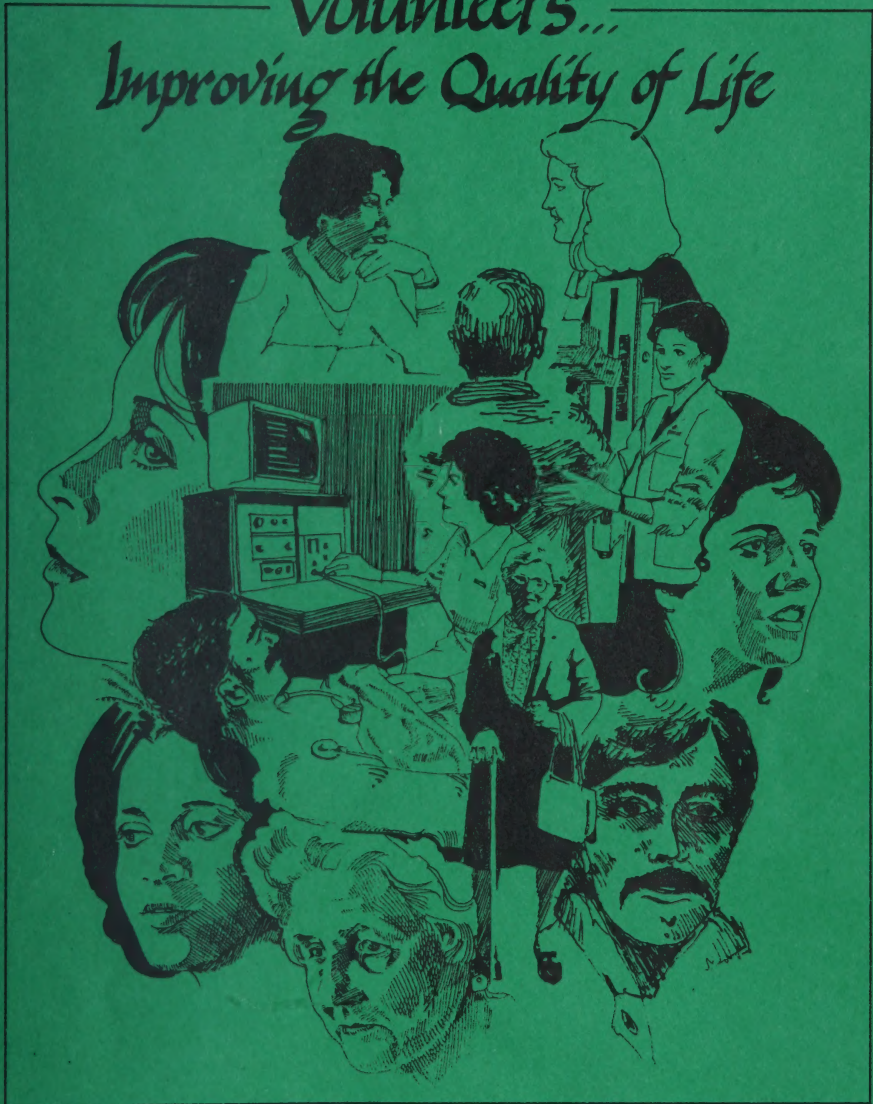


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ANNUAL REPORT
*of the Commissioners, Treasurer
and other County Officers*

Volunteers...
Improving the Quality of Life



STRAFFORD COUNTY
New Hampshire

For the Year Ending University of New Hampshire
December 31, 1988 Library

This Annual Report is dedicated to the Volunteers who give their time, energy and expertise to Strafford County.

ANNUAL REPORT
of the Commissioners, Treasurer
and other County Officers

STRAFFORD COUNTY

New Hampshire

For the Year Ending

December 31, 1988

STRAFFORD COUNTY DELEGATION

1988

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STRAFFORD COUNTY OFFICERS

1987 - 1988

COMMISSIONERS

*George Maglaras, Chairman Dover, N.H.
*Paul J. Dumont, V. Chairman Rochester, N.H.
*Roland R. Roberge, Clerk Rochester, N.H.

TREASURER

*Charles C. Crocco Dover, N.H.

EXECUTIVE ASSISTANT

Raymond F. Bower Lee, N.H.

COUNTY ATTORNEY

*Lincoln T. Soldati Somersworth, N.H.

COUNTY SHERIFF

*Richard Cavanaugh Rochester, N.H.

REGISTER OF DEEDS

*Philippe Morrissette Dover, N.H.

REGISTER OF PROBATE

*Kimberly S. Quint Dover, N.H.

JUDGE OF PROBATE

Gary R. Cassavechia Rochester, N.H.

CLERK OF SUPERIOR COURT

Donald Goodnow Dover, N.H.

NURSING HOME ADMINISTRATOR

Raymond F. Bower, Acting
Administrator Lee, N.H.
Elizabeth Benoit Strafford, N.H.

MEDICAL REFEREE

Pathologist Professionals Rochester, N.H.

CHAPLAINS

Dover Clergy Association Dover, N.H.

COUNTY PHYSICIANS

Edwin Charle, M.D. Somersworth, N.H.
Patrick Clary, M.D. Somersworth, N.H.
Lawrence Sanders, M.D. Dover, N.H.

CORRECTIONS ADMINISTRATOR

Nelson Goodfield Rochester, N.H.

HUMAN RESOURCE DIRECTOR

Cheryl A. Moulton Berwick, M.E.

*Elected Positions

STRAFFORD COUNTY DELEGATION

1987 - 1988

| | |
|------------------------|--------------------|
| James Appley | E. Rochester, N.H. |
| Timothy Bates* | New Durham, N.H. |
| Mary E. Bernard | Dover, N.H. |
| Robert J. Callaghan* | Rochester, N.H. |
| James Casey, Sr. | Somersworth, N.H. |
| James C. Chamberlin* | Durham, N.H. |
| Charles H. Dingle | Durham, N.H. |
| Albert J. Dionne | Rollinsford, N.H. |
| Anita A. Flynn | Somersworth, N.H. |
| Edward J. Flynn* | Somersworth, N.H. |
| Patricia H. Foss | Strafford, N.H. |
| Roland A. Frechette* | Somersworth, N.H. |
| Patricia Frew | Dover, N.H. |
| Robert Jean | Rochester, N.H. |
| Robert L. Jones* | Dover, N.H. |
| Sandra Keans* | Rochester, N.H. |
| William K. Kincaid* | Dover, N.H. |
| Paula Kinney | Dover, N.H. |
| Alec Koromilas | Dover, N.H. |
| Douglas Lachance | Barrington, N.H. |
| Ronald Laurion | Rochester, N.H. |
| Martin P. Lussier | Somersworth, N.H. |
| W. Kent Martling* | Durham, N.H. |
| William H. McCann, Jr. | Dover, N.H. |
| James F. McManus, Jr. | Rochester, N.H. |
| George T. Musler | Barrington, N.H. |
| Joe B. Parks | Dover, N.H. |
| Janet Pelley* | Rochester, N.H. |
| Norman Proulx* | Rochester, N.H. |
| Francis E. Robinson | Durham, N.H. |
| Wayne Spear, Jr. | Farmington, N.H. |
| Warren L. Swope* | Milton Mills, N.H. |
| Ann Torr* | Dover, N.H. |
| Ralph W. Torr | Rochester, N.H. |
| Janet Wall* | Madbury, N.H. |
| Robert Wilson | Dover, N.H. |
| John Young | Strafford, N.H. |

*Denotes Executive Committee Members

COUNTY COMMISSIONERS REPORT

1988

The year 1988 presented Strafford County with a new set of issues and challenges. The main issues were in the area of jail overcrowding, spot labor shortages, and financial management. We are pleased to report that through hard work and innovative problem-solving, the Strafford County work force has met these challenges.

Construction was completed at the Strafford County House of Corrections in May, 1985. Since then we have enjoyed three (3) years of an average inmate population within the maximum population of sixty-eight (68). Since August, 1988, we began to be troubled with continual inmate populations in the mid-80's. We stopped all outside boarding of inmates, which was a great source of income for Strafford County for several years. Our inmate population continued to increase to, on occasion, over one-hundred (100). Utilizing the overflow areas built into the Jail for temporary overcrowding, and innovative management by our Jail staff, we were able to handle these inmates without compromising our security and excellent reputation in the field of corrections.

During 1988 we began to stabilize the County work force. This was accomplished by making "market adjustments" in wages and benefits exceeding the cost of living. We utilized these incentives to attract labor to County employ and the solid management to retain them. We are pleased to report that 1988 figures show that we have decreased our turnover rate of employees by one-half. We are going to continue to capitalize on these efforts into 1989.

We experienced a thirty-five percent (35%) increase in the amount paid by Strafford County for the support of our residents in nursing home placement who depend on Medicaid for financial assistance. This was totally unprecedented in Strafford County's history and therefore, totally unexpected. We exceeded our budgeted amount in this line item by almost \$450,000 for this legal obligation. We are pleased to report that we were still able to balance the bottom line of the budget by creative financial management.

1988 was also a year of accomplishment for Strafford County. In April, we were able to exercise a buyout clause in the County's contract with E.U.A. Cogenex. This enabled the County to purchase the capital equipment Cogenex installed and cancel our contract with them. This is an estimated savings for Strafford County in the area of \$900,000 over the remaining eight years of the contract. The fact that we were able to exercise the buyout option in April instead of September as originally planned saved the County an additional \$55,000.

The second quarter of 1988 was very successful for Strafford County. Based on our solid financial picture, our good long-term debt structure, and the positive financial picture for the cities and towns of Strafford County, we were been notified that our bond rating improved from A to A-1. This is of great benefit for all County residents as it will yield lower interest rates for all of the County's future long-term borrowing. This news came just in time to have a positive impact on the County's borrowing for 1988.

This year Strafford County actively participated in New Hampshire's County Government Week. Approximately 180 students representing all of the

Strafford County high schools spent one day at the County complex. The day's activities were comprised of an hour slide show which included a question and answer period with the Commissioners present, a meeting and short lecture by County Attorney Lincoln Soldati, Register of Deeds Philippe Morrissette, and Sheriff Richard Cavanaugh, and tours of both Riverside Rest Home and the Strafford County Jail. This program was spread over six days with approximately 30 students and teachers participating each day. The students were specially selected to act as a seed group who would return to their classes to talk about County Government. We have received some very positive feedback from each one of the schools who participated.

We are also pleased to announce that Strafford County is the recipient of an award from the New Hampshire Municipal Trust recognizing our achievement in showing the greatest reduction in Workman's Compensation claims for 1987. We were selected from among several cities, towns and county governments who participate in the system. We are continuing to expand on our in-service training to capitalize on this achievement.

During the New Hampshire Association of Counties Annual Conference in September, the Riverside Rest Home Dietary Department won "top honors" for their culinary display. This was the second time in three years that Riverside's Dietary Department won first place at the Conference. Captain Nelson Goodfield was also recognized as "Corrections Administrator of the Year" for his contribution to corrections in New Hampshire. We feel this is a very fitting recognition for a man who has dedicated his entire work career to the law enforcement/corrections field.

We were most pleased to see the results of the usage of the Strafford County Drug Fund. Between Farmington and Dover, the drug fund helped finance two major drug operations which led to approximately seventy-five (75) felony arrests. The prospects seem bright for the return of these funds when the evidence and the property seized is disposed of.

During the month of August, we finalized the lease with Little Sprouts Growing Center for the use of the "old laundry" facility near the Alms House. This unused structure was converted to an active and productive day care center benefiting Strafford County employees and residents, without cost to the Strafford County taxpayer. We are very pleased with this cooperative effort which combined the public and private sectors. The new Little Sprouts Center opened in November.

Our main goal for 1989 will be to work with the Strafford County Delegation and corrections officials to solve our overcrowding problem at the Strafford County Jail. We intend on exploring all options possible and report to the Delegation when a decisive plan has been formulated.

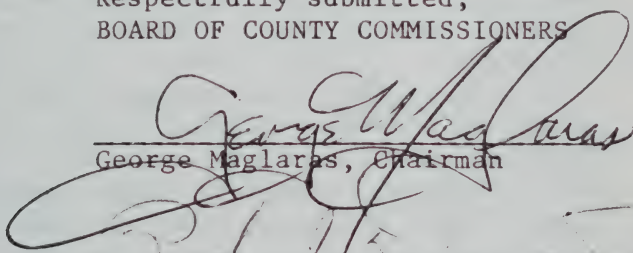
We are very pleased that the 1988 Annual Report is dedicated to the volunteers who assist Strafford County. We depend on volunteers in almost every department from Riverside Rest Home to the Strafford County House of Corrections. It is safe to say Strafford County could not accomplish its mission without these people who give thousands of hours on a yearly basis to assist those less fortunate than they.

We would like to take this opportunity to thank all of our County employees, department heads, elected appointed officials, and especially the

dedicated volunteers at the Jail, the Rest Home, and the Human Services Department for their continued service to the residents of Strafford County. Without their hard work and dedication, none of the County's achievement would have been possible.

We hope that in 1989 the cooperation established between the Commissioners' Office and the Strafford County Delegation will continue, for it is only with our combined efforts that we can continue working toward attaining goals for the betterment of our County residents through the effective system of County Government.

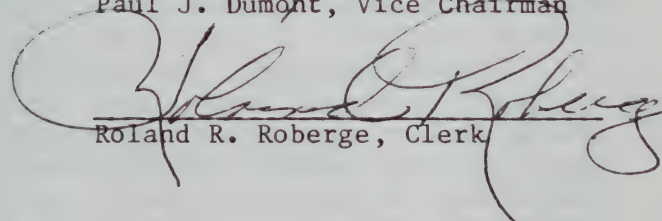
Respectfully submitted,
BOARD OF COUNTY COMMISSIONERS



George Maglaras, Chairman



Paul J. Dumont, Vice Chairman



Roland R. Roberge, Clerk

***AUDITORS RECOMMENDATIONS AND FINDINGS**
FOR PRIOR YEAR (1987)

1. Condition: The County does not issue purchase orders correctly for its General Fund expenditures. Many of the purchase orders do not describe items purchased. Instead, they state the invoice number.

Criteria: A detailed purchase order system should be used to maintain control over the budget, expenditures, and duplicate payments.

Recommendation: We recommend the current system be improved by issuing purchase orders at the time of purchase. These purchase orders should have a description of the goods and services, quantity ordered, date, account number, and estimated cost.

2. Condition: The County does not maintain a record of its General Fixed Assets.

Criteria: Records are needed for property, plant, and equipment purchased to insure that the equipment exists and that acquisitions and disposal have been properly authorized and approved.

Recommendation: The County should set up and maintain a General Fixed Asset Account Group. This would require development of a list of all County owned property (other than the Nursing Home) at its historical or estimated costs and the recording of additions and disposal via a formal set of accounts.

In addition, a detailed property ledger supporting values recorded in the general ledger should be maintained. Aside from providing accounting control, the assets should be grouped by location, type of item, responsibility for custody, and so forth. Once the detailed property ledger has been

established, the time required to maintain it should not differ significantly from that involved in maintaining your present records.

Periodically, physical inventories should be taken of fixed assets and the results compared to the property ledgers. Any differences found should be promptly investigated and satisfactorily resolved.

Comment/Corrective Action Taken: The County is in the process of setting up a system to record its General Fixed Assets. A computer program has been developed for this purpose and Riverside Rest Home has been completed. These remaining County records are scheduled to be completed in 1989.

3. Condition: The County held a substantial number of checks over into the new fiscal year.

Criteria: Cash and accounts payable are being understated at year end due to checks being written but held over to the new fiscal year.

Recommendation: All checks written at year end should be mailed immediately or credited back to accounts payable.

Comment/Correction Action Taken: The County implemented this recommendation during 1988.

4. Condition: The County failed to file the Summary of Expenditures for County Attorney Grants in a timely manner. The reports are due 15 days following month end.

Criteria: Failure to file the Summary of Expenditures with the New Hampshire Attorney General's Office prevents prompt reimbursement of grant expenditures.

Recommendation: The County should file the Summary of Expenditures as soon as possible after month end and not later than 15 days following month end.

Comment/Corrective Action Taken: The County has subsequently implemented this recommendation.

5. Condition: The County has not formally advertised the availability of uncompensated services at the Nursing Home.

Criteria: Federal regulations require that the County advertise yearly.

Recommendation: Per the Hill-Burton Act, the County should advertise in a local newspaper, on a yearly basis the availability of uncompensated services at the Nursing Home. A copy of this notice should be sent to the Health Systems Agency's Regional Office.

Comments/Corrective Action Taken: The County has implemented this recommendation.

David L. Connors & Co., P.C.
Certified Public Accountants

* 1988 Strafford County General Purpose Financial Statements as of December 31, 1988, Together with Auditor's Report Including Single Audit Act

STRAFFORD COUNTY BALANCE SHEET (AUDITED)

Year Ending December 31, 1988

ASSETS

| | |
|-----------------------------------|---------------|
| Cash | \$ 389,045 |
| Temporary Investments | 120,434 |
| Accounts Receivable | 598,067 |
| Inventories | 68,863 |
| Prepaid Expenses | 169,923 |
| Property, Plant, Equipment (net) | 11,888,338 |
| Future Retire-Long Term Debt | 2,646,541 |
| Future-Employ Compensated Absence | <u>25,000</u> |

TOTAL ASSETS \$15,906,211

LIABILITIES AND FUND EQUITY

Liabilities:

| | |
|---------------------------|------------------|
| Accounts Payable | \$ 846,377 |
| Accrued Expenses | 348,265 |
| Due to Specific Disignees | 120,034 |
| Bonds Payable | <u>4,318,280</u> |

TOTAL LIABILITIES \$ 5,632,956

Fund Equity:

| | |
|---|---------------|
| Contributed Capital-Federal | \$ 221,662 |
| Contributed Capital-County | 1,119,640 |
| Contributed Capital-Donations | 6,475 |
| Contributed Capital-Investment in Fixed Assets | 8,042,818 |
| Retained Earnings | 606,761 |
| Fund Balance: Designated | 195,845 |
| Undesignated | <u>80,054</u> |

TOTAL FUND EQUITY: \$10,273,255

TOTAL LIABILITIES/FUND EQUITY \$15,906,211

1988 STATEMENT OF BUDGETED AND ACTUAL EXPENDITURES

| | 1988 | 1988 |
|---------------------------|----------------------|---------------------|
| | <u>APPROPRIATION</u> | <u>EXPENDITURES</u> |
| <u>GENERAL GOVERNMENT</u> | | |
| Administration | \$ 187,940.00 | \$ 184,870.99 |
| Register of Deeds | 226,962.00 | 212,318.58 |
| J&A Maintenance | 241,312.00 | 220,510.36 |
| County Convention | 7,600.00 | 4,907.40 |
| Contingency | 5,000.00 | 5,000.00 |
| McKlin Site Settlement | 45,000.00 | 0.00 |
| Interest-Temporary Loan | 212,875.00 | 229,206.71 |
| Interest-Bonded Debt | 265,592.00 | 265,592.50 |
| Principle-Bonded Debt | 650,000.00 | 650,000.00 |
| Capital Expense Budget | | |
| - J&A | 24,163.00 | 20,616.34 |

CRIMINAL JUSTICE & COURT SYSTEM

| | | |
|----------------------|--------------|--------------|
| County Attorney | 200,570.00 | 197,779.38 |
| Sheriff | 325,201.00 | 330,487.36 |
| Dispatch | 112,000.00 | 105,354.46 |
| Medical Examiner | 10,000.00 | 20,389.10 |
| Corrections Depart. | 1,260,454.00 | 1,320,698.29 |
| Cow Barn Renovations | 0.00 | 2,423.55 |

HUMAN SERVICES DEPARTMENT

| | | |
|----------------|--------------|--------------|
| Human Services | 2,772,227.00 | 3,176,541.71 |
|----------------|--------------|--------------|

RESOURCE AGENCIES & COUNTY-WIDE PROGRAMS

| | | |
|-------------------|------------|------------|
| Extension Service | 127,364.00 | 127,364.00 |
| Soil Conservation | | |
| District | 14,000.00 | 14,000.00 |
| Regional Planning | | |
| Commission | 19,000.00 | 19,000.00 |

| | 1988 <u>APPROPRIATION</u> | 1988 <u>EXPENDITURES</u> |
|---|------------------------------|-----------------------------|
| <u>HUMAN SERVICE GRANTS</u> | | |
| Community Action, Inc. \$ | 36,000.00 | \$ 36,000.00 |
| Homemakers/Homehealth Aides | 144,589.00 | 144,589.00 |
| Pre-natal & Family Planning | 39,000.00 | 29,427.00 |
| SENH Service Corp. | 13,950.00 | 13,950.00 |
| Meals on Wheels | 1.00 | 0.00 |
| Great Bay Training Center | 5,400.00 | 5,400.00 |
| Child Care Asso. | 23,625.00 | 23,625.00 |
| Seacoast Task Force on Family Violence (d/b/a A Safe Place) | 18,000.00 | 18,000.00 |
| Women's Resource Center | 8,428.00 | 8,428.00 |

GRANTS

| | | |
|----------------------|------------|-----------|
| Career Prosecutor | 54,462.00 | 53,081.16 |
| Drug Task Force | 100,000.00 | 14,000.00 |
| Victim Asst. Program | 84,080.00 | 82,173.13 |
| Mediation Coord. | 22,876.00 | 32,800.67 |

CONTRACTS

| | | |
|-------------------------|-----------|-----------|
| Jail Industries I | 0.00 | 1,562.44 |
| Jail Industries II | 0.00 | 571.55 |
| Jail Industries III | 0.00 | 1,076.08 |
| Jail Industries IV | 0.00 | 22,307.63 |
| Jail Industries Program | 47,270.00 | 47,412.83 |

| | 1988 <u>APPROPRIATION</u> | 1988 <u>EXPENDITURES</u> |
|----------------------------|------------------------------|-----------------------------|
| <u>INSURANCES</u> | | |
| Health Insurance | 169,250.00 | 183,431.91 |
| General Insurances | 75,069.00 | 38,193.57 |
| <u>BONDED ITEMS</u> | | |
| Alms House Renovation | 150,000.00 | 16,103.95 |
| Roof Repair: J&A Bldg. | 70,000.00 | 38,193.57 |
| <u>RIVERSIDE REST HOME</u> | | |
| Administration | 304,659.00 | 285,998.01 |
| Dietary | 902,116.00 | 958,633.29 |
| Nursing | 2,784,118.00 | 2,672,981.15 |
| Resident Services | 32,549.00 | 32,719.78 |
| Facilities & Service | 547,805.00 | 488,126.25 |
| Laundry & Sewing | 240,973.00 | 251,685.66 |
| Housekeeping | 300,732.00 | 279,821.56 |
| Physician & Pharmacy | 12,300.00 | 13,500.00 |
| Staff Education | 37,108.00 | 31,754.57 |
| Physical Therapy | 119,951.00 | 112,969.79 |
| Activity & Volunteer | 90,965.00 | 82,089.11 |
| Social Services | 101,054.00 | 97,832.10 |
| Health Insurance | 367,683.00 | 328,716.51 |
| General Insurances | 54,952.00 | 26,943.00 |
| Capital Reserve-RRH | 21,606.00 | 16,449.71 |
| Repair/Replace Roofs | 156,520.00 | 95,940.43 |
| Cogenex Contract Buyout | 361,760.00 | 361,760.00 |
| Oil Tank Installation | 0.00 | 33,637.60 |
| TOTALS | \$14,206,111.00 | \$14,124,779.17 |

1988 STATEMENT OF BUDGETED AND ACTUAL REVENUES

| | <u>1988</u> <u>ESTIMATE</u> | <u>1988</u> <u>ACTUAL</u> |
|---------------------------------|--------------------------------|------------------------------|
| RRH (see detail) | \$ 4,849,250.00 | \$ 5,085,658.84 |
| Surplus Used to | | |
| Reduce Taxes | 678,119.00 | 678,119.00 |
| Taxes from Cities | | |
| & Towns | 6,296,347.00 | 6,296,347.00 |
| Register of Deeds | 425,000.00 | 452,703.26 |
| Sheriff-Deputy Fees | 95,000.00 | 117,992.00 |
| Leased Office Space | 312,000.00 | 295,929.44 |
| Leased Land | 6,520.00 | 6,519.45 |
| Accounting Service | 19,240.00 | 19,240.00 |
| Bailiff Reimburse. | 45,800.00 | 57,800.00 |
| Roadside Clean-Up | 150.00 | 1,798.43 |
| Governors Commission | | |
| On Lilacs | 50.00 | 523.10 |
| Waste Management | | |
| Cleanup | 0.00 | 1,174.91 |
| Correctional Industries/ GFS | 0.00 | 22,727.49 |
| Jail Income | 225,000.00 | 157,238.42 |
| Room & Board - Jail | 855.00 | 12,120.69 |
| Interest Earned | 186,000.00 | 172,317.63 |
| Energy Grant | 0.00 | 8,000.00 |
| Grant-Human Resource | 61,000.00 | 60,690.00 |
| Grant-Career | | |
| Prosecutor | 37,500.00 | 34,831.00 |
| Drug Task Force Reimburse. | 75,000.00 | 0.00 |
| Grant-Victim's | | |
| Assistance | 37,500.00 | 41,104.00 |
| Victim's Assistance | | |
| Revenue | 0.00 | 4,964.86 |
| NH Job Training | | |
| Counsel | 29,000.00 | 19,163.45 |
| Correctional Industries | 16,500.00 | 21,451.10 |

| | <u>1988</u> <u>ESTIMATE</u> | <u>1988</u> <u>ACTUAL</u> |
|----------------------------------|--------------------------------|------------------------------|
| Emp. Contribution/ Health-C/H | 2,000.00 | 12,116.21 |
| Insurance Refunds | 60,000.00 | 20,945.00 |
| Miscellaneous Income- C/H | 10,000.00 | 60,017.02 |
| Dispatch Alarm System | 0.00 | 280.00 |
| Bond Revenues | <u>738,280.00</u> | <u>545,635.55</u> |
| TOTALS | \$14,206,111.00 | \$14,207,407.85 |

1988 TREASURER'S REPORT

All taxes due Strafford County from Cities and Towns were paid in 1988.

| | |
|---------------------------------------|----------------------|
| Balance, January 1, 1988 | \$ 758,624.08 |
| Receipts through Dec. | 13,527,992.00 |
| Expenses Year Ending Dec. 31, 1988 | <u>14,206,111.00</u> |
| Balance, December 31, 1988 | \$ 80,505.08 |

STATEMENT OF OUTSTANDING DEBT

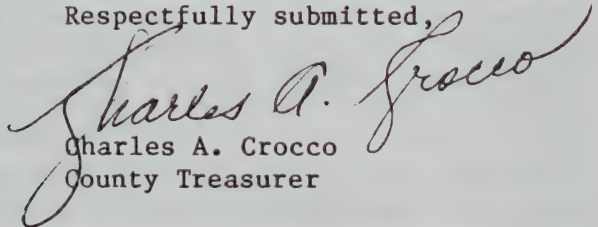
| | <u>Date of</u> <u>Issue and</u> <u>Maturity</u> | <u>1988</u> <u>Principal</u> <u>Payment</u> | <u>Balance</u> |
|--------------------------------|---|---|------------------------|
| | 1968-1988 | \$ 35,000.00 | \$ 0.00 |
| | 1970-1990 | 5,000.00 | 10,000.00 |
| BONDS | 1973-1993 | 130,000.00 | 650,000.00 |
| | 1977-1997 | 130,000.00 | 1,170,000.00 |
| | 1983-1993 | 350,000.00 | 1,750,000.00 |
| TOTAL OUTSTANDING DEBT: | | | \$ 3,580,000.00 |

1988 COUNTY TAX APPORTIONMENT
\$6,296,347.00

| <u>City/Town</u> | <u>Proportion of Tax</u> | <u>Amount of Tax</u> |
|------------------|------------------------------|------------------------|
| Barrington | 6.4843% | \$ 408,273.00 |
| Dover | 26.2176% | 1,650,750.00 |
| Durham | 9.1899% | 578,628.00 |
| Farmington | 4.4168% | 278,097.00 |
| Lee | 4.3516% | 273,990.00 |
| Madbury | 1.7692% | 111,394.00 |
| Middleton | 1.3028% | 82,027.00 |
| Milton | 3.4514% | 217,311.00 |
| New Durham | 3.4212% | 215,410.00 |
| Rochester | 23.3139% | 1,467,923.00 |
| Rollinsford | 2.6263 | 165,360.00 |
| Somersworth | 9.7750% | 615,467.00 |
| Strafford | 3.6802% | 231,717.00 |
| TOTALS: | 100.000% | \$ 6,296,347.00 |

Due to fluctuating 1988 interest rates, our cost to borrow Tax Anticipation Notes (TANs) was slightly higher than estimated. Our revenues from investments dropped a little due to borrowing less and investing for shorter periods of time. All "money on hand" is invested on a weekly basis to obtain the most revenue at all times.

Respectfully submitted,


 Charles A. Crocco
 County Treasurer

RIVERSIDE REST HOME AND PHYSICIANS REPORT FOR THE
YEAR 1988

For Strafford County's Riverside Rest Home, 1988 was a challenging year in which we accomplished our primary goal of increasing our resident population to 205. As 1988 began, we were faced with a resident population of 165 as a result of severe staffing shortages. As the year closed, we were able to stabilize our staffing and simultaneously increase our population to a "full house."

In 1986 and 1987 the national nursing shortage forced Riverside Rest Home to reduce our resident population. The shortage was particularly crippling in our area as Riverside Rest Home must compete with both area rest homes and two area hospitals. Based on a competitive wage package and a good benefit package, we were able, as the year progressed, to attract more and more nurses to our employ. Considering that we had a successful wage negotiation with our Union employees in the fall of 1988 for wages and benefits payable in 1989, we feel we will continue to attract professional staff.

In February of 1988, Strafford County welcomed Elizabeth Benoit as New Hampshire Administrator for Riverside Rest Home. Mrs. Benoit was hired due to her experience in the area of geriatric activities. Mrs. Benoit provided leadership to Riverside for eleven months, when she was forced to retire due to health problems. On behalf of the staff, we would like to thank Mrs. Benoit for her efforts at Riverside Rest Home.

As our resident population continued to expand and with the encouragement of the Dover Fire Department, Little Sprouts Growing Center was relocated in the "old laundry" area of the Alms House. The move was

beneficial to all as it gave Riverside the room necessary to expand resident population and gave Little Sprouts a larger area and therefore, a potential for larger number of clientele. The interaction between the youngsters of Little Sprouts and the elderly residents of Riverside is on-going and continues to be a pleasure to view.

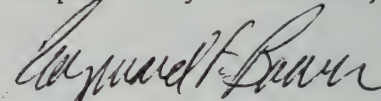
As has come to be expected in the health care industry, unanticipated events and spot labor shortages continue to be the rule rather than the exception. We were able to overcome these problems primarily due to the dedication and hard work of the Riverside Rest Home staff. Of particular note is the fact that patient care has never suffered at Riverside no matter how difficult the problem or how short the staff. We are truly blessed with outstanding employees.

In 1989 we will be seeking funding for an Alzheimers and Related Disorders Unit. There has been an increasing need for this specialized unit to care for our residents who suffer from these difficult disorders. The main concept on the "drawing board" for the unit will be to care for these residents with minimal usage of physical or chemical restraints. Unit I of Riverside has been selected as the best location for the unit as it will need the smallest amount of physical renovation. Presuming funding is approved, a May 1st opening date is our goal.

In closing, I would like to recognize the excellent senior staff of Riverside Rest Home, particularly Melody Jones, Director of Administrative Services, and Daralyn Stewart, R.N., Director of Nursing and Related Services, who have been very supportive during my tenure at Riverside.

Further, I would like to thank the Strafford County Commissioners for providing guidance and showing enough faith to appoint me as Administrator of Riverside. With everyone's continued efforts, coupled with the support of the Strafford County Delegation, Riverside will continue to provide excellent care to the elderly of Strafford County.

Respectfully submitted,



Raymond F. Bower
Administrator
Riverside Rest Home

STRAFFORD COUNTY DEPARTMENT OF CORRECTIONS REPORT FOR
THE YEAR 1988

This is the 1988 Annual Report for the Strafford County Department of Corrections.

In 1988, our room and board income from other institutions declined. We had an influx of our own inmates, making an overcrowded condition that still exists. We had 981 intake inmates and 160 protective custody inmates, bringing our average for the year to 76.82%, up from 59.12% in 1987.

DRUG AND ALCOHOL PROGRAMS

Our Drug and Alcohol Program, under the direction of Gay Radloff, Southeastern Drug and Alcohol Abuse Services, saw 107 inmates throughout the year. These inmates have counselling twice a week. There were 97 D.W.I.'s also seen at least once.

WORK RELEASE PROGRAM AND OUTSIDE AGENCIES

The Work Release Program and inmates from outside agencies general monies as follows:

| | |
|-------------------|--------------|
| Work Release: | \$ 38,842.46 |
| Outside Agencies: | 125,227.50 |
| Total: | \$164,069.96 |

HIGH SCHOOL EQUIVALENCY SCHOOL PROGRAM (GED)

The GED Program is under the direction of Mrs. Minnett Induisi. Patricia Stuart is our Program Coordinator.

The program is funded by the State Basic Education and grant money is filtered through the Adult Learning Center in Dover, New Hampshire. This provides for two mornings of teaching, Wednesdays and Fridays. Monday mornings the female inmates are taught. The County pays for five hours per week.

GED exams are administered by Patricia Stuart, our official proctor. 104 inmates were in the GED computer/vocational counselling program. 22 inmates out of 29 who took the exam graduated. 28 inmates for minimum security received vocational counselling through the New Hampshire State Prison Grant. 25 inmates received one-on-one counselling through the University of New Hampshire Programs. This is supervised by Minnett Induisi. 10 inmates received special computer classes through the University Internship Program.

We have 21 volunteers, from all walks of life, some retired, who help out in our educational programs. This is greatly appreciated by this writer.

MARILYN ALLEN, INDUSTRY DEVELOPER REPORT

In 1988, we serviced the following companies:

GFS Manufacturing
State of New Hampshire Roadside Cleanup
Governor's Lilac Commission
Waste Management
Curtiss 1000
General Linen
Colby Footwear
University of New Hampshire

| | |
|--------------------|--------------|
| Gross: | \$ 58,258.76 |
| Room & Board: | 32,758.62 |
| Victim Assistance: | 4,896.80 |
| Net: | \$ 24,568.94 |

The average hours worked per day was 5.5.

The total number of inmates working for the Jail Industry Program was 116; 100 male and 16 female inmates.

The average number of workers per quarter was 12, with an average of 23 for the period April through June 1988.

Our second year contract with New Hampshire Job Training went from October 1987 to August 1988. Funds received from this contract have totaled approximately \$25,500.00.

We put 27 inmates through the New Hampshire Job Training Program; 19 inmates were assisted either with direct placement, OJT or supportive work experience.

Our new contract with New Hampshire Job Training begins in January 1989. They will increase our funds to pay for another person so that we may intensify the quality of services to the inmates related to job training and placement.

MONTHLY DAILY AVERAGE POPULATION FOR 1988

| | | | |
|-------------------------------|-------|-----------|---------|
| January | 61.65 | July | 76.90 |
| February | 68.82 | August | 102.87 |
| March | 68.87 | September | 76.77 |
| April | 72.67 | October | 80.71 |
| May | 77.13 | November | 84.20 |
| June | 75.00 | December | 76.25 |
| Admissions | | | 981 |
| (plus 160 protective custody) | | | |
| Yearly Average | | | 76.82 |
| Average Age | | | 30 |
| Recidivism Rate | | | 61% |
| Peak Month | | | August |
| Low Month | | | January |

Juveniles

During 1988, twelve (12) juveniles were incarcerated in the Strafford County Department of Corrections. 11 male, 1 female, totaling 95 days of confinement.

Females

During 1988, female offenders were housed in this facility for the following counties and agencies:

| | | | |
|--------------|----|-----------|----|
| Carroll | 7 | Federal | 3 |
| Hillsborough | 1 | State | 5 |
| Rockingham | 36 | Strafford | 55 |

Total Females: 107

During 1988 male offenders were housed in this facility from the following counties and agencies:

| | | | |
|--------------|---|----------------|----|
| Hillsborough | 1 | State | 9 |
| Merrimack | 1 | Immigrations | 20 |
| Rockingham | 7 | U.S. Marshalls | 2 |

Total Males: 40

DWI OFFENDERS

| | |
|-------------------------------|----------|
| DWI, First Offense | 54 |
| DWI, Second Offense | 154 |
| Aggravated DWI, First Offense | <u>9</u> |
| TOTAL | 217 |

OFFENSES FOR 1988

| <u>OFFENSE</u> | <u>TOTAL</u> |
|---|--------------|
| False Reports | 15 |
| Conspiracy Sell Controlled Drug | 41 |
| Sale Controlled Drugs | 88 |
| Possession Intent to Sell Controlled Drug | 24 |
| Possession of Drug Paraphenelia | 4 |
| Possession of Controlled Drug 1st Offense | 47 |
| Possession of Controlled Drug 2nd Offense | 142 |
| Obstructing Police Duties | 47 |
| Resisting Arrest | 51 |
| Disorderly Conduct | 38 |
| Reckless Conduct | 4 |
| Criminal Mischief | 8 |
| Criminal Threatening | 9 |
| Criminal Trespassing | 19 |
| Contempt Court | 6 |
| Conduct After Accident | 2 |
| Unpaid Restitution | 4 |
| Unpaid Fines | 40 |

OFFENSES FOR 1988

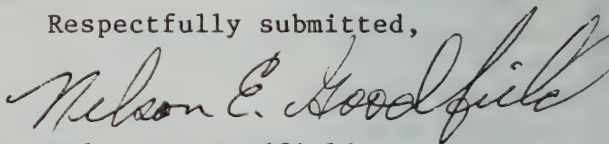
| <u>OFFENSE</u> | <u>TOTAL</u> |
|-------------------------------------|--------------|
| Failure to Appear | 102 |
| Conspiracy | 2 |
| Capias (no charge) | 1 |
| Bench warrant (no charge) | 43 |
| Governor's Warrant | 3 |
| Fugitive from Justice | 31 |
| Bail Violation | 2 |
| Probation Violation | 26 |
| Sexual Assault | 5 |
| Felonious Sexual Assault | 21 |
| Aggravated Felonious Sexual Assault | 5 |
| Assault | 98 |
| Robbery | 13 |
| Burglary | 85 |
| Theft | 56 |
| Receiving Stolen Property | 32 |
| Possession Stolen Property | 3 |
| Disbursement Stolen Property | 1 |
| Forgery | 39 |
| Bad Checks | 20 |
| Welfare Fraud | 1 |
| Non-Support | 25 |
| Witness Tampering | 5 |
| Murder | 4 |
| Attempted Murder | 3 |
| Possession Firearms By Felon | 10 |
| Arson | 2 |
| Habitual Offender | 28 |
| Indecent Exposure | 3 |
| Negligent Homicide | 2 |
| Open Container | 5 |
| Illegal Possession Alcohol | 8 |
| Illegal Immigrant/Deportation | 20 |
| Escape | 3 |
| Contributing to Delinquency Minor | 1 |

OFFENSES FOR 1988

| <u>OFFENSE</u> | <u>TOTAL</u> |
|--|--------------|
| Criminal Liability of Another | 5 |
| Unauthorized Use Rental Property | 1 |
| Hold For Court (no charges) | 2 |
| Reckless Operation | 10 |
| Misuse Plates | 2 |
| Speeding | 9 |
| Other Motor Vehicles Violations | 21 |
| Prohibited Sales | 1 |
| Fraud | 10 |
| False Prescription | 6 |
| Interference With Custody | 2 |
| Attempted Kidnapping | 1 |
| Attempt to Provide Inmates With Contraband | 1 |
| Domestic Disturbance | 2 |
| Endanger Welfare of Child | 2 |
| Charges Unknown | 3 |
| Carrying Weapon | 2 |

In conclusion, I would like to take this opportunity to thank the Strafford County Commissioners, Ray Bower, Executive Assistant, my staff, and the volunteers from the community in assisting me as Superintendent of the Strafford County Department of Corrections.

Respectfully submitted,



Nelson E. Goodfield
Superintendent

STRAFFORD COUNTY ATTORNEY'S REPORT FOR THE YEAR 1988

The office of the Strafford County Attorney performs a dual function. First (in terms of workload), the County Attorney serves as the Attorney General's representative in Strafford County Superior Court. As such, the County Attorney represents the interests of the State of New Hampshire in all criminal cases in the Strafford County Superior Court, with the exception of capital murder and first and second degree murders. This function involves reviewing/directing criminal investigations by local and State police, preparing and presenting evidence for felony indictments before the Grand Jury, reviewing misdemeanor and violation appeals to the Superior Court, researching and responding to motions filed with the Court, attending depositions of witnesses, preparing witnesses for deposition and trial, attending Court hearings, pre-trial, call of the list, trial, sentencing, sentence review, and other post-conviction hearings.

The second function of the County Attorney is to serve as legal counsel for Strafford County. A variety of duties are performed by the County Attorney in fulfilling this function, including representing the County's interest in civil litigation in which the County or one of its agents is a party in State or Federal courts, representing residents of Strafford County in URESA proceedings, advising other County officials on acting as a legal resource for County delegation members, and advising them of legal implications on proposed legislation.

Aside from these two main functions of the County Attorney, other duties prescribed by statute: responding to untimely, suspicious, or unattended deaths, and ordering autopsies when appropriate and initiating extradition proceedings. The County

Attorney must also serve as voluntary administrator for the estates of deceased patients at Riverside Rest Home. In addition, as a public official, the County Attorney has a duty to the people of Strafford County and the the judicial system to promote justice and assist in expanding public awareness and understanding of our system of justice. The County Attorney meets this responsibility serving as a public resource and speaking before a variety of civic and public agencies concerned with understanding and improving the quality of justice in Strafford County. The County Attorney is also actively involved in promoting legislation effecting the criminal justice system.

The County Attorney's office also operates a Victim Assistance Program, which, through the efforts of the Victim Assistance Coordinator, assists victims of child abuse and sexual assaults in dealing with the criminal justice system. The program is designed to reduce the trauma to victims and assist them in every phase during criminal prosecution.

The County Attorney's office continues to remain active in advising local and County officials in many areas of law. The County Attorney and Assistant County Attorneys address many community and law enforcement groups on a variety of subjects, including: Child Abuse, Sexual Assault, DWI, Criminal Justice System, and many other topics of concern to the community.

The following table provides a summary of the case activity in 1988:

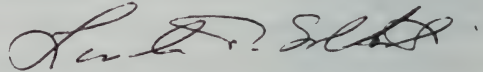
1988 Case Activity

| | <u>Felo.*</u> | <u>Misd.*</u> | <u>Vio.*</u> | <u>Info.*</u> | <u>Totals</u> |
|---------------|---------------|---------------|--------------|---------------|---------------|
| Cases | | | | | |
| Received | 627 | 290 | 53 | 39 | 1,009 |
| Not Presented | 105 | | | | |
| No True Bill | 7 | | | | |
| <hr/> | | | | | |
| Cases | | | | | |
| Entered | 515 | 290 | 53 | 39 | 897 |
| <hr/> | | | | | |
| Convicted | | | | | |
| Jury | 24 | 14 | | | 38 |
| Court | 9 | 8 | 15 | 1 | 33 |
| Neg. Plea | 317 | 54 | 5 | 20 | 396 |
| Naked Plea | 28 | 8 | 2 | 2 | 40 |
| Remand | | 136 | 10 | | 146 |
| <hr/> | | | | | |
| Total | | | | | |
| Convicted | 378 | 220 | 32 | 23 | 653 |
| <hr/> | | | | | |
| Not | | | | | |
| Convicted | | | | | |
| Jury | 5 | 4 | | | 9 |
| Court | | 7 | 8 | 3 | 18 |
| Dismissed | 13 | 10 | 1 | 8 | 32 |
| Nol Pros. | 72 | 40 | 3 | 5 | 120 |
| <hr/> | | | | | |
| Total Not | | | | | |
| Convicted | 90 | 61 | 12 | 16 | 179 |
| <hr/> | | | | | |
| Total | | | | | |
| Dispositions | 468 | 281 | 44 | 39 | 832 |

| | |
|-----------------------|--|
| Jury Verdicts: | 47 |
| Informations: | 3 Felonies; 22 Misdemeanors; 14 Violations |
| Court Verdicts: | 51 |
| No! Pros. (felonies): | 46 resulted in no new charges |

*Fel.: Felonies
*Misd.: Misdemeanors
*Vio.: Violations
*Info.: Informations

Respectfully submitted,



Lincoln T. Soldati
County Attorney

STRAFFORD COUNTY SHERIFF'S DEPARTMENT REPORT FOR THE
YEAR 1988

RSA 104:5 Duties: He by himself or his deputies, serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of crier of the Court.

The Strafford County Sheriff's Department, by law, has a primary function of serving civil process and transporting prisoners from Strafford County Superior Court, Strafford County House of Correction, and from our five (5) district courts.

During 1988, over 4,800 hours were spent transporting prisoners to and from our Courts and the County Jail, to Youth Development Centers, the New

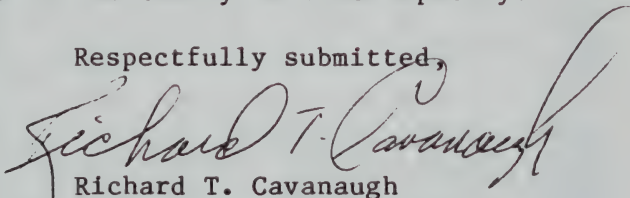
Hampshire State Prison, or the New Hampshire State Hospital. A total of 2,299 transports were made. Deputies arrested three hundred and one (301) subjects on capias issued by the Courts.

In the area of civil process in 1988, over 7,624 pieces of civil process were served by the Department. This is an increase over 1987. The Sheriff's Department civil process revenue returned to the County totaled over \$116,000.00, as compared to the 1987 figure of \$96,220.00.00. Revenue received from the State for Bailiff Expense was \$62,700, for a total return to the County of \$178,700.00. The Strafford County Sheriff's Department's 1988 operating budget was \$325,201.00, so in reality the cost to the taxpayers was \$146,501, about one percent (1%) of the total County budget. It is evident by these figures that Strafford County residents are receiving a quality service at a minimal expense.

It has been my goal to provide the residents of Strafford County with the most professional and efficient Department possible. This has been made possible because of my staff of professional employees, who take pride in their performance. To them I would like to say thank you, for without their support and cooperation in this goal, the Department's success would not be possible.

It has been a pleasure to serve you as Sheriff. I look forward to the continued opportunity to serve all the residents of the County in this capacity.

Respectfully submitted,



Richard T. Cavanaugh
Strafford County Sheriff

STRAFFORD COUNTY REGISTRAR OF DEEDS REPORT FOR THE
YEAR 1988

The main function of the Deeds Office is that of recording and the preservation of transactions of all land and property within the County.

Another never-ending problem is that of the preservation of old records before they deteriorate.

The Registry is experiencing a change in the growth rate in the area. The trend is that of a leveling off process to a more moderate amount of activity within the County.

Document Recording and Transactions

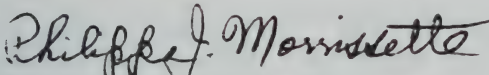
| <u>Year</u> | <u>Documents</u> | <u>Year</u> | <u>Documents</u> |
|-------------|------------------|-------------|------------------|
| 1982 | 8,002 | 1986 | 28,889 |
| 1983 | 12,752 | 1987 | 27,410 |
| 1984 | 14,966 | 1988 | 22,968 |
| 1985 | 19,360 | | |

Revenues

| <u>Year</u> | <u>To State</u> | <u>To County</u> | <u>Total</u> |
|-------------|-----------------|------------------|----------------|
| 1978 | \$ 211,069.00 | \$ 123,504.89 | \$ 334,573.89 |
| 1979 | \$ 204,168.53 | \$ 109,781.79 | \$ 313,950.32 |
| 1980 | \$ 187,820.00 | \$ 101,626.33 | \$ 289,446.33 |
| 1981 | \$ 258,576.10 | \$ 103,115.56 | \$ 361,691.66 |
| 1982 | \$ 298,188.00 | \$ 108,756.57 | \$ 406,944.57 |
| 1983 | \$ 959,407.75 | \$ 193,208.70 | \$1,152,616.45 |
| 1984 | \$1,466,451.70 | \$ 264,343.92 | \$1,730,795.62 |
| 1985 | \$1,962,977.87 | \$ 355,971.78 | \$2,318,949.65 |
| 1986 | \$2,967,214.28 | \$ 529,433.14 | \$3,496,649.39 |
| 1987 | \$2,634,594.12 | \$ 516,774.71 | \$3,151,368.83 |
| 1988 | \$2,351,263.09 | \$ 448,188.24 | \$2,799,451.33 |

Hopefully, if all goes well, the computerization of the 1960-1969 indexes will be one-half completed in 1989. This is a very arduous task because of the perfection required in the indexing of information into the computer.

Respectfully submitted,


Philippe J. Morrisette
Register of Deeds

STRAFFORD COUNTY HUMAN SERVICES DEPARTMENT REPORT FOR
THE YEAR 1988

The Strafford County Human Services Department continues to struggle with the ever-many policy changes and financial obligations imposed on the County with the passage of Senate Bill #1 effective January 1, 1986.

Currently, the Department oversees eight (8) programs, with the four (4) largest being mandated costs under Senate Bill #1. The four programs are Old Age Assistance, Aide to Permanently and Totally Disabled, Intermediate Nursing Care, and Board and Care of Children.

Human Services continues to provide Information and Referral services to Strafford County residents in assisting and directing them to available resources and programs offered throughout the County.

The County continues to receive and disperse the five percent (5%) funds received from the State under the Settlement Law. Currently, the funds are being utilized to run the following programs:

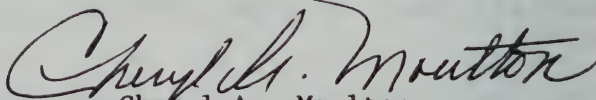
1. Strafford County Parent/Child Mediation and Parent Support Groups (PINS);
2. Northern Strafford County Intervention Worker;
3. Southern Strafford County Intervention Worker and Parenting Skills Program.

The key goal of the 5% funded grants is to work with family and child to prevent costly out-of-home placements and keep the family unit intact with the assistance and support of these three programs.

In 1988 a lot of time and effort was placed on Parent reimbursement/recovery against costs incurred in juvenile proceedings resulting in court ordered placements under R.S.A. 169-B/169-C/169-D:29, Liability of Expenses. Approximately \$47,000 was recovered on behalf of the State of New Hampshire/Strafford County, with \$18,700 (40%) of this amount being returned to the County.

In 1989, my Department will continue to seek innovative ways to deal with the inevitable changes in regulations associated with all of the programs we deal with. With the continued cooperation of the Division of Children and Youth, Department of Health & Human Services, the Courts, my staff, and the support of the Commissioners and Delegation, I feel we can meet the upcoming challenges.

Respectfully submitted,


Cheryl A. Moulton
Director

STRAFFORD COUNTY UNH COOPERATIVE EXTENSION SERVICE

ANNUAL REPORT FOR 1988

(OCTOBER 1, 1987 - SEPTEMBER 30, 1988)

For nearly seventy-five years, Federal, State, and County governments have worked together through the Cooperative Extension System. Cooperative Extension is the outreach arm of the University of New Hampshire. It offers research-based education to people of all ages throughout the State, in cooperation with County, State, Federal and private partners. Extension helps foster the full development of youth, adults, families and communities; improves our economy; and provides effective natural resource management. The following are short narratives regarding examples of efforts in the areas of Agriculture, Home Economics, Forestry, 4-H Youth Development, and Nutrition.

AGRICULTURE

Twenty years ago Meaderboro Road in Rochester and Farmington was the hub of agriculture in Strafford County. Dairy farms and an orchard lined the roadway. Five years ago only a dairy farm and an orchard existed. Today, agriculture is again on the increase. As a direct response to Extension's efforts, farmers are converting inactive farmland into productive farmland. A new pick your own apple, peach and small fruit (berries) orchard is growing and will be providing fresh fruit within a few years. Ground is being prepared for an ornamental nursery to provide needed stock for our developing housing industry. Fields that once provided hay are now yielding pumpkins that are picked by families enjoying hayrides through beautiful forest paths. These same paths provide access to winter's glory via sleighrides. Christmas trees now grow where only hay was produced earlier. Agriculture is changing in Strafford County.

But, as it has done in the past, farming will continue to do in the future -- improve the quality of life for Strafford County residents.

HOME ECONOMICS SUCCESS

For many Americans, being overweight is a big problem. Whether it's for health reasons or for aesthetic reasons, people are constantly on diets. Unfortunately, most people don't lose weight on these diets. "Breaking the Fat Barrier" was a behavior modification program designed to make people aware of their habits and attitudes related to eating that could be making them gain weight instead of losing it. "Breaking the Fat Barrier" was presented twice at the beginning of the year. Seventy people attended the program and lost an average of ten pounds per person. This program was so well received that a meeting all home economists from the State who presented it was held to discuss revisions. Besides the behavior modification segment of the program, a nutrition element was added. "Breaking the Fat Barrier" not only changed in substance but also in name. Now called "Lean Lifestyle, Exercise and Nutrition," this program will be an integral part of the Home Economics program in the future.

FORESTRY

One of the roles of the Strafford County Cooperative Extension Advisory Council is to suggest ideas for programs that will help meet the need of the people in Strafford County. From a suggestion from a Council member, the idea of the Backyard Tree Farm (BTF) was designed and developed by the County Forester. The BTF was piloted in New Hampshire and Vermont, and is now being sponsored by the American Forestry Council (Tree Farm Program) across the nation. The BTF provides inspiration, education and

certification to those people owning less than ten (10) acres who are culturing trees and shrubs for wood production, woodland beauty and wildlife habitat. People with a land stewardship ethic that is practiced on less than ten (10) acres can now receive practical education and can take advantage of a national network of forestry and wildlife assistance or education once they are certified as Backyard Tree Farmers. It all began right here in Strafford County, New Hampshire.

4-H

The 1988 4-H year saw a twenty percent (20%) increase in the number of youth reached through 4-H School Enrichment programs. This increase is due in part to the introduction of a new program entitled "Blue Sky Below My Feet -- Adventures in Space Technology," along with the revitalization of the Embryology in the Classroom program. The Blue Sky program, which was developed by N.A.S.A. and the National 4-H Council, introduces students to the world of science and technology using the latest research-based technologies to teach skills for daily living on earth. The Embryology program provides students with hands-on opportunity to learn about the avian egg; the understand embryo development and the incubation process, and to hatch eggs and observe live chicks. Two other school enrichment programs that were widely used by Strafford County Schools include the Kids On The Block and IFYE programs. IFYE stands for International 4-H Youth Exchange and this program promotes a greater understanding of and appreciation for other cultures. The Kids On The Block is a handicapped-awareness program that introduces students to and increases their understanding of the various physical and mental disabilities.

EXPANDED FOOD AND NUTRITION EDUCATION PROGRAM
(EFNEP)

Carolyn became a participant in the Expanded Food and Nutrition Education Program (EFNEP) when she was two months pregnant. She was single and very unsure of herself and of her future. Alone, she did not know where to turn. Through EFNEP Carolyn was referred to the clinic so that she could receive proper medical care. EFNEP also referred her to the WIC Program and State Welfare and provided intensive nutrition education which allowed her to maximize the impact of the programs. As EFNEP continued to work with Carolyn, she became more sure of herself. Still, she was worried about her future. Certainly, she did not want to receive welfare for the rest of her life. Once again EFNEP referred Carolyn -- this time to the educational resources available to her. Carolyn's daughter is eight months old and her mother recently graduated from EFNEP -- and she has another graduation to look forward to. In less than a year and a half, Carolyn will be graduating from college with a degree in Accounting. Carolyn is no longer unsure of her future.

The Extension staff is here to serve your needs. We encourage you to stop in or give us a call. We welcome the opportunity to provide assistance.

Respectfully submitted,



Calvin Schroeder
County Coordinator

STRAFFORD COUNTY DELEGATION
MINUTES OF MEETING OF JANUARY 7, 1988

The meeting of the Strafford County Delegation was called to order at 3:30 p.m. by Chairman Timothy Bates in the State House, Representatives Hall (Section 5) Concord, New Hampshire.

The Clerk called the roll, which showed the following members present:

PRESENT: Bates, Callaghan, Chamberlin, Edward Flynn, Frechette, Jones, Keans, Kincaid, Martling, Pelley, Swope, Wall, Appleby, Bernard, Dingle, Dionne, Anita Flynn, Foss, Jean, Kinney, Koromilas, Lachance, Lussier, McCann, Parks, Robinson, Spear, and Wilson (28 of 37).

Chairman Timothy Bates asked County Treasurer Charles A. Crocco to explain the necessity for the meeting and the need to borrow funds in anticipation of collecting taxes. Treasurer Crocco handed to the Delegation a memorandum dated January 7, 1988 concerning Tax Anticipation Notes which stated the following:

"I have conferred with the Strafford County staff and our financial representatives and determined that we need to borrow \$3 million dollars in Tax Anticipation Notes (TAN's) at this time. If approved, the TAN's will go out to bid and the funds will be acquired sometime toward the end of January. This TAN will have a repayment date of December, 1988, shortly after we collect County taxes.

Toward the end of the budgetary process in March, I will again be seeking authorization for TAN's in an amount to be determined. This amount will be based

on our cash flow and the amount of the final budget. This TAN(s) will go out for bid in June with funds to be acquired in July."

Representative McCann moved, seconded by Representative Dingle, to authorize the County Treasurer to borrow an amount not exceeding \$3 Million in anticipation of taxes.

A roll call on motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Edward Flynn, Frechette, Jones, Keans, Kincaid, Martling, Pelley, Swope, Wall, Appleby, Bernard, Dingle, Dionne, Anita Flynn, Foss, Jean, Kinney, Koromilas, Lachance, Lussier, McCann, Parks, Robinson, Spear, and Wilson (28 of 37).

NAYS: None.

Representative Lussier moved, seconded by Representative Martling that since there was no further business, that the meeting be adjourned. The motion passed on a voice vote. The meeting adjourned at 3:47 p.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
MINUTES OF PUBLIC HEARING OF JANUARY 27, 1988

The public meeting held by the Strafford County Delegation was called to order at 7:30 p.m. by Chairman Timothy Bates in the Superior Courtroom and opened with a moment of meditation. The moment of

meditation was given in loving concern for Representative Jim McManus, who was recovering from surgery in Wentworth-Douglass Hospital. A pledge to the flag was conducted, followed by the Clerk reading the Notice of the Public Hearing.

A roll call followed, which showed the following members present:

PRESENT: Bates, Callaghan, Chamberlin, Edward Flynn, Jones, Kincaid, Laurion, Martling, Pelley, Swope, Ann Torr, Appleby, Casey, Dionne, Anita Flynn, Kinney, Lachance, Parks, Robinson, Wilson and Young (21 of 37).

EXCUSED: Dingle, Keans, McManus, and Wall

Chairman Timothy Bates explained the procedure to be followed at the meeting. First, George Maglaras, Chairman of the County Commissioners would give an overview of the budget, then the meeting would be opened to the public for comments and questions, and after the public had been heard, the members of the County Delegation would be given an opportunity to make comments.

Commissioner Maglaras made the following comments:

"The Strafford County Commissioners have submitted their budget recommendations for calendar year 1988. This budget calls for approximately \$13.5 million in expenditures. While a number of factors contributed to this increase, the greatest costs are labor related.

"Strafford County requires approximately 305 employees to effectively fulfill the County's responsibilities. We participate in a highly competitive

labor market, particularly in the nursing area. The market has forced us to offer substantial pay adjustments to nursing staff in order to retain and attract personnel. Based on this, Strafford County and the New England Healthcare Employees Union, which represents the majority of Strafford County employees, have reached an agreement for wages to be paid in 1988. We feel these wages are both fair to the Strafford County taxpayer and responsive to the current labor market.

"In a further effort to attract and retain employees, Strafford County is leasing space in Riverside Rest Home for a day care/child learning center. Little Sprouts Growing Center opened its doors on Unit 2 of RRH with a maximum of thirty young students. One half of these thirty slots are reserved for Strafford County employees who receive a discount for the day care services.

"Even though the County continues to be burdened with cost shifts from State and Federal Governments to the County, we continue to find ways to cope and maximize our positions. We are hoping for legislative help in 1988 which will stop this cost-shifting trend.

"During the Fall of 1987, the Strafford County Jail Industries Program found a permanent home. Housed in a renovated barn located directly adjacent to the Strafford County Jail, the self-supporting Jail Industries Program began its second full year. The new structure will allow for expanded programs sponsored by area businesses.

"We have some ambitious plans for 1988. The continued expansion of the number of residents at Strafford County's Riverside Rest Home is at the top of the list. Riverside Rest Home has suffered from

severe staffing problems which limited admissions in 1986 and 1987. We believe with our new competitive wage package in place we will begin to attract adequate staffing to ensure the continued expansion of the number of residents. During 1987, we opened a Residential Care Unit at RRH. This has been very successful both in making residents happy and lessening patient care costs. We hope to open the other wing of this unit with a similar care concept. The renovation and development of the Alms House is taking shape. Plans are being developed in cooperation with community service agencies for the utilization of space in the structure. We hope to finalize plans in the near future and with the support of the Strafford County Delegation, return the building to a useful structure.

"This year, as in the past, we have sought ways to limit our expenses while maximizing our potential revenues. We feel this budget was authored with the dual consideration in mind of continuing the excellent services provided to the Strafford County resident with the least possible impact on the Strafford County taxpayer."

Chairman Bates then opened the meeting to the general public for comments and questions.

Ed Jensen, a Selectman from Rollinsford, and who also serves on the Strafford County Regional Planning Commission, spoke on the need for funding the collection of hazardous waste material. Last year, the Regional Planning Commission expended \$10,000 and \$4,000 from Strafford County communities, with a matching \$14,000 in funds from the State of New Hampshire for a hazardous waste collection. Since there are no funds in the 1988 County budget for this purpose, it would be more expensive for each town to go it alone if they wanted to have hazardous waste

collections. He requested that the \$14,000 request by the League of Women Voters (page 26 of the budget) be restored to the County budget so that with the \$14,000 matching funds from the State of New Hampshire, a hazardous waste collection can take place.

Richard Hayes of Dover spoke in support of the Community Action Agency. He said that the request was the same as that of last year and hopes that support for that amount would be considered.

The following people spoke in favor of the Strafford County Extension Service and requested that the amount of funds requested by the agency be approved:

Clayton Randall of New Durham
Terry Pickard of Dover
Elizabeth Rivet
Steve Conklin (particularly on 4-H)
Karen Buzzell
Lois Hinman of Rochester
Julie Herly
Karen Cole of Rochester
Ed Jensen of Rollinsford

Pat Eisenhart read a prepared statement supporting the Homemakers and gave a handout to the Strafford County Delegation entitled "Ten Good Reasons For a Motion to Approve the 1988 Homemakers Funding Request in the Amount of \$205,429." A copy is attached to the minutes.

Ed Jensen asked if he could ask a couple of questions concerning expense items in the Department of Corrections account. He asked why the cost of meals and the cost of electricity was so much over the 1987 appropriation. Commissioner Maglaras said that the method of costing meals to the Department of

Corrections was mandated by our auditors. The electricity is now metered to the Jail and the expense is now more equitably charged to the Jail rather than Riverside Rest Home.

The Chairman then asked if anyone wanted to speak for the first time. No response. The Chairman then if anyone wanted to speak for a second time. No response. The Chairman asked whether anyone else wanted to speak. No response. Chairman Bates then declared the Public Hearing closed. He thanked everyone for attending the hearing on such a very cold evening.

The Strafford County Delegation then continued the meeting to take care of several items of business.

Chairman Bates called the Delegation's attention to a letter dated January 12, 1988 from the County Commissioners requesting the Delegation to go on record endorsing the contract that was negotiated with the Union. A copy of the letter is attached to these minutes.

Representative Ann Torr moved, seconded by Representative Callaghan, that the Strafford County Delegation adopt the following resolution:

"Whereas, the Strafford County Convention recognizes the importance of maintaining the highest quality of nursing care at the Riverside Rest Home, and

Whereas, the nationwide shortage of nurses has made it difficult for the County to attract and keep qualified nursing personnel at the Riverside Rest Home due to highly competitive wage and benefit packages offered by similar facilities in both the public and private sectors.

Now, therefore, be it resolved that the Strafford County Convention hereby endorses the contract recently negotiated by the Board of Commissioners which increases the financial rewards offered to our employees in a manner consistent with our responsibility to the taxpayers of Strafford County."

Commissioner Maglaras spoke to the resolution. The increase in salaries are as follows:

| | |
|----------------------------|---------------|
| Bargaining Unit Employees: | \$362,193 |
| Non-Management Employees: | 107,615 |
| Management Employees: | <u>48,668</u> |

Total Over 1987: \$518,476

Representative Jones asked whether the classification for the non-union personnel, which was instituted in 1987 was used to determine wages for 1988. The answer was in the affirmative by Commissioner Maglaras.

Representative Parks asked what would be the effect if the resolution was not passed. Commissioner Maglaras responded that if it was defeated because we did not like the figures, then the negotiation process would have to start all over again. If not passed for other reasons (not figures), then it would mean delays in the hiring of nurses.

By vote of showing of hands, the resolution passed unanimously.

Commissioner Maglaras thanked the Delegation for passing the resolution.

Commissioner Maglaras then introduced Elizabeth Benoit and asked that her appointment as

Administrator of Riverside Rest Home be approved by the Delegation.

Representative Ann Torr moved, seconded by Representative Kincaid, that the appointment of Elizabeth Benoit as Administrator of Riverside Rest Home be approved. Representative Chamberlin requested a rising vote of confidence, which passed unanimously.

Chairman Bates spoke about the Alms House. He stated that Commissioner Maglaras has picked up the torch and will continue to work out a plan for putting the Alms House to good use. Chairman Bates said he was totally in support of the Commissioners actions and could not be more pleased to see this happening. He further stated that if any help was needed from the Delegation, it will be there, and again commended Commissioner Maglaras.

Chairman Bates indicated work by the subcommittees was progressing very well and there does not seem to be any area of major concern.

With no further business, the meeting adjourned at 9:00 p.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION EXECUTIVE COMMITTEE
MINUTES OF MEETING OF FEBRUARY 19, 1988

The meeting of the Strafford County Delegation's Executive Committee was called to order at 9:05 a.m. by Chairman Timothy Bates in the Commissioners Conference Room in the Justice & Administration Building and opened with a moment of meditation and the pledge to the flag. The Clerk reading the Notice of the Public Meeting.

A roll call followed, which showed the following members present:

PRESENT: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12 of 15).

EXCUSED: Swope.

Representative Ann Torr moved, seconded by Representative Ed Flynn, that the minutes of the October 30, 1987 meeting be approved. The minutes were approved by voice vote.

Representative Robinson, Chairman of the Revenues, Capital Expenditures & Special Projects Subcommittee reported the following:

One change under Estimate of Revenues, Page 50, Account No. 9061, Interest Earned: Increase from \$170,000 to \$186,000.

Representative Robinson said his Subcommittee did not review the Riverside Rest Home Capital Expenditures proposal. Representative Torr said that her Subcommittee had no problem with the proposed Capital Expenditures.

The only change was made in Account No. 9061, Interest Earned, with an increase of \$16,000. The total Estimate of Revenues (excluding Items to be Bonded) on Page 51, increased from \$6,477,364.45 to \$6,493,364.45.

Representative Callaghan moved, seconded by Representative Ed Flynn, that the report of the Revenues, Capital Expenditures & Special Projects Subcommittee be approved. The report recommended Riverside Rest Home Capital Expenditures of \$21,606.50 and Estimate

of Revenues of \$6,493,364.45 (the Bond Items to be taken up later in the meeting). The motion passed unanimously by voice vote.

Chairman Bates presented a report on Elected Officials Salaries.

His proposal was an increase in present salaries of \$92,000 to \$113,000, as shown in his report which will be included as an attachment to these minutes. Effective date of increase is January 1, 1988.

Representative Laurion moved, seconded by Representative Callaghan, that the proposed salary figures for Elected Officials be approved. A roll call followed which showed the following results:

YEAS: Bates, Callaghan, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, and Ann Torr (10).

NAYS: None.

Representative Kincaid moved, seconded by Representative Keans that the per diem rate for the County Delegation be increased from \$10.00 to \$15.00. This would amount to approximately \$1,600 increase to the County Budget. Increase to be effective January 1, 1988. A roll call on the motion followed, which showed the following results:

YEAS: Bates, Callaghan, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, and Wall (10).

NAYS: Ann Torr (1).

Representative Dingle, Chairman of the Human Service Grant Subcommittee, made the following report:

The overall recommendation was to fund the agencies at the same level in 1988 as they were in 1987 and that the same unit of subsidy for services rendered be used in the contractual agreements for payment. The one exception was PreNatal and Family Planning. Their request was under the 1987 appropriation and was accepted by the Subcommittee. The report also recommended that the Strafford Guidance Center, Interstate Emergency Unit, and League of Women Voters (transferred to Strafford County Regional Planning Commission) be removed as line items in the budget. The Subcommittee report will be included as an attachment to these minutes. The total recommended by the Subcommittee for Human Service Grants amounted to \$288,993.

Representative Wall moved, seconded by Representative Ann Torr, that the report of the Human Service Grant Subcommittee be approved. A roll call followed, which showed the following results:

YEAS: Bates, Callaghan, Ed Flynn, Jones, Kears, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (11).

NAYS: None.

Representative Parks spoke about a proposed rule change that would affect the procedure for Nursing Homes accepting Medicaid and non-Medicaid patients for admission. Representative Parks wanted the advise of the Executive Committee before proceeding further to express his objections to this rule change. Representative Parks received a favorable response and he will keep the Executive Committee and the entire Delegation informed on this matter.

Representative Ann Torr, Chairman of the Riverside Rest Home Subcommittee gave the following report:

Her Subcommittee proposed only two changes in the proposed Commissioners' budget.

On Page 34 under Riverside Rest Home Administration Account No. 5100.97, New Equipment, it was recommended that this line item be increased from \$1,000 to \$4,000. The second change was on Page 36, Riverside Rest Home Nursing Account No. 5140.07, Overtime, recommendation to decrease from \$60,000 to \$40,000.

These two changes resulted in a net decrease of \$17,000, which made the Riverside Rest Home total expenditures (excluding Bond Items, Insurance, and Capital Expenditures) \$5,482,424.13. The Subcommittee report will be included as an attachment to these minutes.

Representative Ann Torr moved, seconded by Representative Wall, to accept the report of the Riverside Rest Home Subcommittee. A roll call on the motion followed, which showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

Representative Ann Torr moved, seconded by Representative Wall, that the Riverside Rest Home Insurances of \$422,635 be approved. The motion passed on a voice vote.

Representative Ann Torr moved, seconded by Representative Wall, that the Riverside Rest Home Capital Expenditures of \$21,606.50 be approved. The motion passed on a voice vote.

Representative Ann Torr moved, seconded by Representative Wall, that the grand total (excluding Bond Items) of \$5,926,665.62 for Riverside Rest Home expenditures be approved. A roll call followed, which showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

Representative Keans, Chairman of the Criminal Justice Subcommittee, gave the following report:

Account No. 4110 - County Attorney:

.01 County Attorney: Increase from \$35,000 to \$42,500;

.02 Assistant Attorneys: Increase from \$41,839.35 to \$44,165.47;

.04 Paralegal Staff: Increase from \$41,763.12 to \$41,914.72

The total increase for Account No. 4110, County Attorney from \$189,785.45 to \$199,763.17.

Account No. 4140 - Sheriff

.01 County Sheriff: Increase from \$22,000 to \$27,500;

.14 Workman's Compensation: Increase from \$24,995.53 to \$28,656.14.

The total increase for Account No. 4140, Sheriff from \$313,162.74 to \$325,162.77.

Account No. 4141 - Dispatch

.36 Office Supplies: Decrease from \$1,080 to \$773.20.

The total decrease for Account No. 4141, Dispatch from \$112,306.80 to \$112,000.

With regard to the Dispatch Account, Representative Chamberlin raised an objection to the fact that Rochester, Somersworth, Dover, and Durham have their own Dispatch Centers yet have to pay their share of County Dispatch Center costs.

Representative Keans moved, seconded by Representative Jones, that the proposed changes for Criminal Justice making the total of \$2,047,867.97 be adopted. A roll call followed, which showed the following results:

YEAS: Bates, Callaghan, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (11).

NAYS: Chamberlin.

The Executive Committee recessed for lunch from 12:00 to 12:30 p.m.

Chairman Bates thanked all who were responsible for preparing the delicious luncheon.

Representative Callaghan, Chairman of the General Government Subcommittee, gave the following report:

Account No. 4100 - Administration

.01 County Commissioners: Increase from \$15,500 to \$20,000;

- .02 County Treasurer: Increase from \$2,500 to \$3,500;
- .20 Legal: Decrease from \$5,000 to \$2,500;
- .21 Audit: Decrease from \$10,000 to \$8,000;
- .68 Telephone: Decrease from \$10,000 to \$8,000.

The total amount for Account No. 4100, Administration, was a decrease from \$187,936.24 to \$186,936.24.

Account No. 4120 - Registrar of Deeds

- .01 Registrar of Deeds: Increase from \$22,000 to \$26,000;
- .23 Date Processing: Decrease from \$37,000 to \$35,300;
- .35 Photo Copy Supplies: Decrease from \$11,554 to \$11,254.

The total amount for Account No. 4120, Registrar of Deeds, was an increase from \$224,522.62 to \$226,522.60.

Other Accounts

- 9370 County Convention: Increase from \$6,000 to \$7,600;
- 9900 Contingency: Decrease from \$11,840 to \$5,000.

The total amount for these accounts was a decrease from \$62,840 to \$57,600.

Account No. 9100 - Debt Accounts

- .01 Interest on Temporary Loan: Increase from \$196,875 to \$212,875;

The total amount for this account was an increase from \$1,112,467.50 to \$1,128,467.50.

Accounts 8360 - Resource Agencies and County-Wide Programs

.01 Extension Service: Increase from \$103,640 to \$127,364. Restored to 1986 appropriation.

Representative Callaghan moved, seconded by Representative Kincaid, that the Extension Service be funded at \$127,364. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Jones, Keans, Kincaid, Laurion, Pelley, Ann Torr, and Wall (10).

NAYS: Ed Flynn, Martling (2).

.02 Soil Conservation District: Increase from \$12,960 to \$14,000. Restored to 1987 appropriation minus \$400 as requested by the District.

Representative Callaghan moved, seconded by Representative Kincaid, that the Soil Conservation District be funded at \$14,000. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

.03 Regional Planning Commission: Recommended that Hazardous Waste Program be transferred to this account from the League of Women Voters. Recommended Funding: \$5,000 for Water Table Study and \$14,000 for Hazardous Waste Pickup.

Representative Callaghan moved, seconded by Representative Wall that the Regional Planning Commission be funded at \$19,000. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

.04 Strafford County Drug Task Force: Recommended \$100,000 (\$75,000 reimbursable by Federal Grant).

Representative Jones moved, seconded by Representative Keans, that the Strafford County Drug Task Force be funded at \$100,000. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

Representative Callaghan moved, seconded by Representative Kincaid, that the Subcommittee's proposed budget of \$1,865,002.19 for General Government be adopted. The Subcommittee report will be included as an attachment to these minutes. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

Representative Pelley, Chairman of the Human Service Department Subcommittee, gave the following report:

Only one change from the Commissioners' Proposed Budget: Decrease Line Item 4190.58, Board and Care of Children, from \$750,000 to \$700,000.

The total for Account No. 4190, Human Services Department, amount decreased from \$2,822,227.19 to \$2,772,227.39.

Representative Pelley moved, seconded by Representative Jones, that the total budget of \$2,772,227.39 for the Human Services Department be adopted. The Subcommittee report will be included as an attachment to these minutes. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

Representative Pelley moved, seconded by Representative Jones, that Account No. 4191, Mediation Coordinator Grant, be approved for \$22,875.73. The motion passed on a voice vote.

Representative Keans moved, seconded by Representative Callaghan, that the Jail Industries Program Grant be approved for \$47,269.73. The motion passed on a voice vote.

Commissioner Maglaras reported that the Alms House negotiations are progressing with Southeastern New Hampshire Services to lease 7,000 to 22,000 square feet of the building. He hopes to come before the

full Delegation with a signed lease for about one-third of the building. The rent from the lease will pay off bonded indebtedness.

Items to be Bonded

Representative Keans moved, seconded by Representative Callaghan to approve \$150,000 for Alms House Rehabilitation. The motion passed on a voice vote.

Representative Keans moved, seconded by Representative Pelley to approve \$361,760 for the Cogenex Contract Buyout. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

Representative Laurion moved, seconded by Representative Pelley, to approve the three roof projects of \$70,000, \$59,350, and \$97,170. The motion passed on a voice vote.

Representative Callaghan moved, seconded by Representative Keans, to approve the total Bond amount of \$738,280 on a ten year basis. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

Representative Ann Torr moved, seconded by Representative Ed Flynn, to approve the total Expenditure

budget of \$14,212,077.34. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

Representative Callaghan moved, seconded by Representative Jones, to approve the total Revenues budget of \$7,231,644.45. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

Representative Kincaid moved, seconded by Representative Laurion to apply the \$500,000 Surplus amount against the Amount to be Raised by Taxation. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

Representative Keans moved, seconded by Representative Wall to approve the amount of \$6,480,432.87 to be Raised by Taxation. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Ed Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (12).

NAYS: None.

Chairman Bates thanked each of the Subcommittee Chairman for excellent reports and the Clerk for his efforts.

He praised the Commissioners and Executive Assistant Raymond Bower and Executive Secretary Jean Miccolo for the terrific job they did in putting together the County Budget and for their fine cooperation.

With no further business, the meeting adjourned at 3:45 p.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
MINUTES OF MEETING OF MARCH 12, 1988

The public meeting held by the Strafford County Delegation was called to order at 9:00 a.m. by Chairman Timothy Bates in Superior Courtroom II in the Justice & Administration Building and opened with a moment of meditation and the pledge to the flag. The Clerk read the Notice of the Public Meeting.

A roll call followed, which showed the following members present:

PRESENT: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Laurion, Martling, Pelley, Swope, A. Torr, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, Lachance, McCann, Parks, Robinson, Spear, R. Torr, Wilson, and Young (27 of 37).

EXCUSED: Kincaid

Representative Wilson moved, seconded by Representative A. Torr, that the minutes of the April 8, 1987, January 7, 1988 and January 27, 1988 meetings be approved. The minutes of these three meetings were approved by voice vote.

Chairman Bates started with an overview of the items to be acted upon upon during this meeting:

Authorization for the second half of the Tax Anticipation Notes;

Salaries of Elected Officials;

Proposed Per Diem Increase for County Delegation;

Approve the Issuance of Bonds in the Amount of \$738,280, after the meeting is opened for Public Hearing;

The Proposed County Budget.

Chairman Bates introduced County Treasurer Charles Crocco to speak to the subject of the Tax Anticipation Notes. Treasurer Crocco referred to his letter dated March 12, 1988, explaining the need and the timing required to borrow up to Three Million, Five Hundred Thousand Dollars (\$3,500,000) in Tax Anticipation Notes. A copy of his letter will be included as an attachment to these minutes.

Representative Wilson moved, seconded by Representative Jones, to authorize the County Treasurer to borrow an amount not to exceed \$3.5 million in Anticipation of Taxes for the period July 1, 1988 to December 31, 1988.

A roll call showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Laurion, Martling, Pelley, Swope, A. Torr, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, Lachance, McCann, Parks, Robinson, Spear, R. Torr, Wilson, and Young (27).

NAYS: None.

The next item of business was the proposed per diem increase for the County Delegation.

Representative Pelley distributed a paper entitled State of New Hampshire County Conventions Rates of Pay for County Meetings, dated February 2, 1988. This paper will be included as an attachment to these minutes.

Representative Pelley moved, seconded by Representative Keans, that the per diem rate for County meetings be increased to \$15.00 per meeting, effective January 1, 1989.

Representative Wilson moved, seconded by Representative McCann, to amend the motion by making the effective date January 1, 1988.

Representative Pelley and Representative Frechette spoke in favor of the January 1, 1989 date.

By voice vote the amendment was passed. A roll call was taken on the motion as amended, showing the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Jones, Keans, Laurion, Martling, Swope, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, McCann, Spear, Wilson, and Young (20).

NAYS: Frechette, Pelley, A. Torr, Lachance, Parks, Robinson, and R. Torr (7).

Representative Pelley moved, seconded by Representative Keans that the per diem rate for the Clerk of the County Delegation be increased to \$25.00 per meeting effective January 1, 1989.

Representative Jones moved, seconded by Representative E. Flynn to amend the motion by making the effective date January 1, 1988. The amendment passed by voice vote. Representative Martling voted in the negative.

The motion as amended passed by voice vote. Representative Martling voted in the negative.

Chairman Bates next presented the Survey of Elected Officials Salaries and Proposal for Strafford County. He noted that the Present column in the report should be changed from \$92,000 to \$97,000, and the Proposed column in the report should be changed from \$113,000 to \$119,500. The salary proposal report will be included as an attachment to these minutes.

Representative McCann moved, seconded by Representative Dingle, that the proposed salary increases for elected officials be approved.

Representative Keans moved, seconded by Representative Lachance, that the proposed salary for the Sheriff be decreased from \$27,500 to \$25,000.

The amendment failed by voice vote.

A roll call on the main motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Laurion, Martling, Pelley, Swope, A. Torr, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, McCann, Parks, Robinson, Spear, R. Torr, Wilson, and Young (25).

NAYS: Keans, Lachance (2).

The next item of business was the proposed Bond issue.

Commission Chairman Maglaras gave an overview of the following items to be bonded:

| | |
|---|------------------|
| Alms House Rehabilitation: | \$150,000 |
| Cogenex Contract Buyout: | \$361,760 |
| Roof Repair: J&A Building: | \$ 70,000 |
| Roof Repair/Replacement Building B of RRH: | \$ 59,350 |
| Roof Repair/Replacement Building C of RRH: | <u>\$ 97,170</u> |
| TOTAL: | \$738,280 |

It is proposed to have a ten (10) year bond issue. Principal and interest of the Cogenex contract buyout and the roof repairs at Riverside Rest Home will be recovered over a ten year period through Medicaid reimbursement.

Representative Robinson moved, seconded by Representative E. Flynn, to authorize the issuance of bonds in the amount of \$738,280 over a ten year period. Chairman Bates then called a brief recess.

Chairman Bates then opened the meeting for a public hearing at 10:05 a.m. The Clerk read the Notice of the Public Hearing.

The Chairman said that the Items to be Bonded were shown on pages 18 and 27 of the Proposed Budget.

Chairman Bates asked the public to make any comments or ask any questions. There was no response.

Chairman Bates again asked the public to make any comments or ask any questions. There was no response.

Chairman Bates then declared the Public Hearing closed.

A roll call on the Bond Issue motion by Representative Robinson and seconded by Representative E. Flynn showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Laurion, Martling, Pelley, Swope, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, Lachance, McCann, Parks, Robinson, Spear, R. Torr, Wilson, and Young (26).

NAYS: None.

EXCUSED: A. Torr.

Chairman Bates then declared a ten minutes recess.

Commissioner Roberge spoke about House Bill 1163, which passed the House and was now in the Senate. He said it was very important to the County (in fact, all Counties), to have this bill passed. He asked the Delegation to contact the Senators and urge support.

Representative Jones then spoke in favor of this bill, which he sponsored.

Representative Jones moved, seconded by the whole Delegation, that the Strafford County Delegation go on record in support of House Bill 1163 and that this show of support be communicated by letter to the New Hampshire Senate. The motion passed by voice vote unanimously.

Representative Frechette spoke about House Bill 352 which was the bill returning money to the cities and towns. He urged the members of the County Delegation to speak before the Senate Ways and Means Committee.

The next order of business was the Proposed Strafford County Budget.

The Delegation reviewed each account which resulted in the following actions:

Representative Callaghan moved, seconded by Representative Laurion that Account No. 4100, Administration, be approved in the amount of \$187,939.64. The motion passed by voice vote.

Representative Callaghan moved, seconded by Representative Laurion that Account No. 4120, Register of Deeds, be approved in the amount of \$226,312.34. The motion passed by voice vote.

Representative Callaghan moved, seconded by Representative Laurion that Account No. 4160, J&A Maintenance, be approved in the amount of \$241,312.34. The motion passed by voice vote.

Representative Callaghan moved, seconded by Representative Laurion that Other Accounts totalling \$57,600 be approved. The motion passed by voice vote.

Representative Callaghan moved, seconded by Representative Laurion that Account No. 9100, Debt Accounts, be approved in the amount of \$1,128,467.50. The motion passed by voice vote.

Representative Callaghan moved, seconded by Representative Laurion that Account No. 9902, Capital Expenditures - J&A, be approved in the amount of \$24,163.50. The motion passed by voice vote.

Representative Keans moved, seconded by Representative Jones that Account No. 4110, County Attorney, be approved in the amount of \$200,569.54. The motion passed by voice vote.

Representative Keans moved, seconded by Representative Jones that Account No. 4140, Sheriff, be approved in the amount of \$325,201.23. The motion passed by voice vote.

Representative Keans moved, seconded by Representative Jones that Account No. 4141, Dispatch, be approved in the amount of \$112,000. The motion passed by voice vote.

Representative Keans moved, seconded by Representative Jones that Account No. 4150, Medical Examiner, be approved in the amount of \$10,000.00. The motion passed by voice vote.

Representative Keans moved, seconded by Representative Jones that Account No. 6100, Department of Corrections, be approved in the amount of \$1,260,454.07. The motion passed by voice vote.

Representative Robinson moved, seconded by Representative E. Flynn that Account No. 6101, Cow Barn Renovations, be eliminated by appropriating no funds. The motion passed by voice vote.

Representative Pelley moved, seconded by Representative McCann that Account No. 4190, Human Services Department, be approved in the amount of \$2,772,227.39. Representative Lachance spoke with concern about line item 4190.58, Board and Care of Children. He said that he hoped in the future that line item 4190.59, Program Development, be looked at intensely and increased. Representative Parks then stated that \$2 out of every \$3 in the budget was for some kind of Human Resource area. He said that in the future we should take a hard look at all of the Human Resource programs. He further stated that the Commissioners should take a hard look at these programs.

The motion by Representative Pelley, seconded by Representative McCann passed by voice vote.

Representative Callaghan moved, seconded by Representative Laurion that Account No. 8360, Resource Agencies and County-Wide Programs be approved in the amount of \$160,364.00. The motion passed by voice vote.

Representative Dingle moved, seconded by Representative Wall that Account No. 9350, Human Service Grants, be approved in the amount of \$288,993.00. Representative R. Torr spoke against line item 9350.04, PreNatal and Family Planning. Representative R. Torr moved, seconded by Representative Frechette to amend the motion by deleting line item 9350.04, PreNatal and Family Planning. Representatives Dingle, Wilson, McCann, Foss, and Martling spoke against the motion. Representative Appleby also spoke against the motion. Representative Frechette said he seconded the motion in order to have it discussed. Representative R. Torr withdrew his motion and Representative Frechette withdrew his second. Representative Frechette moved, seconded by Representative R. Torr, to amend the motion by adding

the following wording in connection with line item 9350.04, PreNatal and Family Planning. "It is the Delegation's intent that counseling not be done in an affirmative way to propose abortions." Representatives Foss, Martling, McCann, and E. Flynn spoke against the amendment. Representative R. Torr spoke in favor of the amendment.

A roll call was requested on the amendment, which showed the following results:

YEAS: Callaghan, Frechette, Laurion, Lachance, and R. Torr (5).

NAYS: Bates, Chamberlin, E. Flynn, Jones, Keans, Martling, Pelley, Swope, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, McCann, Parks, Robinson, Spear, Wilson, and Young (21).

The amendment was defeated.

The main motion by Representative Dingle, seconded by Representative Wall, to approve Account No. 9350, Human Service Grants, in the amount of \$288,933.00, was called. The motion passed by voice vote.

Representative Jones moved, seconded by Representative E. Flynn, to reconsider the motion. The motion failed by a voice vote.

Representative Keans moved, seconded by Representative Jones, that Account No. 4117, Career Prosecutor Grant, be approved in the amount of \$54,461.52. The motion passed by voice vote.

Representative Keans moved, seconded by Representative Jones, that Account No. 4118, Drug Task Force Grant, be approved in the amount of \$100,000.00. The motion passed by voice vote.

Representative Keans moved, seconded by Representative Jones, that Account No. 4119, Victims Assistance Grant, be approved in the amount of \$84,079.63. The motion passed by voice vote.

Representative Keans moved, seconded by Representative Jones, that Account No. 4191, Mediation Coordinator Grant, be approved in the amount of \$22,875.73. The motion passed by voice vote.

Representative Robinson moved, seconded by Representative E. Flynn, that Account Nos. 6130, 6131, 6132, 6136, and 6140, Roadside Clean-Up Project, Governor's Lilac Commission, Waste Management Clean-Up, Correctional Industries/GFS, and N.H. Job Training Council, respectively, be deleted by appropriating no funds. The motion passed by voice vote.

Representative Keans moved, seconded by Representative Jones, that Account No. 6141, Jail Industries Program Grant, be approved in the amount of \$47,269.73. The motion passed by voice vote.

Representative Callaghan moved, seconded by Representative Laurion, that Account No. 9200, Insurances - J&A, be approved in the amount of \$244,319.00. The motion passed by voice vote.

Representative Spear moved, seconded by Representative McCann, that the Total Expenditures for Justice and Administration be approved in the amount of \$7,769,259.51.

A roll call showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Laurion, Martling, Pelley, Swope, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, McCann, Parks, Robinson, Spear, Wilson, and Young (24).

NAYS: R. Torr (1).

EXCUSED: Lachance.

Representative Wall moved, seconded by Representative Wilson, that Account No. 5100, RRH Administration, be approved in the amount of \$304,658.87. The motion passed by voice vote.

Representative Wilson moved, seconded by Representative Wall, that Account No. 5130, Dietary, be approved in the amount of \$902,115.72. The motion passed by voice vote.

Representative Wall moved, seconded by Representative Wilson, that Account No. 5140, Nursing, be approved in the amount of \$2,784,118.01. The motion passed by voice vote.

Representative Wilson moved, seconded by Representative Wall, that Account No. 5145, Resident Services, be approved in the amount of \$32,548.67. The motion passed by voice vote.

Representative Wall moved, seconded by Representative Wilson, that Account No. 5150, Facilities and Services, be approved in the amount of \$547,805.47. The motion passed by voice vote.

Representative Wall moved, seconded by Representative Wilson, that Account No. 5160, Laundry & Sewing, be approved in the amount of \$240,973.13. Motion passed by voice vote.

Representative Wall moved, seconded by Representative Wilson, that Account No. 5170, Housekeeping, be approved in the amount of \$300,731.67. The motion passed by voice vote.

Representative Wilson moved, seconded by Representative Wall, that Account No. 5180, Physician & Pharmacy, be approved in the amount of \$12,300.00. The motion passed by voice vote.

Representative Wall moved, seconded by Representative Wilson, that Account No. 5190, Staff Education, be approved in the amount of \$37,107.74. The motion passed by voice vote.

Representative Wilson moved, seconded by Representative Wall, that Account No. 5191, Physical Therapy, be approved in the amount of \$119,950.84. The motion passed by voice vote.

Representative Wilson moved, seconded by Representative Wall, that Account No. 5192, Activities & Volunteer, be approved in the amount of \$90,965.34. The motion passed by voice vote.

Representative Wilson moved, seconded by Representative Wall, that Account No. 5195, Social Services, be approved in the amount of \$101,053.57. The motion passed by voice vote.

Representative Wall moved, seconded by Representative Wilson, that Account No. 9500, Insurances - RRH, be approved in the amount of \$422,635.00. The motion passed by voice vote.

Representative Wilson moved, seconded by Representative Wall, that Account No. 9902, Capital Expenditures - RRH, be approved in the amount of \$21,606.50. The motion passed by voice vote.

Representative Wilson praised Representative Appleby for his advice and help with regard to Capital Expenditure items. The Delegation agreed.

Representative Spear moved, seconded by Representative Foss, that the Total Expenditures for RRH be approved in the amount of \$6,436,850.54.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Laurion, Martling, Pelley, Swope, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, McCann, Parks, Robinson, Spear, R. Torr, Wilson, and Young (25).

NAYS: None.

Representative Robinson moved, seconded by Representative Chamberlin, that the Total of Revenue Accounts be approved in the amount of \$7,231,644.45.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Laurion, Martling, Pelley, Swope, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, McCann, Parks, Robinson, Spear, R. Torr, Wilson, and Young (25).

NAYS: None.

Representative Laurion moved, seconded by Representative Wilson, to raise and appropriate the sum of \$14,206,110.04 as the Total Expenditures for the 1988 Budget.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Laurion, Martling, Pelley, Swope, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, McCann, Parks, Robinson, Spear, R. Torr, Wilson, and Young (25).

NAYS: None.

Representative Chamberlin moved, seconded by Representative Laurion, that the amount of \$500,000, Surplus, be applied against the amount of funds to be raised by taxation.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Laurion, Martling, Pelley, Swope, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, McCann, Parks, Robinson, Spear, R. Torr, Wilson, and Young (25).

NAYS: None.

Representative Spear moved, seconded by Representative Swope, to approve the amount of \$6,474,465.59 as the Amount to be Raised by Taxation.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Laurion, Martling, Pelley, Swope, Wall, Appleby, Bernard, Dingle, A. Flynn, Foss, Kinney, McCann, Parks, Robinson, Spear, R. Torr, Wilson, and Young (25).

NAYS: None.

Chairman Bates stated that this was an increase of 3.1 percent in the amount of dollars to be raised by taxation, but we are hopeful that with the growth and property tax base of the County in the past twelve months, that it may have little or no increase in the actual rates.

Chairman Bates then thanked everyone, both personally and as Chairman, for their hard work in this Budget process. He also thanked the Commissioners for proposing an excellent budget and also a particular thanks to Executive Assistant Raymond Bower and Executive Secretary Jean Miccolo. The Delegation gave a round of applause. The Chairman thanked the Clerk for his efforts. He thanked the people at Riverside Rest Home for preparing the luncheon.

Representative Dingle then moved, seconded by Representative Robinson, to thank Chairman Bates for his outstanding job in leading the County Delegation. This was greeted with applause from the County Delegation.

Representative Chamberlin questioned the allocation of charges for the Dispatch Center. He said that three cities and one town have their own Dispatch operations and that he would propose that a committee be appointed to study this situation. Chairman Bates said he would be happy to appoint a committee, however, he asked that Representative Chamberlin address his concerns in writing.

Representative Jones said that he would like to congratulate all the Subcommittee Chairpersons for the excellent job they did in their budget deliberations.

Representative Foss replied to Representative Chamberlin's remarks concerning the Dispatch Center. She hoped that the committee will look at both sides of the picture. Chairman Bates assured her that this would be the instructions to the committee that he would appoint to look into this situation.

With no further business, the meeting adjourned at 12:07 p.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION EXECUTIVE COMMITTEE
MINUTES OF MEETING OF APRIL 29, 1988

The meeting of the Strafford County Delegation's Executive Committee was called to order at 9:00 a.m. by Chairman Timothy Bates in the Probate Courtroom of the Justice & Administration Building. The Clerk read the Notice of the Public Meeting.

A roll call followed, which showed the following members present:

PRESENT: Bates, Callaghan, Chamberlin, Frechette, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Ann Torr, and Wall (13 of 15).

Chairman Bates then explained the format of the meeting. He said that normally this meeting would be to review the First Quarter Budget expenditures of County funds as compared to the First Quarter Budget projections. However, since most of the people attending the meeting were primarily present to find out the result of the controversy concerning the Strafford County PreNatal and Family Planning

Clinic's funding and its publication Mutual Caring/
Mutual Sharing, that this subject matter would be first on the agenda.

Chairman Bates then referred to the letter that he received from County Attorney Lincoln Soldati, dated April 21, 1988. This letter was distributed to the Executive Committee and the public attending the meeting. Time was given for the Executive Committee to read the letter. The letter will be included as an attachment to these minutes.

Chairman Bates then, with the legal opinion as a focal point, opened the meeting for any discussion or action to be taken by the Executive Committee.

Representative Ann Torr spoke to this matter, stating that since County Attorney Soldati's opinion is clear that neither the Executive Committee nor the County Delegation has any authority to resolve the current situation, she therefore made the following motion:

Resolved that we (the Executive Committee) are concerned that family planning and pre-natal services continue to be made available to low-income women in Strafford County and we will address that concern in the process of adopting the 1989 County budget.

The motion was seconded by Representative Wall.

Representative Frechette spoke in favor of the motion.

A roll call showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Frechette, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Ann Torr, and Wall (13).

NAYS: None.

County Attorney Lincoln Soldati spoke to the Executive Committee concerning his informal opinion letter to Chairman Bates. He stated that he had given a legal opinion dated April 15, 1988 addressed to the County Commissioners which was based on several assumptions. The letter to Chairman Bates was a follow-up to the legal opinion, stating informally what he had said to the Commissioners. Representative Martling requested that the legal opinion be included as part of the record. The legal opinion will be included as an attachment to these minutes.

Representative Frechette stated that he thought the County Commissioners acted properly in suspending funding temporarily until the matter could be investigated.

Chairman Bates asked if there was any further discussion to be had on this matter.

Representative Swope said he would like to make a resolution. The Delegation moves that it disapproves of the manual Mutual Caring/Mutual Sharing, with certain contents within the manual, parts of which are misleading, if not inaccurate, regarding homosexuality as a normal and healthy life-style.

Representative Frechette seconded the motion for purposes of discussion.

Representative Martling spoke in opposition to the motion. He said that he had read the manual and he thought that it handled the matter very well and urged the Executive Committee to defeat the resolution.

Representative Swope said he based his opposition to the manual on a United States statute dating back to 1917 that bars homosexuals from entering this country. He further stated that homosexuality was a permanent mental incurable disease, the same as mentally retarded, permanently insane, psychopathic personality, and sexual deviation, etc.

Since there was no further discussion, Chairman Bates called for a roll call vote, which showed the following results:

A roll call showed the following results:

YEAS: Chamberlin, Frechette, and Swope (3).

NAYS: Bates, Callaghan, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Ann Torr, and Wall (10).

The motion was defeated.

There was a five minute recess.

The Executive Committee reconvened and Chairman Bates said that there were several items to be discussed before reviewing the First Quarter Budget Report.

The first item was the Drug Task Force money and Chairman Bates asked Commission Chairman Maglaras to speak to this matter. Commissioner Maglaras stated that at the time of budget preparation he said that it was possible to get a three to one match, \$75,000 State and \$25,000 County, totalling \$100,000 for the Drug Task Force. He also said that if the grant was not funded, the Commissioners would not spend any money without first coming to the Executive Committee for approval. It appears that the \$75,000 from the

State's Attorney General's Office may not be forthcoming, therefore, Commissioner Maglaras, on behalf of the Commissioners, requested that they be allowed to spend up to \$25,000 for "Drug Busts." Representative Jones moved, seconded by Representative Wall, that the Commissioners be permitted to spend up to \$25,000 for Drug Enforcement.

Representative Jones and Representative Ann Torr spoke in favor of the motion. Representative Keans spoke in opposition to the motion.

The motion passed on a voice vote.

The next item discussed was the EUA Cogenex buy-out. The matter was explained in the memorandum from the Commissioners dated April 21, 1988 to the Executive Committee, which was the cover letter for the First Quarter Budget Report. The memorandum will be included as an attachment to these minutes.

Representative Laurion moved that in the future any such agreements like the one with EUA Cogenex be approved by the Executive Committee. It was pointed out that the EUA Cogenex contract was approved by the Executive Committee and that the Commissioners always obtain approval from the Executive Committee on any such contractual matters. With this explanation, Representative Laurion withdrew his motion.

Commission Chairman Maglaras reported on the situation with the Alms House. He stated that there will probably be two more negotiation sessions with Southeastern New Hampshire Services, Inc. before the leasing of part of the Alms House.

Representative Ann Torr moved, seconded by Representative Pelley, that the February 19, 1988 minutes of the Executive Committee be approved.

The motion passed on a voice vote.

The next action was the review of the First Quarter Budget Report.

Chairman Bates praised the Commissioners and Executive Assistant Raymond Bower for the excellent format and the explanations.

Representative Ann Torr spoke very complimentarily about the whole Riverside Rest Home expenditures budget; she noted that it was in excellent shape.

The Executive Committee reviewed each section of the Budget Report. There were a number of questions which were answered very satisfactorily by Executive Assistant Raymond Bower.

Representative Wall was excused at 11:00 a.m.

One of the items that caused some discussion was the sending of sympathy flowers. The Commissioners were asked to come up with a policy regarding this matter.

Only two items on the income section required explanation, namely, Jail Revenues and Interest Earned. Executive Assistant Bower explained why they were low; but noted that there were no problems.

It was agreed that on Page 3 of the First Quarter Budget Report, that the explanation for line item 4100.01 be deleted.

With no further business, the meeting adjourned at 11:20 a.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION EXECUTIVE COMMITTEE
MINUTES OF MEETING OF AUGUST 26, 1988

The meeting of the Strafford County Delegation's Executive Committee was called to order at 9:00 a.m. by Vice Chairman Robert Callaghan in the Commissioners Conference Room of the Justice & Administration Building. The Clerk read the Notice of the Public Meeting.

A roll call followed, which showed the following members present:

PRESENT: Callaghan, Chamberlin, Ed Flynn, Frechette, Jones, Keans, Laurion, Martling, Pelley, Ann Torr, and Wall (11 of 15).

Acting Chairman Callaghan asked for a moment of silence which was followed by a salute to the flag.

Chairman Callaghan then explained the format of the meeting. First, the Committee would be presented several items by Executive Assistant Raymond Bower and then the Committee would review the County Commissioners Second Quarter Budget Report.

Representative Ann Torr moved, seconded by Representative Pelley, that the April 29, 1988 Executive Committee Meeting minutes be approved as written. The motion was passed by unanimous voice vote.

Executive Assistant Bower reported on the lightning strike damage which has been estimated to cost between \$8,000 to \$10,000 (insurance in effect with a \$5,000 deductible).

Representative Chamberlin moved, seconded by Representative Laurion, to use money in the

Contingency Fund to fund the \$5,000 needed to cover the deductible. The motion was passed unanimously by voice vote.

Executive Assistant Bower talked about the use of Bond proceeds for the following items and asked for a vote of confidence:

1. The fuel tank at the Rest Home must be replaced and the cost will be up to \$45,000. An engineering study and approval by the State is required before specifications are drawn up and sent out for bid.

2. Little Sprouts Growing Center will be moved to the former laundry center. The County will have to put up \$10,000 to upgrade the laundry center, with approximately the same amount to be invested by the Little Sprouts Center.

Representative Ann Torr moved, seconded by Representative Jones, to give the County Commissioners a vote of confidence to use Bond proceeds up to \$45,000 to replace the oil tank and cleanup, and \$10,000 for the laundry building renovations, with the understanding that the full County Delegation will have to vote on this matter at its next meeting. The motion was passed unanimously by voice vote.

Executive Assistant Bower spoke about the need for additional beds at Riverside Rest Home. The patient number is at 194, the highest since the freeze. The budget income will probably be exceeded; however, to get the maximum of 205 patients, ten (10) new beds will be needed, at a cost of \$4,263 or less (linen and mattresses not included).

Representative Ann Torr moved, seconded by

Representative Laurion, to authorize the Commissioners to purchase ten (10) beds to be charged against Account No. 5150.79, RRH Facilities & Services, Capital Improvements and no stipulation as to the amount. The motion was passed unanimously by voice vote.

The next order of business was the review of the Commissioners Second Quarter Budget Report.

Chairman Callaghan commended Executive Assistant Raymond Bower and the Commissioners for an excellent report and format, and especially the way any significant variances were highlighted and explained.

Representative Chamberlin asked about Account 6101, Cow Barn Renovations. Executive Assistant Bower explained that it was a carryover from last year in order to complete the project.

Representative Keans asked why Dental Insurance fluctuates between departments. Executive Assistant Bower answered that it depends upon the number of employees in each department taking dental insurance.

Representative Pelley inquired about Account No. 4100.28, Computer Consultant and asked whether there are any in-house employees to train other employees. Executive Assistant Bower responded that when the Bookkeeper left it was necessary to have the consultant upgrade others on the system. Work has started on a system manual to be used to train employees.

Representative Frechette asked why Capital Expenditures were low in a number of instances. Executive Assistant Bower explained that many items

have been ordered, but have not been paid for. There is a time lag; many items are advertised for bid, then the bid is awarded, then the work completed, and then a bill is sent by the supplier or contractor to be paid.

Representative Keans inquired about Account No. 4140.04, Sheriff, Secretarial Staff, as to how vacations were handled. Executive Assistant Bower responded that they were based on seniority.

Representative Ed Flynn inquired about Account No. 6100.03, Department of Corrections, Nurse, and Account No. 6100.20, Department of Corrections, Medical Expense. Executive Assistant Bower explained that everyone except the Administrator and his Assistant receive hazardous duty pay by contract with the Union. The operation for Inmate James Sauer was specifically ordered by the Judge.

Representative Keans inquired about Account 4190.28, Human Services Department, Computer Consultant, and asked whether this cost will increase each year. Executive Assistant Bower gave an expanded explanation to the explanation given in the footnote. He said the budgeting for this item in the future will be better.

Representative Frechette objected to having projected expenses rather than actual expenses in the Human Services Department line item Intermediate Nursing Care.

It was agreed by all that in the future this will be included as a footnote for item 4190.58, Human Service Department, Intermediate Nursing Care.

Representative Ed Flynn inquired about the EUA Cogenex buyout, Account No. 5150.30, RRH Facilities &

Services. Executive Assistant Bower responded that the monthly bills were not in equal payments, but based on consumption, so the winter months would show higher bills.

Representative Frechette inquired about Account No. 9098, Bond Revenue asking whether it included the interest earned. Executive Assistant Bower responded that Account No. 9098 was strictly the Bond itself and that the interest earned appears in Account No. 9061.

Representative Laurion moved, seconded by Representative Jones, that the Commissioners Second Quarter Budget Report be accepted. The motion was passed unanimously by voice vote.

Commissioner Dumont acknowledged the excellent work done by Representative Jones during his tenure as a Representative in the New Hampshire House, and his work on the County Delegation, and stated that he regretted that he was not seeking re-election. This was followed by shouts of praise and much applause.

Representative Ed Flynn moved, seconded by Representative Laurion, that the meeting be adjourned at 11:30. a.m. The motion passed unanimously on a voice vote.

With no further business, the meeting adjourned at 11:30 a.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION EXECUTIVE COMMITTEE
MINUTES OF MEETING OF DECEMBER 2, 1988

The meeting of the Strafford County Delegation's Executive Committee was called to order at 9:00 a.m. by Vice Chairman Robert Callaghan in the Commissioners Conference Room of the Justice & Administration Building. The Clerk read the Notice of the Public Meeting.

A roll call followed, which showed the following members present:

PRESENT: Callaghan, Chamberlin, Ed Flynn, Frechette, Jones, Keans, Kincaid, Martling, Pelley, Swope, and Wall (11 of 15).

EXCUSED: Bates and A. Torr

Acting Chairman Callaghan asked for a moment of silence which was followed by a salute to the flag.

Chairman Callaghan then explained the format of the meeting. First, the Committee would be presented several items by Commission Chairman Maglaras, and Executive Assistant Raymond Bower and then the Committee would review the County Commissioners Third Quarter Budget Report.

Representative Chamberlin moved, seconded by Representative Pelley, that the August 26, 1988 Executive Committee Meeting minutes be approved as written. The motion was passed by unanimous voice vote.

Commissioner Maglaras reported on the following items:

1. Riverside Rest Home: The total residents' population is presently at 203;

2. Day Care Center: The Little Sprouts Growing Center opened in the remodeled laundry last Monday, November 28, 1988. Commissioner Maglaras invited the Executive Committee to take a tour of the facilities after the meeting.

3. Tentative Lease Agreement with Southeastern New Hampshire Services, Inc. and Strafford County: The Executive Committee was given a copy of the lease for informational purposes only. The Agreement has been signed by Commissioners Maglaras and Roberge. Commissioner Dumont refrained from signing the lease because of Clause 19 in the lease; however, he stated that if the full Delegation ratified the Lease Agreement after its Organizational Meeting to be held December 14, 1988, he would sign the Agreement.

The lease is for five years, with three (3) five-year renewal options. The lease covers 11,500 square feet of the Alms House (approximately 1/3 of the building).

Executive Assistant Bower explained the whole financial set-up and a lengthy discussion followed. The discussion centered primarily on Clause 19, Reimbursement for Certain Costs. If Lessee becomes financially distressed so that it could not continue operation, provide its services, etc., the County would reimburse the Lessee a portion of the capital expenditures costs incurred by Lessee in improving the facilities owned by the County.

No action was required or taken by the Executive Committee. The matter will be presented to the new County Delegation for appropriate action.

4. Lease with State of New Hampshire for Superior Court Space: Commissioner Maglaras asked Executive Assistant Bower to brief the Executive Committee

about the fact that Rockingham County will be introducing legislation to increase the amount that the State pays to Rockingham County for rental of Superior Court space. Executive Assistant Bower reported that he had written Jeff Leidinger, Director, Administrative Office of the Courts, to the effect that if Rockingham County's rent was increased, than Strafford County's rent should also be increased. This was refused by Mr. Leidinger. Executive Assistant Bower was seeking a sponsor for similar legislation for Strafford County.

Representative Martling, who is a member of the Court Accreditation Commission, said that the Commission preferred a uniform rental rate for all of the Courts in the State. Representative Martling stated that he thought it unlikely that Rockingham County's request would pass the Legislature.

No action was taken on this matter.

5. Union Contract: The Union salary contract was ratified by its members, 62 - 0.

6. Orientation Meeting: The Commissioners, along with the Executive Assistant Raymond Bower, suggested that some sort of orientation about County Government might be helpful to the fifteen new Legislators on the County Delegation.

7. Tax Anticipation Notes: A request will be made to the new Delegation after its Organizational meeting to approve borrowing Three Million Dollars (\$3,000,000) in Tax Anticipation Notes.

The next order of business was the review of the Commissioners Third Quarter Budget Report.

Chairman Callaghan commended Executive Assistant Raymond Bower and the Commissioners for an excellent report and format, and especially the way any significant variances were highlighted and explained.

Every departments expenses were reviewed and only the items that raised any questions are reported below.

Representative Ed Flynn asked about Account No. 4100.28, Computer Consultant. Executive Assistant Bower gave further explanation to his footnote which satisfactorily answered the question about the overexpenditure.

Representative Pelley asked whether the County received any reimbursement for the oil tank replacement. The answer was that in the past, the State only reimbursed school districts for oil tank replacement and currently no one is reimbursed by the State.

Representative Keans inquired about Account No. 4140.46, Bailiff Expense. Commissioner Maglaras responded that the increased expense was due to the increase in the number of criminal cases in Superior Court. We are reimbursed for these expenses.

Representative Swope inquired whether the County was getting its gas tax free. The answer was yes.

Representative Wall inquired about Account No. 8360, Resource Agencies and County-Wide Programs, particularly about the money for the hazardous waste pick-up by Strafford County Regional Planning Commission. Executive Assistant Bower said that there was a request for \$45,000 made to the Strafford County Commissioners for 1989. He understands that

the State is planning to fund at least one pick-up per region in the State, paying for one-half (1/2) of the \$30,000 cost per pick-up. Strafford County Regional Planning was requesting two pick-ups (the State may fund part of the second pick-up). This matter is to be addressed by the Commissioners at its December 20, 1988 meeting.

Representative Wall asked why Account No. 4191, Mediation Coordinator Grant showed 96.9% expended. Commissioner Maglaras responded that because of the failure of Northern Strafford County Intervention Program, the County took over the program on the County level by assuming one employee and associated costs. This will be funded by a decreased expenditure in the Program Development line of the Human Service Department's budget.

Representative Pelley inquired about Account No. 6140, Jail Industries Program Grant, Line Item .38, Postage, as to whether there were any new programs. Executive Assistant Bower responded that there was one new program, namely the Surplus Property Program with UNH. There were three mass mailings accounting for the heavy postage expenditure. The sale of surplus property which the County stored went 50/50, UNH/County. The County did not lose any money, but the amount received was really not worth the effort, so a final auction of the property was held, with proceeds going 50/50, UNH/County.

Representative Pelley inquired as to whether the County's insurance covered the oven fire. The answer was the loss was less than the \$5,000 deductible (it was noted that the County has a \$1,000 deductible on computer equipment).

Representative Callaghan inquired about Account 5140, Nursing and whether the overtime figure would

be cut next year. Executive Assistant Bower responded that four items together have to be considered in this, namely: Line Items .05, Nursing Personnel, .06 Aides, .07 Overtime, and .29 Purchased Services. Executive Assistant Bower went to state that salaries will be increased by approximately \$400,000 next year, however, there will be a net gain of \$700,000 in income if the resident population remains at 200.

Representative Frechette inquired about Account 5195, Social Services, particularly Line Item .16, Unemployment Insurance. Executive Assistant Bower explained that the budget is based on the first \$7,000 of salary of each full time equivalent.

County Treasurer Charles Crocco explained why Account 9061, Interest Earned showed only 46.91% received through three quarters. He stated that the balance will be received in the fourth quarter.

Representative Jones moved, seconded by Representative Ed Flynn that the Commissioners Third Quarter Budget Report be accepted. The motion was passed unanimously by voice vote.

Commissioner Maglaras expressed his appreciation for the outstanding work by Representatives Chamberlin and Jones, who were attending their last meeting.

Chairman Callaghan announced that there will be an Organizational Meeting of the County Delegation on Wednesday, December 14, 1988 at 2:00 p.m. in the Probate Courtroom.

Chairman Callaghan praised the members of the Executive Committee who will be leaving the Delegation for their efforts while serving on the Committee; namely, Representatives Bates, Chamberlin,

Jones, Laurion, and Proulx. The Executive Committee responded with a resounding burst of applause.

Representative Jones moved, seconded by Representative Chamberlin, that the meeting be adjourned at 11:35 a.m. The motion was passed unanimously by voice vote.

With no further business, the meeting adjourned at 11:35 a.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
MINUTES OF MEETING OF DECEMBER 14, 1988

The meeting of the Strafford County Delegation was called to order at 2:00 p.m. by Vice Chairman Robert Callaghan in the Probate Courtroom, Justice and Administration Building, Dover, New Hampshire. There was a moment of meditation, following by the pledge to the flag.

The Clerk called the roll, which showed the following members present:

PRESENT: Appleby, Bernard, Bickford, Brown, Burton, Callaghan, Dionne, Anita Flynn, Edward Flynn, Foss, Frechette, Gilmore, Keans, Kincaid, Kinney, Lachance, Marston, Martling, McCann, Merrill, Musler, O'Brien, Parks, Pelley, Scharff, Spencer (arrived late), Sullivan, Swope, Ann Torr, Ralph Torr, Tsiros, Vincent, Wall, Wheeler, and Young (35 of 37).

ABSENT: Meserve and Stewart.

Vice Chairman Callaghan asked for nominations for Temporary Chairman for the purposes of conducting the day's business until the Delegation voted for new officers. Representative Ann Torr nominated Represented Musler for Temporary Chairman; the nomination was seconded.

Representative Frechette nominated Vice Chairman Callaghan for Temporary Chairman; the nomination was seconded. At this time, Representative McCann motioned that nominations for Temporary Chairman be closed; the motion was seconded by Representative Flynn and passed unanimously by voice vote. Representatives Wall and Lachance asked for secret ballots, which were provided by Executive Assistant Raymond Bower and the County Commissioners.

Vice Chairman Callaghan appointed Representatives Ann Torr and Kincaid to count the ballots.

With thirty-four (34) votes having been cast, Vice Chairman Callaghan received nineteen (19), Representative Musler received fourteen (14), and Representative McCann received one (1) vote, to make Vice Chairman Callaghan the Temporary Chairman of the Organizational Meeting. Temporary Chairman Callaghan then asked for nominations for Temporary Clerk.

Representative McCann nominated Representative Lachance for Temporary Clerk; the nomination was seconded by Representative Scharff.

Representative Swope nominated Representative Martling, who declined the nomination.

Representative Vincent moved that nominations for Temporary Clerk be closed; the motion was seconded by Representative E. Flynn and the motion carried unanimously on a voice vote.

Temporary Chairman Callaghan then called for a brief recess for the purposes of party caucus.

Temporary Chairman Callaghan called the meeting back to order shortly after 3:00 p.m. and asked for nominations for Chairperson of the 1989-1990 Strafford County Delegation.

Representative E. Flynn nominated Representative Frechette and the nomination was seconded by Representative McCann.

Representative Parks nominated Representative Martling and the nomination was seconded by Representative Kinney.

Representative E. Flynn motioned that nominations for Chairperson be closed; the motion was seconded by Representative Wall and accepted unanimously on a voice vote.

The ballots were distributed and Temporary Chairman Callaghan instructed Representatives Pelley and R. Torr to count the ballots.

With thirty-five (35) ballots having been cast, twenty (20) for Representative Frechette and fifteen (15) for Representative Martling, Representative Frechette became the new Chairperson for the Strafford County Delegation.

Representative Martling motioned that the vote be made unanimous; the motion was seconded by Representative Musler and accepted unanimously on a voice vote.

Chairman Frechette asked for a motion to authorize the Chairman to purchase a gavel to use when conducting Delegation business.

Representative Musler so moved, the motion was seconded, and was accepted unanimously on a voice vote.

Chairman Frechette then asked for a motion to make the officers of the Delegation voting members of the Executive Committee. Representative Kincaid so moved, seconded by Representative Martling; the motion was accepted unanimously on a voice vote.

Chairman Frechette asked for nominations for the position of Delegation Vice Chairperson. Representative Scharff nominated Representative McCann and Representative Wheeler seconded the nomination.

Representative Marston nominated Representative Martling and Representative Foss seconded the nomination.

Representative Flynn motioned that nominations for Vice Chairman be closed; the motion was seconded by Representative Musler and was accepted unanimously on voice vote.

Representative A. Torr inquired as to whether the Delegation was going to keep with tradition and allow the minority party to hold the Vice Chairperson position. Chairman Frechette felt that as Chairperson he could not comment on that and Representative O'Brien informed the Chairperson that the Delegation was currently in a voting mode and the question should not be entertained at this time.

Thirty-five (35) votes having been cast, twenty-three (23) for Representative Martling and twelve (12) for Representative McCann, Representative Martling was elected Vice Chairperson.

Representative McCann moved that the vote be made unanimous; Representative Callaghan seconded the motion and it was accepted unanimously on a voice vote.

Chairman Frechette then asked for nominations for Clerk of the Delegation.

Representative McCann nominated Representative Lachance; the nomination was seconded by Representative Scharff.

Representative A. Torr nominated Representative Marston; the nomination was seconded by Representative Foss.

Representative Wall motioned that nominations for Clerk be closed; the motion was seconded by Representative Callaghan and the motion was carried unanimously on a voice vote.

Thirty-five (35) votes having been cast, twenty-one (21) for Representative Lachance and fourteen (14) for Representative Marston, Representative Lachance was elected Clerk.

The Chairman then called for a brief recess for the purposes of electing members of the Executive Committee.

The members of the Executive Committee are as follows:

| | |
|--------------|--------------------------------|
| Dover: | Kincaid, Kinney, A. Torr |
| Rochester: | Appleby, Bickford, Keans |
| Somersworth: | Ed Flynn, Anita Flynn |
| Towns: | Sullivan, Swope, Wall, Wheeler |

At this time, Representatives Brown and Burton were excused.

Chairman Frechette then announced that the first order of business was approval of the Tax Anticipation Notes.

County Treasurer Charles Crocco explained how the County needed to borrow Three Million Dollars (\$3,000,000) for the first six (6) months of 1989 to conduct County business. Representative Musler motioned that the Delegation approve the Tax Anticipation Notes and authorize the Commissioners to borrow up to \$3,000,000. The motion was seconded by Representative Keans.

A question and answer period followed between Representative Musler and Treasurer Crocco for clarification purposes. At the end of this discussion, the Chairman called for a roll call vote on the motion.

YEAS: Appleby, Bernard, Bickford, Callaghan, Dionne, Anita Flynn, Ed Flynn, Foss, Frechette, Gilmore, Keans, Kincaid, Kinney, Lachance, Marston, Martling, McCann, Merrill, Musler, O'Brien, Parks, Pelley, Scharff, Spencer, Sullivan, Swope, Ann Torr, Ralph Torr, Tsiros, Vincent, Wall, Wheeler, and Young.

NAYS: None (33-0).

Representative McCann motioned to offer a resolution for the continuation of County expenditures; the motion was seconded by Representative Musler.

Commissioner Maglaras explained that this resolution allowed the Commissioners to pay those

County expenditures that they are statutorily required to pay until the Delegation approves the County budget sometime in March.

The motion was carried unanimously on a voice vote.

The next order of business was the Alms House Lease Agreement. Commissioner Maglaras then explained the history behind the Alms House project, which is on-going, and that the Commissioners have come to an agreement with the Southeastern New Hampshire Alcohol and Drug Abuse Service Corporation (SENH). Executive Assistant Bower then distributed a memorandum which included an analysis form of the cost breakdown on the bond issue of \$150,000, which was approved by the previous Delegation.

Representative Ann Torr motioned that the Executive Committee ratify the Alms House Lease Agreement between the County and SENH, as required by R.S.A. 28-8:c and 28-8:d. The motion was seconded by Representative Martling.

Chairman Frechette asked for a roll call vote of the Executive Committee, which showed the following:

YEAS: Appleby, Bickford, Anita Flynn, Ed Flynn, Frechette, Keans, Kincaid, Kinney, Lachance, Martling, Sullivan, Swope, Ann Torr, Wall, and Wheeler.

NAYS: None (15-0).

At this time, Representatives Keans and R. Torr were excused.

Representative Scharff then moved that the Strafford County Delegation ratify the Alms House

Lease Agreement between the County and SENH as required by R.S.A. 28-8:c and 28-8:d. The motion was seconded by Representative Dionne.

Chairman Frechette asked for a roll call vote on the motion.

YEAS: Appleby, Bernard, Bickford, Callaghan, Dionne, Anita Flynn, Ed Flynn, Foss, Frechette, Gilmore, Kincaid, Kinney, Lachance, Marston, Martling, McCann, Merrill, Musler, O'Brien, Parks, Pelley, Scharff, Spencer, Sullivan, Swope, Ann Torr, Tsiros, Vincent, Wall, Wheeler, and Young.

NAYS: None (31-0).

Chairman Frechette then congratulated Delegation members who have recently been named to leadership positions in the House of Representatives: Representative Ann Torr, Majority WHIP, and Representative Kent Martling, Vice Chairman of Judiciary Committee.

The Delegation will meet again in early January for more organizational purposes and later in January to receive the Commissioners 1989 Budget Request.

Representative Ann Torr reminded the Delegation that the House was meeting on January 4 and 5, 1989.

Representative Musler moved, seconded by Representative Dionne, that since there was no further business, the meeting be adjourned. The motion passed unanimously on a voice vote.

Respectfully submitted,
Douglas Lachance, Clerk
Strafford County Delegation

DIRECTORY

ADMINISTRATION

Strafford County Justice & Administration Building

PO Box 799

Dover, New Hampshire 03820

| | |
|-------------------------------|----------|
| Commissioners Office | 742-1458 |
| Personnel & Finance Office | 742-1458 |
| Human Services Department | 742-1469 |
| Information & Referral | 742-8078 |
| Register of Deeds | 742-1741 |
| County Attorney | 749-2808 |
| Register of Probate | 742-2550 |
| Clerk of Superior Court | 742-3065 |
| Cooperative Extension Service | 749-4445 |
| Regional Planning Commission | 742-2523 |
| Soil Conservation District | 742-4730 |
| Community Action Program | 749-1334 |

Strafford County Sheriff's Office & Dispatch Center

PO Box 799

Dover, New Hampshire 03820

742-4960

Strafford County House of Corrections

County Farm Road

Dover, New Hampshire 03820

742-3310

Strafford County Riverside Rest Home

County Farm Road

Dover, New Hampshire 03820

742-1348

CITIES AND TOWNS

Barrington

Town Office

Star Route

Barrington, N.H. 03825

664-9007

Dover

Municipal Building

288 Central Avenue

Dover, N.H. 03820

742-3551

Directory Page 2

Durham

Town Office
Durham, N.H. 03824
868-5571

Lee

Town Office
Seven Mast Road
Lee, N.H. 03824
659-5414

Middleton

Town Office
Union, N.H. 03887
473-2261
652-4501

New Durham

Town Office
Main Street
New Durham, N.H. 03855
859-2091

Rollinsford

Town Office
PO Box 427
Rollinsford, N.H. 03869
742-2510

Farmington

Town Office
Farmington, N.H. 03835
755-2208

Madbury

Town Office
13 Town Hall Road
Madbury, N.H. 03820
742-5131

Milton

Town Office
Main Street, Box 310
Milton, N.H. 03851

Rochester

City Hall
31 Wakefield Street
Rochester, N.H. 03867
332-1167

Somersworth

City Hall
157 Main Street
Somersworth, N.H. 03878
692-4262

Strafford

Town Office
Center Strafford, N.H. 03815
664-2192

