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Sargent Hill Bridge – Photo by Steve Darrow

# Grafton New Hampshire

## 2003

### Report of the Town Officers for the Year Ending December 31, 2003



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The people of the Town of Grafton are proud to dedicate this year's  
Town Report to all the men and women that give so much  
Of themselves in defense of their country and others,  
In particular are those mentioned below:

#### **Army**

Staff Sargent John Booth  
A CO, 1-21 IN BN 25<sup>th</sup> ID (L)  
(husband of Rickki and Guardian Son of Don Johnsen, Cherry Hill Road)

Sargent Mark Crowell, Headquarters 197  
(Husband of Darla, Hardy Hill Road)

S/SGT Nathan Hogue, E CO 51<sup>st</sup> INF  
(Son of Dianne Burrington, Grandson of June Burrington, Tunnel Road and John Bassett, Slab  
City Road)

Major David Routhier, 199<sup>th</sup> INF  
(Husband of Pam, Millbrook Road)

FSGT Sean J. Stoner, 101<sup>st</sup> Airborne Division  
(Son of Jim and Karen Stoner, Kinsman Road)

FSGT Todd J. Stoner, 10<sup>th</sup> Mt. Div.  
(Son of Jim and Karen Stoner, Kinsman Road)

#### **Airforce**

Captain Michelle Gauthier, 59<sup>th</sup> MSGS  
(Wife of Michael Gauthier, Gauthier Lane)

#### **Marines**

Lance Cprl. Jason Clough, MCAS, MIRAMAR  
(Son of Wendell and Lorraine Clough, Kinsman Road)

Sgt. Thomas Lavoie, CSSB-10, MP CO, 6<sup>th</sup> PLT  
(Son of Roger, Island Road)

#### **Navy**

Lt. Paul Wilks, 1417 Delta Road, San Diego, CA  
(Brother of Pat Goodwin, Main Street)





**Town Officers**

**Selectmen**

Frank Neufell '04

Jennie Joyce '05

Stephen Darrow '06

**Moderator**

Bonnie J. Haubrich '04

**Town Clerk**

Mary McDow '04

**Treasurer**

June Burrington '04

**Tax Collector**

Donna Dugan '05

**Road Agent**

Robert Bassett '06

**Budget Committee**

Clifford Williamson '04 (Resigned)

Catherine Mulholland '05

Bonnie J. Haubrich '06

Richard Williams (Appt)

**Police Department**

**Chief**

Merle Kenyon '05

**Matron**

Jane Kenyon

**Officers**

Russell Poitras & Norman Daigneault

**Trustees of the Trust Funds**

Anson Smith '04

Liz Guaraldi '05

Betty Stiles '06 (Resigned)

Brenda Perkins (Appt)

**Library Trustees**

Deborah Hazelton '04

Shannon Poehlman '05

Dorothy Campbell '06

**Supervisors of the Checklist**

Marguerite Conley '04

Mary Warren '06

Sally Belloir '08 (Resigned)

Rosalie Babiarz (Appt)

**Cemetery Trustees**

Vincent McDow III '04 (Resigned)

Keary Morse '05 (Resigned)

John Bassett '06 (Resigned)

Randy Gray (Appt)

Catherine Mulholland (Appt)

**Planning Board**

Erin Darrow '04

Gretchen Over '05

Bradford Grange '06

Maureen O'Reilly '06

**Auditors**

Elizabeth Conley '04

Margaret Emslie '05

**Fire Warden**

Paul Gove, (Retired as of 10/31/03)

Sean Frost (As of 11/1/03)

**Fire Chief**

Christopher Williams

**Health Officer**

John Knott

**Welfare Director**

Marian Morse

**Ambulance Captain**

Jane Kenyon

**Town Hall Superintendent**

Louise Gallup

**Selectmen's Administrative Assistant**

Bonnie J. Haubrich

**Recreation Committee**

David Roberts

Thomas Bowen

Levi Bowen

Josephine Clairmont



### *Summary of 2003 Warrant Articles*

1. All officers duly elected.
2. Passed operating budget of \$621,993.
3. Voted to raise \$45,000 for the Sargent Hill Bridge.
4. Voted to raise \$40,000 for the Solid Waste Capital Reserve for the purpose of landfill closure.
5. Voted to raise \$20,000 to repair existing highway equipment.
6. Defeated to raise \$1,500 for a raise for the Selectmen.
7. Voted to raise \$4,980 for a raise for the Police Chief.
8. Voted to raise \$10,000 for the already existing Ambulance Capital Reserve Fund.
9. Voted to raise \$7,000 for the already existing Police Vehicle Capital Reserve Fund.
10. Voted to raise \$25,000 for the already existing Fire Department Apparatus Capital Reserve Fund.
11. Voted to raise \$5,300 to purchase a new 50-yard compactor receiver for the Recycling Center.
12. Voted to raise \$5,500 to purchase a rear mount York rake for the Highway Department.
13. Voted to raise \$1,200 to purchase services from West Central Behavioral Health.
14. Defeated to raise \$83,382 to purchase a new backhoe.
15. Voted to raise \$25,000 for the already existing Highway Capital Reserve Fund.
16. Defeated to raise \$125,000 for a new Tanker for the Fire Department.
17. Defeated to raise \$50,000 to repair ½ of Slab City Road.
18. Defeated to raise \$40,000 to purchase the "Webster property" on Library Road.
19. Defeated rescinding the provisions of RSA 40:13 (SB 2).
20. Defeated the "Grafton United Nations Free Zone Act."

WARRANT for the TOWN of GRAFTON  
STATE of NEW HAMPSHIRE 2004

To the inhabitants of the Town of Grafton in the County of Grafton in the said State qualified to vote in Town affairs;

You are hereby notified to meet at the Grafton Fire/Ambulance Station in Grafton, New Hampshire, on Saturday, the thirty-first (31<sup>st</sup>) day of January next at 1:00 PM to discuss, debate and amend the Town budget and all Warrant Articles which are listed below, (with the exception of Article #1, which elects officers) and to vote by ballot at the Grafton Fire/Ambulance Station, Grafton, New Hampshire, on Tuesday, March ninth (9<sup>th</sup>), 2004 on elected officials and all Warrant Articles that are listed below:

**POLLS WILL BE OPEN FROM 8:00 A.M. TO 7:00 P.M.**

1. To choose all necessary officers for the next year ensuing; including, Selectman 3 years, Moderator 2 years, Town Clerk 3 years, Treasurer 1 year, Budget Committee 3 years, 2 Trustee of the Trust Funds members(1) 3 years and (1) 2 years, Library Trustee 3 years, 2 Supervisor of the Checklist members (1) 4 years and (1) 6 years, Auditor 2 years, 3 Cemetery Trustee members (1) 3 years, (1) 2 years, and (1) 1 year and Planning Board 3 years.
2. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purposes set forth therein totaling \$679,656. Should this article be defeated, the operating budget shall be \$621,993. which is the same as last year, with certain adjustments required by previous action of the Town of Grafton, or by law, or the Governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This warrant article (operating budget) does not include special warrant articles or individual warrant articles.

**General Government**

Executive	\$	31630.
Election/Town Clerk		22225.
Financial Administration		17865.
Reappraisal of Property		10000.
Legal Expenses		5000.
FICA		16250.
Planning Board		1800.
General Government Buildings		18165.
Cemeteries		4000.
Insurance		61016.
Advertising/Regional Dues		2100.
Contingency		2000.
<b>Total</b>		<b>\$192051.</b>

**Public Safety**

Police		\$70640.
Ambulance		12680.
Fire Department		17965.
Emergency Management		100.
Forest Fire Warden		800.
<b>Total</b>		<b>\$102185.</b>



**Highways and Streets**

Highways		\$261770.
(includes \$125408.72 estimated block grant)		
(Town share would be \$136361.28)		
Street Lights		3000.
	<b>Total</b>	<b>\$264770.</b>

**Sanitation**

Solid Waste		\$85800.
	<b>Total</b>	<b>\$85800.</b>

**Health**

Health Department		\$400.
Mascoma Home Health, West Central Services & VNA		7300.
	<b>Total</b>	<b>\$7700.</b>

**Welfare**

General Assistance		\$10000.
	<b>Total</b>	<b>\$10000.</b>

**Culture and Recreation**

Parks and Recreation		\$7200.
Library		4375.
Patriotic Purposes		275.
Old Home Day		300.
	<b>Total</b>	<b>\$12150.</b>

**Debt Service**

Interest on TAN (tax anticipation note)		\$5000.
	<b>Total</b>	<b>\$5000.</b>

**GRAND TOTAL** **\$679656.**

3. To see if the Town will vote to raise and appropriate the sum of \$9,500.00 for the purpose of increasing the Town Office Administrative Assistant's hours to 40 hours, making an increase of 14 hours per week. Recommended by Selectmen and Budget Committee.
4. To see if the Town will vote to raise and appropriate the sum of \$1,600.00 for the purchase of 2 fireproof file cabinets, one for the Town Clerk's office and one for the Selectmen's Office. Recommended by Selectmen and Budget Committee.
5. To see if the Town will vote to raise and appropriate the sum of \$145,000.00 for the purchase of a new tanker for the Grafton Fire Department, \$130,500.00 coming from The Department of Homeland Security Assistance to Firefighters Grant Program and the balance of \$14,500.00 coming from the Fire Department Apparatus Capital Reserve Fund. Recommended by Selectmen and Budget Committee.
6. To see if the Town will vote to raise and appropriate the sum of \$30,000.00 to be placed in the Bridge Capital Reserve Fund and to name the Selectmen as agents to expend such funds. This appropriation to come from the unreserved fund balance.
7. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be added to the already established Fire Department Apparatus Capital Reserve Fund. Recommended by Selectmen and Budget Committee.
8. To see if the Town will vote to raise and appropriate the sum of \$7,000.00 to be added to the already established Police Vehicle Capital Reserve Fund. Recommended by Selectmen and Budget Committee.



9. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the already established Ambulance Capital Reserve Fund. Recommended by Selectmen and Budget Committee.
10. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be added to the already established Highway Capital Reserve Fund and to allow the Selectmen to act as agents to expend from same. Recommended by Selectmen and Budget Committee.
11. To see if the Town will vote to raise and appropriate the sum of \$68,321. for the purchase of a backhoe for the Highway Department, \$35,000. coming from the Highway Department Capital Reserve fund, \$10,000. trade-in allowance, and \$23,321. from taxation. Recommended by Selectmen. Not recommended by Budget Committee.
- (11. Amended at the January 31, 2004 Deliberative Session. "To see if the Town will vote to raise and appropriate the sum of \$74,450. for the purchase of a backhoe for the Highway Department, \$35,000. coming from the Highway Department Capital Reserve Fund, \$15,000. trade-in allowance, and \$24,450. from taxation.")**
12. To see if the Town will vote to raise and appropriate the sum of \$4,000.00 to purchase calcium chloride to be used on the Grafton highways. Recommended by Selectmen and Budget Committee.
13. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 for the purpose of making needed repairs and improvements in the Town Office Building. Recommended by Selectmen and Budget Committee.
14. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 for the purpose of making necessary repairs to the Town Hall. Recommended by Selectmen. Not recommended by Budget Committee.
15. To see if the Town will vote to raise and appropriate the sum of \$2,500.00 to establish a Library Capital Reserve fund for necessary repairs and improvements. Recommended by Selectmen. Not recommended by Budget Committee.
16. To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for the purpose of giving the Treasurer a raise. Recommended by Selectmen. Not recommended by Budget Committee.
17. To see if the Town will vote to raise and appropriate the sum of \$500.00 for the purpose of giving the Tax Collector a raise in salary. Recommended by Selectmen. Not recommended by Budget Committee.
18. To see if the Town will vote to raise and appropriate the sum of \$500.00 for the purpose of giving the Town Clerk a raise in salary. Recommended by Selectmen. Not recommended by Budget Committee.
19. To see if the Town will vote to raise and appropriate the sum of \$2,500.00 for the purpose of supporting matching grants, for educational materials and administrative costs associated with the Grafton Recycling Education Committee. Recommended by Selectmen. Not recommended by Budget Committee.
- (19. Amended at the January 31, 2004 Deliberative Session. "To see if the Town will vote to raise and appropriate the sum of \$2,500.00 for the purpose of supporting matching grants to establish recycling programs at Grafton's Transfer Station and to name the Selectmen as agents to expend said funds.")**



20. To see if the Town will vote to raise and appropriate the sum of \$3,000.00 to support a regional center in Canaan for the adult day care of elderly and handicapped persons. The Center will be staffed by professionals and be maintained by The Primary Caregivers to serve all of the communities within the Mascoma School District. Not recommended by Selectmen or Budget Committee.
21. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the purpose of supporting the Canaan Town Library. Not recommended by Selectmen or Budget Committee.
- (21. Amended at the January 31, 2004 Deliberative Session. "To see if the Town will vote to raise and appropriate the sum of \$2,000. for the purpose of supporting the Canaan Town Library.)**
22. "Shall we rescind the provisions of RSA 40:13, as adopted by the Town on March 19, 1996, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law?" (3/5 majority required.)
23. "Shall we change the date for Town Elections and the second session from the second Tuesday in March, to the second Tuesday in April, which would change the date for the first session to a date between the first and second Saturdays after the last Monday in February, inclusive?" As authorized by RSA 40:14,XI. NOTE: This would give more time for the Budget Committee to get the year end figures for all Town Departments to be better able to make more informed decisions concerning Town Budgets.
24. In the event Warrant Article # 11 passes (to purchase John Deere Loader Backhoe outright); this warrant article is rescinded. To see if the Town will vote to authorize the Selectmen to enter into a 5-year lease/purchase agreement for \$74240. for the purpose of leasing a John Deere Loader Backhoe for the Highway Department and to raise and appropriate the sum of \$14848. for the first year lease payment. This lease/purchase contains an escape clause. (Majority vote required.) (By petition.) Not recommended by Selectmen. Recommended by Budget Committee.
- (24. Amended at the January 31, 2004 Deliberative Session. "In the event Warrant Article #11 passes (to purchase a loader backhoe outright) this Warrant Article is rescinded. To see if the Town will vote to authorize the Selectmen to enter into a 5-year lease/purchase agreement for \$59,450. for the purpose of leasing a loader backhoe for the Grafton Highway Department and to raise and appropriate the sum of \$12,900. for the first year lease payment. This lease/purchase contains an escape clause.)**
25. This Article is to change the term of the Road Agent from three years to one year beginning at the end of the current term. The current term expires at Town election 2006. Vote "Yes" to make the Road Agent term one year. (By petition.)
26. This article is to determine the residents' satisfaction with the performance of the Road Agent in the execution of his duties. Are you satisfied with the maintenance of Town roads? Vote "Yes" if you are satisfied. (By petition.)
27. To change the compensation paid to the Road Agent from straight salary to salary plus incentive pay, with 20% of the authorized pay level of the Road Agent to be considered incentive pay. Such incentive pay would be paid in a lump sum after the annual Town meeting. The amount of incentive pay would be calculated by multiplying 20% of the total Road Agent's authorized pay times the Road Agent approval rating. The Road Agent approval rating would be determined by a Warrant Article asking the voters to rate the Road Agent's performance as either satisfactory or unsatisfactory. The number of satisfactory votes divided by the total number of satisfactory plus unsatisfactory votes would equal the Road Agent approval rating. (Example: if the Road Agent



got 60 satisfactory votes and 40 unsatisfactory votes, the approval rating would be 60%; hence 60% of the incentive pay would be paid.) No incentive pay would be paid if the aboved Warrant Article failed to appear on the Town ballot. (By petition.)

**(27. Amended at the January 31, 2004 Deliberative Session. “To see if the Town will vote to keep the Road Agent’s salary system exactly as it is.)**

28. To see if the Town will vote to extend year-round maintenance on Kilton Pond from the Breidel residence turn-around (Ribeiro res). This section of road is currently winter maintained only. There are 7 year-round homes and 15 summer homes that have access to this section of Kilton Pond Road. (By petition.)

**(28. Amended at the January 31, 2004 Deliberative Session. “To see if the Town fill vote to extend year-round maintenance on Kilton Pond from the Breidel residence turn-around (Ribeiro res), and provided that the roadway is first improved in accordance to the Town road standards, at the sole expense of the abutters, which costs shall be charged to them through betterment assessments under RSA 231:22-23. This section of road is a private road and is currently winter maintained by court order. There are 7 year-round homes and 15 summer homes that have access to this section of Kilton Pond Road.**

29. To see if the Town will pass an ordinance that shall be known as “The Grafton United Nations Free Zone Act”. The purpose of this Act is to establish the Town of Grafton, New Hampshire as a United Nations free zone in that the United Nations is prohibited within the Town limits and that citizens are sovereign from the jurisdiction of the United Nations. To maintain and preserve the Supreme Law of the Land as set forth in the Constitution of the State of New Hampshire, and of these United States of America to the benefit of the people of the Town of Grafton, include but not limited to, the freedom of speech, press, assembly and petition, and the right to bear arms, to trial by jury, to the privilege against self incrimination and to the common law writ of habeas corpus. To protect the citizens of the Town of Grafton from taxation without representation, by forbidding the implementation within the town limits of any tax, levy, fee, assessment, surcharge, or any other financial imposition by the United Nations. (By petition.)

Given under our hands and seal the 24<sup>th</sup> day of January, in the year of Our Lord 2004.

Frank Neufell

Jennie Joyce

Steve Darrow

A true copy of Warrant-Attest

**Budget of the Town Of Grafton, New Hampshire  
Budget for Towns Which Have Adopted the Provisions of the Municipal Budget Law**

Purpose of Appropriation (RSA 32:3, V)	Appropriation Prior Year	Actual Expenditure	Selectmen's Appropriation Recommendation	Selectmen's Appropriation Not Recommended	Budget Committee Appropriation Recommendation	Budget Committee Not Recommended
<b>GENERAL GOVERNMENT</b>						
Executive	\$28,703.	\$28,479.64	\$38,130.		\$31,630.	\$6,500.
Election, Reg & Vital Statistics	15,000.	21,438.99	18,674.		18,000.	674.
Financial Administration	17,865.	16,747.31	17,865.		17,865.	
Revaluation of Property	2,000.	1,935.06	10,000.		10,000.	
Legal Expense	5,000.	3,459.40	5,000.		5,000.	
Personnel Administration (FICA)	16,100.	15,002.97	17,000.		16,000.	1,000.
Planning and Zoning	2,000.	1,376.37	2,500.		2,000.	500.
General Government Buildings	17,875.	17,144.79	17,875.		17,875.	
Cemeteries	3,000.	3,099.19	3,000.		3,000.	
Insurance	41,000.	42,504.34	54,523.		54,523.	
Advertising & Regional Assoc.	3,500.	4,120.53	3,500.		3,500.	
Contingency	2,000.	0	2,000.		2,000.	
<b>PUBLIC SAFETY</b>						
Police	54,426.	61,015.29	71,907.		61,420.	10,487.
Ambulance	11,000.	8,218.49	12,680.		12,680.	
Fire	10,858.	11,769.32	17,710.		17,710.	
Emergency Management	100.	80.00	100.		100.	
Fire Warden	800.	728.37	800.		800.	
<b>HIGHWAYS &amp; STREETS</b>						
Highway and Streets	234,650.	243,604.43	250,000.		234,650.	15,350.
Street Lighting	3,200.	2,903.15	3,200.		3,000.	200.
<b>SANITATION</b>						
Solid Waste	62,100.	77,339.64	83,302.		78,300.	5,002.



<b>HEALTH/WELFARE</b>									
Health Officer	400.	300.00	400.	400.				400.	
Mascoma Home Health	4,175.	4,385.00	4,600.	4,600.				4,600.	
Public Assistance	11,000.	7,709.35	11,000.	11,000.				10,000.	1,000.
<b>CULTURE &amp; RECREATION</b>									
Parks & Recreation	7,000.	6,982.42	8,000.	8,000.				7,500.	500.
Library	3,686.	3,253.25	3,865.	3,865.				3,865.	
Patriotic Purposes	664.	438.79	278.	278.				275.	3.
Old Home Day	300.	300.00	300.	300.				300.	
<b>DEBT SERVICE</b>									
TAN (tax anticipation note)	10,000.		10,000.	10,000.				5,000.	5,000.
<b>OPERATING EXPENSES OUT</b>									
To Capital Reserve Fund	35,000.	28,847.00	107,000.	107,000.				107,000.	
<b>CAPITAL OUTLAY</b>									
Sargent Hill Bridge		20,920.00	45,000.	45,000.				45,000.	
Lease Backhoe			18,468.	18,468.				18,468.	
½ Slab City Road						50,000.		50,000.	
Highway Equipment Repair			20,000.	20,000.				20,000.	
Selectmen Raise			1,500.	1,500.				1,500.	
Police Chief Raise			4,980.	4,980.				4,980.	
Solid Waste Container			5,300.	5,300.				5,300.	
Highway York Rake			5,500.	5,500.				5,500.	
West Central Behavioral Services			1,200.	1,200.				1,200.	
Fire Tanker						125,000.			125,000.
Webster Property						42,000			42,000.
<b>Total Appropriations</b>	<b>\$603,402.</b>	<b>\$634,103.09</b>	<b>\$877,157.</b>	<b>\$877,157.</b>		<b>\$217,000.</b>		<b>\$875,961.</b>	<b>\$218,196.</b>

		<b>Revenues and Credits</b>	
		<u>Estimated Revenues</u> <u>Prior Year</u>	<u>Actual Revenues</u> <u>Prior Year</u>
		<u>Estimated Revenues</u> <u>Ensuuing Year</u>	
<b><u>SOURCE OF REVENUE</u></b>			
<b>TAXES</b>			
Land Use Taxes	\$1,000.		\$1,000.
Timber Taxes	6,000.	\$5,850.	6,000.
Interest & Penalties on Delinquent Taxes	25,000.	31,241.	30,000.
Excavation Tax (\$.02 cents per cu yd)	100.		100.
<b>LICENSES, PERMITS &amp; FEES</b>			
Motor Vehicle Permit Fees	115,000.	146,194.	125,000.
Other Licenses, Permits & Fees	2,500.	5,673.	5,000.
<b>FROM STATE</b>			
Shared Revenues	5,000.	5,298.	5,000.
Meals & Room Tax Distribution	18,000.	37,999.	30,000.
Highway Block Grant	117,000.	117,452.	125,060.
Gas Tax	550.	538.	550.
Fire Training		262.	
Hazard Mitigation		3,500.	1,500.
FEMA		4,100.	
<b>CHARGES FOR SERVICES</b>			
Dump Rental	550.		1,100.
Donations		347.	
<b>MISCELLANEOUS REVENUE</b>			
Sale of Municipal Property	2,500.	27,402.	3,000.
Interest on Investments	10,000.	8,858.	5,000.
Refunds	5,000.	2,470.	2,500.
<b>INTERFUND OPERATING TRANSFERS IN</b>			
Solid Waste	183,874.	28,874.	128,000.
From Trust & Agency Funds	1250.		2,500.
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>	<b>\$493,324.</b>	<b>\$426,058.</b>	<b>\$471,310.</b>



**Revised Estimated Revenues (RSA 21-J:34)**

Taxes		
Land Use Change Tax		\$1,000.
Timber Tax		5,000.
Interest & Penalties on Delinquent Taxes		25,000.
Licenses, Permits & Fees		
Motor Vehicle Permit Fees		135,000.
Other Licenses, Permits & Fees		2,500.
State of New Hampshire		
Shared Revenues		4,872.
Meals & Rooms Tax Distribution		34,341.
Highway Block Grant		125,061.
Gas Tax Refund		500.
From Other Governments		
Charges for Services (Town of Orange dump permits)		550.
Miscellaneous Revenues		
Sale of Municipal Property		1,897.
Interest of Investments		4,500.
Other		3,785.
Interfund Operating Transfers		
From Trust & Agency Funds		1,400.
	<b>Subtotal of Revenues</b>	<b>\$345,406.</b>
	<u>Unreserved Fund Balance (to reduce taxes)</u>	\$150,000.
	<u>Requested Overlay (RSA 76:6)</u>	\$10,000.

**Summary Inventory of Valuation  
MS-1 for the Year 2003**

*Assessed Totals Valuation*

<b>Value of Land Only</b>		
Current Use (16,887 acres)	\$1,909,554.	
Residential Land (8,818 acres)	21,408,550.	
Commercial (346 acres)	348,450.	
<b>Total of Taxable Land</b>		<b>\$23,666,554.</b>
Tax Exempt & Non-Taxable Land (325 acres)	661,400.	
	<b>Value of Buildings Only</b>	
Residential	\$44,610,482.	
Manufactured	3,499,900.	
Commercial	801,918.	
<b>Total of Taxable Buildings</b>		<b>\$48,912,300.</b>
Tax Exempt & Non-Taxable Buildings	1,281,400.	
Public Utilities (Electric)	1,244,000.	
<b>Valuation Before Exemptions</b>		<b>\$73,822,854.</b>
Elderly Exemptions (16)	240,000.	
<b>Total Exemptions</b>		<b>240,000.</b>
<b>Net Valuation on Which the Tax Rate is Computed</b>		<b>\$73,582,854.</b>
<b>Less Public Utilities</b>		<b>1,244,000.</b>
<b>Net Valuation Without Utilities on Which Tax Rate for State Education Tax is Computed</b>		<b>\$72,338,854.</b>

**Comparative Statement of Appropriations & Expenditures for 2003**

<u>Title</u>	<u>Appropriation</u>	<u>Reimbursements</u>	<u>Total Amount</u>	<u>Expenditures</u>	<u>Unexpended</u>	<u>Overdraft</u>
		<u>Receipts</u>	<u>Available</u>		<u>Balance</u>	
Executive	\$31,630.		\$31,630.	\$32,239.65		\$609.65
Elections/Town Clerk	18,000.		18,000.	17,128.28	871.72	
Financial Administration	17,865.		17,865.	17,793.82	71.18	
Reappraisal Town Property	10,000.		10,000.	1,463.50	8,536.50	
Legal Expenses	5,000.		5,000.	2,516.57	2,483.43	
FICA and Medicare	16,000.		16,000.	18,077.25		2,077.25
Planning Board	2,000.		2,000.	1,877.43	122.57	
General Government Buildings	17,875.		17,875.	19,155.59		1,280.59
Cemeteries	3,000.		3,000.	2,999.53	.47	
Insurance	54,523.		54,523.	51,432.34	3,090.66	
Advertising & Regional Assoc.	3,500.		3,500.	2,812.00	688.00	
Contingency	2,000.		2,000.	2,000.00	0	
Police	66,400.	(plus \$4,980 salary inc.)	71,380.	68,134.30	3,245.70	
Ambulance	12,680.		12,680.	7,128.77	5,551.23	
Fire Department	17,710.		17,710.	17,660.52	49.48	
Emergency Management	100.		100.	100.00	0	
Forest Fire Warden	800.		800.	733.18	66.82	
Highways & Streets	234,650.		234,650.	233,189.24	1,460.76	
Street Lights	3,000.		3,000.	2,392.30	607.70	
Solid Waste	78,300.		78,300.	75,583.80	2,716.20	
Health & Mascoma Home	5,000.		5,000.	5,000.00	0	
Public Assistance	10,000.		10,000.	15,902.06		5,902.06
Parks & Recreation	7,500.		7,500.	7,467.56	32.44	
Library	3,865.		3,865.	3,925.04		60.04
Patriotic Purposes	275.		275.	0	275.00	
Old Home Day	300.		300.	278.68	21.32	
Interest on Tax Anticipation Note	5,000.		5,000.	3,044.51	1,955.49	
Capital Reserve Funds	107,000.		107,000.00	107,000.00		
Dry Hydrants		3,089.00			3,089.00	
Property Revaluation		104,000.00	64,986.43	62,918.41	2,068.02	



Sargent Hill Bridge	45,000.	47,347.58	92,347.58	518,364.36	67,565.95
	<i>(Received payment of \$260,414.21 in October 2003)(Outstanding from State of N.H. - \$139,837.79)</i>				
Fire Department Grant	16,000.		16,000.00	12,191.28	3,808.72
Fire Department Roof		1,500.00	1,500.00	0	1,500.00
Hazard Mitigation Grant	3,250.		3,250.00	0	3,250.00
Highway Generator Grant	12,607.		12,607.00	12,607.00	0
Recycling Efforts		436.50	436.50	50.17	386.33
Warrant Article #5 (Highway Repairs)	20,000.		20,000.00	20,000.00	0
Warrant Article #11 (Compactor)	5,300.		5,300.00	5,300.00	0
Warrant Article #12 (York Rake)	5,500.		5,500.00	5,500.00	0
Warrant Article #13	1,200.		1,200.00	1,200.00	0
(West Central Behavioral Services)					
Hazard Mitigation Grant		3,500.00	3,500.00	3,482.00	18.00
<b>Totals</b>	<b>\$842,830.</b>	<b>\$159,873.08</b>	<b>\$965,580.51</b>	<b>\$1,355,167.14</b>	<b>\$113,532.39</b>
					<b>\$9,929.59</b>

**STATEMENT OF APPROPRIATION  
Taxes Assessed for the Tax Year 2003**

<b>GENERAL GOVERNMENT</b>	
Executive	\$31,630.
Elections/Town Clerk	18,000.
Financial Administration	17,865.
Reappraisal of Town Property	10,000.
Legal Expenses	5,000.
FICA & Medicare	16,000.
Planning Board	2,000.
General Government Buildings	17,875.
Cemeteries	3,000.
Insurance	54,523.
Advertising and Regional Dues	3,500.
Contingency	2,000.
<b>PUBLIC SAFETY</b>	
Police (including salary increase of \$4,980.)	71,380.
Ambulance	12,680.
Fire Department	17,710.
Emergency Management	100.
Forest Fire Warden	800.
<b>HIGHWAYS AND STREETS</b>	
Highways Department	234,650.
Street Lights	3,000.
<b>SANITATION</b>	
Solid Waste	78,300.
<b>HEALTH</b>	
Health Department	400.
Mascoma Home Health	4,600.
<b>WELFARE</b>	
General Assistance	10,000.
<b>CULTURE &amp; RECREATION</b>	
Parks & Recreation	7,500.
Library	3,865.
Patriotic Purposes	275.
Old Home Day	300.
<b>DEBT SERVICE</b>	
Interest on TAN (tax anticipation note)	5,000.
<b>CAPITAL OUTLAY</b>	
Machinery, Vehicles & Equipment	30,800.
Building Improvements	0
Improvements Other Than Buildings	46,200.
<b>OPERATING TRANSFERS OUT</b>	
To Capital Reserve Fund	107,000.
<b><i>Total Appropriations</i></b>	<b><i>\$815,953.</i></b>



**General Fund Balance Sheet  
Grafton, New Hampshire  
As of December 31, 2002**

A.	Assets	Beginning of Year	End of Year
	a. Cash and equivalents	\$1,098,643.	\$1,029,313.
	b. Taxes receivable	239,329.	223,398.
	c. Tax liens receivable	104,330.	132,235.
	<b>Total Assets</b>	<b>\$1,442,302.</b>	<b>\$1,384,946.</b>
B.	Liabilities and Fund Equity		
	a. Due to other Governments (FICA)		\$4,835.
	b. Due to school districts	613,919.	556,987.
	<b>Total Liabilities</b>	<b>\$613,919.</b>	<b>\$561,822.</b>
	<b>Fund Equity</b>		
	Reserve for encumbrances	\$195,989.	244,401.
	Unreserved fund balance	632,394.	575,723.
	<b>Total Liabilities and Fund Equity</b>	<b>\$1,442,302.</b>	<b>\$1,384,946.</b>

**STATEWIDE ENHANCED EDUCATION TAX  
WARRANT  
FOR THE TAX YEAR 2004**

December 15, 2003

To the Selectmen or Assessors of **GRAFTON**

In accordance with the provisions of RSA 76:8, you are hereby required to assess the sum of **\$221,407** for the 2004 Statewide Enhanced Education Tax. Per RSA 76:3, this amount is based on a uniform rate of \$3.24/1000 of the 2002 equalized valuation without utilities in the amount of **\$68,335,645**.

Barbara J. Robinson, Assistant Director, Community Services  
State of New Hampshire Department of Revenue Administration

**Auditor's Certificate  
For Year 2003**

This certifies that we have examined the records of the Selectmen's Office, Tax Collector, Town Clerk, Trustees of the Trust Fund, Cemetery Trustees, Library Trustees and Recreation Committee.

We conducted our examinations on a trial basis. However, we believe that the data we examined was sufficient to give an opinion about the accuracy of the records with the following exceptions:

We have learned that the ledger formerly kept by the Selectmen's Clerk was not maintained for the year 2003. Also, the receipt book from the Office of the Selectmen for the period March 5, 2003 through September 16, 2003 has not been provided to us. Therefore, we were unable to audit these accounts.

There is a discrepancy in the Treasurer's Report that has not been resolved as of the date of this report, but it will continue to be investigated.

In our opinion, with the exception of the missing documents and the discrepancy mentioned above, the accounts were substantially accurate.

State statutes provide that contracts and agreements executed during a budget year must be expended during that year. We have found several exceptions to this provision.

The Selectmen requested a special audit during the year. Our report is on file in the Selectmen's Office.

Elizabeth Conley  
Margaret Emslie

### Town Clerk's Report

Autos	\$152,584.50	Marriage Licenses	360.00
Birth Certificates	72.00	Pages	20.00
Dog Fines	50.00	Pole Petitions	10.00
Dog Licenses	1665.00	Refunds	.62
Dog Penalties	11.00	Titles	770.00
Election List Copies	75.00	UCCs	560.00
Federal Liens	30.00	UCC Searches	50.00
Filing Fees	11.00	Wetland Permits	10.00
Marriage Certificates	173.00		
		<b>Total:</b>	<b>\$156,402.12</b>

Bad Checks Total: \$51.00 (deducted from deposits)

*Mary McDow, Town Clerk*

### Treasurer's Report Fiscal Year Ending December 31, 2003

Received from:

*Tax Collector:*

Property Tax 2003	\$1,316,109.65
Property Tax 2002	230,661.63
Property Tax Interest 2002	15,478.93
Property Tax 2001	39,288.72
Property Tax Interest 2001	7,136.74
Property Tax 2000	29,481.37
Property Tax Interest 2000	9,417.96
Property Tax 1999	7,171.11
Property Tax Interest 1999	4,489.39
Property Tax 1998	612.34
Property Tax Interest 1998	527.12



Yield Tax 2001	64.00
Yield Tax Interest 2001	30.49
Yield Tax 2002	363.77
Yield Tax 2003	8,900.74
Overpayments	277.34
Total	\$1,670,011.30

*Town Clerk:*

Auto Permits	\$152,584.50
Titles Autos	770.00
UCCs	560.00
Dog Licenses	1,665.00
Dog Penalties	11.00
Dog Fines	50.00
Marriage Licenses	360.00
Marriage Certificates	173.00
Birth Certificates	72.00
Filing Fees	11.00
Pole Petitions	10.00
Wetland Permits	10.00
Search	50.00
Copies	75.00
Refund Postage	.62
Total	\$156,402.12

*Selectmen:*

Sale of Town Property	\$1,835.59
Sale of History Books	700.00
Sale of Town Property Transfer Station	1,811.57
Refunds	5,620.01
Fees	1,903.31
Perpetual Care	1,000.00
Trustees of Solid Waste	8,789.84
Trustees V.N.A. (Visiting Nurse Assoc.)	2,500.00
Rent of Town Property	550.00
Total	\$24,710.32

*State of New Hampshire:*

Sargent Hill Bridge	\$260,414.21
Highway Block Grant	125,060.87
Rooms & Meals Tax	34,340.64
Revenue Sharing	10,596.00
Hazard Mitigation Grant	3,250.00
Refund Forest Fire Training	253.64
Fire Department Grant	16,000.00
Highway Department Grant	12,607.00
Total	\$462,522.36

*Treasurer:*

Transfer Money Market	\$1,090,000.00	
Checking Account Interest	144.83	
Total	\$1,090,144.33	

Received From:

Balance January 1, 2003	\$608,174.37	
Tax Collector		1,670,011.30
Town Clerk	156,402.12	
Selectmen	24,710.32	
State of New Hampshire	462,522.36	
Treasurer	1,090,144.33	
Adjustment	(205.47)	
Total Receipts for 2003	\$4,011,759.33	
Less Selectmen's Orders Paid	3,488,792.96	
Balance December 31, 2003	\$522,966.37	

Treasurer's Report  
Money Market Account

Balance January 1, 2003	\$416,906.31	
Deposit from Checking Account		425,000.00
Interest Earned 2003		4,648.32
TAN Loan (Tax Anticipation Note)	350,000.00	
Total	\$1,196,554.63	
Transfer from Checking Account		1,090,000.00
Balance December 31, 2003	\$106,554.63	

June L. Burrington, Treasurer

Treasurer's Report  
Recreation Revolving Account

Payments:

Telstar Fireworks	\$1,000.00
Keary Morse	47.87
Tammy Bailey	249.87
The Country Chronicle	42.00



Andrew Collins	45.00
Canaan Hardware	13.18
Mary McDow	64.46
Curious Creatures	250.00
Heartfelt Music	500.00
Jester Jiggs	375.00
Robert Rudder	150.00
Skate Board Park Commission	600.00
Grafton Country Store	17.00
Canaan Hardware	127.26

Total	\$3,481.64
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Balance January 1, 2003	\$3,454.01
Deposits	2,302.86
Total	5,756.87
Payments	3,481.64
Balance December 31, 2003	\$2,275.23

**Treasurer's Report  
Rails-to-Trails Account**

<b>Balance January 1, 2003</b>	<b>\$778.54</b>
Payment	
Friends Northern Railroad	778.54
<b>Balance December 31, 2003</b>	<b>0</b>

*June Burrington, Treasurer*

**Tax Collector's Report  
For the Municipality of Grafton Year Ending 2003**

UNCOLLECTED TAXES – Beg of Year*	DEBITS for Year 2002	PRIOR LEVIES 2002
Property Taxes		\$218,965.81
Resident Taxes		
Land Use Change		
Yield Taxes		2,632.13
Excavation Tax @\$\$.02/yd		
Utility Charges		

TAXES COMMITTED THIS YEAR	DEBITS for Year 2002	PRIOR LEVIES 2002
Property Taxes	\$1,594,695.00	
Resident Taxes		
Land Use Change		
Yield Taxes	11,807.77	
Excavation Tax @\$\$.02/yd		
Utility Charges		

OVERPAYMENT	DEBITS for Year 2002	PRIOR LEVIES 2002
Property Taxes	277.34	
Resident Taxes		
Land Use Change		
Yield Taxes		
Excavation Tax @\$\$.02/yd		
Interest – Late Tax		1,5193.34
Resident Tax Penalty		
<b>TOTAL DEBITS</b>	<b>\$1,606,780.11</b>	<b>\$236,791.28</b>

REMITTED TO TREASURER	LEVY FOR YEAR 2003	LEVIES FOR 2002
Property Taxes	\$1,316,109.65	\$129,784.44
Resident Taxes		
Land Use Change		
Yield Taxes	8,900.74	363.77
Interest (include lien conversion)		15,193.34
Penalties		
Excavation Tax @\$\$.02/yd		
Utility Charges		
Conversion to Lien (principal only)		89,181.37

DISCOUNTS ALLOWED

ABATEMENTS MADE	LEVY FOR YEAR 2003	LEVIES FOR 2002
Property Taxes	\$5,325.60	
Resident Taxes		
Land Use Change		
Yield Taxes		
Excavation Tax @\$\$.02/yd		
Utility Charges		
Overpayments	277.34	

CURRENT LEVY DEEDED

UNCOLLECTED TAXES	END OF YEAR	FOR YEAR 2002
Property Taxes	\$273,259.75	
Resident Taxes		
Land Use Change		
Yield Taxes	2907.03	2,268.36
Excavation Tax @\$\$.02/yd		
Utility Charges		
<b>TOTAL CREDITS</b>	<b>\$1,606,780.11</b>	<b>\$236,791.28</b>



	DEBITS			
	2002		Prior Levies	
	Levies	2001	2000	1999
Unredeemed Liens Bal @ Beg of Fiscal Yr		\$79,768.52	\$36,160.21	\$14,806.32
Liens Executed During Fiscal Yr	\$100,106.37			
Interest & Costs Collected (After Lien Execution)	302.85	7,128.96	9,422.06	4,475.81
<b>TOTAL DEBITS</b>	<b>\$100,409.22</b>	<b>\$86,897.48</b>	<b>\$45,582.27</b>	<b>\$19,282.13</b>

	CREDITS			
REMITTED TO TREASURER	2002		Prior Levies	
	Levies	2001	2000	1999
Redemptions	\$12,678.56	\$39,114.72	\$28,709.05	\$7,134.69
Interest & Costs Collected (After Lien Execution)	302.85	7,128.96	9,422.06	4,475.81
Abatements of Unredeemed Taxes	292.13			
Liens Deeded to Municipality				
Unredeemed Liens Balance End of Year	87,135.68	40,653.80	7,451.16	7,671.63
<b>TOTAL CREDITS</b>	<b>\$100,409.22</b>	<b>\$86,897.48</b>	<b>\$45,582.27</b>	<b>\$19,282.13</b>

Donna Dugan, Tax Collector  
February 4, 2004

**Department of Revenue Administration  
2003 Tax Rate Calculation  
TOWN/CITY: GRAFTON**

Gross Appropriations	\$810,973.		
Less: Revenues	495,406.		
Less: Shared Revenues	4,976.		
Add: Overlay	10,300.		
War Service Credits	11,800.		
 Net Town Appropriation		 \$332,691.	
Special Adjustment		0	
 Approved Town/City Tax Effort		 \$332,691.	 <b>Town Rate \$4.52</b>

**SCHOOL PORTION**

Net Local School Budget (Gross Approp. - Revenue	0		
Regional School Apportionment	1,752,171.		
Less: Adequate Education Grant	(585,924)		
State Education Taxes	(264,250)		
 Approved School(s) Tax Effort		 \$901,997.	 <b>Local School Rate \$12.26</b>

**STATE EDUCATION TAXES**

Equalized Valuation (no utilities) x	\$4.92		
\$53,709,316		\$264,250.	
Divide by Local Assessed Valuation (no utilities)			<b>State School Rate \$3.65</b>
\$72,338,854.			
Excess State Education Taxes to be Remitted to State			
Pay to State →	0		

**COUNTY PORTION**

Due to County	\$105,056.		
Less: Shared Revenues	(748.)		
 Approved County Tax Effort		 \$104,308.	 <b>County Rate \$1.42</b>
Total Property Taxes Assessed		\$1,603,246.	<b>Total Rate \$21.85</b>
Less: War Service Credits		(11,800.)	
Add: Village District Commitment(s)		0	
Total Property Tax Commitment		\$1,591,466.	

**PROOF OF RATE**

Net Assessed Valuation		Tax Rate	Assessment
State Education Tax (no utilities)	\$72,338,854.	\$3.65	\$264,250.
All Other Taxes	\$73,582,854.	\$18.20	\$1,338,996.
			\$1,603,246.



**Detailed Report of Expenditures  
By Department  
2003**

***ADVERTISING & REGIONAL DUES***

Mary McDow	Purchase of Computer and equipment)	225.00
New England Assoc of City & Town Clerks	Membership Dues	35.00
New Hampshire Assoc of Assessors	Membership Dues	20.00
New Hampshire City & Town	Membership Dues	20.00
New Hampshire Tax Collector's Assoc.	Membership Dues	20.00
Upper Valley Lake Sunapee Regional Planning	Membership Dues	1,092.00
Upper Valley Senior Citizens Council	Membership Dues	1,400.00
	<b>Total</b>	<b>\$2,812.00</b>

***AMBULANCE***

AT & T	Telephone	29.96
Bonnie J. Haubrich	Reimbursement (fuel & supplies)	162.33
Boundtree	Supplies	1,008.02
Evans Group, Inc.	Fuel	402.52
Frank's Services	Repairs	2,092.10
John Babiarz	Reimbursement (Fuel)	20.00
Merriam Graves	Supplies	461.69
Moore Medical Corp.	Supplies	337.60
Motorola	Radio Repairs	234.00
New London Hospital	Laboratory Testing	85.00
Ossipee Mt. Electronics	Radio Repairs	64.39
Postmaster of Grafton	PO Box Rental	24.00
Rich Blair	Reimbursement for Training	150.00
Sandi Pierson	Reimbursements (Training & Supplies)	218.87
Stephanie Sudrabin	Reimbursement for Training	45.00
Stonehearth Open Learning	Training	550.00
Town of Hanover	Dispatch Fees	944.59
Verizon	Telephone	298.70
	<b>Total</b>	<b>\$7,128.77</b>

***CEMETERY DEPARTMENT***

Canaan Hardware	Supplies and Parts	573.82
Catherine Mulholland	Wages	99.00
Cote & Reney Lumber Co., Inc.	Lumber	96.49
Edward Grinley	Cemetery Agent Stipend	300.00
John Bassett	Mower	229.22
Jonathan Psota	Wages	100.00
Justina Vasquezi	Wages	212.00
Leonard Kantowski	Wages	128.00
Nathan Coronis	Wages	144.00
Neil Kampen	Wages	616.00
Sandra Pierson	Truck Rental	14.00
Scott Smith	Wages	261.00
William Clough	Wages	226.00
	<b>Total</b>	<b>\$2,999.53</b>

**CONTINGENCY**

Dell Marketing	Computer (Treasurer)	599.00
Mary McDow	Computer and equipment	829.40
Staples Credit Plan	Supplies and Copying	571.60
	<b>Total</b>	<b>\$2,000.00</b>

**ELECTION & TOWN CLERK**

AT & T	Telephone	18.87
Bonnie J. Haubrich	Moderator Stipend	60.00
BMSI	Computer Software	1,550.00
Cherie Mylott	Mileage Reimbursement	22.40
Cherie Mylott	Deputy Clerk Salary and Fees	2,130.00
CPI Printing	Town Clerk Report	46.67
Debra Clark	Meeting	60.00
Gerald Collins	Asst Moderator Stipend	60.00
LHS Associates	Computer Program (Elections)	1,789.39
Louise Gallup	Ballot Clerk Stipend	50.00
Margaret Emslie	Supervisor of Checklist Salary	41.20
Marguerite Conley	Supervisor of Checklist Salary	108.15
Mary Johnston	Ballot Clerk Stipend	50.00
Mary McDow	Salary	2,789.00
Mary McDow	Fees	5,176.00
Mary McDow	Supplies and Meeting Reimb.	465.90
Mary Richard	Ballot Clerk Stipend	50.00
Mary Warren	Supervisor of Checklist Salary	97.85
New Hampshire City & Town	Subscription	25.00
New Hampshire Town Clerk Assoc.	Membership Dues	100.00
Postmaster of Grafton	Postage	386.50
Quill Corp.	Supplies	25.84
Sandi Pierson	Minute Taker (Deliberative Session)	72.00
Staples Credit Plan	Supplies and Copying	527.15
The Country Chronicle	Advertising	148.00
The Mount Washington Hotel & Resort	Conference	560.00
Treasurer, State of NH	Town Clerk Reporting Fees	543.00
Upper Valley Lake Sunapee Regional Planning	Dues	9.00
Verizon	Telephone	166.36
	<b>Total</b>	<b>\$17,128.28</b>

**EMERGENCY MANAGEMENT**

John Knott, III	Stipend	\$100.00
	<b>Total</b>	<b>\$100.00</b>

**EXECUTIVE**

AT & T	Telephone	394.27
Associated Supplies	Ink Cartridges	222.49
Barbara Zannini	Minute Taker	150.00
Bonnie J. Haubrich	Salary	3,381.50
Dorothy Campbell	Minute Taker	24.00
Frank Neufell	Salary	2,000.00
G. Neil	Forms	42.99
Jennie Joyce	Salary (Selectman, Asst. Clerk And Revaluation Data Entry)	4,069.60
Judy Shore	Reimbursement for Supplies	48.92
Judy Shore	Salary	6,228.30
June Burrington	Refund for On Line Services	169.00
Lexis Publishing	RSA Publications	319.25



Mascoma Savings Bank	Petty Cash	50.00
Matthew Bender & Co., Inc.	Publications	316.66
Pamela Grinley	Salary	5,340.95
Pamela Grinley	Minutes	88.00
Pamela Grinley	Secretarial Svcs – Town Report	1,700.00
Postmaster of Grafton	Postage	810.50
Quill Corp.	Supplies	671.84
Real Data Corp.	Real Estate Grantor Index	20.00
Renaissance Florals, Inc.	Bereavement Acknowledgements	95.00
Sandi Pierson	Minute Taker	102.00
Staples Credit Plan	Supplies and Printing of Town Report	2,073.13
Steve Darrow	Salary	2,000.00
The NH Labor Law Poster Service	Posters	65.25
Upper Valley Lake Sunapee Regional Planning	Annual Dues	9.00
Valley News	Advertising	99.60
Verizon	Telephone	1,835.40
	<b>Total</b>	<b>\$32,327.65</b>

### *FICA AND MEDICARE*

FICA	14,219.43
Medicare	3,835.88
<b>Total</b>	<b>\$18,055.31</b>

### *FINANCIAL ADMINISTRATION*

Anson Smith	Trustee of Trust Fund Stipend	300.00
Bonnie J. Haubrich	Reimbursement for supplies	11.69
Brenda Perkins	Trustee of Trust Fund Stipend	50.00
Donna Dugan	Tax Collector Salary	2,370.00
Donna Dugan	Tax Collector Fees	5,624.00
Donna Dugan	Supplies	158.49
Elizabeth Conley	Reimbursement for supplies	78.49
June Burrington	Treasurer Salary	3,500.00
June Burrington	Tax Forms and Envelopes	38.88
Lisa Guaraldi	Trustee of Trust Fund Stipend	300.00
Margaret Emslie	Auditor Salary	172.53
Margaret Emslie	Postage Reimbursement	1.85
Mary McDow	Purchase of Computer and equipment	1,354.03
Mascoma Savings Bank	Stop Payment	20.00
New Hampshire Municipal Assoc.	Training	54.00
Plymouth Village Water & Sewer	Annual Sewer Usage Fee	100.00
Postmaster of Grafton	Postage	1,020.25
Registry of Deeds	Registry Fees	286.79
Rosalie Babiarz	Postage Reimbursement	7.81
Stamp Fulfillment	Envelopes for Tax Collector	624.85
The Country Chronicle	Advertising	320.00
Trustees of the Trust Funds	Perpetual Care	800.00
United States Treasury	Federal Tax Due	500.16
William Demers	Veteran Exemption Refund	100.00
	<b>Total</b>	<b>\$17,793.82</b>

### *FIRE DEPARTMENT*

1 <sup>st</sup> Responder	Magazine Subscription	75.00
AT & T	Telephone	29.96
Brownie's Auto Parts	Parts	132.68
Chief Supply	Supplies	259.89

Christopher Williams, Chief	Reimbursement for Supplies	268.88
Dingee Machine Co.	Foam Unit, SBCA holders, etc.	9,010.00
Evans Motor Fuels	Fuel	33.46
Frank's Services	Repairs and Inspections	325.50
Grafton Country Store	Fuel	182.56
Hampshire Fire	Fire Extinguishers	160.25
Heiman Fire Equipment	Supplies	844.95
Michelle Braley	Reimbursement of Supplies	463.01
Motorola	Radio Repairs	150.00
Municipal Emergency Services	Supplies	324.50
New Hampshire Division of Fire Standards	Training	222.00
New Hampshire Assoc. of Fire Chiefs	Membership Dues	50.00
Ossipee Mt. Electronics	Radio Repairs	325.89
Postmaster of Grafton	PO Box Rental	24.00
R.P. Johnson & Son	Supplies	16.18
Stonehearth Open Learning	Training	1,696.55
The First Signs	Property Labels	63.00
Town of Hanover	Dispatch Fees	944.59
Treasurer, State of NH	Criminal Background Check	30.00
Tri-State Fire Protection	SCBA Hydro Testing	305.10
UVRESA	Annual Dues	50.00
Verizon	Telephone	298.70
WS Darley	Equipment	1,373.87
	<b>Total</b>	<b>\$17,660.52</b>

#### ***FOREST FIRE DEPARTMENT***

Christopher Williams	Services	31.26
Kenneth Cushing	Services	97.46
Michelle Braley	Services	27.03
Paul Gove	Services and Mileage	474.09
Richard Braley	Services	27.03
Richard Williams	Services	31.26
Roger Prentice	Services	18.02
William Clough	Services	27.03
	<b>Total</b>	<b>\$733.18</b>

#### ***GENERAL GOVERNMENT BUILDINGS***

Adam Grinley	Snow Removal	145.00
AT & T	Telephone	80.17
All Secure Locks	Replacement locks	427.20
Amerigas	Propane	1048.37
Bonnie J. Haubrich	Reimbursement for Keys	6.36
Canaan Hardware	Parts and Supplies	88.86
D & L Property	Repairs	775.00
Dead River	Heat	777.11
Dennis Stone	Furnace Repairs	35.00
Fred Fuller Oil Co.	Fuel	4,881.97
Hampshire Fire	Fire Extinguishers	63.30
David Roberts	Mowing and Custodial Services	1,651.00
Irene Roberts	Custodial Services	60.00
Lee Bailey	Repairs	100.00
Louise Gallup	Superintendent Stipend & Shoveling	540.00
Mike Sforza	Reimbursement for Supplies	19.98
Public Service of New Hampshire	Electricity	5,474.75
Rainman Construction	Building Repairs	2,605.00

Verizon	Telephone	616.52
	<b>Total</b>	<b>\$19,395.59</b>
<b><i>GRAFTON COUNTY</i></b>		
Grafton County	Taxes	105,056.00
	<b>Total</b>	<b>\$105,056.00</b>
<b><i>HEALTH AGENCY</i></b>		
John Knott, III	Salary	400.00
Mascoma Home Health	Annual Dues	4,600.00
	<b>Total</b>	<b>\$5,000.00</b>
<b><i>HIGHWAY DEPARTMENT</i></b>		
AT & T	Telephone	340.51
Airgas East	Welding Supplies & Contracts	766.99
Alltex	Uniforms	2,736.84
Atlantic	Signs	82.78
BB Chain	Chains	7,388.45
Barker Steel	Steel	42.12
Better Roads	Subscription	24.00
Blaktop	Cold & Hot Patch & Hot Top	4,198.05
Brownie's Auto Parts	Parts	1,269.75
Camerota Truck Parts	Parts & Repair	2,150.00
Canaan Hardware	Parts and Supplies	196.99
Cargill, Inc.	Road Salt	5,736.82
Choicepoint	Drug Testing	160.00
Claremont Ford	Parts	35.00
Dartmouth-Hitchcock Medical Center	DOT Physical	225.00
Dimond Auto Glass	Glass Replacement	130.00
Donbeck Sales	Parts	1,705.55
Douglas Dimond	Wages	24,752.80
Evans Motor Fuels	Diesel Fuel	13,738.98
E.W. Sleeper	Parts	380.52
Flanders & Patch	Parts	377.54
Frank's Services	Dozer Rental & Inspection	1,702.50
Fred and Joyce Truman	Well Replacement	3,000.00
Frederick Duefield	Salary	6,346.12
Freightliner	Parts	1,454.77
Gary F. Chamberlain	Electrical Repairs	301.18
Grafton Country Store	Gasoline	795.70
Granite State Mineral	Road Salt	3,506.51
Hampshire Fire	Fire Extinguishers Inspection	174.00
Hirsch's Clothing	Footware	300.00
Howard P. Fairfield	Parts	7,388.23
Hubert's Clothing	Footware	300.00
Jordan's Equipment	Parts	4,966.79
Joseph Braley	Wages	10,730.42
Kibby Equipment	Parts	819.33
Lane-Ballston	Culverts	3,307.10
Michele Gallup	Mailbox Replacement	21.30
Munce's Superior	Oil	866.97
New Hampshire Motor Transport	Drug Program Membership	80.00
New Hampshire Municipal Assoc.	Road Agent Assoc Dues	20.00
New Hampshire Municipal Truck	Parts	2,852.97
New Hampshire Public Works Mutual Aid	Membership Dues	50.00
Occupational Health Services	Drug Testing	244.00



Paul Jalbert	Reimbursement for Supplies	10.00
Paul Jalbert	Wages	31,252.79
Phelps Construction	Sand and Gravel	10,937.50
Powerplan	Parts & Repairs	6,030.91
R.P. Johnson & Son	Generator Shed Bldg Supplies	657.33
Razor Hill Excavation	Rental & Well Cover	460.00
Richard Corliss	Eyeglasses	64.95
Richard Corliss	Wages	24,091.66
Robert Bassett	Plate Reimbursement	7.50
Robert Bassett	Salary	24,600.74
Ro-Brand Products	Parts	56.13
S.G. Reed Truck Service	Parts and Repairs	4,542.56
Sabil & Sons	Parts	1,429.50
Sanel Auto Parts	Parts	1,497.98
Shaker Valley Auto	Parts	199.82
Staples Credit Plan	Supplies and Copying	25.49
Stephen Tracy	Wages	2,862.00
TC Heavy Equipment	Parts	525.00
Texas Refinery	Oil & Grease	774.74
Treasurer , State of NH	Boiler Inspection & Air Compressor	160.00
Verizon	Telephone	711.95
WaveComm Paging	Motorola Radio Antenna	852.75
Vincent McDow, III	Wages	376.60
Wild Meadow Auto Body	Truck Repairs	350.00
Wilson Tire, Inc.	Tires	5,044.76
	<b>Total</b>	<b>\$233,189.24</b>

#### ***INSURANCE***

HealthTrust	Health Insurance	23,793.37
New Hampshire Municipal Assoc, PLIT	Property/Fleet Insurance	18,220.80
Primex	Workers' Compensation	9,418.17
	<b>Total</b>	<b>\$51,432.34</b>

#### ***LEGAL EXPENSES***

Mitchell & Bates	Legal Fees	2,516.57
	<b>Total</b>	<b>\$2,516.57</b>

#### ***LIBRARY***

AT & T	Telephone	45.51
Mary Gove	Salary	2,098.14
Myrtle Cooper	Salary	567.00
Paul Gove	Plowing and Maintenance	300.00
The Dartmouth Bookstore	Books	529.40
Verizon	Telephone	384.99
	<b>Total</b>	<b>\$3,925.04</b>

#### ***MASCOMA SCHOOL DISTRICT (School Payments)***

**Total** **\$1,140,109.50**

#### ***MONEY MARKET DEPOSITS***

**Total** **\$425,000.00**

#### ***OLD HOME DAY***

George Perry	Entertainment	100.00
John Conkey	Tent Rental	100.00
Mary McDow	Supplies	39.80
Pamela Grinley	Supplies	38.88
	<b>Total</b>	<b>\$278.68</b>

***PARKS & RECREATION DEPARTMENT***

Albert Grigas	Supplies	175.30
Cardigan Mountain School	July Celebration Expense	41.55
David Roberts	Mowing and Rubbish Removal	1,300.00
Grafton Country Store	Supplies	180.52
Lana Evans	Reimbursement for Supplies	99.38
Merriam Graves	Tank Rental	45.00
New Hampshire Dept of Environmental Svcs	Water Testing	40.00
Postmaster of Grafton	Postage	16.65
Ron's Johns	Portable Toilet Rental	885.00
Telstar Display Fireworks, Inc.	Fireworks	4,500.00
The Country Chronicle	Advertising	108.00
Valley News	Advertising	76.16
	<b>Total</b>	<b>\$7,467.56</b>

***PATRIOTIC PURPOSES***

**Total**                                 **0**

***PLANNING BOARD***

Barbara Zannini	Postage and Supply Reimb.	48.48
Barbara Zannini	Minute Taker Salary	1,231.20
Bradford Grange	Refund	29.57
Catherine Mulholland	Postage Reimbursement	9.44
Erin Darrow	Supply Reimbursement	39.78
Gnomon Copy	Copies	22.95
New Hampshire Municipal Assoc.	Town & City Subscriptions	87.00
Registry of Deeds	Registry Fees	52.00
Staples Credit Plan	Supplies and Copying	157.17
Upper Valley Lake Sunapee Regional Planning	Fees and Subscriptions	69.00
Valley News	Advertising	130.84
	<b>Total</b>	<b>\$1,877.43</b>

***POLICE DEPARTMENT***

AT & T	Telephone	524.28
Andrew Ware	Salary	44.00
Barker Steel	Steel	18.15
Brownie's Auto Parts	Parts	57.18
Chief Supply	Supplies	108.98
CMI, Inc.	Supplies	273.08
Crimestar	Computer License & Support Fee	1,870.00
Ellen Wilson	Salary	1,310.00
Evans Motor Fuels	Fuel	143.72
Frank's Services	Repairs, Parts & Inspections	3,219.95
Gall's Inc.	Supplies	330.90
Grafton Country Store	Fuel	1,913.19
Grafton County Sheriff's Department	Dispatch Fees	6,496.00
Hampshire Fire	Fire Extinguishers	160.00
Jane Kenyon	Matron Salary	24.00
Jennifer Kamorowski	Salary	91.00
Lexis Publishing	RSA Publications	319.25
Lower Grafton County	Prosecutor Reimbursement	2,500.00
Matthew Wilson	Salary	91.00
Merle Kenyon	Reimbursement for Supplies	48.00
Merle Kenyon	Salary	33,000.00
Mt. Washington Hotel & Resort	Conference	375.00
National Imprint Corp.	Child Identification Kit	144.64

New Hampshire Assoc of Chief of Police	Membership Dues	100.00
New Hampshire Retirement	Retirement Contribution	1,652.39
Norman Daigneault	Salary	3,300.00
Postmaster of Grafton	PO Box Rental	24.00
Public Safety Center, Inc.	Supplies	57.82
Richard Braley	Supplies	66.98
Russell Poitras	Salary	1,413.50
Smith & Wesson	Ammunition	60.94
Staples Credit Plan	Supplies and Copying	244.15
State of New Hampshire	Law Books	119.00
Stonehearth Open Learning	Training	100.00
Treasurer, State of NH	Equipment	60.00
Upper Valley Humane Society	Animal Control	585.00
Verizon	Telephone	1,853.86
WaveComm	Paging Fees	107.10
Wilson Tire, Inc.	Tires	347.24
	<b>Total</b>	<b>\$63,154.30</b>

***PROPERTY REAPPRAISAL***

BMSI	Computer Software	1,063.50
New England Municipal Consultants	Assessing Fees	400.00
	<b>Total</b>	<b>\$1,463.50</b>

***PROPERTY REVALUATION***

BMSI	Computer Software	1,650.00
Jennie Joyce	Data Entry	364.00
Pamela Grinley	Data Entry	1,370.00
Pathway Consultants	Maps	2,447.91
Patriot Properties	Assessing Fees	57,086.50
	<b>Total</b>	<b>\$62,918.41</b>

***PUBLIC ASSISTANCE***

Case #1		910.00
Case #2		6,918.24
Case #3		700.00
Case #4		1,005.98
Case #5		498.07
Case #6		411.00
Case #7		250.00
Case #8		1,683.23
Case #9		418.03
Case #10		1,325.00
Case #11		20.00
Case #12		379.33
Marian Morse	Salary	1,250.00
Staples Credit Plan	Supplies and Copying	133.18
	<b>Total</b>	<b>\$15,902.06</b>

***RECYCLING EFFORTS***

Gretchen Renee	Supplies	50.17
	<b>Total</b>	<b>\$50.17</b>

***REFUNDS***

Cynthia Hackett	Release of Property	7,393.53
Dana Rose	Timber Tax	524.36
David Armstrong	Property Tax Abatement	63.00
Douglas Carpenter	Property Tax Abatement	175.72
Evans Tree Service	Auto Registration Refund	15.00



Homecomings	Property Tax Overpayment	2,046.00
Mary McDow	Fee Overpayment	10.00
McWilson Warren	Property Tax Overpayment	60.00
Sharon Gallagher	Property Tax Abatement	2,113.72
Transamerica	Property Tax Overpayment	463.12
Thomas Wright	Property Tax Abatement	98.00
Todd Baravalle	Property Tax Abatement	166.00
Wayne Nichols	Property Tax Abatement	8.00
	<b>Total</b>	<b>\$13,136.45</b>

***SARGENT HILL BRIDGE***

H.E. Bergeron	Engineering Fees	45,742.11
Hansen Construction	Bridge Construction	467,698.25
New Hampshire Dept of Environmental Svcs	Water Testing	424.00
Randel & Bonnie J. Haubrich	Permanent Easement	1,500.00
Stephen & Stephanie Sudrabin	Temporary Easement	3,000.00
	<b>Total</b>	<b>\$518,364.36</b>

***SOLID WASTE***

AT & T	Telephone	259.28
All State Poly	Rubbish Bags	293.92
All Waste Services	Hauling and Tipping Fees	13,638.66
Arrow Equipment	Furnace Repair	264.00
Atlantic	Parts	84.00
Grafton Country Store	Fuel	23.74
Canaan Hardware	Parts and Supplies	98.79
Edward Grinley	Salary	9,169.23
Frank's Services	Repairs	181.25
Harry Camber	Repairs	20.00
Kevin Bolash	Welding Repairs	674.50
New England Resource Recovery Assoc.	Hauling Fees	3,352.14
New Hampshire Dept of Environmental Svcs	Water Testing	17.00
Northeast Waste Services	Hauling Fees	36,835.07
Rudi Horn	Salary	1,243.92
Scott Smith	Mileage	60.36
Scott Smith	Salary	4,804.38
Treasurer, State of NH	Equipment	50.00
Twin State Door	Repairs	137.00
Verizon	Telephone	375.02
Wesley Joyce, Sr.	Salary	4,033.74
	<b>Total</b>	<b>\$75,616.00</b>

***STREET LIGHTS***

New Hampshire Electric Co-op	Street Lights	284.88
Public Service of New Hampshire	Street Lights	2,107.42
	<b>Total</b>	<b>\$2,392.30</b>

***TAN (Tax Anticipation Note)***

Mascoma Savings Bank	Loan Payment	350,000.00
Mascoma Savings Bank	Interest on TAN	3,044.51
	<b>Total</b>	<b>\$353,044.51</b>

***TAX SALES***

Tax Sale Liens	100,106.36
<b>Total</b>	<b>\$100,106.36</b>

***FIRE DEPARTMENT GRANT***

Christopher Williams, Chief	Reimbursement for Supplies	540.74
Dan Clancy	Electrical Supplies	1,735.00
R.P. Johnson & Son	Building Supplies	224.94
Roger Lavoie	Construction & Masonry	9,365.19
Sondik Supply Company	Supplies	325.41
	<b>Total</b>	<b>\$12,191.28</b>

***HAZARD MITIGATION GRANT***

Gateway Computers	Computer and Software	3,482.00
	<b>Total</b>	<b>\$3,482.00</b>

***HIGHWAY GENERATOR GRANT***

Pleasant Mountain Homes, LLC	Generator and Installation	12,500.00
R.P. Johnson & Son	Supplies	107.00
	<b>Total</b>	<b>\$12,607.00</b>

***WARRANT ARTICLE #4 (Solid Waste Capital Reserve Fund)***

<b>Total</b>	<b>40,000.00</b>
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***WARRANT ARTICLE # 5***

Flanders & Patch	Parts	592.59
Kibby Equipment	Parts	1,729.17
Powerplan	Parts	11,596.35
S.G. Reed Truck Service	Parts and Repairs	5,527.31
Sabil & Sons	Parts and Repairs	292.50
Townline Equipment	Parts	262.08
	<b>Total</b>	<b>\$20,000.00</b>

***WARRANT ARTICLE #8 (Ambulance Capital Reserve Fund)***

<b>Total</b>	<b>\$10,000.00</b>
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***WARRANT ARTICLE #9 (Police Vehicle Capital Reserve Fund)***

<b>Total</b>	<b>\$7,000.00</b>
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***WARRANT ARTICLE #10 (Fire Apparatus Capital Reserve Fund)***

<b>Total</b>	<b>\$25,000.00</b>
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***WARRANT ARTICLE #11 (Compactor)***

Atlantic Leasing Company	Compactor	5,300.00
	<b>Total</b>	<b>\$5,300.00</b>

***WARRANT ARTICLE #12***

Townline Equipment	York Rake	5,500.00
	<b>Total</b>	<b>\$5,500.00</b>

***WARRANT ARTICLE #13***

West Central Behavioral Services	Annual Fee	\$1,200.00
	<b>Total</b>	<b>\$1,200.00</b>

***WARRANT ARTICLE #15 (Highway Equipment Capital Reserve Fund)***

<b>Total</b>	<b>\$25,000.00</b>
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<b>Total Expenditures</b>	<b>\$3,487,415.21*</b>
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\*(This figure does not balance with the Mascoma Savings Bank statement year end of \$3,488,792.96. There is a difference of \$1,377.75 in expenditures not accounted for in the detailed report of expenditures.)

**SELECTMEN'S REPORT**  
**2003**

The new Sargent Hill Bridge is finally open to traffic. The goal was to build a bridge that would fit into the rural setting of the area and maintain the direction and velocity of the river, in order to preserve the swimming area that has been enjoyed by townspeople for many years. We thank all of the abutting landowners, who helped us reach this goal, for their cooperation with this project.

Through Federal and State grants an emergency generator was purchased and installed at the Highway Department. Another generator, and a new 10ft. x 44ft. addition to the Fire Station to house it in, is near completion under the supervision of Fire Chief Williams. Grants were also received for computers and a scanner for the use of homeland security & emergency management.

The Town wide revaluation has been completed. The goal now is to have 20% of the parcels in Town reviewed each year on a rotating basis for 5 years. This will keep our equalized assessment ratio up to the Department of Revenue Administration's acceptable standards, thus eliminating the need of another expensive town wide revaluation.

We continue to try to maintain compliance with the many regulations of the Department of Revenue, State certification for revaluation, landfill closure, bridge designs and the everyday business of the Town, but more office hours are needed. We have placed a Warrant Article on this year's ballot to increase the present office hours of 26 a week to 40 hours a week. The Budget Committee has approved this increase and we hope you will support it.

We thank all the Town Officials for their continued cooperation, and the many dedicated volunteers for the countless hours they donate to keep our town running.

Frank Neufell

Jennie Joyce

Steve Darrow



## Trustees of the Trust Funds

The Town received \$1,551.56 of trust fund interest income for cemetery care and \$564.18 for the purchase of books for the Town Library.

The following additions to capital reserve funds were voted at Town meeting:

Additions to Capital Reserve Funds were as follows:

Highway Equipment	\$25,000
Solid Waste	\$40,000

New Capital Reserve Funds were as follows:

New Police Cruiser	\$ 7,000
New Ambulance	\$10,000
Fire Department Apparatus	\$25,000

Interest from the Kilton Doctor Fund was expended as follows:

- ❖ \$867.40 Medical Expense reimbursement of a maximum \$15 each to 59 Grafton residents
- ❖ \$20.00 Safety Deposit annual rental

The Trustees of Trust Funds meet at the Town Offices. Town residents may present the Trustees with receipted bills for medical, dental, or eye treatment at these monthly meetings or by mailing a self-addressed stamped envelope to Trustees of Trust Fund, PO Box 299, Grafton, NH 03240. The Kilton Doctor Fund provides for reimbursement up to a maximum of \$15 per person. No bills will be received between December and February meetings. Bills dated after the last December meeting will be accepted at the February meeting and paid for the ensuing year.

Brenda Perkins 2006  
Liz Guaraldi 2005  
Anson Smith 2004

# Report of the Common Trust Fund Investments of the Town of Grafton, NH

-

December 31, 2003

MS10

How Invested Description of Investment Name of Banks, Stocks, Bond	Principal					Income				Grand Total Principal & Income		
	Starting Balance 01/01/2003	New Funds Created	Unrealized Gains Total	Unrealized Losses Total	Cash Gains or (Losses)	Withdrawals	Ending Balance 12/31/2003	Starting Balance 01/01/2003	Received Money Mkt During Year		Received Securities During Year	Expended During Year
Kilton Fund-Paine Webber	\$76,617.93	\$0.00	\$6,920.06	\$0.00	\$2,533.75	\$2,533.75	\$83,537.99	\$1.46	\$3.53	\$2,533.75	\$424.52	\$2,114.22
Kilton Fund-Mascoma Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,934.86	\$424.52	\$0.00	\$3,367.40	\$6,991.98
Cemetery Funds-Paine Webber	\$44,399.98	\$0.00	\$4,010.17	\$0.00	\$1,469.29	\$1,469.29	\$48,410.15	\$6,359.53	\$231.74	\$1,469.29	\$6,508.90	\$1,551.66
Library Funds- Paine Webber	\$4,216.02	\$0.00	\$379.33	\$0.00	\$139.79	\$139.79	\$4,595.35	\$573.25	\$1.14	\$139.79	\$150.00	\$564.18

Date Started	How Invested Description of Investment NH Investment Pool	Principal (Additions)					Income				Grand Total Principal & Income		
		Starting Balance 01/01/2003	New Funds Created	Unrealized Gains Total	Unrealized Losses Total	Cash Gains or (Losses)	Withdrawals	Ending Balance 12/31/2003	Starting Balance 01/01/2003	Received Money Mkt During Year		Received Securities During Year	Expended During Year
1970	Highway Equipment-NHIP	\$15,055.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,055.00	\$9,547.37	\$327.39	\$0.00	\$0.00	\$9,874.76
1982	Bridge-NHIP	\$13,783.72	\$0.00	\$0.00	\$0.00	\$0.00	\$13,783.72	\$17,859.30	\$17,859.30	\$255.70	\$0.00	\$0.00	\$18,115.00
1982	Tax Appraisal-NHIP	\$24,833.93	\$0.00	\$0.00	\$0.00	\$0.00	\$24,833.93	\$9,600.50	\$278.31	\$0.00	\$0.00	\$9,878.81	
1986	Solid Waste-NHIP	\$49,711.91	\$40,000.00	\$0.00	\$0.00	\$0.00	\$89,711.91	\$34,666.72	\$887.75	\$0.00	\$0.00	\$35,554.47	
1988	Rec. Field Shelter-NHIP	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$9,935.58	\$201.48	\$0.00	\$0.00	\$10,137.06	
1995	New Fire Truck-NHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$74.60	\$0.02	\$0.00	\$0.00	\$74.62	
1999	New Police Cruiser-NHIP	\$5,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	\$104.37	\$77.35	\$0.00	\$0.00	\$181.72	
1999	New Ambulance-NHIP	\$35,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	\$2,058.15	\$351.09	\$0.00	\$0.00	\$2,409.24	
2003	Fire Dept. Apparatus-NHIP	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$128.72	\$0.00	\$0.00	\$128.72	

Investment Totals		\$283,618.49	\$107,000.00	\$11,309.56	\$0.00	\$4,142.83	\$401,928.05	\$100,172.46	\$3,168.74	\$4,142.83	\$10,450.82	\$97,033.21
												\$498,961.26

## Grafton Public Library Report

We have had a very busy year keeping up with the latest books for everyone. We purchased 136 books and received 90 books as gifts. We purchased 13 videos and received 7 as gifts.

*Total circulation:*

Fiction	736	Youth	223
Non Fiction	190	Juvenile	354
Magazines	114		
Videos			
Luv Coop	164		
Grafton	354		

We would like to thank our patrons who support the Library in any way.  
Used books will be available in the cellar when the weather is warmer.

Mary Gove, Librarian

<b>January 1, 2003</b>	<i>Cash Balance on Hand</i>	<b>\$2,599.62</b>
Mildred Braley Trust		35.43
Book and Video Fines		12.05
Book Sales		20.25
Donation (Gift)		25.00
	<i>Total Receipts &amp; Balance</i>	\$2,692.35
	<i>Less Expenditures</i>	1,798.55
	<b><i>Balance on Hand December 31, 2003</i></b>	<b>\$893.80</b>

*Expenditures*

Books		\$976.67
Magazines		152.85
Videos		158.86
Supplies		145.13
Postage/Stamps		44.49
LUV Co-op (dues & video fees)		110.00
NHLTA (Trustee dues 2003 & 2004)		120.00
Deborah Hazelton (bookkeeping)		75.00
Checks for checkbook		<u>15.55</u>
	<i>Total</i>	<b>\$1,798.55</b>

Mascoma Cert (#386009030) Burnham Fund                      Mascoma Savings Acct (#900047711)

January 1, 2003	\$23,321.86	January 1, 2003	\$692.68
	<u>744.22</u> (Interest 2003)		<u>2.12</u> (Interest 2003)
	<b>\$24,066.08</b>		<b>\$694.80</b>

**Mascoma Certificate (#382010346)**

January 1, 2003	\$2,846.48
	60.71 (Interest 2003)
	<b>\$2,907.19</b>

Respectfully submitted,  
Deborah Hazelton, Trustee/Treasurer



**Grafton Volunteer Fire Department  
2003 Annual Report**

*Incidents:*

Structure Fires	2	Odor Investigation	1
Chimney Fires	5	Hazmat Investigation	2
Mutual Aid Structure Fires	3	Electrical Hazard Investigation	1
Mutual Aid Forest Fires	1	Downed Power Lines	4
Mutual Aid Station Coverage	1	Vehicle Accidents	7
Fire Investigation	1	Motorcycle Accidents	3
Illegal Burn	4	ATV Accidents	2
Carbon Monoxide Investigation	2	EMS Assists	28
		<b>Total Incidents</b>	<b>67</b>

The Fire Department has worked very hard for the community during the year 2003. Members have again given many volunteer hours towards monthly meetings, work meetings, training and performing the services that the Department offers. Along with providing services the Department has been active in the grant arena. A \$16,000 grant has provided funding for a 10' x 44' expansion to the fire and ambulance station. The new space will provide housing for a 20-kwatt generator and the breathing air compressor that was acquired in previous years. The space will also provide additional storage area for the Fire and Ambulance Departments. The Fire Department was a recipient of a Hazard Mitigation Grant which afforded the purchase of a computer and printer for the Fire and Ambulance Departments which allows us to access valuable training information and the ability to have direct communications with New Hampshire Fire Standards and Training on-line. A \$145,000 grant was awarded to the Fire Department from the Department of Homeland Security Assistance to Firefighters Grant Program. The grant is a 90/10 cost share program. The Town's share will be \$14,500, which is available in our Capital Reserve fund. This grant will be used to purchase a new tanker for the Fire Department and the community. The Department of Homeland Security Assistance to Firefighters Grant Program is slated to continue for 2 more years and the Department will request additional funding to purchase a rescue vehicle. We have also recently started raising monies, through grant writing, in hopes of purchasing Holmatro extrication tools (Jaws of Life). The cost of this equipment is approximately \$20,000. These donations/grants will come from local organizations/benefactors and will take approximately 3 years. We would gladly accept donations from the community. If you are interested in our efforts to raise money for this worthwhile equipment and would like to make a donation, telephone 523-7500 and leave a message for the Chief. We are also in need of at least 5 more dedicated individuals to join our Department. Support is needed in every aspect of running the Department; you don't necessarily have to be an interior fire attack person, that's your choice. Please consider joining.

Chris Williams, Chief

**Grafton Ladies Auxiliary**

The Grafton Ladies Auxiliary is a private, self sufficient organization whose purpose is to support the Volunteer Fire and Ambulance Services of Grafton. The Auxiliary purchases supplies and equipment for the services which their budgets won't support, which could mean equipment for the fire trucks, replacement fire gear, communication equipment, such as radios, repairs to vehicles,

station supplies and equipment, or whatever the members may require to perform their jobs. This small group provides food and beverages at the fire scenes, a much needed support and members can often be found back at the station in the wee hours of the morning serving coffee, hot muffins, bread or pastries to the weary group.

Other activities include sponsoring a yearly Fire Warden's Supper for the area Fire Wardens and Deputies. These types of activities are necessary to build the mutual aid relationship, which small towns rely on in fire fighting. A yearly Firemen's Supper is held in November, which is open to the public. Rummage sales are held in both the spring and fall. The monies raised go directly to the needs of the voluntary services. At least once a year the Fire Department hosts a 2-day training and invites all of the fire fighters and Emergency Medical Technicians in the area towns. The Auxiliary sponsors the training with financial support and also provides refreshments and meals for the 2 days.

New members are always welcome! If you have a few hours to donate, time to bake cookies or help in any way, come join us! Meetings are held the first Monday of each month from April through November.

*Bonnie J. Haubrich*  
*Secretary*

### **Forest Fire Warden's Report for 2003**

Permits were issued for the following brush, campfire and cooking fires.

<u>Permits Issued</u>	<u># Issued</u>
Paul Gove, Fire Warden	164
Ken Cushing, Deputy Warden	18
Merle Kenyon, Deputy Warden	5
Illegal – no permits	6

This report is for January 2003 to October 31, 2003 when Paul Gove retired. The new Warden is Sean Frost, telephone, 523-8836.

Respectfully submitted:  
Paul C. Gove, Warden  
Douglas Miner, Ranger

### **Grafton Volunteer Ambulance Service**

The Ambulance responded to approximately 80 calls this past year.

I would like to personally thank all of the Ambulance members, the Fire Department members and the Police Department for all of the time and proficiency they put in to each of these calls.

I would also like to thank all of the people who donated to the Ambulance service.

It is enormously difficult to maintain the skills and knowledge that the members of the Ambulance have to uphold to maintain the mandatory status of being Nationally and State of New Hampshire registered. It takes a lot of commitment, knowledge and skills to be a volunteer for the Grafton Ambulance. We are very lucky to have this service and the men and women who serve.

*Jane E. Kenyon, R.N., EMT-B*  
*Captain*



## **Highway Report 2003**

The year 2003 was a challenge for the Highway Department. Excessive overtime hours in the first three months and over fifty thousand dollars was spent on parts and repairs of the equipment.

The Highway Department went back to four full-time employees and spent many hours repairing and maintaining the equipment.

We graded and raked all the roads as many times as the weather would permit and when the equipment wasn't broken down.

Culverts were installed in different locations in Town, but did not get as many done, as we would have liked to as the backhoe was broken down more than it was running.

In the fall the Highway crew screened and stockpiled over four thousand yards of winter sand. We also got plow equipment and sanders on all of the trucks and repaired them to get ready for winter.

We would like to thank the people who appreciate what the road crew does and the long hours with what we have to do with.

The Highway equipment is getting older and takes much more money and time to repair. All of the Town equipment, except the 450 Ford, is between 8 and 20 years old.

Respectfully submitted:

Robert Bassett, Road Agent

Paul Jalbert, Assistant Road Agent

Douglas Dimond

Joseph Braley

### **Township of Grafton Historical Society**

Looking back to December 20, 1993 when the Township of Grafton Historical Society adopted its Constitution and By-Laws it is amazing that the Society has accomplished so much.

The Museum is open from Spring through Fall and appointments to visit the Museum during the rest of the year has been successful. Visitors enjoy viewing the old Town safe, a Civil War era quilt, a major doll collection (a dollhouse will be part of our exhibits this Spring), a so-called saloon piano that attracts a great deal of attention, an organ made by one of Grafton's residents, an extensive collection of hand-made women's and children's clothing, two Civil War umbrellas, two lovely old horse blankets, a large sugaring evaporator, an imposing vegetable cleaner, period clothing and much more.

The Museum has a very functional handicapped-accessible bathroom, an office and we will soon be on-line.

The Society has been raising funds with which to bring the Pine Schoolhouse back to life. This year we will paint the schoolroom and restore or replace the chimney. We have painted the outside, replaced the schoolroom ceiling, have acquired a stove, and the need to have a bathroom and electricity is on our restoration list.

The Society is gathering Civil War information about Grafton men who served in that War and we are continually searching for pictures and letters from that era.

The Tramp House is now temporarily located on a hillside in back of the Museum. In time it will be restored and moved closer to the Museum and open to the public.

Our members are proud to be involved in the past, present and future life of our Town and we thank you for your support. We invite you to become a member of our team, and the dues are only \$10.00 per year.

Doris B. Senter

President, Township of Grafton Historical Society



**Grafton Police Department  
Crime Listing Summary for 2003**

911 Hang Up	5	Open Container	1
Abandoned Vehicle	2	Papers Served	15
Alarm	12	Parking Complaints	4
Ambulance Assist	36	Persons – Found	6
Animal	78	Pistols	36
Arrest	20	Police Information	34
Assault	2	Property – Found	3
Assist Other Agencies	27	Property – Lost	3
Assist Other Police Departments	28	Questions	2
ATV Accident	1	Reckless Operation	4
ATV's	1	Registration Violations	1
Bad Checks	4	Repossession	2
Burglary	15	Returned Property	3
Child Abuse/Neglect	1	Road Conditions/Hazards	12
Civil Matter	15	Runaway	3
Civil Standby	13	Security Check	45
Criminal Mischief	5	Sex Offenses	12
Criminal Record Check	46	Snowmobile Complaints	1
Directed Patrol	112	Special Service	49
Disabled Vehicle	26	Speeding/Summons	17
Disorderly Conduct	5	Speeding/Warning	42
Domestic	15	Subpoena Served	24
Driver License Suspended/Revoked	4	Suicide	1
Drug Offenses	2	Suicide Attempt	1
DUI (drinking under influence)	5	Suicide Threat	2
DVP Served	4	Summons	1
Equipment Violations	1	Suspicious Activity	2
Fire Assist	22	Suspicious Person	6
Follow-up	136	Suspicious Vehicle	8
Homicide	1	Theft	28
Juvenile Complaints	10	Threats/Harassment	12
Littering	3	Towed	4
Lock Out	11	Traffic Violations	8
Message Delivery	13	Transport	13
Minor in Possession of Alcohol	1	Trespassing	9
Missing Adult/Juvenile	9	Truancy	3
Motor Vehicle Accidents	19	Vandalism	16
NCIC Cancellation	1	Vehicle Identification Checks	46
NCIC Entry	1	Warrants	3
Neighbor Dispute	2	Welfare Check	19
Noise Complaint	8		

**Agency Grand Total 1223**

*Merle Kenyon, Police Chief*

## **The Grafton Planning Board 2003: A Year in Review**

This has been a very busy year for the Grafton Planning Board. The responsibilities of the Planning Board include the development and maintenance of a Master Plan and the review of certain types of land-use applications. These include: subdivisions, voluntary mergers of parcels of land, and the administration of driveway permits.

The Planning Board has continued to work on updating the Master Plan by tallying information from the town surveys. In 2004 the Board plans to complete the tallying and make substantial progress with updating the Master Plan. The current Master Plan was adopted in 1986 and should be updated every ten years according to state law.

Three subdivision applications were approved by the Planning Board this year. Two voluntary mergers of parcels of land were also approved. One subdivision that is in two towns was seen conceptually by the Board in 2003 and will be officially heard in 2004.

This year the Planning Board established a separate non-lapsing fund for the administration of payments and funds pertaining to land use applications according to state law, RSA 673:16.

The Grafton Planning Board received several Building Notification applications from the Board of Selectmen in 2003 as part of the requirements established by state law. This law requires that the Planning Board provide their recommendation in order for a Building Permit to be granted for buildings to be located on Class VI or private roads. The Town of Grafton, however, has a Building Notification procedure, not a Building Permit procedure.

In 2003 the Planning Board received thirteen driveway permit applications. The driveway permit application and procedures were topics of discussion at Planning Board meetings throughout the year. The Planning Board has been working on modifying the procedure as well. These changes should be completed in 2004.

The Planning Board discussed the role of the Town in regard to driveways that are located on state roads. All driveways are technically under state jurisdiction, however, communication between the State and the Town can be beneficial, especially if there is something important to communicate. For example, if there is a large subdivision proposed in Grafton that will have primary access on a State maintained roadway, the State likes to coordinate with the Planning Board during the subdivision hearing process.

The Planning Board was involved in the efforts to develop a Hazard Mitigation Plan with help from the Upper Valley Lake Sunapee Regional Planning Commission. For the development of this plan Grafton received a \$5000 grant to help with emergency management in Town. This money was used to purchase a new computer to be used by all Town departments. The Planning Board then worked on file administration, establishing a computer database to track land use applications and provide additional organization to help the Planning Board run more efficiently.

The Planning Board strongly encourages continuing education. This year I attended the New Hampshire Municipal Association Fall Law Lecture Series held in Lebanon during September and October 2003.

The Planning Board is also looking forward to attending conferences held by the Office of State Planning and the New Hampshire Municipal Association to promote awareness of land use planning policy and procedure among Board members.

Visitors to the Planning Board are always welcome. We meet the first and third Thursdays of each month at 7:00 p.m. at the Grafton Town Office on Library Road. If you have any questions about land use planning please feel free to contact the Planning Board.

Erin Darrow, Chairman  
Grafton Planning Board

**State of New Hampshire  
Executive Council**

It is a pleasure to report to you now in my 25<sup>th</sup> year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249,000 people who I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquiries for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listing and a topical listing. This is available for a cost of \$6.00 plus \$2.50 postage. Make checks payable to the State of New Hampshire, or order on line at [www.gencourt.state.nh.us/visitorcenter](http://www.gencourt.state.nh.us/visitorcenter). The entire directory is available at <http://www.state.nh.us/government/agencies.html>.

The 2003-2004 County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at [www.nhcounties.org](http://www.nhcounties.org).

Also available at no cost from the Secretary of State Office at 271-3242 or at [elections@sos.state.nh.us](mailto:elections@sos.state.nh.us), or mail at Secretary of State, State House, Room 204, Concord, NH 03301 are the following publications:

The New Hampshire Election Procedural Manuals for 2004-2005

The NH Election Laws for 2004-2005

The NH Political calendar for 2004-2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or [ray.burton4@gte.net](mailto:ray.burton4@gte.net).

As long as I'm around as one of your elected officials never ever feel you are alone in your hour of need. Contact me anytime!

Ray Burton, Executive Councilor, District One

**Grafton County Senior Citizens Councils, Inc.  
Annual Report 2003**

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, the information and assistance program Grafton County ServiceLink and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2003, 36 older residents of Grafton were served by one or more of the Council's programs offered through the Mascoma Area Senior Center:

- Older adults from Grafton enjoyed 474 balanced meals in the company of friends in the center's dining room.
- They received 1,073 hot, nourishing meals delivered to their homes by caring volunteers



- Grafton residents were transported to health care providers or other community resources on 8 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 119 visits by a trained social worker.
- Grafton's citizens also volunteered to put their talents and skills to work for a better community through 267 hours of volunteer services.

The cost to provide Council services for Grafton residents in 2003 was \$12,114.04.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Grafton's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

Grafton County Senior Citizens Council, Inc.  
 Statistics for the Town of Grafton  
 October 1, 2002 to September 30, 2003

During the fiscal year, GCSCC served 36 Grafton residents (out of 154 residents over 60, 2000 Census).

Services	Type of Service	Units of Service	Unit (1) Cost =	Total Cost of Service
Congregate/Home Delivered	Meals	1,547 x	\$ 6.10	\$9,436.70
Transportation	Trips	8 x	10.57	84.56
Adult Day Service	Hours	0 x	6.11	0
Social Services	Half-hours	118.5 x	21.88	2,592.78
Activities		151	N/A	

Number of Grafton volunteers: 5      Number of volunteer hours 267

GCSCC cost to provide services for Grafton residents only  
 \$12,114.04

Request for Senior Services for 2003	1,400.00
Received from Town of Grafton for 2003	1,400.00
Request for Senior Services for 2004	1,400.00

Note:

1. Unit cost from GCSCC Statement of Revenue and Expenses for October 1, 2002 to September 30, 2003.
2. Services were funded by Federal and State programs 56%; municipalities, county and United Way 9%; Contributions 10%; In-kind donations 16%; Friends of GCSCC 7%; Other 2%.

## Upper Valley Lake Sunapee Regional Planning Commission Annual Report for 2003

UVLSRPC is a not-for-profit association of 30 communities in Vermont and New Hampshire. We provide a mechanism for communities that live, work and recreate together in the Upper Valley, Sullivan County and Lake Sunapee area to work together on issues of common concern. Each year we strive to focus on activities that will best meet the needs of each of these three areas, while we balance the differing concerns of larger and smaller communities. Your community's membership in UVLSRPC provides you with a voice in regional activities, as well as decision-making at the state level in both states that affect the future of your community.

We provide the communities of the region a mechanism to work together toward balanced growth, in part by developing and implementing a comprehensive regional plan. In 2003, we completed work on both a new Regional Transportation Plan and new Economic Development element for the Regional Plan, as well as updates on Population Trends and Natural & Scenic Resources. In other activities we:

- Worked with area and state organizations, businesses and communities to seek opportunities to improve the balance between economic growth and residential development in the Upper Valley.
- Helped several communities obtain grant funds for a variety of projects, including emergency management equipment, village highway corridor redesign, recreation facilities and transportation system enhancements.
- Completed incorporation of Grafton County communities in North Country Economic Development District for federal Economic Development Administration (EDA) grant eligibility; obtained EDA approval of East-Central Vermont Comprehensive Economic Development Strategy (CEDS) developed in partnership with Green Mountain Economic Development Corporation and others to ensure business growth meets the needs of our communities; and began work with Western Region Development Corporation on CEDS for Sullivan County. Continued to support tourism organizations in the Region.
- Assisted 11 communities with updates of their master plans and 10 with local land use regulations.
- Provided technical assistance to local committees addressing a number of issues such as affordable housing, interstate interchange area development, open space, capital improvements programming, downtown revitalization, sewers, and bicycle and pedestrian facilities.
- Developed guidelines for balancing state highway needs with those of a downtown or village area utilizing a concept plan for Charlestown as a case study.
- Facilitated Upper Valley Conservation Network and provided technical assistance to Upper Valley Trackers.
- Continued our assistance to watershed organizations planning for the stewardship of the Connecticut River and its tributaries, including Lake Sunapee, and the Cold, Mascoma and Ottauquechee Rivers. Actively participated on Connecticut River Joint Commissions and Connecticut River Scenic Byway Council Steering Committee.
- Organized five hazardous waste collections that gave 1,170 households a way to keep approximately 13,100 gallons of hazardous chemicals out of the region's groundwater; and assisted with public education on household hazardous waste.
- Conducted 911 readdressing in Claremont to improve emergency response. Completed hazard mitigation plans for 4 communities as required for continued eligibility for federal disaster assistance and hazard mitigation funds; arranged funding to complete several more in the coming year, including all 3 Vermont towns; and continued to facilitate well-integrated emergency planning within the core Upper Valley communities.
- Provided suggestions for minimizing potential regional impacts associated with several proposed developments through Act 250 in Vermont and RSA 36:56 in New Hampshire.
- Collected traffic data in 24 communities, and completed road inventory in 5 communities to make sure that full state aid for maintenance is received. Developed plans for Upper Valley traffic model to increase ability to predict and avoid traffic increases. Provided traffic data to communities, residents and businesses on request.



- Continued to work with public transit providers serving the area’s resident, employees, and visitors to identify opportunities to improve service using currently available funds, and to prioritize needs for additional funding. Assisted Upper Valley Transportation Management Association in efforts to involve area employers in programs to reduce commuter traffic.
- Provided monthly circuit rider services to 5 communities to review subdivision and site plan applications for compliance with local regulations.
- Held several informational and training sessions for local officials on land use planning issues, (including siting wind power facilities, how to avoid sprawl, and programs available to keep historic villages healthy), natural resource protection issues, (including stormwater management and Vermont’s new septic rules), and board members skills, (including fostering productive citizen participation in the planning and development review processes). Facilitated discussions on future plans of Dartmouth-Hitchcock Medical Center, Dartmouth College, and the Mt. Sunapee Ski area, and potential impacts on growth-related factors such as housing and traffic in the region.
- Responded to day-to-day requests from local board members and staff for guidance on, e.g., application of NH Shoreland Protection Act, policies on unmaintained roads, management of excavations, implementation of floodplain ordinances, capital improvement programming and impact fees, road acceptance policies, coordination of review of applications among various local boards, regulation of telecommunications facilities, interpretation of local land use regulations, hiring consultants, and planning and zoning board procedures.
- Continued to increase the ability of our geographic information system (GIS) to perform land use analysis and natural resource planning; provided GIS services to communities and partner organizations.
- Maintained a library with the latest technical guidance, planning literature, and sample regulations; continued to incorporate 2000 Census information into digital regional socioeconomic database as it became available; and responded to numerous requests for information from local officials, businesses, and other area organizations.

We appreciate the high level of participation and support we receive from our communities, and look forward to continuing to serve the needs of the region in the coming year. We count on feedback from the Commissioners each community appoints, as well as local officials and residents, to ensure that our work program focuses on regional issues that are of the highest priority to you. In addition, this year we have established a new committee to enhance the exchange of information with member communities. Please feel free to contact us at (603) 448-1680 or [info@uvlsrc.org](mailto:info@uvlsrc.org) to share your thoughts.

Tara E. Bamford, Executive Director

**Visiting Nurse Alliance of Vermont and New Hampshire, Inc.**  
Home Care, Hospice and Family Health Services – Report to the Town of Grafton

The Visiting Nurse Alliance is like the local police and fire departments – a strategic part of the community’s safety net – with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Grafton to help us meet your residents’ home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through hospice they have that control.



- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided the following services this past year (July 1, 2002 through June 30, 2003)

Skilled Nursing	171	<i>Family Support Services</i>	
Physical Therapy	71	Families Served	8
Speech Therapy	321	Individuals Served	32
Occupational Therapy	66	Home Visits	219
Home Health Aide	256		
Homemaker	9		
<b>Total Visits</b>	<b>894</b>		
<b>Hospice VNH</b>		<b>MCH</b>	
Patient Families Served	1	Children	13
Volunteer Hours	3	Home Visits	344
Volunteer Visits	1		

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,  
 Susan H. Larman, BSN, MBA  
 President and Chief Executive Officer

### **West Central Behavioral Health**

In 2003, West Central Behavioral Health provided residents of Grafton with \$10,156 of free or reduced cost mental and behavioral health services for which we received no reimbursement. We are committed to making quality mental health services available regardless of ability to pay to all communities in our service area, and are asking cities and towns we serve to help us sustain that commitment to many of our most vulnerable neighbors.

West Central Behavioral Health is the NH designated Community Mental Health Center for Grafton, as well as Sullivan and Southern Grafton Counties. Our mission is: "to promote, preserve, and strengthen the mental health and quality of life for individuals and their communities through the delivery of integrated, comprehensive services." Our consumers suffer from a range of disorders and illnesses: life threatening severe, chronic mental illness such as psychosis, schizophrenia, and bipolar disorder; all forms of addiction; as well as anxiety, depression, divorce or relationship related stress, and other impairing, but highly treatable conditions. We work with all ages in outpatient clinics, homes, jails, nursing homes, schools and residential supported living programs, offering a broad variety of counseling, psychiatric services, case management, and emergency consultations.

Some of the services provided to residents of Grafton this year include:

- 14 Children and their families received 254 therapy sessions at our outpatient clinics in Lebanon.
- 22 Adult residents received 169 sessions of outpatient counseling for depression, anxiety, addictions, family issues, and other critical issues.
- 16 Residents contacted our Emergency Services, available 24 hours, 7 days a week.
- 17 Residents received 272 sessions of other services such as case management or participation in our Academy Programs for people who have committed substance abuse related offenses.

We hope you will help us provide quality mental health care to all who need it.

Sincerely,  
 Ronald J. Michaud  
 Director of Community Relations and Development

## New Hampshire Municipal Association 2003

The New Hampshire Municipal Association was established in 1941 to serve member cities and towns. It is one of the 49 State municipal leagues in the United States that network through the national League of Cities, NHMA has always been a leader in innovative services for its members: Legal Advisory Services...Professional Recruitment Services...Law Lecture Series...Toll-free Hotline...Enhanced Member Services...and, Pooled Risk Management Services.

Following the success of the workers' and unemployment compensation program begun by NHMA in 1979, NHMA started a health/employee benefits plan in 1984. In 1988, that program was opened to schools. This is now the largest pool of its type in the county and school employees comprise about 70% of its enrollees. In 1986, NHMA started a property-liability program that has won national awards and has had its programs imitated by other pools. Over the years the NHMA Executive Committee opened up seats on both pool boards to include officials and employees in addition to city and town officials. Eventually, it had a 17-person health pool board and an 11-person property-liability pool board that included city and town officials, school officials, a county official and employees. The Board of NHMA itself had 25...all elected or appointed city or town officials. The total number of board members was 53 and each board had at least 3 communities.

In the Fall of 2002 the idea was broached of reorganizing all of NHMA's three divisions into one and restructuring the Board of Directors to better be able to serve the now very diverse community of NHMA stakeholders with all services and bring all of our resources to bear to do so efficiently. A study committee of representatives of all three boards was created and an organizational consultant was engaged to explore this proposal. The committee looked at the pro's and con's of 3 boards; 2 boards, one for NHMA and one for risk management; and 1 board. They went with the one Board option and this was approved in April by all three boards, voting independently.

The result is one Board of Directors composed of 12 Municipal Officials, 12 School Officials, 1 County Official and 6 Employees. This new Board oversees all of our services to members...not just the health or property-liability operations or just the traditional services we've provided to municipalities such as legal advisory services training, handbooks etc. It is a unique structure in the whole country in that a traditional State municipal league has "re-invented" itself to serve all governmental units in their state and be governed by a Board that is composed not only of municipal officials but also school and county officials and employees. We realize that there will be "bumps in the road" as this model evolves and there is sure to be conflict but we are starting with the right collaborative attitudes.

It is important to emphasize that we have also designed a way to continue to carry on the purely "municipal-oriented services" NHMA has performed since 1941, such as lobbying, by segregating NHMA's dues to fund those activities and having a separate "Municipal Advocacy Committee" that deals with legislative policy matters. The new Board does not oversee those activities which are overseen by the 12 municipal official LGC members as well as the municipal officials who served on the three separate, pre-existing boards.

I ask you to continue to support and participate in this evolving organization...a new "Sense of Community" of local governments in which we should all share a "Sense of Pride."

John B. Andrews  
Executive Director



**Grafton Resident Marriage Report  
January 1, 2003 – December 31, 2003**

<i>Groom's Name</i>	<i>Groom's Residence</i>	<i>Bride's Name</i>	<i>Bride's Residence</i>	<i>Town Issued</i>	<i>Place of Marriage</i>	<i>Date of Marriage</i>
Baravalle, Todd A.	Grafton, NH	Pillsbury, Karen A.	Enfield, NH	Enfield, NH	Lebanon, NH	April 5, 2003
Collins, Andrew S.	Grafton, NH	Forsythe, Jennifer A.	Grafton, NH	Grafton, NH	Grafton, NH	June 6, 2003
Jopek, Peter A.	Grafton, NH	Nativi, Lisa M.	Grafton, NH	Canaan, NH	Canaan, NH	June 28, 2003
Routhier, David R.	Grafton, NH	McBride, Pamela J.	Grafton, NH	Grafton, NH	Sunapee, NH	June 28, 2003
Bingham, Steven M.	Grafton, NH	Carpenter, Marianne B.	Grafton, NH	Grafton, NH	Grafton, NH	August 10, 2003
Thoresen, Jason A.	Grafton, NH	Rich, Christina A.	Grafton, NH	Grafton, NH	Grafton, NH	August 23, 2003
Frost, Sean A.	Grafton, NH	Kenyon, Ali J.	Grafton, NH	Grafton, NH	Grafton, NH	August 30, 2003
Martin, Christopher B.	Grafton, NH	Sykes, Kathryn S.	Grafton, NH	Grafton, NH	Enfield, NH	September 6, 2003
Doe, Nicholas W.	Grafton, NH	Lavallee, Elaine M.	Milton, NH	Milton, NH	Portsmouth, NH	October 25, 2003
Jipson, Clifton W.	Grafton, NH	Senecal, Cynthia L.	Grafton, NH	Grafton, NH	Grafton, NH	December 31, 2003

**Grafton Resident Birth Report  
January 1, 2003 – December 31, 2003**

<i>Child's Name</i>	<i>Date of Birth</i>	<i>Place of Birth</i>	<i>Father's Name</i>	<i>Mother's Name</i>
Kelley, Christian Charles	February 8, 2003	Lebanon, NH	Kelley, John	Kelley, Andrea
Krogstie, Taylor Kathryn	April 8, 2003	Lebanon, NH	Krogstie, Jason	Krogstie, Kathleen
Sperry, Gabriel Edward	April 18, 2003	Lebanon, NH	Sperry, Glenn	Sperry, Rachel
Moody, Jessica Lynn	June 13, 2003	Lebanon, NH	Moody, Braden	Moody, Fawn
Poitras, Natalie Elizabeth	August 16, 2003	Lebanon, NH	Poitras, Russell	Poitras, Kristin
Braley, Desiree Jean	November 17, 2003	Lebanon, NH	Braley, Richard	Braley, Michelle
Williams, Joshua Fennelly	December 21, 2003	Lebanon, NH	Williams, Christopher	Williams, Melissa

**Grafton Resident Death Report  
January 1, 2003 – December 31, 2003**

<i>Decedent's Name</i>	<i>Date of Death</i>	<i>Place of Death</i>	<i>Father's Name</i>	<i>Mother's Maiden Name</i>
Neill, Arleen J.	March 20, 2003	Lebanon, NH	Bennett, Royal	Riddle, Lula
Smith, Harlan L.	May 29, 2003	Grafton, NH	Smith, Harold	Lewis, Vara
Johnson, Norman W.	June 23, 2003	Lebanon, NH	Johnson, Norman	Holt, Edna
Stewart, Muriel E.	July 2, 2003	Grafton, NH	Stewart, James	Wallace, Elsie
Finney, James H.	September 29, 2003	Grafton, NH	Finney, John	Dike, Susan
Finney, Marie E.	September 29, 2003	Grafton, NH	Palmer, Calvin	Corcum, Nallie
Dugan, Martin J.	October 3, 2003	New London, NH	Dugan, Martin	Finney, Donna
Hogue, Jane C.	October 25, 2003	Lebanon, NH	Cantlin, Paul	Curtis, Louise





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