

NH  
352.07  
C74  
1967

City of **CONCORD**  
Annual **REPORT**  
for **1967**



**Year of CHANGE**





NH  
352.07  
C74  
967

City of **CONCORD**  
Annual **REPORT**  
for **1967**



Year of **CHANGE**

*(Cover)*

### SIGN OF CHANGE

*Armand St. Germain attaches "City Manager" sign to the door to the former Mayor's office at City Hall, signifying the change in Concord's form of Government. The voters called for the switch in a June 13 election by a 3449 to 2737 vote turning out the old Mayor-Alderman plan. The new system became effective in January of 1968.*

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### SURF'S UP

*That seems to be the call as this trio of bright white ducks heads for the pond at White Park.*



## FROM THE MAYOR'S OFFICE

TO THE CITIZENS OF CONCORD:

The year 1967 was marked by great political change in the City of Concord. In June the people voted to adopt a City Manager charter for the city. At the same time they expressed themselves as being highly in favor of abolishing separate elections for school board members.

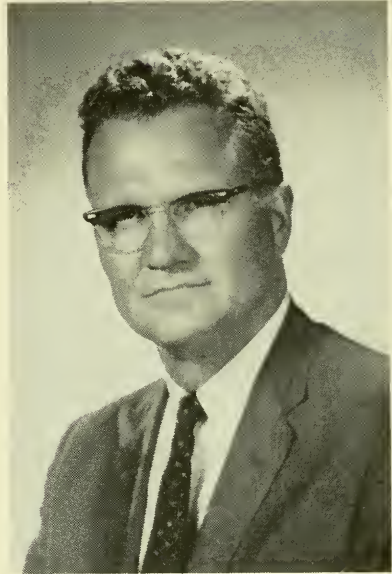
Throughout the fall of 1967 the Mayor and Board of Aldermen worked toward creating conditions favorable to a smooth transition to the new form of government.

Preparing the budget for 1968 afforded the Mayor an opportunity to consult with department heads and offer assistance and close cooperation with them.

In November 1967, a new City Council was elected, and immediately swung into action by working many long hours going through the budget and interviewing applicants for City Manager.

I believe we have been successful in bringing about conditions favorable to the successful operation of our new government.

I am looking forward to working with our new City Manager, Mr. John E. Henchey and wish him well in the years to come.



Mayor Gove

William P. Gove  
Mayor

## CITY OFFICIALS — 1967

### ASSESSORS

Edward L. Bartlett  
Chief Assessor  
Nathan Wechsler  
Graham E. Fogg

### CEMETERY SUPERIN- TENDENT

Edward L. Howland

### CHIEF OF POLICE

Walter H. Carlson

### CITY CLERK

Mrs. Marjorie B. Foote  
City Clerk Emeritus  
Arthur E. Roby

### CITY SOLICITOR

Charles F. Keeley

### CITY TREASURER

Mrs. Violet P. Constant

### CIVIL DEFENSE DIRECTOR

Richard Brodeur

### DIRECTOR OF RECREATION & PARKS

John W. Keach

### DIRECTOR OF WELFARE

Miss Gertrude E. Watkins

### DISTRICT COURT

Donald Matson, Justice  
Francis E. Perkins,  
Associate Justice  
Mrs. Marie MacPhail, Clerk

### ENGINEERING INSPECTOR

Ellsworth B. Philbrick

### FINANCE DIRECTOR

Verne F. Santas, Jr.

### FIRE CHIEF

Earl G. Giles

### HEALTH OFFICER

William W. Frost, Jr., M.D.

### JUVENILE OFFICER

James M. Ceriello

### LIBRARY DIRECTOR

Mrs. Lois R. Markey

### OVERSEER OF THE POOR

Edward H. York

### PERSONNEL & PURCHASING DIRECTOR

Joseph C. Musumeci

### PLANNING DIRECTOR

Gustaf H. Lehtinen

### POUND KEEPER (Honorary)

Charles C. Hoagland

### SANITARY INSPECTOR

George A. Hill

### SEALER OF WEIGHTS & MEASURES

Harold L. Bradford

### SUPERINTENDENT OF PUBLIC WORKS & CITY ENGINEER

Ronald H. Ford

### TAX COLLECTOR

George West

### WATER SUPERINTENDENT

G. Arthur Faneuf



## CITY BOARDS — 1967

### PERSONNEL ADVISORY BOARD

Samuel I. Schneider  
Gerard M. LeBrun  
Allan L. Mitchell

### BOARD OF PLUMBING EXAMINERS

Ellsworth B. Philbrick  
Robert D. Chadwick  
Earl A. Banks

### TRUSTEES, TRUST FUNDS

Violet P. Constant  
Richard G. Williamson  
Robert M. Beyer

### CITY PLANNING BOARD

Roger E. Watson  
Dudley W. Orr  
John Swenson  
Douglas N. Everett  
Lt. Gen. Edward H. Brooks  
Mary Louise Hancock

### EX Officio:

Mayor William P. Gove  
Ronald H. Ford,  
City Engineer  
Robert D. Branch,  
Alderman-at-Large

### BOARD OF HEALTH

William W. Frost, Jr., M.D.  
A. Craig Campbell, M.D.  
Burton R. Nault, M.D.

### ZONING BOARD OF ADJUSTMENT

Carl G. Bartlett  
Frank J. Preston  
Richard N. Peale  
Bernard McAlpine  
Raymond K. Perkins

### BOARD OF APPEAL

Carroll Garland  
Robert A. Foster  
Ralph T. Harper  
Arnold Perreton  
Preston W. Colbroth

### BOARD OF LIBRARY TRUSTEES

Paula C. Ekstrom  
Janet A. Alosa  
Vincent P. Dunn  
Anne Haller  
Chester G. Larson  
Mrs. Mary Farnum  
Mrs. Mildred T. Melvin  
Mrs. Genevieve Soule  
Dr. Maurice Green

### BOARD OF REVISION OF ASSESSMENTS

Verne F. Santas, Jr.  
Chairman  
Ronald H. Ford  
James A. Taylor  
Hugh J. Cassidy  
Charles F. Keeley

### LICENSING BOARD

Mayor J. Herbert Quinn  
Walter H. Carlson,  
Police Chief  
Earl G. Giles, Fire Chief

### BOARD OF HOUSING STANDARDS

Ronald H. Ford  
William W. Frost, Jr., M.D.  
Earl G. Giles  
Clayton A. Higgins, Jr.  
George A. Hill  
Ellsworth B. Philbrick

# Board of Aldermen

## Aldermen-at-Large

Robert D. Branch  
William P. Gove  
Edna C. McKenna

Winfield J. Phillips  
William Arthur Stevens  
David E. Tardif

## Ward Aldermen

Ward 1 John H. Morrill  
Ward 2 Allen R. Wiren  
Ward 3 George A. Stohrer, Jr.  
Ward 4 Malcolm McLane

Ward 5 Roland E. Fletcher  
Ward 6 Joseph C. Musumeci  
Ward 7 Clyde E. Wilber  
Ward 8 William H. Perry  
Ward 9 Thomas B. Jennings

The Board of Alderman consists of 15 members, one Ward Alderman from each of the nine wards who serves for a term of two years and six Alderman-at-Large whose terms run for four years. The Mayor presides at all meetings and the City Clerk acts as Clerk of the Board.

A total of 38 meetings were held as follows: 12 regular, four recessed, 11 special, and eight public hearings.

Thirty-eight ordinances were passed.

Ninety-four resolutions were passed.

The Budget passed in the amount of \$2,711,083.

Public hearings were largely attended on the following:

Resolution approving the Urban Renewal Plan and the feasibility of relocation of Project No. N. H. R-13. The project involves an area on North Main Street between Park Street and a portion of Court Street, which passed.

Petitions opposing subsidized housing project in the Penacook-Walker Street area.

Ordinance relative to leashing of dogs. Notices which appeared in the newspaper for people to fill in and mail to the Board of Aldermen for or against the leashing of dogs were received by the hundreds. The ordinance was passed.

Ordinance amending Chapter 28 relating to Zoning involved a comprehensive revision. The ordinance passed.

Removal proceedings against Mayor J. Herbert Quinn upon the charge of "misconduct in office."

At the May meeting petitions were received for a special election relative to type of government for the City and a Resolution was passed setting up an election on June 13. After canvassing the returns of the election, Plan 1, Council-Manager (the same as in existence from 1950-1957) was adopted.

\* \* \*

## Actions relating to removal of Mayor:

At the July meeting a committee was appointed for the purpose of conducting an investigation into a recent incident involving Mayor J. Herbert Quinn. At a later meeting the Board, in compliance with the committee's recommendation, charged the Mayor with misconduct in office, and he was forthwith suspended. Alderman-at-Large William P. Gove was elected Acting Mayor. The Mayor was granted a public hearing August 2 upon the charge. Upon appeal to the Superior Court by the Mayor, he was reinstated July 26 to office.

The public hearing was held on August 2 before a capacity audience, which lasted from 7:00 to 11:45 P. M. The following evening the Board found Mayor J. Herbert Quinn guilty of misconduct in office as set forth in charges and removed him from office forthwith. Alderman-at-Large William P. Gove was elected Mayor for the unexpired term.

Mayor Quinn appealed to the Superior Court for return to office and was reinstated on August 18. William P. Gove was elected Alderman-at-Large to fill his own vacancy on the Board.

The City of Concord appealed to the New Hampshire Supreme Court and on September 20 the Board of Aldermen, being in recess, met to bring in the Supreme Court's decision, which set aside the order of the Superior Court and left standing the order of removal of Mayor Quinn by the Board of Aldermen August 3. Alderman-at-Large William P. Gove was again elected Mayor.

\* \* \*

The Board also had several membership changes during the year. Alderman Joseph C. Musumeci resigned to accept the position of Personnel and Purchasing Director and Maurice B. MacDonald was elected to fill the vacancy. Alderman Thomas B. Jennings resigned for business reasons and Robert J. Jewell was elected to fill the vacancy. After the removal of the Mayor, Alderman-at-Large William P. Gove was elected Mayor for the unexpired term and former Mayor Charles P. Johnson was elected to fill the vacancy of the office of William P. Gove.

# City Clerk Department



## OATH OF OFFICE

*City Clerk Mrs. Marjorie B. Foote, left, administers the oath of office to Miss Mary Louise Hancock after her appointment to the City Planning Board. Mayor Gove looks on.*

The City Clerk attended all meetings of the Board of Aldermen during the year, prepared agendas and furnished copies of each item on the agenda to the members of the Board of Aldermen, Mayor, City Solicitor and news media; the Clerk also prepared and distributed minutes of all meetings to those previously mentioned, and to department heads and other interested parties, and recorded all meetings attended and the ordinances and resolutions passed.

Other duties of the Clerk included receiving and turning over to the City Treasurer the sum of \$15,356.20 from various licenses and sundry fees during the year, filing approximately 2422 commercial code transactions, recording 212 discharges on personal property, issuing 1891 certified records, issuing 88 cemetery deeds, recording 58 pole and wire petitions and issuing the following:

452	Marriage licenses
18	Taxicab business licenses
104	Taxicab operators licenses
2346	Dog licenses



The City Clerk also filed 12 contracts and/or agreements and 16 property deeds which had been authorized by the Board of Aldermen.

During the year 39 persons appeared before the City Clerk and were sworn in to office.

Effective July 1, 1967, owners of dogs were required to show rabies vaccination certificates to the City Clerk so that the vaccination number and date of re-vaccination could be entered on the dog licenses issued, to comply with State law.

In addition to recording legitimation and adoption papers, the vital statistics recorded as compared with 1966 are as follows:

	1966	1967
Births	989	950
Marriages	412	449
Deaths	648	682

## Elections

A special election for a referendum on the type of government for the City was held June 13. The voters were given the choice of voting for Plan 1. Council-Manager (the same as in existence from 1950-1957) and Plan 2. The existing Charter: Mayor-Alderman. Ballots cast for Plan 1 were 3449 and ballots cast for Plan 2 were 2737. The total vote cast was 6200.

The Municipal election was held November 7 and due to the referendum, filings were accepted for members of the City Council. There were nine filings for the three seats for Councilmen-at-Large. For the Ward Councilmen, there were three filings for the vacant seats in Wards one, two, three, five, six and eight, and four filings for the vacant seats in Wards four, seven and nine.

As a result of the election, William P. Gove, Malcolm McLane and David E. Tardif were elected Councilmen-at-Large, and the following Ward Councilmen were elected:

- Ward 1 — Guy I. Frost
- Ward 2 — Allen R. Wiren
- Ward 3 — Michael F. Garrett
- Ward 4 — J. Gilbert Upton
- Ward 5 — Roger A. Smith
- Ward 6 — Maurice B. MacDonald
- Ward 7 — Wesley E. Haynes
- Ward 8 — Paul O. Hatch
- Ward 9 — Kenneth M. Tarr

The total vote cast was 8694.

# Personnel and Purchasing Department

Forty formal bids for supplies, equipment, and services were processed during 1967, at a dollar value in excess of \$485,123.06.

The largest single purchase was for construction of the new 18-hole Beaver Meadow Golf course and clubhouse at a cost of \$100,000. In addition, approximately 3780 other purchases were made for items of less than \$1000 in value.

Sales of surplus property and equipment brought revenue of \$6,503.50 to the City.



*Personnel and Purchasing  
Director  
Musumeci*

On June 28, 1967, Mr. Joseph Musumeci was appointed Personnel and Purchasing Director to succeed Mr. Thomas Pingree.

Work started in 1966 on the employee reclassification and compensation plan continued throughout 1967. In February, the Board of Aldermen accepted the proposal of the Barrington Company to do a study and a formal contract for the review was signed on March 8, 1967. The company completed its "on spot" work in May and the revised report was accepted by the Board of Aldermen in November. The report was then referred to the Finance Committee for action in 1968.

Departmental promotional examinations for Fire Department personnel job advancement were continued throughout the year with the cooperation of the N. H. State Division of Personnel. Twenty-two eligible candidates took examinations. Fire Prevention Officer, Fire Captains and Fire Lieutenants position vacancies were filled by successful applicants.

Personnel actions totaling 692 were processed for permanent and temporary employees, and extensive work was accomplished in revamping personnel procedures and records.

Interior City Hall renovations, started in 1966, continued throughout 1967. The exterior of City Hall was cleaned by sand-blasting and masonry was restored where necessary.

The City Auditorium was used on 122 occasions for rehearsals, clinics, graduations, plays, recitals, concerts, and other events, with bookings and billings handled through the Personnel and Purchasing Department.

# Planning Department

The following recommendations and other actions were taken by the City Planning Board in 1967 in the belief that they are in the best immediate and long-range interests of the City of Concord:

**HIGHWAYS AND STREETS:** recommended that Concord join other interested communities in studying the feasibility of a trans-New England highway connecting Albany, N. Y. with Portland, Maine. Opposed a request that the former Eastman Street railroad crossings be opened to vehicular travel between Commercial Street and North Main Street. Adopted a policy position that the board will recommend no Northwest Bypass construction until Federal or State highway funds are available for such purpose. Recommended acceptance of 980 feet of new street involving Cypress Street — 250 feet, Cornell Street — 245 feet, Allen Street, Penacook — 275 feet, and Center Street, Penacook — 210 feet.

**SIDEWALKS:** recommended construction of 2.4 miles of hard-surfaced sidewalk including the following: North State Street from Hillcrest Avenue to Palm Street, West Concord — 4,000 feet; Bow Street, South End — 2,500 feet; South Street from Mooreland Avenue to Bow Town line, South End — 2,400 feet; South Main Street and Allen Street in vicinity of new Merrimack Valley High School, Penacook — 2,050 feet; Shawmut Street easterly of Winthrop Street, East Concord — 1,600 feet; and Pleasant Street, West End — 100 feet.

**TRAFFIC CONTROL:** approved establishing stop intersections at: South Curtisville Road at East Side Drive; Christian Avenue at East Side Drive and Ormond Street; Tahanto Street at School and Warren Streets and Kimball and Dakin Streets at Allison Street. Recommended installing flashing caution lights on South Main Street, Penacook, (U. S. 3 and 4) at the entrance to the new Merrimack Valley High School and at Allen Street. Recommended that Allen Street be made a one-way street. Opposed establishing one-way traffic on Bow Street, Cypress Street and Pleasant Street Extension. Opposed a request that Pleasant Street Extension be closed to night trucking. Also opposed banning through trucking on Rockingham Street. Recommended improvements at the intersection of Penacook and Rumford Streets to provide improved visibility.

**ON-STREET PARKING:** recommended eliminating all parking on the west side of Rumford Street between Franklin and Washington Streets, and on the west side of South Spring Street between Pleasant and Thorn-dike Street. Also recommended elimination of all parking on Lincoln



Street during the work day. Recommended that the duration of permitted parking on the north side of Pleasant Street between Fremont and North Spring Streets be reduced from two hours to 20 minutes, and on Marshall and Oak Streets from all day to two hours. Also recommended that the 12-minute metered parking spaces on North State and Capitol Streets adjacent to the former post office be changed to two-hour metered parking on North State Street and four hour metered parking on Capitol Street.

**COMPREHENSIVE ZONING REVISION:** the major accomplishment of the City Planning Board during 1967 was completion of the comprehensive revision of the Concord Zoning Ordinance, last revised in its entirety in 1941. The ordinance includes new provisions relating to off-street parking and loading, architectural design, historical preservation, flood plain zoning, industrial park zoning and large-scale development, not present in the old ordinance. The number of zoning districts was increased from nine to fifteen. Following public hearings by the Planning Board and the Board of Aldermen, the ordinance was adopted and became effective on November 13, 1967.

**HISTORIC DISTRICT COMMISSION:** in a follow-up of the adoption of the new Zoning Ordinance which established a Historic District in the North End section of the City Proper, recommended to the Board of Aldermen that it create a Historic District Commission for the purpose of preserving structures and places of historic and architectural value in the district.

**URBAN RENEWAL:** in connection with the Capitol Plaza North urban renewal project, recommended favorable action by the Board of Aldermen on the resolution approving the urban renewal plan and the relocation program.

**SOILS STUDY:** during the year, the U. S. Soil Conservation Service completed its report on Soils and Their Interpretations for Various Land Uses, Concord, New Hampshire. This report, which was prepared for planning purposes, includes 11 soils maps covering the following groupings: limitations for homesite location, septic tank sewage effluent disposal, road location, surface runoff, sanitary land fill, cemeteries, picnic areas, extensive play areas, agriculture, wetlands and community planning.

**CAPITAL IMPROVEMENT PROGRAM:** reviewed the priority schedule of public improvements needed to meet existing and projected capital plant requirements of the City of Concord as set forth in the Six Year Program of Maintenance and Improvements 1967-1972 prepared by the Mayor with the assistance of the City Auditor and the Planning Director.

**RECREATION:** recommended that the City acquire the former Contoocook River Park property in Penacook for development as a public park in accordance with the recommendations of the Community Facilities Plan. Recommended that the City acquire and convert the Scandia Hall property on Knight Street in West Concord into a neighborhood community center and to provide accommodations for Garrison School physical education activities. Advised that no action be taken on a resolution that would have conveyed Doyen Park near the Capitol Plaza North urban renewal project to the Pierce Brigade as the site for the Franklin Pierce residence situated in the clearance area of the project.

**LAND TRANSACTIONS:** recommended unfavorable action by the Board of Alderman on a resolution that would have granted a license to a private developer to enter and survey the Penacook Lake watershed for the purpose of preparing a residential subdivision plan of the area surrounding the lake. Recommended sale of city land on Loudon Road adjacent to the ice skating arena only on condition that prospective purchasers be advised of the necessity of complying with flood control restrictions to insure that an adequate Merrimack River floodway is maintained at this location. In matters relating to offers to sell property situated in the bed of a mapped street, recommended that the City purchase the Wirthmore Mills property on the southerly extension of Storrs Street, and reject the offer of Herbert Taylor to sell his property on the same extension because of the high asking price. Recommended continued negotiations to acquire the Knights of Columbus property located in the bed of proposed Northwest circumferential highway; later recommended that the City reject the offer to sell at the price requested. Favored the purchase of land for expansion of the Soucook Cemetery on Concord Plains; advised against acquisition of a small parcel of land as an addition to Woodlawn Cemetery in Penacook.

In other land transactions involving City property, recommended leasing the Civil Air Patrol property at the airport, granting rights and easements to the State of New Hampshire at the former Contoocook River Park location for the construction and maintenance of a new dam, and granting utility line easements to Concord Electric Company of New Hampshire over city land in West Concord and Concord Manor.

**AIRPORT DEVELOPMENT:** found a proposal that the main runway at Concord Airport be extended to a length of 10,000 feet impractical, and recommended that further consideration of such a runway be dropped; recommended that the City proceed with the development of its airport in accordance with the Airport Master Plan as the need is indicated and as funds are available for such purpose.

**UTILITIES — WATER SYSTEM:** advised favorable action on five petitions requesting extensions of the municipal water system totaling 1,545 feet in streets as follows: Manor Road West Concord — 1,135 feet;

High Street, Penacook — 300 feet; and Ripley Street, Concord Plains — 110 feet.

**UTILITIES — SANITARY SEWER SYSTEM:** recommended favorable action on petitions for the construction of sanitary sewer extensions as follows: Loudon Road, Allard Street and Branch Turnpike, Concord Plains — 1,870 feet; Penacook Street Penacook — 150 feet; and Rumford Street, North End — 90 feet.

**UTILITIES — STORM SEWER SYSTEM:** recommended favorable action on a resolution to extend the Concord Plains storm sewer on East Side Drive a distance of 1,280 feet, on condition that the owners of benefiting property underwrite one-half of the cost of the project by special assessment financing.

**MISCELLANEOUS:** in connection with the proposed widening of Pleasant Street at the entrance to Concord Hospital, approved a plan for the relocation of the Bradley Monument and posts to a site acquired from the hospital. Reviewed new rules for the operation of the City's 10 cemeteries as prepared by the Cemetery Committee and recommended their adoption by the Board of Aldermen. Reviewed property taken in non-payment of taxes to determine possible present or foreseeable future public use of the same.

# Public Works Department

During 1967, crews in the Public Works Departments performed the following operations:

## HIGHWAY DIVISION

### Winter Program

Plowing streets — 23 cycles representing 4,200 miles of streets.  
Plowing sidewalks — 20 cycles representing 1,000 miles of sidewalks.  
Plowing and clearing airport — 21 cycles.  
Snow removal — 21,000 cubic yards.  
Salt applied to streets — 1,300 tons.  
Sand on streets and walks — 2,700 cubic yards.  
Snow fence erected — 12,000 lineal feet.

### Spring Program

Street cleaning — removed 1,200 cubic yards of sand and debris.  
Snow fence removed — 12,500 lineal feet.  
Relocated the Bradley Monument to a site in front of Concord Hospital.

### Summer and Fall Program

Street construction — Pleasant Street widening — 700 lineal feet, 18 feet in width, vicinity of Concord Hospital. This project included relocation of the Bradley Monument. — South Curtisville Road — 1,200 lineal feet of new construction. — Phenix Avenue — 100 lineal feet reconstruction. — Parking lot at rear of police station.  
Asphalt surface treatment program — Central area of city proper consisting of 30 miles of streets.  
Hot emulsion surface treatment program done by contract — Central area of city proper covering 1.3 miles of most heavily traveled city streets.  
Cold patch premixed and used for sealing small openings in streets: 470 tons of cold patch used during the year.  
Asphalt and concrete sidewalks — 1.6 miles new asphalt sidewalks. — 3.1 miles resurfacing existing asphalt sidewalks. — Pleasant Street — 400 lineal feet of concrete sidewalk.  
Granite curb — 850 lineal feet new granite curbing. — 830 lineal feet resetting existing curbing.  
Street cleaning — A continuous street sweeping program is maintained throughout the city proper; the business district is swept every other day. Two mobile sweepers carry out this program.  
Guard rail — Rebuilt (wooden) 210 lineal feet. — Painted 5,100 lineal feet.  
Wood post markers — Set or replaced 127 wooden posts.



Culverts — 62 culverts were cleaned.  
Established a disposal area for junk cars.  
Refurbished the finance office at City Hall.

#### REFUSE DIVISION

Refuse packer milage — 42,000.  
Volume of refuse — 97,000 cubic yards.  
Prepared a revised pickup schedule for our 200 refuse containers.  
Repainted 110 refuse containers.  
Repaired 25 refuse containers.

#### GARAGE AND STORAGE DIVISION

160 major repairs on equipment.  
3,480 minor repairs on equipment.  
New equipment — 6 items.  
Disposed of 9 pieces of equipment by bid.  
Painting — streets signs, equipment, municipal offices, and airport.  
Carpenters — street signs, stakes for survey crews, municipal offices and airport.  
Revised and increased inventory system.

#### TREE DIVISION

Continued Bidrin insecticide treatment in protecting elm trees.  
Conducted annual foliage spraying program, using Methoryclor.  
Continued brush control along 150 roadside miles by spraying with Estron.  
Planted 251 trees — removed 223 trees — pruned 210 trees and removed 299 stumps.  
Forest program implemented and expanded so that it is presently an income-producing project.

#### SEWER DIVISION

Main Plugs — 32  
Lateral Plugs — 146  
New House Connections — 59  
Relay House Connections — 3  
Mains Cleaned — 17,005'  
Manholes Built — 4  
House Connections Discontinued — 12  
Manholes Repaired — 17  
Construction  
Rumford Street — 91' of 8" Transite  
Penacook Street, Penacook — 156' of 8" Transite  
Repair — 37  
North Fruit Street — 6' of 4" Clay  
Rolfe Street, Penacook — 2' of 12" Clay  
6 Sunset Avenue — 5' of 8" Clay

Heights Playground — 20' of 6' Transite  
 36 South Fruit Street — 4' of 4" Clay  
 Rumford Street — 6' of 6" Clay  
 Rumford Street — 6' of 5" Clay  
 228 South Street — 25' of 4" Iron  
 Highway Hotel — 4' of 20" Clay  
 125 South Main Street, Penacook — 10' of 4" Transite  
 127 South Main Street, Penacook — 4' of 5" Clay  
 131 South Main Street, Penacook — 8' of 4" Bermaco  
 133 South Main Street, Penacook — 8' of 4" Bermaco  
 137 South Main Street, Penacook — 16' of 4" Bermaco  
 Noyes Street — 12' of 6" Clay  
 Noyes Street — 10' of 6" Clay  
 Noyes Street — 10' of 4" Clay  
 4 Cypress Street — 6' of 5" Clay  
 29 Noyes Street — 16' of 4" Clay  
 35 Noyes Street — 6' of 4" Clay  
 Noyes Street — 5' of 4" Iron  
 Silenced Manhole Covers — 42  
 Storm Sewer  
 Catch Basins Built — 14  
 Catch Basins Repaired — 37  
 Manhole Repaired — 1  
 Catch Basin Connections Laid — 9  
 Catch Basin Connections Repaired — 19  
 Catch Basins Unplugged — 42  
 Culverts Thawed — 2  
 Culverts Cleaned — 4

The following equipment was purchased through the Equipment Replacement Fund:

Grace Broom Model K.  
 Worthington Compressor

Tractor 15 — Allis Chalmers Crawler Tractor  
 Tractor 7 — Oliver Tractor (Rubber Tired)  
 Tractor 5 — Bombardier Crawler Sidewalk Tractor  
           Smith Compressor — Cemetery  
 Truck 11 — DT Fuel Truck  
 Truck 40 — Chevrolet Pickup — Cemetery  
 Truck 42 — G. M. C. Packer

# Engineering Department

During the past year this department has provided field surveys, design, plans, specifications and construction inspection on the following:

Street Construction — (Total of 4905 Lineal Feet)

South Curtisville Road — Reconstructed 1255 lineal feet.

Christian Avenue — Extended easterly 1300 lineal feet to East Side Drive.

Ormand Street — Reconstructed 600 lineal feet.

Pleasant Street at Concord Hospital — 750 lineal feet widening.

Phenix Avenue — Reconstructed 100 lineal feet.

Pembroke Road — 900 lineal feet widening.

Parking Lot at Police Station.

Sanitary Sewer — (Total of 7607 Lineal Feet)

Loudon Road from Grover Street to Lexington Apartments 3100 lineal feet of 15" V. C. P.

West End Sewer — St. Paul's School area east to Carmelite Monastery 2250 lineal feet of 15" V. C. P.

South Main Street — Penacook from Stark Street south to Beede

Electric 1620 lineal feet of 12" V. C. P.

Allen Street (High Street) — Penacook — 390 lineal feet of 10" V. C. P.

Rumford Street — 91 lineal feet of 8" A. C. P. extension.

Penacook Street — Penacook — 156 lineal feet of 8" A. C. P. extension.

Storm Sewer — (Total of 4321 Lineal Feet)

Ormand Street — 945 lineal feet of 18" R. C. P.

Noyes and Cypress Streets — 3233 lineal feet of 12" A. C. P.

Westbourne Road — 52 lineal feet of 8" A. C. P.

Pembroke Road — 91 lineal feet of 8" A. C. P.

Sidewalk Construction — (Total of 8740 Lineal Feet)

Christian Avenue — 1175 lineal feet.

South Fruit Street — 4225 lineal feet.

Clinton Street — 1510 lineal feet.

West Washington and Warren Streets — 1360 lineal feet.

Cornell Street — 470 lineal feet.

Drainage Construction (Local Problem Areas)

South Fruit Street

Pembroke Road

Penacook Street (Water Department)

Rogers Avenue

Portsmouth Street

Street Descriptions and Returns

Allen Street — Penacook

Guay Street Extended

South Spring and Pleasant Streets southeasterly intersection

South and Pleasant Streets southwesterly intersection

Miscellaneous

Processed 500 Deeds

Revised Ward Map

Revised Sewer Records and Maps

Revised City owned Land Maps

Revised Street Line Maps

Printing Assessors Maps for Public

Setting bounds for Streets — 48

Sewer Investigations — 15

Driveway Problems — 26

Street Line Investigation — 64

Surveyed Morrill Farm for Union School District

Establishing a USGS Bench Mark System — East Concord and West End

Private Signs Investigations

Water Department

Ash Brook Head Waters — Survey District #5 Road

Recreation Department

Laid out Fairway and Greens for new Beaver Meadow Golf Course

Laid out Parking Lot at Beaver Meadow Golf Course

Planning Department

Survey Sacred Heart School for Parking Lot

Assessors Department

Plotted new buildings and additions onto Assessors Maps

In addition to the above, the Engineering Department furnished all other city departments and the general public with engineering assistance in connection with street lines, driveway permits and data relative to information contained in our permanent files, maps, aerial photographs, deed books and assessors maps.



# Cemetery Department

In 1967, the Department had a total of 352 burials in the Catholic and City Cemeteries as follows:

Calvary	96	Pine Grove	13
Blossom Hill	165	Soucook	5
Woodlawn	31	Millville	3
Calvary Penacook	18	Old North	2
Maple Grove	18	Beth Jacob	1

This total is a decrease of 26 from the previous year. A total of 12 cremations were included in the burials and 27 welfare cases were also included; 82 liners were used during 1967, a decrease of 29 from 1966.

During 1967, the Department placed 27 bodies in the tomb for spring burials in outside cemeteries; 81 burials lots were sold during the year; eight trusts were placed on old lots and one flower trust was placed on a lot.

During the spring and summer, department crews laid a total of 109 foundations for monuments; 98 markers were set, as were an undetermined number of government markers and 34 sets of corner posts.

An undetermined amount of fill was hauled in to eliminate huge holes in a new block of lots under construction in Blossom Hill Cemetery.

Crews were kept busy in the winter with snow and ice removal. Roads through the cemeteries were kept passable at all times for funerals and the public. Snow must also be removed from a lot where a burial is to take place. Roads were sanded when needed.

Catch basins were cleaned and repaired in the spring, as were water faucets and pipes when needed as they were turned on after the winter.

Spring cleanup was started in late March. All cemeteries were mowed and trimmed before Memorial Day. Many small shrubs were set out on lots for owners and the department purchased 450 plants of different varieties for Memorial Day plantings. Many were planted on lots that have flower trusts on them; others were placed where lot owners requested and billed for the service by the Department.

Repairs and alterations to the office building were made in the spring and consisted of removing a doorway and wall to make more space for

a filing system. A Roll-Dex system was purchased and installed later in the summer. The system contains lot and interment cards.

A gas-fired hot water heating system was also installed in the office building.

The Department began work on winter graves as early in the year as was possible, loaming, grading and seeding, making over old lots and reconstructing old grave sites. Markers were lowered to make for easier maintenance and monuments were straightened and shored up as needed. All roads in the cemeteries were resurfaced in August.

Dead and diseased trees were removed and others trimmed as needed.

About 500 cubic yards of loam were hauled in for grading lots and extending blocks of lots. Fill was hauled in for extending blocks of lots. Brush was cut and boulders were removed for extension of lots in Calvary Cemetery.

Fall clean-up began in October and was curtailed by an early November 14 snow storm.

Mrs. Betty Lewis resigned her position as accounting clerk in the cemetery office in July and was replaced by Mrs. Catherine Harrison.

# Building Inspection Department

The Department consists of one building inspector, one assistant building inspector, one electrical inspector, two housing inspectors, and one full-time secretary and one part-time secretary.

One function of the Department is the processing of complaints which requires investigating and very often necessitates checking and rechecking. These complaints may concern hazardous conditions, improper use of premises or disturbance of the public health and welfare of the neighborhood.

Building Inspection projects for 1967 included: Blue Cross-Blue Shield, Assembly of God Church, St. Paul's School addition of dining room, Rundlett Junior High School addition, Conant School addition, Garrison School addition, Beede Electric Co. addition to plant, N & N Construction new theatre at 12 Loudon Road and Merrimack Valley School in Penacook.

The estimated cost of construction for the year 1967 was as follows:

Total Valuation of New Work .....	\$4,155,508
Total Valuation of Additions & Alterations .....	2,075,773
	<hr/>
Total estimated cost of construction .....	\$6,231,281
37 Permits for new housing units .....	\$ 514,200
317 Permits for other buildings .....	5,717,081
Permits issued during the year as follows:	
Building Permits .....	354
Plumbing Permits .....	109
Razing of dilapidated buildings .....	41
(including those taken for public imp.)	
Moving buildings .....	6
Erection of billboards and signs .....	69
Electrical Permits .....	805

## Annual Report for Building Inspection Department

In addition the following miscellaneous work was completed:

Building Inspections .....	1507
Sign Inspections .....	109
Trailer Inspections .....	55
Plumbing Inspections .....	378
Electrical Inspections .....	1392
Zoning Inspections .....	395

The Housing Inspectors are making good progress in the assault against sub-standard and blighted housing. The house-to-house inspection program for minimum housing standards is as follows:

Housing Inspections made . . . . .	3345
Violations Notices sent . . . . .	557
Violation Notices satisfied . . . . .	441

Requests for non-conforming uses denied and referred to the Zoning Board of Adjustment.

Zoning Board of Adjustment . . . . .	92
Approved by Zoning Board of Adjustment . . . . .	72

# Concord Public Library

The New addition to the Concord Public Library became operative in 1967, and was dedicated on January 29, with a capacity audience in the new auditorium, the Art and Music Room, and the main floor. A history of the development of the addition was written by Mrs. Nyleen Morrison, Trustee, and incorporated into the printed program.

**Adult Services:** The reference room on the first floor in the new addition allows, for the first time, ample space to the reference collection. With relocation of the Young People's Room on the second floor, adjacent to the Children's Room, the large room to the right of the main entrance was freed for the library's new business reference, science and technical books and periodicals. On the basement level, the new Art and Music Room contains books and periodicals on art, antiques, music, photography and related subjects. Circulating art prints, tapes, recordings and 16mm films are also kept here. During the year, 7,653 records, 3,180 books and 1227 pictures circulated from this department; 1292 films were borrowed in 1967 and shown to 57,360 viewers, compared with 1146 films loaned in 1966, which were seen by 69,236 persons. Two new record players, each with two sets of earphones, were added to the Ruth May Music Room. Exhibits of arts and crafts were displayed in the Art and Music Room by the N.H. Artists Association, the N.H. League of Arts and Crafts, the Concord Artists, Mrs. Dorothy Oliver of Bristol, and others.

**Children and Young People Services:** Books and records for Grade 6 through 8 children are now housed with reference materials in the Youth Room adjoining the Children's Room on the second floor. Use of the Youth Room has increased steadily since it was opened in January; according to a count kept between June and December, about 4362 children listened to records available there.

Weekly story hours and film programs were held in the main library. During pre-school story hours, a class in "Introduction to Children's Literature," was conducted for mothers. Visits were made to 141 classrooms in 15 schools and 50 school groups visited the library for guided tours and stories. Other activities included the Summer Reading Program based on the theme, "Travel Through Time." Counting Bookmobile and Penacook Branch participants, 380 children each read five or more books to become a club member. Playground and YMCA storytelling sessions were also conducted by library staff members.

**Extension:** Circulation from the branches and the Bookmobile totalled 111,502. The Bookmobile began weekly summer stops on the Heights,



East and West Concord, and added stops at Havenwood and Temi Road, both on the Heights, the Havenwood stop for the area's older residents, the Temi Road stop for mothers of pre-schoolers. The latter stops were made possible by lessening the time allotted to the Dame School, which now has its own library. And, with the addition of a library at the Rundlett Junior High School, the branch there was closed in September.

The Penacook Branch of the Library operates Mondays, Wednesdays and Fridays between 2:30 and 5:30 p. m., and circulated 10,914 books during the year. Story hours and film programs were also conducted there.

Book and Materials: The Concord Public Library now contains 124,579 volumes, 5078 of which were added in 1967. The figure does not include bound periodicals. Total circulation remains in excess of 300,000. The number of registered borrowers totalled 27,726 during the year.

The library's record collection was increased by 212, to a total of 2023; the collection of framed prints was enlarged by 33, to 127; and 36 taped recordings of book discussions completed the library's audio-visual holdings.

The library also subscribes to 350 magazines and newspapers.

Community Support: The Friends of the Concord Public Library presented the library with a large original oil painting which hangs in the new Art and Music Room. The Friends continued sponsorship of a free foreign film program, showing six during the year. The group also shared the cost of landscaping for the front and one side of the main building with the Chamber of Commerce and the Garden Club. An oil painting for the Ruth May Music Room was purchased jointly by the Friends and the Concord Music Club.

Radio station WKXL broadcast daily book reviews by the staff and also many spot and program announcements.

The Concord Daily Monitor detailed the addition to the library with pictures and stories and carried articles on programs and complete listings of library acquisitions.

The Chamber of Commerce listed books of interest to businessmen.

The Library Board of Trustees continued its activities in establishing guidelines for the administration based on community contacts. Its members participated in many programs and held office in the N.H. Library Trustees Association. This year, they hosted a Christmas party for the staff.

The following groups made possible the purchase of audio-visual material and equipment in the amount of over \$4,000: United Life Insurance Company; Beede Electric Company; Concord Group Insurance Com-

pany; Concord Clearing House; Tenney Fuels; Grolier Incorporated; W. W. Norton Company; Dell Publishing Company; Walker Lecture Fund; and Friends of the Library.

Staff: The Library Director has had a busy year directing relocation of books, materials and staff. Much work was completed on the addition building itself. Staff problems are ever present, but this past year has been particularly beset with vacancies. Housekeeping problems were at a maximum.

Involvement in state programs included a National Library Week luncheon for legislators, with the librarian as hostess to the Concord delegation. The director serves on the Executive Board of the N. H. Library Association and is the state representative to the governing body of the American Library Association. In November, the director concluded a two-year term as Treasurer of the New England Library Association.

Two projects under way in connection with WENH-TV are the librarian serving on the Elementary Curriculum Committee which decides what programs will be used for in-school teaching, and a proposed course in Library Science for adults.

# Water Works Department

## WATER CONSUMPTION

Consumption for the year amounted to 1,497,590,000 gallons. This represents an average daily consumption of 4,102,986 gallons (about 136 gallons per person per day). Of the total amount used 1,113,395,000 gallons were pumped and 384,195,000 gallons were supplied by gravity from Penacook Lake. The consumption for 1967 was 58,396,000 gallons more than the consumption for 1966.

## WATER SUPPLY

Penacook Lake: Another predicted year of drought failed to materialize and Penacook Lake came through the year in good shape. The elevation of the lake on January 1 was 180.0 feet or 4 feet nine inches below spillway level. Flashboards were added at the dam and the lake crested at elevation 186.00 on July 10. The elevation on December 31 was 182.20 or 2 feet 6½ inches below the level of the spillway.

August tests on water samples showed a heavy growth of Algae that could cause a taste and odor problem. To eliminate this growth the lake was treated with Copper Sulfate with satisfactory results.

A part time employee was hired to patrol the lake during the months of June, July and August.

Turkey Pond: Pumping, on a 24 hour basis, was started at Turkey Pond on March 20 and continued until May 5 with approximately 260 million gallons being pumped from that source.

A check valve was installed in the 18 inch line at the pond to eliminate water hammer which endangered the station when the pump shut down.

Sanders Well Field: Pumping on a 24 hour basis was continued at Sanders Well Field until September when pumping time was reduced to 16 hours per day due to the adequate supply of water in the Lake. Water pumped from this location amounted to 397 million gallons which was 29 million gallons less than were pumped in 1966.

Precipitation: Precipitation during the year amounted to 34.19 inches as compared to the average of 38.8 inches. This deficit of 4.61 inches of rainfall compared with a deficit of 6.2 inches in 1966. The cumulative seven year deficit now amounts to 53.83 inches.

Proposed Water Treatment Plant: On March 28, 1967 a contract was signed whereby the City of Concord engaged the services of Camp, Dresser and McKee to design and prepare construction plans and specifications for a water treatment plant.

Test borings were taken at the proposed site. Working plans for the plant were nearing completion at the end of the year.

## DISTRIBUTION CONSTRUCTION PROJECTS

### Water Main Extensions

<i>Location</i>	<i>Size</i>	<i>Kind</i>	<i>Length</i>
Sewalls Falls Road	8 inch	Cement Lined	
		Cast Iron	425 feet
Manor Road	8 inch	Cast Iron	1,067 feet
Allen Street	8 inch	Cast Iron	583 feet
Center St. Penacook	8 inch	Cast Iron	135 feet
Center St. Penacook	6 inch	Cast Iron	11 feet
So. Curtisville Road	8 inch	Cast Iron	1,071 feet
Rockland Road	1¼ inch	Copper Tubing	215 feet
Ripley Street	1 inch	Copper Tubing	121 feet
Total length of mains laid			3,628 feet

In Industrial Park Drive, a conditionally accepted street, running south-erly off Pembroke Road, a new hydrant was set and 92 feet of 8 inch and 504 feet of 12 inch cast iron cement lined pipe were laid, all at the ex-pense of the owners.

In Minot Street extension, another conditionally accepted street, 345 feet of 8 inch cast iron cement lined pipe were laid and an 8 inch valve was set, all at the expense of the owners of the property served.

### Water Main Replacements

<i>Location</i>	<i>New Size</i>	<i>Old Size</i>	<i>Kind</i>	<i>Length</i>
Lake Street	1 inch	1¼ inch	Copper Tubing	24 feet
Sewalls Falls Road	8 inch	6 inch	Cement Lined Cast Iron	11 feet
Sewalls Falls Road	10 inch	6 inch	Cement Lined Cast Iron	534 feet
Abbott Road	10 inch	6 inch	Cement Lined Cast Iron	513 feet
Off Knight Street*	20 inch	20 inch	Cement Lined Cast Iron	249 feet
Total Length of mains relaid				1,331 feet

\* Pump main relocation necessitated by new addition to Garrison School. Project financed by Union School District.

### Discontinued

132 feet of 1¼ inch pipe in the easterly end of Noyes Street.

Miles of mains now in system — 116.5

In addition to the above listed projects, the Department (at Fire Depart-ment expense) laid a hydrant line to the Fire Department Training Area north of Loudon Road. On this project 477 feet of 6 inch cement lined cast iron pipe was laid, a hydrant and a 6 inch valve were installed. A line was also laid (at the Recreation Department expense) to supply the new clubhouse at the Beaver Meadow Golf Course. On this project 615 feet of 6 inch cement lined cast iron pipe was laid, a hydrant and 2-6" valves were installed.

## VALVES

New main line — 7  
Discontinued main line valves — 2  
New on hydrant branches — 7  
Total number now in system — 1,808

## HYDRANTS

New installed — 7  
Relocated — 4  
Repaired — 46  
New Private installed — 2  
Replaced — 6  
Discontinued — 2  
Painted — 515\*

\* This completes the painting of all hydrants in the system, a project which was started in 1965.

Total number now in system — 831.

Entire system flushed.

To guard against freezing and to assure proper operation, all hydrants in the system were tested weekly between December 15, 1966 and March 15, 1967.

## SERVICE CONNECTIONS

New laid — 52  
Relaid — 21  
Discontinued — 28  
Total number now in system — 6,470

## METERS

New installed — 58  
Replaced — 20  
Junked — 55  
Discontinued — 18  
Repaired — 292  
Total number now in system — 5,977

## LEAKS

On mains — 11  
On services — 22

## PUMPING STATIONS AND RELATED EQUIPMENT

North State Street Station: Painted interior walls, ceilings, floors, office equipment. New flag pole erected. Flag donated by V.F.W. Post #1631 presented on December 9.

Sanders (Pembroke) Station: Painted interior walls and ceilings in office and hallway.

Columbus Avenue Station: Extended concrete walk to street and re-graded lawn where necessary. Floor of station painted.

## MISCELLANEOUS BUILDINGS

Shop Garage: Interior walls and ceiling in repair and blue room painted one coat. Additional space heater installed in same room.

Coal Pocket Garage: In the building formerly used for the storage of coal, now referred to as the Coal Pocket Garage, two partitions were removed to provide more space for the storage of equipment. An open porch running the length of this building was enclosed (using lumber cut at the Sanders Well Field) and will be used for the storage of equipment.



# Recreation and Parks Department

The Concord City Recreation and Parks Department is responsible for the maintenance and care of more than 326 acres of parks and roadside areas, including Beaver Meadow Golf Course; Memorial Athletic Field; White and Rollins Parks, Merrill, Heights, Garrison, Kimball, Fletcher-Murphy, West Street, Doyen, Thompson and Hall Street Playgrounds; West Street Ward House; East Concord Community Center; Community Center; one wading and seven swimming pools; White Park skating pond and hockey rink; and eight other neighborhood rinks.

The Department's function is to provide a variety of opportunities for the wholesome use of leisure time. The demand on the department is constantly increasing as more acres of parkland and facilities are acquired. Personnel: One male and one female full-time supervisors, 28 playground and pool instructors, over 40 part-time and volunteer leaders.

Children and Youth Programs: Two play schools for ages three and four, neighborhood square dances, figure skating classes, ski lessons and ski bus trips, hockey, midget football, tennis lessons, basketball, indoor activities at centers, handicap children swimming and play, and teen dances.

Adult Programs: Women's fitness, bowling, golf lessons, industrial basketball and softball, badminton, senior citizens, art classes.

Summer Playground and Pools: A 10-week comprehensive program was conducted at 12 playgrounds, and seven pools. Events included athletics, arts and crafts, dancing storytelling, swimming instructions, trips, peanut carnival and special events.

Attendance: Playgrounds	61,280
Pools	112,319

Year-Round Special Events: Winter Carnival, ski-skate exchange, Easter Egg Hunt, Elks' Field Day, Junior track meet, sidewalk art, Rotary Swim meet, summer band concerts, July 4th fireworks, Sunset Club trips, Bear Brook, Hampton Beach Teen bus trips.

Community Center: The Community Center is open for full time use from October 1 until May 1. Total attendance from all activities exceeds 50,000. Youth Council donated new entrance doors.

Golf Course Operation: Expansion from a nine to 18-hole course began in 1967. Nine new holes, practice fairway, and a new clubhouse was completed.

Total receipts from the operation of Beaver Meadow Golf Course was \$15,804. Membership totals were: Adult, 215; Special, 45; Junior, 55; Family, 10.



## DOWN

*This little girl and her four-legged companion try a dry-land slide beside one of the City of Concord's seven swimming pools, maintained and supervised by the Recreation and Parks Department.*

## UP

*These two little ski "bunnies" climb the White Park practice ski slope the hard way. It's all part of the lessons given each winter by the Recreation Department staff.*



# Welfare Department

The Welfare Department renders financial assistance to the residents of Concord and Penacook who are without adequate resources to meet their basic needs. There are two full-time employees in Concord and one part-time person in Penacook.

In 1967 an average of 25 cases representing 85 persons were aided at a total cost of \$26,674, compared with 28 cases in 1966 representing 89 persons with expenditures of \$28,643.

Marital difficulties and insufficient income were the major causes of relief need in 1967. The following shows the reasons for relief and the approximate per cent of cases in each category during 1967 compared with 1966.

	<u>1967</u>	<u>1966</u>		<u>1967</u>	<u>1966</u>
Marital Difficulties	33%	28%	Unemployment	5%	13%
Insufficient income	34%	27%	Unemployable	9%	6%
Sickness	12%	21%	Alcoholism	7%	5%

Old Age Assistance cases including aliens numbered 153 with expenditures of \$65,001; in 1966, 162 cases were aided in the amount of \$63,202. Although there was a decrease in Old Age Assistance cases the expenditures increased \$1,799 over 1966 due to the rising costs of nursing home care. The City shares 25 percent of the cost of Old Age Assistance and 50 percent of Aliens.

Aid to the Permanently and Totally Disabled cases numbered 28 with expenditures of \$15,338; in 1966, 29 cases were aided in the amount of \$15,791. The City shares 35 percent of the cost of Aid to the Permanently and Totally Disabled.

Total welfare costs in 1967, including administration, were \$124,912.

# Health Department

The Health Department held nine clinics at the City Auditorium during 1967. Two of these clinics, an innovation this year, were for immunization against measles. This vaccine was available to children between the age of one and six only.

A breakdown of the immunizations follows:

Vaccination against smallpox .....	118
Diphtheria, whooping cough and tetanus toxoid ..	189
Diphtheria, tetanus toxoid .....	18
Measles vaccine .....	49
Sabin oral polio vaccine .....	125

The Health Department is assisted at these clinics by the Visiting Nurse Association.

Fifty-two complaints were received and investigated. The most frequent complaint was the lack of proper receptacles for refuse. Others were of offensive odors, sewerage problems and unkept yards.

Licenses issued were as follows:

License	Number Issued	Receipts
Convalescent Homes .....	2	\$259.
Milk .....	110	150.
Restaurant or Bakery .....	94	188.

In 1967, recorded deaths total 667, an increase of 28 over the preceding year; 295 were Concord residents and 372 were non-residents; 15 stillbirths were recorded; 107 bodies of persons who died outside the City were brought here for burial in local cemeteries.

Table of causes of deaths of residents (most common causes) :

	1963	1964	1965	1966	1967
Diseases of circulatory system .....	166	135	155	178	168
Diseases of nervous system .....	26	20	24	17	21
Cancer and other malignant tumors ..	28	45	50	55	54
Diseases of digestive system .....	13	13	13	13	6
Diseases of respiratory system .....	18	12	14	14	13

# Sanitary Inspection Department

The following inspections were made during the year:

Dairies	60	Milk Plants	8
Stores	138	Eating Establishments	184
Bakeries	16	Wholesale Meat Houses	5
Trailer Parks	48	Schools & Nurseries	42
Foster Homes	38	Complaints	83

The following foods and utensils were condemned, forfeited and destroyed as unfit for human consumption or use: eight quarts prune juice, 16 plates, 10 saucers, 22 glasses, 200 pounds decomposed frozen meats, one jar potato salad, 12 — one gallon jars of dill pickles, six cans of sardines and 25 pounds of venison.

Laboratory analysis of milk products, except in cases of emergencies or requests, has been discontinued because local supplies are already being tested by local dairies and the New Hampshire State Board of Health, which causes an expensive overlapping of authority and effort. During the last year, experiments have been carried on with a type of food analysis which deals with sanitary index organisms on restaurant utensils and working surfaces; large numbers of them indicate poor food handling. Communications have been established with Dr. Green of the University of Michigan Microbiology Department and Mr. A. E. Evans of the University of Massachusetts Department of Milk and Food, on correct techniques and equipment to be used by this method. Trials in this laboratory have shown a 90 percent recovery of organisms as compared to a 71 percent recovery using the swab test. Next year, routine bacterial counts will be made of restaurant utensils and reports mailed to owners or managers.

Periodic farm inspections are being made as in previous years.

In January, a complaint was received by this department, of infestation by insects or rodents, of United States Government surplus foods such as flour and cereals. A complete inspection was made of the stocks of these foods in the 18 schools in this area, with a black light lamp and no contaminated food was found.

Following a fire at the Giant Store in Penacook, the cosmetic, grocery, restaurant and candy departments were inspected. No contaminated goods were found, although there was some water damage in the grocery department.



In February, food stores were checked for three brands of salmon packed in the State of Washington, that had become contaminated. All stocks had been removed. In March, a report was received from the United States Food and Drug Administration, that candy of certain brands were contaminated. A survey of local stores showed that most of these brands had been removed from the shelves.

During May, two complaints were checked out concerning adulterated meats. One meat market is closed and the coloring matter in meats from another market proved to be paprika, which is harmless. Some lobster salad sold in a Concord supermarket and prepared in a Manchester plant, was found to be grossly contaminated with a high bacteria count. The source of contamination was found to be at the Manchester plant. The local store was ordered to discontinue the product until the bacteriological problem could be resolved.

Egg salad sandwiches with no labels, distributed in Concord by a Manchester firm, were confiscated and analyzed and the manufacturer of frozen goat cheese, without proper labels, was also warned.

A Manchester resident reported a suspected case of food poisoning at a local diner. A complete inspection was made of the kitchen, with no violations found. No food samples were taken as the type of food consumed by the person was incapable of supporting pathogenic organisms. No other suspected cases were reported.

The New Hampshire Water Supply and Pollution Control Commission has appointed the Sanitary Inspector to act as its local authorized agent for the inspection of individual, as-built, sewerage disposal systems in the Concord area.

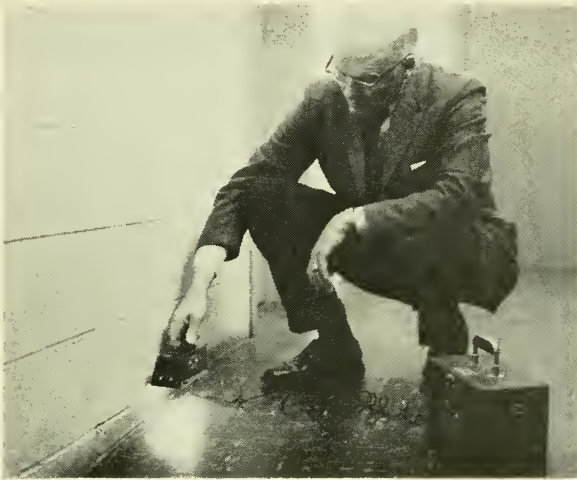
The Board of Aldermen passed an amendment to the Concord Housing Code, which made the Sanitary Inspector one of the members of the Board of Housing Standards.

The owner of 26 head of cattle killed in a fire, was ordered to dispose of them by burying them at least six feet under the ground, to prevent a health menace. This was done the following day.

Due to the rebuilding of the Contoocook River Dam, the water level in the Contoocook River Canal was so low that raw sewerage was being deposited on open ground. With the cooperation of the Public Works Department, hydrated lime was used to disinfect the area.

One small convalescent home licensed by the Health Department, ceased operations and the new owners of the property have given up plans to renew the license, after correspondence with this Department. Another convalescent home was issued a regular license after completion of work brought it up to standard.

A survey indicates the pigeon population is beginning to increase to a nuisance level again. The Sanitary Inspector, as the pigeon control agent in this area, has been working with the United State Fish and Wildlife Service for a program in 1967, using DRC-1339, a new experimental bait, instead of strychnine. Concord will be one of the first test sites in the country to use this bait.



### RODENT CHECK

*The City Health Inspector checks for rodents using a black light lantern.*

# Police Department

Investigative activities of the Concord Police Department reached a new high in 1967, with department personnel participating in 5,778 complaint-investigations; the total was nearly 850 more than was recorded in the same categories for 1966.

The type and severity of crimes in the city underwent a subtle change, showing marked increases in some categories, particularly in the areas of fraud, counterfeiting and larceny.

Twenty-three members of the department, including Chief Walter H. Carlson, Deputy Chief Daniel C. Abbott and other officers and patrolmen, attended 26 courses in police training schools, colleges and universities. They studied topics ranging from "Evidence" to "Accident Investigation and Traffic Law," and from Sociology to first aid. In addition, department members and officers attended seminars on drug control, recently passed New Hampshire legislation, organized crime, drugs and search and seizure procedures.

Citizen interest in crime prevention was enlisted with "Operation Crime Stop," begun under the direction of Sgt. Edward Manning; the "Capital City Stand-By Club," a group of representatives of 14 businesses and organizations, and the "5 Watters CB Club."

A testimonial dinner was held for Deputy Chief Abbott at the Brick Tower Motel on June 18, in recognition of his service with the department for 25 years. He was presented with a wrist watch.

A summary of department activity, by division, appears below:

Traffic lights: Installed were a three-way light at South Main and Allen Street, Penacook; a two-way flashing light at South Main and a private way to Beede Electric Plant in Penacook; a four-way flasher light at West and State Streets; a three-way flasher at South Fruit and Clinton Streets.

Personnel: Six regular patrolmen appointed, five resigned; 13 special patrolmen appointed, three resigned; two school crossing guards appointed, two resigned; one meter repairman appointed, one resigned; one part-time office girl appointed; one special officer assigned to Sprague Electric; one regular official suspended and reinstated; one maintenance man resigned; three police reserves appointed, one resigned; one maintenance laborer appointed; one transfer from fire to police departments.

Parking Meters: \$50,268.94 was collected from parking meters during 1967, compared with \$57,671.93 in 1966, a decrease of \$7,402.99. The number of paid parking tickets for 1967 was \$11,640, compared with \$13,547 for 1966, a decrease of \$1,907. Reasons for the decrease are lack of a meter repairman for four months, many construction jobs which interfered with the operation of parking meters, and a second major shopping center parking lot. Meters and their time limits installed during the year were: 8 two-hour, Odd Fellows Parking Lot; 19 two-hour, 12 one-hour, and 11 12-minute, all at Pleasant and South Streets in the vicinity of the new Federal Building.

New Equipment: In 1967, the department received five new cruisers, a ¾ ton pickup maintenance truck with a plow, nine new chairs, an electro-copy machine for its Bureau of Records, 48 cardboard files, a new fiberglass sink for its darkroom, a pressure tank and control valve for the garage, a portable light, four .38 calibre revolvers, two metal sorting files and five new file cabinets.

Boys Club: The Police Benevolent Association donated \$1500 to the Concord Boys Club from proceeds of its annual Police Show. A citation was received from President Johnson in appreciation of the department's and the club's participation in the 1967 "Youth Opportunity Campaign," which advanced the welfare of the youth of America. The Boys Club building and land on Highland Street was given to the Concord Boys Club by the Concord Police Benevolent Association in November.

Summary of 1967 Department of Activities\*

	1967	1966
Total number of offense arrests	675	602
Criminal Homicide	1	1
Rape by Force	—	1
Armed Robbery	0	2
Assaults	34	41
Larceny (more than \$50 not including autos)	24	16
Larceny (under \$50 in value)	34	39
Auto Thefts	21	22
Burglary	10	28
Forgery and Counterfeiting	15	5
Fraud	54	32
Disorderly Conduct	105	65
Accidents (total)	908	800
Fatals	4	1
Personal Injuries	340	226
Hit and Run	29	23
Complaints Investigated	5778	4824
Ambulance Calls	1637	1516
Escort Service	2055	1706

\* Does not include all categories.

# Fire Department

The Concord Fire Department experienced its greatest year of growth in 1967. The department now includes the following positions:

1 Fire Chief	1 Chief Mechanic
3 Deputy Chiefs	4 Dispatchers
6 Captains	1 Fire Alarm Lineman
9 Lieutenants	1 Firefighter Mechanic
1 Fire Prevention Officer	50 Firefighters
1 Training Officer	1 Clerk Typist
1 Fire Alarm Superintendent	

The first woman member of the department was hired on September 18, 1967 when Mrs. Marion Batchelder was employed as a clerk typist in the Chief's office.

Firefighting personnel man three shifts, each working an average of 56 hours per week. Because of a shortage of personnel it was necessary for some off duty firefighters to work extra shifts.

The department continued its policy of promotions by competitive examinations which are administered by the New Hampshire Department of Personnel. Promotions made during 1967 as the result of these examinations are as follows:

Deputy Chief	Robert E. Carlson
Training Officer	Francis N. LaClair
Fire Prevention Officer	Clayton A. Higgins, Jr.
Captains	Ronald A. Bolduc Andrew E. Dearborn Robert E. Paige Elmer A. Resse Russell J. Robinson
Lieutenants	Edward A. Constant William S. Elliott Richard P. Mulligan Lee A. Page Harold F. Ricker, Jr. Clarence R. Sabean

A preventive maintenance program of apparatus and fire fighting equipment is under the direction of Chief Mechanic Henry Miner. All vehicles



are inspected daily. The Chief Mechanic and his assistant perform all repairs and servicing of equipment and attend regular training schools on the maintenance of fire apparatus. They are also responsible for checking new equipment for compliance with bid specifications.

Engine 6 (formerly Engine 4) was repainted and put in service in the Penacook Station. The 1,000 gallons-per-minute pumper ordered in 1965 was received and put in service in February as Engine 7 at Concord Heights Station. The 1,000 gpm pumper ordered in 1966 was put in service as Engine 1 at Central Station in November. The former Tank 1 was re-assigned as Tank 6 at Penacook Station and the former Engine 7 was re-assigned as Engine 5 at West Concord Station because of its larger water carrying capacity.

The re-wiring of the electrical system at Central Station, and installation of the Civil Defense generator was completed. Some electrical work was done in other stations, and the lights in all stations are now automatically turned on upon receipt of a fire alarm.

A truck chassis has been secured through the New Hampshire Forestry Department and is awaiting installation of a 1500 gallon water tank and 750 gpm pump by a fire apparatus manufacturer.

The Fire Alarm Division headed by Captain Wesley Jenkins maintains 226 fire alarm boxes and 21 Police Department call boxes. Each of these boxes is tested and timed every two months. New cable has been installed in various sections of the city to replace old frayed cable. The fire alarm system has now been extended to East Concord with the installation of 10,000 feet of aerial cable, 650 feet of armored submarine cable across the Merrimack River, and three alarm boxes.

Captain Francis LaClair was named Training Officer in August and gave 2149 man hours instruction in all phases of fire suppression in 1967. This includes training for call firefighters as well as permanent firefighters. Specialized classes have also been given by outside instructors and 31 men attended outside training schools and programs at their own expense. Live fire and smoke training sessions were held at a city owned building on Penacook Street in December and member towns of the Capital Area Fire Compact participated with Concord Firefighters.

The Fire Prevention Bureau was established in August with the appointment of Captain Clayton Higgins Jr. as Fire Prevention Officer. One of the first projects of the bureau was to establish an adequate record system. A complete inspection of all 19 schools in the city was conducted in late August resulting in the issuance of over 100 recommendations to improve life and fire safety. Inspections of all city owned buildings and buildings in the high value district were started and will continue in 1968. Engine Companies performed 121 in-service inspections during the hazardous Christmas shopping season at mercantile establishments.

The department participated in parades, lectures, and a booth at the Kiwanis Trade Fair promoting fire safety. It also sponsored an Explorer Troop of Boy Scouts.

Alarms for 1967 totalled 858, of which there were 524 still alarms, 38 box alarms, 40 false alarms, 105 investigations, 68 service calls, 16 mutual aid calls to other towns, and 67 calls by Penacook Rescue Squad through our dispatch center.

The summary of fire losses in the City of Concord for 1967 is as follows:

	<i>Est. Value</i>	<i>Damage</i>	<i>Insurance</i>	<i>Insurance</i>
Buildings	\$ 773,890.00	\$ 78,070.60	\$454,187.50	\$63,032.29
Contents	355,324.00	28,441.41	315,229.00	24,352.06
Totals	\$1,129,214.00	\$106,512.01	\$769,486.50	\$87,384.35

# Civil Defense

Several meetings were attended by the Director, Richard Brodeur, during 1967. The first was held at Concord Police Headquarters on June 8, when Operation Crime Stop was explained by Police Sgt. Edward J. Manning; CD Training Officer Lawrence Beede was also present.

Officials at State CD Headquarters explained the new Increased Readiness Information System (IRIS) for reporting during times of increased tension on August 14.

Mrs. Olive Totten has been the local unit's Administration Officer on a full-time basis since Miss Agnes Moberg retired in September.

Training: State of N.H. Civil Defense and State Board of Education, Civil Defense Education Department, conducted many instructional courses in addition to training conducted by Officer Beede. Checkerboard alerts were conducted January 10, February 28 and July 10; St. Paul's School conducted a surprise test alert April 4, using the steam whistle on the school grounds.



## EMERGENCY

*Members of the Penacook Rescue Squad, Civil Defense, give aid to victims in an auto crash.*

Medical Self-Help, CD Manager's Adult Education, Personal and Family Survival and First Aid Courses were given with the assistance of the American Red Cross and Dr. Robert Wilson, who conducted several sessions on Rescue Breathing with Resuscianne, the mouth-to-mouth breathing-training aid.

Emergency Control Center: Richard Brodeur met with Theodore Mikos of Region I and E. George Moses, deputy director, State CD, on June 27 to discuss plans for a proposed Emergency Control Center at Central Fire Station in Concord, and also the status of shelter licenses in the city.

An emergency 30 kilowatt generator was installed in the basement of Central station in July. A space for the control center was cleared in the station basement in August and the boiler room was prepared to house communications equipment. Captain Francis LaClair has been supervising work and planning for the center.

Communications: Communications officer Robert Wright converted the Gonset RACES radios from tunable to crystal control for ease of operations. State CD tied in with the RACES network on June 29. KFT 552, the base radio on Fire Department FM frequency in the CD office, City Hall, was completely overhauled when the office was closed for floor repairs.

Rescue: The Police and Penacook rescue vehicles, both purchased on a matching fund basis with Civil Defense, had a busy year. (Logging of the Concord Police vehicle runs is found in its report.)

Penacook's Rescue I vehicle, manned by the volunteers of Penacook CD Rescue Squad was driven 1018 miles in response to 89 calls and 37 hospital runs during the year. The calls were as follows: Fires 24; accidents, 7; oxygen, 32; lost persons, 2; flooded cellars, 4; emergency calls (injured persons) 20. Box 6 (the rescue call) was sounded twice over the fire horn for lost youngsters.

Shelters: An inventory of all supplies in the shelters was started in March by Shelter Inspector Dana Morrison Jr. Ventilating kits for all licensed shelters arrived in July and August.

Public Information: City Hall print shop supervisor Arthur Parker designed a new format for the monthly CD newsletter which reached a circulation of 250 during the year. Efforts are under way to have radio station WKXL established as an Emergency Broadcasting Station.

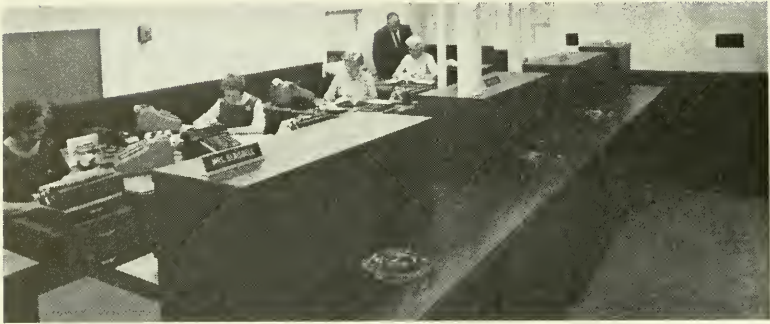
Family emergency preparedness information cards were received from the Cooperative Extension Service at the University of New Hampshire and are available at the CD office in City Hall. The cards provide self-protection information during man-made and natural disasters.

Movies taken of local fires and other emergency situations have been used for training. Public showings with movies and slides were scheduled for group showing during the year. Photographic equipment was used extensively to record events during the year. Through the cooperation of Gen. Francis B. McSwiney, CD Director for the State of New Hampshire, a movie was made of the State Police and National Guardsmen in training for work with civil disorders and mob control. National Guard personnel applied narration for the film.

Sirens: All air raid sirens were tested at 11 a. m. Saturdays throughout the year. Discrepancies became apparent in the Concord Heights and Rolfe Park units and they were removed by Concord Electric Company crews for repairs. The tests showed the city to be adequately covered by the six siren units now in operation, with only the west end area at St. Paul's School out of reach of the signal. This area will be considered in future planning.

Surprise test alerts involving the public have not been conducted during periods of increased international tensions.

# Collection Department



## RENOVATION

*The city's tax office was renovated during the year and four new station counter units were installed to speed up service during rush periods.*

The Collection Department is responsible for the collection of various accounts and receives payments for the following: real and personal property taxes, timber yield taxes, bank stock taxes, head and poll taxes, water bills, motor vehicle permits, interest charges, ambulance charges, accident report fees, rent of buildings and facilities, service charges for water and sewer connections, new street construction costs and special assessment charges.

The 1967 tax warrants with supplementals received from the Board of Assessors were as follows:

	<i>Total Debits</i>	<i>Balance Dec. 31, 1967</i>
Real and Personal Property .....	\$6,459,837.39	\$963,543.36
Bank Stock .....	11,093.70	
Timber Yield .....	1,786.05	343.46
<b>Total Property .....</b>	<b>6,472,717.14</b>	<b>963,886.82</b>
Poll Tax .....	24,584.00	6,102.00
<b>Total Property &amp; Polls .....</b>	<b>6,497,301.14</b>	<b>969,988.82</b>
State Head Taxes .....	74,645.00	19,495.00
<b>Total .....</b>	<b>\$6,571,946.14</b>	<b>\$989,483.82</b>

Prepared and mailed notices to delinquent taxpayers.



Extended the office hours of the Collector's Office until 8 P.M. on three Friday evenings for the public to obtain motor vehicle permits on March 24 and pay property taxes on November 24 and December 1.

The advertised list of unpaid 1966 property taxes was posted on May 1 and the Collector's sale of resident real estate was held on June 1. At the sale, 202 accounts were offered with 201 accounts bought by the City of Concord for \$86,457.57 and one bought by an individual for \$399.79.

The owners have two years to redeem their property from the tax sale.

Processed and mailed 437 special assessment bills covering 31 projects.

Deeded one parcel of land to the City for non-payment of the 1964 property taxes. This parcel was subsequently deeded to an individual for the amount of the City's equity.

Addressed and mailed 15,000 combination head and poll tax bills.

Processed and mailed 9112 real and personal property tax bills for Concord and Penacook in September.

Issued 19,346 motor vehicle permits amounting to \$261,752.94, refunds of \$837.49, for a net total of \$260,915.45; a net total increase of \$19,912.63 over last year.

Collections on special assessments amounted to \$25,826.60.

Collections for current year real estate, head and poll taxes and jeopardy assessments amounted to \$5,571,118.69.

Collections received from prior year taxes and other miscellaneous revenue amounted to \$1,017,067.31.

Collections from water bills and penalties amounted to \$497,886.60.

The total collected from all sources representing 88,647 accounts amounted to a gross total of \$7,478,650.54, abatements \$49,559.97, refunds \$29,308.00, making a net total of \$7,419,802.51. This compares with 87,061 accounts in 1966 with a gross total of \$6,408,605.85, abatements \$90,456.68, refunds \$43,969.30, resulting in a net total of \$6,455,099.23. The net total increase being \$1,043,809.28.

As part of his regular duties, the tax collector attended 63 hearings during the 1967 session of the General Court. He also attended the annual meeting of tax officials conducted by the State Tax Commission; the N.H. City and Town Clerks Association; and the annual meeting of the N.H. Tax Collectors' Association. He also completed nine years service as chairman of the City Government Section for the Concord United Fund.

# Assessing Department

Tax Warrants were issued during the year as follows:

Property — Real and Personal . . . . .	\$6,459,837.39
Bank Stock . . . . .	11,093.70
Head Tax . . . . .	74,645.00
Poll Tax . . . . .	24,584.00
Timber Yield Tax . . . . .	1,786.05

(The above figures include: Original Warrants; Jeopardy Warrants; and Supplemental Warrants through December 31, 1967.)

Poll Tax exemptions to veterans numbered 2,605 for 1967 compared with 2,728 for 1966.

## Property Valuation (100%)

Gross valuation before exemptions . . . . .		\$156,509,256.50
War Service Exemptions . . . . .	\$1,594,100.00	
Blind Exemptions . . . . .	7,000.00	
Neat Stock Exemptions . . . . .	19,800.00	
Poultry Exemptions . . . . .	2,306.50	1,623,206.50
Net Valuation on which 1967 rate computed		\$154,886,050.00

TAX RATES for 1967 are as follows:

	<i>Concord</i>	<i>Pencook</i>
Municipal . . . . .	\$17.23	\$17.23
School . . . . .	22.54	26.24
County . . . . .	1.63	1.63
	\$41.40	\$45.10

## Compilation ten-year period: (Taxable Valuation)

<i>Year</i>	<i>Net Valuation R.E. &amp; Pers. Prop.</i>	<i>Assessment to Value Percentage Level</i>	<i>Exempt to Vets. Property Value</i>
1958	\$ 51,105,351	59%	\$1,486,320
1959	52,391,854	57%	1,534,890
1960	54,621,375	55%	1,628,620
1961	55,690,530	52%	1,691,160
1962	59,283,860	50%	1,661,760
1963	61,000,310	50%	1,673,260
1964	61,621,630	47%	1,740,680
1965	132,777,150	100%	1,690,200
1966	136,970,800	100%	1,709,050
1967	154,886,050	100%	1,594,100

Compilation ten-year period: (Poll Tax)

<i>Year</i>	<i>Warrant</i>	<i>Polls Exempt Veterans</i>
1958	\$22,962	\$6,586
1959	22,750	6,580
1960	22,720	6,334
1961	23,018	6,222
1962	22,678	5,976
1963	23,956	5,698
1964	23,554	5,602
1965	23,990	5,406
1966	23,586	5,456
1967	24,070	5,210

SPECIAL ACTIVITIES

On January 16, Mr. Edward L. Bartlett, Chief Assessor, spoke on "Stock in Trade" at a special meeting of the Concord Chamber of Commerce at Concord National Bank Community Room.

On January 26 and February 2, the Assessing Department attended classes of instruction on appraisals by Mr. Richard Nesser of Associated Surveys Company.

The Chief Assessor and members of the Department made day-long trips to the cities of Keene and Rochester to discuss assessing problems and procedures.

Edward L. Bartlett attended ten (10) State of N. H. legislative hearings during the month of March.

Postal employees made the Poll Tax census for the Department — Mr. Damian Foley, Coordinator. He made his final returns May 22, reporting a population of 29,498.

James M. Barnak, Real and Personal property Appraiser, resigned to accept other employment on June 16.

The Associated Surveys Co. completed its reappraisal of the City of Concord in June; 1967 was the first year the new appraisal figures were used. The last full reappraisal was done in the city for the year 1951.

Part-time Assessor Richard L. Towle resigned July 29 and was replaced by James B. Schadlick.

The services of James B. Schadlick as part-time Assessor were terminated on September 21.

Nathan Wechsler was appointed part-time Assessor on October 3, on a temporary basis until December 31 to fill the vacancy left by Mr. Schadlick.

During the year, Chief Assessor Edward L. Bartlett was elected President of the Northeastern Regional Association of Assessing Officers.

There were twenty-nine (29) meetings of the Board of Assessors during the year. The office processed seven hundred and eighty-one (781) transfers of real estate. Taxes *abated* during the year (property and poll): \$42,911.45. Taxes *added* during the year (property and poll): \$7,033.10. As of December 31, the office had received and recorded 970 appeals against the 1967 assessments.

# Finance Department

Control in management of the finances of the City is the chief responsibility of the Finance Department. Budgeting, accounting, and reporting of all expenditures and revenues of the City, as well as the custody and investment of all funds, make up the daily work load of department personnel.

Established fiscal policy provides for annual balanced budget, and a projected six-year capital improvement program for the City of Concord.

Schedules in the financial section of this report set forth the activity and the year-end position of each of the several funds through which all the financial transactions of the City are handled. Below is a brief summary of activity of each fund during the year 1967 and condition at the end of the year.

**General Fund:** The General Fund is the largest in the operating budget of the City. It is from this fund that expenditures are made for fire and police protection, snow removal, street lighting, repair and cleaning, refuse collection and disposal, health and recreational facilities, and other services.

Current surplus resulting from 1967 operations amounted to \$124,727.92. Most of this surplus will be used to reduce the amount to be raised by property taxes in 1968.

Outstanding debt payable from the General Fund increased \$617,686. New debt amounting to \$1,070,000 was incurred, while maturities paid during the year amounted to \$452,314 as detailed in the following schedule:

	<i>Balance Dec. 31, 1966</i>	<i>Payments During 1967</i>	<i>New Debt Issued 1967</i>	<i>Balance Dec. 31, 1967</i>
Municipal .....	\$1,569,350	\$267,314	\$220,000	\$1,522,036
School .....	1,890,000	185,000	850,000	2,555,000
Total .....	\$3,459,350	\$452,314	\$1,070,000	\$4,077,036

Interest Rates rose during the year. City bonds sold at a rate of 3.50% which compares with 3.60% for the 1966 issue. Rates on borrowing in anticipation of taxes and other collections ranged from 2.47% in April to 3.00% in October, compared to a high of 4.19% and a low of 3.10% paid in the previous year. Net interest cost for the year on the short term notes was \$20,095 compared to \$22,999 for the previous year. Total interest paid on long term debt was \$47,903 compared to \$34,790 paid in 1966.

A comparison of valuations, property taxes and tax rates showing changes from 1966 to 1967 appears belows:

<i>Property Taxes Raised</i>	<i>1966</i>	<i>1967</i>	<i>Increase</i>	
			<i>Amount</i>	<i>Per Cent</i>
For Municipal Purposes	\$2,546,660	\$2,671,220	\$124,560	4.9%
For School Purposes	2,980,415	3,531,553	551,138	18.5%
For County Purposes	240,484	251,281	10,797	4.5%
Total	\$5,767,559	\$6,454,054	\$686,495	11.9%

<i>Assessed Valuation</i>	<i>1966</i>	<i>1967</i>	<i>Increase</i>	
			<i>Amount</i>	<i>Per Cent</i>
For Municipal Purposes	\$136,970,800	\$154,886,050	\$17,915,250	13.1%
For Union School District	127,935,800	144,215,800	16,280,000	12.7%
For Penacook School District	9,078,450	10,755,550	1,677,100	18.5%
For County Purposes	137,001,310	154,919,150	17,914,800	13.1%

<i>Tax Rates</i>				
Municipal	\$18.58	\$17.23	—\$1.35	— 7.3
Union School District	21.86	22.54	.68	3.1
Penacook School District	20.36	26.21	5.88	28.9
County	1.76	1.63	— .13	— 7.4
Total City Rate	\$42.20	\$41.40	— .80	— 1.9
Total Penacook Rate	\$40.70	\$45.10	\$4.40	10.8

Per cent of collections increased; the year ended with 14.9% of the current property tax levy outstanding, compared to 15.4% outstanding at the end of the previous year.

Trust Funds: Income received increased from \$77,291 in 1966 to \$85,054, in 1967. New trusts received amounted to \$12,621. Income transferred to General Fund was \$75,195.

Parking Meter Fund: Meter collections decreased by \$6,184 from \$56,471 in 1966 to \$50,287 for the current year. Payments of \$1,445 for meters purchased per long term agreement reduced the net income from meters to \$48,842. Income from parking penalties decreased from \$10,193 in 1966 to \$8,101 in 1967; the fund balance at the close of the year was \$8,190, a decrease of \$2,936 during the year. Long term debt decreased from \$44,500 to \$36,000 and no new debt was incurred. Maturities amounted to \$8,500.

Sanitary Sewer Fund: Revenue from sewer rentals totalled \$91,634 compared to \$92,827 in 1966, a decrease of \$1,193. Receipts from all sources decreased by \$1,483, from \$114,122 to \$109,639. The year began with a cash surplus of \$112,975 and ended with \$134, 884, an increase of \$21,909. Long term debt decreased by \$27,000 as a result of maturities paid. No new debt was incurred during the year.

Special Assessment Fund: One sanitary sewer extension project was approved during 1967. Total receipts of this fund were \$55,947. Disburse-



ments totalled \$57,985. Cash balance at the end of the year was \$18,279. Long term debt decreased during the year from \$174,071 to \$143,147. New debt amounting to \$13,200 was incurred. Maturities paid totalled \$44,124.

Water Fund: Water rentals yielded a total of \$409,061, which is 35.9% above the \$300,934 realized in 1966. Receipts from all sources amounted to \$422,060 or \$109,415 more than in 1966. Cash surplus decreased from \$97,497 at the beginning of the year to \$84,420 at the close of the year. Net decreases of long term debt of this fund was \$25,000 as a result of maturities paid in 1967.

Equipment Maintenance and Replacement Fund: Income from equipment rentals amounted to \$244,691, while operating expenditures and depreciation totalled \$244,806, a net loss of \$115. The reserve for replacement of equipment increased from \$15,102 to \$24,209. Expenditures for new equipment totalled \$59,034; additions to the reserve amounted to \$67,979. This fund has no outstanding debt.

## FINANCE SECTION

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# BALANCE SHEET — GENERAL AND RELATED FUNDS

December 31, 1967

## GENERAL FUND ASSETS

<i>Cash:</i>			
Mechanicks National Bank — General Account	68,354.81		
Concord National Bank — General Account	90,647.31		
Concord National Bank — Payroll Account	24,000.00		
Cash in Other Banks — General Account	12,000.00		
Imprest Funds	1,259.41		
Cash for Payment of Bonds & Coupons	5,274.50		
Temporary Investments	848,769.44	1,050,305.47	
<hr/>			
<i>Taxes Receivable:</i>			
Current Year Levy — Property	963,886.82		
Current Year Levy — Polls	6,102.00		
	<hr/>		
Total Current Year	969,988.82		
Less: Reserve for Abatements	43,800.76	926,188.06	
	<hr/>		
Prior Year Levies — Property	29,019.54		
Prior Year Levies — Polls	222.00		
Tax Liens Bought by City — Unredeemed	59,352.53		
	<hr/>		
Total Prior Years & Unredeemed	88,594.07		
Less: Reserves for Non-Realization	52,982.54	35,611.53	961,799.59
	<hr/>		
<i>Accounts Receivable:</i>			
Water & Sewer Rentals	122,034.74		
Departmental Receivables	20,322.13		
Cemetery Receivables	2,705.74		
Trunk Storm Sewer Assessments	473.00	145,535.61	
	<hr/>		
Less: Reserves for Non-Realization		23,500.87	122,034.74
		<hr/>	
<i>Stores Accounts:</i>			
Public Works Mat. & Supplies Inv.	90,692.39		
Stationery & Supplies Inventory	6,254.58		
Postage Meter Inventory	238.11	97,185.08	
	<hr/>		
Less: Reserves for Non-Realization		97,185.08	
		<hr/>	
<i>Tax Deeded Properties:</i>			
		783.19	
Less: Reserve for Non-Realization		783.19	
		<hr/>	
<i>State Head Taxes Receivable:</i>			20,125.00
Total General Fund Assets			<hr/> 2,154,264.80

## TRUST FUND ASSETS

Investments	1,005,720.19		
Cash — Concord National Bank	10,507.30	1,016,227.49	
		<hr/>	

\*CAPITAL FUND ASSETS

Debt Requirements — Municipal	1,522,035.85	
Debt Requirements — School	2,555,000.00	4,077,035.85

BOND FUND ASSETS

Cash — Concord National Bank	44,084.99	
Temporary Investments	703,641.37	
Accounts Receivable	26,110.02	
Bonds Authorized — Unissued	200,000.00	973,836.38

<b>GRAND TOTAL — ASSETS</b>		<b>8,221,364.52</b>
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\* Does not include Debt Payable from Water, Sewer, Parking Meter or Special Assessments Funds.

GENERAL FUND LIABILITIES

<i>Accounts Payable:</i>		
Unpresented Bonds & Coupons	5,274.50	
Payroll Deductions Payable	2,146.08	
Current Vouchers Payable	19,497.97	26,918.55

<i>Unexpended Appropriations:</i>		
Union School District — Operating Account	1,509,208.83	
Interest — Union School District — Bonds & Notes	52,237.19	
Reserve for Encumbrances	57,157.18	
Merrimack Valley School District	70,424.61	1,689,027.81

<i>Due to Other Funds:</i>		
Water Fund	153,178.87	
Sanitary Sewer Fund	95,067.14	
Parking Meter Fund	8,190.04	
Equipment Maintenance & Replacement Fund	31,943.56	288,379.61

<i>Advance Deposits:</i>		1,270.67
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<i>Taxes Due to State of New Hampshire:</i>		
Head Taxes	23,566.00	
Timber Yield Tax — a/c Debt Retirement fund	374.24	23,940.24

<b>Total General Fund Liabilities</b>		<b>2,029,536.88</b>
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<i>Current Surplus:</i>		124,727.92
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<b>Total General Fund Liabilities &amp; Surplus</b>		<b>2,154,264.80</b>
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TRUST FUND LIABILITIES

Principal	964,636.49	
Accumulated Income	51,591.00	1,016,227.49

CAPITAL FUND LIABILITIES

Bonded Debt	1,070,228.00	
Advance by State for Airport Construction	6,807.85	4,077,035.85

### BOND FUND LIABILITIES

Reserve for Construction or Equipment Authorized	558,883.24	
Reserve for Encumbrances	77,953.14	
Reserve for School Construction	337,000.00	973,836.38
GRAND TOTAL — LIABILITIES		8,221,364.52

### STATEMENT OF CURRENT SURPLUS, GENERAL FUND

For the Year Ended December 31, 1967

Unappropriated Balance, December 31, 1966	137,671.73	
Applied to 1967 Budget	136,000.00	
Balance Remaining		1,671.73
1967 Budget Surplus:		
Unencumbered Balance of Appropriations	105,074.62	
Revenue in Excess of Estimates	39,051.84	144,126.46
<i>Plus:</i> Unencumbered Balances of Prior Year Appropriations	1,272.24	
Excess Reserve Liquidated:		
Reserve Against Accounts Receivable	2,530.85	3,803.09
Sub-Total		149,601.28
Less: Additional Reserves Set Up:		
To Increase Reserve Against Prior Year Taxes to 100%	16,429.40	
To Increase Reserve for Non-Realization of Stores Accounts to 100%	8,443.96	24,873.36
Unappropriated Surplus, December 31, 1967		124,727.92
Less: Amount Reserved for Adjustments		2,727.92
		122,000.00

### STATEMENT OF REVENUES

For the Year Ended December 31, 1967

	<i>Budget Estimate</i>	<i>Revenues Realized</i>	<i>Excess</i>	<i>Deficiency</i>
<i>Local Taxes-Excl. Curr. Yr. Prop. &amp; Polls</i>				
Added Taxes, Prior Yrs. — Prop.		126.60	126.60	
Added Taxes, Prior Yrs. — Poll	500.00	730.00	230.00	
Interest, Penalties & Costs	17,000.00	23,568.91	6,568.91	
Auto Permits	220,000.00	260,915.45	40,915.45	
Rent & Profit Tax Decded Prop.	- 0 -	- 0 -		
Timber Severance Tax	1,500.00	1,488.37		11.63
	239,000.00	286,829.33	47,840.96	11.63
<i>State Tax Contributions</i>				
Railroad Tax	1,000.00	1,870.13	870.13	
Savings Bank Tax	34,000.00	38,530.27	4,530.27	
Interest & Dividend Tax	98,000.00	106,506.47	8,506.47	
Loss of Taxes — State Forest Lands	300.00	541.91	241.91	
	133,300.00	147,448.78	14,148.78	

*Licenses & Permits*

Bicycle Registrations	500.00	619.00	119.00	
Taxi Licenses	500.00	366.50		133.50
Health Licenses	580.00	626.00	46.00	
Amusement Licenses	2,450.00	2,233.50		216.50
Police & Protective Licenses	350.00	408.00	58.00	
Prof. & Occupational Licenses	50.00	27.00		23.00
	<hr/>	<hr/>	<hr/>	<hr/>
	4,430.00	4,280.00	223.00	373.00

*Registration Fees & Permits*

Marriage Licenses	1,200.00	1,356.00	156.00	
Recording Fees — Legal Documents	4,500.00	5,096.00	596.00	
Filing Fees	250.00	114.00		136.00
Sundry Fees — City Clerk	1,650.00	1,935.40	285.40	
Dog Licenses	4,700.00	4,709.67	9.67	
	<hr/>	<hr/>	<hr/>	<hr/>
	12,300.00	13,211.07	1,047.07	136.00

*Departmental Service Charges*

Rent of Buildings	2,600.00	2,529.89		70.11
Comfort Station Concessions	634.00	599.91		31.09
Golf Fees	14,500.00	15,804.00	1,304.00	
Memorial Field Royalties & Concess.	250.00	250.00		
Other Recr. Dept. Revenues	500.00	399.55		100.45
Police Dept. Ambulance Charges	1,000.00	1,714.00	714.00	
Airport — Rent	14,126.00	14,574.52	448.52	
Airport — Concessions	100.00	101.96	1.96	
Fines & Forfeits	26,500.00	30,896.84	4,396.84	
Misc. Dept. Service Charges	2,350.00	2,034.06		315.94
Weights & Measures Fees	500.00	815.43	315.43	
Comm. on Head Tax Collections	6,600.00	6,182.50		417.50
Community Center Revenue	1,500.00	1,601.93	101.93	
	<hr/>	<hr/>	<hr/>	<hr/>
	71,160.00	77,504.59	7,282.68	938.09

*Unclassified*

Interest Income	5,000.00	14,234.33	9,234.33	
Sale of Property	500.00	1,637.50	1,137.50	
Sub. Div. Assess. Prior Yrs. Constr.	160.00	800.00	640.00	
Sale of Ordinances	10.00	12.00	2.00	
All Other	40.00			40.00
Payment in Lieu of Taxes	390.00			390.00
	<hr/>	<hr/>	<hr/>	<hr/>
	6,100.00	16,683.83	11,013.83	430.00

**TOTAL MISC. REVENUES**

466,290.00	545,957.60	81,556.32	1,888.72
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*Current Year Property & Polls*

Property Tax	6,451,117.19	6,409,236.73		41,880.46
Poll Tax	21,800.00	21,984.00	184.00	
National Bank Stock Tax	10,000.00	11,080.70	1,080.70	
	<hr/>	<hr/>	<hr/>	<hr/>
	6,482,917.19	6,442,301.43	1,264.70	41,880.46
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL REVENUES</b>	<u>6,949,207.19</u>	<u>6,988,259.03</u>	<u>82,821.02</u>	<u>43,769.18</u>

STATEMENT OF APPROPRIATIONS AND EXPENDITURES—GENERAL FUND

For the Year Ended December 31, 1967

<i>General Government</i>	<i>Current Yr. Approp.</i>	<i>Other Credits</i>	<i>Transfers</i>	<i>Total Available</i>	<i>Net Expend.</i>	<i>Carried Fwd. to '68</i>	<i>Un- cumb. Bal. to Surp.</i>
Mayor	21,702.00			21,702.00	21,673.36		28.64
City Clerk	21,581.00	+		21,872.55	19,441.28		2,431.27
City Auditor	31,990.00		340.00	31,650.00	31,589.18		60.82
City Treasurer	16,034.00			16,034.00	15,897.60		136.40
Tax Collector	29,483.00		+	29,933.00	29,565.82		367.18
Assessing Department	52,000.00		+	52,000.00	49,287.22		2,712.78
Board of Aldermen	6,500.00			6,500.00	6,351.00		149.00
City Solicitor	16,350.00		+	19,745.00	18,226.30		1,518.70
Elections	7,734.00		+	9,784.00	9,189.18		594.82
District Court	17,566.00		+	17,266.00	17,005.40		260.60
Planning Department	30,815.00	+	7,045.00	30,670.00	23,818.05	371.70	6,480.25
Operation of City Hall	24,475.00		—	23,495.00	23,487.51		7.49
Zoning Board of Adjustment	566.00			566.00	512.28		53.72
Independent Audit	1,500.00			1,500.00	1,439.03		60.97
Reports & Printing	10,460.00	+	210.00	11,112.68	9,351.72	986.00	774.96
Repairs to City Buildings	4,700.00	+	1,600.00	6,570.00	6,540.42		29.58
Personnel & Purchasing	25,606.00		+	26,106.00	26,066.82		39.18
	319,062.00	8,324.23	—	326,506.23	309,442.17	1,357.70	15,706.36
<i>Protection of Persons &amp; Property</i>							
Police Department	368,471.00	+	66.40	368,537.40	360,533.07	1,291.50	6,712.83
Fire Department	542,667.00	+	1,101.69	546,768.69	539,023.67	5,977.23	1,767.79
Probation Officer	1,010.00		—	510.00	341.02		168.98
Blister Rust Control	300.00			300.00	299.00		1.00
Civil Defense	8,870.00	+	404.10	9,274.10	8,804.06	150.00	320.04
Engineering Inspection	49,814.00		—	49,774.00	46,255.22	446.59	3,072.19
Scaler of Weights & Measures	2,570.00		+	2,610.00	2,551.14	36.00	22.86
	973,702.00	1,572.19	+	977,774.19	957,807.18	7,901.32	12,065.69



*Health*

Health Department	6,710.00			6,710.00	6,314.62	395.38
Sanitary Inspection	7,610.00			7,610.00	7,333.92	276.78
Visiting Nurse Association, Concord	12,000.00			12,000.00	12,299.00	
Concord Hospital	27,299.00			27,299.00	27,299.00	
	53,619.00			53,619.00	52,946.84	672.16

*Sanitation & Waste Removal*

Comfort Station	7,945.00			7,945.00	7,203.30	741.70
Refuse Collection & Disposal	118,800.00		+	125,200.00	125,150.72	49.28
Street Cleaning	65,685.00		-	62,685.00	62,256.51	428.49
	192,430.00		+	195,830.00	194,610.53	1,219.47

*Public Service Enterprises*

Cemetery Administration	15,220.00			15,220.00	14,102.87	1,117.13
Cemetery Maintenance	25,585.00 *			82,985.00	74,435.40	8,549.60
Airport	26,855.00 *			34,335.86	27,923.11	3,161.98
			+			
	70,660.00			132,540.86	115,761.38	3,161.98
						13,617.50

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*Highways & Sidewalks*

Highway Maintenance	235,270.00			222,470.00	222,389.61	80.39
Snow Removal & Sanding	192,955.00		-	202,355.00	201,448.70	906.30
Sidewalk Maintenance	13,000.00		+	13,000.00	12,795.19	204.81
Storm Sewer Maintenance	5,350.00			5,350.00	5,093.27	256.73
Street Lighting	83,500.00			83,500.00	83,221.41	278.59
Engineering & P. W. Admin.	82,129.00 †			85,129.00	79,510.19	2,877.14
	612,204.00			611,804.00	604,458.37	4,468.49

*Libraries*

Public Library & Branches	143,226.00 *		+	182,373.00	181,992.71	380.29
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STATEMENT OF APPROPRIATIONS AND EXPENDITURES — (Continued)

	<i>Approp.</i> <i>Current Yr.</i>	<i>Other</i> <i>Credits</i>	<i>Transfers</i>	<i>Total</i> <i>Available</i>	<i>Net</i> <i>Expend.</i>	<i>Carried</i> <i>Forw. to '68</i>	<i>Unen-</i> <i>cumb.</i> <i>Bal. to</i> <i>Imp.</i>
<i>Charities</i>							
Administration — Concord	12,495.00			12,495.00	12,016.83		478.17
Administration — Penacook	2,125.00			2,125.00	2,009.92		115.78
General Relief	9,100.00			9,100.00	6,290.43		2,809.57
Boarding Home Care — Adult	1,900.00		— 980.00	920.00			920.00
Boarding Home Care — Child	15,900.00			15,900.00	14,770.08		1,770.08
Hospital & Medical Care	1,500.00		+ 1,352.00	4,500.00	1,508.63		2,931.37
Old Age Assistance	63,800.00			63,152.00	64,530.84		621.16
Aid to Dependent Soldiers	10,600.00			10,600.00	7,857.44		2,742.56
Aid to Perm. & Total Disabled	15,200.00			14,828.00	14,260.09		567.91
Family Service Bureau	1,000.00		— 372.00	1,000.00	1,000.00		
	136,620.00			136,620.00	120,663.40		15,956.60
<i>Recreation</i>							
Recreation Administration	16,824.00			16,824.00	16,382.20	14.00	427.80
Recreation Activities	43,567.00			43,567.00	39,038.74	60.00	4,468.26
Community Center Operations	11,654.00			11,654.00	9,948.17		1,705.83
Golf Course Operations	17,997.00	250.00		18,247.00	16,019.82		2,227.18
Areas & Facilities Maintenance	80,242.00	605.10		80,847.10	76,064.57	84.40	4,698.13
	170,284.00	855.10		171,139.10	157,453.50	158.40	13,527.20
<i>Unclassified</i>							
Patriotic Celebrations	1,350.00		+ 300.00	1,650.00	4,612.85		7.15
Community Action Program	120.00			120.00	120.00		
Employees' Retirement Contribution	85,498.00			85,498.00	84,580.98		917.02
N.E. & Nat'l. Safety Councils	120.00			120.00	120.00		
Interest — Temporary Loans	22,000.00			22,000.00	20,095.00		1,905.00
National League of Cities	150.00			150.00	150.00		
Christmas Decorations	1,000.00			1,000.00	1,000.00		

Special Assessment (City and Exempt Prop.)	3,200.00	—	350.00	2,850.00	2,849.26	.74
N. H. Municipal Association	1,038.00			1,038.00	1,037.23	.77
S. P. C. A.	1,000.00			1,000.00		
Merrimack Valley Reg. Assoc.	300.00			300.00		
Gen. Fund Share in Spec. Assess.	683.00		50.00	633.00	570.89	62.11
Re-Assessment Costs	27,070.00	†	1,500.00	28,570.00	28,540.45	29.55
Concord Mental Health Center	5,000.00			5,000.00		
	148,529.00		1,500.00	149,929.00	147,006.66	2,922.34
<i>Debt Service</i>						
Payment on Long-Term Debt	230,918.00	*	36,000.00	267,318.00	267,314.22	3.78
Interest on Long-Term Debt	47,904.00			47,904.00	47,902.95	1.05
	278,822.00		36,000.00	315,222.00	315,217.17	4.83
<i>Capital Outlay</i>						
Town Road Aid		†	21,470.00	21,470.00	21,470.00	
Sidewalk Construction	8,400.00	*	1,137.80	9,537.80	7,306.42	2,171.38
Storm Sewer Construction	6,600.00	*	350.65	6,950.65	6,898.83	51.82
Other Highway Construction	9,000.00			9,000.00	8,800.61	199.36
Genexcy Construction		*	4,475.41	4,475.41		
Town Forest Program		*	2,790.00	2,790.00	2,271.50	518.50
City Hall & Auditorium Renov.	14,500.00	†	2,642.68	17,222.68	17,219.54	3.14
Community Center Renovations	8,000.00			8,000.00	587.51	
Library Bldg. Alterations	10,600.00	†	2,744.00	12,497.00	9,272.13	1,270.00
Recreation Dept. Bldgs.	1,200.00			1,200.00	1,019.51	150.49
Fire Dept. Bldg. Alter. & Renov.	8,000.00	†	8,300.00	16,300.00	7,593.70	1,966.10
Genexcy Dept. Bldg. Renov.				750.00		
Donation — Concord Foundry Prop.	4,000.00			3,040.00	739.95	10.05
Purchase of "Woods" Property	30,000.00			30,000.00	2,900.00	110.00
Bog Road Construction	4,000.00			4,000.00	30,000.00	
So. Carrisville Rd. Reconstruction	5,000.00			4,000.00	311.71	
So. & So. Spring St. Reconstruction	6,000.00			5,960.00	5,952.36	7.64
Pembroke Road Improvements	3,000.00			3,000.00	6,000.00	
London Road Construction	8,405.00			3,000.00	2,246.89	753.11
			1,500.00	6,905.00	6,904.69	.31

	<i>Current Yr. Approp.</i>	<i>Other Credits</i>	<i>Transfers</i>	<i>Total Available</i>	<i>Net Expend.</i>	<i>Carried Fwd. to '68</i>	<i>Un- emb. Bal. to Surp.</i>
Fire Dept. Training Facilities	5,000.00 †	2,748.35	- 3,000.00	4,748.35	3,882.32	700.00	166.03
Traffic Light — Pleasant & Spring	6,000.00		- 200.00	5,800.00	5,798.29		1.71
Yellow Flashers — So. Main — Penacook			+ 1,200.00	1,200.00	1,152.96		47.04
Heights Playground Improve. Rect.	2,500.00			2,500.00	301.26	2,139.00	59.74
White Park Fences	2,500.00			2,500.00	1,724.83		775.17
Contocook River Dam Project				+ 100.00	100.00		
Yellow Flasher — So. State & West	500.00			500.00	500.00		
Yellow Flasher — Clinton & So. Fruit Sts.	500.00			500.00	479.00		21.00
Equipment — Finance Department	7,580.00		+ 150.00	7,730.00	7,729.83		.17
Equipment — Police Department	14,950.00		+ 1,700.00	16,650.00	1,901.90	14,736.44	11.66
Equipment — Library	5,000.00	386.00		5,386.00	386.00		5,000.00
Equipment — Fire Department	26,500.00 †	2,788.95		29,288.95	12,805.67	16,115.00	368.28
Equipment — Cemetery Department	3,700.00			3,700.00	3,448.00		252.00
Equipment — Civil Defense	530.00			530.00	504.42		25.58
Equipment — Collection Department	500.00		- 450.00	50.00			50.00
<b>TOTAL MUNICIPAL</b>	<b>203,215.00</b>	<b>49,833.84</b>	<b>- 2,767.00</b>	<b>250,281.84</b>	<b>182,775.27</b>	<b>41,700.64</b>	<b>25,805.93</b>
<i>Payments to Other Governmental Units</i>	<i>3,302,373.00</i>	<i>201,226.22</i>		<i>3,503,639.22</i>	<i>3,340,135.18</i>	<i>†57,157.18</i>	<i>106,346.86</i>
County Tax	251,280.70			251,280.70	251,280.70		
Union School Dist. — General	2,999,208.83	†1,220,269.62		4,219,478.45	2,710,269.62	1,509,208.83	
Union School Dist. — Bonds and Notes	185,000.00			185,000.00	185,000.00		
Union School Dist. — Interest	65,646.25	* 13,185.94		105,427.19	53,190.00	52,237.19	
Merrimack Valley School Dist.	281,698.41	† 46,134.06		327,832.47	257,407.86	70,424.61	
<b>GRAND TOTAL</b>	<b>3,782,834.19</b>	<b>1,306,184.62</b>		<b>5,089,018.81</b>	<b>3,457,148.18</b>	<b>\$1,631,870.63</b>	
	<b>7,085,207.19</b>	<b>1,507,450.84</b>		<b>8,592,658.03</b>	<b>6,797,283.36</b>	<b>1,689,027.81</b>	<b>106,346.86</b>

Carrier Forward to 1968:

† Reserved for Encumbrances

‡ Balance of School Appropriation

* Expendable Income	150,996.95						57,157.18
† Brought Forward from 1966	1,356,453.89						1,631,870.63
	1,507,450.84						1,689,027.81

## BOND FUND GENERAL — DISPOSITION OF PROCEEDS

For the Year Ended December 31, 1967

	Issue of 1958	Issue of 1961	Issue of 1964	Issue of 1965	Issue of 1966	Issue of 1967	Total
Unexpended Balance, January 1, 1967	175.18	2,584.59	16,601.23	73,249.80	541,841.95	220,000.00	634,452.75
Proceeds of New Issues				1,375.00	15,448.35	53,900.00	70,723.35
Income							
Total Available	175.18	2,584.59	16,601.23	74,624.80	557,290.30	273,900.00	925,176.10
Expenditures (Detail Below)	1,341.17	5,214.13	58,302.40	303,839.95	119,642.07	119,642.07	488,339.72
Unexpended Balance, December 31, 1967	175.18	1,243.42	11,387.10	16,322.40	253,450.35	154,257.93	436,836.38

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### DETAIL OF EXPENDITURES

Airport Lighting System Improvement	1,341.17						1,341.17
Sewalls Falls Bridge — Replace Decking			1,900.05				1,900.05
Phoenix Avenue Reconstruction			3,268.16				3,268.16
Fire Station Construction			45.92				45.92
Fire Dept. — Tanker Pumper Truck				25,900.29		57.85	25,958.14
Addition to Main Library				32,402.11			32,402.11
London Road Trunk Sewer							45,252.16
West End Truck Sewer							33,297.00
Storm Sewer Construction							37,253.25
Fire Department Equipment							54,047.40
Sidewalk Construction							12,924.75
Purchase of Property — Recreational and School Purposes						1,108.47	13,333.22
Golf Course Expansion Program							12,924.17
Highway Construction							222,777.11
Total Expenditures	1,341.17	5,214.13	58,302.40	303,839.95	119,642.07	119,642.07	488,339.72

# STATEMENT OF LONG TERM DEBT

December 31, 1967

<i>Municipal</i>	<i>Date of Issue</i>	<i>Maturity</i>	<i>Interest Rate</i>	<i>Paid in 1967</i>			<i>Balance Dec. 31, 1967</i>
				<i>Principal</i>	<i>Interest</i>		
Public Improvements and Land	1957	1968	2.90	31,500.00	1,370.25	31,500.00	
Public Improvements and Land	1958	1968	1.90	10,000.00	285.00	10,000.00	
Improvements	1959	1969	3.50	25,000.00	2,625.00	50,000.00	
†Airport Runways (Contract)	1959		None	2,996.22		6,807.85	
Storm Sewer Construction	1960	1969	2.90	10,000.00	870.00	20,000.00	
Improvements	1961	1972	2.80	10,000.00	1,680.00	50,000.00	
Public Highway Construction	1961	1972	2.60	30,000.00	2,600.00	70,000.00	
Improvements	1962	1973	2.375	10,000.00	1,662.50	60,000.00	
Improvements	1963	1974	2.60	14,818.00	2,172.20	68,728.00	
Improvements and Equipment	1964	1977	2.90	20,000.00	6,090.00	190,000.00	
Improvements and Equipment	1965	1977	3.00	30,000.00	9,900.00	300,000.00	
Improvements and Equipment	1966	1978	3.60	33,000.00	11,448.00	285,000.00	
Highway Construction	1966	1971	3.60	40,000.00	7,200.00	160,000.00	
Improvements and Equipment	1967	1978	3.50			220,000.00	
				267,314.22	47,902.95	1,522,035.85	
<i>School</i>							
Junior High School and Other	1955	1975	2.10	80,000.00	15,120.00	640,000.00	
Dewey School Renovation and Addition	1958	1968	2.30	10,000.00	460.00	10,000.00	
Senior High School Renovation & Addition	1959	1984	3.50	45,000.00	28,350.00	705,000.00	
Conant School Addition	1961	1970	2.60	15,000.00	1,560.00	45,000.00	
Dame & Eastman School Additions	1964	1974	2.75	35,000.00	7,700.00	245,000.00	
Conant, Garrison & Rumllett Sch. Additions	1967	1982	3.50			850,000.00	
				185,000.00	53,190.00	2,555,000.00	
<i>Self Liquidating</i>							
Water Construction and Land	1949	1969	1.75	10,000.00	437.50	20,000.00	
†Parking Areas	1957	1968	2.90	14,500.00	630.75	14,500.00	
*Sanitary Sewer Construction	1958	1968	1.90	20,000.00	570.00	20,000.00	



Water Construction	1959	1969	3.50	10,000.00	1,050.00	20,000.00
+Parking Areas	1959	1970	3.30	13,000.00	1,716.00	39,000.00
+Sanitary Sewer Construction	1960	1970	2.75	2,000.00	715.00	24,000.00
+Water Construction (Notes)	1960	1970	3.50	843.00	118.04	2,529.00
+Water Construction (Notes)	1961	1970	3.50	1,080.00	151.20	3,240.00
+Water Construction (Notes)	1962	1971	3.50	2,410.00	421.75	9,640.00
+Sidewalk Construction (Notes)	1962	1972	3.50	1,189.00	249.72	5,945.00
+Water and Street Construction (Notes)	1962	1972	3.50	427.00	89.70	2,135.00
+Storm Sewer Construction	1963	1967	3.50	920.00	46.20	1,100.00
+Water Construction (Notes)	1963	1974	2.60	182.00	37.80	1,272.00
+Sanitary Sewer Construction (Notes)	1963	1973	3.50	324.60	22.76	324.60
+Water Construction (Notes)	1963	1973	3.50	240.00	58.80	1,440.00
+Sanitary Sewer Construction (Notes)	1964	1973	3.50	1,360.60	333.48	8,163.60
+Water Construction (Notes)	1964	1974	3.50	552.00	135.24	3,312.00
+Water Dept. — Office Bldg. Construction	1965	1974	3.50	420.00	117.60	2,940.00
+Sanitary Sewer Construction (Notes)	1965	1976	3.25	1,780.00	498.40	12,460.00
+Land Acquisition — Parking Area (Notes)	1966	1975	3.50	5,000.00	1,625.00	45,000.00
+Sanitary Sewer Construction	1966	1976	3.50	278.00	87.57	2,224.00
+Water Construction (Notes)	1966	1976	3.60	6,500.00	533.75	12,000.00
+Sanitary Sewer Construction (Notes)	1966	1976	4.00	10,000.00	3,600.00	90,000.00
+Water Construction (Notes)	1966	1976	4.00	432.00	172.80	3,888.00
+Sanitary Sewer Construction (Notes)	1966	1976	4.00	1,010.00	404.00	9,090.00
+Sanitary Sewer Construction (Notes)	1967	1977	4.00	416.00	166.40	3,744.00
						13,200.00
				<u>104,624.20</u>	<u>14,005.56</u>	<u>371,147.20</u>
				<u>536,938.42</u>	<u>115,098.51</u>	<u>4,448,183.05</u>

\* Approximately 6% payable from Special Assessments  
+ Approximately 50% payable from Special Assessments

† Long term agreement to repay advance by State. Annual payments based on amount of gasoline used and sold at Airport.

STATEMENT OF CHANGES IN BALANCES — TRUST FUNDS

For the Year Ended December 31, 1967

	City Cemeteries	City Library	Other City & School	Non-City	Total
<i>Principal Account</i>					
Balance January 1, 1967	738,667.50	187,612.70	2,961.73	21,376.45	950,618.38
New Trusts Received	12,621.45	.....	.....	.....	12,621.45
One-Third Sale of Cemetery Lots	1,780.66	.....	.....	.....	1,780.66
Gain or Loss on Sale of Securities	— 234.00	.....	.....	.....	— 234.00
Transfer of Principal	— 100.00	.....	.....	50.00	— 150.00
Balance of Principal December 31, 1967	752,735.61	187,612.70	2,961.73	21,326.45	964,636.49
<i>Income Account</i>					
Balance January 1, 1967	33,437.66	10,065.85	1,799.87	907.12	46,210.50
Interest and Dividends Received	38,707.25	11,434.53	219.52	1,086.42	51,447.72
Two-Thirds Sale of Cemetery Lots	3,561.34	.....	.....	.....	3,561.34
Income from Trusts — Principal Held By Others	.....	30,044.59	.....	.....	30,044.59
Total Income Available	75,706.25	51,544.97	2,019.39	1,993.54	131,264.15
Transfers to General Fund	39,915.23	35,279.50	.....	.....	75,194.73
Transfers to School Districts	.....	.....	39.99	.....	39.99
Direct Grants & Expenses to Outside Parties	3,429.95	.....	.....	1,008.48	4,438.43
Total Disbursements	43,345.18	35,279.50	39.99	1,008.48	79,673.15
Balance of Accumulated Income December 31, 1967	32,361.07	16,265.47	1,979.40	985.06	51,591.00
Combined Balances of Principal and Income, December 31, 1967	785,096.68	203,878.17	4,941.13	22,311.51	1,016,227.49

SPECIAL ASSESSMENT FUND  
STATEMENT OF RECEIPTS, EXPENDITURES AND CASH BALANCE

For the Year Ended December 31, 1967

	Water Section	San. Sewer Section	Parking Area Section	General Section	Total
<i>Balance January 1, 1967</i>	9,139.07	6,113.05	3,388.29	1,676.71	20,317.12
<i>Receipts:</i>					
Deferred Assessments	1,036.72	168.13	223.79	60.15	1,489.09
Current Assessments	5,278.69	4,321.79	13,324.55	942.60	23,867.63
Delinquent Assessments	320.59	38.02			358.61
Interest and Fees	31.44		37.92	18.20	87.56
Related Fund Share of Principal	5,589.62	3,866.59	4,996.30	492.14	14,944.65
Related Fund Share of Interest	1,246.67	673.98		78.75	1,999.40
Borrowed for New Projects		13,200.00			13,200.00
<b>Total Receipts</b>	<b>13,503.73</b>	<b>22,268.51</b>	<b>18,582.56</b>	<b>1,592.14</b>	<b>55,946.94</b>
<i>Expenditures:</i>					
Construction		3,230.50			3,230.50
Debt Maturities	10,174.20	5,329.00	27,500.00	1,121.00	44,124.20
Interest on Debt	2,377.59	651.55	2,346.75	183.92	5,559.81
Recording Fees				61.15	61.15
Repayment of Loans		5,000.00			5,000.00
<b>Total Expenditures</b>	<b>12,551.79</b>	<b>14,220.05</b>	<b>29,846.75</b>	<b>1,366.07</b>	<b>57,984.66</b>
<i>Balance — December 31, 1967</i>	10,091.01	14,161.51	7,875.90	1,902.78	18,279.40

## BALANCE SHEET — SPECIAL ASSESSMENT FUND

December 31, 1967

	Water Section	San. Sewer Section	Parking Area Section	General Section	Total
<b>ASSETS:</b>					
Cash — Mechanics National Bank	10,091.01	14,161.51	—	1,902.78	18,279.40
Deferred Assessments Receivable	21,345.77	13,238.55	58,225.74	1,445.64	94,275.70
Delinquent Assessments Receivable	211.37	360.46	959.20	84.89	1,616.12
Water Fund Share of Improvement Cost	26,377.57	—	—	—	26,377.57
Sanitary Sewer Fund Share of Improvement Cost	—	14,881.33	—	—	14,881.33
General Fund Share of Improvement Cost	—	13,200.00	—	1,476.61	1,476.61
Projects Authorized — Not Completed	—	—	—	—	13,200.00
Total Assets	58,025.92	55,861.85	51,309.04	4,909.92	170,106.73
<b>LIABILITIES:</b>					
Long Term Debt	55,691.20	29,449.00	53,500.00	4,507.00	143,147.20
Loan Payable to Sanitary Sewer Fund	2,334.72	8,544.42	—	—	8,544.42
Reserve for Payment of Interest	—	7,907.93	2,190.96	402.92	8,454.61
Reserve for Authorized Improvements	—	9,960.50	—	—	9,960.50
Total Liabilities	58,025.92	55,861.85	51,309.04	4,909.92	170,106.73

### ANALYSIS OF SURPLUS ACCOUNT

Balance — January 1, 1967	2,385.84	7,321.14	—	468.25	8,311.77
Interest Income	2,326.47	1,238.34	2,019.25	161.54	5,745.60
Interest Expense	2,377.59	651.55	2,346.75	183.92	5,559.81
Fees & Costs	—	—	—	42.95	42.95
Balance — December 31, 1967	2,334.72	7,907.93	2,190.96	402.92	8,454.61

**BALANCE SHEET  
PARKING METER FUND**

December 31, 1967

<i>Assets:</i>			
Due from General Fund	8,190.04		
Debt Requirements	36,000.00	44,190.04	
<i>Liabilities:</i>			
Bonded Debt	36,000.00		
Unappropriated Current Surplus	8,190.04	44,190.04	

**STATEMENT OF REVENUES AND EXPENDITURES  
PARKING METER FUND**

For the Year Ended December 31, 1967

Cash Balance — January 1, 1967		11,126.33	
<i>Revenues:</i>			
Meter Collections	48,842.17		
Parking Penalties	8,101.00	56,943.17	68,069.50
<i>Operating Expenditures:</i>			
<i>On Street:</i>			
Meter Repairs & Maintenance	4,931.69		
Enforcement	13,273.88		
Collecting & Accounting	1,808.14		
Marking Pavements	100.00		
Insurance	201.75		
Retirement Contributions	1,251.74	21,567.20	
<i>Off Street:</i>			
Meter Repairs	1,234.56		
Enforcement	7,189.73		
Collections	701.64		
Marking Pavements	1,200.00		
Maintenance of Parking Areas	1,689.47		
Lighting	2,000.64		
Insurance	99.64		
Retirement Contributions	440.48	14,556.16	
<i>Debt Service — Off-Streets Projects:</i>			
Payment of Bonds	8,500.00		
Interest on Bonds	1,248.75	9,748.75	
<i>Share of Special Assessment Projects:</i>			
Principal		4,996.30	

<i>Capital Outlay:</i>			
Equipment — On Street	3,310.75		
Construction & Equipment — Off Street	5,700.30	9,011.05	
Total Expenditures			59,879.46
Cash Balance — December 31, 1967			8,190.04

## EQUIPMENT MAINTENANCE AND REPLACEMENT FUND

### STATEMENT OF OPERATIONS

For the Year Ended December 31, 1967

<i>Equipment Earnings:</i>			244,691.40
<i>Operating Expenditures:</i>			
Direct Labor	42,225.78		
Indirect Labor	25,938.51		
Leaves & Longevity	6,894.20		
Building Repairs	1,028.26		
Gasoline, Oil & Repair Parts	79,811.50		
Grease & Lubricants	294.88		
Supplies	3,021.56		
Hand Tools	431.22		
Fuel & Utilities	6,738.21		
Insurance	7,577.50		
Retirement Contributions	6,348.88		
Shop Equipment	1,429.80	181,740.30	
<i>Depreciation:</i>		63,065.58	244,805.88
Net Loss for Period			114.48

### BALANCE SHEET

December 31, 1967

<i>Assets:</i>			
Equipment	839,087.67		
Due from General Fund	31,943.56	871,031.23	
<i>Liabilities &amp; Funds:</i>			
Municipal Investment	839,651.46		
Capital Reserve Fund	30,027.11		
Surplus, December 31, 1967	1,352.66	871,031.23	



STATEMENT OF CASH SURPLUS

Net Operating Loss for 1967, As Above	114.48	
Surplus, December 31, 1966	1,467.14	
		1,352.66

STATEMENT OF RESERVE ACCOUNT

Balance, January 1, 1967		23,197.04
<i>Additions:</i>		
Depreciation	63,065.58	
Equipment Sold	4,912.75	67,978.33
		91,175.37
<i>Equipment Purchase: (As per Detail)</i>		
Current Year	53,215.16	
Prior Year (1966)	7,933.10	61,148.26
		30,027.11
Balance — December 31, 1967		30,027.11

EQUIPMENT MAINTENANCE AND REPLACEMENT FUND

DETAIL OF EQUIPMENT PURCHASED

1 Load Packer for Refuse Collection	14,984.00	1 Sidewalk Tractor	5,189.10
1 Crawler Type Bulldozer	21,775.00	2 Pick-Up Trucks	1,864.06
1 5-Gang Mower	3,900.00	1 Gasoline Tank Truck	700.00
1 Tractor With Front-End Loader	7,933.10	1 Two-Way Sweeper	1,148.00
		1 Compressor	3,655.00
			61,148.26
			61,148.26

BALANCE SHEET — SANITARY SEWER FUND

December 31, 1967

ASSETS

<i>Fixed Assets:</i>		
Land & Right-of-Way	38,274.97	
Sewer Mains	1,519,947.32	
Manholes	229,835.97	
Customer Connections	248,731.44	
Sundry Equipment	13,879.50	
Unfinished Construction	51,692.82	
	2,102,362.02	
Less: Reserve for Depreciation	890,964.99	1,211,397.03

<i>Deferred Engineering Charges:</i>			11,678.40
<i>Bond Fund Assets:</i>			
<i>Current Assets:</i>			
Due from General Fund	95,067.14		
Investments	34,515.46		
Loan to Special Assessment Fund	8,544.42	138,127.02	
			<u>1,382,295.70</u>

#### LIABILITIES AND FUNDS

<i>Long-Term Liabilities:</i>			
Bonded Debt	107,000.00		
Share in Special Assessments	14,881.33	121,881.33	
			<u>121,881.33</u>
<i>Fund Balance &amp; Surplus:</i>			
Municipal Investment	464,871.96		
Contributions in Aid of Construction	321,087.68		
Surplus Balance: Jan. 1, 1967	433,797.20		
Net Profit for the year 1967	40,657.53	474,454.73	1,260,414.37
			<u>1,382,295.70</u>

### STATEMENT OF OPERATIONS — SANITARY SEWER FUND

For the Year Ended December 31, 1967

#### OPERATING REVENUES

<i>Sewer Rents:</i>			
General	66,195.66		
Industrial	25,438.77	91,634.43	
			<u>91,634.43</u>

#### OPERATING EXPENSE

<i>General Operations, Admin., etc.:</i>			
Main and Manhole Operating Expense	11,452.01		
House Conn. Operating Expense	4,370.33		
Maintenance of Mains	2,854.67		
Maintenance of Manholes	2,353.48		
Misc. General Expense	696.87		
Meter Reading & Billings	2,690.86		
Employees Retirement Fund	2,195.46	26,613.68	
			<u>26,613.68</u>
<i>Depreciation:</i>		25,024.28	51,637.96
Operating Income			<u>39,996.47</u>

<i>Add: Non-Operating Income:</i>		
Interest on Investments		5,419.54
		<u>45,416.01</u>
<i>Deduct: Non-Operating Expenses:</i>		
Interest Expense		4,758.48
		<u>40,657.53</u>
Net Profit for the Year		<u><u>40,657.53</u></u>

## BALANCE SHEET — WATER FUND

December 31, 1967

### ASSETS

<i>Fixed Assets:</i>			
Water & Flowage Rights	167,663.11		
Land	211,975.37		
Structures	530,430.37		
Pumping & Purification Equipment	92,170.13		
Distribution Mains, Services, Hydrants & Meters	1,902,163.37		
Other Equipment and Garage Equipment	68,199.33		
Unfinished Construction	55,391.27		
Emergency Pumping Station Facilities	91,058.69		
	<u>3,119,051.64</u>		
Less: Reserve for Depreciation	906,382.64	2,212,669.00	
		<u>2,212,669.00</u>	
<i>Current Assets:</i>			
Due from General Fund	153,178.87		
Investments	16,810.58		
Materials & Supplies — Inventory	47,036.49	217,025.94	
		<u>217,025.94</u>	
Total Assets			<u>2,429,694.94</u>

### LIABILITIES AND FUNDS

<i>Long Term Liabilities:</i>			
Bonded Debt	85,000.00		
Share in Special Assessment Projects	26,377.57	111,377.57	
<i>Fund Balance and Surplus:</i>			
Municipal Investment	963,194.74		
Contributions in Aid of Construction	307,139.16		
Surplus — Balance, January 1, 1967	924,205.95		
Less: Cancelled Bills	228.66		
	<u>923,977.29</u>		
Net Profit for the Year 1967	124,006.18	1,047,983.47	2,318,317.37
		<u>1,047,983.47</u>	<u>2,318,317.37</u>
Total Liabilities, Surplus & Funds			<u><u>2,429,694.94</u></u>

## BOND FUND, WATER — DISPOSITION OF PROCEEDS

For the Year Ended December 31, 1967

Unexpended Balance, December 31, 1966 .....	536.24
Expenditures .....	536.24
	-
Unexpended Balance, December 31, 1967 .....	-0-

## STATEMENT OF OPERATIONS — WATER FUND

For the Year Ended December 31, 1967

### OPERATING REVENUE

Commercial Sales — Flat Rate	3,586.89	
Commercial Sales — Metered	331,772.53	
Industrial Sales — Metered	73,557.22	
Miscellaneous Water Revenues	144.60	409,061.24

### OPERATING EXPENSES

*Water Supply:*

Source of Supply Labor	3,431.21	
Pumping Station Labor	30,791.98	
Purification Labor	4,989.81	
Miscellaneous Labor	2,087.23	
Gravity System Supplies & Expenses	43.35	
Pumping Stations Supplies & Expenses	3,993.91	
Purification System Supplies & Expenses	7,004.29	
Fuel for Power	50.24	
Power Purchased	21,345.07	
Repairs to Water Supply Structures & Equip.	42.07	
Repairs to Pumping Stations Structures & Equip.	2,688.02	
Repairs to Purification System Structures & Equip.	429.07	76,896.25

*Distribution:*

Distribution Wages	13,223.11	
Meter Department Labor	8,514.55	
Meter Department Supplies & Expenses	135.24	
Other Distribution Supplies & Expenses	1,423.52	
Repairs to Structures	224.95	
Repairs to Mains	4,111.87	
Repairs to Services	4,955.04	
Repairs to Hydrants	3,473.64	
Repairs to Meters	3,156.52	69,218.44

*Administration:*

Commercial Office Salaries	4,188.31	
Meter Reading Salaries	11,940.19	
Commercial Supplies & Expenses	1,533.28	
Salary of General Officer	10,350.00	
Salary of General Office Clerk	5,600.00	
General Office Expenses	3,561.06	
Repairs to General Office Structures & Equip.	1,309.83	
Other General Expenses	3,451.42	
Insurance	4,715.47	
Longevity, Annual & Sick Leaves	15,897.89	
Retirement Fund Payments	14,515.04	
Stores Dept. & Shop Expense	2,782.26	
Garage Expense	5,460.41	
Stationery & Printing	13.98	85,319.44
	<hr/>	

*Fixed Charges:*

Depreciation	51,368.19	
Taxes	103.50	51,471.69
	<hr/>	<hr/>

*Total Operating Expenses*

282,905.52

*Operating Income*

126,155.72

*Non-Operating Income:*

Income from Invested Funds	786.95	
Miscellaneous Income	1,400.77	
Interest on Extensions	21.91	2,209.63
	<hr/>	<hr/>

128,365.35

*Non-Operating Expense:*

Interest Expense		4,359.17
		<hr/>

*Net Profit for the Year*

124,006.18

DIVISION OF MUNICIPAL ACCOUNTING  
STATE TAX COMMISSION

Concord, New Hampshire

July 16, 1968

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*Certificate of Audit*

This is to certify that we have examined and audited the accounts and records of the City of Concord for the fiscal year ended December 31, 1967. In our opinion, the Exhibits included herewith present fairly the financial condition of the City on December 31, 1967, together with the results of operations for the fiscal year ended on that date.

Respectfully submitted,

O. Maurice Oleson  
Director  
DIVISION OF MUNICIPAL ACCOUNTING  
STATE TAX COMMISSION

O. Maurice Oleson     )  
Frederick E. Laplante    ) Auditors  
Stephen D. Plodzik        )  
Laurence M. Bean         )  
John J. Durr, Jr         ) Accountants

DIVISION OF MUNICIPAL ACCOUNTING  
STATE TAX COMMISSION

Concord, New Hampshire

July 16, 1968

John E. Henchey, City Manager  
Concord, New Hampshire

Dear Sir:

Submitted herewith is the report of an examination and audit of the accounts of the City of Concord for the fiscal year ended December 31, 1967, which was made by this Division as requested. Exhibits as hereafter listed are included as part of the report.

*Scope of Audit*

The accounts and records of all city officials charged with the custody, receipt and disbursement of city funds were examined and



audited. An examination was made of a sufficient number of vouchers, payrolls and cancelled checks to satisfy the requirements of accepted standards of audit procedure. Receipts were checked by source insofar as possible. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to delinquent taxpayers as indicated by the Collector's records. The amounts of uncollected and unredeemed taxes as indicated in this report are therefore subject to any changes which may be necessitated by the return of verification notices.

*Comparative Balance Sheets (Revenue Accounts) — December 31, 1966 — December 31, 1967: (Exhibit A-1)*

Comparative Balance Sheets (Revenue Accounts) for the fiscal years ended December 31, 1966 and December 31, 1967, are presented in Exhibit A-1. As indicated therein, the Surplus decreased by \$12,943.81, from \$137,671.73 to \$124,727.92 in 1967.

*Analysis of Change in Current Financial Condition: (Exhibit A-2)*

An analysis of the change in the current financial condition of the City during the year is made in Exhibit A-2, with the factors which caused the change indicated therein.

*Increase in Long Term Indebtedness:*

The long term indebtedness of the City (including Municipal, Water and Union School District indebtedness) increased by \$526,261.58 in 1967, as shown herewith:

	<i>Long Term Debt December 31, 1966</i>	<i>Bonds &amp; Notes Issued in 1967</i>	<i>Bonds &amp; Notes Retired in 1967</i>	<i>Long Term Debt December 31, 1967</i>
Municipal .....	\$1,845,960.00	\$ 233,200.00	\$333,476.00	\$1,745,684.00
Water .....	176,157.40		35,466.20	140,691.20
School (Union School Dist.)	1,890,000.00	850,000.00	185,000.00	2,555,000.00
Airport Advance (Due State)	984.07		2,996.22	6,807.85
	<u>\$3,921,921.47</u>	<u>\$1,083,200.00</u>	<u>\$556,938.42</u>	<u>\$4,448,183.05</u>

*Comparative Statements of Appropriations and Expenditures — Estimated and Actual Revenues: (Exhibits A-4 & A-5)*

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1967, are presented in Exhibits A-4 and A-5. As indicated by the budget summary (Exhibit A-5), unexpended balances of appropriations of \$106,346.86, plus a revenue surplus of \$39,051.84, resulted in a net budget surplus of \$145,398.70.

*Statement of Long Term Indebtedness: (Exhibit O)*

A statement of outstanding long term indebtedness as of December 31, 1967, showing annual debt service requirements, is contained in Exhibit O.

*Tax Collections:*

Tax collections (exclusive of State Head Taxes) of the current year's levy as compared to taxes assessed, for the years 1966 and 1967 were as follows:

	<i>Levy of 1966</i>	<i>Percent</i>	<i>Levy of 1967</i>	<i>Percent</i>
Taxes Assessed — Current Year's Levy	<u>\$5,820,804.42</u>		<u>\$6,499,110.41</u>	
Taxes Collected — Current Year's Levy	\$4,900,918.71	84.2%	\$5,519,708.69	84.9%
Taxes Abated — Current Year's Levy	24,690.41	.4%	9,412.90	.2%
Uncollected Taxes — Current Year's Levy	<u>895,195.30</u>	<u>15.4%</u>	<u>969,988.82</u>	<u>14.9%</u>
	<u>\$5,820,804.42</u>	<u>100.0%</u>	<u>\$6,499,110.41</u>	<u>100.0%</u>

*Conclusion:*

The provisions of Chapter 184, of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the City.

We extend our thanks to the officials of the city of Concord and their office staffs for the assistance rendered during the course of the audit.

Yours very truly,

O. Maurice Oleson

Director

DIVISION OF MUNICIPAL ACCOUNTING  
STATE TAX COMMISSION

O. Maurice Oleson	)	
Frederick E. Laplante	)	Auditors
Stephen D. Plodzick	)	
Laurence M. Bean	)	
John J. Durr, Jr.	)	Accountants







# The Door of City Hall - - -

## As Near as Your Telephone

Be sure to give your NAME AND ADDRESS as well as the NATURE OF THE REQUEST clearly. DO NOT HANG UP until you are sure that your MESSAGE HAS BEEN UNDERSTOOD.

### A TELEPHONE DIRECTORY OF CITY SERVICES

Service	Department	Phone
Administration, General	City Manager	224-2391
Airport (Maintenance)	Engineering	224-1955
Ambulance	Police	225-2706
Assessments	Assessors	224-0241
Auditorium — Rental	City Hall Dept.	224-2395-6
"    — License	Licensing Board (City Manager)	224-2391
Auto Permits	Collector	224-4261
Bicycle Licenses	Police	225-2706
Beano Licenses	Police	225-2706
Birth Certificates	City Clerk	224-0591
Bookmobile	Library	225-2743
Building Permits	Building & Inspection	224-2397
Cemeteries	Cemetery	225-3911
City Council	City Clerk	224-0491
Civil Defense	Civil Defense	224-4342
Dance Licenses	Licensing Board (City Manager)	224-2391
Death Certificates	City Clerk	224-0591
Dog Licenses	City Clerk	224-0591
Elections	City Clerk	224-0591
Engineering	Engineering	224-1955
FIRE — CONCORD	FIRE	225-3355
FIRE — PENACOOK	FIRE	225-3355
Garbage Collection	Engineering	224-1955
Golf Course	Recreation & Parks	224-0951
Health, Public	Health	224-0521
Laboratory	Health	224-0521
Legal Matters	City Solicitor	224-5515
Library	Library	225-2743
Maps, City	Engineering	224-1955
Marriage Certificates	City Clerk	224-0591
Milk Licenses & Inspection	Health	224-0521
Mortgages & Conditional Sales	City Clerk	224-0591
Oil Burner Inspection	Building & Inspection	224-2397
Old Age Assistance	Welfare	224-1091
Ordinances & Resolutions	City Clerk	224-0591
Parks & Recreation	Recreation & Parks	224-0951
Payments by City	Finance	225-2775
Personnel — City	Personnel	224-2395-6
Planning	Planning	224-1955
Playgrounds	Recreation & Parks	224-0951
Plumbing Permits	Building & Inspection	224-2397
POLICE	POLICE	225-2706
Purchasing	Purchasing	224-2395-6
Recreation & Parks	Recreation & Parks	224-0951
Refuse Collection	Public Works	224-1955
Relief	Welfare	224-1091
Sanitation, Public	Health	224-0521
Sewers	Public Works	224-1955
Snow Plowing & Sanding	Public Works	224-1955
Soldier's Relief	Welfare	224-1091
Street Lights — Reported Out	Concord Electric Co.	225-3641
Street Maintenance	Public Works	224-1955
Taxes — Payment of	Collector	224-4261
Trees, City	Engineering	224-1955
Water — Service	Water	225-5574
Water Bills — Payment of	Collector	224-4261
Weights & Measures	Weights & Measures	753-4073
Welfare	Welfare	224-1091
Zoning Permits & Changes	Engineering	224-1955

For prompt SERVICE dial the DEPARTMENT INVOLVED. If you are uncertain about where to call, dial the CITY MANAGER'S OFFICE, 224-2391.



*Happiness appears to be racing home to tell all about the new library facilities for children at Concord Public Library, as shown on the faces of these Capital City youngsters.*



