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**Head Start/Early Head Start Hillsborough/Rockingham County
Annual Report 2012-2013
Southern New Hampshire Services**



Mission: The objective of the program is to provide high-quality services that meet the varied needs of families. This includes families that are in need of home-based or part day services as well as families requiring extended child care services to support the transition from welfare to a working environment.

Program Overview - Enrollment

Southern NH Services, Inc. (SNHS) Child Development Program provides Head Start and Early Head Start services in Hillsborough and Rockingham Counties, NH. The program has both rural and urban sites and provides several program options including part-day Head Start, Head Start with wrap around childcare, center-based Early Head Start and home-based Early Head Start. SNHS provides services to 494 Head Start and 102 Early Head Start children and families. We estimate that we are serving up to 30% of the income eligible children and families in our service area. Our average monthly enrollment is 100%.

- **Part Day Head Start Program Model:** This program model provides preschool experiences for children 3 to 5 years of age. It is designed to involve the whole family in a multifaceted approach to literacy and the child's developmental needs. In addition to individual classroom education activities, each child's medical, dental, nutritional, emotional, and social needs are addressed. The enrolled child receives Head Start services through center attendance and home visits. Typically, the program hours are 9:30 to 1:30 and they are located in Manchester, Nashua and the towns of Hudson, Greenville, Derry, Epping, Newmarket, Portsmouth, Seacoast, Westside at the Community College and Hillsboro. This model serves approx. 448 children.
- **Early Head Start Program Model:** Early Head Start serves children 0-3 year's old and pregnant women. Early Head Start provides services to infants, toddlers, and pregnant women as well as their families. Early Head Start tracks children's health and well child checks and completes screenings to insure a healthy start for children. There is a home-based option that provides ongoing support to pregnant women, infants and toddlers and their families. Early Head Start centers are located in Manchester and Nashua providing 102 opportunities for children and families.
- **Head Start with wrap around child care Model:** This program model provides wrap around child care options to working parents. The program has three centers that provide full day services to Head Start eligible families. Each Center offers State Scholarship assistance for low-income families. Typically, the program hours are 6:30 am to 5:30 pm and they are located in Nashua, Manchester, and the town of Hillsboro. The programs consist of dedicated

professionals with backgrounds in early childhood education, health, mental health, family services, and nutrition. The staff strives to deliver a comprehensive and high quality program designed to foster healthy development in low-income children. This model serves approx. 100 children.

Budget Breakdown

Head Start/Early Head Start Budget Breakdown 2011-2012 (Most recently concluded fiscal year)	
Basic Head Start <u>Head Start Federal Revenue: \$4,156,798</u> <u>Expenditures</u> Salaries and wages: \$2,525,845 Health Insurance: \$544,758 Life Insurance: \$3,405 Dental Insurance: \$49,557 Staff Travel: \$38,427 Pension: \$99,459 Usage Expense: \$121,929 Building Maintenance: \$53,351 Educational Supplies: \$47,951 General Supplies: \$71,822 Program Consultants: \$20,509 Indirect Costs: \$353,689 Training/Career Development: \$50,466 Other: \$175,630	Basic Early Head Start <u>Head Start Federal Revenue: \$1,191,409</u> <u>Expenditures</u> Salaries and wages: \$667,886 Health Insurance: \$122,389 Life Insurance: \$826 Dental Insurance: \$11,105 Staff Travel: \$5,954 Pension: \$35,510 Usage Expense: \$40,152 Building Maintenance: \$22,280 Educational Supplies: \$11,385 General Supplies: \$23,545 Program Consultants: \$9,838 Indirect Costs: \$101,373 Training/Career Development: \$30,059 Other: \$109,107

Head Start/Early Head Start Budget Breakdown <i>Proposed Budget for 2012-2013</i>	
Basic Head Start <u>Head Start Federal Revenue: \$4,268,015</u> <u>Expenditures</u> Salaries and wages: \$2,339,596 Total Fringe: \$1,056,842 Total Supplies: \$97,859 Total Contractual: \$21,500 Usage Expense: \$84,583 Utilities: \$133,539 Building and Child Liability: \$3,500 Building Maintenance: \$38,230 Local Travel: \$25,938 Nutrition Services: \$1,500 Parent Services: \$15,000 Publications/Printing/Advertising: \$9,500 Other: \$15,300 Indirect Costs: \$374,662 Training/Career Development: \$50,466	Basic Early Head Start <u>Head Start Federal Revenue: \$1,284,262</u> <u>Expenditures</u> Salaries and wages: \$702,027 Total Fringe: \$267,875 Total Supplies: \$26,638 Total Contractual: \$300 Mortgage Expense: \$43,852 Utilities: \$60,750 Building and Child Liability: \$2,050 Building Maintenance: \$13,527 Local Travel: \$5,000 Nutrition Services: \$500 Parent Services: \$1250 Publications/Printing/Advertising: \$1,450 Other: \$16,300 Indirect Costs: \$111,420 Training/Career Development: \$31,323



Child Outcomes and School Readiness

In response to Section 641A(g)(2)(A) of the Act, SNHS has established school readiness goals/plan that aligns with the Head Start Outcomes, the Head Start Child Development and Early Learning Framework, the NH Department of Education Kindergarten Essentials of Learning Grade Level Expectations, as well as the expectations of the schools that the children will be attending.

The SNHS, Inc. School Readiness Goals were developed in conjunction with local school districts, families enrolled in the program, and staff. They are based upon the current State of NH Early Learning Guidelines and the Head Start Child Development and Early Learning Framework.

The School Readiness Plan outlines the importance of Ready Families, Ready Schools, and Ready Children. Ready Families are important for the lifelong success of children. Early Head Start and Head Start staff recognize the parents as the children's primary teachers and assist them in establishing school readiness goals. Families are supported in promoting healthy social and emotional development. Ready Schools are prepared for the arrival of children transitioning from Head Start. Head Start staff work to build collaborative partnerships with the local school districts and assist families with the transition process. Ready Children possess the skills, knowledge, and attitude necessary for success in school and for later learning and life. SNHS Head Start has identified School Readiness Action Steps that support staff and families in providing the necessary supports to promote school readiness.

Progress toward meeting school readiness goals is shared with parents through the Policy Council and PC updates to parent groups. SNHS works closely with the local school districts to maintain awareness of expectations

The SNHS, Inc. School Readiness Action Steps include the Child Outcomes Initiative. The Head Start Child Development and Early Learning Framework guides staff in curriculum planning, ongoing assessment and building school readiness skills. SNHS uses the Creative Curriculum as the curriculum framework integrating children's learning through the use of themes and utilizing interest areas within the classroom to teach children in all domains. The Creative Curriculum provides the framework for teachers to provide intentional

Outcomes Report – Southern NH Head Start 2011-2012 Outcomes Report

- 14% of enrolled children have increased their ability to sustain interactions with peers
- 22% of enrolled children have progressed in their approach to learning
- 22% of enrolled children have increased their language abilities
- 19% of enrolled children have increase their literacy skills
- 18% of enrolled children have increase their mathematical skills

- 14% of enrolled children have shown an increase in their scientific skills
- 10% of children have shown an increase in their creative development experiences that facilitate children's learning.

Child Outcomes data is collected through multiple sources including staff observations, analysis of children's work, parent report, and direct assessment. Data is compiled into portfolios, developmental checklists and individualization forms and is then analyzed to direct instruction for each individual child in the classrooms. This information is carried into the home through the home-school connection process.

Head Start to Public School Transition

Transition into Kindergarten is supported by the classroom curriculum, family information given at family meetings, as well as through providing transition bags containing school supplies and books to each child who will be attending kindergarten. Transition activities are planned at individual sites to support the needs of the children and families and include classroom visits from school personnel, parent meetings with school personnel, assistance with registration, and communication with kindergarten teachers.

Information about Family Engagement:

Family Volunteer Days are held several times a year at each site. Families prepare classroom activities, Home-School Connection activities, and materials for Kindergarten transition. The FES facilitates the Family Volunteer Days and provides education about recognizing and taking advantage of teachable moments. Parents meet other families, strengthening informal support systems. Families that cannot attend volunteer days have opportunities to help prepare materials at home through the **Helping Hands** baskets located in classrooms. These baskets contain supplies needed to prepare activities at home.

The **Home School-Connection Activities** prepared at the Family Volunteer Days go home on a weekly basis. Activities support each domain in the Early Learning Framework including one activity that is based on each child's individual goals. Activities reinforce the school readiness skills that children are learning in the classroom. Every Home-School Connection activity has the reminder "Remember, you are your child's first and most important teacher."

Community Support Examples

- A local skating arena supports the purchase of materials to promote physical activity. Donated materials stock the **Good Guys Trunks** in each classroom. The families borrow materials to use at home for family fun.
- The **Night at the Museum** event was supported by a partnership with a local art museum. Art museum employees assisted with the interactive art stations. In addition, Home-School Connection activities were developed for each Picturing America Image.

- **Mascot Bags** were created using books and stuffed animals donated through the Kohl's Cares program. Children take the mascot home and families engage in activities with the mascot and journal about their adventures.

During the 2011-2012 program year, over 680 individuals volunteered in the program.

Results of the Federal Review

On 4/2012, the administration for Children and Families conducted a monitoring review of the Head Start and Early Head Start program. The program was found to be in compliance of all Head Start performance standards.

Additional Information

- SNHS Head Start/Early Head Start employees 172 individuals
- Manchester Early Head Start and Rose Byrne Head Start are accredited by the National Association for the Education of Young Children (NAEYC)
- All part day Head Start centers are designated licensed plus centers by the state of New Hampshire licensing bureau
- All of our home visitors and family service workers have Associates or higher degrees
- 37% of preschool classroom teachers have a BA in ECE
- 18% of preschool classroom teacher have a BA in related field
- 36% of preschool classroom teachers have an AA in ECE
- 100% of center-based classes serving preschool children have a least one teacher with an advanced/baccalaureate/associate degree in ECE or related field
- 7% of infant toddler classroom teachers have BA in ECE
- 57% of infant and toddler classroom teachers have an AA in ECE
- 28% of infant and toddler classroom teachers have a Child Development Associate (CDA)