

*2012 ANNUAL REPORT
HOLLIS
New Hampshire*



Gambrel Barn, Woodmont Orchard

Photo Courtesy of Honi Glover



Local Government Contact Information

Town Website: www.hollisnh.org

EMERGENCY SERVICES

Fire Department/Rescue Services

Richard Towne, Fire Chief
Sandy Bohling, Assistant EMS Director
10 Glenice Drive
Phone: Non-Emergency 603-465-6001
Emergency 911
Email: fire@hollisnh.org

Police Department/Communications Center

James Sartell, Chief of Police
Dianne West, Administrative Assistant
John DuVarney, Communications Asst. Manager
9 Silver Lake Road
Phone: Emergency 911
Non-Emergency-Police 603-465-7637
Non-Emergency-Communications 603-465-2303
Fax: 603-465-7808
Email: police@hollisnh.org

PUBLIC WORKS DEPARTMENT

Public Works Department

Jeff Babel, Director of Public Works
Mary Passamonte, Administrative Assistant
10 Muzzey Road
Phone: 603-465-2246
Email: jbabel@hollisnh.org
mpassamonte@hollisnh.org

SOLID WASTE DISPOSAL

Transfer Station, 10 Rocky Pond Road

Phone: 603-465-3299
Hours of Operation: Tuesday and Saturday 8AM-5PM,
Thursday 12-7PM

Stump Dump, Depot Road

Phone: 603-465-2143
Hours of Operation: Wednesday and Saturday 8AM-5PM

TOWN CLERK'S OFFICE

3G Marketplace
Phone: 603-465-2064
Fax: 603-465-2964

Hours: Monday, Wednesday, Friday 8AM-1PM
Monday 7-9 PM
1st & 3rd Tuesdays 7-9PM
1st Saturday 8-11 AM

Nancy Jambard, Town Clerk
Alison Falk, Deputy Town Clerk
Email: townclerk@hollisnh.org

TOWN HALL

7 Monument Square
Hollis, NH 03049
Phone: 603-465-2209
Fax: 603-465-3701
Hours: Monday-Friday 8AM-3PM

Administration/Selectmen/Welfare/Human Resources

Troy Brown, Town Administrator, ext 103
Kimberly Dogherty, Assistant Town Administrator
Phone: 603-465-2209 ext 101
Email: Troy Brown: ta@hollisnh.org
Kimberly Dogherty: administration@hollisnh.org

Assessing Department

Connie Cain, Assistant to the Assessor
Phone: 603-465-2209 ext. 105
Email: assessing@hollisnh.org

Building/Zoning/Code Enforcement Department

David Gagnon, Building Inspector/Code Enforcement
Donna Lee Setaro, Building and Zoning Coordinator
Phone: 603-465-2209 ext. 501
Email: David Gagnon: building@hollisnh.org
Donna Lee Setaro: zoning@hollisnh.org

Finance Department

Deborah Padykula, Finance Officer
Phone: 603-465-2209 ext. 110
Email: finance@hollisnh.org

Information Technology

Dawn Desaulniers, IT Director
Email: support@hollisnh.org

Planning Department

Mark Fougere, Town Planner
Phone: 603-465-2209 ext.108
Email: Mark Fougere: planner@hollisnh.org

Tax Department

Barbara Kowalski, Tax Collector
Phone: 603-465-2209 ext. 104
Email: tax@hollisnh.org

HOLLIS SOCIAL LIBRARY

2 Monument Square, PO Box 659
Phone: 603-465-7721 Fax: 603-465-3507

Lucinda Mazza, Library Director
Email: director@hollislibrary.org
Children's Librarian
Email: childrenlib@hollislibrary.org

Frequently Called Numbers

Emergency (Police, Fire, Ambulance)	911
Town Hall Main Number	465-2209
Assessing Department	ext. 105
Building Department	ext. 501
Finance Department	ext. 110
Planning Department	ext. 108
Selectmen’s Office	ext. 103
Tax Collector	ext. 104
Welfare Assistance	ext. 103
Recreation Department	465-2671
Town Clerk	465-2064
Town Hall Fax Number	465-3701
Animal Control Officer	465-2303
Charter Communications (push 0 at each prompt, ignoring messages)	1-866-472-2200
Communications Center	465-2303
Department of Public Works	465-2246
Stump Dump	465-2143
Transfer Station	465-3299
Fire Department (non-emergency)	465-6001
Health Officer	465-6001
Hollis Post Office	1-800-275-8777
Hollis Social Library	465-7721
Police (non emergency)	465-7637
PSNH	1-800-662-7764
TDS Telecom	465-9911

Visit the Town’s Web page at www.hollisnh.org

Schools

Hollis Primary School	324-5995
Hollis Upper Elementary School	465-9182
Hollis Brookline Middle School	465-5997
Hollis Brookline High School	465-2269
Hollis Brookline Superintendent’s Office	324-5999

ANNuAL REPORT
for the Town of
HOLLIS, NEW HAMPSHIRE

for the year
Two Thousand Twelve



Annual Reports
of the
Officers and Committee
of the Town of
HOLLIS, NEW HAMPSHIRE

FOR THE y EAR ENDING DECEMBER 31, 2012

with Reports of the
Hollis School District
and the
Hollis/Brookline
Cooperative School District

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In Recognition of Retirements

REBECCA CROWTHER
DEPARTMENT OF PUBLIC WORKS SECRETARY
JUNE 6, 1986- MARCH 30, 2012

Rebecca “Becky” Crowther began volunteering in the community in the 1970’s. She served on the Town’s first ambulance squad and was part of the fire station crew, preparing food and drinks for the firefighters that went out all night.

She began working for the Town of Hollis on June 6, 1986 as a part-time employee for the Department of Public Works. It was the first time any person held the position. It wasn’t long after that her talent was recognized and she was offered the position of Deputy Town Clerk. She served both roles with ease, juggling multiple duties with her own special flair. In 2007, she took on the role of working for the Public Works Department full time. During this time she was determined to communicate with all departments to assure that everyone was “in the loop” and projects were completed timely, which was something she excelled at. Her knowledge of the Town’s history is extensive and will be missed.

Becky still gives back to the community by volunteering on the Highway Safety Committee and Hollis Historical Society and will most likely remain involved in some aspect of Town Government.

The Selectmen presented a “Certificate of Appreciation” to Becky honoring her 25 years of dedicated service to the Town of Hollis. On that evening, many joined in to honor her.

FROM ALL OF US, THANK YOU AND WE WILL MISS YOU BECK!

BOARD OF SELECTMEN HONOR BECKY ON
MONDAY, APRIL 23, 2012.



CO-WORKERS, MORE IMPORTANTLY
FRIENDS, CELEBRATING BECKY'S
RETIREMENT AT PICKITY PLACE.



**THE BOARD OF SELECTMEN HOST THE FIRST DUAL RETIREMENT PARTY AT THE
LAWRENCE BARN COMMUNITY CENTER ON OCTOBER 23, 2012**

**VIRGINIA MILLS
ASSISTANT
PLANNER
1987 - 2012**

Virginia Mills began working for the Town of Hollis under unusual circumstances. She was hired as the full time Planning Department Secretary. Coming from MIT, she was somewhat unfamiliar with the inner workings of a Planning Board but was excited at the opportunity. During her first weeks of employment the Planning Director became ill and she found herself learning “on the fly”.

Most would agree she never looked back. She moved forward and changed with the times. She provided the kind of customer service that led many residents and professional acquaintances to take the time to draft and mail letters of glowing recommendations.

Ed Makepeace, Planning Board chairman, has served in his capacity on the Planning Board for over a decade and has never worked without Virginia. She thoroughly enjoyed working with Ed and every member of the Planning Board and in return, they are likely wondering what they will do without her. She attended two planning board meetings per month for most of her career and missed only a few meetings in 25 years. No task was too big or too small for Virginia, she welcomed them all.

Town Hall will certainly not be the same without Virginia’s welcoming smile, kind heart and friendly demeanor.

You will always be Ms. VIM to us!



**CATHY HOFFMAN
ASSISTANT
TOWN ADMINISTRATOR
1998 - 2012**

Cathy began her career serving on the Town Planning Board in 1997. During that time, she realized how much she enjoyed working with Town Hall. She became the Town’s receptionist on September 8, 1998. She lent a helping hand to everyone she worked with. Her work ethics were unmatched which led to many promotions during her 14 year career.

On September 8, 2008, she was promoted to Assistant Town Administrator. She served her role effortlessly in the absence of the Town Administrator. Cathy was the first person that selectmen, residents, department heads and co-workers went to for assistance and wise advice. She gave thorough and always accurate information to any and all that sought it.

Cathy’s true passion was compiling the Annual Town Report. The report included a perfect snapshot of what occurred throughout the year in Hollis, New Hampshire. Many hours were spent writing reports, taking photos and editing documents, which resulted in the report winning several distinguished awards.

Everyone who worked with Cathy was fortunate to benefit from her contributions on a daily basis. Her knowledge of Town Hall history was invaluable and will be missed.

You will always be “Mini Boss” to us!

**WE WISH YOU PEACE, JOY AND ALL THE
BEST IN YOUR RETIREMENT!**

**CHAIRMAN DAVID PETRY PRESENTS BOUQUETS OF
FLOWERS TO VIRGINIA AND CATHY.**



**CHAIRMAN DAVID PETRY JOINS FORMER
SELECTMEN IN WISHING VIRGINIA AND CATHY
A WELL DESERVED RETIREMENT.**



Editor's Notes

"Each year, starting in December, notices are sent to all of the department heads, school administrators and all of the board, committee and commission chairpersons. This notice usually starts out with the words "Yes. It's that time again. Time to be thinking about your submission for the Annual Town Report." From December right through the middle of February it is a mad scramble to format, assemble and edit all of the reports and financial data in order to meet the print deadline."

The words written above are Cathy Hoffman's words. This year, I have had the pleasure of experiencing them first hand. The task of compiling the annual town report seems insurmountable and the amount of work that goes into its creation is exhausting.

Thank you Cathy Hoffman for creating the most informative, comprehensive and beautiful town reports over the last decade!

I would also like to thank the school officials, department heads, Town staff and the Chairpersons of the Town boards, committees and commissions for their assistance in putting this year's report together.

Thank you to Mrs. Deborah Padykula and Troy Brown, the review team, for editing the report.

I would like to give a special thank you to Donna Lee Setaro for working with me from start to finish on the 2012 Annual Town Report and Dawn Desaulniers for her never ending patience.

I hope that you find this year's report published, which was the only goal that I set this year.

Respectfully submitted,

Kimberly Dogherty
Assistant Town Administrator

Town Report compiled and
edited by Kimberly Dogherty
and Donna Lee Setaro
Printed by Kase Printing, Inc.
13 Hampshire Drive, Hudson,
NH 03051

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Back Cover Photos: From the
Hollis Heritage Commission

TOWN OF HOLLIS
2013 WARRANT

Town Warrant Index

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2013 Town Warrant-Elections
THE STATE OF NEW HAMPSHIRE
LAWRENCE BARN COMMUNITy CENTER
THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM
Tuesday, March 12, 2013

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Lawrence Barn Community Center at 28 Depot Road on Tuesday March 12, 2013, between the hours of 7:00 AM and 7:00 PM, to act on the following subjects:

- 1. To choose all necessary Town Officers for the year ensuing.**
- 2. To conduct other business by official ballot**

Given under our hands and seal, this 11th day of February 2013.

Board of Selectmen, Town of Hollis

David Petry, Chairman
Frank Cadwell, v ice Chairman
Mark LeDoux
Peter Band
v ahrij Manoukian PhD

A true copy of the warrant-Attest:

Board of Selectmen, Town of Hollis

David Petry, Chairman
Frank Cadwell, v ice Chairman
Mark LeDoux
Peter Band
v ahrij Manoukian PhD

Planning Board Ballot-2013

AMENDMENTS TO THE HOLLIS ZONING ORDINANCE

***NOTE: New text is underlined.**

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XX: Hollis Open Space Planned Development 5e, Building Setbacks, by adding the following: Accessory Structures shall be a minimum of 15 feet (fifteen fee) from side and rear lot lines.

Explanation: The existing open space ordinance does not specify side and rear setback requirements.

yES NO

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XXII: Home Based Business, Sec. A. Purpose, by adding the following: Only one Home Occupation or Home Shop use shall be allowed per residential unit.

Explanation: This amendment will limit the number of home businesses allowed in residential districts.

yES NO

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X, Zoning Districts: A. Agricultural and Business Zone (A&B) 1. Permitted Uses in the Agricultural and Business Zone, by deleting the following uses: ii. sale of motor vehicles and jj. service stations and by adding the following sentence to the District's Intent clause: In addition, the wholesale/retail sale of vehicle fuel is prohibited.

Explanation: This amendment will prohibit the sale of vehicles and gas stations in the "downtown" agriculture & business zone and historic district.

yES NO

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING

ORDINANCE AS FOLLOWS:

Amend Section XIV Sign Ordinance: B. Definitions, Event-Specific Sign to read follows: A non-prohibited temporary sign to be used to announce a **non-profit organization event** such as a festival, dance, ~~business opening, sale,~~ meeting, fund-raiser, parade and ~~information about political candidates and~~ other events which have a short term conclusion. **These signs shall not promote a business.**

Explanation: The purpose of this amendment is to limit event specific signs o non-profit organizational events and not for business uses.

yES NO

AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XIV Sign Ordinance. I. Event-Specific Signs: 2. ~~No one parcel~~ ~~Multi business locations with Master Signs will not~~ **shall** be allowed more than three event-specific signs at one time.

Explanation: The amendment will limit the number of event specific signs allowed

yES NO

AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XIV Sign Ordinance, Q. Business and Industrial Signs: 2. Mobile and Portable Signs. A. One self-supporting freestanding (“A-frame style”) sign, which meets the construction standards of the ordinance, will be permitted at individual places of business. The maximum sign size is 25”x36”, with the top to be no more than 46” from the ground. Signs must be taken in at the close of business each day. **These signs are used to promote a business and shall be placed on the parcel (lot) where the business resides out of the town/state right-of-way.**

Explanation: This amendment clarifies the requirement that business signs must be placed on the businesses property.

yES NO

AMENDMENT (7) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (7) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X, Zoning Districts: A. Agricultural and Business Zone (A&B) 1. Permitted Uses in the Agricultural and Business Zone, paragraph cc. to read as: Personal and professional service operations, except tattoo parlors. Also amend Section C.

Industrial Zone (I) 1. Permitted Uses in the Industrial Zone: by adding the following allowed use: Tattoo parlors.

Explanation: This amendment will prohibit tattoo parlors in the downtown business zone and only allow such uses in the industrial zone.

yES NO

AMENDMENT (8) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (8) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI: Overlay Zoning Districts, A. Aquifer Protection Overlay Zone, by amending Section 4, Performance Standards in the Aquifer Protection Overlay Zone, b (iii) to read as: The proposed use will discharge no wastewater on site other than that typically discharged by domestic wastewater disposal systems. and Section 6 Prohibited Uses in the Aquifer Protection Overlay Zone, by deleting Section h.

In addition, add a new paragraph to Section 4. Performance Standards in the Aquifer Protection Overlay Zone, to read as follows: Hazardous or Toxic Materials: Any materials, as defined under RS 147-A (as amended) which pose a present or potential hazard to human health or the environment when improperly handled, stored, transported for off- site disposal, or otherwise managed. Activities that engage in the handling and/ or generation of hazardous and/or toxic materials shall demonstrate to the satisfaction of the Planning Board, through site plan review, that proper controls for the storage, handling, transportation and off-site disposal of these substances are in place and maintained and conform to the Performance Standards and BMP's noted in this Section. If proper handling, use and storage safeguards cannot be adequately demonstrated to the satisfaction of the Planning Board, then the storage and use of said material shall be prohibited.

Exemptions to this review shall include: A) Any private residence, B) Any business or facility where Hazardous or Toxic Materials are stored in containers with a capacity of less than five gallons; C) Storage of heating fuels for on-site use or fuels for emergency electric generation, provided that storage tanks are indoors on a concrete floor or have corrosion control, leak detection, and secondary containment in place; D) Storage of motor fuel in tanks attached to vehicles and fitted with permanent fuel lines to enable the fuel to be used by that vehicle; E) Storage and use of office supplies; F) Temporary storage of construction materials on a site where they are to be used; G) The sale, transportation, and use of pesticides as defined in RS 430:29 XXVI; H) Household hazardous waste collection projects regulated under NH Code of Administrative Rules Env-Wm 401.03(b)(1) and 501.01(b); and I) Underground storage tank systems and aboveground storage tank systems that are in compliance with applicable state rules.

Explanation: At this time hazardous materials are not defined in the aquifer ordinance and are prohibited, the proposed amendment defines these materials with the planning board determining if

their use can be allowed. It also provides for exemptions allowing for smaller “household” quantities to be used.

yES NO

AMENDMENT (9) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (9) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section VIII, Definitions, Building Area, by adding the following sentence to the existing definition: *Said driveway shall lie entirely on the subject lot.*

Explanation: This amendment further clarifies the definition of Building Area requiring that driveways remain entirely on the owner’s lot.

yES NO

AMENDMENT (10) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (10) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend SECTION XVII: HISTORIC DISTRICT ORDINANCE, Section E ACTIVITIES REQUIRING REVIEW, 5 by deleting the paragraph in its entirety and replacing it with the following: Any site work involving changes to the grade, topography, or landscaping of new multi-family dwellings or new commercial construction will be reviewed for visual appropriateness. The Planning Board may consider, but not necessarily be bound by, recommendations of the Commission for site work. In addition, add a new paragraph to the Section that reads as: Any change or expansion in use will be reviewed for visual appropriateness. The Planning Board may consider, but not necessarily be bound by, recommendations of the Commission for any such changes;

Explanation: This amendment clarifies the Historic District Commission’s review authority, along with expanding their review authority to include change or expansion of uses.

yES NO

AMENDMENT (11) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (11) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X, Zoning Districts, A. Agriculture and Business Zone (A&B), by deleting requirement noted in paragraph 6 Area and Height Requirements e, Minimum Separation Between Commercial Buildings **30** feet and B. Commercial Zone C, by deleting the requirement noted in paragraph 2 Area and Height Requirements, e. Minimum Separation Between Commercial Buildings **50** feet.

Explanation: Setback requirements between commercial buildings on the same lot are not necessary and serve no public purpose.

yES NO

AMENDMENT (12) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (12) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X, Zoning Districts by deleting Sections F. Recreational Zone, paragraph 1. Permitted Uses, c. and Section G. Residential & Agricultural, 1. Permitted Uses c and Section H Rural Land, 1. Permitted Uses c. as they relate to seasonal roadside stands and inserting into those sections the term Farm Stand, along with a new Definition of such. Also amend Section VIII Definitions, Temporary Structure, by amending a sentence in the definition to read as: Temporary structures shall comply with all applicable setbacks, except as noted in the Farm Stand definition and/or height requirements for Accessory or principal Structures, as outlined in Section X Zoning Districts. In addition, add a new definition for Agricultural Enterprise.

Explanation: This amendment clarifies oversight of farm stands in the community and when appropriate requires review by the Planning Board.

yES NO

AMENDMENT (13) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (13) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XIV: Sign Ordinance by deleting the Definitions of the terms Off-premise Directional Sign and Seasonal Agricultural Sign under Section B and all of the provisions noted under Section N. Agricultural Signs and replacing them with the a new definition of Seasonal Agricultural Sign and rewritten Agricultural Signs Section N.

Explanation: This amendment is intended to clarify and provide greater flexibility to the farming community for the use of signs. This amendment was proposed and is supported by the Agriculture Commission.

yES NO

2013 Town Warrant

THE STATE OF NEW HAMPSHIRE

Annual Meeting, Town of Hollis

Wednesday, March 13, 2013

7:00 PM, Hollis Brookline Cooperative High School Gymnasium

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the Lawrence Barn Community Center on Tuesday, March 12, 2013 between the hours of 7:00 AM and 7:00 PM, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the Hollis Brookline Cooperative High School Gymnasium in said town on the next day, Wednesday, March 13, 2013 at 7:00 PM, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

ARTICLE 1 - Officials Report

To hear reports of Selectmen and other Town Officers and Committees

ARTICLE 2 - Elderly Exemption Modification

To see if the Town will vote to modify the elderly exemption from property tax in the Town of Hollis based on assessed value, for qualified full time resident tax payers to be as follows: for a person 65 years of age up to 74 years, \$144,000; for a person 75 years up to 79 years, \$172,500; for a person 80 years of age or older \$201,500. To qualify, the person must have resided in the State of New Hampshire at least 3 consecutive years preceding April 1st, own the real estate individually or jointly, or if the real estate is owned by such person's spouse they must have been married for at least five years. In addition, the taxpayer must have a net income of not more than ~~\$33,000~~ **\$36,300** or, if married, a combined net income of not more than ~~\$44,000~~ **\$48,400**, and owned assets not in excess of ~~\$110,000~~ **\$121,000**; excluding the value of the person's primary residence, including minimum acreage required by ordinance.

Recommended by Board of Selectmen

Recommended by Budget Committee

ARTICLE 3 - Town Hall Renovation

To see if the Town will vote to raise and appropriate the sum of \$350,000.00 for Town Hall Exterior Renovations and to authorize the use of the unassigned fund balance in the amount of \$175,000.00 towards this appropriation; the balance of \$175,000.00 to be raised by taxation. This is a special warrant article and shall be non-lapsing pursuant to RSA 32:7, (v).

Recommended by Board of Selectmen

Recommended by Budget Committee

ARTICLE 4 - Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$20,000.00 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting.

Recommended by Board of Selectmen

Recommended by Budget Committee

ARTICLE 5 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$90,000.00 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting.

Recommended by Board of Selectmen

Recommended by Budget Committee

ARTICLE 6 - Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000.00 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate as these funds will be raised from fees and donations.

Recommended by Board of Selectmen

Recommended by Budget Committee

ARTICLE 7 - 2013 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$9,270,298.00 which represents the operating budget of the Town for 2013, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen

Recommended by Budget Committee

ARTICLE 8 - Farley Building Lot Line Adjustment

To see if the Town will vote to authorize the Selectmen to negotiate and enter into an agreement or agreements with the Hollis-Brookline Cooperative School District relative to lot line adjustments and other matters relating to the Town's property known as the Farley Building and the School District's property known as the Middle School, on such terms and conditions as the Selectmen deem to be in the best interests of the Town, and, further, to authorize said Selectmen to sign any documents necessary to carry out said agreement or agreements.

Recommended by Board of Selectmen

Recommended by Budget Committee

ARTICLE 9 - Lawrence Barn Parking Lot (by citizen petition)

To see if the Town will vote to raise and appropriate the sum of \$30,000.00 to grade and pave the Lawrence Barn parking lot.

Not Recommended by Board of Selectmen


Recommended by Budget Committee

ARTICLE 10 - To transact any other business that may legally come before said meeting.

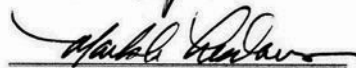
Given under our hands and seal this 11th day of February 2013.

A true copy of Warrant – Attest:


The Board of Selectmen of the Town of Hollis



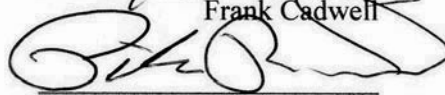
David Petry, Chairman




Mark Le Doux



Frank Cadwell



Peter Band



Vahrij Manoukian

2013- Proposed Budget of the Town of Hollis

	OP Bud.	Appropriations	Actual	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
PURPOSE OF APPROPRIATIONS	Warr.	Prior Year As	Expenditures	Ensuing Fiscal Year		Ensuing Fiscal Year	
(RSA 32:3,V)	Art.#	Approved by DRA	Prior Year	(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
GENERAL GOVERNMENT							
Executive		317,740	248,113	278,205		278,205	
Election,Reg.& Vital Statistics		146,982	136,416	136,625		136,625	
Financial Administration		250,955	248,122	319,405		319,405	
Revaluation of Property							
Legal Expense		73,000	75,674	71,000		71,000	
Personnel Administration		1,822,445	1,735,329	1,734,200		1,734,200	
Planning & Zoning		107,153	96,098	82,657		82,657	
General Government Buildings		106,782	102,743	127,321		127,321	
Cemeteries		30,451	19,160	30,451		30,451	
Insurance		185,766	151,773	182,066		182,066	
Advertising & Regional Assoc.		6,475	6,728	6,800		6,800	
Other General Government		82,076	84,263	92,336		92,336	
PUBLIC SAFETY							
Police		1,198,025	1,171,478	1,263,940		1,263,940	
Ambulance							
Fire		1,421,162	1,392,808	1,472,015		1,472,015	
Building Inspection		103,912	104,117	103,063		103,063	
Emergency Management		7,300	7,263	7,300		7,300	
HIGHWAYS & STREETS							
Administration		531,591	529,947	550,121		550,121	
Highways & Streets		960,590	892,591	1,003,571		1,003,571	
Street Lighting		17,000	17,433	17,000		17,000	
SANITATION							
Solid Waste Collection		185,892	171,896	181,512		181,512	
Solid Waste Disposal		240,913	240,913	267,498		267,498	
HEALTH/WELFARE							
Administration		1,501	2,640	4,500		4,500	
Pest Control		14,152	7,653	0		0	
Health Agencies & Hosp. & Other		28,500	28,500	28,500		28,500	
Administration & Direct Assist.		8,900	806	8,900		8,900	
CULTURE & RECREATION							
Parks & Recreation		30,871	25,635	34,551		34,551	
Library		286,477	286,477	286,477		286,477	
Patriotic Purposes		7,500	3,039	7,500		7,500	
CONSERVATION							
Admin.& Purch. of Nat. Resources		1	0	1		1	
DEBT SERVICE							
Princ.- Long Term Bonds & Notes		650,000	650,000	650,000		650,000	
Interest-Long Term Bonds & Notes		349,938	348,382	322,782		322,782	
Int. on Tax Anticipation Notes							
Other Debt Service		1	0	1		1	
CAPITAL OUTLAY							
Land							
Machinery, Vehicles & Equipment		30,000	26,312				
Buildings		50,000					
Improvements Other Than Bldgs.		237,464	237,464				
OPERATING TRANSFERS OUT							
To Special Revenue Fund		50,000					
To expendable Trust Funds		110,000	110,000				
To Fiduciary Funds							
OPERATING BUDGET TOTAL		9,651,515	9,159,773	9,270,298		9,270,298	

Revenues

SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES				
Land Use Change Taxes - General Fund		50,283		
Resident Taxes				
Yield Taxes		37,433	5,000	5,000
Payment in Lieu of Taxes				
Other Taxes				
Interest & Penalties on Delinquent Taxes		91,736	86,000	86,000
Mun Bldgs & Facilities Maint. Expend. Trust				
Excavation Tax (\$.02 cents per cu yd)		8		
LICENSES, PERMITS & FEES				
Business Licenses & Permits		75	25	25
Motor Vehicle Permit Fees		1,505,589	1,440,000	1,440,000
Building Permits		70,064	45,000	45,000
Other Licenses, Permits & Fees		67,419	50,000	50,000
FROM FEDERAL GOVERNMENT		254,892		
FROM STATE				
Shared Revenues				
Meals & Rooms Tax Distribution		342,915	340,000	340,000
Highway Block Grant		188,436	188,436	188,436
Water Pollution Grant				
Housing & Community Development				
State & Federal Forest Land Reimbursement		32	32	32
Flood Control Reimbursement				
Other (Including Railroad Tax)		1	1	1
FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES				
Income from Departments		204,510	184,375	184,375
Other Charges		105,730	105,730	105,730
MISCELLANEOUS REVENUES				
Sale of Municipal Property				
Interest on Investments		7,977	6,500	6,500
Other		22,546	12,200	12,200
INTERFUND OPERATING TRANSFERS IN				
From Special Revenue Funds	6		50,000	50,000
From Capital Projects Funds		1,594		
From Enterprise Funds				
Sewer - (Offset)				
Water - (Offset)				
Electric - (Offset)				
Airport - (Offset)				
From Capital Reserve Funds				
From Trust & Fiduciary Funds		1,709	5,200	5,200
Transfers from Conservation Funds				
OTHER FINANCING SOURCES				
Proc. from Long Term Bonds & Notes				
Amounts Voted From Fund Balance	3		175,000	175,000
Estimated Fund Balance to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS		2,952,946	2,693,499	2,693,499

2013-Budget Summary

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended	9,270,298	9,270,298
SUBTOTAL 2 Special Warrant Articles Recommended	510,000	540,000
SUBTOTAL 3 Individual Warrant Articles Recommended	0	0
TOTAL Appropriations Recommended	9,780,298	9,810,298
Less: Amount of Estimated Revenues & Credits	2,693,499	2,693,499
Estimated Amount of Taxes to be Raised	7,086,799	7,116,799

TOWN MeeTING NOTeS

TOWN MeeTING NOTeS

Executive Councilor, District Five

THE STATE OF NEW HAMPSHIRE EXECUTIVE COUNCIL

DEBORA B. PIGNATELLI
EXECUTIVE COUNCILOR
DISTRICT FIVE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

NEWS RELEASE FOR DISTRICT FIVE

February 6, 2013

FROM
DEBORA B. PIGNATELLI, Executive Councilor

February 6, 2013, Concord, NH - Listed below are some of the items that were approved at the Governor and Council Meeting on February 6, 2013 that might be of interest to District Five constituents.

The next Governor and Council Meeting will be held Wednesday, February 20, 2013 in the State House, Concord, NH.

OFFICE OF ENERGY AND PLANNING

#4A Authorized to enter into a contract with Energy Efficient Investments Inc., Merrimack, NH, to provide quality control inspection services for the federally funded NH Weatherization Assistance Program, in the amount of \$20,000. Effective upon G&C approval through June 30, 2013. 100% Federal Funds.

DEPARTMENT OF CULTURAL RESOURCES

#13 Authorized the NH State Library to award a Conservation Number Plate Grant to the Town of Mason in the amount of \$6,436. Effective upon G&C approval through June 30, 2013. 100% Conservation Plate Funds.

#18 Authorized the Division of Historical Resources to award a Conservation Number Plate Grant to the Town of Wilton in the amount of \$9,856. Effective upon G&C approval through October 30, 2014. 100% Conservation Plate Funds.

#19 Authorized to award a Conservation Number Plate Grant to the Litchfield Historical Society in the amount of \$6,850. Effective upon G&C approval through July 30, 2013. 100% Conservation Plate Funds.

#21 Authorized the Division of Historical Resources to award a Conservation Number Plate Grant to the Town of Fitzwilliam in the amount of \$10,000. Effective upon G&C approval through October 30, 2014. 100% Conservation Plate Funds.

DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

#28 Authorized the Division of Pesticide Control to enter into a grant agreement with Granite State Organizing Project, for the Bed Bug Awareness Project, in the amount of \$42,840. Effective upon G&C approval through December 31, 2013. 100% Other Funds – Integrated Pest Management Fund.

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Frankestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, Windsor and the City of Nashua

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

#49 Authorized the Office of Workforce Opportunity to retroactively amend item #31A, approved by G&C on April 27, 2011, ARRA federal fund Grant in the amount of \$744,000 from the US Department of Labor, for a time only extension from the original end date of September 30, 2012 to March 31, 2013. 100% ARRA Funds. (2) Further Authorized the Department of Employment Security, the sub-grantee with DRED, to retroactively amend item #31A, approved by G&C on April 27, 2011, ARRA federal fund Grant in the amount of \$744,000 from the US Department of Labor, for a time only extension from the original end date of September 30, 2012 to March 31, 2013. 100% Transfer from Other Agency (ARRA) Funds. (3) Further Authorized DRED and NHES to amend a memorandum of agreement in the total amount of \$744,000 for reimbursement of the costs incurred by NHES administering the HCTC grant retroactively from September 30, 2012 through March 31, 2013, for a time only extension, upon G&C approval. The memorandum represents the entire period covered under the US Department of Labor grant. Contingent upon Fiscal Committee approval on February 1, 2013.

DEPARTMENT OF ENVIRONMENTAL SERVICES

#58 Authorized to retroactively amend an agreement with the Town of New Ipswich, NH (originally approved by G&C on 6-9-10, item #67), for the Implementation of the Furnace Brook Watershed Restoration Plan: Phase 1 project, by increasing the limitation by \$7,000 from \$71,500 to \$78,500, and by increasing the match requirement by \$4,669 from \$47,690 to \$52,359, and by extending the completion date to December 31, 2013 from December 31, 2012. Effective upon G&C approval. 100% Federal Funds.

DEPARTMENT OF TRANSPORTATION

#75 Authorized the Bureau of Rail and Transit to enter into an agreement with URS Corporation, Salem, NH, and San Francisco, CA, to undertake a study of the Boston MA to Concord NH rail corridor, to analyze transit options in the corridor including the viability of establishing passenger rail service on this line, for an amount not to exceed \$3,655,752. The two-part study will include an Alternatives Analysis for rail and transit in the Lowell-Nashua-Manchester portion of the corridor and a service development plan for intercity passenger rail in the corridor between Boston and Concord. Effective upon G&C approval through December 31, 2014. 88.75% Federal, 11.25% General Funds.

The Executive Council welcomes public input on nominations that are brought forward by the Governor for consideration and confirmation to State Boards and Commissions.

If you have interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume, to Jennifer Kuzma in care of the Governor's office.

A listing of the Boards and Commissions, along with the qualifications required, can be found at <http://www.sos.nh.gov/redbook/index.htm>

Please feel free to contact me with concerns or support for any items we have on our agendas.

Government Leadership and Administration

March 2012-March 2013 Elected Officials of the Town

Selectmen, Assessors, Overseers of the Poor

David Petry, Chairman, 2015

Mark Le Doux, 2013

Vahrij Manoukian, PhD, 2014

Frank Cadwell, Vice Chairman, 2014

Peter Band, 2013

Staff: Troy Brown, Town Administrator

Cathy Hoffman (retired)

Kim Dogherty, Assistant Town Administrator

Town Clerk Nancy Jambard, 2014

Treasurer Barbara Townsend, 2015

Moderator James Belanger, 2014

Town Budget Committee (Town and Hollis School District Budgets)

Tom Gehan Chairman, 2013

Tom Jambard, Secretary, 2015

Frank Whittemore, 2014

Peter Band, Ex-Officio, Selectmen

Rich Manley, Hollis School Board Representative

Staff: Barbara Kowalski, Finance Officer Deborah Padykul

Susan Benz, Vice Chairman, 2014

Christopher Hyde, 2013

Michael Harris, 2015

Hollis/Brookline Cooperative Budget Committee

Diane Pauer, Chairman (Brookline), 2015

Raymond Valle, deceased

Douglas Davidson (Hollis), 2014

Valerie Ogdon (Brookline), 2014

Fred Hubert (School Board Rep) 2013

Stephen Pucci, (Hollis), 2013

Darlene Mann (Hollis), 2013

James Solinas (Brookline), 2013

Raul Blanche, (Hollis) 2013

Library Trustees

Robert Bartis, Chairperson, 2015

Stephanie Stack, Treasurer, 2014

Jone Labombard, Secretary, 2013

Donald MacMillan, 2015

Michelle Repp, Vice Chairperson, 2013

Laurel Lang, 2014

Karen Knight, 2015

Marcia Beckett, (resigned)

Supervisors of the Checklist

Margaret Larkin, 2016

Lydia L. Schellenberg, 2014

Thom Davies, 2013

Julia L. McCoy, resigned

Trustees of the Trust Funds

F. Warren Coulter, 2013

Shelly Gillis, 2014

John C. Callahan, 2015

Trustees of the Cemeteries

Doug Gagne, Chairperson 2014

Melinda Willis, 2014

Scott Fisher, 2013

Staff: Kimberly Dogherty

Raul Blanche, 2015

Mary Ann Wesoly, 2015

State Government

Governor	John Lynch
Executive Councilor (District 5)	David Wheeler
Senate (District 12)	Jim Luther
General Court (District 5)	Richard B. Drisko
	Carolyn M. Gargasz
	James P. Belanger
	Jack B. Flanagan

Appointed Officials of the Town

Agricultural Commission

Dan Harmon, Chairperson, 2015
Randall Clark, Vice Chairman, 2014
Trevor Hardy, 2014
Ishbel Dunn (Alt), 2015

Stephen Jambard, 2015
Mark Post, 2013
Doug Gagne, (resigned)
George Travers, (Alt), 2013

Building Code Board of Appeals

Robert Cormier, 2017
Paul Armstrong, 2014
Richard Casale, deceased

Richard Brown, 2014
David Gagnon, Building Inspector

Cable Advisory Committee

James Anderson, 2015
Doug Cleveland, 2015
Staff: Troy Brown, Town Administrator

Bob Labelednick, 2015
Mark Le Doux, Selectmen's Representative

Camera Operator

Paul Armstrong

Charitable Funds Committee

Mary Anne Smith, 2014
Debbie Shipman, 2014
Troy Brown, Town Administrator

Millie Bonati, 2014
Eleanor Whittemore, 2014

Conservation Commission

Thomas Dufresne, Chairperson, 2013
Richard Brown, 2013
Cathy Hoffman, 2014
Lynn Quinlan, 2014
Peter Baker (Alt), 2014
Staff: Connie Cain

Susan Durham, Vice Chairperson, 2014
Thom Davies, 2014
Mary Jeffery (Alt), 2015
Heather Jusseaume (Alt), 2013
Frank Cadwell, Selectmen's Representative

Deputy Town Clerk

Alison Falk

Emergency Management Director

Donald McCoy

Heritage Commission

David Sullivan, Chairperson, 2014

M. Honi Glover, 2014

Mary Ann Wesoly, 2014	Josie MacMillan, 2013	
Spencer Stickney, Historic District Commission Rep, 2013	Doris Brooks Roach, 2013	
Vahrij Manoukian, Selectmen's Representative	Michael Tamposi (Alt), 2015	
Frank Cadwell, Alt. Selectmen's Representative	Dominick DePaolo (Alt), 2015	
Highway Safety Committee		
Jim Belanger, Chairperson, 2013	Donald Ryder, 2015	
Rebecca Crowther, 2015	Jay Sartell, Police Chief	
Jeff Babel, Director of Public Works	Rick Towne, Fire Chief	
Peter Band, Selectmen's Representative		
Historic District Commission		
Spencer Stickney, Chairperson, 2014	Jan Larmouth, 2014	
Dawn Jonis, 2015	William Lavery, resigned	
Dennis Gallant, 2015	Frank Cadwell, Selectmen's Representative	
Staff: Donna Lee Setaro, Building and Land Use Coordinator		
Hollis Energy Committee		
Christopher Heiter, Chairperson, 2014	Brook Arthur, 2015	
Venu Rao, 2013	Karen Crampton, resigned	
Troy Brown, Town Administrator	Jeff Babel, Public Works Director	
Land Protection Study Committee		
Roger Saunders, Chairman, 2014	Gerald Gartner, 2014	
Peter Baker, 2014	Thom Davies, 2013	
June Litwin, 2013	David Gilmour, 2013	
Peter Proko, 2015	Paul Edmunds, 2015	
Katherine Drisko, 2015	Taylor Caswell, 2014	
Mark Le Doux, Selectmen's Representative		
Memorial Day Organizer		
Jim Belanger, 2015		
Nashua Regional Planning Commission		
Robert Larmouth, 2015	Peter Baker, resigned	
Old Home Days Committee		
Carolyn Madden, Chairperson	Donna Cormier	Jan Schwartz
Thelma Pollard	Mike O'Neil	Nancy Bell
Barbara Kowalski	Wayne Ciarcia	Honi Glover
Delores Ballou	Randy Forgaard	Stephen Luce
Judy Mahoney	Kathy McGhee	Peter White
George King	Deb Armfiel	Donna Duffy
Gillaine Rochon	Jeanne Cleveland	Rick Malagodi
Planning Board		
Edwin Makepeace, Chairperson, 2013	Doug Gagne, Vice Chairman, 2014	
Richard Hardy, 2015	Bill Beauregard, 2014	
Cathy Hoffman, 2015	Doug Cleveland, 2013	
David Fite (resigned)	Donna Cooksey (Alt), 2013	
David Petry, Ex Officio, Selectma		
Staff: Mark Fougere, Planning Consultant		
Kathryn Parenti, secretary		
Recreation Commission		
David Belanger Chairperson, 2014	Robin Dunn, 2014	
Jayne Belanger, 2013	Russell Rogers, (Alt), 2015	
Jim Taylor, 2015	Tim Glover, resigned	

William Angevine, resigned
Virginia Sargent, resigned
Kyle Gillis Recreation Coordinator
Frank Cadwell, Selectmen's Representative

Jim McCann, resigned
Kathleen Morgan, resigned
Beth Zingalas, resigned

Souhegan Regional Landfill Distric
Jeff Babel, 2013

Jeanette Schoolsky, 2015

Stormwater Management Committee

Troy Brown, Town Administrator
Cathy Hoffman, retired
David Gagnon, Building Inspector/Code Enforcement Officer
Jeff Babel, Director of Public Works
Dennis LaBombard, Engineering Consultant
Mark Fougere, Planning Consultant

Don Ryder, Citizen Representative, 2014
Virginia Mills, retired

Town Forest Committee

Edward (Ted) Chamberlain, Chairperson, 2014
George R. Burton, 2015
Spencer Stickney, 2013

Gary Chamberlain, 2014
Craig Birch, 2015

Trails Committee

Sherry Wyskiel, Chairperson, 2015
Mary Ferguson, resigned
Amos White, 2013
Tom Jeffery, 2014
Lori Clark (Alt), 2015

Doug Cleveland, 2013
Daniel Teveris, 2014
Harry Russell, (Alt), 2014
Sherry Van Oss, 2014

Zoning Board of Adjustment

John Andruszkiewicz, Chairperson, 2013
Jim Belanger, 2014
Gerald Moore, 2014
Rick MacMillan (Alt), 2014
Susan Durham, (Alt). 2014
Staff: Donna Lee Setaro, Building and Land Use Coordinator
David Gagnon, Building Inspector/Code Enforcement Office
Mark Fougere, Planning Consultant

Brian Major, Vice Chairman, 2015
Cindy Tsao, 2015
Paul Cain (Alt), 2013
Kenneth Bonn (Alt), 2013
David Gibson (Alt), 2013

Zylonis Fund Committee

Norma Woods, 2014
Frank Cadwell, Selectmen's Representative
Troy Brown, Town Administrator

Virginia Hoffman, 2014

Hollis Town Meeting - Elections

ELECTIONS

TUESDAY, MARCH 13, 2012

THE MEETING WAS CALLED TO ORDER BY MODERATOR JAMES BELANGER, AT 7:00AM, FOR VOTING ON THE FOLLOWING SUBJECTS:

1. TO CHOOSE ALL NECESSARY TOWN OFFICERS FOR THE ENSUING YEAR.
SELECTMAN – 3 YRS - DAVID PETRY
BUDGET COMMITTEE – 3 YRS – THOMAS JAMBARD AND MICHAEL HARRIS
TREASURER – 3 YRS – BARBARA TOWNSEND
SUPERVISORS OF THE CHECKLIST – 6 YRS – JUDY MCCOY
TRUSTEE OF THE TRUST FUNDS – 3 YRS – JOHN CALLAHAN
LIBRARY TRUSTEE – 3 YRS – KAREN KNIGHT, DONALD MACMILLAN AND ROBERT BARTIS
MODERATOR – 2 YRS – JAMES BELANGER
CEMETERY TRUSTEE – 3 YRS – MARYANN WESOLY

QUESTION RSA 40:13 (SB2) YES - 586 No – 711 (BY PETITION)

2. TO CONDUCT OTHER BUSINESS BY OFFICIAL BALLOT.

BALLOT QUESTIONS – PLANNING BOARD:

1. DEFINITIONS.7. BUILDING AREA	YES – 1,008	No – 306
2. MOBILE HOME-2 AND G	YES – 1,167	No – 176
3. HOME BASED BUSINESSES	YES – 1,062	No – 252
4. HOME BASED BUSINESSES – (SIGN)	YES – 1,005	No – 312
5. NONCONFORMING USES, STRUCTURES AND LOTS	YES – 1,098	No – 188
6. RURAL LANDS ZONE	YES – 1,103	No – 192
7. OVERLAY ZONING DISTRICTS	YES - 923	No – 303
8. SIGNS – EVENT,MOBILE,BUSINESS,INDUSTRIAL & PORTABLE	YES – 1,018	No – 266
9. LANDSCAPE MATERIALS YARD	YES - 947	No – 320

A TRUE COPY OF RECORD – ATTEST:

NANCY BEAL JAMBARD, HOLLIS TOWN CLERK

Hollis Town Meeting - Minutes

Hollis Town Meeting

Wednesday, March 14, 2012

The meeting was reconvened at 7:00pm by Moderator James Belanger at the Hollis Brookline Co-operative High School Gymnasium.

Stephanie Burns sang the National Anthem.

Recognition of Veterans and our Representatives and Senator to Concord.

Citizen of the Year for Americanism was presented to Lydia Schellenberg by members of the VFW. Lydia has resided in town for 50 years. She has been a member of the Supervisors of the Checklist for many years, giving many years of devotion and dedication to the community through her church and community.

Article 1 – Motion by Peter Band to hear reports of Selectmen and other Town Officers and Committees. Seconded by Vahrij Manoukian. CARRIED.

Motion by David Sullivan to move ARTICLE 13 to after ARTICLE 7. Seconded by Honey Glover. CARRIED.

Motion by Carolyn Madden to move ARTICLE 12 after ARTICLE 4. Seconded by Nancy Bell. CARRIED.

ARTICLE 2 – Approval of Union Contract. Motion by Mark Le Doux to see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following appropriations for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further to raise and appropriate the amount of

\$175,720.00 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

FY 2012 - \$175,720.00 FY 2013 - \$35,600.00 FY 2014 - \$29,200.00 = TOTAL - \$240,520.00

Seconded by Vahrij Manoukian.

Removed motion and second from the floor so that BudCom Chairman Christopher Hyde could explain and overview and history of the Budget.

Moderator James Belanger brought ARTICLE 2 forward for discussion and vote. Article 2 – CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 3 – Approval of Health Insurance Union Sidebar Agreement. Motion by David Petry to pass over this ARTICLE. Seconded by Vahrij Manoukian, CARRIED

ARTICLE 3 – (continued) as printed: To see if the town will vote to approve the cost item included in a negotiated Health Insurance Sidebar Agreement reached between the Town of Hollis and AFSCME Local 3657 in 2011, which calls for a uniform single step increase given as consideration for concessions to health insurance benefit costs. Further, to raise and appropriate the amount of \$34,120.00 to fund said increase for the current fiscal year, an equivalent amount to be included in the operating budget for future years unless and until a new, substitute collective bargaining agreement is reached. (This article will be passed over and not acted on in the event that the preceding article [article 2] is adopted.)

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 4 – Old Home Day Special Revenue Fund. Motion by Peter Band to see if the Town will raise and appropriate the sum of \$50,000.00 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate as these funds will be raised from fees and donations. Seconded by Vahrij Manoukian. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 12 – Old Home Day Petition. Motion by Carolyn Madden to see if the Town will vote to raise and appropriate the sum of \$10,000.00 for the purpose of funding the 2012 Old Home Days Fireworks display. Seconded by Margaret “Honey” Glover. NOT CARRIED.

Not recommended by Selectmen

Not recommended by Budget Committee

ARTICLE 5 – Compensated Absences Payable Expendable Trust Fund. Motion by Peter Band to see if the Town will vote to raise and appropriate \$20,000.00 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting. Seconded by David Petry. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 6 – Vehicle Purchase. Motion by Mark Le Doux to see if the Town will vote to raise and appropriate \$30,000.00 for the purchase of a pick-up truck for the Department of Public Works. Seconded by David Petry. CARRIED

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 7 – Vehicle Lease. Motion by Mark Le Doux to see if the Town will vote to authorize the Selectmen to enter into a five year lease agreement for \$150,000.00 for the purpose of leasing a plow truck with equipment for the Department of Public Works and to raise and appropriate the sum of \$17,000.00 for the first year payment. This lease agreement shall contain an escape clause. Seconded by David Petry. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

Motion by Mark Le Doux to restrict reconsideration of Articles 1,2,4,5,6,7 & 12. Seconded by Michael Harris. CARRIED.

ARTICLE 13 – Farley Building Petition. Motion by David Sullivan to see if the Town will vote to raise and appropriate the sum of \$200,000.00 to stabilize and preserve (mothball) the Farley Building to ensure that it remains in stable condition for its eventual preservation, rehabilitation or restoration, Seconded by David Gilmour.

Motion by David Sullivan to amend the article to the sum of \$50,000. Seconded by Robert Winer.

Motion by Brandon Buteau to move the question. Seconded by Michael Harris. CARRIED.

Amendment to change amount to \$50,000 CARRIED to AMEND.

Secret Ballot. Yes – 120 No – 78. CARRIED (\$50,000.00)

Not Recommended by Selectmen

Not Recommended by Budget Committee

ARTICLE 8 – Municipal Buildings and Facilities Maintenance Expendable Trust Fund. Motion by Mark Le Doux to see if the Town will vote to raise and appropriate \$90,000.00 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting. Seconded by Vahrij Manoukian.

CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 9 – Appropriation of NHDOT Bridge Aid Funding. Motion by David Petry to see if the Town will vote to raise and appropriate \$237,464.00 to repair, improve or reconstruct roads, culvert and bridges. It is understood that this appropriation and authority to expend is contingent on receiving reimbursement from the NHDOT Bridge Aid Program for the cost associated with South Merrimack Road bridge replacement project previously approved at the 2007 Annual Town meeting (Article 3). No amount to be raised from taxation. Seconded by Vahrij Manoukian. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

Motion by Brandon Buteau to restrict reconsideration of Article 13. Seconded by Michael Harris. CARRIED.

ARTICLE 10 – Discontinuance of the Employee Health Insurance Expendable Trust Fund. Motion by Mark Le Doux to see if the Town will vote to discontinue the Employee Health Insurance Expendable Trust Fund as previously established at the 2003 Annual Town Meeting. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the general fund. Seconded by Vahrij Manoukian. CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 11 – 2012 Operating Budget. Motion by Christopher Hyde to see if the Town will vote to raise

ARTICLE 11 – (continued) and appropriate the sum of \$8,981,331.00, which represents the operating budget of the Town for 2012, not including appropriations by special warrant articles and other appropriations voted separately. Seconded by David Petry. \$8,981,331.00 CARRIED.

Recommended by Selectmen

Recommended by Budget Committee

Motion by Michael Harris to restrict reconsideration of ARTICLE 11. Seconded by Mar Le Doux. CARRIED.

ARTICLE 14 –To transact any other business that may legally come before said meeting.

It was announced that Richard “Dick” Brown was responsible for fixing the roof and paying for same on the Farley Building. Thank you, Dick.

Motion by Christopher Hyde to adjourn meeting at 10:45pm. Seconded by Michael Harris. CARRIED

A True Copy of Record-Attest:

Nancy Beal Jambard

Hollis Town Clerk

2012 Tax Rate Calculation

TOWN OF HOLLIS
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION, CONCORD, NH 03302-1122

DEPARTMENT OF REVENUE ADMINISTRATION
Municipal Services Division
2012 Tax Rate Calculation

Bob W. Hall
11/11/12

TOWN/CITY: HOLLIS

Gross Appropriations	9,651,515
Less: Revenues	2,756,581
	0
Add: Overlay (RSA 76:6)	189,684
War Service Credits	192,500

Net Town Appropriation	7,277,118
Special Adjustment	0

Approved Town/City Tax Effort	7,277,118
-------------------------------	-----------

TOWN RATE
5.80

SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	10,768,172	1,147,785	9,620,387
Regional School Apportionment			10,429,503
Less: Education Grant			(2,041,102)

Education Tax (from below)	(2,886,309)
Approved School(s) Tax Effort	15,122,479

LOCAL SCHOOL RATE
12.04

EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.390	
1,207,660,769		2,886,309
Divide by Local Assessed Valuation (no utilities)		
1,241,528,128		

STATE SCHOOL RATE
2.32

COUNTY PORTION

Due to County	1,349,100
	0

Approved County Tax Effort	1,349,100
----------------------------	-----------

COUNTY RATE
1.07

TOTAL RATE
21.23

Total Property Taxes Assessed	26,635,006
Less: War Service Credits	(192,500)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	26,442,506

PROOF OF RATE

Local Assessed Valuation	Tax Rate	Assessment
Education Tax (no utilities)	2.32	2,886,309
All Other Taxes	18.91	23,748,697
		26,635,006

TRC#
74

TRC#
74

2012 Town Budget
Comparative Statement Of Appropriations And Expenditures
For Year Ending December 31, 2012

EXPENDITURES	Budget	Expenditures	unexpended Balance	Overdraft
GENERAL GOVERNMENT				
Executive	\$317,740	\$248,113	\$69,627	
Town Clerk/Elections & Registr.	\$146,982	\$136,416	\$10,566	
Financial Administration	\$250,955	\$248,122	\$2,833	
Legal Expenses	\$73,000	\$75,674		(\$2,674)
Employee Benefit	\$1,822,445	\$1,735,329	\$87,116	
Planning & Zoning	\$107,153	\$96,098	\$11,055	
Town Buildings and Grounds	\$106,782	\$102,743	\$4,039	
Cemeteries	\$30,451	\$19,160	\$11,291	
Liability Insurance	\$185,766	\$151,773	\$33,993	
Municipal Association	\$6,475	\$6,728		(\$253)
Information Systems	\$82,076	\$84,263		(\$2,187)
Subtotal	\$3,129,825	\$2,904,418	\$225,407	
PUBLIC SAFETY				
Police	\$1,198,025	\$1,171,478	\$26,547	
Fire & Ambulance	\$998,729	\$977,837	\$20,892	
Communications	\$422,433	\$414,971	\$7,462	
Building & Septic Inspection	\$103,912	\$104,117		(\$205)
Emergency Management	\$7,300	\$7,263	\$37	
Subtotal	\$2,730,399	\$2,675,666	\$54,733	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$1,492,181	\$1,422,538	\$69,643	
Street Lighting	\$17,000	\$17,433		(\$433)
Subtotal	\$1,509,181	\$1,439,971	\$69,210	
SANITATION				
Solid Waste Collection	\$185,892	\$171,896	\$13,996	
Solid Waste Disposal	\$240,913	\$240,913	\$0	
Subtotal	\$426,805	\$412,809	\$13,996	
HEALTH & WELFARE				
Admin. & Pest Control	\$15,653	\$10,293	\$5,360	
Health Agencies and Hospitals	\$28,500	\$28,500		
Direct Assistance	\$8,900	\$806	\$8,094	
Subtotal	\$53,053	\$39,600	\$13,453	

Town Budget, 2012 - cont.
Comparative Statement Of Appropriations And Expenditures
For Year Ending December 31, 2012

EXPENDITURES	Budget	Expenditures	unexpended Balance	Overdraft
CULTURE & RECREATION				
Parks and Recreation	\$30,871	\$25,635	\$5,236	
Library	\$286,477	\$286,477		
Patriotic Purposes	\$7,500	\$3,039	\$4,461	
Subtotal	\$324,848	\$315,152	\$9,696	
CONSERVATION				
Conservation Commission	\$1	\$0	\$1	
DEBT SERVICE				
P/Long Term Bonds and Notes	\$650,000	\$650,000		
I/Long Term Bonds and Notes	\$349,938	\$348,382	\$1,557	
I/Short Term Notes	\$1	\$0	\$1	
Bond Issuance Costs	\$0	\$0		
Subtotal	\$999,939	\$998,382	\$1,558	
CAPITAL OUTLAY				
Capital Projects	\$317,464	\$263,776	\$53,688	
Transfer to Special Revenue Funds	\$50,000	\$0	\$50,000	
Capital Reserves	\$110,000	\$110,000		
Subtotal	\$477,464	\$373,776	\$103,688	
TOTAL APPROPRIATIONS	\$9,651,515	\$9,159,773	\$491,742	

Town Budget, 2012 - cont.
Comparative Statement Of Estimated and Actual Revenue
For Year Ending December 31, 2012

REVENUES	Budgeted	Actual Revenue	Budget Defici	Budget Excess
TAXES				
Land Use Change Tax	\$0	\$50,283		\$50,283
Yield Tax	\$5,000	\$37,433		\$32,433
Interest and Costs	\$86,000	\$91,736		\$5,736
Excavation Tax	\$0	\$8		\$8
Excavation Activity Tax	\$0	\$0		
Subtotal	\$91,000	\$179,459		\$88,459
LICENSES AND PERMITS				
Motor Vehicle	\$1,440,000	\$1,505,589		\$65,589
Building & Septic	\$45,025	\$70,139		\$25,114
Other Licenses, Permits, & Fees	\$50,000	\$67,419		\$17,419
Subtotal	\$1,535,025	\$1,643,146		\$108,121
STATE/FEDERAL REVENUES				
Federal FEMA				
Shared Revenue				
Meals & Rooms Tax	\$342,970	\$342,915	\$55	
Highway Block Grant	\$195,384	\$188,436	\$6,948	
State/Federal Grants	\$237,465	\$254,893		\$17,428
Forest/Railroad Tax	\$32	\$32		\$0
Subtotal	\$775,851	\$786,277	\$10,426	
TOWN DEPARTMENTS	\$192,075	\$217,232		\$25,157
OTHER SERVICE CHARGES	\$105,730	\$105,730		
SALE OF MUNICIPAL PROP.	\$0	\$0		
INTEREST INCOME	\$6,500	\$7,977		\$1,477
OTHER MISC. REVENUES	\$200	\$9,824		\$9,624
TRANSFER TO SPECIAL REVENUE FUNDS	\$50,000		\$50,000	
CAPITAL RESERVE W/D	\$0	\$1,594		\$1,594
TRUST & AGENCY FUNDS	\$200	\$1,709		\$1,509
TOTAL REVENUES	\$2,756,581	\$2,952,946		\$196,365

Town Clerk

The Hollis Town Clerk is conveniently located at 3G Market Place, between the Harvest Market and Bank of America. The Clerk's office is the place to go for the following things

1. **Vehicle Registration:** The Town Clerk is where all Hollis Residents register their vehicles, tractors, trailers, motorcycles and other vehicles which are required to be registered with the State of New Hampshire. Regular numeric plates, Conservation and Heritage (moose), Vanity (Initial), tractor, trailer, farm, agricultural and motorcycle plates are available. It is also where you would start if you wanted Veteran or Antique plates. Registration renewals are mailed from this office the last week of each month and can be renewed in person, via mail or online at our website www.hollisnh.org; click on the "E-Reg License Plate" and follow the directions.
2. **Boat Registration:** New boat registrations and renewals are done in our office. Registering your boat in our office keeps the revenue in the Town as opposed to all going to the State.
3. **Dog Licenses:** Bring in a copy of the current Rabies Vaccine and we will license your dog. Renewals can be done via mail or online (at the above website) as well.
4. **Marriage Licenses and Certificates, Death Certificate and Birth Certificates** are also issued by the Town Clerk.
5. **Voter Registration:** You can register to vote here as well as obtain Absentee Ballots for Local, State and Federal Elections.
6. **Genealogy:** The Town Clerk has information on Births, Deaths and Marriages for Town residents from 1733 to the present who were born, died or married in Hollis. Genealogy searches are by appointment only, please call for details.

In addition to the above, the Town Clerk also issues Residency Letters (for obtaining Driver's License), Dredge and Fill permits, Pole Licenses and Articles of Agreement. We print ballots for local elections and are present at all elections.

We are open

Monday, Wednesday and Friday from 8am – 1pm
Monday Evenings 7pm – 9pm
The first and third Tuesday Evenings of the month from 7pm – 9pm
The first Saturday of the month from 8am – 1am
Phone: 603-465-2064 Fax: 603-465-2964
Email: townclerk@hollisnh.org

Please contact us if you have any questions.

Respectfully Submitted
Nancy Jambard, Town Clerk
Alison Falk, Deputy Town Clerk

Town Clerk Financial Report

January 1, 2012 through December 31, 2012

DOG LICENSES

Received for:	
1675 Dog Licenses	\$11,076.50
28 Dog fines @\$25.0	\$ 700.00
TOTAL:	\$11,776.50
Paid to Treasurers, Mark Kowalski and Barbara Townsend	\$11,776.50

AuT OMOBILE PERMITS

Received for: 10,653 Automobile Registrations	\$1,505,588.95
Paid to Treasurers, Mark Kowalski and Barbara Townsend	\$1,505,588.95

MISCELLANEOuS COLLECTION

Received for 40 Marriage Licenses for State @\$38.00	\$1,520.00
Received for 126 DC-MC-BC for State @\$11.00	\$ 1,386.00
Received for 117 DC-MC-BC for State @\$7.00	\$ 819.00
Received for 6 Bounced Checks @\$25.00	\$ 150.00
Received for Boat Permits	\$ 4,345.19
Received for Mail-In Postage	\$ 8,863.00
Received for Transportation Tax	\$10,334.00
Received for Titles, Dredge & Fill, UCCS, Etc.	\$35,152.00
TOTAL:	\$62,569.19
Paid to Treasurers, Mark Kowalski and Barbara Townsend	\$62,569.19

Nancy Beal Jambard

Town Clerk

Hollis Social Library Annual Financial Report for 2012

	Town Appropriation	Other Funds	TOTAL
Balance as of 12/31/11			\$116,219
Town Appropriation	286,477		286,477
Fines		10,520	10,520
Income Generating Equipment		1,158	1,158
Gifts & Donations		15,313	15,313
Non Resident Card Purchases		210	210
Lost Books		321	321
TOTAL INCOME	\$286,477	\$27,522	\$313,999
EXPENSES			
Salaries & Wages	190,174		190,174
Books & Materials	57,863	12,298	70,161
General Administration	7,016	175	7,191
Library Infrastructure	4,020	18,919	22,939
Programs	3,098	4,867	7,965
Technology Infrastructure	11,136		11,136
Utilities	13,217		13,217
TOTAL EXPENSES	\$286,524	\$36,259	\$322,783
Balance as of 12/31/12			\$107,435

Pearl Rideout Endowment*

Beginning Balance 1/1/12	\$55,514
Withdrawals**	\$3,453
Dividends, Interest and Capital Gains	\$2,192
Increase/decrease in market value	\$4,715
Ending Balance 12/31/12	\$58,968

*This is an investment account and maintained by Eldridge Investment Advisors.

** Withdrawals are reflected in "Other Funds / Gifts & Donations"

Respectfully Submitted,
Hollis Social Library Director & Board of Trustees

Tax Collector's Report

DEBITS

UNCOLLECTED TAXES-		Prior Levies	
BEG. OF YEAR	2012	2011	2010
Property Taxes	xxxxxx	\$783,260.99	
Land Use Change	xxxxxx		
Yield Taxes	xxxxxx	431.25	
Excavation Taxes	xxxxxx		
Property Tax Credit Balance	-31,718.50		
TAXES COMMITTED THIS YEAR			
Property Taxes	\$26,438,069.00	57,151.00	
Land Use Change	66,475.00	36,940.00	
Yield Taxes	19,635.70	2,354.77	
Excavation Tax	0.00	7.54	
OVERPAYMENT REFUNDS			
Property Taxes	48,238.92		
Land Use Change			
Yield Taxes			
Excavation Tax			
Interest - Late Taxes	45,002.06		
Costs	2,833.50		
TOTAL DEBITS	\$26,588,535.68	\$880,145.55	\$0.00

Tax Collector's Report - cont.

CREDITS

		Prior Levies	
REMITTED TO TREASURER	2012	2011	2010
Property Taxes	\$25,767,873.32	\$503,998.39	
Land Use Change	66,475.00	33,540.00	
Yield Taxes	18,846.63	2,354.77	
Excavation Tax		7.54	
Interest (includes lien conversion)	45,002.06		
Costs	2,833.50		
Conversion to Lien (principal only)		281,884.85	
ABATEMENTS MADE			
Property Taxes		54,960.00	
Land Use Change		3,400.00	
Yield Taxes			
Excavation Tax			
Current Levy Deeded			
UNCOLLECTED TAXES -			
End of Year			
Property Taxes	739,091.50		
Land Use Change			
Yield Taxes	789.07		
Excavation Tax			
Property Tax Credit Balance	-52,375.40		
TOTAL CREDITS	\$26,588,535.68	\$880,145.55	\$0.00

Tax Collector's Report - cont.

REDEMPTIONS

	DEBITS		
		PRIOR LEVIES	
	2011	2010	2009
Unredeemed Liens-Beg of Year		\$182,386.27	\$59,146.01
Liens Executed During Fiscal Year	\$301,222.21		
Interest Collected After Lien	7,945.06	17,626.40	17,106.61
Costs Collected After Lien	534.00	400.00	288.00
TOTAL DEBITS	\$309,701.27	\$200,412.67	\$76,540.62
	CREDITS		
		PRIOR LEVIES	
	2011	2010	2009
REMITTED TO TREASURER			
Redemptions	\$156,614.30	\$89,517.80	\$50,668.59
Interest Collected After Lien	7,945.06	17,626.40	17,106.61
Costs Collected After Lien	534.00	400.00	288.00
Abatements of Unredeemed Taxes			
Liens Deeded to Municipality	255.03	260.38	253.30
Unredeemed Liens Balance - EOY	144,352.88	92,608.09	8,224.12
TOTAL CREDITS	\$309,701.27	\$200,412.67	\$76,540.62

Respectfully Submitted,

Barbara C. kowalski
Tax Collector

Treasurer's Report to the Town of Hollis

January 15, 2012

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2012 was \$9,102,547, which compares to \$7,760,806 for the year ending December 31, 2011. Interest on overnight and other short-term cash investments produced income of \$7,976.66, which compares to \$11,448.68 earned in 2011, \$9,438.17 earned in 2010, \$41,556.14 earned in 2009, \$117,824.56 earned in 2008, and \$200,401.48 earned in 2007.

During 2012, the Town purchased from the Tax Collector \$301,222 in delinquent taxes and accruals, DOWN \$25,401 from \$326,623 in 2011. At December 31, 2012, the amount of unpaid taxes was \$739,092, \$144,353, \$92,608, and \$8,224 for the years 2012, 2011, 2010 and 2009 respectively. (See the Tax Collector's Report for specific details.

For the nineteenth year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased From the Tax Collector

2011	\$301,222
2010	\$326,623
2009	\$482,140
2008	\$305,942
2007	\$348,737
2006	\$202,679

Delinquent Taxes Outstanding at Year-End

	2012	2011	2010	2009
2012	739,092	--	--	--
2011	144,353	783,261	--	--
2010	92,608	182,386	961,096	--
2009	8,224	59,146	328,741	808,127
2008	--	--	80,816	159,860
2007	--	--	--	51,226
Total	984,277	1,024,793	1,370,653	1,092,213

Respectfully Submitted,

Barbara Townsend, Treasurer

Statement Of Bonded Debt

TOWN OF HOLLIS, NEW HAMPSHIRE

AS OF DECEMBER 31, 2012

ANNUAL MATURITIES OF OUTSTANDING DEBT

I. Open Land Purchase			
(General Obligation Bonds)		Amortization Schedule	
Issue Date:	2003		
Initial Indebtedness:	\$1,800,500		
Interest Rate:	3.70%	Year of Maturity	Maturity Amount*
		2013	\$120,000
		2014	\$120,000
		2015	\$120,000
		2016	\$120,000
		2017	\$120,000
		2018	\$115,000
		2019	\$110,000
*exclusive of interest		Balance Due at 12/31/12	\$825,000
II. Open Land & Cemetery Land Purchase			
(General Obligation Bonds)		Amortization Schedule	
Issue Date:	2004		
Initial Indebtedness:	\$2,973,960		
Interest Rate:	3.20%	Year of Maturity	Maturity Amount*
		2013	\$200,000
		2014	\$200,000
		2015	\$200,000
		2016	\$200,000
		2017	\$200,000
		2018	\$200,000
		2019	\$200,000
*exclusive of interest		Balance Due at 12/31/12	\$1,400,000

Statement Of Bonded Debt - cont.

TOWN OF HOLLIS, NEW HAMPSHIRE
AS OF DECEMBER 31, 2012
ANNUAL MATURITIES OF OUTSTANDING DEBT CONT.

III. Open Land Purchase & Safety Renovations (HFD,HPD&DPW)			
(General Obligation Bonds)		Amortization Schedule	
Issue Date:	2005		
Initial Indebtedness:	\$8,200,000		
Interest Rate:	4%	Year of Maturity	Maturity Amount*
		2013	\$330,000
		2014	\$330,000
		2015	\$330,000
		2016	\$330,000
		2017	\$330,000
		2018	\$330,000
		2019	\$330,000
		2020	\$330,000
		2021	\$330,000
		2022	\$330,000
		2023	\$330,000
		2024	\$330,000
		2025	\$330,000
		2026	\$160,000
		2027	\$160,000
		2028	\$160,000
		2029	\$160,000
		2030	\$160,000
		2031	\$160,000
		2032	\$160,000
		2033	\$160,000
		2034	\$160,000
		2035	\$160,000
*exclusive of interest		Balance Due at 12/31/12	\$5,890,000

Police Private Details Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2012 and 2011

REVENUES	2012	2011
Police Detail Income	\$31,391	\$22,515
Bank Interest Income	\$7	\$10
Total Revenues	\$31,398	\$22,524
EXPENDITURES		
Police Details	\$29,953	\$22,072
Miscellaneous	\$0	\$0
Total Expenditures	\$29,953	\$22,072
Excess (deficiency) of Revenue over (under) Expenditures	\$1,445	\$452
Fund Balance, January 1	\$15,615	\$15,163
Fund Balance, December 31	\$17,060	\$15,615

Forest Maintenance Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2012 and 2011

REVENUES	2012	2011
Proceeds from Town Forest	\$0	\$0
Interest Income	\$7	\$11
Total Revenues	\$7	\$11
EXPENDITURES		
Current	\$0	\$504
Total Expenditures	\$0	\$504
Excess (deficiency) of Revenue over (under) Expenditures	\$7	(\$493)
Fund Balance, January 1	\$17,258	\$17,750
Fund Balance, December 31	\$17,265	\$17,258

Conservation Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2012 and 20 1

REVENUES	2012	2011
Pool Interest Income	\$0	\$0
Bank Interest Income	\$31	\$177
Preferred Account Interest Income	\$0	\$0
Land Use Change Tax	\$53,133	\$65,990
Town Appropriation	\$0	\$0
Grants	\$0	\$0
Donations	\$500	\$0
Forest View Greenway	\$0	\$0
Total Revenues	\$53,664	\$66,167
EXPENDITURES		
Non-Land		
Supplies and Equipment	\$36	\$6
Postage	\$0	\$0
Dues and Publications	\$333	\$651
Public Notices	\$0	\$94
Seminars	\$0	\$55
Educational Materials	\$800	\$0
NHACC Annual Meeting	\$0	\$0
Maps and Mapping	\$0	\$0
Natural Resources	\$0	\$1,400
Signs	\$0	\$450
Other	\$0	\$0
Land		
Legal Fees	\$500	\$1,629
Surveys	\$0	\$1,538
Appraisals	\$0	\$0
Studies	\$0	\$850
Land Acquisition	\$0	\$389,572
Total Expenditures	\$1,669	\$396,244
Excess (deficiency) of Revenue		
over (under) Expenditures	\$51,995	(\$330,077)
Fund Balance, January 1	\$81,951	\$412,028
Fund Balance, December 31	\$133,946	\$81,951

Old Home Days Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2012 and 20 1

REVENUES	2012	2011
Town Appropriation	\$0	\$4,631
Donations	\$6,044	\$5,074
Vendors	\$4,181	\$3,425
Meatballs	\$0	\$495
BBQ Tickets	\$5,642	\$5,211
Balloon Rides	\$270	\$480
Concessions	\$5,000	\$4,000
Daily Interest	\$10	\$13
Sale of Merchandise	\$99	\$2,241
Silent Auction	\$5,681	\$4,783
Sponsorship	\$1,225	\$1,750
Candy Bars	\$0	\$5,573
Parade	\$0	\$100
Miscellaneous	\$0	\$521
Total Revenues	\$28,152	\$38,297
EXPENDITURES		
T-Shirts	\$0	\$0
Printing	\$472	\$526
Postage	\$567	\$565
Signs/Banners	\$545	\$378
Chicken Barbeque	\$4,213	\$4,122
Entertainment (Music)	\$1,490	\$1,280
Fireworks	\$10,000	\$10,000
Rentals	\$2,426	\$2,215
Sound System	\$2,385	\$2,315
Police Details	\$0	\$3,165
DPW Hours	\$0	\$1,467
Candy Bars	\$0	\$1,807
Silent Auction	\$124	\$94
Parade	\$450	\$1,000
Demonstrators	\$610	\$1,066
Meatballs	\$0	\$94
T-Shirts Long Sleeve	\$0	\$0
Sweatshirts	\$0	\$0
Pet Parade	\$0	\$0
Dance	\$300	\$300

Old Home Day Special Revenue Fund - cont.

Miscellaneous	\$291	\$697
Total Expenditures	\$23,873	\$31,091
Excess (deficiency) of Revenue		
over (under) Expenditures	\$4,280	\$7,207
Fund Balance, January 1	\$26,573	\$19,367
Fund Balance, December 31	\$30,852	\$26,573

Zylonis Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2012 and 2011

REVENUES	2012	2011
Trust Income	\$2,275	\$2,672
Bank Interest Income	\$1	\$2
Total Revenues	\$2,276	\$2,674
EXPENDITURES		
Bank Fees	\$0	\$0
Airfare to Lithuania	\$0	\$0
Teaching Supplies	\$0	\$0
Shipping	\$0	\$0
Computer/Accessories	\$0	\$0
Scholarship	\$3,000	\$2,000
Miscellaneous	\$0	\$0
Total Expenditures	\$3,000	\$2,000
Excess (deficiency) of Revenue		
over (under) Expenditures	(\$724)	\$674
Fund Balance, January 1	\$3,542	\$2,868
Fund Balance, December 31	\$2,818	\$3,542

Recreation Revolving Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2012 and 2011

REVENUES	2012	2011
Interest Earned	\$13	\$14
Basketball Travel K-6	\$3,325	\$5,024
Little League	\$625	\$1,120
Softball	\$5,290	\$6,621
Swimming	\$0	\$2,095
Basketball 7-9	\$7,085	\$6,465
Field & Facilities Use	\$6,986	\$4,740
Volleyball	\$0	\$0
Drama	\$4,720	\$6,905
Field Use (Vendors)	\$50	\$0
Lawrence Barn	\$320	\$490
Fine Arts Festival	\$0	\$4,975
Basketball Travel 3-6	\$14,079	\$4,527
Sticks-n-Stones	\$360	\$600
Basketball 10-12	\$0	\$2,205
Little League - Rookie	\$0	\$1,575
Soccer Camp	\$250	\$0
Miscellaneous	\$25	\$0
Total Revenues	\$43,128	\$47,356
EXPENDITURES		
Softball	\$7,684	\$4,938
Basketball K-6	\$4,061	\$4,288
Little League-Tball	\$0	\$1,200
Fine Arts Festival	\$0	\$4,203
Drama	\$4,720	\$6,789
Fields	\$0	\$14
Lawrence Barn	\$0	\$0
Basketball Travel 3-6	\$7,158	\$2,620
Basketball 7-9	\$7,694	\$7,925
Basketball 10-12	\$0	\$0
Little League - Rookie	\$0	\$1,122
Spring/Summer P/U B-Ball	\$0	\$0
Miscellaneous	\$0	\$0
Total Expenditures	\$31,318	\$33,099
Excess (deficiency) of Revenue		
over (under) Expenditures	\$11,810	\$14,257
Fund Balance, January 1	\$26,210	\$11,953
Fund Balance, December 31	\$38,020	\$26,210

Heritage Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2012 and 20 1

REvENuES	2012	2011
Donations	\$904	\$20,010
Donations - Farley Building	\$985	\$0
Donations - Gambrel Barn	\$600	\$0
Interest Income	\$5	\$6
Town Appropriation	\$250	\$250
Proceeds from Old Home Day	\$324	\$31
Grants	\$0	\$0
Total Revenues	\$3,069	\$20,297
EXPENDITuRES		
Public Awareness	\$150	\$0
Supplies	\$0	\$136
Conference & Seminars	\$0	\$134
OHD Registration	\$15	\$0
Dues & Publications	\$50	\$50
Equipment	\$0	\$0
Farley Building	\$765	\$0
Gambrel Barn	\$23,150	\$0
Miscellaneous Lawrence Barn	\$0	\$0
Miscellaneous	\$516	\$2,625
Total Expenditures	\$24,646	\$2,945
Excess (deficiency) of Revenue over (under) Expenditures	(\$21,577)	\$17,353
Fund Balance, January 1	\$22,058	\$4,705
Fund Balance, December 31	\$481	\$22,058

Ambulance Fee Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2012 and 20 1

REVENUES	2012	2011
Insurance Billing	\$158,733	\$157,995
Interest Income	\$77	\$166
Trust Income	\$754	\$880
Other Income	\$232	\$23,547
Total Revenues	\$159,797	\$182,588
EXPENDITURES		
Ambulance Purchase	\$0	\$158,169
Ambulance expendable supplies	\$126,662	\$146,604
Ambulance training	\$145	\$1,796
Ambulance Services	\$7,020	\$6,858
Comstar Billing Fees	\$11,080	\$11,347
Total Expenditures	\$144,907	\$324,774
Excess (deficiency) of Revenue		
over (under) Expenditures	\$14,889	-\$142,186
Fund Balance, January 1	\$159,022	\$301,209
Fund Balance, December 31	\$173,911	\$159,022

Town Of Hollis And Hollis Nichols Fund Income Payments

	ADJUSTED	INCOME	INCOME	INCOME	INCOME	INCOME	TOTAL
	BALANCE	PERCENT-	PAYMENT	PAYMENT	PAYMENT	PAYMENT	FOR YEAR
NAME OF FUND	12/31/2011	AGE	4/2/2012	7/2/2012	10/3/2012	1/2/2013	2012
		FOR 2012					
HIGH SCHOOL	187,315.51	44.08%	1,701.59	1,185.70	1,726.74	1,467.41	6,081.44
R E WHEELER	32,448.44	7.64%	294.77	205.40	299.12	254.20	1,053.49
SCHOOL SYSTEMS	6,293.86	1.48%	57.17	39.84	58.02	49.31	204.34
LIBRARY	79,795.99	18.78%	724.88	505.11	735.59	625.11	2,590.69
C ZYLONIS-LITHU- ANIAN	81,898.71	19.27%	743.98	518.42	754.97	641.59	2,658.96
WELFARE	6,839.83	1.61%	62.13	43.30	63.05	53.58	222.06
RECREATION FUNDS	3,124.25	0.74%	28.38	19.78	28.80	24.48	101.44
AMBULANCE FUND	27,184.86	6.40%	246.95	172.08	250.60	212.96	882.59
SUB TOTAL	424,901.45	100.00%	3,859.85	2,689.63	3,916.89	3,328.64	13,795.01
GENERAL CEM- ETERY	221,654.05	0.00%	0.00	0.00	0.00	0.00	0.00
VIOLA BROCKLE- BANK-CEMETERY	6,456.43	0.00%	0.00	0.00	0.00	0.00	0.00
SUB TOTAL	653,011.93	100.00%	3,859.85	2,689.63	3,916.89	3,328.64	13,795.01
JANE BALLARD MEMORIAL FUND							
TRANSFER	74,024.78	0.00%	0.00	0.00	0.00	0.00	0.00
TOTALS	727,036.71	100.00%	3,859.85	2,689.63	3,916.89	3,328.64	13,795.01
NICHOLS FUND DISBURSEMENT		100.00%	1,934.95	1,398.25	1,933.62	1,385.05	6,651.87

Trust Funds, Trustees Report (MS-9)

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING YEAR	ADDITIONS/NEW FUNDS CREATED	PRINCIPAL CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	INCOME DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR BALANCE	PRINCIPAL MAR-KET VALUE END OF YEAR BALANCE	
	COMMON TRUST FUND																		148,462.41	(5,201.87)
	HIGH SCHOOL FUNDS																			
1873	MARY S FARLEY	HIGH SCHOOL	COMMON TR	5.36%	31,179.57		136.30		31,315.88	(576.26)	5.36%	1,430.23	(1,092.48)	(101.05)	(339.56)	30,976.31	39,339.37	43,192.51	21.00%	(1,092.48)
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	0.66%	3,861.99		16.88		3,878.87	(71.39)	0.66%	177.15	(135.32)	(12.52)	(42.07)	3,836.80	4,872.68	5,349.94	2.60%	(135.32)
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	1,814.63		7.93		1,822.56	(33.55)	0.31%	83.24	(63.58)	(5.88)	(19.77)	1,802.79	2,289.53	2,513.78	1.22%	(63.58)
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	1,814.63		7.93		1,822.56	(33.55)	0.31%	83.24	(63.58)	(5.88)	(19.77)	1,802.79	2,289.53	2,513.78	1.22%	(63.58)
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	14.42%	83,886.42		366.72		84,253.14	(1,550.41)	14.42%	3,847.92	(2,939.25)	(271.87)	(913.60)	83,339.54	105,839.78	116,306.37	56.50%	(2,939.25)
1932	CLARA E CUTTER	HIGH SCHOOL	COMMON TR	0.28%	1,633.51		7.14		1,640.65	(30.22)	0.28%	74.93	(57.24)	(5.29)	(17.82)	1,622.84	2,061.01	2,262.88	1.10%	(57.24)
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	1.08%	9,795.91		42.82		9,838.74	(181.04)	1.08%	449.34	(343.23)	(31.75)	(106.67)	9,732.07	12,359.53	13,570.10	6.60%	(343.23)
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	1.12%	6,534.06		28.56		6,562.62	(120.76)	1.12%	299.72	(228.94)	(21.18)	(71.15)	6,491.47	8,244.04	9,051.52	4.40%	(228.94)
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR	1.12%	6,532.16		28.56		6,560.72	(120.71)	1.12%	299.63	(228.88)	(21.17)	(71.12)	6,489.60	8,241.65	9,048.89	4.40%	(228.88)
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	0.24%	1,409.52		6.16		1,415.68	(26.02)	0.24%	64.66	(49.39)	(4.57)	(15.32)	1,400.35	1,778.39	1,952.58	0.95%	(49.39)
1980	RUTHIE WHEELER	HOME-SCHOOLING	COMMON TR	4.42%	25,717.96		112.43		25,830.39	(533.10)	4.42%	1,179.70	(901.12)	(83.35)	(337.87)	25,492.52	32,448.44	35,626.64		(901.12)
1988	JANE BALLARD MEMORIAL	ARTIST PRO-GRAM	COMMON TR	10.09%	58,670.52		256.48		58,927.00	9,951.69	10.09%	2,691.25	0.00	(190.15)	12,452.80	71,379.80	74,024.78	81,275.22		
	TOTAL HIGH SCHOOL FUNDS																			
	SCHOOL SYSTEM FUNDS																			
1984	EVELYN RICE TRUST	SCHOOL SYS-TEM	COMMON TR	0.43%	2,494.19		10.90		2,505.10	(46.08)	0.43%	114.41	(87.39)	(8.08)	(27.14)	2,477.95	3,146.93	3,455.16		
1984	CP & LE BROWN	SCHOOL SYS-TEM	COMMON TR	0.43%	2,494.19		10.90		2,505.10	(46.10)	0.43%	114.41	(87.39)	(8.08)	(27.16)	2,477.93	3,146.93	3,455.16		
	TOTAL SCHOOL STEM FUNDS																			
	LIBRARY FUNDS																			
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	0.16%	907.23		3.97		911.19	(16.76)	0.16%	41.62	(31.79)	(2.94)	(9.87)	901.32	1,144.65	1,256.76	1.43%	(31.79)
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	2.85%	16,567.90		72.43		16,640.32	(306.21)	2.85%	789.98	(580.51)	(53.70)	(180.44)	16,459.88	20,903.77	22,951.21	26.20%	(580.51)
1918	CHARLES M STRAITON	HOLLIS LIBRARY	COMMON TR	0.06%	326.77		1.43		328.20	(6.06)	0.06%	14.99	(11.45)	(1.06)	(3.57)	324.62	412.29	452.67	0.52%	(11.45)
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	0.20%	1,181.76		5.17		1,186.92	(21.84)	0.20%	54.21	(41.41)	(3.83)	(12.86)	1,174.06	1,491.03	1,637.07	1.87%	(41.41)
1931	JH & SF CUTTER MEM	HOLLIS LIBRARY	COMMON TR	0.09%	522.73		2.29		525.02	(9.69)	0.09%	23.98	(18.32)	(1.69)	(5.72)	519.30	659.53	724.13	0.83%	(18.32)
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TR	0.28%	1,633.57		7.14		1,640.71	(30.22)	0.28%	74.93	(57.24)	(5.29)	(17.82)	1,622.89	2,061.08	2,262.95	2.58%	(57.24)
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	0.28%	1,633.57		7.14		1,640.71	(30.22)	0.28%	74.93	(57.24)	(5.29)	(17.82)	1,622.89	2,061.08	2,262.95	2.58%	(57.24)
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	1.68%	9,795.92		42.82		9,838.75	(181.04)	1.68%	449.35	(343.23)	(31.75)	(106.68)	9,732.06	12,359.55	13,570.12	15.49%	(343.23)

1950	RUTH C GOODWIN	HOLLIS LI-BRARY	COMMON TR	0.28%	1,633.55	7.14			1,640.69	(30.22)	0.28%	74.93	(57.24)	(5.29)	(17.82)	1,622.87	2,061.06	2,262.93	2.38%	(57.24)
1955	SILAS N SPAULDING	HOLLIS LI-BRARY	COMMON TR	0.17%	980.17	4.28			984.46	(18.12)	0.17%	44.96	(34.34)	(3.18)	(10.68)	973.78	1,236.69	1,357.82	1.55%	(34.34)
1956	MARY F WILSON	HOLLIS LI-BRARY	COMMON TR	0.56%	3,267.07	14.28			3,281.35	(60.38)	0.56%	149.86	(114.47)	(10.59)	(35.58)	3,245.78	4,122.08	4,525.82	5.17%	(114.47)
1957	HENRY A WILSON	HOLLIS LI-BRARY	COMMON TR	1.12%	6,532.19	28.56			6,560.75	(120.73)	1.12%	299.64	(228.88)	(21.17)	(71.14)	6,489.61	8,241.69	9,048.93	10.33%	(228.88)
1963	ETTIA M FLAGG	HOLLIS LI-BRARY	COMMON TR	0.28%	1,625.26	7.10			1,632.37	(30.06)	0.28%	74.55	(56.95)	(5.27)	(17.72)	1,614.65	2,050.60	2,251.45	2.57%	(56.95)
1967	LUCINDA F READ	HOLLIS LI-BRARY	COMMON TR	0.24%	1,409.51	6.16			1,415.67	(26.02)	0.24%	64.65	(49.39)	(4.57)	(15.32)	1,400.34	1,778.38	1,952.56	2.23%	(49.39)
1974	LEILA PARKER	HOLLIS LI-BRARY	COMMON TR	0.11%	660.85	2.89			663.74	(12.19)	0.11%	30.31	(23.16)	(2.14)	(7.17)	656.57	833.80	915.47	1.04%	(23.16)
1980	DANIEL H GOODWIN	HOLLIS LI-BRARY	COMMON TR	0.44%	2,568.53	11.23			2,579.76	(47.47)	0.44%	117.82	(90.00)	(8.32)	(27.97)	2,551.80	3,240.73	3,558.15	4.06%	(90.00)
1987	N & P CONIARIS	HOLLIS LI-BRARY	COMMON TR	2.06%	11,998.05	52.45			12,050.50	(221.73)	2.06%	550.36	(420.39)	(38.88)	(130.65)	11,919.85	15,137.98	16,620.68	18.97%	(420.39)
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TR	11.16%	64,911.23	283.77			65,194.99	(1,190.75)	11.16%	2,977.52	(2,274.39)	(210.37)	(706.99)	64,488.00	81,898.71	89,920.37		(2,274.39)
	TOTAL LIBRARY FUNDS				128,155.86	0.00		0.00	128,716.10	(2,348.69)		5,875.59	(4,990.39)	(415.34)	(1,395.83)	127,320.27	161,694.70	177,532.04		
VARIOUS	CEMETERY FUNDS																			
	COMMON CEMETERY FUNDS	CEMETERY	COMMON TR	30.21%	175,678.43	767.99			178,921.42	20,520.41	30.21%	8,058.48	(130.00)	(569.36)	27,879.53	206,800.95	221,654.05	246,777.85		
2010	GENERAL CEMETERY MAINTENANCE	CEMETERY	COMMON TR	0.92%	5,325.00	23.28			5,348.28	0.00	0.92%	244.26	(600.00)	(17.26)	(373.00)	4,975.28	0.00			
1973	VIOLA BROCKLEBANK	EAST CEMETERY	COMMON TR	0.88%	5,117.23	22.37			5,139.60	608.94	0.88%	234.73	0.00	(16.58)	827.09	5,966.69	6,456.43	7,088.81		
	TOTAL CEMETERY FUNDS				186,120.66	813.64		0.00	189,409.30	21,129.35		8,537.47	(730.00)	(603.20)	28,333.62	217,742.92	228,110.48	253,866.66		
1906	JESSIE RIDEOUT	PUBLIC WELFARE	COMMON TR	0.31%	1,827.72	7.99			1,835.71	(33.78)	0.31%	83.84	(64.04)	(5.92)	(19.91)	1,815.80	2,306.03	2,531.90	33.71%	(189.95)
1934	DELIA M SMITH	PUBLIC WELFARE	COMMON TR	0.06%	326.77	1.43			328.20	(6.06)	0.06%	14.99	(11.45)	(1.06)	(3.58)	324.62	412.29	452.67	6.03%	(11.45)
1951	CHARLES H FARLEY	PUBLIC WELFARE	COMMON TR	0.56%	3,266.63	14.28			3,280.91	(60.37)	0.56%	149.84	(114.46)	(10.59)	(35.57)	3,245.34	4,121.51	4,525.20	60.26%	(114.46)
	TOTAL PUBLIC WELFARE FUNDS				5,421.11	0.00		0.00	5,444.81	-100.21		248.67	(189.95)	(17.57)	(59.06)	5,385.75	6,839.83	7,509.77		
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	0.43%	2,476.21	10.82			2,487.04	(45.43)	0.43%	113.59	(86.76)	(8.03)	(26.63)	2,460.41	3,124.25	3,480.25		
1998	CHARLES & DOROTHY DOW	AMBULANCE	COMMON TR	3.70%	21,546.16	94.19			21,640.35	(538.71)	3.70%	988.34	(754.94)	(69.83)	(395.15)	21,245.20	27,184.86	29,847.51		
	HOLLIS AMBULANCE FUND																			
	TOTAL COMMON TRUST FUND				581,559.27	2,542.34		0.00	586,576.61	24,638.82		26,676.50	(12,529.82)	(1,884.79)	36,900.71	623,477.32	727,036.71	801,660.76		
1989	CHARLES J. NICHOLS FUND		INDIVIDUAL	100.00%	206,781.27	721.95			207,503.22	8,781.73	100.00%	10,512.14	(6,067.93)	(564.50)	12,661.44	220,164.66	231,135.20	225,193.37		
	TOTAL ALL FUNDS				788,340.54	3,264.29		0.00	794,079.83	33,420.55		37,188.64	(18,597.75)	(2,449.29)	49,562.15	843,641.98	988,171.91	1,026,854.13		
	*** Details of individual cemetery funds can be found at Town Hall																			
	MS 9				581,559.27	2,542.34		0.00	586,576.61	24,638.82		26,676.50	(12,529.82)	(1,884.79)	36,900.71	623,477.32	727,036.71	801,660.76		
	SEI/MS10				604,718.21	2,542.34		0.00	619,967.48	1,479.91		26,676.50	(12,529.81)	(1,884.79)	2,734.69	623,477.36	733,555.25	809,037.37		
					(23,158.94)	0.00		0.00	(33,990.87)	23,158.91		0.00	(0.01)	0.00	34,176.02	(0.04)	(6,718.54)	(7,376.61)		

Capital Reserve Account Fiscal year 2012

Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	PRINCIPAL Cash Gains Or (Losses)	Balance End Year	Withdrawals	Balance Beginning Year	During Year %	INCOME		Balance End Year	Principal & Income Year End
											Income	Amount		
1994	Flint Pond Restoration	Reserves	NHPDIP	44,160.49	0.00		42,934.24	(1,226.25)	4,619.49		53.09	4,672.58	47,606.82	
2002	Compensated Absences Payable Fund	"	"	52,579.28	20,000.00		40,653.79	(31,925.49)	0.00		60.66	60.66	40,714.45	
2005	Employee Health Care Expense Expendable Trust	"	"	1,591.59	0.00		(1.93)	(1,593.52)	0.93		1.01	1.94	0.01	
2008	Emergency Municipal Building and facilities Maintenance Expendable Trust	"	"	19,217.69	90,000.00		59,653.41	(49,564.28)	0.00		40.24	40.24	59,693.65	
2009	Municipal Transportation	"	"	1,744.32	6,769.00		2,013.32	(6,500.00)	0.00		0.93	0.93	2,014.25	
2008	SAU#41 Buildings Expendable Trust	"	"	41,282.00	11,459.00		52,741.00	0.00	236.20		53.42	289.62	53,030.62	
2008	SAU#41 School Buildings Expendable Trust	"	"	174,475.17	294,483.00		448,958.17	(20,000.00)	0.00		192.96	192.96	449,151.13	
				335,050.54	422,711.00	0.00	646,952.00	(110,809.54)	4,856.62		402.31	5,258.93	652,210.93	

Report of the Trust Funds of the Town of Hollis, NH for the year Ending on December 31, 2012 (MS-10)

NUM-BER OF SHARES	DESCRIPTION OF INVESTMENT	***PRINCIPAL***										INCOME			GRAND TOTAL	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE
		BAL-ANCE BEGINNING YEAR	PUR-CHASES	CASH CAPITAL GAINS	PRO-CCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BAL-ANCE END YEAR	BAL-ANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BAL-ANCE END YEAR	PRINCIPAL & INCOME END OF YEAR						
	GENERAL FUND																	
0.00	Deutsche Bank AG 5.375% 10/12/12	20,299.00			20,000.00	(299.00)		0.00	1,075.00	(1,075.00)	0.00	0.00	20,403.00	0.00	(403.00)	0.00		
20,000.00	Hewlett Packard 1.250% 9/13/12	0.00	19,961.44					19,961.44	(55.56)	55.56	0.00	0.00	19,961.44	0.00	38.36	19,999.80		
0.00	Federal Home Loan Mortgage Corp 5.125% 7/15/12	19,741.58			20,000.00	258.42		0.00	1,025.00	(1,025.00)	0.00	0.00	20,539.60	0.00	(539.60)	0.00		
20,000.00	Federal National Mortgage Association 4.375% 3/15/13	18,855.80						18,855.80	875.00	(875.00)	0.00	0.00	18,855.80	20,980.00	(807.60)	20,172.40		
20,000.00	Federal National Mortgage Association 5.00% 4/15/15	19,413.32						19,413.32	1,000.00	(1,000.00)	0.00	0.00	19,413.32	22,743.40	(620.20)	22,123.20		
20,000.00	Federal National Mortgage Association 5.00% 3/15/16	19,326.52						19,326.52	1,000.00	(1,000.00)	0.00	0.00	19,326.52	23,306.40	(419.40)	22,887.00		
20,000.00	JP Morgan Chase & Co. 1.100% 10/15/15	0.00	19,991.40					19,991.40	(27.50)	27.50	0.00	0.00	19,991.40	0.00	8.00	19,999.40		
20,000.00	JP Morgan Chase & Co. 6% 1/15/18	19,972.20						19,972.20	1,200.00	(1,200.00)	0.00	0.00	19,972.20	22,313.60	(630.20)	23,943.80		
20,000.00	Wells Fargo & Co. 5% 11/15/14	19,269.40						19,269.40	500.00	(500.00)	0.00	0.00	19,269.40	21,400.60	55.20	21,455.80		
270.00	AT&T Inc.	6,949.61						6,949.61	475.20	(475.20)	0.00	0.00	6,949.61	8,164.80	936.90	9,101.70		
300.00	Chevron Corp	25,000.44						25,000.44	1,053.00	(1,053.00)	0.00	0.00	25,000.44	31,920.00	522.00	32,442.00		
300.00	Exxon Mobil Corp	964.06						964.06	654.00	(654.00)	0.00	0.00	964.06	25,428.00	537.00	25,965.00		
400.00	Firstenergy Corp	12,346.33						12,346.33	880.00	(880.00)	0.00	0.00	12,346.33	17,720.00	(1,016.00)	16,704.00		
1,200.00	General Electric Co.	7,125.00						7,125.00	816.00	(816.00)	0.00	0.00	7,125.00	21,492.00	3,696.00	25,188.00		
250.00	Home Depot Inc.	8,657.48						8,657.48	290.00	(290.00)	0.00	0.00	8,657.48	10,510.00	4,952.50	15,462.50		
230.00	Johnson & Johnson	13,885.10						13,885.10	552.00	(552.00)	0.00	0.00	13,885.10	15,083.40	1,039.60	16,123.00		
326.00	Lockheed Martin Corp.	4,237.50						4,237.50	1,352.90	(1,352.90)	0.00	0.00	4,237.50	26,373.40	3,713.14	30,086.54		
650.00	Nextera Energy Inc. Com	29,794.38						29,794.38	1,560.00	(1,560.00)	0.00	0.00	29,794.38	39,572.00	5,401.50	44,973.50		
240.00	Procter & Gamble Co.	13,756.78						13,756.78	530.64	(530.64)	0.00	0.00	13,756.78	16,010.40	283.20	16,293.60		
240.00	Verizon Communications	6,529.47						6,529.47	483.60	(483.60)	0.00	0.00	6,529.47	9,628.80	756.00	10,384.80		
800.00	Wells Fargo & Co.	28,977.04						28,977.04	1,204.00	(1,204.00)	0.00	0.00	28,977.04	22,048.00	5,296.00	27,344.00		
0.00	American Cap World Growth & Inc. C #333	40,556.39	(40,556.39)					0.00	0.00	0.00	0.00	0.00	0.00	28,936.30	11,620.09	0.00		
928.22	American Cap World Growth & Inc. F (#433)	0.00	40,556.39	905.16				41,461.55	905.16	(905.16)	0.00	0.00	41,461.55	0.00	(6,091.43)	34,464.96		
1,273.61	American Capital World Bd Fd Cl C	22,143.13		763.34				22,906.47	411.77	(411.77)	0.00	0.00	22,906.47	24,988.79	1,655.05	26,643.84		
480.23	American Funds New World Cl C	18,525.01		139.12				18,664.13	139.12	(139.12)	0.00	0.00	18,664.13	21,423.79	4,018.64	25,442.43		
3,834.29	Loomis Sayles Invrt Grade Bd Y #1456	45,522.56		2,805.89				48,328.45	2,371.44	(2,371.44)	0.00	0.00	48,328.45	43,106.68	5,282.10	48,388.78		

NUM-BER OF SHARES	DESCRIPTION OF INVESTMENT	***PRINCIPAL***										INCOME					GRAND TOTAL	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE
		ADDITIONS										BAL-ANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BAL-ANCE END YEAR					
		BAL-ANCE BEGINNING YEAR	PUR-CHASES	CASH CAPITAL GAINS	PRO-CCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BAL-ANCE END YEAR	BAL-ANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BAL-ANCE END YEAR	BAL-ANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BAL-ANCE END YEAR					
836.92	Oppenheimer Developing Mkts. CIY	18,805.50		207.14			19,012.64	0.00	207.14	(207.14)	0.00	19,012.64	24,068.25	5,123.66	29,191.91					
3,461.32	Oppenheimer Senior Floating Rate Class C	27,517.15		1,311.44			28,828.59	0.00	1,311.44	(1,311.44)	0.00	28,828.59	26,645.53	2,118.02	28,763.55					
2,507.58	PIMCO Fds Total Return Inst #35	24,056.31		1,806.35			25,862.66	0.00	1,155.25	(1,155.25)	0.00	25,862.66	25,521.80	2,663.40	28,185.20					
2,939.45	Vanguard Admiral Inter Term Fd #571	0.00	25,359.45	753.08			26,112.53	0.00	321.32	(321.32)	0.00	26,112.53	0.00	4,975.67	30,335.12					
0.00	Vanguard Wellington Fund #21	24,410.26	(24,999.22)	588.96			0.00	0.00	588.96	(588.96)	0.00	0.00	39,471.60	(14,472.38)	0.00					
1,903.09	Vanguard Index TR Mid Cap Stock #859	23,855.97		533.79			24,389.76	0.00	533.79	(533.79)	0.00	24,389.76	36,929.37	5,833.13	42,762.50					
331.40	Vanguard Index TR 500 Portfolio #40	39,563.85		882.94			40,446.79	0.00	882.94	(882.94)	0.00	40,446.79	37,587.75	5,948.27	43,536.02					
0.00	Vanguard Intermediate Term Corp #71	24,468.00	(25,359.45)	891.45			(0.00)	0.00	748.29	(748.29)	0.00	(0.00)	27,765.01	(2,405.56)	0.00					
760.38	Vanguard Wellington Admiral #521	0.00	24,999.22	1,222.55			26,221.77	0.00	655.31	(655.31)	0.00	26,221.77	0.00	19,445.05	44,444.27					
	Cash and Cash Equivalents	193.07	2,525.80				2,718.87	1,479.91	1.29	2,028.68	3,509.88	6,228.75	1,672.98	0.00	6,228.75					
	TOTAL GENERAL FUND	604,718.21	42,478.64	12,811.21	40,000.00	(40.58)	619,967.48	1,479.91	26,676.50	(24,646.53)	3,509.88	623,477.36	733,755.25	70,773.51	809,037.37					
	NICHOLS FUND																			
25,000.00	AT&T Inc. 5.8% 2/15/19	25,675.00		1,211.64			25,675.00	0.00	1,450.00	(1,450.00)	0.00	25,675.00	29,500.75	1,175.00	30,675.75					
0.00	Deutsche Bank AG 5.375% 10/12/12	20,299.00		1,194.93	20,000.00	(299.00)	0.00	0.00	1,075.00	(1,075.00)	0.00	0.00	20,403.00	(403.00)	0.00					
0.00	Federal Home Loan Mortgage 5.125% 7/15/12	19,741.58		753.08	20,000.00	258.42	0.00	0.00	1,025.00	(1,025.00)	0.00	0.00	20,539.60	(539.60)	0.00					
20,000.00	Federal National Mortgage Association 4.375% 3/15/13	18,855.80					18,855.80	0.00	875.00	(875.00)	0.00	18,855.80	20,980.00	(807.60)	20,172.40					
20,000.00	Federal National Mortgage Association 5.00% 4/15/15	19,413.32					19,413.32	0.00	1,000.00	(1,000.00)	0.00	19,413.32	22,743.40	(620.20)	22,123.20					
20,000.00	University Texas BAB 3.987% 8/15/20	20,000.00					20,000.00	0.00	797.40	(797.40)	0.00	20,000.00	21,295.60	969.00	22,264.60					
20,000.00	Wells Fargo & Co 5% 11/15/14	19,269.40					19,269.40	0.00	1,000.00	(1,000.00)	0.00	19,269.40	21,400.60	55.20	21,455.80					
1,655.72	Loomis Sayles Invnt Grade Bd Y #1456	19,657.47		1,211.64			20,869.11	0.00	1,024.03	(1,024.03)	0.00	20,869.11	18,614.27	2,280.90	20,895.17					
3,153.80	Oppenheimer Senior Floating Rate Class C	25,049.91		1,194.93			26,244.84	0.00	1,194.93	(1,194.93)	0.00	26,244.84	24,278.27	1,929.84	26,208.11					
2,939.45	Vanguard Admiral Inter Term Fd #571	0.00	25,359.42	753.08			26,112.50	0.00	321.32	(321.32)	0.00	26,112.50	0.00	4,975.67	30,335.09					
0.00	Vanguard Intermediate Term Corp #71	24,467.97	(25,359.42)	891.45			(0.00)	0.00	748.29	(748.29)	0.00	(0.00)	27,764.98	(2,405.56)	0.00					
	Cash and Cash Equivalents	1,000.00	40,000.00				41,000.00	2,133.55	1.17	589.97	2,724.69	43,724.69	3,133.55	0.00	43,724.69					
	TOTAL NICHOLS FUND	213,429.45	40,000.00	4,051.10	40,000.00	(40.58)	217,439.97	2,133.55	10,512.14	(9,921.00)	2,724.69	220,164.66	230,654.02	6,609.65	237,854.81					

Inventory Of Property Owned By The Town Of Hollis

Map	Block	Lot	Location	Acres	Date Acquired	Description
HOLLIS CONSERVATION COMMISSION - RESTRICTED USE						
002	009		WORCESTER RD	10.00	1966	"Parker & Whitcher" or "Long" Meadow, Wetlands
005	020		RUNNELLS BRIDGE RD	21.06	1976	"Wright Nashua River Lot," Land-Locked Wetlands
005	034	001	RUNNELLS BRIDGE RD	17.11	2011	"Taylor Conservation Lot," Unbuildable
010	002		RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	003		RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	018		RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010	034		DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013	032	001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014	070		FRENCH MILL RD	6.32	1983	Chas. Lord Land on Flint's Brook, Wetlands
014	071		WRIGHT RD	19.22	1983	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	072		RIDEOUT RD	22.00	1982	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	076		RIDEOUT RD	11.89	1981	Chas. Lord Land, Flint's Brook, Wetlands, Conserv. Restrict.
014	077		RIDEOUT RD	23.51	1979	Chas. Lord, Nashua River/Flints Brook, Consvr. Restrict.
015	001		RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015	003		RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015	015		SUMNER LN	23.24	1974	Open Space Lot. No Development Allowed per Deed
015	021	010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015	029		HANNAH DR	35.18	1993	Hannah Drive Open Space - Nashua River
015	040		HANNAH DR	4.07	1993	Hannah Drive Open Space. Includes Cul-de-sac & Fire Pond
017	022		PROCTOR HILL RD	0.75	1967	"Parkhurst" or "Charlton" Lot, Unbuildable Wetlands
017	023		PROCTOR HILL RD	3.00	1978	"Tenney Meadow" or "John Doe Lot," Wetlands
018	014		DEPOT RD	27.00	1994	"Hardy Field," Conservation Easement/Restrictions
018	015		DEPOT RD	1.60	1994	"Worcester Lot," Conservation Easement/Restrictions
019	028		BROAD ST	14.74	1974	Rideout Flint's Brook Lot, Land-Locked Wetlands
019	029		WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Land-Locked
020	017		BROAD ST	43.39	1974	"Rideout Conservation Land," Flint's Brook Wetlands
022	031		ROCKY POND RD	11.50	1998	"Worcester Upper Mill" Historic Site, Wetlands
022	032		ROCKY POND RD	8.00	1995	"Worcester Mill Pond" Historic Site, Wetlands
023	022		ROCKY POND RD	13.28	1968	"Quinton Meadow," Wetlands
023	035		ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023	055		ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands
023	056		ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026	018		PINE HILL RD	3.70	1975	"Noah Farley Meadow," Land-Locked Wetlands
026	019		PINE HILL RD	5.00	1980	"Wright-Holmberg Lot," Land-Locked
028	035		FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	006		FEDERAL HILL RD	4.50	1991	"Wheeler Homestead," Land-Locked
029	014		HAYDEN RD	49.90	1998	"Baldwin Orchard," Henry Hildreth Conservation Area.
029	015		FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	016		FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	017		FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked with Conserv. Esmt.
029	026		FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029	033		ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	035		ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031	068		NARTOFF RD	7.50	1971	"FW Moore Lot," Muddy Brook, Land-Locked Wetlands
034	016		HAYDEN RD	19.50	1986	Part of "Corey-Swett Lot," Birch Hill, Land-Locked

Map	Block	Lot	Location	Acres	Date Acquired	Description
035	077		FEDERAL HILL RD	14.30	1998	"Horseshoe Pond," Henry Hildreth Conservation Area.
036	015		SOUTH MERRIMACK RD	36.30	2004	"Runnells-Wheeler Lot," Land-Locked
037	004	002	HARDY LN	1.37	1984	"Somner Lot," Conservation per Deed.
042	035		MOOAR HILL	4.00	1978	"JP Howe's Sprout Lot," Land-Locked
047	043	005	SOUTH MERRIMACK RD	21.08	2008	"Siergiewicz Family Conservation Lot," Wetlands
047	054	001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047	057	001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049	004		SOUTH MERRIMACK RD	2.43	1966	"Sanderson Lot," Land-Locked Wetlands
049	007		ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049	011		ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049	014		ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054	034		BROAD ST	0.33	1976	Hambleton, Conservation Uses Only per Deed
054	035		BROAD ST	4.00	1976	Hambleton, Wetlands
055	005		WINDING VALLEY RD	2.90	1980	Guertin, Wetlands
055	008		ROCKY POND RD	47.50	1973	Spaulding, Wetlands
055	009		ROCKY POND RD	5.00	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055	010		ROCKY POND RD	3.05	1986	Spaulding, Wetlands
			Total Acreage:	787.37		Total Properties: 62
HOLLIS TOWN FOREST COMMITTEE - RESTRICTED uSE						
030	009		WHEELER RD	12.01	2010	"Berry Lot," Land-Locked.
030	010		WHEELER RD	3.29	2010	"Hooper Lot," Land-Locked.
030	011		WHEELER RD	2.74	2010	"Belhuemer" or "Scot Field," Land-Locked.
030	013		WHEELER RD	17.00	1992	"Duncklee Lots"
031	010		BAXTER RD	11.70	1992	Enright-"Parker Pond & Brook"
031	046		WHEELER RD	60.00	2005	"Wright-Windmill Lot"
036	026		SOUTH MERRIMACK RD	8.50	1992	"Duncklee Dam Site"
036	027		SOUTH MERRIMACK RD	311.00	Various	Spalding Park Town Forest - multiple parcels
037	005		HARDY LN	10.00	1992	"Hensel Lot"
037	017		BAXTER RD	29.20	1992	"Stearns" or "Wright Heirs Lot," Conservation Restrictions.
038	001		NARTOFF RD	116.00	2006	"Gelazauskas Preserve," Conservation Restrictions.
041	010		HAYDEN RD	18.27	1990	"Dickerman-Rogers Lot," Monson Village.
041	011		HAYDEN RD	12.00	1990	"Dickerman-Worcester Bros. Lot," Monson Village.
041	012		HAYDEN RD	30.75	1990	"Dickerman Lot"
041	024		SILVER LAKE RD	14.90	1990	"Dickerman - Sarah Aikens Lot"
043	067		FARLEY RD	35.60	2005	"Walker Cameron Lot South"
			Total Acreage:	692.96		Total Properties: 16
						Year Shown is Year voted into the Town Forest.
TOWN FACILITIES						
009	068		DEPOT RD	6.41	1978	"Smith" or "Shed & Pit" Lot, Stump Dump
009	069		275 DEPOT RD	4.86	1983	"Part of Lawrence Farm" or "Kanterovich," Stump Dump
013	035		ORCHARD DR	3.26	1986	"Nichols Field," Recreation Use only.
017	013	002	10 ROCKY POND RD	6.53	2001	Transfer Station
018	013		42 DEPOT RD	12.37	1927	"Nichols Field," Rec. Use only. Lawrence Barn/Ballfields
050	005	004	23 MAIN ST	1.64	2007	"Farley or White Building."

Map	Block	Lot	Location	Acres	Date Acquired	Description
050	012		7 MONUMENT SQ	0.52	bef 1886	"Town Hall."
050	021	001	MONUMENT SQ	0.41	bef 1900	"Town Common."
050	024		MONUMENT SQ	0.13	bef 1900	"Ever Ready Fire House."
052	027		9 SILVER LAKE RD	2.74	1986	"Police Station."
052	036		10 GLENICE DR	2.12	1981	"Fire Station."
052	037		ASH ST	0.50	1952	"Volunteer Park."
052	050		MONUMENT SQ	1.13	1927	"Little Nichols Ball Field."
052	051		2 MONUMENT SQ	0.84	1909	"Hollis Social Library."
056	013		10 MUZZEY RD	16.06	1975	"Department of Public Works."
			Total Acreage:	59.52		Total Properties: 15
CEMETERIES						
013	017		MAIN ST	1.17	1822	South Cemetery
024	030		WHEELER RD	5.52	2004	"Boyd Lot," East Cemetery Expansion
024	031		WHEELER RD	5.89	1897	East Cemetery
024	036		PINE HILL RD	7.38	2004	"Boyd Lot," East Cemetery Expansion
038	058		NARTOFF RD	1.49	1769	Pine Hill Cemetery.
041	061		SILVER LAKE RD	5.37	1790	North Cemetery
052	054		MONUMENT SQ	0.81	1742	"Church Graveyard."
			Total Acreage	27.63		Total Properties: 7
FIRE PONDS/CISTERNS						
001	009	010	IRON WORKS LN	0.44	1999	"Nissitissit Woods," Parking & Fire Cistern
004	050	A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004	074	A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
004	077		CLINTON DR	0.37	1981	Fire Pond & Cul-de-Sac, Clinton Drive
008	034		BALDWIN LN	0.58	1990	Fire Cistern/Green Space
013	036		ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdivision. Restrict. Use.
014	099		FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022	053	A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025	040		CAMERON DR	1.48	1990	Fire Pond
025	058	009	PINE HILL RD	0.18	2001	Fire Cistern
028	029		FOREST VIEW DR	4.23	1982	Fire Pond
032	037	001	MENDELSSOHN DR	0.69	1995	Fire Pond
038	036	A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039	003	002	PINE HILL RD	0.21	2006	Fire Cistern.
042	013		MOOAR HILL RD	0.20	1986	Fire Pond
043	048		FORRENCE DR	1.93	1977	"Fire Pond and Playground Lot," Restricted Use.
044	002		FARLEY RD	1.40	1981	Fire Cistern
047	014		ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.
056	017		SILVER LAKE RD	3.84	1973	"Hildreth Water Hole," managed by the Fire Department.
			Total Acreage:	23.80		Total Properties: 19
ROAD & OTHER PROPERTIES						
008	034	001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009	029	01A	JEWETT LN	0.25	1982	"School Bus Stop" or "Jewett Lot," Unbuildable
023	08A		DEACON LN	0.12	1993	Future Road Access
023	12A		DEACON LN	0.12	1993	Future Road Access
023	26A		ROCKY POND RD	0.11	1993	Future Road Access

Map	Block	Lot	Location	Acres	Date Acquired	Description
025	035		CAMERON DR	0.29	1990	Future Road Access
035	009	00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdivision.
041	021		TODDY BROOK RD	0.00	1970	Cul-de-Sac.
042	025		SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.
042	039		MOOAR HILL RD	0.75	1980	Cul-de-Sac.
059	032		WINDING VALLEY RD	0.75	1986	Cul-de-Sac.
061	004	A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access
			Total Acreage	3.60		Total Properties: 12
vACANT LAND WITH RESTRICTIONS or uNBUILDABLE						
001	009	020	IRON WORKS LN	1.86	1999	"Nissitissit Woods," Stormwater & Retention Area
001	032		WORCESTER RD	4.00	1994	"Archambault Lot," Wetlands, Unbuildable per Plan.
002	010		WEST HOLLIS RD	5.00	1980	"Marriner" or "Lawrence Lot," Land-Locked Wetlands
006	022		IRENE DR	3.51	2004	"Archambault Conservation Land," Land-Locked, Restricted.
015	044		HANNAH DR	1.49	1984	"Playground Lot," Restricted Use.
019	023		FLINT POND DR	31.22	1980	"Flint Pond Water Lot," Restricted Use.
019	041		HIDEAWAY LN	0.85	1974	"Hussey Conservation Land," Restricted Use.
020	006		SUMNER LN	2.00	1976	"Park Lot," Restricted Use.
035	024	001	FEDERAL HILL RD	8.67	2004	"Annabelle Johnson Preserve," Heritage Comm., Mgr.
035	063		214 SILVER LAKE RD	103.77	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	001	PLAIN RD	41.81	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	002	SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	003	232 SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	004	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	005	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	006	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	007	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	008	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
036	036		SILVER LAKE RD	21.38	2001	"Duncklee Gravel Pit," Wetlands. Managed by HCC.
041	019	001	TODDY BROOK RD	4.83	1997	"Howd Lot," no Buildings per Deed.
042	017		MOOAR HILL RD	1.00	1980	"Ovens Lot," no Buildings per Plan.
043	026		MARION DR	1.16	1973	"Park & Playground Lot," Restricted Use.
043	034		NEVINS RD	46.00	2003	"Glover Lot," no buildings per Deed.
045	017		LAUREL HILL RD	2.96	1971	"Playground Lot," Restricted Use.
046	050		MOOAR HILL RD	3.37	1986	"Bushmich Realty Trust Lot," Wetlands.
046	051		MOOAR HILL RD	80.00	2005	"Ludwick Siergiewicz Farm," Land-Locked.
047	041		WITCHES SPRING RD	13.60	1979	"Martin Lot," Wetlands.
049	003		SOUTH MERRIMACK RD	5.00	1979	"J. Woods" or "Martin Meadow," Land-Locked Wetlands.
050	005	002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050	005	003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.
			Total Acreage:	421.59		Total Properties: 30
OPEN SPACE - RESTRICTED uSE						
003	014		DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008	024		BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009	004		FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015	061		HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026	029		LOUISE DR	2.38	1980	"Recreation Lot," Open Space.
032	016	010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036	008		SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.

Map	Block	Lot	Location	Acres	Date Acquired	Description
038	044		FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043	050		FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.
			Total Acreage:	77.32		Total Properties: 9
PROPERTIES ACQUIRED By TAX COLLECTOR'S DEED						
004	009		BLOOD RD	1.00	2004	"Abbot" or "Gagnon Heirs," Land-Locked on State Line.
006	002		IRON WORKS LN	0.90	1978	"John Doe Lot" or "Backlot," Land-Locked.
006	009		WEST HOLLIS RD	6.83	1998	"Gertrude Pyne" or "Cardinale Heirs," Land-Locked.
016	003		ROCKY POND RD	6.92	1960	"T. A. Shattuck Lot," Land-Locked.
017	015	001	PROCTOR HILL RD	2.02	1994	"Proctor Hill Realty Lot."
019	058		HIDEAWAY LN	2.80	1987	"Hussey - Pond," Wetlands.
023	040	001	ROCKY POND RD	0.66	1996	"Tomasian Lot," Unbuildable.
027	021		LOUISE DR	0.35	2010	"Majestic Heights Lot," Land-Locked.
035	006		FEDERAL HILL RD	2.43	1993	"Rosswaag Lot," no Restrictions.
041	032		SILVER LAKE RD	2.31	1993	"Graves Lot," no Restrictions.
043	042		FARLEY RD	8.13	2004	"Gagnon Heirs," Land-Locked on Pennichuck Pond.
045	005	001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045	049		SILVER LAKE RD	8.47	1978	"John Doe" or "Cave" Lot. Land-Locked.
049	013		ROUTE 101A	0.75	2010	"Heath Lot," Land-Locked.
054	016		BROAD ST	8.00	1994	"Bowman Lot," no Restrictions.
058	018		NARTOFF RD	0.25	1988	"Sedlewicz Lot," Land-Locked Wetlands.
060	010		SILVER LAKE RD	0.25	2003	"Fern Johnson Estate," triangle at Federal Hill/Silver Lake Rds.
			Total Acreage:	52.27		Total Properties: 17
vACANT LAND - NO DEED RESTRICTIONS						
025	051		CRESTWOOD DR	5.94	1979	"Flint Pond Drive" no Restrictions.
043	069		FARLEY RD	4.92	2004	"Walker Cameron Lot North," no Restrictions.
			Total Acreage:	10.86		Total Properties: 2
SuMMARy - ALL PROPERTIES						
Total Acreage, Town Properties				676.59		Total Properties: 111
Total Acreage, Conservation Commission				787.37		Total Properties: 62
Total Acreage, Town Forest				692.96		Total Properties: 16
Total Town-Owned Acreage				2156.92		Total # of Properties: 189
OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST						
003	030		BLOOD RD	36.85	2004	"William Hall Jr. Rev. Trust," Development Rights.
008	078		DOW RD	24.45	2002	"William Hall Jr. Rev. Trust," Development Rights.
013	064		DEPOT RD	18.75	2002	"William Hall Jr. Rev. Trust," Development Rights.
016	005		ROCKY POND RD	11.00	2010	"Lovejoy Lot," Executory Interest to the Town via HCC.
020	016		239 BROAD ST	23.60	1994	"Pearl C. Rideout Lot," Agricultural/Conservation Easement
022	022		ROCKY POND RD	2.23	2010	"Whaleback," Executory Interest to the Town via HCC.
022	023		ROCKY POND RD	3.93	2010	"Whaleback," Executory Interest to the Town via HCC.
023	030		ROCKY POND RD	62.00	2010	"Whaleback," Executory Interest to the Town via HCC.
025	062		PINE HILL RD	40.05	2008	"Harriet Hills Farm," Dvlpmt. Rights & Agricul. Preserv. Esmt.
038	052		PINE HILL RD	29.70	2007	"Walker - Gilman Tract 2," Development Rights & Agric. Covs.
040	001		FEDERAL HILL RD	30.00	2009	"Kerr-Bayrd Farm," Executory Interest to the Town via HCC.
041	007		FEDERAL HILL RD	85.00	1998	"Monson Village," Executory Interest to the Town via HCC.
042	073		SOUTH MERRIMACK RD	125.72	2002	"Gardner Spaulding Land," Conserv. Esmt. & Protect. Restrict.
			Total Acreage:	493.28		Total Properties: 13

2011 Auditors' Report



INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Hollis, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2011, which collectively comprise the Town's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the Town of Hollis' management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of December 31, 2011, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis appearing on the following pages, and the supplementary information on page 42, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited

Additional Offices:
Andover, MA • Greenfield, MA • Ellsworth, ME • Manchester, NH

procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Melanson, Heath + Company P.C.
Nashua, New Hampshire
August 28, 2012

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, we offer readers this narrative overview and analysis of the financial activities of the Town of Hollis for the year ended December 31, 2011.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the government's net assets changed during the most recent year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned time off).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories; governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available

at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. Proprietary funds are maintained as follows:

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. Specifically, internal service funds are used to account for self-insured employee health programs. These services have been included within governmental activities in the government-wide financial statements.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current year, the total of assets exceeded liabilities by \$ 31,244,964 (i.e., net assets), a change of \$ 576,633 in comparison to the prior year.

- As of the close of the current year, governmental funds reported combined ending fund balances of \$ 2,436,291, a change of \$ (147,348) in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$ 1,030,778, a change of \$ 544,432 in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current year was \$ 8,765,000, a change of \$ (650,000) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior years.

	Governmental Activities	
	<u>2011</u>	<u>2010</u>
Current assets	\$ 10,138,972	\$ 12,471,791
Noncurrent assets	<u>38,417,693</u>	<u>38,440,068</u>
Total assets	48,556,665	50,911,859
Current liabilities	8,313,214	10,476,856
Noncurrent liabilities	<u>8,998,487</u>	<u>9,766,672</u>
Total liabilities	17,311,701	20,243,528
Net assets:		
Invested in capital assets, net	28,938,539	27,840,024
Restricted	1,196,131	1,743,007
Unrestricted	<u>1,110,294</u>	<u>1,085,300</u>
Total net assets	<u>\$ 31,244,964</u>	<u>\$ 30,668,331</u>

CHANGES IN NET ASSETS

	Governmental Activities	
	<u>2011</u>	<u>2010</u>
Revenues:		
Program revenues:		
Charges for services	\$ 606,770	\$ 547,324
Operating grants and contributions	152,987	46,615
Capital grants and contributions	487,752	239,084
General revenues:		
Property taxes	6,473,145	7,047,978
Penalties, interest, and other taxes	165,753	170,072
Grants and contributions not restricted to specific programs	449,815	336,917
Licenses and permits	1,586,084	1,587,182
Investment income	35,745	96,975
Miscellaneous	20,892	30,898
Permanent fund contributions	5,325	4,500
Total revenues	<u>9,984,268</u>	<u>10,107,545</u>
Expenses:		
General government	3,262,376	2,955,691
Public safety	3,096,846	2,646,732
Education	-	3,496
Highways and streets	1,725,596	1,770,543
Sanitation	401,385	528,853
Health	43,133	52,239
Welfare	4,936	5,658
Culture and recreation	495,533	448,868
Conservation	13,294	15,579
Interest	364,536	391,269
Total expenses	<u>9,407,635</u>	<u>8,818,928</u>
Change in net assets before transfers	576,633	1,288,617
Transfers in (out)	<u>-</u>	<u>(6,796)</u>
Change in net assets	576,633	1,281,821
Net assets - beginning of year	<u>30,668,331</u>	<u>29,386,510</u>
Net assets - end of year	<u>\$ 31,244,964</u>	<u>\$ 30,668,331</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent year, total net assets were \$ 31,244,964, a change of \$ 576,633 from the prior year.

The largest portion of net assets \$ 28,938,539 reflects our investment in capital assets (e.g., land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 1,196,131 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ 1,110,294 may be used to meet the Town's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net assets of \$ 576,633. Key elements of this change are as follows:

General fund revenues and transfers in in excess of expenditures and transfers out	\$ 269,684
Nonmajor governmental funds expenditures and transfers out in excess of revenues and transfers in	(417,032)
Internal service fund operations	60,668
Depreciation expense in excess of principal debt service	(371,469)
Capital asset additions from current revenues	1,254,119
Other	<u>(219,337)</u>
Total	<u>\$ 576,633</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$ 2,436,291, a change of \$ (147,348) in comparison to the prior year. Key elements of this change are as follows:

General fund revenues and transfers in in excess of expenditures and transfers out	\$ 269,684
Nonmajor governmental funds expenditures and transfers out in excess of revenues and transfers in	<u>(417,032)</u>
Total	<u>\$ (147,348)</u>

In 2011, the Town implemented *Governmental Accounting Standards Board Statement #54 Fund Balance Reporting and Governmental Fund Type Definitions*. In general, amounts previously reported as undesignated fund balance, are now reported as unassigned fund balance. Full definitions of all fund balance classifications can be found in the notes to financial statements. Additionally, amounts previously reported in reserve funds, are now required to be presented as committed fund balance in the general fund.

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$ 1,030,778 while total fund balance was \$ 1,240,160. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/11</u>	<u>12/31/10</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 1,030,778	\$ 486,346	\$ 544,432	11.2%
Total fund balance ¹	1,240,160	970,476	269,684	13.5%

¹Now includes reserve fund. Prior period balances have been revised to conform to the current presentation.

The fund balance of the general fund changed by \$ 269,684 during the current year. Key factors in this change are as follows:

Revenues in excess of budget	\$ 324,716
Expenditures in excess of budget	(129,464)
Change in encumbrances	(123,034)
Change in reserve fund	(19,806)
Other GAAP adjustments	<u>217,272</u>
Total	<u>\$ 269,684</u>

Included in the total general fund balance is the Town's reserve account with the following balances:

	<u>12/31/11</u>	<u>12/31/10</u>	<u>Change</u>
Reserve fund	\$ <u>110,038</u>	\$ <u>129,844</u>	\$ <u>(19,806)</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no changes to the original budget during 2011.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$ 38,263,161 (net of accumulated depreciation), a change of \$ 232,650 from the prior year. This investment in capital assets includes land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress.

Addition information on capital assets can be found in the notes to financial statement.

Long-term debt. At the end of the current year, total bonded debt outstanding was \$ 8,765,000, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the notes to financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director
Town of Hollis, New Hampshire
7 Monument Square
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF NET ASSETS

DECEMBER 31, 2011

	Governmental <u>Activities</u>
ASSETS	
Current:	
Cash and short-term investments	\$ 8,455,669
Investments	718,929
Receivables, net of allowance for uncollectibles:	
Property taxes	709,975
Departmental and other	33,563
Intergovernmental	196,096
Other assets	24,740
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	154,532
Capital assets:	
Land and construction in progress	22,638,530
Other capital assets, net of accumulated depreciation	<u>15,624,631</u>
TOTAL ASSETS	48,556,665
LIABILITIES	
Current:	
Accounts payable	237,632
Accrued expenses	151,199
Due to school districts	6,662,045
Other liabilities	241,085
Accrued interest payable	127,756
Current portion of long-term liabilities:	
Bonds payable	650,000
Compensated absences	19,464
Capital leases	224,033
Noncurrent:	
Bonds payable, net of current portion	8,115,000
Compensated absences, net of current portion	175,176
Capital leases, net of current portion	335,590
Net OPEB obligation	<u>372,721</u>
TOTAL LIABILITIES	17,311,701
NET ASSETS	
Invested in capital assets, net of related debt	28,938,539
Restricted for:	
Grants and other statutory restrictions	962,696
Permanent funds:	
Nonexpendable	233,435
Unrestricted	<u>1,110,294</u>
TOTAL NET ASSETS	\$ <u>31,244,964</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2011

		<u>Program Revenues</u>			<u>Net (Expenses) Revenues and Changes in Net Assets</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Governmental Activities</u>
<u>Expenses</u>					
Governmental Activities:					
General government	\$ 3,262,376	\$ 63,007	\$ 143,002	\$ -	\$ (3,056,367)
Public safety	3,096,846	315,783	-	-	(2,781,063)
Highways and streets	1,725,596	9,915	-	487,752	(1,227,929)
Sanitation	401,385	75,516	-	-	(325,869)
Health	43,133	1,950	-	-	(41,183)
Welfare	4,936	21,790	-	-	16,854
Culture and recreation	495,533	118,809	9,985	-	(366,739)
Conservation	13,294	-	-	-	(13,294)
Interest expense	364,536	-	-	-	(364,536)
	<u>\$ 9,407,635</u>	<u>\$ 606,770</u>	<u>\$ 152,987</u>	<u>\$ 487,752</u>	<u>(8,160,126)</u>
General Revenues, Transfers, and Contributions:					
					6,473,145
					165,753
					449,815
					1,586,084
					35,745
					20,892
					<u>5,325</u>
					<u>8,736,759</u>
					576,633
Net Assets:					
					<u>30,668,331</u>
					<u>\$ 31,244,964</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2011

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash and short-term investments	\$ 7,927,109	\$ 526,967	\$ 8,454,076
Investments	-	718,929	718,929
Receivables:			
Property taxes	993,507	-	993,507
Departmental and other	33,563	-	33,563
Intergovernmental	196,096	-	196,096
Due from other funds	49,952	187	50,139
Other assets	<u>24,740</u>	<u>-</u>	<u>24,740</u>
TOTAL ASSETS	\$ <u>9,224,967</u>	\$ <u>1,246,083</u>	\$ <u>10,471,050</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 237,632	\$ -	\$ 237,632
Accrued expenses	151,199	-	151,199
Deferred revenues	692,659	-	692,659
Due to school districts	6,662,045	-	6,662,045
Due to other funds	187	49,952	50,139
Other liabilities	<u>241,085</u>	<u>-</u>	<u>241,085</u>
TOTAL LIABILITIES	7,984,807	49,952	8,034,759
Fund Balances:			
Nonspendable	24,740	660,290	685,030
Restricted	-	535,841	535,841
Committed	110,038	-	110,038
Assigned	74,604	-	74,604
Unassigned	<u>1,030,778</u>	<u>-</u>	<u>1,030,778</u>
TOTAL FUND BALANCES	<u>1,240,160</u>	<u>1,196,131</u>	<u>2,436,291</u>
TOTAL LIABILITIES AND FUND BALANCES	\$ <u>9,224,967</u>	\$ <u>1,246,083</u>	\$ <u>10,471,050</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET ASSETS

DECEMBER 31, 2011

TOTAL GOVERNMENTAL FUND BALANCES	\$ 2,436,291
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	38,263,161
• Revenues are reported on the accrual basis of accounting and are not deferred until collection.	563,659
• Internal service funds are used by management to account for health insurance and workers' compensation activities. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Assets.	1,593
• In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(127,756)
• Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:	
Bonds payable	(8,765,000)
Compensated absences	(194,640)
Capital leases	(559,623)
Net OPEB obligation	<u>(372,721)</u>
NET ASSETS OF GOVERNMENTAL ACTIVITIES	<u>\$ 31,244,964</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2011

	<u>General</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Revenues:			
Property taxes	\$ 6,765,217	\$ -	\$ 6,765,217
Penalties, interest and other taxes	99,763	65,990	165,753
Charges for services	333,081	323,053	656,134
Intergovernmental	937,566	152,987	1,090,553
Licenses and permits	1,586,083	-	1,586,083
Investment income	11,562	24,183	35,745
Contributions	-	5,325	5,325
Miscellaneous	<u>27,736</u>	<u>2,156</u>	<u>29,892</u>
Total Revenues	9,761,008	573,694	10,334,702
Expenditures:			
Current:			
General government	2,898,081	6,041	2,904,122
Public safety	2,715,742	346,983	3,062,725
Highways and streets	1,507,801	-	1,507,801
Sanitation	407,536	-	407,536
Health	43,133	-	43,133
Welfare	4,901	34	4,935
Culture and recreation	41,473	380,135	421,608
Conservation	-	396,294	396,294
Debt service:			
Principal	650,000	-	650,000
Interest	373,981	-	373,981
Capital outlay	<u>566,914</u>	<u>143,001</u>	<u>709,915</u>
Total Expenditures	<u>9,209,562</u>	<u>1,272,488</u>	<u>10,482,050</u>
Excess (deficiency) of revenues over expenditures	551,446	(698,794)	(147,348)
Other Financing Sources (Uses):			
Transfers in	715	298,519	299,234
Transfers out	<u>(282,477)</u>	<u>(16,757)</u>	<u>(299,234)</u>
Total Other Financing Sources (Uses)	<u>(281,762)</u>	<u>281,762</u>	<u>-</u>
Change in fund balance	269,684	(417,032)	(147,348)
Fund Equity, at Beginning of Year, as restated	<u>970,476</u>	<u>1,613,163</u>	<u>2,583,639</u>
Fund Equity, at End of Year	<u>\$ 1,240,160</u>	<u>\$ 1,196,131</u>	<u>\$ 2,436,291</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2011

NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$ (147,348)														
<ul style="list-style-type: none"> • Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: <table border="0" style="margin-left: 40px;"> <tr> <td>Capital outlay purchases</td> <td style="text-align: right;">1,263,119</td> </tr> <tr> <td>Depreciation</td> <td style="text-align: right;">(1,021,469)</td> </tr> <tr> <td>Loss on disposal</td> <td style="text-align: right;">(9,000)</td> </tr> </table> • Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes) differ between the two statements. This amount represents the net change in deferred revenue. (341,435) • The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets: <table border="0" style="margin-left: 40px;"> <tr> <td>Repayments of debt</td> <td style="text-align: right;">650,000</td> </tr> <tr> <td>Repayment of leases</td> <td style="text-align: right;">215,865</td> </tr> </table> • In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 9,445 • Some expenses reported in the Statement of Activities, such as compensated absences and net OPEB obligation, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. <table border="0" style="margin-left: 40px;"> <tr> <td>Compensated absences</td> <td style="text-align: right;">26,340</td> </tr> <tr> <td>Net OPEB obligation</td> <td style="text-align: right;">(129,552)</td> </tr> </table> • Internal service fund operating results <u>60,668</u> 		Capital outlay purchases	1,263,119	Depreciation	(1,021,469)	Loss on disposal	(9,000)	Repayments of debt	650,000	Repayment of leases	215,865	Compensated absences	26,340	Net OPEB obligation	(129,552)
Capital outlay purchases	1,263,119														
Depreciation	(1,021,469)														
Loss on disposal	(9,000)														
Repayments of debt	650,000														
Repayment of leases	215,865														
Compensated absences	26,340														
Net OPEB obligation	(129,552)														
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES	\$ <u>576,633</u>														

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2011

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	Variance with Final Budget
	<u>Original Budget</u>	<u>Final Budget</u>		Positive (Negative)
Revenues and Other Sources:				
Property taxes	\$ 6,547,945	\$ 6,547,945	\$ 6,547,945	\$ -
Penalties, interest and other taxes	91,100	91,100	99,763	8,663
Charges for services	276,480	276,480	333,081	56,601
Intergovernmental	822,838	822,838	937,566	114,728
Licenses and permits	1,466,325	1,466,325	1,586,083	119,758
Investment income	10,500	10,500	11,457	957
Miscellaneous	15,075	15,075	13,192	(1,883)
Transfers in	50,200	50,200	76,092	25,892
	<u>9,280,463</u>	<u>9,280,463</u>	<u>9,605,179</u>	<u>324,716</u>
Expenditures and Other Uses:				
Current:				
General government	3,061,191	3,061,191	2,896,019	165,172
Public safety	2,698,203	2,698,203	2,709,687	(11,484)
Highways and streets	1,493,311	1,493,311	1,507,801	(14,490)
Sanitation	422,184	422,184	407,536	14,648
Health	47,294	47,294	43,133	4,161
Welfare	10,900	10,900	4,901	5,999
Culture and recreation	43,921	43,921	41,473	2,448
Conservation	1	1	-	1
Debt service:				
Principal	650,000	650,000	650,000	-
Interest	373,981	373,981	373,981	-
Capital outlay	90,000	90,000	425,170	(335,170)
Transfers out	389,477	389,477	350,226	39,251
	<u>9,280,463</u>	<u>9,280,463</u>	<u>9,409,927</u>	<u>(129,464)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ <u>-</u>	\$ <u>-</u>	\$ <u>195,252</u>	\$ <u>195,252</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
 PROPRIETARY FUNDS
 STATEMENT OF NET ASSETS
 DECEMBER 31, 2011

	Governmental Activities Internal Service Fund
<u>ASSETS</u>	
Current:	
Cash and short-term investments	\$ <u>1,593</u>
TOTAL ASSETS	1,593
<u>LIABILITIES</u>	
Current:	
Accrued liabilities	<u>-</u>
TOTAL LIABILITIES	-
<u>NET ASSETS</u>	
Unrestricted	<u>1,593</u>
TOTAL NET ASSETS	<u>\$ 1,593</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
 PROPRIETARY FUNDS
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS
 FOR THE YEAR ENDED DECEMBER 31, 2011

	Governmental <u>Activities</u> Internal Service <u>Fund</u>
Operating Revenues:	
Employee and employer contributions	\$ <u>979,203</u>
Total Operating Revenues	979,203
Operating Expenses:	
Employee benefits	<u>918,535</u>
Total Operating Expenses	<u>918,535</u>
Operating Income (Loss)	<u>60,668</u>
Change in Net Assets	60,668
Net Assets at Beginning of Year	<u>(59,075)</u>
Net Assets at End of Year	\$ <u><u>1,593</u></u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED DECEMBER 31, 2011

	Governmental Activities Internal Service Fund
<u>Cash Flows From Operating Activities:</u>	
Receipts from employees and employer	\$ 979,203
Payments of employee benefits and expenses	<u>(979,202)</u>
Net Cash Provided By Operating Activities	<u>1</u>
Net Change in Cash and Short-Term Investments	1
Cash and Short-Term Investments, Beginning of Year	<u>1,592</u>
Cash and Short-Term Investments, End of Year	<u>\$ 1,593</u>
<u>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:</u>	
Operating income (loss)	\$ 60,668
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Changes in assets and liabilities:	
Accrued liabilities	<u>(60,667)</u>
Net Cash Provided By Operating Activities	<u>\$ 1</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS
DECEMBER 31, 2011

	<u>Agency Funds</u>
<u>ASSETS</u>	
Cash and short-term investments	\$ 215,993
Investments	<u>300,083</u>
Total Assets	<u>\$ 516,076</u>
 <u>LIABILITIES</u>	
Other liabilities	\$ <u>516,076</u>
Total Liabilities	<u>\$ 516,076</u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The government is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In 2011, it was determined that no entities met the required GASB 39 criteria of component units.

B. Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as is the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Internal Service Fund* reported in the accompanying financial statements, accounts for the self-insured employee health program.

The *Agency Fund* is used to account for money held by the government on behalf of others (e.g., school capital reserve funds).

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

For purpose of the Statement of Cash Flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Trust Funds consist of corporate stocks and mutual funds, bonds, and federal agency securities. Investments are carried at market value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

G. Capital Assets

Capital assets, which include land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 5,000 and an estimated

useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Machinery, equipment, and furnishings	5
Infrastructure	50

H. Compensated Absences

It is the government's policy to permit employees to accumulate earned time off benefits. All vested earned time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities Statement of Net Assets.

J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net assets".

Fund Balance - Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure.

Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town's fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., tax deeded property or prepaid items) or can never be spent (i.e., perpetual care).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds are created by statute or otherwise have external constraints on how the funds can be expended.
- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the government (i.e., Town Meeting).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for.
- 5) Unassigned funds are available to be spent in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Assets - Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. All other net assets are reported as unrestricted.

K. Fund Balance Policy

The Town's fund balance policy describes the appropriate level of unassigned fund balance reserve to be consistent with the NH Department of Revenue Administration (DRA) and the Government Finance Officer Association (GFOA) guidelines:

1. DRA – Recommends retaining 5% to 10% of the gross general fund operating expenditures, including Town, School, and County appropriations.

2. GFOA – Recommends retaining 8% to 17% of the gross general fund operating expenditures, including Town, School, and County appropriations.

At December 31, 2011, unassigned fund balance was 3.6% of general fund gross appropriations (including Town, School, and County appropriations).

L. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

M. Reclassifications

The accompanying financial statements reflect various changes in classification from the prior year.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

The Town's budget is originally prepared by the Selectmen's Office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 9,761,008	\$ 9,209,562
Other financing sources/uses (GAAP basis)	<u>715</u>	<u>282,477</u>
Subtotal (GAAP Basis)	9,761,723	9,492,039
Adjust tax revenue to accrual basis	(217,272)	-
Reverse 2010 appropriation carryforwards expended in 2011	-	(197,638)
Add 2011 appropriation carryforwards to expenditures	-	74,604
Reverse reserve fund activity	75,272	55,466
To reverse unbudgeted in-kind contribution	<u>(14,544)</u>	<u>(14,544)</u>
Budgetary Basis	<u>\$ 9,605,179</u>	<u>\$ 9,409,927</u>

D. Excess of Expenditures Over Appropriations

Expenditures exceeded appropriations by \$ 129,464 during 2011 as a result of unbudgeted capital outlay expenditures.

Cash and Short-Term Investments

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the

sum of its paid-up capital and surplus.” The Town does not have a deposit policy for custodial credit risk.

As of December 31, 2011, none of the Town’s bank balance of \$ 8,558,386 was exposed to custodial credit risk as uninsured or uncollateralized.

4. Investments

A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

Presented below is the actual rating as of year-end for each category of investments of the Town:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year End</u>		
				<u>Aaa</u>	<u>Aa</u>	<u>A</u>
Corporate bonds	\$ 135,422	N/A	\$ -	\$ -	\$ 63,120	\$ 72,302
Corporate equities	243,951	N/A	243,951	-	-	-
Mutual funds	466,511	N/A	466,511	-	-	-
Federal agency securities	<u>173,128</u>		<u>-</u>	<u>173,128</u>	<u>-</u>	<u>-</u>
Total investments	<u>\$ 1,019,012</u>		<u>\$ 710,462</u>	<u>\$ 173,128</u>	<u>\$ 63,120</u>	<u>\$ 72,302</u>

B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

C. Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are as follows:

<u>Investment Issuer</u>	<u>Amount</u>	<u>% of Total Investments</u>
Vanguard Intermediate Term Corporate Fund	\$ 55,530	5%
Loomis Sayles Investment Grade Bond Y	61,721	6%
Federal National Mortgage	<u>110,753</u>	11%
Total	\$ <u><u>228,004</u></u>	

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>		
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>
Debt Related Securities:				
Corporate bonds	\$ 135,422	\$ 40,806	\$ 42,801	\$ 51,815
Federal agency securities	<u>173,128</u>	<u>41,079</u>	<u>110,753</u>	<u>21,296</u>
Total	\$ <u><u>308,550</u></u>	\$ <u><u>81,885</u></u>	\$ <u><u>153,554</u></u>	\$ <u><u>73,111</u></u>

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

Taxes Receivable

The Town bills property taxes semiannually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied, are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town pur-

chases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2011 consist of the following:

Property taxes:		
2011 levy	\$	783,263
Unredeemed taxes:		
2010 levy		182,386
2009 levy		59,146
Unapplied payments		(31,719)
Yield tax		431
		<hr/>
Total	\$	<u>993,507</u>

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough, New Hampshire. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

6. Allowance for Doubtful Accounts

The property tax receivables reported in the accompanying entity-wide financial statements reflect an estimated allowance for doubtful accounts of \$ 129,000.

7. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in 2011.

8. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2011 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 49,952	\$ 187
Nonmajor Governmental Funds	<u>187</u>	<u>49,952</u>
Total	<u>\$ 50,139</u>	<u>\$ 50,139</u>

9. Capital Assets

Capital asset activity for the year ended December 31, 2011 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 9,004	\$ 686	\$ -	\$ 9,690
Machinery, equipment, and furnishings	5,657	149	(219)	5,587
Infrastructure	<u>13,950</u>	<u>-</u>	<u>-</u>	<u>13,950</u>
Total capital assets, being depreciated	28,611	835	(219)	29,227
Less accumulated depreciation for:				
Buildings and improvements	(3,772)	(238)	-	(4,010)
Machinery, equipment, and furnishings	(3,029)	(505)	210	(3,324)
Infrastructure	<u>(5,990)</u>	<u>(279)</u>	<u>-</u>	<u>(6,269)</u>
Total accumulated depreciation	<u>(12,791)</u>	<u>(1,022)</u>	<u>210</u>	<u>(13,603)</u>
Total capital assets, being depreciated, net	15,820	(187)	(9)	15,624
Capital assets, not being depreciated:				
Land	22,211	383	-	22,594
Construction in progress	<u>-</u>	<u>227</u>	<u>(182)</u>	<u>45</u>
Total capital assets, not being depreciated	<u>22,211</u>	<u>610</u>	<u>(182)</u>	<u>22,639</u>
Governmental activities capital assets, net	<u>\$ 38,031</u>	<u>\$ 423</u>	<u>\$ (191)</u>	<u>\$ 38,263</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 178
Public safety	434
Highways and streets	336
Culture and recreation	<u>74</u>
Total depreciation expense - governmental activities	<u>\$ 1,022</u>

10. Accounts Payable

Accounts payable represent 2011 expenditures paid after December 31, 2011.

11. Deferred Revenue

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund deferred revenues account is equal to the total of all December 31, 2011 receivable balances, except property taxes that are collected within 60 days.

12. Capital Lease Obligations

The Town is the lessee of certain equipment under capital leases expiring in various years through 2015. Future minimum payments under the capital leases consisted of the following as of December 31, 2011:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$ 224,033	\$ 19,076	\$ 243,109
2013	168,536	10,600	179,136
2014	110,377	5,346	115,723
2015	<u>56,677</u>	<u>1,085</u>	<u>57,762</u>
Total	\$ <u>559,623</u>	\$ <u>36,107</u>	\$ <u>595,730</u>

13. Long-Term Debt

A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities. General obligation bonds currently outstanding are as follows:

<u>Governmental Activities:</u>	Serial Maturities <u>Through</u>	Interest Rate(s) %	Amount Outstanding as of <u>12/31/11</u>
Open Space	01/15/19	3.73%	\$ 945,000
Open Space	10/15/19	3.42%	1,600,000
Open Space and Safety Renovations	08/15/35	4.06%	<u>6,220,000</u>
Total			<u>\$ 8,765,000</u>

B. Future Debt Service

The annual payments to repay bonds payable outstanding as of December 31, 2011 are as follows:

<u>Governmental Activities</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$ 650,000	\$ 349,938	\$ 999,938
2013	650,000	324,338	974,338
2014	650,000	298,538	948,538
2015	650,000	272,638	922,638
2016	650,000	247,038	897,038
2017 - 2021	2,595,000	871,106	3,466,106
2022 - 2026	1,480,000	472,920	1,952,920
Thereafter	<u>1,440,000</u>	<u>308,320</u>	<u>1,748,320</u>
Total	<u>\$ 8,765,000</u>	<u>\$ 3,144,836</u>	<u>\$ 11,909,836</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2011.

C. Changes in General Long-Term Liabilities

During the year ended December 31, 2011, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 1/1/11	Additions	Reductions	Total Balance 12/31/11	Less Current Portion	Equals Long-Term Portion 12/31/11
<u>Governmental Activities</u>						
Bonds payable	\$ 9,415	\$ -	\$ (650)	\$ 8,765	\$ (650)	\$ 8,115
Other:						
Compensated absences	221	-	(27)	194	(19)	175
Capital leases	776	-	(216)	560	(224)	336
Net OPEB obligation	243	148	(18)	373	-	373
Totals	<u>\$ 10,655</u>	<u>\$ 148</u>	<u>\$ (911)</u>	<u>\$ 9,892</u>	<u>\$ (893)</u>	<u>\$ 8,999</u>

14. Restricted Net Assets

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based in accordance with donor restrictions.

15. Fund Balances

The following is a summary of fund balances at December 31, 2011:

	Unassigned	Assigned	Committed	Restricted	Nonspendable	Total
<u>General Fund:</u>						
Capital reserve fund	\$ -	\$ -	\$ 110,038	\$ -	\$ -	\$ 110,038
Prepaid expenses	-	-	-	-	1,195	1,195
Tax deeded property	-	-	-	-	23,545	23,545
Encumbrances	-	74,604	-	-	-	74,604
Remaining fund balance	<u>1,030,778</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,030,778</u>
Total General Fund	1,030,778	74,604	110,038	-	24,740	1,240,160
<u>Nonmajor Governmental Funds:</u>						
Special revenue funds	-	-	-	535,841	426,855	962,696
Nonexpendable permanent funds	-	-	-	-	233,435	233,435
Total Nonmajor Governmental Funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>535,841</u>	<u>660,290</u>	<u>1,196,131</u>
Total All Funds	<u>\$ 1,030,778</u>	<u>\$ 74,604</u>	<u>\$ 110,038</u>	<u>\$ 535,841</u>	<u>\$ 685,030</u>	<u>\$ 2,436,291</u>

16. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in respect to how unassigned fund balance is reported in accordance with the budgetary basis for reporting for the State of New Hampshire for tax rate setting purposes. The major difference is the State of New Hampshire considers revenues in connection with property tax receivables to be available to liquidate liabilities when billed rather than received.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ 1,030,778
Deferred revenue	<u>692,659</u>
Tax Rate Setting Balance	<u>\$ 1,723,437</u>

17. Subsequent Events

Subsequent to December 31, 2011, the Town has incurred the following additional debt:

	<u>Amount</u>	<u>Interest Rate</u>	<u>Issue Date</u>	<u>Maturity Date</u>
Tax anticipation note	\$ 3,000,000	1.625%	05/21/12	12/31/12

This is a draw down line of credit which the Town currently has not used.

18. Commitments and Contingencies

Outstanding Legal Issues - There are certain pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

19. Retirement System

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, (as amended by GASB 50) with respect to the employees' retirement funds.

A. Plan Description

Full-time employees participate in the State of New Hampshire Retirement System (the System), a multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Funding policies, vesting requirements, contribution requirements and plan assets available to pay benefits are disclosed in the System's annual report available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507.

B. Funding Policy

Plan members are required to contribute a percentage of their gross earnings to the pension plan. The Town makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16. The Town's contribution to the System for the year ended December 31, 2011 was \$ 421,741, which is equal to its annual required contribution for this year.

The payroll for employees covered by the System for the year ended December 31, 2011, was \$ 3,135,688. In accordance with State House Bill 2, the provision in RSA 100-A:16 requiring State contributions has been eliminated as of July 1, 2011. The amount contributed by the State for the first half of the Town's year was determined to be immaterial. Contribution requirements for the year ended December 31, 2011, were as follows:

Town	\$ 421,741
Employees' Contributions	<u>247,776</u>
Total	<u>\$ 669,517</u>

20. Post-Employment Health Care Benefits

Other Post-Employment Benefits

The Town has implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the Statement of Activities when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Assets over time.

A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment health care benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50. As of January 1, 2009, the actuarial valuation date, approximately 4 retirees and 55 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

B. Benefits Provided

The Town provides medical, prescription drug, and mental health/substance abuse to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

C. Funding Policy

Non-union and union retirees with less than 20 years of service contribute 100% of the cost of the health plan, as determined by the Town. Union retirees with over 20 years of service pay the same as active employees. The Town contributes the remainder of the health plan costs on a pay-as-you-go basis.

D. Annual OPEB Costs and Net OPEB Obligation

The Town's 2011 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending December 31, 2011, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of January 1, 2009.

Annual Required Contribution (ARC)	\$	138,048
Interest on net OPEB obligation		9,727
Adjustment to ARC		<u>(10,438)</u>
Annual OPEB cost		137,337
Contributions made		<u>(7,784)</u>
Increase in net OPEB obligation		129,553
Net OPEB obligation - beginning of year		<u>243,168</u>
Net OPEB obligation - end of year	\$	<u><u>372,721</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

<u>Fiscal year ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2011	\$ 137,337	5.7%	\$ 372,721
2010	\$ 129,347	3.0%	\$ 243,168
2009	\$ 121,515	3.1%	\$ 117,750

E. Funded Status and Funding Progress

The funded status of the plan as of January 1, 2009, the date of the most recent actuarial valuation was as follows:

Actuarial accrued liability (AAL)	\$ 527,066
Actuarial value of plan assets	<u>-</u>
Unfunded actuarial accrued liability (UAAL)	<u>\$ 527,066</u>
Funded ratio (actuarial value of plan assets/AAL)	<u>0%</u>
Covered payroll (active plan members)	<u>\$ 2,811,308</u>
UAAL as a percentage of covered payroll	<u>19%</u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2009 actuarial valuation the entry age method was used. The actuarial value of assets was not determined as the Town has not advance funded its obligation. The actuarial assumptions included a 4% investment rate of return and an initial annual healthcare cost trend rate of 9% which decreases to a 5% long-term rate for all healthcare benefits after four years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 29 years, on a closed basis. This has been calculated assuming the amortization payment increases at a rate of 4%.

Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three years.

Self-Insurance

During 2011, the Town switched from being self-insured to a premium based health plan. As of December 31, 2011 there was no liability for unpaid claims. Remaining balances in the internal service fund will be closed to the general fund during 2012.

Changes in the aggregate liability for claims for the year ended December 31, 2011 are as follows:

	<u>Health Coverage</u>
Claims liability, January 1, 2011	\$ 60,667
Claims incurred/recognized in fiscal year 2011	979,203
Claims paid in fiscal year 2011	<u>(1,039,870)</u>
Claims liability, December 31, 2011	<u>\$ -</u>

Beginning Fund Balance and Net Assets Restatement

The beginning (January 1, 2011) balances of the Town have been restated as follows:

Government-wide Financial Statements:

	<u>Governmental Activities</u>
As previously reported	\$ 30,964,268
Reclassification of school funds to agency funds	<u>(295,937)</u>
As restated	<u>\$ 30,668,331</u>

Fund Basis Financial Statements:

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
As previously reported	\$ 840,632	\$ 2,038,944	\$ 2,879,576
Reclassification of school funds to agency funds	-	(295,937)	(295,937)
Reclassification of reserve fund ¹	<u>129,844</u>	<u>(129,844)</u>	<u>-</u>
As restated	<u>\$ 970,476</u>	<u>\$ 1,613,163</u>	<u>\$ 2,583,639</u>

¹Due to the implementation of GASB 54 in 2011, the general fund now includes reserve fund activity. As a result, the beginning fund balance of the general fund has changed from the previous year.

**TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF FUNDING PROGRESS
REQUIRED SUPPLEMENTARY INFORMATION**

**December 31, 2011
(Unaudited)**

Other Post-Employment Benefits

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
01/01/09	\$ -	\$ 527,066	\$ 527,066	0.0%	\$ 2,811,308	19%

See Independent Auditors' Report.

Selectmen's Report

As Chairman of the Board of Selectmen, I would like to thank the citizens of Hollis for the privilege of serving the community. There is no better place to live and raise a family than Hollis, New Hampshire. Caring residents voicing opinionated dialogue of the ongoing workings of Hollis make for a great New England Yankee Town Meeting.

The Selectmen of the Town of Hollis are tasked with the delicate balance of maintaining excellent services and infrastructure for town residents with the consistent desire to reduce the tax burden on citizens. To that end, we seek for efficiencies in operations, in procuring valuable resource at the best possible prices and constantly improving our balance sheet and creditworthiness.

This year's annual report recognizes the retirement of three key individuals who have contributed so much to the Town both in official capacity and volunteering their time to gr at causes. Assistant Town Administrator Cathy Hoffman, Assistant Town Planner, Virginia Mills and Public Works Secretary, Rebecca Crowther retired from the Town with a combined 64 years of service. Their work ethic, historic knowledge and experience will be missed. Julia "Judy" McCoy resigned after dedicating 24 years of service as a Supervisor of the Checklist. Nancy Bell resigned after 25 years of service as a Cemetery Trustee. The Town of Hollis depends on volunteers to function at the highest level. Both women have blazed an exemplary path for the next generation to follow. On behalf of Hollis, thank you.

We have a very efficient police force, firefighting capabil , ambulance service and Department of Public Works along with a wonderful staff at Town Hall, and we have made refinements to systems and personne allocations to achieve our fiduciary responsibility to the residents of thi wonderful community. Our capital lease programs have already created a level-funded scenario for capital equipment, and our fleets are among the youngest and most efficient in New Hampshire communities. This means that we have far fewer costs associated with repairs and lowered fuel use, helping preserve our natural resources and our rural character. In the years ahead we will continue to look for ways to automate, to balance infrastructure improvements with sound capital management, to reduce overall debt, and to continue in our mission to assure a quality of life for all of our citizens that is extraordinary.


We are hopeful that as bonded indebtedness for historical projects involving school construction and safety complex retrofits are extinguished, we will be able to enjoy a lowered ax rate for all the property owners and residents of Hollis.

Respectfully submitted,


David Petry, Chairman
Frank Cadwell, Vice Chairman
Peter Band,
Mark Ledoux,
Vahrij Manoukian
Board of Selectmen




HOLLIS BOARD OF SELECTMEN
FROM LEFT TO RIGHT: MARK LE DOUX, VAHRIJ MANOUKIAN,
PETER BAND, DAVID PETRY, FRANK CADWELL


David Petry, Chairman


Mark Le Doux


Frank Cadwell


Peter Band


Vahrij Manoukian

Town Administrator's Report

2012 was another busy and challenging year during these difficult economic times, despite these challenges, the Town is prepared for the future and in strong financial condition as reported in the 2011 Annual Financial Statements.

As you may know, the Town's unassigned fund balance had fallen to a nine-year low of \$155,000 in 2009. However today, with prudent financial management by the Board of Selectmen and Budget Committee, the unassigned fund balance is over \$1,000,000 and the unaudited financial statements indicate that it may increase another \$400,000 in 2012. This positive financial trend promises to provide future tax rate stability, dependable cash flow and eliminate the issuance of Tax Anticipation Notes.

The establishment of a DPW/Town Hall Union (AFSCME 1801) and retirements of Cathy Hoffman, Assistant Town Administrator and Virginia Mills, Assistant Town Planner were the most notable Town Hall events in 2012. AFSCME 1801 was certified as a Collective Bargaining Unit on March 1, 2012 and since that time, the Town has been negotiating but unfortunately, both parties have been unable to agree on the terms and conditions of the first contract. Both Cathy and Virginia retired on November 1, 2012. Cathy worked 14 years and Virginia worked an impressive 25 years for the Town! Due to the continued economic slowdown and uncertain economic climate, the Board of Selectmen decided to promote Kimberly Dogherty as Assistant Town Administrator and elected not to fill her prior position as Administrative Assistant. In addition, the Selectmen elected not to fill the Assistant Town Planner position and decided to hire a part-time secretary to provide administrative assistance to the Planning Board and Town Planner. Although Town Hall continues to experience staff reductions and loss of work hours, it continues to be a busy place. I want to thank our Town Hall staff for providing exceptional service to elected officials, citizens and departments throughout the year.

As previously stated, 2012 was busy. Grant closeout material was prepared and submitted to New Hampshire Department of Transportation for the Ash Street Sidewalk project and my department, with assistance from the Energy Committee, coordinated the closure of the Energy Block Grant with Federal, State and School officials. Collectively, these grants represented approximately \$500,000 of facility and infrastructure improvements. To save tax dollars and improve employee benefits, I assisted the Selectmen with enrolling employees in new life, disability and dental insurance plans. These new insurance products will serve employees better, improve claim administration and stabilize future benefit costs.

Finally, I worked with Selectmen, Department Heads and the Budget Committee to develop the 2013 proposed operating budget. The proposed budget is not flat this year; however, it is in keeping with the uncertain economic climate and continues to make progress on improving infrastructure and addressing capital needs. Deborah Padykula, Finance Officer deserves special recognition for all the work she has done to improve the budgeting process. Her financial reports and supporting budget information is comprehensive, accurate and reliable.

In closing, I would like to thank the Board of Selectmen for their continued support and strong leadership and I would specially like to thank Kimberly Dogherty, Assistant Town Administrator for publishing this Annual Town Report and Donna Setaro, Building and Land Use Coordinator for assisting.

Respectfully Submitted,

Troy R. Brown
Town Administrator

Assessor's Office Report

The Assessing Office is responsible for a variety of duties, with the primary focus on:

- Appraising and assessing all real estate in the Town;
- Maintaining Property Record Cards;
- Annually updating all Town Tax Maps;
- Administering the Current Use Program;
- Property Tax Exemptions and Credits.

As of September 1, 2012, the Town's gross taxable value was determined to be \$1,262,695,768. This consists of 3388 taxable properties containing 14,661 acres. This is a \$13,768,498 increase over the total 2011 value, which is shown on the next page.

2013 brings our third State mandated "Assessment Review" by the NH Department of Revenue Administration (DRA). In accordance with RSA 75:8-a and other State laws, every municipality must undergo a review of Assessing practices at least once in a five-year period. In both 2003 and 2008, Hollis underwent these reviews and exceeded the State requirements. The 2013 Assessment Review is not anticipated to be any different.

Property owners will be updated on the Assessment Review process and any updates of values, via the Assessing offices. Owners and residents should also monitor the Town's website and local newspapers for any new information as the process continues over 2013. Owners will be informed, in writing, of any changes to their property assessments towards the end of Summer 2013.

At the 2013 Town Meeting, the Board of Selectmen will be bringing forward a warrant article to Town voters to increase the Income and Asset guidelines for the Elderly Exemption by 10%. This exemption allows property owners, aged 65 years or older, to receive assistance with their property taxes. The Assessing Office staff asks for your support of this warrant article.

Other exemptions and credits can provide tax relief to qualified property owners, including the Veterans Credit, in the amount of \$500 annually to qualified Veterans, as well as additional Exemptions for the Blind, Disabled Persons who have made modifications to their home for wheelchair accessibility, and Solar and Wind Energy systems. A full list of the Credits and Exemptions, and the qualifications for each, is available either online or in the Assessing office.

DEADLINES TO REMEMBER

For the 2012 Tax Year, the last day to file for abatement is Friday, March 1, 2013.

For the 2013 Tax Year, the last day to file for a Credit or Exemption is Monday, April 15, 2013.

The Assessing Office welcomes any and all enquiries in regards to property valuations, qualifying for Credits or Exemptions, the Current Use program, Timber and/or Gravel taxation, or any other Assessing matter. Please contact the Assessing Office at (603) 465-2209, extension 105, Monday through Friday, 8:00 am to 3:00 pm.

NOTICE REGARDING INVOLUNTARILY MERGED LOTS

In accordance with RSA 674:39-aa, under laws enacted in 2011, any property owner who has had their property involuntarily merged by the Town prior to September 18, 2010 may request that the Town restore the properties to their pre-merger state. Prior to action on the Town's part, a written request from the property owner must be sent to the Planning Board no later than December 31, 2016.

This statute does not apply to any voluntarily merged lots, or lots merged at the request of the property owner. As of publication date, the Assessing Office is not aware of any Hollis properties to which this may pertain. Please contact the Planning Office at (603) 465-2209, ext. 108 for additional information.

ASSESSMENT STATISTICS

PROPERTY vALuE SuMMARy

PROPERTY TyPE	2011 vALuE	2012 vALuE
Residential Land & Buildings	\$1,117,283,800	\$1,123,283,993
Residential Condo Units	\$49,732,800	\$49,525,700
Residential Mobile Homes	\$5,074,300	\$5,074,300
Residential Vacant Land	\$13,070,300	\$10,796,800
Total all Residential Properties	\$1,185,165,500	\$1,188,680,793
Percentage of Town Total Value	94.93%	94.14%
Commercial/Industrial Land & Buildings	\$53,667,200	\$56,330,300
Commercial/Industrial Vacant Land	\$2,174,100	\$1,927,100
Public Utilities	\$6,763,400	\$14,667,600
Total all Commercial/Industrial/Utilities	\$62,147,800	\$72,925,000
Percentage of Town Total Value	4.98%	5.78%
Vacant Land under the Current Use Program Total	\$1,157,070	\$1,089,975
Percentage of Town Total Value	0.09%	0.08%
Gross Total Taxable Assessed Value	\$1,248,470,370	\$1,262,695,768

TOP 10 TAXPAYERS FOR 2012

NAME	TyPE OF BuSINESS	ASSESSED vALuE	2012 PROPERTY TAXES
1. PUBLIC SERVICE OF NH	PUBLIC UTILITY	\$14,237,700	\$302,266
2. OXFORD HOLLIS LLC	INDUSTRIAL UNITS	\$5,367,000	\$113,941
3. PRIVATE OWNER	RESIDENTIAL	\$3,220,700	\$68,375
4. DIAMOND CASTING	MANUFACTURING	\$3,130,100	\$66,452
5. P & B REALTY TRUST	INDUSTRIAL UNITS	\$2,755,600	\$58,501
6. VALICENTI TRUSTS	COM/RESIDENTIAL	\$2,743,100	\$58,236
7. MARELD CO	INDUSTRIAL UNITS	\$2,583,700	\$54,852
8. DPT INC	OVERLOOK GOLF COURSE	\$2,581,100	\$54,797
9. MORIN LIVING TRUST	COM/RESIDENTIAL	\$2,549,952	\$54,135
10. BROOKDALE FRUIT FARM	AGRICULTURAL	\$2,193,224	\$46,562

*INCLUDES ALL PROPERTIES UNDER THE SAME OWNERSHIP

Respectfully submitted,

Connie Cain
Assistant to the Assessor

Building Department

The Hollis Building Department issued a total of 515 permits for the year 2012 and performed 871 inspections. This year Hollis has seen an increase in the number of single family residence constructed. A total of 12 permits were issued for new single family homes. Although, the trend still continues with homeowners renovating or adding onto their existing homes, rather than purchasing new.

Enforcement has been an on-going project for the Building Department during this past year, with many violation letters being sent for construction being done without benefit of a building permit or in violation of zoning laws. These violations ranged from construction of sheds, decks and signs to the creation of accessory dwelling units (in-law apartments). When construction occurs without going through the building permit and inspection process, critical elements are concealed and compliance with the building code cannot be verified. This has created problems for several residents while attempting to sell their homes. The Building Department is committed to continuing this enforcement of violations to ensure the health and safety for all Hollis residents.

Many Hollis residents are installing emergency generators. For your safety, before installing an emergency generator please consider the following:

- Make sure the generator is the right size for your needs.
- Always have a qualified electrician install the transfer switch to connect the generator to your home's wiring, and a licensed gas fitter to install any gas lines
- The generator must be properly placed and appropriately vented away from the building and should never be refueled while operating.
- Building permits and inspections are required for the installation of any generator.

Remember – Improper installation of any sized generator can result in house fires or feeding electricity back into utility lines, endangering the lives of repair crews.

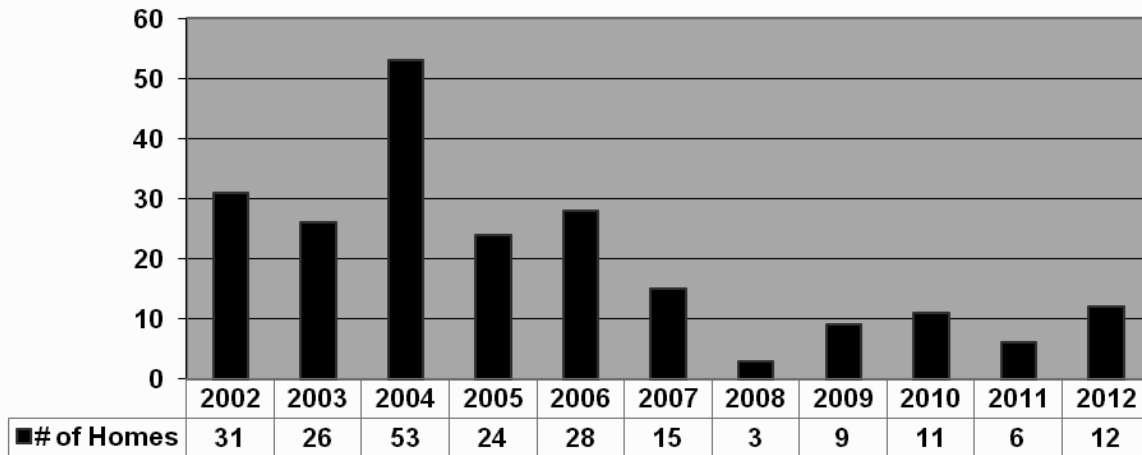
As always, the Building Department would like to impress upon all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process field verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from shoddy work being performed by contractors. Remember, all construction projects require at least 1 inspection – even sheds.

RESPECTFULLY SUBMITTED,

Donna Lee Setaro
Building and Land Use Coordinator

Year-to-Year Comparison									
	Single Family	Duplex	Elderly Housing Units	Accessory Dwelling Units	Mobile Home	Other Permits	Total Building Permits	Total Permit Fees	Total Building Value
2012	12	0	0	1	0	502	515	\$66,615.00	\$14,937,553
2011	6	0	0	6	0	405	417	51,069.82	7,143,608
2010	11	0	0	5	0	308	324	47,176.49	6,431,173
2009	9	0	0	1	0	311	321	41,138.86	6,349,850
2008	3	0	0	2	0	251	256	25,383.00	5,408,800
2007	15	0	0	5	0	268	288	41,256.13	9,450,900
2006	28	0	0	0	0	255	283	54,511.69	13,402,600
2005	24	0	6	4	0	237	271	58,262.11	18,212,700
2004	53	1	12	4	2	253	325	91,509.53	25,446,300
2003	26	1	26	5	0	226	284	66,859.53	16,089,300
2002	31	0	38	1	2	224	296	77,493.58	18,853,700

Single Family Residence Permits Issued



Department of Public Works

Department of Public Works
P.O. Box 682, 10 Muzzey Road
Hollis, New Hampshire 03049
Tel. 465-2246 FAX 465-3247
hollisdpw@hollisnh.org

Normally we compile a large list of most of the projects and duties that we have performed over the year. I think by now most people in town understand the vast scope of work that we perform; which entails everything from year round maintenance, plowing snow, road rebuilding, road paving, maintaining all of our equipment, buildings and grounds. We also run and maintain the transfer station and stump dump. We assist other departments and tackle anything else that would fall under the department of public works. That being said I will just touch on some of the larger projects that may be of interest.

When winter starts as a healthy dumping of snow at the end of October, you fear the worst. As it turned out, the winter of 2012 was the winter that wasn't. Even though we didn't have a lot of plowable snow we had numerous call outs for slick roads or black ice. We spent a lot of time during the winter and spring picking up debris left from the October 2011 storm. As winter ended and we rolled into spring, the normal spring clean up began: road side debris pick up, sign repair, pothole patching, road sweeping and road grading. Soon after, the construction season began. The crew began preparing the entire 10,000 feet of Dow Road for the finish coat of asphalt; the road was rebuilt in 2011. Blood Road, Forest View, Wheat Lane and Hayden Road were also prepped for paving and then paved. Paving preparations includes shoulder grading, culvert replacement, catch basin repair, brush and tree removal or anything else that needs to be fixed before paving. Once the roads are repaved, all of the shoulders need to be graveled and some driveways need to be adjusted. We totally rebuilt 3800 feet of South Merrimack, from Route 122 to Farley Road and a base coat of asphalt was applied. All told, we repaved just over six miles of road with 8,400 tons of asphalt this year. The winter season was approaching fast as we wrapped up our summer and fall projects. We finished the fall gravel road grading just before the ground froze solid. Hopefully the winter of 2012-2013 won't be too brutal on us.

In 2013 we will focus on road maintenance. For as long as I can remember we have always rebuilt a section of road along with our maintenance obligations. Due to a reduction in force and increased maintenance responsibility we must turn our focus to maintenance. Maintenance is the foundation of road longevity. Brush and trees cutting is becoming a higher priority. You may notice, after any moderate to heavy snow fall there are numerous trees hanging into the road way. These trees present a serious hazard to the traveling public. This year we plan to spend more time addressing these trees. We understand the scenic beauty of these trees to our town and will our best to preserve that beauty. If you see our tree cutting crew in your neighborhood feel free to contact us with any concerns you may have. We will put the finish asphalt on the newly rebuilt section of South Merrimack Road. Then we will prep and pave South Merrimack from Nevins Road to Alsun Drive and Farley Road from South Merrimack to Nevins Road. At that point we will refer to the Road Improvement Plan. From the plan we will assess the condition of next roads on the list. That assessment will determine the next roads to be paved.

We would encourage all home owners to call us any time you wish to perform any work near the roadway (mailboxes installations, driveway work, plantings, walls, etc.). We would much rather work with you while planning your projects as opposed to informing you that your completed project does not meet guidelines, setbacks or regulations.

We encourage you to call the Department of Public Works any time you have a question or would like to report an issue. Our phone is answered 24 hours a day, seven days a week. If no one is in the office, the Hollis Communications center will answer the phone. Please give your name, address and phone number and the reason for your call. They will record it on a work order and fax it to us or page us if it's an emergency. All work orders are reviewed, recorded and assigned to the appropriate personnel. After work orders are completed, they are signed off and kept on file. We may be reached at 465-2246 and our e-mail address is hollisdpw@hollisnh.org

Thank you for your support,

Jeffrey M. Babel,
DPW Director

Transfer Station

We expanded the parking lot in the lower level to accommodate the new compactor and make storm water improvements. We also relocated the entrance at the lower level to help facilitate the safe exit and entrance of trucks to that area. A pad for the new compactor was installed as well.

The new compactor was going to be used for cardboard, however due to congestion and the delay in rebuilding the retaining wall we felt it was best to use it for trash. This compactor should help reduce turnaround time at that unit and increase trailer weights, which in return will reduce hauling costs. We continue to look for ways to improve efficiencies and recycling.

We understand that Saturdays can be hectic at the facility. There are some things you can do to help us help you. If you have a large load or trailer see if it's possible to bring that load in on Tuesday or Thursday. If you need to visit with friends or the Still Good area please move your vehicle out of the way so other people can proceed. The Still Good area is great for reusing items, but it creates a lot of congestion. The Still Good area may be discontinued if we can't get people to work together to reduce congestion in this area.

	2010	2011	2012
	Tonnage Revenue	Tonnage Revenue	Tonnage Revenue
Newspaper & Magazines	184.16 = \$16,368.90	179.81 = \$20,576.40	154.11 = \$10,530.45
Cardboard	127.49 = \$15,088.50	131.44 = \$16,400.41	121.82 = \$12,625.79
Aluminum Cans	7.57 = \$9,638.60	8.38 = \$12,863.40	7.45 = \$11,185.00
Steel Cans	8.61 = \$1,369.25	13.09 = \$2,123.40	11.87 = \$2673.55
Mixed Paper	79.51 = \$4,537.83	80.48 = \$5,845.43	81.17 = \$3969.69
Plastic	N/A	4.89 = \$1899.80	7.57 = \$1277.00

	2010	2011	2012
	Tonnage Expense	Tonnage Expense	Tonnage Expense
Trash	2503.50 = \$167,734.50	2453.88 = \$168,090.78	2385.05 = \$168,146.03
Co-Mingles	47.31 = \$473.10	50 = \$133.80	45.25 = \$0.00
Glass	202.82 = \$4,056.20	206.22 = \$4,536.84	186.99 = \$4,300.77
Recyclables Revenue	657.46T = \$42,473.78	674.31T = \$55,038.20	616.23T = \$37,960.71

In 2012, if the recyclables had been disposed of as trash at \$70.50 per ton (disposal rate in 2012) it would have cost \$43,444.22. By recycling the cost avoidance was \$81,404.93.

This table only reflects items that are disposed of through the Souhegan Regional Landfill District. It is readily noticeable that recycling really pays off. Even if we don't receive revenue from recycled products we avoid the \$70.50 per ton disposal fee at the incinerator. If you want to see your taxes reduced we encourage you to recycle. If you know someone who is not recycling, ask them to participate. The more people that we can get onboard, the more money we can save. Other items like scrap metal, batteries, waste oil, cell phones, anti-freeze, books, propane tanks, refrigerators, fluorescent bulbs, tires, mercury containing devices, vegetable oil and flags are recycled through the town. Of these items, scrap metal is the largest revenue producing items. We recycled 92.84 tons of scrap metal, which produced \$28,661.37 of revenue. This revenue goes directly into the General Fund of the Town of Hollis.

Anyone that tells you that recycling does not pay is clearly out of touch with today's world. Recycling is good for the planet; it helps reduce our demand on natural resources, reduces energy consumption, saves money and reduces green house gases. Recycling directly reduces the amount of taxes you spend to support the transfer station.

Reduce, reuse, and recycle.

Thank you for your support,

Jeffrey Babel, DPW Director

Stump Dump

This year we were able to recycle:

- 12,280 yards of compost.
- 194.85 tons of demolition.
- 33.94 tons of shingles.
- 150 yards of clean wood
- 8,000 yards of brush

We now separate rocks, concrete and asphalt into one pile. When that pile gets large enough we will recycle it by processing it through a crusher to make gravel. This gravel will be used on the dirt roads and construction projects.

Thank you for your support,

Jeffrey Babel
DPW Director

NRPC Household Hazardous Waste Report

Introduction

This report highlights the benefits to the Town of Hollis from its participation in the Nashua Regional Solid Waste Management District's (NRSWMD) 2012 Household Hazardous Waste Program. This program was funded by municipal assessments, user fees, and grant funding received by the Nashua Regional Planning Commission from the NH Dept. of Environmental Services. The following charts and figures reflect data from collection events held during the spring, summer, and fall of 2012.

2012 Collection Overview

Six collections were held during the 2012 HHW season. Five of the events were located at the Nashua Public Works Garage and one was held in Milford.

Saturday April 14, 8am-12pm, in Nashua	Saturday August 4, 8am-12pm, in Nashua
Saturday May 5, 8am-12pm, in Milford	Saturday October 6, 8am-12pm, in Nashua
Thursday June 7, 3-7pm, in Nashua	Saturday November 3, 8am-12pm, in Nashua

2012 Total Participation

In 2012, a total of 1,280 households participated in the HHW collections District-wide; of those, 115 households or 8.98% came from Hollis. According to the 2010 US Census, the population of the NRSWMD region is 212,615. The 2010 US Census population for the Town of Hollis is 7,684, which is 3.61% of the District's total population. Thus, Hollis residents utilize the collection events at a higher rate than expected based on their population.

Households	April 14	May 5	June 7	Aug. 4	Oct. 6	Nov. 3	Total	Percent Participation	Percent Population
Regional Participation	217	122	148	270	252	271	1,280	N/A	N/A
Hollis Participation	26	12	12	12	18	35	115	8.98%	3.61%

Historic Participation Trends

The number of households participating in HHW collections has fallen District wide over the past 10 years, but has risen slightly in Hollis during that time period.

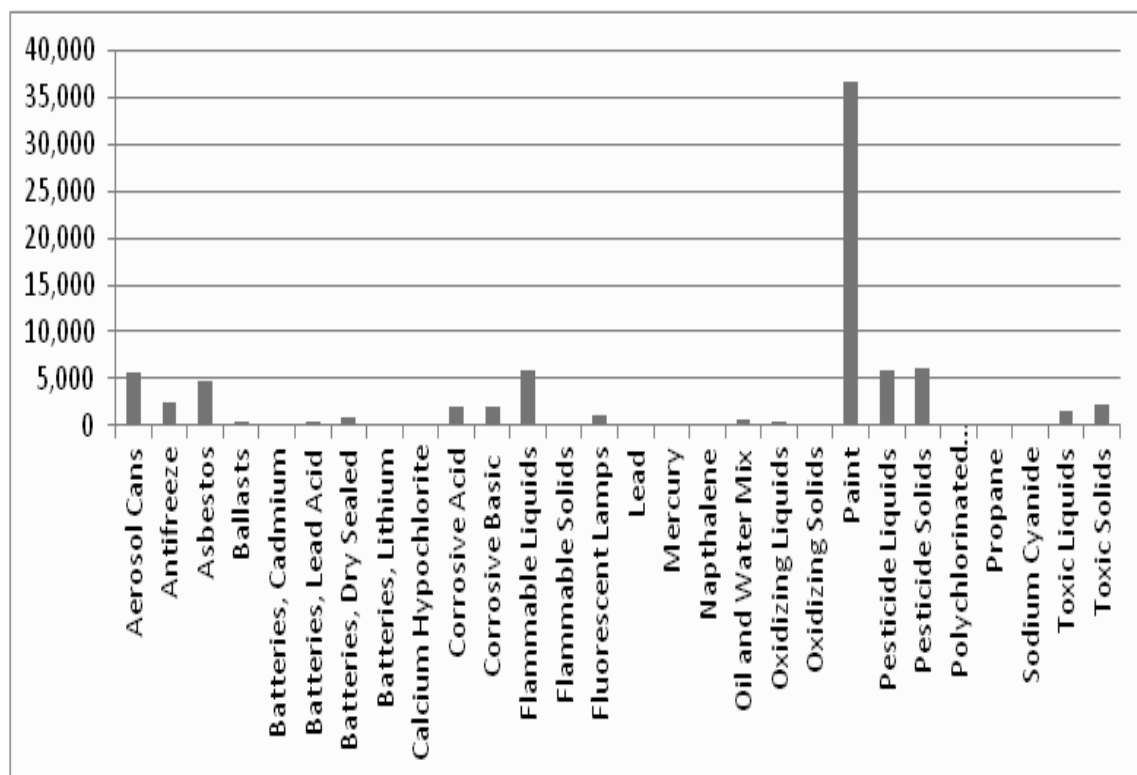
Households	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Hollis	83	98	86	94	89	63	75	89	78	115
District	1825	2173	1931	1928	1491	1216	1312	1368	1032	1280
Hollis % of Total	4.55%	4.51%	4.45%	4.88%	5.97%	5.18%	5.72%	6.51%	7.56%	8.98%

Information Sources

By tracking how participants learn about HHW events, we can better target our marketing and outreach. In 2012, most Hollis residents learned about HHW collections through the Hollis-Brookline Journal (30%), transfer station (25%), and Hollis Town website (16%).

Materials Collected

Participant surveys provide an idea of the types of waste being brought in from each municipality. This information can be used to target community-specific outreach and education efforts on the most prominent types of waste. A total of 79,819 pounds of material was collected during the 2012 Household Hazardous Waste program. Participants brought an average of 64 pounds per household, which was down from 73 pounds per household in 2011. Volumes from individual communities are not recorded on manifest forms by the disposal vendor, so it is impossible to know what the total volume of waste is from each municipality. We can only calculate estimates based on the level of participation by each community. In 2012, Hollis residents comprised 8.98% of the total participation, which equates to roughly 7,168 pounds of waste removed from the waste stream. The composition of total waste manifested through the 2012 HHW Collection Season is shown below. Paint continues to make up the largest volume of materials collected at 46%. This is a slight increase from 2011 when paint comprised 43% of materials collected.



Fire Department

Many times in the fire service one always hears "It isn't like it used to be!" That is the truth, the fire service isn't like it used to be, and neither is our community. For the most part, that's a good thing even though it's not an easy thing. With continued tight budgets, an aging population and building designs that allow occupants only minutes to escape, our challenge is always our ability to manage and thrive in a changing environment. We have been extremely innovative in our training and prevention programs, adopt new technology for new ideas and solutions to old problems and work collaboratively with other town departments to meet the increased demand for service, focus on common goals, prioritize and safely deploy resources and services. Our mission is to deliver the maximum protection that has always been expected of anyone in need.

As the December of 2011 was extremely mild, we were anticipating the winter months of 2012 to be as bad as 2011. Instead of a heavy snow load on roofs, for the most part we experienced Spring conditions through out the Winter. This resulted in fewer motor vehicle accidents, downed power lines and the many other calls that are created because of snow, ice and freezing temps. As the real Spring season came along, because of the lack of snow and rain our fire ponds that usually don't start drying up until mid summer began to go down in March and April. We also started the brush fire season early, both in our town and assisting other towns. As we began to think that the dry Winter and Spring conditions would lead into a dry summer with many brush fires, we began to receive enough rain each week so that everything greened up and stayed that way for most of the year. During October the threat of hurricane Sandy approaching the east coast became a reality. Because of the many weather extremes we have had over the last six or seven years all five emergency department heads, Fire, Police, Communications, D.P.W. and Emergency Management have fine tuned the towns emergency operations plan so that all departments work as one team resulting in a quick efficient response to the citizen needs during and after the disaster. As Sandy began her approach we met daily along with Selectmen and SAU representatives. When the storm reached our area we received strong wind gusts for a six to eight hour period and then the wind died down quickly. Roads and schools were able to open quickly and most residents had power back within three days. We were very happy that we did not have any other severe storms during the year.

Many residents burn brush piles after cleaning the winter debris from the yard, or clearing an area for new grass. Any one that burns must remember that they need to obtain a State Fire Permit at the fire station on the day that they burn. The State allows burning only between 5PM and 9AM or during the day if it is raining. The brush must be no more than 5" in diameter, 50' away from any building or utility, must be in small piles that can be extinguished easily with a water source (garden hose) at the fire. All fires must be attended at all times and completely extinguished when done. Unfortunately many homeowners do not extinguish the fire completely, the fire then reignites when no one is home and we are called for a brush fire. Please read all the rules on the permit that you receive before you begin your permit burn. For backyard campfires, you may obtain a seasonal permit that allows you to call in before you burn, eliminating the need to keep coming in for a permit every few days.

During an emergency there are always unexpected hazards; with advance planning by the homeowner some hazards can be eliminated. Finding an address can be difficult when the house number is not visible, especially in the winter months. If you do not have a house number at the end of your driveway that can be seen both day and night, consider its value and install one. If you live on a hill, make sure your driveway is clear and sanded. If you have low hanging limbs please remove them, often we have had to stop and cut limbs in order to bring the fire apparatus or ambulance in to the emergency.

A high priority is placed on providing fire and life safety prevention programs for the community. All the programs are designed to eliminate or mitigate situations that endanger lives, health, property and the environment throughout the year.

In June, we held our annual Bicycle Rodeo in the parking lot of the Hollis Primary School. With the assistance of the Fire Department Explorer Post, Hollis Police and community volunteers, members of the department set up stations for the children to interact and learn about bicycle safety and awareness of hazards in the road. Each bicycle was inspected and helmets were checked for proper size and fit. Many thanks to the businesses that donated prizes for all the participants.

September and October are very busy with fire safety prevention programs being held daily in schools and the fire station. Depending on the age group, these programs educate children about electrical safety, misplaced matches,

candle safety, escape from a smoke filled home and reporting to a meeting place, as well as clutter left on stairs, misplaced medications, poison prevention and the proper way to call 911. The Fire Safety House was purchased and supported through the Hollis Fire Association and is a great asset, all the features it comes with makes the education all the more interesting.

Unfortunately our annual open house that we have in October, due to budget constraints had to be cancelled. Hopefully, we will be able to have one this year as it provides families the opportunity to visit the fire station and review their pre-planned escape routes with members of the fire department. Families also visit with Sparky, the fire dog, and Smokey Bear, tour the Fire Safety House, and visit several informational booths and demonstrations along with a fire truck ride. Usually we have a large demonstration that has a constructed room and set on fire to see how fast it goes from nothing to a full room fire, reinforcing the importance of smoke detectors and residential sprinklers.

Under the direction of fire fighter Jen Govostes we are again offering a babysitter safety class twice a year. It is one afternoon a week for ten weeks covering the traditional babysitting class with additional training utilizing the Fire Safety House, infant & child CPR, and having a police officer instruct on the proper way to handle a "stranger at the door." As this class usually has a waiting list, please have your child reserve a space as soon as possible.

Throughout the year we offer CPR & AED classes to the community. The Hollis Fire Department is a certified child car seat check station with over fifty inspections this year. If you need help with an installation, please call and set up an appointment with a technician. We also offer a Vial of Life program. This is a pre-planning tool that is designed to provide your specific medical information for ambulance and hospital staff to utilize in the event of a medical emergency. They are available at the fire station and we would be happy to bring one out to you.

The Hollis Fire Association comprised of all members of the department, continued to work on fundraising. Because of the generous financial donations received from the people of Hollis, we are able to purchase high quality equipment, provide items for the community safety programs, and finance the Explorer program. The Hollis Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient was Heather Regan, majoring in nursing.

Every year we respond to many accidental fire alarms. However, every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times, they will save your life!

Throughout the year we respond to many carbon monoxide incidents. Carbon monoxide is a tasteless, odorless and colorless gas. It can occur from a blocked chimney, cracked chimney flue, poorly ventilated space heater, car exhaust fumes in a garage, gas range problem, faulty wood burning stove or fireplace, or a problem with a gas or oil furnace, hot water heater, gas dryer or blocked gas vent due to snow or ice. Every home should have a carbon monoxide detector placed on each level of your home. When a carbon monoxide detector activates, call the fire department and vacate your home.

The Hollis Fire Department is very fortunate to have men and women with a knack for innovation and a passion to serve this community. They are dedicated personnel that work unselfishly together as a team, putting aside their own personal comfort and safety at any hour of the day or night to assist someone in need. I am thankful for all their assistance and support. I would also like to thank our community for their continued support to our department.

Respectfully submitted

Richard Towne
Fire Chief

CALL LOAD

ALARM:	Fire - Unintentional	36
	Malfunction	49
	Other	2
FIRE:	Building	3
	Brush	7
	Chimney	2
	Electrical	7
	MVA/No Injury	60
	Mutual Aid	23
	Illegal Burn	19
	Oil Burner	2
	Rescue	1
	Search	1
	Vehicle	1
	Trash in building	1
	Other	4
MEDICAL:	Trauma	65
	Medical	296
	MVA/with injury	12
	Mutual Aid	18
	Medical alarm	22
GOOD INTENT:	Smoke in Building	2
	Smoke check	11
	Other	33
HAZARDOUS CONDITION:	CO Incident	8
	Water Problem	6
	Propane leak	5
	Wires Down	19
	Gasoline/oil spill	1
	Other	14
SERVICE:	Public Assistance	54
	Lift Assist	41
	Lockout	9
	Other	70
TOTAL:		904

Police Department

Mission Statement

The mission of the Hollis Police Department is to protect life and property, and to maintain order within the Town in a fair and impartial manner.

Members of the Hollis Police Department are charged with the mission of:

- *The protection of life and property*
- *Preserving the peace*
- *Preventing Crime*
- *Detecting and arresting violators of the law*
- *Enforcing all laws coming within the department's jurisdiction*
- *Responding to all public emergencies*
- *Creating and maintaining meaningful and positive relationships with the community*

Members of the Hollis Police Department, as public officers, are committed to treat all persons with whom we come in contact with respect and dignity. We believe it is our duty to conduct ourselves with truth and honesty at all times. We will be vigilant and courageous in our pursuit of justice, will preserve and defend the constitution, and will enforce all laws with impartiality and compassion.

Hollis Police Officers will serve all citizens with pride and commitment and attempt to mirror that nobility in our personal lives.

On behalf of the Hollis Police Department, it is my privilege to present the Department's 2012 Annual Report.

The economy continues to challenge the delivery of police services in the Town of Hollis. Costs continue to rise in almost every aspect of the department's operation, many of which we cannot control. After four consecutive years of a decreasing annual budget, the department's 2013 budget request reflects a 6% increase over its 2012 budget. The increase is primarily driven by increased costs for salaries and benefits yet only funds 14 of our 15 approved police officer positions. The 15th patrol position, approved at the 2008 Town Meeting will remain vacant through 2013. This is especially challenging given the scheduling needs of the agency and the reduction of services provided by the state and court system. We have done our best to manage these changes by continuing to invest in technology, assigning supervisors to patrol duties, and improving quality control measures and department processes to ensure employees are using their time wisely.

There were also a number of personnel moves in the department this year. Detective Tracy Dunne, the department's long time School Resource Officer, was promoted to the rank of Sergeant where she will serve in the Patrol Division. Officer Tara Koski was assigned to the Detective Division where, in addition to criminal investigations, she will share responsibility as one of our department prosecutors. Detective Koski has been employed with the department since 2010 and has a Bachelor's Degree from Norwich University.

Despite the challenges that exist, the department remains committed to providing effective police services and doing our best to maintain the high quality of life present in the Town of Hollis. I ask for your continued trust and support as we move forward, and thank you for the opportunity to serve as Chief of Police.

Respectfully submitted,

James P. Sartell
Chief of Police

The call activity numbers below reflect initial calls for service and are NOT the number of crime/incidents investigated by the Hollis Police Department

Call Reason	2012	Call Reason	2012
Abandoned / Hangup 911	35	Juvenile Runaway / Missing	
Abandoned M V	1	Littering	9
Alarm / Audible	14	Loud Noise / Music	25
Alarm / Hold-Up	13	Lost Property	28
Alarm / Other	9	Landlord / Tenant Dispute	2
Alarm / Panic	24	Missing Person	9
Alarm / Burglar	381	M V A With Injury	18
Animal / Domestic	296	M V A No Injury	92
Animal / Wildlife	63	M V A Unknown Injury	54
Assault	11	M V Complaint	187
Assist Citizen	20	M V A Hit And Run	4
Assist Fire/Medical	849	M V Lockout	51
Assist Other Agency	80	M V Stop	4948
Bad Check	9	Neighbor Dispute	5
Burglary In Progress	5	Notary	9
Burglary	10	O H R V Complaint	9
Business Check	3077	Police Information	280
Community Policing	173	Parking Complaint	28
Check Conditions	144	Pursuit	1
Criminal Mischief	52	Prowler	1
Criminal Mischief In Progress	1	Police Service	84
Civil Standby	28	Serve Restraining Order	6
Criminal Threatening	7	Road Rage	3
Criminal Trespass	9	School Bus Complaint	24
Debris In Roadway	52	Sex Offense	3
Directed Patrol	70	Shoplifting	0
Disturbance	25	Snow Violation	14
Disabled M V	149	Soliciting Complaint	2
Domestic Disturbance	25	Suspicious M V	218
Domestic Issue	19	Suspicious Person	60
Fingerprinting	188	Suicide Attempt	7
Forgery	0	Serve Paperwork	156
Found Property	61	Suspicious Activity	175
Fraud	10	Theft	71
Fireworks	9	Theft In Progress	1
Give Advice	212	Traffic Control	29
Gunshots	36	Unsecured Premise	66
Harassment	37	Vin Verification	73
House Check	3221	Violation Of Restraining Order	2
House Check Request	300	Serve Warrant	52
Identity Theft	5	Welfare Check	65
Juvenile Issue	15		
Juvenile Truant	1	Total Calls for Service	16,623
Juvenile Complaint	6	Arrests	272

Hollis Communications Center

The mission of the Hollis Communications Center is to promote and insure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center, located in the Police Station at 9 Silver Lake Road, is your link to all Town services, in both emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week and is staffed with 7 full-time and 3 part-time Communications Specialists to service your needs. The Communications Center operates under the direction of the Communications Center Advisory Board. The Communications Center is also pleased to provide the Town of Brookline with Police, Fire and Emergency Medical Dispatch on a contractual basis.

<u>Full Time Personnel</u>	<u>Experience</u>
Manager John DuVarney	37 years
Supervisor Robert Dichard	27 years
Communications Specialist Matthew Judge	26 years
Communications Specialist Ross Rawnsley	17 years
Communications Specialist Anna Chaput	15 years
Communications Specialist Miguel Nieves	9 years
Communications Specialist Robert Gavin	5 years

<u>Part Time Personnel</u>	<u>Experience</u>
Communications Specialist Richard Todd	32 years
Communications Specialist Norma Traffic	13 years
Communications Specialist Jayne Belanger	10 years

When combined, the Communications Center Staff has a total of 191 years of experience in public safety.

In 2012, the Communications Center answered a total of 25,507 calls.

The Communications Center is very much committed to keeping our personnel current in training. Some of the specialized in-service training that our Specialists attended this year includes: Computer Crimes, Multi-Tasking, Shots Fired, Dealing with Elder Callers, Structure Fires, Call Taking Do's and Don'ts, Responder Attitudes, Ethics – Productive Employee, Aircraft Accidents, Moral, Sovereign Citizens, Terrorism, Excited Delirium and CodeRed. This training program has been cost effective, and very beneficial to all dispatchers.

The Town of Hollis has been using the CodeRed Emergency Notification System for 2 years. This program is an ultra high-speed telephone service for emergency notifications and distribution of preparedness informat on essential for life safety. The System allows local Public Safety personnel to rapidly telephone the entire Town, or selected target areas, in an emergency situation requiring action or to give prevention instructions. This System is capable of delivering a local pre-recorded message describing the emergency situation and required action to a house phone, cell phone, answering machine, email, or text devices.

If you have not already registered, or have changed telephone numbers or email addresses, you will need to click on the CodeRed icon on the Town of Hollis website www.hollishn.org to re-register.

For anyone without computer access, you may call John DuVarney, Manager, Hollis Communications Center at 603-465-2303 to receive assistance with entering your information. If you have any questions regarding CodeRed you could email hdispatch@hollishn.org with the subject CodeRed.

We would like to thank everyone in the community for their involvement with this program. We began in 2010 with 1,753 listed telephone numbers. With the help of everyone in the community of Hollis, we now have 3,937 telephone numbers, and 982 email addresses, in the CodeRed System.

The Town of Hollis also has a Senior Citizen Response Program. This program has proved to be very successful. When you sign up for this program you will be given a specific ime to call the Communications Center every day. If we don't receive a call from you we will call your residence. If there is no answer a police officer and an ambulance will be sent to your residence. This program will also give us specific medical conditions tha you might have, this

will assist the medical responders prior to their arrival. If you would like to sign up for this program please contact John DuVarney, Manager Hollis Communications Center at 465-2303.

During this past year Two Way Communications from Newington and Hudson NH has completed our radio upgrade project. This upgrade greatly improved our portable radio coverage throughout the town. It also gave us redundancy with our communications for Police, Fire and EMS. This year we received delivery of a new Exacom Recording System that replaced one that was over 10 years old. It records all of our telephone and radio traffic along with giving us instant recall information. The system is capable of recording 16 channels. The information is stored on a hard drive with a constant backup of all information. The Communications Center hired Jayne Belanger this past year as a regular part time Communication Specialist. Jayne Belanger has 10 years experience and is a great addition to our team.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to the community for their continued support.

Respectfully submitted,

John V. DuVarney, Manager
Communications Advisory Board
Police Chief James Sartell, Chairman
Fire Chief Richard Towne
Director of Public Works Jeffrey Babel

Information Technology

The Town's Information Technology Director supports, maintains and improves the information systems for all Town departments. This includes hardware, software, databases, backups, network and internet connections, email, and security.

The Department heads worked together with a consultant on finding a phone system and company that would meet the needs of all departments. This year we replaced the old phone system at Town Hall to add much needed features including a better voice mail system and auto attendant. The Library's old phone system was damaged during a storm so their system was also replaced.

This year we added streaming of meetings being broadcast on Channel 12 in the Community Room. This allows you to watch meetings live from the internet. You can also watch previous meetings which are stored for a year. Check it out from the link on the town website: www.hollisnh.org. If you would like to provide some feedback on this feature you can send an email to streaming@hollisnh.org.

Another project this year has been working with departments on lowering printing costs. We are consolidating printers and removing ink jets in favor of printing on copiers and lasers which are lower cost per page. This included adding a small copier at Public Works.

A file server was added at the Town Clerk's office to resolve file sharing problems between their two workstations. At Town Hall we replaced one computer, one laptop and upgraded the assessing software. The building department has added more forms on the website. At the Fire station we added a file server and replaced a computer. One computer was also replaced at Public Works.

An ongoing project at the Police station has been working with Brookline and our software company to allow their cruiser laptops to connect to our software. Two computers and two laptops were replaced at the Police station. We also added a laptop in another cruiser. In the Communications center, an electronic status board was added and two new computers were put in place. Software and firmware updates are ongoing for records management, dispatch and cruiser laptops. The Library replaced two computers and upgraded their Quickbooks software. The Library has also added E-readers that you can checkout including Nexus, Kindle and Nook. For more information, go to their website: www.hollislibrary.org.

Respectfully submitted, Dawn Desaulniers, IT Director

Hollis Social Library

The mission of the Hollis Social Library is to connect patrons with informational, cultural and recreational resources to enrich life, promote literacy, inspire intellectual curiosity, support lifelong learning, and stimulate the imagination. During 2012, the Hollis Social Library hosted 380 programs, circulated 98,500 books to 5,600 patrons, expanded the e-book collection and provided wireless internet access to over 4,000 users. Over 480 meetings were held in the newly refurbished community room.

Collection & Circulation

The library's collection includes 47,000 items and this year the staff added 13,500 new items and retired 3,000 items as part of ongoing efforts to deliver new and relevant materials to the patrons. The library has 5 fully loaded e-readers (Nooks, Kindle Fires and Google Nexus tablets) available for loan. Patrons have access to over 8,000 digital books through the New Hampshire Downloadable Books Consortium, and the library is continually expanding the titles available exclusively for our patrons. Anyone interested in learning more about e-books and readers is encouraged to ask the staff for assistance. Please visit www.hollislibrary.org to access the catalog, renew and reserve books, and download e-books. Circulation increased by about 1% overall, with a 50% growth in use of e-books. The library ended 2012 with just under 6,000 cardholders, a 6% increase from last year, representing nearly 70% of the town's population.

Programs & Community Involvement

The library offered a wide range of programs including fly-fishing, family movie night, publishing for new writers and presentations by local artists. Many special programs were presented in conjunction with the Hollis Brookline High School Green Group, Beaver Brook Association and the Hollis Woman's Group. Popular programs for our children and young adults included the Mother/Daughter book club, story times, tea parties and various craft programs.

The summer reading program expanded to include adults as well as children, and over 1,000 patrons read 3,230 books and enjoyed 33 programs. Our thanks to the Hollis Fire Department for serving the pancakes at the annual summer reading pancake breakfast.

During 2012 the use of the free wireless internet and our 4 computers more than doubled. In response to this demand, we have upgraded the speed of the wireless internet. To stay informed of library news and upcoming events, you can follow the Hollis Social Library on Facebook, on Twitter at #HollisSocLib and on line at www.hollislibrary.org.

Staff & Administration

Library Director Lucinda Mazza continues to oversee the library operations and is supported by a staff of part time Library Aides and Library Pages. Amanda Hogue Lavalley, the Children and Young Adult Librarian, left the library in late December to pursue a management position. We thank Amanda for her service and wish her well in her career. Our 15 volunteers contributed over 275 hours to our library and we are grateful for their time and dedication. To become a volunteer, please email helpdesk@hollislibrary.org.

In 2012, the town budget allocation to the Library was \$286,477. This allocation is used to support the operations of the library, including salaries, books and materials, utilities and technology infrastructure. During the year, the library renegotiated a software contract and trimmed administration expenses in order to redirect resources to books and programs.

The library receives donations from trusts and citizens which supplement our operating budget for programs and books as well as fund enhancements to the library infrastructure. A beautiful new exterior sign was purchased with donations, which compliments the architecture and includes space to inform the community of upcoming events. Volunteers completed the refurbishment of the community room with the construction of new cabinet doors and drapes. The Library is grateful for the donations from the Hollis Garden Club, Hollis Woman's Club and community members that fund numerous special collections.

Friends of the Hollis Social Library

The Friends of the Hollis Library is a non-profit group dedicated to providing financial

and volunteer assistance to the Hollis Social Library. Their contributions of time and talent assist with children's programming, the e-book collection, and the museum pass program. If you are interested in helping with the annual book sale or joining the Friends, please inquire at the circulation desk.

Board of Trustees

The 7 members of the Hollis Social Library Board of Trustees meet the first Tuesday of the month at 7:00 pm in the Library meeting room. All meetings are open to the public and meeting minutes are on line at <http://www.hollislibrary.org/libinfo/trustees.htm>. Don MacMillan was elected to the Board in March, replacing the seat vacated by Marcia Beckett after over 10 years of service to the Library, including many years as Treasurer. We thank Marcia for her wonderful service and wish her well in her new endeavors. The Board welcomes input from the community on all aspects of the Library and can be reached at trustees@hollislibrary.org.

Respectfully Submitted,

Lucinda D. Mazza, Library Director,
and the Trustees of the Hollis Social Library:

Robert Bartis, Chair

Michelle Repp, Vice Chair

Stephanie Stack, Treasurer

Jone LaBombard, Secretary

Karen Knight

Laurel Lang

Don MacMillan

Recreation Department

The Recreation Commission schedules year round recreational programs for residents of all ages. Residents participated in programs, leagues, and special events offered by the Commission last year including:

- Spring and Fall Softball
- Basketball Programs for children in grade K-3, 4-6, and 7-9 encompassing coed, boys and girls instructional, recreational and travel teams.
- Tee Ball and Coach Pitch
- Adult Volleyball
- Adult Basketball
- Adult Soccer
- Drama programs
- Hollis Seniors
- Our fields supported many other Hollis sports and activities including Old Home Days, Hollis Cal Ripken, Hollis/Brookline Lacrosse, BHYSL Hollis Brookline Junior Cavaliers Football, and Cavaliers Soccer as well as several high school athletic teams and various summer camps.

Among the improvements accomplished by the commission in 2012 were the following:

- Repaired rail fence around Nichol Field
- Replaced and expanded gate near Nichols Softball field so Old Home Days amusements could have easier access
- Repaired pumping system for irrigation on Nichols baseball and lacrosse field
- Added a dog waste receptacle on Nichols track
- In December, with help from the HBHS hockey team and coaches, assembled, flooded, and maintained the skating rink in the Nichols parking lot adjacent to the tennis courts

We continue to struggle to find adequate gym space and field space to support our ongoing and growing programs, and will continue to look for additional facilities and fields to enhance what we hope will be a growing offering of diverse programs. None of our programs would work without the help of many volunteer coaches, schedulers, team managers, and program coordinators. We are grateful for their time and efforts! The Commission also appreciates the support of the Hollis Nichols Trust in funding the general maintenance of Nichols and Little Nichols fields. We are grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis and Hollis/Brookline school systems and the Selectmen and employees of the Town Hall.

Budget Committee

Hollis operates as a Municipal Budget Act town, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at three annual meetings (Town, Hollis Schools, and Coop Schools) during March, where *the ultimate power to decide lies in the hands of the voters who attend and vote at those meetings.*

The committee draws its authority from NH RSA 32:1. In serving its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Selectman and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as self-funding programs.

The Selectman and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to present their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings in March for approval or modification by the voters present at those meetings.

The committee seeks and values inputs from the citizens of the town. Our meetings are open to the public, with time provided for public input. During the budget formation process in the fall through early winter, we encourage the public to communicate with budget committee members at a meeting, at the public hearings, which are typically in February, or at any time. The voice of the public is very important to us, and we want to hear from you.

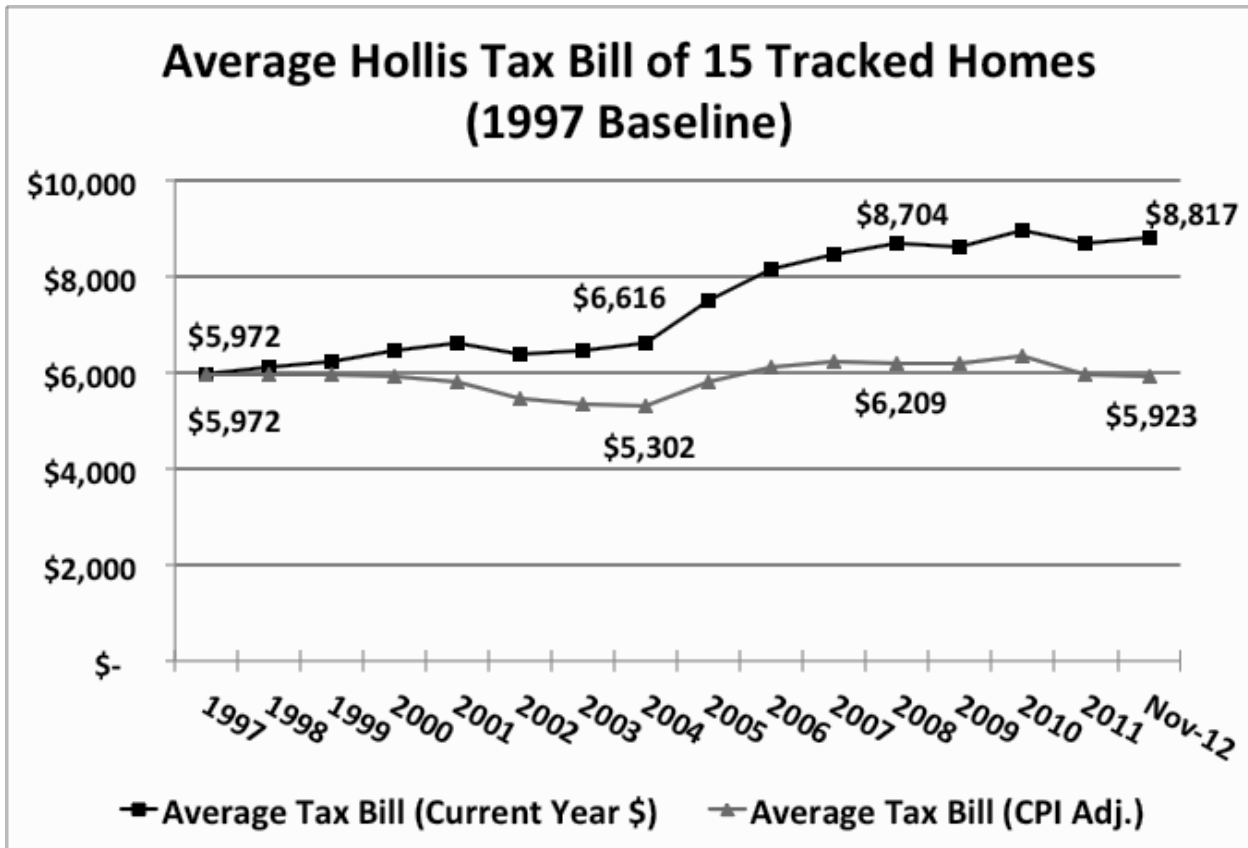
To gauge the real impact of property tax on residents, the Budget Committee has tracked 15 homes in Hollis for many years (see graph on next page). These homes were selected because they all were near the average single-family property assessed value. Between 2004 -2007 our taxes rose sharply commensurate with citizens voting to invest in land acquisition bonds and facilities upgrades. Since the onset of the economic crisis in 2008, the Budget Committee has strived to hold taxes steady. The average tax bill, in nominal or current year dollars, on these homes has increased 1.3% since 2008.

When comparing tax bills over time it is important to consider the effect of inflation as well as the changes in revenues and expenditures. With that in the mind, the lower trend line in the graph adjusts for regional inflation over the period. When adjusted for inflation, the average tax bill for the 15 homes has decreased 4.6% since 2008, compared to the unadjusted 1.3% increase discussed above. Over the entire period depicted in the graph, 1997-2012, the inflation adjusted average tax bill is slightly lower, decreasing 0.9% from \$5,972 to \$5,923.

There are many factors that have contributed to our increased tax bills in recent years:

- The increases in employee wage and benefit costs, and number of employees.
- Bonded indebtedness approved by voters in previous years including: Town and School infrastructure and equipment and land acquisitions.
- Declining efficiencies of scale in our schools due to declining student population.
- Increased costs to provide relatively high service levels.

For many years, Hollis residents have been rightly proud of the extensive and excellent services provided by our many talented and valued employees and volunteers. Obviously, these services cost money. However just a few years ago, Hollis was in the bottom third of tax burdens of all towns in the state. That trend changed as voters at annual meetings approved significant increases in employee pay and benefits, bonding, added services and spending which has increased property taxes, moving Hollis to the top third of tax burdens of all towns in the state. Voters need to remember that decisions that bind future residents, like bonds, capital commitments and collective bargaining agreements, generally have a delayed tax impacts, and their effects can be hard to reverse when times are tough. The impacts are real and have placed a significant strain on many Hollis residents.



When our budgets and spending requests are placed within the framework of challenging State and Federal fiscal environments, and the likelihood of reduced revenues and increased shifting of costs down to towns, it's wise for all voters to ask for redoubled efforts to make sure every dollar is absolutely needed and wisely used.

The Budget Committee's efforts to reign in the unsustainable rate of increase of last decade have been only partially successful. Recently, nearly every dollar in savings has been met with expensive infrastructure maintenance needs, and huge benefit cost increases driven by both prior collective bargaining agreements and "down shifting" of retirement costs from the State to the Town. This year the Budget Committee has provided guidance to the Town that recognizes after four years of flat budgets there is a need to invest in Town infrastructure, particularly our roads. The Schools continue to see decreasing enrollment, though that trend may be slowing as we approach a projected plateau in our student population. We recognize our guidance drives some very difficult decisions by both the Selectman and the School Board.

Looking forward, residents will continue to consider the appropriate level of investment in infrastructure, for example the Farley Building and other Town structures. And as our student population stabilizes, opportunities to control costs through reduced scale will diminish. The vote of Hollis residents during our three annual meetings will decide if we want to continue moderate tax rate increases, or increase spending, through higher taxes or bond issues, to provide additional services and facilities, which some feel are necessary.

ultimately, the choice is up to the voters at annual meetings, which is as it should be.

Respectfully submitted,

Tom Gehan
Chair, Hollis Budget Committee

Cemetery Trustees

Hollis Cemetery Trustees are responsible for the management and operation of our six burial grounds, from setting policy to ensuring that each cemetery is maintained in a manner that befits its country-like character. We depend upon town staff such as Kim Dogherty, who arranges sales of Rights to Inter as well as burials; the Department of Public Works assists us by having its crews perform the necessary work for interments and by plowing snow off the lanes at East Cemetery on Wheeler Road – our most active cemetery – to allow winter visitation.

There are five Trustees, each of whom serves a three-year term after being elected at Town Meeting. Nancy Bell and Chris Buzzy, the two longest-tenured Trustees, opted not to seek re-election in 2012. We thank them for their many years of service, and will miss their “institutional knowledge.” In their place, we welcome Mary Ann Wesoly and Raul Blanche. Each has quickly transitioned into the role of Cemetery Trustee, and both have become eager, active and involved members.

Unlike many other communities, Hollis Cemetery Trustees meet regularly: typically once a month, except in December. During the temperate months we meet at least once at Churchyard, East, North, South and Pine Hill Cemeteries to inspect the condition of the grounds and note any grave markers which have broken or are otherwise in need of attention, and arrange for their repair. Part of a stone wall dating back almost 150 years which served as a retaining wall to a grave lot at South Cemetery suddenly tumbled towards the road this summer. It was expertly put back in place by local mason Al Burgun.

Visitors to East Cemetery have been pleased to find water spigot located at various points for their convenience, their first year in operation.

We welcome and encourage visitation to our town cemeteries during the daylight hours. They provide a glimpse at the history of the town, as you will find many recognizable family names engraved on the weathered stones. Even if you are not aware of historical Hollis families, many have been honored with road names that will be familiar. The Hollis Social Library and Hollis Town Hall also have fascinating historical information about our burial grounds, for those who may be interested.

Respectfully submitted,
Doug Gagne, Chair
Scott Fisher
Melinda Willis
Mary Ann Wesoly
Raul Blanche

Highway Safety Committee

The Town of Hollis obtained funds from the State of New Hampshire Highway Safety Agency that ran through September 2012. The Police Department did the paper work and received funds for speed enforcement and drunken driving patrols. One of the requirements is there be a Highway Safety Committee, with a required minimum number of 3 members.

Don Ryder was reappointed for another 3 year term, and the Selectmen authorized the secretary, Rebecca Crowther to remain as secretary on a volunteer basis when she retired April 1st. When Mark Piekarski resigned in October, the BOS appointed her as the 3rd Citizen At Large.

Road striping was a subject that was discussed at all of our meetings. In March, the observation was made that the new materials that contain some sort of reflective propertie , do not keep their reflectivity on highly traveled routes for more than three or four months.

Signs are another ongoing subject. Deer signs for South Merrimack Road were discussed. It was feared that installation might give a false sense of security to any motorists, and also noted that Proctor Hill Road seemed to have the majority of deer/vehicle incidents. The Board did recommend to the BOS that a Blind Driveway sign be installed on Farley Road.

A private driveway on South Merrimack Road was the center of discussion at our meetings. The Town has no authority to make changes to private property and has worked with the homeowner to come up with alternate solutions that she might find e fective. The Town did remove three small trees to accommodate a better sight distance.

It was brought to the attention of the Committee that delivery trucks were coming onto Witches Spring Road from South Merrimack Road, and turning left onto Fletcher Lane, and damaging the lawn on each side of the intersection. A Trucks, No Left Turn sign was installed on Witches Spring Road, West bound and a Trucks, No Right Turn sign was installed on Fletcher Lane, West bound. This intersection is on the long term road modification plan, w th the owner willing to donate land to convert this intersection to a T formation.

The BOS charged the Committee to discuss safety and speed on South Merrimack. Details may be found in the minutes on line or at Town Hall, but the results were the Committee could only support "fog lines" if the centerlines were also installed. The Committee also did not support reducing the speed limit from 30 MPH to 25 MPH nor posting the road for No Through Trucking.

The mission of this group is to act in an advisory capacity and to make recommendations to the Selectmen and not be limited to working on grants.

If any member of the public wished to point out issues for review, you are encouraged to do so, in writing, to any member of the Committee, or letters may be submitted to the Selectmen's Office at Town Hall.

Respectfully,
James, "Jim" Belanger, Chairman
Jeffrel Babel, DPW Director
Rebecca Crowther, Citizen at Large

Richard Towne, Fire Chief
Donald Ryder, Citizen at Large
James Sartell, Police Chief



Hollis Energy Committee

The Hollis Energy Committee (HEC) has now completed its third year and continues to make strides towards increasing energy efficiency in the Town and school buildings located in Hollis. The HEC's initial focus continues to search for methods to reduce the energy load and costs. By reducing our energy requirements in this first phase, sustainable energy practices could be implemented more cost-effectively in the future.

Towards this goal, investment grade audit projects have now been completed on all major buildings located in Hollis. This includes the Fire Station, Social Library, Police Station, Department of Public Works, Town Hall, Transfer Station, Lawrence Barn, SAU41 Administration Office, Hollis Primary School, Hollis Upper Elementary School, Middle School, and High School buildings. These audits were done in accordance with the ASHRAE Level III standards and were completely funded through grants awarded to Hollis in 2010 with no tax burden for Hollis residents. All reports are posted on the Hollis website so that we can all understand the problems found along with potential solutions with projected costs.

These comprehensive and enlightening reports provide a very detailed review of the buildings including their envelopes as well as the mechanical components. The good news is that some buildings are in good shape and will require only small improvements. However, a few have some significant deficiencies including inefficient heating systems that have long reached the end of their useful life. Thermal images show energy losses in leaky doors, windows, walls and ceilings while others show improper insulation.

The HEC is now working towards finding funding programs that can help offset implementation costs as well as financing alternatives should we choose to implement them. We continue to communicate with our elected officials as well as the budget committees so that informed and well-vetted proposals can be brought forward to the taxpayers.

To learn more about NH energy efficiency programs, visit the My Energy Plan website (www.myenergyplan.net).

The HEC meets the first Monday of each month at 12pm in the Town Hall Community Room (excluding holidays). Active participation is welcome by anyone in our community interested in the HEC's mission and goals. The future plans are exciting to continue the HEC's mission: "*Promoting energy conservation and sustainable energy generation for Hollis*".

Respectfully submitted,
Christian Heiter,
Chair, Hollis Energy Committee

Hollis Energy Committee

Brooke Arthur
Jeff Babel
Troy Brown
Christian Heiter
Venu Rao

Hollis Conservation Commission

Charter

The purpose of the Hollis Conservation Commission (HCC) is to protect the natural and rural character of Hollis by conserving natural resources. The HCC places emphasis on protection of farm and forest resources, aquifers, surface waters, greenways and scenic views.

Projects

In 2012, there were no land or easement acquisitions. As part of its duties under RSA 36-A, the HCC received several applications from property owners. These included:

- DPW Director Jeff Babel requested HCC approval to test for and potentially place a Town well at the Hardy Field on Depot Road. While the HCC voted to approve, the plan was not carried out.
- A “Dredge and Fill” permit was requested on Rockhaven Road, in conjunction with a timber operation on private property. The owner found it was necessary to cross a small, wet area to obtain access to his back-lot, where the timber was location. This was approved by the HCC.
- A conceptual site plan for 30 Ash Street was presented to the HCC for additional parking; some of the new parking spaces are to be located in the wetland buffer on the property. A storm water detention area and swale was added, along with a notation for limited salt usage. With these notations, the HCC approved the parking areas.
- Deck construction for a property on Hanson Way was approved; the deck was within 50 feet of the Silver Lake shore. State regulations require HCC approval prior to any construction.
- A minimum impact “Dredge and Fill” of under 3000 square feet, with drainage to an existing man-made pond at the Sky Orchard subdivision was approved.
- Pennichuck Water Company, along with Comprehensive Environmental Inc., requested permission to install microwells on HCC property. These microwells will monitor water quality in the Pennichuck Pond area. Permission was granted for these installations, as they will provide much needed data with very little impact.
- A “Wetlands Permit” was requested by Meridian Land Services for the property at 45 Witches Spring Road. This permit will allow the owner to deepen the existing pond site and install a spillway. This permit was approved.

Funding

The HCC’s major source of funds is the 50% of the Land Use Change Tax (LUCT) that is assessed on lots that are removed from the Current Use program for development. The amount of LUCT that the HCC received for the 2012 Year is \$53,132.50. The HCC continues to pursue potential grants, Federal, State and private, to reduce the costs of conservation land purchases.

During 2012, we also received a generous donation of \$500 from a local family.

Regulations

New subdivisions and site plans are presented to the HCC as part of the Planning Board process. In an advisory capacity, the HCC reviews design plans, conducts site walks, and makes recommendations to the Planning Board. The HCC continues to review and comment on wetland impact (dredge and fill) permits

During 2012, the HCC attended a site walk for the proposed 28-lot subdivision on the Worcester Estate property located on Federal Hill and Rocky Pond Roads. The objective was to become aware of the difficult terrain, explore possible wet areas, and view any other potential conservation issues, such as the proximity of the high voltage power lines in that area.

Land Management & Stewardship

The HCC continues to conduct annual monitoring, as required, on the Ranger-Rideout property, the Hollis-Brookline High School easement area, the Gardner easement on South Merrimack Road, and the Glover easement on Nevins Road.

As part of its charter, the HCC manages approximately 62 properties for the Town to preserve these open spaces for the enjoyment of the public. Over the past several years, the HCC has been creating and implementing “Best Management Plans” for each of these properties.

As part of these Plans, a timber cut is sometimes implemented in order to create certain wildlife habitats or as part of timber management. In the past year, the HCC conducted timber cuts on the “Albert Wright Lot”, and the “Duncklee

Lot,” both on South Merrimack Road. The timber from both lots was sold to area mills, and generated a profit of \$12,449.27 on the Wright Lot, and \$1832.08 on the Duncklee Lot, for a total of \$14,281.35.

The HCC does not receive any of these profits. These profits are placed in the Town’s General Fund, and are used to offset property taxes.

Community Outreach

Under the direction of HCC member Thom Davies, the HCC held two Roadside Clean-up events in the Spring and Fall of 2012, with a “Election Year challenge” for the Fall Clean-up. The HCC wishes to thank those members of the community and local organizations that have participated in both of these events.

Thom is also our feature person at the Old Home Days booth, where the goal of the HCC is to make residents aware of the HCC functions, what residents can do to preserve and conserve on their property, Hazardous Waste days in the area, along with many other items of interest. Thom has always been a great asset to the HCC, and he continues to serve our Community with a smile on his face, and a quip at the ready! Thank you Thom!

Membership

This year, the HCC welcomed Mary Jeffery as our newest member. This brings the HCC membership to 6 regular members and 3 alternates.

Fortunately, the HCC has members who multi-task as liaisons to other Boards and Committees, including Peter Baker and Thom Davies as the Land Protection Study Committee (LPSC) liaisons. These gentlemen keep us informed on LPSC activities, including the recently published booklet informing property owners of the Conservation Easement, and its benefit of preserving open spaces

Cathy Hoffman, our Planning Board liaison, recently retired from her position as Assistant Town Administrator, but continues to serve on both the Planning Board and HCC. Her knowledge of Town regulations and ordinances is invaluable, and we are very pleased that her retirement from Town Hall did not mean her retirement from the HCC as well!

Selectmen Frank Cadwell is the Board of Selectmen’s liaison to the HCC and attends many meetings to give the HCC insight on the Selectmen’s goals for the Town. His insight and candid opinions on matters which come before the HCC is extremely helpful.

If you are interested in becoming a member, please contact HCC Chair Tom Dufresne at (603) 465-2361, or visit the Town’s website at www.hollisnh.org and fill out a Volunteer Interest form.

The Hollis Conservation Commission holds its regular meetings on the first and third Wednesdays of the month at 7:00 pm in the Town Hall Community Room. These meetings are open to the public.

Respectfully submitted,

Richard Brown, Secretary
Tom Dufresne, Chairman
Susan Durham, Vice-Chairman
Thomas Davies, Treasurer
Cathy Hoffman

Lynn Quinlan
Peter Baker, Alternate
Heather Jusseaume, Alternate
Mary Jeffery, Alternate
Connie Cain, Staff

Land Protection Study Committee

Our Mission

In 2000, the Hollis Selectmen created the Hollis Land Protection Study Committee (LPSC). Our goal is ***“To preserve the natural heritage and rural character of Hollis”*** by helping the Town to permanently protect selected lands which meet specific criteria, such as: visual appeal, agricultural value, water resources, trails potential, flora/fauna, woodlands and connection to existing conservation lands. This mission was supported by the town survey conducted by the Strategic Planning Committee, which overwhelmingly confirmed the townsp ople’s desire to preserve our rural character.

Our mission is to work with landowners to help them achieve their long term goals for protecting their land. If you are interested in preserving your land, just contact one of our members or Connie Caine at Town Hall (465-2209). We can provide information on the alternative methods available, and if you would like, we can work with you to make it easier to achieve your goals. Thanks to the commitment of some members of our committee to land protection in Hollis, we can usually cover the legal fees associated with permanently protecting your land.

Our Accomplishments

Our committee is now 12 years old, and over this time we have worked with landowners and the Town to protect 11 parcels, totaling 652 acres, at an average net cost of \$14k per acre, far below market value. Much of this land has trails that allow access to beautiful woods, fields, orchards and views for everyone’s enjoyment. Some of this land, such as Woodmont West, has preserved the rural character of Hollis along the roads we travel frequently. Parcels saved forever include:

Land bordering Dunklee Pond	21 acres
Land bordering Parker Pond	32 acres
Hall farm on Dow/Depot Roads	39 acres
Glover property (Nevins Rd.)	46 acres
Walker Tree Farm (Farley Rd.)	41 acres
Melva Wright Forest (Wheeler Rd.)	60 acres
Hall farm on Blood/Pepperell Roads	37 acres
Gelazauskas Preserve (Nartoff Rd.)	116 acres
Siergiewicz Forest	80 acres
Woodmont West (rte. 122)	180 acres
Hills Farm on Pine Hill Road.	42 acres

These lands have been preserved either through outright purchase or the purchase of restrictive rights, such as conservation easements or development rights, which are carefully monitored by the Nichols-Smith Land Trust and/or the Hollis Conservation Commission. Funding has been provided by long-term bonds, government grants and, in some cases, collaboration with the Hollis Conservation Commission. Some Hollis landowners have offered their land at prices much below market value, for which we and the citizens of Hollis are very grateful.

Our Goal

By protecting selected parcels of land, we preserve the rural character of Hollis while protecting our natural resources from harm and degradation. As an added benefit, protected land ultimately reduces taxes by limiting growth of services the town pays for, such as schools, police and roads, while preserving our quality of life and the value of all homes. A study of new homes built in Hollis from 1995 to 2000 showed that on average, each new home cost the town over \$2000. per year more in services than it paid in taxes. This is a burden on existing homeowners that continues every year thereafter.

The members of the committee are appointed by the Selectmen. At our monthly meetings we work on land protection opportunities and seek funding sources other than property taxes. If you are interested working with us, please talk with one of our members to learn more, or visit Connie Caine at Town Hall to pick up more information.

Respectfully submitted,

Roger Saunders, Chairman

Peter Baker (Hollis Conservation Commission, Land Stewardship Committee)

Thom Davies (Hollis Conservation Commission)

Katherine Drisko (Secretary)

Paul Edmunds (Beaver Brook and Nichols-Smith Land Trust Boards)

Gerry Gartner (NH Nature Conservancy Board)
David Gilmour

Mark LeDoux (Selectmen's Representative)

June Litwin, Co-chair, (Beaver Brook Association Trustee)

Agricultural Commission

The Hollis Agricultural Commission has been chartered by the Hollis Board of Selectmen to provide a voice for farmers, preserve rural character, promote agriculturally-based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

2012 accomplishments include the following:

- The Commission continued to write and publish a monthly news column in the Nashua Telegraph. The column, titled "Down on the Farm", appeared regularly on the third Thursday of each month, and addressed topics of general interest in support of local agriculture. Some issues of the column were also picked up and published in the weekly Hollis-Brookline Journal.
- In February, pursuant to Section 3.4 of the Farm Lease Agreement, representatives of the Commission chaired an annual review with the lessee of Woodmont Orchard. In addition to the lessee, the review was attended by members of Town Hall staff, and representatives of the US NRCS and Nichols-Smith Conservation Land Trust. The review determined that the lessee was in compliance with the terms of the Farm Lease Agreement.
- In March, the Commission met with a group of stakeholders from the Hollis agricultural community to review accomplishments, and to identify and prioritize initiatives for future work. Based upon input from stakeholders at the March meeting, the Commission undertook an initiative to simplify the process for the posting of seasonal signs by agricultural businesses in Hollis. Language defining a simplified process was developed by the Commission based upon input from stakeholders and Town Hall staff, and a proposal to amend the Town's zoning ordinance was presented to the Hollis Planning Board in November.
- In May, the Town received a complaint from a person who had encountered farm equipment spraying pesticides while walking on the trails at Woodmont Orchard. A member of the Commission investigated the complaint, and contacted the person involved. Following the investigation, improved information signs were designed, purchased and posted at 4 places on the Woodmont property.

The Hollis Agricultural Commission experienced some changes in membership in 2012, as Ishbel Dunn and George Travers joined as alternate members.

Trails Committee

The Hollis Trails Committee is a volunteer group that maintains and preserves the many miles of trails on Conservation and Town Forest Lands.

The Trails Committee welcomed Harry Russell as the newest member replacing Mary Ferguson. Mary wrote the information brochure for the Trails Committee and spent many hours helping us maintain the trails

The Annual Fall Trails Day in October had volunteers work on trails in the Town Forest and Rideout Road. After Hurricane Sandy the Trails Committee worked with the Nor'Easters Snowmobile club and the Hollis Area Equestrians to get all the trails cleared in town

The Trails in Hollis rely on the Hollis Nor'Easters Snowmobile club for help maintaining the trails and for funds to maintain the trails. The Trails Committee thanks them for all the contributions they have made to the Trail system in town.

The Nor'Easters led by Trails Committee member Amos White opened up a new trail at the north end of town off of Federal Hill Road called the Loop and Vista Trail.

If you enjoy the trails in Hollis volunteer to help us maintain them.

Submitted by,

Sherry Wyskiel
Chair

Members:

Lorie Clark

Doug Cleveland

Tom Jeffery

Sherry Van Oss

Harry Russell

Dan Teveris

Amos White

Town Forest Committee

There is little to report on the Hollis Town Forest this year. The beaver stayed away from the causeway road, leaving it open for trail users. Maybe they are beginning to get the message?

The Town Forest Committee is working on preparing a management plan for the Gelazauskas Property on Pine Hill Road. This plan will evaluate current conditions and make management recommendations in regards to trails, wildlife habitat and timber management.

Once again, thanks to the snowmobile club and the Hollis Trails committee for their efforts in keeping the trails open for recreation.

Respectfully submitted: Ted Chamberlain, Craig Birch, Bill Burton, Spencer Stickney, and Gary Chamberlain

Hollis Heritage Commission

The Hollis Heritage Commission was created to help preserve the cultural and historical aspect of our great community. Volunteer Committee members along with our Selectmen Representative meet once a month with that common goal in mind. The Commission is committed to educating and bringing forth a balance of preservation and responsibility within our town. The historic preservation of our town and its resources continue to be our main focus.

In 2012, the Heritage Commission started off the year with continuing efforts to build support for the Farley Building and our Warrant Article to stabilize and develop a plan to secure it. After presenting our article at Town Meeting last year and debates were heard, the voters agreed that this historic school building should be secured and stabilized. Although this vote does not guarantee the long term future, it was a vote to secure it for a possible future use as opposed to demolition. With the help of local preservationist John Butler, and town resident Dick Brown, the Heritage Commission developed a plan to secure the building, and start the future plans and development phase. Work has started and will continue in this direction. Once stabilized, our efforts will turn to grants and donations to develop a reuse plan. This would then be put before the voters at a future town meeting.



Another project that the Heritage Commission worked on in 2012 was the rebuilding of the Gambrel Barn at Woodmont Orchard. The foundation of this barn was repaired and rebuilt in the fall of 2011 and our efforts moved to the barn. The barn was rebuilt by local builder David Tremblay of Nashua who specializes in preservation work and who rebuilt the historic Ice House for the Heritage Commission a few years ago. This project could not have been possible if not for the generous donations by Selectman



Mark LeDoux, the Marie LeDoux Foundation, and our community. After the barn was completed, volunteers and committee members got together on a beautiful November day to paint the barn. Work began about 9 o'clock in the morning and was completed by 3 in the afternoon. With a great lunch provided by Doris and Richard Roach and desserts by Honi Glover the group was well fed and the day a great success. A ribbon cutting ceremony is planned for later this spring after some landscape work is completed.

This Commission's efforts could only be completed with the generous donations by the citizens and businesses of our community.

The Heritage Commission once again participated in the Hollis Old Home Day celebration. Our focus in 2012 highlighted the Gambrel Barn. Photos of the reconstruction and progress of this project, showed the great work done to rebuild this Hollis icon. We also displayed the barn model as well as the Noah Dow Cooper Shop model. The Noah Dow Cooper Shop is one of our ongoing and future rebuilds.

In October, the Heritage Commission made our annual site walk to note the inventory of the historical sites that we as a Commission are charged with and found them to be in good condition.

The Heritage Commission's work could only be completed with the generous donations by the citizens and businesses of our community. If you like the work that the Hollis Heritage Commission does and would like to see us continue with these worthwhile projects, please consider donating time or resources. We welcome and seek new members, as well as input from the community. If you or someone you know, would be interested in serving on this commission, please contact any of the members listed below, or stop in to Town Hall for information. Thank you for your continued support.

Respectfully submitted,

The Hollis Heritage Commission

David Sullivan, Chairman, Honi Glover, Mary Ann Wesoly, Doris Roach, Josey MacMillan,
Michael Tamposi, Dominic DePaolo, Frank Cadwell

Historic District Commission

In 2012, the Historic District Commission (HDC) continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District. Thirty five applications were submitted to the HDC from residents and business owners. Of the thirty five applications, thirty four were approved with one application being tabled. Nine of the applications were for business signs. Of the remainder, several applications were for alterations/additions or new construction and dealt with siding materials, architectural components (doors and windows) and roofing materials.

HdC Members

The Commission membership was comprised of Spencer Stickney, Chairman, Jan Larmouth, Vice-Chairman, Dennis Gallant, Clerk, and Dawn Jonis; regular members. Frank Cadwell is the representative of the Board of Selectmen, with Mark Le Dour as his alternate.

Donna L. Setaro, HDC secretary and liaison with Town Hall.

William Lavery has stepped down as a regular member of the HDC. The HDC would like to thank him for his many years of service. The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Many thanks to the Town Hall staff for their continued support.

Finally, thank you to the volunteers who serve on the Commission for your time and dedication to preserving the heritage and charm of the Historic District.

Respectfully Submitted,

Spencer Stickney, Chairman
Jan Larmouth, Vice-Chairman
Dawn Jonis
Dennis Gallant, Clerk
Frank Cadwell, Selectmen's Representative
Staff: Donna L. Setaro, Building and Land Use Coordinator

Hollis Historic District Commission Cases

HEARING				
DATE	CASE#	LOCATION	PROJECT	DECISION
1/5/2012	2012-01	30 ASH ST	The repair of a existing porch, construct a 6' x 2' landing and the replacement of the porch entry door.	Granted
1/5/2012	2012-02	4 MAIN ST	The installation of new business signs.	Granted
1/5/2012	2012-03	22 ASH ST	To install a new business sign.	Granted
1/5/2012	2012-04	3 MARKET PL (UNIT H)	To replace an existing business sign.	Granted
2/2/2012	2012-05	14 PROCTOR HILL RD	The replacement of an existing business sign.	Granted
3/1/2012	2012-06	17 PROCTOR HILL RD	The installation of replacement windows.	Granted

Historic District Commission Cases - cont.

HEARING

DATE	CASE#	LOCATION	PROJECT	DECISION
3/1/2012	2012-07	30 ASH ST	To install a new business sign.	Granted
3/22/201	2012-08	11 MONUMENT SQ	The repair and restoration of the existing earthen ramp and retaining wall.	Granted
4/5/2012	2012-09	22H ASH ST	The alteration to a existing business	Granted
4/5/2012	2012-10	31 PROCTOR HILL RD	The installation of vinyl replacement windows.	Granted
4/5/2012	2012-11	30 ASH ST	The installation of a vinyl replacement window.	Granted
5/3/2012	2012-12	65 BROAD ST	The construction of a 36' x 40' addition to the Lull residence to accommodate a bakery. The construction of a 20' x 48' addition off of the farm stand and the removal of the existing greenhouse.	Granted
5/3/2012	2012-13	30 ASH ST	The expansion of the existing parking lot, the construction of a new deck and handicap ramp located at the rear of structure and re-side the rear of the structure with vinyl siding.	Granted
5/3/2012	2012-14	23 MAIN ST	The removal of two trees in front of the building.	Granted
5/31/201	2012-15	1 + 3 PROCTOR HILL RD	The replacement of an existing stockade fence.	Granted
5/31/201	2012-16	7 MAIN ST	The alteration to an existing business	Granted
5/31/201	2012-17	2 MONUMENT SQ	The installation of a new business sign.	Granted
8/2/2012	2012-18	34 LOVE LN	To pave the existing gravel driveway.	Granted
8/2/2012	2012-19	20 DEPOT ROAD	To construct a 45' x 4' free standing handicapped ramp to include a 5' x 5' upper landing.	Granted
8/2/2012	2012-20	4 PROCTOR HILL RD/1 MAIN ST	To erect 2 - 4' x 9' - 19.5 square foot sign face skid mounted off premises agricultural signs.	Granted
9/6/2012	2012-21	8 SILVER LAKE RD	The installation of a permanent business sign.	Granted
9/6/2012	2012-22	8 SILVER LAKE RD	To install new parisien paver walkway, re-gravel driveway and extend parking	Granted

Historic District Commission Cases - cont.

HEARING				
DATE	CASE#	LOCATION	PROJECT	DECISION
9/6/2012	2012-23	MARKET PLACE (PARKING LOT)	The re-paving of the parking lot, Line painting of parking lot. Removal and replacement of a portion of the concrete sidewalk and replacement of existing asphalt berm with slop granite curbing.	Granted
9/6/2012	2012-24	22H ASH ST	The construction of a masonry pizza oven.	Granted
9/6/2012	2012-25	8 SILVER LAKE RD	To erect a permanent business sign.	Granted
9/6/2012	2012-26	8 SILVER LAKE RD	To install a parisien paver walkway, additional gravel parking area and re-gravel existing driveway.	Granted
9/6/2012	2012-27	MARKET PL	To re-pave existing driveway and parking lot, Line painting of parking stalls and islands, Repair concrete sidewalk area, Replacement of existing asphalt berm with a slope granite	Granted
9/6/2012	2012-28	36 RICHARDSON RD	To replace front door unit.	Granted
9/6/2012	2012-29	3 & 4 MARKET PL	Removal of two significant tree; 1 near the west walk, 1 near the bus stop and marquee sign.	Registration
10/4/201	2012-30	24 MAIN ST	Construct a 4' x 5' entry roof.	Tabled
10/4/201	2012-31	11 + 11A SILVER LAKE RD	To change color a siding from grey to pale yellow, add midnight green shutters. Construct a 4' x 4' x 18" stone flower planter.	Granted
11/1/201	2012-30	24 MAIN ST	Construct a 4' x 5' entry roof.	Tabled
11/1/201	2012-32	24 PROCTOR HILL RD	The construction of a 30' X 48' barn.	Not in Public View
11/1/201	2012-33	3 & 4 MARKET PL	The installation of 1.5' x 1.5' "identity" sign at each occupants store front.	Granted
12/6/201	2012-34	21 PROCTOR HILL RD	Replace 6 existing panel antennas and cables with 3 new panel antennas and 6 new cables.	Granted
12/6/201	2012-35	65 BROAD ST	The modification to the existing farm stand addition approval (Case 2012-12), modified addition size to be 20' x 56'	Granted
TOTAL CASES:		35		

Old Home Days

Our mission is to provide the residents of Hollis, both past and present, with a traditional Old Home Days celebration that is fun, safe and family-friendly. Our celebration brings together families, friends, neighbors, community groups and local businesses to honor, unite and support our community.

The 2012 Old Home Days committee worked hard in the months leading up to the celebration and it paid off. Thousands came down to Nichols field during Old Home Days weekend to enjoy the fun.

Picture perfect weather set the stage for a weekend that featured a grand parade, local artists, live entertainment, amusement rides, games, heritage demonstrations, delicious food and the town's annual fireworks display.

The accomplishments of the 2012 Old Home Days committee include:

- The development of a mission statement
- Creation of a formal set of participant guidelines, reviewed and approved by the selectmen
- A commitment to use the traditional Old Home Days logo, designed by Miss Jane Stratton in the early 1900's
- Simplification of the website www.hollisoldhomedays.org
- Creation of a face book fan page
- Organizing the most successful Old Home Days silent auction to date

In addition to many Old Home Days traditions, the 2012 celebration featured:

- A woodturning demonstration by local artisan, Bob Coleman
- Hollis Fire Department demonstrating the Always Ready Defender
- The 50th class reunion of the Hollis High School class of 1962
- A theme tent organized by Sheryl Ryder and Mary Smith honoring the Hollis Department of Public Works, the Hollis Fire Department and the Hollis Police Department.

Thank you to the volunteers, donors, sponsors and the town committees and employees who help bring this great event together each year.

Respectfully Submitted,

Carolyn J. Madden

2012 Hollis Old Home Days Chairman

Planning Board

2012 was a quiet year for the Board, but with some significant changes. Long time Assistant Planner Virginia Mills retired having worked with the Board since 1987. Virginia will be remembered for her work ethic, calming demeanor and complete knowledge of the detailed workings of the town's land use regulations. The Planning Board wishes her and her husband a long and happy retirement and she will be sorely missed by all on the Board. In addition David Fite, an Alternate on the Board, stepped down and the Planning Board extends its appreciation to David for his time and effort serving the community.

This past year the Board addressed ten subdivision projects. These projects ranged from simple lot line relocation plans to more complex developments, including a proposed 26 lots development proposal off of Federal Hill Road and Rocky Pond Road. The Board has held numerous meetings on the project and obtained significant abutter input. The Board conducted a site walk on the 113 acre property and after considerable discussion, approved the project to proceed from a "Discussion" phase to a "Design Review" phase of review, the second tier of a required three phase review process for projects of this magnitude. In addition, after a two – three year review period, the 12 lot Sky Orchard Estates plan was approved. This project is located on the old eastern Woodmont Orchard property, with all lots over 5 acres in size. This project is now under construction.

Other modest subdivision projects included: a two lot subdivision on Love Lane, a one lot subdivision on Pine Hill Road, a two lot plan on South Merrimack Road and a proposed three lot plan at the corner of North Pepperell Road and Worcester Road. This project was still under review as the year ended.

Site Plan projects were minor in nature and included a small expansions to the Lull Farm, including the addition of a bakery, a change of use at 30 Ash Street to a art studio/class room, a change of use on Old Runnells Bridge Road for a fitness facility , a change of use from a convenience store to take out pizza establishment at 436 Silver Lake Road and an amendment to Hollis House of Pizza which added a wood fired oven. Two existing cell towers, on Hayden Road and Proctor Hill Road were approved for upgrades to these facilities, allowing for 4G service. Meetings are held on the third Tuesday of the month, and are televised on the local cable access channel.

Respectfully submitted,

Ed Makepeace, Chairman

On behalf of the entire Planning Board and staff.

Ed Makepeace, Chairman

Doug Gagne, Vice Chairman

Bill Beauregard

Doug Cleveland

Rick Hardy

Cathy Hoffman

Donna Cooksey (Alternate)

David Petry, Ex-Officio for Selectme

Staff: Mark Fougere, Town Planner

Zoning Board of Adjustment

There are four groups involved with adopting and administering a zoning ordinance.

1. **Planning Board** – is responsible for proposing the initial zoning ordinance, recommending future amendments and holding public hearings to discuss their recommended amendments as well as any petitioned amendments.
2. **Local Legislative Body (voters at town meeting)** – adopts the original ordinance and approves any future changes that are proposed by ballot vote.
3. **Administrative Official** – any local official, zoning administrator, building inspector or board of selectmen who administers and enforces the ordinance as it is written.
4. **Board of Adjustment** - hears appeals from any order, requirement, decision or determination made by an administrative official and administers special provisions in the ordinance dealing with variances and special exceptions.

Each of these groups can act only within the statutory authority granted it by the enabling legislation: RSA's 672 - 678. The planning board cannot adopt or enforce the zoning ordinance. The local legislative body must follow statutory procedures in enacting the ordinance. The administrative official must apply the ordinance as it is written and cannot waive any provisions. The board of adjustment may grant variances, where justified, but cannot amend the zoning ordinance. The ZBA is established to provide for the resolution of many of these situations without burdening the courts. The ZBA has no authority over decisions made by the board of selectmen or enforcement official on whether or not to enforce the ordinance. However, they do have the authority to hear administrative appeals if it is alleged that there was an error in any order, requirement, decision or determination made by the official.

The board of adjustment also has the authority to hear administrative appeals of decisions made by the planning board, when the decision is based on their interpretation of the zoning ordinance. The Hollis ZBA meets on the 4th Thursday of each month. It convenes to decide on presented cases with an occasional second meeting, depending on the number of applications. During 2012 the ZBA heard a total of 20 applications; of these, 10 appeals were granted, 3 appeals denied and 7 cases were tabled by the Board.

Hollis Zoning Board of Adjustment – Membership

John Andruszkiewicz, Chairman	Brian Major, Vice-Chairman
Jim Belanger, Member	Cindy Tsao, Member
Gerald Moore, Member	Paul Cain, Alternate
Rick MacMillan, Alternate	Ken Bonn, Alternate
Susan Durham, Alternate	David Gibson, Alternate

Respectfully submitted, Donna L. Setaro, Secretary

Zoning Board of Adjustment Cases

Case #	Date	Decision	Location	To Permit
Court Remand Hearing- Case # 226-2010-CV00608; 226-2044-CV-00456				
2011-04	9/27/2012	Tabled	112 RIDEOUT RD	Issue 1 - Whether the use proposed by the LPHC and approved by the Town of Hollis Planning Board in the above referenced site plan application to the planning board is prohibited by § XI.A.6.h of the Town of Hollis Zoning Ordinance. Issue 2 - Whether the site plan proposed to the planning board by the LPHC in 2008 and approved by the planning board in 2010 in connection with the above referenced site plan application represented a sufficient change in the proposal as represented to the ZBA in connection with its (LPHC's) application for a special exception in 2000 to support a finding by the current ZBA to the effect that the original special exception approval no longer applies.
2011-04	10/25/2012	Tabled	112 RIDEOUT RD	Tabled until 11/15/2012
2011-04	11/15/2012	Tabled	112 RIDEOUT RD	Tabled until 12/11/2012
2011-04	12/11/2012	Tabled	112 RIDEOUT RD	Tabled until 12/27/2012
2011-04	12/27/2012	Tabled	112 RIDEOUT RD	Tabled until 01/03/2013
Special Exception - Accessory Dwelling unit				
2012-07	7/26/2012	Granted	9B DUTTON LN	The existing 784.5 square foot Accessory Dwelling, located in the basement.
2012-13	10/25/2012	Granted	19 TODDY BROOK RD	An Accessory Dwelling Unit.
2012-14	12/27/2012	Tabled	4 SUMNER LN	A 576 square foot Accessory Dwelling Unit.
2012-15	12/27/2012	Tabled	97 MOOAR HILL RD	A 800 square foot Accessory Dwelling Unit
Special Exception - Extend Regulations of A&B Zone to the R&A Zone.				
2012-05	4/26/2012	Granted	436 SILVER LAKE RD	The extension of the A & B Zone Regulations into the R & A Zone for the purpose of the operation of a Pizza Shop.
Special Exception - Home Based Business				
2012-02	2/23/2012	Denied	258 SOUTH MERRIMACK RD	The operation of a rubbish pickup service
2012-04	3/22/2012	Granted	11 MONUMENT SQ	The operation of Valiceni Organico Pasta
2012-12	9/20/2012	Granted	11 PIERCE LN	The operation of a Child Daycare located at the residence.
variance - 41% coverage by impermeable surfaces				
2012-09	8/23/2012	Granted	95 RUNNELLS BRIDGE RD	To permit 41% impermeable surface coverage (allowed 30%)
variance - Minimum Frontage				
2012-08	8/23/2012	Granted	309 DEPOT RD	To permit 122.88 feet of road frontage (required

Zoning Board of Adjustment Cases- cont.

Case #	Date	Decision	Location	To Permit
variance - Prohibited uses in the Aquifer Protection Overlay Zone				
2012-10	8/23/2012	Granted	309 DEPOT RD & RUNNELLS BRIDGE RD	To permit the storage of fertilizers, pesticides, in approved contained structure and full vehicle maintenance.
variance - Setbacks				
2012-01	1/26/2012	Denied	52 BAXTER RD	The construction of a 12' X 12' utility shed twenty one feet from the property line.
2012-03	2/23/2012	Denied	75 LONG HILL RD	The construction of a 12' X 20' shed 3 feet from
variance - Sign Ordinance				
2012-11	9/20/2012	Granted	3 & 4 MARKET PL	An additional 3 square foot sign per unit.
variance-Accessory Dwelling unit				
2012-06	7/26/2012	Granted	9B DUTTON LN	The existing 842 square foot Accessory Dwelling, located in the basement.

Total Cases for 2012: 20



Supervisors of the Checklist

During 2012, four elections took place in the Town of Hollis – The Presidential Primary in January, the Hollis Town Election in March, the State Primary in September and the General Election in November.

In January, there were 5,268 registered voters on the checklist consisting of 2,491 Undeclareds; 1,729 Republicans; 1048 Democrats. The Presidential Primary was held on January 10, 2012 and there were 192 newly registered voters on that day. A total of 2,817 ballots were cast, consisting of 2,463 Republican and 354 Democratic.

On March 13, 2012 the Hollis Town Elections were held. Judy McCoy (Chairman of the Supervisors) was re-elected. In April, after serving faithfully for 26 years, Judy made the decision to retire. Thomas Davies was appointed to serve as a Supervisor.

During the 2012 legislative session the legislature passed House Bill 1354, also known as the “Voter ID” Law. The new law will phase-in a photo identification requirement over a period of time.

Before November 1, 2012, any voter who did not present an approved photo ID was informed of the new law and permitted to vote. Between November 1, 2012 and September 1, 2013, any voter who does not present an approved photo ID was/will be permitted to vote after executing a “challenged voter affidavit.”

For the State Primary Election, held on September 11, 2012 any voter who did not present an approved photo ID was informed of the new law by the ballot clerk and permitted to vote. Of the 1,313 ballots cast, 793 were for the Republican party and 520 were for the Democratic party.

The General Election was held on November 6, 2012 and voters were once again asked to present an approved photo ID. If they did not have a valid photo ID, they were asked to complete a “challenged voter affidavit” and then were permitted to vote. There were 406 newly registered voters on Election Day. There was a total of 5,176 Ballots cast (roughly 85% of registered voters).

As of December 6, 2012, there were 6,011 registered voters on the checklist consisting of 2,719 Undeclareds; 2,100 Republicans; 1,192 Democrats.

Finally, the supervisors extend a very special Thank You to Judy McCoy for her dedication and many contributions over the years serving as a Supervisor of the Checklist.

Margaret Larkin “Peggy”
Lydia Schellenberg
Thomas Davies

vital Statistics - Births, Marriages and Deaths in 2012

		BIRTHS			
Date	Childs Name	Father's Name	Mother's Name	Place of Birth	
1/13/2012	Trevor Paul LaFlamme	Brendan LaFlamme	Jennifer LaFlamme	Nashua	
1/25/2012	Mason James Marmonti	Eugene Marmonti	Christina Marmonti	Nashua	
2/18/2012	John Douglas Ferguson	Douglas Ferguson	Kathryn Ferguson	Nashua	
3/12/2012	Kayla Marie Falsario Bubar	Todd Bubar	Marife Bubar	Nashua	
3/15/2012	Alexander Curran Petrella	Matthew Petrella	Lindsay Petrella	Manchester	
4/13/2012	Mary Therese Fournier	Andrew Fournier	Kimberly Fournier	Nashua	
4/16/2012	Logan Antionette Marino	John Marino III	Jennifer Marino	Nashua	
4/20/2012	Hannah Marie Louise Burton	John Burton	Kimberly Burton	Nashua	
4/25/2012	Landon Kenneth John Cora	Hector Cora III	Samantha Normandie	Nashua	
6/3/2012	Sofia Grace Lorden	Raymond Lorden III	Marya Lorden	Nashua	
7/8/2012	Madison Ann Brewer	David Brewer	Kimberly Brewer	Nashua	
7/12/2012	Madeleine Juliette Labrecque	Daniel Labrecque	Angela Labrecque	Nashua	
7/18/2012	Summer Kasmia	Ahmad Kasmieh	Nesrin Kasmieh	Nashua	
7/18/2012	Farah Kasmia	Ahmad Kasmieh	Nesrin Kasmieh	Nashua	
8/1/2012	Anjali Krishnan	Kartik Ramaswamy	Swapna Krishnan	Nashua	
8/3/2012	Jeffrey Carl Hill Jr	Jeffrey Hill	Gwen Hill	Nashua	
8/14/2012	Taya Victoria Thompson	Michael Thompson	Stacey Abaid	Nashua	
8/15/2012	John William Lavoie	Adrien Lavoie	Nadine Vokey Lavoie	Nashua	
8/18/2012	Samantha Santerre Ward	Joshua Ward	Christina Ward	Nashua	
8/24/2012	Emma Catherine Shirley	Jonathan Shirley	Whitney Drew Shirley	Nashua	
8/24/2012	Nikolas Ari Grillakis	Pavlo Grillakis	Molly Grillakis	Manchester	
9/6/2012	Aiden Denis Porto	Francisco Porto	Hillary Porto	Nashua	
9/20/2012	Parker Melvin Ferguson	Matthew Ferguson	Katharine Ferguson	Nashua	
9/26/2012	Adrian Chabot-Ortiz	Gilberto Ortiz-Rodriguez	Sara Chabot	Nashua	
10/6/2012	Logan Michael Hawkins	William Hawkins	Amanda Hawkins	Nashua	
10/8/2012	Grady Steven Whiting	Gregg Whiting	Kimberly Whiting	Nashua	
10/10/2012	Lucas James Ellickson	Ted Ellickson	Sarah Ellickson	Nashua	
10/17/2012	Veronika Andreevna Glebova	Andrei Glebov	Yulia Glebova	Nashua	
10/19/2012	Christian Aram Murphy	Erin Murphy	Maria Azizian	Nashua	
11/9/2012	Vera Ophelia Levesque	Keith Levesque	Andrea Levesque	Nashua	
11/12/2012	Amelia Rose Jagatic	Tom Jagatic	Sarah Jagatic	Nashua	

MARRIAGES				
Date	Person A's Name	Person A's Residence	Person B's Name	Person B's Residence
1/14/2012	David A. Stauble	Hollis, NH	Shari Lou Frikart	Hollis, NH
1/21/2012	Jason K. Bridgeo	Wilton, NH	Karen M. Andruszkiewicz	Hollis, NH
4/7/2012	Heath Midkiff	Watertown, MA	Nicole Zaccardi	Watertown, MA
5/12/2012	Roland Baillargeon	Southboro, MA	Harriet Butler	Southboro, MA
5/19/2012	Craig J. Miller	Hollis, NH	Shannon N. Corcoran	Hollis, NH
6/30/2012	Christopher W. McGowan	Hollis, NH	Kimberly B. Kinney	Hollis, NH
6/30/2012	Timothy Paquette	Worcester, MA	StepHanie Taylor	Worcester, MA
6/30/2012	Denis Turgeon	Pepperell, MA	Karen Goudreau	Pepperell, MA
7/28/2012	Eric Rancourt	Hollis, NH	Amy Kennedy	Sayre, PA
8/4/2012	Gregory M. Dumont	Hollis, NH	Dianna C. Lolley	Hollis, NH
8/10/2012	Scott C. Phillips	Hollis, NH	Kathleen B. Albee	Hollis, NH
8/12/2012	Rachel E. Kahan	Hollis, NH	Genevieve L. Noyce	Hollis, NH
8/18/2012	Michael A. Grant	Hollis, NH	Brittany L. Zagorianakos	Brookline, NH
8/25/2012	Kevin M. Crowder	Hollis, NH	Kelsey E. Real	Hollis, NH
10/6/2012	Amos J. Chamberlin	Hollis, NH	Marie Bristol-Taylor	Hollis, NH
10/6/2012	Scott Litchfield	Ayer, MA	Kerri Ann Van Tassell	Ayre, MA
10/20/2012	Andrew Goldberg	Brighton, MA	Maria Demaio	Brighton, MA
11/2/2012	George M. Eadon	Hollis, NH	Kimberly A. Clementi	Hollis, NH

DEATHS				
Date	Decedent's Name	Place of Death	Father's Name	Mother's Maiden Name
10/30/2011	Stephen Lund Howe	Hollis	Clarence Howe	Ethel Lull
1/2/2012	Constance Griffiths	Nashua	Edwin Nichols	Rachel Burrel
1/8/2012	Alva Lund	Merrimack	George Benjamin	Pearl Barnes
1/14/2012	Joyce Jelley	Nashua	George Mason	Helen Jackson
1/16/2012	Michael Bell	Manchester	Charles Bell	Frances Hayden
1/21/2012	William Griffiths	Ayer, MA	William Griffiths	Bessie Dowling
1/22/2012	Angelina Bernier	Hollis	Albert Marquis	Angele Levesque
2/9/2012	Albina Demayo	Nashua	Alfred Lebel	Albina Cusson
2/16/2012	Florence Miller	Hollis	John Michaud	Ruth Bennett
2/18/2012	Rosemary Todd	Hollis	Charles Hunt	Antonina Clark
3/7/2012	Albert Levesque	Concord	Pierre Levesque	Angelina Marquis
3/10/2012	Martha Rogers	Hollis	Harry Bell	Helen Worcester
3/12/2012	Lars Ivarson	Hollis	Ivar Swensson	Greta Swensson
3/30/2012	Alan Getz	Merrimack	Meyer Getz	Mollie Levine
4/4/2012	John Dunn	Merrimack	William Dunn	Margaret Lillis

Date	Decedent's Name	Place of Death	Father's Name	Mother's Maiden Name
4/7/2012	Richard Casale	Merrimack	Richard Casale	Elizabeth Troiani
4/8/2012	Rita Twombly	Hanover	Antonio Denoncour	Theophyta Lamontagne
4/20/2012	Albert MacDonald	Concord	Albert MacDonald	Bertha Parsons
5/9/2012	Sarah Thurber	Hollis	Phillip Streich	Jean Moore
5/15/2012	Carol Horton	Exeter	William Horton	Carolyn Bustin
5/18/2012	Annette Woodlock	Merrimack	Henry Martel	Doris Fleury
5/24/2012	Hilda Hildreth	Hollis	Arthur Lull	Hattie Follansbee
5/27/2012	William Toth	Nashua	Stephen Toth	Anna Bodnar
6/12/2012	Albert Adams	Nashua	Lester Adams	Leona Parkhurst
6/13/2012	Elizabeth Wright	Hollis	Lewis Kimball	Ada Brookman
6/14/2012	Arthur Faria, Jr	Merrimack	Arthur Faria	Carolyn Cahoon
6/20/2012	Philip Brickley	Hollis	Bartholemew Brickley	Grace Dolan
7/5/2012	Paul Gifford	Nashua	Harry Gifford	Rita Manuel
7/13/2012	Risto Laisi	Merrimack	Hugo Laisi	Ester Syrjanen
7/14/2012	Sandra Cote	Merrimack	Peter Usovicz	Maude Miller
7/22/2012	Harold Toomey, Jr	Nashua	Harold Toomey, Sr	Helen Rich
7/25/2012	Joseph Coulombe, Jr	Nashua	Joseph Coulombe	Marie Gagne
7/27/2012	Maurice Chasse	Hollis	Romeo Chasse	Irene Theriault
8/10/2012	Robert Wignall	Nashua	James Wignall	Emma Eliott
8/20/2012	Sarah Sword	Peterborough	Lee Harris	Winnie Harris
8/20/2012	Deborah Janeiro	Hollis	Stanley Glover	Avis Ramsdell
8/27/2012	Phyllis Lavigueur	Merrimack	Edward Whyte	Ursula Locke
8/28/2012	Janet Lemay	Merrimack	Hilmar Ahlin	Etta Hubley
9/20/2012	Frank Shunney	Nashua	Edward Shunney	Hilda Lutz
10/1/2012	Patricia Frawley	Hollis	John Frawley	Margaret Driscoll
10/25/2012	Paul Miller	Hollis	Leroy Miller	MaryEllen Joyce
10/29/2012	Shirley Longeway	Nashua	Charles Brown	Florette
11/20/2012	Bobby Martin	Merrimack	Charles Martin	Nina Spann
12/2/2012	Ann Fordyce	Merrimack	William Glascock	Mary O'Donnell
12/16/2012	Stephen Davidson	Merrimack	Stephen Davidson, II	Christine Daniel
12/20/2012	Arthur Circelli, Sr	Hollis	Anthony Circelli	Marie Fazzone
12/23/2012	Bertrand Sommer	Nashua	Arthur Sommer	Margaret Kohler
12/29/2012	John Cotter	Nashua	Michael Cotter	Margaret Murnane

Nashua Regional Planning Commission 2012 Report for the Town of Hollis

The Nashua Regional Planning Commission is formed by the thirteen communities of Hollis, Pelham, Litchfield, Merrimack, Nashua, Amherst, Hudson, Brookline, Milford, Mont Vernon, Lyndeborough, Wilton, and Mason.

NRPC serves as a resource to support and enhance local planning, provides a forum for communities to coordinate land use, environmental and transportation planning at the regional level, and provides a clear voice for the region at the state and federal levels. Our core planning programs are transportation, land use, environment, and mapping. NRPC is also the designated Metropolitan Planning Organization (MPO) for the region and is responsible for developing and maintaining the region's official transportation planning program for transportation projects that are funded through Federal or State sources.

In 2012, NRPC provided the assistance summarized below directly to Town Departments, land use boards and commissions and the Board of Selectmen. Town officials, staff and board members also have access to the many training and educational programs NRPC offers and may request customized services through NRPC programs.

TRANSPORTATION

NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues. Specifically NRPC consulted with the DPW director with regards to traffic calming requests from residents.

Traffic Data Collection – NRPC completed traffic counts throughout the region including within the Town of Hollis to support the Highway Performance Monitoring System (HPMS). All traffic counts are available for use by the Town and NRPC can conduct special counts upon request. The count data is available to anyone through the NRPC website using the Google Maps feature and more detailed data from each count is available upon request. In 2012, NRPC collected traffic counts at 12 locations within Hollis to support the federal Highway Performance Monitoring System (HPMS) program. The count data is used to support a data driven decision process that defines the scope and size of the Federal-aid Highway Program.

Transportation Improvement Program – As the designated MPO for the region, NRPC maintains the Transportation Improvement Program (TIP). The TIP is a document required under federal transportation regulations that shows that there are sufficient resources to fund the proposed projects. All federally funded highway improvements must be included in the region's TIP in order to receive federal funding.

Souhegan Valley Transportation Collaborative (SVTC) - NRPC continues to support the SVTC in its 5th year of service. NRPC was awarded federal transit administration funds to expand the operation of the service. This grant allowed SVTC to expand existing service to 5 days per week (Monday through Friday) and increase the available hours of operation per day to up to 10 hours per day (8:00AM to 6:00PM) and/or additional buses depending on passenger demand and community needs. It also provided the flexibility to increase the number of destinations served by the service. This service is available to residents of Hollis. Learn more at <http://souheganrides.org/>.

Congestion Mitigation Air Quality (CMAQ) Program - The CMAQ program provides funding opportunities for communities to address transportation needs that have a direct and beneficial impact on air quality in the region. Typical projects include intersection signalization improvements and improvements to transit service.

NH Capitol Corridor Passenger Rail Project – During the course of 2012 NRPC continued to work toward the development of the NH Capitol Corridor project. Activities this year included participation on the New Hampshire Rail Transit Authority, the operating entity for the rail project, and pursuing options to study the feasibility of passenger rail in the corridor.

Safe Routes to Schools Program - The Safe Routes program encourages children to bike or walk to school through education and incentives that remind children how much fun biking and walking can be. The program also addresses the safety concerns of parents by encouraging greater enforcement of traffic laws, exploring ways to create safer streets, and educating the public about safe biking, walking, and driving practices. NRPC continues to pursue Safe Routes to School funding for communities and school districts in the region.

Road Inventory – During 2012, NRPC staff prepared the updated data in the town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up to date information on Hollis’s roads and will be used for planning road improvements in the community. This data also forms the basis for the Town’s allocation of Transportation Block Aid from the State.

Regional Traffic Model – NRPC is nearing completion of a large-scale update to the regional traffic model in conjunction with the release of new U.S. Census data, new regional employment data, and NRPC’s updated community-by-community population projections through 2040 (see below). This update will also allow NRPC to provide morning and afternoon peak hour traffic forecasts, as well as more accurately model traffic signalization and intersection issues. NRPC can then provide more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest, without cost, and the town staff has utilized NRPC traffic expertise on several occasions to help study critical intersections and development issues.

Population Projections – In the absence of updated projections from the NH Office of Energy and Planning State Data Center, NRPC staff have developed population projections for the Town of Hollis that will aid in community planning through 2040. Additionally, NRPC developed similar projections for all towns in the region as has Southern NH Planning Commission, allowing Hollis to track its future in comparison with neighboring communities.

Metropolitan Transportation Plan (MTP) – During 2012, NRPC began a major update to the region’s Metropolitan Transportation Plan. The purpose of this document is to identify the long term transportation needs of the region. It provides a mechanism for the communities of the region to have a voice in the transportation planning process and decisions. NRPC staff worked closely with Town of Hollis staff to identify local transportation improvements that benefit the Town. Including these projects in the MTP will provide the opportunity for future funding through the states Ten Year Plan Process.

LAND USE AND ENVIRONMENT

NRPC Energy Program – In 2012, NRPC utilized funding from the Energy Technical Assistance and Planning (ETAP) program to work with the Town of Hollis along with 10 additional towns and 6 school districts to form an aggregation to procure a competitive electricity supply. As a result of a successful bidding process, the Town saw an estimated annual savings of \$9,453 on its municipal electricity bills. Although the ETAP program ended in April 2012, NRPC was able to continue working with the aggregation to help members renew their electricity supply contracts for 2013. Consequently, Hollis’ anticipated electricity savings in 2013 are \$7,912.

Resources and Training – Through the innovative iTRaC (Integrating Transportation and Community Planning) program the NRPC provided a wide array of resources to town volunteers and staff. Fact sheets are available on our website and cover numerous topics relevant to local boards and staff. In addition, presentations were offered on Form Based Codes and Green Streets.

Hazard Mitigation Program – In 2012, NRPC staff in conjunction with town staff completed an update to the existing Hollis Hazard Mitigation Plan originally approved in 2004. Hazard mitigation plans identify critical facilities and areas of concern throughout the town, analyze potential hazards and risks to these facilities, and prioritize mitigation measures to address the hazards. The Disaster Mitigation Act of 2000 encourages natural disaster planning to reduce property damage costs and injuries. Completion of a Hazard Mitigation Plan and participation in the National Flood Insurance Program enables a community to apply for fully funded hazard mitigation grants. Staff from various town departments and elected officials participated in three meetings to collect data, update sections and review maps. The Hollis Hazard Mitigation Plan Update 2012 was adopted by the Hollis Board of Selectmen on August 27, 2012 and approved by FEMA on November 28, 2012.

Household Hazardous Waste Program – Household Hazardous Waste (HHW) comes from everyday products used in the home, yard, or garden. By definition, they are corrosive, flammable, toxic, or reactive. Non-latex paint, solvents, oven cleaner, pool chemicals, pesticides, drain opener, and auto chemicals are just a few examples. The Nashua Regional Planning Commission organizes HHW Collections each year to allow residents to properly dispose of these products. During these events, participants can also recycle unwanted electronics.

The Nashua Regional Solid Waste Management District held six collections during the 2012 Household Hazardous Waste season. In 2012, a total of 1,280 households participated in the HHW collections District-wide; of those, 115

households came from Hollis. A total of 79,819 pounds of material was collected in 2012. Hollis residents comprised 8.98% of the total participation, which equates to roughly 7,168 pounds of waste removed from the Town's waste stream.

Granite State Future – In 2012 Nashua Regional Planning Commission was awarded a grant from the US Department of Housing and Urban Development to fund NH's regional plan updates. NRPC, acting as the program's lead and collaborating with the eight other RPCs in NH, is developing a common set of data to be made available statewide to aid municipalities in their own planning efforts. Additionally under development are a set of online public participation tools, which can be found at www.granitestatefuture.org.

Regional Plan – The NRPC began the three-year process of updating the comprehensive regional plan for the Nashua Region, as required by state law. Much of 2012 was spent getting the word out about the plan and gathering input. In addition to meeting with municipal officials from each NRPC town, staff attended numerous public events and collected approximately 1,000 survey responses from people around the region. In Hollis, we attended Hollis Old Home Day to gather public input. The top three things that people stated were best about Hollis were: (1) rural character, (2) the natural setting, and (3) proximity to businesses and conveniences. The top three things that people stated would make Hollis even better were: (1) more conveniences and businesses, (2) limiting development, and (3) more public transportation, such as rail.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

General Mapping and Spatial Data Maintenance - The GIS staff at NRPC continues to maintain a diverse collection of mapping information and databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects. NRPC continued its quarterly updates to the town parcels layer, using the Registry of Deeds database to update the town digital parcel map to include all changes to property data. This item is a critical component of many projects conducted in the town and is always available to the town from NRPC free of charge. NRPC also worked with the assessing department to acquire the latest set of land use and housing data to join geographically for improved mapping and data analysis.

GIS Discovery Sessions - The GIS group met with the Town of Hollis to discuss how the Town can best take advantage of NRPC's GIS services. Meeting topics covered included a review of the overall technical investment in GIS at the local level, community need for GIS services, a discussion of NRPC's GIS capabilities, and recommendations to the Town for future options.

New Standard Maps – At the end of 2012, NRPC released an update to its poster-sized standard map series. These maps are available as PDFs on the NRPC website, and hard copies are being printed and delivered to every community in our region, including Hollis. The standard maps are: 1) Street Index and Town Features, 2) Land Use, 3) Zoning, and 4) Environmental Features.

Census Data – NRPC collected and processed datasets from the ongoing US Census Bureau American Community Survey estimate program at various geographic levels, including: state, county, town, tracts, block groups and blocks. Census data is very important in planning efforts and decision making for communities. Updated estimates in categories such as population, race, language, employment, poverty and housing are used in regional and local plans, and will be the inputs to the updated travel demand model.

Broadband Mapping – NRPC provided data collection support to the New Hampshire Broadband Mapping and Planning Program. This year, tasks included updating the Community Anchor Institution database with new emails, and filling in contact information for new facilities. Thanks to this effort, the proper contacts at all anchor institutions, such as schools, town halls, and libraries, are now being emailed to update their broadband survey information over the web.

NRPC also continues to coordinate the rural addressing project, which is mapping every household in a rural census block throughout the state. Hollis has 1 such block with 181 reported households, and it was completed by volunteers using GPS methods during the fall.

Broadband Planning – In 2012, NRPC worked closely with the Greater Nashua Region Broadband Stakeholder Group (BSG) on a variety of Broadband Planning tasks for the region. The BSG is comprised of diverse regional stakeholders representing a variety of sectors such as health, education, economic development, public safety, local government,

communications/media, etc. Notably, two of our most active stakeholders are from Hollis.

NRPC, with support from the BSG, identified barriers to broadband in the region, began a draft for a regional broadband plan, conducted community outreach and education to municipalities, businesses, etc., and conducted a sector based analysis, through surveys and interviews, to help better understand the current and future broadband needs/barriers of sectors in the Region.

Additionally, NRPC created a summary brochure on broadband technology and the New Hampshire Broadband Mapping and Planning Project. The brochure is available on the NRPC website at http://www.nashuarpc.org/home_page/pdf/BBOverviewBrochure.

For more information contact Kerrie Diers, Executive Director at 603-424-2240, ext. 12 or via email at kerried@nashuarpc.org or visit the NRPC website at www.nashuarpc.org.

Flints Pond Improvement Association

Flints Pond saw an increase in year round activity during 2012. Many people were pleased to return to the water for fishing and paddling during the third year of the pond's Long Term Management Plan prepared by the New Hampshire Department of Environmental Services. The milfoil that once infested the entire waterbody could only be found in isolated areas and was removed by certified weed control divers. A group of volunteer Weed Watchers were trained to identify invasive aquatic weeds, mark the locations of suspicious plants, and report findings to NH DES. Efforts for reclaiming Flints Pond are led by the Flint Pond Improvement Association (FPIA), a 501(c)3 charitable organization. The group has received \$7,500 in Invasive Aquatic Species Control Grant funds from NHDES to be used for a herbicide treatment should it be needed and/or for Diver Assisted Suction Harvesting (DASH) in 2013. The expenses associated with the restoration work to date have been funded by the Town of Hollis Flints Pond Restoration Capital Reserve Fund, The Flint Pond Improvement Association, and Invasive Aquatic Species Control Grant funds totaling \$11,650 from the NHDES. In 2010 the Hollis Conservation Commission contributed \$9,800 for the 2010 hydroraking that made the pond more accessible to fishing, kayaking and canoeing enthusiasts. The hydroraking also increased the outflow of the pond by removing floating islands obstructing the ponds outlet to Flints Brook. The second phase, completed in the summer of 2011 included an herbicide application to 30 of the pond's 50 acres which significantly reduced the growth of the milfoil.

Thank you for the support of local friends and neighbors who participate in fundraising efforts to continue improvements to Flints Pond. In 2012 money was raised with the Flints Pond Improvement Association Fishing Booth at the Hollis Old Home Days, through a mountain bike raffle held by FPIA, and FPIA's third Annual Fair Share Event at Shorty's Mexican Roadhouse in Nashua.

Water quality sampling and monitoring continues on Flints Pond. Volunteers from FPIA participate in the Volunteer Lake Assessment Program run by the NHDES. Samples are collected once during the months of June, July, and August. Testing is done to determine Phosphorous and chlorophyll- a levels, conductivity, alkalinity, turbulence, and transparency. Results from the 2012 season are available at www.FlintsPond.org. Total phosphorus levels remain in the average bracket. Great ways to reduce phosphorus is to limit the use of fertilizer and maintain septic systems. For more information, to volunteer, or to attend an upcoming Flint Pond Improvement Association meeting please send an email to President@FlintsPond.org.

Flints Brook was also used again as a water quality sample site for the first time in many years. Volunteers for the Nashua River Watershed Association took water samples from Flints Brook for the second recent year during the months of April through October. The samples indicate dissolved oxygen levels, temperature, and conductivity at the Flints Brook culvert on French Mill Road near Rideout Road. These indicators are an important assessment of the water quality and trout habitat sustainability.

The public is welcome to access the pond at the State Fish and Game boat launch on the State Right Of Way off of Nartoff Rd or to the left of the launch on Hollis public property. Visitors should remember to always inspect boats before and after launching it into any lake, pond, or river and remove any weeds, clams, or mussels.

Hollis Seniors Association

HOLLIS SENIORS

The Hollis Seniors meet every Thursday morning, at 11:00 am, at the Lawrence Barn, for lunch and the day's event. In keeping with our charter, we continue to provide a means of socializing, education, entertainment, food and introductions to places, services and subjects of interest to our members, guests and the public.

Our regular meals come from "Meals on Wheels," or you can pack your own lunch. We serve a monthly birthday cake, and the Hollis-Brookline Middle School provides a school luncheon each month. Throughout the year, there is the Annual Ice Cream Social, Picnic, Christmas Dinner, and we often have a Potluck or Pizza lunch.

Our annual picnic was held at the Lawrence Barn, and we were entertained by the "Acoustic Baboostic's". We also had a pumpkin contest, and a brown bag auction. We held our Christmas Party at the Crowne Plaze, where excellent food was served and John Ogradowczyk, known as "John O." sang and led a festive sing-a-long. In addition to these special outings, we also went to the Common Man and Longhorn Steakhouse Restaurants.

Our bus trips this year included Moheghan Sun, the Lake Sunapee Boat Tour, the Pequot Indian Museum, and the World War II Wright Museum.

We encourage our members to socialize and tell us their biography, as we begin to know each other better. This year, we learned of Helga Coss' life being brought up in foreign countries during World War II; Basil Mason's life in our small town; Mary Ann Swanzey's life as an equestrian, and the Ryder's trip to Mexico.

We also learned further about health matters – Landgon Place came and taught us about Diabetes 1 & 2; Beltone Hearing Aids provided a delicious ice cream social, and cleaned, serviced and tuned our hearing aids, as well as offering free hearing tests for all. Along with these two companies, the following guests also presented valuable information to us over the course of the last year:

Laura Bollock – Rieke Class;	Macinnis – Fraud and Scams;
Vahrij Manoukian – Pharmaceuticals;	Gus – Bee Keeping
Dr. MacBean – Chiropractic Care;	Chief Rick Towne – Firefighte 's History;
Brittany – Wedgewood Homes;	Jeff Lynch – Financial information;
Wild Salamander on their Art Programs;	Caroline Burns provided Vocal Entertainment;
Hollis Social Library Programs;	Hollis-Brookline Middle School's Jazz Band.

Along with these guest speakers, we also provide to our members assistance with the "Blue Bus," the AARP Drivers Course, a bi-monthly Foot Clinic, monthly Blood Pressure checks, and a weekly exercise class.

We wish to take this opportunity to thank all our members, schools, organizations, Town departments, and our local businesses that have made all these events possible!

All residents are welcome to attend or become a member. Starting at age 55 or over, dues are \$10; age 85 or over, there are dues for life. We look forward to seeing you at our next meeting!

Honi Glover – President;	Donna Wardlow – Vice-President;
Bob Fiero – Secretary	Basil Mason – Treasurer;
Andy Seremeth – Editor/Photographer;	Nancy Bell – Programs;
June Madeira – Correspondence.	

***2012 ANNuAL RePORT
OF THE
HOLLIS SCHOOL dISTRICT***

Officers and Administration

HOLLIS SCHOOL DISTRICT
For the Year Ending June 30, 2012

SCHOOL OFFICERS 2012

Hollis School Board

Mr. Robert Mann, Chair	Term Expires 2013
Mr. Frank Giudici	Term Expires 2014
Mrs. Deborah Pucci	Term Expires 2014
Mr. Bernard Mizula	Term Expires 2015
Dr. Boris Golosarsky	Term Expires 2015
Mrs. Diane Leavitt, Clerk	Term Expires 2013
Mrs. Claudia Dufresne, Treasurer	Term Expires 2013
Mr. Drew Mason, Moderator	Term Expires 2013

SAU #41 Administration

Ms. Susan E. Hodgdon	Superintendent of Schools
Dr. Martha Bedrosian	Interim Assistant Superintendent
Mr. Eric Horton	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mr. Richard Raymond	Network Administrator

Hollis Elementary Schools

Hollis Primary School

Mrs. Elizabeth Allen
Mrs. Jill Peterson, Asst. Principal-SpEd. Coordinator

Hollis Upper Elementary School

Mrs. Candice Fowler, Principal
Mrs. Amy Bottomley, Asst. Principal-SpEd. Coordinator

2013 Hollis School District Warrant-Elections

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN, 28 DEPOT ROAD, IN SAID DISTRICT ON THE TWELFTH DAY OF MARCH 2013 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose one member of the School Board for the ensuing three years.
5. To choose one member of the School Board for the ensuing two years.

Given under our hands and seals at said Hollis, New Hampshire on this 4th day of February, 2013.

Robert Mann, Chair
Frank Giudici
Bernard Mizula
Deborah Pucci
SCHOOL BOARD

A true copy of the warrant - Attest:

Robert Mann, Chair
Frank Giudici
Bernard Mizula
Deborah Pucci
SCHOOL BOARD

2013 Hollis School District Warrant

The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE **LAWRENCE BARN, 28 DEPOT ROAD**, IN THE SAID DISTRICT ON THE **TWELFTH DAY OF MARCH, 2013** AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on **March 12, 2013**.

- Election of one member of the School Board for the ensuing three years.
- Election of one member of the School Board for the ensuing two years.
- Election of a School District Treasurer for the ensuing year.
- Election of a School District Clerk for the ensuing year.
- Election of a Moderator for the ensuing year.

YOU ARE HEREBY NOTIFIED TO MEET AT THE **HOLLIS BROOKLINE MIDDLE SCHOOL**, IN THE HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ON THE **EIGHTEENTH DAY OF MARCH**, AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$10,293,836** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$30,928** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2013-2014 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the second year of a two year contract. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 4. To see if the school district will vote to raise and appropriate up to the sum of **\$8,000** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$4,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2012 unanticipated revenues (unreserved fund balance), available for transfer on July 1, 2012. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 6. Shall the voters of the Hollis School District adopt a school administrative unit budget of **\$1,338,732** for the forthcoming fiscal year in which **\$362,594** is assigned to the school budget of this school district? This year's adjusted budget of **\$1,388,193**, with **\$375,991** assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 7. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The budget committee recommends this article. The school board recommends this article.

Article 8. Shall the school district vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b,II. Such fund balance retained can only be used to reduce the tax rate of for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 9. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 4th day of February, 2013.

Robert Mann, Chair
Frank Giudici
Bernard Mizula
Deborah Pucci
SCHOOL BOARD

A true copy of the warrant - Attest:

Robert Mann, Chair
Frank Giudici
Bernard Mizula
Deborah Pucci
SCHOOL BOARD

2012 Hollis School District Annual Meeting

Hollis Middle School, Hollis, NH
19 March 2012

Hollis School Board

Robert Mann, Chair
William Beauregard
Frank Giudici
Richard Manley
Deborah Pucci

Drew Mason, Moderator
Claudia Dufresne, Treasurer
Diane Leavitt, School District Clerk

Hollis School District Budget Committee

Christopher Hyde, Chair
Mike Harris, Vice Chair
Tom Jambard
Tom Gehan
Frank Whittemore
Rob Mann
Susan Benz
Peter Band

SAU #41 Administration

Susan Hodgdon	Superintendent of Schools
Betsey Cox-Buteau	Associate Superintendent of Schools
Eric Horton	Business Administrator
Jeanne Saunders	Director of Student Services

Hollis Elementary Schools

Elizabeth Allen	Hollis Primary School Principal
Ruth Tuttle	Asst. Principal-SpEd Coordinator
Candice Fowler	Hollis Upper Elementary School Principal
Amy Bottomley	Asst. Principal-SpEd Coordinator

The meeting was called to order at 7pm by Moderator Drew Mason at the Hollis Middle School.

The National Anthem was sung by Micela Murrin. Moderator lead the Pledge of Allegiance, and recognized all Veterans.

Moderator introduced his assistants, Jim Belanger, John Anderskevich and Andy Seremeth, to assist with the ballot box, and also introduced Bill Dresher, School District Attorney and Diane Leavitt, School District Clerk.

Mike Harris, Budget Committee Vice Chair introduced the Budget Committee members.

Robert Mann, School Board Chair introduced the School Board members and recognized and thanked Richard Manley and Bill Beauregard for their hard work on the School Board and presented them with a gift.

Susan Hodgdon, Superintendent of Schools introduced the SAU Office staff and recognized Ruth Tuttle for her upcoming retirement, and presented her with a gift and flowers.

Moderator went over the rules of the meeting. Motion to accept the rules **CARRIED**.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 13, 2012.

- Election of two members of the School Board for the ensuing three years.
- Election of a School District Treasurer for the ensuing year.
- Election of a School District Clerk for the ensuing year.
- Election of a Moderator for the ensuing year.

Moderator went over the results of the election.

Article 1A. (By Petition) Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis School District on the second Tuesday of March?

The Budget Committee does not recommend this article.

The School Board has not taken a position on this article.

Election results for Article 1A. YES - 587 NO - 667 **NOT CARRIED** by ballot vote.

Article 2. To see whether the Hollis School District, pursuant to RSA 273-A:12, (III), (a), will vote to accept the findings and recommendation made by the Fact Finder in the matter between the *Hollis Education Association - NEA NH* and the *Hollis School Board*, summaries of the recommendation related to the four (4) issues being set forth below, a full copy of said Fact Finder's Report being available at the offices of SAU 41:

Issue # 1: Compensation

Fact Finder recommends parties agree to a two-year contract commencing July 1, 2012 and that:

At the beginning of the *2012-2013 school year* there be:

- A 2% across-the-board-increase; and,
- Teachers eligible for step increase should receive a step increase at that time; and,
- On the first paycheck after February 1, 2013, teachers employed during the 2010-2011 school year who would have been eligible for a step increase but did not receive a step increase should advance an additional step.

At the beginning of the *2013-2014 school year* that there be:

- A 2.5% across-the-board-increase, and teachers eligible for step increase receive a step increase at that time; and,
- On the first paycheck after February 1, 2014, those teachers who were employed during the 2011-2012 school year who would have been eligible for a step increase but did not receive a step increase should advance an additional step.

The parties add language to the Agreement that teachers that have received all "distinguished" ratings in their evaluations shall receive a \$500 bonus.

Parties should establish a joint labor management committee to discuss and review performance pay prior to negotiations for the next collective bargaining agreement.

Issue # 2: Health Insurance:

For the first year of this new Agreement the District increase the cap amount by \$50.00 per month for those teachers electing 2-person coverage, and \$100 per month for those teachers electing family coverage. For the second year of the Agreement the District should again increase the cap amount by \$50.00 per month for those teachers electing 2-person coverage, and \$100 per month for those teachers electing family coverage.

The parties should also agree to establish a joint labor management committee to review insurance options.

Issue # 3: Reduction in Force:

The Fact Finder recommends that no change be made in the current policy and that the Board’s proposal to modify this policy not be implemented.

Issue # 4: Management Rights and Just Cause

The parties should agree to add the amended management rights provision proposed by the Board (*for the lengthy text see full Report*). In return, the parties should agree to the following just cause/disciplinary provisions: 1. No teacher shall be disciplined without just cause. Discipline is defined as written warnings, suspensions, non-renewals, and dismissals. However, just cause shall not extend to the non-renewal of a probationary teacher (See RSA 189: 14-A). Counseling shall not be considered a disciplinary action. 2. Any staff member shall be entitled to have present a representative of the Association during any meeting, which involves or may involve disciplinary action.

And to approve the cost items necessitated by the aforementioned items which calls for the following increases in salary and benefits:

<u>Year</u>	<u>Amount</u>
7/1/12 - 6/30/13	\$ 218,899
7/1/13 - 6/30/14	\$ 275,540

and, further, to raise and appropriate the sum of **\$218,899** for the 7/1/12 to 6/30/13 fiscal year, said sum representing the additional cost attributable to the increase in salaries and benefits over those paid in the prior Fiscal Year? (This appropriation is in addition to Article 8, the Operating Budget).

The Budget Committee does not recommend this appropriation.

The School Board does not recommend this appropriation.

Ellen Lencsak motioned to bring Article 2 to the floor. Seconded by Susan Atlas.

Ellen Lencsak, nurse at the elementary school gave a presentation.

Robert Mann, School Board gave a presentation.

Mike Harris, Budget Committee gave a presentation.

Attorney Dresher gave an explanation of Article 2.

Moderator opened the floor to discussions.

Discussions ensued.

Bob Lebednec motioned to move the question. Seconded by Mike Harris. Motion **CARRIED** by card vote.

Moderator stated that there is a petition for a secret ballot vote. Moderator gave specific instructions on how to vote.

Moderator brought Article 2 to a vote. YES - 200 NO - 74 Motion **CARRIED** by ballot vote.

Dr. James O'Shea motioned to restrict reconsideration to Article 2. Seconded by David Saks. Motion **CARRIED** by card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$38,525** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2012-2013 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year’s salaries and fringe benefits. This is the first year of a two year contract.

The Budget Committee does recommend this appropriation.

The School Board does recommend this appropriation.

Debbie Pucci motioned to bring Article 3 to the floor. Seconded by Frank Giudici.

Robert Mann, School Board gave a presentation.
Mike Harris, Budget Committee gave a presentation.
Moderator motioned to vote on Article 3. Motion **CARRIED** by card vote.

Article 4. Shall the Hollis School District, if Article 3 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 3 cost items only?

The Budget Committee does not recommend this article.
The School Board does recommend this article.

Mike Harris motioned to pass over Article 4. Seconded by Frank Giudici. Motion **CARRIED** by card vote.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$8,000** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year.

The Budget Committee does recommend this appropriation.
The School Board does recommend this appropriation.

Debbie Pucci motioned to bring Article 5 to the floor. Seconded by Frank Giudici.
Robert Mann, School Board gave a presentation.
Mike Harris, Budget Committee gave a presentation.
Discussion ensued.
Moderator brought Article 5 to a vote. Motion **CARRIED** by card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$290,483** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2012 unanticipated revenues (unreserved fund balance), available for transfer on July 1, 2012.

The Budget Committee does recommend this appropriation.
The School Board does recommend this appropriation.

Someone from the floor motioned to bring Article 6 to the floor. Seconded by Frank Giudici.
Robert Mann, School Board gave a presentation.
Mike Harris, Budget Committee gave a presentation.
Discussion ensued.
Moderator motioned to bring Article 6 to a vote. Motion **CARRIED** by card vote.

Article 7. Shall the voters of the Hollis School District adopt a school administrative unit budget of **\$ 1,338,732** for the forthcoming fiscal year in which **\$ 371,440** is assigned to the school budget of this school district? This year's adjusted budget of **\$ 1,357,646**, with **\$ 376,688** assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

The Budget Committee does recommend this appropriation.
The School Board does recommend this appropriation.

Debbie Pucci motioned to bring Article 7 to the floor. Seconded by Frank Giudici.
Robert Mann, School Board gave a presentation.
Mike Harris, Budget Committee gave a presentation.

Discussion ensued.

Moderator motioned to bring Article 7 to a secret ballot vote. YES: 103 NO: 20

Combined vote of all three districts. YES: 533 NO: 43 Motion **CARRIED** by secret ballot vote.

Article 8. To see if the school district will vote to raise and appropriate a sum of **\$9,840,825** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.

The Budget Committee does recommend this appropriation.

The School Board does recommend this appropriation.

Debbie Pucci motioned to bring Article 8 to the floor. Seconded by Frank Giudici.

Robert Mann, School Board gave a presentation.

Mike Harris, Budget Committee gave a presentation.

Discussion ensued.

Moderator motioned to bring Article 8 to a vote. Motion **CARRIED** by card vote.

Motion on the floor to restrict reconsideration to Article 8. Seconded by Mike Harris. Motion **CARRIED** by card vote.

Article 9. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations.

The Budget Committee does recommend this appropriation.

The School Board does recommend this appropriation.

Debbie Pucci motioned to bring Article 9 to the floor. Seconded by Frank Giudici.

No discussion. Motion **CARRIED** by card vote.

Article 10. To transact any other business which may legally come before said meeting.

Mike Harris motioned to adjourn the meeting. Seconded from the floor. Motion **CARRIED** by card vote.

Meeting adjourned at 10:35pm.

Respectfully submitted,

Diane Leavitt
Hollis School District Clerk

MS-27, Budget and Revenue

Budget - School District of HOLLIS FY 2014

MS-27

1 Acct.#	2 PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	3 OP Bud. WARR. ART.#	4 Expenditures for Year 7/1/11 to 6/30/12	5 Appropriations Current Year as Approved by DRA	6 School Board's Appropriations Ensuing Fiscal Year (Recommended)	7 School Board's Appropriations Ensuing Fiscal Year (Not Recommended)	8 Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	9 Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)
INSTRUCTION								
1100-1199	Regular Programs	2	3928396	2986713	3358737		3358737	
1200-1299	Special Programs	2	1555892	1210849	1163164		1163164	
1300-1399	Vocational Programs							
1400-1499	Other Programs							
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr.College Ed. Programs							
1800-1899	Community Service Programs							
SUPPORT SERVICES								
2000-2199	Student Support Services	2	910658	716058	720617		720617	
2200-2299	Instructional Staff Services	2	310583	334419	362342		362342	
GENERAL ADMINISTRATION								
2310 840	School Board Contingency	2		95000	95000		95000	
2310-2319	Other School Board	2		37199	22999		22999	
EXECUTIVE ADMINISTRATION								
2320-310	SAU Management Services							
2320-2399	All Other Administration							
2400-2499	School Administration Service	2	617299	658319	546062		546062	
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant	2	943031	899965	845558		845558	
2700-2799	Student Transportation	2	418972	393900	411287		411287	
2800-2999	Support Service Central & Other	2		1772137	1949342		1949342	
NON-INSTRUCTIONAL SERVICES								
3100	Food Service Operations							
3200	Enterprise Operations							

MS-27
Rev. 10/10

1	2	3	4	5	6	7	8	9
Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud WARR. ART #	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	School Board's Appropriations (Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. (Not Recommended)
FACILITIES ACQUISITION AND CONSTRUCTION								
4100	Site Acquisition							
4200	Site Improvement							
4300	Architectural/Engineering							
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction							
4600	Building Improvement Services							
4900	Other Facilities Acquisition and Construction Services							
OTHER OUTLAYS								
5110	Debt Service - Principal	2	175322	169870	164793		164793	
5120	Debt Service - Interest	2	205009	204665	203936		203936	
FUND TRANSFERS								
5220-5221	To Food Service	2		214231	220000		220000	
5222-5229	To Other Special Revenue	2		147500	230000		230000	
5230-5239	To Capital Projects							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
SUPPLEMENTAL								
DEFICIT								
Operating Budget Total		2		9840825	10293836		10293836	

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
REVENUE FROM LOCAL SOURCES					
1300-1349	Tuition		25,000	25,000	25,000
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		5,000	5,000	5,000
1600-1699	Food Service Sales		193,000	206,103	206,103
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		12,000	8,000	8,000
REVENUE FROM STATE SOURCES					
3210	School Building Aid		52,795	50,000	50,000
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid		52,955	41,937	41,937
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		2,527	2,527	2,527
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES					
4100-4599	Federal Program Grants		23,000	23,000	23,000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		11,370	11,370	11,370
4570	Disabilities Programs		145,424	207,000	207,000
4580	Medicaid Distribution		10,000	25,000	25,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1 2 3 4 5 6

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
OTHER FINANCING SOURCES (Cont.)					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		290483	12000	12000
	Fund Balance to Reduce Taxes		335249	200000	200000
	Total Estimated Revenue & Credits		1147785	792937	792937

****BUDGET SUMMARY****

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	9840825	10293836.01	10293836.01
Special Warrant Articles Recommended (from page 4)	298483	12000	12000
Individual Warrant Articles Recommended (from page 4)	628864	393522	393522
TOTAL Appropriations Recommended	10768172	10699358.01	10699358.01
Less: Amount of Estimated Revenues & Credits (from above)	1147785	792937	792937
Less: Amount of State Education Tax/Grant	2223323	2132721	2132721
Estimated Amount of Local Taxes to be Raised For Education	7397064	7773700.01	7773700.01

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
 (See Supplemental Schedule With 10% Calculation)

Financial Reports

HOLLIS SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2012

	General	Food Service	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 7,329,865	\$ -	\$ -	\$ -	\$ 7,329,865
Other local	46,615	193,397	-	17,436	257,448
State	2,362,525	2,527	-	-	2,365,052
Federal	8,653	34,876	217,650	-	261,179
Total revenues	<u>9,747,658</u>	<u>230,800</u>	<u>217,650</u>	<u>17,436</u>	<u>10,213,544</u>
EXPENDITURES					
Current:					
Instruction	4,256,813	-	201,599	6,621	4,465,033
Support services:					
Student	718,757	-	91	1,920	720,768
Instructional staff	282,521	-	13,162	-	295,683
General administration	49,518	-	-	-	49,518
Executive administration	399,934	-	-	-	399,934
School administration	483,969	-	-	-	483,969
Operation and maintenance of plant	917,059	-	-	-	917,059
Student transportation	419,014	-	-	-	419,014
Central	-	-	-	3,516	3,516
Other	1,712,475	-	2,798	-	1,715,273
Non-instructional services	-	228,322	-	-	228,322
Debt service:					
Principal	175,322	-	-	-	175,322
Interest	205,009	-	-	-	205,009
Facilities acquisition and construction	7,507	-	-	1,790	9,297
Total expenditures	<u>9,627,898</u>	<u>228,322</u>	<u>217,650</u>	<u>13,847</u>	<u>10,087,717</u>
Excess of revenues over expenditures	<u>119,760</u>	<u>2,478</u>	<u>-</u>	<u>3,589</u>	<u>125,827</u>
Other financing sources (uses):					
Transfers in	131	-	-	-	131
Transfers out	-	-	-	(131)	(131)
Total other financing sources and uses	<u>131</u>	<u>-</u>	<u>-</u>	<u>(131)</u>	<u>-</u>
Net change in fund balances	119,891	2,478	-	3,458	125,827
Fund balances, beginning	676,640	27,664	-	22,594	726,898
Fund balances, ending	<u>\$ 796,531</u>	<u>\$ 30,142</u>	<u>\$ -</u>	<u>\$ 26,052</u>	<u>\$ 852,725</u>

Balance Sheet

HOLLIS SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2012

	General	Food Service	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 636,563	\$ 41,651	\$ -	\$ 18,840	\$ 697,054
Investments	469	-	-	-	469
Receivables:					
Accounts	4,238	-	-	556	4,794
Intergovernmental	213,059	1,926	35,866	6,656	257,507
Interfund receivable	33,457	-	-	-	33,457
Inventory	-	4,759	-	-	4,759
Prepaid items	15,827	-	-	-	15,827
Total assets	<u>\$ 903,613</u>	<u>\$ 48,336</u>	<u>\$ 35,866</u>	<u>\$ 26,052</u>	<u>\$ 1,013,867</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 67,771	\$ 6,406	\$ 1,800	\$ -	\$ 75,977
Accrued salaries and benefits	31,507	-	-	-	31,507
Intergovernmental payable	5,832	-	609	-	6,441
Interfund payable	-	-	33,457	-	33,457
Deferred revenue	1,972	11,788	-	-	13,760
Total liabilities	<u>107,082</u>	<u>18,194</u>	<u>35,866</u>	<u>-</u>	<u>161,142</u>
Fund balances:					
Nonspendable	15,827	4,759	-	4,982	25,568
Restricted	327,249	-	-	1,674	328,923
Committed	402,630	25,383	-	19,396	447,409
Assigned	50,825	-	-	-	50,825
Total fund balances	<u>796,531</u>	<u>30,142</u>	<u>-</u>	<u>26,052</u>	<u>852,725</u>
Total liabilities and fund balances	<u>\$ 903,613</u>	<u>\$ 48,336</u>	<u>\$ 35,866</u>	<u>\$ 26,052</u>	<u>\$ 1,013,867</u>

Special Education Expenditure Report

HOLLIS SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND
SERVICES PER RSA 32:11a

EXPENSES:	Fy2010	Fy201 1	Fy2012
SALARIES	\$1,805,866	1,899,997	1,353,140
BENEFITS	544,333	361,745	425,193
CONTRACTED SERVICES	138,816	183,582	270,720
TRANSPORTATION	85,663	215,589	115,366
TUITION	226,732	241,383	167,233
MATERIALS	14,408	89,856	14,530
EQUIPMENT	8,226	34,965	4,383
OTHER	164	0	0
SUBTOTAL	\$2,824,208	\$3,027,117	\$2,350,565
REvENuE:			
CATASTROPHIC AID	\$62,681	105171	68509
MEDICAID DISTRIBUTION	61,613	44446	8653
IDEA	139,138	86860	134406
PRESCHOOL	4,967	2,583	27,965
SUBTOTAL	\$268,399	\$239,060	\$239,533
NET COST FOR SPECIAL EDUCATION	\$2,555,809	\$2,788,057	\$2,111,032

Teacher Roster

HOLLIS PRIMARY SCHOOL				
Name		Assignment	College	Degree
Elizabeth	Allen	Principal	SUNY Oswego & Rivier	M.S. & CAGS
Jill	Peterson	Asst. Principal-Special Ed. Coord.	Fitchburg State	M.Ed.
Gregory	Ashley	Grade 3	Antioch New England	M.Ed.
Pamela	Banks	Speech/Language Pathologist	U. Conn.	M.A.
Mary Lee	Barnard	Guidance	Rivier	M.Ed.
Nancy	Bernard	Reading Specialist	Lesley Univ.	M.Ed.
Susan	Carlton-Giles	Mathematics Specialist	Rivier	M.Ed.
Susan	Caron	Grade 3	Fitchburg State	B.S.
Carol	Cornell-Smith	Grade 2	Castleton	B.A.
Jessica	Cue	Grade 1	Fairfield Uni .	M.A.
Elizabeth (Penny)	Currier	Grade 2	UNH	M.Ed.
Sarah	DeLisle	Grade 2	Keene State	B.A.-B.S.
Joan	Fuller	Reading Recovery	Boston Univ.	Ed.M.
Brenda	Golia	Special Education	Plymouth State	M.Ed.
Catherine	Hale	Grade 3	Keene State	B.S.-B.A.
Lisa	Hughes	Grade 1	Rivier	B.S.
Dennis	Kane	Kindergarten	Fitchburg State	M.Ed.
Elizabeth	Keegan	Grade 3	UNH - Franklin Pierce	B.S.
Christina	Langley	Preschool	St. Anselm College	B.A.-B.S.
Susan	LaRocque	Computer	So. NH Univ.	B.S.
Ellen	Lencsak	School Nurse	Rivier	BSN
Susan	Lewis	Grade 1	Millersville Univ.	M.Ed.
Sandra	Lindquist	Spanish	Univ. of New England	M.Ed.
Karen	Marinaccio	Special Education	U. Mass., Lowell	M.Ed.
Anna	McLaughlin	Occupational Therapist	UNH	M.S.
Mary Jo	Naber	Grade 2	New England College	M.Ed.
Heather	Nelson	Reading Specialist	SUNY, Oneonta	B.A.
David	Olszewski	Physical Education	Rivier	M.Ed.
Matthew	Ostrowski	Grade 3	Rivier	M.Ed.
Marian	Pickowicz	Reading Recovery	North Adams State	B.S.
Marie	Pimley	Extended Day Kindergarten	Lesley	M.Ed.
Amye	Renaud	Grade 2	Rivier	B.A.
Leslie	Russell	Art	RI School of Design	M.A.T
Amy	St. Hilaire	Special Education	Rivier	M.Ed/CAGS
Judith	Schibanoff	Media Generalist	So. Conn. State	B.L.S.
Julie	Somorostro	Grade 3	New England College	M.A.

Teacher Roster - cont.

Name		Assignment	College	Degree
Kaitlin	Tocci	Grade 1	Rivier	B.A.
Nicole	Tomaselli	Environmental Science	Northeastern	M.Ed.
Rosemary	Turner	Music	Appalachian State Univ.	M.A.
Sandra	VanSciver	Grade 1	San Diego State	M.A.
Liza	Varanese	COTA	Westfield State	B.A.
Amy	Young	Kindergarten	Boston Univ.	M.Ed.
District-wide Positions				
Kristen	Brennan	School Psychologist/SAIF	Rivier	M.Ed/CAGS
M. Frances	McBee	ESL Specialist	Notre Dame College	M.A.
Anna	McLaughlin	Occupational Therapy	UNH	M.S.

HOLLIS UPPER ELEMENTARY SCHOOL				
Name		Assignment	College	Degree
Candice	Fowler	Principal	Antioch Graduate School	M.Ed
Amy	Bottomley	Asst. Principal-Special Education Coordinator	New England College	M.Ed
Karen	Amber	Grade 5	Rivier	M.Ed.
Gail	Ansaldo	School Nurse	Keene State	B.A.
Meghan	Bamford	Reading Specialist	Univ. Nottingham, England	M.Ed./MS Ed
Richard	Bothmer	Environmental Science	North Texas State	M.Ed.
Samantha	Boudreau	Computer Integration Specialist	Univ. of Phoenix	M.Ed.
Lesha	Colthart	Music	Western Conn. State	B.S.
Raymond	Daneau	Guidance	Boston Univ.	M.Ed.
Karen	Fischer	Grade 6	SUNY, New Paltz	M.S.T.
Jamie	Gough	Grade 4	U. Maine, Fort Kent	B.S.
Ana	Grant	Spanish	Shenandoah Univ.	M.Ed.
Betsy	Keegan	Grade 4	UNH - Franklin Pierce	B.S.
Karen	Kelley	Grade 6	Antioch New England	M.Ed.
Nancy	Kring-Burns	Special Education	Simmons	M.S.
Paula	Lockard	Grade 5	UNH	M.Ed.
Betty	Marshall	Special Education	UNH/Rivier	M.Ed./SAIF
Mary	Martin	Special Education	Simmons/Rivier	M.A.T./LD
Colleen	McBride	Grade 6	Boston College	M.Ed.
Caryn	Miller	Grade 5	Anna Maria College	M.Ed.
Nicholasa	Moreau	Grade 4	Keene State/Antioch	B.S./M.Ed.

Teacher Roster - cont.

Name		Assignment	College	Degree
Susan	Morelli	Speech/Language Pathologist	Northeastern	M.S.
Name		Assignment	College	Degree
Brenda	Nickerson	Library Media	Lesley	M.Ed.
MaryLou	Noonan	Grade 6	Kean College/Plymouth State	M.Ed.
Robert	Pooler	Grade 6	UNH	M.Ed.
Alexander	Pope	Art	UNH	M.A.T.
Sarah	Proulx	Grade 5	UNH	M.Ed.
Kari	Raiano	Reading Specialist	Simmons	M.S.
Jonathan	Rubin	Grade 4	Antioch New England	M.Ed.
Lisa	Stone	Grade 4	UNH	M.Ed.

Hollis Elementary School Community Administrative Team Report

2012-2013

Hollis Primary School
36 Silver Lake Road

Hollis upper Elementary School
12 Drury Lane

Respectfully submitted by Elizabeth Allen, Candice Fowler, Jill Peterson and Amy Bottomley

Mission & vision for SAU 41

The mission of SAU 41 is to ensure a strong, supportive learning environment focused on academic excellence. Our vision of SAU 41 is to help students acquire the knowledge and life skills for academic, social, and emotional success.

This year, our district is continuing the SAU-wide curriculum-mapping initiative, along with full transition to the Common Core State Standards. The implementation of our mapping software allows staff to capture core concepts to ensure a solid foundation for all learners. Our curriculum-mapping project will span several years as teachers in Hollis and Brookline work together to create common implementation plans, common assessments, and common essential learning goals. Our work on the SAU Strategic Plan is ongoing in collaboration with support from NESDEC, the SAU governing board, and the strategic planning committee. Through these initiatives, we anticipate a more unified educational journey for our PK – 12 students in SAU 41.

Communication with Parents and Community Members

The Hollis Schools are proud to showcase our accomplishments, programs, data, and classroom websites via our new SAU 41 website. Please visit <http://www.sau41.org> to access every SAU 41 school along with all School Board work. A huge thank you goes out to the committee who worked diligently on making this new website a reality. Our open buildings, strong core of volunteers, and committed PTA members have allowed for us to provide many opportunities for student learning beyond, the classroom.

District Schools

Instructional leadership is provided by our administrative team in each building and consists of a Principal and an Assistant Principal/Special Education Coordinator at each building. The Hollis Primary School serves students in preschool through third grade and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. Administrators work together to support a dynamic educational experience for all Hollis students. We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. Once again, the Hollis School Community has earned the Blue Ribbon Award for our outstanding volunteer program. We pride ourselves on having an open door policy and always welcome community involvement.

Academics

“Teachers play a variety of roles in their work – instructor, coach, advocate, and learner – but they also act as scientists in several ways. As they make the important decisions about what and how to teach, they must evaluate the claims associated with educational strategies and programs. And in the classroom, they must constantly assess and reassess the value of programs and their impact on students.” - National Institute for Literacy

The Hollis School District believes that to teach one must know what is already learned. Assessment of student learning is achieved in a variety of ways. Data is collected on an on-going basis and utilized to drive instruction, to evaluate the effectiveness of programs, and to assist in decision-making. NWEA (Northwest Evaluation Association – measures of academic progress) tests produce scores that make it possible to monitor student growth and are given to students three times a year. Teachers assist students in setting goals, which help them to become responsible learners. Students in grades 4-6 have participated in one additional NWEA assessment – Language Usage. All students in grades three through eight are also assessed each year by the State of NH. This assessment is the New England Common Assessment Program (NECAP) and it assesses students on their knowledge of concepts based on grade level expectations (GLE’s). NECAP results are categorized into four levels of achievement: substantially below proficient, partially proficient, proficient, and profic with distinction. Please take a moment to review the data chart below....by following the groups down and to the right you can see how the same groups of students are doing over time.

*Please note that at the time of this report the 2012 NECAP data has not been released.

NECAP	2005	2006	2007	2008	2009	2010	2011
Reading	% proficien	% proficien	% proficien	% proficien	% proficien	% proficien	% proficien
3	78%	81%	84%	97%	96%	98%	94%
4	81%	83%	80%	75%	91%	87%	85%
5	82%	85%	84%	85%	86%	97%	90%
6	86%	94%	86%	92%	85%	88%	96%
7					92%	72%	84%
NECAP	2005	2006	2007	2008	2009	2010	2011
Math	% proficien	% proficien	% proficien	% proficien	% proficien	% proficien	% proficien
3	85%	87%	89%	93%	92%	89%	93%
4	84%	77%	79%	83%	91%	85%	88%
5	85%	87%	80%	85%	84%	95%	86%
6	91%	91%	88%	88%	88%	88%	95%
7					85%	85%	82%

70% of our 5th graders are proficient or above in writing on the 010/2011 NECAP assessment

Student Clubs & Activities

Students continue to participate in numerous opportunities to broaden their horizons, learn new skills, and have fun. Examples of student opportunities are: yearbook committee, track, band, ski program, lunch-time concert series, Destination Imagination, Math Olympiad, First Lego League, Parks & Recreation team sports, Read Across America Week, Summer Academic Camps, Literacy Around the World, strings program, recess options, Spelling Bee, Student Leadership Council, PTA Reflections Program, Pizza Night, Story Night, Jump Rope for the Heart, Battle of the Books, Writing Club, Geography Bee, PTA Science Fair, and the Presidential Physical Fitness Program. We enjoy celebrating cultural diversity and work closely with our supportive PTA to provide many enriching activities/assemblies and family events. Student Community Service Projects include food drives for local food banks, raising money to support local pet shelters, contributing to “Pennies for Patients” and taking care of families in our own community to support those facing challenging medical or economic situations. It is our goal that our students will develop not only their academic skills, but their social and emotional skills as well, and become well-rounded responsible citizens.

We hope you have enjoyed reading about the Hollis Schools and some of the exciting events that support our efforts to engage and challenge Hollis Elementary School students. We continue to be very proud of the efforts of our superior staff that distinguish the Hollis Schools as positive learning communities with a culture of energized learning, collaboration, and respect.

Superintendent's Report

A Message from the Superintendent of Schools

Dear Parents and Residents,

It is with appreciation and pride that I submit this, my fifth annual report, for your review. Working together, we have enjoyed another year of success in academics, the visual and performing arts, athletics, and growth in our students from the Pre-Kindergarten through Grade 12 this past year. Our students excel because our schools and the staff across the SAU, along with our families and communities, work in partnership to assure optimal learning environments in all of our classrooms. Parents and community members spend many hours volunteering in our schools, earning SAU 41 yet another *Recognition of Achievement* from NH Partners in Education organization because 100% of the schools in our districts are NH Blue Ribbon award winners. Parents and community members provide the resources that lead to our success, just as they join with staff to promote programs that provide for a wide variety of learner needs.

As you read the administrators' reports that are a part of this 2013 annual report, I know that you will share my pride in and be inspired by the many, many talented staff who contribute to our continued ranking as one of the top school systems in the state. On a monthly basis, our administrators at the building and SAU levels provide the Boards a comprehensive report on important educational topics, as well as a status report on what is going on in each of the schools. Many of you are turning to the SAU 41 website for these valuable communications and to the live streaming of School Board meetings in order to stay abreast of the activities in our schools.

I would be remiss if I did not report on and commend the incredible work done by the SAU 41 Strategic Planning Steering Committee, and on the unprecedented amount of participation by parents, citizens, officials, staff, and students in the survey and focus forum sessions that led to the creation and adoption of a blueprint for our schools and SAU for 2012-2017. I commend the School Boards and communities for being forward-thinking, for believing that a high performing system like ours can nevertheless continue to improve in our efforts to assure all students a foundation of success now and continuing into the future. SAU 41 has a mission and a vision that is compelling and that reflects the communities commitment to our young people.

As you know from earlier announcements, I will be stepping down as Superintendent of Schools at the close of the 2012-2013 school year in order to explore other opportunities. I have truly enjoyed my time here at SAU 41. I will treasure the wonderful professional relationships I've established with the many talented, hard working, and caring staff and parents. I am humbled by all that we have accomplished together on behalf of students, as well as gratified to know that I am leaving the SAU with a blueprint - the *SAU 41 Strategic Plan* - that will carry the work forward.

In sincere appreciation and thanks,

Susan E. Hodgdon
Superintendent of Schools

Report of the Director of Student Services

The SAU #41 Student Services Department consists of Specialists and Education professionals to serve students approximately 400 students with the SAU who fall within several categories of programs and support. Student Services encompasses students eligible for Special Education programs, students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, homeless students, students with Limited English proficiency, home school monitoring, and students involved in court through DHHS/DJJS.

Our staff consists of a talented group of special educators, occupational therapists, physical therapists, speech language pathologists, counselors, psychologists, social workers, para-educators, and behavior specialists. The level and type of supports provided are determined through a clearly defined process and team participation. Our responsibility to support all students in their access to an education is individualized at a student level and is unique to each child's need.

In accordance with SAU#41's local Child Find Program, referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the Building Special Education Administrator. The school districts' responsibility is to make available a free appropriate public education (FAPE) to all students within SAU #41. This education may consist of special education services, related services, transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU.

SAU # 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended to provide specialized programming. In the 2012-2013 school year, SAU 41 anticipates \$ 697,867.00 in federal entitlement IDEA funds. Additionally, Revenue from the Medicaid to School and NH Catastrophic Aid funds are also distributed based on application of funds expended.

The Department of Student Services continues to support the collaboration of the work set forth by the SAU 41 Parent Partnership. The mission of this parent group is to provide resources to parents and faculty students through a variety of community based workshops. Topics include, executive functioning, anxiety management, and transition planning after high school. For more information about the SAU Parent Partnership, please visit www.sau41parentpartnership.org.

Respectfully Submitted,
Amy Rowe
Director of Student Services

SAu 41 Technology Report

The 12-13 school year continues to be busy for the technology department servicing the technology needs of SAU41.

The new SAU41 web site was rolled out in the Fall of 2012. The new format makes for a more user friendly experience when navigating and locating information on the site. The content managed system makes it easy to update information allowing a number of non-technical staff to manage the updates. In addition to the new design, SAU41.ORG is now hosted off site eliminating the expense of maintaining an on site server.

School Board meetings are now being streamed “live” over the internet. The meetings are also captured for archiving online for one year. Links are on the sau41.org site under Live Stream > Live Stream Archive. Other planned uses for the system will include streaming the HBHS graduation in June.

We are continuing to expand the wireless networks across the district . This includes installing new systems to the elementary schools and adding access points to currently deployed systems as needed.

Over the past couple of years SAU41 has started hosting services off site to reduce hardware maintenance costs. Current hosted services include the library cataloging database, student information system, and web sites. Also included is the VOIP phone system used at the SAU Central Office, Hollis Primary School, and the Middle School.

The staff remains at four full time personnel who maintain the SAU 41 Computer Network. These individuals are responsible for hardware as well as working with staff to assist them with their technology needs.

Respectfully submitted,
Richard Raymond, Network Administrator

***2012 ANNuAL RePORT
OF THE
HOLLIS BROOkLINE COOPeRA Tive
SCHOOL dISTRICt***

Officers and Administration

for the
Year Ending June 30, 2012

Hollis Brookline Cooperative School Board

Mr. Thomas Solon, Chair	Term Expires 2015
Mr. Thomas Enright	Term Expires 2015
Mr. Fred Hubert	Term Expires 2013
James O'Shea, MD	Term Expires 2013
Mrs. Krista Whalen (appointed until election to replace S. Simons)	Term Expires 2013
Mr. William Beauregard, Jr.	Term Expires 2014
Mr. Chad Farrow	Term Expires 2014
Mr. James Murphy, Moderator	Term Expires 2013
Mr. Ditmar Kopf, Treasurer	Appointed July, 2014
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Mr. Stephen Pucci, Chair	Term Expires 2013
Ms. Diane Pauer	Term Expires 2015
Mr. Raul Blanche (appointed until election to replace R. Valle)	Term Expires 2015
Mr. James Solinas	Term Expires 2013
Ms. Darlene Mann	Term Expires 2013
Mr. Douglas Davidson	Term Expires 2014
Ms. Valerie Ogden	Term Expires 2014

SAu #41 Administration

Ms. Susan E. Hodgdon	Superintendent of Schools
Dr. Martha Bedrosian	Interim Assistant Superintendent
Mr. Eric Horton	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mr. Richard Raymond	Network Administrator

Hollis Brookline Middle School

Mr. Robert Thompson, Principal
Ms. Patricia Flynn, Assistant Principal
Ms. Patricia Rhodes, Special Education Coordinator

Hollis Brookline High School

Mrs. Cynthia L. Matte, Principal
Mr. Richard Barnes, Assistant Principal
Mr. Robert Ouellette, Assistant Principal
Ms. Lisa Gifford, Special Education Coordinator

2013 Hollis/Brookline School District Warrant-Elections

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE TWELFTH DAY OF MARCH 2013, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose two members of the School Board Hollis for the ensuing three years.
2. To choose one member of the School Board Brookline for the ensuing three years.
3. To choose two members of the Budget Committee Hollis for the ensuing three years.
4. To choose one member of the Budget Committee Hollis for ensuing two years.
5. To choose one member of the Budget Committee Brookline for the ensuing three years.
6. To choose a Moderator from Hollis or Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 11th day of February, 2013.

Thomas Solon, Chair
William Beauregard
Thomas Enright
Chad Farrow
Fred Hubert
James O'Shea, MD
Krista Whalen
SCHOOL BOARD

A true copy of the warrant attest:

Thomas Solon, Chair
William Beauregard
Thomas Enright
Chad Farrow
Fred Hubert
James O'Shea, MD
Krista Whalen
SCHOOL BOARD

2013 Hollis/Brookline Cooperative School District Warrant

The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE **LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE)** IN SAID DISTRICT ON THE **TWELFTH DAY OF MARCH, 2013** AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on **March 12, 2013**

- Election of two members of the School Board from Hollis for the ensuing three years.
- Election of one member of the School Board from Brookline for the ensuing three years.
- Election of one Budget Committee member from Brookline for the ensuing three years.
- Election of two Budget Committee members from Hollis for the ensuing three years.
- Election of one Budget Committee member from Hollis for the ensuing two years.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **FIFTH DAY OF MARCH, 2013** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$330,786** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2013-2014 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and benefits. This is the **FIRST** year of a one year contract. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 3. Shall the Hollis Brookline Cooperative School District, if Article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 2 cost items only? The budget committee recommends this article. The school board recommends this article.

Article 4. To see if the school district will vote to raise and appropriate a sum of **\$76,019** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2013-2014 school year which resulted from good faith negotiations with the support staff, and which represents the increase over last year's salaries and benefits. This is the **FIRST** year of a three-year contract. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 5. Shall the Hollis Brookline Cooperative School District, if Article 4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 4 cost items only? The budget committee recommends this article. The school board recommends this article.

Article 6. To see if the school district will vote to raise and appropriate a sum of **\$19,314,985** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 7. Shall the voters of the Hollis-Brookline Cooperative School District adopt a school administrative unit budget of **\$1,338,732** for the forthcoming fiscal year in which **\$719,504** is assigned to the school budget of this school district? This year's adjusted budget of **\$1,388,193** with **\$746,087** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 8. To see if the school district will vote to raise and appropriate up to the sum of **\$55,000** to be added to the

previously established Athletic Program and Services Expendable Trust Fund from the Hollis Brookline Cooperative School District's June 30, 2013 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2013. The budget committee recommends this appropriation. The school board recommends this appropriation.

Article 9. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article.

Article 10. Shall the school district vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b,II. Such fund balance retained can only be used to reduce the tax rate of for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education. The budget committee **does not** recommend this appropriation. The school board recommends this appropriation.

Article 11. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this **11th day of February, 2013.**

Thomas Solon, Chair
William Beauregard
Thomas Enright
Fred Hubert
James O'Shea, MD
Chad Farrow
Krista Whalen
SCHOOL BOARD

A true copy of the warrant – Attest:

Thomas Solon, Chair
William Beauregard
Thomas Enright
Fred Hubert
James O'Shea, MD
Chad Farrow
Krista Whalen
SCHOOL BOARD

2012 Hollis Brookline Cooperative School District Annual Meeting

Hollis Brookline High School, Hollis, NH

5 March 2012

Hollis Brookline Coop School Board

Thomas Solon, Chair
William Beauregard, Jr., Vice Chair
Thomas Enright
Chad Farrow (interim)
Fred Hubert
James O'Shea, MD
Stephen Simons

Hollis Brookline Coop Budget Committee

Steve Pucci, Chair
Douglas Davidson
Darlene Mann
Greg McHale
Valerie Ogden
James Solinas
Raymond Valle

SAU #41 Administration

Susan Hodgdon	Superintendent of Schools
Dr. Betsey Cox-Buteau	Associate Superintendent of Schools
Eric Horton	Business Administrator
Kelly Seeley	Assistant Business Administrator
Jeanne Saunders	Director of Student Services

Hollis Brookline Middle School

Patricia Lewis Goyette	Principal
Stephen Secor	Assistant Principal

Hollis Brookline High School

Cynthia L. Matte	Principal
Richard Barnes	Assistant Principal
Robert Ouellette	Assistant Principal

The meeting was called to order at 7pm by Moderator James Murphy at the Hollis Brookline High School gymnasium.

The Moderator started the meeting with the Pledge of Allegiance and then recognized those who have served in the military and thanked them for their service and sacrifice.

Thomas Solon, School Board Chair introduced the School Board and the SAU Administration. Also recognized and thanked Pat Goyette, Principal of the Hollis Brookline Middle School for her retirement at the end of the school year after 15+ years and presented her with flowers.

Steve Pucci, Budget Committee Chair introduced the Budget Committee.

Moderator introduced Bill Dresher, School District Attorney and Diane Leavitt, School District Clerk.

Moderator went over the rules of the meeting. Proposed the rules of the meeting, only registered voters can speak at the podium and a voting card must be shown.

Tom Jambard motioned from the floor to change rules of the meeting to state that residents can come to the podium and speak even if they do not have a voting card. Motion **NOT CARRIED** by card vote.

Discussion ensued.

Moderator motioned to vote on rules of the meeting as proposed. Motion **CARRIED** by card vote.

Moderator introduced counters on the floor .

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 13, 2012

- Election of one member of the School Board from Hollis for the ensuing three years.
- Election of one member of the School Board from Brookline for the ensuing three years.
- Election of one member of the School Board from Brookline for the ensuing two years due to resignation.
- Election of one Budget Committee member from Brookline for the ensuing three years.
- Election of one Budget Committee members from Hollis for the ensuing three years.

Article 1A. (By Petition) Shall the we adopt the provisions of RSA 40:13 (SB2) to allow official ballot voting on all issues before the Hollis/Brookline Cooperative School District on the second Tuesday of March 2012?

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **FIFTH DAY OF MARCH, 2012** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$49,024** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2012-2013 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase for those staff members that are off the salary table. This is the **THIRD** year of a three year contract.

The Budget Committee does not recommend this appropriation.

The School Board recommends this appropriation.

Chad Farrow motioned to bring Article 2 to the floor . Seconded by Steve Simons.

Fred Hubert, School Board gave a presentation.

Steve Pucci, Budget Committee gave a presentation.

Moderator opened the floor to questions

Discussions ensued.

Moderator motioned to have Attorney Dresher who is not a resident to speak to a question. Motion **CARRIED** by a card vote.

Discussions ensued.

Jeff Aulbach from the floor motioned to move the question. Seconded by Forrest Milkowski. Motion **CARRIED** by card vote.

Moderator brought Article 2 to a vote. Motion **CARRIED** by a card vote.

Floor motioned to restrict reconsideration to Article 2. Seconded by James O'Shea. Motion **CARRIED** by card vote.

Article 3. Shall the Hollis Brookline Cooperative School District, if Article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 2 cost items only?

**The Budget Committee does not recommend this appropriation.
The School Board recommends this appropriation.**

Floor motioned to table Article 3. Seconded by Ernie Pistor. Motion **CARRIED** by 2/3 card vote.

Article 4. To see if the school district will vote to raise and appropriate a sum of **\$15,850** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2012-2013 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase for those staff members that are off the salary table. This is the **THIRD** year of a three-year contract.

**The budget committee recommends this appropriation.
The school board recommends this appropriation.**

Chad Farrow motioned to bring Article 4 to the floor. Seconded by Steve Simons.

Fred Hubert, School Board gave a presentation.

Steve Pucci, Budget Committee gave a presentation.

The Moderator opened the floor to questions

Discussions ensued.

Moderator brought Article 4 to a vote. Motion **CARRIED** by card vote.

Brandon Buteau motioned to restrict reconsideration to Article 4. Seconded by James O'Shea. Motion **CARRIED** by card vote.

Article 5. Shall the Hollis Brookline Cooperative School District, if Article 4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 4 cost items only?

**The Budget Committee does not recommend this appropriation.
The School Board recommends this appropriation.**

Motion from the floor to table Article 5. Seconded by Tom Enright. Motion **CARRIED** by a card vote.

Article 6. To see if the school district will vote to raise and appropriate a sum of **\$18,073,913** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.

**The Budget Committee recommends this appropriation.
The School Board does not recommend this appropriation.**

Steve Pucci motioned to bring Article 6 to the floor. Seconded by Valery Ogden.

Steve Pucci Budget Committee gave a presentation.

Fred Hubert motioned to amend Article 6 to \$18,754,593. Seconded by Steve Simons.

Fred Hubert, School Board gave a presentation.

Discussions ensued.

Jeff Aulbach motioned to move the question. Seconded by Brian Reed.

Moderator brought a motion to amend Article 6 from \$18,073,913 to \$18,754,593 to a vote.

YES - 369 NO - 130 Motion **CARRIED** to Amend Article 6.

Discussion ensued.

Debbie Pucci motioned to show video from last year, floor challenged the decision of the chair, point of order was called. Moderator brought motion to a vote. Motion **NOT CARRIED** by card vote.

Discussion ensued.

Jeff Aulbach to move the question. Seconded by Brian Reed. Motion **CARRIED** by 2/3 card vote.

Moderator brought amended Article 6 to a vote. YES - 364 NO - 109 Motion **CARRIED** by 2/3 card vote.

Tom Wallen to restrict reconsideration to Article 6. Seconded by Brian Reed. Motion **CARRIED** by card vote.

Article 7. Shall the voters of the Hollis-Brookline Cooperative School District adopt a school administrative unit budget of **\$1,322,633** for the forthcoming fiscal year in which **\$706,087** is assigned to the school budget of this school district? This year's adjusted budget of **\$1,357,546** with **\$716,064** assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

The School Board recommends this appropriation.

The Budget Committee recommends this appropriation.

Tom Enright motioned to move Article 7 with a typo correction from \$1,322,633 to 1,338,732.

Seconded by Mike Harris.

Fred Hubert, School Board supports this appropriation.

Steve Pucci, Budget Committee showed a slide.

No discussions.

Moderator brought Article 7 to a vote. Polls opened for a secret yes/no ballot vote. Moderator explained ballot vote. Majority of combined votes across the 3 districts wins. Motion **uNDISCLOSED** at this time.

Article 8. Shall the district rescind the provisions of RSA 31:95-c, (previously adopted at the annual district meeting in 2000), to restrict all revenues from fees for student participation in athletic programs for the purpose of defraying the cost of athletic programs so that any balance of principal or accumulated interest therein remaining shall be paid into the general fund?

The School Board recommends this appropriation.

The Budget Committee does recommend this appropriation.

(Majority vote required).

Tom Enright motioned to move Article 8 to the floor. Seconded by Steve Simons.

Eric Horton, SAU Business Administrator to give a presentation. Eric Horton not a registered voter,

Moderator motioned for a majority vote to allow to speak. Motion **CARRIED** by card vote.

Steve Pucci, Budget Committee gave a presentation.

Discussions ensued.

Steve Schmalz to move question. Seconded by Steve Simons. Motion **CARRIED** by card vote.

Moderator brought Article 8 to a vote. Motion **CARRIED** by card vote.

Article 9. To see if the district will vote, pursuant to RSA 198:20-c, to establish an Expendable Trust Fund called the Athletic Program and Services Expendable Trust Fund, for the purpose of defraying, in part, as the Hollis-Brookline Cooperative School Board determines, the costs of athletic programs and related services of the District, including, but not limited to the maintenance and operation of such athletic programs and related services, and to name the Hollis-Brookline School Board as the agents to expend monies from said fund, including the right to expend both the principal and interest in said fund, said funds to be held as required by law by the trustees of the trust fund for the Town of Hollis, it being understood that the said School Board, as agents to expend from said fund, shall not be legally entitled to expend any monies from said fund without first conducting the public hearing required by RSA 198:20-c, (II), and no such expenditure may be made unless it

is for a purpose for which this fund has been established and it being further understood that any monies remaining in said fund at the conclusion of the fiscal year shall not lapse into the general fund but may be carried over from year to year.

**The School Board recommends this appropriation.
The Budget Committee recommend this appropriation.
(Majority vote required).**

Tom Enright motioned to bring Article 9 to the floor . Seconded by Steve Simons. .
Discussions ensued.

Tom Whalen motioned to move the question. Seconded by Steve Strong.
Motion **CARRIED** by card vote. Moderator motioned to wave reading Article 9. Seconded by floor .
Motion **CARRIED** by card vote. Moderator brought Article 9 to a vote. Motion **CARRIED** by card vote.

Article 10. Assuming the successful passage of the previous article, shall the district vote to raise and appropriate the sum of up to **\$200,000**, the same to be paid into the Athletic Program and Services Expendable Trust Fund established by the passage of the preceding article, this sum to come from June 30 fund balance available for transfer on July 1, 2012, if available.

**The School Board recommends this appropriation.
The Budget Committee recommends this appropriation.
(Majority vote required).**

Tom Whelan motioned to bring to the floor Article 10 as printed and read with the exception of the dollar amount of the sum of up to 105,000. Seconded by James O'Shea.
No discussion. Tom Whalen motioned to move the question. Seconded by James O'Shea. Motion **CARRIED** by card vote.
Tom Whalen motioned to bring Article 10 to a vote. Seconded by James O'Shea. Motion **CARRIED** by card vote.
Tom Whelan motioned to restrict reconsideration of Articles 8,9 and 10. Seconded by Steve Simons. Motion **CARRIED** by card vote.

Article 11. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations.

The School Board recommends this article.

Tom Enright moves Article 11 to the floor . Seconded by Webb Scales.
No discussions. Motion **CARRIED** by Card Vote.

Article 12. (By Petition) Shall the voters of the Hollis Brookline Cooperative School District within School Administrative Unit 41 require the School Board to transfer **\$94,000** to the FY12 General Fund. This money is the total amount of specific revenue-generating activity balances under the Student Activity Accounts that remained on June 30, 2011 (end of school year FY11). In the FY11 Audit report, the auditor specifically indentified these revenue-generating activities and funds were improperly handled and not according to standard accounting practices. Some examples of these specific funds include Vending, Guidance, testing, parking permit fees, and building use. Please note that Agency funds, all sport team funds, and the Restricted Athletic fund (pay-to-play) are not included within this warrant.

The Budget Committee has not taken a position on this article.
The School Board has not taken a position on this article.

Steve Pucci motioned to move Article 12 to the floor . Seconded by John Anderson.

Steve Pucci, private citizen (Petitioner) gave a presentation.

John Anderson private citizen presented on the Petition warrant article.

Discussion ensued.

Steve Schmalz motioned to move the question. Seconded by Tom Enright. Motion **CARRIED** by card vote.

Moderator motioned to vote on Article 12. Motion **NOT CARRIED** by card vote.

Article 13. To transact any other business which may legally come before said meeting.

Steve Schmalz motioned to adjourn the meeting. Seconded by Tom Enright. Motion **CARRIED** by a card vote.

Meeting adjourned at 11:15

Respectfully submitted,

Diane Leavitt
Hollis Brookline School District Clerk

MS 27, Budget and Revenue

OPERATIVE D	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	School Board's Appropriations Ensuing Fiscal Year (Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)
1	2	3	4	5	6	7	8	9
INSTRUCTION								
1100-1199	Regular Programs	6	5189564	5139078	5220646		5220646	
1200-1299	Special Programs	6	2400091	2659434	2871807		2871807	
1300-1399	Vocational Programs	6	125904	139863	139853		139853	
1400-1499	Other Programs	6	517785	470988	452671		452671	
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr.College Ed. Programs							
1800-1899	Community Service Programs							
SUPPORT SERVICES								
2000-2199	Student Support Services	6	1093948	1049722	1046228		1046228	
2200-2299	Instructional Staff Services	6	458497	452107	378923		378923	
GENERAL ADMINISTRATION								
2310 840	School Board Contingency	6						
2310-2319	Other School Board	6	42555	43824	39550		39550	
EXECUTIVE ADMINISTRATION								
2320-310	SAU Management Services							
2320-2399	All Other Administration							
2400-2499	School Administration Service	6	787941	858471	856173		856173	
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant	6	1028654	1179730	1092898		1092898	
2700-2799	Student Transportation	6	763176	772481	820852		820852	
2800-2999	Support Service Central & Other	6	3104941	3358401	3712727		3712727	
NON-INSTRUCTIONAL SERVICES								
3100	Food Service Operations							
3200	Enterprise Operations							

1	2	3	4	5	6	7	8	9
OPERATIVE DIS	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	OP Bud WARR. ART.#	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuuing Fiscal Year (Recommended)	School Board's Appropriations Ensuuing Fiscal Year (Not Recommended)	Budget Committee's Approp. Ensuuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuuing Fiscal Year (Not Recommended)
FACILITIES ACQUISITION AND CONSTRUCTION								
4100	Site Acquisition							
4200	Site Improvement	6	11940					
4300	Architectural/Engineering							
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction							
4600	Building Improvement Services							
4900	Other Facilities Acquisition and Construction Services							
OTHER OUTLAYS								
5110	Debt Service - Principal	6	892090	885551	870908		870908	
5120	Debt Service - Interest	6	1001518	1010829	943143		943143	
FUND TRANSFERS								
5220-5221	To Food Service			499114	534503		534503	
5222-5229	To Other Special Revenue			235000	334104		334104	
5230-5239	To Capital Projects							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT							
	Operating Budget Total			18754593	19314985		19314985	

OPERATIVE D	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
REVENUE FROM LOCAL SOURCES					
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		5,000	5,000	5,000
1600-1699	Food Service Sales		456,219	491,608	491,608
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		10,000	10,000	10,000
REVENUE FROM STATE SOURCES					
3210	School Building Aid	6	395,639	395,639	395,639
3220	Kindergarten Aid	6			
3215	Kindergarten Building Aid				
3230	Catastrophic Aid		121,025	326,370	326,370
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		3,354	3,354	3,354
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES					
4100-4539	Federal Program Grants		35,000	34,104	34,104
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		39,541	39,541	39,541
4570	Disabilities Programs		200,000	300,000	300,000
4580	Medicaid Distribution		65,000	80,000	80,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

OPERATIVE D	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
OTHER FINANCING SOURCES (Cont.)					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		99151	55000	55000
	Fund Balance to Reduce Taxes		0	50000	50000
	Total Estimated Revenue & Credits		1,429,929	1,790,616	1,790,616

****BUDGET SUMMARY****

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	187,545.93	193,149.84.96	193,149.84.96
Special Warrant Articles Recommended (from page 4)	99,151	55,000	55,000
Individual Warrant Articles Recommended (from page 4)	770,961	1,126,309	1,126,309
TOTAL Appropriations Recommended	1,962,470.5	2,049,629.3.96	2,049,629.3.96
Less: Amount of Estimated Revenues & Credits (from above)	1,429,929	1,790,615.88	1,790,615.88
Less: Amount of State Education Tax/Grant	505,408.9	544,576.6	544,576.6
Estimated Amount of Local Taxes to be Raised For Education	131,408.87	132,599.12.08	132,599.12.08

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
(See Supplemental Schedule With 10% Calculation)

Financial Report

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2012

	General	Food Service	Grants	Other Special Revenue	Permanent	Total Governmental Funds
ASSETS						
Cash and cash equivalents	\$ 347,712	\$ 237,832	-	\$ 161,407	-	\$ 746,951
Investments	7,804	-	-	-	-	7,804
Receivables:						
Accounts	1,866	45	-	2,515	-	4,426
Intergovernmental	11,306	2,713	164,592	-	310,690	489,301
Interfund receivable	150,999	-	-	-	-	150,999
Inventory	-	6,800	-	-	-	6,800
Prepaid items	34,665	-	-	-	-	34,665
Total assets	<u>\$ 554,352</u>	<u>\$ 247,390</u>	<u>\$ 164,592</u>	<u>\$ 163,922</u>	<u>\$ 310,690</u>	<u>\$ 1,440,946</u>
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	\$ 197,336	\$ 2,071	\$ 4,155	\$ 334	-	\$ 203,896
Accrued salaries and benefits	55,322	-	-	-	-	55,322
Intergovernmental payable	20,984	-	9,438	-	-	30,422
Interfund payable	-	-	150,999	-	-	150,999
Deferred revenue	-	16,674	-	-	-	16,674
Total liabilities	<u>273,642</u>	<u>18,745</u>	<u>164,592</u>	<u>334</u>	<u>-</u>	<u>457,313</u>
Fund balances:						
Nonspendable	34,665	6,800	-	-	232,908	274,373
Restricted	-	-	-	-	77,782	77,782
Committed	99,151	221,845	-	163,588	-	484,584
Assigned	146,894	-	-	-	-	146,894
Total fund balances	<u>280,710</u>	<u>228,645</u>	<u>-</u>	<u>163,588</u>	<u>310,690</u>	<u>983,633</u>
Total liabilities and fund balances	<u>\$ 554,352</u>	<u>\$ 247,390</u>	<u>\$ 164,592</u>	<u>\$ 163,922</u>	<u>\$ 310,690</u>	<u>\$ 1,440,946</u>

Hollis-Brookline Cooperative School Board Balance Sheet

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2012

	General	Food Service	Grants	Other Special Revenue	Permanent	Total Governmental Funds
REVENUES						
School district assessment	\$ 12,497,653	-	-	-	-	\$ 12,497,653
Other local	123,085	464,886	-	137,196	18,054	743,221
State	5,649,475	3,618	-	-	-	5,653,093
Federal	72,788	57,891	469,679	-	-	600,358
Total revenues	<u>18,343,001</u>	<u>526,395</u>	<u>469,679</u>	<u>137,196</u>	<u>18,054</u>	<u>19,494,325</u>
EXPENDITURES						
Current:						
Instruction	8,302,149	-	446,275	22,821	1,470	8,772,715
Support services:						
Student	1,098,579	-	-	-	-	1,098,579
Instructional staff	467,155	-	11,466	-	-	478,621
General administration	44,850	-	-	-	-	44,850
Executive administration	673,466	-	-	-	-	673,466
School administration	794,128	-	-	-	-	794,128
Operation and maintenance of plant	1,060,787	-	-	-	-	1,060,787
Student transportation	796,639	-	4,040	-	-	800,679
Other	3,141,429	-	7,898	-	-	3,149,327
Non-instructional services	-	499,763	-	-	-	499,763
Debt service:						
Principal	892,090	-	-	-	-	892,090
Interest	1,001,518	-	-	-	-	1,001,518
Facilities acquisition and construction	11,940	-	-	-	-	11,940
Total expenditures	<u>18,284,730</u>	<u>499,763</u>	<u>469,679</u>	<u>22,821</u>	<u>1,470</u>	<u>19,278,463</u>
Excess (deficiency) of revenues over (under) expenditures	58,271	26,632	-	114,375	16,584	215,862
Other financing sources (uses):						
Transfers in	5,797	-	-	1,003	-	6,800
Transfers out	-	-	-	-	(6,800)	(6,800)
Total other financing sources and uses	<u>5,797</u>	<u>-</u>	<u>-</u>	<u>1,003</u>	<u>(6,800)</u>	<u>-</u>
Net change in fund balances	64,068	26,632	-	115,378	9,784	215,862
Fund balances, beginning	216,642	202,013	-	48,210	300,906	767,771
Fund balances, ending	<u>\$ 280,710</u>	<u>\$ 228,645</u>	<u>\$ -</u>	<u>\$ 163,588</u>	<u>\$ 310,690</u>	<u>\$ 983,633</u>

Special Education Expenditures

EXPENSES:	<u>FY2010</u>	<u>FY2011</u>	<u>FY2012</u>
SALARIES	\$1,941,583	\$1,798,039	\$1,869,564
BENEFITS	601,872	609,960	306,945
CONTRACTED SERVICES	210,918	342,237	589,427
TRANSPORTATION	224,632	267,534	351,010
TUITION	624,825	494,030	634,052
MATERIALS	11,993	43,372	109,824
EQUIPMENT	4,477	138,462	29,042
OTHER	1,104		0
SUBTOTAL	\$3,621,404	3,693,635	3,889,864
REVENUE:			
CATASTROPHIC AID	\$82,736	119,331	160,379
MEDICAID DISTRIBUTION	122,871	91,863	72,788
IDEA	269,164	126,124	302,516
ARRA		205,142	
SUBTOTAL	\$474,771	542,459	535,683
NET COST FOR SPECIAL EDUCATION	\$3,146,633	3,151,175	3,354,181

Hollis Brookline Cooperative Teacher Roster

TEACHER ROSTER				
HOLLIS BROOKLINE MIDDLE SCHOOL				
Name		Assignment	College	Degree
Robert	Thompson	Principal	UNH	M.Ed.
Patricia	Flynn	Assistant Principal	Rivier	M.Ed.
Patricia	Rhodes	Special Education Coordinator	Loyola Marymount Univ.	M.A.
Claudia	Banks	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
David	Bond	Science	U. Mass.	M.A.
Gayle	Botcher	Physical Education	U. Bridgeport	M.S.Ed.
Amy	Bouchard	English	UNH	M.A.T.
Stephen	Capraro	Social Studies	St. Anselm College	B.A.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
June	Cloutier	French	Anna Maria College	B.A.
Susan	Connelly	Social Studies	NYU	M.A.
Nancy	Cook	School Psychologist	Notre Dame College	M.Ed.
Karen	Coutu	English Language Arts	Rivier	M.Ed.
Laura	DeRosa	Social Studies	UNH	M.A.
Lynn	DiZazzo	English Language Arts	Fairfield Uni .	B.A.
Susan	Doyle	Special Education	Rivier	M.Ed.
Michael	Dubois	Guidance	Rivier	M.Ed.
Claudia	Dufresne	Reading	Fitchburg State	M.Ed.
Janice	Ellerin	Science	Montclair State Univ.	M.A.
			Rutgers	M.A.
Carolyn	Evans	Science	Boston Univ.	B.S.
Leonid	Gershgorin	Reading	Rivier	M.A.T.
Christine	Grieff	Guidance	American Grad. School Intl. Mgmt.	M.A.
			Plymouth State	M.Ed.
Pamela	Griffit	Special Education	SUNY, Potsdam	B.A.
Joseph	Gruce, III	Computer	Duquesne Univ.	M.A.
Katrina	Hall	Mathematics	Rivier	B.A.
William	Hinkle	Music	Rivier	B.Music
Ronald	Johnston	Physical Education	UNH	M.S.
Susan	Kinney	Media	Plymouth State Univ.	B.S.
Janet	Lash	Spanish	Regis College	B.A.
Barry	Lyle	Social Studies	Framingham State	M.A.
Melanie	Madden	Special Education	Rivier	M.Ed.
Sheila	Mandragouras	School Nurse	Fitchburg State	BSN
Patricia	Marquette	Algebra	UNH	B.S.
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Paul	Picariello	Technology Education	Fitchburg State	M.Ed.

Kerbert	Porter-Elliott	English Language Arts	Harvard Univ.	M.A.
Teresa	Rossetti	Mathematics	Rivier	M.A.
Caitlin	Silveria	Life Skills	Rivier	M.Ed.
Patricia	Smith	Science	Mississippi State	M.S.
Nancy	Spencer	Music	U. Conn	M.M.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.

TEACHER ROSTER

HOLLIS BROOKLINE HIGH SCHOOL

Name		Assignment	College	Degree
Cynthia	Matte	Principal	Rivier	M.Ed., CAGS
Richard	Barnes	Assistant Principal	Northeastern Univ.	M.Ed.
Robert	Ouellette	Assistant Principal	NH College	M.B.A.
Lisa	Gifford	Special Education Coordinator	St. Bonaventure	M.S.Ed.
Rhon	Rupp	Athletic Director	Univ. North Carolina	B.A.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Alexander	Basbas	Spanish	UNH	M.Ed.
Sandra	Bent	Guidance	Rivier	M.Ed.
Donald	Boggis	Phys. Ed./Wellness	Plymouth State	B.S.
Barbara	Boucher	Media-Library	URI	M.L.S.
Christina	Brown	Mathematics	Rivier	M.Ed.
Cathy	Burbee	School Nurse	Univ. of Southern Maine	B.S.N.
Nerissa	Calo	English	Mt. Holyoke	B.A.
Julie	Carbone	Music	Plymouth State	B.S.
Rodney	Clark	Biology	Fitchburg State	M.Ed.
Kimberly	Coughlin	Social Studies	Rivier	M.Ed.
Jillian	Hegarty	504 Coordinator	Rivier	M.Ed.
Catherine	Cray	SAP Counselor	Rivier	M.A.
Kelly	Cummings	English	Rivier	M.Ed.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Bonnie	Del Signore	Mathematics	Brown Univ.	B.A.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Katherine	Emerson	Physical Science	Stonehill College	B.S.
Lara	Evans	Latin	Georgetown Univ.	B.S.
Amber	Fenton	LD Case Manager	Rivier	B.A.
Heidi	Foster	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	Fox	English	Middlebury	M.A.
Rosy	Gandhi	Chemistry	Guru Nanak Dev Univ., India	M.S.
Kerry	Gangemi	Guidance	Notre Dame College	M.Ed.
Timothy	Girzone	Physical Education-Wellness	UNH	M.Ed.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.
Tracy	Gray	Physical Education	Keene State	B.S.
Christine	Haight	Special Education	Rivier	M.Ed.

Name		Assignment	College	Degree
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Susan	Hay	Technology	UNH	M.B.A.
Christine	Heaton	English	Antioch New England	M.A.
Robert	Huckins	Social Studies	Rivier	M.Ed.
Lin	Illingworth	English	UNH	M.A.T.
Mark	Illingworth	Mathematics	Savannah College of Art & Design	M.A.
Timothy	Kelley	Mathematics	Univ. of Lowell	M.S.
Kathleen	Kirby	Social Studies	Middlebury	M.P.A. & M.A.T.
Linda	Lannin	Occupational Therapist	Florida International Univ.	M.S.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Deborah	Lemire	French	UNH	B.A.
Adriana	Linn	Spanish	Rivier	M.A.
Renee	MacDonald	Physics	U. Mass, Lowell	Ph.D.
Brigitte	MacMillan	Art-Photography	Rivier	B.A.
Deborah	Maloney	Chemistry	URI	M.S.
Kathleen	Maynard	Guidance	Rivier	M.Ed.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Samantha	McElroy	English	Temple Univ.	B.S.
Ann	Melim	English	UNH	M.A.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Catherine	Orzech	Biology/Physical Science	Univ. of Notre Dame	M.Ed.
Susan	Patz	School Nurse	Univ. of San Francisco	B.S.
Lina	Pepper	Art	Plymouth State	B.S.
Alison	Piec	Mathematics	Keene State	B.A.
Stacey	Plummer	Mathematics	University of New Hampshire	M.S.
Milton	Robinson	Special Education	Rivier	M.Ed.
Maryanne	Rotelli	Biology/Chemistry	Worcester Poly Tech.	M.S.
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Megan	Rushford	English	Franklin Pierce College	M.Ed.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Maria	St. Pierre	Health Education	Univ. of Lowell	B.S.
Mariealana	Salamone	English	Rivier	M.A.
Erin	Sheehan	Spanish	Boston College	M.A.
Lisa	Smagula	English	Univ. of New Hampshire	M.A.T.
Jennifer	Staub	Social Studies	Tufts Univ.	M.A.T.
Julie	Sullivan	Guidance	Antioch New England	M.A.
George	Taliadouros	Chemistry	American International College	M.Sc.T.
Michael	Tenters	French	Keene State	B.A.
Trudi	Thompson	Biology	Clemson	B.S.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
Elyse	Tomlinson	English-Theatre Arts	Univ. of Santa Clara	M.A.

Name		Assignment	College	Degree
David	Umstead	Instrumental Music	Univ. of Louisville	M.M.
Nathan	Warren	Social Studies	New England College	M.Ed.
Richard	Winslow	Guidance	UNH & Keene State	M.A.& M.Ed.
Lucas	Woods	Social Studies	UNH	M.Ed.
Ann	Young-Gen- dreau	Special Education	Fitchburg State	M.Ed.
Robert	Zimmerman	Psychotherapist	Salem State	M.S.W.
Cora	Zingales	Special Education	UNH	B.A.

Hollis Brookline Middle School Administrative Report

2012-2013

Hollis Brookline Middle School

The Hollis Brookline Middle School Commitment...

Commitment to the Middle School Model. Hollis Brookline Middle School is committed to the middle school model. This commitment reflects a genuine desire on the part of the adults in the building to educate the “whole child”. As a learning community we understand that early adolescence is one of the most important developmental phases in a person’s life. As a result, we continually foster an environment that supports the intellectual, physical, social, and emotional needs of all of our children.

Commitment to Academics. Students at Hollis Brookline Middle School engage in a highly rigorous program of study. Our teachers employ a variety of instructional strategies that allow student to engage in learning at high levels. This is evidenced by the fact that year after year Hollis Brookline Middle School students outperform their peers on standardized assessments such as the NECAP. We believe in a continuous improvement model, where student achievement data is examined on a regular basis, and used to strengthen curriculum and instruction.

Commitment to Extra-Curricular Enrichment. HBMS provides numerous extra-curricular activities that promote the social development of our students and that enrich our academic program. Our Drama and Art clubs provide students with the opportunity to express themselves creatively, while our Jazz Band fosters a love of music. Student Council allows students to develop leadership qualities, with students getting a chance to plan and promote school wide activities. Our sports program advocates teamwork and self discipline. These enrichment opportunities allow our students to grow their strengths and talents outside of the classroom, and promote the well-being of our students.

Commitment to Promoting a Healthy School Climate. HBMS advocates building positive relationships, among and between staff members and students. We are committed to getting to know each one of our students as a person. To facilitate that goal, students participate in an advisory program called ROCK. ROCK, which stands for Reading, Organization, Communication and Knowledge, provides students with an opportunity to build relationships with peers and teachers. Each group consists of 10-12 students that meet daily with a faculty member to discuss a variety of school related topics.

Four tenets provide the foundation for our school: manage yourself, cooperate with others, respect personal and public property and act in a healthy and legal manner. Discipline is provided that is focused on logical consequences and taking responsibility for one’s actions. Students take an active role in the discipline process, problem-solving with administration how to make good choices.

We are proud of the respect our students and staff have for each other. Our students are welcoming, friendly and polite, qualities we foster on a daily basis.

Commitment to Our Community. At HBMS, one of our missions is to educate each student about the value of an active member of their community. Our students are active participants and planners in a number of fundraisers that support many local charities and groups. September began with students collecting items for the raffle baskets for Jordan's Walk, an event that honors the life of one of our former students. Our girls volleyball team hosted a charity game, "Play for the Cure," to support the Susan G. Komen foundation. Pantry and personal care items were collected and donated to the Nashua Soup Kitchen and shelter, while clothes and toys were collected for the children residing at the Nashua Children's Home.

Our local veterans hold a special place in the heart of the HBMS community. Our annual Veterans' Day Assembly is a time honored tradition, and is by far, everyone's favorite assembly each year. Local veterans meet with 8th grade students in small groups prior to their Washington, DC trip. They share memorabilia, experiences specific to the conflict they served and answer questions posed by our young historians. The veterans' experiences add meaning to the DC trip, and enhance our students' learning experience. S

The HBMS Parent, Teacher, Student Association provides major support for our staff and student body. Dedicated parents meet monthly to support the needs of the school. From volunteering for school dances, to fundraising, our PTSA is an active part of our school community. Their commitment to our students is something we truly value. We appreciate all they do on behalf of the HBMS student body.

HBMS hosts a monthly lunch for our local senior citizens. The third Tuesday of each month seniors join our 7th grade students for lunch. The students look forward to these lunches, vying for a chance to sit with our seniors and hear the wonderful stories they tell. The seniors enjoy the visits and having an opportunity to connect with our students.

As school leaders we are tremendously proud of the commitment made by our students to their education. Hollis Brookline Middle School is a highly energized, rigorous, and fun place for students to learn. We sincerely thank all of the community members for the commitment that they continually make to ensure that the children of Hollis and Brookline get the best education possible.

Sincerely,

Bob Thompson, Principal Hollis Brookline Middle School
Patti Flynn, Assistant Principal Hollis Brookline Middle School

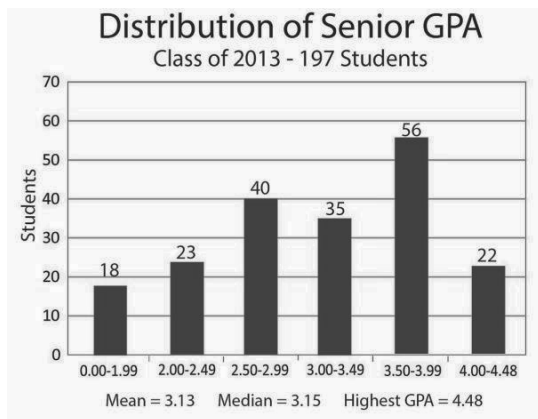
Hollis Brookline High School Administrative Report

2012-2013

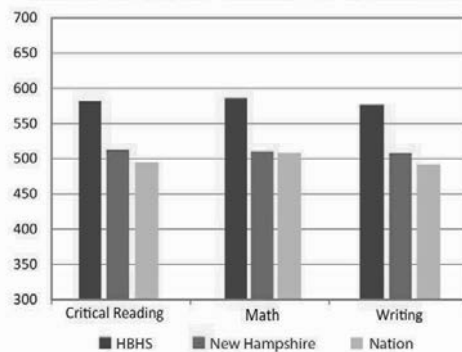


Hollis Brookline High School has a proud tradition of providing excellence in education for its students. Year after year graduates return to visit with accolades for their teachers throughout the building, thanking them for how very well prepared they were for college and beyond. We set high standards and help and encourage our students to succeed. Administration, teachers and staff are all committed to meeting the goals of our Mission Statement. "We believe that our mission is to inspire lifelong learning and achievement. We will provide a broad range of experiences which will encourage students to strive for their maximum intellectual, artistic, emotional, social and physical development. We value the individuality of each member of the community and believe that an atmosphere of mutual trust and respect is essential to the educational process."

We are very proud of the academic successes of our students and would like to highlight several individual accomplishments. The 2012 National Merit Commended Scholars include Mathew Carr, Devin Fauteux, Amelia Flanery, Audrey Johnson, Alyssa Marsan, Colleen Plesac, and Samuel VanNoy. We are also pleased to have one outstanding student, Michael Hu, named as a National Merit Semifinalists. In addition, in December we recognized 10 students who received a perfect score of 800 on one or more of their SAT Tests and ACT tests as well as 23 students who received perfect scores on their Advanced Placement tests, many with multiple perfect scores. Of those students, six were named AP Scholars for receiving a 3 or higher on three or more AP Exams, Emily Benz, Devin Fauteux, Karlie Kobylarz, Gregory Marinaccio, Alyssa Marsan, and Erin Ramirez. Two students, Alden Clark and Michael Hu, were named as AP Scholars with Honors for receiving an average score of 3.25 on all AP Exams taken and grades of 3 or higher on four or more of these exams. The juniors also performed well on the NECAP's (New England Common Assessment Program). We continue to be impressed with how well our students consistently perform on these tests.



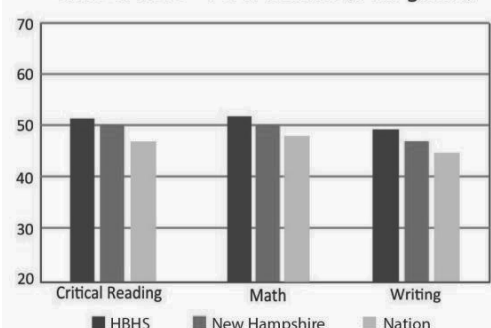
Class of 2012 Mean SAT Scores



NATIONAL MERIT SCHOLARSHIP QUALIFYING TEST

Class of 2008	Semifinalists	3	Commended Students	10
Class of 2009	Semifinalists	6	Commended Students	12
Class of 2010	Semifinalists	3	Commended Students	13
Class of 2011	Semifinalists	6	Commended Students	13
Class of 2012	Semifinalists	6	Commended Students	9
Class of 2013	Semifinalists	1	Commended Students	7

Class of 2013 - PSAT Results (11th grade)



The New Hampshire Scholars program is entering its third year at Hollis Brookline High School. Last June we congratulated 97 seniors who graduated as New Hampshire Scholars from HBHS. This program encourages students to take a rigorous course of study in high school in preparation for the workforce and the college admissions process. It prompts students to think more about their future and helps them to see the relevance of the classes they are taking in high school and provides incentives, motivation and encouragement for all students. We are looking to expand this by partnering with local business leaders to enhance the resources available to our students including career exploration and critical 21st century skills.

Our annual Fall Recognition Assembly held this December was also an opportunity to highlight other academic successes in our building. Fifty-four students were inducted into the National Honor Society in October. The Girls Varsity Volleyball team has again, for the twelfth year in a row, been presented with an award by the New Hampshire Volleyball Coaches Association for maintaining a team average of over 3.0 for the year. This year's team's average was a 3.57 and for all twelve years the team's average has never dropped below a 3.4. Senior, Emily Benz was named the Hollis Brookline High School DAR Good Citizen of the year and Sophomore Benjamin Goodman was chosen as the HBHS 2012 HOBY (Hugh O'Brian Youth Leadership) recipient.

To help meet our goal for a safe and secure environment, administration, staff, and state and local personnel have met to review and update the safety procedures. New security doors, which were planned last spring, were installed in the main lobby during the winter holiday break. Cameras and alarms were also installed on all side doors to monitor access to the building. All cameras in the building are accessible for review 24 hours per day via website easily viewed from off site as well as on site. In addition, staff received training from NAMI (National Alliance Mental Illness) regarding suicide awareness and prevention. Last spring all ninth grade students attended a presentation by NAMI, "Is it more than just a bad hair day" a program designed to reinforce healthy coping skills. Tenth grade students attended presentations by Bridges to promote healthy relationships. An evening parent presentation was held to review signs, symptoms and support for anxiety and depression. HBHS continues to be proactive in providing prevention programs designed to increase safety. Safety drills and training for staff and students is ongoing and will include, drills for evacuation, lock down and secure in place. The administration will continue to make safety a top priority and continue to update security measures.

Technology is a very important tool in today's educational world. Student and teacher technology access is a priority. VLAN – wireless access was made available within the building at the beginning of the 2011-12 academic year. Students and staff may use their own devices such as laptops and iPads, to access the internet anywhere within the building. The wireless filters are in place, just as if they were on a school computer, so students' access to the internet is limited to appropriate sites.

PowerSchool, the student information system, is also used to facilitate communication. Parents and students may regularly check the status of grades and missing work. Emails are sent to all families via this system, with general announcements, news alerts, and newsletters. Information is key as we continue to strive to communicate effectively and frequently with parents and the community.

Our students' successes go far beyond the academic environment of the classroom. Teachers and staff give many hours outside the classroom to help our students succeed in many venues. Many exciting things are happening. We have more than one hundred clubs, organizations and sports teams advised by Hollis Brookline High School staff ranging from chess and writing to Improv and climbing clubs, community outreach and government groups and a wide range of sports. Hollis Brookline provides wide-ranging opportunities to engage and involve every student.

Travel is an added dimension that Hollis Brookline High School is pleased to be able to support. The World Languages department traveled to Quebec last winter. Being submersed in the culture and language is a true benefit for student learning.

The Music department, under the direction of Mr. Dave Umstead and Mrs. Julie Carbone, continues to showcase the many talents of our students in concerts, musicals, basketball games and assemblies. Students also travel for competitions and to showcase their talents both in New Hampshire for All-State vocal and band competitions as well as outside the state, competing against schools around the country. Last spring they traveled to Toronto, Canada and this spring will be traveling to Cleveland, Ohio. Students audition to participate in All-State vocal and instrumental events. Hollis Brookline High School was pleased to have band and choral students chosen for 29 spots in All-State Competitions, some students in several different groups. Acceptance into these ensembles is a result of years of dedication and practice.

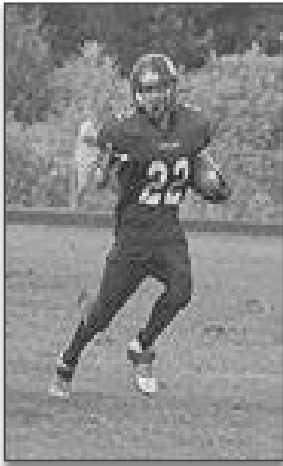


HBHS French Club trip to Quebec, Canada, February 2012

The Performing Arts department, under the direction of Ms. Elyse Tomlinson showcased many talented students with last spring's performance of *Legally Blonde* and this fall's riveting performance of *To Kill A Mockingbird*. Currently students in both departments are fully involved with this year's musical production of *The Wedding Singer* to be presented in March.



Spring Musical 2012, *Legally Blonde*



Varsity Football

In the athletic arena, our athletes continue to shine. The Girls Tennis team finished the regular season at 8-6, and made the NHIAA Tournament as the #8 seed. They lost to #1 seeded Hanover in the first round of the playoffs. The Boys Tennis team had a great season as well. In only its second year as a Varsity program, the Boys Volleyball team finished the regular season at 8-8 and made the NHIAA Tournament as a #8 seed. Mac Barron was named the Division 1 Player of the year and made First Team All-State, while Brian Thibodeau was Honorable Mention All-State. The Boys and Girls Track Teams improved immensely from last year. The Girls team finished 7th in the Division II State meet with several girls advancing to the Meet of Champions. Emma Newton and Lindsey Beauregard advanced to the New England Championships from there. The Baseball team got out to a fast start this year before ending the season with a 10-6 record. They entered the playoffs as the #6 seed where they suffered a tough loss to Kingswood. The Softball team had an impressive undefeated 17-0 record this season. They eventually suffered their first loss in the first round of the playoffs to a strong Windham team. Coach Tim Girzone was named the

Division II Softball Coach of the Year and Senior Kirstin Bergen was named the Division II Player of the Year. Sarah Drazin and Charli Bradshaw were also named First Team All-State. The Girls Lacrosse team finished 8-5 during the regular season, and entered the Division I playoffs as the #5 seed. They lost in the 1st round of the tournament to Exeter. Emily Lombardi was named the Division I Defensive Player of the year and First Team All-State. Caitlin Sweeney was also named First Team All-State, Julie Worthen-Second Team All-State, and Leda Kennedy and Megan Tighe were Honorable Mention. Caitlin Sweeney was also named an Honorable Mention All American by US Lacrosse, and Megan Tighe and Brianna Bruinooge were named US Lacrosse Academic All American. After compiling a 14-2 record this season, the Boys Lacrosse team went on to win the 2012 Division III State Championship for only the 2nd time in program history. After beating #2 seeded Plymouth in the semi-finals, the Boys Team defeated Pelham in an exciting overtime win to take home the title for the State Championship in the Spring.

Not only do our staff members give of themselves outside the classroom for academic reasons, they also give many hours for club activities and community service. We strive in all areas to encourage students to think beyond themselves to others and the environment. Many of our clubs have outreach events. Student Council advised by Mrs. Jennifer Given encourages collaboration, participation and the spirit of healthy competition with the annual Penny War for charity held the week prior to Spirit Week, which raised \$1500 split between two local charities, the Alzheimer's Day Away Program and Marguerites Place. Interact, under the direction of Mrs. Cathy Cray, working in collaboration with Rotary, spends many hours volunteering time at the Nashua Soup Kitchen, making cookies for the elderly and sponsoring the White Out Bullying Dance which was reportedly a huge success. The Red Cross Club sponsors Blood Drives and raises funds to send to The American Red Cross to support victims such as those affected by Hurricane Sandy. The building also sponsors food drives at Thanksgiving and several other times through the year. This year staff and students and community members together fulfilled a record number of requests for gifts on our annual Giving Tree which were distributed to the Shepherd's Fund and the Nashua Soup Kitchen.

On May 30th the entire school population participated in "Tyler's Walk and raised more than \$10,200 in support of one of our own students, Tyler Ricard, who is fighting hard against Duchenne Muscular Dystrophy. It was absolutely amazing to see nearly 1,000 students and staff gathered at the track dressed in Tyler's Favorite color navy blue shirt. What a wonderful lesson in Character Education!



Tyler's Walk 2012

Our HBHS academic teams performed very well this year. The 2012 Math Team and advisors Mrs. Stacey Plummer and Mrs. Susan Mooers were once again the New Hampshire State Math Team Champions for the fourth year in a row and the team finished their regular season with their 7th consecutive league championship. The HB FIRST Robotics Team 1073 won an off-season event to become the River Rage Champions and brought home the judges award for involvement in the community and outreach to promote Science Technology Engineering and Math at the Connecticut Regional where they placed 6th out of 64 teams and at WPI's Battle Cry they placed 5th out of 48 teams. They are already hard at work on this year's challenge called Ultimate Ascent.

The HBHS Science Olympiad team competed in March at St. Anselm College and brought home one bronze, two silver and three gold medals and placed 5th overall out of 16 teams. Our very active Debate Team performed very well at Model UN Tournaments at Harvard, Clark, and Plymouth and will be competing again this spring. The HBHS Destination Imagination Teams competed in the State Tournament at the end of March. The sophomore team of Melissa Oittinen, Emily Choate, Mandy Graves, and Noam Eshed competed in the challenge "Coming Attractions" focusing on research, art and theatrical arts. They placed 1st in their challenge and division and earned the privilege to travel to Knoxville, Tennessee to represent New Hampshire in the Global Finals creative problem solving tournament.

As the 2012 year comes to a close and we look toward 2013, we continue to be committed to provide an excellent and a well-rounded education for the students at Hollis Brookline High School.

Respectfully submitted

Cynthia L. Matte, Principal

Hollis Brookline Cooperative School Budget Committee Report

FY2014 Budget

Overview

The Municipal Budget Law, New Hampshire RSA Chapter 32, governs towns, village districts and school districts in the state of New Hampshire with an annual meeting form of government in which the operating budget is adopted by the legislative body. The Hollis-Brookline Cooperative Budget Committee was established in 1993 by the legislative body, that is the voters of the Hollis-Brookline Cooperative School District, pursuant to RSA 32:14 (b) in accordance with RSA 195:12-a. In a town or district with an official budget committee, it is the statutory obligation of the budget committee rather than the governing body (e.g. the school board) to prepare and propose the budget as a warrant article to the legislative body for approval at the annual district meeting. Under NH RSA, the school board has no authority to prepare and propose such a budget to the legislative body. Consistent with NH RSA 32:15, the Hollis-Brookline Cooperative Budget Committee is comprised of eight committee members in total. There are seven elected members: three from the town of Brookline, NH and four from the town of Hollis, NH, and one cooperative school board representative appointed by the Hollis-Brookline Cooperative school board chair.

Process

The purpose of the budget committee as set forth in RSA 32:1 is to “assist the voters in the prudent appropriations of funds.” To this end, the Hollis-Brookline Cooperative Budget Committee prepared the FY2014 budget by thoroughly and systematically analyzing past years’ actual school district expenditures in combination with the current FY2013 operating budget. This detailed analysis was then carefully considered in light of the educational goals of the school district as set forth by the school board, the educational needs as communicated by the school district administration, public input, the immediate and long-term impact on the tax rate, and the ability of the taxpayers of Brookline and Hollis to financially sustain the level of education proposed. The work of the budget committee in preparing the FY2014 budget began in March 2012 and continued throughout the year, leading to the public hearing in February 2013 and culminating with the annual district meeting in March 2013. The budget committee has worked closely with the SAU 41 business administrator to identify a timeline for the budget process, which involved preliminary budget guidance and periodic budget reviews with the school district administration and the school board.

In October 2012, after many months of intensive data analysis, the Hollis-Brookline Cooperative Budget Committee published preliminary budget guidance (available at <http://www.sau41.org>). Based on the data and information available at the time, a preliminary budget of \$19,614,851 was recommended, representing a 0.08% decrease compared to the FY2013 budget of \$19,630,555 approved by the legislative body at the annual district meeting in March 2012. In December 2012, independent of the budget committee’s preliminary budget guidance, the school district administration and SAU business administrator proposed an initial FY2014 budget of \$20,677,407, representing a \$1,046,852 increase over the FY2013 budget. The budget committee continued their work of analyzing the budget data and a second joint meeting was held with the district administration, the SAU 41 business administrator, director of student services, and the school board to discuss budget gaps. In late January 2013, the budget committee completed their data analysis. The public hearing was held in early February 2013, after which the budget committee arrived at a final budget of \$20,496,294 for FY2014, representing a \$868,714 or 4.43% increase from FY2013.

Data and Commentary

Table 1 contains data related to the district student population, the budget and the Consumer Product Index (CPI) (available at <ftp://ftp.bls.gov/pub/special.requests/cpi/cpi.txt>) for the past ten fiscal years. The data indicates that student enrollment, grades 7-12, continues to decline. In FY2013, there was a 5.97% decrease in the student population as compared to the previous year. Projected student enrollments published on November 15, 2012 by New England School Development Council (NESDEC) predict that student enrollment will decline another 2.34% from FY2013 levels with a downward trend forecasted for future years, based on a decrease in cumulative student populations in grades K-6 in both the Hollis and Brookline school districts. Based on these projections, overall FY2014 student enrollment in the district will be down 9.0% from the peak level in FY2010. Comparing the proposed FY2014 budget to the FY2005 budget shows an increase of 42.58% or \$6,121,294 while inflation was

18.97% over that time period. Further, the student population in FY2014 will be 1.65% lower than in FY2005. This shows that the budget has grown more than double the 18.97% inflation rate from FY2005 to FY2014, for a similar albeit smaller student body. Also, the cost per student has increased by 44.98% or \$5,079 from FY2005 to FY2014.

Fiscal year	COOP Student Population	% Change Population	COOP Budget	% Change Budget	Cost/Student	CPI over Fiscal year
FY2005	1273	-	\$14,375,000	-	\$11,292	+3.17%
FY2006	1336	+4.95%	\$15,815,378	+10.02%	\$11,838	+4.15%
FY2007	1354	+1.35%	\$17,206,722	+8.80%	\$12,708	+2.36%
FY2008	1355	+0.07%	\$18,130,339	+5.37%	\$13,380	+5.60%
FY2009	1364	+0.66%	\$18,686,485	+3.07%	\$13,700	-2.10%
FY2010	1376	+0.88%	\$18,919,628	+1.25%	\$13,750	+1.24%
FY2011	1337	-2.83%	\$18,858,097	-0.33%	\$14,105	+3.63%
FY2012	1341	+0.30%	\$19,250,000	+2.08%	\$14,355	+1.41%
FY2013	1261	-5.97%	\$19,627,580	+1.96%	\$15,565	+1.47%*
FY2014	1252	-0.71%	\$20,496,294	+4.43%	\$16,371	-
Comparison: FY2005 to FY2014	-21	-1.65%	+\$6,121,294	+42.58%	+\$5,079 (+44.98%)	+18.97%

Table 1: COOP School District Budget Comparison

**CPI for FY2013 was extrapolated using monthly FY2013 data published to date.*

The increasing costs are attributable to a number of factors. District employee salaries and benefits, which comprise 80% of the budget, clearly contribute to the unsustainable cost. There has been a steady increase in the total number of district employees across the four employee groups: professional staff, support staff, administration, and SAU personnel despite decreasing student enrollment. In addition, there has been a continuing increase to the district for employee wages, health insurance benefit costs, and retirement benefit costs. Increases in retirement costs are a direct result of collective bargaining and mandates handed down to towns by the NH Retirement System (NHRS) providing exorbitant pension-style retirement benefits to district employees. In the past year alone (FY2014 versus FY2013), the NHRS has increased taxpayer contribution rates to the administrators' retirement program by 22.4% (Group I Employees) and to the teachers' retirement program by 25.3% (Group I Teachers). In this economy with many taxpayers seeing very small to zero percent raises and many still unemployed, these single year increases are extreme.

In an effort to address the escalating costs associated with employee salaries and benefits, the Hollis-Brookline Budget Committee has made several recommendations. First, the district must offer up-to-date medical plans that are more cost effective for both the district and the employee as well as less costly life insurance, Long Term Disability (LTD) and Accidental Death and Dismemberment (AD&D). Second, the district must eliminate the annual attendance bonus for teachers. Third, the district must replace automatic salary increases with a merit based system in which employee performance is a factor. Fourth, the district must address the negative impact that the NHRS mandate of guaranteed returns in employee retirement funds through amelioration efforts within the employee contracts and by addressing the matter with local state legislators.

Moreover, costs associated with providing services to students with disabilities within the district so that they receive a free appropriate public education (FAPE) have continued to escalate at an alarming rate. Special Education costs are comprised of tuition, related services, and transportation for both in-district and out-of-district placements. It is projected that in FY2014, the district will provide services to 207 in-district students and 14 students placed out-of-district, including full-time residential placements, at a total cost of \$3,389,000. The average cost associated with the delivery of services for a special education student is \$15,335. When combined with the average cost per student, the district spends approximately \$28,307 per student in special education. The Special Education costs are more than 18% of the budget, and are estimated to increase nearly 11% from FY2013 to FY2014. It is imperative that the district address the high costs associated with providing FAPE for our students with disabilities.

Lastly, Figure 1 illustrates the budget trend over the past ten years with five year projections into the future (showing adjustments with and without for inflation). If trends related to the number of employees, employee salaries and benefits, student population, and special education costs continue unchecked, the budget will continue to grow in an unsustainable fashion in future years. Even nominal 2% annual increases will result in a \$22.9M budget in FY2020 (15.6% higher than FY2013), with student population projected to drop by 17.1% in that same timeframe. Clearly, the budget must be appropriately reduced as the school population dwindles, taking into account annual inflation. Assuming 2% annual increases for inflation while scaling down the budget annually by the same percentage that the student population declines, it is projected our budget would be a manageable \$18.5M in FY2020. In conclusion, the Hollis-Brookline Cooperative Budget Committee maintains that the district must resolve to promptly address the factors driving the unsustainable budget and continue to identify and implement plans and initiatives in an effort to balance fiscal responsibility with the delivery of an appropriate education for its students.

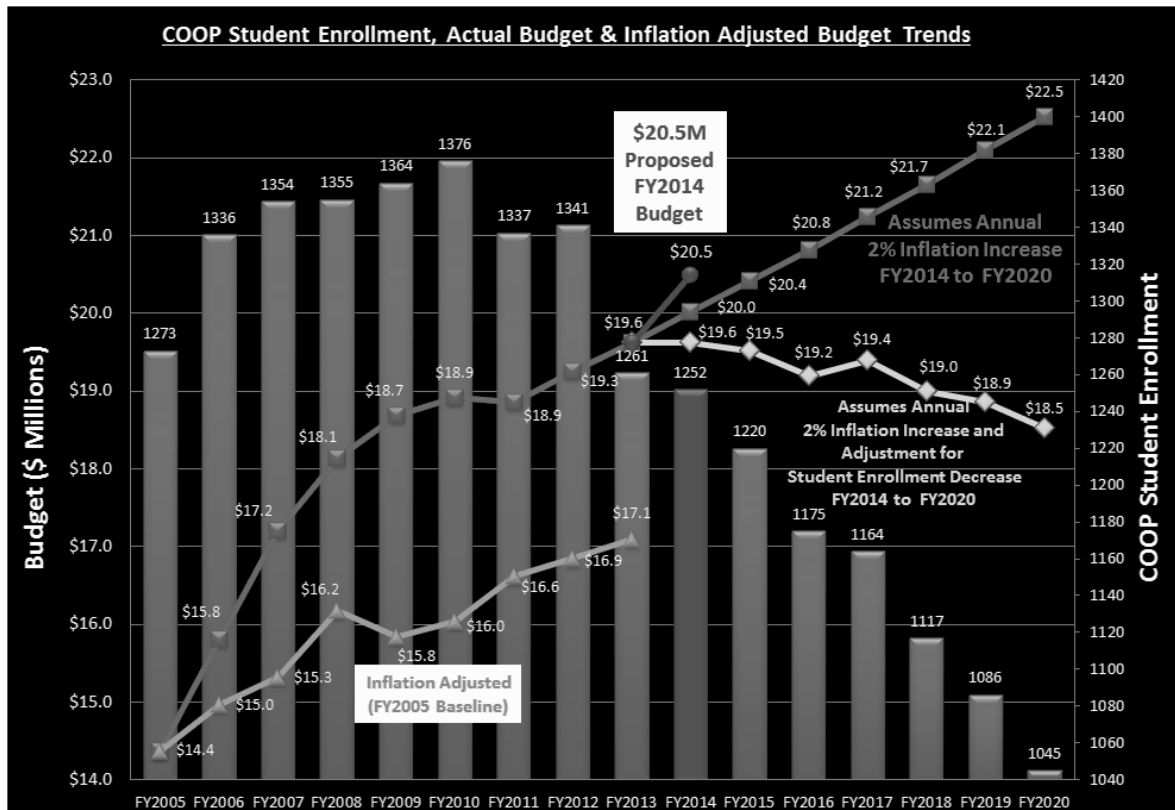


Figure 1: COOP School District Budget Trend Analysis

Acknowledgements

I would like to express my gratitude to the steadfast members of the Hollis-Brookline Budget Committee for the hundreds of hours that they voluntarily expended over the past twelve months evaluating the myriad of data and information in the judicious preparation of the FY2014 budget on behalf the community. I would like to pay tribute to long-time and dedicated budget committee member Raymond “Ray” Valle who passed away in 2012 after 18 years of service to the community. In addition, I would like to acknowledge the SAU 41 Business Administrator as well as the SAU 41 Director of Student Services for their time and effort in providing the budget committee with the requested data and information in preparation of the budget. Lastly, I would also like to thank both the school district administration and the school board for their participation and support in the budget process.

Respectfully submitted,

Diane C. Pauer
 Chair, Hollis-Brookline Cooperative Budget Committee

2012 Hollis Brookline High School Awards

2012 Scholarships and Awards

Alan Frank Memorial Scholarship Book Award

Felicia Lombardi

American Federation of Musicians

Erin Kiely

Amherst Orthodontic Scientific Woman's S.

Danielle Putur

Army Reserve National Scholar/Athlete Award

Christopher Hyde, Heather Regan

Athlete Citizen Scholar Award

Kelsey Berry, Colin Pellerin

Atrium Dodds Scholarship

Maggie Borkowski

Brookline Historical Society Book Award

Meagan Hamblin

Brookline Women's Club

Harley Viveney

Cavalier of the Year Award

Christopher Hyde

Charles Zylonis Memorial Scholarship

Jennifer Turner, Heather Regan, Lauren St. Hilaire

Coach Korcoulis Scholarship

Mary Martin

Colonial Garden Club

Laura Schmidt, Ryan Pauer

Community of Caring Scholarship

Kelsey Berry, Sara Fox, Sean Flannery

Director's Award for Band

Lauren St. Hilaire

Dollars for Scholars

Maggie Borkowski, Heather Regan, Amy Schunemann

Ed Berna Memorial Award for Track

Mark Lorden

Fred Waring Director's Award

Bailie de Lacy

Hollis Brookline Rotary Club Scholarship

Felicia Lombardi, Taylor Skilling, Laura Schmidt,

Rachel Duprez, Gwyne Noel, Felicia Lavery,

Bailie de Lacy, Izzy Starr

Hollis Historical Society Book Award

Connor Riel

Hollis Women's Club Valedictorian Award

Maggie Borkowski

Hollis Women's Club Scholarship

Stephen Rossetti, Amy Schunemann

John Burke Award (NH Basketball Officials Assn.)

Kelsey Berry

Laurie Harris Memorial Scholarship

Cecille Yang

Louis Armstrong Jazz Award

Sarah Klum

Nancy Archambault Ratta Scholarship

Meaghan Cahill, Kelly Scrima, Jen Turner

National Honor Society Seniors

Amelia Banks, Christopher Baryames, Riley Bauer, Kelsey Berry, Maggie Borkowski, Michael Chase, Jillian Curtis, Bailie de Lacy, Rachel Duprez, Sean Flannery, Kristyn Glover, Megan Hamblin, Samantha Hay, Ryan Heslin, Cooper Hewes, Nicole Kabel, Rachel King, Emily Lombardi, Felicia Lombardi, Mark Lorden, Andrew McCalmont, Tyler Owens, Danielle Putur, Heather Regan, Coner Riel, Kayleen Rogers, Stephen Rossetti, Emily Rowe, Laura Schmidt, Amy Schunemann, Matthew Siebert, Taylor Skilling, Lauren St. Hilaire, Cecille Yang

National Merit Scholarship

Maggie Borkowski

National Merit Scholarship Finalists

Maggie Borkowski, Elise Daly, Gregory Partridge, Lauren Pratt, Emily Rowe, Lauren St. Hilaire

National School Choral Award

Katherine Bolling

NH Coaches Assoc. (3 sports for 4 years)

Mark Lorden, Zachary Migneault, Stephen Rossetti, Caitlyn Sweeney, Leda Kennedy, Gwynne Noel, Mary Martin

NH Higher Education Assistance Foundation

Ryan Pauer

NH SMASH (Mathematics Scholarship)

Gregory Partridge

Nicholas Jennings Memorial Scholarship

Bailey de Lacy, Zachary Rotkiewicz

Rhode Island School of Design

Meghan Cahill

Richard Maghakian Memorial Scholarship

Jennifer Turner

Ruth E. Wheeler Scholarship

Rachel King

Salutatorian Book Award

Gregory Partridge

Senior Determination Award

Robert Boivin, Bryan Landry, Nicholas Mills

STEAM for Youth Scholarship

Jennifer Turner

Student Council Scholarship

Taylor Skilling

Team Player of the Year

Jeffrey Kulpa, Samantha Spargo

US Marine Corps Distinguished Athlete Award

Michael Chase, Leda Kennedy

US Marine Corps Scholastic Excellence Award

Maggie Borkowski, Gregory Partridge

US Marine Corps Semper Fidelis (Music Award)

Nicole Kable, Cecille Yang

Warren Towne Memorial Scholarship

Heather Regan

William & Lorraine Dubben Scholarship

Felicia Lavery, Ryan Pauer, James Wilson

2012 Scholarships and Awards

NH Scholars

Jennifer Annand, Abigail Ashe, Dana Avard, Mackenzie Barron, Christopher Baryames, Riley Bauer, Russell Belden, II, Kirstin Bergen, Kelsey Berry, Upkarn Bhogal, Austin Blum, Lia Bobek, Katherine Bolling, Maggie Borkowski, Alicia Bourque, Florence Braun, Briana Bruinooge, Albert Burgun, III, Daniel Buxbaum, Kelsey Caron, Michael Chase, Mark Ciarcia, Sean Connors, Julie Cowan, Bailie de Lacy, Audrey Dukelow, Rachel Duprez, Bradley Farnham, Nathaniel Ferenczhalmly, Sean Flannery, Sara Fox, Kristyn Glover, Meagan Hamblin, Avery Harris, Ashley Harrow, Hannah Hattamer, Samantha Hay, Maxwell Hengeveld, Cooper Hewes, Christopher Hyde, Nicole Kabel, Leda Kennedy, Erin Kiely, Rachel King, Sara Klum, Jake Kobylarz, Felicia Lavery, Michael Lee, Emily Lombardi, Felicia Lombardi, Mark Lorden, Garrett Malagodi, Brian McAndrews, Jr., Andrew McCalmont, Zachary Migneault, Cody Modelski, Connor Moynihan, Arthur Napolitano, III, Travis Nelson, Rachel Neth, Erik Nikander, Gwynne Noel, Katherine O'Hara, Gregory Partridge, Eleni Philipon, Lauren Pratt, Kristen Pucci, Danielle Putur, Christopher Redus, Heather Regan, Madison Repp, Conner Riel, Kayleen Rogers, Stephen Rossetti, Emily Rowe, Amanada Salamone, Laura Schmidt, Amy Schunemann, Laura Sercel, Mannat Sidhu, Matthew Siebert, Taylor Skilling, Samantha Spargo, Thomas Spohn, Caitlin Sweeney, Mitchell Tanzer, Paige Trasatti, Olivia Trexler, Zachary Vigilani, Harley Viveney, Ross Wakefield, Levin Wilson, Julie Worthen

NHIAA Scholar Athletes

Kelsey Berry, Kirstin Bergen, Brianna Bruinooge, Michael Chase, Kyle Gervais, Megan Graves, Megan Hamblin, Ryan Heslin, Christopher Hyde, Leda Kennedy, Emily Lombardi, Felicia Lombardi, Mark Lorden, Brian McAndrews, Andrew McCalmont, Gwynne Noel, Katie O'Hara, Heather Regan, Stephen Rossetti, Emily Rowe, Amanda Salamone, Samantha Spargo, Cameron Staplefeld, Caitlin Sweeney

Tri M Honor Society

Kelsey Berry, Katherine Bolling, Maggie Borkowski, Alicia Bourque, Caroline Cielinski, Bailie de Lacy, Sarah Fox, Kristyn Glover, Nicole Kabel, Erin Kiely, Sara Klum, Greg Partridge, Laura Sercel, Lauren St. Hilaire, Cecille Yang

Top Ten Seniors

Class of 2012 Valedictorian -- Maggie Borkowski

Class of 2012 Salutatorian -- Gregory Partridge

Katherine Bolling
Lauren St. Hilaire
Stephen Rossetti
Cecille Yang
Danielle Putur
Felicia Lombardi
Matthew Siebert
Erin Kiely

Colleges and universities Accepting Class of 2012 Students

Members of the **Class of 2012** applied to **312** different colleges and universities nationwide. Students were accepted to **250** of these collegiate institutions. The following is a list of those colleges and universities that admitted students from the Class of 2012.

Adelphi University	Dartmouth College	Maine College of Art	Saint Anselm College
The University of Alabama	University of Delaware	University of Maine	Saint Joseph's University
Alberta College of Art and Design	Denison University	Manchester Community College	Saint Leo University
American University	University of Denver	Marshall University	Saint Mary's College of California
Arcadia University	DePaul University	Mass. Coll. of Pharm. & Health Sciences	Saint Michael's College
Arizona State University	Dickinson College	Massachusetts Institute of Technology	The College of Saint Rose
The University of Arizona	Dowling College	University of Massachusetts, Amherst	Salem State University
University of Arkansas	Drexel University	University of Massachusetts, Boston	Salve Regina University
The Art Institute of Boston	Duquesne University	University of Massachusetts, Lowell	Samford University
Ashland University	East Carolina University	McDaniel College	University of San Diego
Assumption College	East Stroudsburg University	McGill University	Savannah College of Art and Design
Auburn University	Eastern Connecticut State University	Merrimack College	School of the Museum of Fine Arts
Bates College	Elon University	Messiah College	Shenandoah University
Bay Path College	Embry-Riddle Aeronautical Univ., AZ	University of Miami	Simmons College
Baylor University	Embry-Riddle Aeronautical Univ., FL	Middlebury College	University of South Carolina
Beal College	Emerson College	Montana State University, Bozeman	University of South Florida, Tampa
Belmont University	Emmanuel College	Mount Ida College	Southern Connecticut State University
Bentley University	Emory University	Muhlenberg College	University of Southern Maine
Binghamton University	Endicott College	Nashua Community College	Southern New Hampshire University
Bloomsburg University of Pennsylvania	Fairfield University	Nazareth College	Southern Virginia University
Boston University	Fitchburg State University	New England College	Springfield College
Bowdoin College	Florida Atlantic University	The New England Institute of Art	University of St. Andrews (Scotland)
Brandeis University	Florida Gulf Coast University	New England School of Communications	St. Lawrence University
Brigham Young University	Florida Institute of Technology	University of New England	State University of New York at Albany
Brigham Young University, Idaho	Florida Southern College	University of New Hampshire at Manchester	Stetson University
University of British Columbia	Franklin Pierce University	New Hampshire Institute of Art	Stevenson University
Bryant University	Furman University	New Hampshire Technical Institute	Stonehill College
Bucknell University	George Mason University	University of New Hampshire	Suffolk University
Buffalo State College of SUNY	The George Washington University	University of NH, Thompson School	SUNY College at Brockport
University of California at San Diego	Georgia Institute of Technology	University of New Haven	Syracuse University
California Institute of Technology	Gettysburg College	New York University	The University of Tampa
California Polytechnic State University	University of Glasgow	Newbury College	University of Tennessee
California State University, Fresno	Gordon College	NHTI - Concord's Community College	Towson University
California University of Pennsylvania	Hampshire College	University of North Carolina at Charlotte	Tufts University
Canisius College	Hartwick College	University of North Carolina at Greensboro	Tulane University
Carnegie Mellon University	Hesser College	North Idaho College	Union College
Carthage College	High Point University	Northeastern University	Unity College
Castleton State College	Hofstra University	Norwich University	University of Toronto
The Catholic University of America	Hope College	The Ohio State University	University of Utah
University of Central Florida	Indiana University	Oregon State University	Valparaiso University
Champlain College	Iona College	University of Oregon	Vermont Technical College
Charleston Southern University	Irvine Valley College	Pace University	University of Vermont
Chester College of New England	Ithaca College	Pennsylvania State University	Villanova University
Chestnut Hill College	Jacksonville University	Philadelphia University	Virginia Polytechnic Institute
Clark University	James Madison University	University of Pittsburgh	Wagner College
Clarkson University	Johns Hopkins University	Plymouth State University	Washington University in St. Louis
Clemson University	Johnson & Wales University	University of Portland	University of Waterloo
Coastal Carolina University	Johnson State College	Providence College	Weber State University
Colby College	Keene State College	Purdue University	Wellesley College
Colby-Sawyer College	Kennesaw State University	Queen's University	Wells College
Colgate University	Kenyon College	Quinnipiac University	Wentworth Institute of Technology
University of Colorado at Boulder	Kettering University	University of Redlands	Wesleyan University
Columbia College	La Salle University	Regis College	University of West Florida
Concordia University - Montreal	Lafayette College	Rensselaer Polytechnic Institute	West Virginia University
Connecticut College	Landmark College	University of Rhode Island	Western New England University
University of Connecticut	Lasell College	Rivier University	Westfield State University
University of Connecticut, Stamford	Lesley University	Roanoke College	Wheaton College MA
The Corcoran College of Art and Design	Liberty University	Rochester Institute of Technology	College of William and Mary
Cornell University	Limestone College	University of Rochester	William Paterson University
The Culinary Institute of America	Loyola University Chicago	Roger Williams University	University of Wisconsin
Curry College	Lyndon State College	Rutgers University	Worcester Polytechnic Institute
D'Youville College	University of Maine at Farmington	Sacred Heart University	York College of Pennsylvania
Daniel Webster College	University of Maine at Machias		

The percentage of students in the class of 2012 attending a **four-year** college or university: **81%**

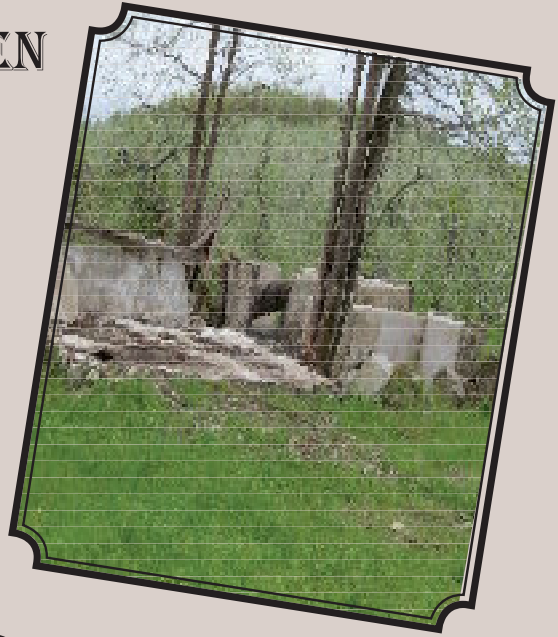
The percentage of students in the class of 2012 attending a **two-year** college: **12%**

The percentage of students in the class of 2012 seeking employment: **4%**

The percentage of students in the class of 2012 entering the military: **1%**

The percentage of students in the class of 2012 undecided: **1%**

THEN



NOW

