



2013 ANNUAL REPORT ENFIELD, NEW HAMPSHIRE

Town Meeting Dates

Tuesday, March 11, 2014
8:00 am – 7:00 pm
Whitney Hall Auditorium
23 Main Street, Enfield

Voting only by Official Ballot for the election of Town Officers and all other articles requiring vote by Official Ballot. Polls will be open at 8:00 a.m. and close at 7:00 p.m. There will be no opportunity to vote by ballot on Articles 1 through 8 at the second session of the Town Meeting. After the polls close at 7:00 p.m., the ballots will be counted.

Saturday, March 15, 2014
9:00 am
Enfield Village School Gymnasium
271 US Route 4, Enfield

The remaining articles, 9 through 21 will be presented, discussed and acted upon beginning at 9:00 a.m.



Annual Report

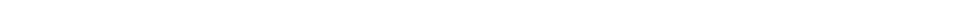
of the

Town of Enfield New Hampshire



**Year Ending
December 31, 2013**







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Town of Enfield Organizational Chart (fold-out)	Inside Back Cover

~ Cover Photos ~

Public Works – International Dump Trucks

Two International Dump Trucks were purchased through a capital lease for the Enfield Highway Department in 2013. Lease payments are made from the Capital Improvement Program Capital Reserve Fund.





About Enfield...

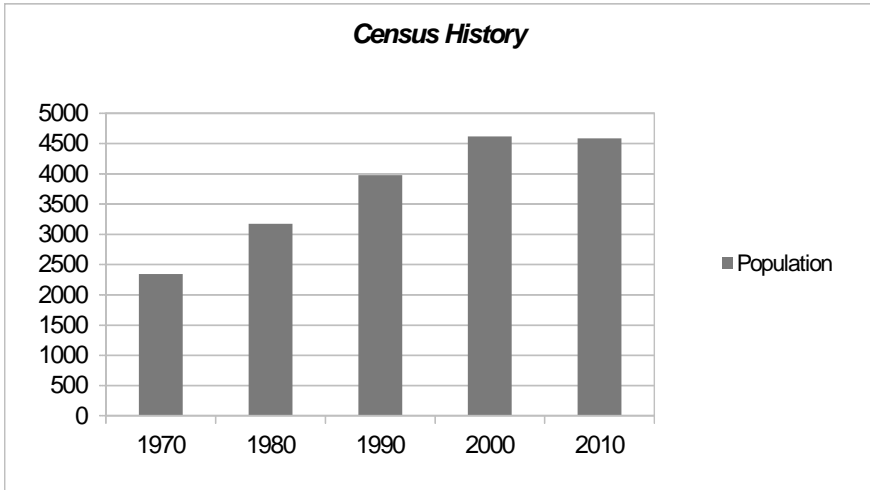
Incorporated: 1761

Origin: *First named Enfield by settlers from Enfield, Connecticut, the town was renamed "Relhan" in 1766 to honor Dr. Anthony Relhan. The doctor was a promoter of sea bathing as a curative instrumental to making Brighton a fashionable English resort. The Town was renamed Enfield in 1784 after the American Revolution. Enfield was the site of a Shaker Community established in the late 1700's, whose buildings now make-up our "Shaker Village" site, being formerly occupied by the LaSalette Brotherhood of Montreal. The Shrine of Our Lady of LaSalette is well known for its Christmas holiday display. Enfield is home to Mascoma Lake and Crystal Lake and includes the villages of Upper and Lower Shaker Village, Enfield Center and Lockhaven.*





<i>Census History:</i>	<i>Year</i>	<i>Population</i>	<i>% Change</i>
	1970	2,345	
	1980	3,175	35.4%
	1990	3,979	25.3%
	2000	4,618	16.1%
	2010	4,582	-.78%



Demographics:

	<i>Enfield</i>		<i>Statewide</i>
	<i>2000</i>	<i>2010</i>	<i>2010</i>
<i>Populations</i>	4,618	4,582	1,316,470
<i>Under 18</i>	21.8%	19.4%	21.8%
<i>65 & Over</i>	10.9%	13.9%	13.5%
<i>Median Age</i>	38.3	43.6	41.1
<i>Average Household Size</i>	2.33	2.24	2.46
<i>Total Housing Units</i>	2,372	2,508	614,754
<i>Occupied Housing Units</i>	1,975	2,044	518,973
<i>Owned</i>	72.2%	73.8%	71.0%
<i>Rented</i>	27.8%	26.2%	29.0%
<i>Square Miles of Land</i>	40.3	40.3	8,969
<i>Square Miles of Water</i>	2.9	2.9	382
<i>Population Density per Square Mile of Land</i>	114.6	113.7	146.8



Dedicated to

Francine Lozeau

The Enfield Board of Selectmen dedicates the 2013 Annual Report to Francine Lozeau for her many years of service to our community.

As a result of action by the 1974 Town Meeting, membership of the Planning Board was increased from 5 to 7 members. Francine was appointed as one of the two additional members and served on this board until 1977.

Francine has worked as an Inspector of Elections since August 2010, working most recently at the Special State Primary on January 21, 2014. Look for her at the elections on March 11th.

Francine was appointed on November 11, 2013 to fill a vacancy on the Board of Library Trustees. She was elected to the position in March, 2004 and was re-elected for a fourth consecutive term in 2013.

As Library Trustee, Francine has been very active in library events. She represented the Enfield Public Library at the Old Home Days in 2013, has worked many of the Library book sales over the years, provides refreshments for Patron Appreciation days and reads stories to the little ones at the Library Story Times.

Francine is also serving on the Library Fundraising Committee for the new Enfield Public Library and has explained the plans to the public at Old Home Days.



**Francine Lozeau explaining the new Enfield Public Library plans
at the 2013 Old Home Days**



Remembering...



Donald A. Crate
November 1, 1923 – July 10, 2013

Donald A. Crate, 89, passed away peacefully on Wednesday, July 10, 2013, at home on Sargent Street. Born on Mahan Flat in Lebanon, N.H. on November 1, 1923, he was the seventh child of Albina Nareau and Joseph Crate formerly from Quebec. He grew up on Methodist Hill in Plainfield, N.H.

Don attended schools in Plainfield and Lebanon. After leaving school, he worked as a grocer and later opened his own grocery store in Lebanon, Don's Cash Market.



In 1946, Don married Evelyn Sanford. They purchased the Mascoma Hotel, formerly the Webster House, on Main Street in Enfield. Don and his wife ran the hotel and a new Don's Cash Market where they started their family. It was here that they raised their eight children. While running the hotel and store in Enfield, Don started Don Crate & Sons Trucking and Excavating. Thinking he didn't have enough to do, he also opened and ran Lakeview Sports Center with his son-in-law.

Don joined the Enfield Fire Department, later becoming Fire Chief, a position he held for 35 years. Don, along with his fellow Enfield Firefighters, was instrumental in raising funds to purchase Enfield's first ambulance through three years of fundraising including raffles, bingo, and the Enfield Fair, which later became known as the Enfield Family Fair. The fair continues today. In addition, he was Fire Ward for the Town of Enfield for 35 years and he served as a New Hampshire State Fire Warden/Deputy representing Enfield for over 65 years.

Don also served as Highway Agent for the Town of Enfield from 1961 until March, 1972. In addition to his many years of service on the Enfield Fire Department and Highway Department he served as a special police officer in Enfield, and he participated in a number of local organizations.

Don's participation in community extended beyond the borders of the Town of Enfield to the Upper Valley and beyond. Don's real legacy, however, was his family and the example he set for a strong work ethic and his contributions to the Enfield community.



Honored guests, Don Crate and his wife, Evelyn, riding with Executive Councilor Raymond Burton in the first official crossing of the Shaker Bridge at the Opening Ceremony on September 15, 2012.



Donald E. Cantlin, Jr.
January 21, 1925 – August 2, 2013

Donald E. Cantlin, Jr., age 88, passed away peacefully at home surrounded by his family, on Friday, August 2, 103.

Don was born in Lebanon, NH to Donald E. Sr. and Gladys V. (Duplessis) Cantlin on January 21, 1925. At the age of 17, with the approval of his parents, Don entered the Navy during World War II, serving on a Navy Destroyer in the South Pacific for four years. Don returned home and married Leafie I. Murphy on June 26, 1948. Don returned to duty serving another two years on a Navy Destroyer during the Korean Conflict, while his wife lived on Naval Bases in California and Florida. Upon his discharge Don and Leafie returned to the Upper Valley, settling in Enfield.



Don owned and operated Don's Radio & TV Sales & Service on Main Street in Enfield for several years, worked for the US Postal Service and was then the owner and operator of Cantlin's Snack & Store on Route 4 in Enfield with his wife and son.

Don was an asset to the Enfield community, as a volunteer with Boy Scouts and Eagle Scouts, as a licensed instructor for Hunter Safety Programs, as a volunteer on the Enfield Budget Committee, and the Building Committee for the new high school, MVRHS. Don served as Chairman of the Enfield Bicentennial Committee where he raised money to buy the fireworks. He was a lifetime member of Enfield Outing Club, a 30-year member of the Enfield Fire Department, a firearms instructor for the Enfield Police Department, a member of the Enfield Rangers, and a volunteer at the Enfield Senior Dinners. This is just a fraction of Don's work for the community and Upper Valley as a whole, having done much, much more.

Don excelled in Nordic and Alpine Combined skiing competitions. He enjoyed hunting, fishing, and skiing on both land and water. If he heard a child wanted to learn to ski he'd located equipment for them and teach them to ski. He and his wife raised not only their own children, but also foster sons and daughters.

Don and Leafie received a Mascoma Savings Bank Community Volunteer Award, the Town of Enfield Citizens of the Year Award in 2004, the Enfield-Mascoma Lions Citizens of the Year Award in 2006, and the American Flag which flew over the Enfield Veteran's Memorial Park at a ceremony on Memorial Day, 2011.

Excerpts from A Life: 'He Really Was the Spirit of Our Community'⁽¹⁾

There were certain rules that came with being a mailman that Donald Cantlin had to follow, but there was one he routinely broke in his nearly 20 years with the postal service: when he had mail for people who were housebound, he would bring it into their homes, not just leave it in the mailbox outside. "He always did that," said Leafie Cantlin of her husband, who died on Aug. 2 at 88. "He caught heck about it, but he still did it."

The action was commonplace for Cantlin, a man who served Enfield, and the Upper Valley as a whole, through his volunteerism and simple care for the members of the community.



“He led a great life,” [Peter] Giese said. “He really was the spirit of our community.”



For a time, Cantlin was Enfield’s water commissioner and drove a school bus. He and Leafie served on numerous town boards, one always seeming to seamlessly replace the other.

“The kids grew up in this town and we wanted to be involved,” Leafie Cantlin said. “We love Enfield.”



“They always say you can count your real true friends on the fingers on one hand,” Giese said. “He was one of those fingers on that one hand for certain.”

⁽¹⁾ Courtesy of the Valley News and reporter Liz Sauchelli – Excerpt from A Life: ‘He Really Was the Spirit of Our Community’ published in the October 21, 2013 edition of the Valley News.



To Our Fellow Citizens of Enfield

We are pleased to be able to report that the Town of Enfield continues to move forward into the future with stability and confidence. Though the national economy is still fragile, we are seeing some promising economic progress in this community. Our revenues are getting back to where they were in 2007: slow but steady progress. We have budgeted very carefully, keeping the rise in the tax rate below our target limit of two percent, but we are still making significant progress with our infrastructure, our sense of community, and our economic development.

The Route 4 sewer/water project was completed, and we are already seeing new construction in that part of the TIF district; we are confident that the Dollar Store will be just the first step. We have reconstructed and paved Jones Hill Road, completed the construction of the long needed salt shed at the DPW site, done some serious repair work on the front porch of Whitney Hall, and completed a refurbishing of the much used Community Building, including painting, floor refinishing, slate installation, and an energy audit. Painting was also completed at the Fast Squad building, and some paving done at the Union Street Fire Station.

Certainly one of our more challenging projects has been the move to “Zero Sort” recycling and every other week trash pick-up. That process has now smoothed out and the transfer station has now also gone Zero Sort; however, we are still fine-tuning the trash container placement of some apartment buildings. Zero Sort will save us money in the long run, and it is an environmentally sound policy. We thank everyone for their patience with this significant change.

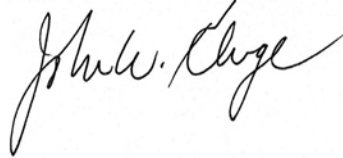
Everyone enjoyed Old Home Days and the Home Town Holidays, reminding us again of how much our volunteer organizations, such as the Enfield Village Association, the Heritage Commission, the Lions, The Shaker Museum, and so many more, contribute to the well-being of this town. So many people give of their time - some to community organizations, some to non-profits, some to town committees – and that extra effort helps to make Enfield a dynamic and vibrant community.

And, of course, we must thank our dedicated town employees, who help to keep us moving forward, sometimes quite literally as some of them plow during winter storms all night long. No matter what they do, our employees are dedicated to the town.



So, we extend our sincere thanks to all the residents of Enfield for their commitment to the town and their support of the community. Working together, we are meeting the many challenges of today while continuing to build for the future.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "John W. Kluge".

John W. Kluge

A handwritten signature in cursive script, appearing to read "B. Fred Cummings".

B. Fred Cummings

A handwritten signature in cursive script, appearing to read "Donald J. Crate, Sr.".

Donald J. Crate, Sr.
BOARD OF SELECTMEN
ENFIELD NH



Town Manager's Report

We welcomed three new employees to our organization in 2013, Scott Osgood as our Town Planner, Katharine Lary Jopek as the Mascoma Valley Regional Recreation Coordinator, and Julie Blain as Payroll Clerk. Scott brings a wealth of knowledge and skills to the position. He has an extensive background in engineering and planning. Scott holds his PE, and currently serves on the Selectboard in Henniker NH. Scott hit the ground running by guiding Family Dollar through our new Route 4 Zoning regulations. He continues to focus his time on improving our basic planning documents as evidenced by the seven Zoning Ordinance amendments up for consideration at our 2014 Town Meeting. Kate is a Canaan native and former standout at Mascoma Valley Regional High School, and Providence College. The Town of Enfield and Canaan were successful in obtaining a grant to fund a position to develop regional recreation opportunities for the Mascoma River Valley. Our charge for Kate was to develop/expand recreation opportunities for all ages in our region. She has done that and then some, whether it's line dancing, or trail running, or a conversational French club, Kate has been instrumental in facilitating many new recreation opportunities. Kate splits her time between Enfield and Canaan. If you have any suggestions for any new activities, she may always be reached at mvalleyrec@gmail.com. Julie Blain serves two distinct roles for the Town. First as a Library Clerk for the Enfield Public Library, and second as the Payroll Clerk for the Town. As the payroll clerk she is responsible for processing our bi-weekly payroll requests, not only for our 30 full-time employees, but also for the 50+ part-time, seasonal and on-call employees. You may not notice or have any reason to interact with our three new employees; we are nonetheless very pleased that they decided to join our organization.

The Town made a long-awaited transition to the FastRoads fiber network. We will be connecting seven buildings to the FastRoads network, Whitney Hall (which houses the Town Office and Enfield Public Library), the Police Station, the Union St. Fire Station, the Enfield Center Fire Station, the Fast Squad Station, the Dept. of Public Works, and the Community Building. Each location will receive both data and phone services through the fiber network. We will be improving the service level at each location and saving money for the Town. In addition, almost 100 private Enfield residences have connected to the network. The ultimate goal is to have the fiber network extended throughout Enfield; anyone interested in helping that become a reality may contact my office or the offices of New Hampshire FastRoads at cdmonroe@newhampshirefastroads.net.

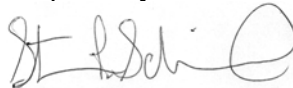


The other major transition we experienced in Town was regarding our trash service. The move to bi-weekly pickup of rubbish and now zero-sort recycling was made in August. Every property was to receive a container for trash and another for zero-sort recycling. We have gone from a recycling rate in the low teens to a recycling rate in the mid 40's. That translates into reduced disposal costs for the Town. We are estimating that we will save about \$25,000 in reduced tipping fees in 2014. \$25,000 equates to about 5 cents on the Town tax rate, not an insignificant amount. This has not been an easy adjustment for every resident and I appreciate that this change was not supported by every citizen. Great thought and review is done by both the Selectboard and Town Staff before a change of this magnitude is considered. The Selectboard discussed and reviewed this topic for over 18 months before issuing the directive for the change. One last transition to mention regarding this topic; the Enfield Transfer Station has gone zero-sort.

I want to end this report by focusing on the deferred maintenance projects we completed in 2013. Several of our buildings received serious attention. Whitney Hall had the front porch and porch roof completely replaced. The Fast Squad building exterior was painted along with some minor exterior carpentry. The Community Building had the floors sanded and refinished. We hope to address acoustic issues at the Community Building in 2014. The last project was on Jones Hill Road. We resurfaced ½ mile, from Bryant Lane to the Canaan Town Line and reconstructed 1 mile, from Bryant Lane to Lockhaven Rd. While we do not anticipate that 2014 will require as many maintenance projects, they are inevitable and we will do our best to make sure that the work is done to the highest standard for the least possible cost.

The Town of Enfield is fortunate to have so many of our residents commit their time and expertise to fill our Boards and Committees. I am forever grateful for their service. 2014 will be my ninth year serving in Enfield and I cannot think of a better place to live and work. I am grateful and honored to serve as your Town Manager. Thanks to all.

Respectfully submitted



Steven P. Schneider
Town Manager



To the Voters of Enfield

Enfield continues to be on solid financial footing going into 2014. There were no major surprises in 2013 from the budgetary standpoint. Revenues were on track last year both from property taxes and non-property tax sources. Spending was also largely as planned and the new municipal property tax rate came in at \$6.14/\$1000 valuation, as projected at Town Meeting last March. Long term debt level has increased due to the Route 4 project and implementation of the Capital Improvement Program (CIP) requiring loans for infrastructure projects and a lease for 1 new police cruiser. Overall, the long-term debt of the Town, however, remains low. Payments on vehicle and equipment leases that were initiated in 2012 continued into 2013. Several infrastructure projects that had been deferred for several years because of the recession were initiated and/or completed. These projects included: Jones Hill Road improvement, repair of the Whitney Hall porch, refurbishment of Community Building floors, and construction of the new salt and sand shed at the DPW site. A replacement thermal imaging camera was bought for the Fire Department. It is anticipated that as the CIP reserve fund (CIP-RF) is built up over time as planned, much of the new rolling stock will be purchased outright, avoiding the interest cost of the leasing program. The Undesignated Fund (UF) was drawn down some in 2013 for the construction of the salt and sand shed but remains at an adequate level (5.3 % of total appropriations). The Enfield Budget Committee (EBC) strongly supports the CIP Committee and its 15-year capital plan to ensure adequate financial resources. The Town is now able to plan more effectively for big ticket infrastructure needs and equipment purchases with much more predictable and stable tax rates.

For 2014, the EBC expects the same fiscal challenges of the last several years to remain. The economic recovery has been real, but slow and incomplete. Two revenue sources – motor vehicle registrations and building permits for home renovations – continue to trend upwards and are almost at the high water mark seen in 2005, suggesting that taxpayers' financial situations are improving, however slowly. Therefore, the EBC has targeted a maximum 2% increase in the tax rate, roughly equal to inflation. The average municipal tax rate increase over the past 5 years has been 2.2%.

No new full-time or part-time staff positions are expected. The increasing cost of employee benefits continue to get our attention. Health insurance premiums for 2014 are rising by about 9% and the Town is in the second year of funding the pension plan at 100%, now that the state support of this cost has been discontinued. It is hoped that the state's financial support of municipalities are not degraded further. Merit increases for a maximal 2% raise for employees are



recommended for next year. Other areas of concern include an increased cost of energy and simply the rising cost of goods and services purchased by the Town. The ambulance insurance reimbursement policy initiated by the Board of Selectmen (BOS) last year will continue. It brings in more than enough revenue to cover the new paid 'On-Call' program. The new curbside trash and recycling program has significantly reduced costs, particularly landfill tipping fees.

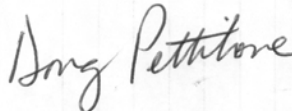
Recommended capital purchases for next year include 1 replacement police cruiser, 2 replacement 1-ton F350 trucks/plows and 1 replacement heavier duty 6-wheel dump truck/plow. No major infrastructure projects are planned for 2014. However, 2 potential projects for 2015 will be evaluated further: 1) improvement of the Mascoma boat launch and parking lot and 2) replacing the inadequate culverts under Lovejoy Brook Road to prevent flooding of that area.

There will be a Town-wide revaluation in 2014. The last one was done in 2009. It is anticipated that property values will decline an average of 5-8%. Therefore, in order to meet the budget funding needs for next year the tax rate will necessarily rise to compensate for the lower overall Town valuation. The total amount appropriated and raised by taxes, however, will not be affected by the revaluation. Therefore, the tax bill of an individual property owner will not be affected unless the individual's property value increases or decreases relative to the average change in overall Town valuation.

The EBC believes that the proposed budget will maintain Town services expected by the taxpayers while also recognizing that we are still in difficult and uncertain economic times. The proposed budget projects a municipal tax rate of \$6.24/\$1000 property value (before the revaluation), an increase of \$1.6% over 2013, well within inflation and our target. We hope that the voters will support it at Town Meeting.

The EBC thanks the Town Manager and the BOS for their helpful input during the budget season. We also thank the employees for their service and their continual efforts to contain costs.

Respectfully submitted,



Doug Pettibone
Chairman



Need Assistance?

E-mail: townhall@enfield.nh.us

Web Site: <http://www.enfield.nh.us>

EMERGENCY ONLY - Police, Fire and Ambulance/F.A.S.T. Squad **9-1-1**

TOWN CLERK

(603) 632-5001

Email: chigbee@enfield.nh.us

Office Hours:	
Monday, Wednesday & Friday	8:30 am – 3:30 pm
Tuesday	9:30 am – 4:30 pm
Thursday	11:00 am – 7:00 pm

See the Town Clerk for:

Motor Vehicle & Boat Registrations

Dog Licenses

Marriage Licenses

Birth & Death Certificates

Voter Registration

Election Processes

Wetlands Applications

Research & General Information

TAX COLLECTOR

(603) 632-4201

chigbee@enfield.nh.us

Office Hours:	
Monday, Wednesday & Friday	8:30 am – 3:30 pm
Tuesday	9:30 am – 4:30 pm
Thursday	11:00 am – 7:00 pm

See the Tax Collector for:

Tax Inquiries and Payments

Water & Sewer Payments



TOWN MANAGER'S OFFICE

(603) 632-5026

townhall@enfield.nh.us

Office Hours:	
Monday – Friday	8:00 am – 4:00 pm

See the Assessing Administrator for:

Assessor's Cards

Property Records

Intent to Cut Applications

Current Use Applications

Exemptions / Tax Credits

See the Executive Assistant for:

General Information

Rental of Town Buildings

Minutes of Meetings

Town Bids

Dump Stickers & Landfill Tickets

**BUILDING INSPECTOR/HEALTH OFFICER/FIRE INSPECTOR
& ZONING ADMINISTRATOR**

(603) 632-4343

pneily@enfield.nh.us

Office Hours:	
Monday – Friday	7:30 am – 3:30 pm

See the Building Inspector for:

Building Permits

Inspection Requests

Sign Permits

Health Issues

Zoning Applications



TOWN PLANNER

(603) 632-4067

sosgood@enfield.nh.us

Office Hours:
By appointment

See the Town Planner for:

Planning Applications

PUBLIC WORKS

(603) 632-4605

jtaylor@enfield.nh.us

Office Hours:	
Monday – Friday	8:00 am – 3:00 pm

See the Director of Public Works for:

Highway Department

Buildings & Grounds

Water & Sewer Departments

Solid Waste & Recycling

HUMAN SERVICES

(603) 632-5026

dheed@enfield.nh.us

Office Hours:	
Friday	8:00 am – 4:00 pm

See the Director of Human Services for:

Public Assistance

Enfield Food Pantry



Town of Enfield Directory

Emergencies (Police/Fire/Ambulance) 911

Department	Phone Number Email Address	Contact
Ambulance	632-5200	Richard Martin
Non-Emergency	ambulance@enfield.nh.us	
Animal Control	632-7501 whuntley@enfield.nh.us	Police Department
Assessor's Office	632-5026 jahuntley@enfield.nh.us	Julie Huntley
Bookkeeper	632-5026 whuntley@enfield.nh.us	Wendy Huntley
Building Inspector	632-4343 pneily@enfield.nh.us	Phil Neily
Building Rental	632-5026 abonnette@enfield.nh.us	Alisa Bonnette
Burn Permits	252-0386	David Crate
	632-7530	Richard Crate
	632-5363	Dick Chase
	632-7058	Bob Pollard
	632-4936	Rick Bean
	252-0804	Tim Taylor
	632-5212	Tony Felix
Cemetery Information	632-4605 wshoemaker@enfield.nh.us	Will Shoemaker
Conservation Commission	632-5026 conservation@enfield.nh.us	Alan Strickland, Chair
Community Building Information	632-5026 abonnette@enfield.nh.us	Alisa Bonnette
Dog Licensing	632-5001 chigbee@enfield.nh.us	Carolee Higbee



Department	Phone Number Email Address	Contact
Emergency Management Director	632-7501 rcrate@enfield.nh.us	Richard A. Crate, Jr.
Executive Assistant	632-5026 ext. 5401 abonnette@enfield.nh.us	Alisa Bonnette
Enfield Village Association	632-7197 eva@enfieldmainstreet.org	Shelley Geoghegan
Fire Department – Non-Emergency	632-4332 fire@enfield.nh.us	Union Street Station
Fire Department – Non-Emergency	632-5010 fire2@enfield.nh.us	Enfield Center Station
Forest Fire Warden	fire@enfield.nh.us	David Crate
General Information	632-5026 townhall@enfield.nh.us	Town Manager's Office
Health Dept.	632-4343 ext. 5426 pneily@enfield.nh.us	Phil Neily
Highway Dept.	632-7301 highway@enfield.nh.us	Mike Sousa
Human Services	632-5026 ext. 5407 dheed@enfield.nh.us	Diane Heed
Library	632-7145 library@enfield.nh.us	Nancy Tiedemann
Library Director	632-7145 ext. 5411 mcarr@enfield.nh.us	Marjorie Carr
Library Trustees	632-7145 ext. 5411 mcarr@enfield.nh.us	Marjorie Carr
Marriage Licenses	632-5001 ext. 5403 chigbee@enfield.nh.us	Carolee Higbee
Moderator	632-5026 townhall@enfield.nh.us	David Beaufait
Parks & Recreation	632-5026 enfieldnhrecreation@gmail.com	Jeanine King
Planning Board	632-4067 ext. 5427 sosgood@enfield.nh.us	Scott Osgood
Police Dept. Non-Emergency	632-7501 prowe@enfield.nh.us	Paula (Rowe) Stone



Department	Phone Number Email Address	Contact
Public Works Director	632-4605 ext. 5417 jtaylor@enfield.nh.us	Jim Taylor
Public Works Administrative Assistant	632-4605 ext. 5429 dheed@enfield.nh.us	Diane Heed
Recreation Field Use & Information	632-5026 enfieldnhrecreation@gmail.com	Jeanine King
Regional Recreation	523-4501 ext. 111 or 632-5026 mvalleyrec@gmail.com (email preferred)	Kati Lary Jopek
Sanitation	632-4605 jtaylor@enfield.nh.us	Jim Taylor
Schools	632-5563 632-4231 632-4357 632-4308	School Administration Enfield Village School Indian River School MVRHS
Selectmen	632-5026 jkluge@enfield.nh.us fcummings@enfield.nh.us dcrate@enfield.nh.us	John W. Kluge B. Fred Cummings Donald J. Crate, Sr.
Sewer Dept.	632-4002 bprior@enfield.nh.us	Bruce Prior
Supervisors of the Checklist	632-5001 chigbee@enfield.nh.us	Carolee Higbee
Tax Collector	632-4201 chigbee@enfield.nh.us	Carolee Higbee
Town Clerk	632-5001 chigbee@enfield.nh.us	Carolee Higbee
Town Historian	632-7145 mcarr@enfield.nh.us	Marjorie Carr
Town Manager	632-5026 sschneider@enfield.nh.us	Steven P. Schneider
Transfer Station & Recycling Center	632-5208 amacdonald@enfield.nh.us	Andy MacDonald
Treasurer	632-5026 townhall@enfield.nh.us	



Department	Phone Number Email Address	Contact
Trustees of Trust Funds	632-5026 townhall@enfield.nh.us	Alisa Bonnette
Vehicle & Boat Registrations	632-5001 chigbee@enfield.nh.us	Carolee Higbee
Vital Records	632-5001 chigbee@enfield.nh.us	Carolee Higbee
Voter Registration	632-5001 chigbee@enfield.nh.us	Carolee Higbee
Water Dept.	632-4002 bprior@enfield.nh.us	Bruce Prior
Zoning Board	632-4343 pneily@enfield.nh.us	Phil Neily



<http://www.enfield.nh.us>

The Town has had its new website up and running for most of 2013. Many useful features were added to make it more user-friendly. A calendar appears on the homepage so you can quickly see what meetings are taking place or when offices are closed. You can subscribe to notices of various types using our E-Subscriber service. And you can easily contact us by using the Citizen Requests feature.

Departments, Boards & Commissions, have easy to reach pages specific to their functions. For instance, the Enfield Public Library has its own personalized page where you can access the on-line collection and the Building Inspection page has access to building permit application forms. Over time we intend to add more content.

We continue to have a Community Bulletin Board for public postings. Send your requests for a public postings for events or information of interest to our community to abonnette@enfield.nh.us or by U.S. Mail to PO Box 373, Enfield, NH 03748, or feel free to stop in the Town Manager's Office and ask for Alisa.

E-Subscriber Service

Follow the link on our home page to subscribe to important news and notices, announcement of posted minutes, agendas and more.

Enfield Municipal Calendar

The 2014 Enfield Municipal Calendar has been printed and mailed to postal patrons in Enfield and Enfield Center. If you have not received a calendar in the mail you can pick up a copy, free of charge, at the Enfield Town Offices, while supplies last.

We are in our 8th year of providing this service to our residents and are pleasantly overwhelmed by the number and quality of photos submitted for our annual calendar photo contest. Rules, which may be revised from time to time, will be posted on our website and on the Enfield Listserv, and will be available at the Enfield Town Offices. One rule that will not change is the subject matter: Photos must be about Enfield, NH – places in Enfield, people from Enfield, or Enfield events. So, save those beautiful photos that you take throughout the year and look for the official announcement of our 2015 Enfield Municipal Calendar Photo Contest in late summer or early fall.



Privately Operated E-Mail Lists Serving Enfield

ENFIELD LISTSERV:

For more information:

<http://listserv.dartmouth.edu/Archives/ENFIELD/enfieldlistnetiquette.pdf>

To subscribe:

Send email to: listserv@dartmouth.edu

In message body type: SUB ENFIELD FirstName LastName

MASCOMA LIST:

For more information:

<http://lists.valley.net/lists/info/mascoma>

To subscribe:

Follow the links on the main page.

ENFIELD DISCUSS LIST:

For more information:

<http://mail.enfieldnh.org/>

To subscribe:

Follow the links on the main page.



**The Town of Enfield posts notices to the
Enfield Listserv and the Enfield Discuss List.**



Town Office & Board Hours

Emergency Only - Police, Fire and Ambulance/F.A.S.T. Squad

9-1-1

Website Addresses

Town of Enfield – <http://www.enfield.nh.us>
Enfield Energy Committee – <http://energy.enfield.nh.us>

Assessing Office:

632-5026

Julie Huntley, Assessing Administrator
jahuntley@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 373, Enfield NH 03748

Assessing Office Hours:	
Monday – Friday	8:00 am – 4:00 pm

Building Inspector/Health Officer/Fire Inspector & Zoning Administrator:

632-4343

Philip Neily, Building Inspector/Health Officer
/Zoning Administrator
pneily@enfield.nh.us

Public Works Building, 74 Lockehaven Rd.
PO Box 373, Enfield NH 03748

Zoning Board Meetings: 2nd Tuesday of each month, 7 pm.

Building Inspector's Hours:	
Monday – Friday	7:30 am – 3:30 pm

Conservation Commission:

632-5026

Alan Strickland, Chairman
conservation@enfield.nh.us

Public Works Building, 74 Lockehaven Rd.
PO Box 373, Enfield NH 03748

Meetings: 1st Thursday of each month, 7 pm.



F.A.S.T. Squad:**632-5200**

Richard Martin, EMS Chief
ambulance@enfield.nh.us

18 Depot Street
PO Box 345, Enfield NH 03748

Fire Department ~ Union Street Station:**632-4332**

David J. Crate, Fire Chief
Robert Pollard, Assistant Fire Chief
Tim Taylor, Assistant Fire Chief
fire@enfield.nh.us

25 Union Street
PO Box 373, Enfield NH 03748

Fire Department ~ Enfield Center Station:**632-5010**

Richard Chase, Assistant Fire Chief
fire2@enfield.nh.us

1100 NH Rt. 4A
PO Box 373, Enfield NH 03748

Historical Records:**632-7145**

Marjorie Carr, Town Historian
mcarr@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 1030, Enfield NH 03748

Human Services Department:**632-5026**

Diane Heed, Human Services Director
dheed@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 373, Enfield NH 03748

Human Services Department Hours:	
Thursday	8:00 am – 4:00 pm



Library:**632-7145**

Marjorie Carr, Library Director
mcarr@enfield.nh.us

Circulation Desk
library@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 1030, Enfield NH 03748

Library Trustee Meetings: 2nd Monday of each month, 6 pm.

Library Hours:	
Monday, Tuesday & Thursday	1:00 pm – 8:00 pm
Wednesday	10:00 am – 6:00 pm
Saturday	10:00 am – 2:00 pm

Planning Board & Economic Development:**632-4067**

Scott Osgood, Town Planner
sosgood@enfield.nh.us

Public Works Building, 74 Lockhaven Rd.
PO Box 373, Enfield NH 03748

Planning Board Meetings: 2nd & 4th Wed. of each month, 7 pm.

Acting Town Planner's Hours:
By appointment

Police Department:**632-7501**

Richard A. Crate, Jr., Chief of Police
rcrate@enfield.nh.us

Paula (Rowe) Stone, Administrative Specialist
prowe@enfield.nh.us

19 Main Street
PO Box 365, Enfield NH 03748



Public Works Department:**632-4605**

James Taylor, Director of Public Works
jtaylor@enfield.nh.us

Public Works Building, 74 Lockehaven Rd.
PO Box 373, Enfield NH 03748

Public Works Department Hours:	
Monday – Friday	8:00 am – 3:00 pm

Town Clerk / Tax Collector:**632-4201**

Carolee T. Higbee, Town Clerk / Tax Collector
chigbee@enfield.nh.us

Sandy Romano, Deputy Town Clerk / Deputy Tax Collector
townclerk@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 373, Enfield NH 03748

Town Clerk / Tax Collector Hours:	
Monday, Wednesday & Friday	8:30 am – 3:30 pm
Tuesday	9:30 am – 4:30 pm
Thursday	11:00 am – 7:00 pm

Town Manager's Office:**632-5026**

Steven P. Schneider, Town Manager
sschneider@enfield.nh.us

Alisa Bonnette, Executive Assistant
abonnette@enfield.nh.us

Wendy Huntley, Finance Assistant/Benefits Coordinator
whuntley@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 373, Enfield NH 03748

Selectmen Meetings: 1st & 3rd Monday of each month, 6:00 pm.

Town Manager's Office Hours:	
Monday – Friday	8:00 am – 4:00 pm



Transfer Station & Recycling Center:**632-5208**

Andy MacDonald, Lead Facility Operator
amacdonald@enfield.nh.us

39 Lockehaven Road
PO Box 373, Enfield NH 03748

Transfer Station & Recycling Center Hours:	
Wednesday & Thursday	12 Noon – 7:00 pm
Friday & Saturday	8:00 am – 4:00 pm
Closed Sundays, Mondays & Tuesdays	

Summer Transfer Station & Recycling Center Hours June 1 – September 14, 2014	
Wednesday & Thursday	12 Noon – 7:00 pm
Friday & Saturday	8:00 am – 4:00 pm
Sunday	12 Noon – 4:00 pm
Closed Mondays, Tuesdays & Holidays	

The Transfer Station & Recycling Center will be closed on these holidays:
January 1, July 4, November 27 & 28, December 25 & 26

Please see out 2014 Municipal Calendar for the holiday schedule for curbside rubbish and recycling collection or visit our website at
http://enfieldnh.vt-s.net/Pages/EnfieldNH_Recycling/index

Water & Sewer Departments:**632-4002**

Bruce Prior, Water/Sewer Operator
bprior@enfield.nh.us

Public Works Building, 74 Lockehaven Road
P.O. Box 373, Enfield NH 03748

After hours emergencies ONLY, please call

643-2222

For your convenience, a drop box is located at the rear entrance of Whitney Hall, to the left of the entrance door. Payments and correspondence may be placed in the drop box after hours. The box is emptied daily. Payments in the box at the time of collection will be considered received the prior business day.



Town Officers

As of December 31, 2013

		Term Expires
Selectmen:	John W. Kluge	2014
	B. Fred Cummings	2015
	Donald J. Crate, Sr.	2016
Town Manager:	Steven P. Schneider	
	* * *	
Advance Transit Board of Directors:	Jim Taylor	
Budget Committee:	Gayle Hulva	2014
	Lori Saladino	2014
	Annabelle Bamforth	2014
	Douglas Pettibone, Chairman	2015
	Paul Mirski	2015
	Janet Shepard	2015
	Shirley Green	2016
	David L. Stewart	2016
	Samuel Eaton, Vice Chairman	2016
	B. Fred Cummings, Ex-Officio	2014
Building Inspector:	Phil Neily	
Capital Improvement Program Committee:	Lee Carrier	2014
	Bob Cusick	2014
	Suzanne Laliberte, Planning Board Rep	2015
	Doug Pettibone	2015
	Gary Gaudette	2016
	Dan Kiley	2016
	B. Fred Cummings, Selectmen's Rep	2014



		Term Expires
Cemetery Trustees:	Mary E. Quintana	2014
	David L. Stewart	2015
	Richard M. Henderson	2016
Conservation Commission:	Dwight Marchetti	2014
	Phil King	2014
	Alan Strickland, Chairman	2015
	Anne Steele	2015
	Shirley Green	2016
	Sue Hagerman	2016
	Gary Gaudette	2016
	Jeanine King, Alternate	2016
	Donald J. Crate, Sr., Selectmen's Rep.	2014
Emergency Management Director:	Richard A. Crate, Jr.	
Energy Committee:	Richard Lammert	2014
	Larry Battis	2014
	Charles DePuy	2016
	Kim Quirk, Chairman	2016
	Philip E. Vermeer	2016
	Kurt Gotthardt, Alternate	2016
Enfield Village Association:	John W. Kluge	
Executive Assistant:	Alisa D. Bonnette	
FAST Squad:	Richard Martin, EMS Chief	
	Sam Provenza, EMS Assistant Chief	
Finance Assistant / Benefits Coordinator:	Wendy Huntley	
Fire Chief:	David J. Crate, Sr., Fire Chief	
	Richard Chase, Assistant Fire Chief	
	Robert Pollard, Assistant Fire Chief	
	Timothy Taylor, Assistant Fire Chief	



		Term Expires
Fire Wards:	David J. Crate, Sr.	2014
	Timothy Taylor	2015
	Richard A. Crate, Sr.	2016
Heritage Commission:	Cecilia Aufiero	2014
	Mary Ann Haagen	2014
	Linda Jones	2015
	Suzanne Hinman	2015
	Meredith Smith, Chairman	2015
	Marjorie Carr	2016
	Shirley Green	2016
	Paul Mirski, Alternate	2015
	Mike Seiler, Alternate	2016
	Rebecca Stewart, Alternate	2016
Human Services Director:	Diane Heed	
Inspectors of Election:	Kathleen Decato	2014
	Rebecca Powell	2014
	Francine Lozeau	2014
	David L. Stewart, Alternate	2014
Library Director:	Marjorie Carr	
	Nancy Tiedemann, Assistant Librarian	
Library Trustees:	Philip Cronenwett	2014
	Shirley Green	2015
	Francine Lozeau	2016
Mascoma River Local Advisory Committee:	Kurt Gotthardt	2014
	Timothy Taylor	2014
Mascoma Valley Health Initiative:	Philip Neily	
Moderator:	David Beaufait, M.D.	2014



		Term Expires
Planning Board:	Dan Kiley	2014
	Timothy Taylor, Chairman	2014
	David Saladino	2015
	Suzanne S. Laliberte	2015
	Kurt Gotthardt	2016
	Paul Withrow	2016
	Paula Rowe, Alternate	2016
	John W. Kluge, Ex-Officio	2014
Town Planner:	Scott Osgood	
Police Department:	Richard A. Crate, Jr., Chief of Police	
	Scott Thompson, Sergeant	
	Kenneth M. May, Detective Sergeant	
	Roy Holland, Detective	
	Luke Frye, Master Patrol Officer	
	Anthony Booth, Patrol Officer	
	Courtland Smith, Patrol Officer	
	Michael Crate, Part-Time Patrol Officer	
	Kenneth F. May, Part-Time Patrol Officer	
	Amanda Lewis, Part-Time Patrol Office	
	Paula (Rowe) Stone, Administrative Assistant	
	Carl Pellerin, Assistant	
	Wendy Huntley, Animal Control Officer	
Public Works Director:	James L. Taylor	
Recreation Commission:	David Carr	2014
	Keli Green	2014
	Dolores Struckhoff	2015
	Sharon Kiley	2016
	Jeanine King	2016
School Board Members:	James C. Gerding, Sr.	2015
	Danielle Thompson	2016
School Budget Committee Members:	Lisa Gaskin	2015
	Jeffrey Briand	2016



		Term Expires
Supervisors of the Checklist:	Nancy A. White	2014
	James C. Gerding, Sr.	2016
	Robert Foley	2018
Tax Collector:	Carolee T. Higbee	
	Sandy Romano, Deputy	
Tax Increment Finance District Advisory Committee:	Shara Buffington	2015
	Lori Bliss Hill	2015
	Rob Malz	2016
	David Saladino	2016
	Vacant	2016
Town Clerk:	Carolee T. Higbee	2014
	Sandy Romano, Deputy	2014
Town Historian:	Marjorie Carr	
Treasurer:	Joyce Osgood, Deputy/Acting Treasurer	2015
Tree Warden:	William Shoemaker	
Trustees of Trust Funds:	Cynthia Hollis, Secretary	2014
	John Carr, Chairman	2015
	Ellen H. Hackeman, Treasurer	2016
UVLSRPC Commissioners:	Dan Kiley	2014
	Steven P. Schneider	2016
Zoning Board of Adjustment:	Craig Daniels, Chairman	2014
	Cecilia Aufiero	2015
	John Pellerin	2015
	Edward Scovner	2016
	Ken May	2016
	David Dow, Alternate	2016
	Curtis Payne, Alternate	2016



Retirement Recognition



Sergeant Scott A. Thompson

Sergeant Scott A. Thompson has filed to join the ranks of retired police officers effective February 15, 2014. He has honorably served for over 25 years in the Patrol Division of the Department. Sergeant Thompson started this police career as a part-time officer in the Enfield Police Department in September 1989. He was promoted to full-time status in March 1990 and graduated from the New Hampshire Police Academy in August 1990.

Extremely proficient in the workings of police operations and procedures he was assigned at an early date as the Department Training Officer, responsible for all training including field training. Having attended the Field Officer Training Course at the New Hampshire Police Academy, Sergeant Thompson soon developed a model training program for newly assigned officers. This



critical training had the objective of training newly appointed officers to perform solitary patrols at the end of their six month probationary period. It was because of Sergeant Thompson's diligent efforts that the police department was able to field confident and proficient patrol officers on the several night shifts.

Noteworthy of the many accomplishments during Sergeant Thompson's quarter-century of dedicated service was the establishment and management of a police cadet program. The cadet program was under the auspices of the Boy Scouts of America and was chartered as Explorer Post #44. Open to young men and women 14 years and older, the program promoted life skill learning, community service and provided a close insight into police operations for career minded participants.

Sergeant Thompson is a New Hampshire state certified firearms instructor and has attended numerous firearms training classes at the major weapons manufactures throughout the United States, including Remington and Colt. He was a key member of the Central New Hampshire Special Operations Unit where he specialized in weapons and defensive tactics. The unit is deployed in the various cities and towns in Central New Hampshire during critical/dangerous events.

It is difficult to measure the success of any police undertaking or individual police officer. Police are selected and trained to serve the public and reduce crime. The absence of incidents and criminal activity cannot be adequately tabulated. It is necessary to judge on the fact that peace and tranquility in the community is wrought by determined, well educated/trained and competent police officers such as Sergeant Thompson. His watch in Enfield was exceptional and truly outstanding.

The Town of Enfield is extremely grateful for the twenty-five plus years of dedicated service provided by Sergeant Thompson and wishes him and his family the very best in the retirement years.



The Town would also like to recognize those individuals who have served the community by volunteering on Boards, Commissions and Committees, and who retired from community service in 2013.

Many thanks to these individuals for giving so generously of their time and sharing their knowledge and experience, which is so vital to the operation of local government.

Energy Committee

Wendell Smith

April 21, 2008 – January 1, 2013

Budget Committee

Gail Malz

March 13, 2007 – March 12, 2013

Zoning Board of Adjustment

David Dow

March 13, 2007 – March 12, 2013

Robert Cavalieri

November 10, 2009 – March 12, 2013

Tax Increment Finance District Advisory Committee

Ken Hill

May 17, 2010 – March 12, 2013

Good Government Starts With You! If you are interested in serving on an appointed Town Board or Committee, send a letter of interest and qualifications to the Enfield Board of Selectmen, PO Box 373, Enfield NH 03748 or email to townhall@enfield.nh.us

Submitting a letter of interest in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.



Board & Committee Meeting Schedule

The following is a list of regularly scheduled Board & Committee meetings. This information can also be found on our annual municipal calendar, available at the Town Offices, free of charge to residents, while supplies last. Boards and Committees that meet on an irregular schedule are not included here. These include the Budget Committee, Trustees of Trust Funds and others. Please see our complete and current meeting postings at the Enfield Town Office, Enfield and Enfield Center Post Offices and on our website at www.enfield.nh.us. Changes to the date, time or location of a meeting will be posted in these locations.

Capital Improvement Program Committee

Public Works Building, 74 Lockehaven Road

September - May

4th Tuesday of each month, 6:00 pm

Cemetery Trustees

Public Works Building, 74 Lockehaven Road

May - October

2nd Thursday of each month, 6:00 pm.

Conservation Commission

Public Works Building, 74 Lockehaven Road

1st Thursday of each month, 7:00 pm.

Energy Committee

Whitney Hall Conference Room, 23 Main Street

2nd Tuesday of each month, 5:15 pm.

Heritage Commission

Whitney Hall Conference Room, 23 Main Street

4th Thursday of each month, 4:30 pm.

Library Trustees

Whitney Hall Conference Room, 23 Main Street

2nd Monday of each month, 6:00 pm.



Old Home Days Committee

Whitney Hall Conference Room, 23 Main Street

March – July

1st Wednesday of each month, 5:30 pm.

Planning Board

Public Works Building, 74 Lockehaven Road

2nd & 4th Wednesday of each month, 7:00 pm.

Recreation Commission

Whitney Hall Conference Room, 23 Main Street

3rd Tuesday of each month, 7:00 pm.

Selectmen

Whitney Hall Conference Room, 23 Main Street

1st & 3rd Monday of each month, 6:00 pm.

Tax Increment Finance Advisory Committee

Public Works Building, 74 Lockehaven Road

3rd Thursday of each month, 6:00 pm.

September - May

Zoning Board of Adjustment

Public Works Building, 74 Lockehaven Road

2nd Tuesday of each month, 7:00 pm.



Roster of the General Court

GOVERNOR



Maggie Hassan (Democrat)

Office of the Governor

State House

107 North Main Street

Concord NH 03301

(603) 271-2121

(603) 271-7640 (fax)

<http://www.governor.nh.gov/>

January 2013 – January 2015

REPRESENTATIVE IN CONGRESS–DISTRICT 2



Ann McLane Kuster (Democrat)

18 North Main Street, Fourth Floor

Concord, NH 03301

Phone: (603) 226-1002

137 Cannon House Office Building

Washington, DC 20515

Phone: (202) 225-5206

kuster.house.gov

January 2013 – January 2015



UNITED STATES SENATORS



Jeanne Shaheen (Democrat)

50 Opera House Square
Claremont, NH 03743
(603) 542-4872

520 Hart SOB
Washington, DC 20510
(202) 224-2841
(202) 228-3194 (fax)

<http://www.shaheen.senate.gov/>

January 2009 – January 2015



Kelly Ayotte (Republican)

1200 Elm Street, Suite 2
Manchester, NH 03101-2503

Phone: (603) 622-7979

Fax: (603) 622-0422

144 Russell Senate Office Building
Washington, D.C. 20510

Phone: (202) 224-3324

Fax: (202) 224-4952

<http://www.ayotte.senate.gov>

January 2011 – January 2017



EXECUTIVE COUNCILOR – DISTRICT 1



Raymond S. Burton (Republican)

Executive Councilor Raymond Burton passed away after a long illness on November 12, 2013.

Raymond Burton was a wonderful individual and a champion for Town of Enfield projects. He will be sorely missed.

A Special State Primary Election took place January 21, 2014 and a ballot vote will take place at the first session of Town Meeting on March 11, 2014 to fill this vacant position.

January 2013 – January 2015



GRAFTON COUNTY COMMISSIONER – DISTRICT 1

Michael Cryans

PO Box 999
Hanover NH 03755
603-448-4351

www.graftoncountynh.us/commissioner_cryans.htm

January 2013 – January 2015



STATE SENATOR – DISTRICT 5

David Pierce (Democrat)

PO Box 83

Etna, NH 03750-0083

Legislative Office Building, Room 101-A

33 North State Street

Concord, NH 03301

(603) 271-8631

NH.Sen.Pierce@gmail.com

<http://www.gencourt.state.nh.us/Senate/>

January 2013 – January 2015

STATE REPRESENTATIVES – DISTRICT 10



Wendy Piper (Democrat)

PO Box 311

Enfield, NH 03748-0311

(603) 632-7179

wendy.piper@leg.state.nh.us

<http://www.gencourt.state.nh.us/house/members/wml.aspx>

January 2013 – January 2015

STATE REPRESENTATIVES – DISTRICT 17

Catherine Mulholland (Democrat)

134 Gifford Hill Road

Grafton, NH 03240

(603) 523-4497

cmulholland134@gmail.com

<http://www.gencourt.state.nh.us/house/members/wml.aspx>

January 2013 – January 2015



Candidates for Local Elected Office March 11, 2014

The candidates listed below are running for office in 2014 and will be voted by ballot on Tuesday, March 11, 2014 in the Whitney Hall Auditorium, 23 Main Street. The polls will be open from 8:00 a.m. until 7:00 p.m.

One Moderator for 2 years:

David Beaufait

One Selectman for 3 years:

John W. Kluge

One Town Clerk for 3 years:

Carolee T. Higbee

One Treasurer for 3 years:

Sasha Holland

One Trustee of Trust Funds for 3 years:

Cynthia Hollis

One Cemetery Trustee 3 years:

Mary E. Quintana

One Fire Ward for 3 years:

B. Fred Cummings

One Library Trustee for 3 years:

Philip N. Cronenwett

One Zoning Board of Adjustment Member for 3 years:

Three Budget Committee Members for 3 years:

Annabelle Bamforth

Gayle Hulva

Mike Lorrey

One Supervisor of the Checklist for 6 years:

Nancy A. White



Town of Enfield



Town Meeting Warrant



One Trustee of Trust Funds
One Cemetery Trustee
One Fire Ward
One Library Trustee
One Zoning Board of Adjustment Member
Three Budget Committee Members

For Six Years: One Supervisor of the Checklist

Article 2. Are you in favor of the adoption of **Amendment No. 1** as proposed by the Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the Town will vote to delete the current definition of Abutter in the Zoning ordinance and replace it with the following definition:

Abutter: Shall mean the owner, or owners, of record of a parcel of land which is contiguous at any point to the parcel being subdivided, or which lies directly across a public right-of-way or stream from the parcel being subdivided. In the case of *all* subdivisions *and site plan reviews*, the term shall also include the owner or owners of record of a parcel of land which is two hundred (200) feet from any point on the boundaries of the parcel being subdivided.

Article 2 involves a change to the definition of abutter in the regulations for Subdivisions.

The change is for the definition of Abutter to include ALL parcels within 200 feet of any point on a parcel being subdivided or requiring a site plan review. This change will make the requirements for notice the same for site plan reviews, minor subdivisions as for major subdivisions. This change also effectively provides notice to more people than would be notified under the existing regulation.

Approved by the Enfield Planning Board by a vote of 7-0.

Article 3. Are you in favor of the adoption of **Amendment No. 2** as proposed by the Planning Board for the Town of Enfield Zoning Ordinance as follows?



To see if the Town will vote to add the following sentence to the definition of “**Driveway**” in the Zoning Ordinance:

“Driveways serving three or more parcels shall be constructed to Enfield Street Design Standards”

Article 3 involves adding information to the definition of Driveways to clarify the existing standards for construction of driveways serving more than 3 (three) adjoining lots. Current Town regulations require driveways serving more than 2 adjoining lots to be built to the Enfield Street Design Standards. This change puts the requirement into the definition, to help get the information to the public.

Driveway: Any improved or unimproved area serving as an area of access, entrance, exit, or approach from any street to any parcel of land, regardless of public or private ownership. ***Driveways serving three or more parcels shall be constructed to Enfield Street Design Standards***

Approved by the Enfield Planning Board by a vote of 7-0.

Article 4: Are you in favor of the adoption of **Amendment No. 3** as proposed by the Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the Town will delete the current definition of “**Street**” in the Zoning Regulations and insert the definition for street listed below in to the regulations:

Street: A state highway, town road, avenue, lane and/or any other way used or in existence for vehicular travel including driveways which serves three or more adjacent lots or sites. The word street shall include the entire right-of-way.

Article 4 involves adding information to the definition of Streets to clarify the existing standards for construction of Driveways serving more than 2 (two) adjoining lots. Current Town regulations require Driveways serving more than 2 adjoining lots to be built to the Enfield Street Design Standards. This change clarifies the requirement.

Approved by the Enfield Planning Board by a vote of 7-0.



Article 5: Are you in favor of the adoption of **Amendment No. 4** as proposed by the Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the Town will vote to include the following definition for “**Subdivision, Major**” into the Zoning Ordinance:

“Subdivision, Major: Shall mean the division of a lot, tract, or parcel of land into three (3) or more lots, sites, tracts, or other divisions of land.”

*Article 5 involves providing a definition for **Subdivision, Major**. This change is made because the definition is not currently in the Zoning Regulation. In 2007 the Town voted to remove all definitions from the Site Plan and Subdivision Regulations and put them all in the Zoning Ordinance. This was done to eliminate conflicts between definitions in various regulations. The definitions for Major and Minor Subdivisions were not included on the published list. This change is to include the definition as it existed in the 2007 definitions in the current zoning ordinance.*

Approved by the Enfield Planning Board by a vote of 7-0.

Article 6: Are you in favor of the adoption of **Amendment No. 5** as proposed by the Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the Town will vote to include the following definition for “**Subdivision, Minor**” into the Zoning Ordinance:

“Subdivision, Minor: Shall mean the division of a lot, tract, or parcel of land into two (2) lots, sites, or other dwelling units, and which requires no new roads, public utilities, or other municipal improvements. A parcel of land which has been subjected to minor subdivision shall not be eligible for further minor subdivision for a period of five (5) years from the date of the most recent minor subdivision approval.”

Article 6 involves providing a definition for Subdivision, Minor. This change is made because the definition is not currently in the Zoning Regulation. In 2007 the Town voted to remove all definitions from the Site Plan and Subdivision Regulations and put them all in the Zoning Ordinance. This was done to eliminate conflicts between definitions in various regulations. The definitions for



Major and Minor Subdivisions were not included on the published list. This change is to include the definition as it existed in the 2007 definitions in the current zoning ordinance.

Approved by the Enfield Planning Board by a vote of 7-0.

Article 7: Are you in favor of the adoption of **Amendment No. 6** as proposed by the Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the Town will vote to add the following requirements for Recreational Vehicles on Lots in the Route 4 District:

- *A recreational vehicle, such as a motor home or camper, may be permitted on a lot, with an existing dwelling unit, so long as it is not used for occupancy or as a dwelling in excess of three weeks in a calendar year.*
- *A recreational vehicle such as a motor home or camper, may be permitted on a lot without an existing dwelling unit, so long as sewage and gray water disposal is in accordance with State law. Occupancy shall be limited to six months in a calendar year.*

Article 7 is requested because no restrictions for Recreational Vehicle on lots in the Route 4 District currently exist. The district was added to the Zoning Regulations in 2013, but the language did not include language on Recreational Vehicles. The language proposed is exactly the language currently in the CB District, which is the district the Route 4 zone was in prior to the change.

Approved by the Enfield Planning Board by a vote of 7-0.

Article 8: Are you in favor of the adoption of **Amendment No. 7** as proposed by the Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the Town will vote to add the following setback requirements to waters and wetlands located in the Route 4 District

- *No structure shall be placed, located, or constructed within fifty feet from the seasonal high water line of any river, stream, wetland, lake, or public*



pond, and no dock may be located nearer a side lot line than the distance permitted for building setbacks in the Zoning District the property is located in.

Article 8 is requested because no setbacks to waters and wetlands on lots in the Route 4 District currently exist. The district was added to the Zoning Regulations in 2013, but the language did not include setbacks to waters and wetlands. The language proposed is similar to the language currently in the CB District, which is the district the Route 4 zone was in prior to the change. The difference is that dock setbacks are written to be the same setbacks as buildings in the Route 4 districts as opposed to being that of the water body setback.

Approved by the Enfield Planning Board by a vote of 7-0.

Article 9: To see if the Town will vote to raise and appropriate the Budget Committee's and Selectmen's recommended sum of five million, four hundred seventy-seven thousand, five hundred sixty-one and 00/100 dollars, **(\$5,477,561)**, for general municipal operations. This article does not include special or individual articles addressed. (Estimated tax impact \$5.70/ \$1,000 valuation.)

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 8-0.

Article 10: To see if the Town will vote to authorize the Selectmen to enter into a long-term lease/purchase agreement in the amount of thirty thousand and 00/100 dollars **(\$30,000)** payable over a term of four (4) years for the purpose of leasing one cruiser for the Police Department, to authorize the municipal officials to negotiate such lease and to determine the rate of interest thereon, and to raise and appropriate the sum of eight thousand dollars **(\$8,000)** for the first year's payment for that purpose. Said appropriation to be offset by the withdrawal of \$8,000 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the lease.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 7-1.



Article 11: To see if the Town will vote authorize the Selectmen to enter into a long term lease/purchase agreement in the amount of two hundred sixty five thousand and 00/100 dollars (\$265,000) payable over a term of ten (10) years for the purpose of leasing two one-ton dump trucks and one fully equipped (plow, wing, and sand/salt spreader) truck (GVW 25,100) for the Department of Public Works and to raise and appropriate the sum of forty one thousand one hundred and 00/100 dollars (\$41,100) for the first year's payment for that purpose. Said appropriation to be offset by the withdrawal of \$41,100 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the lease.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 5-3.

Article 12: To see if the Town will vote to raise and appropriate the sum of two hundred ninety one thousand, seven hundred eighty three and 00/100 dollars (\$291,783) to be placed in the Capital Improvement Plan Capital Reserve. (Estimated tax impact \$0.53/ \$1,000 valuation.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 8-0.

Article 13: To see if the Town will vote to raise and appropriate ten thousand and 00/100 dollars (\$10,000) for permitting and engineering for the repair of the Route 4A Mascoma Lake Boat Launch parking lot. Said appropriation will be offset by the withdrawal of ten thousand and 00/100 dollars (\$10,000) from the Capital Improvement Program Capital Reserve Fund. (This appropriation will have no impact on the 2014 municipal tax rate.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 7-1.



Article 14: Shall the Town adopt the provision of RSA 80:52-a, to authorize the prepayment of taxes and authorize the tax collector to accept these payments. *Majority Vote Required*

Article 15: Shall the Town modify an Exemption for the disabled under the provisions of RSA 72-37-b as follows: the exemption from assessed value for qualified taxpayers shall be \$50,000. To qualify, the person must be eligible under Title II or Title XVI of the Federal Social Security Act, must occupy the property as his or her principle place of abode, must own the property individual or jointly, or if owned by a spouse, they must have been married for at least 5 years, had in the calendar year preceding April 1 a net income from all sources, of not more than twenty-six thousand dollars (\$26,000) if single, and thirty-six thousand dollars (\$36,000) if married, own net assets not in excess of seventy thousand dollars (\$70,000) excluding the value of the person's residence.

Article 16: Shall the Town modify the elderly exemptions from property tax in the Town of Enfield based on assessed value, for qualified taxpayers, to be as follows:

For a person 65 years of age up to 75 years, \$46,000;
For a person 75 years of age up to 80 years, \$69,000
For a person 80 years of age or older, \$92,000.

To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of less than twenty-six thousand (\$26,000) or if married, a combined net income of less than thirty-six thousand dollars (\$36,000); and own net assets not in excess of seventy thousand dollars (\$70,000) excluding the value of the person's residence.

Article 17: To see if the Town will vote to amend the Tax Incremental Finance (TIF) District Plan, Section V. District Plan, Project List by adding the new municipal parking lot construction (up to \$150,000) to serve the town, police, and new library buildings, and the Lovejoy Brook Road culvert replacement.



Article 18: To see if the Town will vote to accept a piece of real estate approximately 1.5 acres located off Lovejoy Brook Road. Said property is owned by Robert LaCroix, is identified as Map 15 Lot 5, and is adjacent to the property on which the municipal Prior Well is located and is within the wellhead protection zone.

Article 19: Should the Town allow the use of an approximately 2.0 acre portion of the idle field adjacent to the Shaker Recreation Park on Route 4A (Tax Map 11, Lot 44) for a volunteer funded and managed off-leash fenced municipal dog park. The property will remain at all times the property of the Town of Enfield. All costs of construction, operation, and maintenance will be paid for by funds raised by the Mascoma Valley Dog Park Supporters, a nonprofit group. The Mascoma Valley Dog Park Supporters, with the approval of the Recreation Department and Selectboard, will be responsible for the planning, development, and management of the dog park. This article has no impact on the 2014 tax rate.

Article 20: Shall the Town raise and appropriate the sum of two thousand and 00/100 dollars (**\$2,000**) from the 12/31/2013 unreserved fund balance, for deposit into the Cemetery Maintenance Expendable Trust Fund, an expendable general trust fund previously established under the provisions of RSA 31:19-a for the purpose of maintaining cemeteries? This money represents 2013 revenue from the sale of cemetery lots in 2013 and is available to offset the appropriation.

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 8-0.

Article 21: To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.



A true copy of warrant, attest:

A handwritten signature in cursive script, reading "Donald J. Crate Sr.".

Donald J. Crate, Sr.

A handwritten signature in cursive script, reading "John W. Kluge".

John W. Kluge

A handwritten signature in cursive script, reading "B. Fred Cummings".

B. Fred Cummings
BOARD OF SELECTMEN
ENFIELD NH



Warrant Articles Approved Until Rescinded

The following articles were approved, until rescinded, by the voters at Town Meeting. The voters may reverse these decisions by a majority vote at a subsequent Town Meeting, provided an article is included on the warrant. An article may be placed on the warrant by the Board of Selectmen or by petition [RSA 40:13, II-a (b)].

Adopted March 10, 1998: Shall the Town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year?

Adopted March 10, 1998: Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 31:95-e providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to accept gifts of personal property, other than money, which may be offered to the Town for any public purpose? The selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the Town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property.

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 202-A:4-d providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property?



Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to borrow money in anticipation of taxes?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 80:80 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to administer, sell or otherwise dispose of any tax lien or real estate acquired by tax title or otherwise, by public auction, by advertised sealed bids, or to otherwise dispose of as justice may require, providing that if such property is to be sold at public auction, then the same shall be advertised sixty (60) days in advance of sale and again forty-five (45) days in advance of sale with notice posted in three public places and two local newspapers of wide circulation for two consecutive weeks?

Adopted March 10, 1998: Shall the Town vote to authorize indefinitely, until specific rescission of such authority, the selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the selectmen and their agent?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 31:19 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?

Adopted March 13, 2001: Shall the Town authorize the Selectmen to accept for the Town parcels of land, which authority shall continue until rescinded, formerly the property of the Northern Railroad or state owned rights-of-way, that the New Hampshire Department of Transportation considers surplus to its needs?



Town Warrant Narrative 2014

This narrative, provided in concert to the Town Meeting Warrant, is intended to be informational in nature, and states the purpose and rationale of the articles. The State of New Hampshire Budget Reporting Form identified as the **MS-7**, which is printed in your Town Report, provides details as to prior year's appropriations and expended end of year totals for both the operational aspects and capital acquisitions together with proposed 2014 requests.

Ballot Articles

Articles 1 through 8 are ballot-voting articles, which will require action, either by voting in person at the election or by absentee ballot. All absentee ballots should be directed through the office of the Town Clerk. Voting will take place:

Where:	Whitney Hall Auditorium, 23 Main Street, Enfield
When:	Tuesday, March 11, 2014
Polls Open:	8:00 a.m.
Polls Close:	7:00 p.m.

NOTE: If you have not yet registered to vote, you may register on the actual day of voting. For quickest registration, please bring the following identification items with you: birth certificate or passport, AND driver's license or non-driver's identity card. If your driver's license does not list your Enfield address you must also bring proof of your residence, such as your auto registration, lease agreement, or utility bill.

No ID – No Problem – you'll simply have to sign an affidavit in the presence of an election official.



Article 1: Election of Town Officers for the ensuing year.

For Two Years: One Moderator

For Three Years: One Selectman
 One Town Clerk
 One Treasurer
 One Trustee of Trust Funds
 One Cemetery Trustee
 One Fire Ward
 One Library Trustee
 One Zoning Board of Adjustment Member
 Three Budget Committee Members

For Six Years: One Supervisor of the Checklist

Articles 2 – 8: Amendments to the Enfield Zoning Ordinance

Deliberative Session

Meeting will reconvene:

When: **Saturday, March 15, 2014**
Place: **Enfield Elementary School, 271 US Route 4, Enfield**
Time: **9:00 a.m.**

Operational Budget

Article 9: To see if the Town will vote to raise and appropriate the Budget Committee's and Selectmen's recommended sum of five million, four hundred seventy-seven thousand, five hundred sixty-one and 00/100 dollars, **(\$5,477,561)**, for general municipal operations. This article does not include special or individual articles addressed. This article is indicative of the operational appropriations for Town operations, including Water and Sewer, as depicted on the MS-7 Budget of the Town Form. This article includes the personnel costs for our employees which constitute about 55% of the general fund appropriations. The 2014 Budget does address a few deferred maintenance items, specifically our gravel roads, and our municipal buildings.



Article 10: This article authorizes the Selectmen to enter into a long-term lease/purchase agreement over a four (4) year period for a new cruiser. The Selectmen, as agents to expend for the Capital Improvement Program Capital Reserve Fund, can authorize the withdrawal of funds for the annual lease payments. Said funds would offset the appropriation thereby having no impact on the 2014 tax rate.

Article 11: This article authorizes the Selectmen to enter into a long-term lease/purchase agreement over a ten (10) year period for two one-ton trucks and one fully equipped six wheeled truck (GVW 25,100). The proposed vehicles will replace current vehicles from our fleet. The Selectmen, as agents to expend for the Capital Improvement Program Capital Reserve Fund, can authorize the withdrawal of funds for the annual lease payments. Said funds would offset the appropriation thereby having no impact on the 2014 tax rate.

Article 12: The Capital Improvement Program Committee worked diligently over the past year reviewing the Capital Improvement Program. If approved by Town Meeting, the addition of \$291,783 to the CIP Capital Reserve Fund as proposed by the CIP Committee will aid the Town in maintaining a stable tax rate, while allowing the Town to plan and fund for future capital needs.

Article 13: This article will address a problem area for Mascoma Lake visitors. The Town has already secured a permit to repair the boat ramp into Mascoma Lake; we are seeking additional funds to secure a permit to pave the boat parking area. (This appropriation will have no impact on the 2014 municipal tax rate.)

Article 14: This article would allow any property owner to pre-pay their taxes before a tax bill was issued, and allow the Tax Collector to accept those funds. *Majority Vote Required*

Article 15 and Article 16: We have not updated the exemptions since 2004/2005. These articles will raise the income limits as well as make the limits the same for both elderly and disabled exemptions. To qualify, the person must be eligible under Title II or Title XVI of the Federal Social Security Act, must occupy the property as his or her principle place of abode, must own the property individual or jointly, or if owned by a spouse, they must have been married for at least 5 years, had in the calendar year preceding April 1 a net income from all sources, of not more than \$26,000 if single, and \$36,000 if married, own net assets not in excess of \$70,000.



Article 17: The Town is seeking to add two projects to the TIF Project list. The first project is the replacement of the two 48" culverts under Lovejoy Brook Road with a 4' x 8' concrete box culvert. The Town has applied for a hazard mitigation grant to assist with the payment of the project. The current culverts regularly fail and the road floods as a result. The new box culvert will fix that problem. The second project is for the site work associated with construction of the new Library behind Whitney Hall. The parking lot will need to be redesigned and paved as a result of the library's construction.

Article 18: Robert LaCroix owns property on Lovejoy Brook Road, identified as Map 15, Lot 5. A portion of this property, approximately 1.49 acres, lies within the wellhead protection area for the Prior Wells. Mr. LaCroix has offered to donate this land to the Town. If Article 18 is approved, a lot line adjustment would transfer approximately 1.49 acres to the Town of Enfield as part of the Prior Well lot, Map 15, Lot 1. This article has no impact on the 2014 tax rate.

Article 19: The Mascoma Valley Dog Park Supporters have asked the Town to allow the construction of a dog park on a section of the Shaker Recreation Park fields. The property will remain at all times the property of the Town of Enfield. All costs of construction, operation, and maintenance will be paid for by funds raised by the Mascoma Valley Dog Park Supporters, a nonprofit group. The Mascoma Valley Dog Park Supporters, with the approval of the Recreation Department and Selectboard, will be responsible for the planning, development, and management of the dog park. This article has no impact on the 2014 tax rate.

Article 20: This article authorizes the transfer of funds in accordance with section 9(a) of the Municipal Cemetery Rules & Regulations, as revised, which states that monies from the sale of all cemetery lots sold after January 1, 1996 will go into a Cemetery Maintenance Trust Fund. The monies are used for the care and maintenance of all municipal cemeteries or left in the Trust to increase the Trust Fund. This article has no impact on the proposed 2014 Tax Rate.

Article 21: This article allows voters to transact any other business that may legally come before Town Meeting. Items brought up for discussion can only be advisory or informational in content and nature. Any items requesting the Town to raise and appropriate money cannot come before the meeting under this article.





Town of Enfield



Financial Reports



MS-7

BUDGET OF A TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: Enfield, New Hampshire

BUDGET FORM FOR A TOWN WHICH HAS ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2014 to December 31, 2014

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): _____

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

MS-7
Rev. 05/12



Budget - Town of Enfield, New Hampshire FY 2014

MS-7

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud, Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive		219,497	252,166	231,654		231,654	
4140-4149	Election Reg & Vital Statistics		74,813	64,385	77,839		77,839	
4150-4151	Financial Administration		204,867	202,123	215,907		215,907	
4152	Revaluation of Property		30,000	16,300	42,000		42,000	
4153	Legal Expense		8,000	6,919	8,000		8,000	
4155-4159	Personnel Administration		859,648	912,488	928,215		928,215	
4191-4193	Planning & Zoning		51,350	63,304	66,235		66,235	
4194	General Government Buildings		178,750	198,574	181,200		181,200	
4195	Cemeteries		2,200	2,078	2,000		2,000	
4196	Insurance		69,000	59,525	72,000		72,000	
4197	Advertising & Regional Assoc.		48,509	48,145	42,512		42,512	
4199	Other General Government		1,000	-	1,000		1,000	
PUBLIC SAFETY								
4210-4214	Police		650,039	666,871	664,623		664,623	
4215-4219	Ambulance		101,920	104,407	100,100		100,100	
4220-4229	Fire		86,700	84,634	99,180		99,180	
4240-4249	Building Inspection		64,302	71,762	46,969		46,969	
4290-4298	Emergency Management		500	218	500		500	
4299	Other (Including Communications)		65,000	67,393	68,000		68,000	
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations		-	-	-		-	
HIGHWAYS & STREETS								
4311	Administration		550,543	553,297	568,596		568,596	
4312	Highways & Streets		551,700	582,450	573,000		573,000	
4313	Bridges		-	-	-		-	

MS-7 Budget - Town of Enfield, New Hampshire FY 2014

1	2	3	4	5	6	7	8	9
ACCT #	PURPOSE OF APPROPRIATIONS (RSA 323:V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
HIGHWAYS & STREETS (cont.)								
4316	Street Lighting		17,000	19,656	18,000		18,000	
4319	Other		-	-	-		-	
SANITATION								
4321	Administration		85,277	86,570	88,886		88,886	
4323	Solid Waste Collection		188,650	245,684	189,800		189,800	
4324	Solid Waste Disposal		157,500	143,078	133,000		133,000	
4325	Solid Waste Clean-up		-	-	-		-	
4326-4329	Sewage Coll. & Disposal & Other		451,565	450,161	467,858		467,858	
WATER DISTRIBUTION & TREATMENT								
4331	Administration		-	-	-		-	
4332	Water Services		200,370	171,688	212,943		212,943	
4335-4339	Water Treatment, Conserv. & Other		-	-	-		-	
ELECTRIC								
4351-4352	Admin. and Generation		-	-	-		-	
4353	Purchase Costs		-	-	-		-	
4354	Electric Equipment Maintenance		-	-	-		-	
4359	Other Electric Costs		-	-	-		-	
HEALTH/WELFARE								
4411	Administration		100	305	210		210	
4414	Pest Control		2,000	1,965	2,000		2,000	
4415-4419	Health Agencies & Hosp. & Other		-	-	-		-	
4441-4442	Administration & Direct Assist.		33,016	22,206	32,365		32,365	
4444	Intergovernmental Welfare Payments		-	-	-		-	
4445-4449	Vendor Payments & Other		-	-	-		-	



MS-7 Budget - Town of Enfield, New Hampshire FY 2014

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
CULTURE & RECREATION								
4520-4529	Parks & Recreation		44,450	62,598	54,904		54,904	
4550-4559	Library		152,850	150,003	153,505		153,505	
4583	Patriotic Purposes		1,000	1,147	1,100		1,100	
4589	Other Culture & Recreation		5,510	2,729	3,560		3,560	
CONSERVATION								
4611-4612	Admin & Purch. of Nat. Resources		1,485	1,544	1,600		1,600	
4619	Other Conservation		-	-	-		-	
4631-4632	Redevelopment and Housing		-	-	-		-	
4651-4659	Economic Development		9,000	9,000	10,000		10,000	
DEBT SERVICE								
4711	Princ - Long Term Bonds & Notes		12,963	18,921	18,921		18,921	
4721	Interest-Long Term Bonds & Notes		2,593	3,783	17,679		17,679	
4723	Int. on Tax Anticipation Notes		-	-	-		-	
4790-4799	Other Debt Service		-	2,756	-		-	
CAPITAL OUTLAY								
4901	Land		-	-	-		-	
4902	Machinery, Vehicles & Equipment		72,000	78,700	59,700		59,700	
4903	Buildings		228,500	156,006	22,000		22,000	
4909	Improvements Other Than Bldgs		265,504	267,641	-		-	
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund		-	-	-		-	
4913	To Capital Projects Fund		-	-	-		-	
4914	To Enterprise Fund		-	-	-		-	
	- Sewer		-	-	-		-	
	- Water		-	-	-		-	

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
OPERATING TRANSFERS OUT (cont.)								
	- Electric		-	-	-	-	-	-
	- Airport		-	-	-	-	-	-
4918	To Nonexpendable Trust Funds		-	-	-	-	-	-
4919	To Fiduciary Funds		-	-	-	-	-	-
OPERATING BUDGET TOTAL			5,749,851	5,853,180	5,477,501	-	5,477,581	-

****SPECIAL WARRANT ARTICLES****

(3) Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles, 2) appropriations raised by bonds or notes, 3) appropriations to or from a separate fund created pursuant to law, such as capital reserve funds or trusts funds, or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3 V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					Enacting Fiscal Year (Recommended)	[Not Recommended]	Enacting Fiscal Year (Recommended)	[Not Recommended]
4915	To Capital Reserve Fund	17	266,783	266,783	291,783		291,783	
4916	To Exp Tr. Fund	20	2,000	2,000	2,000		2,000	
4917	To Health Maint. Trust Funds		-	-	-		-	
4902	Cruiser Lease	10	8,000	8,000	8,000		8,000	
4902	DPR Vehicles	11	-	-	41,100		41,100	
4909	Masconna Lake Boat Launch	13	-	-	10,000		10,000	

****INDIVIDUAL WARRANT ARTICLES****

"individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or terms of a one time nature you wish to address individually.

[illegible]



MS-7

Budget - Town of Enfield, New Hampshire FY 2014

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3120	Land Use Change Taxes - General Fund		-	30,000	30,000
3180	Resident Taxes		-		
3185	Yield Taxes		7,626	15,000	15,000
3186	Payment in Lieu of Taxes		-		
3189	Other Taxes		-		
3190	Interest & Penalties on Delinquent Taxes		106,359	120,000	120,000
	Inventory Penalties		-		
3187	Excavation Tax (\$0.02 cents per cu yd)		1,207	1,500	1,500
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		176	200	200
3220	Motor Vehicle Permit Fees		793,488	815,000	815,000
3230	Building Permits		13,060	14,000	14,000
3290	Other Licenses, Permits & Fees		60,107	64,300	64,300
3311-3319	FROM FEDERAL GOVERNMENT		5,783		
FROM STATE					
3351	Shared Revenues		-		
3352	Meals & Rooms Tax Distribution		205,094	205,000	205,000
3353	Highway Block Grant		121,710	120,000	120,000
3354	Water Pollution Grant		-		
3355	Housing & Community Development		-		
3356	State & Federal Forest Land Reimbursement		-		
3357	Flood Control Reimbursement		-		
3359	Other (Including Railroad Tax)		-		
3379	FROM OTHER GOVERNMENTS		-		
CHARGES FOR SERVICES					
3401-3406	Income from Departments		95,120	79,950	79,950
3409	Other Charges		5,935	12,000	12,000
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		7,212	30,000	30,000
3502	Interest on Investments		1,349	6,000	6,000
3503-3509	Other		73,970	54,000	54,000
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds		-	-	-
3913	From Capital Projects Funds		-	-	-



MS-7 Budget - Town of Enfield, New Hampshire FY 2014

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
INTERFUND OPERATING TRANSFERS IN (cont.)					
3914	From Enterprise Funds				
	Sewer - (Offset)		451,565	467,858	467,858
	Water - (Offset)		200,370	212,943	212,943
	Electric - (Offset)		-	-	-
	Airport - (Offset)		-	-	-
3915	From Capital Reserve Funds	10, 11, 13	163,281	186,300	186,300
3916	From Trust & Fiduciary Funds		2,970		
3917	Transfers from Conservation Funds		-	-	-
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes		683,102		
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			2,999,484	2,434,051	2,434,051

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	5749651	5477561	5477561
Special Warrant Articles Recommended (from pg. 6)	277583	352883	352883
Individual Warrant Articles Recommended (from pg. 6)	0	0	0
TOTAL Appropriations Recommended	6027234	5830444	5830444
Less: Amount of Estimated Revenues & Credits (from above)	2999484	2434051	2434051
Estimated Amount of Taxes to be Raised	3027750	3396393	3396393

**Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$599,384
(See Supplemental Schedule With 10% Calculation)**



Budget Committee Supplemental Schedule

(For Calculating 10% Maximum Increase)
(RSA 32:18, 19 & 32:21)

LOCAL GOVERNMENT UNIT: **ENFIELD**

FISCAL YEAR END 12/31/13

		RECOMMENDED AMOUNT
1.	Total recommended by Budget Committee (See Posted Budget MS-7)	\$ 5,830,444
	Less Exclusions:	
2.	Principal-Long-Term Bonds & Notes	\$ 18,921
3.	Interest-Long-Term Bonds & Notes	17,679
4.	Capital Outlays Funded from Long-Term Bonds & Notes per RSA 33:7-b & 33:8	0
5.	Mandatory Assessments	<u>0</u>
6.	Total Exclusions (Sum of rows 2-5)	<u>(36,600)</u>
7.	Amount recommended less recommended exclusion amounts (Line 1 less line 6)	\$5,793,844
8.	Line 7 times 10%	<u>599,384</u>
9.	Maximum Allowable Appropriations (lines 1 + 8)	\$6,373,228



TOWN OF ENFIELD, NEW HAMPSHIRE

ANNUAL FINANCIAL REPORT

AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012



**TOWN OF ENFIELD, NEW HAMPSHIRE
ANNUAL FINANCIAL REPORT
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

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Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Town Manager and Members of the Board of Selectmen
Town of Enfield
Enfield, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Enfield, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Governmental Activities

Management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB). Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, net position, and increase expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

Adverse Opinion

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to previously do not present fairly the financial position of the governmental activities of the Town of Enfield, as of December 31, 2012, or the changes in financial position thereof for the year then ended.

47 Hall Street • Concord, NH 03301
603-856-8005 • 603-856-8431 (fax)
jnlr@roberts-greene.com



Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Enfield, as of December 31, 2012, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 to 9 and 34 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational and economic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor and individual general fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual general fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

January 31, 2014

Roberts & Acum, PLLC



MANAGEMENTS DISCUSSION AND ANALYSIS

As management of the Town of Enfield, we offer readers this narrative overview and analysis of the financial activities of the Town of Enfield, New Hampshire for the year ended December 31, 2012.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, water distribution and treatment, sanitation, welfare, culture and recreation, and economic development.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable



resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board*.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$9,368,086 (i.e. net assets), a change of \$40,280 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$2,001,153, a change of \$(218,139) in comparison with the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$139,447, a change of \$(88,459) in comparison with the prior year.
- Total long-term debt (i.e., bonds payable and capital leases) at the close of the current fiscal year was \$3,407,277, a change of \$2,914,361 in comparison to the prior year.



C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data comparing current and prior fiscal year.

	<u>2012</u>	<u>2011</u>
	<u>Government Activities</u>	
Current and other assets	7,040,146	6,865,485
Capital assets	10,157,494	6,896,536
Total assets	17,197,640	13,762,021
Long-term liabilities outstanding	3,542,751	602,247
Other liabilities	4,286,803	3,831,968
Total liabilities	7,829,554	4,434,215
Net position:		
Net investment in capital assets	6,924,573	6,403,620
Restricted	338,438	226,400
Unrestricted	2,105,075	2,697,786
Total net position	9,368,086	9,327,806

CHANGES IN NET POSITION

	<u>2012</u>	<u>2011</u>
	<u>Governmental Activities</u>	
Revenues:		
Program revenues:		
Charges for services	610,061	523,315
Operating grants and contributions	131,546	211,931
Capital grants and contributions	76,408	485,565
General revenues:		
Property taxes	3,601,041	3,339,632
Motor vehicle permits	815,517	801,379
Penalties and interest on taxes		163,120
Grants and contributions not restricted to specific programs	205,026	206,315
Miscellaneous	73,045	57,857
Total revenues	5,512,644	5,789,114

(continued)



	Governmental Activities	
	<u>2012</u>	<u>2011</u>
Expenses:		
General government	1,744,748	1,575,801
Public safety	1,045,289	1,076,363
Highway and streets	1,330,607	1,225,189
Water distribution and treatment	157,222	160,196
Sanitation	806,201	872,751
Health	3,765	934
Welfare	31,869	40,949
Culture and recreation	209,993	214,086
Conservation	4,065	1,525
Economic development	9,336	9,085
Interest on long-term debt	16,539	11,175
Capital outlay	112,730	3,673
Total expenses	<u>5,191,727</u>	<u>5,191,727</u>
Increase in net position	40,280	597,387
Net position – beginning of year	<u>9,327,806</u>	<u>8,730,419</u>
Net position – end of year	<u>9,368,086</u>	<u>9,327,806</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$9,368,086, a change of \$40,280 from the prior year.

The largest portion of net assets \$6,924,573 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$338,438 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$2,105,075 may be used to meet the government's ongoing obligations to citizens and creditors.



Governmental activities. Governmental activities for the year resulted in a change in net assets of \$40,280. Key elements of this change are as follows:

General fund operations, discussed further in section D	\$(22,213)
Non major fund revenues exceed expenditures	(24,661)
Excess capitalized capital outlay over depreciation	435,868
Excess depreciation over principal debt service	131,958
Other	76,435
Total	<u>\$597,387</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$2,001,153, a change of \$(218,139) in comparison with the prior year. Key elements of this change are as follows:

General fund operations, discussed further in section D	\$(33,507)
TIF District expenditures exceed revenues	(330,890)
Expendable trust fund revenues exceed expenditures	193,992
Non major fund expenditures exceed revenues	(47,734)
Total	<u>\$(218,139)</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$139,447, while total fund balance was \$245,399. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 3.03 percent of total general fund expenditures, while total fund balance represents 5.34 percent of that same amount.

The fund balance of the general fund changed by \$(33,507) during the current fiscal year. Key factors in this change are as follows:

Property tax revenues in excess of net tax warrant	\$63,100
State and local revenues in excess of budget	6,747
Expenditures in excess of budget	(148,829)
Other	45,475
Total	<u>\$(33,507)</u>



E. GENERAL FUND BUDGETARY HIGHLIGHTS

The public safety function was overspent by \$71,840. The Town bought out a certified officer's contract. We hired an officer from Grantham who had yet to serve out the term of his contract. That had a cost of \$10,500 attached. The remaining overages were a result of unforeseen operational issues. Our Overtime was over by \$5,500, Gasoline by \$4,000, Part-Time wages by \$5,500, and Contracted Services by almost \$9,000 due to technology repairs.

The highways and streets function was overspent by \$108,171. Salt was over by \$10,000 and our fuels were over by \$10,500. The biggest expense though was incurred as a result of our response to Super Storm Sandy. Our aggregate number was exceeded by \$24,000 and culverts were over by \$13,000.

We do our best to budget what we believe will be our costs for the upcoming year, however, much of our operations are impacted by one major variable, the weather. If we have a normal year, then our budgets should match fairly close to our expenditures. However, when we have a long winter, and severe weather in the warmer months, that does impact many line-items in our budget; from gasoline, to overtime, to supplies, and vehicle repairs. If it appears that our new normal for weather related impacts on our budget is higher than anticipated, we will make the necessary changes going forward. We will also do whatever we can to prepare ourselves, from updating our hazard mitigation plans and seeking funding to address on-going issues, to reviewing our operations to ensure that we budget appropriately.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets. Total investment in capital assets for governmental activities at year end amounted to \$6,924,573 (net of accumulated depreciation), a change of \$531,593 from the prior year. This investment in capital assets includes land, buildings and systems, improvements, and machinery and equipment.

The following major capital assets were purchased during the current fiscal year:

2013 Ford Interceptor (2)	Police Department	\$59,952
2013 International Dump Truck (2)	Public Works Department	180,756
Road Paving	Infrastructure	115,000
Route 4 Water/Sewer Replacement	Infrastructure	3,160,845
Easements	Administrative	75,000
2012 Chevy K1500 Pickup	Fire Department	27,500

The following major capital assets were disposed of during the current fiscal year:

2003 Ford F550	Public Works Department	70,000
2003 Ford F550	Public Works Department	70,000



1985 Ford Econoline Rescue

Fire Department

44,000

The remaining change resulted from depreciation expense.

Additional information on capital assets can be found in the footnotes to the financial statements.

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$3,172,921, all of which was backed by the full faith and credit of the government.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Enfield's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Town Manager
23 Main Street, PO Box 373
Enfield, New Hampshire 03748



EXHIBIT 1
TOWN OF ENFIELD, NEW HAMPSHIRE
Statement of Net Position
December 31, 2012

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 3,988,893
Restricted cash	300,133
Investments	1,680,603
Intergovernmental receivable	28,131
Other receivables, net of allowance for uncollectibles	1,030,256
Prepaid items	2,500
Tax deeded property	9,630
Capital assets, not being depreciated:	
Land	1,891,795
Construction in progress	3,646,026
Capital assets, net of accumulated depreciation:	
Buildings and building improvements	1,571,948
Machinery, vehicles and equipment	854,559
Infrastructure	2,193,166
Total assets	<u>17,197,640</u>
LIABILITIES	
Accounts payable	328,477
Accrued payroll and benefits	99,178
Contract payable	263,025
Accrued interest payable	5,636
Intergovernmental payable	3,454,304
Unearned revenue	10,406
Performance and escrow deposits	125,777
Noncurrent obligations:	
Due within one year:	
Bonds and notes payable	41,202
Capital leases payable	14,492
Compensated absences	13,547
Due in more than one year:	
Bonds and notes payable	3,131,719
Capital leases payable	219,864
Compensated absences	121,927
Total liabilities	<u>7,829,554</u>
NET POSITION	
Net investment in capital assets	6,924,573
Restricted for:	
Endowments:	
Nonexpendable	204,101
Expendable	26,370
Other purposes	107,967
Unrestricted	2,105,075
Total net position	<u>\$ 9,368,086</u>

The notes to the financial statements are an integral part of this statement.



EXHIBIT 2
TOWN OF ENFIELD, NEW HAMPSHIRE
Statement of Activities
For the Year Ended December 31, 2012

	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 1,744,748	\$ 10,560	\$ 13,069	\$ -	\$ (1,721,119)
Public safety	1,045,289	53,143	26,350	-	(965,796)
Highways and streets	1,330,607	1,920	91,137	-	(1,237,550)
Sanitation	806,201	353,134	-	-	(453,067)
Water distribution and treatment	157,222	182,604	-	39,888	65,270
Health	3,765	-	-	-	(3,765)
Welfare	31,869	-	-	-	(31,869)
Culture and recreation	209,993	8,700	990	-	(200,303)
Conservation	4,065	-	-	-	(4,065)
Economic development	9,336	-	-	-	(9,336)
Interest on long-term debt	16,539	-	-	-	(16,539)
Capital outlay	112,730	-	-	36,520	(76,210)
Total governmental activities	<u>\$ 5,472,364</u>	<u>\$ 610,061</u>	<u>\$ 131,546</u>	<u>\$ 76,408</u>	<u>(4,654,349)</u>
General revenues:					
Property taxes					3,462,259
Other taxes					138,782
Licenses and permits					815,517
Grants and contributions not restricted to specific programs					205,026
Miscellaneous					73,045
Total general revenues					<u>4,694,629</u>
Change in net position					40,280
Net position, beginning, as restated, (see Note II.D.)					<u>9,327,806</u>
Net position, ending					<u>\$ 9,368,086</u>

The notes to the financial statements are an integral part of this statement.



EXHIBIT 3
TOWN OF ENFIELD, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
December 31, 2012

	General	TIF District	Expendable Trust	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 3,104,840	\$ 412,204	\$ 19,993	\$ 451,856	\$ 3,988,893
Investments	251,614	-	1,151,003	277,986	1,680,603
Receivables, net of allowance for uncollectibles:					
Taxes	811,201	-	-	-	811,201
Accounts	52,571	-	-	166,484	219,055
Intergovernmental	-	-	-	8,051	8,051
Interfund receivable	335,948	-	304	2,374	338,626
Prepaid items	2,500	-	-	-	2,500
Tax deeded property held for resale	9,630	-	-	-	9,630
Restricted cash	300,133	-	-	-	300,133
Total assets	<u>\$ 4,868,437</u>	<u>\$ 412,204</u>	<u>\$ 1,171,300</u>	<u>\$ 906,751</u>	<u>\$ 7,358,692</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 254,643	\$ 11,801	\$ -	\$ 62,033	\$ 328,477
Accrued salaries and benefits	94,843	-	-	4,335	99,178
Contracts payable	-	263,025	-	-	263,025
Intergovernmental payable	3,454,304	-	-	-	3,454,304
Interfund payable	-	-	-	338,626	338,626
Deferred revenue	693,471	-	-	54,681	748,152
Escrow and performance deposits	125,777	-	-	-	125,777
Total liabilities	<u>4,623,038</u>	<u>274,826</u>	<u>-</u>	<u>459,675</u>	<u>5,357,539</u>
Fund balances:					
Nonspendable	9,630	-	-	204,101	213,731
Restricted	-	-	-	134,337	134,337
Committed	-	137,378	1,171,300	425,231	1,733,909
Assigned	96,322	-	-	-	96,322
Unassigned	139,447	-	-	(316,593)	(177,146)
Total fund balances	<u>245,399</u>	<u>137,378</u>	<u>1,171,300</u>	<u>447,076</u>	<u>2,001,153</u>
Total liabilities and fund balances	<u>\$ 4,868,437</u>	<u>\$ 412,204</u>	<u>\$ 1,171,300</u>	<u>\$ 906,751</u>	<u>\$ 7,358,692</u>

The notes to the financial statements are an integral part of this statement.



EXHIBIT 4
TOWN OF ENFIELD, NEW HAMPSHIRE
Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Net Position
December 31, 2012

Total fund balances of governmental funds (Exhibit 3)		\$ 2,001,153
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Cost	\$ 13,880,973	
Less accumulated depreciation	<u>(3,723,479)</u>	
		10,157,494
Other long-term assets are not available to pay for current period expenditures and, therefore, are not reported in the funds.		
Long-term intergovernmental receivable		20,080
Interfund receivables and payables between governmental funds are eliminated on the statement of net position.		
Receivables	\$ (338,626)	
Payables	<u>338,626</u>	
Long-term revenues are not available to pay for current period expenditures and, therefore, are deferred in the funds.		
Deferred tax revenue	\$ 683,065	
Deferred water user charges	21,594	
Deferred sewer user charges	<u>33,087</u>	
		737,746
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(5,636)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Bonds and notes outstanding	\$ 3,172,921	
Capital leases outstanding	234,356	
Compensated absences payable	<u>135,474</u>	
		<u>(3,542,751)</u>
Total net position of governmental activities (Exhibit 1)		<u>\$ 9,368,086</u>

The notes to the financial statements are an integral part of this statement.



EXHIBIT 5
TOWN OF ENFIELD, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2012

	General	TIF District	Capital Project Fund Expendable Trust	Other Governmental Funds	Total Governmental Funds
Revenues:					
Taxes	\$3,408,295	\$ 180,845	\$ -	\$ -	\$3,589,140
Licenses, permits and fees	815,517	-	-	-	815,517
Intergovernmental	346,959	-	-	59,153	406,112
Charges for services	96,585	-	-	510,431	607,016
Miscellaneous	37,992	-	11,746	30,176	79,914
Total revenues	4,705,348	180,845	11,746	599,760	5,497,699
Expenditures:					
Current:					
General government	1,717,134	-	-	10,128	1,727,262
Public safety	992,096	-	-	9,247	1,001,343
Highways and streets	1,127,093	-	-	-	1,127,093
Sanitation	467,496	-	-	336,314	803,810
Water distribution and treatment	-	-	-	144,367	144,367
Health	3,765	-	-	-	3,765
Welfare	32,002	-	322	-	32,324
Culture and recreation	202,534	-	-	458	202,992
Conservation	4,065	-	-	-	4,065
Economic development	9,336	-	-	-	9,336
Debt service:					
Principal	12,963	-	-	16,446	29,409
Interest	3,241	-	-	23,058	26,299
Capital outlay	25,130	3,232,889	-	66,908	3,324,927
Total expenditures	4,596,855	3,232,889	322	606,926	8,436,992
Excess (deficiency) of revenues over (under) expenditures	108,493	(3,052,044)	11,424	(7,166)	(2,939,293)
Other financing sources (uses):					
Transfers in	70,568	-	252,568	2,230	325,366
Transfers out	(212,568)	-	(70,000)	(42,798)	(325,366)
Long-term debt issued	-	2,721,154	-	-	2,721,154
Total other financing sources and uses	(142,000)	2,721,154	182,568	(40,568)	2,721,154
Net change in fund balances	(33,507)	(330,890)	193,992	(47,734)	(218,139)
Fund balances, beginning	278,906	468,268	977,308	494,810	2,219,292
Fund balances, ending	\$ 245,399	\$ 137,378	\$ 1,171,300	\$ 447,076	\$ 2,001,153

The notes to the financial statements are an integral part of this statement.



EXHIBIT 6
TOWN OF ENFIELD, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund
Balances of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2012

Net change in fund balances of governmental funds (Exhibit 5) \$ (218,139)

Amounts reported for governmental activities in the statement of activities
are different because:

Governmental funds report capital outlays as expenditures. In the statement of activities,
the cost of those assets is allocated over their estimated useful lives as depreciation
expense. This is the amount by which capitalized capital outlay exceeded depreciation expense
in the current period.

Capitalized capital outlay	\$ 3,656,867	
Depreciation expense	<u>(367,909)</u>	
		3,288,958

The effect of the disposal of capital assets through trade-in at less than book value is
to decrease net position. (28,000)

Transfers in and out between governmental funds are eliminated
on the operating statement.

Transfers in	\$ (325,366)	
Transfers out	<u>325,366</u>	

Revenue in the statement of activities that does not provide current financial
resources is not reported as revenue in governmental funds.

Change in deferred tax revenue	\$ (63,100)	
Change in deferred water user charges	(1,285)	
Change in deferred sewer user charges	<u>4,330</u>	
		(60,055)

The issuance of long-term debt provides current financial resources to
governmental funds, while the repayment of the principal of long-term debt consumes
the current financial resources of governmental funds. Neither transaction,
however, has any effect on net position.

Line-of-credit drawdowns	\$ (2,721,154)	
Inception of capital lease	(234,356)	
Amortization of loan forgiveness	(2,510)	
Repayment of bond principal	<u>41,149</u>	
		(2,916,871)

Some expenses reported in the statement of activities do not require the use of
current financial resources and, therefore, are not reported as expenditures
in governmental funds.

Decrease in accrued interest expense	\$ 530	
Increase in compensated absences payable	<u>(26,143)</u>	
		(25,613)

Change in net position of governmental activities (Exhibit 2) \$ 40,280

The notes to the financial statements are an integral part of this statement.



EXHIBIT 7
TOWN OF ENFIELD, NEW HAMPSHIRE
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2012

	Private Purpose Trust	Agency
Assets:		
Cash and cash equivalents	\$ -	\$ 163,188
Investments	51,590	-
Total assets	51,590	163,188
Liabilities:		
Accounts payable	231	-
Retainage payable	-	149,915
Due to other governmental units	1,253	-
Due to developers	-	13,273
Total liabilities	1,484	163,188
Net position:		
Held in trust for specific purposes	\$ 50,106	\$ -

The notes to the financial statements are an integral part of this statement.



EXHIBIT 8
TOWN OF ENFIELD, NEW HAMPSHIRE
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended December 31, 2012

	Private Purpose Trust
Additions:	
Investment earnings:	
Interest	\$ 1,679
Miscellaneous	<u>196</u>
Total additions	1,875
Deductions:	
Trust distributions	<u>1,680</u>
Change in net position	195
Net position, beginning	<u>49,911</u>
Net position, ending	<u>\$ 50,106</u>

The notes to the financial statements are an integral part of this statement.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

I. Summary of Significant Accounting Principles

I.A. Introduction

The accounting and reporting framework and the more significant accounting principles and practices of the Town of Enfield (the Town) are discussed in subsequent sections of this note. The remainder of the notes is organized to provide explanations, including required disclosures, of the Town's financial activities for the fiscal year ended December 31, 2012.

I.B. Financial Reporting Entity – Basis of Presentation

I.B.1. Entity Defined

The Town of Enfield is a municipal corporation governed by a three-member board of selectmen elected by the voters and a Town Manager appointed by the board of selectmen. These financial statements present the financial position and activity of the primary government. Component units are organizations for which the primary government is financially accountable, or other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete. Based on the stated criteria, the Town's financial statements do not include any component units.

I.B.2. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the Town as a whole, excluding fiduciary activities. Individual funds are not displayed.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges for the Town's services; (2) operating grants and contributions, which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which finance the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. Taxes and revenue from other sources not properly included with program revenues are reported as general revenues.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

Fund Financial Statements

Fund financial statements are provided for governmental and fiduciary funds. Major individual, governmental funds are reported in a separate column with composite columns for nonmajor funds.

I.B.3. *Measurement Focus, Basis of Accounting and Financial Statement Presentation*

The financial statements of the Town are prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements, except as noted below.

The Town has not reported its annual cost for postemployment benefits other than pensions (OPEB) or its net OPEB obligation liability, if any, in the government-wide financial statements as required by GASB Statement No. 45.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Reimbursements are reported as reductions to expenses. Fiduciary fund financial statements also report using this same basis of accounting, although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property tax revenues are recognized in the year for which they are levied, while grants are recognized when grantor eligibility requirements are met.

The agency funds are custodial in nature and do not measure results of operations.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Town considers revenues to be available if they are collected within 60 days of the end of the fiscal year. However, for purposes of setting the tax rate, property tax revenues are recognized when committed, and no deferral is made.

Expenditures are recorded when the related fund liability is incurred, except for general obligation debt principal and interest which are reported as expenditures in the year due.

Major revenues susceptible to accrual are property taxes, intergovernmental amounts, charges for services, and investment income. In general, other revenues are recognized when cash is received.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as needed.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

I.B.4. Fund Types and Major Funds

Governmental Funds

The Town reports the following major governmental funds:

General Fund – Reports as the primary fund of the Town. This fund is used to account for all financial resources not reported in other funds.

TIF District Fund – The TIF District was established in 2005 to account for related revenues, capital outlay and debt service expenditures for development upgrades.

Expendable Trust Fund – This fund is operated as a capital project fund and used to account for funds established by Town Meeting as capital reserve or other expendable trust funds for the purposes of future capital outlays.

The Town also reports seven nonmajor governmental funds.

Fiduciary Funds

The Town reports the following fiduciary funds:

Private Purpose Trust Funds – Account for financial resources of the Town used only for the benefit of other entities or individuals.

Agency Funds – Account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. The Town's agency funds are used to account for performance bonds held in escrow.

I.C. Assets, Liabilities, and Net Position or Fund Equity

I.C.1. Cash and Investments

The laws of the State of New Hampshire require that the Town's treasurer have custody of all monies belonging to the Town, other than those held by the trustees of trust funds and library trustees, and pay out the same only upon orders of the Town Manager. The treasurer shall deposit all monies in participation units in the public deposit investment pool established pursuant to N.H. RSA 383.22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge or deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

Investments are stated at fair value based on quoted market prices.



**TOWN OF ENFIELD, NEW HAMPSHIRE
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New Hampshire law authorizes the Town to invest in obligations of the United States government; the public deposit investment pool established pursuant to RSA 383:22; savings bank deposits; prime bankers' acceptances; or certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer.

Any person who directly or indirectly receives any such funds or monies for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

I.C.2. Capital Assets and Depreciation

Generally, the Town's property, plant and equipment with useful lives of more than one year are stated at historical cost and reported in the government-wide financial statements. Donated assets are stated at fair value on the date donated. The Town generally capitalizes assets with cost of \$5,000 or more as purchase and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed of, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follow:

	<u>Years</u>
Buildings and building improvements	20-50
Machinery, vehicles and equipment	5-20
Infrastructure	30-75

I.C.3. Long-Term Debt

In the government-wide financial statements, outstanding debt is reported as liabilities. The balance of long-term debt is not reported in the governmental funds.

I.C.4. Compensated Absences

Eligible employees earn vacation benefits in varying amounts depending on the number of years of employment, and can carry no more than the number of hours earned in the prior year. Employees are entitled to their vacation leave upon termination.

Eligible employees are granted sick leave benefits at the rate of eight (8) hours, or proportional for less than full-time employees, for each calendar month of continuous employment, to a maximum accrual



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

of 480 hours. Employees are entitled to 50% of their unused sick leave upon termination of employment if the employee is at least 55 years old or has had at least 20 years of Town employment.

I.C.5. *Equity*

The government-wide statement of net position reports net position in the following components:

- Net investment in capital assets, which is computed as the total capital assets less accumulated depreciation, net of outstanding debt used to acquire those assets.
- Restricted for endowments, which consists of the balance of the permanent funds where the principal must be permanently invested, and the income is allowed to be used only for the purpose of the fund.
- Restricted for other purposes, which consists of the balance of the library fund and grants fund whose purpose is restricted by state law or outside grantors and donors.
- Unrestricted, which consists of the remaining balance of net position.

The governmental funds report the following components of fund balance:

- Nonspendable, which consists of endowments in the permanent funds, and the tax deeded property, held for resale in the general fund.
- Restricted, which represents the expendable income from permanent funds, the library fund, and grant and donations received but not yet spent.
- Committed, which consists of balances for which the intended use has been established by Town Meeting vote, or by the Board of Selectmen, and would require an equally formal action to remove those commitments.
- Assigned, which consists of balances for which the intended use is established by the Board of Selectmen in the form of an encumbrance.
- Unassigned, which represents the remaining fund balance in the General Fund in excess of the nonspendable, restricted, committed and assigned balances, and the deficit fund balances in the nonmajor Sewer and Capital Project Funds.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

I.D. Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles, requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

II. Stewardship, Compliance and Accountability

II.A. Budgetary Information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund, as well as the nonmajor Water and Sewer Funds. Unless encumbered, all appropriations lapse at year-end. The Town is allowed to use beginning fund balance to balance the budget. In 2012, \$2,400 of the fund balance of the General Fund from 2011 was used.

Encumbrance accounting is employed by the governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year-end are reported as assignments of fund balance and do not constitute expenditures or liabilities because the amounts will be added to the appropriations voted in the subsequent year.

Revenues are budgeted by source. Expenditures are budgeted by functions as follow: general government, public safety, highways and streets, sanitation, water distribution and treatment, health, welfare, culture and recreation, conservation, economic development, debt service and capital outlay. Management can transfer appropriations among budget line items as necessary, but the total expenditures cannot exceed the total appropriations unless permission is received from the Commissioner of Revenue Administration.

II.B. Excess of Expenditures Over Appropriations

For the year ended December 31, 2012, expenditures exceeded appropriations in the General Fund by \$201,301. Overexpenditures were primarily in the public safety, highways and streets, and sanitation functions. Overexpenditures were the result of unforeseen projects. The Town exceeded its total appropriations by \$29,174.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

III. Detailed Notes on Funds and Government-Wide Statements

III.A. Assets

III.A.1. Investments

As of December 31, 2012, the Town's reporting entity had the following investments:

Certificates of Deposit	\$ 1,480,579
New Hampshire Public Deposit Investment Pool	251,614
	<u>\$ 1,732,193</u>

The investments appear in the financial statements as follow:

Fund reporting level:	
Governmental funds - balance sheet (Exhibit 3)	\$ 1,680,603
Fiduciary funds - statement of fiduciary net assets (Exhibit 7)	51,590
Total	<u>\$ 1,732,193</u>

Investment Risks

Credit Risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. New Hampshire law limits investments to those described in Note I.C.1. The Town does not have an investment policy that places any further restrictions on its investment choices.

Interest Rate Risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The Town does not have an investment policy that addresses limiting interest rate risk.

III.A.2. Receivable, Uncollectible Accounts and Deferred Revenue

Property Taxes Receivable and Property Tax Calendar

Property taxes are levied and collected by the Town on a semi-annual basis. Tax bills are due on or around July 1 and December 1, with interest of 12% per annum on all taxes not received by the due date. The first billing is an estimate only based on half of the previous year's billing. The final billing is levied based on an inventory taken in April of each year (the tax year runs from April 1 to March 31), and is assessed after the tax rate has been calculated and set by the New Hampshire Department of Revenue Administration. A lien is executed on any unpaid property taxes in the following year and this lien takes priority over any others. Interest of 18% per annum is charged upon redemption of lien taxes. Properties not redeemed within two years of the date of the tax lien are deeded to the Town.



TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
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During the current year, the tax collector executed a lien for uncollected 2011 property taxes on May 9th.

The property taxes levied and collected by the Town include amounts for the State of New Hampshire, the Mascoma Valley Regional School District, Grafton County, and the Eastman Village District. The Town is responsible for the collection of all these taxes. During the annual tax rate setting process, the Town sets an amount for potential abatements and tax deedings, known as overlay. Overlay is raised through taxation and is reported as a reduction in tax revenue.

The net assessed valuation as of April 1, 2012, upon which the 2012 property tax levy was based was:

For the New Hampshire education tax	\$ 543,550,122
For all other taxes	\$ 546,857,022

The tax rates and amounts assessed for the year ended December 31, 2012 were as follow:

	Per \$1,000 of Assessed Valuation	
Municipal portion	\$6.02	\$ 3,292,259
School portion:		
State of New Hampshire	\$2.41	1,310,169
Local	\$10.23	5,593,648
County portion	\$1.64	897,152
Precinct portion	\$1.54	23,851
Total property taxes assessed		<u>\$ 11,117,079</u>

The following details the taxes receivable at year-end:

Property:	
Levy of 2012	540,090
Unredeemed (under tax lien):	
Levy of 2011	185,205
Levy of 2010	96,605
Levy of 2009	3,100
Timber	201
Less: allowance for estimated uncollectible taxes	<u>(14,000)</u>
Net taxes receivable	<u>\$ 811,201</u>

Other Receivables

Significant receivables include amounts for water and sewer user charges.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

Deferred Revenue

Deferred revenue in the General Fund of \$693,471 at December 31, 2012 represents \$683,065 of 2012 property taxes that were not collected within sixty days after the year ended, and therefore, are deferred in accordance with generally accepted accounting principles, and \$10,406 in prepayments received that will be applied to the 2013 property tax levy.

Deferred revenue in the Nonmajor Funds of \$54,681 represents \$21,594 and \$33,087 of 2012 water and sewer user charges, respectively, that were not collected within sixty days after the year ended.

III.A.3. Capital Assets

Changes in Capital Assets

The following table provides a summary of changes in capital assets:

	Balance, beginning	Additions	Deletions	Balance, ending
Governmental activities:				
At cost:				
Not being depreciated:				
Land	\$ 1,816,795	\$ 75,000	\$ -	\$ 1,891,795
Construction in progress	367,540	3,341,601	(63,115)	3,646,026
Total capital assets not being depreciated	2,184,335	3,416,601	(63,115)	5,537,821
Being depreciated:				
Buildings and building improvements	2,190,114	-	-	2,190,114
Machinery, vehicles and equipment	3,405,967	112,154	(184,000)	3,334,121
Infrastructure	2,627,690	191,227	-	2,818,917
Total capital assets being depreciated	8,223,771	303,381	(184,000)	8,343,152
Total all capital assets	10,408,106	3,719,982	(247,115)	13,880,973
Less accumulated depreciation:				
Buildings and building improvements	(575,220)	(42,946)	-	(618,166)
Machinery, vehicles and equipment	(2,407,967)	(227,595)	156,000	(2,479,562)
Infrastructure	(528,383)	(97,368)	-	(625,751)
Total accumulated depreciation	(3,511,570)	(367,909)	156,000	(3,723,479)
Net book value, capital assets being depreciated	4,712,201	(64,528)	(28,000)	4,619,673
Net book value, all capital assets	\$ 6,896,536	\$ 3,352,073	\$ (91,115)	\$ 10,157,494



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

Depreciation Expense

Depreciation expense was charged to functions of the Town as follows:

Governmental activities:	
General government	\$ 23,450
Public safety	54,673
Highways and streets	268,856
Sanitation	1,721
Water distribution and treatment	12,391
Culture and recreation	6,818
Total depreciation expense	<u>\$ 367,909</u>

III.A.4. Restricted Cash

The government-wide statement of net position includes restricted cash of \$300,133 for funds held in escrow for the purchase of two public works department vehicles. The funds are held in escrow until the vehicles are outfitted and accepted by the Town.

III.B. Liabilities

III.B.1 Intergovernmental Payable

The amount due to other governments at December 31, 2012 consists of \$3,451,908 due to the Mascoma Valley Regional School District for the balance of the 2012-2013 district assessment, and \$2,396 for state fees collected by the Town.

III.B.2 Long-Term Debt

Long-term bonds and notes are approved by the voters and repaid with general revenues (property taxes). Long-term liabilities currently outstanding are as follow:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/2012	Current Portion
General obligation bonds/notes payable:						
Sewer	\$ 350,000	1989	2016	5.00	\$ 51,851	\$ 12,963
Drinking water loan	\$ 317,951	2002	2021	2.976-4.580	124,330	16,324
Clean water loan	\$ 291,820	2011	2030	2.864	<u>275,586</u>	<u>11,915</u>
					<u>451,767</u>	<u>41,202</u>
Line of Credit drawdowns					2,721,154	-



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

Capital leases payable:						
Police Cruisers	\$ 60,000	2012	2016	2.30	60,000	14,492
Dump Trucks*	\$ 174,356	2012	N/A	N/A	174,356	-
					<u>234,356</u>	<u>14,492</u>
Compensated absences payable:						
Vested sick leave					74,171	6,130
Accrued vacation leave					61,303	7,417
					<u>135,474</u>	<u>13,547</u>
					<u>\$ 3,542,751</u>	<u>\$ 69,241</u>

At the 2012 Town meeting, \$3,200,000 was authorized for water and sewer main extensions. During the year, \$2,721,154 was drawn down. Completion of the capital project and final drawdowns will occur in 2013, at which time a repayment period will be established.

*The Capital Lease for the two dump trucks in the amount of \$174,356 represents a partial amount. The Town will be completing the purchase in 2013, at which time the full lease amount will be recorded and a repayment schedule will be determined.

Changes in Long-Term Liabilities

The following is a summary of changes in long-term liabilities for the year ended December 31, 2012:

	General Obligation Bonds/Notes Payable	Line of Credit Drawdowns	Capital Leases Payable	Compensated Absences Payable	Total
Balance, beginning	\$ 492,916	\$ -	\$ -	\$ 109,331	\$ 602,247
Additions	-	2,721,154	234,356	26,143	2,981,653
Reductions	(41,149)	-	-	-	(41,149)
Balance, ending	<u>\$ 451,767</u>	<u>\$ 2,721,154</u>	<u>\$ 234,356</u>	<u>\$ 135,474</u>	<u>\$ 3,542,751</u>



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
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DECEMBER 31, 2012**

Debt Service Requirements to Maturity

The annual debt service requirements to maturity for the bonds outstanding as of year-end are as follow:

<u>Fiscal Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$ 41,202	\$ 15,429	\$ 56,631
2014	41,230	13,789	55,019
2015	41,222	12,154	53,376
2016	41,164	10,522	51,686
2017	28,072	8,898	36,970
2018-2022	119,031	30,847	149,878
2023-2027	83,671	15,368	99,039
2028-2030	56,175	3,249	59,424
Totals	<u>\$ 451,767</u>	<u>\$ 110,256</u>	<u>\$ 562,023</u>

The future minimum lease obligations for the capital lease are as follow:

<u>Fiscal Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$ 14,492	\$ 1,380	\$ 15,872
2014	14,826	1,046	15,872
2015	15,167	705	15,872
2016	15,515	357	15,872
Totals	<u>\$ 60,000</u>	<u>\$ 3,488</u>	<u>\$ 63,488</u>

III.C. Balances and Transfers – Payments Within the Reporting Entity

III.C.1. *Receivables and Payables*

Generally, outstanding balances between funds reported as “interfund receivables/payables” include outstanding charges by one fund to another for goods or services, subsidy commitments outstanding at year-end, or other miscellaneous amounts. Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is also reported as “interfund receivables/payables.”



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

The following schedule reports receivables and payables within the reporting entity at fiscal year-end:

<u>Receivable fund</u>	<u>Payable fund</u>	<u>Amount</u>
General	Nonmajor	\$ 335,948
Expendable Trust	Nonmajor	304
Nonmajor	Nonmajor	2,374
		<u>\$ 338,626</u>

The amount due to the General Fund from the nonmajor funds represents overdrafts of pooled cash. The amounts due to the Expendable Trust Fund, and the nonmajor funds from the nonmajor funds represent distributions of income earned on Permanent Funds.

III.C.2. Transfers

Transfers within the reporting entity are substantially for the purposes of voted amounts, and distributing trust income to the applicable funds. The government-wide statement of activities eliminates transfers reported within the governmental activities columns.

The following schedule reports transfers within the reporting entity:

	<u>Transfers in:</u>			
	<u>General Fund</u>	<u>Expendable Trust Fund</u>	<u>Nonmajor Funds</u>	<u>Total</u>
Transfers out:				
General fund	\$	\$ 212,568	\$	\$ 212,568
Expendable trust fund	70,000			70,000
Nonmajor funds	568	40,000	2,230	42,798
	<u>\$ 70,568</u>	<u>\$ 252,568</u>	<u>\$ 2,230</u>	<u>\$ 325,366</u>

The amount transferred from the general fund to the expendable trust fund, and from the expendable trust fund to the general fund, represents voted appropriations. The amounts transferred from the nonmajor funds to the expendable trust fund represents voted appropriations. The amount transferred from the nonmajor funds to the general fund and nonmajor funds represents the distribution of income earned on permanent funds.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012**

III.D. Restatement of Beginning Equity

Net position at January 1, 2012 was restated to reflect the following adjustment:

	Governmental Activities
To correct accumulated depreciation	\$ 10,640
Net position, as previously reported	<u>9,317,166</u>
Net position, as restated	<u>\$ 9,327,806</u>

III.E. Fund Equity

The components of fund balance, as described in Note I.C.5, are reported for the following purposes:

	General Fund	TIF District Fund	Expendable Trust Fund	Nonmajor Funds
Nonspendable:				
Endowments	\$ -	\$ -	\$ -	\$ 204,101
Tax deeded property	<u>9,630</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total nonspendable	<u>9,630</u>	<u>-</u>	<u>-</u>	<u>204,101</u>
Restricted:				
Public safety	-	-	-	3,441
Culture and recreation	-	-	-	104,526
Capital outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>26,370</u>
Total restricted	<u>-</u>	<u>-</u>	<u>-</u>	<u>134,337</u>
Committed:				
Water treatment and distribution	-	-	-	408,441
Conservation	-	-	-	16,790
Capital outlay	<u>-</u>	<u>137,378</u>	<u>1,171,300</u>	<u>-</u>
Total committed	<u>-</u>	<u>137,378</u>	<u>1,171,300</u>	<u>425,231</u>
Assigned:				
General government	41,400	-	-	-
Culture and recreation	4,922	-	-	-
Capital outlay	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total assigned	<u>96,322</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unassigned	<u>139,447</u>	<u>-</u>	<u>-</u>	<u>(316,593)</u>
Total fund balance	<u>\$ 245,399</u>	<u>\$ 137,378</u>	<u>\$ 1,171,300</u>	<u>\$ 447,076</u>

III.F. Deficit Fund Balances

The sewer fund has a deficit fund balance at December 31, 2012 in the amount of \$267,582. The deficit will be made up by adjusting the sewer user rate. The nonmajor capital project fund has deficit fund balance at December 31, 2012 in the amount of \$49,011, which will be made up by future transfer from the expendable trust fund.



TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012

IV. Other Information

IV.A. Risk Management

The Town's risk management activities are reported with governmental activities and recorded in the general fund. During the fiscal year, the Town was a member of the Local Government Center Property-Liability Trust, Inc., which is considered a public entity risk pool, currently operating as common risk management and insurance programs for member governmental entities.

Local Government Center Property-Liability Trust, Inc. (the Trust) – This Trust is organized to provide certain property and liability protection to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30.

Contributions paid in 2012 to be recorded as an insurance expenditure/expense totaled \$69,318. There were no unpaid contributions for the year ending June 30, 2013 and due in 2012. The Town also paid \$43,928 for workers' compensation, and \$5,037 for unemployment compensation. The trust agreement permits the Trust to make additional assessments to members should there be a deficiency in trust assets to meet its liabilities. At this time, the Trust foresees no likelihood of any additional assessments for past years.

IV.B. Retirement Pensions

The New Hampshire Retirement System (NHRS) is a multiple-employer, cost-sharing, contributory public employee defined benefit plan qualified under section 401(a) of the Internal Revenue Code, and funded through a trust which is exempt from tax under Internal Revenue Code section 501(a). The NHRS provides service, disability, death and vested retirement benefits for the members and their beneficiaries. The New Hampshire Legislature establishes the provisions for benefits and contributions. The NHRS issues a separate financial report that is available by contacting the NHRS at 54 Regional Drive, Concord, NH 03301.

Both the members and the Town make contributions to the NHRS. Member rates of contribution are set by the Legislature. Employer rates are determined by the NHRS trustees based on an actuarial valuation. Both member and employer rates are applied to gross earnings. For the year 2012, the member rates of contribution were 11.55% for police and 7.00% for other employees. The rates of contribution from the Town for pension and medical subsidy were 19.95% for police and 8.80% for other employees. Employer contributions from the Town during the years 2010, 2011 and 2012 were \$152,844, \$178,005 and \$186,061, respectively. The amounts are paid on a monthly basis as due.



TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2012

IV.C. Contingent Liabilities

The Town has received federal grants for specific purposes that are subject to review and possible audit by the grantor or pass-through agency. Any such audit may result in a requirement to reimburse the grantor agency for costs disallowed. The Town does not feel the chance of disallowance is likely, and if it should occur, the amount would not be material.



EXHIBIT 9
TOWN OF ENFIELD, NEW HAMPSHIRE
General Fund
Schedule of Revenues, Expenditures and Changes in
Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2012

	Original and Final Budget	Actual	Variance Positive (Negative)
REVENUES			
Taxes	\$ 3,353,058	\$ 3,345,195	\$ (7,863)
Licenses, permits and fees	788,420	815,517	27,097
Intergovernmental	332,716	346,959	14,243
Charges for services	94,000	96,585	2,585
Miscellaneous	70,000	37,992	(32,008)
Total revenues	<u>4,638,194</u>	<u>4,642,248</u>	<u>4,054</u>
EXPENDITURES			
Current:			
General government	1,718,605	1,730,553	(11,948)
Public safety	920,256	992,096	(71,840)
Highways and streets	1,009,023	1,117,194	(108,171)
Sanitation	429,640	467,496	(37,856)
Health	2,380	3,765	(1,385)
Welfare	48,870	32,002	16,868
Culture and recreation	208,802	205,486	3,316
Conservation	1,450	4,065	(2,615)
Economic development	9,000	9,336	(336)
Debt service:			
Principal	-	12,963	(12,963)
Interest	-	3,241	(3,241)
Capital outlay	100,000	71,130	28,870
Total expenditures	<u>4,448,026</u>	<u>4,649,327</u>	<u>(201,301)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>190,168</u>	<u>(7,079)</u>	<u>(197,247)</u>
Other financing sources (uses):			
Transfers in	20,000	70,568	50,568
Transfers out	(212,568)	(212,568)	-
Total other financing sources and uses	<u>(192,568)</u>	<u>(142,000)</u>	<u>50,568</u>
Net change in fund balance	<u>\$ (2,400)</u>	<u>(149,079)</u>	<u>\$ (146,679)</u>
Increase in nonspendable fund balance		(2,480)	
Unassigned fund balance, beginning		974,071	
Unassigned fund balance, ending		<u>\$ 822,512</u>	

The note to the required supplementary information is an integral part of this statement.



TOWN OF ENFIELD, NEW HAMPSHIRE
NOTE TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED
DECEMBER 31, 2012

Reconciliation of General Fund Budgetary Basis to GAAP

Revenues and other financing sources:	
Per Exhibit 9 (budgetary basis)	\$ 4,712,816
Adjustments:	
Basis difference:	
Tax revenue deferred in the prior year	746,165
Tax revenue deferred in the current year	(683,065)
Per Exhibit 5 (GAAP basis)	<u>\$ 4,775,916</u>
Expenditures and other financing uses:	
Per Exhibit 9 (budgetary basis)	\$ 4,861,895
Adjustments:	
Basis difference:	
Encumbrances, beginning	43,850
Encumbrances, ending	(96,322)
Per Exhibit 5 (GAAP basis)	<u>\$ 4,809,423</u>
Unassigned fund balance:	
Per Exhibit 9 (budgetary basis)	\$ 822,512
Adjustment:	
Basis difference:	
Deferred tax revenue, GAAP basis	(683,065)
Per Exhibit 3 (GAAP basis)	<u>\$ 139,447</u>

There was no difference in the major TIF District Fund between the budgetary basis and GAAP. The major Expendable Trust Fund is not budgeted.

EXHIBIT 10
TOWN OF ENFIELD, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2012

	Special Revenue Funds					Capital Project Fund	Permanent Fund	Total
	Library	Grants	Conservation Commission	Water	Sewer			
ASSETS								
Cash and cash equivalents	\$ 54,873	\$ 2,690	\$ 16,790	\$ 374,797	\$ -	\$ -	\$ 2,706	\$ 451,856
Investments	47,423	-	-	-	-	-	230,563	277,986
Receivables (net of allowance for uncollectibles):								
Accounts	-	-	-	61,776	104,708	-	-	166,484
Intergovernmental	-	8,051	-	-	-	-	-	8,051
Interfund receivable	2,230	-	-	-	144	-	-	2,374
Total assets	\$ 104,526	\$ 10,741	\$ 16,790	\$ 436,573	\$ 104,852	\$ -	\$ 233,269	\$ 906,751
LIABILITIES AND FUND BALANCES								
Liabilities:								
Accounts payable	\$ -	\$ 7,300	\$ -	\$ 3,805	\$ 50,928	\$ -	\$ -	\$ 62,033
Accrued salaries and benefits	-	-	-	2,589	1,746	-	-	4,335
Interfund payable	-	-	-	144	286,673	49,011	2,798	338,626
Deferred revenue	-	-	-	21,594	33,087	-	-	54,681
Total liabilities	-	7,300	-	28,132	372,434	49,011	2,798	459,675
Fund balances:								
Nonspendable	-	-	-	-	-	-	204,101	204,101
Restricted	104,526	3,441	-	-	-	-	26,370	134,337
Committed	-	-	16,790	408,441	-	-	-	425,231
Unassigned	-	-	-	-	(267,582)	(49,011)	-	(316,593)
Total fund balances	104,526	3,441	16,790	408,441	(267,582)	(49,011)	230,471	447,076
Total liabilities and fund balances	\$ 104,526	\$ 10,741	\$ 16,790	\$ 436,573	\$ 104,852	\$ -	\$ 233,269	\$ 906,751



EXHIBIT 11
TOWN OF ENFIELD, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended December 31, 2012

	Special Revenue Funds				Capital		Permanent	Total
	Library	Grants	Conservation	Water	Sewer	Project Fund	Fund	
REVENUES								
Intergovernmental	\$ -	\$ 19,265	\$ -	\$ 39,888	\$ -	\$ -	\$ -	\$ 59,153
Charges for services	-	-	-	183,889	326,542	-	-	510,431
Miscellaneous	21,298	-	2,009	-	-	-	6,869	30,176
Total revenues	21,298	19,265	2,009	223,777	326,542	-	6,869	599,760
EXPENDITURES								
Current:								
General government	-	10,128	-	-	-	-	-	10,128
Public safety	-	9,247	-	-	-	-	-	9,247
Sanitation	-	-	-	-	336,314	-	-	336,314
Water distribution and treatment	-	-	-	144,367	-	-	-	144,367
Culture and recreation	458	-	-	-	-	-	-	458
Debt service:								
Principal	-	-	-	14,093	2,353	-	-	16,446
Interest	-	-	-	5,604	-	17,454	-	23,058
Capital outlay	-	-	-	2,568	-	64,340	-	66,908
Total expenditures	458	19,375	-	156,632	338,667	81,794	-	606,926
Excess (deficiency) of revenues over (under) expenditures	20,840	(110)	2,009	57,145	(12,125)	(81,794)	6,869	(7,166)
Other financing sources (uses):								
Transfers in	2,230	-	-	-	-	-	-	2,230
Transfers out	-	-	-	(20,000)	(20,000)	-	(2,798)	(42,798)
Total other financing sources and uses	2,230	-	-	(20,000)	(20,000)	-	(2,798)	(40,568)
Net change in fund balances	23,070	(110)	2,009	37,145	(32,125)	(81,794)	4,071	(47,734)
Fund balances, beginning	81,456	3,551	14,781	371,296	(235,457)	32,783	226,400	494,810
Fund balances, ending	\$ 104,526	\$ 3,441	\$ 16,790	\$ 408,441	\$ (267,582)	\$ (49,011)	\$ 230,471	\$ 447,076



EXHIBIT 12
TOWN OF ENFIELD, NEW HAMPSHIRE
General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2012

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 3,217,058	\$ 3,206,413	\$ (10,645)
Land use charge	25,000	19,576	(5,424)
Timber	15,000	8,829	(6,171)
Excavation	1,000	955	(45)
Interest and penalties on delinquent taxes	95,000	109,422	14,422
Total taxes	3,353,058	3,345,195	(7,863)
Licenses, permits and fees:			
Business licenses and permits	100	365	265
Motor vehicle permits	750,000	750,606	606
Building permits	10,000	6,239	(3,761)
Other	28,320	58,307	29,987
Total licenses, permits and fees	788,420	815,517	27,097
Intergovernmental:			
State sources:			
Meals and rooms distributions	205,059	205,026	(33)
Highway block grant	127,657	127,657	-
Federal sources:			
FEMA	-	4,633	4,633
DEA	-	9,643	9,643
Total intergovernmental	332,716	346,959	14,243
Charges for services:			
Income from departments	83,000	84,255	1,255
Other	11,000	12,330	1,330
Total charges for services	94,000	96,585	2,585
Miscellaneous:			
Sale of property	30,000	3,650	(26,350)
Interest on investments	15,000	5,050	(9,950)
Rents	-	6,975	6,975
Contributions and donations	-	428	428
Other	25,000	21,889	(3,111)
Total miscellaneous	70,000	37,992	(32,008)
Other financing sources:			
Transfers in:			
Expendable trust fund	20,000	70,000	50,000
Nonmajor funds	-	568	568
Total other financing sources	20,000	70,568	50,568
Total revenues and other financing sources	4,658,194	\$ 4,712,816	\$ 54,622
Use of fund balance to reduce taxes	2,400		
Total revenues, other financing sources and use of fund balance	\$ 4,660,594		



EXHIBIT 13
TOWN OF ENFIELD, NEW HAMPSHIRE
General Fund

Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2012

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 202,328	\$ 236,399	\$ 5,000	\$ (39,071)
Election and registration		77,553	74,615	-	2,938
Financial administration	2,200	196,392	197,795	4,000	(3,203)
Revaluation of property	22,481	30,000	8,767	30,000	13,714
Legal		8,000	6,275	-	1,725
Personnel administration	-	890,010	836,709	-	53,301
Planning and zoning		43,489	46,712	-	(3,223)
General government buildings	3,300	150,850	179,916	2,400	(28,166)
Cemeteries		2,500	12,969	-	(10,469)
Insurance, not otherwise allocated		69,000	68,873	-	127
Advertising and regional associations	-	47,483	47,104	-	379
Other		1,000	1,000	-	-
Total general government	27,981	1,718,605	1,717,134	41,400	(11,948)
Public safety:					
Police	-	623,516	680,488	-	(56,972)
Ambulance		83,900	91,092	-	(7,192)
Fire		84,490	88,247	-	(3,757)
Building inspection		62,550	67,390	-	(4,840)
Emergency management		800	700	-	100
Other		65,000	64,179	-	821
Total public safety	-	920,256	992,096	-	(71,840)
Highways and streets:					
Administration		481,823	530,092	-	(48,269)
Highways and streets	9,899	509,200	579,283	-	(60,184)
Street lighting		18,000	17,718	-	282
Total highways and streets	9,899	1,009,023	1,127,093	-	(108,171)
Sanitation:					
Administration		79,140	85,541	-	(6,401)
Solid waste collection		190,500	210,742	-	(20,242)
Solid waste disposal	-	160,000	171,213	-	(11,213)
Total sanitation	-	429,640	467,496	-	(37,856)
Health:					
Administration	-	380	90	-	290
Pest control	-	2,000	3,675	-	(1,675)
Total health	-	2,380	3,765	-	(1,385)

(continued)



EXHIBIT 13
TOWN OF ENFIELD, NEW HAMPSHIRE
General Fund

Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2012

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive Negative
Welfare:					
Administration	-	48,870	32,002	-	16,868
Culture and recreation:					
Parks and recreation	-	45,700	53,462	-	(7,762)
Public library	1,903	156,092	145,511	2,708	9,776
Patriotic purposes	-	1,500	1,646	-	(146)
Other	67	5,510	1,915	2,214	1,448
Total culture and recreation	1,970	208,802	202,534	4,922	3,316
Conservation	-	1,450	4,065	-	(2,615)
Economic development:	-	9,000	9,336	-	(336)
Debt service:					
Principal	-	-	12,963	-	(12,963)
Interest	-	-	3,241	-	(3,241)
Total debt service	-	-	16,204	-	(16,204)
Capital outlay:					
Machinery, vehicles and equipment	-	70,000	20,000	50,000	-
Improvements other than buildings	4,000	30,000	5,130	-	28,870
Total capital outlay	4,000	100,000	25,130	50,000	28,870
Other financing uses:					
Transfers out:					
Expendable trust fund	-	212,568	212,568	-	-
Total encumbrances, appropriations, expenditures and other financing uses	\$ 43,850	\$ 4,660,594	\$ 4,809,423	\$ 96,322	\$ (201,301)



EXHIBIT 14
TOWN OF ENFIELD, NEW HAMPSHIRE
General Fund
Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2012

Unassigned fund balance, beginning		\$	974,071
Changes:			
Unassigned fund balance used to reduce tax rate			(2,400)
Budget summary:			
Revenue surplus (Exhibit 12)	\$	54,622	
Overdraft of appropriations (Exhibit 13)		<u>(201,301)</u>	
Budget deficit			(146,679)
Increase in nonspendable fund balance			<u>(2,480)</u>
Unassigned fund balance, ending		\$	<u>822,512</u>



Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S COMMUNICATION OF CERTAIN MATTERS

To the Town Manager and Members of the Board of Selectmen
Town of Enfield
Enfield, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Enfield as of and for the year ended December 31, 2012, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

However, we would like to discuss the following other matters:

Sewer Deficits

The Sewer Fund reported a net decrease in fund balance during 2012 of \$32,125, and an ending deficit fund balance of \$267,582, as reported on Exhibit 11 of the Annual Financial Report. This is the third year we have seen significant losses in net income and deficit fund balances. We also noted that the meter replacement fee was not included in the third billing cycle of 2012, resulting in lost revenue for the Town. This likely occurred because the Town must manually enter meter reading data, there is a complex tiered billing structure, and a proper comparison of billing cycles was not done. We recommend the Town analyze its billing rates and structure to determine if rates are sufficient to support its operating activities.

Investment Policy

The minutes of the meetings of the board of selectmen did not indicate that the Town's investment policy was reviewed and adopted for 2012. RSA 41:9 VII notes that the board of selectmen "shall annually review and adopt an investment policy". We recommend that the board of selectmen designate a time during each year that a review and adoption of Town policies, including the investment policy, be performed.

This communication is intended solely for the information and use of management, the board of selectmen, and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

January 31, 2014

47 Hall Street • Concord, NH 03301
603-856-8005 • 603-856-8431 (fax)
info@roberts-greene.com



2013 Un-Audited Balance Sheet

Exclusive of Trust & Agency Funds, Special Revenue Funds
& General Long-Term Debt

As of December 31, 2013

ASSETS:

Cash, Investments and Equivalents	\$ 2,739,404.71
Taxes Receivable	626,009.20
Tax Liens Receivable	305,748.51
Accounts Receivable	80,451.69
Due From Other Funds	5,269,750.48

TOTAL ASSETS:	\$ 9,021,364.59
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LIABILITIES AND FUND EQUITY

Liabilities:

Prior Year A/P	\$ 906,607.76
Accounts & Warrant Payable	52,825.61
Due to Other Governments	154.00
Due to School District	(3,782,172.02)
Due to Other Funds	3,433,780.00
Deferred Tax Revenue	752,242.81

Total Liabilities:	\$1,363,439.16
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Fund Equity:

Reserved for Encumbrances	102,411.38
Unreserved Fund Balance	7,555,514.05

Total Fund Equity:	7,657,925.43
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TOTAL LIABILITIES AND FUND EQUITY:	\$ 9,021,364.59
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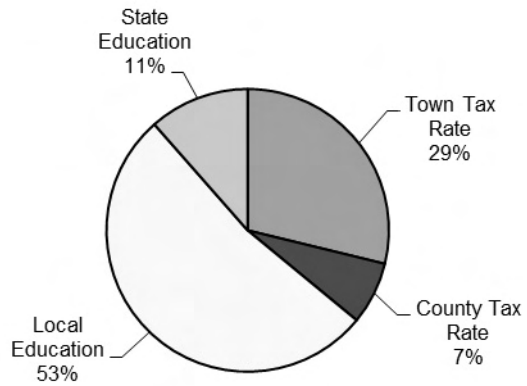


2013 Tax Rate Calculation

		<u>Tax Rates</u>	
Town Gross Appropriations	6,443,130		
Less Revenues	(3,177,222)		
Plus Overlay	80,489		
Plus War Service Credits	<u>58,800</u>		
Approved Town Tax Effort		3,405,197	
Town Rate			6.14
Regional School Apportionment	8,405,611		
Less Education Grant	(841,266)		
Less State Education Taxes	<u>(1,344,645)</u>		
Approved School Tax Effort		6,219,700	
Local School Rate			11.20
State Education Taxes			
Equalized Valuation (no utilities)	552,215,679		
x \$2.435		1,344,645	
Divide by Local Assessed Valuation (no utilities)	548,152,916		
State School Rate			2.45
Due to County	<u>851,014</u>		
Approved County Tax Effort		851,014	
County Tax Rate			1.53
Total Tax Rate			\$21.32
Total Property Taxes Assessed	11,820,556		
Less War Service Credits	(58,800)		
Add Village District Commitment	<u>23,158</u>		
Total Property Tax Commitment		11,784,914	
Eastman Village District Commitment		23,158	
Eastman Village District Tax Rate			\$ 1.50
(To be collected and remitted to Precinct)			



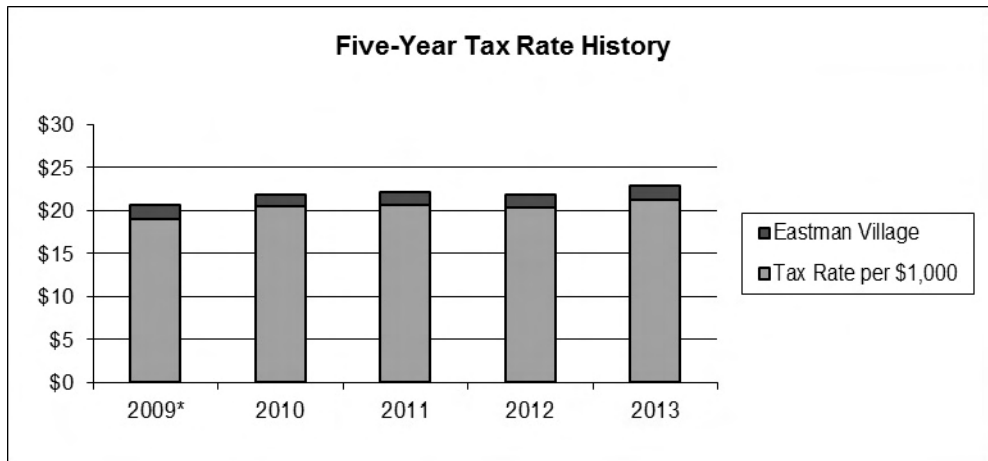
2013 Tax Rate





Five-Year Tax Rate History

Year	2009	2010	2011	2012	2013
Town Tax Rate	5.51	5.95	5.95	6.02	6.14
County Tax Rate	1.36	1.48	1.50	1.64	1.53
Local Education	9.98	10.72	10.64	10.23	11.20
State Education	2.17	2.37	2.52	2.41	2.45
Total Tax Rate	19.02	20.52	20.61	20.30	21.32
Eastman Village	1.69	1.37	1.51	1.54	1.50
Equalization Ratio	94.7%	98.8%	102.5%	105.9%	TBD





Summary Inventory of Valuation

	2012	2013
Value of Land:		
Current Use (RSA 79-A)	1,064,078	894,816
Residential	222,964,800	220,795,200
Commercial/Industrial	19,619,100	18,849,700
Total Value of Taxable Land	243,647,978	240,539,716
Value of Buildings:		
Residential	283,529,300	284,201,500
Manufactured Housing (RSA 674:31)	5,288,900	5,254,500
Commercial/Industrial	21,907,300	20,072,500
Total Value of Taxable Buildings	310,725,500	309,528,500
Value of Public Utilities:	3,306,900	7,097,800
Total Valuation Before Exemptions:	557,680,378	557,166,016
Less Exemptions:		
Blind Exemptions (RSA 72:37)	15,000	15,000
Elderly Exemptions (RSA 72:39 – a & b)	1,554,300	1,600,300
Disabled Exemptions (RSA 72:37 – b)	300,000	300,000
Less Total Dollar Amount of Exemptions	1,869,300	1,915,300
Net Valuation on Which the Tax Rate for Municipal, County & Local Education Tax is Computed:	555,811,078	555,250,716
Less Public Utilities	3,306,900	7,097,800
Net Valuation Without Utilities on Which Tax Rate for State Education Tax is Computed:	552,504,178	548,152,916
Total Veterans' Tax Credits	55,400	58,800
Enfield Eastman Village District Precinct Valuation	15,487,600	15,520,800



Current Use Report

Land Category	Acres	Assessed Valuation
Farm Land	637.15	237,780
Forest Land	10,628.94	584,766
Forest Land w/Documented Stewardship	1,271.46	67,763
Unproductive Land	73.00	757
Wet Land	368.13	3,750
Total Acres in Current Use	12,978.68	894,816
Acres of the Total Receiving a Recreation Adjustment*	5,372.57	

*For information on properties that are accessible for limited recreation purposes please visit the Assessing Office at the Enfield Town Offices.

CURRENT USE

If you have 10 acres or more of undeveloped land you may be eligible for Current Use taxation. Please call the Assessor's Office for details at (603) 632-5026 Deadline for application is April 15.



Tax Exempt Properties as of April 1, 2013

Property Owner	Map – Lot	Non-Taxable Value
Chosen Vale Inc.	10-4-2	\$ 185,800
Chosen Vale Inc.	10A-75-A-1	983,300
Chosen Vale Inc.	10A-75-A-2	138,800
Chosen Vale Inc.	10A-75-A-4	158,700
Chosen Vale Inc.	10A-75-A-9	248,900
Chosen Vale Inc.	10A-75-A-10	294,500
Dartmouth College Trustees	27-13	851,300
Enfield Community Church Corp.	31-5	253,700
Enfield Community Church Corp.	31-6	481,100
Enfield Community Church Corp.	31-40	22,500
Enfield Historical Society	39-14	91,200
Enfield Historical Society	47-13A	69,100
Enfield Outing Club	11-16	73,800
Enfield, Town of (Total value, 63 parcels)		
See Schedule of Town Property on page 209 for details		10,982,100
LaSalette of Enfield, Inc.	10A-73	627,500
LaSalette of Enfield, Inc.	10A-74	112,200
LaSalette of Enfield, Inc.	10-4-1	992,700
LaSalette of Enfield, Inc.	10A-72	246,600
Living Waters Bible Church	15-84-1A	325,000
Mascoma Valley Reg. School Dist.	15-10	438,500
Mascoma Valley Reg. School Dist.	33-21	1,270,600
State of NH, DOT	31-37	49,800
State of NH, DOT	34-48	66,600
State of NH, DOT	3-5	17,500
State of NH, DOT	6-24-1	14,500
State of NH, DOT	36-18	45,300
State of NH, DOT	32-43	27,200
State of NH, DOT	32-44	172,600
State of NH, DOT	22-34	51,200
State of NH	7-2	1,893
State of NH	4-5	1,091
State of NH	8-17	128,400
State of NH	8-60	28,400



Property Owner	Map – Lot	Non-Taxable Value
State of NH	8-61	60,500
State of NH	8-65	3,389,000
State of NH	8-64	64,200
State of NH	9-35	54,200
State of NH	8-6	207,700
State of NH	6-26	1,440,800
State of NH	7-10	314,600
State of NH	44-38	124,400
State of NH	6-44	55,900
State of NH	10-4	1,584,800
State of NH	10-3-3	361,100
State of NH	10-9	36,000
State of NH	43-8	133,000
State of NH	8-66	27,600
State of NH	32-45	16,600
State of NH	31-18	5,500
State of NH	32-46	664,600
Oak Grove Cemetery Association	31-7	216,700
St. Helena's Church	34-25	286,100
St. Helena's Church	34-26	268,500
Union Church of Enfield Center	39-10	232,200
United Methodist Church	37-33	240,800
United Methodist Church	37-34	298,500
Upper Valley Humane Society	3-4	900,100
Total Value of Non-Taxable Property		\$30,435,784

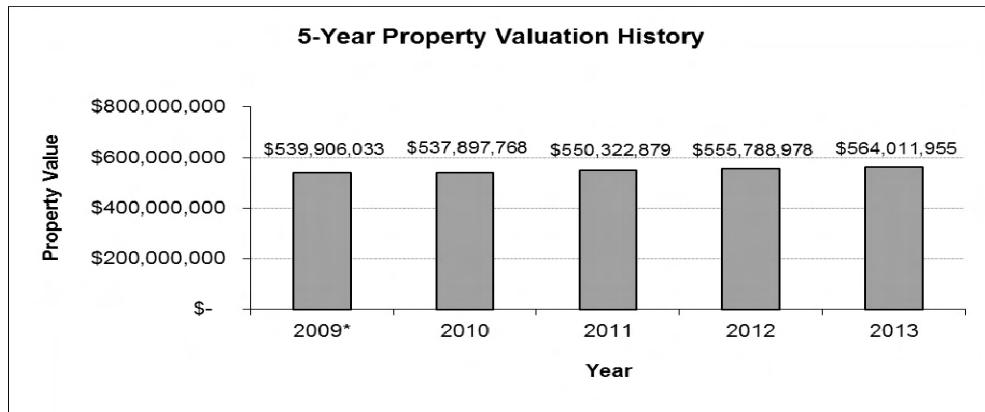


Five-Year Property Valuation History

Year	2009	2010	2011	2012	2013
Value	539,906,033	537,897,768	550,322,879	555,788,978	564,011,955
Equalization Ratio*		98.8%	102.5%	105.9	TBD
% Inc. in Value		-.37%	2.26%	.98%	1.46%

*Revaluation Year

** Equalization Ratio is the percentage of fair market value as determined by the State of New Hampshire, Department of Revenue Administration following a review of property sales within the municipality.





2013 Tax Increment Finance District Revenue

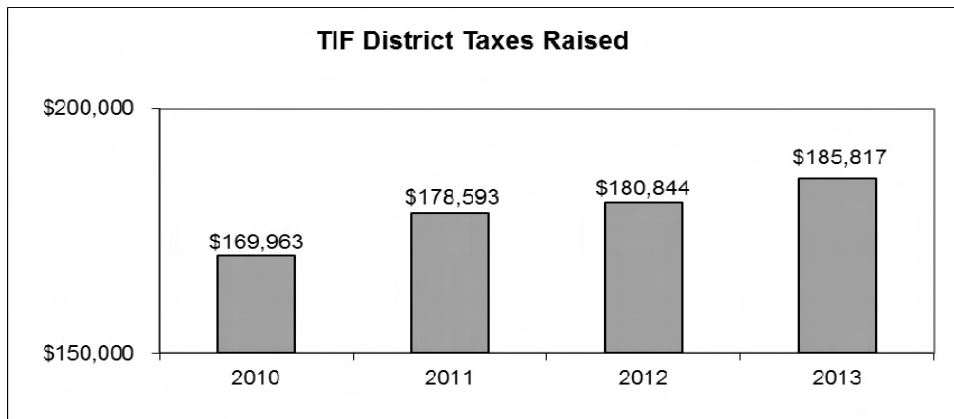
As of December 31, 2013

The Tax Increment Finance District was adopted on March 12, 2005
and amended March, 14, 2009.

Original Assessed Value (as amended March 14, 2009)	\$32,099,356
Retained Captured Assessed Value	8,715,639
Current Assessed Value	<u>40,814,995</u>
 Taxes Raised to be retained for the TIF District	 \$ 185,817

3-Year TIF District Revenue History

	2011	2012	2013
Current Assessed Value	\$40,764,702	\$41,007,912	40,814,995
Taxes Raised to be Retained for the TIF District	\$178,593	\$180,844	\$185,817
Total Taxes Raised Since Inception	\$ 1,012,900.96		





Tax Increment Finance District

As of December 31, 2013

Balance as of 12/31/2012*		\$ 827,083.54
Plus Taxes Raised as of 12/31/2013		<u>185,817.42</u>
		1,012,900.96
Less Expenses:		
Route 4 Water & Sewer Extension	635,571.67	
Engineering	<u>22,890.58</u>	
		<u>725,535.27</u>
Balance of TIF Fund as of 12/31/2013		\$ 287,364.15

*Adjusted balance due to rounding in previous reports. Balance reported in 2012 Annual Report - \$ 827,082. Actual balance - \$827,083.54

Debt Service

Fiscal Year Ending December 31, 2013

Loan Date	Maturity Date	Purpose	Beginning Principal Balance 1/1/2013	Principal Payments & *Loan Forgiveness	Interest Payments & *Fees	Total Payments	Ending Principal Balance 12/31/2013
1989	2016	Sewer 5% Interest Rate Funding: Tax Levy	51,851	12,963	5,186	18,149	38,888
2002	2021	Water SRF Loan 2.976% Interest Rate Funding: User Fees	124,330	*2,510 13,814	*1,243 3,700	21,267	108,005
2012	2025	Sewer Directional Bore Variable Interest Rate Not to exceed 3.744% Funding: 50/50 Split General Fund Tax Levy/Sewer Fund	145,910	11,915	*5,512 2,381	19,808	133,995
2012	2016	Cruiser Capital Lease 2.3% Interest Rate Funding: Tax Levy CIP Capital Reserves	59,951	14,481	1,379	15,860	45,471

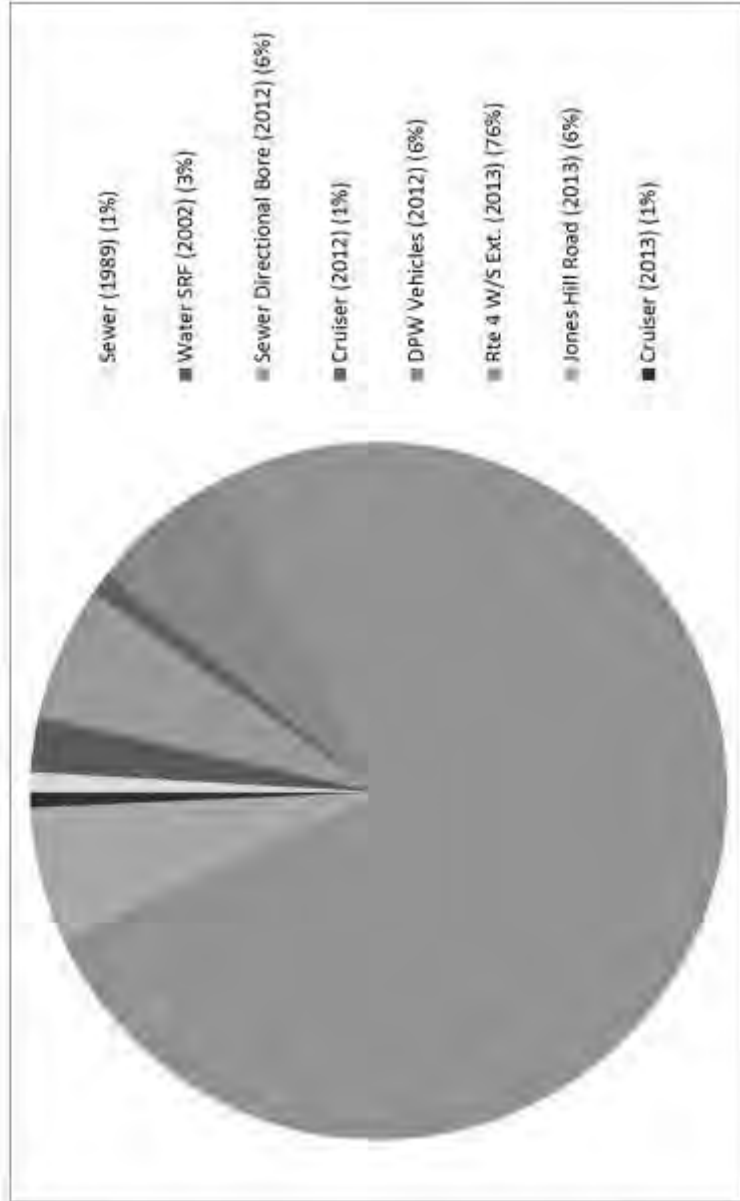


Loan Date	Maturity Date	Purpose	Beginning Principal Balance 1/1/2013	Principal Payments & *Loan Forgiveness	Interest Payments & * Fees	Total Payments	Ending Principal Balance 12/31/2013
2012	2022	DPW Vehicles Cap. Lease					
		2.5% Interest Rate					
		Funding: Tax Levy					
		CIP Capital Reserves	300,000	26,778	7,500	34,278	273,222
2013	2042	Route 4 Sewer/Water Ext.					
		2.95% Interest Rate					
		Adjusted in 2018					
		Funding: TIF Funds	3,200,000	0	67,073	67,073	3,200,000
2013	2024	Jones Hill Road					
		2.763% Interest Rate					
		Funding: Tax Levy	265,000	0	0	0	265,000
2013	2017	Cruiser Capital Lease					
		4.98% Interest Rate					
		Funding: Tax Levy	29,900	0	0	0	29,900
		CIP Capital Reserves					
			\$4,176,942	\$79,951	\$87,219	\$176,435	\$4,094,481



Bonds & Notes Outstanding

Fiscal Year Ending December 31, 2013



Schedule for Existing Long-Term Debt

As of December 31, 2013

Purpose:	1989 Sewer	2002 Water	2012 Sewer Direct'l Bore	2012 Cruiser Lease	2012 DPW Vehicles Lease
Loan Issued by Interest Rate	USDA 5%	NH SRF 2.976%	ARRA .864%	SunTrust 2.3%	SunTrust 2.5%
Source of Funding	Tax Levy	User Fees	50/50 – Tax Levy/User Fees	Tax Levy CIP CRF	Tax Levy CIP CRF
Maturity Date	2016	2022	2025	2016	
Original Amount	\$350,000	\$317,951	\$145,910	\$59,951	\$300,000
Balance 2/31/2013	\$38,888	\$108,005	\$133,995	\$45,471	\$273,222
Scheduled Principal Payments:					
2014	12,963	16,011	11,915	14814	27,447
2015	12,963	15,652	11,915	15154	28,133
2016	12,962	15,234	11,915	15503	28,837
2017		14,732	11,915		29,557
2018		14,104	11,915		30,296
2019		13,268	11,915		31,054
2020		12,013	11,915		31,830
2021		6,992	11,915		32,626
2022			11,915		33,442
2023			11,915		
2024			11,915		
2025			2,930		
Total Principal:	\$38,888	\$108,006	\$133,995	\$45,471	\$273,222



Purpose:	1989 Sewer	2002 Water	2012 Sewer Direct'l Bore	2012 Cruiser Lease	2012 DPW Vehicles Lease
Scheduled Interest Payments:					
2014	5,186	4,294	7,893	1,046	6,831
2015	5,186	3,558	7,893	705	6,144
2016	5,186	3,035	7,893	357	5,441
2017		2,430	7,893		4,720
2018		1,844	7,893		3,981
2019		1,283	7,893		3,224
2020		756	7,893		2,447
2021		278	7,893		1,652
2022			7,893		836
2023			7,893		
2024			7,893		
2025			7,893		
Total Interest:	\$15,558	\$17,478	\$94,716	\$2,108	\$35,276



Purpose:	2013 Route 4 S/W Ext.	2013 Jones Hill Road	2013 Cruiser Lease
Loan Issued by	Mascoma Bank	Mascoma Bank	SunTrust
Interest Rate	2.95%	2.763%	4.98%
Source of Funding	TIF Fund	Tax Levy	Tax Levy / CIP CRF
Maturity Date	2043	2033	2017
Original Amount	\$3,200,000	\$265,000	\$29,900
Balance 2/31/2013	\$3,200,000 ⁽¹⁾	\$265,000 ⁽¹⁾	\$29,900 ⁽¹⁾⁽²⁾
Scheduled Principal Payments:			
2014	114,658	0	8,000
2015	71,228	26,500	8,000
2016	73,330	26,500	8,000
2017	75,255	26,500	5,900
2018	65,454	26,500	
2019	68,318	26,500	
2020	71,307	26,500	
2021	74,107	26,500	
2022	77,668	26,500	
2023	81,066	26,500	
2024	84,613	26,500	
2025	88,034		
2026	92,166		
2027	96,199		
2028	100,407		
2029	104,564		
2030	109,375		
2031	114,160		
2032	119,154		
2033	124,185		
2034	129,801		
2035	135,479		
2036	141,407		



Purpose:	2013 Route 4 S/W Ext.	2013 Jones Hill Road	2013 Cruiser Lease
2037	147,475		
2038	154,045		
2039	160,785		
2040	167,819		
2041	175,118		
2042	182,823		
Total Principal:	\$3,200,000	\$265,000	\$29,900
Scheduled Interest Payments:			
2014	47,588	7322	428
2015	91,018	6608	428
2016	88,916	5858	428
2017	86,991	5125	428
2018	125,367	4393	
2019	122,503	3671	
2020	119,514	2929	
2021	116,714	2197	
2022	113,153	1464	
2023	109,755	734	
2024	106,208		
2025	102,787		
2026	98,655		
2027	94,622		
2028	90,414		
2029	86,256		
2030	81,446		
2031	76,661		
2032	71,666		
2033	66,636		
2034	61,020		



Purpose:	2013 Route 4 S/W Ext.	2013 Jones Hill Road	2013 Cruiser Lease
2035	55,342		
2036	49,414		
2037	43,346		
2038	36,776		
2039	30,036		
2040	23,002		
2041	15,703		
2042	7,998		
Total Interest:	\$2,219,507	\$40,301	\$1,712

(1) First payments made in 2014.

(2) Estimated payments



Comparative Statement of Revenues

As of December 31, 2013

Source of Revenue	Budgeted Revenues	Actual Revenues	Difference
General Fund (01)			
Taxes:			
Land Use Change Tax	30,000.00	0	(30,000.00)
Yield Taxes	15,000.00	7,625.53	(7,374.47)
Excavation Taxes	1,000.00	1,207.12	207.12
Int./Penalties: Delinq. Tax	130,000.00	106,358.95	(23,641.05)
Licenses, Permits & Fees:			
Business Licenses & Permits	200.00	176.00	(24.00)
Motor Vehicle Permit Fees	765,000.00	793,488.50	28,488.50
Building Permit Income	10,000.00	13,060.13	3,060.13
Other Lic., Permits & Fees	34,345.00	60,107.07	25,762.07
From Federal Government:			
DEA Funds	0	450.00	450.00
FEMA	0	5,333.44	5,333.44
From State of NH:			
Rooms & Meals Tax	208,000.00	205,093.86	(2,906.14)
Highway Block Grant	130,000.00	121,710.26	(8,289.74)
Charges for Services:			
Income from Departments	87,100.00	95,119.72	8,019.72
Other Charges	11,800.00	5,935.46	(5,864.54)
Miscellaneous Revenues:			
Sale/Lease Mun. Property	30,000.00	7,212.00	(22,788.00)
Interest on Investments	7,000.00	1,348.51	(5,651.49)
Rents of Property	8,000.00	6,000.00	(2,000.00)
Other Misc. Revenues	23,000.00	68,092.65	45,092.65
Interfund Operating Transfers In:			
From CIP Capital Reserves	201,100.00	163,281.22	(37,818.78)
From Trust Funds	0	2,970.06	2,970.06
Other Financing Sources:			
Proceeds: Long-Term Notes	688,714.00	683,102.12	(5,611.88)
Proceeds: Fund Balance	99,400.00	0	(99,400.00)
Total General Fund (01)	\$2,479,659.00	\$2,347,672.60	\$(131,986.40)



Source of Revenue	Budgeted Revenues	Actual Revenues	Difference
Water Fund (02)			
User Fees	0	140,017.04	xxxxxxxxxx
Late Charges	0	50,776.29	xxxxxxxxxx
Total Water Fund (02)	\$200,370.00	\$264,876.17	\$64,506.17
Sewer Fund (03)			
User Fees	0	259,612.16	xxxxxxxxxx
Late Charges	0	77,815.68	xxxxxxxxxx
Miscellaneous	0	(10.00)	xxxxxxxxxx
Total Sewer Fund (03)	\$451,565.00	\$337,417.84	\$(114,147.16)
Grant Fund (04)			
State Revenue	0	110.00	110.00
DWI Patrols	0	4,062.31	4,062.31
Operation Safe Commute	0	1,156.28	1,156.28
Enforcement Patrols	0	4,191.23	4,191.23
Route 4 District Brochures	0	9,331.34	9,331.34
Regional Recreation Grant	0	17,700.00	17,700.00
Total Grant Fund (04)	\$0	\$36,551.16	\$36,551.16
Capital Projects Fund (05)			
There were no Capital Projects Fund revenues in 2013			
TIF Fund (06)			
TIF Revenues	0	185,817.42	185,817.42
Total TIF Fund (06)	\$0	\$185,817.42	\$185,817.42
Grand Total All Funds	\$3,131,594.00	\$3,172,335.19	\$40,741.19



Summary of Receipts

As of December 31, 2013

General Fund (01)

	2012	2013
Taxes Collected & Remitted	11,209,761.09	11,884,385.84
Licenses Permits & Fees	814,656.98	866,831.70
From Federal Government	63,,545.10	5,783.44
From State of New Hampshire	332,683.41	326,804.12
Charges for Services	63,994.90	101,055.18
Miscellaneous	823,040.78	932,006.60
Total General Fund (01)	\$13,307,682.26	\$14,116,866.84

Water Fund (02)

Intergovernmental Revenues	38,888.24	0
Charges for Services	224,987.93	190,793.33
Total Water Fund (02)	\$264,876.17	\$190,793.33

Sewer Fund (03)

Charges for Services	379,979.11	337,417.84
Total Sewer Fund (03)	\$379,979.11	\$337,417.84

Grant Fund (04)

State Grants & Reimbursements	13,814.58	9,519.82
Miscellaneous Revenues	0	27,031.34
Total Grant Fund (04)	\$13,814.58	\$36,551.16



Capital Projects Fund (05)

	2012	2013
FEMA Revenues: Hurricane Irene	242,759.81	0
Total Capital Projects Fund (05)	\$242,759.81	\$0

TIF District Fund (06)

TIF Revenues from Property Taxes	180,843.69	185,817.42
Long Term Notes: Rte 4 S/W Extension	2,067,160.92	0
Total TIF District Fund (06)	\$2,248,004.61	\$185,817.42

Total Receipts from all Sources:	\$16,457,116.54	\$14,867,446.59
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Detailed Statement of Receipts

As of December 31, 2013

General Fund (01)

	2012	2013
Taxes:		
Property Tax	11,068,651.14	11,785,704.88
Overlay	0	(694.95)
Overlay/Abatements	(19,170.47)	(15,815.69)
Land Use Change Tax	19,576.00	0
Timber Tax Yield Taxes	8,538.43	7,625.53
Excavation Tax	954.94	1,207.12
Interest/Penalties on Delinquent Taxes	131,211.05	106,358.95
Total Taxes	11,209,761.09	11,884,385.84
Licenses, Permits & Fees:		
Business Licenses & Permits	365.00	176.00
Motor Vehicle Permit Fees	750,606.32	793,488.50
Building Permits	6,239.23	13,060.13
Dog Licenses	6,066.55	6,514.50
Marriage Licenses	832.00	747.00
Miscellaneous Town Clerk Fees	1,791.50	1,353.00
Wetland Permit Processing Fees	90.00	95.00
Pole Licensing Fees	20.00	10.00
Franchise Fees Collected	48,646.38	51,387.57
Total Licenses, Permits & Fees	814,656.98	866,831.70
From Federal Government:		
Federal DEA Funds	2,642.50	450.00
FEMA	60,902.60	5,333.44
Total Licenses, Permits & Fees	63,545.10	5,783.44
From State of New Hampshire:		
State Rooms & Meals Tax	205,026.41	205,093.86
State Highway Block Grant	91,137.06	121,710.26
Total From State of New Hampshire	332,683.41	326,804.12



	2012	2013
Charges for Services:		
Income from Departments		
Town Offices	1,083.92	6,492.97
Cemeteries	950.00	925.00
Planning Board	4,698.00	6,483.00
Zoning Board	926.00	1,576.00
Police Department	6,410.90	3,694.64
Ambulance	3,628.60	33,218.19
Animal Control	0	756.27
Highway	1,920.09	1,500.00
Rubbish	23,347.36	17,524.12
General Assistance	0	4,937.01
Recreation	7,940.10	16,190.60
Town Clerk Bounced Check Fees	0	50.00
Farmers Market	760.00	1,105.00
Old Home Days	0	666.92
General Fund/Miscellaneous	101.60	1,871.52
Police Reimbursable Projects	9,428.33	4,103.94
General Fund – Cemetery Lot Sales	2,800.00	(800.00)
Veteran Park Donations	0	760.00
Total Charges for Services	63,994.90	101,055.18
Miscellaneous:		
Sale/Lease of Municipal Property	3,650.00	7,212.00
Interest on Investments	5,037.15	1,348.51
Rent of Municipal Property	6,950.00	6,000.00
Beach Parking	25.00	0
Contributions & Donations	428.45	0
Insurance Dividends/Reimbursements	21,966.82	67,969.95
Vendor Discounts Taken	687.00	33.70
Miscellaneous Revenues	238.00	89.00
E-250 Celebration (2011)	114.00	0
Transfers from CIP Reserve Funds	70,000.00	163,281.22
Transfers from Trust Funds	0	2,970.06
Proceeds from Long-Term Notes	713,944.36	683,102.12
Total Miscellaneous	823,040.78	932,006.60
Total General Fund (01)	\$13,307,682.26	\$14,116,866.84



Water Fund (02)

	2012	2013
Intergovernmental Revenues:	39,888.24	0
Charges for Services:		
User Fees	183,409.77	140,017.04
Late Charges	1,850.56	50,776.29
Payments Against Other Charges	37,332.35	0
Miscellaneous	2,395.25	0
Total Charges for Services	224,987.93	190,793.33
Total Water Fund (02)	\$264,876.17	\$190,793.33

Sewer Fund (03)

	2012	2013
Charges for Services:		
User Fees	345,766.82	259,612.16
Late Charges	1,219.64	77,815.68
Miscellaneous Revenue	32,992.65	(10.00)
Total Charges for Services:	379,979.11	337,417.84
Total Sewer (03)	\$379,979.11	\$337,417.84

Grant Fund (04)

	2012	2013
State Grants & Reimbursements:		
State Revenue	990.00	110.00
DWI Patrols	4,908.34	4,062.31
Operation Safe Commute	0	1,156.28
Sobriety Checkpoint	3,424.71	0
Enforcement Patrols	3,941.53	4,191.23
New Equipment Grant	550.00	0
Total State Grants & Reimbursements:	13,814.58	9,519.82



	2012	2013
Miscellaneous Revenues:		
Route 4 District Brochures	0	9331.34
Regional Recreation Grant	0	17,700.00
Total Miscellaneous Revenues:	0	27,031.34
Total Grant Fund (04)	\$13,814.58	\$36,551.16

Capital Projects Fund (05)

	2012	2013
FEMA Revenues: Hurricane Irene	242,759.81	0
Total Capital Projects Fund (05)	\$242,759.81	\$0

TIF District Fund (06)

	2012	2013
Property Taxes: TIF Revenues	180,843.69	185,817.42
Long Term Bonds/Notes:		
Rte 4 Sewer & Water Extension	2,067,160.92	0
Total TIF District Fund (06)	\$2,248,004.61	\$185,817.42
Total Receipts From All Sources:	\$16,457,116.54	\$14,867,446.59



Comparative Statement of Appropriations and Expenditures

Fiscal Year Ending December 31, 2013

Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
General Fund (01)				
Executive Office	192,797.00	222,185.05	0	(29,388.05)
Technology	26,700.00	29,881.00	0	(3,181.00)
Election, Reg. & Vital Stats	74,813.00	64,384.57	0	10,428.43
Financial Administration	204,867.00	202,122.79	700.00	2,044.21
Revaluation	30,000.00	16,300.00	13,700.00	0
Legal Expense	8,000.00	6,919.24	0	1,080.76
Personnel Administration	859,648.00	912,487.93	0	(52,839.93)
Planning	49,250.00	61,712.34	0	(12,462.34)
Zoning	2,100.00	1,591.53	0	508.47
Gen. Gov't. Bldgs & Grounds	178,750.00	198,540.29	0	(19,790.29)
Cemeteries	2,200.00	2,078.20	0	121.80
Insurance	69,000.00	59,524.55	0	9,475.45
Regional Associations	48,509.00	48,145.00	0	364.00
Hydrant Maintenance	1,000.00	0	0	1,000.00
Police Department	647,039.00	665,646.63	0	(18,607.63)
Police Reimbursable Projects	3,000.00	1,478.08	0	1,521.92
Ambulance	101,920.00	104,153.92	0	(2,233.92)



Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
Fire Department	86,700.00	84,633.99	8,525.83	(6,459.82)
Building Inspection	64,302.00	71,761.94	0	(7,459.94)
Emergency Management	500.00	217.96	0	282.04
Dispatch Services	65,000.00	67,392.94	0	(2,392.94)
Highway Administration	550,543.00	553,296.61	0	(2,753.61)
Highways & Streets	551,700.00	582,450.00	0	(30,750.00)
Street Lighting	17,000.00	19,655.67	0	(2,655.67)
Sanitation Administration	85,277.00	86,569.58	0	(1,292.58)
Solid Waste Collection	188,650.00	245,684.20	0	(57,034.20)
Solid Waste Disposal	157,500.00	143,078.07	0	14,421.93
Health Department	100.00	305.25	0	(205.25)
Animal Control Expense	2,000.00	1,965.22	0	34.78
Human Services Administration	15,666.00	10,953.10	0	4,712.90
Human Services Direct Assistance	17,350.00	11,253.00	0	6,097.00
Parks & Recreation	44,450.00	62,598.12	0	(18,148.12)
Library	152,850.00	150,002.54	1,326.84	1,520.62
Patriotic Purposes	1,000.00	1,147.32	0	(147.32)
Energy Committee	1,500.00	1,246.00	0	254.00
Heritage Commission	3,000.00	561.14	0	2,438.86
Historical Records	1,010.00	922.17	18.54	69.29
Conservation Commission	1,465.00	1,543.53	0	(78.53)
Economic Development	9,000.00	9,000.00	0	0
Principal: Long-Term Debts	12,963.00	18,920.50	0	(5,957.50)
Interest: Long-Term Debts	2,593.00	3,783.07	0	(1,190.07)
Other Debt Service Charges	0	2,755.86	0	(2,755.86)
Capital Outlay: Mach., Veh. & Equip.	72,000.00	78,769.66	19,248.24	(26,017.90)
Capital Outlay: Buildings	228,500.00	156,005.73	58,891.93	13,602.34



Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
Capital Outlay: Improvements: Other	265,504.00	267,641.34	0	(2,137.34)
Transfers to Capital Reserve Funds	266,783.00	266,783.00	0	0
Total General Fund	5,364,499.00	5,498,048.63	102,411.38	(226,241.01)
Water Fund (02)				
Water Administration	126,770.00	112,726.46	0	14,043.54
Water Operations	48,400.00	20,203.81	0	28,196.19
Principle: Long Term Debts	0	13,814.43	0	(13,814.43)
Interest: Long Term Debts	0	2,456.76	0	(2,456.76)
Other Debt Service Charges	0	2,486.60	0	(2,486.60)
Capital Outlay: Water Meter Vault	5,200.00	0	0	5,200.00
Transfers to Capital Reserve	20,000.00	20,000.00	0	0
Total Water Fund	200,370.00	171,688.06	0	28,681.94
Sewer Fund (03)				
Sanitation Administration	89,315.00	75,796.06	0	13,518.94
Sewer Operations	327,250.00	329,460.81	0	(2,210.81)
Principle: Long Term Debts	0	5,957.50	0	(5,957.50)
Interest: Long Term Debts	0	1,190.53	0	(1,190.53)
Other Debt Service Charges	0	2,755.85	0	(2,755.85)
Capital Outlay: Sewer Main Cleaner	15,000.00	15,000.00	0	0
Transfers to Capital Reserve	20,000.00	20,000.00	0	0
Total Sewer Fund	451,565.00	450,160.75	0	1,404.25
Grant Fund (04)				
Personnel Administration	0	3,917.12	0	(3,917.12)
Planning	0	7,750.00	0	(7,750.00)



Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
Police Department	0	7,928.45	0	(7,928.45)
Parks & Recreation	0	14,070.00	0	(14,070.00)
Total Grant Fund	0	33,665.57	0	(33,665.57)
Capital Projects Fund (05)	0	0	0	0
TIF District Fund (06)				
Interest: Long Term Debts	0	67,073.02	0	(67,073.02)
Capital Outlay: Improvements: Other	423,210.00	658,462.25	0	(235,252.25)
Total TIF District Fund	423,210.00	725,535.27	0	(302,325.27)
Grand Total All Funds*	\$6,439,644.00	\$6,879,098.28	\$102,411.38	\$(541,865.66)

*Note: Fund 04 & 06 expenditures are offset by revenues from State or Federal grants, bonds/notes, or TIF Fund withdrawals.



Summary of Payments

As of December 31, 2013

General Fund (01)

	2012	2013
General Government:		
Executive Office	217,948.36	222,185.05
Technology	17,694.75	29,881.00
Election, Registration & Vital Statistics	69,336.08	64,384.57
Financial Administration	201,789.39	202,822.79
Revaluation	30,000.00	30,000.00
Legal Expense	6,274.94	6,919.24
Personnel Administration	833,640.80	912,487.93
Planning Board	43,706.94	61,712.34
Zoning Board of Adjustment	2,104.14	1,591.53
General Gov't Buildings & Grounds	180,689.58	198,540.29
Cemeteries	2,117.50	2,078.20
Property-Liability Insurance	68,872.72	59,524.55
Regional Associations	47,107.00	43,285.00
Hydrant Maintenance	1,000.00	0
Total General Government	1,722,279.20	1,835,412.49
Public Safety:		
Police Department	656,508.96	665,646.63
Police Reimbursable Projects	16,950.00	1,478.08
Ambulance	90,345.10	104,153.92
Fire Department	88,148.47	93,159.82
Building Inspection	67,021.39	71,761.94
Emergency Management	700.00	217.96
Dispatch Services	64,179.26	67,392.94
Total Public Safety	983,853.18	1,003,811.29
Highways & Grounds:		
Highway Administration	521,383.27	553,296.61
Highways & Streets	559,681.21	582,450.00
Total Highways & Grounds	1,081,064.48	1,135,746.61



	2012	2013
Street Lighting:	17,717.64	19,655.67
Sanitation:		
Sanitation Administration	84,446.65	86,569.58
Solid Waste Collection	210,742.14	245,684.20
Solid Waste Disposal	171,213.05	143,078.07
Total Sanitation	466,401.84	475,331.85
Health & Human Services:		
Health	90.40	305.25
Animal Control Expense	3,675.27	1965.22
Human Services Administration	18,558.75	10953.10
Human Services Direct Assistance	13,561.66	11253.00
Total Health & Human Services	35,886.08	24,476.57
Culture, Recreation & Conservation:		
Parks & Recreation	53,513.87	62,598.12
Library	146,111.35	151,329.38
Patriotic Purposes	871.78	1,147.32
Energy Committee	773.99	1,246.00
Heritage Commission	3,000.00	561.14
Historical Records	1,068.50	940.71
Conservation	4,064.80	1,543.53
Total Cultural, Rec. & Conservation	209,404.29	219,366.20
Economic Development:	9,335.96	9,000.00
Debt Service:	16,203.70	25,459.43
Capital Outlay:		
Machinery, Vehicles & Equipment	304,307.40	98,017.90
Buildings	0	214,897.66
Improvements: Other	30,000.00	267,641.34
Total Capital Outlay	334,307.40	580,556.90
Miscellaneous:	212,568.00	432,864.22
Payments to other Governments:	7,953,553.48	8,110,304.52
Total General Fund (01)	\$13,042,575.25	\$13,876,845.75



Water Fund (02)

	2012	2013
Water Distribution & Treatment:		
Water Administration	114,517.71	112,726.46
Water Operations	35,254.80	20,203.81
Total Water Distribution & Treatment	149,772.51	132,930.27
Debt Service:	19,696.84	18,757.79
Miscellaneous:	22,568.08	20,000.00
Total Water Fund (02)	\$192,037.43	\$171,688.06

Sewer Fund (03)

	2012	2013
Sanitation:		
Sanitation Administration	76,107.87	75,796.06
Sanitation Operations	330,571.55	329,460.81
Total Sanitation	406,679.42	405,256.87
Debt Service:	2,353.39	9,903.88
Miscellaneous:	20,000.00	35,000.00
Total Sewer Fund (03)	\$429,032.81	\$450,160.75

Grant Fund (04)

	2012	2013
General Government:		
Elect. & Regs.: Archival Processing	1,100.00	0
Personnel Administration	2,827.84	3,917.12
Planning: Printed Forms	6,200.00	7,750.00
Total General Government	10,127.84	11,667.12



	<u>2012</u>	<u>2013</u>
Police Department:	10,795.27	7,928.45
Parks & Recreation:	0	14,070.00
Total Grant Fund (04)	\$20,923.11	\$33,665.57

Capital Projects Fund (05)

There were no Capital Project Fund expenditures in 2013.

TIF District Fund (06)

	<u>2012</u>	<u>2013</u>
Debt Service	0	67,073.02
Capital Outlay: Improvements: Other	3,011,833.93	658,462.25
Total TIF District Fund (06)	\$3,011,833.93	\$725,535.27

Total Payments – All Funds:	\$16,726,922.26	\$15,257,895.40
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Detailed Statement of Payments

As of December 31, 2013

General Fund (01)

General Government

	2012	2013
Executive Office:		
Executive Personnel	148,977.00	152,762.95
Selectmen's Salaries	9,000.00	9,000.00
Moderator & Asst. Moderator	2,628.00	1,066.59
Overtime	1,721.14	1,748.29
Telephone/Communications	2,779.93	3,958.94
Internet	2,381.25	0
Public Information	936.30	1,094.53
Printing	15,766.55	14,650.04
Dues	4,487.49	4,623.39
Office Supplies	1,473.43	1,591.78
Postage	1,018.09	1,624.81
Law Books/References	478.85	451.60
Miscellaneous	25,773.53	26,898.92
Professional Development	284.85	1,631.66
Town Meeting	0	890.00
Mileage	241.95	191.55
Total Executive Office	217,948.36	222,185.05
Technology:		
Town Office Hardware & Software	6,713.95	15,540.00
DPW Hardware & Software	2,590.00	507.00
Police Hardware & Software	2,380.00	1,050.00
Miscellaneous Technology	1,332.00	2,304.00
Library Hardware	437.80	1,200.00
Repairs & Service Contracts	4,241.00	9,280.00
Total Technology	17,694.75	29,881.00



	2012	2013
Election, Registration & Vital Statistics:		
Town Clerk Salary	20,218.99	13,759.60
Deputy Town Clerk Salary	28,118.61	33,687.74
Supervisors of the Checklist	3,441.99	3,441.99
Ballot Clerks	2,614.99	636.94
Telephone/Communications	1,435.57	1,412.30
Public Information	265.54	208.80
Dues	20.00	20.00
Election Supplies	990.82	301.22
Ballots & Checklists	3,280.95	929.00
Office Supplies	1,277.09	1,097.72
Postage	2,006.77	2,405.41
Repairs & Service Contracts	4,826.00	5,680.52
Professional Development	714.00	714.00
Mileage	124.76	89.33
Total Election, Reg. & Vital Stats.	69,336.08	64,384.57
Financial Administration:		
Bank Fees	458.98	1,524.60
Financial Personnel	99,511.47	108,556.25
Tax Collector Salary	27,636.50	32,456.18
Deputy Tax Collector Salary	4,020.89	1,687.12
Treasurer Salary	9,470.25	9,250.02
Trustee of Trust Funds	1,578.77	1,169.18
Overtime – Finance	1,122.86	348.97
Overtime – Assessing	35.31	0
Audit	19,799.58	13,140.00
Transfers/Deeds	2,465.18	2,589.67
Tax Mapping	4,000.00	4,000.00
Telephone/Communications	1,111.02	994.39
Dues	275.00	376.05
Printed Forms	2,227.23	1,972.52
Office Supplies	1,111.66	2,981.09
Postage	6,488.84	5,916.46
Repairs & Service Contracts	17,599.69	13,705.96
Law Books & References	69.00	69.00
Equipment	0	100.00
Professional Development	265.00	107.40
Professional Development–Assessing	781.36	230.35
Prof. Development–Tax Collector	475.00	486.00



	2012	2013
Financial Administration, continued:		
Mileage	249.75	0
Mileage – Assessing	889.24	624.45
Mileage – Tax Collector	101.01	252.57
Budget Committee	18.80	284.56
Total Financial Administration	201,789.39	202,822.79
Revaluation: Contracted Services:	30,000.00	30,000.00
Legal Expense:		
Legal Defense	0	3,694.30
Legal Advice	6,274.94	3,224.94
Total Legal Expense	6,274.94	6,919.24
Personnel Administration:		
New Hire/Physicals	856.50	1,061.10
Health Insurance	462,464.84	485,648.68
Delta Dental	12,596.08	13,462.26
Life/Disability Insurance	12,845.07	14,092.46
Employer Paid FICA	78,833.78	84,612.84
Employer Paid Medicare	24,850.71	26,223.14
Employer Paid Retirement	176,297.70	209,014.91
Employer Paid ICMA	14,871.40	15,096.74
Unemployment Compensation Insurance	5,037.43	5,227.64
Workers' Compensation Insurance	40,330.72	54,074.58
Section 125 Administration	270.00	213.75
Health & Safety / Vaccinations	273.86	0
Drug & Alcohol Testing	481.00	379.00
Employee Deductible	3,631.71	3,380.83
Total Personnel Administration	833,640.80	912,487.93
Planning Board:		
Planning Board Personnel	3,986.42	32,223.96
Contracted Services	23,532.00	11,352.00
Printing	0	139.19
Telephone/Communications	693.62	684.60
Meeting/Hearing Records	652.56	867.84
Internet	987.09	1,686.54
Public Information	583.06	503.11



	2012	2013
Planning Board, continued:		
Dues	7,107.92	7,208.72
Office Supplies	(23.92)	868.38
Postage	1,154.31	1,062.51
Repairs & Service Contracts	1,521.25	1,502.43
Law Books/References	120.00	141.00
New Equipment	0	39.99
Professional Development	100.00	324.99
Lake Monitoring	2,765.00	2,820.00
Filing Mylars	297.60	202.00
Mileage	230.03	85.08
Total Planning Board	43,706.94	61,712.34
Zoning Board of Adjustment:		
Meetings / Hearing Records	392.54	0
Public Information	468.79	295.38
Office Supplies	637.89	646.45
Postage	544.65	457.77
Books/Materials	14.50	117.00
Miscellaneous	45.77	74.93
Total Zoning Board of Adjustment	2,104.14	1,591.53
General Government Buildings:		
Contracted Services	28,449.92	33,029.82
Utilities-Electric	31,550.56	31,137.20
Heating Oil	35,645.38	36,405.50
Water/Sewer Usage	4,412.09	5,143.73
Heating Gas	16,000.92	16,795.24
Community Building Maintenance	11,393.05	15,890.88
DPW Facility Maintenance	8,555.30	9,737.92
Whitney Hall Maintenance	12,706.07	16,038.05
Center Hall	2,400.00	2,640.00
Police Facility	9,084.01	3,967.64
DPW Garages	134.93	1,451.91
Transfer Station	326.78	435.58
Union Street Fire Station Maintenance	11,397.31	2,336.77
Enfield Center Fire Station Maintenance	1,171.62	2,472.50
Reservoirs & Dams	1,150.00	1,150.00
Depot Street Ambulance Building	278.24	12,729.80



	2012	2013
Total Gen. Gov't Buildings, continued:		
Veterans Memorial Park	1,600.90	2,047.75
Chemical Toilet Rental	4,345.50	5,130.00
Whitney Hall – Special Projects	87.00	0
Total General Government Buildings	180,689.58	198,540.29
Cemeteries:		
Public Information	110.25	0
Supplies	129.80	46.58
Cemetery Grounds Supplies	563.05	1,617.46
Office Supplies	36.70	51.52
Miscellaneous	1,070.25	362.64
New/Replacement Equipment	207.45	0
Total Cemeteries	2,117.50	2,078.20
Property-Liability Insurance:	68,872.72	59,524.55
Regional Associations:		
Advance Transit	4,854.00	4,995.00
LISTEN	2,992.00	3,104.00
Headrest	6,457.00	6,645.00
Visiting Nurse Alliance of VT & NH	12,440.00	12,440.00
Senior Citizens Council	6,740.00	6,940.00
WISE	2,121.00	2,182.00
West Central Services	5,090.00	5,243.00
Mascoma Valley Health Initiative	3,205.00	3,298.00
Tri County CAP	3,205.00	3,298.00
Total Regional Associations	47,104.00	48,145.00
Hydrant Maintenance:	1,000.00	0

Public Safety

Police Department:		
Personnel: Full-time	432,607.13	457,262.92
Personnel: Part-time	36,296.84	40,557.42
New Hire/Physicals	12,836.20	0
Training	480.00	2,388.24
Contracted Services	63,944.85	51,077.28



	2012	2013
Police Department, continued:		
Overtime	31,552.19	30,822.27
Telephone/Communications	15,059.31	13,301.28
Radio Communications	0	3,410.25
Internet	1,806.13	1,646.40
Public Information	183.35	0
Dues	766.87	430.00
Office Supplies	6,552.09	7,667.43
Postage	928.64	1,148.16
Repairs & Service Contracts	4,426.16	5,427.61
Gasoline	22,822.42	22,376.50
Diesel Fuel	286.61	0
Vehicle Repairs/Maintenance	11,945.62	15,474.77
Books/Periodicals	1,180.49	689.03
Uniforms	6,577.31	5,533.42
Police Health & Safety	749.82	328.41
Investigative Funds	3,247.08	1,873.25
Professional Development	2,259.85	4,064.29
Cadet Program	0	36.39
Mileage	0	131.31
Total Police Department	656,508.96	665,646.63
Police Reimbursable Projects:		
Police Reimbursable Projects	14,506.00	1,478.08
Contracted Reimbursable Detail	2,444.00	0
Total Police Reimbursable Projects	16,950.00	1,478.08
Ambulance:		
Ambulance Personnel	19,158.86	18,308.77
Part-Time On-Call/Volunteer	6,555.50	19,244.78
Contracted Services	604.95	2,970.14
Telephone/Communications	2,500.57	3,095.95
Supplies	4,071.86	5,504.63
Oxygen	1,497.85	1,044.14
Office Supplies	650.87	299.32
Repairs & Service Contracts	363.30	178.89
Diesel Fuel	1,217.23	1,008.28
Vehicle Repairs/Maintenance	263.42	463.86
Uniforms & Safety Gear	279.95	4,077.28
Ambulance Health & Safety	0	307.98



	2012	2013
Ambulance, continued:		
New Equipment	6,000.00	689.98
Continuing Education	1,010.74	2,439.92
Mutual Aid Ambulance Services	46,170.00	44,520.00
Total Ambulance	90,345.00	104,153.92
Fire Department:		
Fire Wards' Salaries	1,089.96	1,089.96
Firefighters Services	35,470.19	29,932.38
Fire Inspection (Building Inspector)	2,367.28	2,422.92
Training	2,940.14	2,706.00
Telephone/Communications	4,520.42	4,558.88
Internet	859.42	846.65
Dues	236.00	4,286.00
Supplies	2,774.25	3,874.83
Office Supplies	45.62	178.17
Repairs & Service Contracts	7,221.59	2,689.45
Gasoline	1,593.86	4,326.28
Diesel Fuel	1,686.95	1,714.44
Vehicle Repairs/Maintenance	7,920.23	10,897.94
Clothing	6,446.46	8,020.29
New Equipment	12,976.10	15,615.63
Total Fire Department	88,148.47	93,159.82
Building Inspection:		
Building Inspection Personnel	62,852.37	66,897.53
Telephone/Communications	771.66	754.83
Internet	987.07	1,769.48
Dues	202.00	417.00
		30.98
Office Supplies	39.29	401.78
Postage	9.40	26.41
Repairs & Service Contracts	1,081.49	937.31
Law Books/References	594.59	213.40
Professional Development	175.00	140.00
Mileage	308.52	173.22
Total Building Inspection	67,021.39	71,761.94
Emergency Management Supplies:	700.00	217.96



	2012	2013
Dispatch Services:	64,179.26	67,392.94

Highways & Streets

Highway Administration:

Personnel: Full Time	445,136.91	468,395.83
Personnel: Part Time	27,357.77	19,379.73
Contracted Services	2,306.15	2,299.20
Overtime	26,282.33	44,529.48
Telephone/Communications	3,626.71	3,062.04
Weather Forecasting	2,364.00	0
Internet	1,277.93	3,099.21
Public Information	102.92	21.10
Dues	275.00	151.00
Office Supplies	1,046.91	1,015.39
Postage	21.59	131.61
Repairs & Service Contracts	1,282.32	1,019.80
Uniforms & Safety Gear	7,707.34	7,501.30
Health & Safety – Highway & Grounds	96.25	99.14
Miscellaneous	0	20.00
Professional Development – Hwy Admin	740.00	711.04
Professional Development – Highway	1,000.00	1,220.00
Professional Development – Grounds	200.00	260.00
Mileage – Highway Admin	362.67	292.04
Mileage – Highway	47.18	32.20
Mileage – Grounds	149.29	56.50
Total Highway Administration	521,383.27	553,296.61

Highways & Streets:

Contracted Services	1,819.57	1,925.85
Survey & Engineering	225.00	10,174.66
General Supplies	19,202.18	21,982.92
Winter Salt and Chemicals	80,386.87	84,614.29
Aggregate & Fill Materials	54,129.11	50,440.84
Pavement Maintenance	136,654.05	143,460.30
Signs & Markings	8,150.07	8,971.63
Public Works Maintenance	1000	(200.20)
Drainage Maintenance	13,728.47	6,368.09



	2012	2013
Highways & Streets, continued:		
Gravel Road Surface Treatment	18,885.72	18,721.08
Winter Sand	31,295.76	24,000.00
Vegetation Management	7,317.60	7,500.00
Equipment Rental	11,625.51	12,575.61
Field Supplies	2,054.27	1,817.95
Gasoline	11,888.52	12,193.14
Diesel Fuels	63,456.71	68,316.83
Diesel Fuels – Grounds	100.00	0
Vehicle/Equip. Repairs/Maintenance	69,513.26	79,849.59
Public Works Health & Safety	296.50	0
Veg. Mgmt. – Special Projects	0	1,220.00
New & Replacement Equipment	27,952.04	28,517.42
Total Highways & Streets	559,681.21	582,450.00
Street Lighting:	17,717.64	19,655.67

Sanitation

Sanitation Administration:

Sanitation Personnel	70,614.90	71,679.34
Sanitation Part-Time	0	3,354.77
Sanitation Overtime	10,631.91	8,090.36
Telephone/Communications	759.35	886.09
Public Information	306.98	292.81
Dues	229.10	279.10
Uniforms & Safety Gear	1,145.02	1,515.41
Sanitation Health & Safety	109.67	0
Professional Development	641.95	381.00
Mileage	7.77	90.70
Total Sanitation Administration	84,446.65	86,569.58

Solid Waste Collection:

Compost Bins – Direct Billing	0	(65.00)
MSW Contracts	161,907.47	208,151.32
MSW (Fuel/Oil/Enviro. Fees)	41,965.56	25,495.10
Recycling Contracts	2,014.08	7,222.18
Supplies	2,474.18	3,713.48
Equipment Rental	0	372.38
Equipment Repairs/Maintenance	619.05	794.74



	2012	2013
Solid Waste Collection, continued:		
New & Replacement Equipment	1,761.80	0
Total Solid Waste Collection	210,742.14	245,684.20
Solid Waste Disposal:		
Landfill Costs	131,525.26	110,272.40
Landfill Tickets	(110.00)	406.00
Recycling Processing	37,208.94	30,588.07
Household Hazardous Waste	3,163.85	2,206.60
PAYT (Pay As You Throw)	(575.00)	(395.00)
Total Solid Waste Disposal	171,213.05	143,078.07

Health & Human Services

Health Department:

Dues	25.00	70.00
Office Supplies	9.69	104.78
Postage	(5.25)	.46
Repairs & Service Contracts	60.96	85.01
Professional Development	0	45.00
Total Health Department	90.40	305.25

Animal Control Expense:	3,675.27	1,965.22
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Human Services Administration:

Human Services Personnel	16,442.48	9,165.10
Telephone/Communications	1,394.20	1,318.90
Office Supplies	151.24	86.95
Postage	11.95	12.61
Law Books/Reference	63.00	69.00
Professional Development	78.00	135.00
Mileage	417.88	165.54
Total Human Services Administration	18,558.75	10,953.10

Human Services Direct Assistance:

Rent	12,378.00	12,063.00
Fuel	(1,026.33)	0
Rx & Medical	243.66	0
Utilities – Electric	1,216.33	0



	2012	2013
H.S. Direct Assistance, continued:		
Miscellaneous	750.00	0
Donations	0	(810.00)
Total Human Services Direct Assistance	13,561.66	11,253.00

Culture, Recreation & Conservation

Parks & Recreation:

Recreation Personnel	34,099.68	35,738.36
Telephone/Communications	.08	0
Huse Park Maintenance	9,675.20	7,844.79
Shakoma Beach Maintenance	474.42	517.48
Shaker Recreation Park Maintenance	843.22	716.89
Public Information	160.58	1,223.90
Supplies	430.86	310.24
Recreation Grounds Supplies	4.67	337.05
Miscellaneous	335.00	4,531.09
New Equipment	0	650.92
Summer Program	3,506.16	2,173.01
Farmers Market	27.15	9.89
Halloween	418.67	255.54
Easter Egg Hunt	118.18	299.63
Special Projects	3,420.00	7,954.92
Mileage	0	34.41
Total Parks & Recreation	53,513.87	62,598.12

Library:

Library Personnel	109,323.86	112,949.20
Telephone/Communications	968.58	934.16
Internet	61.99	65.00
Dues	210.00	250.00
Office Supplies	1,688.78	1,300.81
Postage	491.10	497.13
Repairs & Service Contracts	5,632.00	4,680.00
Books	26,469.09	28,988.67
Miscellaneous	445.77	1,076.92
Binding	344.50	0
Professional Development	180.00	315.00
Mileage	295.68	272.49
Total Library	146,111.35	151,329.38



	2012	2013
Patriotic Purposes:	871.78	1,147.32
Energy Committee:	773.99	1,246.00
Heritage Commission:		
Miscellaneous	1,000.00	343.17
Special Projects	2,000.00	0
Old Home Days	0	217.97
Total Heritage Commission	3,000.00	561.14
Historical Records:		
Clerk	610.00	604.65
Record Preservation Supplies	383.17	0
Office Supplies	.18	167.86
Books	75.15	168.20
Total Historical Records	1,068.50	940.71
Conservation Commission:		
Meeting/Hearing Records	0	391.50
Dues	530.00	0
Supplies	0	35.85
Office Supplies	25.11	6.31
Postage	2.30	1.12
Miscellaneous	3,507.39	858.75
Professional Development	0	250.00
Total Conservation Commission	4,064.80	1,543.53

Economic Development

Economic Development:		
Public Information	335.96	0
Enfield Village Association	9,000.00	9,000.00
Total Economic Development	9,335.96	9,000.00



Debt Service

	<u>2012</u>	<u>2013</u>
Debt Service:		
Principal Expense	12,963.00	18,920.50
Interest--Long-term Bonds & Notes	3,240.70	3,783.07
Loan Fees	0	2,755.86
Total Debt Service	16,203.70	25,459.43

Capital Outlay

Machinery, Vehicles & Equipment:		
Fire Department Transport	20,000.00	0
DPW Vehicles	209,356.00	33,009.51
DPW Equipment	0	0
Fire Department Equipment	0	10,820.00
Police Equipment	74,951.40	54,188.39
Total Machinery, Vehicles & Equipment	304,307.40	98,017.90

Buildings:		
Whitney Hall Repairs & Improv	0	27,737.66
Community Building Repairs & Improv	0	15,000.00
Transfer Station Storage Building	0	15,000.00
Salt & Sand Shed	0	150,000.00
DPW Facility Repairs & Improv	0	7,160.00
Total Machinery, Vehicles & Equipment	0	214,897.66

Improvements: Other: Jones Hill Road:	30,000.00	267,641.34
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Miscellaneous

Miscellaneous:		
Transfers to Capital Reserves	210,168.00	266,783.00
Transfers to Expendable Trust Funds	2,400.00	2,800.00
Transfers from Capital Reserve	0	163,281.22
Total Miscellaneous	212,568.00	432,864.22



	2012	2013
Payments to Other Governments:		
State of New Hampshire	2,913.00	1,929.00
Grafton County	897,152.00	851,014.00
Eastman Village District	23,851.00	23,281.00
School District	7,029,637.48	7,234,080.52
Total Payments to Other Governments	7,953,553.48	8,110,304.52
Total General Fund (01)	\$13,042,575.25	\$13,876,845.75

Water Fund (02)

	2012	2013
Water Administration:		
Salaries and Wages	63,661.05	62,415.33
Overtime	2,743.11	634.25
Insurance - Health	22,163.88	23,196.15
Insurance - Dental	482.68	605.58
Insurance - Life/STD	149.60	234.85
Employer Paid FICA	3,862.22	3,510.97
Employer Paid Medicare	903.23	821.05
Retirement – NHRS	5,002.67	6,085.97
Retirement – ICMA	404.05	367.04
Insurance - Unemployment	0	89.00
Insurance - Workers' Compensation	2,697.30	2,451.98
Telephone/Communications	1,574.09	1,702.46
Telemetry/SCADA	2,779.20	1,400.00
Digsafe	419.00	184.00
Internet	1,859.53	3,099.15
Taxes	1,804.85	1,885.54
Dues	0	650.00
Office Supplies	479.39	187.02
Postage	562.79	699.67
Admin. Repairs & Service Contracts	1,720.49	735.59
Uniforms & Safety Gear	494.36	630.09
Professional Development	747.00	945.00
Mileage	7.22	195.77
Total Water Administration	114,517.70	112,726.46



	2012	2013
Water Operations:		
Electrical Utilities	8,560.57	8,533.80
Heating Gas	703.98	0
Building Maintenance	0	2.27
Supplies	1,725.65	843.75
Water Quality Monitoring	1,702.17	1,763.00
Meters & Backflow Prevention	5,946.12	3,503.36
Distribution System Maintenance	7,829.18	1,791.01
Production & Storage Maintenance	75.00	0
Hydrant Maintenance	55.86	98.44
Gasoline	1,700.08	1,392.41
Grounds & Easement Maintenance	250.00	700.00
Vehicle & Equipment Repairs/Maint.	76.46	463.39
New & Replacement Equipment	990.73	1,112.38
Total Water Operations	35,254.80	20,203.81
<u>Debt Service</u>		
Debt Service:		
Principal Expense	14,093.33	13,814.43
Interest--Long-term Bonds & Notes	2,784.84	2,456.76
Loan Fees	2,818.67	2,486.60
Total Debt Service	19,696.84	18,757.79
<u>Miscellaneous</u>		
Capital Outlay: Other:		
Main St. Water Main Replacement	2,568.08	0
Payments to Water Capital Reserves:	20,000.00	20,000.00
Total Water Fund (02)	\$192,037.43	\$171,688.06



Sewer Fund (03)

	2012	2013
Sanitation Administration:		
Salaries and Wages	41,395.87	40,504.37
Overtime	930.99	1,026.28
Insurance – Health	15,079.08	15,790.47
Insurance – Dental	526.56	581.35
Insurance - Life/STD	123.90	181.64
Employer Paid FICA	2,527.71	2,381.75
Employer Paid Medicare	591.11	556.99
Retirement – NHRS	3,465.19	4,197.09
Retirement – ICMA	269.64	244.67
Insurance – Unemployment	0	135.00
Insurance - Workers' Compensation	1,247.52	1,175.47
Telephone/Communications	2,697.37	2,896.32
Telemetry/SCADA	2,866.05	1,726.60
Internet	872.46	1,412.67
Public Information	0	1.00
Dues	200.00	50.00
Office Supplies	379.38	165.48
Postage	420.38	553.65
Admin. Repairs & Service Contracts	1,720.50	1,458.63
Uniforms & Safety Gear	494.34	609.16
Professional Development	255.00	50.00
Mileage	44.82	97.47
Total Sanitation Administration	76,107.87	75,796.06
Sewer Operations:		
Survey & Engineering	935.35	5,238.49
Electrical Utilities	6,829.15	8,812.32
Building Maintenance	0	7.59
Supplies	1,063.18	262.29
Odor Control	0	689.45
Water Meters	753.55	3,815.29
Collection System Maintenance	13,482.47	23,307.97
Pump Station Maintenance	13,149.96	34,771.72
Wastewater Treatment	292,079.74	249,364.94
Gasoline	1,700.09	1,392.36



	2012	2013
Sanitation Operations, continued:		
Grounds & Easement Maintenance	0	300.00
Vehicle & Equipment Maintenance	358.11	463.39
New & Replacement Equipment	219.95	1,035.00
Total Sewer Operations	330,571.55	329,460.81
Debt Service:		
Principal Expense	2,353.39	5,957.50
Interest--Long-term Bonds & Notes	0	1,190.53
Loan Fees	0	2,755.85
Total Debt Service	2,353.39	9,903.88
<u>Miscellaneous</u>		
Capital Outlay: Other:		
Sewer Main Cleaner	0	15,000.00
Transfer to Sewer Capital Reserves:	20,000.00	20,000.00
Total Sewer Fund (03)	\$429,032.81	\$450,160.75

Grant Fund (04)

	2012	2013
Elect. & Regs.: Archival Processing	1,100.00	0
Personnel Administration:		
Employer Paid FICA	533.61	1,236.47
Employer Paid Medicare	124.77	289.17
Retirement – NHRS	1,717.12	1,462.96
Retirement – ICMA	79.68	64.98
Workers Compensation	372.66	863.54
Total Personnel Administration:	2,827.84	3,917.12
Planning: Printed Forms	6,200.00	7,750.00



	<u>2012</u>	<u>2013</u>
Police Department:		
Radar	322.32	642.74
Sobriety Grant	1,473.66	735.18
DWI Grant	844.92	0
Radar Patrol Grant	2,481.41	0
Enfield DWI Patrol	880.12	592.92
Sobriety Checkpoints	1,145.90	978.94
Safe Commute Grant	2,304.83	1,868.15
Enfield Enforcement Grant	792.11	3,075.52
New Equipment Grants	550.00	35.00
Total Police Department	10,795.27	7,928.45
Parks & Rec: Regional Recreation	0	14,070.00
Total Grant Fund (04)	\$20,923.11	\$33,665.57

Capital Projects Fund (05)

There were no Capital Project Fund expenditures in 2013.

TIF District Fund (06)

	<u>2012</u>	<u>2013</u>
<u>Debt Service</u>		
Interest – Long-Term Bonds & Notes:	0	67,073.02

Capital Outlay

Improvements: Other:		
Engineering	43,596.58	22,890.58
Rte. 4 Water & Sewer Extension	2,939,790.32	635,571.67
Route 4 Design Charrette	3,359.28	0



	2012	2013
Total Improvements: Other, continued:		
Huse Park Drainage	87.75	0
Huse Park Paving	25,000.00	0
Total Improvements: Other:	3,011,833.93	658,462.25
Total TIF District Fund (06)	\$3,011,833.93	\$725,535.27
Total Payments—All Funds:	\$16,726,922.26	\$15,257,895.40



Report of Treasurer's Accounts

Fiscal Year Ending December 31, 2013

Account Balances as of January 1, 2013

Checking/Sweep	3,834,530.02
EFTPS Savings	4261.21
NH Public Deposit Investment Pool	251,613.88
DEA Funds	4536.83

Total in Accounts		\$4,094,941.94
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Received from Departments:

Town Clerk:	814,510.93
Tax Collector:	11,991,706.63
Water & Sewer Depts.	480,562.02
Selectmen	525,655.31

Total Received from Departments		13,812,434.89
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Other Transfers/Deposits

Voids	52,459.84
Miscellaneous Credits	1,023,634.12

Total Other Transfers/Deposits		1,076,093.96
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EFTPS to Gov't: AP/Payroll	(15,118,392.62)
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Miscellaneous Debits/Debit Memos	(25,489.13)
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Total Expenditures		(15,143,881.75)
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Interest:

DEA	5.60
NH Public Deposit Investment Pool	88.72
EFTPS Savings	2.39
Checking/Sweep	1,326.80

Total Interest		1,423.51
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Balance as of 12/31/2013		\$3,841,012.55
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Bank Balances

Checking/Sweep	3,579,790.29
EFTPS Savings	4,143.70
NH Public Deposit Investment Pool	251,702.60
DEA Funds	5,375.96

Total in Accounts

\$3,841,012.55



Electronic Funds Tax Payment System Account

Established June 5, 1997

Cash on hand January 1, 2013	\$4,261.21
Deposits	454,028.48
Withdrawals	(454,148.38)
Interest	2.39
	<hr/>
Balance as of December 31, 2013	\$4,143.70

Conservation Fund

Established January 10, 1992

Cash on hand January 1, 2013	\$16,789.51
Deposits	0
Withdrawals	(0)
Interest	8.40
	<hr/>
Balance as of December 31, 2013	\$16,797.91



Escrow Accounts

Fiscal Year Ending December 31, 2013

While there are other reasons for holding funds in escrow, funds are typically maintained in escrow accounts to guarantee the quality and/or completion of a project. If the project is completed or the quality, over a specified period of time, meets the Town's standards, the funds, plus interest accrued, are returned to the individual or company that put up the funds.

Account	Beginning Balance	Deposits	Interest	Withdrawals	Ending Balance
R.D. Edmunds & Sons	149,914.92	0	70.53	0	149,985.45
Ironman Development	239.90	0	.12	0	240.02
Lapan Development	2,667.32	0	1.33	0	2,668.65
Noreen Estes	1,360.23	0	.68	5.00	1,355.91
Pike Industries	5,060.59	0	2.53	0	5,063.12
Conkey Enterprises LLC	1,300.43	0	.16	1,300.59	0
Webster Brook, LLC	2,644.38	0	1.32	225.42	2,420.28



Tax Collector's Report

As of December 31, 2013

	2013	2012
Uncollected Taxes		
Beginning of Fiscal Year:		
Property Tax		549,580.13
Land Use Change Tax		
Timber Yield Taxes		201.59
Excavation Tax \$.02/yd		
Property Tax Credit Balance		(10,406.13)
Taxes Committed to Collector:		
Property Tax	11,972,551.05	
Land Use Change Tax		
Timber Yield Taxes	7,625.53	
Excavation Tax \$.02/yd	1,207.12	
Water/Sewer Arrearage		16,175.25
Costs & Penalties	3,676.50	1,079.00
Overpayment:		
Property Tax (Refunds)	12,801.39	915.85
Timber Yield Taxes		
Interest & Fees Collected on Delinquent Taxes:		
	4,842.27	28,072.98
Total Debits:	\$12,002,703.86	\$585,618.67



	2013	2012
Remitted to Treasurer During Year:		
Property Tax	11390,266.40	299,945.08
Land Use Change Tax		
Timber Yield Taxes	7,485.53	201.59
Interest	4,842.27	28,072.98
Penalties	3,676.50	1,079.00
Excavation Tax @ \$.02/yd.	1,200.12	
Water/Sewer Arrearage		16,175.25
Conversion to Lien		237,186.82
Abatements Made:		
Property Tax	901.83	2,957.95
Excavation Tax @ \$.02/yd.	7.00	
Current Levy Deeded:	3,560.30	
Uncollected Taxes End of Year:		
Property Tax	590,787.51	
Land Use Change Tax		
Timber Yield Tax	140.00	
Excavation Tax @ \$.02/yd.		
Property Tax Credit Balance	(163.60)	
Total Credits:	12,002,703.86	585,618.67

Respectfully submitted,

Carolee T. Higbee
Tax Collector



Summary of Tax Lien Accounts

Fiscal Year Ending December 31, 2013

	2012	2011	2010	2009 & Prior
<u>DEBITS</u>				
Unredeemed Liens Beginning of Year		185,204.84	96,605.14	3,099.74
Liens Executed During Year	273,543.94			
Interest & Costs Collected After Lien Execution	6,262.03	21,719.52	26,347.61	1,232.37
Total Debits:	\$279,805.97	\$206,924.36	\$122,952.75	\$4,332.11
<u>CREDITS</u>				
Remittance to Treasurer				
Redemptions	91,727.62	90,491.44	75,506.62	967.63
Interest & Costs (After Lien Execution)	6,262.03	21,719.52	26,347.61	1,232.37
Abatements of Unredeemed Liens	56.53	2,714.73	1,421.88	
Liens Deeded to Town	3,770.41	4,700.12	4,650.85	
Unredeemed Liens Balance End of Year	177,989.38	87,298.55	15,025.79	2,132.11
Total Credits:	\$279,805.97	\$206,924.36	\$122,952.75	\$4,332.11

Respectfully submitted,

Carolee T. Higbee
Tax Collector



Town Clerk's Report

As of December 31, 2013

Motor Vehicle Permits (6504 issued)		\$768,997.02
Municipal Agent Fees--Validation Decals (6362)		19,086.00
Municipal Agent Fees--Title Applications (1162)		2,324.00
UCC Filings (85)		1,278.00
Dog Licenses:		8,770.00
Licenses (995)	\$6,208.00	
Group Licenses (7)	140.00	
Late Penalties	278.00	
Violation Fines	2,144.00	
Marriage Licenses (24)		1,080.00
Vital Record Certificates (119)		1,565.00
Returned Check Fees		50.00
Wetland Permits (6)		95.00
Checklist Copies		75.00
Utility Pole Licenses (1)		10.00
Boat Permits		1,947.48
Boat Agent Fees		1,141.00
Total Receipts		\$806,418.50
Remitted to State:		\$4,080.00
Dog License Fees	\$2,319.00	
Marriage Licenses	836.00	
Vital Record Certificate Fees	925.00	
Refunds		352.00
Net Receipts		\$801,986.50

Respectfully submitted,

Carolee T. Higbee
Town Clerk



Enfield Library Trustees ~ Treasurer's Report

Ending Balance – 12/31/2012

	Citizens Bank	10,603.88	
	Mascoma Bank	27,298.30	
		16,600.89	
		369.61	
		<u>44,268.80</u>	
	Certificates	47,423.09	
		<u>102,295.77</u>	
Beginning Balance – 1/1/2013			102,295.77

Deposits –	Citizens Bank	1,082.35	
	Mascoma Bank	2,039.52	
	Building Fund	100,506.00	
	2013 Trust Fund Distribution - CD	<u>2,230.25</u>	
			105,858.12
Interest –	Citizens Bank	1.07	
	Mascoma Bank – Library Savings	.18	
	Mascoma Bank – Building Fund Savings	17.08	
	Certificates	<u>565.95</u>	
			584.28
Expenses –	Subscriptions	29.96	
	Billings Farm & Museum Pass	100.00	
	VINS (annual membership)	150.00	
	New checks charge	30.65	
	Merrimack Public Library (reimbursement-lost book)	16.95	
	Building Fundraising	<u>6,515.11</u>	
			(6,842.67)
	Transfer to Building Savings from Mascoma Bank checking (prior years' donations)		(6,050.00)



Ending Balance – 12/31/2013

Citizens Bank		11,687.30
Mascoma Bank	16,445.15	
	369.79	
	<u>117,123.97</u>	133,938.91

Certificates	<u>50,219.29</u>
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Total on Hand – 12/31/2013 **195,845.50**

Shirley A. Green

Shirley Green
Treasurer

Report of Trust & Capital Reserve Funds

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		PRINCIPAL			INTEREST			GRAND TOTAL	



		PRINCIPAL				INTEREST				GRAND TOTAL	
DATE OF CREATION	NAME OF FUND	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	EXPENDED DURING YEAR	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR	
	LOCKHAVEN CEMETERY										
2005	W. G. O. Brunn	120,964.18			120,964.18	26,370.08	3,323.67	0.00	29,693.75		150,657.93
1902	Mark Burnham	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1944	Frank Follansbee	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1899	Abigail Gage	200.00			200.00	6.73	5.49	6.73	5.49		205.49
1916	Alice Martin	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1891	Sally Clough	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1902	Eben Dustin	1,691.59			1,691.59	56.93	46.48	56.93	46.48		1,738.07
	Total Lockhaven	123,255.77			123,255.77	26,447.22	3,386.64	77.14	29,756.72		153,012.49
	PURMORT CEMETERY										
1902	Purmort, Day, Foster	416.00			416.00	14.00	11.43	14.00	11.43		427.43
1922	Emma F. Kidder	100.00			100.00	3.37	2.75	3.37	2.75		102.75
	Total Purmort	516.00			516.00	17.37	14.18	17.37	14.18		530.18
	MONTCALM CEMETERY										
1959	Ernest O. Bailey	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1940	Bartlett Clough	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1954	W. P. Clough	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1943	Harry Davis	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1896	Dorcas Emerson	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1961	Robert Lawn	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1958	Edward & Mary Morse	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1944	Frank Morse	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1945	Walter & B. Morse	100.00			100.00	3.37	2.75	3.37	2.75		102.75
1916	Rebecca Noyes	100.00			100.00	3.37	2.75	3.37	2.75		102.75



		PRINCIPAL				INTEREST				GRAND TOTAL	
DATE OF CREATION	NAME OF FUND	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	EXPENDED DURING YEAR	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR	
	MONTCALM CEMETERY, CONTINUED										
1931	G.H. Dolly Sargent	50.00			50.00	1.68	1.37	1.68	1.37	51.37	
1930	Frank W. Smith	100.00			100.00	3.37	2.75	3.37	2.75	102.75	
1960	Henry Smith	100.00			100.00	3.37	2.75	3.37	2.75	102.75	
1957	Alfred Truell	100.00			100.00	3.37	2.75	3.37	2.75	102.75	
1977	Eli & Elsie Plant	200.00			200.00	6.73	5.49	6.73	5.49	205.49	
1922	Emma F. Kidder	100.00			100.00	3.37	2.75	3.37	2.75	102.75	
1955	Bucklin	1,691.60			1,691.60	56.93	46.48	56.93	46.48	1,738.08	
1901	Joseph F. Perley	1,779.25			1,779.25	59.88	48.89	59.88	48.89	1,828.14	
1891	Sally Clough	100.00			100.00	3.36	2.75	3.36	2.75	102.75	
	Total Montcalm	5,220.85			5,220.85	175.76	143.48	175.76	143.48	5,364.33	
	TOTAL CEMETERIES	139,463.93	0.00	0.00	139,463.93	26,992.77	3,832.03	622.69	30,202.11	169,666.04	
	GRAND TOTAL COMMON TRUSTS*	254,207.70	161.69	0.00	254,369.39	30,652.26	6,984.75	4,443.87	33,193.14	287,562.53	
	GENERAL FUND TRUST FUNDS										
	1998 Cemetery Maintenance**	13,255.41	2,800.00	8,214.53	7,840.88	7.66	4.64	12.05	0.25	7,841.13	
	2003 Veterans Memorial Park***	986.40	50.00	0.00	1,036.40	1.07	0.51	0.00	1.58	1,037.98	
	2008 Fuel Assistance ***	5,369.92	747.14	0.00	6,117.06	0.87	2.94	0.00	3.81	6,120.87	
	2011 Trail Fund***	370.00	304.00	0.00	674.00	0.19	0.29	0.00	0.48	674.48	
	TOTAL GENERAL TRUST FUNDS	19,981.73	3,901.14	8,214.53	15,668.34	9.79	8.38	12.05	6.12	15,674.46	
	TOTAL ALL TRUST FUNDS	274,189.43	4,062.83	8,214.53	270,037.73	30,662.05	6,993.13	4,455.92	33,199.26	303,236.99	
	*Principal is non-spendable; income is restricted per trust agreements										
	**Committed Funds										
	***Restricted Funds										



		PRINCIPAL				INTEREST				GRAND TOTAL	
DATE OF CREATION	NAME/PURPOSE OF FUND	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	EXPENDED DURING YEAR	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR	
CAPITAL RESERVE FUNDS											
1967	Town Municipal Buildings	71,311.25		12,473.53	58,837.72	17,667.74	852.04	18,474.47	45.31	58,883.03	
1971	Reappraisal	10,048.93			10,048.93	397.40	102.83		500.23	10,549.16	
1972	Ambulance	2,691.64			2,691.64	221.17	28.67		249.84	2,941.48	
1973	Municipal Water System	64,406.58	20,000.00		84,406.58	178.51	651.15		829.66	85,236.24	
1975	Whitney Hall Renovations	1,472.01		1,472.01		121.16	14.44	135.60			
1981	Fire Vehicles & Equipment	235,776.21			235,776.21	45,193.82	2,757.42	10,820.00	37,131.24	272,907.45	
1986	Public Works Vehicle & Equipment					8.63	0.08	8.71			
1986	Cemetery	5,148.91			5,148.91	1,262.78	63.11		1,325.89	6,474.80	
	Municipal Water Meter/Backflow										
1986	Preventer	9,128.97			9,128.97	4,101.90	130.24		4,232.14	13,361.11	
1986	Municipal Sewer System	80,674.03	20,000.00	39,059.40	61,614.63	207.29	780.76	940.80	47.45	61,662.08	
1988	Land Acquisition	93,000.00			93,000.00	28,065.99	1,191.72		29,257.71	122,257.71	
1989	Technology Services	402.72		402.72	0.00	55.78	4.16	59.94		0.00	
2005	Library Technology (NonCRF)	2,860.89		759.74	2,101.15	14.19	27.69	40.26	1.62	2,102.77	
2004	Sidewalk Construction	13,000.00			13,000.00	2,801.14	155.54		2,956.68	15,956.68	
2005	Bridge Construction	1,964.36			1,964.36	29.17	19.62		48.79	2,013.15	
2006	Emergency Services & Equipment	542.96		542.96		11.74	5.03	16.77			
2007	Salt/Sand Facility Construction	15,000.00		14,853.30	146.70	1,267.21	147.60	1,414.70	0.11	146.81	
2008	Library Building	267,000.00			267,000.00	14,800.41	2,773.93		17,574.34	284,574.34	
2012	CIP Capital Improvement Program	160,168.00	266,783.00	101,154.35	325,796.65		1,703.07	1,452.16	250.91	326,047.56	
TOTAL CAPITAL RESERVE FUNDS**		1,034,597.46	306,783.00	170,718.01	1,170,662.45	116,406.03	11,409.10	33,363.21	84,451.92	1,265,114.37	
TOTAL TRUST FUNDS		274,189.43	4,062.83	8,214.53	270,037.73	30,662.05	5,993.13	4,455.92	33,199.26	303,236.99	
TOTAL ALL FUNDS		1,308,786.89	310,845.83	178,932.54	1,440,700.19	147,068.08	18,402.23	37,819.13	127,651.18	1,568,351.38	
**CRFs are Committed Funds											



Capital Reserve Expenditures

Of the eighteen reserve funds held by the Town, Town Meeting vote is required for four of these. The Board of Selectmen is named as agent to expend for twelve reserve funds, the Library Board of Trustees is named as agent to expend for one reserve fund and the Cemetery Board of Trustees is named as agent to expend from one reserve fund.

This *Report on Capital Reserve Expenditures* is intended to provide a more detailed look at those accounts that have had expenditure activity during the year. Those accounts that have not seen any activity through expenditures are not reported here. For a complete report of all funds see the Trustees of Trust Funds *Report of Trust & Capital Reserve Funds*.

Town Meeting

Town Meeting vote is required for expenditures from these reserve funds.

Fund	Created	Purpose
Fire Vehicles & Equipment	1981	Fire vehicles and equipment
Land Acquisition	1998	Purchase of easements and/or land for conservation, recreation or other public purposes
Library Building	2008	Planning, construction and furnishing of a new Library

There were no expenditures in 2011 from the capital reserve funds for which Town Meeting approval is required.

Fire Vehicles & Equipment

Balance as of 1/1/2013:	280,970.03
Interest Accrued	2,757.42
Deposits	0
Withdrawals:	
Thermal Imaging Camera	10,820.00
Total Withdrawals	(10,820.00)
Balance as of 12/31/2013	272,907.45



Board of Selectmen

The Board of Selectmen is named agent to expend the following funds. This means that the Board of Selectmen may expend funds from these reserves without further action of Town Meeting.

Fund	Created	Purpose
Municipal Facilities, Maintenance and Equipment Capital Reserve Fund	1967	Purchase, alteration, addition, renovation or major repair to any Town-owned municipal facilities (Originally the Municipal Building CRF for the construction of a new municipal building. The fund was renamed and purpose redefined in 2013.)
Reappraisal	1971	Complete property reappraisal
Ambulance	1972	Ambulance
Municipal Water System ⁽¹⁾	1973	Capital improvements to and capital refurbishment of existing municipal water system production, storage, distribution, and control facilities and appurtenances; new water source development; the acquisition and construction, modification or refurbishment of water system buildings, shops, and garages; professional engineering services essential to the purpose of the fund and; the acquisition of land and other real estate essential to the purpose of the fund
Municipal Water Meter / Backflow Preventer ⁽¹⁾	1996	Periodic replacement of municipally maintained water meters and backflow preventers



Fund	Created	Purpose
Municipal Sewer System ⁽¹⁾	1996	Capital improvements to and capital refurbishment of existing municipal sewer system collection, storage, pumping, transmission, and control facilities and appurtenances; the Town's share of any eligible capital improvements to and capital refurbishment of the City of Lebanon joint wastewater collection and treatment facilities; the acquisition and replacement of capital service and repair equipment; the acquisition modification, construction or refurbishment of sewer system buildings, shops and garages; professional engineering services essential to the purpose of the fund and; the acquisition of land and other real estate essential to the purpose of the fund
Sidewalk Construction	2004	Sidewalk construction
Bridge Construction	2005	Bridge construction
Sand/Salt Facility	2007	Sand/salt facility construction
Capital Improvement Program	2011	Acquisition of Public Works Department, Fire Department, Ambulance Department and Police Department vehicles and equipment, and construction or improvements to infrastructure

⁽¹⁾ The Selectmen may expend from these funds in their capacity as Water and Sewer Commissioners



Capital Improvement Program

Balance as of 1/1/2013:		160,168.00
Interest Accrued		1,703.07
Deposits:		
2013 Town Meeting Article #7	264,168.00	
2013 Town Meeting Article #13	<u>2,615.00</u>	
Total Deposits		266,783.00
Withdrawals:		
Cruiser Lease (2012)	15,000.00	
DPW Vehicles Lease	33,009.51	
Sand/Salt Shed	34,332.00	
Transfer Station Shed	12,265.00	
Cruiser Lease (2013)	<u>8,000</u>	
Total Withdrawals		<u>(102,606.51)</u>
Balance as of 12/31/2013		326,047.56

Sewer Capital Reserve

Balance as of 1/1/2013:		80,881.32
Interest Accrued		780.76
Deposits		20,000.00
Withdrawals:		
Repair Sewer Line off NH Rte 4A	<u>40,000.00</u>	
Total Withdrawals		<u>(40,000.00)</u>
Balance as of 12/31/2013		61,662.08

Municipal Facilities & Equipment

Balance as of 1/1/2013:		88,978.99
Interest Accrued		852.04
Deposits		0
Withdrawals:		
Whitney Hall Porch Repair	23,788.00	
DPW Oil Burner	<u>7,160.00</u>	
Total Withdrawals		<u>(30,948.00)</u>
Balance as of 12/31/2013		58,883.03



Library Board of Trustees

The Library Board of Trustees is named agent to expend the following fund. This means that the Library Trustees may expend funds from these reserves without further action of Town Meeting.

Fund	Created	Purpose
Non-CRF Library Technology		Non-Capital Reserve Fund for library technology

There were no expenditures from the Non-CRF Library Technology fund in 2013.

Cemetery Board of Trustees

The Cemetery Board of Trustees is named agent to expend the following fund. This means that the Cemetery Trustees may expend funds from these reserves without further action of Town Meeting.

Fund	Created	Purpose
Cemetery Capital Reserve	1996	Cemetery land acquisition/capital improvements

There were no expenditures from the Cemetery capital reserve fund in 2013.

Schedule of Town Real Property

As of April 1, 2013

LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
74 Lockhaven Road	27.30	DPW Facility Site / 11-20-4	4,133,100	1,065,700	5,198,800
23 Main Street	.47	Whitney Hall / 34-37	89,700	325,000	414,700
308 US Route 4	2.74	Huse Park/Community Bldg / 37-35	169,800	494,500	664,300
19 Main Street	.72	Police Facility / 34-36	97,300	199,900	297,200
25 Union Street	.48	Union Street Fire Station / 34-54	69,000	147,100	216,100
15 Shedd Street	.97	Highway Garage / 34-61	115,700	83,000	198,700
Johnston Drive	.60	Land only / 14-4	239,700	0	239,700
7 Shedd Street	1.24	Highway Garage / 34-60	119,900	62,400	182,300
Johnston Drive	.35	Leased to Sanborn / 14-5	203,600	0	203,600
253 NH Route 4A	.50	Mascoma Boat Launch / 10-6	266,400	0	266,400
Johnston Drive	.45	Leased to Trask & Ricker / 14-3A	43,800	0	43,800
1100 NH Route 4A	.23	Enfield Center Fire Station / 40-15	81,000	82,600	163,600
1044 NH Route 4A	.13	Enfield Center Town Hall / 39-1	50,300	73,300	123,600
194 US Route 4	2.00	Lakeview Cemetery / 31-7A	155,000	0	155,000
Grafton Pond Road	164.15	Bicknell Brook Trail / 9-45	317,800	0	317,800
Johnston Drive	.09	Land only / 14-6	107,300	0	107,300
59 Lovejoy Brook Road	8.90	Prior Well / 15-1	145,300	4,300	149,600
4 Pine Drive	.08	Pump Station / 32-12-1	105,300	11,100	116,400
NH Route 4A	1.15	Shakoma Beach Parking / 10-5	134,400	300	134,700



LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
Graham Road	.25	Access to Spectacle Pond / 50-18	95,200	0	95,200
39 Lockehaven Road	3.00	Transfer Station / 15-72	119,500	800	120,300
Main Street	.17	Parking Area / 31-33	76,400	0	76,400
NH Route 4A	15.30	Shaker Recreation Park / 11-44	94,500	7,100	101,600
181 US Route 4	.53	Water Tank site / 14-47-1	34,200	18,000	52,200
31McConnell Road	2.20	McConnell Well / 36-14	56,700	10,000	66,700
Lockehaven Road	1.32	Lockehaven Cemetery / 16-5	22,700	0	22,700
Blacksmith Alley	.24	Land only / 31-27	52,200	0	52,200
249 NH Route 4A	.30	Shakoma Beach / 10-7	107,000	3,200	110,200
Kluge Road	7.11	Countryside Cemetery / 12-13-6	55,100	0	55,100
Canaan Road	10.00	Mud Pond Access / 16-20	43,300	0	43,300
259 US Route 4	.16	Veterans Park / 33-19	45,700	0	45,700
US Route 4	30.00	McConnell Well Site / 15-14	105,100	0	105,100
Rice Road	.75	Purnort Cemetery / 2-53	32,100	0	32,100
Shaker Hill Road	12.10	Swamp / 25-37	80,500	0	80,500
18 Depot Street	0	Fast Squad Building / 34-48-1	0	26,500	26,500
152 Maple Street	.04	Storage Building / 14-56	26,300	9,400	35,700
George Hill Road	.50	George Hill Cemetery / 9-10	15,200	0	15,200
Follensbee Road	.28	Follensbee Cemetery / 6-8	14,500	0	14,500
Mud Pond Road	20.00	Mud Pond Access / 16-18	38,700	0	38,700
259 US Route 4	.25	Veterans Park / 33-18	52,400	0	52,400
Shaker Blvd	.19	Land only / 28-38	5,200	0	5,200
Lockehaven Road	.07	Morse Cemetery / 17-8	3,700	0	3,700
NH Route 4A	1.07	Montcalm Cemetery / 23-30	52,200	0	52,200
Oak Grove Street	.05	Paddleford Cemetery / 31-9	10,500	0	10,500



LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
Palmer Road	.05	Choate Cemetery / 9-71	7,800	0	7,800
Union Street	.79	Frog Pond / 34-57	37,900	0	37,900
NH Route 4A	.38	Cemetery by Union Church / 39-11	1,900	0	1,900
Boys' Camp Road	.03	Butman Cemetery / 12-31	4,700	0	4,700
Main Street	.04	Part of Main & High Streets / 31-14	4,700	0	4,700
Algonquin Road	.004	Spring Site / 12-1A	1,000	0	1,000
NH Route 4A	.50	Abuts George Pond / 8-59	100	0	100
Moore Street	.06	Needs survey to locate / 30-16A	0	0	0
Hickory Overlook	5.92	Land only / 51-43	42,400	0	42,400
NH Route 4A	.55	Land only / 22-15	15,600	0	15,600
NH Route 4A	0	LSV Pump Station/10-4A	0	0	0
Meadow Lane	.30	Land only / 21-43	38,800	0	38,800
NH Route 4A	.20	Land only / 21-46	36,900	0	36,900
30 Johnston Drive	15.8	Land only / 14-3B	107,900	0	107,900
NH Rte 4A	2.00	Land only / 9-45-1	39,800	0	39,800
NH Rte 4A	5.00	Land only / 9-45-2	48,300	0	48,300
Paul's Place	1.46	Land only / 51-122	34,100	0	34,100
Road Round the Lake	1.00	Land only / 51-65	18,500	0	18,500
Hickory Overlook	1.51	Land only/ 51-46	29,000	0	29,000
TOTALS:			\$8,352,700	\$2,624,200	\$10,976,900

Schedule of Fixed Assets other than Real Property*

As of December 31, 2013

Asset #	Description	Asset Category	Date Acquired	Value New	2013 Value After Annual Depreciation
300	Route 4A Pump Station	Machinery	1990	\$ 37,000	\$ 0
301	Wells St. Pump Station	Machinery	1985	54,651	0
302	Shaker Village Pump Station	Machinery	1990	162,800	0
303	Bog Road Bridge #161/074	Bridge	1940	6,194	0
304	Boys Camp Rd. Bridge #172/112	Bridge	1940	9,516	0
305	Carl Patten Bridge #088/158	Bridge	1996	546,394	360,620
306	George Pond Bridge #156/093	Bridge	1930	8,118	0
307	Grafton Pond Bridge #199/098	Bridge	1998	98,273	68,791
309	Shaker Blvd Brdg Improv #120/115	Bridge	2001	21,654	16,457
310	Whaleback Mt Rd Bridge Replace #061/096	Bridge	2006	64,740	54,382
311	Oak Hill Rd. Bridge #198/103	Bridge	1988	91,023	45,512
312	LEICA GPS System	Equipment	2006	49,668	9,934
313	'06 10-Wheel Sterling Dump	Vehicle	2006	151,620	30,324
314	'06 6-Wheel Sterling Dump	Vehicle	2005	118,415	23,683
315	Lockeaven Brdg Repl #157/139	Bridge	1981	45,905	16,526
316	Lockeaven Rd. Brdg Imp #157/139	Bridge	1982	13,791	5,240
319	'96 International Dump	Vehicle	1995	77,689	0
321	'03 International Plow Truck	Vehicle	2002	116,000	0
322	'96 Ford F250 ¾ Ton Pickup	Vehicle	1996	20,043	0
324	'97 Ford F350 1-Ton Truck	Vehicle	1997	25,680	0
327	'01 CAT Grader	Vehicle	2002	208,185	0
329	HP Designjet Plotter	Other	2003	17,771	0
333	'01 American LaFrance Engine	Vehicle	2001	278,000	0



Asset #	Description	Asset Category	Date Acquired	Value New	2013 Value After Annual Depreciation
334	'89 International Pumper 3	Vehicle	1989	120,000	0
335	'89 International Pumper 4	Vehicle	1989	130,000	0
336	'98 Freightliner Tanker	Vehicle	1998	105,000	0
337	'86 GMC Forestry Truck	Vehicle	1986	14,200	0
338	'85 Ford Econoline Rescue	Vehicle	1986	44,000	0
339	Bog Rd. Bridge Improv. #161/074	Bridge	2001	30,000	22,800
344	'01 CAT Loader	Equipment	2002	108,000	0
348	'03 Ford F250 Pickup	Vehicle	2003	27,800	0
349	'93 Ford F350 Stake Body Pickup	Vehicle	2004	20,000	2,000
352	'03 Ford F350 Pickup	Vehicle	2003	24,600	0
355	'90 Chipper	Equipment	1990	17,000	0
444	Methodist Hill Rd. Infrastructure	Road	2004	60,000	23,998
445	George Hill Rd. Infrastructure	Road	2005	17,452	8,144
446	Lockehaven Rd. Infrastructure	Road	2005	47,816	22,314
450	'04 Mohawk Truck Lift	Equipment	2004	18,794	1,879
451	'91 Dresser Vibratory Roller	Equipment	1991	20,000	0
452	'06 Kubota Tractor	Equipment	2006	17,165	3,433
453	Bud Mil Rd. Infrastructure	Road	2006	18,034	8,416
454	Livingstone Lodge Rd. Infra.	Road	2006	38,144	17,801
455	Lockehaven Rd. Sec. 3 Infra.	Road	2006	23,594	11,011
456	Warren Rd. Infrastructure	Road	2006	13,842	6,460
457	'07 Sterling L8500 6-WHL Dump	Vehicle	2006	118,985	23,797
458	'06 Chevy Impala	Vehicle	2006	20,912	0
459	Oak Grove St. Infrastructure	Road	2006	48,410	22,591
460	Kubota Tractor B7610 HSD-F	Equipment	2006	17,165	3,433
461	'08 Ford Expedition	Vehicle	2007	29,983	0
464	Power Pro Ambulance Cot	Equipment	2007	10,111	3,033
469	'08 Brush Bandit Chipper	Equipment	2008	40,950	16,380
470	'08 PL Custom Ambulance	Vehicle	2008	117,000	46,800
473	Generator 85KW	Equipment	2008	14,184	5,673



Asset #	Description	Asset Category	Date Acquired	Value New	2013 Value After Annual Depreciation
474	Brown St. Catch Basin	Road	2008	27,030	16,218
475	Brown St. Pavement Reclaim.	Road	2008	10,022	6,013
476	May St. Pavement Overlay	Road	2008	41,555	24,933
477	'09 Ford F150	Vehicle	2009	17,971	8,985
478	'09 Sterling Acterra #213	Vehicle	2008	103,749	41,500
479	'09 Sterling L7500 Dump #207	Vehicle	2008	125,564	50,407
480	'09 Ford Crown Victoria	Vehicle	2009	22,819	0
481	Digitized Mapping	Other	2008	131,605	52,642
482	Lockehaven Rd. Drainage	Road	2008	56,066	33,639
483	'09 GMC Pickup	Vehicle	2009	22,320	11,160
485	Rescue Truck Retrofit	Vehicle	2009	10,416	6,250
486	Rescue Truck	Vehicle	2009	12,525	6,262
488	'10 Ford Fusion	Vehicle	2010	18,762	4,352
489	'11 Ford F550 Super D Dump	Vehicle	2010	82,334	57,044
491	Baldor TS-60 Generator	Equipment	2010	28,600	17,160
492	'11 CAT 430E IT Backhoe	Equipment	2010	99,600	72,360
493	Shaker Bridge Sewer Main Repl	Infrastruct.	2010	69,889	64,298
494	Shaker Bridge Sewer Main Repl.	Infrastruct.	2010	506,200	465,704
495	Shaker Blvd. Shim/Resurface	Road	2010	27,929	20,481
496	Union St. Shim/Resurface	Road	2010	12,753	9,352
497	George Hill Rd. Shim/Resurface	Road	2010	14,300	10,487
498	Mill St. Shim/Resurface	Road	2010	11,474	8,414
499	Flanders St. Shim/Resurface	Road	2010	24,939	18,289
500	Lapan Circle	Road	2010	25,423	18,644
501	Old Route 10 Shim/Resurface	Road	2010	12,774	9,368
502	Sewer Force Main Relocation	Infrastruct.	2011	22,546	21,644
503	Main St. Water Main Replacement	Infrastruct.	2011	11,181	10,733
505	Outdoor Lighting Upgrade	Infrastruct.	2011	18,993	7,597
506	Grand Drape Restoration	Other	2011	10,094	9,489
507	Rt. 4 Sewer Extension	Infrastruct.	2011	220,861	216,444



Asset #	Description	Asset Category	Date Acquired	Value New	2013 Value After Annual Depreciation
508	Rt. 4 Water Extension	Infrastruct.	2011	35,954	35,235
509	Rt. 4 Design Charrette	Equipment	2011	15,481	10,837
510	Huse Park Drainage	Infrastruct.	2011	59,115	55,568
511	Main St. Sewer Main Extension	Infrastruct.	2011	49,107	46,161
512	Shaker Blvd. Bridge Replacement	Bridge	2011	279,060	262,316
513	Hurricane Irene Infrastruct. Repairs	Road	2011	90,082	78,071
514	Methodist Hill Road Paving	Road	2011	46,000	36,800
515	Anderson Hill Road Paving	Road	2011	20,500	16,400
516	Whaleback Mtn. Road Paving	Road	2011	19,500	15,600
517	'11 Ford Crown Victoria	Vehicle	2011	26,060	10,424
518	John Deere Tractor	Equipment	2011	32,725	42,138
519	Ray-Tech Reclaimer	Equipment	2011	24,950	17,465
523	'12 Chevy K1500 Pickup	Vehicle	2012	27,500	22,000
524	'13 Ford Interceptor	Vehicle	2012	23,825	14,295
525	'13 Ford Interceptor	Vehicle	2012	23,825	14,295
528	Lockehaven Road Paving	Road	2012	56,250	48,750
529	Lapan Development Paving	Road	2012	22,500	19,500
530	Wells Street Paving	Road	2012	11,250	9,750
531	'13 International 4300 Dump Truck	Vehicle	2012	90,378	81,340
532	'13 International 4300 Dump Truck	Vehicle	2012	90,378	81,340
533	'12 Kiotti Mechtron 2200 UTV	Equipment	2012	12,351	9,881
534	Huse Park Paving	Road	2012	25,000	21,667
535	RT 4 Sewer Extension	Infrastruct.	2012	2,498,822	2,448,845
536	RT 4 Water Extension	Infrastruct.	2012	440,969	432,149
537	'11 Kiotti Mechtron 2200 UTV	Equipment	2012	14,402	11,522
542	1660 Connector Boat	Equipment	2013	26,515	26,515
543	LSV Pump Station Control Upgrade	Machinery	2013	13,755	13,755
545	Thermal Imaging Camera	Equipment	2013	10,820	10,820
546	File Server (Town Office)	Office Equip.	2013	10,190	10,190
547	'13 Ford Interceptor	Vehicle	2013	29,900	29,900



Asset #	Description	Asset Category	Date Acquired	Value New	2013 Value After Annual Depreciation
549	Jones Hill Road Reconstruction	Road	2013	267,641	267,641
552	Shaker Bridge Lighting	Infrastructure	2013	17,912	17,912
554	Route 4 Sewer Extension	Infrastructure	2013	540,236	540,236
555	Route 4 Water Extension	Infrastructure	2013	95,336	95,336
556	Crystal Lake Road Improvements	Road	2013	10,927	10,927
557	Methodist Hill Road Improvements	Road	2013	39,757	39,757
558	Mascoma Heights Drive Improvements	Road	2013	22,552	22,552
559	Union Street Fire Station Paving	Road	2013	12,320	12,320
560	Route 4A Sewer Line Repair	Infrastructure	2013	65,000	65,000
				\$10,555,410	\$7,186,511

*Includes assets valued at \$10,000 or greater when acquired.



Town of Enfield



Narrative Reports



Building Inspector/Health Officer/Fire Inspector

~ MISSION STATEMENT ~

To provide the citizens of Enfield, NH with as safe and healthy living environment as possible, by applying the applicable codes and laws adopted by the Town and the State of NH in a timely and fair manner; to assist other departments and administration with information and knowledge necessary to achieve the common goal of betterment of the Town of Enfield.

2013 saw an increase of 30 % in the total number of permits. The year-end total was 132; 12 of these were for new single-family homes. We ended the year with 5 commercial projects, 2014 should see continued growth in this area. We continue to require the State of NH Shoreline Protection permitting to be in place prior to issuing our local permits, for those requiring it. Do not hesitate to contact this office with questions about this process.

Throughout the year we have continued to find a number of generator installations that do not meet the required setbacks. Homeowners have done some of these installations; however some have been done by licensed individuals. In both cases setbacks from combustibles and openings into buildings need to be maintained, if you are not sure, we can do a site visit and help with locating a spot that is in compliance and help make the installation safe. Campers are not intended to be used as a permanent dwelling; the safety measures designed into a home do not exist in these. Our Zoning Ordinance outlines a specific length of time that they may be occupied. Please check the Town Website or contact this office for further information.

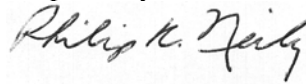
Maintain your smoke and C/O detectors, check them at least monthly, change the batteries twice a year and practice your escape plan with your family. Hopefully some of the Village School age children have come home and shared information they have received with you about meeting places, escape plans and other fire safety issues. They have been very enthusiastic about learning this so



we need to encourage their participation. Any group, business or organization interested in a Fire Prevention presentation may contact this office to arrange a visit.

We look forward to a safe and healthy year for all.

Respectfully submitted,

A handwritten signature in cursive script that reads "Philip K. Neily".

Phil Neily
Building/ Health/ Fire Inspector



Capital Improvement Program Committee

We now have two years under our belt operating under the CIP program and all is going well. The Capital Improvement Program Reserve Fund (CIP-CRF) going into FY2014 has \$326,047 in reserves. On the Liability side, DPW Liabilities are \$972,700 and the Police are \$115,100 bringing our total Liability to \$1,087,800. Liability less Assets gives us a negative balance sheet of (\$761,753).

In 2013, we had several projects. The following three represent the largest projects:

1. Repair & Resurface Jones Hill Road	\$265,504
2. Building a new Salt Shed	\$150,000
3. Major Exterior Repairs of Whitney Hall	<u>\$ 40,000</u>
Total Appropriated	\$455,504

Actual Cost for these three projects came in under budget. It was also decided that the \$15,000 shed for the Transfer Station was not needed, so this expenditure was cancelled.

In addition, we postponed the purchase of any DPW trucks which saved us \$34K in lease costs last year. Looking ahead to FY2014, it is our recommendation that we lease the following DPW Trucks and Police Cruiser:

1. One (1) Six-Wheel Dump Truck	\$175,000
2. Two (2) One-Ton Trucks	\$ 90,000
3. Police Cruiser	<u>\$ 30,000</u>
Total	\$295,000

Repairs of the Enfield Boat Launch on Mascoma Lake.

A. The Boat Launch issues are:

1. The drop off of the launch requires driving the vehicle and trailer totally into the lake.
2. Difficult to pull trailer and boat out without four-wheel drive.
3. Current parking issues can be addressed with paving
4. Section of launch has eroded away, causing abrupt drop off.
5. Environmental issues caused by pollutants from undercarriage being deposited into the water



B. Schedule to Repair Boat Launch:

- 2013 - Completed Boat Launch Engineering & Permitting
- 2014 - Engineer and apply for parking lot permit \$10K
Get Bids on Boat Launch & Paving
- 2015 - Project will start
10 year loan @ \$19,000/yr. starting Spring 2015

Funding for the CIP in 2014 will continue to be 5 cents or \$27,000. In addition we will carry forward the \$264,168 that was transferred to the CIP-CRF fund last year. Hopefully, when the CIP-CRF is built up enough, we can begin to purchase vehicles and equipment outright instead of taking on long-term leases that do have a cost to the Town.

CIP Impact on 2014 Tax Rate - Adds 5 cents:

<u>House Assessment</u>	<u>Tax Increase</u>
\$150,000	\$7.50
\$250,000	\$12.50
\$400,000	\$20.00

Thank you to the Town for your support of CIP. This important process is critical in maintaining a sound fiscal program.

Respectfully submitted:

Lee Carrier, Chairman

Fred Cummings
Bob Cusick
Gary Gaudette
Dan Kiley
Suzanne Laliberte
Doug Pettibone
Steve Schneider



Cemetery Trustees

~ MISSION STATEMENT ~

The Mission of the Cemetery Trustees is to ensure that ample resources are available to maintain all cemeteries (stones, fences, grounds, stone walls, trees, etc.) for which the Town of Enfield is responsible, on an ongoing basis; ensure that all cemetery records are accurately and completely maintained in a timely manner, and advocate on behalf of those who can no longer represent themselves.

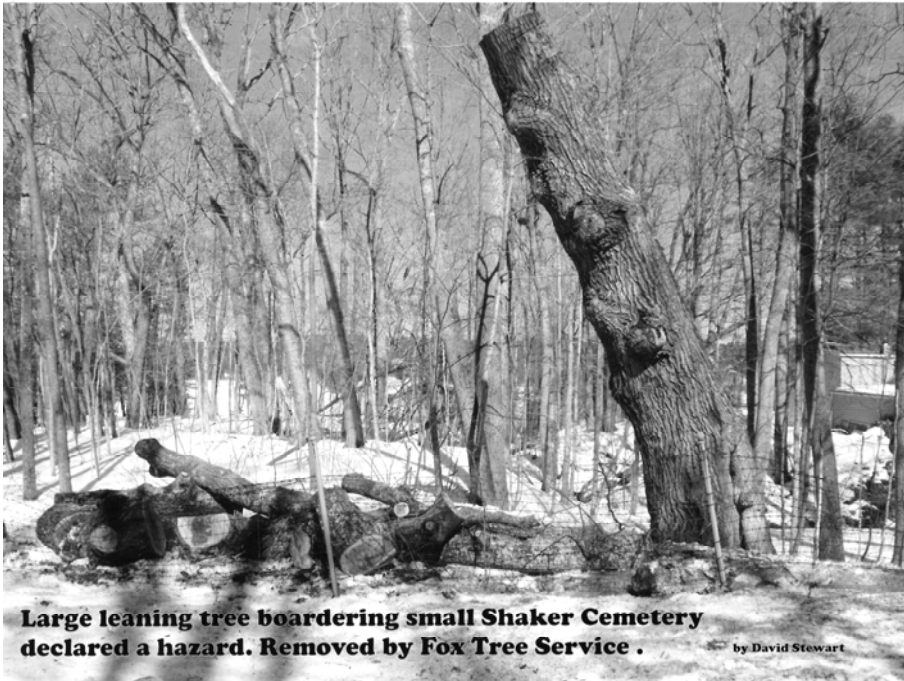
There are 16 cemeteries which we actively maintain. Only two, Countryside and Lakeview, are relatively flat. The remainder are degrees of hilly, rocky and inaccessible by truck or, in some cases, even mowers.

This has involved a great deal of manual labor, with frequent periods of personnel shortages, thus making it challenging to meet our goals.

In 2012 the Cemetery Trustees were fortunate to obtain funding, outside the budget, to purchase a Kioti 4 wheeled drive vehicle with a dump body. This has made a big difference to our Sexton, Will Shoemaker, and his co-workers. Being able to transport dirt, rocks, remove brush, etc. saves many man hours and reduces physical stress and strain.

We were also able to purchase a funeral tent to be used at burials in order to provide shelter from sun and bad weather. This has been much appreciated by families during those difficult times.

We are proud of the appearance of our cemeteries and will continue to make every effort to maintain them well, as is our mission.



**Large leaning tree bordering small Shaker Cemetery
declared a hazard. Removed by Fox Tree Service .**

by David Stewart



Town Cemetery looking toward Crystal Lake 5/6/05



Conservation Commission

~ MISSION STATEMENT ~

Under RSA 36a, to protect the National Resources of Enfield and preserve them for future generations.

The Conservation Commission sponsored three major events in 2013.

On April 27, former Enfield resident Pam Hunt, now a senior biologist with NH Audubon Society based in Concord, led a bird watching walk. Pam referred often to the comprehensive inventory of the Town's bird population she kept during her 11 years as a Town resident. Highlights were the Green Heron sighted on the shore of the pond by the Lutheran Church on Main Street and on the west side of Main Street, a Sharp-shinned Hawk. Following the walk, Pam answered questions after her PowerPoint presentation, "the State of New Hampshire Birds."



Bird Watching Walk



Enfield's Old Home Days included a well-attended guided hike on Shaker Mountain on July 28. The hike focused on history and ecology of the area. Ferns, moss and porcupine and bear markings were pointed out.



Shaker Mountain Hike, July 2013

On October 3, bear expert Ben Kilham, spoke to a standing room only crowd at the Community Building.



Ben Kilham, Bear Expert



An ongoing project for the Commission is addressing storm water runoff at the Boys Camp Road Bridge. The Commission meets with Jim Taylor on February 6, 2014 to discuss ways to reduce sediment entering Crystal Lake. Shirley Green is exploring grants to fund a water quality study for Crystal Lake. Another ongoing project is the development of a management plan for the Town forest. The Commission is hoping to find a grant to help defray costs.

Upcoming 2014 Conservation Commission Events

Jim Taylor will address the Commission on the bridge area on Boys Camp Rd.
Father's Day Fern, Moss, and Lichen walk.
Old Home Days hike
Talk on edible plants

Respectfully submitted,



Alan Strickland, Chairman



Energy Committee

~ MISSION STATEMENT ~

To identify energy savings opportunities for the Town and residents of Enfield.

2013 Members include: Kim Quirk (chair), Phil Vermeer (vice chair), Larry Battis, Richard Lammert, Kurt Gotthardt, Charlie DePuy (alt), Wendell Smith (alt)

At last year's Town Meeting we began the Energy Saver award to recognize a town employee or resident of Enfield that has made a significant effort towards saving energy, saving money for the town, or providing education for the local community on energy efficiency.

The first year's award presented at the Town Meeting was given to Andy MacDonald for his work at the transfer station where the town is saving energy through its recycling program. We created a handout for people who attended Town Meeting to describe the embodied energy of products that we use and the benefit and energy savings of recycling. The Energy Committee supports Enfield's move towards curbside pickup of recycling and zero sort.

In 2010, the Energy Committee received a grant to replace the lights on Main St (in the village area) and at the Veteran's Park with LED, high efficiency lights. Looking at the Town Annual Report in 2009 and 2012 (before and after these changes), the streetlight expense has been reduced almost \$4000 (\$21,500 in 2009 and \$17,700 in 2012). This \$4000 continues to be available each year for other town uses.

At last year's Town Meeting Kurt Gotthardt presented a warrant article requesting the removal of streetlights to help the town save even more money on this line item. The article was approved and the Energy Committee was asked to map all the lights and make recommendations for removal. We have presented this information to the police department and town officials for review.





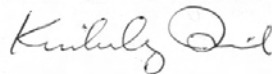
The next steps are to get feedback from the safety officers, hold a public meeting for discussion, and then begin the removal of some lights.

We continued to work on reduction of electrical use at the Police Department, Whitney Hall and the Dept of Public Works. We have analyzed the biggest loads in the Police Department, which is the heating block on the backup generator. Between 2012 and 2013 we have installed 40 LED 4' tube lights (at 20Watts each) in place of almost 80 fluorescent 4' tube lights (at 44Watts each). If the average amount of time these lights are on is 8 hrs/day, 5 days/week, the savings is about \$800/year. Total cost for those LED lights was just under \$2000, so they will be paid for in less than 3 years.

In an effort to increase energy awareness and Enfield's role in that, we are working with Vital Communities on an "Energy Quest" in Enfield. We hope to work with a teacher and some students in the high school to create quests (like scavenger hunts) in and around Enfield related to energy.

To encourage efficient use of transportation, we attend meetings and support local foods, local shopping, bike and pedestrian pathways. Charlie DePuy continues to work with various committees and individuals to include energy efficiency and conservation goals for Enfield's Master Plan.

Respectfully submitted,



Kimberley Quirk, Chairman



F.A.S.T. Squad

(First Aid Stabilization Team)

~ MISSION STATEMENT ~

The Mission of the Enfield FAST Squad is to establish, train and maintain a life saving squad that will serve the citizens of Enfield and to sponsor and promote public programs of First Aid, CPR, AED training and disease/accident prevention.

Enfield FAST Squad and Lebanon Ambulance responded to a total of 345 calls for service. The Enfield FAST Squad responded to 201 of those calls and Lebanon Ambulance responded to 144 of those calls. The Enfield FAST Squad could still use more volunteers that would be available to respond to calls. If you are interested in volunteering as an Emergency Medical Technician, the Enfield FAST Squad would welcome and assist interested candidates. Please call 632-5200 or email efirefighter32@yahoo.com.

The FAST Squad is in the midst of change and rebuilding its membership after retirement of some long-time members. We continue to focus on training both our FAST Squad members and the general public (including Enfield Town personnel, Teachers, Coaches, Boy Scouts, Girl Scouts and additional organizations). In addition, First Aid, AED and CPR training sessions are held free of charge to the public. We also hold monthly training sessions for our Squad members to cover topics and current protocol changes that would help better serve the residents and guests of Enfield.

The Enfield FAST Squad is proud to educate, serve and provide compassionate life-saving services to our fellow townspeople.

Respectfully Submitted,

Richard Martin
EMS Chief



Current F.A.S.T. Squad Membership

EMS Chief – Richard Martin, EMT
Assistant Chief – John Nugent, EMT
Training Officer – Michael Mehegan, AEMT
Secretary – Cassidy Jacques, EMT
Treasurer – Charles Baker, EMT

Erin Hammond, AEMT
John Largent III, EMT
Doug Miller, FR
Philip Miller, EMT
Timothy Packard, AEMT
Samuel Provenza, Paramedic
Tracy Quigley, EMT
Kimberly Withrow, EMT



Fire Department

~ MISSION STATEMENT ~

The Enfield Fire Department endeavors to provide safe, effective and efficient fire protection services to the residents of Enfield and to provide comprehensive education to reduce the causes of fire.

The Fire Department was busy this year with 137 calls. This was up from last year's calls of 128.

There are currently 35 members on the Fire Department between the Union Street and Center Stations.

The Explorer program is still going strong with the help of many members of the Fire Department.

Members of the Fire Department continue to be involved with the Fire Prevention Week and Career Day. The dedication and time of these members is what makes the programs a success. We, at the department, appreciate all they do.

There have been three members of the Department who have enrolled in Firefighter I class, beginning March 4th through July 3rd.

In October, we received our new water rescue boat donated to the Department from the Enfield Firefighters Association. The funds were raised through a fundraising campaign.

In November, 13 members completed a boater's education class.

In 2013, the Department regrets the passing of two long-time members: Chief Donald A. Crate and Lt. Anthony Aldrich, Sr.

Again, we strongly encourage everyone to make sure their smoke and carbon monoxide detectors are operating properly and to replace the batteries twice a year. Everyone should have a fire escape plan for their home. If you are in need of a smoke detector contact the Fire Department.

We would like to remind everyone, in the event of a power outage to place their generators a safe distance away from the home. If you have any questions about the safe placement of a generator, please call the Fire Department. Stay Safe.



We would like to thank everyone for their continued support of the Enfield Fire Department.

Respectfully submitted,

David J. Crate, Sr.
Fire Chief

**Fire Department Call Record
January 1 to December 31**

Classification of Call:	Number of Calls		
	2011	2012	2013
Alarm Activations	16	10	10
CO Detector Activation	6	11	5
Gas-Smoke-Odor Investigation	5	7	14
Dumpster Fire	0	1	1
Hazardous Materials	4	2	1
Illegal Burn	4	10	4
Medical Assists	5	3	5
Mutual Aid ~ Canaan	15	11	17
Mutual Aid ~ Grafton	1	0	8
Mutual Aid ~ Grantham	1	0	0
Mutual Aid ~ Hanover	0	1	1
Mutual Aid ~ Lebanon	4	1	9
Mutual Aid ~ Springfield	3	0	1
Motor Vehicle Fires	4	6	3
Motor Vehicle Accidents	27	29	25
Public Assists	12	14	15
Wires Down	5	7	7
Structure Fires	4	2	4
Chimney Fires	3	11	3
Electrical Fires	0	2	2
Grass/Brush Fires	0	0	2
Total Calls	119	128	137



Heritage Commission

~ MISSION STATEMENT ~

The Enfield Heritage Commission will properly recognize, protect, and promote the historic and esthetic resources that are significant to our community, be they natural, built, or cultural. The commission will work co-operatively with other educational and civic organizations in fulfilling its mission.

The Heritage Commission worked on a variety of projects in 2013, including reviving Old Home Days, continuing efforts towards the historic marker for the National Historic Register District, monitoring the much needed repairs to Enfield Center Town House, working with the Greeley House Committee to insure the restoration of this historic building, establishing the Expendable Old Home Day Trust Fund, and initiating discussions with the Upper Valley Land Trust regarding possible Campstead Easements for lakefront properties in the Upper Valley.

A major effort for 2013 by the Heritage Commission was the revival of Old Home Days. The last weekend of July was selected as the best time to host the Old Home Days festivities. With the success of the 2013 Old Home Days, a decision has been made to keep this timeframe for future years, expanding and enhancing activities of interest for all ages. It should be noted that Old Home Days are supported by private donations only and no town funds are involved. An Expendable Old Home Days Trust Fund has now been established to allow for funds to be raised throughout the year and any surplus carried over from one year to the next. Thanks to Shirley Green who did a wonderful job of raising the needed funds for the celebration through the sale of sponsorship ads.

December brought wonderful news from the New Hampshire Division of Historic Resources. Enfield's application for an historic marker for their National Historic Register District, to be placed on Main Street, has been accepted and approved. The Heritage Commission has been working on this marker application for almost three years with great efforts towards the marker wording and the required copious amounts of historic documentation. Enfield can look forward to the installation of this historic marker sometime in 2014. The wording for the marker will read as follows:



Downtown Enfield Village

This village formerly called North Enfield, grew around mills powered by the Mascoma River

In the 1840s railroad service and economic investment by the Enfield Shakers laid the foundation for Enfield's growth as a mill village that would prosper for over one hundred years.

The town's connection with the Enfield Shakers (1793-1923) is a defining element of its economic and cultural history.

In 2010 downtown Enfield Village was listed on the National Register of Historic Places.

The Commission continues its efforts to preserve and protect the Enfield Center Town House. Dave's Glass Barn has completed re-glazing all the windows in the Town House. Now pending is the painting of the newly re-glazed windows and the need for exterior painting of the Town House. Bids for this work have been obtained by the Heritage Commission and presented to the CIP Committee for approval.

Commission Chair Meredith Smith met with Jeanie McIntyre, President of the Upper Valley Land Trust, in June to explore the possibilities of establishing a Campstead Easement Program throughout the Upper Valley. The Campstead Program would be similar to the program used by the Squam Lakes Conservation Association. It allows for traditional lakeside camps to be preserved and protected without the excessive tax burden of potential development possibilities. In addition, it helps to preserve the New Hampshire camp tradition and prevents properties with easements from being divided into smaller lots.

The Commission will continue to work diligently to preserve and protect Enfield's rich history and natural beauty. We look forward to a wonderful Old Home Days celebration and the long awaited installation of Enfield's second historic marker in 2014.

Respectfully submitted,



Meredith C. Smith, Chairman



Human Services Department

The Town of Enfield Human Services Department is a branch of local government that provides relief to Enfield residents in need of financial assistance.

The Human Services Director is responsible for dispersing aid in the form of vouchers for rent, security deposits, prevention of eviction, fuel, utilities, food, and prescriptions.

The Human Services Director works in unison with a number of local service agencies, including but not limited to, Social Security Administration, State of NH Health & Human Services, Visiting Nurse Alliance, WIC, LISTEN, and Tri-County Community Action Programs in order to provide information, referrals and assistance to residents.

In the year 2013 a total of \$12,600.00 was disbursed to 20 households consisting of 16 adults and 19 children. Of these clients, 1 family was part of the homeless population and was placed into housing of their own.

The breakdown of the money disbursed in 2013 is as follows:

Rent/Security Deposits	\$12,600.00
Mortgage	0.00
Electric	0.00
Heating Fuel	0.00
Prescriptions	0.00
Direct Cremation	0.00
TOTAL	\$12,600.00

A total of \$6,163.49 was reimbursed for services provided to client(s) in 2013.

I would like to take this opportunity to thank everyone who made donations to the Fuel Fund 2013. The Fuel Fund was established in October 2008 by the Board of Selectmen after being approached by residents who were concerned with the problem of rising fuel prices and the drastic measures residents in need were taking to heat their homes. The ending balance of the Fuel Fund for 2013 is \$6,120.78.

Also, throughout the year, we depend on community support to provide non-perishable food, paper products, laundry items, diapers and gift certificates to help families in need. Our pantry assisted a total of 429 family's consisting of 1333 individuals in 2013.



Many thanks go out to the Community for their generosity and continued support. A special Thank You to those who remain anonymous and in part the following:

Enfield-Mascoma Lions Club
Boy Scouts
Enfield Elementary 1st and 3rd graders
Eastman Recreation
Mr. & Mrs. Robert Cusick
Upper Valley Board of Realtors
Upper Valley Realtors Assoc.
Enfield-Mascoma Lioness Club
United Methodist Church
Abigail Michaels
Fred & Teresa Lynch
Debra Cronenwett
Richard Lammert
Indian River Elementary School
Community Lutheran Church

Cynthia Clonaris
James Buffington Family
Mary Harrington
Susan Gooch
Mascoma Savings Bank Foundation
Lake Sunapee Bank
Eastern Star
Community Lutheran Church,
Women's Fellowship
Mr. & Mrs. Bushor
Enfield Shaker Museum
Martha Chesley
in Loving Memory of Boyd
Joan Decato
Jeff & Suzanne Hinman

Respectfully submitted

Diane Heed
Director of Human Services



Library

~ MISSION STATEMENT ~

The mission of the Enfield Public Library is to provide superior public library service to the people of Enfield using print, non-print, and electronic resources as appropriate.

The library continued to be active during 2013 with 16,796 patrons using the facilities and services. Additionally, the library was used by job councilors and their clients, tutors and students, and others enrolled in long-distance classes. 202 new library cards were issued during the year increasing the total active cards to 2,844; and materials circulation increased to 34,247. The monthly book discussion groups met throughout the year; and the Wednesday morning knitting group entered its second year. Adding to this activity were the 134 story-time sessions conducted in 2013.

The public computers are used for a variety of tasks, school and personal projects, job searches, on-line applications and driver renewals among them. The wireless service also allows patrons to use their own computers in a variety of ways, and 2,019 people availed themselves of this service during the year. Also, using the library subscription to the New Hampshire Downloadable web-site patrons borrowed 1,177 items transferred to their personal computers, Kindles and other equipment. Ancestry Library and Heritage Quest were used for family research and the subscriptions have been renewed for 2014.

The library presently houses 36,697 volumes including 1,393 books added through purchase or donation. A pass was available for borrowing to the Billings Farm and Museum through the support of the Enfield Village School PTA and The Shaker Museum also provided a pass to their facilities. The library added a new pass to the Vermont Institute of Natural Science (VINS).



On a Christmas seasonal note, the library decorated a tree at the Shaker Museum dedicated to a Dr. Seuss theme. The tree was provided by Library Trustee Shirley Green and her husband Glyn.

Again this year, the library administration acknowledges all who gave time and gifts in support of the library, including Mickey's Roadside Café for support of the summer reading program; the Enfield Mascoma- Lioness for large print materials; and Sarah Doran who faithfully volunteered at the library each Thursday afternoon.

Marjorie A. Carr

Marjorie A. Carr
Library Director



Library Trustees



Enfield's current library measures about half the size of the median dimensions for a town library in New Hampshire with a similar population. Lack of adequate space, computers, and furnishings limits the types and numbers of programs that can be offered. We are convinced that a new facility will greatly enrich our community by better connecting children and adults to the world of ideas, information, and imagination to support their work, education, personal growth, and enjoyment. The library will significantly improve its ability to serve as a center for cultural, intellectual, and recreational pursuits, and to support the development of learning, research, and creativity. To meet these goals it will continue to build, maintain, and protect a collection of library materials in many formats, making it available free of charge to people of all ages and income levels. The library will be able to expand its programs for young people and adults to provide a wide range of reading and cultural enrichment opportunities, as well as resources for those seeking employment. The new, fully functional, library will promote civic literacy and community involvement, as well as serving as a symbol of our town's well-being.

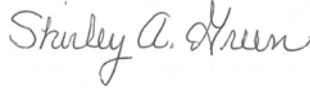


This past year a number of people have made generous donations and pledges for the construction of the new Enfield Public Library. In the coming months we will seek additional grants and gifts from regional foundations, leading businesses, and local residents. We greatly appreciate the support and encouragement for this important project.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Philip Cronenwett".

Philip Cronenwett, Chairman

A handwritten signature in cursive script, appearing to read "Shirley A. Green".

Shirley Green, Treasurer

A handwritten signature in cursive script, appearing to read "Francine R. Lozeau".

Francine Lozeau, Secretary



Parks and Recreation Department

~ MISSION STATEMENT ~

The mission of the Enfield Recreation Commission is to provide safe and varied recreational activities in our community for residents of all ages.

In 2013, the towns of Enfield and Canaan hired a regional recreation coordinator to increase the recreational opportunities for all residents in the two towns. If you look at the recreation calendar on the Town of Enfield website, you will see the variety of activities that are currently being offered. Look for the Mascoma Valley Parks and Recreation update for more information.

Due to demand, a third day of Low Impact Stretching and Exercise (formerly Senior Stretching), has been added. The class now meets on Mondays, Wednesdays and Fridays from 9:30-10:30 in the Community Building. There is a modest fee of \$3 to help cover the cost of the instructor. Drop-in volleyball continued on Sunday nights from 5-7 pm at Mascoma High School, taking a break during the summer months. If you're looking for a non-competitive, fun activity, try joining us for volleyball.

This year brought us another great day for the Egg Hunt. Approximately 200 children showed up at Huse Park for an Easter Egg Hunt. Youngsters lucky enough to find a purple slip of paper were able to pick from an assortment of prizes. Many people stayed after the hunt to enjoy the day at the park.

The Farmer's Market returned to Huse Park for the third consecutive summer. There were 8-10 regular vendors with a high of 14 vendors one week. The weekly outdoor Farmer's Market is scheduled to begin June 2, 2014. In addition to the summer market, we continued the monthly Winter Market held on the second Saturday of each month October through May from 10am to 1pm. The Community Building is full of a variety of vendors including; farm produce, canned and baked products, meat, soaps and a variety of other locally produced items. Please stop by and support your local farmers and vendors.

About 47 children signed up for summer camp, with about 35 in attendance on any given morning. The afternoon camp continued for the fourth year with over 20 children one week. In 2014 look for expanded camp hours to include early drop-off and late pick-up. The afternoon campers visited the beach every day to participate in swim lessons. We continued to offer two 2-week sessions of Swim Lessons at Shakoma Beach coinciding with the weeks of camp. Approximately 35 children participated in the lessons. The lessons were reasonably priced at just \$10 for each two-week session.



The Halloween Party continues to be at the Fire Station. An estimated 200 people visited the Fire Station on a chilly and wet Halloween night. Once again, I would like to thank the National Honor Society volunteers from Mascoma High School for their help in running the stations.

If you have any suggestions or ideas for other programs or activities please let me know. The best way to contact me is by email enfieldnhrecreation@gmail.com. Updates are regularly sent out via the listserv and Facebook.

The Recreation Commission meets the third Tuesday of each month at 7pm in the Whitney Hall Conference Room.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jeanine King".

Jeanine King
Recreation Director



Planning Board

~ MISSION STATEMENT ~

The mission of the Planning and Zoning Department is to provide excellent customer service, ensure compliance with Planning and Zoning regulations and ordinances; to assist the respective boards with administration and information and to complete other projects as assigned.

The Enfield Planning board held 15 meetings in 2013 with a steady flow of activity. The Planning Boards Development review work in 2013 included the following:

- Held 16 public hearings.
- Approved 3 Site Plan Review applications, two for new businesses and one for a mixed use in the downtown area.
- Approved 2 Minor Subdivisions
- Approved 3 Boundary Line Adjustments
- Reviewed 3 Intents to Cut
- Reviewed 4 Intents to Excavate
- Reviewed 3 State Wetlands Permits applications
- Reviewed 3 State Shoreland permit applications
- As well as many conceptual discussions with landowners, businesses and realtors.

The Board saw success with the new Zoning District by shepherding an applicant to a successful conclusion of a site plan review for a new business on Route 4. The Planning and Zoning department worked closely with town groups to assist economic development efforts. The Department worked with the TIF committee in monitoring the finances of the district as well as with the Enfield Village Association in bringing a summit of many businesses in town to a meeting where ideas to increase economic activity in town were shared. The department also worked with residents of the surrounding towns to increase the opportunities for a local food store as well as work with the newly reopened Whaleback Ski area and their neighbor's to get the best use out of the area. The department participated in the Regional Plan discussions with the Planning



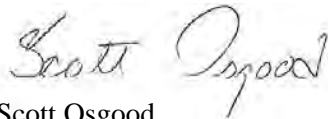
Commission and surrounding towns as well as the Upper Valley TMA to work on the Strategic Transportation Plan as well as with the NH Planners Association in staying current with new legislation and planning initiatives. The Planner also inspected and recommended a Town Spec roadway for acceptance by the board.

Looking ahead to 2014, the board plans to use the available initiatives to attract development in the central and Route 4 areas, continue the work to update the Master Plan and work with the State to ease permitting for access and development for the Town.

In the matter of personnel the Board gives great thanks to Nate Miller of the Upper Valley Lake Sunapee Area Regional Planning Commission for his work over the past three years as Acting Town Planner and welcomes Scott Osgood to the post as Town Planner. Nate helped the Board create the new zoning district and a new code section based on formed based zoning which the citizens of Enfield gave great support to at the March 14 Town Meeting. Scott Osgood was hired to take over as Town Planner, and follow through with the work of the Planning and Zoning Department. The Board also welcomed the reappointment of Kurt Gotthardt, Paul Withrow, and Paula Rowe to continue their valued service on the Board.

The Planning Board meets on the second and fourth Wednesdays of each month, with the Town Planner available by phone and by appointment during regular business hours. All regulations and forms are available on the Town website www.enfield.nh.us.

Respectfully Submitted



Scott Osgood
Enfield Town Planner



NOTICE
RSA 674:39-aa
Restoration of Involuntarily Merged Lots

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to per-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice shall be posted in a conspicuous place through December 31, 2016 and published in the annual report through the 2015 annual report.



Police Department

~ MISSION STATEMENT ~

It is the mission of the Enfield Police Department to fairly enforce the law in an impartial and sensitive manner; to secure a safe and healthy environment for the community; and to provide competent, professional and dedicated police service, which places emphasis on protecting the fundamental Constitutional rights and privileges of all people.

Our police department had a very busy year, dealing with some uncommon crimes; such as investigating and solving three separate burglary rings, operating in our community and throughout the Upper Valley.

Distracted driving and tailgating are the leading cause of traffic crashes throughout our state, and our community. We received several Federal Highway Safety Grants to increase our patrol efforts.

The drug problems we are seeing now are much different than ever before. Prescription drug abuse continues to be a concern for all of us. The burglaries and thefts we investigated were a result of drug addiction. We have seen an increase in overdose deaths as well.

Our department will continue to participate in the DEA's National Drug Take Back Program. We urge citizens to secure prescription medications, and turn in any unused medications. In 2013, our police department will be providing a collection device for citizens to discard unused medication.

The police department is proud to welcome, Officer Courtland Smith, as our newest full-time officer. I want to acknowledge my staff for their continued support and dedication to our mission; we are fortunate to have such a dedicated and knowledgeable team.

In closing, I'd like to thank those of you who have assisted our department this past year. Your assistance is critical in keeping us all safe.

Please contact us whenever you have a concern. No issue is too small; we are here to serve you. We can be reached at 632-7501 or in case of emergency at 9-1-1.

“Dedicated to Our Community”



Police Activity Report

	2013	2012	2011	2010	2009
Service Calls	10,761	11,237	10,722	9,061	9,404
Reportable Motor Vehicle Accidents	66	75	66	62	76
Fatal	0	1	0	0	0
Assaults	25	48	46	24	38
Burglary	4	19	8	30	9
Theft	29	49	64	20	35
Sexual Assaults	14	7	15	11	17
Auto Thefts	0	0	0	2	1
DWI	34	28	24	34	34
Homicides	0	0	0	0	0
Drugs	59	82	50	51	52
Criminal Arrests	355	297	258	289	282
MV Summons	242	198	218	248	224
MV Warnings	2,571	2,743	2,479	2,877	3,293
Average Monthly Mileage	8,789	7,051	8,832	7,059	7,035

Respectfully submitted

Richard A. Crate, Jr.
Chief of Police



Public Works Department

The Public Works Department was busy in 2013 completing several major projects and making some major changes to services.

The Solid Waste Department saw the biggest changes this year. The Enfield Board of Selectmen voted in May to change from every week curbside trash pickup to every other week curbside trash and zero-sort recycling. The Town provided containers to every residential address and began the program in early August. At first there were many issues to resolve as people dealt with the new system. Most of the issues revolved around the container size and pickup locations. After several months most of the issues have been taken care of and the system has diverted 30%-40% of the waste stream from the landfill saving the Town thousands of dollars in tipping fees. We have been able to reduce the third Saturday staff person at the Transfer Station saving even more. Thank you to all of the residents who were patient during the transition. The Transfer Station will continue to be available for over flow trash. Zero-sort will be offered at the Transfer Station beginning in January. The Town is also exploring a pilot project on food composting and taking small quantities of construction and demolition waste at the Transfer Station.



“Toterville”

Our Enfield Public Works Facility during distribution of toters for the new curbside rubbish & zero-sort recycling program.



The winter of 2012-2013 saw very little snowfall with the largest storm falling on Halloween. There were many precipitation events that made it necessary to apply close to the normal amount of salt and sand. The Highway Department oversaw several paving projects ranging from a complete rebuild of Jones Hill Road to paving parking areas of the Fire Department and FAST Squad facilities. The largest project was the rebuilding and paving one mile of Jones Hill Road. The old pavement was ground in place, graded and then injected with an oil emulsion to insure a firm base. Two inches of base asphalt and one inch of top wearing asphalt were then placed and rolled. The department was pleased with the results. Roads receiving overlays this year include: The remainder of Jones Hill, all of Mascoma Heights Drive, Moore Street and Dartmouth Street, and portions of Crystal Lake Road and Methodist Hill Road.



Jones Hill Road Paving Project

Construction of the new salt shed began in October and should be complete sometime in January of 2014. The Highway Department replaced numerous culverts both ahead of the Jones Hill project, and in many other parts of Town. The Town took delivery of two new International Trucks and replaced the waste oil burner in the highway garage. The burner is where the Town uses up the oil collected at the transfer station.



Salt Shed under Construction

The Water and Sewer Departments saw the completion of the Route 4 water and sewer main extensions in April and ten properties were hooked on over the summer and early fall. The Selectmen voted to extend the hookup fee waiver until October 1, 2014 to give residents another summer to get connected. New updated pump controls were installed at the Lower Shaker Village pump station. There was one water service line leak repaired on Main Street. Several sections of sewer mains were scoped and jetted.

The Public Works crew attended and hosted various training sessions over the year with several crew members earning certificates in the “Roads Scholar” program offered through the University of New Hampshire.

The Public Works Department hours are daily 7AM-4PM or other times by appointment. Public Works information is available on the Town Website www.enfield.nh.us.

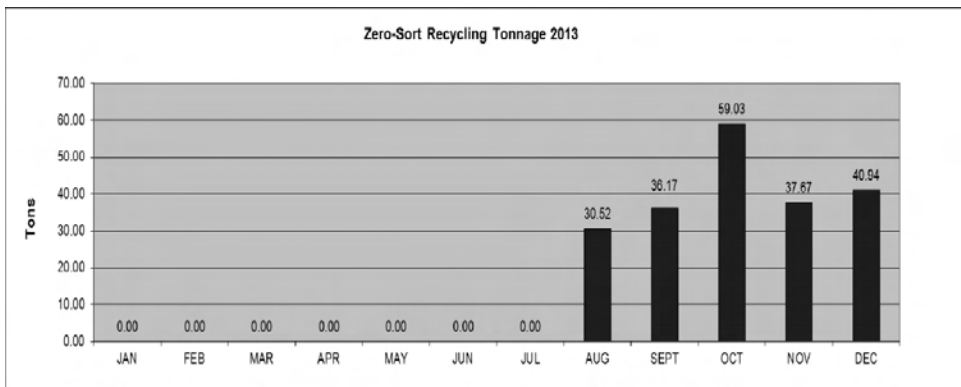
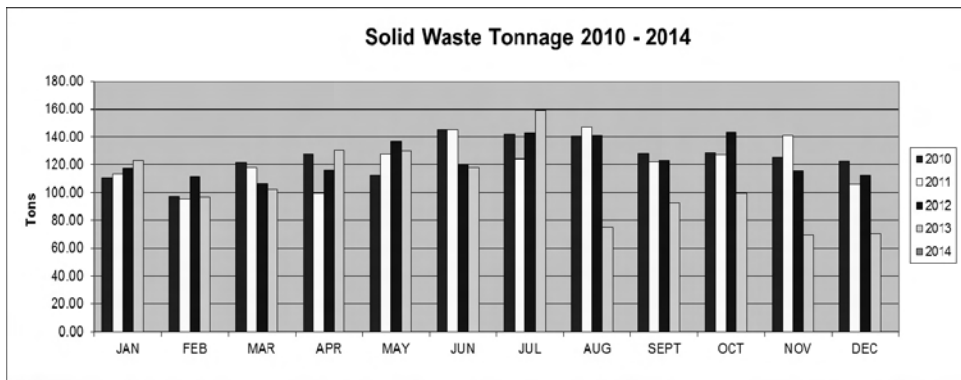
Respectfully Submitted,

James L. Taylor
Director of Public Works



Solid Waste & Recycling Reports

Beginning in August 2013, the Town of Enfield adopted a curbside rubbish and zero-sort recycling collection program. Solid waste tonnage was reduced by **221.80** tons from the previous year after just 5 months of the new program. At \$68.68 per ton, this equates to **\$15,233.22** in **DECREASED RUBBISH DISPOSAL COST** over the previous year. Recycling processing costs at \$35.00 per ton came to **\$7,151.55** for a **NET SAVINGS** of **\$8,081.67** in 2013.





Electronics Tonnage Report

Disposal Date	Weight in Pounds		
	2011	2012	2013
January	0	0	5,410
February	0	5,480	
March	6,370	0	
May	0	0	5,200
June	6,240	6240	
August	0	6230	
September	0	0	5,600
October	5,980	0	0
Total Weight in Pounds	18,590	17,950	16,210
Total Weight in Tons	9.295	8.975	8.105

Recycling Collections

Recyclable Items	Quantity	
	2012	2013
Air Conditioners	12	32
Dehumidifiers	4	26
Fax Machines, Copiers and Printers	16	15
Freezers	4	11
Hard Drives/CPU's	20	12
Microwaves	24	14
Monitors	15	0
Propane Tanks (20 lbs)	1	1
Radios	0	17
Refrigerators	19	33
Cell Phones, Chargers, Calculators, etc.	43	56
Televisions	105	67
Tires	163	119
VCRs/DVDs	9	8
Waste Oil (gallons)	639.25	587.25
Fluorescent Bulbs	No data	688
Magazines (tons)	118.53	79.03
Plastic (tons)	181.97	16.56



Northeast Resource Recovery Association

*"Partnering to make recycling strong through economic
and environmentally sound solutions."*

Congratulations for being such active recyclers!

Below please find information on the positive impact this recycling has had on your environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling cooperative, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled in 2013	Environmental Impact! Here is <u>only one</u> benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products.
Scrap Metal	56 tons	Conserved 56,214 pounds of coal!

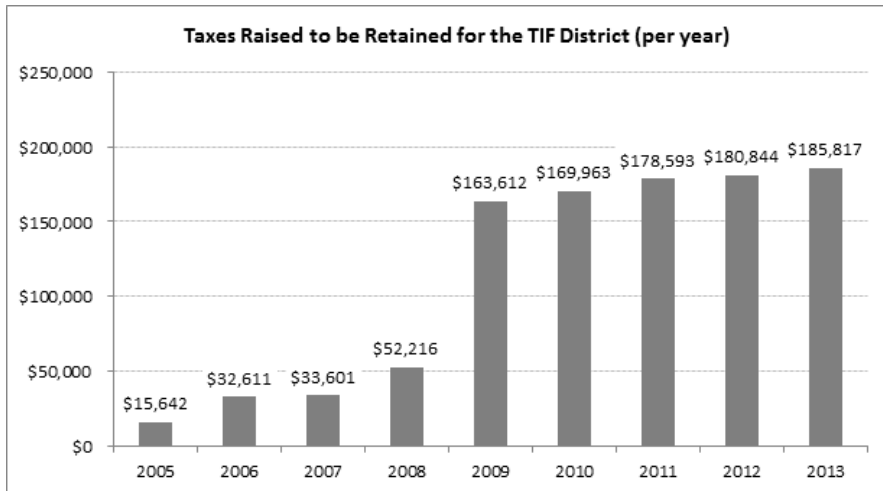


Tax Increment Finance District Advisory Committee

During 2013, the Tax Increment Finance (TIF) District Advisory Committee met six times and discussed a wide range of topics including:

- Closing out the Route 4 Water/Sewer construction project and reviewing final costs;
- Meeting with Library Trustees to consider adding the new library parking lot construction to the approved TIF Plan project list;
- Meeting with the Enfield Selectboard to discuss upcoming TIF Committee initiatives;
- Meeting with Bruce Johnstone from the Grafton County Economic Development Council to discuss opportunities to enhance economic development and attract businesses to Enfield; and
- Discussing opportunities to better collaborate and coordinate with the Economic Development Committee of the Enfield Village Association. Initial topics to be considered in 2014 include a joint meeting with local commercial realtors to discuss opportunities to market Enfield as a place for business, and reviewing an updated Enfield Business brochure.

A summary of the taxes raised through the TIF District since its inception in 2005, along with current fund balance, and water/sewer loan payment is provided below.



TIF Committee Members:

David Saladino, Chair

Rob Maltz, Vice Chair

Lori Bliss Hill

Shara Buffington

Respectfully Submitted,

David Saladino, Chair



Town Clerk

2013 saw an increase in motor vehicle registrations and dog licenses.

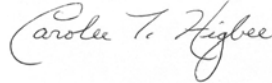
Total motor vehicle revenue increased from \$726,894.82 to \$768,997.02, which seems to indicate an improving local economy.

995 individual dog licenses were issued and 7 group licenses were issued in 2013; a record number! The animal control officer was again kept busy rounding up tardy dog owners, along with loose pets. It is State law that dogs must be licensed by April 30 of each year.

After a six year wait, the Town Clerk's Office is now doing boat registrations. This should be a great convenience for local boaters.

For information on dog licensing, motor vehicle registration, marriage licenses and voter registration please go to www.enfield.nh.us and select the Town Clerk's tab.

Respectfully submitted,



Carolee T. Higbee
Town Clerk



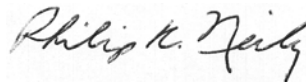
Zoning Board of Adjustment

The Enfield Zoning Board of Adjustment held 8 hearings during 2013; these were for 2 Special Exceptions and 6 Variance hearings.

The Zoning Administrator reviews all Building Permits to ascertain zoning compliance. When filling out a Building Permit, it is important to submit a detailed site plan that shows existing and proposed buildings as well as distances to all lot lines; please keep in mind that any State of NH permits must be in place prior to final approval being given.

The ZBA generally meets on the second Tuesday of each month. Currently the board has the 5 members required and 2 alternate positions filled. We would encourage anyone interested in participating on the Zoning Board to contact us for further information. The Enfield Zoning Ordinance and ZBA application forms are available on the Town Website www.enfield.nh.us. Please call ahead for an appointment to visit the administrator for application review.

Respectfully submitted,



Phil Neily
Zoning Administrator





Town of Enfield



Regional Organizations



Advance Transit, Inc.

Advance Transit, Inc. is a bi-state regional nonprofit 501©3 public transportation system headquartered in Wilder, Vermont. Our services include FREE regularly scheduled fixed route bus service, park-and-ride shuttles, and the Upper Valley Rideshare carpool matching service. Information on routes and schedules, as well as the Upper Valley Rideshare program, can be obtained at the Town offices and many other locations or by phone 8-4:30 Monday through Friday. Call 802-295-1824 or visit our website at www.advancetransit.com for more information.

In FY 2013 total ridership on Advance Transit fixed routes increased 3% to 565,327 passenger trips, though boardings in Enfield, at 6,115, were down a percent. An additional 309,818 passenger trips were boarded on the shuttles operating in downtown Hanover and at Dartmouth-Hitchcock Medical center. Results of a passenger survey taken in May, 2012 indicate that 58% of riders use the bus to commute to and from work. One respondent commented, “Without them I’d lose my job. Very thankful we have you guys.” Passengers give service quality high marks. 98% said buses were usually or nearly always clean; 97% said that buses were usually or nearly always comfortable; and 97% said that bus drivers were usually or nearly always polite and helpful.

Municipal financial support for AT’s public transit service is vital and is used to leverage federal grants, but AT has worked hard to broaden its base of support. Over 1,200 donors have stepped forward, many of whom are riders. Local institutions, foundations, and businesses are providing financial support in the form of contributions and sponsorships. In 2012 a report from the Transportation Research Board of the National Academies on “Implementation and Outcomes of Fare-Free Transit Systems” had this to say about Advance Transit’s funding support: *“Among rural transit programs in the nation, Advance Transit has developed one of the most innovative and diversified funding packages to support its operations.”* Since Advance Transit implemented its fund raising program in 2007 it has raised over \$525,000 in addition to revenue from sponsorship signs.



Thank you for your continuing support.

Van Chesnut
Executive Director



Crystal Lake Improvement Association

The Crystal Lake Improvement Association is an active group and a community that provides many services to help protect Crystal Lake and its Environs. In addition to our annual Independence Day Boat Parade we hold an association picnic on the third Saturday of July every year and have our Annual Business Meeting the first Sunday of each August thus providing the social interaction to keep the Association a vibrant and successful entity.

We again joined the EVA town wide cleanup in the spring of 2013. A large group of volunteers met at the Boys Camp for social interaction before spreading out to clean up the roads adjacent to Crystal Lake. In addition to keeping the area of Crystal Lake clean, this has become a highly anticipated social event each spring.

Once again we took part in the NH Lakes Lake Host program receiving a grant of \$1,550.00 and providing \$8257.29 in matching funds and volunteer labor. With 2 paid and 6 volunteer Lake Hosts we were able to have someone on the ramp 12 hours each day on weekends and holidays and parts of most weekdays for the summer. In total, the Crystal Lake Improvement Association provided 300 volunteer hours and cash in the amount of \$1797.45. During the 300 hours of volunteer and 283 hours of paid lake host time we were able to perform 1121 boat inspections. We are grateful to the Town of Enfield and our Association members for their financial support and volunteer efforts.

For the 24th year we joined the UNH Lakes Lay Monitoring Program to maintain the records of water quality in Crystal Lake. We are pleased to report that Crystal Lake is still rated as an Oligotrophic (Pristine) body of water and remains a clean and beautiful asset to the Town of Enfield.

Our weed watcher program continues to be an active and valuable effort by volunteers on the lake with new volunteers joining each year.

Glyn Green
President



Enfield Historical Society

Knowledge of the Past Enlightens the Future

During the past fiscal year several personnel changes occurred within the Enfield Historical Society. Helen Goodwin, a long-time member, Vice-President and Program Chair declined reelection after relocating. Linda Jones was elected to the position and will continue the good work that Helen started. Richard Henderson, Curator of both museums resigned during the summer to concentrate on his primary interest of historical research. Both are recognized for their many years of fine service. We also welcome Linda to the organization.

The Society hosted 6 interesting regular program meetings enjoyed by 130 attendees, and staffed the museums at Lockehaven and Enfield Center during the summer months. The Lockehaven Museum hosted 45 visitors and is open late June through early September each Sunday from 2PM to 4PM. The Enfield Center Museum is open by appointment only. Special programs and tours may be arranged by contacting Historian Marjorie Carr, 603-632-4470, or Secretary Kathy Ford, 603-632-4675. Children are most welcome.

A large ornate, gesso framed wedding certificate dated June 29, 1898, found in Sunapee, NH, was donated to the Society by Ron Garceau, publisher of Soo Nipi magazine. It certified the wedding of Henry A. Little of Enfield Center and Addie Belle Brown of Danbury, NH, who were joined in marriage by William A. Prosser, Minister of Gospel, at the Enfield Methodist Church. The original Little family settled on George Hill in 1798 and farmed land in Grantham that was later annexed to Enfield in 1837. The family owned the Rollins sawmill on the Knox River and Henry managed this enterprise for his father for many years. This certificate will be on display at the Enfield Center Museum.

The Enfield history book, Enfield, New Hampshire, 1761-2000: The History of a Town Influenced by the Shakers, is still available and contains valuable information on families and events in Enfield. Copies may be purchased at the Library, the Mascoma Savings Bank, the Shaker Museum, or through the Society. As Society and Town Historian, Marjorie Carr maintains a collection of historical and genealogical records at the Enfield Public Library, for public viewing. Artifacts pertaining to Enfield history are accepted for display at the museums.

The Society invites anyone interested in our programs to become members. Requests for information may be made to PO Box 612, Enfield, NH 03748. *Come, see what we are about.*

Kathy Ford, Secretary



Enfield Outing Club



Twenty-thirteen was a busy year at the Enfield Outing Club (EOC). We were fortunate to experience continued growth throughout the year, thanks to the support of long-time and new members alike.

The Granite State Sharp Shooters (GSSS) youth shooting team participated in the Winchester/NRA Program again. The program involves three position (prone, standing, and kneeling) smallbore rifle shooting at 50 yards. Our youth members achieved ranks from Marksman 1st Class to two members receiving the Expert rating. The team also competed in matches in Northfield, VT and the Pemigewasset Valley Fish and Game Club. Two team members shot in the Junior Olympic Tryouts and did very well. The GSSS hosted a sanctioned NRA competition at the Enfield Outing Club, and one of our own won the top youth shooter!

As an aspect of our involvement in the community, the EOC again participated in Old Home Days, holding a yard sale at Huse Park. The EOC also held another successful Christmas party for kids, thanks to the generous contributions of Bea and Lyle Clough. Thanks to everyone who volunteered to make both events a success, they are too numerous to include individually, you know who you are. 2014 ushers in the 80th year of the Enfield Outing Club, a long tradition of sportsmanship in the community.

Respectfully,

Daniel Bergamini
President



Enfield Shaker Museum

...preserving the Enfield Shaker legacy

The Enfield Shaker Museum is “your” Museum! The staff, our board, and our volunteers all work to preserve this treasure for you to enjoy. We strive to provide opportunities for you to learn about the Shaker’s way of living together, growing their own food, sewing their own clothes, and selling their products to the outside world. In 2014, we are dedicated to acquiring new Shaker artifacts for our Museum, expanding programs; and planning new exhibits, events and special tours.

Some of our highlights from 2013:

Hiring a part-time curator who has improved curatorial by upgrading our collections data base, working on acquisitions, and streamlining and improving how we interpret the site to our visitors with new material for our interpreters to study and a new self-guided tour pamphlet for visitors.

With the gift of an acquisition fund last fall, some very special pieces for our collections were purchased. We also received some very special pieces as donations from local residents. Many of these items have already been incorporated into our exhibits.

Last fall, we also received a preservation fund and we were able to reopen a project to work on the built-ins throughout the Great Stone Dwelling and start a new project on all 152 windows in the Great Stone Dwelling. Stop in to see the new drawers in the second room of our Gift Shop and ask our tour guides to show you some of our new windows.

Finally, thanks to this same preservation fund, we have embarked on our most prestigious of all the restoration projects, the East Brethren’s Shop. With the help of generous donors and volunteers, we are bringing the exterior of the East Brethren’s Shop back to Shaker form, rebuilding the chimneys, replacing the roof, the clapboards, the windows and the doors. The interior will include climate-controlled exhibit space, an apartment, and a restored attic.

These projects are just a few on the list of priorities that will ensure the rich history of the Enfield Shakers continues for generations to come and contributes to our town’s well-being.

A new adult program we started last winter, the Sharing Shaker History series. This program was created to improve the Shaker knowledge of our staff, the board, and local community members.

We have also been busy developing our educational programs including a new Fourth Grade program for local school children. In May of 2013 we invited over 194 school children and their chaperones to the Museum to learn



what it was like to be a Shaker child. We were so thrilled to have two classes from the Enfield Village School. Over 300 volunteer hours went into this program.

Other favorite adult programs included our Village Gardeners program. Every Tuesday from May to October, this group of volunteers keeps our gardens looking lovely while learning new skills. Several of our Village Gardeners live in Enfield and we hope more Enfield residents will join. We also offer a Community Garden where people lease personal garden plots for the season. It was a banner year for the vegetable gardens and we were able to share the produce with local food pantries.

In addition to these museum initiatives, we also held several fundraising events including our annual Snowshoe Festival, our Spring Taste, Toast and Tour, our July 4th Patriotic Sing-along, our Dragonfly Ball, our Harvest Festival, and our Shaker Holidays. We also hosted several weddings, meetings, conferences and retreats. This winter we opened our doors for L.L. Bean to hold their winter Outdoor Discovery Snowshoe program and next summer we will partner with AVA Gallery and hold a weeklong children's summer camp.



In 2014 we hope you will take advantage of your hometown museum. Stop by for a tour, sign up for one of our programs where you will learn about the rich history of the early settlers of Enfield, or attend one of our events. A free family pass is available at the town library and the month of December is free to all Enfield residents.

For more information, check out our website at www.shakermuseum.org or visit us on Facebook.

Enfield Shaker Museum
447 NH Route 4A
Enfield, NH 03748
(603) 632-4346
www.shakermuseum.org
info@shakermuseum.org

Respectfully submitted,

Dolores C. Struckhoff
Executive Director



Enfield Village Association

The mission of the Enfield Village Association (EVA) is to bring the community together to initiate and facilitate activities and projects that enhance the Town of Enfield's cultural, historical, recreational, and natural resources, while promoting economic development and building community pride.

The EVA Board of Directors, Administrator, and community volunteers, all work hard to fulfill the above stated mission, mostly through our committees, which include Design, Economic Development, Greeley House, Finance, and Development.

2013 started off with the annual Volunteer and Donor Appreciation Open House, sponsored entirely by the Board and Staff, and considered to be an important way to thank all of our valuable supporters. We couldn't do it without them.

One of these supporters, Kimberley Quirk, is the Vice President of the Board, and Chairs the Economic Development Committee. As an Enfield business owner herself (Energy Emporium), Kim worked tirelessly with her committee to get the 2013 Directory of Businesses and Services finished and mailed out to the community (2,500 copies). This committee also held ten Business Coffees at different locations throughout Enfield, and worked with Shelley Geoghegan and Scott Osgood (Enfield Town Planner) to put on a first-time Enfield Business Summit aimed at bringing businesses together and giving them a venue to voice their opinions about doing business in Enfield. Over 80 business owners and/or managers attended. Additionally, Kim allowed the EVA office to move into the front space of her 78 Main Street store front, until such time as we can move into our permanent location of 3 Shaker Hill Road, also known as the Greeley House.

Speaking of the Greeley House, that committee has also worked tirelessly, chaired by EVA Board member Doug Smith, to finalize plans and get the appropriate permits, permissions, and authorizations, to renovate the building to accommodate the EVA office, along with a single family rental, which will allow us to preserve a building with major historical significance and high visibility on Main Street. A Capital Campaign will be launched to raise the funds needed, as none of EVA's regular operating funds are used for this purpose. Volunteers cleaned up the house and property during our Spring Green-Up Day. A small group of volunteer workers under the direction of Paul Marshall continue to work on interior demolition and clean up.



Related to beautification of the Enfield landscape, accolades go to the Design Committee, and Chair Linda Zoller-McKibben. Under her direction, the gardens on Main Street, including the EVA Mother's Garden by the Rail Trail, got weeded and maintained, flowers were planted in the hanging baskets on the lampposts, scarecrows greeted everyone in a multitude of locations around town, and the beautiful holiday garlands, wreaths, and lights were put up for everyone to enjoy. They are also responsible for the new flag on the flagpole located near the Laundromat on Main Street.

Two major fundraisers were held this year. Our annual event, the Shaker 7 Road Race and Walk-A-Thon in June, was a major success, in part due to the return of the original course around the southern portion of Mascoma Lake, including the new bridge. Over 100 runners turned out to enjoy the scenic race route, in spite of intermittent rain. There were around 20 walkers as well who walked a 3-mile course. Prizes were given out to numerous categories of winners, including a completion certificate for the walkers. Another reason for this year's great turnout was the first-time participation in the Upper Valley Running Series. Our association with this series provided valuable exposure and brought in a greater number of participants.

Our second fundraiser was a classical guitar recital in October, given by the master guitarist and composer Thomas Geoghegan, spouse of our Administrator, Shelley Geoghegan. This recital was a donation to EVA, and volunteers provided lots of great food. This event provided a very enjoyable cultural experience for those of the Enfield community who attended. Mr. Geoghegan also donated 50% of his music CD sales to the Enfield Food Pantry.

Ending the year with a holiday theme was our always successful, free, community event, Hometown Holidays. Chaired by EVA Board President Debra Ford, and Co-Chaired by EVA Board Secretary Sharon Carr, the volunteer committee worked hard to put on a delightful day of fun for families. Activities included cookie decorating, crafts, and story time for children; adult wreath decorating, an array of vendors selling crafts and other treasures, our One-Day Café, Santa, and horse-drawn wagon rides. Food was also collected and given to the Enfield Food Pantry. This year's event was sponsored by a new business in town, the Kidsview Academy Preschool and Daycare, located on High Street. Thank you Jess & Ruben!

The 2013 EVA Board of Directors was as follows: Debra Ford, President; Kimberley Quirk, Vice President; Harry Trumbull, Treasurer; Sharon Carr, Secretary, and Board Members Flossy Courtemanche, Gary Gaudette, and Douglas Smith. John Kluge serves as our Selectmen's Representative. Shelley Geoghegan is the EVA Administrator.



FINAL NOTE: If you like what we are doing in and for the Enfield community, join us! We need volunteers!!!

Respectfully submitted,

Shelley Geoghegan
EVA Administrator





Grafton County Senior Citizens Council, Inc.

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2013, 159 older residents of Enfield were served by one or more of the Council's programs offered through the Upper Valley or Mascoma Senior Centers and 113 were assisted by ServiceLink:

- Older adults from Enfield enjoyed 1,535 balanced meals in the company of friends in the centers' dining rooms.
- They received 4,472 hot, nourishing meals delivered to their homes by caring volunteers.
- Enfield residents were transported to health care providers or other community resources on 1,827 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 262 visits with a trained outreach worker and 245 contacts with ServiceLink.
- Enfield's citizens volunteered to put their talents and skills to work for a better community through 2,369 hours of volunteer service.

The cost to provide Council services for Enfield residents in 2013 was \$86,177.20.

Such services can be critical to older adults who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be spent on nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by GCSCC become even more critical. New U.S. Census data



show that Enfield's over 60 population has grown by 92% over the last 20 years (from 517 to 992 individuals).

Grafton County Senior Citizens Council very much appreciates Enfield's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner
Executive Director



P.O. Box 433
Lebanon, NH
03766-0433

Phone: 603-448-4897
Fax: 603-448-3906

Web site: www.gcsc.org

A United Way Agency providing services to older adults in Grafton County



Grafton County Senior Citizens Council, Inc.

Statistics for the Town of Enfield August 1, 2012 to July 31, 2013

During the fiscal year, GCSCC served 159 Enfield residents (out of 992 residents over 60, 2010 Census). ServiceLink served 113 Enfield residents.

Services	Type of Service	Units of Service	x	Unit Cost ⁽¹⁾	=	Total Cost of Service
Congregate/Home Delivered	Meals	6,007	x	\$8.62	=	\$51,780.34
Transportation	Trips	1,827	x	\$12.93	=	23,623.11
Social Services	½ hours	262	x	\$21.25	=	5,567.50
ServiceLink	Contacts	245	X	\$21.25	=	5,206.25
Activities		887		N/A		

Number of Enfield volunteers: 28

Number of Volunteer Hours: 2,369

GCSCC cost to provide services for Enfield residents only 86,177.20

Request for Senior Services for 2013 7,000

Received from Town of Enfield for 2013 6,940

Request for Senior Services for 2014 7,000

NOTE:

1. Unit cost from GCSCC Statement of Revenue and Expenses for October 1, 2012 to July 31, 2013.
2. Services were funded by Federal and State programs 53%; municipalities, county and United Way 12%; Client donations 9%; Charitable contributions 18%; Other 8%.



Headrest

Headrest has completed 43 years of continuous services operating our 24-hour Hotline. This service started on January 4, 1971. The Hotline answered 6,619 calls this past year dealing with suicide, crisis, substance abuse and adolescent issues as well as providing information on services related to food, shelter and assistance. Please know that someone is always here to take your call 24/7 at 603-448-4400 or 1-800-639-6095

Headrest receives suicide calls for New Hampshire and Vermont from two national suicide lines (1-800-273-8255) & (1-800-SUICIDE). Headrest is accredited by the American Association of Suicidology. We currently are the only crisis call center in New Hampshire and Vermont with this designation.

Headrest also does substance abuse counseling and a Residential Transitional Living Program. Both of these programs due to State of New Hampshire grant funding are required to give priority to New Hampshire residence.

I encourage anyone needing our services; please contact our Hotline at 603-448-4400. The Hotline is generously supported by municipalities in the Upper Valley as well as donors from those towns including Enfield.

I would like to extend to the taxpayers of Enfield my thanks and appreciation for your past and future support. The staff at Headrest will do our very best to put your funds to good use serving those in crisis.

Respectfully,

Michael J. Cryans
Executive Director
(603-448-4872 ext. 110)





Listen

Listen Community Services is pleased to report the following services delivered to Enfield resident for FY 2013 (July 1 - June 30)

Direct Benefit Programs supporting Enfield residents:

Food Pantry	86 household visits at a value of \$13,391
Fuel Assistance	28 households received \$12,749 worth of fuel
Electrical Assistance	18 households received \$4,298 in electric payments
Holiday Baskets	21 households served at a value of \$4,200
Housing Helpers	11 households received \$3,290 in rental assistance
Summer Camp	20 children sent to camp at a cost of \$4,000
Thrift Store Vouchers	68 individuals received \$2,990 in clothing & furniture
USDA Food	113 individuals received \$5,250 worth of surplus food
Misc. Client Need	8 households received \$2,070 in benefits (prescription medication, gasoline, bus tickets, etc.)

Service Programs supporting Enfield residents:

Budget Counseling	47 households visits
Benefits Assistance	5 household visits

The total cost of service and direct benefits delivered to Enfield residents for FY 2013 is \$51,932. While there is no longer a Listen sponsored Community Dinner in Enfield, Enfield residents do benefit from our Community Dinners in surrounding towns. Last fiscal year, Listen served 17,481 meals valued at \$157,329. Enfield residents-in-need rely upon our Community Dinners. Listen does not charge for its services nor does it receive state or federal funds.

Listen Community Services is most grateful to Enfield residents for their support and goodwill. The Upper Valley is a special place to live because of your generosity. We are all blessed to have neighbors who recognize the need and then do something about it. Thank you for your thoughtful and kind response to those Enfield residents who are challenged by these hard times.



Sincerely,
Merilynn B. Bourne, Executive Director
Listen Community Services
603-448-4553 or www.listencs.org

Visit us on FACEBOOK –Listen Community Services



Mascoma Lake Association

The objectives of the Association are to protect Lake Mascoma and its environment, promote the responsible and sustainable enjoyment of the Lake by all its users, and to educate the public on issues related to these objectives.

The MLA is a member based non-profit association with 140 paying members and a volunteer board. Membership is open to anyone who shares our objectives. Countless volunteer hours were donated for the MLA's projects this year including collecting water samples, monitoring water quality, maintaining our working pontoon boat and organizing the milfoil removal dives, mapping the location of weeds with GPS, recruiting and organizing weed watchers. Weed watchers patrol their areas and mark invasive plants with our hand made orange markers. Volunteers also created and maintained our web site. Volunteers participated in the NH annual Loon Census, worked with the Loon Preservation Committee (LPC) to monitor loon-nesting areas and roped off nesting sites and floated signs to alert boaters of the presence of loon nests or chicks.

Our most labor-intensive project remains the control of Eurasian Milfoil. In 2013 over 3,000 plants were hand dug and removed from the lake. This prolific plant has the potential to form a mat of vegetation across the water surface impacting enjoyment of the lake for swimmers, kayakers and fisherman. Without control efforts, Eurasian Milfoil would certainly impact the scenic quality and property values around the lake. The state mandates that only certified weed control divers remove these plants as mishandling can lead to further spread. We have a team of certified divers who donate their time and energy to keeping this invasive at bay, but new divers are welcome and needed to keep this effort going.

About 75 people attended our annual meeting, held on July 27th. Our guest speaker, Amy Smagula from the DEC spoke about the long-term management plan for Mascoma regarding controlling Milfoil. Her talk can be accessed on our web site.

Our next annual meeting is planned for July 26, 2013 at the Enfield Community Center @ 8:30 a.m. Our guest speaker will be talking about ways homeowners can control the runoff of storm water into the lake which adds unwanted nutrients that feed algae and other unwanted plants. We are always happy to welcome new members who share our mission. Hope you'll join us.

Visit us at mascomalakeassociation.org



President, Teresa Lynch
Vice President, Allison Flint
Treasurer, Gary Gaudette
Secretary, Sally Sharp



Mascoma Valley Health Initiative

MVHI is a nonprofit public health organization serving the Upper Valley towns of Canaan, Dorchester, Enfield, Grafton, Grantham, Hanover, Lebanon, Lyme, Orange, Orford, Piermont, and Plainfield. Our goal is to protect and promote the health of our community. MVHI hosts a number of public health and substance abuse prevention programs and works with partner organizations to promote a broad range of public health efforts.

In 2013, MVHI began to formally serve as the administrative home for the Upper Valley Public Health Advisory Council, a regional collaborative working to leverage the diverse capabilities of our communities, health and human services providers, schools, and businesses to improve our regional response to public health needs. We have established an Executive Team to lead the Advisory Council, have established a framework for understanding the priority needs of the region, and will complete the year by reaching out to a broad group of entities and individuals who we hope will join the Advisory Council.

MVHI ran two substance abuse prevention initiatives in the towns of Canaan, Enfield, Dorchester, Grafton, and Orange: 1) Indian River Youth 2 Youth after-school program, and 2) Mascoma Valley Prevention Network, a community coalition focused on reducing youth alcohol and drug abuse.

During 2013, our programs reached many people who live, work, and attend school in Enfield:

- Immunizations -- MVHI provided information for parents about free flu vaccines. We hosted three flu vaccine clinics in the region that provided over 600 free flu vaccines to residents aged 10 and older.
- Substance Abuse Prevention: During the 2012/2013 school year, 5 Enfield youth participated in the Youth 2 Youth program. In the spring, Youth 2 Youth participants conducted the Samantha Skunk smoking prevention program to all kindergartners and first graders at the Enfield Village School. During the past year, MVPN participated in several school and community events to provide information and engage parents. We launched the Parent Pledge Initiative and the Indian River Prescription Medication Safety Campaign.



- Coordination: MVHI staff represented region wide public health issues at various regional and state level committees and workgroups, including the Upper Valley All Health Hazards Regional Coordinating Committee, the HEAL Partnership, and NH Department of Health and Human Services Regionalization efforts.

MVHI greatly appreciates the support we receive from Enfield and will continue to work hard to meet your needs in 2014.





Mascoma Valley Parks & Recreation

Beginning in 2011 a representative from Upper Valley Healthy Eating Active Living (UV HEAL) and the towns of Enfield and Canaan collaborated with the goal to enhance recreational opportunities and expand active living in the Mascoma Valley Region. The result of their efforts was the establishment of “Mascoma Valley Parks and Recreation”. A Regional Recreation Coordinator was hired in April 2013 to work in conjunction with the recreation departments of both Enfield and Canaan in order to coordinate agreed upon aspects of the parks, recreation and trails programming of the five Mascoma Valley Region towns. Since April, Mascoma Valley Parks and Recreation has helped maintain the current recreation programs offered in the towns, and introduced more than ten new programs with over 500 people participating.

In addition to developing and organizing new programs and activities, this year saw the first two seasonal publications of *Play Mascoma Valley! A Guide to Recreation & Active Living* (PMV). PMV is a semiannual brochure that highlights community events offered throughout the year, and provides information on how to register for programs. 1,000 copies were distributed to community members through the schools, local businesses and were also available at the Canaan and Enfield town offices. Look for future editions to come out in Spring for the Spring/Summer programs and then a second one in the Fall for the Fall/Winter programs.



Field Hockey Camp 2013



Sailing Lessons 2013



Insanity Fitness Class 2013

2013 **NEW** programs, events and activities:

- 1st Annual “4 on the 4th Road Race” (in conjunction with Social-Summit Lodge #50 on July 4th) – over 65 participants and volunteers
- Jack-o-Lantern Jog & Kids 1k Trick or Trot – over 70 participants and volunteers
- Insanity Fitness Class – over 15 participants
- Piloxing Fitness Class (2 sessions) – over 18 participants
- Swing Jamie Line Dancing (3 sessions) – over 12 participants
- Sew Simple! Afterschool Sewing Program for Middle School Students – 5 participants
- Adult (Over 30) Basketball – over 10 participants
- Play Field Hockey! Summer Camp – over 25 participants and volunteers
- Outdoor Movie in the Park (in conjunction with the Enfield Police Department)
- New Hampshire Fisher Cats game – 100 members of the community attended
- Sailing Lessons (in conjunction with the Mascoma Sailing Club) – 6 participants



Line Dancing 2013



4 on the 4th Road Race, July 4th 2013



Swim Lessons 2013

Collaborative Programs and Coordination Efforts:

- Enfield and Canaan Beach Programs (Lifeguard and Swim Instruction)
- Indian River Cross Country Program – 20 participants
- Mascoma Youth Sports League (facility use scheduling and promotion)
- Indian River School 100 Mile Club – over 100 participants (teachers & students)
- Halloween Party (Enfield and Canaan)
- Winter Golf Tournament
- MascomaMan Triathlon

More programs means greater use of the Enfield Community Building, as well as the local schools and other community buildings and fields. Thank you to the community organizations that opened their doors, as well as the Mascoma School District for their support of recreation programs and use of their facilities.



Thank you to Dartmouth Hitchcock/UV HEAL, Mascoma Savings Bank Foundation, Children's Fund of the Upper Valley, Byrne Foundation and the towns of Canaan and Enfield for their support of the Regional Recreation Coordinator position. The New Year has already kicked off with some new programs, and the second year with Mascoma Valley Parks & Recreation is promising to be just as busy as the first.

Be sure to check out the Mascoma Valley Parks & Recreation Facebook page for new programs and updated information, as well as the Enfield and Canaan town websites, and the Mascoma & Enfield ListServes. Contact mvalleyrec@gmail.com if you have questions, or if you have an idea for a new program.

Below is a list of current and upcoming programs for 2014. I truly appreciate the warm welcome I received from the community members. I look forward to seeing many of you at a future program, event or activity. Play On!

2014 Mascoma Valley Parks & Recreation Programs:

- Piyo Strength and Fitness Class (Saturdays at 8:00am)
- Swing Jamie Line Dancing (Thursdays at 5:10pm)
- Piloxing Fitness Class (Wednesdays at 6:30pm)
- Insanity Fitness Class (Mondays and Fridays at 5:30pm)
- Challenger Sports Youth Soccer Camp (July)
- Conversational French Club (Saturdays at 10am)
- Indoor Weekend Walking Club at MVRHS (coming soon!)
- Indoor Field Hockey (Thursdays at 6pm)
- Afterschool Adult Yoga & Zumba (coming soon!)
- And so much more!

Respectfully Submitted,

Katharine Lary Jopek
Regional Recreation Coordinator



Town Forest Fire Warden & State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

This past fire season started in late March with the first reported fire on March 26th 2013. April, which is the traditional start to our spring fire season, started very dry with little measurable precipitation until the middle of the month. Approximately 70% of our reportable fires occurred during the months' of April and May. The largest fire was 51 acres on April 29th. 81% of our fires occurred on class 3 or 4 fire danger days. By mid May, extensive rains began which provided us with a very wet summer overall. We had a longer fall fire season due to drier than normal conditions following leaf fall. Fortunately most of these fires were small and quickly extinguished. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2013 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

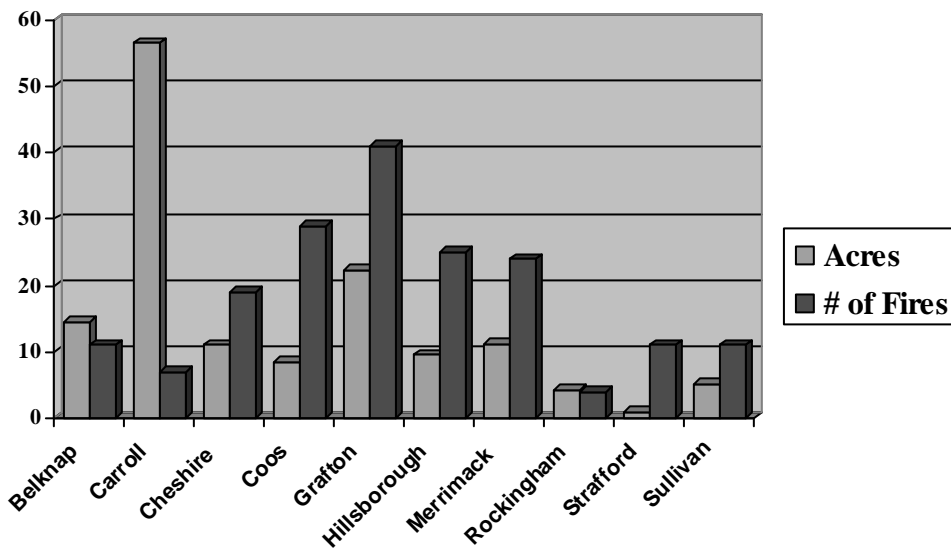


2013 Fire Statistics

(All fires reported as of November 2013)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

Fire Activity by County



COUNTY STATISTICS

County	Acres	# of Fires
Belknap	14.5	11
Carroll	56.5	7
Cheshire	11	19
Coos	8.5	29
Grafton	22.3	41
Hillsborough	9.5	25
Merrimack	11.2	24
Rockingham	4.3	4
Strafford	1	11
Sullivan	5.2	11



Causes Of Fires Reported		Year	Total Fires	Total Acres
Arson	1	2013	184	144
Debris	69	2012	318	206
Campfire	12	2011	125	42
Children	1	2010	360	145
Smoking	10	2009	334	173
Railroad	0	2008	455	175
Equipment	4	2007	437	212
Lightning	0	2006	500	473
Miscellaneous*	85	2005	546	174

* Miscellaneous: power lines, fireworks, electric fences, etc.

ONLY YOU CAN PREVENT WILDLAND FIRES



Tri-County Community Action Programs

The Upper Valley Community Contact Office distributes the Low Income Home Energy Assistance Program (LIHEAP) and the New Hampshire Electric Assistance Discount Program for the New Hampshire side of the Upper Valley, which includes your municipality. As you may know Tri-County CAP is a private non-profit with proven experience in serving the 3 most northern counties for over 45 years.

The Upper Valley Community Contact Office provides the following services to vulnerable and low income citizens of Enfield and the surrounding New Hampshire towns:

- Weatherization
- Fuel Assistance
- Electric Assistance
- Referrals and coordination with other agencies when citizens are in need
- We also share out space with Homeless Outreach and refer people for services when needed. HOWEVER, Homeless Outreach is NOT requesting any funds from your town at this time.
- Intake for the Federal LIHEAP program (known as Fuel Assistance) in FY 2012-2013, **125 Enfield households received a total of \$56,340.00** in DIRECT grants toward deliverable fuels, electric heat bills and rent if the heat was included.
- Intake for the Electric Discount Program saving **59 Enfield Households \$22,145.42** on their electric bills in FY 2012-2013.
- Weatherization was able to perform energy conservation improvements to **1 Enfield household with Weatherization services for a total of \$5,010.39** in repairs. This will save these residents a significant amount of money on annual energy costs.

We now provide Neighbor Helping Neighbor and Project Care applications as well as the referrals for the process. These assist households who are in danger of an electric disconnect. TCCAP also currently provides FairPoint Communications phone discount applications.



Our request for the 2014 budget is \$3,330.00. This represents \$18.00 per households we assisted in your town during the last fiscal year. TCCAP asks the additional eight towns we serve for the same amount of assistance. We rely on municipal support to help us keep our doors open so we can in turn keep town costs down to a minimum. This is a symbolic relationship that works for everyone.

Thank you for your consideration.

Sincerely,

Angelica Hudson





UNH Cooperative Extension - Grafton County

University of New Hampshire Cooperative Extension's mission is to provide New Hampshire citizens with research-based education and information to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Five full-time Extension Specialists are based out of our North Haverhill office located in the County Complex. Deborah Maes; Food Safety and Community & Economic Development, Kathleen Jablonski; Youth and Family, Heather Bryant; Food & Agriculture, Dave Falkenham; Natural Resources and Michal Lunak; State Dairy Specialist. Donna Lee serves as Program Coordinator supporting our 4-H Club structure and Master Gardener Volunteers. Lisa Ford, providing Nutrition Education to at-risk audiences, is located at the Whole Village Family Resource Center in Plymouth. Kristina Vaughan and Teresa Locke provide office support and initial phone and office contact with our clients. Here are some of our noteworthy impacts during the past year:

- A Memorandum of Understanding between the Grafton County Commissioners, the Executive Committee of the Grafton County Delegation and the University of New Hampshire was renewed.
- Deb Maes worked with a team of colleagues across the state to reach underserved clients as part of the Granite State Future project. Small individual focus groups as well as regional sessions gave people a chance to talk about their communities and their needs.
- Dave Falkenham completed a National Resources Inventory for the town of Easton and also completed site visits on 8000 acres of privately owned forestland throughout the county to help landowners manage their private woodlots.
- Heather Bryant is collaborating with the Grafton County Farm to conduct a variety trial of late blight resistant tomatoes.
- Donna Lee worked to restructure 4-H club leader trainings that included on-line training modules.
- Michal Lunak organized statewide workshops on forage production and dairy feed focusing on growing new forage crops and innovative uses of old forages.



- Heather Bryant worked with a state-wide team to prepare for the implementation of the Food Safety Modernization Act and its impact on local farms.
- Kathy Jablonski helped create a 4-H Healthy Living website as well as a 4-H Club Challenge, promoting the Presidential Active Lifestyle Award and healthy living resources.
- Lisa Ford is working in schools to teach good eating habits to students. As a result of her efforts teachers report that students are “connecting physical activity to their hearts and bodies being healthy.”
- Heather Bryant and colleagues worked to revamp the Pesticide Applicator Training program to become a “flipped classroom” to make it easier for participants to study information prior to the education session.
- Volunteer Master Gardeners worked on a Butterfly and Rain Garden Project at the newly remodeled Minot-Sleeper Library in Bristol.
- Volunteers serve on the Grafton County Extension Advisory Council and also provide local support for our programs as Covert Cooperators, 4-H Leaders and Master Gardeners. Advisory Council Membership for 2012-2013 included Kathleen Taylor and Martha McLeod, Franconia; Frank Hagan, Bethlehem; Luther Kinney, Sugar Hill; Mary Ames, Bath; Pauline Corzilius, Pike; Joan Pushee, Plymouth, Jon Martin; Bristol; Emilie Shipman, Enfield; Joan Osgood and Hal Covert; Piermont; and Catherine Flynn; North Haverhill. They are joined by State Representative Charles Townsend of Canaan and County Commissioners led by Chair Michal Cryans.

Be sure to look for us on Facebook and Twitter and on-line at www.extension.unh.edu.



Respectfully submitted,

Deborah B Maes
County Office Administrator



Upper Valley Household Hazardous Waste Committee

The Upper Valley Lake Sunapee Regional Planning Commission established a website to represent both the Upper Valley Household Hazardous Waste Committee and the Greater Sullivan County Household Hazardous Waste Committee. This regional website (hhw.uvlsrpc.org/) provides educational outreach, nontoxic alternatives to typical toxic products, and the schedule for upcoming household hazardous waste and unwanted medicines collections. Municipalities are encouraged to provide a link to this web site from their own municipal web site. Contact Victoria Davis at 448-1680 for more information.

Educational Events: The Household Hazardous Waste Committee's Home Show booth in March 2013 featured information on avoiding the purchase toxic products. Committee members also helped citizens make nontoxic cleaners at the Love Your Lake Day in Sunapee, Unity Old Home Day, and the Lebanon Farmer's Market.

Household Hazardous Waste Collection Support: Both committees provided volunteer support at the collections keeping waiting times short and residents informed: May 18 and September 21 at the Lebanon Landfill, June 15 in Newport and August 17 in Newbury. We also held our first "satellite" collection for the Town of Piermont in September. Over 700 households attended all collections at a cost of \$45 per household.

Unwanted Medicine Collections: Dartmouth-Hitchcock Medical Center Pharmacy partnered with the Committees and UVLSRPC to provide unwanted medicine collection at the Lebanon collections.



Upper Valley Lake Sunapee Regional Planning Commission

The Commission has been providing professional planning assistance to municipal boards since 1962 when it was the Upper Valley Development Council. The Commission is one of nine regional planning commissions (RPCs) in New Hampshire created to coordinate all aspects of planning, act as a liaison between local and state/federal agencies and provide advisory technical assistance on land use issues and development. We serve 27 communities from Piermont to Charlestown along the Connecticut River and from Wilmot to Washington to the east.

Revenue for the Commission was \$1,148,364 for FY13. About 16% of last year's revenue was received through local contracts with municipalities over and above dues, demonstrating the need and value of services. Currently, 93% of the municipalities within the region are members of the Commission. About 25% of Commission revenue came from the Unified Planning Work Program utilizing Federal Highway Administration funding through the NH Department of Transportation. Other state and federal funding sources include USDA Rural Development, EPA funding distributed through NH Department of Environmental Services and FEMA through the NH Department of Safety – Homeland Security and Emergency Management. Less than 1% of the Commission revenue was received from state resources through the NH Office of Energy and Planning.

Local dues from municipalities support just under 9% of the budget. In FY13, member communities and counties provided membership dues that allowed the Commission to leverage approximately \$632,751 in federal funding to assist municipalities within the region.

The Commission consists of representatives appointed by the leadership of each member municipality or county. Each municipality that is a member of the Commission is entitled to two representatives to the Commission. Municipalities with a population of over 10,000 but less than 25,000 are entitled to have three representatives on the Commission. Counties are entitled to two representatives as well. The Town of Enfield is currently represented by Steven Schneider and Dan Kiley.

In FY13 the Town of Enfield received 557.75 hours of technical assistance service as a member. Membership dues for the Town of Enfield in FY13 were \$5,722.92. The Town saved \$10,936.40 by being members this year.



The Commission was engaged in over 46 projects within the region this year and has increased its capacity to serve the communities of the region. Please visit our website www.uvlsrc.org to view projects currently underway and those recently completed.

Please feel free to contact us at 603-448-1680 or email me at cfrost@uvlsrc.org to share your thoughts.

Sincerely,

Christine Frost

Executive Director



UPPER VALLEY LAKE SUNAPEE
REGIONAL PLANNING COMMISSION

10 Water Street, Suite 225, Lebanon, NH 03766 603-448-1680



Visiting Nurse & Hospice of VT and NH

Home Health, Hospice and Maternal Child Health Services in Enfield, NH

The Visiting Nurse & Hospice of Vermont and New Hampshire (VNAVNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNAVNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNAVNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNAVNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2012 and June 30, 2013, VNAVNH made 2,051 homecare visits to 101 Enfield residents. This included approximately \$81,554 in unreimbursed – or charity – care to Enfield residents.

- Home Health Care: 1,661 home visits to 82 residents with short-term medical or physical needs.
- Long-Term Care: 84 home visits to 3 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- Hospice Services: 260 home visits to 5 residents who were in the final stages of their lives.
- Maternal and Child Health Services: 46 home visits to 11 residents for well-baby, preventative and palliative medical care.

Additionally, residents made visits to VNAVNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Enfield's annual appropriation to the VNAVNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,

Jeanne McLaughlin
President (1-888-300-8853)



WEST CENTRAL BEHAVIORAL HEALTH

AFFILIATE OF THE DEPARTMENT OF PSYCHIATRY, GEISEL SCHOOL OF MEDICINE AT DARTMOUTH

West Central Behavioral Health is the state-designated Community Mental Health Center for Enfield and a broader community that includes Sullivan and southern Grafton counties. Our mission is to reduce the burden of mental illness and improve the quality of life in our community. We commit ourselves to providing mental health services that are safe, effective, patient-centered, timely and efficient.

West Central serves about 3,400 local residents each year who suffer from a range of chronic disorders and illnesses including psychosis, schizophrenia and bipolar disorder. Our clients may also battle addiction, anxiety, depression, divorce- or relationship-related stress, and other debilitating but highly-treatable conditions. We work with people of all ages in outpatient clinics, homes, nursing homes, correctional facilities, schools, and residential supported living programs, offering a variety of counseling, psychiatric, case management and emergency services.

In fiscal year 2013, West Central served the needs of 150 Enfield residents, including 60 children and their families. During that time, we received an appropriation of \$5,490 from the Town of Enfield, which helped us to provide free or discounted behavioral health services to Enfield residents who are uninsured or underinsured. During fiscal year 2013, West Central provided \$25,256 in free or discounted care to Enfield residents, which represents a 17% increase over fiscal year 2012.

West Central Behavioral Health staff and board members are committed to providing the highest quality mental health services to clients in our region, regardless of their ability to pay. To sustain our commitment to some of our most vulnerable neighbors, we are again asking the towns and cities we serve to support us in providing these services. To achieve this goal, we are requesting level funding for FY2014 in the amount of \$5,490 from the Town of Enfield. These essential funds will help West Central continue to provide mental health care to Enfield residents who rely on our services. We are most grateful for your continued support.

Sincerely,

Heidi Postupack

Director of Marketing & Development



WISE

WISE is the Upper Valley's sole provider of crisis intervention and support services to victims of domestic and sexual violence and a leading educator on healthy and safe relationships. WISE offers 24/7 support to victims through a crisis hotline and/or presence at local emergency rooms, police stations, courthouses, or other community locations. WISE's program office in downtown Lebanon is open during business hours for victims and their family members to meet with WISE advocates. WISE also offers confidential emergency shelter, transitional housing support, service coordination, and support groups. In addition, WISE offers a wide range of educational programs throughout the community to promote prevention efforts. WISE educators have a sustained presence in each of the area high schools and middle schools, delivering workshops to adolescents on topics such as media literacy, bullying dating violence, and consent. WISE also offers educational sessions to adults in the community, including parents, teachers, medical and legal professionals, and other interested individuals.

In the last fiscal year, WISE provided crisis and/or support services to 1,268 individuals. 57 of these individuals are known to be Enfield residents. WISE was also a very active partner with Mascoma High School and facilitated a number of school-based and community trainings to adolescents and adults.

The WISE Board of Directors, staff, and volunteers would like to thank the residents of Enfield, on behalf of the many survivors of domestic and sexual violence, for your on-going support of our programs and services.







Town of Enfield



Vital Statistics



Marriages

For the Year Ending December 31, 2013

The following report may seem incomplete, but the Town Clerk may only report information which the parties have specifically authorized for publication. This is the complete list of marriages the Town Clerk has been authorized to publish in the Annual Report.

<u>Date</u>	<u>Name of Groom/Maiden Name of Bride</u>	<u>Residence</u>
Feb. 6	Sean M. Wescott Sarah E. Boyd	Enfield Enfield
Apr. 6	Spencer R. Lemay Danielle E. Welch	Enfield Enfield
May 18	Alan J. Gaskin Wendy L. McCarthy	Lebanon Enfield
June 21	David J. Hedstrom Tracey A. Doolittle	Enfield Enfield
July 20	Daniel J. Huff Christal M. Corrigan	Enfield Enfield
Aug. 17	Joshua T. Connors Chelsae A. Crowe	Enfield Enfield
Sept. 7	James D. Swain Megan P. Perrotto	Enfield Enfield
Nov. 16	Everett N. Jones Laurel A. Ludy	Enfield Enfield
Dec. 14	Michael W. Dann Danielle M. Ferry	Enfield Enfield



Births

For the year ended December 31, 2013

The following report may seem incomplete, but the Town Clerk may only report information which the parents have specifically authorized for publication. This is the complete list of births the Town Clerk has been authorized to publish in the Annual Report.

<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Jan. 3	Lebanon	Jack Joseph Edson	Trevor Edson Mary-Catherine Edson
Jan. 3	Lebanon	Kolton Brigham Gunn	Stephen Gunn II Melissa Gunn
Jan. 14	Lebanon	Evan Patrick Mitnaul	Larry Mitnaul Jr. Katherine Mitnaul
Jan. 31	Lebanon	Ismaeel Jibran Khokhar	Jibran Khokhar Tehmina Butt
Feb. 1	Lebanon	Clara Mae Finger	William Finger Molly Finger
Feb. 7	Lebanon	Mason Vincent Sevene	Amy Sevene
Feb. 17	Lebanon	Tukker Marshall Hardy	Kevin Hardy Shaunna Hafford
Mar. 3	Lebanon	Halle Rose Estes	Keith Estes Sarah Goodrich
Mar. 5	Lebanon	Samuel James Goodness	Brian Goodness Faith Goodness



<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Mar. 7	Lebanon	Scarlette Grace Nagel	David Nagel Dawn Nagel
Apr. 4	Lebanon	Owen Miles Golden	Ryan Golden Crystal Golden
June 13	Lebanon	Ethan Richard Huff	Daniel Huff Christal Corrigan
June 22	Lebanon	Dominick Avery Belisle	Matthew Belisle Jessica Belisle
Aug. 3	Lebanon	Abigail Cora Davis	Kevin Davis Erica Davis
Aug. 3	Lebanon	Michael Sean Reynolds, Jr.	Michael Reynolds Aarika Reynolds
Aug. 8	Lebanon	Skylar Aliyah Jackson	Jeffrey Jackson, Jr. Hannah Jackson
Aug. 10	Lebanon	Kai Donovan Whitson	Wesley Whitson Rachel Whitson
Aug. 17	Lebanon	Bentley James Lamb	Robert Lamb Katelyn Hathaway
Aug. 31	Lebanon	Tessa Katherine Lacey	Sean Lacey Angela Lacey
Oct. 4	Lebanon	Kaleb Kenneth Bergeron	Keith Bergeron Ericka Bergeron
Oct. 8	Lebanon	Leo Abbott Bill	Katrina Bill
Oct. 20	Lebanon	Corbin Whitcomb Ramirez	Ruben Ramirez Jessica Ramirez



<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Oct. 21	Lebanon	Ellis Marjorie Coe	Marcus Coe Lindsay Coe
Nov. 7	Lebanon	Piper Michelle Burns	Michael Burns Marina Burns
Nov. 14	Lebanon	Ava Marie Kowalski	Anthony Stavrou Julie Kowalski
Nov. 24	Lebanon	Hayden Alan Barnes	Shane Barnes Amy Barnes
Dec. 20	Lebanon	Finley Noelle Streit	Eric Streit Jessica Streit



Deaths

For the year ended December 31, 2013

<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u> <u>Maiden Name of Mother</u>
Jan. 25	Lebanon	Raymond Staggs	William Staggs Edith Houck
Feb. 4	Enfield	Kevin Temple	Bob Temple Pauline Labounty
Feb. 7	Enfield	Robert Henry	Fred Henry Gladys Penn
Feb. 18	Lebanon	Miriam Pitkin	Lawrence Higgins Geneva Farmer
Mar. 4	Enfield	Joel Wallace	Richard Wallace Dianne Buckman
Mar. 14	Lebanon	Annalee Harrington	Daniel Harrington Kristin Zaffuto
Mar. 15	Enfield Center	Laura Poire	John Wormwood Arlene Fournier
Mar. 24	Lebanon	Janet MacLaughlin	John MacLaughlin Edna Deplitch
Mar. 31	Enfield	Bonnie Boutin	Carl King Virginia Wyman
Apr. 25	Charlestown	Evelyn Brewer	James Ryan Evelyn Filgate
May 14	Lebanon	Michael Descoteau	Arthur Descoteau Alma Lepite



<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father Maiden Name of Mother</u>
May 20	Lebanon	Dorothy Kendall	Pearl Cross Bertha Grace
June 19	Enfield	Robert Cimis Sr.	George Cimis Estelle Colantuoni
July 8	Windsor VT	Georgianna Dyke	George Loupis Bertha Follensbee
July 10	Enfield	Donald Crate	Joseph Crate Albina Nareau
July 17	Enfield	Richard Rowe	James Rowe Isabel Oakes
July 19	Lebanon	James Hunter	Michael Hunter Margaret Clifford
Aug. 2	Enfield	Donald Cantlin Jr.	Donald Cantlin Sr. Gladys Duplessis
Aug. 16	Lebanon	Lois Devins	Ira Parker Lillian Davis
Aug. 30	W. Lebanon	Harry Auger	Paul Auger Jessie Davis
Sept. 10	Lebanon	Catherine H. Aldrich	John G. Leavitt Bertha Sunhan
Sept. 13	Enfield	Andrew Amore	Francesco Amore Anna Rocco
Sept. 26	Lebanon	Kolton Gunn	Stephen Gunn II Melissa Gunn
Oct. 2	Enfield	Boyd Chesley, Jr.	Boyd Chesley, Sr. Edith Estes



<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u> <u>Maiden Name of Mother</u>
Oct. 8	Lebanon	Elizabeth Mason	Fred Monica Ruth Trachier
Oct. 13	Lebanon	Arlene Rich	Daniel Downes Alice Sargent
Oct. 31	Enfield	Charles Warren	John Warren Molly Vang
Nov. 4	Lebanon	Helen Watrous	Vern White Mary Johnson
Nov. 12	Enfield	Ernest Guerin	Joseph Guerin Mary Lawrence
Nov. 14	Enfield	Allen Smith	John Smith Clara Behrendt
Nov. 22	Enfield	Robin Adams	John Ford Janet Leavitt
Nov. 24	Lebanon	Richard Heath	Russell Heath Florence Cody
Nov. 25	Lebanon	Douglas Johnson, Jr.	Douglas Johnson Ruth Philips
Dec. 7	Lebanon	Jason Timmons	Floyd Timmons Deborah Blanchard
Dec. 21	Lebanon	Leo Maxfield	Arthur Maxfield Antoinette Boisvert



Town of Enfield



Miscellaneous Reports



2013 Town Meeting Minutes

Moderator Dr. David Beaufait called the meeting to order at 9:00 am on Saturday, March 16, 2013 at the Enfield Elementary School. He led the audience in the Pledge of Allegiance.

He explained the rules of order. J. Patten made a motion to allow non-residents to speak, W. Warren seconded the motion. A voice vote carried the motion. L. O'Keefe made the motion to allow the Moderator not to re-read each article in entirety after discussion, J. Patten seconded. A voice vote carried the motion. R. Powell made the motion to allow discussion of the articles, K. Stewart seconded. A voice vote carried the motion. The Moderator asked the audience for their permission to allow Mr. Carrier, Chairman of the Capital Improvement Program Committee, to offer a presentation at the beginning of Article 6 which would apply to Articles 6-13, to which the audience agreed. (A copy of the Power Point presentation Mr. Carrier used is attached to this record).

Selectman John Kluge presented certificates of appreciation to outgoing board and committee members. The Moderator introduced the head table: Selectmen Cummings, Crate and Kluge, Town Manager Steven Schneider, Town Attorney James Raymond, Chairman of the Budget Committee Doug Pettibone, Budget Committee members Gayle Hulva, Shirley Green, Samuel Eaton, Lori Saladino, Annabelle Bamforth and Janet Shepard, Alisa Bonnette, Executive Assistant and Town Clerk Carolee Higbee.

The Moderator presented the results of Articles 1 through 3, which were voted on by ballot on Tuesday, March 12th:

2013 TOWN WARRANT

To the inhabitants of the Town of Enfield, in the County of Grafton, qualified to vote in Town affairs:

Take notice and be warned that the Annual Town Meeting of the Town of Enfield, New Hampshire, will be held on two days as follows:

On Tuesday, March 12, 2013, in the Whitney Hall Auditorium, 23 Main Street, Enfield, NH, there will be voting only by Official Ballot for the election of Town Officers and Amendment to the Enfield Zoning Ordinance. Note: By law, the meeting must open before the voting starts. Therefore, the meeting and polls will open at 8:00 a.m. for the consideration of all ballot articles. At 12:00 NOON the meeting will recess, but the polls will remain open.

Polls will be open at 8:00 a.m. and close at 7:00 p.m. There will be no opportunity to vote by ballot on Articles 1 through 3 at the second session of the Town Meeting. After the polls close at 7:00 p.m., the ballots will be counted.



The meeting will reconvene **Saturday, March 16, 2013**; Articles 1 through 3 will be presented and articles 4 through 19 will be presented, discussed and acted upon beginning at 9:00 a.m. at the Enfield Elementary Village School, 271 US Route 4, Enfield, NH.

Article 1. To choose by ballot all necessary Town Officers for the ensuing year.

For One Year: One Library Trustee
Philip N. Cronenwett 997

For Three Years: One Selectman
Donald J. Crate Sr. 950

One Trustee of Trust Funds
Ellen H. Hackeman 1018

One Cemetery Trustee
Richard M. Henderson 1016

One Fire Ward
Richard A. Crate Sr. 593
Christopher J. Bagalio 495

One Library Trustee
Francine R. Lozeau 1069

Two Zoning Board of Adjustment Members
Edward Scover (by write-in vote) 11
Kenneth May (by write-in vote) 9

Three Budget Committee Members
Sam Eaton 758
Shirley A. Green 836
David L. Stewart 745

Article 2. Are you in favor of the adoption of **Amendment No. 1** as proposed by the Planning Board for the Town of Enfield Zoning Ordinance as follows?



To establish a new Route 4 District and change a portion of the Community Business (CB) District generally bounded by the Enfield/Canaan Town Line on the north and east, the centerline of the Northern Rail Trail on the south, and lots 14-69, 36-1, 36-24, 36-25, and 36-26 on the west to the new Route 4 District as shown on the map below.



The proposed Route 4 District would:

- Reduce minimum lot sizes and increase allowed residential density;
- Allow Research and Development and Light Industry uses;
- Establish a maximum building footprint and impervious surface lot coverage limit;
- Revise minimum setback requirements and establish a maximum setback for properties adjacent to Route 4;
- Establish building form and façade standards;
- Establish minimum landscaping requirements;
- Require adjoining developments to be connected to each other for both vehicular and pedestrian access.

The full text of this amendment is available at the Enfield Town Offices, on file with the Enfield Town Clerk, and online at the Town of Enfield website www.enfield.nh.us.

Approved by the Enfield Planning Board by a vote of 7-0.

Yes 825, No 214. Article 2 passed as printed.



Article 3. Are you in favor of the adoption of **Amendment No. 2** as proposed by the Planning Board for the Town of Enfield Zoning Ordinance as follows?

To amend Section 409 (Parking and Loading Requirements) to reduce the minimum parking requirements for future non-residential development.

The proposed Section 409 would:

- Reduce the minimum parking requirement for retail uses to 1 space per 500 SF of Floor Area;
- Reduce the minimum parking requirement for general business (e.g. office, research and development, etc.) uses to 1 space per 800 SF of Floor Area.
- Establish a minimum parking requirement of 1 space per 500 SF of Floor Area for industrial uses.

The full text of this amendment is available at the Enfield Town Offices, on file with the Enfield Town Clerk, and online at the Town of Enfield website www.enfield.nh.us.

Approved by the Enfield Planning Board by a vote of 7-0.

Yes 809, No 218. Article 3 passed as printed.

Article 4: To see if the Town will vote to raise and appropriate the sum of two hundred sixty-five thousand, five hundred four and 00/100 dollars (**\$265,504**) to repave and repair Jones Hill Road and to authorize the issuance of not more than \$265,504 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 10-0.

D. Crate made the motion to accept the article as printed, J. Kluge seconded the motion.

S. Schneider spoke to the article, explaining the scope of work and stating that the work should begin as soon as possible with July as the target date for paving. T. Jennings asked why we are borrowing this money if we have it available, as evidenced by Article 7 for close to the same amount. S. Schneider



explained that the debt service we experience with this article allows us to leverage our dollars. J. Patten said that she understood that the Highway Department and Board of Selectmen don't need town meeting approval for every little thing, so what happens if this doesn't pass? Can they proceed with the project anyways? J. Taylor, Director of Public Works, replied that we would probably limp along and use a ton of salt. The road is in very bad shape and needs more than just a top-coat paving fix. R. Cusick, Capital Improvement Committee member, said that the CIP Committee had put a lot of time in the CIP plan to build a reserve fund to hopefully eliminate future borrowing. This shows a use of combining existing funds with borrowing, trying to avoid spikes in the tax rate. The road is just going to get worse and worse and we have to maintain the town's infrastructure.

The Moderator stated that a 2/3 paper ballot vote was required and declared the polls open for one hour. L. O'Keeffe made the motion to table Article 4 until after the vote was counted, J. Patten seconded the motion and a voice vote carried the motion. Later D. Kiley made the motion to bring the article off the table, L. O'Keeffe seconded the motion and a voice vote carried the motion.

The Moderator declared the vote as Yes 117, No 19. Article 4 passed as printed.

At this time C. Depuy, Energy Committee member, presented the first annual Energy Efficiency Award to Andrew MacDonald, lead solid waste facility operator at the municipal transfer station. C. Depuy projected a chart showing the tonnage of recycled materials diverted from the landfill to save energy, amounting to 9.25 BTU's diverted. Mr. MacDonald is an unsung hero in a critical job.

Article 5: To see if the Town will vote to raise and appropriate the Budget Committee's and Selectmen's recommended sum of five million, six hundred fifty-six thousand, eight hundred fifty-seven and 00/100 dollars, (**\$5,656,857**), for general municipal operations. This article does not include special or individual articles addressed.

**The Board of Selectmen recommends this article by a vote of 3-0.
The Budget Committee recommends this article by a vote of 10-0.**

J. Kluge made the motion to accept the article as printed, F. Cummings seconded the motion.

D. Pettibone, Chairman of the Budget Committee, spoke to the article. He explained that the objective is to create a responsible budget while



minimizing the impact on the tax rate. It is very dependent on the CIP, which should smooth the tax rate year to year. T. Jennings thanked Mr. Pettibone for his presentation, and urged the audience to pass the article.

The Moderator called for a hand vote on the article; it passed unanimously. Article 5 passed as printed.

Article 6: To see if the Town will vote to raise and appropriate the sum of one hundred fifty thousand and 00/100 dollars (**\$150,000**) for a salt/sand shed at the Public Works Facility, 74 Lockhaven Road, and to authorize the withdrawal of \$99,400 from the 12/31/2012 unreserved fund balance; \$16,268 from the Salt/Sand Facility Capital Reserve Fund and \$34,332 from Capital Improvement Program Capital Reserve Funds, both funds for which the Board of Selectmen are agents to expend. (This appropriation has no impact on the 2013 tax rate.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 10-0.

F. Cummings made the motion to accept the article as printed, D. Crate seconded the motion.

L. Carrier, Chairman of the Capital Improvement Plan Committee, spoke to the article and the Moderator reminded the audience that the discussion of the Capital Improvement Plan now would also apply to later monied articles. Mr. Carrier explained that the CIP committee looked at long-term, fifteen-year needs, which include fire trucks and highway equipment. The Capital Reserve Funds were too low to fund ongoing needs. The CIP is critical to keep the tax rate even, and if set up right eliminates future borrowing and paying interest. We need to add funds to the CIP every year. In 2012 the CIP focused on staying on budget, and actually spent less than budgeted. We are looking at major repairs to both Whitney Hall and the Community Building. He credited the Budget Committee and Board of Selectmen for keeping the budget even and the tax rate level. D. Saladino asked if this article failed will we have outstanding debt, and L. Carrier replied that it could be a problem because we have lease obligations. The CIP needs to be funded.

The Moderator called for a voice vote, which was unanimously for the article. Article 6 passed as printed.

Article 7: To see if the Town will vote to raise and appropriate the sum of two hundred sixty-four thousand, one hundred sixty-eight and 00/100 dollars (**\$264,168**) to be placed in the Capital Improvement Plan Capital Reserve Fund.



Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 10-0.

D. Crate made the motion to accept the article as printed, J. Kluge seconded the motion. There was no discussion of the article.

The Moderator called for a voice vote, which was unanimously for the article. Article 7 passed as printed.

Article 8: To see if the Town will vote to raise and appropriate the sum of fifteen thousand and 00/100 dollars (**\$15,000**) to purchase a storage shed for the transfer station. Said appropriation to be offset by the withdrawal of \$15,000 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. (This appropriation has no impact on the 2013 tax rate.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 10-0.

J. Kluge made the motion to accept the article as printed, F. Cummings seconded the article.

C. Aufiero said that original plans for the Department of Public Works building site had put the transfer station there. If it should be moved there in the future what we happen to this shed? There is sand being stored up against a prime wetland and she is concerned that we are looking at money issues and overlooking environmental concerns. The Moderator told Ms. Aufiero that that was not germane to this article but rather to long-term planning. S. Schneider explained that the shed will be moveable, not permanent, and may be moved to the DPW site if it needs to be in the future.

The Moderator called for a voice vote, which was unanimously for the article. Article 8 passed as printed.

Article 9: To see if the Town will vote to change the purpose of the existing Municipal Building Capital Reserve Fund to allow for the purchase, alteration, addition, renovation or major repair to any Town-owned municipal facilities, to rename said fund the “Municipal Facilities, Maintenance and Equipment Capital Reserve Fund” and to name the Board of Selectmen as agent to expend. **(2/3 Majority vote required. Vote count required)**



F. Cummings made the motion to accept the article as printed, D. Crate seconded the motion.

T. Jennings stated that the article named the Board of Selectmen as “agents to expend” and that we need to be very explicit about what we want them to do. He made the motion to strike the words “Maintenance and Equipment” from the article, stating it allowed too broad a scope of power.

L. Hackeman seconded the motion. L. Carrier stated that he was concerned that if we changed the wording of the article do we have to find the \$40k to repair Whitney Hall from the budget or can we still use the old Capital Reserve Fund? J. Raymond, Town Attorney, stated that generally you may not use capital reserve funds for operational expenses. The Department of Revenue Administration has approved the wording of this article so he would prefer to leave it as it is, not changing the statement of purpose. T. Jennings and L. Hackeman withdrew their motion and second to motion.

The Moderator called for a hand vote. Yes 133, No 2. Article 9 passed as printed.

Article 10: To see if the Town will vote to raise and appropriate the sum of sixty-three thousand five hundred and 00/100 dollars (**\$63,500**) for the repair of Whitney Hall roof, casings and moldings at an estimated cost of \$40,000, the replacement of the Community Building HVAC System at an estimated cost of \$15,000 and the purchase of a waste oil burner for the Public Works Facility at an estimated cost of \$8,500. Said expenditure to be offset by the withdrawal of funds from the Municipal Facilities, Maintenance and Equipment Capital Reserve Fund for which the Board of Selectmen are agents to expend. (This appropriation has no impact on the 2013 tax rate.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 10-0.

D. Crate made the motion to accept the article as printed, J. Kluge seconded the motion.

R. Stewart said that she was in favor of the article but would like the Board of Selectmen to also remember the Enfield Center Town House in the future as it deserves repair. S. Schneider replied that there is \$2,500 in both the 2012 and 2013 budget for reglazing the window at the Enfield Center Town House.

R. Powell asked how the waste oil burner will be used and J. Taylor explained that it would be replacing a 10-year old one used to heat the DPW building, and that it uses waste oil collected at the transfer station.



The Moderator called for a voice vote on the article, which was unanimously for the article. Article 10 passed as printed.

Article 11: To see if the Town will vote to authorize the Selectmen to enter into a long-term lease/purchase agreement in the amount of thirty thousand and 00/100 dollars (**\$30,000**) payable over a term of four (4) years for the purpose of leasing one cruiser for the Police Department and to raise and appropriate the sum of eight thousand dollars (**\$8,000**) for the first year's payment for that purpose. Said appropriation to be offset by the withdrawal of \$8,000 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 10-0.

J. Kluge made the motion to accept the article as printed, F. Cummings seconded the motion.

J. Raymond explained that the paper ballot was necessary because the length of time of the lease makes it a liability. The Moderator declared the polls open for one hour. K. Stewart made the motion to table the article until the ballots were counted, K. Withrow seconded the motion and a voice vote carried the motion. Later D. Kiley made the motion to bring the article forward, seconded by R. Cusick and a voice vote carried the motion.

The Moderator declared the vote as Yes 129, No 11. Article 11 passed as printed.

At this point in the proceedings R. Martin made a motion to move Article 18 forward before proceeding with Article 12, J. Patten seconded the motion and a voice vote passed the motion.

For clarity of these minutes Article 18 remains in numerical order.

Article 12: To see if the Town will vote to discontinue the following Capital Reserve Funds, with said funds, with accumulated interest to date of withdrawal, to be transferred to the municipality's general fund. (Majority vote required)



Date Established	Capital Reserve Fund	Balance
1975	Whitney Hall Renovations	\$ 1,593.17
1996	Public Works Vehicle & Equipment	8.63
1999	Technology Services	458.50
2006	Emergency Services & Equipment	554.70

F. Cummings made the motion to accept the article as printed, D. Crate seconded the motion. There was no discussion of the article.

A voice vote was taken which unanimously passed the article.

Article 12 passed as printed.

Article 13: Shall the Town raise and appropriate the sum of two thousand six hundred fifteen and 00/100 dollars (**\$2,615**) from the 12/31/2012 unreserved fund balance, for deposit into the Capital Improvement Program Capital Reserve Fund? This money represents the funds from discontinued capital reserve funds if so voted in Article 12.

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 10-0.

D. Crate made the motion to accept the article as printed, J. Kluge seconded the motion.

There was no discussion of the article.

A voice vote was taken which unanimously passed the article.

Article 13 passed as printed.

Article 14: To see if the Town will vote to raise and appropriate the sum of fourteen thousand and 00/100 dollars (**\$14,000**) for a thermal imaging camera. Said appropriation to be offset by the withdrawal of \$14,000 dollars from the Fire Vehicle and Equipment Capital Reserve Fund. (This appropriation has no impact on the 2013 tax rate.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 9-1.



J. Kluge made the motion to accept the article as printed, F. Cummings seconded the motion.

S. Eaton said that he understood that both the Fire Department and Police Department will use this camera and wondered how the police will use it, and if a warrant will be required for them to use it?

Richard A. Crate Jr, Police Chief, replied that in the past the department has used one to locate both a homeless person and a juvenile runaway, scanning buildings for their body heat to see if they were hiding in the building. That falls under welfare concerns. It could also be used to detect a marijuana growing operation, but would require a warrant for that.

A voice vote was taken which unanimously passed the article.

Article 14 passed as printed.

Article 15: Shall the Town raise and appropriate the sum of two thousand, eight hundred and 00/100 dollars (**\$2,800**) from the 12/31/2012 unreserved fund balance, for deposit into the Cemetery Maintenance Expendable Trust Fund, an expendable general trust fund previously established under the provisions of RSA 31:19-a for the purpose of maintaining cemeteries? This money represents 2012 revenue from the sale of cemetery lots in 2012 and is available to offset the appropriation.

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 10-0.

F. Cummings made the motion to accept the article as printed, D. Crate seconded the motion.

D. Stewart, as Cemetery Trustee, explained that these funds were used for cemetery maintenance and recently had removed some leaning trees from the border of the little Shaker cemetery.

A voice vote taken, which unanimously passed the article. Article 15 passed as printed.

Article 16: (*By Petition*) To see if the Town will vote to raise and appropriate the sum of seventy-two thousand dollars (\$72,000) for the construction of a 6-foot wide scenic boardwalk of about ½ mile in length. Construction to be by a third party and/or Town forces. Said boardwalk to be located on the south side of NH Route 4A, at the top of the bank overlooking Mascoma Lake, on property owned by the State of New Hampshire, identified on Enfield Tax Map as Map 10 Lot 4, between the Town-owned Upper Beach



Parking Lot and LaSalette. Construction is contingent upon successfully obtaining the necessary permits from the State of New Hampshire.

The Board of Selectmen does not recommend this article by a vote of 3-0. The Budget Committee does not recommend this article by a vote of 10-0.

Robert Cavalieri, the petition originator, made the motion to accept the article as printed, J. Huntley seconded the motion. Mr. Cavalieri asked Ms. Huntley to read a prepared statement from him regarding the article, which is attached as part of these minutes. In short, this article arose from the State removing trees for road repair. The State has no plans for a sidewalk along this stretch. There are serious drainage problems in this area, which a boardwalk would allow.

R. Cusick stated that he had nothing against the article but that it had never been brought before the CIP Committee and believes that it should go through normal processes. S. Eaton pointed out that the \$72k was only a fraction of the actual cost as labor was not included. J. Patten stated that she had walked this stretch with Mr. Cavalieri and saw two red flags against the project: one, that it is on State-owned land, and two, it is on a sewer easement. She agrees with Mr. Cusick.

W. Shippen asked if there were any plans for sidewalks on Route 4, to which Mr. Schneider replied no, primarily due to cost. M. Haagen stated that we need to be concerned with quality of life issues and this would improve it. R. Pollard stated that we don't have a decent sidewalk leading to the post office so we sure as heck don't need this one. C. Sanborn stated that he had a lot of experience building trails and trail bridges and hadn't heard who is going to build and maintain this boardwalk and remained a skeptic of the article. The Moderator announced that he had a petition for a paper ballot vote on this article so declared the polls open for one hour. S. Hagerman made the motion to table the article until after the vote results, J. Patten seconded and the audience assented. Later W. Madore made the motion to move the article off the table, J. Patten seconded the motion and the audience assented.

The Moderator declared the results of the paper ballot vote: Yes 20, No 113. Article 16 failed.

Article 17: *(By Petition)* The taxpayers of Enfield request the Enfield Energy Committee, to complete a town wide streetlight analysis for the purpose and intent of identifying any and all streetlights that **do not** meet the following criteria:



- Illuminates a sidewalk or crosswalk
- Illuminates the core village areas
- Illuminates major intersections
- Illuminates sections of roads that are documented to be hazardous or unsafe

Furthermore; those streetlights that fail to meet the above criteria shall no longer be paid for with taxpayer money, and removed if required to meet this condition.

Furthermore; any streetlight that is slated for removal, may be retained if paid for privately.

Kurt Gotthardt, the petition originator, made the motion to accept the article as printed, C. Depuy seconded the motion.

K. Gotthardt spoke to the article and a copy of his presentation is attached to these minutes.

J. Raymond stated that from a legal standpoint this article was interesting. At issue is what is the power of the town meeting to direct the Board of Selectmen to do this. You may not impinge on the statutory authority of the Town Manager but the Energy Committee may recommend action. It is legal to ask the Energy Committee to carry out an analysis but the Town Manager is not compelled to act on their findings.

L. Saladino asked if you want to privately pay for a streetlight, or conversely, to have one removed, who do I contact and who pays for the removal? K. Gotthardt answered that you would contact the electric company and that you would pay for the removal, at a cost of about \$50.00.

D. Saladino stated that he thought that the Police Chief should be included in deciding which lights to remove from a public safety standpoint, and that we should take out the reference to payment since legally we can't direct that. J. Raymond asked that the last sentence also be removed for legal purposes, which Mr. Saladino did, then he made a motion to amend the article to:

(By Petition) The taxpayers of Enfield request the Enfield Energy Committee, to complete a town wide streetlight analysis for the purpose and intent of identifying any and all streetlights that **do not** meet the following criteria:

- Illuminates a sidewalk or crosswalk
- Illuminates the core village areas
- Illuminates major intersections
- Illuminates sections of roads that are documented to be hazardous or unsafe



Furthermore; those streetlights that fail to meet the above criteria SHALL BE IDENTIFIED BY THE ENFIELD ENERGY COMMITTEE AND SHALL BE REVIEWED BY THE CHIEF OF POLICE, AND IF APPROVED BY THE CHIEF OF POLICE, WILL BE RECOMMENDED TO THE TOWN MANAGER AND BOARD OF SELECTMEN TO BE REMOVED, and removed.

D. Langley seconded the motion. The Moderator called for a voice vote on the amendment, which unanimously passed.

K. Gotthardt stated that there is no State law that a street light has to be there so there is no liability to the Town if it's removed. The lights are owned by the electric company. J. Patten thanked the Energy Committee for all their work but she feels as though this article is taking away authority from the Town Manager and should be tabled until further study is done. R. Stewart said that she appreciates the intent but feels as though we're putting the cart before the horse. We have no information from the Energy Committee for recommendations. We need to complete an analysis then bring it to the people so we can act on actual facts. C. Clark asked if the Energy Committee could ask the electric company to replace bulbs with more energy efficient ones. K. Quirk, chair of the Energy Committee, stated that they looked at 232 street lights in Town and brought the results to the Board of Selectmen. They can ask the electric company to change bulbs but it's up to the electric company. J. Patten made the motion to move the question, R. Cusick seconded. W. Smith said that he had been working with the Energy Committee and saw this as a chance for the Town to drastically cut energy costs.

The Moderator called for a voice vote on Article 17 as amended. The vote was unclear so he called for a hand vote. Yes 82, No 27. Article 17 passed as amended.

Article 18: *(By Petition)* Shall the Town legislative body vote to adopt a Conflict of Interest Ordinance, in accordance to RSA 31:39-a, as it relates to the Fire Ward system. If adopted, it shall be considered a Conflict of Interest to serve as both a Fire Ward for the Town and a Chief Officer of the Fire Department. Ordinance to read:

It shall be considered a Conflict of Interest for any person duly elected Fire Ward in the Town of Enfield to serve as a Chief officer in the Enfield Fire Department. Therefore, holding both positions is not allowed.

If adopted, current Chief Officers and Fire Wards will be exempt from the new ordinance for a period of one (1) year from adoption.



F. Cummings, the petition originator, made the motion to accept the article as printed, J. Patten seconded the motion. Mr. Cummings spoke to the article, describing that the Fire Wards were basically the Board of Selectmen of the Fire Department, and elected a Fire Chief comparable to the Town Manager. Presently the Fire Wards are the Fire Chief, an Assistant Fire Chief and a Fire Department Captain. There are no checks and balances in place and this article would allow there to be some. T. Taylor, Fire Ward and an Assistant Fire Chief, stated that the Fire Wards are very active in the department and have a lot of experience between them. They are responsible to both the Fire Department and the people of Enfield. They are responsible for budget issues important to the Town, outlining specifications for new trucks, etc. It's nice for the Chief to be both Chief and Fire Ward so he knows the whole picture. This has worked since 1933 and there's a town in southern New Hampshire with about the same population that uses the same system and says that it works well. J. Patten thanked all the volunteers in the Fire Department and stated that this was not about people but about positions and accountability. What worked in 1933 does not necessarily work now. S. Eaton said that there are no minutes of the Fire Ward meetings and they need more accountability. R. Martin stated that he had been a Fire Ward but declined to run again as it's an old system and just isn't working. This is taking a baby step to provide transparency. He's sure that in 1933 they had the best interests of the Town at heart, and they do now. L. Saladino thanked the Fire Department volunteers and stated that she was in favor of anything that improves checks and balances. W. Smith said that this seems all or nothing. Maybe we could start with two-thirds of the Fire Wards. R. Stewart thanked the volunteers and said that she believed that they had our best interest at heart but they need oversight and can't possibly oversee themselves. We need to use best business practices. T. Taylor stated that the Fire Chief would give anyone the shirt off his back and he feels as though this article is going after him personally. T. Tantillo stated that we elect both our Selectmen and our Fire Wards and the Fire Wards have served the Town exceptionally. He's in favor of leaving things the way they are. R. Pollard stated that he is another Assistant Chief and knows that the system is broken. There is no communication between the Fire Wards and the rest of the Fire Department members. We learn about things after they've been done. There is a lot of collusion. There are no minutes from the Fire Ward meetings. We don't do fire drills at the school. We should get rid of the Fire Wards entirely. L. Saladino stated that this wasn't about the people but about best practices. D. Saladino asked if after the one-year grace period would new Fire Wards or a new Fire Chief step in? T. Taylor stated that we could lose the Fire Chief as both Fire Chief and Fire Ward. R. Martin said that no one's called any one a thief and that everyone on the Fire Department would stand behind the Fire Chief and 99% would support him. J. Patten stated that this



was not about people but about positions and how the system functions. She moved the question, seconded by S. Kiley. D. Langley made the motion to limit discussion, seconded by

L. O’Keeffe. The Moderator stated that we had a written request for a paper ballot vote and declared the polls open for one hour. D. Kiley made the motion to table the article until the paper ballot results were in, R. Cusick seconded the motion. Later D. Kiley made the motion to bring the article back to the table, S. Hagarman seconded the motion.

The Moderator declared the results: Yes 125, No 22. Article 18 passed as printed.

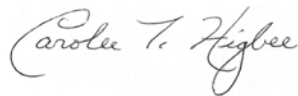
Article 19: To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

D. Crate made the motion to accept the article as printed, J. Kluge seconded the motion.

The Moderator thanked the Lioness club for providing refreshments during the meeting and reminded everyone of the Lioness Corned Beef & Cabbage dinner that evening.

The Moderator declared the meeting adjourned at 12:40 pm.

Respectfully submitted,



Carolee T. Higbee
Town Clerk/Tax Collector



Town of Enfield

~ Tax Relief Options ~

For the following programs, applications are available at the Town Manager's Office.

Abatements: Application deadline: March 1st after final tax bill of the year.

Per RSA 76:16, property owners who believe there is an error in their property assessment, or their assessment is disproportionate, may apply to the Board of Selectmen for an abatement. Applications are also on line at:

<http://www.nh.gov/btla/forms/documents/abatementforweb.pdf>

Blind Exemption: Application deadline: April 15

Per RSA 72:37, residents who are legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the Education Department, may qualify for a \$15,000 exemption.

Blind Exemptions applied in 2013 \$15,000

Disabled Exemption: Application deadline: April 15

Residents who are deemed disabled under the Federal Social Security Act may qualify for a \$50,000 exemption. To qualify a person must be a resident of NH for the past 5 years. The taxpayer must have a net income of not more than \$18,400 (single) or \$26,400 (married), and not more than \$70,000 in assets excluding the value of the person's residence.

If Article 15 of the 2014 Town Meeting passes the net income limits will increase to \$26,000 (single) or \$36,000 (married).

Disabled Exemptions applied in 2013 \$300,000

Elderly Exemption: Application deadline: April 15

Residents over 65 years old who meet income and asset limits may apply to the Board of Selectmen for an exemption of the assessment of their property.

Exemption amounts are:

- for a person 65 years of age up to 75 years, \$ 46,000;
- for a person 75 years of age up to 80 years, \$ 69,000;
- for a person 80 years of age or older, \$ 92,000.



To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than twenty thousand dollars (\$20,000) or if married, a combined net income of less than twenty-eight thousand dollars (\$28,000); and own net assets not in excess of seventy thousand dollars (\$70,000) excluding the value of the person's residence.

If Article 16 of the 2014 Town Meeting passes the net income limits will increase to \$26,000 (single) or \$36,000 (married).

Elderly Exemptions applied in 2013 \$1,600,300

Veterans Tax Credit: Application deadline: April 15

A resident who has served in the armed forces in any of the qualifying wars or armed conflicts, as listed in RSA 72:28, and was honorably discharged; or the spouse or surviving spouse of such resident may apply for a \$200 tax credit. The surviving spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28, so long as the surviving spouse does not remarry, may qualify for a \$1,400 tax credit. Any person who has been honorably discharged, and who has a total and permanent service connected disability or is a double amputee or paraplegic because of service connected injury may qualify for a \$1,400 tax credit.

Veterans' Tax Credits applied in 2013: \$58,800

Tax Deferral Lien: Per RSA 72:38-a, disabled residents or residents over 65 may apply for a tax deferral lien. This program allows a resident to defer payment of their residential property taxes, plus annual interest of 5%, until the transfer of their property or up to 85% of the property equity value.

Low & Moderate Income Homeowners' Property Tax Relief: You may be eligible for this program if you are: Single with Adjusted Gross Income equal to or less than \$20,000; Married or filing Head of a NH Household with Adjusted Gross Income equal to or less than \$40,000; and own a home subject to the State Education Property Tax; and resided in that home on April 1.

The Town has no authority in regards to this program. In the past the State has made applications available at the Town Manager's Office by April 15th, and required them to be filed to the State of New Hampshire between May 1st and June 30th.



Right to Know Law

~ A Guide to Public Access ~

This is a simplified overview of the Right to Know Law. You may read the full text of the Right to Know Law on the State's website at <http://www.gencourt.state.nh.us/rsa/html/VI/91-A/91-A-mrg.htm>

1. What is the “Right to Know” Law RSA 91-A?

It is New Hampshire's Statute, which emphasizes that the business of the Town is the public's business. It makes it clear that with very few exceptions, the public has access to Town records and meetings held in connection with Town Government.

2. Who does it cover?

All of us, whether we are elected officials, employees, or volunteers serving on a Board of the Town of Enfield.

3. What does it cover?

It covers all “meetings”. A meeting occurs whenever a quorum of a Board, Committee or Subcommittee gathers and discusses or acts upon a matter over which that Board, Committee, or Subcommittee has supervision, control, jurisdiction, or advisory power. The law also requires that the business of a Board be conducted at a meeting, rather than by telephone, E-mail, or private gathering of individuals. New legislation allows telephone participation at a meeting.

Boards may allow one or more members to participate by telephone or other electronic means if (1) physical attendance is not reasonably practical (note in minutes); (2) all members can simultaneously hear and speak with each other; (3) except in an emergency, a quorum is still physically present in the location where the public was told the meeting would occur; and (4) all parts of the meeting are audible or otherwise discernable to the public in that location. ⁽¹⁾

Legal meetings may never be conducted by email or any other format, which does not allow the public to hear, read or discern the discussion contemporaneously at the meeting location. ⁽²⁾

Public bodies may only deliberate in properly held meetings, and may not use communication outside a meeting (such as sequential emails or phone calls) to circumvent the spirit or the purpose of the law. ⁽³⁾



4. If it is a meeting, what does that mean?

A notice of the time and place of the meeting must be posted at least 24 hours in advance (excluding Sundays and legal holidays) in at least 2 public places. As of July 1, 2008, the Town's web site may now be counted as one of the two public posting locations.

The public is entitled to attend and may record or videotape the proceedings with courtesy permission.

All votes, with the very few exceptions itemized below, must be taken in open session and not be secret ballot.

Minutes must be taken and made available to the public within 144 hours.

5. When can we hold a Nonpublic Session?

Rarely – the Right to Know Law lists certain limited situation, which allow a board to go into nonpublic session. Those situations are:

- Dismissal, promotion, or setting compensation for public employees, RSA 91-A:3 II (a).
- Consideration of the hiring of a public employee, RSA 91-A:3 II (b).
- Matters which, if discussed in public, would likely affect adversely the reputation of any person – however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee, RSA 91-A:3 II (c).
- Consideration of the purchase, sale, or lease of real or personal property, RSA 91-A:3 II (d).
- Discussion of pending or threatened (in writing) litigation, RSA 91-A:3 II (e).

6. How do we go into Nonpublic Session?

A motion must be made which specifically identifies the statutory category which is the reason for going into nonpublic session and then, a roll call vote must be taken in which each member's vote on the motion must be recorded.

7. If we go into Nonpublic Session, what then?

Minutes must be taken just as you would in open session. You must stay to the subject which was the original reason for going into the nonpublic session' if there is need to discuss other matters which discussion would be covered by a different exemption, you need to first come out of nonpublic session and then vote to go back in under that different exception. It is only in this way that a proper record can be prepared for public review.



The Minutes from the nonpublic session must be made public within 72 hours unless two-thirds of the members, while in nonpublic session, determine that the divulgence of the information likely would adversely effect the reputation of any person other than a member of the Board, committee, or Subcommittee, or render the proposed action ineffective, under those circumstances the Minutes may be withheld until those circumstances no longer apply. Action will be required to sequester.

8. Which Governmental Records are accessible?

The public has access to all records held by the town except to the extent they may fall under one of the exemptions listed above.

9. How quickly do the records need to be supplied?

If the requested record cannot conveniently be made available immediately, there is a deadline of five (5) business days for complying with the request.

10. If there is a question as to whether something is open to the Public, what do I do?

Consult with the Selectmen, and they will get advice from Town Counsel, if necessary.

11. In what format can the public demand that Town records be produced?

Most records are available for photocopying but the Right to Know Law also extends the right to obtain computer disks of material already in the Town's computers. A reasonable charge can be made to cover the cost of providing the copies or disks. In no case, however, does a member of the public have the right to demand that the Town collect, search for or arrange information that is not already pulled together for the Town's own purposes.

The above listed is intended as a general outline of the "Right to Know" Law, and is somewhat simplified for ease of description. If you have questions, please contact the Town Manager's Office at 632-5026 or townhall@enfield.nh.us.

^{(1) (2) (3)} Excerpts from the NH Local Government Center overview of the Right to Know Law, published August 2008. The NH Municipal Association has information on the Right to Know Law available online at <http://www.nhmunicipal.org/attachments/rtk-public-meetings-govt-records.pdf>



Town of Enfield Fee Schedule ~ 2014

▪ Zoning Fees:

Hearing fee	\$ 75.00
Mailing fee	8.00
Advertising	55.00
Sign permits	10.00
Copies of Zoning Ordinance	15.00

▪ Planning Fees:

Boundary line adjustment	\$ 100.00
Revocation of Plat	100.00
Notice of Voluntary Merger	50.00

Subdivision:

Minor or Resubdivision:

Phase I Conceptual Review	No Fee
Phase III Final Application	125.00
Phase III Final Hearing	125.00

Major:

Phase I Conceptual Review	No Fee
Phase II Preliminary Review	150.00
Phase III Final Application	250.00
Phase III Final Hearing	250.00

Plus \$100 Per Lot

Site plan review:

Phase I	No Fee
Phase II	150.00
Phase III	50.00
Phase III	50.00

Plus \$100/Acre over 2 Developable Acres

Plus \$100/1,000 SF over 1,000 SF [Non-residential]

Plus \$100/Condo or Apt. unit over five (5) [Residential]



Renovations and/or additions	
Application	50.00
Hearing	50.00
Plus \$100/1,000 SF over 1,000 SF	
Home occupations:	
No changes to site/structure	100.00
Mailing	\$8 per party
Advertising	55.00
Tax mapping	\$30 per lot
Filing Mylar with County Registry	\$15 plus cost for registry
Cost for registry (subject to change):	
8½ x 11 – 11x 17	11.00
17 x 22	16.00
22x 34	26.00
Plus \$2.00 Document Recording Surcharge (Eff. 1/1/94)	
Plus \$25.00 Land Conservation Heritage Investment	
Program (LCHIP) Fee	
Master plan	30.00
Subdivisions Regulations	10.00
Site Plan Review Regulations	10.00
Signature on Perimeter Survey Map	10.00
Driveway Permit	25.00
Zoning/Floodplain ordinance	15.00
Address Request	25.00

■ Building Fees:

Permit Type:	Processing Fee	+	Inspection Fee (per Square Foot)
*Single Family Homes (stick built, double wide, modular)	\$40.00	+	\$0.12
*Mobile Homes (single wide)	\$25.00	+	\$0.08
*Garages & Barns	\$25.00	+	\$0.08
Additions & Renovations	\$35.00	+	\$0.12
Storage Buildings (no entry of vehicle), Decks & *Pools	\$25.00	+	\$0.06
*Multi-Family & Condominiums	\$100.00	+	\$0.15



Permit Type:	Processing Fee	+	Inspection Fee (per Square Foot)
*Commercial	\$100.00	+	\$0.15
Demolition	\$10.00	+	No Fee
Plumbing & Electrical (Included in above project packages*, fee only if applying as separate project.)	\$25.00	+	No Fee
Mechanical (Included in above project packages*, fee only if applying as separate project.) REMINDER: OIL BURNER PERMIT OR LP GAS PERMIT <u>MUST</u> BE COMPLETED.	\$25.00	+	No Fee
Re-inspection Fee (If inspection is called for and project is not ready, or if project fails 2 times, fee will be charged.)	\$15.00		
Renewal (Only allowed to renew 2 times and must be done before permit expires)	\$50% of Original Permit Processing Fee		

The processing fee is payable upon submission of application. This fee is non-refundable.

The inspection fee is payable upon approval of application and issuance of permit.

Work must proceed within the 12-month period following the permit issue date.

Inspection fees for projects not undertaken are refundable per IBC 2000 code, this request must be done in writing to the Building Inspector within the current year of the permit.



▪ Police Fees

Special Detail (subject to change)	\$53.20 / hr.
Accident Reports	
To residents	Free
To any company or non-resident	10.00
Resident Pistol Permit	Free
Pistol Sales Permit	25.00
Games of Chance Permit	25.00

▪ Library Fees

Late fees:	
Books	\$0.05 / day / item
Videos	\$1.00 / day / item
Copies (dependent upon paper size)	.20 - .30
Fax (per page)	\$1.00

▪ Cemetery Fees (Non All-Inclusive)

Single Full Size Grave Lot	400.00
Weekday Burial (full body)	350.00
Saturday Burial (full body)	450.00
Weekday Burial (cremation)	100.00
Saturday Burial (cremation)	150.00

▪ Administrative Fees

Photocopies (per page):	
8-1/2 x 11	\$.25
11 x 17	.50
Lebanon Landfill ticket (per 10-punch ticket)	10.00
Beach parking (one day)	1.00
Beach parking (15 consecutive days)	10.00
Beach parking season (June 15 – September 15)	25.00
Blotter Book (hard copy)	50.00



Building Rental Fees (per day):

Municipal/Community Functions w/kitchen use	50.00
Private Function – Residents Only – “1/2 Day”	50.00
Private Function – Residents Only – Full Day	100.00
Diskettes	5.00
Fax (per page)	1.00
Vehicle registration (for town to do state portion)	3.00
Vehicle title application	2.00
Marriage license	60.00
License	45.00
Certified copy	15.00
Dog license	
Intact	9.00
Spayed/Neutered	6.50
Group license (5 or more dogs)	20.00
Checklist	25.00
Vital records (birth, death, marriage, divorce):	
First copy	15.00
Subsequent copies	10.00

▪ Sewer & Water Fees

Water hookup application (non-refundable)	\$ 150.00
Sewer hookup application (non-refundable)	150.00
Water hookup connection fee	1500.00
Sewer hookup connection fee	1500.00
Meter costs & setting fees:	
Meter, meter horn & fittings	115.00
(Market cost adjusted annually)	
Meter setting	100.00

▪ Transfer Station & Recycling Center Fees

(Effective January 1, 2011)

CFC's	\$ 20.00
Fire Extinguisher	10.00
Microwave	10.00
Propane Tank 20#	10.00
Car Tires	\$3 each or 2 for \$5
Truck Tire	10.00



Equipment Tire	30.00
Small TV	10.00
Medium TV	15.00
Large TV or Console	25.00
Computer Monitor, CPU, Printers	20.00
Computer Component	10.00
Stereo Equipment/VCR/DVD Players	5.00

Fees are current as of the printing of this report, but are subject to change.



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Curbside Rubbish & Zero-Sort Recycling Collection Schedule

2014

January

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

December

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

TOWN OF ENFIELD

23 Main Street
PO Box 373
Enfield, NH 03748

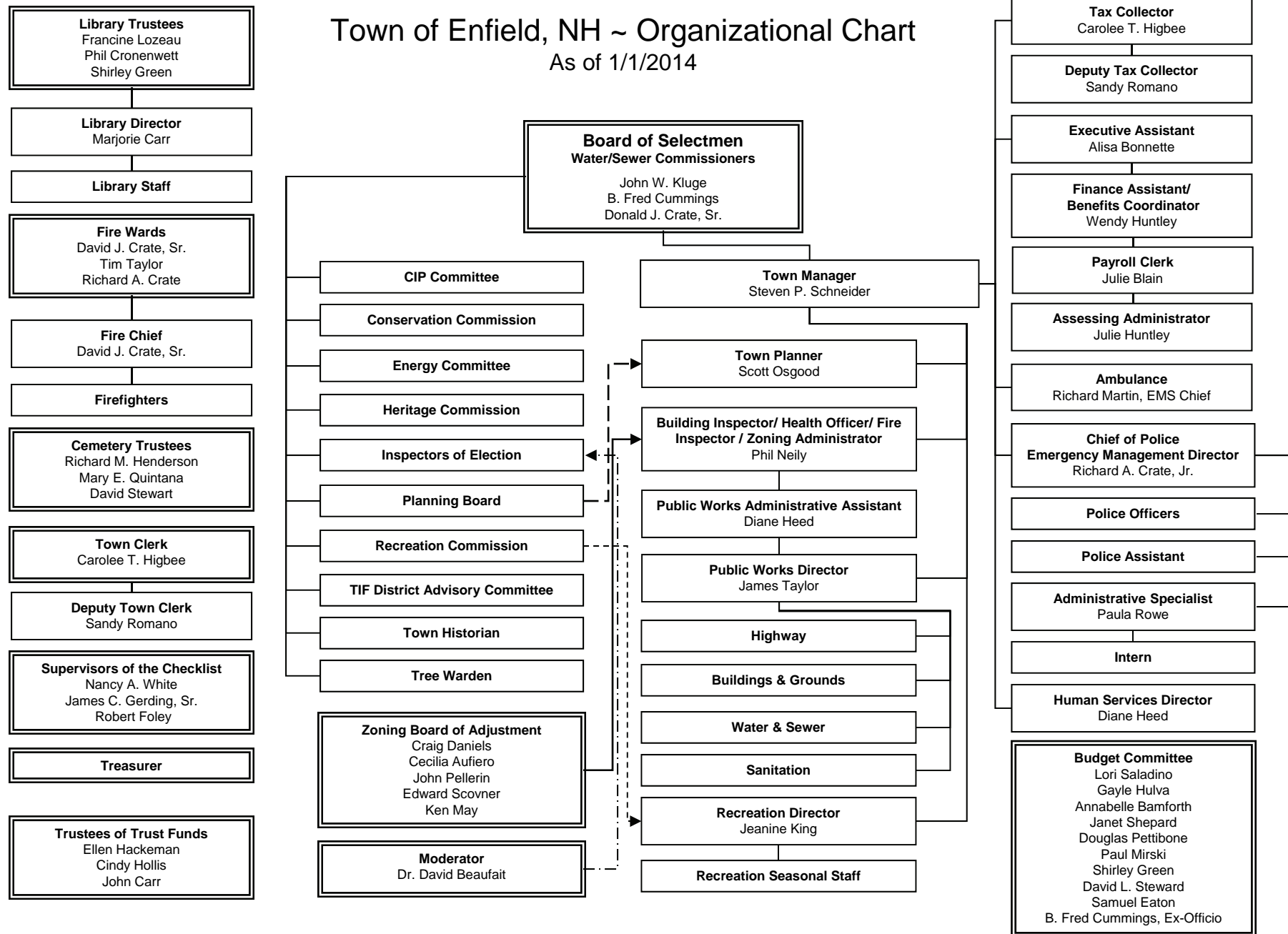
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Town of Enfield, NH ~ Organizational Chart

As of 1/1/2014



Town of Enfield Observed Holidays

March 2014 - February 2015

Enfield Municipal Offices, the Enfield Transfer Station & the Enfield Public Library will be closed on the following observed holidays.

Memorial Day	May 26
Independence Day	July 4
Labor Day	September 1
Veterans Day	November 11
Thanksgiving Day	November 27
Day after Thanksgiving	November 28
Christmas Day	December 25
Day after Christmas	December 26
New Year's Day	January 1
Martin Luther King, Jr. Day	January 19
President's Day	February 16



For more important dates, including meeting dates for municipal boards and committees and the schedule for curbside rubbish & recycling collection, see our **2014 Enfield Municipal Calendar** available at the Enfield Town Offices, while supplies last, or download from our website at

http://www.enfield.nh.us/Pages/EnfieldNH_Manager/index



To receive notices of meetings, posted minutes, municipal events, and other important government news subscribe to the Town's E-Subscriber service at www.enfield.nh.us