

**Town of South Hampton New Hampshire**



**2016 Annual Report**

# **ANNUAL REPORTS**

of the

***SELECTMEN, TREASURER, COLLECTOR OF TAXES, TOWN  
CLERK, TRUSTEES OF THE TRUST FUNDS, ALL OTHER  
TOWN OFFICERS AND THE SCHOOL BOARD***

of the

**Town of South Hampton, NH**



**For the year Ending December 31<sup>st</sup>**

# **2016**

*[www.southhamptonnh.org](http://www.southhamptonnh.org)*



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# TOWN OFFICERS

## ELECTED POSITIONS

### SELECTMEN

James Van Bokkelen '19  
(Chair)

Ronald Preston, '17

John A. Gamble, '18

### MODERATOR

Sharon Somers, '18

### TOWN CLERK

Andrea Condon, '17

### TAX COLLECTOR

Andrea Condon, '19

### TREASURER

Heidi Burke, '19

### CONSTABLE

Michael Santosuosso III, '19

### BUDGET COMMITTEE

Dennis Blair, '19  
Ronald Preston, Selectman Rep

William Hodge, '18  
Kim Molin, School Board Rep

Daniel Mahoney, '17

### TRUSTEES OF THE LIBRARY

Denise Pryor '17  
Nancy Dixon, '18  
Alison McGonagle-O'Connell '19

### TRUSTEES OF THE CEMETERY

Lee Knapp, '17  
Katherine ImBrescia, '18  
Angela Racine, '19

### TRUSTEES OF THE TRUST FUNDS

Dennis Blair, '17  
George Werner, '18  
William Hodge, '19

### SUPERVISORS OF THE CHECKLIST

Katrina VanBokkelen, '22

Francis Harper, '18

Linda Blair, '21

### AUDITORS

Lee Knapp, '18

Dan Mahoney, '17

# APPOINTED POSITIONS

<b><u>TOWN ADMINISTRATOR</u></b> Angela Racine	<b><u>Deputy Town Clerk &amp; Tax Collector</u></b> Angela Racine	<b><u>Deputy Treasure</u></b> Ronald Preston
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<b><u>POLICE DEPARTMENT</u></b> Lieutenant Executive Director Robert Roy	<b><u>FIRE DEPARTMENT</u></b> Fred Kozacka	<b><u>EMERGENCY</u></b> Fred Kozacka
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	<b><u>COUNCIL ON AGING</u></b> Brenda Oldak	Carole McCarthy
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<b><u>WELFARE DIRECTOR</u></b> Pam Noon	<b><u>HIGHWAY AGENT</u></b> Joe Brunet	<b><u>HEALTH OFFICERS</u></b> Lee Knapp Deputy A. Racine
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<b><u>BUILDING INSPECTORS</u></b> Richard Verge Mike Keller, Deputy	<b><u>ELECTRICAL INSPECTOR</u></b> Mike Keller Mike Fredette, Deputy	<b><u>FIRE INSPECTOR</u></b> Robert Moore Ed Campbell
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**PLANNING BOARD**

Pam Noon, (Chair)	Christopher Husgen, '17	Michael Santosuosso '17
Jude Daley '17	Mike Keller (Alt)	James VanBokkelen (Selectmen Rep)

**ZONING BOARD OF ADJUSTMENT**

Carole McCarthy'19 (Chair), JD Bernardy , '17	Lee Knapp, '18 Vacant (Alt.)	Bruce Eaton, '17
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**CONSERVATION COMMISSION**

Stephen Kaneb (Chair)	Joe Brunette	Clinton Furnald
Graham Courtney	Emily Fredette John Gamble (Selectman's Rep)	

**HISTORIC DISTRICT COMMISSION**

Fran Harper '17	Zachary Cronin '17	Thomas Murray '19
Ron Preston (Selectman's Rep)	Rosemary Taylor (Alt)	Paul Kapela (Alt.)

**FOREST FIRE WARDENS**  
Fred Kozacka, Robert Moore, John A, Gamble

**RECREATION COMMITTEE**

Dawn Eaton	Angela Racine	Nancy Considine
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**REPRESENTATIVE TO ROCKINGHAM PLANNING COMMISSION**  
James Van Bokkelen

## GENERAL INFORMATION for RESIDENTS

Because the general public is often unaware of various laws and regulations, the Town of South Hampton has prepared the following list as a guide for those considering actions for which some regulatory system is in place. This list is for information only and the public should consult the appropriate Officials or Boards for further details.

WETLANDS	No digging, filling or other flow modification in wetlands, as defined by Land Use Ordinances	Permit approved by Conservation Commission
SUBDIVISION	Must meet requirements of Zoning Ordinances and Regulations	Planning Board
HOME OCCUPATION	Use of Home for Business	Board of Adjustment
COMMERCIAL ZONE	Commercial Development	Planning Board (Site Plan Review)
BUILDING PERMIT	No construction or demolition until permit is fully signed	Building Inspector
OCCUPANCY PERMIT	No occupancy or use of new or modified buildings until approved	Building Inspector
HISTORIC DISTRICT	No construction or modifications in those districts without approval	Historic District Commission
SEPTIC SYSTEMS	Must meet State and Town standards	Health Officer
SAND & GRAVEL EARTH REMOVAL	Must have permit for excavation	Planning Board
BONFIRES	No Burning without a permit	Fire Warden
TIMBER HARVEST	Yield tax, limits on cutting	Selectmen
MOTOR VEHICLE	Annual renewals on birth month	Town Clerk
DOG LICENSE	Annual renewal, rabies shots April 30	Town Clerk
RENTAL HOMES	Annually Homeowner must notify the town clerk with names of occupants	Town Clerk
VOTER REGISTRATION	Upon establishing residence	Town Clerk
REFUSE DISPOSAL	Weekly pickup, Fridays-limit one 35 gallon trash can. Yellow bags \$1.00 each	Selectmen
RECYCLING	Friday -everyother	Selectmen
JUNK CARS	No more than two unregistered vehicles	Selectmen
STRAY ANIMALS	Dogs must be controlled by property owners	Police

Please refer to directory of officers and appointees for individual names. Additional information may be found in the various reports from the officials.



## Town of South Hampton OFFICE OF SELECTMEN

3 HILLDALE AVENUE • SOUTH HAMPTON, NEW HAMPSHIRE 03827  
TELEPHONE: (603) 394-7896



Dear Residents

G. Mello Disposal Corp. of Georgetown MA. is our Recycling and Waste Collection hauler.

The rules for recycling are as follows:

- All household aluminum and steel cans (except hazardous materials or motor oil containers)
- All household paper including books.
- All number 1 and 2 plastics including the wide mouth (except hazardous material and motor oil containers)
- All household glass of any color.
- Cardboard is collected curbside. Boxes must be collapsed. Very large boxes, such as refrigerator boxes, must be cut up to no more than 30" by 30".
- Please have your trash out by 6am or Earlier

Recycling Collection days are town wide every other **Friday as follows:**

JAN-6,20	FEB-3,17	MAR-3,17,31	APR- 14,28
MAY-12,26	JUN-9,23	JULY-7,21	AUG-4,18
SEP-1,15,29	OCT-13,27	NOV-10,24	DEC-8,22
JAN-2018 – 5,19    FEB-2018 – 2,16			

**Waste collection is every Friday.**

The rules are as follows:

- The first **35-gallon barrel** or bag picked up at no charge.
- All additional barrels or bags must have a **TOWN ISSUED YELLOW BAG**, which can be purchased at the Town Office, Library, for \$1.00 per bag
- No yard waste
- No large articles
- Please have your trash out by 6am or Earlier

If you have any problems with pickup call the Town Office and leave a message or call G. Mello Disposal Corp Waste directly at (978) 352-8581

**Save the Date:**

Household Hazardous Waste Collection Day will be held  
Oct 21, 2017 at Route 85 Newfields Road, Exeter NH



**Town of South Hampton**  
**New Hampshire**  
**Warrant and Budget**  
**2017**

To the inhabitants of the Town of South Hampton in the County of Rockingham in the state of New Hampshire qualified to vote in town affairs:

You are hereby notified and warned to meet at the Town Hall in said Town on Tuesday the 14<sup>th</sup> of March 2017, between the hours of 11:00 in the forenoon and 8:00 in the evening to act upon Article 1 & 2.

You are also hereby notified and warned to meet at the Town Hall in said Town on Wednesday, the 15<sup>th</sup> of March 2017 at 7:30 in the evening to act upon Articles 3 and all subsequent articles.

**Article 01: To choose the necessary Town Officers for the ensuing year**

- |                              |             |
|------------------------------|-------------|
| 1) Selectmen                 | 3-year term |
| 1) Town Clerk                | 3-year term |
| 1) Budget Committee          | 3-year term |
| 1) Trustee of the Cemetery   | 3-year term |
| 1) Trustee of the Trust Fund | 3-year term |
| 1) Trustee of the Library    | 3-year term |
| 1) Auditor                   | 2-year term |

**Article 02: Accessory Dwelling Units Ordinance**

Are you in favor of the adoption of the following amendment to the Zoning Ordinances of the Town of South Hampton as proposed by the Planning Board:

Article XXI. Accessory Dwelling Units Ordinance (Adopted 3/13/01) (Amended 3/17/2007)

**A. Authority:**

This section is enacted in accordance with the provisions of RSA 674:71-73

**B. Purpose, Intent and Objectives**

The purpose of the accessory dwelling unit provision is to provide increased flexibility with respect to housing alternatives for families in South Hampton while maintaining the health, safety, aesthetics and quality of the Town's neighborhoods.

The objectives of this section are to:

1. Provide for the construction of accessory dwelling units in existing single family dwellings, thereby lessening fluctuations in the demand for Town services, e.g. education and elderly care.
2. Expand the housing stock to meet the needs of smaller households, both young and old;
3. Protect stability and property values, in the Rural Residential, Historic and Commercial/Industrial Districts by ensuring that accessory dwelling units are installed only in owner-occupied houses and under such additional conditions as to protect the health, safety and welfare of the public.

C. Definitions:

"Accessory Dwelling Unit" (hereinafter "ADU") means a residential living unit that is within or shares a common wall with a single-family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies.

D. Special Exception

1. A special exception allowing the installation of one (1) ADU within a detached single-family dwelling shall be issued by the Zoning Board of Adjustment provided that the following conditions are met:

(a) The proposed use must conform to the dimensional requirements of a single-family house lot and meet all building requirements.

(b) The ADU shall be designed so that the appearance of the Structure remains that of a one family dwelling. The front door shall be an egress to the primary living area. The ADU's egress shall be located on the side or in the rear of the building. There shall be at least one door connecting the ADU with the primary living area.

(c) The size of the ADU shall be a minimum of 250 square feet. The size of the ADU shall not exceed a maximum of 1,000 square feet.

(d) The structure in which an ADU is to be added must be, and continue to be, owner occupied.

(e) No more than two (2) bedrooms are permitted in the ADU.

(f) Off street paved or gravel parking shall be provided for at least four (4) vehicles.

(g) The Structure and Lot shall not be converted to a condominium or any other form of legal ownership that separates the ownership of the ADU from that of the remainder of the Structure and Lot.

(h) Prior to granting a special exception by the ZBA the owner shall provide, as part of the ZBA case file, the following:

(1) evidence to the Town Health Officer that septic facilities are adequate for both units according to the standards of the Town and RSA485-A:38. If deemed necessary by said Health Officer, such evidence shall be in the form of certification by a State of NH licensed septic system designer. Also, the owner shall provide evidence that there is adequate potable water according to the standards of the State of NH. The Health Officer then shall indicate his/her approval in writing to the ZBA.

(2) a floor plan, in X" scale (1/4" equals 12"), showing the proposed changes to the building.

(3) ) a sketch plan (drawn to scale) of the lot, with existing and proposed structure and parking.

(4) ) evidence shall be submitted to the Building Inspector that all building requirements can be met. The Building Inspector shall then indicate his/her approval in writing to the ZBA.

(i) The accessory apartment shall be subject to the standards and conditions for a special exception as set forth in this Ordinance.

1. The owner of the Structure and Lot must maintain one or the other unit as their principal place of residence. If residence, as demonstrated by vehicle registration, voter registration or affidavit, is discontinued or interrupted for more than six months, the Special Exception permitting the ADU shall be void.

Yes

No

### Article 03: Operating Budget

To see if the Town will vote to raise and appropriate the budget committee recommended sum of \$846,318 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

*The following table shows the relationship between the operating budget, other warrant articles, and the total appropriations compared to last year:*

	<u>2017</u>	<u>2016 Budget</u>	<u>2016 Actual</u>
Operating Budget	846,318	833,995	735,116
Warrant Articles	71,875	116,942	116,942
Total Appropriations	918,193	950,937	852,058

*The selectman's operating budget has decreased approximately 3% from last years appropriated budget.*

### Article 04: Town Building & Maintenance ETF

To see if the Town will vote to raise and appropriate the sum of \$20,000 to be added to the Town Building & Maintenance Expendable Trust Fund created in 1992 under RSA 31:19

Recommendations: Selectmen 3-0, Budget Committee 4-0

(Majority vote required.)

### Article 05: Building Permit Software

To see if the Town will vote to raise and appropriate the sum of \$3,250 for the purpose of purchasing Building Permit Software .

Recommendations: Selectmen 3-0, Budget Committee 4-0

(Majority vote required)

### Article 06: Town Roads Paving CRF

To see if the Town will vote to raise and appropriate the sum of \$25,000 to be added to the Town Roads Paving Capital Reserve Fund created in 2001, under RSA 35:1.

Recommendations: Board of Selectmen 3-0, Budget Committee 4-0

(Majority vote required.)

### Article 07: Furnace Replacement Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$9,000 to be added to the Furnace Replacement Expendable Trust Fund created in 2016, under RSA 35:19-a.

Recommendations: Board of Selectmen 3-0, Budget Committee 4-0

(Majority vote required.)

### Article 08: Revaluation

To see if the Town will vote to raise and appropriate the sum of \$5,625 to be added to the Revaluation Capital Reserve previously established.

Recommendations: Selectmen 3-0, Budget Committee 4-0

(Majority vote required.)

**Article 09: Town Bridge Restoration Fund**

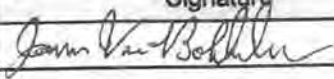

To see if the Town will vote to raise and appropriate the sum of \$2,500 to be added to the Town Bridge Restoration Fund previously established.  
 Recommendations: Selectmen 3-0, Budget Committee 4-0  
 (Majority vote required.)

**Article 10: Fire Department Vehicles and Equipment Replacement**

To see if the Town will vote to raise and appropriate the sum of \$6,500 to be added to the Fire Department Vehicles and Equipment ETF previously established.  
 Recommendations: Selectmen 3-0, Budget Committee 4-0  
 (Majority vote required.)

**Article 11: To transact any other business.**

To transact any other business that may legally come before this meeting.

Given under our hands, FEBRUARY 8, 2017		
We certify and attest that on or before February 8, 2017 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at Fire Station and delivered the original to the Town Clerk Andrea Condon		
Printed Name	Position	Signature
James Van Bokkelen	Chair Selectmen	
Ronald Preston	Selectmen	
John A. Gamble	Selectmen	



**NOTES**



New Hampshire  
Department of  
Revenue Administration

2017  
MS-737

## Budget of the Town of South Hampton

Form Due Date: 20 Days after the Town Meeting

**THIS BUDGET SHALL BE POSTED WITH THE WARRANT**  
This form was posted with the warrant on: \_\_\_\_\_

For assistance please contact the NH DRA Municipal and Property Division  
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

### BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
DENNIS BLAIR	<i>[Signature]</i>
Kimberly Moin	<i>[Signature]</i>
WILLIAM HODGE	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>



# Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$36,505	\$36,504	\$37,465	\$0	\$37,465	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$8,800	\$7,521	\$8,250	\$0	\$8,250	\$0
4150-4151	Financial Administration	03	\$85,515	\$83,147	\$92,415	\$0	\$92,415	\$0
4152	Revaluation of Property	03	\$13,272	\$11,927	\$13,772	\$0	\$13,772	\$0
4153	Legal Expense	03	\$20,000	\$3,862	\$15,000	\$0	\$15,000	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	03	\$3,500	\$2,741	\$3,500	\$0	\$3,500	\$0
4194	General Government Buildings	03	\$30,250	\$18,488	\$30,250	\$0	\$30,250	\$0
4195	Cemeteries	03	\$4,500	\$4,193	\$5,000	\$0	\$5,000	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety</b>								
4210-4214	Police	03	\$289,447	\$254,742	\$290,191	\$0	\$290,191	\$0
4215-4219	Ambulance	03	\$28,100	\$18,025	\$21,000	\$0	\$21,000	\$0
4220-4229	Fire	03	\$75,350	\$75,363	\$82,550	\$0	\$82,550	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	03	\$11,400	\$5,756	\$17,400	\$0	\$17,400	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	03	\$65,300	\$64,121	\$68,133	\$0	\$68,133	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	03	\$300	\$171	\$200	\$0	\$200	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0



Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuuing FY (Recommended)	Selectmen's Appropriations Ensuuing FY (Not Recommended)	Budget Committee's Appropriations Ensuuing FY (Recommended)	Budget Committee's Appropriations Ensuuing FY (Not Recommended)
<b>Sanitation</b>								
4321	Administration	03	\$1,000	\$441	\$1,000	\$0	\$1,000	\$0
4323	Solid Waste Collection	03	\$56,000	\$51,860	\$56,000	\$0	\$56,000	\$0
4324	Solid Waste Disposal	03	\$18,500	\$17,880	\$18,500	\$0	\$18,500	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services	03	\$195	\$88	\$195	\$0	\$195	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	03	\$1,100	\$0	\$700	\$0	\$700	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$3,844	\$3,844	\$3,900	\$0	\$3,900	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	03	\$5,000	\$1,470	\$5,000	\$0	\$5,000	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	03	\$6,350	\$6,445	\$6,350	\$0	\$6,350	\$0
4550-4559	Library	03	\$47,842	\$47,842	\$47,622	\$0	\$47,622	\$0
4583	Patriotic Purposes	03	\$500	\$187	\$500	\$0	\$500	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	03	\$350	\$0	\$350	\$0	\$350	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0





Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations		Budget Committee's Appropriations	
					Enabling FY (Recommended)	Enabling FY (Not Recommended)	Enabling FY (Recommended)	Enabling FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	03	\$17,075	\$17,075	\$17,075	\$0	\$17,075	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	03	\$4,000	\$1,423	\$4,000	\$0	\$4,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$817	\$817	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$834,812</b>	<b>\$735,933</b>	<b>\$846,318</b>	<b>\$0</b>	<b>\$846,318</b>	<b>\$0</b>



Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	06	\$0	\$0	\$25,000	\$0	\$25,000	\$0
<b>Purpose:</b> Town Roads Paving CRF								
4915	To Capital Reserve Fund	07	\$0	\$0	\$9,000	\$0	\$9,000	\$0
<b>Purpose:</b> Furnace Replacement Capital Reserve Fund								
4915	To Capital Reserve Fund	08	\$0	\$0	\$5,625	\$0	\$5,625	\$0
<b>Purpose:</b> Revaluation								
4916	To Expendable Trusts/Fiduciary Funds	04	\$0	\$0	\$20,000	\$0	\$20,000	\$0
<b>Purpose:</b> Town Building & Maintenance ETF								
4916	To Expendable Trusts/Fiduciary Funds	09	\$0	\$0	\$2,500	\$0	\$2,500	\$0
<b>Purpose:</b> Town Bridge Restoration Fund								
4916	To Expendable Trusts/Fiduciary Funds	10	\$0	\$0	\$6,500	\$0	\$6,500	\$0
<b>Purpose:</b> Fire Department Vehicles and Equipment Replacement								
<b>Special Articles Recommended</b>					<b>\$68,625</b>	<b>\$0</b>	<b>\$68,625</b>	<b>\$0</b>

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
4902	Machinery, Vehicles, and Equipment	05	\$0	\$0	\$3,250	\$0	\$3,250	\$0
<b>Purpose:</b> Building Permit Software								
<b>Individual Articles Recommended</b>					<b>\$3,250</b>	<b>\$0</b>	<b>\$3,250</b>	<b>\$0</b>

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	03	\$13,250	\$1,400	\$1,400
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$7,013	\$3,000	\$3,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$44,679	\$45,000	\$45,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	03	\$680	\$700	\$700
3220	Motor Vehicle Permit Fees	03	\$217,809	\$220,000	\$220,000
3230	Building Permits	03	\$14,529	\$10,000	\$10,000
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$41,936	\$42,000	\$42,000
3353	Highway Block Grant	03	\$23,052	\$23,000	\$23,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$31	\$31	\$31
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	03	\$0	\$8,500	\$8,500
3379	From Other Governments		\$0	\$0	\$0
<b>Charges for Services</b>					
3401-3406	Income from Departments	03	\$815	\$500	\$500
3409	Other Charges		\$0	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$250	\$0	\$0
3502	Interest on Investments	03	\$1,274	\$1,000	\$1,000



Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3503-3509	Other	03	\$7,118	\$7,100	\$7,100
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$372,436</b>	<b>\$362,231</b>	<b>\$362,231</b>



Budget Summary				
Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget	
Operating Budget Appropriations Recommended	\$833,995	\$846,318	\$846,318	\$846,318
Special Warrant Articles Recommended	\$116,125	\$68,625	\$68,625	\$68,625
Individual Warrant Articles Recommended	\$817	\$3,250	\$3,250	\$3,250
TOTAL Appropriations Recommended	\$950,937	\$918,193	\$918,193	\$918,193
Less: Amount of Estimated Revenues & Credits	\$308,379	\$362,231	\$362,231	\$362,231
Estimated Amount of Taxes to be Raised	\$642,558	\$555,962	\$555,962	\$555,962

## Budget Committee Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>			<b>\$918,193</b>
<b>Less Exclusions:</b>			
2. Principal: Long-Term Bonds & Notes	4711	\$17,075	\$0
3. Interest: Long-Term Bonds & Notes	4721	\$0	\$0
4. Capital outlays funded from Long-Term Bonds & Notes			\$0
5. Mandatory Assessments			\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>			\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>			<b>\$918,193</b>
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>			\$91,819
<b>Collective Bargaining Cost Items:</b>			
9. Recommended Cost Items (Prior to Meeting)			\$0
10. Voted Cost Items (Voted at Meeting)			\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>			\$0
<b>Mandatory Water &amp; Waste Treatment Facilities (RSA 32:21):</b>			
12. Amount Recommended (Prior to Meeting)			\$0
13. Amount Voted (Voted at Meeting)			\$0
14. Amount voted over recommended amount <i>(Difference of Lines 12 and 13)</i>			\$0
<b>15. Bond Override (RSA 32:18-a), Amount Voted</b>			<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 15)</i></b>			<b>\$1,010,012</b>



**NOTES**

## Town Budget Summary

### Appropriations: Warrant Article 3 - Operating Budget

	2016		2017		
	Budget	Actual	Budget	\$ Change	% Change
4130 Executive	36,505	36,504	37,465	960	3%
4140 Election, Regular & Vital Statistics	8,800	7,521	8,250	(550)	-6%
4150 Financial Administration	85,515	83,147	92,415	6,900	8%
4152 Revaluation of Property	13,272	<b>11,927</b>	13,772	500	4%
4153 Legal Expense	20,000	3,862	15,000	(5,000)	-25%
4191 Planning	3,000	2,347	3,000	-	0%
4192 Zoning	500	394	500	-	0%
4194 General Government Buildings	30,250	18,488	30,250	-	0%
4195 Cemeteries	4,500	4,193	5,000	500	11%
4210 Police	279,569	244,936	279,567	(2)	0%
4212 Police Cruiser Lease	9,878	9,806	10,624	746	8%
4215 Ambulance	28,100	18,025	21,000	(7,100)	-25%
4220 Fire	75,350	75,363	82,550	7,200	10%
4290 Emergency Management	11,400	5,756	17,400	6,000	53%
4311 Summer Maintenance	30,300	30,285	33,133	2,833	9%
4312 Winter Maintenance	35,000	33,836	35,000	-	0%
4316 Street Lighting	300	171	200	(100)	-33%
4321 Hazardous Material Disposal	1,000	441	1,000	-	0%
4323 Solid Waste Collection	38,000	35,200	38,000	-	0%
4323 Recycling	18,000	16,660	18,000	-	0%
4324 Solid Waste Disposal	18,500	17,880	18,500	-	0%
4332 Water Testing	195	88	195	-	0%
4414 Pest Control	1,100	-	700	(400)	-36%
4415 Health Agencies	3,844	3,844	3,900	56	1%
4442 Council on Aging	5,000	1,470	5,000	-	0%
4520 Parks & Recreation	6,350	6,445	6,350	-	0%
4550 Library	47,842	47,842	47,622	(220)	0%
4583 Patriotic Purposes	500	187	500	-	0%
4611 Conservaton Commission	350	-	350	-	0%
4711 Fire Truck Bond Payment	17,075	17,075	17,075	-	0%
4723 Int on Tax Anticipation Note	4,000	1,423	4,000	-	0%
<b>Operating Budget</b>	<b>833,995</b>	735,116	<b>846,318</b>	<b>12,323</b>	<b>1.5%</b>



<b>Appropriations: Special Warrant Articles</b>					
	<b>2016</b>		<b>2017</b>		
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>\$ Change</b>	<b>% Change</b>
4 Town Bldg & Maint Expend Trust Fund	47,500	47,500	20,000	(27,500)	
6 Town Road Paving Fund	25,000	25,000	25,000	25,000	
7 Furnace Replacement Fund	9,000	9,000	9,000	-	
8 Revaluation Capital Reserve Fund	5,625	5,625	5,625	-	
9 Bridge Restoration Cap Rev Fund	2,500	2,500	2,500	-	
10 Fire Truck (& Ambulance) Replace Fund	-	-	6,500	6,500	
Library Interior Cap Reserv Fund	5,000	5,000	-	(5,000)	
Financial audit	7,000	7,000	-	(7,000)	
Police CIP Fund	8,000	8,000	-	(8,000)	
Fire CIP Fund	6,500	6,500	-	(6,500)	
<b>Special Warrant Articles</b>	<b>116,125</b>	<b>116,125</b>	<b>68,625</b>	<b>(47,500)</b>	

<b>Appropriations: Individual Warrant Articles</b>				
5 Building Permit Software			3,250	3,250
Police Cruiser Outfitting	817	817		
<b>Individual Warrant Articles</b>	<b>817</b>	<b>817</b>	<b>3,250</b>	<b>3,250</b>

<b>Appropriations: Total</b>					
Operating Budget (from prior page)	833,995	735,116	846,318	12,323	
Special Warrant Articles	116,125	116,125	68,625	(47,500)	
Individual Warrant Articles	<u>817</u>	<u>817</u>	<u>3,250</u>	<u>3,250</u>	
<b>Total Appropriations</b>	<b>950,937</b>	<b>852,058</b>	<b>918,193</b>	<b>(31,927)</b>	<b>-3.4%</b>

<b>10% Limit on Increasing Appropriations</b>		
Total Appropriations		918,193
10% limit on appropriations		<u>91,819</u>
Maximum allowable appropriation		<b>1,010,012</b>



Revenues					
	2016		2017		
	Budget	Actual	Budget	\$ Change	% Change
3120 Land Use Change Tax	13,250	13,250	1,400	(11,850)	
3185 Timber Yield Taxes	6,000	7,013	3,000	(3,000)	
3190 Tax Int -Lien payment interes	40,000	36,928	40,000	-	
3190 Tax Int - Other	5,000	7,751	5,000	-	
3220 Motor Vehicle Permit Fees	190,000	217,809	220,000	30,000	
3221 Vital statistics	350	335	350	-	
3221 Dog licenses	350	345	350	-	
3230 Building Permits	5,000	7,684	5,000	-	
3230 Electric permits	3,000	5,325	3,000	-	
3230 Furnance and smoke permits	1,000	670	1,000	-	
3230 Perculation and well permits	800	650	800	-	
3230 Occupancy permits	200	200	200	-	
3352 Meals & Rooms Tax Distribu	41,936	41,936	42,000	64	
3353 Highway Block Grant	23,052	23,052	23,000	(52)	
3356 Federal Forest Land Reimb.	27	31	31	4	
3359 State Revenues			8,500	8,500	
3401 Planning Board Fees	300	115	300	-	
3401 ZBA Fees	100	550	100	-	
3401 HDC Fees	100	150	100	-	
3501 Sale of Municipla Property	250	250		(250)	
3502 Interest on Investments	900	1,274	1,000	100	
3503 Rental of Town Property	50	100	50	-	
3503 Court Fines	50	-	50	-	
3509 Town Office	1,000	1,471	1,000	-	
3509 Library	1,100	684	1,100	-	
3509 Copies and Tax Cards	-	387	300	300	
3509 Library Printing	100	-	100	-	
3509 Other income	700	1,081	1,000	300	
3509 Police Detail Admin Fees	2,500	3,395	3,500	1,000	
<b>Regular Revenues</b>	<b>337,115</b>	<b>372,436</b>	<b>362,231</b>	<b>25,116</b>	
Other Revenues					
<b>Total Revenues</b>	<b>337,115</b>	<b>372,436</b>	<b>362,231</b>	<b>25,116</b>	<b>7.5%</b>

Estimated Tax Increase					
Operating Budget	833,995	735,116	846,318	12,323	
Special Warrant Articles	116,125	116,125	68,625	(47,500)	
Individual Warrant Articles	817	817	3,250	3,250	
Total Appropriations	950,937	852,058	918,193	(31,927)	
Total Revenues	337,115	372,436	362,231	25,116	
<b>Taxes</b>	<b>613,822</b>	<b>479,622</b>	<b>555,962</b>	<b>(12,793)</b>	<b>-9.4%</b>

## 2016 Capital Improvement Plan Status

**Town Office building:** A couple of items in the plan have been completed, but major work remains to be done in the near term. New gutters have helped with the drainage issues. The old water-heating system was replaced with a new point-of-use water heater serving the bathroom only. We've talked with several contractors about the heating system, but estimates received to date have presented either practical or money problems.

The Town Hall's water system was simplified during the Town Office project, but the heating system has not been addressed. We continue to accumulate money for furnace work in the Town's buildings.

Work on the Cemetery, Salt Shed and Ball Field has taken a back seat to other, more critical projects.

**Police Department:** The department's handguns were replaced from the 2016 equipment budget, but this was not part of the SHPD's CIP request.

**Ambulance:** The South Hampton Volunteer Fire Department is actively looking for a new-to-us ambulance. This would replace our 20-year-old vehicle. We hope it can be done with the funds we're requesting this year for the Fire Dept. Vehicles and Equipment ETF.

**Fire Department:** The repairs to the back of the Fire Station have been completed, with major contributions of materials and volunteer labor.

**Road Agent:** We're requesting more funds for the Bridge Restoration CRF. The State's 2014 gas tax increase was supposed to reduce the 10+ year wait for State help with bridge repair, but the legislature undid that in 2016. Contacting your State legislators might help.

Submitted by James Van Bokkelen





## ANNUAL TOWN MEETING SOUTH HAMPTON, NEW HAMPSHIRE March 8th and 12th, 2016

At a legal meeting of the inhabitants of the Town of South Hampton, in the County of Rockingham, in the State of New Hampshire, qualified to vote in town affairs, held on March 8, 2016 at the South Hampton Town Hall, the following business was transacted:

Moderator Sharon Somers announced that the ballot boxes had been inspected and were found to be empty. She declared the polls open at 11:00 a.m. Ballot Clerks for the day were Madeline Syvertson, Christine Conant, Richard Verge and Jude Daley. There were 273 ballots cast out of 684 registered voters.

### Article 01: Town Officers were elected as follows:

Selectmen	(3 Yr)	James Van Bokkelen	Votes 204
Treasurer	(3 Yr)	Heidi Burke	Votes 158
		Michael McCarthy	Votes 85
Tax Collector	(3 Yr)	Andrea Condon	Votes 260
Cemetery Trustee	(3 Yr)	Angela Racine	Votes 253
Trustee Trust Fund	(3Yr)	William Hodge	Votes 239
Trustee Trust Fund	(1 Yr)	Dennis Blair	Votes 230
Library Trustee	(3 Yr)	Allison McGonagle	Votes 71
Budget Committee	(3 Yr)	Dennis Blair	Votes 238
Auditor	(2 Yr)	Lee Knapp	Votes 232
Supervisor Checklist	(6 Yr)	Katrina Van Bokkelen	Votes 210
Constable	(3 Yr)	Michael Santosuosso	Votes 226

Town Articles were voted as follows:

Article 02: Noise Ordinance Yes 100 No 170 Failed

Article 03: Sign Ordinance Yes 159 No 109 Passed

School Officers were elected as follows:

School Board Members (3Yr) Kimberly Molin Votes 240

School Warrant Articles were voted as follows:

Article 1- Yes 155 No 107

Article 2- Yes 172 No 94

Article 3- Yes 161 No 100

Article 4- Yes 155 No 109

Article 5- Yes 173 No 79

Article 6- Yes 167 No 94

Article 7- Yes 154 No 107

The polls were closed at 8:00 PM.

Town meeting was continued to March 12, 2016 at 10:00 am

# ANNUAL TOWN MEETING SOUTH HAMPTON, NEW HAMPSHIRE March 12th, 2016 (Continued from March 8<sup>th</sup>)

**Article 04: Operating Budget**

To see if the town will vote to raise and appropriate the budget committee recommended sum of \$833,995 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

*The following table shows the relationship between the operating budget, other warrant articles, and the total appropriations compared to last year:*

	2016	2015 Budget	2015 Actual
Operating Budget	833,995	794,223	740,767
Warrant Articles	116,942	70,958	70,958
<b>Total Appropriations</b>	<b>950,937</b>	<b>865,181</b>	<b>811,725</b>

*The selectman's operating budget is an increase of approximately 10% from last year appropriated budget.*

John Gamble made the motion to accept the operating budget line as read at \$833,995. Pamela Noon seconded the motion. She proceeded to explain the line items and why the budget total is up by 10%. Hazardous waste, Rockingham County Planning fees, and an increase of 12% in the library budget (more hours for school classes, thus a rise in salaries). Dennis Blair explained that town budget is going up regularly every year because small towns still have to raise money for public safety and public schools and State and Federal standards keep changing. The article was voted and passed at \$833,995 with 41 Yes votes, 0 No votes 1 Abstain.

**Article 05: Cruiser Balance**

To see if the Town will vote to raise and appropriate \$817 to pay the difference in interest owed for the 3-year lease agreement voted on last year. The second year payment of \$9,807 is included in the operating budget. The \$817 for the third year payment will be included in the operating budget in 2017. (At the 2015 Town Meeting, Warrant Article 3, the Town voted to enter into a 3-year lease agreement for a police cruiser in the amount of \$29,419, and appropriated \$9,807 for the first year's payment. There was a calculation error in the interest of the agreement and therefore the total amount of the lease will be \$31,868 a difference of \$1,633.)

Recommendations: Selectmen 3-0, Budget Committee 5-0  
(Majority vote required.)

Pam Noon made the motion to accept the article as read, seconded by Ronald Preston. Ron Preston explained that there was a miscalculation when figuring the interest payment on the original article and that we are obligated to pay the difference. The article was voted and passed with 42 Yes and 0 No.

**Article 06: Town Building & Maintenance ETF**

To see if the town will vote to raise and appropriate the sum of \$47,500 to be added to the Town Building & Maintenance Expendable Trust Fund created in 1992 under RSA 31:19

Recommendations: Selectmen 3-0, Budget Committee 5-0  
(Majority vote required.)

John Gamble motioned to accept the article, seconded by Pam Noon. Pam Noon explained the need to put aside monies to maintain town property. The article was voted and passed 39 Yes 0 No 1 Abstain.

#### Article 07: Highway Restoration

To see if the town will vote to raise and appropriate the sum of \$25,000 to be added to the Highway Restoration Capital Reserve Fund created in 1997, under RSA 35:1 and to further grant the selectmen as agent to expend from said fund. Recommendations: Selectmen 3-0, Budget Committee 5-0 (Majority vote required.)

John Gamble made the motion to accept the article as read, seconded by Ronald Preston. James Van Bokkelen explained how the original fund was started. There was no further discussion and the article was voted and passed. 40 Yes 0 No 0 Abstain.

#### Article 08: Financial Audit

To see if the town will vote to raise and appropriate the sum of \$7,000 to be added to the Financial Audit Capital Reserve Fund created in 2015.

Recommendations: Selectmen 3-0, Budget Committee 5-0 (Majority vote required.)

John Gamble motioned to accept the article as read, seconded by Ronald Preston. Ron stated that it has been several years since the Town has had a professional audit and the cost for such an audit is approximately in the \$20,000 range. There was no further discussion and the article was voted and passed. 41 Yes 0 No and 0 Abstain.

#### Article 09: Revaluation

To see if the town will vote to raise and appropriate the sum of \$5,625 to be added to the Revaluation Capital Reserve previously established.

Recommendations: Selectmen 3-0, Budget Committee 5-0 (Majority vote required.)

Pamela Noon made the motion to accept the article as read and John Gamble seconded. Pamela Noon explained that this is an on-going contract established years ago and that it is paid every four years. No further discussion. The article was voted and passed. 41 Yes 0 No 0 Abstain.

#### Article 10: Town Bridge Restoration Fund

To see if the town will vote to raise and appropriate the sum of \$2,500 to be added to the Town Bridge Restoration Fund previously established.

Recommendations: Selectmen 3-0, Budget Committee 5-0 (Majority vote required.)

Pam Noon motioned to accept the article, seconded by John Gamble. Pam explained that passing this article would give the Town a chance to receive matching grant monies to update Stockman's Bridge on Hilldale Avenue and would also provide a one lane bridge sign. The article was voted and passed. 40 Yes 0 No 0 Abstain.

#### Article 11: Library Interior Maintenance

To see if the town will vote to raise and appropriate the sum of \$5000 to be added to the Library Interior Maintenance ETF previously established. Recommendations: Selectmen 3-0, Budget 5-0 (Majority vote required.)

John Gamble made the motion to accept the article, seconded by Ronald Preston. Carole McCarthy explained the need for indoor painting and crack repair at the library. An update hasn't been done since 1985. John Gamble and James Van Bokkelen spoke in favor of the article. The article was voted and passed. 40 Yes 0 No 2 Abstained

#### Article 12: Furnace Replacement

To see if the town will vote to establish a Furnace Replacement Expendable Trust Fund per RSA31:19-a, for the for the replacement of town buildings furnaces and to raise and appropriate \$9,000 to put in the fund, further to name the selectmen as agents to expend from said fund. Recommendations: Selectmen 3-0, Budget Committee 5-0 (Majority Vote Required)

Pamela Noon motioned to accept the article, seconded by John Gamble. Pam explained that the \$9,000 figure was suggested by David's Heating. Lee Knapp stated that the existing boilers are over twenty years old. Pamela Noon mentioned changing the name of the article to Heating System and she said she would like to have a committee formed to investigate different heating systems. Robin Conant and Roy Syvertson spoke in favor of a committee. The article was voted and passed. 40 Yes 0 No 1 Abstain

Article 13: Police CIP Fund

To see if the town will vote to establish a Police Department CIP Expendable Trust Fund per RSA31:19-a, for the update of department building and equipment and to raise and appropriate \$8,000 to put in the fund, further to name the selectmen as agents to expend from said fund .

Recommendations Selectmen 3-0, Budget Committee 5-0  
(Majority vote required).

Pamela Noon made the motion to accept the article, seconded by John Gamble. No discussion took place and the motion was voted and passed. 40 Yes 0 No 1 Abstain.

Article 14: Fire Department CIP Fund

To see if the town will vote to establish a Fire Department CIP Expendable Trust Fund per RSA31:19-a, for building maintenance and to raise and appropriate \$6,500 to put in the fund, further to name the selectmen as agents to expend from said fund.

Recommendations: Selectmen 3-0, Budget Committee 5-0  
(Majority vote required).

John Gamble motioned to accept the article, seconded by Pamela Noon. 38 Yes 0 No 1 Abstain.

Article 15: Fire Department Vehicles and Equipment ETF

To see if the town will vote to appoint the selectmen as agents to expend from the Fire Department Vehicles and Equipment Expendable Trust Fund previously established in 2015  
(Majority vote required).

Ronald Preston motioned to accept the article, seconded by John Gamble. Ron explained that the words, "appoint the Selectmen as agents to expend" were not included in last year's article. He said that this year's version is just "housekeeping". The article was voted and passed. 41 Yes 0 No 1 Abstain.

Article 16: Solar Exemption

Shall the town adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these statutes. (Majority vote required).

Pamela Noon made the motion to accept the article, seconded by Ronald Preston. James Van Bokkelen spoke in favor of the article. Pamela Noon stated that the solar exemption is to be implemented state wide. The article was voted and passed 34 Yes 1 No 3 Abstain.

Article 17: To transact any other business.


To transact any other business that may legally come before this meeting.

Carole McCarthy spoke about betting lighting in the Town Hall parking area, stating that the parking is very dark on meeting nights. Robin Conant spoke about having hearings before expending trust fund monies. Greg Williams spoke about a committee of fire, police and firemen's association personnel about ownership of the fire station building.

James Van Bokkelen made the motion to adjourn the meeting, seconded by Pamela Noon. Motion passed, and the meeting adjourned at 12:22 PM.

Respectively submitted,

Andrea Condon – Town Clerk



**TOWN OF SOUTH HAMPTON**  
**2016 Budget vs. Actual \_All**  
 January through December 2016

Expense	Jan - Dec 16	Budget	% of Budget
<b>4130-EXECUTIVE (ACCOUNT)</b>			
02-Health Officer Stipend	750.00	750.00	100.0%
03-Selectman's Stipend	3,600.00	3,600.00	100.0%
04-Tax Collector Stipend	9,060.00	9,060.00	100.0%
05-Welfare Director Stipend	200.00	200.00	100.0%
06-Town Clerk Stipend			
01-TC Stipend	15,020.00	15,020.00	100.0%
Non W-2 (Elections)	500.00	500.00	100.0%
<b>Total 06-Town Clerk Stipend</b>	<b>15,520.00</b>	<b>15,520.00</b>	<b>100.0%</b>
07-Deputy TC-TX Salary	2,652.00	2,652.00	100.0%
08-Treasure Stipen			
01_Deputy	0.00	1.00	0.0%
08-Treasure Stipen - Other	4,722.00	4,722.00	100.0%
<b>Total 08-Treasure Stipen</b>	<b>4,722.00</b>	<b>4,723.00</b>	<b>100.0%</b>
<b>Total 4130-EXECUTIVE (ACCOUNT)</b>	<b>36,504.00</b>	<b>36,505.00</b>	<b>100.0%</b>
<b>4140-ELECTION, (REGISTRATION &amp; VITAL ST...</b>			
01-Mod Stipend (and expenses)	600.00	500.00	120.0%
02-Supv Stipend (and expenses)	1,887.50	2,000.00	94.4%
03-Ballot Clerk (For Elections)	425.00	600.00	70.8%
04-Materials (for Elections,ballots,supplies)	27.58	150.00	18.4%
05-Meals (for Poll Workers)	345.80	400.00	86.5%
06-Postage (Supervisors & Town Clerk)			
01-Elections-Supervisors	103.52	150.00	69.0%
02-TownClerk	194.00	200.00	97.0%
<b>Total 06-Postage (Supervisors &amp; Town Clerk)</b>	<b>297.52</b>	<b>350.00</b>	<b>85.0%</b>
08-Conventions (and Education (Town Cler...	486.00	800.00	60.8%
09-Dues (Associations)	150.00	150.00	100.0%
10-Dog Tags (Purchase)	61.88	150.00	41.3%
11-TC Office Supplies-Expenses (Town Cler...	246.86	300.00	82.3%
12-Equipment	905.99	1,000.00	90.6%
13-State- Fees (State of NH)			
01-Dog License Fees (dog licensing fees)	130.00	150.00	86.7%
02-Vital Fees (marriage, death, licenses, c...	264.00	350.00	75.4%
<b>Total 13-State- Fees (State of NH)</b>	<b>394.00</b>	<b>500.00</b>	<b>78.8%</b>
14-Town Clerk Software Support	1,432.00	1,500.00	95.5%
15-EREG Expenses	261.00	400.00	65.3%
<b>Total 4140-ELECTION, (REGISTRATION &amp; VIT...</b>	<b>7,521.13</b>	<b>8,800.00</b>	<b>85.5%</b>
<b>4150-FINANCIAL (ADMINISTRATION)</b>			
01-Administrator Salary ((Administrative))			
01-02Health	7,000.00	7,000.00	100.0%
01-Administrator Salary ((Administrativ...	39,999.99	40,000.00	100.0%
<b>Total 01-Administrator Salary ((Administra...</b>	<b>46,999.99</b>	<b>47,000.00</b>	<b>100.0%</b>



**TOWN OF SOUTH HAMPTON**  
**2016 Budget vs. Actual \_All**  
 January through December 2016

	Jan - Dec 16	Budget	% of Budget
02-Adm Assistant	1,848.75	2,575.00	71.8%
03-Selectmans Secretary Salary ((Meeting S...	840.00	840.00	100.0%
04-Selectman's Exp ((Selectmen's-non 1099...	1,000.00	1,000.00	100.0%
05-Electrical Inspector (Fees)	3,514.50	2,300.00	152.8%
06-Building Inspector (Fees)	5,203.29	4,500.00	115.6%
07-Fire Inspector Fees (Fees 2/3 total collec...	442.00	850.00	52.0%
08-Health Officer (Health Fees and Expenses)	429.00	500.00	85.8%
09-Town Auditor (local audit)	400.00	400.00	100.0%
11-Tax Collector Expenses ((Tax Collector f...	1,261.39	800.00	157.7%
13-Accountant (Robert Dennett,PLLC)	2,299.00	2,300.00	100.0%
14-Ads & Legal Notices (Selectmen issues)	214.00	250.00	85.6%
15-Office Supplies (Supplies,toner,paper)	631.63	1,000.00	63.2%
17-Conferences (and Education)	454.00	800.00	56.8%
18-Dues (for Assocations)	1,000.00	1,000.00	100.0%
19-Equipment (for Administration)	3,491.08	4,000.00	87.3%
20-Postage (for Administration)	969.53	1,000.00	97.0%
21-Printing (of town report)	2,868.75	2,800.00	102.5%
22-Registry Fees (Rockingham County)	152.80	150.00	101.9%
23-Communications (394-7696, Internet, F...	2,040.66	2,500.00	81.6%
29-Twn Rprt Del (town report delivery)	300.00	300.00	100.0%
31-Misc., (Administration)	200.00	200.00	100.0%
33-Lia. & Prop. Insurance	788.00	2,400.00	32.8%
34- Workers Comp Insurance	829.00	900.00	92.1%
35- SS & Medicare			
01-FICA (town)	4,021.51	3,800.00	105.8%
02-MEDI (Town)	947.96	1,200.00	79.0%
<b>Total 35- SS &amp; Medicare</b>	<b>4,969.47</b>	<b>5,000.00</b>	<b>99.4%</b>
36-HDC Expenses	0.00	100.00	0.0%
38-Books	0.00	50.00	0.0%
<b>Total 4150-FINANCIAL (ADMINISTRATION)</b>	<b>83,146.84</b>	<b>85,515.00</b>	<b>97.2%</b>
<b>4152-Reval (REVALUATION)</b>			
01-Software Support	2,574.00	2,500.00	103.0%
02-Annual Pickups	3,516.50	3,522.00	99.8%
03-Contract Support	5,337.00	5,250.00	101.7%
04-Non Contract Support	0.00	0.00	0.0%
05-Map Updates & Copies	500.00	2,000.00	25.0%
<b>Total 4152-Reval (REVALUATION)</b>	<b>11,927.50</b>	<b>13,272.00</b>	<b>89.9%</b>
<b>4153-LEGAL (EXPENSES)</b>			
03-Selectmen	2,022.88	10,000.00	20.2%
05-All Other Misc	1,471.94	5,000.00	29.4%
06-Planning Board (legal issues)	367.50	5,000.00	7.4%
<b>Total 4153-LEGAL (EXPENSES)</b>	<b>3,862.32</b>	<b>20,000.00</b>	<b>19.3%</b>



**TOWN OF SOUTH HAMPTON**  
**2016 Budget vs. Actual \_All**  
 January through December 2016

	Jan - Dec 16	Budget	% of Budget
<b>4191-PLANNING (BOARD EXPENSES)</b>			
01-Ads (and Legal Notices)	182.87	200.00	91.4%
02-Conferences (and Education)	0.00	50.00	0.0%
03-Dues & Fees (rockingham plann.comm.)	787.00	825.00	95.4%
05-Chairman (Expense Stipend)	500.00	500.00	100.0%
06-Postage (Planning Board)	0.00	100.00	0.0%
07-Printing (Zoning Ordinences)	37.50	335.00	11.2%
09-Secretarial (Support)	840.00	840.00	100.0%
10-Fees (Retained)	0.00	150.00	0.0%
<b>Total 4191-PLANNING (BOARD EXPENSES)</b>	<b>2,347.37</b>	<b>3,000.00</b>	<b>78.2%</b>
<b>4192-ZBA</b>			
01-Ads (and Legal Notices)	327.62	200.00	163.8%
02-Postage (for ZBA)	66.02	200.00	33.0%
04-Fees (Retained)	0.00	100.00	0.0%
<b>Total 4192-ZBA</b>	<b>393.64</b>	<b>500.00</b>	<b>78.7%</b>
<b>4194-BUILDINGS (GENERAL GOVERNMENT)</b>			
01-Cust Salary (Cleaning)	1,134.00	2,000.00	56.7%
02-Electric (Town Hall)			
01-Town Hall	1,108.11	1,500.00	73.9%
02-Offices	1,329.72	1,500.00	88.6%
<b>Total 02-Electric (Town Hall)</b>	<b>2,437.83</b>	<b>3,000.00</b>	<b>81.3%</b>
03-Heating (Town Hall)			
01-Town Hall	5,781.80	9,000.00	64.2%
02-Offices	3,461.57	9,000.00	38.5%
<b>Total 03-Heating (Town Hall)</b>	<b>9,243.37</b>	<b>18,000.00</b>	<b>51.4%</b>
04-Supplies (for Cleaning)	300.00	300.00	100.0%
05-Alarm System Monitor (Office Building)	801.60	2,000.00	40.1%
06-Alarm System Phone (Building expenses)	424.98	450.00	94.4%
08-Repairs (Buidings and equipment)	4,146.37	4,500.00	92.1%
<b>Total 4194-BUILDINGS (GENERAL GOVERNEN...</b>	<b>18,488.15</b>	<b>30,250.00</b>	<b>61.1%</b>
<b>4195-CEMETERIES</b>			
01-Mowing (3 Cemeteries)	4,109.00	4,000.00	102.7%
02-Misc (Cemeteries)	83.60	500.00	16.7%
<b>Total 4195-CEMETERIES</b>	<b>4,192.60</b>	<b>4,500.00</b>	<b>93.2%</b>
<b>4210-POLICE (DEPARTMENT)</b>			
01-Chief Salary	29,970.00	30,000.00	99.9%
02-Full Time Salary	77,585.96	97,902.00	79.2%
03.1-PT Patrolman (Part time patrolmen)	58,380.50	44,075.00	132.5%
03.2-PT Administrative	300.00	1,500.00	20.0%
03.3-PT Prosecutor	4,500.00	4,500.00	100.0%

**TOWN OF SOUTH HAMPTON**  
**2016 Budget vs. Actual \_All**  
 January through December 2016

	Jan - Dec 16	Budget	% of Budget
<b>04-Equipment (Police Department)</b>			
01 Uniforms_Gear	2,610.13	3,500.00	74.6%
02 Car	2,803.40	2,500.00	112.1%
03 Office	1,280.91	1,000.00	128.1%
<b>Total 04-Equipment (Police Department)</b>	6,694.44	7,000.00	95.6%
<b>06-Gas &amp; Oil (for Police Cruiser)</b>	4,444.20	8,500.00	52.3%
<b>07-Health (Insurance, Full Time)</b>			
01-Emp20% (Emp pays 20%)	0.00	0.00	0.0%
02-Health Town80%	3,680.92	8,250.00	44.6%
<b>Total 07-Health (Insurance, Full Time)</b>	3,680.92	8,250.00	44.6%
<b>08-PO Box (Rental)</b>	138.00	140.00	98.6%
<b>09-Retirement, Town Payment</b>	19,673.75	25,827.00	76.2%
<b>10-Publications &amp; Postage (For Police)</b>	0.00	425.00	0.0%
<b>11-Maintenance (Cruiser)</b>	5,000.00	5,000.00	100.0%
<b>12-Repairs (Police Equipment)</b>	2,404.28	3,200.00	75.1%
<b>13-Supplies (Police Office)</b>			
01 Office	0.00	0.00	0.0%
13-Supplies (Police Office) - Other	2,015.99	2,000.00	100.8%
<b>Total 13-Supplies (Police Office)</b>	2,015.99	2,000.00	100.8%
<b>14-Communications</b>			
01 Software Fees	2,279.99	2,300.00	99.1%
14-Communications - Other	2,049.72	3,500.00	58.6%
<b>Total 14-Communications</b>	4,329.71	5,800.00	74.7%
<b>16-Training (Police Officers)</b>	4,161.00	4,500.00	92.5%
<b>17-Dues (Police Department)</b>	125.00	150.00	83.3%
<b>18-Electricity (Exeter Electric)</b>	874.65	1,000.00	87.5%
<b>19-Heating (Oil)</b>	1,541.83	2,200.00	70.1%
<b>21- SS &amp; Medicare</b>			
01-FICA (police)	6,345.11	7,800.00	81.3%
02-MEDI (police)	2,718.04	1,800.00	151.0%
<b>Total 21- SS &amp; Medicare</b>	9,063.15	9,600.00	94.4%
<b>23- Lia. &amp; Prop. Insurance</b>	5,122.00	13,000.00	39.4%
<b>24- Workers Comp Insurance</b>	4,930.50	5,000.00	98.6%
<b>Total 4210-POLICE (DEPARTMENT)</b>	244,935.88	279,569.00	87.6%
<b>4212 - Police Crusier Lease</b>	9,806.22	9,878.00	99.3%
<b>4215-AMBULANCE</b>			
<b>02-Ambulance Stipend</b>			
01-EMS Coordinator	500.00	1,000.00	50.0%
02-Standby-Stipend	6,240.00	8,500.00	73.4%
<b>Total 02-Ambulance Stipend</b>	6,740.00	9,500.00	70.9%



**TOWN OF SOUTH HAMPTON**  
**2016 Budget vs. Actual \_All**  
 January through December 2016

	Jan - Dec 16	Budget	% of Budget
03-Gas/Oil	686.24	500.00	137.2%
04-Insurance	900.00	1,000.00	90.0%
05-Equipment	3,244.65	4,000.00	81.1%
06-Maintenance	165.05	5,100.00	3.2%
07-Training	3,219.00	5,000.00	64.4%
08-Billing Fee	3,070.29	3,000.00	102.3%
<b>Total 4215-AMBULANCE</b>	<b>18,025.23</b>	<b>28,100.00</b>	<b>64.1%</b>
<b>4220-FIRE (DEPARTMENT)</b>			
01-Fire Chief Stipend			
01-Chief Stipend	5,000.00	5,000.00	100.0%
02-Deputy Fire-Stipend	2,500.00	2,500.00	100.0%
<b>Total 01-Fire Chief Stipend</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>100.0%</b>
02-Firemans Stipend (annual)	16,055.00	11,500.00	139.6%
03-Retirement (For Firemen)	100.00	500.00	20.0%
04- Workers Comp Insurance	1,614.00	2,000.00	80.7%
05- Lia. & Prop. Insurance	1,070.00	3,500.00	30.6%
06-Dues (Fire Associations)	332.00	700.00	47.4%
07-HAZMAT (Dues)	381.09	400.00	95.3%
08-Electricity, (Fire Station)	2,566.72	3,000.00	85.6%
09-Heating, (Fire Station)	3,577.21	5,750.00	62.2%
10- Building Maintenance	5,083.85	2,000.00	254.2%
11-Communications (Internet, Alarm394-7...	2,438.37	1,200.00	203.2%
12- Office Supplies ( & other)	922.71	500.00	184.5%
13-Gas & Oil (FOR FIRE TRUCKS)	688.09	2,100.00	32.8%
14-Truck Equip. (Replacement)	12,564.75	2,000.00	628.2%
15-Truck Maintenance	2,356.35	4,000.00	58.9%
16-Equip Hose (Replacement)	524.46	100.00	524.5%
17-Radio Repair (Maintenance)	1,582.42	1,000.00	158.2%
18-Radio Replacement	5,046.92	4,900.00	103.0%
19-Rescue & Men (Equipment)	6,376.55	5,000.00	127.5%
20-Training, (Firemen)	2,037.00	11,500.00	17.7%
21-SCBA (Fire Department)	2,545.49	6,000.00	42.4%
22-Water Hole (Maintenance)	0.00	200.00	0.0%
<b>Total 4220-FIRE (DEPARTMENT)</b>	<b>75,362.98</b>	<b>75,350.00</b>	<b>100.0%</b>
<b>4290-EOC</b>			
01-EM Director Stipend (Emergency Manag...	5,400.00	5,400.00	100.0%
02-Equipment	356.00	1,000.00	35.6%
03- Emergnecy Storm Reimb	0.00	5,000.00	0.0%
<b>Total 4290-EOC</b>	<b>5,756.00</b>	<b>11,400.00</b>	<b>50.5%</b>

**TOWN OF SOUTH HAMPTON**  
**2016 Budget vs. Actual \_All**  
 January through December 2016

	Jan - Dec 16	Budget	% of Budget
<b>4311-SUMMER (MAINTENANCE)</b>			
01-Road Repairs (Summer)	12,357.88	2,028.00	609.4%
02-Resurfacing (Labor & Vehicals)	500.00	500.00	100.0%
03-Materials (pavement, stone, etc)	6,857.17	1,815.00	377.8%
04-Signs& Misc Equip	286.55	300.00	95.5%
05-Shimming (and Leveling)	946.00	3,500.00	27.0%
06-Brush and (Tree Removal)	9,240.50	1,763.00	524.1%
07-Misc. (Summer)	97.00	500.00	19.4%
10-BLOCK GRNT (SUMMER MAINTENANCE)	0.00	19,894.00	0.0%
<b>Total 4311-SUMMER (MAINTENANCE)</b>	30,285.10	30,300.00	100.0%
<b>4312-WINTER (MAINTENANCE)</b>			
01-Plowing - Brunet (Brunet)	9,642.85	16,000.00	60.3%
03-Shoveling (Town Hall & Library)	273.00	400.00	68.3%
04-Sand & Salt			
01-Salt	11,833.76	6,500.00	182.1%
02-Sand	1,008.00	3,200.00	31.5%
03-Mixing	1,854.00	1,000.00	185.4%
04-Sand & Salt - Other	0.00	0.00	0.0%
<b>Total 04-Sand &amp; Salt</b>	14,695.76	10,700.00	137.3%
05-Sanding (Roads)	8,838.50	7,400.00	119.4%
08-Salt Shed Light ( & Misc.)	385.79	500.00	77.2%
<b>Total 4312-WINTER (MAINTENANCE)</b>	33,835.90	35,000.00	96.7%
4316-STREET LIGHTING	170.88	300.00	57.0%
4321-HazdWasteDays	441.46	1,000.00	44.1%
4323- WASTE COLL (G.Mello)	35,200.00	38,000.00	92.6%
4323-RECYCLING			
01-CurbSide (G.Mello)	16,660.00	18,000.00	92.6%
4323-RECYCLING - Other	0.00	0.00	0.0%
<b>Total 4323-RECYCLING</b>	16,660.00	18,000.00	92.6%
4324-WASTE DISP (Turnkey G.Mello)	17,879.57	18,500.00	96.6%
4332-WATER TSTG (Town Buildings)	87.90	195.00	45.1%
4414-PEST CNTRL (TOWN HALL-Mosquito)	0.00	1,100.00	0.0%
4415-AGENCIES, (HEALTH & OTHER)			
01-SeaCare Health Services	0.00	0.00	0.0%
03-Community (Action - Rockingham)	1,300.00	1,300.00	100.0%
04-American Red Cross	500.00	500.00	100.0%
05-Richie (McFarland Children Center)	150.00	150.00	100.0%
06-Meals on (Wheels - Rockingham)	444.00	444.00	100.0%
07-Area (Homemaker)	800.00	800.00	100.0%
08-RSVP	50.00	50.00	100.0%
09-Seacoast (Mental Health)	200.00	200.00	100.0%
10-Seacoast Aids	200.00	200.00	100.0%
11-Casa	200.00	200.00	100.0%
<b>Total 4415-AGENCIES, (HEALTH &amp; OTHER)</b>	3,844.00	3,844.00	100.0%

**TOWN OF SOUTH HAMPTON**  
**2016 Budget vs. Actual \_All**  
 January through December 2016

	Jan - Dec 16	Budget	% of Budget
<b>4442-COA &amp; WELFARE</b>			
02-COA Programs (Programs)	1,470.00	3,000.00	49.0%
03-COA Expenses (Exp)	0.00	250.00	0.0%
04-Welfare Assistance	0.00	1,750.00	0.0%
<b>Total 4442-COA &amp; WELFARE</b>	1,470.00	5,000.00	29.4%
<b>4520-RECREATION (AND PARKS)</b>			
01-Mowing (Common & Ball Park)	5,770.00	5,600.00	103.0%
02-Recreation Programs	674.94	750.00	90.0%
<b>Total 4520-RECREATION (AND PARKS)</b>	6,444.94	6,350.00	101.5%
<b>4550-LIBRARY</b>	47,842.00	47,842.00	100.0%
<b>4583-PATRIOTIC (PURPOSES)</b>			
01-Common (Beautification)	186.87	500.00	37.4%
<b>Total 4583-PATRIOTIC (PURPOSES)</b>	186.87	500.00	37.4%
<b>4611-CON COM</b>	0.00	350.00	0.0%
<b>4723- Tax Anticipation Note</b>	1,422.67	4,000.00	35.6%
<b>4901-CAPITAL (OUTLAY)</b>			
36-PD Cruiser Lease	817.00	817.00	100.0%
37-Police Cruiser Outfit	0.00	0.00	0.0%
38-FireTruck Bond Payment (2015-2025)	17,075.00	17,075.00	100.0%
<b>Total 4901-CAPITAL (OUTLAY)</b>	17,892.00	17,892.00	100.0%
<b>4915-RESERVE FUNDS</b>			
04-BUILDINGS (MAINT. FUND)	47,500.00	47,500.00	100.0%
05-Roads (Re-construction)	25,000.00	25,000.00	100.0%
12-Revaluation	5,625.00	5,625.00	100.0%
14-Bridges Repair CRF14	2,500.00	2,500.00	100.0%
16-Financial Audit_15	7,000.00	7,000.00	100.0%
17-Library Interior Repair_15	5,000.00	5,000.00	100.0%
18-Furnace Replacement Fund_16	9,000.00	9,000.00	100.0%
19_Police CIP Fund_16	8,000.00	8,000.00	100.0%
20-Fire CIP Fund_16	6,500.00	6,500.00	100.0%
<b>Total 4915-RESERVE FUNDS</b>	116,125.00	116,125.00	100.0%
<b>Total Expense</b>	852,058.15	950,937.00	89.6%
<b>Net Income</b>	<b>-852,058.15</b>	<b>-950,937.00</b>	<b>89.6%</b>

**TOWN OF SOUTH HAMPTON**  
**Revenue - Budget vs. Actual**  
 January through December 2016

	<u>Jan - Dec 16</u>	<u>Budget</u>
<b>Income</b>		
3120-LAND USE (CHANGE)	26,500.00	26,500.00
To Conservation Commision	-13,250.00	
3185-YIELD (TAXES)	7,012.65	6,000.00
3190-TAX INT. (CURRENT TAX COSTS)		
01-Lien Payment Interest (TO TAX COLLECTOR)	36,927.69	40,000.00
3190-TAX INT. (CURRENT TAX COSTS) - Other	7,751.29	5,000.00
Total 3190-TAX INT. (CURRENT TAX COSTS)	<u>44,678.98</u>	<u>45,000.00</u>
3220-MOTOR (VEHICLE PERMIT FEES)	217,808.58	190,000.00
3221-VITAL & DOG (STATISTICS & DOG LICENCES)		
01-VITAL	335.00	350.00
02-DOGS	345.00	350.00
Total 3221-VITAL & DOG (STATISTICS & DOG LICENCES)	<u>680.00</u>	<u>700.00</u>
3230-CONSTRUCT (PERMITS)		
01-BUILDING (PERMITS)	7,683.77	5,000.00
02-ELECTRICAL (PERMITS)	5,325.00	3,000.00
03-FURNACE (AND SMOKE PERMITS)	670.00	1,000.00
04-PERC & WELL (Permits)	650.00	800.00
06-OCCUPANCY	200.00	200.00
Total 3230-CONSTRUCT (PERMITS)	<u>14,528.77</u>	<u>10,000.00</u>
3352-MEALS (AND ROOM TAX FROM STATE)	41,936.40	41,936.00
3353-HIGHWAY (BLOCK GRANT)	23,052.27	23,052.00
3356-FOREST (REIMBUSMENT)	30.99	27.00
3359-STATE (STATE REVENUES)	0.00	0.00
3401-PLANNING & (ZONING FEES)		
01-Planning (Board Fees)	166.85	300.00
02-ZBA (Fees)	550.00	100.00
Total 3401-PLANNING & (ZONING FEES)	<u>716.85</u>	<u>400.00</u>
3402-HDC- Fees	150.00	100.00
3501-SALE of Municipal Property	250.00	250.00
3502-INVESTMENT (INTEREST)	1,274.26	900.00
3503-RENTAL (OF TOWN PROPERTY)	100.00	50.00
3504-COURT (FINES)	0.00	50.00
3509-OTHER MISC (INCOME)		
01-Recycling (Income)		
Library	684.00	1,100.00
Town Office	1,471.00	1,000.00
Total 01-Recycling (Income)	<u>2,155.00</u>	<u>2,100.00</u>
02-Copies (and Tax Cards)		
01-Library Printing	0.00	100.00
02-Copies (and Tax Cards) - Other	387.00	0.00
Total 02-Copies (and Tax Cards)	<u>387.00</u>	<u>100.00</u>
03-All Other (Misc. Income)	1,081.30	700.00
04-Police Detail Admin Fees	3,395.00	2,500.00
Total 3509-OTHER MISC (INCOME)	<u>7,018.30</u>	<u>5,400.00</u>
<b>Total Income</b>	<u><u>372,488.05</u></u>	<u><u>350,365.00</u></u>
<b>Gross Profit</b>	372,488.05	350,365.00
<b>Expense</b>	0.00	
<b>Net Income</b>	<u><u>372,488.05</u></u>	<u><u>350,365.00</u></u>



**TOWN OF SOUTH HAMPTON**  
**2016 NON-MS 7 Budget vs. Actual**  
 January through December 2016

	<b>Jan - Dec 16</b>
<b>Income</b>	
<b>3110-TAX COLLEC (CURRNET PROPERTY TAXES)</b>	
<b>01-OVERPAYMENTS (OF TAXES)</b>	0.00
<b>02-LIEN PAYMENT (TO TAX COLLECTOR)</b>	86,201.18
<b>3110-TAX COLLEC (CURRNET PROPERTY TAXES) - Other</b>	2,386,524.79
<b>Total 3110-TAX COLLEC (CURRNET PROPERTY TAXES)</b>	2,472,725.97
<b>Total Income</b>	2,472,725.97
<b>Gross Profit</b>	2,472,725.97
<b>Expense</b>	
<b>4931-COUNTY TAX (ROCKINGHAM COUNTY)</b>	144,323.00
<b>4933-SCHOOL (BARNARD ELEMENTARY)</b>	
<b>01-1st Half School ( Appropriation(July-Dec))</b>	633,857.70
<b>02-2nd Half School (Appropriation(Jan-Dec))</b>	900,636.64
<b>Total 4933-SCHOOL (BARNARD ELEMENTARY)</b>	1,534,494.34
<b>OVERLAY (Abate, Discount, Refund)</b>	7,481.33
<b>Total Expense</b>	1,686,298.67
<b>Net Income</b>	<b>786,427.30</b>





**New Hampshire**  
 Department of  
 Revenue  
 Administration

**2016**  
**\$18.23**

## Tax Rate Breakdown South Hampton

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$619,428	\$133,217,144	<b>\$4.65</b>
County	\$144,323	\$133,217,144	<b>\$1.08</b>
Local Education	\$1,351,984	\$133,217,144	<b>\$10.15</b>
State Education	\$305,630	\$130,159,944	<b>\$2.35</b>
<b>Total</b>	<b>\$2,421,365</b>		<b>\$18.23</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$2,421,365
War Service Credits	(\$18,340)
Village District Tax Effort	
<b>Total Property Tax Commitment</b>	<b>\$2,403,025</b>

Stephan Hamilton  
 Director of Municipal and Property Division  
 New Hampshire Department of Revenue Administration

10/31/2016



Date Created	Name of Fund	Bal 1/1/16	New Funds	Bains(Losses)	Withdrawals	Bal 12/31/16	Income	Expended	Bal 12/31/16	Grand Totals
4/13/1999	Joseph Levesque	200.00	0.00	0.00	0.00	200.00	1.72	0.00	131.28	331.28
11/24/1999	William & Janet Carey	300.00	0.00	0.00	0.00	300.00	2.53	0.00	187.24	487.24
12/17/2000	Audrey & Richard Miller	200.00	0.00	0.00	0.00	200.00	1.72	0.00	131.28	331.28
11/21/2001	Shirly & Francis Perreault	200.00	0.00	0.00	0.00	200.00	38.07	0.00	39.31	239.31
12/21/2001	Harald & Doris Brown	1,000.00	0.00	0.00	0.00	1,000.00	190.35	6.21	196.56	1,196.56
9/23/2002	Charles Ducharme	200.00	0.00	0.00	0.00	200.00	38.07	0.00	39.31	239.31
10/14/2002	Sara & Frank Moore	500.00	0.00	0.00	0.00	500.00	120.39	3.24	123.63	623.63
2/1/2007	Christopher Macaulay	750.00	0.00	0.00	0.00	750.00	63.98	4.25	68.22	818.22
	<b>Total Cemetery</b>	11,290.00	0.00	0.00	0.00	11,290.00	6,015.43	90.27	6,105.70	17,395.70

**MS-9**

**Report of The Capital Reserve Funds of the Town of South Hampton on December 31, 2016**

Date Created	Name of Fund	PRINCIPAL					INCOME					Grand Totals
		Bal 1/1/16	New Funds	Bains(Losses)	Withdrawals	Bal 12/31/16	Bal 1/1/16	Income	Expended	Bal 12/31/16		
1/3/1989	Land Acquisition	9,500.00	0.00	0.00	0.00	9,500.00	7,590.08	89.15	0.00	7,679.23	17,179.23	
12/30/1992	Police Cruiser Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
4/30/1992	Town Building Maintenance	9,798.15	47,500.00	0.00	0.00	57,298.15	2,665.99	182.42	0.00	2,848.41	60,146.56	
4/29/1993	Fire Engine Replacement	-1,780.00	0.00	0.00	0.00	-1,780.00	2,088.69	1.63	0.00	2,090.32	310.32	
4/29/1993	Cemetery Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
10/21/1994	School Trust	2,696.51	0.00	0.00	0.00	2,696.51	2,982.23	29.63	0.00	3,011.86	5,708.37	
8/7/1997	Highway Restoration	10,463.38	25,000.00	0.00	35,500.00	-36.62	48.70	98.29	0.00	146.99	110.37	
7/22/1998	Campaign 2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
7/22/1998	Fire Truck and Equipment	4,628.44	0.00	0.00	0.00	4,628.44	896.54	28.82	0.00	925.36	5,553.80	
5/13/2000	Disabled Education	131,000.00	10,000.00	0.00	0.00	141,000.00	5,381.89	722.30	0.00	6,104.19	147,104.19	
5/13/2000	Computer Replacement	272.76	7,000.00	0.00	0.00	7,272.76	361.69	10.90	0.00	372.59	7,645.35	
5/13/2000	Police Cruiser Expendable	126.74	0.00	0.00	0.00	126.74	0.09	0.66	0.00	0.75	127.49	
4/1/2007	Cemetery Maint & Developm	2,765.00	0.00	0.00	0.00	2,765.00	614.02	17.63	0.00	631.65	3,396.65	
10/31/2007	School Building Maintenance	33,589.00	20,929.00	0.00	0.00	54,518.00	732.77	219.45	0.00	952.22	55,470.22	
3/1/2011	Revaluation Fund	11,330.41	5,625.00	0.00	0.00	16,955.41	27.12	73.15	0.00	100.27	17,055.68	
3/15/2011	Library Tech Fund	5,500.00	2,500.00	0.00	0.00	5,500.00	5.12	28.72	0.00	33.84	5,533.84	
3/15/2014	Bridge Repair	5,000.00	2,500.00	0.00	0.00	7,500.00	3.30	32.29	0.00	35.59	7,535.59	
3/15/2014	Ball Field Restoration	2,000.00	0.00	0.00	0.00	2,000.00	1.35	10.45	0.00	11.80	2,011.80	
3/15/2014	Generator Fund School	10,000.00	0.00	0.00	0.00	10,000.00	6.76	52.21	0.00	58.97	10,058.97	
3/14/2015	Library Interior Maint	1,000.00	5,000.00	0.00	0.00	6,000.00	0.50	17.56	0.00	18.06	6,018.06	
3/14/2015	Financial Audit	7,000.00	7,000.00	0.00	0.00	14,000.00	3.54	53.81	0.00	57.35	14,057.35	
8/3/2016	Police Dept CIP ETF	0.00	8,000.00	0.00	0.00	8,000.00	0.00	19.02	0.00	19.02	8,019.02	
8/3/2016	Fire Dept CIP ETF	0.00	6,500.00	0.00	0.00	6,500.00	0.00	15.46	0.00	15.46	6,515.46	
8/3/2016	Furnance Replacem't ETF	0.00	9,000.00	0.00	0.00	9,000.00	0.00	21.40	0.00	21.40	9,021.40	
10/28/2016	Tuition Stabilization ETF	0.00	13,000.00	0.00	0.00	13,000.00	0.00	14.09	0.00	14.09	13,014.09	
10/28/2016	School Roof ETF	0.00	25,000.00	0.00	0.00	25,000.00	0.00	27.09	0.00	27.09	25,027.09	
	<b>Total Capital Reserve</b>	278,165.62	192,054.00	0.00	35,500.00	401,444.39	23,410.38	1,766.13	0.00	25,176.51	426,620.90	
	<b>MS-9 Totals</b>	289,455.62	192,054.00	0.00	35,500.00	412,734.39	29,425.81	1,856.40	0.00	31,282.21	444,016.60	

\*NH PDIP - NEW HAMPSHIRE PUBLIC DEPOSIT INVESTMENT POOL Respectfully Submitted 1/19/16  
 Trustees of The Trust Funds: **William Hodge, George Werner, Dennis Blair**



**New Hampshire**  
Department of  
Revenue Administration

**2016**  
**MS1**

## SUMMARY INVENTORY OF VALUATION

Submit to the Department of Revenue Administration by September 1

### Instructions

*Note: for ease of use please begin at the last section and work forward.*

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.

**For Assistance Please Contact:**

**DRA Municipal and Property Division**  
Phone: (603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Data has been imported into the form from an external source. All form calculations have been disabled.

### ENTITY'S INFORMATION

Entity Type:  Municipality  Village

Municipality: SOUTH HAMPTON

County: Rockingham

Original Date: 09/01/2016

Revision Date: 09/01/2016

### ASSESSOR

Avitar  
Assessor's Name

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

### MUNICIPAL OFFICIALS

James Van Bokkelen  
Municipal Official 1

Ronald Preston  
Municipal Official 2

John A. Gamble  
Municipal Official 3

Municipal Official 4

Municipal Official 5

Municipal Official 6

Under penalties of perjury, We declare that we have examined the information contained in this form and to the best of our belief it is true, correct and complete.

### PREPARER'S INFORMATION

Angela Racine  
Preparer's Name

394-7696  
Phone Number

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

angela@townsh.comcastbiz.  
Email (optional)



**New Hampshire**  
 Department of  
 Revenue Administration

**2016  
MS1**

Municipality Values		
<b>Value Land Only (Exclude amount listed in lines 3A, 3B and 4) ?</b>		
	<b>Number of Acres</b>	<b>Assessed Valuation</b>
1-A	Current Use (At current values) RSA 79-A ?	3,288.09      \$380,906
1-B	Conservation Restriction Assessment RSA 79-B ?	
1-C	Discretionary Easements RSA 79-C ?	
1-D	Discretionary Preservation Easements RSA 79-D ?	
1-E	Taxation of Land Under Farm Structures RSA 79-F ?	
1-F	Residential Land (Improved and Unimproved) ?	1,334.4      \$55,008,600
1-G	Commercial/Industrial Land (excluding Utility Land) ?	157.85      \$3,420,800
1-H	Total of Taxable Land ?	4,780.34      \$58,810,306
1-I	Tax Exempt and Non-Taxable Land ?	616.01      \$4,901,600
<b>Value Buildings Only (Exclude amount listed in lines 3A and 3B) ?</b>		
	<b>Number of Structures</b>	<b>Assessed Valuation</b>
2-A	Residential ?	\$66,547,138
2-B	Manufactured Housing as defined in RSA 674:31 ?	\$1,470,500
2-C	Commercial/Industrial (excluding Utility buildings) ?	\$6,183,600
2-D	Discretionary Preservation Easements RSA 79-D ?	
2-E	Taxation of Farm Structures RSA 79-F ?	
2-F	Total of Taxable Buildings ?	\$74,201,238
2-G	Tax Exempt and Non-Taxable Buildings ?	\$5,460,262
<b>Utilities and Timber ?</b>		
		<b>Assessed Valuation</b>
3-A	Utilities ?	\$3,057,200
3-B	Other Utilities ?	
4	Mature Wood and Timber RSA 79:5 ?	
<b>5) Valuation before Exemptions (Total of lines 1H, 2F, 3A, 3B and 4) ?</b>		<b>\$136,068,744</b>



**New Hampshire**  
 Department of  
 Revenue Administration

**2016  
MS1**

Exemptions				
		Total # Granted	Assessed Valuation	
6	Certain Disabled Veterans (RSA 72:36-a) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
7	Improvements to Assist the Deaf RSA (72:38-b V) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
8	Improvements to Assist Persons with Disabilities (RSA 72:37-a) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
9	School Dining/Dormitory/Kitchen Exemption (RSA 72:23-IV) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
10a	Non-Utility Water & Air Pollution Control Exemption (RSA 72:12-a) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
10b	Utility Water & Air Pollution Control Exemption (RSA 72:12-a) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
<b>11) Modified Assessed Valuation of all Properties (Line 5 minus lines 6,7,8,9,10a,10b) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span></b>			<b>\$136,068,744</b>	
<b>Summation of Exemptions <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span></b>				
		Amount Per Exemption	Total # Granted	Assessed Valuation
12	Blind Exemption (RSA 72:37) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>	<input style="width: 100%;" type="text" value="\$15,000"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
13	Elderly Exemption (RSA 72:39-a & b)		13	\$2,801,600
14	Deaf Exemption (RSA 72:38-b) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
15	Disabled Exemption (RSA 72:37-b) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>	<input style="width: 100%;" type="text" value="\$50,000"/>	1	\$50,000
16	Wood Heating Energy Systems Exemption (RSA 72:70) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>		<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
17	Solar Energy Systems Exemption (RSA 72:62) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>		<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
18	Wind Powered Energy Systems Exemption (RSA 72:66) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>		<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
19	Add'l School Dining/Dormitory/Kitchen Exemptions (RSA 72:23 IV) <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">?</span>		<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<b>20) Total Dollar Amount of Exemptions (sum of lines 12-19)</b>			<b>\$2,851,600</b>	
<b>Calculations</b>				
21 NET VALUATION: Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)			<b>\$133,217,144</b>	
22 LESS UTILITIES: (Line 3A) Do not include the value of other utilities listed in Line 3B			<b>\$3,057,200</b>	
23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX (Line 21 minus Line 22)			<b>\$130,159,944</b>	

Notes:



New Hampshire Department of Revenue Administration

2016 MS1

Utility Summary: Electric, Hydroelectric, Renewable - Misc., Nuclear, Gas/Pipeline, Water & Sewer

Utility Value Appraiser ?

Who Appraises/Establishes the Utility Value in the Municipality? (If multiple, please list)

AVITAR

If the Municipality Uses DRA Utility Values, is it Equalized By The Ratio? Yes No

SECTION A

List Electric Companies ?

Table with 2 columns: Electric Company, Assessed Valuation. Rows include UNITIL ENERGY SYSTEMS INC, PSNH DBA EVERSOURCE ENERGY, NEXTERA ENERGY SEABROOK LLC, MASS MUNICIPAL WHOLESALE ELECTRIC GENERATION, HUDSON LIGHT & POWER DEPT TRANSMISSION, TAUNTON MUNICIPAL LIGHTING CO GENERATION.

A1 Total of all Electric Companies listed in this section: \$3,057,200

List Gas Companies ?

Table with 2 columns: Gas Company, Assessed Valuation. Multiple empty rows for data entry.

A2 Total of all Gas Companies listed in this section:



**New Hampshire**  
 Department of  
 Revenue Administration

**2016  
MS1**

**List Water and Sewer Companies** 7

Water/Sewer Company	Assessed Valuation
<b>A3 Total of all Water and Sewer Companies listed in this section:</b>	
<b>Grand Total Valuation of all Sect. A Utility Companies</b>	<b>\$3,057,200</b>

**SECTION B**

**List Other Utility Companies** 7

Other Utility Company	Assessed Valuation
<b>B1 Total of All Other Companies listed in this section (must agree with line 3B):</b>	





New Hampshire  
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**Tax Credits and Exemptions**

**Veterans' Tax Credits** ?

Credit Description	Limits	Number of Individuals	Estimated Tax Credits
? <b>Veterans' Tax Credit/Optional Veterans' Tax Credit (RSA 72:28)</b> (\$50 Standard Credit, \$51 up to \$500 upon adoption by city/town)	\$500	37	\$18,3
? <b>Surviving Spouse (RSA 72:29-a)</b> "The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States..." (\$700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$700		
? <b>Tax Credit for Service-Connected Total Disability (RSA 72:35)</b> "Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury..." (\$700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$700		
<b>Total Number and Amount</b>		<b>37</b>	<b>\$18,3</b>

\*If both husband and/or wife qualify for the credit they count as 2. If someone is living at a residence such as a brother & sister, and one qualifies count as 1, not one-half.

**Disabled and Deaf Exemption Report** ?

	Disabled Exemption Report (RSA 72:37-b)		Deaf Exemption Report (RSA 72:38-b)	
	Single	Married	Single	Married
Income Limits ?	\$25,000	\$40,000		
Asset Limits ?	\$75,000	\$75,000		

**Elderly Exemption Report - RSA 72:39-a** ?

First Time Filers <u>Granted</u> Elderly Exemption for Current Tax Year			Total Number of Individuals Granted an Elderly Exemption for the Current Tax Year & Total Number of Exemptions Granted			
Age	#	Amount Per Individual	Age	#	Max Allowable Exemption	Total Actual Exemption Granted
65-74		\$150,000	65-74			
75-79		\$180,000	75-79	2	\$360,000	\$360,000
80+		\$230,000	80+	11	\$2,530,000	\$2,441,600
<b>Total</b>				<b>13</b>	<b>\$2,890,000</b>	<b>\$2,801,600</b>
Income Limits	Single	\$50,000	Asset Limits	Single	\$150,000	
	Married	\$60,000		Married	\$150,000	

**Community Tax Relief Incentive - RSA 79-E** ?

Adopted:  Yes  No

**Taxation of Qualifying Historic Buildings - RSA 79-G** ?

Adopted:  Yes  No



**New Hampshire**  
Department of  
Revenue Administration

**2016  
MS1**

**Property Reports**

**Current Use Reports - RSA 79-A** ?

	Total Number of Acres Receiving Current Use	Assessed Valuation	Other Current Use Statistics	Total Number of Acres
Farm Land	811.45	\$254,473	Receiving 20% Rec. Adjustment	268.64
Forest Land	1,916.94	\$115,077	Removed from Current Use During Current Tax Year 2016	11.78
Forest Land with Documented Stewardship	46.65	\$2,231	Owners in Current Use	101
Unproductive Land	165.87	\$2,960	Parcels in Current Use	143
Wet Land	347.18	\$6,165		
<b>Total</b>	<b>3,288.09</b>	<b>\$380,906</b>		

**Land Use Change Tax** ?

**Gross Monies Received for Calendar Year (Jan 1 through Dec 31)**

Conservation Allocation	Percentage	50	And/Or Dollar Amount	
Monies to Conservation Fund				
Monies to General Fund				

**Conservation Restriction Assessment Report - RSA 79-B (must file PA-60)** ?

	Total Number of Acres Receiving Conservation	Assessed Valuation	Other Conservation Restriction Assessment Statistics	Total Number of Acres
Farm Land			Receiving 20% Recreation Adjustment	
Forest Land			Removed from Conservation During Current Tax Year	
Forest Land with Documented Stewardship				
Unproductive Land			Owners in Conservation	
Wet Land			Parcels in Conservation	
<b>Total</b>				

**Discretionary Easements - RSA 79-C** ?

Total Number of Acres	# of Owners	Assessed Valuation	Description of Discretionary Easements Granted (e.g. Golf Course, Ball Park, Race Track)

**Taxation of Farm Structures and Land Under Farm Structures - RSA 79-F** ?

Total Number Granted	Total Number of Structures	Total Number of Acres	Assessed Valuation Land	Assessed Valuation Structures







New Hampshire Department of Revenue Administration

2016 MS1

Revenues Received from Payments in Lieu of Tax

State and Federal Forest Land, Recreational and/or Flood control land from MS-4, acct 3356 & 3357

Revenue

Number of Acres

\$31

68

White Mountain National Forest only, acct. 3186

Check if your municipality has entered into an agreement for a payment in lieu of taxes with a renewable generation facility pursuant to RSA 72:74

Revenue

List Source(s) of Payment in Lieu of Taxes

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Other from MS-4, acct. 3186

Total



New Hampshire  
Department of  
Revenue Administration

2016  
MS1

**SOUTH HAMPTON**

**1. CERTIFY THIS FORM**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name:       Preparer's Last Name:       Date:

**2. SAVE AND EMAIL THIS FORM TO THE EQUALIZATION BUREAU**  
Please save and e-mail the completed, fillable PDF form to the Equalization Bureau at [equalization@dra.nh.gov](mailto:equalization@dra.nh.gov).

**3. PRINT, SIGN, AND UPLOAD THIS FORM TO THE MTRSP**  
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature: Angela Racine      Assessor's Signature: \_\_\_\_\_

PRINT NAMES OF CITY/TOWN OFFICIALS	SIGNATURES OF CITY/TOWN OFFICIALS* (Sign In Ink)
James Van Bokkelen	<u>James Van Bokkelen</u>
Ronald Preston	
John A. Gamble	<u>John A. Gamble</u>

\*Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date Signed: 30 Aug 2016      Check one: Governing Body       Assessors

City/Town Telephone # 394-7696      Due date: **September 1, 2016**

Complete the above required certification by inserting the name of the city/town officials, the date on which the certificate is signed, and have the majority of the members of the board of selectmen/assessing officials sign in ink.



## INVENTORY OF TOWN OWNED PROPERTY AS OF DECEMBER 31, 2016

<u>Map</u>	<u>Property Description</u>	<u>Area</u>	<u>Assessment</u>
1-10	Powwow River beach	1.9 ac	\$157,900
1-11	Island in the Powwow	.7 ac.	6,600
1-20	Lot on Hilldale Ave.	1.0 ac.	153,200
1-36	Wetlands on Hilldale	.5 ac.	9,000
1-57	Lot on Tuxbury Peninsula	.3 ac.	38,300
1-66	Currierville Cemetery	.5 ac.	99,000
2-21	Old Barnard School	.5 ac.	558,000
2-21-1	Land Next to Old Barnard	1.8 ac.	154,800
2-21-2	Town Hall and Library	.5 ac.	614,600
2-21-3	Hilltop Cemetery	1.0 ac.	152,900
2-21-4	Indian Ground Cemetery	1.0 ac.	152,900
2-22	Town Common	1.0 ac.	116,200
2-35-2	Brunet Conservation Land	5.7 ac.	21,500
2-36-1	Ball park on Hilldale	4.0 ac.	263,800
2-36-1	Tennis Court & Salt Shed		11,800
2-45-1	New Barnard School	7.0 ac.	2,629,200
4-47	Lot on Chase Road	1.0 ac.	76,000

**Total Assessed Value**

**\$5,215,700**



## Town of South Hampton OFFICE OF SELECTMEN

3 HILLDALE AVENUE - SOUTH HAMPTON, NEW HAMPSHIRE  
www.southhamptonnh.org ~603-394-7696~ Fax:603-394-2134



### Board of Selectmen's Report

Everyone please note: The 2017 Town Meeting is Wednesday March 15 at 7:30 PM in the Town Hall. Town Ballot voting will take place at the Town Hall on Tuesday, March 14. For many years, the Town Meeting took place the next evening. About ten years ago, the Selectmen shifted the Town Meeting to Saturday hoping it would draw more voters. But with less than fifty at our 2016 meeting, the Selectmen decided to return to Wednesday for 2017. We're interested in your comments about what we should do in 2018, but we'll also be paying close attention to how many attend in 2017 vs. 2016.

As usual, most of the Selectmen's work in 2016 was administrative. Besides the bi-weekly expense manifests and discussions with department heads, only a few things stand out: As part of a FEMA initiative to reduce disaster costs, we worked with the Rockingham Planning Commission to get a Hazard Mitigation Plan in place. And due to ongoing lobbying by electric power, phone and cable companies, we had to revise our Utility Pole License to keep their infrastructure on our tax rolls. We began planning for a Plumbing Inspector to work with our Building Inspector and Electrical Inspector.

We continue to be guided in long-term expenditures by the 2015 Capital Improvement Plan. During 2016 we made progress on Town Hall and Town Offices repairs; the potable water system was simplified so as to be more reliable and less expensive to maintain. New Town Office gutters have helped keep the building's cellar much drier than in previous winters. Insurance payments repaired water damage in the second floor of the Town Hall. We're expecting to do more work on heating systems in 2017, but don't expect to need as much money added to the Town Buildings Maintenance Capital Reserve Fund this year.

We are asking you to add money to the Bridge Repair CRF so we'll be in a position to accept any infrastructure grants that may be available. Current state planning doesn't get around to us until after 2030.



The Highway Restoration CRF was spent on paving in 2016. We're asking you to replenish it. We hope to hold some of this years' appropriation over into 2018, but that depends on frost damage and traffic.

Finally, we're asking for funds to replace the South Hampton Fire Department's Ambulance. The National Fire Protection Association recommends not using ambulances past their twentieth year. We're keeping it in a good state of repair, but parts availability is dwindling.

I'll close with a by-now traditional request for volunteers: there are several town boards which are at or near the minimum number of members. We rarely have more than one candidate for most of our elected offices. We're lucky to have a full complement of appointed Department Heads. Some positions only require a half-dozen evening meetings per year, others require twenty or more. Some positions pay a little, most nothing, but that's the way New Hampshire is set up. If you're interested, contact a Selectman, Board member etc. and ask what's open and how much time it takes.

Respectfully submitted,



James Van Bokkelen, Chairman



MS-60 Report of Locally Elected Auditor(s)

Part 1. General Ledger/Financial Records/MS-5, MS-25, MS-35

Questions

- 1 Who maintains the (general ledger) financial records?  
Angela Racine / Administrator
- 2 What software system is used for the general ledger?  
(ex. Quickbooks, Excel, Peachtree, BMSI, etc.)  
QuickBooks

- 3 Who has access (posting capability) to either the general ledger or the general ledger software? (attach list if necessary)  
Angela Racine  
Name: \_\_\_\_\_ Administrator  
Linda Doucette  
Name: \_\_\_\_\_ Treasurer  
Title: \_\_\_\_\_  
Title: \_\_\_\_\_

- 4 Do debits equal credits in the general ledger trial balance? Yes No N/A  
X
- 5 Are balances from the general ledger used to prepare the MS-5, MS-25, or MS-35 report? X
- 6 Are the following activities maintained as separate funds in the general ledger (if applicable)?

General Fund	X	
Water activity		X
Sewer activity		X
Library activity		X
Trustees of trust funds		X
School grants		X
School lunch		X
Revolving Funds (Identify: Police Fuel)	X	
Other (Identify: Revolving Fund Recreation )	X	
Other (Identify: _____)		
Other (Identify: _____)		
Other (Identify: _____)		

MS-60 Report of Locally Elected Auditor(s)

REPORT OF LOCALLY ELECTED AUDITOR(S)

Municipality: South Hampton NH Audit Fiscal Year: 2015  
 Type of Municipality: Town, School or Village District, Town  
 Mailing Address: Hilldale Ave  
 South Hampton NH 03827  
 Phone #: (603) 394-7656 Fax #: (603) 394-2143 E-Mail: townish@comcastbiz.net  
 Contact: Angela Racine Phone #: (603) 394-7656 E-Mail: townish@comcastbiz.net

Under RSA 41:31-c, all municipalities, by January 1 of more often as necessary, conduct an audit of the accounts of any person or entity handling funds of the municipality. The audit shall be conducted by persons consulting such audits shall follow audit procedures outlined in NH Code of Administrative Rules, REV. 1992 and REV. 1997.

This form shall be used by the locally elected auditor to conduct and describe the audit required under RSA 41:31-c and 41:31-d.

02/15/16	Part 1: Financial Records
02/15/16	Part 2: Treasurer
09/23/16	Part 3: Tax Collector
05/22/16	Part 4: Trustees
05/20/16	Part 5: Town Clerk
06/24/16	Part 6: Library

In the boxes indicate title the sections of the form were completed

Locally Elected Auditor or Board of Locally Elected Auditors - Please Sign in Ink.  
 Date: 11/03/16  
 Title: Auditor  
 Signature: Angela Racine

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MS-60 Report of Locally Elected Auditor(s)

7 Does the cash balance in the general ledger match the Treasurer's reconciled bank balances?  
 How often are they reconciled?  
 Monthly  
 Quarterly  
 Annually

8 Is a copy of the Treasurer's monthly bank reconciliation reports provided to the bookkeeper?

9 Does the person who maintains the general ledger also:  
 Sign (authorize) checks?  
 Control unused check stock?  
 Prepare bank reconciliations?  
 Handle incoming receipts?

10 Does the general ledger track receivable balances for:  
 Property taxes?   
 Unredeemed taxes?   
 Water?   
 Sewer?   
 Other (identify) \_\_\_\_\_

11 Does the general ledger track accounts payable?

12 Are general ledger receivable balances reconciled to the Tax Collector's detail receivable lists (if applicable)?  
 How often?  
 Monthly  
 Quarterly  
 Annually

13 Does the general ledger system provide budget versus actual expenditure reports?  
 If yes, to whom are the budget versus actual reports distributed?  
 Selection and Department heads  
 How often?  Monthly

MS-60 Report of Locally Elected Auditor(s)

14 Are general ledger adjusting journal entries made?  
 If yes, are they approved by anyone other than the preparer?  
 Name and title of person who approves \_\_\_\_\_ Linda Doucette (Treasurer)

15 Are computer back-ups of the general ledger performed?  
 How often?  
 Daily  
 Weekly  
 Monthly

16 Are computer back-ups stored off site?  
 If yes, where? \_\_\_\_\_



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Report of Locally Elected Auditor(s)

Part 1. General Ledger/ MS-5, MS-25, MS-35 Testing

MS-5, MS-25, or MS-35 Financial Report

1 Do the following balances on the year end MS-5, MS-25 or MS-35 report match the general ledger?

	Yes	No	N/A
General fund revenues	X		
General fund expenditures	X		
General fund balance sheet	X		
Other funds revenues	X		
Other funds expenditures	X		
Other funds balance sheet	X		

If no, explain problems/discrepancies encountered

General Ledger (and Subsidiary Ledgers)

2 Do the year end general ledger cash and investment balances match the Treasurer's bank reconciliations?

X

If no, explain problems/discrepancies encountered:

3 Do the following year end general ledger receivable balances match the Tax Collector's year end annual MS-61 report (towns only)?

Property taxes	X		
Unredeemed taxes	X		
Water			X
Sewer			X
Other (describe: _____)			

If no, explain problems/discrepancies encountered:

No Sewer and Water

MS-60

Report of Locally Elected Auditor(s)

Comments on procedures or areas of weakness:  
The administrator works very closely with the tax collector and treasurer to ensure accurate monthly and yearly reconciliations

Recommendations:  
None

General ledger section completed by: \_\_\_\_\_ Date: 02/15/2016

Angela Racine  
Dan Mahoney  
Lee Krapp

Observations - Part 1. General Ledger & Financial Records

Part 1. General Ledger

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Part 1. General Ledger

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Report of Locally Elected Auditor(s)

Part 2. Treasurer/Cash

Questions

- 1 Does the Treasurer maintain a cash book to track all receipt and disbursement activity for all cash accounts?  
If no, explain: \_\_\_\_\_
- 2 Does the Treasurer's cash book document the remittances from departments and deposits to the bank?  
If no, explain: \_\_\_\_\_
- 3 Does the Treasurer's cash book document vendor/payroll disbursement manifests (check run) numbers and amounts?  
If no, explain: \_\_\_\_\_
- 4 Do month-end cash book balances match actual bank reconciliation balances?  
If no, explain: \_\_\_\_\_
- 5 Are monthly bank statements as of the last day of the month?
- 6 Are bank reconciliations prepared each month, within a month of the statement date, for each cash account?  
If no, explain: \_\_\_\_\_
- 7 Who prepares bank reconciliations?  
Linda Doucette \_\_\_\_\_ Treasurer Title \_\_\_\_\_
- 8 Are monthly bank reconciliations documented, signed, and retained?  
Linda Doucette \_\_\_\_\_ Treasurer Title \_\_\_\_\_  
Andrea Condon \_\_\_\_\_ Tax Collector/Town Clerk  
Angela Racine \_\_\_\_\_ Deputy Tax Collector/Town Clerk

Part 2. Treasurer

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Report of Locally Elected Auditor(s)

9 Are monthly bank reconciliations reviewed and signed off by anyone in addition to the preparer?

Yes No N/A  
X \_\_\_\_\_

If yes, by whom?

Pamela Noon \_\_\_\_\_ Selectman  
Name Title

10 Is a copy of the monthly bank reconciliation report provided to the bookkeeper?  
X \_\_\_\_\_

11 Who is authorized to transfer money between or out of the municipality's bank accounts?  
Linda Doucette \_\_\_\_\_ Treasurer  
Name Title  
Pamela Noon \_\_\_\_\_ Selectman  
Name Title  
Name Title

12 Who has the authority to sign (authorize) checks?  
Linda Doucette \_\_\_\_\_ Treasurer  
Name Title  
Ron Preston \_\_\_\_\_ Selectman  
Name Title

13 Do any signature stamps exist?  
If yes, are they stored in a secure location?  
Are there procedures in place for its use?  
X \_\_\_\_\_ X  
X \_\_\_\_\_ X  
X \_\_\_\_\_ X

14 Is a check signing machine used?  
If yes, is it locked and the key stored in a secure location?  
Who has access to the signature stamp or machine?  
X \_\_\_\_\_ X  
X \_\_\_\_\_ X

15 Is a log maintained to track the chronological sequence of all check numbers issued and voided?  
X \_\_\_\_\_

16 Who is responsible for making bank deposits? Is there a delegation of authority for each (RSA 41:29, VI)?  
Linda Doucette \_\_\_\_\_ Treasurer  
Name Title  
Andrea Condon \_\_\_\_\_ Tax Collector/Town Clerk  
Name Title  
Angela Racine \_\_\_\_\_ Deputy Tax Collector/Town Clerk  
Name Title

Part 2. Treasurer

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MS-60 Report of Locally Elected Auditor(s)  
**Part 2. Treasurer/Cash Testing**  
**Year End Bank Reconciliations**

Yes No N/A  
 X  
 X  
 X  
 X  
 X  
 X  
 X  
 X  
 X

Obtain year-end documented bank reconciliations and test the following:  
 1 Do "balances per bank" match actual bank statement balances? X  
 2 Do "deposits in transit" appear on the following month's bank statement? X  
 If no, explain \_\_\_\_\_

3 Were "deposits in transit" posted as receipts in the year-end general ledger cash accounts? X  
 4 Do "outstanding checks" match a detail list of actual outstanding checks? X  
 5 Is the last outstanding check posted as a disbursement in the year-end general ledger cash account? X  
 6 Are other reconciling items appropriately documented? X  
 Explain other reconciling items \_\_\_\_\_

**Cash Book**  
 7 Do year-end balances in the cash book match the actual bank statement reconciliations? X

8 Trace two vendor and two payroll disbursement entries in cash book to actual "orders" (manifests) signed by the majority of the governing body (e.g., Board of Selectmen, Village Commissioners, School Board)

Vendor	Date of Order	Order Number	Amount	Traced to Approved Order (Manifest)?
Gmello Disposal	83505	83505	\$5,938.18	Yes
NE Delta Dental	11435	11435	\$151.70	Yes
Troy Wise	Check# 15490		\$160.00	Yes
Robert Roy	8856		\$748.56	Yes

Part 2. Treasurer MS-60 Rev 10/10 10

MS-60 Report of Locally Elected Auditor(s)  
 17 Are undeposited receipts held in a secure location?

18 Does the Treasurer reconcile total annual Tax Collector receipt remittances (turnovers) to the Tax Collector's records? Is that documented?

19 Does the Treasurer reconcile total annual Town Clerk receipt remittances (turnovers) to the Town Clerk's records? Is that documented?

20 Does the Treasurer reconcile total annual governing body receipt remittances (turnovers) to their records? Is that documented?

21 Has the municipality adopted (and annually updated) an investment policy in accordance with RSA 419:VII?

22 Document other non-general fund cash accounts maintained by the Treasurer (e.g., conservation commission, police revolving, celebration accounts, etc.)

Account Name	Who authorizes payments?
Conservation Commission	Conservation Commission Board
Police Revolving Fund	Selectmen
Recreation Commission	Selectmen

Reported in general fund?  
 No  
 No  
 No

Part 2. Treasurer MS-60 Rev 10/10 9



**Observations - Part 2. Treasurer**

Comments on procedures or areas of weakness:  
 Treasurers records are accurate and recorded in a timely manner

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Recommendations:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Treasurer section completed by: Date: 02/15/16  
 Linda Doucette  
 Dan Mahoney  
 Lee Knapp

**Trace three deposit entries in cash book to actual bank statement deposits and to corresponding departmental remittances**

Date of Deposit	Amount	Traced to Actual Bank Statement deposit?
12/19/15	\$545.00	Yes
08/20/15	\$21,532.27	Yes
06/11/15	\$30,440.87	Yes

**Other Bank Accounts**

10 For "other non-general fund" cash accounts (see question 22 on page 3), select three months of bank statements

Do all year end general ledger cash balances match corresponding bank reconciliations? Yes No N/A  
 X

Select a random sample of five disbursements from the general ledger and trace to supporting vendor invoices.

Date	Check Number	Vendor	Amount
	15454	Comcast	\$138.48



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Report of Locally Elected Auditor(s)

Part 3. Tax Collector (if applicable)

Questions

1 What software system is used to track receivables?  
(ex. Quickbooks, Excel, Peachtree, BMS, etc.)

Avatar

2 Were reports from the receivable software system used to prepare the Tax Collector's MS-61 Report?

If yes, were these reports retained?

3 Document frequency of cash outs (close out, receipt proof) and deposits.

Daily  
X Weekly  
Monthly  
Other (describe)

4 Are cash out proofs documented on a form and signed by the preparer?

If no explain

5 Is the cash out form reviewed/approved by anyone else?

If yes, who?

6 Are receipts remitted to the Town Treasurer at least weekly?

If no, explain Tax Collector deposits money and provides deposit information to Treasurer

7 Are computer backups of the tax receivable system performed?

If yes, how often?

Daily  
X Weekly  
Monthly  
Are the backups stored off site?

8 Is there a deputy?  
Name of Deputy? Angela Racine

Part 3 Tax Collector

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Report of Locally Elected Auditor(s)

9 How often is the Tax Collector's MS-61 Report prepared?

Monthly  
Quarterly  
X Annually

10 Who has posting capability to the Tax Collector's receivable system?

Andrea Condon Tax Collector  
Name Title

Angela Racine Deputy Tax Collector  
Name Title

Name Title

11 Does the Tax Collector maintain any bank accounts? Yes No N/A  
X X X

12 Does the Tax Collector have a "signed deed waiver" for properties that have not been statutorily decided to the municipality in a timely manner? X X

Part 3 Tax Collector

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Report of Locally Elected Auditor(s)

Part 3. Tax Collector Testing (if applicable)

Tax Collector's Report (MS-61)

- 1 Were the following items that were reported on the Tax Collector's MS-61 Report tested?
 

A. Beginning uncollected receivable balances proven to the prior year MS-61 report ending receivable balances?	Yes	No	N/A
B. Tax commitments proven to actual warrants approved by the governing board (e.g., Board of Selectmen) for each type of tax on the MS-61 report (e.g., property taxes, yield taxes, water/sewer)?	X		
C. Abatements proven to list of actual abatements issued?	X		
D. Remittances (collections) proven to general ledger receipt records?	X		
E. Conversion to lien amounts proven to list of actual liens taken?	X		
F. Does the "liens executed during fiscal year" amount reported on page 3 of the MS-61 agree with the "conversion to lien" and interest and cost amount reported on page 2 of the MS-61.	X		
G. Ending uncollected receivable balances proven to actual list of receivable accounts?	X		
H. Have all prior year uncollected property taxes receivable been liened? If no, why?	X		

**Cash Out Records**  
 2 Select a sample day to test the Tax Collector's cash out/deposit records.  
 Date Selected 08/20/15  
 Deposit Amount \$21,532.27

- A. Does the above selected remittance form document include the following?
 

Date?	X	No	N/A
Breakdown of receipts by type and levy year?	X		
Breakdown of currency and checks?	X		
A total of the receipts?	X		
Signature of preparer?	X		
Signature of reviewer?	X		

Part 3. Tax Collector

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Part 3 Tax Collector

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Rev. 10/10

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Report of Locally Elected Auditor(s)

- B. For the day selected, is there a batch of duplicate tax stubs or cash register tape to prove the:
 

Breakdown of receipts by type and levy year?	X	No	N/A
Breakdown of currency and checks?	X		
Total receipts?	X		

C. For the day selected, is the total receipt amount/deposit in agreement with an actual deposit reported on a bank statement?  
 X

D. For the day selected, is the total receipt amount/deposit in agreement with a "day sheet" (list of receipts by customer) to prove customer accounts were posted/credited properly?  
 X

**Abatements**

- 3 From the list of actual abatements issued, select three abatements for testing:

Date	Taxpayer	Amount	

Is there an actual abatement form signed by a majority of the Board of Selectmen or assessors for each abatement?  
 X

Were any abatements on the list issued to known related parties (e.g., members of the Board of Selectmen, town employees, relatives)?  
 X

If yes, Abated (forgiven) interest: \_\_\_\_\_

**Tax Collector Cash Account**

- 4 If the Tax Collector maintains a checking account, obtain bank statements for three random months.

Months selected \_\_\_\_\_  
 Were all disbursements made during these three months payable to the Town?  
 X  
 Were remittances to the Town made timely?  
 X  
 Were bank statements reconciled to cashbook balances?  
 X

**Observations - Part 3. Tax Collector**

Part 3. Tax Collector

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Part 3 Tax Collector

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Report of Locally Elected Auditor(s)

MS-60 Comments on procedures or areas of weakness. Procedures are followed as expected. Coordination between the Tax Collector, Administrator and Treasurer is works very well. All documentation available and accurate.

Blank lines for handwritten notes or comments.

Tax collector section completed by: Date: 09/20/16  
Andrea Condon  
Dan Mahoney  
Lee Krapp

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Part 3 Tax Collector

Part 4, Trustees of Trust Funds (if applicable)

Questions Yes No N/A

- 1 Do the Trustees maintain individual historical records for each trust fund? X
2 Have the Trustees reviewed and adopted an investment policy? (RSA 31:25) (Trustees use NH PDIP) X
3 Document how year-end trust funds are invested. X

Table with columns for account types and # of Actual Bank Accounts. Includes rows for Checking account, Passbook accounts, Certificates of deposits, Other (New Hampshire Public Deposit Pool), Other (describe), and Other (describe).

- 4 Do Trustees maintain journal accounting records to track all receipt and disbursement activity? X
5 Were disbursements based only on approved vouchers? X
6 Were disbursements made to individuals or organizations other than the municipality? X

If yes, explain

Document who prepares the MS-9 and MS-10 forms

Table with columns for Name and Title. Lists George Werner, Norman Felch, and William Hodge as Trustees.

- 8 Have Trustees of trust funds reviewed and approved the MS-9 and MS-10 forms? X

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Part 4 Trustees



MS-60

Report of Locally Elected Auditor(s)

MS-60

Report of Locally Elected Auditor(s)

Part 4, Trustees

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Part 4, Trustees

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Report of Locally Elected Auditor(s)

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Report of Locally Elected Auditor(s)

Part 4, Trustees

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Part 4, Trustees

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Report of Locally Elected Auditor(s)

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Report of Locally Elected Auditor(s)

**Part 5. Town Clerk (if applicable)**

**Questions**

1. Does the Town Clerk maintain a cashbook to record receipts?	<u>Yes</u>	<u>No</u>	<u>N/A</u>
2. Does the cashbook include the following information:	<u>X</u>	<u>—</u>	<u>—</u>
• Date of receipt	<u>X</u>	<u>—</u>	<u>—</u>
• Type of receipt	<u>X</u>	<u>—</u>	<u>—</u>
• Customer name	<u>X</u>	<u>—</u>	<u>—</u>
• Permit number	<u>X</u>	<u>—</u>	<u>—</u>
• Amount received	<u>X</u>	<u>—</u>	<u>—</u>
• Breakdown of currency or check	<u>X</u>	<u>—</u>	<u>—</u>
• Subtotals whenever deposits are made	<u>X</u>	<u>—</u>	<u>—</u>
3. Are paid motor vehicle permits filed alphabetically by name?	<u>X</u>	<u>—</u>	<u>—</u>
4. Does the Town Clerk maintain a checking account?	<u>—</u>	<u>X</u>	<u>—</u>
– If yes, are bank statements as of the last day of the month?	<u>—</u>	<u>—</u>	<u>X</u>
– If yes, is the checking account reconciled to the cashbook monthly?	<u>—</u>	<u>—</u>	<u>X</u>
5. Are receipts remitted to the Treasurer at least weekly?	<u>X</u>	<u>—</u>	<u>—</u>
6. Are invoices presented to the Treasurer for reimbursement of allowable clerk fees? (RSA 41:25)	<u>X</u>	<u>—</u>	<u>—</u>

Part 4. Trustees

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Part 5. Town Clerk

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Report of Locally Elected Auditor(s)

**Part 5. Town Clerk Testing (if applicable)**

- Compare total annual receipts per the Town Clerk's cashbook with the Town's general fund general ledger revenue records for the following.

	Per Clerk Cashbook	Per Town General Ledger	Variance
Motor Vehicle Permits	\$203,893.33	\$203,893.33	0
Boat registrations	NA	NA	
Dog licenses	\$315.50	\$315.50	0
Marriage licenses	Included in Vitals below		
Other (describe)	Vitals/Copies	\$385.00	0
Other (describe)			
Other (describe)			

if variances exist, explain cause:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Select a deposit reported in the Town Clerk's cash book:

Date Selected	Amount
08/12/15	\$3,760.00

- Does the date and amount match an actual bank statement deposit? Yes  No  N/A
- Does the breakdown of cash and checks as reported in the cashbook match the actual bank deposit ticket? Yes  No  N/A
- Do the entries in the cashbook for the date selected actually total (foot) the amount of the above deposit? Yes  No  N/A
- Select five entries in the cashbook for the above deposit and trace to the actual file of paid permits. Does all the information in the cashbook agree with the actual paid permits? Yes  No  N/A

Part 5. Town Clerk

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Report of Locally Elected Auditor(s)

Yes  No  N/A

- Randomly select five paid permits from the file of paid permits and trace to corresponding entries in the cash book. Does all the information in the cashbook agree with the actual paid permits? Yes  No  N/A

- Obtain bank statements (if applicable) for three random months.

Months selected: Feb \_\_\_\_\_ March \_\_\_\_\_ April \_\_\_\_\_

Were all disbursements made during these three months payable to the Town or the State? Yes  No  N/A

Were remittances to the Town/State made timely? Yes  No  N/A

Were bank statements reconciled to cashbook balances? Yes  No  N/A

**Observations - Part 5. Town Clerk**

Comments on procedures or areas of weakness:  
 Procedures are followed as expected. Coordination between the Town Clerk, Administrator and Treasurer is working very well. All documentation was available and accurate.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Recommendations:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Town Clerk section completed by \_\_\_\_\_ Date: 03/02/15  
 Andrea Condon  
 Dan Mahoney  
 Lee Knapp

Part 5. Town Clerk

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Part 6. Library (if applicable)

Questions

Yes No N/A

1 Summarize all bank accounts controlled by the Library:

Name of Bank	Type of Account (checking, savings, etc.)	Year-End Reconciled Balance
The Provident Bank	Checking	\$3,058.57
The Provident Bank	Savings	\$130.02

2 Do monthly bank statements end the last day of each month?

If yes, are bank statements reconciled to the library's general ledger records monthly?

3 Is a general ledger other than the bookkeeping records maintained to track all receipt and disbursement activity for all library bank accounts?

If yes, who maintains the general ledger?

Who reconciles the bank accounts? Nancy Dixon / Treasurer

Who is authorized to sign checks? Nancy Dixon / Trustee / Treasurer

Who approves invoices for disbursement (Name/position)? Nancy Dixon / Treasurer, Nancy Dixon

2 of the Three Trustees

Document sources of library revenues/receipts (ex. fines, copier revenue):

Misc donations to the library

Fines (Late Fees)

Document how year-end trust funds are invested: No Trust Funds

Number of actual bank accounts

Checking account 1

Passbook accounts 1

Certification of deposit

Other (describe)

Other (describe)

All funds stay in the Library's three accounts in the Provident Bank



**Part 6. Library Testing (if applicable)**

1 Do the amounts reported as expended/transferred by the Town to the Library match the Library's receipt/revenue records? Yes  No  N/A

Per Town General Ledger Expenditure or Transfer	Per Library General Ledger Receipt or Revenue	Variance
\$42,636.00	\$42,636.00	\$0.00

If variances exist, explain reason:

2 Do all year end Library general ledger cash balances match corresponding bank reconciliations? X

3 Select a random sample of five disbursements from the Library general ledger and trace to supporting vendor invoices

Date	Check Number	Vendor	Amount
02/16/15	4186	Unifit	\$207.76
06/05/15	4254	Comcast	\$81.09
10/08/15	4454	David Healing	\$200.50
10/27/15	4455	Jabbenwocky	\$617.04
11/10/15	4457	Amazon	\$338.42

Were all of the above traceable and in agreement with the actual vendor invoices? X

If no, explain:

4 Do other disbursements reported in the library general ledger appear to be for library purposes? X

**Observations - Part 6. Library**

Comments on procedures or areas of weakness:  
None

Recommendations:

Library section completed by: \_\_\_\_\_ Date: 08/24/16

Dan Mahoney  
Lee Knapp  
Nancy Dixon



**TOWN OF SOUTH HAMPTON**  
**TREASURER'S BALANCE SHEET**  
 January through December 2016

Balance on Hand January 1, 2016 Revised

636,510.22

## Received form Tax Collector

3110-TAX COLLEC (CURRNET PROPERTY TAXES)		
01-OVERPAYMENTS (OF TAXES)		
02-LIEN PAYMENT (TO TAX COLLECTOR)	86,201.18	
3110-TAX COLLEC (CURRNET PROPERTY TAXES)	2,386,524.79	
<b>Total 3110-TAX COLLEC (CURRNET PROPERTY TAXES)</b>	<b>2,472,725.97</b>	
<b>Total Income</b>	<b>2,472,725.97</b>	
3120-LAND USE (CHANGE)	13,250.00	
3185-YIELD (TAXES)	7,012.65	
3190-TAX INT. (CURRENT TAX COSTS)		
01-Lien Payment Interest (TO TAX COLLECTOR)	36,927.69	
3190-TAX INT. (CURRENT TAX COSTS) - Other	7,751.29	
<b>Total 3190-TAX INT. (CURRENT TAX COSTS)</b>	<b>44,678.98</b>	
<b>Total Received from Tax Collector</b>	<b>2,537,667.60</b>	
3220-MOTOR VEHICLE PERMIT FEES	217,808.58	
3221-VITAL & DOG (STATISTICS & DOG LICENCES)		
01-VITAL	335.00	
02-DOGS	345.00	
<b>Total 3221-VITAL &amp; DOG (STATISTICS &amp; DOG LICENCES)</b>	<b>680.00</b>	
<b>Total Received from Tax Collector</b>	<b>218,488.58</b>	
3230-CONSTRUCT (PERMITS)	14,528.77	
3352-MEALS (AND ROOM TAX FROM STATE)	41,936.40	
3353-HIGHWAY (BLOCK GRANT)	23,052.27	
3356-FOREST (REIMBUSEMENT)	30.99	
3359-STATE (STATE REVENUES)	0.00	
3401-PLANNING & ZONING FEES	716.85	
3402-HDC- Fees	150.00	
3409-OTHER (CHARGES)	0.00	
3501-SALE of Municipal Property	250.00	
3502-INVESTMENT (INTEREST)	1,274.26	
3503-RENTAL (TOWN PROPERTY)	100.00	
3504-COURT (FINES)	0.00	
3509-OTHER MISC INCOME		
01-Recycling (Income)	2,155.00	
02-Copies (and Tax Cards)	387.00	
03-All Other (Misc. Income)	1,081.30	
04-Police Detail Admin Fees	3,395.00	
<b>Total 3509-OTHER MISC (INCOME)</b>	<b>7,018.30</b>	
<b>Total received from other</b>	<b>89,057.84</b>	
<b>Total Revenues</b>	<b>2,845,214.02</b>	
<b>TOTAL RECEIPTS</b>		<b>3,481,724.24</b>



**TOWN OF SOUTH HAMPTON  
TREASURER'S BALANCE SHEET**

January through December 2016

Balance on Hand January 1, 2016 Revised

636,510.22

**DISBURSEMENTS**

Paid on Selectmen's Orders	718,041.00
Fire Truck Bond	17,075.00
Cruiser Balance	817.00
Paid to Trust Funds	116,125.00
OVERLAY (Abate, Discount, Refund)	7,481.33
4931-COUNTY TAX (ROCKINGHAM COUNTY)	144,323.00
4933-SCHOOL (BARNARD ELEMENTARY)	
01-1st Half Sch (School Appropriation)	900,636.64
02-2nd Half Sch (School Appropriation)	633,857.70
<b>Total 4933-SCHOOL (BARNARD ELEMENTARY)</b>	<u>1,534,494.34</u>
	<u>2,538,356.67</u>

minus Total disbursements 2,538,356.67

BALANCE on HAND Dec 31, 2016

943,367.57

**Conservation Commission Account**

Beginning Balance	8640.51	
Interest Income	3.95	
Curret Use Land Change Fee	13250	
Donation	500	
	<u>Total 12/31/2016</u>	<u><u>22,394.46</u></u>

**Police Revolving Account**

Beginning Balance	10,960.32	
Revenue Earned Details Fees	\$ 5,426.00	
Revenue Earned Pistol Permit Fees	280	
	<u>Total Fees Earned 2016</u>	<u>\$ 5,706.00</u>
Interest Income	\$ 11.62	<u>16,677.94</u>
	0	
	<u>Total 12/31/2016</u>	<u><u>16,677.94</u></u>

**Recreation Revolving Account**

Beginning Balance	4,719.90	
Interest Income	4.52	
Revenue Earned	355.00	
minus		
	<u>Total 12/31/2016</u>	<u><u>5,079.42</u></u>

**Ambulance Revolving Account (estb.2015)**

Beginning Balance	3,730.36	
Interest Income	3.60	
Revenue Earned	6,485.44	
	<u>Total 12/31/2016</u>	<u><u>10,219.40</u></u>

*Heidi A Burke, Treasurer 12/31/2016*

**TOWN OF SOUTH HAMPTON  
FINANCIAL STATEMENT  
December 31, 2016**

**Assets****All funds in custody of the Treasurer**

<b>CHECKING ACCOUNT-PROV</b>	215,985.44
<b>UNCLEARED CHECKS AS OF 12/31/2016</b>	-181,032.17
	<b>34,953.27</b>
<b>MONEY MARKET -PROV</b>	908,414.15

<b>Total CASH on Hand</b>	<u><u>943,367.42</u></u>
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**Uncollector Taxes:**

<b>Levy of 2016:</b>	<u>127,119.44</u>	<u>127,119.44</u>
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**Unredeemed Leins:**

<b>Levy of 2015:</b>	64,853.35	
<b>Levy of 2014:</b>	45,004.68	
<b>Prior Years Levy</b>	129,414.48	
<b>Total Unredeemed Liens:</b>		239,272.51

<b>TOTAL ASSETS</b>		1,309,759.37
---------------------	--	--------------

**LIABILITIES:**

<b>Owed to School District</b>	<u>756,977.36</u>	
<b>Abatement and Refund Allowance</b>	<u>10,000.00</u>	

<b>TOTAL LIABILITIES</b>		<u>766,977.36</u>
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<b>Potential Income</b>	Potential Income	<u>542,782.01</u>
-------------------------	------------------	-------------------

**ENDING FUND BALANCE 2016 (EST)**

<b>Beginning Fund Balance (from MS-5)</b>	192,480.00	
<b>Actual Revenue 2016</b>		2,845,214.02
<b>Less_Acutal Expenses</b>		2,538,356.82
<b>Equals</b>		306,857.20

*Heide A Burke, Treasurer 12/31/2016*  
*Angela L. Racine Administrator 12/31/2016*



MS-50

**TREASURER'S REPORT of BORROWING**  
**TAX BOND ANTICIPATION NOTES ISSUED – RSA 33:7**

Municipality: \_\_\_\_\_

Amount of Tax or Bond Anticipation Note: \_\_\_\_\_

Interest Rate: \_\_\_\_\_

Lending Authority: \_\_\_\_\_

Date Issued: \_\_\_\_\_ Date Due: \_\_\_\_\_

Authorized By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Selectmen, Commissioners, etc.)

**BONDS OR LONG TERM NOTES ISSUED – RSA 33:8**  
(Complete a form for each issue this year)

Type of Bond/Note: \_\_\_\_\_

Amount of Bond or Long-Term Note: \_\_\_\_\_

Purpose of Issue: \_\_\_\_\_

Authorization Date: \_\_\_\_\_ Article/Resolution #: \_\_\_\_\_

Lending Authority: \_\_\_\_\_

Date Issued: \_\_\_\_\_ Due Date: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ Interest Rate: \_\_\_\_\_

Principal Payable Dates: \_\_\_\_\_

Interest Payable Dates:  
Initial Payment Due: \_\_\_\_\_

Annual Principal Payment: \_\_\_\_\_

I hereby certify that the above information is correct to the best of my knowledge and belief.  
Treasurer's Signature: Heidi A. Burke Date: February 15, 2017

**FOR DRA ONLY**

**DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
PO BOX 487  
CONCORD, NH 03302-0487  
(603) 230-5090**

**MS-50  
Rev. 12/11**



New Hampshire  
Department of  
Revenue Administration

MS-61

### Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

#### Instructions

**Cover Page**

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**ENTITY'S INFORMATION ?**

Municipality:  County:  Report Year:

**PREPARER'S INFORMATION ?**

First Name:  Last Name:

Street No.:  Street Name:  Phone Number:

Email (optional):



**New Hampshire**  
Department of  
Revenue Administration

MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2015	Year: 2014	Year: 2013	
Property Taxes	3110		\$172,339.04	\$15.23	\$0.93	
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance <span style="font-size: 0.8em;">①</span>						
Other Tax or Charges Credit Balance <span style="font-size: 0.8em;">②</span>						

Taxes Committed This Year	Account	Levy for Year of this Report	2015	Prior Levies	
Property Taxes	3110	\$2,404,014.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$26,500.00			
Yield Taxes	3185	\$7,012.65			
Excavation Tax	3187				
Other Taxes	3189				
-					
<input type="button" value="Add Line"/>					

Overpayment Refunds	Account	Levy for Year of this Report	2015	Prior Levies	
				2014	2013
Property Taxes	3110	\$6,670.11			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
<input type="button" value="Add Line"/>					
Interest and Penalties on Delinquent Taxes	3190	\$1,386.04	\$13,884.14	\$1.14	
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$2,445,582.80	\$186,223.18	\$16.37	\$0.93
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**New Hampshire**  
 Department of  
 Revenue Administration

**MS-61**

Credits				
Remitted to Treasurer	Levy for Year of this Report	2015	Prior Levies	
			2014	2013
Property Taxes	\$2,283,564.67	\$109,615.00	\$15.23	
Resident Taxes				
Land Use Change Taxes	\$26,500.00			
Yield Taxes	\$7,012.65			
Interest (Include Lien Conversion)	\$1,386.04	\$12,825.14	\$1.14	
Penalties		\$1,059.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$62,581.49		
-				
<input type="button" value="Add Line"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2015	Prior Levies	
			2014	2013
Property Taxes		\$142.55		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
<input type="button" value="Add Line"/>				
Current Levy Deeded				



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2015	2014	2013
Property Taxes	\$127,119.44			\$0.93
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance <sup>1</sup>				
Other Tax or Charges Credit Balance <sup>2</sup>				
<b>Total Credits</b>	<b>\$2,445,582.80</b>	<b>\$186,223.18</b>	<b>\$16.37</b>	<b>\$0.93</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Summary of Debits				
Last Year's Levy	Prior Levies (Please Specify Years)			
	Year: 2015	Year: 2014	Year: 2013	
Unredeemed Liens Balance - Beginning of Year		\$80,144.24	\$175,227.93	
Liens Executed During Fiscal Year	\$70,101.52			
Interest & Costs Collected (After Lien Execution)	\$311.12	\$4,114.63	\$32,501.94	
-				
Add Line				
<b>Total Debits</b>	<b>\$70,412.64</b>	<b>\$84,258.87</b>	<b>\$207,729.87</b>	

Summary of Credits				
Last Year's Levy	Prior Levies			
	2015	2014	2013	
Redemptions	\$5,248.17	\$35,139.56	\$45,813.45	
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$311.12	\$4,114.63	\$32,501.94	
-				
Add Line				
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$64,853.35	\$45,004.68	\$129,414.48	
<b>Total Credits</b>	<b>\$70,412.64</b>	<b>\$84,258.87</b>	<b>\$207,729.87</b>	





New Hampshire  
Department of  
Revenue Administration

MS-61

**SOUTH HAMPTON TOWN**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
ANDREH	LENDON	1-31-17

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Candice H. Chilton* TAX COLLECTOR  
Preparer's Signature and Title

## TOWN CLERK'S REPORT

### Motor Vehicles Registrations, Dog Licenses, Vital Fees

January 1, 2016 - December 31, 2016

Number of Motor Vehicle permits issued		1494
Motor Vehicle Permit Fees		\$217,808.58
Minus Outstanding Bounced Checks		-\$0.00
	Total	<u>\$217,808.58</u>
Number of Dog Licenses Issued		56
Dog License Fees		<u>\$ 345.00</u>
Vital Statistic fees		<u>\$ 335.00</u>
Total Town Clerk		<u><u>\$218,480.58</u></u>

**Office Hours- MON 12:30-3:30 PM, WED 12:30 – 2:30 PM , FRI 9:30- 11:30 AM**

**A Fee of \$25.00 will be charged for all returned checks**

### **OVERDUE DOG LICENSE RENEWAL NOTICE**

All Dog Licenses are due by April 30<sup>th</sup> per RSA 466:1. If they are not licensed by June 1<sup>st</sup> there will be a forfeit of \$25.00 and a fine of \$1.00 per month.

#### Dog Fees

Neutered/Spayed	\$6.50
Not Altered	\$9.00
Senior Citizens (1 <sup>st</sup> Dog Only)	\$2.00

Bring in current rabies certificate, spayed/neutering certificates. Please note we receive vaccination information from animal hospitals in both NH & MA .All dogs are required to be licensed.

*Visit the Town Web Site : [southhamptonnh.org](http://southhamptonnh.org) to renew vehicle registration or renew dog registration online with [eb2gov.com](http://eb2gov.com)*

## South Hampton Library

South Hampton Public Library continued to develop its collection in furtherance of its mission to “assemble and organize books and related materials in order to promote and stimulate knowledge, wisdom, culture, enjoyment, and continuous self-education for all residents.” The library also hosted multiple events encouraging community involvement.

One of the highlights of the winter season was a (January 13) collaborative event at which 28 Barnard School students enjoyed the tastes, sights and sounds of various cultures around the world as they celebrate the New Year.

There were only two days that the library had to remain closed due to inclement weather and one early closure due to lack of heat.

Spring was ushered in with the second annual *Ugly Egg Contest* held on March 28. There were some tremendously ugly submissions. Prizes were awarded.

Colorful decorations, food, crafts and a piñata filled our tiny space as we learned about Cinco de Mayo (May 5).

June 2, librarians constructed a story walk at Barnard School featuring the much-loved book *Mother Bruce*. The story walk was then relocated to the library/town hall property for the summer where many patrons and passersby, young and not-so-young, could enjoy it.

*On Your Mark, Get Set, Read* was the theme of the 2016 summer reading program. The program presented a unique opportunity to combine books and movement. During July, Wednesday morning volunteer-led programs included “on your mark, get set, move”, yoga, karate and obstacle course. Companion books included: *You Are a Lion!* and *Other Fun Yoga Poses*; *I am Yoga*; *My Grandma’s a Ninja* and more. 2016 also marked the first year that the library has participated in the Topsfield Fair *Read and Win* program. Summer reading ended August 8 with the traditional party and recognitions.

Fall was Ladybug Book Award season. Students in grades 1-3 read and voted for their favorite (picture book) nominee. The winner among South Hampton students and the 22,000+ New Hampshire young readers: *It’s Only Stanley* by Jon Agee.

In December, the library had an open house featuring longtime South Hampton resident/author Stephen Jordan. Jordan presented a copy of his book *A Sailor’s Cruise to a Hard Farewell* to the library.

Friends of the Library sponsored a year-end party for the library staff.

Please visit us for books, periodicals, DVD’s, fax, wi-fi and public computer.

**Monday 7:00pm-9:00pm**

**Wednesday and Thursday 10:00am-5:00pm**

**Friday 12:00pm-4:00pm**

## Activities 2016



**Obstacle Course**



**Story Walk**



**Karate**



**Lady Bug Voting**

South Hampton Library  
Trustees Financial Report  
2016

Beginning Checkbook Balance 1/1/2016		\$ 3,068.57
Deposits: Town	\$ 47,842.00	
Donations	<u>\$ 1,048.99</u>	
Total Deposits		\$ 48,890.99
Expenses:		
Accountant	\$ 550.00	
Audio	\$ 1,641.00	
Books	\$ 9,620.56	
Computer	\$ 905.34	
Dues	\$ 680.00	
Maintenance	\$ 625.00	
Payroll (Net)	\$ 21,099.69	
Payroll Taxes	\$ 6,308.55	
Periodicals	\$ 1,156.75	
Postage	\$ 500.66	
Supplies	\$ 3,037.78	
Utilities	<u>\$ 2,072.46</u>	
Total Expenses		\$ (48,197.79)
Ending Checkbook Balance 12/31/16		\$ 3,761.77

Savings Account #xxx785

Beginning Balance 1/1/16	\$ 1,788.68
Transfer from account closed	\$ 125.03
Interest Income	<u>\$ 2.77</u>
Ending Balance 12/31/16	\$ 1,916.48

Respectively Submitted *Nancy Dixon*



## **South Hampton Police Department**

**Robert Roy, Executive Officer**

128 Main Avenue  
PO Box 220  
South Hampton, NH 03827

Bus.: 603-394-0105  
Fax: 603-394-7704  
www.sohamptonpd.com  
info@sohamptonpd.com



January 2, 2017

To: Residents of South Hampton

It has been another amazing year for the Town of South Hampton and the Police Department. While we've managed to complete important milestones we also hit a few bumps in the road along the way.

During the year the town experienced some weather incidents to include a wind storm. During the wind storm our carport broke its tether, was sent flying in the air, came down on the cruiser doing minor damage and ultimately flipped over causing the structure to twist. With the generosity of town business owners, James and Jamey Watkins who donated jersey barriers and Scott Dixon who donated his time and heavy equipment to do the needed site work and the South Hampton Fire Department and the Fire Explorers the carport was saved.

The mobile radio in Cruiser 732 after being repaired several times finally needed replacement. It was replaced with a new Kenwood mobile radio.

The police department was able to replace the outdated Glock firearms with up to date Sig Sauer firearms. During this process we were also able to train two people as armorers on the new firearms.

In addition to all the training we provide members of this department we were able to train Officer McNulty in a specialized and advanced accident investigation class provided by the Institute of Police Technology and Management.

The Police Department has or is in the process of implementing several new community programs in the Town including:

**NIXLE** a town wide notification program. This program is free to the town and residents are encouraged to sign up at [www.Nixle.com](http://www.Nixle.com). The program allows the police department to alert residents of road hazards, closures, emergency situations, missing persons or Town events.

**DRUG TAKE BACK:** The Police Department has petitioned the state and are awaiting approval to begin a drug take back program.

**SHARPS DISPOSAL:** For residents with problems disposing of sharps (needles). The Police Department is currently accepting sharps from residents only.

**RIDE ALONG PROGRAM:** Residents who want to experience firsthand what a police officer does on shift may want to ride with an officer.

The staffing needs of the Police Department are always being tested. Lt. Ed Cody retired from the South Hampton Police Department with more than 30 years of service in the law enforcement field. This year we were able to replace the second full time position with Pat McMullen who was originally hired in 2015 as a part-time officer. We hired Kyle Willett as a part time officer but he had to leave temporarily to assume a full time position with the NH Liquor Commission.

During the 2016 year the police department answered more than 2300 calls for services ranging from medical emergencies, m/v crashes, disturbances, and property checks.

In our commitment to becoming a more professional department we were able to update and complete new policies for the police department. In the coming year we will test these polices to ensure the officers are conducting business in a professional manner.

I want to thank the Town for its continued support of the police department and let you know we stand committed to the town and town residents.

Sincerely

Robert Roy, Executive Officer



## Police Department Calls for Service

	2015	2016
Abandoned 911	6	2
Abandoned M/V	4	12
Animal Control Call	40	28
Burglar Alarm	35	37
Disabled M/V	9	7
Lockouts	1	1
Assaults	1	0
Assist Citizen	20	29
Building Checks	587	989
Civil Stand by	2	0
Complaints	7	8
Criminal Mischief	1	1
Disturbance	8	2
Narcotic Violation	1	0
Domestic Disturbance	4	4
Directed Patrol	16	80
Fire Alarm	8	5
Brush Fires	2	3
Fights	1	0
Auto Fire	1	1
Fire Structure	1	0
Fire, Other	5	1
Follow Up Invests	44	39
Harassment	5	3
Illegal Dumping	9	9
Indecent Exposure	0	1
Loud Noise Comp	8	4
Medical Emergency	32	49
Missing Persons	3	2
M/V Accidents	15	16
M/V Stops	751	545
Name and Number	124	90
OHRV Violation	2	1
Paperwork Service	11	9
Parking Complaint	3	1
M/V Pursuit	1	1
Reckless Operation	5	9
Road Hazards	16	19
Serve Warrant	2	0
Suspicious Autos	13	17
Shots Fired	3	5
Smoke Invest	1	1
Suspicious Person	3	4
Suicide (Att/Comp)	3	1
Suspicious Activity	5	13
Tree Down	2	5
Trespassing	1	0
Thefts	2	5
Vandalism	3	2
VIN Verification	17	28
Viol. Restraining Order	1	1
M/V Off the Road	4	2
Low Wires	3	4
Well Being Check	7	12
Misc. Calls	64	200
<b>TOTALS</b>	<b>1923</b>	<b>2308</b>
Citation Warnings	671	456
Citation Civil Infraction	80	32
No Action		49
Other		8







## *South Hampton Fire Department*

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Greetings to the residents of the great town of South Hampton!

Another year has come and gone and your fire department continues to grow and improve. Through all of this growth and improvement, this South Hampton department has once again become a well-respected fire and rescue service, not only for the residents of South Hampton, but also with our surrounding towns. The department has evolved from one rarely called by our neighboring towns, to one that is called frequently and often first.

This was only accomplished by all the great people who have stepped forward to help in this endeavor. I want to thank the selectman for their support and also give special thanks to Angela Racine. Angela and I went through school together in this town and as town administrator she has helped me greatly with her support and knowledge on the administration side of things. My highest thanks goes to the officers and men who stand with me and at times rely on each other to keep us all safe. We are a family and have a close bond and I couldn't have done it without them.

I hope the residents of the town are thankful for the dedication that our members have to keep them safe. We are here twenty-four hours a day, 365 days a year, for you. Please continue to support us, as you have in the past. I do enjoy being your Chief and assisting you in your time of need. South Hampton is a special place to all who are blessed to live here.

Sincerely,

Fred J Kozac

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Fire Permits CALL before you Burn!

Fred Kozacka -Fire Warden - 603-702-5310  
Bob Moore -Deputy Fire Warden - 603-770-7934  
Ed Campbell- Deputy Fire Warden -978-580-9595  
Dan Stolworthy- Deputy Fire Warden -603-828-7200



## South Hampton Conservation Commission

3 Hilledale Avenue

South Hampton, NH 03827

In spring 2016, the Town opened the Powwow River Woodland, providing public river access and parking off Jewell Street. Our entire town sheds its surface water to the Powwow River. We all play a role in maintaining its health as well as the health of our soil. This calls for prudent care for our common home. UNH Cooperative Extension recommends:

1. Use natural landscaping in your yard.
2. Minimize your use of fertilizers and pesticides.
3. Properly dispose of household chemical wastes.
4. Contact the Extension with questions 877.398.4769 [answers@unh.edu](mailto:answers@unh.edu)
5. Plant native trees and shrubs along riverbanks. 100 feet or greater is best!

Source: [https://extension.unh.edu/resources/files/Resource006146\\_Rep8816.pdf](https://extension.unh.edu/resources/files/Resource006146_Rep8816.pdf)

This year, the commission welcomed Emily Fredette and Emma Brunet. Both are native South Hampton women who have chosen to work in environmental fields.

I express my gratitude to Emily, Emma and our fellow commission members Joe Brunet, Graham Courtney, Clint Furnald and John Gamble (selectmen's representative) for their continued service. The commission meets at 6:00 pm on the third Thursday of each month in the town offices. All are welcome.

Sincerely,

Stephen Kaneb

Chairman

# Powwow River Woodlands

## Dedication June 4<sup>th</sup> 2016



Residents and guest joined SELT for the official opening of the Powwow River Woodlands located on Jewell Street. The land was owned by the Coffin family and is now owned and managed by the Southeast Land Trust of New Hampshire, subject to restrictions held by the Town of South Hampton.



**Building Inspector's Report - January 1, 2016 to December 31, 2016**

<b>Permit No.</b>	<b>Name</b>	<b>Location</b>	<b>Purpose</b>	<b>Amount</b>
2015-18	Wenz	221 Hilldale Ave	occupancy permit-new house	40.00
2016 - 01	Christina Campbell	41 Main Ave.	solar panels	260.00
2016 - 02	Josh Crooks	77 Locust St.	occupancy permit	40.00
2016 - 03	James Gordon	25 Woodman Rd.	storage shed	68.00
2016 - 04	David Santosusso	33 Jewell St.	solar panels	190.00
2016 - 05	Katrina Van Bokkelen	39 Hilldale Ave.	solar panels	200.00
2016 - 06	Lee Knapp	31 Hilldale Ave.	renovate house	594.00
2016 - 07	Nancy Brunet	3 Chase Rd.	solar panels	195.00
2016 - 08	Regina Downey	155 Chase Rd.	horse barn	84.00
2016 - 09	Peter Mertinooke	291 Main Ave.	renovate house	546.00
2016 - 10	Erica and Blake Shepard	98 Lone Goose Rd.	in-ground pool	126.00
2016 - 11	Brian Burchette	35 Lone Goose Rd.	demolition permit	25.00
2016 - 12	Regina Downey	155 Chase Rd.	solar panels	124.00
2016 - 13	Ronald and Karen Preston	58 Whitehall Rd.	in-law apartment	125.00
2016 - 14	Guy Crosby	62 Chase Rd.	demolition permit	25.00
2016 - 15	Anna Cantelmo	299 Main Ave.	renovate barn into a cheese kitchen	300.00
2016 - 16	Kari Caulfield	2 Highland Rd.	remodel sun room	72.00
2016-16	Kari Caulfield	2 Highland Rd.	certificate of occupancy	40.00
2016 - 17	Ann Morgado	144 Exeter Rd.	demolition permit	25.00
2016 - 18	Nick Tully	92 Hilldale Ave.	certificate of occupancy - garage and storage	40.00
2016 - 19	Marsha and Chris Bogart	44 Chase Rd.	solar panels	181.65
2016 - 20	Jessie Small	47 Main Ave.	solar panels	125.00
2016 - 21	Brian Burchette	35 Lone Goose Rd.	addition to house and two decks	276.00
2016 - 22	Richard Merritt	73 Exeter Rd.	footings and foundation under rear porch	25.00
2016 - 23	Allen Richards	6 Currier St.	<b>New Home</b>	895.00
2016 - 24	Sandy Macaulay	131 Chase Rd.	addition to house	143.00
2016 - 25	Ray Lawler	4 Evans Rd.	certificate of occupancy	40.00
2016 - 26	Tom Murray	219 Hilldale Ave.	porch	56.70
2016 - 27	Sandy Macaulay	131 Chase Rd.	extension to garage	51.00
2016 - 28	Chuck Desjardins	4 Currier St.	<b>New Home</b>	1,360.00
2016 - 29	Persson Construction	52 Locust St.	kitchen and bathroom remodel	118.00
2016 - 30	Peter Mertinooke	291 Main Ave.	rear addition replacing existing barn	250.00
2016 - 31	Peter Mertinooke	291 Main Ave.	demolition permit for barn	25.00
2016 - 32	Erin Beal Gagnier	25 Hilldale Ave.	build deck	115.92
2016 - 33	Jeff Sass	225 Main Ave.	dormer addition	153.00
2016 - 34	Corey Drouin	43 Lone Goose Rd.	addition and shed dormer on rear of house	332.00
2016 - 35	Jane Cowan	207 Hilldale Ave.	solar panels	65.00
2016 - 36	Richard Merritt	73 Exeter Rd.	solar panels	211.00
2016 - 37	Mark Lariviere	72 Exeter Rd.	solar panels	126.00
2016 - 38	Scott Fortin	14 Woodman Rd.	deck	25.00
2016 - 39	Rick Guest	197 Hilldale Ave.	renew building permit	25.00
2016 - 40	Denis Pryor	60 Jewell St.	kitchen remodel	52.00
2016 - 41	Pam Noon	8 Woodman Rd.	storage shed	75.00
2016 - 42	Parry and Mandy Headrick	9 Highland Rd.	bathroom remodel	38.50

**TOTAL****\$7,883.77****Submitted by Richard Verge, Building**

Electrical Permit Fees	\$5,325.00
Furance, Smoke Alarm, Fire Fees	\$670.00
Perc Test, Well ,Septic Permit Fees	\$650.00

Total Permit Fees Collected **\$14,528.77**

## Recreation Committee Report

The recreation Committee continues to sponsor events for the town as well as co-sponsor events.

In 2015 we had a movie night with the library, held a Nature Exploration event with the Conservation Committee, organized the vehicle show and pumpkin painting for the Fall Festival with the PTA, and sponsored Trunk or Treat as well as the ice rink. We are always looking for fun ways to bring the community together.

Nancy Considine, Angela Racine, Dawn Eaton





### BIRTHS REGISTERED IN THE TOWN OF SOUTH HAMPTON, NH FOR THE YEAR ENDING DECEMBER 31, 2016

Date	Name	Name of Father and Mother
April 5	Sophia Merry	Sandra & Kevin Merry
August 7	Cameron Herman	Lisa & Jonathan Herman
September 29	Moss Jakob O'Connell	Alison & John O'Connell
October 20	Issabelle Emelie Cabral	Jaclyn Burke & R. Cabral
October 20	Anna Gauron	Jacelyn & Cory Gauron
October 31	Addison Rose Margerison	Alexandria & Nicholas Margerison

### MARRIAGES REGISTERED IN THE TOWN OF SOUTH HAMPTON, NH FOR THE YEAR ENDING DECEMBER 31, 2016

Date	Person A	Person's A Residence	Person B	Person B's Residence	Place of Marriage
Feb. 12	Matthew P. Melanson	South Hampton	Andrea J. Romero	Raymond NH	Concord
March 6	Reggie P Gagnier	South Hampton	Erin K. Beal	South Hampton	South Hampton
June 25	Steven K. Allard	South Hampton	Tiffany M. Paquette	South Hampton	South Hampton
July 16	William R. Currie Jr.	South Hampton	Carol F. Rudd	Amesbury, MA	Seabrook
July 24	Scott R. Lago	South Hampton	Bridget R. Brunet	South Hampton	South Hampton

### DEATHS REGISTERED IN THE TOWN OF SOUTH HAMPTON, NH FOR THE YEAR ENDING DECEMBER 31, 2016

Date	Place	Name of Deceased	Name of Father	Maiden Name of Mother
Jan 8	Newburyport, MA	Shirley Perreault	John W. Mahany	Helen P. Ives
April 1	South Hampton	Richard Foley	Ernest Foley	Pauline Jones
June 6	Exeter	Dale Bogaski	Francis Bogaski	Katherine Vangessel
June 21	Haverhill, MA	Donna M. Moore	Roland DeBrosky	Helen Hartford
Sept 1	Exeter	Jean O'Donnell	Archibald Alexander	Jean Sears
Sept 25	Portsmouth	Thomas Harrington, Jr	Thomas Harrington	Ethel Meehan
Oct 7	Haverhill, Ma	Frank Moore	Arthur Moore	Sarah Brown
Nov 20	South Hampton	Joseph Krafton	Joseph Krafton	Isabelle Lajeunesse













South Hampton Values 2016

Owner	Map	Lot	Sub	Acres	Land	Improvements	Total
MHC TUXBURY	CMPGN	000032	000021	0.00	0	0	0
	CMPGN	000032	000022	0.00	0	0	0
	CMPGN	000032	000023	0.00	0	0	0
	CMPGN	000032	000029	0.00	0	0	0
	CMPGN	000032	000033	0.00	0	0	0
	CMPGN	000032	000035	0.00	0	0	0
	CMPGN	000032	000040	0.00	0	0	0
	CMPGN	000032	000041	0.00	0	0	0
	CMPGN	000032	000042	0.00	0	0	0
	CMPGN	000032	000043	0.00	0	0	0
	CMPGN	000032	000044	0.00	0	0	0
	CMPGN	000032	000045	0.00	0	0	0
	CMPGN	000032	000047	0.00	0	0	0
	CMPGN	000032	000048	0.00	0	0	0
	CMPGN	000032	000052	0.00	0	0	0
	CMPGN	000032	000054	0.00	0	0	0
	CMPGN	000032	000055	0.00	0	0	0
	CMPGN	000032	000056	0.00	0	0	0
	CMPGN	000032	000057	0.00	0	0	0
	CMPGN	000032	000063	0.00	0	0	0
	CMPGN	000032	000064	0.00	0	0	0
	CMPGN	000032	00006A	0.00	0	0	0
	CMPGN	000032	000071	0.00	0	0	0
	CMPGN	000032	000074	0.00	0	0	0
	CMPGN	000032	000078	0.00	0	0	0
	CMPGN	000032	000081	0.00	0	0	0
	CMPGN	000032	000084	0.00	0	0	0
	CMPGN	000032	000085	0.00	0	0	0
	CMPGN	000032	000086	0.00	0	0	0
	CMPGN	000032	000099	0.00	0	0	0
	CMPGN	000032	000100	0.00	0	0	0
	CMPGN	000032	00028A	0.00	0	0	0
CMPGN	000032	00032A	0.00	0	0	0	
CMPGN	000032	00042A	0.00	0	0	0	
CMPGN	000032	00051A	0.00	0	0	0	
CMPGN	000032	00071A	0.00	0	600	600	
CMPGN	000032	00081A	0.00	0	0	0	
CMPGN	000032	000A01	0.00	0	0	0	
CMPGN	000032	000A05	0.00	0	9,500	9,500	
CMPGN	000032	000A06	0.00	0	0	0	
CMPGN	000032	000A07	0.00	0	0	0	
CMPGN	000032	000A09	0.00	0	0	0	
CMPGN	000032	000A13	0.00	0	0	0	
CMPGN	000032	000A14	0.00	0	0	0	
CMPGN	000032	000A15	0.00	0	0	0	
CMPGN	000032	000A16	0.00	0	0	0	
CMPGN	000032	000C01	0.00	0	0	0	
CMPGN	000032	000C05	0.00	0	0	0	

Report Based On All Records in Database.

South Hampton Values 2016

Owner	Map	Lot	Sub	Acres	Land	Improvements	Total
MHC TUXBURY LAND,	CMPGN	000032	000C06	0.00	0	0	0
	CMPGN	000032	000C07	0.00	0	0	0
	CMPGN	000032	000C08	0.00	0	0	0
	CMPGN	000032	000C14	0.00	0	0	0
	CMPGN	000032	000C19	0.00	0	0	0
	CMPGN	000032	000C22	0.00	0	0	0
	CMPGN	000032	000C23	0.00	0	0	0
	CMPGN	000032	000C31	0.00	0	0	0
	CMPGN	000032	000H01	0.00	0	0	0
	CMPGN	000032	000H04	0.00	0	0	0
	CMPGN	000032	000H05	0.00	0	0	0
	CMPGN	000032	000H07	0.00	0	0	0
	CMPGN	000032	000H09	0.00	0	0	0
	CMPGN	000032	000H10	0.00	0	0	0
	CMPGN	000032	000H11	0.00	0	6,400	6,400
	CMPGN	000032	000H12	0.00	0	13,000	13,000
	CMPGN	000032	000H14	0.00	0	0	0
	CMPGN	000032	000H20	0.00	0	0	0
	CMPGN	000032	000H25	0.00	0	0	0
	CMPGN	000032	000H26	0.00	0	0	0
	CMPGN	000032	000H29	0.00	0	0	0
	CMPGN	000032	000L06	0.00	0	0	0
	CMPGN	000032	000L07	0.00	0	0	0
	CMPGN	000032	000L08	0.00	0	0	0
	CMPGN	000032	000L09	0.00	0	0	0
	CMPGN	000032	000L10	0.00	0	0	0
	CMPGN	000032	000L11	0.00	0	0	0
	CMPGN	000032	000L12	0.00	0	0	0
	CMPGN	000032	000L13	0.00	0	0	0
	CMPGN	000032	000L14	0.00	0	0	0
	CMPGN	000032	000L16	0.00	0	0	0
	CMPGN	000032	000L17	0.00	0	0	0
CMPGN	000032	000L18	0.00	0	0	0	
CMPGN	000032	000L19	0.00	0	0	0	
CMPGN	000032	000L28	0.00	0	0	0	
CMPGN	000032	000L29	0.00	0	0	0	
CMPGN	000032	000L30	0.00	0	0	0	
CMPGN	000032	000L31	0.00	0	0	0	
CMPGN	000032	000L32	0.00	0	0	0	
CMPGN	000032	000L34	0.00	0	0	0	
CMPGN	000032	000L35	0.00	0	0	0	
CMPGN	000032	000L36	0.00	0	0	0	
CMPGN	000032	00C03A	0.00	0	0	0	
CMPGN	000032	00C16A	0.00	0	0	0	
CMPGN	000032	000094	0.00	0	0	0	
CMPGN	000030	000000	70.59	214,400	0	214,400	
CMPGN	000060	000000	0.10	300	0	300	
CMPGN	000031	000000	4.00	60,000	0	60,000	

Report Based On All Records in Database.







South Hampton Values 2016

South Hampton Values 2016

Owner	Map	Lot	Sub	Acres	Land	Imprmnts	Total	Owner	Map	Lot	Sub	Acres	Land	Imprmnts	Total
TULLY, NICHOLAS J	000002	000033	000003	12.00	196,900	335,300	532,200	WORTHEN,	000003	000035	000000	25.19	0	0	0
UNUTIL ENERGY	000001	000002	000000	0.00	0	1,652,200	1,652,200		000003	000035	00000A	0.00	0	216,300	216,300
UNKNOWN OWNER	000003	000029	000000	0.50	1,300	0	1,300		000003	000035	00000B	0.00	0	208,400	208,400
	000003	000061	000000	4.00	20,000	0	20,000		000003	000035	00000C	0.00	0	84,400	84,400
	000004	000061	000000	6.00	28,500	0	28,500		000003	000035	00000D	0.00	0	95,300	95,300
VAN BOKKELEN	000001	000046	000000	57.40	2,089 cu	0	2,089		000003	000035	00000E	0.00	0	103,800	103,800
	000002	000006	000002	16.11	1,395 cu	0	1,395		000003	000035	00000F	0.00	0	103,800	103,800
	000002	000008	000001	5.48	2,079 cu	0	2,079		000003	000035	00000G	0.00	0	103,800	103,800
	000002	000045	000000	177.80	6,844 cu	0	6,844		000003	000035	00000H	0.00	0	103,800	103,800
	000002	000057	000000	14.00	3,639 cu	0	3,639		000003	000035	00000I	0.00	0	115,000	115,000
	000002	000058	000000	37.40	5,520 cu	0	5,520		000003	000035	00CON	0.00	0	169,900	169,900
	000003	000003	000000	3.96	157,300	54,700	212,000	WRIGHT, MATTHEW	CMPGN	000032	000010	0.00	0	10,100	10,100
	000005	000037	000000	19.40	706 cu	0	706	ZAIA, FRANK	CMPGN	000032	000004	0.00	0	0	0
	000006	000002	000000	23.00	1,412 cu	0	1,412								
VAN BOKKELEN,	000002	000006	000000	56.44	2,567 cu	0	2,567								
VAN BOKKELEN,	000002	000065	000000	19.88	165,133 cu	129,400	294,533								
	000003	000001	000001	36.00	16,118 cu	0	16,118								
	000003	000002	000000	50.99	331,205 cu	1,480,000	1,811,205								
	000003	000002	000001	64.09	12,953 cu	5,500	18,453								
VAN BOKKELEN,	000002	000008	000000	3.05	159,400	249,300	408,700								
VAN BOKKELEN,	000002	000008	000002	16.19	181,762 cu	0	181,762								
VECCHIARELLO,	000002	000028	000000	45.00	168,564 cu	215,900	384,464								
VIGNEAULT, ROLAND	000002	000028	000001	10.71	173,100	88,800	261,900								
VITELLI, REBECA	CMPGN	000032	000017	0.00	0	0	0								
VOSS, LARRY	CMPGN	000032	000H27	0.00	0	0	0								
WADE, MICHELLE M	000006	000022	000000	2.00	172,400	176,700	349,100								
WALLACE, RUSSELL	CMPGN	000032	000H22	0.00	0	10,200	10,200								
WALSH, WILLIAM	CMPGN	000032	000046	0.00	0	10,200	10,200								
WALZ, JAMES	CMPGN	000032	000067	0.00	0	6,400	6,400								
WARREN, ANNMARIE	CMPGN	000032	000012	0.00	0	10,700	10,700								
WATKINS III, CDR. T.	000003	000028	000000	11.00	42,600	0	42,600								
WATKINS JR, JAMES F	000003	000013	000000	13.50	351,200	417,500	768,700								
	000003	000016	000000	7.00	315,800	358,000	673,800								
	000003	000023	000000	3.00	171,400	346,500	517,900								
WATKINS, JAMES F, JR	000003	000024	000000	2.00	129,600	15,000	144,600								
WEBBER, MICHAEL A.	000006	000040	000009	2.04	189,000	339,600	528,600								
WENZ, GUSTAVE A.	000001	000044	000001	3.00	155,700	276,700	432,400								
WERNER, GEORGE A.	000002	000085	000000	6.34	291,100	437,400	728,500								
WESTGATE, AMY D.	000003	000025	000000	1.00	132,100	231,200	363,300								
WHITLEY, MARK D	000004	000042	000003	6.14	156,500	194,300	350,800								
WILFORD, BRIAN E.	000006	000009	000001	9.29	215,200	337,900	553,100								
WILLIAMS, GREGORY	000002	000012	000000	3.00	220,200	482,500	702,700								
WIMBERLY, JOANNE	000002	000018	000000	5.51	181,100	277,600	458,700								
WINTERS, SUSAN	CMPGN	000032	000H19	0.00	0	10,800	10,800								
WISE, GLENN S	000004	000013	000000	3.01	134,500	181,600	316,100								

**NOTES**



**ANNUAL REPORTS**  
**of the**  
**Officers of the School District**  
**of the**  
**Town of South Hampton,**  
**New Hampshire**  
**For the School Year 2016 – 2017**





## South Hampton School District

### Officers

#### **School Board Members**

Kimberly Molin, Chairperson                      Term Expires 2019

Rebecca Burdick                                      Term Expires 2017

Nancy Considine                                      Term Expires 2018

**Treasurer**                      Heath Burdick                      Term Expires 2018

**Clerk**                              Emily Kime                              Term Expires 2018

**Moderator**                      Sharon Somers                      Term Expires 2018

### Administrators

**Superintendent of Schools**                      Robert M. Sullivan, Ed.D.

**Assistant Superintendent**                      Ronna F. Cadarette, D.A.

**Business Administrator**                      Matthew C. Ferreira, M.S.Ed.

**Principal**                              Kenneth R. Darsney, C.A.G.S.

**Director of Special Services/Teacher**                      Aline Donabedian, M.Ed.

**Auditors**                              Plodzick and Sanderson, Concord, New Hampshire

# South Hampton School District

## South Hampton, New Hampshire

### Warrant and Budget

#### 2017

To the inhabitants of the School District in the Town of South Hampton in the County of Rockingham in the State of New Hampshire qualified to vote in school district affairs are hereby notified and warned that the two sessions of the Annual School District Meeting will be held as follows:

**First Session of Annual Meeting (Deliberative Session):**  
 Date: ~~Tuesday, February 7, 2017~~ *Rescheduled to Wednesday, February 8, 2017 due to inclement weather*  
 Time: 7:30PM  
 Location: Eleanor M. Batchelder Gymnasium  
 Details: To explain, discuss, debate and possibly amend the following warrant articles.

**Second Session of Annual Meeting (Official Ballot Voting)**  
 Date: Tuesday, March 14, 2017  
 Time: 11:00AM – 8:00PM  
 Location: South Hampton Town Hall  
 Details:

**Article 1: Operating Budget**

Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,061,260 Should this article be defeated, the default budget shall be \$2,049,392, which is the same as last year, with certain adjustments required by previous action of the School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required.)

Note: Warrant Article #1 (operating budget) does not include appropriations in any other warrant articles.

Yes       No

**Article 2: Seacoast Education Association - Collective Bargaining Agreement**

To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the South Hampton School Board and the Seacoast Education Association which calls for the following increases and reductions in salaries and benefits at the current staffing levels:

Year	Estimated Salary Increase	Estimated Health/Dental Insurance Decrease	Estimated Salary Driven Benefits Increase	TOTAL Estimated Cost
2017-18	\$23,062	(\$1,959)	\$4,224	\$25,327
2018-19	\$30,364	(\$2,120)	\$6,050	\$34,294

and further to raise and appropriate the sum of \$25,327 for the 2017-18 school year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the current collective bargaining agreement. The School Board and the Budget Committee recommend this appropriation. (Majority vote required.)

Note: In order for this article to be adopted, it must be approved by the voters of the school districts of Hampton Falls, North Hampton, Seabrook, South Hampton and the voters of the Winnacunnet Cooperative School District (which includes Hampton voters).

Yes       No

**Article 3: Special Education Expendable Trust**

To see if the School District will vote to raise and appropriate up to \$25,000 to be added to the existing Special Education Expendable Trust Fund, with such amount to be funded from the June 30, 2017 unassigned fund balance available for transfer on July 1, 2017?

The School Board and the Budget Committee recommend this appropriation. (Majority vote required.)  
(Should this article be approved, the funding is from unassigned fund balance and no amount to be raised from taxation.)

Yes       No

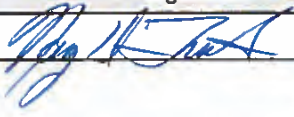
**Article 4: Other**

To transact any other business that may legally come before this meeting.



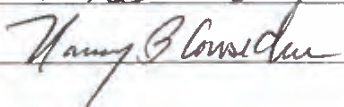
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SESSION II: (BALLOTING) MEET AT THE TOWN HALL, SOUTH HAMPTON, NEW HAMPSHIRE ON TUESDAY, THE FOURTEENTH OF MARCH, 2017 AT 11:00 A.M. IN THE MORNING, TO ELECT BY OFFICIAL BALLOT OFFICERS OF THE SCHOOL DISTRICT AND TO VOTE BY OFFICIAL BALLOT ON WARRANT ARTICLES FROM THE FIRST SESSION.

1. Voting for school district officers consists of choosing:  
One School Board Member for the ensuing three years.
2. Voting for warrant articles 1 through 3 as more fully set forth under Session I above and as any of said articles may have been amended as a result of the first session.

<b>Given under our hands, _____</b>		
I certify and attest that on <u>1/25/17</u> posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the South Hampton Fire Station, being public places in said district.		
Printed Name	Position	Signature
Nancy D. Tuttle	Finance Manager	

**CERTIFICATION**  
 Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Name	Position	Signature
Kimberly Molin	School Board Chair	
Rebecca Burdick	School Board Vice Chair	
Nancy Considine	School Board Member	



**NOTES**



New Hampshire  
Department of  
Revenue Administration

2017  
MS-27

### School Budget Form: South Hampton Local School

FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24  
Appropriations and Estimates of Revenue for the Fiscal Year from July 1, 2017 to June 30, 2018

Form Due Date: 20 days after the meeting

#### THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

This form was posted with the warrant on: 1/25/17

For assistance please contact the NH DRA Municipal and Property Division  
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

#### SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Budget Committee Members	
Printed Name	Signature
WILLIAM HODGE	<i>William Hodge</i>
FANNIS BLAIR	<i>Fanniss Blair</i>
<i>Charles Preston</i>	<i>Charles Preston</i>
DANIEL S. MAHALEY	<i>Daniel S. Mahaley</i>
Kimberly Malin	<i>Kimberly Malin</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>



Appropriations

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	1	\$793,713	\$783,032	\$815,587	\$0	\$815,587	\$0
1200-1299	Special Programs	1	\$329,229	\$331,870	\$402,925	\$0	\$402,925	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	1	\$8,975	\$12,491	\$11,996	\$0	\$11,996	\$0
1500-1599	Non-Public Programs	1	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	1	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Support Services</b>								
2000-2199	Student Support Services	1	\$21,019	\$21,356	\$57,706	\$0	\$57,706	\$0
2200-2299	Instructional Staff Services	1	\$46,701	\$86,628	\$74,225	\$0	\$74,225	\$0
<b>General Administration</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	1	\$19,890	\$18,427	\$18,683	\$0	\$18,683	\$0
<b>Executive Administration</b>								
2320 (310)	SAJ Management Services	1	\$33,015	\$32,853	\$35,416	\$0	\$35,416	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	1	\$118,629	\$122,053	\$132,103	\$0	\$132,103	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	1	\$186,403	\$141,818	\$130,488	\$0	\$130,488	\$0
2700-2799	Student Transportation	1	\$53,434	\$64,105	\$64,696	\$0	\$64,696	\$0
2800-2999	Support Service, Central and Other	1	\$244,991	\$258,221	\$316,379	\$0	\$316,379	\$0
<b>Non-Instructional Services</b>								
3100	Food Service Operations	1	\$838	\$1,305	\$1,055	\$0	\$1,055	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0



Facilities Acquisition and Construction										
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Outlays</b>										
5110	Debt Service - Principal		\$135,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$3,578	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Fund Transfers</b>										
5220-5221	To Food Service	1	\$0	\$1	\$1	\$0	\$0	\$1	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$1,995,415</b>	<b>\$1,874,160</b>	<b>\$2,061,260</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,061,260</b>	<b>\$0</b>	<b>\$0</b>





Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enforcing FY (Recommended)	School Board's Appropriations Enforcing FY (Not Recommended)	Budget Committee's Appropriations Enforcing FY (Recommended)	Budget Committee's Appropriations Enforcing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	3	\$15,000	\$10,000	\$25,000	\$0	\$25,000	\$0
	<b>Purpose:</b> Special Education Expendable Trust							
5252	To Expendable Trusts/Fiduciary Funds		\$7,000	\$7,000	\$0	\$0	\$0	\$0
	<b>Purpose:</b> Technology Capital Reserve							
5252	To Expendable Trusts/Fiduciary Funds		\$0	\$13,000	\$0	\$0	\$0	\$0
	<b>Purpose:</b> Tuition Stabilization Expendable Trust							
5252	To Expendable Trusts/Fiduciary Funds		\$0	\$25,000	\$0	\$0	\$0	\$0
	<b>Purpose:</b> Roof Expendable Trust							
5252	To Expendable Trusts/Fiduciary Funds		\$5,000	\$15,000	\$0	\$0	\$0	\$0
	<b>Purpose:</b> Building Maintenance Expendable Trust							
<b>Special Articles Recommended</b>			<b>\$27,000</b>	<b>\$70,000</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enforcing FY (Recommended)	School Board's Appropriations Enforcing FY (Not Recommended)	Budget Committee's Appropriations Enforcing FY (Recommended)	Budget Committee's Appropriations Enforcing FY (Not Recommended)
0000-0000	Collective Bargaining	2	\$0	\$30,006	\$25,327	\$0	\$25,327	\$0
	<b>Purpose:</b> Seacoast Education Association - Collective Bargal							
<b>Individual Articles Recommended</b>			<b>\$0</b>	<b>\$30,006</b>	<b>\$25,327</b>	<b>\$0</b>	<b>\$25,327</b>	<b>\$0</b>

Revenues						
Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues	
<b>Local Sources</b>						
1300-1349	Tuition		\$0	\$0	\$0	
1400-1449	Transportation Fees		\$0	\$0	\$0	
1500-1599	Earnings on Investments	1	\$50	\$50	\$50	
1600-1699	Food Service Sales	1	\$500	\$400	\$400	
1700-1799	Student Activities		\$0	\$0	\$0	
1800-1899	Community Service Activities		\$0	\$0	\$0	
1900-1999	Other Local Sources		\$0	\$0	\$0	
<b>State Sources</b>						
3210	School Building Aid		\$0	\$0	\$0	
3215	Kindergarten Building Aid		\$0	\$0	\$0	
3220	Kindergarten Aid		\$0	\$0	\$0	
3230	Catastrophic Aid		\$0	\$0	\$0	
3240-3249	Vocational Aid		\$22,000	\$0	\$0	
3250	Adult Education		\$0	\$0	\$0	
3260	Child Nutrition		\$0	\$0	\$0	
3270	Driver Education		\$0	\$0	\$0	
3290-3299	Other State Sources		\$0	\$0	\$0	
<b>Federal Sources</b>						
4100-4539	Federal Program Grants		\$0	\$0	\$0	
4540	Vocational Education		\$0	\$0	\$0	
4550	Adult Education		\$0	\$0	\$0	
4560	Child Nutrition	1	\$200	\$200	\$200	
4570	Disabilities Programs		\$0	\$0	\$0	
4580	Medicaid Distribution	1	\$8,000	\$8,000	\$8,000	
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0	
4810	Federal Forest Reserve		\$0	\$0	\$0	



Other Financing Sources						
5110-5139	Sale of Bonds or Notes			\$0	\$0	\$0
5140	Reimbursement Anticipation Notes			\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund			\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds			\$0	\$0	\$0
5230	Transfer from Capital Project Funds			\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds			\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds			\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds			\$0	\$0	\$0
5300-5699	Other Financing Sources			\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)			\$0	\$0	\$0
9998	Amount Voted from Fund Balance	6		\$0	\$25,000	\$25,000
9999	Fund Balance to Reduce Taxes			\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>				<b>\$30,750</b>	<b>\$33,650</b>	<b>\$33,650</b>



Budget Summary			
Item	Current Year	School Board Ensnuing Year	Budget Committee Ensnuing Year
Operating Budget Appropriations Recommended	\$1,874,160	\$2,061,260	\$2,061,260
Special Warrant Articles Recommended	\$70,000	\$25,000	\$25,000
Individual Warrant Articles Recommended	\$30,006	\$25,327	\$25,327
<b>TOTAL Appropriations Recommended</b>	<b>\$1,974,166</b>	<b>\$2,111,587</b>	<b>\$2,111,587</b>
Less: Amount of Estimated Revenues & Credits	\$30,750	\$33,650	\$33,650
<b>Estimated Amount of State Education Tax/Grant</b>	<b>\$79,991</b>	<b>\$70,325</b>	<b>\$70,325</b>
<b>Estimated Amount of Taxes to be Raised for Education</b>	<b>\$1,863,425</b>	<b>\$2,007,612</b>	<b>\$2,007,612</b>



Budget Committee Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$2,111,587</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$0</b>
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>	\$0
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 12)</i></b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

**2017  
Default Budget**

**South Hampton Local School**


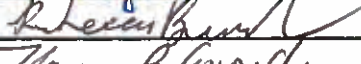

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted of the local political subdivision.

This form was posted with the warrant on:

**For Assistance Please Contact:**  
**NH DRA Municipal and Property Division**  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board or Budget Committee Certifications		
Printed Name	Position	Signature
Kimberly Molin	School Board Chair	
Rebecca Burdick	School Board Member	
Nancy Considine	School Board Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

Default Budget:



**2017  
Default Budget**

*New Hampshire  
Department of  
Revenue Administration*



Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Administration</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$18,427	\$256	\$0	\$18,683
<b>Instruction</b>					
1100-1199	Regular Programs	\$783,032	\$28,698	\$0	\$811,730
1200-1299	Special Programs	\$331,870	\$70,721	\$0	\$402,591
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$12,491	\$0	\$0	\$12,491
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
<b>Support Services</b>					
2000-2199	Student Support Services	\$21,356	\$36,593	\$0	\$57,949
2200-2299	Instructional Staff Services	\$86,628	(\$5,171)	\$0	\$81,457
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$32,853	\$2,563	\$0	\$35,416
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$122,053	\$240	\$0	\$122,293
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$141,818	(\$14,986)	\$0	\$126,832
2700-2799	Student Transportation	\$64,105	\$1,291	\$0	\$65,396
2800-2999	Support Service, Central and Other	\$258,221	\$55,027	\$0	\$313,248
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$1,305	\$0	\$0	\$1,305
3200	Enterprise Operations	\$0	\$0	\$0	\$0



*New Hampshire  
Department of  
Revenue Administration*

**2017  
Default Budget**

<b>Facilities Acquisition and Construction</b>			
4100	Site Acquisition	\$0	\$0
4200	Site Improvement	\$0	\$0
4300	Architectural/Engineering	\$0	\$0
4400	Educational Specification Development	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0
4600	Building Improvement Services	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0
<b>Other Outlays</b>			
5110	Debt Service - Principal	\$0	\$0
5120	Debt Service - Interest	\$0	\$0
<b>Fund Transfers</b>			
5220-5221	To Food Service	\$1	\$0
5222-5229	To Other Special Revenue	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0
5254	To Agency Funds	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0
9992	Deficit Appropriation	\$0	\$0
<b>Total Appropriations</b>		<b>\$1,874,160</b>	<b>\$175,232</b>
			<b>\$2,049,392</b>





*New Hampshire  
Department of  
Revenue Administration*

**2017  
Default Budget**

Account Code	Reason for Reductions/Increases or One-Time Appropriations
2200-2299	Contractual - Staffing Changes
2310-2319	Contractual - Audit Fees
2600-2699	Contractual - Staffing changes and utility contract.
1100-1199	Contractual - Staffing Changes and high school tuition costs
2320 (310)	Contractual - SAU Assessment
2400-2499	Contractual - Telephone Costs
1200-1299	Contractual - Staffing changes and out of district tuition
2000-2199	Contractual - Nurse Services
2700-2799	Contractual - Student Transportation
2800-2999	Contractual - Health insurance and NH Retirement System rate increases





## SOUTH HAMPTON SCHOOL DISTRICT BUDGET - 2017-18

Acct.	DESC	BUDGETED 2013-14	EXPENDED 2013-14	BUDGETED 2014-15	EXPENDED 2014-15	BUDGETED 2015-16	EXPENDED 2015-16	BUDGETED 2016-17	ADMIN PROPOSED 2017-18	BOARD PROPOSED 2017-18	BUD COM RECOMMEND 2017-18	DOLLAR CHANGE	PERCENT CHANGE	FINAL ACTION 2017-18	DEFAULT BUDGET 2017-18
49	6222042-115								4,000	8,000	8,000	-356	0		8,000
50	6222042-610							656	300	300	300	-356	-54.27%		656
	<b>TOTAL - EDUCATIONAL MEDIA</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,656</b>	<b>4,300</b>	<b>8,300</b>	<b>8,300</b>	<b>-356</b>	<b>-4.11%</b>	<b>0</b>	<b>8,656</b>
52	6222522-109								28,764	28,764	28,764	-4,931	-14.63%		28,258
53	6222522-431								4,800	2,000	2,000	-2,800	-58.33%		4,800
54	6222522-612								5,103	5,103	5,103	-770	-13.11%		5,873
55	6222522-643								1,800	1,800	1,800	266	17.34%		1,800
56	6222522-644								7,370	7,370	7,370	-3,446	-31.86%		10,816
57	6222225-650								4,629	4,629	4,629	776	20.14%		3,853
58	6222522-734								6,200	5,600	5,600	-1,150	-17.04%		6,750
	<b>TOTAL - TECHNOLOGY</b>	<b>79,197</b>	<b>72,854</b>	<b>78,799</b>	<b>62,272</b>	<b>73,059</b>	<b>38,728</b>	<b>67,321</b>	<b>55,866</b>	<b>55,266</b>	<b>55,266</b>	<b>-12,055</b>	<b>-17.91%</b>	<b>0</b>	<b>62,150</b>
60	6231000-117								6,248	6,248	6,248	0	0.00%		6,248
61	6231000-333								1,000	1,000	1,000	0	0.00%		1,000
62	6231000-334								7,450	7,450	7,450	300	4.20%		7,450
63	6231000-534								450	450	450	0	0.00%		450
64	6231000-540								2,735	2,735	2,735	-44	-1.58%		2,735
65	6231000-810								700	700	700	0	0.00%		700
66	6231000-890								18,683	18,683	18,683	256	1.39%	0	18,683
	<b>TOTAL - BOARD OF EDUCATION</b>	<b>21,797</b>	<b>18,048</b>	<b>19,337</b>	<b>18,486</b>	<b>19,890</b>	<b>18,877</b>	<b>18,427</b>	<b>18,683</b>	<b>18,683</b>	<b>18,683</b>	<b>256</b>	<b>1.39%</b>	<b>0</b>	<b>18,683</b>
68	6232000-311								35,416	35,416	35,416	2,563	7.80%		35,416
	<b>TOTAL - SAU SERVICES</b>	<b>35,179</b>	<b>35,179</b>	<b>34,045</b>	<b>34,045</b>	<b>33,015</b>	<b>33,015</b>	<b>32,853</b>	<b>35,416</b>	<b>35,416</b>	<b>35,416</b>	<b>2,563</b>	<b>7.80%</b>	<b>0</b>	<b>35,416</b>
70	6241031-101								88,946	88,946	88,946	1,701	1.95%		87,245
71	6241031-110								32,724	38,452	38,452	7,954	26.08%		30,498
72	6241031-531								1,680	1,680	1,680	240	16.67%		1,680
73	6241031-534								400	400	400	250	166.67%		150
74	6241031-610								1,705	1,705	1,705	-95	-5.28%		1,800
75	6241031-810								920	920	920	0	0.00%		920
	<b>TOTAL - SCHOOL ADMINISTRATION</b>	<b>116,672</b>	<b>115,836</b>	<b>118,187</b>	<b>116,255</b>	<b>120,048</b>	<b>118,629</b>	<b>122,053</b>	<b>126,375</b>	<b>132,103</b>	<b>132,103</b>	<b>10,050</b>	<b>8.23%</b>	<b>0</b>	<b>122,293</b>
77	6262026-111								33,256	33,256	33,256	-4,293	-11.43%		25,307
78	6262026-128								3,000	3,000	3,000	0	0.00%		3,000
79	6262026-340								2,970	2,970	2,970	170	6.07%		2,800
80	6262026-426								29,505	29,505	29,505	1,347	4.78%		28,158
81	6262026-432								5,981	5,981	5,981	-797	-11.76%		5,981
82	6262026-520								6,700	6,700	6,700	345	5.43%		6,355
83	6262026-610								15,395	15,395	15,395	-1,947	-11.23%		15,395
84	6262026-622								2,850	2,850	2,850	0	0.00%		2,850
85	6262026-623								10,680	10,680	10,680	-2,820	-20.89%		13,500
86	6262026-624								2,000	2,000	2,000	-135	-6.32%		2,135
87	6262026-733								450	450	450	0	0.00%		450
	<b>TOTAL - BUILDINGS</b>	<b>119,547</b>	<b>130,905</b>	<b>116,480</b>	<b>169,546</b>	<b>124,794</b>	<b>177,745</b>	<b>123,918</b>	<b>117,588</b>	<b>117,588</b>	<b>117,588</b>	<b>-6,330</b>	<b>-5.11%</b>	<b>0</b>	<b>106,932</b>
92	6263026-422								2,000	2,000	2,000	0	0.00%		2,000
93	6263026-424								7,850	7,850	7,850	0	0.00%		7,850
94	6263026-433								3,050	3,050	3,050	-5,000	-62.11%		8,050
	<b>TOTAL - GROUNDS</b>	<b>13,980</b>	<b>10,510</b>	<b>13,200</b>	<b>14,771</b>	<b>12,900</b>	<b>8,658</b>	<b>17,900</b>	<b>12,900</b>	<b>12,900</b>	<b>12,900</b>	<b>-5,000</b>	<b>-27.93%</b>	<b>0</b>	<b>17,900</b>



SOUTH HAMPTON SCHOOL DISTRICT BUDGET - 2017-18

Acct.	DESC	BUDGETED 2013-14	EXPENDED 2013-14	BUDGETED 2014-15	EXPENDED 2014-15	BUDGETED 2015-16	EXPENDED 2015-16	BUDGETED 2016-17	PROPOSED 2017-18	ADMIN PROPOSED 2017-18	BOARD PROPOSED 2017-18	BUD COM RECOMMEND 2017-18	DOLLAR CHANGE	PERCENT CHANGE	FINAL ACTION 2017-18	DEFAULT BUDGET 2017-18
96	6272109-515		45,341	47,849	49,116	50,345	48,579	51,604	52,895	52,895	52,895	52,895	1,291	2.50%		52,895
97	6272212-516		33,840	11,267	19,650	20,400	2,847	10,000	8,300	8,300	8,300	8,300	-1,700	-17.00%		10,000
98	6272460-517		2,625	929	2,625	881	1,099	1,000	2,000	2,000	2,000	2,000	1,000	100.00%		1,000
99	6272509-518		2,000	1,203	2,000	1,619	909	1,500	1,500	1,500	1,500	1,500	0	0.00%		1,500
100	6272909-519		1,000	0	1,000	0	500	0	1	1	1	1	0	0.00%		1
	<b>TOTAL - TRANSPORTATION</b>	<b>84,806</b>	<b>59,171</b>	<b>60,497</b>	<b>74,391</b>	<b>74,745</b>	<b>53,434</b>	<b>64,105</b>	<b>64,696</b>	<b>64,696</b>	<b>64,696</b>	<b>64,696</b>	<b>591</b>	<b>0.92%</b>	<b>0</b>	<b>65,396</b>
102	6290000-211		152,542	120,680	126,657	92,156	104,891	94,039	111,347	111,347	111,347	111,347	17,308	18.41%		111,347
105	6290000-212		3,802	2,942	3,345	2,906	3,224	3,243	2,893	2,893	2,893	2,893	-350	-10.79%		2,893
106	6290000-213		798	759	798	813	830	942	1,327	1,327	1,327	1,327	373	39.10%		1,327
107	6290000-214		2,080	1,917	2,172	1,959	2,231	2,296	3,026	3,026	3,051	3,051	755	32.87%		2,997
108	6290000-220		63,380	58,853	65,279	60,393	67,909	62,585	74,421	74,421	75,209	75,209	75,209	11.08%		73,482
109	6290000-230		75,113	74,002	77,081	72,812	88,208	83,388	85,190	116,531	117,248	117,248	32,058	37.63%		115,765
110	6290000-250		1,735	862	868	493	500	748	821	821	821	821	820	82000.00%		821
111	6290000-260		3,399	2,896	2,029	3,114	3,271	3,262	3,327	3,327	3,327	3,327	-174	-4.97%		3,327
112	6290000-285		1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0	0.00%		1,000
113	6290000-810		288	257	288	0	288	43	288	156	156	156	-132	-45.83%		288
	<b>TOTAL - EMPLOYEE BENEFITS</b>	<b>304,137</b>	<b>263,567</b>	<b>279,517</b>	<b>235,645</b>	<b>272,473</b>	<b>244,991</b>	<b>258,221</b>	<b>314,849</b>	<b>314,849</b>	<b>316,379</b>	<b>316,379</b>	<b>58,158</b>	<b>22.52%</b>	<b>0</b>	<b>313,248</b>
115	6511000-910		120,000	120,000	130,000	110,703	135,000	135,000	0	0	0	0	0	0		0
116	6512000-830		17,100	17,100	10,568	3,578	3,578	0	0	0	0	0	0	0		0
	<b>TOTAL - DEBT SERVICE</b>	<b>137,100</b>	<b>137,100</b>	<b>140,568</b>	<b>114,280</b>	<b>138,578</b>	<b>138,578</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
118	8110109-560		278,505	238,960	290,475	288,576	343,127	303,585	319,707	319,707	319,707	319,707	16,122	5.31%		319,707
	<b>TOTAL - HIGH SCHOOL TUITION</b>	<b>278,505</b>	<b>238,960</b>	<b>290,475</b>	<b>288,576</b>	<b>343,127</b>	<b>329,223</b>	<b>303,585</b>	<b>319,707</b>	<b>319,707</b>	<b>319,707</b>	<b>319,707</b>	<b>16,122</b>	<b>5.31%</b>	<b>0</b>	<b>319,707</b>
120	8522100-930		475	0	400	300	1	0	1	1	1	1	0	0.00%		1
	<b>TOTAL - INTERFUND TRANSFER</b>	<b>475</b>	<b>0</b>	<b>400</b>	<b>300</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>1</b>
122	6312031-102		555	555	555	555	555	555	555	555	555	555	0	0.00%		555
123	6312031-630		1,026	528	1,000	533	283	750	750	500	500	500	-250	-33.33%		750
	<b>TOTAL - FOOD SERVICE</b>	<b>1,581</b>	<b>1,083</b>	<b>1,555</b>	<b>1,088</b>	<b>1,305</b>	<b>838</b>	<b>1,305</b>	<b>1,055</b>	<b>1,055</b>	<b>1,055</b>	<b>1,055</b>	<b>-250</b>	<b>-19.16%</b>	<b>0</b>	<b>1,305</b>
	<b>TOTAL OPERATING BUDGET</b>	<b>1,991,444</b>	<b>1,857,253</b>	<b>2,036,811</b>	<b>1,915,193</b>	<b>2,107,580</b>	<b>1,995,416</b>	<b>1,874,160</b>	<b>2,050,032</b>	<b>2,050,032</b>	<b>2,061,260</b>	<b>2,061,260</b>	<b>187,100</b>	<b>9.98%</b>	<b>0</b>	<b>2,049,392</b>
	WARRANT ART - SEA NEGOTIATIONS	0	0	INC ABOVE	INC ABOVE	0	0	0	25,327	25,327	25,327	25,327	0			
	WARRANT ART - SESPA NEGOTIATIONS	0	0	0	0	INC ABOVE	0	0	0	0	0	0	0			
	WARRANT ART - EXPEND TRUST-SPED	15,000 (FB)	15,000 (FB)	15,000 (FB)	15,000 (FB)	15,000 (FB)	15,000 (FB)	10,000 (FB)	25,000 (FB)	25,000 (FB)	25,000 (FB)	25,000 (FB)	0			
	WARRANT ART - CAPITAL RESERVE- TECHNOLOGY	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	0			
	WARRANT ART - EXPEND TRUST-TUITION	0	0	0	0	0	0	13,000	0	0	0	0	0			
	WARRANT ART - EXPEND TRUST-ROOF	0	0	0	0	0	0	25,000	0	0	0	0	0			
	WARRANT ART - EXPEND TRUST-BLDG	10,000 (FB)	10,000 (FB)	0	0	5,000 (FB)	5,000 (FB)	15,000 (FB)	0	0	0	0	0			
	WARRANT ART - EXPEND TRUST-GENERATOR	0	0	10,000 (FB)	10,000 (FB)	0	0	0	0	0	0	0	0			
	<b>TOTAL -WARRANT ARTICLES</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>45,000</b>	<b>25,327</b>	<b>25,327</b>	<b>25,327</b>	<b>25,327</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL BUDGET</b>	<b>1,998,444</b>	<b>1,864,253</b>	<b>2,043,811</b>	<b>1,922,193</b>	<b>2,114,580</b>	<b>2,002,416</b>	<b>1,919,160</b>	<b>2,075,359</b>	<b>2,075,359</b>	<b>2,086,587</b>	<b>2,086,587</b>	<b>187,100</b>	<b>0</b>	<b>0</b>	<b>2,049,392</b>

# South Hampton School District

## South Hampton School Board Deliberative Session Barnard School Gymnasium Wednesday, February 8, 2017

The 2017 Deliberative Session was held in the Town of South Hampton, in the County of Rockingham, in the State of New Hampshire, on the 8th day of February 2017. Moderator Sharon Somers called the meeting to order at 7:32 PM.

Sharon Somers introduced members of the school district: School Board members Kim Molin (chair), Nancy Considine, and Rebecca Burdick; Emily Kime, School District Clerk; Barnard School Principal, Kenneth Darsney; Director of Special Services, Aline Donabedian; SAU 21 Assistant Superintendent, Ronna Cadarette; School District Attorney, Al Cassasa; and Nancy Tuttle, Finance Manager. Also in attendance were South Hampton Budget Committee members Dennis Blair, Daniel Mahoney, and Will Hodge.

Sharon Somers outlined the procedures under which she would run the meeting; she then introduced and read Article 1.

### Article 1: Operating Budget

Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,061,260. Should this article be defeated, the default budget shall be \$2,049,392, which is the same as last year, with certain adjustments required by previous action of the School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required.)

Rebecca Burdick moved to open Article 1 for discussion, seconded by Nancy Considine.

Kim Molin presented the items comprising the operating budget, pausing to answer questions from the audience and to allow for any discussion. It was noted that the amount in Article 1 was recommended by both the School Board and the Budget Committee.

With no additional questions, and by a majority show of hands Sharon Somers stated Article 1 will be placed on the official ballot as written.

Sharon Somers introduced and read Article 2.

### Article 2: Seacoast Education Associates - Collective Bargaining Agreement

To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the South Hampton School Board and the Seacoast Education Association which calls for the following increases and reductions in salaries and benefits at the current staffing levels:

Year	Estimated Salary Increase	Estimated Health/Dental Insurance Decrease	Estimated Salary Driven Benefits Increase	TOTAL Estimated Cost
2017-18	\$23,062	(\$1,959)	\$4,224	\$25,327
2018-19	\$30,364	(\$2,120)	\$6,050	\$34,294



## South Hampton School District

and further to raise and appropriate the sum of \$25,327 for the 2017-18 school year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the current collective bargaining agreement.

Kim Molin made a motion to open Article 2 for discussion. Seconded by Rebecca Burdick. The terms of the proposed contract were presented by Nancy Considine. There was brief discussion on teacher turnover rates in SAU 21. Without any further questions and by a majority show of hands, Article 2 was approved to be placed on the official ballot as read.

Sharon Somers introduced and read Article 3.

### **Article 3: Special Education Expendable Trust**

To see if the School District will vote to raise and appropriate up to \$25,000 to be added to the existing Special Education Expendable Trust Fund, with such amount to be funded from the June 30, 2017 unassigned fund balance available for transfer on July 1, 2017? (This sum is to come from unassigned fund balance and no amount to be raised from taxation.)

Nancy Considine motioned to open Article 3 for discussion. Seconded by Kim Molin. Rebecca Burdick presented Article 3 stating the fund is for unanticipated costs for special needs students or testing that is not in the operating budget, such as if a new student moved to Town. Article 3 is funded by unexpended funds left at the end of this school year. The fund is currently at approximately \$147,000. SAU 21 recommends the fund to have a balance of \$300,000. It is expected there will be a large withdrawal from the fund this year to offset unanticipated costs from this school year.

There was a brief discussion on the historical deposits into the Special Education Trust Fund.

Without any additional questions and by a majority show of hands, Article 3 was approved to be placed on the official ballot as read.

Sharon Somers addressed the public stating all Articles are concluded. She opened the floor up for further business.

Dennis Blair of the Budget Committee briefly went through the Articles that the Town has funded in the past. He explained because of unanticipated revenues last year, the Budget Committee asked the School Board and Selectman to keep their budgets down so that the Town would not see a tax increase of over 10% in the upcoming year. For that reason, the School Board decided to not place any additional Articles on the ballot.

With no further business, Sharon Somers asked for a motion to adjourn the meeting at 8:47 PM. The motion was made by James Van Bokkelen, seconded by Kim Molin. The motion was approved by a majority show of hands.

Respectfully Submitted,

Emily Kime  
School District Clerk



## South Hampton School District

### ESTIMATED REVENUES FOR 2016-17

		2013-14 Actual Revenues	2014-15 Actual Revenues	2015-16 Actual Revenues	2016-17 Estimated Revenues	2017-18 Projected Revenues
<b>GENERAL FUND REVENUES</b>						
School Building Aid	State	\$43,160	\$46,160	\$47,660	\$0	\$0
Catastrophic Aid	State	0	0	0	0	0
Vocational Aid	State	10,501	11,118	34,119	22,000	0
Medicaid	Fed	0	1,816	14,207	8,000	8,000
LGC Refund	Local	13,384	9,928	9,614	0	0
Earnings on Investments	Local	70	12	39	50	50
		<u>\$67,115</u>	<u>\$69,034</u>	<u>\$105,639</u>	<u>\$30,050</u>	<u>\$8,050</u>
<b>FOOD SERVICE REVENUES</b>						
Federal Reimbursement	Federal	514	311	280	200	200
School Lunch Sales	Local	660	509	370	500	400
		<u>\$1,174</u>	<u>\$820</u>	<u>\$650</u>	<u>\$700</u>	<u>\$600</u>
ADEQUATE EDUCATION GRANT	State	\$48,017	\$19,516	\$21,077	\$79,991	\$70,325
<b>TOTAL ESTIMATED REVENUES</b>		<b>\$116,306</b>	<b>\$89,370</b>	<b>\$127,366</b>	<b>\$110,741</b>	<b>\$78,975</b>
<hr/>						
TRANSFER TO EXPENDABLE TRUST		\$25,000	\$20,000	\$70,000		
FUND BALANCE		\$93,218	\$117,896	\$150,805		



# South Hampton School District

## SPECIAL EDUCATION EXPENDITURES SUMMARY

	<u>2014-15</u>	<u>2015-16</u>
<b>Federal Grants</b>		
IDEA	17,121.69	21,509.50
Preschool	2,558.28	741.60
Total Federal Grant Expenditures	<u>\$19,679.97</u>	<u>\$22,251.10</u>
<hr/>		
	<u>2014-15</u>	<u>2015-16</u>
<b>District Expenditures</b>		
Salaries and Benefits	182,894.46	222,758.00
Professional Services	83,844.58	117,989.07
Legal Expenses	0.00	312.00
Tuition	73,732.46	23,495.05
Supplies and Equipment	679.67	2,492.09
Transportation	10,148.19	2,847.02
Total District Expenses	<u>\$351,299.36</u>	<u>\$369,893.23</u>
	<u>2014-15</u>	<u>2015-16</u>
<b>District Revenues</b>		
Medicaid	1,816.53	14,207.31
Catastrophic Aid	0.00	0.00
Total Revenues	<u>\$1,816.53</u>	<u>\$14,207.31</u>
<b>District Total (Expenditures less Revenues)</b>	<b>\$349,482.83</b>	<b>\$355,685.92</b>





# South Hampton School District

## 2017-18 SCHOOL ADMINISTRATIVE UNIT #21 BUDGET

Proposed Expenditures:

SAU #21 Internal Budget - for Joint Board Adoption..... \$ 1,447,806

Total \$ 1,447,806

Anticipated Revenues:

Indirect Costs for Federal Projects..... \$ (20,000)

Total \$ (20,000)

Voted from Fund Balance

\$ (80,000)

Amount to be shared by Districts:

Expenditures minus Revenues..... \$ 1,347,806

Distribution of \$1,347,806 to be raised by the Districts as follows:

District	2015 Valuation	Valuation Percent	2015-16 Pupils	Pupil Percent	Combined Percent	District Share 2017-2018
Hampton Falls	\$312,797,900	0.0569	243.74	0.0987	0.0778	\$104,914
North Hampton	\$842,941,474	0.1535	402.20	0.1629	0.1582	\$213,212
Seabrook	\$1,839,284,339	0.3348	684.47	0.2773	0.3061	\$412,505
South Hampton	\$143,303,979	0.0261	65.33	0.0265	0.0263	\$35,416
Winnacunnet	\$2,354,647,618	0.4287	1,072.86	0.4346	0.4316	\$581,759
	\$5,492,975,310	1.0000	2,468.60	1.0000	1.0000	<b>\$1,347,806</b>

Henry Marsh  
S.A.U. #21 Joint Board Chair

Results of Voting

South Hampton  
Barnard School

March 8, 2016

<b>SOUTH HAMPTON</b> (Emily Kime 394-2156)		<b>RESULTS</b> (Win, Pass, Fail)
Election - School Board – 1 seat open -3 yr		
<b>Kim Molin</b>	<b>240</b>	<b>W</b>
Warrant Articles:		
#1 - Budget (Operating or Default)	<b>153/107</b>	<b>P - Operating</b>
#2 - SEA Contract	<b>172/94</b>	<b>P</b>
#3 - Expendable Trust - Technology	<b>161/100</b>	<b>P</b>
#4 - Expendable Trust - High School Tuition	<b>155/109</b>	<b>P</b>
#5 - Expendable Trust - Roof	<b>173/79</b>	<b>P</b>
#6 - Expendable Trust - Bldg. Maint.	<b>167/94</b>	<b>P</b>
#7 - Expendable Trust - SPED	<b>154/107</b>	<b>P</b>



Emily Kime  
School District Clerk

# South Hampton School District

## Annual Report of the School Board

January 2017

The South Hampton School Board has had a busy 2016. We have strived to support the students, staff and programs at Barnard School while remaining mindful towards the taxpayers. We believe strongly in the importance of maintaining an open relationship with members of the South Hampton community and with the Amesbury School District which serves our students in grades 9-12.

We would like to thank the voters of South Hampton for your support of our School District's operating budget. In March 2016, the voters approved our operating budget of \$1,874,160. In addition to passing the operating budget, several warrant articles were also approved. The Computer Technology Capital Reserve Fund, the Roof Expendable Trust Fund, The Special Education Trust Fund and the Building Maintenance Expendable Trust Fund were all added to. Also approved for funding, was the newly formed Tuition Stabilization Expendable Trust Fund. The current grade 5 class has 12 students. That is significantly larger compared to the other classes in the school. In 2020, when the class begins high school, there will be a dramatic increase in the school district's high school tuition payment. In an effort to plan for this increase and minimize the impact on the tax rate, we established this fund to begin to set aside money now to be used once the students enter high school. It is our firm belief that adding to these funds slowly is in the best interest of both the community and the South Hampton School District. The teacher's contract (SEA) unfortunately did not pass in all of the districts in SAU 21. While it did pass in South Hampton, it has to be approved in all SAU 21 districts in order for the contract to take effect. Negotiating committees have again worked in 2016 to negotiate a contract which will be presented to voters in March 2017.

Over the course of this past year, the School Board learned of some significant and unforeseen costs that had arisen in the area of special education. As a result of the costs being unexpected, we had not planned for them in the 2016-2017 operating budget. We are currently investigating the best ways to fund this expense which totals approximately \$100,000. Possibilities include utilizing the Special Education Trust Fund or unexpended funds at the end of the year.

As a School Board, we recognize the financial impact that the school's budget has on the community. Therefore, we strive to return unexpended funds to the town whenever possible to help to reduce the tax rate. We are pleased that we were able to return approximately \$150,000 of unexpended funds from the 2015-2016 budget. While the School Board has the authority to utilize the entirety of the school's budget, we return monies to the town whenever possible.

We wished farewell to two SAU 21 Administrators in 2016. SAU 21 Business Administrator, Mr. William Hickey, moved on to pursue other professional endeavors. We thank Mr. Hickey for his dedication and service to our District. We welcomed Mr. Matthew Ferreira as Mr. Hickey's replacement in the fall. Matt comes to us with significant

## South Hampton School District

experience in the financial sector and we look forward to collaborating together into 2017. Assistant Superintendent Ms. Barbara Hopkins also left the District in the fall. She accepted the position of Director of Science Education for the NH Department of Education. Barbara's passion for education was felt by all and we wish her the best in her new position. There is currently a committee in place that is working to find her replacement.

The School Board meets the first Wednesday of the month at 6:00 pm at Barnard School. We welcome all those who wish to attend. Please visit SAU21's website at [www.sau21.org](http://www.sau21.org) for additional information regarding school board meetings and policies.

*Respectfully Submitted,*

*Kimberly Molin,  
Chair, South Hampton School Board*





# South Hampton School District

## Annual Report of the Superintendent of Schools

January 2017

In June of 2016 our communities congratulated 255 seniors as they graduated from Winnacunnet High School. Over 187 members of the Class of 2016 were scheduled to attend a two or four-year college or university, nine entered into the military and the remaining members chose to pursue employment. The educational foundation for most of our graduating seniors was their experience gained from the Pre-K through Grade 8 schools of SAU #21 and SAU #90. The ability to sustain successful programs and make improvements to increase student achievement in SAU #21 occurs through the support and contributions of our SAU #21 community members. This support allows our school districts to provide students with learning opportunities that are diverse, wide-ranging and inclusive.

As you review the Annual Report of your district's principal or board chair you will find many examples of our students' successes.

As a community I hope that you share my pride in the hard work and dedication of all staff members in SAU #21. Their focus, each and every day, is the needs of our students. They are committed to doing their very best to provide our students with the best opportunities to "develop life-long learners and critical thinkers and who contribute to a changing global society" (from SAU #21 Educational Philosophy). It is through the efforts of our staff that our students experience a learning environment that is safe and enriching.

### Personnel:

On Thursday, August 25, 2016 the yearly recognition of teachers achieving a longevity benchmark in their careers in public education was observed during the opening convocation. These teachers have demonstrated commitment, dedication and determination as they performed their duties as public school educators.

The following is a list of teachers recognized for their service and dedication to our students:

Recipients of 25 year pins:

*Linda Hebert – North Hampton School*

*Patrick Moore - Winnacunnet High School*

Recipients of 30 year pins:

*Karen Haas – North Hampton School*

*Candis Regan – Seabrook Middle School*

*Anna Williams – Seabrook School District*

Recipients of 35 year pins:

*Brenda Eaves – North Hampton School*

*Catherine Silver – Winnacunnet High School*



## South Hampton School District

*Debra Troio – North Hampton School*

Recipients of 40 year pins:

*Robert Riffe – Winnacunnet High School*

*Les Shepard – Seabrook Middle School*

At the conclusion of the 2015-2016 school year several staff made a decision to retire.

Those staff members were:

*Jill Berry (Winnacunnet High School, Art)*

*Bruce Demaine (Winnacunnet High School, Technology Director)*

*Linda Evans (Winnacunnet High School, Director of Special Services)*

*Jamie Marston (Winnacunnet High School, Curriculum Coordinator)*

*Corinne Martin (Winnacunnet High School, Secretary)*

*Steve Piro (Winnacunnet High School, Social Worker)*

*Michael Quinn (North Hampton School, Special Education)*

*Elizabeth Ross (Seabrook Elementary School, Librarian)*

*Linda Sherouse (North Hampton School, Librarian)*

*Elaine Smith (Seabrook Middle School, Language Arts)*

*Denise Tiralla (Hampton Falls, Lincoln Akerman School, Grade 1)*

*Linda Varney (Winnacunnet High School, Art)*

To each of these members of our staff, good luck in all your future endeavors and thank you for everything you did for our students.

At the SAU #21 office, several changes in staffing occurred this past year. First, Phyllis Kennedy, Administrative Assistant to the Assistant Superintendent of Schools left for another SAU after serving our students and districts with a deep commitment and dedication. Our new Administrative Assistant for the Assistant Superintendent of Schools is Heather Begley.

This past school year found two SAU #21 administrators making decisions to pursue a different educational setting. For six school years I had the honor and pleasure to work with Barbara Hopkins, Assistant Superintendent of Schools and William (Bill) Hickey, Business Administrator. During those years Barbara and Bill served our students and our SAU communities with distinction. Their dedication, their service, and their sincere efforts to ensure that our students and staff received the best opportunities, was on display every day.

Their ability to work tirelessly and to always have a positive attitude helped to make our work at the SAU productive and meaningful. Bill and Barbara remain in New Hampshire continuing to serve our students' needs. I thank them for their commitment to our SAU communities and wish them both the best in their future endeavors.



## South Hampton School District

Search groups comprised of board members, school administrators and teachers worked to fill both open positions.

In September of 2016, Matthew Ferreira started as our SAU #21 Business Administrator. In late January of 2017, Ronna Cadarette began her role as Assistant Superintendent of Schools of SAU #21. We welcome them both to our SAU.

On a final note as Superintendent of Schools working closely with our five school boards is imperative to continually improve all aspects of our school districts. Please allow me to use this forum to extend a thank you to all of our board members for their service to our students. Our schools provide our children with the educational foundation necessary for them to be prepared for an uncertain future. I believe that the state of our schools at the end of 2016 is steady and firm, prepared to move forward in a positive and confident manner.

*Respectfully submitted,*

*Robert M. Sullivan, Ed.D.*

*Superintendent of Schools*



# South Hampton School District

## Barnard School 2016 Principal's Report

Dear South Hampton Community Members,

On behalf of the entire Barnard School Staff, Students, and their Families we extend thanks to the South Hampton Community for your continued generous support of the academic, cultural, social, emotional, and physical development of your most precious resource, the children who will shape our future. The following are some highlights of 2016 and some predictions of future activities and initiatives to enhance our learning environment.

By far the greatest accomplishment of the past several years was the construction of our new Science Lab Classroom in the summer of 2015. The South Hampton Facilities Committee spent 2 plus years before that developing a plan and researching all the options that resulted in a state-of-the-art facility to accommodate ***Next Generation Science Standards*** learning for K-8 students. The process exemplified the school's vision: "***Create a school that continues the atmosphere and character of Barnard School which includes strong academics, a center of community focus, and an emphasis on the development of the whole person. The vision will be funded through creative financial planning both public and private.*** The students and staff have been delighted with the finished product and this year we have continued daily use in grades 4-8 and at least weekly access for Grades K-3 with co-teaching among Mrs. Cestrone, Mrs. Moran, Mrs. Pruet, and Ms. Peterson.

Academics, of course, are our number one responsibility here at Barnard School and we take them very seriously. We are continuing with the implementation of the ***NH College and Career Ready*** (otherwise known as *Common Core*) in Math, Reading and Writing, and the K-8 adoption and implementation of ***Next Generation Science Standards***. Several teachers have spent the last 2 years looking at ***Lucy Calkins' Readers-Writers Workshop*** as a model to reinforce literacy instruction and reading and writing particularly in the important content areas. We have taken advantage of federal grant money to send Mrs. Moran to the ***Columbia University Readers and Writers Training*** in June. We have plans in place to send more teachers next summer.

In the 2014 school year we introduced a **Reconfiguration Plan** and continued the design so it's now referred to as simply "**Configuration.**" From K-1 (am), 2 (am), 1-2 (pm), 3-4, with 5-8 as Middle school we became K-1, 2-3, 4-5, with 6-8 as Middle School. In our third year of this change we continue to have positive results with many benefits such as co-taught classes, allowing first graders to remain all day in the same classroom, and fifth graders in a self-contained classroom with Middle School support. In this third year we have enhanced the collaboration with daily science to supplement the math instruction between Grades 4-5 and the Middle School with even higher levels of academic rigor. We have also re-introduced **Grades 1-5 World Language and 6-8 Spanish Instruction** with the added bonus of a Spanish Lab class in Grades 6-8 along with their regular instruction. Grades 7-8 have a weekly **STEAM (Science, Technology, Engineering Art, and Math)**



## South Hampton School District

class co-taught by Mrs. Cestrono and Mrs. Swett. We have 8<sup>th</sup> grade students getting exposure to Amesbury High School's Freshman Algebra under Mrs. Swett's and my direction. Lastly Grade 8 and I are participating in weekly "**Project Based Learning**," modeled after what was learned in the film *Most Likely to Succeed* that was shown publicly last spring.

We continue to use **NWEA (Northwest Educational Association)** nationally normed and standardized testing to drive instruction in Mathematics, Reading, Writing, and Science and have continued testing of all students grades 1-8 in fall to access the **MAP (Measures of Academic Progress)** feature. In addition we use *AIMSweb* as an assessment for Reading to facilitate grouping and individualization. In the spring of 2015 our students in grades 3-8 for the first time participated in **SBAC** (Smarter Balanced Assessment Consortium) testing in Mathematics and English Language Arts with academic and performance-based assessments. Grades 4 and 8 also took the NECAP Science test in the spring of 2016. I am pleased to announce that our students' performance in Reading, Math, Writing, and Science continues to be significantly above the state average. We painstakingly analyze statewide SBAC individual and class results to make certain that our students are equipped with the tools and skills for current and future learning. Our teaching staff participates in District-sponsored and outside workshops and seminars to avail themselves with cutting-edge teaching skills and to be fully aware of best practice in all aspects of their instruction.

All schools experience **staffing changes** to a greater or lesser degree and this year was no exception. **Drew Szeliga** accepted a teaching position at Hampton Academy and **Erica Swett** has joined us teaching Grades 6-8 Math and Grade 6 Social Studies and co-teaching Grade 5 Math. In addition to several years of teaching experience at various grade levels, Mrs. Swett has an Undergraduate Degree in Elementary Education from Southern NH University and a Masters in Curriculum and Instruction from New England College. **Lydia Macdonald** accepted a teaching position at Dondero School in Portsmouth and **Courtney Peterson** has joined us teaching Grades 4 and 5. Ms. Peterson has just completed her Masters Degree in Elementary Education from UNH and completed her student teaching at Swasey Elementary School in Brentwood under the supervision South Hampton's own Mrs. Knapp! **Leah Nelson** decided to relocate over the summer and **Heather Lindsay** has joined us teaching Art in grades K-8. Ms. Lindsay is a 2014 Art Education graduate of Plymouth State University and has spent several days over the years volunteering in Mrs. Sheckells' classroom. In addition to her work here she serves as the Youth Librarian at Kingston Community Library and also continues to partner with Mrs. Sheckells at East Kingston Public Library. **Julie Sullivan** accepted a teaching position at nearby Cashman Elementary School in Amesbury and **Jonna Dozet** has joined us to teach Grades 1-8 Music and direct our Band, Chorus, and Instrumental Music instructional programs. Ms. Dozet is a 2015 graduate of UNH with a Bachelor of Music Education degree. She completed her student teaching at Cooperative Middle School and Lincoln Street School in Exeter and has had experience with the Summer Youth Music School and the NH Youth Band. **Shawn Hanson**, our part-time Computer Technician accepted a full-time position as Systems



## South Hampton School District

Administrator at Central Catholic High School in Lawrence and **John Ashak** has joined us in his place. Mr. Ashak has considerable private sector IT experience and has recently served his hometown of Hampton Falls as Computer Technician for the Library and Tax Collector. Lastly we have completely revamped our custodial staff and organization. Local and nearby residents Stan Benosky and Dvina Valcour have joined our custodial staff with Gayle Porter who has many years' experience at WHS comes by once weekly to act as Lead Custodian.

**Volunteers** have been an essential part of Barnard's Culture from many years before I arrived in the fall of 2012. **PTA** serves Monday Pizza and Friday Subs with huge participation. Mrs. Knapp delivers reading assessments in the upper grades. Parents are in the classrooms on a daily basis and there is always help making copies, bulletin boards, and for classroom celebrations.

Speaking of the Barnard **PTA**, they continue to be a major positive influence and a generous supporter of school activities. In the spring the entire school, divided by grade levels participated in the **Neal Nichols Geography Gameshow**. They sponsor events like their **Blaze the Trail 5K** and **Fall Festival** to build community and fundraise to support programming. They are always there with refreshments and support for every school-sponsored event. The **Book Fair**, twice yearly, allows parents to buy books for their children and provides hundreds of dollars for teachers to do the same for classrooms. The Bradford **Ski and Snowboard Program** is a highlight of winter activity for students, parent chaperones, and myself, of course!

As far as the future is concerned we have much to look forward to as we look at ways to enhance our students' learning. This is the fourth year of our comprehensive library plan and we will continue to work with the **South Hampton Library** to provide the best services for students while looking at our own facility and catalogued collections. This year our collections continue to be merged, with online access, for our students and library patrons. Technology has been an increased focus to prepare our **21<sup>st</sup> Century Classrooms** with the addition of 24 **Chromebooks**, and we intend to meet the increased responsibility to prepare our students for the demands of high school, higher education, and the work force.

These are a few highlights of what goes on every day at our incredible school, and feel free to contact me anytime [kdarsney@sau21.org](mailto:kdarsney@sau21.org), call 394-7744 or stop by the school if you would like to know more. Thank you all again for your continued incredible friendship and support.

*Respectfully Submitted,*

*Kenneth R. Darsney, CAGS (Mr. "D")*

*Barnard School Principal*



## South Hampton School District

### Barnard School Staff Information 2016-2017

Name	Step & Track & Position	No. Years in District	No. Years Experience	Salary
<b>Darsney, Kenneth</b>	Principal	5	19	87,245
<b>Donabedian, Aline</b>	Dir. of Sp. Services/Teacher	4	39	78,528
<b>Ashak, John</b>	Computer Technician	1		26,438
<b>Benosky, Stanley</b>	Custodian	1		11,936
<b>Bucyk, Karen</b>	E. A. - Reg.	4		18,512
<b>Casassa, Sara</b>	5M Gr. 6-8 LA & 1-8 Tech Int.	8	8	52,869
<b>Cestrone, Carmelina</b>	2B+30 Gr. 4-8 Science, 7-8 SS	3	3	45,521
<b>Conley, Laura</b>	20% 7M Counselor/Home School Coord.	2	8	11,382
<b>Dozet, Jonna</b>	30% 1B Music	1	1	12,287
<b>Duford, Kira</b>	4B Nurse	5	5	45,741
<b>Dugan, Carol</b>	50% 13M+30 Reading	11	44	37,935
<b>Gouzoules, Sarah</b>	E.A. - SPED	1		17,783
<b>Jones, Denise</b>	Admin. Assistant	19		34,712
<b>Jones, Denise</b>	Sub Caller	19		518
<b>Laverly, Lori</b>	Library Facilitator	1		8,000
<b>Leary, Elizabeth</b>	E.A. - SPED	2		19,471
<b>Lindsay, Heather</b>	20%1B Art	1	1	8,192
<b>Meehan, Lynn</b>	20% 11B PE	18	18	12,174
<b>Moran, Tara</b>	7M Gr. K/1	10	10	56,909
<b>Oliver, Eva Marie</b>	20% 11B+30 Spanish/World Lang.	1	14	12,653
<b>Orlando, Joan</b>	E.A. - SPED	16		20,871
<b>Orlando, Joan</b>	Ed. Monitor	16		1,551
<b>Parkinson, Dianna</b>	E.A. - SPED	8		10,879
<b>Peterson, Courtney</b>	1M Gr. 4/5	1	1	45,630
<b>Porter, Gayle</b>	Lead Custodian	1		2,107
<b>Preston, Erin</b>	12M+15 SPED	2	12	70,805
<b>Pruett, Amy</b>	13M+30 Gr. 2/3	17	17	77,682
<b>Swett, Ericka</b>	13M Gr. 5-8 Math, Gr. 6 SS	1	13	70,826
<b>Valcour, Dvina</b>	Custodian	1		11,936