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TOWN OF HANOVER

2007

ANNUAL TOWN REPORT



ANNUAL TOWN MEETING

Tuesday, May 13, 2008

Hanover High School Gymnasium

Voting - 7:00 a.m. to 7:00 p.m.

Business Meeting - 7:00 p.m.



Foster Blough
1920 - 2008

Photo Credit: Mark Washburn

In 1963, following his retirement from the Marine Corps, Foster Blough moved his family to Hanover and began a second career as a budget officer at Dartmouth College. During his forty-five years in our town, Foster served his community well. He could easily have been labeled “Mr. Volunteer” for his many hours of service to the town and the hospital. He racked up over 10,500 of volunteer service at DHMC, and spent countless hours giving of his talents to the Town. He served ably and well on the School Board and the Finance Committee. As an Assistant Moderator for the Town, Foster was the man at the ballot box for every election held since he arrived in Town. We are a better community for Foster having shared his life with all of us, and we shall miss him.

Front Cover Photo: Ledyard Bridge

Photo Credit: Marilyn “Willy” Black, Town Moderator

TABLE OF CONTENTS

Table of Contents	1
Business Hours/Telephone Numbers/E-Mail Addresses	3
Town Management Staff	4
Mission Statement	4
Chapter 1 – Information for Town Meeting.....	5
Town Officers.....	7
Candidates for Town Office.....	7
Green Pages – Moderator’s Letter.....	Part I
– Hanover Finance Committee	
– Warrant for the Annual Town Meeting	
Yellow Pages – Explanatory Information for Town Meeting.....	Part II
Chapter 2 – Town Manager and Budget Reports.....	9
Selectmen’s Report.....	10
Town Manager's Budget Report.....	15
2008-2009 Budget Analysis, All Funds.....	21
Tax Rate Analysis.....	22
2008-2009 Budget Summary.....	23
2008-2009 Budget Detail.....	26
Independent Auditors Letter of Comments and Recommendations.....	53
Independent Auditor’s Report.....	55
Special Funds.....	56
Statement of General Debt.....	56
Trust Funds.....	57
Town Treasurer.....	58
Chapter 3 – Town Department Reports.....	60
List of Hanover Employees	61
“Milestones” (Employees with 20+ years of service).....	66
Administrative Services.....	67
Assessment Office.....	67
- Summary of Assessments.....	68
Etna Library.....	69
Fire Department.....	70
Howe Library.....	73
Human Resources.....	75
Management Information Systems (MIS).....	76
Parks and Recreation.....	77
Planning & Zoning.....	79

Town Department Reports cont'd...

Police Department.....	80
Public Works.....	86
Supervisors of Checklist.....	95
Town Clerk and Tax Collector.....	95
- Tax Collector's Report.....	97
- Ten Largest Taxpayers.....	99
- Summary of Tax Lien Accounts.....	99
- Report of the Town Clerk.....	100
- Dog Licenses.....	101
- Vehicle Registration.....	101
- Dredge and Fill Applications.....	101
- Voter Registration.....	102

Chapter 4 – Board and Committee Reports..... 103

Official Boards, Commissions and Committees List.....	104
Advisory Board of Assessors Report.....	109
Affordable Housing Commission.....	109
Bicycle Pedestrian Committee.....	110
Building Code Advisory Committee.....	111
Community Substance Abuse Advisory Committee (CSAAC).....	113
Conservation Commission.....	114
Etna Library Board of Trustees.....	117
Howe Library Board of Trustees.....	118
Parking and Transportation Board.....	119
Planning Board.....	119
Recycling Committee.....	121
Senior Citizen Advisory Committee (Hanover Senior Center).....	123
Zoning Board of Adjustment.....	124
Other Agency Reports.....	125
- Hanover Improvement Society.....	125
- Upper Valley Household Hazardous Waste Committee.....	126

Chapter 5 – Miscellaneous Information..... 127

Message from Senator Peter Burling.....	128
Message from Raymond Burton, Executive Councilor.....	129
Upper Valley River Subcommittee.....	130
Legal Expenses and Litigation Summary.....	131
2007-2008 Rate & Fee Schedule.....	132
Minutes of the Annual Town Meeting - May 8, 2007.....	156

HANOVER MUNICIPAL BUSINESS TELEPHONE NUMBERS

Ambulance, Fire, Police.....	EMERGENCY	911
Administrative Offices.....		643-4123
Administrative Services/Finance.....		643-0705
Animal Control.....		643-2222
Assessing.....		643-0703
Cemetery Department.....		643-3327
Community Outreach Officer.....		643-0742 Ext. 116
Etna Library.....		643-3116
Fire Department (Non-Emergency).....		643-3424
Howe Library.....		643-4120
Human Resources.....		643-0742 Ext. 106
Parking Division.....		643-0737
Police Department/Dispatch (Non-Emergency).....		643-2222
Planning & Zoning.....		643-0708
Public Works/ Highway		643-3327
Recreation Department.....		643-5315
Senior Center.....		643-5531
Tax Collector.....		643-0704
Town Clerk.....		643-0712
Town Manager.....		643-0701
Water Reclamation Facility.....		643-2362
Water Department.....		643-3439

E-MAIL ADDRESSES

assessor@hanovernh.org	parking@hanovernh.org
childrens.services@thehowe.org	planning@hanovernh.org
circulation@thehowe.org	policedept@hanovernh.org
dpw@hanovernh.org	recdept@hanovernh.org
etna.library@hanovernh.org	townmgr@hanovernh.org
firedept@hanovernh.org	wwtf@hanovernh.org

BUSINESS HOURS

Dispatch - 46 Lyme Rd.....	Sun – Sat.....	24 hours/day
Etna Library	Mon & Thurs	2:00 p.m. - 7:00 p.m.
130 Etna Rd., Etna	Tues.....	9:00 a.m. - 2:00 p.m.
	Fri.....	9:00 a.m. - 4:00 p.m.
	Sat.....	10:00 a.m. -12:00 noon
Fire Dept. - 48 Lyme Rd.....	Sun – Sat.....	24 hours/day
Howe Library	Mon – Thurs.....	10:00 a.m. - 8:00 p.m.
13 East South St.	Fri.....	10:00 a.m. - 6:00 p.m.
	Sat.....	10:00 a.m. - 5:00 p.m.
(Closed on Sunday during Summer)	Sun.....	1:00 p.m. - 5:00 p.m.
Parks & Recreation - 48 Lebanon St.....	Mon – Fri.....	9:00 a.m. - 6:00 p.m.
	Sat.....	10:00 a.m. – 6:00 p.m.
Police Dept. - 46 Lyme Rd.....	Sun – Sat.....	24 hours/day
Public Works Dept. - Rt. 120.....	Mon – Fri.....	7:00 a.m. - 3:30 p.m.
Senior Center - 48 Lebanon St.....	Mon – Fri.....	12:30 p.m. - 4:30 p.m.
Town Hall - 41 So Main St.....	Mon – Fri.....	8:30 a.m. - 4:30 p.m.
Water Reclamation Facility - Rt.10.....	Mon – Fri.....	7:00 a.m. - 3:30 p.m.

Town Management Staff

Town Manager

Julia N. Griffin

Human Resources Director

Myra Johnson

Director of Administrative Services and Deputy Town Clerk

Elizabeth "Betsy" McClain

Director of Town Clerk's Office and Tax Collector

Elizabeth "Liz" Meade

Director of Assessing

Michael Ryan

Director of Planning & Zoning

Jonathan Edwards

Police Department

Nicholas Giaccone, Chief

Fire and Inspection Services

Roger E. Bradley, Chief

Library Services

Mary H. White, Howe Library Director

Barbara Prince, Etna Library Librarian

Director of Parks and Recreation Department

Henry "Hank" Tenney

Director of Public Works Department

Peter Kulbacki

Water and Wastewater Superintendent

Kevin MacLean

Mission Statement

The government of the Town of Hanover exists to provide public services for all the citizens of Hanover.

To this end, the mission of the management of the Town of Hanover is to provide guidance and direction to all town employees to:

- provide responsive, friendly, courteous service to the public and encourage open communication between all citizens and all public employees and officials.
- encourage them to regularly improve their professional skills to enable them to provide efficient, high quality, and fiscally responsible service.
- dedicate themselves to the highest standards of ethical behavior in all dealings with the public and each other.

Chapter 1

Information For Town Meeting

Notes...

Town Officers 2007

Board of Selectmen

Brian F. Walsh, Chairman (2008)
Katherine S. Connolly, Vice Chairman (2009)
William R. Baschnagel (2009)
Peter L. Christie, Secretary (2008)
Athos J. Rassias (2010)

Moderator

Marilyn W. Black (2008)

Town Clerk

Charles Garipay (2010)

Treasurer

Michael J. Ahern (2008)

Advisory Board of Assessors

Richard W. Birnie (2009)
Xenia Heaton (2008)
Paul F. Young (2010)

Fence Viewers

William F. Garrity (2008)
Edward C. Lathem (2008)
Lucie Minsk (2008)
Robert Morris (2008) (Deputy)

Health Officer

William E. Boyle, M.D

Library Trustees

Jean M. Keene (2008)
Chris Bentivoglio (2010)
Elizabeth Vesley-Gross (2009)

Park Commissioner

Richard Nordgren (2009)

Supervisors of Checklist

Elaine Hawthorne (2008)
Arlene Mahler (2012)
Linda McWilliams (2010)

Surveyors of Wood and Timber

Ed Chamberlain (2008)
John Richardson (2008)

Trustees of Trust Funds

Brian Doyle (2010)
Paul B. Gardent (2008)
Judson T. Pierson, Jr. (2009)

Candidates for Town Office

Etna Library Trustee (1)

Moderator (1)

Marilyn "Willy" Black

Selectmen (2)

Peter L. Christie
Brian F. Walsh

Supervisors of Checklist (2)

Elaine Hawthorne
Linda McWilliams

Treasurer (1)

Trustee of Trust Funds (1)

Paul B. Gardent

Notes...

Part I

Moderator's Letter

and

Finance Committee Report

Notes...

Moderator's Message

ELECTIONS

The year 2008 could easily be named the "Year of Elections!" In January, we had the highest voter turnout in the history of Hanover over 6,082 voters casting their ballots in the presidential primary. The day epitomized what democracy is all about. 1,386 new voters registered and cast their ballots, creating an excitement in the air that was contagious.

With Town Meeting on the horizon, election number two will be held. The local and state primary will be held on September 9, 2008, to get all the volunteers geared up for the presidential election to be held November 4, 2008.

Elections only function smoothly because of the help of the many volunteers who serve as ballot clerks, ballot box watchers, and all the myriad of other jobs they ably fill. Thank you one and all for helping to make the January election so successful and I look forward to serving with you at our next three elections. If you would like to volunteer for one of the up coming elections, please call Darlene Cook at the Town Office, 643-4123.

TOWN MEETING

Town Meetings have been the governmental system of most New England towns since colonial days. It has been said that Town Meeting is a "pure democracy", and that is true! The voters of the Town are the legislative body, and have all the authority and power of the legislature in Concord, or the U.S. Congress in Washington.

HOW THE MEETING WORKS

- * **WARRANT** - The agenda for the meeting.
- * **ARTICLE** - An agenda item requiring Town action.
- * **VOTING** - All votes taken are voice votes unless specified by law (bond votes require a paper ballot). If the voice vote is too close to call, the Moderator may ask for a hand vote. (Colored cards will be given to the voters to use for hand votes for better visibility in counting). Every Voter is a legislator!
- * **PAPER BALLOTS** - On any vote, if five voters so request in writing, a paper ballot shall be used.
- * **MEETING RULES** - There is no New Hampshire law that requires Town Meetings to be run under Robert's Rules of Order. You, the legislative body, set the rules for the meeting, and the Moderator regulates the business and keeps order...but the Moderator isn't "King" and can be overridden by a majority vote.
- * **PARTICIPATION** - Any registered Hanover voter may speak, ask questions, or give opinions after being recognized by the Moderator. Town Meeting is a deliberative session and discussion is encouraged.
- * **NON RESIDENT PARTICIPATION** - If a non-registered voter wishes to speak, he/she may do so by a majority vote of the legislative body.

* **AMENDMENTS** - Any article may be amended from the floor. Even line items in the budget may be amended. Action on the amendment then takes place before the article can be voted on. Amendments must be submitted to the Moderator in writing. This ensures that the action is correctly stated.

* **CALL THE QUESTION** - Any voter may call the question to end debate. If the Moderator feels the call is premature, and that the issue has not been given a fair discussion, he/she can allow debate to continue.

* **DEMOCRACY** - Democracy was born in ancient Athens and had two concepts of "FREE SPEECH": the civil right to speak publicly or to criticize the government; and the political right of free speech, that affords citizens the opportunity to speak and persuade an open assembly of citizens who are about to vote on a policy decision. It isn't just the right to speak, but also a duty to listen to all sides before making a decision. It worked for the Greeks, and it works in Hanover.

So come to Town Meeting, and speak your thoughts and opinions, giving the opposite viewpoint the same courtesy you were afforded when you spoke. Government isn't "THEY", it's "YOU". Hope to see all of you at Town Meeting.

Hanover Finance Committee

The Hanover Finance Committee met on April 7, 2008 in Town Hall. At this meeting the committee voted unanimously to support the budget proposed by the Town Administration and the Selectmen.

The committee in our deliberations has noted the thoughtful, thorough and consistent presentation of the budget by the Town Administration. We are additionally supportive of the process by which the Selectmen are involved in the public presentation of each departments needs.

The budget presented to the Selectmen called for recommended expenditures of \$19,423,595 which is a decrease of \$1,388,720 from the approved appropriations for FY 2007-08. The proposed Tax Levy is \$7,164,418 producing an estimated Tax Rate of \$4.61. This represents a Municipal Tax Rate Increase from TY 2007 of 0.66%.

Of note were the considerable discussions that the committee and Selectmen participated in relative to the use of \$336,000 appropriated in the FY 2007-08 budget to address a one-time charge to mitigate damage from the June Storm. If the impact of these one-time storm repairs were netted from the base year budget, the current proposal would call for a 6.02% increase in the Tax Rate.

The committee supports the proposed capital improvements to the Water Reclamation Facility and the proposed strategy for debt-financing the bulk of these improvements. The committee urges the Town to examine the existing sewer rate structure, focusing specifically on the possibility of introducing variable rates based on customer class (e.g., residential vs. commercial vs. industrial).

Warrant
for
Town Meeting
Tuesday,
May 13, 2008

Notes...

WARRANT FOR THE ANNUAL TOWN MEETING

GRAFTON, ss

TOWN OF HANOVER

TO THE INHABITANTS OF THE TOWN OF HANOVER, NEW HAMPSHIRE, who are qualified to vote in Town affairs:

TAKE NOTICE AND BE WARNED, that the Annual Town Meeting of the Town of Hanover, New Hampshire, will be held as follows:

ON TUESDAY, MAY 13, 2008 AT THE GYMNASIUM, HANOVER HIGH SCHOOL, LEBANON STREET, HANOVER, THERE WILL BE VOTING BY OFFICIAL BALLOT FOR THE ELECTION OF TOWN OFFICERS AND ALL OTHER ARTICLES REQUIRING VOTE BY OFFICIAL BALLOT. THE POLLS WILL OPEN AT 7:00 AM AND CLOSE AT 7:00 PM.

ARTICLES NINE THROUGH THIRTY-TWO WILL BE PRESENTED, DISCUSSED AND ACTED UPON BEGINNING AT 7:00 PM AT THE GYMNASIUM, HANOVER HIGH SCHOOL, LEBANON STREET, HANOVER.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

- Two Selectmen, each to serve for a term of three (3) years;
- One Moderator to serve for a term of two (2) years;
- One Treasurer to serve for a term of one (1) year;
- One Library Trustee to serve for a term of three (3) years;
- One Supervisor of the Checklist to serve for a term of two (2) years;
- One Supervisor of the Checklist to serve for a term of six (6) years;
- One Trustee of Trust Funds to serve for a term of three (3) years.

ARTICLE TWO (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 1 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 1 would amend Section 201.1, Accessory Uses, to add “RO” to the list of zoning districts where a setback for noisy institutional use is required.

At a Public Hearing held February 26, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

ARTICLE THREE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 2 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 2 would amend Section 232, Noise Standards, to include noise limits for the testing of electrical generators.

At a Public Hearing held February 26, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

ARTICLE FOUR (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 3:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 3 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 3 would add “Institutional Dining Facility” as a new use permitted by Special Exception in the Institutional Zoning District, would define this term, and would set forth parking requirements relative to the number of persons employed in the facility.

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

ARTICLE FIVE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 4:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 4 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 4 would add a new Section 408, Parking and Transportation Demand Management Plan Option, to enable parking requirements to be satisfied by a parking and transportation demand management program that could include off-site parking, shuttle service, use of public transit, ride-sharing, pedestrian and bicycle commuting, and other alternatives to required on-site parking.

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted 6:1 to recommend that Town Meeting adopt this zoning amendment.

ARTICLE SIX (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 5:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 5 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 5 would amend Section 212, Inclusionary Housing, to provide traditional and open-space subdivisions and multi-family developments with the same bonus-density allowances now available only in Planned Residential Developments.

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

ARTICLE SEVEN (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 6:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 6 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 6 would amend Section 702, Wetland, Waterbody, and Intermittent Stream Protection and other relevant sections of the Zoning Ordinance regarding wetland, waterbody, and intermittent stream protection, to increase the applicability of administrative permits to smaller projects, to refine the criteria for wetlands special exceptions, to permit seasonal docks without the need for a special exception, to allow a special exception to be granted from dimensional setback requirements; and to update relevant map references and definitions.

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

ARTICLE EIGHT (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 7:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 7 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 7 would amend Section 1001.1, to specify that only an alteration of a building or structure which would result in a change of its use or an expansion of its footprint or volume would necessitate a Zoning Permit and that only an increase in a sign's size or the introduction of lighting would necessitate a Zoning Permit.

At a Public Hearing held February 26, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

BUSINESS MEETING AGENDA

7:00 PM

ARTICLE NINE: To choose the following Town Officers to be elected by a majority vote:

One member of the Advisory Board of Assessors for a term of three (3) years;
Three Fence Viewers, each for a term of one (1) year;
Two Surveyors of Wood and Timber, each for a term of one (1) year;
Such other Officers as the Town may judge necessary for managing its affairs.

(Note: Article Ten requires a two-thirds ballot vote)

ARTICLE TEN: To see if the Town will vote to raise and appropriate \$6,000,000 for the construction of wastewater treatment system improvements and replacement of obsolete treatment processing equipment at the Water Reclamation Facility as identified and recommended in an engineering report prepared in Fall 2006; and to authorize issuance of not more than \$6,000,000 of bonds or notes in accordance with the provisions of the New Hampshire Municipal Finance Act, RSA 33, and to take all action as may be necessary to carry out the purpose of this vote. Borrowing such sum through the issuance of traditional bonds and notes will only be undertaken if sufficient funds are not available from the State Revolving Loan Fund, which is administered by the New Hampshire Department of Environmental Services. Funding for the debt service associated with the loan is paid for by wastewater rates paid by users of the wastewater system, and is not paid for by General Fund taxes. A two-thirds ballot vote is required.

Selectmen For 4 Against 0 Absent 1

ARTICLE ELEVEN: To receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

ARTICLE TWELVE: To see if the Town will vote to modify the elderly exemption from property tax in the Town of Hanover, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, increase the exemption to \$80,000; for a person 75 years of age up to 80 years, increase the exemption to \$120,000; for a person 80 years of age or older, increase the exemption to \$165,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$32,000 or, if married, a combined net income of less than \$45,000; and own net assets not in excess of \$75,000 excluding the value of the person's residence. This article represents a recommended modification of the current exemption for the elderly of \$65,000 for a person 65 to 75 years of age, \$95,000 for a person 75 years of age up to 80, and \$130,000 for a person 80 years of age or older and would be effective April 1, 2008 for the 2008 tax year.

Selectmen For 4 Against 0 Absent 1

ARTICLE THIRTEEN: Shall we modify the exemption for the disabled? The exemption, based on assessed value, for qualified taxpayers shall be increased to \$165,000. To qualify, the person must have been a New Hampshire resident for at least 5 years and own and occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$26,000 or, if married, a combined net income of not more than \$35,000; and own net assets not in excess of \$75,000 excluding the value of the person's residence. This article represents a recommended modification of the current exemption for the disabled of \$130,000 and would be effective April 1, 2008 for the 2008 tax year.

Selectmen For 4 Against 0 Absent 1

ARTICLE FOURTEEN: Shall we adopt the provisions of RSA 72:37 for the exemption for the blind from the assessed value of residential real estate for property tax purposes? This statute provides that every inhabitant who is legally blind shall be exempt each year, for property tax purposes, from the assessed value on a residence to the value of \$30,000. This article represents a recommended modification of the current exemption for the blind of \$25,000 and would be effective April 1, 2008 for the 2008 tax year.

Selectmen For 4 Against 0 Absent 1

ARTICLE FIFTEEN: To see if the Town will vote to authorize the Board of Selectmen to accept from Dartmouth College a portion of property located on the easterly side of Grasse Road in Hanover (map 4, lot 10) according to such terms and conditions as the Board deems appropriate and reasonable; said portion of this property to consist of no more than 10.2 acres, to be used for recreation, affordable housing and/or conservation purposes.

Selectmen For 4 Against 0 Absent 1

A motion will be made to approve Article Sixteen through Article Twenty-Two jointly as written, however anyone is free to discuss any part of these articles and may move for separate action on any one article.

ARTICLE SIXTEEN: To see if the Town will vote to raise and appropriate \$6,750 for deposit into the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2006-2007. Funding deposited into the Land and Capital Improvements Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

Selectmen For 4 Against 0 Absent 1

ARTICLE SEVENTEEN: To see if the Town will vote to raise and appropriate \$6,750 for deposit into the Conservation Fund created as authorized by RSA 36-A:5.1, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2006-2007. Funding deposited into the Conservation Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

Selectmen For 4 Against 0 Absent 1

ARTICLE EIGHTEEN: To see if the Town will vote to raise and appropriate \$1,124,910 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

Ambulance Equipment Capital Reserve Fund	\$ 44,000
Bridge Replacement and Renovation Capital Reserve Fund	\$ 60,000

Fire Department Vehicle and Equipment Capital Reserve Fund	\$105,500
Highway Construction and Maintenance Equipment Capital Reserve Fund	\$240,000
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund	\$ 22,160
Police Vehicles and Equipment Capital Reserve Fund	\$ 76,170
Sewer Equipment and Facilities Improvements Capital Reserve Fund	\$567,080
Town Revaluation Capital Reserve Fund	\$ 10,000

Selectmen For 4 Against 0 Absent 1

ARTICLE NINETEEN: To see if the Town will vote to raise and appropriate \$556,441 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

Dispatch Equipment and Dispatch Center Enhancements Capital Reserve Fund <i>Dispatch Radio Console Upgrade</i>	\$ 20,000
Highway Construction and Maintenance Equipment Capital Reserve Fund <i>Sidewalk Tractor 03; Truck 09</i>	\$186,300
Police Vehicles and Equipment Capital Reserve Fund <i>Police Cruiser Fleet (4 cruisers; 2 sedans)</i>	\$221,500
Sewer Equipment and Facilities Improvements Capital Reserve Fund <i>Line Flusher; Truck #20224; Snowblower for Skidsteer</i>	\$128,641

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2012, whichever is sooner.

Selectmen For 4 Against 0 Absent 1

ARTICLE TWENTY: To see if the Town will vote to establish a Building Maintenance and Improvement Capital Reserve Fund under the provision of RSA 35:1 for preventive maintenance and energy efficiency initiatives to Town buildings, and to raise and appropriate \$50,000 to be placed in this fund towards this purpose.

Selectmen For 4 Against 0 Absent 1

ARTICLE TWENTY-ONE: To see if the Town will vote to raise and appropriate \$34,175 for deposit into the Municipal Transportation Improvement Fund, and to authorize funding of this

amount by transfer from the Transportation Improvement Fee Reserve, with no funds being raised by taxation. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover (\$5.00 per vehicle) during fiscal year 2006-2007.

Selectmen For 4 Against 0 Absent 1

ARTICLE TWENTY-TWO: To see if the Town will vote to raise and appropriate \$5,373 for partial funding of two projects proposed by the Bike and Pedestrian Committee, and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund. This will be a non-lapsing appropriation per RSA 32:7, VA and will not lapse until these projects are complete or June 30, 2012, whichever is sooner.

Selectmen For 4 Against 0 Absent 1

END OF ARTICLES PROPOSED TO BE JOINTLY VOTED ON.

ARTICLE TWENTY-THREE: To see if the Town will vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on March 24, 2008, between the Town of Hanover and the American Federation of State, County and Municipal Employees (AFSCME), Local 1348, which calls for the following increases in salaries and benefits for its members:

<u>Year</u>	<u>Estimated Increase</u>
2008-2009	\$28,300
2009-2010	\$15,756 (low) to \$47,267 (high)
2010-2011	\$15,913 (low) to \$48,685 (high)

And further to raise and appropriate the sum of \$28,300 for the 2008-2009 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriations at current staffing levels paid in the prior fiscal year.

Selectmen For 4 Against 0 Absent 1

ARTICLE TWENTY-FOUR: To see if the Town will vote to raise and appropriate \$17,658,571 to pay the operating expenses of the Town for the 2008-2009 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectmen For 4 Against 0 Absent 1

ARTICLE TWENTY-FIVE: To see if the Town will vote, in accordance with RSA 41:26-c, to authorize the appointment rather than the election of the Town Treasurer.

Selectmen For 4 Against 0 Absent 1

ARTICLE TWENTY-SIX: (Article by agency request) To see if the Town will vote to raise and appropriate \$2,500 to support the services provided for the residents of Hanover by the Upper Valley Humane Society. This is the third year this article has appeared on the warrant.

ARTICLE TWENTY-SEVEN: (Article by agency request) To see if the Town will vote to raise and appropriate \$1,500 to support the services provided for the residents of Hanover by the New Hampshire Association for the Blind. This is the second year this article has appeared on the warrant.

ARTICLE TWENTY-EIGHT: (Article by agency request) To see if the Town will vote to raise and appropriate \$570 to support the services provided for the residents of Hanover by Tri-County Community Action Agency (Tri-County CAP). This is the second year this article has appeared on the warrant.

ARTICLE TWENTY-NINE: (Article by agency request) To see if the Town will vote to raise and appropriate \$500 to support the services provided for the residents of Hanover by the Court Appointed Special Advocates (CASA). This is the first year this article has appeared on the warrant.

ARTICLE THIRTY: (Article by agency request) To see if the Town will vote to raise and appropriate \$3,100 to support the services provided for the residents of Hanover by the Outreach House. This is the first year this article has appeared on the warrant.

ARTICLE THIRTY-ONE: (Article by Petition) To see if the Town will vote to approve the following resolution to be forwarded to our State Representatives, our State Senator and our Governor:

Resolved: We the citizens of Hanover, NH believe in a New Hampshire that is just and fair. The property tax has become unjust and unfair. State leaders who take a pledge for no new taxes perpetuate higher and higher property taxes. We call on our State Representatives, our State Senator and our Governor to reject the "Pledge", have an open discussion covering all options, and adopt a revenue system that lowers property taxes.

ARTICLE THIRTY-TWO: To transact any other business that may legally be brought before this Town Meeting.

Given under our hands and seal of the Town of Hanover this 7th day of April, 2008.

TOWN OF HANOVER
BOARD OF SELECTMEN

Brian F. Walsh, Chairman
Katherine S. Connolly
William R. Baschnagel
Peter L. Christie
Athos J. Rassias

Notes...

Notes...

Part II

Explanatory Information

Notes...

Youth-In-Action Child Care for Town Meeting Tuesday, May 13, 2008

YIA will be offering child care from 7:00 p.m. – 9:30 p.m. the night of Hanover Town Meeting. **Families must pre-register for this service by Friday, May 9th, 2008.**

Please pre-register by calling Jessica Eakin at 643-4313.

Chapter 1: Information for Town Meeting

Part II: Explanatory Information

What is Town Meeting? All Hanover citizens are encouraged to participate in the yearly Town Meeting, a living example of direct democracy. Town Meeting is a meeting of citizens who come together to form the legislative body of the town. It is held yearly, the second Tuesday in May, to elect town officers, adopt the town budget, and consider other issues that require Town Meeting approval. This year, Town Meeting will be held on May 13.

What is the Warrant? The Town Meeting agenda is called “the Warrant”; each agenda item is called an “article”. The official Warrant precedes this document in Part I-7. The Warrant includes two sets of articles:

1. **Ballot voting** (Articles One through Eight): Voting on Articles One through Eight - which includes voting for candidates for office and for amendments to the Hanover Zoning Ordinance - is conducted by ballot during the day of Town Meeting (Tuesday, May 13, 2008) from 7:00 am to 7:00 pm, in the Hanover High School Gymnasium. The daytime ballot voting is held by secret ballot, referred to as the “Australian Ballot” or the “Official Ballot”.
2. **Business meeting** (Articles Nine through Thirty-Two): Discussion of and voting on Articles Nine through Thirty-Two – including the proposed budget in Article Twenty-Four – takes place at an open meeting, called the “Business Meeting”, which begins at 7:00 pm on Tuesday, May 13, in the Hanover High School Gymnasium. At the Business Meeting portion of Town Meeting, citizens sit down together and discuss, modify, and vote.

What if you cannot attend? If you cannot attend Town Meeting...

1. **Ballot items:** You may vote by absentee ballot on the items decided by Australian or Official Ballot voting by requesting an absentee ballot from the Town Clerk’s office at Town Hall, and delivering it in person by 5:00 pm the day

before Town Meeting or postmarked by mail by 5:00 pm on the day of Town Meeting.

2. **Business Meeting items:** You must be present, however, to vote on or contribute to discussion of any Warrant items to be discussed at the Business Meeting. By state law, no absentee balloting is allowed on these items.

How can you register to vote? To become a registered voter, you must be a U.S. citizen, eighteen years or older, and a Hanover resident. Information that must be provided at registration includes name, address (mailing and legal residence), place and date of birth, and proof of citizenship. You may register: (1) at the polls on Town Meeting day, May 13; or (2) in advance at the Town Clerk's Office in Town Hall up to ten days before the election; or (3) with the Supervisors of the Checklist whose public voter registration sessions are advertised before any election.

What is explained in the rest of this chapter? The rest of this chapter, prepared by the Town staff, provides an explanation of all of the articles in the Warrant. The official Warrant precedes this document on page I-7.

Ballot Voting Articles One – Eight

Voting on Articles One through Eight will be conducted by official ballot on Tuesday, May 13, 2008 from 7:00 am to 7:00 pm in the Gymnasium of Hanover High School.

Article One: Election of Town Officers

The **Selectmen**, so named because members are selected on Town Meeting day, govern the Town and perform most of the Town's legislative functions as prescribed in the Town Charter, outside the legislative role granted voters at Town Meeting by state law. Two positions, currently held by Peter Christie and Brian Walsh, are each to be filled in 2008 for a three-year term. Peter Christie and Brian Walsh have both filed for re-election.

The **Town Moderator** oversees all elections and also presides over the business portion of Town Meeting. The incumbent, Marilyn W. "Willy" Black is seeking re-election to a fourth two year term.

The **Treasurer** is responsible for receipt and disbursement of Town funds and the short-term investment of excess funds. The position is elected annually and the current Treasurer, Michael Ahern, is not seeking re-election. As State law allows Town Meeting to vote to establish the Town Treasurer position as an appointed position rather than an elected position, the Selectmen have placed this item on the warrant for consideration. If the article passes, the Board of Selectmen intends to appoint an individual to serve as Town Treasurer based on qualifications and experience.

Both the Howe Library and the Etna Library are Town-supported. Each has a Board of Trustees which governs the respective library foundations in areas of fundraising and some

program functions, but they are elected differently based on the type of foundation originally established. The **Howe Library Trustees** are elected by members of the Howe Corporation while the **Etna Library Trustees** are elected by Town Meeting for a three-year term. One Etna Library Trustee is up for election and the incumbent, Jean Keene, failed to file for re-election for a three year term before the deadline. Ms. Keene has since indicated she would like to be elected to an additional three year term. Voters can enter her name as a write-in candidate or the Etna Library Trustees may appoint her to serve until the next election.

The **Supervisors of the Checklist** are legally responsible for overseeing the voter registration and certification process and for maintaining the updated voter checklist. One Supervisor position expires this year and the incumbent, Elaine Hawthorne, is seeking re-election to another six year term. A second position expires in 2010 but was vacated by an incumbent, Lee Udy, shortly after the 2007 Town Meeting. The Supervisors appointed Linda McWilliams to fill the position through the 2008 Town Meeting and now Ms. McWilliams is seeking formal election to fill the unexpired term through 2010.

The **Trustees of Trust Funds** oversee the funds reserved for special purposes, and their responsibilities are governed by state statute. One Trustee position is up for election and the incumbent Trustee, Paul Gardent, has filed for re-election to a three-year term.

Note: The following Articles Two through Eight are Amendments No. 1 – 7 to the Hanover Zoning Ordinance, which must be approved by Town Meeting. All of the proposed amendments to the Zoning Ordinance have been approved by the Planning Board.

Article Two: Amendment No. 1 - Adding the Residence Office Zoning District to the List of Zoning Districts Where a Setback for Noisy Institutional Uses is Required

At a Public Hearing held February 26, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

Land currently in the “RO” zoning district was previously in the “GR” district. When that land was re-zoned, it lost the protection afforded by Section 210.1 G which requires setbacks for noisy institutional uses. This amendment proposes to add “RO” to the list of zoning districts where a setback for noisy institutional uses is required.

Article Three: Amendment No. 2 - Noise Limits for Testing of Electrical Generators

At a Public Hearing held February 26, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

Testing of electrical generators can be a nuisance in neighborhoods and other areas of town, particularly in the more densely settled parts of Hanover. In 2003, an amendment to the Zoning Ordinance created an exemption not only for the emergency operation of such equipment but also for testing them. This proposed amendment would re-institute noise limits for the testing of electrical generators.

Article Four: Amendment No. 3 - Institutional Dining

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

Under the Hanover Zoning Ordinance, dining facilities operated by an institution primarily for the use of its students and employees may be construed to be "Restaurants" and therefore subject to the parking requirements applicable to "Eating and drinking establishments" under Section 404.I. Those requirements prescribe a number of off-street parking spaces which is a function of the square footage of the facility and the number of restaurant seats, contemplating that the restaurant will draw not only employees but more especially patrons who need off-street parking. In the case of a dining facility whose "patrons" are primarily students and employees (other than additional employees employed in the restaurant), the requisite off-street parking spaces already have been taken into account in connection with the approval of buildings housing the students and in which the employees are employed. As a result, applying the parking requirements applicable to "Eating and drinking establishments" may result in the construction and operation of excessive parking facilities, lots, and areas.

The proposal would amend:

- Table 204.4 to add "Institutional Dining Facility" as a new use permitted by Special Exception in the Institutional Zoning District,
- Section 404.1 to add "Institutional Dining Facility" as a new use category, with parking requirements tailored to the number of persons to be employed in the facility, and
- Section 902 to add "Institutional Dining Facility" as a new defined term. This would recognize that the vast majority of patrons of such facilities would not be driving to the property on which the facility is located but would already be present there, while providing additional parking related to the number of persons to be employed in the facility. This would obviate the necessity of creating unnecessary additional parking areas while addressing realistic parking needs.

Article Five: Amendment No. 4 - Parking and Transportation Demand Management Plan

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted 6:1 to recommend that Town Meeting adopt this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

Current zoning in Hanover implicitly assumes that all of the transportation and access needs of employees and patrons will be addressed solely by on-site parking dedicated to automobiles.

The proposed amendment is the addition of Section 408 to Article IV under the heading of Parking and Transportation Demand Management Plan (PTDM) Option. This amendment would provide a parking option, in connection with a proposal for a new or expanded development, for the owner/applicant to prepare and implement a Parking and Transportation Demand Management (PTDM) Plan. The PTDM plan would be in lieu of all the parking requirements defined in the other sections of the Hanover Zoning Ordinance. The TDM methods outlined in a PTDM plan will reduce the number of single-occupant vehicles traveling in Hanover.

If this amendment passes, the Hanover Site Plan Review Regulations will also be amended to specify design and locational standards, review and approval criteria, monitoring and enforcement procedures, and penalties for violations that would be needed to put such a program fully into effect.

Article Six: Amendment No. 5 - Affordable Housing Bonus Densities for Subdivisions and Multi-Family Residences

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

The current Zoning Ordinance provides incentives for affordable housing in the form of a density bonus for Planned Residential Developments (PRD's). However, it does not extend this density bonus for other types of residential developments. The proposed zoning amendment would extend to traditional and open-space subdivisions and multi-family developments the same bonus-density allowances now available only in Planned Residential Developments. Some or all of these types of residential subdivision and multi-family developments are permitted in the Downtown (D), Residence and Office (OR), Institutional (I), General Residence (GR), Single Residence (SR), and Rural Residence (RR) zoning districts. As an example, the Grasse Road II neighborhood, an open-space subdivision built in 2001-02, has 23 lots, each having a minimum lot size of 21,780 square feet; under the proposed amendment this subdivision could have contained not more than 27 lots, each of which would have had to have a minimum size of 18,150 square feet, and two of which lots (together with a house and other improvements) would have had to be affordable to households earning at or below \$25,212 per year, which is 50% of the median family income for Grafton County.

Article Seven: Amendment No. 6 - Wetlands, Waterbody, and Intermittent Stream Regulation

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

The update proposed replaces all of Section 702. This re-formatting is designed to make the section easier to read and to navigate. There are a number of smaller projects that before would have been subject to more intensive wetlands review and are now proposed to be administered as zoning permits or with notice to the zoning administrator.

The criteria for granting a special exception have been modified and refined.

For smaller projects, application requirements have been addressed in a performance fashion—with the only requirement being that enough information be submitted to enable the Zoning Administrator to make a decision. The larger projects rely on the same submission list as is required by the State so that the same submission package may be developed for the town and state.

The update is drafted to parallel the state wetlands regulations. While the current Section 702 has three paths for permitting—prohibited uses, administrative permit and special exception, the proposed regulations have counterparts for each of the state’s levels of permitting. (see the comparative table below). Because the Town regulates the 75 foot buffer around wetlands and waterbodies, three levels of state permitting fall into the purview of the local special exception criteria.

Comparison of Local and State Wetlands Permitting

<u>Local permit (proposed)</u>	<u>State permit (existing)</u>
Prohibited	No equivalent
No notice to zoning administrator	No equivalent
Notice to zoning administrator	No permit required
Administrative permit	Permit by notification
Special exception	Minimum impact expedited
	Minor Activities
	Major Activities

In addition to the wholesale replacement of Section 702, the amendment proposes a modification to Section 202 to remove the reference to the map, *Waterbodies and Wetlands Inventory*, which does not accurately show all wetlands or waterbodies and to remove the reference to 10 maps; there are in fact now 50 of them, and the number may change over time.

An additional special exception criterion is proposed as the new paragraph 206.3 with the existing 206 paragraphs re-numbered. The new criteria would allow a special exception to be granted from the setback requirements to enable an applicant to minimize impacts on water resources or water resource buffers to achieve purposes set forth as reasons to protect wetlands and waterbodies.

An amendment to Section 701.6 is proposed to enable seasonal docks to be permitted without the need for a special exception.

Definitions are proposed to be added and deleted from Section 902 as necessary to provide clarity in the Ordinance.

Section by Section Analysis of Proposed Ordinance Changes:

New Section 702.1, Authority and Purpose:

- Adds recitation of the purposes of maintaining ground water recharge and storm water control.

- Adds the instruction to administer the section taking into consideration historic resources, scenic views and agricultural soils.
- Conforms where consistent with the requirements imposed by the New Hampshire Department of Environmental Services under the New Hampshire Dredge and Fill Statute.

New Section 702.2, General Restrictions:

- Clarifies that certain activity is prohibited and specifies, with a definition of “activity”, the type of activity covered. By reference to definitions of “water resource buffer” and “intermittent stream,” eliminates protection of a 75 foot buffer around intermittent streams. Breaks out vernal pools as a separate protected category.

New Section 702.3, Identification of Water Resources and their Buffers:

- Updates reference to relevant map. Makes clear that map is suggestive but not determinative.

New Section 702.4, Activities Allowed by Right:

- Reduces the area that may be disturbed without a permit or a Special Exception from 5,000 square feet, but permits any “activity” within the reduced area and extends the exception to any area lying within the water resource or within 25 feet of the water resource.
- Adds an exception from regulatory review for activity that affects water resources that are less than 1,000 square feet in area
- All vernal pools retain Special Exception protection.

New Section 702.5, Activity that Requires Notification to the Zoning Administrator:

- Adds new category of activities: those that may proceed with notification to the Zoning Administrator and no other action by the Zoning Administrator or the Zoning Board of Adjustment (ZBA). These activities include:
 - i. All those many types of activity allowed by the Department of Environmental Services under its Permit by Notification or Minimum Impact Expedited Application procedures (those procedures require notice to, and no objection from, the Hanover Conservation Commission); and
 - ii. Repair or reconstruction of existing legal structures that DES permits to proceed without review.

Activities allowed by the New Hampshire Department of Environmental Services under its abbreviated procedures and permitted by notification under this new section are comparable to those for which an administrative permit is required under Section 702.7 B, C, and E of the existing Ordinance.

New Section 702.6, Activity Permitted by Administrative Permit:

- Newly authorizes the Zoning Administrator to issue permits for activity in the water resource buffer protected by the Hanover Ordinance resulting from or associated with activity permitted by the State DES under Permit by Notification or Minimum Impact Expedited Application procedures. (The DES does not regulate buffer activity under its Dredge and Fill rules).
- Establishes areas in, or in the buffer to, designated water resources the disturbance of which may be allowed by administrative permit.
- Reduces from 3,000 square feet to 2,000 square feet the size of water resources the disturbance of which may be allowed by administrative permit.

- Amends Section 701 – the Ordinance provision governing flood plains – to clarify that a waterfront structure for which an administrative permit is obtained under 702.6 C (4) as revised, is permitted without Special Exception.
- Eliminates the detailed requirements for applications for administrative permits, leaving establishment of those requirements to the Department of Planning and Zoning which is instructed to conform the requirements, to the extent reasonable, to specify the same information that is requested by the New Hampshire Department of Environmental Services or the U.S. Army Corps of Engineers for parallel or comparable permits.
- Activities in a Vernal Pool or its buffer are not eligible for Administrative Permit.

New Section 702.7, Activity Permitted by Special Exception:

- Revises the standards that must be met to obtain a Special Exception from the Zoning Board of Adjustment by:
 - i. Adding to the avoidance criterion, the necessity of showing that the proposed activity avoids random or unnecessary destruction of water resources, a criterion that is included in the New Hampshire Department of Environmental Services Dredge and Fill regulations.
 - ii. Adding a procedure that will permit an applicant who so wishes, to obtain relief from setback requirements of the Ordinance in order to avoid disturbance of water resources or their buffer.
 - iii. Modifying the Functions and Values Assessment criterion to make clear that the adverse effects to be avoided are those that are “significant.”
 - iv. Modifying the Water Quality criterion to require that “significant degradation” be avoided rather than that a use or structure not “pose a threat of contamination...[nor] adversely affect...” water quality, which is deemed an unreasonably rigid standard. The “significant degradation” criterion is borrowed from the Dredge and Fill rules of the New Hampshire Department of Environmental Services.
 - v. Completely restating the water quantity criterion from existing law that, read literally, prohibits any change in the quantity or flow of water, a practically impossible standard.
 - vi. Introducing into each Special Exception criterion a “reasonableness” test which is intended to authorize the Zoning Board of Adjustment, in determining the justification for a Special Exception, to balance the protection of water resources with the public interest in the protection of historic resources, scenic views, and agricultural soils.
- Eliminates the detailed requirements for applications for administrative permits, leaving establishment of those requirements to the Planning and Zoning Department which is instructed to conform the requirements, to the extent reasonable, to specify the same information that is requested by the New Hampshire Department of Environmental Services or the U.S. Army Corps of Engineers for parallel or comparable permits.
- Eliminates the requirement that a single family homeowner proposing activity on his own behalf relating to his or her primary residence retain a certified wetland scientist or other qualified expert except in cases in which the Zoning Board of Adjustment considers it necessary.

Article Eight: Amendment No. 7 - Applicability of Zoning Permits

At a Public Hearing held February 26, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment. The full text of this amendment is included in the Appendix which follows this section of the Town Report.

Among other things, Section 1001.1 presently requires zoning permits for proposed renovations or alterations, even those which offer no possibility of affecting dimensional or use stipulations of the Zoning Ordinance. Such conditions arise when a proposed renovation or alteration does not involve any change in use of a structure, or does not expand either the footprint or height of the structure which are governed by the dimensional standards of the ordinance. In the case of signs, this section requires that a Zoning Permit be applied for and granted for a change in the design or wording of a sign, but not increase its size or introduce lighting.

This amendment proposes to clarify and change Section 1001.1, primarily by splitting up subsection 1001.1 B, and specifying, in new subsections C. and D., that only the alteration of a building or structure which would result in an expansion of its footprint or volume would necessitate a Zoning Permit and that only an increase in a sign's area (e.g. size) or the introduction of lighting would necessitate a Zoning Permit.

Business Meeting Voting Articles Nine through Thirty-Two

Article Nine: Election of Additional Town Officers

This article includes election of additional Town Officers that do not need to be elected by written ballot. The officials are:

One member of the **Advisory Board of Assessors** for a term of three (3) years. The Advisory Board of Assessors reviews requests for property abatements and makes recommendations for resolution to the Board of Selectmen.

Three **Fence Viewers**, each for a term of one (1) year. The Fence Viewers, dating back to the colonial era, are available to adjudicate fence disputes.

Two **Surveyors of Wood and Timber**, each for a term of one (1) year. The Surveyors of Wood and Timber also date back to the colonial era, and are elected to adjudicate disputes regarding the sufficiency of a delivered cord of wood. While no longer utilized, many New Hampshire towns still elect Surveyors to maintain this colonial tradition.

Article Ten: Authorizing Borrowing \$6,000,000 from the State Revolving Loan Fund for Water Reclamation Facility Improvements

(Note: The following information was mailed to all property owners in Hanover prior to the final public hearing held by the Board on April 21, 2008, and is included again as the detailed explanation for this warrant article.)

Why is the Town asking to borrow \$6,000,000 to upgrade the sewer plant?

In order to insure that Hanover's wastewater treatment process: 1) is adequate to insure effective treatment; 2) meets all state and federal environmental regulations; and 3) safeguards the health of the Connecticut River, the Town has an obligation to manage its Water Reclamation Facility responsibly which involves timely replacement of key equipment. In addition, with the community's new focus on sustainability, Town staff has worked with our consulting engineers to incorporate in the replacement of equipment several new energy efficiency features designed to substantially reduce the Facility's energy cost and methane emissions.

The full cost of the proposed project is \$7,442,000. Of that amount, the Town proposes borrowing \$6,000,000 as outlined. The remaining \$1,442,000 will be appropriated in several phases over the next four years, within the proposed operating budget for the Water Reclamation Fund, from the Water Reclamation Capital Reserve Fund and Undesignated Fund Balance, as funds are accrued and are available for appropriation.

Why were Sewer User Fees raised in 2007?

What will be the impact of these improvements on taxes and Sewer User Fees?

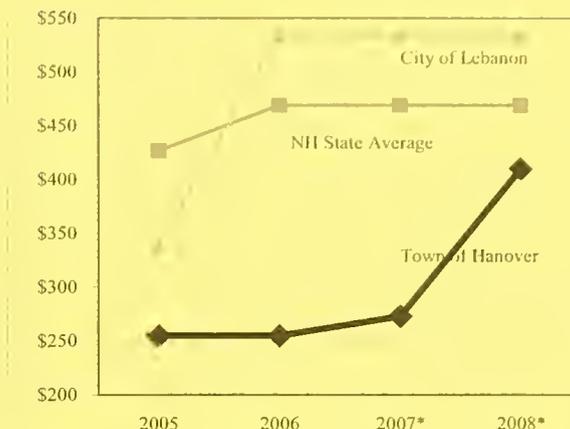
All sewer costs are paid for by the sewer users and not by General Fund taxes. As part of the Town budget passed at the May 2007 Town Meeting, and through formal adoption at a Rates and Fees Public Hearing held on June 25, 2007, a 50% increase in sewer user rates was effective on July 1, 2007. Because the Town of Hanover bills sewer charges annually, the first bill reflecting these increased rates will be mailed the first week in May 2008.

This rate increase was implemented to generate additional resources to provide funding for the \$2,165,000 in plant improvements currently underway and nearing completion. Going forward, these adopted rates will provide sufficient revenue to pay for Phase III improvements, including the debt service on the \$6,000,000 borrowing proposed to finance these improvements. **In short, no additional sewer user fee increase will be necessary to finance the proposed Phase III improvements.**

The following chart highlights current Hanover sewer user fees in comparison with similar fees in the area and the State average:

Historic Residential Sewer User Charges
Data from NH Dept. of Environmental Services

	2005	2006	2007*	2008*
Enfield	\$ 948.96	\$ 785.74	\$ 785.74	\$ 785.74
HANOVER	\$ 255.00	\$ 255.00	\$ 272.97	\$ 409.88
City of Lebanon	\$ 337.68	\$ 533.52	\$ 533.52	\$ 533.52
New London	\$ 895.00	\$ 1,167.00	\$ 1,167.00	\$ 1,167.00
Sunapee	\$ 300.00	\$ 310.00	\$ 310.00	\$ 310.00
STATE AVERAGE	\$ 426.51	\$ 468.95	\$ 468.95	\$ 468.95



*Other community data and State Average data only available up to 2006 - assumed to remain constant for 2007, 2008.

Why borrow funds to complete this work and why now?

A small working group comprised of Town staff, Selectmen, and Finance Committee membership explored a variety of financing options for these significant improvements. The working group discussed various options and concluded that using debt to finance the impending capital improvements provided the best solution because this option: a) provides the ability to secure the full financing up-front, which allows for a more logical and economic project, and b) allows the costs for these improvements to be recovered from sewer ratepayers over a period that more closely approximates the useful life of the improvements which means that the ratepayers paying for the debt service are the same as those enjoying the benefit of those improvements. The working group recommended that the bulk of the Phase III project be funded through a \$6,000,000, low interest loan from the State Revolving Fund and that the remainder be funded from the Water Reclamation Fund Capital Reserve Fund and Undesignated Fund Balance.

Interest rates continue to fall as the Federal Reserve looks to ease the national economic downturn. Consequently, it is a very good time to borrow funds for this project, with current interest rates for the State Revolving Fund being projected at 3.75%. In addition, the construction industry is eager to bid this kind of work given the general state of the economy, which has many individuals, businesses and governments deferring discretionary construction projects. As a result, the Town hopes to receive very competitive bids for the project. It also makes sense to bid this work all at once to receive savings resulting from economies of scale.

Will this project increase the treatment capacity of the Facility?

This project will **not** increase the treatment capacity of the Water Reclamation Facility. The work solely involves replacing worn and obsolete equipment. Prior work in Phase I, approved in 2003 and completed in 2006, and Phase II, approved in 2007 and to be completed this summer, included work to bring the facility to its permitted 1988 hydraulic design capacity of 2.3 million gallons per day, established by the Federal and State government in 1988, when that upgrade was

almost completely funded by the EPA and the New Hampshire Department of Environmental Services.

Once Phase III is completed, will there be sufficient treatment capacity to meet customer needs for the foreseeable future?

When the plant was upgraded in 1988/89, the hydraulic capacity was increased to a total flow of 2.3 million gallons per day based on a wastewater solids concentration of 194 milligrams per liter. Water conservation measures in the early 1990's along with the generation of increasingly complex wastewater from sewer users led to a 50% increase in the solids load to 315 milligrams per liter by 2003. Such a significant increase in the solids load effectively overloaded the Facility, diminishing the ability of the Facility to treat the wastewater effectively. As part of the work completed in Phases I and II, the Town made investments to address the significantly increased solids load bringing the capacity back close to the 2.3 million gallons per day permit level. The current expectation is that this capacity will be sufficient to serve sewer users for the next 20 years.

Why does it make sense for the Hanover Water Reclamation Facility to serve Lebanon customers?

Wastewater treatment facilities are generally designed to collect wastewater generated within specific watersheds – in other words, to collect wastewater which can be delivered by gravity. The Gile Tract in Lebanon (DHMC and Centerra) and the northwest corner of Lebanon (properties north of the Wilder Dam) are both located within Hanover's Gile and Mink Brook watersheds and the Hanover Facility treats that wastewater.

Lebanon wastewater customers contribute just over 22% of the revenue collected in the Water Reclamation Fund. Those revenues cover a sizable portion of the costs of the Facility. If the Facility lost the Lebanon customer base, it would lose \$375,000 in annual fee revenue which would result in Hanover sewer users experiencing a 29% rate increase (approximately \$120 per household) over current rates to fund the ongoing operating costs.

What Work was Completed in Phases I and II?

Phase I – Approved in 2003 - Completed 2006

Goals: Increase Mixing of Discharge as it Enters the Connecticut River to Insure Health of the River
Replace Ineffective Ultraviolet Light Disinfection with Chlorination/De-chlorination Disinfection
Increase Facility Organic Capacity to Meet Federal and State Standards and Community Needs

<u>Funding:</u>	Borrowed from State Revolving Fund	\$3,000,000
	Capital Reserve Funds	886,392
	Undesignated Fund Balance	206,000
	User Contributions	<u>612,608</u>
	Total Phase I	\$4,705,000

Phase II – Approved in 2007 - Currently Underway with Completion Summer 2008

Goals: Construct Third Secondary Clarifier to Raise Organic Treatment Capacity up to Permitted Hydraulic Levels
Replace Aeration System (at end of useful life) to Insure More Effective Treatment and Reduce Electrical Demands

<u>Funding:</u> Capital Reserve Funds	\$1,027,101
Undesignated Fund Balance	286,419
Increase in Sewer User Fees	<u>851,480</u>
Total Phase II	\$2,165,000

Phase III – To begin Fall 2008; to be completed Summer 2011

Goals: Replace Aging and Obsolete Equipment
Reduce Energy Dependence
Continue to Improve Solids Handling Capacity
Improve Operator Safety

<u>Funding:</u> Borrowed from State Revolving Fund	\$6,000,000 (this loan)
Capital Reserve Funds	1,200,000
Undesignated Fund Balance	<u>242,000</u>
Total Phase III	\$7,442,000

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 7, 2008.

Article Eleven: Resolutions

During consideration of this article, the Parks and Recreation Board will read a resolution honoring the Recreation Volunteer of the Year.

Article Twelve: Elderly Exemption from Property Taxes

State law (RSA 72:39-b) allows New Hampshire communities to adopt a partial exemption from local property taxes for elderly residents 65 years of age and over and also allows communities to adjust the amount of the exemption and the qualifying income and asset levels periodically to keep up with inflation and local property values. Hanover has adopted such an elderly exemption. Town Meeting last voted to modify the exemption amount, income and asset levels in 2003, prior to the Town's last revaluation update. In anticipation of the upcoming revaluation update, which will be implemented in the fall of 2008, and in recognition of the cumulative impact of inflation since 2003, Town staff is recommending an adjustment of the exemption, an adjustment in qualifying net income, and an increase in the net asset allowance. The Town granted 16 elderly exemptions in tax year 2007 with a total assessed value of \$1,820,000. The specific adjustments are outlined below:

- **Exemption (Assessed Value)**

	From	To
65-74 years of age	\$65,000	\$80,000
75-79 years of age	\$95,000	\$120,000
80 years or older	\$130,000	\$165,000

- **Net Income (Not to exceed)**

	From	To
Single	\$27,190	\$32,000
Married	\$37,850	\$45,000

- **Net Assets (Not to exceed)**

	From	To
Net less value of residence	\$65,000	\$75,000

The Board of Selectmen voted 4-0 to support this article with one member absent after holding the first of two public hearings on April 7, 2008.

Article Thirteen: Disabled Exemption from Property Taxes

State law (RSA 72:37-c) allows New Hampshire communities to adopt a partial exemption from local property taxes for disabled individuals and also allows communities to adjust the amount of the exemption and the qualifying income and asset levels periodically to keep up with inflation and local property values. Hanover adopted such a disabled exemption in 1994 and last modified the exemption, qualifying income and net asset levels in 2003, just prior to the last revaluation update. In anticipation of the upcoming revaluation update which will be implemented in the fall of 2008 and the cumulative impact of inflation since 2003, Town staff is recommending an adjustment of the exemption, an adjustment in qualifying net income, and an increase in the net asset allowance. The Town did not grant any disabled exemptions in tax year 2007. The specific adjustments are outlined below:

- **Exemption (Assessed Value)**

	From	To
	\$130,000	\$165,000

- Net Income (Not to exceed)**

	From	To
Single	\$19,600	\$26,000
Married	\$24,500	\$35,000

- **Net Assets (Not to exceed)**

	From	To
Net less value of residence	\$65,000	\$75,000

The Board of Selectmen voted 4-0 with one member absent to support this article after holding the first of two public hearings on April 7, 2008.

Article Fourteen: Blind Exemption from Property Taxes

State law (RSA 72:36-b) allows New Hampshire communities to adopt a partial exemption from local property taxes for blind individuals and also allows communities to adjust the amount of the exemption periodically to keep up with local property values. Hanover adopted such a blind exemption. Town Meeting last modified the exemption in 2003, just prior to the last revaluation update. In anticipation of the upcoming revaluation update which will be implemented in the fall of 2008, Town staff is recommending an adjustment of the exemption related to the anticipated increase in assessed values of residential property. The Town granted four blind exemptions in tax year 2007 with a total assessed value of \$100,000. The specific adjustments are outlined below:

- **Exemption (Assessed Value)**

From	To
\$25,000	\$30,000

The Board of Selectmen voted 4-0 with one member absent to support this article after holding the first of two public hearings on April 7, 2008.

Article Fifteen: Transfer of Grasse Road Land Owned by Dartmouth College

In 1981, as part of its subdivision approval for the first phase of Dartmouth College’s Grasse Road housing development, the Planning Board stipulated that the College would need to reserve a 3.2-acre parcel on the eastern side of Grasse Road opposite the head of MacDonald Drive. The Board also stipulated that at such time that the College may receive approval for any housing development on its land on the eastern side of Grasse Road, the College would be required to donate this parcel to the Town for recreational purposes.

In 2006, as the College was proposing the phase-III housing development of this land on the eastern side of Grasse Road, the Town requested, and Dartmouth agreed, that the prospective 3.2-acre parcel be moved to the northern end of the College-owned land for two reasons:

- The original location contains mostly wetlands and wetlands setbacks, and thus was not as useful for recreation as had been surmised in 1981; and
- The northern location is adjacent to the baseball field and an associated parking area that the Town had recently built on the adjacent Water Works Company property.

For various reasons since that time, the College has decided not to pursue the Grasse Road III development in the near term. They have, however, decided to enlarge the parcel from the required 3.2 acres to 10.2 acres, which is shown on the accompanying map on Part II-25.

Town officials have preliminarily determined that the donation of land on Grasse Road as now agreed could accommodate at least two much-needed recreational fields, advantageously located next to the new baseball field. Over the next year, Town staff will develop a plan for recreational use of this land and will also be discussing options with the Affordable Housing Commission for consideration by Town Meeting in 2009.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 7, 2008.

A motion will be made to approve Article Sixteen through Article Twenty-Two jointly as written, however anyone is free to discuss any part of these articles and may move for separate action on any one article.

Article Sixteen: Distribution of Revenue into the Land and Capital Improvements Fund

The 1999 Town Meeting voted to create a Land and Capital Improvements Fund and a Conservation Fund, and then annually to consider taking the proceeds from the preceding fiscal year's Land Use Change Tax and distributing one-half to the Land and Capital Improvements Fund and one-half to the Conservation Fund. This article distributes one-half of the Land Use Change Tax revenue from the fiscal year 2006-2007 into the Land and Capital Improvements Fund. The Land and Capital Improvements Fund can be utilized to purchase land for Town facilities or to assist in the construction or renovation of Town facilities, and has a current unencumbered balance of \$162,675, prior to action on this warrant article.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 7, 2008.

Article Seventeen: Distribution of Revenue into the Conservation Fund

Mirroring the action in the preceding warrant article, this article distributes one-half of the fiscal year 2006-2007 Land Use Change Tax revenue into the Conservation Fund. This fund can be utilized to purchase conservation land, conservation easements, or to implement land conservation-related activities. The current balance in this Fund, prior to any action taken on this warrant article, is \$498,680.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 7, 2008.

Article Eighteen: Payment into Capital Reserve Funds

This article appropriates and authorizes the payment of monies into various Capital Reserve Funds. All of these actions are taken as part of the recommended budget for fiscal year 2008-2009. The Town has a history of making regular, annual contributions to these various funds and then, as required, expending monies from the funds to replace vehicles and equipment, or for other stipulated purposes of the fund.

This article authorizes the appropriation of the following amounts into the eight different capital reserve funds outlined below:

Ambulance Equipment Capital Reserve Fund	\$ 44,000
Bridge Replacement and Renovation Capital Reserve Fund	\$ 60,000
Fire Department Vehicle and Equipment Capital Reserve Fund	\$105,500
Highway Construction and Maintenance Equipment Capital Reserve Fund	\$240,000
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund	\$ 22,160
Police Vehicles and Equipment Capital Reserve Fund	\$ 76,170
Sewer Equipment and Facilities Improvements Capital Reserve Fund	\$567,080
Town Revaluation Capital Reserve Fund	\$ 10,000

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 7, 2008.

Article Nineteen: Withdrawals from Capital Reserve Funds

There are several Capital Reserve Funds established to smooth out the budget impact of purchases of significant pieces of equipment and vehicles. The previous warrant article authorizes the deposit into these several funds; this warrant article authorizes the withdrawal from the specified Capital Reserve Funds for purchases of equipment and vehicles, or for other stipulated purposes of the Fund.

This article authorizes the withdrawal of funds from four different Capital Reserve Funds to replace the following vehicles and pieces of equipment:

Dispatch Equipment and Dispatch Center Enhancements Capital Reserve Fund <i>Dispatch Radio Console Upgrade</i>	\$ 20,000
Highway Construction and Maintenance Equipment Capital Reserve Fund <i>Sidewalk Tractor 03; Truck 09</i>	\$186,300
Police Vehicles and Equipment Capital Reserve Fund <i>Police Cruiser Fleet (4 cruisers; 2 sedans)</i>	\$221,500
Sewer Equipment and Facilities Improvements Capital Reserve Fund <i>Line Flusher; Truck #20224; Snowblower for Skidsteer</i>	\$128,641

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 7, 2008.

Article Twenty: Establishment of a Building Maintenance and Improvement Capital Reserve Fund

For a number of years Town staff and the Board of Selectmen have discussed establishment of a Building Maintenance and Improvement Capital Reserve Fund for the Town's municipal buildings. Given the age of some of the buildings and the success the Town has had in managing infrastructure reinvestment by reserving for future repair and replacement, it is prudent to establish such a reserve for future building repair and enhancement needs. In addition, given the Town's work with local Sustainability volunteers, a number of enhancements have been identified for several Town buildings that would help reduce energy dependence. Saving for that work now makes sense in order to reduce the impact of periodic investments over time.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 7, 2008.

Article Twenty-One: Transfer of Funds Collected into the Municipal Transportation Improvement Fund

State statute enables New Hampshire communities to establish a Municipal Transportation Improvement Fund, pursuant to RSA 261:153 VI. Such a fund is created by adopting a motor vehicle registration surcharge of up to \$5.00, which is collected each time a motor vehicle is registered within the municipality. Town Meeting voted to collect the additional \$5.00 surcharge at the May 2000 Town Meeting, as well as to establish the Municipal Transportation Improvement Fund. Proceeds from the Fund are to be used to support eligible local transportation improvement projects such as public transportation initiatives, roadway improvements, signal upgrades, and the development of bicycle and pedestrian paths. This article authorizes the transfer of this surcharge collected in fiscal year 2006-2007 into the Municipal Transportation Improvement Fund.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 7, 2008.

Article Twenty-Two: Withdrawal of Funds from the Municipal Transportation Improvement Fund

The Board of Selectmen proposes to use \$5,373 from the Municipal Transportation Improvement Fund to help defray the cost of two projects proposed by the Bike and Pedestrian Committee. This withdrawal will effectively deplete the available funds in the Municipal Transportation Improvement Fund; however, as already described, this fund receives annual deposits of the total \$5.00 motor vehicle registration surcharge collected in the previous fiscal year.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 7, 2008.

Article Twenty-Three: Union Contract with Public Works Department Staff

The Town has completed negotiations with Local 1348 of the American Federation of State, County and Municipal Employees (AFSCME), which represents employees of the Public Works Department. The contract, which would expire on June 30, 2011, includes a 3% wage scale adjustment effective July 1, 2008, and a minimum 1% - maximum 3% wage scale adjustment effective July 1, 2009 and July 1, 2010, depending upon the prevailing CPI increase for the Northeast Urban Index, Size B/C communities.

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 7, 2008.

Article Twenty-Four: Proposed Municipal Budget for Fiscal Year 2008-2009

The table below outlines the net appropriation required by this warrant article, which when added to all of the additional appropriation warrant articles outlined above, funds the Town's total budget for the fiscal year 2008-2009.

Appropriation for the Proposed Municipal Budget for FY 2008-2009	<u>\$17,658,571</u>
Appropriation for Payment into Various Capital Reserve Funds	\$1,124,910
Appropriation for Purchases to be Funded from Withdrawals from Various Capital Reserve Funds	\$556,441
Appropriation for Payment into New Building Maintenance and Improvement Capital Reserve Fund	\$50,000
Appropriation of Bike and Pedestrian Committee Projects to be Funded from Withdrawal from the Municipal Transportation Improvement Fund	\$5,373
Appropriation of Cost Items Contained in the ASFSCME Bargaining Agreement	<u>\$28,300</u>
Grand Total of All Funds – See Budget Analysis on page 21	<u>\$19,423,595</u>

The Board of Selectmen voted 4-0 with one member absent to support this warrant article during the Pre-Town Meeting public hearing held on April 7, 2008.

Article Twenty-Five: Transition from Elected to Appointed Town Treasurer

New legislation was passed in 2007 to allow Towns to authorize the appointment rather than the election of a Town Treasurer. This warrant article requests that Town Meeting grant this authority to the Town. The duties of the Town Treasurer include managing the short-term investment of the Town's cash deposits and the bookkeeping for all monies received and paid by the Town. Given the size and scope of its municipal operations, Hanover is fortunate to have a professional accounting staff; consequently, many of these duties have already been effectively

delegated to Town staff. The Town Treasurer serving by appointment in lieu of being elected allows for more flexibility in managing these duties using existing Town staff.

Michael J. Ahern has ably served as the Town's Treasurer since 1990, and the Town is most appreciative of his efforts. Mike has opted not to run again, and his current term will expire on June 30, 2008. This transition provides the Town a perfect opportunity to look differently at the role of the Town Treasurer and to integrate these functions more closely into the accounting office.

Article Twenty-Six: Upper Valley Humane Society

Fiscal year 2008-2009 is the third year that the Town of Hanover has received a funding request from the Upper Valley Humane Society to help offset the costs related to the daily enrichment, medical care, and behavior modification services that the Upper Valley Human Society (UVHS) provides to animals in its care. UVHS charges the Town of Hanover a fixed rate for stray animals brought to its facility by the Hanover Police Department, but UVHS does not recover any funds from municipalities for strays brought to them by local residents.

Generally, new requests from social service agencies appear as separate warrant articles for three years. After this time, these funding requests do not appear as separate warrant article but, rather, are considered as part of the municipal budget proposed to the Board of Selectmen.

Article Twenty-Seven: New Hampshire Association for the Blind

FY 2008-2009 is the second year that the Town of Hanover has received a funding request from the New Hampshire Association for the Blind to help offset the costs of delivering programs and services serving the blind and visually-impaired.

Article Twenty-Eight: Tri-County Community Action Agency

FY 2008-2009 is the second year that the Town of Hanover has received a funding request from the Tri-County Community Action Agency. This agency serves the three northern counties of New Hampshire and provides fuel assistance, electrical assistance, and homeless outreach services.

Article Twenty-Nine: Court Appointed Special Advocates

FY 2008-2009 is the first year that the Town of Hanover has received a funding request from the Tri-County Community Action Agency. This agency serves the three northern counties of New Hampshire and provides fuel assistance, electrical assistance, and homeless outreach services. This agency advocates for children in the foster care system, having been removed from their homes due to abusive circumstances.

Article Thirty: Outreach House

FY 2008-2009 is the first year that the Town of Hanover has received a funding request from the Outreach House. This agency, located in Hanover, provides a comfortable home for senior family members who require some assistance.

Article Thirty-One: Warrant Article by Petition

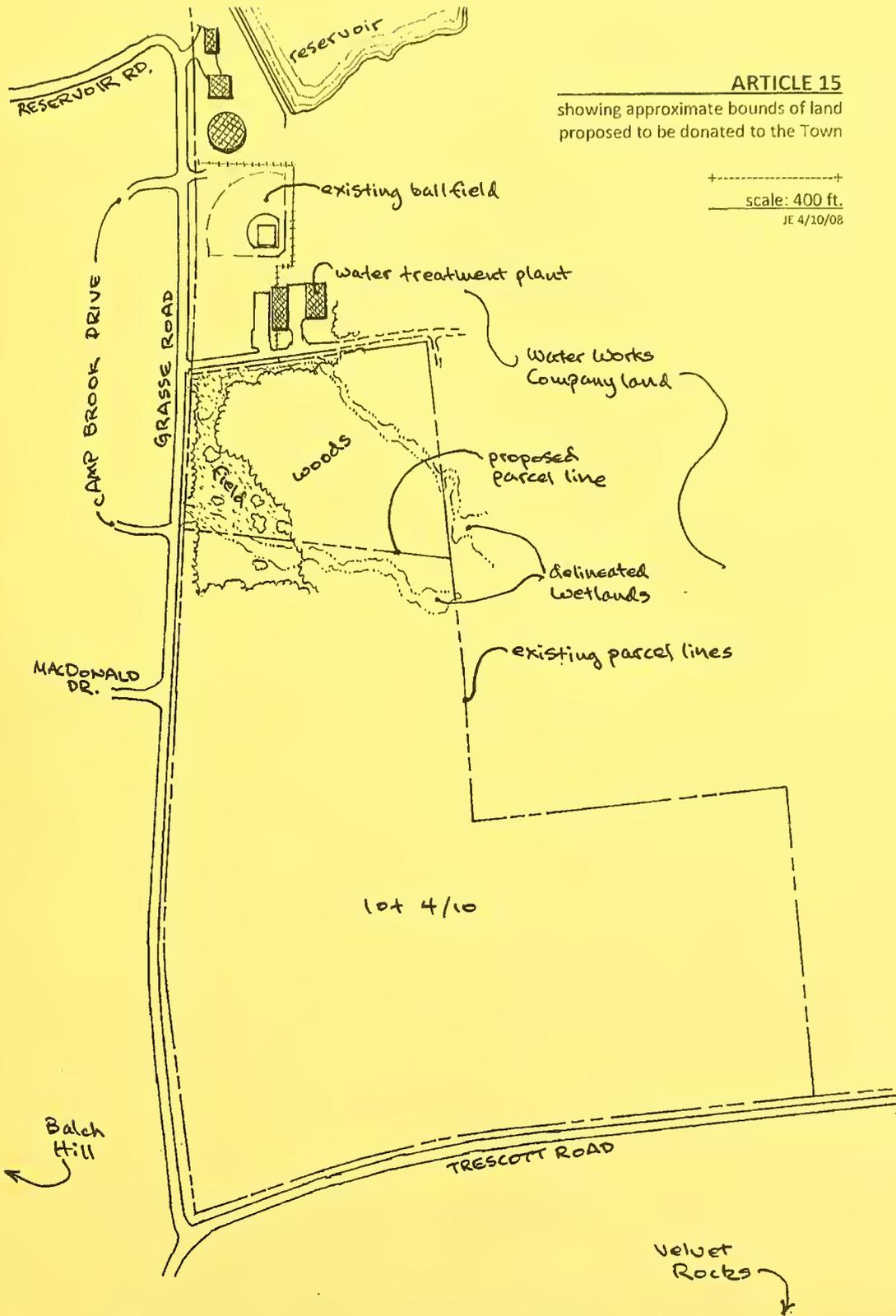
This article is placed on the warrant by petition. A local group of citizens enlisted the signatures of the required 25 registered Hanover voters in order to place this article on the warrant for action by Town Meeting.

Article Thirty-Two: Other Items

This warrant article allows attendees at Town Meeting to raise any other items for consideration.

Notes...

APPENDIX



ARTICLE 15

showing approximate bounds of land proposed to be donated to the Town

-----+
scale: 400 ft.
JE 4/10/08

Notes...

APPENDIX
Full Text of Proposed Amendments to the Hanover Zoning Ordinance

Full Text Reflecting Hanover Planning Board
Actions of February 26 and April 1, 2008

Full Text of Article 2, Amendment No. 1

Adding the Residence Office Zoning District to the List of Zoning Districts Where a Setback for Noisy Institutional Uses is Required

(Text proposed to be amended is shown in *bold italics* and ~~*bold italic-strikethrough*~~)

“Section 210 Accessory Uses

210.1 Accessory Uses are uses incidental to the principal use and shall include but not be limited to the following:

G. Institutional:

Accessory to institutional uses, any use customarily incident to such use, except that any use of a type customarily conducted as a gainful business shall be so designed and operated as to limit patronage primarily to institutional employees, clients or students. Any accessory sports grounds or other area of noisy activity on a parcel of land not devoted to such use prior to the effective date of this Ordinance shall be at least the required front setback distance from any lot line in the RR, SR, GR, ~~RO~~, or I District which it abuts.”

Full Text of Article 3, Amendment No. 2

Noise Limits for Testing of Electrical Generators

(Text proposed to be amended is shown in *bold italics* and ~~*bold italic-strikethrough*~~)

“Section 323 Noise Standards

323.1 Table of Restrictions:

Noise beyond the limits set forth in this section shall be prohibited:

A. Use Districts:

Use District A represents the RO, GR-1, GR-2, GR-3, SR-1, SR-2, SR-3, RR, F and NP Zoning Districts.

Use District B represents the BM, B-1, D-1, D-2, OL, and I Zoning Districts.

B. Maximum Permissible A-weighted Sound Level Measured In Decibels:

<u>Use District</u>	<u>Day</u>	<u>Night</u>
A	60	50
B	70	55

For the purpose of this table, “day” shall be defined as 7:00 a.m. to 7:00 p.m., and “night” shall be defined as 7:00 p.m. to 7:00 a.m.

323.2 Measurement of Noise:

A. Noise shall be measured at any adjoining property line with a sound meter meeting the standards of the American Standards Institute (ANSI S1.4-1983 American Standard Specification for General Purpose Sound Level Meters). The instrument shall be set to the A-weighted response scale and the meter to the slow response. Measurements shall be conducted in accordance with ANSI S 12.31 and S 12.32 American Standard Meter

for the Physical Measurement of Sound.

- B. The slow meter response of the sound-level meter shall be used in order to best determine that the amplitude has not exceeded the limiting noise level set forth in Section 323.1.

323.3 Exemptions:

The following uses and activities shall be exempt from the provisions of this Section:

- A. Safety signals, warning devices, emergency relief valves, emergency generators, and other emergency equipment when in operation due to an emergency, ~~or testing or other planned operation~~; testing or other planned operation *is not exempt and* shall take place only during the day as defined in Section 323.1 B.
- B. Unamplified human voices and crowd noises generated at gatherings open to the public.
- C. Power tools, including lawn mowers, snow blowers and chain saws, when used for the construction or maintenance of property.”

Full Text of Article 4, Amendment No. 3

Institutional Dining

(Text proposed to be amended is shown in *bold italics* and ~~*bold italic strikethrough*~~)

- 1. Amend Table 204.4 “I” Institution by adding “*Institutional Dining Facility*” to the list of uses Allowed by Special Exception.
- 2. Amend Section 404 by adding the following:

<u>Use Category</u>	<u>Minimum Parking Spaces Required</u>
<i>“Institutional Dining Facility:</i>	<i>1 for each 2 persons to be employed in the Institutional Dining Facility”</i>

- 3. Amend Section 902 Term Definitions by adding the following term:

“Institutional Dining Facility: A building owned by an institution and used primarily to provide food service for the institution’s employees, congregation, patients, and /or students.”

Full Text of Article 5, Amendment No. 4

Parking and Transportation Demand Management Plan

(Text proposed to be amended is shown in *bold italics* and ~~*bold italic strikethrough*~~)

*“Section 408 Parking and Transportation Demand Management Plan Option:
An applicant or group of applicants proposing to use property or properties located in the Service Business and Limited Manufacturing (BM), Neighborhood Business (B-1), Office and Laboratory (OL), and Institutional (I) zoning districts may satisfy the parking requirements of the zoning ordinance relating to its buildings and uses by preparing and implementing a Parking and Transportation Demand Management (PTDM) Plan. Such a PTDM Plan as defined in Article X of Hanover’s Site Plan Review Regulations shall substitute for all provisions of Sections 401.2 through 407 and shall be deemed to satisfy the zoning requirements for off-street parking upon site plan approval by the Planning Board.”*

Full Text of Article 6, Amendment No. 5

Affordable Housing Bonus Densities for Subdivisions and Multi-Family Residences

(Text proposed to be amended is shown in *bold italics* and ~~*bold italic strikethrough*~~)

Move Paragraph 502.6 Inclusionary Housing so as to become new Section 212 Inclusionary Housing and amend as follows:

“502.6 Section 212 Inclusionary Housing

212.1 Incentive Density Bonus:

- A. *A major subdivision or open space subdivision, a multi-family residential development, or a Planned Residential Development may include more than the allowed number of lots or dwelling housing units as specified in Section 204 or paragraph 502.4, when a portion of those lots or units are perpetually affordable. This density bonus, that is, the total increase in the number of additional lots or dwelling units, shall not be greater than 20% of the number of lots or dwelling units as allowed in Section 204 or of the number of dwelling units as allowed in paragraph 502.4.*
- B. *In this Section 212, the word “lot” includes any subsequent development of a lot so that the lot and all fixed improvements on the lot comply with the applicable affordability standards set forth in Subsections 212.1 C (1), (2), and (3) below.*
- C. The calculation of the number of additional *lots or* units allowed is:
 - (1) For each two *lots or* units designated affordable at the 120% Median Family Income (MFI) level, the developer will be entitled to one additional *lot or* unit with no affordability restrictions.
 - (2) For each *lot or* unit designated affordable at the 80% MFI level, the developer will be entitled to one additional *lot or* unit with no affordability restrictions.
 - (3) For each *lot or* unit designated affordable at the 50% MFI level, the developer will be entitled to two additional *lots or* units with no affordability restrictions.
 - (4) In cases where the above calculation results in a *number of additional lots or dwelling units* that is a fraction, the *number* shall be rounded down to the nearest lesser integer.
- D. *The minimum area and frontage of each lot may be reduced from those areas and lengths specified in Section 204 in direct proportion, not to exceed 20 percent, to the increase in the number of lots permitted in a major or open space subdivision as allowed by this Section.*
- E. *All lot dimensional requirements for front, side and rear setbacks and building height and all parking space allowance requirements shall be as required in Sections 204 or 502.*

212.2 Perpetual Affordability:

- A. Each *lot or* dwelling unit designated as affordable in the *major subdivision, open space subdivision, multi-family residential development, or* Planned Residential Development shall remain affordable in perpetuity. There shall be a limitation of the resale price of the affordable *lot or* unit, and, in every transfer of the *lot's or* unit's ownership, a restriction of its resale to an income eligible-buyer, by means of a deed covenant or other suitable method *specified in a legally enforceable document*, applicable to the development and to each affordable *lot or* dwelling unit, found by the Planning Board, with the advice of the Hanover Affordable Housing Commission, to be appropriate and effective for ensuring such perpetual affordability.

In approving such lots or dwelling units, the Planning Board may specify that the applicant provide the means and methods sufficient, in the Planning Board's sole judgment, to guarantee continued affordability throughout the duration of the development.

- B. Such deed covenant or other legally enforceable document shall specify that, ~~in addition to the continued responsibility of the project applicant or the applicant's heirs, successors, or assigns,~~ the Town of Hanover has legal right on its own volition, *or through its duly designated agent, to monitor and ensure the continuing validity of such covenant or document and* to renew or cause renewal of such covenant or document for the purpose of extending indefinitely and for as many times as necessary the continuing affordability of *lots or* dwelling units as originally approved by the Planning Board.

212.3 Affordability Determination:

- A. For any developments claiming *lots or* additional units on the basis of affordability, the Hanover Affordable Housing Commission shall assess the proposed affordability calculations and the proposed method of perpetual affordability conveyance and shall provide the results of this assessment to the Planning Board prior to the submission by the developer to the Planning Board for approval of a development application.
- B. The occupancy of an affordable rental *lot or* dwelling unit and the ownership and occupancy of an affordable owner-occupied *lot or* dwelling unit shall be restricted to those households who, at the time of initial occupancy and/or ownership, are certified to meet but not exceed the median family income level appropriate to the affordable *lot's or* unit's income-level designation.

212.4 Duration of Density Bonus

Because the density bonus is permitted for a development only as commensurate with the provision of affordable *lots or dwelling housing* units in that development as specified in ~~paragraph I.A~~ **Section 212.1** above, such *lots or* units shall remain affordable *for as long as the development remains legally in existence.*

Full Text of Article 7, Amendment No. 6

Wetlands, Waterbody, and Intermittent Stream Regulation

(Text proposed to be amended is shown in this part in *bold italics* and ~~*bold italic-strikethrough*~~)

1. Amend Section 202 as follows:

“Section 202 Zoning Maps

The districts as established in Section 201 are shown on ~~10~~ maps on file in the offices of the Town of Hanover, which maps are a part of this Ordinance. These maps ~~are~~ *include those* titled “Hanover, New Hampshire, Zoning Map-Town Wide”; “Hanover, New Hampshire, Zoning Map-Urban Area”; Flood Boundary and Floodway Map, Town of Hanover, New Hampshire effective July 3, 1978 (includes maps 1-4) hereinafter referred to as FBFM, and Flood Insurance Rate Map (FIRM), Town of Hanover, New Hampshire effective July 3, 1978 (includes maps 1-4) to be replaced by revisions issued by the Federal Emergency Management Agency adopted by the Hanover Board of Selectmen. The Town Wide Zoning Map and Urban Area Zoning Map are amended to the extent that the Flood Plain District applies also to any land located in any other zoning district. For purposes of identification, the signatures of members of the Planning Board on the date of adoption are indicated. Subsequent changes in the ownership of those properties where property lines define district boundaries on these maps shall not affect the boundaries of the districts established by this Ordinance.

In addition to the Zoning Maps showing the Districts, the following Maps ~~are~~ *is* made part of this Ordinance:

- ~~A. With regard to Waterbodies and Wetlands: a Map entitled “Waterbodies and Wetlands Inventory”, Hanover Conservation Commission, March 22, 1988, which shows the approximate location of all Waterbodies and Wetlands, and a set of Wetlands inventory maps (Scale 1 inch = 400 feet, 18 inches x 24 inches in size) showing Waterbodies, Wetlands, flood plains and tax parcels (the set of Wetlands Inventory Maps is available for public inspection and copies may be obtained at the office of Zoning Administrator), and~~
- B. With regard to the establishment of front line setback lines for properties in the downtown area located in the Downtown District or the Institutional District: a map entitled “Downtown Area Setback Line” dated May 14, 2002.

For the purposes of identification, the signatures of the members of the Planning Board on the date of adoption are indicated.”

2. Insert a new Section 206.3 and renumber the subsequent paragraphs:

(Text proposed to be amended is shown in this part in ***bold italics*** and ***bold-italic strikethrough***)

“206.3 To assist an applicant in minimizing impacts on water resources or water resource buffers so as to achieve the purposes of Section 702.1 of the Ordinance, a Special Exception from setback requirements of the Ordinance may be granted by the Board of Adjustment in its discretion if the Board finds there is no adverse effect on neighboring properties and the criteria of Section 206.1 are satisfied.”

3. Insert a new paragraph at the end of Section 701.6:

(Text proposed to be amended is shown in this part in ***bold italics*** and ***bold-italic strikethrough***)

“701.6 Uses Allowed by Special Exception:

The following uses shall be allowed within the Flood Plain District by Special Exception:

- A. Railroads, streets, bridges and essential services.
- B. Marinas, boat rentals, docks, piers, wharves.
- C. Outdoor storage.
- D. Off-street parking space/or parking facility.

Notwithstanding the provisions of Section 701.6 B, a seasonal dock which may be permitted as a minimum impact expedited project by the Wetlands Bureau of the State of New Hampshire and as permitted under Section 702.5 A shall be permitted and shall not require a Special Exception.”

4. Delete the existing Section 702 and replace with the following:

(All text shown in this part is proposed to be added to the Hanover Zoning Ordinance)

“Section 702 Wetland, Waterbody, and Intermittent Stream Protection

702.1 Authority and Purpose:

The provisions of this Section 702 are adopted pursuant to the authority contained in RSA 674:16-17 in the interest of public health, safety and general welfare of the residents of the Town of Hanover. The purpose of these provisions is to regulate activities in water resources and their buffers as defined in this Section. Such provisions are intended to:

- Serve to mitigate contamination or pollution of surface and ground water;
- Maintain ground water recharge, sustain storm water storage;
- Protect wildlife habitats;
- Preserve wetlands; and
- Maintain the ecological and aesthetic values associated with water resources and their buffers in the Town of Hanover.

This Section should be administered balancing the foregoing objectives with the public interest in protecting historic resources, scenic views, and agricultural soils.

An additional purpose of this Section is to reduce regulatory burdens on applicants by conforming, where consistent with the substantive requirements of the Ordinance, the regulatory and procedural requirements of the Ordinance to those imposed by the dredge and fill regulations adopted by the Division of Water Resources of the Department of Environmental Services of the State of New Hampshire. This is not always possible. For example, the State of New Hampshire dredge and fill regulations, unlike this Ordinance, do not regulate activity beyond the shoreline in water resource buffers. Moreover, some permit approval criteria are unique to the Hanover Ordinance.

702.2 General Restrictions:

A. General Rule:

In order to achieve the foregoing purposes, no person may engage in activity, as defined in this Section 702, within a waterbody or wetland, vernal pool, or intermittent stream or in the buffer area around those features as defined in Section 902, unless explicitly permitted pursuant to this Section 702. In this Section, the term water resource refers to waterbodies, wetlands, vernal pools and intermittent streams, all as defined in this Ordinance, and the term water resource buffer refers to the buffer area described in the foregoing sentence.

B. Impermissible Activities:

The following activities are prohibited within a waterbody or wetland, vernal pool, or intermittent stream or in the buffer area around those features as defined in Section 902: salt storage, auto junkyards, solid or hazardous waste facilities, bulk chemical storage, or the use of chemical lawn fertilizers.

C. Leach Fields:

No person may place a leach field or any part thereof within 125 feet of any water resource without receiving a special exception pursuant to Section 702.7

702.3 Identification of Water Resources and their Buffers:

Persons proposing to engage in activities are responsible for identifying the water resources and associated buffers that are subject to the restrictions set forth herein. General locations of some but not all water resources are shown on the map entitled "Water Resources" maintained by the Hanover Planning and Zoning Department. The precise delineation of water resources and their buffers will be based upon the definitions set forth in this Section 702, not upon that map.

702.4 Activities Allowed by Right:

The following activities, if otherwise prohibited by Section 702.2, are permitted. The itemized activities are not intended to permit evasion of restrictions by piecemeal activity. None of these activities may occur in any vernal pool or its buffer.

A. Minimal Disturbance:

Activity that disturbs, in the aggregate, less than 100 square feet in a wetland, waterbody or intermittent stream, 500 square feet in the associated 25 foot buffer and 1500 square feet in the associated 25-75 foot buffer, and that does not increase drainage into the wetland, waterbody or intermittent stream during or after construction. Disturbance caused by silt fence installation before or during construction is permitted and is not included in the calculation of permitted disturbance.

B. Wetland Patches:

An activity within a wetland or intermittent stream or a buffer of a wetland in cases in which the wetland or intermittent stream comprises, in the aggregate, less than 1000

square feet. This permission does not exempt activities from review to the extent they may adversely affect the functioning of any other water resource.

C. Changes in Mass or Volume:

A project that involves no increase in lot coverage and no alteration of terrain but results solely in a change in building mass or volume.

702.5 Activity That Requires Notification to the Zoning Administrator:

The following activities, if otherwise prohibited by Section 702.2, are permitted upon notification to the Zoning Administrator and notice to the Hanover Conservation Commission as contemplated by Subsection D of this Section. The following itemized activities are not intended to permit evasion of restrictions by piecemeal activity.

A. Expedited State Applications:

Activities within the jurisdiction of the Division of Water Resources of New Hampshire Department of Environmental Services for which a Permit by Notification or a Minimum Impact Expedited Application as authorized by that Department is properly filed and sufficient in accordance with the regulations and procedures of that Department. The effect of such regulations is to require that an application for such a permit for activity in Hanover be consented to by the Hanover Conservation Commission. New Hampshire permits subject to this Section do not apply to activity in buffers. See Section 702.6 A for required standards for activity in a buffer associated with activity for which a Permit by Notification or a Minimum Impact Expedited Permit has been obtained.

B. Existing Legal Structures:

Repair or reconstruction of an existing legal structure authorized by and meeting the conditions of New Hampshire Department of Environmental Resources Regulation Env-Wt 303.05 (a) as it may be re-designated from time to time.

C. Agricultural Activities Approved by the Conservation District:

Any activity otherwise prohibited by this Ordinance constituting maintenance or improvement of existing crop or pasture land for continued agricultural use upon certification of the Grafton County Conservation District required by the Regulations of the Department of Environmental Services and compliance with the other requirements for qualification of such activity as a minimum impact project under such regulations.

D. Form of Required Notice:

Notice required by this Section shall be filed with the Clerk of the Town of Hanover at least 15 days before the activity begins with a copy to be transmitted by the Town Clerk to the Hanover Conservation Commission. In the case of matters permitted under Subsection A, the notice shall be that required by the New Hampshire Department of Environmental Services in order that the proposed activity be processed as under a permit by notification or a minimum impact expedited application, as the case may be. In the case of matters permitted under Subsection B, the notice shall identify the applicant, the proposed activity, and factual material sufficient to establish the basis for the applicability of this Section. In the case of matters permitted under Subsection C, the notice shall be a copy of the certification of the Grafton County Conservation District.

702.6 Activity Permitted by Administrative Permit:

The Zoning Administrator may grant an Administrative Permit, for any of the activities itemized in this Section that otherwise would be prohibited by Section 702.2 (the itemization of matters should not be construed to permit evasion by piecemeal activity of the necessity for review by the Zoning Board of Adjustment):

A. Activity in Buffer Associated with Abbreviated State Procedures:

Activity in a protected buffer necessitated by, resulting from, or associated with activity in water resources permitted under Section 702.5 A, upon a demonstration to the Zoning

Administrator, found satisfactory by the Zoning Administrator, that the activity is the feasible alternative with the least adverse impact on the associated water resource.

B. Timber Harvesting:

Any activity which is otherwise prohibited by this Ordinance but which is permitted to proceed upon filing of a Notification of Forest Management or Timber Harvest Activities Having Minimum Wetlands Impact under procedures adopted by the New Hampshire Department of Environmental Services, upon a determination by the Zoning Administrator that such application is complete. The Administrative Permit authorized by this Subsection B shall include a condition that the activities authorized by the Permit shall be conducted in accordance with best management practices as described in the most recent edition at the time the permit is granted of the publication entitled *Best Management Practices for Erosion Control on Timber Harvesting Operations in New Hampshire* published by the New Hampshire Department of Resources and Economic Development.

C. Minor Activities:

Any of the following activities otherwise prohibited by this Ordinance, upon a finding by the Zoning Administrator that the criteria set forth in Subsections A through E inclusive of Section 702.7 have been satisfied. None of these exceptions is available for activity in any vernal pool or its buffer.

(1) Limited Disturbance:

Activity that disturbs, in the aggregate, less than 200 square feet in a wetland, waterbody or intermittent stream, 1000 square feet in the associated 25 foot buffer, and 3,000 square feet in the associated 25-75 foot buffer and does not increase drainage into the wetland, waterbody or intermittent stream during or after construction. Disturbance caused by silt fence installation before or during construction is permitted and is not included in the calculation of permitted disturbance.

(2) Small Wetlands:

Activity within a wetland or intermittent stream or a buffer of a wetland in cases in which the wetland or intermittent stream comprises, in the aggregate, less than 2000 square feet. This permission does not exempt activities from Zoning Board of Adjustment review to the extent they may adversely affect the functioning of other waterbodies or wetlands.

(3) Repairs, Maintenance and Reconstruction of Established Structures:

Activity associated with repair, reconstruction and/or maintenance of existing legal structures, improvements, or features, even though another activity which would currently require a Special Exception or Administrative Permit has previously been undertaken on the same lot, in or adjacent to the same wetland or waterbody, provided that:

- (a) Such structures, improvements, or features were constructed in conformity with the Hanover Zoning Ordinance then in effect;
- (b) The repair, maintenance, or reconstruction involves no change in the size, volume, extent, or location of the related wetland or waterbody; and
- (c) The repair, maintenance, or reconstruction involves no change in the footprint size, volume, placement, height, or extent of the related feature or improvement.

In any five year period for any lot, there shall be no more than two Administrative Permits granted under this Section 702.6 C. Special Exception review shall be required for any additional permit.

D. Application Requirements for Any Administrative Permit:

The applicant shall submit the information required by the Department of Planning and Zoning on forms established for that purpose. In establishing information requirements, the Department of Planning and Zoning shall attempt, where reasonable, to ask for and rely on the same information as is required to be submitted by the New Hampshire Department of Environmental Services and/or the United States Army Corps of Engineers for parallel or comparable regulatory permits:

- (1) The applicant shall have the burden of demonstrating to the Zoning Administrator that the permit should be issued.
- (2) The Zoning Administrator may require information in addition to that submitted by the Applicant if needed to determine whether or not an Administrative Permit should be granted under this Section 702.4.

E. Notice of Grant of Administrative Permit:

If an Administrative Permit is granted under this Section 702.6, the Zoning Administrator shall notify abutters via first class mail, at the expense of the applicant, specifying the time by which any appeal must be filed. An appeal of the Zoning Administrator's decision may be made to the Zoning Board of Adjustment under Section 1005.1.A by the applicant, by any official body of the Town, or by any person directly affected.

702.7 Activity Permitted by Special Exception:

A. Special Exception Standards:

Activities otherwise restricted under Section 702.2 and not permitted under Subsections 702.4, 702.5 or 702.6 shall only be permitted if the Zoning Board of Adjustment finds that the proposal conforms to the standards set forth in this Subsection 702.7. The burden of demonstrating satisfaction of those standards, including the use of mitigation measures if needed, shall be upon the applicant.

(1) Avoidance:

The proposed activity cannot reasonably be located on that portion of the lot lying outside of any water resource and water resource buffer, and will not cause random or unnecessary destruction of water resources.

(2) Minimization:

The manner in which the applicant proposes to meet his or her needs and objectives is the reasonable and feasible alternative with the least adverse impact on water resources and their buffers. In considering feasible alternatives, the Zoning Board of Adjustment may, in its discretion, grant a request for a Special Exception from dimensional requirements of this Ordinance if, in its judgment, preservation of water resources and their buffers justifies such Special Exception. (See Section 206.3). The Zoning Board of Adjustment will not, in any event, create a specific, identified hazard to public health safety or welfare in order to preserve a water resource or a water resource buffer.

(3) Functions and Values Assessment:

The proposed activity, when considered together with any proposed and approved mitigation measures, will not result in any unreasonable and significant net adverse effect on the natural function of any water resources or their buffers in the area. The applicant shall submit a functional assessment, prepared by a certified wetland scientist in all cases except those involving a homeowner proposing activity on his own behalf relating to his or her primary residence, of the impacted wetland site and proposed mitigation site(s) if any, using the considerations set forth in the US Army Corps of Engineers New England District's *The Highway Methodology Workbook Supplement Wetland Functions and Values, Appendix A Wetland Evaluation Supporting Documentation* as a guide for the assessment. Such natural function considerations shall include groundwater recharge/discharge, alteration of flood flow or low flow, fish and

shellfish habitat, sediment/toxicant/pathogen retention, nutrient removal/retention/transformation, production export, sediment/shoreline stabilization, wildlife habitat, recreation, education/scientific value, uniqueness/heritage, visual quality/aesthetics, and endangered species habitat. In considering the application, the Zoning Board of Adjustment will take into consideration any compensatory mitigation proposal submitted to the Division of Water Resources of the Department of Environmental Services of the State of New Hampshire under Regulation Env-Wt 800 et seq.

(4) Water Quality:

The proposed activity will not cause significant degradation in the quality of surface or ground water.

(5) Water Quantity:

(a) Peak Flow. The proposed activity will not increase the peak run off rate of surface water from 2/10/25 year 24 hour storms into any wetland or waterbody wherever located.

(b) Water Recharge. Applicant will take measures to reasonably ensure that the volume of water diverted by impervious surfaces created by the proposed activity in 2/10/25 year 24 hour storms will infiltrate as ground water (be "recharged") elsewhere on the affected lot.

(c) Licensed Engineer Required. In the case of a lot that includes structures and improvements consisting of roadways, driveways, parking areas, walkways, facilities built from concrete or asphalt, decks or porches without roofs the surface area of which aggregates 7500 square feet or more from which water flows directly into wetlands or waterbodies, wherever located, the volume of water diverted by such surfaces and the recharge capacity shall be calculated by a New Hampshire Licensed Professional Engineer. The recharge capacity shall be calculated using the following formula:

$$Re = (F)(A)(I)/12$$

where,

Re = Recharge volume in acre feet (multiply by 43,560 to convert to cubic feet):

Recharge factor below based upon NRCS hydrologic soil group:

Group A 0.40

Group B 0.25

Group C 0.10

Group D no requirement

F = Recharge factor below based upon soil type (in inches)

A = Site area in acres

I = Percent of impervious surfaces specified above (expressed as a decimal)

(6) Erosion Control:

The proposed activity will not, either during or after construction, cause or pose any unreasonable and avoidable threat of soil erosion or increased silting into any wetland or waterbody, or unreasonably cause erosion or accumulation of sediment on any adjoining property.

In judging reasonableness under clauses (1) through (6) above, the Zoning Board of Adjustment shall balance the protection of water resources with the public interest in the protection of historic resources, scenic views, and agricultural soils.

B. Application Requirements for Special Exception:

- (1) For any Special Exception under Section 702.7, the applicant shall submit the information required by the Office of Planning and Zoning on forms established for that purpose. In establishing information requirements, the Office of Planning and Zoning shall attempt, where reasonable, to ask for and rely on the same information as is required to be submitted by the New Hampshire Department of Environmental Services and/or the United States Army Corps of Engineers for parallel or comparable regulatory permits.
- (2) The Zoning Board of Adjustment may request additional information if needed to determine whether or not a Special Exception should be granted under Section 702.7. When delineation of boundaries of water resources and their buffers, or the application of decisional criteria, is in doubt, the Zoning Board of Adjustment or Zoning Administrator may require the applicant to submit a delineation or assessment prepared by a certified wetlands scientist or other person whose qualifications are satisfactory to the Board or Administrator, as the case may be, or, in the alternative, if the applicant so elects, at the applicant's expense, the Board or Administrator may engage such a consultant to determine the delineation and/or conduct the assessment.
- (3) For any proposal for which subdivision or site plan approval by the Planning Board is required, no application for Special Exception or Administrative Permit shall be accepted until preliminary subdivision or site plan review has been completed; the application for Special Exception or Administrative Permit shall reflect the Planning Board's resulting recommendations.

702.8 Notice to Conservation Commission for All Activities in or near Water Resources and their Buffers:

A copy of all notifications or applications under sub-Sections 702.5, 702.6 or 702.7 shall be sent to the Conservation Commission promptly upon filing with the Clerk of the Town of Hanover or the Zoning Administrator, as the case may be. The Conservation Commission may, in its discretion, review and comment upon any such request. In the case of an application for a Special Exception under sub-Section 702.7, the Conservation Commission or its Chair may request from the Zoning Board of Adjustment additional time of up to 30 days to complete its review and comment before a final decision is made. The Conservation Commission may request information in addition to that submitted by the Applicant if it considers the information necessary for it to decide what recommendation to make to the Zoning Board of Adjustment. The Zoning Board of Adjustment shall review and make part of the record any comments from the Conservation Commission with regard to any request for a Special Exception. Applicants, abutters and other parties shall be given an opportunity to review and respond to any comments from the Conservation Commission.

702.9 In the event of a conflict with the requirements of other sections, such as Section 701, the stricter requirement shall apply.

5. Add to Article IX the following definitions:

(All text shown in this part is proposed to be added to the Hanover Zoning Ordinance)

Activity:

Any undertaking that would potentially change the quality or flow pattern of water to, from, or in a water resource, either on or below the surface. Examples of activity include construction or placement of a structure, parking facility, parking space, public or private street, storage of liquid fuels, or alteration of terrain, dredging, excavation, filling, or grading. Activity does not include the cutting, maintenance or removal of vegetation as long as the soil surface is not disturbed in a

manner that would potentially change the quality or flow pattern of water to, from, or in a water resource.

Alteration of Terrain:

Human conduct that changes or disturbs the terrain so as to impede natural run off or create an unnatural run off that has the potential to adversely affect water quality in waterbodies or wetlands.

Dredge:

To dig, excavate, or otherwise disturb the contour or integrity of sediments in the bank or bed of a Protected Water Resource.

Excavate:

To dig, remove or form a cavity or hole.

Fill:

As a noun, any rock, soil, gravel, sand or other such material that has been deposited or caused to be deposited by human activity; as a verb, to place or deposit materials in or on a Protected Water Resource or a buffer.

Grade:

As a noun, the surface configuration of terrain; as a verb, to change the surface configuration of terrain that will alter the runoff of waters from the pre-existing surface configuration.

Intermittent Stream:

A stream that flows for sufficient time to develop and maintain a defined channel with scouring and deposition which connects directly into or out of a wetland or waterbody, but which might not flow during dry portions of the year. An intermittent stream includes the horizontal area extending ten feet from the stream centerline or ten feet from the top of each bank for streams wider than five feet, whichever is the greater distance. Intermittent streams shall not include man-made drainage ditches, swales, water bars, sub drains, or similar drainage improvements. Intermittent streams included on the map entitled "Water Resources" maintained in the Hanover Planning and Zoning Office are intended to be treated as intermittent streams hereunder.

Water Resources:

Waterbodies, wetlands including vernal pools, and intermittent streams.

Water Resource Buffer:

The buffer area of a water resource is the area within 75 horizontal feet of the top of the bank of any waterbody or within 75 horizontal feet of any wetland. In the case of a sewage disposal system the buffer shall be the area within 125 horizontal feet of:

1. A bank of any waterbody,
2. The edge of any wetland, or
3. An intermittent stream.

Waterbody:

Any river, stream, brook, lake or pond containing surface water throughout the year, and shall include all area up to the top of the bank of the waterbody. The bank of a waterbody is the transitional slope immediately adjacent to the edge of the surface water, usually characterized by a break in slope at both the top and the bottom.

Vernal Pool:

A surface water or wetland, excluding areas resulting from man-made activities such as gravel pit operations, logging equipment rutting, sedimentation ponds, or detention ponds, but including area intentionally created for purposes of compensatory mitigation which provides breeding habitat for amphibians and invertebrates that have adapted to the unique environments provide by these pools and which cycle annually from flooded to dry conditions although their hydroperiod, size and shape might vary from year to year. Typically, vernal pools have the following characteristics:

1. Formed in a shallow depression or basin;
2. Have no permanently flowing outlet;
3. Hold water for at least two continuous months following spring ice-out;
4. Lack a viable fish population; and
5. Support one or more primary vernal pool indicators, or 3 or more secondary vernal pool indicators as defined by NH DES.

6. Delete from Section 902 the following definitions:

(All text shown in this part is proposed to be deleted from the Hanover Zoning Ordinance)

~~**Waterbody Setback:**~~

~~A buffer area of horizontal separation between a waterbody and the activities otherwise permitted by the Ordinance.~~

~~**Wetland Setback:**~~

~~A buffer area of horizontal separation between a wetland and the activities otherwise permitted by the Ordinance.~~

Full Text of Article 8, Amendment No. 7

Applicability of Zoning Permits

(Text proposed to be amended is shown in *bold italics* and ~~*bold italic strikethrough*~~)

“1001.1 Written application for a Zoning Permit must be filed with the Town of Hanover for any of the following, and, except as provided in ~~*RSA 31:70 and/or other*~~ applicable statutes of the State of New Hampshire, until a permit has been obtained from the Zoning Administrator (or, if the permit is denied, until the Zoning Board of Adjustment has directed that a permit be issued), none of the following shall be commenced:

- A. The erection or use of any new building, exterior sign or other structure.
- ~~B. *The alteration, restoration, moving, or demolition of any building, structure, exterior sign or part thereof, excluding, however, alterations constituting normal maintenance within institutions with an established maintenance department.*~~
- B. The relocation of any building, structure, exterior sign, or part thereof.*
- C. The alteration of any building or structure resulting in an expansion of the footprint in any direction or an expansion of the volume in any way.*
- D. An increase in the area or the lighting of a sign regulated under Section 317.*
- E. Any use of premises ~~*which that*~~ would constitute a departure from the terms of this Ordinance, including, without limiting the generality of the foregoing, a change in the nature of the use of any building or premises to a non-conforming use from any lawful prior use, ~~*or*~~ the expansion of any existing lawful non-conforming use, ~~*or*~~.
- F. Any change in lot size or shape ~~*which that*~~ would result in a violation of area or dimensional regulations. ~~*(See also Section 1006 as to procedure in connection with application for Variance).*~~”

Notes...

Chapter 2

Selectmen, Town Manager and Budget Reports



Selectmen's Letter 2007-2008

Dear Citizens of Hanover:

The Selectmen are pleased to present highlights of the Town's operations during the past year. As ever, we thank and praise Hanover's citizens for their exercise of and participation in the democratic process. A particular thank you to those energetic and devoted citizens who gave thousands of hours serving on the Town's Boards and Commissions over the past year.

The Town

Public Facilities

The Hanover Water Reclamation Facility (a.k.a. The Wastewater Treatment Plant): The first phase of the replacement of aging equipment and the improvement of operational efficiency was completed allowing the plant to retain the hydraulic treatment capacity it was designed for. The second phase to realize the same capacity in the treatment of biosolids is being prepared for presentation to our citizens presently. The need for the reduction of energy dependence as well as the replacement of aging or obsolete equipment will require further expenditures. The details will be conveyed to our citizens by a separate correspondence. The plant was built and rebuilt with 95% Federal and State funding. No such funding is available at this time.

Public Works: With the completion of Reservoir Rd. this coming summer, the repairs to the road segments damaged in the June, 2005 storm will be completed. A portion of Grant Rd. was also rebuilt last year. The Public Works Department has taken on the process of line painting as well as downtown trash removal, improving efficiency and service particularly in the replacement of our ever-disappearing road lines. The Selectmen added to the paving budget fearing greater damage to the roads from this winter's many storms.

Hanover Water Works Company: With the opening of the new \$5 million water filtration facility in the fall of 2006 Hanover customers are happily continuing to enjoy filtered, treated water.

Howe Library: Upon the retirement of Marlene McGonigle as Howe Library Director at the end of June, 2007 the position was assumed by Mary H. White. Mary came to us from the position of Director of the Rice-Aron Library at Marlboro College in Vermont.

Howe staff and patrons continue to enjoy and discover new delights in the newly enlarged and improved Howe Library as well as the re-invention of Howe Library services as a result of technology enhancements and the internet revolution. The Selectmen endorsed the library's newly created ten-year strategic plan.

Parks and Recreation Department: The Hanover Parks and Recreation Department continued to oversee expansion of recreation program offerings in response to user interest. Use of the Richard W. Black Community & Senior Center continues to grow, much to the delight of the staff and the users. Deb O'Byrne has resigned from the position of Assistant Recreation Director and Liz Burdette, has replaced her, coming from the Claremont School Department.

Affordable Housing: After almost five years of work and with the spirited leadership of the Affordable Housing Commission, the Gile Community project was approved. The Gile Community project was dedicated by the Governor last October and construction has been underway over the winter between snowstorms. One building is now completed and should be available for occupancy in April. A second building has been framed and sheathed, the foundation poured for a third and excavation is in progress for a fourth. Twin Pines Housing Trust, the Hartland Group, and Trumbull-Nelson are all doing a splendid job. The Affordable Housing Commission is studying several parcels for workforce housing closer into town.

Downtown: Downtown Hanover continues to be a place of construction. The completion and occupation of the South St. buildings has given way to construction of Phase II of the South Block project - the construction of the Main St./Currier Place buildings. The Sargent Block rehabilitation project is the next step in the renewal of that area. The new Ledyard Bank/Chimneys office building on Maple Street is occupied. The former Church's Children's Shop parcel is also for sale and will likely be redeveloped in the near term. In the midst of all of this construction activity, the Downtown Marketing Association has been actively marketing Downtown Hanover in several new ways.

Public Safety: A working group comprised of in-town and rural residents was formed to study the Fire Department staff recommendations to the Board of Selectmen in order to accurately allocate the cost for Fire and EMS service readiness to all Hanover taxpayers. In 2007 the Town reallocated the Fire Department costs which were spread across four fire districts and had been in place since the 1960's into three districts. The three districts - a Hydrant District which will bear the full costs of the fire hydrant system in addition to the common costs shared by the other two districts; a Non-Hydrant District; and a Remote Rural District for properties east of the ridge line of Moose Mountain in the Forestry zoning district which will be assessed at 50% of the Non-Hydrant District rate. The Board also decided to make the change over five years to reduce the impact of the revised allocation methodology

The Homeland Security grant of \$94,000 that was funded in March of 2007 providing for the installation of a fiber optic connection from the Lebanon Dispatch Center to the Hanover Dispatch Center to enable each community to dispatch for the other in the event of an emergency was completed in Hanover and partially in Lebanon. The completion of that connection as well as that of the interdepartmental fiber optic network in Hanover is being delayed by litigation with a local communications firm. The Hanover Dispatch Center will begin dispatching for Cornish in 2008, bringing the number of communities served by the Dispatch Center to 20.

The Town's Finances

Town staff this year prepared a budget for presentation to the Board of Selectmen which required no tax rate increase, although the Board was presented with the option of reducing the tax rate by the amount of funds collected over two years for repair of Reservoir Road and replenishment of the Town's Undesignated Fund Balance, which would then result in a 5.6% tax rate increase to fund all of the Town's operations. Acknowledging all of the cost challenges presented to New Hampshire municipalities in 2008, the Board opted to utilize tax proceeds previously collected to fund the post-2005 storm repairs to help offset these expenses. These costs pressures include:

- Paving costs, heating oil costs, and vehicle fuel costs continue to escalate at an alarming rate as a result of world oil price inflation.
- A long, very wet, cold winter has led to serious frost heaving on our rural roads, resulting in more damage than caused by the typical mud season conditions suffered in Northern New England, leading the Board to budget \$70,000 in additional paving funds in the upcoming fiscal year to enable a more aggressive summer paving and road repair program.
- Litigation activity continues to be on the rise, resulting in a steady increase in the Town's legal expenses to defend Planning and Zoning and Civil litigation claims. As such, the Town has opted to budget \$120,000 (an additional \$30,000) for litigation expense in the upcoming fiscal year.
- The Town's ongoing sustainability efforts have included the initiation of comprehensive building audits. These audits, which are expected to pinpoint several areas of necessary re-investment in Town buildings in order to reduce our consumption of energy, will also require that the Town invest additional funds to complete the recommended remediation work. The Board has opted to create a Building Maintenance Reserve fund and to budget additional funds to seed that reserve for such future reinvestment.

As a result of these additional expenses, the Board of Selectmen ultimately adopted a Proposed Budget for consideration by Town Meeting that will necessitate a .66% increase in the General Fund tax rate, taking the rate to \$4.61.

Hanover's Sister Cities: The lives of local townspeople continue to be enriched by visits to and from our sister city Joigny, France and our friendship city Nihonmatsu, Japan. Last fall a group

of 35 musicians from the Upper Valley Band, the Baker Valley Band and the Lyme Band formed the Hanover-Joigny Festival Band and traveled to Joigny to play in a music festival with bands from Italy, France, Britain and Germany. The band played in two formal venues as well in performances about the town. The hospitality for which Joigny is famous was ever present as the band members enjoyed staying with host families and being feted by the municipality. Two weeks later Selectwoman Kate Connolly, one of the original signers of the Sister City Declaration, began a family trip in Joigny with eight companions and was greeted with the same generous and warm hospitality which included a reception, a tour and tales of the Band visit. Hanover High School will host students from Joigny this April.

Several Hanover families hosted middle school students and government officials from Nihonmatsu, now an annual visit from the citizens of our friendship city in Japan.

Those Who Left us too Soon

Foster Blough: Foster Blough was a Marine, and a Financial Officer in the administrations of Dartmouth College as well as Brown University. Upon his retirement he spent his time enriching the lives of the patients at DHMC by either providing guidance to the adults or warmth and security to the infants. Foster served the Town of Hanover on the Finance Committee and was the most genial of assistant Moderators. Foster was a special person whose life and manner set a fine example for all of us as citizens of Hanover and beyond. We will miss the pleasure of his company in all of the places he generously graced with his fine humor and great wit.

Dave Nutt: Dave Nutt had a rich and varied life which included being a seagoing curator for the Smithsonian Museum, the Commanding Officer of a Navy Survey ship in the Pacific during WW II, an Arctic oceanographic researcher, the owner of an Airport (Post Mills Vermont) as well as serving the people of Hanover on the Selectboard as well as being an Assessing Official and as a representative to the New Hampshire Legislature. Dave made Hanover his home at the early part of his life (Dartmouth '41) and happily for us chose to become part of our lives for a good part of the later portion. Another gift to Hanover is the placement of 175 acres of land in Etna into conservation. We thank Dave for sharing so much with us for so long, we will miss him.

Michael Sandoe: Michael Sandoe came to Hanover as a Dartmouth student, class of '71, and like many others stayed to raise a family and contribute to our community. Michael was a Bank Officer in many of our local banks specializing in home and commercial lending and was with the Ledyard Bank at the time of his untimely departure from us. Michael gave of his time to the Big Brother efforts as well as the Lebanon Christmas Dinners and was an active member of the local business community.

Nardi Reeder Champion: Nardi Reeder Champion, gadfly, raconteur and prolific, accomplished and wonderful writer of biography, history, society and the human condition. The latter description was from a Boston Globe obituary which celebrated a rich life which Nardi shared

with her husband Tom and the people of Hanover since the 1970's. Nardi's columns in the Valley News, her books and her appearances at local events enriched everyone who came in contact her.

The Challenge of Future Budgets

The Town administration and Selectmen have worked over the past year to develop and refine a comprehensive five year projection for the Town budget. It is in this context, of anticipating future expenditure pressures that the Board then sets a tax rate target each November, which Town staff then use to build a proposed budget for the Board's consideration. The Board then reviews, refines and adopts a final budget for presentation to May Town Meeting, which seeks to balance service levels with taxes. In the coming years there may be expenses over which the Town has no control such as the State of NH retirement contributions and our own energy costs which will make it impossible to maintain the balance of tax rate increases at the CPI level, while maintaining service levels. The Town is actively exploring ways to reduce our energy costs over the long term as well as finding other opportunities to hold down tax rate increases while not harming levels of service.

The Selectmen, Town administration and all of the employees of the Town of Hanover wish all of our citizens a happy, healthy 2008.

Hanover Board of Selectmen

Brian F. Walsh
Katherine S. Connolly
William R. Baschnagel
Peter L. Christie
Athos J. Rassias

Town Manager's Budget

2008-2009 PROPOSED BUDGET

The Proposed Budget for FY 2008-2009, as recommended by the Board of Selectmen for Town Meeting action, recommends total appropriations of \$19,423,595 for the General Fund, Fire Fund, Ambulance Fund, Water Reclamation Facility Fund, Parking Fund and the Downtown Business Service District Fund. We distribute the Housing Fund Budget as a separate document because it is only subject to a public hearing by the Board of Selectmen acting as the Housing Authority Board and does not require Town Meeting approval.

The combined \$19,423,595 total for the six funds included in the Proposed Budget for FY 2008-2009 reflects a decrease of \$1,388,720 or 6.7% below the total appropriations approved for FY 2007-2008. The decrease is due almost exclusively to a reduction in the cost of capital projects to be funded from operations proposed for the Water Reclamation Facility in the upcoming fiscal year. Of the total appropriation, \$556,441 represents capital reserve fund purchases which are offset by the appropriation of revenue to finance the purchases from their respective reserves. As such, capital reserve purchases do not impact the tax rate. The total capital reserve expenditure recommendations represent an \$895,478 or 61.7% decrease below the FY 2007-2008 budget. **The actual expenditures represent a total decrease in spending for all funds (net of capital improvement reserve purchases) of \$493,242 or 2.5% below the FY 2007-2008 budget. There are several factors contributing to this overall expenditure decrease. These factors are discussed in detail below by fund as identified by the appropriate fund heading.**

I. Tax Supported Funds

General Fund

The General Fund Proposed Budget for FY 2008-2009 recommends appropriations totaling \$11,924,568 which represents an increase of \$338,366 or 2.9% above the appropriation for FY 2007-2008. Taking into account the benefit of the growth in total assessed valuation (conservatively projected to be \$25 million) and netting out the General Fund's capital reserve expenditures totaling \$427,800 which are offset by the transfer in of revenue from various reserves, a **.66% General Fund tax rate increase is required to fund this budget.**

The Board of Selectmen settled on a General Fund tax rate increase of .66% after conducting budget hearings in late February and early March. The Board set an initial tax rate increase target of 1.05% in November of 2007 based on an in-depth review of five year projections for each of the funds. This approach continues to be a departure from previous years, where the Board characteristically used the October CPI increase (Northeast Urban Index, Size B/C communities) as its tax rate increase benchmark. This departure was based on recognition that operating cost increases, while tied somewhat to general CPI, have also been impacted by other outside forces in recent years, including electric rate deregulation, oil price shocks, health

insurance premium increases well in excess of inflation, state mandated increases in employer retirement contributions, weather events, etc. Fortunately, substantial additional expenditure capacity built into the General Fund from the expiring 1987 Police Station and Town Hall Renovation bond, a throttling back of capital expenditures including completion of the Reservoir Road rebuild project, an increase in several revenue categories based on conservative estimates, and an increase in the growth in total assessed valuation of \$25.0 million based on more up-to-date information, all combined to provide the Town with some additional room to maneuver this year. This ultimately enabled the Board to adopt a budget with a very minor General Fund tax rate increase. However, the Board highlighted during the budget hearings that had it not been for the freeing-up of funds budgeted in FY2007-2008 for Reservoir Road and other June 2005 storm repairs, a 6.02% General Fund tax rate increase would be required to fund the proposed FY2008-2009 General Fund budget.

Key components of the Proposed General Fund Budget for FY 2008-2009 include the following:

1. An anticipated increase of \$274,075 in negotiated merit and wage scale adjustments and wage related benefits as part of new three year contract with the Town's three bargaining units, and which also forms the basis for compensation for non-unionized employees.
2. The guaranteed maximum rate increase for the Town's FY 2008-2009 health insurance premium was set at 11.3% in November. However, projecting next year's health insurance cost given the current mix of the benefits eligibility of current employees and their opt-out status, combined with an increase on the employee co-pay based on salary levels, will ultimately require only a 0.8%, or \$10,146, budget-to-budget increase.
3. Legal fees are increased from the \$90,000 level budgeted in FY 2007-2008 to \$120,000 for FY 2008-2009, reflecting the increased level of litigation activity, primarily in the Planning and Zoning area.
4. FY 2008-2009 marks the last year of a three-year replenishment of Undesignated Fund Balance used to fund \$210,000 in June, 2005 storm repair expense, with \$52,500 earmarked in the Proposed Budget for that purpose.
5. A third year's substantial overlay contribution of \$40,000 is budgeted in an effort to rebuild the fund in preparation for implementation of the revaluation update in the summer of 2008.
6. Funds are included for the replacement of the Main and Wheelock traffic signal, totaling \$108,000. The next slated traffic signal replacements are the Lebanon and Summer Streets signal (in front of the high school) in FY 2009-2010 and Summer and Park Streets in FY 2011-2012.
7. As a result of the continued impact of oil price hikes, we are forced to budget an additional \$45,324 for gasoline and diesel fuel across all funds. This is in addition to the \$35,467 increase in budgeted expenditure included in the FY 2007-2008 Budget. The combined two year total reflects an almost 85% increase in fuel prices since 2006.
8. As a result of the relatively harsh winter weather Northern New England experienced, which has taken its toll on Hanover's rural roads, an additional \$70,000 is budgeted to enable repaving of more road miles during the summer of 2008.

9. In the Proposed Budget, we return to the fully-funded vehicle reserve contribution levels, reflecting a \$35,000 increase over the FY 2007-2008 funding level. The Town opted to reduce the equipment reserve contribution levels by almost 25% in FY 2006-2007 and 2007-2008 to help pay for the 2005 storm repairs.
10. Professional services fees totaling \$12,000 are budgeted to retain a Sustainability consultant to lead a series of public workshops in the fall of 2008 for elected officials, Town staff and community residents -- similar to community-galvanizing activities that have occurred in Portsmouth and Keene over the past two years.
11. Funds which were originally budgeted over four years to support the replacement of windows and the furnace in the older portion of the Howe Library as part of the Howe Library renovation and expansion (\$16,500 per year), and funds originally budgeted for the payment of principal and interest on the 1987 Police Station Relocation and Town Hall Renovation bond (\$83,300) which will be fully repaid in FY 2007-2008, are set aside (1) to provide seed funding for a new Building Improvement and Maintenance Capital Reserve Fund; and (2) to enable the Town to begin funding energy efficiency improvements to Town buildings as part of an ongoing Sustainability initiative.
12. A \$30,000 boost in the annual contribution to the Bridge Maintenance Reserve is budgeted, increasing the total contribution to \$60,000, enabling the Town to more aggressively save for replacement or substantial upgrading of the Town's many smaller bridges.
13. Funds are budgeted for replacement of the cruisers on a normal three year replacement cycle, offset by the funding from the Police Equipment Reserve and proceeds from the sale of the used cruiser fleet.

Fire Fund

The Fire Fund Proposed Budget for FY 2008-2009 recommends expenditures of \$2,901,711, which amounts to an increase of \$7,879 or 0.3% above the FY 2007-2008 appropriation. No expenditure from the Fire Equipment Reserve is required in FY 2008-2009. During the discussion of five year projections with the Board in November, staff had projected a blended 5.16% tax rate increase, with varying tax rate impacts for the three fire districts based on the five year transition to the revised allocation of cost across the three fire districts created in early 2007. Based on the final budget as proposed, the actual tax rate increase for each District in Year #2 of the transition period will be:

	Current Rate (FY2008)	Proposed Rate (FY2009)	% Increase
Fire District #1	1.95	1.95	0.00%
Fire District #2	1.00	1.08	8.00%
Fire District #3	.50	.54	8.00%

There are several items of note in the Proposed Fire Fund Budget:

1. The SAFER grant funding helping to offset the cost of four additional firefighters is reduced from \$128,000 to \$80,000, resulting in a net additional tax revenue need of \$48,000.
2. Overall compensation costs (salaries and benefits) have decreased by roughly \$10,000 in recognition of new hires coming in at the entry-level ranges of the wage scale. This reduction takes into effect estimated merit and wage scale adjustments and increase health insurance premiums.
3. The Fire Equipment Reserve contribution is increased to insure that there are sufficient funds available to replace Engine #03 in FY 2013-14.

Parking Fund

The Proposed Parking Fund Budget for FY 2008-2009 recommends expenses and revenues of \$1,478,750, which is a decrease of \$47,290 or 3.1% lower than the FY 2007-2008 appropriations.

The Parking System continues to generate sufficient income to operate without the need for a Parking District tax levy. There is an acknowledged need for additional downtown parking as all of the private lots once leased to the Town for municipal parking are now being otherwise used by their owners but there are no immediate plans being developed to construct any additional parking at this time.

The Town continues to be a strong supporter of Advance Transit. In light of continued significant increases in fuel cost, AT has requested an 8% increase in the payment for the Dartmouth/Downtown Shuttle, which results in an increase in the Town share to \$97,152 and an increase in the Dartmouth share to \$239,662. No increase is proposed for Hanover's share of the fixed route bus service, which will remain at \$94,731. Funding is also requested for the second year to help provide for the ADA-mandated regional complimentary para-transit program in the amount of \$11,571.

II. Non-Tax Supported Funds

Water Reclamation Facility Fund

The recommended expenditures in the WRF Fund for FY 2008-2009 are \$2,447,122 which represents a decrease of \$1,691,377 or 40.9% lower than the FY 2007-2008 appropriation. The decrease is wholly related to a reduction in the costly capital projects funded from operations (\$2,120,000) approved as part of the FY 2007-2008 adopted budget.

In the fall of 2006, Town staff presented the Board an updated overview of the treatment facility, completed by our consulting engineers, Underwood Engineers, Inc., as the next step in considering both treatment capacity expansion and plant upgrades. Given that the last

comprehensive upgrade of the facility was completed in 1989 and that the expected useful life of wastewater treatment plant equipment and technology is 15-20 years, staff had warned the Board when the first phase of the assessment was completed in funded in 2002 that the Town was approaching the point when the next comprehensive upgrade of the treatment facility would be required. As such, once the Town completed implementation of the first round of projects in the fall of 2006, Underwood began assessing the remaining facility needs. That assessment, completed in late 2006, outlined \$11.4 million in short-to-medium term improvements recommended for implementation, both to address looming capacity constraints and to replace and/or upgrade aging plant equipment, most of which was last overhauled in 1989. Staff then met to prioritize the list of recommended improvements and moved some \$1.9 million to a backburner, resulting in a remaining list of \$9,562,000 in prioritized projects with a recommended timeframe and several optional funding scenarios. The work was divided into Phase II and Phase III, designed to be tackled over the course of 7 years.

In FY 2007-2008, the Phase II improvements were funded and that work is now well underway, largely funded with remaining capital reserve monies, use of undesignated fund balance and a 2007 increase in sewer user fees. Total cost of Phase II was \$2,165,000.

The Phase III improvements, recommended for implementation beginning in FY 2008-2009 and which will take approximately five years to complete, will essentially update the plant by replacing aging and obsolete equipment last replaced in 1988 or part of the original plant equipment dating back to the late 1960's, will reduce the plant's energy dependence, and will continue to improve and the plant's solids handling capacity. Total cost of this work is \$7,442,000 and is proposed to be funded by borrowing \$6.0 million from the State Revolving Loan Fund, \$1,200,000 in capital reserve funds, and \$242,000 in remaining undesignated fund balance. No additional Sewer User Fee rate increase will be required to fund this work.

Details regarding the proposed Phase III project are included in the informational brochure which was mailed out under separate cover to Town residents in April and which is also included with the Explanatory Information in Part II of this Town Report.

The operating expenditures of the Water Reclamation Facility are funded by charges to those who utilize the facility. Sewer user fees are currently billed annually and are based on a fixed charge based on the size of the water meter, and a usage charge based on the amount of water flowing through the meter. A working group of the Hanover Finance Committee has proposed that transitioning to a rate structure based solely on flow, but distinguishing between customer classes, may be the most equitable and rational approach to allocating the cost of the plant to its users. Town staff and members of the working group will be developing a proposal over the coming months to present to the Selectmen in spring 2008. However, should these changes not go forward immediately, the user fee increases adopted by the Board in June of 2007, and which will go into effect for the first time in May of 2008, will be sufficient to fully fund the Proposed FY 2008-2009 Budget.

Additional highlights include:

1. A reduction in expense transferred to the Hanover Water Works Company (reduced by \$40,000) reflects the reduced allocation of Town staff time to water-related projects and an increased allocation of their time to oversee wastewater projects in the coming fiscal year.

2. Approximately \$28,000 in additional funds is budgeted for potential major repairs to the primary pumps (\$8,500), the belt press (\$7,000) and pump station repairs (\$12,400). The primary pumps and belt press are scheduled for replacement in the next 5 years, but in the event a major malfunction occurs during the year, funds need to be available for short-term repairs.
3. Funds are included for purchase of a new tripod winch system (\$7,500) for confined space entry as part of the Town's ongoing commitment to insuring that such work can be done as safely as possible.
4. Now that the Town is properly staffed to begin implementation of our Industrial Pretreatment Program (IPP), \$7,000 is budgeted to support that program's operating costs.
5. Replacement of one pick-up truck, the flusher and a snow blower, totaling \$128,641, is planned for FY 2008-2009 and offsetting revenue reflects a transfer in of funds from the Wastewater Equipment Reserve.

Ambulance Fund

The FY 2008-2009 Proposed Budget for the Ambulance Fund recommends expenditures of \$621,444, which amounts to an increase of \$3,702, or 0.6% above the FY 2007-2008 budget.

The per-capita community contributions from the Towns of Hanover, Lyme and Norwich help to offset Hanover Ambulance Service operating costs not covered by patient billings. The per capita rate is proposed to increase from \$20.19 to \$21.50, or 6.5%:

Town	Proposed FY2008 Contribution	FY2007 Contribution
Hanover	\$165,800	\$155,700
Lyme	\$ 36,977	\$ 34,727
Norwich	\$ 76,684	\$ 72,017
Totals	\$279,455	\$262,449

The increase in the per capita fee is necessary to bridge the gap of higher operating costs caused by increasing the number of emergency personnel charged from the Fire Department to the Hanover Ambulance Service from 4.0 FTE (full-time equivalent) to 4.5 FTE, or 22.50% of the EMT/paramedic fire-fighting staff. As one-half of the Fire Department's call volume relates to ambulance runs, a long-term goal is to transition a larger share of the staff allocation costs over to the Ambulance Fund.

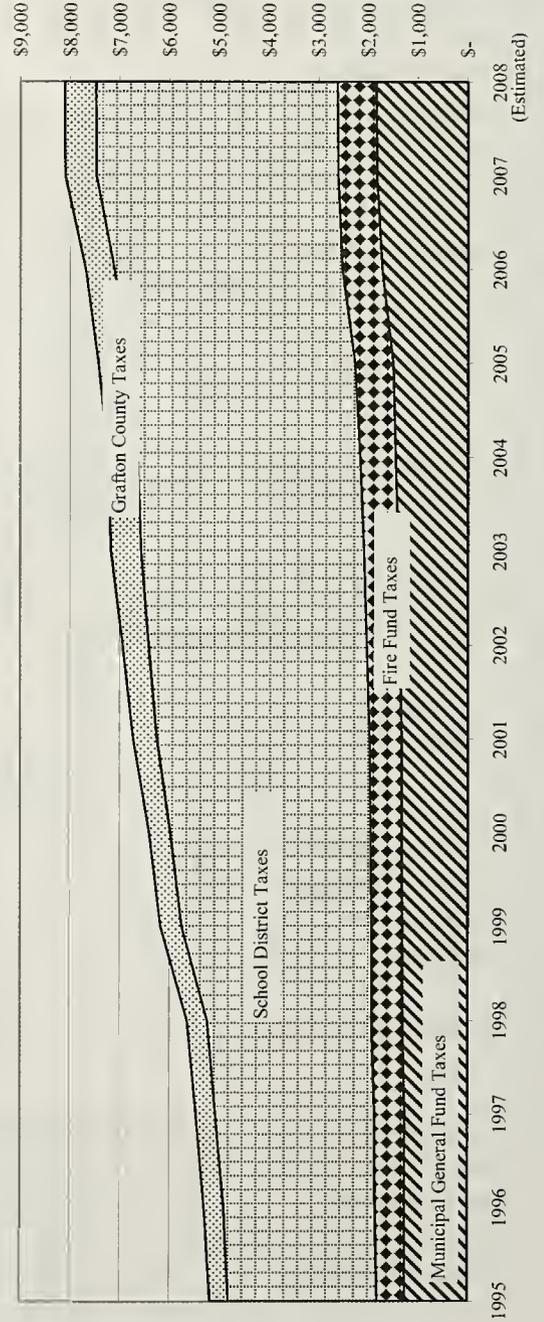
TOWN OF HANOVER
Budget Analysis FY 2008-2009

	2006-2007 Approved Budget	2007-2008 Proposed Budget	<u>FY2006-07 to FY2007-08</u> \$ CHANGE % CHANGE	
General Fund and Special Accounts				
General Government Administration	1,540,528	1,632,335	91,807	5.96%
Town Properties	714,197	766,611	52,414	7.3%
Police Department	1,746,596	2,133,636	387,040	22.2%
Public Works	3,394,140	3,178,121	(216,019)	-6.4%
Health and Welfare	255,295	266,454	11,159	4.4%
Parks and Recreation (incl. Senior Activities)	519,817	492,927	(26,891)	-5.2%
Libraries	857,683	917,545	59,862	7.0%
Conservation Commission	204,215	205,715	1,500	0.7%
Affordable Housing Commission	2,100	2,100	-	0.0%
Unallocated - Pooled Expenditures	2,351,631	2,329,124	(22,507)	-1.0%
Total General Fund	11,586,202	11,924,568	338,366	2.9%
Tax Supported Funds:				
General Fund	11,586,202	11,924,568	338,366	2.9%
Fire Department	2,893,831	2,901,711	7,879	0.3%
Parking Operations	1,526,040	1,478,750	(47,290)	-3.1%
Downtown Business Service District	50,000	50,000	-	0.0%
Total Expenditures-Tax Supptd. Funds	16,056,074	16,355,029	298,956	1.9%
Tax Subsidy	9,664,691	9,931,000	266,309	2.8%
Tax Ratio	60.19%	60.72%		0.9%
Non-Tax Supported Funds:				
Water Reclamation Facility	4,138,499	2,447,122	(1,691,377)	-40.9%
Ambulance Services	617,742	621,444	3,702	0.6%
Total Non-Tax Funds	4,756,241	3,068,566	(1,687,675)	-35.5%
Grand Total All Funds	20,812,315	19,423,595	(1,388,720)	-6.7%
Capital Projects Funded from Capital Reserve and Other Reserve Funds				
General Fund	350,883	427,800	76,917	21.9%
Fire Department	10,056	-	(10,056)	-100.0%
Water Reclamation Facility	1,056,980	128,641	(928,339)	-87.8%
Ambulance Services	34,000	-	(34,000)	-100.0%
Total Capital from Capital Reserve Funds	1,451,919	556,441	(895,478)	-61.7%
Grand Total All Funds Less Capital and Other Reserve Purchases	19,360,396	18,867,154	(493,242)	-2.5%

Town of Hanover

PROPOSED 2008 Tax Rate (4/1/08-3/31/09)				2007 Tax Rate (4/1/07-3/31/08)				
	Net Valuation	Tax Levy	Rate	% Incr	Net Valuation	Tax Levy	Rate	% Incr
Town Funds								
General Municipal Tax Rate	1,556,750,700	7,164,418	4.61	0.66%	1,531,750,700	7,011,197	4.58	7.00%
Fire District #1	1,100,338,918	2,138,657	1.95	0.00%	1,082,556,600	2,110,985	1.95	-2.50%
Fire District #2	446,617,582	487,636	1.08	8.00%	439,399,900	439,400	1.00	20.48%
Fire District #3	9,794,200	5,289	0.54	8.00%	9,794,200	4,897	0.50	6.38%
Downtown Business Svc. Dist.	101,625,138	50,000	0.49	-3.92%	99,982,800	50,991	0.51	-1.92%
School Funds								
		Combined School Tax Rate	12.28	1.07%	Combined School Tax Rate		12.15	6.02%
County Tax			1.68	7.01%		2,406,570	1.57	9.03%
Combined Fire District #1		Combined Fire District #1	20.52	1.33%			20.25	5.41%
Combined Fire District #1/Central Business District		Combined Fire District #2	21.01	1.30%			20.76	5.30%
Combined Fire District #2		Combined Fire District #3	19.65	1.81%			19.30	9.16%
Combined Fire District #3			19.11	1.65%			18.80	6.33%

Town of Hanover Tax Bill History for Home in Fire District #1 Currently Valued at \$400,000



Town of Hanover Budget Summary

	<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change FY08</u>
	<u>Budget</u>	<u>Proposed Budget</u>	<u>Budget to FY09</u>
			<u>Budget</u>
<u>General Fund Revenues</u>			
Executive	65,000	68,000	4.6%
Administrative Services	1,285,800	1,296,250	0.8%
Planning and Zoning	385,500	454,375	17.9%
Town Properties	23,918	24,901	4.1%
Police	452,137	730,045	61.5%
Public Works	757,564	614,442	-18.9%
Health and Welfare	100	100	0.0%
Parks and Recreation (incl. Sr. Activities)	277,824	262,000	-5.7%
Libraries	53,075	53,075	0.0%
Conservation Commission	200,000	200,000	0.0%
Unallocated - Pooled Revenues	8,085,284	8,221,380	1.7%
Total General Fund Revenues	11,586,202	11,924,568	2.9%
<u>General Fund Expenditures</u>			
Personnel Costs			
Executive	161,023	178,012	10.6%
Human Resources	138,389	146,430	5.8%
Administrative Services	309,362	305,144	-1.4%
MIS	101,914	107,096	5.1%
Assessing	132,534	137,551	3.8%
Planning and Zoning	335,500	352,960	5.2%
Town Properties	173,335	181,530	4.7%
Police	1,681,961	1,784,419	6.1%
Public Works	1,355,108	1,395,570	3.0%
Health and Welfare	7,000	7,000	0.0%
Parks and Recreation (incl. Sr. Activities)	306,024	300,632	-1.8%
Libraries	735,179	787,199	7.1%
Total Personnel	5,437,329	5,683,543	4.5%
Non-Personnel Costs			
Executive	119,010	147,397	23.9%
Human Resources	15,350	15,650	2.0%
Administrative Services	94,367	94,888	0.6%
MIS	33,893	36,922	8.9%
Assessing	30,535	32,345	5.9%
Planning and Zoning	68,651	77,940	13.5%
Town Properties	540,862	585,081	8.2%
Police	64,635	349,217	440.3%
Public Works	2,039,032	1,782,551	-12.6%
Health and Welfare	248,295	259,454	4.5%
Parks and Recreation (incl. Sr. Activities)	213,793	192,295	-10.1%
Libraries	122,504	130,346	6.4%
Conservation Commission	204,215	205,715	0.7%
Affordable Housing Commiss.	2,100	2,100	0.0%
Unallocated - Pooled Expenditures	2,351,631	2,329,124	-1.0%
Total Non-Personnel	6,148,873	6,241,025	1.5%

Town of Hanover Budget Summary

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change FY08</u> <u>Budget to FY09</u> <u>Budget</u>
Personnel and Non-Personnel			
Executive	280,033	325,409	16.2%
Human Resources	153,739	162,080	5.4%
Administrative Services	403,729	400,032	-0.9%
MIS	135,807	144,018	6.0%
Assessing	163,069	169,896	4.2%
Planning and Zoning	404,151	430,900	6.6%
Town Properties	714,197	766,611	7.3%
Police	1,746,596	2,133,636	22.2%
Public Works	3,394,140	3,178,121	-6.4%
Health and Welfare	255,295	266,454	4.4%
Parks and Recreation (incl. Sr. Activities)	519,817	492,927	-5.2%
Libraries	857,683	917,545	7.0%
Conservation Commission	204,215	205,715	0.7%
Affordable Housing Commission	2,100	2,100	0.0%
Unallocated - Pooled Expenditures	2,351,631	2,329,124	-1.0%
Total General Fund Expenditures	11,586,202	11,924,568	2.9%
Tax Subsidy	6,984,618	7,164,418	2.6%
Tax Ratio	60.3%	60.1%	
<u>Special Funds Revenues</u>			
Fire	2,893,831	2,901,711	0.3%
Ambulance	617,742	621,444	0.6%
Water Reclamation Facility	4,138,499	2,447,122	-40.9%
Parking	1,526,040	1,478,750	-3.1%
Downtown Business Service District	50,000	50,000	0.0%
Total Special Funds Revenues	9,226,112	7,499,027	-18.7%
<u>Special Funds Expenditures</u>			
Personnel Costs			
Fire	1,038,624	1,014,743	-2.3%
Ambulance	411,030	431,583	5.0%
Water Reclamation Facility	639,309	645,292	0.9%
Parking	287,860	294,625	2.4%
Total Personnel	2,376,823	2,386,243	0.4%
Non-Personnel Costs			
Fire	1,855,207	1,886,968	1.7%
Ambulance	206,712	189,861	-8.2%
Water Reclamation Facility	3,499,190	1,801,830	-48.5%
Parking	1,238,180	1,184,125	-4.4%
Downtown Business Service District	50,000	50,000	0.0%
Total Non-Personnel	6,849,290	5,112,784	-25.4%
Personnel and Non-Personnel			
Fire	2,893,831	2,901,711	0.3%
Ambulance	617,742	621,444	0.6%
Water Reclamation Facility	4,138,499	2,447,122	-40.9%
Parking	1,526,040	1,478,750	-3.1%
Downtown Business Service District	50,000	50,000	0.0%
Total Special Funds Expenditures	9,226,112	7,499,027	-18.7%

Town of Hanover Budget Summary

	<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change FY08</u>
	<u>Budget</u>	<u>Proposed Budget</u>	<u>Budget to FY09</u>
			<u>Budget</u>
Special Funds Tax Subsidy			
Fire District Taxes	2,545,073	2,631,582	3.4%
Fire Fund Tax Ratio	87.9%	90.7%	
Parking District Taxes and Tax Increment			
Financing District	85,000	85,000	0.0%
Parking Fund Tax Ratio	5.6%	5.7%	
Downtown Business Service District Tax	50,000	50,000	0.0%
Downtown Business Service District Tax Ratio	100.0%	100.0%	
Total Special Districts Tax Subsidy	2,680,073	2,766,582	3.2%
Ratio	29.0%	36.9%	

Town of Hanover
Budget Detail FY 2008-2009

		<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
		<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
				<u>to FY09</u>
				<u>Budget</u>
General Fund Department Budgets				
<i>Executive</i>				
<u>Revenues</u>				
01-092-219	Cable TV Franchise Fees	65,000	68,000	4.6%
Total Revenues		65,000	68,000	4.6%
<u>Expenditures</u>				
Personnel Costs				
01-110-115	Board Salaries	6,000	5,000	-16.7%
01-120-110	Town Manager-Full Time	152,023	171,012	12.5%
01-120-140	Town Manager-Overtime	3,000	2,000	-33.3%
Total Personnel		161,023	178,012	10.6%
Non-Personnel Costs				
Board of Selectmen				
01-110-300	Professional Services	25,000	35,550	42.2%
01-110-500	Purchased Services	25,080	26,111	4.1%
01-110-600	Supplies and Materials	5,400	6,900	27.8%
01-110-691	Climate Protection Comm. Initiatives	-	12,000	-
01-110-890	Cultural Exchange and Other Pgms	4,000	5,500	37.5%
01-110-891	CATV Support/Franchise Fees	55,000	56,500	2.7%
Total Board of Selectmen		114,480	142,561	24.5%
Town Manager				
01-120-500	Purchased Services	920	961	4.4%
01-120-600	Supplies and Materials	2,535	2,300	-9.3%
01-120-800	Professional Development	1,075	1,575	46.5%
Total Town Manager		4,530	4,836	6.7%
Total Non-Personnel		119,010	147,397	23.9%
Activity Totals				
Board of Selectmen		120,480	147,561	22.5%
Town Manager		159,553	177,848	11.5%
Total Expenditures		280,033	325,409	16.2%
Net Expenditures		215,033	257,409	19.7%
Human Resources				
<u>Expenditures</u>				
Personnel Costs				
01-125-110	Human Resources-Full Time	138,389	146,430	5.8%
Total Personnel		138,389	146,430	5.8%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
Non-Personnel Costs			
01-125-300 Professional Services	3,000	3,000	0.0%
01-125-500 Purchased Services	6,300	6,300	0.0%
01-125-600 Supplies and Materials	4,250	4,550	7.1%
01-125-800 Professional Development	1,800	1,800	0.0%
Total Non-Personnel	15,350	15,650	2.0%
Total Expenditures	153,739	162,080	5.4%
Net Expenditures	153,739	162,080	5.4%
Administrative Services			
<u>Revenues</u>			
01-092-210 Motor Vehicle Permits	1,230,000	1,240,000	0.8%
01-092-211 Transportation Fee	35,000	35,000	0.0%
01-092-220 Business Licenses/Permits	500	500	0.0%
01-092-230 Vendor Permits-Regular	1,500	1,750	16.7%
01-092-240 Town Clerk Fees	15,000	15,500	3.3%
01-092-280 Dog Licenses	3,800	3,500	-7.9%
Total Revenues	1,285,800	1,296,250	0.8%
<u>Expenditures</u>			
Personnel Costs			
01-131-110 Administration-Full Time	176,747	180,395	2.1%
01-131-115 Treasurer-Part Time	3,500	3,500	0.0%
01-132-110 Tax Collector-Full Time	49,904	47,487	-4.8%
01-133-110 Town Clerk-Full Time	72,961	68,262	-6.4%
01-133-130 Town Clerk's Office -Overtime	1,500	-	-100.0%
01-133-115 Elections-Part Time	4,750	5,500	15.8%
Total Personnel	309,362	305,144	-1.4%
Financial Administration			
01-131-300 Professional Services	7,255	4,100	-43.5%
01-131-400 Contracted Services	5,660	5,660	0.0%
01-131-500 Dues and Memberships	220	235	6.8%
01-131-600 Supplies and Materials	6,699	6,450	-3.7%
01-131-700 Operational Equipment	100	100	0.0%
01-131-800 Professional Development	600	1,100	83.3%
01-131-900 Charges to/from Other Departments	13,460	15,860	17.8%
Total Financial Administration	33,994	33,505	-1.4%
Tax Collector			
01-132-300 Professional Services	1,650	150	-90.9%

Budget Detail FY 2008-2009

		<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
		<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
				<u>to FY09</u>
				<u>Budget</u>
01-132-400	Contracted Services	450	450	0.0%
01-132-500	Dues and Memberships	200	250	25.0%
01-132-600	Supplies and Materials	4,413	4,500	2.0%
01-132-800	Professional Development	1,075	1,175	9.3%
01-132-900	Charges to/from Other Departments	3,980	3,504	-12.0%
Total Tax Collector		11,768	10,029	-14.8%
Town Clerk				
01-133-400	Contracted Services	1,900	1,900	0.0%
01-133-500	Dues and Memberships	1,350	1,350	0.0%
01-133-600	Supplies and Materials	7,206	8,200	13.8%
01-133-800	Professional Development	725	800	10.3%
01-133-900	Charges to/from Other Departments	2,424	4,104	69.3%
01-900-905	Transportation Fee to Desig. Reserve	35,000	35,000	0.0%
Total Town Clerk		48,605	51,354	5.7%
Total Non-Personnel		94,367	94,888	0.6%
Activity Totals				
Financial Administration		214,241	217,400	1.5%
Tax Collector		61,672	57,516	-6.7%
Town Clerk		127,816	125,116	-2.1%
Total Expenditures		403,729	400,032	-0.9%
Net Expenditures		(882,071)	(896,218)	1.6%
Management Information Systems (MIS)				
<u>Expenditures</u>				
Personnel Costs				
01-141-110	MIS-Full Time	76,820	80,709	5.1%
01-141-115	MIS-Part Time	25,094	26,387	5.2%
Total Personnel		101,914	107,096	5.1%
MIS				
01-141-300	Professional Services	104,587	120,298	15.0%
01-141-600	Supplies and Materials	4,600	4,600	0.0%
01-141-700	Operational Equipment	34,800	36,400	4.6%
01-141-800	Professional Development	2,700	2,729	1.1%
01-141-900	Charges to/from Other Departments	(112,794)	(127,105)	12.7%
Total MIS Operating		33,893	36,922	8.9%
Total Non-Personnel		33,893	36,922	8.9%
Total Expenditures		135,807	144,018	6.0%
Net Expenditures		135,807	144,018	6.0%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
	<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
			<u>to FY09</u>
			<u>Budget</u>
<i>Assessing</i>			
<u>Expenditures</u>			
Personnel Costs			
01-144-110 Assessing-Full Time	132,534	137,551	3.8%
Total Personnel	132,534	137,551	3.8%
Non-Personnel Costs			
01-144-300 Professional Services	1,800	1,800	0.0%
01-144-500 Dues and Memberships	220	245	11.4%
01-144-600 Supplies and Materials	1,515	1,700	12.2%
01-144-800 Auto/Education	3,000	3,000	0.0%
01-144-900 Charges from MIS	4,000	5,600	40.0%
01-760-300 Revaluation Support	20,000	10,000	-50.0%
01-760-960 Transfer to Capital Reserve Fund	-	10,000	-
Total Non-Personnel	30,535	32,345	5.9%
Total Expenditures	163,069	169,896	4.2%
Net Expenditures	163,069	169,896	4.2%
<i>Planning and Zoning</i>			
<u>Revenues</u>			
01-092-250 Building Permits	299,000	368,375	23.2%
01-092-251 Code Book Sales	1,200	1,200	0.0%
01-092-255 Zoning Permits	7,800	8,000	2.6%
01-093-310 Planning Board Fees	38,000	40,300	6.1%
01-093-311 Zoning Board Fees	9,500	6,500	-31.6%
01-093-317 Independent Code Review	30,000	30,000	0.0%
Total Revenues	385,500	454,375	17.9%
<u>Expenditures</u>			
Personnel Costs			
01-181-110 Planning and Zoning-Full Time	235,361	247,313	5.1%
01-181-115 Planning and Zoning-Part Time	100,139	105,647	5.5%
Total Personnel	335,500	352,960	5.2%
Non-Personnel Costs			
01-181-300 Professional Services	3,500	5,050	44.3%
01-181-400 Contracted Services	2,940	3,240	10.2%
01-181-500 Other Services	19,600	19,300	-1.5%
01-181-600 Supplies and Materials	10,111	7,700	-23.8%
01-181-800 Professional Development	2,500	2,550	2.0%
01-181-900 Charges from MIS	-	10,100	
01-189-390 Independent Code Review	30,000	30,000	0.0%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
	<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
			<u>to FY09</u>
			<u>Budget</u>
Total Non-Personnel	68,651	77,940	13.5%
Total Expenditures	404,151	430,900	6.6%
Net Expenditures	18,651	(23,475)	-225.9%
 <i>Conservation Commission</i>			
<u>Revenues</u>			
01-091-135 Land Use Change Tax	100,000	100,000	0.0%
01-097-761 Transfers from Reserved Funds	100,000	100,000	0.0%
Total Revenues	200,000	200,000	0.0%
<u>Expenditures</u>			
Non-Personnel Costs			
01-192-300 Professional Services	3,200	4,700	46.9%
01-192-500 Purchased Services	1,015	1,015	0.0%
01-900-905.3 Transfer to Designated Reserve	100,000	100,000	0.0%
01-900-905.1 Transfer to Conservation Fund	50,000	50,000	0.0%
01-900-905.2 Transfer to Town Expendable Trust	50,000	50,000	0.0%
Total Expenditures	204,215	205,715	0.7%
Net Expenditures	4,215	5,715	35.6%
 <i>Affordable Housing Commission</i>			
<u>Expenditures</u>			
Non-Personnel Costs			
01-192-300 Professional Services	2,100	2,100	0.0%
Total Expenditures	2,100	2,100	0.0%
Net Expenditures	2,100	2,100	0.0%
 <i>Town Properties</i>			
<u>Revenues</u>			
01-097-461 Mtce. Endowment Support/Howe Corp.	23,918	24,901	4.1%
Total Revenues	23,918	24,901	4.1%
<u>Expenditures</u>			
Personnel Costs			
01-501-110 Buildings-Full Time Services	166,937	175,021	4.8%
01-501-140 Buildings-Overtime Services	6,398	6,509	1.7%
Total Personnel Costs	173,335	181,530	4.7%
Operations			
01-501-600 Supplies and Materials	9,000	9,000	0.0%
01-501-740 Energy Efficiency Projects	-	49,850	-
01-501-901 Charges to Housing Fund	(14,653)	(15,456)	5.5%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
01-501-960 Transfer to Capital Reserve	-	50,000	-
Total Operations	(5,653)	93,394	-1752.1%
Municipal Infrastructure			
01-502-410 Streelights-Electricity	84,582	82,000	-3.1%
01-502-411 Traffic Signals-Electricity	9,448	9,000	-4.7%
01-502-412 Surface Parking Lots-Electricity	5,625	5,250	-6.7%
01-502-740 Traffic Signals Repair and Replacement	7,500	7,500	0.0%
01-502-741 Streetlight Repair and Replacement	4,000	4,000	0.0%
01-502-800 Municipal Telecomm Infrastructure	50,000	34,000	-32.0%
01-502-900 Charges to/from Other Departments	(5,625)	(5,250)	-6.7%
Total Municipal Infrastructure	155,530	136,500	-12.2%
Municipal Building			
01-510-300 Telephone	8,540	7,930	-7.1%
01-510-410 Electricity	10,005	10,000	0.0%
01-510-411 Heat	7,744	6,717	-13.3%
01-510-412 Water	500	575	15.0%
01-510-413 Sewer	700	725	3.6%
01-510-900 Property Management Chgs	33,947	9,673	-71.5%
Total Municipal Building	61,436	35,620	-42.0%
R.W. Black Community and Senior Center			
01-512-300 Telephone	2,528	3,300	30.5%
01-512-410 Electricity	27,019	27,000	-0.1%
01-512-411 Heat	19,360	22,791	17.7%
01-512-412 Water	900	900	0.0%
01-512-413 Sewer	1,200	1,100	-8.3%
01-512-905 Charges to/from Other Departments	(15,750)	(16,500)	4.8%
01-512-950 Property Management Chgs	21,577	20,226	-6.3%
Total R.W. Black Community and Senior Center	56,834	58,817	3.5%
R. Hauger Public Works Facility			
01-521-300 Telephone	5,123	5,070	-1.0%
01-521-410 Electricity	13,834	15,500	12.0%
01-521-411 Heat	13,116	22,910	74.7%
01-521-412 Water	2,423	2,200	-9.2%
01-521-413 Sewer	625	750	20.0%
01-521-900 Property Management Chgs	25,570	31,345	22.6%
Total R. Hauger PW Facility	60,691	77,775	28.1%
Highway Garage 2			
01-522-410 Electricity	150	175	16.7%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
01-522-411 Heat	1,210	1,679	38.8%
01-522-430 Repair and Maintenance	1,200	400	-66.7%
01-522-900 Property Management Chgs	200	-	-100.0%
Total Highway Garage 2	2,760	2,254	-18.3%
Howe Library			
01-530-300 Telephone	6,000	5,850	-2.5%
01-530-410 Electricity	47,758	47,000	-1.6%
01-530-411 Heat	29,163	24,530	-15.9%
01-530-412 Water	1,615	1,500	-7.1%
01-530-413 Sewer	1,000	1,000	0.0%
01-530-900 Property Management Chgs	42,701	21,249	-50.2%
Total Howe Library	128,237	101,129	-21.1%
Etna Library			
01-540-300 Telephone	1,225	1,080	-11.8%
01-540-410 Electricity	1,184	900	-24.0%
01-540-411 Heat	2,372	1,919	-19.1%
01-540-413 Sewer	60	100	66.7%
01-540-900 Property Management Chgs	5,896	1,216	-79.4%
Total Etna Library	10,737	5,215	-51.4%
Cemeteries			
01-550-410 Electricity	570	425	-25.4%
01-550-411 Heat	-	700	-
01-550-412 Water	1,500	650	-56.7%
01-550-490 Contracted Services	5,000	5,000	0.0%
01-550-600 Supplies and Materials	8,300	8,300	0.0%
Total Cemeteries	15,370	15,075	-1.9%
Boat Landing			
01-560-400 Contracted Services	1,510	1,715	13.6%
Total Boat Landing	1,510	1,715	13.6%
Police Facility			
01-570-410 Electricity	20,226	20,000	-1.1%
01-570-411 Heat	15,004	16,793	11.9%
01-570-412 Water	1,000	1,000	0.0%
01-570-413 Sewer	950	1,200	26.3%
01-570-700 Building Equipment	-	7,200	-
01-570-900 Property Management Chgs	16,230	11,394	-29.8%
Total Police Facility	53,410	57,587	7.8%
Total Non-Personnel Costs	540,862	585,081	8.2%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
Activity Totals			
Operations	167,682	274,924	64.0%
Municipal Infrastructure	155,530	136,500	-12.2%
Municipal Building	61,436	35,620	-42.0%
R.W. Black Community and Senior Center	56,834	58,817	3.5%
R. Hauger Public Works Facility	60,691	77,775	28.1%
Highway Garage 2	2,760	2,254	-18.3%
Howe Library	128,237	101,129	-21.1%
Etna Library	10,737	5,215	-51.4%
Cemeteries	15,370	15,075	-1.9%
Boat Landing	1,510	1,715	13.6%
Police Facility	53,410	57,587	7.8%
Total Expenditures	714,197	766,611	7.3%
Net Expenditures	690,279	741,710	7.5%

Police

<u>Revenues</u>				
01-092-270	Pistol Permits	100	100	0.0%
01-093-344	Juvenile Diversion Program	6,000	6,000	0.0%
01-093-345	Substance Abuse Diversion Fees	34,000	24,000	-29.4%
01-093-351	Dispatch Charges to Towns	211,210	236,366	11.9%
01-093-351.1	Dispatch Alarm Fees	31,800	31,800	0.0%
01-093-352	Dog fines	600	700	16.7%
01-093-353	Special Services	135,000	138,510	2.6%
01-093-354	Kids and Cops/Dare	1,500	-	-100.0%
01-093-355	Report Fees	2,000	2,000	0.0%
01-093-356	Bike Auction	800	800	0.0%
01-093-357	Fingerprinting	3,500	3,600	2.9%
01-093-358	Witness Fees	1,500	1,500	0.0%
01-093-359	Sale of Equipment	-	24,670	-
01-094-400	Grants Awarded	500	-	-100.0%
01-097-730	Court Fines	20,197	15,000	-25.7%
01-097-731	Dresden Contrib/Xg Guards	3,430	3,499	2.0%
01-097-751	Transfer from Reserve	-	241,500	-
Total Revenues		452,137	730,045	61.5%

Expenditures

Personnel Costs

01-321-110	Administration-Full Time	239,476	252,378	5.4%
01-321-140	Administration-Overtime	3,000	4,000	33.3%
01-322-110	Patrol-Full Time	745,439	782,872	5.0%
01-322-115	Patrol-Part Time	13,723	17,992	31.1%

Budget Detail FY 2008-2009

		<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
		<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
				<u>to FY09</u>
				<u>Budget</u>
01-322-125	Patrol-Temp Supervision	7,556	7,704	2.0%
01-322-140	Patrol-Overtime	50,000	58,000	16.0%
01-322-145	Patrol-Special Detail	99,954	102,600	2.6%
01-323-110	Investigation-Full Time	127,592	134,687	5.6%
01-323-140	Investigation-Overtime	3,500	4,000	14.3%
01-324-110	Dispatch-Full Time	347,280	363,745	4.7%
01-324-115	Dispatch-Part Time	18,941	21,441	13.2%
01-324-140	Dispatch-Overtime	25,500	35,000	37.3%
Total Personnel		1,681,961	1,784,419	6.1%
 Administration				
01-321-300	Professional Services	41,357	35,355	-14.5%
01-321-400	Contracted Services	4,352	6,452	48.3%
01-321-500	Other Services	285	305	7.0%
01-321-600	Supplies and Materials	4,020	4,843	20.5%
01-321-800	Professional Development	-	2,200	-
01-321-900	Charges to/from Other Departments	14,903	14,745	-1.1%
Total Administration		64,917	63,900	-1.6%
 Patrol				
01-322-300	Professional Services	4,350	3,600	-17.2%
01-322-430	Repair and Maintenance	1,600	1,500	-6.3%
01-322-490	Contracted Services	5,824	5,824	0.0%
01-322-500	Dues and Memberships	3,815	4,815	26.2%
01-322-600	Supplies and Materials	21,586	20,086	-6.9%
01-322-700	Operational Equipment	-	23,276	-
01-322-800	Professional Development	1,240	1,240	0.0%
01-322-901	Charges to/from Other Departments	(76,108)	(83,950)	10.3%
01-322-960	Transfer to Capital Reserve Fund	50,000	76,170	52.3%
Total Patrol		12,307	52,561	327.1%
 Investigation				
01-323-300	Professional Services	500	500	0.0%
01-323-400	Contracted Services	620	620	0.0%
01-323-500	Dues and Memberships	20	20	0.0%
01-323-600	Supplies and Materials	925	1,025	10.8%
01-323-800	Auto/Education	-	500	-
Total Investigation		2,065	2,665	29.1%
 Dispatch				
01-324-341	Telephone	40,000	40,000	0.0%
01-324-365	Professional Services	650	250	-61.5%
01-324-400	Contracted Services	43,497	41,973	-3.5%

Budget Detail FY 2008-2009

		<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
		<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
				<u>to FY09</u>
				<u>Budget</u>
01-324-500	Dues and Memberships	230	230	0.0%
01-324-600	Supplies and Materials	2,995	2,685	-10.4%
01-324-700	Operational Equipment	2,800	32,000	1042.9%
01-324-800	Professional Development	2,200	2,200	0.0%
01-324-900	Charges to/from Other Departments	(132,426)	(134,597)	1.6%
01-324-960	Transfer to Capital Reserve Fund	5,000	-	-100.0%
Total Dispatch		(35,054)	(15,259)	-56.5%
 Animal Control				
01-325-300	Professional Services	600	600	0.0%
Total Animal Control		600	600	0.0%
 Juvenile Alcohol and Marijuana Diversion				
01-329-300	Professional Services	1,800	5,250	191.7%
Total Juvenile Diversion		1,800	5,250	191.7%
 Adult Alcohol Diversion				
01-330-300	Professional Services	18,000	18,000	0.0%
Total Adult Alcohol Diversion		18,000	18,000	0.0%
 Capital Costs				
01-720-742	Police Cruiser Replacement	-	221,500	-
Total Capital Costs		-	221,500	-
Total Non-Personnel		64,635	349,217	440.3%
 Activity Totals				
Administration		307,393	320,278	4.2%
Patrol		928,979	1,021,729	10.0%
Investigation		133,157	141,352	6.2%
Dispatch		356,667	404,927	13.5%
Animal Control		600	600	0.0%
Juvenile Alcohol and Marijuana Diversion		1,800	5,250	191.7%
Adult Alcohol Diversion		18,000	18,000	0.0%
Capital Costs		-	221,500	-
Total Expenditures		1,746,596	2,133,636	22.2%
Net Expenditures		1,294,459	1,403,591	8.4%
 Public Works				
Revenues				
01-092-275	Excavation and Other Fees	9,170	9,170	0.0%
01-093-361	Special Services	1,664	2,055	23.5%
01-093-364	Highway Services-Water Co	1,500	1,500	0.0%
01-093-369	Outside Projects	100,000	100,000	0.0%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
	<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
			<u>to FY09</u>
			<u>Budget</u>
01-093-370 Cemetery Gifts	500	500	0.0%
01-093-371 Cemetery Trust Funds	3,200	3,500	9.4%
01-093-372 Cemetery Lot Sales	21,000	19,000	-9.5%
01-093-373 Cemetery Burial Fees	11,250	6,000	-46.7%
01-093-374 Solid Waste Fees	24,000	24,000	0.0%
01-093-379 HIS Gardener Support	22,084	23,404	6.0%
01-094-430 Highway Block Grant	241,814	238,513	-1.4%
01-094-497 FEMA and Other Grant Funds	60,000	-	-100.0%
01-097-750 Transfer from Reserve	260,882	186,300	-28.6%
01-097-790 Sale of Property	500	500	0.0%
Total Revenues	757,564	614,442	-18.9%

Expenditures

Personnel Costs

01-410-110 Administration-Full Time	252,577	264,194	4.6%
01-421-110 Highway Mtce-Full Time	507,153	502,853	-0.8%
01-421-140 Highway Mtce-Overtime	118,000	124,618	5.6%
01-421-145 Highway Mtce-Special	1,077	2,001	85.8%
01-423-110 Line Maintenance-Full Time	95,215	99,967	5.0%
01-423-140 Line Maintenance-Overtime	9,366	10,212	9.0%
01-430-110 Fleet-Full Time	157,971	165,456	4.7%
01-430-140 Fleet-Overtime	9,561	9,063	-5.2%
01-440-110 Grounds-Full Time	128,446	135,005	5.1%
01-440-120 Grounds-Seasonal	66,647	72,577	8.9%
01-440-140 Grounds-Overtime	9,095	9,624	5.8%
Total Personnel	1,355,108	1,395,570	3.0%

Administration

01-410-300 Professional Services	850	850	0.0%
01-410-490 Other Contracted Services	2,304	2,304	0.0%
01-410-500 Purchased Services	2,025	2,830	39.8%
01-410-600 Supplies and Materials	23,065	22,806	-1.1%
01-410-800 Professional Development	4,500	4,500	0.0%
01-410-900 Charges to/from Other Departments	(149,813)	(147,267)	-1.7%
Total Administration	(117,069)	(113,977)	-2.6%

Highway Maintenance

01-421-400 Contracted Services	41,150	22,500	-45.3%
01-421-610 Highway Mtce. Materials	205,668	238,473	16.0%
01-421-620 Highway Paving Program	404,985	495,090	22.2%
01-421-700 Operational Equipment	10,600	5,000	-52.8%
01-421-900 Charges to/from Other Depts.	(69,484)	(75,054)	8.0%
01-421-960 Transfer to Capital Reserve Fd.	30,000	60,000	100.0%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
Total Highway Maintenance	622,919	746,009	19.8%
Sidewalk Maintenance			
01-428-600 Supplies and Materials	66,145	44,945	-32.1%
Total Sidewalk Maintenance	66,145	44,945	-32.1%
Line Maintenance			
01-423-300 Professional Services	2,500	2,500	0.0%
01-423-400 Contracted Services	9,500	9,500	0.0%
01-423-500 Dues and Memberships	90	90	0.0%
01-423-600 Supplies and Materials	12,924	33,324	157.8%
01-423-700 Operational Equipment	2,540	2,200	-13.4%
01-423-900 Charges to/from Other Departments	(105,990)	(130,612)	23.2%
Total Line Maintenance	(78,436)	(82,998)	5.8%
Outside Projects			
01-424-700 Capital Outlay	100,000	100,000	0.0%
Total Outside Projects	100,000	100,000	0.0%
Fleet Maintenance			
01-430-500 Dues and Memberships	200	-	-100.0%
01-430-600 Parts and Materials	310,416	336,580	8.4%
01-430-700 Operational Equipment	9,000	9,000	0.0%
01-430-901 Charges to Other Depts	(75,701)	(76,111)	0.5%
01-430-960 Transfer to Capital Reserve	205,000	240,000	17.1%
Total Fleet Maintenance	448,915	509,469	13.5%
Grounds Maintenance			
01-440-400 Contracted Services	16,500	16,500	0.0%
01-440-500 Dues and Memberships	355	355	0.0%
01-440-600 Supplies and Materials	15,800	15,800	0.0%
01-440-730 Field Development	5,000	5,000	0.0%
01-440-740 Operational Equipment	2,200	2,200	0.0%
01-440-800 Professional Development	2,000	-	-100.0%
01-440-900 Charges to/from Other Departments	(12,456)	(13,030)	4.6%
Total Grounds Maintenance	29,399	26,825	-8.8%
Recycling			
01-450-400 Contracted Services	171,767	180,756	5.2%
01-450-500 Advertising	1,950	2,600	33.3%
01-450-600 Supplies and Postage	1,050	1,050	0.0%
Total Recycling	174,767	184,406	5.5%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
Solid Waste Disposal			
01-650-400 Contracted Services	49,784	47,772	-4.0%
Total Solid Waste Disposal	49,784	47,772	-4.0%
Capital Costs			
01-720-740 Public Works Equipment	260,883	186,300	-28.6%
01-740-700 Road Reconstruction	427,725	115,800	-72.9%
01-760-740 Other Capital Projects	60,000	25,000	-58.3%
01-760-901 Charges to Other Depts	(6,000)	(7,000)	16.7%
Total Capital Costs	742,608	320,100	-56.9%
Total Non-Personnel	2,039,032	1,782,551	-12.6%
Activity Totals			
Administration	135,508	150,217	10.9%
Highway Maintenance	1,249,149	1,375,481	10.1%
Sidewalk Maintenance	66,145	44,945	-32.1%
Line Maintenance	26,145	27,181	4.0%
Outside Projects	100,000	100,000	0.0%
Fleet Maintenance	616,447	683,988	11.0%
Grounds Maintenance	233,587	244,031	4.5%
Recycling	174,767	184,406	5.5%
Solid Waste Disposal	49,784	47,772	-4.0%
Capital Costs	742,608	320,100	-56.9%
Total Expenditures	3,394,140	3,178,121	-6.4%
Net Expenditures	2,636,576	2,563,679	-2.8%
Health and Welfare			
<u>Revenues</u>			
01-093-347 Welfare-Sawyer Fund	100	100	0.0%
Total Revenues	100	100	0.0%
<u>Expenditures</u>			
Personnel Costs			
01-235-115 Health Officer	7,000	7,000	0.0%
Total Personnel	7,000	7,000	0.0%
Community Counselor			
01-220-900 Services Provided to Elderly Housing	(5,000)	(5,000)	0.0%
Total Community Counselor	(5,000)	(5,000)	0.0%
Health Services			
01-230-850 General Assistance	23,100	23,100	0.0%
01-230-851 Emergency Reg Medical Care	155,705	165,794	6.5%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
	<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
			<u>to FY09</u>
			<u>Budget</u>
01-230-890 Social Service Agency Support	74,490	75,560	1.4%
Total Health Services	253,295	264,454	4.4%
Total Non-Personnel	248,295	259,454	4.5%
 Activity Totals			
Community Counselor	(5,000)	(5,000)	0.0%
Health Services	260,295	271,454	4.3%
Total Expenditures	255,295	266,454	4.4%
Net Expenditures	255,195	266,354	4.4%
 Parks and Recreation			
<u>Revenues</u>			
01-093-321 Youth Programs	81,000	85,000	4.9%
01-093-322 Adult Programs	24,000	35,000	45.8%
01-093-323 Special Programs	19,500	21,000	7.7%
01-093-324 Community Center	50,800	48,000	-5.5%
01-093-325 Summer Programs	41,470	37,000	-10.8%
01-093-326 Basketball Tournament	9,500	11,500	21.1%
01-093-328 After School Program Fees	12,000	13,000	8.3%
01-093-329 After School Program Grants	39,554	11,500	-70.9%
Total Revenues	277,824	262,000	-5.7%
<u>Expenditures</u>			
Personnel Costs			
01-261-110 Administration-Full Time	197,105	205,970	4.5%
01-261-120 Admin-Seasonal and Temporary	4,500	1,500	-66.7%
01-264-120 Special-Seasonal	3,000	3,000	0.0%
01-265-120 Summer Programs-Seasonal	28,132	27,000	-4.0%
01-267-110 Community Center-Full Time	38,333	40,196	4.9%
01-267-130 Community Center-Temporary	5,000	2,500	-50.0%
01-268-110 After School Pgm-Director	18,234	14,163	-22.3%
01-268-111 After School Pgm-Alloc Benef	6,720	6,303	-6.2%
01-268-115 After School Pgm-Counselors	5,000	-	-100.0%
Total Personnel	306,024	300,632	-1.8%
 Administration			
01-261-300 Professional Services	2,813	325	-88.4%
01-261-400 Contracted Services	7,133	7,133	0.0%
01-261-500 Advertising/Printing/Dues	5,150	5,000	-2.9%
01-261-600 Supplies and Materials	3,150	2,900	-7.9%
01-261-700 Operational Equipment	4,500	4,000	-11.1%
01-261-800 Professional Development	3,000	2,000	-33.3%
01-261-900 Charges from Other Depts.	5,346	2,546	-52.4%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
Total Administration	31,092	23,904	-23.1%
Youth Programs			
01-262-300 Professional Services	36,275	37,300	2.8%
01-262-400 Contracted Services	7,800	8,000	2.6%
01-262-600 Supplies and Materials	22,000	20,300	-7.7%
Total Youth Programs	66,075	65,600	-0.7%
Adult Programs			
01-263-300 Professional Services	18,000	20,000	11.1%
01-263-400 Contracted Services	1,500	1,500	0.0%
01-263-600 Supplies and Materials	2,500	3,000	20.0%
Total Adult Programs	22,000	24,500	11.4%
Special Programs			
01-264-300 Professional Services	4,500	3,500	-22.2%
01-264-400 Contracted Services	3,000	1,500	-50.0%
01-264-600 Supplies and Materials	5,000	6,000	20.0%
Total Special Programs	12,500	11,000	-12.0%
Summer Programs			
01-265-300 Professional Services	2,850	1,850	-35.1%
01-265-400 Contracted Services	2,100	1,500	-28.6%
01-265-600 Supplies and Materials	3,000	2,500	-16.7%
Total Playground	7,950	5,850	-26.4%
Basketball Tournament			
01-266-300 Professional Services	1,800	1,500	-16.7%
01-266-400 Contracted Services	5,200	7,500	44.2%
01-266-600 Supplies and Materials	2,500	2,500	0.0%
Total Basketball Tournament	9,500	11,500	21.1%
Community Center Programming			
01-267-400 Contracted Services	2,000	2,000	0.0%
01-267-600 Supplies and Materials	5,000	5,000	0.0%
01-267-700 Operational Equipment	3,000	4,000	33.3%
Total Community Center Programming	10,000	11,000	10.0%
After School Program			
01-268-400 Contracted Services	10,000	3,256	-67.4%
01-268-600 Supplies and Materials	8,250	778	-90.6%
01-268-700 Operational Equipment	1,350	-	-100.0%
01-268-800 Professional Development	2,000	-	-100.0%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
Total After School Program	21,600	4,034	-81.3%
Senior Activities			
01-269-905 Charge from Housing Fund	33,076	34,907	5.5%
Total Senior Activities	33,076	34,907	5.5%
Total Non-Personnel	213,793	192,295	-10.1%
Activity Totals			
Administration	232,697	231,374	-0.6%
Youth Programs	66,075	65,600	-0.7%
Adult Programs	22,000	24,500	11.4%
Special Programs	15,500	14,000	-9.7%
Summer Programs	36,082	32,850	-9.0%
Basketball Tournament	9,500	11,500	21.1%
Community Center Programming	53,333	53,696	0.7%
After School Program	51,554	24,500	-52.5%
Senior Activities	33,076	34,907	5.5%
Total Expenditures	519,817	492,927	-5.2%
Net Expenditures	241,993	230,927	-4.6%
Howe Library			
<u>Revenues</u>			
01-093-331 Fines	20,000	20,000	0.0%
01-093-332 Non-Resident Fees	28,000	28,000	0.0%
01-093-333 Coin Copier	5,000	5,000	0.0%
Total Revenues	53,000	53,000	0.0%
<u>Expenditures</u>			
Personnel Costs			
01-252-110 Administration-Full Time	202,217	213,082	5.4%
01-253-110 Tech Services-Full Time	53,682	57,014	6.2%
01-253-115 Tech Services-Part Time	64,615	61,602	-4.7%
01-254-110 Public Services-Full Time	102,783	108,165	5.2%
01-254-115 Public Services-Part Time	243,903	267,026	9.5%
01-254-116 Public Services-Pages	17,743	19,312	8.8%
01-254-117 Public Services-Substitutes	12,000	18,075	50.6%
01-254-118 Public Services-Work Study	1,520	1,520	0.0%
Total Personnel	698,463	745,796	6.8%
Administration			
01-252-400 Contracted Services	6,160	6,160	0.0%
01-252-500 Dues and Memberships	505	505	0.0%
01-252-600 Supplies and Materials	4,710	4,710	0.0%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
01-252-800 Professional Development	2,600	2,600	0.0%
Total Administration	13,975	13,975	0.0%
Technical Services			
01-253-600 Supplies and Materials	7,500	8,000	6.7%
01-253-800 Professional Development	500	500	0.0%
01-253-905 Charges to/from Other Depts	34,572	40,538	17.3%
Total Technical Services	42,572	49,038	15.2%
Public Services			
01-254-600 Circulation and Reference Materials	53,950	53,950	0.0%
Total Public Services	53,950	53,950	0.0%
Total Non-Personnel	110,497	116,963	5.9%
Activity Totals			
Administration	216,192	227,057	5.0%
Technical Services	160,869	167,654	4.2%
Public Services	431,899	468,048	8.4%
Total Expenditures	808,960	862,759	6.7%
Net Expenditures	755,960	809,759	7.1%
 <i>Etna Library</i>			
<u>Revenues</u>			
01-093-335 Town Library Trust Fund	75	75	0.0%
Total Revenues	75	75	0.0%
<u>Expenditures</u>			
Personnel Costs			
01-257-115 Librarians-Part Time	36,716	41,403	12.8%
Total Personnel	36,716	41,403	12.8%
Non-Personnel Costs			
01-257-500 Advertising and Dues	655	612	-6.6%
01-257-600 Supplies and Materials	8,628	9,030	4.7%
01-257-800 Professional Development	887	1,042	17.5%
01-257-900 Charges to/from Other Departments	1,837	2,699	46.9%
Total Non-Personnel	12,007	13,383	11.5%
Total Expenditures	48,723	54,786	12.4%
Net Expenditures	48,648	54,711	12.5%

Unallocated - Pooled Revenues and Expenditures

Revenues

Taxes

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
	<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
			<u>to FY09</u>
			<u>Budget</u>
01-091-105 Current Year Net Levy	6,984,618	7,164,418	2.6%
01-091-105.2 Overlay - Reserve for Tax Abatements	(40,000)	(40,000)	0.0%
01-091-125 Interest on Delinquent Taxes	35,000	35,000	0.0%
01-091-155 Yield Tax	7,500	7,500	0.0%
01-091-160 Payment in Lieu of Taxes	42,735	43,960	2.9%
Total Taxes	7,029,853	7,210,878	2.6%
State Grants and Payments			
01-094-410 Shared Revenue Block Grant	95,258	95,258	0.0%
01-094-411 Rooms and Meals Tax	450,951	465,454	3.2%
01-094-421 Business Profits Tax	81,917	81,917	0.0%
Total State Grants and Payments	628,126	642,629	2.3%
Investment Income			
01-096-630 Short Term Interest	326,651	345,000	5.6%
Total Investment Income	326,651	345,000	5.6%
Other Sources of Revenue			
01-097-795 Miscellaneous	10,654	7,500	-29.6%
01-097-799 Transfers from Trust and Agency	90,000	15,373	-82.9%
Total Other Sources of Revenue	100,654	22,873	-77.3%
Total Unallocated Revenues	8,085,284	8,221,380	1.7%
<u>Expenditures</u>			
Allocation of Administration Costs			
01-150-900 Charges to/from Other Departments	(421,680)	(429,910)	2.0%
Total Allocation of Administration	(421,680)	(429,910)	2.0%
Legal Services			
01-160-390 Professional Services	90,000	120,000	33.3%
Total Legal Services	90,000	120,000	33.3%
Debt Service			
01-610-980 Debt Service-Principal	270,000	190,000	-29.6%
01-610-981 Debt Service-Interest	59,794	52,744	-11.8%
Total Debt Service	329,794	242,744	-26.4%
Insurance			
01-620-400 Property/Liability Insurance	82,000	86,000	4.9%
01-620-500 Unemployment Comp. Insurance	400	400	0.0%
Total Insurance	82,400	86,400	4.9%

Budget Detail FY 2008-2009

		<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
		<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
				<u>to FY09</u>
				<u>Budget</u>
01-640-210	Section 125 Benefits	1,310,626	1,320,772	0.8%
01-640-220	Social Security and Medicare	339,625	349,257	2.8%
01-640-230	Contributions to NH Retirement System	464,975	481,609	3.6%
01-640-240	Other Retirement Benefits	6,466	7,177	11.0%
01-640-260	Workers Compensation	55,000	56,595	2.9%
01-640-290	Miscellaneous Fringe Benefits	11,899	13,980	17.5%
01-640-291	Severance Pay	10,000	10,000	0.0%
01-640-291	Earned Time Conversion	20,026	18,000	-10.1%
Total Fringe Benefits		2,218,617	2,257,390	1.7%
 Other Uses of Funds				
01-910-901	Replenish Undesignated Fund Balance	52,500	52,500	0.0%
Total Special Articles		52,500	52,500	0.0%
Total Expenditures		2,351,631	2,329,124	-1.0%
 Activity Totals				
Allocation of Administration Costs		(421,680)	(429,910)	2.0%
Legal Services		90,000	120,000	33.3%
Debt Service		329,794	242,744	-26.4%
Insurance		82,400	86,400	4.9%
Benefits		2,218,617	2,257,390	1.7%
Other Uses of Funds		52,500	52,500	0.0%
Total Expenditures		2,351,631	2,329,124	-1.0%
Net Expenditures		(5,733,653)	(5,892,256)	2.8%
 General Fund Expenditure Totals		 11,586,202	 11,924,568	 2.9%
General Fund Net		-	-	-

Special Revenue Funds Department Budgets

Fire Fund

		<u>Revenues</u>		
03-091-105	Current Year Levy	2,545,073	2,631,582	3.4%
03-092-210	Cistern and Dry Hydrant Svcs.	1,500	-	-100.0%
03-092-250	Share of Building Permit Revenue	10,000	10,000	0.0%
03-093-310	Hydrant Rentals	127,852	143,029	11.9%
03-093-311	Gas and Oil Permits	5,500	6,600	20.0%
03-093-320	Special Fire Services	6,000	6,000	0.0%
03-093-330	Training Services	350	-	-100.0%
03-093-340	Fire Alarm Services	8,100	8,400	3.7%
03-093-341	False Alarm Charges	7,500	13,000	73.3%
03-093-351	Reinspection Fees	750	1,000	33.3%

Budget Detail FY 2008-2009

		<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
		<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
				<u>to FY09</u>
				<u>Budget</u>
03-095-520	Federal and State Grants	129,000	80,000	-38.0%
03-097-730	Court Fines	100	-	-100.0%
03-097-750	Transfer from Reserve	10,056	-	-100.0%
03-097-751	Transfer from Trust Funds	-	2,000	-
03-097-760	Fund Balance Used	42,000	-	-100.0%
03-097-795	Miscellaneous	50	100	100.0%
Total Revenues		2,893,831	2,901,711	0.3%
<u>Expenditures</u>				
Personnel Costs				
03-110-110	Administration-Full Time	141,271	146,525	3.7%
03-120-110	Suppression-Full Time	1,062,729	1,047,250	-1.5%
03-120-115	Suppression-Part Time	15,000	15,000	0.0%
03-120-140	Suppression-Overtime	200,000	212,160	6.1%
03-120-901	Personnel Charges to Ambulance Fund	(404,530)	(431,583)	6.7%
03-130-115	Prevention-Part Time	24,154	25,391	5.1%
Total Personnel		1,038,624	1,014,743	-2.3%
Administration				
03-110-440	Contracted Services	2,557	2,557	0.0%
03-110-500	Dues and Memberships	575	575	0.0%
03-110-600	Supplies and Materials	2,250	2,250	0.0%
03-110-800	Professional Development	2,450	2,000	-18.4%
03-110-900	Charges from Other Depts.	4,450	5,825	30.9%
Total Administration		12,282	13,207	7.5%
Suppression				
03-120-300	New Personnel Items	23,056	17,293	-25.0%
03-120-412	Hydrant Charges from Water Co.	684,952	693,116	1.2%
03-120-430	Repair and Maintenance	7,505	7,200	-4.1%
03-120-490	Contracted Services	2,990	3,990	33.4%
03-120-500	Dues and Memberships	50	480	860.0%
03-120-600	Supplies and Materials	17,670	14,885	-15.8%
03-120-700	Operational Equipment	19,930	16,225	-18.6%
03-120-800	Auto Allowance	200	200	0.0%
03-120-905	Charges from Other Depts	230,506	236,988	2.8%
03-120-960	Transfer to Capital Reserve	71,000	105,500	48.6%
Total Suppression		1,057,859	1,095,877	3.6%
Prevention				
03-130-500	Dues and Memberships	85	100	17.6%
03-130-600	Supplies and Materials	925	1,355	46.5%
03-130-800	Professional Development	1,250	1,609	28.7%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
Total Prevention	2,260	3,064	35.6%
Hazardous Materials			
03-140-300 Telephone	600	600	0.0%
03-140-500 Dues and Memberships	2,000	2,000	0.0%
03-140-600 Supplies and Materials	500	500	0.0%
03-140-700 Operational Equipment	3,750	3,000	-20.0%
03-140-800 Professional Development	10,808	6,894	-36.2%
Total Hazardous Materials	17,658	12,994	-26.4%
Alarm Maintenance			
03-150-500 Dues and Memberships	60	60	0.0%
03-150-600 Supplies and Materials	2,000	2,000	0.0%
03-150-800 Professional Development	1,650	1,650	0.0%
Total Alarm Maintenance	3,710	3,710	0.0%
Training			
03-160-500 Dues and Memberships	90	125	38.9%
03-160-600 Supplies and Materials	500	850	70.0%
03-160-700 Operational Equipment	550	500	-9.1%
03-160-800 Professional Development	4,510	4,940	9.5%
Total Training	5,650	6,415	13.5%
Main Station			
03-551-300 Telephone	384	3,000	681.3%
03-551-410 Electricity	10,891	11,025	1.2%
03-551-411 Heat	16,940	17,993	6.2%
03-551-412 Water	650	650	0.0%
03-551-413 Sewer	1,024	1,200	17.2%
03-551-430 Building Repair and Maint	5,100	5,500	7.8%
03-551-490 Contracted Services	1,687	1,844	9.3%
03-551-600 Supplies and Materials	2,900	3,109	7.2%
03-551-700 Building Eqpt and Renovations	7,350	13,900	89.1%
Total Main Station	46,926	58,221	24.1%
Etna Station			
03-561-300 Telephone	-	300	-
03-560-410 Electricity	705	850	20.6%
03-560-411 Heat	3,146	2,399	-23.7%
03-560-413 Sewer	126	125	-0.8%
03-560-430 Building Repair and Maint	1,555	975	-37.3%
03-560-490 Contracted Services	300	250	-16.7%
03-560-700 Building Eqpt and Renovations	1,200	2,500	108.3%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
Total Etna Station	7,032	7,399	5.2%
Unallocated - Fire Fund Pooled Expenditures			
03-620-400 Property/Liability Insurance	17,000	18,000	5.9%
03-620-500 Unemployment Insurance	90	95	5.6%
03-640-210 Section 125 Benefits	364,095	319,320	-12.3%
03-640-220 Social Security and Medicare	28,155	25,104	-10.8%
03-640-230 Contributions to NH Retirement System	220,026	222,773	1.2%
03-640-260 Workers Compensation	30,228	28,553	-5.5%
03-640-291 Severance Pay	-	30,000	-
Total Unallocated - Fire Fund Pooled Expenditures	659,594	643,845	-2.4%
Capital Costs			
03-720-742 Ladder Truck Lease	42,236	42,236	0.0%
Total Capital Costs	42,236	42,236	0.0%
Total Non-Personnel	1,855,207	1,886,968	1.7%
Activity Totals			
Administration	153,553	159,732	4.0%
Suppression	1,931,058	1,938,704	0.4%
Prevention	26,414	28,455	7.7%
Hazardous Materials	17,658	12,994	-26.4%
Alarm Maintenance	3,710	3,710	0.0%
Training	5,650	6,415	13.5%
Main Station	46,926	58,221	24.1%
Etna Station	7,032	7,399	5.2%
Fixed Costs	659,594	643,845	-2.4%
Capital Costs	42,236	42,236	0.0%
Total Fire Fund Expenditures	2,893,831	2,901,711	0.3%
Net Fire Fund Expenditures	-	-	-
Ambulance Fund			
<u>Revenues</u>			
06-093-310 Community Contributions	262,449	279,455	6.5%
06-093-320 Patient Billed Service Charges	368,740	421,943	14.4%
06-093-321 Contractual Obligations/Disallowed	(47,947)	(80,390)	67.7%
06-093-322 Uncollectible Billings	(2,500)	(2,864)	14.6%
06-093-340 Special Services	3,000	3,300	10.0%
06-097-750 Transfer from Reserve	34,000	-	-100.0%
Total Revenues	617,742	621,444	0.6%
<u>Expenditures</u>			
Personnel Costs			

Budget Detail FY 2008-2009

		<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
		<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
				<u>to FY09</u>
				<u>Budget</u>
06-110-100	Personnel Cost Allocation from Fire	404,530	431,583	6.7%
06-110-140	Overtime Salaries	6,500	-	-100.0%
Total Personnel		411,030	431,583	5.0%
Non-Personnel				
06-110-300	Professional Services	22,780	23,602	3.6%
06-110-400	Contracted Services	1,450	920	-36.6%
06-110-600	Supplies and Materials	16,650	18,300	9.9%
06-110-700	Operational Equipment	5,735	4,695	-18.1%
06-110-800	Professional Development	11,714	11,550	-1.4%
06-110-900	Charges from Other Depts	78,883	83,794	6.2%
06-110-960	Transfer to Capital Reserve	30,500	44,000	44.3%
06-620-400	Property Liability Insurance	5,000	3,000	-40.0%
06-730-742	Capital Reserve Purchases	34,000	-	-100.0%
Total Administration		206,712	189,861	-8.2%
Total Non-Personnel		206,712	189,861	-8.2%
Total Ambulance Fund Expenditures		617,742	621,444	0.6%
Net Ambulance Fund Expenditures		-	-	-
<i>Water Reclamation Facility Fund</i>				
<u>Revenues</u>				
05-092-210	Sewer Connections	25,750	24,400	-5.2%
05-093-310	Connection Fee and User Rate Increases	878,991	-	-100.0%
05-093-311	Sewer User Fees Leb/Rt 10	93,584	101,924	8.9%
05-093-315	Sewer User Fees Leb/Gile	278,377	377,351	35.6%
05-093-320	Sewer User Fees Hanover	1,306,871	1,684,550	28.9%
05-093-321	Interest on Late Payments	1,000	1,000	0.0%
05-093-330	Tipping Fees and Other	27,450	27,450	0.0%
05-093-331	Industrial Pretreatment	2,000	2,000	0.0%
05-093-369	Sewer Projects Funded by Others	50,000	50,000	0.0%
05-094-410	NH DES State Aid Grant	131,077	49,805	-62.0%
05-097-750	Transfer from Reserve	1,056,980	128,642	-87.8%
05-097-760	Fund Balance Used	286,419	-	-100.0%
Total Revenues		4,138,499	2,447,122	-40.9%
<u>Expenditures</u>				
Personnel Costs				
05-210-110	Full Time Services	613,797	612,852	-0.2%
05-210-140	Overtime Services	25,512	32,440	27.2%
Total Personnel		639,309	645,292	0.9%
Plant Operation				

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
	<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
			<u>to FY09</u>
			<u>Budget</u>
05-210-300 Professional Services	392,654	360,254	-8.3%
05-210-410 Utilities	219,222	198,120	-9.6%
05-210-430 Repair and Maintenance	47,317	73,150	54.6%
05-210-490 Contracted Services	22,270	22,920	2.9%
05-210-500 Dues and Memberships	1,175	1,375	17.0%
05-210-600 Supplies and Materials	96,394	119,979	24.5%
05-210-700 Operational Equipment	4,725	6,100	29.1%
05-210-800 Professional Development	1,250	1,250	0.0%
05-210-901 Charge to Water Company	(585,759)	(535,099)	-8.6%
05-210-905 Charges to/from Other Departments	357,896	385,209	7.6%
05-210-950 Property Management Services	10,520	-	-100.0%
05-210-960 Transfer to Capital Reserve Fund	160,000	567,080	254.4%
Total Plant Operation	727,664	1,200,338	65.0%
Outside Projects			
05-424-700 Sewer Projects Funded by Others	50,000	50,000	0.0%
Total Outside Projects	50,000	50,000	0.0%
Unallocated - Water Reclamation Facility Fund Pooled Expenditures			
05-610-980 Debt Service-Principal	242,775	148,198	-39.0%
05-610-981 Debt Service-Interest	103,633	100,829	-2.7%
05-620-400 Property/Liability Insurance	13,025	15,389	18.2%
05-640-210 Section 125 Benefits	73,189	99,227	35.6%
05-640-220 Social Security and Medicare	24,065	26,685	10.9%
05-640-230 Contributions to NH Retirement System	26,340	28,933	9.8%
05-640-260 Workers Compensation	4,100	3,590	-12.4%
Total WRF Fund Pooled Expenditures	487,127	422,851	-13.2%
Capital Costs			
05-720-740 Capital Reserve Equipment Purchases	29,879	128,641	330.5%
05-740-740 Capital Outlay-Plant Upgrades	2,204,520	-	-100.0%
Total Capital Costs	2,234,399	128,641	-94.2%
Total Non-Personnel	3,499,190	1,801,830	-48.5%
Activity Totals			
Plant Operation	1,366,973	1,845,630	35.0%
Outside Projects	50,000	50,000	0.0%
Fixed Costs	487,127	422,851	-13.2%
Capital Costs	2,234,399	128,641	-94.2%
Total WRF Fund Expenditures	4,138,499	2,447,122	-40.9%
Net WRF Fund Expenditures	-	-	-

Budget Detail FY 2008-2009

		<u>FY2008 Adopted</u>	<u>FY2009</u>	<u>% Change</u>
		<u>Budget</u>	<u>Proposed Budget</u>	<u>FY08 Budget</u>
				<u>to FY09</u>
				<u>Budget</u>
<u>Revenues</u>				
Enforcement, Peripheral Parking and Transportation				
07-093-310	Metered Parking	420,590	419,000	-0.4%
07-093-311	Temporary Meter Rental	16,000	12,000	-25.0%
07-093-320	Parking Fines	381,800	392,000	2.7%
07-093-330	Permit Parking	118,000	86,600	-26.6%
07-097-760	Fund Balance Used	34,000	10,000	-70.6%
Enforcement and Other Revenue		970,390	919,600	-5.2%
Parking Facility				
07-091-106	Tax Increment Financing District Tax	85,000	85,000	0.0%
07-093-309	Short Term Parking Fees	147,500	152,921	3.7%
07-093-331	Permit Parking	201,950	200,000	-1.0%
07-093-352	7 Leb Street Deficit Parking Payment	121,200	121,229	0.0%
Parking Facility Revenue		555,650	559,150	0.6%
Total Revenues		1,526,040	1,478,750	-3.1%
<u>Expenditures</u>				
Personnel Costs				
07-110-110	Enforcement-Full Time	176,660	183,958	4.1%
07-110-115	Enforcement-Part Time	3,183	2,051	-35.6%
07-110-125	Enforcement-Temp Super	500	500	0.0%
07-110-140	Enforcement-Overtime	4,000	4,000	0.0%
07-310-110	Facility-Full Time	70,987	74,456	4.9%
07-310-115	Facility-Part Time	27,030	24,160	-10.6%
07-310-140	Facility-Overtime	5,500	5,500	0.0%
Total Personnel		287,860	294,625	2.4%
Enforcement				
07-110-300	Professional Services	11,176	7,476	-33.1%
07-110-430	Repair and Maintenance	6,625	6,250	-5.7%
07-110-440	Lot Rentals	3,900	3,900	0.0%
07-110-490	Contracted Services	6,650	6,350	-4.5%
07-110-500	Other Purchased Services	3,838	3,838	0.0%
07-110-600	Supplies and Materials	21,462	17,847	-16.8%
07-110-740	Operational Equipment	29,000	5,500	-81.0%
07-110-800	Professional Development	800	1,150	43.8%
07-110-905	Charges to/from Other Departments	278,715	293,535	5.3%
07-110-960	Transfer to Capital Reserve Fund	8,160	8,160	0.0%
Total Enforcement		370,326	354,006	-4.4%
Peripheral Parking and Transportation				
07-210-490	Advance Transit Services	184,687	191,883	3.9%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>	
Total Peripheral Parking/Transport	184,687	191,883	3.9%	
Parking Facility				
07-310-300 Telephone	1,900	1,900	0.0%	
07-310-410 Electricity and Water	24,800	27,537	11.0%	
07-310-430 Repairs and Maintenance	44,800	39,308	-12.3%	
07-310-440 Rentals	48,480	48,480	0.0%	
07-310-490 Contracted Services	25,976	19,776	-23.9%	
07-310-500 Other Purchased Services	1,500	-	-100.0%	
07-310-600 Supplies and Materials	8,074	9,528	18.0%	
07-310-905 Charges from Other Depts	600	600	0.0%	
07-310-730 Facility Improvements	25,000	10,000	-60.0%	
07-310-960 Transfers to Capital Reserve	27,500	14,000	-49.1%	
Total Parking Facility	208,630	171,129	-18.0%	
Unallocated Parking Fund Pooled Expenditures				
07-610-980 Debt Service-Principal	115,000	125,000	8.7%	
07-610-981 Debt Service-Interest	206,452	201,502	-2.4%	
07-620-400 Property/Liability Insurance	8,000	8,000	0.0%	
07-640-210 Section 125 Benefits	90,457	76,354	-15.6%	
07-640-220 Social Security and Medicare	17,111	19,487	13.9%	
07-640-230 Contributions to NH Retirement System	23,717	27,464	15.8%	
07-640-260 Workers Compensation	4,000	5,500	37.5%	
Total Unallocated Parking Fund Pooled Expenditures	464,737	463,307	-0.3%	
Capital Costs				
07-720-741 Parking Lot Paving	3,800	3,800	0.0%	
07-721-741 Parking Lot Other Improvements	6,000	-	-100.0%	
Total Capital Costs	9,800	3,800	-61.2%	
Total Non-Personnel	1,238,180	1,184,125	-4.4%	
Activity Totals				
Enforcement	554,669	544,515	-1.8%	
Peripheral Parking and Transportation	184,687	191,883	3.9%	
Parking Facility	312,147	275,245	-11.8%	
Fixed Costs	464,737	463,307	-0.3%	
Capital Costs	9,800	3,800	-61.2%	
Total Parking Fund Expenditures	1,526,040	1,478,750	-3.1%	
Net Parking Fund Expenditures	-	-	-	
Downtown Business Service District				
<u>Revenues</u>				
15-091-105 Current Year Tax Levy	51	50,000	50,000	0.0%

Budget Detail FY 2008-2009

	<u>FY2008 Adopted</u> <u>Budget</u>	<u>FY2009</u> <u>Proposed Budget</u>	<u>% Change</u> <u>FY08 Budget</u> <u>to FY09</u> <u>Budget</u>
Total Revenues	50,000	50,000	0.0%
<u>Expenditures</u>			
Administration			
15-110-390 Professional Services	50,000	50,000	0.0%
Total Administration	50,000	50,000	0.0%
Total Expenditures	50,000	50,000	0.0%
Net Expenditures	-	-	-
Special Revenue Funds Total Expenditures	9,226,112	7,499,027	-18.7%
Special Revenue Funds Net	-	-	-



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S COMMUNICATION OF CONTROL DEFICIENCIES AND OTHER MATTERS

To the Members of the Board of Selectmen and Town Manager
Town of Hanover
Hanover, New Hampshire

In planning and reporting our audit of the financial statements of the Town of Hanover as of and for the fiscal year ended June 30, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Hanover's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Hanover's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Hanover's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a deficiency that we consider to be a material weakness.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town of Hanover's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town of Hanover's financial statements that is more than inconsequential will not be prevented or detected by the Town of Hanover's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town of Hanover's internal control. We believe that the following deficiency constitutes a material weakness.

The Town is in the process of adopting written policies and internal control procedures to prevent any further loss in this area; and has also minimized the amount of cash collected by now accepting credit cards for payment.

We recommend that the Town continue to assess its control policies over all decentralized areas of cash collection to reduce the risk of loss of Town revenue.

We also want to discuss the following other issue that we do not consider to be a significant deficiency.

The capital assets and accumulated depreciation thereon, as well as current year depreciation expense have not been included on the government-wide statements because the amounts have not been determined.

*Town of Hanover
Independent Auditor's Communication of Control Deficiencies and Other Matters*

We recommend that the management of the Town of Hanover inventory all capital assets at historical cost, and apply depreciation to those assets in order to determine the required value that has been omitted from the government-wide statements, and then, fairly present these statements in the future in accordance with generally accepted accounting principles.

This communication is intended solely for the information and use of management, the board of selectmen, others within the organization, and state and federal agencies, and is not intended to be and should not be used by anyone other than these specified parties.

*Blodnik & Sanderson
Professional Association*

April 2, 2008



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen and Town Manager
Town of Hanover
Hanover, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Hanover as of and for the fiscal year ended June 30, 2007, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Hanover's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The government-wide statement of net assets does not include any of the Town's capital assets nor the accumulated depreciation on those assets, and the government-wide statement of activities does not include depreciation expense related to those assets. These amounts have not been determined. Therefore, in our opinion, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Hanover at June 30 2007, and the changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Hanover as of June 30 2007, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Town of Hanover has not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

The budgetary comparison information is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hanover's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Plodzik & Sanderson
Professional Association*

April 2, 2008

Town of Hanover Special Fund Balances

Name of Fund	Balance @ 7/1/2006	Deposits	Withdrawals	Balance @ 6/30/2007
Conservation Commission Fund	\$ 412,503	\$ 66,996	\$ (2,650)	\$ 476,849
Disability Insurance Reserve Fund	25,327	-	(25,327)	-
Etna Fire Truck Fund	318	-	-	318
Fire Equipment Restoration Fund	299	-	-	299
Town Self-Insurance Reserve Fund	21,051	-	(7,945)	13,106
Total Special Funds	\$ 459,498	\$ 66,996	\$ (35,922)	\$ 490,572

Town of Hanover Statement of General Indebtedness FY 2006-07 Long Term Debt Balances Due - including Principal and Interest

	Matures	FY2006-07			
		Balance Due @ 7/1/2006	Debt Service Payments	FY2006-07 Debt Incurred	Balance Due @ 6/30/2007
General Fund					
1986 Police/Municipal Building Bond	7/15/2007	\$ 173,200	\$ (89,900)	\$ -	\$ 83,300
2002 Police Dispatch Console Bond	6/14/2012	102,768	(18,544)	-	84,224
2003 Digital Recorder for Emergency Dispatch	10/1/2007	5,017	(3,763)	-	1,254
2003 Community Center Bond	1/15/2023	1,798,278	(131,662)	-	1,666,616
2004 Networked Copier Lease - Town Hall	6/30/2007	3,732	(3,732)	-	-
2004 Dresden Note for HHS Property Option	1/15/2023	1,800,000	(100,000)	-	1,700,000
2005 Networked Copier Lease - Public Works	7/31/2007	2,000	(1,846)	-	154
2005 Financial Administration Software	1/15/2023	19,275	(6,425)	-	12,850
2006 Ntwk Copier Lease - Planning & Zoning	8/31/2010	9,750	(2,340)	-	7,410
2006 Ntwk Copier Lease - Police Department	12/31/2010	11,880	(2,640)	-	9,240
2006 Vehicles for Water Company (*)	2/24/2008	38,340	(19,170)	-	19,170
2007 Ford F-550 Dumptruck for Trash Hauling	11/30/2010	-	(12,314)	61,568	49,254
2007 Ntwk Copier Lease - Parks & Recreation	1/31/2012	-	(1,931)	23,166	21,236
2007 Long-Line Painter - Public Works	6/15/2011	-	(10,193)	50,964	40,771
2007 Town-Wide IP Telephone Switch	6/30/2012	-	-	108,452	108,452
Total General Fund		\$ 3,964,240	\$ (404,459)	\$ 244,150	\$ 3,803,931
Fire Fund					
2006 Ntwk Copier Lease - Fire Department	8/31/2010	9,750	(2,340)	-	7,410
2007 E-1 Aerial Tower - Fire Department	10/3/2015	-	(42,236)	422,357	380,121
Water Reclamation Facility Fund (**)					
1986 Treatment Plant Bond - (State Water Pollution Aid received to apply against debt service)	7/15/2007	204,440	(105,830)	-	98,610
Parking Fund					
1999 Parking Facility Bond	1/15/2029	7,517,860	(326,168)	-	7,191,692
Total Indebtedness All Funds		\$ 11,696,290	\$ (881,033)	\$ 666,506	\$ 11,481,764

Note (*): Vehicle leasing costs billed to Hanover Water Works Company.

Note (**): State Revolving Fund Loan for \$2.964mm to fund Phase I Plant Improvements closed out during FY2007-08; first debt service payment due in FY2008-09.

Town of Hanover Trust Funds

	7/1/2006 Market Value Balance	Income	Realized and Unrealized Gain/(Loss)	Deposits	Withdrawals	6/30/2007 Market Value Balance
Common Trust Funds						
Cemeteries	\$ 122,164	\$ 3,651	\$ 14,705	\$ -	\$ (2,882)	\$ 137,638
Library	1,629	49	196	-	(38)	1,836
Poor	249	7	30	-	(6)	280
Schools	9,954	297	1,198	-	(235)	11,214
Subtotal Common Trust Funds	\$ 133,996	\$ 4,004	\$ 16,129	\$ -	\$ (3,161)	\$ 150,968
Capital Reserve Funds						
Ambulance Equipment	\$ 252,744	\$ 12,623	\$ -	\$ 44,000	\$ (215,026)	\$ 94,341
Bridge Replacement and Renovations	35,345	1,765	-	-	-	37,110
Dispatch Center Eqpt. and Renovations	30,973	1,547	-	10,000	-	42,520
Fire Department Vehicle and Equipment	283,360	14,152	-	101,400	(341,543)	57,369
Highway Construction and Mtce. Eqpt.	234,707	11,722	-	195,000	(278,912)	162,517
Howe Library Bldg Repair and Equipment	26,340	1,315	-	-	-	27,655
Parking Vehicles and Facility Improvements	296,156	14,791	-	2,660	(15,189)	298,418
Police Vehicles and Equipment	50,322	2,513	-	50,000	-	102,835
Property Revaluation	20,396	1,019	-	-	(20,000)	1,415
Road Construction and Improvements	120,860	6,036	-	-	(99,190)	27,706
Sewer Eqpt. and Facilities Improvements	1,750,222	58,168	-	186,450	(909,443)	1,085,397
Municipal Transportation Improvement Fund	55,725	2,768	-	34,220	(51,513)	41,200
Subtotal Capital Reserve Funds	\$ 3,157,150	\$ 128,419	\$ -	\$ 623,730	\$ (1,930,816)	\$ 1,978,483
Restricted Purpose Funds						
Bridgman Trust Fund (*)	\$ 1,173,259	\$ 39,996	\$ 130,716	\$ -	\$ (45,000)	\$ 1,298,971
Bruce Essay Prize (+)	1,539	44	175	-	(200)	1,558
Dagmar's Place Fund	11,025	330	1,335	200	-	12,890
Reserve Fund for Education of Persons with Disabilities(*)	199,706	10,148	-	-	-	209,854
Emergency Generator Fund	2,769	12	-	-	(2,781)	-
Etna Library Expendable Fund	14,752	770	-	4,859	(3,844)	16,537
Fierro Fire Department Memorial Fund	5,208	265	-	-	-	5,473
George Ryder Post Veterans Fund	157	7	-	-	(150)	14
Adelaide Hardy Trust for Etna Library	35,258	1,048	4,250	-	-	40,556
Jeremiah Ice Hockey Fund (+)	5,141	153	620	-	-	5,914
Land & Capital Improvements Fund	116,294	5,910	-	35,500	-	157,704
Norris Dartmouth Cemetery Fund	-	-	-	1,000	-	1,000
Pleasant St. View and Slope Mtce. Fund	13,317	396	1,605	-	-	15,318
Rennie Nursing Service Fund	31,190	1,318	-	-	(7,697)	24,811
Rueb Photography Prize Fund (+)	11,117	331	1,339	-	(100)	12,687
Sawyer Trust Fund	13,106	392	1,578	-	(303)	14,773
School Building Maintenance Fund (*)	92,455	5,153	-	25,000	(55,000)	67,608
Tax Stabilization Fund (*)	206,157	13,609	-	149,714	-	369,480
Frank B. and Edith R. Tenney Trust	42,491	1,260	5,114	-	(809)	48,056
Termination Benefits Fund	85,977	4,174	-	-	(5,623)	84,528
Wicker Fdn. Cemetery Improvements Fd.	1,786	90	-	-	-	1,876
Subtotal Restricted Purpose Funds	\$ 2,062,704	\$ 85,406	\$ 146,732	\$ 216,273	\$ (121,507)	\$ 2,389,608
<i>*Hanover School District Funds, +Dresden School District Funds</i>						
Grand Total Trust Funds	\$ 5,353,850	\$ 217,829	\$ 162,861	\$ 840,003	\$ (2,055,484)	\$ 4,519,059

Town Treasurer

The Treasurer of the Town of Hanover for the fiscal year ending June 30, 2007 submits the following summary report of receipts and disbursements, and cash and cash equivalents:

Operating Cash Balance at July 1, 2006	\$211,117
Plus: FY2006-07 Receipts from All Sources	\$39,609,637
Less: FY2006-07 Authorized Disbursements	< \$39,820,754 >
Operating Cash Balance at June 30, 2007	<u>\$0</u>
Petty Cash Balance at June 30, 2007	<u>\$1,480</u>
Short-Term Investments (Sweep Account) Balance at June 30, 2007	<u>\$6,126,072</u>

Respectfully Submitted,

Michael J. Ahern

Michael J. Ahern, Treasurer

Chapter 3

Town Department Reports

Notes...

Town of Hanover Employees

ADMINISTRATION	<u>Job Title</u>	<u>Date of Hire</u>
Darlene Cook	Receptionist/Assistant Town Clerk	3/11/2004
Patricia Coutermarsh	Accounting Coordinator	9/30/2003
Deborah Franklin*	Human Resources Assistant	11/22/1982
Sue Girouard	Financial & Information Analyst	5/23/1994
Julia Griffin	Town Manager	8/1/1996
Sylvia Hill*	Director of Town Clerk's Office/Tax Collector	9/26/2005
Penelope Hoisington	Executive Assistant	11/25/1996
Myra Johnson	Human Resources Director	2/13/2006
Gloria LaCasse	Human Resources Assistant	11/26/2007
Gerald Macy	Computer Technician	10/1/2004
Elizabeth McClain	Director of Administrative Services	4/23/2001
Karen McCusker	Accounting Assistant	6/13/2005
Elizabeth Meade	Tax Collector/Director of Town Clerk's Division	5/29/2000
Michael Ryan	Director of Assessing	9/1/1998
Donna Stender	Deputy Tax Collector/Asst. Town Clerk	5/21/2007
Corey Stevens	MIS and Technology Director	8/16/1999

FIRE DEPARTMENT	<u>Job Title</u>	<u>Date of Hire</u>
Larry Ackerman	Firefighter/EMT	10/8/1996
Roger Bradley	Fire Chief	10/9/1969
Christopher Broderick	Captain	1/17/1985
Michael Clark	Captain	1/6/1975
Jared Cook	Firefighter/EMT	9/13/2005
Robert Diehm	Firefighter/EMT	9/27/2007
Christopher Doolan	Firefighter/EMT Intermediate	3/14/2004
Wayne Dunham	Firefighter/EMT	8/15/2006
Brian Ellstein	Firefighter/EMT	8/13/2006
John Emerson	Firefighter/EMT	2/07/2007
Michael Gilbert	Captain	9/10/1998
David Goodrich	Firefighter/EMT Intermediate	7/9/1978
Michael Hanchett	Firefighter/Paramedic	5/8/1992
David Hautaniemi*	Firefighter/EMT Intermediate	7/24/1987
Bertram Hennessy	Firefighter/Paramedic	3/13/1994
Michael Hinsley	Captain	8/13/1987
Benjamin LeFebvre	Firefighter/EMT	7/24/2006
Jeremiah Linehan	Firefighter/EMT	1/2/2005
Richard Low	Firefighter/Paramedic	2/26/1998
Robert Mousley	Firefighter/EMT Intermediate	2/25/2003
Judith Stevens	Administrative Assistant	1/2/1994
Jeremy Thibeault	Firefighter/Paramedic	3/16/2003
Jay Whitehair	Firefighter/EMT	7/22/2006

Town of Hanover Employees

Cont'd...

LIBRARIES	<u>Job Title</u>	<u>Date of Hire</u>
Gary Barton	Children's Library Assistant	7/5/2005
Charlotte Bernini	Library Assistant/Reference Assistant	1/1/1984
Helen Bircher	Page	4/19/1999
Joanne Blais	Public Services Librarian	4/10/2000
Marilyn Blight	Circulation Assistant	6/27/2005
Kristina Burnett	Circulation Supervisor	1/5/1998
Jan Chapman	Circulation Assistant	1/14/1998
Rebecca Crane	Page	3/4/2002
Christine Eickelman	Circulation Assistant II	6/5/2000
Mary Gould	Public Services Librarian	11/9/1981
Janice Grady	Office and Facility Manager	6/27/1988
Mary Hardy	Senior Public Services Librarian	1/8/1987
Sylvia Jaccaud	Page	3/4/1997
Ellen Lynch	Assistant Director	9/14/1992
Marlene McGonigle*	Director	5/16/1994
Geraldine North	Circulation Assistant II, Etna Library	11/17/2000
Barbara Prince	Librarian, Etna Library	3/3/2000
Denise Reitsma	Children's Librarian	9/8/1998
Joan Ridgeway	Circulation Assistant I	8/25/1993
Mary Ryan	Technical Services Assistant	7/22/1996
Ann Schofield	Library Assistant II	4/6/1984
Victoria Simonds	Page	9/7/2004
Pamela Smith	Head of Technical Services/Systems Manager	1/10/1994
Amelia Talbert	Circulation Assistant II	9/21/1994
Cynthia Taylor	Circulation Assistant I	6/30/2003
Eric Ticehurst	Page II	4/1/2000
Mary White	Director How Library	7/23/2007
Lucinda Varnum	Library Assistant I	4/2/1987
Doreen Williams	Page	8/18/1989
PARKS & RECREATION	<u>Job Title</u>	<u>Date of Hire</u>
Sherry Colfer	RWB Community Center Facility Manager	8/16/2005
Deborah O'Byrne	Assistant Director of Parks & Recreation	7/11/2005
Joshua McKinley*	Maintenance Worker	2/15/2005
Henry Tenney	Director of Parks and Recreation	7/8/1974
Kendra Tilton*	After School Program Director	7/5/2006
Jeanne Vieten	Community Center Program Assistant	8/18/2003
John Wilmot	Maintenance Worker	5/02/2007

Town of Hanover Employees

Cont'd...

PLANNING & ZONING	<u>Job Title</u>	<u>Date of Hire</u>
Jeffrey Andrews	Assistant Building Inspector	2/14/2006
Ryan Borkowski	Building Inspector	2/22/1999
Judith Brotman	Zoning Administrator	10/1/1998
Jonathan Edwards	Director of Planning and Zoning	8/31/1998
Beth Rivard	Administrative Assistant	4/7/1999
Victoria Smith	Senior Planner	4/5/1999

POLICE DEPARTMENT	<u>Job Title</u>	<u>Date of Hire</u>
Jeffrey Ballard	Police Officer	6/18/2001
Eric Bates	Detective	2/23/1998
Mark Butler	Police Officer	10/16/2006
Lisa Camarra	Communications Officer	11/18/1991
Mark Caruso	Parking Control Officer	10/26/1987
Adriane Coutermarsh	Administrative Clerk	9/10/2007
Bernard Cummings	Communications Officer	8/2/2005
Dianne Dufresne	Communications Officer	7/31/2007
Michael Evans	Lieutenant	4/15/1991
Jeffrey Fleury	Police Officer	10/13/1994
Nicholas Giaccone	Police Chief	8/20/1973
Paul Gifford	Police Officer	1/29/2007
Daniel Gillis	Sergeant	8/28/1995
Timothy Goodwin	Communications Officer	2/17/2000
E. Douglas Hackett	Communications Coordinator	7/22/1999
John Kapusta	Police Officer	11/13/1988
Shannon Kuehlwein	Police Officer	4/7/1998
Kevin LaHaye	Communications Officer	10/23/2006
David Luther	Sergeant	8/20/1990
Scott McDonald	Parking Facility Cashier	10/5/2000
Carolien Maynard*	Communication Officer	10/23/2006
Christopher McEwen	Parking Control Officer	12/8/1992
Christopher Martin	Police Officer	8/06/2007
Francis Moran	Captain	5/30/1988
Patrick O'Neill	Lieutenant	1/4/1988
Alan Patterson	Police Officer	3/19/2001
Richard Paulsen	Police Officer	4/29/2002
Marisela Platt	Parking Control/Facility Technician	10/5/2000
Elizabeth Rathburn	Administrative Secretary	9/4/2002
Steven Read	Police Officer	6/13/1990
Bradford Sargent	Sergeant	5/8/2000
David Saturley	Communications Officer	2/15/1998

Town of Hanover Employees

Cont'd...

POLICE DEPT...cont'd

	<u>Job Title</u>	<u>Date of Hire</u>
Rolf Schemmel	Police Officer	7/8/2002
Sheryl Tallman	Records Coordinator	4/28/1997
Matthew Ufford	Police Officer	3/13/2006
Randy Wagoner	Communications Officer	6/24/1994

PUBLIC WORKS

	<u>Job Title</u>	<u>Date of Hire</u>
Neal Augustyn	Custodian	1/9/2006
Francis Austin	Facilities and Fleet Manager	5/4/1992
Seth Bean	Water & Wastewater Treatment Assistant	8/13/2001
Mark Bean	Stockroom Clerk/Mechanic Assistant	2/13/2006
Christopher Berry	Equipment Operator/Highway Maint. Worker	3/17/2003
Leonard Bolduc	Sewer Maint. & Const. Crew Supervisor	7/11/1986
Charles Bowdoin	Equipment Operator/Highway Maint. Worker	8/3/1970
Todd Bragg	Senior Mechanic	7/4/1988
Michael Chase	Operations Manager	5/2/1983
Mark Curulla	Custodian	7/31/2006
Donald Daniels	Equipment Operator/Highway Maint. Worker	8/26/2002
Roger Darisse	Equipment Operator/Highway Maint. Worker	8/13/2003
Moses Delphia	Light Equipment Operator	1/26/2004
William Desch	Urban Forester/Grounds Superintendent	1/1/1990
Steven Driscoll	Building Maintenance Technician	3/7/2005
John Dumas	Asst. Water and WWT Superintendent	9/21/1998
Rodney Forward	Operations Supervisor	7/21/1986
Donald Foster	Fleet Foreman	5/11/1998
Michael Grady	Water Distribution Worker	1/5/2005
Bernard Hazlett	Water Distribution Worker	9/16/1982
Robert Henry	Heavy Equipment Operator	1/26/2004
Terry Jillson	Administrative Assistant	7/1/2000
Peter Kulbacki	Director of Public Works	12/22/1997
Brett Ladd	Water and Wastewater Treatment Technician	9/21/2000
John LaHaye	Equipment Operator/Highway Maint. Worker	1/27/1997
Susan Love	Inventory Control/Data Entry Clerk	7/17/2000
John Lusona	Equipment Operator/Highway Maint. Worker	12/27/2006
Randall MacDonald	Equipment Operator/Highway Maint. Worker	3/3/1997
Kevin MacLean	Water and Wastewater Superintendent	8/18/2003
James Messier	Equipment Operator/Highway Maint. Worker	8/14/2003
Steven Perry	Equipment Operator/Highway Maint. Worker	5/29/2002
Wayne Piekarski	Head Custodian	1/17/2006
Mark Roper	Chief Operator	8/28/2006
Richard Scheuer	Laboratory Technician	6/18/2008
Dennis Smith	Water and Wastewater Treatment Technician	5/9/2000

Town of Hanover Employees

Cont'd...

PUBLIC WORKS...cont'd	<u>Job Title</u>	<u>Date of Hire</u>
Betsy Smith	Administrative Assistant	5/2/1988
Brian Smith	Arborist	12/1/2003
Roland Stone	Water Distribution Supervisor	7/1/2000
Raymond Swift	Sewer Maintenance & Construction Worker	6/15/1987
William Tourville*	Equipment Operator/Highway Maint. Worker	9/17/1984
Matthew Walker	Water Distribution Assistant Supervisor	7/17/2000
Donald Ware	Utility Engineer	11/13/2000

* Employees that left the Town's employment in 2007

TOWN OF HANOVER

2008 "MILESTONES" LIST = 20+ YEARS

#	DEPT	EMPLOYEE	DEPARTMENT	HIRE DATE
YRS	HEAD			
39	1986	ROGER BRADLEY	FIRE DEPARTMENT	10/9/1969
38		CHARLES BOWDOIN	PUBLIC WORKS	8/4/1970
35	1994	NICK GIACCONE	POLICE DEPARTMENT	8/20/1973
34	1974	HANK TENNEY	RECREATION	7/8/1974
33		MICHAEL CLARK	FIRE DEPARTMENT	1/6/1975
30		DAVID GOODRICH	FIRE DEPARTMENT	7/9/1978
27		MARY GOULD	HOWE LIBRARY	11/9/1981
26		BERNARD HAZLETT	PUBLIC WORKS	9/16/1982
25		MICHAEL CHASE	PUBLIC WORKS	5/2/1983
24		CHARLOTTE BERNINI	HOWE LIBRARY	1/1/1984
24		ANN SCHOFIELD	HOWE LIBRARY	4/6/1984
24		WILLIAM TOURVILLE	PUBLIC WORKS	9/17/1984
23		CHRISTOPHER BRODERICK	FIRE DEPARTMENT	1/17/1985
22		LEONARD BOLDUC	PUBLIC WORKS	7/11/1986
22		RODNEY FORWARD	PUBLIC WORKS	7/21/1986
21		MARY HARDY	HOWE LIBRARY	1/8/1987
21		RAYMOND SWIFT	PUBLIC WORKS	6/5/1987
21		MICHAEL HINSLEY	FIRE DEPARTMENT	8/13/1987
21		MARK CARUSO	POLICE-PARKING DIVISION	10/26/1987
20		PATRICK O'NEIL	POLICE-PARKING DIVISION	1/04/1988
20		BETSY SMITH	PUBLIC WORKS	5/02/1988
20		FRANCIS MORAN	POLICE DEPARTMENT	5/30/1988
20		JANICE GRADY	HOWE LIBRARY	6/27/1988
20		TODD BRAGG	PUBLIC WORKS	7/01/1988
20		JOHN KAPUSTA	POLICE DEPARTMENT	11/15/1988

Number of Employees per Department with Twenty (20) or more years of employment with the Town of Hanover: Nine (9) Public Works, Five (5) Fire, Five (5) Howe Library, Five (5) Police, and One (1) Recreation.

Administrative Services Department

The Administrative Services Department handles much of the ‘back room’ financial transaction processing that supports the wide range of Town services provided to our citizens. The three-person accounting team handles the Accounts Payable, Payroll, Accounts Receivable, Cash Receipts, Budget Development and Reporting, and other general accounting and financial reporting duties for the Town. In addition, the Department provides staff support to the Trustees of Trust Funds and the Finance Committee, and coordinates the Town’s risk management program.

Significant highlights of the past year include:

- Conducted a competitive review of our operational banking relationship resulting in a transition from Mascoma Savings Bank to Citizens Bank. The Town of Hanover received wonderful service and support from Mascoma Savings Bank for many years but was compelled to establish a new relationship with Citizens Bank given their higher investment yields along with their competitive fees proposal.
- Instituted bi-weekly Accounts Payable check runs to more efficiently process transactional activity that averages 200 vouchers – 125 checks per week. Our office continues to promote the merits of bi-weekly Payroll processing in order to most effectively leverage the limited resources of the department; we sincerely hope that the Town migrates to a bi-weekly Payroll schedule in the near future.
- Introduced line-item benefits accounting presented on weekly employee paystubs to provide what is in effect a total compensation statement with each payroll; this change has resulted in tighter controls over the accounting of benefits expenditures and a broader communication to employees of their employer-paid benefits.

Staff: Betsy McClain, Director of Administrative Services; Pat Coutermarsh, Accounting Coordinator; Karen McCusker, Accounting Assistant.

Assessing Department Report

The Assessing Department is responsible for maintaining the Town’s property assessment records and providing the taxpayers of Hanover with a cost effective property tax system that is both fair and equitable. Information on the assessment of property, the abatement process, and exemptions is available on the Town’s website at www.hanovernh.org or at the Assessing Office on the first floor of Town Hall.

Local Real Estate Market: The local real estate market has stabilized. Neither depreciation nor appreciation is a factor in the market at this time. Demand for residential homes, condominiums and vacant land remains flat and that is expected to continue in the short term. The commercial and industrial market is healthy and stable.

Average Assessment: The Town’s equalization rate for tax year 2007 is 78.7%; which means the average assessment in Hanover is at 78.7% of market value as of April 1, 2007. The equalization rate for tax year 2006 was 78.2%; the difference between the two years is

statistically insignificant. However, the similarity in the two statistics does accurately describe the state of the local real estate market over the past two years as stable.

Property Revaluation Program: In an effort to improve the accuracy and equity of all assessments and to comply with the State of New Hampshire five year assessment certification program, the Assessing Department is in the process of completing a town-wide property revaluation program. Residential and commercial data collection efforts are complete. The department is in the sale analysis and final review phase of the program. Assessments on average are expected to increase between 20% and 30% over current levels. Each taxpayer will receive notice of their new assessment(s) in the summer of 2008 along with information pertaining to taxpayer hearings. The new assessments will become effective with the fall 2008 tax bill. This is part of a continuing program designed to development, improve and maintain a comprehensive property tax system for the Town of Hanover.

Tax Year 2007 Summary of Assessments

Land		
	Current Use (19,453 Acres)	\$ 1,893,600
	Conservation Restriction	2,900
	Residential	405,138,900
	Commercial/Industrial	<u>69,892,500</u>
	Total Taxable Land	\$ 476,927,900
Buildings		
	Residential	\$ 800,362,400
	Commercial/Industrial	<u>232,224,700</u>
	Total Taxable Buildings	\$ 1,032,587,100
Public Utilities		
	Water	\$ 14,336,500
	Electric	<u>9,969,200</u>
	Total Taxable Public Utilities	<u>\$ 24,305,700</u>
Total		<u>\$ 1,533,820,700</u>

Staff: Michael J. Ryan, Director of Assessing; Sue Girouard, Financial & Information Analyst.

Etna Library

The Hanover Town Library, commonly referred to as the Etna Library, continues to follow its mission to “be an active presence in the village, providing its services to the community in a personal manner while preserving its historic building”.

The library holds a permanent collection of approximately 8,200 items. In addition, a rotating collection of videos and recorded books is provided through the library’s participation in the Librarians of the Upper Valley Cooperative. All of the library’s materials are included on KnowHowe, the online catalog of the Howe Library. A courier service allows patrons to place a reserve on an item at either Howe or Etna Library and to choose where they would like to pick it up. A public computer provides Internet access to patrons. Wireless internet access was added to the library this year.

More and more people have been downloading books through the New Hampshire Downloadable Audio Books program. A variety of titles for adults and children can be downloaded at Howe Library, Etna Library or your home computer. To encourage people to try this new service, the Etna Library has one MP3 player available for check-out.

Directions, library hours and programs at the Etna Library are publicized on its webpage (www.hanovernh.org/etnalibrary). Adult library programs include a monthly book group that reads classic and contemporary books. As a finale to its 2007 Mud Season Reading Program for adults, the library presented Mary Childers, author of *Welfare Brat: a Memoir*.

Children’s programs included story times for preschoolers, seasonal events for school-age children and the summer reading program. *Stories and Art* for young children is held twice a week at the Etna Library - Tuesday and Friday mornings at 10. Additional programs for children of all ages included Halloween, Winter Holiday, Valentines and Lunar New Year craft parties.

During the summer of 2007, Etna Library presented a series of Community Picnics for patrons of all ages. The season began with the annual Community Picnic/Book Sale. Additional picnics presented author Dean Whitlock, artist Nilda Gomez, author Linda Michelin, illustrator D.B. Johnson, “Poetry Guy” Ted Scheu, and Geraldine North showing children how to rug hook pictures of animals. *Stories and Art for the Whole Family*, a program of books and crafts for children of all ages, was presented weekly throughout the summer.

The contributions of volunteers are vital to ongoing Etna Library services and activities. Volunteers staff the library on Saturday mornings, provide delivery of books between Howe and Etna Libraries and run the annual June book sale. We are thankful to the Etna Ladies Aid and the Etna Library volunteers for the numerous pies they bake for the highly successful annual Thanksgiving Pie Sale.

Library hours are Monday from 2 to 7, Tuesday from 9 to 2, Thursday from 2 to 7, Friday from 9 to 4 and Saturday from 10 to noon. For more information, please call the library at 643-3116 or e-mail etna.library@hanovernh.org.

Barbara Prince, Librarian

**Hanover Town Library
Performance Indicators**

	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY2007</u>
Total Circulation	7,369	8,920	10,124	9,922	9,745
Adult Circulation	3,161	3,987	4,745	4,780	4,505
Juvenile Circulation	4,208	4,658	5,379	5,142	5,240
Patron Visits	3,998	4,729	4,574	4,568	4,344
Adults	2,341	2,838	2,907	2,901	2,730
Children	1,657	1,891	1,667	1,667	1,615
Library Programs	112	114	118	107	126
Program Attendance	1,526	1,985	1,487	1,393	1,433
Volunteer Hours	121	187	128	138	165
<hr/>					
Registered Patrons	217	234	256	256	228
Hours Open Weekly	20	20	20	24	24

Library Hours: 24 per week

Monday - 2:00 to 7:00; Tuesday - 9:00 to 2:00; Thursday – 2:00 to 7:00; Friday – 9:00 to 4:00; Saturday - 10:00 to noon. The Etna Library is closed Wednesday and Sunday.

Staff: Barbara Prince, Librarian; Mary King, Circulation Assistant.

Fire Department



Mission Statement

The mission of the Hanover Fire Department is to protect life, property and the environment, and to reduce pain and suffering encountered through fire, medical and environmental emergencies by providing education, prevention, suppression and medical services to the citizens and visitors of our community in a professional and fiscally responsible manner.

The Fire Department has a number of new personnel. As reported last year at this time, we received a Federal grant which enabled us to hire four Firefighter/EMTs. The new personnel started last summer and have proven to be a tremendous asset to the organization and operations of the Department.

We were able to purchase a new aerial ladder truck, at a cost below budget, and sell the old aerial ladder truck to the Town of Berlin, Vermont for \$42,000.00.

The amount of construction and planned construction in Town this past year kept our part-time Fire Prevention Inspector extremely challenged to meet the demands placed on him to review all of the fire alarm and sprinkler plans and to perform inspections and acceptance tests required by the codes and standards.

After 15 years of service, FF/EMT James Belanger retired. We thank Jim for all of the sacrifices he made for many years.

The Department is currently hosting a Paramedic course at the Lyme Road Station. We have three members enrolled. We received a reduction in tuition for hosting the program.

The Rescue Truck Purchasing Committee is concluding their work and will be ready to place an order in the near future.

The members of the Hanover Fire Department thank you, the citizens of Hanover, for your support both financially and philosophically. Without your support, we would not be able to provide the level of service that we currently provide.



Fire Services

	<u>FY'05</u>	<u>FY'06</u>	<u>FY'07 -02/07/07</u>
Structure Fires	28	30	13
Vehicle Fires	2	4	3
Brush Fires	1	5	0
Trash/Dumpster	3	2	2

Spills or Leaks	16	15	8
Electrical Problems	30	26	26
Water Evacuations	25	14	2
Smoke Removal	5	4	4
Smoke Odor	18	15	3
Malicious False Alarms	9	12	3
Mutual Aid Provided	30	50	8
Alarm Malfunctions	101	124	61
Unintentional Alarms	214	223	174
Other*	195	152	62
Total	<u>677</u>	<u>676</u>	<u>369</u>

*Includes: Salvage, Police Assistance, Steam Leaks, Elevator Malfunctions, Service Calls, Rescue Calls, Extrication

Emergency Medical Services

	<u>FY'05</u>	<u>FY'06</u>	<u>FY'07 – 09/30/06</u>
Private	380	329	91
Lyme	59	75	15
Norwich	90	77	17
Kendal	38	43	15
Dartmouth	112	86	16
Wheelock/Terrace	67	37	13
Non-Transport	285	312	70
Total	<u>1,030</u>	<u>959</u>	<u>237</u>

Department Staff: Full-time: 22 Part-time: 1 Call
Members: 13

Full-time: Roger Bradley, Fire Chief; Christopher Broderick, Michael Clark, Michael Gilbert and Michael Hinsley, Fire Captains; Judy Stevens, Administrative Assistant; Larry Ackerman, Jared Cook, Christopher Doolan, Wayne Dunham, John Emerson, David Goodrich, David Hautaniemi, Benjamin Lefebvre, Jeremiah Linehan, Robert Mousley, Jay Whitehair, Firefighter/EMTs; Brian Ellstein, Michael Hanchett, Bertram Hennessy, Richard Low, Jeremy Thibeault, Firefighter/Paramedics.

Part-time: Jeryl Frankenfield, Fire Prevention Inspector

Call Firefighters: Richard Baughman, Julie Bean, Warren Belding, Timothy Bent, Hugh Brannen, Glenn Elder, John Hochreiter, Karen Jacobi, Shannon Kuehlwein, Kevin LaHaye, David Lemere, David Pelton, Kenneth Pelton.



THE HOWE LIBRARY

**Expand your world.
Here's Howe.**

Mission:

*Howe Library
brings together
people, resources
and information
to engage our minds
and to strengthen
connections
to our community
and the world.*

**One of four
“Best Small
Libraries
in America”**

**Library Journal and
Bill & Melinda Gates
Foundation, 2007**

www.howelibrary.org

Howe Library

Mary H. White, Director

The year 2007 commenced with celebration when the Howe Library was awarded special mention as one of the Best Small Libraries in America by *Library Journal* and the Bill and Melinda Gates Foundation. It is an honor to receive this important recognition and we continue to be cognizant that the strong support of Hanover residents and the Howe Library Corporation are vital for our success.

In June 2007 the Selectmen endorsed the library's newly created ten-year strategic plan which outlined four areas of strategic opportunity:

- expanding Howe's role as a community gathering place
- promoting the library as a center for the development of young readers and for lifelong learning for all ages
- developing a plan to better advertise our services and need for ongoing financial support
- exploring Howe's role in relationship to other libraries in the region

The full strategic plan may be viewed from the library's home page and also at: <http://www.thehowe.org/LRP-07.pdf>

In August 2007 the Howe Library received a \$10,000 donation from the Sunup Foundation in memory of Joy Lange Boardman, a long-time library volunteer. These funds are designated primarily for audio books as well as some new print books. More than 80 unabridged audio books have been added to this popular collection.

September brought the return of many teens visiting after school. Although these students are generally well behaved, their energy and numbers, combined with the building's open architecture, can prove disruptive between the hours of 3:00 and 6:00. Efforts have been made to better publicize the quiet study areas for those who wish to not be disturbed. We were fortunate to receive an anonymous one-year donation for an after-school teen supervisor and this additional staffing is helping to develop a positive relationship with this age group.

One of the goals of our strategic plan was to redesign the library's website and the latter half of 2007 was spent exploring numerous web developers and interviewing four. The trustees have approved hiring our top selection and we expect to unveil a new web site in spring 2008. The Howe Library Corporation will be financing this special project.

Library statistics continued to climb, particularly meeting room use, in-house computer use, circulation, and access to the Howe's website. Detailed performance indicators are listed on the next page. Our wireless connectivity and in-house laptop services continue to be very popular and we are delighted to report that, due to patron demand, we will be offering Mac computers in 2008.

Staffing changes include the retirement of library director Marlene McGonigle and the hiring of a new director, Mary H. White. Also hired was a part-time circulation assistant, Susan Leveret.



Howe Library Performance Indicators: Fiscal Years 2004 – 2007

	2004 - 05*	2005 - 06*	2006-07
Items owned	71,321	73,239	74,200
Circulation	233,260	251,601	274,817
Holds/reserves placed	9,288	9,536	11,518
Registered patrons	6,857	6,254	6,363
Resident patrons	5,460	4,664	4,614
Days open	332	329	329
Hours open, weekly average	56	58	58
Visitors, estimated	149,400	165,300	197,400
Reference questions	8,412	10,901	10,681
Interlibrary loan transactions	3,103	2,968	2,931
Library sponsored programs	350	492	499
Attendance/library programs	6,326	8,378	8,195
Public meeting room usage	0	285	557
Total meeting room usage	0	469	899
Volunteer hours	1,717	2,175	2,095
Electronic database usage	13,840	9,767***	7,397
Howe website-pages accessed	146,361	208,882	239,168
Public computer use, in-house	34,630	37,492	56,183

*Library under construction April 2004 through October 2005 - no meeting rooms and limited access
 **New statistic; not included in Children's
 ***Sessions, not searches

Human Resources Department

Recruitment and Staffing: The Town of Hanover, as an employer of choice in the Upper Valley, had a great deal of employment activity in the past year. 216 employment applications were processed for 8 vacant positions including four newly created or revised positions.

Labor Relations: The Town has three collective bargaining units. Employees of the Public Works Department are represented by the American Federation of State, County, and Municipal Employees (AFSCME), the Fire Department by the International Association of Fire Fighters (IAFF) and the Police Department is represented, effective January 3, 2007, by the NEPBA Local 27, IUPA, AFL-CIO Hanover Police Union. All contracts in force extend to 2008. As of the printing of this report, The Town and bargaining units are actively negotiating new contracts.

Benefits: All Town employees, union and non-union, participate in precisely the same broad-menu flexible benefits package, including health insurance, dental insurance, short and long term disability, life insurance, medical and dependent care reimbursement accounts and voluntary supplemental life insurance. Other benefits such as vacation, sick, and personal leave are uniform for all employees throughout the Town. Town employees participate in the New Hampshire Retirement System and have additional supplemental retirement programs available.

Health and Safety: The Joint Loss Management Committee meets to review Workers' Compensation claims and promotes safety, health and wellness programs. The Committee is committed to initiating and sponsoring wellness activities in the coming year, and they are currently planning how to use a room at the Black Center toward these goals. The Committee reviewed the Town medical rates and explored how to achieve good health and prevention strategies with the Local Government Center professionals. The Town in conjunction with the Local Government Center is rewarding employees for exploring and pursuing healthier lifestyles through education, good nutrition and exercise. In the 2007 calendar year, the LGC presented 10 health and safety programs for our Town administrators or employees. The JLMC members are:

Co-Chairs: David Saturley
Bert Hennessey

Secretary: Gloria LaCasse

Employer Representatives:

Kristina Burnett, Circulation Supervisor, Howe Library
Don Foster, Fleet Foreman, Public Works Department
Myra Johnson, Human Resources Director, Administration
Terry Jillson, Administrative Assistant, Water Department
Deb O'Byrne, Assistant Director of Parks and Recreation Department
Donald Ware, Utility Engineer, Public Works Department

Employee Representatives:

Gloria LaCasse, Human Resources Assistant, Administration; Secretary
Bert Hennessey, Certified Firefighter/EMT-I, Fire Department; Co-Chair
Mark Roper, Wastewater Treatment Technician, Public Works

Randy MacDonald, Equipment Operator/Highway Maintenance Worker, Public Works
Elizabeth Meade, Deputy Tax Collector/Assistant Town Clerk, Administration
David Saturley, Communications Officer, Police Department; Co-Chair

Training Programs: On-going training programs ensure that our employees maintain basic skills with educational updates to help them perform efficiently.

Administrative Assistants Group: This group, with representatives from all departments, meets on an ad hoc basis to discuss various accounting, payroll, human resource, communication or department issues. These department representatives play an important role in the day-to-day operations of the town. The Town Administrative Assistants Group representatives are:

Janice Grady – Howe Library
Terry Jillson – Water Works Company
Gloria LaCasse – Human Resources
Elizabeth Rathburn – Police Department
Beth Rivard – Planning and Zoning
Betsy Smith – Public Works
Judy Stevens – Fire Department

Charitable Activities: We are proud that our employees supported a variety of activities in 2007 that improved the quality of life in Hanover and the Upper Valley.

Twenty four employees contributed to the Upper Valley United Way.

Eleven employees participated in the Lee National Denim Day contributing a total of \$55 to the Susan G. Komen Breast Cancer Foundation.

At Christmastime, our employees supported a gift program through LISTEN by adopting senior citizens and/or a family in need by filling their wish lists.

Staff: Myra Johnson, Director and Gloria LaCasse, Assistant.

Management Information Systems

The Management Information Systems (MIS) Department assists departments in selecting, implementing, and utilizing software solutions to improve government services. The MIS Department oversees the Town's wide area network and a standardized hardware replacement schedule, managing standard desktop components over a 4-year useful life. The Department is also responsible for negotiating and managing various networked copier contracts.

Staff: Corey Stevens, Director of MIS; Gerry Macy, Information Technology Assistant (part-time)

Parks and Recreation

Facilities: The Parks and Recreation Department is located in the Richard W. Black Recreation and Senior Center, which is located at 48 Lebanon Street. The RW Black Center, which is fully handicapped accessible, is open to the public Monday through Friday, 9 am through 6 pm, and Saturdays, 10 am – 6 pm. At other times the building may be accessed by reservation which may be made through the Facility Manager by calling 643-5315, extension 105.

The RWBC is a 22,000 square foot, two story building, with a full basement. The first floor houses the Facility Manager's office, the Reception desk, the "Teen Lounge", the Director's Office and the Multi-Purpose Room & Kitchen. The Multi-Purpose Room offers an athletic-style gym with half court basketball and when combined with the Dining Room can be used for large functions. The Multi-Purpose Room also has a drop down theater projection screen and sound system. The rear portion of the first floor is designated as the Senior Center which offers an attractively designed living room/kitchen facility, a health screening area and crafts center. The Senior Center Coordinator's office is also in the Senior Center.

The second floor of the RWBC offers five Conference and Activity Rooms which can accommodate between 12 and 50. The Assistant Director has an office on the second floor. The Center is well equipped with tables, chairs, craft equipment, electronic equipment, presentation materials and a wide variety of athletic/recreation gear, including the birthday party favorite the blow-up Bouncy House.

Programs: The RW Black Center offers a variety of age specific programming for tots through adults. They include Super Playhouse, Preschool Celebration Series, Kinder Play, Clay & Kids, French, Web Development, Irish dance, wall climbing, Upper Valley Outdoor Adventures, drawing classes, Spanish, Line Dancing, drop-in volleyball, yoga, Tai Chi, teen & adult dance classes, watercolor and still life painting. This holiday season the Center again sponsored a Giving Tree which collected 26 gifts to be distributed to children by The Haven. There was also a free family concert with a special guest performance by the North Country Chordsmen. Over 50 people attended the concert. There are also several successful camps run by the Recreation Department which include Vacation Mini-Camps, 'Tween Camp, Camp Dragonfly, and Camp Circle H.

H.O.S.T. In 2007, due to low enrollment and the departure of the Director, the HOST program was put on hold. At the beginning of the 2007-2008 school year, representatives from the Town of Hanover, Howe Library, Richmond Middle School and the Hanover Recreation Department all met to work on a collaborative afterschool program for middle school students. Subsequently, a letter was sent home to parents of middle school students outlining the afterschool opportunities available at all three locations. Students could choose between afterschool study hall and gym activities at the Richmond Middle School, a variety of library services, and more recreational opportunities at the Hanover Parks and Recreation Department.

Special Activities: The Hanover Parks and Recreation Department once again offered a large number of varied special events throughout 2007. These events included: Pre-School

Halloween Carnival, Halloween Fun Night, Halloween Haunted House, Annual Hanover Old Fashioned Fourth of July Celebration, Occom Pond Party, Howl at the Moon Progressive Dinner, Muster Day, Easter Egg Hunt, Pajama Party, National Girls and Women in Sports Day event, Mini- Vacation Camps, Dragonfly Summer Camp, Circle-H Camp, 'Tween Camp, Annual 10K Turkey Trot, Hanover Volunteer Ice Cream Social (in conjunction with other Town Departments), Occom Pond Party Kick-off Dinner, 33rd Annual Hanover Basketball Invitational Tournament, and five additional themed dances for middle school aged children. In addition, an Adult Drop-In Volleyball Night was started and saw its participant numbers climb throughout the year.



Participation Statistics:

<u>Season</u>	<u>Athletic</u>		<u>Non-Athletic</u>	
Spring '07	Youth – 315	Adult – n/a	Youth – 142	Adult – 71
Summer '07	Youth – 124	Adult - n/a	Youth – 331	Adult – 15
Fall '07	Youth – 479	Adult – n/a	Youth – 65	Adult – 85
Winter '07-'08	Youth – 233	Adult – n/a	Youth – 101	Adult – 47

<u>Season</u>	<u>Activity</u>	<u>Ray K-5</u>	<u>Activity</u>	<u>RMS 6-8</u>
Spring '07	Gr. K-1 Farm Baseball	50	Gr. 7-8 Boys Baseball	28
	Gr. 2-3 C Minor Baseball	16	Gr. 6-8 Girls Softball	32
	Gr. 3-5 Girls Softball	10	Gr. 6-8 Girls Lacrosse	68
	Gr. 4-5 Lacrosse	18	Gr. 6-8 Boys Lacrosse	64
	Gr. 6-8 Co-Ed Track	29		
Summer '07	Track – 19		Soccer Camp – 105	
Fall '07	K Soccer	49	Gr. 6-8 Soccer	72
	Gr. 1-5 Soccer	206	Gr. 6-8 Football	29
	Gr. 4-5 Football	37	Gr. 6-8 Field Hockey	32
	Gr. 5 Field Hockey	21	Gr. 6-8 Volleyball	15
	Gr. 2-3 Flag Football	18		
Winter '07-'08	Gr. K-5 Basketball	123	Gr. 6-8 Basketball	95
			TSI Basketball	15

Benefits: In 2007 the Senior Center continued the fund-raising drive begun in 2006 to help our Alstead neighbors rebuild from the devastating floods of 2005. The Senior Center again awarded all the proceeds from their Annual Indoor Yard Sale to the Town of Alstead. The 2007 gift was over \$6,000 to help in Alstead's rebuilding efforts.

Website: The Town of Hanover Recreation Department has a very in-depth website which continuously keeps the community in the loop regarding special events and programs offered. Directions to games, schedules, brochures, and specifics on various events can be found at <http://www.hanovernh.org/parks&recreation>.

Usage of the RW Black Center continues to grow. During the period July 1, 2006 through June 30, 2007, 2,861 clients reserved space in the Center for a total of 6,440 reserved hours. From July 1, 2007 until the end of the year, December 31, 2007, 1,394 groups reserved space in the Center. These figures included a variety of users such as the Center for School Success, Hanover Boy Scouts, Hanover Cub Scouts, League of Women's Voters, Hanover Lion's Club, Institute for Lifelong Education at Dartmouth, Hanover Blue Wave Tae Kwon Do, Norwich Bridge Club, Upper Valley Dance Club, Youth In Action, Outreach House, Middle Eastern Dance Classes, Pilates, the American Red Cross Blood Drive, Christ Redeemer Church and Hanover Church of God as well as a variety of Hanover High School clubs and teams. One of the biggest draws to the Center continues to be those families renting the Multi-Purpose Room and our Bouncy House for birthday parties. In the year ending June 30, 2007, 149 parties had reserved the Bouncy House and Multi-Purpose Room. In the period July 1, 2007 through December 31, 2007, 76 Bouncy House parties were held at the Center.

Staff: Henry "Hank" Tenney, Director; Liz Burdette, Assistant Director; Gail Schaal, Senior Center Coordinator; Jeanne Vieten, Receptionist; Sherry Colfer, Facility Manager; John Wilmot, Building Maintenance.

Planning and Zoning Department

The Planning and Zoning Department serves the Planning Board, the Zoning Board of Adjustment, the Conservation Commission, the Building Code Advisory Committee, and the Affordable Housing Commission. It is responsible for planning for the Town's future in such areas as land-use, economic development, housing policy, transportation, natural resource protection, and maintenance and enhancement of Hanover's special character and quality of life as identified in the Town's 2003 Master Plan. It is also responsible for zoning administration and enforcement, conservation administration, and building inspections and code enforcement.

Staff comprises Planning and Zoning Director Jonathan Edwards, Senior Planner Vicki Smith, Zoning Administrator Judith Brotman, Building Inspector Ryan Borkowski, Assistant Building Inspector Jeffrey Andrews, Administrative Assistant Beth Rivard, and Recording Secretary Erin Hammond. Debbi Franklin, recently retired after 25 years of service to the Town of Hanover, the last ten of which as Human Resources Assistant, joined us as our new part-time Planning and Zoning Clerk.

Police Department

The men and women of the Hanover Police Department's mission is to "provide professional and compassionate police service through partnerships that build trust, reduce crime, create a safe environment and enhance the quality of life in our community. To fulfill this mission we will have an uncompromising insistence on quality people who believe in the following core values: Integrity, Respect, Fairness, and Excellence." The Police Department includes the following divisions: Administration, Patrol, Investigation, Communications, and Parking.

Patrol and Detective Divisions: Not to sound like a broken record, but as in previous town reports, the ongoing problem of trying to achieve full staffing in the patrol division is a continuing problem. Between injuries, long term illnesses and a National Guard deployment, plus trying to fill one vacant position, staffing shifts has come with a drain and larger than expected expenditure in the overtime line item. Response to employment ads for Patrol Officers often yield very low numbers. This situation was not isolated to the Hanover Police Department, as many law enforcement agencies throughout the State of New Hampshire are experiencing the same problem. The reasons behind the low interest are being explored. However, near the close of the year we were able to fill our last allotted position and, thus, we are technically at full staff.

It has now been three (3) years since we had been able to operate the dedicated traffic enforcement position. This arrangement allowed an officer to dedicate his or her time strictly on motor vehicle violations where different neighborhoods could be selected for directed patrols to address such problems as speeding and cut-through truck traffic. We also could not rotate officers through the Detective division which in the past has allowed officers to expand their knowledge in criminal investigations and to become more adept at interviews and interrogations, preparation of arrest and search warrants, and the collection of forensic evidence. The expected full compliment of officers in the Spring of '08 will give us the opportunity of reinstating these programs.

Despite the lack of full staffing, we have been able to continue our participation in the Central New Hampshire Special Operations Unit. Sgt. Brad Sargent is a team leader; Officers Paulsen and Schemmel are in the tactical unit; Dispatch Goodwin handles communications at an event, and Captain Moran is one of the negotiators. By participating we are able to bring in a whole range of resources that we wouldn't be able to provide on our own should the need arise to cover anything from a hostage situation to the search for a missing child.

To combat the problem of not being able to expose patrol officers to full time detective work, we have been encouraging our first responders to take an active role in following-up their cases with an assist from the detective division. This arrangement has proved useful as there was one case that took up a considerable amount of the detectives' time: The Hanover High School final exam thefts in June 2007. Although the investigation itself lasted only seven (7) weeks, the fall-out has continued to dominate the headlines into the new calendar year where sometimes the question begs itself, "Has this case compromised the time that would have been devoted to other criminal cases?" The simple answer is, "No".

The detective division was challenged, but was still able to handle its case load. These included five (5) rather complicated sexual assault cases, one with multiple victims dating back more than twelve (12) years; a particularly complicated criminal defamation case which took numerous search warrants and subpoenas to internet and phone service providers before arriving at a suspect; several money and property thefts at our assisted living residences involving employees that took up interview and covert surveillance time; a threat of violence at Dartmouth that was taken very seriously and ended peacefully; a credit card fraud case that was being perpetrated by several individuals that had tentacles all over New England; and an alleged child abuse case where the police had to take protective custody of the children.

Criminal Activity:

	2003	2004	2005	2006	2007	06-07 % Change
Patrol Division Statistics						
Murder	0	0	0	1	0	-100%
Sexual Assault	6	11	11	2	11	450%
Robbery	1	0	0	0	0	0.0%
Burglary	17	23	6	18	14	-22.2%
Theft	75	75	197	215	168	-21.9%
Motor Vehicle Theft	3	3	2	2	4	100%
Arson	2	1	0	0	0	0.0%
UCR Stolen	146,950	108,960	98,565	191,611	161,482	-15.7%
UCR Recovered	43,906	19,322	19,259	57,647	47,048	-18.4%
Recovery Ratio	30%	18%	20%	30%	29%	
Assault	44	30	32	33	40	-21.2%
Forgery	13	4	13	4	3	-25%
Fraud	12	13	32	31	41	32.3%
Vandalism	100	76	59	67	74	10.4%
Possession of Stolen Property	4	2	4	2	0	-100%
Indecent Exposure	5	7	1	0	6	600%
Drug Violations	33	49	47	49	41	-16.3%
DUI	29	42	27	25	36	44.0%
Liquor Violations	191	182	124	169	107	-36.7%
Intoxication (PC)	36	86	74	59	30	-49.2%
Disorderly Conduct	23	11	12	18	26	44.4%
Harassment	0	0	6	5	4	-20.0%
Domestic Disturbances			22	8	9	12.5%
Facilitate an Underage Drinking Party		0	5	4	2	-50.0%
Open Container-Public	39	8	3	0	1	100%
Tobacco Violations	3	5	4	8	3	-62.5%
Land Violations (Zoning)	4	0	6	5	0	-100%
MV Unlocks	564	562	563	731	460	-37.1%
Detentions-Adult	294	346	227	180	110	-38.9%
Total Arrests All Categories	474	530	459	459	347	-24.4%
Accidents- Total	226	214	258	211	262	24.2%
Accidents-Fatalities	0	0	2	0	0	200%
Accidents-Injury	34	35	44	20	22	10.0%
Accidents-Pedestrian	5	0	4	3	4	33.3%
Accidents-Hit and Run	63	72	61	50	90	80.0%

Accidents-Bicycle	1	4	2	3	2	-33.3%
Accidents-Reportable	114	150	192	142	170	19.7%
Total MV Stops	4,875	2,938	4,011	4,298	3,292	-23.4%
MV Citations	665	327	490	478	358	-25.1%
Speeding	307	116	264	238	184	-22.7%
Towed Vehicles	167	97	213	139	79	-43.2%
Patrol Mileage	188,980	167,939	169,969	170,957	174,370	2.0%
Patrol Fuel	15,433	13,006	14,320	14,149	13,434	-5.1%

Communications Division: The Dispatch Center consists of the division's supervisor and seven (7) full time dispatchers. Three part-time employees also supplement the Center. The current staffing level was deemed necessary to adequately provide round-the-clock coverage to the other ten New Hampshire and seven Vermont towns that contract with the Town of Hanover for this service.

The Dispatch Center has sought and received a grant to provide a fiber network connection between the City of Lebanon's fiber network and the Hanover Police Station. This network would allow for greater interoperability between the two departments both in the voice, radio, and computer network areas. This grant was valued at \$90,000.

The Dispatch Center received a grant for about \$140,000 worth of fire base radios to replace existing 25 year old bases. While this does nothing to change the reception that is provided by the system, it does give us significantly more stable equipment. The Dispatch Center continues to seek grant funding opportunities to continue to update its aging radio infrastructure. Motorola estimates it will cost almost \$ 2.1 million dollars to replace the radio system with a modern system providing adequate coverage to our area. At the time of this writing, we have been unsuccessful in three attempts to seek funding.

The Communications Division identified a solution for the replacement of all telephone systems owned by the Town of Hanover and replacing them with a single PBX, that would tie all departments together and allow for reducing the recurring costs associated with telephone service to the Town. The current cost to do this is about \$100,000, or a five year lease at \$1,900 per month. We installed the first system at the police station in August, and it has been working very well for us. We have been stalled in installing the other systems while litigation is completed involving our fiber optic network.

Dispatch Division Statistics	2003	2004	2005	2006	2007	%Change 06-07
Total Incidents	22,300	20,318	22,140	37,232	40,471	8.7%
Hanover Incidents	14,876	12,255	13,345	16,616	20,365	22.6%
All Incoming Calls	74,519	73,566	74,587	98,224	87,032	-11.4%
Handled by Dispatcher	N/A	55,718	56,631	77,114	70,239	-8.9%
Calls Transferred	N/A	17,848	17,956	21,110	16,792	-20.5%
911 Calls	3,482	2,305	2,111	3,487	3,267	-6.3%
7 am-3 pm Calls	29,133	28,861	29,916	36,857	39,577	7.4%
3 pm-11 pm Calls	20,978	21,504	21,728	30,003	27,896	-7.0%
11 pm-7 am Calls	5,990	5,353	5,356	8,906	8,419	-5.5%

SPOTS-Dispatch	119,773	107,208	128,248	307,059	300,573	-2.1%
SPOTS-Mobile Data	159,717	99,486	97,156	134,073	153,490	14.5%
Police Calls-All Depts.	20,195	18,067	20,523	35,286	38,004	7.7%
Fire Calls-All Departments	772	2,738	3,778	3,533	3,254	-7.9%
Ambulance Calls-All Depts.	951	2,383	1,204	3,262	3,144	-3.6%
Fast Squad-All Depts.	909	816	579	915	727	-20.5%
Public Works-All Depts.	321	293	495	765	715	-6.5%
Bank Alarms	48	54	57	88	83	-5.7%
All Other Alarms	335	480	623	847	831	-1.9%

Parking Operations: Staff of the Police Department and Parking Enforcement Division writes improper parking notices for violations of the Hanover parking ordinance, to include expired meters, parking in handicap zones without a permit, parking in prohibited areas and for parking on streets and lots after midnight during the winter.

Parking enforcement offices are located in Town Hall on the second floor, where staff accepts payments, answers questions and processes ticket payments through the use of their computer based violation tracking system. Parking accepts payments in several forms, to include cash, check and credit card.

There are over 500 parking meters in Hanover, mostly offering two or three hour parking to customers and visitors of the Central Business District. Downtown employees can park in a large long term metered lot conveniently located near South Main Street or in one of eighty long-term non-metered public permit spaces situated on the periphery of the Business District. Permits can be purchased at the parking office in Town Hall.

Parking operations also manages parking in the 289 space facility at 7 Lebanon Street, where both short-term and long-term parking is available for customers. The facility is open 24/7, with cashiers on duty between 7:00am and 9:00pm everyday, but Sunday. A validation program is in effect where merchants may purchase 1-hour free stickers at the parking office to then distribute to their customers that park in the facility. The covered sections of the facility are a good option for overnight parking during the winter parking ban. The parking ban is in effect November 15 through April 30 each year, between the hours of 12:01am – 7:00am.

Parking Division Statistics	2003	2004	2005	2006	2007	2006-07 %Change
Total Tickets	26,327	29,728	26,416	28,307	26,498	-6.4%
Handicap	37	56	42	47	64	36.2%
Loading - Bus	9	22	13	11	17	54.6%
Left Wheels to Curb	126	225	98	119	88	-26.1%
Expired Meter	22,707	26,026	22,700	24,243	22,665	-6.5%
Winter/Summer Parking Ban	1,269	1,002	1,381	1,383	1,651	19.4%
2-Hour Zone	7	16	43	50	38	-24%
Improper Parking	180	166	100	100	153	53%
Meter Feeding	33	119	180	241	219	-9.2%
2&3 Expired Meter Violation	483	626	442	508	314	-38.2%
Prohibited Zone	1,097	937	675	665	535	-19.6%
Towing Charge	60	5	29	6	19	216.7%

No Town Permit	309	491	677	862	685	-20.6%
Court Actions	8	12	17	11	13	18.2%
Tickets Issued by Parking	24,101	26,026	26,416	26,479	24,219	-8.6%
Tickets Issued by Police	2,225	3,702	1,800	1,828	1,946	6.5%
Ticket Voids	1,758	1,552	1,709	2,441	2,573	5.4%
Meter Revenue	429,340	436,971	408,807	402,161	393,962	-2.1%
Fine Revenue	363,052	413,282	361,940	388,221	377,251	-2.9%
SPOTS Look-ups	41,936	21,866	25,915	24,275	N/A	-----
Immobilization Warnings	99	139	171	64	36	-43.8%
Vehicles Booted	3	17	29	24	14	-41.7%

Hanover Juvenile Diversion: Hanover Juvenile Diversion has been administered by the Hanover Police Department since 1977. The current committee has 10 volunteer members from the communities of Etna, Hanover, Lyme and Norwich. In addition, there are 10 medical student volunteers (SET mentors). Diversion is the alternative to a court proceeding for first time juvenile offenders who qualify and are referred to the diversion committee by Hanover police officers. The Hanover Juvenile Diversion Committee meets twice a month.

In 2007, Hanover Juvenile Diversion continued the use of an expanded process for all juveniles arrested on alcohol and/or marijuana charges. Teens going through Juvenile Alcohol and Marijuana Diversion are now required to have a professional assessment by a licensed Substance Abuse Counselor. The counselor's recommendations are then incorporated into the diversion contract by the committee. Recommendations may include individual or family counseling, drug screening, mentoring with a Dartmouth Medical Student and meaningful community service.

Diversion Statistics for 2007:

Diversion In-takes for Alcohol and/or Marijuana Offenses	20
Diversion In-takes for Other Offenses	2
Total Diversion In-takes for 2007	22

Failure to Complete Diversion, Referred to Court	1
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In 2006 and 2007, a combined total of 48 teenagers went through the diversion process in Hanover. To date, there have been 6 repeat offenders arrested for a second offense giving a recidivism rate of 12% for the past two years.

This year's diversion clients made financial restitution and wrote letters of apology when appropriate. They contributed over 560 community service hours. These volunteer hours were done at local non-profit placements such as the Hanover Improvement Society, Howe Library, Norwich Library, Black Community Center, Chamber of Commerce, Hanover Terrace, Kendal and Dartmouth Facilities.

The Hanover Juvenile Diversion Committee collected over \$8,400 in diversion fees for offenses in 2007. Some of these diversion fees are used for the prevention of under-age drinking. For example, diversion fees are the funding sponsor for the underage drinking prevention phone line called Project Monitor (643-PARTY). Project Monitor is a community net-working tool for students, parents and community members.

Adult Diversion: The Adult Diversion program is for individuals in the 18, 19 and 20 year-old range who are first time offenders of the State of New Hampshire's underage liquor law violations. A person's participation in the program is dependent on the officer's recommendation for the individual to attend the program.

In 2007, 92 people attended Diversion, out of which only 16 were not Dartmouth students.

When a young adult is charged with an alcohol related violation and if they are recommended for attendance in the Adult Diversion program versus appearing in court, they contact the Diversion Program Coordinator at the Hanover Police Department to fill out the required paperwork. They are then scheduled to meet on a Saturday with a group of their peers and a Licensed Alcohol Drug Abuse Counselor to discuss issues surrounding alcohol use, abuse and other risky behavior. The person will then have a one-on-one follow up session with the counselor a few days later to get an individual assessment as to their risk level with alcohol and other behaviors that may be concerning. There have been an increasing number of students that have attended the program after requiring transport to the hospital due to their alcohol abuse.

The fee for the program is set at \$400.00 per person which covers the cost of the Counselor and other materials required for the program. The amount of revenue collected for 2007 was \$42,125 and the expenditure was \$16,903. For FY 08-09 we are anticipating a drop in revenue (24,000) as there seems to be a drop in intake numbers at the time this budget was prepared. The expenditure of \$18,000 (level-funded) is to cover the psychologist who runs approximately two sessions per month at \$75 per hour. The first session is 7 hours and the follow-up one-on-one session is approximately half an hour per student.

The benefit for violators to take Diversion versus going to Court is that they will not have a record and they will receive enhanced education on the effects of alcohol and other risk behaviors in order for them to make safer choices in the future.

Full Time Staff at year end: Chief Nicholas J. Giaccone, Jr.; Captain Frank Moran; Lieutenant Michael Evans; Lieutenant Patrick O'Neill; Detective Eric Bates; Sergeants: Daniel Gillis, Bradford Sargent and David Luther; Patrol Officers: John Kapusta, Steven Read, Jeffrey Fleury, Shannon Kuehlwein, Alan Patterson, Jeffrey Ballard, Richard Paulsen, Rolf Schemmel; Matthew Ufford, Mark Butler, Paul Gifford, and Christopher Martin; Administrative Assistant Elizabeth Rathburn; Records Coordinator Sheryl Tallman; Communications Coordinator E. Douglas Hackett; Dispatchers: Lisa Camarra, Randy Wagoner, David Saturley, Tim Goodwin, Fred Cummings, Kevin Lahaye, and Dianne Dufresne; Parking Enforcement Technicians: Mark Caruso, Christopher McEwen; Parking Secretary Adriane Coutermarsh; Parking Control/Facility Technician Marisela Platt; and Parking Facility Cashier Scott McDonald.

Public Works Department

The Public Works Department is comprised of eight (8) operating divisions: Administration, Buildings, Grounds, Highway, Fleet Maintenance, Sewer Line Maintenance, Water Distribution and Treatment & Water Reclamation. The Department continues to provide staff and operate the Hanover Water Works Company through a contract.

Administration Division: The Administration Division provides long range planning and oversees the day-to-day operation of the Department. During 2007 the Administrative Division continued to oversee all Public Works Divisions and the Hanover Water Works Company, provided reviews and site utility inspections for Planning & Zoning as well as overseeing the improvements to the Wastewater Treatment Facility:

- The staff began the reconstruction of the storm damaged Reservoir Road after a healthy public hearing process. The final design decided upon included the following: to keep the road narrow using two 9 foot lanes and 2 foot shoulders (improving site distance on sharp corners while not increasing the ability for vehicles to speed), to keep the current character of the brook valley, to improve the brook crossings to pass large storms and to provide a road base, which if decided upon in the future by the community, could be paved. Work began slowly on the lower section of the road and continued through the fall season, working up to the lowest brook crossing, stabilizing the slopes as work progressed. In the coming summer, the road work will be completed with an early fall re-opening date.
- Improvements in the waste water system continue. The rebuild of Pump Station #3 at the corner of Brook Road and South Main Street began slowly but is expected to be completed by May 2008. Work began on the construction of a third secondary clarifier which will prevent the Town from being hydraulically overloaded and unable to adequately treat wastewater. The clarifier is anticipated to be completed in the spring of 2008.
- With site development erosion issues, the Public Works Department has been tapped to assist in developing stricter construction and development standards to protect surrounding properties during and after construction. The Department currently devotes close to 1,000 hours of staff engineering time providing reviews of site plan and subdivision applications and site inspections.
- In late June of 2007, the administrative offices of the Hanover Water Works Company relocated to the Public Works Department. The move was requested by the HWWCo Board of Directors to reduce the administrative costs, provide better coordination with the Town and improve financial reporting. During the coming year further changes are anticipated to the distribution and treatment staffing levels as employees retire and needs are reassessed.

Administrative Staff: Peter Kulbacki, P.E., Director; Michael Chase, Operations Manager; Don Ware, P.E., Utility Engineer; Betsy Smith, Administrative Assistant; Susan Love, Data Specialist; Terry Jillson, Water Company dedicated Administrative Assistant.

Buildings Division: The Buildings Division is responsible for the maintenance, custodial services and facilities management for all Town owned buildings. These buildings include: the Municipal Building located at 41 South Main Street; the RW Black Recreation and Senior Center located at 48 Lebanon Street; the Public Safety Building (which houses both the Police and Fire Department) located at 46 and 48 Lyme Road respectively; the Howe Library located at 13 South Street; the Etna Library and the Etna Fire House located in Etna, the Water Reclamation Facility (formerly known as the Waste Water Treatment Facility) located at Pine Knolls Drive; the Summer Park Subsidized Housing Units (3 units) located at 42 Lebanon Street, the Parking Garage located off from Lebanon Street; and the Public Works Facility located on Route 120. Significant accomplishments during 2007 included:

- Renovation of two apartments at Summer Park to be ready for new tenants.
- Exterior painting of the Municipal Building.
- Interior renovations of the Municipal Building.
- New flooring at both the Police and Fire Department.
- New furnace installation at the Etna Library.
- Interior painting of both the Etna Library and the Etna Fire Station.

Buildings Division Staff: Frank Austin, Facilities and Fleet Manager; Steve Driscoll, Building Maintenance Technician; Wayne Piekarski, Head Custodian; Neal Augustyn, Custodian; Mark Curulla, Custodian.

Grounds Division: New trees were planted near the Hanover High School parking lot and along the west side of College Street near the McLaughlin Cluster. Other trees were planted as replacements for take-downs.

Thirteen mature elm trees received basal injection treatment for the suppression of Dutch elm disease.

Several specimen trees were planted in the Pine Knolls Arboretum.

Dozens of city trees were pruned to enhance proper growth habit and safety.

Three bee colonies were established to insure pollination of urban plants.

An experimental garden is being developed featuring species that deer find unpalatable.

Wildflower gardens continue to help in the absorption of storm water, attraction of wildlife and reduction of mowing.

One section of Pine Knolls Cemetery is being developed as a future site for “green burials”.

Hanover celebrated its 28th year as a Tree City USA with an Arbor Day celebration at the Ray School.

Grounds Division Staff: William Desch, Urban Forester/Grounds Superintendent; Brian Smith, Arborist; Bob Henry, Sr., Grounds Crew Leader

Highway Division: The Highway Division is responsible for the infrastructure of the Town of Hanover. It is our mission to not only maintain the roads, sidewalks, parking lots and drainage systems, but to improve them as well. During the winter season the highway personnel accept the challenge of getting everybody to his or her destination safely and back again. Summer time is a very busy season making improvements to the infrastructure such as, but not limited to, pavement overlays (66 miles), upgrading of our gravel roads (33 miles), culvert & drainage upgrades, sidewalk reconstruction, special projects as assigned and ongoing right-of-way maintenance.

Accomplishments for 2006 - 2007

- Town forces started the rebuilding of Reservoir Road. The road has been closed since the 2005 flash flood. The plan is to make it a safer road to travel without impacting the natural beauty of the road. It is our plan to complete the project prior to the start of the 2008 school year - with the exceptions of the larger culverts for the brook crossing.
- The road surface reclaiming program was in full swing in 2007. The north end of Hanover Center Road was done from Rennie Road to the Lyme town line. The reclaiming process consists of grinding the old asphalt surface to a depth of twelve inches and adding six inches of new gravel. This will give the road a new sub-base of eighteen inches. Chloride is then applied and Town crews start grading/compacting the new sub-base. Because our grader is equipped with a computer system that controls the slope of the road, many man-hours were saved in engineering layout. A new asphalt surface consisting of a two inch base and a one inch wear course is then put down increasing the asphalt life of the road from five years to ten years.
- Our culvert location and replacement program saw the replacement of approximately three-hundred feet of failed culvert.
- The shim/overlay program placed 5,715 tons of asphalt on our development roads and neighborhood streets. This should keep these streets and roads in good shape until the next cycle in 12 years.
- In an effort to meet budget constraints, we have instituted a crack sealing program. We are hoping that this method will maintain the integrity of our paved roads for a longer period of time. This year we were able to seal Rennie Road, Goodfellow Hill and part of Mulherrin Farm Road.
- Four of our Highway employees will be retiring this spring with a total combine effort of 88 years of service!!

Breakdown of Highway Labor Hours:

<u>Description</u>	<u>Regular Time</u>	<u>Percent of RT</u>	<u>Overtime</u>	<u>Percent of OT</u>
General				
Administration	6,444	23.62%	58	1.21%
Consulting	10	0.04%		

Education	597	2.19%	8	0.16%
Project Inspection	503	1.84%	9	0.19%
Research	477	1.75%	6	0.12%
Comp time	211	0.77%		
Meeting	123	0.45%		
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	8,364	30.7%	81	1.7%

Winter Operations

Cutting/Chipping	1,130	4.14%	12	0.25%
General Cleanup	780	2.86%		
Grading Roads	703	2.57%	2	0.03%
Guard Rail Work	17	0.06%	0	0.00%
Hauling Gravel	29	0.11%	0	0.00%
Hauling Misc Material	76	0.28%	0	0.00%
Asphalt Recycling	426	1.56%	50	1.03%
Mowing/Trimming	339	1.24%	17	0.34%
Paved Road Repair	266	0.97%	1	0.01%
Gravel Road Repair	591	2.16%	8	0.17%
ROW Shoulder Work	393	1.44%	1	0.02%
Install Repair Replace Signs	191	0.70%	1	0.02%
Storm Cleanup	914	3.35%	114	2.35%
Pushing Snow Back	97	0.36%		
Cutting Ice	145	0.53%	2	0.04%
Hauling Winter Sand	13	0.05%		
Snow Removal Operations	682	2.50%	936	19.41%
Parking Lots (Winter Maint.)	114	0.42%	476	9.86%
Plowing Operations	331	1.21%	961	19.93%
Sanding/Salting	728	2.67%	956	19.84%
Sidewalk Winter Operations	202	0.74%	212	4.40%
Thawing Culverts	146	0.54%	21	0.44%
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	8,309	30.5%	3767	78.1%

Summer Maintenance

Traffic Control	104	0.38%	64	1.32%
Prep For Paving	20	0.07%	6	0.12%
Sidewalk Work	183	0.67%	2	0.05%
Sweeping Street/Sidewalks	300	1.10%	142	2.95%
Emergency Call	-	0.00%	55	1.14%
Pavement Markings	376	1.38%	109	2.26%
Hauling Gravel/Mud Season	242	0.89%	178	3.69%
Leaf Blowing	47	0.17%		

Parking Lot Light Maintenance	16	0.06%	1	0.02%
Parking Enforcement	210	0.77%	5	0.10%
Parking Lots(Summer Maint)	23	0.08%	82	1.70%
Sweep Parking Garage	11	0.04%	14	0.29%
Bridge Repair	11	0.04%		
Culvert Installation	262	0.96%		
Check/Clean Drainage	498	1.83%	6	0.12%
Clean Catch Basins	119	0.44%		
Storm Damage	159	0.58%	1	0.01%
Ditching	272	1.00%		
Catch Basin Rehab	616	2.26%	3	0.06%
Storm Drainage	3	0.01%		
Manhole Raising	140	0.51%	3	0.06%
ROW Maintenance	53	0.19%		
Barrel and Bench				
Refurbishment	22	0.08%		
Boat Landing	16	0.06%		
E. Wheelock Reclaim	15	0.05%		
South Roundabout	1,840	6.74%	53	1.09%
Carpenter's Shop	965	3.54%	3	0.06%
Lebanon St./S. Main Traffic				
Lights	80	0.29%	139	2.87%
Ruddsboro Rd Retaining Wall	129	0.47%	1	0.02%
Hanover Center Reclaim	293	1.07%	6	0.11%
Grant Rd. Rebuild	4	0.01%		
Street Light Maintenance	63	0.23%		
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	7,089	26.0%	870	18.1%

Assisting Other Departments

Sewer Line Maintenance	251	0.92%	7	0.14%
Grounds	5	0.02%		
Fleet	559	2.05%	2	0.04%
Servicing Dept Equipment	969	3.55%	51	1.06%
Police Dept	8	0.03%		
Recreation	107	0.39%		
Water Company	9	0.03%		
Howe Library Renovation	2	0.01%		
Departmental Improvements	18	0.07%		
Buildings Dept	1,513	5.55%	5	0.09%
Elections	16	0.06%		
Conservation Commission				
Misc	6	0.02%		
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	3,462	12.7%	65	1.3%

Outside Services

Schools	18	0.07%		
Street Festival	-		15	0.31%
Green Up Day	21	0.08%	9	0.19%
Special Events	-		12	0.25%
Campion Rink PL	2	0.01%		
Hanover Improvement Society	6	0.02%		
Chamber of Commerce/Misc	12	0.04%	2	0.04%
	59	0.2%	38	0.8%
Total Hours	27,283		4821	

Highway Division Staff: Rod Forward, Operations Supervisor; Chuck Bowdoin, Bill Tourville, John Lahaye, Randy MacDonald, Steve Perry, Donald Daniels, Chris Berry, Roger Darisse, James Messier, Robert Henry, Jr., Moses Delphia, Jack Lusona, Bruce Sanborn -- Equipment Operators/Highway Maintenance Workers

Fleet Service Division: The Fleet Service Division is responsible for maintenance of all Town vehicles, standby generators, and operational equipment and fuel systems. The Division provides regularly scheduled preventative maintenance on over 100 pieces of registered equipment and an additional 60 pieces of small equipment. In addition, our mechanics help out the Highway Division with snow removal and plowing when necessary. Significant accomplishments during this last year include:

- With the input from the Public Works Departments, the Line Maintenance Division, Water Reclamation Facility and the Grounds Department we prepared specifications for, and took delivery of, the following equipment:
 - Excavator
 - 1 small Pick-up
 - Service Truck (Sewer)
 - Two Pick-ups with Plows
 - Riding Mower (Grounds)

Fleet Service Division Staff: Frank Austin, Facilities & Fleet Manager; Donald Foster, Jr., Shop Foreman; Todd Bragg, Senior Mechanic; Mark Bean, Stock Room Clerk/Mechanic's Assistant.

Sanitary Line Maintenance & Construction Division: The Line Maintenance crew is responsible for the safe and uninterrupted flow of wastewater from the source to the treatment facility. The crew maintains and improves forty-four (44) miles of the gravity sewer lines and over twelve-hundred (1200) sewer manhole structures.

- The Line Maintenance crew is responsible for providing inspection of all new and replacement lines connecting to the existing sewer line system. This not only

protects the Town of Hanover, but also ensures that the customer receives a high quality service.

- The Line Maintenance crew is responsible for the preventive maintenance of over forty-four (44) miles of collection system using a high-pressure flushing unit.
- The crew continued with their annual root-cutting program this year, servicing more than five-thousand (5,000) feet of line in the past year with their Root Cutting Equipment.
- This past year, the crew flushed over twenty-five thousand (25,000) feet of sewer line.
- Two critical manholes were replaced on Lebanon Street this year.
- Only three after hour's emergency sewer calls were made this past year. We attribute that to our preventive maintenance program.
- With this year's paving program, forty-two (42) sewer manholes frames and covers were upgraded.
- The crew provided the mowing and maintenance of approximately five to six miles of sewer line rights-of-way, which also doubles as a nature walk path. The crew also mows two pocket parks as well as all the pump stations.
- The crew is working on reconditioning all the benches on Main Street. The practice has been to refurbish two to three benches a year.
- The Line crew is also responsible for the winter maintenance of all sidewalks. This is done with the Town's three sidewalk tractors.
- Chris Berry and Steve Perry (from the Highway Division) received on the job training and are now qualified to be on the emergency call list.

Breakdown of Line Maintenance Labor Hours:

<u>Description</u>	<u>Regular Time</u>	<u>Percent of RT</u>	<u>Overtime</u>	<u>Percent of OT</u>
Administration	969.5	25.33%	0	0.00%
Consulting	22	0.57%	0	0.00%
Education	46	1.20%	0	0.00%
Project Inspection	30	0.78%	0	0.00%
Research	2	0.05%	0	0.00%
Safety Improvements	22	0.57%	0	0.00%
Servicing Dept Equipment	154	4.02%	0	0.00%
Departmental Improvements	103	2.69%	0	0.00%
Meeting	5	0.13%	0	0.00%
Sweeping Street/Sidewalks	58	1.52%	3	0.68%
Pushing Snow Back	1	0.03%	0	0.00%
Cutting Ice	4	0.10%	0	0.00%
Hauling Gravel/Mud Season	4	0.10%	0	0.00%
Snow Removal Operations	19	0.50%	102	23.12%
Sidewalk Winter Operations	454.5	11.88%	296.25	67.14%
Manhole Locating	7	0.18%	0	0.00%
Manhole Raising	383.5	10.02%	7	1.59%
Manhole Installation	9	0.24%	0	0.00%

ROW Maintenance	209	5.46%	0	0.00%
Sewer Line Flushing	520.5	13.60%	16	3.63%
Sewer Line Inspection	135.5	3.54%	0	0.00%
Sewer Line Locating	175	4.57%	0	0.00%
Sewer Line Maintenance	6	0.16%	0	0.00%
General Cleanup	4	0.10%	0	0.00%
Sewer Line Call	25	0.65%	15	3.40%
Sewer Line Repair	67	1.75%	2	0.45%
Root Cutting	119	3.11%	0	0.00%
Bacterial Application	33	0.86%	0	0.00%
Bacteria Program	6	0.16%	0	0.00%
TV Lines	10	0.26%	0	0.00%
Meter Reading Lmc	45	1.18%	0	0.00%
Meters	1	0.03%	0	0.00%
Barrel And Bench				
Refurbishment	39	1.02%	0	0.00%
Grounds	53	1.39%	0	0.00%
Fleet	13	0.34%	0	0.00%
Parking Enforcement	5	0.13%	0	0.00%
Police Dept	2	0.05%	0	0.00%
WWTF	2	0.05%	0	0.00%
Water Company	5	0.13%	0	0.00%
Highway	58	1.52%	0	0.00%
	<u>3826.5</u>		<u>441.25</u>	

Sanitary Line Maintenance & Construction Staff: Lenny Bolduc, Sewer Line Maintenance Crew Supervisor; Raymond Swift, Line Maintenance Worker.

(During peak construction time and winter operations of sidewalks, this crew is assisted by other cross-trained DPW workers.)

Water Reclamation Facility: In 2007 the Town entered into contract agreements for two construction projects in which the New Hampshire Department of Environmental Services has provided supplemental funding to help offset costs through the State Aid Grant program. The two projects consist of a third secondary clarifier at the facility and a pump station upgrade at the Brook Road location. Underwood Engineers is the firm contracted with the Town for engineering services on both projects.

There are ongoing discussions surrounding the need and prioritization of improvements required at the facility. The majority of work is directly related to the age and condition of equipment. There is equipment still in place from the original plant which was built in 1963 and most of which is from the upgrade to “secondary” treatment which was undertaken in 1986. This puts even the “newest” equipment at 22 years of age (typical life expectancy for wastewater related items ranges from 15-20 years of useful life).

The need is great for the replacement of this equipment and is driven by reliability, parts availability, energy efficiency and the need to maintain operations to continue our job of protecting our natural resources.

Staffing continued to be in a state of flux over the past year. Richard Scheuer was hired in June as a Treatment Technician. At this time, the Treatment Technician Assistant position is still vacant.

General statistics for 2007 include:

- Treatment of approximately 494 million gallons of raw wastewater to a secondary treatment level. This is a reduction of approximately 59 million gallons from 2006, or a decrease of approximately 11%.
- Production of approximately 1464 wet tons {2233 y³} of bio-solids, all of which were composted in Unity, Maine for beneficial reuse. This is an increase of approximately 7% from 2006.
- Sludge Quality Certification renewal.
- The Town is closer than ever to establishing an Industrial Pretreatment Program {IPP} which will oversee industrial and commercial discharges to the sanitary sewer system, and ultimately to our facility. This program will help ensure that our effluent and biosolids meet the federal and state regulatory requirements for beneficial reuse. Mark Roper has taken on the lead role in this program.
- The facility once again passed its Whole Effluent Toxicity testing regimen. This testing measures any toxic effects of our effluent {or lack of in our case} on aquatic organisms typically found in surface waters.
- Treatment of approximately 204,490 gallons of septage from private septic systems. A decrease of approximately 42,185 gallons, or 17% from 2006.
- All staff members currently working at the WRF are licensed through the NH Department of Environmental Services – Wastewater Engineering Bureau. Kevin MacLean and Mark Roper hold Grade IV licenses, Dennis Smith and Richard Scheuer hold Grade II licenses and Seth Bean has upgraded to a Grade II “OIT”.

Treatment Division Staff: Kevin MacLean - Treatment Division Superintendent; Mark Roper – Chief Operator; Dennis Smith – Maintenance Technician, Seth Bean and Richard Scheuer, Treatment Technicians.

Thanks to all for their dedication, support and hard work.

Sincerely,
Kevin MacLean

Supervisors of the Checklist

Duties of the Supervisors: The Supervisors of the Checklist are elected and given the responsibility of registering the voters of Hanover and maintaining the checklist that is used at all elections. They serve in that capacity for the Town of Hanover, the Hanover School District and the Hanover voters in the Dresden School District.

Elections: In 2007, there were two elections in which the Supervisors were present as directed by New Hampshire Law. The number of registered voters on the checklist on March 6 for the Dresden and Hanover School Districts vote was 7826 with 457 voting. On May 8, for the Hanover Town Meeting, the number of registered voters was 7820 with 343 voting.

During the fall, several registrations were held on the Dartmouth College campus in preparation for the Primary. The cooperation of Dartmouth College in providing verification of student domiciles and the help of other volunteers who have assisted us during the registration sessions is greatly appreciated.

Town Clerk and Tax Collector

2007 brought staffing changes to our office with Sylvia Hill leaving the Director of Town Clerk's Office/Tax Collector position to care for her family full time. I was promoted to this position in April and am delighted to continue to serve the citizens of Hanover in this new and expanded capacity. Donna Stender joined the team the end of May filling the position of Deputy Tax Collector/Assistant Town Clerk. The end of May also saw a "face-lift" of our offices and the construction of a new service area where Darlene Cook greets and serves customers as the Assistant Town Clerk/Receptionist.

The changes in staffing pushed back our anticipated participation in the Municipal Agent Automated Program (MAAP) with the State. The on-line program with the state's motor vehicle department will enable our office to provide additional motor vehicle registration services at the town level. We will be able to provide moose plate, order vanity plates, and obtain replacement decals and certified copies of lost registrations. Our revised transition date to MAAP is June 2008.

We started off a busy election year in January with our "First in the Nation" primary vote. We registered a record number of new voters totaling 1,386 for this election. We had a total of 5,625 voters at the polls and 457 absentee votes cast, with a total voter checklist totaling 9,314. The year ahead promises to be just as busy; with the upcoming Town Meeting in May, the State Primary in September and the General Election in November. Many, many thanks for the tireless work of the Supervisors of the Checklist (Elaine Hawthorne, Arlene Mahler, and Linda McWilliams); Charlie Garipay, Town Clerk; Willy Black, Moderator; and all the dedicated Election Workers needed to conduct a successful election.

In response to the many inquires regarding the acceptance of debit and credit cards for payment of services at the Town Clerk/Tax Collectors office, we continue to search for viable options. We hope in the near future to offer different payment choices.

Our office is open Monday through Friday, 8:30 a.m. to 4:30 p.m. We're here to help make your visit to our office a positive one. Whatever function we're performing: processing motor vehicle registrations; issuing certified copies of vital records; issuing dog licenses; registering voters/processing absentee ballot request; selling landfill ticket/recycling bins; issuing vendor permits; or collecting property/yard/land use change taxes and sewer payments, we strive to provide helpful, efficient and friendly customer service --- our citizens deserve nothing less!

Respectfully Submitted,

Elizabeth A. Meade

Elizabeth A. Meade
Director of Town Clerk's Office and Tax Collector

TAX COLLECTOR'S REPORT

JULY 1, 2006 through APRIL 9, 2007 (*)

Uncollected Beg. Of Year and

Committed in 2006 and 2007:

	<u>2007</u>	<u>Prior Years</u>	<u>Total</u>
Property Tax	\$ 14,480,134	\$ 7,054,842	\$ 21,534,976
Yield Tax	259	1,007	1,266
Land Use Change Tax	13,500	-	13,500
Sewer Utility Charges	-	72,487	72,487
Tax Increment Financing District	43,798	44,568	88,366
Interest Assessed on Late Payments	9,825	17,868	27,693
Central Business Service District Tax	50,014	-	50,014
Overpayments and Pre-Payments	13,185	34,496	47,682
TOTALS	\$ 14,610,716	\$ 7,225,268	\$ 21,835,984

Remittance to

Treasurer:

Property Tax	\$ 14,425,703	\$ 7,029,568	\$ 21,455,271
Yield Tax	259	1,007	1,266
Land Use Change Tax	13,500	-	13,500
Sewer Utility Charges	156	68,094	68,250
Tax Increment Financing District	43,798	44,568	88,366
Central Business Service District Tax	49,823	-	49,823
Interest Assessed on Late Payments	9,825	17,868	27,693
Totals	\$ 14,543,064	\$ 7,161,106	\$ 21,704,170

Abatements and Adjustments:

Property Tax Abatements	\$ 13,144	\$ 34,559	\$ 47,703
Sewer Utility Charges Abatements	-	2,539	2,539
Totals	\$ 13,144	\$ 37,097	\$ 50,242

Conversion to Lien:

	\$ -	\$ 956	\$ 956
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Uncollected at End of Reporting Period:

Property Tax	\$ 54,317	25,211	\$ 79,528
Sewer Utility Charges	-	898	898
Central Business Service District Tax	190	-	190
Totals	\$ 54,507	\$ 26,108	\$ 80,616
TOTALS	\$ 14,610,716	\$ 7,225,268	\$ 21,835,984

* Taxes recommitted from Sylvia Hill to Elizabeth Meade on this date as required when there is a change in Tax Collector.

TAX COLLECTOR'S REPORT

APRIL 10, 2007 through JUNE 30, 2007

Uncollected Beg. Of Year and Committed in 2006 and 2007:

	<u>2007</u>	<u>Prior Years</u>	<u>Total</u>
Property Tax	\$ 14,351,371	\$ 79,528	\$ 14,430,898
Yield Tax	8,851	-	8,851
Sewer Utility Charges	1,246,157	898	1,247,055
Tax Increment Financing District	44,183	-	44,183
Interest Assessed on Late Payments	46	5,539	5,585
Central Business Service District Tax	-	190	190
Overpayments and Pre-Payments	27,861	-	27,861
TOTALS	\$ 15,678,469	\$ 86,155	\$ 15,764,624

Remittance to

Treasurer:

Property Tax	\$ 4,158,182	\$ 13,320	\$ 4,171,503
Yield Tax	7,768	-	7,768
Sewer Utility Charges	1,177,222	62	1,177,284
Tax Increment Financing District	44,183	-	44,183
Central Business Service District Tax	-	-	-
Interest Assessed on Late Payments	46	5,539	5,585
Overpayments and Pre-Payments	27,812	-	27,812
Totals	\$ 5,415,213	\$ 18,921	\$ 5,434,134

Abatements and Adjustments:

Property Tax Abatements	\$ -	\$ -	\$ -
Sewer Utility Charges Abatements	192	-	192
Credit Adjustments (*)	59,208	-	59,208
Totals	\$ 59,400	\$ -	\$ 59,400

Conversion to Lien:	\$ -	\$ 67,234	\$ 67,234
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Uncollected at End of Reporting Period:

Property Tax	\$ 10,142,403	-	\$ 10,142,403
Yield Tax	1,083	-	1,083
Sewer Utility Charges	60,371	-	60,371
Totals	\$ 10,203,856	\$ -	\$ 10,203,857

TOTALS	\$ 15,678,469	\$ 86,155	\$ 15,764,624
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* Credit adjustments include the application of prepayments received in prior periods and the settlement of Town utility charges.

2007 TEN LARGEST TAXPAYERS

Trustees of Dartmouth College	\$4,277,437
Kendal at Hanover	992,250
Hanover Water Works Company	263,880
South Street Downtown Holdings, Inc.	256,805
Seven Lebanon Street, Inc.	186,882
Dorothy M. Byrne	184,531
The Sheridan Group, Inc.	164,493
Hypertherm Inc.	152,180
Bayne Stevenson	147,365
Granite State Electric Co.	135,456

**SUMMARY OF TAX LIEN ACCOUNTS
JULY 1, 2006 through APRIL 9, 2007**

	<u>2005</u>	<u>Prior Years</u>
Unredeemed Taxes at July 1, 2006	\$ 30,007	\$ 7,180
Liens Executed during Reporting Period	1,415	-
Interest and Costs After Lien	815	1,187
Totals	\$ 32,236	\$ 8,368
Remittance to Treasurer:		
Redemptions	\$ 9,766	\$ 2,288
Interest and Costs Collected After Lien	815	1,187
Abatements of Unredeemed Liens	2,407	2,035
Unredeemed Liens at April 9, 2007	19,248	2,858
Totals	\$ 32,236	\$ 8,368

**SUMMARY OF TAX LIEN ACCOUNTS
APRIL 10, 2007 through JUNE 30, 2007**

	<u>2006</u>	<u>Prior Years</u>
Unredeemed Taxes at April 10, 2007	\$ -	\$ 22,106
Liens Executed during Reporting Period	72,240	-
Interest and Costs After Lien	305	1,516
Totals	\$ 72,545	\$ 23,621
Remittance to Treasurer:		
Redemptions	\$ 22,450	\$ 6,442
Interest and Costs Collected After Lien	305	1,516
Unredeemed Liens at End of Fiscal Year	49,790	15,664
Totals	\$ 72,545	\$ 23,621

**REPORT OF THE TOWN CLERK
for Fiscal Year Ending June 30, 2007**

ISSUE OF DOG LICENSES:

861 Dog Licenses	\$	3,416
Payments due State on Dog Licenses		431
Payments due State on Pet Overpopulation Fund		1,540
PAYMENTS TO TREASURER	\$	5,386

AUTO REGISTRATIONS:

7,528 Auto Permits Issued	\$	1,191,944
Title Fees		2,728
Municipal Agent Fees		16,150
Municipal Transportation Improvement Fund		35,050
Mail-In Fees		2,512
PAYMENTS TO TREASURER	\$	1,248,384

ALL OTHER FEES:

Vendor Permits	\$	1,169
Town Clerk Fees		10,557
Dog Fines		900
Landfill Tickets		24,451
Extra Recycling Bins		780
Miscellaneous Fees		3,117
Notary Fees		845
Payments to State on Certified Copies & Marriage Licenses		20,475
PAYMENTS TO TREASURER	\$	62,294

TOTAL RECEIPTS

\$ 1,316,063

TOTAL REMITTED TO TREASURER

\$ 1,316,063

Respectfully Submitted,

Elizabeth A. Meade

Director of the Town Clerk's Office

Dog License Information

You must provide proof of current rabies and proof of neutering or spaying. License your dog(s) by May 31 to avoid \$1.00 per month late charges.

License Fees: Male or Female	\$ 9.00
Altered Male or Female; Puppies	6.50
Senior Citizen Owner	2.00 (for 1 st dog only)

If you are a dog owner, you will receive a reminder in the mail that your dog(s) need(s) to be licensed.

Vehicle Registration Information

Vehicle owners must begin the registration of their vehicles at the Town Clerk's office. To re-register, owners may use the mail-in procedure or come into the Municipal Office. Renewals, decals, transfers and plates are available. You save \$1.00 mail-in fee per vehicle by coming into Town Hall rather than mailing in your renewal, \$2.50 more if you choose to complete the final state portion of your registration in Lebanon.

Dredge and Fill Applications

Those operating in or near wetlands or waterways shall file a Dredge and Fill application at the Town Clerk's office before beginning work (RSA 483-A). Fines may be assessed for non-compliance.

Other Services

Vendor permits are available at the Town Clerk's office. We provide notary services at no charge for Hanover residents; there is a \$5.00 fee per signature for nonresidents. Certified copies of vital records are available for a \$12.00 fee for the first copy, with an \$8.00 fee for additional copies requested at the same time (must request in person or in writing with adequate information and authorization). Trail maps and Hanover town maps are available as well. Landfill tickets are also purchased through our office; they are sold in a punch card of 10 punches for 15.00. Each punch is equal to approximately 25 lbs. Recycling bins are available at \$5.00 each.

Voter Registration

Every resident of Hanover who has a fixed and permanent domicile in the town, who is a citizen of the United States, and who is 18 years of age may register to vote in the town. A resident is someone who has a domicile in the town on a continuing basis for a significant portion of each year. A person can have only one domicile for the purpose of voting.

Voter Registration Form: Information that must be provided includes name, address (mailing and legal residence), place and date of birth and proof of citizenship. Filling out the voter registration form and signing it involves a solemn oath that the information is true.

Party Affiliation: No one is required to list a party affiliation, but in New Hampshire one may register as a Democrat or Republican. Listing oneself as undeclared means that one has no party preference; there is no “independent” party. In primary elections an undeclared voter may request any party’s ballot at the polls and will be listed on the checklist in the future as affiliated with that party. A voter who wishes to return to undeclared status after voting may do so at the place of polling by filling out a card and giving it to a Supervisor of the Checklist, however, change of party affiliation from one party to another may be done no sooner than the day after election.

Rights and Responsibilities: If the qualifications to vote are met, the Supervisors of the Checklist will add the applicant to the voter checklist. As a registered voter of Hanover, New Hampshire, one has the right to vote at any meeting or election held within the town. One also shares in all the responsibilities of being a citizen of the Town and State.

Where to Register: Individuals may register to vote at the Town Office on Main Street with office hours Monday - Friday from 8:30 a.m. to 4:30 p.m. Applications may be made at any time of the year (except 10 days prior to any election). There are also special registration sessions conducted by the Supervisors of the Checklist on Saturday mornings and evening hours on certain dates just prior to an election. These dates are published in the *Valley News* and posted on the bulletin board at the door of the Town Office. You may also register at the Polls on Election Days with proper proof of ID and proof of residence.

Chapter 4

Board and Committee Reports

Town of Hanover Boards and Committees

Advanced Transit Board – Appointed by Board of Selectmen

William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972
Judith Rocchio, 38 College Hill, Hanover	H-643-6902

Advisory Board of Assessors – 3 year Term – Nominated at Town Meeting by Majority Vote

Richard W. Birnie, PO Box 14, Etna	W-646-2666	5/2009
Xenia Heaton, PO Box 680, Hanover	H-643-4173	5/2008
Paul F. Young, 2 Barrett Road, Hanover	H-643-4488	5/2010
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.
Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep. Alt.

Affordable Housing Commission – 3 year term - Appointed by the Board of Selectmen

Bruce Altobelli, 4 Woodmore Drive, Hanover	H-643-5006	9/2009
Roy Banwell, 3 Ledge Road, Hanover	H-643-3785	9/2010
Vacancy	H-643-----	9/2007
Len Cadwallader, 23 Rip Road, Hanover	H-643-1343	9/2010
Joan Collison, 4 Heneage Lane, Hanover	H-643-5748	9/2010
Donald Derrick, 4 Carter Street, Hanover	H-643-3256	9/2009
Charlotte Faulkner, 9 Buell Street, Hanover	H-643-3132	9/2009
Dick Jennings, Mascoma Savings Bank, Hanover	W-643-1537	9/2009
Larry Kelly, Dartmouth College	W-646-1406	9/2008
Charles Muntz, 5 Lakeview Dr., Hanover	H-448-1372	9/2008
Peter Runstandler, 4 Freeman Rd., Hanover	H-643-3806	9/2008
Chr. Robert Strauss, 7 Read Road, Hanover	H-643-9085	9/2010
Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Liaison

Ballot Clerks – 2 year term – Appointed by Board of Selectmen

Bruce Baker, 5 Goodfellow Road, Hanover	11/2008
Nina Banwell, 3 Ledge Road, Hanover	11/2008
Shirleigh Barnes, 8 Reservoir Road, Hanover	11/2008
Foster Blough, 8 Brockway Road, Hanover	11/2008
Janice Chapman, 33 Rip Road, Hanover	11/2008
Ann Cioffi, 8 Partridge Road, Etna	11/2008
Susan N. Cohen, 2 Mitchell Lane, Hanover	11/2008
Esther Colby, 8 Dresden Road, Hanover	11/2008
Elizabeth Crory, 40 Rip Road, Hanover	11/2008
Marilyn G. Curphey, 12 Dresden Lane, Hanover	11/2008
Emily Duncan, 8 Ridge Road, Hanover	11/2008
Bud Eaton, PO Box 275, Etna	11/2008
Katie Eaton, PO Box 275, Etna	11/2008
Vail Haak, 1½ Wyeth Road, Hanover	11/2008
Vickie A. French, 85 Trescott Road, Hanover	11/2008
Phoebe Hickin, 12 Haskins Road, Hanover	11/2008
Antoinette Jeffrey, PO Box 305, Etna	11/2008
Virgil Lunardini, 6 Mitchell Lane, Hanover	11/2008
James Mitchell, 2 Meadow Lane, Hanover	11/2008
Nancy Mitchell, 2 Meadow Lane, Hanover	11/2008
Maris Noble, 40 Stevens Road, Hanover	11/2008
Peregrine, Spiegel, 40 Ferson Road, Hanover	11/2008

Bike & Pedestrian Committee – Appointed by Board of Selectmen

Tim Cox, Hanover, NH 03755
Doug Deaett, Hanover, NH 03755
Scot Drysdale, 8 Mink Drive, Hanover, NH 03755
Tom Linell, 46 Rip Road, Hanover, NH 03755
Roger Lohn, , Hanover, NH 03755
Matt Marshall, Hanover, NH 03755
Hugh Mellert, 11 Old Lyme Road, Hanover, NH 03755
Bob Norman, 12 Berrill Farms Lane, Hanover, NH 03755
Charles Sullivan, 7 South Park Street, Hanover, NH 03755
Carol Perera Weingeist, 38 Valley Road Ext., Hanover, NH 03755
Joanna Whitcomb, Hanover, NH 03755
Bill Young, 22 Rope Ferry Road, Hanover, NH 03755

Board of Selectmen – 3 year Term – Ballot Vote

Chr.	Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	5/2008
	William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972	5/2009
	Peter L. Christie, PO Box 2, Etna	H-448-1737	5/2008
VChr.	Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	5/2009
Sec.	Athos J. Rassias, 14 Carriage Lane, Hanover	H-643-4602	5/2010

Building Code Advisory Board – 3 year Term – Appointed by Board of Selectmen

	Randy T. Mudge, 13 Dartmouth College Hwy., Lyme	W-795-4831	9/2010
	Bruce R. Williamson, Box 193, Etna	H-643-4648	9/2010
	Jack Wilson, 2 Chase Road, Hanover	H-643-4046	9/2010

Chamber of Commerce

	Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep.
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Community Substance Abuse Advisory Committee

Linda Addante, Parent
Nels Armstrong, Dartmouth College
Kathy Barth, Parent and Nurse, Crossroads Academy
Brian Bowden, Dartmouth College
Joe Cassidy, Dartmouth College
Ron Eberhardt, Hanover High School
Nick Giaccone, Hanover Police Chief
Julia N. Griffin, Hanover Town Manager
Deborah Jantzen, Hanover Juvenile Diversion
Harry Kinne, Proctor, Dartmouth College
John Lacrosse, Guidance Counselor, RMS
Athos Rassias, Hanover Selectman
Elizabeth Rathburn, Diversion Coordinator
Doug Robinson, Norwich Police Chief
Chris Seibel, Student Assistance Counselor, HHS
Steve Soares, Norwich Town Manager
Bruce Williams, Principal, Ray School

Conservation Commission – 3 year term – Appointed by Board of Selectmen

Chr.	Judith Reeve, 14 N. Balch Street, Hanover	H-643-3996	9/2008
	Robin Carpenter, 28 Thompson Road, Hanover	H-643-6430	9/2009
	Ed Chamberlain, 20 Wolfeboro Road, Etna	H-643-4150	9/2010
	Douglas Mellroy, 1 Hayfield Road, Etna	H-643-5844	9/2009
	Anne Morris, PO Box 296, Etna	H-643-0172	9/2008
	Sandra White, 44 Greensboro Road, Hanover	W-646-3462	9/2010

Ray Hogue, 1 Wardrobe Road, Hanover	H-643-8990	9/2008 Alt.
Vacancy	H-643-----	9/2006 Alt.
Vacancy	H-643-----	9/2008 Alt.
William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972	Selectboard Rep.
Michael Mayor, 147 Three Mile Road, Etna	H-643-3421	9/2008 Plan. Bd. Rep.

Etna Library Board of Trustees - 3 year term – Ballot vote

Jean Keene, 1 Woods End Rd., Etna	H-643-2899	5/2008
Chris Bentivoglio, 4 Lakeview Drive, Hanover	H-448-9558	5/2010
Elizabeth (Beth) Vesley-Gross, 28 Ferson Rd, Hanover	H-643-4188	5/2009

Fire District Taskforce - Appointed by Board of Selectmen

Gert Assmus, 2 Conant Rd., Hanover		
Kari Asmus, 2 Sausville Rd., Etna		
Robin Carpenter, 28 Thompson Rd., Hanover		
Don Derrick, 4 Carter St., Hanover		
John Hochreiter , PO Box 189, Etna		
Dick Podolec, 86 Lyme Rd., Hanover		
Mark Severs, 10 Bacchus Circle, Hanover		
Susan Sorensen, 150 Goss Rd., Enfield		
William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972	Selectboard Rep.

Hanover Finance Committee – 3 year term – Appointed by Town Moderator & Hanover School District Moderator

William F. Garrity, 112 King Rd., Etna	H-643-1784	5/2009
John Hochreiter, 12 Ruddsboro Rd., Etna	H-643-6658	9/2010
Tom Blinkhorn, 6 Meadow Lane, Hanover	H-643-9863	9/2008
Chr. Richard Podolec, 86 Lyme Road, Hanover	H-643-3590	9/2009
Michael Gerling, 16 Chandler Road, Etna	H-643-4339	9/2009
Robin Carpenter, 28 Thompson Road, Hanover	H-643-6430	School Rep.
Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Rep.

Howe Library Board of Trustees – 3 year term – Elected by Howe Corporation at Annual Meeting

Chr. Joan P. Fowler, PO Box A216, Hanover	H-643-2373	2008
vChr Ann Bradley, 5 Fox Field Lane, Hanover	H-643-4369	2009
Joan Collison, Pleasant St., Hanover	H-643-5748	2008
Linda Dacey, 12 Mulherrin Road, Hanover	H-643-4524	2010
William Dietrich, PO Box 9, Etna	H-643-3776	2010
Arthur Gardiner, 8 Sargent St., Hanover	H-643-8342	2010
Sec. Toni LaMonica, 14 Mitchell Lane, Hanover	H-643-3628	2008
Treas Mado MacDonald, 19 Rip Road, Hanover	H-643-3129	2008
Philip McCaull, 62 Union Village Rd., Norwich	H-649-1972	2009
Jane Kitchel McLaughlin, 12 Downing Rd, Hanover	H-643-2948	2010
Jay Pierson, 31 Partridge Road, Etna	H-643-3279	2009
Ronald Sliwinski, 95 South Main St., Hanover	H-643-3784	2009
Devinder S. Sodhi, 6 Dunster Drive, Hanover	H-643-6862	2010
Annette Williams, 6 Laurel Street, Etna	H-643-8663	2008
Athos J. Rassias, 14 Carriage Lane, Hanover	H-643-4602	Selectboard Rep.
Kate Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep. Alt.
Mary White, Director of Howe Library	W-643-4120	Ex-Officio

Parking and Transportation Board – 3 year term – Appointed by Board of Selectmen

CoChr Bill Barr, 1 Rope Ferry Road, Hanover	W-646-3396	9/2008 (College Rep.)
Janet Rebman, Chamber Rep., Box 5105, Hanover	W-643-3115	9/2010
Stephen R. Marion, 15 Low Road, Hanover	H-643-4230	9/2009
Matt Marshall, Two Mile Road, Etna	H-643-9321	9/2010

Vacancy	H-643-----	9/2009
Vacancy	H-643-----	9/2006
Vacancy	H-643-----	Planning Board Rep.
William R. Baschnagel, 65 Trescott Road, Etna	W-643-2972	Selectboard Rep.
Jonathan Edwards, Planning/Zoning Director	W-643-0742	x-110
Julia N. Griffin, Town Manager	W-643-0701	
Patrick O'Neill, Parking Division	W-643-0742	x-116
UVLSRPC	448-1680	
Nick Giaccone, Police Chief	W-640-3323	
Peter Kulbacki, Public Works Director	W-643-3327	

Parks and Recreation Board – 3 year term – Appointed by Board of Selectmen

David Parsons, 100 Three Mile Road, Hanover	H-643-0080	9/2008
Judith Doherty, 97 Greensboro Road, Hanover	H-643-4071	9/2010
Jeff Graham, 594 Hanover Center Road, Hanover	H-643-3386	9/2010
Janet Hicks, 111 Lyme Rd., Hanover	H-643-1989	9/2008
Jack Lee, 10 Spencer Rd., Hanover	H-643-4168	9/2009
Jill Polli, 8 Granger Circle, Hanover	H-643-8991	9/2010
Chr. Ned Whittington, 10 Balch Hill Lane, Hanover	H-643-9033	9/2009
Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep.

Planning Board – 3 year term – Appointed by Board of Selectmen

Chr. Nancy Collier, 26 Great Hollow Road, Hanover	H-643-3709	9/2009
William Dietrich, PO Box 9, Etna	H-643-3776	9/2010
Judith Esmay, 7 Read Road, Hanover	H-643-9085	9/2010
vChr. Charles Faulkner, 9 Buell Street, Hanover	H-643-3132	9/2008
Joan Garipay, 4 Ledge Rd., Hanover	H-643-4617	9/2010
James Hornig, 10 Occom Ridge, Hanover	H-643-3766	9/2008
Michael Mayor, 147 Three Mile Road, Hanover	H-643-3421	9/2008
Peter Owens, 7 Sargent Street, Hanover	H-643-9053	9/2009 Alt.
Michael Hingston, PO Box 344, Etna	H-643-2843	9/2010 Alt.
Kate Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.
William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972	Selectboard Rep. 1 st Alt.
Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Rep. 2 nd Alt.

Recycling Committee – 3 year term – Appointed by Board of Selectmen

Marilyn "Willy" Black, 2 Dayton Drive, Hanover	H-643-8622	9/2008
MaryAnn Cadwallader, 23 Rip Road, Hanover	H-643-1343	9/2008
Chris Hoskin, 10B Parade Ground Road, Etna	H-643-2941	9/2010
Chr. Lyn Swett Miller, 22 Rip Road, Hanover	H-643-8764	9/2010
Vacancy	H-643-----	9/2007
Vacancy	H-643-----	9/2009
Antoinette K. Jeffery, PO Box 305, Etna	H-643-2336	9/2009
Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Rep.
Betsy Smith, PO Box 483, Hanover	W-643-3327	Public Works Rep.
Peter Kulbacki, PO Box 483, Hanover	W-643-3327	Director of Public Works

Senior Citizen Advisory Committee – 3 year term – Appointed by Board of Selectmen

Chr. Chrysanthi Bien, 80 Lyme Rd., Apt. 171, Hanover	H-643-5524	9/2009
Marilyn "Willy" Black, 2 Dayton Drive, Hanover	H-643-8622	9/2010
Dale Peters Bryant, 13 Maple Street, Hanover	H-643-1377	9/2008
Constance Carr, Gibson Road, Hanover	H-643-3518	9/2009
Frances Cobb, Apt. C3, 42 Lebanon St., Hanover		9/2008
Barbara Doyle, 6 Tyler Road, Hanover	H-643-3197	9/2010
Maureen Hall, 1 Mink Drive, Hanover	H-643-4215	9/2008

Sue Matless, 17 Rayton Road, Hanover	H-643-5391	9/2010
Nancy C. Pierce, 259 Dogford Rd., Etna	H-643-9311	9/2008
Anah Pytte, PO Box 569, Etna	H-643-3044	9/2009
Helene Rothermund, 41 Berrill Farms, Hanover	H-643-5351	9/2009
Evelyn Spiegel, 15 Barrymore Road, Hanover	H-643-4353	9/2010
Lee Monaco, A-8 Summer Park, Hanover, NH 03755	H-643-0089	9/2010
Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Rep.
Gail Schaal, 42 Lebanon St., Hanover	W-643-5531	Senior Center Coordinator
(Jessica Eakin, Youth-in-Action, PO Box 445, Hanover, NH 03755)		

Supervisors of the Checklist – 6 year term – Ballot vote

Elaine Hawthorne, PO Box 483, Hanover	H-643-2988	5/2008
Arlene Mahler, PO Box 483, Hanover	H-643-3252	5/2012
Linda McWilliams, PO Box 483, Hanover	H-643-6565	5/2010

Trustees of Trust Funds – 3 year term – Ballot Vote

Chr. Paul Gardent, 8 Woodcock Lane, Etna	H-643-2790	5/2008
Judson (Jay) Pierson, 31 Partridge Road, Etna	H-643-3279	5/2009
Brian Doyle, 16 Downing Road, Hanover	H-643-7147	5/2010

Upper Valley - Lake Sunapee Council Representatives

William Dietrich, PO Box 9, Etna	H-643-3776	
Michael Cryans, PO Box 999, Hanover	H-448-4351	
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.

Zoning Board of Adjustment – 3 year term – Appointed by Board of Selectmen

Chr. Arthur Gardiner, 8 Sargent Street, Hanover	H-643-1990	9/2008
William Dietrich, PO Box 9, Etna	H-643-3776	9/2010
Gert Assmus, 2 Conant Road, Hanover	H-643-3644	9/2010
Ruth J. Lappin, 603 Hanover Center Road, Hanover	H-643-1334	9/2009
Carolyn Radisch, 7 Sargent Street, Hanover	H-643-9053	9/2008
Meredith “Mug” Clement, PO Box 767, Hanover	H-643-5633	9/2009 Alt.
Michael Shipulski, 5 Moody Lane, Etna	H-643-8197	9/2008 Alt.
H. Bernard Waugh, 16 Pinneo Hill, Hanover	H-643-2479	9/2010 Alt.

Other Information

Fence Viewers – 1 year term – Nominated at Town Meeting by Majority Vote

Edward C. Lathem, 6 North Balch Street, Hanover	H-643-3286	5/2008
William F. Garrity, 112 King Rd., Etna	H-643-1784	5/2008
Lucie Minsk, 24 Rayton Road, Hanover	H-643-3393	5/2008
Robert Morris, PO Box 296, Etna	H-643-0712	5/2008 Deputy

Health Officer

William E. Boyle, PO Box 483, Hanover	643-0701
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Deputy Health Officer

Carolyn Murray, PO Box 483, Hanover	643-0701
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Moderator – 2 year term – Ballot Vote

Marilyn “Willy” Black, 2 Dayton Dr, Hanover H-643-8622 5/2008

Pine Park Commissioner – 3 year term – Nominated at Town Meeting by Majority Vote

Richard Nordgren, 23 Rope Ferry Road H-643-5068 5/2009

Surveyors of Wood and Timber –1 year term – Nominated at Town Meeting by Majority Vote

John Richardson, 97 Dogford Road, Etna H-643-5381 5/2008

Ed Chamberlain, 20 Wolfeboro Road, Etna H-643-4150 5/2008

Town Clerk – 3 year term – Ballot Vote

Charlie Garipay, PO Box 483, Hanover W-643-0712 5/2010

Tax Collector

Elizabeth “Liz” Meade, PO Box 483, Hanover W-643-0712

Town Manager

Julia N. Griffin, PO Box 483, Hanover W-643-0701

Treasurer – 1 year term – Ballot Vote

Michael Ahern, PO Box 483, Hanover H-643-3743 5/2008

Advisory Board of Assessors Report

The Advisory Board of Assessors hears property tax abatement requests and makes abatement recommendations to the Board of Selectmen. Three members are elected and each serves a three-year term. The Board of Selectmen appoints one Selectmen’s representative and one alternate to serve on the Advisory Board.

Activities: In calendar year 2007, the Advisory Board of Assessors met twice and heard 8 Tax Year 2006 abatement requests. Eight recommendations were forwarded to the Selectmen. One applicant filed an appeal beyond the local level to the Board of Tax and Land Appeals. Deadline for filing an abatement application for Tax Year 2007 was March 3, 2008.

Meeting Times: The Board schedules its meetings as the yearly abatement caseload demands.

Advisory Board Members: Xenia Heaton, Richard Birnie and Paul Young.

Select Board Representatives: Katherine Connolly, and Brian Walsh, Alternate.

Affordable Housing Commission

The Hanover Affordable Housing Commission (HAHC) was established by action of the Select Board in September 2001. Its primary responsibility is to advise the Board of Selectmen and the Planning Board and to work with other commissions, departments, and offices of the Town as necessary in order to: develop and recommend to appropriate Town boards permanent affordable housing policies and regulations, promote affordable housing policies, identify Town resources

that could assist in the effort to provide affordable housing, explore and recommend partnerships with existing organizations such as Twin Pines Housing Trust and Habitat for Humanity, evaluate and report the effect of Town policies on affordable housing, represent the Town at regional meetings, and serve as an educational resource for the community.

Gile Community: The development known as the Gile Tract starting in 2001 was shepherded by the HAHC through concept, preliminary design, and into project management by Twin Pines Housing Trust and the Hartland Group. The development was dedicated by Governor Lynch in October 2007. Four buildings are now under construction with the first units scheduled to open for occupancy in April of this year. The site work including roads, water, sewer, electric and other utilities is underway. The trees that were removed for construction were sent to a mill to be dried and cut for use as siding and are back on the site. The glacial boulders have been crushed into gravel and stones to be used for foundations and road bed. Sales of affordable and market rate units are moving well considering the present lending atmosphere. Over thirty applications have been received for the rental units.

Grasse Road III: The housing development just off Grasse and Trescott Roads which was planned by the College to extend the prior developments, was delayed indefinitely due to the impracticability of providing bus service for the residents to and from work.

Studies: The HAHC is studying the feasibility of affordable worker housing in town and affordable housing for seniors near the senior center.

Members: Bruce Altobelli, Roy Banwell, Len Cadwallader, Peter Christie (Selectboard liaison), Joan Collison Don Derrick, Charlotte Faulkner, Dick Jennings, Larry Kelly, Peter Runstadler, and Robert Strauss (Chair).

Bicycle & Pedestrian Committee

Appointment: The Bicycle/Recreation Path Committee was established in August 1997 to make recommendations to the Town for a bicycle route from Hanover to the Dartmouth-Hitchcock Medical Center. The committee was reinstated by the Hanover Select Board on March 12, 2008 as the Hanover Bicycle & Pedestrian Committee.

Accomplishments: The Hanover-DHMC bicycle route opened officially to the public in September 2005. The route was created using local, state and Federal funds. The Committee also has helped the Hanover Public Works Department purchase bicycle-friendly drain grates on many Hanover roads using the Town Transportation Fund.

Charge: The new Hanover Bicycle & Pedestrian Committee is dedicated to educating and influencing public policy for the safe accommodation of bicycling and walking for transportation, commuting, recreation, individual and environmental health. The Committee informs and advises the Town on matters of bicycle and pedestrian safety and road design consistent with the objectives expressed in the Town's Master Plan.

Furthermore, the Hanover Bicycle & Pedestrian Committee encourages the Town to become a bicycling- and walking-friendly community that meets the standards of the League of American

Bicyclists. The Committee will develop a comprehensive bicycle/pedestrian plan based on the Five E's (education, engineering, encouragement, enforcement, and evaluation); disseminate information to inform and education Hanover residents; seek public comment and participation; and support promotional activities to encourage walking and bicycling to meet transportation needs, reduce greenhouse gases, and increase health and fitness. The Committee supports Bike/Walk to Work Day scheduled for Friday, May 16, 2008 and New Hampshire's bike law RSA 265:144, which includes the mandatory helmet law, whereby bicyclists under the age of 16 must wear a bike helmet.

Current Projects: The Committee has developed a proposal to provide preliminary designs and recommendations to improve bicycling and pedestrian safety and opportunities at a number of "Hot Spot" locations in town. These hot spots include the Lyme Road roundabouts, the Dresden Village area, roads scheduled to be repaved in 2008, and others. Another Committee project is to develop a Hanover bicycle map for print and the Internet to encourage increased rates of bicycling to benefit the area transportation system and tourism economy.

For More Information: The public is welcome to attend our regular meetings scheduled for 5 pm on the 1st Thursday of each month at Howe Library and also check out New Hampshire's Bicycle/Pedestrian Information Center for safety tips and summaries of bicycle laws at <http://www.nh.gov/dot/nhbikeped/> and/or <http://www.bwanh.org>

Committee Members: Hugh Mellert (Chair), Tim Cox, Doug Deaett, Scot Drysdale, Tom Linell, Roger Lohr, Matthew Marshall, Bob Norman, Charles R. Sullivan, Carol Perera Weingeist, Joanna Whitcomb, Bill Young

Building Code Advisory Committee

The Building Code Advisory Committee advises the Building Inspector on matters pertaining to building construction, safety, codes, and technological changes. The committee also acts in the capacity of a building codes appeals committee. Their combined expertise in construction is a valuable asset to the Zoning Board of Adjustment in matters of appeals regarding the Building Inspectors decisions or interpretations of code requirements or allowing the use of new technologies.

The Committee heard no appeals in 2007.

In 2007 the Chair of The Building Code Advisory Committee, Bruce Williamson, was very active in participation as the Committee's representative on the Permit Process Group. The Permit Process Group was newly established in 2007 with the goals in mind of assisting the town and its citizenry by looking for opportunities to make the permit process more efficient. The Permit Process Group has been extremely active in its review of town permitting requirements and procedures. With their assistance a couple of rather significant process changes were initiated in 2008 that have already proved to be successful. A new Inspection Log Form is now sent with every approved Building Permit. This log has brought together, on one document, the several various Town Departments that might possibly be involved with inspection of a permitted project. The Log includes phone numbers for contact if an owner/applicant should

have any questions as well as a signature “sign off” by the respective authorized official. Already, feedback has been positive.

Another significant change is that the reverse side of the Inspection Log includes the Application for final Inspection and Certificate of Completion (Certificate of Occupancy). By provided this form up-front, at the time of Permit issuance, the applicant now has in hand the information the town needs to be submitted in order to administratively process the close out of an application. The goal is that when the process is followed the applicant should be able to obtain a Certificate of Occupancy/Completion in a timely manner and the town will be able to efficiently complete its process of permit activity for projects that are completed and that are no longer active. To date, this process appears to be working.

Significantly in 2007 the NH State Building Code was updated to include the latest published editions (2006) of several of the International Building Codes. For a complete listing along with amendments see the New Hampshire State Building Code web site at: <http://www.nh.gov/safety/boardsandcommissions/bldgcode/index.html>

As always, check with your local Building Official in your community for any local amendments or assistance with the various building codes applicable to your project.

Looking ahead for 2008 the Advisory Committee will continue to play a vital role in assisting and advising town staff to create a more efficient and streamlined permitting process that will benefit the community while at the same time allowing the Town to be able to efficiently meet its obligations.

The Building Code Advisory Committee consists of the following members: Bruce Williamson, Chair; Randy Mudge, Secretary; and Jack Wilson.

Please be aware that the Building Code Advisory Committee has two vacancies and is actively seeking members. If you are interested in serving on this committee please send a written request to the Town Manager’s office.

Building Inspections Activity in 2007

Building Permits Issued

New One- and Two-Family Residences

Number of Permits Issued	9
Total Value of Permits	\$ 4,176,000
Average Permit Value	\$ 464,000

Additions, Alterations, and Maintenance to Existing Single-Family Residences

Number of Permits Issued	159
Total Value of Permits	\$ 8,169,974
Average Permit Value	\$ 51,383

New Multi-Family Residences, and Additions and Alterations		
Number of Permits Issued		39
Total Value of Permits		\$ 15,307,121
Average Permit Value		\$ 392,490
New Institutional Buildings		
Number of Permits Issued		1
Total Value of Permits		\$ 23,204,000
Average Permit Value		\$ 23,204,000
Additions and Alterations to Existing Institutional Buildings		
Number of Permits Issued		19
Total Value of Permits		\$ 12,149,289
Average Permit Value		\$ 639,436
New Commercial Buildings and Additions and Alterations		
Number of Permits Issued		52
Total Value of Permits		\$ 28,293,033
Average Permit Value		\$ 544,097
Demolition Permits		
Number of Permits Issued		13
Blanket Permits		
Number of Permits Issued		0
All Permits		
Total Number of All Permits Issued		292
Total Value of All Permits		\$ 91,299,417
Average Permit Value		\$ 312,669

The Community Substance Abuse Advisory Committee (CSAAC)

The Community Substance Abuse Advisory Committee (CSAAC) meets once a month during the school year. Committee members include the Town Manager, a member of the Hanover Selectboard, the Hanover Police Chief, parents, and representatives from Dartmouth College and from the Hanover schools. The Committee considers substance use/abuse to be a community concern rather than a problem of college students, high school students, parents, or the Town.

CSAAC meetings are open to Hanover and Norwich residents and are held at the Hanover High School, the first Monday of the month during the school year. For more information contact the Town Manager's office at 643-0701.

Conservation Commission

The Conservation Commission was established by the 1966 Hanover Town Meeting “for the proper utilization and protection of the natural resources and for the protection of watershed resources of Hanover.” (NH RSA Chapter 36-A). Important natural resources include wetlands, water bodies and groundwater, critical for our water supply, the Town Forest and other conserved lands, trails and other open space, scenic views, and wildlife habitat. The Commission is responsible for educating the public about natural resource topics, monitoring conservation easements, and coordinating with other public and private conservation agencies. The Commission supports and advises the Board of Selectmen, the Planning Board, and the Zoning Board of Adjustment regarding policies and projects involving conservation issues.

Members of the Commission at year-end 2007 are Judith Reeve, Chair; Robin Carpenter, Vice-Chair; Ed Chamberlain; Douglas McIlroy; Anne Morris; Michael Mayor; and Sandra White. Ray Hogue is an alternate member. Our representative from the Board of Selectmen is William Baschnagel.

Our hats are off to trail volunteers: Aggie and Tom Kurtz, Larry Litten, Peter Shumway, Fred Appleton, Alf Elvestad, Ron Bailey, Tom Linell, John LaHaye, John Taylor, and Jessica Eakins with students from Youth in Action for their time and efforts.

Barbara McIlroy continues to lead the charge toward more responsible stormwater management and against invasive plants, organizing work days and finding opportunities to teach people about invasive plants and the problems they present to our native flora. The Commission recognized Barbara as the recipient of the New England Wildflower Society’s New Hampshire State Award honoring an individual who has done great works in the field of botany or horticulture benefiting a New England State.

Thanks also to Open Space Committee members, Jim Hornig and Carolyn Tenney for their time and creative conservation ideas.

In 2007, the Conservation Commission:

- Continued the annual conservation easement monitoring program.
- Through the Open Space Committee, worked with a variety of landowners to educate and support them in conservation opportunities on their property including appraising the value of conservation easements and negotiating easement terms.
- Through its Trails Committee:
 - Completed trail work on the River Trail at the end of Maple Street, with volunteers from Youth In Action;
 - Working with the Mountain Bike Sub-committee, assessed town trails for use by mountain bikers;
 - Working with Upper Valley Trails Alliance, provided advice and digital information for a regional trail map;
 - Scouted possible trail locations at the Village at Velvet Rocks;
 - Laid out a new trail segment on Moose Mountain near the communications tower;
 - Performed routine trail maintenance, including drainage and the cleanup of downed trees, overhanging snags and trash, in conservation areas near the downtown. Trail clearing

was an unusually big job as hundreds of trees fell across trails as a result of the many powerful storms we experienced this past year.

- Assessed the suitability of the Town’s Class VI roads for off-highway recreational vehicle use. The Commission works with the Department of Public Works to determine when Class VI roads should be posted or opened for wheeled and motorized vehicles.
- Removed invasive plants, such as Norway maple and glossy buckthorn, and supported native plant restoration along Mink Brook, with the Hanover Garden Club, Rich Daley, Larry Litten and Glenn Johnson, and at Balch Hill with the Hanover Conservation Council, and planted saplings and shrubs in beds for later use in restoration projects.
- Initiated management work on the steep slope off Pleasant Street on the Mink Brook lands.
- Continued work to survey the Town’s Mink Brook conservation lands, including the posting of signs about dumping and cutting on town land.
- Reviewed the larger development proposals presented to the Planning Board such as Dartmouth College’s Grasse Road 3 and Twin Pines Housing Trust’s Gile Community.
- Working with the consulting forester and logger, finished a timber harvest on town-owned conservation land.
- Conducted 10 site visits to review and comment on 11 proposed projects within wetland or water body setbacks for the property owners, Zoning Board of Adjustment, Planning Board, and State of NH Wetlands Bureau.
- Provided comments on proposed zoning amendments for wetlands and rural resource land protection, Route 120 development policy, and stormwater management standards.
- Collaborated with and supported the Hanover Conservation Council, Hanover Garden Club, Youth in Action, Upper Valley Mountain Bike Association, Upper Valley Land Trust, Upper Valley Trails Alliance, the Mascoma Watershed Conservation Council, the Goose Pond Association, the Appalachian Trail Conservancy, the Lebanon Conservation Commission and the NH Association of Conservation Commissions.

The Conservation Commission’s regularly scheduled monthly meetings are held on the second Wednesday of each month at 5:00 PM, in the Town Hall. The Open Space and Trails committees meet regularly once a month while the other committees of the Commission meet as necessary for project needs. The Commission (and its committees) are always eager for wider participation. Please contact the Planning and Zoning Office for these meeting schedules.

Conservation Commission

Activity in 2007

Meetings	12
Public Hearings	0
Site Visits	9
Cases:	
Docks	1
Additions, Structures, of Fill in Wetlands or Wetland Buffer	12
Open Space Subdivision	0
Other	0
Total Number of Cases	13

Landowners Invited to Participate in Hanover Conservation

There are many ways individuals, organizations, and governments recognize our love and need for the land and its resources. In the year 2000, the citizens of Hanover, by a vote at Town Meeting, created the Conservation Fund to further assist in the protection of important open space. Use of the fund, which is managed by the Conservation Commission, is guided by the town's *Open Space Priorities Plan*, the goals of which are:

- to promote the conservation, protection and sound management of the natural resource base;
- to protect and enhance the ecological integrity of the Town's diverse natural communities and wildlife habitats;
- to protect the Town's historic sites and cultural landscapes;
- to protect in-town open spaces.

Land conservation is typically initiated by landowners, who work in partnership with a non-profit organization such as the Hanover Conservation Council or the Upper Valley Land Trust, or government entities such as the Town of Hanover. Tools for conservation include sale or donation of land, or of land's development potential, application of Current Use Assessment which can result in lower property taxes, bargain sales beneficial for income tax purposes, and addition of a conservation easement to the deed of a parcel.

To date, the Conservation Fund has been used by the town to purchase significant pieces of land, and to help defray landowner costs of placing easements with the town or some other organization. Such costs typically include a property survey, an appraisal, a title search, legal counsel, and the stewardship fund fee. For information about conservation protection options and use of the Fund, Hanover landowners are invited to contact Vicki Smith, Hanover Planning and Zoning Department, 643-0743, ext. 113 (vicki.smith@hanovernh.org).

What Is A Conservation Easement?

Conservation easements are one of the most common forms of land protection used by landowners and conservation organizations. Easements are entirely voluntary actions, allowing the landowner to retain ownership of his property, and to sell the property at will, but limiting or prohibiting future development by legally restricting specified uses of the land. Conservation easements are written in conjunction with the organization to which the easement is to be conferred to reflect the needs and interests of the landowner, and the mission of the organization.

Easements become part of the land record, which is on file at the Registry of Deeds. They are in perpetuity. An owner may have reserved the rights to agricultural uses or sustainable forestry, or to build on a portion of his land, but conserved the balance for wildlife habitat or protection of water resources. He may have allowed the public use of a trail – or not allowed any public access at all. He may have protected an historic structure and the land immediately around it, but not restricted future uses of the rest of his land. Whatever the terms of a particular easement, the organization, often called the "Conservation Partner," that holds the easement bears the future rights and responsibilities of defending the terms of the easement, thus giving the landowner assurance that the restrictions will remain in force beyond his tenure.

Approximate number of conservation easements in Hanover: 28

Some Conservation Partners holding conservation easements in Hanover:

Town of Hanover
Hanover Conservation Council
Upper Valley Land Trust
Society for the Preservation of NH Forests
Appalachian Trail Conference
U.S Department of the Interior
State of New Hampshire Fish and Game Department

Etna Library Board of Trustees

The Hanover Town Library, know locally as the Etna Library, has been an important part of life in Etna Village for over a century. In 1899 the Etna Library and Debating Society merged its books with one hundred dollars' worth of books donated by the State of New Hampshire and began lending the books from Hayes Hall. The library building, which is listed on the National Register of Historic Places, was built in 1905.

The Trustees of the Hanover Town Library are elected for three-year terms by the Hanover voters to oversee the library. The trustees meet the first Monday of each month at 1:45 p.m. in the library. (No meeting in July.)

Mission Statement: The Hanover Town Library will be an active presence in the village, providing its services to the community in a personal manner while preserving its historic building.

Activities: The Board of Trustees oversaw the operations of the Etna Library, which experienced another year of growth in patron visits, programs offered, and circulation of materials. The trustees decided to continue offering to Etna Library patrons the opportunity to download audio books through the NH State Library Program. Many titles for both children and adults can be downloaded at the Etna Library, Howe Library or on personal computers. In addition to having one MP3 available for check-out at the library, the names of people who complete a short survey will be put into a drawing for winning their own MP3 player.

The Etna Library Trustees greatly appreciate all the volunteers who contribute to our library in many, many ways - staffing the library on Saturday mornings, baking yummy pies for the Thanksgiving sale, purchasing beautiful new books for the library during Love My Library month, and organizing the June book sale, to name a few.

We are also most fortunate to have two very competent and welcoming staff people who create a warm friendly atmosphere along with excellent service to patrons both young and old - Barbara Prince, Librarian and Mary King, Assistant Librarian.

Members: Jean M. Keene, Elizabeth Vesley-Gross, Christine Bentivoglio



THE HOWE LIBRARY

**Expand your world.
Here's Howe.**

The Howe Library Corporation owns the facility and contributes approximately 20% toward the Howe Library's annual operating expenses.

One of four
**"Best Small
Libraries in
America"**

Library Journal and
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Foundation, 2007

The Howe Library
13 South Street
Hanover, NH 03755
643-4120
www.howelibrary.org

HOWE LIBRARY CORPORATION

Board of Trustees

Chair: Joan P. Fowler

Vice-Chair: Ann Bradley

Treasurer: Mado R. Macdonald

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Joan Collison

Linda Dacey

William Dietrich

Arthur Gardiner

Philip McCaull

Jane Kitchel McLaughlin

Jay Pierson

Athos Rassias (Selectman)

Ronald Sliwinski

Devinder S. Sodhi

Annette Williams

Mary H. White, Director

The Board meets on the second Thursday of each month at 3:30 p.m., except during July and August. The Corporation's Annual Meeting is the second Thursday in October.

Development Program 2007:

Annual Fund Drive: Annette Williams, chair. Proceeds from the Annual Fund are used to enhance the collections and to fund adult and children's programs, while the earnings from the Corporation's unrestricted endowment funds are needed to repay the \$1.8 million USDA loan. The 2007 Annual Fund Drive raised \$100,000, exceeding its goals by 10%.

Planned Giving: The Howe Library Corporation has created "Emily's Legacy Society", named after Emily Howe whose bequest in 1900 established the library and whose vision assured that Howe would be "a blessing to this community to the remotest generation". The Trustees strongly encourage friends of Howe Library to establish named funds and bequests for future support of the library. Donors of bequests and named funds are displayed on plaques in the library.

Committee Highlights 2007:

Facilities Maintenance Committee: Devinder Sodhi, chair. This committee is charged with reviewing, with Frank Austin from Public Works, the Town properties portion of the Town budget to insure that the Howe's maintenance budget is funded as needed. This committee recently discussed the need to clear snow from all fire exits to sidewalks, repair of some older windows and the budget for future roof replacement for the 1975 building.

Finance: Bill Dietrich, chair. This committee meets quarterly with the Corporation's investment advisors to review the portfolio.

Long Range Plan: Linda Dacey and Assistant Director Ellen Lynch, co-chairs. A final document, consisting of four areas of strategic opportunity and 16 goals for the future, was approved by the Howe Library Board of Trustees in May 2007 and endorsed by the Town of Hanover Board of Selectmen in June 2007.

Non-Resident Fees Committee: Ann Bradley, chair. This committee meets each January to review non-resident fees and to make a recommendation to the Selectmen for the fees charged to non-residents for the Town of Hanover library cards. In 2007 the recommendation was to increase the fee \$10 to \$110 for a family card.

Parking & Transportation Board

The Parking & Transportation Board advises the Board of Selectmen on matters relating to parking, traffic, public transportation, parking facility and other related activities in Hanover. They also review and advise on the use of parking generated funds and expenditures. Membership includes representatives from town businesses, Dartmouth College, DHMC, the Chamber of Commerce and volunteers from the community. The Board meets monthly – usually the second Tuesday of each month – and public participation is always welcome.

During 2007 PTB agendas included topics of discussion important to parking for customers in the downtown. The PTB explored emerging meter technology that would make it easier for users to pay for their parking, with less risk of ticketing. They also assisted in the design of a dual parking map and information hand-bill that is attached to each parking ticket issued by Town staff.

The PTB worked closely with the Chamber of Commerce and Downtown Marketing Alliance in supporting their request to use the top level of the 7 Lebanon Street Parking Facility as host location for the new farmer's market. Other assistance to the Chamber included the development of an employee census questionnaire and member participation on a Chamber sponsored parking initiatives committee formed to look at the issue of zoning related parking requirements.

The PTB offered insight to Dartmouth College in discussing parking and transportation issues of significant importance to them, including a close look at developing peripheral parking lots, improving employee shuttle systems and supporting traffic demand management (TDM) programs.

The PTB seeks new members. Interested parties can contact Lt Patrick O'Neill at Town Hall for more information.

Planning Board

While in 2007, much of the Planning Board's work addressed legislative and policy issues, there were also many construction projects to review. New development is bringing more housing, improvements to and expansion of the College campus, and wholesale redevelopment of significant portions of the downtown. In 2007, four new lots and 137 new dwelling units were approved by the Planning Board. The Board spent a considerable amount of time reviewing one site-plan/major-subdivision proposal at Grasse Road which was subsequently withdrawn by the applicant.

Neighborhoods across town are attentive to changes at their edges. Residents are looking to the Master Plan, local regulations and Planning Board to maintain their quality of life and what they like best about Hanover, inasmuch as allowed by statute. In response, the Planning Board and a number of volunteers have been working hard to develop amendments to the Zoning Ordinance, Subdivision Regulations and Site Plan Review Regulations to implement the Master Plan, protect qualities of Hanover that are threatened, and to accommodate development.

Two volunteer committees have worked tirelessly to assist the Planning Board in Master Plan implementation. Both the Rural Working Group, chaired by Iain Sim, and the Wetland Update

Committee, chaired by Arthur Gardiner, met weekly for months to consider improvements to our local regulations. The Planning Board thanks the volunteers who contributed to these committees and offers special appreciation to the chairs for their leadership and presentation skills.

The Planning Board work in 2007 included:

- Reviewing and approving Dartmouth College's Life Science Building, Burnham Soccer Field, renovation of New Hampshire Hall dormitory, and steam tunnel and utility extensions to the northern campus; an 120-unit mixed-income project at the Gile Tract with associated utility improvements on Route 120; 15 units of apartment-style housing off Route 10 in the village area north of downtown; a new bridge connecting the Hypertherm and former Spectra buildings on Great Hollow Road; additional dwelling units in a mixed-use building on Park Street and a house on Wheelock Street; and a new maintenance yard for Town use at the Gile Tract off Route 120.
- Reviewing and approving modifications to approved plans for the High School and Gile Community Housing project.
- Reviewing and approving modifications for expansions and accessibility improvements to two fraternity houses on Webster Avenue.
- Reviewing and approving the creation of four new lots: one on Ruddsboro Road, one on Goodfellow Road, one on Curtis Road and one on Currier Place.
- Reviewing and approving an extension for the construction phase of Dartmouth College's South Block redevelopment project.
- Reviewing major subdivisions on Grasse Road and at the Gile Tract.
- Reviewing the initial design for a 15-unit residential project and a re-built convenience store, both off Route 10 just north of downtown Hanover.
- Reviewing and approving two minor lot line adjustments and three requests for site plan waiver, one for an insect research kiosk, one for a sculpture base and one for a propane tank base.
- Making visits to the site proposed for development at the Gile Tract, including pre-approval and post approval, during construction, site visits
- Holding two informal discussions about development proposals with applicants.
- Holding five working sessions on proposed stormwater management regulations, four sessions on rural land use issues, two sessions on updates to the wetlands regulations, two discussions on Route 120 development policies, and one discussion on planning priorities for 2007-08, alternate water supply for Burnham Field and reconstruction of Reservoir Road. In addition, designated members of the Planning Board have met with members of the Lebanon Planning Board at meetings focused on the Route 120 study which is lead by Upper Valley Lake Sunapee Regional Planning Commission with funding from the New Hampshire Department of Transportation.
- Preparing zoning amendments which were considered at the Annual Town Meeting in May 2007, holding three hearings on these amendments, and preparing another set of amendments to be considered at the Annual Town Meeting in 2008. Over the year seven evenings were spent discussing zoning changes.

All of this work was done as the Board has continued to meet regularly to implement the 2003 Master Plan.

The Master Plan and land use regulations may be viewed on the Town's website, HanoverNH.org, and copies may be purchased at the Planning and Zoning Office. The Planning Board's agendas are also posted at the same website.

The current members of the Planning Board, as of December 31, 2007, are Nancy Collier, Chair; Charles Faulkner, Vice-Chair; Michael Mayor; Bill Dietrich; James Hornig; and Judith Esmay. Alternate members are Joan Garipay and Michael Hingston. Kate Connolly, Bill Baschnagel, and Peter Christie serve as Board of Selectmen Representative, Alternate Representative, and Second Alternate Representative, respectively. Planning Board members are appointed by the Board of Selectmen. Two members serve on the Conservation Commission to provide coordination between the Commission and Planning Board. Two other Board members are active representatives to the Upper Valley Lake Sunapee Regional Planning Commission.

Generally, the Planning Board hears applications for subdivision and site plan review at 7:30 PM on the first and third Tuesdays of each month in the Boardroom at Town Hall. The Board holds planning workshop sessions to focus on Master Plan implementation and policy development at 7:30 PM on the second Tuesday of each month. The public is cordially invited to attend and participate in all meetings of the Planning Board. The Planning Board welcomes your comments in writing or by email at Planning.Board@HanoverNH.org.

Planning Board Activity in 2007

Master Plan:	1
Zoning Amendments, Informal Reviews, Site Visits, etc.	32
Site Plan Review Cases:	10
Waivers of Site Plan Review:	6
Planned Residential Developments/CCRC	-
Minor Subdivision Cases:	4
Major Subdivision Cases:	5
Modifications	5
Lot Line Adjustment Cases:	3
Preliminary Plans, Revocations, Extensions, Scenic Roads, Other	2
Total Number of Cases:	68

Recycling Committee

The Recycling Committee endeavors to help Hanover residents engage in all types of recycling by means of the town’s curbside collection program, one scrap-metal and electronics collection, and a Christmas tree mulching event each year. In addition, members of the committee have participated in a variety of community conversations about sustainability in Hanover and the greater Upper Valley.

Information about the recycling program is available on the Recycling Committee’s page on the town of Hanover website (<http://www.hanovernh.org> and click on ‘Curbside Recycling’).

Curbside Program: This is the town's principal recycling program, with collections every other week from all residences. For the third year in a row, citizens of Hanover recycled a total of 1,720,000 pounds (or 860 tons) of mixed paper, plastic PETE#1, plastic HDPE#2, aluminum, "tin," clear glass, brown/green glass, and cardboard.

Challenge: Can we increase this figure to 900 tons in 2008? That would be the equivalent of 1,800,000 pounds of waste that would otherwise go into the landfill. **We hope that next year we can report that Hanover has met this challenge. Do you include old envelopes and magazines in your mixed paper?***

Recycling bins continue to be available at Town Hall.

Other Recycling Activities: 315 trees were recycled at last January's Christmas tree collection. At the scrap metal collection in May 2007, members of the community contributed **5,340 pounds (or 2.67 tons)**. The committee chose to not have an October collection, as the fall yields significantly less. We are testing the impact of shifting to one metal collection each year. Also during the May collection day, Good Point Recycling (<http://www.retroworks.com>) from Middlebury, VT, collected **6,233 pounds (3.12 tons) of electronics** (computers, monitors, printers and other electronic equipment). The Committee wishes to recognize the wonderful help that Youth in Action provides for these collection events. Check the website above for this year's dates.

Waste Reduction Education: In addition to recycling in Hanover, the committee promotes reducing consumption in the first place, as well as reusing materials as often as possible. To support this, the committee has a number of outreach activities. For the fourth year in a row, the Committee sponsored a 4th of July display on the Hanover Green, this year focusing on using recycled objects to create art. Hanover resident Neely McNulty and artist Sam Kelman, of Washington, Vermont shared their artistic talents with the numerous families that created chimes out of bottle caps, figures out of nails and bottle caps, and 'flags' made from red, white and blue streamers.

Broader Environmental Quality Issues: The Hanover Board of Selectmen has given the Recycling Committee the go-ahead to reconstitute itself to address broader issues involving economic and environmental sustainability. Members of the Recycling Committee are working with others in Hanover to create a sustainability task force, involving a range of community businesses and other organizations. We hope to lead a public conference on sustainability issues and actions in 2009. If you are interested in contributing to this exciting, collaborative process, please let us know.

Meeting Times: The Committee meets eight times during the year, at 8:00 a.m. on the third Tuesday of the month in the Selectman's Meeting Room at Town Hall. Anyone interested in attending a Recycling Committee meeting is welcome! If you plan to attend, please contact a committee member to confirm the next meeting date.

Committee Members: Marilyn Black, Mary Ann Cadwallader, Peter Christie (Selectboard liaison), Toni Jeffery, Lyn Swett Miller (Chair), Betsy Smith (Public Works liaison), Peter Kulbacki (Director, Public Works). New members in 2007 include Chris Hoskin of Etna.

Respectfully Submitted,

Lyn Swett Miller
Chair, Hanover Recycling Committee

*Please note that an increase in recycling tonnage is not necessarily a good thing since it could mean (a) that as a community, we are buying more products (instead of less), (b) we are substituting packaged for bulk purchases, or (c) we are buying smaller instead of larger packages. We really want an increase in the percentage of waste that is recycled, but we don't have the denominator.

Senior Citizen Advisory Committee (Hanover Senior Center)

The Senior Citizen Advisory Committee meets at 4:00 on the first Monday of each month. The meetings are open and all are welcome.

Members of the Advisory Committee: Chrysanthi Bien (chair), Dale Bryant, Constance Carr, Barbara Doyle, Maureen Hall, Evelyn Spiegel, Marilyn "Willy" Black, Anah Pytte, Peter Christie (select board rep.) Lee Monaco, Sue Matless, Nancy Pierce, and Gail Schaal (Senior Center Coordinator)

Programs: Our regular schedule is very busy with three very well attended exercise classes a week, a weekly Bach study group, and bimonthly ceramics classes with volunteer Linda Couture, monthly basket weaving with volunteer Ann Collins, a monthly potluck lunch with volunteer musician Roger Tatro, and a Birthday celebration with music by Esther Balch. We also have crafts, a toy projects with the toys being donated to the Shiner's Hospitals, monthly lunches sponsored and served by the area churches. The Dartmouth students are back this year to volunteer their time with computer help. The VNA brings two health clinics a month to the center for Blood Pressure and Foot Care. Line dancing has become a very popular form of exercise at the senior center with instructor Jamie Orr. A group also meets at the senior center once a month for an interfaith coffee.

We have added two afternoon programs with Nancy Pierce as monitor, bridge on Tuesdays and Thursday afternoon movies.

The Senior Center held a Yard Sale for Disaster Relief in March of 2007 and we took in over \$6,000 which was donated to The Alstead Disaster Relief Program.

All programs at the Richard W. Black Community/Senior Center are open for all seniors at all times. Please join us.

Zoning Board of Adjustment

The Zoning Board of Adjustment held 8 Public Hearings and 7 deliberation sessions in calendar year 2007. Although 2007 saw a decrease in the number of cases being heard by the Board, the complexity of the cases has increased the time the Board spends on the case, from applicant presentation, expert testimony, detailed scientific analysis and consultant advisory review.

While State Statute allows up to 10 Zoning Board members (5 full members and 5 alternate members) our 8 members carry the load without relief! Prior to the night of the public hearing, members review a packet of information on each case, allowing them to ask relevant questions during the hearing. Following the hearing, members individually visit the property site, review the submitted information and hearing testimony, and draft preliminary case decisions. At the public deliberation session, draft decisions are read aloud, specifics of the decision are discussed, sections are revised and reworked according to the members' discussions, and then a final decision vote is taken.

The current members of the Zoning Board of Adjustment are Arthur Gardiner, Chair; Ruth Lappin, Vice-Chair; Carolyn Radisch, Clerk; Bill Dietrich; Gert Assmus; H. Bernard Waugh; M.O. Clement, and Michael Shipulski.

Generally, the Zoning Board of Adjustment holds public hearings on the fourth Thursday of the month, with a deliberation meeting scheduled for the following Thursday. Interested individuals should check the hearing and deliberation schedule, especially around the holidays, as meetings are apt to be rescheduled in order to accommodate the fullest compliment of members. All hearings and meetings of the Board are open to the public.

Zoning Board of Adjustment Activity in 2007

Special Exceptions:	16
Variances:	8
Appeals of Admin Decisions:	2
Building Code Appeals:	-
Rehearings:	3
Other	-
Total Number of Cases:	<hr/> 29
Zoning & Use Permits:	
Residential:	211
Commercial:	62
Institutional:	<hr/> 58
Total Number of Permits:	331

Outside Agency Reports

Hanover Improvement Society

Report to the Town of Hanover 2008

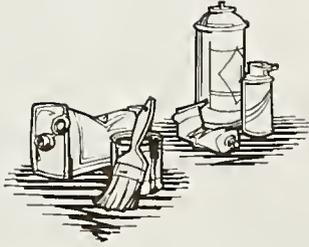
The Hanover Improvement Society is an independent not for profit organization founded in 1922 for the purpose of planting trees and beautifying Hanover with money other than tax dollars. We remain true to that cause as we have supported more recent projects such as the brick exterior of the downtown parking garage, the Howe Library Building Campaign, and the funding of town gardener's for those beautiful flower beds on Main St. and the entries to town.

This year has seen some significant change at the Society. Tom Byrne, our long time General Manager and Main Street icon has retired. Matt Marshall the past manager of the Hanover Inn for so many years has taken the reins of H.I.S. effective January of 2008. We hope that you will join with us in wishing Tom well in his new ventures and providing Matt with a rousing welcome to the management of the organization.

The Hanover Improvement Society is however at a crossroad in our existence. We have historically returned the proceeds of the Nugget Theater to the funding of good works for the town. Unfortunately those days are in potential jeopardy. Attendance at movie theaters is down nationally and we are no exception. There are dramatic and competing options available for your entertainment and recreation dollars. We understand this and hope that you are pleased with the renovations to the theater lobby and seating. Your support of the theater is so important and we thank you for your patronage.

We welcome your questions and your support of the Hanover Improvement Society. Please stop in to our offices above the Nugget Theater and say hello and tell us what you think of our efforts.

John A. Hochreiter
H.I.S. President



Upper Valley Household Hazardous Waste Committee
c/o Upper Valley Lake Sunapee Regional Planning Commission
30 Bank Street, Lebanon, NH 03766-1756 603-448-1680

ANNUAL REPORT 2007

The Upper Valley Household Hazardous Waste Committee is a volunteer organization whose purpose is to reduce harm to the environment and human health caused by the use and improper disposal of household hazardous waste. The Committee aims to:

- Educate the public to the dangers of hazardous waste.
- Encourage the use of less hazardous products in the home.
- Promote proper disposal of household hazardous waste.
- Support local agencies which reflect/promote our mission.

During 2007 the Committee initiated a program to reduce the use of toxic products in lawn and garden care, hosted booths at the Upper Valley Home Life Exhibition and at the Mascoma Health Initiative, provided volunteers for household hazardous waste collections and continued to maintain a regional website.

Toxicity Reduction Program would educate on environmentally safe lawn and garden care through an article in town newsletters or an insert in utility bills. Towns have been contacted and the information will go out winter and spring of 2008. A bookmark size summary of this information was distributed at collections.

Event Booths: The Household Hazardous Waste Committee's booth at the Upper Valley Home Life Exhibition again focused on non-toxic lawn and garden care and also supplied information on hazardous waste disposal and alternative cleaning recipes.

The booth at the Mascoma Health Initiative in Canaan consisted of similar displays and information and gave us exposure in another area of the Upper Valley.

Household Hazardous Waste Collection Support: The committee provided volunteer support at the Lebanon collections, keeping waiting times short and residents informed.

In New Hampshire 1,575 households brought 2,400lbs. of waste to collections in Lebanon, Newport and Sunapee. In Vermont 1,115 households contributed 10,055 gallons of waste. Collections were held in Hartford, Woodstock, Thetford, Vershire, W. Fairlee, Bridgewater, Pomfret, Norwich, Sharon and Strafford.

Website: www.uvhhw.org provides detailed information about:

- When and where this year's collections will be held and who may attend
- What you can and cannot bring
- Less toxic recipes for cleaning solutions
- Links to other regional authorities

Funding: A generous grant from the Dorothy Byrne Foundation is supporting our educational work. The Upper Valley Household Hazardous Waste Committee is made up of volunteers from Upper Valley towns. We invite anyone interested to attend our meetings and become involved.

Margaret Bragg	Hanover, NH	Joyce Noll	Etna, NH
Jenny DeVost	UVLSRPC	Lili Paxson	Hanover, NH
Charlotte Faulkner	Hanover, NH	Marjorie Rogalski	Hanover, NH
Joy Gainé	Thetford, VT	Barbara Whitman, Chair	Lebanon, NH
John Hurd	GUVSWD		

- Reduce the use of toxics in your home, and responsibly dispose of what waste you do generate -

Chapter 5

Miscellaneous Information



The Senate of the State of New Hampshire

107 North Main Street, Room 302, Concord, NH 03301-4951

PETER HOE BURLING
Assistant Majority Leader
District 5

Office 271-2642

TTY-TDD
1-800-735-2964

Town Report 2007

Senator Peter H. Burling
District 5

I am so pleased to serve you as your State Senator, and I write to report from the New Hampshire Senate on important state issues affecting you, as residents of Hanover.

Last session, I concentrated on several key issues important to the citizens of New Hampshire: among them were helping New Hampshire's working families by increasing the minimum wage; protecting New Hampshire citizens' health by implementing a smoking ban in restaurants and bars, increasing access to health care by supporting expanded eligibility to health insurance, protecting New Hampshire's special places and open spaces by increasing funding of the Land and Heritage Investment Program, adopting foreclosure protections for consumers, and reducing the high school dropout rate by ensuring attendance to age 18.

Below is a detailed account of the state aid for Hanover:

FY 2007 State Aid to Hanover

Type of Aid	Amount
School Building Aid	\$ 97,599
School Lunch	\$ 1,651
Adequate Education	\$ 4,319,726
Retirement Contribution – Teachers	\$ 62,019
Public Water System Grants	\$ 10,396
Water Pollution Control	\$ 295,759
Meals & Rooms Distribution	\$ 427,167
Revenue Sharing	\$ 190,516
Retirement Contribution – Police & Fire	\$ 166,188
Highway Block Grant	\$ 235,391
TOTAL	\$ 5,806,413

As a member of Senate Public and Municipal Affairs Committee, Transportation and Interstate Cooperation Committee, and Chairman of both Election Law and Internal Affairs Committee, and the Executive Departments and Administration Committee, I will be very busy. I would be happy to hear from you on any issues of concern you may have. This session, I will continue to concentrate on issues important to the citizens of New Hampshire: costing an adequate education, implementing kindergarten in the communities that don't yet offer it, strengthening our laws to improve internet safety for our children, protecting the future of the New Hampshire Retirement System and revisiting highway funding and our statewide highway infrastructure. I have also been elected chair of the newly formed New Hampshire Rail Transit Authority which is committed to beginning the process of ensuring commuter rail to connect Boston to Nashua to Manchester with the hopes of extending it further.

If you wish to contact me about these or any other matters I might help you with, please call me at (603) 271-2642, or e-mail me at peter.burling@leg.state.nh.us.



Raymond S. Burton

338 River Road
Bath, NH 03740
Tel. (603) 747-3662
Car Phone: (603) 481-0863
E-mail: ray.burton4@gte.net

December 27, 2007

*Executive Councilor
District One*

Report to the People of District One

**By
Ray Burton, Councilor District One**

It is a pleasure to serve this large northern district of 98 towns, 4 cities, and 5 counties with a population of 247,000 people. The Executive Council is at the top of your Executive Branch of NH State Government. The Governor and Executive Council appoint 352 Commissions and Directors who administer NH law and budget as prescribed by the NH House and Senate.

2008 is the year to keep an eye on and follow the progress of the NH Transportation Plan. The recommended projects in the highway and bridge plan can be accomplished with existing revenue from the state gasoline tax, bonds and matching federal funds. The Executive Council held public hearings on the projects throughout the state and forwarded their recommendations to Governor Lynch. Governor Lynch will review our recommendations and then submit his recommended plan to the NH House and Senate by January 15th, 2008. Without any new revenues for additional projects we will be lucky to maintain the existing state highway and bridge system. If more work is desired than new revenues will have to be voted by the Members of the House and Senate and signed by the Governor. Contact your local legislators- House and Senate. Find them by going to www.nh.gov

This large northern district needs more people on state mandated volunteer boards and commissions. Send your letter of interest and resume to my office, or to Kathy Goode, Director of Appointments/Liaison to the Council, Governor's Office, State House, 107 North Main Street, Concord, NH 03301. Tel. (603) 271-2121. To find out what openings are available and to see a list of boards, visit the NH Secretary of State website at www.sos.nh.gov/redbook/index/htm.

I have available from my office informational items about the NH Executive Council, NH Constitution, NH Tourist Map, 2007 Consumer Handbook, and District Maps. IF you would like to receive my Monday morning report by e-mail please send an e-mail address to rburton@nh.gov.

It is an honor to continue to serve you in my now 30 years as a public servant. Contact my office anytime about your ideas, concerns and problems with state government. I respond to all inquiries and challenges.

COOS COUNTY:

Berlin, Carroll, Clarksville,
Colebrook, Columbia, Dalton,
Dixville, Drummer, Errol,
Gorham, Jefferson, Lancaster,
Milan, Millsfield, Northumberland,
Pittsburg, Randolph, Shelburne,
Stewartstown, Stark, Straford,
Whitefield

SULLIVAN COUNTY:

Charlestown, Claremont,
Cornish, Croydon, Grantham,
Newport, Plainfield, Springfield,
Sunapee

Sincerely,



Towns in Council District #1

CARROLL COUNTY:

Albany, Bartlett,
Chatham, Conway, Easton,
Eppingham, Freedom, Hart's Loc,
Jackson, Madison, Moultonborough,
Ossipee, Sandwich, Tamworth,
Tuftonboro, Wakefield, Wolfeboro

GRAFTON COUNTY:

Alexandria, Ashland, Bath,
Benton, Bethlehem, Bridgewater,
Bristol, Campton, Canaan,
Dorchester, Easton, Ellsworth,
Enfield, Franconia, Grafton,
Groton, Hanover, Haverhill,
Hebron, Holderness, Landaff,
Lebanon, Lincoln, Lisbon,
Livermore, Littleton, Lyman,
Lyme, Monroe, Orange, Orford,
Piermont, Plymouth, Rummey,
Sugar Hill, Thornton, Warren,
Waterville Valley, Wentworth,
Woodstock

BELKNAP COUNTY:

Alton, Belmont, Center Harbor,
Gilford, Laconia, Meredith,
New Hampton, Sanbonion, Tilton



ANNUAL REPORT - 2007
Upper Valley River Subcommittee
of the Connecticut River Joint Commissions

This year the Upper Valley Subcommittee completed a new and expanded water resources chapter of the *Connecticut River Management Plan*, focusing on the many environmental and economic benefits of keeping floodplains free of development and vegetated riparian buffers along riverbanks to keep them stable, block debris, shade the water, and filter pollutants from runoff.

The Subcommittee provides information and assistance to the states, towns, and landowners on projects near the river. We encourage towns to consider our *Plan* and to incorporate its recommendations when updating town plans and revising zoning ordinances. We urge all anglers and boaters to clean their gear carefully to avoid spreading Didymo, the newly discovered invasive alga in the Connecticut River.

Citizens who wish to represent the town should contact the selectmen. The Subcommittee is advisory and has no regulatory authority. The public is welcome at our meetings on the third Monday evening of every other month at the Thetford Bicentennial Building. A calendar, more about Didymo, advice on bank erosion and obtaining permits for work near the river, the *Connecticut River Management Plan* and much more are on the web at www.crjc.org.

David Minsk and Caryl Collier, Hanover representatives to the Upper Valley Subcommittee

CONNECTICUT RIVER JOINT COMMISSIONS

This year the Connecticut River Joint Commissions (CRJC) issued a new Riverwide Overview for water resources in the watershed. Look for a presentation in your area in 2008. We cooperated with Vermont and New Hampshire agencies in responding to the discovery of Didymo in the river, and hosted Governor Jim Douglas for Vermont's Clean and Clear Water Action Day. We also helped guide the new conservation plan for the Conte Refuge, supporting the public's original vision.

In 2007 CRJC considered issues as wide-ranging as the operation of hydro dams on the Connecticut River, silver maple floodplain forest health, mercury emissions, and Important Bird Areas.

CRJC supports efforts to safeguard the valley's natural, agricultural, and historic assets, and is working with businesses and the states to strengthen the local base for tourism through the Connecticut River Byway. In 2007 we worked with Wells River, Woodsville, and other towns on a signage plan for the Byway. Visit the Byway at www.ctrivertravel.net.

Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river region. We welcome the public to our meetings on the last Monday of every other month. Visit our web site for a calendar of events, useful information and links, and our newsletters, *River Valley News* and *River Byway News*.

*for an electronic copy of this report, please contact
Adair Mulligan at 603-795-2104 or adair.mulligan@crjc.org*

2007 Legal Expenses and Litigation Summary

<u>Case/Type</u>	<u>Plaintiff Attorney</u>	<u>Defendant Attorney</u>	<u>Town Legal Expenses</u>	<u>Outcome</u>
Telecommunication		Robert Ciandella	\$ 4,802	Ongoing Legal Research
- West Central NH Regional Health & Security Communication Consortium		Robert Ciandella	\$ 16,803	Ongoing Legal Research
- SegTEL, Inc.	Caroline Cole	Walter Mitchell	961	Pending
- SegTEL, Inc.	Caroline Cole	Robert Ciandella	\$ 54,649	Pending
- SegTEL, Inc.-Federal	Caroline Cole	Robert Ciandella	\$ 3,351	Pending
- PUC Pole Investigation		Robert Ciandella	\$ 11,453	Ongoing
Davison Block ZBA Appeal	Danford Wensley	Laura Spector	\$ 1,391	In favor of Town
Kelsey ZBA Appeal	Stephen Girdwood	Laura Spector	\$ 230	In favor of Town
Occom Pond Neighborhood Assoc. PBd/ZBA Appeal	Bruce Felmly/ Barry Schuster	Walter Mitchell/ Laura Spector	\$ 659	Pending
Our Savior	Barry Schuster	Walter Mitchell	\$ 9,300	Pending
Paragon ZBA Appeal	Barry Schuster	Laura Spector	\$ 14,430	Pending
Verizon	Scott Harris	Tim Bates	\$ 49	Pending
Strochlic ZBA Appeal	Darrell Hotchkiss	Walter Mitchell	\$ 5,852	In favor of Town
General Legal Advice				
Municipal Law	-	Walter Mitchell	\$ 11,775	
Civil & Employment Law	-	Mark Broth /Stephen Jakubowski	9,990	
	-	Charles Bauer	\$ 3,908	
		Total General Legal Advice	<u>\$ 25,673</u>	
		Total	<u>\$ 149,603</u>	

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Fire	Fire Safety Crowd Control	Cost +35%	Cost +35%	Cost +35%	Cost +35%
Fire	Hydrants (Private)	\$1,078.55/yr	\$1,078.55/yr	\$1,364.37/yr	\$1,621.09/yr
Fire	Annual Monitoring Fee – Master Fire Box	\$300.00	\$300.00	\$300.00	\$300.00
Fire	False Alarm Charge – Fire Service	\$100.00	\$100.00	\$100.00	1 st : Free 2 nd : \$100.00 3 rd : \$200.00 4 th and beyond: \$300 per response
Fire	Malicious False Alarm Charge – Fire Service		\$500.00	\$500.00	\$500.00
Fire	Rescheduling of Fire Alarms or Sprinkler Acceptance Test because of contractor/owner not ready for test	\$250.00	\$250.00	\$500.00	\$500.00
Fire	<u>Building Permits:</u> Stand- Alone Gas Installation and/or Replacement	\$25.00	\$55.00	\$55.00	\$55.00
Fire	<u>Building Permits:</u> Stand- Alone Oil Installation and/or Replacement	\$25.00	\$55.00	\$55.00	\$55.00
Fire	Projects Requiring Outside Consulting Assistance (where outside consulting services for plan review, testing or inspection are required)	Full cost +10% admin charge	Full cost +10% admin charge	Full cost +10% admin charge	Full cost +10% admin charge
Ambulance	Per Capita – Hanover	\$15.44	\$16.04	\$18.58	\$20.19
Ambulance	Per Capita – Lyme	\$15.44	\$16.04	\$18.58	\$20.19
Ambulance	Per Capita – Norwich	\$15.44	\$16.04	\$18.58	\$20.19
Ambulance	Community Contributions Adjustment to Cover Insurance Contractual Obligations for Ambulance Calls Originating in Community	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues
Ambulance	Report Copies for Reports 1-4 Pages	\$10.00	\$10.00	\$10.00	\$10.00
Ambulance	Report Copies for Reports over 4 Pages	\$10.00 +\$.50/page over 4 pages	\$10.00 +\$.50/page over 4 pages	\$10.00 +\$.50/page over 4 pages	\$10.00 +\$.50/page over 4 pages

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Ambulance	<u>Treatment with Transport - Basic Life Support – (plus mileage)</u>	\$300.00	\$300.00	\$300.00	\$375.00
Ambulance	<u>Treatment with Transport - Advanced Life Support Level 1 – (plus mileage)</u>	\$350.00	\$350.00	\$350.00	\$475.00
Ambulance	<u>Treatment with Transport - Advanced Life Support Level 2 – (plus mileage)</u>	\$500.00	\$500.00	\$500.00	\$650.00
Ambulance	<u>Treatment with Transport - Special Care Transport</u>	\$575.00	\$575.00	\$575.00	\$700.00
Ambulance	Mileage Rate	\$9.00/mile	\$9.00/mile	\$9.00/mile	\$11.00/mile
Ambulance	<u>Treatment/No Transport – Advanced Life Support</u>	\$100.00	\$100.00	\$100.00	\$100.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Oxygen Charge</u>	\$45.00	\$45.00	\$45.00	\$45.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Defibrillation</u>	\$70.00	\$70.00	\$70.00	\$100.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Esophageal Obturator Airway</u>	\$70.00	\$70.00	\$70.00	\$150.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Endotracheal Tube Administration</u>	\$70.00	\$70.00	\$70.00	\$150.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Cardiac Monitoring</u>	\$90.00	\$90.00	\$90.00	\$100.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – IV/Drug Administration</u>	\$75.00	\$75.00	\$75.00	\$100.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Medications</u>	\$50.00	\$50.00	\$50.00	\$50.00

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Ambulance	Emergency Services Paramedic Intercept Charge	n/a	n/a	n/a	\$125.00
Ambulance	Special Event Standby	\$90.00/hour	\$90.00/hour	\$100.00/hr	\$150.00/hour
General Administration	Processing Fee for Returned Deposit Item (NSF Checks or Checks Drawn on Closed Accounts)	n/a	\$25.00	\$25.00	\$25.00
General Administration	Late Fee on Unpaid General Service Invoices (billed through the Town's Accounting Office) Balances over 45 Days Old	n/a	n/a	12.00% per annum interest	12.00% per annum interest
General Administration	Photocopying – single page (8.5" x 11.0")	\$.25/page	\$.25/page	\$.25/page	\$.25/page
General Administration	Photocopying – single page (8.5" x 14.0")	n/a	\$.50/page	\$.50/page	\$.50/page
General Administration	Photocopying – single page (11.0" x 17.0")	n/a	\$.75/page	\$.75/page	\$.75/page
General Administration	Copies of Appraisal Card for Property Owner	No charge	No charge	No charge	No charge
General Administration	Copies of Appraisal Card for Requesters Other than Property Owner	\$1.00	\$1.00	\$1.00	\$1.00
General Administration	Copies of Warranty Deed	\$2.00	\$2.00	\$2.00	\$2.00
General Administration	Copies of Tax Map	\$2.00	\$2.00	\$2.00	\$2.00
General Administration	Copies of Tax Bills for Property Owner	No charge	No charge	No charge	No charge
General Administration	Copies of Tax Bills for Requesters Other than Property Owner	n/a	n/a	\$1.00	\$1.00
General Administration	Electronic Files from Town Databases – on diskette or e- mailed	\$25.00	\$25.00	\$25.00	\$25.00
General Administration	<u>Customized Reports from Assessment Database (Hardcopy) – Tax Map Listing</u>	\$35.00	\$35.00	\$35.00	\$35.00
General Administration	<u>Customized Reports from Assessment Database (Hardcopy) – Valuation Listing</u>	No charge	No charge	No charge	No charge

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
General Administration	<u>Customized Reports from Assessment Database (Hardcopy) – Property Owner Mail List</u>	\$35.00	\$35.00	\$35.00	\$35.00
General Administration	<u>Customized Reports from Town Clerk Database (Hardcopy) – Voter Checklist</u>	\$25.00	\$25.00	\$35.00	\$35.00
General Administration	Mailing Labels from Town Databases	\$.35/page	\$.35/page	\$.35/page	\$.35/page
General Administration	Hanover Code of Ordinances and Regulations	\$10.00	\$25.00	\$25.00	\$25.00
General Administration	Hanover Master Plan - 2003	\$10.00	\$25.00	\$25.00	\$25.00
General Administration	Master Plan Land Use Concept Map	n/a	\$2.00	\$2.00	\$3.00
General Administration	Zoning Ordinance plus Map	\$7.00	\$7.00	\$7.00	\$8.00
General Administration	Zoning Map	n/a	n/a	n/a	\$3.00
General Administration	Subdivision Regulations	\$3.00	\$3.00	\$3.00	\$4.00
General Administration	Copies of Recorded Tapes	n/a	n/a	n/a	\$5.00 each
General Administration	Site Plan Regulations	\$3.00	\$3.00	\$3.00	\$3.00
General Administration	Building Code Ordinance	\$3.00	\$3.00	\$3.00	\$3.00
General Administration	Open Space Maps	\$.50	\$.50	\$.50	\$.50
General Administration	Zoning Maps	\$2.50/each	\$3.00/each	\$3.00/each	\$3.00/each
General Administration	Trail Maps – Selected Individual Trails	\$1.00/each	\$1.00/each	\$1.00/each	\$1.00/each
General Administration	Trail Maps – Combined Area Trails	\$4.00/each	\$4.00/each	\$4.00/each	\$4.00/each
General Administration	Notary Public Services – per signature – Non-Residents	No charge	No charge	\$5.00	\$5.00
General Administration	Notary Public Services – per signature for Hanover Residents	No charge	No charge	No charge	No charge
General Administration	Vendor Permit - Daily	\$15.00	\$15.00	\$15.00	\$15.00

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
General Administration	Vendor Permit for 9 Months beginning March 1 and ending November 30	\$2,250.00	\$2,250.00	\$1,200.00	\$1,200.00
General Administration	Pole License	\$10.00	\$10.00	\$10.00	\$10.00
General Administration	Articles of Agreement	\$5.00	\$5.00	\$5.00	\$5.00
General Administration	Vital Statistics (e.g., Certified Copy of Birth Certificate)	\$12.00	\$12.00	\$12.00	\$12.00
General Administration	Lamination of Vital Statistics Records	n/a	n/a	\$.50/certificate	\$1.00/certificate
Highway	Driveway Permits	\$50.00	\$50.00	\$50.00	\$50.00
Highway	Private Construction - Class VI Highway Permit	\$100.00	\$100.00	\$100.00	\$100.00
Highway	Excavation Permits	\$50.00	\$50.00	\$50.00	\$50.00
Howe Library	Overdue Materials Fine (with exceptions below)– before 2 nd Notice	\$.05/day	\$.10/day	\$.10/day	\$.10/day
Howe Library	Overdue Materials Fine – after 2 nd Notice	\$.10/day	n/a	n/a	n/a
Howe Library	Overdue Fine for videos, DVDs, CD-ROMs, art prints and reference books	\$1.00/day	\$1.00/day	\$1.00/day	\$1.00/day
Howe Library	Interlibrary Loan Fee – all fee payers per transaction	\$10.00	\$10.00	\$10.00	\$10.00
Howe Library and Etna Town Library	Non-Resident Family – 12 Month Membership	\$100.00	\$100.00	\$100.00	\$110.00
Howe Library and Etna Town Library	Non-Resident Family – 3 Month Membership	\$35.00	\$35.00	\$35.00	\$35.00
Howe Library and Etna Town Library	Non-Resident Senior Citizen – 12 Month Membership (65+)	\$75.00	\$75.00	\$75.00	\$80.00
Howe Library and Etna Town Library	Dresden Student Card; (Dresden Tuition Students – paid for by SAU, not by student)	\$15.00	\$15.00	\$15.00	\$15.00

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Howe Library and Etna Town Library	Resident Childcare Providers – A proportion of the Non-Resident Family 12-Month Membership fee of \$100.00 based on percentage of non-resident children whose families do not have Howe Library non-resident memberships; borrowing limits apply	varies	varies	varies	varies
Howe Library and Etna Town Library	Non-Resident Childcare Providers; borrowing limits apply	\$100.00	\$100.00	\$100.00	\$100.00
Planning and Zoning	Combined Application for Building and Zoning Permits: Fee as appropriate from below plus \$25.00:				
Planning and Zoning	Minimum Permit Fee: Residential:	\$25.00	\$25.00	\$25.00	\$25.00
	Commercial, Institutional, Multi-Family, and Other Non-Single-and-Two-Family-Residential Construction, Additions, Renovations, Alterations:	\$25.00	\$50.00	\$50.00	\$50.00
Planning and Zoning	Single- and Two-Family Houses	\$25.00 plus \$0.40/sq ft	\$25.00 plus \$0.40/sq ft	\$25.00 plus \$0.50/sq.ft.	\$25.00 plus \$0.50/sq.ft.
Planning and Zoning	Residential Renovations	\$15.00/room	\$0.25/sq.ft.	\$0.25/sq.ft.	\$0.25/sq.ft.
Planning and Zoning	Non-Habitable Structures Accessory to One- and Two-Family Residential: Porch, garage, shed, fence, pool, temporary trailer, retaining wall, and similar	\$0.25/sq ft	\$0.25/sq ft	\$0.25/sq.ft.	\$0.25/sq.ft.

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Planning and Zoning	Commercial, Institutional, Multi-Family, and Other Non-Single-and-Two-Family-Residential Construction, Additions, Renovations, Alterations:	\$50.00 plus:	\$50.00 plus:	\$50.00 plus:	\$50.00 plus:
	for Portion of Construction Cost up to \$10,000,000	\$5.00 per \$1,000 of Construction Cost	\$5.00 per \$1,000 of Construction Cost	\$5.50 per \$1,000 of Construction Cost	\$5.50 per \$1,000 of Construction Cost
	for Portion of Construction Cost between \$10,000,001 and \$20,000,000	\$3.35 per \$1,000 of Construction Cost	\$4.15 per \$1,000 of Construction Cost	\$4.15per \$1,000 of Construction Cost	\$4.15per \$1,000 of Construction Cost
	for Portion of Construction Cost Exceeding \$20,000,000	\$1.65 per \$1,000 of Construction Cost	\$1.85 per \$1,000 of Construction Cost	\$1.85 per \$1,000 of Construction Cost	\$1.85 per \$1,000 of Construction Cost
Planning and Zoning	Sign, Awning, or Canopy	\$25.00	\$30.00	\$30.00	\$25.00, plus \$30.00 for electrical or foundation
Planning and Zoning	Moving or Demolition	\$50.00	\$50.00	\$50.00	\$75.00
Planning and Zoning	<u>Building & Zoning Permits:</u> Revision Plan Review and Partial Submissions	n/a	5% surcharge for each occurrence	5% surcharge for each occurrence	\$50.00 per hour of review time

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Planning and Zoning	Projects Requiring Outside Consulting Assistance (where outside consulting services for plan review, testing or inspection are required)	The Town of Hanover has 60 days to review plans. In the event an applicant wants to expedite this review, they can pay an additional fee (over and above the building permit fee) to hire the Town's specified outside plan review consultant who will review the plans as quickly as possible.		The Town of Hanover has 60 days to review complete applications. In the event an applicant wants expedited review, or the Building Inspector deems the scope and complexity of the project to warrant outside review, the applicant shall, in addition to fees specified herein, pay costs of review by a third-party consultant selected by the Town.	
Planning and Zoning	Zoning Permit (not part of Combined Application)	n/a	n/a	n/a	\$25.00
Planning and Zoning	<u>Building Permits:</u> Blanket Permit per Project (Sec. IX of Building Code Adoption Ordinance)	\$25.00	\$30.00	\$30.00	\$30.00
Planning and Zoning	<u>Building Permits:</u> Re-Inspection	\$50.00	\$50.00	\$50.00	\$50.00
Planning and Zoning	<u>Building Permits:</u> Additional Inspections	n/a	\$50.00	\$50.00	\$50.00
Planning and Zoning	Duplicate Inspections Log	n/a	n/a	n/a	\$25.00
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Special Exception	\$150.00	\$150.00	\$150.00	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Variance	\$150.00	\$150.00	\$150.00	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Appeal of Administrative Decision	\$150.00	\$150.00	\$150.00	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Equitable Waiver	\$150.00	\$150.00	\$150.00	\$150.00, plus actual costs of notifying abutters

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Hearing Under RSA 674:41	\$150.00	\$150.00	\$150.00	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Rehearing (to be Refunded if Relief Granted)	\$50.00	\$50.00	\$50.00	\$50.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Planning Board:</u> Subdivisions, All Types, payable at time of design review application	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14, plus actual costs of notifying abutters

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Planning and Zoning	<u>Planning Board:</u> Site Plan Review Base Fee Plus additional cumulative as follows, based on Estimated Full Cost of Construction (ECC), as verified by the Building Inspector:	\$500.00, plus actual costs of notifying abutters, plus:	\$500.00, plus actual costs of notifying abutters, plus:	\$500.00, plus actual costs of notifying abutters, plus:	\$500.00, plus actual costs of notifying abutters, plus:
	\$0 to \$2,500,000 ECC	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC
	\$2,500,001 to \$5,000,000 ECC	\$4.00 per \$10,000 of ECC	\$4.00 per \$10,000 of ECC	\$4.00 per \$10,000 of ECC	\$4.00 per \$10,000 of ECC
	\$5,000,001 to \$10,000,000 ECC	\$3.00 per \$10,000 of ECC	\$3.00 per \$10,000 of ECC	\$3.00 per \$10,000 of ECC	\$3.00 per \$10,000 of ECC
	\$10,000,001 to \$15,000,000 ECC	\$2.00 per \$10,000 of ECC	\$2.00 per \$10,000 of ECC	\$2.00 per \$10,000 of ECC	\$2.00 per \$10,000 of ECC
	\$15,000,001 to \$20,000,000 ECC	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC
	Over \$20,000,000 ECC	\$-0- per \$10,000 of ECC	\$-0- per \$10,000 of ECC	\$-0- per \$10,000 of ECC	\$-0- per \$10,000 of ECC
	Planning and Zoning	Town Staff Technical Review of Subdivision and Site Plan Drawings – Revised Plan Fee	n/a	n/a	\$100/sheet for review of revised drawings
Planning and Zoning	Modification to Any of the Above	\$200.00	\$200.00	\$200.00	\$200.00
Planning and Zoning	<u>Planning Board:</u> Minor Lot Line Adjustment	\$100.00	\$100.00	\$100.00	\$100.00, plus actual costs of notifying abutters

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Planning and Zoning	Planning Board: Boundary Agreement	\$100.00	\$100.00	\$100.00	\$100.00, plus actual costs of notifying abutters
Planning and Zoning	Wetlands Administrative Permit	\$25.00	\$25.00	\$25.00	\$50.00 plus actual costs of notifying abutters
Police	Pistol Permits (4 year Permit)	\$10.00	\$10.00	\$10.00	\$10.00
Police	Special Services Detail – Police Personnel	\$28.00/hr +35% admin. chg.	\$32.00/hr +35% admin. chg.	\$49.00/hour (\$36.30/hr for officer + 35% admin. chg.)	\$50.29/hour (\$37.25/hr for officer + 35% admin. chg.); plus signage and barricade rental, if required Note: Certain Non-Profits may qualify for reduction in the admin. chg. from 35% to 14%
Police	Reports (Flat Fee)	\$15.00	\$15.00	\$15.00	\$15.00
Police	Fingerprints (Non-Resident)	\$15.00	\$15.00	\$15.00	\$20.00
Police	Photos on CD or Diskette	n/a	\$10.00	\$10.00	\$10.00
Police	Photographs (8"x10" b/w)	\$8.00	\$8.00	\$8.00	\$8.00
Police	Alcohol Diversion: Ages 12-15	\$305.00	\$325.00	\$400.00	\$400.00
Police	Alcohol Diversion: Ages 16-20	\$315.00	\$325.00	\$400.00	\$400.00
Police	Marijuana Diversion – under 17	\$250.00	\$325.00	\$400.00	\$400.00
Police	Penalty to Reschedule 2 nd Diversion Counseling Session	\$75.00	n/a	\$75.00	\$75.00
Police	Alarm Connection Fee – One-Time Charge	\$50.00	\$50.00	\$50.00	\$75.00
Police	Annual Monitoring Fee	\$300.00 within Town; \$400.00 out-of- Town	\$325.00 within Town; \$425.00 out-of- Town	\$325.00 within Town; \$425.00 out-of- Town	\$325.00 within Town; \$425.00 out-of-Town

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Police	Pro-Rated Monthly Monitoring Fee	\$33.00/mo	\$33.00/mo	\$33.00/mo	\$33.00/mo
Police	Police Service – Residential	\$50.00	\$50.00	\$50.00	\$50.00
Police	Police Service – Commercial	\$50.00	\$50.00	\$50.00	\$50.00
Police	Penalty Charge for Inaccurate Call List	\$10.00	\$10.00	\$10.00	\$10.00
Police	<u>Dog License</u> – Neutered Male and Female; and Puppies Under 7 Mos.	\$6.50	\$6.50	\$6.50	\$6.50
Police	<u>Dog License</u> – Unneutered Male and Female	\$9.00	\$9.00	\$9.00	\$9.00
Police	<u>Dog License</u> – First Dog – Sr. Citizen Owner	\$2.00	\$2.00	\$2.00	\$2.00
Police	<u>Dog License</u> – Late Fee per Month after May 31	\$1.00	\$1.00	\$1.00	\$1.00
Police	<u>Dog License</u> – Group License for 5 or more Dogs	\$20.00	\$20.00	\$20.00	\$20.00
Police	Nuisance Dog Fine	\$25.00	\$25.00	\$25.00	\$25.00
Police	Menace Dog Fine	\$50.00	\$50.00	\$50.00	\$50.00
Police	Vicious Dog Fine	\$100.00	\$100.00	\$100.00	\$100.00
Police	Unlicensed Dog Fine	\$25.00	\$25.00	\$25.00	\$25.00
Parking	<u>Lot Rentals</u> – Peripheral Space Monthly Rentals	\$40.00	\$35.00	\$35.00	\$35.00
Parking	<u>Lot Rentals</u> – CBD (Commercial Business District) Space Monthly Rentals	\$75.00	\$75.00	\$75.00	\$75.00
Parking	<u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 2	\$125.00	\$125.00	\$140.00	\$140.00
Parking	<u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 3	\$100.00	\$100.00	\$100.00	\$100.00
Parking	<u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 4	\$85.00	\$85.00	\$100.00	\$100.00
Parking	<u>Lot Rentals</u> – Monthly Facility Pass	\$150.00	\$150.00	\$150.00	\$150.00
Parking	<u>Lot Rentals</u> – ZBA (Zoning Board of Adjustment) Required Monthly Lot Rentals	\$75/space	\$75/space	\$75/space	\$75/space
Parking	Temporary Parking Permits	\$7.50/day	\$7.50/day	\$7.50/day	\$7.50/day

Town of Hanover – Rate and Fee Schedule

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<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>				
Parking	30 Consecutive Day Parking Permit – Hovey Lane and lower Lebanon Street	\$35.00	\$35.00	\$35.00	\$35.00				
Parking	Annual Parking Permits – Replacement of Misplaced Permits	\$10.00	\$10.00	\$10.00	\$10.00				
Parking	Annual Parking Permits – Fee for Lost or Unreturned Parking Permits	\$10.00	\$10.00	\$10.00	\$10.00				
Town Parking Garage Rates – Please Note: Total parking facility charge increases every additional 10-15 minutes stay between hours.									
		Hourly Rate	Total \$	Hourly Rate	Total \$	Hourly Rate	Total \$	Hourly Rate	Total \$
Parking	Town Parking Garage – Short Term Rates – 1 st Half Hour	Free	\$-0-	Free	\$-0-	Free	\$-0-	Free	\$-0-
Parking	Town Parking Garage – Short Term Rates – 2 nd Half Hour	\$.50	\$.50	\$.50	\$.50	\$.50	\$.50	\$.50	\$.50
Parking	Town Parking Garage – Short Term Rates – 2 nd Hour	\$.75	\$1.25	\$.75	\$1.25	\$.75	\$1.25	\$.75	\$1.25
Parking	Town Parking Garage – Short Term Rates – 3 rd Hour	\$1.00	\$2.25	\$1.00	\$2.25	\$1.00	\$2.25	\$1.00	\$2.25
Parking	Town Parking Garage – Short Term Rates – 4 th Hour	\$2.00	\$4.25	\$2.00	\$4.25	\$2.00	\$4.25	\$2.00	\$4.25
Parking	Town Parking Garage – Short Term Rates – 5 th Hour	\$2.50	\$6.75	\$2.50	\$6.75	\$2.50	\$6.75	\$2.50	\$6.75
Parking	Town Parking Garage – Short Term Rates – 6 th Hour	\$2.50	\$9.25	\$2.50	\$9.25	\$2.50	\$9.25	\$2.50	\$9.25
Parking	Town Parking Garage – Short Term Rates – 7 th Hour	\$3.75	\$13.00	\$3.75	\$13.00	\$3.75	\$13.00	\$3.75	\$13.00
Parking	Town Parking Garage – Short Term Rates – 8 th Hour and Over	\$2.00	\$15.00	\$2.00	\$15.00	\$2.00	\$15.00	\$2.00	\$15.00
Parking	Town Parking Garage – Short Term Rates – Parking between 6:00 p.m. and 9:00 p.m. Flat Rate Monday thru Friday	\$1.00		\$1.00		\$1.00		\$1.00	
Parking	Town Parking Garage – Short Term Rates – Saturdays Only Park Less than 3 Hours	n/a		No Charge		No Charge		No Charge	
Parking	Town Parking Garage – Validation Stickers One Hour @ \$0.50 each (minimum purchase 96)	n/a		\$48.00		\$48.00		\$48.00	

Town of Hanover – Rate and Fee Schedule

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Parking	<u>Town Parking Garage – Validation Stickers</u> One Hour Bulk @ \$0.35 each (minimum purchase 984)	n/a	\$344.40	\$344.40	\$344.40
Parking	<u>Town Parking Garage – Validation Stickers</u> All-Day @ \$15.00 each (minimum purchase 10)	n/a	\$150.00	\$150.00	\$150.00
Parking	<u>Meter Violations – Expired Meter</u>	\$10.00	\$10.00	\$10.00	\$10.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$20.00	\$20.00	\$20.00	\$20.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Overtime Violation (2 Hr. Zone)</u>	\$20.00	\$20.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$40.00	\$40.00	\$60.00	\$60.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$50.00	\$50.00	\$70.00	\$70.00
Parking	<u>Meter Violations – Overtime Meter Feeding</u>	\$20.00	\$20.00	\$20.00	\$20.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$20.00	\$20.00	\$40.00	\$40.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$30.00	\$30.00	\$50.00	\$50.00
Parking	<u>Meter Violations – 2nd Meter Ticket This Date</u>	\$15.00	\$15.00	\$15.00	\$15.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$40.00	\$40.00	\$40.00	\$40.00
Parking	<u>Meter Violations – 3rd Meter Ticket This Date</u>	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$60.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$70.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations – Towing Charge (Winter Parking Ban)</u>	\$50.00	\$50.00	\$50.00	\$50.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$100.00	\$100.00	\$100.00	\$100.00

Town of Hanover – Rate and Fee Schedule

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Parking	<u>Meter Violations</u> – Fine After 28 Days	\$110.00	\$110.00	\$110.00	\$110.00
Parking	<u>Meter Violations</u> – Handicapped Space	\$250.00	\$250.00	\$250.00	\$250.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$250.00	\$250.00	\$500.00	\$500.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$260.00	\$260.00	\$510.00	\$510.00
Parking	<u>Meter Violations</u> – No Parking 12:01 a.m. – 7:00 a.m.; 2:00 a.m. – 6:00 a.m.	\$20.00	\$20.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$40.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$50.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking in Prohibited Zone	\$20.00	\$20.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$40.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$50.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking in Prohibited Zone *Enhanced Fine*	\$30.00	\$30.00	\$40.00	\$40.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$60.00	\$60.00	\$80.00	\$80.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$70.00	\$70.00	\$90.00	\$90.00
Parking	<u>Meter Violations</u> – No Town Permit	\$20.00	\$20.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$40.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$50.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Left Wheels to Curb	\$20.00	\$20.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$40.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$50.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Loading/Bus Zone	\$75.00	\$75.00	\$75.00	\$75.00

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

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Parking	<u>Meter Violations</u> – Fine After 14 Days	\$150.00	\$150.00	\$150.00	\$150.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$160.00	\$160.00	\$160.00	\$160.00
Parking	<u>Meter Violations</u> – Improper Parking	\$20.00	\$20.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$40.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$50.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking on Sidewalk	\$20.00	\$20.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$40.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$50.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking in Restricted Area	\$20.00	\$20.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$40.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$50.00	\$70.00	\$70.00
Parking	Summons Surcharge (Certified Mailer plus Postage)	\$5.00	\$5.00	\$5.00	\$5.00
Parking	Boot Removal Fee	\$50.00	\$50.00	\$50.00	\$50.00
Public Grounds	Cemetery Lots – Hanover Residents	\$400.00	\$400.00	\$400.00	\$400.00
Public Grounds	Cemetery Lots – Non- Residents	\$400.00	\$500.00	\$500.00	\$2,000.00
Public Grounds	Interment	\$350.00	\$400.00	\$400.00	\$400.00
Public Grounds	Cremation Interment	\$75.00	\$100.00	\$100.00	\$100.00
Public Grounds	Gravestone Foundation	\$150.00	\$150.00	\$500.00	\$500.00
Public Grounds	Project Inspection	\$55.00/hr	\$55.00/hr	\$75.00/hr	\$75.00/hr
Parks and Recreation	<u>Athletic Programs Resident Fees</u> – Baseball, Softball, Soccer, Basketball, Field Hockey, Volleyball, Track (Grades 7/8: Norwich pays Resident Fee)	\$30.00	\$40.00	\$40.00	\$40.00

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Parks and Recreation	<u>Athletic Programs Non-Resident Fees</u> – Baseball, Softball, Soccer, Basketball, Field Hockey, Volleyball, Track	\$40.00	\$50.00	\$50.00	\$50.00
Parks and Recreation	<u>Athletic Programs Resident Fees</u> – Girls Lacrosse	\$40.00	\$50.00	\$50.00	\$50.00
Parks and Recreation	<u>Athletic Programs Non-Resident Fees</u> – Girls Lacrosse	\$50.00	\$60.00	\$60.00	\$60.00
Parks and Recreation	<u>Athletic Programs Resident Fees</u> – Boys Lacrosse	\$50.00	\$60.00	\$60.00	\$60.00
Parks and Recreation	<u>Athletic Programs Non-Resident Fees</u> – Boys Lacrosse	\$60.00	\$70.00	\$70.00	\$70.00
Parks and Recreation	<u>Athletic Programs Resident Fees</u> – Football	\$50.00	\$60.00	\$60.00	\$60.00
Parks and Recreation	<u>Athletic Programs Non-Resident Fees</u> – Football	\$60.00	\$70.00	\$70.00	\$70.00
Parks and Recreation	<u>Athletic Programs– Adult Softball Team Entry Fee</u>	\$22.00/game	\$22.00/game	\$22.00/game	\$22.00/game
Parks and Recreation	<u>Athletic Programs Resident Fees</u> – Adult Softball	\$8.00/player	\$8.00/player	\$8.00/player	\$8.00/player
Parks and Recreation	<u>Athletic Programs Non-Resident Fees</u> – Adult Softball	\$16.00/player	\$16.00/player	\$16.00/player	\$16.00/player
Parks and Recreation	Late Registration Fee for Registrations Received after Deadline	\$10.00	\$15.00	\$15.00	\$15.00
Parks and Recreation	Instructional Athletic Programs Resident Fees	\$20.00	\$25.00	\$25.00	\$25.00
Parks and Recreation	Instructional Athletic Programs Non-Resident Fees	\$30.00	\$35.00	\$35.00	\$35.00
Parks and Recreation	Playground Summer Day Camp (7 wks) Resident Fees Per Morning or Afternoon Session	\$100.00	\$150.00	\$150.00	\$150.00
Parks and Recreation	Playground Summer Day Camp (7 wks) Non-Resident Fees Per Morning or Afternoon Session	\$200.00	\$300.00	\$300.00	\$300.00
Parks and Recreation	Playground Summer Day Camp Resident Half-Day Fees	\$10.00/half-day	\$10.00/half-day	\$10.00/half-day	\$10.00/half-day
Parks and Recreation	Playground Summer Day Camp Non-Resident Half-Day Fees	\$20.00/half-day	\$20.00/half-day	\$20.00/half-day	\$20.00/half-day

Town of Hanover – Rate and Fee Schedule

Adopted by Board of Selectmen: 6/25/2007

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2004-05</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>
Parks and Recreation	Circle H Camp for Rising Kindergartners (3 days/week for 7 wks) – Residents Only	\$80.00	\$100.00	\$100.00	\$100.00
Parks and Recreation	Mini-Camps – Resident Fees	\$15.00/day	\$20.00/day	\$20.00/day	\$20.00/day
Parks and Recreation	Mini-Camps – Non-Resident Fees	\$25.00/day	\$35.00/day	\$35.00/day	\$35.00/day
Parks and Recreation	Adult and Youth Instructional Programs – Fees Determined Based on Instructors’ Costs and Administrative and Materials Costs; Program Revenue is split 70/30 between the Instructor and the Recreation Department; Instructor may keep 70% of total income earned up to a maximum of \$75.00/hour after expenses.			varies	varies
Parks and Recreation	Athletic Field Rental	Up to \$100.00 per field per day			
Parks and Recreation	Rental of Equipment	Up to \$25.00 for use of Recreational Equipment	Up to \$25.00 for use of Recreational Equipment	Up to \$25.00 for use of Recreational Equipment	Up to \$25.00 for use of Recreational Equipment
Parks and Recreation	Basketball Tournament Fees	\$25.00 per team	\$30.00 per team	\$30.00 per team	\$30.00 per team
Parks and Recreation	Middle School Dance Admission	\$4.00	\$4.00	\$4.00	\$4.00
Parks and Recreation	Rental of R.W. Black Community and Senior Center Facilities – see Attached Schedule				
Recycling	Recycling Bins	\$5.00	\$5.00	\$5.00	\$5.00
Trash Dumping	Dump Ticket to City of Lebanon Landfill (includes surcharge to partially fund curbside recycling program)	\$1.50 for disposal of 36 pounds	\$1.50 for disposal of 36 pounds	\$1.50 for disposal of 30 pounds	\$1.50 for disposal of 29 pounds

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

Meter Size	FY2005-2006 Sewer Rates		FY2006-2007 Sewer Rates		FY2007-2008 Sewer Rates	
	Annual Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used	Annual Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used	Annual Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used
5/8"	\$45.00	\$17.50	\$47.25	\$18.81	\$83.00	\$27.24
3/4"	\$128.00	\$17.50	\$134.40	\$18.81	\$235.00	\$27.24
1"	\$213.00	\$17.50	\$223.65	\$18.81	\$615.00	\$27.24
1 1/4"	\$319.00	\$17.50	\$334.95	\$18.81	\$921.00	\$27.24
1 1/2"	\$425.00	\$17.50	\$446.25	\$18.81	\$1,227.00	\$27.24
2"	\$680.00	\$17.50	\$714.00	\$18.81	\$1,964.00	\$27.24
3"	\$1,600.00	\$17.50	\$1,680.00	\$18.81	\$4,620.00	\$27.24
4"	\$2,500.00	\$17.50	\$2,625.00	\$18.81	\$7,219.00	\$27.24
6"	\$15,000.00	\$17.50	\$15,750.00	\$18.81	\$43,313.00	\$27.24
Average Domestic Bill (275 gallons/day)		\$279.85		\$299.68		\$448.56
Unmetered Sewer Accounts Include 25% Surcharge Above Average Domestic Bill		\$349.81		\$374.60		\$560.70

Sewer	<p>Strength Charge – Additional Strength surcharge shall be one of the following, whichever is highest:</p> <p><i>BOD Surcharge</i> (Actual BOD from approved tests / 250 mg/l allowed – 1) x (total flow in 1,000 cubic feet x current flow charge above / 1,000 cubic feet)</p> <p>OR</p> <p><i>TSS Surcharge</i> (Actual TSS from approved tests / 300 mg/l allowed – 1) x (total flow in 1,000 cubic feet x current flow charge above / 1,000 cubic feet)</p>					
Sewer	Septage – Tipping Fee for Residents (<u>fee is per 1,000 gallons</u>)	\$110	\$110	\$110	\$110	\$110
Sewer	Septage – Tipping Fee for Non-Residents (<u>fee is per 1,000 gallons</u>)	\$130	\$130	\$130	\$130	\$130
Sewer	Septage – Tipping Fee for Non-Residents from Towns who have banned Land Application of Sludge (<u>fee is per 1,000 gallons</u>)	\$200	\$200	\$200	\$200	\$200

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

Sewer	Connection Fee for Hanover Sewer System – Includes Basic Fee of \$200.00 to Cover 1 Inspection and a Recapture Fee of \$1.40/gallon of GPD (Gallons per Day as determined below)	\$485.00	\$200.00 + \$1.40/gallon of GPD	\$200.00 + \$1.40/gallon of GPD	\$200.00 + \$10.14/gallon of GPD
	Airport	5 GPD		Per person	
	Apartment – Studio	225 GPD			
	Apartment – Other	150 GPD		Per bedroom	
	Bar/Lounge	20 GPD		Per seat	
	Bed & Breakfast	60 GPD		Per bedroom	
	Athletic Facilities – Showers	15 GPD		Per participant	
	Athletic Facilities – Classroom	15 GPD		Per participant	
	Camps – campground w/comfort station	25 GPD		Per site	
	Camps – recreation trailers	90 GPD		Per site	
	Camps – construction camp	50 GPD		Per site	
	Camps – day camp, no meals	15 GPD		Per site	
	Camps – resort camp (night and day); limited plumbing	50 GPD		Per person	
	Camps – dining facility only	25 GPD		Per person	
	Camps – luxury camp	100 GPD		Per person	
	Camps – juvenile camp	50 GPD		Per person	
	Caterers	12 GPD		Per patron	
	Church – sanctuary	5 GPD		Per seat	
	Church – church suppers	12 GPD		Per seat	
	Country Club – Member	100 GPD		Per person	
	Country Club – Non-member	25 GPD		Per person	
	Dentists’ Office - chair	200 GPD		Per Dentist chair	
	Dentists’ Office - staff	35 GPD		Per employee	
	Doctors’ Office – patient	10 GPD		Per patient	

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

	Doctors' Office - staff	35 GPD	Per employee
	Dwelling (2 bedroom minimum)	150 GPD	Per bedroom
	Dwelling – rooming house with meals	60 GPD	Per bedroom
	Dwelling – rooming house without meals	40 GPD	Per bedroom
	Factories excluding industrial waste – light industry without cafeteria or showers	20 GPD	Per employee
	Factories excluding industrial waste – light industry with cafeteria, no showers	25 GPD	Per employee
	Factories excluding industrial waste – light industry with cafeteria and showers	35 GPD	Per employee
	Factories excluding industrial waste – warehouse	35 GPD	Per employee
	Fire Station – without floor drain or food preparation	5 GPD	Per employee
	Floor Drain not allowed – 100% surcharge		
	Gyms – participant	10 GPD	Per participant
	Gyms – spectator	3 GPD	Per spectator
	Hairdressers - chair	150 GPD	Per chair
	Hairdressers – staff	35 GPD	Per employee
	Hospital	250 GPD	Per bed
	Hotel and Motel – single bed	100 GPD	Per bed
	Hotel and Motel – double bed	200 GPD	Per bed
	Institutions other than hospital	125 GPD	Per bed
	Laundromats, coin operated	500 GPD	Per machine
	Nursing Homes	125 GPD	Per bed
	Office Building – without cafeteria	15 GPD	Per employee
	Office Building – with cafeteria	20 GPD	Per employee

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

	Office Building – unspecified office space	15 GPD	Per 100 SF
	Picnic Parks – bathroom only	5 GPD	Per person
	Picnic Parks – bath house, showers and toilets	10 GPD	Per person
	Restaurant – eat-in with bathroom and kitchen waste	40 GPD	Per seat
	Restaurant – eat-in paper service with bathroom and kitchen waste	20 GPD	Per seat
	Restaurant – kitchen waste only	3 GPD	Per seat
	Restaurants – bars and lounges	20 GPD	Per seat
	Restaurants – bars and lounges	35 GPD	Per employee
	Restaurants – function rooms	12 GPD	Per room
	Schools – boarding	100 GPD	Per student
	Schools – day, without gym, cafeteria or showers	15 GPD	Per student
	Schools – with cafeteria, without gym, showers	20 GPD	Per student
	Schools – with gym, showers and cafeteria	35 GPD	Per student
	Service Stations	10 GPD	Per vehicle
	Shopping Centers – large dry goods	5 GPD	Per 100 SF
	Shopping Centers – with meat dept with garbage grinder	7.5 GPD	Per 100 SF
	Shopping Centers – with meat dept without garbage grinder	11 GPD	Per 100 SF
	Shopping Centers – small dry goods	100 GPD	Per store
	Swimming Pools	1000 GPD	Per 800 SF
	Tennis Courts	250 GPD	Per court

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

	Theaters	5 GPD	Per seat
	Workers – construction (at semi-permanent camps)	50 GPD	Per employee
	Workers – day at schools and offices without cafeterias	15 GPD	Per employee
Sewer	<p>Sewer Connection Fee with High Anticipated Strength of Flow – Sewer Connection Fee shall be one of the following, whichever is highest:</p> <p>(Maximum Verifiable Anticipated BOD > 250 mg/l (BOD / 250-1) x \$10.14/ GPD (maximum day)</p> <p>OR</p> <p>(Maximum Verifiable Anticipated TSS > 300 mg/l (TSS / 300-1) x \$10.14 / GPD (maximum day)</p>		

**2007 TOWN MEETING
TOWN OF HANOVER
Tuesday, May 8, 2007
Richmond Middle School Gymnasium**

The annual Town Meeting of the Town of Hanover, New Hampshire convened on May 8, 2007 at 7 a.m. by the Town Moderator, Marilyn "Willy" Black, at the Richmond Middle School Gymnasium. Moderator Black explained that the polls would be open from 7:00 a.m. until 7:00 p.m. for the purpose of voting for candidates for Town Offices and for all other articles requiring vote by official ballot as set forth in Articles One through Nine of the Town Meeting Warrant.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

One Selectman, to serve for a term of three (3) years;

Athos Rassias	308 (Elected)
Write-in	Several 1 Vote Write-ins

One Town Clerk to serve for a term of three (3) years;

Charles Garipay	315 (Elected)
Write-in	1

One Treasurer to serve for a term of one (1) year;

Michael Ahern	316 (Elected)
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One Library Trustee to serve for a term of three (3) years;

Chris Bentivoglio	309 (Elected)
Write-in	1

One Trustee of Trust Funds to serve for a term of three (3) years;

Brian Doyle	311 (Elected)
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ARTICLE TWO (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following is on the official ballot:

"Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 1 would allow one accessory dwelling unit to be provided in an already existing accessory building in the Rural Residence (RR) zoning district, subject to a set of specified conditions.

At a Public Hearing held March 20, 2007, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 291 NO 48 ARTICLE PASSED

ARTICLE THREE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following is on the official ballot:

"Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 2 would reduce the allowed number of driveways in a Planned Residential Development from one driveway per dwelling unit to not more than two driveways per multi-family building.

At a Public Hearing held March 20, 2007, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 309 NO 31 ARTICLE PASSED

ARTICLE FOUR (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 3:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 3 would eliminate a restriction on the allowable sizes of accessory buildings in the Rural Residence zoning district and would simplify the formula for calculating allowed accessory building sizes in other districts.

At a Public Hearing held March 20, 2007, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 284 NO 56 ARTICLE PASSED

ARTICLE FIVE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 4:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 4 would replace the text of Section 1006 in order to accurately reflect the parameters set forth by the State Supreme Court in several recent cases and by legislative changes to State Law.

At a Public Hearing held March 20, 2007, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 312 NO 15 ARTICLE PASSED

ARTICLE SIX (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 5:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 5 would allow outdoor recreational structures in the Forestry (F) zoning district to be forty feet high, exceeding the current thirty-foot height limit.

At a Public Hearing held March 20, 2007, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS YES 254 NO 77 ARTICLE PASSED

ARTICLE SEVEN (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 6:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 6 would remove from the Zoning Ordinance a now obsolete Building Code reference relative to a fire-resistant construction standard.

At a Public Hearing held March 20, 2007, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS YES 329 NO 4 ARTICLE PASSED

ARTICLE EIGHT (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 7:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 7 would amend definitions and several sections of the Zoning Ordinance in order to bring Town zoning regulations up-to-date with respect to recent floodplain-related changes promulgated by the Federal Emergency Management Agency.

At a Public Hearing held March 20, 2007, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 319 NO 14 ARTICLE PASSED

ARTICLE NINE: (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 8:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 8 would clarify and simplify language pertaining to what is permitted in water bodies, wetlands, and their respective setbacks, and it would allow additional improvements in the twenty-five-foot setback from wetlands and water bodies.

At a Public Hearing held April 3, 2007, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 300 NO 31 ARTICLE PASSED

BUSINESS MEETING

Moderator Black started the meeting and introduced a recorder group from the Ray School who played *My Country Tis of Thee* and Third Graders from the Ray School who recited the Gettysburg Address.

Moderator Black introduced Chairman Walsh who introduced the members of the Board of Selectmen. Moderator Black introduced the Department Heads and Town Staff.

ARTICLE TEN: To choose the following Town Officers to be elected by a majority vote:

Vice Chairman Connolly MOVED to nominate the following persons for the following offices:

One member of the Advisory Board of Assessors for a term of three (3) years; Paul Young; Three Fence Viewers and one alternate, each for a term of one (1) year; Edward Lathem, William Garrity, Lucie Minsk, and Robert Morris (Alternate); Two Surveyors of Wood and Timber, each for a term of one (1) year; John Richardson and Ed Chamberlain and such other officers as the Town may judge necessary for managing its affairs. SECONDED by Selectman Baschnagel.

There was no discussion on Article 10. **The motion PASSED unanimously and the nominees were ELECTED.**

Sue Young, Former Chair of the Hanover Parks and Recreation Board presented the Hanover Parks and Recreation Volunteer of the Year Award to Aileen Chaltain. Prior to starting her presentation, Sue Young wanted to dispel a rumor that she started. In order for the presentation to be a surprise, she told Aileen that Hank Tenney was going to announce his retirement at Town Meeting. Ms. Young gave the following presentation:

“When asked to describe you, Aileen, your numerous friends use phrases such as “great sense of humor”, “calm in a crisis”, “dedicated”, “hard-working”, “loyal”, “organized” and “modest”. All of these wonderful attributes are absolutely true which is probably why you’ve been recruited over the years as a vital and important leader of so many different volunteer organizations in Hanover. The list is as long as it is varied; President of the Friends of Hanover High School Football, volunteer Hanover High Assistant Softball

Coach, Board Member and Chair of the Hanover After School Program, St. Denis Catholic Church Lector, catechism teacher and youth choir wrangler.

While performing all these wonderful roles, you also served on the Hanover Parks & Recreation Board of Directors for six years, the last two as Chair. During your tenure on the Board, Aileen, you contributed countless hours to meetings and events. You were instrumental and tireless in coordinating the scores of volunteers required to run the annual youth basketball tournament which hosts over 160 teams during February vacation, a thankless task that you did very effectively, enthusiastically and graciously for five years. You and your family could always be counted on to help out at the recreation department events, in particular the Fourth of July Celebration and the Occom Pond Party. When it came time to focus on the world beyond the Hanover plain, you didn't hesitate to assist in the creation and implementation of the town's response to the Afghan Children's Fund, the Tsunami tragedy, the devastation of Katrina and the destruction in our neighboring town, Alstead, NH. Your ability to stay focused and on task while being diplomatic and humorous, made the Board meetings run smoothly and quickly. You are also a great recruiter of volunteers which benefits all of the organizations with which you are associated. This skill also allows you personally to find time to move on to the next opportunity. As your friend and fellow Rec and HASP Board member, Janet, affectionately said "she suckers me onto every board then leaves!"

Hank Tenney was also disappointed that you decided to step off the Board in 2006 but appreciates everything that you have done. He wrote: "In my 32 years as Director of Parks and Recreation, no one has given so much to so many as Aileen has. She was a driving force behind the policies that the Department now runs by. She will be greatly missed on the Board, but I will always remember her willingness to be involved. She was an overwhelming choice of the selection committee for this honor. I am glad have known Aileen and the rest of the Chaltain family and to be able to call her my friend."

When asked about the mission of the recreation department or a program at the high school, you are often heard to say "it's all about the kids" and I know you mean all kids and not just your son and daughter, Grady and Tori. However, Grady and Tori are central to your existence and you are there for them and their friends 200% of the time whether it's hosting the Hanover High girls basketball team for dinner before every home game or driving Grady and his teammates all over New England for some sort of tournament. It came as no surprise to anyone who knows you, Aileen, that you were by your husband Vic's side, broom in hand, preparing the High School football field for Grady's game that fateful day last October. Where else would you have been but doing something with Vic for one of your kids?

Unbelievably, you manage to do all this while working full-time as the Hopkins Center Box Office Manager. Your daily calendar is a colorful display of meetings, sporting events and other various commitments that would make any one else tire from just looking at it. How you maintain your sanity and ever-present smile, is beyond me.

Aileen, this award is long over-due and I can hear Vic's booming voice now saying "It's about time!" On behalf of everyone in Hanover and the Upper Valley, Aileen, thank you for being who you are and sharing so much of it with us.

It is with great pleasure that I present to you the Hanover Parks and Recreation Department's Volunteer of the Year Award!"

Aileen Chaltain spoke to the audience and stated that she lost her partner in crime last fall and as all good partners do, they worked very well together so she is sharing this award with Vic and he is smiling down on everyone. Chairman Walsh congratulated Aileen on her award.

Chairman Walsh announced that they received a resignation today that he wanted to recognize. He asked that Lee Udy, Supervisor of the Checklist step forward. Chairman Walsh gave the following presentation:

"Each year at Town meeting we hold an election for Town officers; it takes many folks to run an election and first and foremost are the Supervisors of the Checklist. They are absolutely essential figures in the election process. With the transient student population of Dartmouth and the swelling of the checklist with each National and Presidential Election, the Supervisors have a Herculean task to keep the voter registry up to date.

Before every election, the Supervisors must update the Checklist by careful and thoughtful advising and registering of new voters. Often hundreds of them in two or three very short weeks and after each primary they must re-check the party affiliation of all voters and change the undeclared voters to a specific party. Then the voter may ask to be undeclared again requiring another correction in the Checklist. Every four years, Dartmouth students graduate and move on requiring more updates and when local residents move in and out of Town they must be officially added or removed from the Checklist as well. No wonder you're resigning. All of this must be executed efficiently, all the while as the Supervisors stay abreast of the latest changes in State law relative to voter registration, a field of law that has seen a fair amount of amendment over the past two Presidential Election cycles.

It was on Tuesday, May 11, 1998 that one of our current Supervisors of the Checklist, Lee Udy, was elected to the position. She has served in this position for 9 years. She has watched the Checklist almost double in the number of registered voters and has seen voter interest in registration reach new heights. She has actively supervised the Checklist for three Presidential Elections, two Presidential first in the Nation primaries, four State and Congressional primaries, four State and Congressional elections, nine Town Meetings, multiple School District meetings, and several special Town Meetings and School District Meetings. That's amazing. Record turnouts characterize many of these events fully taxing our Supervisors of the Checklist and putting them on the State maps in terms of the challenges they have juggled on Election Day.

One day I remember, it was a Presidential Election with same day registration by Dartmouth Students and we had Andrew Volinsky who is probably the strongest lawyer on the Left in the State and Chuck Douglas who is probably the strongest and most contentious lawyer on the Right in the State come up and overlook Lee's shoulder one on each shoulder to make sure that no voter snuck in who shouldn't be there and lo and behold, we didn't have one problem and they went home bored. It was wonderful. The Supervisor I am speaking of is none other than Lee Udy.

We shall miss her attention to detail, thorough knowledge of the election procedures, ability to incorporate recent State Law changes into the voter registration and Checklist maintenance process quickly and seamlessly and her gracious treatment of all voters through it all maintaining her cool calm exterior and even more important, her wonderful sense of humor. Please join me in thanking Lee Udy for her 9 years of dedicated service to the Town."

Chairman Walsh also noted that there were a number of people recognized in the Selectmen's letter and he wanted to mention specifically the efforts of Tom Byrne, Nancy Collier and Bob Strauss who continue in their own ways to volunteer their time to the Town. For those that the Town lost this year, Katie Black, Wayne Broehl, Vic Chaltain and Bob Kirk. Chairman Walsh wanted to give a special thanks to Jim Rubens who led the effort to revitalize downtown taking it from no effort at all through convincing the business merchants and then the Select Board that a special levy on downtown properties was needed in order to strengthen the downtown. In Jim's own entrepreneurial way, starting all sorts of exciting things such as rekindling Streetfest and lighting up the web page and the Town owes a tremendous amount of thanks to Jim for the effort that he has put in. He has recently stepped down from that and it is being taken over by a group of people and it's going to be about 5 people to handle the things that Jim did. Chairman Walsh asked for a round of applause for Jim Rubens.

Moderator Black went over the ground rules for the meeting and announced the Consent Agenda, Articles Twelve through Eighteen.

ARTICLE TWELVE: To see if the Town will vote to raise and appropriate \$35,500 for deposit into the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2005-2006. Funding deposited into the Land and Capital Improvements Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

There was no discussion on Article Twelve.

ARTICLE THIRTEEN: To see if the Town will vote to raise and appropriate \$35,500 for deposit into the Conservation Fund created as authorized by RSA 36-A:5.1, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2005-2006. Funding deposited into the Conservation Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

There was no discussion on Article Thirteen.

ARTICLE FOURTEEN: To see if the Town will vote to raise and appropriate \$34,220 for deposit into the Municipal Transportation Improvement Fund, and to authorize funding of this amount by transfer from the Transportation Improvement Fee Reserve, with no funds being raised by taxation. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover (\$5.00 per vehicle) during fiscal year 2005-2006.

There was no discussion on Article Fourteen.

ARTICLE FIFTEEN: To see if the Town will vote to raise and appropriate \$587,160 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

Ambulance Equipment Capital Reserve Fund	\$30,500
Bridge Replacement and Renovation Capital Reserve Fund	\$30,000
Dispatch Equipment and Dispatch Center Enhancements and Capital Reserve Fund	\$5,000
Fire Department Vehicle and Equipment Capital Reserve Fund	\$71,000
Highway Construction and Maintenance Equipment Capital Reserve Fund	\$205,000
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund	\$35,660
Police Vehicles and Equipment Capital Reserve Fund	\$50,000
Sewer Equipment and Facilities Improvements Capital Reserve Fund	\$160,000

There was no discussion on Article Fifteen.

ARTICLE SIXTEEN: To see if the Town will vote to raise and appropriate \$1,381,919 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

Ambulance Equipment Capital Reserve Fund <i>Defibrillator Replacement</i>	\$34,000
Fire Department Vehicle and Equipment Capital Reserve Fund <i>Firefighter Turn-out Gear</i>	\$10,056
Highway Construction and Maintenance Equipment Capital Reserve Fund <i>Excavator, Truck #18, F-2400 Kubota, Truck #26, Truck #01</i>	\$260,883
Road Construction and Improvements Capital Reserve Fund <i>Traffic Signal Upgrade at South Main and Lebanon Streets</i>	\$20,000

Sewer Equipment and Facilities Improvements Capital
Reserve Fund

Plant Improvements

(such as Third Clarifier); Truck #16222

\$1,056,980

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2013, whichever is sooner.

Kim Perez, Etna, asked what the \$1 million is for. Chairman Walsh explained that 25 – 30% is for maintenance and a major piece of it is a Third Secondary Clarifier for the Water Reclamation Facility. Ms. Griffin explained the issue surrounding the Third Secondary Clarifier and that the bulk of the money is for that equipment. Chairman Walsh noted that the Water Reclamation Fund is not supported by the taxpayers but by those who use the facility.

Ellis Rollett asked about the defibrillator and how this purchase is selected and purchased. Chief Bradley noted that the process this time is that they are looking at one particular manufacturer because the other competitor is in a situation with the FDA where they can not ship within the United States. Mr. Rollett felt that \$34,000 would be for equipment that is ‘top of the line’ and he has compared other cities and Orlando pays as much as \$25,000 for their equipment but they receive a rebate for trading in their old equipment and he is wondering if they are negotiating the best price. Chief Bradley clarified that the Fire Department is purchasing a total of three defibrillators for \$34,000.

ARTICLE SEVENTEEN: To see if the Town will vote to raise and appropriate \$70,000 for the traffic signal replacement at the intersection of South Main and Lebanon Streets, and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these improvements are complete or June 30, 2013, whichever is sooner.

Ellis Rollett asked about \$70,000 and then the other \$20,000 in Article 16 which seem to be for the same item. Ms. Griffin noted that it’s a \$90,000 project and they have some money available in the Reserve Fund and they had to supplement some of the money from another account.

Mr. Rollett noted that he was involved early on when the Municipal Transportation Fund was set up and the intent was to reduce the use of automobiles and encourage other forms of transportation. The traffic light part came in where there were possibilities of putting loop detectors into the traffic light systems so that bicycles would be able to trigger traffic lights but there wasn’t really an intent to replace traffic lights for automobile traffic and the intent was more to support public transportation. He asked if the support for Advance Transit came from this fund.

Chairman Walsh agreed that there was a strong desire to encourage improvements with either bus shelters or bike paths but the Select Board has worked very hard to keep tax rate increases to small numbers. The \$70,000 or \$90,000 amounts to roughly 1.5% on the general fund tax increase and the Board didn’t want to come to Town Meeting with a 7.5% tax rate increase. He agreed with Mr. Rollett on the intent was more to do things other than general maintenance. Ms. Griffin noted that on page 46 in the Town Report, the Town has budgeted for Advance Transit support in the General Fund but in trying to manage the tax rate the support was shifted to the Parking Fund and that is a combination of funding for the shuttle system in addition to the fixed route system. The Advance Transit fee went up about 12% in large part due to the Federal Government’s requirement to provide accessible transportation services in addition to the fixed route system. Chairman Walsh noted that the revenue that support the Parking Fund are the quarters put into the parking meters or the fines for not putting the quarters into the parking meters.

Hilary Pridgeon, Etna, asked what the Municipal Transportation Improvement Fund monies actually do. Chairman Walsh noted that it supports bicycle lanes and the bicycle path up to the hospital. Ms. Griffin noted that some of the funds were used for the roundabout at Reservoir Road and Lyme Road and the bicycle path component. Each year this money will be used for some transportation related improvement. Almost every year this fund has helped fund one of the transportation projects. State law is very specific about what this money can be spent on.

Kari Asmus, Etna, noted that when this issue came to the Finance Committee, there were some discussions about increasing the pedestrian lights at the intersections. Ms. Griffin noted that the base of the poles at the intersection of Lebanon and Main Street are in terrible shape. The masts are reinforced to keep them from falling but as part of the project the ped heads and the LED's will be replaced.

ARTICLE EIGHTEEN: To see if the Town will vote to raise and appropriate \$20,000 for contract labor and other necessary expenditures related to the Town-wide reassessment of property values, and to fund this appropriation by authorizing the withdrawal of this sum from the Town Revaluation Capital Reserve Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until completion of the Reassessment or June 30, 2009, whichever is sooner.

Chairman Walsh noted that the Town has to reassess every 5 years according to State Law and the Town puts the money into a fund to do that and this article would take \$20,000 out of that fund.

There were no discussions on Article Eighteen.

Chairman Walsh MOVED Articles Twelve through Eighteen as written in the Town Warrant. Vice Chairman Connolly SECONDED the motion. The motion PASSED unanimously and Articles Twelve through Eighteen were ADOPTED as written.

ARTICLE NINETEEN: To see if the Town will vote to raise and appropriate \$18,773,242 to pay the operating expenses of the Town for the 2007-2008 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectman Christie MOVED to see if the Town will vote to raise and appropriate \$18,773,242 to pay the operating expenses of the Town for the 2007-2008 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles. Chairman Walsh SECONDED the motion.

Selectman Christie presented the rest of the budget to the Town with the following introduction:

“Before I get started, I would like to recommend the Town Report as a must read to everyone. The report is very comprehensive, informative, and provides pretty much any level of detail that you need to understand the drivers behind the proposed budget. Many thanks to all who work diligently to pull it together each year - it is a very valuable resource.

Since you all have read the Report or will undoubtedly will be reading it soon, I will not be going into the detail found in the Report, but rather will be hitting some of the high points and perhaps looking down the road a bit.

As is our custom, as we move into the budget season, the Select Board gives Julia and staff a tax rate target increase. The tax rate targets have, for many years now, been at or near the inflation rate, except for last year when we needed to make allowance for repairs of the June 2005 flood damage.

In preparation for setting this year's targeted, the Select Board reviewed a top level five year forecast that Betsy prepared. The news was not good.

Just taking into account relatively predictable expense increases, the model forecasted tax rate increases well in excess of inflation.

The primary long term drivers were highlighted in the Select Board's letter in the town report – namely employee benefit costs, oil and electricity costs, and rapidly changing technology.

The Employee benefit cost which impacted us the most this year was the state mandated employer retirement system contributions. For those who frequent our Select Board meetings either in person or via TV, rarely will a meeting go by without some reference to a State or Federal unfunded mandate. While we tend to joke about it, it is only because one does have to decide whether to laugh or cry.

In this year's budget alone, the State Retirement Fund mandated increase added 2% to the tax rate. Let me say that again, in this year's budget alone, the State Retirement Fund **mandated** increase added 2% to the tax rate. That is one third of the 6% general fund increase in this budget. These mandated retirement fund increases tend to happen every other year.

Another employee benefit cost, namely health care, has historically increased more rapidly than general inflation. We did, however just last week, learn that thanks to good experience by Town employees and expert negotiating by Myra Johnson, our HR Director, there will actually be a decrease in health insurance costs of \$30,000 as compared to the \$60,000 increase built into the proposed general fund budget.

The Select Board plans (been discussing) to use the resulting \$90,000 savings to additionally replenish the undesignated reserve fund which was depleted to pay for the 2005 storm damage, thus leaving a smaller amount to be funded in next years budget.

Oil and electricity price increases continue to mount at a rate higher than the CPI and are increasingly larger components of Town costs.

We look at large increases in the electric bill at the newly renovated Howe Library and ask how much higher can we set the thermostats in the summer to cut down on air conditioning cost?

We look at the cost of oil going up and ask how much lower can we set the thermostats in the winter at all Town facilities?

Asphalt for road paving projects, and electricity to run the Water Reclamation Treatment Plant, are two more examples of where these cost drivers weigh disproportionately on the Town budget.

Rapidly changing technology drives shorter life cycles of equipment and software leading to more frequent need to upgrade.

These macro pressures will make it very difficult to limit tax rate increases to the rate of inflation over the next five years without impacting services.

And again this year, and a bit more next year, these macro pressures are exacerbated by the need to complete the funding for the 2005 storm damage.

At each turn everyone does their best to balance expense against services, short term financial pressures against doing a project "right." We are often faced with a "pay me now or pay me later" decision as was the case in spreading the storm damage costs out over three years. The Reservoir Road decision is an example of spending more in the short run in order to benefit from paying less in total over many budget cycles.

Well, if I haven't discouraged you enough yet, let me turn my attention to another major need – the Water Reclamation Facility.

The Water Reclamation Facility is funded from connection fees and annual charges based on water consumption of each house or business connected to the line. Thus, while it is not funded by property taxes, those who are on the sewer will be significantly impacted by upgrades and required maintenance of the facility.

When you look at the Town's long term Capital Improvement Plan, you can not help but be struck by the magnitude of the wastewater treatment costs. Other major capital expenses bounce around but rarely exceed \$1-2 million. Then your eyes drop to the water reclamation timeline, and you see numbers like \$15 to \$20 million.

As you start to learn more about the plant, you are confronted by several realities:

1. Our plant had its last major upgrade 17 years ago and most of the equipment installed at that time had a 15 to 20 year life.
2. While historically the Federal and the State Governments paid for approximately 95% of the cost, that number today is only 20%.
3. While some would like to use the lack of waste water capacity to limit growth, legally the Town cannot withhold investment in the plant to stymie growth since Federal and State funds supported the construction of the plant and it's upgrades in the 70's and 80's. And, given the unutilized hydraulic capacity of the plant, we must invest what is required to accommodate the solids-handling capacity to the extent that it ultimately matches available hydraulic capacity, and last but not least;
4. It makes economic and practical sense to jointly plan our collective capacity with Lebanon, with whom we share a large watershed that flows down hill to the Hanover plant

We invested approximately \$4.7 million in the Water Reclamation Facility in 2003 to replace the first round of aging equipment some of which dated back to the original construction in the 60's, to replace a dysfunctional ultraviolet disinfection system; and to upgrade the plant's solids handling capacity. In the next 5-7 years we are looking at the need to invest an additional \$10- \$12 million, of which \$2.2 million is proposed to be invested this coming year.

We are already in early stage discussions with Lebanon relative to finding an optimal solution for both towns. For the short and intermediate term, it is very advantageous to the Hanover Sewer District, to accept flow from the hospital and Route 120 and Route 10 corridors. By doing so, we spread the fixed costs of the plant over a larger number of users which lowers the current rates. As the plant reaches capacity, however, it may make collective sense to redirect some or all of that flow to a Lebanon plant. A lot of study and discussion will be required to figure out the right solution, and we will proceed carefully, cooperatively, and with timely public input.

On the positive side, we should also not lose track that our sewer rates, even after the projected investments, will be around the average of rates experienced throughout New Hampshire.

Now that I've delivered more bad financial news than anyone would want to hear, let's step back and remember that all is not doom and gloom, but quite the opposite. We live in an exceptional town. We have had the courage and capacity to afford a wonderful Howe Library and Black Community Center. We benefit from a new Water Filtration Plant. We benefit from well staffed and equipped public works, police, fire, and ambulance services. We benefit from a clean Connecticut River. We will soon benefit from a more diverse community as Gile Tract is completed. We have a proud, professional and committed town staff and literally hundreds of volunteers who work on behalf of the town day in and day out. We benefit financially from the value of our homes going up significantly year after year.

My bet is that most in this room would not swap Hanover for anywhere else.

When I first started working on this presentation, it was in the middle of our second late season snow lashing of April. I took solace that the Red Sox were back in action, and those three infamous umpires were once again standing around home plate waiting on that first pitch. The rookie first base ump, being a bit nervous on his first major league outing, bragged that he would "call them as he saw them", the more experienced third base ump, not wanting to be one upped, exclaimed that he "called them as they were". At that point, the home plate umpire, with total distain, explained that "they ain't nothing - till I call them."

So, while we move from year to year, trying to pay attention to today's details but also looking five, ten and even twenty years down the road, we (and I mean a very collective we - the Select Board, Town staff and the many town volunteers) we do our best:

- To call them as we see them,
- To see them as they are,
- And, hopefully, to impact how they will be.

Thank you and let's play ball!!!!"

Moderator Black asked for discussion.

Athos Rassias, Carriage Lane, Chair of the Hanover Finance Committee, referred to page 53 in the Town Report and relayed the Hanover Finance Committee's opinion of the budget and explained that they are a committee of 5 residents and it is their job to evaluate the budget and report on it at Town Meeting. They voted unanimously to support this budget. He wanted to underline the impact of extraordinary factors and the upcoming challenges.

Kari Asmus, wanted to address what she felt was a gross omission in terms of the information that the legislative body was provided with regard to this Warrant Article and the tax rate impacts that this budget will have when combined with the changes to the Fire Districts. It's all well and fine to provide the information on the Fire Districts tonight but at the Select Board meeting of February 5th, our Town staff and elected officials represented that information would be going out to each property owner, prior to Town meeting on colored paper. Instead, there's one paragraph on page 14 and tax rates on page 18 that lump all the tax rates together, but we're not voting on the school budget or the county budget tonight, we are voting

on the Town budget. She felt that if there had been a more straightforward depiction more people might have been interested in attending Town Meeting. There are owners of approximately 750 properties that will see a Town tax increase of 8.5% and owners of an additional 330 properties that will see an increase of 16.5% and that's on top of the 15% increase that we all saw last year. If these property owners were aware of these increases, they might have wondered if there was something that they could do to this budget and whether they need to spend the \$48,000 on 'practical and aesthetic improvements' on Allen and Main Street. They might ask if they need to spend the money on Hovey and Buell and discuss the decision to upgrade Reservoir Road and she felt it made sense to make the culverts bigger and discussions about Grasse Road. Her concern was the omission of that basic tax rate information and because the Town Charter states that 'changes to Fire District may be made by the Selectmen upon 30 days written notice, sent by first class mail to the last known address of the owners of each property affected'. Maybe the Town Attorney says it wasn't necessary and legally it might not be but maybe there's a deeper concept than what's legally required and she feels that asking people to vote on the budget and then explain it this summer when the tax bills go out, isn't the way to do it. She would like to ask the Select Board to reconsider the implementation date to allow for a more timely informed citizenry. She is considering voting no on this budget.

Selectman Baschnagel stated that they did go through a process to restructure the Fire Fund's allocation between the residents in the Town. It is a process that provides varying rates for people in town depending on how close they are to the hydrants in Town. If you are in the Hydrant District, you bear the cost of the hydrants. The proposal that has been put forth and adopted by the Select Board calls for basically 3 districts, 1) the Hydrant District 2) the Rural District comprised of the area to the west of Moose Mountain which will share the cost of running the fire department and 3) the Remote Rural District, a third district on the other side of the mountain where it was recommended that the rates be half that of the Rural District. What we're voting on tonight is the aggregate cost of the Fire Department. The tax rate has not been established and won't be established until this coming Fall. Between now and the Fall, the Select Board has discussed the process that they will go through which follows the Town Charter and will go on over the next several months. The examples given were all examples from the General Fund and the General Fund doesn't play into this issue. The Fire Fund is the total cost of running the Fire Department and how it gets split up will be translated by the tax rates established.

John Hochreiter, Etna, noted that he was part of the Fire Study Committee and he has been a call firefighter in Etna for about 25 years so he had some interest and experience as to the costs of the Fire Department. He noted that through the course of the process of the Fire Study Committee, he came around to an entirely different point of view. When he entered the Fire Study Committee, he thought that those in Etna should pay a different fire tax than those who live in the downtown area. As they talked and negotiated, he came to mind that what they are paying for is the capacity of the Fire Department. He changed his mind through the course of that and voted for arranging the Fire Districts as Selectmen Baschnagel has outlined.

Selectman Baschnagel asked Ms. Griffin to give a summary of the events that have taken place up to this point with this topic.

Ms. Griffin noted that Town Staff brought this idea forward over two years ago because the current fire district tax delineation was not equitable. Notices were sent to all residents in mid October and there was some pretty good turnout at the public meetings during the course of the Fall. It's the Town Attorney's opinion that the October 19th mailing served as notice as required by the Town Charter.

As a result of the input that the Board received, the Charter doesn't require that the Board modify their recommendation unless somebody files an appeal. We didn't hold to the formality of that process, the Board decided that because they heard feedback from concerned residents, they decided to appoint the Fire District Task Force who met 5 times in December and January and that Task Force came up with recommendations that came before the Select Board at the end of January in a public meeting. The Board decided to go with the three district scenario. The staff then spent the rest of February and March taking a look at how they would map the three districts and they spent the last March meeting with the Board in a public meeting sharing the proposed delineation of the districts.

The decision at that point was to create a process under which notice will be sent to each resident mid-summer with their new district delineation and background information. There will be an appeal period if a resident feels that the basis for the decision is faulty when compared to the criteria that the Board's adopted in creating the districts. Once the Selectmen revise the map if they need to in response to appeals, the Town will produce a final map and the Department of Revenue Administration (DRA) sets the tax rate in late October.

So the Town Attorney's opinion, based on the Town Charter, is that the October 19th mailing served as the initial notice that they needed to implement as part of the Selectmen's ability to revise the districts and in fact, the additional notice was sent out this summer, was supplemental to what's required by the Charter. Ms. Griffin understands Ms. Asmus' frustration in not having more information included in the Town report this year and part of it was that it was a workload issue and she had suggested to the Board that they take additional time to work on the map and wait until sewer bills and June tax bills were sent out. There will be plenty of opportunity this summer and fall to come to Town staff with questions about the districts.

Moderator Black noted that when she was on the Select Board this issue came forward.

Robin Carpenter was one of the members of the study committee and he concurs with Ms. Asmus' position. He noted that he and Ms. Asmus were in the minority at the meetings held about the Fire Districts. He wanted to underscore that the Town Report really failed this matter. He noted that there are very substantive changes to some of the residents' tax rates and the citizenry deserved a full explanation of what was going on in a mailing that was going to go out to everyone. He felt that the fact that his opinion in the Committee that recommended to the Select Board is in minority, does not relieve the Select Board from full literal compliance in the Town Charter and takes exception to the statement that Ms. Griffin made that they didn't hold to the formality of the process.

Ms. Griffin noted that when she said that the Select Board didn't hold its process to the formality of the Charter, she meant that they weren't limited. The Charter says that the Select Board only has to do two things. The Charter says the following: 'changes in area lines (meaning fire district lines in this case) shall be made by the Selectmen from time to time as a result of the change in nature of the property in the area or the services provided. Such changes may be made by the Selectmen upon 30 days written notice of the proposed change being sent first class mail to the last known address on the tax rolls of the owners of each of the properties affected. In this case we did a town-wide mailing to every property owner. 'Such changes shall be effective without hearing unless written objection thereto is filed with the Town Clerk or with one of the Selectmen within such 30 day period.' We didn't even have to hold a public hearing but the Select Board held several. 'If such an objection is filed, the Selectmen shall postpone the effective date of the change until at least ten days after the date of the hearing, however, if such postponement shall delay the effective date until after April 1st of any year, the area line that is revised shall be retroactive to March 31st of such year' So when I said we weren't held to the formality of the Charter, what I implied is that we went far above and beyond what the Charter required in providing notices to citizens and opportunities for providing input and feedback to the Board of Selectmen.

Robin Carpenter, noted that the mailing that went out in October, specified changes somewhat like the changes that the Select Board now embraces and now wishes to go forward with. His interpretation of the Charter provision is that when a decision has been made about changes, then a mailing should go out and that mailing should describe precisely what is going on so if at that time a citizen wishes to object in order to hold a special hearing, etc. then they have the information in which to proceed.

Selectman Baschnagel noted that the Select Board laid out the process that will take place over the next several months and they will again put out a mailing to the citizens and the Selectmen will follow exactly the process that Mr. Carpenter is describing.

Kim Perez, Etna, made a suggestion that the tax impact of proposed budget on the inside front cover of the Town Report or somewhere really obvious.

Kari Asmus, clarified that the letter that was sent out in October, it gave a projected increase but what they actually decided on was a greater shifting of the burden to the rural areas. She really felt that what was sent out in October does not reflect what's likely to happen in reality.

Moderator Black noted that the rates still aren't set in stone.

Hilary Pridgin, noted that page 18 of the Town Report was confusing and was under the impression that there will be a public hearing brought to people's attention and to explain how the costs would be allocated. The information is not very clear and straightforward. It's a part of the total tax bill and the school is included as part of the denominator and it's not a clear presentation.

Selectmen Baschnagel clarified that there will be opportunity in the future.

Moderator Black noted that the amount of money is set but how it is allocated has not been cast in stone.

Jan Assmus questioned the social services policy and why these items go automatically on the budget after being placed on the budget for 3 years. She suggested that each year they could vote on who really needed it in that particular year rather than having the same ones included automatically.

Chairman Walsh (page 13) explained the practice of putting these articles on the warrant. The Select Board and Town staff go through an extensive review of these articles. The Agency brings to the Town a form which outlines how they serve the Town of Hanover and they are asked how else they raise money. In most cases we accept what the agencies have requested and in some cases we decrease the amount of money that they are given. This is 1% of the General Fund tax rate and the Selectmen struggle with portions of it.

Jan Assmus questions the principle of giving as part of the Town budget. Maybe there should be a set amount of money that we want to give to non-profits but we decide each year where the money goes.

Chairman Walsh recommends that people spend an hour with Betsy McClain to learn more about the process and to learn that the people of the Town are receiving direct benefit from these social services. It is the Town's responsibility to take care of these people and in each instance, the services are being provided directly by these agencies.

Stanley Udy, 80 Lyme Road, wondered if any more requests had been made and had been disapproved. Ms. Griffin noted that they didn't decline any funding requests this year. Sometimes they may not recommend the full amount requested by the agency. He asked if it has to be 3 consecutive years to be put automatically on the Warrant. Ms. Griffin stated that it did not. Ms. Griffin noted that the agencies are asking Towns for money because their funding is being cut at the State level.

Moderator Black noted that if the Town had to pick up the services provided by these agencies, it would cost so much more money than what they are asking for.

Robert Chambers, Etna, shared that the Select Board does have a very rigorous process in reviewing Social Service Agencies and they make sure that the Town doesn't pay a disproportionate share for the social services.

Robert Norman, the Federal Government has cut the allocation and is paying less and less and they hope that the social service agencies are able to help out. He also believes that it is possible to change the entire process of keeping a social service agency off the warrant.

Robin Carpenter, noted that the issue isn't the merits of the agency but it's the process that is in question and the role of the taxpayers.

Sandra Hoeh noted that it is really easy to pick at the small numbers because they are understandable. She does believe that if they didn't fund these organizations, they will not be serving the people who really need help and the Town will have to pay someone to provide these services at a greater cost. She attended the Select Board meeting where social services had to provide the Board with information. It's not a rubber stamp and she felt that there was some misunderstanding as to how this works.

Bob Morris, asked if the money that is given to the agencies is going to go to help the residents of Hanover. Moderator Black clarified that this was the case and referred to page 13 of the Town Report.

Kim Perez, Etna, agrees with the sentiments of the group but felt that the Moderator should not speak to these issues.

Anne Morris felt that the community would be a better community for doing this.

Lisa Kaylor, 58 Hanover Street in Hanover and UVHS Board of Directors, while there is a service agreement between the Hanover Police and the Humane Society for stray dogs; it's only a partial covering of the services. Over 100 citizens take part in their training classes which are not covered by this money but the more animals they can train, the better off the community will be. There is a help line and there is the shelter. There were over 50 Hanover animal residents that were reunited with their owners.

Rich Howarth, speaking about the Fire Districts, noted that there is a finance side about differential tax rates but there's also two fire houses and there's a decision that the Select Board make about how to allocate resources between the two fire houses. He noted that in the report to the Select Board dated February 2nd that the Fire District Task Force wrote the following; it said 'it was suggested that were the Town to move to a more even distribution of common costs, it would be beneficial if greater effort could be made to achieve a closer parody of service level for all elements of the community' so he asked if there was a commitment on the part of the Select Board to take the recommendation seriously and to look at improving the low response times in the Two-Mile Road corridor on the other side of the water district where they typically see 15 to 20 minute response times which is below the industry standard.

Selectman Baschnagel noted that the Board is committed to do what they can do but there are two factors. One, the Etna station is manned by volunteers and he encourages residents to become volunteers. When he was attending college, there were 40 volunteers. A normal fire, there were 10 or 15 people responding, there are now 12 call firefighters in total. Two, there has been a program started to provide increased water capacity in the rural areas, but there aren't any big heroic steps such as manning the Etna fire station full time.

Chief Roger Bradley noted that he takes exception to Mr. Howarth making a public statement that the response times are 15 to 20 minutes which can be disproven by his department's run records and welcomes Mr. Howarth or anyone else to take a look.

Moderator Black called for a vote. **The motion PASSED and Article 19 was adopted as written.**

ARTICLE TWENTY: To see if the Town will vote to raise and appropriate \$2,500 to support the services provided for the residents of Hanover by Bonnie CLAC. This is the third year this article has appeared on the warrant.

Vice Chairman Connolly MOVED that the Town vote to raise and appropriate \$2,500 to support the services provided for the residents of Hanover by Bonnie CLAC. This is the third year this article has appeared on the warrant. SECONDED from the floor.

Mr. Robert Chambers stated that the meeting was started with the Gettysburg Address stating that All Men Are Created Equal but not everyone starts with the same amount of resources. Bonnie Clac helps low income individuals around the State of New Hampshire, Vermont and other areas. Mr. Chambers summarized that Bonnie Clac guarantee car loans for people, they teach a financial fitness course and help people buy brand new cars. They've helped 900 individuals to buy cars and guaranteed \$13 million in loans. Their losses are lower than any other commercial or non-profit organization. They graduated more people from financial literacy courses than any other non-profit in the State of New Hampshire. They are doing their best for the environment by buying fuel efficient vehicles. They are adding a health component to the financial literacy courses. They helped 49 people at DHMC and 40 at Dartmouth College. He noted that he appreciates the Town's support. He mentioned that Enfield is now supporting them financially.

Kari Asmus, she noted that she has stated that she feels that this is not an appropriate use of Town money and she donated her Honda Civic to Bonnie Clac but she still feels that she made the contribution that way instead of having it affect the tax rate.

Moderator Black asked for a vote on Article Twenty. The motion PASSED and Article 20 was ADOPTED as written.

ARTICLE TWENTY-ONE: To see if the Town will vote to raise and appropriate \$2,500 to support the services provided for the residents of Hanover by the Upper Valley Humane Society. This is the second year this article has appeared on the warrant.

Selectman Baschnagel MOVED that the Town vote to raise and appropriate \$2,500 to support the services provided for the residents of Hanover by the Upper Valley Humane Society. This is the second year this article has appeared on the warrant. Vice Chairman Connolly SECONDED the motion.

Lisa Kaylor, UVHS, noted that their organization does receive funding from several other Towns but Hanover is the 2nd largest town that they serve. Lebanon contributed \$9,700 this year to the Humane Society. The Humane Society does add a lot to the Community and it enables families to take advantage of the services that they provide.

Moderator Black asked for discussion on Article Twenty-One. Hearing none, Moderator Black asked for a vote on Article Twenty-One. **The motion PASSED and Article Twenty-One was ADOPTED as written.**

ARTICLE TWENTY-TWO: To see if the Town will vote to raise and appropriate \$1,500 to support the services provided for the residents of Hanover by the New Hampshire Association for the Blind. This is the first year this article has appeared on the warrant.

Selectman Lubrano MOVED that the Town vote to raise and appropriate \$1,500 to support the services provided for the residents of Hanover by the New Hampshire Association for the Blind. This is the first year this article has appeared on the warrant. Selectman Baschnagel SECONDED the motion.

Moderator Black asked for discussion on Article Twenty-Two. Hearing none, Moderator Black asked for a vote.

The motion PASSED and Article Twenty-Two was ADOPTED as written.

ARTICLE TWENTY-THREE: To see if the Town will vote to raise and appropriate \$465 to support the services provided for the residents of Hanover by Tri-County Community Action Program (CAP). This is the first year this article has appeared on the warrant.

Selectman Lubrano MOVED that the Town vote to raise and appropriate \$465 to support the services provided for the residents of Hanover by Tri-County Community Action Program (CAP). This is the first year this article has appeared on the warrant. Selectman Lubrano noted that the organization is asking for \$15.00 for each person that it has served in Hanover. Chairman Walsh SECONDED.

Moderator Black asked for any discussion on Article Twenty-Three. Hearing none, Moderator Black asked for a vote. **The motion PASSED and Article Twenty-Three was ADOPTED as written.**

ARTICLE TWENTY-FOUR: (Article by Petition) To see if the Town will go on record in support of effective actions by the President and the Congress to address the issue of climate change which is increasingly harmful to the environment and economy of New Hampshire and to the future well being of the people of Hanover. These actions include: 1) establishment of a national program requiring reductions of U.S. greenhouse gas emissions while protecting the U.S. economy, and: 2) creation of a major national research initiative to foster rapid development of sustainable energy technologies thereby stimulating new jobs and investment. In addition, the Town of Hanover encourages New Hampshire citizens to work for emission reductions within their communities, and we ask our Selectmen to consider the appointment of a voluntary energy committee to recommend local steps to save energy and reduce emissions. The record of the vote on this article shall be transmitted to the New Hampshire Congressional Delegation, to the President of the United States and to declared candidates for those offices.

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gas emissions while protecting the U.S. economy, and: 2) creation of a major national research initiative to foster rapid development of sustainable energy technologies thereby stimulating new jobs and investment. In addition, the Town of Hanover encourages New Hampshire citizens to work for emission reductions within their communities, and we ask our Selectmen to consider the appointment of a voluntary energy committee to recommend local steps to save energy and reduce emissions. The record of the vote on this article shall be transmitted to the New Hampshire Congressional Delegation, to the President of the United States and to declared candidates for those offices. **SECONDED from the floor.**

John Trummel, Etna, resident for 12 years. This article was on virtually every town ballot in New Hampshire this year and sponsored by the Carbon Coalition who feels that they need to take more concerted action on Global Climate Change and he is partially responsible for getting it on the Hanover ballot. He is co-chairman of the Climate Protection Campaign who are Upper Valley residents interested in working toward solutions of global climate change. We can all change to compact fluorescent bulbs and drive fuel efficient cars but we will not make a serious impact on carbon emissions or global warming unless the Government takes action to work toward a solution which is why local citizens have put this on the ballot.

Moderator Black asked for discussion on Article Twenty-Four. Hearing none, Moderator Black asked for a vote. **The motion was PASSED and Article Twenty-Four was ADOPTED as written.**

ARTICLE TWENTY-FIVE: (Article by Petition) To see if the Town will vote to instruct the Town Manager and the Chief of Police to adopt the following policy with regard to arresting and prosecuting adults for the medical use of marijuana:

- (1) Hanover law enforcement officers are urged not to arrest an adult for simple possession of marijuana if the adult is able to produce written certification from his or her physician stating that the adult's use of marijuana would likely provide therapeutic benefit for the adult's medical condition, and where the physician's written certification can be verified as legitimate.
- (2) This policy shall not apply to the following:
 - (a) Distribution, cultivation, or sale of marijuana; or
 - (b) Driving under the influence.
- (3) With regard to this policy, the following definitions shall apply:
 - (a) "Adult" means an individual who is 21 years of age or older;
 - (b) "Marijuana" has the same definition as contained in the New Hampshire Revised Statutes Annotated.

Stuart Cooper, who spoke to the Article, lives in Manchester, NH and is the Executive Director of Live Free, which is a non-profit dedicated exclusively for the reform of medical marijuana laws in the State. They recently had a Bill, HB774 supported by doctors and 70% of NH voters and they lost by 9 votes in the New Hampshire Legislature. The next step was to go to the NH voters so he collected signatures and he noted that they have the support of the medical community and they have residents who are suffering with diseases that would benefit by the medicinal use of marijuana.

Chairman Walsh noted that the Board of Selectmen are required to take an oath to uphold the laws in the State of New Hampshire and although the Selectmen are not named in this article, the Town Manager and the Police Chief are and they have also taken that same oath. So, they asked the Town Attorney what it might mean to the Town if it passed. Here is the letter:

Dear Julia:

I'm writing with respect to Article 25 as it appears on this year's annual Town Meeting Warrant. This is a petitioned article instructing the Town Manager and the Police Chief to adopt a policy to discourage officers from arresting and prosecuting individuals found in possession of marijuana which is held 'for medical use'. Basically this article seeks to instruct the Chief and the officers not to uphold the laws of the State of New Hampshire in this particular circumstance. This Article, even if supported by vote at the Town Meeting is not valid and legal. First, the Town Manager has no direct authority over how the employees of

the police department conduct law enforcement duties. By statute, that authority lies with the Police Chief. Further, the Chief and officers are sworn by oath to uphold the laws of the State of New Hampshire. The Town Meeting doesn't have the authority to attempt to interfere with the carrying out of those duties. Marijuana and other cannabis type substances are controlled drugs under the state law and are prohibited absent a prescription from a doctor and only then if dispensed by a licensed pharmacy. The obvious goal of this Article is to undermine or to skirt those restrictions and in effect change State law. The Town Meeting doesn't have that authority which leads to the conclusion that this Article is not valid. Therefore, it is our recommendation that the Town Meeting vote to table this Article.

Chairman Walsh stated that clearly this is something that arguing this at the State level is the appropriate place for this.

Bernie Benn, State Representative, who had the chance to vote on the article in the State house opposes the Warrant Article. He did vote for the Bill in the State House but feels that it would be irresponsible for Town Meeting to ask the police officers to not uphold the law so he asks the audience to vote this down.

Robin Carpenter, MOVED to table Article Twenty-Five. SECONDED from the floor. Moderator Black asked for a vote which had to be counted. **The motion to table was passed 75 to 33.**

Chairman Walsh asked Allegra Lubrano to stand up. Chairman Walsh stated that Allegra has been a real pleasure to serve with and has done great service to the Town at a high price to her kids. The Town owes her a great thanks.

Allegra Lubrano stated that it has been a pleasure working with Town staff and she has an incredible appreciation for them.

ARTICLE TWENTY-SIX: To transact any other business that may legally be brought before this Town Meeting.

Selectman Lubrano MOVED to transact any other business that may legally be brought before this Town Meeting. Selectman Baschnagel SECONDED.

Kari Asmus noted that they did not mean to offend the Hanover Fire Chief which wasn't the intent but when suggesting that you can't say what the response times are, the average response times are 19.1 minutes.

Selectman Baschnagel MOVED to adjourn Town Meeting. SECONDED from the floor. Town Meeting adjourned at 9:25 p.m.

Respectfully submitted,

Charles Garipay, Town Clerk

Minutes prepared by Elizabeth S. Rathburn.



StreetFest 2007

Photo Credits: Jon Douglas, Flying Squirrel





2007 Volunteer Ice Cream Social

Photo Credit: Frank Moran, Hanover Police Captain



The Bach Study Group at Hanover Senior Center

Photo Credit: Jeanne Vieten, Community Center Program Assistant