

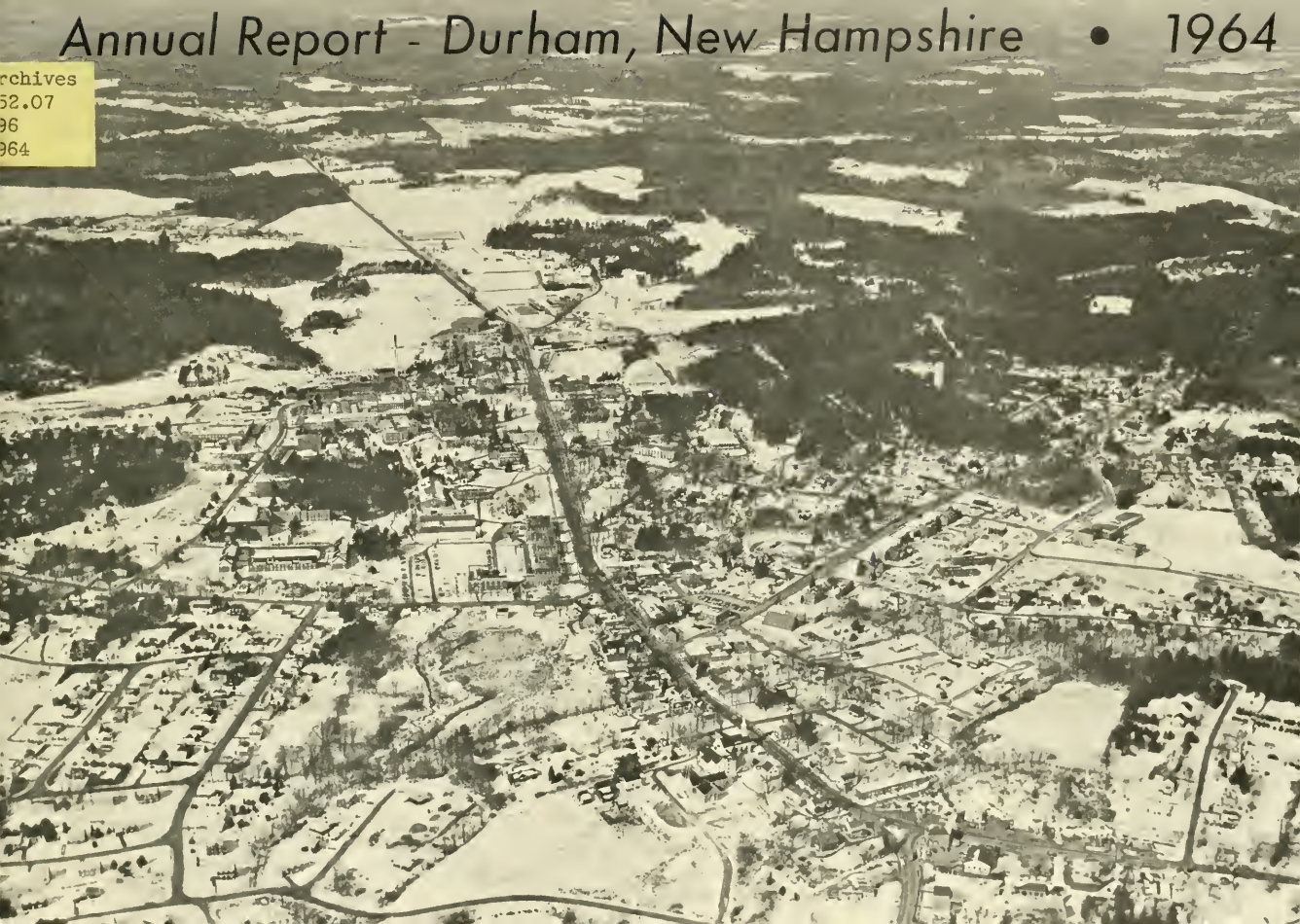
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ANNUAL REPORT

Town of

DURHAM

New Hampshire

For the year ending December 31, 1964

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February, 1964.

The Town of Durham is grateful to L. Franklin Heald for his editorial assistance with this Annual Report.

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Directory of Town Officers and Committees

	Expiration of Term		Expiration of Term
<i>Board of Selectmen</i>			
Harold W. Loveren *	1965		
James C. Chamberlin, Chairman	1966		
Henry A. Davis	1967		
Donald M. Sumner †	1965		
<i>Town Clerk</i>			
Marion Fogg			
<i>Tax Collector</i>			
Marion Fogg			
<i>Treasurer</i>			
Forrest H. Smart			
<i>Moderator</i>			
Francis E. Robinson			
<i>Representatives to the General Court</i>			
Leon M. Crouch			
Harold C. Grinnell			
Clarence B. Wadleigh			
<i>Supervisors of the Checklist</i>			
Sherburne H. Fogg			
Wallis S. Rand			
Chester H. Tecece			
<i>Cemetery Committee</i>			
Board of Selectmen			
Trustees of Trust Funds			
<i>Superintendent of Public Works</i>			
Hugh A. Moulton			
<i>Overseer of the Poor</i>			
Albert D. Littlehale			
<i>Budget Committee</i>			
Leon M. Crouch			1965
Richard W. Daland			1965
Alexander R. Amell			1965
Harold D. Moran			1965
Marie Helen Myers			1966
Paul E. Schaefer			1966
Clarence B. Wadleigh, Chairman			1966
Donald M. Sumner ‡			1966
Bradford M. Kingman /			1966
Malcolm J. Chase			1967
George E. Frick			1967
Allan B. Prince			1967
John Skeele			1967
<i>Trustees of Trust Funds</i>			
Francis E. Robinson			1965
Kenneth E. Barraclough			1966
Malcolm J. Chase			1967
<i>Public Works Advisory Committee</i>			
Malcolm J. Chase			1965
Edward T. Donovan			1966
T. Ralph Meyers			1967
<i>Health Officer</i>			
Lawrence W. Slanetz			

* Resigned May 1, 1964

† Appointed to fill unexpired term of Harold W. Loveren

‡ Resigned May 1, 1964

/ Appointed to fill unexpired term of Donald M. Sumner

<i>Planning Board</i>	
Eugene H. Leaver	1965
Richard S. Dewey, Chairman	1966
George Findell, Jr. *	1967
Norman W. Stiles	1968
George E. Frick	1969
Richard A. Bernard	1969
Maryanna Hatch †	1967
<i>Zoning Board of Adjustment</i>	
John Belcher	1965
Richard C. Ringrose	1966
Norman W. Stiles, Chairman	1967
Charles W. Wheeler	1968
Loring V. Tirrell	1969
<i>Sewer Policy Committee</i>	
T. Ralph Meyers, Chairman	1965
Malcolm J. Chase (Town)	1966
Harold I. Leavitt (UNH)	1967
Henry A. Davis (Town)	1968
Herbert E. Kimball (UNH)	1969
<i>Director of Civil Defense</i>	
Donald M. Sumner **	
<i>Tree Warden</i>	
Oliver Wallace	
<i>Building Inspector</i>	
Harry M. Fitz	
<i>Librarian</i>	
Donald E. Vincent	
<i>Fire Commissioners</i>	
Richard W. Daland, Chairman	1965
Norman W. Stiles	1966
Harold I. Leavitt	1967

* Resigned June 13, 1964

** Resigned

† Appointed July 4, 1964 to fill unexpired term of George Findell, Jr.

Judge of District Court
Bradford W. McIntire

Associate Judge of District Court
Joseph E. Michael, Jr.

Chief of Police
Ray I. Burrows

Fire Chief and Fire Warden
John F. Donovan

Joint Town - University Advisory Committee

REPRESENTING THE TOWN:

James C. Chamberlin, Chairman

Henry A. Davis, Secretary

Donald M. Sumner

Malcolm J. Chase

T. Ralph Meyers

Edward T. Donovan

Lawrence W. Slanetz, Health Officer

Richard S. Dewey, Planning Board

REPRESENTING THE UNIVERSITY:

Jere A. Chase

Norman W. Myers

Harold I. Leavitt

Harold Langley, Jr.

C. Robert Keesey

Charles O. Dawson

John W. McConnell

Parks and Recreation Committee

Malcolm J. Chase, representing Selectmen

George Frick, representing Planning Board

Mrs. Malcolm Neuhoff, representing Woman's Club

Henry Clapp, technical consultant

Kenneth Barraclough, representing Trustees of Trust Funds

Philip Wilcox, representing Garden Club

Mrs. Walter Collins, representing Girl Scouts

Oliver Wallace, Chairman, representing Men's Club

1965 TOWN WARRANT

Tuesday, March 9, 1965

10:00 A.M.

To the inhabitants of the Town of Durham, County of Strafford, State of New Hampshire, qualified to vote in town affairs:

You are hereby notified to meet at the Oyster River Cooperative Junior High School Auditorium, Durham, N. H., on Tuesday the ninth day of March, 1965 A.D., at 10:00 o'clock in the forenoon to act on the following articles. (NOTE: Voting by ballot on Article 1 will begin at 10:00 a.m. and will continue until the meeting is officially adjourned. Action on other articles in the warrant will be postponed until 7:00 p.m.)

1. To choose a Selectman for a term of three (3) years, a Town Clerk, a Collector of Taxes, a Town Treasurer, a Trustee of Trust Funds for a term of three (3) years, two members of the Budget Committee for one (1) year, four (4) members of the Budget Committee for a term of three (3) years, and all other elective officers for the ensuing year. (Ballot)

2. To see if the Town will establish a Town Conservation Commission as set forth in R.S.A. 36-a. (Petitioned by eleven legal voters.)

3. To see if the Town will vote to amend Article 1, Sections 100.2(a) and 100.2(d) of the Zoning Ordinances, Revised and Amended March 11, 1958, for the purpose of changing and extending the boundaries of the Class A Business District, now shown on the official zoning map to include all of the area bounded by the easterly side of Ballard Street from Main Street to Garrison Avenue, by the southerly side of Garrison Avenue from Ballard Street to Madbury Road, by the westerly side of Madbury Road from Garrison Avenue to Main Street and the northeasterly side of Main Street from Madbury Road to Ballard Street.

4. To see if the Town will vote to amend Article 1, Sections 100.2(d) and 100.2(e) of the Zoning Ordinances, Revised and Amended March 11, 1958, for the purpose of changing and extending the boundaries of the Class II Residential District now shown on the official zoning map to include all the area bounded on the southerly and westerly sides by the Class B and A Business Districts (from Bayview Road to Madbury Road) and the Class II Residential District to the junction of Coe Drive and Dennison Road, then by the southerly side of Coe Drive to Littlehale Brook, then southerly along Littlehale Brook to its intersection with Pettee Brook, thence southerly and westerly along Pettee Brook to a point where the extension in a straight line of Bayview Road would intersect Pettee Brook, thence southerly, bounded on the east by the above line and Bayview Road to the Class B Business District line on the westerly side of Bayview Road.

5. To see if the Town will vote to amend Section 15.16(a) of the Building Regulations of the Town of Durham, N. H., adopted March 11, 1958, as follows: delete Section 15.16(a) and insert in its place as Section 15.16(a): "The minimum capacity of any septic tank shall be 750 gallons for a two-bedroom or less house, 900 gallons for a three-bedroom house, 1000 gallons for a four-bedroom house, and 250 gallons for each additional bedroom."

6. To see if the Town will vote to amend Section 15.16 of the Building Regulations of the Town of Durham, N. H., adopted March 11, 1958, by adding a new subsection (e) to read as follows: "(e) No burial of the sewerage system, including the absorption bed, shall be completed until inspected by the Health Officer and the Building Inspector. A fee of \$15.00, payable to the Town, will be assessed for this inspection and a certificate of on site inspection shall be issued to the property owner, signed by the Health Officer and the Building Inspector."

7. To see if the Town will authorize the Selectmen to act in their capacity as Water Commissioners to negotiate for options for, or secure water rights and/or facilities to, expand and increase water supply sources for the Town of Durham.

8. To see if the Town will authorize the prepayment of taxes to the Tax Collector in sums of not less than ten (\$10) dollars or in any sum divisible by ten (\$10) dollars as provided by R.S.A. 1963 Supplement, 80:52-a.

9. To see if the Town will vote to raise and appropriate the sum of approximately thirty thousand (\$30,000) dollars to defray its share of the cost of Strafford County Government.

10. To see if the Town will vote to accept as a gift from the University of New Hampshire land located and identified as follows: Lots No. 1, No. 2, No. 3, No. 4, and No. 5 located on Oyster River Road and abutting the Oyster River as shown on the drawing "Final Plat, Section B Faculty Development No. 3, as prepared by G. L. Davis and Associates, Engineers, Dover, New Hampshire, dated October 1962, Data Added January 7, 1964" from the suggested layouts as prepared by Shurcliff and Merrill, Boston, Massachusetts, to be used as a public area or park and a section of land shown on the same drawing as approximately all of Lots No. 19 and No. 24, and parts of Lots No. 18, No. 20, No. 23, and No. 25, actual boundaries, together with access rights of way, to be determined by the Town Selectmen and University administrative officers, for use as a public tot lot park and to appropriate a sum for the development and maintenance of these areas. (The sum of \$250 is included in the budget and has the approval of the Budget Committee.)

If acceptance of this gift is voted, the deed shall be so written that the title shall revert to the University of New Hampshire in the event that the lands so acquired are not maintained as suitable park areas, this determination to be made by a com-

mittee of three, one member of which will be appointed by the Selectmen, one member by the University and one appointed by these two.

11. To see if the Town will vote to authorize the Selectmen to install a traffic signal for the control of traffic at the junction of Madbury Road and Main Street and that the sum of \$4,000.00 be raised and appropriated for this purpose. (Petitioned by fifteen legal voters.) (Submitted without Budget Committee recommendation.)

12. To see if the Town will vote to adopt the budget as submitted by the Budget Committee in the amount of two hundred sixty-seven thousand two hundred forty-six dollars and sixty-four cents (\$267,246.64) and to raise by taxes the sum of one hundred forty-nine thousand five hundred thirty-two dollars and ninety-eight cents (\$149,532.98) for the purposes of it. (See budget detail, Page 8)

13. To see if the Town will vote to authorize the Selectmen to borrow necessary money in anticipation of taxes.

14. To transact any other business that may legally come before this meeting.

Given under our hand and seal this 20th day of February in the year of our Lord One Thousand Nine Hundred and Sixty-Five.

DONALD N. SUMNER
JAMES C. CHAMBERLIN
HENRY A. DAVIS
Board of Selectmen

A True Copy — Attest:

DONALD N. SUMNER
JAMES C. CHAMBERLIN
HENRY A. DAVIS
Board of Selectmen

1965 Budget

As submitted by the Budget Committee

Estimates of Revenues and Expenditures for the Ensuing Year January 1, 1965 to December 31, 1965. Compared with Estimated and Actual Revenue, Appropriations and Expenditures of the Previous Year January 1, 1964 to December 31, 1964.

SOURCES OF REVENUE

	Estimated Revenue Previous Year 1964	Actual Revenue Previous Year 1964	Estimated Revenue Ensuing Year 1965
From State:			
Interest and Dividends Tax	\$ 18,000.00	\$ 19,125.61	\$ 21,000.00
Railroad Tax	500.00	467.17	500.00
Savings Bank Tax	2,000.00	2,175.42	2,000.00
Reimbursement a/c Water Pollution Projects	955.97	955.97	950.00
Road Toll Refunds		241.50	250.00
From Local Sources Except Taxes:			
Dog Licenses	700.00	911.00	900.00
Business Licenses, Permits and Filing Fees	200.00	215.00	200.00
Fines and Forfeits, Municipal Court	6,000.00	6,932.20	7,500.00
Interest Received on Taxes and Deposits	250.00	653.84	600.00
Income of Departments:			
(a) Highway, incl. rental of equipment	1,000.00	665.00	700.00
(b) Parking Fines	500.00	567.50	600.00
(c) Building Permits	700.00	685.00	700.00

Income from Municipally Owned Utilities:

Sewer Departments	5,500.00	7,162.50	7,000.00
Motor Vehicle Permit Fees	26,500.00	27,127.82	28,500.00
Sale of Town Property	100.00	199.87	100.00
Miscellaneous Revenue	200.00	173.67	150.00
Withdrawals from Capital Reserve Funds	2,805.58	2,805.58	5,000.00
Town Clerk's Fees	550.00	529.00	550.00
Insurance Refunds	450.00	341.63	350.00
Sewer Survey Reimbursement - UNH			25,000.00
Reimbursement Water Department Payroll	600.00	3,043.05	
Reimbursement Sewer Department Payroll	300.00	787.45	

Amounts Raised by Issue of Bonds or Notes:

(Sewer bonds in sum of \$1,000,000.00 approved in Special Town Meeting, June 25, 1964, were sold and proceeds accounted for in records and reports of the Sewer Department).

†Cash Surplus	13,590.59	13,590.59	11,863.66
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From Local Taxes Other Than Property Taxes:

(a) Poll Taxes — Regular at \$2.00	2,500.00	2,690.00	3,000.00
(b) National Bank Stack Taxes	100.00	151.95	150.00
(c) Yield Taxes	100.00	385.97	150.00
TOTAL REVENUE FROM ALL SOURCES			
EXCEPT PROPERTY TAXES	\$ 84,102.14	\$ 92,484.29	\$117,713.66
*AMOUNT TO BE RAISED BY PROPERTY TAXES			149,532.98
TOTAL REVENUES	\$	\$	\$267,246.64

PURPOSES OF EXPENDITURES				Actual	Appropriations	Libraries			
	Appropriations	Expenditures	Recommendations	Expenditures	Expenditures				
	Previous	Previous	by	Year 1964	Year 1964				
	Year 1964	Year 1964	Bud. Comm.						
			1965						
General Government:									
Town Officers' Salaries	* \$ 5,550.00	\$ 5,715.35	\$ 5,600.00						
Town Officers' Expenses	* 5,025.00	6,467.19	8,075.00						
Election and Registration Expenses	515.00	660.05	215.00						
Municipal Court Expenses	2,280.00	2,280.00	2,280.00						
Expenses Town Hall and Other Town Buildings	1,388.00	1,195.36	2,700.00						
Employees' Retirement and Social Security	1,785.00	1,935.85	1,910.00						
Protection of Persons and Property:									
Police Department	23,988.72	23,720.96	30,166.00						
Fire Department	16,100.66	16,144.03	10,228.00						
Moth Exterm.—Blister Rust and Care of Trees	800.00	800.00	800.00						
Insurance	4,844.00	5,987.11	5,890.00						
Planning and Zoning	500.00	765.00	700.00						
Hydrant Rental and Rural	1,570.00	1,598.30	1,050.00						
Damages and Legal Expenses	50.00	32.00	100.00						
Civil Defense	100.00		1.00						
Health:									
Health Dept., incl. Hospitals, included above *									
Ambulance			1.00						
Town Dump and Garbage Removal	6,400.00	6,279.99	6,050.00						
Highways and Bridges:									
Town Maintenance	52,450.00	56,759.64	62,950.00						
Street Lighting	6,000.00	6,173.95	6,400.00						
Town Road Aid	581.19	581.19	620.74						
Public Welfare:									
Town Poor	500.00	648.96	600.00						
Old Age Assistance	1,200.00	1,075.05	1,800.00						
Patriotic Purposes:									
Memorial Day and Veterans' Associations	100.00	100.00	100.00						
Recreation:									
Parks and Playgrounds, incl. Band Concerts	500.00	500.00	1,450.00						
Public Service Enterprises:									
Cemeteries	200.00	762.68	200.00						
Advertising and Regional Associations	150.00	150.00	100.00						
Appraisal of Property	500.00	527.22	550.00						
Interest:									
On Temporary Loans	800.00	534.38	800.00						
On Bonded Debt	525.00	525.00	30,385.00						
Bond and Coupon Service	25.00	24.00	25.00						
Highways and Bridges:									
Town Construction — Garage	2,000.00	1,461.39	2,000.00						
Traffic Signal †									
Sidewalk Construction	7,100.00	5,622.42	4,600.00						
New Lands and Buildings	4,501.00	4,501.00	4,500.00						
New Equipment	7,000.00	4,954.35	12,000.00						
Payment on Principal of Debt:									
(a) Bonds	8,000.00	8,000.00	61,000.00						
(b) Payment to Capital Reserve Funds	5,000.00	5,000.00							
TOTAL EXPENDITURES	\$169,528.57	\$172,982.42	\$267,246.64						
† \$4,000.00 - appropriation submitted without recommendation of Budget Committee 1965									

Detail of 1965 Budget

	1963 Expended	1964 Budget	1964 Expended	1965 Proposed Budget		1963 Expended	1964 Budget	1964 Expended	1965 Proposed Budget
TOWN OFFICERS' SALARIES					Materials	120.95	50.00	32.75	50.00
Selectmen	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	Office Equipment	497.95	100.00		1,000.00
Town Treasurer	250.00	250.00	400.00	300.00	Court Room Furnishings				400.00
Tax Collector's Salary	1,200.00	1,400.00	1,400.00	1,400.00	TOTAL	\$ 1,765.71	\$ 1,388.00	\$ 1,195.36	\$ 2,700.00
Tax Collector's Fees	253.95	250.00	348.85	250.00	POLICE DEPARTMENT				
Town Clerk's Fees	1,800.10	1,800.00	1,716.50	1,800.00	Salaries	\$ 14,015.00	\$ 18,512.00	\$ 17,949.00	\$ 20,079.00
Relief Officer	50.00	50.00	50.00	50.00	Supplies	248.38	250.00	311.16	350.00
Health Officer	200.00	200.00	200.00	200.00	Travel Expenses		200.00	31.60	200.00
TOTAL	\$ 5,354.05	\$ 5,550.00	\$ 5,715.35	\$ 5,600.00	Uniform Allowances	516.86	725.00	672.34	725.00
TOWN OFFICERS' EXPENSES					Special Officers	2,157.83	200.00	677.66	800.00
Office Supplies	\$ 1,416.03	\$ 1,300.00	\$ 2,241.59	\$ 1,500.00	School Crossing Officer				850.00
General Office Expense	863.41	500.00			Equipment	163.67	200.00	192.61	400.00
Telephone	307.73	350.00	434.20	500.00	Gas, Oil, Maintenance	1,282.52	1,300.00	1,476.41	1,400.00
Clerical Salary	1,705.75	1,800.00	2,816.23	4,000.00	Cruiser Lease	748.00	816.00	884.00	970.00
Town Report				1,000.00	Retirement Fund	841.31	1,110.72	780.90	1,200.00
Association Dues	156.80	175.00	158.30	175.00	Answering Service	(417.00	451.75	417.00
Census — Head and Poll	200.00	200.00	200.00	200.00	Telephone Toll	456.77	83.00	144.90	100.00
Travel and Conventions	95.30	100.00	156.75	150.00	Traffic Control Lights	235.49	175.00	148.63	175.00
Audit Expense	515.48	550.00	420.87	500.00	Radio Equipment				2,500.00
Health Officer's Expenses	42.53	50.00	39.25	50.00	TOTAL	\$ 20,665.83	\$ 23,988.72	\$ 23,720.96	\$ 30,166.00
TOTAL	\$ 5,303.03	\$ 5,025.00	\$ 6,506.44	\$ 8,075.00	FIRE DEPARTMENT				
ELECTION and REGISTRATION					Salaries	\$ 5,775.24	\$ 7,925.00	\$ 7,925.00	\$ 8,267.00
Fees of Election Officials	\$ 96.00	\$ 250.00	\$ 271.15	\$ 100.00	Insurance	636.89	(157.25	(
Supplies and Printing	17.00	100.00	192.75	50.00	Retirement Fund	197.60	209.00	280.51	209.00
Rental Polling Places	10.00	30.00	40.00	20.00	Supplies and Maintenance		800.00	645.27	834.00
Setting up Polling Place		60.00	20.20	20.00	Equipment	1,690.10	7,166.66	7,136.00	584.00
Meals for Workers	15.05	75.00	62.95	25.00	Capital Reserve Fund - Truck	333.33			334.00
Legal Fees, Special Meeting			73.00		Ladder Truck	1,000.00			
TOTAL	\$ 138.05	\$ 515.00	\$ 660.05	\$ 215.00	Fighting Forest Fires	321.96			
DISTRICT COURT					TOTAL TOWN	\$ 9,955.12	\$ 16,100.66	\$ 16,144.03	\$ 10,228.00
Judge	\$ 500.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	TOTAL DEPARTMENT		(\$ 48,302.00)		(\$ 29,677.00)
Associate Judge	150.00	360.00	360.00	360.00	PUBLIC WORKS DEPARTMENT				
Clerk of Court	300.00	720.00	720.00	720.00	Salary - Superintendent	\$ 5,200.00	\$ 5,200.00	\$ 7,134.86	\$ 5,200.00
TOTAL	\$ 950.00	\$ 2,280.00	\$ 2,280.00	\$ 2,280.00	Payroll	21,229.66	24,500.00	26,012.56	28,000.00
EXPENSES TOWN HALL					Petroleum Products	3,937.64	4,000.00	3,170.17	4,500.00
Janitor	\$ 267.10	\$ 300.00	\$ 264.60	\$ 300.00	Equipment Maintenance	6,309.95	5,000.00	6,195.43	5,500.00
Utilities	700.91	738.00	673.48	750.00	Materials and Supplies	2,548.94	3,000.00	3,782.44	4,000.00
Repairs	179.30	200.00	224.53	200.00	Highway Salt	2,769.91	2,500.00	2,157.28	3,500.00
					Equipment Rental	1,000.00	1,000.00	1,677.20	1,000.00

	1963 Expended	1964 Budget	1964 Expended	1965 Proposed Budget		1963 Expended	1964 Budget	1964 Expended	1965 Proposed Budget
Road Tor	3,239.48	6,000.00	6,012.54	8,000.00	Police Department	187.56	200.00		
Utilities	811.64	750.00	617.16	750.00	Health Insurance		1,300.00	1,755.70	1,300.00
Contract Services	554.00	500.00		2,500.00	SUB-TOTAL	\$ 2,844.03	\$ 4,844.00	\$ 5,987.11	\$ 5,890.00
SUB-TOTAL	(\$ 47,601.22)	(\$ 52,450.00)		(\$ 62,950.00)	Interest - Temporary Loans	\$ 808.33	\$ 800.00	\$ 534.38	\$ 800.00
REFUSE COLLECTION					Interest - Long Term Notes				
Payroll	\$ 5,609.18	\$ 6,200.00	\$ 6,178.59	\$ 5,900.00	Interest - Bonded Debt	671.65	525.00	525.00	30,385.00
Operation of Dump	92.99	200.00	101.40	150.00	Payment on Bonded Debt	8,820.33	8,000.00	8,000.00	61,000.00
SUB-TOTAL	(\$ 5,702.17)	(\$ 6,400.00)		(\$ 6,050.00)	Bond and Coupon Service	25.00	25.00	24.00	25.00
Town Garage Construction	\$ 1,972.05	\$ 2,000.00	\$ 1,461.39	\$ 2,000.00	TOTAL TOWN BUDGET	\$161,385.33	\$169,528.57	\$174,003.13	\$267,246.74
New Equipment	8,000.00	7,000.00	4,954.35	12,000.00					
Payment - Equipment Note	2,500.00								
Sidewalk Construction	4,207.34	7,100.00	5,622.42	4,600.00	REVENUE TO TOWN				
Town Road Aid	1,308.54	581.19	581.19	620.74		1962 Actual	1963 Actual	1964 Actual	1965 Estimated
Purchase Gravel Pit	500.00	500.00	500.00	500.00	Estimated for 1965 Budget				
Payment to Capital Reserve	2,000.00	5,000.00	5,000.00		Sewer Entrance Assessments	\$ 4,788.00	\$ 5,262.50	\$ 7,162.50	\$ 7,000.00
TOTAL	\$ 74,791.22	\$ 81,031.19	\$ 81,158.98	\$ 88,720.74	Interest and Dividends Tax	15,820.53	17,993.83	19,125.61	21,000.00
Street Lighting	\$ 5,534.77	\$ 6,000.00	\$ 6,173.95	\$ 6,300.00	Motor Vehicle Tax	22,749.43	25,982.03	27,172.82	28,500.00
Care of Shade Trees	800.00	800.00	800.00	800.00	Savings Bank Tax		3,582.60	2,175.42	2,000.00
Hydrant Rental	550.00	570.00	570.00	600.00	National Bank Tax	150.00	114.20	151.95	150.00
Libraries	1,500.00	1,500.00	1,500.00	1,500.00	Poll Tax	2,226.00	2,418.00	2,690.00	3,000.00
Parks and Playgrounds	496.55	500.00	500.00	1,450.00	Timber Tax	26.55	129.90	385.97	150.00
PLANNING and ZONING					Railroad Tax	492.25		467.17	500.00
Building Inspector	\$ 531.00	\$ 500.00	\$ 765.00	\$ 500.00	Fines - Court	2,675.00	6,265.75	6,932.20	7,500.00
Planning Board				200.00	Parking Fines	658.59	471.99	567.50	600.00
Civil Defense	\$ 212.70	\$ 100.00	\$	\$ 1.00	Business Licenses, Permits	180.00	204.00	215.00	200.00
Ambulance Service				1.00	Dog Licenses	715.00	710.00	911.00	900.00
Cemeteries	445.02	200.00	762.68	200.00	Interest - Taxes and Deposits	219.80	240.05	653.84	600.00
Memorial Day	100.00	100.00	100.00	100.00	Reimbursement - OAA		191.41		
Regional Development	50.00	150.00	150.00	150.00	Road Toll Refund			241.50	250.00
Legal Fees - Damages	145.40	50.00	32.00	100.00	Highway Department	3,503.67	1,799.83	665.00	700.00
Social Security	1,378.64	1,785.00	1,935.85	1,910.00	Retraactive State Aid - Pollution	637.31	1,593.28	955.97	950.00
Old Age Assistance	1,108.99	1,200.00	1,075.05	1,800.00	Sale Town Property	106.00	105.50	199.87	100.00
Town Poor	697.44	500.00	648.96	600.00	Building Permits	495.00	755.00	685.00	700.00
Appraisal of Property	4,030.88	500.00	527.22	550.00	Miscellaneous Revenue	183.03	155.86	173.67	150.00
Acquisition of Property		4,000.00	4,000.00	4,000.00	Withdrawn - Capital Reserve			2,805.58	5,000.00
Acquisition of Sewer System		1.00	1.00		Refund Town Poor	697.84	12.00		
Rural Fire Hydrants		1,000.00	1,028.30	450.00	Town Clerk Fees	600.54	547.50	529.00	550.00
Sewer Survey	11,683.47				Insurance Refunds		471.63	341.63	350.00
INSURANCE					Sewer Survey Reimbursement		5,142.87		
Town Officers' Bonds	\$ 244.50	\$ 250.00	\$ 261.90	\$ 600.00	Sewer Reimbursement - UNH				25,000.00
Town Hall	224.48	360.00	206.50	210.00	Forest Fire Reimbursement		260.96		
Town Garages	184.00	234.00	276.00	280.00	Reimbursement Water Dept. Payroll		617.75	3,043.05	
Town Maintenance	2,003.49	2,500.00	3,487.01	3,500.00	Reimbursement Sewer Dept. Payroll		239.72	787.45	
						\$ 56,924.54	\$ 75,268.16	\$ 78,993.70	\$105,850.00

Selectmen's Report

Durham is the University of New Hampshire, and the University is Durham. As the college expands to accommodate increasing numbers of students, the residential and business community extends and develops proportionately. The experience of the past in this concurrent growth stands as a forecast of what can be expected to occur, at an accelerated pace, in the next five years. Ours is a community continually revitalized by a youthful population influx, an important community in its responsible position as the seat of the State University, an exciting community in which to work and to live.

The conduct of municipal affairs warrants the attention and concern of all Durham residents. To look back five years provides some satisfaction that progress and improvements have been made. Such a review is also valuable in planning for the future and in determining what steps must be taken to preserve the environment which we all enjoy.

The property tax has and, in the immediate future, must continue to carry the burden of providing for the costs incurred in our progress. A more equitable and expandable source of income is vitally necessary to prevent the homeowner's tax from becoming confiscatory. Between 1960 and 1964 our total annual budgeted expenses have increased from approximately \$460,000 to \$555,000, and a conservative estimate for 1970 indicates that these costs will reach nearly \$850,000. Of these amounts, between twenty-five and thirty percent are needed to operate our Town Government.

Physical planning can and will provide a means by which our tax dollars can be most wisely spent toward providing for the future. Since 1960 Durham has seen an unprecedented increase in residential properties — 660 homes in 1960 and over 800 today. To accommodate the anticipated population of 1970 will require the building of an additional three hundred homes.

With this progress we will need a variety of additional services and facilities. In 1960 we had 33 miles of streets and roads; we have added nearly 10 miles since then and will have to add another 10 miles to support new growth between now and 1970.

There are five sub-division developments now in the advanced planning stages. How many more will be possible by the end of the decade is dependent upon how well Durham plans and provides in the interim period.

The tremendous increase in vehicular traffic which we have already seen will continue. As the student enrollment at the University grows and as the numbers of supporting faculty and staff increase accordingly, more sidewalks will be needed for pedestrian protection. In 1960 we had 1.2 miles of sidewalks. Since then we have nearly tripled that figure, and a minimal estimate of the needs in 1970 indicates that we must more than double the present mileage.

A few short years ago recreation facilities were not a matter of immediate concern since we then had almost unlimited "open spaces" for whatever recreation one sought. Today, and in the foreseeable future, we must provide and plan for areas which can be set aside and developed for group and individual recreational enjoyment.

Basic services, such as sewer disposal systems, must be provided to serve the expanding community. Through joint efforts by the Town and the University, rebuilding of the present system is well under way. However, we must not overlook the fact that the present construction will little more than bring us up to date and we must look toward extension of sewer service very soon.

The present water supply and distribution system is not adequate to permit future development. In 1960 Durham residences and businesses (exclusive of the University) used nearly 45 million gallons of water. Today we need better than 54 million and by 1970 the requirements will be for at least 75 million gallons annually. The Joint Town-UNH Advisory Committee is studying this problem and is optimistic that an adequate solution will be found.

Providing police protection is a matter which concerns us all. Ten years ago this was a budgetary item of less than \$5,000 and the University at that time provided the major contribution to this cost. Today, however, the police department budget is a

sizable item in the cost of town government. Town officials are well satisfied with the progress that has been made in the past few years under the direction of Chief Ray Burrows but are also aware that the Town is bearing an ever-increasing responsibility in handling police functions which relate to both Town and University. In 1965 our costs for police protection will be approximately \$30,000, and with a continuance of the present trend the cost could well reach \$50,000 in 1970.

Recognition is well deserved by the Town-UNH Fire Department for its excellent service to the residents of Durham. Chief John Donovan and his staff, assisted by an efficient group of call firemen, make up an outstanding department.

The Board of Selectmen acknowledge with gratitude and appreciation the untiring efforts of the many persons who contribute of their time and knowledge in serving on the many boards, committees, and commissions which are necessary in the administration of the affairs of the Town of Durham.

Planning Board

During the year the Planning Board held four regular and twelve special meetings and two public hearings on new subdivisions. The Fischer subdivision (on Route 4 east of Bayview Road) and the Ninde subdivision (east of Coe Drive east of the creek) were approved.

Other subdivisions are under consideration, as were special problems related to possible future subdivisions.

Even though the initial efforts were made by other groups, the Planning Board directed the following resolution to the Board of Selectmen:

“Be it resolved that the Planning Board of the Town of Durham go on record as favoring the reservation of areas in the proposed faculty development (section B Faculty Dev. No. 3) for the purposes of parks and/or recreation and recommending that the Board of Selectmen discuss said reservation of land or lands with the proper University officials.”

The Board also has requested that communication between the University and the Town regarding plans for further land use be extended and specified. It also transmitted the following resolution to the UNH-Town Advisory Committee:

“Be it resolved that the Planning Board recommend that a comprehensive traffic and parking study of the Town of Durham be made in conjunction with the University of New Hampshire”

and that this resolution be passed in time for inclusion in the warrant for the 1965 Town Meeting.

The Board has continued to work on the development of a comprehensive town plan. Prerequisite to this is the acquisition of adequate maps. The most concrete achievement is the construction of a large three-dimensional map, materials for which were either purchased by the Town or donated by local individuals, and the skills and weeks of work in its construction being provided by John Hatch. This map, including current land uses, will be of inestimable value in future planning efforts. It will be on display later.

Recent aerial photographs, which are essential to the preparation of the three-dimensional map and for general use, were acquired. Other maps (e.g. tax) are planned.

The Board lent assistance to interested individuals in the planning for a Conservation Commission and a citizens' committee has been asked to make recommendations for conservation and recreational use of Durham's waterways.

Research now in progress indicates an expanding population with attendant needs for more housing, schools, services, and tax income. Expansion of business district, including more parking lots, is also indicated.

The Board is currently concerned with the needs for more multi-family dwellings and changes in zoning and subdivision regulations.

Plans for the future include public hearings on planning problems of Durham, investigation of individual citizens' plan for future use of currently unoccupied land, and roles to be played by University and Town in planning efforts.

Parks and Recreation Committee

During the past decade or more there has been an increasing national awareness of the need for greater recreational opportunities for young and old and more and better facilities to provide them. State and local communities also recognize these needs and are initiating programs of their own. Durham, like many other small communities, has been slow to start. It has taken some preliminary steps toward meeting its obligations, however, much remains to be done if the future needs of the people of the Town are to be met. The following outline sets forth the status of the Town's program and offers some thought for the future.

Past

No formal effort was made by the Town to recognize the growing need for recreational facilities or making an inventory of its assets until 1960. At that time the Selectmen created a Parks and Recreation Facilities Committee. The committee's function was to coordinate activities for the improvement and use of Town land and other facilities for park and recreational purposes. Members were to include a representative of the Selectmen, the Trustees of Trust Funds, the Planning Board, Women's Club, and the Men's Club. A landscape consultant was added to the committee. This committee has catalogued all the town property available and suitable for recreational use and recommended a program for development of specific areas. Through volunteer help and the coordination of group efforts, the committee has initiated improvements at Jackson's Landing, the Shipyard and Falls Area, and the Town Forest that make these areas more usable to the people of the town. Since 1962 a town appropriation of \$500 yearly has assisted in this program.

Present

The facilities available at present include:

Jackson's Landing — parking for 50 cars, a boat launching ramp, a pile and timber wharf ($\frac{3}{4}$ complete), and dredged approach channel and dock area.

The Shipyard — parking for 30 cars, restored timber bulk-

head and wharf, start of landscaping (mooring, etc.), and small boat mooring.

The Falls — landscaped hillside and shore area, new shrubs, paths, and garden plots, and picnic sites.

Town Forest (Doe Farm) — new access route east of R.R. tracks, cleared access route, hiking trails, and picnic sites.

With the above accomplishments as background, the committee is recommending a substantial increase in the Town's appropriation to complete certain of the projects started and to provide for their adequate maintenance. The committee has also recommended acceptance of two potential park and playground areas in the University development and has included minimum maintenance programs in its recommended appropriation.

During the current winter picnic tables are being built for the Falls and Shipyard areas through the help of the Durham Women's Club. A float at the Shipyard for small boats is also planned. A parking area at the entrance to the Town Forest is also underway.

Future

The need and demand for more parks, playgrounds, and recreational facilities will increase in the future. The planning required to determine their location, types, and capacities demands the immediate and continuing attention of our public officials as well as the support of all the people of the community. To insure that these necessary facilities keep pace with our growth, the following minimum steps should be initiated:

1. Develop a program for maintenance and improvement of the existing facilities, projected new ones, and budget funds to cover the costs of the program.

2. Plan for the establishment of parks and playgrounds in all presently developed areas and in all new areas in accordance with projected needs.

3. Develop a program and plan for expanding and for supervising and managing our recreational facilities. This would apply to our marine facilities and to our town forest. With further development under proper management by a qualified director, the marine facilities could be self-supporting and with

sound planning could conceivably carry a portion of our other programs.

In view of the above it is recommended that a development plan study for all our marine facilities and the town forest be initiated without delay by qualified people.

This would include an economic study, a plan for supervision and a program for use by residents of the community and others as well as the establishment of fees for the services provided. This type of operation is being successfully conducted by other communities in adjacent states and is providing valuable recreation to them. By 1970 we should have a well developed program and should have a permanent paid director to plan and supervise the Town's recreational facilities if we are to meet the needs of the future.

Sewer Department

The recommendations of Camp, Dresser & McKee, consulting engineers, relative to the problem of pollution abatement and control (sewage collection and disposal) per Order #855, dated January 24, 1962, from the New Hampshire Water Pollution Commission, directed to the University of New Hampshire, with a copy to the Town of Durham, allowing two years to complete remedial action in accordance with the B-1 classification enacted, have been implemented and put into action.

This work has been accomplished as a result of action by the Joint Town - UNH Advisory Committee, the 1964 Town Meeting, the University of New Hampshire Board of Trustees, and Town and University officials, including the Sewer Policy Committee, established by vote of the Town.

A \$1,000,000 bond issue was authorized, issued, and sold to secure funds which will be used, together with a Federal grant of approximately \$375,400, to finance this project. The bond issue will be repaid by funds raised by the Town and University in proportion to their use of the system and from state aid provided for pollution abatement purposes under State legislative action.

An amended Order 855-A, dated June 2, 1964, directed to the Board of Selectmen, was received from the New Hampshire

Water Pollution Commission (supplementing #855 January 24, 1962 order) allowing "a period of two years from date of receipt of this notice to complete the necessary remedial action in accordance with the B-1 classification enacted," by the 1961 Legislature relative to the classification of surface waters. (Laws of 1961, Chapter 40).

The University agreed to operate the present sewer plant under the terms of the former agreement with the Town until the new plant is ready for operation.

The University deeded to the Town December 21, 1964, its interest in certain main sewer lines, the pumping station, the disposal plant together with the station and plant sites, and any easements it has necessary to maintain these main sewer lines.

Camp, Dresser & McKee have divided the whole project into six parts in order to make possible more participation in bidding by contractors.

Bids were opened on November 30, 1964, on Contracts No. 1 and No. 3, and work was started on Contract No. 1 on December 29, 1964. Bids were opened on December 14, 1964, on Contract No. 2.

Contract No. 1, Upper Madbury Road area, was awarded to Iafolla Construction Co., Portsmouth, N. H.; Contract No. 3, Littlehale Creek Interceptor, to Harvey Construction Co., Manchester, N. H.; Contract No. 2, Pettee Brook Interceptor, to Urban A. Bean, Portsmouth, N. H.

Bids on Contract No. 6, Treatment Plant, were opened January 18, 1965, with Landers and Griffin of Portsmouth, the low bidder. Bids on Contract No. 4, College Brook Interceptor, were opened on January 25, 1965, with Midway Excavators of Amesbury, Massachusetts, the low bidder. Bids on Contract No. 5, the Pumping Station, will be opened February 8, 1965.

It is expected that work will proceed as rapidly as possible under all contracts and that the new system will be in operation late in 1965 or early in 1966.

The Sewer Policy Committee is developing its recommendations for rules and regulations for the use and operation of the plant which will be submitted to the Board of Selectmen for action.

Fire Department

During the past year the Department received 223 calls for assistance, equally divided between the Town and University. The usual routine number of extinguishers were recharged, burning permits issued and approval given for oil burner installations.

For the second consecutive year the State conducted a week-long training school at the Fire Station during March. This was attended by men from a number of communities and our Assistant Chief Grimes was a member of the instructional staff. Members of our Department have received specialized training in pump operation — a 20-hour course — as well as a shorter course in smoke and gas elimination. The call firemen, as usual, have attended drills twice monthly year-round.

Mack Trucks, Inc. was given the order for the new 1,000-GPM pumper at a low bid price of \$21,425. Delivery is scheduled for May, 1965. This new, modern pumper, carrying 500 gallons of water, will be placed in service after being rigidly tested and approved by the New Hampshire Board of Fire Underwriters.

With the cooperation and financial assistance of the Water Department and, under the supervision of Superintendent Hugh Moulton, four dry hydrants have been installed in various outlying districts. These are a most valuable aid in fire fighting outside the hydrant district and we hope to add several more this year.

It will be noted in the budget that again we are establishing a yearly sinking fund, totaling \$1,000, earmarked for a future fire truck. With the University's booming building plus the rapid growth of town residential areas, it would seem conservative to estimate that by 1970 the Fire Department will have to add another truck as well as increasing the permanent force by two or three additional men.

Since 1944, when the Board of Fire Commissioners was established, Durham's share of the cost of fire protection has been under \$10,000, with the exception of 1964 when the purchase of the new Mack truck raised it to \$13,000 for that year only.

This (approximately 9% of your Town tax dollar — schools not included) is a small sum to pay for the protection offered. The Board of Fire Commissioners will strive to continue this low percentage expenditure, ever bearing in mind that adequate and efficient fire protection, along with sound business-like management of your allocated Fire Department tax money, is our first responsibility.

Forest Fire Warden

The 1964 forest fire season surpassed the record year of 1963 in both length and severity. For the second successive year, we experienced a rainfall deficiency of more than ten inches and the compounding of such drought conditions, together with the many days of strong, dry winds, characterized 1964 as one of the most hazardous years in the past half century. Although our fire season was three weeks longer than that of 1963, the number of fires showed only a slight increase and more remarkable was the fact that the area burned dropped from 2,280 acres in 1963 to 900 acres in 1964. Early detection and rapid response kept many potential fire disasters from becoming reality. We all owe a debt of gratitude to the men in this community who responded and fought our fires so efficiently. Our state in 86% wooded and its economy — both industrial and recreational — is greatly dependent on this forest resource. The responsibility for adequate fire protection of this great area — 4,350,000 acres — is everyone's responsibility and prevention is one of our most effective tools.

Prevention is good common sense.

1. Take your rubbish to the town dump. If you must burn, obtain a permit and watch your fire until it is dead out.
2. Instruct your children in fire safety. Keep matches from your children. Explain to them the dangers of lighting matches and making outdoor fires.
3. Be sure discarded smoking material and matches are out.

A major portion of our preventable fires this year are chargeable to three causes: (1) permit fires allowed to escape, (2) children playing with matches, and (3) smokers. Let's be mindful of the fact that all such fires endanger property and lives.

Number of Fires and Burned Area in 1964

	<i>Fires</i>	<i>Area-Acres</i>
State	886	875
District	87	95¼
Town	0	0

Police Department

Durham's Police Department was called upon during the year to provide more service than at any time previously. It is anticipated that this statement will be true for each succeeding year ahead. Durham is growing and with this growth the Police Department, of necessity, finds its work load increased. The following chart will show how police functions have grown over the past several years:

	1961	1964	Estimated
Complaints Answered	158	182	228
Parking Violations	1448	1452	1815
D. E. Tags Issued	433	522	652
Aid Rendered	193	992	1240
Accidents	109	91	114
M.V. Warnings	329	413	516
Aid to Other Depts.	172	382	477
Cases in Court	309	669*	848

*Durham Police, 433; State Police, 211; Fish & Game, 6; Lee Police, 29.

An analysis of Main Street traffic provides interesting information.

In 1961 there were 3,052 vehicles using Main Street every day for a total of 1,113,970 annually. Three men and one cruiser made up the police force that year. By 1970 it is estimated that it will require nine men and two cruisers to handle the antici-

pated 3,815 vehicles daily on Main Street or an annual total of 1,392,475. The 1970 figures are based on the estimated town-student population increase from 10,000 at present to 12,000.

It is appropriate to mention, in this report, the proposed radio dispatch system for which the sum of \$2,500 is included in this year's budget. With the addition of a full-time assistant in the Town Office, this will enable a person to call the police station at anytime during the day and their problem will be quickly dispatched to the policeman on duty if he is not in the office. It is anticipated that arrangements can be made with University so that calls made to the police station, when no one is in the Town Office, will be taken and dispatched from the University. People would call the same number, however, at any time of the day or night and get radio-dispatched service.

There is an item in the budget for \$850 for a school crossing officer. This will relieve the second man on duty at these times for traffic control in the cruiser. At present, the cruiser cannot patrol, investigate accidents or other emergency calls during the times of day when traffic is the heaviest.

The Town of Durham has a real problem in the matter of traffic control, parking facilities, and pedestrian safety in the area of Main Street. This situation becomes more of a problem with each passing year. As the University grows the situation will become even more difficult.

When the University is closed, we find that the local teenagers need some types of facilities made available for their use. This will require voluntary and, perhaps, paid personnel for instruction.

The police budget in 1960 was \$12,488 and the force consisted of two men and no cruiser. The 1965 budget of \$30,166 will include four men, with realistic salaries, special officers, a cruiser and the purchase of the radio communications set-up. By 1970, it is anticipated that with a population of 10,000-12,000 people (including University students) that the police force will require nine men and two cruisers.

At the present time if two men could be placed on duty from 8 a.m. to 5 p.m. it would give better traffic control and would enable a closer watch on parking.

Library

In 1960 the Library Report noted 5,700 children's books within a total University collection of 288,149 volumes. There has been a steady rate of growth since that time: children's books now number 7,034 (23% increase); the total collection, 362,182 volumes (25% increase).

Circulation of young people's and juvenile material has leaped 68% in this short period, reflecting keen interest in and use of added titles.

The Town appropriation has grown from \$500 to \$1500 but yet is less than \$.40 per capita, compared to the New Hampshire state standard of \$3.00 per capita. A modest increase of \$.10 per capita or an additional \$500 is needed to keep pace with the demand for a wider and richer variety of children's books. The University Library is strong in all areas except specifically children's material.

A volunteer P.T.A. Library Committee gave active help in servicing the Charlotte Thompson Room in 1960. Since then this volunteer activity has fluctuated from year to year. Both the Reference Department and the Loan Department have continued their efforts to meet special needs of school children and adults. Formal instruction on library use was given to eight sections of Grades 5-8, at the Oyster River School, lists of new children's books were distributed to the School, information on new books of general interest distributed to the D.R.A., exhibits arranged for special occasions and holidays, and the film, *The Lively Art of Picture Books*, shown to 150 adults during Book Week. Yet a busy University schedule permits only so much. When the 1963 state-wide Library Development Act is implemented by state-aid funds, a full-time children's and public service librarian is a possibility. The University's Board of Trustees must first approve affiliation of this Library with the state library system and the Library must also be designated as a Service Center Library for this area.

Plans are also under way to almost double the size of the library building. The Charlotte Thompson Room will be ex-

panded with a special nook for picture and easy books and space for a young adult (teen-age) collection. Adjoining this area will be a browsing and recreational reading room where adults as well as college students will find a wide selection of good fiction, biography, and books of general interest. The next few years should see the Library's facilities and services to Durham better than ever.

Comparative Statistics

	1963	1964
Volumes in the Library	337,743	362,182
Number of Periodicals	2,214	2,537
Durham Public Library		
Children and youth books added	269	655
Books discarded	104	116
Total collection	6,495	7,034
Circulation		
Children's books	13,945	15,042
Youth books	973	1,151
	<hr/>	<hr/>
TOTAL	14,918	16,193
Registered borrowers		
Towns and School District	1,602	1,701

Joint Town - University Advisory Committee

The Committee continued the study of the report submitted by Camp, Dresser and KeKee relative to required construction and extension of facilities for the abatement and control of pollution in the Durham area as ordered by the State. Seven meetings of the Committee were held in 1964.

Assistance was given Town officials in developing plans and distributing information to the voters relative to the solution of the sewage disposal problem and action necessary to carry the project to completion. Since a plan of action was adopted by the Town Meeting this Committee can devote its time to other problems, continuing its advisory interest, however, in the sewer problem.

The subcommittee concerned with water supply has been

especially active. Camp, Dresser and McKee were hired by the Town Water Department, with the University cooperating, on a 50-50 basis to study and make definite recommendations for action to increase water supply potential. A report is to be presented to the Committee early in 1965 so that consideration of the problem may be given by the 1965 Town Meeting.

The Committee and sub-committees were reorganized at the October 12, 1964, meeting. Public safety problems, police, traffic and ambulance service were considered by the Committee.

The membership of the Committee was expanded to include a representative from the Planning Board and University President John W. McConnell was made a permanent member of the Committee. Committee members are listed in the Directory of Town Officers and Committees.

Health Officer

The following communicable diseases were reported to the Health Officer during the year: chicken pox (1), German measles (32), gonococcal infection (1), infectious hepatitis (2), mumps (2), streptococcal sore throat and scarlet fever (68), tuberculosis (1).

The above cases include those reported by the University Health Service.

Supervision of the sanitary quality of the water and milk supplies was continued and particular attention was given to improving sanitary conditions in certain Durham restaurants. Inspections were made and plans were approved for sewage disposal systems for all new houses in Durham not serviced by the town sewerage system and attention was given to various nuisances or health problems called to the notice of the Health Officer.

Dr. William R. Chesbro served as Health Officer for the period August 15 to December 31, 1964. His assistance is gratefully acknowledged.

Trust Funds

The Town purchased from Albert LaRoche a 50-foot right of way along the east side of the Boston and Maine Railroad from the Bennett Road to the Doe Farm. A 25-foot strip on the right of way is now being cleared of brush with the purpose of establishing a passable road to the Town property. Negotiations are under way between the Town and the Boston and Maine Railroad for a satisfactory reimbursement to the Town by the Railroad, if the Town gives up its existing right of way across the railroad to the Doe property.

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The Captain Edward Griffiths heirs placed \$500 in the Durham Trust Funds, thus establishing the Captain Edward Griffiths Trust Fund. The interest from this investment is to be used for the annual maintenance of the Captain Edward Griffiths Cemetery located along the Packers Falls Road on the once Enoch Griffiths property, now the Thompson Dairy Farm.

The Durham Woman's Club deposited \$200 with the Trustees of Trust Funds for improvements on the "Shipyard Area".

The Woodman heirs made an initial investment with the Trustees of Trust Funds for additional improvements at the Woodman Cemetery located at the end of Woodman Avenue.

The sum of \$427.50 was paid to the Town and others by the Trustees of Trust Funds for annual maintenance work and improvements on the following cemeteries and properties: Anna Woodman, Abbi Mathes, Sarah E. Griffiths, George W. Furness, and other private cemeteries; Olinthus Doe Farm; Jackson Landing, The Falls Area, and other town greens.

Public Works Department

The Public Works Department in 1964 was comprised of a crew of six men who performed the many and varied services required in the maintenance of the town.

Special projects this year included the following:

Mill Road from the Niemi house to Packers Falls Road was widened and rebuilt. The current budget includes an item to acquire property from Fred Daniels which will permit relocation of the in-town portion of Mill Road and completion of the whole project.

Page's Corner was widened by blasting and the removal of trees and the drainage improved by ditching.

Bay Road from Crummet's Creek to the Newmarket Line is currently being widened with the help of TRA funds.

Mill Road, Coe Drive, Hampshire Avenue, Beech Hill Road and Watson Road were given penetration treatment, and resurfacing applied to Cedar Point, Back River Road, Sauer Terrace, Cowell Drive, Glassford Lane, Madbury Court, and 1,000 feet of Durham Point Road.

Sidewalks totaling 5,060 feet were built on Madbury Road, Newmarket Road, and Garrison Avenue.

A thousand feet of sewer line replacement was accomplished that serves part of Strafford Avenue and part of Madbury Road (crossing Garrison Avenue).

Mill Road, from the Oyster River Road to the bridge, was widened by 8 feet, 900 feet of drainage culvert and four catch basins installed, and a 100-foot granite retaining wall built.

Garage construction continued with the addition of office space and two additional stalls for vehicles. Fifty scotchlite and aluminum street signs and 50 traffic signs were fabricated and created. Four dry hydrants were installed in the rural areas.

Filling with topsoil accomplished the building up of a low, wet area in the cemetery which, with seeding, will be ready for use.

Trash collection is now done over a 2½-day a week period, 80 stops having been added this year by the inclusion in the

route of Packers Falls Road, bringing the total to 650 stops and the weekly collection to approximately 144 tons.

The Department suffered an irreplaceable loss during the summer of 1964 upon the death of Walter Schultz who had served as a well-qualified and dependable member of the town crew for nearly two decades.

Municipal and District Court *

Number of Complaints Entered — Municipal Court		406
Motor Vehicle	352	
Pleaded not guilty	37	
Found not guilty	6	
Not prosed	4	
Appealed	5	
Fish and Game	2	
	<hr/>	406
Fines Collected	\$4,740.00	
Bail Forfeitures	10.00	
	<hr/>	
Total Receipts	\$4,750.00	
Number of Complaints Entered — District Court		273
Motor Vehicle	222	
Pleaded not guilty	29	
Found not guilty	8	
Not prosed	3	
Appealed	3	
Dismissed	2	
Fish and Game	6	
	<hr/>	273
Fines Collected	\$3,455.00	
Boil Forfeitures	5.00	
	<hr/>	
	\$3,460.00	

*The Court operated as a Municipal Court from January 1 to June 30, 1964, and became a District Court on July 1, 1964.

1964 Meetings

Meeting of March 10, 1964

The meeting was opened at 10 a.m. by Francis Robinson, Moderator. Joseph Michael moved, and James Chamberlin seconded the motion, that the reading of Articles 4 through 13 be postponed until 7:00 p.m. The motion carried and balloting on Articles 1 through 3 proceeded.

Article 1. Results of balloting:

Selectman	Henry A. Davis	856
Town Clerk	Marion Fogg	866
Treasurer	Forrest H. Smart	866
Tax Collector	Marion Fogg	856
Trustee of Trust Funds	Malcolm J. Chase	633
(elect one)	Hazel C. Fogg	265
Budget Committee	Malcolm J. Chase	848
(elect four)	George E. Fricke	834
	Allen B. Prince	819
	John Skeeel	792

Article 2. Results of balloting:

To choose 3 delegates to the Constitutional Convention

Harold Grinell	(r)	648
John Holden	(r)	718
Helen Slanetz	(r)	659
Kenneth Barraclough	(d)	175
Rebecca Long	(d)	191

Article 3. Results of balloting on "Shall sweepstake tickets be sold in this town?" Total ballots cast: 955

Yes	—	440
No	—	511
Blank	—	4

The meeting was called to order at 7:03.

Article 4. Moved by Joseph Michael, seconded by Richard Daland, carried, to authorize the Selectmen to appoint a representative to serve on a regional airport authority to consider the establishment of a regional airport in Stratham, N. H., and report back to the next Town Meeting.

Article 5. Moved by L. W. Slanetz, seconded by John Hatch, carried, authorizing the Selectmen to purchase the sewer system owned by the University of New Hampshire for \$1.

Article 6. Moved by T. R. Meyers, seconded by Malcolm Chase, carried, authorizing the appointment of a Sewer Policy Committee of five members.

Article 7. Moved by Edward Donovan, seconded by Paul Schaefer, carried unanimously by voice vote, appropriating one million dollars for constructing a sewer collection and disposal system.

Article 8. Moved by Joseph Michael, seconded by Richard Daland, carried, authorizing the Selectmen to borrow necessary money in anticipation of taxes.

Article 9. Moved by Donald Sumner, seconded by Rebecca Long, carried, to appropriate \$4,000 for the purchase of the Manton property necessary for widening of the Durham Point Road.

Article 10. Moved by Rebecca Long, seconded by Carol Jacoby, carried, to make a curbed sidewalk along Madbury Road from Edgewood Road to Lundy Lane.

Article 11. Moved by Paul Schaefer, seconded by Bradford McIntire, carried, to appropriate approximately \$24,000 for the cost of Strafford County Government.

12. Moved by Paul Schaefer, seconded by Si Weeks. Donald Sumner moved and Marie Myers seconded the motion, that the budget be amended by the addition of \$2,600 to the sidewalk construction appropriation (increasing it from \$4,500 to \$7,100) to carry out the action voted in Article 10. Amendment carried.

Richard Dewey moved and John Hatch seconded the motion, that the budget be amended by the addition of \$6,500 for the purpose of town purchase of the so-called "Peterman laundry building" for a youth center. Amendment lost.

The amended budget of \$169,528.57 was voted.

Article 13. Moved by James Chamberlin, seconded by Paul Schaefer, carried, that the annual salaries of \$1,200 for the Justice, \$360 for the Associate Justice, and \$720 for the Clerk

of Court, be voted to comply with the regulations governing District Courts. It was explained that the District Court Bill consolidates small courts and eliminates some municipal courts.

Moved by Gwen Chesbro that the Board of Selectmen appoint a committee of three to report at the next meeting on the same and legal control of dogs in Durham. The motion was seconded and declared lost on a voice vote, the moderator's decision questioned, and a standing vote taken: yes, 147; no, 67.

The meeting was adjourned at 8:10 p.m. and the polls closed at 8:30.

WARRANT FOR SPECIAL TOWN MEETING

JUNE 25, 1964

To the inhabitants of the Town of Durham, of Strafford, State of New Hampshire, qualified to vote in Town affairs:

WHEREAS, permission has been granted by the Superior Court under authority of RSA 31:5, and any amendments thereto, to hold a special meeting of said Town of Durham on June 25, 1964, you are hereby notified to meet at the Auditorium of Oyster River Cooperative School on June 25, 1964, at 7:30 in the evening to act upon the following subject:

To see if the town will appropriate a sum of money not to exceed \$1,000,000 for the purpose of constructing improvements to the sewage collection and disposal facilities generally in accordance with the construction program recommended by the Consulting Engineers, Camp, Dresser & McKee, such improvements to include the acquisition by purchase or otherwise of such property as is required, authorize the selectmen to accept federal and state aid for such project, and determine whether the same shall be raised by taxation, transfer from available funds, by borrowing or by any combination of these methods or take any other action hereunder.

Given under our hand and seal this 8th day of June in the year of our Lord One Thousand Nine Hundred and Sixty-four.

DONALD M. SUMNER
JAMES CHAMBERLIN
HENRY A. DAVIS

Selectmen of Durham

REPORT OF THE 1964 SPECIAL MEETING

JUNE 25, 1964

The Special Meeting was opened at 7:30 p.m. The article was thoroughly discussed and questions relative to the sewer proposal were answered.

Ballot vote on question:

Ballots cast	124
Yes	113
No	11

The meeting was adjourned at 9:15 p.m.

Civil Defense

The year 1964 saw the local civil defense organization practically disappear. No meetings were called and, at present, there is no director. Donald M. Sumner was appointed Director of Civil Defense in March, 1964, and tendered his resignation in August.

The local civil defense organization has an important place in the safety of Durham and could, should the occasion arise, render valuable assistance. But, until such time as active leadership becomes a reality, it will not be in a position to offer this assistance.

An appropriation of \$150 is again requested, in anticipation that someone will assume the reins of leadership and develop the organization. This sum, then, would be of assistance to that group.

Tree Warden

The maintenance of shade trees was continued by spraying against insect damage and pruning healthy trees of dead wood. This year's spraying was done using material and dosages as recommended by the New Hampshire Department of Agriculture.

Suggested replacements for trees lost to Dutch elm disease are red and white oaks, pin oak, red and silver maple, white ash, horse chestnut, and Chinese elm. A plan is being developed for the replacement of town trees.

Financial Reports

TOWN TREASURER

Town Account

For the year ending December 31, 1964

Cash on Hand, January 1, 1964		\$101,189.31
Property Taxes, 1964	\$533,765.58	
Property Taxes, 1962-1963	21,339.97	
Poll Taxes, 1964	2,270.00	
Poll Taxes, 1962-1963	420.00	
Head Taxes, 1964	7,260.00	
Head Taxes, 1962-1963	1,225.00	
Head Tax Penalties	113.00	
Interest	455.78	
Yield Taxes, 1962-1963	385.97	
Tax Sales Redeemed	1,735.71	
Interest and Costs	198.06	
Sewer Entry, 1963-1964	5,562.50	
National Bank Stock Taxes	151.95	
	<hr/>	
Total Receipts, Tax Collector		\$574,883.52
Motor Vehicle Permits, 1963	\$ 441.18	
Motor Vehicle Permits, 1964	26,686.64	
Dog Licenses	911.00	
Vital Statistics	82.00	
Recordings	423.00	
Filing Fees	14.00	
Marriage Licenses	15.00	
	<hr/>	
Total Receipts, Town Clerk		\$ 28,572.82
Police Department (Fines, etc.)	\$ 567.50	
Municipal Court	6,932.20	

Building Permits	685.00
Parking Permits	85.00
Pistol Permits	16.00
Dump Permit	10.00
Sale of Town Property	199.87
Recording Sewer Contracts	24.00
Sewer Entrance Fees	1,600.00
Interest and Dividends Taxes	19,125.61
Railroad Taxes	467.17
Savings Bank Taxes	2,175.42
Business License	75.00
Reimbursements:	
Head Tax 1963	41.42
Water Department (wages)	3,043.05
Sewer Department (wages)	787.45
Two-thirds Cost of Hydrocrane	50.00
One-half Cost of Water Map	10.50
Insurance	341.63
Refunds:	
Road Toll	241.50
Interest	18.75
TRA	3.00
Water Pollution Commission	955.97
Fee for Crane	50.00
Trustee of Trust Funds	3,470.58
1963 Check Lost	23.41
	<hr/>
	41,000.03
Temporary Loans	50,000.00
	<hr/>
Total Receipts, Including Balance	\$795,645.68
Paid Out on Selectmen's Orders	\$579,351.42
	<hr/>
Balance on Hand, December 31, 1964	\$216,294.26

Sewer Department

For the year ending December 31, 1964

Cash on Hand, January 1, 1964, Checking Account	\$ 1,974.30	
Receipts		
Sewer Maintenance	\$ 1,293.00	
Check Lost 1963	247.39	
		<hr/>
Total Receipts, Including Balance	\$ 3,514.69	1,540.39
Transfer of Funds, Strafford Savings Bank	1,500.00	

TOTAL	\$ 5,014.60	
Paid Out on Selectmen's Orders	4,614.99	

Balance, Checking Account, December 31, 1964	\$ 399.70	
Savings Account		

Cash on Hand, Strafford Savings Bank, January 1, 1964	\$ 1,966.29	
Interest May 1, 1964	41.78	
Interest November 1, 1964	10.80	
Total Including Balance and Interest	\$ 2,018.87	
Transferred to Checking Account	1,500.00	

Balance, Savings Account, December 31, 1964	\$ 518.87	
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Total Sewer Department Funds, December 31, 1964	\$ 918.57	
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1964 Sewer Bond Account

Town of Durham Bond Anticipation Note	\$ 40,000.00	
Sewer Bonds, September 1, 1964	1,003,570.00	
U. S. Treasury Bills (Maturity)	150,000.00	
Certificate of Deposit	150,000.00	
Interest	1,516.67	

Total	\$ 1,345,086.67	
Bills	\$ 65,760.66	
Paid Note	40,080.00	
Invested Funds	1,177,719.24	1,283,559.90

Balance January 6, 1965	\$ 61,526.77	
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Water Department

For the year ending December 31, 1964

Cash on Hand, January 1, 1964, Checking Account	\$12,702.13	
Receipts		
Sale of Water	\$24,968.60	
Hydrant Rental	570.00	
Transfer of Funds (Savings Account)	3,000.00	28,538.60

Total Receipts Including Balance	\$41,240.73	
Paid Out on Selectmen's Orders	40,259.02	

Balance Checking Account, December 31, 1964	\$ 981.71	
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Strafford Savings Bank, January 1, 1964	\$ 497.49	
Interest May 1, 1964	10.56	
Interest November 1, 1964	10.80	

518.85

Dover Federal Savings and Loan, January 1, 1964	\$11,205.94	
Dividend June 30, 1964	238.11	
Dividend December 31, 1964	243.19	

Total	\$11,687.24	
Transferred to Checking Account	3,000.00	

Balance	\$ 8,687.24	
Total Funds, Checking and Savings Accounts, December 31, 1964	\$10,187.80	

Note:

Water Department Bills	\$20,259.02
Transferred to Trustee of Trust Funds	20,000.00

Total	\$40,259.02
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**SEWER DEPARTMENT
1964 SEWER BOND ACCOUNT**

A \$1,000,000 bond issue was authorized by the Town Meeting of March 10, 1964. Action was clarified by a Special Town Meeting held June 25, 1964.

The New England Merchants National Bank of Boston served as agent for the Town in handling the details of the bond issue. The Town received 13 bids with 27 brokerage firms represented. The First National Bank of Boston was the low bidder with a rate of 3.00% and premium 100.132. The date of issue is September 1, 1964, date of sale September 2, 1964. The bond schedule appears elsewhere in the Town Report.

A large part of these funds were immediately invested in U. S. Treasury bills, U. S. Time Deposits, and Certificates of Deposit until needed to pay sewer construction project bills.

Receipts	
Sale of Bonds, Principal	\$1,000,000.00
Premium	1,320.00
Discount	2,250.00
Interest, Invested Funds	2,438.05
	<hr/>
TOTAL — December 31, 1964	\$1,006,008.05
Expenditures	
Interest, Bond Anticipation Note	80.00
Costs, Bond Issue and Sale	3,420.00
Consulting Engineers' Fees	56,839.20
Project Costs	5,501.46
	<hr/>
	\$ 65,840.66
Balance — December 31, 1964	\$ 940,167.39

Balance Detail December 31, 1964

Checking Account	* \$191,526.77
Treasury Bills due March 4, 1965	148,640.62
Certificate of Deposit due March 31, 1965	600,000.00
	<hr/>
	\$940,167.39

Sewer Department — Operating Funds

Receipts	
Balance on Hand, January 1, 1965	\$3,940.59
Maintenance Fees	1,293.00
Interest, Savings Account	52.58
Credit: 1963 Check #247 Lost and Voided	247.39
	<hr/>
	\$5,533.56

Expenditures	
Maintenance, Share to UNH	\$ 505.77
Maintenance, Town-owned Lines	1,523.93
Maintenance, Supplies	44.00
Oyster River Road Pumping Station Operation	83.74*
Salaries	635.81
Office Supplies	50.00
F.I.C.A.	27.55
	<hr/>
Total Operating	\$2,870.80
Recording contracts	21.00
Brochure, system extensions and public hearing	67.00
Sewer maintenance plan customer survey	70.80
Replacement of lateral across Garrison Road (600')	1,336.00
	<hr/>
Reissue Check #261 lost in 1963	249.39
	<hr/>
	\$1,744.19 \$4,614.99

Balance on Hand, December 31, 1964	\$ 918.57
*To be reimbursed by UNH (per agreement dated Oct. 10, 18, 1964)	40.82
Maintenance fees outstanding	111.00 151.82
	<hr/>
Total General Sewer Department Funds	\$1,070.59
Construction Funds —	
In hands of Trustees of Trust Funds	\$1,025.33
Total number of Sewer Department Accounts — 313	

*\$130,000 invested on January 6, 1965, in Certificate of Deposit, due April 6, 1965

WATER DEPARTMENT

Balance on hand January 1, 1964 \$ 24,405.56

Receipts:

Sales of water	\$ 24,968.60		
Hydrant rental	570.00		
Interest, savings accounts	502.66		26,041.26
			\$ 50,446.82

Expenses — Operating:

Water purchase	\$ 7,224.15		
Meter repair	449.30		
Meter maintenance	89.75		
Materials and supplies	741.18		
Fluoridation supplies	347.73		
Maintenance of mains	655.42		
Wages	257.55		
Salaries	2,679.05		
Office expenses	75.65		
F.I.C.A.	106.45		
Interest on indebtedness	225.00	12,851.23	

Expenses — Capital:

Payment on Long Term Bonds	2,000.00		
New Meters	576.12		
Hydrant and fittings	858.58		
Pump, CH&E, Model 5303, B&S Engine	360.00		
New construction	3,613.09	7,407.79	

TOTAL EXPENSES \$ 20,259.02

\$ 30,187.80

Transfer to Trustees of Trust Funds —
Capital Reserve \$ 20,000.00

Balance on hand December 31, 1964 \$ 10,187.80

Accounts Receivable — December 31, 1964 \$ 2,569.88

Additions to system: Scotland Road: 650' of 6" asbestos cement pipe, installed by developer, value contributed \$2,000.00.

Improvements in the Woodman Avenue area have included the connecting of the various properties in the area where possible to the 6" cast iron main line, thus eliminating a section of old 2" service line.

Ninety-three meters were checked for accuracy and re-installed or new meters installed in their place. This program of meter checking or testing must be continued. Maps have been prepared in cooperation with the University on which a definite plan for flushing of main lines can be developed and carried out. This will be done during the next year.

The Joint Committee authorized the hiring of Camp, Dresser and McKee, consulting engineers, to make a survey and make recommendations for increasing the water supply for the Town and University. This report will be made early in 1965.

The number of metered accounts on December 31, 1964 was 525. Water consumption October 1, 1963, through September 30, 1964, was 54,283,856 gallons, an increase of 1,530,685 gallons over the corresponding period last year.

TOWN CLERK

Motor Vehicle Permits	\$ 27,116.08
Dog Licenses	894.50
Filing Fees	16.00
Vital Statistic Fees	102.00
Recording Fees	416.00
	\$ 28,544.58

Vital Statistics Recorded

Births Recorded	75
Marriages Recorded	45
Deaths Recorded	23
Motor Vehicle Permits — Approximately	2,400
Dog Licenses Issued —	356

TAX COLLECTOR

Warrants Committed for Collection:

Property Tax	\$550,084.39
Head Tax	9,125.00
Poll Tax	2,954.00
Sewer Entry Fees	5,892.50
Sewer Maintenance	1,374.00

1964 Taxes Collected

Property	\$533,365.58
Poll Taxes	2,270.00
Head Taxes	7,260.00
Sewer Entry Fees	5,382.50
Sewer Maintenance	1,266.00

1963 Collections in 1964:

Property	\$ 21,237.92
Poll	418.00
Head	1,220.00
Sewer Entry Fees	180.00
Sewer Maintenance	27.00
Interest	451.50

Redemptions

2,403.66

Parcels of Property Taxed: — 1037

Number of Taxpayers: — 923

BUILDING INSPECTOR

Number	Description of Permits Issued	Estimated Cost
25	New Residences	\$529,525.00
12	Additions & Alterations to Residences	38,005.00
4	Private Residence Garages & Additions	13,300.00
1	Additions & Alterations to a Business Bldg.	50,000.00
3	Accessory Bldgs. - Workshops & Tool Rms.	1,600.00
1	Seasonal Building (Summer Cottage)	586.00
1	Swimming Pool	600.00
2	Demolition of Buildings	
	Estimated Total Cost	\$633,616.00

SCHEDULE OF BOND PAYMENTS

Date of Maturity	Water Ext. Bonds Int. and Prin. Due in April Interest in October 2 1/2 % Issued 1947	Sewer Construction Interest Due February Int. and Prin. August 1 3/4 % Issued 1947
Original Issue	Water Revenue	
	\$44,000.00	\$ 145,000.00
1965	2,000.00	11,000.00
1966	2,000.00	11,000.00
1967	2,000.00	
1968	2,000.00	
Total Outstanding	8,000.00	\$ 22,000.00
Total Bonded Indebtedness		\$1,030,000.00

NOTE — DURHAM'S SHARE of Oyster River Cooperative School District's indebtedness as of 1964-65 School Year \$863,604. This is paid by School District from School District funds raised by taxation.

THE GEORGE FFROST TEMPERANCE ASSOCIATION

Income

Received from Trust Fund	\$125.00
Received from Dues	6.00
Cash on Hand	12.12

Total Income

\$143.12

Expenditures

Sick Benefits to Members	\$108.00
N. H. Tuberculosis and Health Association	5.00
N. H. Christian Civic League	5.00
Spaulding Youth Center	5.00

Cash on Hand

\$123.00

\$ 20.12

CEMETERY COMMITTEE

The town crew, under the Superintendent of Public Works, has greatly improved the general appearance of the cemetery during the year. With the correct application of fertilizer and lime, the grass cover is being gradually improved. Section D was filled with dirt, leveled, and graded. The section will be ready for seeding during the spring of 1965.

The proceeds from the sale of lots were used to reduce the \$4,000 note with the Durham Trust Company and to pay interest on the note.

Financial transactions were as follows in the past year:

Income

Sale of Lots	\$ 650.00	Principal on Hand	
Interest	259.06	January 1, 1964	
Transfer of Trust Funds		U.S. Bonds	\$6,566.39
to Checking Account		Durham Trust	
for Convenience of		Company Savings	
Payment	427.50	Account	1,366.11
	<u>\$1,336.56</u>		<u>\$7,932.50</u>

Expenditures

Labor and Material in Care of Cemetery	\$ 290.00	
Miscellaneous Expense	6.25	
Interest on Note	100.00	
Payment on Durham Trust Company Note	590.00	
Checks Drawn on Funds Transferred	427.50	
		<u>\$1,414.35</u>
Total Balance on Hand, December 31, 1964:		
Durham Trust Company Savings Account	\$2,155.15	
Durham Trust Company Checking Account	14.35	
Expenditures over Income	\$ 77.79	
Income Balance on Hand, January 1, 1964	881.18	
Income Balance on Hand, December 31, 1964	803.39	

1964 SEWER CONSTRUCTION BOND ISSUE (20 Years)

\$1,000,000.00

Interest 3% Due March 1 and September 1; Payments on Principal due September 1			
Payment Dates	Annual Principal Payments	Semi-Annual Interest Payments	Total Principal And Interest Payments
March 1, 1965	\$	\$ 15,000.00	\$ 15,000.00
September 1, 1965	50,000.00	15,000.00	65,000.00
March 1, 1966		14,250.00	14,250.00
September 1, 1966	50,000.00	14,250.00	64,250.00
March 1, 1967		13,500.00	13,500.00
September 1, 1967	50,000.00	13,500.00	63,500.00
March 1, 1968		12,750.00	12,750.00
September 1, 1968	50,000.00	12,750.00	62,750.00
March 1, 1969		12,000.00	12,000.00
September 1, 1969	50,000.00	12,000.00	62,000.00
March 1, 1970		11,250.00	11,250.00
September 1, 1970	50,000.00	11,250.00	61,250.00
March 1, 1971		10,500.00	10,500.00
September 1, 1971	50,000.00	10,500.00	60,500.00
March 1, 1972		9,750.00	9,750.00
September 1, 1972	50,000.00	9,750.00	59,750.00
March 1, 1973		9,000.00	9,000.00
September 1, 1973	50,000.00	9,000.00	59,000.00
March 1, 1974		8,250.00	8,250.00
September 1, 1974	50,000.00	8,250.00	58,250.00
March 1, 1975		7,500.00	7,500.00
September 1, 1975	50,000.00	7,500.00	57,500.00
March 1, 1976		6,750.00	6,750.00
September 1, 1976	50,000.00	6,750.00	56,750.00
March 1, 1977		6,000.00	6,000.00
September 1, 1977	50,000.00	6,000.00	56,000.00
March 1, 1978		5,250.00	5,250.00
September 1, 1978	50,000.00	5,250.00	55,250.00
March 1, 1979		4,500.00	4,500.00
September 1, 1979	50,000.00	4,500.00	54,500.00
March 1, 1980		3,750.00	3,750.00
September 1, 1980	50,000.00	3,750.00	53,750.00
March 1, 1981		3,000.00	3,000.00
September 1, 1981	50,000.00	3,000.00	53,000.00
March 1, 1982		2,250.00	2,250.00
September 1, 1982	50,000.00	2,250.00	52,250.00
March 1, 1983		1,500.00	1,500.00
September 1, 1983	50,000.00	1,500.00	51,500.00
March 1, 1984		750.00	750.00
September 1, 1984	50,000.00	750.00	50,750.00
TOTALS	\$1,000,000.00	\$315,000.00	\$1,315,000.00

INVENTORY OF PROPERTY VALUATION
April 1, 1964

	1960	1961	1962*	1963*	1964*
Land and Buildings	\$4,717,034.00	\$4,838,315.00	\$15,688,441.00	\$15,860,477.00	\$16,388,060.00
Electric Property	183,323.00	183,323.00	456,205.00	477,850.00	491,350.00
House Trailers Used as Dwellings	6,000.00	4,900.00	11,159.00	5,160.00	2,460.00
Horses	1,000.00	1,700.00	450.00		
Cows	11,650.00	11,050.00	17,000.00	17,900.00	25,200.00
Neat Stock	25.00	75.00	750.00	550.00	100.00
Sheep	500.00	200.00	1,525.00	490.00	
Fawls	360.00		395.00	335.00	3,600.00
Portable Mills - Road Mochinery	2,820.00	5,760.00	12,000.00	13,525.00	14,960.00
Boots and Launches	4,725.00	4,400.00	12,370.00	31,540.00	29,640.00
Wood and Lumber	4,950.00		500.00	7,450.00	7,100.00
Gasoline Pumps and Tanks	6,500.00	3,450.00	7,100.00	3,250.00	3,000.00
Stock in Trade	45,631.00	51,760.00	300,300.00	287,560.00	278,210.00
Total	\$4,984,518.00	\$5,104,933.00	\$16,508,195.00	\$16,693,587.00	\$17,243,680.00
Veterans Exemptions	179,900.00	188,056.00	64,000.00	66,720.00	139,000.00
Other Exemptions					10,720.00
Grand Total	\$4,804,618.00	\$4,916,877.00	\$16,444,195.00	\$16,641,867.00	\$17,104,680.00
Net - Grand Total For Taxation					\$17,093,960.00

* Assessed at 100% valuation.

TRUST FUNDS
As of December 31, 1964

Date							End	Balance	Income	Expended	Balance
Created	Name of Trust Fund	Purpose of Trust Fund	How Invested	Beginning	Added	Withdrawn	Balance	Beginning	During	During	End
1881	Gea. Frost Temperance Assn.	Promote Temperance And Aid Sick Members	U.S. Bonds, N.Y. Central Bands, Durham Trust Co.	Year			Year	Year	Year	Year	Year
				\$ 3,250.00	\$		\$ 3,250.00	\$ 477.32	\$ 162.97	\$ 125.00	\$ 515.29
1889	Anna Woodman	Care Cemetery	Durham Trust Co. & U.S. Bonds	300.00			300.00	117.35	11.04	50.00	78.39
1892	Sarah E. Griffiths	Care Cemetery	Durham Trust Co. & U.S. Bonds	300.00			300.00	523.53	19.25	50.00	492.78
1897	Lydia Simpson	Care Cemetery	Durham Trust Co. & U.S. Bonds	100.00			100.00	18.31	5.05		21.36
1899	George W. Furness	Care Cemetery	Durham Trust Co. & U.S. Bonds	100.00			100.00	88.45	5.18		93.63
1903	Susan R. Wilson	Care Cemetery	Durham Trust Co. & U.S. Bonds	100.00			100.00	64.70	4.45		69.15
1907	Ella K. & Alice Hayes	Care Cemetery	Durham Trust Co. & U.S. Bonds	100.00			100.00	11.66	2.84		14.50
1909	Olinthus Dae	Care Cemetery and Farm	Durham Trust Co. & U.S. Bonds	4,518.75			4,518.75	880.63	162.19	334.00	708.82
1911	Olive Wiggin	Care Cemetery	Durham Trust Co. & U.S. Bonds	100.00			100.00	138.41	6.68		145.09
1911	Abbie Mathes	Care Cemetery	Durham Trust Co. & U.S. Bonds	300.00			300.00	441.58	20.83	75.00	387.41
1914	Mary A. Burnham	Care Cemetery	Durham Trust Co. & U.S. Bonds	100.00			100.00	46.48	3.90		50.38
1916	Mases G. Woodman	Care Cemetery	Durham Trust Co. & U.S. Bonds	100.00			100.00	10.88	2.82		13.70
1927	Durham Cemetery	Care Cemetery	Durham Trust Co. & U.S. Bonds	7,932.50			7,932.50	881.18	1,336.56	1,414.35	803.39
1928	Farrest S. Smith	Care Cemetery	Durham Trust Co. & U.S. Bonds	500.00			500.00	113.67	18.53		132.20
1932	Farrest S. Smith	Care Cemetery	Durham Trust Co. & U.S. Bonds	5,000.00			5,000.00	2,223.15	578.17	983.31	1,918.01
1953	William J. Drew	Care Cemetery	Durham Trust Company	100.00			100.00	19.45	3.68		23.06
1957	Bickford Memorial	Research Bickford Garrison	Durham Trust Company	80.00			80.00	15.23	2.87		18.10
1962	Margaret D. Craghan	Care Demeritt Cemetery	Durham Trust Company	500.00			500.00	16.39	15.60		31.99
1963	Smith Chapel	Care Smith Chapel Grounds	Manchester Savings Bank	5,000.00			5,000.00	56.25	231.39		287.64
1964	Captain Edward Griffiths	Care Cemetery	Durham Trust Company	500.00			500.00		6.25		6.25
1953	Capital Reserve	New Equipment	Durham Trust Company	7,914.10	5,000.00	2,666.66	10,247.44	333.14	231.50	138.92	425.72
1953	Sewer Construction	Sewer Construction	Durham Trust Company	1,025.33			1,025.33	170.53	36.13		206.66
1964	Water Department Funds	Construction	Straffard Savings Bank	20,000.00			20,000.00		223.79		223.79
				\$57,920.68	\$5,000.00	\$2,666.66	\$60,254.02	\$6,648.29	\$3,189.60	\$3,170.58	\$6,667.31

State Audit

February 15, 1965

Board of Selectmen
Durham, New Hampshire
Gentlemen:

Submitted herewith is the report of an examination and audit of the accounts of the Town of Durham for the fiscal year ended December 31, 1964, which was made by this Division in accordance with the vote of the Town. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the Board of Selectmen, Treasurer, Tax Collector, Town Clerk, Water and Sewer Department, Trustees of Trust Funds, Municipal and District Courts and Sewer Bond Fund.

FINANCIAL STATEMENTS

Comparative Balance Sheets:

December 31, 1963 - December 31, 1964: (Exhibit A-1)

Comparative Balance Sheets as of December 31, 1963 and December 31, 1964, are presented in Exhibit A-1. As indicated therein, the Net Debt increased by \$973,118.55 in 1964.

Analysis of Change in Financial Condition: (Exhibit A-2)

An analysis of the change in financial condition of the Town during the year is made in Exhibit A-2, with the factors which caused the change indicated therein. These were as follows:

Increase in Net Debt

Sewer Bonds Issued	\$1,000,000.00
Tax Liens transferred to Tax Deeds	129.16
Prepaid Sewer Assessment	18.00
	<hr/>
	\$1,000,147.16

Decrease in Net Debt

Net Budget Surplus	\$ 16,351.37
Payments on Indebtedness - Town	8,000.00
Payments on Indebtedness - Water	2,000.00
Increase in Accounts Receivable - a/c Sewer Entrance Assessments	270.00
1964 Property Tax Collected in 1965 - Deposited to 1964 Account	400.00
Increase in Cash in Hands of Town Clerk	7.24

NET INCREASE 27,028.61
\$ 973,118.55

Comparative Statements of Appropriations and Expenditures
— Estimated and Actual Revenues: (Exhibits A-3 and A-4)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1964, are presented in Exhibits A-3 and A-4. As indicated by the budget summary (Exhibit A-4), a revenue surplus of \$8,701.90, plus a net unexpended balance of appropriations of \$7,649.47, resulted in a net budget surplus of \$16,351.37.

Summary Statement of Receipts and Expenditures:

(Exhibit B-1)

A summary statement of receipts and expenditures for the fiscal year ended December 31, 1964, made up in accordance with the uniform classification of accounts, is included in Exhibit B-1. Proof of the Treasurer's balance as of December 31, 1964, is indicated in Exhibit B-2.

Water and Sewer Departments: (Exhibits B-3 and B-4)

Statements of the receipts and expenditures of the Water and Sewer Departments are presented in Exhibits B-3 and B-4.

Municipal and District Courts: (Exhibits E-1 and E-2)

Statements of the accounts of the Municipal Court for the period January 1st to June 30th, 1964, and the District Court for the period July 1st to December 31st, 1964, are included in Exhibits E-1 and E-2.

Statement of Bonded Indebtedness (Exhibit G)

A statement of the outstanding bonded indebtedness as of is contained in Exhibit G.

Sewer Bond Fund Account: (Exhibit H)

A statement of the activity in the Sewer Bond Fund Account during the fiscal year is presented in Exhibit H.

December 31, 1964, showing annual debt service requirements.

AUDIT PROCEDURE

The accounts and records of all town officials charged with the custody, receipt and disbursement of public funds were examined and audited. Vouchers and cancelled checks were compared with supporting invoices and payrolls as well as entries in the books of record. Receipts were checked by source insofar as possible and totals of receipts and expenditures verified. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to delinquent taxpayers as indicated by the Collector's records. The amounts of uncollected and unredeemed taxes as indicated in this report are therefore subject to any changes which may be necessitated by the return of verification notices.

GENERAL COMMENTS

Current Surplus:

The current surplus (excess of total assets over current liabilities) increased by \$16,881.45, from \$13,590.59 to \$30,472.04, in 1964, as shown herewith:

	12-31-63	12-31-64
Total Assets	\$170,156.70	\$1,222,331.49
Current Liabilities	156,566.11	1,191,859.45
Current Surplus	\$ 13,590.59	\$ 30,472.04

Sewer Bond Fund Payments:

It is recommended that checks on account of sewer bond fund payments be issued in the Selectmen's office in conformance to the procedure now employed in the issuance of general fund, water department and sewer department checks.

Surety Bonds:

The surety bonds of the Town Clerk and Town Treasurer should be increased in amount as follows:

Town Clerk —	\$ 3,000 to \$ 8,000
Town Treasurer —	\$20,000 to \$25,000

Conclusion:

The provisions of Chapter 184, of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the Town.

We extend our thanks to the officials of the Town of Durham for their assistance during the course of the audit.

Yours very truly,

HAROLD G. FOWLER

Director

Division of Municipal Accounting
State Tax Commission

HGF:mte

O. Maurice Oleson, Auditor

George L. Russell, Accountant

EXHIBIT A-1 COMPARATIVE BALANCE SHEETS
As of December 31, 1963 and December 31, 1964

ASSETS	DECEMBER 31, 1963	DECEMBER 31, 1964
Cash:		
In Hands of Treasurer:		
Cash on Hand - a/c Town Clerk		\$ 7.24
General Fund	\$101,189.31	216,294.26
Water Fund	24,405.56	10,187.80
Sewer Fund	3,940.59	918.57
Sewer Band Fund		940,167.39
	<u> </u>	<u> </u>
	\$129,535.46	\$1,167,575.26
Capital Reserve Funds:		
Water Department	\$	\$ 20,223.79
New Equipment	8,247.24	10,673.16
Sewer Construction Fund	1,195.86	1,231.99
	<u> </u>	<u> </u>
	9,443.10	32,128.94
Other Bills Due Town:		
Water - Accounts Receivable	\$ 2,949.80	\$ 2,569.88
Sewer - Accounts Receivable	36.00	111.00
Town - Sewer Entrance		
Assessments Receivable	225.00	495.00
Municipal Court	1,500.00	
Sewer Department	339.04	
New Hampshire University	102.05	102.05
	<u> </u>	<u> </u>
	5,151.89	3,277.93
Unredeemed Taxes:		
Levy of 1963	\$	\$ 669.60
Levy of 1962	1,068.18	269.47
Levy of 1961	729.19	64.13
Levy of 1959	121.81	
	<u> </u>	<u> </u>
	1,919.18	1,003.20
Uncollected Taxes:		
Levy of 1964	\$	\$ 17,036.16
Levy of 1963	22,316.96	
Levy of 1962	460.11	
State Head Taxes:		
Levy of 1964		1,310.00
Levy of 1963	1,325.00	
Levy of 1962	5.00	
	<u> </u>	<u> </u>
	24,107.07	18,346.16
TOTAL ASSETS	<u>\$170,156.70</u>	<u>\$1,222,331.49</u>
Net Debt	26,409.41	999,527.96
GRAND TOTAL	<u>\$196,566.11</u>	<u>\$2,221,859.45</u>

LIABILITIES	DECEMBER 31, 1963	DECEMBER 31, 1964
Special Funds:		
Water Fund - Cash	\$24,405.56	\$ 10,187.80
Water Fund - Accounts Receivable	2,949.80	2,569.88
Sewer Fund - Cash	3,940.59	918.57
Sewer Fund - Accounts Receivable	36.00	111.00
Sewer Band Fund		940,167.39
	<u> </u>	<u> </u>
	\$ 31,331.95	\$ 953,954.64
Withholding Taxes		35.00
Due State:		
Balance Due on		
November 30th Payment	\$	\$ 250.00
State Head Taxes - Uncollected	1,325.00	1,310.00
State Head Taxes - Collected -		
Not Remitted	594.00	190.00
2% Bond & Debt Retirement	31.06	34.90
	<u> </u>	<u> </u>
	1,950.06	1,784.90
Due School District:		
Current Appropriation	113,557.66	203,938.37
Capital Reserve Funds:		
Water Department	\$	\$ 20,223.79
New Equipment	8,247.24	10,673.16
Sewer Construction Fund	1,195.86	1,231.99
	<u> </u>	<u> </u>
	9,443.10	32,128.94
Prepaid Taxes - 1964 and 1965 Levies	100.00	34.60
Prepaid Sewer Entrance		
Maintenance Assessment		18.00
Due Tax Collector - a/c Excess		
Remittances		148.34
Bonds Outstanding:		
Water	\$10,000.00	\$ 8,000.00
Sewer	30,000.00	1,022,000.00
	<u> </u>	<u> </u>
	40,000.00	1,030,000.00
TOTAL LIABILITIES	<u>\$196,566.11</u>	<u>\$2,221,859.45</u>
GRAND TOTAL	<u>\$196,566.11</u>	<u>\$2,221,859.45</u>

