

Annual Report 2017

Deering
New Hampshire



Beatrice Trum Hunter 1919-2017

I had the pleasure of knowing Beatrice for many years, the last 25 as close friends. My earliest memory of Beatrice was her concerns about what we ate. I do think she realized she was years ahead of the curve on caring about the food chain from planting to market to table.

Beatrice is best known as an author, writing over 30 books and countless articles on food, its origins, and the water and soil we use to grow our food. She was the first writer to produce a cookbook on natural foods in the United States. Deering had a special place in her heart; she used the quiet to do her best work on an IBM Selectric typewriter, with a special cover made to cut down the noise.

For many years, she and her husband John operated a guest house in Deering by converting the barn into six bedrooms with baths. Her ad stated no organized entertainment – adults only. Their 150 acres were to be the lure of nature and its bounty. All this for \$50 a week – meals included. Can you imagine 21 home-cooked meals and accommodations for \$50?

Beatrice was naturally a superb cook; I can attest to that fact as I frequently had lunch with her. If you attended a social gathering with Beatrice, you were likely treated to her homemade cheese ...and perhaps some origami made of recycled letters she'd received. She knew where all her food came from and how it had been processed. It was all very impressive. If you've ever tried to use her natural foods cookbook, than you know the amount of time it takes to prepare a pantry of ingredients!



Beatrice also had an interest in photography, much encouraged by her mother-in-law Lotte Jacobi – a world famous portrait photographer who lived just down the road. Beatrice focused on ice crystals using her porch windows to zoom in on a ½ inch square to shoot and enlarge. There are several framed images on view in the Deering Town Hall.

Beatrice lived quietly and simply in the modest home and cottage heated by wood in the middle of Falls Road for over 60 years, even though she was well-known throughout the country. Over her many years actively writing about food and soil, she taught seminars and was interviewed on TV. We might think famous people tend to be stand offish – not true for Beatrice. She enjoyed stimulating conversation and wrote honest letters of thanks to friends, including the Deering Highway Department for plowing her lonely Falls Road. I had mentioned to her that a friend of mine required a special diet due to a medical problem. She contacted the couple and spent an afternoon sharing recipes and other information.

Above all else, Beatrice was a dear friend to many who knew her. We were both fans of old movies and the show Downton Abbey. Each Monday, after a new episode had aired, I would get a phone call from Beatrice at 3p to discuss and guess as to what the future will hold. The time between seasons was much too long.

Her love of Deering and her compassion for people clearly defined the path she chose for her life. Her passing was noted by newspapers around the world including a one-half page in the New York Times, but those in Deering who've enjoyed her company for decades will miss her most. I wrote a line for the Welcome Home to Deering New Hampshire book, 'I wish you could have known the people I knew.' Beatrice was at the top of that list – a treasure.

Thomas Copadis

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Town of Deering
New Hampshire
Warrant and Budget
2018

To the inhabitants of the Town of Deering in the County of Hillsborough in the state of New Hampshire qualified to vote in town affairs:

GREETINGS!

You are hereby notified to meet at the Town Hall in said Deering on **Tuesday the 13th day of March, 2018 at 11:00 am** in the morning to act upon the following subjects:

- Article 1:** To choose all necessary Town Officers for the ensuing year.
 - Selectman 3-year term
 - Library Trustee 3-year term
 - Cemetery Trustee 3-year term
 - Trustee of Trust Funds 3-year term
 - Town Clerk/Tax Collector 3-year term
 - Supervisors of the Checklist 6-year term
 - Supervisors of the Checklist 2-year term

POLLS WILL OPEN AT 11:00 am and remain open until **7:00 pm**.

ADDITIONALLY, pursuant to RSA 39:2-a, you are hereby notified that Articles 2 through 11 will be taken upon Saturday the 17th of March, 2018 next at 9:00AM in the morning at Town Hall.

Article 2: To Accept Town Reports

To see if the Town will vote to accept the 2018 reports of the Town Officials, agents and committees, and to accept the 2017 auditor's report.

The Board of Selectmen Recommends this Article.

Article 3: To Appropriate Operating Budget Funds for the Year 2018

To see if the Town will vote to raise and appropriate the sum of two million seventy-nine thousand three hundred seventy-seven dollars (\$2,079,377) for the purpose of funding general municipal operations not including any amount raised and appropriated in any separate warrant article.

Acct	Function	2018
4130	Executive	199,917
4140	Elections, Registration, Vital Statistics	40,609
4150	Finance Administration	65,121
4152	Assessing Revaluation	30,690
4153	Legal Expense	18,000
4191	Planning & Zoning	8,906
4194	General Government Buildings	33,800
4195	Cemeteries	16,100
4196	Insurance	51,789
4197	Advertising & Regional Association	4,397
4210	Police	346,118
4215	Ambulance	89,964
4220	Fire	114,119
4240	Building Inspection	13,218
4290	Emergency Management	1
4299	Other Public Safety - Dispatching	36,718
4300	Highways & Streets	689,163
4324	Solid Waste Disposal	103,152
4415	Health Agencies & Programs	5,160
4442	Direct Assistance	15,003
4520	Parks & Recreation	25,000
4550	Library	2,010
4611	Conservation Commission	4,870
4711	Bonds, Notes - Pricipal	150,000
4722	Bonds, Notes - Interest	10,551
4723	Tax Anticipation Notes	5,000
	Total	2,079,377

The Board of Selectmen Recommends this Article

Article 4: To Add Funds to Established Trust Funds

To see if the Town will vote to raise and appropriate the sum of FOUR HUNDRED FOUR THOUSAND FIFTY DOLLARS (\$404,050) to be added to the previously established Capital Reserve and/or Expendable Trust Funds and to fund the sum of ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) from the unassigned fund balance as of December 31, 2017 for the following accounts in said amounts:

Acct	Fund	Amount
60.1010.00.054	FD Vehicle Replacement / CRF	\$ 100,000.00
60.1010.00.055	HWY Vehicle Replacement / CRF	\$ 50,000.00
	Total Unassigned Fund Balance	\$ 150,000.00

Acct	Fund	2017	2018
60.1010.00.054	FD Vehicle Replacement / CRF	\$ 88,000.00	\$ 120,000.00
60.1010.00.055	HWY Vehicle Replacement / CRF	\$ 20,000.00	\$ 70,000.00
60.1010.00.060	Assessing / ETF	\$ 9,300.00	\$ 9,300.00
60.1010.00.062	Celebration (A)	\$ 1,000.00	\$ 1,000.00
60.1010.00.063	Cemetery Maint / ETF	\$ 3,000.00	\$ 3,000.00
60.1010.00.064	Computer Systems / ETF	\$ 4,700.00	\$ 2,300.00
60.1010.00.065	Exotic Weed Control / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.066	FD Building Maint / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.069	Gov't Bld Improvement / ETF	\$ 20,000.00	\$ 20,000.00
60.1010.00.071	Health & Safety / ETF	\$ 1,500.00	\$ 1,500.00
60.1010.00.075	Library Bld Maint / ETF	\$ 1,000.00	\$ -
60.1010.00.076	Master Plan / ETF	\$ 1,250.00	\$ 1,250.00
60.1010.00.078	PD Ballistic Vest Replacement / ETF	\$ 700.00	\$ 700.00
60.1010.00.079	PD Equipment Replacement / ETF	\$ 3,500.00	\$ -
60.1010.00.080	PD Vehicle Replacement / ETF	\$ 10,000.00	\$ 12,500.00
60.1010.00.082	Reservoir Usage / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.083	Road Reconstruction / ETF	\$ 59,049.00	\$ 122,500.00
60.1010.00.084	FD Turnout Gear Replacement / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.087	HWY Bld Improvement / ETF	\$ 20,000.00	\$ 20,000.00
	Total	\$ 262,999.00	\$ 404,050.00

The Board of Selectmen Recommends this Article

Article 5: To Purchase a Skid Pack for the Fire Department Forestry Vehicle

To see if the Town will vote to raise and appropriate the sum of TWELVE THOUSAND DOLLARS (\$12,000) to fund the costs associated with purchasing a Forestry Vehicle Skid Pack used to carry water and other firefighting equipment and to mount it on the Forestry Vehicle. This equipment will be used to fight brush fires in difficult to access and uneven terrain and to be funded from the unassigned fund balance as of December 31, 2017. This appropriation shall not raise any taxes and have no effect on the tax rate.

The Board of Selectmen Recommends this Article

Article 6: To Continue the Per Diem Emergency Responder Program

To see if the Town will vote to raise and appropriate FORTY-FIVE THOUSAND DOLLARS (\$45,000) to fund the costs to staff a per diem emergency responder program from July through December and to be funded from the Ambulance Capital Reserve Fund in the Amount of FORTY-FIVE THOUSAND DOLLARS (\$45,000). The ambulance will be staffed Monday through Friday from 7:00am to 5:00pm and ambulance staff will also be responsible for responding to fire calls during their work shifts. Future costs of the per diem paramedic program will be in the operating budget. This appropriation shall not raise any new taxes and have no effect on the tax rate.

Recommended by the Board of Selectmen

Article 7: To alter the form of organization of the Fire Department

To see if the Town will vote to approve a change in the organization of the Fire Department pursuant to RSA 154:1. The proposal is to alter the current organization from RSA 154:1 I(a) where "A fire chief appointed by the local governing body, or by the town or city manager, if any, with firefighters appointed by the fire chief," to RSA 154:1 I(b) where "A fire chief appointed by the local governing body, or by the town or city manager, if any, with firefighters appointed by the local governing body or manager, upon recommendation of the fire chief."

Explanation: This change is a recommendation of the MRI Fire Department Study authorized by voters in March 2015 and completed in November 2015. The Board of Selectmen is the hiring authority for all other departments. Passage of this warrant article will bring uniformity to the hiring process across all town departments. If approved this change will take effect one year after adoption.

Recommended by the Board of Selectmen

Article 8: To Fund the Development of the Town's Capital Improvement Plan

To see if the Town will vote to raise and appropriate the sum of TWO THOUSAND FOUR HUNDRED DOLLARS (\$2,400) to fund the professional service costs of developing the Town's Capital Improvement Plan with the Central New Hampshire Regional Planning Commission with said funds to come from the unassigned fund balance as of December 31, 2017. This appropriation shall not raise any new taxes and have no effect on the tax rate.

Recommended by the Board of Selectmen

Article 9: To add an administrative assistant to the Police Department

To see if the town will vote to raise and appropriate the sum of TWO THOUSAND THREE HUNDRED FORTY DOLLARS (\$2,340) for the purpose of adding the position of administrative assistant to the Police Department. This funding will cover the costs of the position from July through December 2018. Future costs will be in the operating budget.

Recommended by the Board of Selectmen

Article 10: New Purpose Language: Town Center Improvement Expendable Trust Fund

To see if the town will vote to change the purpose of the existing Town Center Improvement Expendable Trust Fund established at the 2016 Town Meeting. The proposed change is below:

for the purpose of providing funds for the planning and development of a long- range community use plan for the two parcels commonly referred to as the Town Common and Hotel Lot **and to allow the expenditure of funds for site improvements including, but not limited to water, electricity, and construction of a pavilion.** (2/3 vote required).

Recommended by the Board of Selectmen

Article 11: To Add Funding to the Town Center Improvement Expendable Trust Fund

To see if the Town will vote to raise and appropriate TEN THOUSAND DOLLARS (\$10,000) to add to the Town Center Improvement Expendable Trust Fund to cover the costs for the Town Center Improvements as described in Article 10 and to be funded from the unassigned fund balance as of December 31, 2017. This appropriation shall not raise any taxes and have no effect on the tax rate.

Recommended by the Board of Selectmen

Article 12: To Transact Other Business

To transact any other business that may be brought before this meeting.

Given under our hands, February 7th, 2018		
We certify and attest that on or before February 8 th we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Town Office, and delivered the original to the TOWN CLERK.		
Printed Name	Position	Signature
Allen Belouin	Chair	
Sharon Fife	Selectman	
Aaron Gill	Selectman	



New Hampshire
*Department of
Revenue Administration*

2018
MS-636

Proposed Budget

Deering

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: **February 8th, 2018**

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Allen Belouin	Chair	
Sharon Fife	Selectman	
Aaron Gill	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$183,523	\$186,248	\$199,917	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$34,252	\$30,202	\$40,609	\$0
4150-4151	Financial Administration	03	\$59,672	\$56,092	\$65,121	\$0
4152	Revaluation of Property	03	\$30,615	\$30,056	\$30,690	\$0
4153	Legal Expense	03	\$18,000	\$3,782	\$18,000	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	03	\$8,906	\$1,098	\$8,906	\$0
4194	General Government Buildings	03	\$33,800	\$28,614	\$33,800	\$0
4195	Cemeteries	03	\$16,035	\$16,061	\$16,100	\$0
4196	Insurance	03	\$54,275	\$51,593	\$51,789	\$0
4197	Advertising and Regional Association	03	\$4,232	\$3,692	\$4,397	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
General Government Subtotal			\$443,310	\$407,438	\$469,329	\$0
Public Safety						
4210-4214	Police	03	\$339,271	\$324,368	\$346,118	\$0
4215-4219	Ambulance	03	\$87,398	\$60,977	\$89,964	\$0
4220-4229	Fire	03	\$116,734	\$99,815	\$114,119	\$0
4240-4249	Building Inspection	03	\$13,218	\$12,973	\$13,218	\$0
4290-4298	Emergency Management	03	\$1	\$0	\$1	\$0
4299	Other (Including Communications)	03	\$36,305	\$34,240	\$36,718	\$0
Public Safety Subtotal			\$592,927	\$532,373	\$600,138	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration	03	\$429,972	\$333,723	\$421,588	\$0
4312	Highways and Streets	03	\$264,075	\$205,834	\$264,075	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	03	\$3,500	\$3,730	\$3,500	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$697,547	\$543,287	\$689,163	\$0
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$99,352	\$112,406	\$103,152	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$99,352	\$112,406	\$103,152	\$0

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuuing FY (Recommended)	Appropriations Ensuuing FY (Not Recommended)
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$4,900	\$4,900	\$5,160	\$0
Health Subtotal			\$4,900	\$4,900	\$5,160	\$0
Welfare						
4441-4442	Administration and Direct Assistance	03	\$15,003	\$5,255	\$15,003	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
Welfare Subtotal			\$15,003	\$5,255	\$15,003	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	03	\$25,000	\$25,000	\$25,000	\$0
4550-4559	Library	03	\$2,010	\$603	\$2,010	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$27,010	\$25,603	\$27,010	\$0
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources	03	\$2,540	\$1,756	\$4,870	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$2,540	\$1,756	\$4,870	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	03	\$170,436	\$170,315	\$150,000	\$0
4721	Long Term Bonds and Notes - Interest	03	\$11,775	\$13,073	\$10,551	\$0
4723	Tax Anticipation Notes - Interest	03	\$5,000	\$0	\$5,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$187,211	\$183,388	\$165,551	\$0

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$250,500	\$161,661	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$9,500	\$9,500	\$0	\$0
Capital Outlay Subtotal			\$260,000	\$171,161	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations			\$2,329,800	\$1,987,567	\$2,079,376	\$0

Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund	04	\$0	\$0	\$190,000	\$0
<i>Purpose: To Add Funds to Established Trust Funds</i>						
4916	To Expendable Trusts/Fiduciary Funds	04	\$0	\$0	\$214,050	\$0
<i>Purpose: To Add Funds to Established Trust Funds</i>						
4916	To Expendable Trusts/Fiduciary Funds	11	\$0	\$0	\$10,000	\$0
<i>Purpose: Add Funding to Town Center Improvement Expendable</i>						
Total Proposed Special Articles			\$0	\$0	\$414,050	\$0

Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4191-4193	Planning and Zoning	08	\$0	\$0	\$2,400	\$0
	<i>Purpose: Capital Improvement Plan Development</i>					
4210-4214	Police	09	\$0	\$0	\$2,340	\$0
	<i>Purpose: Adding an Administrative Assistant to the PD</i>					
4215-4219	Ambulance	06	\$0	\$37,800	\$45,000	\$0
	<i>Purpose: To Continue the Per Diem Paramedic Program</i>					
4902	Machinery, Vehicles, and Equipment	05	\$0	\$0	\$12,000	\$0
	<i>Purpose: To Purchase a Skid Pack for FD Forestry Vehicle</i>					
Total Proposed Individual Articles			\$0	\$37,800	\$61,740	\$0

Revenues

Account	Source	Article	Estimated Revenues Prior Year	Actual Revenues	Estimated Revenues Ensuing Year
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$2,500	\$12,127	\$20,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	03	\$100	\$147	\$100
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$45,000	\$67,016	\$60,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$47,600	\$79,290	\$80,100
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	03	\$555	\$555	\$500
3220	Motor Vehicle Permit Fees	03	\$280,000	\$337,000	\$280,000
3230	Building Permits	03	\$10,000	\$16,397	\$8,000
3290	Other Licenses, Permits, and Fees	03	\$20,000	\$20,036	\$10,000
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$310,555	\$373,988	\$298,500
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$98,455	\$98,455	\$92,000
3353	Highway Block Grant	03	\$95,626	\$177,251	\$82,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$255	\$255	\$125
3357	Flood Control Reimbursement	03	\$0	\$0	\$13,000
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments	03	\$18,840	\$14,500	\$18,840
State Sources Subtotal			\$213,176	\$290,461	\$205,965
Charges for Services					
3401-3406	Income from Departments	03	\$10,500	\$13,518	\$10,000
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$10,500	\$13,518	\$10,000
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$18,038	\$0
3502	Interest on Investments	03	\$2,700	\$4,508	\$2,500
3503-3509	Other		\$0	\$9,717	\$0
Miscellaneous Revenues Subtotal			\$2,700	\$32,263	\$2,500

Revenues

Account	Source	Article	Estimated Revenues Prior Year	Actual Revenues	Estimated Revenues Ensuing Year
Interfund Operating Transfers In					
3912	From Special Revenue Funds	06	\$0	\$37,750	\$45,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$125,339	\$0	\$0
3916	From Trust and Fiduciary Funds		\$20,810	\$16,810	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$146,149	\$54,560	\$45,000
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 04, 11, 08	\$0	\$77,500	\$174,400
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$77,500	\$174,400
Total Estimated Revenues and Credits			\$730,680	\$921,580	\$816,465

Budget Summary

Item	Prior Year	Ensuing FY (Recommended)
Operating Budget Appropriations	\$2,024,800	\$2,079,376
Special Warrant Articles	\$504,999	\$414,050
Individual Warrant Articles	\$63,000	\$61,740
Total Appropriations	\$2,592,799	\$2,555,166
Less Amount of Estimated Revenues & Credits	\$943,875	\$816,465
Estimated Amount of Taxes to be Raised	\$1,648,924	\$1,738,701

**Proposed Appropriations by Function
2018**

Acct	Function	2017	2018
4130	Executive	183,523	199,917
4140	Elections, Registration, Vital Statistics	34,252	40,609
4150	Finance Administration	59,672	65,121
4152	Assessing Revaluation	30,615	30,690
4153	Legal Expense	18,000	18,000
4191	Planning & Zoning	8,906	8,906
4194	General Government Buildings	33,800	33,800
4195	Cemeteries	16,035	16,100
4196	Insurance	54,275	51,789
4197	Advertising & Regional Association	4,232	4,397
4210	Police	339,271	346,118
4215	Ambulance	42,398	89,964
4220	Fire	116,734	114,119
4240	Building Inspection	13,218	13,218
4290	Emergency Management	1	1
4299	Other Public Safety - Dispatching	36,305	36,718
4300	Highways & Streets	697,547	689,163
4324	Solid Waste Disposal	99,352	103,152
4415	Health Agencies & Programs	4,900	5,160
4442	Direct Assistance	15,003	15,003
4520	Parks & Recreation	25,000	25,000
4550	Library	2,010	2,010
4611	Conservation Commission	2,540	4,870
4711	Bonds, Notes - Pricipal	170,436	150,000
4722	Bonds, Notes - Interest	11,775	10,551
4723	Tax Anticipation Notes	5,000	5,000
Total		2,024,800	2,079,377

Acct	Fund	2017	2018
60.1010.00.054	FD Vehicle Replacement / CRF	\$ 88,000.00	\$ 120,000.00
60.1010.00.055	HWY Vehicle Replacement / CRF	\$ 20,000.00	\$ 70,000.00
60.1010.00.060	Assessing / ETF	\$ 9,300.00	\$ 9,300.00
60.1010.00.062	Celebration (A)	\$ 1,000.00	\$ 1,000.00
60.1010.00.063	Cemetery Maint / ETF	\$ 3,000.00	\$ 3,000.00
60.1010.00.064	Computer Systems / ETF	\$ 4,700.00	\$ 2,300.00
60.1010.00.065	Exotic Weed Control / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.066	FD Building Maint / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.069	Gov't Bld Improvement / ETF	\$ 20,000.00	\$ 20,000.00
60.1010.00.071	Health & Safety / ETF	\$ 1,500.00	\$ 1,500.00
60.1010.00.075	Library Bld Maint / ETF	\$ 1,000.00	\$ -
60.1010.00.076	Master Plan / ETF	\$ 1,250.00	\$ 1,250.00
60.1010.00.078	PD Ballistic Vest Replacement / ETF	\$ 700.00	\$ 700.00
60.1010.00.079	PD Equipment Replacement / ETF	\$ 3,500.00	\$ -
60.1010.00.080	PD Vehicle Replacement / ETF	\$ 10,000.00	\$ 12,500.00
60.1010.00.082	Reservoir Usage / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.083	Road Reconstruction / ETF	\$ 59,049.00	\$ 122,500.00
60.1010.00.084	FD Turnout Gear Replacement / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.087	HWY Bld Improvement / ETF	\$ 20,000.00	\$ 20,000.00
Total		\$ 262,999.00	\$ 404,050.00

Budget Details 2018

Account Number	Description	Budget 2017	Proposed 2018
01.4130.10.112	BOS - Wages	7,500	7,500
01.4130.10.220	BOS - FICA	465	465
01.4130.10.221	BOS - Medicare	190	190
01.4130.10.350	BOS - Training & Certification	400	400
01.4130.11.110	Admin - F/T Wages	75,000	75,000
01.4130.11.111	Admin - P/T Wages	37,389	44,179
01.4130.11.210	Admin - Health Insurance	27,319	27,732
01.4130.11.220	Admin - FICA	6,968	7,389
01.4130.11.221	Admin - Medicare	1,630	1,728
01.4130.11.230	Admin - Retirement	9,000	11,250
01.4130.11.290	Admin - Life/Disability	1,398	1,216
01.4130.11.350	Admin - Training & Certification	800	800
01.4130.11.399	Admin - Other Professional Services (Recording Fees)	300	6,313
01.4130.11.410	Admin - Postage	2,000	2,000
01.4130.11.420	Admin - Telephone	2,800	3,600
01.4130.11.430	Admin - Mobile Phone	600	600
01.4130.11.440	Admin - Rentals & Leases (Copier & Postage Meter)	2,300	2,300
01.4130.11.460	Admin - Printing	1,750	1,750
01.4130.11.470	Admin - Office Supplies	2,200	2,200
01.4130.11.480	Admin - Dues & Subscriptions	315	405
01.4130.11.490	Admin - Public Notices	1,000	1,000
01.4130.11.610	Admin - New Equipment	1,300	1,000
01.4130.11.620	Admin - Equipment Maintenance	400	400
01.4130.11.710	Admin - Mileage	500	500
	FUNCTION: EXECUTIVE - 4130	183,523	199,917
01.4140.12.112	Town Clerk - Wages	12,870	14,625
01.4140.12.135	Town Clerk - Deputy Wages	7,540	8,060
01.4140.12.220	Town Clerk - FICA	1,265	1,406
01.4140.12.221	Town Clerk - Medicare	296	329
01.4140.12.350	Town Clerk - Training & Certif	800	900
01.4140.12.410	Town Clerk - Postage	2,000	2,000
01.4140.12.420	Town Clerk - Telephone	1,080	1,080
01.4140.12.450	Town Clerk - Software	4,446	4,446
01.4140.12.470	Town Clerk - Office Supplies	500	500
01.4140.12.480	Town Clerk - Dues & Subscriptions	200	275
01.4140.12.490	Town Clerk - Public Notices	75	75
01.4140.12.610	Town Clerk - New Equipment	120	250
01.4140.12.620	Town Clerk - Equipment Maintenance	350	350
01.4140.12.710	Town Clerk - Mileage	500	500
01.4140.13.112	Elections - Election Official	1,128	3,500
01.4140.13.120	Elections - Ballot Clerk Wages	350	1,050

Budget Details 2018

Account Number	Description	Budget 2017	Proposed 2018
01.4140.13.220	Elections - FICA	92	284
01.4140.13.221	Elections - Medicare	21	64
01.4140.13.410	Elections - Postage	50	50
01.4140.13.470	Elections - Office Supplies	50	100
01.4140.13.490	Elections - Public Notices	219	365
01.4140.13.900	Elections - Miscellaneous	300	400
	FUNCTION: TOWN CLERK - 4140	34,252	40,609
01.4150.14.112	Treasurer - Wages	2,500	2,500
01.4150.14.220	Treasurer - FICA	155	155
01.4150.14.221	Treasurer - Medicare	36	36
01.4150.15.112	Tax Collector - Wages	12,870	14,625
01.4150.15.135	Tax Collector - Deputy Wages	7,540	8,060
01.4150.15.220	Tax Collector - FICA	1,265	1,406
01.4150.15.221	Tax Collector - Medicare	296	329
01.4150.15.310	Tax Collector - Research	1,000	1,000
01.4150.15.350	Tax Collector - Training & Certification	800	900
01.4150.15.360	Tax Collector - Recording Fees	1,000	1,000
01.4150.15.410	Tax Collector - Postage	3,000	3,000
01.4150.15.420	Tax Collector - Telephone	1,080	1,080
01.4150.15.450	Tax Collector - Software	2,500	2,500
01.4150.15.470	Tax Collector - Office Supplies	800	800
01.4150.15.480	Tax Collector - Dues & Subscriptions	40	50
01.4150.15.610	Tax Collector - New Equipment	120	250
01.4150.15.620	Tax Collector - Equipment Maintenance	80	80
01.4150.15.710	Tax Collector - Mileage	500	500
01.4150.16.300	Auditing - Professional Services	13,500	13,500
01.4150.17.399	Info Tech - Professional Services	3,000	3,000
01.4150.17.450	Info Tech - Software	7,590	10,350
	FUNCTION: FINANCIAL ADMINISTRATION - 4150	59,672	65,121
01.4152.18.111	Assessing - Clerk Wages	15,970	15,970
01.4152.18.220	Assessing - FICA	987	987
01.4152.18.221	Assessing - Medicare	231	231
01.4152.18.350	Assessing - Training & Certification	-	75
01.4152.18.399	Assessing - Professional Services	13,408	13,408
01.4152.18.480	Assessing - Dues & Subscription	20	20
	FUNCTION: PROPERTY ASSESSMENT - 4152	30,615	30,690
01.4153.10.320	Legal - Professional Services	15,000	15,000
01.4153.33.330	Legal - Code Enforcement	3,000	3,000
	FUNCTION: LEGAL - 4153	18,000	18,000
01.4191.20.111	Planning - P/T Wages	800	800
01.4191.20.220	Planning - FICA	50	50
01.4191.20.221	Planning - Medicare	12	12
01.4191.20.300	Planning - Professional Services	1,500	1,500
01.4191.20.320	Planning - Legal	2,000	2,000
01.4191.20.350	Planning - Training & Certification	150	150

Budget Details 2018

Account Number	Description	Budget 2017	Proposed 2018
01.4191.20.410	Planning - Postage	400	400
01.4191.20.460	Planning - Printing	150	150
01.4191.20.470	Planning - Office Supplies	150	150
01.4191.20.490	Planning - Public Notices	600	600
01.4191.21.111	Zoning - P/T Wages	528	528
01.4191.21.220	Zoning - FICA	33	33
01.4191.21.221	Zoning - Medicare	8	8
01.4191.21.320	Zoning - Legal	1,500	1,500
01.4191.21.350	Zoning - Training & Certification	75	75
01.4191.21.410	Zoning - Postage	350	350
01.4191.21.470	Zoning - Office Supplies	100	100
01.4191.21.490	Zoning - Public Notices	500	500
	FUNCTION: PLANNING AND ZONING - 4191	8,906	8,906
01.4194.10.370	Govt Buildings - Custodial Services	5,200	5,200
01.4194.10.380	Govt Buildings - Groundskeeping	4,000	4,000
01.4194.10.401	Govt Buildings - Heating Fuel	8,000	8,000
01.4194.10.405	Govt Buildings - Electricity	7,600	7,600
01.4194.10.470	Govt Buildings - Office Supplies	500	500
01.4194.10.655	Govt Buildings - Maintenance & Supplies	8,500	8,500
	FUNCTION: GENERAL GOVERNMENT BUILDINGS - 4194	33,800	33,800
01.4195.22.380	Cemetery - Groundskeeping	15,400	15,400
01.4195.22.499	Cemetery - Other Supplies	635	700
	FUNCTION: CEMETERIES - 4195	16,035	16,100
01.4196.10.810	Insurance - Worker's Comp/Unemployment	18,450	18,977
01.4196.10.820	Insurance - Property Liability	35,825	32,812
	FUNCTION: INSURANCE - 4196	54,275	51,789
01.4197.10.300	Advertising/Reg. Assoc. - Professional Services	540	540
01.4197.10.480	Advertising/Reg. Assoc. - Dues	3,692	3,857
	FUNCTION: ADVERTISING & REGIONAL ASSOC - 4197	4,232	4,397
01.4210.30.110	Police - F/T Wages	123,000	127,000
01.4210.30.111	Police - P/T Wages	44,000	50,000
01.4210.30.113	Police - On Call Wages	6,000	7,000
01.4120.30.115	Police - Admin Assistant	-	-
01.4210.30.129	Police - Grant Funded Overtime Wages	18,840	13,800
01.4210.30.130	Police - Overtime Wages	1,440	1,500
01.4210.30.131	Police - Detail Wages	2,500	2,500
01.4210.30.210	Police - Health Insurance	49,174	43,446
01.4210.30.220	Police - FICA	2,728	3,100
01.4210.30.221	Police - Medicare	638	725
01.4210.30.230	Police - Retirement	42,354	44,675
01.4210.30.290	Police - Life/Disability Insurance	2,000	2,000
01.4210.30.340	Police - Prosecution	18,696	19,275
01.4210.30.345	Police - Animal Control	500	500
01.4210.30.350	Police - Training & Certification	4,000	4,000

Budget Details 2018

Account Number	Description	Budget 2017	Proposed 2018
01.4210.30.402	Police - Vehicle Fuel	8,000	8,000
01.4210.30.410	Police - Postage	100	100
01.4210.30.420	Police - Telephone	3,500	3,500
01.4210.30.430	Police - Mobile Phone	1,750	1,750
01.4210.30.445	Police - Uniforms	1,250	1,250
01.4210.30.450	Police - Software	700	700
01.4210.30.470	Police - Office Supplies	1,000	1,000
01.4210.30.480	Police - Dues & Subscriptions	500	500
01.4210.30.493	Police - Youth Programs (Explorers)	1,000	1,000
01.4210.30.499	Police - Other Supplies	1,000	1,000
01.4210.30.610	Police - New Equipment	1	3,197
01.4210.30.620	Police - Equipment Maintenance	1,200	1,200
01.4210.30.630	Police - Vehicle Maintenance/Repairs	3,200	3,200
01.4210.30.720	Police - Witness Reimbursement	200	200
	FUNCTION: POLICE - 4210	339,271	346,118
01.4215.31.111	Ambulance - P/T Per Diem Wages	-	45,000
01.4215.31.113	Ambulance - On Call Wages	15,000	14,000
01.4215.31.220	Ambulance - FICA	930	3,658
01.4215.31.221	Ambulance - Medicare	218	856
01.4215.31.290	Ambulance - Life/Disability Insurance	450	450
01.4215.31.350	Ambulance - Training & Certification	6,000	6,500
01.4215.31.390	Ambulance - Paramedic Intercepts	6,000	1,500
01.4215.31.395	Ambulance - Billing	1,000	3,000
01.4215.31.402	Ambulance - Vehicle Fuel	1,000	1,000
01.4215.31.420	Ambulance - Telephone	800	800
01.4215.31.430	Ambulance - Mobile Phone	600	1,100
01.4215.31.445	Ambulance - Uniforms	1,000	1,500
01.4215.31.470	Ambulance - Office Supplies	200	400
01.4215.31.499	Ambulance - Other Supplies	2,500	3,000
01.4215.31.620	Ambulance - Equipment Maintenance	4,200	4,200
01.4215.31.630	Ambulance - Vehicle Maintenance	2,500	3,000
	FUNCTION: AMBULANCE - 4215	42,398	89,964
01.4220.32.111	Fire - Fire Chief's Wages	40,000	40,000
01.4220.32.113	Fire - On Call Wages	16,000	14,500
01.4220.32.114	Fire - Stipends	-	-
01.4220.32.220	Fire - FICA	3,472	3,379
01.4220.32.221	Fire - Medicare	812	790
01.4220.32.290	Fire - Life/Disability Insurance	450	450
01.4220.32.350	Fire - Training & Certification	6,500	6,500
01.4220.32.385	Fire - Forestry	1,000	1,000
01.4220.32.401	Fire - Heating Fuel	6,500	5,500

Budget Details 2018

Account Number	Description	Budget 2017	Proposed 2018
01.4220.32.402	Fire - Vehicle Fuel	2,600	2,000
01.4220.32.405	Fire - Electricity	5,500	5,000
01.4220.32.420	Fire - Telephone	2,200	2,000
01.4220.32.430	Fire - Mobile Phone	500	1,000
01.4220.32.470	Fire - Office Supplies	400	500
01.4220.32.480	Fire - Dues & Subscriptions	700	1,200
01.4220.32.493	Fire - Youth / Programs	800	1,000
01.4220.32.610	Fire - New Equipment	8,300	8,300
01.4220.32.620	Fire - Equipment Maintenance	8,000	8,000
01.4220.32.630	Fire - Vehicle Maintenance/Repairs	8,000	8,000
01.4220.32.655	Fire - Building Maintenance & Repairs	5,000	5,000
	FUNCTION: FIRE - 4220	116,734	114,119
01.4240.33.111	Bldg Inspect - P/T Wages	12,000	12,000
01.4240.33.220	Bldg Inspect - FICA	744	744
01.4240.33.221	Bldg Inspect - Medicare	174	174
01.4240.33.350	Bldg Inspect - Training & Certification	200	200
01.4240.33.480	Bldg Inspect - Dues & Subscription	100	100
	FUNCTION: BUILDING INSPECTION - 4240	13,218	13,218
01.4290.34.399	Emergency Mngmt - Other Profes	1	1
	FUNCTION: EMERGENCY MANAGEMENT - 4290	1	1
01.4299.30.391	Other Public Safety - Police Dispatch	17,000	17,000
01.4299.32.391	Other Public Safety - Fire Dispatch	17,305	17,718
01.4299.40.391	Other Public Safety - Highway Dispatch	2,000	2,000
	FUNCTION: OTHER PUBLIC SAFETY - 4299	36,305	36,718
01.4311.40.110	Highway Admin - F/T Wages	223,600	231,377
01.4311.40.111	Highway Admin - P/T Wages	7,500	7,500
01.4311.40.130	Highway Admin - Overtime Wages	25,000	25,000
01.4311.40.210	Highway Admin - Health Insurance	110,185	93,363
01.4311.40.220	Highway Admin - FICA	15,878	16,360
01.4311.40.221	Highway Admin - Medicare	3,713	3,826
01.4311.40.230	Highway Admin - Retirement	12,700	12,700
01.4311.40.290	Highway Admin - Life/Disability	3,000	2,692
01.4311.40.350	Highway Admin - Training & Certification	800	800
01.4311.40.351	Highway Admin - Drug Testing	1,000	1,000
01.4311.40.401	Highway Admin - Heating Fuel	10,000	10,000
01.4311.40.405	Highway Admin - Electricity	3,000	3,000
01.4311.40.420	Highway Admin - Telephone	320	320
01.4311.40.430	Highway Admin - Mobile Phone	800	800
01.4311.40.445	Highway Admin - Uniforms	5,625	6,000
01.4311.40.470	Highway Admin - Office Supplies	300	300
01.4311.40.490	Highway Admin - Public Notices	800	800
01.4311.40.655	Highway Admin - Building Maintenance	5,500	5,500
01.4311.40.710	Highway Admin - Mileage	250	250
	FUNCTION: HIGHWAY AND STREETS ADMINISTRATION - 4311	429,972	421,588

Budget Details 2018

Account Number	Description	Budget 2017	Proposed 2018
01.4312.40.381	Highway Maint - Crack Sealing	7,200	7,200
01.4312.40.382	Highway Maint - Roadside Mowing	8,375	8,375
01.4312.40.383	Highway Maint - Tree Removal	3,500	3,500
01.4312.40.384	Highway Maint - Gravel Crushing	30,000	30,000
01.4312.40.399	Highway Maint - Other Professional Services	3,000	3,000
01.4312.40.402	Highway Maint - Vehicle Fuel	55,000	55,000
01.4312.40.481	Highway Maint - Culverts	1,500	1,500
01.4312.40.482	Highway Maint - Salt	59,000	59,000
01.4312.40.483	Highway Maint - Cold Patch	2,500	2,500
01.4312.40.484	Highway Maint - Dust Control	11,000	11,000
01.4312.40.485	Highway Maint - Sand	9,000	9,000
01.4312.40.499	Highway Maint - Other Supplies	20,500	20,500
01.4312.40.610	Highway Maint - New Equipment	6,000	6,000
01.4312.40.620	Highway Maint - Equipment Maintenance	16,000	16,000
01.4312.40.630	Highway Maint - Vehicle Maintenance	31,500	31,500
	FUNCTION: HIGHWAYS AND STREETS - 4312	264,075	264,075
01.4316.40.405	Street Lighting - Electricity	3,500	3,500
	FUNCTION: STREET LIGHTING - 4316	3,500	3,500
01.4324.41.406	Solid Waste - Transfer Station	69,300	69,300
01.4324.41.407	Solid Waste - Tipping Fees	28,000	31,800
01.4324.41.408	Solid Waste - Disposal Contract	2,052	2,052
	FUNCTION: SOLID WASTE DISPOSAL - 4324	99,352	103,152
01.4441.50.111	Welfare - Director Wages	1	1
01.4441.50.220	Welfare - FICA	1	1
01.4441.50.221	Welfare - Medicare	1	1
	FUNCTION: WELFARE ADMINISTRATION - 4441	3	3
01.4442.50.510	Welfare - Medical Assistance	500	500
01.4442.50.520	Welfare - Housing Assistance	4,500	4,500
01.4442.50.530	Welfare - Food Assistance	2,000	2,000
01.4442.50.540	Welfare - Electric Assistance	3,000	3,000
01.4442.50.599	Welfare - Other Assistance	5,000	5,000
	FUNCTION: DIRECT ASSISTANCE - 4442	15,000	15,000
01.4445.50.495	Health Agencies - Community Education	400	400
01.4445.50.496	Health Agencies - Community Meals	1,500	1,760
01.4445.50.498	Health Agencies - Community Services	3,000	3,000
	FUNCTION: WELFARE VENDOR PAYMENTS - 4445	4,900	5,160
01.4520.55.409	Parks & Recreation - Hillsboro	25,000	25,000
	FUNCTION: PARKS AND RECREATION - 4520	25,000	25,000
01.4550.60.405	Library - Electricity	200	200
01.4550.60.470	Library - Office Supplies	150	150
01.4550.60.480	Library - Dues & Subscriptions	60	60
01.4550.60.493	Library - Youth Programs	1,200	600
01.4550.60.499	Library - Other Supplies	400	1,000
	FUNCTION: LIBRARY - 4550	2,010	2,010

Budget Details 2018

Account Number	Description	Budget 2017	Proposed 2018
01.4611.65.111	Conservation - PT Wages Lake Host Program	-	1,500
01.4611.65.220	Conservation - FICA	-	93
0134611.65.221	Conservation - Medicare	-	22
01.4611.65.310	Conservation - Research	665	665
01.4611.65.350	Conservation - Training & Certification	25	330
01.4611.65.410	Conservation - Postage	100	60
01.4611.65.470	Conservation - Office Supplies	300	100
01.4611.65.480	Conservation - Dues & Subscription	300	300
01.4611.65.490	Conservation - Public Notices	100	50
01.4611.65.491	Conservation - Roads & Trails	450	450
01.4611.65.493	Conservation - Youth Programs	500	1,000
01.4611.65.499	Conservation - Other Supplies	100	300
	FUNCTION: CONSERVATION ADMINISTRATION - 4611	2,540	4,870
01.4711.10.655	Debt Svc - Principal Town Hall	25,000	25,000
01.4711.40.491	Debt Svc - Principal Road Bond	125,000	125,000
	FUNCTION: PRINCIPAL - LONG TERM BONDS & NOTES - 4711	150,000	150,000
01.4712.31.640	Debt Svc - Principal Ambulance	20,436	-
01.4712.40.640	Debt Svc - Principal Hwy Equipment	-	-
	FUNCTION: PRINCIPAL - OTHER DEBT - 4712	20,436	-
01.4722.10.655	Debt Svc - Interest Town Hall	9,270	8,013
01.4722.31.640	Debt Svc - Interest Ambulance	165	-
01.4722.40.491	Debt Svc - Interest Road Bond	2,340	2,538
	FUNCTION: INTEREST - OTHER DEBT - 4722	11,775	10,551
01.4723.10.900	Debt Svc - Tax Anticipation Note	5,000	5,000
	FUNCTION: INTEREST ON TAX & REVENUE ANTICIPATION	5,000	5,000
	Total	2,024,800	2,079,377

Warrant Articles	2017	2018
Per Diem Paramedic (6 Mos)	-	45,000
Forestry Vehicle Skid Pack	-	12,000
CIP development		2,400
PD Admin Asst. (6 Mos)	-	2,340
Town Center Improvement ETF		10,000
Warrant Article Total	305,000	71,740

Acct	Fund	2017	2018
60.1010.00.054	FD Vehicle Replacement / CRF	\$ 88,000.00	\$ 120,000.00
60.1010.00.055	HWY Vehicle Replacement / CRF	\$ 20,000.00	\$ 70,000.00
60.1010.00.060	Assessing / ETF	\$ 9,300.00	\$ 9,300.00
60.1010.00.062	Celebration (A)	\$ 1,000.00	\$ 1,000.00
60.1010.00.063	Cemetery Maint / ETF	\$ 3,000.00	\$ 3,000.00
60.1010.00.064	Computer Systems / ETF	\$ 4,700.00	\$ 2,300.00
60.1010.00.065	Exotic Weed Control / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.066	FD Building Maint / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.069	Gov't Bld Improvement / ETF	\$ 20,000.00	\$ 20,000.00
60.1010.00.071	Health & Safety / ETF	\$ 1,500.00	\$ 1,500.00
60.1010.00.075	Library Bld Maint / ETF	\$ 1,000.00	\$ -
60.1010.00.076	Master Plan / ETF	\$ 1,250.00	\$ 1,250.00
60.1010.00.078	PD Ballistic Vest Replacement / ETF	\$ 700.00	\$ 700.00
60.1010.00.079	PD Equipment Replacement / ETF	\$ 3,500.00	\$ -
60.1010.00.080	PD Vehicle Replacement / ETF	\$ 10,000.00	\$ 12,500.00
60.1010.00.082	Reservoir Usage / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.083	Road Reconstruction / ETF	\$ 59,049.00	\$ 122,500.00
60.1010.00.084	FD Turnout Gear Replacement / ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.087	HWY Bld Improvement / ETF	\$ 20,000.00	\$ 20,000.00
	Total	\$ 262,999.00	\$ 404,050.00

	2017	2018
Operating Budget	2,024,800	2,079,377
Payments to Trust Funds (CIP Budget)	262,999	404,050
Warrant Article	305,000	71,740
Total Budget	2,592,799	2,555,167



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INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Deering, New Hampshire

Additional Offices:

Andover, MA
Greenfield, MA
Manchester, NH
Ellsworth, ME

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Deering, New Hampshire, as of December 31, 2016, and for the year then ended, and the related notes to the financial statements, which collectively comprise the Town of Deering's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Deering, as of December 31, 2016 and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the Schedule of Proportionate Share of Net Pension Liability, and the Schedule of Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Melanson Heath

May 17, 2017

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Deering, we offer readers this narrative overview and analysis of the financial activities of the Town of Deering for the year ended December 31, 2016.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities include general government, public safety, highways and streets, sanitation, health and welfare, library and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds are considered governmental funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current year, the total of assets exceeded liabilities by \$7,187,144 (i.e., net position), a change of \$266,893 in comparison to the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of \$1,969,822, a change of \$371,028 in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$990,464, a change of \$(352,437) in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current year was \$471,687, a change of \$(190,053) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

NET POSITION

	<u>Governmental Activities</u>	
	<u>2016</u>	<u>2015</u>
Current and other assets	\$ 4,075,505	\$ 3,929,287
Capital assets	5,508,742	5,757,741
Deferred outflows	<u>159,170</u>	<u>62,786</u>
Total assets	9,743,417	9,749,814
Current liabilities	1,804,367	2,039,115
Noncurrent liabilities	746,288	742,024
Deferred inflows	<u>5,618</u>	<u>48,424</u>
Total liabilities	2,556,273	2,829,563
Net position:		
Net investment in capital assets	5,037,055	5,059,239
Restricted	353,873	325,662
Unrestricted	<u>1,796,216</u>	<u>1,535,350</u>
Total net position	<u>\$ 7,187,144</u>	<u>\$ 6,920,251</u>

CHANGES IN NET POSITION

	<u>Governmental Activities</u>	
	<u>2016</u>	<u>2015</u>
Revenues:		
Program revenues:		
Charges for services	\$ 79,093	\$ 71,784
Operating grants and contributions	14,555	22,460
Capital grants and contributions	-	16,009
General revenues:		
Taxes	1,523,738	1,494,745
Motor vehicle permits	300,653	294,647
Interest, penalties, and other taxes	63,054	60,859
Grants and contributions not restricted to specific programs	195,074	181,532
Investment income	11,465	3,286
Miscellaneous	<u>2,053</u>	<u>48,482</u>
Total revenues	<u>2,189,685</u>	<u>2,193,804</u>

CHANGES IN NET POSITION

	<u>Governmental Activities</u>	
	<u>2016</u>	<u>2015</u>
Expenses:		
General government	459,659	427,640
Public safety	512,898	538,998
Highways and streets	794,094	893,208
Sanitation	102,655	124,762
Health and welfare	8,993	23,659
Library and recreation	26,711	27,360
Conservation	5,606	5,072
Interest on long-term debt	12,176	21,216
	<u>1,922,792</u>	<u>2,061,915</u>
Total expenses		
Change in net position	266,893	131,889
Net position - beginning of year	<u>6,920,251</u>	<u>6,788,362</u>
Net position - end of year	<u>\$ 7,187,144</u>	<u>\$ 6,920,251</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent calendar year, total net position was \$7,187,144, a change of \$266,893 from the prior year.

The largest portion of net position \$5,037,055 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure); less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$353,873 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position \$1,796,216 may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net position of \$266,893. Key elements of this change are as follows:

General fund revenues in excess of expenditures	\$ 342,817
Depreciation expense in excess of principal debt service	(78,046)
Other changes	<u>2,122</u>
Total	<u>\$ 266,893</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$1,969,822, a change of \$371,028 in comparison to the prior year. Key elements of this change are as follows:

General fund revenues in excess of expenditures	\$ 342,817
Special revenue fund revenues in excess of expenditures	22,048
Trust fund revenues in excess of expenditures	<u>6,163</u>
Total	<u>\$ 371,028</u>

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$990,464, while total fund balance was \$1,615,949. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/16</u>	<u>12/31/15</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 990,464	\$ 638,027	\$ 352,437	53.1%
Total fund balance ¹	\$ 1,615,949	\$ 1,273,132	\$ 342,817	86.6%

¹Includes Capital Reserve Fund.

The total fund balance of the general fund changed by \$342,817 during the current year. Key factors in this change are as follows:

Use of fund balance	\$ (316,646)
Revenues in excess of budget	7,524
Expenditures less than budget	369,468
Change in capital reserves	217,026
Other	65,445
Total	\$ 342,817

Included in the total general fund balance are the Town's capital reserve accounts with the following balances:

	<u>12/31/16</u>	<u>12/31/15</u>	<u>Change</u>
Capital reserves	\$ 625,485	\$ 408,459	\$ 217,026
Total	\$ 625,485	\$ 408,459	\$ 217,026

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no differences between the original budget and the final amended budget.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$5,508,742 (net of accumulated depreciation), a change of \$(248,999) from the prior year. This investment in capital assets includes land, buildings and improvements, machinery and equipment, infrastructure, and construction in progress.

In addition to depreciation of \$(268,099), major capital asset events during the current fiscal year included the following:

- \$24,100 for the refurbishment of a Fire Tanker

Additional information on capital assets can be found in the Notes to the Financial Statements.

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$471,687, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.



Summary of Expenditures by Function – 2017 (unaudited)

Acct	Function	Budget	Expenditures	Balance
4130	Executive	183,523.47	186,248.17	(2,724.70)
4140	Elections, Registration, Vital Statistics	34,252.37	30,202.49	4,049.88
4150	Finance Administration	59,672.37	56,092.09	3,580.28
4152	Assessing Revaluation	30,615.39	30,055.72	559.67
4153	Legal Expense	18,000.00	3,781.61	14,218.39
4191	Planning & Zoning	8,906.00	1,097.99	7,808.01
4194	General Government Buildings	33,800.00	28,613.57	5,186.43
4195	Cemeteries	16,035.00	16,060.70	(25.70)
4196	Insurance	54,275.00	51,593.06	2,681.94
4197	Advertising & Regional Association	4,232.00	3,692.00	540.00
4210	Police	339,270.80	324,368.01	14,902.79
4215	Ambulance	42,397.50	23,335.56	19,061.94
4220	Fire	116,734.00	99,815.42	16,918.58
4240	Building Inspection	13,218.00	12,973.00	245.00
4290	Emergency Management	1.00	-	1.00
4299	Other Public Safety - Dispatching	36,305.00	34,420.40	1,884.60
4300	Highways & Streets	697,546.65	543,287.14	154,259.51
4324	Solid Waste Disposal	99,352.00	112,405.65	(13,053.65)
4415	Health Agencies & Programs	4,900.00	4,900.00	-
4442	Direct Assistance	15,003.00	5,254.90	9,748.10
4520	Parks & Recreation	25,000.00	25,000.00	-
4550	Library	2,010.00	602.64	1,407.36
4611	Conservation Commission	2,540.00	1,756.47	783.53
4711	Bonds, Notes - Pricipal	170,436.00	170,315.02	120.98
4722	Bonds, Notes - Interest	11,774.74	13,072.87	(1,298.13)
4723	Tax Anticipation Notes	5,000.00	-	5,000.00
	Total	2,024,800.27	1,778,944.48	245,855.79



McAllister Farm, 1926

Detailed Expenditures – 2017 (unaudited)

Account	Description	Budget	Expenditures	Balance	
01.4130.10.112	BOS - Wages		7,500.00	7,500.00	-
01.4130.10.220	BOS - FICA		465.00	465.00	-
01.4130.10.221	BOS - Medicare		190.00	108.72	81.28
01.4130.10.350	BOS - Training & Certification		400.00	180.00	220.00
01.4130.11.110	Admin - F/T Wages		75,000.00	75,000.00	-
01.4130.11.111	Admin - P/T Wages		37,389.00	42,080.80	(4,691.80)
01.4130.11.210	Admin - Health Insurance		27,318.71	25,267.51	2,051.20
01.4130.11.220	Admin - FICA		6,968.12	6,992.59	(24.47)
01.4130.11.221	Admin - Medicare		1,629.64	1,635.40	(5.76)
01.4130.11.230	Admin - Retirement		9,000.00	11,439.08	(2,439.08)
01.4130.11.290	Admin - Life/Disability		1,398.00	1,369.79	28.21
01.4130.11.350	Admin - Training & Certificati		800.00	796.22	3.78
01.4130.11.399	Admin - Other Professional Ser		300.00	190.53	109.47
01.4130.11.410	Admin - Postage		2,000.00	1,770.60	229.40
01.4130.11.420	Admin - Telephone		2,800.00	3,257.13	(457.13)
01.4130.11.430	Admin - Mobile Phone		600.00	600.00	-
01.4130.11.440	Admin - Rentals & Leases		2,300.00	2,762.83	(462.83)
01.4130.11.460	Admin - Printing		1,750.00	1,399.00	351.00
01.4130.11.470	Admin - Office Supplies		2,200.00	1,398.05	801.95
01.4130.11.480	Admin - Dues & Subscriptions		315.00	405.00	(90.00)
01.4130.11.490	Admin - Public Notices		1,000.00	1,175.64	(175.64)
01.4130.11.610	Admin - New Equipment		1,300.00	173.29	1,126.71
01.4130.11.620	Admin - Equipment Maintenance		400.00	-	400.00
01.4130.11.710	Admin - Mileage		500.00	280.99	219.01
	FUNCTION: EXECUTIVE - 4130		183,523.47	186,248.17	(2,724.70)
01.4140.12.112	Town Clerk - Wages		12,870.00	13,502.94	(632.94)
01.4140.12.135	Town Clerk - Deputy Wages		7,540.00	5,378.10	2,161.90
01.4140.12.220	Town Clerk - FICA		1,265.42	1,170.73	94.69
01.4140.12.221	Town Clerk - Medicare		295.95	273.82	22.13
01.4140.12.350	Town Clerk - Training & Certif		800.00	654.00	146.00
01.4140.12.410	Town Clerk - Postage		2,000.00	1,289.81	710.19
01.4140.12.420	Town Clerk - Telephone		1,080.00	975.49	104.51
01.4140.12.450	Town Clerk - Software		4,446.00	4,466.00	(20.00)
01.4140.12.470	Town Clerk - Office Supplies		500.00	405.23	94.77
01.4140.12.480	Town Clerk - Dues & Subscripti		200.00	147.95	52.05
01.4140.12.490	Town Clerk - Public Notices		75.00	173.00	(98.00)
01.4140.12.610	Town Clerk - New Equipment		120.00	-	120.00
01.4140.12.620	Town Clerk - Equipment Mainten		350.00	-	350.00
01.4140.12.710	Town Clerk - Mileage		500.00	482.89	17.11
01.4140.13.112	Elections - Election Official		1,128.00	563.13	564.87
01.4140.13.120	Elections - Ballot Clerk Wages		350.00	232.00	118.00
01.4140.13.220	Elections - FICA		92.00	49.30	42.70
01.4140.13.221	Elections - Medicare		21.00	11.53	9.47
01.4140.13.410	Elections - Postage		50.00	-	50.00
01.4140.13.470	Elections - Office Supplies		50.00	61.26	(11.26)
01.4140.13.490	Elections - Public Notices		219.00	56.00	163.00
01.4140.13.900	Elections - Miscellaneous		300.00	309.31	(9.31)
	FUNCTION: TOWN CLERK - 4140		34,252.37	30,202.49	4,049.88

Detailed Expenditures – 2017 (unaudited)

Account	Description	Budget	Expenditures	Balance	
01.4150.14.112	Treasurer - Wages		2,500.00	2,500.00	-
01.4150.14.220	Treasurer - FICA		155.00	155.00	-
01.4150.14.221	Treasurer - Medicare		36.00	36.24	(0.24)
01.4150.15.112	Tax Collector - Wages		12,870.00	13,502.94	(632.94)
01.4150.15.135	Tax Collector - Deputy Wages		7,540.00	5,378.10	2,161.90
01.4150.15.220	Tax Collector - FICA		1,265.42	1,170.61	94.81
01.4150.15.221	Tax Collector - Medicare		295.95	273.75	22.20
01.4150.15.310	Tax Collector - Research		1,000.00	562.28	437.72
01.4150.15.350	Tax Collector - Training & Cer		800.00	665.00	135.00
01.4150.15.360	Tax Collector - Recording Fees		1,000.00	308.22	691.78
01.4150.15.410	Tax Collector - Postage		3,000.00	1,669.93	1,330.07
01.4150.15.420	Tax Collector - Telephone		1,080.00	975.52	104.48
01.4150.15.450	Tax Collector - Software		2,500.00	2,312.00	188.00
01.4150.15.470	Tax Collector - Office Supplie		800.00	834.81	(34.81)
01.4150.15.480	Tax Collector - Dues & Subscri		40.00	40.00	-
01.4150.15.610	Tax Collector - New Equipment		120.00	-	120.00
01.4150.15.620	Tax Collector - Equipment Main		80.00	-	80.00
01.4150.15.710	Tax Collector - Mileage		500.00	487.49	12.51
01.4150.16.300	Auditing - Professional Servic		13,500.00	13,500.00	-
01.4150.17.399	Info Tech - Professional Servi		3,000.00	1,025.00	1,975.00
01.4150.17.450	Info Tech - Software		7,590.00	10,695.20	(3,105.20)
FUNCTION: FINANCIAL ADMINISTRATION - 4150			59,672.37	56,092.09	3,580.28
01.4152.18.111	Assessing - Clerk Wages		15,970.00	13,852.12	2,117.88
01.4152.18.220	Assessing - FICA		986.64	858.77	127.87
01.4152.18.221	Assessing - Medicare		230.75	200.83	29.92
01.4152.18.399	Assessing - Professional Servi		13,408.00	15,124.00	(1,716.00)
01.4152.18.480	Assessing - Dues & Subscriptio		20.00	20.00	-
FUNCTION: PROPERTY ASSESSMENT - 4152			30,615.39	30,055.72	559.67
01.4153.10.320	Legal - Professional Services		15,000.00	781.61	14,218.39
01.4153.33.330	Legal - Code Enforcement		3,000.00	3,000.00	-
FUNCTION: LEGAL - 4153			18,000.00	3,781.61	14,218.39
01.4191.20.111	Planning - P/T Wages		800.00	401.50	398.50
01.4191.20.220	Planning - FICA		50.00	24.91	25.09
01.4191.20.221	Planning - Medicare		12.00	5.83	6.17
01.4191.20.300	Planning - Professional Servic		1,500.00	-	1,500.00
01.4191.20.320	Planning - Legal		2,000.00	-	2,000.00
01.4191.20.350	Planning - Training & Certific		150.00	-	150.00
01.4191.20.410	Planning - Postage		400.00	59.31	340.69
01.4191.20.460	Planning - Printing		150.00	-	150.00
01.4191.20.470	Planning - Office Supplies		150.00	76.49	73.51
01.4191.20.490	Planning - Public Notices		600.00	239.00	361.00
01.4191.21.111	Zoning - P/T Wages		528.00	-	528.00
01.4191.21.220	Zoning - FICA		33.00	-	33.00
01.4191.21.221	Zoning - Medicare		8.00	-	8.00
01.4191.21.320	Zoning - Legal		1,500.00	-	1,500.00
01.4191.21.350	Zoning - Training & Certificat		75.00	-	75.00
01.4191.21.410	Zoning - Postage		350.00	51.95	298.05
01.4191.21.470	Zoning - Office Supplies		100.00	30.00	70.00
01.4191.21.490	Zoning - Public Notices		500.00	209.00	291.00
FUNCTION: PLANNING AND ZONING - 4191			8,906.00	1,097.99	7,808.01

Detailed Expenditures – 2017 (unaudited)

Account	Description	Budget	Expenditures	Balance	
01.4194.10.370	Govt Buildings - Custodial Ser		5,200.00	5,300.00	(100.00)
01.4194.10.380	Govt Buildings - Groundskeepin		4,000.00	4,137.92	(137.92)
01.4194.10.401	Govt Buildings - Heating Fuel		8,000.00	5,134.14	2,865.86
01.4194.10.405	Govt Buildings - Electricity		7,600.00	6,846.77	753.23
01.4194.10.470	Govt Buildings - Office Suppli		500.00	609.70	(109.70)
01.4194.10.655	Govt Buildings - Maintenance &		8,500.00	6,585.04	1,914.96
FUNCTION: GENERAL GOVERNMENT BUILDINGS - 4194			33,800.00	28,613.57	5,186.43
01.4195.22.380	Cemetery - Groundskeeping		15,400.00	15,400.00	-
01.4195.22.499	Cemetery - Other Supplies		635.00	660.70	(25.70)
FUNCTION: CEMETERIES - 4195			16,035.00	16,060.70	(25.70)
01.4196.10.810	Insurance - Worker's Comp/Unem		18,450.00	16,308.06	2,141.94
01.4196.10.820	Insurance - Property Liability		35,825.00	35,285.00	540.00
FUNCTION: INSURANCE - 4196			54,275.00	51,593.06	2,681.94
01.4197.10.300	Advertising/Reg. Assoc. - Prof		540.00	-	540.00
01.4197.10.480	Advertising/Reg. Assoc. - Dues		3,692.00	3,692.00	-
FUNCTION: ADVERTISING & REGIONAL ASSOC - 4197			4,232.00	3,692.00	540.00
01.4210.30.110	Police - F/T Wages		123,000.00	122,014.65	985.35
01.4210.30.111	Police - P/T Wages		44,000.00	42,423.73	1,576.27
01.4210.30.113	Police - On Call Wages		6,000.00	5,917.50	82.50
01.4210.30.129	Police - Grant Overtime Wages		18,840.00	12,042.49	6,797.51
01.4210.30.130	Police - Overtime Wages		1,440.00	1,490.42	(50.42)
01.4210.30.131	Police - Detail Wages		2,500.00	6,196.28	(3,696.28)
01.4210.30.210	Police - Health Insurance		49,173.59	44,283.27	4,890.32
01.4210.30.220	Police - FICA		2,728.00	2,922.26	(194.26)
01.4210.30.221	Police - Medicare		638.00	2,665.83	(2,027.83)
01.4210.30.230	Police - Retirement		42,354.21	38,764.95	3,589.26
01.4210.30.290	Police - Life/Disability Insur		2,000.00	1,407.33	592.67
01.4210.30.340	Police - Prosecution		18,696.00	18,680.00	16.00
01.4210.30.345	Police - Animal Control		500.00	-	500.00
01.4210.30.350	Police - Training & Certificat		4,000.00	3,887.23	112.77
01.4210.30.402	Police - Vehicle Fuel		8,000.00	5,763.60	2,236.40
01.4210.30.410	Police - Postage		100.00	56.10	43.90
01.4210.30.420	Police - Telephone		3,500.00	3,122.84	377.16
01.4210.30.430	Police - Mobile Phone		1,750.00	1,634.19	115.81
01.4210.30.445	Police - Uniforms		1,250.00	1,309.91	(59.91)
01.4210.30.450	Police - Software		700.00	600.00	100.00
01.4210.30.470	Police - Office Supplies		1,000.00	998.29	1.71
01.4210.30.480	Police - Dues & Subscriptions		500.00	450.00	50.00
01.4210.30.493	Police - Youth Programs (Explo		1,000.00	879.21	120.79
01.4210.30.499	Police - Other Supplies		1,000.00	688.31	311.69
01.4210.30.610	Police - New Equipment		1.00	-	1.00
01.4210.30.620	Police - Equipment Maintenance		1,200.00	1,102.41	97.59
01.4210.30.630	Police - Vehicle Maintenance/R		3,200.00	4,867.21	(1,667.21)
01.4210.30.720	Police - Witness Reimbursement		200.00	200.00	-
FUNCTION: POLICE - 4210			339,270.80	324,368.01	14,902.79

Detailed Expenditures – 2017 (unaudited)

Account	Description	Budget	Expenditures	Balance	
01.4215.31.113	Ambulance - On Call Wages		15,000.00	8,847.12	6,152.88
01.4215.31.220	Ambulance - FICA		930.00	548.52	381.48
01.4215.31.221	Ambulance - Medicare		217.50	128.31	89.19
01.4215.31.290	Ambulance - Life/Disability In		450.00	441.00	9.00
01.4215.31.350	Ambulance - Training & Certifi		6,000.00	630.00	5,370.00
01.4215.31.390	Ambulance - Paramedic Intercep		6,000.00	-	6,000.00
01.4215.31.395	Ambulance - Billing		1,000.00	1,805.33	(805.33)
01.4215.31.402	Ambulance - Vehicle Fuel		1,000.00	1,954.83	(954.83)
01.4215.31.420	Ambulance - Telephone		800.00	1,009.04	(209.04)
01.4215.31.430	Ambulance - Mobile Phone		600.00	551.40	48.60
01.4215.31.445	Ambulance - Uniforms		1,000.00	2,027.66	(1,027.66)
01.4215.31.470	Ambulance - Office Supplies		200.00	238.65	(38.65)
01.4215.31.499	Ambulance - Other Supplies		2,500.00	2,717.34	(217.34)
01.4215.31.620	Ambulance - Equipment Maintena		4,200.00	190.68	4,009.32
01.4215.31.630	Ambulance - Vehicle Maintenanc		2,500.00	2,245.68	254.32
	FUNCTION: AMBULANCE - 4215		42,397.50	23,335.56	19,061.94
01.4220.32.111	Fire - Fire Chief's Wages		40,000.00	41,764.00	(1,764.00)
01.4220.32.113	Fire - On Call Wages		16,000.00	14,765.30	1,234.70
01.4220.32.220	Fire - FICA		3,472.00	3,504.87	(32.87)
01.4220.32.221	Fire - Medicare		812.00	819.79	(7.79)
01.4220.32.290	Fire - Life/Disability Insuran		450.00	441.00	9.00
01.4220.32.350	Fire - Training & Certificatio		6,500.00	2,810.00	3,690.00
01.4220.32.385	Fire - Forestry		1,000.00	550.64	449.36
01.4220.32.401	Fire - Heating Fuel		6,500.00	4,729.59	1,770.41
01.4220.32.402	Fire - Vehicle Fuel		2,600.00	1,093.08	1,506.92
01.4220.32.405	Fire - Electricity		5,500.00	5,097.81	402.19
01.4220.32.420	Fire - Telephone		2,200.00	1,306.58	893.42
01.4220.32.430	Fire - Mobile Phone		500.00	431.40	68.60
01.4220.32.470	Fire - Office Supplies		400.00	163.78	236.22
01.4220.32.480	Fire - Dues & Subscriptions		700.00	1,725.00	(1,025.00)
01.4220.32.493	Fire - Youth Programs		800.00	657.03	142.97
01.4220.32.610	Fire - New Equipment		8,300.00	2,814.55	5,485.45
01.4220.32.620	Fire - Equipment Maintenance		8,000.00	4,412.00	3,588.00
01.4220.32.630	Fire - Vehicle Maintenance/Rep		8,000.00	8,884.56	(884.56)
01.4220.32.655	Fire - Building Maintenance &		5,000.00	3,844.44	1,155.56
	FUNCTION: FIRE - 4220		116,734.00	99,815.42	16,918.58
01.4240.33.111	Bldg Inspect - P/T Wages		12,000.00	12,000.00	-
01.4240.33.220	Bldg Inspect - FICA		744.00	744.00	-
01.4240.33.221	Bldg Inspect - Medicare		174.00	174.00	-
01.4240.33.350	Bldg Inspect - Training & Cert		200.00	-	200.00
01.4240.33.480	Bldg Inspect - Dues & Subscrip		100.00	55.00	45.00
	FUNCTION: BUILDING INSPECTION - 4240		13,218.00	12,973.00	245.00
01.4290.34.399	Emergency Mngmt - Other Profes		1.00	-	1.00
	FUNCTION: EMERGENCY MANAGEMENT - 4290		1.00	-	1.00
01.4299.30.391	Other Public Safety - Police D		17,000.00	15,847.40	1,152.60
01.4299.32.391	Other Public Safety - Fire Dis		17,305.00	16,573.00	732.00
01.4299.40.391	Other Public Safety - Highway		2,000.00	2,000.00	-
	FUNCTION: OTHER PUBLIC SAFETY - 4299		36,305.00	34,420.40	1,884.60

Detailed Expenditures – 2017 (unaudited)

Account	Description	Budget	Expenditures	Balance
01.4311.40.110	Highway Admin - F/T Wages		223,600.00	60,641.25
01.4311.40.111	Highway Admin - P/T Wages		7,500.00	(25,300.00)
01.4311.40.130	Highway Admin - Overtime Wages		25,000.00	11,885.39
01.4311.40.210	Highway Admin - Health Insuran		110,185.00	33,344.39
01.4311.40.220	Highway Admin - FICA		15,878.20	3,731.56
01.4311.40.221	Highway Admin - Medicare		3,713.45	872.72
01.4311.40.230	Highway Admin - Retirement		12,700.00	6,167.77
01.4311.40.290	Highway Admin - Life/Disabilit		3,000.00	1,252.54
01.4311.40.350	Highway Admin - Training & Cer		800.00	800.00
01.4311.40.351	Highway Admin - Drug Testing/B		1,000.00	(275.00)
01.4311.40.401	Highway Admin - Heating Fuel		10,000.00	3,628.94
01.4311.40.405	Highway Admin - Electricity		3,000.00	39.75
01.4311.40.420	Highway Admin - Telephone		320.00	38.64
01.4311.40.430	Highway Admin - Mobile Phone		800.00	194.15
01.4311.40.445	Highway Admin - Uniforms		5,625.00	2,486.47
01.4311.40.470	Highway Admin - Office Supplie		300.00	270.02
01.4311.40.490	Highway Admin - Public Notices		800.00	211.00
01.4311.40.655	Highway Admin - Building Maint		5,500.00	(3,990.56)
01.4311.40.710	Highway Admin - Mileage		250.00	250.00
FUNCTION: HIGHWAY AND STREETS ADMINISTRATION - 4311			429,971.65	96,249.03
01.4312.40.381	Highway Maint - Crack Sealing		7,200.00	7,200.00
01.4312.40.382	Highway Maint - Roadside Mowi		8,375.00	-
01.4312.40.383	Highway Maint - Tree Removal		3,500.00	3,500.00
01.4312.40.384	Highway Maint - Gravel Crush		30,000.00	4,583.30
01.4312.40.399	Highway Maint - Other Profess		3,000.00	3,000.00
01.4312.40.402	Highway Maint - Vehicle Fuel		55,000.00	22,178.56
01.4312.40.481	Highway Maint - Culverts		1,500.00	1,500.00
01.4312.40.482	Highway Maint - Salt		59,000.00	8,753.42
01.4312.40.483	Highway Maint - Cold Patch		2,500.00	972.90
01.4312.40.484	Highway Maint - Dust Control		11,000.00	11,000.00
01.4312.40.485	Highway Maint - Sand		9,000.00	4,900.00
01.4312.40.499	Highway Maint - Other Supplie		20,500.00	1,361.65
01.4312.40.610	Highway Maint - New Equipment		6,000.00	6,000.00
01.4312.40.620	Highway Maint - Equipment Mai		16,000.00	13,308.74
01.4312.40.630	Highway Maint - Vehicle Maint		31,500.00	(30,017.94)
FUNCTION: HIGHWAYS AND STREETS - 4312			264,075.00	58,240.63
01.4316.40.405	Street Lighting - Electricity		3,500.00	(230.15)
FUNCTION: STREET LIGHTING - 4316			3,500.00	(230.15)
01.4324.41.406	Solid Waste - Transfer Station		69,300.00	(5,184.43)
01.4324.41.407	Solid Waste - Tipping Fees		28,000.00	(7,918.22)
01.4324.41.408	Solid Waste - Disposal Contrac		2,052.00	49.00
FUNCTION: SOLID WASTEDISPOSAL - 4324			99,352.00	(13,053.65)
01.4441.50.111	Welfare - Director Wages		1.00	1.00
01.4441.50.220	Welfare - FICA		1.00	1.00
01.4441.50.221	Welfare - Medicare		1.00	1.00
FUNCTION: WELFARE ADMINISTRATION - 4441			3.00	3.00

Detailed Expenditures – 2017 (unaudited)

Account	Description	Budget	Expenditures	Balance
01.4442.50.510	Welfare - Medical Assistance		500.00	500.00
01.4442.50.520	Welfare - Housing Assistance		4,500.00	4,100.00
01.4442.50.530	Welfare - Food Assistance		2,000.00	2,000.00
01.4442.50.540	Welfare - Electric Assistance		3,000.00	475.05
01.4442.50.599	Welfare - Other Assistance		5,000.00	679.85
	FUNCTION: DIRECT ASSISTANCE - 4442		15,000.00	5,254.90
01.4445.50.495	Health Agencies - Community Ed		400.00	400.00
01.4445.50.496	Health Agencies - Community Me		1,500.00	1,500.00
01.4445.50.498	Health Agencies - Community Se		3,000.00	3,000.00
	FUNCTION: WELFARE VENDOR PAYMENTS - 4445		4,900.00	4,900.00
01.4520.55.409	Parks & Recreation - Hillsboro		25,000.00	25,000.00
	FUNCTION: PARKS AND RECREATION - 4520		25,000.00	25,000.00
01.4550.60.405	Library - Electricity		200.00	166.18
01.4550.60.470	Library - Office Supplies		150.00	-
01.4550.60.480	Library - Dues & Subscriptions		60.00	98.98
01.4550.60.493	Library - Youth Programs		1,200.00	-
01.4550.60.499	Library - Other Supplies		400.00	337.48
	FUNCTION: LIBRARY - 4550		2,010.00	602.64
01.4611.65.310	Conservation - Research		665.00	460.00
01.4611.65.350	Conservation - Training & Cert		25.00	120.00
01.4611.65.410	Conservation - Postage		100.00	51.00
01.4611.65.470	Conservation - Office Supplies		300.00	-
01.4611.65.480	Conservation - Dues & Subscrip		300.00	596.00
01.4611.65.490	Conservation - Public Notices		100.00	49.47
01.4611.65.491	Conservation - Roads & Trails		450.00	-
01.4611.65.493	Conservation - Youth Programs		500.00	480.00
01.4611.65.499	Conservation - Other Supplies		100.00	-
	FUNCTION: CONSERVATION ADMINISTRATION - 4611		2,540.00	1,756.47
01.4711.10.655	Debt Svc - Principal Town Hall		25,000.00	25,000.00
01.4711.40.491	Debt Svc - Principal Road Bond		125,000.00	125,000.00
	FUNCTION: PRINCIPAL - LONG TERM BONDS & NOTES - 4711		150,000.00	150,000.00
01.4712.31.640	Debt Svc - Principal Ambulance		20,436.00	20,315.02
	FUNCTION: PRINCIPAL - OTHER DEBT - 4712		20,436.00	20,315.02
01.4722.10.655	Debt Svc - Interest Town Hall		9,270.00	9,263.00
01.4722.31.640	Debt Svc - Interest Ambulance		164.74	186.83
01.4722.40.491	Debt Svc - Interest Road Bond		2,340.00	3,623.04
	FUNCTION: INTEREST - OTHER DEBT - 4722		11,774.74	13,072.87
01.4723.10.900	Debt Svc - Tax Anticipation No		5,000.00	-
	FUNCTION: INTEREST ON TAX & REVENUE ANTICIPATION NOTES - 4723		5,000.00	5,000.00
	Total		2,024,800.29	1,778,944.48
				245,855.81



New Hampshire
Department of
Revenue Administration

MS-61

Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality: County: Report Year:

PREPARER'S INFORMATION ?

First Name Last Name
Street No. Street Name Phone Number
Email (optional)





New Hampshire
Department of
Revenue Administration

MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2016	Year: 2015	Year: 2014	
Property Taxes	3110		\$323,390.85			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance ?		(\$409.75)				
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	2016	Prior Levies	
Property Taxes	3110	\$5,326,087.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$4,300.00			
Yield Taxes	3185	\$13,217.33			
Excavation Tax	3187	\$71.35			
Other Taxes	3189				
-					
Add Line					

Overpayment Refunds	Account	Levy for Year of this Report	2016	2015	2014
Property Taxes	3110	\$5,024.57	\$1,082.05		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$3,681.75	\$18,492.73		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$5,351,972.25	\$342,965.63	\$0.00	\$0.00



New Hampshire
Department of
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$5,142,069.47	\$205,017.03		
Resident Taxes				
Land Use Change Taxes	\$4,300.00			
Yield Taxes	\$12,245.97			
Interest (Include Lien Conversion)	\$3,618.75	\$16,089.73		
Penalties	\$63.00	\$2,403.00		
Excavation Tax	\$71.35			
Other Taxes				
Conversion to Lien (Principal Only)		\$116,166.90		
-				
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$176.00	\$3,288.97		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
Add Line				
Current Levy Deeded				



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$293,476.81			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$971.36			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance ?	(\$105,020.46)			
Other Tax or Charges Credit Balance ?				
Total Credits	\$5,351,972.25	\$342,965.63	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$189,427.71
Total Unredeemed Liens (Account #1110 - All Years)	\$169,375.42





New Hampshire
 Department of
 Revenue
 Administration

2017
\$29.97

Tax Rate Breakdown Deering

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$1,620,214	\$180,460,677	\$8.98
County	\$238,269	\$180,460,677	\$1.32
Local Education	\$3,145,444	\$180,460,677	\$17.43
State Education	\$375,469	\$167,509,477	\$2.24
Total	\$5,379,396		\$29.97

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$5,379,396
War Service Credits	(\$55,600)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$5,323,796

Stephan Hamilton
 Director of Municipal and Property Division
 New Hampshire Department of Revenue Administration

10/19/2017

Appropriations and Revenues

Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	\$2,592,799	
Net Revenues (Not Including Fund Balance)		(\$730,680)
Fund Balance Voted Surplus		(\$200,661)
Fund Balance to Reduce Taxes		(\$100,000)
War Service Credits	\$55,600	
Special Adjustment	\$0	
Actual Overlay Used	\$3,156	
Net Required Local Tax Effort	\$1,620,214	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$238,269	
Net Required County Tax Effort	\$238,269	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$4,382,222	
Net Education Grant		(\$861,309)
Locally Retained State Education Tax		(\$375,469)
Net Required Local Education Tax Effort	\$3,145,444	
State Education Tax	\$375,469	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$375,469	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$180,460,677	\$176,696,552
Total Assessment Valuation without Utilities	\$167,509,477	\$166,363,952

Village (MS-1V)

Description	Current Year
-------------	--------------

Deering

Tax Commitment Verification

2017 Tax Commitment Verification - RSA 76:10 II	
Description	Amount
Total Property Tax Commitment	\$5,323,796
1/2% Amount	\$26,619
Acceptable High	\$5,350,415
Acceptable Low	\$5,297,177

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2017 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:	Date:
---------------------------------	-------

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Deering	Total Tax Rate	Semi-Annual Tax Rate
Total 2017 Tax Rate	\$29.97	\$14.99

Associated Villages

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$6,351,981
Final Overlay	\$3,156

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2017 Fund Balance Retention Guidelines: Deering

Description	Amount
Current Amount Retained (10.86%)	\$689,803
17% Retained <i>(Maximum Recommended)</i>	\$1,079,837
10% Retained	\$635,198
8% Retained	\$508,158
5% Retained <i>(Minimum Recommended)</i>	\$317,599

2017 RSA 198:4-b II School Fund Balance Retention Guidelines: Deering

If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

	Net Assessment	2.5% of Net Assessment
Local School	\$0	\$0
<i>For regional retention guidelines please contact the NHDRA.</i>		

Town of Deering Treasurer's Report 2017



In 2017, Town of Deering moved its Operating Account from Lake Sunapee Bank to TD Bank. Other accounts noted here were already on deposit at TD Bank. The change was undertaken primarily to increase the level of service available to the Town. Town accounts are now handled by TD Bank's municipal banking division with services geared toward the needs of town governments. Lake Sunapee Bank had no municipal banking division; our operating account had been held in their commercial banking area. Furthermore, following Lake Sunapee's merger with Bar Harbor Bank, they were no longer able to accommodate municipal trust funds. Both the operating account and the trust funds were moved to TD Bank to facilitate fund transfers.

Review of Operating Account Funds

From 31 December 2016 through 31 December 2017, the account gained \$515,563.24. For the previous year (2016), the account gained \$181,373.11. Total amount deposited (including interest payments) in 2017 was \$7,269,072.84. In 2016, total amount deposited was \$4,959,634.70. Total amount withdrawn in 2017 was \$6,758,244.76.

Ledger Balances

Operating Account (TD Bank)

Opening Balance 31 December 2016:	\$2,640,000.41
Total Deposits:	\$7,269,072.84
Total Withdrawals:	\$6,758,244.76
Interest Revenue:	\$4,762.16
Ending Balance 31 December 2017:	\$3,155,536.65

Conservation Commission Account (TD Bank)

Opening Balance 31 December 2016:	\$85,409.82
Total Deposits:	\$11,575.00
Total Withdrawals:	\$0.00
Interest Revenue:	\$230.64
Ending Balance 31 December 2017:	\$97,215.46

Ambulance Account (TD Bank)

Opening Balance 31 December 2016:	\$52,174.71
Total Deposits:	\$28,832.04
Total Withdrawals:	\$37,641.75
Interest Revenue:	\$163.24
Ending Balance 31 December 2017:	\$45,528.24

Library Account (TD Bank)

Opening Balance 31 December 2016:	\$2,948.46
Total Deposits:	\$250.00
Total Withdrawals:	\$0.00
Interest Revenue:	\$0.00
Ending Balance 31 December 2017:	\$3,198.40

Report of the Trustees of the Trust Funds



This past year, the Trustees of the Trust Funds operated with a full board of 3 active members.

Over the course of the year we met for the following purposes and started or finished the following projects together or individually as discussed and agreed upon:

- To review and submit the required MS 9 and 10 reports,
- To review and approve investment policies,
- To consolidated all funds in TD Bank, (coinciding with the Town of Deering as well),

- To review and disperse funds from the Ruth Ethel Clement Arts Fund,

- To reorganize archived files and to research older trust funds for which we lacked sufficient data in our files.

You may find all policies, reports, agendas and minutes on the Town website und the Trustee of the Trust Funds webpage.

Respectfully submitted by,
Michelle Johnson, Chair and Bookkeeper
Beth Kelly
Stephen Walker





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REPORT OF TRUST AND CAPITAL RESERVE FUNDS

Form Due Date: **March 1st (Calendar Year), or September 1st (Fiscal Year)**

Instructions

Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's information

Reporting:

- Complete all fields as necessary for the *Report of Trust Funds* and *Principal Only* sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at www.doj.nh.gov/charitable
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6397

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

Municipality: County: Total of All Funds:

PREPARER'S INFORMATION

First Name	Last Name	
<input type="text" value="Michelle"/>	<input type="text" value="Johnson"/>	
Street No.	Street Name	Phone Number
<input type="text" value="696"/>	<input type="text" value="Clement Hill Road"/>	<input type="text" value="529-7094"/>
Email (optional)		
<input type="text" value="mjohn@gsinet.net"/>		

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Report of The Trust Funds ?

	Trust Fund 1	Trust Fund 2	Trust Fund 3	Trust Fund 4	Trust Fund 5
Date of Creation	3/11/2003	03/11/2003	03/11/2003	03/11/2003	03/08/2005
Name of Trust Fund	Bridge Improvement Capital Reserve Fund	Computer Systems Capital Reserve Fund	Exotic Weed Control Expendable Trust (RSA 31:19-a)	Government Building Improvem Expendable Trust (RSA 31:19-a)	Highway Vehicle Replacement Capital Reserve Fund
Type of Fund ?					
Purpose of Trust	Other (Enter Below) For the purpose of bridge improvements and repairs	Other (Enter Below) For the purpose of providing for the future upgrade and or replacement requirements of the Town's computer system	Other (Enter Below) For the purpose of monitoring the public boat launch, increasing public awareness of and removal of invasive aquatic species from (Deering Lake)	Other (Enter Below) For the purpose of providing funds for improvements and renovations to the Town Hall	Other (Enter Below) For the purpose of providing for future vehicle replacement requirements for the Deering Highway Dept
How Invested ?	Single Investment	Single Investment	Single Investment	Single Investment	Single Investment
Balance Beginning of Year ^{YTD}	\$35,572	\$5,403	\$21,491	\$45,481	\$80,503
New Funds Created ?		\$4,700	\$5,000	\$20,000	\$20,000
Cash Gains or Losses on Securities ?		(\$2,479)	(\$3,598)		
Balance End of Year	\$35,572	\$7,624	\$22,893	\$48,072	\$100,503
Balance Beginning of Year ?					
Income During Year (Amount) ?	\$137	\$22	\$92	\$168	\$348
Expended During Year ?					
Balance at End of Year	\$137	\$22	\$92	\$168	\$348
Grand Total Principal & Income End of Year ?	\$35,709	\$7,646	\$22,985	\$48,240	\$100,851
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund



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	Trust Fund 6	Trust Fund 7	Trust Fund 8	Trust Fund 9	Trust Fund 10
Date of Creation	3/09/2004	3/09/2004	3/08/2005	3/08/2005	3/14/2006
Name of Trust Fund	Grants Reimbursable	The Fire & Rescue Dept's Vehicles	Turnout Gear Equipment	Dry Hydrant Installation & Maintenance	Road Reconstruction & Maintenance
Type of Fund ?	Expendable Trust (RSA 31:19-a)	Capital Reserve Fund	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below) For the purpose of providing grants for municipal projects the Town might receive from a private or governmental source	Other (Enter Below) For the purpose of providing for future vehicle replacement requirements for the Deering Fire and Rescue Dept	Other (Enter Below) For the purpose of providing for the turn out gear requirements for the Deering Fire and Rescue Dept	Other (Enter Below) For the purpose of providing funds for dry hydrants to be installed and maintained to the benefit of public safety in emergency related situations	Other (Enter Below) For the purpose of providing funds to perform maintenance and road reconstruction for the road in the Town
How Invested ?	Single Investment	Single Investment	Single Investment	Single Investment	Single Investment
Balance Beginning of Year ?	\$11,900	\$108,583	\$26,834	\$8,070	\$65,256
New Funds Created ?	\$0	\$88,000	\$5,000		\$59,049
Cash Gains or Losses on Securities ?					
Withdrawals ?			(\$6,742)		(\$59,146)
Balance End of Year	\$11,900	\$196,583	\$25,092	\$8,070	\$65,158
Balance Beginning of Year ?					
Income During Year (Amount) ?	\$46	\$459	\$88	\$31	\$356
Expended During Year ?					
Balance at End of Year	\$46	\$459	\$88	\$31	\$356
Grand Total Principal & Income End of Year ?	\$11,946	\$197,042	\$25,181	\$8,101	\$65,514
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund
	PRINCIPAL				
	INCOME				



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	Trust Fund 11	Trust Fund 12	Trust Fund 13	Trust Fund 14	Trust Fund 15
Date of Creation	3/14/2006	3/14/2006	3/14/2006	3/15/2008	3/15/2008
Name of Trust Fund	Health and Safety	Heritage	Cemetery	Deering Library	Municipal & Transportation Imp
Type of Fund	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Capital Reserve Fund
Purpose of Trust	Other (Enter Below) For the purpose of providing funds to perform clean up and disposal of health and safety hazards in the Town	Other (Enter Below) For the purpose of compiling and preserving the history of Deering and to provide information to the public regarding his history	Other (Enter Below) For the purpose of providing funds to perform maintenance repairs at the Town cemetery properties	Other (Enter Below) For the purpose of providing funds for the operation and future expansion of the Deering Town Library (agents to expend Library Trustees)	Other (Enter Below) For the purpose of funding wholly or in part improvements in the local or regional transit transportation system, ie: roads, bicycles, bridges, walking, parking
How Invested	Single Investment	Single Investment	Single Investment	Single Investment	Single Investment
Balance Beginning of Year	\$1,609	\$1,772	\$10,569	\$5,182	\$48,563
New Funds Created	\$1,500		\$4,309		\$11,425
Cash Gains or Losses on Securities					
Withdrawals			(\$1,700)		(\$45,000)
Balance End of Year	\$3,109	\$1,772	\$13,178	\$5,182	\$14,988
Income Beginning of Year					
Income During Year (Amount)	\$7	\$7	\$45	\$20	\$180
Expended During Year					
Balance at End of Year	\$7	\$7	\$45	\$20	\$180
Grand Total Principal & Income End of Year	\$3,116	\$1,778	\$13,223	\$5,202	\$15,168
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	Trust Fund 16	Trust Fund 17	Trust Fund 18	Trust Fund 19	Trust Fund 20
Date of Creation	3/15/2008	3/08/2011	3/08/2011	3/08/2011	3/13/2012
Name of Trust Fund	Police Vehicles	Youth Diversion	Deering Reservoir Usage Permit	Deering Recreation Program	Fire Dept Building Maintenance
Type of Fund ?	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below) For the purpose of providing funds for future Police Vehicles	Other (Enter Below) For the purpose of providing funds for Youth Diversion programs	Other (Enter Below) For the purpose of improving & maintaining the Deering Reservoir beach & boat launch area	Other (Enter Below) For the purpose of providing a variety of recreational programs	Other (Enter Below) For the purpose of providing fund for maintenance and improvements to the Deering Fire Stations
How Invested ?	Single Investment	Single Investment	Single Investment	Single Investment	Single Investment
Balance Beginning of Year ?	\$16,884	\$10,163	\$10,843	\$1,787	\$15,472
New Funds Created ?	\$10,000		\$11,579		\$5,000
Cash Gains or Losses on Securities ?					
Withdrawals ?	(\$16,810)				(\$4,046)
Balance End of Year	\$10,074	\$10,163	\$26,422	\$1,787	\$16,425
Income Beginning of Year ?					
Income During Year (Amount) ?	\$76	\$38	\$68	\$7	\$60
Expended During Year ?					
Balance at End of Year	\$76	\$38	\$68	\$7	\$60
Grand Total Principal & Income End of Year ?	\$10,151	\$10,200	\$26,489	\$1,793	\$16,485
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	Trust Fund 21	Trust Fund 22	Trust Fund 23	Trust Fund 24	Trust Fund 25
Date of Creation	3/13/2012	3/16/2013	3/11/2014	3/14/2015	3/14/2015
Name of Trust Fund	Library Building Maintenance	Planning Board Master Plan	Assessing	Police Ballistic Vest	Police Dept Equipment
Type of Fund ?	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below) For the purpose of providing funds for the maintenance and renovations of the library building (agents to expend Library Trustees)	Other (Enter Below) For the purpose of providing funds for updating and maintaining the Town's Master Plan	Other (Enter Below) For the purpose of providing funds for the Assessing Contract	Other (Enter Below) For the purchase of ballistic vests for police officers	Other (Enter Below) For the purchase of communications equipment for patrol vehicles, portable radios and radar guns
How Invested ?	Single Investment	Single Investment	Single Investment	Single Investment	Single Investment
Balance Beginning of Year ?	\$55	\$3,292	\$9,758	\$2,350	\$3,806
New Funds Created ?	\$1,000	\$1,250	\$9,300	\$700	\$3,500
Cash Gains or Losses on Securities ?					
Withdrawals ?					
Balance End of Year	\$1,055	\$4,542	\$19,058	\$3,050	\$7,306
Balance Beginning of Year ?					
Income During Year (Amount) ?	\$1	\$13	\$42	\$9	\$21
Expended During Year ?					
Balance at End of Year	\$1	\$13	\$42	\$9	\$21
Grand Total Principal & Income End of Year ?	\$1,056	\$4,542	\$19,100	\$3,059	\$7,327
	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

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	Trust Fund 26	Trust Fund 27	Trust Fund 28	Trust Fund 29	Trust Fund 30
Date of Creation					
Name of Trust Fund	Celebration (A)	Friends of Deering	Celebration (Holiday)	Clement Arts	Common Trusts
Type of Fund ?	Trust Fund	Trust Fund	Trust Fund	Trust Fund	Trust Fund
Purpose of Trust	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)
					This is the total invested sum of the funds including the cemetery, perpetual, and school funds.
How Invested ?	Single Investment	Single Investment	Single Investment	Single Investment	Common Fund
Balance Beginning of Year ?	\$4,504	\$1,934	\$63	\$6,360	\$147,049
New Funds Created ?	\$1,000				\$1,400
Cash Gains or Losses on Securities ?					
Withdrawals ?	(\$215)			(\$300)	
Balance at End of Year	\$5,290	\$1,934	\$63	\$6,060	\$148,449
Balance Beginning of Year ?					
Income During Year (Amount) ?	\$19	\$7		\$24	\$615
Expended During Year ?					
Balance at End of Year	\$19	\$7		\$24	\$615
Grand Total Principal & Income End of Year ?	\$5,309	\$1,941	\$63	\$6,083	\$149,065
	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund
Add New Page					



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	Trust Fund 31	Trust Fund 32
Date of Creation	03/08/2016	3/8/2016
Name of Trust Fund	Town Center Improvement	Highway Building Improvement
Type of Fund ?	Expendable Trust (RSA 31:19-a)	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Other (Enter Below) For the purpose of planning and developing a long range plan for the lots known as the Town Common and Hotel Lot	Other (Enter Below) For the purpose of providing funds for the improvement of the Highway Building
How Invested ?	Single Investment	Single Investment
Balance Beginning of Year ?	\$6,009	\$20,030
New Funds Created ?		\$20,000
Cash Gains or Losses on Securities ?		
Withdrawals ?		
Balance End of Year	\$6,009	\$40,030
Balance Beginning of Year ?		
Income During Year (Amount) ?	\$23	\$85
Expended During Year ?		
Balance at End of Year	\$23	\$85
Grand Total Principal & Income End of Year ?	\$6,032	\$40,115
Add New Page	Remove Trust Fund	Remove Trust Fund

Report of the Board of Selectmen

This year saw many accomplishments for Deering. The conversion of Deering’s property tax / assessing maps to a web-based GIS (Geographical Information System) is complete. It is accessible by Deering property owners and the general public. Please check it out at <https://www.axisgis.com/DeeringNH/>.



The Per Diem Emergency Responder Program was implemented last July. The program provides EMS coverage during the week when Deering’s volunteer responders are out of town working. EMS response times have improved and Deering now provides Mutual Aid assistance to neighboring towns. Due to the higher volume of transports Deering has been able to collect fees to help offset the costs of the program. This level of service keeps Deering

residents safer and helps to maintain property values. There is a warrant article in this year’s budget to continue the Per Diem Program. Let’s keep this forward momentum going!

The third annual Town wide BBQ was held in August with another large crowd attending. Many Deering neighbors brought side dishes and drinks to share. The weather was perfect as Chief Pushee and Selectman Belouin cooked and served burgers and dogs. We were fortunate this year because several small Deering businesses were on hand to offer homemade wares, food, garden produce, handmade jewelry and art. Selectman Gill was there sharing information about the vision and accomplishments of the Town Common Committee who had marked out a possible location for a future bandstand.

The Town Common Committee was hard at work clearing and beautifying the “Hotel Lot”. They have identified improvements including enlarging the parking area, provisioning electricity, and locating a crosswalk. Another focus is to provide a written plan to guide future use and growth of the “Town Common”.

The replacement of the windows and doors at the Town Hall is complete and it is providing better fuel efficiency and functionality. The Board is looking into replacing the outside lights with lanterns made by a Deering artisan as a finishing touch.

During the last few years the Board has worked at funding the Capital Improvement Plan (CIP). A portion of the unassigned fund balance has been used to fund the catch-up portion of the CIP. This will not always be practical. The Board envisions funding the CIP as part of the annual operating budget. An up-to-date CIP that accurately reflects Deering’s needs is necessary and the cost of having the Regional Planning Commission assist Deering with creating the CIP is a warrant article in this year’s budget. The Board is seeking community support for this important tool.

The Board of Selectmen wants to thank each and every town employee, elected official and volunteer for their active participation and dedicated service. You are what makes Deering a great place to live.

Sharon Fife Aaron Gill Allen Belouin

Report of the Town Administrator

If I am to be candid then I must acknowledge that it seems as if it were only a few short days ago that I last completed this section of the 2016 Town Report. Time has a way of sweeping you along with the changes wrought by another circle around the sun. This past year it was a pleasure to see the Deering community increasingly engage in projects that foster greater participation and create more friendships among neighbors. The third annual Town wide summer BBQ saw participation by Deering businesses. The Deering Association continues its apple cider pressing demonstrations that draw young and old. Several volunteers have expressed interest in coordinating a regular concert series during the summer months. The Town Common Committee marked out several areas for a possible pavilion during the Town wide BBQ. The Town Common Committee is forward thinking and has done outstanding work in an effort to create a place to host the many activities Deering neighbors are engaged in. The Board is proposing a slight change in the language to the Town Center Improvement expendable trust fund that will allow for improvements to be made to the site. Another portion of the Town Warrant seeks to provide additional funding for improvements.

A current Board initiative is an LED lighting conversion in the Town Hall. Given that a growing number of ballasts that power the fluorescent lighting in the building are failing, it is an opportune moment to replace them with more efficient LED lighting systems. Not only do LED lights have useful lifespans that go well beyond 150,000 hours, but the electrical cost of powering the lights over that time span is significantly lower than it is with fluorescent lighting systems.

Concurrent to above effort is the Board's commitment to working with the NH Central Regional Planning Commission to craft a Deering Capital Improvement Plan (CIP). Setting money aside to help defray the cost of capital acquisitions for Highway, Fire & Police Department vehicles and major town building improvements is important to prevent spiking the tax rate. Another benefit of a regularly funded CIP is that it lowers borrowing costs. When any town goes out to bond for equipment or building improvements lenders want to see that a town has thought through its capital acquisitions and set money aside for their purchase. The CIP is a document that lenders use to assess the risk component of their lending costs. The lower the risk the lower the borrowing rate Deering incurs. We look forward to community support for the warrant article in this year's proposed budget.

The Board is also looking to continue the per diem emergency responder program for the second half of the year (July-December) and there is a warrant article seeking continued funding. If approved future program costs will become part of the operating budget.

No Town is a community without the active participation of numerous volunteers who work selflessly on behalf of their Deering neighbors. I and the Board of Selectmen thank them for their contributions.

Respectfully submitted,

Russell McAllister
Town Administrator

Building Inspector's Report

Greetings from the Building Department and hoping you all have a Happy and Prosperous New Year. It seems as if it has been an incredibly busy year with building construction. Building permits are up 30% over last year. Residential growth is steady in Town with five new residences permitted this past year with two completed, two under construction at the writing of this report and one that has not started any construction as of yet. The two homes under construction will be beautiful well-constructed homes with quality local contractors completing the construction. It is such a great feeling working with professional contractors that go above and beyond the basics to create energy efficient, well built homes that fit the unique landscape that is Deering, NH. I get to work with great folks on a regular basis that are doing smaller well-built projects with thoughtfulness and precision.

The Solar industry has continued to flourish in the region with more and more people coming on board with the desire to be self-sustaining and energy efficient. Locally this year we only built two new solar arrays in Town but I believe that it continues to be a very cost-effective way to invest in your future and we will see the cost coming down along with efficiency going up. The average solar panel of a year ago was 275 watts and now we see panels that are up to 375 watts. The real need is in developing storage systems that are affordable, efficient and long lasting that will allow us to sever our connection with the utilities. They continue to elevate the cost of energy in our region, although convenient, we pay the highest rates in the country.

As in the past years I am grateful for the opportunity to serve the community and look forward to future interactions with everyone in the year to come. The following is a summary of the building permits issued in 2017.

New Homes	5	Generators	2	Electrical	25	Additions	8
Barns/Sheds/Garages	13	Renovations	3	Solar Arrays	2	Demolition	1
Gas/Propane	16	Plumbing	11	Mechanical	7	Porches/Decks	12
Commercial Building	1	Pools	2	Driveways	6	Septic Systems	4

Respectfully Submitted

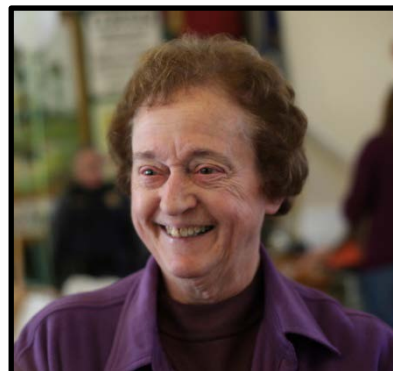
Michael Borden

Building Inspector/Code Enforcement

Report of the Assessing Department

For the year 2017 there were a total of 130 sales. Of that total forty-seven were classified as qualified and eighty-three were considered unqualified sales. Unqualified sales are either trusts, estates, and foreclosures because of bankruptcy or divorce.

Property owners within the Watershed Overlay are being very prompt in forwarding the office a copy of their septic pumping record as required under Watershed Overlay Review Criteria 4.5.6. Under the zoning ordinance it is the home owner's responsibility to ensure that the Town of Deering receives a record of septic pumping activity. Most septic services assist homeowners with record keeping.



Property owners who have land in current use and have not updated their map delineating where the current use is located on their property need to do so to remain in compliance. There is a State of NH matrix used to delineate the type of current use by. Remember that the type of current use is associated with differing rates of current use assessment. There are currently fifteen out of four-hundred twenty-five parcels that have not been completed. The following owners have not submitted their matrix as of January 1, 2018:

Meagan Willett	Mark DeJesus
David Fournier	Jordan Widger
Anthony Costine	Sara-Hart (Klumb) Munson
Doris Boulard Trust	Lynn Carothers
Keith Robertson	Edward Fergerson
Daniel Donovan	Helen Murdock Trust
James Cowie	Steven Levesque
David Phinney	

Please be sure to let us know if there are any changes to your property including new owner, legal name changes and mailing addresses.

Intent to cut reports are due by May 15th each year. If you have not reported your cut by July 1st of each year doom-age on that particular cutting will be assessed twice the yield tax assessment. You must fill out a report each year whether you cut or not. We had 13 intents to cut for 2017 versus 16 in 2016. We had one excavation report for both 2017 & 2016.

Building permits were about the same as 2016. There were 77 for 2017 versus 72 in 2016. These numbers reflect only the original permit number and not subsequent permits for same property.

We had six (6) abatements for 2016, which are filed as of April 2017 with five (5) adjustments. One abatement was denied based on sales and other criteria.

Thank you for all your support throughout the year.

Respectfully submitted,
Ann Mooney
Assessing Clerk

Parcel Count

Deering Parcel Count

	# of Parcels	Value
RESIDENTIAL LAND ONLY (not including current use):	156	\$ 6,045,300
RESIDENTIAL LAND ONLY WITH CURRENT USE:	266	\$ 2,017,177
RESIDENTIAL LAND & BUILDING (not including current use): Median: \$ 182,300	555	\$ 108,261,200
RESIDENTIAL LAND & BUILDING WITH CURRENT USE:	174	\$ 41,230,154
MANUFACTURED HOUSING ON OWN LAND:	48	\$ 4,378,824
MANUFACTURED HOUSING ON LAND OF ANOTHER:	168	\$ 2,547,000
RESIDENTIAL CONDOMINIUMS:	Included in Residential Buildings	
DUPLEX & MULTI-FAMILY:	14	\$ 3,422,980
COMMERCIAL/INDUST. LAND ONLY (not including current use):	3	\$ 1,328,100
COMMERCIAL/INDUST. LAND & BUILDING (not including current use):	3	\$ 402,200
COMMERCIAL/INDUST. WITH CURRENT USE:	4	\$ 2,859,999
UTILITY:	1	\$ 12,951,200
TOTAL TAXABLE:	1392	\$ 185,444,134
TOTAL EXEMPT/NONTAXABLE:	69	\$ 9,496,100
TOTAL NUMBER OF PARCELS:	1461	
(TOTAL NUMBER OF CARDS):	1528	
PROPERTIES WITH VIEWS (included above):	100	
PROPERTIES WITH WATER FRONTAGE (included above):	204	
DRA CERTIFICATION YEAR:	2015	



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Deering Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Mark Stetson (Avitar)

Municipal Officials		
Name	Position	Signature
Allen Belouin	Selectman	
Aaron Gill	Selectman	
Sharon Fife	Selectman	

Preparer		
Name	Phone	Email
Mark Stetson	798-4419	mark@avitarassociates.com

Preparer's Signature



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Land Value Only	Acres	Valuation	
1A Current Use RSA 79-A	14,521.82	\$1,155,503	
1B Conservation Restriction Assessment RSA 79-B	16.77	\$1,609	
1C Discretionary Easements RSA 79-C	0.00	\$0	
1D Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F Residential Land	3,026.32	\$71,312,925	
1G Commercial/Industrial Land	110.78	\$914,800	
1H Total of Taxable Land	17,675.69	\$73,384,837	
1I Tax Exempt and Non-Taxable Land	1,526.62	\$4,129,200	
Buildings Value Only	Structures	Valuation	
2A Residential		\$89,554,840	
2B Manufactured Housing RSA 674:31		\$4,024,800	
2C Commercial/Industrial		\$3,568,500	
2D Discretionary Preservation Easements RSA 79-D	0	\$0	
2E Taxation of Farm Structures RSA 79-F	0	\$0	
2F Total of Taxable Buildings		\$97,148,140	
2G Tax Exempt and Non-Taxable Buildings		\$7,229,460	
Utilities & Timber		Valuation	
3A Utilities		\$12,951,200	
3B Other Utilities		\$0	
4 Mature Wood and Timber RSA 79:5		\$0	
5 Valuation before Exemption		\$183,484,177	
Exemptions	Total Granted	Valuation	
6 Certain Disabled Veterans RSA 72:36-a	0	\$0	
7 Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8 Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10 Non-Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
10 Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11 Modified Assessed Value of All Properties		\$183,484,177	
Optional Exemptions	Amount Per	Total Granted	Valuation
12 Blind Exemption RSA 72:37	\$15,000	2	\$30,000
13 Elderly Exemption RSA 72:39-a,b		56	\$2,860,500
14 Deaf Exemption RSA 72:38-b	\$0	0	\$0
15 Disabled Exemption RSA 72:37-b	\$15,000	9	\$133,000
16 Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17 Solar Energy Systems Exemption RSA 72:62		0	\$0
18 Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19 Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23 IV		0	\$0
20 Total Dollar Amount of Exemptions			\$3,023,500
21 Net Valuation			\$180,460,677
22 Less Utilities			\$12,951,200
23 Net Valuation without Utilities			\$167,509,477



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Utility Value Appraiser

New Hampshire Department of Revenue Administration

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Valuation
PSNH DBA EVERSOURCE ENERGY	\$12,951,200
	\$12,951,200





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Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	86	\$43,000
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	9	\$12,600
All Veterans Tax Credit RSA 72:28-b	\$0	0	\$0
		95	\$55,600

Deaf & Disabled Exemption Report

Deaf Income Limits	
Single	\$0
Married	\$0

Deaf Asset Limits	
Single	\$0
Married	\$0

Disabled Income Limits	
Single	\$46,900
Married	\$53,600

Disabled Asset Limits	
Single	\$250,000
Married	\$250,000

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year	
Age	Number
65-74	0
75-79	0
80+	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted				
Age	Number	Amount	Maximum	Total
65-74	23	\$45,000	\$1,035,000	\$929,900
75-79	13	\$60,000	\$780,000	\$695,800
80+	20	\$75,000	\$1,500,000	\$1,234,800
	56		\$3,315,000	\$2,860,500

Income Limits	
Single	\$46,900
Married	\$53,600

Asset Limits	
Single	\$250,000
Married	\$250,000

Has the municipality adopted Community Tax Relief Incentive? RSA 79-E

Adopted? No Number of Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H

Adopted? No Number of Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G

Adopted? No Number of Properties:



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Current Use RSA 79-A	Total Acres	Valuation
Farm Land	842.35	\$291,095
Forest Land	7,967.96	\$695,415
Forest Land with Documented Stewardship	4,178.16	\$143,093
Unproductive Land	289.03	\$4,935
Wet Land	1,244.32	\$20,965
	14,521.82	\$1,155,503

Other Current Use Statistics		
Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	6,351.50
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	1.28
Total Number of Owners in Current Use	Owners:	265
Total Number of Parcels in Current Use	Parcels:	450

Land Use Change Tax		
Gross Monies Received for Calendar Year		\$11,575
Conservation Allocation	Percentage: 100.00 %	Dollar Amount: \$0
Monies to Conservation Fund		\$11,575
Monies to General Fund		\$0

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land	2.06	\$647
Forest Land	8.30	\$801
Forest Land with Documented Stewardship	3.43	\$107
Unproductive Land	2.00	\$36
Wet Land	0.98	\$18
	16.77	\$1,609

Other Conservation Restriction Assessment Statistics		
Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	4
Parcels in Conservation Restriction	Parcels:	4



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Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$255.00	234.00
White Mountain National Forest only, account 3186	\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
<i>This municipality has no additional sources of PILTs.</i>	

Budget Advisory Committee

The Town of Deering Budget Advisory Committee held its first meeting on September 17th, 2017. Returning members were Gale Lalmond, Gary Samuels, John Shaw, Stephen Fogelson and Jackie Sawyer. The committee welcomed one new member, Stephen Pimpare.

Selectman liaison was Allen Belouin. The BAC thanks Town Administrator Russ McAllister for again providing the Committee with invaluable knowledge and assistance throughout the meetings.

The BAC met with each Department head, the Town Clerk, and a Library representative to review and discuss their individual budget proposals. The meetings provided the Committee with some of the needed information for the BAC to make recommendations to the Board of Selectmen. Department heads proposed good plans for improving their service to the community, some of which we could not support owing to competition for limited funds and/or a lack of data to support the need for plans at this time. The BAC also reviewed the General Government Budget Proposal and Warrant Articles.

The BAC was faced with preparing a budget for a year during which the town will have to deal in a concrete way to meet the needs of the Police, Fire/Ambulance Department, and Highway Department. BAC members had many discussions on the long-term needs for the town including but not limited to Fire/Safety Station, and maintaining the per diem service to provide a high level of service to the town residents.

On December 6, 2016, the BAC presented the Board with their recommendations for the ensuing year. Recommendations included:

- An assistant, as requested by Police Chief Pushee;
- Locating property for a Fire/Safety Building;
- Investigate if it financially beneficial for the town to continue to employ a town mechanic; and
- Continuation of the per diem service.

Respectfully submitted,

The Budget Advisory Committee
Gale Lalmond
Gary Samuels
John Shaw
Jackie Sawyer
Steven Folgeslon
Stephen Pimpare



Police Department Report

Once again the year flew past, though perhaps not quite as fast as the fighter jets and refueling planes that buzzed over the Town during training missions in late September... they were impressive to watch coming up out of the West Deering Valley and climbing right over “The View” at very low altitudes! It was quite an airshow for the fortunate few who happened to be in the right place at the right time.

We did have a small turnover of personnel this year, as two of our Part Time Officers, Mark Philibert and Travis Bennet resigned, as their full-time jobs and family needs weren't giving them enough time to commit to regularly covering shifts in Deering. In June though, we welcomed Officer Tom Forsley to the force as a Part-Time Officer. Officer Forsley is a retired State Trooper, and has served as a Police Officer in some capacity in New Hampshire since 1991.

The Supervisory core of the Department remains strong, with Chief James Pushee (since 2002) and Part Time Capt. Thomas Cavanaugh (since 2003). Our Patrol Core includes Full Time Officer Steve Bell (since 2015), Part Time Corporal Nick Hodgen (since 2004), Part Time Officer Chris Parsons (since 2007), Part Time Officer Ethan Vaillancourt (since 2015), and Part Time Officer Thomas Forsley (since 2017).

During the late summer months of 2017, Deering and several surrounding towns experienced several daytime residential burglaries. Thanks to some good luck on the part of Francestown Police and the vigilance of several local residents, followed by investigative efforts by Officer Forsley working alongside the neighboring agencies, we did make an arrest of two brothers in relation to two of the burglaries that occurred in Deering.

One of the key components to closing these cases was the eyewitness identification of one suspect by a resident of Deering, who saw one suspect walking on her roadway at the time one of the neighboring burglaries occurred. Because that young woman said something we were able to follow up and find additional compelling evidence in that case. It was one of those cases of “If you See Something – Say Something!” We can't urge you enough to help us out by reporting any suspicious activities in your own neck of the woods, because as you know, we are a small Department and we certainly cannot be everywhere all at once.

We continue to utilize Highway Safety Grants to help augment our own budgeted patrols, which allows us to occasionally have dedicated Traffic Safety Enforcement patrols. Unfortunately, the Federal Budget in 2018 was slashed significantly in the area of Highway Safety funding, and the trickledown effect is that this year we have only about 55% of the additional patrols that we've had in past years. In past years, Traffic Safety Enforcement efforts sponsored by these grants spoke for (at times) as much as 70% of our Department's entire traffic enforcement activities. The loss of these Federal moneys will mean a cutback in dedicated traffic enforcement, at a time when Speeding, DUI, and Distracted Driving issues account for 80% of our annual vehicular crashes in Deering. We can only hope that in future years funding is restored back to these areas of need.

Finally, I would like to speak to the warrant article to add an Administrative Assistant position to your Police Department. Since coming to Deering in 2002, Chief Pushee has been handling 100% of the Administrative, Clerical, Staffing and daily paperwork duties, as well as taking up slack for part-time officer's whose availability doesn't always allow them the time to come in to complete all of their own tasks. Because of this, for several years Chief Pushee has been asking the Selectman and the Budget

Committee’s to consider a Part-Time Administrative Assistant to help ease the burden. This year, both have agreed to support this request.

In describing the request and need, Chief Pushee is would like a “very” part-time assistant, equating at this time to an average of 6 hours weekly, spread over 2-3 mornings each week. The primary duties would be clerical in nature, and the Assistant would be aiding the members of the Department by typing dictated reports, data entry into the Police Records System, general office organization, reviewing and coding invoices and purchase orders, and other such tasks as assigned. While assuming some of Chief Pushee’s administrative and clerical workload burden, another primary benefactor of this assistance would be our Part-Time Cadre of officers. These are officers whose available time has them limited in relation to completing required reports and activity files. By helping with these matters, our officers would have more time to spend “on the road” doing patrol, community policing, and enforcement duties.

In conclusion, I would like to thank our officers for their dedication to serving the Deering Community through your Police Department. I would also like to thank the Townsfolk, the Town Administration and the Board of the Selectman, and the Budget Committee’s for continuing to support us in our mission. We look forward to continuing our service to the Deering Community.

Sincerely,

James H. Pushee
Chief of Police

Deering Police Department Annual Statistical Report – 2017

GENERAL STATISTICS			
	2015	2016	2017
Accidents	35	31	35
Arrest & Booking	73	61	53
Calls For Service	3713	3883	3849
Citations (MVS,MVW,PK,ORD)	1140	1034	1162
Field Interviews	56	79	88
Incident Reports	173	241	208
Property Entries	182	122	134

CITATION/COMPLAINT TYPE AUDIT REPORT			
* There may be some inconsistent entries			
	2015	2016	2017
Other/Not Reported	40	n/a	n/a
Animal Control	9	6	21
Criminal Complaint	331	81	110
Ordinance Violation	4	5	0
Parking Control	16	102	68
MV/OHRV Summons	43	22	25
MV/OHRV Warning	1079	899	1048
TOTALS	1522	1,115	1272





Motor Vehicle Crash Audit Report			
	2015	2016	2017
Total MV Crashes	35	31	35
Reportable Crashes	30	29	30
Non-Rptble (under \$1K dmg)	5	4	5
Crashes w/Injuries	11	7	12
Total Persons Injured	13	10	15
Total Persons Killed	0	0	0
Speed Related	15	17	20
Distracted Driving	4	5	7
Drug/Alcohol Related	5	5	4

DRUG SEIZURE REPORT			
	2015	2016	2017
Methamphetamine	0	1	0
Other- Unreported	0	1	0
Cocaine	0	0	0
Heroin & Paraphrenalia	3 items	0	0
Marijuana & Paraphrenalia	26 items	11	8
Oxycontin	0	0	0
Illegal Prescription Drugs	1 items	4	1
Total	30 items	17 items	9 items

* Note: some cases had multiple items seized

HOUSE & PROPERTY CHECK TOTALS			
	2015	2016	2017
Requests Made	29	35	20
Physical Prpty Checks Comp	147	174	116

Report of the Hillcat Law Enforcement Post #612

Once again, our Cadets from Explorer Post 612 have been very busy on all fronts. First of all, we would like to congratulate Senior Cadet/ Capt. Tyler D., who received the Explorer of the Year award from the Daniel Webster Council, and Head Exploring Advisor James Hargreaves, who was awarded the Golden E Award for Excellence in NH Exploring. Both received their awards at the NH Exploring Awards Banquet this past November. Additionally, Cadet Tyler D. and Cadet David M. both graduated from their respective classes at the NH Police Cadet Academy in June 2017.



We also want to congratulate the three-man team of Cadet Tyler D., Cadet David M., and Kyle G., who brought home a Trophy for 3rd Place overall in this past summer's Police Cadet Challenge Weekend Competition. This is the third year in a row that a Hillcat Post 612 Team has brought home a trophy from this annual competition. Chief Pushee and Cadet Advisor James Hargreaves once again sponsored the Building Search portion of this competition. This marked the 21st Year that Chief Pushee has been involved with sponsoring events, as he missed only the inaugural NH Cadet Challenge Weekend back in 1996, when he was just a newly minted Cadet Advisor in Enfield, NH.

Members of Post 612 Cadets provided public service at 16 different events in our local region, in all providing over 150-man hours of Community Service. Additionally, Police Officers and Volunteer Civilian Advisors provided another 97-man hours of Community Service alongside our Cadets. This is in addition to the 41 Regular Meetings and Training Sessions, each one at least two (2) hours in length, that were attended by a minimum of two Advisors volunteering their time.

Currently we are actively trying to recruit some new members. In the past 18 months, we have lost several regular members, primarily due to aging out of the program or students graduating and moving on to college and the military. Our ranks are open to all interested young adults, age 14.5 and either graduated or about to graduate from the 8th Grade. Members can stay actively involved until their 21st Birthday. Exploring is a division of the Learning for Life programs of the Boy Scouts of America, and is open to all young adults regardless of gender. During the school year we meet weekly, usually on Monday evenings at 7:00 PM, here at the Deering Town Hall. During holidays and the summer months, we run a modified schedule, and we also have other special events, meetings, or training days occurring at other times and days.

If you are interested in learning more about the Hillcat Law Enforcement Explorer Post #612 program, or know a young adult who has expressed an interest in learning about Law Enforcement and/or Public Safety Services, please contact Chief James Pushee at the Deering Police Department.

Report of the Fire and Rescue Squad

2017 was a great year of progress and growth for the Deering Fire & Rescue (DFR). We added new members with Fire and Emergency Medical Service experience. We also added members who want to help the community and are interested in learning the skills to become firefighters and EMT's.

New DFR members added in 2017;

FF/Advanced EMT Chris Rousseau

FF/Paramedic Vicki Goren

EMT Wanda McLain

EMT Brian Rousseau

EMT Jason Weiss

FF Dan Lux

FF Erik Rye

Driver/Operator Dennis Prive

The commitment these new members are making to the Town of Deering, along with the continued commitment of our current personnel, has helped to make a tremendous improvement in our response times and has decreased the amount of times we have had to have a neighboring town's ambulance come into Deering and transport someone to the hospital had decreased significantly as seen in chart 1.

Chart 1

Mutual Aid Ambulance received Responses by Month	Per Diem Hours Monday through Friday 7am until 5pm	Call Hours weekday nights 5pm until 7am and all hours/weekend
January	N/A	1***
February	N/A	4***
March	N/A	5***
April	N/A	3***
May	N/A	5***
June	N/A	4***
July	0	2
August	2*	1
September	1**	0
October	1**	1*
November	0	0
December	0	0
Totals	4	26

*= Ambulance out of service, mechanical

** = Overlapping medical responses

*** = First six months, the mutual aid ambulance received totals were throughout a 24 hour a day, seven days per week period until the Per Diem Program started on 07/05/17

If you look at the shaded area, that represents the six months that the Per Diem program has been in operation. The ambulance was out of service in August for five days due to a mechanical issue, and we needed to rely on Hillsboro Ambulance to respond to two EMS calls. During the per diem program hours, once in September and once in October, the per diem crews were transporting a patient to the hospital when a second medical aid came in, and mutual aid ambulances were needed to transport patients to the hospital.

In my opinion, the greatest change that you will see in chart 1, is the decrease in the amount of times DFR needed a mutual aid ambulance from month to month, until the end of the year. In the first six months of 2017, twenty-two times, mutual aid was called for an ambulance to respond to Deering, as compared to eight mutual aid responses in the last six months of 2017. Of which, two were due to overlapping ambulance responses during the per diem hours and two other occurrences, that also happened during the per diem hours, were due to our ambulance being out of service for mechanical reasons.

I don't believe the decreased need for mutual aid ambulances in Deering was due to the Per Diem program, but rather from a strong recruitment process along with the recognition from people outside of the department and the town, that the Deering Fire & Rescue was growing and working hard to provide the best level of service possible. People want to be a part of a team that is growing and moving forward in a positive way.

Yes, we at DFR, are grateful for the support of the townspeople of Deering. We are grateful that people recognized the need for weekday EMS and fire coverage and approved the Per Diem program overwhelmingly. We hope after seeing the data, you will continue to support the Per Diem Program going into the future.

In the first six months of the Per Diem Program, the staff has responded to thirty-nine (39) emergency incidents. Twenty-seven of those incidents were emergency medical responses. In chart #2, you will see the 2017 breakdown of per diem responses by type of call. Also, you will see our mutual aid (M/A) given and received categories. These are broken down into fire M/A given and received, as well as EMS M/A given and received. That indicates how many times an Ambulance was called into Deering, during the Per Diem hours, as compared to how many times the Deering ambulance was requested to help another town with its Ambulance.

2017 Per Diem Hours Emergency Responses by Type of call. 07/05/17 – 12/31/17, 07:00am – 5:00pm, Monday – Friday

Fire	EMS	MVA	Fire M/A Given	Medical M/A Given	Fire M/A Received	EMS M/A Received
8	27	4	3	2	2	4

Chart 2.

Now that DFR is responding to and transporting more of our patients, our ambulance billing revenue should increase as well. The following two charts will show DFR billing revenue for 2017. These numbers reflect from January 1st, 2017 until November 30th, 2017. Chart 3 is the 2017 Reconciliation Report.

Ambulance Billing Account Reconciliation Report

Month Ended:	17-Jan	17-Feb	17-Mar	17-Apr	17-May	17-Jun	17-Jul	17-Aug	17-Sep	17-Oct	17-Nov	17-Dec	YTD
Beginning Balance	\$15,191.49	\$10,404.13	\$14,239.88	\$15,463.89	\$14,781.02	\$12,458.22	\$18,390.34	\$17,753.65	\$20,809.04	\$22,436.95	\$23,986.91	\$29,015.91	\$15,191.49
Gross Commitments	\$0.00	\$8,530.20	\$7,556.80	\$3,556.00	\$1,402.60	\$9,756.83	\$2,549.30	\$4,466.87	\$6,174.60	\$7,353.20	\$10,457.93		\$61,804.33
Contractual Allowances	\$220.74	\$2,993.73	\$1,564.68	\$2,504.40	\$344.29	\$2,077.80	\$1,161.01	\$151.60	\$1,779.79	\$3,249.55	\$1,564.97		\$17,612.56
Net Commits	(\$220.74)	\$5,536.47	\$5,992.12	\$1,051.60	\$1,058.31	\$7,679.03	\$1,388.29	\$4,315.27	\$4,394.81	\$4,103.65	\$8,892.96	\$0.00	\$44,191.77
Payments Rcvd By Comstar	\$2,414.52	\$1,209.60	\$2,483.15	\$134.96	\$417.02	\$1,215.13	\$287.04	\$0.00	\$1,645.07	\$697.81	\$1,748.06		\$12,252.36
Payments Rcvd By Client	\$2,152.10	\$491.12	\$2,284.96	\$1,599.51	\$2,964.09	\$531.78	\$1,737.94	\$1,259.88	\$1,121.83	\$1,855.88	\$2,115.90		\$18,114.99
Reimbursement / Retraction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Net PMT Applied	\$4,566.62	\$1,700.72	\$4,768.11	\$1,734.47	\$3,381.11	\$1,746.91	\$2,024.98	\$1,259.88	\$2,766.90	\$2,553.69	\$3,863.96	\$0.00	\$30,367.35
Write-Offs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Ending Balance	\$10,404.13	\$14,239.88	\$15,463.89	\$14,781.02	\$12,458.22	\$18,390.34	\$17,753.65	\$20,809.04	\$22,436.95	\$23,986.91	\$29,015.91	\$29,015.91	\$29,015.91

Chart 4 is the Activity Tracking Report that compares billing activity by insured vs. uninsured, insurance types, Total Charges vs Total Allowable vs Total Collected. The Activity Tracker Report will breakdown the percentage of transport billing that is paid vs those transport billings that are unpaid.



DEERING FIRE AND RESCUE

	Total Transports	Total Charges	Total Allowable	Total Collected	Percent Collected
Blue Cross	2	\$1,841.40	\$1,431.00	\$1,246.32	87.09%
Medicaid	6	\$5,489.00	\$1,403.40	\$1,155.60	82.34%
Medicare	22	\$20,413.00	\$14,846.54	\$11,244.90	75.74%
Other Insurance	4	\$3,808.80	\$3,617.46	\$1,406.66	38.89%
Totals >	34	\$31,552.20	\$21,298.40	\$15,053.48	70.68%

	Total Transports	Total Charges	Total Allowable	Total Collected	Percent Collected
100% Self Pay - Insured	3	\$2,726.50	\$2,508.55	\$738.75	29.45%
100% Self Pay - Uninsured	8	\$7,198.80	\$7,198.80	\$0.00	0.00%
Totals >	11	\$9,925.30	\$9,707.35	\$738.75	7.61%

Grand Totals >	45	\$41,477.50	\$31,005.75	\$15,792.23	50.93%
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Chart 4

Some of the other things that we (DFR members, Town Administrator, Budget Advisory Board, Board of Selectmen and the good people of Deering) have been working hard to accomplish in year 2017 is to achieve some of the recommendations made by the MRI Report. Below is a list of some of those recommendations that we have achieved;

3.5 The MRI study team recommends that when there is a report of a structure fire, or smoke in a structure, a full structural response should be automatically initiated. This would include the immediate and automatic response of several departments with additional water tankers/tenders.

We have met with CAMAFC Fire Chief to evaluate and revamp all of our run cards for any possible structure fires in Deering. We started by adding more mutual aid Fire Engines and Tankers automatically with any report of a building fire as well as all subsequent alarms. In the fire service when there is a reported building fire, we start a first alarm response. If more personnel, apparatus, and/or water is needed to the scene, a second alarm response is sounded, bringing in more resources from other towns. These alarms go up to five alarms depending on the sizes of the fire.

3.7 The MRI study team recommends that the Deering Fire and Rescue Department should attempt to improve its initial unit on scene response times AND reduce the number of times the department is unable to respond to emergency incidents, particularly EMS incidents requiring the ambulance.

The inception of the Per Diem Program immediately improved our response times during those weekday hours. The average response time during the Per Diem hours, from when the response is dispatched to when the crew left the station to go to the emergency was two minutes, compared to twelve minutes for the other hours of the day. To be honest, the twelve-minute response time for the ambulance is much better than the nineteen-minute response time in 2016 as shown in Chart 5.

	2017 Ambulance Response Time	2016 Ambulance Response Times
Per Diem Hours	2 Minutes	N/A
Call Hours	12 Minutes	19 Minutes

3.9 The MRI study team recommends that the Deering Fire and Rescue Department should acquire a vehicle (possibly a 4 x 4, SUV or pick-up truck) for use by the department's chief officers as a command vehicle to facilitate more effective, efficient and safe incident management/command operations on all types of emergency incidents, and allow for the establishment of a formal command posts on scene. This vehicle will be used daily for inspections, responses and administrative duties if a part-time chief is employed.

This was achieved with the gracious vote from the voters of Deering. This vehicle will go a long way in helping DFR to establish a command presence on emergency incidents.

3.13 The MRI study team recommends that as a primary call organization where personnel respond from various locations upon emergency receipt of an emergency incident dispatch, the Deering Fire and Rescue Department (or Concord Fire Dispatch) should purchase and implement a system to track who are responding to the incident such as the "I Am Responding" system. These systems let you know who is responding to the dispatches, where they are responding from, and when they will be responding or arriving. These web-based products can save critical time, and reduce response times for fire departments and EMS agencies. This will let the dispatcher and/or on duty officer know when personnel are on the way, or if the need to page additional personnel. It can also allow the officer to know who is responding to the station, scene or any other locations.

We were able to purchase the I Am Responding program early in 2017 and the ways that it allows us to track who is responding, when they will arrive at a station or a scene, do we have the two EMT's needed to transport someone to the hospital, and so much more. It will allow us to be able to mark water sources such as ponds and rivers, we can mark any hazards, class 6 roads, we can have preplans of high risk properties at our fingertips at a moment's notice. We are still learning all of the capabilities of this program and it has been an amazing tool for DFR. Also, most every town around us is using this program and that allows us to look at other towns information as we are responding to an incident in that town.

4.1 The MRI study team recommends that the Deering Fire and Rescue Department continue as a member of the Capital Area Fire Mutual Aid Compact. CAMAFC has worked well for the town and has provided necessary resources for fire and EMS services when Deering is unable to respond or when they need additional resources.

The Capital Area Fire Mutual Aid Compact has been a great asset for DFR. There are so many resources that I myself have been able to reach out and use as well as all of the Compact departments have been very helpful to me and the many questions I have asked them. We are proud to be partners with this group and look forward to a relationship when them for a long time.

5.8 The MRI study team recommends that the Deering Fire and Rescue Department begin the process of replacing the 29 year-old (32 years old now) Engine 3, a 1986 International. MRI recommends that this apparatus be replaced with a modern, state of the art, quick attack fire rescue pumper equipped with a full-size tank, carrying at least 500 gallons of water, and equipped with hydraulic rescue tools.

We established a Vehicle Replacement Committee, consisting of Assistant Chief Connor, Captains Murdough and Wilcoxon, Lieutenants W. bannister and Parece as well as FF C. Bannister, to make up a committee that would evaluate our current fleet, perform a needs assessment and give direction as to what the future needs of DFR will be. This has set us on a course to repurpose the current Engine 2, a 1996 International with a 1,000 gallon water tank and 1,250 gallons per minute (GPM) water pump, from a front line fire attack engine to an Engine/Rescue with some modifications that will make it a functional

Engine as well as a Rescue that will respond to car accidents, hazardous material responses as well as any other special rescue situations that Engine 3 currently responds to.

5.10 The MRI study team recommends that since the town is heavily wooded, considerations be given to the Deering Fire and rescue Department acquiring an appropriate forestry that can not only be used for wildland operations but also for search and rescue and other types of off- road operations.



Soon after becoming the Fire Chief here in Deering, I applied for the Firefighter Property Program through the NH Division of Forestry and Land that gave towns the opportunity to attain a military vehicle through the US Department of Defense, at no cost, to be converted to a forestry vehicle by the town. In the summer I received word that we were granted a vehicle. A 1997 Stewart Stephenson 2.5-ton LMTV. We were able to get it shipped here from Fort Dix New Jersey and during the winter, we will have it painted, and outfitted to convert it to a forestry vehicle that will better serve the

department for any and all wildland fires much better than we currently can.

5.20 The MRI study team recommends the Deering Fire and Rescue Department immediately implement a program of annual pump testing, at intervals no greater than 12 months, in accordance with NFPA and ISO standards. All tests conducted, results including deficiencies noted, and any corrective action taken should be documented. Annual funding should be included in the fire department budget for these tests.

The annual pump testing took place in October. Engine 1, Engine 2 and Tanker 1 all passed without issue. Engine 3, the oldest in the fleet, did not initially pass the pump test due to a few leaks in the pump piping. The company came back the following week, made the repairs, and the engine passed the retest.

5.24 The MRI study team recommends the Deering Fire and Rescue Department immediately implement an annual program of SCBA fit testing for ALL personnel to comply with NFPA standards and OSHA regulations. All tests conducted, results including deficiencies noted, and any corrective action taken should be documented. Annual funding should be included in the fire department budget for these tests.

Self-Contained Breathing Apparatus (SCBA) fit testing was performed in February on all personnel with everyone being properly tested with the appropriately sized face mask.

5.26 The MRI study team recommends the Town of Deering provide funding for the Deering Fire and Rescue Department to acquire four, four-gas combustible gas meters, allowing one to be deployed on each major piece of apparatus (engines) and one to be kept as a spare.

Two additional four-gas combustible gas meters were purchased at the end of 2016 and placed on Engine 1 and Engine 2, our first line fire attack engines and the one four-gas combustible gas meter already owned, was placed on Ambulance 1.

6.11 The MRI study team recommends the Deering Fire and Rescue Department review the New Hampshire Fire Mobilization Plan and coordinate a water supply drill through the Capital Area Mutual Aid Fire Compact that would utilize the regional fire tanker/tender task force. The goal of the drill is to

document that the fire department can provide 250 gallons of water per minute (GPM) through a tanker shuttle, large diameter hose relay, or other alternative water supply system. The water must be available within five minutes of the arrival of the first-due apparatus, and the department must maintain the flow, without interruption for a minimum of twenty minutes. Another more challenging goal would be to maintain the flow for a full two-hour duration.

This drill took place in October at the Hawthorne-Feather Airport. With the assistance of Hillsboro Fire and Ambulance, Washington Fire, Frankestown Fire, Compact Chief Keith Gilbert, along with every member of DFR, we were able to run this drill. We were able to flow a maximum of 500 gallons through Hillsboro's brand-new Ladder 1 for fifteen minutes before having a brief interruption of water. This was due to the fact that we were one tanker short for what we were trying to accomplish. This issue was taken into consideration when updating our automatic responses and run cards as addressed in *MRI Recommendation 3.5*. We will perform this drill in the spring of 2018 and believe we will be able to maintain the ability to maintain a constant flow of 250 GPM for not only twenty minutes, but for two hours as well.

The MRI study team recommends the Deering Fire and Rescue Department ensure that periodic inspections are conducted on several major life-hazard occupancies located within the town to maintain familiarity and up-to-date code compliance.

DFR has been to some of our major life-hazard occupancies and have been developing preplans for them. We have also developed some good relationships with these occupancies to help them with fire safety concerns and questions.



7.14 The MRI study team recommends the Deering Fire and Rescue Department consider the use of social media to spread the fire safety message and possibly recruit new, younger members to the fire department.

We have a Deering Fire & Rescue Facebook page and have added over 400 new followers in 2017. Our Facebook page is close to reaching 1,000 followers. We try to update our followers on safety issues, storm information, recruitments and many other reasons.

This is just a partial list of the accomplished that the men and women of the Deering Fire & Rescue, along with town Administrator Russ McAllister, the Budget Advisory Board, Board of Selectmen and the people of Deering have worked hard to accomplish. We will publish a complete list of all of the MRI Study recommendations that have been completed to date, as soon as possible.

I am proud of the hard work and dedication by everyone and look forward to continuing to provide the highest level of care possible to the townspeople and visitors of the beautiful Town of Deering.

Sincerely,

Daniel Gorman, Fire Chief/Emergency Management Director
Deering Fire & Rescue

Report of the Highway Department

2017 brought the new year in with a bit of ice to take care of. There were two storms that the snow was over a foot in February and one in March. Spring seemed to linger on longer than usual for us. We started ditching on the gravel roads with some really dry and some that seemed to hold water forever and we ended up jumping around a bit trying to get water to drain off the very wet areas so we could come back and move right up the road.

This summer was the summer for underdrain! We installed one hundred eighty feet with a catch basin on Dudley Pond Road, we installed four hundred and forty feet on Reservoir Road going down the first hill on the inside and another two hundred feet on Manselville Road.

At the beginning of August, we were finally able to continue the road project on East Deering Road between number 558 and going all the way to Cross Road. Seven thousand five hundred and ten feet were reclaimed. We installed five culverts, two thousand eight hundred feet of six-inch underdrain and one catch basin. Gravel was laid down and rolled then finally a base coat of asphalt. It's a good thing mother nature gave us some great weather through the beginning of November.

When winter finally came, it hit us with a couple good storms before Christmas, one on Christmas eve/day then the deep freeze after that.

The town was delivered our new truck (cab and chassis) this fall. We should see it all outfitted with the body, front plow and wing just after the new year.

Thank You,
Your Highway Guys



Report of the Town Clerk / Tax Collector

I began the year alone in the Town Clerk/Tax Collector's office and so early January the search for a new deputy ensued quickly with job postings, interviews and background checks. A decision in March was made to hire Dorothy Kirlis and she was immediately immersed into Town Election and a series of training classes through the Department of Motor Vehicles, for Privacy classes, and for training as a municipal agent for both Motor Vehicles and as a Boat Agent. There are also classes for Elections and Vitals Records training through the Secretary of State's office, and New Town Clerk and Tax Collector's courses and workshops offered by the Department of Revenue and through the NH City and Town Clerk's Association and the NH Tax Collector's Association so that we can learn and keep current with the Laws and Regulations of the State of NH. Dorothy also attended her first year of Joint Certification and is making great progress in handling all the tasks required to serve the residents of Deering with their municipal needs.

The Town Clerk/Tax Collector's office continues to be a busy place as I often find myself wearing many different hats on any given day and I am grateful to have Dorothy as my Deputy to help tackle the various duties together.

In 2018 there will be 3 elections, Town Elections held on the second Tuesday in March, with Town Meeting held on the following Saturday. Then there is a State Primary held on September 11 followed by a State General Election held on November 6. Thank you for remembering to bring your ID to the polls. Dog licenses are available beginning Jan. 1st of the current year and due by April 30th of the same year. Please make sure your dog's rabies vaccination is currently up to date and bring your rabies vaccination certificate in when licensing your dog. By licensing them in timely fashion you will avoid late and civil forfeiture fees that are costly additions for failure in licensing your dog by the required due date in accordance to NH RSA:466.

This past April I attended our 3rd rabies clinic held by the Hillsboro Fire Department and Dr. Randall Snyder, DVM of Foxbend Veterinary Clinic at the Fire Station on Central Street joining our neighboring Hillsboro Town Clerk Deb McDonald in providing our residents the opportunity to purchase their dog licenses at the same day their dog(s) receive their rabies shots. We licensed several Deering dogs during this event and plan to attend again this coming spring. Please look for the Hillsboro Rabies Clinic date on our website or in the local newspaper as April approaches.

We both attended the Spring Training Workshops held by the New Hampshire City and Town Clerk's Association and The New Hampshire Tax Collector's Association and Dorothy attended her 1st year of Joint Certification Course held by the associations. I need to attend yearly workshops and take the renewal course every 5 years in order to maintain my certification. These courses are vital to the position of a Town Clerk/Tax Collector, they offer a lot of training on all the different aspects of our jobs as Town Clerks/Tax Collectors, teaching us how to properly complete tasks expected of us while doing what is expected by different laws in the State of NH, it also helps us in teaching us customer service tips, personnel skills, public speaking, records management and so much more. It also offers a wonderful network of other Clerks and Collectors throughout the State and in some cases neighboring states working for their municipality in much the same way, so we also learn a great deal from each other.

Along with State Agencies providing us with support and up to date changes in laws and regulations our third-party Software companies are a valuable asset in supporting us in tracking our daily clerk work and

tax collector transactions. Avitar Associates offers user group meetings, daily phone and remote support, and conference information sessions that greatly improve how we track all our daily transactions. Any registered voter also wishing to get involved working on Election Days should please inform me or the Town Moderator that they are interested, there is sometimes a need for additional ballot clerks and or vote counters at the end of each election and it would be helpful to have a list of alternates. If you are unable to work elections, not to worry, we simply hope you will come out and vote. We look forward to seeing you at the polls!

Our Office successfully completed an annual town audit earlier in the year and this past fall we passed our State of NH Dept. of Motor Vehicle inspection as Municipal Agents of the State which ensures that we continue to strive to be successful towards accountability.

We continue to accept Credit Cards (online ONLY for now). You may use a credit card or pay via Electronic Checking to process Motor Vehicle, Dog Licensing, and Vital Records request or pay Property taxes ONLINE only. We currently ONLY accept cash, check or money order at the office counter. Please remember that when using a CREDIT CARD the service fee is 2.95% of total amount or .95 cents per transaction utilizing (ACH) Electronic Checking method of payment.

Just as a reminder that as of Jan. 1st, 2015 all vehicles with Model year of 2000 or newer will always be required to be titled. Please make sure if you purchase a vehicle with a model year of 2000 or newer you will need a title from the previous owner.

No longer is the law 15 years or older. Title applications or (blue CTA's) from dealers will be accepted as VIN verification to register exempt vehicles. You can of course also either provide a original Title from any State, a NH registration from a previous owner or a VIN verification form TDMV 19A (completed by your local police department or authorized inspection station) to verify the Vehicle Identification Number. When transferring plates from one vehicle to another, both vehicles must be registered the same owner and please keep your current valid registration that goes with your plates in order to submit it to the State when completing the transfer to receive credit and keep the same plate.

I look forward in continuing to serve the people of Deering. Thank you for your support.

Respectfully Submitted,

Carol M. Baker
Town Clerk/Tax Collector

Vital Statistics

Marriages 2017				
Date	Person A	Residence	Person B	Residence
02/14/2016	Gregory A. Johnson	Deering	Casey L. Wheeler	Deering
05/27/2017	Matthew P. Dorsett	Deering	Rachel E. Miller	Deering
08/19/2017	Fredrick L. Mackenzie Jr.	Deering	Trisha L. Martin	Deering
09/02/2017	Benjamin A. Skrocki	Deering	Rosemary L. Fitzgerald	Washington
09/11/2017	Robert J. Thurlow	Deering	Kimberly A. Skellett	Deering
09/25/2017	Chazz M. Freeman	Deering	Amanda R. Parent	Manchester
10/07/2017	Jonathan M. McIntyre	Deering	Ashlynn R. Richard	Deering
11/07/2017	Briana C. Dube	Deering	Christopher H. Herman	Deering



Births 2017				
Date	Name	Place	Father	Mother
01/10/2017	Courtney Alexis Christian	Keene	Nathan Christian	Shendel Christian
04/29/2017	Abigail Grace Brotherton	Milford	Brotherton, Daniel	Brotherton, Michelle
07/06/2017	Elise Claire Hoegen	Concord	Hoegen, Charles	Hoegen, Erica
07/14/2017	Cameron Joseph Brissette	Peterborough	Brissette, Cameron	Morano, Maria
08/18/2017	Scarlett Helen Morris	Concord	Morris, Peter	Morris, Amanda
09/23/2017	Ayliana Rose Rodriguez	Concord	Rodriguez, Christopher	Leger, Amanda
11/15/2017	Gabriella Rose Bennion	Peterborough	Bennion, Andrew	Gosselin, Megan
12/23/2017	Peyton Elizabeth Buckley	Concord	Buckley Jr., Daniel	Chase, Brittany

Deaths 2017				
Date	Name	Place	Father's Name	Mother's Name
01/07/2017	Garland, Robert	Deering	Garland, Sidney	McNamara, Amy
01/10/2017	Carney III, Joseph	Concord	Carney Jr., Joseph	McGurn, Loretta
02/02/2017	McCulloch, Christian	Concord	McCulloch, John	Acosta, Sandra
03/07/2017	Pickard, Edward	Deering	Pickard, Arthur	Sargent, Jeannie
04/28/2017	Hurst, Terri	Deering	Fales Sr., Donald	Roode, Diane
05/17/2017	Trum-Hunter, Beatrice	Deering	Trum, Gabriel	Engle, Martha
05/24/2017	Sanborn, Elsie	Concord	Yeaton, Herbert	Bagley, Francina
05/31/2017	Kelley, Charles	Concord	Kelley, Ernest	Norton, Dolores
06/23/2017	Pinciak, Paul	Deering	Pinciak, Joseph	Blomquist, Inga
07/10/2017	Dion, Christopher	Boston	Dion, Gerard	Corey, Kathleen
07/28/2017	Minard, Ronald	Deering	Miner, Maurice	Harrison, Daphne
08/09/2017	Trafton, Marlin	Deering	Trafton, Eugene	Lindsay, Mina
09/09/2017	Blanchard, William	Concord	Blanchard, Arthur	Reynolds, Esther
10/05/2017	Walmsley, Arthur	Deering	Walmsley Barlow, Harry	Clegg, Elizabeth Doris
10/10/2017	Bousquet-Cahill, Lori	Concord	Bousquet, Richard	Binnette, Constance
10/11/2017	Buker, Annie	Concord	Hatch, Ira	Bickford, Florence
10/18/2017	Johnson, Allan	Concord	Johnson Sr., Albert	Aiken, Laura
10/27/2017	Paradise, Erin	Concord	Gilbert, Thomas	Shastany, Donna
11/11/2017	Nazer Sr., George	Deering	Nazer, James	Murdock, Anne
12/08/2017	Cavagnaro Jr., Edward	Deering	Cavagnaro Sr., Edward	O'Hara, Mary
12/19/2017	Leidner, Kenneth	Deering	Leidner, Earl	Fink, Lois



Report of the Supervisors of the Checklist

Barbara Cavanaugh, Chair
Diana Downward
Patricia Groome

2017, being an odd numbered year, saw only two elections. The Local Deering Election was scheduled for Tuesday, March 14th, but for the first time, the election was postponed until Thursday, March 16 because of an extreme blizzard on Election Day. The Town Meeting proceeded as scheduled, Saturday, March 18th. Of the approximately 1373 registered voters, 208 voted; for 15%. At the time of Town Meeting, 55 persons attended; for 4%. One can only speculate that weather had a major impact on voter turnout.

At the conclusion of 2017, Diana Downward submitted her resignation as a Supervisor having served since 2013. Ben Clarke was appointed to complete her term. We want to salute Diana not only her 4 years of service as a Supervisor but also for her many contributions to the Town of Deering over the short period of time she and her husband resided here.

Respectfully,

Barbara Cavanaugh, Chair



Trustees of the Deering Public Library

VISION STATEMENT: *The Deering Library Trustees envision a library as a creative, vibrant community center that will inspire curiosity, personal growth, and opportunities for life-long learning.*

TRUSTEES IN 2017:

On 1 January 2017 the trustees of the Deering Public Library were as follows:

Cynthia Krill 2016-2019

Gary Samuels 2014-2017, 2017-2020

Samuels announced his intention not to continue as trustee when his term expired in March. There were no candidates for the two available positions of trustee in the March town elections. Nancy Cowan and Samuels each received write-in votes. Although Ms Cowan received the majority of the write-in votes (7), she declined to accept the position. Samuels accepted to serve another term.

Ms Krill was elected chair of the trustees in March.

Several residents, including Susan Bearor, Pia Sunderland, Betsey Neville, Amanda Marsh, Heidi Page and Betsy Holmes frequently joined the trustees in discussions as to how the Deering Library can best serve residents of Deering.

A bimonthly book discussion group was started and three books were discussed with, on average, 4 participants at each session.

In July Deering resident and author Nancy Cowan presented a program based on her book PEREGRINE SPRING. The event was well attended.

It is not possible to know how many residents actually visit the library. Fifteen residents signed out a total of 55 books during the year.

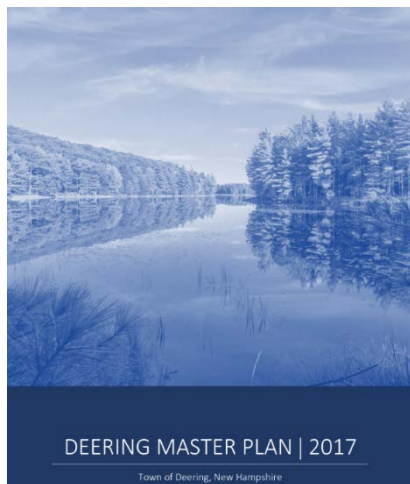
The entire new book budget of \$400 was expended.

Thirty-two books were newly accessioned into the library in the following categories:

Children	6
Young Adult	3
Adult Fiction	15
New England	1
Nonfiction	7

Planning Board Annual Report

The Board's biggest accomplishment this past year was the completion of the 2017 Town of Deering Master Plan. The Master Plan is used to provide residences' input to the various Boards and Commissions in Town, to reflect the wishes of the entire community, and provide a basis for working decision making in fulfilling the obligations of the respective Boards and Commissions. The Master Plan provides a basis for Town Planning and development, and assists all Town Boards and Committees when making decisions that may result in tax appropriations. It is the main document that defends court challenges to decisions made by all Boards.



This revised Master Plan includes updates to all of the standard chapters: Deering Today, Vision, History and Culture, Housing, Natural Features, Community Facilities, Existing and Future Land Use, and Regional Concerns. Each chapter contains the resident's inputs collected during the initial survey, vital town and state statistics pertaining to the chapter, as well as the Board's recommendations for the future. The Executive Summary is a great one-page overview of the Town's vision, goals, and key trends and facts for the Community and Economy, Housing and Infrastructure, and Natural Resources and the Environment. Lastly, each chapter contains color, fold-out maps that are great visual aids to the chapter's key messages.

Special thanks to: Robert Carter, the previous Board Chair who led the Board's efforts and coordination with the Central New Hampshire Regional Planning Commission (CNHRPC) for the plan; Bob Compton, whose energetic efforts led to significant contributions to the plan; and Katy Nelson and Michael Tardiff from the CNHRPC. Electronic copies are available on the Town's website and hardcopies are available at the Town Office.

In 2017, the Board reviewed and approved eight applications for development in the Watershed Overlay District, Section 4.5 of the Town's Zoning Ordinance. The approved applications included mostly sheds, decks, and additions to existing homes for properties on Deering Lake. Two applications were for new home structures, one on Driftwood Island (previous home destroyed by fire) and a new home on White Gate Road. Several lot line adjustments round out the Board's work in 2017.

The Board is particularly proud of the work it did in 2016 with The Wilds of New England on a proposed new, multi-purpose building. That work is now becoming visible as residents can see the ongoing new construction on the property that started this winter. It will be a beautiful addition to the property in keeping with the site's long-standing historic appearance.

There were no new ordinances developed this past year. This year, the Board will be working on the prioritizing the recommendations in the newly published Master Plan that are summarized in the Implementation Chapter, as well as reviewing applications that come before it.

As always, the Board encourages public input on all projects. We meet on the second Wednesday (7:00 PM) of each month and hold an occasional workshop on the fourth Tuesday (7:00 PM) of each month. Minutes are posted at the Deering Town Hall and are online at www.deeringnh.us. Serving on the Deering Planning Board is a rewarding experience. If you have been looking for an opportunity to serve your

community, please consider joining us; we have several vacancies on the board for both full and alternate members.

Respectfully submitted,

Dan Goddu, Chair
Beth Kelly
Robert Carter, Alternate
Lynda Winters, Secretary

Katherine Jenkins, Vice Chair
Sharon Fife, Selectman's Representative
Peter Kaplan, Alternate



Black Fox Pond, Audubon Sanctuary

Zoning Board of Adjustment

In 2017, the Deering Zoning Board of Adjustment only decided two (2) case, the first of which was submitted late in 2016 and carried over to 2017 for hearing and decision.

In Case No.: 2016-04 the ZBA denied a variance to permit a second residential structure on a property having an allowed business use and located at 116-118 Deering Center Road.

In Case No.: 2017-01, the ZBA granted a request for a variance to permit an addition to the existing residential building within the required side yard setback on the property located at 211 Lake Shore Road.

The complete notices of decision and minutes discussing the Board's consideration in each case are available at the Town Hall and on the Town's web site.¹

The ZBA is currently in need of a new regular member as well as, alternate members. If anyone is interested, requests for appointment to the ZBA should be submitted to the Board of Selectmen.

Present members are David LeFevre, chair, Larry Sunderland, vice-chair, Philip Bryce and Robert Girard. Our sole alternate member is Douglas Lalmond.

The ZBA normally meets on the fourth Thursday of each month beginning at 7:00 P.M. Exceptions to this schedule are usually made when the regular date would conflict with holiday observances.

David E. LeFevre, Chairman
Deering Zoning Board of Adjustment



Annual Report Deering Conservation Commission

The primary responsibility of the Conservation Commission is annual monitoring of Town-owned conservation easements. Additional responsibilities include: care of wood duck boxes, submitting and reviewing wetland applications, town-wide spring roadside cleanup, quarterly Adopt-A-Highway cleaning, and lake water testing.

Membership

At 1 Jan 2017 the members of the Deering Conservation Commission were:

Bob Welsh, Chair

Jon Stuart, Vice Chair

Gary Samuels, Secretary

Aaron Gill, BOS representative

Keith Johnson

Kay Hartnett

Eric Simon

In March Dennis Sawyer was appointed as a full member and Jackie Sawyer was appointed as an alternate member. Existing officers were reapproved.



Easement monitoring: Deering Conservation Commission is responsible for monitoring 17 conservation easements. All but one easement (Wilusz) were monitored this year. All monitored easements were in compliance.

Annual Roadside cleanup was held on 7 May in conjunction with the Deering Lakes Association. The Conservation Commission appreciates the participation in this event by residents and staff of His Mansion and The Wilds.

Conservation camp. DCC joined with Deering Fish & Game Club and two private donors to send 4 local children to conservation camp. Sean Carter (Deering), Julia Briggaman (Weare) and Zachary Hooper (Hillsborough) attended the UNH Extension Barry 4-H camp in Berlin, NH. Cameron LeBlanc attended Animal Week at the the 4-H Middlesex camp in Ashby, MA.

Water Quality of the Deering reservoir. As in past years water testing was performed by Deering resident Robert Compton, the testing paid for by DCC. Water in the reservoir continues to be in very high quality, free of contamination.

The two biggest issues that concerned the members of the Conservation Commission were (1) listing all of Deering's conserved lands with special attention to which lands are the responsibility of DCC members for monitoring and (2) meeting the challenge of replacing retiring Lake Host Program Coordinator Larry Sunderland.



Conserved land. The DCC owes a great debt of gratitude to former DCC member Ed Cobbett, who spent a great deal of time in making a list of all conserved lands in Deering and in organizing their documentation. Approximately 125 parcels (approximately 1300 acres) are protected by conservation easements. The average easement comprises 60 acres. Most of the easements are forested or wetlands, but a notable exception is the part of the McAlister easement on 2nd NH Turnpike along the Contoocook River which is a working farm currently owned by Dale and BettyAnn Carpenter. The biggest majority of the parcels are privately owned. Several are owned by land trusts, including The NH Society for the Protection of Forests, NH Audubon Society, and Meadowland Timber. The Conservation Commission is also appreciative of former DCC member Gary Bono who worked with commission member Keith Johnson to prepare a map of Deering's conserved lands that includes walking trails. This map can be downloaded from the DCC tab on the town website.

Succession of Deering Lake Hosts Coordinator. Deering owes Larry Sunderland a deep debt of gratitude for having served 15 years as coordinator of this extremely important program. We can credit the Lake Hosts for having played a key role in keeping invasive organisms out of Deering Reservoir, all the more remarkable when most nearby lakes have been invaded. It is absolutely essential that this program continue. After much discussion within BOS and DLIA and Deering BOS the role of Lake Host Coordinator has fallen to Deering Conservation Commission. Member Jon Stuart has assumed the position of Lake Host Coordinator. All indications are that the transition to DCC will be seamless.

A passing of a friend of conservation in Deering

Deering Conservation Commission notes with great sadness the passing in October of long time member Arthur Walmsley.

Respectfully submitted,

Gary J. Samuels
 Secretary, Deering Conservation Commission
 13 January 2017

Report of the Cemetery Trustees

I would like to thank Terry Verville and Tom Cummings for their help over the past year in placing flags on all the Veterans gravesites for the Memorial Day Celebration. Each year we notice a number of new graves that are Veterans. Many that served in World War II and the Korean War.

The Veterans deserve a special Thank You for serving our country.

A Thank you to Terry Verville for planting and mulching the area around the two Veterans Memorials in the center of town.

This spring we will be doing the necessary repairs to any headstones that have been damaged due to weather and age.

The lawn maintenance contract went out for a bid for a three-year contract. The bid was awarded to Barry LaValley Lawn Maintenance. Barry and his crew have done a great job maintaining the cemeteries for the last four years.

When the time comes and a cemetery plot is in need of purchase please contact one of the Cemetery Trustees. If you have an existing plot please remember that whether it is ashes or a casket Holt/Woodbury must dig the hole. Steve Carson is the contact for that service.

Wilkins and East Deering Cemeteries are the only two cemeteries that have new plots available for purchase.

Submitted by
Donna M. Marzullo

Donna Marzullo
Terry Verville
Tom Cummings



Report of the Town Common/Hotel Lot Committee

In May of 2016 Town of Deering Selectmen appointed a “Town Common and Hotel Lot Committee” and asked the group to “Develop a community usage/development plan for the Hotel Lot and a Master Plan for the Town Common.”

Voters had recently approved an expendable trust fund of \$6000 at March 2016 Town Meeting to assist the committee with planning expenses. There have been no expenses to date. Furthermore, the committee was asked to report to the Selectmen upon achieving any plan that would require a warrant article to request money from voters “at the soonest Town Meeting”.

The Committee had their first meeting on May 25, 2016 and began to formulate a Vision Statement:

- “Incorporate a multi-use design that includes as many persons in the community as possible.*
- Integrate existing natural features and resources to the extent possible in all designs and improvements.*
- Recognize and develop continuity between all town owned parcels and historic buildings in the Town Center*
- Acknowledge and celebrate the value of all existing historical landmarks and structures.”*

For the first months, the Committee compiled ideas about reasonable development of the Hotel Lot that might achieve the community vision. In June 2017, the group began to discuss the proposals in detail. By September 2017, the Committee had honed a reasonable list of development ideas to present to Selectmen for consideration on the 2018 Town Warrant.



Throughout the entire process, the committee solicited input from townspeople beginning with a survey in September of 2016 at the Town Barbecue on the Hotel Lot, which continued with the relocation of an informational sandwich board to inside the Town Hall where comments continued to trickle in through 2017. The majority of survey

respondents supported development of the town-owned hotel lot by building a bandstand and pursuing additional parking, bringing electricity to the structure and the expansion of an existing water source to the area. Many survey respondents in favor of improvements to the Hotel Lot stressed that “keeping our rural character intact” was the highest priority.

Other ideas that aim to muster the scattered components of our Town Common that surfaced during Committee discussions and survey responses include installation of a crosswalk across Deering Center Road, possible lighting elements, and several citizen memorial and recognition ideas.

The Committee hopes that these initial ideas that have been presented will serve as a starting point that will, eventually, connect all of the elements of Deering's Town Common.

The Town Common Committee looks forward to the prospect of continuing working with townspeople to present more realistic ideas that will promote a unified community vision about the common land in the town's center.

The Committee meets at the Town Hall, at 6:30pm, usually on the fourth Wednesday of each month. Meeting dates and minutes are posted on the town website.

- Bob Compton- Chair
- Aaron Gill- Selectman's Rep.
- Bryan Terry- Deering Community Church Rep.
- Tom Cummings- Year round resident
- Ray Petty-Part time resident
- Ralph Lachance- Year round resident



List of Town Employees

Department	Position		Years of Service
Selectmen's Office			
Russell McAllister	Town Administrator	FT	4
Carrie Goodwin	Administrative Assistant	FT	5
Ann Mooney	Assessing Clerk	PT	5
Town Clerk/Tax Collector's Office			
Doroth Krillis	Deputy Town Clerk	PT	<1
Police Department			
James Pushee	Chief	FT	15
Stephen Bell	Police Officer	FT	2
Tom Cavanaugh	Captain	PT	14
Nicholas Hodgen	Corporal	PT	13
Chris Parsons	Police Officer	PT	6
Ethan Vaillancourt	Police Officer	PT	4
Tom Forsley	Police Officer	PT	<1
Highway Department			
Brian Houghton	Road Agent	FT	5
Mark Poland	Foreman	FT	20
Darin Labier	Equipment Operator	FT	<1
Kristopher Demmons	Snow Removal	PT	<1
Alfred Kelley	Snow Removal	Per Diem	28
Fire & Rescue Department			
Daniel Gorman	Chief	PT	1
Logan Bannister	Firefighter	On Call	1
Jared Beard	FF / EMT	On Call	1
William Bannister, III	Lt. / FTO	On Call	6
Cole Bannister	Firefighter	On Call	1
John Bowler	FF / AEMT	Per Diem	1
Deb Boyll	EMS Captain	On Call	3
Douglas Connor	Assistant Chief	On Call	20
Alfredo Del Valle	Paramedic	Per Diem	1
Shawna Dimick	EMT	Per Diem	1
Vicki Goren	FF / Paramedic	Per Diem	1
James Griffin	FF / EMT	Per Diem	1

List of Town Employees Continued

Department	Position		Years of Service
Elliott Brown	FF / AEMT	Per Diem	1
Cynthia Gidley	Lieutenant Paramedic	On Call	9
Jeff Brule	FF / AEMT	Per Diem	1
Allen Grendell	Firefighter	On Call	1
Brandon Grendell	Firefighter	On Call	1
Sara Munson	Firefighter / EMT	On Call	4
Patrick Murdough	Captain	On Call	10
Nancy Carney	FF / AEMT	Per Diem	1
Kris Parece	Fire Lt.	On Call	3
Mark Voorhees	Firefighter II	On Call	11
Darcy Crisp	FF / AEMT	Per Diem	11
James Wilcoxon	Captain	On Call	10
Elaine Kirouac	AEMT	Per Diem	1
Jeffery LeBlanc	FF / AEMT	Per Diem	1
Daniel Lux	Probationary Firefighter	On Call	1
Wanda McLain	EMT	On Call	1
Brian Rousseau	EMT	On Call	1
Christopher Rousseau	FF / AEMT	On Call	1
Dennis Prive	Probationary Firefighter	On Call	1
Erik Rye	Probationary Firefighter	On Call	1
John Smith	FF / EMT	Per Diem	1
Jason Weiss	EMT	On Call	1

List of Town Officers

Elected Officials:

BOARD OF SELECTMEN:

Allen A. Belouin *Chair*.....Term Expires 2018
 Aaron Gill.....Term Expires 2019
 Sharon FifeTerm Expires 2020

CEMETERY TRUSTEES:

Terry Verville.....Term Expires 2018
 Donna Marzullo, *Chair*.....Term Expires 2019
 Thomas Cummings.....Term Expires 2020

List of Town Officers Continued

Elected Officials:

LIBRARY TRUSTEES:

Gary Samuels Term Expires 2020
 Vacant Seat..... Term Expires 2018
 Cynthia Krill Term Expires 2019

MODERATOR:

Phil Bryce Term Expires 2019
 Thomas Copadis, *Assistant Moderator*

SUPERVISORS OF THE CHECKLIST:

Barbara Cavanaugh, *Chair*... Term Expires 2018
 Diana Downward..... Term Expires 2020
 Patricia Groome Term Expires 2022

TOWN CLERK/TAX COLLECTOR:

Carol Baker Term Expires 2018

TREASURER:

Stephen Fogleson Term Expires 2020
 Thomas Copadis, *Deputy Treasurer*

TRUSTEES OF TRUST FUNDS:

Michelle Johnson, *Chair*..... Term Expires 2018
 Beth Kelly Term Expires 2019
 Steve Walker..... Term Expires 2020

Appointed Officials:

BUDGET ADVISORY COMMITTEE:

Allen Belouin, *Selectmen Rep*
 Gale Lalmond
 Gary Samuels
 John Shaw
 Jackie Sawyer
 Stephen Fogleson
 Stephen Pimpare
 Russell McAllister, *Town Administrator*

List of Town Officers Continued

Appointed Officials:

CENTRAL NH REGIONAL PLANNING COMMISSION:

Keith Johnson..... Term Expires 2018
 Vacant Seat Term Expires 2017

CONCORD REGIONAL SOLID WASTE/RRC:

Keith Johnson..... Term Expires 2018
 Vacant Seat Term Expires 2017

CONSERVATION COMMISSION:

Bob Welsh, *Chair*.....Term Expires 2020
 Jon Stuart, *Vice Chair*..... Term Expires 2018
 Kay Hartnet..... Term Expires 2018
 Vacant Seat..... Term Expires 2018
 Aaron Gill, *Selectmen Rep*.... Term Expires 2019
 Eric Simon..... Term Expires 2019
 Keith Johnson..... Term Expires 2019

HAZARD MITIGATION COMMITTEE:

Stephanie Alexander, *CNHRPC*
 Lou Ellen Beard
 Brian Houghton, *Deering Road Agent*
 Beth Kelly
 Russell McAllister, *Town Administrator*
 Patrick Murdough, *Fire Lieutenant*
 James Pushee, *Deering Police Chief*
 Dan Gorman, *Deering Fire Chief*

HERITAGE COMMISSION:

Aaron Gill, *Selectmen Rep*
 Tim Finn, *Chair*..... Term Expires 2018
 Joan Burke..... Term Expires 2018
 Donald Johnson..... Term Expires 2018
 Vacant Seat..... Term Expires 2018

List of Town Officers Continued

Appointed Officials:

JOINT LOSS MANAGEMENT COMMITTEE:

Carrie Goodwin, *Administrative Assistant*
 Brian Houghton, *Road Agent*
 Russell McAllister, *Town Administrator*

NON-PROFIT ORGANIZATION ADVISORY COMMITTEE:

Doris Beane
 Sharon Fife, *Selectmen Rep*
 Gale Lalmond, *Chair*
 Ray Petty

PLANNING BOARD:

Dan Goddu, *Chair*..... Term Expires 2018
 Katherine Jenkins, *Vice Chr...* Term Expires 2019

Jonathan Stuart.....Term Expires 2018
 Gary Samuels.....Term Expires 2018
 Beth Kelly.....Term Expires 2019
 Robert Compton..... Term Expires 2019
 Peter Kaplan, *Alternate*..... Term Expires 2019
 Doug Craighead, *Alternate...* Term Expires 2019
 Sharon Fife, *Board of Selectmen ex-officio*
 Linda Winters, *Secretary*

ZONING BOARD OF ADJUSTMENT:

David LeFevre, *Chair*..... Term Expires 2019
 Larry Sunderland, *Vice Chr...* Term Expires 2018
 Phil Bryce.....Term Expires 2018
 Robert Girard.....Term Expires 2019
 Doug Lalmond, *Alternate*.....Term Expires 2018
 Allen Belouin, *Selectmen Rep*

Vacant Seat, *Alternate Member*
 Vacant Position, *Clerk*

Contact List

Selectmen’s Office:

Address: 762 Deering Center Road
Deering, NH 03244

Office Phone (603) 464-3248
Email: Assistant@deering.nh.us

Police Department:

Dispatch (Emergency) Phone (603) 464-3600
Office Phone (603) 464-3127
Office Fax (603) 464-2677
Email: Police@deering.nh.us *OR*
PoliceChief@deering.nh.us

Highway Department:

Dispatch (Emergency) Phone (603) 464-3600
Office Phone (603) 464-5740
Email: Highway@deering.nh.us *OR*
RoadAgent@deering.nh.us

Fire Department:

Dispatch (Emergency) Phone (603) 225-3358
Murdough Station..... (603) 464-5255
McAlister Station (603) 464-3237
Donovan Station(603) 464-3237
Email: FireChief@deering.nh.us

Committee Meeting Times

Board of Selectmen	Planning Board	Zoning Board of Adjustment	Conservation Commission
First & Third Wednesday Beginning at 7:00pm	Second Wednesday Beginning at 7:00pm	Fourth Thursday Beginning at 7:00pm	Second Monday Beginning at 6:30pm
selectmen@deering.nh.us	planning@deering.nh.us	zoning@deering.nh.us	conservation@deering.nh.us

Unless otherwise posted, meetings are held at the Town Hall in the Conference Room/Library on the 2nd Floor.

TOWN OFFICE HOURS

Town Clerk's Office	Tax Collector's Office	Assessing	Board of Selectmen/ Administration
Mon. 8:30am – 2:50pm Wed. 8:30am – 5:50pm Thurs. 3:00pm – 6:50pm Last Saturday of the Month: 9:00am – 11:50am	Mon. 8:30am – 2:50pm Wed. 8:30am – 5:50pm Thurs. 3:00pm – 6:50pm	Mon. – Wed. 8:00am – 2:00pm	Mon. – Thurs. 8:00am – 4:00pm
Phone #: (603) 464-3244	Phone #: (603) 464-3244	Phone #: (603) 464-3248	Phone #: (603) 464-3248
<ul style="list-style-type: none"> - Motor Vehicle Reg. - Election Processes - Voter Registration - Birth Certificate - Death Certificate - Marriage License - Dog License - Wetlands App. - Tax Payments 	<ul style="list-style-type: none"> - Tax Payments - Tax Liens 	<ul style="list-style-type: none"> - Property Tax Cards - Property Tax Maps - Elderly Exemptions - Veteran's Credits - Current Use - Intent to Cut 	<ul style="list-style-type: none"> - BoS Meeting Minutes - Permit Applications - State Statute - Human Services - Public Assistance - Town Hall Rental - Personnel Management - General Inquiries



Town Meeting Minutes – 2017

Moderator Chuck Gaides officially called the meeting to order at 9:00am for the 2017 Town Meeting held at the Deering Town Hall. The moderator began by introducing himself and asking folks to please take a moment to turn off or silence their cell phones. He then directed all those who are Deering registered voters to please make sure they checked in with the Supervisors of the Checklist to receive all the necessary material and a voter sticker to signify that you were a registered voter and he asked for everyone to clearly display it in order to be recognized to speak by the moderator.

Everyone was asked to please stand for the Pledge of Allegiance followed by singing the first verse of “America, My Country Tis of Thee” and concluded with a moment of silence in remembrance for those neighbors who have passed during the 2016 year as listed on page 90 of the 2016 Deering Annual Report and for all the men and women presently serving in our armed forces.

He began with a brief announcement from resident Deborah Boyll to share that the food concession was back and that they hoped everyone would stop by during break or afterwards to get a drink or a bite to eat. This year all donations to the Fire Department Association fund would be going towards purchasing the “File of Life” for Deering residents. Deb offered to explain more information about the program if they came over to speak with her but quickly shared how it is a valuable tool and a great help to emergency personnel responding to a call for medical assistance, it is basically a file that has all your medical information and it gets posted on your refrigerator.

The moderator continued with reading the results of the Elections held On Thursday, March 16, 2017 starting with the combined Hillsboro-Deering School results. Announcing the winner of School Board Member (a Hillsboro seat) as Paul Plater and the Moderator for the School District was Jonathan Daley. Articles #2 through #12 on the School ballot Passed and Articles #13 Failed.

He then moved on to reading the Town ballot results, starting with the **Article #2** which was a Zoning Ordinance Amendment. **Are you in favor of the adoption of the amendment to the zoning ordinance for Open Space Subdivisions as proposed by the Planning Board for the Town of Deering zoning ordinance?**

Voted on at Town Election held March 16, 2017 by ballot vote. Yes 155 No 46

The Moderator proceeded to give the results of the Deering Town Officials Results voted on by Ballot on March 16, 2017.

Selectmen (3 year term)	Sharon Fife
Moderator (2 year term)	Philip Bryce
Treasurer (3 year term)	Stephen Fogelson
Library Trustee (3 year term)	Gary Samuels
Library Trustee (1 year term)	vacant seat
Cemetery Trustee (3 year term)	Tom Cummings
Trustee of the Trust Fund (3 year term)	Stephen Walker

Chuck went on to give a special thanks to all the volunteers who give of themselves unselfishly, not only today, but throughout the year without conditions, to help their town run smoothly and to make living in the Town of Deering for all of us, a pleasure, an honor, and a privilege. He moved on to introduce all of the Deering Town Officials and shared that he had appointed Philip Bryce as an Assistant Moderator Pro

Tempore along with John Shaw and Dennis Sawyer as a Ballot Collector/Counter to assist with the Warrant and with ballot voting for any Article in which could require a secret ballot vote.

Chuck Gaides went on to explain that there are town employees who are not town residents and may be able to share important and critical information during the meeting need permission to speak at Town Meeting. **The moderator then made a request for a motion for the following town employees, Town Administrator, Russell McAllister, Chief of Police, James Pushee, Fire and Rescue Chief, Dan Gorman, and Road Agent, Brian Houghton to be allowed to speak when and if needed. A motion was made by Sharon Fife and seconded by Allen Belouin and a vote was called. The Ayes have it the Motion passed unanimously.**

The moderator continued by stating that everyone should have received a Voter's Rights and Responsibilities handout when they checked in with the Supervisors of the Checklist. Chuck read and went over the entire handout. He continued on to point out that on page 116 of the 2016 Deering Annual Report that the Moderator's Rules of Procedure could be found. **The moderator made a request for a motion to accept the Moderator's Rules of Procedure. A motion was made by Sharon Fife, seconded by Aaron Gill, a vote was called, the Ayes have it and the motion passed unanimously.**

Before proceeding to the Articles, **the moderator requested a motion to waive the reading of the entire Town Meeting Warrant and to move directly to Article #3. A motion was made by Aaron Gill, seconded by Sharon Fife, a vote was called. The Ayes have it and the motion passed unanimously.**

Article #3: To Accept Town Reports

To see if the Town will vote to accept the 2017 reports of the Town Officials, agents and committees, and to accept the 2016 auditor's report. **A Motion was made by Sharon Fife, seconded by Aaron Gill.** Sharon Fife spoke to motion that the department reports could be located in the Annual report and asked if anyone had any questions, hearing no questions, Sharon Fife made a motion to accept the reports as written.

A vote was called. The Ayes have it and Article #3 passed unanimously.

Article #4: To Appropriate Operating Budget Funds for the Year 2017

To see if the Town will vote to raise and appropriate the sum of TWO MILLION TWENTY-FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$2,024,800) for the purpose of funding general municipal operations not including any amount raised and appropriated in any separate warrant article. **A motion was made by Aaron Gill and seconded by Allen Belouin.** Chuck explained that he would read each line item by account and that he will go through every section of the Operating Budget and answer questions/comments or make any amendments and once all accounts have been reviewed to proceed to vote on the Total amount should any changes occur or not.

Acct	Function	Amount
4130	Executive	\$ 183,523.47
4140	Elections, Registrations, Vital Statistics	\$ 34,252.37
4150	Finance Administration	\$ 59,672.37
4152	Assessing	\$ 30,615.39
4153	Legal	\$ 18,000.00
4191	Planning & Zoning	\$ 8,906.00
4194	General Government Buildings	\$ 33,800.00
4195	Cemeteries	\$ 16,035.00
4196	Insurance	\$ 54,275.00
4197	Advertising & Regional Association	\$ 4,232.00
4210	Police	\$ 339,270.80
4215	Ambulance	\$ 42,397.50
4220	Fire	\$ 116,734.00
4240	Building Inspection	\$ 13,218.00
4290	Emergency Management	\$ 1.00
4299	Other Public Safety	\$ 36,305.00
4300	Highways	\$ 697,546.65
4324	Solid Waste Disposal	\$ 99,352.00
4441	Welfare Administration	\$ 3.00
4442	Direct Assistance	\$ 15,000.00
4443	Vendor Payments	\$ 4,900.00
4520	Parks & Recreation	\$ 25,000.00
4550	Library	\$ 2,010.00
4611	Conservation Commission	\$ 2,540.00
4711	Debt Payments - Principal	\$ 170,436.00
4722	Debt Payments - Interest	\$ 11,774.74
4723	Tax Anticipation Notes	\$ 5,000.00
Total		\$ 2,024,800.27

Aaron Gill began speaking to the motion first by taking a moment to recognize and thank Chuck Gaides for stepping up into the moderator position once again this past year. He was thanked for his many years of service to the Town of Deering and for once again volunteering as moderator this past year and also in assisting the newly elected moderator Phil Bryce in learning the ropes.

Aaron went on to give a quick overview of how the budget process works and to make a comment that the Board of Selectmen would welcome any volunteers who are interested in joining the budget advisory committee in the future.

Sharon Fife continued to speak on the operating budget in sharing that there was a slight increase of 1.35% on the budget this year approx. \$26,000. The largest increase was in the safety budget with most of it due to the Part-time Fire Chief's wages. She also reminded folks to make sure they picked up the handouts on the Citizens Budget Briefing and for the Per Diem Emergency Responder Program for more information. The moderator continued with reading of each line item in the budget.

The entire budget was read where no further discussion ensued. **A vote was called, the Ayes have it and Article #4 Passed**

Article #5: To Add Funds to Established Trust Funds

To see if the Town will vote to raise and appropriate the sum of TWO HUNDRED SIXTY-TWO THOUSAND NINE HUNDRED NINETY-NINE DOLLARS (\$262,999) to be added to the previously established Capital Reserve and/or Expendable Trust Funds and to fund the sum of SIXTY-EIGHT THOUSAND DOLLARS (\$68,000) from the unassigned fund balance as of December 31, 2016 for the following accounts in said amounts:

30.1010.32.640	FD Vehicle Replacement/CRF	\$68,000
	Total Unassigned Fund Balance	\$68,000

Acct	Fund	2016	2017
30.1010.32.640	FD Vehicle Replacement/CRF	\$ 50,000.00	\$ 88,000.00
30.1010.40.640	HWY Vehicle Replacement/CRF	\$ 50,000.00	\$ 20,000.00
60.1010.00.060	Assessing/ETF	\$ 9,300.00	\$ 9,300.00
60.1010.00.062	Celebration	\$ 1,000.00	\$ 1,000.00
60.1010.00.063	Cemetery Maint/ETF	\$ 2,500.00	\$ 3,000.00
60.1010.00.064	Computer Systems/ETF	\$ 10,000.00	\$ 4,700.00
60.1010.00.065	Exotic Weed Control/ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.066	FD Building Maint/ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.069	Gov't Bld Maint/ETF	\$ 40,000.00	\$ 20,000.00
60.1010.00.071	Health & Safety/ETF	\$ 1,500.00	\$ 1,500.00
60.1010.00.075	Library Bld Maint/ETF	\$ -	\$ 1,000.00
60.1010.00.076	Master Plan/ETF	\$ 1,250.00	\$ 1,250.00
60.1010.00.078	PD Ballistic Vest Replacement/ETF	\$ 1,171.00	\$ 700.00
60.1010.00.079	PD Equipment Replacement/ETF	\$ 1,315.00	\$ 3,500.00
60.1010.00.080	PD Vehicle Replacement/ETF	\$ 11,000.00	\$ 10,000.00
60.1010.00.082	Reservoir Usage	\$ 2,500.00	\$ 5,000.00
60.1010.00.083	Road Reconstruction/ETF	\$ 118,000.00	\$ 59,049.00
60.1010.00.084	FD Turnout Gear Replacement/ETF	\$ 5,000.00	\$ 5,000.00
60.1010.00.087	HWY Bld Improvement/ETF	\$ -	\$ 20,000.00
Total		\$ 314,536.00	\$ 262,999.00

Motion was made by Allen Belouin, seconded by Sharon Fife. Mr. Belouin spoke to the motion. He gave a brief overview of what the trusts funds are used for and he went over the high points.

Aaron went on to explain that the current board has been driven to make sure that these trust funds are level funded every year. It is important for future purchases like new fire truck or cruiser it gives the town money set aside to help fund these items when needed in the future. He explained that it was preferable to save for items instead of having to pay interest on a note once an item is needed. He went over the different accounts and explained that the different departments in town were doing well in managing their budgets and so the town was able to use some of their reserve fund to backfill some of the trust funds and or to be used to offset the tax rate by funding some of the warrant articles.

Some discussions ensued on road reconstruction and where the town was headed in road reconstruction planning with help from Central NH Regional Planning. Road Reconstruction was an ongoing project and town roads are being worked on. There is a Capital Planning study that has begun across NH, currently

the town of Bow is being used as a test town and Deering will be the next town to participating in the program. This study was not at an additional cost to the town, it was included in the membership.

See no further questions or concerns a **vote was called the Ayes have it Article #5 passed unanimously.**

Article #6: To Purchase Website GIS software for Deering Assessing Maps & Data

To see if the Town will vote to raise and appropriate the sum of NINE THOUSAND FIVE HUNDRED DOLLARS (\$9,500) to fund the costs associated with converting Deering's property tax/assessing maps into a web-based GIS (Geographic Information System) software searchable by both Deering residents and the public at large and to be funded from the unassigned fund balance as of December 31, 2016. This appropriation shall not raise any taxes and have no effect on the tax rate.

A motion was made by Sharon Fife, seconded by Aaron Gill.

Sharon Fife spoke briefly on the motion and requested Russell McAllister to explain the reasons behind the need for GIS software and how it can be used for both the town departments and for emergency response. A small discussion on had on the software capabilities.

A vote was called. The Ayes have it and Article #6 passed.

Article #7: To Create a Per Diem Emergency Responded Program

To see if the Town will vote and raise and appropriate the sum of FORTY-FIVE THOUSAND DOLLARS (\$45,000) to fund the costs to staff a per diem emergency responder program from July through December and to be funded from the Ambulance Capital Reserve Fund in the amount of FORTY-FIVE THOUSAND DOLLARS (\$45,000). The ambulance staff will also be responsible for responding to fire calls during their work shifts. Future costs of the per diem paramedic program will be in the operating budget. This appropriation shall not raise any new taxes and shall have no effect on the tax rate.

A motion was made by Aaron Gill, seconded by Allen Belouin.

Mr. Gill spoke on the motion on how this Article was developed with Fire Chief Dan Gorman explaining the need of it, how the program will work and data to support it. Several residents asked questions or made comment. Doug Connor shared that many of the neighboring towns also have successful Per Diem Program.

A short discussion was had and a vote was called. The Ayes have it and Article #7 passed.

Article #8: Purchase of a new Highway Department Truck

To see if the Town will vote to raise and appropriate the sum of ONE HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$195,000) to fund the purchase of a new ten wheel highway truck equipped with dump body and plow and to be funded from the Highway Vehicle Reserve Fund in the amount of EIGHTY THOUSAND THREE HUNDRED THIRTY-NINE DOLLARS (\$80, 339) with the remaining amount of ONE HUNDRED FOURTEEN THOUSAND SIX HUNDRED SIXTY-ONE DOLLARS (\$114, 661) to be funded from the unassigned fund balance as of December 31, 2016. This appropriation shall not raise any new taxes and have no effect on the tax rate.

A motion was made by Allen Belouin, seconded by Sharon Fife. Mr. Belouin asked Brian Houghton to speak on the motion. Brian explained what type of vehicle was being purchased and why it was chosen and what it would be utilized for and the towns need for it. No questions were raised **and a vote was called. The Ayes have it and Article #8 passed unanimously.**

The moderator took a brief moment to explain that a request had been made to lump the next three articles together as all the items pertain to each other, and so it was felt that the discussion could be held on all three articles at the same time, however a vote would still be held for each individual article proceeding the discussion. A 5-minute recess was called before proceeding with the last 3 articles.

Upon return from a short break the moderator called the meeting back to order. He began with reading Article #9.

Article #9: Police Cruiser Replacement

To see if the Town will vote to raise and appropriate the sum of FOURTY-THREE THOUSAND DOLLARS (\$43,000) to fund the purchase of a police cruiser and to be funded from the Police Cruiser Replacement Expendable Trust Fund in the amount of SIXTEEN THOUSAND EIGHT HUNDRED TEN DOLLARS (\$16, 800) with the remaining amount of TWENTY-SIX THOUSAND ONE HUNDRED NINETY DOLLARS (\$26,190) to be raised through taxation.

A motion was made by Sharon Fife, seconded by Aaron Gill. Sharon Fife spoke on the motion.

Sharon Fife began with explaining why the request for a new Police Cruiser this year instead of next year was in order to convert the current cruiser into a Fire Command Vehicle and if a new cruiser is voted on then a new Police Radio would be needed. Explaining how Article #9, #10 & #11 all tie together. Fire Chief Gorman shared how the Fire Command Vehicle would help the department with communications and how it could benefit the town. Debra Boyll said the department would be able to use the command vehicle to do Welfare checks. Gale Lalmond asked if Chief Pushee could explain what items would be moved to the new cruiser. Chief Pushee explained how the idea of getting a new Cruiser came up and what would stay and what items would change in each vehicle.

Article #9 was read and a vote was called. Ayes have it and Article #9 passed unanimously.

Article #10: To Convert Retired Police Cruise to Fire Department Command Vehicle

To see if the Tow will vote to raise and appropriate the sum of EIGHT THOUSAND FIVE HUNDRED FOURTY-SIX DOLLARS (\$8,500) to fund the conversion cost of the old Police Cruiser into a Fire Department Command Vehicle for Deering’s part-time Fire Chief and to be funded from the unassigned fund balance as of December 31, 2016. This appropriation shall not raise any new taxes and have no effect on the tax rate.

A motion was made by Aaron Gill and seconded by Allen Belouin. Moderator asked if any questions or comments, hearing none, a vote was called. The Ayes have it Article #10 passed unanimously.

Article #11: To Purchase one new cruiser radio

To see if the Town will vote to raise and appropriate the sum of FOUR THOUSAND DOLLARS (\$4,000) to purchase a new police cruiser radio to replace the thirteen-year-old (13) radio and to fund this purchase cost from the Police Department Equipment Replacement Expendable Trust Fund. This appropriation shall not raise any new taxes and have no effect on the tax rate.

A motion was made by Allen Belouin, seconded by Sharon Fife. No questions or comments were made. A vote was called. The Ayes have it and Article #11 passed unanimously.

Article #12: To Transact Other Business

No further town business was voted on **a motion was made by Aaron Gill and seconded by Allen Belouin to adjourn the meeting a vote was called, the Ayes have it and the moderator adjourned the meeting at 11:15am.**

Respectfully submitted,

Carol M. Baker
Town Clerk/Tax Collector



DEERING TOWN MEETING MODERATORS' RULES OF PROCEDURE – 2018

Unless changed by the voters at the Meeting, the Town Moderator will use the following Rules of Procedure to conduct the Town Meeting:

1. The Moderator will not follow Robert's Rules. The Moderator will use the following general rules of procedure, whose main purpose is to keep the meeting moving, and not get bogged down in procedural quagmires.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by Point of Order.
3. The Moderator will take Articles in the order in which they appear on the Warrant unless the Moderator announces the intent to take Articles out of order.
4. The Moderator will reference and provide a brief overview of the Moderator's Rules of Procedure as provided to the voter's and request a motion to accept the rules. After a second and any questions the Meeting will then vote on this motion.
5. The Moderator will request a series of motions to grant permission from the Meeting to allow certain non-voters who are at the meeting such as the Town Department Heads, the Town Legal Counsel and any other consultants or experts that may provide information about an Article that do not live in Deering to speak.
6. Before the Articles are read the Moderator will request a motion to dispense with the reading of the entire Warrant. After a second and any questions the Meeting will then vote on this motion.
7. The Moderator will consider each Article, as follows:
 - a. The Moderator will announce the Article number, and the text of the Article will be read.
 - b. The Moderator will then recognize a member of the Board of Selectmen, or the petitioner (if a petitioned Article) to move the adoption of the Article.
 - c. If the Motion is seconded, the Moderator will recognize a member of the Board of Selectmen or the petitioner to explain the article.
 - d. The Meeting will debate and then vote on the Article.
 - e. No one may have the floor unless they are recognized by the Moderator.
 - f. Only registered voters may speak unless a majority of the voters' present decide otherwise (see 5. above).
 - g. Those registered voters wishing to speak to an article should raise their hands or stand and once the Moderator recognizes you, you must state your full name and address.
 - h. Only one person, the one recognized by the Moderator, may speak at any one time.
 - i. No one may speak unless s/he has the floor.
 - j. Even if a voter does not have the floor, a voter may speak to raise a Point of Order, to challenge a Moderators ruling, or to overrule the Moderator.
 - k. All speakers are expected to address the Moderator, and no conversations to others at the meeting will be allowed.
8. When voters or permitted non-voters are granted the floor to speak, the speaker's remarks shall be confined to the issue under consideration, or the speaker may be ruled out of order.
9. The Moderator will allow only one motion on the floor at a time. There are two exceptions to

this rule:

- a. A voter may raise a Point of Order at any time, and
 - b. If a voter has the floor, the voter may make
 - i. A motion to amend the pending motion, or
 - ii. A motion to Call the Question.
-
10. The Moderator shall have the right to refuse to recognize a Motion to Call the Question, if in the Moderator's opinion, the voters have not yet had an adequate opportunity to speak and discuss an issue.
 11. The Moderator will not accept motions to "pass over", "table", or "indefinitely postpone" an article. If the majority is opposed to an article, they should simply vote it down. This prevents the confusion of people having to vote positively to, in effect, defeat an article.
 12. The Moderator will not accept negative motions, which are motions that require a "no" vote to vote in the affirmative such as "I move that we not adopt the budget".
 13. Non-voters may not speak at the Meeting without the permission of the voters.
 14. All speakers must be courteous and must speak to the issues, not the individuals raising them. The Moderator will not allow loud outbursts, personal attacks or any type of inappropriate language.
 15. If any person behaves in a disorderly manner, and after notice (warning) from the Moderator, persists in such behavior, or shall in any way disturb the Meeting, or willfully violate any rule of proceeding, the Moderator may have a police officer, or any legal voter of the town, remove such person from the meeting (RSA 40:8).
 16. All questions and comments should be addressed to the Moderator. The Moderator will choose who responds to the questions.
 17. With the exception of initial presentations on the Articles which the Moderator requests be limited to ten (10) minutes, all speakers in debate will be limited to three (3) minutes.
 18. Each speaker may only speak once until everyone has spoken.
 19. The Moderator may determine the method of voting except as determined by law. However, any voter who doubts the accuracy of any non-counted vote may require the Moderator to determine a vote by a counted show of hands or by a secret ballot vote.
 20. If the Moderator's ruling on the outcome of a voice vote or show of cards is questioned by at least seven (7) voters, the issue will be decided by secret ballot. Such a call for a secret ballot must be made before any other business occurs.
 21. Any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:
 - a. All five (5) voters must be present and identified, and
 - b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.
 22. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot.
 23. Motions to reconsider an Article may only be made immediately after the vote on the Article, and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of an Article:
 - a. Mandatory Restriction: In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of over \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least seven (7) days after the original vote. With respect to bond votes, the restriction on reconsideration automatically applies without the need for

- the Meeting to vote for it.
- b. **Optional Restriction:** Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, then the Article cannot be reconsidered until a reconvened Meeting held at least seven (7) days after the date of the original vote.
 - c. **Reminder:** Since any rule of the Moderator or decision of the Meeting can be reversed or changed at any time prior to the end of the meeting by a majority vote of the Meeting, there is no rule that can be adopted that can absolutely prevent the reconsideration of an Article.
24. The Moderator may vote on all Articles. However, the Moderator plans to vote only in two (2) instances:
- a. To break a tie
 - b. To make a vote a tie vote if a motion the Moderator opposes would otherwise carry by one (1) vote.
25. If the Meeting is not finished at 4 P.M., the Moderator will recess the Meeting to a future date.

Philip Bryce
Deering Town Moderator

