



# Annual Report Town of Hollis, New Hampshire 2007



## TOWN HALL OFFICES AND HOURS

<b>Town Hall</b>	<b>465-2209</b>
Deborah Adams, Secretary Email <a href="mailto:zoning@hollis.nh.us">zoning@hollis.nh.us</a>	<b>465-3701 Fax</b>
Cathy Hoffman, Secretary Email <a href="mailto:gis@hollis.nh.us">gis@hollis.nh.us</a>	<b>8AM-3PM</b>
Kim Dogherty, Secretary/Receptionist Email <a href="mailto:calendar@hollis.nh.us">calendar@hollis.nh.us</a>	
<b>Assessing Office</b>	<b>465-9860</b>
Connie Cain, Assistant to the Assessor Email <a href="mailto:assessing@hollis.nh.us">assessing@hollis.nh.us</a>	<b>8AM-3 PM</b>
<b>Building Inspector</b>	<b>465-2514</b>
David Gagnon, Building Inspector Email <a href="mailto:building@hollis.nh.us">building@hollis.nh.us</a>	<b>Office Hours 8-9:30 AM Inspections 9:30AM-3 PM</b>
<b>Finance Department</b>	<b>465-6936</b>
Paul Calabria, Finance Officer Email <a href="mailto:accounting@hollis.nh.us">accounting@hollis.nh.us</a>	<b>8AM-3PM</b>
<b>Information Technology</b>	<b>465-2209</b>
Dawn Desaulniers, IT Specialist Email <a href="mailto:pcsupport@hollis.nh.us">pcsupport@hollis.nh.us</a>	
<b>Planning Department</b>	<b>465-3446</b>
Virginia Mills, Assistant Planner Email <a href="mailto:planning@hollis.nh.us">planning@hollis.nh.us</a>	<b>8AM-3PM</b>
<b>Selectmen's Office</b>	<b>465-2780</b>
Troy Brown, Town Administrator Email <a href="mailto:bos@hollis.nh.us">bos@hollis.nh.us</a>	<b>8AM-3PM Call for an appointment</b>
<b>Tax Collector</b>	<b>465-7987</b>
Barbara Townsend, Tax Collector Email <a href="mailto:tax@hollis.nh.us">tax@hollis.nh.us</a>	<b>8AM-3PM</b>
<b>Town Clerk</b>	<b>465-2064</b>
Nancy Jambard, Town Clerk  Alison Falk, Deputy Town Clerk	<b>Mon, Wed, Fri 8AM-1 PM Monday 7-9PM 1st &amp; 3rd Tuesday 7-9 PM 1st Sat 8-11 AM</b>

*Visit the Town's Website at [www.hollis.nh.us](http://www.hollis.nh.us)*

TOWN REPORT COMPILED AND EDITED BY DEBORAH ADAMS AND CATHY HOFFMAN

TOWN REPORT PRINTED IN HOLLIS BY PURITAN PRESS

COVER PHOTO CREDITS

BACKYARD BEAR-KATHI LEWIS

ALWAYS READY ENGINE HOUSE-COURTESY OF NRPC

HOLLIS MOON-REBECCA AUDETTE

OTHER COVER AND CONTENT PHOTOS (EXCEPT WHERE NOTED)-DEBORAH ADAMS AND CATHY HOFFMAN

**ANNUAL REPORT**

*for the Town of*

**Hollis**

**NEW HAMPSHIRE**

*for the year*



**Two Thousand Seven**

**Annual Reports**

*of the*

**Officers and Committees**

*of the Town of*

**HOLLIS, NEW HAMPSHIRE**

**FOR THE YEAR ENDING DECEMBER 31, 2007**

*with Reports of the*

**Hollis School District**

*and the*

**Hollis/Brookline  
Cooperative School District**

## DEDICATION

**The Board of Selectmen is honored to dedicate the 2007 Annual Town Report to those who volunteer to serve our community.**

At any point in time there are at least one hundred and fifty residents serving on various town boards and committees. Though each organization has its own mission statement or purpose, they all work in cooperation for the betterment of the Town.

Some current volunteers have served for many years on different boards and committees. One volunteer has served continuously on one board for the past twenty years. Ed Makepeace was appointed as an alternate member of the Planning Board in 1988, to regular membership in 1991, and since 1998 has served as Planning Board Chairman. When asked why he does it, he responded: "I do enjoy being on the Planning Board...but most importantly I think that it helps the Town to have volunteers and/or staff that have long-term experience on a particular board or committee.... Over time there are fewer and fewer issues that come up that the board and staff hasn't experienced at one time or another in the past. I think that it really helps all concerned because everyone is treated in the same consistent and fair way over the years." Ed is not the only volunteer with service longevity on a Town board or committee. Edward (Ted) Chamberlain, Craig Birch, George R. (Bill) Burton and Steven Briggs all have long tenures on the Town Forest Committee. Mort Goulder was first elected to the Town Budget Committee in 1958 and has served continuously since 1990. Roger Parsons, Richard Brown and Richard Casale have been on the Building Code Board of Appeals since 1992. Peter Baker was a member of the Conservation Commission from 1990 to 2005 and he continues to attend meetings as the Chairman of the Land Stewardship subcommittee. Tom Dufresne and Richard Brown are also long-time Conservation Commission members. John Andruszkiewicz and Brian Major both have over fifteen years of service on the Zoning Board of Adjustment. Without this kind of dedication, Hollis would not be the fine community it is today.



DAVID PETRY, ED MAKEPEACE AND DOUG GAGNE  
PREPARE FOR A PLANNING BOARD MEETING



CONSERVATION COMMISSION CHAIRMAN  
TOM DUFRESNE SETTING UP FOR  
ROADSIDE CLEANUP DAY

Board and committee volunteers are either elected by the Town or appointed by the Board of Selectmen. Elected volunteers include members of the Town Budget Committee, the Hollis Brookline Cooperative Budget Committee, the Hollis School Board and the Hollis Brookline Cooperative School Board. The Trustees of the Cemeteries, Library, and the Trust Funds are also elected volunteers. Appointed volunteers are those who serve on land use boards and boards and committees whose purposes include preservation, conservation, stewardship, special studies and long range planning. Still other appointed volunteer board and committee members act in an advisory capacity to the land use boards and to the Board of Selectmen.

Possibly the most visible volunteers are those who serve on the land use boards. The Planning Board, Zoning Board of Adjustment and Historic District Commission meetings are broadcast live on our public access channel. Local land use boards enable communities to enact zoning ordinances and regulations to more effectively meet the demands of growth. The Planning Board is responsible for creating, amending and adopting ordinances and regulations that guide the growth of Hollis in accordance with the Master Plan. The Zoning Board of Adjustment applies and interprets these ordinances when it makes decisions regarding individual land use cases. The Historic District Commission applies an additional layer of ordinances and regulations, specific to Hollis' Historic District, to ensure that changes proposed preserve and maintain the unique character of the District.

Other local boards and committees that act in an advisory capacity regarding land use issues include the Conservation Commission, the Heritage Commission and the Land Protection Study Committee. These groups play a very important role in preserving Hollis' heritage. Through its conservation fund, which is funded with 50% of the land use change tax, the Conservation Commission, which now includes the Land Stewardship subcommittee, monitors Town lands, accepts gifts of land and purchases development rights and conservation easements, thereby safeguarding these lands from development. The Heritage Commission focuses on the historical preservation of those places that define Hollis' past. The Land Protection Study Committee, in its relatively short existence, has facilitated the Town's purchase and protection of over 600 acres of prime developable land in Hollis, the largest being the 180-acre Woodmont West Orchard.

In addition to the boards and committees that function continually, there are also those that are formed when a special need arises. Last year's Property Tax Equity Committee and the Flints Pond Study Committee are the most recent examples of committees that were formed to complete a specific task or study. The Strategic Planning Committee was formed in 2006. This committee's three-year charge is to predict how the Town's projected buildout would impact services, taxes and rural character. Volunteers from the community also spearheaded the preservation efforts for the Lawrence Barn and the Noah Dow Cooper Shop. These projects were highlighted in last year's report.

The Town celebration that we call Old Home Day is a challenging activity to coordinate. It takes intensive planning of many parallel activities. From year to year, the organization of this event represents a monumental task for volunteers. Unfortunately, Old Home Day was cancelled in 2007, however, the Old Home Day Committee has been reformed and everyone is looking forward to Old Home Day 2008.

Why do our volunteers continue to serve on our ever-increasing number of boards and committees? The answer comes easily, they love their Town and they want to help protect, preserve and guide its future.

When you browse through this Town Report, please take note of the list of elected and appointed officials. These are the people that serve selflessly. They are the heart and soul of Hollis.

It is with extreme gratitude that the Selectmen dedicate this Annual Town Report to those who dedicate their time and talent to making Hollis the community that we all know and love.

**THANK YOU!**



# Table of Contents

## TOWN OF HOLLIS

DEDICATION .....	2
TOWN ADMINISTRATION .....	6
SELECTMEN'S REPORT .....	10
A TRIBUTE TO CATH .....	14
2008 TOWN WARRANT - ELECTIONS .....	15
PLANNING BOARD SAMPLE BALLOT 2008 .....	16
2008 TOWN WARRANT .....	19
2008 PROPOSED BUDGET .....	25

## FINANCIAL REPORTS-2007

2007 TAX RATE CALCULATION .....	28
2007 BUDGET COMPARATIVE STATEMENT .....	29
TOWN CLERK'S REPORT .....	31
TAX COLLECTOR'S REPORT .....	32
TREASURER'S REPORT .....	35
STATEMENT OF BONDED DEBT .....	36
POLICE PRIVATE DETAILS SPECIAL REVENUE FUND .....	38
HERITAGE FUND .....	38
CONSERVATION FUND .....	39
OLD HOME DAY SPECIAL REVENUE FUND .....	40
AMBULANCE FEE SPECIAL REVENUE FUND .....	41
ZYLONIS FUND .....	41
FOREST MAINTENANCE FUND .....	42
CHARLES J. NICHOLS FUND .....	42
TOWN OF HOLLIS AND HOLLIS NICHOLS FUND INCOME PAYMENTS .....	43
TRUST FUNDS, TRUSTEES REPORT (MS-9) .....	44
CAPITAL RESERVE ACCOUNT .....	46
INVESTMENTS, TRUSTEES REPORT (MS-10) .....	47
INVENTORY OF PROPERTY OWNED BY THE TOWN OF HOLLIS .....	49
AUDITOR'S REPORT .....	53

<b>HOLLIS SOCIAL LIBRARY .....</b>	<b>85</b>
------------------------------------	-----------

## DEPARTMENT/COMMITTEE REPORTS

BUDGET COMMITTEE .....	88
BUILDING DEPARTMENT .....	89
CABLE ADVISORY COMMITTEE .....	91
CEMETERY TRUSTEES .....	92
CONSERVATION COMMISSION .....	93
DEPARTMENT OF PUBLIC WORKS .....	95
STUMP DUMP AND TRANSFER STATION .....	96
SOUTH MERRIMACK ROAD BRIDGE PROJECT .....	97
FIRE DEPARTMENT .....	99
FOREST FIRE WARDEN AND STATE FOREST RANGER .....	101
POLICE DEPARTMENT .....	102
COMMUNICATIONS CENTER .....	104
HIGHWAY SAFETY COMMITTEE .....	104
HERITAGE COMMISSION .....	105
HISTORIC DISTRICT COMMISSION .....	106
INFORMATION TECHNOLOGY .....	107
LAND STEWARDSHIP COMMITTEE .....	108

LAND PROTECTION STUDY COMMITTEE .....	109
NRPC ACTIVITIES FOR THE TOWN OF HOLLIS .....	110
PLANNING BOARD .....	112
RECREATION COMMISSION .....	114
SENIOR CITIZENS ASSOCIATION .....	115
STRATEGIC PLANNING COMMITTEE .....	115
STORMWATER IMPLEMENTATION TEAM .....	116
SUPERVISORS OF THE CHECKLIST .....	116
TOWN FOREST COMMITTEE .....	117
TRAILS COMMITTEE .....	117
ZONING BOARD OF ADJUSTMENT .....	118

## **TOWN ELECTION/TOWN MEETING-2007**

2007 TOWN ELECTIONS .....	121
TOWN MEETING MINUTES 3/14/07 .....	122

## **VITAL STATISTICS-2007**

HOLLIS BIRTHS .....	125
HOLLIS MARRIAGES .....	126
HOLLIS DEATHS .....	127

## **HOLLIS SCHOOL DISTRICT**

SCHOOL OFFICERS .....	129
SCHOOL WARRANTS .....	130
HOLLIS SCHOOL DISTRICT MEETING MINUTES 3/22/07 .....	133
<b>FINANCIAL REPORTS</b>	
BUDGET .....	136
REVENUE .....	136
FINANCIAL REPORT .....	137
BALANCE SHEET .....	138
SPECIAL EDUCATION .....	139
TEACHER ROSTER .....	140
HOLLIS ELEMENTARY SCHOOL COMMUNITY ADMINISTRATIVE TEAM REPORT .....	142

## **SCHOOL ADMINISTRATIVE UNIT #41**

SUPERINTENDENT OF SCHOOLS .....	144
DIRECTOR OF CURRICULUM AND INSTRUCTION .....	145
SAU 41 NETWORK REPORT 2007 - 2008 .....	147
DIRECTOR OF SPECIAL EDUCATION .....	148

## **HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT**

SCHOOL OFFICERS .....	149
SCHOOL WARRANTS .....	150
HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL MEETING MINUTES 3/7/07 & 3/8/07 .....	153
<b>FINANCIAL REPORTS</b>	
BUDGET .....	160
REVENUE .....	161
FINANCIAL REPORT .....	162
BALANCE SHEET .....	163
SPECIAL EDUCATION .....	164
TEACHER ROSTER .....	165
HOLLIS BROOKLINE HIGH SCHOOL ADMINISTRATIVE REPORT .....	168
HOLLIS BROOKLINE MIDDLE SCHOOL ADMINISTRATIVE REPORT .....	170
HOLLIS BROOKLINE HIGH SCHOOL GRADUATION AWARDS .....	171
COLLEGES THAT ACCEPTED HOLLIS BROOKLINE GRADUATES .....	175

**TOWN ADMINISTRATION**  
**March 2007-March 2008**

**ELECTED OFFICIALS OF THE TOWN**

**Selectmen, Assessors, Overseers of the Poor**

Melinda Willis, Chair, 2008  
Vahrij Manoukian, 2008  
David Petry, 2009

Mark Johnson, Vice Chair, 2010  
Mark LeDoux, 2010

Staff: Catharine Hallsworth, Director of Administration (through August 2007)  
Troy Brown, Town Administrator (September 2007)  
Cathy Hoffman, Secretary

**Town Clerk** Nancy Jambard, 2008

**Treasurer** Edward Lehoullier, 2009

**Moderator** James W. Squires, 2008

**Town Budget Committee (Town and Hollis School District Budgets)**

Michael Harris, Chair, 2009  
Christopher Hyde, Vice Chair, 2010  
Tom Jambard, 2009  
Bob Labednick, 2010  
Bill Beauregard, School Board Representative  
Staff: Deborah Adams, Secretary

Scott Bartis, 2008  
Mort Goulder, 2008  
Melinda Willis, Ex-Officio, Selectmen

**Hollis/Brookline Cooperative Budget Committee**

Forrest Milkowski (Brookline), Chair, 2008  
Morton Goulder (Hollis), 2008  
Douglas Davidson (Hollis), 2008  
Raymond Valle (Hollis), 2009

Fred Hubert (Brookline) appointed, 2008  
Lorin Rydstrom (Hollis), 2010  
Greg d'Arbonne (Brookline), 2010  
Tom Enright, School Board Rep.

**Library Trustees**

J. Howard Bigelow, Chair, 2009  
Norma Woods, (res)  
Jone Labombard, 2010  
Marcia Beckett, 2008

Michelle Repp, 2010  
Karen Knight, 2009  
Robert Bartis, 2008  
Laurel Lang, 2008

**Supervisors of the Checklist**

Julia L. McCoy, 2012  
Lydia L. Schellenberg, 2008  
Jessica "Jan" Squires, 2010

**Trustees of the Trust Funds**

F. Warren Coulter, 2010  
William Gorham, 2008

John C Callahan, 2009

**Trustees of the Cemeteries**

Doug Gagne, Chair, 2008  
Nancy Bell, 2009  
Scott Fisher, 2010  
Staff: Deborah Adams and Kimberly Dogherty, Secretaries

Jeff Snow, 2008  
Christopher Buzzy, 2009



## STATE GOVERNMENT

**Governor** John Lynch  
**Executive Council** Debora Pignatelli  
**Senate** David Gottesman  
**General Court** Richard B. Drisko  
Carolyn M. Gargasz  
Betty Hall  
Melanie Levesque

## APPOINTED OFFICIALS OF THE TOWN

### Building Code Board of Appeals

Roger Parsons, 2009  
Richard Brown, 2009  
Paul Hemmerich, 2009  
David Gagnon, Building Inspector

Robert Cormier, 2012  
Richard Casale, 2008

### Cable Advisory Committee

Bruce Harrison, 2009  
Paul Cain, 2009

James Anderson, 2010

### Camera Operators

Paul Armstrong

Ellen Walker

### Charitable Funds Committee

Mary Anne Smith, 2008  
Debbie Shipman, 2008

Millie Bonati, 2008  
Eleanore Whittemore, 2008

### Conservation Commission

Thomas Dufresne, Chair, 2010  
Richard Brown, Secretary, 2010  
Lynne Simonfy, 2009  
Carl Hills (Alt), 2009  
James Oehler (Alt), 2009  
Raymond Lindsay (Alt), 2010

Susan Durham, Vice Chair, 2008  
Thom Davies, Treasurer, 2008  
Lloyd Deenik (Alt), 2009  
Cathy Hoffman, 2008  
Gary Flaherty (Alt), 2008  
Mark Johnson, Selectmen's Rep

### Emergency Management Director

Don McCoy

### Forest Committee

Edward (Ted) Chamberlain, 2008  
Steven Briggs, 2010  
Craig Birch, 2009

Gary Chamberlain, 2008  
George R. Burton, 2009

### Heritage Commission

M. Honi Glover, Chair, 2008  
Bette Finnern, Clerk, 2010  
James Cram (Alt), 2009  
Lucy Husk (Alt), (res)  
Fredricka Olson (Alt), 2008  
Pat Coughlin (Alt), 2008  
Mark LeDoux, Selectmen's Representative

Robert Leadbetter, Finance Officer, (res)  
Janet Lawrence, 2010  
Liz Barbour, HDC Representative (res)  
Mara Huberlie, 2009  
David Sullivan (Alt), 2009  
Laurie Siergiewicz, Finance Officer, 2008

**Highway Safety Committee**

Russell Ux, Chief of Police  
 Rick Towne, Fire Chief  
 Jim Belanger, 2010

Jeff Babel, Director of Public Works  
 Peter Band, 2010  
 Mark Johnson, Selectmen's Rep

**Historic District Commission**

Frank Cadwell, Chair, 2009  
 Liz Barbour, 2010  
 Deane Navaroli (Alt), 2009  
 James Cram (Alt), (res)  
 Edwin Makepeace, Member and Planning Board Rep (res)  
 Clerical Support: Kimberly Dogherty

Paul Hemmerich, Vice Chair, 2009  
 Dave Gibson, 2008  
 Nora Lewis (Alt), (res)  
 Mark LeDoux, Selectmen's Representative

**Land Protection Study Committee**

Gerald Gartner, Co-Chair, 2008  
 Roger Saunders, Vice Chair, 2008  
 Mort Goulder, 2008  
 June Litwin, 2008  
 Peter Proko, 2008  
 Paul Edmunds, 2008  
 Mark LeDoux, Selectmen's Representative

Patrick Clark, Co-Chair, 2008  
 Peter Baker, 2008  
 Thom Davies, 2008  
 Dave Gilmour, 2008  
 Nate Armstrong, 2008

**Land Stewardship Committee, Subcommittee of the Conservation Commission**

Peter Baker, Chair, 2009  
 Lou Candito, 2009  
 Victoria Michaels, (res)

Sharon McMillan, (res)  
 Gail Coffey, 2008

**Memorial Day Organizer**

Jim Belanger

**Nashua Regional Planning Commission**

Peter Baker, 2010

Susan Durham, 2008

**Old Home Day Committee (2008)**

David Sullivan, 2010  
 Frank Ballou, 2010  
 Stephen Luce, 2010  
 Mark Piekarski, 2010  
 Kathy McGhee, 2010  
 Peter White, 2010

Mary Anne Smith, 2010  
 Nancy Bell, 2010  
 Deborah Shipman, 2010  
 Carolyn Madden, 2010  
 Jeanne Cleveland, 2010  
 Paul Armstrong, 2010

**Planning Board**

Edwin Makepeace, Chair, 2010  
 Richard Hardy, 2009  
 Cathy Hoffman, 2009  
 David Fite (Alt), 2009  
 David Petry, Ex Officio, Selectman  
 Donald Ryder (Alt), (res)  
 Mark LeDoux (Alt), (res)  
 Staff: Mark Fougere, Planning Consultant  
 Virginia Mills, Assistant Planner

Doug Gagne, Vice Chair, 2010  
 Bill Beauregard, 2008  
 Doug Cleveland, 2010  
 Scott Brunkhardt (Alt), 2010  
 Arthur LeBlanc (Alt), (res)

**Recreation Commission**

Kevin McDonnell, Program Director  
Tim Glover, 2009  
Tim Cardoza, 2008  
Jim McCann (Alt), 2009  
Pete Dupont (Alt), 2010  
David Petry, Selectmen’s Representative

Bob Dion, 2010  
Beth Zingales, 2008  
Michael McCaffrey (Alt), 2008  
William Angevine (Alt), 2008

**Souhegan Regional Landfill District**

Jeff Babel, 2010  
Hugh Mercer, (res)

Anne Tucker, 2008  
Arthur LeBlanc, (res)

**Strategic Planning Committee (2008)**

Melinda Willis  
Van Eresian  
Mike Harris  
Bob Dion  
Thomas Davies  
Bill Beauregard  
Daniel Peterson  
Arnold McCalmont  
David Udelsman  
Andrew Seremith  
Gerry Haley  
June Litwin, support  
Staff: Connie Cain, Secretary

Peter Baker  
David Gilmour  
Christopher Hyde  
James Oehler  
Ray Valle  
Candace Dochstader  
Mary Ann Wesoly  
Daniel Harmon  
Mark LeDoux  
Chet Rogers  
Tom Hildreth, advisor  
Nancy Struckman, support

**Stormwater Control for Hollis Implementation Team**

Deborah Adams, Website Administrator  
Rebecca Crowther, Public Works Coordinator  
Troy Brown, Town Administrator  
Melinda Willis, Selectmen’s Representative  
Catharine Hallsworth, Director of Administration, (res)  
Jeff Babel, Director of Public Works

Richard Brown, Conservation Commission  
David Gagnon, Building Inspector  
Cathy Hoffman, GIS (Hollis)  
Don Ryder  
Arthur LeBlanc, Director of Public Works, (res)

**Consultants**

Reginald Ouellette, Construction Engineer  
Mark Fougere, Planning Consultant

Todd Dresser, Cuoco & Cormier Engineering

**Trails Committee**

Sherry Wyskiel, Chair, 2009  
Richard Kalin, 2008  
Daniel Teveris, 2008  
Amos White (Alt), 2010  
Pamela Gustafson (Alt), 2008

Doug Cleveland, 2010  
Mary Ferguson, 2009  
Art Kinsley, 2008  
S. Robert Winer (Alt), 2010

**Zoning Board of Adjustment**

John Andruszkiewicz, Chair, 2010  
Allan Miller, 2009  
S. Robert Winer, 2008  
Richard Gustafson (Alt), 2010  
Frank Cadwell (Alt), 2008  
Klee Dienes (Alt), (res)  
Staff: Deborah Adams, Secretary

Brian Major, Vice Chair, 2009  
Jim Belanger, 2008  
Cindy Robbins (Alt), 2010  
Gerald Moore (Alt), 2009  
Michael O’Neill (Alt), 2008

**Zylonis Fund Committee**

Carol Smiglin, 2008  
Virginia Hoffman, 2008  
Mark LeDoux, Selectmen’s Representative

Norma Woods, 2008  
Melinda Willis, Selectmen’s Representative

## SELECTMEN'S REPORT

Many people ask: What are the job responsibilities of the Board of Selectmen? The Selectmen oversee personnel, departments, volunteers, and Town welfare and legal issues. Individual members also serve as Selectmen's Representatives on a number of volunteer boards and committees. The Selectmen have the responsibility of making policy decisions that are meant to ensure the safety and welfare of the residents of Hollis. The Selectmen take their duties and responsibilities seriously. We welcome and encourage public input.

This year's annual report is dedicated to the more than one hundred and fifty volunteers who serve the town in so many areas of town government. The Selectmen would like to extend a special thank you to one volunteer who for several years now, has faithfully operated the video equipment at our Monday night meetings. Paul Armstrong's dedication makes it possible for residents to be a part of town government from the comfort of their living rooms. Paul, you truly go above and beyond in your service to the town.

2007 started with the opening of the Lawrence Barn Community Center in February. This was a special time celebrated with a dedication ceremony and an amazing concert that featured musical prodigy Matt Savage on piano. The dedication ceremony presented a great opportunity to thank all who generously participated in the successful efforts to deconstruct, store, refurbish, rebuild, finance and oversee the reconstruction of the Lawrence Barn. This huge volunteer effort was made possible through both taxpayer and donation funding. Since the opening and transfer of responsibility for the management and funding of the building from the Heritage Commission to the Town of Hollis, the Lawrence Barn

has been used by numerous community organizations on a monthly basis and rented out to private individuals, which generates revenue for the Town. This addition to the Town's infrastructure is the first step towards creating more meeting and gathering space in the Town Center for residents, social groups, committees and boards. In addition, the Lawrence Barn further supports the already strong sense of community and pride in our history. Thank you to all involved in bringing this project forward and carrying it through to fruition. Thank you to those who use and love the Lawrence Barn as Hollis's vibrant Community Center. And lastly, thank you to Janet Lawrence, for her generous donation of the barn. Without her forethought, sense of Town history, and generosity, this project would not have been possible.

At the March Town Meeting, the Townspeople bid farewell to Peter Band and Ray Lindsay, who chose not to run for re-election. The Town also thanked Don Ryder for graciously volunteering to serve on the Board following the death of Richard Walker. First time Selectmen Mark LeDoux and David Petry were sworn in, along with former Selectman Mark Johnson. Melinda Willis was elected Chairperson and Mark Johnson, Vice Chairman, for the year.

The right to vote is not taken lightly by the residents of Hollis. This statement is supported by the high turn out rate for all levels of elections. Along with this dedication to civic duty comes the need for freedom to exercise this right without encumbrance. This has been an issue in recent years, as the High School and town voter populations have both grown. This growth has created the situation of inadequate parking facilities at the high school on Election Day, causing some potential voters to turn away. Working together, the Co-op School Board, Principal Tim Kelley, Director of Public Works Jeff Babel, and the Selectmen were able to greatly improve this arrangement. The school board agreed to delay the school opening and students were instructed to park either at Nichols Field or in the front lots off of Cavalier Court for the January 8, 2008 Presidential Primary. For future major elections the school board and administration have agreed to close the school.

Two key management people retired in 2007. Long time Director of Public Works Arthur LeBlanc retired in February. Arthur dedicated many years and many hours beyond a 40-hour week to the town. Cath Hallsworth retired at the end of August. Cath was first hired as the Deputy Tax Collector. At the time of her retirement she was the Director of Administration. As Director of Administration she was responsible for overseeing the Town Hall staff and supporting the Board of Selectmen. Both Arthur and Cath brought their dedication to serve, their historical knowledge, and their



PAUL ARMSTRONG PREPARES TO  
BROADCAST A SELECTMEN'S MEETING



TOWN ADMINISTRATOR  
TROY BROWN

love for Hollis to their jobs every day. We wish Arthur and Cath wonderful retirements and thank them for their many years of service.

We have been fortunate to have strong people step forward to fill Arthur and Cath's shoes. In February, Jeff Babel was promoted to Director of Public Works. Jeff comes to the position with years of service to Hollis and has done an excellent job managing his department. Jeff is always looking into ways to save Hollis taxpayers money through improved efficiencies at all DPW facilities. As I am writing this report we are enjoying a significant snowfall. As the plows rumble past, I am reminded of how well our DPW staff maintains our roads in the winter, keeping our roads safe for our police and fire personnel and enabling residents to get to work and run their errands.

In September Troy Brown started his job as Hollis Town Administrator. During the past few months Troy has come up to speed quickly with assistance from staff, members of Town government and other residents who have shared their knowledge of current and past events, and the nuances of Hollis. Troy has brought a professional management approach to the position, along with tried office practices from his prior positions.

Following the completion of the Lawrence Barn, the focus turned to other aging structures in Town Center, in particular the Farley Building, the Town Hall and the Hollis Social Library. The Town took ownership of the Farley building in 2007. Although a number of great potential uses exist for the Farley building, it has yet to be determined if this building should be renovated or reconstructed, possibly to its original design. The needs of the town, the economic realities, and the historic importance of the structure would provide the basis for the future use of this building. The library is feeling the effects of growth in Town and options for expansion are being researched. Personal observations and comments from Town Hall staff have made the Selectmen acutely aware of the need to renovate Town Hall, improving upon functionality, and the need for additional office and meeting space. As the Selectmen began working on a plan for the future renovation of Town Hall, it became apparent that interim changes were necessary. Just prior to Troy's arrival, the first step was taken towards creating a better working environment for the employees of Town Hall by rearranging their offices. Successive steps will follow in 2008 as Troy, in conjunction with the Selectmen, redefines job descriptions to further improve the effectiveness and efficiency of town personnel. By reallocating existing human resources, important projects that keep being delayed could finally be initiated. Implementing these changes now will help the Board and staff to better design the renovation plans for Town Hall. The Board is currently in the process of hiring an architectural firm. We anticipate that design plans will be completed in time for the March 2009 Town Meeting.

The Town had one significant land acquisition this year. Dick Walker's heirs generously donated the building rights and placed a conservation easement on 27 acres of land directly across from Dick's former house on Pine Hill Road. This land donation is a tribute to Dick's legacy of land protection. In addition, Harriet Hills is generously donating the building rights to 45 acres on Pine Hill Rd, also to be maintained as agricultural land. This transaction has seen a minor delay, but is set to close in February 2008. These families, the Conservation Commission, the Land Protection Study Committee, and members of Town Hall staff are responsible for making these transactions possible. The beauty and agricultural heritage of Hollis have been protected in perpetuity by these, and past gifts, from our generous residents.

The management abilities of the new Board of Selectmen were put to the test with the April 16-18 flooding. As we worked through this three day event it became abundantly clear that this Board had the ability to ebb and flow with each other as a team, and to work as one with our safety personnel. Under the extremely competent direction of Hollis's volunteer Director of Emergency Management, Don McCoy, who worked in cooperation with our Police, Fire, and DPW personnel, a state dam specialist, the State Emergency Management team, the National Guard, the State Dam Bureau, and a local skilled excavator and his team, disaster was avoided. Although the dangers and damage created by the flooding in a number of areas of Town were significant, concern for the safety of the affected residents was our first priority. All residents safely



THE NISSITISSIT RIVER  
APRIL, 2007



returned to their homes after two dams were completely breached and flooding events in other parts of Town were mitigated. It was a difficult time for all, especially those fearing for their lives and property. It continues to be a slow road to recovery, but at the time of the event, all those involved performed at their best.

The Flints Pond Improvement Committee, a citizen's committee of Flints Pond residents, continues to work with the Conservation Commission, the State, and the Board of Selectmen, to find a solution to the prolific native and exotic vegetation that is choking this 49-acre pond. The results of a chemical analysis of the water and sediment done in the fall of 2007 have stirred the interest of the New Hampshire Department of Environmental Services (NHDES) and the Environmental Protection Agency (EPA). The NHDES has offered to do further testing and come back with recommendations later in 2008.

Our IT Specialist Dawn Desaulniers has redesigned the Town website. It is now more user friendly. Please visit the site at [www.hollis.nh.us](http://www.hollis.nh.us)

Selectman David Petry has been working with the building department to streamline their procedures and develop better tracking and communication with residents for both open and closed cases. He is looking into a software package that will continue to modernize and streamline these processes, while integrating the building department's files with those of the planning board and the assessing office. It is expected that this will improve the efficiencies and the cross referencing abilities of the departments.



WORK GETS UNDERWAY ON THE SOUTH MERRIMACK ROAD BRIDGE AND CULVERT

Selectman Mark Johnson has been working closely with our new Director of Public Works, Jeff Babel, to ensure a smooth transition during a year of significant DPW events. The DPW in collaboration with Hollis Construction did a superb job replacing the old South Merrimack Road culvert, and with the cooperation of the Siergiwicz Family, also built a second, smaller culvert system just south of the large culvert. Additionally, Jeff Babel and the Selectmen, together with our town's construction engineer, Reggie Ouellette and with input from abutters, worked to design a solution to the annual flooding on the south end of Wright Road. The culvert at the intersection of French Mill Road was increased, and flow that normally flooded the road was directed into this culvert. New drains and dry wells were also added just north of Milton Place, where annual flooding has also been an issue. These four projects were completed on time, under budget, and have, so far, stood the test of three feet of snowmelt and heavy rains, all in a one week period, with no flooding. This was a first for these roads in many years.

With respect to the Budget, even with the huge amount of overtime necessitated by the April flooding and the endless snow fall in December, we were able to finish out the year \$76,000 under the approved budget. This is due in part to a FEMA reimbursement of 75% of the overtime and construction expenditures for the April flooding, and mainly due to good fiscal management by our department heads. In addition Selectman Mark Le Doux has been working with our Finance Director, Paul Calabria to improve the Town's revenue stream through improved investing of our short-term monies.

For the 2008 budget, the Board has reprioritized some expenditures and methods of expenditure in order to best serve the residents and taxpayers of Hollis. A few items to note that we are recommending are one new police officer, and a new method for funding our capital equipment expenditures that will help to level fund equipment purchases over several years. Additionally, we believe it is appropriate to increase the Town's contributions to organizations that assist Hollis residents in times of economic or legal need. These organizations include food banks, local charitable organizations, health organizations, and the Child Advocacy Center. We have also included in the budget funds for the long needed repair of the sidewalk from the Library up around the Block to the Wheeler House, and we are taking advantage of available State funding to construct a sidewalk beginning at the Hollis Post Office and heading west as far as the money takes the project. For the remainder of the sidewalk, which would continue to the Hollis Primary School,



Jeff Babel and Troy Brown are investigating grants for 100% Federal funding in 2009. The 2008 proposed budget represents a 1.77% increase in expenditures from 2007. The estimated tax rate increase would be 3.2%. The tax rate increase is higher because anticipated revenues are expected to increase less due to the economy. We look to you, the voters, for support of this fiscally responsible and socially minded budget. Our goal is to provide the best services for all residents in the Hollis community.

Respectfully submitted,

Melinda Willis, Chairman  
Board of Selectmen

Prior to the publication of this Town Report the Selectmen were saddened to learn of the deaths of two residents who served the Town of Hollis for many years. Mort Goulder, long time member of the Hollis Budget Committee and Cooperative School Budget Committee, passed away on January 25<sup>th</sup> 2008. On January 29<sup>th</sup> 2008 former Administrative Assistant to the Board of Selectmen Louise King also passed away. The community mourns the loss of these two individuals who contributed so much to the Town.

### **Board of Selectmen**

Melinda Willis, Chairman  
Mark Johnson, Vice Chairman  
Vahrij Manoukian  
Mark LeDoux, Clerk  
David Petry



SEATED: MARK JOHNSON AND MELINDA WILLIS  
STANDING: DAVID PETRY, MARK LEDOUX AND VAHRIJ MANOUKIAN

## ATTRIBUTE TO “CATH”

Catharine Hallsworth, known to her friends and co-workers as “Cath”, and affectionately given the title of “The Boss” by one of our current Selectmen, retired from her position as Director of Administration in September of 2007. Cath began her career in Town Hall in 1993 as a ten hour per week Deputy Tax Collector. In 1994 she became the Assistant to the Assessor. In 2000, when former Administrative Assistant Ben Frost resigned to accept a job with the Upper Valley Regional Planning Commission, the Selectmen looked within the Town Hall organization for someone to step up into the challenging and highly visible position of Executive Assistant to the Selectmen. They chose Cath Hallsworth.

The Selectmen made an excellent decision. Throughout the next seven years, Cath demonstrated over and over that she had the leadership qualities to keep things running smoothly in Town Hall. This meant balancing the interests and demands of many diverse groups and individuals, including the Selectmen, the employees, and the public. It was not always easy, but Cath handled it all with grace and good humor. She was highly organized and efficient, and ALWAYS prepared. She was also a good listener, and made time for the myriad of issues that made their way to the Selectmen’s Office every week. In recognition of her exemplary job performance, the Selectmen promoted Cath to Director of Administration in 2005.

If you know Cath, it is obvious that she cares deeply about the Town of Hollis, its employees and its citizens. During her tenure she would spend countless hours in Town Hall – keeping the Selectmen organized, solving day-to-day problems, and being a strong team leader for the Town Hall staff. Cath’s enthusiasm and dedication were contagious, inspiring all who worked for and with her.

Cath is now enjoying a well-deserved retirement, with time for quilting, travel and just enjoying life. We wish her all the best and thank her for her professionalism, leadership and friendship.

Town Hall Staff  
Department Heads  
Board of Selectmen



CATHARINE HALLSWORTH  
“THE BOSS”



and Willow

**2008 TOWN WARRANT - ELECTIONS**

**THE STATE OF NEW HAMPSHIRE**

**THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM  
Tuesday, March 11, 2008**

**To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:**

**You are hereby notified to meet at the Mini-Gymnasium of the Hollis Brookline High School at 24 Cavalier Court on Tuesday March 11, 2008, between the hours of 7:00 AM and 7:00 PM, to act on the following subjects:**

- 1. To choose all necessary Town Officers for the year ensuing.**
- 2. To conduct other business by official ballot.**

**Given under our hands and seal, this 18<sup>th</sup> day of February 2008.**

Board of Selectmen, Town of Hollis

Melinda Willis, Chairman  
Mark Johnson, Vice Chairman  
Vahrij Manoukian  
Mark LeDoux  
David Petry

**A true copy of the warrant-Attest:**

Board of Selectmen, Town of Hollis

Melinda Willis, Chairman  
Mark Johnson, Vice Chairman  
Vahrij Manoukian  
Mark LeDoux  
David Petry

**PLANNING BOARD BALLOT 2008**  
**AMENDMENTS TO THE HOLLIS ZONING ORDINANCE**

**AMENDMENT (1)** ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS AS FOLLOWS:

Section VIII: Definitions. Amend item 6. **BUILDING AREA**: An area on a buildable lot that is capable of accommodating a house site (or commercial structure if so planned) and all required utilities such as water supply and wastewater disposal. The Building Area shall be made up of Acceptable Land and may be either a rectangle measuring one hundred (100) feet by two hundred (200) feet or a circle with a diameter of one hundred sixty (160) feet. No portion of the Building Area may be located within a building setback or wetland buffer or on **altered/unaltered** slopes greater than 25%. The home or building is not required to be placed within the building area. Rather, the building area is intended to ensure that the lot is capable of meeting all Town of Hollis zoning requirements.

(The **purpose** of this amendment to BUILDING AREA is to include “altered” slopes, as well as “unaltered” slopes in the definition.)

YES      NO  

**AMENDMENT (2)** ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Section VIII: Definitions. Amend item 37. **NET TRACT AREA**: The net tract area of the parcel is determined by subtracting the total area calculated for wetlands, surface waters, hydric soils, flood plain, **road rights-of-way**, and **altered/unaltered** slopes greater than 25% from the total gross tract area.

(The **purpose** of this amendment to NET TRACT AREA is to add “road rights-of-way” and “altered” slopes to the definition.)

YES      NO  

**AMENDMENT (3)** ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Section VIII: Definitions. Amend item 55. **UNALTERED SLOPES**. Slopes that are unaltered by **human activity man** since December 1, 1999, except for legally permitted uses such as gravel pits.

(The **purpose** of this amendment to UNALTERED SLOPES is to replace “man” with “human activity”.)

YES      NO  

**AMENDMENT (4)** ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Section IX: General Provisions. J. Hollis Open Space Planned Development (HOSPD). Amend item 5.a. **DENSITY**. (i) The density of dwelling units in a HOSPD shall be no greater than one dwelling unit per 2 acres of **Net Tract Area**. ~~gross parcel area, exclusive of road area, jurisdictional wetlands, surface waters, flood plains, and areas with unaltered slopes (greater than 25%):~~

(The **purpose** of this amendment is to revise the standards for determining HOSPD density to reflect Net Tract Area rather than gross parcel area.)

YES      NO

**AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:**

Section IX: General Provisions. J. Hollis Open Space Planned Development (HOSPD). Amend item 5.d. OPEN SPACE REQUIREMENTS.

- (ii) For a HOSPD with a density of **3 or more acres per one dwelling unit** of ~~one dwelling unit per 3 to 5 acres of the gross tract area~~: 40% of the tract must be set aside as permanently protected open space for recreation, conservation, or agricultural uses. No portion of the open space land may consist of wetlands, **hydric soils**, surface waters, flood plains, and areas with **altered/unaltered** slopes greater than 25%. Roadway **rights-of-way** and driveways shall not be counted as Open Space land.
  
- (iii) For a HOSPD with a density of **less than 3 acres per one dwelling unit** of ~~one dwelling unit per 2 to 3 acres of the gross tract area~~: 50% of the tract must be set aside as permanently protected open space for recreation, conservation, or agricultural uses. No portion of the open space land may consist of wetlands, **hydric soils**, surface waters, flood plains, and areas with **altered/unaltered** slopes greater than 25%. Roadway **rights-of way** and driveways shall not be counted as Open Space land.

(The **purpose** of this amendment is to clarify the method of determining HOSPD open space.)

YES  NO

**AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:**

Section IX.M. Home Occupations. Add new item 17

The existing or proposed septic systems must be certified by a licensed septic designer or engineer as adequate to handle and treat the increased waste volumes generated by the home occupation in accordance with New Hampshire RSA 485-A:38 and the Town of Hollis septic regulations. If the existing septic system is not capable of adequately handling and treating the waste of the principal dwelling unit and the home occupation in accordance with New Hampshire RSA 485-A:38 and the Town of Hollis septic regulations, a new or upgraded septic system conforming to the most recent state and local septic standards and regulations shall be required.

(The **purpose** of this amendment is to allow the zoning board of adjustment to review septic system capacity as part of the home occupation criteria.)

YES  NO

**AMENDMENT (7) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (7) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:**

Section IX.O – Accessory Dwelling Units. Amend item 3.f.

- f. Attached accessory dwelling units shall be designed to allow for re-incorporation into the principal dwelling units. **The accessory dwelling units and principal dwelling units must share internal heated living space access through a common wall.**

(The **purpose** of this amendment is to require accessory dwelling units to share internal heated living space with the principal dwelling unit through a common wall.)

YES  NO

**AMENDMENT (8) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (8) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:**

Delete existing Historic District Ordinance in its entirety and add new Section XVII. **HISTORIC DISTRICT ORDINANCE** to the Town of Hollis Zoning Ordinance.

(The **purpose** of this amendment is to delete the existing Historic District Ordinance and enact a new Historic District Ordinance to be part of the Hollis Zoning Ordinance.)

YES  NO

**AMENDMENT (9) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (9) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:**

Section VIII: Definitions. Amend item 51. TEMPORARY STRUCTURE. A structure, which is designed, built, created or occupied for short and/or intermittent periods of time. This shall include, but is not limited to, plastic, fabric, and/or canvas covered frame structures. All temporary structures shall require a building permit. Temporary structures shall comply with all applicable setback and/or height requirements for accessory or principal structures, as outlined in Section X. Zoning Districts. Structures which are in use for a period of less than 7 days are exempt from the permit requirement. Temporary structures ~~for residential properties~~ located within the Historic District shall be appropriately screened from public view and must obtain prior approval from the Historic District Commission.

(The **purpose** of this amendment is to delete “for residential properties” from the definition of TEMPORARY STRUCTURE.)

YES  NO



**2008 TOWN WARRANT**  
**THE STATE OF NEW HAMPSHIRE**  
**Annual Meeting, Town of Hollis**  
**Wednesday, March 12, 2007**  
**7:00 PM, Hollis Brookline Cooperative High School Gymnasium**

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs,

You are hereby notified to meet at the Mini-Gymnasium at the Hollis Brookline Cooperative High School, 24 Cavalier Court, on ***Tuesday, March 11, 2008, between the hours of 7:00 AM and 7:00 PM***, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot

and, further,

to meet at the Gymnasium at the Hollis Brookline Cooperative High School, 24 Cavalier Court, in said town on the next day, ***Wednesday, March 12, 2008, at 7:00 PM***, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

**ARTICLE 1 – Officials Reports.** To hear reports of Selectmen and other Town Officers and Committees.

**ARTICLE 2 – Elderly Exemption Modification**

To see if the Town will vote , pursuant to RSA 72:39-a & b, to modify the elderly exemption from property tax in the Town of Hollis based on assessed value, for qualified full time resident tax payers to be as follows: to a person 65 years of age up to 75 years, ~~\$125,000~~ **\$144,000**; to a person 75 years up to 80 years, ~~\$150,000~~ **\$172,500**; to a person 80 years of age or older ~~\$175,000~~ **\$201,500**. To qualify, the person must have resided in the State of New Hampshire at least 3 consecutive years preceding April 1<sup>st</sup>, of the year in which the exemption is claimed, and own the real estate individually, or jointly, or in common with the resident's spouse, either of whom meets the age requirement, or owned by a resident jointly, or in common with a person not the resident's spouse, if the resident meets the applicable age requirement, or owned by a resident, or the resident's spouse, either of whom meets the age requirement, and when they have been married to each other for at least five consecutive years. In addition, the taxpayer must have a gross income of not more than ~~\$30,000~~ **\$33,000** or, if married, a combined gross income of not more than ~~\$40,000~~ **\$44,000**, and own net assets not in excess of ~~\$100,000~~ **\$110,000**, excluding the value of the person's residence, or, if married, combined net assets not in excess of \$110,000, excluding the value of the residence. (Pursuant to RSA 72:27-a, a simple majority by ballot vote is required to adopt this article.)

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 3 – Municipal Building and Facilities Maintenance Expendable Trust Fund**

To see if the Town will vote to establish an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Municipal Buildings and Facilities Maintenance Fund for the purpose of repairing and maintaining municipal buildings and facilities and to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for this fund, and further, to appoint the Board of Selectmen as agents to expend from this fund.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 4 – Employee Health Insurance Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Twenty Four Thousand Four Hundred-Ninety Dollars (\$724,490) to be added to the Employee Health Insurance Expendable Trust Fund established at the 2005 Annual Town Meeting.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 5 – Compensated Absences Payable Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Compensated Absences Expendable Trust Fund established at the 2002 Annual Town Meeting.

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 6 – Special Revenue Accounts**

To see if the Town will vote to raise and appropriate the sums set forth below from the special revenue funds already established. Such appropriations shall be used for the purpose of covering Police Private Details, Old Home Day and Ambulance expenses and shall be funded from various vendors and users. Any surplus in said funds shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said funds for a specific purpose related to the purpose of the funds or source of revenue.

Police Private Detail Fund	\$100,000.00
Old Home Day Fund	\$ 50,000.00
Ambulance Fee Fund	<u>\$200,000.00</u>
<b>Total</b>	<b>\$350,000.00</b>

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 7 – Recreation Revolving Fund**

To see if the Town will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B: 2.II. The money received from fees and charges for recreation services and facilities shall be allowed to accumulate from year to year, and shall not be considered to be part of the town’s general fund unreserved fund balance. The town treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Board of Selectmen (no further town meeting approval required). These funds may be expended only for recreation purposes as defined in RSA 35-B, and no expenditure shall be made in such a way as to require the expenditure of other town funds that have not been appropriated for that purpose.

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 8 - Ash Street Sidewalk Grant**

To see if the Town will vote to raise and appropriate the sum of One Hundred Sixty Thousand Dollars (\$160,000) to design and construct a new sidewalk on Ash Street extending from the Post Office to approximately the intersection of Main Street and Silver Lake Road. Eighty percent (\$128,000) of the project cost will be reimbursed by the State of New Hampshire Department of Transportation under a Federal Transportation Enhancement Program grant awarded to the Town and the remaining twenty percent (\$32,000) will be funded by the Town.

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 9 - Mobile Data Terminals For Police Cruisers**

To see if the Town will vote to raise and appropriate the sum of sixty thousand dollars \$60,000 to purchase mobile data terminals for four (4) police vehicles.

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 10 – Fire Engine Lease Purchase**

To see if the Town will vote to authorize the selectmen to enter into a seven (7) year lease purchase agreement for the sum of Four Hundred Thousand Dollars (\$400,000), plus interest, for the purpose of lease purchasing a fire engine for the Fire Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Thirty Two Thousand Seven Hundred Seventeen Dollars (\$32,717) for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	TOTAL
\$32,717	\$65,434	\$65,434	\$65,434	\$65,434	\$65,434	\$65,434	\$32,717	\$458,038

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 10a – Fire Engine Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Seven Thousand Dollars (\$137,000) to be placed in the Major Fire Equipment Capital Reserve fund established for this purpose at the 2002 annual meeting.

**Not Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 11 – Forestry Fire Truck Lease Purchase**

To see if the Town will vote to authorize the selectmen to enter into a seven (7) year lease purchase agreement for the sum of One Hundred Ten Thousand Dollars (\$110,000), plus interest, for the purpose of lease purchasing a forestry fire truck for the Fire Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Nine Thousand Three Dollars (\$9,003) for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	TOTAL
\$9,003	\$18,006	\$18,006	\$18,006	\$18,006	\$18,006	\$18,006	\$9,003	\$126,042

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 12 – Fire Tank Truck Lease Purchase**

To see if the Town will vote to authorize the selectmen to enter into a seven (7) year lease purchase agreement for the sum of Two Hundred Thousand Dollars (\$200,000), plus interest, for the purpose of lease purchasing a fire tank truck for the Fire Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Sixteen Thousand Three Hundred Sixty Two Dollars (\$16,362) for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	TOTAL
\$16,362	\$32,725	\$32,725	\$32,725	\$32,725	\$32,725	\$32,725	\$16,362	\$229,074

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 12a – Fire Tank Truck Repair**

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to repair the 1984 International tanker truck body.

**Not Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 13 – Discontinuance of Four-Wheel Drive Utility Truck Capital Reserve Fund**

To see if the Town will vote to discontinue the Four-Wheel Drive Utility Truck (forestry) Capital Reserve Fund created in 1987. Said funds, with accumulated interest to the date of withdrawal, are to be transferred to the general fund. (Estimated balance \$26,000)

**Recommended by Selectmen**

**Recommended by Budget Committee**

**ARTICLE 14 – Dump Truck Lease Purchase**

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of Two Hundred Seventy Thousand Dollars (\$270,000), plus interest, for the purpose of lease purchasing two (2) dump trucks with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Twenty Nine Thousand Seven Hundred Fifty Three Dollars (\$29,753) for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY08	FY09	FY10	FY11	FY12	FY13	TOTAL
\$29,753	\$59,506	\$59,506	\$59,506	\$59,506	\$29,753	\$297,530

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 14a – Public Works Dump Truck Purchase**

To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Five Thousand Dollars (\$135,000) to purchase a new dump truck with equipment and attachments, and to authorize the withdrawal of Twenty Thousand Dollars (\$20,000) from the Major Highway Equipment Capital Reserve Fund established for this purpose. The balance of One Hundred Fifteen Thousand Dollars (\$115,000) is to come from general taxation.

**Not Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 15 – Back Hoe Lease Purchase**

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of Seventy Five Thousand Dollars (\$75,000), plus interest, for the purpose of lease purchasing one (1) back hoe with attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Eight Thousand Two Hundred Sixty Nine Dollars (\$8,269) for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY08	FY09	FY10	FY11	FY12	FY13	TOTAL
\$8,269	\$16,539	\$16,539	\$16,539	\$16,539	\$8,269	\$82,694

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 16 – Excavator Lease Purchase**

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of Two hundred Thousand Dollars (\$200,000), plus interest, for the purpose of lease purchasing one (1) excavator with attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Twenty Two Thousand and Thirty Four Dollars (\$22,034) for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY08	FY09	FY10	FY11	FY12	FY13	TOTAL
\$22,034	\$44,068	\$44,068	\$44,068	\$44,068	\$22,034	\$220,340

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 17 – Skid Steer Lease Purchase**

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease purchase agreement for the sum of Thirty Eight Thousand Dollars (\$38,000), plus interest, for the purpose of lease purchasing one (1) Skid Steer with attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of Four Thousand One Hundred Ninety Six Dollars (\$4,196) for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY08	FY09	FY10	FY11	FY12	FY13	TOTAL
\$4,196	\$8,391	\$8,391	\$8,391	\$8,391	\$4,196	\$41,956

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 18 – Discontinuance of Major Highway Equipment Capital Reserve Fund**

To see if the Town will vote to discontinue the Major Equipment Highway Capital Reserve Fund created in 2002. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the general fund. (Estimated balance \$20,000)

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 19 – One New Police Officer Position**

To see if the Town will vote to raise and appropriate Fifty Eight Thousand Three Hundred Thirty Eight Dollars (\$58,338) for the purpose of hiring one (1) new full-time police officer, including estimated benefit expenses, related equipment and uniforms, beginning in April of 2008. (The cost associated with salary and benefits for one police officer for the 12-month period of 2009 is estimated to be \$77,784)

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 20 - Operating Budget**

To see if the Town will vote to raise and appropriate the sum of Seven Million Eight Hundred Ninety Two Thousand Two Hundred Forty Two Dollars (\$7,892,242), which represents the operating budget of the Town for 2008, not including appropriations by special warrant articles and other appropriations voted separately.

**Recommended by Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 21- PETITIONED WARRANT ARTICLE.**

We the undersigned legal residents and registered voters of Hollis, NH, do hereby petition the Board of Selectmen of the Town of Hollis to include as a Warrant Article at the 2008 Annual Town Meeting the following:

To see if the Town will vote to approve the following resolution to be forwarded to our State Representatives, our State Senator and our Governor:

Resolved: We the citizens of Hollis, NH believe in a New Hampshire that is just and fair. The property tax has become unjust and unfair. State leaders who take a pledge for no new taxes perpetuate higher and higher property taxes. We call on our State Representatives, our State Senator and our Governor to reject the “Pledge”, have an open discussion covering all options, and adopt a revenue system that lowers property taxes.

**ARTICLE 22-**To transact any other business that may legally come before said meeting.

**Given under our hands and seal this 18<sup>th</sup> day of February 2008.**

Board of Selectmen, Town of Hollis

Melinda Willis, Chairman  
Mark Johnson, Vice-Chairman  
Vahrij Manoukian  
Mark LeDoux  
David Petry

**A true copy of the warrant-Attest:**

Board of Selectmen, Town of Hollis

Melinda Willis, Chairman  
Mark Johnson, Vice Chairman  
Vahrij Manoukian  
Mark LeDoux  
David Petry





## PROPOSED BUDGET OF THE TOWN OF HOLLIS, 2008

PURPOSE OF APPROPRIATIONS	Warr. Art.#	SELECTMEN'S APPROPRIATIONS - 2008				BUDGET COMMITTEE'S APPROPRIATIONS - 2008	
		2007 Approved Appropriations	2007 Actual Expenditures	Recommended	Not Recommended	Recommended	Not Recommended
<b>GENERAL GOVERNMENT</b>							
Executive		335,071	262,004	367,088		367,088	
Election, Reg. & Vital Statistics		124,934	116,436	131,224		131,224	
Financial Administration		273,249	268,423	282,189		282,189	
Revaluation of Property							
Legal Expense		35,000	19,254	30,000		30,000	
Personnel Administration		632,691	611,279	705,008		705,008	
Planning & Zoning		133,275	129,075	140,063		140,063	
General Government Buildings		189,920	184,845	151,658		151,658	
Cemeteries		29,257	29,858	25,557		25,557	
Insurance		150,321	155,852	146,485		146,485	
Advertising & Regional Assoc.		6,056	6,195	6,475		6,475	
Information Systems		53,914	53,687	51,842		51,842	
<b>PUBLIC SAFETY</b>							
Police		1,073,926	1,085,709	1,163,574		1,163,574	
Fire/Ambulance		793,402	790,788	862,351		862,351	
Building Inspection		78,493	76,864	81,406		81,406	
Emergency Management		1,500	1,422	1,500		1,500	
Communications		370,056	393,376	392,645		392,645	
<b>HIGHWAYS &amp; STREETS</b>							
Administration		491,021	505,527	507,127		507,127	
Highways & Streets		598,859	635,173	766,305		766,305	
Street Lighting		14,468	15,616	16,550		16,550	
<b>SANITATION</b>							
Solid Waste Collection		167,602	162,636	193,619		193,619	
Solid Waste Disposal		358,319	358,319	379,704		379,704	
<b>HEALTH/WELFARE</b>							
Administration		1,750	2,000	1,750		1,750	
Pest Control		17,336	17,869	19,544		19,544	
Health Agencies & Hosp. & Other		23,900	23,900	30,000		30,000	
Administration & Direct Assist.		10,900	8,869	10,900		10,900	
<b>CULTURE &amp; RECREATION</b>							
Parks & Recreation		75,953	74,674	40,104		40,104	
Library		263,522	263,522	275,300		275,300	
Patriotic Purposes		5,500	902	7,695		7,695	
<b>CONSERVATION</b>							
Admin. & Purch. of Nat. Resources		1	0	1		1	
<b>DEBT SERVICE</b>							
Princ.- Long Term Bonds & Notes		680,000	680,000	655,000		655,000	
Interest-Long Term Bonds & Notes		475,840	475,841	449,577		449,577	
Int. on Tax Anticipation Notes							
Other Debt Service		1	0	1		1	
<b>CAPITAL OUTLAY</b>							
Machinery, Vehicles & Equipment		225,000	225,000				
Buildings							
Improvements other than Buildings		300,000	300,000				
<b>OPERATING TRANSFERS OUT</b>							
To Capital Reserve Fund		747,000	747,000				
To Exp.Tr.Fund-except #4917							
<b>SUBTOTAL 1</b>		<b>\$ 8,738,037</b>	<b>\$ 8,681,915</b>	<b>\$ 7,892,242</b>		<b>\$ 7,892,242</b>	

**SPECIAL WARRANT ARTICLES**

PURPOSE OF APPROPRIATIONS	Warr. Art.#	2007 Approved Appropriations	2007 Actual Expenditures	SELECTMEN'S APPROPRIATIONS - 2008		BUDGET COMMITTEE'S APPROPRIATIONS - 2008	
				Recommended	Not Recommended	Recommended	Not Recommended
Municipal Building/Facilities Maintenance Exp Trust Fund	3			40,000		40,000	
Employee Health Ins. Expandable Trust Fund	4			724,490		724,490	
Compensated Absences Eexpandable Tust Fund	5			20,000		20,000	
Special Revenue Accounts	6			350,000		350,000	
<b>SUBTOTAL 2 RECOMMENDED</b>				\$ 1,134,490		\$ 1,134,490	

**INDIVIDUAL WARRANT ARTICLES**

PURPOSE OF APPROPRIATIONS	Warr. Art.#	2007 Approved Appropriations	2007 Actual Expenditures	SELECTMEN'S APPROPRIATIONS - 2008		BUDGET COMMITTEE'S APPROPRIATIONS - 2008	
				Recommended	Not Recommended	Recommended	Not Recommended
Ash Street Sidewalk Grant	8			160,000		160,000	
Mobile Data Terminals	9			60,000		60,000	
Fire Engine Lease Purchase	10			32,717		32,717	
Fire Engine Capital Reserve Fund	10a				137,000	137,000	
Forestry Fire Truck Lease Purchase	11			9,003		9,003	
Fire Tank Truck Lease Purchase	12			16,362		16,362	
Fire Tank Truck Repair	12a				100,000	100,000	
Dump Truck Lease Purchase	14			29,753		29,753	
Public Works Dumpt Truck Purchase	16a				135,000	135,000	
Back Hoe Lease Purchase	15			8,269		8,269	
Excavator Lease Purchase	16			22,034		22,034	
Skid Steer Lease Purchase	17			4,196		4,196	
Police Officer Position	19			58,338		58,338	
<b>SUBTOTAL 3 RECOMMENDED</b>				\$ 400,672		\$ 772,672	

**BUDGET SUMMARY**

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended	\$ 7,892,242	\$ 7,892,242
SUBTOTAL 2 Special Warrant Articles Recommended	1,134,490	1,134,490
SUBTOTAL 3 "Individual" Warrant Articles Recommended	400,672	772,672
<b>TOTAL Appropriations Recommended</b>	\$ 9,427,404	\$ 9,799,404
Less: Amount of Estimated Revenues & Credits	3,333,753	3,333,753
<b>Estimated Amount of Taxes to be Raised</b>	\$ 6,093,651	\$ 6,465,651

## REVENUES

SOURCE OF REVENUE	Estimated Revenues 2007	Actual Revenues 2007	Estimated Revenues 2008
<b>TAXES</b>			
Land Use Change Taxes	74,475	47,655	74,475
Timber Taxes	20,240	7,713	20,240
Payment in Lieu of Taxes		2,000	
Interest & Penalties on Delinquent Taxes	79,000	97,332	79,000
Excavation Tax (\$.02 cents per cu yd)		311	
<b>LICENSES, PERMITS &amp; FEES</b>			
Business Licenses & Permits	25	50	25
Motor Vehicle Permit Fees	1,000,000	1,569,483	1,000,000
Building Permits	50,000	48,870	50,000
Other Licenses, Permits & Fees	21,650	56,415	21,650
<b>FROM FEDERAL GOVERNMENT</b>			
<b>FROM STATE</b>			
Shared Revenues	34,308	50,863	34,308
Meals & Rooms Tax Distribution	182,794	319,767	182,794
Highway Block Grant	175,737	182,237	175,737
State & Federal Forest Land Reimbursement	49	44	49
Other (Including Railroad Tax)	42	4,226	42
<b>FROM OTHER GOVERNMENTS</b>			
<b>CHARGES FOR SERVICES</b>			
Income from Departments	77,908	229,834	77,908
Other Charges	102,000	94,860	102,000
<b>MISCELLANEOUS REVENUES</b>			
Sale of Municipal Property	500	6,823	500
Interest on Investments	185,000	200,402	185,000
Other		52,506	
<b>INTERFUND OPERATING TRANSFERS IN</b>			
From Special Revenue Funds	350,000	0	350,000
From Capital Projects Funds			
From Capital Reserve Funds	225,000	270,000	225,000
From Trust & Agency Funds	5,025	8,205	5,025
<b>OTHER FINANCING SOURCES</b>			
Proc. from Long Term Bonds & Notes			
Fund Balance ("Surplus") to Reduce Taxes	750,000	750,000	750,000
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>	<b>\$ 3,333,753</b>	<b>\$ 3,999,596</b>	<b>\$ 3,333,753</b>

## 2007 TAX RATE CALCULATION

TOWN OF HOLLIS

DEPARTMENT OF REVENUE ADMINISTRATION

MUNICIPAL SERVICES DIVISION, CONCORD, NH 03302-1122

### Town Portion

<b>Town of Hollis</b>				
Appropriations		9,088,038		
less: Revenues		4,073,646		
less: Shared Revenues		11,395		
add: overlay		98,755		
war service credits		203,000		
		-----		
Net Town Appropriation		0	5,304,752	
Special Adjustment		0	0	
		0	-----	
Approved Town Tax Effort		0	5,304,752	
Municipal Tax Rate		0		5.00

### School Portion

Net Local School Apportionment			9,988,108	
Net Regional School Apportionment			9,917,892	
less: Adequate Education Grant			-1,774,871	
State Education Taxes			-2,925,414	
			-----	
Approved Schools Tax Effort				15,205,715
Local Education Tax Rate				14.35
State Education Taxes				
Equalized Valuation (no utilities) x	2.24			
	1,305,988,494			2,925,414
Divide by Local Assessed Valuation (no utilities)				-43,503
	1,054,851,420			2.77
Excess State Education Taxes to be remitted to the State				

### County Portion

Due to County			1,337,796	
less: Shared Revenues			-5,160	
Approved County Tax Effort				1,332,636
County Tax Rate				1.26
<b>Combined Tax Rate</b>				<b>23.38</b>
Total Property Taxes Assessed				24,725,014
less : War Service Credits				-203,000
<b>Total Property Tax Commitment</b>				<b>24,522,014</b>

### Proof of Rate

Net Assessed Valuation				
	<u>Valuation</u>		<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	1,054,851,420		2.77	2,925,414
All Other Taxes	1,059,998,920	2.70%	20.61	21,843,103
<b>Total</b>			<b>23.38</b>	<b>24,768,517</b>
				<b>23.38</b>

**TOWN BUDGET, 2007**  
**COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES**  
**FOR YEAR ENDING DECEMBER 31, 2007**

<i>EXPENDITURES</i>	<b>BUDGET</b>	<b>EXPENDITURE</b>	<b>UNEXPENDED</b>	<b>OVER-DRAFT</b>
<b>GENERAL GOVERNMENT</b>				
Executive	\$335,072	\$262,004	\$73,068	
Town Clerk/Elections & Registr.	\$124,934	\$116,436	\$8,498	
Financial Administration	\$273,249	\$268,423	\$4,826	
Legal Expenses	\$35,000	\$19,254	\$15,746	
Employee Benefits	\$632,691	\$611,279	\$21,412	
Planning & Zoning	\$133,275	\$129,075	\$4,200	
Town Buildings and Grounds	\$189,920	\$184,845	\$5,075	
Cemeteries	\$29,257	\$29,858		\$601
Liability Insurance	\$150,321	\$155,852		(\$5,531)
Municipal Association	\$6,056	\$6,195		(\$139)
Information Systems	\$53,914	\$53,687	\$227	
<b>Subtotal</b>	<b>\$1,963,689</b>	<b>\$1,836,905</b>	<b>\$126,784</b>	
<b>PUBLIC SAFETY</b>				
Police	\$1,073,926	\$1,085,709		(\$11,783)
Fire & Ambulance	\$793,402	\$790,788	\$2,614	
Communications	\$370,056	\$393,376		(\$23,320)
Building & Septic Inspection	\$78,493	\$76,864	\$1,629	
Emergency Management	\$1,500	\$1,422	\$78	
<b>Subtotal</b>	<b>\$2,317,377</b>	<b>\$2,348,158</b>		<b>(\$30,781)</b>
<b>HIGHWAYS AND STREETS</b>				
Highway Administration & Roads	\$1,089,880	\$1,140,700		(\$50,820)
Street Lighting	\$14,468	\$15,616		(\$1,148)
<b>Subtotal</b>	<b>\$1,104,348</b>	<b>\$1,156,315</b>		<b>(\$51,967)</b>
<b>SANITATION</b>				
Solid Waste Collection	\$167,602	\$162,636	\$4,966	
Solid Waste Disposal	\$358,319	\$358,319	\$0	\$0
<b>Subtotal</b>	<b>\$520,921</b>	<b>\$520,955</b>	<b>\$4,966</b>	
<b>HEALTH &amp; WELFARE</b>				
Admin. & Pest Control	\$19,086	\$19,869		(\$783)
Health Agencies and Hospitals	\$23,900	\$23,900	\$0	\$0
Direct Assistance	\$10,900	\$8,869	\$2,031	
<b>Subtotal</b>	<b>\$53,886</b>	<b>\$52,638</b>	<b>\$1,248</b>	
<b>CULTURE &amp; RECREATION</b>				
Parks and Recreation	\$75,953	\$74,674	\$1,279	
Library	\$263,522	\$263,522	\$0	\$0
Patriotic Purposes	\$5,500	\$902	\$4,598	
<b>Subtotal</b>	<b>\$344,975</b>	<b>\$339,098</b>	<b>\$5,877</b>	
<b>CONSERVATION</b>				
<b>Conservation Commission</b>	<b>\$1</b>	<b>\$0</b>	<b>\$1</b>	
<b>DEBT SERVICE</b>				
P/Long Term Bonds and Notes	\$813,552	\$813,552	\$0	\$0
I/Long Term Bonds and Notes	\$342,288	\$342,288	\$0	\$0
I/Short Term Notes	\$0	\$0	\$0	\$0
Bond Issuance Costs	\$1	\$0	\$1	
<b>Subtotal</b>	<b>\$1,155,841</b>	<b>\$1,155,840</b>	<b>\$1</b>	
<b>CAPITAL OUTLAY</b>	<b>\$525,000</b>	<b>\$525,000</b>	<b>\$0</b>	<b>\$0</b>
Capital Reserve	\$747,000	\$747,000	\$0	\$0
<b>TOTAL APPROPRIATIONS</b>	<b>\$8,738,038</b>	<b>\$8,681,909</b>	<b>\$56,129</b>	

**TOWN BUDGET, 2007**  
**COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES**  
**FOR YEAR ENDING DECEMBER 31, 2007 (CONT.)**

<b>REVENUES</b>	<b>BUDGETED</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>TAXES</b>				
Land Use Change Tax	\$74,475	\$47,655	\$26,820	
Yield Tax	\$20,000	\$7,713	\$12,287	
Interest and Costs	\$79,000	\$99,332		\$20,332
Excavation Tax	\$240	\$311		\$71
Excavation Activity Tax	\$0	\$0		
<b>Subtotal</b>	<b>\$173,715</b>	<b>\$155,011</b>	<b>\$18,704</b>	
<b>LICENSES AND PERMITS</b>				
Motor Vehicle	\$1,000,000	\$1,569,483		\$569,483
Building & Septic	\$50,025	\$48,920	\$1,105	
Other Licenses, Permits, & Fees	\$21,650	\$56,415		\$34,765
<b>Subtotal</b>	<b>\$1,071,675</b>	<b>\$1,674,818</b>		<b>\$603,143</b>
<b>STATE/FEDERAL REVENUES</b>				
Federal FEMA	\$0	\$0		\$0
Shared Revenue	\$34,308	\$50,863		\$16,555
Meals & Rooms Tax	\$182,794	\$319,767		\$136,973
Highway Block Grant	\$175,737	\$182,237		\$6,500
State/Federal Grants	\$0	\$4,226		\$4,226
Forest/Railroad Tax	\$91	\$44	\$47	
<b>Subtotal</b>	<b>\$392,930</b>	<b>\$557,136</b>		<b>\$164,206</b>
<b>TOWN DEPARTMENTS</b>	<b>\$154,908</b>	<b>\$276,795</b>		<b>\$121,887</b>
<b>OTHER SERVICE CHARGES</b>	<b>\$25,000</b>	<b>\$53,378</b>		<b>\$28,378</b>
<b>SALE OF MUNICIPAL PROP.</b>	<b>\$500</b>	<b>\$6,823</b>		<b>\$6,323</b>
<b>INTEREST INCOME</b>	<b>\$185,000</b>	<b>\$200,401</b>		<b>\$15,401</b>
<b>OTHER MISC. REVENUES</b>	<b>\$0</b>	<b>\$47,027</b>		<b>\$47,027</b>
<b>CAPITAL RESERVE W/D</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TRUST &amp; AGENCY FUNDS</b>	<b>\$5,025</b>	<b>\$8,205</b>		<b>\$3,180</b>
<b>TOTAL REVENUES</b>	<b>\$2,008,753</b>	<b>\$2,979,596</b>		<b>\$970,843</b>



**TOWN CLERK**  
**January 1, 2007 through December 31, 2007**

<b>DOG LICENSES</b>	
Received for 1,582 Dog Licenses	\$10,811.50
Received for 39 Dog Fines @ \$25.00	\$975.00
<b>Total</b>	<b>\$11786.50</b>
Paid to Edward Lehoullier, Treasurer	\$11786.50
<b>AUTOMOBILE PERMITS</b>	
Received for 10,442 Automobile Registrations	\$1,569,482.82
Paid to Edward Lehoullier, Treasurer	\$1,569,482.82
<b>MISCELLANEOUS COLLECTIONS</b>	
Received for 38 Marriage Licenses for State @ \$38.00	\$1,444.00
Received for 100 DC-MC-BC for State @ \$8.00	\$800.00
Received for 44 DC-MC-BC for State @ \$5.00	\$220.00
Received for Boat Permits	\$2,970.42
Received for 15 Bounced Check Fines @ \$25.00	\$375.00
Received for Mail-in Postage	\$8,349.00
Received for Interware Postage	\$2,203.00
Received for 7 Local & State Filings @ \$1.00	\$7.00
Received for Titles, UCC, Dredge & Fill, etc.	\$29,235.50
<b>Total</b>	<b>\$45,603.92</b>
Paid to Edward Lehoullier, Treasurer	<b>\$45,603.92</b>
Nancy Beal Jambard	
Town Clerk	

## TAX COLLECTOR'S REPORT

### *DEBITS*

UNCOLLECTED TAXES- BEG. OF YEAR	2007	Prior Levies	
		2006	2005
Property Taxes	xxxxxx	\$803,210.99	
Land Use Change	xxxxxx	82,350.00	
Yield Taxes	xxxxxx		
Excavation Tax	xxxxxx		

### TAXES COMMITTED THIS YEAR

Property Taxes	\$24,578,036.00
Land Use Change	140,680.00
Yield Taxes	7,713.24
Excavation Tax	310.96

### OVERPAYMENT

Property Taxes			
Land Use Change			
Yield Taxes			
Excavation Tax			
Interest - Late Taxes	63,880.40		
Costs	2,310.00		
<b>TOTAL DEBITS</b>	<b>\$24,792,930.60</b>	<b>\$885,560.99</b>	<b>\$0.00</b>

**TAX COLLECTOR'S REPORT CONT.**

***CREDITS***

REMITTED TO TREASURER	2007	Prior Levies	
		2006	2005
Property Taxes	\$23,687,844.07	\$597,095.51	
Land Use Change	102,700.00	82,350.00	
Yield Taxes	7,713.24		
Excavation Tax	310.96		
Interest (includes lien conversion)	63,880.40		
Costs	2,310.00		
Conversion to Lien (principal only)		189,335.48	

**ABATEMENTS MADE**

Property Taxes	2,816.00	16,780.00	
Land Use Change			
Yield Taxes			
Excavation Tax			
Current Levy Deeded			

**UNCOLLECTED TAXES - End of Year**

Property Taxes	887,375.93		
Land Use Change	37,980.00		
Yield Taxes			
Excavation Tax			
<b>TOTAL CREDITS</b>	<b>\$24,792,930.60</b>	<b>\$885,560.99</b>	<b>\$0.00</b>

**TAX COLLECTOR'S REPORT CONT.**

***REDEMPTIONS***

***DEBITS***

	2006	PRIOR LEVIES	
		2005	2004
Unredeemed Liens-Beg of Year		\$112,281.78	\$34,341.81
Liens Executed During Fiscal Year	\$202,679.32		
Interest Collected After Lien	4,451.93	13,269.97	12,437.32
Costs Collected After Lien	335.00	330.00	317.50
<b>TOTAL DEBITS</b>	<b>\$207,466.25</b>	<b>\$125,881.75</b>	<b>\$47,096.63</b>

***CREDITS***

REMITTED TO TREASURER	2006	PRIOR LEVIES	
		2005	2004
Redemptions	\$67,147.58	\$56,999.42	\$34,341.81
Interest Collected After Lien	4,451.93	13,269.97	12,437.32
Costs Collected After Lien	335.00	330.00	317.50
Abatements of Unredeemed Taxes	3,125.00		
Liens Deeded to Municipality			
Unredeemed Liens Balance - EOY	132,406.74	55,282.36	0.00
<b>TOTAL CREDITS</b>	<b>\$207,466.25</b>	<b>\$125,881.75</b>	<b>\$47,096.63</b>

Respectfully Submitted,  
Barbara C. Townsend  
Tax Collector

## TREASURER'S REPORT TO THE TOWN OF HOLLIS

January 23, 2008

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2007 was \$6,993,412 which compares to \$7,459,177 for the year ending December 31, 2006. Interest on overnight and other short-term cash investments produced income of \$200,401.48 which compares to \$258,449.43 earned in 2006 and \$225,655.65 earned in 2005.

During 2007, the Town purchased from the Tax Collector \$202,679 in delinquent taxes and accruals, DOWN \$34,456 from \$237,135 in 2006. At December 31, 2007, the amount of unpaid taxes was \$887,376, \$132,407 and \$55,282 for the years 2007, 2006 and 2005 respectively. (See the Tax Collector's Report for specific details.)

For the fourteenth year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

### Delinquent Taxes Purchased From the Tax Collector

2006	\$202,679
2005	\$237,135
2004	\$142,405
2003	\$115,584

### Delinquent Taxes outstanding for year-end 2007

	2007	2006	2005
2007	\$887,376		
2006	\$132,407	\$803,211	
2005	\$55,282	\$112,282	\$677,036
2004		\$34,342	\$78,635
2003			\$42,923
Total	\$1,075,065	\$949,835	\$798,594

Respectfully Submitted,

Edward Lehoullier, Treasurer

## STATEMENT OF BONDED DEBT

TOWN OF HOLLIS, NEW HAMPSHIRE

AS OF DECEMBER 31, 2007

ANNUAL MATURITIES OF OUTSTANDING DEBT

<b>I. Police Station Bonds</b>			
(General Obligation Bonds)		<b>Amortization Schedule</b>	
Issue Date:	1987		
Initial Indebtedness:	\$535,000		
Interest Rate:	Variable		
		Year of Maturity	Maturity Amount*
			<b>\$0</b>
		<b>Balance Due at 12/31/07</b>	
<b>II. Open Land Purchase</b>			
(General Obligation Bonds )		<b>Amortization Schedule</b>	
Issue Date:	2003		
Initial Indebtedness:	\$1,800,500		
Interest Rate:	3.70%	Year of Maturity	Maturity Amount*
		2008	\$125,000
		2009	\$125,000
		2010	\$120,000
		2011	\$120,000
		2012	\$120,000
		2013	\$120,000
		2014	\$120,000
		2015	\$120,000
		2016	\$120,000
		2017	\$120,000
		2018	\$115,000
		2019	\$110,000
<b>*exclusive of interest</b>		<b>Balance Due at 12/31/07</b>	
			<b>\$1,435,000</b>
<b>III. Open Land &amp; Cemetery Land Purchase</b>			
(General Obligation Bonds )		<b>Amortization Schedule</b>	
Issue Date:	2004		
Initial Indebtedness:	\$2,973,960		
Interest Rate:	3 - 3.75%	Year of Maturity	Maturity Amount*
		2008	\$200,000
		2009	\$200,000
		2010	\$200,000
		2011	\$200,000
		2012	\$200,000
		2013	\$200,000
		2014	\$200,000
		2015	\$200,000
		2016	\$200,000
		2017	\$200,000
		2018	\$200,000
		2019	\$200,000
<b>*exclusive of interest</b>		<b>Balance Due at 12/31/07</b>	
			<b>\$2,400,000</b>

**STATEMENT OF BONDED DEBT**

TOWN OF HOLLIS, NEW HAMPSHIRE

AS OF DECEMBER 31, 2007

ANNUAL MATURITIES OF OUTSTANDING DEBT CONT.

<b>IV. Open Land Purchase &amp; Safety Renovations (HFD,HPD&amp;DPW)</b>			
<b>(General Obligation Bonds )</b>			
<b>Issue Date:</b>	<b>2005</b>	<b>Amortization Schedule</b>	
<b>Initial Indebtedness:</b>	<b>\$8,200,000</b>		
<b>Interest Rate:</b>	<b>3.5 - 4.3%</b>		
		2008	\$330,000
		2009	\$330,000
		2010	\$330,000
		2011	\$330,000
		2012	\$330,000
		2013	\$330,000
		2014	\$330,000
		2015	\$330,000
		2016	\$330,000
		2017	\$330,000
		2018	\$330,000
		2019	\$330,000
		2020	\$330,000
		2021	\$330,000
		2022	\$330,000
		2023	\$330,000
		2024	\$330,000
		2025	\$330,000
		2026	\$160,000
		2027	\$160,000
		2028	\$160,000
		2029	\$160,000
		2030	\$160,000
		2031	\$160,000
		2032	\$160,000
		2033	\$160,000
		2034	\$160,000
		2035	\$160,000
<b>* exclusive of interest</b>		<b>Balance Due at 12/31/07</b>	<b>\$7,540,000</b>



## POLICE PRIVATE DETAILS SPECIAL REVENUE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2007 and 2006

<b>REVENUES</b>	<b>2007</b>	<b>2006</b>
Police Detail Income	\$25,280	\$17,457
Bank Interest Income	\$878	\$615
<b>Total Revenues</b>	<b>\$26,159</b>	<b>\$18,072</b>
<b>EXPENDITURES</b>		
Police Details	\$24,230	\$15,383
Miscellaneous	\$0	\$0
<b>Total Expenditures</b>	<b>\$24,230</b>	<b>\$15,383</b>
Excess (deficiency) of Revenues over (under) Expenditures	\$1,929	\$2,688
Fund Balance, January 1	\$14,681	\$11,993
Fund Balance, December 31	\$16,610	\$14,681

---

---

## HERITAGE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2007 and 2006

<b>REVENUES</b>	<b>2007</b>	<b>2006</b>
Donations	\$19,869	\$216,644
Interest Income	\$1,522	\$2,879
Town Appropriation	\$2,500	\$4,272
Proceeds from Old Home Day	\$0	\$0
Grants	\$8,805	\$0
<b>Total Revenues</b>	<b>\$32,696</b>	<b>\$223,794</b>
<b>EXPENDITURES</b>		
Trailer Purchase	\$0	\$0
Public Awareness	\$0	\$0
Supplies	\$0	\$0
Conference & Seminars	\$0	\$0
OHD Registration	\$0	\$271
Dues & Publications	\$165	\$165
Equipment	\$0	\$0
Miscellaneous Lawrence Barn	\$84,378	\$262,994
Miscellaneous	\$202	\$0
<b>Total Expenditures</b>	<b>\$84,745</b>	<b>\$263,430</b>
Excess (deficiency) of Revenues over (under) Expenditures	(\$52,049)	-\$39,635
Fund Balance, January 1	\$86,362	\$125,998
Fund Balance, December 31	\$34,313	\$86,362

---

## CONSERVATION FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2007 and 2006

<b>REVENUES</b>	<b>2007</b>	<b>2006</b>
Pool Interest Income	\$0	\$0
Bank Interest Income	\$16,771	\$10,506
Preferred Account Interest Income	\$0	\$0
Land Use Change Tax	\$93,025	\$101,293
Town Appropriation	\$0	\$9,000
Grants	\$0	\$0
Donations	\$18,350	\$0
Forest View Greenway	\$0	\$0
<b>Total Revenues</b>	<b>\$128,147</b>	<b>\$120,798</b>
<b>EXPENDITURES</b>		
<i>Non-Land</i>		
Supplies and Equipment	\$24	\$41
Postage	\$0	\$0
Dues and Publications	\$368	\$368
Public Notices	\$152	\$0
Seminars	\$70	\$0
Educational Materials	\$0	\$0
NHACC Annual Meeting	\$0	\$35
Maps and Mapping	\$1,650	\$2,311
Bank Charges	\$0	\$0
Other	\$151	\$46
<i>Land</i>		
Legal Fees	\$4,430	\$3,998
Surveys	\$7,175	\$0
Appraisals	\$0	\$0
Studies	\$0	\$0
Land Acquisition	\$0	\$0
<b>Total Expenditures</b>	<b>\$14,020</b>	<b>\$6,798</b>
Excess (deficiency) of Revenues over (under) Expenditures	\$114,127	\$114,001
Fund Balance, January 1	\$478,551	\$364,550
Fund Balance, December 31	\$592,677	\$478,551

## OLD HOME DAY SPECIAL REVENUE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2007 and 2006

<b>REVENUES</b>	<b>2007</b>	<b>2006</b>
Town Appropriation	\$0	\$14,000
Donations	\$100	\$2,615
Vendors	\$0	\$1,370
Buttons for Balloon Rides	\$0	\$0
BBQ Tickets	\$0	\$4,316
Balloon Rides	\$0	\$0
T-Shirts	\$68	\$394
Concession Rides	\$0	\$2,108
Calendar 2000	\$0	\$0
Daily Interest	\$717	\$557
Sale of Merchandise	\$0	\$0
Silent Auction	\$0	\$4,115
Bike Raffle	\$0	\$0
T-Ball Ride	\$0	\$335
Sponsorship	\$0	\$0
Sweatshirts	\$0	\$0
Afghans	\$640	\$1,125
Cookbooks/Teddy Bears	\$30	\$1,485
Miscellaneous	\$0	\$860
<b>Total Revenues</b>	<b>\$1,555</b>	<b>\$33,279</b>
 <b>EXPENDITURES</b>		
T-Shirts	\$0	\$0
Printing	\$0	\$323
Postage	\$160	\$718
Signs/Banners	\$0	\$50
Chicken Barbeque	\$0	\$1,972
Entertainment (Music)	\$0	\$1,160
Fireworks	\$0	\$10,000
Rentals	\$0	\$2,908
Sound System	\$0	\$1,925
Police Details	\$0	\$2,258
DPW Hours	\$0	\$1,376
Entertainment (Performers)	\$0	\$575
Balloon Rides	\$0	\$0
Silent Auction	\$0	\$0
Parade	\$0	\$1,000
Demonstrators	\$0	\$375
Afghans/Teddy Bears	\$0	\$1,955
Cookbooks	\$0	\$0
Miscellaneous	\$120	\$644
<b>Total Expenditures</b>	<b>\$280</b>	<b>\$27,238</b>
 Excess (deficiency) of Revenues over (under) Expenditures	 \$1,275	 \$6,041
 Fund Balance, January 1	 \$20,725	 \$14,684
Fund Balance, December 31	\$22,000	\$20,725

## AMBULANCE FEE SPECIAL REVENUE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2007 and 2006

<b>REVENUES</b>	<b>2007</b>	<b>2006</b>
Insurance Billing	\$137,598	\$132,931
Interest Income	\$8,562	\$8,596
Trust Income	\$987	\$990
<b>Total Revenues</b>	<b>\$147,147</b>	<b>\$142,516</b>
<b>EXPENDITURES</b>		
Ambulance Purchase	\$0	\$137,550
Ambulance expendable supplies	\$15,657	\$35,947
Ambulance training	\$1,958	\$3,572
Ambulance Services	\$44,358	\$6,669
Comstar Billing Fees	\$9,739	\$9,433
<b>Total Expenditures</b>	<b>\$71,712</b>	<b>\$193,170</b>
Excess (deficiency) of Revenues over (under) Expenditures	\$75,435	-\$50,654
Fund Balance, January 1	\$192,425	\$243,079
Fund Balance, December 31	\$267,860	\$192,425

---

---

## ZYLONIS FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2007 and 2006

<b>REVENUES</b>	<b>2007</b>	<b>2006</b>
Trust Income	\$3,004	\$3,004
Bank Interest Income	\$45	\$39
<b>Total Revenues</b>	<b>\$3,050</b>	<b>\$3,043</b>
<b>EXPENDITURES</b>		
Bank Fees	\$0	\$0
Airfare to Lithuania	\$0	\$0
Teaching Supplies	\$0	\$0
Shipping	\$0	\$0
Computer/Accessories	\$0	\$0
Scholarship	\$2,000	\$3,000
Miscellaneous	\$0	\$0
<b>Total Expenditures</b>	<b>\$2,000</b>	<b>\$3,000</b>
Excess (deficiency) of Revenues over (under) Expenditures	\$1,050	\$43
Fund Balance, January 1	\$1,250	\$1,207
Fund Balance, December 31	\$2,299	\$1,250

---

**FOREST MAINTENANCE FUND**

Statements of Revenues, Expenditures, and Changes in Fund Balance  
For the fiscal years ended December 31, 2007 and 2006

<b>REVENUES</b>	<b>2007</b>	<b>2006</b>
Proceeds from Town Forest	\$0	\$0
Interest Income	\$604	\$606
<b>Total Revenues</b>	<b>\$604</b>	<b>\$606</b>
<b>EXPENDITURES</b>		
Current	\$11,236	\$1,591
<b>Total Expenditures</b>	<b>\$11,236</b>	<b>\$1,591</b>
Excess (deficiency) of Revenues over (under) Expenditures	(\$10,631)	-\$986
Fund Balance, January 1	\$21,422	\$22,408
Fund Balance, December 31	\$10,791	\$21,422

---

---

**CHARLES J. NICHOLS FUND**

Financial Report 2007

The present membership on the Governing Committee of the Nichols Fund, established in 1985 and amended May 10, 1989, consists of: Town of Hollis Recreation Commission; Shirley Cohen, Beaver Brook Association; Richard R. Husk, Charles J. Nichols Fund; Cheryl Beaudry, Louise King

**MONEY MARKET ACCOUNT**

Beginning Balance 12/31/06	\$33,452.66	
Receipts:		
Interest Earned	\$204.53	
Nichols Trust Payments	\$9,449.96	
Gift-Private Donations	\$0.00	
Transfer in B. of NH Passbook	\$0.00	
	\$43,107.15	
Payments:		
Dutton's Lawn Care	(\$13,815.00)	
Bank Charges	\$0.00	
	(\$13,815.00)	
<b>Ending Balance 12/31/07</b>		<b><u>\$29,292.15</u></b>

**PASSBOOK ACCOUNT**

Beginning Balance 12/31/06	\$0.00	
Receipts:		
Interest Earned	\$0.00	
Payments:		
Transfer to Checking Account	\$0.00	
<b>Ending Balance 12/31/07</b>		<b><u>\$0.00</u></b>

## TOWN OF HOLLIS AND HOLLIS NICHOLS FUND INCOME PAYMENTS

NAME OF FUND	ADJUSTED BALANCE 12/31/2006	INCOME PERCENTAGE FOR 2006	INCOME PAYMENT 2/7/2007	INCOME PAYMENT 3/31/2007	INCOME PAYMENT 6/30/2007	INCOME PAYMENT 9/30/2007	INCOME PAYMENT 12/31/2007	TOTAL FOR YEAR 2007
HIGH SCHOOL	132,960.98	26.33%	1,781.22	120.07	1,566.39	1,418.95	1,984.77	5,090.18
R E WHEELER	23,032.66	4.56%	308.56	20.80	271.34	245.80	343.82	881.76
SCHOOL SYSTEMS	4,467.54	0.88%	59.85	4.03	52.63	47.68	66.69	171.03
LIBRARY	56,641.04	11.21%	758.80	51.15	667.28	604.47	845.51	2,168.41
C ZYLONIS-LITHUANIAN	58,133.58	11.51%	778.79	52.49	684.86	620.40	867.79	2,225.54
GENERAL CEMETERY	147,116.94	29.13%	1,970.86	132.85	1,733.16	1,570.02	2,196.09	5,632.12
VIOLA BROCKLEBANK-CEMI	4,582.95	0.91%	61.40	4.14	53.99	48.91	68.41	175.45
WELFARE	4,855.06	0.96%	65.04	4.38	57.20	51.81	72.47	185.86
RECREATION FUNDS	2,218.07	0.44%	29.71	2.00	26.13	23.67	33.11	84.91
AMBULANCE FUND	19,106.66	3.78%	255.96	17.25	225.09	203.91	285.22	731.47
<b>SUB TOTAL</b>	<b>453,115.48</b>	<b>89.71%</b>	<b>6,070.19</b>	<b>409.16</b>	<b>5,338.07</b>	<b>4,835.62</b>	<b>6,763.88</b>	<b>17,346.73</b>
JANE BALLARD MEMORIAL FUND								
TRANSFER	51,945.98	10.29%	696.27	330.10	612.29	554.66	775.84	2,272.89
ADDITIONAL TRANSFER TO CORRECT ERROR				3,013.27				3,013.27
<b>TOTALS</b>	<b>505,061.46</b>	<b>100.00%</b>	<b>6,766.46</b>	<b>739.26</b>	<b>5,950.36</b>	<b>5,390.28</b>	<b>7,539.72</b>	<b>19,619.62</b>
NICHOLS FUND TRANSFER		25.00%	0.00	207.25	221.59	215.77	142.88	787.49
NICHOLS FUND DISBURSEMENT		75.00%	0.00	2,487.04	2,659.10	2,589.21	1,714.61	9,449.96

**TOWN OF HOLLIS ANNUAL MS-9 REPORT DECEMBER 31, 2007**

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning of Year	New Funds Created	(Losses) Sale of Securities	Gain Dividends	Balance End of Year	Balance Beginning of Year	Income Received	Expenses During Year	Expended	Balance End of Year	Beg. of Year Fair Value	End of Year Fair Value
1873	Mary S Farley	High School	Common Tr	27,864.17	0.00	5,047.35	0.00	32,911.52	59.84	1,353.41	(123.03)	(1,026.27)	263.95	33,175.47	41,768.57
1884	Samuel T Worcester	High School	Common Tr	3,451.33	0.00	625.18	0.00	4,076.51	7.40	167.64	(15.24)	(127.12)	32.68	4,109.19	5,173.57
1916	Lucy E Worcester	High School	Common Tr	1,621.68	0.00	293.75	0.00	1,915.43	3.47	78.77	(7.16)	(59.73)	15.35	1,930.78	2,430.91
1916	Sarah A Worcester	High School	Common Tr	1,621.68	0.00	293.75	0.00	1,915.43	3.47	78.77	(7.16)	(59.73)	15.35	1,930.78	2,430.91
1917	Franklin Worcester	High School	Common Tr	74,966.57	0.00	13,579.53	0.00	88,546.10	160.99	3,641.25	(331.00)	(2,761.12)	710.12	89,256.22	112,375.37
1932	Clara E Cutter	High School	Common Tr	1,459.82	0.00	264.43	0.00	1,724.25	3.11	70.91	(6.45)	(53.77)	13.80	1,738.05	2,188.28
1944	Emma F Van Dyke	High School	Common Tr	8,754.29	0.00	1,585.76	0.00	10,340.05	18.81	425.21	(38.65)	(322.43)	82.94	10,422.99	13,122.74
1956	Mary F Wilson	High School	Common Tr	5,839.28	0.00	1,057.73	0.00	6,897.01	12.55	283.62	(25.78)	(215.07)	55.32	6,952.33	8,753.12
1957	Henry A Wilson	High School	Common Tr	5,837.58	0.00	1,057.43	0.00	6,895.01	12.57	283.54	(25.78)	(215.01)	55.32	6,950.33	8,750.57
1967	Lucinda F Read	High School	Common Tr	1,259.64	0.00	228.17	0.00	1,487.81	2.72	61.18	(5.56)	(46.38)	11.96	1,499.77	1,888.20
	Sub-Total			132,676.05	0.00	24,033.08	0.00	156,709.13	284.93	6,444.30	(585.81)	(4,886.63)	1,256.79	157,965.92	198,882.24
1980	Ruth E Wheeler	Home Economics	Common Tr	22,983.31	0.00	4,163.22	0.00	27,146.53	49.35	1,116.34	(101.48)	(846.50)	217.71	27,364.24	34,452.13
1988	Jane Ballard Memorial	Artist Program	Common Tr	46,048.68	5,262.62	9,294.59	0.00	60,605.89	5,897.30	2,492.27	(226.56)	(5,262.62)	2,900.39	63,506.28	69,027.27
	Total High School Funds			201,708.05	5,262.62	37,490.89	0.00	244,461.56	6,231.58	10,052.91	(913.85)	(10,995.75)	4,374.89	248,836.45	302,361.64
1984	Evelyn Rice Trust	School System	Common Tr	2,228.98	0.00	403.76	0.00	2,632.74	4.80	108.27	(9.84)	(82.09)	21.14	2,653.88	3,341.26
1984	CP & LE Brown	School System	Common Tr	2,228.98	0.00	403.76	0.00	2,632.74	4.77	108.27	(9.84)	(82.10)	21.10	2,653.84	3,341.26
	Total School System			4,457.97	0.00	807.52	0.00	5,265.49	9.57	216.54	(19.68)	(164.19)	42.24	5,307.73	6,682.52
1917	Sarah A Worcester	Hollis Library	Common Tr	810.76	0.00	146.86	0.00	957.62	1.75	39.38	(3.58)	(29.86)	7.69	965.31	1,215.33
1917	Franklin Worcester	Hollis Library	Common Tr	14,806.19	0.00	2,682.01	0.00	17,488.20	31.79	719.16	(65.37)	(545.33)	140.25	17,628.45	22,194.57
1918	Charles M Stratton	Hollis Library	Common Tr	292.02	0.00	52.90	0.00	344.92	0.62	14.18	(1.29)	(10.76)	2.75	347.67	437.74
1927	Lillian Worcester	Hollis Library	Common Tr	1,056.10	0.00	191.30	0.00	1,247.40	2.27	51.30	(4.66)	(38.90)	10.01	1,257.41	1,583.09
1931	JH & SP Cutter Mem	Hollis Library	Common Tr	467.15	0.00	84.62	0.00	551.77	0.98	22.69	(2.06)	(17.21)	4.40	556.17	700.27
1932	Clara Cutter	Hollis Library	Common Tr	1,459.87	0.00	264.44	0.00	1,724.31	3.11	70.91	(6.45)	(53.77)	13.80	1,738.11	2,188.36
1939	Joseph P Parker	Hollis Library	Common Tr	1,459.87	0.00	264.44	0.00	1,724.31	3.11	70.91	(6.45)	(53.77)	13.80	1,738.11	2,188.36
1944	Emma Van Dyke	Hollis Library	Common Tr	8,754.30	0.00	1,585.76	0.00	10,340.06	18.80	425.21	(38.65)	(322.43)	82.93	10,422.99	13,122.75
1950	Ruth C Goodwin	Hollis Library	Common Tr	1,459.85	0.00	264.44	0.00	1,724.29	3.11	70.91	(6.45)	(53.77)	13.80	1,738.09	2,188.33
1955	Silas N Spaulding	Hollis Library	Common Tr	875.95	0.00	158.67	0.00	1,034.62	1.87	42.55	(3.87)	(32.26)	8.29	1,042.91	1,313.06
1956	Mary F Wilson	Hollis Library	Common Tr	2,919.68	0.00	528.87	0.00	3,448.55	6.28	141.81	(12.89)	(107.54)	27.66	3,476.21	4,376.62
1957	Henry A Wilson	Hollis Library	Common Tr	5,837.61	0.00	1,057.43	0.00	6,895.04	12.55	283.54	(25.78)	(215.01)	55.30	6,950.34	8,750.62



**TOWN OF HOLLIS ANNUAL MS-9 REPORT DECEMBER 31, 2007**

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning of Year	New Funds Created	(Losses) Sale of Securities	Gain Dividends	Balance End of Year	Balance Beginning of Year	Income Received	Expenses During Year	Balance End of Year	Beg. of Year Fair Value	End of Year Fair Value
1963	Etta M Flagg	Hollis Library	Common Tr	1,452.44	0.00	263.10	0.00	1,715.54	3.10	70.55	(6.41)	13.74	1,729.28	2,177.22
1967	Lucinda F Read	Hollis Library	Common Tr	1,259.63	0.00	228.17	0.00	1,487.80	2.73	61.18	(5.56)	11.96	1,499.76	1,888.19
1974	Leila Parker	Hollis Library	Common Tr	590.58	0.00	106.98	0.00	697.56	1.29	28.69	(2.61)	5.62	703.18	885.29
1980	Daniel H Goodwin	Hollis Library	Common Tr	2,295.42	0.00	415.79	0.00	2,711.21	4.94	111.49	(10.14)	21.75	2,732.96	3,440.85
1987	N & P Coniaris	Hollis Library	Common Tr	10,722.27	0.00	1,942.24	0.00	12,664.51	23.04	520.80	(47.34)	101.59	12,766.10	16,072.75
	Sub-Total			56,519.70	0.00	10,238.02	0.00	66,757.72	121.34	2,745.26	(249.56)	535.34	67,293.06	84,723.40
1980	Charles Zylonis	Lithuanian	Common Tr	58,009.06	0.00	10,507.82	0.00	68,516.88	124.52	2,817.59	(256.13)	549.44	69,066.32	86,955.95
	Total Library Funds			114,528.76	0.00	20,745.84	0.00	135,274.60	245.86	5,562.85	(505.69)	1,084.78	136,359.38	171,679.35
*** Var	Common Cemetery Funds	Cemetery Fds	Common Tr	146,342.01	2,210.00	26,908.75	0.00	175,460.76	774.93	7,215.44	(655.91)	1,927.57	177,388.33	219,367.53
1973	Viola Brocklebank	East Cemetery	Common Tr	4,573.10	0.00	828.38	0.00	5,401.48	9.85	222.12	(20.19)	43.34	5,444.82	6,855.10
	Total Cemetery Funds			150,915.11	2,210.00	27,737.13	0.00	180,862.24	784.78	7,437.56	(676.10)	1,970.91	182,833.15	226,222.63
1906	Jessie Rideout	Public Welfare	Common Tr	1,633.37	0.00	295.87	0.00	1,929.24	3.50	79.34	(7.21)	15.47	1,944.71	2,448.43
1934	Delia M Smith	Public Welfare	Common Tr	292.02	0.00	52.90	0.00	344.92	0.62	14.18	(1.29)	2.75	347.67	437.74
1951	Charles H Farley	Public Welfare	Common Tr	2,919.28	0.00	528.80	0.00	3,448.08	6.27	141.79	(12.89)	27.66	3,475.74	4,376.01
	Total Public Welfare Funds			4,844.67	0.00	877.57	0.00	5,722.24	10.39	235.31	(21.39)	45.88	5,768.12	7,262.18
1984	Nichols Field Horse Ring	Recreation	Common Tr	2,212.91	0.00	400.85	0.00	2,613.76	5.16	107.48	(9.77)	21.36	2,635.12	3,317.17
1998	Charles & Dorothy Dow Fund Hollis Ambulance Fund	Ambulance	Common Tr	19,254.98	0.00	3,488.01	0.00	22,742.99	(148.32)	935.21	(85.02)	(0.34)	22,742.65	28,863.43
	Sub-Total General Funds			497,922.44	7,472.62	91,547.81	0.00	596,942.87	7,139.02	24,547.86	(2,231.50)	7,539.72	604,482.59	746,388.92
1989	Charles J Nichols Fund	Individual	Individual	216,842.58	787.49	(1,405.31)	0.00	216,224.76	686.35	11,256.28	(1,276.53)	428.65	216,653.41	220,145.51
	TOTALS			714,765.02	8,260.11	90,142.50	0.00	813,167.63	7,825.37	35,804.14	(3,508.03)	7,968.37	821,136.00	966,534.43

\*\*\* Details of individual cemetery funds can be found at Town Hall

**TOWN OF HOLLIS, NEW HAMPSHIRE  
CAPITAL RESERVE ACCOUNT  
FISCAL YEAR 2007**

Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL					INCOME				Principal & Income Year End
				Balance Beginning Year	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year Amount	Expended During Year	Balance End Year		
				New Funds Created				%					
1986	Recreation Land	Cap Res	NHPDIP	7500.00	0.00	-7500.00	0.00	12156.86	851.23	-12820.02	188.08	188.08	
1986	Cemetery Land	"	"	10000.00	0.00	-10000.00	0.00	15835.62	1120.86	-16707.23	249.25	249.25	
1987	Truck 4 Wheel Drive	"	"	9000.00	0.00	0.00	9000.00	13394.89	1180.39	0.00	14575.28	23575.28	
1994	Flint Pond Restoration	"	"	106000.00	0.00	0.00	106000.00	15699.59	6414.53	0.00	22114.12	128114.12	
2002	Major Highway Equipment	"	"	15500.00	0.00	0.00	15500.00	1629.63	902.87	0.00	2532.50	18032.50	
2002	Major Fire Equipment	"	"	191500.00	0.00	0.00	316500.00	12228.67	9836.99	0.00	22065.66	338565.66	
2002	Compensated Absences Payable Fund	"	"	39000.00	0.00	-17000.00	42000.00	1325.48	2106.58	-1310.00	2122.06	44122.06	
2005	Major Public Improvements Capital Reserve	"	"	50000.00	0.00	0.00	50000.00	2390.54	2761.40	0.00	5151.94	55151.94	
2005	Employee Health Care Expense Expendable Trust	"	"	45132.60	0.00	-619265.59	27867.01	2393.85	2505.02	0.00	4898.87	32765.88	
				473632.60	0.00	-653765.59	566867.01	77055.14	27679.86	-30837.25	73897.75	640764.76	

**Town of Hollis MS-10 Report December 31, 2007**

Principal Only

Shares or Units	Description of Investment	Balance Beg of Year	Purchases	Cash Cap Gains	Proceeds		Gains or Losses	Balance End of Year	Income for Year	Income Expended	Balance End of Year	Beg of Year Fair Value	Unrealized Gain/Loss	End of Year Fair Value
					From Sales	From Dividends								
<b>GENERAL FUND</b>														
20000	Fed Home Ln Bks 5.125% 06/13/08	19,900.54	0.00	0.00	0.00	0.00	0.00	19,900.54	1,025.00		20,006.20	20,006.20		20,050.00
20000	Fed Home Ln Bks 5.25% 06/12/09	19,937.60	0.00	0.00	0.00	0.00	0.00	19,937.60	1,050.00		20,106.20	20,106.20		20,437.60
20000	Fed Home Ln Bks 5.65% 7/02/10	0.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00	(28.25)		N/A	N/A		20,156.20
20000	Fed Natl Mtg Assn 4.75% 12/15/10	19,523.18	0.00	0.00	0.00	0.00	0.00	19,523.18	950.00		19,875.00	19,875.00		20,625.00
20000	Fed Home Ln Bks 5.25% 6/10/11	19,861.80	0.00	0.00	0.00	0.00	0.00	19,861.80	1,050.00		20,237.60	20,237.60		21,006.20
20000	Fed Home Ln Bks 5.25% 10/06/11	0.00	19,847.40	0.00	0.00	0.00	0.00	19,847.40	265.42		N/A	N/A		20,125.00
20000	Fed Home Ln Mtg 5.125% 7/15/12	19,741.58	0.00	0.00	0.00	0.00	0.00	19,741.58	1,025.00		20,143.80	20,143.80		21,025.00
20000	Fed Natl Mtg Assn 4.375% 3/15/13	18,855.80	0.00	0.00	0.00	0.00	0.00	18,855.80	875.00		19,362.60	19,362.60		20,356.20
20000	FHLMC Mtn 5.125% 3/10/14	0.00	19,376.60	0.00	0.00	0.00	0.00	19,376.60	210.69		N/A	N/A		20,037.80
20000	Fed Natl Mtg Assn 5.00% 4/15/15	19,413.32	0.00	0.00	0.00	0.00	0.00	19,413.32	1,000.00		20,037.60	20,037.60		20,981.20
20000	Fed Natl Mtg Assn 5.00% 3/15/16	19,326.52	0.00	0.00	0.00	0.00	0.00	19,326.52	1,000.00		20,050.00	20,050.00		20,900.00
600	Allegheny Energy Inc.	16,470.00	0.00	0.00	9,444.20	5,326.70	0.00	12,352.50	90.00		36,728.00	36,728.00		38,166.00
400	Chevron	0.00	33,333.92	0.00	0.00	0.00	0.00	33,333.92	464.00		N/A	N/A		37,332.00
	Du Pont E I DE Nemours	30,039.52	0.00	0.00	35,663.40	5,623.88	(0.00)	(0.00)	518.00		34,097.00	34,097.00		N/A
400	Exxon Mobil Corp	2,570.84	0.00	0.00	28,304.13	27,018.71	1,285.42	1,285.42	676.00		61,304.00	61,304.00		37,476.00
650	FPL Group	29,794.38	0.00	0.00	0.00	0.00	0.00	29,794.38	1,066.00		35,373.00	35,373.00		44,057.00
1200	General Electric Co.	7,125.00	0.00	0.00	0.00	0.00	0.00	7,125.00	1,344.00		44,652.00	44,652.00		44,484.00
	Kimberly Clark Corp.	19,615.54	0.00	0.00	35,205.71	15,590.17	0.00	0.00	775.00		33,975.00	33,975.00		N/A
326	Lockheed Martin Corp.	4,237.50	0.00	0.00	0.00	0.00	0.00	4,237.50	479.22		30,014.82	30,014.82		34,314.76
	Proctor & Gamble	14,248.50	0.00	0.00	36,499.93	22,251.43	0.00	0.00	386.10		37,597.95	37,597.95		N/A
800	Wells Fargo	0.00	28,977.04	0.00	0.00	0.00	0.00	28,977.04	496.00		N/A	N/A		24,152.00
845.912	American Capital World Gwth	0.00	38,620.54	2,620.54	0.00	0.00	0.00	38,620.54	281.28		N/A	N/A		37,423.15
274.574	Federated Intercontinental Fd	0.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00			N/A	N/A		18,099.92
2942.25	Franklin Fltg Rate Fund	50,002.19	0.00	0.00	20,000.00	(468.44)	29,533.75	29,533.75	3,020.35		50,137.60	50,137.60		28,275.00
1019.44	Icon International Equity Fd	0.00	21,811.95	1,811.95	0.00	0.00	21,811.95	21,811.95	122.00		N/A	N/A		17,840.24
	Oppenheimer Intl Growth Fd	38,222.34	0.00	0.00	36,207.77	(2,014.57)	(0.00)	(0.00)			32,864.62	32,864.62		N/A
5763.05	Oppenheimer Sr Fltg Rate Fd	15,000.00	40,000.00	0.00	0.00	0.00	55,000.00	55,000.00	2,812.50		15,031.58	15,031.58		51,752.16
	Fidelity Select Biotech Fund	11,574.01	0.00	0.00	23,745.76	12,171.75	0.00	0.00			23,112.44	23,112.44		N/A

**Town of Hollis MS-10 Report December 31, 2007**

Shares or Units	Description of Investment	Balance Beg of Year	Purchases	Cash Cap Gains	Proceeds		Balance End of Year	Income for Year	Income Expended	Balance End of Year	Principal Only		
					From Sales	Gains or Losses					Beg of Year Fair Value	End of Year Fair Value	Unrealized Gain/Loss
1134.62	Vanguard/Wellington Fund	20,865.11	0.00	1,615.69	0.00	0.00	20,865.11	1,225.39		36,795.60	37,011.17		
2269.42	Vanguard Mid Cap Index Fund	28,946.62	0.00	0.00	0.00	0.00	28,946.62	605.94		44,889.21	46,977.08		
1365.84	Vanguard Small Cap Index Fund	28,946.62	0.00	0.00	0.00	0.00	28,946.62	562.73		44,553.77	44,499.13		
146.293	Vanguard 500 Index Fund	17,365.00	0.00	0.00	0.00	0.00	17,365.00	364.27		19,104.40	19,771.50		
	Federated Short-Term Gov.	6,338.93	0.00	0.00	3,375.75	0.00	2,963.18	836.22		6,338.93	2,963.18		
	<b>Grand Total General Fund</b>	497,922.44	241,967.45	6,048.18	228,446.65	85,499.63	596,942.87	24,547.86	(24,147.16)	7,539.72	746,388.92	193,351.62	790,294.49
<b>NICHOLS FUND</b>													
15000	Bellsouth Tel 5.875% 11/15/09	14,175.00	0.00	0.00	0.00	0.00	14,175.00	881.25		15,136.50	15,142.65		
20000	Fed Home Ln Bks 5.125% 06/13/08	19,900.54	0.00	0.00	0.00	0.00	19,900.54	1025		20,006.20	20,050.00		
20000	Fed Natl Mtg Assn 4.75% 12/15/10	19,523.18	0.00	0.00	0.00	0.00	19,523.18	950		19,875.00	20,625.00		
50000	Fed Home Ln Bks 5.875% 7/7/11	0.00	50,575.00	0.00	0.00	0.00	50,575.00	-1044.44		N/A	50,515.50		
20000	Fed Home Ln Mtg 5.125% 7/15/12	19,741.58	0.00	0.00	0.00	0.00	19,741.58	1025		20,143.80	21,025.00		
20000	Fed Natl Mtg Assn 4.375% 3/15/13	18,855.80	0.00	0.00	0.00	0.00	18,855.80	875		19,362.60	20,356.20		
20000	Fed Natl Mtg Assn 5.00% 4/15/15	19,413.32	0.00	0.00	0.00	0.00	19,413.32	1000		20,037.60	20,981.20		
2362.01	Franklin Fltg Rate Rd	85,004.38	0.00	0.00	60,000.00	(1,405.31)	23,599.07	4921.03		85,312.93	22,698.91		
2105.26	Oppenheimer Sr Fltg Rate Fd	20,000.00	0.00	0.00	0.00	0.00	20,000.00	1238.81		20,042.10	18,905.26		
	Federated Short-Term Gov & Cash	228.78	10,212.49	0.00	0.00	0.00	10,441.27	384.63		228.78	10,441.27		
	Total Nichols Fund	216,842.58	60,787.49	0.00	60,000.00	(1,405.31)	216,224.76	11,256.28	(11,513.98)	428.65	220,145.51	4,516.23	220,740.99
	<b>Grand Total</b>	714,765.02	302,754.94	6,048.18	288,446.65	84,094.32	813,167.63	35,804.14	(35,661.14)	7,968.37	966,534.43	197,867.85	1,011,035.48

NAME OF BANK: BANK OF AMERICA      FEES PAID: \$3,508.03      FROM INCOME: YES

**INVENTORY OF PROPERTY OWNED BY THE TOWN OF HOLLIS**

<b>MAP/LOT</b>	<b>OWNER</b>	<b>#</b>	<b>LOCATION</b>	<b>ACRES</b>
030-013	Hollis Town Forest		Wheeler Rd	17.00
031-046	Hollis Town Forest		Wheeler Rd	60.00
036-027	Hollis Town Forest		South Merrimack Rd	311.00
038-001	Hollis Town Forest		Nartoff Rd	116.00
041-010	Hollis Town Forest		Hayden Rd	18.27
041-011	Hollis Town Forest		Hayden Rd	12.00
041-012	Hollis Town Forest		Hayden Rd	30.75
041-024	Hollis Town Forest		Silver Lake Rd	14.90
043-067	Hollis Town Forest		Farley Rd	35.60
	<b>TOTAL PARCELS</b>	<b>9</b>	<b>TOTAL ACREAGE</b>	<b>615.52</b>
000-000	Hollis Town of		Main St - Graveyard	0.00
001-009-010	Hollis Town of		Iron Works Ln	0.44
001-009-020	Hollis Town of		Iron Works Ln	1.86
001-032	Hollis Town of		Lawrence Ln & Worcester Rd	4.00
002-010	Hollis Town of		West Hollis Rd	5.00
003-014	Hollis Town of		Deer Run Rd	1.92
003-030	Hollis Town of		Blood Rd-Hall (Dvlpmt Rights)	36.85
004-009	Hollis Town of		Blood Rd	1.00
004-050-A	Hollis Town of		Twiss Ln	0.42
004-077	Hollis Town of		Clinton Dr	0.37
005-020	Hollis Town of		Rte 111	21.06
006-002	Hollis Town of		Iron Works Ln	0.90
006-009	Hollis Town of		West Hollis Rd	6.83
006-022	Hollis Town of		Irene Dr	3.51
008-024	Hollis Town of		Black Oak Dr	3.38
008-034	Hollis Town of		Baldwin Ln	0.58
008-034-001	Hollis Town of		Baldwin Ln	0.16
008-078	Hollis Town of		Dow & Depot Rds-Hall (Dvlpmt Rights)	20.25
009-004	Hollis Town of		Fieldstone Dr	11.81
009-029-01A	Hollis Town of		Jewett Ln	0.25
009-068	Hollis Town of		Depot Rd	6.41
009-069	Hollis Town of		Depot Rd	4.86
010-002	Hollis Town of		Runnells Bridge Rd	1.34
010-003	Hollis Town of		Runnells Bridge Rd	0.46
010-018	Hollis Town of		Rte 111	40.70
010-034	Hollis Town of		Depot Rd	4.62
013-017	Hollis Town of		Main St	1.17
013-032-001	Hollis Town of		Merrill Ln	1.73
013-035	Hollis Town of		Orchard Dr	3.26
013-036	Hollis Town of		Orchard Dr	1.68
013-064	Hollis Town of		Dow & Depot Rds-Hall (Dvlpmt Rights)	18.75
014-076	Hollis Town of		Rideout Rd	11.89
014-077	Hollis Town of		Rideout Rd	23.51
014-099	Hollis Town of		French Mill Rd & Wright Rd	1.21
015-001	Hollis Town of		Rideout Rd	10.90
015-015	Hollis Town of		Summer Ln	23.24
015-021-010	Hollis Town of		Cummings Ln	25.30
015-040	Hollis Town of		Hannah Dr	4.07
015-044	Hollis Town of		Hannah Dr	1.49

**TOWN PROPERTIES-CONT.**

<b>MAP/LOT</b>	<b>OWNER</b>	<b>#</b>	<b>LOCATION</b>	<b>ACRES</b>
015-061	Hollis Town of		Hillside Dr	1.06
016-003	Hollis Town of		Rocky Pond Rd	6.92
017-013-002	Hollis Town of	10	Rocky Pond Rd, 10	6.53
017-015-001	Hollis Town of		Proctor Hill Rd	2.02
018-013	Hollis Town of	42	Depot Rd, 42	12.37
018-014	Hollis Town of		Depot Rd	27.00
018-015	Hollis Town of		Depot Rd	1.60
019-023	Hollis Town of		Flint Pond Dr	31.22
019-028	Hollis Town of		Broad St	14.74
019-041	Hollis Town of		Hideaway Ln	0.85
019-058	Hollis Town of		Hideaway Ln	2.80
020-006	Hollis Town of		Sumner Ln	2.00
020-017	Hollis Town of		Broad St	43.39
020-048	Hollis Town of		Powers Rd	0.43
022-031	Hollis Town of		Rocky Pond Rd	11.50
022-032	Hollis Town of		Rocky Pond Rd	8.00
022-053-A	Hollis Town of		Rocky Pond Rd	0.71
023-035	Hollis Town of		Rocky Pond Rd	2.70
023-040-001	Hollis Town of		Rocky Pond Rd	0.66
023-08A	Hollis Town of		Deacon Ln	0.12
023-12A	Hollis Town of		Deacon Ln	0.12
023-26A	Hollis Town of		Rocky Pond Rd	0.11
024-030	Hollis Town of		Wheeler Rd	4.50
024-031	Hollis Town of		Wheeler Rd	5.89
024-036	Hollis Town of		Pine Hill Rd	7.57
025-035	Hollis Town of		Cameron Dr	0.29
025-040	Hollis Town of		Cameron Dr	1.48
025-051	Hollis Town of		Crestwood Dr	5.94
025-058-009	Hollis Town of		Pine Hill Rd	0.18
026-029	Hollis Town of		Louise Dr	2.38
028-029	Hollis Town of		Forest View Dr	4.23
028-035	Hollis Town of		Forest View Dr	20.11
029-006	Hollis Town of		Federal Hill Rd	4.50
029-014	Hollis Town of		Hayden Rd	49.90
029-015	Hollis Town of		Federal Hill Rd	3.63
029-016	Hollis Town of		Forest View Dr	3.00
029-017	Hollis Town of		Forest View Dr	8.63
029-026	Hollis Town of		Forest View Dr	0.72
029-031	Hollis Town of		Hayden Rd	8.97
029-033	Hollis Town of		Hayden Rd	29.86
029-035	Hollis Town of		Rocky Pond Rd	3.00
030-009	Hollis Town of		Wheeler Rd	16.50
030-010	Hollis Town of		Wheeler Rd	7.40
030-011	Hollis Town of		Wheeler Rd	3.25
031-010	Hollis Town of		Baxter Rd	11.70
031-021	Hollis Town of		Baxter Rd	0.72
032-016-010	Hollis Town of		Pine Hill Rd	4.47
032-037-001	Hollis Town of		Mendelssohn Dr	0.69
034-016	Hollis Town of		Hayden Rd	19.50
035-006	Hollis Town of	226	Federal Hill Rd, 226	2.43

**TOWN PROPERTIES-CONT.**

<b>MAP/LOT</b>	<b>OWNER</b>	<b>#</b>	<b>LOCATION</b>	<b>ACRES</b>
035-009-00A	Hollis Town of		Federal Hill Rd	0.79
035-024-001	Hollis Town of		Federal Hill Rd	8.67
035-063	Hollis Town of		Silver Lake Rd	103.77
035-063-001	Hollis Town of		Plain Rd	41.81
035-063-002	Hollis Town of		Silver Lake Rd	5.00
035-063-003	Hollis Town of		Silver Lake Rd	5.00
035-063-004	Hollis Town of		Plain Rd	5.00
035-063-005	Hollis Town of		Plain Rd	5.00
035-063-006	Hollis Town of		Plain Rd	5.00
035-063-007	Hollis Town of		Plain Rd	5.00
035-063-008	Hollis Town of		Plain Rd	5.00
035-077	Hollis Town of		Federal Hill Rd	14.30
036-008	Hollis Town of		Silver Lake Rd	3.64
036-015	Hollis Town of		South Merrimack Rd	36.30
036-026	Hollis Town of		South Merrimack Rd	8.50
036-036	Hollis Town of		Silver Lake Rd	21.38
037-004-002	Hollis Town of		Hardy Ln	1.37
037-005	Hollis Town of		Hardy Ln	10.00
037-017	Hollis Town of		Baxter Rd	29.20
038-036-A	Hollis Town of		Farley Rd	0.12
038-044	Hollis Town of	17	Farley Rd, 17	1.06
038-058	Hollis Town of		Nartoff Rd	1.49
039-003-002	Hollis Town of		Pine Hill Rd	0.21
041-019-001	Hollis Town of		Toddy Brook Rd	4.83
041-021	Hollis Town of		Toddy Brook Rd	0.00
041-032	Hollis Town of		Silver Lake Rd	2.31
041-061	Hollis Town of		Silver Lake Rd	5.37
042-013	Hollis Town of		Mooar Hill Rd	0.20
042-017	Hollis Town of		Mooar Hill Rd	1.00
042-025	Hollis Town of		Sargent Rd	0.20
042-039	Hollis Town of		Mooar Hill Rd	0.75
043-016	Hollis Town of		Marion Dr	0.46
043-026	Hollis Town of	15	Marion Dr, 15	1.16
043-034	Hollis Town of		Nevins Rd	46.00
043-042	Hollis Town of		Farley Rd	8.13
043-048	Hollis Town of		Forrence Dr	1.93
043-050	Hollis Town of		Farley Rd	47.60
043-069	Hollis Town of		Farley Rd	4.92
044-002	Hollis Town of		Farley Rd	1.40
045-005-001	Hollis Town of	6	Laurel Hill Rd, 6	0.20
045-009-A	Hollis Town of		Fox Den Rd	0.02
045-017	Hollis Town of		Laurel Hill Rd	2.96
045-049	Hollis Town of		Witches Spring Rd	8.47
046-039	Hollis Town of		Alsun Dr	0.58
046-050	Hollis Town of		Mooar Hill Rd	3.37
046-051	Hollis Town of		Mooar Hill Rd/Witches Spring Rd	80.00
047-014	Hollis Town of		Alsun Dr	3.74
047-041	Hollis Town of		Witches Spring Rd	13.60
049-003	Hollis Town of		South Merrimack Rd	5.00
050-005-002	Hollis Town of		Main St	1.91



**TOWN PROPERTIES-CONT.**

<b>MAP/LOT</b>	<b>OWNER</b>	<b>#</b>	<b>LOCATION</b>	<b>ACRES</b>
050-005-003	Hollis Town of		Main St	1.20
050-005-004	Hollis Town of		Main St	1.64
050-012	Hollis Town of	7	Monument Sq, 7	0.52
050-021-001	Hollis Town of		Monument Sq	0.41
050-024	Hollis Town of		Monument Sq	0.13
052-027	Hollis Town of	9	Silver Lake Rd, 9	2.74
052-036	Hollis Town of	10	Glenice Dr, 10	2.12
052-037	Hollis Town of		Ash St	0.50
052-050	Hollis Town of		Monument Sq	1.13
052-051	Hollis Town of	2	Monument Sq, 2	0.84
052-054	Hollis Town of		Monument Sq	0.81
054-016	Hollis Town of		Broad St	8.00
055-010	Hollis Town of	47	Rocky Pond Rd, 47	3.05
056-013	Hollis Town of	10	Muzzy Rd, 10	16.06
056-017	Hollis Town of		Silver Lake Rd	3.84
057-005	Hollis Town of		Springvale Dr	0.72
058-018	Hollis Town of		Nartoff Rd	0.25
059-032	Hollis Town of		Winding Valley Rd	0.75
060-010	Hollis Town of		Silver Lake Rd	0.25
	<b>TOTAL PARCELS</b>	<b>154</b>	<b>TOTAL ACREAGE</b>	<b>1324.15</b>
002-009	Hollis Conservation Commission		Worcester Rd	10.00
014-070	Hollis Conservation Commission		French Mill Rd	6.32
014-071	Hollis Conservation Commission		Wright Rd	19.22
014-072	Hollis Conservation Commission		Rideout Rd	22.00
015-003	Hollis Conservation Commission		Rideout Rd	11.00
015-029	Hollis Conservation Commission		Hannah Dr	35.18
017-022	Hollis Conservation Commission		Rte 130	0.75
017-023	Hollis Conservation Commission		Rte 130	3.00
019-029	Hollis Conservation Commission		Wright Rd	6.85
023-022	Hollis Conservation Commission		Rocky Pond Rd	13.28
023-055	Hollis Conservation Commission		Rocky Pond Rd	1.54
023-056	Hollis Conservation Commission		Rocky Pond Rd	7.53
026-018	Hollis Conservation Commission		Pine Hill Rd	3.70
026-019	Hollis Conservation Commission		Pine Hill Rd	5.00
031-068	Hollis Conservation Commission		Nartoff Rd	7.50
038-052	Hollis Conservation Commission		Pine Hill Rd	27.00
042-035	Hollis Conservation Commission		Mooar Hill Rd	4.00
047-054-001	Hollis Conservation Commission		Meadow Dr	31.24
047-057-001	Hollis Conservation Commission		Oakwood Ln	20.29
049-004	Hollis Conservation Commission		South Merrimack Rd	2.43
054-034	Hollis Conservation Commission		Flint Pond Dr & Broad St	0.33
054-035	Hollis Conservation Commission		Broad St	4.00
055-005	Hollis Conservation Commission		Winding Valley Rd	2.90
055-008	Hollis Conservation Commission		Rocky Pond Rd	47.50
055-009	Hollis Conservation Commission		Rocky Pond Rd	5.00
049-007	Hollis Conservation Commission		Route 101A	2.00
049-011	Hollis Conservation Commission		Route 101A	0.75
049-014	Hollis Conservation Commission		Route 101A	0.25
	<b>TOTAL PARCELS</b>	<b>28</b>	<b>TOTAL ACREAGE</b>	<b>300.56</b>
	<b>SUM TOTAL PARCELS</b>	<b>191</b>	<b>SUM TOTAL ACREAGE</b>	<b>2240.23</b>

## INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Hollis, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2006, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Hollis' management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, as of December 31, 2006, and the respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, is not a required part of the basic financial statements but is supplementary information required by the *Governmental Accounting Standards Board*. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

*Melanson, Heath + Company P.C.*

Nashua, New Hampshire  
May 1, 2007

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, we offer readers this narrative overview and analysis of the financial activities of the Town of Hollis for the fiscal year ended December 31, 2006.

### A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, economic development, and culture and recreation.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements,



governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** Proprietary funds are maintained as follows:

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. Specifically, internal service funds are used to account for self-insured employee health programs. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

**Notes to the financial statements.** The notes provide additional information that are essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board*.

## **B. FINANCIAL HIGHLIGHTS**

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 21,202,007 (i.e., net assets), a change of \$ 874,736 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 4,149,105, a change of \$ (1,804,911) in comparison with the prior year.

- At the end of the current fiscal year, unreserved fund balance for the general fund was \$ 1,481,202, a change of \$ (179,532) in comparison with the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$ 12,055,000, a change of \$ (680,000) in comparison to the prior year.

### C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years. All amounts are presented in thousands.

	Governmental Activities	
	<u>2006</u>	<u>2005</u>
Current and other assets	\$ 11,068	\$ 13,912
Capital assets	<u>29,071</u>	<u>26,889</u>
Total assets	40,139	40,801
Long-term liabilities outstanding	11,540	12,193
Other liabilities	<u>7,397</u>	<u>8,281</u>
Total liabilities	18,937	20,474
Net assets:		
Invested in capital assets, net	17,061	16,161
Restricted	337	296
Unrestricted	<u>3,804</u>	<u>3,870</u>
Total net assets	\$ <u>21,202</u>	\$ <u>20,327</u>

### CHANGES IN NET ASSETS

	Governmental Activities	
	<u>2006</u>	<u>2005</u>
Revenues:		
Program revenues:		
Charges for services	\$ 2,215	\$ 2,130
Operating grants and contributions	255	152
Capital grants and contributions	186	197

(continued)

(continued)

	Governmental Activities	
	<u>2006</u>	<u>2005</u>
General revenues:		
Property taxes	23,547	20,923
Penalties and interest on taxes	236	146
Grants and contributions not restricted to specific programs	346	822
Investment income	426	304
Gain (loss) on disposition of asset	( 6)	( 23)
Miscellaneous	<u>77</u>	<u>4</u>
Total revenues	<u>27,282</u>	<u>24,655</u>
Expenses:		
General government	2,286	2,017
Public safety	2,398	2,049
Education	10	14
Public works	1,648	1,525
Health human services	61	46
Culture recreation	498	457
Interest expense	660	318
Intergovernmental	18,847	17,542
Employee benefit	<u>-</u>	<u>39</u>
Total expenses	<u>26,408</u>	<u>24,007</u>
Change in net assets before permanent fund contributions	874	648
Permanent fund contributions	<u>1</u>	<u>2</u>
Change in net assets	875	650
Net assets - beginning of year	<u>20,327</u>	<u>19,677</u>
Net assets - end of year	<u>\$ 21,202</u>	<u>\$ 20,327</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 21,202,007, a change of \$ 874,736 from the prior year.

The largest portion of net assets \$ 17,061,194 reflects our investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this



debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 336,433 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ 3,804,380 may be used to meet the government's ongoing obligations to citizens and creditors.

**Governmental activities.** Governmental activities for the year resulted in a change in net assets of \$ 874,736. Key elements of this change are as follows:

	<u>Government Wide Governmental Activities</u>
General fund operating results	\$ ( 91,029)
Nonmajor funds surplus - accrual basis	429,977
Internal service fund surplus	26,991
Excess principal maturities, a budgeted expense over depreciation	276,518
Other GAAP accruals	<u>232,279</u>
Total	\$ <u>874,736</u>

#### **D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 4,149,105, a change of \$ (1,804,911) in comparison with the prior year. Key elements of this change are as follows:

	<u>Fund Balance Governmental Funds</u>
General fund operating results	\$ ( 91,029)
Nonmajor funds deficit	<u>(1,713,882)</u>
Total	\$ <u>(1,804,911)</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$ 1,481,202, while total fund balance was \$ 1,657,617. As a measure of the general fund's liquidity, it



may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 5.6 percent of total general fund expenditures, while total fund balance represents 6.3 percent of that same amount.

The fund balance of the general fund changed by \$ (91,029) during the current fiscal year. Key factors in this change are as follows:

	<u>Fund Balance</u> <u>General Fund</u>
Excess revenues over budget	\$ 328,649
Budgetary appropriation turnbacks by departments	83,569
Excess tax collections over budget	195,902
Excess of current year encumbered appropriations to be spent in subsequent year over prior year encumbrances spent in the current year	67,406
Use of free cash	(750,000)
Other sources	( 16,555)
Total	\$ ( 91,029)

#### **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

There were no differences between the original budget and the final amended budget.

#### **F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets for governmental activities at year-end amounted to \$ 29,070,564 (net of accumulated depreciation), a change of \$ 2,181,824 from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

A major capital asset event during the current fiscal year includes the following:

- Construction in progress increase of \$ 2,004,199 for Safety and Public Works renovations.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$ 12,055,000, all of which was backed by the full faith and credit of the government.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director  
Town of Hollis, New Hampshire  
7 Monument Square  
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF NET ASSETS

DECEMBER 31, 2006

	Governmental Activities
<b>ASSETS</b>	
Current:	
Cash and short-term investments	\$ 9,010,602
Investments	1,039,297
Receivables, net of allowance for uncollectibles:	
Property taxes	791,863
Departmental and other	23,949
Due from other governments	37,949
Prepaid expenses	18,557
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	146,624
Capital assets:	
Land and construction in progress	25,424,213
Other capital assets, net of accumulated depreciation	<u>3,646,351</u>
<b>TOTAL ASSETS</b>	<b>40,139,405</b>
<b>LIABILITIES</b>	
Current:	
Accounts payable	94,722
Accrued liabilities	387,033
Accrued expenses	139,815
Due to school districts	5,919,411
Other current liabilities	167,708
Current portion of long-term liabilities:	
Bonds payable	680,000
Compensated absences	8,685
Noncurrent:	
Bonds payable, net of current portion	11,375,000
Compensated absences	<u>165,024</u>
<b>TOTAL LIABILITIES</b>	<b>18,937,398</b>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	17,061,194
Restricted for:	
Permanent funds:	
Expendable	6,731
Nonexpendable	329,702
Unrestricted	<u>3,804,380</u>
<b>TOTAL NET ASSETS</b>	<b>\$ <u>21,202,007</u></b>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2006

	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental Activities:</b>					
General government	\$ 2,285,929	\$ 1,717,845	\$ -	\$ -	\$ (568,084)
Public safety	2,397,939	316,044	45	-	(2,081,850)
Education	9,616	-	-	-	(9,616)
Public works	1,647,882	81,951	-	186,115	(1,379,816)
Health and human services	61,161	31,381	-	-	(29,780)
Culture and recreation	498,304	67,837	254,996	-	(175,471)
Interest Expense	660,216	-	-	-	(660,216)
Intergovernmental	18,846,572	-	-	-	(18,846,572)
<b>Total</b>	<b>\$ 26,407,619</b>	<b>\$ 2,215,058</b>	<b>\$ 255,041</b>	<b>\$ 186,115</b>	<b>(23,751,405)</b>
<b>General Revenues:</b>					
Property taxes					23,546,823
Penalties, interest and other taxes					235,597
Grants and contributions not restricted to specific programs					346,014
Investment income					426,088
Loss on disposition of asset					(6,111)
Miscellaneous					76,609
Permanent fund contributions					1,121
<b>Total general revenues and contributions</b>					<b>24,626,141</b>
<b>Change in Net Assets</b>					<b>874,736</b>
<b>Net Assets:</b>					
Beginning of year					20,327,271
End of year					<b>\$ 21,202,007</b>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE  
GOVERNMENTAL FUNDS  
BALANCE SHEET

FOR THE YEAR ENDED DECEMBER 31, 2006

**ASSETS**

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Cash and short-term investments	\$ 7,510,885	\$ 1,452,191	\$ 8,963,076
Investments	-	1,039,297	1,039,297
Receivables:			
Property taxes	1,032,184	-	1,032,184
Departmental and other	-	42,454	42,454
Due from other governments	37,949	-	37,949
Other assets	18,557	-	18,557
<b>TOTAL ASSETS</b>	<b>\$ 8,599,575</b>	<b>\$ 2,533,942</b>	<b>\$ 11,133,517</b>

**LIABILITIES AND FUND BALANCES**

Liabilities:	\$	\$	\$
Accounts payable	94,722	-	94,722
Accrued expenses	139,816	-	139,816
Deferred revenues	620,301	42,454	662,755
Due to school districts	5,919,411	-	5,919,411
Other liabilities	167,708	-	167,708
<b>TOTAL LIABILITIES</b>	<b>6,941,958</b>	<b>42,454</b>	<b>6,984,412</b>
Fund Balances:			
Reserved for:			
Encumbrances	155,318	-	155,318
Perpetual (nonexpendable) permanent funds	-	329,702	329,702
Debt Service	21,097	-	21,097
Unreserved:			
Undesignated, reported in:			
General fund	1,481,202	-	1,481,202
Special revenue funds	-	336,865	336,865
Capital project funds	-	1,818,190	1,818,190
Permanent funds	-	6,731	6,731
<b>TOTAL FUND BALANCES</b>	<b>1,657,617</b>	<b>2,491,488</b>	<b>4,149,105</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 8,599,575</b>	<b>\$ 2,533,942</b>	<b>\$ 11,133,517</b>

See notes to financial statements.



TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND  
BALANCES TO NET ASSETS OF GOVERNMENTAL  
ACTIVITIES IN THE STATEMENT OF NET ASSETS

DECEMBER 31, 2006

<b>Total governmental fund balances</b>	<b>\$ 4,149,105</b>
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	29,070,564
• Revenues are reported on the accrual basis of accounting and are not deferred until collection.	550,554
• Internal service funds are used by management to account for health insurance and workers' compensation activities. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Assets.	(828)
• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(338,679)
• Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.	<u>(12,228,709)</u>
<b>Net assets of governmental activities</b>	<b><u>\$ 21,202,007</u></b>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED DECEMBER 31, 2006

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
Property taxes	\$ 23,456,122	\$ 101,293	\$ 23,557,415
Penalties, interest and other taxes	235,597	-	235,597
Charges for services	-	175,193	175,193
Intergovernmental	532,174	254,996	787,170
Departmental	332,838	-	332,838
Licenses and permits	1,718,366	-	1,718,366
Investment income	258,449	167,638	426,087
Contributions	-	1,121	1,121
Miscellaneous	27,118	-	27,118
Total Revenues	<u>26,560,664</u>	<u>700,241</u>	<u>27,260,905</u>
<b>Expenditures:</b>			
Current:			
General government	2,263,846	4,861	2,268,707
Public safety	2,102,338	2,212,830	4,315,168
Education	-	9,615	9,615
Public works	1,557,547	3,737	1,561,284
Health and human services	60,969	192	61,161
Culture and recreation	102,971	576,437	679,408
Debt service	1,181,078	-	1,181,078
Intergovernmental	18,846,572	-	18,846,572
Capital outlay	138,825	3,998	142,823
Total Expenditures	<u>26,254,146</u>	<u>2,811,670</u>	<u>29,065,816</u>
Excess (deficiency) of revenues over expenditures	306,518	(2,111,429)	(1,804,911)
<b>Other Financing Sources (Uses):</b>			
Transfers in	5,025	405,318	410,343
Transfers out	(402,572)	(7,771)	(410,343)
Total Other Financing Sources (Uses)	<u>(397,547)</u>	<u>397,547</u>	<u>-</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(91,029)	(1,713,882)	(1,804,911)
Fund Equity, at Beginning of Year, as restated	1,748,646	4,205,370	5,954,016
Fund Equity, at End of Year	<u>\$ 1,657,617</u>	<u>\$ 2,491,488</u>	<u>\$ 4,149,105</u>

See notes to financial statements.



TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2006

<b>NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS</b>	<b>\$ (1,804,911)</b>
<ul style="list-style-type: none"> <li>• Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:</li> </ul>	
Capital outlay purchases	2,591,417
Depreciation	(403,482)
Loss on disposal	(6,111)
<ul style="list-style-type: none"> <li>• Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.</li> </ul>	
	(21,931)
<ul style="list-style-type: none"> <li>• The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:</li> </ul>	
Repayments of debt	680,000
<ul style="list-style-type: none"> <li>• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.</li> </ul>	
	(159,138)
<ul style="list-style-type: none"> <li>• Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds.</li> </ul>	
	(28,099)
<ul style="list-style-type: none"> <li>• Profit (loss) internal service.</li> </ul>	
	<u>26,991</u>
<b>CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES</b>	<b>\$ <u>874,736</u></b>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2006

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget		
<b>Revenues and Other Sources:</b>				
Taxes	\$ 20,798,940	\$ 23,260,220	\$ 23,260,220	\$ -
Penalties, interest and other taxes	173,715	188,722	235,597	46,875
Intergovernmental	392,930	491,251	532,174	40,923
Departmental	180,208	218,000	332,838	114,838
Licenses and permits	1,071,375	1,690,025	1,718,366	28,341
Investment income	185,000	185,000	258,449	73,449
Miscellaneous	500	2,895	27,118	24,223
Bond Proceeds	3,000,000	-	-	-
Transfers in	5,025	5,025	5,025	-
Other sources	1,000,000	766,555	766,555	-
<b>Total Revenues and Other Sources</b>	<b>26,807,693</b>	<b>26,807,693</b>	<b>27,136,342</b>	<b>328,649</b>
<b>Expenditures and Other Uses:</b>				
General government	2,472,018	2,472,018	2,324,107	147,911
Public safety	2,046,637	2,046,637	2,105,968	(59,331)
Public works	1,518,185	1,518,185	1,561,062	(42,877)
Health and human services	50,819	50,819	60,969	(10,150)
Culture and recreation	104,012	104,012	102,971	1,041
Debt service	1,196,878	1,196,878	1,181,078	15,800
Assessments	18,846,572	18,846,572	18,846,572	-
Transfers out	402,572	402,572	402,572	-
Capital outlay	170,000	170,000	138,825	31,175
<b>Total Expenditures and Other Uses</b>	<b>26,807,693</b>	<b>26,807,693</b>	<b>26,724,124</b>	<b>83,569</b>
<b>Excess (deficiency) of revenues and other sources over expenditures and other uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 412,218</b>	<b>\$ 412,218</b>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE  
 PROPRIETARY FUNDS  
 STATEMENT OF NET ASSETS  
 DECEMBER 31, 2006

	Governmental Activities Internal Service Funds
<b><u>ASSETS</u></b>	
Current:	
Cash and short-term investments	\$ <u>47,526</u>
<b>TOTAL ASSETS</b>	<b>47,526</b>
<b><u>LIABILITIES</u></b>	
Current:	
Accounts payable	<u>48,354</u>
<b>TOTAL LIABILITIES</b>	<b>48,354</b>
<b><u>NET ASSETS</u></b>	
Unrestricted	<u>(828)</u>
<b>TOTAL NET ASSETS</b>	<b>\$ <u>(828)</u></b>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2006

	Governmental <u>Activities</u> Internal Service <u>Fund</u>
<b>Operating Revenues:</b>	
Employee and employer contributions	\$ <u>659,286</u>
Total Operating Revenues	659,286
<b>Operating Expenses:</b>	
Employee benefits	<u>632,295</u>
Total Operating Expenses	<u>632,295</u>
Operating Income (Loss)	<u>26,991</u>
Change in Net Assets	26,991
Net Assets at Beginning of Year	<u>(27,819)</u>
Net Assets at End of Year	\$ <u><u>(828)</u></u>

See notes to financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE  
 PROPRIETARY FUNDS  
 STATEMENT OF CASH FLOWS  
 FOR THE YEAR ENDED DECEMBER 31, 2006

	Governmental Activities Internal Service Fund
<b><u>Cash Flows From Operating Activities:</u></b>	
Receipts from employees and employer	\$ 659,286
Payments of employee benefits and expenses	<u>(643,374)</u>
Net Cash (Used For) Operating Activities	<u>15,912</u>
Net Change in Cash and Short-Term Investments	15,912
Cash and Short-Term Investments, Beginning of Year	<u>31,614</u>
Cash and Short-Term Investments, End of Year	<u>\$ 47,526</u>
<b><u>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:</u></b>	
Operating income (loss)	\$ 26,991
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Changes in assets and liabilities:	
Warrants and accounts payable	(39,752)
Accrued liabilities	<u>28,673</u>
Net Cash (Used For) Operating Activities	<u>\$ 15,912</u>

See notes to financial statements.



## TOWN OF HOLLIS, NEW HAMPSHIRE

### Notes to Financial Statements

#### 1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

##### A. Reporting Entity

The government is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In fiscal year 2006, it was determined that no entities met the required GASB-39 criteria of component units.

##### B. Government-Wide and Fund Financial Statements

###### Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

###### Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *internal service fund* reported in the accompanying financial statements, accounts for the self-insured employee health program.



#### D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type is included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

#### E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Trust Funds consist of marketable securities, bonds and short-term money market investments. Investments are carried at market value.

#### F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/ borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

#### G. Capital Assets

Capital assets, which include property, plant and equipment are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 5,000 and an estimated useful



life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Vehicles	5
Office equipment	5
Computer equipment	5

#### *H. Compensated Absences*

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

#### *I. Long-Term Obligations*

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities.

#### *J. Fund Equity*

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### *K. Use of Estimates*

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates

and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

## **2. Stewardship, Compliance and Accountability**

### **A. Budgetary Information**

The Town's budget is originally prepared by the Selectmen's office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

### **B. Budgetary Basis**

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all transfers and supplemental appropriations.

### **C. Budget/GAAP Reconciliation**

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 26,560,664	\$ 26,254,146
Other financing sources/uses (GAAP basis)	<u>5,025</u>	<u>402,572</u>
Subtotal (GAAP Basis)	26,565,689	26,656,718
Adjust tax revenue to accrual basis	( 195,902)	-
Reverse beginning of year appro- priation carryforwards from expenditures	-	( 87,912)
To book current year appropriation carryforwards	-	155,318
To record use of free cash	750,000	-
To record use of shared revenue	<u>16,555</u>	<u>-</u>
Budgetary basis	\$ <u>27,136,342</u>	\$ <u>26,724,124</u>

### 3. Cash and Short-Term Investments

*Custodial Credit Risk - Deposits.* Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus, exception that a city with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank." The Town does not have a deposit policy for custodial credit risk.

As of December 31, 2006, none of the Town's bank balance of \$ 11,774,104 was exposed to custodial credit risk as uninsured, uncollateralized, and collateral held by pledging bank's trust department not in the Town's name.

### 4. Investments

#### A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reason-



able income, preserve capital, and, in general, avoid speculative investments.

Presented below is the actual rating as of year end for each investment of the Town (in thousands):

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year End</u>			
				<u>Aaa</u>	<u>Aa</u>	<u>A</u>	<u>BAA</u>
Corporate bonds	\$ 15	N/A	\$ -	\$ -	\$ -	\$ 15	\$ -
Corporate equities	314	N/A	314	-	-	-	-
Mutual funds	451	N/A	451	-	-	-	-
Federal agency securities	<u>259</u>	N/A	<u>-</u>	<u>259</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total investments	\$ <u>1,039</u>		\$ <u>765</u>	\$ <u>259</u>	\$ <u>-</u>	\$ <u>15</u>	\$ <u>-</u>

**B. Custodial Credit Risk**

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

**C. Concentration of Credit Risk**

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are as follows:

<u>Issuer</u>	<u>% of Total Investments</u>
Federal Home Loan	43.9%
Federal National Mortgage	50.1%

**D. Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>			
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>	<u>More Than 10</u>
Debt Related Securities:					
Corporate bonds	\$ 15	\$ -	\$ 15	\$ -	\$ -
Federal agency securities	<u>259</u>	<u>-</u>	<u>120</u>	<u>139</u>	<u>-</u>
Total	\$ <u>274</u>	\$ <u>-</u>	\$ <u>135</u>	\$ <u>139</u>	\$ <u>-</u>

**E. Foreign Currency Risk**

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

**5. Property Taxes Receivable**

The Town bills property taxes semiannually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied, are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%.

The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2006 consist of the following:

Property taxes:	
2006 levy	\$ 803,211
Unredeemed taxes:	
2005 levy	112,281
2004 levy	34,342
Land use change	<u>82,350</u>
Total taxes receivable	\$ <u>1,032,184</u>

### Taxes Collected for Others

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

### 6. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts:

	<u>Governmental</u>
Property taxes	\$ 93,697
Other	18,504

### 7. Due From Other Governments

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2006.

### 8. Capital Assets

Capital asset activity for the year ended December 31, 2006 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental Activities:</b>				
Capital assets, being depreciated:				
Buildings and improvements	\$ 4,005	\$ 18	\$ -	\$ 4,023
Machinery, equipment, and furnishings	<u>4,384</u>	<u>279</u>	<u>(121)</u>	<u>4,542</u>
Total capital assets, being depreciated	8,389	297	(121)	8,565
Less accumulated depreciation for:				
Buildings and improvements	( 2,292)	( 101)	-	( 2,393)
Machinery, equipment, and furnishings	<u>( 2,338)</u>	<u>( 302)</u>	<u>115</u>	<u>( 2,525)</u>
Total accumulated depreciation	<u>( 4,630)</u>	<u>( 403)</u>	<u>115</u>	<u>( 4,918)</u>
Total capital assets, being depreciated, net	3,759	( 106)	( 6)	3,647
Capital assets, not being depreciated:				
Land	21,538	27	-	21,565
Construction in progress	<u>1,592</u>	<u>2,267</u>	<u>-</u>	<u>3,859</u>
Total capital assets, not being depreciated	<u>23,130</u>	<u>2,294</u>	<u>-</u>	<u>25,424</u>
Governmental activities capital assets, net	\$ <u>26,889</u>	\$ <u>2,188</u>	\$ <u>( 6)</u>	\$ <u>29,071</u>

Note: The Town has not yet fully capitalized infrastructure assets for governmental activities.



Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 13
Public safety	213
Public works	95
Culture and recreation	<u>82</u>
Total depreciation expense - governmental activities	\$ <u>403</u>

**9. Accounts Payable**

Accounts payable represent 2006 expenditures paid after December 31, 2006.

**10. Deferred Revenue**

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund deferred revenues account is equal to the total of all December 31, 2006 receivable balances, except property taxes that are accrued for subsequent 60-day collections.

**11. Long-Term Debt**

**A. General Obligation Bonds**

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities. General obligation bonds currently outstanding are as follows:

<u>Governmental Activities:</u>	<u>Serial Maturities Through</u>	<u>Interest Rate(s)%</u>	<u>Amount Outstanding as of 12/31/06</u>
Police Station	07/15/07	3.88%	\$ 25,000
Open Space	01/15/19	3.73%	1,560,000
Open Space	10/15/19	3.42%	2,600,000
Open Space & Safety Renovations	08/15/35	4.06%	<u>7,870,000</u>
Total Governmental Activities:			\$ <u>12,055,000</u>

**B. Future Debt Service**

The annual principal payments to retire all general obligation long-term debt outstanding as of December 31, 2006 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2007	\$ 680,000	\$ 475,841	\$ 1,155,841
2008	655,000	449,578	1,104,578
2009	655,000	425,377	1,080,377
2010	650,000	400,477	1,050,477
2011	650,000	375,537	1,025,537
2012 - 2016	3,250,000	1,492,488	4,742,488
2017 - 2021	2,595,000	871,106	3,466,106
2022 - 2026	1,480,000	472,920	1,952,920
2027 - 2031	800,000	239,520	1,039,520
2032 - 2036	<u>640,000</u>	<u>68,800</u>	<u>708,800</u>
Total	\$ <u>12,055,000</u>	\$ <u>5,271,644</u>	\$ <u>17,326,644</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2006:

**C. Changes in General Long-Term Liabilities**

During the year ended December 31, 2006, the following changes occurred in long-term liabilities (in thousands):

	Total Balance <u>1/1/06</u>	<u>Additions</u>	<u>Reductions</u>	Total Balance <u>12/31/06</u>	Less Current Portion	Equals Long-Term Portion <u>12/31/06</u>
<u>Governmental Activities</u>						
Bonds payable	\$ 12,735	\$ -	\$ (680)	\$ 12,055	\$ (680)	\$ 11,375
Other:						
Compensated absences	<u>146</u>	<u>28</u>	<u>-</u>	<u>174</u>	<u>(9)</u>	<u>165</u>
Totals	\$ <u>12,881</u>	\$ <u>28</u>	\$ <u>(680)</u>	\$ <u>12,229</u>	\$ <u>(689)</u>	\$ <u>11,540</u>

**12. Restricted Net Assets**

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.



### 13. Reserves of Fund Equity

"Reserves" of fund equity are established to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of reserves are reported at December 31, 2006:

Reserved for Encumbrances - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

Reserved for Perpetual Funds - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

Reserved for Debt Service - This represents bonded capital project funds that have been closed to the general fund and reserved to pay future debt service expense.

### 14. Commitments and Contingencies

Outstanding Lawsuits - There are several pending lawsuits in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

### 15. Risk Management

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

**16. Beginning Fund Balance Reclassification**

The Town's major governmental funds for fiscal year 2006 as defined by GASB Statement 34, have changed from the previous fiscal year. Accordingly, the following reconciliation is provided:

	Fund Equity December 31, 2005 as previously <u>reported</u>	<u>Reclassification</u>	Fund Equity December 31, 2005 <u>(as restated)</u>
Land acquisition and safety renovation fund	\$ 2,007,493	\$ (2,007,493)	\$ -
Nonmajor funds	<u>2,197,877</u>	<u>2,007,493</u>	<u>4,205,370</u>
Total	\$ <u>4,205,370</u>	\$ <u>-</u>	\$ <u>4,205,370</u>

**17. Self Insurance**

The Town self insures against claims for employees' health coverage. Annual estimated requirements for claims are provided in the Town's annual operating budget.

Health Insurance

The Town contracts with an insurance carrier for excess liability coverage and an insurance consultant for claims processing. Under the terms of its insurance coverage, the Town is liable for claims up to \$ 30,000 per individual. The claims liability represents an estimate of claims incurred but unpaid at year end, based on past historical costs and claims paid subsequent to year end.

Changes in the aggregate liability for claims for the year ended December 31, 2006 are as follows:

	<u>Health Coverage</u>
Claims liability, January 1, 2006	\$ 19,681
Claims incurred/recognized in fiscal year 2006	632,295
Claims paid in fiscal year 2006	<u>(603,622)</u>
Claims liability, December 31, 2006	\$ <u>48,354</u>



## HOLLIS SOCIAL LIBRARY

**LIBRARY USAGE:** The library expanded hours to 57.5 in July 2007. Attendance in the library was down 11% and circulation decreased by 6% over 2006. The meeting room was used 173 times in 2007 for various functions including book groups, children's story times, business meetings, and other club meetings. There are currently 4,442 users who select books and materials from the Hollis Social Library.

**COLLECTION DEVELOPMENT:** The library added 4,785 titles to the collection, which includes books, audio books, DVDs and magazines. The library continues to select new materials on an ongoing basis in order to maintain a steady stream of new titles.

**CHILDREN'S SERVICES:** Children's librarian Jeff Raymond hosted 67 programs this year with 1,124 participants in attendance. Story times for young readers are held weekly on Monday and Thursday. Several music programs were offered throughout the year with local talent Miss Karina. Special programs included a concert with "Draco and the Malfoys", musician Steve Blunt, stories in art with the Currier Art Museum, Friday afternoon games of ultimate frisbee and flag football, a scavenger hunt, story time with Fungo from the New Hampshire Fisher Cats, a Harry Potter release party, Wildlife Encounters Zoo, a *High School Musical* event and "Talk Like a Pirate" day. Authors Cynthia Lord, Diane Mayr and Annette LeBlanc Cote visited the library in 2007 to discuss and sign copies of their books.

**ADULT PROGRAMS:** Continuing adult programs include the Knitting Club, Writer's Group, Artist Group, and five adult book groups that meet monthly at the library. The art gallery featured the works of Shirley Maloof, Kim Jacobs, Jane Kronheim, Molly Furlong, and Nita Leger Casey. Food for fines month was a successful program held during the month of November in which food was collected for the Corpus Christi Food Pantry.

An informal programming survey was conducted in November with patrons requesting games, concerts, cooking, gardening, and book discussions for future programs.

**BUILDING & EQUIPMENT:** Many of the lighting fixtures in the building have been repaired. The carpets were cleaned in November.

**DONATIONS AND GRANTS:** The Friends donated \$4,000 to support programs at the library this year. The Colonial Garden Club donated \$100 for the purchase of gardening books.

**TRUSTEES, PERSONNEL, AND VOLUNTEERS:** Thanks to Dawn Desaulniers, the Town's Information Technology Specialist, for maintaining our computers, installing software and equipment, and advising us on computer needs and solutions. We want to express our thanks to Director of Public Works Jeff Babel and his staff, especially Curt Albrecht and Peter Doneski, for their ongoing assistance in maintaining the library building.

The Colonial Garden Club of Hollis continues to do a wonderful job with the ongoing upkeep and beautification of our shrubs, flowers, holiday decorations, and monthly interior displays. Their commitment to caring for the library's exterior and beautification is greatly appreciated.

Long-time volunteers Steve Simons and Nancy Wall returned this year to help staff our Circulation Desk. Other weekly volunteers included Valerie Tramack, Garlande Beckett, Cameron Neilly, Alex Davis, Lisa Bishop, Marissa Houle and Patrick Luteran.

The library is fortunate to have a dedicated and friendly staff to support library services. These hard workers include Children's Librarian Jeff Raymond; Library Aides Edie Harris, Barbara Kowalski, Lyn Neilly and Lisa Fabian. The library also employs five teenage pages who are Sarah Bilotta, Dan Cielinski, Matt Casazza, Alex Davis and Sadie Lang.

The library would like to thank Shirley Barron who served as interim Director from April to December 2007 after Steve Russo resigned. Gaye Kulvete was hired as the new Library Director to begin on January 2, 2008.

Serving on the Board of Library Trustees are:

Howard Bigelow, Chair  
Robert Bartis  
Laurel Lang

Jone LaBombard  
Marcia Beckett, Treasurer

Michelle Repp  
Karen Knight

Gaye Kulvete, Library Director, Hollis Social Library

**HOLLIS SOCIAL LIBRARY  
ANNUAL FINANCIAL REPORT**

<b>OPERATING ACCOUNT</b>			
BEGINNING BALANCE 1/01/07			43,003.30
<b>INCOME</b>			
Transfer from Pearl Rideout Fund			3,900.00
Town Allocations - four quarters			263,522.00
Fines collected			12,109.16
Copier & Fax Income			498.00
Grants			0.00
Gifts			4,132.00
Nonresident Card Purchases			140.00
Interest Income			132.26
Refunds/Reimbursements			0.00
<b>TOTAL INCOME</b>			<b>284,433.42</b>
<b>EXPENDITURES</b>			
W ages, Salaries			152,062.50
Library Materials			79,621.24
Utilities			15,210.95
Postage			1,132.03
Office Equipment and Furniture			1,007.02
Book proc and office supplies			5,146.16
Copier Contract			1,809.56
Computers and Automation			3,348.37
Programs			2,722.58
Staff Development			995.45
M iscellaneous			633.03
Consultants and Legal Fees			30.00
Volunteer and Staff Recognition			975.00
Classified Ads			728.27
Material Reimbursements			238.03
<b>TOTAL EXPENDITURES</b>			<b>265,682.17</b>
<b>FINAL BALANCE 12/31/07</b>			<b>61,754.55</b>
<b>SAVINGS ACCOUNT</b>			
BEGINNING BALANCE 1/01/07			11,529.63
<b>INCOME</b>			
Trust Payments			275.28
Interest Income			45.03
Town Quarterly Payment			2,927.21
<b>TOTAL RECEIPTS</b>			<b>14,777.15</b>
<b>EXPENDITURES</b>			
<b>FINAL BALANCE 12/31/07</b>			<b>14,777.15</b>
<b>PEARL RIDEOUT ENDOWMENT FUND*</b>			
BEGINNING BALANCE 1/01/07			64,937.46
<b>EXPENDITURES</b>			
Transfer to Operating Account			3,900.00
<b>FINAL BALANCE 12/31/07</b>			<b>65,728.80</b>

\*This is an investment account D28 handled and maintained by Eldridge Investment Advisors, a branch of Linsco/Private Ledger, since 5/1/06.

Respectfully submitted,  
Marcia Beckett, Treasurer

**HOLLIS SOCIAL LIBRARY  
STATISTICAL REPORT-2007**

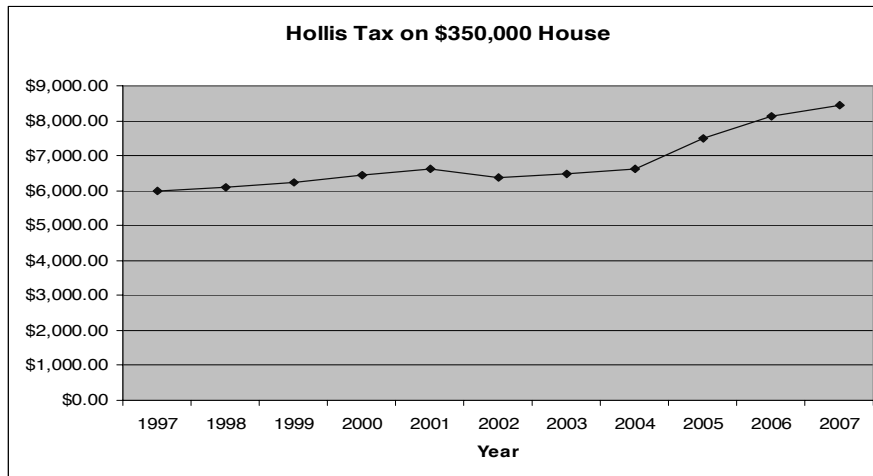
	2002	2003	2004	2005	2006	2007	% Change 2006-2007
<b>Cardholders*</b>	3,711	3,871	3,977	4,050	4,008	4,442	11%
<b>Building Attendance</b>	53,495	54,981	68,001	79,286	87,289	77,474	-11%
<b>Circulation:</b>							
<b>Adult Books</b>	19,788	19,912	21,678	23,370	25,628	25,824	1%
<b>Adult Video &amp; DVD</b>	10,638	14,632	14,328	17,610	24,523	24,863	1%
<b>Adult Audio*</b>	3,366	3,734	3,504	3,391	4,745	5,106	8%
<b>Children's &amp; YA (Books, Audio, Video)</b>	26,128	25,810	26,840	35,155	40,772	38,045	-7%
<b>Periodicals (Adult, CH, YA)</b>	1,275	1,323	1,535	1,645	1,704	1,858	9%
<b>Renewals (Adult, CH, YA)</b>	3,941	4,155	4,815	5,380	4,248	n/a	n/a
<b>Total Circulation</b>	<b>65,136</b>	<b>69,566</b>	<b>72,700</b>	<b>86,551</b>	<b>101,620</b>	<b>95,696</b>	<b>-6%</b>
<b>Books added</b>	2,853	3,016	3,705	3,948	3,902	2,885	-26%
<b>Audios added</b>	206	235	293	297	202	246	22%
<b>Videos &amp; DVDs added</b>	555	515	602	622	543	540	-1%
<b>Magazines</b>		955	987	1,003	1,132	1,114	-2%
<b>Total New Additions</b>						<b>4,785</b>	
<b>Reserves</b>	1,105	1,278	1,257	1,400	1,046	1,848	77%
<b>Reference Questions*</b>	1,119	2,136	2,381	3,158	3,801	1,294	20%
<b>Meeting Room Use</b>	87	63	86	82	99	173	75%
<b>Internet Use</b>	1,148	1,260	1,190	1,391	1,575	1,435	-9%
<b>ILL &amp; Club Borrowed</b>	498	552	664	624	749	818	20%
<b>ILLs Loaned</b>	292	195	259	267	378	457	21%
<b>Museum Passes</b>	12	84	51	61	39	52	-36%
<b>Adult Programs</b>	25	21	57	74	74	90	22%
<b>Children's YA Programs</b>	68	55	99	109	103	67	-6%
<b>Program attendance kids &amp; YA</b>	n/a	n/a	n/a	n/a	n/a	1,124	

\* Change due to more accurate accounting of actual reference questions



## BUDGET COMMITTEE

The purpose of the Budget Committee is to assist the voters in the prudent annual appropriation of public funds. The committee draws its authority from NH RSA 32:1. In serving its role, the Budget Committee weighs the needs of the community for public services with the ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long term impact on the tax rate. The following graph depicts the last ten years' history of the taxes paid on an average \$350,000 property in Hollis.



The average tax bill has significantly increased over the last three years from \$6,616 to \$8,453, an increase of 28%. The great majority of this increase was incurred in the 2005 and 2006 tax years due to several contributing factors including:

- Bonded indebtedness approved by voters in previous years including: land acquisition, Middle School construction and town facilities upgrades
- A reduction in state school funding
- Pent up requirements related to population growth that require staff increases

While the long term rate of increase in taxes in Hollis has been moderate, the recent steep rate of increase has placed a significant strain on the budgets of many Hollis residents. The Budget Committee has attempted to reign in the rate of increase and was somewhat successful last year in which the previous steep increases moderated somewhat. This year the Budget Committee has provided guidance to the Town and Schools that has caused some very painful decisions both by the Selectman and the School Board. Even so, the anticipated 2008 increase will once again be substantial.

The process followed by the Budget Committee to develop a recommended budget begins with the committee providing recommended budget amounts to the Selectmen and the School Board. These amounts are calculated considering the increase or decrease in the town and school populations, changes in the demands for services, the rate of inflation and the portions of the budget over which we have no control.

The School Board and the Selectmen develop recommended budgets based on providing a level of service, sometimes incorporating new services. The initial budgets and associated Warrant articles are frequently higher than what the Budget Committees thinks is affordable. After considerable discussion and a number of meetings, we come closer to an agreement. At this time public hearings are held on the suggested budgets. At the public hearings the citizens of Hollis have the opportunity to present their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets which are then presented to the Town and School District meetings for approval or modification by the voters.

Respectfully submitted,

Michael Harris, Chair, Hollis Budget Committee



## BUILDING DEPARTMENT

The Hollis Building Department issued a total of 288 permits for the year 2007. Of these, only 15 permits were issued for new Single Family Homes with 3 of these as replacements for existing homes that were demolished. This is the lowest number of new Single Family Homes constructed in Hollis during the last **50 years**. The real estate boom during the mid-1970's to early-1980's had new home permits averaging 75 each year. Except for one spike in 2004 with 53 permits, the number of new homes constructed in Town has been steadily declining since 2000. Due to the recent decline in the real estate market, more people are choosing to renovate or add onto their existing homes, rather than purchasing new.

With the ever increasing home heating costs, many residents are looking at alternative heat sources or other means to conserve energy. A number of permits were issued this past year for woodstove installations, to help supplement the heat in their homes. Environmentally friendly technology is also being explored and installed in some newer homes, with renewable energy vs. fossil fuels being the focus. Geothermal technology takes advantage of the Earth's ability to store vast amounts of heat in the soil. Ground-source heat pumps then "capture" this steady supply of heat energy and "move" it from the Earth and into the home or building. Once installed, a home will typically use much less energy and reduce the amount of pollution produced by fossil fuel heating systems. A couple of wind turbines were also recently installed as a means of reducing the need for electricity. These wind turbines convert the kinetic energy in the wind into mechanical power or electricity.

Enforcement is still an on-going project for the Building Department, with many violation letters being sent for construction being done without benefit of a building permit or in violation of zoning laws. These violations ranged from construction of sheds, finished basements, decks and porches to the creation of accessory dwelling units (in-law apartments). Most violations have since been corrected; some with merely obtaining a building permit and having the structure inspected, while other violations also required approval from the Zoning Board. When construction occurs without going through the building permit and inspection process, critical elements are concealed and compliance with the building code cannot be verified. The Building Department is committed to continuing this enforcement of violations to ensure the health and safety of all Hollis residents.

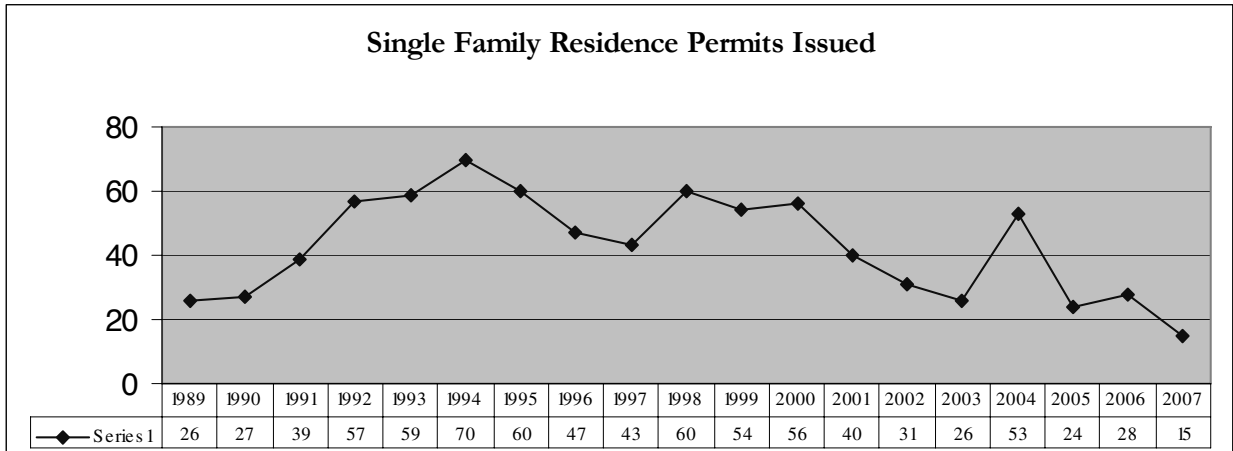
The Building Department would like to impress upon all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process field verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from shoddy work being performed by contractors. Remember, all construction projects require at least 1 inspection – even sheds.

Respectfully submitted,

Deborah Adams, Building/Zoning Coordinator

<b>Year-to-Year Comparison (not including electrical/plumbing/mechanical permits issued in conjunction with other projects)</b>									
	<b>Building Permits</b>	<b>Single Family</b>	<b>Elderly Housing Units</b>	<b>Accessory Dwelling Units</b>	<b>Duplex</b>	<b>Mobile Home</b>	<b>Total Permit Fees</b>	<b>Total Building Value</b>	
2007	288	15	0	5	0	0	\$41,256.13	\$9,450,900	
2006	283	28	0	0	0	0	54,511.69	\$13,402,600	
2005	271	24	6	4	0	0	58,262.11	\$18,212,700	
2004	325	53	12	4	1	2	91,509.53	25,446,300	
2003	284	26	26	5	1	0	66,859.53	16,089,300	
2002	296	31	38	1	0	2	77,493.58	18,853,700	
2001	329	40	24	4	0	0	72,295.77	17,937,850	
2000	298	56	0	1	0	0	68,211.90	21,158,025	
1999	290	54	0	0	0	3	64,694.49	19,383,094	
1998	319	60	0	0	0	1	71,530.78	17,098,740	
1997	270	43	0	0	0	2	52,489.56	13,095,955	

**BUILDING DEPARTMENT-CONT.**



WIND TURBINE INSTALLATION AT CARROLL SPAULDING'S FARM

## CABLE ADVISORY COMMITTEE

The Committee believes that the Public, Educational, Government (PEG) provisions of the Cable Act are a valuable resource to the community and that we need to develop these services in our Town. We have surveyed the PEG infrastructure in a number of towns in southern NH and found that we have many opportunities to improve our use of this valuable tool for communication within our community.

Our goals for 2007 were to:

- Improve the broadcast quality of Channel 12, which had been suffering from poor video resolution throughout 2006.
- Improve the sound quality and install the ability to record, archive and rebroadcast Selectman's, Planning, Financial, and School Board meetings.
- Develop the town infrastructure to enable recording and broadcasting of local events more effectively.
- Develop a working relationship with the School District to promote video production training and coverage of school events on Channel 12.
- Renegotiate the Cable Agreement with Charter Communications (which expired in December 2007) to better serve the needs of our community.

We have made good progress in each of these areas through the year.

- After approaching the VP of Government services at Charter Communications, St Louis, the company replaced the faulty modulator at the Pepperell end for Channel 12. This has restored the picture quality of our broadcasts.
- We have also purchased and installed a DVD recording capability to archive and rebroadcast live broadcasts from our Town Hall meeting room. The sound recording system has also been improved with additional microphones and repair to the connectors in this room.
- The Board of Selectman supported our program with the allocation of funds in the 2007 budget to purchase a Canon GL2 camera system, a Macintosh non-linear video editing system with Final Cut Express video editing software and a tape deck to enable cross format reading and recording. This has enabled us to record, produce and broadcast a number of town events this year.
- The School District has been supportive of our efforts to work with them in promoting the video production training being offered at the HBHS. We broadcast the 2007 HBHS Commencement live and worked with their video club to produce a DVD of the event. This was offered for sale with proceeds going to their club for video resources this year. More work needs to be done to develop broader event coverage, studio and camera resources, and production assistance. We hope to make more progress in 2008.
- The Hollis Cable Agreement with Charter Communications expired on 15 Dec 07. This Agreement had been extended several times from the original 15-year agreement signed in 1983. We agreed with Charter to a 90-day extension and have requested comments from residents on the current service and suggested features for the future. These comments are being compiled and we plan to present the findings and recommendations to the Board of Selectmen in February 08. The options open are to renegotiate the current contract with Charter or to introduce a different carrier (Comcast et al)

Our goals are to substantially improve the current service in:

- Service response,
- Availability of HD channels,
- Pricing,
- and to Maintain and expand Channel 12 PEG capabilities.

The CAC would like to thank all who supported our work this year and especially Cath Hallsworth, Troy Brown, Dawn Desaulniers, Don Ryder, Debbie Adams, Kim Dogherty, Mark LeDoux, Vahrij Manoukian, Paul Armstrong, Tim Kelley, and Sue Hay.

We look forward to broader participation in Hollis TV through more CAC volunteers, the formation of a Town video club and the creation of a studio facility for the production of more local content of interest to our viewers.

Respectfully submitted,  
Bruce Harrison and James Anderson

## CEMETERY TRUSTEES

Drive around any town in New Hampshire, and you'll probably notice that most cemeteries have one thing in common: they are often surrounded by stone walls. And it is no mere coincidence, for NH law declares that all cemeteries shall be bounded by a suitable "fence". You may also notice that the oldest and most prominent cemetery in Hollis, beside the Congregational Church, has recently been enclosed on the east and south sides by a stone wall built to replace an encroaching thicket of invasive bushes. This project has taken place in three phases over at least three years, and is now nearly complete, lacking just a few stones that will be installed in the spring of 2008.

Then again, it may not look like a new wall, as only an old-style, "single stack" wall would be appropriate in such context as it now stands. We were fortunate to have the services of Kevin Gardner, a New Hampshire stone mason who specializes in the construction and restoration of historic walls. Kevin is also the author of *The Granite Kiss*, in which he discusses how and why such walls were built. Many comments have been received from people who admire the care taken to make it a quintessentially New Hampshire stone wall.



KEVIN GARDNER

The Hollis Cemetery Trustees appreciate the support, cooperation and assistance of the Board of Selectmen, the Historic District Commission, the Heritage Commission, and the Department of Public Works under both Arthur Leblanc and Jeff Babel to make this wall a reality. Despite its recent assembly, passersby will not notice a contrast between its traditional appearance and the two-hundred-plus year-old headstones behind it that document Hollis' past.

HARD AT WORK ON THE CEMETERY STONE WALL

The Hollis Trustees are also looking ahead to the day not so far down the road, when East Cemetery on Wheeler Road will be fully occupied, and have started discussions about planning for its expansion into the former Weston property, now owned by the Town of Hollis, and presently an agricultural field.

Respectfully submitted,

Douglas Gagne, Chair



CHURCH CEMETERY

## CONSERVATION COMMISSION

### **Charter**

The purpose of the Hollis Conservation Commission is to protect the natural heritage and rural character of Hollis by conserving and enhancing the Town's natural resources. We place special emphasis on protecting agricultural and forest resources, aquifers and waterways, greenways and views.

### **Land/Easement Acquisitions**

In December, Conservation Commission member Lynne Simonfy authored the following article, which appeared in local newspapers:

*The Hollis Conservation Commission and family of the late Richard Walker have finalized an agreement that gives the town 27 more acres of farmland on Pine Hill Road. The 27 acres are added to the 40 acres already conserved. In the agreement, the Walker family has granted development rights to Hollis, and the town, in return, will honor conditions and limitations of an agricultural preservation restriction. The restriction guarantees the preservation of the property as open space and supports the town's efforts to preserve Hollis' agricultural resource and heritage.*

*"It's a win-win for the town of Hollis and also for the Walker family," said Tom Dufresne, chairman of the Hollis Conservation Commission in a press release. "We're very thankful that we have generous citizens and landowners, like the Walker family, who share our values in preserving open space and agricultural resources."*

*"In addition to protecting important agricultural soils and use," said Dufresne, "the property on Pine Hill Road is one of the key gateways into Hollis from Nashua and an important part of what makes Hollis distinctive."*

*Richard Walker passed away in 2006 after serving the town for 40 years as selectman, conservationist and farmer. His daughter, Lisa Walker, said it is important to keep as much open space in Hollis as possible. "The stress of development on the land and the community is enormous. Preserving the farm is a struggle but it's worth it, for our children and our children's children."*

In continuing to investigate property with natural resource values, we have conducted site walks at properties throughout the community. Landowners have approached the Conservation Commission to determine methods of keeping land undeveloped and preserved for the future, via gifts, donations, easements, in addition to other methods. The Conservation Commission continues to work with property owners towards the goal of preserving our valuable natural resources.

### **Funding**

The Conservation Commission's major source of funds is 50% of the land use change tax penalties that the Town receives each year. The amount we received from this revenue source in 2007 was \$93,025. The Commission also continues to pursue any potential public grants – federal, state and private – in order to reduce the costs of conservation land purchase to the taxpayers.

At year-end, the Land Conservation Fund had two reserve accounts: Stewardship Defense (\$10,000) and Flints Pond Restoration (\$30,000). The remaining \$552,677.39 of the Fund is available for future projects.

### **Regulations**

New developments and subdivisions are presented to the Conservation Commission as part of the Hollis Planning Board process. Commission members, acting in an advisory capacity, review conceptual design plans, conduct site walks, and report their findings to the Planning Board. The Commission reviews these plans from a conservation aspect and places great importance on wetland, aquifer, soil, and habitat protection.

In 2007 we reviewed six Wetlands Impact Permits, also known as dredge and fill permits.

### **Stewardship**

One of the yearly tasks for the Conservation Commission is the monitoring of town conservation properties and easements. In addition to performing standard town stewardship responsibilities, these monitoring projects fulfill requirements laid out by the Stewardship Plans that were previously submitted and accepted when the town applied and received water supply land grants from the New Hampshire Department of Environmental Services. Chris Kane, Conservation Biologist, was hired in 2006 by the Conservation Commission to assist in the monitoring process for these properties to ensure that the requirements of these plans continue to be met. Our areas that require annual monitoring are the Ranger-Rideout Property, the High School easement, the Gardner easement on South Merrimack Road and the Glover easement on Nevins Road.



## Water Resources

The focus on water this year has been Flints Pond. Several meetings included discussion of proposals for weed removal. In October, Conservation Commission members met with concerned parties, including the Flints Pond Improvement Association, State Representative Richard Drisko, Amy Smagula of the NH Department of Environmental Services (NHDES), Peter Baker and Selectmen Mark Johnson to discuss the proposals presented.

## Outreach/Community Involvement

In spring of 2007, the Conservation Commission teamed up with the Hollis Brookline High School Green Group to sponsor two community-wide clean up events. These events were attended by students and townspeople, and received support from groups including the Hollis Girl Scouts, the Hollis Boy Scouts and the Hollis Brookline Rotary.

The first event focused on a major cleanup of the Nashua River Bank near the intersection of Depot Road and Route 111. This event drew nearly 50 volunteers who spent the better part of a morning picking up years of trash and debris dumped at the site. Several truckloads of garbage were hauled away including mattress frames and construction debris.



FLINTS BROOK CONSERVATION LAND

The Conservation Commission and Green Group sponsored the second event, a revival of the Hollis Earth Day Road Cleanup. Again, local community organizations pitched in to help. Families and individuals took road assignments and gathered up trash along the Hollis roadways. The volunteers enjoyed the camaraderie and made a very visible difference in our community. We thank them all, and look forward to continuing the tradition in 2008!

## Membership

Conservation Commission meetings are held the first and third Wednesdays of the month at 7:00 pm at Town Hall.

The Conservation Commission would like to thank its past chairman, Peter Baker, for his continued involvement. Mr. Baker is chair of the Land Stewardship Committee, a subcommittee of this Commission, which was established by the Selectmen. With the continuing acquisition of land in town, this committee will help oversee the future management of all existing town-owned properties.



PINK LADYSLIPPER ON TOWN FOREST LAND

## 2007 Hollis Conservation Committee Members:

Tom Dufresne, Chair  
Susan Durham, Vice-Chair  
Thomas Davies, Treasurer  
Richard Brown, Secretary  
Cathy Hoffman, Member  
Lynne Simonfy, Member  
Lloyd Deenik, Member  
Carl Hills, Alternate Member  
Jim Oehler, Alternate Member  
Gary Flaherty, Alternate Member  
Connie Cain, Clerical Support

Respectfully submitted,

Richard Brown, Secretary



## DEPARTMENT OF PUBLIC WORKS

**January:** We began the year with freezing rain on New Year's Day and an ice storm on the 15<sup>th</sup> that took down so many trees that it took 2 weeks to clean up. More snow on the 19<sup>th</sup> & 23<sup>rd</sup>. The culvert/bridge on Federal Hill Road was replaced. The faulty furnace at the Transfer Station was replaced. The Transfer Station and the DPW Garage are heated with used oil from the Transfer Station. The Lawrence Barn was turned over to the town. Our staff assisted the engineers who conducted the structural assessment of the Town Hall. The weather-tight shell for the Stump Dump building was delivered.

**February:** There were 2 major snow storms, on the 2<sup>nd</sup> & 3<sup>rd</sup> as well as the 14<sup>th</sup> & 15<sup>th</sup>. We picked up our new International 7400 dump truck in Maine. We assisted Skillings in a water main leak in the area of the Middle School. The New Hampshire DOT recommended that the South Merrimack Road bridge be closed due to deficiency. Hollis Construction Inc installed steel plates as a stopgap solution until the culvert could be permanently replaced. On the 22<sup>nd</sup>, the bridge was reopened. On the 23<sup>rd</sup>, Arthur LeBlanc retired after 23 years as director and Jeffrey Babel, who has been with the department since 1985, succeeded him.

**March:** Throughout the month, there were 3, 2-day snowstorms. We addressed maintenance issues caused by the weather at the Lawrence Barn as well as the Farley Building. 3 of our staff assisted the engineers conducting the structural assessment at the Farley Building. There are 2 boilers at Town Hall, one several years old and the other 40 years old. The newer one was declared defective and was replaced. Lorden Oil supplied Labor and the manufacturer replaced the unit, hence, there was no cost to the town.

**April:** Snow came on the 4<sup>th</sup>, 5<sup>th</sup>, 12<sup>th</sup> and the 15<sup>th</sup>. Then came the rains. Our crew assisted state and federal officials at the site of the Hayden Mill Pond Dam breach. Ames Road Bridge was closed down due to the breaching of a dam located in Milford. This dam breach did not help the stopgap measures at the South Merrimack Road Bridge, which was once again closed down pending repairs. There were several other areas in town with water problems but nothing of the magnitude of Ames and South Merrimack.

**May:** Town-wide clean-up work from the flood continued. Long-standing drainage problems in the area of Milton Place, Wright Road & French Mill Road began to be addressed. The Wood Lane drainage project was begun again after the winter hiatus. The department assisted the Cemetery Trustees by delivering the first load of rocks for the rebuilding of the stone wall behind Veteran's Park.

**June:** We began finishing off the building at the Stump Dump as well as the co-ordination of plumbing, propane, telephone and waterline. We continued hauling rocks for the stone wall at the church. We installed a culvert & catch basin at 88 Dow Road. Two members of our staff mapped the infrastructure of the town, as related to the DPW, using GPS. Culverts, catch-basins, streets, fire ponds, etc were all GPS located. This is the first step in GASB 34, which is a non-mandated, non-funded (but might affect the bond-rating) program, which must be completed by March. Other facets of the program include all town buildings, which were completed several years ago. We hired a new man in June. When Arthur left, everyone moved up and Peter Constantine filled the empty slot.

**July:** A member of our crew applied paint, urethane and stain to the doors at the Lawrence Barn. Many trees came down in the second week of July. Our work on Wood Lane continued. Engineering drawings for the drainage work near Milton Place were nearing completion. Discussion of removing streetlights to save money was brought before the Selectmen.

**August:** Work on the South Merrimack Road Bridge and culvert began on the 13<sup>th</sup>. Almost the entire month was devoted to drainage improvements on Rideout Road & Parker Lane. Drainage improvements were also done on Hannah Drive and French Mill Road.

**September:** The most important thing that occurred in September was that the newly reconstructed South Merrimack Road Bridge was opened, on time, on the 14<sup>th</sup>. Drainage work continued on Rideout Road and included Sumner Lane. When the drainage work had been completed, the road was shimmed and overlay was applied. The work to complete the Stump Dump Building continued with the insulation being installed & sheetrock being hung. The catch basins at 29 Arbor Lane were rebuilt.

**October:** The area of the Wright Road drainage project was paved. Drainage work on Wood Lane continued and the disturbed areas were seeded and mulched. Work continued at the Stump Dump Building, in between other chores.

**November:** After the paving on Rideout Road, the shoulders were graveled. The drainage work on Wood Lane continued. Catch Basins were rebuilt at 67 & 69 Arbor Lane. The Farley Building was buttoned up for the winter. This included

the installation of heat tapes, insulation and the replacement of broken windows. We also assisted Skillings with a water pump problem at the Lawrence Barn. The top of the flagpole on Monument Square had rotted completely. No one could remember when it had last been replaced. A plan was devised to replace the cap only and an innovative member of our team completed the endeavor with the assistance of the Fire Department. On the 20<sup>th</sup>, we got a glimpse of winter with the first snow of the season. We were called in again on the 26<sup>th</sup> for ice.

**December:** December began with more weather on the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>. Earlier this year, DES performed an inspection of the Transfer station as well as at the DPW garage. Several items caught their eye. The used oil tank at the Transfer Station had developed a leak and we had to replace the tank. A vapor recovery system was installed on the gas tank at the DPW Garage, which supplies the Fire Department as well as the Police Department. The Stump Dump and the Transfer Station also became licensed with the DES this year. The weeks of the 14<sup>th</sup> and the 21<sup>st</sup> were pretty much non-stop storms.

These were highlights in addition to our normal on-going maintenance of removal of leaves & ditch cleaning, sign replacements, cleaning culverts & waterways, brush cutting, catch basin cleaning, street sweeping and roadside mowing.

Whenever a member of the public calls for the DPW, whether it be at Town Hall, the DPW or the Communications Center (They pick up our phone after 7 rings, 24 hours a day), the request is recorded on a triplicate work order which is reviewed by the Director or Supervisor, forwarded to the appropriate employee for attention and when completed, it is signed off and filed. We encourage the public to continue calling whenever they had a DPW-related problem. Be sure to leave your name, telephone number, address and state the problem, including the location. Our telephone number is 465-2246 and our e-mail address is hollisdpw@hollis.nh.us.

My sincere thanks to the Residents of Hollis, Town Employees, Contractors, Vendors & Volunteers for their assistance and cooperation in 2007.

Respectfully,  
Jeffrey M. Babel  
Director.

---

---

## STUMP DUMP AND TRANSFER STATION

The Stump Dump located on Depot Road had a few upgrades this year. A new office was built and a well & septic were installed. More separation of materials occurred as well. There was a price increase in shingles, demolition, pressure treated and sheetrock materials. As spring of 2008 approaches a facelift to the entrance & grounds are planned

The Transfer Station remained quiet and unchanged until the end of September when the DPW asked for operating rules and regulations. The new Ordinance caused such uproar that the New York Times visited our location and interviewed local residents. As a result of the new rules, there has been a positive impact on the traffic flow at the Transfer Station.

The metal pile has a new set of rules too. Residents must throw all the metal over the concrete wall. Safety concerns have shut down the metal picking. If a resident wishes to have something from the metal pile, the attendant will retrieve the item and a donation for the piece of scrap is expected.

Mention must be made of the bans for Mercury containing devices as well as any electronics from the dumpsters. It is imperative that the residents of Hollis cooperate or the trash loads will be REJECTED at the incinerators, at taxpayers' expense. Please remember recycling not only helps the earth, but in Hollis, it also saves \$\$\$\$\$\$.

Respectfully,  
Joan D'Esopo  
Manager

## SOUTH MERRIMACK ROAD BRIDGE PROJECT

The South Merrimack Road Bridge project was a major undertaking for the DPW and the project contractor, Hollis Construction.

Following is a brief overview of the Project:

Engineering was done over the winter. Permits were applied for in March.

First the area had to be prepped for the work. Gas lines had to be relocated. Trees were cut in order for the power lines to be moved (to allow equipment to be put into a functioning position.). The guardrails were removed as well as the old culvert. Erosion control measures were installed.

Second phase: This phase consisted of the installation of a porta-dam system to block the flow of Witches Brook and divert the water around the work site through several bypass pipes.

Third phase: After the dam had been secured, the water needed to be pumped out of the work area before excavation could commence.

Fourth phase: The area was excavated to a depth of 18-20 feet below the water level to install the bridge foundation and footings.

Fifth phase. Once the excavation had been completed, installation of a base for the footings was begun.



SETTING UP THE PORTA-DAM



PREPPING FOR THE FOUNDATION

Sixth Phase: After the base had been completed, a 100-ton crane was brought in and footings were installed. Then the assembly of the bridge began. The bridge, footing and wing walls consist of 29 pre-cast concrete pieces, the heaviest weighing in at just under 27,000 pounds.

Seventh Phase: The bridge was backfilled as the work progressed.

Eighth Phase: After the bridge structure was complete, the porta-dam and the bypass pipes were removed. The road was rebuilt and paved with a base coat of asphalt.

Ninth Phase: The area was finish graded, loamed and seeded and the guardrails were installed.

Tenth Phase: During this whole process, 6 16" bypass pipes were installed near the Hollis Line Machine Shop to help alleviate any future flooding in that area.

The area was closed on August 13<sup>th</sup> and opened September 14<sup>th</sup>, right on schedule to the day.

I would like to thank Hollis Construction, the engineers, contractors, vendors, and landowners, not to mention the State of New Hampshire DOT and the DES that made the South Merrimack Bridge Replacement a success. I would like to add that it is quite a feat to work that far below the water level, hoping that you don't get a huge rainstorm or the pumps fail or some animal rips a hole in the porta-dam.

Thanks again to all the people that came together to make this project a success.

Jeffrey M. Babel,  
DPW Director.



BYPASS PIPES



INSTALLING THE PRECAST CONCRETE



THE COMPLETED SOUTH MERRIMACK ROAD BRIDGE AND CULVERT



## HOLLIS FIRE DEPARTMENT

This year the fire department was presented with many demands and challenges in our efforts to provide professional fire, rescue, and emergency medical service to the community. Because of pre-planning, training, and state of the art equipment, we were able to provide a high level of preparedness and effectiveness on all emergency responses.

We began the New Year with very little snowfall; however, we had to deal with an extremely icy and cold winter, resulting in many downed power lines, homes with electrical emergencies because of power outages, as well as many calls for assistance, from helping with generators to checking on homes that had no power for consecutive days. Just as it seemed that winter was gone, Mother Nature reminded us that she could still make it snow, providing us with a storm in April that provided us with more power outages. Shortly after the snow it rained, with all the snow still in the woods we experienced severe flooding in many areas of the town along with a devastating breach of one dam, and the potential breach of another. Emergency Management Operations were activated several times through out the winter, resulting in the efficient placement and use of resources, safely and effectively accomplishing all tasks. As summer approached, we had yet more high wind and its effects to deal with; as summer ended we went into a dry spell resulting in some large brush and woods fires. In the last months of the year, we received a large amount of snow causing many responses to accidents.

During an emergency there are always unexpected hazards, which may easily be eliminated with advance planning by the home owner. For example: during a winter response trying to find a house number on the driveway can slow the response. If you do not have a visible house number at the end of your driveway, consider the value and obtain one. If you live on a hill, make sure the driveway is clear or sanded, if you have low hanging limbs remove them, many time we have had to stop and cut limbs in order to bring fire apparatus or ambulances into an emergency scene.

A very important goal of this department is to provide fire and life safety prevention programs for the community. All the programs are designed to eliminate or mitigate situations that endanger lives, health, property and the environment throughout the year.

In June we held our annual Bicycle Rodeo in the parking lot of the Hollis/Brookline High School. With the assistance of the Explorer Fire Post and community volunteers, members of the department set up stations for the children to interact and learn about bicycle safety and awareness of hazards in the road. Each bicycle is inspected and helmets are checked for proper size and fit. Many thanks to the businesses that donated bicycle accessories and prizes.

A new program that we implemented was neighborhood safety evening. This was accomplished by letting residents of a neighborhood know that we would be on location for a couple of hours in the evening with the Fire Safety House, fire truck and ambulance. The Fire Safety House continues to be an excellent educational tool and everyone could ask questions about the fire truck and ambulance. The fire truck rides proved to be quite a hit. These evenings were well attended and I plan on having more in the summer of 2008. If you would like this held in your neighborhood, please call.

September and October are very busy with fire safety prevention programs being held daily in schools, pre-schools and day care centers, as well as having classes at the fire station. Depending on the age group, these programs educate children about electrical; safety, misplaced matches, candle safety, escape from a smoke filled home, as well as clutter left on stairs, misplaced medications, poison prevention and the proper way to call 911.

Our annual Open House is also held in October. This activity provides families the opportunity to visit the fire station and review their pre-planned escape routes with members of the fire department. Families can visit with Sparky the fire dog, and Smokey Bear, along with taking a fire truck ride. This year two mock rooms were set up, one with a residential sprinkler, the other without. Families were able to see how fast the sprinkler extinguished the room fire, and how quickly and completely the non-sprinkled room burned, reinforcing the importance of smoke detectors and residential sprinklers.

Through out the year we continue to offer CPR&AED classes to the community as time allows. Please call the station and put your name on the list for the next class. The Hollis Fire Department is a certified child care check station. If you need help with an installation, please call and set up an appointment with a technician. We also offer the vial of life program. This is a pre-planning tool that is designed to provide your specific medical information for ambulance and hospital staff to utilize in the event of a medical emergency. They are available at the fire station and we would be happy to bring one out to you.

Our Explorer Post continues and is very active. Meeting every other Wednesday, students between the ages of 14 – 18 are welcome. They learn about firefighting, first aid and the structure and operation of the fire service. The post provides leadership, civic opportunities, as well as learning about many aspects of the fire service and emergency medical response.

The Hollis Fire Association. Comprised of all members of the department, continued to work on fundraising. Because of the generous financial donations received from the people of Hollis, we are able to purchase high quality equipment, provide items for the community safety programs, and finance the Explorer program. The Hollis Fire Association continues to administer the Warren H Towne Memorial Scholarship. This year the recipient was Philip Posa. Philip is currently attending Laconia Technical College, majoring in fire science.

Every year we respond to many carbon monoxide incidents. Carbon monoxide is a tasteless, odorless and colorless. It can occur from a blocked chimney, cracked chimney flu. A poorly ventilated space heater, car exhaust fumes in a garage, gas range problem, faulty wood burning stove or fire place, or a problem with a gas or oil furnace, hot water heater, gas dryer or blocked gas vent due to snow or ice. Every home should have a carbon monoxide detector placed on each level. When a carbon monoxide detector activates, call the fire department and vacate your home.

One leading cause of home fires is unattended candles. Do not forget to extinguish your candles before leaving the room or going to sleep! Every year we respond to many accidental smoke alarms, usually caused from cooking. However, every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times, they will save your life!

The Hollis Fire Department is very fortunate to have dedicated personnel that work unselfishly together as a team, putting aside their own personal comfort and safety at any hour of the day or night to assist someone in need. I am thankful for all their assistance and support.

Respectfully submitted,

Richard Towne  
Fire Chief

<b>CALL LOAD</b>		
Alarm:	Unintentional	47
	Malfunction	38
	Malicious	1
Fire:	Building	5
	Brush	8
	Chimney	3
	Cooking	4
	Electrical	4
	MVA/No Injury	50
	Mutual Aid	22
	Search	2
	Rescue	6
	Other	55
Medical:	Trauma	76
	Medical	231
	MVA/with Injury	39
	Mutual Aid	21
Good Intent	Smoke in Building	15
	Smoke Check	11
	Other	24
Hazardous Condition:	CO Incident	16
	Water Problem	32
	Oil Leak	4
	Propane Leak	5
	Wires Down	31
	Other	23
Service	Public Assistance	46
	Other	53
<b>TOTAL CALLS:</b>		<b>872</b>



## FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department (465-6001) or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

Fire activity was very busy during the spring of 2007, particularly late April into early May. As the forests and fields greened up in later May the fire danger decreased. However, a very dry late summer created very high fire danger again from August into September, with fire danger reaching very high on Labor Day weekend. Even with the dry conditions, the acreage burned was less than half that of 2006. The largest forest fire during the 2007 season burned approximately 26 acres on the side of Wantastiquet Mountain in Chesterfield during the month of May. Our statewide system of 16 fire lookout towers is credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2007 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe!

<u>TOTALS BY COUNTY</u>			<u>CAUSES OF FIRES REPORTED</u>	
	<u>#OF FIRES</u>	<u>ACRES</u>		
Belknap	95	30	Arson	5
Carroll	53	11	Campfire	38
Cheshire	36	44	Children	22
Coos	15	6	Smoking	41
Grafton	30	4	Debris	197
Hillsborough	71	61	Railroad	5
Merrimack	73	16	Lightning	7
Rockingham	22	16	Equipment	3
Strafford	32	19	Misc*	119
Sullivan	10	5	(*Misc: powerlines, fireworks, electric fences, etc.)	

	<u>TOTAL FIRES</u>	<u>TOTAL ACRES</u>
<b>2007</b>	437	212
<b>2006</b>	500	473
<b>2005</b>	546	174
<b>2004</b>	482	147
<b>2003</b>	374	100

## HOLLIS POLICE DEPARTMENT

Mission Statement: The mission of the Hollis Police Department is to protect life and property, and to maintain order within the Town in a fair and impartial manner.

Members of the Hollis Police Department are charged with the mission of:

- The protection of life and property*
- Preserving the peace*
- Preventing Crime*
- Detecting and arresting violators of the law*
- Enforcing all laws coming within the department's jurisdiction*
- Responding to all public emergencies*
- Creating and maintaining meaningful and positive relationships with the community*

*Members of the Hollis Police Department, as public officers, are committed to treat all persons with whom we come in contact with respect and dignity. We believe it is our duty to conduct ourselves with truth and honesty at all times. We will be vigilant and courageous in our pursuit of justice, will preserve and defend the constitution, and will enforce all laws with impartiality and compassion.*

*Hollis Police Officers will serve all citizens with pride and commitment, and attempt to mirror that nobility in our personal lives.*

On behalf of the Hollis Police Department, it is my privilege to present our Department's 2007 Annual Report. It is our hope that residents consider the challenges we face, and acknowledge the increasing demands of our profession. Requests for resources are made after carefully considering these challenges, and how they affect the Department's ability to serve its mission.

Over the last two years, the Department has devoted a great deal of attention to evaluating the efficiency of our service. Due to the fact that personnel costs make up over 80% of our budget, employee efficiency is a top priority. In order to increase productivity, the Department is proposing to install mobile data terminals in our patrol vehicles. These terminals will allow officers to file reports, run computer inquiries, and complete service logs directly from their patrol vehicle. With each Officer spending up to two hours each day in the station on paperwork, moving these functions into the patrol cars is long overdue. In addition to providing additional patrol time and police visibility, these units will also eliminate duplication of effort, and ease the workload of the Communication Center.

Sir Robert Peel, credited as the Father of Modern Policing, thought that the police should always maintain a relationship with the community that gives reality to the tradition that the public are the police, and that the police are the public. I am proud to say that the Officers of the Hollis Police Department live this philosophy, which embraces the true meaning of community policing. In fact, in Hollis, when a citizen calls the police department for help, it is not uncommon for them to request a particular officer by name. With these very principles in mind, the Department appropriated a considerable amount of attention to one particular "neighborhood" in our community: our local schools. When you stop and think about it, our schools really are a "neighborhood" in our community. There are well over a thousand people each day in our High School alone. I am proud to report that the School Resource Officer program has been a tremendous success for all involved. We are committed to our service in the schools, and will work hard to ensure that it is effective and efficient.

We also had our share of personnel developments in 2007. Officers Richard Mello and Brendan LaFlamme were promoted to fill the two vacant Sergeant positions, and Officer Angelo Corrado was hired to fill a vacant Patrol Officer position. These officers bring years of valuable education and solid experience to our department. We are fortunate to have the quality of employee that allows us to promote from within, and that attracts capable and qualified applicants to join their ranks.

On behalf of the entire Department, I would like to express our appreciation for your continued support as we work forward to fulfill our mission.

Respectfully submitted,

Russell Ux, Chief of Police

**SUMMARY OF POLICE ACTIVITY**

**2007**

<i>The call activity numbers below reflect initial calls for service and are NOT the number of crime/incidents investigated by the Hollis Police Department</i>			
Abandoned 911	88	Littering	12
Abandoned Motor Vehicle	3	Lost Property	24
Alarm	325	Missing Person	21
Animal	282	Motor Vehicle Accident	197
Arson	1	Motor Vehicle Complaint	221
Assault	20	Motor Vehicle Lockout	73
Assist other agency	133	Police Information	239
Assist Citizen	15	Parking Complaints	43
Bomb Scare	2	Prowler	2
Burglary	22	Police Service	759
Criminal Mischief	98	Recovered Stolen MV	1
Civil Standby	32	Restraining Order Violation	2
Criminal Threatening	22	Serve Paperwork	207
Criminal Trespass	26	Sex Offenses	1
Disturbance	116	Suicide Attempt	2
Disabled Motor Vehicle	240	Suicide	1
Domestic Disturbance	53	Suspicious Activity	538
Found Property	45	Theft	138
Fraud	22	Serve Warrant	27
Harassment	46	Welfare Check	70
House/Business Check	6,145		
Juvenile Offenses	38		
<b>Total Calls for Service - 10,352</b>			
Arrests	253	Motor Vehicle Stops	5,020
Summons/Warning	4,198		

## HOLLIS COMMUNICATIONS CENTER

*The mission of the Hollis Communications Center is to promote and insure the safety and security of all members of the community through the application of high quality public safety standards.*

*These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.*

The Communications Center, located in the Police Station at 9 Silver Lake Rd, is your link to all Town services, in both emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week and is staffed with 7 full-time and 2 part-time Communications Specialists to service your needs. The Communications Center operates under the direction of the Communications Center Advisory Board. The Communications Center also provides the Town of Brookline with Police, Fire and Emergency Medical dispatch on a contractual basis. In order to meet the demands of both communities, the center is staffed with 2 dispatchers on duty between the hours of 7 AM and 11 PM.

### Full Time Personnel

### Experience

Assistant Manager John DuVarney	32 years
Supervisor Robert Dichard	22 years
Communications Specialist Matthew Judge	14 years
Communications Specialist Anna Chaput	12 years
Communications Specialist Ross Rawnsley	10 years
Communications Specialist Miguel Nieves	4 years

### Part Time Personnel

Dispatcher Richard Todd	26 years
Dispatcher Norma Traffic	8 years

When combined, Communications Center Staff have a total of 128 years of experience in Public Safety Communications.

The Communications Center is committed to training. Some of the training that our personnel received in 2007 includes Domestic Violence Intervention, Field Training, Liability and Creative Leadership.

The Communications Center answered a total of 24,416 calls between the Towns of Hollis and Brookline in 2007.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to the community for their continued support.

Respectfully submitted,  
Communications Center Advisory Board

Police Chief Russell Ux, Chairman  
Fire Chief Richard Towne  
Director of Public Works Jeffrey Babel  
John V. DuVarney, Assistant Manager

---

---

## HIGHWAY SAFETY COMMITTEE

The town re-established a Highway Safety Committee in 2007 to review matters related to public safety on roads and highways. The committee includes the Chief of Police, Fire Chief, Director of Public Works, Selectmen's Representative and two members of the public at large. The committee meets monthly to review any concerns raised by committee members or the public, and to recommend appropriate safety measures to the Board of Selectmen.

Respectfully submitted,

Russell Ux, Chief of Police  
Rick Towne, Fire Chief  
Jeff Babel, Director of Public Works  
Mark Johnson, Selectmen's Representative  
Peter Band  
Jim Belanger

## HOLLIS HERITAGE COMMISSION

Over the past twelve months, the Hollis Heritage Commission has accomplished a number of important tasks related to its mission of sustaining and protecting the significant historic resources of our community for the benefit and enjoyment of generations of Hollis residents. These included:

- § Completion of the reconstruction of the Historic Lawrence Barn Community Center on Nichols Field
- § Annual site visits to our stewardship properties were conducted at the Shedd Mill, Hayden Dam, and Bailey Mill sites. Conditions at the sites were documented, photos were taken, and reports filed.
- § Awarded a new Certified Local Government (CLG) Grant to conduct a town-wide Area Survey that will:
  - o Create an archival paper filing system at Hollis Town Hall for pre-1960 structures in town arranged by street number and street
  - o Work with Nashua Regional Planning Commission (NRPC) to create mapping in the form of a GIS layer of every pre-1960 property in town
  - o Determine a method to integrate existing resources to reduce redundancies, and to more effectively reuse the information by Town Hall staff and commissions to help with Planning Board decisions, demolition/building inspector, and Heritage Commission decisions
  - o Complete field work, photography, and mapping, for all properties in town built prior to 1960
- § Nominated the Farley Building to the Seven to Save program sponsored by the New Hampshire Preservation Alliance. This program highlights highly significant properties that are in great need and also focuses on the broader preservation challenges that face New Hampshire, from the state of religious properties and abandoned neighborhood schools to the effects of unplanned growth.
- § The Woodmont Orchard barn has been cleaned out and the windows removed and salvaged; the Woodmont Ice House has been strengthened for the winter and will be rebuilt in 2008.
- § Submitted a demolition ordinance to the Planning Board to protect, preserve, and document buildings and structures that reflect or constitute distinctive features of the architectural, cultural, economic, political, or social history of the Town
- § A digital camera has been purchased and is being used to assist in documenting historic homes and sites before being demolished
- § Laurie Siergiewicz was appointed as a regular member, and Pat Coughlin and Mary Ann Wesoly were appointed as alternate members
- § Moved the Noah Dow Cooper Shop components to storage until such time as an appropriate location can be found for its rebuilding
- § Cooperated with the Cemetery Trustees to ensure that stones suitable for the Churchyard Cemetery wall could be moved from the old Siergiewicz property without damaging the existing historically significant walls that exist there
- § Purchased the book, Franklin Pierce: Martyr for the Union, that has been donated to Hollis Social Library

The Hollis Heritage Commission anticipates a productive 2008. As we begin the year, we want you to thank you for the encouragement we have received, as that is what drives our desire to continue our vision of preserving and sharing Hollis's heritage. Citizens are encouraged to bring to our attention historic or cultural sites that are threatened or lack documentation and recognition. Hollis Heritage Commission meetings are held on the fourth Tuesday of the month at 7:15pm in the Upper Town Hall and are open to the public. We look forward to the continued support of the Board of Selectmen and the Town of Hollis and hope you too become excited about the rich history of Hollis.

Respectfully submitted,

M. Honi Glover, Chair  
Frank Cadwell, HDC Representative  
Pat Coughlin  
James Cram  
Bette Finnern, Clerk  
Mara Huberlie  
Janet Lawrence  
Fredericka Olson  
Dave Sullivan  
Mary Ann Wesoly  
Laurie Siergiewicz, Finance Officer  
Mark Ledoux, Selectmen's representative  
David Petry, Alternate Selectmen's representative





## HOLLIS HISTORIC DISTRICT COMMISSION

### *2007 Applications*

Seventeen applications were submitted to the Historic District Commission (HDC) from residents, business owners, and town departments. Fourteen applications were granted, one was withdrawn, one was determined to be out of public view and therefore exempt from HDC oversight, and one was initially denied and later granted.

### *HDC Ordinance to appear on the 2008 Planning Board Ballot*

In 2006, the Hollis Historic District Commission was awarded an \$8491.00 Certified Local Government grant to draft a historic district ordinance. The Certified Local Government program partners municipal governments with the state historic preservation program to encourage and expand local involvement in preservation-related activities. In 2007, consultants specializing in preservation and land use planning were hired to work with the HDC, town staff, and town residents to draft a historic district ordinance that would meet Hollis's preservation needs today and in the future. The successful completion of the new ordinance allows the commission to turn its resources to a careful evaluation of the regulations and guidelines. This project would not have been possible if not for the New Hampshire Division of Historical Resources and their staff. The Town of Hollis is grateful to Elizabeth Durfee Hengen, Scott Hogan and Carolyn Baldwin for their commitment to completing this project with strict deadlines and minimal funds. The Commission would like to thank the residents of the Town of Hollis for their support. The Commission is also grateful to the Hollis Planning Board for their unanimous vote to approve the ordinance for consideration on the 2008 Planning Board Ballot. Should town voters adopt the new ordinance it will be properly placed within the Zoning Ordinance of the Town of Hollis, thereby making it far easier for town residents to obtain information and plan their efforts accordingly. The Commission acknowledges Selectmen Mark LeDoux and David Petry whose support, guidance and leadership contributed to the success of this project.

### *Coming in 2008*

**Regulations and Guidelines** – The town's original Historic District Regulations and Guidelines were adopted in 1998 and have been applied to scores of cases over the past decade, exposing various weaknesses, inconsistencies and gaps that will be corrected with new and revised regulations. The new HDC regulations will be in the style and format appropriate for zoning ordinances, facilitating appropriate respect, transparency, understandability and enforceability. Concise regulations will lead to a clearer interpretation by the applicant and by HDC members, allowing for a more positive experience when appearing before the Commission. Members of the HDC believe in working together with town residents to achieve the mutual goals of preserving and protecting our historical structures and enhancing overall property valuations. It is our ultimate goal to have residents and business owners become preservation partners with the HDC as we work to maintain the charm and history of Hollis' Historic District and community.

**Historic District Signs** - The HDC plans to hold a fundraiser in 2008 to allow them to erect several "Welcome to the Hollis Historic District" signs, which would be located at the towns' many entrances to the District. Please contact Town Hall with any suggestions.

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Many thanks to the Town Hall staff for their continued support.

Finally, thank you to the volunteers who serve on the Commission for your time and dedication to preserving the heritage and charm of the Historic District.

Respectfully submitted,

Frank Cadwell, Chairman

Historic District Commission Members

Paul Hemmerich, Vice Chairman

Regular Members: Liz Barbour and Dave Gibson

Alternate Member: Deane Navaroli

Mark LeDoux, Selectmen's Representative

David Petry, (Alternate) Selectmen's Representative

## INFORMATION TECHNOLOGY

The Town's Information Technology Specialist performs day-to-day systems upkeep and troubleshooting. In addition, we are continually expanding and improving information systems in all Town departments.

At Town Hall this year we replaced one laptop and a laser printer, and added a laser printer. A new laptop was purchased for voter checklist and the Town Clerk's printer was replaced. We also added a new computer at DPW and setup a new all-in-one printer.

For the police station a laser printer was replaced and one computer and inkjet printer were added. In Communications we replaced one computer. We also redesigned the two dispatching positions to use one computer each in place of two and added another monitor to each position.

The fire station replaced an old training laptop and purchased a new laptop for Fire Prevention.

The library replaced two older employee computers. Also the two public internet pcs were replaced and there are plans for next year to add the two older pcs for more internet pcs.

The town website was also reorganized and we have plans to add more information and keep citizens informed through the website over the coming year.

Review of 2007:

- ❖ Computers replaced: 1 new at DPW, 1 new at police, 1 replaced for communications
- ❖ 4 laptops purchased: 1 new and 1 replaced for fire, 1 for voter checklist, 1 replaced at town hall
- ❖ Replaced 2 laser printer, 1 new laser and 1 inkjet added
- ❖ Continued maintenance and support of in house software, backups, internet, website, spyware removal, spam filters and virus protection
- ❖ At the library: replaced 4 computers

Respectfully submitted,  
Dawn Desaulniers, IT Specialist



WILLOW, IT SUPPORT SPECIALIST

## LAND STEWARDSHIP COMMITTEE

This year we expanded our baseline and monitoring files for our properties and, with the help of Cath Hallsworth, have relocated them to a cabinet in the Lower Town Hall.

The Hollis Girl Scouts, Troop 12, produced three property signs for us. These signs are similar to the “Gelazauskas Preserve” sign they installed two years ago. For his Eagle project, a Hollis Explorer Scout, Phillip Brown, designed and constructed a kiosk for Woodmont West Orchard and erected it at the trailhead just off Route 122. The kiosk contains a trail map of the orchard, farm information, and a map of local conservation land.

**Duncklee Pond Lot:** Vicki helped us with Duncklee Pond Lot files and wrote “dear neighbor” letters to the Lot’s abutters, asking for their stewardship help in preventing activities on the Lot that harm and degrade the land. Later in the year, Gail (and her entire family), Lou, and Herbert Gardner removed a large amount of trash from the property, including about 70 tires, with the help of the Hollis DPW. In October, Peter put up Conservation Land signs on the Lot and in November helped Lou put up a “Duncklee Pond Lot” sign (made by the Girls Scouts) near the top of the Lot. Late in the year, Amos White, of the Hollis Trails Committee, constructed a new trail through the property. The trail connects Route 122 to the Silver Lake State Park Trail.

**Siergiewicz Forest:** In May, Lou put a stone cap on an open well and flagged the boundary lines. In October, Peter and Lou put up a “Siergiewicz Forest” sign next to the main trail entrance to the property.

**Woodmont West Orchard:** This year’s stewardship tasks continued, with Amos White, of the Hollis Trails Committee grading an eroded part of the trail in November and with Peter discussing subleasing part of the orchard with a local farmer. Woodmont Orchards, Inc. continues to help here and there: particularly through the efforts of Lester Adams, the Woodmont Orchard property manager. Discussions with the Town about demolishing the structures on the property continue, with no action taken yet.

**Parker Pond and Bog:** Peter and Gail monitored the property in the spring. We have a Girl Scout “Parker Pond and Bog” sign for the property, but have not yet installed it.

Vicki Michaels was appointed a member in May, but had to resign in September due to increased responsibilities at work

This is our last report: we petitioned to merge with the Conservation Commission next year in order to operate as a subcommittee.



PHILLIP BROWN’S WOODMONT KIOSK

Respectfully submitted,  
Peter Baker  
Lou Candito  
Gail Coffey  
Vicki Michaels

## HOLLIS LAND PROTECTION STUDY COMMITTEE

In 2000, the Hollis Selectmen created the Hollis Land Protection Study Committee (LPSC). Its mission is ***“To preserve the natural heritage and rural character of Hollis”*** by recommending the permanent protection of selected open lands which meet specific criteria such as: visual appeal, agricultural value, water resource, trails potential, citizen interest, flora/fauna, woodlands, and connection to existing conservation lands. Preservation is achieved either through outright purchase or the acquisition of restrictive rights, such as conservation easements or development rights.

Funding has been provided by long term bonds and government grants. Some Hollis landowners have offered prices below market value for which we are exceedingly grateful. We are exploring economic participation by individuals and non-governmental organizations.

The members of the committee are appointed by the Selectmen for a one year term and include: Nate Armstrong, Peter Baker (Chairman of the Land Stewardship Committee), Pat Clark, Thom Davies (Member Hollis Conservation Commission), Paul Edmunds (Beaver Brook Board), Gerry Gartner (LPSC Chairman), David Gilmour (Co-Secretary), Morton Goulder (Member Hollis Budget Committee), Marc LeDoux (Selectmen’s Representative), June Litwin (Co-Secretary, Beaver Brook Board), Peter Proko, and Roger Saunders (Vice Chairman). In 2007, Ray Lindsay, our Selectmen’s representative left the committee. We are grateful to Ray for his valuable contributions and years of service to this and other Hollis volunteer activities.

Since its founding, the LPSC has championed the protection of 652 acres at an average net cost of \$14k per acre, far below market value. Parcels forever saved include: Duncklee Pond, Parker Pond, two Hall farms on Dow/Depot and Blood/Pepperell, Glover property (Nevins Rd.), Walker Tree Farm (Farley Rd.), Melva Wright Forest (Wheeler Rd), the Gelazauskas Preserve (Nartoff Road), Siergiewicz Forest, and Woodmont West.

The 2007 Town Meeting defeated the LPSC Bond Warrant Article and hence no funds were available to the Town of Hollis for land investment. As a result, the LPSC was unable to negotiate acquisitions with landowners and to bring interesting parcels to the citizens for vote. However, we continue to meet monthly, to search for interesting parcels, and to evaluate funding sources other than taxes. We also worked with the Conservation Commission on their acquisition projects.

As a committee, we fervently believe that selective land protection is vital to Hollis’ future. The recent town survey overwhelmingly confirmed the desire to preserve our rural character. Many studies have shown that land protection is economically wise for a community. Investment in land ultimately reduces taxes because it reduces growth (schools, services, etc.). Rural preservation favorable impacts the quality of life and the value of all homes.

Respectfully submitted,

Gerry Gartner, Chairman





### **Transportation**

NRPC as the designated Metropolitan Planning Organization (MPO) for the region is responsible for developing and maintaining the region's transportation planning program. This includes soliciting, prioritizing and making recommendations on regional and local transportation projects that are funded through Federal or State sources. NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

- ❖ Road Development Standards and Specifications – the NRPC Integrated Planning Program (iTRaC) has worked with a town committee to prepare an update to the town's road development standards and specifications. This effort will bring together regulations for road development that are currently scattered throughout Hollis's regulations and ordinances into one comprehensive ordinance. The project will also update the regulations as necessary to more current standards.
- ❖ NH 101A Project – NRPC has started the process of working with NH Department of Transportation on coordination for the design of improvements on NH 101A in Amherst. The project will focus on improvements in the area of the intersection with NH 122 and also on the interchange with NH 101 at the Amherst-Milford town line. This project will reduce congestion and improve safety at these locations and is expected to be constructed in 2011.
- ❖ Nashua-Boston Commuter Bus – Following several years of effort by NRPC and with the support of members of the region's legislative delegation, the Nashua-Boston Commuter bus began operation in February 2007. This service, operated by Concord Trailways, provides express service from Exit 8 and Exit 6 in Nashua to Boston South Station and Logan Airport. This project has been an outstanding success with much higher than expected ridership and enthusiastic support by people from throughout the Nashua region.
- ❖ Nashua-Manchester Commuter Rail – 2007 was a very successful year for the Commuter Rail project. In January, Governor Lynch endorsed plans prepared by a task force led by NRPC for commuter rail service to Nashua and Manchester. During the Legislative session, new legislation was passed forming the New Hampshire Rail Transit Authority (NHRTA), the administrative organization for the commuter rail service. This legislation was signed by the Governor in July and the NHRTA had its first meeting in September. Under NRPC's leadership the NHRTA is currently working to negotiate operating agreements for the proposed rail service with the M BTA and Pan Am Railways.
- ❖ Regional Transportation Safety Plan – During 2007 NRPC prepared and adopted the Regional Transportation Safety Plan. This plan analyzed crash data for the entire NRPC region and identified the highest crash locations in the region and in each community. The plan included a thorough analysis of factors associated with each location and proposed approaches that town officials could use in improving motorist safety.
- ❖ Regional Traffic Model – NRPC continued to maintain and update the regional traffic model. This model is now sufficiently detailed that it can be used to analyze the traffic impacts of nearly any type of new development or change in the road network. This capability is available for use by the town whenever there is interest, without cost, and was used extensively by NRPC and NH DOT to analyze the impacts of the proposed Outlet Center development.

### **Land Use and Environmental Planning**

- ❖ NRPC TV – One of NRPC's most important functions is to inform and educate members of the public about local and regional planning issues. This year, NRPC began producing training and information videos. These videos are produced in high-definition and can be accessed in several different ways. NRPC will distribute copies to local cable access channels for their use. Copies of the videos on DVD will also be distributed to town officials and committees. In addition, the digital videos are also available on NRPC's website.
- ❖ Innovative Land Use Planning Guidelines – NRPC worked with the other NH regional planning commissions and NH DES to develop the Innovative Land Use Planning Guidelines. This document will provide background research and model ordinances for the application of innovative land use techniques in New Hampshire communities.



- ❖ **Brownfields** – During 2007 NRPC received its second regional brownfield assessment grant. This grant will enable NRPC to conduct Phase I and Phase II brownfields assessments for all hazards. Through this process NRPC staff will work with local officials to identify qualifying brownfields in each of the member communities. NRPC’s consultant will then prepare Phase I and Phase II brownfields assessments for each of the sites. NRPC staff will also work with town staff members and affected property owners to provide education on the brownfield process and on potential funding sources for cleanup activities.
- ❖ **Stormwater Education** – This year, communities in the region affected by the NPDES II Stormwater requirements have funded NRPC to produce educational materials about stormwater for use in the regions schools. These materials include lesson materials and curricula that will be used by teachers to introduce elementary and secondary students to basic stormwater concepts.
- ❖ **Regional Plan** – During 2007, NRPC continued the development of the updated Regional Plan. During the early part of the year outreach events were held across the region at which members of the public were asked to identify the most important issues facing the region in the coming 10 years. The NRPC Commission then reviewed input from all the meetings and selected six issues as the most important – Transportation, Water, Energy, Economic Development, Infrastructure and Regional Coordination. During the fall focus group workshops were held using interactive technology to delve more deeply into the issues of Energy, Water and Transportation. During 2008, NRPC will conduct additional focus groups and initiate a small group process to identify regional approaches to these critical issues.
- ❖ **Planning Board Training** – NRPC conducted four training workshops for Planning Board members during the course of FY07.
- ❖ **Regional Resource Conservation Committee** – During the year, NRPC conducted six meetings of the Regional Resource Conservation Committee. This group is organized and sponsored by NRPC to provide information and training as well as support for conservation committee members from all NRPC communities.
- ❖ **Household Hazardous Waste Program** – The Household Hazardous Waste (HHW) Program provides residents of the region with the opportunity to dispose of common household chemicals in an appropriate fashion so that pollution of the region’s watersheds and groundwater can be avoided. In addition to collections events in Nashua, NRPC also conducted collection events in Hudson, Merrimack and Milford. An electronics recycler also participates in these events enabling attendees to dispose of high tech items such as old computers, phones, TV’s and other appliances that include hazardous materials. A total of eight HHW events were held this year.

#### **Geographic Information Systems (GIS)**

The GIS staff at NRPC continues to maintain a diverse collection of spatial databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects.

- ❖ **Updated NRPC Standard Map Library.** These four standard maps show the Town’s Roads and Town Facilities, Environmental and Conservation Areas, Existing Land Use and an Aerial Image of the Town. Two sets of these maps have been provided to the Town.
- ❖ **Provided town volunteers with all the existing GIS data on CD for use on Town projects.** This data has been developed and maintained by NRPC and would have cost many thousands of dollars for the Town to develop on its own.
- ❖ **Completed regular maintenance tasks and performed updates to the town GIS data which is maintained by NRPC,** including digitizing new roads, parcels, protected lands, zoning changes, trails, social service or child care providers, land use and other baseline data.
- ❖ **Mapped and analyzed trends relative to real estate transactions for the year to maintain a tool for monitoring sales trends.**
- ❖ **Addressed numerous mapping requests from the Town officials and the public.**
- ❖ **Continued to update and expand the regional annotation layers for improved clarity, accuracy and detail in mapping tasks**



## PLANNING BOARD

The Planning Board held 22 regular meetings and several site walks over the past year. In April Board members attended a “shooting demonstration” as part of the ongoing review of the site plan application for the Lone Pine Hunters Club. This case has dominated the planning board’s agenda for several years. The planning board denied Lone Pine’s site plan in July when the board was forced by the applicant to vote on the application prior to receiving the findings of the State Department of Environmental Services. In November Lone Pine returned to the board to conceptually discuss subdividing their property into several building lots and a sportsmen’s club. In the meantime the club needs to work with the NH DES to complete the required environmental testing which was part of its original application.

In spite of the downturn in the real estate market, the planning board has continued to receive a number of applications for subdivision. In addition to approving a number of minor subdivisions, the board considered several major subdivisions, including an eight-lot plan for Landmark Planning and Development on Runnells Bridge Road and a conceptual plan for a 22-lot subdivision on West Hollis Road for Flint Rock Corporation. The board also revisited a subdivision application for Raisanen Homes off Silver Lake Road. This application presented a number of challenges, primarily due to the steep grade of the property and the need for a waiver of the “cuts and fills” regulation to accommodate the deep cut needed to build the road. A significant gravel pit operation is also proposed for the site. At minimum, the board will need to see an extremely aggressive replanting scheme to meet the terms of the rural character ordinance regarding the subdivision as well as site plan controls of the gravel operation planned by the applicant.

Representatives of the Town of Hollis, including Planning Department and DPW staff, several planning board members, and our engineering and inspection consultants, have been fortunate over the past year to work with professional staff from the Nashua Regional Planning Commission on a comprehensive update to our road standards. The project is completely funded through NRPC’s iTRaC program. The committee is planning to schedule a public hearing early in 2008, and the revised road standards will eventually be adopted to replace the existing road standards in the subdivision regulations.

The board would like to thank consultant Mark Fougere for his continuing professional assistance as our planner. We also recognize Dennis LaBombard, PE, who provides technical engineering review of our applications. Special thanks go to Don Ryder and Arthur LeBlanc, who left the board after many years of service. Doug Cleveland, David Fite and Scott Brunkhardt became new members this year, and with Cathy Hoffman’s return, we now have a full board. The current board is a particularly dedicated group, with members rarely missing a meeting. We also are grateful to Ellen Walker, who volunteers once a month to run the cameras at our meetings.

A summary of planning board activity for the past year follows this report.

Respectfully submitted,

Ed Makepeace, Chairman

On behalf of the entire Planning Board and staff. Ed Makepeace, Chairman; Doug Gagne, Vice Chairman; Bill Beauregard; Doug Cleveland; Rick Hardy; Cathy Hoffman; David Fite (Alternate); Scott Brunkhardt (Alternate); David Petry, Ex-Officio for Selectmen. Staff: Virginia Mills, Asst. Planner; Mark Fougere, Planning Consultant.

## PLANNING BOARD HIGHLIGHTS-2007

<u>Month</u>	<u>Name</u>	<u>Project</u>	<u>Action</u>
<b>January</b>	Public Hearing	Zoning Amendments	Review
	Lone Pine Hunters Club	Site Plan	Review
	L&H Trust	Subdivision	Review
	Scott	3-Lot Subdivision	Approve
<b>February</b>	Public Hearing	Zoning Amendments	Review
	NRPC	iTRaC Project	Project Update
	Lone Pine Hunters Club	Site Plan	Review
	L&H Trust	Subdivision	Review
	Residents of Mendelssohn Dr.	Letter	Review
	Strategic Planning Committee	Project Update & Survey Results	Review
	Lone Pine Hunters Club	Site Plan	Review
<b>March</b>	Lone Pine Hunters Club	Site Plan	Review
	Harriet Hills Rev. Trust	2-Lot Subdivision	Review
	Doris Siergiewicz	3-Lot Subdivision	Design Review
	Lone Pine Hunters Club	Shooting Demonstration	Site Walk
<b>April</b>	Lone Pine Hunters Club	Site Plan	Review
	Doris Siergiewicz	3-Lot Subdivision	Design Review
	Kattaneh, et al.	Lot Line Relocation & Subdivision	Conceptual
	Harriet Hills Rev. Trust	2-Lot Subdivision	Review
<b>May</b>	Harriet Hills Rev. Trust	2-Lot Subdivision	Approve
	Stawasz	2-Lot Subdivision	Conceptual
	Lone Pine Hunters Club	Site Plan	Public Hearing
	NRPC	iTRaC Project	Project Update
<b>June</b>	Woodside Development	2-Lot Subdivision	Approve
	Stawasz	2-Lot Subdivision	Conceptual
	Landmark Planning	8-Lot Subdivision	Conceptual
	Lone Pine Hunters Club	Site Plan	Review
	Town of Hollis & PSNH	Scenic Road Hearing	Public Hearing
	Kattaneh, et.al.	Lot Line Relocation & Subdivision	Approve
	Flint Rock Corp.	22-Lot HOSPD Subdivision	Conceptual
<b>July</b>	Stawasz	2-Lot Subdivision	Review
	Doris Siergiewicz	3-Lot Subdivision	Approve
	Lone Pine Hunters Club	Site Plan	Deny
	Raisanen Homes	Subdivision	Review
<b>August</b>	Stawasz	2-Lot Subdivision	Review
	Fournier/Chabot	3-Lot Subdivision	Conceptual
	Landmark Planning	8-Lot Subdivision	Review
	Fournier/Chabot	3-Lot Subdivision	Conceptual
<b>September</b>	Landmark Planning	8-Lot Subdivision	Review
	Lone Pine Hunters Club	Request for Reconsideration	Discussion
	Landmark Planning	8-Lot Subdivision	Site Walk
	T. Duffy	Request for 2nd Driveway	Approve
	Raisanen Homes	Subdivision	Conceptual
	Landmark Planning	8-Lot Subdivision	Review
<b>October</b>	Raisanen Homes	Subdivision	Conceptual
	Omnipoint Comm/T-Mobile	Cellular Tower	Conceptual
	Omnipoint Comm/T-Mobile	Cellular Tower	Conceptual
<b>November</b>	Lone Pine Hunters Club	Subdivision/Site Plan	Conceptual
	Work Session	Zoning Amendments	Review
	Raisanen Homes	Subdivision	Conceptual
	Public Hearing	Zoning Amendments	Review
<b>December</b>	Omnipoint Comm/T-Mobile	Cellular Tower	Conceptual
	Jim Belanger	Cell Phone Communication Issues	Presentation

## RECREATION COMMISSION

The Recreation Commission had another successful year continuing to offer and support many athletic programs for the town residents. Accomplishments and improvements for 2007:

- Expansion of program offerings
- Improved field maintenance
- Expansion of irrigation system
- Certified Coaching trainer
- Introduction of youth mentoring programs
- Hollis Fine Arts Festival

The Commission goals for 2008:

- Include cultural and educational programs for a diversity of residents
- Expansion of programs to include High School Grade

The Commission extends its gratitude and recognition to the following for their support and efforts:

- The many parent volunteers, without whom, the programs offered would not be possible.
- Cal Ripken baseball for maintaining the baseball diamonds
- Hollis adult Soccer; Hollis Brookline Youth Soccer, for volunteers and funds to renovate the Hardy athletic field
- Hollis Brookline Youth Lacrosse for donations and labor to expand field irrigation.
- Town Selectmen for their continued support of the Recreation Commission
- Hollis School Board & Hollis Brookline Co-op School Board for their support and use of facilities.

Program		No. of Participants	
		Children	Adults
Basketball	<i>travel &amp; instructional</i>	359	26
Volleyball		45	20
Softball		102	
Little League		140	
Cal Ripken	<i>minors / majors</i>	150	
Babe Ruth		61	
Drama		45	
Soccer	<i>travel &amp; instructional</i>	937	45
Tennis		40	
Lacrosse		200	
Sticks-n-Stones		40	
Basketball camp		10	
	<b><i>Total</i></b>	<b><i>2175</i></b>	<b><i>91</i></b>

Tim Cardoza, Chairman  
 Tim Glover, Asst. Chairman  
 Beth Zingales, Secretary  
 William Angevine, member  
 Bob Dion, member  
 James McCann, alternate  
 Pete Dupont, alternate  
 David Petry, Selectmen Representative

## HOLLIS SENIOR CITIZENS ASSOCIATION

After a shuffling of meeting places, the Hollis Senior Citizens Association (founded on July 17, 1978) has found a home at the Lawrence Barn Community Center for its weekly Thursday meetings. Having been bounced around from the Town Hall to the Fire Station and then to the generous hospitality of the Hollis Faith Baptist Church, the Lawrence Barn is a welcome home for the Hollis Seniors. This would not have been possible without the support of the Hollis Board of Selectmen and the Hollis Recreation Commission.

The Hollis Seniors is open to all Hollis Residents who have attained the age of 55 years and provides an opportunity to meet and to know each other while furnishing a medium, through which members can develop needed community programs and activities. Members engage in community volunteer service and improve awareness of the senior citizens in the Town of Hollis, NH. Meals on Wheels are provided for 10 months with a summer break in July and August although the group continues to gather on Thursdays. The Hollis Upper Elementary School 6<sup>th</sup> Graders provide a meal for Seniors as well as entertainment on the 3<sup>rd</sup> Tuesday of the month during school months.

The Senior Citizens group represents approximately 10% of eligible residents and is in need of new members in the 55 to 65 year age range. Although most residents in that age group do not consider themselves “seniors”, they are sorely needed to vitalize the activities of the Hollis Seniors and to help those of a more advanced age. This younger age group provides insight into local, county, state and national affairs and brings a youthful atmosphere needed to invigorate the entire group.

Hollis Seniors sponsor community education in seniors matters like the AARP Safe Driving Course, free monthly blood pressure screening, flu shot clinics and presentations dealing with insurance, tax and medical issues applicable to seniors.

Officers of the Senior Citizens group for the coming year are: President Jean Stone, Vice President Phyllis Houle, Secretary Jim Belanger, Treasurer Sandy Belanger, and Publicity Chair Andy Seremeth.

---

---

## HOLLIS STRATEGIC PLANNING COMMITTEE

The mission of the Hollis Strategic Planning Committee (HSPC) is to predict how much buildable land remains in Hollis, which could be developed over the next several decades, the impact this may have upon town services and rural character, and to estimate the costs to taxpayers. After setting a baseline, the HSPC surveyed citizens for input to their interests and suggestions about the future growth of Hollis. The HSPC will then create models, including a timeline and potential cost impacts, of a few growth scenarios for Hollis. These models will be presented to the citizens and to the Planning Board for consideration and integration into the Hollis Master Plan.

### Work to Date

The work of the HSPC is being conducted in three stages:

- Stage 1: determine a baseline with estimate of Hollis population at build-out  
Stage 1 was completed in 2005, with the results of the build-out study reported at the 2005 Hollis Town Meeting in March 2006.
- Stage 2: conduct a survey of residents  
Stage 2 was addressed during the summer and fall of 2006, when the HSPC conducted a survey of town residents. The data from this survey were analyzed and results were reported in early 2007 to the Planning Board, the Board of Selectmen, and the Hollis Annual Town Meeting.
- Stage 3: investigate alternate growth scenarios, model their impact and make recommendations to the town, including completing Areas of Interest, defining rural character and studying land protection.  
As a result of the Hollis Community Survey, four subcommittees were formed to complete the following tasks in Stage 3: Areas of Interest (written in Stage 1 and refined), Rural Character, Land Protection, and results of alternative growth scenarios. The results of the work of these 4 subcommittees will be presented in reports to the Board of Selectmen and at the 2007 Annual Town Meeting in March 2008.

Respectfully submitted.

Dan Harmon

---

## STORMWATER IMPLEMENTATION TEAM

The Stormwater Implementation Team was formed to address the requirements placed upon the Town by Phase II of the Environmental Protection Agency's (EPA) Stormwater Control Act. With assistance from Cuoco & Cormier Engineering Associates, Inc., the Nashua Regional Planning Commission (NRPC) and R.L.Ouellette Associates, LLC, members of the team are currently working on our year five requirements.

In October, Hollis joined other towns in the region in supporting the Stormwater Education Curriculum project. This project, coordinated through NRPC, proposes to develop a stormwater education curriculum to submit to schools in the region. The team looks forward to working with other towns and the NRPC on this project.

Our Construction Engineer Reggie Ouellette attended a recent New Hampshire Department of Environmental Services (NHDES) Land Resource Management Program and workshop. He was pleasantly surprised to learn that other towns are just now implementing rules and regulations for stormwater control and wetlands protection that Hollis has had in place for years.

In 2005, A. Marino received a Department of Justice grant to expand the use of Pictometry in Hillsborough and Rockingham counties. Pictometry is a company that produces a technology that combines oblique angle aerial photography with software allowing users to see full-color images of communities, neighborhoods and structures from different directions. Pictometry, used in conjunction with our GIS (Geographic Information System) software, has greatly enhanced the team's ability to enforce our ordinances.



UNTREATED DISCHARGE

Check out the Town website, [www.hollis.nh.us](http://www.hollis.nh.us), for information on how you can protect our water resources.

Respectfully submitted,  
Cathy Hoffman

---

---

## SUPERVISORS OF THE CHECKLIST

The Hollis Town Clerk Nancy Jambard continues to update the registration records of all Hollis residents. As of the end of 2007, eighty percent of the voters in the Town of Hollis have been re-registered. All blanks on the form must be filled in correctly or the computers at the state level will not accept the registration. Each person must provide their first, last, and full middle names, residence, mailing address, and place and date of birth. If a person is a naturalized citizen, they must list the name of the court and the date of naturalization. If applicable the new registrant must give the last place they were registered to vote and include the complete address. Citizens must list their driver's license number and phone number on the application. The Town Clerk and the Supervisors have worked very hard to educate people on how to register and people are getting much better at bringing all of the paper work needed. Citizens need to bring a birth certificate or a passport, naturalization papers if you were not born in the United States, proof of residency in the Town of Hollis, and photo identification.

The exciting news for this fall has been waiting for our Secretary of State William Gardner to announce the official date of the Presidential Primary Election. On November 26, 2007, it was finally announced that the Primary had been set for January 7, 2008.

As of December 10, 2007, the official count of voters in Hollis numbered 4,928. This number was made up of 2,522 undeclared voters, 845 democrats, and 1,561 republicans.

Julia L. McCoy "Judy"  
Lydia L. Schellenberg  
Jessica Squires "Jan"  
Supervisors of the Checklist

## TOWN FOREST COMMITTEE

Ted Chamberlain pruned about 4 acres of pole-sized white pine on the Gelazauskas Preserve.

In the fall of 2007, approximately 4 acres of overgrown field on the Gelazauskas Preserve was mowed with a forestry mower, to maintain old-field habitat for wildlife. Hayes Site Solutions from Pepperell, MA performed the work.

More stone and gravel was added and drainage improved on the Old Adams Road on the Big Dickerman Lot. This was done with the help of the Hollis DPW.

The main access road on the Gelazauskas Preserve had some drainage installed and fill placed on the road to improve sections that were inherently wet. Ken Towne was hired to do this work.

The boundary lines on the North side of the Little Dickerman Lot were relocated and monitored due to a potential development on the adjacent Wright Lot.

Thanks to the snowmobile club and the Trails committee for the efforts in keeping the trails open for recreation.

Respectfully submitted,

Ted Chamberlain  
Craig Birch  
Bill Burton  
Steve Briggs  
Gary Chamberlain



RESIDENTS AND VISITORS ENJOY OUR  
TOWN TRAILS

---

---

## TRAILS COMMITTEE

2007 was a quiet year for the Trails Committee. We had no major projects to undertake. The trails needed routine maintenance, which included brush clearing and reclaiming eroded areas.

We continue to make Trail improvements in the Town Forest and on various other conservation lands.

We had a small work crew for our annual Trails Day in October. However, as disappointing as the turnout was, the volunteers that did turnout did a great job.

Art Kinsley (Trails Committee Member) continues to make improvements to our website. Our other trails committee members deserve thanks for monitoring our trails and keeping them clear.

So take time out to enjoy the many trails as they are part of what makes Hollis such a special place to live.

Submitted by  
Sherry Wyskiel  
Chairman - Hollis Trails Committee



## ZONING BOARD OF ADJUSTMENT

The zoning board of adjustment is a quasi-judicial municipal board comprised of 5 regular members and 5 alternates. These men and women play an important role in the development of our community. Each member must exercise proper judgment while interpreting and applying both the ordinance and statute for each individual case. They are praised by some and criticized by others. The ZBA does not propose or adopt legislation, such as zoning and other land use ordinances; that is the role of the planning board. The ZBA functions under very specific guidance established by the Hollis Zoning Ordinance and New Hampshire State Law.

NH RSA 674:33 gives the ZBA the power to:

- o Hear and decide appeals of administrative decisions;
- o Grant variances from the terms of the zoning ordinance; and
- o Make special exceptions as authorized by the zoning ordinance.

NH RSA 674:33-a authorizes the ZBA to:

- o Grant equitable waivers of dimensional requirements, which provides for a process of legalizing existing violations of dimensional requirements.

The Hollis ZBA typically meets on the second Thursday of each month to decide on presented cases with an occasional 2<sup>nd</sup> meeting during the month, depending on the number of applications. During 2007 the ZBA received a total of 48 applications for appeals; 34 appeals were granted, 7 appeals denied, 5 cases tabled, and 2 applications were dismissed by the Board.

### Hollis Zoning Board of Adjustment – Membership

John Andruszkiewicz, Chairman  
Jim Belanger, Member  
S. Robert Winer, Member  
Gerald Moore, Alternate  
Frank Cadwell, Alternate

Brian Major, Vice-Chairman  
Allan Miller, Member  
Rich Gustafson, Alternate  
Cindy Tsao, Alternate  
Mike O’Neill, Alternate

Respectfully submitted,  
Deborah Adams, Secretary

## ZONING BOARD OF ADJUSTMENT-2007 CASES

	LOCATION	CASE #	HEARING DATE	TO PERMIT
<u>Equitable Waiver</u>				
<i>Denied</i>				
	266 DEPOT RD	2007-30A	9/13/07	accessory dwelling unit with heated floor space in excess of 800 sf
<i>Granted</i>				
	40 PINE HILL RD	2007-03A	2/8/07	accessory dwelling unit with an area greater than 800 square feet
<u>Motion for Rehearing</u>				
<i>Denied</i>				
	130 & 134 RUNNELLS BRIDGE RD	2006-32	1/11/07	Rehearing of Appeal of Administrative Decision made by the Building Inspector on 9/26/06 in order to overturn the decision prohibiting single family structures and only allowing mobile homes to be placed on newly created building lots as part of HOSPD subdivision
	266 DEPOT RD	2007-30A	10/11/07	rehearing of request for equitable waiver to permit accessory dwelling unit with heated floor space in excess of 800 sf
	266 DEPOT RD	2007-30B	10/11/07	rehearing of request for variance to permit accessory dwelling unit with heated floor space in excess of 800 sf
	266 DEPOT RD	2007-30C	10/11/07	rehearing of request for special exception to permit accessory dwelling unit
<i>Granted</i>				
	130 & 134 RUNNELLS BRIDGE RD	2006-37	3/8/07	rehearing of application for variance to permit construction of single family homes and appurtenant structures so long as the property is developed using a HOSPD
<u>Special Exception - Accessory Dwelling Unit</u>				
<i>Dismissed</i>				
	40 PINE HILL RD	2007-03C	2/8/07	detached accessory dwelling unit over barn
<i>Granted</i>				
	103 NARTOFF RD	2007-14	6/14/07	construction of an accessory dwelling unit
	84 PINE HILL RD	2007-15	6/14/07	construction of an accessory dwelling unit
	217 DEPOT RD	2007-18	8/9/07	construction of detached accessory dwelling unit
	23 SILVER LAKE RD	2007-27	9/13/07	construction of accessory dwelling unit
	266 DEPOT RD	2007-30C	9/13/07	accessory dwelling unit
	63 NEVINS RD	2007-31	9/13/07	construction of accessory dwelling unit
<i>Tabled</i>				
	217 DEPOT RD	2007-18	7/12/07	construction of detached accessory dwelling unit
<u>Special Exception - Home Occupation</u>				
<i>Granted</i>				
	331 SILVER LAKE RD	2007-08	4/26/07	home occupation, namely; swiss confectionary and bakery
	185 RIDEOUT RD	2007-16	6/14/07	a Home Occupation, namely; Real Estate Brokerage Firm
	34 PEPPERELL RD	2007-28	9/13/07	a home occupation for a home day care
<u>Special Exception - Nonconforming Lot</u>				
<i>Granted</i>				
	179 PEPPERELL RD	2007-06	4/26/07	construction of detached barn
	52 FLINT POND DR	2007-09	4/26/07	construction of dormer
	2 DEPOT RD	2007-11	6/14/07	construction of rear deck
	22 WORCESTER RD	2007-12	6/14/07	construction of shed dormer
	60 FLINT POND DR	2007-13	6/14/07	construction of mini dormer
	185 RIDEOUT RD	2007-17	6/14/07	demolition of existing 3-season porch and construction of 4-season porch
	50 PINE HILL RD	2007-19	7/12/07	construction of addition
	19 FLINT POND DR	2007-20	7/12/07	construction of deck addition
	79 BROAD ST	2007-21	7/12/07	construction of detached screen house and storage shed
	257 HAYDEN RD	2007-22	7/12/07	construction of storage shed
<u>Special Exception - Nonconforming Lot &amp; Structure</u>				
<i>Granted</i>				
	32 SILVER HILL PARK	2007-23	8/9/07	alteration of roof pitch
	49-6 FLINT POND DR	2007-26	10/11/07	demolition of existing single family residence and construction of a new single family residence
	1 PATCH RD	2007-32	10/11/07	demolition of existing single family residence and construction of new single family residence
<i>Tabled</i>				
	49-6 FLINT POND DR	2007-26	9/13/07	demolition of existing single family residence and construction of a new single family residence

## ZONING BOARD OF ADJUSTMENT-2007 CASES

	LOCATION	CASE #	HEARING DATE	TO PERMIT
<u>Special Exception - Nonconforming Structure</u>				
<i>Granted</i>				
	227 WHEELER RD	2007-10	4/26/07	construction of mudroom and installation of new windows
	25 HOWE LN	2007-29	9/13/07	demolition of existing ell and construction of addition
	56 PIERCE LN	2007-33	10/11/07	construction of portico
<u>Special Exception - Nonconforming Use</u>				
<i>Granted</i>				
	260 PROCTOR HILL RD	2007-07	5/10/07	change of use from residential to industrial
<i>Tabled</i>				
	260 PROCTOR HILL RD	2007-07	4/26/07	change of use from residential to industrial
<u>Special Exception - Nonconforming Use &amp; Lot</u>				
<i>Tabled</i>				
	123 SILVER LAKE RD	2007-01	2/8/07	alteration of structure into a 2 family dwelling (two 1-bedroom apartments)
	123 SILVER LAKE RD	2007-04	2/8/07	alteration of structure into a 2 family dwelling (two 1-bedroom apartments)
<u>Special Exception - Nonconforming Use, Lot &amp; Structure</u>				
<i>Granted</i>				
	123 SILVER LAKE RD	2007-25	8/9/07	alteration of existing multi-family dwelling to create a single family dwelling
	123 SILVER LAKE RD	2007-25	9/13/07	revision to Special Exception granted on 8/9/07 to permit the alteration of existing multi-family dwelling to create a single family dwelling
<u>Special Exception - Riding Academy</u>				
<i>Granted</i>				
	240 DEPOT RD	2007-24	8/9/07	establishment of a riding academy
<u>Variance</u>				
<i>Denied</i>				
	130 & 134 RUNNELLS BRIDGE RD	2006-37	1/11/07	construction of single family homes and appurtenant structures so long as the property is developed using a HOSPD
	266 DEPOT RD	2007-30B	9/13/07	accessory dwelling unit with heated floor space in excess of 800 sf
<i>Dismissed</i>				
	40 PINE HILL RD	2007-03B	2/8/07	accessory dwelling unit with an area greater than 800 square feet
<i>Granted</i>				
	130 & 134 RUNNELLS BRIDGE RD	2006-37	4/26/07	construction of single family homes and appurtenant structures so long as the property is developed using a HOSPD
	INSIDE MARKET PL	2007-02	2/8/07	a directional sign with school name and arrow
<u>Variance - Setbacks &amp; Special Exception - Nonconforming Lot</u>				
<i>Granted</i>				
	235 PINE HILL RD	2007-05	4/26/07	construction of front entry and kitchen/bedroom addition
<b>TOTAL CASES FOR 2007:</b>		<b>48</b>		

## HOLLIS TOWN MEETING

March 13, 2007

The meeting was called to order by Moderator James Squires, at 7:00AM for voting on the following subjects:

1. To choose all necessary Town Officers for the ensuing year.

Results:

Selectman - 3 yrs - Mark E Johnson and Mark A Ledoux  
Selectman - 2 yrs - David L Petry  
Trustee of the Trust Funds - 3 yrs - F Warren Coulter  
Trustee of the Trust Funds - 1 yr - William Gorham  
Library Trustee - 3 yrs - Michelle Repp and Jone LaBombard  
Library Trustee - 1 yr - Laurel Lang  
Budget Committee - 3 yrs - Christopher Hyde and Robert Labelednick  
Cemetery Trustee - 3 yr - Scott Fisher

Question: By Petition: Adopt RSA 40:13 (known as Senate Bill 2 or SB2) 60% vote needed.

Yes 532                      No 536      DEFEATED

2. To conduct other business by official ballot.

Results:

Ballot Questions - Planning Board:

- 1) Adopt the National Fire Protection Life Safety Code 2006  
Yes — 732                      No — 472
- 2) Amend Section XI.B Flood Plain Overlay Zone (FPO)  
Yes — 889                      No — 283
- 3) Amend Section XI:A Aquifer Protection Overlay Zone. 3. Dimensional Standards in the APOZ? Amend Section a. Impermeable Surface Coverage. And, Amend Section IX.F.3 Impermeable Surfaces and Building Coverage.  
Yes — 444                      No — 730
- 4) Amend Section IX: Add new item T: Cul-de-sac Length. (1,500')  
Yes — 747                      No — 434

A True Copy of Record - Attest:

Nancy Beal Jambard  
Hollis Town Clerk

# HOLLIS TOWN MEETING

March 14, 2007

The meeting was reconvened at 7:00PM by Moderator James Squires, at the Hollis-Brookline Co-operative High School Gymnasium. Cath Hallsworth gave gifts to three outgoing Selectmen: Peter Band, Raymond Lindsay and Don Ryder. The VFW presented the "Citizen of the Year Award" to James Cram for his many accomplishments to the Town of Hollis: Recycling at Rocky Pond Transfer Station, Master Plan, Facilities Studies Committee, Chairman of the Historic District Commission, Hollis Heritage Commission, and spearheading the reconstruction of the Lawrence Barn.

ARTICLE 1 - Motion by Peter Band to hear reports of Selectmen and other Town Officers and Committees. Seconded by Vahrij Manoukian. Dan Harmon presented an overview of the Strategic Planning Committee's survey that was done by the Hollis residents. CARRIED.

Card vote.

ARTICLE 2 - Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sum of Six Hundred Two Thousand Dollars (\$602,000) to be added to the Employee Health Insurance Expendable Trust Fund established at the 2005 Annual Town Meeting. BY SELECTMEN. Seconded by Peter Band.

Recommended by Selectmen Recommended by Budget Committee

CARRIED. Card Vote.

ARTICLE 3 - Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sum of Three Hundred Thousand Dollars (\$300,000) for the purpose of repairing the culvert located on the northerly end of South Merrimack Road. This culvert has been deemed "Critically Deficient" by the New Hampshire State Department of Transportation. BY SELECTMEN. Seconded by Peter Band.

Recommended by Selectmen Recommended by Budget Committee

Motion by Mark Ledoux to suspend debate. Seconded by Christopher Hyde. CARRIED. Card Vote.

ARTICLE 3: CARRIED. Card Vote.

ARTICLE 4 – Motion by Peter Band to see if the Town will vote to raise and appropriate the sum of One Hundred Twenty Five Thousand Dollars (\$125,000) to be placed in the Major Fire Equipment Capital Reserve fund established for this purpose at the 2002 annual meeting. Seconded by Melinda Willis. BY SELECTMEN

Recommended by Selectmen Not Recommended by Budget Committee

AMENDMENT: Motion By Christopher Hyde to amend the article to be \$21,272. Seconded by Thomas Jambard. NOT CARRIED.

CARRIED – Original ARTICLE.

ARTICLE 5 - Motion by Vahrij Manoukian to see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Compensated Absences Payable expendable Trust Fund established at the 2002 Annual Town Meeting. BY SELECTMEN. Seconded by Don Ryder.

Recommended by Selectmen Recommended by Budget Committee

CARRIED. Card Vote.

ARTICLE 6 - Motion by Vahrij Manoukian to see if the town will vote to raise and appropriate Two Hundred Twenty Five Thousand Dollars (\$225,000) for the purpose of purchasing a new fire tank truck and to authorize withdrawal of Two Hundred Twenty Five Thousand Dollars (\$225,000) and related interest from the Major Fire Equipment Capital Reserve established for this purpose in 2002. Seconded by Ray Lindsay. BY SELECTMEN.

Recommended by Selectmen Recommended by Budget Committee

CARRIED. Card Vote.

ARTICLE 7 - Motion by Don Ryder to see if the town will vote to raise and appropriate One Hundred Six Thousand Dollars (\$106,000) from the Flints Pond Restoration Capital Reserve established for this purpose in 1994. Further to name the Board of Selectmen as agents to expend from this Capital Reserve. Seconded by Vahrij Manoukian. BY SELECTMEN.

Recommended by Selectmen Not Recommended by Budget Committee

Motion to Table by Herbert Gardner. Seconded by Ray Vallee. NOT CARRIED. Card Vote.  
Motion to move question by Thomas Jambard. Seconded by Christopher Hyde. CARRIED. Card Vote.  
ARTICLE 7 - NOT CARRIED. Card Vote.

ARTICLE 8 - Motion by Ray Lindsay to see if the Town will vote to discontinue the New Recreation Land Capital Reserve Fund created in 1986. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund of the Town of Hollis. Seconded by Don Ryder. BY SELECTMEN.  
Recommended by Selectmen Recommended by Budget Committee  
Motion by John Raitto to move question. Seconded by Thomas Jambard. CARRIED. Card Vote  
ARTICLE 8 -CARRIED. Card Vote.

ARTICLE 9 - Motion by Melinda Willis to see if the Town will vote to discontinue the New Cemetery Land Capital Reserve Fund created in 1986. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund of the Town of Hollis. Seconded by Don Ryder. BY SELECTMEN  
Recommended by Selectmen Recommended by Budget Committee  
CARRIED. Card Vote.

ARTICLE 10 - Motion by Melinda Willis to see if the town will vote to appropriate Two Hundred Thousand Dollars (\$200,000) for the purpose of funding ambulance services and equipment, and to authorize the withdrawal from the Ambulance Fee Special Revenue Fund established for this purpose at the 2000 annual meeting. None of this money is to come from general taxation. Seconded by Don Ryder. BY SELECTMEN.  
Recommended by Selectmen Recommended by Budget Committee  
CARRIED. Card Vote

ARTICLE 11 - Motion by Don Ryder to see if the town will vote to appropriate Fifty Thousand Dollars (\$50,000) for the purpose of funding the annual Old Home Day celebration, and to authorize the withdrawal from the Old Home Day Special Revenue Fund established for this purpose at the 1999 annual meeting. None of this money is to come from general taxation. Seconded by Peter Band. BY SELECTMEN.  
Recommended by Selectmen Recommended by Budget Committee  
CARRIED. Card Vote.

ARTICLE 12 - Motion by Ray Lindsay to see if the Town will vote to appropriate One Hundred Thousand Dollars (\$100,000) for the purpose of funding police private details and to authorize the withdrawal from the Police Private Details Special Revenue Fund established for this purpose at the 2001 annual meeting. None of this money is to come from general taxation. Seconded by Melinda Willis. BY SELECTMEN.  
Recommended by Selectmen Recommended by Budget Committee  
CARRIED. Card Vote.

ARTICLE 13 - PETITIONED WARRANT ARTICLE - We the undersigned being legal voters of the Town of Hollis, New Hampshire, as provided by RSA 39:3, hereby petition the Board of Selectmen of the Town of Hollis to place the following Article in the Warrant of the 2007 Annual Town Meeting: Motion by Mark Ledoux to see if the Town will vote to adopt the following ordinance: "No person shall deface, alter the location, of, or remove any stone wall which was made for the purpose of marking any boundary, or which borders, any road in the Town of Hollis, unless upon the written consent of the Planning Board and the Board of Selectmen, except for driveways and points of access approved by appropriate state or local authorities, violations constitute a misdemeanor." Seconded by Spencer Stickney. (Not legal - creates a crime and only Legislature can do that and subject matter is the same as State regulates. Selectmen had to put petition Article in or they could go to jail.)  
Moved to Table by Don Ryder. Seconded by Thomas Jambard. CARRIED. Card Vote.  
ARTICLE 13 - NOT CARRIED

ARTICLE 14 - PETITIONED WARRANT ARTICLE We, the undersigned, being legal voters in the Town of Hollis, New Hampshire, hereby petition the Board of Selectmen of said Town to place the following article on the warrant for the 2007 annual meeting. NEW HAMPSHIRE CLIMATE CHANGE RESOLUTION  
Motion by Jerry Amos to see if the town will go on record in support of effective actions by the President and the Congress to address the issue of climate change which is increasingly harmful to the environment and economy of New Hampshire and to the future well being of the people of Hollis, NH.  
These actions include:



1. Establishment of a national program requiring reductions of U.S. greenhouse gas emissions while protecting the U.S. economy.

2. Creation of a major national research initiative to foster rapid development of sustainable energy technologies thereby stimulating new jobs and investment.

In addition, the Town of Hollis encourages New Hampshire cities to work for emission reductions within their communities, and we ask our Selectmen to consider the appointment of a voluntary energy committee to recommend local steps to save energy and reduce emissions.

The record of the vote on this article shall be transmitted to the New Hampshire Congressional Delegation, to the President of the United States, and to declared candidates for those offices. Seconded by Don Ryder. CARRIED. Card Vote.

ARTICLE 15 - Motion by Ray Lindsay to see if the Town will vote to raise and appropriate the sum of Seven Million Four Hundred Sixty Six Thousand Thirty Eight Dollars (\$7,466,038), which represents the operating budget of the Town for the year 2007. Said sum does not include special or individual articles addressed. Seconded by Vahrij Manoukian. BY SELECTMEN.

Recommended by Selectmen Recommended by Budget Committee

Motion by Douglas Davidson to increase the budget by \$11,000. Seconded by James McCann

NOT CARRIED. Card Vote.

Motion by Mort Goulder to decrease the budget by \$50,000. Seconded by Christopher Hyde. NOT CARRIED. Card Vote.

Motion by James Belanger to move the question. Seconded by Christopher Hyde. CARRIED.

Card Vote.

ARTICLE 15 - CARRIED. Card Vote. (\$7,466,038)

Motion by James Belanger to adjourn the meeting, at 10:25PM. Seconded by Scott Bartis. CARRIED. Card Vote.

A True Copy of Record - Attest:

Nancy Beal Jambard  
Hollis Town Clerk

## HOLLIS BIRTHS-2007

<b>Date</b>	<b>Child's Name</b>	<b>Father's Name</b>	<b>Mother's Name</b>	<b>Place of Birth</b>
1/2/2007	Ronan Steck Finnegan	Gerald Finnegan	Julienne Finnegan	Manchester, NH
1/5/2007	Raymond James Thomas Hildreth	Thomas Hildreth	Kathryn Hildreth	Nashua, NH
1/19/2007	Charles Tighe Harmon Stone	Gregory Stone	Mary Harmon	Manchester, NH
1/23/2007	Aubrey Jean Edwards	Barry Edwards	Lori Edwards	Milford, NH
1/23/2007	Ryan Michael Wisbey	Sean Wisbey	Kristie Wisbey	Nashua, NH
1/31/2007	Zachary Keith Elmer	Thomas Elmer	Heather Elmer	Nashua, NH
2/7/2007	Charlotte Macbeth Petrella	Matthew Petrella	Lindsay Petrella	Nashua, NH
2/14/2007	Tamlyn Danae Whiting	David Whiting	Kier Stuczynski	Nashua, NH
3/22/2007	Aiden Chang Cahill	Christopher Cahill	Gyung Cahill	Nashua, NH
4/6/2007	Sarah Ashlan Gillespie	Michale Gillespie	Melissa Gillespie	Nashua, NH
4/22/2007	Daniel James Hallas	Charles H. Hallas	Biance Rancourt Hallas	Nashua, NH
4/27/2007	Elliott Lawrence Cahill	Mark Cahill	Jennifer Cahill	Nashua, NH
5/3/2007	Alexander William Gertz	William Gertz	Alicia Gertz	Nashua, NH
5/14/2007	Paul Thomas Gehan	Thomas Gehan	Michelle Gehan	Nashua, NH
6/4/2007	Ava Siobhan Moquin		Emily Moquin	Nashua, NH
6/6/2007	Eryn Lane Shanley	Edward Shanley	Danielle Shanley	Nashua, NH
6/21/2007	Gavin Lukasz Tomczyk	Lukasz Tomczyk	Joann Tomczyk	Nashua, NH
7/24/2007	Jameson Thomas McDowell	Scott McDowell	Sarah McDowell	Nashua, NH
7/24/2007	Sarah Jean Perry	Thomas Perry	Jean Perry	Nashua, NH
8/9/2007	Dylan James Manley	Richard Manley	Rita Manley	Nashua, NH
8/31/2007	Will Thomas McCoy	Eric McCoy	Gretchen McCoy	Nashua, NH
9/8/2007	Anuhya Choudary Chilakapati	Vijay Chilakapati	Sushama Jampani	Nashua, NH
9/24/2007	James Vincent Testa	John Testa	Jayne Phillips	Nashua, NH
10/5/2007	Ava Louise Barry	Philip Barry	Annmarie Barry	Nashua, NH
10/16/2007	Zara Anne Dyer	Gavin Dyer	Paula Dyer	Nashua, NH
11/25/2007	Jaegar Robert Pierce Mann	Robert Mann	Darlene Mann	Nashua, NH
12/13/2007	Kai Sander Schulz	Kurt Schulz	Marielle Goossens	Nashua, NH
12/13/2007	Myles Theis Roth	Joshua Roth	Stephanie Roth	Nashua, NH
12/13/2007	Eve Joy Lovering	Richard Lovering	Bethany Lovering	Nashua, NH
12/15/2007	Ethan Andrew Mansinon	Paul Mansinon	Carie Mansinon	Nashua, NH
12/26/2007	Emma Catherine Fournier	Andrew Fournier	Kimberly Fournier	Nashua, NH
12/26/2007	Tirian Rose Hayden	Christopher Hayden	Tammie Hayden	Nashua, NH

## HOLLIS MARRIAGES-2007

Date	Name & Residence of Groom	Name & Residence of Bride
3/22/2007	Mark R. Maynard, Hollis, NH	Pong Fenton, Hollis, NH
4/7/2007	David Head Amos, III, Westford, MA	Deborah Anne Bellemore, Westford, MA
5/5/2007	Jason James White, Merrimack, NH	Christina Marie Patt, Woburn, MA
5/6/2007	Carl Francis Vivace, IV, Nashua, NH	Jessica Marie Lannon, Nashua, NH
5/19/2007	Robert Albert Gagnon, Hollis, NH	Kimberly Ann Augusto, Hollis, NH
5/26/2007	Paul Wesley White, Hollis, NH	Won-Suk O. White, Hollis, NH
5/26/2007	Scott R. MacDonald, Hollis, NH	Carol E. Williams, Hollis, NH
6/15/2007	Brian Douglas Zeman, Nashua, NH	Deborah Lynn Adams, Nashua, NH
6/24/2007	Michael O'Neill, Hollis, NH	Sharon Elizabeth Allain, Hollis, NH
7/7/2007	Donald George Deschene, Hollis, NH	Michelle Bernadette Glover, Hollis, NH
7/7/2007	Keith Stuart Henderson, Ayer, MA	Michelle Louise Wilson, Ayer, MA
7/13/2007	David T. Hsu, Cambridge, MA	Yu-Chia Weng, Hollis, NH
7/14/2007	James M. Gill, Merrimack, NH	Charlotte M. Pincence, Hollis, NH
7/14/2007	Kevin M. Dawson, Seekonk, MA	Laura K. Hacker, Hollis, NH
7/21/2007	Raymond Eugene Lorden, III, Hollis, NH	Marya Litsa Demetri, Hollis, NH
7/27/2007	Sean Harding Hennessey, Fitchburg, MA	Elena Maria Pandiscio, Fitchburg, MA
7/28/2007	Dominic Michael Caputo, Dracut, MA	Michelle Lee Molinari, Dracut, MA
8/4/2007	Joshua Daniel Quigley, Milford, NH	Amanda Jo Stanley, Gibson City, IL
8/4/2007	Jeremy James Bonafilia, Nashua, NH	Melissa Ann Reed, Nashua, NH
8/5/2007	Joseph Micheal Cacace, Belmont, MA	Stephanie Ann Howling, Belmont MA
8/5/2007	Gregory Michael Dillon, Brookline, MA	Elizabeth Victoria Cagen, Nashua, NH
8/11/2007	Scott Joseph Burgess, Hollis, NH	Deborah Ann Joyce, Hollis, NH
8/11/2007	Jason Philip Beauregard, Hollis, NH	Bianca Rose Mauro, Hollis, NH
8/17/2007	Francis Daniel Heslin, IV, Somerville, MA	Jackelyn Seaburg, Somerville, MA
8/17/2007	Stephen Thomas Brady, Hollis, NH	Kim Cecile Stadtmiller, Hollis, NH
8/28/2007	Allen James Grisson, Jr., Hollis, NH	Deborah Lee Anderson, Hollis, NH
9/4/2007	Joshua W. Eicher, Hollis, NH	Nicole M. Sanders, Cheney, WA
9/8/2007	Kenneth Walter Greeno, Jr., N. Chelmsford, MA	Deborah Jean McConnel, N. Chelmsford, MA
9/9/2007	Joseph A. Rocheleau, Nashua, NH	Ashley K. Glover, Hollis, NH
9/15/2007	Seth M. Pointer, Hollis, NH	Erin E. Kennedy, Nashua, NH
9/15/2007	Shawn Robert Beauchesne, Tewksbury, MA	Heidi Sarah Doyle, Tewksbury, MA
9/21/2007	Anthony Thomas Coraine, Jr., Hudson, NH	Jacqueline Susan Orphin, Hudson, NH
9/22/2007	Kevin Matthew Anderson, Hollis, NH	Kelly Lynn Marshall, Hollis, NH
9/22/2007	Troy Kenneth Rackett, Ayer, MA	Kathy Lynn Bennett, Ayer, MA
9/26/2007	Kevin Charles Richard Hines, Milford, NH	Rachel Elizabeth Marsan, Milford, NH
10/5/2007	Christopher Scott Bedard, Nashua, NH	Shawna Marie Gilligan, Nashua, NH
10/20/2007	Andrew Joseph Seremeth, Jr., Hollis, NH	Loretta Ricker, Hollis, NH
10/26/2007	Philip Norris Pyle, Bogart, GA	Elizabeth Helen Evans, Bogart, GA
10/27/2007	Richard John Smart, II, Nashua, NH	Tarin Elizabeth LaFrance, Nashua, NH
11/10/2007	Gerard Anthony Yurko, Hollis, NH	Gillian Kathleen Gatti, Lowell, MA
11/24/2007	Jared Keith Talbot, Merrimack, NH	Brienna Lynn Messer, Hollis, NH
12/1/2007	Christopher Francis Conlin, Barnstable, MA	Kristen Marie Vennberg, Barnstable, MA
12/21/2007	William Joseph Schmidt, III, Nashua, NH	Erin Lynne Gilbride, Nashua, NH
12/22/2007	Patrick Thomas McGourty, Milford, NH	Amanda Kate Schofield, Hollis, NH
12/25/2007	Ziad Fouad Elkary, N. Easton, MA	Isabel Cristina Ceron, N. Easton, MA
12/30/2007	Justin C. Adams, Brookline, NH	Sheri Lemieux-Horman, Hollis, NH

## HOLLIS DEATHS

Date	Decedent's Name	Place of Death	Father's Name	Mother's Name
1/18/2007	Jean Hoffman	Nashua, NH	Carl Carlson	Grace Jones
1/18/2007	Margaret Tokarz	Nashua, NH	Francis Connolly	Beatrice Hawley
1/19/2007	Dorothy O'Shaughnessy	Nashua, NH	Thomas Flynn	Sarah Earl
2/5/2007	Ruth Hayden	Merrimack, NH	William Vatiak	Ethel (Unknown)
2/7/2007	Pauline Jonis	Hollis, NH	Anthony Wilkaites	Lillian Rodier
2/9/2007	Gertrude Sher	Wolfboro, NH	William Doyle	Gertrude Bangs
2/15/2007	Lowell Keith	Milford, NH	Charles Keith	Edith O'Connor
3/8/2007	Donald Dillavou	Nashua, NH	Elwin Dillavou	Silvia Rummel
3/13/2007	Rose Welts	Hollis, NH	Peter Catalano	Angela Mirra
3/16/2007	Suzanne Neuman	Hollis, NH	Harold Neuman	Marilyn Guyer
3/21/2007	Dorothy Bell	Nashua, NH	Albert Harris	Nellie Patterson
3/25/2007	Alberta Annis	Goffstown, NH	Ernest Moody	Eva McGregor
4/9/2007	Paul Hennessy	Nashua, NH	Edwin Hennessy	Kathleen Mahoney
4/15/2007	Bonnie Sherburne	Hollis, NH	Orville Baker	Anastasia Yore
4/21/2007	J Spence	Merrimack, NH	Joseph Spence	Violet Peters
4/28/2007	Barbara McLean	Nashua, NH	Carl McLean	Helen Kery
4/30/2007	Sumner Spaulding	Nashua, NH	Charles Spaulding	Marion Bowman
5/7/2007	Bruce Hall	Nashua, NH	Richard Hall	Verna Purington
6/5/2007	Amelia Derie	Hollis, NH	John Lepelley	Sarah McCormack
6/20/2007	Carmine Lovergine	Nashua, NH	Francesco Lovergine	Catherine Sprizzo
6/23/2007	Joyce Bergerson	Nashua, NH	Charles Antonopoulos	Elizabeth Pike
6/29/2007	Roger Floyd	Nashua, NH	Howard Floyd	Madeline Rogers
7/18/2007	John Moroney	Nashua, NH	Thomas Moroney	Georgina Robinson
8/8/2007	Michael White	Nashua, NH	Ralph White	Yvonne Eastman
8/9/2007	Susan Spencer	Hollis, NH	Henry Schoenberger	Katharine Hanneman
8/18/2007	Abraham Dunham, Jr.	Milford, NH		Elizabeth Maker
9/24/2007	Robert Stone	Hollis, NH	Robert Stone	Loretta Nelson
9/27/2007	Richard Watson	Merrimack, NH	Richard Watson	Eleanor Stevenson
10/4/2007	Paul Poisson	Nashua, NH	Jean Poisson	Cecile Rheault
10/6/2007	Elie LaBombarde	Manchester, NH	Winford LaBombarde	Agnes Legendre
10/21/2007	Judy Brown	Nashua, NH	Artemus Flournoy	Ruth Rieves
10/23/2007	Dorothy Emerson	Nashua, NH	Wayne Baldus	Marie Carter
11/2/2007	Verna Hall	Nashua, NH	Kenneth Purington	Florence Black
11/10/2007	Linda Piper	Hollis, NH	Ernest Ammann	Marie Liccese
11/28/2007	Eleanor Curdo	Manchester, NH	Gerardo Degruttola	Columbo Desimone
12/8/2007	Eleanor Adams	Merrimack, NH	Daniel Sullivan	Anna Trombly
12/24/2007	Robert Lajoie	Hollis, NH	Alfred Lajoie	Alexandra Jean
12/26/2007	Catherine Leighton	Hollis, NH	Rene Bachy	Renee Riviere



**HOLLIS SCHOOL DISTRICT**  
**For the Year Ending June 30, 2007**

**SCHOOL OFFICERS**  
**2007**

**Hollis School Board**

Mr. William Beauregard, Chair	Term Expires 2009
Mr. Harry Haytayan	Term Expires 2008
Mrs. Jennifer MacLeod	Term Expires 2008
Mrs. Susan Benz	Appointed for 2007-2008
Mr. James McCann	Term Expires 2010
Mrs. Teresa Noel, Clerk	Appointed
Mrs. Claudia Dufresne, Treasurer	Term Expires 2007
Mr. James Bélanger, Moderator	Term Expires 2007

**SAU #41 Administration**

Mr. Richard M. Pike, Superintendent of Schools  
Ms. Carol A. Mace, Director of Curriculum and Instruction  
Ms. Dawna Duhamel, Business Administrator  
Mr. Robert R. Kelly, Director of Special Education  
Mr. Richard Raymond, Network Administrator

**Hollis Elementary Schools**

Hollis Primary School  
Dr. Gail Paludi, Principal  
Mrs. Deborah Trottier, Asst. Principal/SpEd. Coordinator

Hollis Upper Elementary School  
Mrs. Carol Thibaudeau, Principal  
Mrs. Candice Fowler, Asst. Principal/SpEd. Coordinator



**SCHOOL WARRANT**  
**The State of New Hampshire**

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL IN SAID DISTRICT ON THE ELEVENTH DAY OF MARCH, 2008 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the ensuing three years.
5. To choose one member of the School Board for the ensuing year.

Given under our hands and seals at said Hollis, New Hampshire on this thirteenth day of February, 2008.

William Beauregard, Chair  
Susan Benz  
Harry Haytayan  
Jennifer MacLeod  
James McCann  
SCHOOL BOARD

A true copy of the warrant - Attest:

William Beauregard, Chair  
Susan Benz  
Harry Haytayan  
Jennifer MacLeod  
James McCann  
SCHOOL BOARD

**HOLLIS SCHOOL DISTRICT WARRANT**  
**The State of New Hampshire**

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL IN SAID DISTRICT ON THE ELEVENTH DAY OF MARCH, 2008 AT SEVEN O’CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 11, 2008.

- Election of two members of the School Board for the ensuing three years.
- Election of one member of the School Board for the ensuing year.
- Election of a School District Treasurer for the ensuing year.
- Election of a School District Clerk for the ensuing year.
- Election of a Moderator for the ensuing year.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE MIDDLE SCHOOL IN SAID DISTRICT ON THE EIGHTEENTH DAY OF MARCH, 2008, AT 7:30 IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. To see if the school district will vote to raise and appropriate the budget committee’s recommended amount of \$10,905,573 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment of statutory obligations of the district. The School Board recommends this appropriation. The Budget Committee recommends this appropriation. This appropriation does not include appropriations voted in other warrant articles.

Article 3. To see if the school district will vote to raise and appropriate a sum of \$245,083 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2008-09 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year’s salaries and fringe benefits. This is the first year of a 2-year contract. Cost item increases in subsequent years will require approval of specific warrant articles at future district meetings. The School Board recommends this appropriation. The Budget Committee recommends this appropriation.

Article 4. Shall the Hollis School District, if Article 3 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 3 cost items only? The School Board recommends this appropriation.

Article 5. To see if the school district will vote to raise and appropriate a sum of \$90,056 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2008-09 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year’s salaries and fringe benefits. This is the first year of a 2-year contract. Cost item increases in subsequent years will require approval of specific warrant articles at future district meetings. The School Board recommends this appropriation. The Budget Committee recommends this appropriation.

Article 6. Shall the Hollis School District, if Article 5 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 5 cost items only? The School Board recommends this appropriation.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of \$8,000 to be added to the previously established Maintenance Fund for administrative and associated structures at 4 Lund Lane in Hollis, Map 56, Lot 2 from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1, 2008. The School Board recommends this appropriation. The Budget Committee recommends this appropriation.

Article 8. To see if the school district will vote to raise and appropriate up to the sum of \$73,632 to be added to the previously established School Buildings Maintenance Fund from the Hollis School District’s June 30, 2008 unreserved fund balance available on July 1, 2008. The School Board recommends this appropriation. The Budget Committee recommends this appropriation.

Article 9. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The School Board recommends this appropriation. The Budget Committee recommends this appropriation.

Article 10. (By Petition) We, the undersigned, being registered voters and residents of Hollis, NH, petition that the nonlapsing sum of \$60,000 be appropriated for the specific purpose of implementing a program to service the academic needs of highly able students at the Hollis Elementary Schools. It is intended that this sum may be used for researching and choosing the best program option to fit the Hollis School District, hiring professional staff, training and purchasing testing and teaching materials. The School Board recommends this appropriation. The Budget Committee recommends this appropriation.

Article 11. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 13<sup>th</sup> day of February, 2008.

William Beaugard, Chair  
Susan Benz  
Harry Haytayan  
Jennifer MacLeod  
James McCann

A true copy of the warrant – Attest:

William Beaugard, Chair  
Susan Benz  
Harry Haytayan  
Jennifer MacLeod  
James McCann

# HOLLIS SCHOOL DISTRICT ANNUAL DISTRICT MEETING

March 22, 2007

Hollis Brookline Middle School, Hollis, NH

## Hollis School District Board Members

William Beaugard, Chairman  
Harry Haytayan  
Jennifer MacLeod  
James O' Shea, MD  
Venu Rao

## Hollis School District Budget Committee

Mike Harris, Chairman  
Christopher Hyde  
Scott Bartis  
Melinda Willis, Selectmen Representative  
Mort Goulder  
Thomas Jambard  
Mark Johnson

Richard M. Pike, Superintendent of Schools  
Carol A. Mace, Director of Curriculum and Instruction  
Mellinee Capasso, Business Administrator  
Robert R. Kelly, Director of Special Education  
Richard Raymond, Network Administrator  
Teresa Noel, Cooperative School District Clerk

Moderator Belanger called the meeting to order at 7:30pm.

The Moderator along with two middle school students led the voters in the Pledge of Allegiance.

Moderator Belanger thanked Venu Rao who was departing. Chairman, Bill Beaugard introduced Jim McCann as new School Board Member.

Mike Harris introduced the Budget Committee and Board of Selectmen Representative Melinda Willis.

Superintendent Pike introduced the SAU Staff.

The Moderator gave an overview of rules for the meeting.

The Moderator recognized the Veterans and thanked them for their service.

Bill Beaugard gave an overview of the district.

The Administrators from both the Primary and Hollis Upper Elementary schools gave an overview of the district.

## Article 2

To see if the school district will vote to raise and appropriate the budget committee's recommended amount of \$10,552,176 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. The school board recommends this appropriation. The budget committee recommends this appropriation. This appropriation does not include appropriations voted in other warrant articles.

Bill Beaugard motioned to bring Article 2 to the floor, seconded by Mike Harris.

Bill Beaugard gave presentation.

Chris Hyde gave presentation on the tax impact of the budget.

Mort Goulder spoke about his minority position of the budget committee.

Ellen Lencsak moved to amend Article 2 to increase it by \$131,385 for the purpose of re-instating the following support staff positions: two building maintenance supervisors and four instructional assistants. The new figure would be \$10,683,561, seconded by Lori Bendl.

Ellen explained that the goal of the policy is to keep our kids safe. Custodians and paraprofessionals help do these things.

Discussion ensued.

Kathi Lewis asked each board member what they would do with the money if the amendment passed. Each board member said they would not vote to put the positions back in if the amendment was to pass.

Discussion ensued.

Mark Johnson moved the question, seconded Mike Harris. *The motion carried by card vote.*

There was a petition to have a secret ballot vote on the amendment to increase the amount in Article 2 by \$131,385.

The moderator read the results of the ballot vote. 28 “yes”, 80 “no”. *The motion defeated by ballot vote.*

Susan Giles moved to amend Article 2 to increase it by \$21,000 to reinstate the position of the Environmental Science position to its former status, seconded by Ken Merrithew.

Discussion ensued.

The moderator brought amendment to vote. *The motion defeated by card vote.*

Chris Hyde moved to reduce the amount in Article 2 by \$105,521 for a new total of \$10,446.654, seconded by Mr. Labednick.

Discussion ensued.

The moderator called amendment to vote. *The motion defeated by card vote.*

The moderator called Article 2 to vote. *The motion carried by card vote.*

Jim O’Shea motioned to limit reconsideration of Article, seconded Bill Beauregard. *The motion carried by card vote.*

### **Article 3**

To see if the school district will vote to raise and appropriate a sum of \$143,642 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2007-08 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year’s salaries and fringe benefits. This is the second year of a two-year contract. Cost item increases in subsequent years will require approval of specific warrant articles at future district meetings. The school board recommends this appropriation. The budget committee recommends this appropriation.

Bill Beauregard moved to bring Article 3 to floor, seconded by Jennifer MacLeod.

Chris Hyde gave tax impact from Budget Committee.

Discussion ensued.

The moderator brought Article 3 to vote. *The motion carried by card vote.*

### **Article 4**

To see if the school district will vote to raise and appropriate a sum of \$87,895 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2007-08 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year’s salaries and fringe benefits. This is the second year of a two-year contract. Cost item increases in subsequent years will require approval of specific warrant articles at future district meetings. The school board recommends this appropriation. The budget committee recommends this appropriation.

Jim O'Shea motioned to bring Article 4 to floor, seconded by Chris Hyde.

The moderator brought Article 4 to vote. *The motioned carried by card vote.*

**Article 5**

To see if the school district will vote to create an expendable trust fund under the provisions of RSA 198:20-c, to be known as the Maintenance Fund, for the purpose of repairing and maintaining administrative and associated structures at 4 Lund Lane in Hollis (Map 56, Lot 2). Furthermore, to raise and appropriate up to the sum of \$17,282 toward this purpose from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year. The school board recommends this appropriation. The budget committee recommends this appropriation.

Bill Beaugard motioned to bring Article 5 to the floor, seconded by Jennifer MacLeod.

Bill Beaugard gave a presentation.

Discussion ensued.

The moderator brought Article 5 to vote. *The motion carried by card vote.*

**Article 6**

To see if the school district will vote to create an expendable trust fund under the provisions of RSA 198:20-c, to be known as the School Buildings Maintenance Fund, for the purpose of repairing and maintaining the school buildings. Furthermore, to raise and appropriate up to the sum of \$79,600 from the Hollis School District's June 30, 2007 unreserved fund balance (surplus), available for transfer on July 1, 2007 and to name the Hollis School Board as agents to expend from said fund. The school board recommends this appropriation. The budget committee recommends this appropriation.

Bill Beaugard motioned to bring Article 6 to the floor, seconded by James O'Shea.

Bill gave a presentation.

Discussion ensued.

The Moderator brought Article 6 to a vote. *The motion carried by card vote.*

**Article 7**

To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommend this article.

Bill Beaugard motioned to bring Article 7 to the floor, seconded by Mike Harris.

Bill Beaugard gave presentation.

Discussion ensued.

The Moderator brought to Article 7 to a vote. *The motion carried by card vote.*

**Article 8**

To transact any other business which may legally come before said meeting.

Kathi Lewis made a request to provide a hard copy of financial information at future meetings.

Mike Harris moved to adjourn the meeting, seconded by Thomas Jambard.  
Meeting adjourned at 10:25pm.

Respectfully submitted by: Teresa Noel



**BUDGET**  
**HOLLIS SCHOOL DISTRICT**

	<b>Actuals FY 2006-2007</b>	<b>Adopted FY 2007-2008</b>	<b>Proposed FY 2008-2009</b>	<b>Recommended FY 2008-2009</b>
1100 Regular Instruction	\$ 3,354,399	\$ 3,512,069	\$ 3,476,831	\$ 3,476,831
1200 Special Education	1,064,107	1,314,946	1,442,956	1,442,956
1260 ESL Program	107,891	141,669	60,498	60,498
2100 Special Education - Student Services	390	3,500	3,500	3,500
2120 Guidance	114,473	134,079	130,864	130,864
2134 Health	594,861	659,168	678,075	678,075
2210 Improvement of Instruction	103,904	99,175	106,225	106,225
2220 Educational Media	170,748	176,445	162,913	162,913
2310 School Board Expense	168,573	129,200	131,188	131,188
2320 Office of Superintendent	365,845	367,067	384,435	384,435
2400 Office of Principal	451,907	472,558	479,612	479,612
2600 Operation of Plant	795,775	864,454	751,003	751,003
2700 Transportation	297,786	284,520	306,866	306,866
2722 Special Education Transportation	69,372	100,020	124,863	124,863
2900 Fringe Benefits	1,467,042	1,697,727	1,805,312	1,805,312
4300 Building Improvement Svcs	-	-	1	1
5100 Debt Service	423,799	402,988	397,431	397,431
5220 Transfer Sp. Revenue Funds	217,555	122,041	130,000	130,000
5221 Transfer to Food Service	245,153	302,087	333,000	333,000
5230 Transfer to Capital Projects	-	96,882	-	-
<b>GRAND TOTALS</b>	<b>\$10,013,579</b>	<b>\$10,880,595</b>	<b>\$10,905,573</b>	<b>\$10,905,573</b>

**REVENUE**  
**HOLLIS SCHOOL DISTRICT**

	<b>Approved By DRA 2006-2007</b>	<b>Proposed 2007 - 2008</b>	<b>Approved By DRA 2007-2008</b>	<b>Proposed 2008-2009</b>
<b>REVENUE &amp; CREDITS</b>				
Unreserved Fund Balance	\$88,527	\$0	\$124,198	\$0
Child Nutrition	\$202,056	\$279,394	\$283,413	\$275,000
School Building Aid	\$75,801	\$74,734	\$72,388	\$72,388
Medicaid Distributions	\$21,600	\$35,000	\$50,000	\$0
Catastrophic Aid	\$9,298	\$23,301	\$24,212	\$10,000
Earnings on Investments	\$3,500	\$5,000	\$10,000	\$10,000
Other Local Sources	\$83,055	\$83,055	\$74,458	\$40,121
Federal Funds	\$53,500	\$122,041	\$122,041	\$122,041
Transfer from Special Revenue Fund	\$0	\$0	\$0	\$0
Transfer from Capital Projects Fund	\$0	\$0	\$0	\$0
<b>TOTAL REVENUE &amp; CREDITS</b>	<b>\$537,337</b>	<b>\$622,525</b>	<b>\$760,710</b>	<b>\$529,550</b>
<b>DISTRICT ASSESSMENT</b>	<b>\$8,007,739</b>	<b>\$8,540,297</b>	<b>\$9,219,543</b>	<b>\$10,387,632</b>
<b>ADEQUACY AID</b>	<b>\$900,342</b>	<b>\$900,342</b>	<b>\$900,342</b>	<b>\$945,359</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$9,445,418</b>	<b>\$10,063,164</b>	<b>\$10,880,595</b>	<b>\$11,862,541</b>

**FINANCIAL REPORT**  
**HOLLIS SCHOOL DISTRICT**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Fiscal Year Ended June 30, 2007**

	General	Grants	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
School district assessment	\$ 8,393,515	\$ -	\$ -	\$ 8,393,515
Other local	135,952	21,630	254,000	411,582
State	1,084,169	-	3,175	1,087,344
Federal	67,560	186,372	35,383	289,315
Total revenues	<u>9,681,196</u>	<u>208,002</u>	<u>292,558</u>	<u>10,181,756</u>
<b>Expenditures:</b>				
<b>Current:</b>				
Instruction	4,526,396	194,197	-	4,720,593
<b>Support services:</b>				
Student	710,408	12,882	-	723,290
Instructional staff	274,652	152	-	274,804
General administration	168,573	-	-	168,573
Executive administration	365,845	-	-	365,845
School administration	451,907	-	-	451,907
Operation and maintenance of plant	795,775	-	-	795,775
Student transportation	367,159	-	-	367,159
Other	1,467,042	-	-	1,467,042
Non-instructional services	-	-	258,002	258,002
<b>Debt service:</b>				
Principal	239,667	-	-	239,667
Interest	184,132	-	-	184,132
Facilities acquisition and construction	-	-	29,344	29,344
Total expenditures	<u>9,551,556</u>	<u>207,231</u>	<u>287,346</u>	<u>10,046,133</u>
Excess of revenues over expenditures	<u>129,640</u>	<u>771</u>	<u>5,212</u>	<u>135,623</u>
Net change in fund balances	129,640	771	5,212	135,623
Fund balances, beginning,	280,000	16,541	11,481	308,022
Fund balances, ending	<u>\$ 409,640</u>	<u>\$ 17,312</u>	<u>\$ 16,693</u>	<u>\$ 443,645</u>

**BALANCE SHEET**  
**HOLLIS SCHOOL DISTRICT**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2007**

	General	Grants	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 409,547	\$ 18,215	\$ 30,917	\$ 458,679
Investments	446	-	-	446
Receivables:				
Accounts	10,153	-	-	10,153
Intergovernmental	62,308	92,023	6,068	160,399
Interfund receivable	89,769	-	-	89,769
Total assets	<u>\$ 572,223</u>	<u>\$110,238</u>	<u>\$ 36,985</u>	<u>\$ 719,446</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts payable	\$ 51,679	\$ 6,750	\$ 2,418	\$ 60,847
Accrued salaries and benefits	55,813	-	2,144	57,957
Intergovernmental payable	55,091	0	11,234	66,325
Interfund payable	-	85,273	4,496	89,769
Deferred revenue	-	903	-	903
Total liabilities	<u>\$ 162,583</u>	<u>\$ 92,926</u>	<u>\$ 20,292</u>	<u>\$ 275,801</u>
Fund balances:				
Reserved for encumbrances	\$ 137,236	\$ 3,253	\$ 2,318	\$ 142,807
Reserved for special purposes	79,600	-	-	79,600
Unreserved, undesignated, reported in:				
General fund	192,804	-	-	192,804
Special revenue funds	-	14,059	2,314	16,373
Capital projects funds	-	-	12,061	12,061
Total fund balances	<u>\$ 409,640</u>	<u>\$ 17,312</u>	<u>\$ 16,693</u>	<u>\$ 443,645</u>
Total liabilities and fund balances	<u>\$ 572,223</u>	<u>\$110,238</u>	<u>\$ 36,985</u>	<u>\$ 719,446</u>

**SPECIAL EDUCATION  
HOLLIS SCHOOL DISTRICT  
ACTUAL EXPENDITURES FOR  
SPECIAL EDUCATION PROGRAMS AND SERVICES  
RSA 32:11a**

	<b>2005-2006</b>	<b>2006-2007</b>
<b>EXPENSES</b>		
SALARIES	\$ 1,394,012	\$ 1,511,900
BENEFITS	305,677	893,927
CONTRACTED SERVICES	358,669	300,737
TRANSPORTATION	92,251	69,372
TUITION	185,229	171,316
MATERIALS	15,671	19,865
EQUIPMENT	26,226	21,896
OTHER	-	298
SUBTOTAL	<b>\$ 2,377,734</b>	<b>\$ 2,989,310</b>
<b>REVENUE</b>		
CATASTROPHIC AID	\$ 79,028	\$ 111,559
MEDICAID DISTRIBUTION	63,077	67,560
IDEA	133,473	164,119
PRESCHOOL	4,999	9,076
SUBTOTAL	<b>\$ 280,577</b>	<b>\$ 352,315</b>
<b>NET COST FOR SPECIAL EDUCATION</b>	<b>\$ 2,097,157</b>	<b>\$ 2,636,995</b>

**TEACHER ROSTER  
HOLLIS PRIMARY SCHOOL**

Name		Experience	Assignment	College	Degree
Gail	Paludi	33	Principal	SUNY, Pottsdam	M.S.
				Nova Southeastern Univ.	Ed.D.
Deborah	Trottier	21	Asst. Principal/Special Ed. Coord.	Plymouth State	M.Ed.
Allison	Annand	19	Preschool Teacher	Wheelock College	B.S.
Gregory	Ashley	21	Grade 3	Antioch New England	M.Ed.
Pamela	Banks	23	Speech/Language Pathologist	U. Conn.	M.A.
Mary Lee	Barnard	13	Guidance	Rivier	M.Ed.
Cheri	Birch	6	Environmental science	Univ. Maine, Orono	B.S.
Maureen	Chorma	7	Preschool Coord.-S/L Pathol.	William Paterson Univ.	M.S.
Patricia	Connolly	17	Reading Specialist	Plymouth State	M.Ed.
Carol	Cornell-Smith	9	Grade 2	Castleton	B.A.
Jessica	Cue	2	Grade 1	Fairfield Univ.	M.A.
Elizabeth (Penny)	Currier	10	Grade 2	UNH	M.Ed.
Robin	Fitton	14	Speech/Language Pathologist	B.U. and Lesley	M.S.
Joan	Fuller	15	Reading Recovery	Boston Univ.	Ed.M.
Brenda	Golia	11	Special Education	Plymouth State	M.Ed.
Nichole	Gott-Hart	6	Music	Univ. Maine, Orono	B.M.Ed.
Ruth	Hinde-Moura	6	Nurse, Preschool/Kindergarten	Fitchburg State	B.S.N.
Jay	Jobin	2	Extended Day Kindergarten	UNH	M.Ed.
Dennis	Kane	28	Kindergarten	Fitchburg State	M.Ed.
Christine	Kelley	12	Special Education	Framingham State	B.S.
Eileen	Kidder	11	Grade 3	UNH	M.Ed.
Patricia	Kittredge	32	Grade 1	Suffolk Univ.	B.A.
Ellen	Lencsak	13	School Nurse	Rockland C.C.	R.N.
Priscilla	Levasseur	34	Grade 1	Rivier	M.Ed.
Sandra	Lindquist	13	Spanish	Andrews Univ.	B.A.
Marya	Lorden	1	Grade 3	Rivier	B.A.
Lynn	Lutz	19	School Psychologist/SAIF	Rivier	CAGS
Susan	Manigan	33	Grade 2	Fitchburg State	M.Ed.
Sandra	Martel	10	Grade 1	San Diego State	M.A.
Lauren	Melia	3	Special Education	Plymouth State	M.S.
Danielle	Mock	3	Grade 2	Wheelock College	B.S.
Mary Jo	Naber	17	Grade 1	Towson Univ.	B.S.
Heather	Nelson	11	Reading Specialist	SUNY, Oneonta	B.A.
Jody	Nelson	26	Grade 3	Univ. Wisconsin	M.S.
David	Olszewski	22	Physical Education	Rivier	M.Ed.
William	Olszewski	9	Occupational Therapy	UNH	B.S.
Marian	Pickowicz	19	Reading Recovery	North Adams State	B.S.
Lorraine	Plourde	11	Computer	Notre Dame College	B.A.
Sarah	Proulx	6	Grade 3	UNH	M.Ed.
Amye	Renaud	7	Grade 2	Rivier	B.A.
Leslie	Russell	22	Art	RI School of Design	M.A.
Judith	Schibanoff	15	Media Generalist	So. Conn. State	B.L.S.
Julie	Somorostro	4	Grade 3	Roanoke College	B.A.
Liza	Varanese	2	COTA	Westfield State	B.A.
David	Ward	31	Grade 3	U. Mass., Boston	B.A.
Amy	Young	14	Kindergarten	Boston Univ.	M.Ed.
Amy	Ziminsky	27	Grade 1	Antioch New England	M.A.

**TEACHER ROSTER**  
**HOLLIS UPPER ELEMENTARY SCHOOL**

<b>Name</b>		<b>Experience</b>	<b>Assignment</b>	<b>College</b>	<b>Degree</b>
Carol	Thibaudeau	27	Principal, Hollis Upper	Notre Dame College	M.S.
Candice	Fowler	17	Asst. Principal/Special Education Coordinator	Antioch New England	M.Ed.
Karen	Amber	13	Grade 5	Rivier	M.Ed.
Gail	Ansaldo	19	School Nurse	Keene State	B.A.
Meghan	Bamford	10	Reading	Univ. Nottingham, England Simmons College	M.Ed. M.S.Ed.
Richard	Bothmer		Environmental Science	North Texas State	M.Ed.
Susan	Caron	21	Math Support Teacher	Fitchburg	B.S.
Lisa	Cassedy	10	Grade 4	UNH	M.Ed.
Lesha	Colthart	22	Music	Western Conn. State	B.S.
Nicholasa	Cortez	New	Grade 5	Keene State	B.S.
Mary-Elizabeth	Cregan	8	Grade 5	Framingham State	B.S.
Raymond	Daneau	12	Guidance	Boston Univ.	M.Ed.
Karen	Fischer	6	Grade 6	SUNY, New Paltz	M.S.T.
Patricia	Flynn	11	Grade 4	Notre Dame College	M.Ed.
Paula	Francis-Springer	7	School Psychologist	Northeastern Univ.	M.S.
Ana	Grant	4	Spanish	Shenandoah Univ.	M.Ed.
Susan	Hoyt	12	Grade 6	American Intl. College	M.Ed.
Elizabeth	Keegan	4	Grade 6	UNH - Franklin Pierce	B.S.
Shailagh	Klicker	7	Grade 4	UNH	M.Ed.
Nancy	Kring-Burns	13	Special Education	Simmons	M.S.
Paula	Lockard	3	Grade 5	UNH	M.Ed.
Betty	Marshall	9	Special Education	Rivier	M.Ed.
Mary	Martin	20	Special Education	Simmons	M.A.T.
Colleen	McBride	5	Grade 5	Boston College	M.Ed.
Caryn	Miller	5	Grade 4 Interim	Anna Maria College	M.Ed.
Susan	Morelli	27	Speech/Language Pathologist	Northeastern	M.S.
Brenda	Nickerson	13	Grade 4	Lesley	M.Ed.
MaryLou	Noonan	18	Grade 6	Kean College	B.A.
Linda	Pellerin	34	Grade 5	Notre Dame College	M.Ed.
Jamie	Pelletier	1	Grade 6	U. Maine, Fort Kent	B.S.
Robert	Pooler	1	Grade 4	UNH	M.Ed.
Alexander	Pope	7	Art	UNH	M.A.T.
Amy	Prokop	8	Grade 6	Lesley Univ.	M.A.
Kari	Raiano	6	Reading Specialist	Simmons	M.S.
Gail	Rogers	15	Computer	Cambridge College	M.A.
Jonathan	Rubin	2	Grade 4	Antioch New England	M.Ed.
Elizabeth	Thorpe	11	Instrumental Music	U. Lowell	M. Music
Melanie	White	6	Grade 5	UNH	M.Ed.
Thomas	Williamson	14	Physical Education	Springfield College	B.S.
Ellen	Zorawowicz	24	Media/Library	Citadel	M.Ed.
<u>District-wide Positions</u>					
Susan	Caron	21	Math Support Teacher	Fitchburg	B.S.
Karen	Kelley	29	Math/Science Curriculum Administrator	Antioch New England	M.Ed.
M. Frances	McBee	18	ESL Specialist	Notre Dame College	M.A.
Linda	Walsh	25	Language Arts/Social Studies Curriculum Administrator	U. Conn	M.A.T.



# HOLLIS ELEMENTARY SCHOOL COMMUNITY

## Administrative Team Report

2007 – 2008

### Hollis Primary School

36 Silver Lake Road

### Hollis Upper Elementary School

12 Drury Lane

Respectfully submitted by Gail Paludi, Carol Thibaudeau, Candice Fowler, & Deb Trottier

#### Mission Statement

*“Hollis Elementary School is dedicated to educating the whole student. It is our goal to nurture students and help them become well-rounded, self-respecting, friendly, and sensitive individuals. We seek to provide a challenging curriculum with flexibility to meet the needs of each student. We recognize and respect different learning and teaching styles. Our high expectations for academic achievement are balanced with giving students a broader sense of the world and the desire to perform service to others.”*

‘Good teachers move mountains for their students. Great teachers show their student how to move mountains for themselves.’

#### Administration

Our Administrative Teams consist of a principal and an assistant principal/special education coordinator. The Hollis Primary School serves students preschool through third grade and the Hollis Upper Elementary School serves students fourth through sixth grade. Teams at each school work together to support a dynamic educational experience for all Hollis students.

#### Academics

The Hollis School District believes that to teach one must know what is already learned. Assessment of known and learned skills is achieved in a variety of ways. Data is collected on an on-going basis and utilized to drive daily instruction, evaluate the effectiveness of programs, and assist in decision making. This year, we have included an additional assessment tool, the NWEA/MAP (Northwest Evaluation Association-Measures of Academic Progress) testing. NWEA tests produce scores that make it possible to monitor student growth from year to year. They also assist in setting goals with students and making data-informed instruction decisions.

Our Language Arts curriculum continues to provide a strong research-based program. The three-block balanced literacy approach includes “Word Study”, “Writer’s Workshop”, and “Reader’s Workshop”. Currently, HPS is completing its third year of work with the Center for Applied Child Development at Tufts University and HUES has enlisted a Literacy Information Trainer to support teachers in their work.

We are completing our ninth year of *Everyday Mathematics* with continual focus on developing a deeper understanding of mathematical concepts. A comprehensive status report on the effectiveness of the *Everyday Mathematics* program has been completed and will guide the direction of this curriculum. This year, a Mathematics Support Teacher has been added to the staff to work with students at HPS and HUES to strengthen skills and to provide federal-mandated early intervening services (EIS).

Our spiraling Science program provides a strong interactive classroom experience for students. The focus is on providing hands-on, process oriented, and problem-solving opportunities for the students with learning kits for each unit.

We continue to be committed to preparing our children to live in the closely connected global world of today. In the area of technology, our emphasis continues to be on the Information and Communication Technology (ICT) standards.

These standards primarily focus on the integration of technology across all content areas. Students are creating digital portfolios containing projects and work samples to showcase their proficiency with technology.

The Environmental Science Program continues for students in grades kindergarten through six. This program works to further enrich our students' understanding of scientific concepts and the world around them through experiments, exploring on our nature trails, and becoming involved with our school district's recycling program.

In the area of Foreign Language, students begin Spanish in first grade and continue through sixth grade. Bi-weekly classes focus on conversational skills, vocabulary development, and cultural studies.

### **Extended Day Kindergarten at HPS**

At HPS, our Extended Day Kindergarten Program (EDK) is in its first year of implementation. All incoming kindergarten students were screened in June 2007 and results from this screening were utilized to make placement decisions for our EDK Program.

### **Student Clubs & Activities**

Students continue to participate in numerous opportunities to broaden their horizons, learn new skills, and have fun. Yearbook committee, track, band, ski program, lunch-time concert series, Destination Imagination, Math Olympiad, First Lego League, Parks & Recreation team sports, Reading Camp, Mathematics Camp, strings program, recess options, environmental camp, NE Mathematics League Competition, Spelling Bee, Student Leadership Council, Spanish Club, Geography Bee, PTA Reflections Program, Jump Rope for the Heart, PTA Science Fair, and the Presidential Physical Fitness Program are a sampling of the many student offerings. We enjoy celebrating cultural diversity and work closely with our supportive PTA to provide many enriching activities/assemblies.

We hope you have enjoyed reading about the Hollis Schools' curricula and some of the exciting events that support our efforts to engage and challenge Hollis Elementary School students. We continue to be very proud of the efforts of our superior staffs that distinguish the Hollis Schools as positive learning communities with a culture of energized learning, collaboration, and respect.



5TH GRADE MATH



KINDERKIDS LEARNING TO RE-SHELF BOOKS IN THE LIBRARY

## REPORT OF THE SUPERINTENDENT

The children in our two communities are our future; and without them, we have none. Preparing them for the challenges of a 21<sup>st</sup> century world and arming them with a full complement of skills for success is a tremendous task and without a doubt, our greatest challenge- today and tomorrow!

Schools are no different than any other organizations that cannot stop the world from changing and must learn to adapt. The enlightened ones change before they have to; the lucky ones manage to scramble and adjust when push come to shove; the rest become history. In my opinion, we are fortunate as a school institution that we have the foresight to stay ahead of the curve. Our professional learning community IS an enlightened one!

I have never doubted for one minute during my three-year tenure in SAU 41 that there was any lack of commitment on the part of our educators to raise academic achievement for every child in our six schools. Nor was there any doubt that the two towns would always summon the collective will to provide the necessary resources to move *every* child toward high levels of achievement.

However, we are at a crossroads in the journey, and will and commitment alone are not enough. The entire SAU 41 school community needs to come to terms with a few realities. Among these I would include the fact that human capital is becoming scarcer as a precious commodity. How will we address the soon-to-be shrinking educational work force? How will we attract new teachers and other key players to the profession and keep them? Making the commitment to hire the best qualified personnel to work in our classrooms should be our top priority. Today's professional teaching force should have the resources as well as an access to continuing professional development opportunities to keep them on the cutting edge.

The second reality is that public school education continues to be assailed by many who measure school quality with only a fiscal yardstick. My sense is that these people are weary of hearing only about expectations and not too much about results. In my opinion, this is where everyone, however, can agree-we need to be a results-oriented institution. We need solid data to make informed decisions in terms of instruction, curriculum and assessment. Under Director of Curriculum Carol Mace's leadership, data teams are being formed, and building administrators are developing proactive strategies to improve our approaches to student learning.

We can be successful in these endeavors if ALL stakeholders agree to work together collaboratively and in true partnerships to maintain the highest quality educational product that the traffic will bear.

From the Japanese we understand that, kaizen, the daily pursuit of excellence and the notion of continuous improvement is our challenge as well as our shared responsibility.

Respectfully submitted,

Richard M. Pike

## REPORT OF THE DIRECTOR OF CURRICULUM AND INSTRUCTION

Recently, I was asked by a friend working on her Doctorate in curriculum to compare today's assessment practices in schools to assessment in the 1970's. It is an interesting question, and one that points to some important shifts in the way we conduct ourselves, and our schools. Basically, as I see it, there have been three important changes in how we view our assessment practices. The first is a change from looking at "inputs" to looking at results; second is a change from norm referenced national tests to standards-based assessments of student achievement; and third is a change from professional teacher judgment to data driven decisions.

Earlier, we judged the quality of a school based on inputs. That is, we examined things such as the experience of the faculty, the number of advanced degrees among the faculty, class sizes, the number of books in the library, and laboratory equipment to determine whether a school was good. We assumed that if a laundry list of such inputs was in place, then students were receiving a high quality education. A dramatic shift has taken place, and now we look at results or outcomes. We began by collecting information on items like dropout rates, college acceptance rates, and SAT scores. We are now moving on to more sophisticated measures of school quality, based upon ongoing student achievement.

Even when we did look at student achievement in an earlier era, we judged our effectiveness on norm referenced national standardized tests, such as the California Achievement Test, or the Iowa Test of Basic Skills. Essentially, as long as the scores of students in "our" schools stacked up against a national sample of students, we could pat ourselves on the back. Since the norming group included students from urban settings across the country, we could be relatively sure that our own demographic would score well. The information from these tests gave schools very little, if anything, in the way of information to improve programs or instruction. We are now in a different era, where we set expected standards of performance and proficiency, and measure each student's achievement against that set standard. This is a much more rigorous approach, and one that also has the potential to provide us with powerful information to guide instruction.

The third shift has been a change from a reliance solely on the professional judgment of teachers for decisions about students and instruction for students, to a system of data based decision making. We now are developing the capacity to provide specific information about strengths and weakness of individual students and of groups of students as a whole. This data has the potential to provide guidance for instruction in our classrooms, for curriculum decisions, and for program intervention or enrichment decisions. It is important that we make quality decisions about why we are seeking particular data, how we wish to use it, and how it will assist in improving student achievement. It is also important to clarify how we will integrate data with the professional judgments of our faculty and staff. It will be crucial to take advantage of the combined strength of our teachers with the power of data and information.

There is no question about the emphasis on assessment in our public schools today. In response to this emphasis, we are engaged in a number of projects that will provide us with more information to guide decisions about our strengths and weaknesses.

- (1) In addition to data gathered from state testing, we are instituting student assessments from the Northwest Evaluation Association (NWEA) in the Brookline and Hollis Elementary Districts. These assessments can be tailored to our curriculum; given throughout the year; and the results can be made available to teachers by the next day.
- (2) In the Cooperative School District, our teachers are developing competencies and competency-based assessments for all courses at the high school level. The process involves first identifying the content, concepts and skills to be mastered, and then ascertaining the manner by which the student will demonstrate sufficient evidence of learning. This reflects a shift from a system based on the Carnegie Unit (135 hours of classroom instruction to earn a high school credit) to a system that uses demonstration of mastery to identify student achievement.
- (3) Across all SAU schools, we are also implementing *Performance Tracker*, a high-powered data analysis and reporting system that is being made available from the New Hampshire State Department of Education. Hollis Brookline Middle School is involved in a curriculum mapping project that will eventually integrate seamlessly with the *Performance Tracker* system.

- (4) We are piloting a Data Team approach to analyzing and reporting assessment results. Our first project is the development of individual student academic profiles that will assist teachers with instructional planning, as well as serve as a tool for parent communication.
- (5) Finally, we are in the beginning stages of developing school district profiles and “report cards” to both inform and engage the public.

These are significant steps forward, and we are working to develop the most effective ways to turn raw data into powerful, useful, information. We are asking important questions, including whether the New Hampshire State Standards, against which our students do well, are actually rigorous enough. We are asking what information teachers truly need in order to plan effective instruction. We are asking how to most effectively analyze and report the data we have available to us.

We have high quality school districts in SAU 41, by virtually any measure. Given our strengths, we are well situated to both cheer our achievements and to continue on a relentless quest for continued growth. If we combine the power of today’s assessment practices with a continued commitment to the professional judgment of our teachers, and if we continue to provide quality resources for our teachers and students to use, we will become even stronger and more responsive to our students’ needs. My job is to assure that we integrate outstanding data with outstanding human judgment in our districts, and to assure that our curriculum and our instructional practices match the needs of our students. That is an exciting prospect, and I look forward to this work.

Respectfully submitted,

Carol A. Mace  
Director of Curriculum and Instruction

## SAU 41 NETWORK REPORT 2007 - 2008

During the summer of 2007 all schools in Hollis, Brookline and the SAU Central Office were connected with 100 MB fiber. The circuits were installed by Charter Communications. The updated fiber replaces the 1.5 MB T1 connections. Charter also installed a 5 MB fiber Internet connection at the high school which is shared by all locations. The end result is SAU 41 has faster and more reliable WAN/Internet at a reduced cost.

One key benefit of having a fiber WAN is the capability of installing a VOIP phone system. The failing phone systems in the CO and Primary School were replaced by an open source Pingtel system. This allows the IT department to easily manage extensions and generate reports by building. Users on the new system can manage their voicemail and call handling by either the phones or a web interface. The Pingtel server is capable of managing all sites in the district for future expansion. The switches at both locations were updated with Hewlett Packard Power over Ethernet (POE) units. The long term plan is to connect the other buildings to the VOIP system as their current PBXs reach their end of life.

The refurbished file server at the Central Office has been replaced with a new and faster model. On board hardware RAID will help ensure data integrity. The current server will continue as the domain controller and terminal server license server.

Student file servers at many of the schools have been updated with new machines. This has greatly increased the amount of storage space for student digital portfolios as required by the new Department of Education's Information and Communication Technologies (ICT) standards. They are equipped with hardware RAID for better prevention against data loss. The older file servers were refurbished units with limited storage space.

A Barracuda anti-spam device was deployed in June of 2007. All mail coming in from outside the district is filtered for spam and viruses before being sent to the mail server. Users can manage their own individual spam settings via a web interface.

The Winschool and Follet database servers are in the process of being replaced or updated to Microsoft Server 2003. Our district's Web Sites continue to share much information with the community. Items posted are local board meeting minutes, sports schedules/scores, curriculum news, lunch menus, calendars of events, and much more. The main wiring closet at HBHS has been equipped with its own AC unit. Proper climate control in this room is essential as this is where the mission critical hardware is located. The backbone switches at the high school have been upgraded with Hewlett Packard GB POE units.

The SAU 41 three-year Technology Plan is due to be renewed with the DOE in June 2008. The Technology Task Committee has been updated and preparing this document for submission. This will allow the District to apply for numerous State funded Technology grants.

Four full time personnel maintain the SAU 41 Computer Network. These individuals maintain the network, computers, printers, and other hardware. In addition to this they interface with the staff in many ways to make the network a place where it can enhance the educational process as well as manage the various database systems throughout the district.

Richard Raymond  
2/1/2008



## REPORT OF THE DIRECTOR OF SPECIAL EDUCATION

In compliance with the federal IDEIA 2004 Reauthorization mandates and the New Hampshire Rules for the Education of Handicapped Students, SAU 41 coordinates a diversity of special education programs and related services to meet the unique needs of students with educational disabilities throughout Hollis and Brookline. In this 2007/2008 school year, the department is providing services for 371 students, preschool through graduation, under IDEIA.

In the 2006/2007 school year, all SAU 41 districts participated in the New Hampshire Department of Education's program approval onsite process regarding their special education services. The onsite review focused on three predominant target areas including: providing all special education students with optimal Access to the General Curriculum, Transition Planning and the provision of Behavior Strategies. Brief abstracts from the Department of Education's Onsite Report regarding their summary of findings for these three focus areas include the following comments.

Access to the General Curriculum: "The districts of SAU 41 have developed a strong continuum of programming for students with disabilities as evidenced by the array of special education programs and supports presented in the individual buildings. Special education personnel have made focused efforts to meet the individual needs of students within the general education setting through the individualizing of the established curriculum." Transition Planning: "In SAU 41, considerable time is spent on framing smooth transitions for all students between and among schools. This is particularly evident for those students with educational disabilities, and has resulted in intentional transition planning for those children who have individual education plans." Behavioral Strategies: "Staff and administration work together to ensure that challenging student behaviors are dealt with in a proactive manner. Behavioral supports are available in each building for students with disabilities who need specialized programming."

SAU 41 special education staff and administration are very proud of their programs and as always, are continuing to review options for continuous improvement planning. As suggested by the onsite report, the department is reviewing additional methods of enhancing parent communication, transition planning, use of data in assessing programs, collaboration between regular and special education staff, and to continue updating policies and procedures for the provision of special education services. With the new 2004 federal re-authorization of IDEIA regulations, SAU 41 districts are also continuing to expand their Early Intervening Services. These are supports for children who do not meet the disability criteria under IDEIA, but who would benefit from additional assistance mastering the regular education grade level curriculums. An example includes providing students in need with additional specialized remedial reading instruction beyond their regular classroom reading programs.

The predominant goal of special education is to assure all children have an "appropriate educational experience." This means that when students have significant deficits in the learning process, resulting in delayed achievement relative to their grade level, the school system provides a diversity of services to address those factors adversely impacting a student's academic performance. Such factors or educational deficits include specific learning disabilities in reading decoding, reading fluency, reading comprehension, listening comprehension, written and oral expression, math reasoning and calculation as well as speech and language skills. Orthopedic, emotional and health conditions are also addressed by the department when they significantly impact the learning process.

Special education interventions are twofold, remedial services to enhance growth in the child's deficit area(s) and compensatory services to facilitate the student's successful engagement with his/her regular classroom instruction. For example, if a student has significant difficulty learning to read, the special services personnel provide both reading programs to enhance the child's reading skills as well as assistance to classroom experiences so that his/her acquisition of knowledge taught in the regular classes is not prevented by their learning difficulties. Parents and staff meet periodically to document and review student progress relative to their annual goals as outlined in the individual's specific education plan.

The special education process involves numerous formal meetings accompanied by an extensive number of documents to assure the adherence to federal and state regulations. The department staff continue their success with the highest level of compliance with all state documents and procedural safeguards. As a result, each district has received its maximum entitlement for federal funds.

Special education budgets reflect all expenditures for in-district programs and related service therapies including staff salaries, instructional materials, educational evaluations as well as out-of-district tuitions and specialized transportation costs. Revenues are received annually to assist our districts in providing these specialized instructional programs. For the 2007/2008 fiscal year, SAU 41 districts will receive approximately \$452,326 in federal IDEA funds. Furthermore, all SAU 41 districts continue to participate in the Medicaid to Schools Reimbursement funding program with the New Hampshire Department of Health and Human Services.

All SAU 41 special education staff are highly qualified and dedicated professionals who find great pleasure in servicing the children and families of the Hollis and Brookline communities.

Respectfully submitted,  
Robert R. Kelly, MA

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT**  
**for the**  
**Year Ending June 30, 2007**

**School Officers**  
**Hollis Brookline Cooperative School Board**

Mr. Thomas Enright, Chair	Term Expires 2009
Mr. Daniel Peterson	Term Expires 2008
Mrs. Janice Tremblay (Appointed through March 2008)	Term Expires 2008
Mr. Thomas Solon	Term Expires 2009
Mr. W. Webb Scales Jr.	Term Expires 2010
James O'Shea, MD	Term Expires 2010
Mr. Stephen Simons	Term Expires 2010
Mr. James Bélanger, Moderator	Term Expires 2010
Mrs. Julie Simons, Treasurer	Appointed 2001
Mrs. Teresa Noel, Clerk	Appointed 2004

**Hollis Brookline Cooperative Budget Committee**

Mr. Forrest Milkowski, Chair	Term Expires 2008
Mr. Morton Goulder	Term Expires 2008
Mr. Douglas Davidson	Term Expires 2008
Mr. Raymond Valle	Term Expires 2009
Mr. Fred Hubert (appointed through March 2008)	Term Expires 2009
Mr. Gregory d'Arbonne	Term Expires 2010
Mr. Lorin Rydstrom	Term Expires 2010

**SAU #41 Administration**

Mr. Richard M. Pike, Superintendent of Schools  
Ms. Carol A. Mace, Director of Curriculum and Instruction  
Ms. Dawna Duhamel, Business Administrator  
Mr. Robert R. Kelly, Director of Special Education  
Mr. Richard Raymond, Network Administrator

**Hollis Brookline Middle School**

Mrs. Patricia Lewis Goyette, Principal  
Mr. Stephen Secor, Assistant Principal

**Hollis Brookline High School**

Mr. Timothy Kelley, Principal  
Mr. Robert Ouellette, Assistant Principal  
Mrs. Cynthia L. Matte, Assistant Principal

**HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT WARRANT**  
**The State of New Hampshire**

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE ELEVENTH DAY OF MARCH, 2008 AT SEVEN O’CLOCK AND SEVEN O’CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

**Article 1.** To elect all necessary school district officers for the ensuing terms by official ballot on March 11, 2008.

- Election of one member of the School Board from Hollis for the ensuing three years.
- Election of one member of the School Board from Brookline for the ensuing three years.
- Election of one member of the School Board from Brookline for the ensuing two years.
- Election of two Budget Committee Members from Hollis for the ensuing three years.
- Election of one Budget Committee Member from Brookline for the ensuing three years.
- Election of one Budget Committee Member from Brookline for the ensuing year.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE SIXTH DAY OF MARCH, 2008 AT SEVEN O’CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

**Article 2.** Passage of this article will override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee. To see if the school district will vote to raise and appropriate the sum of \$1,700,000 (gross budget) for Hollis Brookline High School renovation/addition and to authorize the issuance of not more than \$1,700,000 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the school board to issue and negotiate such notes or bonds and to determine the rate of interest thereon. Furthermore to appropriate the sum of \$59,500 representing interest earned on the above bond proceeds to be used for the above purposes. And to raise and appropriate the sum of \$51,567 for the first interest payment on the bond or note. The school board recommends this appropriation. The budget committee does not recommend this appropriation. A two-thirds ballot vote is required.

**Article 3.** To see if the school district will vote to raise and appropriate a sum of \$18,380,182 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board does not recommend this appropriation. The budget committee recommends this appropriation.

**Article 4.** To see if the school district will vote to raise and appropriate a sum of \$366,242 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2008-2009 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year’s collective bargaining cost items. This is the third year of a 3-year contract. Cost item increases in subsequent years will require approval of specific warrant articles at future district meetings. The school board recommends this appropriation. The budget committee does not recommend this appropriation.

**Article 5.** Shall the School District, if Article 4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 4 cost items only? The school board recommends this article.

**Article 6.** To see if the school district will vote to raise and appropriate a sum of \$39,053 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2008-2009 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year’s salaries and fringe benefits. This is a 2-year contract. The school board recommends this appropriation. The budget committee recommends this appropriation.

**Article 7.** Shall the School District, if Article 6 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 6 cost items only? The school board recommends this article.

**Article 8.** To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article. The budget committee recommends this article.

**Article 9.** To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this seventh day of February, 2008.

Thomas Enright, Chair  
James O'Shea, MD  
Daniel Peterson  
W. Webb Scales, Jr.  
Stephen Simons  
Thomas Solon  
Janice Tremblay

A true copy of the warrant – Attest:

Thomas Enright, Chair  
James O'Shea, MD  
Daniel Peterson  
W. Webb Scales, Jr.  
Stephen Simons  
Thomas Solon  
Janice Tremblay

**SCHOOL WARRANT**  
**The State of New Hampshire**

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)  
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE ELEVENTH DAY OF MARCH, 2008, SEVEN O'CLOCK AND SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board (Hollis) for the ensuing three years.
2. To choose one member of the School Board (Brookline) for the ensuing three years.
3. To choose one member of the School Board (Brookline) for the ensuing two years.
4. To choose two members of the Budget Committee (Hollis) for the ensuing three years.
5. To choose one member of the Budget Committee (Brookline) for the ensuing three years.
6. To choose one member of the Budget Committee (Brookline) for the ensuing year.

Given under our hands and seals at said Hollis, New Hampshire on this seventh day of February, 2008.

Thomas Enright, Chair  
James O'Shea, MD  
Daniel Peterson  
W. Webb Scales, Jr.  
Stephen Simons  
Thomas Solon  
Janice Tremblay  
SCHOOL BOARD

A true copy of the warrant attest:

Thomas Enright, Chair  
James O'Shea, MD  
Daniel Peterson  
W. Webb Scales, Jr.  
Stephen Simons  
Thomas Solon  
Janice Tremblay  
SCHOOL BOARD

# HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL MEETING

Hollis Brookline High School

7 March 2007

## Hollis Brookline Cooperative School District Board Members

James Murphy, Chair  
Anne Dumas  
Thomas Enright  
Pamela Kirby  
Daniel Peterson  
W. Webb Scales  
Stephen Simons

## Hollis Brookline Cooperative School District Budget Committee Members

Forrest Milkowski, Chair  
Kent Caldwell  
Gregory d'Arbonne  
Douglas Davidson  
Mort Goulder  
Lorin Rydstrom  
Raymond Valle

## Hollis Brookline Cooperative School District Moderator

Jim Belanger

Richard M. Pike	Superintendent of Schools
Carol A. Mace	Director of Curriculum and Instruction
Mellinee Capasso	Business Administrator
Robert R. Kelly	Director of Special Education
Richard Raymond	Network Administrator
Teresa Noel	Cooperative School District Clerk

Moderator Belanger called the meeting to order at 7:03 p.m.

The National Anthem was sung by Kristina Wilson.

God Bless America was then sung by the voters.

The Moderator introduced the assistant moderators.

The Moderator explained the outline of the meeting and the timetable associated with it.

The Moderator recognized Senator Gottesman who then addressed the voters.

The Moderator recognized members of the military and thanked them for their service.

The Moderator recognized Jim Murphy who introduced members of the school board.

Ann Dumas said goodbye and thank you to Pam Kirby for 8 years of service and many hours to the community. She was presented with flowers and a tree will be donated, in her name, in the back of the High School by the new walkway.

The Moderator recognized Forrest Milkowski who introduced members of the Budget Committee.

Jim Murphy gave an overview of the district. He recognized students from the Middle School with great accomplishments.

The Moderator brought Article 2 to the floor.

**Article 2.** To see if the school district will vote to raise and appropriate a sum of \$17,722,661 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation. The budget committee recommends this appropriation.

**Forrest Milkowski motioned to bring Article 2 to the floor, seconded by Lorin Rydstrom.**

**Forrest Milkowski motioned to table Article 2 until after Article 8 seconded by Lorin Rydstrom.**



Forrest gave an explanation.

The moderator brought the motion to a vote. **93 “yes”, 109 “no”. *The motion defeated by card vote.***

Article 2 was brought to the floor.

Forrest Milkowski gave a presentation on Article 2 for the Budget Committee.

Jim Murphy gave a presentation on Article 2 for the School Board.

Discussion ensued.

The Moderator recognized Superintendent Richard Pike who addressed the audience.

Discussion ensued.

**Sue Heard motioned to move the question, seconded by Steve Simons. *The motion carried by card vote.***

The Moderator brought Article 2 to a vote. ***Article 2 carried by card vote.***

**Jim Murphy motioned to limit reconsideration of Article 2, seconded by Tom Enright. *The motion carried by card vote.***

**Article 3.** To see if the school district will vote to raise and appropriate a sum of \$233,488 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2007-2008 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year’s collective bargaining cost items. This is the second year of a 3-year contract. Cost item increases in subsequent years will require approval of specific warrant articles at future district meetings. The school board recommends this appropriation. The budget committee recommends this appropriation.

**Tom Enright moved to bring Article 3 to the floor, seconded by Dan Peterson.**

Doug Davidson gave presentation for Budget Committee.

Discussion ensued.

**James O’Shea moved the question, seconded by John Andruszkiewicz. *The motion carried by card vote.***

**The Moderator brought Article 3 to a vote. *Article 3 carried by card vote.***

**Article 4.** To see if the school district will vote to raise and appropriate a sum of \$74,990 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2007-2008 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year’s salaries and fringe benefits. This is a one-year contract. The school board recommends this appropriation. The budget committee recommends this appropriation.

**Steve Simons motioned to bring Article 4 to the floor, seconded by Ray Valle.**

Ray Valle spoke in favor for Budget Committee.

Steve Simons gave presentation on Article 4.

Discussion ensued.

**Eric Pauer motioned to move the question, seconded by Mr. Harris. *The motion carried by card vote.***

The Moderator brought Article 4 to a vote. ***Article 4 carried by card vote.***

**Jack Flanagan motioned bring Article 10 to the floor, seconded by Mr. Harris. *The motion defeated by card vote.***

**Article 5.** To see if the school district will vote to raise and appropriate \$99,200 for the purpose of purchasing computer and network systems for instructional purposes as well as for replacement and upgrade of servers and network infrastructure. The school board recommends this appropriation. The budget committee recommends this appropriation.

**Webb Scales motioned to bring Article 5 to the floor, seconded by Pam Kirby.**

Mort Goulder gave a presentation for the Budget Committee.

Webb scales gave a presentation for the School Board.

Discussion ensued.

**Lorin Rydstrom moved to amend Article 5 dollar amount from \$99,200 to \$76,200, seconded by Melinda Willis.**

Discussion ensued.

**James O'Shea moved the question, seconded by Steve Simons. *The motion carried by card vote.***

**The Moderator brought the amendment to Article 5 to a vote. *The amendment defeated by card vote.***

Discussion ensued.

**James O'Shea moved the question, seconded by Steve Simons. *The motion carried by card vote.***

The Moderator brought Article 5 to a vote. *The motion carried by card vote.*

**Tim Bevins motioned to limit reconsideration of Articles 3, 4 and 5, seconded by Steve Simons. *The motion carried by card vote.***

**Jim Murphy motioned to bring Article 10 to floor, seconded by Steve Simons. *The motion defeated by card vote.***

**Article 6.** To vote to authorize the school board to enter into a three-year lease agreement for the purpose of leasing two double unit portable classrooms and to raise and appropriate the sum of \$143,180 for site preparation and installation, the first year's lease payment, and first year's operating costs for such portable classrooms. This lease agreement contains an escape clause. The school board recommends this appropriation. The budget committee does not recommend this appropriation.

**Jim Murphy motioned to bring Article 6 to the floor, seconded by Ann Dumas.**

Doug Davidson spoke against it for the Budget Committee.

Jim Murphy gave a presentation for the School Board.

Discussion ensued.

**Eric Pauer moved the question, seconded by Steve Simons. *The motion carried by card vote.***

**The Moderator brought Article 6 to a vote. 80 "yes", 92 "no". *The motion defeated by card vote.***

**Jim Murphy motioned to table Article 7, seconded by Steve Simons. *The motion carried by card vote.***

**Steve Realmuto motioned to limit reconsideration of Article 6, seconded by a voter. *The motion carried by card vote.***

**Linda Saari motioned to adjourn the meeting until Thursday, March 8, at 7pm, seconded by voters. *The motion carried by card vote.***

Meeting adjourned at 10:47 p.m.

Respectfully submitted,

Teresa Noel  
School District Clerk

# HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL MEETING

Hollis Brookline High School

8 March 2007

## Hollis Brookline Cooperative School District Board Members

James Murphy, Chair  
Anne Dumas  
Thomas Enright  
Pamela Kirby  
Daniel Peterson  
W. Webb Scales  
Stephen Simons

## Hollis Brookline Cooperative School District Budget Committee Members

Forrest Milkowski, Chair  
Kent Caldwell  
Gregory d'Arbonne  
Douglas Davidson  
Mort Goulder  
Lorin Rydstrom  
Raymond Valle

## Hollis Brookline Cooperative School District Moderator

Jim Belanger

Richard M. Pike	Superintendent of Schools
Carol A. Mace	Director of Curriculum and Instruction
Mellinee Capasso	Business Administrator
Robert R. Kelly	Director of Special Education
Richard Raymond	Network Administrator
Teresa Noel	Cooperative School District Clerk

Moderator Jim Belanger called the meeting to order at 7:05 p.m.

Moderator Belanger announced that the meeting was a continuation of last night's meeting, and that they would be picking up where they left off, with Article 8.

**Article 8.** To see if the school district will vote to establish an expendable trust fund under the provisions of RSA 198:20-c, hereafter known as the School Buildings Maintenance Fund. The purpose of said fund will be to repair and maintain the school buildings, grounds and their systems. Said fund to be held by the Town of Hollis Trustee of Trust Funds, with the Hollis Brookline Cooperative School Board designated as agents to expend from said fund. Further to raise and appropriate the sum of \$50,000 to be added to said fund and authorize the use of that amount from the unexpended interest proceeds from the HBMS Renovation project available for transfer on July 1 of this year. The school board recommends this appropriation. The budget committee does not recommend this appropriation.

### **Jim Murphy moved Article 8 with the following amended wording:**

**Article 8.** To see if the school district will vote to establish an expendable trust fund under the provisions of RSA 198:20-c, hereafter known as the School Buildings Maintenance Fund. The purpose of said fund will be to offset costs of unanticipated repairs and maintenance of school buildings, grounds, and their systems. Said fund to be held by the Town of Hollis Trustee of Trust Funds, with the Hollis Brookline Cooperative School Board designated as agents to expend from said fund. Further to raise and appropriate the sum of \$25,000 to be added to said fund and authorize the use of that amount from the unexpended interest proceeds from the HBMS Renovation project available for transfer on July 1 of this year. The school board recommends this appropriation. The budget committee does not recommend this appropriation.

### **Steve Simons seconded.**

Jim Murphy gave a presentation to this Article and the amended wording.

Lorin Rydstrom presented the Budget Committee's opinion, in which they did not support the Article.

**Forrest Milkowski moved to amend Article 8 to change:** *"the Hollis Brookline Cooperative School Board designated as agents"* to *"the Hollis Brookline Cooperative Budget Committee designated as agents."* **Lorin Rydstrom seconded.**

Atty. Drescher gave his opinion on the amended wording.

**Forrest Milkowski withdrew his amendment, and Lorin Rydstrom withdrew his second.**

**Forrest Milkowski moved to amend Article 8 to read:** *"the Hollis Brookline Cooperative Budget Committee designated as agents, and in the event that the Budget Committee cannot fill this function, the Hollis Brookline Cooperative School Board will be the designated agents."*

**Lorin Rydstrom seconded. Motion on the amendment was defeated.**

**Eric Pauer moved the question. Steve Simons seconded. Motion to move the question passed.**

*Article 8 was defeated by card vote.*

**Article 9.** To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article. The budget committee recommends this article.

**Tom Enright moved Article 9. Pam Kirby seconded.**

Jim Murphy spoke to Article 9.

*The motion carried by card vote.*

**Article 10.** To see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative District by deleting Article 5 as it is currently written and substituting a new Article 5 as follows:

*Article 5:*

The operating expenses of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below.

<u>Fiscal Year</u>	<u>ADM Weight</u>	<u>EV Weight</u>
2007-2008	87.5%	12.5%
2008-2009 and beyond	100%	0%

Beginning in Fiscal Year 2007-2008, the capital expenses of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on a fixed percentage, with the Town of Hollis paying 65% and Brookline paying 35%.

The school board recommends this article. The budget committee has not taken a position on this article.

**Jim Murphy moved Article 10 with the following amendment:**

*Add the following to the end of the Article:*

*[The average daily membership will be defined as the students in the Coop district grades 7 through 12 during the preceding fiscal year as calculated by the SAU using the figures submitted to the State Department of Education on Form A3a or its equivalent.]*

**Jack Flanagan seconded.**

Jim Murphy spoke to the Amendment.

**Roger Saunders moved to amend Article 10 to change the wording to read the same as Article 11:**

**Article 11: (By Petition) To see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 5 as it is currently written and substituting a new Article 5 as follows:**

*Article 5:*

*The operating expenses of the Hollis Brookline Cooperative School District payable in each fiscal year, shall be apportioned based 100% on Average Daily Membership (ADM).*

**The school board has not taken a position on this article. The budget committee has not taken a position on this article.**

**Morton Goulder seconded.**

Discussion was held on Article 10 as amended.

**Shirley Cohen moved the question. Mike Harris seconded. Motion to move the question passed.**

Moderator Belanger stated that he had received a petition requesting that the motion to amend Article 10 be voted on by secret ballot. Moderator Belanger recessed the meeting at 9:10 p.m. for ballot voting.

Moderator Belanger called the meeting back to order at 9:55 p.m.

Moderator Belanger announced *the results of the ballot voting: 210 yes, 138 no. The motion to amend Article 10 carried.*

**John Haithcock moved to restrict reconsideration. Morton Goulder seconded. Motion was defeated.**

**John Haithcock moved to have amended Article 10 an all-day voting on March 13<sup>th</sup>. Ellen Rosenberg seconded.**

Moderator Belanger explained that if there was all-day voting for Article 10, then the District Meeting would have to reconvene in order to close the meeting. He then gave a list of available dates that the District Meeting could be resumed.

**Peter Blake moved the question. Mike Harris seconded. Motion to move the question passed.**

*The motion for all-day voting was defeated.*

**Eric Power moved to amend Article 10 to read:**

*To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 5 as it is currently written and substituting a new Article 5 as follows:*

*“The capital and operating expenses of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned fifty percent (50%) on the average daily membership (ADM) of the students in grades 7 through 12 from each pre-existing district of the Cooperative School District during the preceding fiscal year, as determined by the State Department of Education, and fifty percent (50%) on the most recent equalized valuation of the pre-existing districts, as determined by the Department of Revenue Administration.” (Submitted by petition)*

**Gene Sidore seconded.**

Eric Pauer spoke to the motion.

**Shirley Cohen moved the question.**

Moderator Belanger stated that since he saw no one else waiting to speak to the motion, that he would forgo a vote on moving the question.

*The motion to amend Article 10 to read like Article 11 (to be a 50-50 apportionment) was defeated.*

**John Haithcock moved the question to vote on Article 10. Mike Harris seconded. Motion carried.**

*The motion on Article 10 as amended carried.*

**Ray Vallee moved to restrict reconsideration on amended Article 10. Steve Simons seconded. Motion carried.**

**Jim Murphy moved to adjourn the meeting.**

Moderator Belanger explained that if the motion passed that would mean Article 11 and Article 12 would go unaddressed.

Point of Order. A member of the public stated that prior there was a motion, which passed, to have a ballot vote. He asked if it was still in order. Moderator Belanger explained that that motion was valid for the amendment only.

Point of Order. Dr. Squires thought that the meeting needed to be time specific as there was an all-day vote next Tuesday. Moderator Belanger explained that the all-day vote was voted down, and this would not affect Article 1. He added that the intent was to end the meeting and not take up Article 11 and Article 12.

Point of Order: A member of the public stated that there was a gentleman at the microphone prior to the motion being made for adjournment. He felt that the gentleman should speak.

**Moderator Belanger asked for a show of cards to allow the gentleman at the microphone be allowed to speak. Allowing the gentleman to speak carried.**

**Roger Saunders moved to table Article 11. Steve Simons seconded. Motion carried.**

**Article 12.** To transact any other business which may legally come before said meeting.

Moderator Belanger stated that he could now take a motion to adjourn.

**Steve Simons moved to adjourn. Forrest Milkowski seconded. Motion carried.**

Meeting adjourned at 10:25 p.m.

Respectfully submitted,

Teresa Noel  
School District Clerk



**BUDGET**  
**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT**

	<b>Actuals FY 2006-2007</b>	<b>Adopted FY 2007-2008</b>	<b>Proposed FY 2008-2009</b>	<b>Recommended FY 2008-2009</b>
1100 Regular Instruction	\$5,141,924	\$5,443,605	\$5,439,784	5,408,786
1200 Special Education	1,709,017	2,138,165	2,165,760	2,153,410
1260 ESL Program	47,708	1,427	1	1
1270 Gifted & Talented	2,410	-	1,600	1,600
1300 Vocational Education	158,121	90,671	91,121	90,602
1400 Co-Curricular	354,784	397,963	406,149	403,835
2100 Special Education - Student Services	2,685	3,800	3,800	3,800
2120 Guidance	454,815	493,582	509,619	510,894
2134 Health	448,492	487,896	501,569	494,510
2210 Improvement of Instruction	162,348	126,125	109,430	108,806
2220 Educational Media	221,348	375,284	294,899	293,219
2310 School Board Expense	80,097	28,645	33,730	33,538
2320 Office of Superintendent	512,821	545,362	599,026	595,613
2400 Office of Principal	738,264	745,027	767,985	763,609
2600 Operation of Plant	1,079,598	1,163,692	1,208,629	1,201,741
2700 Transportation	404,604	374,340	385,673	381,973
2722 Special Education Transportation	227,234	221,821	263,499	263,499
2900 Fringe Benefits	2,501,180	2,859,997	3,067,428	3,049,948
4300 Building Improvement Svcs	-	-	-	-
5100 Debt Service	1,907,236	1,904,590	1,897,946	1,897,946
5220 Transfer Sp. Revenue Funds	321,882	173,511	173,511	173,511
5221 Transfer to Food Service	488,637	554,836	549,341	549,341
<b>GRAND TOTALS</b>	<b>\$16,965,206</b>	<b>\$18,130,339</b>	<b>\$18,470,500</b>	<b>\$18,380,182</b>

**REVENUE**  
**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT REVENUE**

	<b>Approved By DRA 2006-2007</b>	<b>Proposed 2007 - 2008</b>	<b>Approved By DRA 2007-2008</b>	<b>Proposed 2008-2009</b>
<b>REVENUE &amp; CREDITS</b>				
Unreserved Fund Balance	\$175,458	\$0	\$399,664	\$0
Child Nutrition	\$471,488	\$513,992	\$554,836	\$549,431
School Building Aid	\$492,616	\$500,397	\$521,488	\$493,145
Medicaid Distributions	\$29,700	\$15,000	\$30,000	\$0
Catastrophic Aid	\$0	\$0	\$147,543	\$0
Vocational Aid	\$0	\$0	\$4,000	\$0
Earnings on Investments	\$10,000	\$40,000	\$15,000	\$15,000
Student Activities	\$14,000	\$14,000	\$0	\$0
Other Local Sources	\$24,465	\$25,688	\$0	\$0
Drivers Ed	\$4,000	\$4,000	\$4,000	\$4,000
Community Service Activities	\$5,000	\$5,000	\$0	\$0
Federal Funds	\$116,500	\$154,911	\$173,511	\$154,911
Sale of Bonds or Notes	\$0	\$1,400,000	\$0	\$0
Transfer from Special Revenue Fund	\$0	\$0	\$0	\$0
Transfer from Non-Expendable Trust Funds	\$6,200	\$6,200	\$5,600	\$6,200
Transfer from Capital Projects Fund	\$13,357	\$0	\$0	\$0
<b>TOTAL REVENUE &amp; CREDITS</b>	<b>\$1,362,784</b>	<b>\$2,679,188</b>	<b>\$1,855,642</b>	<b>\$1,222,687</b>
<b>DISTRICT ASSESSMENT</b>	<b>\$12,215,883</b>	<b>\$13,898,090</b>	<b>\$13,619,128</b>	<b>\$13,844,405</b>
<b>ADEQUACY AID</b>	<b>\$2,159,626</b>	<b>\$2,146,115</b>	<b>\$2,655,569</b>	<b>\$2,655,569</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$15,738,293</b>	<b>\$18,723,393</b>	<b>\$18,130,339</b>	<b>\$17,722,661</b>

**FINANCIAL REPORT**  
**HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Fiscal Year Ended June 30, 2007**

	General	Grants	Capital Project	Permanent Funds	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>						
School district assessment	\$ 11,625,428	\$ -	\$ -	\$ -	\$ -	\$ 11,625,428
Other local	88,325	72,393	14,476	46,862	460,685	682,741
State	4,694,919	5,775	-	-	3,655	4,704,349
Federal	58,093	262,947	-	-	42,814	363,854
Total revenues	16,466,765	341,115	14,476	46,862	507,154	17,376,372
<b>Expenditures:</b>						
<b>Current:</b>						
Instruction	7,549,101	173,932	-	-	-	7,723,033
<b>Support services:</b>						
Student	905,992	118,716	-	-	-	1,024,708
Instructional staff	383,696	29,234	-	-	-	412,930
General administration	80,097	-	-	-	832	80,929
Executive administration	512,821	-	-	-	-	512,821
School administration	738,264	-	-	-	-	738,264
Business	-	-	-	-	-	-
Operation and maintenance of plant	1,079,598	-	-	-	-	1,079,598
Student transportation	631,838	-	-	-	-	631,838
Other	2,501,180	-	-	-	-	2,501,180
Non-instructional services	-	-	-	-	502,733	502,733
<b>Debt service:</b>						
Principal	1,046,818	-	-	-	-	1,046,818
Interest	860,418	-	-	-	-	860,418
Facilities acquisition and construction	-	-	58,657	-	-	58,657
Total expenditures	16,289,823	321,882	58,657	-	503,565	17,173,927
Excess (deficiency) of revenues over (under) expenditures	176,942	19,233	(44,181)	46,862	3,589	202,445
<b>Other financing sources:</b>						
Transfers in	178,152	828	-	-	-	178,980
Transfers out	-	-	(170,821)	-	(8,159)	(178,980)
Total other financing sources and uses	178,152	828	(170,821)	-	(8,159)	-
Net change in fund balances	355,094	20,061	(215,002)	46,862	(4,570)	202,445
Fund balances, beginning	143,460	100,865	253,482	278,387	68,082	844,276
Fund balances, ending	\$ 498,554	\$ 120,926	\$ 38,480	\$ 325,249	\$ 63,512	\$ 1,046,721

**BALANCE SHEET**  
**HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2007**

	General	Grants	Capital Project	Permanent Funds	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>						
Cash and cash equivalents	\$ 354,089	\$ 121,378	\$ -	\$ -	\$ 61,383	\$ 536,850
Investments	7,379		299,345	-	-	306,724
Receivables:						
Intergovernmental	33,226	131,405	-	316,258	18,948	499,837
Interfund receivable	386,472	-	-	-	-	386,472
Total assets	<u>\$ 781,166</u>	<u>\$ 252,783</u>	<u>\$ 299,345</u>	<u>\$ 316,258</u>	<u>\$ 80,331</u>	<u>\$ 1,729,883</u>
<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities:						
Accounts payable	\$ 194,211	\$ 1,252	\$ 4,527	\$ -	\$ 3,320	\$ 203,310
Accrued salaries and benefits	88,401		-	-	4,508	92,909
Intergovernmental payable	-		-	-	-	-
Interfund payable	-	130,134	256,338	-	-	386,472
Deferred revenue	-	471	-	-	-	471
Total liabilities	<u>\$ 282,612</u>	<u>\$ 131,857</u>	<u>\$ 260,865</u>	<u>\$ -</u>	<u>\$ 7,828</u>	<u>\$ 683,162</u>
Fund balances:						
Reserved for encumbrances	\$ 98,890	\$ -	\$ 9,329		\$ -	\$ 108,219
Reserved for special purposes	-	-		6,270	-	6,270
Reserve for endowments		-		309,988	-	309,988
Unreserved, undesignated, reported in:						
General fund	399,664	-				399,664
Special revenue funds	-	120,926	-	-	72,503	193,429
Capital projects funds	-	-	29,151	-	-	29,151
Total fund balances	<u>\$ 498,554</u>	<u>\$ 120,926</u>	<u>\$ 38,480</u>	<u>\$ 316,258</u>	<u>\$ 72,503</u>	<u>\$ 1,046,721</u>
Total liabilities and fund balances	<u>\$ 781,166</u>	<u>\$ 252,783</u>	<u>\$ 299,345</u>	<u>\$ 316,258</u>	<u>\$ 80,331</u>	<u>\$ 1,729,883</u>

**SPECIAL EDUCATION**  
**HOLLISBROOKLINE COOPERATIVE SCHOOL DISTRICT**  
**ACTUAL EXPENDITURES FOR**  
**SPECIAL EDUCATION PROGRAMS AND SERVICES**  
**RSA 32:11a**

	<u>2005-2006</u>	<u>2006-2007</u>
<b>EXPENSES:</b>		
SALARIES	\$ 1,446,815	\$ 1,630,928
BENEFITS	389,586	484,261
CONTRACTED SERVICES	463,720	708,599
TRANSPORTATION	67,910	227,234
TUITION	206,767	527,232
MATERIALS	7,234	16,343
EQUIPMENT	3,211	5,768
OTHER	149	563
SUBTOTAL	<b>\$ 2,585,393</b>	<b>\$ 3,600,929</b>
<b>REVENUE:</b>		
CATASTROPHIC AID	\$ 7,268	\$ 9,623
MEDICAID DISTRIBUTION	45,506	58,093
IDEA	185,242	232,359
PRESCHOOL	-	9,037
SUBTOTAL	<b>\$ 238,016</b>	<b>\$ 309,112</b>
<b>NET COST FOR SPECIAL EDUCATION</b>	<b>\$ 2,347,376</b>	<b>\$ 3,291,817</b>

**TEACHER ROSTER**  
**HOLLIS BROOKLINE HIGH SCHOOL**

Name		Experience	Assignment	College	Degree
Timothy	Kelley	32	Principal	Univ. of Lowell	M.S.
Cynthia	Matte	11	Assistant Principal	Rivier	M.Ed., CAGS
Robert	Ouellette	12	Assistant Principal	NH College	M.B.A.
Nicole	Adamson	7	Physical Education	Keene	B.S.
Rebecca	Balfour	15	Social Studies	Beloit College	B.S.
Dorothy	Ball	24	Mathematics	Nova Southeastern Univ.	M.A.
Alexander	Basbas	New	Spanish	UNH	M.Ed.
Gina	Bergskaug	9	Chemistry	Boston College	M.Ed.
Donald	Boggis	25	Phys. Ed./Wellness	Plymouth State	B.S.
Rachel	Boles	4	Student Assist. Program Coord.	Columbia	M.S.W.
Amy	Bottomley	7	Special Education	Bethany College	B.A.
Barbara	Boucher	18	Media-Library	URI	M.L.S.
John	Boucher	9	Physics/Physical Science	U. Mass, Lowell	M.Ed.
Christina	Brown	11	Mathematics	Rivier	M.Ed.
Luis	Castro	25	Spanish	Rivier	M.A.
Christopher	Cieto	New	English	Rivier	M.A.T.
Rodney	Clark	16	Biology	Fitchburg State	M.Ed.
Steven	Connors	8	Biology	Rivier	B.A.
Amanda	Delaney	11	Special Education	Rivier	M.Ed.
Bonnie	Del Signore	16	Mathematics	Brown Univ.	B.A.
Sandra	Demarest	18	School to Careers Coord.	Ohio Wesleyan	B.A.
Elizabeth	Dragoumanos	8	Spanish	Holy Cross	B.A.
Katherine	Emerson	5	Physical Science	Stonehill College	B.S.
Margaret	Erskine	17	504 Coordinator	Rivier	M.Ed.
Lara	Evans	3	Latin	Georgetown Univ.	B.S.
Heidi	Foster	1	English	Harvard and Rivier	M.T.S., M.A.T
Michael	Fox	41	English	Middlebury	M.A.
Lisa	Futrell	7	Job Developer	Assumption	M.A.
Kerry	Gangemi	10	Guidance	Notre Dame College	M.Ed.
Timothy	Girzone	5	Physical Education-Wellness	UNH	M.Ed.
Jennifer	Given	4	Social Studies	SUNY, Stonybrook	B.A.
Patricia	Hageman	13	English	Rivier	M.S.
Candice	Hancock	2	Family and Consumer Science	Keene State	B.S.
Susan	Hay	9	Technology	UNH	M.B.A.
Christine	Heaton	8	English	Antioch New England	M.A.
Nancy	Hilliard	14	Social Studies	Notre Dame College	M.Ed.
Mark	Holding	25	English	Tufts Univ.	M.A.
Robert	Huckins	10	Social Studies	Rivier	M.Ed.
Lin	Illingworth	16	English	UNH	M.A.T.
Mark	Illingworth	22	Mathematics	Univ. VA	B.S.
Kathleen	Kirby	3	Social Studies	Suffolk Univ. and Rivier	MPA, MAT
John	Kittredge	35	Ecology/Biology	Suffolk Univ.	M.Ed.
Peggy	LaBrosse	31	Chemistry	Iona	M.S.
Tammy	Leonard	9	Mathematics	Univ. Mississippi	M.A.



**TEACHER ROSTER**  
**HOLLIS BROOKLINE HIGH SCHOOL**

Name		Experience	Assignment	College	Degree
Brigitte	MacMillan	10	Art-Photography	Rivier	B.A.
Brian	Maynard	37	Physics	Suffolk Univ.	M.Ed.
Kathleen	Maynard	13	Guidance	Rivier	M.Ed.
Judith	McDaniel	5	Mathematics	Rivier	M.B.A.
Samantha	McElroy	9	English	Temple Univ.	B.S.
Kathie	McGowan	19	Special Education	Eastern Illinois Univ.	B.S.
Helen	Melanson	37	English	Dartmouth	M.A.
Ann	Melim	8	English	UNH	M.A.
Susan	Mooers	10	Mathematics	Univ. Southern Maine	M.S.
Richard	Nagy	29	Mathematics	St. John's Univ.	M.S.
Melissa	Oliver	5	Social Studies	UNH	B.A.
Lina	Pepper	10	Art	Plymouth State	B.S.
Stacey	Plummer	13	Mathematics	Univ. Rochester	B.A.
Brenda	Poznanski	25	Guidance Director	Rivier	M.Ed.
Joseph	Quinn	24	Computer Technology	Fitchburg State	B.S.
Milton	Robinson	13	Special Education	Rivier	M.Ed.
Maryanne	Rotelli	New	Biology/Chemistry	Worcester Poly Tech.	M.S.
Kristen	Roy	9	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	11	French	Rivier	M.A.
Douglas	Ruby	5	Mathematics	U. Mass, Lowell	M.Ed.
Rhon	Rupp	21	Physical Science	Univ. NC	B.A.
Maria	St. Pierre	6	Health Education	Univ. of Lowell	B.S.
Mariealana	Salamone	New	English	Rivier	M.A.
Cathy	Saunders	11	School Nurse	Univ. of Southern Maine	B.S.N.
Karen	Sayward	21	Music-Chorus	U. Mass, Lowell	M.M.
Rhonda	Southwick	5	Computer Technology	Southern NH Univ.	M.S.
Jennifer	Staub	12	Social Studies	Tufts Univ.	MAT
Michael	Tenters	6	French	Keene State	B.A.
Kimberly	Thomson	3	Social Studies	Keene State	B.A.
Francis	Tkaczyk	27	Special Education	Notre Dame College	M.Ed.
Elyse	Tomlinson	14	English-Theatre Arts	Univ. of Santa Clara	M.A.
David	Umstead	8	Instrumental Music	Univ. of Louisville	M.M.
Michael	Williamson	27	English	Cambridge Univ., UK	M.A.
Richard	Winslow	4	Guidance	UNH	M.A.
				Keene State	M.Ed.
Robert	Zimmerman	12	Psychotherapist	Salem State College	M.S.W.
Cora	Zingales	3	Special Education	UNH	B.A.
Hollis Brookline Cooperative District-wide					
Jeanne	Hayes	25	Special Education Coordinator	Rivier	M.Ed.
Leave of Absence 2007-08					
Christine	Haight	15	Special Education	Rivier	M.Ed.
Jennifer	Verville	6	Spanish	Keene State	B.A.

**TEACHER ROSTER**  
**HOLLIS BROOKLINE MIDDLE SCHOOL**

Name		Experience	Assignment	College	Degree
Patricia Lewis	Goyette	21	Principal	UNH	M.Ed.
Stephen	Secor	6	Assistant Principal	Northern Arizona Univ.	M.Ed.
Claudia	Banks	6	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
David	Bond	27	Science	U. Mass.	M.A.
Gayle	Bottcher	32	Physical Education	U. Bridgeport	M.S.Ed.
Stephen	Capraro	15	Social Studies	St. Anselm College	B.A.
Jennifer	Christman	6	Special Education	Keene State	B.S.-B.A.
Carolyn	Cicciu	35	English	Mt. St. Mary College	M.A.
June	Cloutier	8	Foreign Language	Anna Maria College	B.A.
Susan	Connelly	14	Social Studies	NYU	M.A.
Nancy	Cook	19	School Psychologist	Notre Dame College	M.Ed.
Karen	Coutu	11	English Language Arts	Rivier	M.Ed.
Glenn	DePine	22	Instrumental Music	Eastern Michigan Univ.	B.S.
Lynn	Di Zazzo	1	English	Fairfield Univ.	B.A.
Claudia	Dufresne	20	Reading	Fitchburg State	M.Ed.
Janice	Ellerin	13	Science-Math	Montclair State Univ.	M.A.
				Rutgers	M.A.
Carolyn	Evans	29	Science	Boston Univ.	B.S.
Paula	Fordin	7	Mathematics	Univ. of New England	M.Ed.
Christine	Grieff	9	Guidance	Amer. Grad. School Intl. Mgmt.	M.A.
				Plymouth State	M.Ed.
Joseph	Gruce, III	12	Computer	Duquesne Univ.	M.A.
Margaret	Grupposo	30	English	U. Mass., Amherst	B.A.
Katrina	Hall	7	Mathematics	Rivier	B.A.
Carolyn	Jahns	18	Media	Plymouth State	M.Ed.
Dean	Jahns	31	Mathematics	Rivier	M.Ed.
Ronald	Johnston	24	Physical Education-Health	UNH	M.S.
Janet	Lash	13	Spanish	Regis College	B.A.
Laura	Lawler	1	Social Studies	UNH	M.A.
Jacqueline	Lucas	35	Reading	Westfield State College	M.A.
Barry	Lyle	22	Social Studies	Framingham State	M.A.
Melanie	Madden	28	Special Education	Rivier	M.Ed.
Sheila	Mandragouras	10	School Nurse	Fitchburg State	BSN
Richard	Melillo	17	Guidance	Antioch New England	M.A.
Rosemary	Mezzocchi	30	Mathematics	Northeastern Univ.	B.A.
Christine	Page	5	Special Education	Fitchburg State	M.Ed.
Sandra	Papadeas	18	Art	UNH	B.S.
Paul	Picariello	28	Technology Education	Fitchburg State	M.Ed.
Gail	Rasmussen	6	English	Rivier	B.A.
Teresa	Rossetti	5	Mathematics	Rivier	M.A.
Bharti	Sarvaiya	14	Family & Consumer Science	Univ. of Baroda	M.S.
Jeanne	Saunders	7	Special Education; SpEd Bldg Coord.	Fitchburg State	B.S.
Patricia	Smith	18	Science	Mississippi State	M.S.
Nancy	Spencer	16	Music	U. Conn	M.M.
Erin	White	4	Student Assistance/Health	UNH	B.S.
Hollis Brookline Cooperative: District Wide					
Jeanne	Hayes	25	Special Education Coord.	Rivier	M.Ed.

# HOLLIS BROOKLINE HIGH SCHOOL

## TOWN REPORT

2007-2008

This past year has been one of remarkable accomplishments and recognition of the students and staff of Hollis Brookline High School. In September, we welcomed 931 students, the highest enrollment in history. The accomplishments of our students are incredible for a public school of our size, and the recognition from well beyond our borders, is well deserved by our talented students and staff. Two national publications cited our high school as one of the best in the nation. In May 2007, Newsweek Magazine named Hollis Brookline as one of the 1,300 top U.S. high schools and top ranked in the state. This fall, the school received silver recognition in U.S. News & World Report magazine as one of 500 best high schools in the nation.

As we move towards establishing rigor and relevance and encouraging our students to strive for their maximum development, we continue to celebrate the accomplishments of our students. This fall, three of our seniors were named National Merit Semi Finalists. To place this achievement in context, only five schools in New Hampshire had more than three students recognized and two of those were St. Paul's and Phillips Exeter. Last spring, 267 Advanced Placements tests were administered and 49 of our students achieved a perfect score. At the end of last year, a member of the class of 2007 was selected as one of 250 high school seniors nation-wide to receive the 2007 Coca-Cola Scholarship Award and another was selected as a semifinalist in the Presidential Scholars competition. Thus far, this year Hollis Brookline High School claims six who have achieved a perfect 800 on an SAT test, twenty AP Scholars, fifteen Granite State Scholars, ten National Merit Commended Students, one Coca-Cola Semifinalist, as well as nineteen students inducted into the National Honor Society.

The theatre department began the year by presenting Noises Off, in early September followed by outstanding performances of Shakespeare's Twelfth Nigh or What You Will, in December, the musical, Footloose, in March and a Spring Play in May all under the direction of our talented drama director, Ms. Elyse Tomlinson. Two of our students were accepted into the New Hampshire Music Educator's All State Festival. The fall and winter concerts by our various band and choral groups, as well as the Pep Band performing at basketball and football games, continue to showcase the talented students of Hollis Brookline and the outstanding direction of Ms. Karen Sayward and Mr. Dave Umstead. The 30 students who make up our math team, continue to impress in state and regional competitions thanks to the hard work of their advisors, Ms. Stacey Plummer and Ms. Sue Moores.

We are also proud of the continued success of our US FIRST Robotics Team, led by their advisor, Ms. Susan Hay and the dedication of students and parent volunteers who give countless hours of their time. The team took second place finish at the regional competition and received recognition for their entrepreneurial spirit. Special student programs this year included Veteran's Day and various pep rally assemblies, fundraising efforts for Penny Pickers and holiday giving programs involving Adopt a Family and the Giving Tree. Throughout the year, staff pledged money to wear jeans one day each month, and funded scholarships for a number of graduating seniors. Last fall, staff and students participated in Jordan's Walk for Wishes and Dash for Dreams in Brookline for the Make-a-Wish Foundation and the Making Strides Against Breast Cancer Walk in Nashua for the American Cancer Society. In February, \$4,000 was raised for Special Olympics by staff participating in the Penguin Plunge at Hampton Beach. Last spring, a dedication ceremony marking the installation of a granite sign and garden, honoring Coach Korcoulis, was held at the entrance of the track and field. Funds for this project were raised by the National Honor Society.

In the athletic arena, Hollis Brookline High School had a remarkable year. Our wrestling team and baseball team both captured state titles. The girls' swim team finished second statewide and the girls' soccer and girl's lacrosse teams both made it to the state finals. The boys' lacrosse, boys' basketball, boys' soccer and girls' volleyball teams all made it to the state semi finals. The ice hockey team enjoyed a successful inaugural season and the football team was voted the Class I Team Sportsmanship Award. In addition, two of our faculty members, wrestling coach, Rhon Rupp and field hockey coach, Steve Connors, were both named Coach of the Year within their divisions. Meghan Flaherty was named Division II Volleyball Player of the Year and JP Gorham, was honored as one of six national male finalists in the Wendy's High School Heisman Award which was broadcast nationally on ESPN2 in December.

This year, we again offered a number of programs addressing transition issues faced by our students as they move from the middle school to high school. High school staff collaborated with their middle school colleagues to assist students throughout the course selection process providing a grade 8 course selection information night held in the

winter, a club fair held for grade 8 families in June, as well as the “new student” orientation on the first day of school. Additionally, informational morning coffee sessions were added during the course selection process for parents of incoming freshmen. The Parent Conferences held prior to the Thanksgiving break continue to be well received.

In closing, I am privileged to continue serving as part of the Hollis Brookline High School Community. The talented students from Hollis and Brookline and dedicated staff benefit from the tremendous support shown by the Supervisory Union, School Board and both of our communities. All of us continue to be committed to our mission and moving the school forward.

Respectfully Submitted

Timothy J. Kelley  
Principal

**Hollis Brookline High School Mission Statement**

*We believe that our mission is to inspire lifelong learning and achievement.*

*We will provide a broad range of experiences, which will encourage students to strive for their maximum intellectual, artistic, emotional, social and physical development.*

*We value the individuality of each member of the community and believe that an atmosphere of mutual trust and respect is essential to the educational process.*

# HOLLIS BROOKLINE MIDDLE SCHOOL

## Annual Report

2007-2008

As principal of Hollis Brookline Middle School, I am pleased to submit this report to the citizens of Hollis and Brookline. The 07-08 school year marked the tenth full year of my tenure. It is fitting to reflect upon the milestones which have *promoted* and *supported* our growth as a learning community.

My very first meeting in the summer of 1997-1998 was held in the nurse's office of what is presently known as HUES. The Hollis Brookline Junior High School was transitioning to a new home at 25 Main Street, the vacated high school building. My office was not yet available, however work had begun. Mrs. Judy McBride, Brookline, Mrs. Ann Conway, Hollis and I sat for nearly three hours discussing the formation of a PTSA (Parent, Teacher, Student Association). That was the inception of one of the three strongest pillars of our middle school. Ten years later the PTSA has over 270 members. Approximately twenty-five parents meet monthly and many more volunteer in a multitude of ways, all the while balancing both directly and indirectly the well being of our emerging adolescents.

During the 1998-99 school year the staff restructured from a traditional junior high school model into middle level teams. Interdisciplinary teams were formed to provide 'schools within schools' by assigning a common group of students to the same teachers representing math, English, science and social studies. Hollis Brookline Middle School remains unique in its team design with the inclusion of a life skill specialist. The art, family and consumer science, industrial arts and health teachers are integrated with the core teams for one quarter of the year, thus affording meaningful curriculum integration, common planning time, opportunities to meet with parents as a team and more meaningful adult/student relationships.

In the year 2000 an application was sent to the Department of Education for consideration to participate in the Best Schools Leadership Institute (BSLI) with a singular focus on an Advisory Program. Three years of tireless research, planning and professional development resulted in our present skill-based advisory program known as ROCK. ROCK is the acronym for Reading, Organization, Communication and Knowledge. Research supports a direct link between increased academic achievement and a positive adult relationship during the emerging adolescent stage of development.

We embarked on our first building proposal in 2002. Although it failed, the momentum to keep the Coop together became stronger. Our purpose and ability to provide a rich, rigorous program was clear. On our third attempt in 2004, the bond passed and our renovation/expansion project became reality! We presently reside in the final project which has served to genuinely enhance our middle level program.

Exemplary middle schools foster connections with students beyond the school day. Hollis Brookline Middle School continues to expand its extracurricular opportunities. The State's *Follow the Child Initiative* provided data through a *My Voice Survey*. Specifically, 92% of our 8<sup>th</sup> grade students have participated in an after school activity.

The ICT (Information and Communication Technology) Initiative, Ed 306.42 was fully embraced in the spring of 2005. The Department of Education required that proficiencies be demonstrated across all content areas, no longer through an isolated computer class. The old model was replaced with embedded instruction so that students use technology *for* learning rather than technology *as* learning. Thanks in part to our availability of technology (three labs, two wireless carts) and to a dedicated staff; we are currently ready to evaluate our eighth grade students' electronic portfolios.

All Professional Development during the 2006-07 school year targeted 'curriculum mapping.' We expect, as staff articulate content, skills, assessment and align with standards, that the curriculum will begin to breathe. The web-based software TechPaths will provide teachers with an 'electronic hub' to analyze any and all new initiatives, study NECAP results and review current practices. In other words, mapping will cater instruction to student needs and desired outcomes.

Parents, students and last but not least, staff are the three support pillars in our learning community. Staff, (certified, paraprofessionals, secretaries, custodial) all contribute to the rigor and relevance of our program within a safe environment. We recognize the countless contributions of our nurse Mrs. Deirdre Adams, as she enters a new chapter called retirement. And to Mrs. Rizzo Saunders our thanks and expectation that success will be found in her new principalship. It is most rewarding to be a part of such tremendous growth and collaborative spirit.

Respectfully submitted,

Patricia Lewis Goyette, Principal

**HOLLIS BROOKLINE HIGH SCHOOL  
Scholarships & Awards 2007**

**Al Neuharth Free Spirit Scholarship Winner**  
Dara Fisher

**Alan Frank Memorial Scholarship Book Award**  
Henry Cone-Roddy

**American Choral Directors Award**  
Jacquelyn Hyde

**Amherst Orthodontic Scientific Woman's S.**  
Kate Cappetta

**Angela Adams Memorial Scholarship**  
Brittany Zagorianakos

**Athlete Citizen Scholar Award**  
Anna Griem          Benjamin Etten

**Atrium Dodds Scholarship**  
Gregory Yeager

**AXA Achievement Community Scholarship**  
Michelle Viviney

**Booster Club Boys Leadership Scholarship**  
Dan Golia

**Booster Club Gril's Leadership Scholarship**  
Anna Griem

**Booster Club Outstanding Effort Scholarship**  
Paige Booth          Alex Doberstein  
Michelle Filer          Matthew Oliva

**Brookline Historical Society Book Award**  
Timothy Harms

**Brookline Lion's Club Scholarship**  
Danielle Marquette

**Brookline Women's Club**  
Elizabeth Quaglieri

**Cabinet Press Book Award**  
Dara Fisher

**Cavalier of the Year Award**  
Alex Doberstein

**Cav-Mart/FBLA Scholarship**  
Michelle Falk

**Cav-Mar Scholarship**  
Sara Schmalz



**Charles Zylonis Memorial Scholarship**  
Paige Booth

**Coca-Cola Scholarship**  
Allison Huberlie

**Colonial Garden Club Scholarship**  
Andrew Orde

**Community of Caring Scholarship**  
Alex Doberstein, Whitney Hills

**DelSignore Scholarship**  
Danielle Gendreau

**DAR Good Citizens Award**  
Anna Griem

**Dollars for Scholars**  
Devan Cote                      Dara Fisher  
Suzi Grossman                Allison Huberlie  
Nichole Lia                    Katherine Lombard  
Gregory Yeager

**Donald P. Burke Memorial Scholarship (Brookline Fire)**  
Eric Miron

**Ed. Berna Memorial Scholarship**  
Christopher Berlind

**French Honor Award**  
Holly Bridge

**Granite State Scholars**  
(15 Members of the Class of 2007)  
Natalie Basile                Chris Berlind  
Trevor Buteau                Kate Cappetta  
Henry Cone-Roddy            Devan Cote  
Kali DelSignore               Katie Duffy  
Michelle Filer                Dara Fisher  
Eamon Fogarty                Anna Griem  
Suzi Grossman                Allison Huberlie  
Elizabeth Kalenik

**Hollis Brookline Rotary Club College Scholarship**  
Elizabeth Kalenik            Shelby Noel  
Elizabeth Quaglieri           Rebecca Stanizzi  
Michelle Viviney              Gregory Yeager

**Hollis Brookline Rotary Club Vocational Scholarship**  
Alicia Skinner

**Hollis Historical Society Book Award**  
Rachel Bridges

**Hollis Town Band Scholarship**  
Patrick Luteran               Sara Noah

**Hollis Women's Club Valedictorian Book Award**

Kate Cappetta

**Hollis Women's Club College Scholarship**

Gregory Yeager

**Hollis Women's Club Vocational Scholarship**

Alicia Skinner

**John M. Doll Award**

Anne Moffitt

Stephen Skey

**John Philip Sousa Band Director's Award**

Elizabeth Kalenik

**Laurie Harris Memorial Scholarship**

Kali DelSignore

**Louis Armstrong Jazz Award**

Christopher Berlind

**Nancy Archambault Ratta Scholarship**

Elizabeth Kalenik

**Nashua Technology Center Nursing Assistant**

Melissa Eastman

**Nashua Technology Center Cert of Excellence**

Samantha BelBruno

**NH Coaches Assoc. (3 sports for 4 years)**

Alex Doberstein

Anna Griem

Mathew Oliva

Steve Skey

**National Merit Scholarship Finalists**

Chris Berlind

Trevor Buteau

Dara Fisher

Suzi Grossman

KC Lumbard

**National Merit Scholarship**

Chris Berlind

**National Merit Northop Grumman Scholarship**

Paige Booth

Trevor Buteau

April Daoust

Elizabeth Quaglieri

**Nicholas Jennings Memorial Scholarship**

Jennifer Reed

Michelle Viveney

**Presidential Spirit of Community Award**

Elizabeth Quaglieri

**Presidential Scholars Program**

Dara Fisher

**Principal's Leadership Award**

Dara Fisher

**Prudential Spirit of Community Award**

Elizabeth Quaglieri

**Richard Maghakian Memorial Scholarship**

Nicole Lia

**Rhode Island School of Design**

Christina Johnson

**Ruth E. Wheeler Scholarship**

Suzi Grossman

**Salutatorian Book Award**

Christopher Berlind

**Senior Determination Award**

Amanda Coffey                      Kevin Kalhour  
Caroline Havens                      Crhistopher Rossetti

**Southern NH Regional Medical Center**

Brittany Zagorianakos

**Spanish Honor Award**

Whitney Hills                      Katherine Lumbard

**STEAM for Youth Scholarship**

Nicole Lia

**Student Council Scholarship**

Gregory Yeager

**Team Player of the Year**

Pat Archambault                      Michelle Filer

**University of Michigan Sidney and Irene Shipman S.**

Dara Fisher

**US Marine Corps Distinguished Athlete Award**

Kate Cappetta                      Daniel Golia

**US Marine Corps Semper Fidelis (Music Award)**

Patrick Luteran                      Ann Moffitt

**US Marine Corps Scholastic Excellence Award**

Christopher Berlind                      Kate Cappetta

**William & Lorraine Dubbens Scholarship**

Eamon Fogarty                      Eric Miron  
Michelle Viveny

## COLLEGES THAT ACCEPTED HOLLIS BROOKLINE GRADUATES

### Class of 2007

Members of the class of 2007 applied to 277 different colleges and universities nationwide. Students were accepted to 188 of these collegiate institutions. The following is a list of those colleges and universities that admitted students from the class of 2007.

Alfred State College	Hofstra University	Southern Maine Community College
American University	Houghton College	Southern New Hampshire University
Arizona State University	James Madison University	Springfield College
Assumption College	John Carroll University	Stetson University
Auburn University	Johns Hopkins University	Stonehill College
Avon Old Farms School	Johnson & Wales University	Suffolk University
Babson College	Johnson State College	SUNY Cobleskill
Beloit College	Keene State College	SUNY Cortland
Bentley College	Lasell College	SUNY New Paltz
Berklee College of Music	Lehigh University	Syracuse University
Boston College	Lesley University	Taylor University
Boston University	Liberty University	Temple University
Brandeis University	Loyola College Baltimore	The Catholic University of America
Brigham Young University	Maine Maritime Academy	The Citadel
Brigham Young University/Idaho	Manhattan School of Music	The Pennsylvania State University
Brown University	Manhattanville College	Trinity College
Bryn Mawr College	Mansfield University	Tufts University
Bucknell University	Massachusetts College of Art	Tulane University
California Institute of Technology	Massachusetts College of Pharmacy	Union College
Cape Cod Community College	and Health Science	Universal Technical Institute
Carnegie Mellon University	Mercyhurst College	University of Alabama
Cedarville University	Merrimack College	University of Central Florida
Central Connecticut State	Messiah College	University of Chicago
Citizens School of Nursing	Miami University	University of Connecticut
Clark University	Michigan State University	University of Denver
Clarkson University	Middlebury College	University of Hartford
Colby Sawyer College	Montana State University	University of Hartford-Hartt School
College of New Rochelle	Mount Holyoke College	University of Judaism
College of Saint Rose	National Outdoor Leadership School	University of Maine Orono
College of the Holy Cross	NATIV College Program	University of Maryland
Colorado State University/Ft.	Nazareth College	University of Massachusetts/Amherst
Columbia University	New England College	University of Massachusetts/Dartmouth
Concordia University	New Hampshire Technical Institute	University of Massachusetts/Lowell
Connecticut College	New York University	University of Michigan
Cornell University	Newbury College	University of New England
Curry College	NHCTC Laconia	University of New Hampshire
Daniel Webster College	NHCTC Nashua	University of New Hampshire
Denison College	NHCTC-Laconia	University of New Hampshire, TSAS
Denison University	North Dakota State College of Science	University of North Carolina/Chapel
DePaul University	North Park University	University of Pennsylvania
Duke University	Northeastern University	University of Rhode Island
Earlham College	Northwestern University	University of Richmond
Eastern Connecticut State	Norwich University	University of Rochester
Eastern Nazarene College	Ohio Technical College	University of San Diego
Eastern University	Paul Smith's College	University of Sciences in Philadelphia
Elmira College	Plymouth State University	University of South Carolina
Emerson College	Providence College	University of Southern ME/Portland
Emmanuel College	Purdue University	University of Tampa
Endicott College	Quinnipiac University	University of Vermont
Fairfield University	Rensselaer Polytechnic Institute	Ursinus College
Fisher College	Rhode Island College	Utah State University
Fordham University	Rivier College	Virginia Military Institute
Franklin Pierce College	Rochester Institute of Technology	Wake Forest University
Gannon University	Roger Williams University	Washington University/St. Louis
George Washington University	Saint Anselm College	Wellesley College
Gettysburg College	Saint Joseph's College CT	Wells College
Gordon College	Saint Joseph's College of Maine	Wentworth Institute of Technology
Green Mountain College	Saint Michael's College	West Chester University of
Grove City College	Salve Regina University	William Patterson
Hampshire College	Savannah College of Art and Design	William Woods University
Hartwick College	Seton Hall University	Worcester Polytechnic Institute
Harvey Mudd College	Simmons College	Worcester State College
Hesser College	Smith College	Xavier University



## TOWN OFFICES AND POST OFFICE

Emergency .....	911
Police	
Fire	
Ambulance	
Town Hall .....	465-2209
Fax .....	465-3701
Animal Control Officer .....	465-2303
Assessing Office .....	465-9860
Building Inspector .....	465-2514
Communications Center .....	465-2303
Department of Public Works .....	465-2246
Finance Department .....	465-6936
Fire Department (non-emergency) .....	465-6001
Health Officer .....	465-2514
Hollis Social Library .....	465-7721
Information Technology .....	465-2209
Planning Department .....	465-3446
Police (non-emergency) .....	465-7637
Post Office .....	465-9030
Recreation Commission .....	465-2671
Selectmen's Office .....	465-2780
Stump Dump .....	465-2143
Tax Collector .....	465-7987
Town Clerk .....	465-2064
Transfer Station .....	465-3299
Welfare .....	465-2780

*Visit the Town's World Wide Web page at [www.hollis.nh.us](http://www.hollis.nh.us)*

## SCHOOLS AND SUPERINTENDENT'S OFFICE

Hollis Primary School .....	465-2260
Hollis Upper Elementary School .....	465-9182
Hollis Brookline Middle School .....	465-2223
Hollis Brookline High School .....	465-2269
Hollis School District .....	465-7118
Hollis Brookline Superintendent's Office .....	465-7118

*Visit the Schools' World Wide Web page at [www.hollis.k12.nh.us](http://www.hollis.k12.nh.us)*





2007 ANNUAL REPORT



TOWN OF HOLLIS

