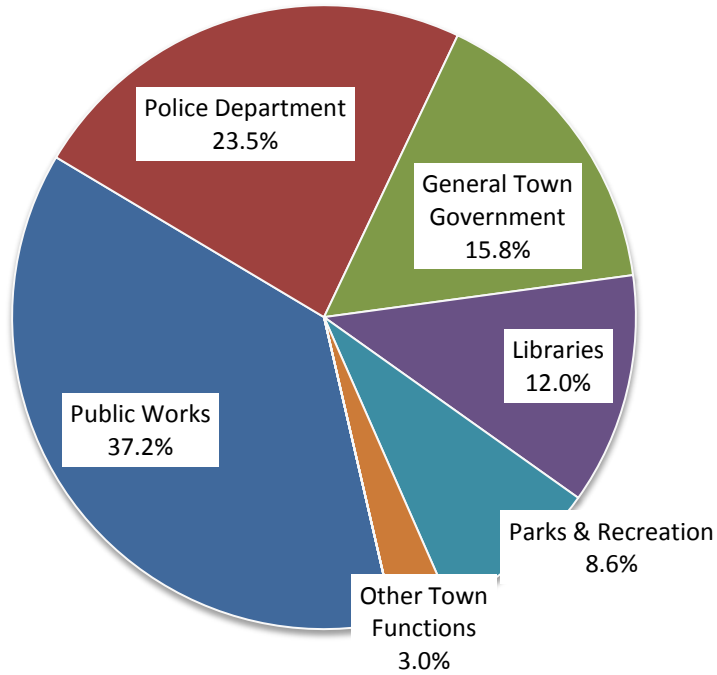
Town of Hanover - Recast Budget Summary - Functional Presentation

| | 2010-11 YTD | 2011-12 Approved | 2012-13 Proposed | | |
|---|--------------------|-------------------------|-------------------------|---------------|---------------|
| | Actuals | Budget | Budget | % Incr | Incr |
| <u>Ambulance Fund</u> | | | | | |
| <i>Sources</i> | | | | | |
| Service Charges (net of uncollectibles) | 383,275 | 367,950 | 374,789 | 1.9% | 6,839 |
| Community Per Capita Contributions | 291,288 | 291,667 | 304,392 | 4.4% | 12,725 |
| Transfer from Ambulance Fund Undesig. Fund Balance | - | - | 40,000 | - | 40,000 |
| Transfers from Capital Reserve Fund | - | - | 6,000 | - | 6,000 |
| Other Income | 4,748 | 735 | 735 | 0.0% | - |
| <i>Total Ambulance Fund Sources</i> | 679,311 | 660,352 | 725,916 | 9.9% | 65,564 |
| <i>Uses</i> | | | | | |
| Salaries and Benefits | 444,183 | 443,693 | 505,608 | 14.0% | 61,915 |
| Administration (includes G&A Overhead Allocation) | 121,912 | 138,195 | 137,164 | -0.7% | (1,031) |
| Ambulance and Rescue Vehicle Replacement | 47,000 | 50,760 | 56,760 | 11.8% | 6,000 |
| Operational Equipment and Supplies | 22,573 | 27,704 | 26,385 | -4.8% | (1,319) |
| <i>Total Ambulance Fund Uses</i> | 635,667 | 660,352 | 725,916 | 9.9% | 65,564 |
| <u>Water Reclamation Facility (Sewer) Fund</u> | | | | | |
| <i>Sources</i> | | | | | |
| Sewer Usage Billings | 2,340,596 | 2,186,667 | 2,221,793 | 1.6% | 35,126 |
| Outside Projects | - | 50,000 | 50,000 | 0.0% | - |
| NH DES Grant-in-Aid | 47,381 | 46,366 | 45,351 | -2.2% | (1,015) |
| Sewer Connection Fees | 130,561 | 21,215 | 21,215 | 0.0% | - |
| Transfers from Capital Reserves | 1,700,000 | 23,520 | 20,000 | -15.0% | (3,520) |
| Other Income | 39,489 | 21,250 | 11,250 | -47.1% | (10,000) |
| Transfer from WRF Fund Undesignated Fund Balance | 300,000 | - | - | - | - |
| <i>Total WRF Fund Sources</i> | 4,558,026 | 2,349,018 | 2,369,609 | 0.9% | 20,591 |
| <i>Uses</i> | | | | | |
| Plant Operations | 922,971 | 962,839 | 1,077,267 | 11.9% | 114,428 |
| Plant Improvements-Capital Investment and Debt Svc | 2,768,672 | 742,288 | 667,615 | -10.1% | (74,673) |
| Salaries and Benefits | 566,353 | 593,891 | 574,727 | -3.2% | (19,164) |
| Outside Project Work | - | 50,000 | 50,000 | 0.0% | - |
| <i>Total WRF Fund Uses</i> | 4,257,996 | 2,349,018 | 2,369,609 | 0.9% | 20,591 |
| <u>Water Utility Fund</u> | | | | | |
| <i>Sources</i> | | | | | |
| Water Customer Billings | 1,498,121 | 1,515,000 | 1,555,593 | 2.7% | 40,593 |
| Outside Projects | - | 75,000 | 75,000 | 0.0% | - |
| Transfer from Water Fund Undesig. Fund Balance | - | - | 49,174 | - | 49,174 |
| NH DES Grant-in-Aid | 11,395 | 7,861 | 7,861 | 0.0% | - |
| Water Connection Fees | 41,571 | 6,300 | 6,300 | 0.0% | - |
| Other Income | 3,884 | 202 | 400 | 98.0% | 198 |
| <i>Total Water Fund Sources</i> | 1,554,972 | 1,604,363 | 1,694,328 | 5.6% | 89,965 |
| <i>Uses</i> | | | | | |
| Plant Improvements-Capital Investment and Debt Svc | 96,608 | 972,717 | 1,019,681 | 4.8% | 46,964 |
| Salaries and Benefits | 413,793 | 456,508 | 425,196 | -6.9% | (31,312) |
| Payment in Lieu of Taxes (former Water Co. Taxes) | 130,270 | 294,292 | 241,413 | -18.0% | (52,879) |
| Plant Operations | 665,257 | 436,460 | 521,497 | 19.5% | 85,037 |
| Hydrant System Charges (transfer from Fire Fund) | (628,981) | (630,614) | (588,459) | -6.7% | 42,155 |
| Outside Project Work | - | 75,000 | 75,000 | 0.0% | - |
| <i>Total Water Fund Uses</i> | 676,947 | 1,604,363 | 1,694,328 | 5.6% | 89,965 |

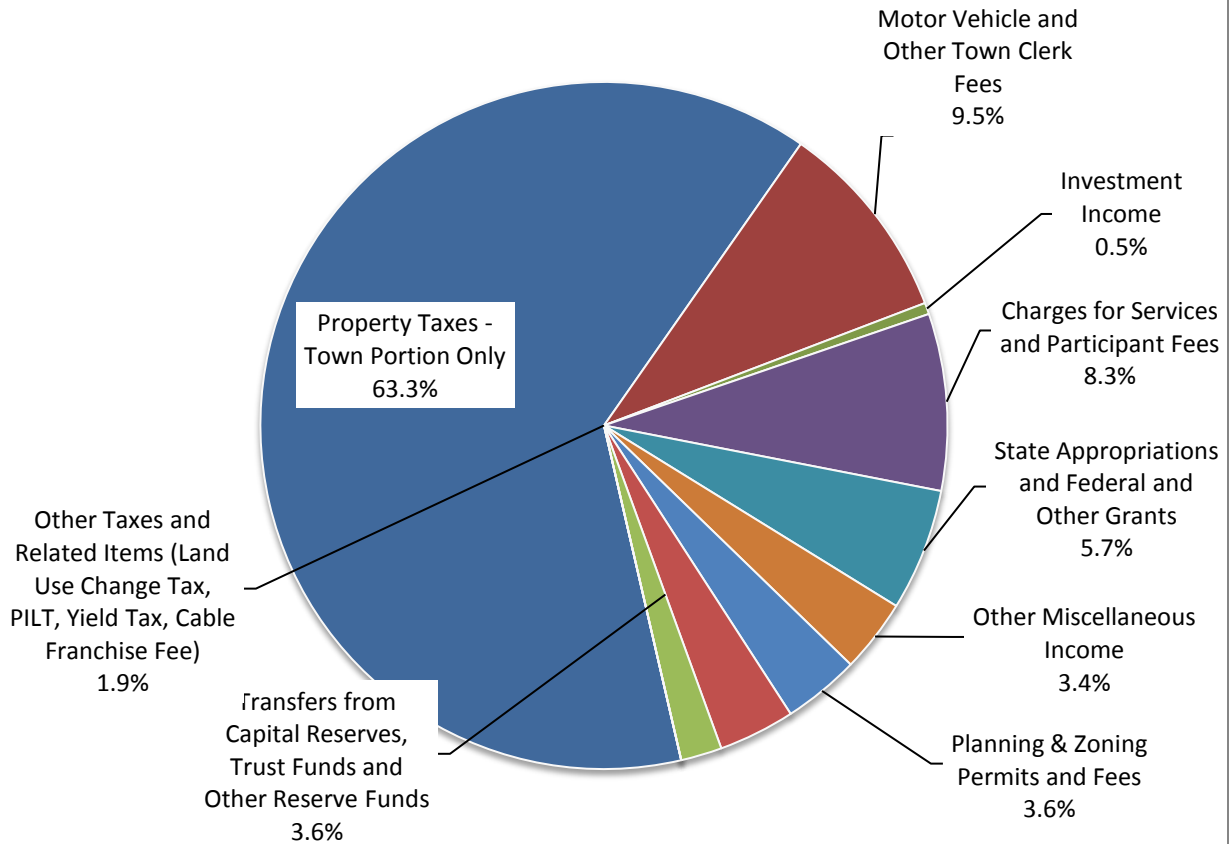
Town of Hanover - Recast Budget Summary - Functional Presentation

| | 2010-11 YTD | 2011-12 Approved | 2012-13 Proposed | | |
|---|--------------------|-------------------------|-------------------------|----------------|-----------------|
| | Actuals | Budget | Budget | % Incr | Incr |
| <u>Parking Fund</u> | | | | | |
| <i>Sources</i> | | | | | |
| Parking Facility Permit, Leased and Short Term Parking | 471,554 | 474,900 | 530,563 | 11.7% | 55,663 |
| Surface Lot and Street Metered and Permit Parking | 514,988 | 514,601 | 510,386 | -0.8% | (4,215) |
| Parking Fines | 414,018 | 396,000 | 400,000 | 1.0% | 4,000 |
| Tax Increment Financing (TIF) District Levy | 86,877 | 85,000 | 85,000 | 0.0% | - |
| Transfers from Capital Reserve Fund | - | 9,000 | 63,650 | 607.2% | 54,650 |
| Fund Balance and Designated Reserve Balance Used | 200,379 | 185,000 | - | -100.0% | (185,000) |
| <i>Total Parking Fund Sources</i> | 1,687,816 | 1,664,501 | 1,589,599 | -4.5% | (74,902) |
| <i>Uses</i> | | | | | |
| Salaries and Benefits | 424,806 | 463,824 | 469,672 | 1.3% | 5,848 |
| Parking Facility Capital Costs and Debt Service | 566,095 | 554,296 | 434,645 | -21.6% | (119,651) |
| Administration (includes G&A Overhead Allocation) | 252,534 | 249,149 | 253,585 | 1.8% | 4,436 |
| Advance Transit Shuttle Service, Municipal Contribution | 222,078 | 181,691 | 195,749 | 7.7% | 14,058 |
| Parking Facility Operating Costs | 148,817 | 147,792 | 174,375 | 18.0% | 26,583 |
| Surface Lot and Street Parking Operating Costs | 65,327 | 65,089 | 56,173 | -13.7% | (8,916) |
| Surface Lot and Street Parking Capital Costs | 8,160 | 2,660 | 5,400 | 103.0% | 2,740 |
| <i>Total Parking Fund Uses</i> | 1,687,816 | 1,664,501 | 1,589,599 | -4.5% | (74,902) |
| <u>Downtown Business Service District Fund</u> | | | | | |
| <i>Sources</i> | | | | | |
| Downtown Business Service District Tax | 25,686 | 25,000 | - | -100.0% | (25,000) |
| Sponsorship Fees and Other Revenues | 19,025 | - | - | - | - |
| <i>Total Downtown Svc. Dist. Fund Sources</i> | 44,711 | 25,000 | - | -100.0% | (25,000) |
| <i>Uses</i> | | | | | |
| Advertising and Commercial Development Initiatives | 38,229 | 25,000 | - | -100.0% | (25,000) |
| <i>Total Downtown Svc. Dist. Fund Uses</i> | 38,229 | 25,000 | - | -100.0% | (25,000) |

2012-13 Proposed Budget - Uses of General Fund Resources



2012-13 Proposed Budget - Sources of General Fund Revenues



TOWN OF HANOVER
TAX RATES OVERSEEN BY THE BOARD OF SELECTMEN

Note: School and County Tax Rates are not overseen by the Selectmen

| | *PROPOSED* 2012 Tax Rate (4/1/12-3/31/13) | | | | 2011 Actual Tax Rate (4/1/11-3/31/12) | | |
|-----------------------------------|--|-----------------|---------------------------------|----------------|--|-----------------|---------------------------------|
| | Estimated Net Valuation | Tax Levy | Rate per \$1,000 | % Incr. | Actual Net Valuation | Tax Levy | Rate per \$1,000 |
| General Municipal Tax Rate | 1,992,765,100 | \$ 8,243,654 | 4.14 | 3.50% | 1,974,765,100 | \$ 7,892,326 | 4.00 |
| Fire District #1 | 1,438,356,003 | \$ 2,080,102 | 1.45 | 2.84% | 1,425,363,800 | \$ 2,009,763 | 1.41 |
| Fire District #2 | 541,280,915 | \$ 593,712 | 1.10 | 7.84% | 536,391,700 | \$547,120 | 1.02 |
| Fire District #3 | 13,128,183 | \$ 7,200 | 0.55 | 7.84% | 13,009,600 | \$ 6,635 | 0.51 |
| | | | | | | | |
| | Combined Fire District #1 | | 5.59 | 3.33% | | | 5.41 |
| | Combined Fire District #2 | | 5.24 | 4.38% | | | 5.02 |
| | Combined Fire District #3 | | 4.69 | 3.99% | | | 4.51 |

These tax rates are *estimates* only; the final tax rate will be set in early October 2012 by the NH Department of Revenue Administration (DRA).

During budget discussions, the Board of Selectmen considered a composite average property tax rate in an attempt to net out the impact of the 5-year transition to the new Fire Districts. If the total tax levy for the General Fund and the Fire Fund were recovered from all properties on the same basis (i.e., if there were no separate Fire Districts), the tax rate would be:

| | Rate per \$1,000 | % Increase |
|---------------|-----------------------------|-----------------------|
| 2011 Tax Year | 5.29 | |
| 2012 Tax Year | 5.48 | 3.54% |

HANOVER FINANCE COMMITTEE

Comments on Hanover FY13 Proposed Budget

At its public meeting on March 12, 2012, the Hanover Finance Committee approved the following statement:

Statement on Hanover Town Budget, 2012-2013

At its meeting on March 12, 2012, the Hanover Finance Committee (HFC) voted 5 to 1 in favor of (six of the seven HFC members present) the FY13 town budget as approved by the Hanover Selectboard at its meeting on March 1, 2012.

The HFC reached this decision after carefully reviewing details of the projected revenues and expenditures as presented in the town budget proposal by town administrators and individual department heads, and by discussing the details with town officers. Representatives of the HFC attended all public meetings held by the Selectboard, during which the budget was discussed and approved.

The Hanover Finance Committee is an appointed resident body charged to opine on financial matters of the Town of Hanover and Hanover School District. The members are Kristi Fenner (Chair), Michael Gerling, Heidi Postupack, Daryl Press, John Ruth, Peter Christie (Hanover Board of Selectmen Representative), and Kevin Cotter (Hanover School Board Representative).

The Hanover Board of Selectmen met four times from February 27 to March 1, 2012, to review and approve the proposed town budget for FY13 (July 2012-June 2013). During these public meetings, administrators provided detailed reviews of individual town departments' budgets, concluding with a summary board discussion of and vote on the FY13 budget. Before these budget hearings began, the Finance Committee was briefed by Julia Griffin, Hanover Town Manager, Jessie Levine, Assistant Town Manager and Betsy McClain, Director of Administrative Services. Finance Committee members also attended the Board of Selectmen meetings.

Majority Opinion

In light of the uncertain financial environment and rising costs in many areas of the budget, the majority commends the Board of Selectmen, town administrators, department heads and their staff for their diligent efforts to cut costs while maintaining essential public services.

The majority framed its assessment of the impact of the town's budget in terms of a "blended tax rate," an artificial rate that incorporates combined general fund and fire fund tax rates proportionally distributed across the three fire districts. No property owner actually sees this rate; it is a benchmark for the Finance Committee and the Selectboard and town administration.

The majority supports the general principle that the Board of Selectmen constructs the town's budget to meet town needs, given reasonable assumptions about revenues – including revenues from the state – rather than cut the budget in anticipation of potential state impacts or other circumstances wholly out of the town's control. That is, the majority supports the notion that the town's leadership crafts budgets to meet the town's needs for services, and not make up for other entities' (namely, the state and county) issues. The majority also feels it is not wise to skip expenses in one year just to postpone them to future years.

The majority notes that the Board of Selectmen, in preparing the town's FY13 budget, was attentive to potential contraction in revenues given the degraded financial environment -- for example, short-term interest rates -- and the significant uncertainties regarding the state's finances: appropriations, downshifting of costs, reduction in revenue sharing, and grant monies combined with rising costs related to the escalation in oil prices. During budget planning, the town administration prepared a budget based on the 3.5% target tax rate increase set by the Board of Selectmen. In addition, the Town administration prepared a list of potential expense reductions and add-backs for the Selectboard to consider that could adjust the increase in the property tax rate from 3.5% all the way down to 1.02%.

Total proposed FY13 appropriations for the General Fund, the major tax-supported fund, are \$721,093 less than the current FY12 approved budget, a 5.2% decrease. This reduction in expense is artificially high, as it includes the elimination of a one-time FY12 amount of \$700,000 budgeted in both expenditures and non-tax revenues for the undergrounding of utilities along Lebanon Street that was funded by outside sources. This reduction in total appropriations is offset by a reduction in non-tax revenues, resulting in a 3.5% budget-to-budget increase of the General Fund tax levy and a 3.54% increase in a General Fund and Fire Fund "blended" tax rate. Growth in the Fire Fund tax levy

is 4.2%, or \$108,525. A blended rate is used because there are three distinct Fire Districts and the rate will vary depending upon the Fire District.

Minority Opinion

The minority feels that increase to the tax rate is not a meaningful metric as it is highly dependent on changing assessed property valuations. As a result of rising assessed property values, the tax rate increase understates the total increase in town taxes levied (i.e., excluding school and county taxes) against Hanover residents, which will rise by roughly \$470,000 or 4.5% and further noted that:

- 1) From FY03 to FY12 the total town taxes levied has increased by 5.3% per year, a rate of growth that is **2.6%** per year greater than inflation in New England for the same time period.
- 2) Total town staffing levels have increased by 12% over the last 10 years during a time with little or no population growth.
- 3) The Etna Library renovations should be funded solely with private donations and/or user fees. The proposed budget will allocate \$205,000 of taxpayer funds that is not warranted given the small portion of the population served.

It is the minority view that no increase in town taxes levied is warranted.

Proposed Tax Rate Changes

The Net Assessed Valuation is projected to increase by \$18 million, absorbing a portion of the projected increase in property tax rate. The budget approved by the Selectboard at its March 1 meeting has these implications for tax rates:

| Tax Rate Table for the Three Fire Districts | | | |
|---|-------------|-------------|--------------|
| | FY12 | FY13 | % Chg |
| Muni Rate | 4.00 | 4.14 | 3.50% |
| FD #1 Rate | 1.41 | 1.45 | 2.84% |
| Total | 5.41 | 5.59 | 3.33% |
| On \$490K Property | \$2,651 | \$2,739 | 3.33% |
| | | | |
| Muni Rate | 4.00 | 4.14 | 3.50% |
| FD #2 Rate | 1.02 | 1.10 | 7.84% |
| Total | 5.02 | 5.24 | 4.38% |
| On \$490K Property | \$2,460 | \$2,568 | 4.38% |
| | | | |
| Muni Rate | 4.00 | 4.14 | 3.50% |
| FD #3 Rate | .51 | .55 | 7.84% |
| Total | 4.51 | 4.69 | 3.99% |
| On \$490K Property | \$2,210 | \$2,298 | 3.99% |
| | | | |
| Combined "Blended" Rate: A composite average property tax rate as if fire protection costs were recovered the same as general fund costs. | | | |
| | 5.29 | 5.48 | 3.54% |
| <i>Note: \$490,000 is the median value of a single-family residence in the Town of Hanover.</i> | | | |

The Finance Committee thanks the Selectboard and Town administration for preparing the proposed FY13 budget and specifically recognizes the work of Julia Griffin, Jessie Levine, Betsy McClain, and all department heads.

Hanover Finance Committee: Kristi Fenner (Chair), Michael Gerling, Heidi Postupack, Daryl Press, John Ruth, Peter Christie (Hanover Board of Selectmen Representative), Kevin Cotter (Hanover School Board Representative)

Town of Hanover - 10 Year Tax Rate History of Municipal, School and County Combined Tax Rates

Fire District #1 (Properties Serviced by Fire Hydrants)

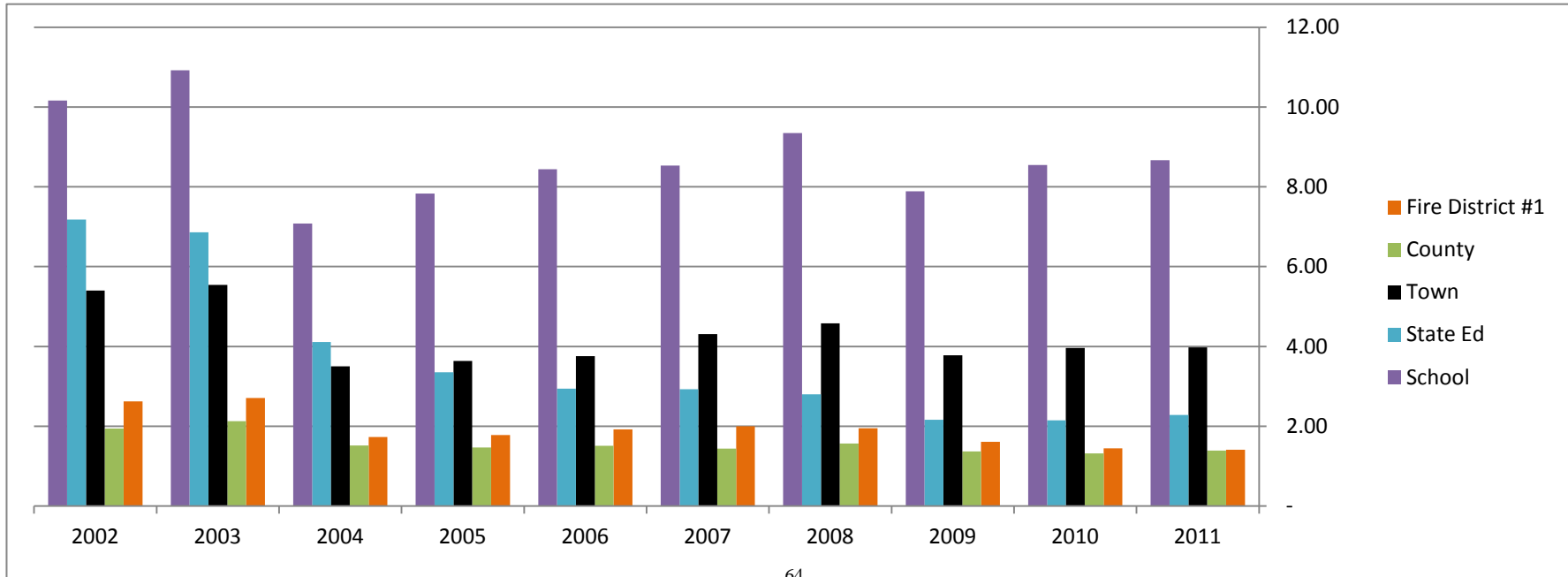
Tax Rate Breakdown

| Year | Taxable Valuation | Change in Valuation from Previous Year | Tax Rate per \$1,000 | % Increase from Previous Year | Fire | | | | |
|------|-------------------|---|-------------------------|--|------|-------------|--------|--------|----------|
| | | | | | Town | District #1 | County | School | State Ed |
| 2011 | 1,974,765,100 | 10,142,900 | 18.20 | 2.7% | 4.00 | 1.41 | 1.47 | 8.95 | 2.37 |
| 2010 | 1,964,622,200 | 27,281,600 | 17.73 | 1.7% | 3.98 | 1.41 | 1.39 | 8.67 | 2.28 |
| 2009 | 1,937,340,600 | 38,747,400 (^) | 17.43 | 3.7% | 3.96 | 1.45 | 1.32 | 8.55 | 2.15 |
| 2008 | 1,898,593,200 | 366,842,500 (*) | 16.81 | -17.0% | 3.78 | 1.61 | 1.37 | 7.89 | 2.16 |
| 2007 | 1,531,750,700 | 37,983,000 (+) | 20.25 | 5.4% | 4.58 | 1.95 | 1.57 | 9.35 | 2.80 |
| 2006 | 1,493,767,700 | 52,267,300 | 19.21 | 3.4% | 4.31 | 2.00 | 1.44 | 8.53 | 2.93 |
| 2005 | 1,441,500,400 | 19,594,500 | 18.57 | 2.8% | 3.76 | 1.92 | 1.51 | 8.44 | 2.94 |
| 2004 | 1,421,905,900 | 18,611,800 | 18.07 | 0.7% | 3.64 | 1.78 | 1.47 | 7.83 | 3.35 |
| 2003 | 1,403,294,100 | 557,544,300 (*) | 17.94 | -36.3% | 3.50 | 1.73 | 1.52 | 7.08 | 4.11 |
| 2002 | 845,749,800 | 22,401,000 | 28.16 | 3.2% | 5.54 | 2.71 | 2.13 | 10.92 | 6.86 |
| 2001 | 823,348,800 | 25,045,700 | 27.30 | 5.7% | 5.40 | 2.62 | 1.94 | 10.16 | 7.18 |

(^) State Revenue Sharing eliminated to address State budget deficit - Town Property Tax rate increased by \$.10 to address lost revenues.

(*) Revaluation Year

(+) Fire Districts Reconfigured



Town of Hanover - 10 Year Tax Rate History of Municipal, School and County Combined Tax Rates

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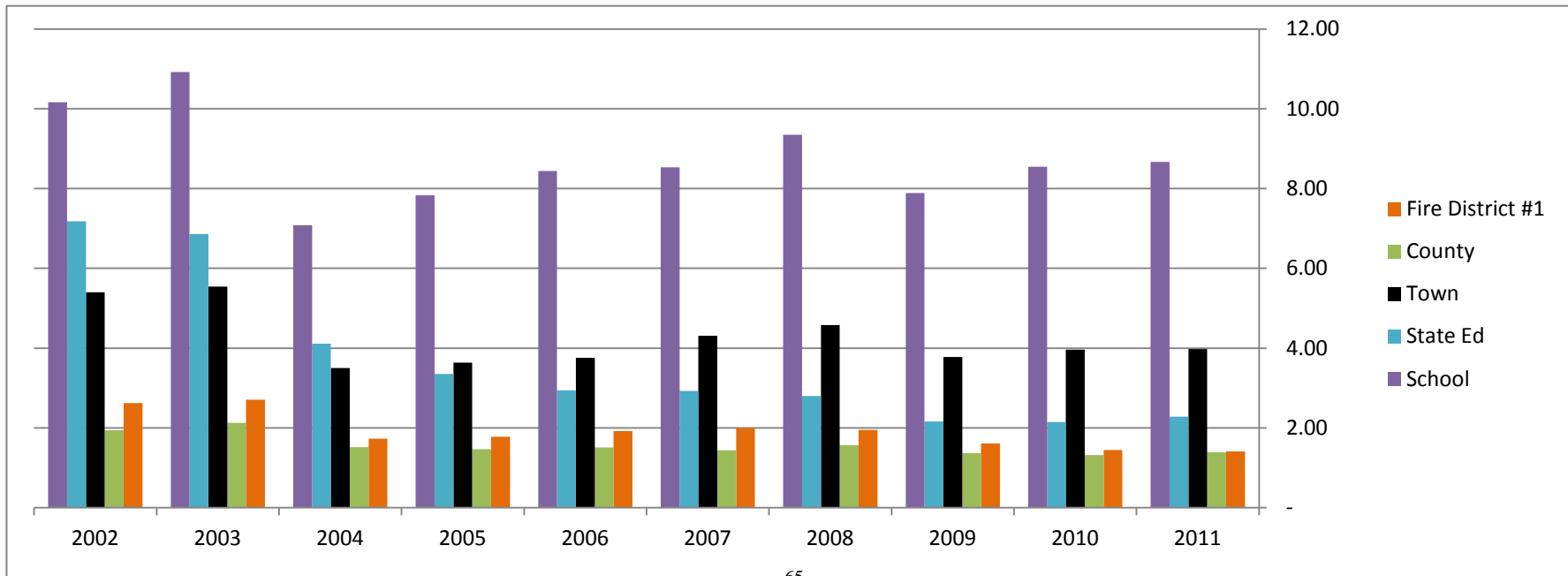
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|------|-------------------|---|-------------------------|--|------|-------------|--------|--------|----------|
| | | | | | Town | District #1 | County | School | State Ed |
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INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen and Town Manager
Town of Hanover, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hanover, New Hampshire, as of and for the year ended June 30, 2011, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Hanover's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hanover, New Hampshire, as of June 30, 2011, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, and the supplementary information appearing on page 45, are not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied

certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Melanson, Heath + Company P.C.

Nashua, New Hampshire
February 29, 2012

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hanover, we offer readers this narrative overview and analysis of the financial activities of the Town of Hanover for the fiscal year ended June 30, 2011.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, sanitation, and culture and recreation. The business-type activities include water and water reclamation activities.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. Proprietary funds are maintained as follows:

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Specifically, enterprise funds are used to account for water and water reclamation operations.

Proprietary funds provide the same type of information as the business-type activities reported in the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water and water reclamation operations, both of which are considered to be major funds.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information

which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 47,755,447 (i.e., net assets), a change of \$ 5,592,048 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 6,187,521, a change of \$ (684,456) in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$ 1,348,459, a change of \$ 559,254 in comparison to the prior year.
- Bonds payable at the close of the current fiscal year was \$ 15,844,065, a change of \$ 8,166,506 in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current fiscal year.

| | Governmental Activities | | Business-Type Activities | | Total | |
|-----------------------------------|----------------------------|----------------------|-----------------------------|----------------------|----------------------|----------------------|
| | 2011 | 2010 | 2011 | 2010 | 2011 | 2010 |
| Current and other assets | \$ 26,591,245 | \$ 24,448,991 | \$ 1,571,650 | \$ 1,217,866 | \$ 28,162,895 | \$ 25,666,857 |
| Capital assets | <u>32,767,656</u> | <u>32,668,602</u> | <u>25,213,065</u> | <u>13,734,243</u> | <u>57,980,721</u> | <u>46,402,845</u> |
| Total assets | <u>59,358,901</u> | <u>57,117,593</u> | <u>26,784,715</u> | <u>14,952,109</u> | <u>86,143,616</u> | <u>72,069,702</u> |
| Long-term liabilities outstanding | 8,047,918 | 8,778,215 | 10,547,823 | 2,723,261 | 18,595,741 | 11,501,476 |
| Other liabilities | <u>21,060,931</u> | <u>18,037,776</u> | <u>(1,268,503)</u> | <u>367,051</u> | <u>19,792,428</u> | <u>18,404,827</u> |
| Total liabilities | <u>29,108,849</u> | <u>26,815,991</u> | <u>9,279,320</u> | <u>3,090,312</u> | <u>38,388,169</u> | <u>29,906,303</u> |
| Net assets: | | | | | | |
| Invested in capital assets, net | 27,945,664 | 27,523,671 | 16,322,391 | 10,978,782 | 44,268,055 | 38,502,453 |
| Restricted | 2,701,866 | 2,731,073 | - | - | 2,701,866 | 2,731,073 |
| Unrestricted | <u>(397,478)</u> | <u>46,858</u> | <u>1,183,004</u> | <u>883,015</u> | <u>785,526</u> | <u>929,873</u> |
| Total net assets | <u>\$ 30,250,052</u> | <u>\$ 30,301,602</u> | <u>\$ 17,505,395</u> | <u>\$ 11,861,797</u> | <u>\$ 47,755,447</u> | <u>\$ 42,163,399</u> |

CHANGES IN NET ASSETS

| | <u>Governmental</u> <u>Activities</u> | | <u>Business-Type</u> <u>Activities</u> | | <u>Total</u> | |
|--|--|----------------------|---|----------------------|----------------------|----------------------|
| | <u>2011</u> | <u>2010</u> | <u>2011</u> | <u>2010</u> | <u>2011</u> | <u>2010</u> |
| Revenues: | | | | | | |
| Program revenues: | | | | | | |
| Charges for services | \$ 3,769,561 | \$ 3,387,398 | \$ 4,571,148 | \$ 2,590,819 | \$ 8,340,709 | \$ 5,978,217 |
| Operating grants and contributions | 463,145 | 561,435 | - | - | 463,145 | 561,435 |
| Capital grants and contributions | - | 14,075 | 1,692,032 | 860,934 | 1,692,032 | 875,009 |
| General revenues: | | | | | | |
| Property taxes | 10,639,008 | 10,155,544 | - | - | 10,639,008 | 10,155,544 |
| Motor vehicle permit fees | 1,164,139 | 1,263,363 | - | - | 1,164,139 | 1,263,363 |
| Penalties and interest on taxes | 133,695 | 104,317 | - | - | 133,695 | 104,317 |
| Grants and contributions not restricted to specific programs | 762,396 | 726,332 | 15,395 | - | 777,791 | 726,332 |
| Investment income | 112,269 | 181,400 | - | - | 112,269 | 181,400 |
| Other | 439,713 | 181,469 | 14,801 | 14,098 | 454,514 | 195,567 |
| Total revenues | <u>17,483,926</u> | <u>16,575,333</u> | <u>6,293,376</u> | <u>3,465,851</u> | <u>23,777,302</u> | <u>20,041,184</u> |
| Expenses: | | | | | | |
| General government | 4,304,485 | 4,241,866 | - | - | 4,304,485 | 4,241,866 |
| Public safety | 6,847,548 | 7,232,411 | - | - | 6,847,548 | 7,232,411 |
| Highway and streets | 2,940,554 | 4,318,596 | - | - | 2,940,554 | 4,318,596 |
| Sanitation | 229,365 | 558,785 | - | - | 229,365 | 558,785 |
| Health and human services | 294,035 | 288,438 | - | - | 294,035 | 288,438 |
| Culture and recreation | 1,631,489 | 1,924,017 | - | - | 1,631,489 | 1,924,017 |
| Interest on long-term debt | 183,552 | 238,051 | - | - | 183,552 | 238,051 |
| Miscellaneous | - | 389,551 | - | - | - | 389,551 |
| Water | - | - | 2,171,873 | 13,244 | 2,171,873 | 13,244 |
| Water reclamation | - | - | 2,189,901 | 2,580,328 | 2,189,901 | 2,580,328 |
| Total expenses | <u>16,431,028</u> | <u>19,191,715</u> | <u>4,361,774</u> | <u>2,593,572</u> | <u>20,792,802</u> | <u>21,785,287</u> |
| Change in net assets before transfers, permanent fund contributions and extra ordinary items | 1,052,898 | (2,616,382) | 1,931,602 | 872,279 | 2,984,500 | (1,744,103) |
| Transfers in (out) | (1,172,570) | 625,486 | 1,172,570 | (625,486) | - | - |
| Permanent fund contributions | 68,122 | 41,514 | - | - | 68,122 | 41,514 |
| Acquisition capital | - | - | 2,539,426 | - | 2,539,426 | - |
| Change in net assets | <u>(51,550)</u> | <u>(1,949,382)</u> | <u>5,643,598</u> | <u>246,793</u> | <u>5,592,048</u> | <u>(1,702,589)</u> |
| Net assets - beginning of | <u>30,301,602</u> | <u>32,250,984</u> | <u>11,861,797</u> | <u>11,615,004</u> | <u>42,163,399</u> | <u>43,865,988</u> |
| Net assets - end of year | <u>\$ 30,250,052</u> | <u>\$ 30,301,602</u> | <u>\$ 17,505,395</u> | <u>\$ 11,861,797</u> | <u>\$ 47,755,447</u> | <u>\$ 42,163,399</u> |

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 47,755,447, a change of \$ 5,592,048 from the prior year.

The largest portion of net assets \$ 44,268,055 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are

not available or future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 2,701,866 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ 785,526, if it were positive, may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net assets of \$ (51,550). Key elements of this change are as follows:

| | |
|---|--------------------|
| General fund operations, as discussed further in Section D | \$ (319,997) |
| Fire fund activity | (153,729) |
| Nonmajor fund activity | (210,730) |
| Depreciation, which is not budgeted or funded, over principal maturities, a budgeted expense | (1,767,431) |
| Capital asset additions | 2,284,944 |
| Other | <u>115,393</u> |
| Total | <u>\$ (51,550)</u> |

Business-type activities. Business-type activities for the year resulted in a change in net assets of \$ 5,643,598. Key elements of this change are as follows:

| | |
|------------------------------|---------------------|
| Water operations | \$ 2,513,022 |
| Water reclamation operations | <u>3,130,576</u> |
| Total | <u>\$ 5,643,598</u> |

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 6,187,521, a change of \$ (684,456) in comparison to the prior year. Key elements of this change are as follows:

| | |
|---|---------------------|
| General fund operations, as discussed further in Section D | \$ (319,997) |
| Fire fund activity | (153,729) |
| Nonmajor fund activity | <u>(210,730)</u> |
| Total | <u>\$ (684,456)</u> |

In fiscal year 2011, the Town implemented *Governmental Accounting Standards Board Statement #54 Fund Balance Reporting and Governmental Fund Type Definitions*. In general, amounts previously reported as undesignated fund balance, are now reported as unassigned fund balance. Full definitions of all fund balance classifications can be found in the notes to the financial statements. Additionally, amounts previously reported in capital reserve funds, are now required to be presented as committed fund balance in the general fund.

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$ 1,348,459, while total fund balance was \$ 3,592,398 . As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

| <u>General Fund</u> | <u>6/30/11</u> | <u>6/30/10</u> | <u>Change</u> | <u>% of Total General Fund Expenditures</u> |
|---------------------------------|----------------|----------------|---------------|---|
| Unassigned fund balance | \$ 1,348,459 | \$ 789,205 | \$ 559,254 | 12.4% |
| Total fund balance ¹ | 3,592,398 | 3,912,395 | (319,997) | 32.9% |

¹Now includes capital reserve funds. Prior period balances have been revised to conform to current presentation.

The total fund balance of the general fund changed by \$ (319,997) during the current fiscal year. Key factors in this change are as follows:

| | |
|---|---------------------|
| Revenues less than budget | \$ (58,370) |
| Expenditures less than budget | 811,730 |
| Expenditures of prior year encumbrances | 95,842 |
| Change in capital reserves | (993,463) |
| Use of fund balance as a funding source | (2,000) |
| Other timing issues | <u>(173,736)</u> |
| Total | <u>\$ (319,997)</u> |

Included in the total general fund balance are the Town's capital reserve accounts with the following balances:

| | <u>6/30/11</u> | <u>6/30/10</u> | <u>Change</u> |
|------------------|---------------------|---------------------|---------------------|
| Capital reserves | <u>1,868,928</u> | <u>2,862,391</u> | <u>(993,463)</u> |
| Total | <u>\$ 1,868,928</u> | <u>\$ 2,862,391</u> | <u>\$ (993,463)</u> |

Proprietary funds. Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net assets of the enterprise funds at the end of the year amounted to \$ 1,183,004.

Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no differences between the original budget and the final budget.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental and business-type activities at year end amounted to \$ 57,980,721 (net of accumulated depreciation), a change of \$ 11,577,875 from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

Governmental Activities:

| | | |
|---|----|---------|
| Hayes Property - 122 Etna Rd Hanover | \$ | 351,940 |
| Parking Garage Deck Sealing | \$ | 286,680 |
| Parking Garage Lighting System | \$ | 79,865 |
| 2010 CAT 924H Wheel Loader | \$ | 132,575 |
| 2010 International Dump Truck | \$ | 131,750 |
| Infrastructure capital improvements various roads | \$ | 456,319 |

Business-type Activities:

Addition of Hanover Water Works assets:

| | | |
|------------------------------------|----|-----------|
| Supply Structures | \$ | 959,863 |
| Power/Pump Structure | \$ | 23,276 |
| Purification Structure | \$ | 2,844,226 |
| Distribution Structure | \$ | 869,450 |
| General Structure | \$ | 175,347 |
| Purification Equipment | \$ | 2,288,038 |
| Water Mains | \$ | 2,989,080 |
| Meters | \$ | 309,986 |
| Wastewater Treatment Plant Upgrade | \$ | 1,381,469 |

Additional information on capital assets can be found in the notes to the financial statements.

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$ 15,844,065, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the notes to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hanover's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Director of Administrative Services
Town of Hanover
P.O. Box 483
Hanover, New Hampshire 03755
(603) 640-3203

TOWN OF HANOVER, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2011

| ASSETS | General | Fire Fund | Nonmajor Governmental Funds | Total Governmental Funds |
|---------------------------------|----------------------|-------------------|-----------------------------------|--------------------------------|
| Cash and short-term investments | \$ 22,613,026 | \$ - | \$ 750,442 | \$ 23,363,468 |
| Receivables: | | | | |
| Property taxes | 3,288,417 | - | - | 3,288,417 |
| User fees | 73,870 | 700 | 96,191 | 170,761 |
| Due from other funds | - | 699,085 | 1,325,008 | 2,024,093 |
| Other assets | <u>25,808</u> | <u>-</u> | <u>-</u> | <u>25,808</u> |
| TOTAL ASSETS | \$ 26,001,121 | \$ 699,785 | \$ 2,171,641 | \$ 28,872,547 |

LIABILITIES AND FUND BALANCES

| | | | | |
|--|----------------------|-------------------|---------------------|----------------------|
| Liabilities: | | | | |
| Accounts payable | \$ 500,477 | \$ 1,528 | \$ 214,107 | \$ 716,112 |
| Accrued liabilities | 130,709 | - | 2,500 | 133,209 |
| Due to other governments | 13,148,473 | - | - | 13,148,473 |
| Deferred revenues | 4,480,223 | - | 54,413 | 4,534,636 |
| Tax paid in advance | 15,839 | - | - | 15,839 |
| Due to other funds | 4,121,582 | - | - | 4,121,582 |
| Deposits held in custody | - | - | 3,755 | 3,755 |
| Other liabilities | <u>11,420</u> | <u>-</u> | <u>-</u> | <u>11,420</u> |
| TOTAL LIABILITIES | 22,408,723 | 1,528 | 274,775 | 22,685,026 |
| Fund Balances: | | | | |
| Nonspendable | - | - | 238,210 | 238,210 |
| Restricted | - | 695,810 | 1,405,867 | 2,101,677 |
| Committed | 1,921,998 | - | 252,789 | 2,174,787 |
| Assigned | 321,941 | 2,447 | - | 324,388 |
| Unassigned | <u>1,348,459</u> | <u>-</u> | <u>-</u> | <u>1,348,459</u> |
| TOTAL FUND BALANCES | 3,592,398 | 698,257 | 1,896,866 | 6,187,521 |
| TOTAL LIABILITIES AND FUND BALANCES | \$ 26,001,121 | \$ 699,785 | \$ 2,171,641 | \$ 28,872,547 |

See notes to financial statements.

Town of Hanover Statement of General Indebtedness FY 2010-11
Projected Balances Due - including Principal and Interest

| | | Balance Due @ | FY2010-11 Debt | FY2010-11 Debt | Balance Due @ |
|---|------------|----------------------|-----------------------|-----------------------------|----------------------|
| | Matures | 7/1/2010 | Service Payments | Incurred or (Refinanced) | 6/30/2011 |
| General Fund | | | | | |
| 2002 Police Dispatch Console Bond | 6/14/2012 | \$ 31,894 | \$ (16,256) | \$ - | \$ 15,638 |
| 2003 Community Center Bond | 1/15/2023 | 1,290,750 | (118,913) | (32,450) | 1,139,388 |
| 2004 Dresden Note for HHS Property Option | 8/15/2023 | 1,400,000 | (100,000) | - | 1,300,000 |
| 2006 Ntwk Copier Lease - Planning & Zoning | 8/31/2010 | 390 | (390) | - | - |
| 2006 Ntwk Copier Lease - Police Department | 12/31/2010 | 1,320 | (1,320) | - | - |
| 2007 Ford F-550 Dumptruck for Trash Haulin | 11/20/2010 | 12,313 | (12,313) | - | - |
| 2007 Long-Line Painter - Public Works | 6/15/2011 | 10,192 | (10,192) | - | - |
| 2007 Ntwk Copier Lease - Parks & Recreation | 1/31/2012 | 7,337 | (4,633) | - | 2,704 |
| 2007 Town-Wide IP Telephone Switch | 3/16/2014 | 82,797 | (28,134) | - | 54,663 |
| 2008 Networked Copier Lease - Town Hall | 8/31/2011 | 3,575 | (3,063) | - | 512 |
| 2008 Networked Copier Lease - Public Works | 8/31/2011 | 2,351 | (2,016) | - | 335 |
| 2010 Surveillance System - Police Departmen | 7/13/2013 | 25,153 | (6,288) | - | 18,865 |
| 2010 Networked Copier Lease - Howe Library | 12/31/2014 | 22,457 | (5,614) | - | 16,843 |
| 2011 Ntwk Copier Lease - Planning & Zoning | 8/13/2014 | - | (2,132) | 8,526 | 6,395 |
| 2011 Ntwk Copier Lease - Police Department | 1/31/2015 | - | (1,260) | 12,097 | 10,837 |
| Total General Fund | | \$ 2,890,529 | \$ (312,524) | \$ (11,826) | \$ 2,566,178 |
| Fire Fund | | | | | |
| 2006 Ntwk Copier Lease - Fire Department | 8/31/2010 | 390 | (390) | - | - |
| 2007 E-1 Aerial Tower - Fire Department | 10/3/2015 | 253,413 | (42,236) | - | 211,177 |
| 2011 Networked Copier Lease - Fire Dept | 8/13/2014 | - | (2,132) | 8,526 | 6,395 |
| Total Fire Fund | | \$ 253,803 | \$ (44,757) | \$ 8,526 | \$ 217,572 |
| Water Utility Fund | | | | | |
| SRF Loan 1-Water Main Upgrade | 7/1/2021 | - | - | 2,698,411 | 2,698,411 |
| SRF Loan 2-Filtration Plant Construction | 7/1/2027 | - | - | 5,836,267 | 5,836,267 |
| Commercial Loan-Equipment Upgrades | 7/15/2015 | - | (67,608) | 601,975 | 534,368 |
| Total Water Fund | | \$ - | \$ (67,608) | \$ 9,136,653 | \$ 9,069,045 |
| Water Reclamation Facility (Sewer) Fund | | | | | |
| 2008 Treatment Plant Bond | 12/1/2027 | 3,551,482 | (241,242) | - | 3,310,240 |
| 2009 Networked Copier Lease - Treatment Pl | 10/31/2012 | 4,221 | (1,809) | - | 2,412 |
| 2011 Dump Trailer (for sludge hauling) | 7/15/2015 | - | - | 46,193 | 46,193 |
| Total Water Reclamation Facility Fund | | \$ 3,555,703 | \$ (243,051) | \$ 46,193 | \$ 3,358,845 |
| Parking Fund | | | | | |
| 1999 Parking Facility Bond | 1/15/2029 | 6,212,389 | (325,984) | (184,280) | 5,702,125 |
| 2011 Video Surveillance Eqpt (Garage, Lot#1 | 12/15/2010 | - | (10,162) | 50,812 | 40,649 |
| Total Parking Fund | | \$ 6,212,389 | \$ (336,146) | \$ (133,468) | \$ 5,742,775 |
| Total Outstanding Indebtedness All Funds | | \$ 12,912,424 | \$ (1,004,086) | \$ 9,046,078 | \$ 20,954,415 |

Note: State Revolving Loans totalling \$6,000,000 have been authorized by Town Meeting approved by NH Department of Environmental Services; Sewer Plant improvements funded by this debt are underway and the loans will be closed out in FY2012-FY2014.

Town of Hanover Trust Funds

| | 7/1/2010 Market Value Balance | Income | Realized and Unrealized Gain/(Loss) | Deposits | Withdrawals | 6/30/2011 Market Value Balance |
|---|-------------------------------------|------------------|---|---------------------|---------------------|--------------------------------------|
| Common Trust Funds | | | | | | |
| Cemeteries | \$ 125,801 | \$ 3,074 | \$ 28,042 | \$ - | \$ (2,925) | \$ 153,992 |
| Library | 1,554 | 38 | 346 | - | (38) | 1,900 |
| Poor | 237 | 6 | 53 | - | (6) | 290 |
| Subtotal Common Trust Funds | \$ 127,592 | \$ 3,118 | \$ 28,441 | \$ - | \$ (2,969) | \$ 156,182 |
| Capital Reserve Funds | | | | | | |
| Ambulance Equipment | \$ 29,029 | \$ 44 | \$ - | \$ 47,000 | \$ - | \$ 76,073 |
| Bridge Replacement and Renovations | 159,750 | 238 | - | 40,000 | - | 199,988 |
| Building Maintenance and Improvements | 100,139 | 150 | - | 64,241 | - | 164,530 |
| Dispatch Center Eqpt. and Renovations | 39,855 | 60 | - | 6,500 | - | 46,415 |
| Fire Department Vehicle and Equipment | 291,579 | 435 | - | 65,000 | - | 357,014 |
| Highway Construction and Mtce. Eqpt. | 297,597 | 441 | - | 249,600 | (291,087) | 256,551 |
| Howe Library Bldg Repair and Equipment | 29,198 | 43 | - | - | (29,241) | - |
| Parking Vehicles and Facility Improvements | 435,631 | 649 | - | 62,210 | - | 498,490 |
| Police Vehicles and Equipment | 41,992 | 64 | - | 73,000 | - | 115,056 |
| Property Revaluation | 26,520 | 40 | - | 15,000 | - | 41,560 |
| Road Construction and Improvements | 28,980 | 43 | - | 10,000 | - | 39,023 |
| Sewer Eqpt. and Facilities Improvements | 1,281,838 | 1,917 | - | 527,430 | - | 1,811,185 |
| Municipal Transportation Improvement Fund | 73,283 | 109 | - | 34,600 | (29,950) | 78,042 |
| Subtotal Capital Reserve Funds | \$ 2,835,391 | \$ 4,233 | \$ - | \$ 1,194,581 | \$ (350,278) | \$ 3,683,927 |
| Restricted Purpose Funds | | | | | | |
| Bridgman Trust Fund (*) | \$ 1,027,194 | \$ 27,771 | \$ 218,555 | \$ - | \$ (30,000) | \$ 1,243,520 |
| Bruce Essay Prize (+) | 1,170 | 29 | 261 | - | (80) | 1,380 |
| Dagmar's Place Fund | 11,852 | 290 | 2,642 | - | - | 14,784 |
| Dartmouth '58 Clock Maintenance Fund | - | 2 | - | 2,000 | (274) | 1,728 |
| Education of Persons with Disabilities Fd. (*) | 198 | - | - | - | - | 198 |
| Etna Library Expendable Fund | 22,867 | 35 | - | 8,640 | (5,589) | 25,953 |
| Fierro Fire Department Memorial Fund | 2,637 | 4 | - | - | - | 2,641 |
| Adelaide Hardy Trust for Etna Library | 36,932 | 903 | 8,233 | - | - | 46,068 |
| Jeremiah Ice Hockey Fund (+) | 5,385 | 132 | 1,200 | - | - | 6,717 |
| Land & Capital Improvements Fund | 190,240 | 64 | - | 50 | (190,000) | 354 |
| Murphy Lamp of Learning Prize Fund (+) | 4,719 | 115 | 1,052 | - | (100) | 5,786 |
| Norris Dartmouth Cemetery Fund | 1,059 | 1 | - | - | - | 1,060 |
| Pleasant St. View and Slope Mtce. Fund | 13,887 | 339 | 3,095 | - | - | 17,321 |
| Rueb Photography Prize Fund (+) | 10,749 | 263 | 2,396 | - | (264) | 13,144 |
| Sawyer Trust Fund | 12,509 | 306 | 2,788 | - | (307) | 15,296 |
| School Building Maintenance Fund (*) | 99,157 | 127 | - | - | (45,000) | 54,284 |
| Sixth Grade Tuition Fund (*) | 944 | 1 | - | - | - | 945 |
| Tax Stabilization Fund (*) | 219,833 | 300 | - | - | (150,000) | 70,133 |
| Frank B. and Edith R. Tenney Trust | 43,684 | 1,067 | 9,737 | - | (25) | 54,463 |
| Termination Benefits Fund | 89,197 | 133 | - | - | - | 89,330 |
| Wicker Fdn. Cemetery Improvements Fd. | 1,981 | 3 | - | - | - | 1,984 |
| Subtotal Restricted Purpose Funds | \$ 1,796,194 | \$ 31,885 | \$ 249,959 | \$ 10,690 | \$ (421,639) | \$ 1,667,089 |
| <i>*Hanover School District Funds, +Dresden School District Funds</i> | | | | | | |
| Grand Total Trust Funds | \$ 4,759,177 | \$ 39,236 | \$ 278,400 | \$ 1,205,271 | \$ (774,886) | \$ 5,507,198 |

TOWN TREASURER'S REPORT
GENERAL FUND
for 2011 fiscal year (July 1, 2010 - June 30, 2011)

The Treasurer of the Town of Hanover for the fiscal year ending June 30, 2011 submits the following summary report of receipts and disbursements, and cash and cash equivalents:

| | |
|---|----------------------|
| General Fund Cash Balances at July 1, 2010 | \$ 11,897,712 |
| Plus: Receipts from all sources | 50,255,103 |
| Plus: Transfers from Investment Account | 18,874,781 |
| Plus: Interest earned | 29,371 |
| Plus: Change in Deposits in Transit | 2,408,024 |
| Less: Authorized Disbursements | (49,088,582) |
| Less: Transfers to Investment Account | (22,075,000) |
| Less: Change in Petty Cash Account | (50) |
| General Fund Cash Balances at June 30, 2011 | <u>\$ 12,301,359</u> |

| | |
|---|---------------------|
| Investment Account Balance at July 1, 2010 | \$ 2,510,210 |
| Plus: Transfers from Operating Account | 22,075,000 |
| Plus: Interest earned | 42,257 |
| Less: Transfers to Operating Account | (18,874,781) |
| Investment Account Balance at June 30, 2011 | <u>\$ 5,752,686</u> |

| | |
|---|-------------------|
| NH PDIP(*) General Fund Balance at July 1, 2010 | \$ 1,334,553 |
| Plus: Transfers In | - |
| Plus: Interest earned | 1,654 |
| Less: Transfers out | (461,152) |
| NH PDIP General Fund Balance at June 30, 2011 | <u>\$ 875,055</u> |

Respectfully Submitted,
Patricia B. Coutermarsh
Town of Hanover Treasurer

(*) New Hampshire Public Deposit Investment Pool

Town of Hanover
Tax Collector's Report
Fiscal Year Ended June 30, 2011

| | 2011 Tax Year | 2010 Tax Year |
|--|----------------------|----------------------|
| Uncollected Taxes, July 1, 2010 | | |
| Property Taxes | \$ - | \$ 5,559,205 |
| Sewer Charges | - | 31,995 |
| Property Tax Credit Bal | - | (29,422) |
| Taxes Committed, Fiscal Year 2011 | | |
| Property Taxes | 17,430,420 | 17,660,111 |
| Land Use Change Taxes | - | 20,340 |
| Yield Taxes | 6,685 | 5,468 |
| Overpayments | 3,817 | 8,243 |
| Interest on Delinquent Taxes | | 52,933 |
| TOTALS | <u>\$ 17,440,922</u> | <u>\$ 23,308,873</u> |
| Collections During Fiscal Year 2011 | | |
| Property Taxes | \$ 14,387,097 | \$ 22,988,189 |
| Land Use Change Taxes | - | 20,340 |
| Yield Taxes | 5,524 | 5,468 |
| Sewer Charges | - | 31,219 |
| Liens Executed (Principal Only) | - | 208,465 |
| Property Tax and Other Abatements | 986 | 2,259 |
| Interest | - | 52,933 |
| Uncollected Taxes, June 30, 2011 | | |
| Property Taxes | 3,062,489 | - |
| Yield Taxes | 665 | - |
| Property Tax Credit Bal | (15,839) | - |
| TOTALS | <u>\$ 17,440,922</u> | <u>\$ 23,308,873</u> |

Town of Hanover
Tax Collector's Report
Summary of Tax Lien Accounts
Fiscal Year Ended June 30, 2011

| | 2010 Tax Year | 2009 Tax Year | Prior Years |
|---|-------------------|------------------|------------------|
| Unredeemed Liens July 1, 2010 | \$ - | \$ 93,586 | \$ 27,251 |
| Liens Executed in Fiscal Year 2011 (includes interest and fees) | \$ 222,634 | \$ - | |
| <u>Collections During Fiscal Year 2011</u> | <u>\$ 55,574</u> | <u>\$ 40,893</u> | <u>\$ 21,741</u> |
| Unredeemed Liens June 30, 2011 | <u>\$ 167,060</u> | <u>\$ 52,693</u> | <u>\$ 5,510</u> |

2011 - Ten Largest Taxpayers

| | |
|-------------------------------------|-------------|
| Dartmouth College | \$5,290,354 |
| Kendal at Hanover | \$1,153,312 |
| Dartmouth College, Trustees of | \$504,901 |
| South Street Downtown Holdings Inc. | \$356,681 |
| Hypertherm Inc. | \$223,001 |
| Bayson Hanover Properties LLC | \$204,880 |
| Byrne, Dorothy | \$200,067 |
| Seven Lebanon Street, Inc. | \$197,408 |
| The Sheridan Group, Inc. | \$182,408 |
| Granite State Electric Company | \$166,639 |

**REPORT OF THE TOWN CLERK
for Fiscal Year Ending June 30, 2011**

ISSUE OF DOG LICENSES:

| | | |
|---|-----------|--------------|
| 826 Dog Licenses | \$ | 3,409 |
| Payments due State on Dog Licenses | | 449 |
| Payments due State on Pet Overpopulation Fund | | 1,558 |
| PAYMENTS TO TREASURER | \$ | 5,415 |

AUTO REGISTRATIONS:

| | | |
|---|-----------|------------------|
| 7,446 Auto Permits Issued | \$ | 1,100,906 |
| Title Fees | | 2,368 |
| Municipal Agent Fees | | 21,426 |
| Municipal Transportation Improvement Fund | | 32,735 |
| Mail-In Fees | | 2,995 |
| PAYMENTS TO TREASURER | \$ | 1,160,430 |

ALL OTHER FEES:

| | | |
|---|-----------|---------------|
| Vendor Permits | \$ | 3,945 |
| Town Clerk Fees | | 9,340 |
| Dog Fines | | 1,100 |
| Landfill Tickets | | 19,140 |
| Extra Recycling Bins | | 924 |
| Miscellaneous Fees | | 1,942 |
| Notary Fees | | 910 |
| Payments to State on Certified Copies & Marriage Licenses | | 17,333 |
| PAYMENTS TO TREASURER | \$ | 54,634 |

TOTAL RECEIPTS REMITTED TO TREASURER

| | | |
|--|-----------|------------------|
| | \$ | 1,220,479 |
|--|-----------|------------------|

2011 SUMMARY OF LEGAL ACTIVITY

| <u>Case/Type</u> | <u>Opposing Attorney</u> | <u>Town Attorney</u> | <u>Town Legal Expenses</u> | <u>Outcome</u> |
|---|--------------------------|----------------------|----------------------------|----------------|
| Paragon: ZBA Appeal | Barry Schuster | Laura Spector | \$ 9,028 | Pending |
| Patton: Zoning Violation | James Mulligan | Laura Spector | \$ 3,891 | Completed |
| Vincellette: Tax deeding; encroachment on Town property | Pro Se | Walter Mitchell | \$ 6,402 | Ongoing |

General Legal Advice

| <u>Subject</u> | <u>Town Attorney</u> | <u>Legal Expenses</u> |
|----------------------------|---|-----------------------|
| Municipal Legal Matters | Walter Mitchell, Mitchell Group | \$ 17,648 |
| Union Negotiations | Matthew Upton, Drummond Woodson | \$ 12,884 |
| General Employment Matters | Lauren Irwin, Upton & Hatfield | \$ 6,597 |
| Telecommunications Matters | Robert Ciandella, Donahue, Tucker & Ciandella | \$140 |
| | Total | \$56,590 |

ADMINISTRATIVE SERVICES DEPARTMENT

The Administrative Services Department handles the 'back room' financial transaction processing in support of the wide range of Town services provided to our citizens. The three-person accounting team handles the Accounts Payable, Payroll, Accounts Receivable, Cash Receipts, Budget Development and other general accounting and financial reporting duties for the Town. The Department also provides staff support to the Trustees of Trust Funds.

Significant highlights of the past year include:

- The successful negotiation and settlement of 3-year labor contracts with each of the Town's three collective bargaining units. Negotiated within a focus on Total Compensation, the contracts achieve long-term savings for the Town on the benefits side that are offset somewhat by wage scale adjustments awarded to employees.
- The implementation of a Town-wide Cash Receipt Policy, guidelines for Cash Receipts Verification Process, and a standardized Cash Deposit Transmittal Form in early June 2011. The Town Treasurer developed this policy working closely with other Town departments and utilizing resources available through the Local Government Center and other municipal finance colleagues. This policy has improved and standardized the processing of our cash deposits at several different locations across the Town, and has made posting cash journals more efficient.
- Selected Financial Transactions Processed during fiscal year 2011 -

| | |
|-------------------------------|---|
| Payroll Payments to Employees | 7,866 direct deposit transfers 1,749 payroll checks issued |
| Accounts Payable Payments | 3,702 checks processed to 805 different vendors |

Staff: Betsy McClain, Director of Administrative Services and Deputy Town Clerk; Pat Coutermarsh, Accounting Coordinator and Treasurer; Karen McCusker, Accounting Assistant.

ADVISORY BOARD OF ASSESSORS

The Advisory Board of Assessors hears property tax abatement requests and makes abatement recommendations to the Board of Selectmen. Three members are elected and each serves a three-year term. The Board of Selectmen appoints one Selectmen's representative and one alternate to serve on the Advisory Board.

Activities: In calendar year 2011, the Advisory Board of Assessors met three times and 11 eleven Tax Year 2010 abatement requests. Seven abatement recommendations were forwarded to the Selectmen. Deadline for filing an abatement application for Tax Year 2010 was March 1, 2011.

Meeting Times: The Board schedules its meetings as the yearly abatement caseload demands.

Advisory Board Members: Joe Roberto, Richard Birnie and Jay Pierson.

Select Board Representative: Katherine Connolly.

ASSESSING DEPARTMENT REPORT

The Assessing Department is responsible for maintaining the Town's property assessment records and providing the property owners of Hanover with a cost effective property tax system that is both fair and equitable. Information on the assessment of property, the abatement process, and exemptions is available on the Town's website at www.hanovernh.org or at the Assessing Office on the first floor of Town Hall.

Local real estate market: The local residential real estate market continues to show weakness, and over the past 12 months depreciation, although minor, is a factor in the market. This trend started approximately 18 months ago following a relatively stable market over the previous two years. Demand for residential homes and condominiums remains flat and we will not have a clear picture of the direction of the market going forward until we see what happens with sales between May and early September of 2012. Looking forward, depending on many factors including the direction of the national economy, the local real estate market may worsen and depreciation could become a significant factor. This would affect all segments of the market: residential, commercial, industrial and institutional.

Average assessment: The Town's median equalization ratio for tax year 2011 is 101.3%, which means the average assessment in Hanover is at 101.3% of market value as of April 1, 2011. The equalization ratio for tax year 2010 was 97.2%, an indication that the local real estate market has experienced depreciation over the past 12 months. When the number of properties for sale and the increase in the "days on the market," or time required to sell a property, are taken into consideration, both factors indicate that supply exceeds demand and adversely affected property values in 2011. We will continue to monitor this trend very closely over the next 12 months going into the 2013 revaluation.

Property revaluation program: By state law, providing that the Selectboard does not choose to do it sooner, the next revaluation program is scheduled for Tax Year 2013. It will be completed, as were the last two programs, primarily by the Assessing staff with help from a contract employee/data collector, and it will cost approximately one-quarter of what it would be if the town contracted with a private company. The first phase of the program, property inspections, began in the spring of 2011 and will continue through 2013. It is extremely important that the Town continue to take the steps required to maintain and improve the accuracy of the current property data. Fair and equitable assessments are the goal of any revaluation program and cannot be accomplished without accurate and timely property inspection data.

Tax Year 2011 Summary of Assessments

| | |
|--------------------------------|--------------------------------|
| Land | |
| Current Use (19,473 Acres) | 1,760,600 |
| Conservation Restriction | 8,300 |
| Residential | 524,581,300 |
| Commercial/Industrial | <u>105,754,800</u> |
| Total Taxable Land | \$ 632,105,000 |
| Buildings | |
| Residential | 923,139,600 |
| Commercial/Industrial | <u>408,719,700</u> |
| Total Taxable Buildings | \$ 1,331,859,300 |
| Public Utilities | |
| Electric | <u>12,400,800</u> |
| Total | <u>\$ 1,976,365,100</u> |

The Hanover Water Works Company was municipalized in July 2010; the Water Department makes payment-in-lieu-of-taxes (PILOT) each year to the general fund based on its current assessment and is no longer tabulated above under taxable Public Utilities.

Respectfully submitted,
Michael J. Ryan, Director of Assessing
Sue Girouard, Financial & Information Analyst

ETNA LIBRARY

According to its mission statement, the Hanover Town Library, commonly referred to as the Etna Library, “will be an active presence in the village, providing its services to the community in a personal manner while preserving the historic building.” This year Etna Library entered the spirit of the 250th anniversary of the signing of the Hanover charter with a series of local history programs and initiatives.

In March, Frank J. (Jay) Barrett Jr., whose works include *Hanover, New Hampshire*, spoke about *Slices of Early Etna and Hanover Center History*, discussing the original land grants, Mill Village buildings that no longer exist, and what it was like growing up in the area. In May, Ed Chamberlain presented *The Notorious Stephen Burroughs of Hanover Center*, introducing the audience to one of the most infamous New Englanders of the 1700s who wrote his memoirs on Ed’s farm in Hanover Center.

In 2011, several initiatives focused on researching Hanover/Etna history. From the New Hampshire State Archives and Rauner Library, Dartmouth College, Dick Hoefnagel obtained copies of the *1760 Petition to King George III* and the *1761 Hanover Charter*, along with a map showing the locations of the land grants and the names of the owners. These laminated documents are available at the library for anyone who would like to research the early families of Hanover.

A project to update historical accounts since the 1961 bicentennial was led by Ann Cioffi and Tom Byrne. A collection of photos and texts about people, events and everyday life has grown through the contributions of community members. This is an ongoing project and we invite you to bring to the library, or e-mail, memories on topics such as farming, roads, fire department, churches, library and downtown Etna.

Also this year, the Historic Homes of Rural Hanover Committee began research on local pre-Civil War homes and the families who lived in them. Committee members are Tom Byrne, Ann Cioffi, Ed Chamberlain, Jay Barrett, Jonathan Edwards, Sylvia Nelson, Tim Bent and Dick Baughman. We welcome any pictorial or written contributions to this effort.

The Etna Memory Quilt project, led by Jan Nelson produced a beautiful, two-sided quilt. One side shows both current and historic photos. The other side displays drawings by adults and children. The quilt, displayed in the Etna Library, is a celebration of Etna places and people, past and present.

In keeping with the celebration of Hanover’s 250th, children’s summer programs featured colonial crafts including *Calligraphy* with Amy Kono, *Quill Pen, Hornbook and Ink* with Sherry Colfer, and *Carding and Spinning Wool* with Lise Richardson and Judith Bastianelli.

Besides this year’s 250th events, the library continued its regular programs for adults and children. The Etna Library book group for adults meets monthly to discuss both classic and contemporary titles. Meeting dates and book titles are posted on the Town of Hanover website – www.hanovernh.org -- under the department of Etna Library.

Children’s programs include story times for preschoolers, seasonal events for children of all ages and the summer reading program. *Stories and Art* for young children is held twice a week - Tuesday and Friday mornings at 10. Each month, Caroline Tischbein runs a crafts program on a Wednesday so that school children can attend on this early dismissal day. On the third Friday of the month, Carmen Rentel introduces preschoolers and kindergarteners to Spanish language with books, songs and games. In the summer reading program, children list books that they read and, at the end of the summer, are given an ice cream certificate for the Etna General Store.

At the end of the 2011 fiscal year, the Etna Library held a collection of approximately 9,800 adult and children’s titles. All of the Etna Library’s materials are included on KnowHowe, the online catalog of the Howe Library. High-speed internet access is available through a public computer and a wireless network is available to patrons.

In addition, the library staff welcomes requests for items not in the library’s collection. A courier service allows patrons to reserve a title at either the Howe or Etna Library and to choose where to pick it up. Items may also be borrowed from other libraries in New Hampshire or elsewhere in the United States. Through the New Hampshire Downloadable Book Consortium, audios and e-books can be downloaded either on a home computer or at the library.

Volunteers play an integral part of providing Etna Library services in several ways. They staff the library on Saturday mornings and, throughout the week, deliver books between the Howe and Etna Libraries. Along with the Etna Ladies Aid, Etna Library supporters run the very successful annual Thanksgiving Pie Sale fundraising event.

Directions, library hours and programs at the Etna Library are publicized on its webpage: www.hanovernh.org/etnalibrary. For more information, please call the library at 643-3116 or e-mail etna.library@hanovernh.org.

Respectfully submitted,
Barbara Prince, Librarian

Staff
 Barbara Prince, Librarian
 Caroline Tischbein, Library Assistant
 Jayne Costello, Library Substitute
 Stephanie Snelling, Library Substitute

Hours:
 Monday - 2:00 to 7:00
 Tuesday - 9:00 to 2:00
 Wednesday – 2:00 to 6:00
 Thursday – 2:00 to 7:00
 Friday – 9:00 to 4:00
 Saturday - 10:00 to noon.
 Closed Sunday

**HANOVER TOWN LIBRARY
 Performance Indicators
 Fiscal Years 2005 – 2011**

| | <u>FY</u> <u>2005</u> | <u>FY</u> <u>2006</u> | <u>FY</u> <u>2007</u> | <u>FY</u> <u>2008</u> | <u>FY</u> <u>2009</u> | <u>FY</u> <u>2010</u> | <u>FY</u> <u>2011</u> |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Circulation by Owning Library - Total | 10,124 | 9,922 | 9,745 | 8,696 | 9,168 | 8,792 | 7311* |
| Circulation by Owning Library – Adult | 4,745 | 4,780 | 4,505 | 4,197 | 4,421 | 4,748 | 3864* |
| Circulation by Owning Library – Youth | 5,379 | 5,142 | 5,240 | 4,499 | 4747 | 4,044 | 3447* |
| Circulation by Circulating Library - Total | | | | | | | 7301 |
| Circulation by Check-Out Library - Adult | | | | | | | 3724 |
| Circulation by Check-Out Library - Youth | | | | | | | 3577 |
| Holds Filled | | | | | | | 1383 |
| Patron Visits-Total | 4,574 | 4,568 | 4,344 | 4,386 | 4,938 | 4,802 | 4602 |
| Patron Visits-Adults | 2,907 | 2,901 | 2,730 | 2,771 | 3,281 | 3,363 | 3282 |
| Patron Visits-Children | 1,667 | 1,667 | 1,615 | 1,615 | 1,657 | 1,439 | 1320 |
| Library Programs | 118 | 107 | 126 | 122 | 121 | 114 | 117 |
| Program Attendance | 1,487 | 1,393 | 1,433 | 1,466 | 1,452 | 1,085 | 926 |
| Volunteer Hours | 128 | 138 | 165 | 134 | 131 | 123 | 123 |
| Registered Patrons | 256 | 226 | 228 | 242 | 249 | 236 | 252 |
| Hours Open Weekly | 20 | 24 | 24 | 24 | 24 | 24 | 24 |

*Change in ILS resulting in difference in circulation data collection.

HANOVER TOWN (ETNA) LIBRARY ANNUAL TRUSTEES REPORT

The Hanover Town Library, known locally as the Etna Library, has been an important part of life in Hanover for over a century. The present library, built in 1905, is listed on the National Register of Historic Places.

The Trustees of the Etna Library are elected by town voters and serve for three-year terms. The Trustees oversee the operations of the library and meet monthly with the Head Librarian, Barbara Prince.

Last year, the town of Hanover was successful in purchasing the Hayes Family Farm Land. Previously none of the land immediately surrounding the library belonged to the town. Many of this past year's Trustee meetings focused on the planning phase of the library's upcoming barrier free entrance and new parking lot. The Trustees did this in collaboration with the Hanover Town Manager, the Director of Planning and Zoning, the Head Librarian, and a town contracted architect. During the next year, implementation of this plan will come into effect.

Circulation has stayed consistent over the past year. Barbara Prince and Assistant Librarian Caroline Tischbein have created a wealth of programming appealing to a diversity of town patrons across the life span.

The Trustees of the Etna Library hold a deep appreciation for all the volunteers who contribute in so many ways, by staffing the library on Saturday mornings, baking for the annual Thanksgiving pie sale, purchasing new books for the library during February's "Love my Library" month and much more.

Respectfully submitted,
Rhonda Siegel, Elizabeth Storrs, and Kimberly Wilson



Photo by Deb Jantzen

FIRE DEPARTMENT

Mission Statement: *The mission of the Hanover Fire Department is to protect life, property and the environment and to reduce pain and suffering encountered through fire, medical and environmental emergencies by providing education, prevention, suppression and medical services to the citizens and visitors of our community in a professional and fiscally responsible manner.*

The Hanover Fire Department is a combination department, meaning that we have full-time paid members and paid call members, more commonly called volunteers. We are short staffed with volunteers and encourage anyone with an interest in serving the community to get in touch with us to explore opportunities with the department.

The municipal fire alarm box testing was completed for approximately 60 boxes located throughout the Town. The department continues to upgrade the fire alarm system by replacing old sections of open wire and installing underground wire where appropriate.

A computerized log was created to track the personal protective firefighting clothing for each member of the department. This log provides useful information about the age of the gear and its condition. The gear is maintained as necessary.

Following up on the rural water supply study that was conducted by the North Country Resource Conservation and Development Area Council, we have established a priority list of areas to place additional dry hydrants in the rural parts of the Town.



Firefighter Leatherman, Firefighter Ellstien and Capt Thibeault remove a Dartmouth College worker from an underground vault near McKenzie Hall as part of a combined Town-Gown confined space drill. Not pictured are Captain Hennessy and Firefighter Dunham still in the hole after packaging the simulated patient.

We were able to purchase a portable fire extinguisher training prop and are now able to train citizens in the proper use of fire extinguishers. This new training aid is more environmentally friendly than the old method of burning fuel oil, which created copious amounts of black smoke.

Members of the Hanover Fire Department remain dedicated to improving and maintaining their skills to provide the highest level of service to the citizens of Hanover. In the past year, we have participated in over 1,500 hours of training, covering all aspects of Emergency Services, including many different types of technical rescue situations, structural firefighting and emergency medical services.

The department has hosted several classes, including a Confined Space Rescue Technician program attended by eleven department members and a Hazardous Materials Decontamination program attended by seven department members. With the education provided by these two programs, 100% of our department is proficient in these disciplines.

This year was also a year of leadership development. Both Captain Jeremy Thibeault and Firefighter Michael Hanchett graduated from National Fire Academy programs in Emmitsburg, MD. Firefighters Jeremiah Linehan, Scott Letson and Joshua Merriam became Fire Instructors and, perhaps most notably, Firefighters Robert Mousley and Benjamin Lefebvre graduated from the NH Fire Academy's Fire Officer Program. As we look to the future, new and continuing education will remain the key to providing our citizens with the highest level of skill and care to meet their emergency needs.

We take this opportunity to thank the citizens of Hanover for your support which allows us to continue to serve you in your time of need.

Respectfully submitted,
Roger Bradley, Fire Chief



Captain Thibeault gives instructions to Firefighters Lefebvre and Leatherman during a fire on Seminary Hill in Lebanon.

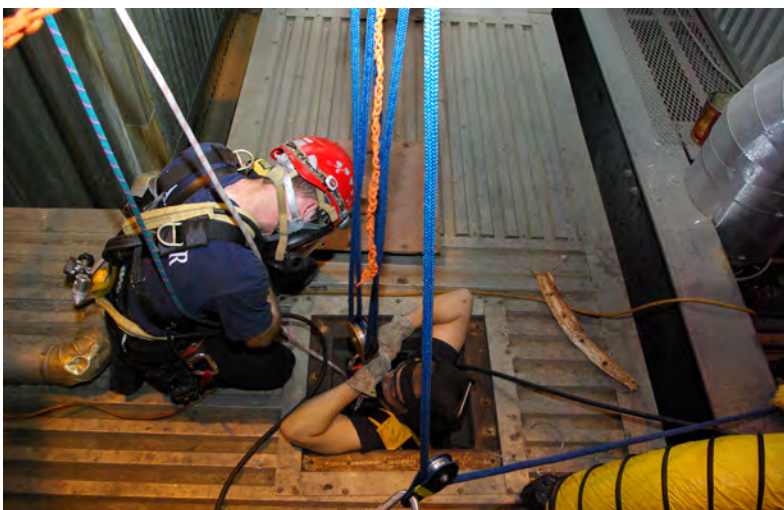
FIRE SERVICES

| | <u>FY'10</u> | <u>FY'11</u> | <u>7/11 – 02/12</u> |
|------------------------|-------------------|-------------------|---------------------|
| Structure Fires | 20 | 10 | 11 |
| Vehicle Fires | 2 | 5 | 2 |
| Brush Fires | 4 | 3 | 0 |
| Trash/Dumpster | 4 | 6 | 1 |
| Spills or Leaks | 10 | 18 | 24 |
| Electrical Problems | 26 | 47 | 16 |
| Water Evacuations | 9 | 6 | 6 |
| Smoke Removal | 13 | 1 | 0 |
| Smoke Odor | 26 | 20 | 13 |
| Malicious False Alarms | 15 | 17 | 7 |
| Mutual Aid Provided | 30 | 43 | 8 |
| Alarm Malfunctions | 104 | 110 | 64 |
| Unintentional Alarms | 239 | 266 | 171 |
| Other* | 190 | 174 | 75 |
| Total | <u>692</u> | <u>726</u> | <u>398</u> |

* Includes: Salvage, Police Assistance, Steam Leaks, Elevator Malfunctions, Service Calls, Rescue Calls and Extrication

EMERGENCY MEDICAL SERVICES

| | <u>FY'10</u> | <u>FY'11</u> | <u>7/11 – 02/12</u> |
|--------------|---------------------|---------------------|---------------------|
| Hanover | 808 | 829 | 461 |
| Lyme | 88 | 77 | 60 |
| Norwich | 123 | 109 | 90 |
| Mutual Aid | 54 | 49 | 34 |
| Total | <u>1,073</u> | <u>1,064</u> | <u>645</u> |



Firefighters Letson and Emerson practice Confined Space Rescue Skills in a boiler at Dartmouth College.

Full-time Staff:

Fire Chief: Roger Bradley

Fire Captains: Michael Hinsley, Michael Gilbert, Bertram Hennessy and Jeremy Thibeault

Administrative Assistant: Judy Stevens

Firefighter/Paramedics: Brian Ellstein, Christopher Doolan, Michael Hanchett, Jeremiah Linehan, Robert Mousley

Firefighter/EMTs: Jared Cook, Robert Diehm, Wayne Dunham, John Emerson, Jeremy LaBombard, Troy Leatherman, Benjamin Lefebvre, Scott Letson, Joshua Lounsbury, Joshua Merriam, Jay Whitehair

Part-time Staff:

Fire Prevention Inspector: Jeryl Frankenfield

Call Firefighters: Julie Bean, Timothy Bent, Glenn Elder, John Hochreiter, Kenneth Pelton



HOWE LIBRARY

***Mission:** Howe Library brings together people, resources and information to engage our minds and to strengthen connections to our community and the world.*

Summer Sundays: By now I hope all of you know of the generous gift from Winifred and Len Morrissey to fund summer Sunday hours. Len, who died in 2009, was a board member of The Howe Library Corporation from 1977 to 1994 and served as treasurer for many years, overseeing the library's finances as it settled in to its new location here on South Street.



On our first summer Sunday (June 5, 2011), the Upper Valley Community Band played outside, visitors received free book bags and books, and it was standing room only at the magic show. A total of 448 people attended the festivities on this special day. Now more than 200 people visit each summer Sunday and borrow approximately 400 items between the hours of 1:00 and 5:00.

Howe Staff: We are pleased to have welcomed four new staff members in 2011:

Peter Appleton, part-time Circulation and Reference Assistant, started at Howe in March. Peter is completing his master's degree in Library Science at Simmons College and has traveled to Thailand three times as a volunteer for Burma Border Projects.

Mike Morris, part-time Reference Assistant, began work in February. He received his master's degree in Library Science from Queens College in 2010, with a focus on Youth Services. He also has a second master's degree in Literacy Education.

Kate Root, part-time Youth Services Substitute, started in December. She also works as the Assistant Librarian at the Newton School in Strafford, VT.

Zuzana Woods ("Suzie"), part-time Circulation Assistant, began at Howe in March. A former volunteer at Howe Library and at the Ray School library, Suzie has worked as a programmer analyst, a columnist for the *Valley News*, and as a media educational assistant at the Hanover High School library.

Howe Library now has seven full-time staff and 22 part-time staff, equaling 14.2 full-time equivalents (FTEs). While the number of staff has remained relatively stable over time, with only a 2.2 FTE increase in 22 years, library use continues to climb. Since 2001 our circulation has increased 12.3%, the number of programs has jumped by 55.7%, program attendance has increased 52.2%, and reference questions have risen by 20.6%.

Technology: Howe Library is the first library in New Hampshire, as well as one of the first in New England, to migrate to the Evergreen open-source integrated library system. This shift is saving taxpayers \$20,000 per year in maintenance fees and will save an additional \$90,000 over the next five years in the cost of necessary upgrades and enhancements. Howe Library is currently training three smaller libraries in New Hampshire for their migration to Evergreen.

Howe was one of 20 founding libraries partnering with the New Hampshire State Library to launch a state-wide consortium for downloadable e-books and audiobooks. This service now has 170 members. Howe Library's circulation of downloadable books has increased from 986 in FY07 to a projected use of 4,700 in FY12. Our circulation is one of the highest in the state.

Howe Library offers visitors a Tech Table, currently featuring iPad and Motorola Xoom tablets, a Kindle 2, and two different Nooks, to encourage patron experimentation. Since 2010 we have hosted monthly Tech Talks, presented by a computer expert, on topics such as staying safe online, digitally scanning photos, and inexpensive or free alternatives to pricey software.



Program and Partnership Highlights: Our third community-wide reading series (“Everyone is Reading”) was held in the fall of 2011, featuring *The Wisest Man in America* by W.D. Wetherell. This book discusses friendship, wisdom, and the New Hampshire primary--topics of great importance to Granite Staters. A total of 238 people participated in 10 programs at Howe Library and a local bookstore. After his lecture, Mr. Wetherell remarked, “Libraries are real beacons of culture in these times, and the Howe burns brighter than most of them.”

Our Teen Services Librarian spearheaded Howe Library's 2011 “For the Birds” project. Howe Library provided colorful fabric, stuffing, and patterns for community members of all ages to create birds that were displayed throughout the library on the first day of spring (which coincided with a huge snowstorm). More than 200 people, including several local artists and craftsmen, made birds, bird sculptures, and mobiles, which were then donated to local nonprofit organizations.

The Children's Department sponsored an event with local children's author Sarah Buckley and her co-author Denise Lewis Patrick. They read from their new American Girl series Marie-Grace and Cecile and talked about how they worked together on the books. They had a large appreciative audience who peppered them with lots of great questions about the books and writing. American Girl donated several dolls which were raffled off with proceeds going to the Haven.

For the past three years, we have partnered with the Dartmouth College libraries to offer on-campus library card registration for Dartmouth College students. During this time, Howe Library has welcomed 1,587 Dartmouth students as new cardholders.

In 2010, Howe Library collaborated with Hanover residents, town departments, and area businesses to launch the Hanover Area Friends of the Appalachian Trail. We now promote the library's free Internet/computer access to hikers and feature photos of hikers on our 13-foot long “Appalachian Trail Hikers' Wall”. During Tropical Storm Irene (late August 2011), Howe Library served as a de facto storm shelter for AT hikers stranded due to weather; approximately 35 hikers were trapped in Hanover for several days, sleeping at the town's Community Center and spending many hours a day at Howe Library. Our “Tales of the Trail” event in May 2011 brought more than 100 people to hear Willem Lange, Earl Jette, and Matthew Dalhausen, a Dartmouth student who organized the “AT in a Day” hike.

Howe Library continues to offer its very popular road show, Rapid Reviews, to the Hanover Rotary Club. In Rapid Reviews, staff and community members present 30 book reviews in 30 minutes and then offer the books for on-site checkout.

Respectfully submitted,
Mary H. White, Library Director



Howe Library Performance Indicators FY07 – FY11

| | <u>2006-07</u> | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>Notes</u> |
|--------------------------------|----------------|----------------|----------------|----------------|----------------|------------------------|
| Items owned | 74,200 | 75,439 | 77,246 | 79,683 | 86,541 | |
| Circulation, total | 274,817 | 282,214 | 298,837 | 297,316 | 268,475 | FY11 / new system |
| Holds/reserves placed | 11,518 | 11,890 | 13,390 | 14,547 | 9,281 | FY11 / estimate |
| Registered patrons | 6,363 | 7,471 | 7,081 | 6,795 | 7,700 | |
| Resident patrons | 4,614 | 4,567 | 4,105 | 3,913 | 5,728 | |
| Days open | 329 | 336 | 335 | 335 | 347 | FY11/summer Sundays |
| Hours open, weekly average | 58 | 58 | 58 | 58 | 59 | |
| Visitors, estimated | 197,400 | 228,608 | 235,200 | 245,000 | 246,200 | |
| Reference questions | 10,681 | 10,612 | 11,112 | 10,035 | 9,770 | |
| Interlibrary loan transactions | 2,931 | 3,270 | 3,208 | 3,300 | 3,422 | |
| Library sponsored programs | 499 | 518 | 573 | 611 | 565 | |
| Attendance/library programs | 8,195 | 7,978 | 9,175 | 10,248 | 9,711 | |
| Public meeting room usage | 557 | 561 | 692 | 720 | 746 | |
| Total meeting room usage | 899 | 826 | 997 | 1,025 | 985 | |
| Volunteer hours | 2,095 | 2,215 | 2,599 | 2,141 | 1,267 | Excludes trustee hours |
| Electronic database usage | 7,397 | 6,609 | 6,959 | 7,029 | 8,521 | |
| Howe website-pages accessed | 239,168 | 237,802 | 226,000 | 230,245 | 221,000 | |





THE HOWE LIBRARY CORPORATION Board of Trustees

The Howe Library Corporation operates with the primary purpose to enhance the library facilities and collections beyond the Town's appropriation. The collegial partnership between the Town and the Corporation contributes significantly to support of the distinct nature of the Library and the ongoing successful operation of the facility.

The Corporation is managed by a Board of Trustees, the members of which are drawn from and elected by Corporation members. A detailed Annual Report of the operations of the Corporation is available in the Town offices.

Updates:

The Howe Library Corporation contributes approximately 25% of the library's yearly operating expenses, which includes library materials, computers for public and staff use, adult and children's programs, staff professional development, building maintenance, and repayments of the \$1.8 million USDA Rural Development building loan. The generous contributions to The Howe Library Corporation help us to continue offering exceptional services and programs.

Jere Nelson, part-time Development Coordinator for The Howe Library Corporation, retired in the fall after 11 years of employment. Jere was very involved in Howe Library's capital campaign for the building addition, annual appeals, and fundraising events, and we appreciate her hard work. **Michelle Schembri**, hired in December, has taken over these responsibilities and has hit the ground running. Michelle holds an M.B.A. from University of Massachusetts Amherst, was program coordinator and then manager for the Friends of the Norris Cotton Cancer Center, and lives in Hanover with her husband and two young children.

In 2011 The Howe Library Corporation launched The Howel Classic, a mini-golf event designed to raise funds for the library and to increase awareness and support of the library and its programs. The Howel Classic features an evening cocktail golfing party and an all-day family event with 18 holes of mini-golf on three levels of the library. This event netted \$13,623 in its inaugural year, thanks especially to the 20 corporate sponsors and many volunteers, and raised the profile of the library and its programs to a new and younger demographic. The 2012 event takes place on March 24 and 25.

The annual fund goal was \$105,000 and \$107,619 was raised from 526 donors. The primary activity included the personalized direct mailing of 1,100 letters to potential contributors. The goal for FY12 remains at \$105,000 and we will employ a similar campaign augmented by online giving, planned giving and opportunities for corporate support.



Respectfully submitted,
Steve Lubrano, Chair
The Howe Library Corporation Board of Trustees

PARKS AND RECREATION DEPARTMENT

Facilities: The Parks and Recreation Department is located in the Richard W. Black Recreation and Senior Center, which is located at 48 Lebanon Street. The RW Black Center, which is fully handicapped accessible, is open to the public Monday through Friday, 9 am through 6 pm, and Saturdays, 10 am – 6 pm. At other times the building may be accessed by reservation which may be made through the Facility Manager by calling 643-5315, extension 3305.

The RWBC is a 22,000 SF, two-story building with a full basement. The first floor houses the Facility Manager's office, the Reception desk, the Main Lounge, the Director's Office and the Multi-Purpose Room & Kitchen. The Multi-Purpose Room offers an athletic-style gym with half court basketball and when combined with the Dining Room can be used for large functions. The Multi-Purpose Room also has a drop down theater projection screen and sound system. The rear portion of the first floor is designated as the Senior Center which offers an attractively designed living room/kitchen facility, a health screening area and crafts center. The Senior Center Coordinator's office is also in the Senior Center.

The second floor of the RWBC offers five Conference and Activity Rooms which can accommodate between 12 and 50. The Assistant Director and the Out of School Time Programs Director have offices on the second floor. The Center is well

equipped with tables, chairs, craft equipment, electronic equipment, presentation materials and a wide variety of athletic/recreation gear, including the birthday party favorite the blow-up Bouncy House.

The Parks and Recreation Department is continually working to improve existing facilities. The next set of upgrades includes the addition of a playground located at Thompson Terrace and improving the existing outdoor ice rink in Etna behind the fire station. These projects are being funded by the money raised during the Pig & Wolf Live(stock) Auction.

The playground at Thompson Terrace is currently under design. A planning committee has been formed with Parks & Recreation staff and families from the park's neighborhood. The group has reviewed the bids and selected a company to work with to decide which playground elements to include.



Parks & Recreation Director Hank Tenney and Assistant Director Liz Burdette with the critters before the Live(stock) Auction, September 2011. (Photo by Jon Gilbert Fox).

The playground area is slated to be 50 by 90 feet and could include swings, slides, tire swing, climbing and balance equipment. Construction of the playground is set for spring 2012.

The outdoor ice rink in Etna has already seen one upgrade. The water access has been moved closer to the rink in order to simplify the flooding process. Moving the water supply will also allow for more parking. A planning committee will be formed in Etna as well. After the meeting with the Etna residents this group will make recommendations for improvements. The planning committee will meet this spring with hopes of having the recommendation for improvements made and the project completed for the upcoming winter.

Programs: The RW Black Center offers a variety of age specific programming for tots through adults. They include Super Playhouse, Kinder Play, Clay & Kids, French, archery, fencing, a variety of drawing and hands-on art classes, Line Dancing, drop-in volleyball, yoga, Tai Chi, pilates, Zumba, Babysitter Training, SAT Prep classes, watercolor, drawing and still life painting. This holiday season the Center sponsored a canned food drive, which after great success, the food collected was delivered to The Haven. There are several successful camps run by the Recreation Department which include Vacation Mini-Camps, 'Tween Camp, Camp Dragonfly, Camp Circle H, and Camp Quest.

KAST (Kids After School Time). KAST is an after school program for Hanover students in grades 1-6 and is located on site at the Bernice A. Ray Elementary School and the Richmond Middle School. KAST runs directly after school on all days school is in session. Activities include theme days, special events, indoor and outdoor sports, arts & crafts, homework help and much more. **KASS (Kids After School Study)** is a new program which was added for the 2011-12

school year. This program provides homework help to students in grades 6-8 located in the library at Richmond Middle School. Students have access to school curriculum and computers.

Special Activities: The Hanover Parks and Recreation Department once again offered a large number of varied special events throughout 2011. These events included: Pre-School Halloween Carnival, Halloween Costume Parade, Halloween Dinner & Activities, Haunted Mystery Tour, 250th Commemoration including: Muster Day, Fireworks, & Annual Hanover Old Fashioned Fourth of July Celebration, Occom Pond Party, Egg-stravaganza Egg Hunt, Mini- Vacation Camps, Dragonfly Summer Camp, Circle-H Camp, ‘Tween Camp, Camp Quest, Annual 10K Turkey Trot, Quarterly Family Nights, Annual Hanover Basketball Invitational Tournament, 6th Grade BBQ and four additional themed dances for middle school aged children. In addition, an Adult Drop-In Volleyball Night saw its participant numbers climb throughout the year.

Participation Statistics:

| <u>Season</u> | <u>Athletic</u> | | <u>Non-Athletic</u> | |
|---------------|-----------------|-------------|---------------------|-------------|
| Spring '11 | Youth – 217 | Adult – n/a | Youth – 167 | Adult – 64 |
| Summer '11 | Youth – 98 | Adult - n/a | Youth – 830 | Adult – 4 |
| Fall '11 | Youth – 394 | Adult – n/a | Youth – 32 | Adult – 67 |
| Winter '11-12 | Youth – 220 | Adult – n/a | Youth – 224 | Adult – 106 |

| <u>Season</u> | <u>Activity</u> | <u>Ray K-6</u> | <u>Activity</u> | <u>RMS 7-8</u> |
|---------------|--------------------------|-----------------------------|------------------------|----------------|
| Spring '11 | Gr. K-1 Farm Baseball | 55 | Gr. 7-8 Boys Baseball | 29 |
| | Gr. 2-3 C Minor Baseball | 31 | Gr. 7-8 Girls Softball | 21 |
| | Gr. 3-6 Girls Softball | 22 | Gr. 7-8 Girls Lacrosse | 0 |
| | Gr. 3-6 Lacrosse | 73 | Gr. 7-8 Boys Lacrosse | 0 |
| Summer '11 | Track – 21 | Football Skills Clinic – 34 | Soccer Camp – 71 | |
| | | | | |
| Fall '11 | K Soccer | 49 | Gr. 7-8 Soccer | 66 |
| | Gr. 1-6 Soccer | 130 | Gr. 7-8 Football | 21 |
| | Gr. 4-6 Football | 56 | Gr. 7-8 Field Hockey | 19 |
| | Gr. 5/6 Field Hockey | 15 | Gr. 7-8 Volleyball | 0 |
| | Gr. 2-3 Flag Football | 15 | | |
| Winter '11/12 | Gr. K-6 Basketball | 128 | Gr. 7-8 Basketball | 85 |
| | | | TSI Basketball | 17 |

Website: The Town of Hanover Recreation Department has a very in-depth website which continuously keeps the community in the loop regarding special events and programs offered. Directions to games, schedules, brochures, and specifics on various events can be found at <http://www.hanovernh.org/parks&recreation>.

The RW Black Center continues to be well used. During the period July 1, 2010-June 30, 2011, 2,812 clients reserved space in the Center for a total of 6,943 reserved hours. From July 1, 2011 until December 31, 2011, 1,469 groups reserved space in the Center. These figures included a variety of users. One of the biggest draws to the Center is families renting the Multi-Purpose Room and our Bouncy House for birthday parties. Other renters include the Hanover Boy Scouts, Hanover Cub Scouts, Hanover Girl Scouts, Hanover Lion’s Club, Institute for Lifelong Education at Dartmouth, Jamie Orr Dance Instruction, Hanover Blue Wave Tae Kwon Do, Norwich Bridge Club, Upper Valley Dance Club, Youth In Action, Middle Eastern Dance Classes, The Princeton Review, Christ Redeemer Church, and Hanover Church of God as well as a variety of Hanover High School clubs and teams and Town of Hanover sponsored organizations

Staff: Henry “Hank” Tenney, Director; Liz Burdette, Assistant Director ; Gail Schaal, Senior Center Coordinator; Jeanne Vieten, Receptionist; Chris Lord, Youth-In-Action; Sherry Colfer, Facility Manager; John Wilmot, Building Maintenance, Nicole Leonard, Out of School Time Programs Director.

HANOVER SENIOR CENTER ADVISORY COMMITTEE

The Senior Citizen Advisory Committee meets at 4:00 p.m. on the first Monday of each month. The meetings are open and all are welcome. The members of the board are: Chrysanthi Bien (chair), Constance Carr, Marcie Ann Kennedy, Shirley Montgomery, Kate Connolly (Select Board representative), Lee Monaco, Sue Matless, Nancy Pierce, Marilyn Blodgett, Nora Wijn and Gail Schaal (Senior Center Coordinator).

Our regular schedule is very busy with three very well attended exercise classes a week and bi-monthly ceramics classes with volunteer Linda Couture, a monthly potluck lunch with volunteer pianist Karolyn Wiebe, and a birthday celebration. We also have crafts and art projects twice a month with volunteer Annette Houston and monthly lunches sponsored and served by the area churches. The VNA brings two health clinics a month to the center for Blood Pressure and Foot Care.

Line dancing has become a very popular form of exercise at the senior center with instructor Jamie Orr. A group also meets at the Senior Center once a month for an interfaith coffee. We also offer bridge on Tuesdays and Thursday afternoons and a current movie matinee on the first Wednesday. Many trips to varied locations are offered during the year. Some seniors do volunteer mailings for the Hanover Chamber of Commerce and the Hanover/Norwich Schools.

All programs at the Richard W. Black Community/Senior Center are open for all seniors at all times. Please join us.



Left: Senior Center Float in the 4th of July parade.

Below: Karolyn Wiebe entertains prior to the Pig & Wolf Auction, September 2011.

Photos by Jon Gilbert Fox



POLICE DEPARTMENT

The men and women of the Hanover Police Department's mission is to "provide professional and compassionate police service through partnerships that build trust, reduce crime, create a safe environment and enhance the quality of life in our community. To fulfill this mission we will have an uncompromising insistence on quality people who believe in the following core values: Integrity, Respect, Fairness, and Excellence." The Police Department includes the following divisions: Administration, Patrol, Investigation, Communications, and Parking.

The following issues were addressed by the Police Department in 2011:

School Zone Traffic Safety: The Police Department oversaw the purchase, installation and maintenance of new School Zone Speed Limit flashing signals at the Richmond Middle School, resulting in a reduction of speed through the school zone and greatly improving safety. Particularly during the high-volume morning commute which coincides with the school drop off period in the mornings, these new, high-visibility lights contribute to a greater percentage of drivers voluntarily reducing their speed and keeping our children safer.

The patrol division conducts frequent, strict enforcement in the Richmond School Zone, as well as the Ray and High Schools to reinforce compliance with speed and other traffic laws at these critical locations. We also work closely with First Student, the contracted school bus service to collaboratively address safety issues concerning school bus routes as well as conducting periodic compliance checks along the bus routes. We ask motorists and pedestrians to help us by exercising caution during these busy times, slowing down, and crossing only at designated crosswalks.

Pedestrian Safety: The Police Department worked with the Public Works Department to identify a safe solution to a temporarily relocated crosswalk with the Lebanon Street/Visual Arts Center construction site. Solar-powered pedestrian warning lights were installed to make this location safe for pedestrians to cross while work at the VAC project impedes the sidewalk in the north side of Lebanon Street. These lights serve as a test case for us, and we have heard a lot of positive feedback about them. The Town is currently looking at providing similar crosswalk treatments for some other crosswalks.

We also worked collaboratively with the Public Works Department and Saint Thomas Episcopal Church on West Wheelock Street to relocate the crosswalk from in front of St Thomas to the intersection of West Wheelock and School St. The new location allowed the Town to reduce the east bound travel of cars to a single lane and improve the sightlines for drivers and pedestrians. The addition of new signs at the curb and in the street funded from the Police budget completed this project, which results in a safer travel for pedestrians and motorists alike. In-street pedestrian signs were also added to crosswalks on Lebanon Street near the High School and South Park Street between the Leverone Field House and Thompson Arena.

Outside Details: The Police Department received a substantial increase in the request for outside details where officers are assigned during off-duty time generally to construction projects and sporting events. Two major construction projects: Dartmouth's Visual Arts Center on Lebanon Street and the renovation of the Hanover Inn generated the most work. In fact, by the end of October (end of the first quarter for FY 11-12), more revenue had been taken in that first quarter than for all of FY 10-11.

Patrol: In 2011, the Patrol Division again was faced with being understaffed by two positions. One officer left on disability retirement and the other left for warmer climes in Arizona. As we begin 2012 we have two candidates to fill these vacant positions. There also some pending retirements in the coming year of officers who held instructor positions within the department and they will have to be back-filled.

Also of some significance when compared to last year are our calls dealing with inebriated underage people, who are mostly Dartmouth students. We saw a 36% decrease in Liquor Violations and a 19% decrease in protective custody for intoxication issues. As you may recall from last year's report, a considerable amount of time and effort was spent the preceding year in identifying and addressing this problem. Working with the College in formulating different approaches and applying them may have had a desired effect of reducing the numbers we have been experiencing in the past. Time will tell if this trend continues.

The drop off in alcohol related cases did not translate to that of reported crimes as illustrated by the 144% increase in the total value of material goods reported stolen during 2011. Burglaries and thefts have gone up 41% and 17% respectively. For us, the most frequently reported crimes are burglaries and thefts whose overall numbers are large enough so that when they go up or down, they could be indicative of meaningful trends.

As written in last year's Town Report, we expected to be in our new cruisers by the end of 2011. But this was not the case. Ford, who has been our supplier for many years, did change the operating platform as advertised, but not during the time frame that we expected. Therefore, we had to limp along with our 2009 models and, as expected, the down time and the cost of repairs significantly increased and bore out the fact that trying to keep cars with more than 100,000 miles on them is not fiscally prudent. What we do know is the appropriation in the capital reserve fund was spot on and maybe, just maybe, we can extend out our replacement cycle of every three years by one year. The new cruisers would be smaller but will come with all-wheel drive and improved ergonomics to offset the reduced size and they should be more fuel efficient.

We still continue our participation in the Central New Hampshire Special Operations Unit and, although our member officers have been called into service in the other towns, we fortunately did not have to use their services in Hanover during 2011. By participating we are able to bring in a whole range of resources that we wouldn't be able to provide on our own should the need arise to cover anything from a hostage situation to the search for a missing child.

Detective Division: Through 2011 the Detective Division consisted of just two full-time investigators. The investigative services were provided by Detective Captain Frank Moran (23 years of service), and Detective Eric Bates (14 years of service). During 2011 they acted as the lead investigators in 100 cases and assisted in many others. The Detective Division was responsible for 38 arrests and assisted the Patrol Division in several others. At times it was challenging for the Detectives to maintain the high level of service and support of the Patrol Division that has been expected from them for years.

In 2011 the Detective Division's primary responsibilities involved conducting detailed investigations, at times beyond the scope or in conjunction with a first responding Patrol Officer. The cases handled by or assisted by the Detective Division consisted of a spectrum of crimes within the NH Criminal and Motor Vehicle Code, including theft, shoplifting, burglary, sexual assault, assault, fraud/financial crimes, drug offenses, liquor law offenses, juvenile offenses, child abuse, and death investigations.

One goal of the Detective Division over the last year was to maintain a commitment to the enforcement of NH liquor laws at Dartmouth College and throughout Hanover. As with many other college communities the unlawful possession, use and the providing of alcohol to minors is a continuous problem. The Hanover Police Department continued to work with Dartmouth College officials in an effort to address this serious issue. The Detective Division regularly supported the efforts of the Patrol Division in the investigation of cases involving liquor law offenses. Such cases were commonly time consuming. Six cases of providing of alcohol to a minor resulted in the arrest and prosecution of Greek houses at Dartmouth College. The defendants included the Alpha Delta fraternity, the Kappa Delta sorority, the Sigma Nu fraternity, and the Kappa Kappa Kappa fraternity. These cases resulted in convictions, fines and community service. One additional case involving the Phi Delta Alpha fraternity resulted in an agreed upon deferred prosecution. The agreement requires the fraternity to participate in a new program developed and regulated by Dartmouth College. In simple terms, it is a diversion program for an organization. This is the first time that this approach has being pursued. It calls for open and complete disclosure to the Hanover Police as the program proceeds. Future case referrals to this program will depend upon its effectiveness.

Some of the more noteworthy cases handled the Detective Division in 2011 included:

- The overnight burglary of a downtown retail store where a significant amount of merchandise was stolen. Three individuals, with their physical identities concealed as seen on the store's security camera, had broken into the store after disabling the security alarm system. Detectives, working with other detectives throughout New Hampshire and eastern New England where similar type of crimes have occurred, have been working on leads since the middle of last winter. To date there have been no arrests.
- The rather sizable embezzlement from a local business by a trusted employee spanning nearly a decade which required a significant amount of time reviewing financial records and travel to New York State to interview the suspect. The perpetrator was arrested and a prosecution is pending.
- The setting of a fire inside a local church caused significant property as well as emotional damage. The investigation resulted in the identification of the person who was responsible for causing the fire.
- The investigation of an accidental transfer of original Robert Frost documents. This investigation determined that the documents at issue had been mistakenly left in a desk donated to a business in White River Junction. It was further determined that an employee of the business discovered and took the documents for his own gain. This party was later

found to have sold the documents to an associate. Ultimately, it was concluded that the criminal behaviors in this case had occurred in the State of Vermont and in a town in Sullivan County (NH).

- The vandalism of pig and wolf statues in front of the Hanover Town Hall. This crime involved two male subjects who were video recorded as they damaged the statues in the early morning hours. Because of the affront to the community as a whole the investigation went to great lengths to attempt to identify the responsible males, including soliciting the media as well as the public's assistance. In spite of the college-aged appearance of the perpetrators and the late hour of commission it was determined that the males were not likely students at Dartmouth College. The suspects were not identified. This crime had occurred subsequent to another case in which a wolf statue was forcibly removed from its base in front of the Hanover Inn. An investigation identified a senior at Dartmouth College as the perpetrator. The wolf statue was recovered and the student was arrested and convicted of Disorderly Conduct.
- The investigation of a Methamphetamine manufacturing operation in an apartment on School Street. This crime was discovered on the same day that the Upper Valley was struck by the forces of Hurricane Irene. The investigation included the execution of a search warrant with the assistance of a specialized hazardous evidence collection team that is affiliated with the Drug Enforcement Administration. Evidence supporting the existence of a "Meth Lab" was collected. A male graduate student of Dartmouth College was arrested and is pending prosecution.
- The culmination of a burglary investigation that involved multiple businesses and other victims in Hanover, NH. The investigation resulted in the arrest of a New Hampshire man. A prosecution is pending.
- The investigation into the shipment of a large quantity of marijuana via Federal Express that was intended for a Dartmouth College student. The investigation determined that the student had arranged the shipment and was involved in distributing marijuana to other students at Dartmouth College. He was charged accordingly and convicted of the crime.
- Two separate and complicated extortion cases, one of which required a trip to New York City to locate and interview a suspect. The other case has resulted in the arrest of the extortionist and is pending prosecution.
- Internet fraud has also been on the detectives' plate this past year. Generally speaking, once you are a victim and there is off-shore component, you can kiss your money goodbye. One case involving six figures was traced to Japan. And another smaller case had its origins in Jamaica.
- Finally, showing that not even the Town of Hanover was immune from crime, our own Town Hall was broken into one night and cash was the target. Detectives again have been working with outside agencies on both sides of the river that have had similar types of burglaries.

DEA Drug Task Force entering a suspected Methamphetamine lab on School Street, Hanover (August 2012).



| Criminal Activity Patrol Division Statistics | 2007 | 2008 | 2009 | 2010 | 2011 | 2010-2011 % Change |
|---|-------------|-------------|-------------|-------------|-------------|-------------------------------|
| Murder | 0 | 0 | 0 | 0 | 0 | 0% |
| Sexual Assault | 11 | 7 | 4 | 5 | 8 | 60% |
| Robbery | 0 | 1 | 1 | 1 | 0 | -100% |
| Burglary | 14 | 11 | 19 | 12 | 17 | 41.7% |
| Theft | 168 | 199 | 181 | 130 | 152 | 16.9% |
| Motor Vehicle Theft | 4 | 2 | 2 | 1 | 0 | -100% |
| Arson | 0 | 0 | 2 | 2 | 1 | -50% |
| UCR Stolen | 161,482 | 201,448 | 202,638 | 97,020 | 236,855 | 144.1% |
| UCR Recovered | 47,048 | 28,339 | 20,685 | 16,518 | 12,498 | -24.3% |
| Recovery Ratio | 30% | 29% | 9.8% | 17% | 5% | -70.6% |
| Assault | 40 | 30 | 53 | 39 | 44 | 12.8% |
| Forgery | 3 | 6 | 2 | 3 | 5 | 66.7% |
| Fraud | 41 | 40 | 32 | 17 | 26 | 52.9% |
| Vandalism | 74 | 54 | 90 | 83 | 70 | -15.7% |
| Possession of Stolen Property | 0 | 1 | 1 | 4 | 5 | 25% |
| Indecent Exposure | 6 | 1 | 0 | 2 | 2 | 00% |
| Drug Violations | 41 | 55 | 31 | 46 | 40 | -13% |
| DUI | 37 | 17 | 40 | 16 | 16 | 0.0% |
| Liquor Violations | 107 | 149 | 181 | 205 | 131 | -36.1% |
| Intoxication (PC) | 30 | 27 | 50 | 109 | 88 | -19.3% |
| Disorderly Conduct | 26 | 17 | 26 | 23 | 24 | 4.3% |
| Harassment | 4 | 7 | 13 | 12 | 13 | 8.3% |
| Domestics | 9 | 5 | 6 | 11 | 3 | -72.7% |
| Facilitate an Underage Drinking Party | 2 | 3 | 2 | 4 | 3 | -25% |
| Open Container-Public | 1 | 1 | 3 | 3 | 0 | -100% |
| Tobacco Violations | 3 | 7 | 4 | 7 | 3 | -57.1% |
| Land Violations (Zoning) | 0 | 0 | 33 | 20 | 15 | -25% |
| MV Unlocks | 460 | 673 | 374 | 333 | 349 | 4.8% |
| Detentions-Adult | 110 | 145 | 191 | 159 | 98 | -38.4% |
| Total Arrests All Categories | 347 | 396 | 498 | 513 | 406 | -20.9% |
| Accidents- Total | 262 | 244 | 250 | 230 | 247 | 7.4% |
| Accidents-Fatalities | 0 | 0 | 0 | 1 | 1 | 0.0% |
| Accidents-Injury | 22 | 28 | 25 | 36 | 37 | 2.8% |
| Accidents-Pedestrian | 4 | 3 | 4 | 2 | 4 | 100% |
| Accidents-Hit and Run | 90 | 78 | 80 | 60 | 69 | 15% |
| Accidents-Bicycle | 2 | 5 | 1 | 6 | 3 | -50% |
| Accidents-Reportable | 170 | 162 | 175 | 169 | 183 | 8.3% |
| Total MV Stops | 3,292 | 4,035 | 4,617 | 3,192 | 2,912 | -8.8% |
| MV Citations | 358 | 365 | 523 | 271 | 253 | -6.6% |
| Speeding | 184 | 169 | 224 | 143 | 107 | -25.2% |
| Towed Vehicles | 139 | 79 | 95 | 36 | 74 | 51% |
| Patrol Mileage | 174,370 | 178,896 | 185,394 | 165,432 | 156,229 | -5.6% |
| Patrol Fuel | 13,434 | 14,296 | 15,748 | 13,957 | 13,437 | -3.7% |

Communications Division: The Dispatch Center consists of the division's supervisor and seven full-time dispatchers. Three part-time employees also supplement the Center. The current staffing level was deemed necessary to adequately provide round-the-clock coverage to the other 10 New Hampshire and 11 Vermont towns that contract with the Town of Hanover for this service. Maintaining staffing continues to be a challenge. It is a national problem, with the 53% of communications centers nationwide reporting retention problems increasing.

The Dispatch Center continues to seek grant funding opportunities to continue to update its aging radio infrastructure. Motorola estimates it will cost almost \$2.1 million to replace the radio system with a modern system providing adequate coverage to our area. At the time of this writing, we are awaiting word on an almost \$400,000 grant opportunity to replace our Fire Primary Radio system.

The dispatch center also spent time working with the Fire and EMS personnel in Norwich, VT to transition their emergency communications to the Hanover Dispatch Center from the Hartford, VT Dispatch Center.

In the first half of the fiscal year, the Communications division will be finishing up for the federally mandated narrow banding of our 11 radio channels. This includes replacing our Fire Radio Voter system, and several highway radios, and some Fire pagers. We will work on a replacement schedule and any possible grant funding for this purpose. This transition must be completed by January 1, 2013.

| Dispatch Division Statistics | 2007 | 2008 | 2009 | 2010 | 2011 | % Change 2010-11 |
|-------------------------------------|-------------|-------------|-------------|-------------|-------------|-----------------------------|
| Total Incidents | 40,471 | 42,674 | 45,518 | 40,057 | 45,167 | 12.8% |
| Hanover Incidents | 20,365 | 22,641 | 21,598 | 14,534 | 15,551 | 7.0% |
| All Incoming Calls | 87,032 | * | 126,947 | 128,699 | 124,035 | -3.6% |
| Handled by Dispatcher | 70,239 | * | 66,864 | 67,985 | 66,04 | -2.8% |
| Calls Transferred | 16,792 | * | 60,083 | 60,714 | 57,941 | -4.6% |
| 911 Calls | 3,267 | 3,124 | 3,005 | 3,122 | 3,518 | 12.7% |
| 7 am-3 pm Calls | 39,577 | * | 77,104 | 77,097 | 75,859 | -1.6% |
| 3 pm-11 pm Calls | 27,896 | * | 41,295 | 42,513 | 39,740 | -6.5% |
| 11 pm-7 am Calls | 8,419 | * | 7,592 | 8,189 | 8,436 | 3.0% |
| SPOTS-Dispatch | 300,573 | 293,582 | 331,769 | 284,230 | 241,161 | -15.2% |
| SPOTS-Mobile Data | 153,490 | 180,874 | 391,710 | 330,113 | 322,632 | -2.3% |
| Police Calls-All Depts. | 38,004 | 40,180 | 44,101 | 36,973 | 42,441 | 14.8% |
| Fire Calls-All Departments | 3,254 | 3,114 | 3,264 | 3,132 | 3,260 | 4.1% |
| Ambulance Calls-All Depts. | 3,144 | 3,023 | 3,217 | 3,303 | 3,241 | -1.9% |
| Fast Squad-All Depts. | 727 | 772 | 694 | 767 | 1,137 | 48.2% |
| Public Works-All Depts. | 715 | 788 | 648 | 587 | 816 | 39.0% |
| Bank Alarms | 83 | 138 | 65 | 52 | 45 | -13.5% |
| All Other Alarms | 831 | 778 | 792 | 1,233 | 1,715 | 39.1% |

*Denotes no data available for that year

Parking Operations: Staff of the Police Department and Parking Enforcement Division write improper parking notices for violations of the Hanover parking ordinance, to include expired meters, parking in handicap zones without a permit, parking in prohibited areas and for parking on streets and lots after midnight during the winter.

Parking enforcement offices are located in Town Hall on the first floor, where staff accepts payments, answers questions and processes ticket payments through the use of their computer based violation tracking system. This is a new location for us in Town Hall. Parking accepts payments in several forms, to include cash, check and credit card.

Revenue generated through parking related activities flows into a separate Parking Fund that is overseen by the Parking & Transportation Board and the Board of Selectmen. Funds are used to support on-street and parking facility operations, maintenance of parking areas, the Advance Transit shuttle service for commuters and future improvements to the parking system.

There are over 500 parking meters in Hanover, mostly offering two or three hour parking to customers and visitors of the Central Business District. Downtown employees can park in long-term metered areas located in the Marshall Lot, on the top deck behind the Bank of America and along School Street; or in one of eighty long-term non-metered public permit spaces situated on the periphery of the Business District; or for free in Thompson Arena. Related permits are available at the parking office in Town Hall.

Parking operations also manages parking in the 289 space facility at 7 Lebanon Street, where both short-term and long-term parking is available for customers. The facility is open 24/7, with cashiers on duty between 7:00 AM and approximately 9:00 PM every day, but Sunday. A validation program is in effect where merchants may purchase \$.50 off stickers at the parking office to then distribute to their customers that park in the facility. The covered sections of the facility are a good option for overnight parking during the winter parking ban. The parking ban is in effect November 15 through April 30 each year, between the hours of 12:01AM – 7:00 AM.

Parking Division notables during 2011 include the first installation of multiple space parking meters in an on-street location on East Wheelock Street. Multiple space meters are solar powered kiosks that replace traditional single space meters, with one kiosk installed for every 8-10 parking spaces. Customers are issued a receipt at the kiosk that is then

displayed on their car's dashboard. In addition, the Parking Division worked closely with officials affiliated with the ILEAD program at Dartmouth, which hosts a summer program at Spaulding Arena, to ease downtown parking stress caused by program attendees. Solutions included shuttling strategies, limited reserved garage parking and free use of peripheral public spaces on lower Lebanon Street.

| Parking Division Statistics | 2007 | 2008 | 2009 | 2010 | 2011 | 2010-11 % Change |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|-----------------------------|
| Total Tickets | 26,508 | 27,055 | 25,859 | 29,005 | 30,366 | 4.6% |
| Handicap | 64 | 35 | 72 | 39 | 48 | 23.1% |
| Loading - Bus | 17 | 7 | 22 | 18 | 20 | 11.1% |
| Left Wheels to Curb | 88 | 104 | 150 | 97 | 101 | 4.1% |
| Expired Meter | 22,670 | 23,958 | 23,095 | 26,039 | 27,624 | 6% |
| Winter/Summer Parking Ban | 1654 | 938 | 883 | 979 | 729 | -25.5% |
| 2-Hour Zone | 38 | 7 | 2 | 4 | 8 | 100% |
| Improper Parking | 153 | 151 | 156 | 191 | 243 | 27.2% |
| Meter Feeding | 219 | 261 | 94 | 162 | 8 | -95.1% |
| 2&3 Expired Meter Violation | 314 | 464 | 436 | 556 | 621 | 11.7% |
| Prohibited Zone | 546 | 515 | 491 | 466 | 510 | 9.4% |
| Towing Charge | 19 | 17 | 15 | 2 | 24 | 1100% |
| No Town Permit | 686 | 569 | 422 | 438 | 367 | -16.2% |
| Restricted Area | na | na | na | na | 37 | 0 |
| Sidewalk | 30 | 29 | 18 | 13 | 19 | 46.2% |
| Other | 10 | 0 | 3 | 1 | 7 | 600% |
| Court Actions | 13 | 5 | 5 | 11 | 14 | 27.3% |
| Tickets Issued by Parking | 24,462 | 25,763 | 24,311 | 27,462 | 29,353 | 6.9% |
| Tickets Issued by Police | 2,046 | 1,292 | 1,548 | 1,543 | 998 | -35.3% |
| Ticket Voids | 2,566 | 2,676 | 2,769 | 3,158 | 3,289 | 4.1% |
| Meter Revenue | 393,962 | 396,211 | 411,769 | 421,523 | 421,958 | .1% |
| Fine Revenue | 377,251 | 412,927 | 363,070 | 389,239 | 409,721 | 5.3% |
| Immobilization Warnings | 164 | 405 | 221 | 94 | 106 | 12.8% |
| Vehicles Booted | 14 | 57 | 22 | 20 | 26 | 30% |

Hanover Alcohol Diversion Program: The Hanover Alcohol Diversion Program is an educational alternative for first time offenders who have been charged with an alcohol violation and are 18, 19 or 20 years of age. A person's participation in the program is dependent on the officer's recommendation for the individual to attend the program.

Once the offer of Diversion is made and accepted, the individual must contact the Diversion Program Coordinator to enroll. The sessions are held once or twice a month depending on the number of students that need to get through the program. The individual is required to participate in two sessions. The first session is a six-hour class on a Saturday consisting of a total of 8 participants who work with a Licensed Alcohol and Drug Abuse Counselor. They work as a group where they discuss their experience and issues surrounding alcohol use/abuse and other risky behaviors. The second session is a one-on-one appointment where the participant will receive the results of a risk assessment that was completed during the Saturday session. The Counselor will make recommendations to the individual regarding the possible need for additional counseling or other resources that the participant may consider but is not required to follow. The fee for the program is set at \$400, which covers the cost of the Counselor and other materials for the program. This fee is set to be in line with the fine that would be charged if the participant were to go to court. The expenditure of \$18,000 (level-funded) is allocated to cover the Counselor's fees for the program.

In 2011, 87 people participated in the Diversion program of which 78 were Dartmouth students and 9 were Non-Dartmouth students. (The first three sessions of the year consisted of participants who were offered Diversion in 2010 and were carried over to attend sessions during the first two months of 2011.) The participants consisted of 29 arrests and 58 people who were taken into protective custody after requiring medical treatment and transport to the hospital for alcohol consumption. A person who is taken into protective custody due to intoxication and requires medical treatment is offered the opportunity to participate in Diversion in lieu of arrest. A person who is arrested but does not require medical attention is offered Diversion in lieu of court. All offers of Diversion are subject to eligibility requirements.

| | | |
|------------------------------|-------------|-------------|
| Year to year comparison: | <u>2010</u> | <u>2011</u> |
| Total number of participants | 101 | 87 |
| Dartmouth students | 90 | 78 |
| Non-Dartmouth students | 11 | 9 |

Respectfully submitted,
Nicholas Giaccone, Police Chief

Full Time Staff at year end: Chief Nicholas J. Giaccone, Jr.; Captain Frank Moran; Lieutenant Michael Evans; Lieutenant Patrick O'Neill; Detective Eric Bates; Sergeants: Daniel Gillis, Bradford Sargent and David Luther; Patrol Officers: Steven Read, Jeffrey Fleury, Shannon Kuehlwein, Alan Patterson, Jeffrey Ballard, Richard Paulsen, Rolf Schemmel; Matthew Ufford, Ryan Kennett, and Daniel Fowler, III; Administrative Assistant/Diversion Program Coordinator Elizabeth Rathburn; Records Coordinator Sheryl Tallman; Communications Coordinator E. Douglas Hackett; Dispatchers: Lisa Camarra, Randy Wagoner, David Saturley, Tim Goodwin, Fred Cummings, and Kevin Lahaye. Parking Enforcement Technicians: Mark Caruso, Christopher McEwen; Parking Secretary Adriane Coutermarsh; and Parking Control/Facility Supervisor Marisela Platt.



Hanover Communications Officer David Saturley, a member of the Rotary Club of White River Junction, led Rotary Group Study Exchange visitors from Pakistan on a tour of the Police and Fire Departments. Above, David Saturley demonstrates cruiser functions to Syed Irtaza Ali Shah, an employee of Shell in Pakistan. At right, Firefighter Jay Whitehair shares photos of Fire Department activity.



PUBLIC WORKS DEPARTMENT

The Public Works Department comprises eight operating divisions:

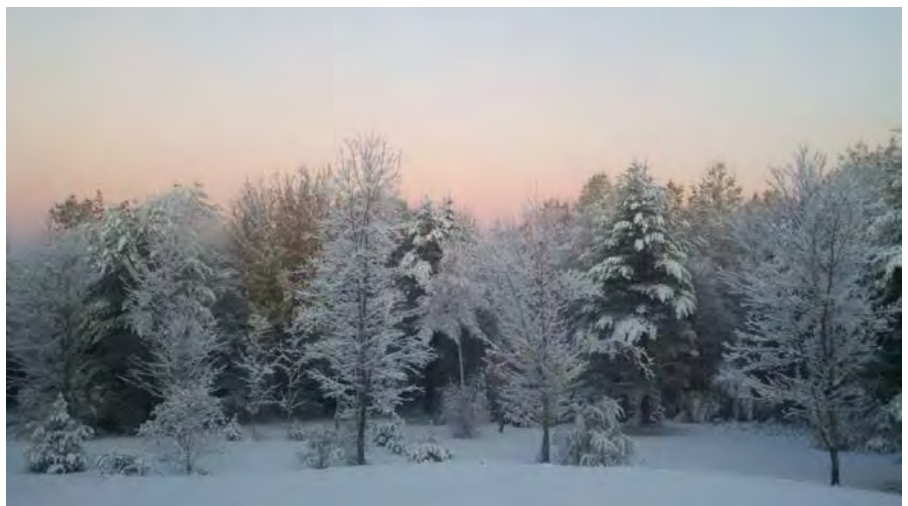
- Administration
- Buildings
- Grounds
- Highway
- Fleet Maintenance
- Sewer Line Maintenance
- Water Distribution and Treatment
- Water Reclamation

Administration Division: The Administration Division provides long range planning, engineering, inspections, issuing of permits, and the overseeing of the daily operations. During 2011, the Administrative Division provided reviews and site utility inspections for Planning & Zoning, as well as overseeing the improvements to the Wastewater Treatment Facility.

- Staff continues to work with the Trescott Company, a land holding company formed out of the Hanover Water Works Company, to ensure the water supply is protected as well as sustainable forestry practices. A committee of forestry and environmental experts was formed by the Trescott Company to study how to improve the sustainability of the watershed which was affected by blow downs in recent years and has become riddled with invasive plants.
- Work began on Park Street to add bicycle lanes from Summer Street to Lyme Road and provide a sidewalk on the west side of the street. The improvements are expected to be completed in the summer of 2012.
- Staff began implementing a GIS/GPS program using a vendor that provides a web-based portal that does not require proprietary software. Over the coming year or two, staff will collect data to populate layer information. The maps once completed will be able to be routinely updated internally and various layers will be available to the general public.
- American Recovery and Reinvestment Act (ARRA) grant funding was utilized to replace the pedestrian lighting on Ledyard Bridge with more appropriate LED fixtures. After several months of delays to receive federal approval of the lights, work was completed in late January.
- Tropical Storm Irene passed through the region in early September wreaking havoc on many of the surrounding communities. Through our effort after the June 2005 storm most of our roads were spared extensive damage. Given the light damaged we received, we were able to assistance to Hartford, Vermont, by hauling gravel to washed out roads, helping our neighbors begin the recovery process. Hopefully, they will never have to repay us.
- The final phase of water reclamation facility work approved in 2008 -- targeted at the replacement of existing equipment, improving reliability, increasing emergency efficiency and reducing the community's carbon foot print -- is expected to begin construction in the spring of 2011 with completion expected in the fall of 2013. To date work has slowly progressed due to the long lead time of equipment (16 to 20 weeks after engineering approval). Once completed the facility can expect to reduce the amount of oil burned to heat and digest solids between 50 and 70%. In addition, the methane gas (20 times more impact than CO₂) that currently is vented directly into the atmosphere will be fully combusted to heat the digesters.

Administrative Staff:

Peter Kulbacki, P.E., Director;
Michael Chase, Operations Manager;
Don Ware, P.E., Utility Engineer;
Gary Searles, Fiscal & Database
Specialist; and
Terry Jillson, Administrative Assistant.



Early snow storm, October 27, 2011

Grounds Division: The 2011 growing season was a busy one for the Grounds crew. There was a period of very hot weather in July with temperatures around 100 degrees. This meant that gardens, turf and new tree plantings had to be watered very frequently. The weeds thrived in this weather.

In spite of the heat during the summer, we were able to plant new trees in many locations, including Main Street, Woodmore Drive neighborhood, College Street, Pine Knolls Cemetery, Howe Library, the Municipal parking lot and some near the Nugget Theater. Hanover celebrated its 32nd year as a Tree City! This winter, most of the young trees were pruned for structural integrity.

Two large elms were removed this year. An elm on Crosby Street had succumbed to Dutch elm disease and had to be removed, along with another elm on North Main Street which had elm scale that significantly weakened this tree. Other smaller trees were removed on Read Road, Maple Street and at the Valley Road playground. All of these sites have been replanted with new trees or will have planting done in the spring (2012). The Collis elm had crown reduction pruning to eliminate some of the weight of the top of the tree. This tree is under close scrutiny. All of the elms and other large street trees on Town property are treated at least every other year for the prevention of various diseases, pruned and inspected for hazards to pedestrians and motorists.

A smoking area was built by the rear of the Municipal Building to encourage those who smoke to do so away from the immediate area of the offices. Restaurant workers are using it regularly.

A pedestrian walkway was built to connect the R.W. Black Community Center parking lot with the South Park Street crosswalk. This was a popular cut through area. In the fall, the crew planted 4500 tulips in Town gardens for spring color in 2012.

Highway Division: The Highway Division is responsible for the infrastructure of the Town of Hanover. It is our mission to not only maintain the roads, sidewalks, parking lots and drainage systems, but to improve them as well. During the winter season the highway personnel accept the challenge of getting everybody to his or her destination safely and back again. Summer time is a very busy season making improvements to the infrastructure such as, but not limited to, pavement overlays (67 miles), upgrading of our gravel roads (33 miles), culvert & drainage upgrades, sidewalk reconstruction, special projects as assigned and ongoing right-of-way maintenance.



Accomplishments for 2010-2011:

- Town crews are assisting Dartmouth College in the process of putting all overhead utilities on Lebanon Street underground.
- Again this year shoulder stone (crushed ledge and fines) was added to parts of Pinneo Hill Road along with a section of Goose Pond Road. Due to the high volume of traffic on these roads they are prone to potholes and wash boarding. By adding the shoulder stone we were able to make the roads safer plus extend our grading intervals on these roads as well.
- Over 250 catch basins were cleaned this year. This is an annual project that helps keep sediment out of our waterways.
- The road surface reclaiming program will be in full swing in 2012. A good portion of Laramie Road will be done in an area that is prone to extreme heaving in the winter time. The reclaiming process consists of grinding the old asphalt surface to a depth of 12 inches and adding six inches of new gravel. All culverts will be replaced along with ditching of all ditch lines. This will give the road a new sub-base of eighteen inches. Chloride is then applied and Town crews start grading/compacting the new sub-base. Because our grader is equipped with a computer system that controls the slope of the road, many man-hours were saved in engineering layout. A new asphalt surface consisting of a two-inch base along with a one inch wear course is then put down increasing the asphalt life of the road from 5-10 years.
- Our culvert replacement program always keeps us busy. We replaced 480 feet of culvert on Hanover Center Road, 40 feet on Etna Highlands Road and 120 feet on Goose Pond Road and Tunis Road.

- Town crews did a considerable amount of pothole and crack patching this fall. This was done to try to stabilize and seal our roads for the winter. As our paving budget continues to get stretched, this will become a necessary ongoing process to keep our blacktop roads in the best shape possible.
- Town crews started on the bike lane and new sidewalk on South Park Street. This included reconfiguring the travel ways, new curbing and bike friendly drainage grates where needed. New side walk will be added from Summer Street to Wheelock Street. This summer will see the continuing and completion of this project. North Park Street will receive the same upgrades in the coming year.
- Four main street light poles and fixtures were replaced this summer, continuing our street light replacement program.
- Town crews painted all road markings consisting of 39.5 miles of double yellow line, 75 miles of fog line, 3,984 feet of crosswalk, 79 yield symbols, 81 pedestrian symbols, 2,400 feet of stop bars and all parking areas in town.
- Hurricane Irene caused a fair amount of damage on our roads. We were a lot luckier than our neighbors. Town crews were able to complete our repairs in just over a week. Damage was scattered throughout town and consisted of several small to large shoulder and culvert washouts. Documentation of damage helped greatly in receiving FEMA funds for our damage. We were able to give the Town of Harford a hand getting material to their badly damaged roads in Quechee and West Hartford. We provided nine trucks helping them haul much needed gravel to these badly hit areas.
- Tree trimming was completed this fall on River Road and Grant Road. Grasse Road and Laramie Road also received considerable trimming. This not only helps in preventing damage to town equipment but also aids in road side mowing. In addition, this also allows more sunlight to hit the road surface helping in winter maintenance along with providing better visibility for motorist.
- Town crews also did a considerable amount of ditching this year. Over five miles of roadway received ditch maintenance. This process removes unwanted material from our ditch lines and aids in water control during rain fall and winter melting.
- Lebanon Street, Main Street and Maple Street will be milled and repaved this spring. This will involve milling the roads down several inches. This will smooth out bumps and cracks that have formed resulting in a smoother surface to receive new pavement. All town drainage structures will be rebuilt during this process.
- We continue to crush asphalt that we accumulate from various jobs over the year. We use this on all are gravel roads. Doing this gives a very durable product at an economical price. As gravel continues to go up in price and harder to obtain this has become.
- River Road bridge was refurbished this year. Wing walls where repaired and a new deck installed. This took one of our bridges of the states red list.

Highway Division Staff: Randy MacDonald, Operations Supervisor; Equipment Operators/Highway Maintenance Workers: John Lahaye, Steve Perry, Chris Berry, Roger Darisse, James Messier, Robert Henry, Jr., Moses Delphia, Jack Lusona, Bruce Sanborn, James Cadwell , David Field, James Cray

Sanitary Line Maintenance & Construction Division: The Line Maintenance crew is responsible for the safe and uninterrupted flow of wastewater from the source to the treatment facility. They maintain and improve 44 miles of the gravity sewer lines and over 1200 sewer manhole structures. The Line Maintenance crew is also responsible for providing inspection of all new and replacement lines connecting to the existing sewer line system. This not only protects the Town of Hanover, but also ensures that the customer receives a high quality service.

- The Line Maintenance crew is responsible for the preventive maintenance of over 44 miles of collection system pipe using a high-pressure flushing unit. Approximately 6500 feet of sewer line are flushed on a monthly basis to prevent any back-ups. Other lines are done annually and semi-annually.
- The Line Maintenance crew continues with their annual root-cutting program. This year the crew serviced more than 5,600 feet of line. Root cutting is now done with the high-pressure flushing unit that has a special nozzle. It is faster and does a better job than the Rodder.
- The Sewer Line Division has started using some of the new trenchless technology referred to as “Slip Lining.” Slip lining involves lining an old clay tile pipe with new PVC pipe, without digging up the road.

- This year, 500 feet of old 8” clay tile sewer line was slip lined with new pipe on East Wheelock Street. Also slip lined was 455 feet of 8” clay tile pipe on Occom Pond Road and 235 feet of 8” clay tile pipe on Lebanon Street.
- With this year’s paving program, 20 sewer manhole frames and covers were upgraded for overlays. Several other sewer manholes were upgraded with new frames and covers, invert, inflow & infiltration work.
- The crew provided the mowing and maintenance of approximately five to six miles of sewer line rights-of-way, which also doubles as nature walk paths. The crew also mows two pocket parks.
- The crew is working on re-conditioning the sidewalk benches on Main Street. Two to three benches are done each year. This work is done during the winter months when the benches are removed from Main Street.
- The crew is also responsible for the winter maintenance of 14 miles of sidewalks. This is done with the Town’s three sidewalk tractors.
- Chris Berry and Steve Perry from the Highway Division received on the job training and are now qualified to be on the emergency call list for and sewer line related issues.

Sanitary Collection System Staff: Lenny Bolduc, Sewer Line Maintenance Crew Supervisor; Raymond Swift, Line Maintenance Worker. In addition, during peak construction time and winter operations of sidewalks, the crew is assisted by other cross-trained DPW workers.

Water Distribution & Treatment: The Dr. William E. Boyle Micro–Membrane water treatment facility has been on line for more than five years and continues to be the cornerstone of the Hanover Water Department (HWD). The facility processed a total of 337 million gallons of water for 2011. For an average day, 0.92 million gallons was delivered to the consumers in the Town of Hanover for their daily needs. There were no violations of water quality for the year. The facility runs 24 hours a day, 7 days per week with all operations of chemical additions, pump speeds, valve adjustments and alarm conditions being operated and monitored by the computer. Daily checks are made by the operators to monitor the actions and effectiveness of the computer control.

Some of the equipment is beginning to require more than the typical preventative maintenance. Last year HWD spent nearly \$10,000 for maintenance and repairs to the air compressors. These compressors are required to be in top operating condition for the facility to operate. The compressed air is used to operate valves and to assist in the backwash operation of the filters.

It was necessary to replace springs in all the check valves used in the raw water, high service and recycle pumps this year. As the facility continues to age we will see a life expectancy trend for these component items of the larger processes units and will place them on our preventative maintenance list. This will help to insure the facility continues to operate smoothly and effectively.



Several large projects were completed in 2011. The dam faces for both Fletcher Reservoir and Parker Reservoir were re-armored. The wave action had cut into the top of the dam undercutting the protective riprap stone. There was a potential danger of further erosion that had a potential to lead to a dam failure during a large storm event. A special fabric was laid over the existing stone to prevent further erosion then additional riprap was placed on the fabric to hold it in place and to help reduce the effects of the wave action.

The access ways to the gatehouse at Fletcher Reservoir and Jack Nelson Reservoir were completely rebuilt. In the past, wooden planks were used for decking. This required painting nearly every year and replacement approximately every 5 years. Using decking that required painting was not a good idea because of the danger of contamination so close to the inlet and

replacing the decking so often was expensive. The staff replaced the walkways with aluminum grating and protective aluminum railing was added to each side of the access walkway for safety.



The bridge over the spillway channel at Fletcher Reservoir had collapsed during the flood in 2005 and a temporary bridge had been constructed to allow logging operations and the bridge at the Parker Reservoir was severely deteriorated and in need of replacement. During 2011 both bridges were replaced with highway grade concrete box culverts.

Another long overdue project was repaving the entrance drive to the Water Facility. Over the years many heavy loads of logs, sand trucks etc. had broken up most of the asphalt. This coupled with heavy truck traffic during construction of the water treatment facility left the drive in very poor shape. This past fall the old pavement was removed, a fabric was laid down to help stabilize the existing soil and proper backfill material was installed and compacted. An overlay of 3” of base and 2” of wear coat asphalt material was put down.

The construction of the water facility included a stand-by generator for emergency power however this was never connected to the distribution garage. When there was a power outage the water facility could continue to run but all activities requiring electricity in the distribution garage stopped. This meant no lights, no computers, and no heat during the winter, etc. PVC conduit was directionally bored under the existing parking lot from the water facility to the distribution garage so that conductors could be installed to connect the distribution garage to both the grid and emergency power sources. This has resulted in savings from removal of one electric service and provides power to the distribution garage at all times.

The HWD responded to five main line breaks and eight service line repairs. It is usually difficult to pinpoint a reason for a main line break as these are usually caused by a brief event like water hammer. In contrast the cause service line problems are typically evident once the line is exposed. The HWD has two causes for service line failure recur often. In the past lead was used to make the transition from the tap near the top of the main line to a more horizontal line usually made from brass. The lead was able to be easily bent into shape to make a “gooseneck” shape and the brass was inexpensive and sections could be screwed together. What allowed the lead to be bent without collapsing was the softness and malleability of the metal but this also means that water passing through the gooseneck over the years will wear a hole in the pipe. The brass was convenient in that threads could be cut into the pipe to allow easy assembly but this action thinned the sidewall and also produced an area where failure will occur.

The HWD staff is also often called upon to turn water off/on at the curb stop when repairs or upgrades are to be made inside a residence. One common upgrade is the installation of a backflow device in residential homes. It is required by NH State regulation and HWD policy is to have a backflow prevention device located on the water service entrance line. This is a requirement for all water services connected to the public water supply. All commercial/industrial applications have them due to the inspection processes they must go through however we find many residences in the Town do not. If you are not sure that you have a backflow device and would like us to inspect your service entrance please contact us at 640 – 3439 to schedule an appointment. Please note that an application for a new or modified service must be completed before any work can begin and an inspection is required after the work is completed. The form is available at the DPW or at www.hanovernh.org/Pages/HanoverNH_PublicWorks/Water/index.

I am pleased to tell you that Todd Cartier was promoted to assistant superintendent. Todd is a certified operator with a grade II water treatment license, a grade II distribution license and a backflow tester certification. The other staff members were successful in completing the required continuing education hours to renew their licenses as well. Bernie Hazlett holds grade I treatment and grade II distribution licenses and Matt Walker holds a grade I distribution license.



We would like to invite anyone to tour the Micro–Membrane Water Filtration and treatment facility located at 41 Grasse Road. We are always happy to speak with the public about what we do and how we do it. Please contact John F. Dumas, Water Superintendent or Terry Jillson, Administrative Assistant to schedule an appointment.

John F. Dumas Tel. 640 – 3238 john.dumas@hanovernh.org
Terry Jillson Tel. 640 – 3439 terry.jillson@hanovernh.org

Water Department Statistics

- Length of distribution lines = ~40 miles
- Number of services = ~1800
- Number of hydrants = 325
- Number of gate valves = >1000
- Number of meters = 1900
- Number of reservoirs = 3
- Total Impounded Volume = ~500 million gallons
- Number of storage tanks = 4
- Total volume in storage = ~2.5 million gallons
- Total volume of water processed in 2011 = 337 million gallons
- Average daily volume processed in 2011 = 0.92 million gallons

Hanover Water Department Staff: John F. Dumas, Superintendent; Todd Cartier, Assistant Superintendent; Matthew Walker, Distribution Worker; Bernie Hazlett, Distribution Worker

Water Reclamation Facility: In 2011 Pump Station #5 (Girl Brook) and the Aeration/Blower upgrade at the facility were completed. Both projects are jointly funded through the American Reinvestment and Recovery Act (ARRA), State Aid Grants (SAG) and Capital Improvement (Local) funding. The main focus of these projects was to reduce energy consumption and improve reliability and performance.

The “Facility Upgrade” project is currently underway and is scheduled for final completion in November of 2012. This project will entail anaerobic digester rehabilitation, influent screen installation, solids handling equipment replacement, pump replacement, partial electrical service upgrades, Supervisory Control and Data Acquisition (SCADA) improvements and partial HVAC improvements. The primary goal of this project is to replace outdated and inefficient equipment in order to ensure reliable operation, permit compliance and enhance energy efficiencies. The digester work will allow the utilization of the methane gas generated from that process to be used as a fuel source to heat the digester and further reduce the dependency of fuel oil and significantly reduce the carbon footprint of the facility.

This project is not intended or designed to increase treatment capacity or achieve higher levels of pollutant reduction.

We are still awaiting a renewed permit from EPA and NHDES, it is anticipated that the monitoring, reporting and optimization for the treatment of nitrogen (N) will be a key component and possibly phosphorous (P) removal. Dependent on the levels established by the regulatory community, this will require another substantial upgrade to this facility as well as increasing its’ complexity to operate and maintain.

Award Winners! The Hanover facility and its staff were the recipients of the New Hampshire Water Pollution Control Association’s (NHWPCA) Plant of the Year award for 2010. The NHWPCA bases this annual award to a New Hampshire facility through a set of rating criteria of which evaluates a facility’s Compliance History, Safety Program, Employee Education, Public Outreach, Professional Participation and a site visit.



Water Reclamation Facility Employees receive Plant of the Year Award. From left: Superintendent Kevin MacLean, Brandon Corey, Seth Bean, Dennis Smith, Mark Roper, and Richard Scheuer.

The NHWPCA represents wastewater professionals, municipalities, engineering firms and vendors throughout the state and networks with similar agencies throughout New England and the regulatory community.

The goal of all wastewater facilities is to protect New Hampshire's surface waters and sustain the quality of life we all enjoy in New Hampshire. Individuals in this field of work are dedicated and committed to their jobs as much as the higher profile "red and blue light" public servants, but typically operate "under the radar" from the majority of public awareness...unless there is a problem.

It is a great honor to win this award and the Hanover WRF has also been recognized by the United States Environmental Protection Agency (EPA) and the New England Water Environment Association (NEWEA) for operation and maintenance and operator contributions to the industry.

General statistics for 2011 include:

- Treatment of approximately 526 million gallons of raw wastewater to secondary treatment levels. This is an increase of approximately 41 million gallons or 8% from 2010 levels. The increase is largely attributed to Inflow and Infiltration (I & I) within the collection system resulting from approximately 47 inches of rain and 70 inches of snow in 2011.
- The Water Reclamation Facility was sent 310,973 pounds of Total Settleable Solids (TSS) and 324,274 pounds of Biochemical Oxygen Demand (BOD)-*these are measureable parameters established in our permit*. Of these loading measurements, we removed **98%** of the TSS and **99%** of the BOD from the wastewater last year. *Our permit mandates that we achieve a minimum of 85%*. These figures represent a 5 % increase in TSS loadings and a 2 % increase of loading for BOD.
- The continual increase of BOD, TSS and flow into the facility continue to push equipment and staff to their limits.
- Production of approximately 1,406 wet tons of bio-solids, the majority of which were hauled to the Lebanon Landfill for onsite composting to be used for slope stabilization and vegetative cover establishment. This reveals a reduction of approximately 7 % from 2010. This decrease can be attributed to the ongoing optimization of plant processes and the attention of operators to their duties.
- Continued Sludge Quality Certification renewal with NHDES. *This program quantifies the quality of the dewatered residuals from this facility to be safely managed through all available options.*
- Public, private, academic and professional groups continue to visit the facility for tours.
- Staff has also worked with several undergraduate groups from Dartmouth College on wastewater related projects involving energy production and sustainable operations.
- The Industrial Pretreatment Program (IPP) has issued permits in the following categories: **Class 1 users** – 4 sites in Hanover have been permitted, **Class 2 users** – 13 sites have been permitted and **Class 3 users** –44 sites have been permitted. This equates to approximately 90 % of designated industrial users permitted. Much attention has been directed to the control of Fats, Oils & Greases (FOG) from establishments discharging to the facility.
- Receipt and treatment of approximately 100,660 gallons of septage from private septic systems. This denotes a decrease of approximately 42% from 2010. This substantial reduction is attributed to economic hardships for property owners with private sub surface systems and the diversion by local haulers to other outlets.
- Town staff have worked diligently on revising the Inter-Municipal Agreement (IMA) with the city of Lebanon for the dischargers in Lebanon that come into Hanover's facility.

Thanks to all for their dedication, support and hard work.

Sincerely,
Kevin MacLean, Superintendent

Water Reclamation Division Staff: Kevin MacLean, Superintendent; Mark Roper, IPP Coordinator/Compliance Manager; Dennis Smith, Maintenance Technician; Seth Bean and Richard Scheuer, Treatment Technicians; Brandon Corey, Treatment Technician Assistant.

**Water Reclamation Facility
2011 Labor Summary Breakdown**

Hours reported from 01/01/2011 through 12/31/2011

| | | | |
|---------------------------|---------|-------------------------------|-------|
| Solids Handling | 1644.50 | Pump Station #2 O&M | 90.25 |
| Laboratory | 1509.25 | Pump Station #3 O&M | 78.75 |
| Industrial Pre Treatment | 1145.00 | Headworks | 69.75 |
| Daily Facility Checks | 925.00 | Pump Station #4 O&M | 69.75 |
| Daily pump Station Checks | 513.25 | Anaerobic Digesters | 57.00 |
| Housekeeping | 356.25 | Kendal Pump Station O&M | 53.75 |
| Staff Meetings | 272.25 | Facility Maintenance | 49.75 |
| Aeration Systems | 251.25 | Polymer Systems | 47.50 |
| Secondary Systems | 247.75 | Electrical Systems | 47.50 |
| Education | 218.50 | Scheduling/Assignments | 39.50 |
| Regulatory | 213.25 | Dewatering Systems | 31.50 |
| Groundskeeping | 192.00 | Chemical/Material Handling | 24.50 |
| Disinfection Systems | 186.00 | Minor Pump Station O&M | 24.00 |
| Snow Removal | 184.25 | Technical Development | 16.00 |
| Primary Systems | 165.00 | Thickened Waste Systems | 13.00 |
| Pump Station #5 O&M | 153.25 | Working for other Departments | 4.50 |
| Grit Removal Systems | 121.25 | Plant Water Systems | 0.50 |
| Septage Receiving | 114.25 | | |

Scheduled Overtime

Weekend/Holiday Operations 390.25

Call - ins

| | |
|-----------------------|--------------|
| WRF | 36.00 |
| PS#5 | 12.25 |
| PS#3 | 6.25 |
| PS#2 | 3.00 |
| PS#4 | 0.25 |
| CALL in Totals | 57.75 |

PLANNING AND ZONING DEPARTMENT

The Planning and Zoning Department serves the Planning Board, Zoning Board of Adjustment, Conservation Commission, Building Code Advisory Committee, and Affordable Housing Commission. It is responsible for planning the Town's future in such areas as land use, economic development, housing policy, transportation, natural resource protection, public health, and maintenance and enhancement of Hanover's special character and quality of life as identified in the Town's 2003 Master Plan. It is also responsible for zoning administration and enforcement, conservation administration, health inspections, and building inspections and code enforcement.

Staff comprises Planning and Zoning Director and Health Officer Jonathan Edwards, Senior Planner Vicki Smith, Zoning Administrator Judith Brotman, Building Inspector and Deputy Health Officer Ryan Borkowski, Assistant Building Inspector Jeffrey Andrews, Deputy Health Officer Dr. Carolyn Murray, Administrative Assistant Beth Rivard, and Planning and Zoning Clerk Debbi Franklin.

Health Inspections

In 2010, with the retirement of long standing Health Officer, Dr. William Boyle, the duties of the Town Health Officer were transferred to the Planning and Zoning Department. The regular responsibilities of the Health Officer and Deputy Health Officer include:

- Inspection of failed private subsurface sewage disposal systems.
- Rental housing health-related complaints (RSA 48-A).
- Daycare licensing and license renewal inspections.
- School health inspections.
- Food protection.
- Proper handling and disposal of lead and asbestos materials typically found in construction.
- Assisting with dispersal of information vital to community health such as outbreaks of disease or other public health advisories and warnings.

| Health cases reviewed in 2011 | 106 |
|--------------------------------------|------------|
| January-June | 9 |
| July-December | 97 |
| Air quality inspections | 3 |
| Asbestos abatements | 8 |
| Childcare inspections | 5 |
| State reports (mostly DES) | 59 |
| Food inspection reports | 20 |
| Public complaints | 9 |
| Staff-generated complaints | 2 |

For public health-related concerns, please contact:

| | | |
|------------------------|--------------------|--------------|
| Health Officer: | Jonathan Edwards | 603-640-3212 |
| Deputy Health Officer: | Ryan Borkowski | 603-640-3216 |
| Deputy Health Officer: | Carolyn Murray, MD | 603-643-0708 |

Building Code Advisory Committee

The Building Code Advisory Committee advises the Building Inspector and the Planning and Zoning Department on matters pertaining to building construction, safety, codes, and technological changes. The committee also acts in the capacity of a building codes appeals committee. Their combined expertise in construction is a valuable asset to the Zoning Board of Adjustment (ZBA) in matters of appeals regarding the Building Inspectors' decisions, interpretations of code requirements, or allowing the use of new technologies.

One appeal of an administrative decision-build code was heard by the committee in 2011 (application Z-2011-12). The complex building code appeal by the trustees of Dartmouth College was based in part upon existing property lines and the relationship of existing buildings thereto. The Advisory committee held two meetings to review the case, with recommendations made to the Zoning Board of Adjustment (ZBA). The appeal was granted by the ZBA, with conditions.

The 2009 edition of the Building Codes, with amendments, became effective in New Hampshire on April 1, 2010. As always, please check with us for any additional local amendments or assistance with the various building codes applicable to your project. For a complete listing of Building codes adopted in NH, along with amendments, see the New Hampshire State Building Code web site at: <http://www.nh.gov/safety/boardsandcommissions/bldgcode/index.html>.

Additionally, please also be aware that NH also has an adopted State Fire Code in effect. For information on the fire code see the NH Department of Safety website at: <http://www.nh.gov/safety/divisions/firesafety/legal/codefire.html>.

The construction and permitting process can, at times, be complicated. Be assured that we want to assist you to have a successful, safe and compliant project and are available to assist you with any aspect of the permitting and inspection process. Application forms, and other important information needed for your project, can be found on the Town of Hanover Website: <http://www.hanovernh.org/Pages/index>.

The Building Code Advisory Committee consists of the following members: Bruce Williamson, Chair; Randy Mudge, Secretary; and Jack Wilson.

The Building Code Advisory Committee currently has vacancies and is always seeking individuals that would be interested in serving. If you are interested in serving on this committee please send a written request to the Town Manager's office.

Building Inspections Activity in 2011

| | | |
|---|--|-------------------|
| New One- and Two-Family Residences | | |
| Number of Permits Issued: | | 3 |
| Total Value of All Permits: | | 3,043,245 |
| Average Permit Value: | | 1,014,415 |
| Additions, Alterations, & Maintenance to 1&2-Family Residences | | |
| Number of Permits Issued: | | 234 |
| Total Value of All Permits: | | 8,644,839 |
| Average Permit Value: | | 36,944 |
| New Multi-Family, & Additions and Alterations | | |
| Number of Permits Issued: | | 34 |
| Total Value of All Permits: | | 1,494,211 |
| Average Permit Value: | | 43,947 |
| New Institutional Buildings | | |
| Number of Permits Issued: | | 3 |
| Total Value of All Permits: | | 3,007,000 |
| Average Permit Value: | | 1,002,333 |
| Additions and Alterations to Existing Institutional Buildings | | |
| Number of Permits Issued: | | 43 |
| Total Value of All Permits: | | 34,146,895 |
| Average Permit Value: | | 794,114 |
| New Commercial Buildings and Additions and Alterations | | |
| Number of Permits Issued: | | 59 |
| Total Value of All Permits: | | 25,888,473 |
| Average Permit Value: | | 438,788 |
| Demolition Permits | | |
| Number of Permits Issued: | | 16 |
| Blanket Permits | | |
| Number of Permits Issued: | | 33 |
| Total Number of All Permits | | 425 |
| Total Value of All Permits | | 76,224,663 |
| Average Permit Value | | 179,352 |
| Total Fees Collected | | \$ 362,365 |

Zoning Board of Adjustment

The Zoning Board of Adjustment held 11 Public Hearings, 13 deliberation sessions, and one work session meeting in calendar year 2011. During this period 48 requests were filed: 14 Special Exceptions, 13 Wetlands Special Exceptions, 17 Variances, 1 Building Code Appeal, and 2 Appeals from Administrative Decisions were filed. One additional case was file for Special Exception but was withdrawn prior to the hearing. One “Other Business” discussion was held.

State Statute allows up to 10 Zoning Board members consisting of not more than five full members and five alternate members. This year the Zoning Board began the year with nine members, but 2 members resigned mid-year. The Board of Selectmen appointed two new members in the fall, leaving just 1 vacancy at the close of the year.

The current full members of the Zoning Board of Adjustment are Arthur Gardiner, Chair; Carolyn Radisch, Clerk; Steve Marion, Gert Assmus and Ethan Frechette. Alternate members are Ruth Lappin, H. Bernard Waugh, Sheila Buckley and Phil Harrison.

Generally, the Zoning Board of Adjustment holds one Public Hearing each month, usually on the fourth Thursday of the month. A deliberation meeting is scheduled separately, often on the following Thursday evening. Interested individuals should check the hearing and deliberation schedule, especially around the holidays, as meetings are apt to be rescheduled in order to accommodate the fullest compliment of board members.

Prior to the night of the public hearing, board members scheduled to sit for the hearing receive a packet of information on each case, allowing time for pre-hearing review of the case material. This allows the board members to ask relevant questions during the hearing. Following the hearing, board members individually visit the property site, review the submitted information and hearing testimony, and individually draft preliminary case decisions. At the public deliberation session, a board member’s draft decision is read aloud, specifics of the decision are discussed by board members, (the public does not participate in deliberation discussions), decisions are revised and reworked according to the board members’ discussions, and a final decision vote is taken.

All hearings and meetings of the Board begin at 7:00 pm, and are open to the public.

Zoning Board of Adjustment Activity in 2011

| | | |
|---|--|------------|
| Zoning Board of Adjustment Cases: | | |
| Special Exceptions: | | 27 |
| Variances: | | 17 |
| Appeals of Admin Decisions: | | 2 |
| Building Code Appeals: | | 1 |
| Rehearings: | | - |
| Other | | 1 |
| Total | | 48 |
| Zoning & Use Permits: | | |
| Residential: | | 310 |
| Commercial: | | 113 |
| Institutional: | | 48 |
| Miscellaneous (DES, Violation Inquiries, etc.): | | 41 |
| Total | | 512 |

Planning Board

In 2011, the Planning Board was able to focus on planning, rather than development review work. Minor subdivisions created three new building lots. While still busy with the review of a number of smaller development projects, the Planning Board has concentrated on considering alternate forms of zoning and developing policy regarding re-zoning Hanover’s residential neighborhoods.

Residents across town are attentive to changes in their neighborhoods and look to the Master Plan, local regulations, and the Planning Board to maintain the attractive character of their neighborhoods and preserve what they like best about Hanover. In response, the Planning Board has been working to develop amendments to the Zoning Ordinance,

Subdivision Regulations, and Site Plan Review Regulations to implement the Master Plan, by protecting cherished qualities of Hanover while accommodating appropriate types and degrees of development.

Our major planning emphasis this year has been to understand Hanover's residential neighborhoods and what makes them such great places to live. The Board began its work in 2009 by inviting landowners and residents to three public forums held at the Ray School. In 2011, the Board's Residential Project Committee held 47 meetings, some of which included site walks, to better understand Hanover's residential areas and to develop policies upon which zoning proposals can be based. The amendment proposed for the Goose Pond area was adopted by Town Meeting in 2011.

To streamline our regulatory process, the Planning Board significantly revised its Site Plan Regulations to clarify the submission requirements and set a threshold for site plan review. Smaller projects are now reviewed by the Minor Project Review (MPR) Committee, comprising Town employees from the Planning and Zoning, Public Works, Police, and Fire Departments. This Committee met five times and reviewed six projects. This work allows the Board more time to focus on the larger development projects and residential re-zoning work.

During its 20 meetings in 2011, the Planning Board's work included:

- Reviewing and approving site plans for: Dartmouth College's emergency warning system towers, an exterior egress stair at Alumni Hall, additions and renovations to the Hanover Inn, relocation of a swim dock on the Connecticut River and path to the dock, addition of sound and light systems at Memorial Field, an addition office floor to MacLean Engineering Building, addition of a generator, raised roof and condensing towers at Thompson Arena, addition of water lines and a duct-bank to serve Burke Hall, creation of a new softball stadium at Chase Field, demolition of an apartment building and replacement with a new sorority house on Park Street, and addition to the greenhouse at the Organic Farm.
- Reviewing and approving the demolition of a residence and replacing it with an office/apartment building on South Park Street, and the addition of meeting use at a property on Hovey Lane.
- Reviewing and approving modifications to the approved site plans for Six South Street Hotel and Hanover Inn.
- Reviewing and approving the alteration of a property on Lyme Road to increase the number of dwellings units and to expand the amount of office space, the renovation of storm drainage features at Kendal, and the addition of a sidewalk and parking spaces behind and outdoor seating in front of the Hanover Improvement Society's Nuggett Building,
- Reviewing and approving 6 minor lot line adjustments and mergers.
- Holding two working sessions and hearings on amendments to the Site Plan Regulations.
- Discussing the dissolution of the Water Company, going paperless with only digital development request submissions, and bylaws for the Minor Project Review Committee.
- Meeting with sister organizations: the Affordable Housing Committee, the Bicycle/Pedestrian Committee and the Sustainable Hanover Committee.
- Preparing a draft rental housing ordinance for consideration by the Selectboard.
- Preparing zoning amendments that were considered and adopted at the Annual Town Meeting in May 2011 and holding hearings on these amendments.

The current members of the Planning Board, as of December 31, 2011, are Judith Esmay, Chair; Bill Dietrich, Vice-Chair; Michael Mayor; James Hornig; and Joan Garipay. Alternate members are Michael Hingston, and Iain Sim. Kate Connolly and Peter Christie serve as Board of Selectmen Representative and Alternate Representative, respectively. Planning Board members are appointed by the Board of Selectmen. Michael Mayor serves on the Conservation Commission to provide coordination between the Commission and Planning Board. Kate Connolly and Bill Dietrich are active representatives to the Upper Valley Lake Sunapee Regional Planning Commission.

The Master Plan and land use regulations may be viewed on the Town's website, HanoverNH.org, and copies may be purchased at the Planning and Zoning Office. The Planning Board's agendas are also posted at the same website.

Generally, the Planning Board hears applications for subdivision and site plan review at 7:30 PM on the first and third Tuesdays of each month in the Boardroom at Town Hall. The Board holds planning workshop sessions to focus on Master Plan implementation and policy development at 7:30 PM on the second Tuesday of each month. The public is cordially

invited to attend and participate in all meetings of the Planning Board. The Planning Board welcomes your comments in writing or by email at Planning.Board@HanoverNH.org.

Planning Board Activity in 2011

| | |
|--|-----------|
| Zoning Amendments, Informal Reviews, Site Visits, etc. | 11 |
| Major Site Plan Review Cases: | 14 |
| Waivers of Major Site Plan Review: | - |
| Minor Site Plan Review Cases: | |
| Planned Residential Developments/CCRC | |
| Minor Subdivision Cases: | 3 |
| Major Subdivision Cases: | |
| Modifications: | 3 |
| Lot Line Adjustment/Voluntary Merger Cases: | 6 |
| Preliminary Plans, Revocations, Extensions, Scenic Roads, Other: | 3 |
| Projects of Regional Impact: | 1 |
| Total | 41 |

Affordable Housing Commission

The Hanover Affordable Housing Commission (HAHC) was established by action of the Selectboard on September 10, 2001 as a commission under its jurisdiction. In 2009 Town Meeting voted to establish a Housing Commission, as a restructuring of the Affordable Housing Commission, pursuant to RSA 673:1, and other pertinent New Hampshire Statutes which govern municipal commissions, their conduct, and their receipt of appropriated funds to carry out their charge, according to terms and conditions to be determined by the Selectboard. The name of the Commission remains the same. The Commission finished taking all of the steps needed to effectuate this change. One significant result is that the Commission is now able to receive and retain real and fiduciary assets which can be used to further its mission.

The purpose of the Commission is to develop and recommend to appropriate boards of the Town of Hanover permanent affordable housing policies and regulations; promote affordable housing; identify Town resources that could assist in the effort to provide affordable housing; study suitable sites in the Town for affordable housing; explore and recommend partnerships with other Town Boards and Commissions and with organizations such as Twin Pines Housing Trust and Habitat for Humanity; evaluate and report the effectuation of Town policies on affordable housing; represent the Town at regional meetings; and serve as an educational resource for the community.

The Commission held nine meetings in 2011. These are held at 7:30 PM, at Town Hall, on the third Thursday of the month. The public is always welcome to attend.

Members are Bruce Altobelli (Vice Chair), Chip Brown, Don Derrick, Karen Geiling (Secretary), Paul Olsen, James Reynolds, and Andrew Winter (Chair). Len Cadwallader, Robert Chambers, and Joan Collison serve as Alternate Members, and Judy Doherty is the Selectboard's representative to the Commission.

In-Town and Regional Housing Needs

The HAHC has been studying the possibilities of various In-Town and other sites for affordable housing. The Commission is also working cooperatively with Dartmouth College on the planning of off-campus housing for its employees.

In addition, the Commission has begun working closely with the Hanover Planning Board on planning initiatives to provide for increased housing diversity, in order to address the housing needs of a diversifying population with respect to income levels; aging and the relative increase in the proportion of Hanover households with fixed incomes; changes in family and household characteristics; and anticipated increases in the costs of heating, utilities, transportation and commuting, and other housing necessities. The Commission has been reviewing drafts of land-use policy concepts developed by a Planning Board study committee and is providing advice to the committee. It is anticipated that this planning effort will result in changes in zoning and related regulations to provide for diverse housing in Hanover over the coming decades.

The Commission has entered into dialogue with Sustainable Hanover to discern ways in which both groups can collaborate in ways that reflect mutually compatible goals, and looks forward to working more closely together.

The Commission has been in conversations with colleagues in other municipalities and with regional housing, planning, and transportation organizations, including the Upper Valley Lake Sunapee Regional Planning Commission and the Upper Valley Housing Coalition. Both the Commission and the Coalition are currently engaged in comprehensive studies to discern changes in regional demographics and housing characteristics, They are also working to ascertain the direction of future housing needs, changes in housing and transportation costs and availability, and the evolution of the economy in general and employment types and locations in particular, in order to develop networks and determine strategies that can effectively accomplish common workforce housing efforts.

Workforce Housing Developments

The Gile Hill housing development, which started in 2001, was shepherded by the HAHC through concept, preliminary design, and into project management by Twin Pines Housing Trust and the Hartland Group. The development was dedicated by Governor Lynch in October 2007. It is the largest mixed affordable and market-rate housing development in New Hampshire, and it has become a model inspiring similar efforts in many other communities throughout our state. Eight buildings are now open and fully occupied. At this point, 97 of the projected 120 dwelling units have been constructed. All 61 rental apartments have been fully occupied, of which 46 are affordable to low- and moderate-income households, and there is now a long waiting list. The other 36 dwellings are condominium units, eight of which are affordable. Even the market-rate condominiums are affordable relative to the Hanover market in that they are priced at less than the median for housing in Hanover, thus being available to moderate- and middle-income families. Because of the weak housing market, it is not known when the remaining 23 condo units in the final two buildings will be built.

While significant moderate-income workforce-affordable rental housing has been built recently in Lebanon, addressing a need which has attracted much attention as a result of the recent recession, there are no active plans for the same types of large-scale development in Hanover. It is doubtful that any major housing developments will be pursued until Gile Hill is finished and has been absorbed into the local housing supply.

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).

CONSERVATION COMMISSION

What would Hanover be without its public open spaces and trails? Probably not as fun or as beautiful a place as it is now. The Conservation Commission along with other local, regional, statewide and federal partners, has worked to make open space available not only as a backdrop to our built environment and source of daily inspiration, but also for hiking, dog walking, wildlife habitat, protection of water quality, and appreciation of nature. The Commission maintains nearly 50 miles of trails, stewards 38 Town-owned conservation properties and monitors 22 conservation easements.

The Conservation Commission was established by the 1966 Hanover Town Meeting “for the proper utilization and protection of the natural resources and for the protection of watershed resources of Hanover.” Important natural resources include wetlands, water bodies and groundwater, all critical for our water supply, the Town Forest and other conserved lands, trails and other open space, scenic views, and wildlife habitat. The Commission is responsible for educating the public about natural resource topics, monitoring conservation easements, and coordinating with other public and private conservation agencies. The Commission supports and advises the Board of Selectmen, the Planning Board, and the Zoning Board of Adjustment regarding policies and projects involving conservation issues.

Members of the Commission at year-end 2011 are Edwin Chamberlain, Chair; Doug McIlroy, Vice-Chair; Ruth Bleyler; Al Flory; Shelley Gilbert; James Kennedy; Michael Mayor; Alan Saucier; and John Trummel. Our representative from the Board of Selectmen is Athos Rassias. With the retirement of Judith Reeve, Anne Morris and Ray Hogue, we have lost not only a wealth of information about Hanover’s natural features, but also a landscape architect’s familiarity with plant materials and storm water management and drainage solutions; a prolific and skilled writer, impeccable editor, and tireless advocate for water quality and all things natural; and a proponent for keen yet common sense approaches to evaluating projects with wetlands impacts rooted in a deep appreciation for the natural world. We will miss their insight and combined over 50 years worth of knowledge about Hanover and the Commission activities. We thank them for their many years of service to the Commission, the town and its natural resources.

Volunteer Assistance: For their tireless work keeping our trails safe and open to the public under the direction and guidance of Doug McIlroy and the Trails Committee, we thank Robert Davis, Andrew Deatt, Mark Hopkins, Elisha Huggins, Tom Linell, Marcus Lippman, Teresa Lust, Barbara McIlroy, Joerg Menzel, Ken Milkie, Cathie Redpath, Roger Soderberg, Mike Whitfield, Trails Committee members: Doug McIlroy, Ron Bailey, Mark Buck, Larry Litten, Bill Mlacak, Tedd Osgood, Peter Shumway and John Trummel; people who participated in the four work days organized by the Upper Valley Mountain Bike Association; groups organized by the Hanover Conservancy and Balch Hill Management Committee; and John Taylor of the Upper Valley Trails Alliance whose contract calls for 80 hours of work on town trails, who magnifies his effect by recruiting volunteers from Hypertherm, King Arthur Flour and Tuck School to work on Hanover trails. Tuck School provided 12 people for a full day of clearing on the Ridge Trail on Moose Mountain. There is no full record of how many hours were expended on trail maintenance, but everyone’s efforts on this never-ending task are much appreciated.



Thanks also to Open Space Committee members Jim Hornig and Carolyn Tenney for their time and creative conservation ideas, and to Barbara McIlroy, for organizing and energizing many work days on Town conservation land to control invasive plants in order to conserve to our native flora. Our work to promote biodiversity in the Town by controlling invasive plants is supported by many individuals.

The work of our Biodiversity Committee also relies on volunteers. Some of the many volunteers who helped lead our neighborhood garlic mustard pull are: Larry Litten, Karen Geiling, Betsy McGean, Peter Helm, Mary Ann and Len Cadwallader, Debbie Crowell, Rich Daly, Susan Shadford, Gail McPeek, Elizabeth Tobiasson, Lyn Swett Miller, Barbara and Doug McIlroy and HHS students Claire Wild and Molly Finlayson. Volunteers who helped with other projects include John Joline, Andrea Caruso and Jon Bouton.

Conservation Commission Activities in 2011: The Commission continued its easement monitoring and baseline documentation program. Again in 2011, all 21 properties protected by conservation easements or restrictions were monitored.

Through the Open Space Committee, the Commission worked with several landowners to educate and support them in conservation opportunities on their properties.

Through its Trails Committee, the Commission:

- Maintained trails:
 - A big work day clearing the Ridge Trail on Moose Mountain.
 - Robin Nuse and Arthur Gardner, with the permission of the Commission, built and installed a much welcomed bog bridge on the River Trail along Mink Brook.
 - Trails that received attention include River Trail, South Esker trails, Highway 38, Tanzi Tract trails, Rinker Tract trails, Fullington Farm Trail, Pasture Road, Ridge Trail, Great Hollow to Stevens Road Trail, Hayfield trail easement, Balch Hill trails, Quinn Trail extension, Wheelock Trail, and Corey Road.
- Created new trails:
 - Goodwin Town Forest bike trail. Upper Valley Mountain Bike Association volunteers finished about 1/3 of it in the course of several work days led by Brian Riordan and Kevin O'Leary. The potential environmental impact on rare plants was assessed by Alice Schori.
 - Revived and realigned the trail joining Great Hollow and Stevens Road. This was completed with a few volunteer days.
 - Extended the Quinn Trail to connect Mink Brook trails on either side of Route 10 in one volunteer day.
 - Sited a new mountain bike trail at the Rinker Steele Natural Area which will be installed in June 2012 to divert bikes from sensitive parts of the property.
 - Eagle Scout candidate Teddy Geraghty is laying out a trail through the Town's Hayes and Trescott Ridge properties, connecting Quail/Partridge Roads and the Etna Library.
- Improved administration and policy:
 - New policies were established for notifying landowners and abutters about impending work on trails and class 6 roads
 - A system of designated trail monitors/adopters was initiated. Several volunteers have been recruited for the role. A website was set up for keeping track of such matters.
- Hosted a 250th Celebratory event:
 - "Hike into history" walk to visit relics of 19th century occupation of the top of Moose Mountain

The Commission spent over \$2000 from its operating account for contracted assistance in maintaining trails with the Upper Valley Trails Alliance. The Alliance provided 78.5 hours of staff time and organized 132 hours of volunteer time for work on our trails. The Commission and Pine Park Association share the expense of the services of Ron Bailey to maintain trails at Pine Park. The Town's share this year was \$341.25.

Biodiversity Committee: In early 2011 the Hanover Conservation Commission established a special subcommittee with the purpose of providing a formal focus on promoting biodiversity in Hanover. This committee now meets regularly, has representatives from the Conservation Commission (one is chair), the Hanover Garden Club, the Sustainable Hanover Committee, the Hanover Conservancy, the Upper Valley Land Trust and interested citizens.

In 2011 the Committee:

- Formulated a formal statement of mission, purpose and structure, to help start the committee.
- Updated various handouts about invasive plants and alternatives to these.
- Had an educational display of sample invasives found in Hanover and educational materials at the 2011 Hanover Town Meeting.
- Instigated the removal of Japanese barberry bushes from the south side of the Municipal Office Building. William Desch, Hanover Urban Forester, is appreciated for his work in making this happen. Posters that explain the project will be installed in Spring 2012.
- Discussed with Dartmouth College the need to control Wild chervil and Garlic mustard.

- Participated in removal of burning bush seedlings on Balch Hill (NOTE: parent plants were removed in 2005; seedlings are still emerging).
- Removed smaller buckthorns at Rinker-Steele, covering about 3000 SF of a sparse population in quarry face using weed wrench, and hand pulling about 500sf of densely distributed saplings near trail.
- Focused on a major town-wide educational and control campaign for garlic mustard, a plant that is a serious threat to forest health. The project was divided into neighborhoods. The committee:
 - Created a topographic map that shows where there are 25 populations of this plant. Some populations are fairly large, some quite small (just a few plants).
 - Held a talk in May by population biologist (and expert on this plant) Jeff Evans, of the Dartmouth Life Sciences department. This event drew representatives from 10 towns in the Upper Valley. The talk will be available on CATV in May 2012, when the plant is blooming. Evans outlined the essentials for a control campaign and outlined the reasons why this plant is worth stopping.
 - Created and distributed educational materials and posters about this plant.
 - Coordinated and helped teams of neighbors in about 15 neighborhoods who collected and bagged the plant.
 - Results: 97 large garbage bags full of garlic mustard were removed in 2011, with the help of more than 50 volunteers
 - Noted that some of the populations are much smaller after several years of effort.

Other Activities:

The Commission partnered with the Hanover Conservancy to create the King Bird Sanctuary, located in Etna Village behind the Library and Fire Station. Using land purchased by the Town in 2010, the Commission and Conservancy improved a scenic pasture for use as a bird sanctuary. The Conservancy used funds given in memory of Nan and Allen King. Nan and Allen were prominent Hanover conservationists. Allen was for many years a member of the Conservation Commission and is remembered for his work to conserve many of our public open spaces and to document the history of our Class VI roads. The Sanctuary features a naturalized garden planting of hardy native trees and shrubs to benefit wildlife. The Conservancy organized many volunteers who contributed to the removal of invasive plants to make way for the native shrubs and trees. We gratefully acknowledge their work and that of those who watered the new plants. Ken Pelton has mowed the pasture to encourage your visits. A brochure with information about the King Bird Sanctuary is available free of charge at the Town Offices.

The Commission continued its water quality monitoring program at Girl Brook and began a water quality monitoring program at Mink Brook in Etna Village. A single water test costs \$125.

The Commission paid Alice Schori \$200 for her inventory of plants in the area proposed for the mountain bike trail being constructed at the Town Forest off Tunis Road. Using Alice's data, the Commission was able to work with the Upper Valley Mountain Bike Association to carefully locate trails in a way that protects rare plants.

Thanks to Ledyard Bank for their support of our purchase of native shrubs from the NH State Nursery. A holding bed for many of these 'new' native shrubs was installed at the wastewater treat plant. These shrubs are used to fill in places where invasive plants are removed and with streambank protection projects.

The Commission continued to work with the Hanover Conservancy to remove glossy buckthorn, burning bush and bittersweet from Balch Hill conservation lands and to plan for a new trail and new forest management plan on Balch Hill.

The Commission conducted 6 site visits to review proposals and commented on 15 proposed projects within wetland or water body setbacks for the property owners, Zoning Administrator, Zoning Board of Adjustment, Planning Board, and State of NH Wetlands Bureau.

The Commission suggested open space and trail projects to be considered for inclusion in the capital improvements plan, currently being drafted by town staff.

Collaboration continued with the Hanover Conservation Council, Hanover Garden Club, Boy Scout Troop 45, Pine Park Association, Youth in Action, Upper Valley Mountain Bike Association, Upper Valley Land Trust, the Mascoma Watershed Conservation Council, the Goose Pond Lake Association and their Lake Host Program, the Appalachian Trail Conservancy, the Lebanon Conservation Commission, Upper Valley Trails Alliance with \$50 support for dues, NH Association of Natural Resource Scientists with 420 support for dues and the New Hampshire Association of Conservation Commissions with \$488 support for dues.

The Conservation Commission’s regularly scheduled monthly meetings are held on the second Wednesday of each month at 5:00 PM in the Town Hall. The Open Space and Trails committees meet regularly once a month while the other committees of the Commission meet as necessary for project needs. The Commission and its committees are always eager for wider participation. The public is welcome to attend its meetings. Town citizens are encouraged to attend its meetings and join in on the work of the Commission and its committees. Please contact the Planning and Zoning Office for these meeting schedules. Contact Vicki Smith (640-3214 or (Vicki.Smith@Hanovernh.org) or Ed Chamberlain (643-4150 or edwin_chamberlain@valley.net) for more information on how you can join in with the work of the Hanover Conservation Commission.

**Conservation Commission
Activity in 2011**

| | |
|---|----------|
| Meetings | 13 |
| Site Visits | 6 |
| Cases: | |
| Docks | 7 |
| Additions, Structures, or Fill in Wetland or Wetland Buffer | 6 |
| Open Space Subdivision | 0 |
| Other | <u>2</u> |
| Total Number of Cases | 15 |

| Conservation Fund Balances | Balance @ 7/1/2010 | Deposits | Withdrawals | Balance @ 6/30/2011 |
|---|-------------------------------|-------------------------|---------------------------|--------------------------------|
| Conservation Commission General Purpose Funds | \$ 214,667 | \$ 30,842 | \$ (73,557) | \$ 171,952 |
| Conservation Easement Stewardship Fund | 100,870 | 150 | - | 101,020 |
| | <u>\$ 315,537</u> | <u>\$ 30,992</u> | <u>\$ (73,557)</u> | <u>\$ 272,973</u> |

SUPERVISORS OF THE CHECKLIST

Duties of the Supervisors: The Supervisors of the Checklist are elected and given the responsibility of registering the voters of Hanover and maintaining the voter checklist that is used at all elections. They serve in this capacity for the Town of Hanover, the Hanover School District, and the Hanover voters in the Dresden School District.

Elections: In 2011, there were two elections during which the Supervisors were present as directed by New Hampshire Law. The number of voters on the checklist on March 1, 2011 for the Dresden and Hanover School District Meeting vote was 10,249 with 2,264 voting. For the Hanover Town Meeting held on May 10, 2011, the number of registered voters was 10,234 with 363 voting.

During the Fall of 2011, several registration events were held on the Dartmouth College campus in preparation for the Presidential Primary. The cooperation of Dartmouth College in providing verification of student domicile locations and the help of other volunteers who have assisted us during these registration sessions are greatly appreciated.

2011 State Purge: New Hampshire RSA 654:39 requires that the voter checklist be verified every 10 years (each year ending in a '1') by striking from the checklist the names of all persons who have not voted in any election in the last four years, except for any person whose name was added to the checklist since the last State Election. As a result of the verification process, the number of voters purged from the Town of Hanover voter checklist was 2,049.

| | |
|--|---------------------|
| Total Registered Hanover Voters (as of March 6, 2012) | <u>7,670</u> |
| Registered Democrats | 3,331 |
| Registered Republicans | 1,107 |
| Undeclared | 3,232 |

VOTER REGISTRATION

Every resident of Hanover who is a resident of the Town, who is a citizen of the United States, and who is 18 years of age may register to vote in the Town. A resident is someone who has a domicile in the Town on a continuing basis for a significant portion of each year. A person can have only one domicile for the purpose of voting.

Voter Registration Form: Information that must be provided includes name, address (mailing and legal residence), place and date of birth, and proof of citizenship. Filling out the voter registration form and signing it executes a solemn oath that the information is true. If the qualifications to vote are met, the Supervisors of the Checklist will add the application to the voter checklist.

Party Affiliation: No one is required to list a party affiliation. In New Hampshire there are only two recognized political parties, and a voter may choose to register as a Democrat or a Republican. There is no recognized Independent party in New Hampshire. A voter may choose to not affiliate with one party or the other and may be Undeclared. In Primary elections, voters registered as Democrats or Republicans may only receive their party's ballot. Undeclared voters may request either party's ballot at the polls and will then be listed on the voter checklist in the future as affiliated with that particular party. Voters who wish to return to Undeclared status after voting may do so at the polling place by stopping by the designated station near the ballot box.

Where to Register: Individuals may register to vote at the Town Office on Main Street during office hours Monday – Friday, 8:30 a.m. – 4:30 p.m. Applications may be made at any time during the year (except for 10 days immediately prior to any election). There are also special registration sessions conducted by the Supervisors of the Checklist on Saturday mornings and during evening hours on certain dates leading up to an election. These dates are published in the *Valley News* and posted on our website. Voters can also register at the polls on Election Day with proper proof of identification and proof of residence.

TOWN CLERK AND TAX COLLECTOR

Our office is open Monday through Friday, 8:30 a.m. to 4:30 p.m. We're here to help with a wide variety of services, including processing motor vehicle registrations, issuing certified copies of vital records, dog licenses, vendor permits and collecting tax and utility payments, to name a few. Our staff is dedicated to provide helpful, efficient and friendly customer service---our citizens deserve nothing less!

Motor Vehicle Registration: The Town of Hanover processes all motor vehicle registration through M.A.A.P. (the State's Municipal Agent Automation Project). Vehicle registrations are entered directly into the state's DMV system and are processed instantaneously. Effective December 2011, Hanover is now a "single-payer" municipality so that our residents now can remit a single check to cover both the local and State portion of their registrations. Our office can process and provide vanity plates, conservation plates, and survivorship transfers.

Vehicle owners must begin the registration process for their new vehicles at the Town Clerk's office. To re-register, owners may use the mail-in procedure or come into the Municipal Office. Renewals, decals, transfers and plates are available. Residents may save \$3.00 if they choose to complete the final state portion of your registration at the nearest State of Motor Vehicle sub-station located in Claremont.

You can also renew your vehicles online by going to www.HanoverNH.org and click on the E-REG icon, have your bank routing and account number, and follow the instructions.

There is a \$1.50 per vehicle fee and a one-time transaction fee of 35 cents.

Vital Records: The town is a part of the New Hampshire Vital Records Information Network (NHVRIN), a statewide database developed and maintained by the Secretary of State's Division of Vital Records Administration. This system allows us to produce copies of birth, marriage, divorce, and death certificates for activities occurring in any New Hampshire municipality. The following records are available through our office:

- Birth Records: 1987 - present
- Death Records: 1990 - present
- Marriage Records: 1989 - present
- Divorce Records: 1990 to within 6 months from the present date
- In addition to records accessible through the State-wide data base, we have records that go back to the 1800's for events that occurred in Hanover.

New Hampshire vital records are considered to be private, and access to them is restricted by statute to those individuals who have a "direct and tangible interest" in the record. Certain older records are exempt from these access restrictions. Birth records older than 100 years, and deaths, marriages and divorce records older than 50 years are available to the general public.

Dog Licensing: The State of New Hampshire requires that all dogs four months and older be licensed in the Town in which they reside. Regardless of when during the year the license is originally issued, the license is valid from May 1 to the following April 30. You must provide proof of current rabies and proof of neutering or spaying when registering or renewing your dog's license.

Other Services: Vendor permits are available at the Town Clerk's office. We provide notary services at no charge for Hanover residents; there is a \$5.00 fee per signature for nonresidents. Trail maps and Hanover town maps are available as well. Landfill tickets are also purchased through our office; they are sold in a punch card of 10 punches for 15.00. Each punch is equal to approximately 25 lbs. Recycling bins are available at \$7.00 each

HANOVER BICYCLE/PEDESTRIAN COMMITTEE (HBPC)

The HBPC is an advisory committee to the Hanover Select Board. The committee works to improve biking and pedestrian opportunities in Hanover. It meets the first Thursday of each month at 4 PM at the Howe Library. The public is encouraged to attend.

The highlight of 2011 HBPC efforts was the development of the *Town of Hanover Pedestrian and Bicycle Master Plan*. The plan was well-received at public meetings with the Select Board and Planning Board. We commend Smart Mobility and ORW Landscape Architects and Planners for their hours above and beyond the contract to create an excellent framework for us to improve biking and walking in Hanover. The plan is a great example of what can be done cooperatively and proactively. The town and Dartmouth College jointly funded the project. Other activities in 2011 include:

- Capital improvements on South Park Street and crosswalk improvements on East Wheelock in front of the Hanover Inn.
- Projects under study based on Master Plan recommendations:
 - ✓ Route 120 to hospital options including Greensboro Road;
 - ✓ Route 120 Altaria development review;
 - ✓ Route 10-South Main Street to Sachem study in collaboration with Lebanon and NH Department of Transportation; and
 - ✓ Parking lot south of the Inn/Hop and behind Lou's.
- Bicycle/pedestrian counts at Wheelock-Park Streets.
- Monitoring of bicycle and accident reports.
- Celebrated walking & biking in the 4th July Parade.
- Participation on the Safe Routes to School Task Force. The grant was awarded in 2009 and the town awaits an approved contract from the NH DOT.



In the coming year, we will be prioritizing the improvements proposed in the Master Plan and working on implementation. We plan to work on bike safety education, be engaged in the Safe Routes to School project and celebrate the new bike lanes on North Park and South Park Street. For further information about the Hanover Bike/Ped Committee, find us on the town's web site at: <http://hanovernh.org>

Committee Members: *Tim Cox, Doug Deaett, David Dostal, Scot Drysdale (Chair), Sloane Mayor, Barbara McIlroy, Hugh Mellert, Athos Rassias (Select Board Representative), Carol Perera Weingeist, Joanna Whitcomb, Michael Whitfield, Bill Young, Charles R. Sullivan (Ex Officio, now lives in Lebanon)*



SUSTAINABLE HANOVER COMMITTEE

In 2011 the Sustainable Hanover Committee adopted the goals enumerated below, to be achieved by 2026: Our efforts in each area, and progress made in 2011, are also described.

1. **Net-zero energy consumption** (we produce as much as we consume).

- A. Chris Kennedy initiated work with Ryan Borkowski, Hanover Building Inspector, on building code revisions that will encourage the reduction of energy consumption.
- B. The committee met with ReKnew Energy to discuss group discounts for solar energy installations.

2. **Net-zero emissions** (we are able to absorb all we produce).

- A. See 1.A

3. **Zero waste** (we are able to use all the waste that we generate);

- A. The Waste Reduction Sub-committee conducted four garden pot recycling days in conjunction with Longacres Nursery in Lebanon and sent 11 pallets off for recycling.
- B. The Waste Reduction Subcommittee held Hanover's Second Community Yard Sale, with YY families participating.
- C. The Committee continues to search for a viable means of implementing downtown business and sidewalk recycling and composting.
- D. The Richmond School has joined the Ray School with a full composting program; both initiatives resulted from a visit by the Sustainable Hanover Committee and school personnel to the composting program in Montpelier, Vermont.
- E. Electronics were collected for recycling at the Town Garage in May.
- F. The committee arranged for a Zero-Waste Study of Town Hall conducted by students at Dartmouth's Thayer School of Engineering under the guidance of Professor B. Roisin.

4. **Balanced, healthy natural systems** (we are maintaining the present diversity of plant and animal species in our ecosystems);

- A. The Sustainable Hanover Committee was the initiator and co-sponsor of a rain garden (storm water capture) workshop and the creation of a demonstration rain garden at the Black Center.
- B. Members of the committee helped establish, and continue to work with, a Biodiversity Subcommittee of the Conservation Commission.

5. **A vibrant and efficient economic and social structure** (we are all enjoying access to sufficient food, shelter, education and healthcare).

Multi-goal initiatives.

Public education on sustainability issues and solutions.

A. Community workshop. Hanover's second community sustainability workshop was held in February. The broad sustainability challenges to our community's future were reviewed and workshops were held on energy conservation, land stewardship, and transportation. The workshop was also the venue for group interviews and discussion of the emissions modeling initiative (see below C).

B. Sustainable Hanover Website. Lyn Swett Miller created a comprehensive Website for Sustainable Hanover – sustainablehanovernh.org.

C. Kiosk. With a grant from the New England Grassroots Environmental Fund, a beautiful portable kiosk was created by local furniture craftsman, Rich Naple, and installed in the library; it will travel to Town Meeting and other venues. Posters have been displayed that show Hanover's sustainability goals, the effects of vampire energy consumption, the benefits of

weatherization. Additional posters are being developed. The kiosk also offers a space where sustainability events can be advertised and local sustainability initiatives can be recognized.

D. Hanover Emissions and Emissions-Reduction Model. With a grant from the Sustainability Institute, Chris Soderquist has developed a comprehensive model of Hanover's emissions by type of emitter, and the potential emission-reduction effects of specific initiatives by each type of emitter. Work continues on refining the description and presentation of the model and the identification of ways to use it.

E. Dartmouth College Sustainable Block Party. The SHC had a table with posters and brochures at the Block Party during Earth Week.

F. Coop Sustainability Expo. The Committee has been engaged with the Hanover Coop in the design and implementation of their Spring, 2012 sustainability expo, to be held in Whiter River Junction.

G. Recognizing Community Sustainability Leadership. The committee has initiated conversations with Dartmouth College and the Hanover Area Chamber of Commerce regarding ways to recognize local sustainability leaders. (Julia Griffin was given one of the Chamber's four leadership awards in November.)

H. New Hampshire Local Sustainability Initiatives Study. The SHC is serving as a case study for James Howard of the University of New Hampshire's study of local sustainability initiatives.

Committee Composition

Sustainable Hanover has benefitted greatly from the energies and insights of new members -- Rosi Kerr (Dartmouth), David McManus, and Yolanda Baumgartner -- and from Dartmouth's Sustainability Intern, Jenna Musco. We also wish to recognize Susan Edwards' outstanding leadership of our Waste Reduction Sub-committee.

Respectfully submitted,

Lyn Swett Miller, Chair (January—June)

Larry Litten, Chair (July—December)

Committee Members: Yolanda Baumgartner, Mary Ann Cadwallader (Secretary), Susan Edwards, Julia Griffin (Hanover Town Manager), Rosi Kerr (Dartmouth College), Chris Kennedy, Peter Kulbacki (Hanover Public Works), David McManus, Jenna Musco (Dartmouth College), Marjorie Rogalski, Chris Soderquist (Systems Consultant), Brian Walsh (Selectman), Joanna Whitcomb (Dartmouth).

Waste Reduction Sub-Committee. Susan Edwards, chair. Joyce Noll, Theresa Odin, Carolyn Frye

SUSTAINABLE HANOVER COMMITTEE

Getting “On the Path” to Sustainability

In 2011, the Sustainable Hanover Committee established a set of five strategic sustainability goals for the community. These goals are:

1. Net-zero energy consumption
2. Net-zero emissions
3. Zero waste
4. Balanced, healthy natural systems
5. A vibrant and efficient economic and social structure

In order to assess progress on items 1-3, the town worked with the Donella Meadows Institute to conduct a comprehensive analysis of energy use, emissions, and waste (as they contribute to CO2 emissions) to establish an initial baseline. This baseline analysis used readily available data from the US EPA, the NH Department of Environmental Services, local organizations, and the town to determine contributions from five sources:

| | CO2 MT | % of town | % chg from 2005 |
|------------|--------|-----------|-----------------|
| Residents | 81,502 | 33.4% | -1.8% |
| Dartmouth | 79,723 | 32.7% | -6.0% |
| Commercial | 46,135 | 18.5% | -13.5% |
| Industrial | 32,810 | 13.4% | 8.0% |
| Town Svcs | 4,997 | 2.0% | 10.1% |

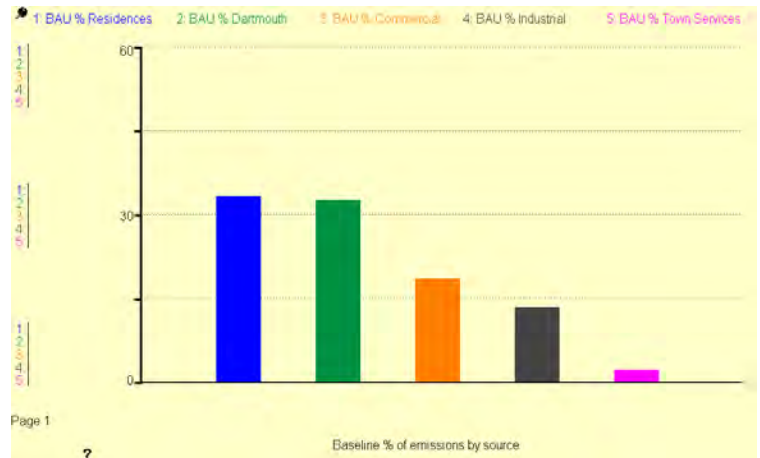
1. Residents
2. Dartmouth College
3. Commercial organizations (other than Dartmouth College)
4. Industrial organizations
5. Town services

Sources of CO2 emissions included in the analysis were: electricity, fuel, transportation, and waste.

Getting on the Path

In order to know if the amount of emissions improvements are sufficient to achieve the town’s sustainability goals within an acceptable period of time, DMI applied a context-based framework¹ that has up to now only been used in industry (e.g. Ben & Jerry’s). Adapting this methodology to Hanover by using conservative assumptions about population and economic growth, DMI developed a system dynamics model² to project future emissions by source and compare those to an established global emissions trajectory³ required to stabilize global concentration of CO2 to 350 ppm by early in the next century.

The comparison for years 2005 to 2055 is shown in the graph at right. Line #1 is the projection of Hanover’s total CO2 emissions; line #2 is the required “path” of emissions needed to stabilize CO2 concentration (if followed globally).



Due to the economic contraction of 2008 and several aggressive efficiency improvements begun by Dartmouth College, the town has been on the path for the past few years (and will continue till about 2015 due to additional Dartmouth College improvements). The committee hopes to take advantage of this window to ensure the town stays on the path after 2015.

Next steps: In 2012, the Sustainable Hanover Committee will use the model for two important purposes. First, it will be used to raise awareness of community sustainability goals in the context of annual reductions. In the process of raising awareness, the committee will establish additional data gathering techniques (e.g. surveys) to increase the quality and frequency of data. It is hoped this process will encourage constituents (from each source) to begin identifying actions they will take to contribute to getting on the path.

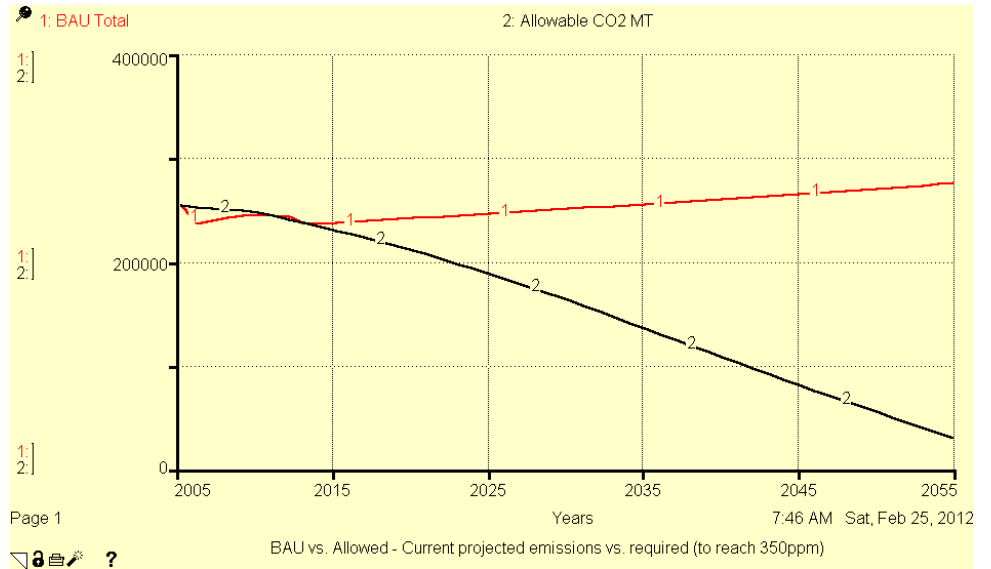
¹ Developed by the Center for Sustainable Organizations

² The model was developed by Pontifex Consulting using the STELLA software (isee systems)

³ WRE350 was developed by Wigley, Richels & Edmonds.

Second, the committee will use the model to analyze for high leverage interventions - places in the system where, if efforts are focused, could achieve significant reductions in the short term. For example, it's estimated that over 50% of residents' emissions come from transportation; addressing that one issue could have significant impact.

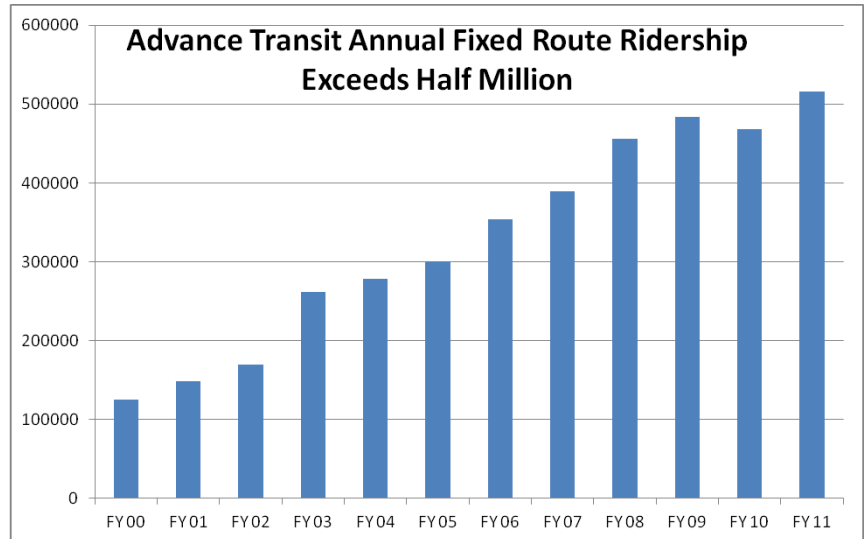
Look for more information about the tool and analysis as the year unfolds!



ADVANCE TRANSIT

Advance Transit, Inc. is a bi-state regional nonprofit 501(c)3 public transportation system headquartered in Wilder. Our services include FREE regularly scheduled fixed-route bus service, park-and-ride shuttles, and the Upper Valley Rideshare carpool matching service. Information on routes and schedules, as well as the Upper Valley Rideshare program, can be obtained at the Town offices and many other locations or by phone 8-4:30 Monday through Friday. Call (802) 295-1824 or visit our website at www.advancetransit.com for more information.

Ridership Trends: In general, ridership on the Advance Transit system has grown rapidly over the past 10 years. Ridership on the system grew 278% for the 10-year period from 2000 to 2010. In FY 2011 132,679 passenger trips were boarded in Hanover on fixed-route buses, and 70,066 passenger trips were boarded on the Dartmouth/Downtown Shuttle. This equates to a 6% increase over 2010 in fixed-route ridership and a 10% increase over 2010 in shuttle ridership. In FY 2011 ridership on all of Advance Transit's fixed routes topped a half million for the first time, a 10% increase in fixed-route ridership in FY2011 overall.



It is worthy of note that system-wide, the number of 'choice' riders (riders that have a car available but choose to ride the bus) on the AT system has been steadily increasing, and now accounts for over half (53%) of all riders. In FY 2011, Advance Transit riders who left a car at home and chose to take the bus collectively avoided over one million automobile miles and 15 tons of carbon monoxide emissions.

Hanover Mobility Hub: Advance Transit has been an active partner working with the Town of Hanover and Dartmouth College to improve transit facilities at the Hanover Inn. Planned Improvements to the area will include expanded curbside accommodation for buses, improved shelter and waiting areas, streetscape improvements, pedestrian walkways and crosswalks, and covered bike parking. The Town has successfully obtained grant funding for streetscape improvements to the area.

New Hybrid Buses: Two new, low-emission diesel-electric hybrid buses were added to the fleet in 2011. Advance Transit has been running the hybrid buses on a number of its routes to evaluate which provides the best overall performance. The buses have been well-received by transit patrons.

Dedication of Advance Transit Operations Center: Advance Transit's expanded and modernized transit operations center in Wilder was dedicated in September 2011. The expanded Operations Center provides garage space for the entire fleet, and includes expanded and modernized maintenance facilities, a 12,000 gallon fuel storage capability, a rainwater harvesting system which utilizes rainwater for bus washing, and a photovoltaic solar energy system that will save AT an estimated \$10,000 per year in energy costs. LEED (Leadership in Energy and Environmental Design) certification at the Silver level by the U.S. Green Building Council is pending for this facility.

Passenger Information Systems: Reliability and predictability of the transit system provides patrons with greater confidence and satisfaction in using the transit system. In 2011 Advance Transit made significant improvements to passenger information systems. Route maps and schedules have been placed in all bus shelters. A Google Transit Trip Planner has been implemented that provides the opportunity to plan your trip by bus from any computer or smart phone connected to the internet. Advance Transit also has a real time transit arrival information system that allows riders to obtain real time bus tracking information by clicking on the "Where's My Bus" tab on AT's website. In addition, dynamic messaging signs have been installed within the shelters at the Hanover Inn and West Lebanon Main Street stops which gives estimated bus arrival times to waiting bus patrons.

"See you on the bus!"

Bill Baschnagel, AT Board
Carolyn Radisch, AT Board



Grafton County Senior Citizens Council, Inc.
P.O. Box 433
Lebanon, NH
03766-0433

Phone: 603-448-4897
Fax: 603-448-3906
Web site: www.gcsc.org

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2011

Programs

Horse Meadow Senior Center
(N. Haverhill 787-2539)

Linwood Area Senior Services
(Lincoln 745-4705)

Littleton Area Senior Center
(Littleton 444-6050)

Mascoma Area Senior Center
(Canaan 523-4333)

Newfound Area Senior Services
(Bristol 744-8395)

Orford Area Senior Services
(Orford 353-9107)

Plymouth Regional Senior Center
(Plymouth 536-1204)

Upper Valley Senior Center
(Lebanon 448-4213)

Sponsoring

RSVP & The Volunteer Center
(toll-free 1-877-711-7787)

ServiceLink of Grafton County
(toll-free 1-866-634-9412)

Adult In-Home Care (Lebanon 448-
0376; Haverhill 787-2539)

*Grafton County Senior Citizens Council, Inc.
is an equal opportunity provider.*

2011-2012 Board of Directors

Jim Varnum, Etna, *President*
Rich Crocker, Plymouth, *Vice President*
Emily Sands, Meriden, *Treasurer*
Caroline Moore, Dartmouth Centers for
Health and Aging, Lebanon, *Secretary*

Vasilios Alexiou, Tuck Board Fellow
Patricia Brady, Haverhill
Rev. Gail Dimick, Orford
James D. "Pepper" Enderson, Littleton
Clark Griffiths, Lebanon
Dick Jaeger, Orange
Jenny Littlewood, Orford
Mike McKinney, Bristol
Flora Meyer, Lebanon
Pete Moseley, Lebanon
Jay Polimeno, North Woodstock
Molly Scheu, Hanover
Becky Smith, Kendal at Hanover

Roberta Berner, *Executive Director*

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; operates adult in-home care from offices in Lebanon and Haverhill; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, counseling, elder care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2011, 118 older residents of Hanover were served by one or more of the Council's programs offered through the Upper Valley Senior Center or the adult in-home care program, and 76 were assisted through ServiceLink:

- Older adults from Hanover enjoyed 344 balanced meals in the company of friends in the center's dining room.
- They received 2,491 hot, nourishing meals delivered to their homes by volunteers.
- Hanover residents were transported to health care providers or other community resources on 456 occasions by our lift-equipped buses.
- Hanover residents benefited from adult in-home care, offering one-on-one companionship and assistance a total of 679 hours.
- They received assistance with problems, crises or issues of long-term care through 89 visits by a trained outreach worker and 166 contacts with ServiceLink. (The Town of Hanover contracts with GCSCC to provide social services for older adults.)
- Hanover's citizens also volunteered to put their talents and skills to work for a better community through 577 hours of volunteer service.

The cost to provide Council services for Hanover residents in 2011 was \$52,669.36.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Hanover's population over age 60 has increased by 66% over the past 20 years, according to U.S. Census data from 1990 to 2010.*

Grafton County Senior Citizens Council very much appreciates Hanover's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

HANOVER IMPROVEMENT SOCIETY

The Hanover Improvement Society was proud to support the publication of the 250th Anniversary book created by Dave Cioffi, Tom Byrne, Willy Black and Jack DeGange. The book focused on the 50 years since the bicentennial and featured photos by Jon Gilbert Fox. This is a key journal for community member's local history libraries.

We own and operate the Storrs Pond recreation area, Campion Rink and the Nugget Theater as community assets for the enjoyment of all. Our members participate in committees for each entity and advise our management team headed by Matt Marshall with Dick Dodds at Campion and Storrs Pond as well as M. Kaufman at the Nugget. Balancing the demands of operation and maintenance with the desire to support good works is a challenge that we all embrace with energy and a strong community spirit.

Storrs Pond recreation area is, and has been for decades, an economic draw on our resources. Janice O'Donnell chairs a very active committee of members whose primary goal is to make this significant community asset economically sustainable into the future. We welcome suggestions and donations from members of the community who appreciate the area as we do. We will continue to help make Hanover a better place to live.

Randy Mudge

President, The Hanover Improvement Society

TOWN OF HANOVER HISTORY BOOK

1761 – 2011

Previous books have been written about Hanover's history, including a book published by the Hanover Bicentennial Committee in 1961. This newest history book was published to honor Hanover's 250th year and covers the tumultuous period when the Town endured dramatic changes between 1961 -- where the bicentennial book left off -- and 2011.

Edited by Jack DeGange with major contributions by Willy Black and Tom Byrne (see photo below), it includes chapters written by more than 40 residents who have witnessed Hanover's historical changes during these last 50 years. The book was published by the non-profit Hanover Improvement Society and includes more than 240 photos, recent ones taken by John Gilbert Fox and others from various archives including Jay Barrett's collection.



Historic changes during this period that changed the face of Hanover include:

- Opening of the Hopkins Center (1962) that established Hanover's place as a center for the arts and culture;
- Consolidation of Town government (1963) that combined the village precinct and the Town's outlying area;
- Creation of the nation's two-state public school district (1963);
- Access to Hanover and surrounding towns when nearby interstate highways opened in the mid-1960s and brought the world closer;
- Dartmouth's place at the center of the evolution of computing;
- Co-education and year-round operation at Dartmouth in 1972;
- The growth of Dartmouth-Hitchcock Medical Center, Mary Hitchcock Memorial Hospital, the Hitchcock Clinic, and Dartmouth Medical School; and
- The Medical Center's move across the town line to Lebanon in 1991.

Indeed this tome will become a family keepsake and only this one printing is planned. The book is available for \$24.95 at these locations: Dartmouth Bookstore, Dartmouth Co-op, Eastman's Pharmacy, Etna General Store, Hanover Consumer Co-op, and Nugget Theatres.



D A Y A N D N I G H T

Serving Vermont and New Hampshire 24/7 for 41 year

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Michael Cryans

Clinical Director

Judyth Leavitt

Residential Manager

Al Carbonneau

Hotline Coordinator

Jo-An Morin

Headrest has operated since 1971. On November 9, 2011, we were honored along with LISTEN and WISE at the State House with a proclamation from Governor John Lynch for 40 years of service.

We have three areas of concentration: 24-hour Hotline, substance abuse counseling and 8-bed Clinically Managed Residential Detox. I will elaborate on each of the programs.

The Hotline runs uninterrupted every day of the year handling calls related to suicide, substance abuse, family crisis, personal crisis and information and referral. The Hotline received 9,988 calls in the 2011 fiscal year. The counselors are all trained for this service in active listening. The Hotline also answers calls for two national suicide lines and is a member of the American Association of Suicidology.

The substance abuse counselors work with clients who come to Headrest as well as many that are in the Grafton County House of Correction and Drug Court. Headrest has four counselors with Master’s degrees and three who are Licensed Alcohol & Drug Counselors (LADC). Approximately 250 clients participated in this program this past year.

At our 14 Church Street office we have 8 beds for detox and transition. Many of the clients going through this program are looking to move into a 28-day program. While at Headrest they participate in a structured program that prepares them for this step. Approximately 100 clients participate in this program. This program is mainly for New Hampshire residents.

I want to thank the Town of Hanover for your past support as well as the many residents that contribute to our organization and look forward to continued confidence in what we do “to help those in crisis.”

Sincerely yours,
Michael J. Cryans

OUTREACH HOUSE

Outreach House is a non-profit, private pay, residential care home for nine older adults from our community. It is located at 11 South Park St. in Hanover and provides a home-like, smoke free environment that is safe, supportive and comfortable – a place that nurtures independence.

The residence, which was at one time a small local inn, is a few blocks from Main Street and close to community, educational, and shopping facilities. Founded through the initiative and assistance of area church groups, physicians, and those concerned about eldercare, Outreach House is licensed by the State of New Hampshire as a residential care facility.



Life for our residents is cozy and comfortable - overseen by a warm and caring staff and three Dartmouth grad students who live on the third floor and who provide nighttime coverage, and an intergenerational component that is unique in the Upper Valley. Residents' bedrooms are private. All have telephone/ TV cable connections, individual thermostats, and emergency call bells. Second floor rooms are accessible by both stairs and elevator. Core services include family-style meals, housekeeping, laundry, transportation to medical appointments and daily living assistance, as needed. Our residents also enjoy the services of a visiting licensed beautician.

Our residents are expected to be ambulatory and relatively active, requiring only modest assistance with daily living routines. Our goal for them is maintenance of independence, continuation of community activity, and congenial and companionable living.

In addition to visits with their local families and friends, our residents enjoy community visitors and volunteers who bring creative and heartwarming activities to Outreach House. For example, the Hanover Police Union adopted us some years ago. They have provided entertaining barbecues and holiday events that have included their children. In addition, we are grateful for Anne James, a founder and original Board Member who has taken our residents on errands and outings since we opened in 1991! John Whitcomb, Hanover's former Fire Chief, just retired from devotedly mowing our lawn and Kathy Geraghty volunteers weekly to provide gentle activities, such as knitting, puzzles, and more. We thank the Scout troops who sing with us, and two area musicians, David Thron and Bob Eliason, who share their piano talents with our residents. In addition, Dartmouth students sing, or volunteer their time to share stories and entertain our residents.

Outreach House was named after the Outreach Committee of the Church of Christ at Dartmouth College whose initiative was at the heart of founding this unique home for area elders. We are incorporated as Outreach House, Inc. and operate under the direction of a volunteer Board of Directors with a full-time Administrator, Susan Shinn. Please call her at 603-643-7744 for information, or to set up a visit.

We welcome your inquiry for family members who might want to live at Outreach House. We value your interest and your volunteer participation. Most of all, on behalf of our residents, staff and local Board, we truly thank the Hanover Community for its support.

Respectfully submitted,
Carol Perera Weingeist
President, Outreach House Board of Directors.



UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION

The Commission has been providing professional planning assistance to municipal boards since 1963 when it was the Upper Valley Development Council. The Commission is one of nine regional planning commissions (RPCs) in New Hampshire created to coordinate all aspects of planning, act as a liaison between local and state/federal agencies and provide advisory technical assistance on land use issues and development. We serve 27 communities from Piermont to Charlestown along the Connecticut River and from Wilmot to Washington to the east.

Revenue for the Commission was \$809,250 for FY11. About 16% of last year's revenue was received through local contracts with municipalities over and above dues, demonstrating the need and value of services. Currently, 93% of the municipalities within the region are members of the Commission. About 17% of Commission revenue comes from the Unified Planning Work Program utilizing Federal Highway Administration funding through the NH Department of Transportation. Other state and federal funding sources include USDA Rural Development, EPA funding distributed through NH Department of Environmental Services and FEMA through the NH Department of Safety - Homeland Security and Emergency Management. Approximately 2.5% of the Commission revenue was received from state resources through the NH Office of Energy and Planning.

Local dues from municipalities support just over 12% of the budget. In FY11, member communities and counties provided membership dues that allowed the Commission to leverage approximately \$520,000 in federal funding.

The Commission consists of representatives appointed by the leadership of each member municipality or county. Each municipality that is a member of the Commission is entitled to two representatives to the Commission. Municipalities with a population of over 10,000 but less than 25,000 are entitled to have three representatives on the Commission. ***In Hanover, Katherine Connolly and Joanna Whitcomb currently represent your community.***

The Commission was engaged in over 35 projects within the region this year and has increased its capacity to serve the communities of the region. We are currently engaged in planning for the deployment of high speed broadband through a 5-year National Telecommunications & Information Administration grant in collaboration with UNH and the eight other RPCs in NH. A recently completed website at www.uvlsrc.org provides a database of projects that can be searched by funder, municipality, type of project such as transportation or housing and more. Additionally, all minutes, agendas and public meetings are posted on this website on a regular basis and communities can add their own planning related events to our website. Please use this website to learn more about how the Commission can be of service to your community.

UPPER VALLEY HOUSEHOLD HAZARDOUS WASTE COMMITTEE

During 2011 the Upper Valley Household Hazardous Waste Committee continued to maintain a regional website (www.uvhhw.org), provide educational outreach, and support the HHW collections provided by the Upper Valley Lake Sunapee Regional Planning Commission.

Home & Life Show Event Booth: The Household Hazardous Waste Committee's booth in March 2011 featured information on collections in the area including dates and what materials are and are not accepted. Prescription and over-the-counter medicine examples and management options were provided. A drawing was provided to encourage people to complete a survey on their current medicine disposal practices and educate them about proper disposal and the availability of unwanted medicine collections. About 300 people participated in the survey and drawing. Members of the fledgling Greater Sullivan County HHW Committee also volunteered at the booth.

Other materials included information on proper management of rechargeable batteries, fluorescent light bulbs, auto batteries, antifreeze, and mercury-containing devices such as button batteries, thermostats, and thermometers. Alternative cleaning recipes and pesticide-free lawn and garden care information were distributed. A large map displayed the household hazardous waste collections in the area in both New Hampshire and Vermont with their dates, times, and contacts for further information.

Household Hazardous Waste Collection Support: Both Committees provided volunteer support at the collections keeping waiting times short and residents informed. A total of 528 households from Cornish, Enfield, Goshen, Hanover, Lebanon, Lempster, Lyme, Newbury, Newport, Orford, Piermont, Plainfield, Springfield, Sunapee, Unity Washington, and Wilmot brought waste to two collections at the Lebanon Landfill in July and October. Over 373 households from those towns brought waste to the New London collection in August and the Newport collection in September. Residents from Canaan, Claremont, Croydon, Grantham, Sutton, and Norwich, Vermont also attended although they had to pay to come to the collection.

Unwanted Medicine Collections: Dartmouth-Hitchcock Outpatient Pharmacy partnered with the Committees and the Upper Valley Lake Sunapee Regional Planning Commission to provide unwanted medicine collection. At the two Lebanon collections, 80 households brought unwanted medicines for proper disposal. At the New London and Newport collections, 36 households brought unwanted medicines.

Both Committees are made up of volunteers from towns in the Upper Valley Lake Sunapee Region. *We encourage anyone interested to attend our meetings and become involved as a member or as an event volunteer.* Contact Joyce Noll, Chair of the Upper Valley HHW Committee at 643-3083. They typically meet in Lebanon. We would love to talk to you.

Hazardous Waste Collections 2012 Schedule

These hazardous waste programs are for both residents and small businesses. Residents from participating towns can come to HHW Collections at no charge. Residents from non-participating towns are encouraged to come, but will be charged a fee. Businesses and institutions are charged direct costs only and must pre-register by calling the sponsor.

Now Accepting "Unwanted Medicines" at these four New Hampshire household hazardous waste collections in partnership with local police departments and the Dartmouth-Hitchcock Outpatient Pharmacy.

Participating Towns for all four collections: Claremont, Cornish, Enfield, Goshen, Hanover, Lebanon, Lempster, Lyme, Newbury, Orford, Piermont, Plainfield, Springfield, Sunapee, Unity, Wilmot, and Washington.

- **Saturday, July 21, 2012 9:00 am – Noon:** City of Lebanon Solid Waste Facility, 370 Plainfield Road (Route 12A)
- **Saturday, August 18, 2012 9:00 am – Noon:** Town of Sunapee Highway Garage, 621 Route 11
- **Saturday, September 15, 2012 9:00 am – Noon:** City of Claremont DPW Garage, 8 Grandview Street (off North Street)
- **Saturday, October 20, 2012 9:00 am – Noon:** City of Lebanon Solid Waste Facility, 370 Plainfield Road (Route 12A)



The Senate of the State of New Hampshire

Legislative Office Building, Room 101-A, Concord, N.H. 03301-4951

MATTHEW S. HOUDE
District 5

Office 271-2118
TTY/TDD
1-800-735-2964

Legislative Update from Sen. Matthew Houde

Serving in the NH Legislature has been among the most rewarding and challenging experiences I've had. At the same time, 2011 was a year of wonderful transitions for me and I am eager to embrace these new roles as fully as possible, including both family and work at Dartmouth-Hitchcock. Consequently, after 6 years - 2 in the House and 4 in the Senate - I have decided not to seek re-election in 2012.

I have endeavored to represent the interests of SD 5 to the best of my ability, and am so thankful to the voters for entrusting me with this honor and privilege. I am also thankful to my family, which has supported me throughout, as well as my colleagues in the Senate - former and present. While we may not always agree, we have always agreed to disagree respectfully - knowing that the interests of the residents of the state of NH first are foremost in our efforts.

I am confident that Senate District 5 will field a strong candidate to continue in that tradition. I'm hoping my replacement will enjoy the time he or she spends in Concord as much as I have, as well as embrace being a strong voice for the Upper Valley.

Regards,

A handwritten signature in black ink, appearing to read "M. Houde".

Matthew Houde
NH Senate – District 5
matthew.houde@leg.state.nh.us
603-271-2118



Raymond S. Burton

338 River Road
Bath, NH 03740
Tel.(603) 747-3662
Car Phone (603) 481-0863
E-mail: ray.burton@myfairpoint.net

*Executive Councilor
District One*

Report to the People of District One Ray Burton, Executive Councilor, District One

The Governor and Council have had a busy year since being sworn in to office on January 6, 2011. We meet approximately every two weeks to dispose of official business brought to us from the Governor's Office and the Departments of NH State Government.

The Governors Advisory Commission in Intermodal Transportation (GACIT) submitted our recommendations for the 10 year transportation plans for air, rail, highway and other public transportation to Governor Lynch on December 15, 2011. The Governor will review it and submit his recommendations to the NH House and Senate by January 15, 2012. It is now up to the NH House and Senate Committees to come to conclusions by July 12, 2012 on what our roads, bridges, airports, rail systems, and public transportation will be for the next ten years. Find your local state Senator and Representative by going to <http://www.gencourt.state.nh.us/house/members/wml.aspx>. Another valuable resource is your local library and town/city clerks. Speak up and let them know what you believe should be done to maintain and improve our public transportation!

Hurricane Irene caused millions of dollars worth of damage to not only town and state road systems, but also caused major river/stream bank erosion. One of the best sources for FEMA and related matters is Chris Pope, Emergency Manager Director, at NH Dept. of Safety. His direct line is 545-5842. NH DOT and NH Environmental Services, Depts. of Safety and local town/city agencies coupled with private construction companies deserve lots of credit for putting back together roads and bridges for safe and timely travel.

A very important function and duty of the Governor and Executive Council is to find citizens to volunteer on the dozens of State Boards and Commissions. If you are interested please send your letter of interest and resume to Jennifer Kuzma, Governor's office 107 North Main Street, Concord, NH 03301 tel 603-271-212.

2012 is an election year. The NH Secretary of State has a very valuable political calendar with all appropriate dates for filing for office, financial reports, and election dates plus much more. Call NH Secretary of State at 271-3242 or my office for a copy or go to: <http://www.sos.nh.gov/polcal2012-13forweb.pdf>.

District Health Councils offer a lively forum to discuss health issues- federal, state and local. If you would like to serve on one of the three District Health Councils in Council District One please send me your name and contact information.

My office has NH Constitutions, official tourist maps, and other information. I always enjoy speaking and participating in local events.

I am at the service of this District. It is an honor to hear from you!

Ray Burton

COOS COUNTY:

Berlin, Carroll, Clarksville,
Colebrook, Columbia, Dalton,
Dixville, Dummer, Errol,
Gorham, Jefferson, Lancaster,
Milan, Millsfield, Northumberland,
Pittsburg, Randolph, Shelburne,
Stewartstown, Stark, Stratford,
Whitefield

SULLIVAN COUNTY:

Charlestown, Claremont, Cornish,
Croydon, Grantham, Newport
Plainfield, Springfield, Sunapee



Towns in Council District #1

CARROLL COUNTY:

Albany, Bartlett,
Chatham, Conway, Eaton,
Effingham, Freedom, Hart's Loc.,
Jackson, Madison, Moultonborough,
Ossipee, Sandwich, Tamworth,
Tuftonboro, Wakefield, Wolfeboro,

GRAFTON COUNTY:

Alexandria, Ashland, Bath,
Benton, Bethlehem, Bridgewater,
Bristol, Campton, Canaan,
Dorchester, Easton, Ellsworth,
Enfield, Franconia, Grafton,
Groton, Hanover, Haverhill,
Hebron, Holderness, Landaff,
Lebanon, Lincoln, Lisbon,
Livermore, Littleton, Lyman,
Lyme, Monroe, Orange, Orford
Piermont, Plymouth, Rumney,
Sugar Hill, Thornton, Warren,
Waterville Valley, Wentworth,
Woodstock

BELKNAP COUNTY:

Alton, Belmont, Center Harbor,
Gilford, Laconia, Meredith,
New Hampton, Sanbornton, Tilton

SPECIAL REPORT ON 250TH COMMEMORATION

*Happy Birthday to you,
Happy Birthday to you,
Happy Birthday dear Hanover,
Happy Birthday to you!*

On July 4, 1761, when Governor Benning Wentworth, Commander in Chief of the Province of New Hampshire, granted a charter to the Town of Hannover, little did he know he was sowing the seeds for the vibrant, multi-faceted community we know today as Hanover. Two hundred and fifty years later, Hanover has seen settlers arrive, a school for Native American Indians created, a top ranked college established, a major medical center developed, and a year-round center for the arts operating. Best of all, Hanover has become a village that is home to 7000+ residents.

Two hundred and fifty years of growth were marked by a summer's worth of events and activities for our town. To many it was simply a commemoration of the Town's 250th Birthday. Event planning for the celebration was begun some 18 months prior to the big day. The Selectmen asked Hank Tenney, Director of Recreation, for his department to be in charge of the commemoration. Dr. Bill Young and Julia Griffin were appointed chairmen of the Planning Committee with Willy Black, Liz Burdette, Tom Byrne, Dave Cioffi, John Hochreiter, and John Manchester joining the Executive Committee. Monthly meetings became the norm and commemoration plans began to take shape. The following describes the events, projects, and programs that took place during the commemoration.

Town of Hanover 1761-2011: This book contains a collection of essays and photographs commemorating the 250th anniversary of the Town of Hanover, New Hampshire. A published history of the Town of Hanover was written for the bicentennial in 1961. Noting a lack of written history for the last five decades, authors Tom Byrne and Willy Black visited with Charles Latham, Dean of Libraries Emeritus of Dartmouth College, for advice and direction on how to proceed. Dean Latham along with Professor Francis Lane Childs had been the editors and contributors for the 1961 book.



Mr. Latham's advice was to "Be Visual," as the 1961 book included only 47 historic photographs. Following this advice, and with Jack DeGange on board as the editor, the concepts for the book were spelled out. The book would present articles and photographs that would represent the past 50 years of history. Over 50 members of the community contributed recollections of their days in Hanover; call it a history in the words of those who lived it.

Jon Gilbert Fox came on board as the local photographer. The book contains historic photos as well as stunning colorful photos of the town today. *In fact, all photos in this special report are credited to Jon Gilbert Fox, and we thank him for his generosity of spirit and talent.*

The book was published by the Hanover Improvement Society and is on sale at the Dartmouth Bookstore, Howe Library, Etna Library, Dartmouth Co-op and the Hanover Improvement Society.

Logos and Printed Material: The designing of the Town of Hanover 250th logo was a collaborative effort between the Parks and Recreation Department and Lori Prior of Priorities. The Pig and Wolf formal dancing logo was designed by Hanover High School student Claire Callahan. The Pig and Wolf logo was designed by Hanover High School student Cynthia Liu, and the Running of the Balls logo was designed by Hanover High School student Ben Hartman.

The printed programs, advertisements, and maps were prepared by the Parks and Recreation Department (Liz Burdette, Jeanne Vieten, and Sherry Colfer) and Town Hall staff, Penny Hoisington.

Pig and Wolf: One of the first decisions by the committee was to sponsor a "Community Art Project" similar to the New London fiberglass gnu project of 2010. After many animal hats had been tossed in the ring, the winners were Pig and Wolf, fashioned after the wooden pig and wolf owned by Bill and Christine Hammond. Kathy and Bill Geraghty were appointed chairmen of the "Hanover's Gone Hog Wild for Pig and Wolf" committee and started the search for an artist who could reproduce our critters in fiberglass. Raymond Poulin of Fiberglass Creations in Berlin, NH, was put forward as the answer to their quest. In the meantime, Willy Black was busily creating a pig and wolf from sheets of Styrofoam insulation so the animals could be cast in fiberglass.

A trip to Berlin answered the committee's dream. When passing Raymond's house, the committee found a yard filled with fiberglass creations from snowmen to squirrels to gnomes to moose and dozens of other creations. The Geraghtys knew immediately that they had found the right artist. Raymond worked out of the corner of an auto body shop in Berlin and was happy to take on the project. The foam pig and wolf were carefully driven to Berlin and the project was a go.

Kathy and Bill enlisted the aid of Dave Cioffi and John Hochreiter to find sponsors for the critters. For a nominal fee, a business owner could have a sculpture outside an establishment for the summer months. The sponsors for the Critters were: *The Byrne Foundation, Hanover Co-op Food Stores, Dartmouth-Hitchcock Medical Center, Coldwell Banker, Redpath and Company Realtors, Lake Sunapee Bank, John and Katie Manchester, JayMark Properties, Dartmouth Real Estate Office, Systems Plus Computers, Umpleby's Bakery, Ramunto's Brick and Brew, Leo C. McKenna Financial Advisor, Main Street Kitchens, Davison Block and Tenants, Von Bargaen's Jewelry & Studio, Whittington Law Associates, Michael's Audio-Video, Kleen Laundry, Lou's Restaurant, Steve and Ray Buskey and tenants, Bill Brine, Bayson Co. and tenants, the Hanover Inn, Larry and Debbie Cromwell, John and Nancy Collier, Paul and Fran Gardent, John and Martha Robb, Hilary Coons, Bruce King, Dave and Ann Cioffi, John and Shelley Hochreiter, Lynne Stahler, Tom and Ann Byrne, Jane Bedford, Ed and Mary Lynn Kerrigan, Rick and Marilyn Dickinson, Bob and Jean Keene, Bill and Fran Baschnagel, Dick Baughman, Richard and Jean Ridgeway, James and Nancy Horton, Matthew and Elizabeth Marshall, Bruce and Marian Waters, Mike and Barbara Gerling, Etna Library, John and Jan Stebbins, and the Malenka Family.*



The 20 new critters were cast in fiberglass and ready for painting. Kathy advertised for artists and soon many area artists submitted sketches of their perception of how to paint a pig or a wolf. Ultimately 17 artists were chosen: *Erin Slayton, Rebecca Gottesman, Betsy Derrick, Jennie Harriman, Ann Semprebon, Amy Fortier, Christie Scott, Mary Jo Litchard, Gary Hamel, Robin Nuse, Nance Jewel-Durkee, JoAnn Albano, Debra Jayne, Susan and Mary Arnold, and Robin Henry and Ellen Haun along with 500 Ray School students.* The white fiberglass figures were distributed to their new homes to be brought to life.

A Coming Out Party for the new pigs and wolves was scheduled for May 25, 2011 at the R.W. Black Community Center. The artists were introduced with their creations and folks got to meet all the new critters while snacking on

"Pigs in a Blanket" and other tasty treats. From the Black Center, the critters were transported to the Hanover DPW garage, where crew members created bases for each pig and wolf so they could be safely placed on the streets of town.

In the meantime Kathy Geraghty and the Parks and Recreation Department prepared a map of the critters' downtown locations so families could take a tour to see the statues. This turned out to be a very popular summer activity. The critters got all kinds of love and many pictures taken over the summer while some endured a bit of trouble: one was stolen from its Hanover Inn corner location and found its way to the basement of a Dartmouth fraternity, while two others were badly damaged by a couple of naughty teenagers who thought it fun to rip them off their bases. The Public Works crew came to the rescue and all damage was soon repaired.

At the end of the summer, the critters were collected and cleaned up for the final fundraising event: the "Pig and Wolf Live(stock) Auction" at the Top of the Hop on Sunday, September 25, 2011. The event was chaired by Hank Tenney and Jill Polli, with committee members Kathy Boghosian, Darlene Branche, Liz Burdette, Aileen Chaltain, Sherry Colfer, Jeff Graham, Jessie Levine, Tom Lyons, Amy Vienna, Bill Young, Sue Young, and Bill and Kathy Geraghty present as always.

Bill Hammond was the Master of Ceremonies with Auctioneer Bill Smith doing the honors. It was a fun evening, with bids ranging from \$500 to \$3,000 dollars. When it was time for the final pig to be auctioned, a gentleman from New York City who had made arrangements to phone in his bid started placing his bids. A local businessman was just as eager to own this particular pig and to everyone's astonishment, the bidding ended at \$21,000 dollars! The total take from the auction was \$47,692; the money will be used by Parks & Recreation to build a new playground at the Thompson Terrace ball field and to improve the outdoor skating rink in Etna.



Jay Barrett Lectures: In anticipation of Hanover's 250th Commemoration, Frank "Jay" Barrett Jr., a native son of Hanover, presented two ILEAD classes on the history of the College and the Town. He extended his lecture series to two presentations at the Howe Library entitled "The History of Hanover, New Hampshire and Dartmouth College, 1761 to Present." His lectures were illustrated with historic photos and kicked off the commemoration with eager participants at the two May presentations.

Downtown Hanover's Historic Poster Project: To honor the Town's 250th, 16 posters were conceived to catalogue the transformation of the downtown area. Jay Barrett provided images and text for the posters, which were created by Sherry Colfer, Liz Burdette, and Jeanne Vieten of the Parks and Recreation Department. The posters depicting the history of the buildings were displayed in windows of the following businesses: The Hanover Inn, the Lang Building poster at The Gap, the Tontine poster at Eastman's Pharmacy, the Ledyard Building poster at Ledyard Bank, the Champions' Building poster at Champion's, the Lebanon Street poster at Hanover Park, the Post Office poster in the Post Office lobby, the Fleet Building poster at Bank of America, the Nugget poster at the Nugget Arcade, the Municipal Building poster at Town Hall, the Tanzi Bros. Grocery poster at Stinson's Village Store, the Allen Street poster at Michael's Audio and Video, the Bookstore poster at Dartmouth Bookstore, the Bridgman Building poster at the Dartmouth Co-op, and the Davison Block poster at the Dirt Cowboy Café.

Walking Tours of Historical Houses: A map of historic houses in Hanover, all located within easy walking distance of the Dartmouth Green, was prepared by Jonathon Edwards (Hanover's Director of Planning and Zoning), Jay Barrett, and the staff of Howe Library. One side of the map depicted historic photos of the downtown and campus buildings from the 1800s. Along with the photos was a history of the major fires that had changed the landscape of the village over the years. The reverse side of the map listed the houses shown on the map and their address with a brief description of each building. All buildings shown on the map are still standing and provided walkers with a visual history of our town. These maps are still available at Town Hall and Howe Library.

Etna Library: According to its mission statement, the Hanover Town Library -- commonly referred to as the Etna Library -- "will be an active presence in the village, providing its services to the community in a personal manner while preserving the historic building." This year Etna Library entered the spirit of the 250th anniversary with a series of local history programs and initiatives.

In March, Jay Barrett, whose works include *Hanover, New Hampshire*, spoke about *Slices of Early Etna and Hanover Center History*, in which he talked about the original land grants, Mill Village buildings that no longer exist, and what it was like to grow up in this area. In May, Ed Chamberlain presented *The Notorious Stephen Burroughs of Hanover Center*, introducing the audience to one of the most infamous New Englanders of the 1700s who wrote his memoirs at Ed's farm in Hanover Center.

In 2011, several initiatives focused on researching Hanover/Etna history. From the New Hampshire State Archives and Rauner Library, Dick Hoefnagel obtained copies of the *1760 Petition to King George III* and the *1761 Hanover Charter*, along with a map showing the locations of the land grants and the names of the owners. These laminated documents are available at the library for anyone who would like to research the early families of Hanover.

A project to update historical accounts since the 1961 bicentennial was led by Ann Cioffi and Tom Byrne. A collection of photos and texts about people, events and everyday life has grown through the contributions of community members. This is an ongoing project and we invite you to bring to the library or e-mail memories on topics such as farming, roads, fire department, churches, library and downtown Etna.

Also this year, the Historic Homes of Rural Hanover Committee began research on local pre-Civil War homes and the families who lived in them. Committee members are Tom Byrne, Ann Cioffi, Ed Chamberlain, Jay Barrett, Jonathan Edwards, Sylvia Nelson, Tim Bent and Dick Baughman. We welcome any pictorial or written contributions to this effort.

The Etna Memory Quilt project led by Jan Nelson produced a beautiful, two-sided quilt. One side shows both current and historic photos. The other side displays drawings by adults and children. The quilt, displayed in the Etna Library, is a celebration of Etna places and people, past and present.

In keeping with the commemoration of Hanover's 250th, children's summer programs featured colonial crafts including *Calligraphy* with Amy Kono, *Quill Pen, Hornbook and Ink* with Sherry Colfer, and *Carding and Spinning Wool* with Lise Richardson and Judith Bastianelli.

Schools

The Ray School: The Ray School eagerly adopted a pig for the Community Art Project. Guided by the talented hands of art teachers Ellen Haun and Robin Henry, every student and adult at the school assisted in the painting of “Ray,” the school’s pig. Every member of the school contributed a thumb print in the decoration of Ray. While the students were decorating Ray, others were creating pig and wolves hats that were worn in the 4th of July parade and other events during the summer. In addition, under the direction of Christiane Whittington, a group of Ray School and Crossroads Academy students formed a “Children’s Colonial Chorus” that performed on the Green on July 4th.



Richmond School: The colorful banners that graced Main Street from June to October were created by art students under the direction of art teacher Janet Rae and Glenn Enneper, technical assistant at the school. Working in pairs, trios, or alone, students created the following, colorful, historic banners: Baker Tower by Ethan Winberry and Grant Morhum; Dartmouth Bookstore by Avery Judd and Brittany Richard, Hopkins Center by Annika Cole and Sonthaya Lacy; Hood Museum by Kati Maden and Neva Drew Shinder; Fireworks by Annabelle Finlayson and Rui Ting Liang; Thayer by Rujing Zha; Pig and Wolf by Evelyn Chambers and Izzy LaBombard; Ledyard Bridge by Mia Fichman, Jenny Tolman and Alina Kline-Schoder; Old Mary Hitchcock by Abby Dole, Tess Snyder and Madeline Kim; Hanover Inn by Mason McNulty; and Birthday Cake by Liam Abbate and Noah Cowie. In addition, a poster created by seventh grade students under the direction of English teacher Elise Foxall with assistance from artist-in-residence Gary Hamel, was displayed at the Howe Library.



Hanover High School: The alumni of Hanover High School sponsored an “All-Class Reunion” on Saturday, July 2, 2011. The festivities began with a tour of the new and renovated high school followed by a picnic and greetings at Storrs Pond and concluded with the fireworks display. Members of the H.H.S. Footlighters presented history lessons on the Green on July 4 in period character. The actors participating under the direction of Bill Hammond were James Murdza, Thom Mellert, Chelsea Becker and Eleanor Reid. The H.H.S. Rock Chorus under the direction of Jane Wood performed on the Green on July 4.



Muster Day, May 30, 2011: On a perfect spring day in Hanover Center the Town held the first formal event of Hanover’s 250th Commemoration: the 50th Annual Muster Day Ceremony. In 1961, in recognition of the Town’s Bicentennial, Lillian Bailey, a Hanover Center resident and Hanover High School teacher, along with Thad Seymour, Dean of Dartmouth College, planned the first formal Muster Day to honor those who had given their lives and all who served in wars from the Revolutionary War to World War II.

The 2011 ceremony emceed by Jeff Graham followed the original program. The crowd gathered at the cemetery on the Parade Ground to the strains of “God of Our Fathers,” played with passion and excellence by the Hanover High School band. Reverend “Ted” Brayman offered the invocation. The audience joined the band in the singing of “American the Beautiful.” Next the color guard of Hanover Boy Scouts and Cub Scouts and the Hanover and Norwich Girls Scouts led those assembled in the Pledge of Allegiance and in singing the “Star Spangled Banner.” In keeping with tradition, the Girl Scouts read the “Gettysburg Address.” Jay Barrett, local historian, spoke briefly on the history of Hanover Center and its significance in the Town’s first 75 years.

In a departure from the past, a special dedication followed with Bob Bailey, son of Lillian, speaking and unveiling a bench dedicated to his mother. Lillian was honored as the “Founder of our Modern Muster Day” and for her “boundless energy” as a “wife, mother, educator, and citizen of our town and state.” Chauncey Morgan, a Richmond Middle School student who lives in the historic Freeman-Bailey House on the Parade Ground, read Lillian’s favorite poem, Dr. Seuss’s “A Child’s Prayer for Peace,” which has been a feature of the ceremony since its inception.

In a special ceremony in honor of Hanover's 250th Birthday, Ann Stebbins Cioffi, a direct descendant of one of the original petitioners named by Governor Benning Wentworth, unveiled a permanent historic marker that reviewed the critical role of Hanover Center in the history of the Town.

Hanover High graduate and Midshipman Ari Brown read the 1886 "Salute to the Dead," the same prose that Thad Seymour had read in 1961. The Norwich American Legion Post B Honor Guard rifle team saluted the honored with a stirring volley.

Returning to its traditional program, the High School band played a medley of patriotic songs in honor of the armed forces while the Boy Scouts placed new flags on the veterans' graves and the weathered flags from the previous year were respectfully burned. Reverend Ted Brayman led a moment of silent prayer followed by the playing of "Taps" by Hanover High students Matthew Barth and Sophie Mott. Reverend Brayman closed the ceremony with a benediction.

The events of May 30 were a tribute to the efforts of Hank Tenney, Director of Parks and Recreation, who has kept Muster Day going for decades. He was assisted by a committee of volunteers chaired by Ed Chamberlain and composed of Tom Byrne, Ted Brayman, Jeff Graham, Ann and Dave Cioffi, Barbara Prince, Harold Frost, and Elaine Hawthorne. There is a short film of the Muster Day ceremony on YouTube (www.youtube.com/watch?v=OXaWKwdtdW0) that captures the essence of the ceremony.



In addition to the historical marker, there were two memorial benches dedicated after the formal Muster Day Ceremony. One honored Bert and Mary Chambers, residents of Hanover Center and beloved by the entire town. Mary represented Hanover in the New Hampshire General Court for many years and served as the Democratic Minority Leader. She and Bert were recognized for living each day with "a sense of passion and wonder that brought love and happiness to all those that they touched." The second bench honored Elizabeth (Betty) Parkhill, longtime Hanover Center resident. The plaque praised her as "a conservationist, nature lover, gardener, teacher, scientific photographer, and philanthropist." Betty was the first Hanover resident to legally protect her lands with a conservation easement.

Fireworks: On Saturday evening, July 2, 2011, Hanover officially kicked off the 250th birthday events with a fireworks display at the Reservoir Road fields. It was a beautiful, warm, crystal clear evening as the crowd assembled on the field at dusk. The Fire Department had displayed a mammoth American flag from the height of their ladder truck, setting the stage for the evening's display. As dusk fell, two Hanover high school trumpeters -- Matt Barth, and Alex Strenta -- played the "Star Spangled Banner." When the trumpeters sounded "bombs bursting in air," the first burst of fireworks exploded into the air. It was an incredible moment in history. A spectacular display of fireworks entertained a crowd of several thousand. The cost of the fireworks display was underwritten by Mascoma Savings Bank.

Red White and Blue on the Green: The events to recognize Hanover's 250th birthday were scheduled to be held over the Fourth of July weekend. Saturday began the festivities with an all class reunion for Hanover High School Alumni and closed the day with a brilliant display of fireworks at Reservoir Road Fields. That was just the beginning.



Sunday, July 3, 2011: On Sunday morning, 250th committee members awoke to huge grey clouds hanging over their heads. By mid-morning the clouds had exploded into pouring rain, with the day's activities looking very precarious. Meeting under a tent on the Green to escape the downpours, the committee decided that the outdoor activities on the Green needed to be moved to Monday.

The major event of the day -- an outdoor concert by Buckwheat Zydeco -- was also in jeopardy. Buckwheat Zydeco was brought to Hanover by the Hopkins Center to offer a free concert as part of the 250th commemoration. In consultation with Hopkins Center staff, it was decided that the concert would go on but the venue would be changed to Spaulding Auditorium (the pre-concert dance workshop was also moved to the Hop). Zydeco is the King of Bayou Boogie, noted for its romping, stomping goodtime and Creole parties. Called one of the best party bands in America, Buckwheat Zydeco pumped out two-beat rhythms and 12-bar blues to a standing room only crowd in Spaulding Auditorium.



Daniel Webster and Eleazar Wheelock: Following the morning decision to postpone outdoor activities, the group moved to the Hanover Inn for a luncheon prepared for the volunteers running the weekend's activities. In spite of the scramble to reschedule events, diners were delighted to be greeted by two important citizens of the past: Daniel Webster (Bill Hammond) and Eleazar Wheelock (Rob Grabil) joined the guests while sharing bits of historical facts. In the early planning sessions for the weekend, local historian Theresa Oden had researched the words of our historical figures and prepared texts for the actors to recite. Dressed in authentic colonial garb, the two gents brought to everyone's mind the importance of our commemoration.

PROCLAMATION OF A DAY OF PUBLIC THANKSGIVING

Recreated from the historic proclamation adopted by the Hanover Board of Selectmen in 1961 (Fletcher Low, Niles A. Lacoss, and John V. Neale, Selectmen)

On the occasion of the 250th Anniversary of the Founding of the Town of Hanover, New Hampshire,

WHEREAS: Hanover is a richly blessed community with bountiful fields and forests in a setting of natural beauty, with vigorous and resourceful citizens; with just and democratic traditions of government; and with a happy conjunction of public institutions devoted to learning, health and leadership;

WHEREAS: We the citizens are mindful of the great opportunities for the future, and of the problems facing us in a changing and troubled world; and knowing and owning our need for wisdom and humility, character and forbearance, zeal and patience, in the course that lies before us.

We, the Selectmen of the Town of Hanover, New Hampshire, do solemnly proclaim, Sunday, July Third, Twenty hundred and Eleven as a day of Public Thanksgiving."

Town of Hanover Board of Selectmen

Brian F. Walsh, Chairman

Katherine S. Connolly

Peter L. Christie

Judith A. Doherty

Athos J. Rassias

Interfaith Service of Thanksgiving: To honor the proclamation of the Selectman, Hanover clergy met and planned a service of Thanksgiving that was held in Rollins Chapel on the Dartmouth campus on Sunday afternoon. Participating in the service were:

First Congregational Church of Hanover in Hanover Center, established 1771; Ted Brayman, Pastor

The Church of Christ at Dartmouth College, 1771; Carla Bailey, Pastor

First Baptist Church of Hanover in Etna, 1791; Ted Brayman, Pastor

St. Thomas Episcopal Church, 1852; Guy Collins, Rector

St. Denis Catholic Church, 1852; Frances Belanger, Pastor

Christian Science Church in Hanover, 1948

Hanover Friends Meeting (Religious Society of Friends), 1954; Betty Morse, Clerk

Our Savior Lutheran Church and Student Center, 1955; Michael and Susan Thomas, Pastors

Upper Valley Jewish Community, 1975; Ed Boroz, Rabbi

Trinity Baptist Church of Hanover, 1982; Ken Hale, Pastor

Music for the service was provided by the Bel Canto Singers and organist Charles Houmard, and a collection raised over \$300 for the Hanover welfare fund.

Monday, July 4

4th of July Parade: After Sunday's storms, a bright blue sky with a brilliant sun greeted the citizens of Hanover on the 4th day of July -- a perfect beginning for a perfect birthday. The parade began to form on Hovey Lane and Lebanon Street. As parade watchers began to line up around the Green and on Main Street, excitement filled the air. The parade was divided into divisions, each representing a 50-year segment of Hanover's history.

At 10:30 am sharp, the parade began, led by police cruisers and the Fire Chief's car. John and Katie Manchester, both Hanover-born natives, led the parade as Co-Chairs of the Parade Committee and Grand Marshals, followed by the Fire Department's new Honor Guard. As the parade moved forward, a special section of children marchers emerged from nearby Crosby Street. The Ray School students proudly wore their pig and wolf hats as they marched along led by Deb Morin and Lyn Kerrigan.



The first unit of the parade, led by Marshal Bill Young, featured Hanover's VIP's. A very special 1929 Packard owned and driven by Thad Seymour, former Dean of Dartmouth, headed the unit. Thad had returned to Hanover after leading the parade in 1961 in the same vintage Packard. Once again Thad was named a Grand Marshal of the parade. Following Thad, Brian Walsh, chair of the Selectboard, proudly lead the unit riding his bicycle. Other members of the Selectboard -- Kate Connolly, Peter Christie, Judith Doherty, and Athos Rassias -- boarded a 1966 Lincoln automobile driven by Gary Mayo. Rounding out the celebrity unit were President Emeritus Jim Wright of Dartmouth College and his wife Susan in Elizabeth Rathburn's 2008 Mustang; Hanover dignitaries, Helen LaCoss and Bob Mclaughry in Gary Mayo's 76 El Camino; and Grafton County Commissioner Mike Cryans driving his own vintage Mercedes.

First Division, Marshals Dave Cioffi and Roger Clarkson: The first dignitaries in this division were descendants of the original proprietors of Hanover represented by the Freeman and Storrs families. John Stebbins, Ann Stebbins Cioffi, and Greydon Freeman proudly rode in Dick Baughman's 1937 Woody station wagon. Providing a musical serenade, 25 singers from the Village Harmony New England Camp followed the notable citizens. Bill Hammond rolled in and out and between the vehicles as he rode his unicycle throughout the parade units. Closing the ranks of Unit 1 were bagpipers Ben Harris and Ian MacHarg.

Second Division, Marshals, Ned Redpath and Jack Lee: As with all divisions, the lead vehicle was a fire engine. A neighborhood float featuring the DartMoose was followed by the Senior Center's float drawn by Earl Siloway of Stratford, Vt. and his magnificent Belgian horses. The float featured a larger than life birthday cake with over 20 senior citizens bedecked in colonial bonnets waving enthusiastically to the crowd. Linda Wilmot provided comic relief as a marching clown, and members of the Hanover Little League Baseball team rounded out the division.



Third Division, Marshals Randy Mudge and Bill Geraghty: The antique fire department hose wagon (circa 1890-1900) was pulled by brawny Hanover High School students, with the Etna Fire Department's Model A Ford Engine chugging along behind. Ledyard Bank's float lead the way for Trumbull-Nelson's Antique wooden sided truck, which proudly displayed the over 100 years of service to town by the Howe Library. To further represent the Howe, Posey Fowler and her brother rode in an Earl Siloway white horse drawn carriage. Rounding out the division was Bryant Denk driving his antique car and the Jarrett family in their 1937 cherry and Coke trailer. The Brown Furniture float followed the antique vehicles. A special treat with a special historical connection were marchers India and Jordan Hitchcock, direct descendents of Hiram and Mary Hitchcock, dressed in colonial garb and honoring family lines that proudly contributed to the history of our town. The final entry in Division 3 was the American Red Cross Mobile Kitchen vehicle.

Fourth Division, Marshals Dick Podelec and Ed Kerrigan: A truck from the Dartmouth Riding Center led this division followed by the retired Dartmouth Dairy 1968 International Truck. The Hanover Co-op presented a crowd-pleasing float with their famous shopping cart drill team performing splendidly choreographed marching routines. Reunion teams of marchers from the HHS classes of 1951 and 1952 were led by retired dentist Bob Keene, followed by the Cota & Cota 1937 delivery truck. The Lou's Restaurant's float featured all sorts of goodies, including a World War II Jeep. Jeryl Frankenfield proudly drove his antique tractor in the parade, followed by the Wyman Worldwide 1921 Model A Ford. A very enthusiastic group of Hanover Democrats marched chanting names of candidates and waving election signs and banners. Not to be outdone, the Hanover Garden Club marched with wheelbarrows filled with blooming plants, while many marchers carried tools of their trade: rakes, shovels and hoes. They created a very colorful closing of their division.

Fifth Division, Marshals Bob Morin and Clint Bean: The first unit was the 250th History Book authors Jack DeGange, Tom Byrne, and Willy Black being driven by Hank Tenney in his 1965 Mustang. The Hanover Boy Scouts marched with a color guard and Cub Scouts, while members of the Hanover Lions Club followed the Scouts. Friends of Hanover Crew rowed along the parade route from their perch on a truck, while the pig and wolf that had graced the Etna Library Lawn for the summer greeted folks along the parade route.

A group of classic cars included Dr. Sam's Eye Care Vintage Chevy, with Upper Valley Olympians Malmquist, Gray, Soector and Holland proudly waving to the crowd. The Fullington Family drove their 1958 Corvette and the Robb Family added their 1967 Morgan to the parade.

The Hanover Improvement Society float featured swimming, skating, picnicking, and movies and quickly reminded the viewers of the many activities made available to the citizens from the Society. Batman, Superman and many, many super heroes danced down the street in anticipation of the CHAD Half Marathon to be held later in the summer. Strains of the tunes from the musical "Oliver" were heard as dancers and singers from NCCT's summer production entertained viewers. Joining in the festivities were many of the runners and riders of the Prouty race.

The Hanover Fire Department was on display as the parade featured the tower truck, ambulance and rescue trucks. Not to be left out, Moses Delphia marched his four Holstein cattle as the parade wound down. Ending the display were the Town Highway Department vehicles -- a ten-wheeler, a six-wheeler with trailer and backhoe, a sweeper, and bucket truck -- and the Mad Bavarian Band closed the parade with their stirring oompa music.

The final unit crossed the starting line at 11:30 AM heralding the finish of Hanover's largest and best parade ever! The crowds lining the streets for the parade followed the final units to the Green where the day's events took place.

Performances on the Green: The ceremonies were opened in the shade of the big tent with the Boy Scouts leading the audience in a Flag Ceremony, followed by Police Lt. Patrick O'Neill of the Hanover Police Department singing our national anthem. Dartmouth College President Emeritus Jim Wright gave a short opening historical address, with Brian Walsh, Chair of the Selectboard, following with words of welcome. Then the show began!

"Shakin All Over," a local band, were the first entertainers of the afternoon. Magician B.J. Hickman performed magic tricks to the delight of the younger audience. The North Country Chordsmen sang golden oldies and had many in the crowd humming along with them. Children's Colonial Chorus, directed by Christiane Whittington and comprised of



students from the Ray School and Crossroads Academy, were next on the stage. The young performers moved with perfect choreographed dance steps and even added kazoo accompaniment to several songs. The Classic Rock Chorus from Hanover High, directed by Jane Wood, followed the young singers. Performing hits from the sixties, this chorus had the audience tapping their toes and clapping their hands with the beat of the songs. Revels North was the final performing group, sharing songs of the past and present.

A Big Outrageous Hat Contest was held, young contestants proudly displayed their millinery creations on the stage and winning both trophies and fame for their participation.

ONGOING ACTIVITIES

Food Court: The Hanover Rotary Club and Jack Stinson offered delicious burgers, hot dogs and goodies.

Ice cream: Ice Cream hand-cranked with ice from the winter's Pond Party was available on the Green. When the handmade ice cream couldn't keep up with demand, local ice cream helped fill the need.

Birthday Cake: No birthday is complete without a piece of cake and over 600 pieces of the Town's 250th birthday cake were cut and delivered to eager attendees.

Games: A variety of games were offered to children to play as their parents enjoyed the concerts and food.



Running of the Bells: At exactly 2:30 PM, the Baker Tower bells played Happy Birthday and rang the chimes 12 times. Children were invited to the Baker Library lawn to "Beat the Bells" in a run around the lawn. Prize bells were awarded to all participants.

Colonial Crafts Demonstrations: To help bring the past into today's world, local artists demonstrated and encouraged locals to try their hand at colonial crafts. Participating artists included: Dusty Coates (carving and bowl making); Rich Landry (blacksmithing with a hand cranked forge); Robin Henry (corn husk dolls); and Jennifer Manwell (weaving and spinning). The artists were located on the northern end of the Green and gave families a quiet, creative outlet from all the activities.

Historic Reenactors: Daniel Webster and Eleazar Wheelock joined Hanover High School Footlighter students to present a living history lesson. The students were James Murdza, Thom Mellert, Mike Lion, Chelsea Becker, Rebecca Behrens and Eleanor Reid.

Running of the Balls: A new activity had its first appearance in Fourth of July celebrations. The Running of the Balls, sponsored by the Hanover Rotary Club, sold balls for a race down College Street. Led by students wearing huge papier-mâché bull masks, the balls were dropped down a ramp and traveled to the edge of Wheelock Street. Number holders of the fastest balls were awarded cash prizes. Proceeds from the race went to assist Rotary charities.

A special thank you to the staff of the Recreation Department. All printed materials, flyers, programs, advertisements, and posters were created and distributed by the staff of the RWB Center: Liz Burdette, Jeanne Vieten, and Sherry Colfer. John Wilmot was always available with a helping hand to move critters, set up fireworks, pitch tents on the green, and any other task. Hank Tenney handled the budget and the finances of all the activities and kept the commemoration within budget! The entire town and area benefited from the unselfish work of these folks.

Respectfully submitted,

*Willy Black
Tom Byrne
Bill Young*



Committee Members and Volunteers

Executive Committee

Bill Young *
Julia Griffin *
Willy Black
Liz Burdette
Tom Byrne
Dave Cioffi
John Hochreiter
John Manchester
Hank Tenney

Ways & Means

Committee

John Hochreiter*
Dave Cioffi*
Liz Burdette
Julia Griffin
Hank Tenney
Bill Young

Parade Committee

John Manchester*
Katie Manchester*
Liz Burdette
Tom Byrne
Dave Cioffi
John Creagh
Mike Evans
Jeryl Frankenfield
Mary Lynn Kerrigan
EJ Kiefer
John Lahaye
Dave Orr
Dick Podolec
Melanie Podolec
Thad Seymour (Honorary)
Bill Young

50th Muster Day Committee

Bob Bailey
Rev. Ted Brayman
Tom Byrne
Edwin Chamberlain*
Jane Chambers
Dave & Ann Cioffi
Harold Frost
Elaine Hawthorne
Barbara Prince
Hank Tenney

* Denotes Chairpersons

Program of Events

Committee

Bill Young*
Willy Black
Clare Brauch
Liz Burdette*
Tom Byrne
Aileen Chaltain
Nick Collins
Anne Davis
Kathy Geraghty
Julia Griffin
Bill Hammond
Elaine Hawthorne
Jean Keene
EJ Kiefer
Margaret Lawrence
Chris Lord
Matt Marshall
Nancy Mitchell
Sylvia Nelson
Jill Polli
Carl Pratt
Barbara Prince
Janet Rebman
Hank Tenney
Betty Walk
Sue Young

Visual Arts Committee

Liz Burdette*
Jon Gilbert Fox
Lori Prior
Liz Tobiasson

Fireworks Committee

James Alberghini
Roger Bradley
Mike Evans
Jeryl Frankenfield
Jeff Graham
Stan Liang
Hank Tenney*

Book Committee

Jack DeGange*
Willy Black
Tom Byrne
Jon Gilbert Fox

Pig & Wolf Committee

Willy Black
Kathy Geraghty*
Bill Geraghty*
Bill Hammond

Auction Committee

Kathy Boghosian
Aileen Chaltain
Bill Geraghty
Kathy Geraghty
Jeff Graham
Jill Polli*
Hank Tenney*
Jessie Levine
Tom Lyons
Amy Vienna
Sue Young



Bill Hammond as emcee of the Pig & Wolf Auction (photo by Jon Gilbert Fox).

EVENT SPONSORS

Byrne Foundation
Event Underwriting

HANOVER IMPROVEMENT
SOCIETY
Historic Book



Mascoma Savings Bank
Fireworks



Hanover Rotary Club
Running of the Balls



Dartmouth College
Facilities



Ledyard National Bank
Stage & Tents



The Hopkins Center
Family Concert

Bank of America
Bank of America
Parade



Town of Hanover
Start Up Funding

Thank you to our sponsors for your generous support in making Hanover's 250th Commemoration possible!

We would be remiss by not saying a special thanks to all those folks behind the scenes who have worked from the beginning to bring this Commemoration together!

Town of Hanover Administrative Office Staff
Hanover Police Department
Hanover Fire Department
Hanover & Dresden School District Students & Staff
Hanover Parks & Recreation
Hanover Public Works

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|-------------------|--|--|--|--|--|
| Fire | Fire Safety Crowd Control | Cost +35% | Cost +35% | Cost +35% | Cost +35% |
| Fire | Annual Monitoring Fee – Master Fire Box | \$300.00 | \$300.00 | \$300.00 | \$300.00 |
| Fire | False Alarm Charge – Fire Service | 1 st : Free 2 nd : \$100.00 3 rd : \$200.00 4 th and beyond: \$300 per response | 1 st : Free 2 nd : \$100.00 3 rd : \$200.00 4 th and beyond: \$300 per response | 1 st : Free 2 nd : \$100.00 3 rd : \$200.00 4 th and beyond: \$300 per response | 1 st : Free 2 nd : \$100.00 3 rd : \$200.00 4 th and beyond: \$300 per response |
| Fire | Rescheduling of Fire Alarms or Sprinkler Acceptance Test because of contractor/owner not ready for test | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| Fire | <u>Fire Permits:</u> Stand-Alone Gas Installation and/or Replacement | \$55.00 | \$55.00 | \$55.00 | \$55.00 |
| Fire | <u>Fire Permits:</u> Additional Appliances (Gas) beyond Original Permit | \$15.00/per appliance | \$15.00/per appliance | \$15.00/per appliance | \$15.00/per appliance |
| Fire | <u>Fire Permits:</u> Stand-Alone Oil Installation and/or Replacement | \$55.00 | \$55.00 | \$55.00 | \$55.00 |
| Fire | <u>Fire Permits:</u> Additional Appliances (Oil) beyond Original Permit | \$15.00/per appliance | \$15.00/per appliance | \$15.00/per appliance | \$15.00/per appliance |
| Fire | Re-inspection Fee – Gas or Oil | \$50.00 | \$100.00 | \$100.00 | \$100.00 |
| Fire | Projects Requiring Outside Consulting Assistance (where outside consulting services for plan review, testing or inspection are required) | Full cost +10% admin charge | Full cost +10% admin charge | Full cost +10% admin charge | Full cost +10% admin charge |
| Fire | Fire Extinguisher Training (for 1-10 students) | n/a | n/a | \$100.00 | \$100.00 |
| Fire | Fire Extinguisher Training (for 10 or more students) | n/a | n/a | \$10.00/student | \$10.00/student |
| Fire | CPR Training | n/a | n/a | n/a | \$75.00/student |
| Fire | Report Copy (Flat Fee) | n/a | n/a | \$10.00 | \$15.00 |
| Ambulance | Per Capita – Hanover | \$21.50 | \$22.31 | \$22.81 | \$22.84 |
| Ambulance | Per Capita – Lyme | \$21.50 | \$22.31 | \$22.81 | \$22.84 |
| Ambulance | Per Capita – Norwich | \$21.50 | \$22.31 | \$22.81 | \$22.84 |

Town of Hanover – Rate and Fee Schedule

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|-------------------|--|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| Ambulance | Community Contributions Adjustment to Cover Insurance Contractual Obligations for Ambulance Calls Originating in Community | Pro-Rated Share of Lost Revenues | Pro-Rated Share of Lost Revenues | Pro-Rated Share of Lost Revenues | Pro-Rated Share of Lost Revenues |
| Ambulance | Report Copy (Flat Fee) | \$10.00 | \$10.00 | \$10.00 | \$15.00 |
| Ambulance | <u>Treatment with Transport - Basic Life Support – (plus mileage)</u> | \$375.00 | \$400.00 | \$400.00 | \$415.00 |
| Ambulance | <u>Treatment with Transport - Advanced Life Support Level 1 – (plus mileage)</u> | \$475.00 | \$475.00 | \$475.00 | \$500.00 |
| Ambulance | <u>Treatment with Transport - Advanced Life Support Level 2 – (plus mileage)</u> | \$650.00 | \$675.00 | \$675.00 | \$700.00 |
| Ambulance | <u>Treatment with Transport - Special Care Transport</u> | \$700.00 | \$775.00 | \$775.00 | \$775.00 |
| Ambulance | Mileage Rate | \$11.00/mile | \$11.00/mile | \$11.00/mile | \$11.00/mile |
| Ambulance | <u>Treatment/No Transport – Advanced Life Support</u> | \$100.00 | \$100.00 | \$100.00 | \$100.00 |
| Ambulance | <u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Oxygen Charge</u> | \$45.00 | \$45.00 | \$45.00 | \$50.00 |
| Ambulance | <u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Defibrillation</u> | \$100.00 | \$100.00 | \$100.00 | \$100.00 |
| Ambulance | <u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Esophageal Obturator Airway</u> | \$150.00 | \$150.00 | \$150.00 | \$150.00 |
| Ambulance | <u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Endotracheal Tube Administration</u> | \$150.00 | \$150.00 | \$150.00 | \$150.00 |
| Ambulance | <u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Cardiac Monitoring</u> | \$100.00 | \$100.00 | \$100.00 | \$100.00 |
| Ambulance | <u>Additional Treatment Charges (with or without Advanced Life Support Transport) – IV/Drug Administration</u> | \$100.00 | \$100.00 | \$100.00 | \$100.00 |

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|------------------------|---|------------------------------|------------------------------|------------------------------|------------------------------|
| Ambulance | <u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Medications</u> | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Ambulance | Emergency Services Paramedic Intercept Charge | \$125.00 | \$200.00 | \$250.00 | \$250.00 |
| Ambulance | Special Event Standby | \$150.00/hour | \$150.00/hour | \$150.00/hour | \$150.00/hour |
| General Administration | Processing Fee for Returned Deposit Item (NSF Checks or Checks Drawn on Closed Accounts) | \$25.00 | \$25.00 | \$25.00 | \$25.00 |
| General Administration | Late Fee on Unpaid General Service Invoices (billed through the Town's Accounting Office) Balances over 45 Days Old | 12.00% per annum interest | 12.00% per annum interest | 12.00% per annum interest | 12.00% per annum interest |
| General Administration | Photocopying – single page (8.5" x 11.0") | \$.25/page | \$.25/page | \$.25/page | \$.25/page |
| General Administration | Photocopying – single page (8.5" x 14.0") | \$.50/page | \$.50/page | \$.50/page | \$.50/page |
| General Administration | Photocopying – single page (11.0" x 17.0") | \$.75/page | \$.75/page | \$.75/page | \$.75/page |
| General Administration | Copies of Appraisal Card for Property Owner | No charge | No charge | No charge | No charge |
| General Administration | Copies of Appraisal Card for Requesters Other than Property Owner | \$1.00 | \$1.00 | \$1.00 | \$1.00 |
| General Administration | Copies of Warranty Deed | \$1.00/page | \$1.00/page | \$1.00/page | \$1.00/page |
| General Administration | Copies of Tax Map | \$2.00 | \$2.00 | \$2.00 | \$2.00 |
| General Administration | Copies of Tax Bills for Property Owner | No charge | No charge | No charge | No charge |
| General Administration | Copies of Tax Bills for Requesters Other than Property Owner | \$1.00 | \$1.00 | \$1.00 | \$1.00 |
| General Administration | Electronic Files from Town Databases – on diskette or e-mailed (no data filtering a/o manipulation) | \$25.00 | \$25.00 | \$25.00 | \$25.00 |

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|------------------------|--|------------------------------|------------------------------|---|---|
| General Administration | Public Voter Checklist – in any form (paper, e-mail, etc.) | n/a | n/a | \$25.00 for first 2,500 names on checklist plus \$.50 per thousand names or portion thereof in excess of 2,500; plus any shipping costs | \$25.00 for first 2,500 names on checklist plus \$.50 per thousand names or portion thereof in excess of 2,500; plus any shipping costs |
| General Administration | Customized Reports from Town Databases (e.g., Assessment and Town Clerk Databases) | \$35.00 | \$50.00 | \$50.00 | \$50.00 |
| General Administration | Valuation Listing (Hardcopy) from Assessment Database (Hardcopy) | No charge | No charge | No charge | No charge |
| General Administration | Mailing Labels from Town Databases | \$.35/page | \$.35/page | \$.50/page | \$.50/page |
| General Administration | Hanover Code of Ordinances and Regulations | \$25.00 | \$25.00 | \$25.00 | \$25.00 |
| General Administration | Hanover Master Plan - 2003 | \$25.00 | \$25.00 | \$25.00 | \$25.00 |
| General Administration | Master Plan Land Use Concept Map | \$3.00 | \$3.00 | \$3.00 | \$3.00 |
| General Administration | Zoning Ordinance with Map | \$10.00 | \$10.00 | \$10.00 | \$10.00 |
| General Administration | Zoning Map | \$3.00 | \$3.00 | \$3.00 | \$3.00 |
| General Administration | Subdivision Regulations | \$4.00 | \$4.00 | \$4.00 | \$4.00 |
| General Administration | Copies of Recorded Tapes | \$5.00 each | \$5.00 each | \$5.00 each | \$5.00 each |
| General Administration | Site Plan Regulations | \$4.00 | \$4.00 | \$4.00 | \$4.00 |
| General Administration | Building Code Ordinance | \$3.00 | \$3.00 | \$3.00 | \$3.00 |
| General Administration | Open Space, Water Resources, and Other One-Sided Color Maps | \$1.00 | \$1.00 | \$1.00 | \$1.00 |
| General Administration | Trail Maps – Combined Area Trails | \$4.00/each | \$4.00/each | \$4.00/each | \$4.00/each |
| General Administration | Landlord Agent Filing Fee (per RSA 540:1-b, effective January 1, 2011) | n/a | n/a | \$15.00 | \$15.00 |
| General Administration | Notary Public Services – per signature – Non-Residents | \$5.00 | \$5.00 | \$5.00 | \$5.00 |

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|------------------------------------|--|------------------------------|------------------------------|--|--|
| General Administration | Notary Public Services – per signature for Hanover Residents (NH ID showing Hanover address must be presented) | No charge | No charge | No charge | No charge |
| General Administration | Vendor Permit (Regular Size) - Daily | \$15.00 | \$15.00 | \$15.00 | \$15.00 |
| General Administration | Vendor Permit (Limited Size) - Daily | n/a | n/a | n/a | \$10.00 |
| General Administration | Vendor Permit for 9 Months beginning March 1 and ending November 30 | \$1,200.00 | \$1,200.00 | \$1,200.00 | \$1,200.00 |
| General Administration | Pole License | \$10.00 | \$10.00 | \$10.00 | \$10.00 |
| General Administration | Articles of Agreement (Filing Fee) | \$5.00 | \$5.00 | \$5.00 | \$5.00 |
| General Administration | Vital Statistics (e.g., Certified Copy of Birth Certificate) | \$12.00 | \$12.00 | \$15.00 for initial copy; \$10.00 for additional copies ordered at same time | \$15.00 for initial copy; \$10.00 for additional copies ordered at same time |
| General Administration | Marriage License Fees | \$45.00 | \$45.00 | \$50.00 | \$50.00 |
| Highway | Driveway Permits | \$50.00 | \$75.00 | \$75.00 | \$75.00 |
| Highway | Private Construction - Class VI Highway Permit | \$100.00 | \$100.00 | \$100.00 | \$100.00 |
| Highway | Excavation Permits | \$50.00 | \$75.00 | \$75.00 | \$75.00 |
| Highway | Obstruction Permits | n/a | n/a | n/a | \$25.00 |
| Howe Library and Etna Town Library | Overdue Materials Fine (with exceptions below)– before 2 nd Notice | \$.10/day | \$.10/day | \$.10/day | \$.10/day |
| Howe Library and Etna Town Library | Overdue Fine for videos, DVDs, CD-ROMs, art prints and reference books | \$1.00/day | \$1.00/day | \$1.00/day | \$1.00/day |
| Howe Library | Interlibrary Loan Fee – all fee payers per transaction | \$10.00 | \$10.00 | \$10.00 | \$10.00 |
| Howe Library | Museum Pass Non-Pickup Fee | \$5.00 | \$5.00 | \$5.00 | \$5.00 |
| Howe Library | Museum Pass Overdue Return Fee | \$5.00/day | \$5.00/day | \$5.00/day | \$5.00/day |
| Howe Library | Amazon Kindle (electronic book display) Overdue Fee | n/a | \$1.00/day | \$1.00/day | \$1.00/day |

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|------------------------------------|--|------------------------------|------------------------------|------------------------------|------------------------------|
| Howe Library and Etna Town Library | Non-Resident Family – 12 Month Membership | \$115.00 | \$120.00 | \$120.00 | \$120.00 |
| Howe Library and Etna Town Library | Non-Resident Family – 3 Month Membership | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Howe Library and Etna Town Library | Non-Resident Senior Citizen – 12 Month Membership (65+) | \$80.00 | \$80.00 | \$80.00 | \$80.00 |
| Howe Library and Etna Town Library | Dresden Student Card; (Dresden Tuition Students – paid for by SAU, not by student) | \$15.00 | \$15.00 | \$15.00 | \$15.00 |
| Howe Library and Etna Town Library | Dresden Employee Card | n/a | No charge | No charge | No charge |
| Howe Library and Etna Town Library | Resident Childcare Providers – A proportion of the Non-Resident Family 12-Month Membership fee of \$115.00 based on percentage of non-resident children whose families do not have Howe Library non-resident memberships; borrowing limits apply | varies | varies | varies | varies |
| Howe Library and Etna Town Library | Non-Resident Childcare Providers; borrowing limits apply | \$115.00 | \$120.00 | \$120.00 | \$120.00 |
| | <u>Zoning and Building Permits:</u> | | | | |
| Zoning and Building Permits | <u>Minimum Permit Fee</u> Residential: | \$25.00 | \$25.00 | \$60.00 | \$60.00 |
| | Commercial, Institutional, Multi-Family, and Other Non-Single-and-Two-Family-Residential Construction, Additions, Renovations, Alterations: | \$50.00 | \$50.00 | \$85.00 | \$85.00 |
| Zoning and Building Permits | Single- and Two-Family Houses | \$25.00 plus \$0.50/sq.ft. | \$25.00 plus \$0.50/sq.ft. | \$60.00 plus \$0.50/sq.ft. | \$60.00 plus \$0.50/sq.ft. |

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|-----------------------------|---|--|--|--|--|
| Zoning and Building Permits | Residential Renovations | \$0.25/sq.ft. | \$0.25/sq.ft. | \$60.00 plus \$0.25/sq.ft. | \$60.00 plus \$0.25/sq.ft. |
| Zoning and Building Permits | Non-Habitable Structures Accessory to One- and Two-Family Residential: Porch, garage, shed, fence, pool, temporary trailer, retaining wall, and similar | \$0.25/sq.ft. | \$0.25/sq.ft. | \$60.00 plus \$0.25/sq.ft. | \$60.00 plus \$0.25/sq.ft. |
| Zoning and Building Permits | Commercial, Institutional, Multi-Family, and Other Non-Single-and-Two-Family-Residential Construction, Additions, Renovations, Alterations: for Portion of Construction Cost up to \$10,000,000 for Portion of Construction Cost between \$10,000,001 and \$20,000,000 for Portion of Construction Cost Exceeding \$20,000,000 | \$50.00 plus: \$5.50 per \$1,000 of Construction Cost \$4.15 per \$1,000 of Construction Cost \$1.85 per \$1,000 of Construction Cost | \$50.00 plus: \$5.50 per \$1,000 of Construction Cost \$4.15 per \$1,000 of Construction Cost \$1.85 per \$1,000 of Construction Cost | \$85.00 plus: \$5.50 per \$1,000 of Construction Cost \$4.15 per \$1,000 of Construction Cost \$1.85 per \$1,000 of Construction Cost | \$85.00 plus: \$5.50 per \$1,000 of Construction Cost \$4.15 per \$1,000 of Construction Cost \$1.85 per \$1,000 of Construction Cost |
| Zoning and Building Permits | Sign, Awning, or Canopy | \$25.00, plus \$30.00 for electrical or foundation | \$25.00, plus \$30.00 for electrical or foundation | \$35.00, plus \$30.00 for any structural or electrical | \$35.00, plus \$30.00 for any structural or electrical |
| Zoning and Building Permits | Moving or Demolition | \$75.00 | \$75.00 | \$110.00 | \$110.00 |
| Zoning and Building Permits | Revision Plan Review and Partial Submissions | \$50.00 per hour of review time | \$50.00 per hour of review time | \$50.00 per hour of review time | \$50.00 per hour of review time |

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| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|-----------------------------|--|--|---|---|---|
| Zoning and Building Permits | Projects Requiring Outside Consulting Assistance (where outside consulting services for plan review, testing or inspection are required) | The Town of Hanover has 60 days to review complete applications. In the event an applicant wants expedited review, or the Building Inspector deems the scope and complexity of the project to warrant outside review, the applicant shall, in addition to fees specified herein, pay costs of review by a third-party consultant selected by the Town. | | | |
| Zoning and Building Permits | Zoning Permit Only | \$35.00 | \$35.00 | \$35.00 | \$35.00 |
| Zoning and Building Permits | Blanket Permit per Project (Sec. IX of Building Code Adoption Ordinance) | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Zoning and Building Permits | Application Resubmittal | n/a | n/a | Equal to minimum permit fee | Equal to minimum permit fee |
| Zoning and Building Permits | Permit Extension | n/a to \$50.00 | n/a to \$50.00 | \$50.00 | \$50.00 |
| Zoning and Building Permits | Re-Inspection | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Zoning and Building Permits | Additional Inspections | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Zoning and Building Permits | Wetlands Administrative Permit | \$50.00 plus actual costs of notifying abutters | \$50.00 plus actual costs of notifying abutters | \$50.00 plus actual costs of notifying abutters | \$50.00 plus actual costs of notifying abutters |
| Zoning and Building Permits | Septic Design Review, prerequisite for DES Review | n/a | n/a | \$35.00 | \$35.00 |
| | <u>Zoning Board of Adjustment:</u> | | | | |
| Zoning Board of Adjustment | Special Exception | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters |
| Zoning Board of Adjustment | Variance | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters |

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|----------------------------|---|--|--|--|--|
| Zoning Board of Adjustment | Appeal of Administrative Decision | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters |
| Zoning Board of Adjustment | Equitable Waiver | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters |
| Zoning Board of Adjustment | Hearing Under RSA 674:41 | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters | \$150.00, plus actual costs of notifying abutters |
| Zoning Board of Adjustment | Rehearing (to be Refunded if Relief Granted) | \$50.00, plus actual costs of notifying abutters | \$50.00, plus actual costs of notifying abutters | \$50.00, plus actual costs of notifying abutters | \$50.00, plus actual costs of notifying abutters |
| | <u>Planning Board:</u> | | | | |
| Planning Board | Subdivisions, All Types, payable at time of design review application | \$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14, plus actual costs of notifying abutters | \$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14, plus actual costs of notifying abutters | \$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14, plus actual costs of notifying abutters | \$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14, plus actual costs of notifying abutters |
| Planning Board | Site Plan Review – Minor Projects Base Fee; plus additional based on Estimated Full Cost of Construction (ECC), as verified by the Building Inspector | n/a | n/a | \$50.00, plus actual costs of notifying abutters; plus \$5.00 per \$10,000 of ECC | \$50.00, plus actual costs of notifying abutters; plus \$5.00 per \$10,000 of ECC |

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|---------------------|---|--|--|--|--|
| Planning Board | Site Plan Review Major Projects Base Fee Plus additional cumulative as follows, based on Estimated Full Cost of Construction (ECC), as verified by the Building Inspector: | \$500.00, plus actual costs of notifying abutters, plus: | \$500.00, plus actual costs of notifying abutters, plus: | \$500.00, plus actual costs of notifying abutters, plus: | \$500.00, plus actual costs of notifying abutters, plus: |
| | \$0 to \$2,500,000 ECC | \$5.00 per \$10,000 of ECC | \$5.00 per \$10,000 of ECC | \$5.00 per \$10,000 of ECC | \$5.00 per \$10,000 of ECC |
| | \$2,500,001 to \$5,000,000 ECC | \$4.00 per \$10,000 of ECC | \$4.00 per \$10,000 of ECC | \$4.00 per \$10,000 of ECC | \$4.00 per \$10,000 of ECC |
| | \$5,000,001 to \$10,000,000 ECC | \$3.00 per \$10,000 of ECC | \$3.00 per \$10,000 of ECC | \$3.00 per \$10,000 of ECC | \$3.00 per \$10,000 of ECC |
| | \$10,000,001 to \$15,000,000 ECC | \$2.00 per \$10,000 of ECC | \$2.00 per \$10,000 of ECC | \$2.00 per \$10,000 of ECC | \$2.00 per \$10,000 of ECC |
| | \$15,000,001 to \$20,000,000 ECC | \$1.00 per \$10,000 of ECC | \$1.00 per \$10,000 of ECC | \$1.00 per \$10,000 of ECC | \$1.00 per \$10,000 of ECC |
| | Over \$20,000,000 ECC | \$-0- per \$10,000 of ECC | \$-0- per \$10,000 of ECC | \$-0- per \$10,000 of ECC | \$-0- per \$10,000 of ECC |
| Planning Board | Modification to Any of the Above | \$200.00 | \$200.00 | \$200.00 | \$200.00 |
| Planning Board | Minor Lot Line Adjustment | \$100.00, plus actual costs of notifying abutters | \$100.00, plus actual costs of notifying abutters | \$100.00, plus actual costs of notifying abutters | \$100.00, plus actual costs of notifying abutters |
| Planning and Zoning | Boundary Agreement | \$100.00, plus actual costs of notifying abutters | \$100.00, plus actual costs of notifying abutters | \$100.00, plus actual costs of notifying abutters | \$100.00, plus actual costs of notifying abutters |

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|-------------------|---|--|---|---|---|
| Planning Board | Lot Merger | n/a | n/a | \$50.00, includes fee for Registry of Deeds | \$50.00, includes fee for Registry of Deeds |
| Police | Pistol Permits (4 year Permit) | \$10.00 | \$10.00 | \$10.00 | \$10.00 |
| Police | Special Services Detail – Police Personnel | \$51.80 (\$38.37/hr for officer + 35% admin. chg.); plus signage and barricade rental, if required Note: Certain Non- Profits may qualify for reduction in the admin. chg. from 35% to 14% | \$54.58 (\$38.75/hr for officer + 5.85% for State Share of Retirement Contribution + 35% admin. chg.); plus signage and barricade rental, if required Note: Certain Non- Profits may qualify for reduction in the admin. chg. from 35% to 14% | \$55.83 (\$39.91/hr for officer + 4.88% for State Share of Retirement Contribution + 35% admin. chg.); plus signage and barricade rental, if required Note: Certain Non- Profits may qualify for reduction in the admin. chg. from 35% to 14% | \$61.28 (\$42.57/hr for officer + 8.95% for State Share of Retirement Contribution + 35% admin. chg.); plus signage and barricade rental, if required Note: Certain Non-Profits may qualify for reduction in the admin. chg. from 35% to 14% |
| Police | Reports (Flat Fee) | \$20.00 | \$20.00 | \$20.00 | \$20.00 |
| Police | Fingerprints (Non-Resident) | \$20.00 for first 2 cards and \$5.00 for each additional card | \$20.00 for first 2 cards and \$5.00 for each additional card | \$20.00 for first 2 cards and \$5.00 for each additional card | \$20.00 for first 2 cards and \$5.00 for each additional card |
| Police | Digital Images from Police Reports (e.g., photos on CD, DVD of Cruiser Video used for Discovery) | n/a | \$25.00 | \$25.00 | \$25.00 |
| Police | Alcohol Diversion: Ages 18-20 | \$400.00 | \$400.00 | \$400.00 | \$400.00 |
| Police | Penalty to Reschedule 2 nd Diversion Counseling Session | \$75.00 | \$75.00 | \$75.00 | \$75.00 |
| Police | Alarm Connection Fee – One- Time Charge | \$75.00 | \$75.00 | \$85.00 | \$85.00 |

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|-------------------|--|---|---|---|---|
| Police | Annual Alarm Monitoring Fee | \$325.00 within Town; \$425.00 out-of-Town | \$325.00 within Town; \$425.00 out-of-Town | \$355.00 within Town; \$450.00 out-of-Town | \$355.00 within Town; \$450.00 out-of-Town pro-rated monthly |
| Police | Police Service – Residential | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Police | Police Service – Commercial | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Police | Penalty Charge for Inaccurate Call List | \$10.00 | \$10.00 | \$10.00 | \$10.00 |
| Police | <u>Dog License</u> – Neutered Male and Female; and Puppies Under 7 Mos. | \$6.50 | \$6.50 | \$6.50 | \$6.50 |
| Police | <u>Dog License</u> – Unneutered Male and Female | \$9.00 | \$9.00 | \$9.00 | \$9.00 |
| Police | <u>Dog License</u> – First Dog – Sr. Citizen Owner | \$2.00 | \$2.00 | \$2.00 | \$2.00 |
| Police | <u>Dog License</u> – Late Fee per Month after May 31 | \$1.00 | \$1.00 | \$1.00 | \$1.00 |
| Police | <u>Dog License</u> – Group License for 5 or more Dogs | \$20.00 | \$20.00 | \$20.00 | \$20.00 |
| Police | Nuisance Dog Fine | \$25.00 | \$25.00 | \$25.00 | \$25.00 |
| Police | Menace Dog Fine | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Police | Vicious Dog Fine | \$100.00 | \$100.00 | \$100.00 | \$100.00 |
| Police | Unlicensed Dog Fine | \$25.00 | \$25.00 | \$25.00 | \$25.00 |
| Parking | <u>Lot Rentals</u> – Peripheral Space Monthly Rentals | \$35.00 | \$35.00 | \$35.00 | \$35.00 |
| Parking | <u>Lot Rentals</u> – CBD (Commercial Business District) Space Monthly Rentals | \$75.00 | \$75.00 | \$75.00 | \$75.00 |
| Parking | <u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 2 | \$140.00 | \$140.00 | \$140.00 | \$140.00 |
| Parking | <u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 3 | \$100.00 | \$100.00 | \$100.00 | \$100.00 |
| Parking | <u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 4 | \$100.00 | \$100.00 | \$100.00 | \$100.00 |
| Parking | <u>Lot Rentals</u> – Monthly Facility Pass | \$150.00 | \$150.00 | \$150.00 | \$150.00 |
| Parking | <u>Lot Rentals</u> – ZBA (Zoning Board of Adjustment) Required Monthly Lot Rentals | \$75/space | \$75/space | \$75/space | \$75/space |
| Parking | Temporary Parking Permits | \$7.50/day | \$7.50/day | \$7.50/day | \$7.50/day |

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | | <u>Adopted FY2009-10</u> | | <u>Adopted FY2010-11</u> | | <u>Adopted FY2011-12</u> | |
|--|--|------------------------------|----------|------------------------------|----------|------------------------------|----------|------------------------------|----------|
| Parking | <u>30 Consecutive Day Parking Permit</u> – Hovey Lane and lower Lebanon Street | \$35.00 | | \$35.00 | | \$35.00 | | \$35.00 | |
| Parking | <u>Annual Parking Permits</u> – Replacement of Misplaced Permits | \$10.00 | | \$10.00 | | \$10.00 | | \$10.00 | |
| Parking | <u>Annual Parking Permits</u> – Fee for Lost or Unreturned Parking Permits | \$10.00 | | \$10.00 | | \$10.00 | | \$10.00 | |
| Town Parking Garage Rates – Please Note: Total parking facility charge increases every additional 10-15 minutes stay between hours. | | | | | | | | | |
| | | Hourly Rate | Total \$ | Hourly Rate | Total \$ | Hourly Rate | Total \$ | Hourly Rate | Total \$ |
| Parking | <u>Town Parking Garage – Short Term Rates</u> – 1 st Half Hour | Free | \$-0- | Free | \$-0- | Free | \$-0- | Free | \$-0- |
| Parking | <u>Town Parking Garage – Short Term Rates</u> – 2 nd Half Hour | \$.50 | \$.50 | \$.50 | \$.50 | \$.50 | \$.50 | \$.50 | \$.50 |
| Parking | <u>Town Parking Garage – Short Term Rates</u> – 2 nd Hour | \$.75 | \$1.25 | \$.75 | \$1.25 | \$.75 | \$1.25 | \$.75 | \$1.25 |
| Parking | <u>Town Parking Garage – Short Term Rates</u> – 3 rd Hour | \$1.00 | \$2.25 | \$1.00 | \$2.25 | \$1.00 | \$2.25 | \$1.00 | \$2.25 |
| Parking | <u>Town Parking Garage – Short Term Rates</u> – 4 th Hour | \$2.00 | \$4.25 | \$2.00 | \$4.25 | \$2.00 | \$4.25 | \$2.00 | \$4.25 |
| Parking | <u>Town Parking Garage – Short Term Rates</u> – 5 th Hour | \$2.50 | \$6.75 | \$2.50 | \$6.75 | \$2.50 | \$6.75 | \$2.50 | \$6.75 |
| Parking | <u>Town Parking Garage – Short Term Rates</u> – 6 th Hour | \$2.50 | \$9.25 | \$2.50 | \$9.25 | \$2.50 | \$9.25 | \$2.50 | \$9.25 |
| Parking | <u>Town Parking Garage – Short Term Rates</u> – 7 th Hour | \$3.75 | \$13.00 | \$3.75 | \$13.00 | \$3.75 | \$13.00 | \$3.75 | \$13.00 |
| Parking | <u>Town Parking Garage – Short Term Rates</u> – 8 th Hour and Over | \$2.00 | \$15.00 | \$2.00 | \$15.00 | \$2.00 | \$15.00 | \$2.00 | \$15.00 |
| Parking | <u>Town Parking Garage – Short Term Rates</u> – Parking between 6:00 p.m. and 9:00 p.m. Flat Rate Monday thru Friday | \$1.00 | | \$1.00 | | \$1.00 | | \$1.00 | |
| Parking | <u>Town Parking Garage – Short Term Rates</u> – Saturdays Only Park Less than 3 Hours | No Charge | | No Charge | | No Charge | | No Charge | |
| Parking | <u>Town Parking Garage – Validation Stickers</u> One Hour @ \$0.50 each (minimum purchase 96) | \$48.00 | | \$48.00 | | \$48.00 | | \$48.00 | |

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|-------------------|---|------------------------------|------------------------------|------------------------------|---|
| Parking | <u>Town Parking Garage – Validation Stickers</u> One Hour Bulk @ \$0.35 each (minimum purchase 984) | \$344.40 | \$344.40 | \$344.40 | \$344.40 |
| Parking | <u>Town Parking Garage – Validation Stickers</u> All-Day @ \$15.00 each (minimum purchase 10) | \$150.00 | \$150.00 | \$150.00 | \$150.00 |
| Parking | <u>Town Parking Garage – Gate Pass Card Reactivation Fee</u> | n/a | n/a | \$10.00 | \$10.00 |
| Parking | <u>Meter Rates – for 15-Minute, 2-Hour and 3-Hour Limit Meter Areas</u> | | | | \$.05 = 6 minutes; \$.10 = 12 minutes; \$.25 = 30 minutes |
| Parking | <u>Meter Rates – for 10-Hour Limit Meter Areas</u> | | | | \$.05 = 12 minutes; \$.10 = 24 minutes; \$.25 = 1 hour |
| Parking | <u>Meter Violations – Expired Meter</u> | \$10.00 | \$10.00 | \$10.00 | \$10.00 |
| Parking | <u>Meter Violations – Fine After 14 Days</u> | \$20.00 | \$20.00 | \$20.00 | \$20.00 |
| Parking | <u>Meter Violations – Fine After 28 Days</u> | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations – Overtime Violation (2 Hr. Zone)</u> | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations – Fine After 14 Days</u> | \$60.00 | \$60.00 | \$60.00 | \$60.00 |
| Parking | <u>Meter Violations – Fine After 28 Days</u> | \$70.00 | \$70.00 | \$70.00 | \$70.00 |
| Parking | <u>Meter Violations – Overtime Meter Feeding</u> | \$20.00 | \$20.00 | \$20.00 | \$20.00 |
| Parking | <u>Meter Violations – Fine After 14 Days</u> | \$40.00 | \$40.00 | \$40.00 | \$40.00 |
| Parking | <u>Meter Violations – Fine After 28 Days</u> | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Parking | <u>Meter Violations – 2nd Meter Ticket This Date</u> | \$15.00 | \$15.00 | \$15.00 | \$15.00 |
| Parking | <u>Meter Violations – Fine After 14 Days</u> | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations – Fine After 28 Days</u> | \$40.00 | \$40.00 | \$40.00 | \$40.00 |

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|-------------------|---|------------------------------|------------------------------|------------------------------|------------------------------|
| Parking | <u>Meter Violations</u> – 3 rd Meter Ticket This Date | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$60.00 | \$60.00 | \$60.00 | \$60.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$70.00 | \$70.00 | \$70.00 | \$70.00 |
| Parking | <u>Meter Violations</u> – Towing Charge (Winter Parking Ban) | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$100.00 | \$100.00 | \$100.00 | \$100.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$110.00 | \$110.00 | \$110.00 | \$110.00 |
| Parking | <u>Meter Violations</u> – Handicapped Space | \$250.00 | \$500.00 | \$500.00 | \$500.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$500.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$510.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 |
| Parking | <u>Meter Violations</u> – No Parking 12:01 a.m. – 7:00 a.m.; 2:00 a.m. – 6:00 a.m. | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$60.00 | \$60.00 | \$60.00 | \$60.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$70.00 | \$70.00 | \$70.00 | \$70.00 |
| Parking | <u>Meter Violations</u> – Parking in Prohibited Zone | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$60.00 | \$60.00 | \$60.00 | \$60.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$70.00 | \$70.00 | \$70.00 | \$70.00 |
| Parking | <u>Meter Violations</u> – Parking in Prohibited Zone *Enhanced Fine* | \$40.00 | \$40.00 | \$40.00 | \$40.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$80.00 | \$80.00 | \$80.00 | \$80.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$90.00 | \$90.00 | \$90.00 | \$90.00 |
| Parking | <u>Meter Violations</u> – No Town Permit | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$60.00 | \$60.00 | \$60.00 | \$60.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$70.00 | \$70.00 | \$70.00 | \$70.00 |

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|-------------------|---|------------------------------|------------------------------|------------------------------|------------------------------|
| Parking | <u>Meter Violations</u> – Left Wheels to Curb | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$60.00 | \$60.00 | \$60.00 | \$60.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$70.00 | \$70.00 | \$70.00 | \$70.00 |
| Parking | <u>Meter Violations</u> – Loading/Bus Zone | \$75.00 | \$75.00 | \$75.00 | \$75.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$150.00 | \$150.00 | \$150.00 | \$150.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$160.00 | \$160.00 | \$160.00 | \$160.00 |
| Parking | <u>Meter Violations</u> – Improper Parking | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$60.00 | \$60.00 | \$60.00 | \$60.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$70.00 | \$70.00 | \$70.00 | \$70.00 |
| Parking | <u>Meter Violations</u> – Parking on Sidewalk | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$60.00 | \$60.00 | \$60.00 | \$60.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$70.00 | \$70.00 | \$70.00 | \$70.00 |
| Parking | <u>Meter Violations</u> – Parking in Restricted Area | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | \$60.00 | \$60.00 | \$60.00 | \$60.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | \$70.00 | \$70.00 | \$70.00 | \$70.00 |
| Parking | <u>Meter Violations</u> – Parking in Violation of Site Plan Approval | n/a | n/a | \$30.00 | \$30.00 |
| Parking | <u>Meter Violations</u> – Fine After 14 Days | n/a | n/a | \$60.00 | \$60.00 |
| Parking | <u>Meter Violations</u> – Fine After 28 Days | n/a | n/a | \$70.00 | \$70.00 |
| Parking | Summons Surcharge (Certified Mailer plus Postage) | \$5.00 | n/a | n/a | n/a |
| Parking | Boot Removal Fee | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Public Grounds | Cemetery Lots – Hanover Residents | \$400.00 | \$400.00 | \$400.00 | \$400.00 |
| Public Grounds | Cemetery Lots – Non-Residents | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| Public Grounds | Interment | \$400.00 | \$600.00 | \$600.00 | \$600.00 |
| Public Grounds | Cremation Interment | \$100.00 | \$100.00 | \$100.00 | \$100.00 |

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|----------------------|--|------------------------------|------------------------------|------------------------------|------------------------------|
| Public Grounds | Gravestone Foundation | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| Public Grounds | Project Inspection | \$75.00/hr | \$75.00/hr | \$75.00/hr | \$75.00/hr |
| Parks and Recreation | <u>Athletic Programs Resident Fees</u> – Baseball, Softball, Soccer, Basketball, Field Hockey, Volleyball, Track | \$40.00 | \$50.00 | \$50.00 | \$50.00 |
| Parks and Recreation | <u>Athletic Programs Non-Resident Fees</u> – Baseball, Softball, Soccer, Basketball, Field Hockey, Volleyball, Track | \$50.00 | \$60.00 | \$60.00 | \$60.00 |
| Parks and Recreation | <u>Athletic Programs All Basketball Participants</u> – Facilities Usage Fee Made Payable to SAU #70 | \$35.00 | \$40.00 | \$40.00 | \$40.00 |
| Parks and Recreation | <u>Athletic Programs Resident Fees</u> – Girls Lacrosse | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Parks and Recreation | <u>Athletic Programs Non-Resident Fees</u> – Girls Lacrosse | \$60.00 | \$60.00 | \$60.00 | \$60.00 |
| Parks and Recreation | <u>Athletic Programs Resident Fees</u> – Boys Lacrosse | \$60.00 | \$65.00 | \$65.00 | \$65.00 |
| Parks and Recreation | <u>Athletic Programs Non-Resident Fees</u> – Boys Lacrosse | \$70.00 | \$75.00 | \$75.00 | \$75.00 |
| Parks and Recreation | <u>Athletic Programs Resident Fees</u> – Football | \$60.00 | \$65.00 | \$65.00 | \$65.00 |
| Parks and Recreation | <u>Athletic Programs Non-Resident Fees</u> – Football | \$70.00 | \$75.00 | \$75.00 | \$75.00 |
| Parks and Recreation | <u>Athletic Programs</u> – Adult Softball Team Entry Fee | \$22.00/game | \$22.00/game | \$22.00/game | \$22.00/game |
| Parks and Recreation | <u>Athletic Programs Resident Fees</u> – Adult Softball | \$8.00/player | \$8.00/player | \$8.00/player | \$8.00/player |
| Parks and Recreation | <u>Athletic Programs Non-Resident Fees</u> – Adult Softball | \$16.00/player | \$16.00/player | \$16.00/player | \$16.00/player |
| Parks and Recreation | Late Registration Fee for Registrations Received after Deadline | \$15.00 | \$20.00 | \$20.00 | \$20.00 |
| Parks and Recreation | Instructional Athletic Programs Resident Fees | \$25.00 | \$30.00 | \$30.00 | \$30.00 |
| Parks and Recreation | Instructional Athletic Programs Non-Resident Fees | \$35.00 | \$40.00 | \$40.00 | \$40.00 |
| Parks and Recreation | <u>After School Adventures</u> – 5 day enrollment | | | | \$325.00/month |
| Parks and Recreation | <u>After School Adventures</u> – 4 day enrollment | | | | \$260.00/month |
| Parks and Recreation | <u>After School Adventures</u> – 3 day enrollment | | | | \$195.00/month |

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|----------------------|--|------------------------------|------------------------------|------------------------------|---|
| Parks and Recreation | <u>After School Adventures</u> – 2 day enrollment | | | | \$130.00/month |
| Parks and Recreation | <u>After School Adventures</u> – Wednesdays only | | | | \$90.00/month |
| Parks and Recreation | <u>After School Adventures</u> – Drop-In (if space is available) | | | | \$20.00/day \$25.00/Wed. |
| Parks and Recreation | <u>After School Adventures</u> – Late Pick-up Fee | | | | \$1.00 for each minute after 5:30 p.m. |
| Parks and Recreation | <u>After School Adventures</u> – Late Payment Fee | | | | \$10.00 if payment not made by the 4 th of the month |
| Parks and Recreation | Dragonfly Summer Day Camp (Full Session of 6 wks) Resident Fees Per Morning or Afternoon Session | \$175.00 | \$175.00 | \$175.00 | \$175.00 |
| Parks and Recreation | Dragonfly Summer Day Camp (Full Session of 6 wks) Non-Resident Fees Per Morning or Afternoon Session | \$350.00 | \$350.00 | \$350.00 | \$350.00 |
| Parks and Recreation | Dragonfly Summer Day Camp (Session of 1 wk) Resident Fees Full Days Only | n/a | \$85.00 | \$85.00 | \$85.00 |
| Parks and Recreation | Dragonfly Summer Day Camp (Session of 1 wk) Non-Resident Fees Full Days Only | n/a | \$170.00 | \$170.00 | \$170.00 |
| Parks and Recreation | Dragonfly Summer Day Camp (Daily Rate) Resident Fees Full Days Only | n/a | \$20.00/day | \$20.00/day | \$20.00/day |
| Parks and Recreation | Dragonfly Summer Day Camp (Daily Rate) Non-Resident Fees Full Days Only | n/a | \$40.00/day | \$40.00/day | \$40.00/day |
| Parks and Recreation | Circle H Camp for Rising Kindergartners (5 days/week for 6 wks) – Resident Fee | \$125.00 | \$125.00 | \$125.00 | \$175.00 |
| Parks and Recreation | Circle H Camp for Rising Kindergartners (5 days/week for 6 wks) – Non-Resident Fee | n/a | n/a | n/a | \$350.00 |
| Parks and Recreation | Mini-Camps – Resident Fees | \$30.00/day | \$30.00/day | \$30.00/day | \$30.00/day |

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|----------------------|--|---|---|---|---|
| Parks and Recreation | Mini-Camps – Non-Resident Fees | \$40.00/day | \$40.00/day | \$40.00/day | \$40.00/day |
| Parks and Recreation | Tween Camp –Resident Fees | \$70.00/wk | \$70.00/wk | \$85.00/wk | \$85.00/wk |
| Parks and Recreation | Tween Camp – Non-Resident Fees | \$140.00/wk | \$140.00/wk | \$170.00/wk | \$170.00/wk |
| Parks and Recreation | Camp Quest –Resident Fees | \$50.00/day or \$200.00/wk | \$50.00/day or \$200.00/wk | \$50.00/day or \$200.00/wk | \$50.00/day or \$200.00/wk |
| Parks and Recreation | Camp Quest – Non-Resident Fees | \$60.00/day or \$240.00/wk | \$60.00/day or \$240.00/wk | \$60.00/day or \$240.00/wk | \$60.00/day or \$240.00/wk |
| Parks and Recreation | Adult and Youth Instructional Programs – Fees Determined Based on Instructors’ Costs and Administrative and Materials Costs; Program Revenue is split 70/30 between the Instructor and the Recreation Department; Instructor may keep 70% of total income earned up to a maximum of \$75.00/hour after expenses. | | | varies | varies |
| Parks and Recreation | Athletic Field Rental | Up to \$100.00 per field per day | Up to \$100.00 per field per day | Up to \$125.00 per field per day | Up to \$125.00 per field per day |
| Parks and Recreation | Rental of Equipment | Up to \$25.00 for use of Recreational Equipment | Up to \$25.00 for use of Recreational Equipment | Up to \$25.00 for use of Recreational Equipment | Up to \$125.00 per field per day |
| Parks and Recreation | Basketball Tournament Fees | \$30.00 per team | \$30.00 per team | \$30.00 per team | \$30.00 per team |
| Parks and Recreation | Middle School Dance Admission | \$4.00 | \$5.00 | \$5.00 | \$5.00 |
| Parks and Recreation | Rental of R.W. Black Community and Senior Center Facilities – see Separate Attached Schedule | | | | |
| Recycling | Recycling Bins | \$7.00 | \$7.00 | \$7.00 | \$7.00 |
| Trash Dumping | Dump Ticket to City of Lebanon Landfill (includes surcharge to partially fund curbside recycling program) | \$15.00 for punch-card of 10 punches; disposal of 29 pounds per punch | \$15.00 for punch-card of 10 punches; disposal of 29 pounds per punch | \$15.00 for punch-card of 10 punches; disposal of 29 pounds per punch | \$15.00 for punch-card of 10 punches; disposal of 29 pounds per punch |

Town of Hanover – Water Rates

Adopted by the Board of Selectmen: June 20, 2011

| <u>Meter Size</u> | <u>2009 HWWCo Water Rates</u> | | <u>Adopted FY2010-2011 Water Rates</u> | | <u>Adopted FY2011-2012 Water Rates</u> | |
|-------------------|-------------------------------|---|--|---|--|---|
| | <u>Quarterly Base Charge</u> | <u>Flow Charge per 100 Cubic Feet of Water Used</u> | <u>Quarterly Base Charge</u> | <u>Flow Charge per 100 Cubic Feet of Water Used</u> | <u>Quarterly Base Charge</u> | <u>Flow Charge per 100 Cubic Feet of Water Used</u> |
| 5/8" | \$47.25 | \$2.552 | \$47.25 | \$2.552 | \$47.25 | \$2.552 |
| 3/4" | \$47.25 | \$2.552 | \$47.25 | \$2.552 | \$47.25 | \$2.552 |
| 1" | \$47.25 | \$2.552 | \$47.25 | \$2.552 | \$47.25 | \$2.552 |
| 1 1/4" | \$47.25 | \$2.552 | \$47.25 | \$2.552 | \$47.25 | \$2.552 |
| 1 1/2" | \$47.25 | \$2.552 | \$47.25 | \$2.552 | \$47.25 | \$2.552 |
| 2" | \$71.51 | \$2.552 | \$71.51 | \$2.552 | \$71.51 | \$2.552 |
| 3" | \$131.88 | \$2.552 | \$131.88 | \$2.552 | \$131.88 | \$2.552 |
| 4" | \$228.15 | \$2.552 | \$228.15 | \$2.552 | \$228.15 | \$2.552 |
| 6" | \$469.07 | \$2.552 | \$469.07 | \$2.552 | \$469.07 | \$2.552 |

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>HWWCo 2008</u> | <u>HWWCo 2009</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|-------------------|--|-------------------|-------------------|--------------------------|--------------------------|
| Water | Private Fire Suppression Rates | | | | |
| | Hydrant (each) | \$1,685.33 | \$1,685.33 | \$1,685.33 | \$1,685.33 |
| | Hose Outlet (each) | \$4.71 | \$4.71 | \$4.71 | \$4.71 |
| | Sprinkler (per nozzle) | \$0.92 | \$0.92 | \$0.92 | \$0.92 |
| Water | Municipal Hydrant | \$398.30 | \$398.30 | \$398.30 | \$398.30 |
| Water | Municipal inch foot charge | \$0.216 | \$0.216 | \$0.216 | \$0.216 |
| Water | Commercial additional meter reading (per location) | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Water | Residential additional meter reading (per location) | n/a | n/a | \$25.00 | \$25.00 |
| Water | Water On/Off (note this is a flat fee to be assessed for each action) | \$10.00 | \$10.00 | \$25.00 | \$25.00 |
| Water | Backflow Device (Testable units only) | | | | |
| | Initial inspection and testing | n/a | n/a | \$100.00 | \$100.00 |
| | Subsequent inspections due to continued failures | n/a | n/a | \$100.00 | \$100.00 |

Town of Hanover – Water Rates

Adopted by the Board of Selectmen: June 20, 2011

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>HWCo</u> <u>2008</u> | <u>HWCo</u> <u>2009</u> | <u>Adopted</u> <u>FY2010-11</u> | <u>Adopted</u> <u>FY2011-12</u> |
|-------------------|--|----------------------------|----------------------------|---|--|
| Water | Inspection (per hour) | n/a | n/a | \$75.00 | \$75.00 |
| Water | <p>Connection Fee for Hanover Water System</p> <p>Includes Fee of \$200.00 for one Inspection and a Recapture Fee of \$1.25/gallon of GPD (Gallons per Day as determined in the Sewer Recapture Fee table). Meters and setters will be charged at cost.</p> | n/a | n/a | \$200.00 + \$1.26/ GPD plus Meter and Setters at-cost | \$200.00 + \$1.25/ GPD plus Meter and Setters at- cost |

Town of Hanover – Sewer Rates

Adopted by the Board of Selectmen: June 20, 2011

Sewer Usage Rates – Base Capacity Charge plus Flow Charge

| | <u>Adopted FY2009-2010 Sewer Rates</u> | | <u>Adopted FY2010-2011 Sewer Rates</u> | | <u>Adopted FY2011-2012 Sewer Rates</u> | |
|---|---|--|---|--|---|--|
| <u>Meter Size*</u> | <u>Annual Base Capacity Charge</u> | <u>Flow Charge per 1000 Cubic Feet of Water Used</u> | <u>Quarterly Base Capacity Charge</u> | <u>Flow Charge per 1000 Cubic Feet of Water Used – See Below**</u> | <u>Quarterly Base Capacity Charge</u> | <u>Flow Charge per 1000 Cubic Feet of Water Used – See Below**</u> |
| 5/8" | \$84.00 | \$27.24 | \$21.00 | varies | \$21.00 | varies |
| 3/4" | \$236.00 | \$27.24 | \$59.00 | varies | \$59.00 | varies |
| 1" | \$616.00 | \$27.24 | \$154.00 | varies | \$154.00 | varies |
| 1 1/4" | \$920.00 | \$27.24 | \$230.00 | varies | \$230.00 | varies |
| 1 1/2" | \$1,227.00 | \$27.24 | \$307.00 | varies | \$307.00 | varies |
| 2" | \$1,964.00 | \$27.24 | \$491.00 | varies | \$491.00 | varies |
| 3" | \$4,620.00 | \$27.24 | \$1,155.00 | varies | \$1,155.00 | varies |
| 4" | \$7,220.00 | \$27.24 | \$1,805.00 | varies | \$1,805.00 | varies |
| 6" | \$43,312.00 | \$27.24 | \$10,828.00 | varies | \$10,828.00 | varies |
| Average Annual Domestic Bill (275 gallons/day) | | \$448.56 | | \$475.20 | | \$475.20 |
| Unmetered Sewer Accounts Include 25% Surcharge Above Average Annual Domestic Bill | | \$560.70 | | \$594.00 | | \$594.00 |
| Quarterly base charge for single family residence on a private well with a water treatment system installed prior to July 1, 2010 which discharges to the municipal wastewater system – Application of this fee to be determined in consultation with Public Works staff. | | | | | \$21.00 | varies |
| * Meter Size | | Meter Size is generally determined by fixture count. | | | | |
| ** Sewer Flow Charge per 1000 Cubic Feet of Water Used | Flow & Strength Charge per 1000 CF (kcf): Category A BOD/TSS < 250 mg/l - \$29.15 per kcf (most residential accounts) Category B BOD/TSS > 250 < 400 mg/l - \$32.24 per kcf Category C BOD/TSS > 400 mg/l - \$35.34 per kcf <i>Category C includes all facilities with BOD and/or TSS > 400 mg/l and All Food Preparation Establishments without Approved Automated Grease Removal Systems</i> | | | | | |

Sewer Usage Rates – Industrial Discharge Permit and Septage Disposal

| <u>Department</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|--------------------------|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| | | | | | |
| Sewer | Industrial Discharge Permit Application: | | | | |
| | Class 1 | n/a | n/a | \$500 | \$500 |
| | Class 2 | n/a | n/a | \$250 | \$250 |
| | Class 3 | n/a | n/a | \$50 | \$50 |
| Sewer | Septage – Tipping Fee for Residents (<u>fee is per 1,000 gallons</u>) | \$110 | \$110 | \$110 | \$110 |
| Sewer | Septage – Tipping Fee for Non-Residents (<u>fee is per 1,000 gallons</u>) | \$130 | \$130 | \$130 | \$130 |
| Sewer | Septage – Tipping Fee for Non-Residents from Towns who have banned Land Application of Sludge (<u>fee is per 1,000 gallons</u>) | \$200 | \$200 | \$200 | \$200 |
| Sewer | Holding Tank with BOD/TSS < 400 mg/l. > 400 mg/l will be considered Septage | n/a | n/a | \$55 | \$55 |

Sewer Connection Fees

| <u>Dept/Board</u> | <u>Type of Fee</u> | <u>Adopted FY2008-09</u> | <u>Adopted FY2009-10</u> | <u>Adopted FY2010-11</u> | <u>Adopted FY2011-12</u> |
|--------------------------|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Sewer | Connection Fee for Hanover Sewer System – Includes Basic Fee of \$200.00 to Cover 1 Inspection and a Recapture Fee of \$1.40/gallon of GPD (Gallons per Day as determined below) | \$200.00 + \$10.14/ gallon of GPD | \$200.00 + \$10.14/ gallon of GPD | \$200.00 + \$4.78/ gallon of GPD | \$200.00 + \$4.82/ gallon of GPD |

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$4.82 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection:

| Description | | GPD | Units | Category |
|---|--|-----|----------|----------|
| Apartment | | | | |
| | Studio (one bedroom) | 225 | | A |
| | Per Bedroom | 150 | bedroom | A |
| Athletic Facilities including Gyms and Stadiums | | | | |
| | Participant | 15 | person | A |
| | Classroom | 15 | seat | A |
| | Spectator | 3 | seat | A |
| Bar/Lounge | | 20 | seat | B |
| Bed & Breakfast | | 60 | Bedroom | B |
| Camps | | | | |
| | Campground w/ comfort station | 25 | site | A |
| | Recreation Trailers | 90 | site | A |
| | Construction Sites | 50 | site | A |
| | Day Camp no meals | 15 | site | A |
| | Resort Camp (night & Day) limited plumbing | 50 | person | A |
| | Dining Facility Only | 25 | person | B |
| Catering & Dinning Facilities | | 12 | patron | B |
| Church | | | | |
| | Sanctuary | 5 | seat | A |
| Country Club | | | | |
| | Dining Room | 10 | seat | B |
| | Snack Bar | 10 | seat | B |
| | Locker and Showers | 20 | locker | A |
| Dentists | | | | |
| | Chair | 200 | each | A |
| | Staff | 35 | employee | A |
| Doctors Office | | | | |
| | Patient | 10 | each | A |
| | Staff | 35 | employee | A |
| Dog Kennels | | 50 | kennel | B |
| Dwelling | | | | |
| | (two bedroom minimum) | 150 | bedroom | A |
| Rooming House with meals | | 60 | bedroom | B |
| Rooming House without meals | | 40 | bedroom | A |

| | | | | |
|--|---|------------------|----------|---|
| Factories (excluding industrial waste) | | | | |
| | Light industry w/o cafeteria or showers | 20 | employee | A |
| | Light industry with cafeteria no showers | 25 | employee | B |
| | Light industry with cafeteria and showers | 35 | employee | B |
| | Warehouse | 35 | employee | A |
| | Assembly | 20 | employee | A |
| | Research Facilities | to be determined | | B |
| Floor Drain | not allowed | | | |
| Fraternities & Sororities | | 150 | bed | B |
| Hairdressers | | | | |
| | | 150 | chair | A |
| | | 35 | employee | A |
| Hospital | | | | |
| | Bed | 250 | Bed | B |
| Outpatient surgery | Bed | 200 | Bed | B |
| Hotel & Motel | | | | |
| | single bed | 100 | bed | A |
| | double bed | 200 | bed | A |
| Laundromats, coined operated | | 500 | machine | B |
| Maintenance Facility | | to be determined | | B |
| Nursing Homes & Assisted Living Facilities | | 125 | bed | B |
| Office Building | | | | |
| | W/O cafeteria | 15 | Employee | A |
| | With cafeteria | 20 | employee | B |
| | Unspecified Office Space | 15 | 100 SF | A |
| Picnic Parks | | | | |
| | Bathroom only | 5 | person | A |
| | Bath house, showers and toilets | 10 | person | A |
| Restaurant or Cafeteria | | | | |
| | Eat-in with bathroom and kitchen waste | 40 | seat | B |
| | Eat-in paper service, plus toilet and kitchen waste | 20 | seat | B |
| | Kitchen waste only | 3 | seat | B |
| | Seasonal Outdoor seating | 20 | seat | B |
| Bars and lounges | | 20 | seat | B |
| Bars and lounges | | 35 | employee | A |
| Function Rooms | | 12 | seat | B |
| School | | | | |

| | | | | |
|--|--|-------------|-----------|---|
| | Boarding | 100 | bed | B |
| | Day Care & Nursery | 15 | Person | A |
| | Day, without gym, cafeteria or showers | 15 | Person | A |
| | Day, without gym, showers with cafeteria | 20 | Person | B |
| | Day, with gyms, showers and cafeteria | 35 | Person | B |
| | Post Secondary School/Classroom | 15 | seat | A |
| Post Secondary School/Dormitory | | 85 | bed | A |
| Post Secondary School/Dormitory with Cafeteria | | 125 | bed | B |
| Service Stations | | 10 | vehicle | B |
| Shopping Centers: | | | | |
| Large Dry Goods | | 5 | 100 SF | A |
| | With meat dept. with garbage grinder | NOT ALLOWED | | |
| | With meat dept. w/o garbage grinder | 11 | 100 SF | B |
| | With deli | 3 | meal | B |
| Small Dry Goods | | 100 | Each | A |
| | With deli | 3 | meal | B |
| Swimming Pools | | 1000 | 800 SF | A |
| Tennis Courts | | 250 | per Court | A |
| Theatres | | 5 | seat | A |
| Workers | | | | |
| | Construction bathroom only | 5 | employee | A |
| | | | | |




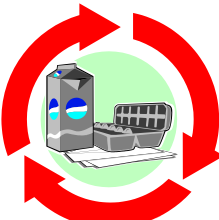

Uses not listed will be determined from previous metered usage corrected for strength and a multiplied by a peaking factor of 2 and shall be approved by the Director of Public Works.

Category C includes all facilities with BOD and/or TSS > 400 mg/l and All Food Preparation Establishments without Approved Automated Grease Removal Systems.

Food grinding is prohibited – period – if discovered, a notice to cease the activity within 30 days, or penalties of \$150.00/day shall be instituted. A reoccurrence will be charged \$500.00, and then disconnection of service.

Discharges of Fats Oil and Grease (F.O.G.) above 250 mg/L shall be assessed any line flushing charges. Any blockages or Sanitary Sewer Overflow's (SSO) attributed to F.O.G. shall warrant the discharger to be charged for all cleanup and administrative costs as well as an impact fee of \$500.00, with disconnection of service after 2 occurrences.

Town of Hanover has now converted to Zero-Sort (single stream)! For more information, please go to: www.hanovernh.org or call 643-3327.

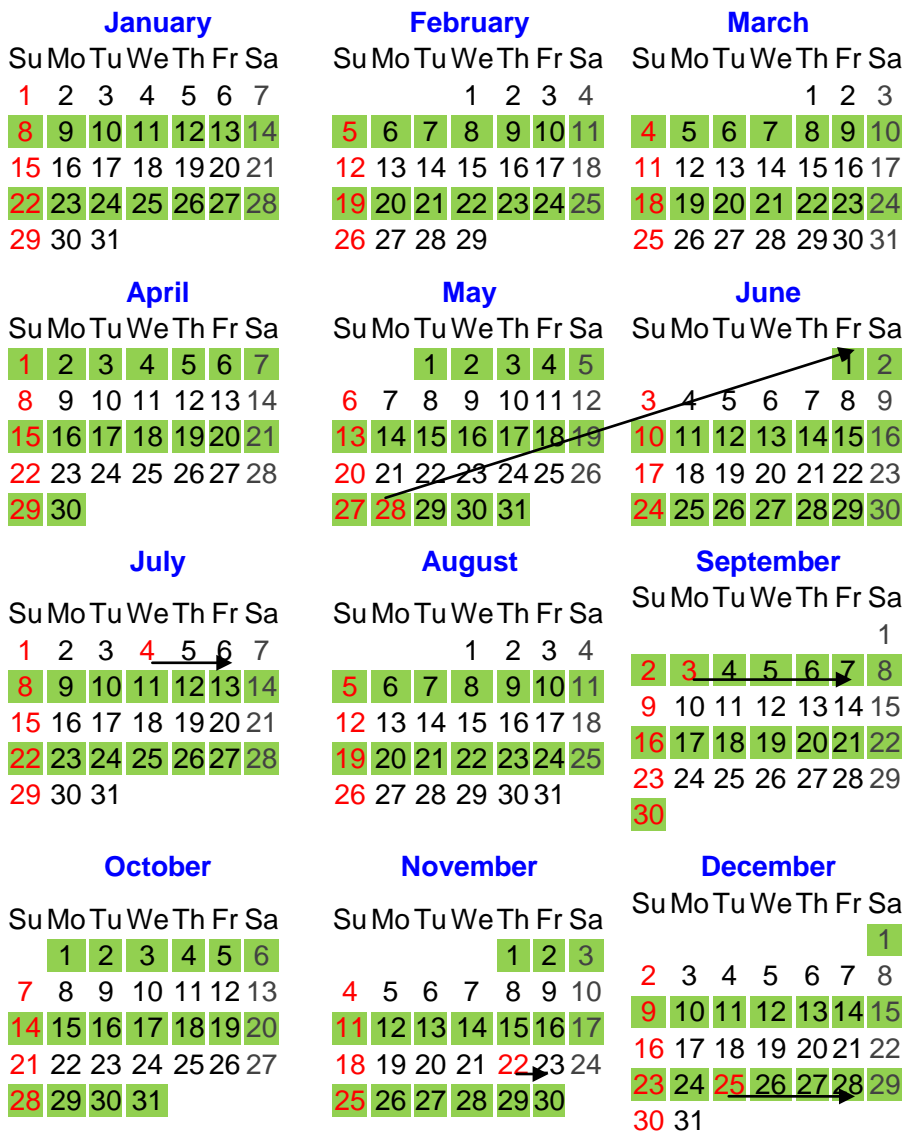
| ITEM | ACCEPTABLE | NOT ACCEPTABLE |
|---|--|--|
| <p>GLASS</p>  | <p>Food and beverage containers only.</p> <p><i>Rinse clean.</i></p> | <p><i>No</i> light bulbs, Pyrex, drinking glasses, window panes or ceramics.</p> |
| <p>PLASTICS 1-7 & RIGID PLASTICS</p>  | <p>Containers, bottles & jugs for foods, beverages, beauty, and cleaning products, detergents, dairy tubs (yogurt, sour cream, etc) 5 gallon pails, laundry baskets, sleds, take-out containers, flower pots and trays, and frozen-food trays. Minimum size: 2” on any two sides.</p> <p><i>Rinse clean.</i></p> | <p><i>No</i> filmy or pliable plastic (grocery bags, bubble wrap, etc.)</p> <p><i>No</i> foam polystyrene (Styrofoam) products such as cups, take-out containers, packaging blocks and peanuts, etc.</p> <p><i>No</i> housewares, office products, etc. <i>No</i> motor oil containers or electronics housing.</p> <p><i>No</i> biodegradable plastics (PLA) fiber.</p> |
| <p>ALUMINUM CANS, FOIL, PIE PLATES, AND METAL CANS, & AEROSOL CANS</p>  | <p>Food and beverage cans only. Labels are OK. Can lids are OK placed inside the cans.</p> <p><i>Rinse clean.</i></p> <p>Metal Aerosol cans (empty) – Separate cap from container</p> | <p><i>No</i> oil filters or scrap metal.</p> <p><i>No</i> aluminum with stuck-on food or grease.</p> <p>Take paint cleansers, automotive sprays, and other hazardous fluids to local hazardous waste disposal sites.</p> |
| <p>BOXBOARD & CORRUGATED CARDBOARD</p>  | <p>Cereal, shoe, and dry-food boxes, soda carries, paper egg cartons, tissue boxes, paper towel and toilet paper cores.</p> <p><i>Empty.</i> Remove and discard plastic liners.</p> | <p><i>No</i> Styrofoam cups.</p> <p><i>No</i> stuck-on food or grease.</p> <p><i>No</i> oil, paint, or chemical stained, wet unclean, or wax coated cardboard.</p> <p><i>No</i> strapping or string.</p> <p><i>No</i> plastic, filmy, or foam packing materials.</p> |
| <p>PAPER, NEWSPAPER, MAGAZINES, AND SOFT COVER BOOKS</p>  | <p>Magazines, catalogs, office/fax paper, window envelopes, manila folders, construction/color paper, telephone books and newspaper. Glue or staple-bound publications, paperback books, phone books, catalogs, etc.</p> <p>Shredded paper – place in clear plastic bags and tie bag shut.</p> | <p><i>No</i> plastic wrapping, CDs or plastic covers.</p> <p><i>No</i> shredded plastic (credit cards, etc)</p> <p><i>No</i> pressure-sensitive duplication forms.</p> <p><i>No</i> foil paper. No paper towels or facial tissue.</p> <p><i>No</i> stickers or sticker backing material.</p> <p><i>No</i> Tyvek or plastic envelopes.</p> <p><i>No</i> bubble wrap padded mailers.</p> |

All go together in Maroon recycle bins

Calendar for year 2012

Recycling MUST be out by 7:00 AM.

Questions? Not picked up? Please call Hanover Public Works, 643-3327.



RECYCLE WEEK - A (green weeks)
 RECYCLE WEEK - B (white weeks)
 If a Holiday lands on your recycle day, place your bins out on Friday instead (same week).

To learn your street's week, go to:
www.hanovernh.org and click on "Recycling",
 "Recycling in Hanover", then "Street List",
 or call 643-3327.

| Holidays Observed by Northeast Waste Services and Make Up Days: | |
|---|-----------------------------|
| Holiday Observed | Make up Day |
| May 28 Memorial Day | Jun 1 Friday – Make up Day |
| Jul 4 Independence Day | Jul 6 Friday – Make up Day |
| Sep 3 Labor Day | Sep 7 Friday – Make up Day |
| Nov 22 Thanksgiving Day | Nov 23 Friday – Make up Day |
| Dec 25 Christmas | Dec 28 Friday – Make up Day |

Special Collection Dates:
 For hazardous waste collection, electronic collection, Christmas tree collection and plastic pot collection sponsored by the Town of Hanover, visit our website or call 643-3327.



**Schematic Plan for Hayes Farm Park and Etna Town Library,
 Discussed at public input session on April 11, 2012
 (design not final - subject to change)**