

**ANNUAL REPORT OF THE OFFICERS
AND COMMITTEES OF THE
TOWN OF BROOKLINE, NEW HAMPSHIRE**

For Year Ending December 31, 2015



**WITH REPORTS OF THE SCHOOL DISTRICT
For Year Ending June 30, 2015**

2015 TOWN REPORT DEDICATION

The 2015 Town Report is dedicated to Rena Duncklee in recognition of her 38 years of dedicated service to the Town of Brookline. Rena will be retiring in June.

Rena's service to Brookline began in 1978 when she was elected to the Melendy Pond Authority. In 1979, she took over as the town treasurer. In her year as treasurer, Rena made her mark by wisely shifting the Town's funds to certificates of deposits and other interest bearing accounts that generated an additional \$13,000 in income that had not been realized in prior years.

On December 1, 1980, Rena resigned as town treasurer and was hired as the full-time Assistant to the Board of Selectmen, which is the role she has remained in to today. Over this time, the Town's population has grown by about 300% from about 1,750 residents to today's 5,116. The annual town operating budget has grown by a multiple of 16. When she began the annual operating budget was \$261,000 and all checks were signed by hand.

When asked about the biggest change over the years, Rena noted the "volume of work". While that has increased significantly, Rena's demonstrated an unparalleled ability to manage the increase, adapt to changing technology, and provide others with invaluable "institutional knowledge" of all things Brookline. On a daily basis, Rena has been notably diligent with taxpayer money – a fact that has and will continue to benefit taxpayers for years to come. Rena's efficiency and wisdom will be missed.

On behalf of all Brookline residents, we thank Rena for her many years of service and wish her a joyful and relaxing retirement.

Rena, we promise to save you a front row seat at future annual town meetings – it wouldn't be the same without you there!

Front photo courtesy of Donna Corey Photography.

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OVERVIEW OF ANNUAL MEETINGS

This document provides an overview of Brookline's three annual meetings:

- ◆ Town Meeting: **Wednesday, March 9th 7:00 @ CSDA**
- ◆ School District Meeting (Grades K-6): **Thursday, March 10th 7:00 @ CSDA**
- ◆ Coop School District (Grades 7-12): **Wed., March 23rd 7:00 @ High School**

Timing

Each of Brookline's three annual meetings is held on a separate day. A fourth day (**Tuesday, March 8th @ CSDA**) is used for residents to go to the polls and elect town/school officials as well as to vote on any other issues that require "ballot" voting, such as zoning ordinances. Polls are open from 7:00am to 7:30pm.

Meeting Background

Upon arrival at the Town/School meetings, residents check-in to verify they are registered to vote. At this time, voters receive an index card to be raised when voting.

The meeting is run by the Town/School/Coop Moderator.

Key Terms

The following are key terms used during the meetings.

- ◆ **Warrant:** This is the meeting's agenda. It is set by the Selectboard and publicly posted prior to the meeting. It specifies the subjects which may be addressed at the meeting. All of those subjects and only those subjects are open for discussion.
- ◆ **Articles:** These are the individual subject matters listed on the warrant that may be addressed at the meeting. The articles are taken up one at a time in the order in which they appear on the warrant, unless it is voted to change that order. Each article raises a subject matter, but it is the motion under that subject matter that determines the actual question to be discussed and decided. Each article will be read by the Moderator, and a motion under each article will be requested.
- ◆ **Motion:** To consider the subject matter raised in an article, a motion under that article must be made. A motion must be germane to the article's subject, but may or may not be the exact language of the article. For example, motions are often made that have a dollar amount which is

different from the number in the article itself. Once a motion is made and seconded, it is that motion which is the subject of discussion. The individual making the motion will ordinarily speak first and is expected to provide necessary background for the motion. During discussion, the language of a motion under consideration may be revised by a motion to amend. If such a motion is seconded and approved after discussion by a simple majority, the main motion under consideration is changed to the amended version.

- ◆ **Discussion:** Speaking to a motion is done at the microphone. Speakers introduce themselves by name and street, and address the Moderator. Discussion must be limited to the particular motion under consideration. Speakers should speak once until others have spoken. Repetition is discouraged. Lack of civility or personalizing the debate is not permitted. Discussion ceases when no one wishes to be heard, or when a “motion to move the question” is supported by a 2/3 majority.
- ◆ **Motion to Move the Question:** This is a motion to end the discussion on the pending motion. This motion must be seconded, is non-debatable, and requires a 2/3 majority. It is improper for a speaker to express an opinion and then to move to close discussion. If a motion to move the question is approved, discussion on the motion ceases; however, the practice has been that the voters in line at the microphone at that time will be heard, but will not be permitted to make any further motion.
- ◆ **Vote:** When discussion is ended, the vote on a pending motion will usually require a simple majority vote to pass (with several exceptions such as a motion for a bond exceeding \$100,000, which by law requires a 2/3 majority and ballot vote). Initially, the Moderator will ask for a “show of hands” vote. Those supporting the motion will raise their index cards signifying their vote. Then those opposing the motion will raise their cards to signify their vote. If the Moderator deems the “show of hands” vote too close to call, a hand count will be conducted. The voters will be asked to raise their index cards again, and each vote will be counted by designated counters.
- ◆ **Request for Written Ballot:** The Moderator must conduct a vote by written yes-no ballot if five identifiable voters provide the Moderator with a written request to do so before the vote. Also, if the result of a non-ballot vote is questioned immediately and before other business is begun, the Moderator must, upon request of seven or more voters, retake the vote by written yes-no ballot.

- ◆ **Motion to Pass Over:** This motion is a proposal to take no action on a specific article and to simply proceed to the next article. The motion requires a second, is non-debatable, and requires a 2/3 majority.
- ◆ **Motion for Reconsideration:** This motion asks voters to reconsider a vote previously made at the meeting. This motion is to be made by a voter who had voted on the prevailing side of the prior vote. If such a motion is made and seconded, the discussion is limited to the reasons that the voters should reconsider that earlier vote. The approval of a motion for reconsideration requires the same majority as the original motion required. If passed, the prior vote is vacated and the original motion is again before the voters.
- ◆ **Motion to Limit Reconsideration:** To discourage strategic late night motions to reconsider, state statute created a motion to limit reconsideration. This motion can be made at any time during the meeting relative to any previous vote at the meeting. This motion needs a second, is debatable, and requires a simple majority. After such a motion is approved, if a motion for reconsideration of the subject original main motion is subsequently passed, the reconsideration can only take place at a future, publicized reconvening of the meeting not sooner than seven days later.
- ◆ **Motion to Appeal:** This is a motion to appeal a decision of the Moderator in the course of the meeting. It requires a second, is debatable, and needs a simple majority.
- ◆ **Point of Order:** A voter may rise and assert a “point of order” when the voter believes that a fundamental procedural error has occurred. Asserting a point of order is not to be misused as an excuse to give an interrupter license to make whatever point he or she wishes to interject.
- ◆ **Motion to Adjourn:** This motion must be seconded, is not debatable and requires a simple majority. Although “adjourned” might suggest a future continuation, in practice it means to end the meeting. If at 11:00 pm it appears that all matters can be disposed of by midnight, the meeting will continue. If not, a motion to adjourn to an announced time and date will be entertained.

**ANNUAL TOWN REPORT
TOWN OFFICERS**

Town Clerk/Tax Collector

(By Ballot - 3 year term)

Patricia A Howard-Barnett

Term Expires 2017

Selectboard

(By Ballot - 3 year terms)

Susan Adams

Term Expires 2016

Brendan Denehy

Term Expires 2016

Darrell Philpot

Term Expires 2017

Karl Dowling

Term Expires 2017

John J Carr

Term Expires 2018

Tad Putney, Town Administrator

Rena J Dunklee, Executive Assistant/Office Manager

Board of Assessors

(By Ballot - 3 year term)

Peter A Cook

Term Expires 2016

Kevin R Visnaskas

Term Expires 2017

Marcia T Farwell

Term Expires 2018

Kristen Austin, Secretary

Town Treasurer

(By Ballot - 1 year term)

Alan Goodwin (resigned)

Term Expires 2016

Eric Bernstein (Appointed)

Term Expires 2016

Moderator

(By Ballot - 2 year term)

Peter G Webb

Term Expires 2016

Road Agent

(By Ballot - 1 year term)

Gerald G Farwell

Term Expires 2016

Fire Wards

(By Ballot - 3 year terms)

David Flannery

Term Expires 2016

David Joki

Term Expires 2016

David Santuccio

Term Expires 2018

Recreation Commission

(Appointed by Selectboard - 3 year terms)

Derek Dvareckas	Term Expires 2016
Yvonne Gutierrez	Term Expires 2017
Richard Vertullo	Term Expires 2018
Tom LaRochelle	Term Expires 2018

Finance Committee

(By Ballot - 3 year terms)

Brian Rater	Term Expires 2016
Linda Chomiak	Term Expires 2017
Gale Taylor	Term Expires 2018

Library Trustees

(By Ballot - 3 year terms)

Eileen Labak	Term Expires 2016
Edward Cook	Term Expires 2016
David Partridge	Term Expires 2017
Stephen Russo	Term Expires 2017
Sara Rockwell	Term Expires 2018

Supervisors of Checklist

(By Ballot - 6 year terms)

Ruth Bobich	Term Expires 2016
Linda Saari	Term Expires 2018
Patricia Rosenberg	Term Expires 2020

Town Trustees

(By Ballot - 3 year terms)

Clarence Farwell	Term Expires 2016
Rodney Lockwood	Term Expires 2016
Melanie Levesque	Term Expires 2017

Cemetery Trustees

(By Ballot - 3 year terms)

Gale Taylor	Term Expires 2016
Brian Rater	Term Expires 2017
Keith Thompson	Term Expires 2018

Chief of Police

(Appointed by Selectmen)

William H. Quigley III

Donna Matheson, Administrative Assistant

Ambulance Director
(Appointed by Selectboard)

Lee Duval

Emergency Management Director
(Appointed by Selectboard)

Lee Duval

Fire Chief
(Appointed by Fire Wards)

Charles Corey Sr

Overseer of Public Welfare
(Appointed by Selectboard - 1 year term)

Denise Townsend

Term Expires 2016

Planning Board
(Appointed by Selectboard - 3 year terms)

Ronald Pelletier

Term Expires 2016

Brendan Denehy (Selectboard Representative)

Term Expires 2016

Eric Bernstein

Term Expires 2016

Richard Randlett

Term Expires 2017

Alan Rosenberg (Co-Chair)

Term Expires 2018

Judy Cook (Alternate)

Term Expires 2016

Jill Adams (Alternate)

Term Expires 2018

Valerie Maurer, Planner

Kristen Austin, Recording Secretary

Building Inspector
(Appointed by Selectboard)

Romeo Dubrueil

Souhegan Regional Landfill District
(Appointed by Selectboard)

Gerald Farwell

Term Expires 2016

Commissioners, NRPC
(Appointed by Selectboard)

Jill Adams

Term Expires Nov. 9, 2019

Board of Adjustment

(Appointed by Selectboard - 3 year terms)

Marcia Farwell	Term Expires 2016
George Foley (Chairman)	Term Expires 2017
Kevin Visnaskas	Term Expires 2018
Peter Cook (Vice Chairman)	Term Expires 2018
Webb Scales (Clerk)	Term Expires 2018
Charlotte Pogue (Alternate)	Term Expires 2017
Jill Adams (Alternate)	Term Expires 2018

Kristen Austin, Secretary

Conservation Commission

(Appointed by Selectboard - 3 year terms)

Jay Chrystal (Vice Chair)	Term Expires 2016
Brendan Denehy (Selectboard Representative)	Term Expires 2016
Thomas Rogers	Term Expires 2016
Jordan Bailey	Term Expires 2017
Francis Dougherty (Chairman)	Term Expires 2018
Eric Divirgilio (Alternate)	Term Expires 2017
Drew Kellner (Alternate)	Term Expires 2018

Kristen Austin, Secretary

Surveyor of Wood and Lumber

(At Meeting - 1 year term)

Gerald Farwell	Term Expires 2016
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Melendy Pond Authority

(At Meeting - 6 year term)

Francis Lafreniere	Term Expires 2016
Randolph Haight	Term Expires 2017
Peter Cook	Term Expires 2018
Russell Haight	Term Expires 2020
Peter Webb	Term Expires 2021

Sexton

(At Meeting - 1 year term)

Gerald Farwell	Term Expires 2016
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Forest Fire Warden
(Appointed by State)

Charles E. Corey

Health Officer
(Appointed by State)

John Carr

Term Expires Oct. 2016

Tree Warden
(Appointed by State)

Gerald Farwell

FEDERAL AND STATE OFFICIALS

Congressional Delegation:

Senator Kelly Ayotte, 1200 Elm Street, Suite 2, Manchester, NH 03101-2503,
State Office 622-7979, Fax 622-0422

Senator Jeanne Shaheen, 1589 Elm Street, Suite 3, Manchester, NH 03101,
647-7500

Representative Second District:

Ann McLane Kuster, 70 East Pearl Street, Nashua, NH 03060, 595-2006,
Fax 595-2016

Governor:

Maggie Hassan, State House, 107 N Main Street, Concord 03301, 271-2121,
Fax 271-7680

State Senator: (District 12)

Kevin A Avard

Senate Office: Statehouse, 107 N Main St, Rm 105A, Concord 03301, 271-4151
email: Kevin.Avard@leg.state.nh.us

Executive Council: (District 5)

David K Wheeler, 523 Mason Road, Milford, NH 03055

Home Office 672-6062, Executive Council Office 271-3632

email: david.wheeler@nh.gov

Representatives to the General Court: (District 26)

Christopher R Adams, 10 Sargent Road, Brookline, NH 03033-2513,
617-820-2453, email: cradams13@charter.net

Jack B Flanagan, 4 Sawtelle Road, Brookline, NH 03033-2511,
672-7175, email: jack.flanagan@leg.state.nh.us

**TOWN WARRANT
THE STATE OF NEW HAMPSHIRE**

**The Polls will be open from 7:00 am to 7:30 pm
Tuesday, March 8, 2016**

**Business meeting starts at 7:00 pm on
Wednesday, March 9, 2016**

**At Captain Samuel Douglass Academy
24 Townsend Hill Road**

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Captain Samuel Douglass Academy in said Brookline on Tuesday, the eighth (8th) day of March at 7:00 a.m. to act upon the following subjects:

- 1.) To choose all necessary Town Officers for the ensuing year.
- 2.) **(By Ballot)** Are you in favor of adopting the amendments to the Uses Permitted by Special Exception in the Residential/Agricultural District and adopting the new ordinance for Bed & Breakfasts as proposed by the Planning Board for the Town of Brookline Zoning Ordinance? (See full text on page 15 of the annual report).
- 3.) **(By Ballot)** Are you in favor of adopting the amendments to the Accessory Dwelling Units (ADU) as proposed by the Planning Board for the Town of Brookline Zoning Ordinance? (See full text of amendments on page 19 of the annual report).
- 4.) To see if the Town will vote to raise and appropriate the sum of **\$4,331,557** to defray town charges for the ensuing year and make appropriation of the same.

Recommended by the Selectboard 5-0
Recommended by the Finance Committee 3-0
- 5.) To see if the Town will vote to authorize the Selectboard to enter into a 3-year lease/purchase agreement for a total of \$297,122 for the purpose of leasing and purchasing new high-band radio equipment for both cell towers, fire apparatus, and pagers and to raise and appropriate **\$101,318** (including

interest) for the first year's payment. If approved, additional lease payments of \$101,318 will be due in 2017 and 2018. Said lease agreement contains a fiscal funding clause, which permits the termination of the lease on an annual basis should the funds necessary to make the required payments not be appropriated at town meeting.

Recommended by the Selectboard 3-2

Not Recommended by the Finance Committee 2-1

- 6.) To see if the Town will vote to raise and appropriate the sum of **\$62,000** for the purpose of hiring and equipping an additional full-time Brookline Police Officer, or to take any other action relative thereto. This amount will fund the position for 2016 and is prorated to begin May 1st (the 12-month total annualized cost is \$91,570). The amount raised will be incorporated into the Police and Personnel Administration budgets for accounting purposes.

Recommended by the Selectboard 5-0

Recommended by the Finance Committee 2-1

- 7.) To see if the Town will vote to raise and appropriate the sum of **\$60,000** for the purpose of road/bridge improvements, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2021.

Recommended by the Selectboard 3-2

Not Recommended by the Finance Committee 2-1

- 8.) To see if the Town will vote to raise and appropriate the sum of **\$30,000** for the purpose of engineering the reconstruction of the Bond Street bridge, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2021.

Recommended by the Selectboard 3-2

Recommended by the Finance Committee 2-1

- 9.) To see if the Town will vote to raise and appropriate the sum of **\$20,200** to purchase a power lift stretcher for the Brookline Ambulance, or to take any action relative thereto.

Recommended by the Selectboard 5-0

Recommended by the Finance Committee 3-0

- 10.) To see if the Town will vote to raise and appropriate the sum of **\$18,600** for the purpose of expanding the Library's part-time Assistant Director to a full-time position. Said sum is prorated to begin on April 1st (the 12-month total annualized cost is \$24,800). The amount raised will be incorporated into the Library budget for accounting purposes.

Not Recommended by the Selectboard 3-2

Recommended by the Finance Committee 2-1

11.) To see if the Town will vote to raise and appropriate the sum of **\$15,000** to be expended at the discretion of the Selectboard in opposition to the proposed Northeast Energy Direct high-pressure gas pipeline, including, but not limited to, expenditures for legal representation and consultants, administrative and court filing fees, participation in multi-town coalitions, and any and all other expenses reasonably related to opposing said pipeline project.

Recommended by the Selectboard 3-2

Recommended by the Finance Committee 3-0

12.) To see if the Town will vote to raise and appropriate the sum of \$18,590 for efforts to control non-native invasive species in Lake Potanipo and Melendy Pond. Said appropriation will be offset by a Department of Environmental Services grant in the amount of \$7,436 and **\$11,154** from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2021.

Not Recommended by the Selectboard 4-1

Recommended by the Finance Committee 3-0

13.) To see if the Town will vote to raise and appropriate the sum of **\$10,000** for the purpose of funding an update to Brookline's town history (from 1914 to the present), which will be completed in time for the town's 250th anniversary in 2019. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2020.

Recommended by the Selectboard 5-0

Recommended by the Finance Committee 3-0

14.) To see if the Town will vote to raise and appropriate the sum of **\$7,200** to purchase an automatic generator and related equipment for the Ball Hill Antennae Site, or take any action relative thereto.

Recommended by the Selectboard 4-1

Recommended by the Finance Committee 3-0

15.) To see if the Town will vote to raise and appropriate the sum of \$1,720 to add to the Ambulance Service Expendable Trust Fund with said \$1,720 to come from the unassigned fund balance.

Recommended by the Selectboard 5-0

Recommended by the Finance Committee 3-0

16.) To see if the Town will vote to adopt the provisions of RSA 41:9-a and authorize the Selectboard to establish or amend fees, including for, but not limited to, use of the transfer station, until rescinded at an annual or special town meeting.

- 17.) Shall the Town adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional property exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site? Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these statutes.
- 18.) Shall the town adopt the provisions of RSA 72:65-68 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with wind powered energy systems intended for use at the immediate site? Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying wind-powered energy system equipment under these statutes.
- 19.) Shall the town adopt the provisions of RSA 72:69-72 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with wood heating energy systems intended for use at the immediate site? Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying wood-heating energy system equipment under these statutes.

20.) (By Petition) To see if the town will urge:

That the next President and Congress fight big money politics and restore government of, by, and for the people by championing the We the People agenda:

1. Ban Super PACs and overturn Citizens United
2. Expose secret donors and require full transparency
3. Ban bribes from big-money lobbyists and government contractors
4. Establish small-donor, citizen-funded elections
5. End gerrymandering and modernize voter registration
6. Close loopholes and enforce campaign finance laws

That the New Hampshire State Legislature support concrete legislation to enact the We the People agenda.

The record of the vote approving this article shall be transmitted by written notice from the selectmen to the NH congressional delegation and to Brookline's state legislators, and to the President of the United States informing them of the instructions from their constituents within 30 days of the vote.

21.) To see if the Town will vote to accept the following legacies:

- a. The sum of \$300 for general cemetery maintenance (Miner Lot #205) in Pine Grove Cemetery.
- b. The sum of \$1,200 for general cemetery maintenance (Whipp Lot #351A) in Pine Grove Cemetery

22.) To transact any other business that may legally come before said meeting.

Given under our hands and seal this sixteenth (16th) day of February, in the year of our Lord Two Thousand and Sixteen.

Darrell Philpot

Susan Adams

Karl D. Dowling

John J. Carr

Brendan Denehy

Selectboard of Brookline

A True Copy of Warrant, attest:

Darrell Philpot

Susan Adams

Karl D. Dowling

John J. Carr

Brendan Denehy

Selectboard of Brookline

It is our practice to recess at 11:00pm; however, we will continue if it appears that the meeting will not extend beyond 12:00.

BROOKLINE PLANNING BOARD

January 21, 2016 Public Hearing

Proposed Zoning Amendments:

“Bed and Breakfast”

Uses Permitted by Special Permit – New Sub-Section 600.01 b.

Bed & Breakfast Ordinance – New Section 2000.00

600.00 RESIDENTIAL-AGRICULTURAL DISTRICT

601.00 Location

The Residential-Agricultural District shall be:

- a. All areas of town not designated as the Industrial-Commercial District.

602.00 Uses Permitted

(...)

602.01 Uses Permitted by Special Permit

- a. **Home businesses** shall be allowed by special permit, and pursuant to authority provided by RSA 674:21. The Planning Board is authorized to determine whether such special permit shall be issued, after a hearing in which the Planning Board determines that the proposed use is capable of being carried out in a manner consistent with the standards set forth in Section 1700 of this ordinance. Applications to the Planning Board for such a special permit shall be made in the same manner and subject to the same approval requirements of an application for non-residential site plan approval, as identified in section 6.2.A, submission requirements for home businesses.
- b. **Bed and Breakfasts** shall be allowed by special permit, and pursuant to authority provided by RSA 674:21. The Planning Board is authorized to determine whether such special permit shall be issued, after a hearing in which the Planning Board determines that the proposed use is capable of being carried out in a manner consistent with the standard set forth in **Section 2400.00 (Bed and Breakfasts)** of this ordinance. Applications to the Planning board for such a special permit shall be made in the same manner and subject to the same approval requirements of an application for non-residential site plan approval, as identified in Section 6.2.B, submission requirements for Bed and Breakfasts.

(...) Remaining of Section 600.00 is unchanged.

2400.00 ***BED AND BREAKFASTS (New Ordinance)***

2401.00 ***Purpose and Intent***

While the Town of Brookline may legally prohibit all commercial activities in the residential-agricultural district, it recognizes that Bed and Breakfast entities may be beneficial to the community as a whole provided they demonstrate that they can be carried on with minimal or no impact on the neighborhood in which they could be situated and that residential character of the neighborhood can be preserved and the neighborhood be protected from nuisances and/or potential negative impacts from such use. Therefore, the Town of Brookline has determined, pursuant to RSA 674:21, (I)(i) (flexible and discretionary zoning), that the operation of a Bed and Breakfast establishment may be permitted conditioned on obtaining a special permit from the Planning Board following a public hearing and a determination by the planning board that the applicant has demonstrated that such use may be conducted in a manner that complies with the standards enunciated herein compatible with the standards set forth below. The Planning Board, in exercising this authority, following the hearing, may grant the permit, deny the permit, or grant the permit subject to reasonable restrictions, as it deems necessary to preserve the character of residential neighborhoods and to provide residents freedom from nuisance and potential negative impacts resulting from commercial activity in residential areas.

2402.00 ***Definition of a Bed and Breakfast***

A transient lodging and feeding establishment that is the personal residence of its owner, is occupied by the owner at the time of rental to a patron, and in which the only meal served is breakfast to in-house patrons. The establishment must be incidental to the main residential use of the building. Individual guests are prohibited from staying at a particular Bed and Breakfast establishment for more than thirty (30) days in one year period. A bed and breakfast shall have an area of dining capable of accommodating the number of registered patrons. Posted room rates shall include breakfast.

2403.00 ***Hearing Before Planning Board and Standards for Issuance of Permit***

Upon submission of an application for a special permit for a Bed and Breakfast use, the Planning Board is hereby authorized pursuant to RSA 674:21 to conduct a hearing with notice in the same manner as

required for site plan applications. The Planning Board shall hear the evidence presented in support of the application and, following such hearing, shall determine whether the applicant has presented sufficient evidence to allow the Planning Board to make the findings that the use as proposed:

1. Will not detract from the residential character of the lot.
2. Will have an area of dining capable of accommodating the number of registered patrons.
3. Is subordinate and incidental to the main residential use of the building.
4. Will not create excessive traffic, noise or odors in the neighborhood where it is proposed.
5. Will not adversely affect the neighborhood, nor otherwise be injurious, obnoxious or offensive.

2404.00 ***Issuance of the Permit***

The Planning Board may approve such permit only after making findings that the conditions set forth in the above section have been demonstrated. Such permit, however, shall be subject to the requirement that the applicant also comply with all the General Requirements set forth in the following section, which requirements shall constitute performance standards that must be complied with during the life of the use, failing which the permit shall be subject to revocation or other enforcement action as indicated in Section 2402.10 below.

2405.00 ***General Requirements***

A Bed and Breakfast establishment shall be subject to the following regulations:

- 2405.01 Rooms used for sleeping shall be part of the primary residential structure and shall not have been specifically constructed for rental purposes. “Cottages” or the use of an axillary structure is prohibited.
- 2405.02 No exterior alterations, other than those required by law to ensure safety of the structure and to preserve the residential and rural aesthetic of the surrounding neighborhood, shall be made to any building for the purpose of providing a bed and breakfast establishment.
- 2405.03 The bed and breakfast operation shall not use more than 50% of the heated floor area of the principal residence. Areas such as kitchens and bathrooms are not included in this calculation.

- 2405.04 Adequate sewage disposal service shall be provided.
- 2405.05 All signs must comply with the requirements of Section 1600, Sign Ordinance.
- 2405.06 Off-street parking shall be provided for non-residents and shall be limited to one per guestroom. A minimum of two parking spaces for the dwelling unit and one additional for each guest room shall be required.
- 2405.07 A Bed and Breakfast shall be conducted in accordance with all applicable Town regulations, state laws and licensing requirements.
- 2405.08 Once a proposed bed and breakfast has obtained a special permit from the Planning Board and operation of the use has commenced, the continuation of such use shall remain subject to compliance with the standards of this section. For safety reasons, a yearly inspection of the entire establishment shall be conducted by the Fire Department. In the event that a bed and breakfast is operated in a manner that violates the standards of this section, then the Code Enforcement Officer may direct such business to be brought into compliance, or, alternatively, to cease such operation. Any such directive shall be appealable to the Zoning Board of Adjustment pursuant to RSA 676:5.
- 2405.09 Special Permits to operate a bed and breakfast **are not transferable** upon change of property ownership.
- 2406.00 Procedure**
- 2406.01 Requests for Bed and Breakfasts shall be presented to the Planning Board in accordance with Sections 3.2, Submission Procedures, and 6.2.B, Submission Requirements for Bed and Breakfasts, of the Non-Residential Site Plan Review regulations, and in accordance with building codes, Fire codes, Rules for the Sanitary Products and Distribution of Food, and all local and State requirement for business owners.

Note: Existing subsequent sections in the Zoning and Land Use Ordinance will need to be renumbered.

BROOKLINE PLANNING BOARD
November 19, 2015 Public Hearing
Proposed Zoning Amendments:
“Accessory Dwelling Units”

~~Proposed deleted items~~ **Proposed new items (regular bold)**

2000.00 ACCESSORY DWELLING UNITS

2001.00 Purpose

To provide expanded housing opportunities and flexibility in household arrangements of a permitted, owner ~~or owner’s family~~ occupied, single family dwelling, while maintaining aesthetics and residential use compatible with homes in the neighborhood. ~~Accessory dwelling units (ADU) shall be permitted in the Residential/Agricultural district by special exception granted by the Board of Adjustment and shall remain with the property.~~

2002.00 Requirements/Limitations

Accessory dwelling units (ADU) shall be permitted in the Residential/Agricultural district by special exception granted by the Board of Adjustment and shall remain with the property. ~~The Zoning Board of Adjustment shall grant such a~~ Such special exception shall be granted upon a finding that the applicant has demonstrated the following:

2002.01 Accessory Dwelling Units **shall be within or attached to and** shall be secondary and accessory to a principal single family dwelling unit or accessory building **which houses it.**

2002.02 In granting a special exception, the Board of Adjustment must find that the secondary unit is developed in a manner which does not alter the character or appearance of the principal dwelling unit as a single family residence.

2002.03 Only one accessory dwelling unit shall be allowed per principal dwelling unit and/or lot.

2002.04 The property owner must occupy one of the two dwelling units.

2002.05 Any necessary additional entrances or exits shall be located to the side or rear of the building whenever possible.

2002.06 An Accessory Dwelling Unit shall not be considered to be an additional dwelling unit for the purpose of determining minimum lot size.

- 2002.07 The gross living area of an accessory dwelling unit shall not be less than 350 square feet and not greater than 1,000 square feet.
- ~~2002.08 Section Left Blank.~~
- 2002.08 The above grade gross living area of the principal dwelling shall not be reduced to less than 1200 square feet.
- ~~2002.09 Attached or detached accessory dwelling units shall have two (2) means of egress, other than a window, shown on a plan that shall be submitted and approved by the Fire Department and the Building Inspector prior to filing an application for special exception with the Zoning Board of Adjustment.~~
- 2002.09 A building permit for an accessory dwelling unit must be approved and issued prior to the **construction start of any work**. An attached accessory dwelling unit shall have an interconnected fire alarm system.
- 2002.10 **The Accessory Dwelling Unit shall have a fire alarm system that is interconnected with the rest of the principal dwelling unit and any applicable accessory building in such a manner that the activation of one alarm will activate all of the alarms in the principal dwelling unit and any applicable accessory building.**
- ~~2002.10 The Emergency Management Director shall determine the house number for the accessory dwelling unit at the time of building permit application.~~
- ~~2002.11 The driveway shall be designed to appear as a driveway of a single family residence, and no new curb cut from the street shall be constructed. Adequate off-street parking shall be provided to support the vehicles of the primary and accessory units.~~
- ~~2002.12 The existing, replacement or proposed septic system must be certified by a licensed septic designer or engineer as adequate to support the accessory dwelling unit in accordance with New Hampshire RSA 485-A:38 and the Town of Brookline septic regulations.~~
- 2002.11 **The driveway shall be designed to appear as a driveway of a single family residence, and no new curb cut from the street shall be constructed. Adequate off-street parking shall be provided to support the vehicles of the primary and accessory units.**
- 2002.12 **The existing, replacement or proposed septic system must be certified by a licensed septic designer or engineer as adequate to support the accessory dwelling unit in accordance with New Hampshire RSA 485-A:38 and the Town of Brookline septic regulations.**

2002.13 **The Emergency Management Director shall determine the house number for the accessory dwelling unit at the time of building permit application.**

2003.00 ***Change of Ownership***

If a property containing an approved accessory dwelling unit is conveyed and the new owner wishes to maintain the accessory unit, the new owner shall comply with ~~Section 2001.00, purpose~~ **this section.**

2004.00 ***Procedural Requirements***

An application for a special exception under the auspices of this Section shall be filed with the Zoning Board of Adjustment. Such application shall meet the following requirements:

~~2004.01~~ ~~An application for special exception approval under the auspices of this Section shall include the following items:~~ **Plans approved by the Fire Department and Building Inspector denoting, describing and/or identifying the intended accessory dwelling unit area as such shall be submitted with any application for an accessory dwelling unit and shall show two (2) means of egress from the accessory dwelling unit, other than a window.**

2004.02 **A building permit application shall have been submitted to the Building Inspector.**

~~Plans shall be submitted with any application for an accessory dwelling unit building permit should denote, describe and/or identify the intended accessory dwelling unit area as such.~~

2005.00 ***Existing Illegal Accessory Dwelling Units***

2005.01 **Accessory dwelling units constructed prior to the adoption of this Ordinance without a building permit or certificate of occupancy shall apply to the Selectboard for a determination of compliance with this Ordinance. There shall be an amnesty period of 180 days from the date of adoption of this Ordinance in which to make an application for a determination and in which no penalty will be assessed for an illegal nonconforming accessory dwelling unit.**

2005.02 **Applications shall be accompanied by the filing fee, plans, and other documents requested by the Selectboard, or Selectboard's agent to enable them to evaluate compliance with Section 2000.00. The Selectboard [Building Inspector] shall issue one of the following:**

- a. A determination of compliance with Section 2002.00 and a certificate of occupancy.
- b. A conditional determination of compliance with Section 2000.00 and a description of the corrective changes needed to bring the accessory dwelling unit into compliance. The required changes shall be completed within 90 days of the date of the determination of conditional compliance. Upon successful completion of the required changes, the Selectboard [Building Inspector] shall issue a certificate of occupancy; or
- c. A determination of noncompliance with one or more of the requirements of Section 2000.00, together with a listing of those requirements and conditions for which compliance cannot be achieved through corrective changes.

2006.00 *Failure to Comply*

2006.01 If the owner fails to comply with the requirements of this section, the use of the accessory dwelling unit shall be terminated within 6 months of the date of notice from the Selectboard [Building Inspector]. The owner shall be subject to penalty under RSA 676:17 for each day the accessory dwelling unit fails to comply with the requirements of this section after March 9, 1999.

2007.00 *Enforcement Authority*

2007.01 The Selectboard shall be the final authority on compliance and enforcement issues of this article.

Summary of Proposed 2016 Town Operating Budget

	2015			Proposed for 2016	%
	Appropriated	Expended	% Expended		
General Government					
Executive	\$204,531	\$209,238	102%	\$226,767	10.9%
Election & Registration	\$3,250	\$1,991	61%	\$9,200	183.1%
Financial Administration	\$183,453	\$190,376	104%	\$187,460	2.2%
Revaluation of Property	\$18,478	\$17,793	96%	\$16,679	-9.7%
Legal Expenses	\$35,000	\$32,986	94%	\$35,000	0.0%
Personnel Administration	\$502,936	\$479,694	95%	\$480,901	-4.4%
Planning & Zoning	\$65,047	\$62,129	96%	\$60,260	-7.4%
General Government Building	\$169,650	\$204,176	120%	\$199,016	17.3%
Cemeteries	\$16,000	\$16,000	100%	\$16,000	0.0%
Insurance	\$87,200	\$94,389	108%	\$76,700	-12.0%
Regional Association	\$3,973	\$3,973	100%	\$3,913	-1.5%
Cable Access Fund	\$27,445	\$13,447	49%	\$20,695	-24.6%
Public Safety					
Police Department	\$682,231	\$644,476	94%	\$699,199	2.5%
Ambulance Service	\$159,871	\$156,871	98%	\$172,771	8.1%
Fire Department	\$328,938	\$327,825	100%	\$361,239	9.8%
Building Inspection	\$34,855	\$30,890	89%	\$53,700	54.1%
Emergency Management	\$19,632	\$19,029	97%	\$19,861	1.2%
Communications	\$109,980	\$110,551	101%	\$109,980	0.0%
Highways & Streets					
Highways & Streets	\$717,001	\$692,672	97%	\$713,500	-0.5%
Street Lighting	\$12,000	\$11,331	94%	\$12,000	0.0%
Sanitation					
Solid Waste Disposal	\$277,825	\$293,158	106%	\$279,194	0.5%
Health					
Pest Control	\$200	\$13	7%	\$200	0.0%
Health Agencies	\$21,350	\$21,150	99%	\$23,910	12.0%
Welfare					
Direct Assistance	\$18,500	\$11,997	65%	\$18,500	0.0%
Culture & Recreation					
Parks & Recreation	\$39,485	\$38,393	97%	\$39,450	-0.1%
Library	\$222,168	\$222,168	100%	\$230,583	3.8%
Patriotic Purposes	\$5,750	\$6,140	107%	\$5,750	0.0%
Conservation and Development					
Conservation	\$8,023	\$8,023	100%	\$12,023	49.9%
Economic Development	\$0	\$0	---	\$4,600	---
Debt Service					
Principal - Long-term Bonds	\$155,000	\$155,000	100%	\$160,000	3.2%
Interest - Long-term Bonds	\$89,256	\$89,255	100%	\$82,506	-7.6%
Total Operating Budget:	\$4,219,028	\$4,165,134	99%	\$4,331,557	2.67%

Annual Revenue

Estimated and Actual for 2015 and Estimated for 2016

	Estimated Revenue 2015	Actual Revenue 2015	Estimated Revenue 2016
Sources of Revenue			
Yield Taxes	\$4,000	\$13,004	\$5,000
Gravel Tax	\$0	\$176	\$0
Interest & Penalties on Delinquent Taxes	\$35,000	\$39,994	\$35,000
Licenses, Permits & Fees			
Motor Vehicle Permit Fees	\$900,000	\$996,730	\$1,000,000
From State			
Meals & Rooms Tax	\$240,000	\$245,783	\$240,000
Highway Block Grant	\$119,000	\$127,325	\$125,000
2010 Transportation Enhancement Grant	\$11,000	\$0	\$11,000
Milfoil Reimbursement	\$7,000	\$2,100	\$10,000
FEMA - Jan. Snowstorm	\$0	\$19,593	\$0
Income from Departments	\$204,544	\$186,887	\$203,682
Miscellaneous Revenues			
Interest on Investments	\$2,000	\$2,382	\$2,000
Cable Fees	\$38,000	\$42,449	\$38,000
Interfund Operating Transfers			
Unreserved Fund Balance	\$0	\$0	\$0
Unreserved Fund Balance, Amb. Expen.	\$3,735	\$3,735	\$1,720
Total Revenues and Credits	\$1,564,279	\$ 1,680,159	\$1,671,402

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
EXECUTIVE			
Revenue:			
Administrative	\$2,000	\$1,509	\$1,500
Total Revenue:	\$2,000	\$1,509	\$1,500
Expenses:			
Chairman of Selectboard	1,500	1,500	1,500
Selectboard Members(4)	4,800	4,800	4,800
Overseer of Welfare	5,000	5,000	5,000
Fire Chief/Fire ward	2,500	1,042	0
Fire Wards (2 in 2015; now 3 in 2016)	2,000	2,500	3,000
Moderator	100	100	100
Health Officer	750	750	750
Dues	4,370	4,452	4,450
Conventions, Meetings & Training	300	374	300
Notices	400	253	400
Contracted Services:			
Tax Maps	1,500	0	0
Town Report	1,560	1,510	1,500
Payroll Service	4,950	6,379	5,000
Travel	250	362	400
Office Salaries	158,750	156,827	183,866
Office Equipment	500	4,505	500
Miscellaneous	500	4,349	500
Auditors	14,500	14,500	14,500
Town History Committee	1	0	1
Health Officer Expenses	300	35	200
Total Expenses:	\$204,531	\$209,238	\$226,767
Net Tax Appropriation:	\$202,531	\$207,729	\$225,267

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
ELECTION & REGISTRATION			
Revenue:			
Administrative	\$0	\$312	\$0
Total Revenue:	\$0	\$312	\$0
Expenses:			
Supervisors of Checklist (3)	300	300	1,200
Ballots	900	551	900
Salaries	200	200	1,200
Supplies & Postage	250	111	700
Notices	100	129	400
Software Support	1,500	700	4,800
Total Expenses:	\$3,250	\$1,991	\$9,200
Net Tax Appropriation:	\$3,250	\$1,679	\$9,200
FINANCIAL ADMINISTRATION			
Revenue:			
Administrative	\$31,000	\$33,287	\$33,000
Total Revenue:	\$31,000	\$33,287	\$33,000
Expenses:			
Chairman of Assessors	900	900	900
Assessors (2)	1,500	1,500	1,500
Treasurer	5,000	5,000	4,000
Office Equipment Maintenance	4,800	3,066	4,250
Office Supplies	3,800	3,531	3,500
Postage	2,800	2,312	2,800
Recording Fees	350	50	300
Communications	3,480	3,258	3,300
Internet Access	2,500	3,607	3,400
T. Clerk/T. Collector's Office - Salaries	84,297	84,797	86,360
T. Clerk/T. Collector's Office - Expenses	19,776	19,708	20,950
Preservation of Town Records	1,850	3,990	0
IT Support	52,400	58,657	56,200
Total Expenses:	\$183,453	\$190,376	\$187,460
Net Tax Appropriation	\$152,453	\$157,089	\$154,460

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
REVALUATION OF PROPERTY			
Vouchered Expenses	\$20	\$20	\$20
Updates/BTLA Expenses	13,751	12,976	11,760
Equipment & Software	2,508	2,598	2,598
Online Assessing Data	2,199	2,199	2,301
Total Expenses:	\$18,478	\$17,793	\$16,679
LEGAL			
Total Expenses:	\$35,000	\$32,986	\$35,000
Net Tax Appropriation:	\$35,000	\$32,986	\$35,000
PERSONNEL ADMINISTRATION			
Revenue:			
Health & Dental Insurance	\$16,670	\$31,108	\$16,837
Total Revenue:	\$16,670	\$31,108	\$16,837
Expenses:			
Health Insurance	235,505	231,295	229,800
NH Retirement	210,276	191,141	201,700
FICA/Medicare	36,677	38,569	30,500
Dental	9,377	8,435	8,500
Long Term Disability	3,400	3,462	3,500
Short Term Disability	5,600	4,917	5,000
Life Insurance	2,100	1,875	1,900
Unemployment Benefits	1	0	1
Total Expenses:	\$502,936	\$479,694	\$480,901
Net Tax Appropriation	\$486,266	\$448,586	\$464,064

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
PLANNING & ZONING			
Revenue:			
Administrative	\$14,000	\$10,808	\$10,000
Total Revenue	\$14,000	\$10,808	\$10,000
Expenses:			
Consulting Services (NRPC)	1	0	1
Town Planner	49,545	49,422	50,783
Legal Expenses	2,000	5,080	4,000
Outside Consulting Services	7,000	4,750	4,500
Training & Education	200	57	200
Recording Fees	200	121	200
Office Supplies & Equipment	200	225	250
Notices	100	64	100
CIP & Master Plan Update	1	0	1
Memberships	200	175	225
Mailings - Economic Development	1,600	1,757	0
EDC Events	4,000	478	0
Total Expenses:	\$65,047	\$62,129	\$60,260
Net Tax Appropriation	\$51,047	\$51,321	\$50,260

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
GENERAL GOVERNMENT BUILDINGS			
Revenue:			
Total Revenues:	\$8,000	\$7,022	\$7,000
Expenses			
Outside Services/Facility Evaluation	1	0	1
Town Hall:			
Propane for Generator	100	0	100
Fuel Oil	5,500	5,998	3,500
Electricity	5,700	5,387	5,600
Custodial	5,200	5,196	5,300
Maint. & Improvements	20,986	20,701	13,820
Equipment	1	0	1
Elevator	1,000	525	1,000
Annex:			
Electricity	400	349	350
Maintenance & Improvements	190	271	190
Safety Complex:			
Propane	8,900	7,400	5,700
Electricity	10,000	11,915	12,000
Cleaning Supplies	500	732	1,000
Maintenance & Improvements	21,931	30,386	50,383
Custodial	6,200	6,885	6,400
Library:			
Propane	3,875	3,327	2,400
Electricity	3,915	4,004	4,100
Custodial	4,370	4,818	4,000
Maintenance & Improvements	16,080	37,270	10,200
Equipment	1	0	1
Elevator	1,000	1,420	1,000
Lease on Land	8,500	8,500	8,500
Fire Station:			
Fuel Oil/Propane	6,500	7,371	5,400
Electricity	5,720	5,745	6,000
Maintenance & Improvements	18,630	22,119	41,880

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
Brookline Chapel			
Fuel Oil	\$2,000	\$1,827	\$1,200
Electricity	450	363	400
Maintenance & Improvements	7,200	5,765	3,790
Brusch Hall			
Fuel Oil	600	263	400
Electricity	1,750	1,588	1,750
Communications	400	450	400
Maintenance & Improvements	750	2,209	850
Custodial	1,300	1,392	1,400
Total Expenses:	\$169,650	\$204,176	\$199,016
Net Tax Appropriation:	\$161,650	\$197,154	\$192,016
CEMETERIES	\$16,000	\$16,000	\$16,000
INSURANCE			
Total Revenue	\$0	\$0	\$0
Expenses:			
Worker's Compensation	39,000	45,486	34,500
Accident & Health	450	430	450
Property/Liability/Auto	47,500	48,223	41,500
Flexible Benefit Plan	250	250	250
Total Expenses:	\$87,200	\$94,389	\$76,700
Net Tax Appropriation:	\$87,200	\$94,389	\$76,700
REGIONAL ASSOCIATION	\$3,973	\$3,973	\$3,913

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
CABLE ACCESS			
Revenue:	\$27,445	\$13,447	\$20,695
Expenses:			
Equipment	6,000	0	6,000
Supplies	500	0	200
Mileage	250	0	0
Stipends	1,700	1,800	1,700
Town Website/Streaming of Public Meetings	4,995	4,745	4,995
Content Editing and Production (Pepperell TV)	14,000	6,902	7,800
Total Expenses:	\$27,445	\$13,447	\$20,695
Net Tax Appropriation:	\$0	\$0	\$0

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
POLICE DEPARTMENT			
Total Revenues:	\$15,450	\$5,279	\$15,100
Expenses:			
Salaries	541,863	522,913	561,537
Salaries - Overtime	40,000	31,050	45,000
Gas	20,000	13,569	14,000
Vehicle Operations	7,500	9,639	7,500
Administration	17,000	14,777	19,000
Ammunition/Firearms Training	2,000	1,554	5,000
Communications	8,500	10,427	8,500
Uniforms	7,200	7,057	7,600
New Equipment	900	589	900
Equipment Repair	2,200	1,251	2,200
Medical	600	184	600
DARE Program	1	0	1
Grant Funded Programs	1,000	0	1,000
School Crossing Guard	1	0	1
Tuition Reimbursement	2,000	0	2,000
New Cruisers - Lease Program	31,466	31,466	24,360
Total Expenses:	\$682,231	\$644,476	\$699,199
Net Tax Appropriation:	\$666,781	\$639,197	\$684,099

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
AMBULANCE:			
Revenue:			
Town of Mason & misc.	\$19,900	\$20,218	\$22,000
Total Revenues:	\$19,900	\$20,218	\$22,000
Expenses:			
Volunteers:			
Medical Supplies	7,000	6,287	7,000
Office Supplies	1,500	1,608	1,500
Training	12,800	9,431	11,770
New Equipment	6,620	5,496	6,500
Medical	2,300	1,883	2,300
Ambulance:			
Gas & Diesel	5,000	2,713	4,300
Oil & Maintenance	4,100	3,045	4,100
Equipment Maintenance	4,500	4,843	5,000
Oxygen	800	503	800
New Equipment	4,700	5,357	5,000
Communications	6,100	6,286	4,700
Paid Attendants:			
Salaries	100,300	102,255	113,200
Uniforms	1,400	1,264	1,400
Training	2,200	2,177	2,200
Medical	1	0	1
Miscellaneous/Administration	550	3,723	3,000
Total Expenses:	\$159,871	\$156,871	\$172,771
Net Tax Appropriation:	\$139,971	\$136,653	\$150,771

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
FIRE DEPARTMENT			
Revenue:			
Grants	\$0	\$0	\$0
Permits and Misc.	0	4,551	4,500
Total Revenues:	\$0	\$4,551	\$4,500
Expenses:			
Gas & Diesel	5,947	5,006	4,075
Oil & Maintenance	17,980	28,574	20,980
Salaries - Firefighters	27,810	26,433	28,505
Salaries - Full Time & Clerical	122,572	109,983	151,038
Salaries - Custodial	5,600	5,600	5,740
Training	4,360	3,399	4,360
Oxygen & Chemicals	8,175	4,211	8,175
Equipment Maintenance	8,600	7,552	7,200
New Equipment	18,726	29,578	18,726
Administrative	12,143	12,650	12,143
Fire Pond Maintenance	8,000	8,966	9,872
Forest Fires	1,085	527	1,085
Medical	9,860	7,672	9,860
Communications	3,440	3,034	4,840
Fire Truck, 5th Lease Payment of 5 in 2016	74,640	74,640	74,640
Total Expenses:	\$328,938	\$327,825	\$361,239
Net Tax Appropriation:	\$328,938	\$323,274	\$356,739
COMMUNICATION CENTER			
Hollis	105,730	105,730	105,730
Communications	2,700	2,447	2,700
Electricity	550	524	550
Equipment repair	1,000	1,850	1,000
Total Expenses:	\$109,980	\$110,551	\$109,980

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
BUILDING INSPECTION			
Revenue:			
Building Permit Fees & gas reimb.	\$26,000	\$30,474	\$30,000
Total Revenues:	\$26,000	\$30,474	\$30,000
Expenses:			
Salary - Building Inspector	32,000	29,808	31,500
Office Supplies	200	202	200
Memberships & Conferences	455	175	200
Books & Training Material	500	117	500
Gas	600	448	450
Oil & Maintenance	300	0	250
Certification Courses	400	0	400
Miscellaneous	299	0	50
Equipment	100	140	150
Clean up of junky yards	1	0	20,000
Total Expenses:	\$34,855	\$30,890	\$53,700
Net Tax Appropriation:	\$8,855	\$416	\$23,700
EMERGENCY MANAGEMENT			
Expenses:			
Clerical	10,140	10,140	10,394
Office Supplies	200	238	200
Books & Training Materials	100	51	250
Gas & Vehicle Maintenance	750	538	725
Conferences & Training	100	70	100
Equipment & Maintenance	1,250	1,098	2,004
Communications	7,092	6,894	6,188
Total Expenses:	\$19,632	\$19,029	\$19,861
Net Tax Appropriation:	\$19,632	\$19,029	\$19,861

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
HIGHWAYS, STREETS & BRIDGES			
Revenue:			
Miscellaneous	\$0	\$71	\$0
Total Revenues:	\$0	\$71	\$0
Expenses:			
General Maintenance	50,000	83,580	70,000
General Maintenance - Patching	2,500	4,413	2,500
General Maintenance - Drainage	36,500	39,782	40,000
General Maintenance - Gravel & Grading	30,000	30,167	30,000
General Maintenance - Sweeping	8,500	7,016	8,500
General Maintenance - Paving	5,000	3,438	5,000
Snow Plowing	170,000	238,077	185,000
Sanding	140,000	86,515	85,000
Brush Cutting	11,000	7,980	15,000
Street Lighting	12,000	11,331	12,000
General Highway Expenses	500	486	500
Tree Warden	5,000	1,159	5,000
Sidewalks	1	0	5,000
Dust Control	6,000	9,315	10,000
Resurfacing Town Roads	252,000	180,744	252,000
Total Expenses:	\$729,001	\$704,003	\$725,500
Net Tax Appropriation:	\$729,001	\$703,932	\$725,500

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
SANITATION			
Revenue:			
Construction Debris	\$13,000	\$13,884	\$14,000
Misc., sofas, mattresses, tires, etc.	6,500	8,253	8,000
Metal	8,500	4,282	4,500
Electronics	2,000	1,825	1,850
Total Revenues:	\$30,000	\$28,244	\$28,350
Expenses:			
Attendant Salaries	71,400	79,039	75,000
Contracted Services	14,000	28,557	14,000
Construction Debris	15,000	9,501	15,000
Electricity	3,300	2,614	3,500
Communications	450	504	450
Souhegan Regional Landfill	166,746	166,746	162,155
Solid Waste Management	4,774	4,774	4,774
Groundwater Monitoring	1,655	1,423	1,655
Medical	500	0	500
Office Trailer Rental	0	0	2,160
Total Expenses:	\$277,825	\$293,158	\$279,194
Net Tax Appropriation:	\$247,825	\$264,914	\$250,844
PEST CONTROL			
Revenue:			
Fines	0	0	0
Total Revenues:	\$0	\$0	\$0
Expenses:			
Boarding	200	13	200
Total Expenses:	\$200	\$13	\$200
Net Tax Appropriation:	\$200	\$13	\$200

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
HEALTH			
Expenses:			
Home Health & Hospice Care	\$10,000	\$10,000	\$10,000
Community Council	3,500	3,500	3,500
St. Joseph Community Service	600	600	960
Milford Regional Counseling	500	500	500
Bridges	500	500	500
Healthy at Home	250	250	0
Lamprey Health Center	1,100	1,100	1,100
SHARE	2,000	2,000	2,000
Big Brothers Big Sisters	300	300	250
Greater Nashua Council on Alcoholism	500	500	0
Souhegan Valley Transp. Collaborative	1,500	1,500	1,700
Child Advocacy Center	250	250	250
CASA of NH	150	150	150
Harbor Homes	0	0	3,000
Brookline Seniors	200	0	0
Total Expenses:	\$21,350	\$21,150	\$23,910
Net Tax Appropriation:	\$21,350	\$21,150	\$23,910
PUBLIC WELFARE			
Total Revenues:	\$0	\$0	\$0
General Assistance	18,500	11,997	18,500
Total Expenses:	\$18,500	\$11,997	\$18,500
Net Tax Appropriation:	\$18,500	\$11,997	\$18,500
RECREATION			
Total Revenues:	\$10,000	\$10,425	\$10,000
Expenses:			
Ball Park Maintenance	25,910	23,965	26,000
Park Improvements	13,000	13,472	12,850
Concession Stand	575	956	600
Total Expenses	\$39,485	\$38,393	\$39,450
Net Tax Appropriation:	\$29,485	\$27,968	\$29,450

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
LIBRARY			
Total Revenues:	\$0	\$0	\$0
Expenses:			
Communications	2,400	2,946	2,500
Postage	300	239	200
Office Supplies	3,200	3,748	4,000
Binding & Book Repair	1	0	1
Equipment	100	418	400
Equipment Maintenance & Repair	400	282	300
Professional Dues, etc.	640	475	600
Mileage	1,000	649	900
Media: Books, Magazines, Audio, Visual	26,000	27,753	28,000
Education	300	214	1,000
Programs	3,200	5,096	3,800
Salaries	165,247	163,087	169,378
NH Retirement	7,171	5,614	7,250
Advertising	1	0	1
Automation	2,235	995	2,000
Grants	1	0	1
Health and Dental Insurance	8,002	8,994	8,282
Criminal Background Check	140	0	140
Payroll Expenses	1,830	1,163	1,830
Portion of Budget Unspent		495	
Total Expenses:	\$222,168	\$222,168	\$230,583
Net Tax Appropriations:	\$222,168	\$222,168	\$230,583
PATRIOTIC PURPOSES			
Revenue:			
Donations	500	0	0
Total Revenues:	\$500	\$0	\$0
Expenses:			
Flags, flowers, etc	250	140	250
Fireworks	5,500	6,000	5,500
Total Expenses:	\$5,750	\$6,140	\$5,750
Net Tax Appropriation:	\$5,250	\$6,140	\$5,750

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
CONSERVATION COMMISSION			
Total Revenues:	\$0	\$0	\$0
Expenses:			
Maintenance of Conservation Lands	2,000	520	6,000
Conferences	170	60	170
Memberships	703	603	733
Postage & Public Information	250	84	220
Outside Consulting	300	0	300
Water Sampling	2,000	1,870	2,000
Invasive Species Control - Lake Host Program	2,200	2,200	2,200
Taylor Dam Yearly Fee	400	400	400
Milfoil Treatment - Melendy Pond	0	1,500	0
Balance to Land Acquisition Account	0	786	0
Total Expenses:	\$8,023	\$8,023	\$12,023
Net Tax Appropriation:	\$8,023	\$8,023	\$12,023
ECONOMIC DEVELOPMENT			
Total Revenues:	\$0	\$0	\$1,000
Expenses:			
Newsletter/mailings	0	0	1,600
Events/sign	0	0	3,000
Total Expenses:	\$0	\$0	\$4,600
Net Tax Appropriation:	\$0	\$0	\$3,600

Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
DEBT SERVICE			
Total Revenues:	\$0	\$3,579	\$3,700
Expenses:			
Principal-First Safety Complex -13 of 20 yrs	65,000	65,000	65,000
Interest-First Safety Complex	23,513	23,512	20,263
Prin.-CC Bond - (Bross) 10 of 20 yrs	25,000	25,000	25,000
Interest-Cons. Bond (Bross)	13,794	13,794	12,544
Prin.-CC Bond - (Cohen, Olson) 9 of 20 yrs	15,000	15,000	15,000
Interest-CC Bond - (Cohen; Olson)	7,919	7,919	7,169
Principal-2nd Safety Complex - 4 of 20 yrs	50,000	50,000	55,000
Interest-2nd Safety Complex	44,030	44,030	42,530
Total Expenses:	\$244,256	\$244,255	\$242,506
Net Tax Appropriation:	\$244,256	\$240,676	\$238,806
Total Estimated Revenue:	\$200,965	\$200,334	\$203,682
TOTALS, LESS WARRANT ARTICLES	\$4,219,028	\$4,165,134	\$4,331,557

CAPITAL OUTLAYS

2015 Approved Warrant Articles (not already included in budget figures above):

Pipeline, Article 5	\$80,000	\$25,839
TAP Sidewalk Grant, Article 6	\$550,000	\$18,504
Road/Bridge Improvements, Article 9	\$60,000	\$57,512
Update to Town History, Article 11	\$10,000	\$0
Amb. Expendable Trust Fund, Art. 13	\$3,735	\$3,735

2016 Proposed Warrant Articles

High-Band Radio Equipment, Article 5		\$297,122
Additional Police Officer, Article 6		\$62,000
Road/Bridge Improvements, Article 7		\$60,000
Bond Street Bridge, Article 8		\$30,000
Power Stretcher, Article 9		\$20,200
Library Staffing, Article 10		\$18,600
Pipeline, Article 11		\$15,000
Milfoil Treatment, Article 12		\$18,590
Town History, Article 13		\$10,000
Ball Hill Generator, Article 14		\$7,200
Ambulance Expend. Trust Fund, Article 15		\$1,720

TOTALS, WITH WARRANT ARTICLES	\$4,922,763	\$4,270,724	\$4,871,989
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Budget for the Town of Brookline
2015 Appropriations, Actual 2015 Expenditures
and Proposed Expenses for 2016

	2015 Appropriation/ Revenue	2015 Actual Expenditure/ Revenue	Proposed for 2016
Rebates & Refunds		\$44,190	
Land Use Change Tax to Cons./Land Acq. Fund		\$99,543	
Pistol Permit Expense		\$701	
2013 Milfoil, Lake Potanipo, Art. 8 (2017)	8,287	\$1,140	
2013 Update Town History, Art. 9 (2017)	9,717	\$989	
2014 Update Town History, Art 11 (2020)	10,000	\$0	
Off-Site, Cleveland Hill		\$7,599	
Off-Site, Dupaw Gould		\$6,260	
Off-Site, Russell Hill		\$5,000	
Less: Withholdings		-\$15,661	
PAYMENTS TO OTHER GOVERNMENTS			
Taxes Bought by Town		\$285,936	
Taxes Paid to County		\$683,415	
Brookline School District 2014-2015		\$1,615,735	
Brookline School District 2015-2016		\$4,650,000	
Hollis/Brookline Co op, 2014-2015		\$2,205,619	
Hollis/Brookline Co op, 2015-2016		\$4,650,000	
TOTAL PAYMENTS FOR ALL PURPOSES		18,511,194	



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Selectboard
Town of Brookline
Brookline, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Brookline as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and aggregate remaining fund information of the Town of Brookline as of December 31, 2014, and the respective changes in financial position and the budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management's Discussion and Analysis - Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

*Town of Brookline
Independent Auditor's Report*

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Brookline's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

September 28, 2015

*Plodzik & Sanderson
Professional Association*

**Combined Balance Sheet
Governmental Funds
December 31, 2014 (Audited)**

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash & cash equivalents	\$4,217,842	\$552,433	\$4,770,275
Investments	\$62,994	\$216,317	\$279,311
Taxes receivable	\$910,361	\$16,550	\$926,911
Accounts receivable		\$1,697	\$1,697
Intergovernmental receivable	\$11,045		\$11,045
Interfund receivable	\$1,102	\$10,747	\$11,849
Restricted assets:		\$0	\$0
Cash and cash equivalents	\$66,049	\$0	\$66,049
Investments	\$2,316		\$2,316
TOTAL ASSETS	<u>\$5,271,709</u>	<u>\$797,744</u>	<u>\$6,069,453</u>
LIABILITIES			
Accounts Payable	\$7,134		\$7,134
Intergovernmental payable	\$3,821,354		\$3,821,354
Interfund payable	\$10,747	\$1,102	\$11,849
Total Liabilities	<u>\$3,839,235</u>	<u>\$1,102</u>	<u>\$3,840,337</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - Property taxes	\$112,089		\$112,089
Unavailable revenue - Off-site improvements	\$36,098		\$36,098
Total deferred inflows of resources	<u>\$148,187</u>		<u>\$148,187</u>
FUND BALANCES			
Nonspendable		\$110,478	\$110,478
Restricted	\$64,504	\$104,578	\$169,082
Committed	\$4,413	\$581,586	\$585,999
Assigned	\$99,566		\$99,566
Unassigned	\$1,115,804		\$1,115,804
Total Fund Balances	<u>\$1,284,287</u>	<u>\$796,642</u>	<u>\$2,080,929</u>
Total liabilities, deferred inflows of resources, and fund balances			
Total liabilities and fund balances	<u>\$5,271,709</u>	<u>\$797,744</u>	<u>\$6,069,453</u>

Comparative Statement of Appropriations Fiscal Year Ending December 31, 2015

Title of Appropriation	2015 Appropriated	Receipts & Reimburse.	Total Amount Available	Expenditures	Unexpen. Bal. or Overdraft
Executive	\$204,531	\$1,509	\$206,040	\$209,238	-\$3,198
Election, Registration & Vital Statistics	\$3,250	\$312	\$3,562	\$1,991	\$1,571
Financial Administration	\$183,453	\$33,287	\$216,740	\$190,376	\$26,364
Revaluation of Property	\$18,478	\$0	\$18,478	\$17,793	\$685
Legal Expense	\$35,000	\$0	\$35,000	\$32,986	\$2,014
Personnel Administration	\$502,936	\$31,108	\$534,044	\$479,694	\$54,350
Planning & Zoning	\$65,047	\$10,808	\$75,855	\$62,129	\$13,726
General Government Buildings	\$169,650	\$7,022	\$176,672	\$204,176	-\$27,504
Cemeteries	\$16,000	\$0	\$16,000	\$16,000	\$0
Insurance	\$87,200	\$0	\$87,200	\$94,389	-\$7,189
Advertising & Regional Association	\$3,973	\$0	\$3,973	\$3,973	\$0
Cable Access	\$27,445	\$13,447	\$40,892	\$13,447	\$27,445
Police Department	\$682,231	\$5,279	\$687,510	\$644,476	\$43,034
Ambulance Service	\$159,871	\$20,218	\$180,089	\$156,871	\$23,218
Fire Department	\$328,938	\$4,551	\$333,489	\$327,825	\$5,664
Building Inspection	\$34,855	\$30,474	\$65,329	\$30,890	\$34,439
Emergency Management	\$19,632	\$0	\$19,632	\$19,029	\$603
Communication Center	\$109,980	\$0	\$109,980	\$110,551	-\$571
Highways, Streets & Bridges	\$717,001	\$71	\$717,072	\$692,672	\$24,400
Street Lighting	\$12,000	\$0	\$12,000	\$11,331	\$669
Solid Waste Disposal	\$277,825	\$28,244	\$306,069	\$293,158	\$12,911
Pest Control	\$200	\$0	\$200	\$13	\$187
Health Agencies	\$21,350	\$0	\$21,350	\$21,150	\$200
Direct Assistance	\$18,500	\$0	\$18,500	\$11,997	\$6,503
Parks & Recreation	\$39,485	\$10,425	\$49,910	\$38,393	\$11,517
Library	\$222,168	\$0	\$222,168	\$222,168	\$0
Patriotic Purposes	\$5,750	\$0	\$5,750	\$6,140	-\$390
Conservation Commission	\$8,023	\$0	\$8,023	\$8,023	\$0
Principal - Long Term Bonds	\$155,000	\$3,579	\$158,579	\$155,000	\$3,579
Interest - Long Term Bonds	\$89,256	\$0	\$89,256	\$89,255	\$1
Total operating budget:	\$4,219,028	\$200,334	\$4,419,362	\$4,165,134	\$254,228

Title of Appropriation	2015 Appropriated	Receipts & Reimburse.	Total Amount Available	Expenditures	Unexpen. Bal. or Overdraft
Oppose Pipeline, Art. 5	\$80,000	\$0	\$80,000	\$25,839	\$54,161
Sidewalks, Art. 6	\$550,000	\$0	\$550,000	\$18,504	\$531,496
Full Time Fire Chief, Art. 8	\$60,000	\$0	\$60,000	\$0	\$0
Road/Bridge Impr., Art. 9	\$10,000	\$0	\$10,000	\$57,512	\$2,488
Town History, Art. 11	\$3,735	\$0	\$3,735	\$0	\$10,000
Amb. Expend. Trust Fund, Art. 12		\$0		\$3,735	\$0
Police Contract, Art. 13		\$0	\$0	\$0	\$0
Totals including warrant articles:	\$4,922,763	\$200,334	\$5,123,097	\$4,270,724	\$852,373

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2015**

DESCRIPTION	VALUE
Town Hall, Lands and Buildings (H-31)	\$883,900
Furniture & Equipment	\$150,000
Library, Land and Building (H-59)	\$532,800
Furniture & Equipment	\$350,000
Fire Station (H-31)	\$289,800
Furniture & Equipment (excludes vehicles)	\$350,000
Safety Complex (F-155)	\$1,005,300
Furniture & Equipment (excludes vehicles)	\$350,000
Annex, Land & Building (F-116)	\$164,900
Parks & Playgrounds (F-132)	\$175,300
Parks & Playgrounds (L-35)	\$286,200
Richard Maghakian Memorial School (F-80)	\$2,743,700
Cpt. Samuel Douglass Academy (K-84)	\$4,906,500
Total:	\$12,188,400
All Lands & Buildings acquired through Tax Collector's Deeds	
B-37	\$18,600
B-49	\$1,300
C-3	\$70,300
D-31	\$11,200
D-37	\$2,600
D-96	\$80,700
F-17	\$44,900
G-65	\$100
H-43	\$6,300
H-70	\$13,300
H-71	\$7,900
J-2	\$95,800
J-35	\$151,400
J-54	\$68,700
J-58	\$3,800
Total:	\$576,900
All Other Property and Equipment	
Cemeteries (D-39)	\$22,900
Cemeteries (H-108)	\$123,800
Cemeteries (L-13)	\$86,200
Conservation Commission (K-058)	\$7,000
B-6	\$5,500
B-7	\$9,000
B-12	\$17,200
B-14	\$6,100
B-22	\$4,100
B-25	\$3,200
B-27	\$5,900
B-34	\$181,900
B-35	\$28,000
B-36	\$41,500

B-54	\$4,100
B-55 - Melendy Pond Authority	\$1,127,400
B-65-10	\$68,300
B-65-11 - Palmer Land	\$180,100
B-68	\$119,900
B-69	\$7,900
B-70	\$21,300
B-71	\$37,700
B-73	\$17,100
B-74	\$123,100
B-75	\$69,600
B-94 - Morrill Land	\$63,100
B-95	\$20,300
B-96	\$18,800
B-98	\$9,300
B-101	\$21,600
C-11	\$8,700
C-12 - Transfer Station	\$211,900
C-13	\$229,300
C-25	\$208,000
C-26	\$72,600
C-30	\$160,500
C-45	\$11,000
C-46-3	\$77,500
C-48	\$11,400
C-49	\$164,700
D-4	\$118,600
D-18-5	\$93,100
D-18-25 - Fire Pond	\$82,400
D-21	\$11,200
D-22	\$14,100
D-25	\$99,100
D-25-4	\$86,300
D-52-53	\$53,600
D-55-22	\$105,900
D-57-7	\$152,900
D-91	\$100
D-93 - Fire Pond	\$7,100
E-9-23	\$89,200
F-16	\$27,900
F-63	\$164,000
F-106	\$104,800
F-107	\$18,500
F-109	\$17,000
F-110	\$7,100
F-111	\$9,500
F-118	\$1,300
F-141	\$96,500
F-144 - Historical Society	\$186,400
F-155	\$1,005,300
F-158	\$14,700
G-6	\$109,700

G-20	\$87,900
G-45	\$130,500
G-61-30	\$82,300
H-39 (across from Chapel)	\$76,500
H-49	\$132,700
H-67	\$104,900
H-68	\$14,600
H-69	\$31,100
H-84 (Brookline Chapel & Bruschi Hall)	\$424,600
H-101	\$6,200
H-126-1	\$78,700
H-127	\$54,500
H-130-1	\$116,900
H-132	\$10,500
H-144	\$12,400
H-145	\$11,800
H-149	\$17,600
J-30-2-5	\$11,100
J-33-11	\$100,200
J-39 (Fire Pond)	\$146,000
J-39-45	\$18,400
J-39-46	\$82,800
J-51	\$42,100
K-28	\$93,300
K-28-1	\$812
K-28-13	\$39,100
K-66-18	\$44,000
K-66-20	\$103,100
K-69 - donated	\$122,200
K-80	\$13,100
K-101	\$148,800
K-101-5	\$26,100
K-101-16	\$4,700
K-102	\$68,900
M-18 - Melendy Pond	\$202,200
M-19 - Melendy Pond	\$228,000
Total:	\$9,172,412
TOTAL:	\$21,937,712

STATEMENT OF APPROPRIATIONS - 2015

Executive.....	\$204,531
Election, Registration & Vital Statistics.....	\$3,250
Financial Administration.....	\$183,453
Revaluation of Property.....	\$18,478
Legal Expenses.....	\$35,000
Oppose Gas Pipeline, Art. 5	\$80,000
Personnel Administration,	\$502,936
Planning and Zoning.....	\$65,047
General Government Buildings,	\$169,650
Update Town History, Art. 11	\$10,000
Cemeteries.....	\$16,000
Insurance.....	\$87,200
Advertising & Regional Association.....	\$3,973
Cable Access Fund.....	\$27,445
Police Department, includes Art. 13.....	\$682,231
Ambulance Service.....	\$159,871
Ambulance Expendable Trust Fund, Art. 12	\$3,735
Fire Department, includes Art. 8	\$328,938
Building Inspection.....	\$34,855
Emergency Management.....	\$19,632
Communication.....	\$109,980
Highways, Streets & Bridges.....	\$717,001
Street Lighting.....	\$12,000
Road/Bridge Improvements, Art. 9	\$60,000
Fed. Transp. Alter. Grant - Sidewalks, Art. 16	\$550,000
Solid Waste Disposal.....	\$277,825
Pest Control.....	\$200
Health Agencies.....	\$21,350
Direct Assistance.....	\$18,500
Parks and Recreation.....	\$39,485
Library.....	\$222,168
Patriotic Purposes.....	\$5,750
Conservation Commission.....	\$8,023
Debt Service, Principal.....	\$155,000
Debt Service, Interest.....	\$89,256
 Total Appropriations.....	 \$4,922,763
 Less: Estimated Revenue and Credits:.....	
Source of Revenue	
Timber Tax.....	\$11,000
Interest on Delinquent Taxes.....	\$39,000
Motor Vehicle Permit Fees.....	\$950,000
From State:	
Meals & Rooms.....	\$245,783
Highway Block Grant.....	\$126,243
Other	\$451,000

From Other Governments	\$2,300
Income from Departments.....	\$169,000
Interest on Deposits.....	\$1,000
Other	\$42,449
Net Revenues (Not Including Fund Balance)	-\$2,037,775
Fund Balance Voted Surplus, Art. 12	-\$3,735
Fund Balance to Reduce Taxes	-\$290,000
Total Revenues and Credits:.....	-\$2,331,510
Appropriations.....	\$4,922,763
Less: Revenues.....	-\$2,331,510
Add: Overlay.....	\$35,559
Add: War Service Credits	\$86,500
Net Town Appropriations:.....	\$2,713,312
Net Local School Appropriations	\$7,750,070
Net Cooperative School Appropriations	\$8,528,260
Net Education Grant	-\$3,954,542
Locally Retained State Education Tax	-\$1,211,873
Net Required Local Education Tax Effort	\$11,111,915
Total Assessment Valuation with Utilities	\$507,015,881
Total Assessment Valuation without Utilities	\$498,766,081

Tax Rate for 2015: \$31.05 per thousand

Breakdown of 2015 Tax Rate;

Town	\$ 5.35
County	\$ 1.35
School	\$21.92
State	\$ 2.43

Total: \$31.05

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded: Cohen/Olson Lots C-13, D-21, D-22	\$291,900
Twenty (20) Year Bond @ 4.05%	\$133,694
Less: Interest Paid in 2007	\$7,481
Less: Principal Due in 2008	\$11,900
Less: Interest Due in 2008	\$12,904
Less: Principal Due in 2009	\$15,000
Less: Interest Due in 2009	\$12,287
Less: Principal Due in 2010	\$15,000
Less: Interest Due in 2010	\$11,593
Less: Principal Due in 2011	\$15,000
Less: Interest Due in 2011	\$10,881
Less: Principal Due in 2012	\$15,000
Less: Interest Due in 2012	\$10,169
Less: Principal Due in 2013	\$15,000
Less: Interest Due in 2013	\$9,419
Less: Principal Due in 2014	\$15,000
Less: Interest Due in 2014	\$8,669
Less: Principal Due in 2015	\$15,000
Less: Interest Due in 2015	\$7,919
Less: Principal Due in 2016	\$15,000
Less: Interest Due in 2016	\$7,169
Less: Principal Due in 2017	\$15,000
Less: Interest Due in 2017	\$6,419
Less: Principal Due in 2018	\$15,000
Less: Interest Due in 2018	\$5,706

Less: Principal Due in 2019	\$15,000
Less: Interest Due in 2019	\$5,069
Less: Principal Due in 2020	\$15,000
Less: Interest Due in 2020	\$4,431
Less: Principal Due in 2021	\$15,000
Less: Interest Due in 2021	\$3,794
Less: Principal Due in 2022	\$15,000
Less: Interest Due in 2022	\$3,156
Less: Principal Due in 2023	\$15,000
Less: Interest Due in 2023	\$2,519
Less: Principal Due in 2024	\$15,000
Less: Interest Due in 2024	\$1,909
Less: Principal Due in 2025	\$15,000
Less: Interest Due in 2025	\$1,300
Less: Principal Due in 2026	\$15,000
Less: Interest Due in 2026	\$700
Less: Principal Due in 2027	\$10,000
Less: Interest Due in 2027	\$200
Balance 12/31/2027	\$0

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded: Bross - C-30	\$492,842
Twenty (20) Year Bond @ 4.74%	\$241,407
Less: Principal Paid in 2007	\$27,842
Less: Interest Paid in 2007	\$25,063
Less: Principal Due in 2008	\$25,000
Less: Interest Due in 2008	\$22,044
Less: Principal Due in 2009	\$25,000
Less: Interest Due in 2009	\$20,793
Less: Principal Due in 2010	\$25,000
Less: Interest Due in 2010	\$19,543
Less: Principal Due in 2011	\$25,000
Less: Interest Due in 2011	\$18,544
Less: Principal Due in 2012	\$25,000
Less: Interest Due in 2012	\$17,544
Less: Principal Due in 2013	\$25,000
Less: Interest Due in 2013	\$16,294
Less: Principal Due in 2014	\$25,000
Less: Interest Due in 2014	\$15,044
Less: Principal Due in 2015	\$25,000
Less: Interest Due in 2015	\$13,794
Less: Principal Due in 2016	\$25,000
Less: Interest Due in 2016	\$12,544
Less: Principal Due in 2017	\$25,000
Less: Interest Due in 2017	\$11,294
Less: Principal Due in 2018	\$25,000
Less: Interest Due in 2018	\$10,044

Less: Principal Due in 2019	\$25,000
Less: Interest Due in 2019	\$8,919
Less: Principal Due in 2020	\$25,000
Less: Interest Due in 2020	\$7,762
Less: Principal Due in 2021	\$25,000
Less: Interest Due in 2021	\$6,606
Less: Principal Due in 2022	\$25,000
Less: Interest Due in 2022	\$5,419
Less: Principal Due in 2023	\$25,000
Less: Interest Due in 2023	\$4,231
Less: Principal Due in 2024	\$25,000
Less: Interest Due in 2024	\$3,075
Less: Principal Due in 2025	\$20,000
Less: Interest Due in 2025	\$1,900
Less: Principal Due in 2026	\$20,000
Less: Interest Due in 2026	\$950
Balance 12/31/2026	\$0

**Statement of Bonded Debt
Ambulance Facility - Safety Complex**

Original Amount Bonded: F-155	\$1,285,000
Twenty (20) Year Bond @ 3.2887%	\$588,787
Less: Principal Paid in 2004	\$65,000
Less: Interest Paid in 2004	\$63,764
Less: Principal Due in 2005	\$65,000
Less: Interest Due in 2005	\$55,263
Less: Principal Due in 2006	\$65,000
Less: Interest Due in 2006	\$52,662
Less: Principal Due in 2007	\$65,000
Less: Interest Due in 2007	\$50,063
Less: Principal Due in 2008	\$65,000
Less: Interest Due in 2008	\$47,463
Less: Principal Due in 2009	\$65,000
Less: Interest Due in 2009	\$44,862
Less: Principal Due in 2010	\$65,000
Less: Interest Due in 2010	\$41,613
Less: Principal Due in 2011	\$65,000
Less: Interest Due in 2011	\$36,711
Less: Principal Due in 2012	\$65,000
Less: Interest Due in 2012	\$33,462
Less: Principal Due in 2013	\$65,000
Less: Interest Due in 2013	\$30,212
Less: Principal Due in 2014	\$65,000
Less: Interest Due in 2014	\$25,462
Less: Principal Due in 2015	\$65,000
Less: Interest Due in 2015	\$23,513

Less: Principal Due in 2016	\$65,000
Less: Interest Due in 2016	\$20,263
Less: Principal Due in 2017	\$65,000
Less: Interest Due in 2017	\$18,512
Less: Principal Due in 2018	\$65,000
Less: Interest Due in 2018	\$14,735
Less: Principal Due in 2019	\$65,000
Less: Interest Due in 2019	\$11,595
Less: Principal Due in 2020	\$65,000
Less: Interest Due in 2020	\$8,508
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$5,406
Less: Principal Due in 2022	\$60,000
Less: Interest Due in 2022	\$3,300
Less: Principal Due in 2023	\$60,000
Less: Interest Due in 2023	\$1,418
Balance 12/31/2023	\$0

**Statement of Bonded Debt
Police Addition - Safety Complex**

Original Amount Bonded: F-155	\$1,362,400
Twenty (20) Year Bond @ 3.2977%	\$562,319
Less: Principal Paid in 2013	\$47,400
Less: Interest Paid in 2013	\$50,884
Less: Principal Due in 2014	\$50,000
Less: Interest Due in 2014	\$46,030
Less: Principal Due in 2015	\$50,000
Less: Interest Due in 2015	\$44,030
Less: Principal Due in 2016	\$55,000
Less: Interest Due in 2016	\$42,530
Less: Principal Due in 2017	\$55,000
Less: Interest Due in 2017	\$40,880
Less: Principal Due in 2018	\$55,000
Less: Interest Due in 2018	\$39,780
Less: Principal Due in 2019	\$60,000
Less: Interest Due in 2019	\$37,580
Less: Principal Due in 2020	\$60,000
Less: Interest Due in 2020	\$35,930
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$33,530
Less: Principal Due in 2022	\$65,000
Less: Interest Due in 2022	\$31,130
Less: Principal Due in 2023	\$70,000
Less: Interest Due in 2023	\$28,530
Less: Principal Due in 2024	\$70,000
Less: Interest Due in 2024	\$25,730

Less: Principal Due in 2025	\$75,000
Less: Interest Due in 2025	\$22,930
Less: Principal Due in 2026	\$75,000
Less: Interest Due in 2026	\$20,680
Less: Principal Due in 2027	\$80,000
Less: Interest Due in 2027	\$16,930
Less: Principal Due in 2028	\$80,000
Less: Interest Due in 2028	\$14,430
Less: Principal Due in 2029	\$85,000
Less: Interest Due in 2029	\$11,930
Less: Principal Due in 2030	\$85,000
Less: Interest Due in 2030	\$9,168
Less: Principal Due in 2031	\$90,000
Less: Interest Due in 2031	\$6,363
Less: Principal Due in 2032	\$95,000
Less: Interest Due in 2032	\$3,324
Balance 12/31/2032	\$0

SUMMARY INVENTORY OF VALUATION - 2015

Value of Land Only

Current Use (at current use values)	\$437,223
Conservation Restriction Assessment	\$1,073
Discretionary Easement (at current use value)	\$2,685
Residential	\$171,575,600
Commercial/Industrial	\$6,280,800

Total of Taxable Land **\$178,297,381**

Tax Exempt & Non-Taxable Land \$13,556,600

Value of Buildings Only

Residential	\$308,390,500
Manufactured Housing	\$995,800
Commercial/Industrial	\$14,927,000

Total of Taxable Buildings **\$324,313,300**

Tax Exempt & Non-Taxable Buildings \$13,338,200

Public Utilities \$8,249,800

Valuation Before Exemptions **\$510,860,481**

Blind Exemptions (1)	\$15,000
Elderly Exemption (31)	\$3,269,600
Disabled Exemption (8)	\$560,000

Total Dollar Amount of Exemptions: **\$3,844,600**

Net Valuations on Which Tax Rate for Municipal, County & Local Education Tax is Computed **\$507,015,881**

Less Public Utilities \$8,249,800

Net Valuation without utilities on which tax rate for state education is computed **\$498,766,081**

Total Number of Acres Receiving Current Use 4,555.70

Number of Individuals Granted Elderly Exemptions in 2015 31

11 @ \$ 770,000
 5 @ \$ 431,200
 15 @ \$3,269,600

TOWN MEETING MINUTES
BROOKLINE, NH
March 10 & 11, 2015

The meeting was opened at 7:00am, on Tuesday, March 10th by Moderator Peter Webb.

Inspectors of Election/ Ballot Clerks were sworn in. The ballot box was verified to be empty, the ballots were distributed, and the polls were opened under Article 1.

Ballot clerks were as follows: Susan Chimento, Ellen Fisher, Virginia Kerouac and Betsy Solon.

Polls closed at 7:30pm

Total names on the checklist:	3517	Total ballots cast	415
		<u>Absentee voters</u>	<u>7</u>
		Total votes	422

The business meeting was called to order at 7:00pm, on March 11th by Moderator Peter Webb.

Peter Webb led the Pledge of Allegiance and a round of applause was given to the people who served in the military and a moment of silence for the residents that passed away in 2014.

Peter Webb welcomed Brookline residents to the 246th annual meeting

Darrell Philpot presented Wes Whittier with a gift and read the inside cover of the 2014 Town Report that was dedicated to Wes in recognition of his 24 years of exemplary service to the Town of Brookline.

When he first arrived in 1990, Wes served four roles, including: Ambulance Director, Emergency Management Director, Building Inspector, and Hazardous Materials Coordinator. During his first year in Brookline, the ambulance service averaged one call for service *per week*; it now averages more than one call per day.

Throughout its growth, Wes continually succeeded in recruiting and retaining members of the ambulance service that make it the best community-based, volunteer ambulance service anywhere. As a Town, we collectively take great pride in this valuable community asset that Wes built.

Wes also created and trained the Brookline Emergency Response Team, a group of residents available to assist as various needs arise. He also played a critical oversight role in the construction of the original Safety Complex in 2004 as well as the recently completed addition in 2013.

Wes was notably diligent with taxpayer money and demonstrated it with pride on a daily basis. Brookline's taxpayers will continue to benefit for years to come from the decisions and actions taken by Wes over his tenure in Brookline.

Darrell Philpot presented Ann Webb with a resolution for her years of service.

RESOLUTION

In acknowledgement of and with great appreciation for her service to the Town of Brookline as its Overseer of Public Welfare for almost seven years, including the successful establishment of the Brookline Food Pantry and the creation of the Neighbors Helping Neighbors Program, we give thanks to and recognize:

Ann B. Webb

You have consistently demonstrated excellence and dedicated service to the town of Brookline for which we are all very grateful. As a result of your efforts to establish the Food Pantry and Neighbors Helping Neighbors Program, you not only added valuable services for Brookline residents, but these two programs resulted in a reduction in taxpayer-funded welfare spending of over \$10,000 per year. Thank you for finding creative and community based solutions for addressing Brookline's needs.

Presented, this 11th day of March 2015

By the Selectboard, Darrell Philpot, Karl D. Dowling, John J. Carr, Susan Adams, Brendan Denehy

Darrell Philpot read a resolution about Maurice Marshall.

RESOLUTION

In acknowledgement of and with great appreciation for his service to the Town of Brookline as a member of the Board of Selectmen, a member of the Planning Board, a member of the Zoning Board of Adjustment and, for the last 19 years, as the Lead Transfer Station Attendant, we give thanks to and recognize:

Maurice Marshall

You have consistently demonstrated excellence and dedicated service to the Town of Brookline for which we are all very grateful. This past winter provided unprecedented weather challenges. Despite the unending snow and cold, residents were always able to depend on you to be open and ready to help. We thank you for your many years of service to Brookline.

Presented, this 11th day of March 2015

By the Selectboard, Darrell Philpot, Karl D. Dowling, John J. Carr, Susan Adams, Brendan Denehy

Darrell Philpot also presented Louise Price with flowers and announced she will be retiring after 30 years of service to the Town of Brookline.

Fire Chief Charles Corey Sr. spoke about the fire at 30 Laurelcrest Drive on June 24, 2014. He stated that tones went out to the Fire, Ambulance and Police at 5:45pm for a possible structure fire. The on duty Police officer informed the first fire engine company on the scene that there was possibly someone trapped in the fully engulfed house. He said with the use of the thermal imaging camera the unconscious victim was located. He is proud to report that proper training, dedication and tools saved a young mans life and that the thermal imaging camera was instrumental in finding the young man so quickly. The thermal imaging camera was purchased with fund raising from past fire association

events. Without this camera it's hard to say if they would have been able to report such outstanding news. Members of the Brookline Fire Association would like to thank you for the support. Your donations big or small, saved a life. I, Chief Charles Corey Sr. would like to recognize Assistant Chief David Flannery, JP Royea and Phil Soletski for their bravery and selflessness in their efforts to rescue the young man. These gentlemen received a standing ovation. He thanked the additional firefighters that were there that night. Fire Chief Charles Corey Sr, Assistant Chief David Flannery, Captain Scott Boggis, Lieutenant JP Royea, Lieutenant Barry Doyle, Lieutenant Brian Moore, 2nd Lieutenant Charles Corey Jr., Steve Whitcomb, Paul Bourassa, Jon Boyle, Peter Bretschneider, Paul Knightly, Joe Cooper, Tim Brown, Ricky Montgomery, James Boyle, Dave Cook, Meaghan Fricke, Paul Hakala and Phil Soletsky.

1.) To choose all necessary Town Officers for the year ensuing.

Selectboard	3 yr	John J Carr	348
Board of Assessors	3 yr	Marcia T Farwell	315
Town Treasurer	1 yr	Alan J Goodwin	351
Road Agent	1 yr	Gerald Farwell	343
Fire Ward	3 yr	F. David Santuccio	355
Finance Committee	3 yr		
Library Trustee	1 yr	Eileen P Labak	345
Library Trustee	3 yr	Sara M Rockwell	347
Town Trustee	3 yr	Edward J Zadavec	338
Cemetery Trustee	1 yr	Gale Taylor	357
Cemetery Trustee	3 yr	Keith F Thompson	350

Question on the Hollis Brookline Co-op Ballot-

Shall we adopt the provisions of RSA 40:13 (known as Senate Bill 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the 2nd Tuesday in March?

Results:

	Brookline	Hollis	Total
Yes	286	178	464
No	83	227	310

465 Votes to Pass- Article failed by 1 Vote

The following people were elected from the floor:

Surveyor of Wood & Lumber: On a motion by Rena Duncklee 2nd Ben Senter
We elected Jerry Farwell Surveyor of Wood & Lumber.

HAND VOTE-YES

Melendy Pond Authority: On a motion by Peter Cook 2nd Ann Somers ,
We elected Peter Webb to the Melendy Pond Authority.

HAND VOTE-YES

Sexton: On a motion by Rena Duncklee 2nd Rebecca Keller, We elected Jerry Farwell as Sexton.

HAND VOTE-YES

2.) (By Ballot) Are you in favor of adopting the amendments to the “Housing for Older Persons Developments” as proposed by the Planning Board for the Town of Brookline Zoning Ordinance?

YES-302 NO-106

MOTION PASSED

3.) To hear reports of the Selectboard and other Town Officers and Committees. Ann Webb made a motion, 2nd Brian Moore

MOTION PASSED

Webb Scales made a motion to rearrange the warrants to place Article 5 after Article 13. 2nd Jerry Farwell. HAND VOTE

MOTION PASSED

4.) To see if the Town will vote to raise and appropriate the sum of \$4,090,050 to defray town charges for the ensuing year and make appropriation of the same. Darrell Philpot made a motion to increase the Budget by \$80,000.00 for plowing and sanding, increasing the budget to \$4,170,050. Darell Philpot made a motion to speak about the budget 2nd Rena Duncklee. Darrell Philpot from the Board of Selectmen and Brian Rater from the Finance committee also spoke about the budget.

Rui Loura Made a motion to reduce the budget by \$25,000 2nd Eric Pauer changing the total budget to **\$4,145,050** Mr. Loura spoke to the Article.

HAND VOTE

YES 87 NO- 61

Discussion was resumed on the budget. Cindy Gorgoglione moved the question. 2nd Louise Price.

HAND VOTE

MOTION PASSED

6.) To see if the Town will vote to raise and appropriate the sum of **\$550,000** to construct sidewalks on Route 130 (from South Main Street to Bohanon Bridge Road) and Old Milford Road (from Steam Mill Hill Road to Rocky Pond Road). Said appropriation will be offset by a Federal Transportation Alternative Program Grant in the amount of \$440,000 and \$110,000 from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until

December 31, 2020. Brendan Denehy made a motion 2nd Darrell Philpot. Darrell Philpot spoke to the article. John Liska moved the question, 2nd Beth Boggis.

HAND VOTE-YES

MOTION PASSED

7.) To see if the Town will vote to change the organization of the fire department from one led by firewards pursuant to RSA 154:1-I(e) with a fire chief appointed by the firewards, to one with the fire chief appointed by the local governing body pursuant to RSA 154:1-I(b). *If approved, this change will be effective one year following the vote, pursuant to RSA 154:1-IV and, following the 2016 town meeting, three firewards will be elected to overlapping three-year terms by members of the fire department to serve as an Advisory Fireward Board.* Jack Flanagan made a motion 2nd Peter Bretschneider. Darrell Philpot spoke to the Article

John Liska moved the question 2nd Jim Rezzarday

HAND VOTE-NO

MOTION FAILED

8) To see if the Town will vote to raise and appropriate the sum of **\$76,259** for the purpose of hiring a full-time fire chief for the Town of Brookline, or take any action relative thereto. Said sum includes \$46,667 in salary and \$29,592 in benefits for eight (8) months of 2015 (the 12-month total annualized cost is \$114,389). *If approved, two members of the Selectboard will be appointed to serve with the three firewards to comprise a five-member group to hire a full-time fire chief. The amount raised will be incorporated into the fire department and personnel operating budgets for accounting purposes.*

Charles Corey Sr. made a motion 2nd Charles Corey Jr.

Peter Bretschneider spoke to the Article and presented a slide show. Eric Pauer moved the question 2nd David Flannery.

SECRET BALLOT

YES- 95 NO-85

MOTION PASSED

9.) To see if the Town will vote to raise and appropriate the sum of **\$60,000** for the purpose of road/bridge improvements, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2020.

Brendan Denehy made a motion, 2nd Charlie Corey

HAND VOTE- YES

MOTION PASSED

10) To see if the town will vote to raise and appropriate the sum of \$18,997 for the purpose of expanding one part-time library position to full-time (35 hours/week). If approved, this will allow the library to offer six additional open hours weekly. *If passed, the amount raised will be incorporated into the library's*

operating budget for accounting purposes. Helen Ballou made a motion 2nd Webb Scales

Edward Cook spoke to the Article. John Liska moved the question 2nd Jim Murphy

HAND VOTE- NO

MOTION FAILED

11) To see if the Town will vote to raise and appropriate the sum of **\$10,000** for the purpose of funding an update to Brookline's town history (from 1914 to the present), which will be completed in time for the town's 250th anniversary in 2019. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2020. Brendan Denehy made a motion 2nd Charlie Corey. Brendan Denehy spoke to the article.

HAND VOTE

YES-61 NO-60

MOTION PASSED

12) To see if the Town will vote to raise and appropriate the sum of **\$3,735** from the unreserved fund balance to be deposited into the Ambulance Service Expendable Trust Fund and to authorize the Selectboard and Ambulance Director as agents to expend as needed. Rena Duncklee made a motion

2nd George Foley. Judy Cook spoke to the Article

HAND VOTE

MOTION PASSED

13) To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Brookline Selectboard and Local 3657 of the American Federation of State, County, and the Municipal Employees, AFL-CIO Brookline Police Officer's Union which calls for the following increases (decreases) in costs at current staffing levels:

Estimated Cost

<u>Year</u>	<u>Increase/(Decrease)</u>
2015	(\$2,281)
2016	\$2,029
2017	\$5,611

If passed, the associated cost items will be incorporated into the police and personnel operating budgets for accounting purposes. The impact on 2015 budgets would be an increase in the police budget of \$21,838, a reduction in the health insurance budget of \$28,318, and an increase in the NH Retirement budget of \$4,199, for a net cost savings of \$2,281.

Sue Adams made a motion 2nd Rena Duncklee. Sue Adams spoke to the Article.

HAND VOTE

MOTION PASSED

5.) To see if the Town will vote to raise and appropriate the sum of **\$80,000** to be expended at the discretion of the Selectboard in opposition to the proposed Northeast Energy Direct high pressure gas pipeline and/or to minimize the impact thereof on the land and people of the Town, including, but not limited to, expenditures for legal representation and consultants, land use planning and consultation, public information purposes, administrative and court filing fees, participation in multi-town coalitions, and any and all other expenses reasonably related to opposing said pipeline project and/or mitigating the effects thereof. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2020. To see if the Town will vote to raise and appropriate the sum of **\$80,000** to be expended at the discretion of the Selectboard in opposition to the proposed Northeast Energy Direct high pressure gas pipeline and/or to minimize the impact thereof on the land and people of the Town, including, but not limited to, expenditures for legal representation and consultants, land use planning and consultation, public information purposes, administrative and court filing fees, participation in multi-town coalitions, and any and all other expenses reasonably related to opposing said pipeline project and/or mitigating the effects thereof. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2020.

Brendan Denehy made a motion 2nd Tad Putney.

Brendan Denahy spoke to the article. State Representative Jack Flanagan spoke to the Article. He said he spoke with some people from PSNH they told him they have a competing natural gas pipeline that is already in the ground in Connecticut, Massachusetts and part of New Hampshire. It's called Spectra Pipeline. He said he talked at length with them. Mr. Flanagan said he wrote a letter to the Federal Energy Regulatory Commission and copied to the Senate President, Speaker of the House, the Governor and the Washington contingent and for people that don't know, I'm also the Majority Leader in the house. The letter was sent, signed by State Rep for the towns of Brookline & Mason. He said it gave FERC another option because this other pipeline services 60-70% of the existing power generators in New England. Mr. Flanagan said as soon as he sent the letter out, Kinder Morgan wanted to meet with him. He met with them and said nothing in his letter was incorrect. So what he is trying to do, is not to necessarily advocate for the number that Brendan is but , if we can make things difficult for them, then they might not want to bring their pipeline up thru here, They might want sell it to this Spectra Pipeline. Mr. Flanagan said that even if these power generators take place in New Hampshire, it's all bought out of Connecticut so when you think about electricity and natural gas you really don't focus on where it's generated because it's all sold out of Connecticut. So just getting this natural gas to these generating facilities will bring down our electric rates at some point in time. People at the state, including myself, are starting to work on things. Mr. Flanagan stated the letter he wrote sent ripples thru Kinder Morgan, enough to want to meet with him.

HAND VOTE

YES- 80 NO-39

MOTION PASSED

14) To see if the Town will vote to adopt RSA 31:19, to allow the Selectboard to accept gifts, legacies and devises without further action by the Town. This article will remain in effect until rescinded.

Darrell Philpot made a motion, 2nd Rena Duncklee. Darrell Philpot spoke to the Article

HAND VOTE

MOTION PASSED

15) To see if the Town will authorize the Selectboard to facilitate the implementation of revisions to an existing development plan relating to Canney Hill Estates by authorizing the Selectboard to execute any necessary documents to convey easements and other interests previously given to the Town by the developer which have been superseded by the revisions to the development plan, all as indicated in the plan recorded in the Hillsborough County Registry of Deeds as Plan #38007.

Sue Adams made a motion 2nd Rena Duncklee. Sue Adams & Tad Putney spoke to the spoke to the article.

Alan Rosenberg spoke on behalf of the Plannig Board. He said several years back, the town voted to rescind the growth management ordinance that was in place so the discussion about trying to limit growth is a double edge sword. From a Planning board prospective, as long as a lot meets the requirements set out by the ordinances and regulations as approved by the town, the planning board has no authority to reject a plan based on feeling. Mr. Rosenberg said there was a reconfiguration of the road that enabled this lot to be reconfigured from a single lot and divided further into four lots. There is a retention basin to handle storm water. Its basically being moved from one side of the road to the other.

HAND VOTE

MOTION PASSED

16) To see if the town will vote to adopt RSA 41:14-a, to allow the Selectboard to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote.

Brendan Denehy made a motion 2nd Rena Duncklee. Brendan Denehy spoke to the article.

HAND VOTE

MOTION FAILED

17) (By Petition) “Shall we impose a 365 day moratorium on any interstate gas pipeline projects within the Town of Brookline? The moratorium shall be effective immediately upon the vote and shall include, but not be limited to, land acquisition, surveying, tree removal, or any physical alteration of any land within the Town of Brookline intended for pipeline construction or development.”

Darrell Philpot made a motion 2nd John Liska

Rui Loura made a motion to amend to read “Shall we impose a moratorium on any interstate gas pipeline projects within the Town of Brookline? The moratorium shall be effective immediately upon the vote and shall include, but not be limited to, land acquisition, surveying, tree removal, or any physical alteration of any land within the Town of Brookline intended for pipeline construction or development

2nd Eric Pauer

HAND VOTE

AMENDMENT PASSED

The discussion continued on this article. Darrell Philpot said that even though our legal counsel has advised us that these petitions would have no effect, it’s still part of the political process to have folks voices heard. We have followed the process and brought the petitions forward. I think we should go thru the motions whether or not they are going to have a legal intended effect they do have an effect on the political process from a participation point of view.

HAND VOTE

MOTION PASSED

18) (By Petition) “Shall the Town of Brookline vote to oppose approval by the Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Gas Pipeline Company, LLC (a Kinder Morgan Company) as part of the Northeast Energy Direct Project because the proposal is inconsistent with the basic tenet of individual property rights whereas if approved, Tennessee Gas Pipeline Company, LLC shall have the power to force private property owners to give up rights under Eminent Domain proceedings in order to create a new corridor for the installation of the Pipeline project.” George Foley made a motion 2nd Tom Humphreys

HAND VOTE

MOTION PASSED

19) (By Petition)) “Shall the Town of Brookline vote to oppose approval by the Energy Facility Site Evaluation Committee of the construction and installation of a natural gas pipeline by Tennessee Gas Pipeline Company, LLC (a Kinder Morgan Company) as part of the Northeast Energy Direct Project because the proposal is inconsistent with the Town’s goal of protecting and preserving its aquifers, drinking water including community and private wells, wetlands, streams, and other bodies of water. In addition, the proposal to extract water to use in drilling or other operations, whether from a body of water or well, is inconsistent with the Town’s goal to protect such waters.”

Christine St George made a motion 2nd Loring Webster

HAND VOTE

MOTION PASSED

- 20) To see if the Town will vote to accept the following legacies:
The sum of \$300 for the perpetual care of the Tyrell Lot #78A in Pine Grove Cemetery.
The sum of \$600 for the perpetual care of the Kaplan Lot #346 in Pine Grove Cemetery.
The sum of \$1,200 for the perpetual care of the Dwyer Lot #351A in Pine Grove Cemetery.
The sum of \$300 for general cemetery maintenance (Dupont Lot #343C) in Pine Grove Cemetery.
The sum of \$900 for general cemetery maintenance (Flanagan Lot #350) in Pine Grove Cemetery.
John Liska made a motion 2nd George Foley

HAND VOTE-YES

MOTION PASSED

- 21) To transact any other business that may legally come before said meeting.
Eric Pauer wanted to talk about Articles 17, 18 & 19 that we just passed. I would urge that the Selectmen at least let the leadership know at the state level and congressional leaders and senate leaders that we made these votes so that our voices are heard beyond this meeting and report this to the folks in Concord.

HAND VOTE YES

Ann Somers made motion to adjourn 2nd Judy Cook. The meeting adjourned at 11:15pm

Monies raised and appropriated-\$4,922,763.00

Respectfully submitted,

Patricia Howard-Barnett
Brookline Town Clerk

**BROOKLINE AMBULANCE SERVICE
2015 ANNUAL REPORT**

AMBULANCE CALL INCIDENT REPORT

Arm/Shoulder/Leg Injury	7	Lift Assist	14
Alcohol Intoxication	1	Medical Alarm	13
Allergic Reaction	6	Motor Vehicle Crash	63
Altered Mental Status	15	Obstetric/Childbirth	1
Breathing Problem	36	Overdose - Drug	3
Burn or Explosion Injury	1	Pain – Abdomen	13
Cardiac Arrest	2	Pain - Chest	17
Cardiac Arrhythmia	3	Pain – All Other	20
CO Poisoning Symptoms	4	Psychiatric/Behavioral	13
Diabetic Problem	3	Police Assist, Check Subject	9
Dizziness	3	Seizure	14
Fainting/Syncope	7	Trauma/Struck By	1
Fall	35	Untimely Death	7
Fire Standby/Rehab	7	Unconscious/Unresponsive Person	5
Hemorrhage, Non-Trauma	5	Weakness	3
Home Illness, Fever, N/V/D	14	Other or Unknown Problem	5
Laceration/Cut	12		

TOTAL CALLS IN 2015: 362

DAYS: 129 CALLS (35.6%)

NIGHTS: 126 CALLS (34.8%)

WEEKENDS: 107 CALLS (29.6%)

MASON: 97 CALLS (26.8% of total calls)

During 2015 we had a total of 362 calls. The ambulance service has 1 Full Time Paramedic and 1 Full Time Paramedic Director; the other times are covered by volunteers. Our volunteers consist of 5 Paramedics, 4 Advanced EMT's, 10 EMT's, 1 Observer and 3 Apprentices. They receive no compensation for the time they provide to the community. Their time commitment is invaluable to the community and they provide the highest level of care. We are happy to say we have a total of 5 new members since last year. Four of them have completed their EMT training and are fully trained and on the schedule. Our fifth attendant is just finishing up the EMT class and an Apprentice in an EMT class. We are grateful to have new members.

The annual refresher program was held in the fall. Our Paramedics have to take time out of their regular jobs and complete 48 daytime hours of a refresher course. Our EMT members dedicate a full weekend 24 hours Friday night through Sunday night to complete the required training to renew their certification. Thank you all for your time spent on this.

We are always looking for new volunteers. It is a large time commitment to complete the training. However, I would like to note our members have long term service. We provide the training for Brookline residents if you are able to provide the time. If anyone is interested, please feel free to call or stop in at the Safety Complex for more information.

The winter of 2015 was a difficult winter with storm after storm. We would like to thank the Fire Department and Road Agent for their assistance in helping us get to our patients. They did a lot of shoveling and plowing to help us get to our patients and help get them out to the ambulance. We appreciate that the Fire Department is always ready to help out when needed. Throughout the year we have done joint training which has been very beneficial for everyone. I also want to thank the Police Department for their assistance at our ambulance calls. We greatly appreciate having an extra set of hands moving our patients, equipment and to know that they are watching out for our safety at scenes.

The Ambulance is looking to upgrade to a power lift stretcher for our primary ambulance. Due to the high cost of this item we are looking to purchase one with a warrant article. I have applied for a grant for the second power lift stretcher for our second ambulance. We would appreciate your support on this warrant article. Throughout the year we receive donations for the Ambulance Service that are deposited into a trust fund that helps pay for equipment and items for our volunteers. We appreciate all of these donations. These donations are tax deductible.

I would like to thank the members of the Brookline Ambulance for the highest level of care they provide to their patients and for the many hours of ambulance duty they provide days, nights, weekends, and second ambulance calls. And

thank you to their families who support them for the many missed birthday parties, holidays and the many times they drop everything and run out the door for someone in need of assistance. I thank our members for the support I have received as Director. Your support is invaluable.

Respectfully submitted,

Lee Duval, Paramedic
Ambulance Director

ATHLETIC FIELD STUDY COMMITTEE REPORT

In July, the Selectboard formed a committee to study the potential need for additional athletic fields in Brookline. Here is a summary of the committee's resulting work:

- Six-member committee met every two weeks from July through November
- **Committee's Research:**
 - Reviewed typical space needs (acres) for various athletic fields
 - Revisited Brookline's last effort for adding fields (2005)
 - Compiled an inventory of current town/school fields (dimensions, uses, etc.)
 - Contacted 10 area sports leagues to understand field needs today and in the near future
 - Reviewed Brookline parcel map to identify potential lots for new fields
 - Conducted site visits of four town-owned parcels
 - Two town-owned (at Transfer Station and Melendy Pond)
 - Two conservation commission-purchased parcels

(Town counsel advised there were significant hurdles to use parcels bought by conservation bonds/funds for athletic fields; these parcels were eliminated from list)
- **Committee's Findings:**
 - Current fields cannot be expanded easily; new fields to be at a new location
 - Optimal locations for new fields are Lot C-12 (transfer station) and B-55 (Melendy Pond) as no acquisition costs
 - Only one of 10 organizations contacted noted a need for additional fields (HB Cavs Soccer); additional fields would reduce current overcrowding during their practices
 - Next step in pursuing new fields would have the following estimated costs:
 - \$1,500 for conceptual plan by an engineering firm
 - Approximately \$30,000 for engineering, permitting and construction estimates (presuming two rectangular fields)
- **Committee's Recommendations:**
 - Insufficient need demonstrated to pursue more fields today
 - Selectboard should consider adding to next year's Capital Improvement Plan
 - Committed group of residents to lead the effort is key to a successful project

- **Committee's Recommendations:**

- Future effort should involve the Conservation Commission to pursue multi-use facilities incorporating fields, trails, playground, gazebo-like structure for concerts, etc., and parking
- Consider seeking assistance for preliminary field development costs from future development projects in town

BUILDING INSPECTOR'S REPORT - 2015

<u>Type</u>	<u>Number</u>	<u>Dept.</u>	<u>Revenue</u>
New single family homes	22	BD	\$14,111.93
New electrical issued with building permits		BD	Included w/new BP
New plumbing issued with building permits		BD	Included w/new BP
New HVAC/mechanical issued with building permits		BD	Included w/new BP
New two family homes	0	BD	
New commercial building	0	BD	
Additions/alterations residential	60	BD	\$6,514.78
Additions/alterations commercial	0	BD	
Garages/barns	2	BD	\$480.00
Sheds	8	BD	\$320.00
Pools, above and inground	8	BD	\$620.00
Decks/porches	13	BD	\$1,638.80
Plumbing	18	BD	\$1,415.00
HVAC/mechanical or gas fitup	32	FD	\$1,345.00
Electrical	98	BD	\$5,063.00
Masonry/chimney	3	FD	\$130.00
Driveways	0	BD	
Fire sprinklers residential	1	FD	\$250.00
Fuel tanks - propane & oil	54	FD	\$1,910.00
Signs	2	BD	\$70.00
Early start, extend permits and postage fees		BD	
Reinspection fees		BD	
Demolition only	4	BD	\$145.00
Airplane hangar		BD	
Records from archives		BD	
Temporary housing		BD	
Fines/etc.	8	BD	\$475.00
Total:	333		\$34,488.51
Septic plans reviewed, new	22		
Septic plans reviewed, amended	6		
Septic plans reviewed, replacement	<u>15</u>		
Total:	43		

BROOKLINE CONSERVATION COMMISSION

2015 Year in Review

This past year was primarily focused on maintenance of existing conservation land and the fighting of invasive species, both on land and in our waters, although we did manage to fit in a few leisure events!

Two locations in town have received improvements from generous volunteers. First, a small cabin in the Palmer-Bartell Preserve received some much needed maintenance and brush clearing around the perimeter of the cabin. This is a great location to take shelter from the elements during an outing, or just pop in to enjoy the view of the pond and the rail trail across the way. If you have not discovered the trails in this part of town, now you have another reason! This site can be accessed via our parking lot on Rt. 13 (near Hood Rd.), hiking straight down the Bartell Trail, then take a left turn (south) on the rail trail. Our second property that received a facelift is Camp Flannery off of Cleveland Hill Rd. This parcel and cabin are part of our Talbot-Taylor Preserve. It received a clean-up and the creation of an outdoor seating area, as part of an Eagle Scout project.

A huge THANK YOU to everyone in town that contributed to the 2015 Spring Town Clean-up. This year there was a lot of enthusiasm about this annual event, and lots of blue bags were filled. To those individuals and groups that assisted in the cleanup effort, thank you for helping to make Brookline beautiful! If you missed your chance to be a part of it, there is always next year!

Japanese Knotweed Removal

Japanese knotweed is a herbaceous invasive plant that had unfortunately become established at our Palmer-Bartell parking area, on Rt. 13 near Hood Rd. On June 6, a small group cut vegetation and smothered the area with a tarp - mowing is not recommended as it can spread this invasive plant even more within the area. This tarp was then covered by wood chips to anchor it and suppress future knotweed growth. Over time we hope to eradicate it from this area. This and numerous other invasive plants are present on BCC land, as well as private land in town. Please consider identifying those plants that are not wanted in NH.

June Hike Recap

A small group joined us on June 13 for a hike through Hobart-Fessenden Woods and a visit to one of our local historic treasures, the Stonehouse. The Stonehouse itself is on private property but directly abuts this large parcel of BCC land. Our leisurely group was able to walk there roundtrip and explore in 2 hours time. If you missed our hike, consider adding it to your list of possible local outings. For anyone deciding to make the trek there, or anywhere else on BCC lands, please be sure to enjoy it, take photos, and leave it as you found it or better! Our group packed out a lot of trash from this popular woods hang-out. Be responsible and don't litter!

Cider Mill Pond Trailhead

Have you notice our beautiful new sign on Rt. 130 near Bohannon Bridge Rd.? This sign was built and erected as part of another Eagle Scout project. We hope the sign, along with the parking area and kiosk, will pull people into the Hobart-Fessenden Woods. Moose prints have been seen within a mile of the kiosk...can you find them?

Melendy Pond Trails

Due to illegal use along the trail system in this area, gates will be installed at trailheads on Old Milford Rd and Hood Rd. Wheeled motorized vehicles have caused trail damage that is costly to repair. Please use caution once these gates are installed, and note that reflective items will mark the gates.

Alewife in Lake Potanipo

This is the second year of a multi-year reintroduction project of this historically occurring migratory fish. To date, the second year appears successful and the project has gained the interest of research scientists at the University of Massachusetts-Amherst. Lake Potanipo is a rare find in southern New England with its largely forested shore and predominantly undisturbed tributaries feeding it. This group is processing genetic information from this year's adult Alewife's stocked into the lake, and will be periodically sampling the lake with nets to determine spawning success and gather information about the lake's overall fish species structure.

Brookline Pipeline Task Force

Kinder Morgan's Northeast Energy Direct (NED) pipeline is slated to affect several parcels of BCC land. The BCC continues to have one official representative on the Task Force to represent BCC wants and needs during this process. In August, our board voted to sign a Regional Conservation Commission letter opposing this pipeline, as it will take land from several of our town parcels. Any Brookline residents concerned with this project, and how it will affect BCC lands, are welcome to contact us.

Illegal Activity - Dumping and Motorized Vehicles

Brookline Police Department fined 2 individuals \$400 EACH for illegal dirt bike activity; hopefully that will be the last. This summer has been a busy one for illegal activity on our town land including trash dumped at parking areas and motorized dirt bikes riding trails not permitted for their use. We can't watch every acre of land or monitor every mile of trail constantly, but some do get caught. We rely on help from everyone in town to keep our land and trails managed, please report any illegal behavior to the town or law enforcement in hopes of curtailing these actions.

Milfoil Treatment

We cringe every summer when Lake Potanipo and Melendy Pond are surveyed for this aquatic, invasive milfoil plant. Thousands of dollars have been spent trying to keep this plant in check, and this year is no different. Some years growth is moderate, as this year was in Lake Potanipo, and some years it is heavy, as we're experiencing in Melendy Pond this year. As always we are working with state officials, as well as specialized contractors that use one of two methods to keep this plant at bay and our waterbodies healthy. Methods include physical plant pulling by Diver Assisted Suction Harvest (DASH) and herbicide treatments, and sometimes both. Each method is costly and we would love to see the day when this plant is eradicated from our town's waterbodies. To do your part, be vigilant of boats put into, and taken out of, our town's waters. All plant material should be removed from boats entering or exiting the water, this holds true for all boats at all times!

Beavers and Flooding

BCC members Buddy Dougherty and Tom Rogers, Selectboard member Brendan Denehy and town resident Matt Sawyer installed a "Beaver Box" on a recently constructed dam in Stickney Brook. The dam, located on Town Conservation Land, could have caused water to reach a nearby neighborhood. Installing the Beaver Box will help ensure that the water continues to flow inward despite the best efforts of the beaver. A special thanks to Brendan for the use of his boats to ferry the box and crew out to the dam!

Ghost Train Rail Trail Race Series

Every October, we co-host this trail running race series along with the Milford Conservation Commission. This year close to 300 runners will start out on the morning of Oct. 24 and run an ultramarathon distance of 30-100 miles within a 30 hour time limit along the rail trail between Camp Tevya and Milford DPW. This ultra race has sold out for several years! The following day a 15 mile race is held along the same rail trail course, and this year there is a new 2-person relay option as well. Even though the race organizers are just a handful of volunteers, we find the work incredibly rewarding as this race grows every year and has become our single-most important fundraiser. Last year our organization was able to raise approximately \$7,000 that will go back into the rail trail system. If you or your organization have any interest in running this race or volunteering throughout the weekend, please contact us or register online at:

<https://sites.google.com/site/ghosttrainrailtrailrace/home>

Camp Tevya Trail Access

Camp Tevya is very generous with our town and allows access throughout their trail system when camp is closed, approximately Labor Day through Memorial Day. As this is private property providing a wonderful asset to our town, we want to remind all users, whether walkers, runners, bikers, dogwalkers, equestrians or snowmobilers, to respect their property and obey any signs within.

This resource is one enjoyed by many and we would hate to see it ruined by a few.

Wear Hunter Orange

To all users of our trails, please remember that our forests are multi-use with various hunting season's starting in the fall and carrying over into winter. Please be aware that hunting is permitted on the majority of our lands. Be safe and wear hunter orange, and don't forget that your animals should too!

Trail News in Hobart-Fesenden Woods

Improvements continue in this area of town between Rt. 130 and Rocky Pond Rd. Through generosity of the Brookline Icebreakers Snowmobile Club, trail improvements were carried out this fall. These include trail maintenance near the Cider Mill Pond Trailhead, a trail re-route just north of Sawtelle Rd., and a new bridge constructed in the northwest corner just south of Hobart Hill Rd. While these are all larger projects, remember that anyone can assist us with trail maintenance. A simple walk in the woods while removing fallen branches within the trail is an easy way for anyone to contribute.

National Park Service Study Grant Awarded

In October, we were awarded consultation assistance from the National Park Service (NPS) Rivers, Trails, and Conservation Assistance Program. By working together with NPS, we are hoping to create a handicap accessible trail system along the Nissitissit River. We are hoping that guidance from this program will aid us in moving this project forward for all to enjoy.

Birdfeeders in winter

As per the NH Fish & Game recommendations, backyard birdfeeders can safely be put out in the months of December through March. Although weather dictated, usage during these cold-weather months should safeguard your backyard from becoming a black bear attractant.

To volunteer or get more information about any of our projects or lands, please contact Kristen Austin at kristen@brookline.nh.us or call 603-673-8855 x 216. Find us on the town website at www.Brookline.nh.us or on Facebook at www.facebook.com/BrooklineConervationCommissionNH.

2015 ECONOMIC DEVELOPMENT COMMITTEE - *THE YEAR IN REVIEW*

Since chartered in April 2012, the Economic Development Committee (EDC) has met once a month and continued to have successful interactions with Brookline business owners and organizations.

The EDC had a very busy year organizing two very successful events that will be repeated in 2016. Both provided valuable opportunities for local businesses to promote themselves.

The first *Chili-Chowder-Soup Cook-Off* was held in February at the Event Center. Restaurateurs and Amateurs competed by cooking their best creations. Residents and area visitors kept coming to sample the wonderful concoctions until the very last minute. It was a fun and “delicious” time. The *Second Annual Cook-Off* will be on Sunday, February 21st 2016 from noon to 3:00 pm.

Small towns can accomplish great things! The first *Brookline Bridal Show* took place in October and was very successful. 34 exhibitors set up amazing booths for future couples, their families and friends to visit during the 4-hour long show that welcomed over 100 guests.

The *Brookline Bridal Show Facebook page* was created for the event. The Bridal Show had everything for future couples to prepare for their big day: Gowns & Accessories, Flowers, Limo, Makeup, Honeymoon, Photography, Venues, Catering, Jewelry, Photobooth, Gifts, Rentals, Wellness, Hairstyle, and more. The Brookline Bridal Show had some of the best vendors in the area. The EDC has already scheduled the *second Brookline Bridal Show* that will be held on Sunday, October 2nd, 2016 from noon to 3:00 pm.

The EDC continued working on promoting the *Brookline Chapel* and set up an Open House on the same day the Bridal Show was held. A few visitors decided to reserve the Chapel for their wedding ceremony. The “*Wedding Guide*”, which was created a couple of years ago, includes pictures of the edifice and of a “real” wedding ceremony. The guide provides all the necessary steps in order to get married in New Hampshire. The wedding guide is available at the Town Hall and on the Brookline website.

Did you know? The Chapel is also available for many other types of events or celebrations such as christenings, concerts or art expos.

A *short video* on the chapel was created and can be viewed on the *Brookline Bridal Show Facebook page* and on the Brookline website.

In order to keep Brookline residents and businesses informed of our efforts, the EDC publishes a quarterly *Newsletter* that is distributed to all post office routes and boxes. Many businesses, organizations and committees have offered their support by providing articles and photos – Another great way to put their name out there and get some “publicity”. The newsletters are all available on the Brookline website which is being viewed by many people and organizations outside of Brookline. We want them to know what a great town Brookline is to live and work.

This year again, the “*Welcome Packet*” with valuable information about Town services, boards and committees, clubs, and local resources has been offered to all new Brookline residents. Many Brookline entrepreneurs are taking the opportunity to advertise their business by providing coupons and promotional materials that are included in the packet. Since their creation in 2013, the packets have received many positive comments. Welcome Packets are available at the Town Hall.

The Committee renewed its membership with the *Souhegan Valley Chamber of Commerce*. Again this year, the Town of Brookline, represented by the EDC, was among the numerous exhibitors at the *Southern New Hampshire Business Expo*, which took place in November at the *Hampshire Dome* in Milford to promote the Town and its businesses. Brookline business owners took this opportunity to let the EDC display their brochures, business cards, and other promotional materials. The Expo, held on a Saturday, attracted a very large crowd of visitors and the EDC booth was busy all day long. Our presence was valued by many Brookline residents and business owners as well as by many visitors from surrounding towns.

The EDC encourages Brookline businesses to get involved and contribute to the economic development of our wonderful town by attending our meetings and sharing your ideas.

By working together, we can achieve great things!

On behalf of the current Economic Development Committee:

Susan Adams, Selectboard

Eric Bernstein, Planning Board & Business Owner

Donna Marsh, Realtor

Ron Pelletier, Planning Board & Business Owner

Tad Putney, Town Administrator

Valérie Rearick, Town Planner

Steve Russo, Realtor

Gale Taylor, Finance Committee & Business Owner

***“Promote balanced, long-term economic development,
which reflects and enhances the character of our community”***

BROOKLINE EMERGENCY MANAGEMENT 2015 ANNUAL REPORT

I am happy to announce we had no major power outages in 2015. The winter of 2015 was difficult for everyone with storm after storm and they just kept getting bigger!

During 2015, Emergency Management, with cooperation of the road agent and staff, was able to get reimbursement for the January 26th blizzard. This resulted in reimbursement in the amount of \$19,593.00 to the Town of Brookline. We have just been notified the town is eligible for an additional \$369.23 for costs associated with the blizzard.

Brookline CERT is our Community Emergency Response Team. Our members are active in helping the town during emergencies by staffing the Emergency Operations Center and doing welfare checks as needed. They also assist with traffic details for the schools, parades and assist with our blood drives. CERT meets monthly. CERT is looking for some volunteers to help out with the many events we participate in.

Remember, in the event of an emergency, be prepared to be without power for at least 72 hours. Information on readiness is available at ReadyNH.gov. If you do not get Code Red messages and would like information during a storm or emergency, please sign up for Code Red on the Town website homepage. We also have a facebook page named Brookline Emergency Management Agency NH. This will provide readiness information and local updates. The state of NH has launched an app for android phones and iPhones. If you would like information it is available at NHAlerts.

Please keep your street numbers visible for all Emergency Services. In the event of an emergency, time is of the essence and you do not want any delays due to improper markings. Remember, with heavy snow numbers can be covered.

The Emergency Management Director works closely with the Police and Fire Departments on the RMMS and CSDA Safety Committees throughout the year. We will continue this effort in the future.

Brookline CERT is looking for volunteers to assist with town emergency situations and health emergencies. If you are interested, please contact me at 672-6216.

Respectfully submitted,

Lee Duval
Emergency Management Director

FINANCE COMMITTEE REPORT

The overall proposed budget for the Town of Brookline is doing very well. The increased growth of 2.67% has been well managed. The primary driver to the increase is for the most part driven by contractually mandated salary increases as all other cost categories are either flat or declining. The Brookline School District budget is flat.

This is the result of the hard work by all of the departments in maintaining cost control, finding innovative ways of purchasing equipment, seeking competitive solicitations, interdepartmental/committee collaboration and the development of a six-year maintenance plan for all of the town buildings.

It is with this solid foundation that we will build upon the success of the recent years. The Brookline Finance Committee is looking forward to 2016 with investigations into potential solar power for town buildings, increasing recycling which will reduce the cost of the transfer station operations, further collaboration, and continued volunteerism.

BROOKLINE FIRE DEPARTMENT 2015 Town Report

In April of 2015, Esther Joki retired from the Brookline Fire Department after providing us with 55 years of dedicated service and lots of laughter. Unfortunately, Esther lost her battle with cancer in September of 2015. She is sorely missed by all.

In November of 2015, retired Chief George Farwell passed away. George was a Fire Department member for 27 years. Each time we use our 1919 Model T, we are reminded of the hard work George put into painting it.

In early January of 2016, we had two long-term members retire from the Brookline Fire Department. We would like to thank Assistant Chief Scotty Knowles for his 11 years as full-time Fire Inspector/Fire Prevention Officer and for his total of 35 years of dedicated service to the Brookline Fire Department. We would also like to thank Firefighter Paul Hakala for his 31 years of service on the Brookline Fire Department. We wish both of them well in their retirement.

Homeowner's fire insurance premiums are based on a rating of the Brookline Fire Department by the Insurance Services Office, or ISO for short. This year the Brookline Fire Department worked on improving our rating by the ISO in order to decrease homeowner's fire insurance premiums. Homeowners should begin to see the effects of this by March or April of 2016. Throughout the year we plan additional improvements which will better our ISO rating and continue to decrease homeowner's fire insurance rates.

We would like to thank all of the following for our continued close and successful working relationships: Brookline Ambulance Service, Brookline Police Department, Road Agent Jerry Farwell and his crew, the Brookline Selectboard, Rena Duncklee, Tad Putney, and Romeo Dubreuil. It is the collaboration of many, many individuals that allows us to best meet the needs of our town's residents.

Thank you to Mrs. Polly Duprez for continuing to be a great secretary, to the Board of Fire Engineers, to JP Royea for keeping our fire station clean, and to the Brookline Fire Association for your fundraising efforts and support.

On September 28th, 2015, the Brookline Ambulance and the Brookline Fire Department attended the New Hampshire Fire and EMS award ceremony to accept awards for the fire at 30 Laurel Crest Drive on June 24, 2014. The Class 2 Medal of Valor was awarded to Asst. Chief David Flannery, Lt. Jean-Paul Royea and Firefighter Philip Soletsky. The Unit Citation was presented to Chief Charles E. Corey, Sr., Asst. Chief David Flannery, Captain Scott Boggis, Lt.

Jean-Paul Royea, Lt. Brian Moore, Lt. Barry Doyle, Lt Charles E. Corey, Jr., FF Steven Whitcomb, FF Paul Bourassa, FF Jonathan Boyle, FF Peter Bretschneider, FF James Boyle, FF Paul Knightly, FF David Cook, FF Joseph Cooper, FF Timothy Brown, FF Richard Montgomery, FF Meaghan Fricke, FF Paul Hakala, and FF Philip Soletsky.

We would also like to thank the residents of Brookline for your continued support at our annual Barbecue, Duck Race and other fund raising events.

A very special thank you to our member’s families for their continued support at our fire calls, fundraisers and for the many hours of missed family time, interrupted nights, weekends and holidays, allowing us to provide a vital service to our community.

We would like to thank the tax payers of Brookline for their support at last year’s Town Meeting on hiring a full-time Fire Chief.

This year we would ask for your support on Warrant Article #5 for new radio equipment for the radio towers, mobile truck mounted radios and portable radios. The new equipment will widen our town-wide radio coverage up from only 78 percent coverage to 97 percent coverage and will bring us into to compliance with NFPA 1221. The new equipment will also support the Police and Ambulance frequencies and improve inter department communications during emergency situations.

Respectfully submitted,

Charles E. Corey, Sr., Fire Chief

The Board of Fire Engineers:

David Flannery, Asst. Chief

David Joki, Asst. Chief

David Santuccio, Captain

Name	Title	# Years Service	Certifications
Charles Corey, Sr	Fire Chief	38	Career
Scott Knowles	Asst. Chief/Inspector	35	Career
David Flannery	Assistant Chief	16	
David Joki	Assistant Chief	27	Level III
David Santuccio	Captain	18	Level I
Scott Boggis	Captain	17	Level I
Esther Joki	Radio	55	
Sheryl Corey	Radio	32	

<u>Name</u>	<u>Title</u>	<u># Years Service</u>	<u>Certifications</u>
Company 1			
Jean-Paul Royea	Lieutenant	8	Level I
Steve Whitcomb	Firefighter	24	Career
David Ricard	Firefighter	5	Level II
Michael Wenrich	Firefighter	1	Level I
Tyler Pelletier	Firefighter	New	
Company 2			
Shawn Ricard	Lieutenant	9	Level II
Richard Montgomery	Firefighter	13	
James Boyle	Firefighter	21	
Paul Bourassa	Firefighter	24	Level I
Timothy Brown	Firefighter	4	Level II
Company 3			
Barry Doyle	Lieutenant	14	Level II
David Cook	Firefighter	5	Career
Joe Cooper	Firefighter	15	
Jonathan Boyle	Firefighter	8	Level I
Joe Delpapa	Firefighter	10	Level II
Meaghan Fricke	Firefighter	13	Level II
Company 4			
Colin Shea	Lieutenant	7	Level II
Peter Bretschneider	Firefighter	19	Level I
Phil Soletsky	Firefighter	13	Level I
Paul Knightly	Firefighter	8	Level II
Company 5			
Brian Moore	Lieutenant	13	Level I
Paul Hakala	Firefighter	31	Career
Richard Gribble	Firefighter	1	Level I
Rob Danckert	Firefighter	2	
Company 6			
Charles Corey, Jr.	2 nd Lieutenant	6	Level I
Francis Gavin	Firefighter	1	Level I
Michael Gorgoglione	Firefighter	1	
Daryl Pelletier	Firefighter	New	
Cole Boggis	Jr. Firefighter	1	

Fire Calls

The Brookline Fire Department responded to a total of 257 calls, which resulted in a total of 2,500 firefighter hours through November 30th, 2015, and 1,206 Training hours. The following is the breakdown of the calls.

House/Structure	3	CO Detectors	15
Chimney	2	Brush/Illegal Burn	11
Public Assist	6	Water/Ice	5
Car Accidents	39	Mutual Aid Given	33
Wire/Trees	14	Alarm Activation	49
Gas/Propane/Oil	4	Electrical	1
Other	21	Mutual Aid Received	4
Car Fire	1	Smoke Check	8
Assist Ambulance	18	Service Request	21
Assist Police Dept	6		

In 2015, there were 162 Seasonal Burn Permits issued. The Seasonal Permits may be renewed during the week at the Brookline Fire Station and expire December 31, 2016.

Anyone wishing to obtain a Seasonal Burn Permit for the first time may contact Chief Corey.

Fire Inspections

Business Inspections/Re-Inspection			
/Assembly Permits	68	Wood Stove	3
Stand-alone Heater	5	Day Care	2
Fuel Storage	47	Foster Care	2
Wood Fireplace/Insert	2	Pellet Stove	3
Gas Dryer	3	Gas Generators	12
Gas Furnace	21	Schools	4
Hot Water Heater	23	Chimney	3
Gas Stove	13	Attic Furnace	2
Gas Fireplace	8	Plan Review	1
Gas Piping	25	Pool Heater	2
Oil Furnace	7	Snow Safety Inspections	15
Smoke Detectors	8	Fire Pit	1
Cistern	1	Accessory Dwelling Unit	2
Fire Hazard Inspection	1		

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The ability to obtain fire permits on line was initiated in 2015. Approximately 120 towns participated in the online system with over 4,000 permits issued. To obtain a permit on line visit www.NHfirepermit.com. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

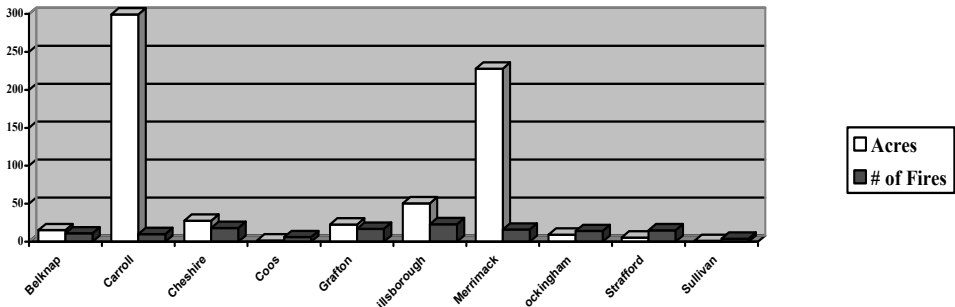
This past fire season burned **661 acres** which was the most recorded since 1989 when 629 acres burned. The fire season began in early April with the first reported fire occurring on April 8th. The largest fire was the 275 acre Bayle Mountain fire in Ossipee. This fire started on May 5th and burned for several days. The Bayle Mt. fire was also the largest individual fire in NH in over 25 years. There were also a number of other sizable fires in May which definitely kept NH's wildland firefighting resources stretched to the limit. These larger fires increased the average wildland fire size to 5.12 acres. As usual our higher fire danger days correlated well with the days that there were fires actually reported. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting capability was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2015 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

2015 FIRE STATISTICS

(All fires reported as of November 2015)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	15.3	11
Carroll	299.5	10
Cheshire	27.6	18
Coos	1.6	6
Grafton	22.6	17
Hillsborough	50.6	23
Merrimack	228	16
Rockingham	9.2	14
Strafford	5.5	15
Sullivan	1.1	4



CAUSES OF FIRES REPORTED

		Total	Fires	Total Acres
Arson	7	2015	134	661
Debris	17	2014	112	72
Campfire	13	2013	182	144
Children	3	2012	318	206
Smoking	12	2011	125	42
Railroad	0			
Equipment	6			
Lightning	5			
Misc.*	71	(*Misc.: power lines, fireworks, electric fences, etc.)		

ONLY YOU CAN PREVENT WILDLAND FIRE

HOLLIS COMMUNICATIONS CENTER 2015 ANNUAL REPORT

Mission Statement

The mission of the Hollis Communications Center is to promote and insure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center is located in the Hollis Police Station at 9 Silver Lake Road. It is your link to all town services, in emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Manager, Supervisor, 6 full-time and 2 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board. If you are interested in a tour of the Communications Center please contact Manager John DuVarney at 465-2303.

The communications staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason.

<u>Full Time Personnel</u>	<u>Experience</u>
Manager John DuVarney	40 years
Supervisor Robert Dichard	30 years
Communications Specialist Matthew Judge	29 years
Communications Specialist Ross Rawnsley	20 years
Communications Specialist Anna Chaput	27 years
Communications Specialist Robert Gavin	8 years
Communications Specialist Jayne Belanger	13 years
Communications Specialist Rick Nicosia	1 year

<u>Part Time Personne</u>	<u>Experiencel</u>
Communications Specialist Richard Todd	35 years
Communications Specialist Norma Traffic	16 years

In 2014, the Communications Center answered a total of 36,035 calls for service.

The Communications Center is very much committed to keeping our personnel current in training. Training that our Specialists completed this year includes: Call Taking, Basic Radio Traffic, Difficult Callers, Vicarious Traumatization, Hazardous Materials/Fire Dispatch, Active Listening, Water Rescues, Wireless Phones, Burnout, Compassion, Fatigue and recognizing the signs, Leadership Being the Best, Amber Alerts, Missing Children, Courtroom Procedures,

Employee Rights, Active Shooter, and CodeRed. This training program has been very beneficial to all dispatchers.

The Communications Center also provides a Senior Citizen Response Program. This program has proved to be very successful. When you sign up for this program you will be given a specific time to call the Communications Center every day. If we don't receive a call from you we will call your residence. If there is no answer a police officer will be sent to your residence. This program will also give us specific medical conditions that you might have and will assist the medical responders prior to their arrival. If you would like to sign up for this program please contact John DuVarney, Manager Hollis Communications Center at 465-3636.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to Town of Brookline for their continued support.

Respectfully submitted,

John V. DuVarney, Manager

Communications Advisory Board
Police Chief James Sartell, Chairman
Fire Chief Richard Towne
Director of Public Works Thomas Bayrd

BROOKLINE PUBLIC LIBRARY

2015 Annual Report

2015 was a banner year for the Library. In addition to expansion of our enviable collections, improvements were completed to the grounds and the building. The library now sparkles with a new coat of paint, and new roof shingles. An extra electric line was installed to help alleviate the burden on another main line, resulting in fewer brownouts and less internet downtime. Sincere thanks to Brookline residents and officials for your support of the Library.

Patrons downloaded 4,698 digital titles this year, and 137 new library cards were issued, bringing our total membership to 3057. We added 3,415 items to the collection, and deleted 4,056 for a current collection total of 32,736 items. There are 2,030 items now stored in the Annex, and annexed titles were checked out 1,576 times.

The Library offered a remarkable variety of programs, from the history of stone walls to soup and from Sherlock Holmes to jelly-making. Summer Reading was a huge success, with over 150 children and adults participating. The children worked on ambitious goals every week, and earned over 240 quarters, which they donated to local charities they selected.

Staff took part in a variety of professional workshops and online classes. Special recognition to: Julie, one of the first in NH to earn certification as a Paralibrarian; Pat, our ‘supercataloger’ who gets all the ‘good stuff’ out on the shelves so quickly; and Aimee and Bettielue, “Dynamic Duo” of the Children’s Room. The hard work and dedication of all our staff makes Brookline Public Library, as one patron put it, “the best little library in the state!”

The Friends again provided the Library with a variety of museum passes for Brookline patrons. The favorite pass was Boston’s Museum of Fine Art, with the Currier and Squam Lakes Natural Science Center close behind. In addition to the passes, the Friends contributed to Miss Jackie’s Musical Storytime programs, and through their charitable fundraising efforts fully sponsored the Summer Reading Program. Sincere thanks for your unstinting generosity.

Louise Price, who has served the Library and the community for so many years, has decided to cut back a bit on her commitments here, and spend more time with the Red Sox! We will miss your love of the library and your dedication, Louise. Heartfelt thanks for your service.

Sara Rockwell joined the Library board in 2015 as a new Trustee. Welcome, Sara!

The Board of Library Trustees, Library Director Myra Emmons and our talented

staff, joined by our Friends, supporters and volunteers, thank all the good people we've worked with this year. The Library Board appreciates the support of the Selectboard, the Town Administrator and the staff of other town departments. We look forward to an outstanding 2016.

Respectfully submitted,

Ed Cook, Chairman
Steve Russo
David Partridge
Sara Rockwell
Eileen Labak

Brookline Public Library - 2015 Statistics

Annual Service Hours 2,002
 Registered Patrons 3055
 Number of library visits 31,304

Programs & Services

Reference transactions 11,648
 Meeting space use (hrs) 88
 Youth programs 198
 Adult programs 93
 Total programs: 291
 Attendance – Youth 2,077
 Attendance – Adult 2,657
 Total Attendance: 4,734
 Database use(Ancesary, Ebsco, Online Catalog etc)
 Total searches.....26,697

Collections

Print materials (includes 90
 Magazine subscriptions) 28,655
 Audios (books and music) 1,830
 DVDs 2,318
 Museum Passes 14
 Circulating Equipment 16
 (e-readers, Kill-a-watts, telescope etc)

Total locally-owned Collections:	32,833
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Licensed Databases (thru NHSL) 23
 Licensed Database (local) 3
 E-books (through NHDB subscription) 18,305
 Audio Downloadables (NHDB) 7,470

Total Available Resources:.....	58,634
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Brookline Public Library - 2015 Statistics con't

Circulation

Adult materials, all formats 31,405
 Children's materials, all formats 30,140
 Museum Passes 543
 Other: ILLs, ebooks etc 7,722
 Total Circulation: 66,199

Volunteers & Sponsors

Volunteer hours 2595
 Number of Sponsors 30
 Number of sponsored items 182

Library Use Value Calculator (adapted from ALA calculator)

Adult books	13011	18	\$	234,198.00
YA books	4470	16	\$	71,520.00
Children's books	25570	14	\$	357,980.00
Audiobooks	4911	30	\$	147,330.00
Interlibrary loans	543	25	\$	13,575.00
Electronic books	4498	15	\$	67,470.00
Magazines	3814	5	\$	19,070.00
Newspapers	3186	2	\$	6,372.00
Movies	8511	17	\$	144,687.00
Music CDs	215	22	\$	4,730.00
Meeting Room (hrs)	88	25	\$	2,200.00
Ad Program Attendance	2657	18	\$	47,826.00
Ch/YA Prog Attendance	2077	12	\$	24,924.00
Museum Pass Use	543	20	\$	10,860.00
Computer use	2032	12	\$	24,384.00
Database searches	22911	10	\$	229,110.00
Reference assistance	11648	10	\$	116,480.00

Total Value of Library Services Used: \$ 1,522,716.00

Library Treasurer's Report
Brookline Public Library
Account Balances for Year Ending 12/31/2015

Library General Funds

Checking Account

Balance December 31, 2014	\$45,621.17	
Receipts: Town Appropriation	\$222,168.00	
Fines	901.48	
Copy/FAX/Print	160.50	
Donations	\$4,169.49	
Interest Earned	\$36.04	
Grants	\$488.00	
Other Income	\$1,894.66	
Payments: Expenses	\$221,814.77	
Ending Balance December 31, 2015	\$53,624.57	\$53,624.57

Savings Account

Balance December 31, 2014	\$19,590.30	
Receipts: Income	\$0.00	
Interest Earned	\$19.80	
Payments: Expenses	\$0.00	
Ending Balance December 31, 2015	\$19,610.10	\$19,610.10

Total of All Accounts in Hands of Treasurer 12/31/15	\$73,234.67
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David Partridge
Treasurer, Brookline Public Library

**Library Treasurer's Report
Brookline Public Library
Year End Summary 2015**

Income

Donations		
Friends of Library	2,633.68	
Sponsors	1,500.81	
Other donations	<u>35.00</u>	
Total Donations	4,169.49	
Donations (see above)		4,169.49
Copy/FAX		160.50
Fines		901.48
Grants - NH Humanities Council		488.00
Interest		36.04
Lost & Paid		338.74
Media Sales		82.55
Refunds		680.71
Trust Fund		792.66
Town Appropriation		<u>222,168.00</u>
	Total Income	\$229,818.17

Expense

Automation		995.00
Communications		2,946.47
Education		214.00
Equipment		417.98
Equipment Maintenance & Repair		281.95
Health Insurance		8,994.08
Media (see below)		27,753.32
Audio Materials	3,266.88	
Dues and Membership Fees	1,845.00	
Printed Materials	17,772.51	
Serial Subscriptions	1,751.14	
Video Materials	2,967.26	
Media - Other	150.53	
Total Media	27,753.32	
Mileage		648.72
Office Supplies		3,748.39
Payroll Expense		1,163.00
Postage		379.00
Professional Dues, Fees, Etc.		475.00
Programs		5,096.40
Retirement (Employer)		5,614.13
Salaries		151,548.01
SS/Medicare (Employer)		<u>11,539.32</u>
	Total Expense	<u>221,814.77</u>
<u>Net Income</u>		<u><u>8,003.40</u></u>

David Partridge
Treasurer, Brookline Public Library

MELENDY POND AUTHORITY

CASH ON HAND - JANUARY 1, 2015: \$23,776.82

RECEIPTS:

RECEIVED ON LEASES 5,745.00
INTEREST ON DEPOSITS 24.98

TOTAL RECEIPTS: \$5,769.98

EXPENSES:

WATER TESTING AND TREATMENT 4,915.81
ROAD REPAIRS 3,130.90
BANKING EXPENSE 30.00
LEGAL EXPENSE 179.00
POSTAL EXPENSE 19.60
DEMOLITION EXPENSE 7,500.00

TOTAL EXPENSES: \$15,775.31

CASH ON HAND - DECEMBER 31, 2015: \$13,771.49

The assessed valuation of the buildings on the Melendy Pond Authority for 2015 was \$906,300 with an anticipated tax return to the town of \$28,141.

Peter Webb, Chairman
Randolph Haight, Secretary
Russell Haight, Treasurer
Peter Cook
Francis LaFreniere
Carol Anderson-Farwell
Pam Austin, Lessee Representative

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- Posted continuously in a public place from January 1, 2012 until December 31, 2016, and
- Published in the 2011 through 2015 Annual Report.

Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots.](#)



9 Executive Park Drive, Suite 201
 Merrimack, NH 03054
 Phone: 603.424.2240
 Fax: 603.424.2230

Value yesterday. Enhance tomorrow. Plan today.

The NRPC provides comprehensive planning services for local land use, transportation, and environmental planning efforts, and delivers extensive mapping and data assistance utilizing the latest technologies. Membership in NRPC allows communities to access customized services by request as well as resources such as:

- **Transportation Planning:** Grant writing, custom traffic counts and data, transportation modeling, intersection analysis, road safety audits, road surface management, and parking studies.
- **Land Use Planning:** Customized land use board training and materials, draft ordinance and regulation review, special projects and research assistance, fact sheets, guidebooks and educational resources, master plan consultation, and project scoping.
- **Data and GIS Mapping:** Demographic data and analysis, mapping data and standard map sets, GIS community needs assessments, production of annual tax maps and online interactive apps.
- **Environment and Energy:** Group energy purchase for municipal and school facilities, consultation for local Energy Committees, MS4 Permit coordination, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget was comprised of 72% federal funding, 15% local grants, 11% local dues and 1% from the State. Highlights of 2015's regional initiatives of benefit to all communities include:

- **Pipeline and Hazardous Materials Safety:** NRPC was successfully awarded a grant from the U.S. DOT to promote best practices regarding pipelines and land-use planning, to engage local fire/first responders, and to advance public and inter-organizational data exchange.
- **Modernization of the NRPC GIS Database:** NRPC has made a significant investment in upgrades to its GIS architecture. This multi-user environment will improve our data management, development, and QA workflows for parcels, buildings, roads, trails, conserved lands, and critical infrastructure.
- **Regional Pedestrian and Bicycle Plan:** The Plan lays out a vision for a more bicycle and pedestrian friendly region and was guided by a 21-member Work Group made up of local representatives and stakeholders.
- **Nashua Region Water Resiliency Planning Project:** With US EPA grant support NRPC has commenced a regional vulnerability assessment with a focus on community and water infrastructure resiliency in areas at risk for climate change impacts. Focus will be on the FEMA designated 100 and 500 year flood zones and other flood risk locations identified in each municipality's Hazard Mitigation Plan.
- **Ten Year Plan:** NRPC solicited new transportation projects eligible for federal aid funding for consideration in the State's 2017-2026 Plan. 32 projects were evaluated and ranked for submission to NHDOT.
- **Granite State Future:** NRPC concluded its coordination of Granite State Future, the statewide planning collaborative developed to support each of the nine RPCs in their efforts to prepare their regional plans. Final products include the Statewide Snapshot, several Statewide Research Studies, the nine Regional Plans, and essential Planning Metrics for local master plans. (www.granitestatefuture.org/our-plans/)

HIGHLIGHTED BROOKLINE MEMBERSHIP BENEFITS	ESTIMATED VALUE
<p>ELECTRICITY SUPPLY AGGREGATION www.nashuarpc.org/energy-environmental-planning/energy-aggregation</p> <p>NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In 2015, Brookline signed an 8-month contract with a competitive supplier as part of the aggregation.</p>	<p>Brookline savings: \$4,106 (compared to the default utility rate)</p> <p>NRPC Staff Time: 140 hours</p>
<p>HOUSEHOLD HAZARDOUS WASTE COLLECTION www.nashuarpc.org/hhw</p> <p>NRPC staff conducts six HHW collections each year on behalf of the Nashua Region Solid Waste Management District (NRSWMD) to allow residents to properly dispose of hazardous products. Five of the events were located in Nashua and one was held in Milford. Residents of Brookline could attend any of the six events. In 2015, a total of 1,696 households participated in the HHW collections District-wide.</p>	<p>NRPC Staff Time: 500 hours</p> <p>Brookline households served: 59 (3.48% of total served)</p> <p>Single collection event cost savings to NRSWMD: \$16,000.</p>
<p>TRAFFIC COUNTING www.nashuarpc.org/transview</p> <p>NRPC collected NRPC collected traffic counts at 4 locations within Brookline. These counts were collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. The data that was collected included total traffic volume at all 4 locations, and vehicle classification data at 1 location.</p>	<p>NRPC Staff Time: 16 hours</p> <p>Estimated value: \$1,200</p>
<p>TRANSPORTATION PLANNING ADMINISTRATION</p> <p>NRPC maintained the region's Transportation Improvement Program (TIP) and Long Range Metropolitan Transportation Plan. These documents list multimodal projects over a 25-year planning horizon and serve as the source from which specific projects are identified, prioritized and selected for funding through the Ten Year Plan. This is a critical step to ensure federal highway transportation dollars are available to Brookline and the rest of the region. NRPC submitted a new Brookline transportation project for inclusion in the State's Ten Year Plan to construct a southbound left turn land onto Old Milford Rd. 80% of the \$289,000 estimated project cost is eligible for Federal Aid.</p>	<p>NRPC Staff Time: 200 hours</p>
<p>TRANSPORTATION STUDIES</p> <p>NRPC and Brookline participated in a Statewide RSMS pilot program offered at no cost to the Town. NRPC staff evaluated all paved roads in Brookline and uploaded data to a statewide database. Phase 2 of the pilot will continue in 2016.</p>	<p>Estimated Phase 1 value \$5,000</p>

HIGHLIGHTED BROOKLINE MEMBERSHIP BENEFITS	ESTIMATED VALUE
<p>CUSTOM MAPS</p> <p>NRPC created custom maps for Brookline including a proposed NED Pipeline poster, a poster of town-owned lands with wetlands and elevation data to inform recreational planning, and mapping to support Brookline PD.</p>	<p>Estimated staff time: 40 hours</p>
<p>ONLINE GIS www.mapgeo.com/nrpcnh</p> <p>MapGeo, NRPC’s award-winning Live Maps App, is a public-facing resource for property information in the region. Brookline refers traffic to the site from a referral link on the Town’s assessing webpage.</p>	<p>Licensing fee: \$5,000/year NRPC staff time: 72 hours</p>
<p>PROPOSED NED PIPELINE SERVICES www.nashuarpc.org/hot-projects/project-pipeline/</p> <p>NRPC convened an Energy Facilities Advisory Committee in response to the proposed Kinder Morgan pipeline project. The Committee met frequently and compiled primary source materials, hosted expert speakers, completed an environmental impact analysis related to the proposed route, and prepared three comment letters to FERC. NRPC staff created pipeline posters, extracted alignment sheets from the FERC filings, and forwarded information gathered on bi-weekly agency conference calls to affected communities.</p>	<p>NRPC Staff Time: 250 hours</p>

Payments to NRPC

FY 16 Membership Dues:	\$3,973.00
Other Contractual Amounts:	\$0

REPRESENTATIVES FROM BROOKLINE TO NRPC:

NRPC extends its heartfelt thanks to the citizens and staff of Brookline who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Brookline. Special thanks to:

Commissioners: Jill Adams

Transportation Technical Advisory Committee: Tad Putney

Nashua Regional Solid Waste Management District: Jim Solinas, Tad Putney

Energy Facilities Advisory Committee: Tad Putney

Respectfully submitted,

Timothy Roache
Executive Director

2015 PLANNING BOARD REPORT - *THE YEAR IN REVIEW*

The Planning Board's mission is to ensure compliance with Planning and Zoning regulations and ordinances when reviewing site plans and subdivision applications and to provide excellent customer service. The Board also revisits regulations and ordinances to ensure compliance with State and Federal regulations while trying to maintain a balance between the rights of landowners and the residents' vision to maintain the rural character of Brookline.

The Board meets once a month, on the third Thursday. Meetings are open to the public and there is always the option of watching the meetings on TV or the broadcasts live via the internet from the comfort of one's home!

Welcome on Board!

Jill Adams was appointed as an Alternate Member by the Selectboard. Jill jumped right in and chose to sit on the Board for the 3-year term vacant position. **Eric Bernstein** was appointed as a Full Member and he took on the responsibilities of being Co-Chair of the Board.

Town Regulations and Ordinances

The Planning Board, in collaboration with the *Accessory Dwelling Unit Committee*, spent several meetings discussing and revisiting the ***Accessory Dwelling Units ADUs) Ordinance***. Primarily, the amendments clarify that ADUs shall be within or attached to the building which houses it, shall comply with fire alarm system interconnection requirements of the property; the property owner must occupy one of the two dwelling units; in case of change of ownership, the new owner must comply with the entire ordinance; and provide steps that must be taken prior to applying for a special exception.

During the 2012 update of the Brookline Master Plan, residents expressed the desire to see Bed & Breakfast establishments allowed in the Residential-Agricultural District. The Board acknowledged this wish. A new ***Bed & Breakfast" ordinance*** has been developed and the proposed "use" has been added to the "uses permitted by Special Permit" in the R/A district. Amendments to the Zoning and Land use Ordinance will be submitted to voters at the March 2016 town meeting.

In September, the Board revisited the ***"Utilities" section of the Subdivision Regulations*** to clarify that street lighting may be required in any subdivision, especially at the intersection of a subdivision "mean of access*" with an arterial or collector road. Any "mean of access" to a created lot shall have underground utilities. (*includes but not limited to road, way, drive, street).

Cases Reviewed

The Board held public hearings for the following applications:
Paul Andres/Big Bear, 2-lot subdivision – Approved in January
Eleanor Amidon/Cons.Comm. - lot line adjustment – Approved in February
PNP Realty LLC, 2-Unit condominium – Approved in February
Camp Tevya, Gordon House and new septic – Approved in August
Deborah Walz, 2-lot subdivision – Approved in September
Clover Hill Realty Trust, drainage/slope revision – Approved in September
Corey Gregoire, Conditional Use Permit Sign Application – Cont. to 2016

Other Reviews conducted by the Board included construction and maintenance road bonds for existing subdivisions.

Capital Improvement Plan

This year again, the Capital Improvement Committee (**CIC**) Chaired by **Alan Rosenberg**, prepared an extensive plan that was presented to the Selectboard and Finance Committee for their consideration during their budget meetings in the fall and early winter. The Board wants to thank the Committee for its work.

On behalf of the entire Planning Board and Staff:

Alan Rosenberg, Co-Chair

Eric Bernstein, Co-Chair

Brendan Denehy, Selectboard Ex-Officio

Ronald Pelletier, Member

Richard Randlett, Member

Jill Adams, Alternate

Judy Cook, Alternate

Valérie Rearick, Town Planner & Administrative Assistant

Kristen Austin, Recording Secretary

PLANNING BOARD STATISTICS – 2015

Cases Heard	8
Cases Continued from 2014	
Hearth Removal	
Lot Line Adjustments Approved	2
Lot Line Adjustments Disapproved	
Lot Line Adjustments Withdrawn	
Non-Residential Site Plans Approved	1
Non-Residential Site Plan Denied	
Non-Residential Site Plan Withdrawn	
Subdivisions Approved	3
Subdivisions Disapproved	
Subdivisions Withdrawn	
Subdivisions Revoked	
New Lots Created	3
Cases Pending (to be finalized in 2016)	1
Conceptual Consultations / Other	2

BOARD OF ADJUSTMENT STATISTICS – 2015

Cases Heard	7
Special Exceptions Granted	3
Special Exceptions Denied	
Variances Granted	3
Variances Denied	
Appeal of Administrative Decisions	1
Second Appeal of Adm. Decisions Accepted.....	
Second Appeal of Adm. Decisions Denied	
Cases Withdrawn	
Equitable Waiver	
Rehearing	
No Action Taken	



BROOKLINE POLICE DEPARTMENT

3 Post Office Drive, PO Box 341

Brookline, NH 03033

603-673-3755

Fax: 603-673-7575



*William Quigley II,
Chief of Police*

To the Residents of Brookline;

Some content of this annual report echoes much of which has already been said. It does, however, remain important and solidly bears repetition: Our agency is strong, well trained and knowledgeable. Our citizens are well informed, intelligent and supportive. Those factors lend to an outstanding, mutually respectful and united relationship between the police and community.

2015 was a busy and productive year for the Brookline Police Department. While there was a decrease in reported crime, our officers answered a 10% increase in calls for service and effected 30 more arrests in 2015 than in 2014.

National drug use and related crime have been front and center throughout 2015 and, unfortunately, Brookline has realized the same adversity. Most significant in statistical information is a 70% increase in the number of drug possession arrests over those made in 2014. Most of the arrests occurred as a result of traffic stops and drug possession/transportation. Our members are committed to diligence in combatting this epidemic crisis.

Brookline participated in three grant-funded programs: Operation Safe Commute, Enforcement Patrols and DUI Patrols. Our participation resulted in 74 additional, specifically focused patrols, safer roadways and program reimbursements totaling \$11,916.27 from the New Hampshire Highway Safety Agency.

With prudent budgetary management; our cruiser rotation/upgrade plan remains on track, affording a significantly safer fleet with less costly maintenance. Additionally, we were fortunate to add a new part-time officer in the prosecutor role – an individual who is not only a certified police officer, but one who also possesses a law degree.

All said; Brookline remains a safe community with a distinctively low crime rate. Our citizens, officials and members of all departments are to be commended.

Respectfully submitted,

Chief William Quigley III

Striving to Maintain the Unity in Our Community

2015 ROAD AGENT'S REPORT

GENERAL MAINTENANCE

BUDGET APPROPRIATIONS	\$ 132,500.00
EXPENDITURES	
Sweeping	
F.B. Hale - Sweeper	\$ 6,610.10
C.L. Farwell Constr LLC	\$ 406.00
Drainage , cleaning catch basins , culverts and road edges	
C.L. Farwell Constr LLC	\$ 37,631.50
JAF Industries, Inc.	\$ 1,677.69
William N Lamarre Concrete	\$ 472.50
Patching	
C.L. Farwell Constr LLC	\$ 2,855.75
Brox Industries	\$ 1,557.60
Miscellaneous	
State of N.H. - signs	\$ 1,065.65
State of N.H. - Dam permit	\$ 750.00
CWS Fence & Guard rail	\$ 12,580.00
Industrial Traffic Lines-stripping	\$ 2,545.00
AFTC, Inc. - street signs	\$ 50.03
Town of Hollis -Plowing Iron Works Lne	\$ 1,000.00
Miscellaneous maintenance ,mowing , trash removal,roadside brush cleanup, street signs repair and maintaining town properties	\$ 65,588.71
Paving	
C L Farwell Constr LLC	\$ 3,438.00
Graveling and Grading	
C L Farwell Constr LLC	\$ 23,637.25
Granite State Concrete	\$ 6,529.46
 TOTAL EXPENDITURES	 \$ 168,395.24

SNOW PLOWING

BUDGET APPROPRIATION	\$ 170,000.00
EXPENDITURES	
George Razzaboni III	\$ 11,052.00
C L Farwell Constr LLC	\$ 189,047.21
John O'Connor - misc.	\$ 69.97
Ben Senter Trucking	\$ 25,200.00
Daryl Pelletier	\$ 12,708.00
 TOTAL EXPENDITURES	 \$ 238,077.18

SANDING

BUDGET APPROPRIATION			\$ 140,000.00
	EXPENDITURES		
	F L Merrill Constr, Inc.	\$ 1,521.96	
	Granite State Minerals, Inc. (salt)	\$ 15,482.20	
	C L Farwell Constr LLC	\$ 66,791.13	
	Innovative Municipal	<u>\$ 2,720.00</u>	
TOTAL EXPENDITURES		\$ 86,515.29	

DUST CONTROL

BUDGET APPROPRIATION			\$ 6,000.00
	EXPENDITURES		
	Water truck and Pump	\$ 3,614.50	
	Paris Farmers Union - calcium chloride	<u>\$ 5,700.00</u>	
TOTAL EXPENDITURES		\$ 9,314.50	

BRUSH CUTTING

BUDGET APPROPRIATION			\$ 11,000.00
	EXPENDITURES		
	Daryl Pelletier	<u>\$ 7,980.50</u>	
TOTAL EXPENDITURES		\$ 7,980.50	

TREE WARDEN

BUDGET APPROPRIATION			\$ 5,000.00
	EXPENDITURES		
	C L Farwell Constr LLC	<u>\$ 1,159.00</u>	
TOTAL EXPENDITURES		\$ 1,159.00	

SIDEWALKS

BUDGET APPROPRIATION			\$ 1.00
TOTAL EXPENDITURES		\$ -	

STREET LIGHTING

BUDGET APPROPRIATION			\$ 12,000.00
	EXPENDITURES		
	Public Service of NH	\$ 1,004.07	
	Eversource	<u>\$ 10,326.92</u>	
TOTAL EXPENDITURES		\$ 11,330.99	

GENERAL HIGHWAY EXPENSE

BUDGET APPROPRIATION			\$ 500.00
EXPENITURES			
Eversource	\$	449.33	
Public Service of NH	\$	<u>36.61</u>	
TOTAL EXPENDITURES	\$	485.94	

RESURFACING ROADS

BUDGET APPROPRIATION			\$ 252,000.00
EXPENDITURES			
Hollis Lane	Mason Rd		
Summit Lane	Springvale Ave		
Overlook Dr	Russell Hill Rd		
Mountain Rd			
Black Dawg	\$	2,965.00	
Burbee Sand & Gravel	\$	336.00	
Continental Paving	\$	157,860.00	
C L Farwell Constr LLC	\$	17,070.00	
Granite State Concrete	\$	<u>2,513.53</u>	
TOTAL EXPENDITURES	\$	180,744.53	

TOTAL Expenditures	\$ 704,003.17		
EXPENDITURES			
TOTAL BUDGET APPROPRIATION			\$ 729,001.00
BALANCE			\$ 24,997.83

HOOD ROAD PROJECT

MONIES AVAILABLE			
2015 Road/Bridge improvements			\$ 60,000.00
EXPENDITURES			
Granite State Concrete	\$	3,747.19	
Farwell Engineering	\$	2,375.00	
C L Farwell Constr LLC	\$	<u>51,390.14</u>	
TOTAL EXPENDITURES	\$	57,512.33	
BALANCE IN ACCOUNT	\$	2,487.67	

Gerald G. Farwell
Road Agent
Clarence L. Farwell
Tree Warden

2015 SELECTBOARD REPORT

2015 was marked by progress in a number of noteworthy areas. Following approval by voters at town meeting, funds were spent on two town buildings that resulted in a marked improvement in their appearance. The Library received a much-needed exterior painting and, in the late fall, was re-shingled. Landscaping enhancements were completed around the most heavily used entrance to the town hall resulting in the removal of overgrown bushes and a neater appearance for residents and visitors alike. The Board is pleased with the important improvements that have been made over the past couple of years to the Library, Town Hall, Fire Station, and Annex, and is grateful for the support residents have given to these projects.

In February, the Selectboard was notified that the Town had been awarded \$440,000 for approximately 5,400 feet of new sidewalks. The Town's grant application ranked 7th out of 42 projects statewide. Twenty percent of project costs will be borne by the Town and the Town's matching portion was approved at last year's annual meeting.

The two new sidewalk segments will further extend the Town's growing sidewalk network, enhance safety for pedestrians, bicyclists, and motorists alike and provide a valuable link between residential neighborhoods and miles of hiking trails in Hobart Fessenden Woods. One sidewalk segment will be along Route 130 from South Main Street to Bohanon Bridge Road and the second will be along Old Milford Road up to Rocky Pond Road.

The new sidewalks were identified as priorities in Brookline's 2009 Sidewalk and Trail Connection Plan. The Board is currently working on the engineering/design of the project and is planning for construction in 2016. Once completed, the Town will have added almost 12,000 feet of sidewalks since 2010, using three different grant programs.

The Selectboard continues to pursue safety enhancements at the intersection of Routes 13 and 130 with the NH Department of Transportation (NHDOT). During 2015, NHDOT completed survey work for the addition of left turning lanes for both directions on Route 13 approaching the Route 130 intersection. Design work is currently being completed and the Selectboard is expecting to be presented with the plans during the first quarter of 2016. The Board has been advised that construction is planned for late summer/early fall of 2016.

During 2015, the Selectboard held two meetings to discuss the future of the Melendy Pond property, which is currently land owned by the town with approximately two-dozen, separately owned cottages on leased parcels. In early 2016, the Board will form a committee to evaluate alternative approaches for the future of the land with a directive to report back at the next annual meeting.

The Selectboard notes that the Economic Development Committee initiated two successful events in support of local businesses during 2015 – the “Chili/Chowder/Soup Cook-off” in February and “Bridal Show” in October. Both events were very well attended and will be repeated in 2016.

In late 2014, Texas-based Kinder Morgan advised the Town of plans to build a 36-inch, high pressure gas pipeline through a portion of north Brookline (part of a 400+ mile pipeline from Pennsylvania to Dracut, MA). In response, Brookline led the formation of a 15-town coalition of NH municipalities to oppose the project on the grounds that it is not necessary given better alternatives and therefore would result in an unnecessary use of eminent domain takings – including up to six parcels of town-owned land - as well as a number of health concerns. Through bi-weekly meetings in Brookline, the coalition of potentially impacted towns coordinated its efforts. These efforts included meetings with Governor Hassan, Senators Shaheen and Ayotte, Representatives Kuster and Guinta as well as other state leaders to make our concerns and opposition to the project known.

In late November, Kinder Morgan officially filed the project with the Federal Energy Regulatory Commission, which begins a year-long project review process. If approved, Kinder Morgan plans to begin construction around January 2017. The Selectboard will continue its efforts of coordination with other towns in both NH and Massachusetts to voice our opposition and protect our interests in the face of the project.

The Board’s report for 2015 would not be complete without noting the retirement of Maurice Marshall following 19 valued years as the Lead Attendant at the Transfer Station. Prior to serving in his most recent position, Maurice had served on the Board of Selectmen, the Planning Board, and the Zoning Board of Adjustment. We will miss his good humor and unique decorating style, and we thank him for his many dedicated years of service to Brookline.

Brookline continues to enjoy the dedicated service of our town employees at the town hall, transfer station, library, police, fire and ambulance services. Brookline is also fortunate to have many active volunteers that serve on the ambulance service, fire association, planning board, zoning board of adjustment, board of assessors, supervisors of the checklist, recreation commission, conservation commission, library trustees, finance committee, facilities committee, capital improvements committee, athletic fields study committee, Community Emergency Response Team (CERT), Souhegan Valley Transportation Collaborative, Brookline school board, Hollis Brookline COOP board and budget committee, and we thank all of them for their hard work on the Town’s behalf.

We also thank all who are active in youth sports, Scouts, the Friends of the Library, the Fourth of July parade, fireworks, Christmas tree lighting, and the

fishing derby. Brookline is fortunate to have the active support of the Garden Club, Brookline Women's Club, Souhegan Valley Karate Club, Hollis Brookline Rotary Club and the Brookline Lions Club for our community programs.

We also express our sincere gratitude to all members of the armed services – both past and present.

Respectively submitted,

Darrell Philpot, Chair
Susan Adams, Vice-Chair
Karl D. Dowling
John J. Carr
Brendan Denehy

January 19, 2016



Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

Instructions

Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
 Phone: (603) 230-5090
 Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality: County: Report Year:

PREPARER'S INFORMATION ?

First Name Last Name

Street No. Street Name Phone Number

Email (optional)



Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2014	Year: 2013	Year: 2012	
Property Taxes	3110		\$567,265.37			
Resident Taxes	3180					
Land Use Change Taxes	3120		\$16,550.00			
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance ?						
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2014	
Property Taxes	3110	\$15,644,956.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$92,993.00		
Yield Taxes	3185	\$13,771.01		
Excavation Tax	3187	\$223.36		
Other Taxes	3189			
-				
<input type="button" value="Add Line"/>				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2014	2013	2012
Property Taxes	3110	\$41,800.75			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
<input type="button" value="Add Line"/>					
Interest and Penalties on Delinquent Taxes	3190	\$7,691.58	\$32,302.69		
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$15,801,435.70	\$616,118.06		
---------------------	------------------------	---------------------	--	--



Credits				
Remitted to Treasurer	Levy for Year of this Report	2014	Prior Levies 2013	2012
Property Taxes	\$15,212,389.01	\$309,627.53		
Resident Taxes				
Land Use Change Taxes	\$82,993.00	\$9,500.00		
Yield Taxes	\$13,004.09			
Interest (Include Lien Conversion)	\$7,601.58	\$30,459.19		
Penalties	\$90.00	\$1,843.50		
Excavation Tax	\$176.44			
Other Taxes				
Conversion to Lien (Principal Only)		\$264,562.84		
-				
<input type="button" value="Add Line"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2014	Prior Levies 2013	2012
Property Taxes	\$1,391.00	\$125.00		
Resident Taxes				
Land Use Change Taxes	\$10,000.00			
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
<input type="button" value="Add Line"/>				
Current Levy Deeded				



New Hampshire
 Department of
 Revenue Administration

**2015
MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2014	2013	2012
Property Taxes	\$484,477.64			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$766.92			
Excavation Tax	\$46.92			
Other Taxes				
Property Tax Credit Balance ?	(\$11,500.90)			
Other Tax or Charges Credit Balance ?				
Total Credits	\$15,801,435.70	\$616,118.06		



Summary of Debits				
Last Year's Levy	Prior Levies (Please Specify Years)			
	Year: 2014	Year: 2013	Year: 2012	
Unredeemed Liens Balance - Beginning of Year	\$221,350.86	\$121,745.02		
Liens Executed During Fiscal Year	\$285,935.66			
Interest & Costs Collected (After Lien Execution)	\$8,877.06	\$31,114.69	\$31,611.07	
-				
Add Line				
Total Debits	\$294,812.72	\$252,465.55	\$153,356.09	

Summary of Credits				
Last Year's Levy	Prior Levies			
	2014	2013	2012	
Redemptions	\$126,847.66	\$127,607.89	\$92,969.00	
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$8,877.06	\$31,114.69	\$31,611.07	
-				
Add Line				
Abatements of Unredeemed Liens	\$8,412.13	\$21,350.00		
Liens Deeded to Municipality	\$1,072.66	\$1,051.85	\$1,763.78	
Unredeemed Liens Balance - End of Year #1110	\$149,603.21	\$71,341.12	\$27,012.24	
Total Credits	\$294,812.72	\$252,465.55	\$153,356.09	



BROOKLINE (63)

1. CERTIFY THIS FORM
 Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Patricia	Howard-Barnett	Jan 8, 2016

2. SAVE AND EMAIL THIS FORM
 Please save and e-mail the completed PDF form to your Municipal Services Advisor:

- *Michelle Clark: michelle.clark@dra.nh.gov*
- *Jamie Dow: jamie.dow@dra.nh.gov*
- *Shelley Gerlarneau: shelley.gerlarneau@dra.nh.gov*
- *Stephanie Derosier: stephanie.derosier@dra.nh.gov*

3. PRINT, SIGN, AND UPLOAD THIS FORM
 This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION
 Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

TOWN CLERK'S REPORT

01/01/2015 - 12/31/2015

MV Permit Fees (7,450) -----	\$	996,729.76
MV Title Fees -----	\$	2,300.00
UCC Filing/ IRS Liens -----	\$	1,110.00
Municipal Agent Fees -----	\$	17,085.00
Vital Records -----	\$	4,585.00
Dog Licenses (1,196) -----	\$	7,861.50
Dog Fines/ Penalties -----	\$	2,147.00
Pole Permits -----	\$	20.00
Dredge & Fill Permits -----	\$	0.00
Filing fees -----	\$	0.00
Total to Treasure -----	\$	1,031,838.26

TOWN HISTORY COMMITTEE REPORT

The Brookline Town History Committee was chartered by the Selectboard in 2013 to research, organize and recommend to the Town the best way to update the Town History in time for our 250th anniversary in 2019.

There are more than 100 years to cover, as the last historical account, commonly known as the Parker History (after its author Edward E. Parker) was published in 1914.

The Committee has met monthly since May of 2013, with an initial focus on what such a history should encompass, how it should be researched, its potential costs, the content and cost of other recently published town histories, and the lead time needed for publishing. Additional research has included leveraging the insight and resources of the Brookline Historical Society, the Brookline Public Library, the archives of the Milford Cabinet, and the New Hampshire Historical Society in Concord, and research in Nashua into what other towns have included in their recent history updates.

In 2015, the Committee continued interviewing members of the Brookline community. Our biggest milestone, however was to recommend to the Selectboard that we contract with Brookline resident Sid Hall to serve as Editor for the Town History update. Once approved, Sid has waded right in, creating an overall organizational plan and recruiting and assigning writers for the many topics.

Members serving in 2015/2016 are Keith Thompson, Robert Ottavi, Scott Grzyb, Nancy Reinbold, Peter Cook, Dan Marcek, Donna Corey, Vicki Pope, Eric DiVirgilio and Rebecca Nelson.

The project's final cost depends mostly on the content and quality of the book and will likely be a primary factor in determining the book price. Based on our research into recent projects by other New Hampshire towns, we are anticipating writing, editing and publishing costs and are recommending that the Town continue with the program of putting \$10,000 per year aside for the project. This minimizes the impact on taxes and will allow the committee to access funds in a timely manner as project needs arise, and in accordance with the Town purchasing policy. We remind voters that the costs of the project will be recouped through book sales once the book is complete.

There are many opportunities for current and former Brookline residents to contribute to this important project. The Committee would gratefully welcome help with research, interview contacts, and topic suggestions of historic value. For example, we have a wonderfully unique contribution from Sandy Messoro of Embellished Thread, who is making a History Quilt that will have a home at the

Historical Society. The quilt will feature photo panels of Brookline History, as well as signature squares signed by Brookline residents. We encourage Brookliners to contact us to sign a square that will be featured on the quilt.

Consider attending one of our meetings! The next is Monday, March 14 at 6:30 pm at the Safety Complex Meeting Room, and future meetings will be the second Monday of month, any changes will be posted at <http://www.brookline.nh.us/town-history-committee>.

We can also be contacted at BrooklineHistoryCommittee@gmail.com. How about sharing a Brookline-related thought, memory and/or picture on our Facebook page!

The Brookline Town History Committee,
Keith F. Thompson, Chair

Town Treasurer's Report For the Year Ended December 31, 2015

Town Accounts

General Fund

Balance January 1, 2015	\$ 4,281,385
Receipts:	
Taxes	16,351,275
Motor Vehicle Permits	996,730
Federal and State Funding	394,801
Other Local Sources	252,432
Interest on Investments	2,457
Warrant Disbursements	(18,511,898)
Ending Balance December 31, 2015	<u>\$ 3,767,182</u>

Brookline 250th Anniversary Account

Balance January 1, 2015	\$ 9,137
Contributions	-
Interest Earned	6
Expense	-
Ending Balance December 31, 2015	<u>\$ 9,143</u>

Police Special Detail Fund

Balance January 1, 2015	\$ 8,087
Police Details	37,554
Expense	(30,644)
Ending Balance December 31, 2015	<u>\$ 14,997</u>

Ambulance Facility Impact Fee

Balance January 1, 2015	\$ -
Impact Fees	2,666
Payments to Town of Brookline	-
Ending Balance December 31, 2015	<u>\$ 2,666</u>

CSDA School Impact Fee

Balance January 1, 2015	\$ -
Impact Fees	15,651
Interest Earned	3
Payments to Brookline School District	-
Ending Balance December 31, 2015	<u>\$ 15,654</u>

HBMS 2004 Impact Fee

Balance January 1, 2015	\$ -
Impact Fees	20,278
Interest Earned	4
Payments to Hollis-Brookline Co-op School District	-
Ending Balance December 31, 2015	<u>\$ 20,282</u>

Police Dept Impact Fee	
Balance January 1, 2015	\$ -
Impact Fees	1,038
Payments to Police Department	-
Ending Balance December 31, 2015	\$ 1,038

Subtotal of Town Accounts	\$ 3,830,962
----------------------------------	---------------------

Conservation Commission Accounts

Conservation Fund

Balance January 1, 2015	\$ 493,868
Receipts:	
Land Use Change Tax	98,597
Donations	9,468
Interest Earned	312
Miscellaneous	25
Disbursements:	
Conservation Expenses	(763)
Land Acquisition Expenses	(382,976)
Ending Balance December 31, 2015	\$ 218,531

Subtotal of Conservation Commission	\$ 218,531
--	-------------------

Recreation Commission Accounts

Max Cohen Memorial Grove

Balance January 1, 2015	\$ 16,026
Receipts:	
Memberships	20,255
Swimming Lessons	7,398
Other (Guest fees, donations)	3,438
Disbursements:	
Payroll	(22,921)
Utilities (Electricity, Telephone)	(652)
Portable Toilets, Trash Removal	(1,455)
Lifeguard Training	(10)
Other (Repairs, Maintenance, Improvements, Water Testing)	(2,150)
Ending Balance December 31, 2015	\$ 19,929

Recreation Revolving Fund

Balance January 1, 2015	\$	1,675
Receipts:		
Skating Rink		3,471
Fishing Derby		540
Disbursements:		
Skating Rink		(2,826)
Fishing Derby		(140)
Ball Field Improvements & Maintenance		(500)
Ending Balance December 31, 2015	\$	<u>2,220</u>
Subtotal of Recreation Commission	\$	<u>22,149</u>
Total of all Accounts in Hands of Treasurer	\$	<u>4,071,642</u>

Alan J. Goodwin, Treasurer - Town of Brookline, NH

Trustees of Trust Funds - Year End 2015

	Beginning Balance	Receipts	Expenses	Ending Balance
Cemetery Funds				
General Fund	\$19,029.09			
Town Appropriation		\$16,000.00		
C L Farwell Construction, LLC			\$21,940.89	
Dee Sinclair			\$1,250.00	
Milford Granite Company			\$1,500.00	
Kazanjan Horticultural			\$1,221.00	
Transfer to People's Securities - 2013 and 2014 Interest			\$1,466.57	
<i>Cemetery Trust Fund</i>				
<i>Funds Received - Pine Grove</i>				
Interest for 2014		\$6,691.70		
Dividends and Interest		\$25.54		
Totals:		\$22,717.24	\$27,378.46	\$14,367.87
Cemetery Trust Fund	\$167,538.04			
Dividends and Interest		\$5,943.23		
Capital Gains (losses)			\$6,840.63	
Interest for 2014			\$6,691.70	\$159,948.94
General Cemetery Maintenance Fund	\$1,400.08			
Interest		\$2.67		
Receipts for Plots		\$1,500.00		\$2,902.75
Library Common Trust	\$14,516.10			
Interest/Dividends		\$698.37		
Capital Gains(Losses)			\$594.09	
2014 Interest Paid to Library			\$792.66	
Funds to be transferred to Dodge Fund in 2016 - correction		\$236.94		\$14,064.66
Common Trust Fund	\$7,210.57			
Interest		\$355.51		
Capital Gains (Losses)			\$347.69	\$7,218.39
Dodge Common Trust Fund	\$33,189.93			
Interest/Dividends		\$1,096.60		
Capital Gains (Losses)			\$1,931.07	
2014 Interest			\$1,266.73	
Funds to be transferred from Library Fund in 2016 - correction			\$236.94	\$30,851.79
Scholarship Trust Fund	\$21,118.89			
Interest/Dividends		\$706.40		
Capital Gains(losses)			\$428.72	
Scholarship Award			\$1,000.00	\$20,396.57
Ambulance Service Exp. Trust	\$2,646.18			
Interest		\$2.07		
Town Appropriation		\$3,735.00		\$6,383.25

Trustees of Trust Funds - Year End 2015

	Beginning Balance	Receipts	Expenses	Ending Balance
School Facilities Maint. Trust	\$85,052.34			
Dividends and Interest		\$42.54		\$85,094.88
Cemetery Irrigation Trust Fund	\$6,464.31			
Interest		\$167.35		
Capital Gains (Losses)			\$216.58	\$6,415.08
Milner Wallace Memorial Trust	\$1,766.07			
Interest		\$1.76		<u><u>\$1,767.83</u></u>
			Grand Total:	<u><u>\$349,412.01</u></u>
Town Trustees:				
Melanie Levesque, Clarence Farwell, and Rodney Lockwood				

2015 BIRTHS
JANUARY 1-DECEMBER 31, 2015

Date of Birth	Name of Child	Mother & Father
Jan 10, 2014	Aubree Lynn Royea	Jessica & Jean Paul Royea
Dec 28, 2014	Allana Celene Scritchfield	Sheryl L Neisner & Clinton W Scritchfield
Jan 11	Matilda Lucy Allan	Jocelyn & Casey Allan
Jan 16	Gloryanne Joy Hamel	Chelcee & Steven Hamel
Feb 25	Dylan Gregory McHale	Leanne & Gregory McHale
Mar 02	Amelia Rae Frost	Celina & Dustin Frost
Mar 13	Addison Bea Hobson	Elyse & Ian Hobson
Apr 04	Carly Erin Murphy	Lisbeth & William Murphy
Apr 16	Kinsley Rae Brown	Naomi & Timothy Brown
May 08	Lillian Joy Richter	Melani & Russell Richter
May 26	Mackenzie Grace Brown	Jennifer & Robert Brown
Jun 27	Colin Patrick Chorma	Maureen & Timothy Chorma
Jul 08	Salma Kamal Shannak	Ashley & Kamal Shannak
Jul 31	Eli Thomas Fricke	Meaghan & Erich Fricke
Jul 31	Elizabeth Katherine Huggins	Joellen & George Huggins
Aug 18	Gabriel Ovila Eastman	Trisha Nadeau & Jacob Eastman Sr.
Aug 19	Kaidan Asher Christen	Heather & Nicholas Christen
Aug 20	Violet Addison Petroules	Nicole & Nicholas Petroules
Aug 21	Griffin Hunter Costello	Kristle & Michael Costello
Aug 31	Stephen Paul Allen	Rachel & Brandon Allen
Oct 01	Greta Paige DeGarmo	Stacey & Nash DeGarmo
Oct 04	Dylan Chris Finocchiaro	Laura & John Finocchiaro
Oct 18	Owen Michael Burgess	Nicole & Hudson Burgess
Oct 22	Addison Florence-Marie Harris	Stacey & Anthony Harris
Nov 05	Lucy Bell Champigny	Sarah & Kevin Champigny
Nov 10	Addison Emma Micavich	Colleen & Keith Micavich
Nov 25	Andrew Arturo Gomez	Caroline & Joseph Gomez
Dec 05	Charlotte Elle Hislop	Stacy & Timothy Hislop Jr.

2015 Deaths
January 01- December 31, 2015

Date of Death	Place of Death	Name	Place of Burial
Jan 24	Brookline, NH	Michael Downie	Concord Crematorium, Concord, NH
Jan 25	Manchester, NH	Ralph Porter Jr.	
Feb 15	Venice, Fla	Dorothy V Nothardt	Pine Grove Cemetery, Brookline, NH
Feb 18	Brookline, NH	Carol Powell	Fox Hill Cemetery, Billerica, MA
Feb 23	Pepperell, MA	Mary M Wheeler	Pine Grove Cemetery, Brookline, NH
Mar 06	Florida	Darell W Jeffreys	Lakeside Cemetery, Brookline, NH
Mar 22	Nashua, NH	Sean P Crooker	St Patrick's Cemetery, Hudson, NH
Apr 06	Brookline, NH	Lila Joyce Williams	Dixon Memorial Veteran's Cemetery, Dixon, CA
Apr 10	Merrimack, NH	Robert W Bourassa Sr	Pine Grove Cemetery, Brookline, NH
May 08	Manchester, NH	Jason T Shutt	Pine Grove Cemetery, Brookline, NH
May 08	Merrimack, NH	Gulab Hira	
May 24	Nashua, NH	B. Eleanor (Ellie) LosKamp	Pine Grove Cemetery, Brookline, NH
Jun 11	Sanford, ME	Ellwood Perin Jr.	Pine Grove Cemetery, Brookline, NH
Jun 20	Tavares, FL	Philip R. Wells	Pine Grove Cemetery, Brookline, NH
Jul 05	Brookline, NH	Jean Connors	Phaneuf Crematorium, Manchester, NH
Jul 11	Lowell, MA	Daniel C Sherman	
Jul 14	Brookline, NH	Clay Warner Anderson	Granite State Crematorium, Pembroke, NH
Jul 14	Hollis, NH	James J Gray	Pine Grove Cemetery, Brookline, NH
Jul 17	Manchester, NH	Stella K Homoleski	Lakeside Cemetery, Brookline, NH
Jul 20	Merrimack, NH	Elizabeth A Ramunda	Pine Grove Cemetery, Brookline, NH
Aug 06	Plainfield, CT	Barbara Gray	Pine Grove Cemetery, Brookline, NH
Aug 08	Concord, NH	William J Farr	Pine Grove Cemetery, Brookline, MA
Aug 10	Merrimack, NH	Phelomena Bury	St. Stanislaus Cemetery, Chicopee, MA
Aug 26	Brookline, NH	Robert X Quinn	Pine Grove Cemetery, Brookline, NH
Aug 30	Manchester, NH	Victoria Boucher	
Sep 01	Brookline, NH	Esther H Joki	Pine Grove Cemetery, Brookline, NH
Sep 08	Brookline, NH	Jon E Holmes	Concord Crematorium, Concord, NH
Sep 11	Lebanon, NH	Griffin Costello	

Date of Death	Place of Death	Name	Place of Burial
Sept 25	Concord, NH	Margaret A Bradshaw	Pine Grove Cemetery, Brookline, NH
Oct 10	Nashua, NH	Mary Ellen Stewart	Pine Grove Cemetery, Brookline, NH
Oct 14	Brookline, NH	Robert W Stewart	Lakeside Cemetery, Brookline, NH
Nov 10	Brookline, NH	George W Farwell	Pine Grove Cemetery, Brookline, NH
Nov 17	Dover-Foxcroft, ME	William E Sandberg	Pine Grove Cemetery, Brookline, NH
Nov 18	Brookline, NH	Florence E Soucy	Lakeside Cemetery, Brookline, NH
Nov 22	Brookline, NH	Elaine Chmielecki	Lakeside Cemetery, Brookline, NH
Nov 28	Boston, MA	Constance Tomaso	Pine Grove Cemetery, Brookline, NH
Dec 21	New Port Richey, FLA	Ernest M Reid	
Dec 24	Derry, NH	Catherine A Segreti	
Dec 27	Brookline, NH	Timothy M. Degulis	

2015 Marriages January 1- December 31, 2015

Date/Place of Marriage	Person A/ Person B	Residence	By Whom
Jan 30 Nashua, NH	Kenneth D Glover Kendall M Knight	Brookline, NH Amherst, NH	
Feb 08 Milford, NH	Trevor D Anderson Cassandra W Circelli	Brookline, NH Hollis, NH	
Feb 20 Merrimack, NH	Jeremy L Jasper Meagan E Fisher	Brookline, NH Merrimack, NH	
Feb 28 Manchester, NH	Jacob C Eastman Trisha A Nadeau	Brookline, NH Brookline, NH	
Mar 17 Brookline, NH	Brady J Pittman Daisy Sosa	Brookline, NH Sulphur Springs, TX	
May 09 Windham, NH	Alex B Lundwall Michelle J Richardson	Milford, NH Brookline, NH	
May 30 Jackson, NH	James M Feller Siouxzan Nalley	Brookline, NH Townsend, DE	
May 30 N.Conway, NH	Kelly M Nordstrom Sara E Zakar	Brookline, NH Brookline, NH	Elissa Kaplan Senter Rabbinic Chaplain
Jun 06 New Ipswich, NH	Jeffrey P Steele Shelby A Suggs	Brookline, NH Brookline, NH	
Jun 20 Rindge, NH	Alan J Irwin Amanda A Wetherbee	Brookline, NH Brookline, NH	Gary Williams Justice of the Peace

Jun 20 Chichester, NH	Jacob R Boulay Kristina C Wilson	Brookline, NH Brookline, NH	Wendy Savoie Justice of the Peace
Jul 03 Brookline, NH	Patrick D Hoard Maureen E Wilson	Brookline, NH Brookline, NH	
Jul 04 NH	David C Gerry Sandy A Carignan	Brookline, NH Brookline, NH	Kristen Lochhead Justice of the Peace
Sep 06 Windham, NH	Travis S Wilson Priscilla N Garcia	Brookline, NH Brookline, NH	Daniel Griffiths Justice of the Peace
Sep 27 Meredith, NH	Benjamin D Sliwerski Christina L Gorgoglione	Brookline, NH Brookline, NH	Diane Grisson Justice of the Peace
Oct 10 Weare, NH	Michael J George Aime M Haerinck	Brookline, NH Brookline, NH	Melanie Gordon Justice of the Peace
Nov 07 Milford, NH	Jeffrey L Chase Cynthia A Pickard	Brookline, NH Brookline, NH	Renee Rouse Reverend
Nov 13 Manchester, NH	Austin T Rios Elizabeth L Sanborn	Brookline, NH Brookline, NH	Mark Hobson Deacon
Dec 21 Brookline, NH	Timothy J Bardon Tania Y Chacon	Brookline, NH Brookline, NH	Edward Krom Justice of the Peace

**ANNUAL REPORT OF THE OFFICERS
of the
BROOKLINE SCHOOL DISTRICT
For the year ending June 30, 2015**

OFFICERS

Mr. Ernie Pistor, Chair	Term Expires 2016
Mrs. Patricia Lynch	Term Expires 2017
Mr. Matthew Maguire	Term Expires 2017
Mrs. Lauren DiGennaro	Term Expires 2018
Mr. Kenneth Haag	Term Expires 2018
Mr. Peter Webb, Moderator	Term Expires 2016
Mr. Robert L Rochford, Treasurer	Term Expires 2016
Mr. Chris Adams, School District Clerk	Term Expires 2016

SAU #41 Administration

Mr. Andrew F. Corey, Superintendent of Schools
Cynthia Matte, Assistant Superintendent
Ms. Kelly Seeley, Business Administrator
Ms. Amy Rowe, Director of Student Services
Mrs. Anne Elser, Asst. Director, Student Services/Special Ed Coordinator, HBMS
Mr. Richard Raymond, Network Administrator

Brookline Elementary Schools

Mr. Daniel Molinari, Principal, Richard Maghakian Memorial School
Mr. Dennis Dobe, Principal, Capt. Samuel Douglass Academy
Mrs. Karen Kulick, Special Education Administrator
Mrs. Colleen Tapley, Curriculum, Instruction and Assessment Administrator

BROOKLINE SCHOOL DISTRICT ELECTIONS

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Brookline School District in the Town of Brookline, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE CAPT. SAMUEL DOUGLASS ACADEMY IN SAID DISTRICT ON THE EIGHTH OF MARCH 2016 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose one member of the School Board for the ensuing three years.

Given under our hands and seals at said Brookline, New Hampshire on this 26th day of January, 2016.

Ernie Pistor, Chair
Patricia Lynch
Matthew Maguire
Kenneth Haag
Lauren DiGennaro
SCHOOL BOARD

A true copy of the warrant - Attest:

Ernie Pistor, Chair
Patricia Lynch
Matthew Maguire
Kenneth Haag
Lauren DiGennaro
SCHOOL BOARD

**BROOKLINE SCHOOL DISTRICT WARRANT
THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District of the Town of Brookline in the County of Hillsborough, State of New Hampshire, qualified to vote in District affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE CAPT. SAMUEL DOUGLASS ACADEMY GYMNASIUM IN SAID DISTRICT ON THURSDAY, THE **TENTH DAY OF MARCH, 2016**, AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to raise and appropriate a sum of **\$8,529,621** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (4-1-0). The finance committee recommends this appropriation (3-0-0).

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$82,874** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2016-17 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and benefits. This is the Second year of a two year contract.

The school board recommends this appropriation (5-0-0). The finance committee recommends this appropriation (3-0-0).

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$10,000** from the June 30 unreserved fund balance (surplus) available for transfer on July 1 of this year to be added to the previously established SCHOOL FACILITIES MAINTENANCE FUND. The school board recommends this appropriation (5-0-0). The finance committee recommends this appropriation (3-0-0).

Article 4. Shall the voters of the Brookline School District adopt a school administrative unit budget of **\$1,447,377** for the forthcoming fiscal year in which **\$271,120** is assigned to the school budget of this school district? This year's adjusted budget of **\$1,436,089**, with **\$269,005** assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (4-1-0). The finance committee recommends this appropriation (3-0-0).

Article 5. To see if the school district voters will authorize the Brookline School District to access future year state and federal catastrophic aid funds in the event

that special education costs exceed budget limitations. The school board recommends this article (5-0-0).

Article 6. **By Petition** Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Brookline School District on the second Tuesday of March?

Article 7. To transact any other business which may legally come before said meeting.

GIVEN UNDER OUR HANDS AND SEALS AT SAID BROOKLINE THIS 26th DAY OF JANUARY 2016.

Ernie Pistor, Chair
Patricia Lynch
Matthew Maguire
Kenneth Haag
Lauren DiGennaro
SCHOOL BOARD

A true copy of the Warrant attest:

Ernie Pistor, Chair
Patricia Lynch
Matthew Maguire
Kenneth Haag
Lauren DiGennaro
SCHOOL BOARD

BROOKLINE SCHOOL DISTRICT WARRANT
THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District of the Town of Brookline in the County of Hillsborough, State of New Hampshire, qualified to vote in District affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE CAPT. SAMUEL DOUGLASS ACADEMY GYMNASIUM IN SAID DISTRICT ON MONDAY, THE **SECOND DAY OF MARCH, 2015**, AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to raise and appropriate a sum of **\$8,501,560** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (4-0-0). The finance committee recommends this appropriation (2-0-0).

Moderator Peter Webb called the annual school district meeting to order at 7:00 P.M. The Pledge of Allegiance was recited and those who have served in the military were acknowledged. A moment of silence was held for those who are no longer with us. The School Board and Finance Committee members were introduced.

Ernie Pistor moved and a second was made by Chris Adams.

Forrest Milkowski presented the FY 2016 budget. He gave an overview of the articles and discussed some key points including the implementation of one Principal in charge of each Brookline School and the elimination of the Spanish Program for the schools. A proposed adjustment in the administrative structure was presented that would result in a reduction in total staffing budget. In the proposed budget is a replacement of the RMMS gym floor as well as a continuation into Phase II of the Security Upgrades for the schools.

Bryan Rater, Finance Committee, presented a breakdown of the town budget and spending, as well as a revenue increase and town property value increase. He noted that there is a decrease in budget (8.9 million from last year to 8.5 million this year). A total decrease of 10.69% in taxes would be seen for the FY16 budget if Article 1 is passed.

Bob Rushton questioned what was specifically included in the security upgrades.

Eric Horton explained that there would be integrative security cameras put in place that would be accessed from a universal system. The current system is a bridged security system. It is proposed to include CSDA and middle school to be a part of this system as well. Also included in the proposed security upgrades is a single key to be made for the Police and Fire Departments to gain access into the schools. This universal key would allow for the emergency responders to access any door in the schools with a single key, allowing for a quicker response time to emergencies.

Denise Morrissette questioned if the budget included the calculation of costs for individual special education students.

Ernie Pistor responded that the school board stays away from the details of budget for special education students. Approximation of the budget is general finance.

Eric Pauer requested clarification on the tax assessment percentages that the Finance Committee presented.

Bryan Rater reiterated the percentages of the tax assessment as: 33% Brookline, 37% Co-op, 19% Town, 4% County and 8% State.

The card vote to approve Article 1 as presented (**\$8,501,560**) was in the affirmative.

Article 2. To see if the school district will vote to approve the cost items for the first year of a two year collective bargaining agreement reached between the Brookline School District and the Brookline Teachers Association (for the 2015-2016, and 2016-2017 school years) which calls for the following increase in **professional** salaries and benefits at the current staffing level:

Fiscal Year 2016	\$97,409
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and further to raise and appropriate said sum of **\$97,409** for the first fiscal year (**2015-2016 school year**), such sum representing the additional costs attributable to the increase in **professional** salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This is the **first** year of a two year agreement. Negotiated cost item increases for Fiscal Year 2017 will require approval of a specific warrant article at the 2016 annual meeting.

The school board recommends this appropriation (4-0-0). The finance committee has taken no position on this appropriation (1-1-0).

Ernie Pistor moved and a second was made by Diane Fitzmorris.

Forrest Milkowski presented a review of professional staff contracts.

Denise Morrisette questioned why teacher contracts are not available on the web. She stated last year this was expressed as a concern and the board agreed it would take action to change the availability of information. She requested there be a motion to implement this as a policy to have the updated information readily available.

Peter Webb clarified there needs to be a census that more details are available and updated. The school budget is not as detailed as the town budget. As the Municipal Budget Act states, the school district must have disclosure similar to what the town does.

Jack Flanagan of the financial committee added that voters who attend the Annual Meetings of the School Board tend to vote on the dollars not the details.

Tom Solon questioned the teacher salaries as shown by a step table. He wanted clarification as to whether an analysis was done between Hollis and Brookline as to the new healthcare plans in the teacher contracts. He questioned if the analysis was based solely on teacher salaries or if it was based on seniority.

Ernie Pistor explained when a teacher reaches the end of the step table there is no further increase in salary. He also explained that the new healthcare plans included in the teacher contracts have incentives for health benefits that, if used correctly by teachers, would decrease overall contract costs. He confirmed that an analysis was done between Hollis & Brookline and that the contracts were not based solely on seniority.

Bob Rushton requested a clarification regarding the staff reduction and if this will cause a riff in education.

Ernie Pistor confirmed that the reduction of 2 teacher positions will not affect the education and the calculation is done by law to adhere to the allocation of programs.

Keith B. Thompson questioned the negative vote from the Finance Committee on the teacher contract increase.

Jack Flanagan supported his negative vote by stating he believes there should always be a percentage of health benefits paid by the beneficiary (employee).

Ernie Pistor clarified that this particular plan being offered to the teachers is a lower premium higher deductible plan. It is recommended to give the employee a higher stake in healthcare. If employee chooses higher deductible plan they will not pay percentage of premium of healthcare.

Eric Pauer agreed with Denise Morrissette regarding the hesitation to vote in favor of the teacher contracts without reviewing the entirety of the contracts. He expressed his recommendation to the attendees to vote no for teacher contract increases without reviewing the contents of the contracts.

Derek Fry questioned if the budget was based on how many people choose the new health plan or if there is a specific number if every employee switched to the new plan.

Ernie Pistor explained that the board calculates for the worst possible outcome. The contracts are offering to pay first 6 months of the healthcare deductible, which would be a wash from the first year. There would be a \$2,000 increase for each employee if everyone switches to the new healthcare plan. Overall, significant savings would be seen if all employees were to switch.

Tom Solon spoke of savings of a quarter million to the Co-op budget in the first year. Guaranteed max rate has dropped since employees have switched over. He stated savings after paying 100% are significant if the employees use it the way their plan is setup.

Jim Pope questioned if certain provisions in the teacher contracts are negatively voted on, does the entirety of the contract become void.

Ernie Pistor replied if the entirety of the contract is voted down the terms will not go into effect.

Jack Flanagan of the Finance Committee confirmed that all contracts are subject to the vote of a body themselves; contracts are pending the approval of a legislative audience.

Karl Dowling questioned if the teacher contracts were not passed would the employees resume the old healthcare plans.

Ernie Pistor confirmed employees would resume old healthcare plans if the teacher contracts are not passed.

The card vote to approve Article 2 which calls for the increase in **professional** salaries and benefits at the current staffing level (\$97,409) was in the affirmative.

Article 3. To see if the school district will vote to approve the cost items included in a three-year collective bargaining agreement between the Brookline School Board and the Brookline Education Support Staff Association (for the 2015-2016, 2016-2017, and 2017-2018 school years) which calls for the following increases in **support staff** salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2016	\$27,272
2017	\$28,087
2018	\$34,482

and further to raise and appropriate the sum **\$27,272** for the first year (**2015-2016 school year**), such sum representing the additional costs attributable to the increase in **support staff** salaries, fringe benefits and other cost items required by the new agreement over those that would be paid at current staffing levels.

The school board recommends this appropriation (4-0-0). The finance committee recommends this appropriation (2-0-0).

Chris Adams moved and a second was made by Jack Flanagan.

Chris Adams spoke regarding the staffing increases. He explained a shift in the categories of certain staff members. A 2% increase for Category 1-7 employees will take effect. A 4% increase for Category 8 will take effect. In the FY16 only two health plans will be offered. The proposed health plans will result in a major decrease in costs down the road. He expressed the need to settle in to a plan in order to see the predicted changes and decreases. He concluded that once a plan is locked in negotiations can begin to lower costs. There would be a \$12,000 reduction in healthcare costs.

Jim Murphy asked the board to explain the difference between a standard three year contract and a Sanbornized contract. He also asked the board to explain the reasoning behind their decision.

Chris Adams replied that the support staff are not on same salary as teacher's salary. Healthcare costs have affected the support staff much more than the teachers and this health care plan is fair to level and balance the contracts.

Anne Somners questioned the categories of staff salaries.

Chris Adams explained that the salaries are based on a shifting in the step table.

Eric Horton supported Chris Adams statement by further explaining that the calculations are reflective of a makeup of the population. Employee salaries are based on the step table. As the employees shift in seniority and travel down the table, at some points there may be more staff members hitting the areas of the table at the same time, which will affect the budget at different times.

Eric Pauer questioned the total spending of 90,000 over the next 3 years and why the spending was not based year to year.

Chris Adams explains that \$90,000 over 3 years is 1% of the budget. If a three year contract can be obtained, overall time and money will be saved.

Jim Murphy presented to the board that there is not a commitment to \$90,000 but actually \$172,400, as a cumulative total. He requested there be no confusion between multi-year contracts and Sanbornized contracts.

The card vote to approve Article 3 which calls for increases in **support staff** salaries and benefits at the current staffing levels is in the affirmative.

Article 4. To see if the school district will vote to raise and appropriate a sum of **\$10,000** from the June 30 unreserved fund balance (surplus) available for transfer on July 1 of this year to be added to the previously established SCHOOL FACILITIES MAINTENANCE FUND. The school board recommends this appropriation (4-0-0). The finance committee recommends this appropriation (2-0-0).

Ernie Pistor moved and a second was made by Forrest Milkowski.

Ernie Pistor spoke regarding the maintenance fund established years ago and how the school board tries to put \$10,000 away each year. If the maintenance fund was not in existence, then these costs would hit the budget randomly (school roof, etc.). The board feels it is a modest way to level the budget.

Eric Pauer questioned the current amount in the maintenance fund and if there is not enough money available, are the people responsible for making up the difference.

Ernie Pistor confirmed with Eric Horton that there is currently \$71,000 in the maintenance fund. He further explained that whatever money is in the reserve will be used, whether that is \$9,000.00 or \$0.00. There is no obligation to make up the money.

Derek Fry questioned how the maintenance fund money is spent.

Ernie Pistor explained that the school board presents an expenditure to allow the public weigh in on how the money should be spent. However, it is ultimately up to board how the funds are used. He further confirmed that the funds are specifically used for maintenance.

The card vote to approve Article 4 to raise and appropriate a sum of \$10,000 from the June 30 unreserved fund balance (surplus) available for transfer on July 1 of this year to be added to the previously established SCHOOL FACILITIES MAINTENANCE FUND is in the affirmative.

Article 5. Shall the voters of the Brookline School District adopt a school administrative unit budget of **\$1,421,449** for the forthcoming fiscal year in which **\$261,901** is assigned to the school budget of this school district? This year's adjusted budget of **\$1,370,893**, with **\$259,899** assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (4-0-0). The finance committee recommends this appropriation (2-0-0).

Forrest Milkowski moved and a second was made by Ernie Pistor.

Ernie Pistor spoke regarding FY budget.

Moderator Webb stated this article required a ballot vote and instructed voters to cast their ballot. After all votes were cast, moderator Webb closed the polls for votes to be counted. The ballot vote to approve Article 5 passed 41-20.

Article 6. To see if the school district voters will authorize the Brookline School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (4-0-0). Finance committee voted 2-0-0. Ernie Pistor moved and a second was made by Eric Pauer. Motion carried by card vote.

Article 7. To transact any other business which may legally come before said meeting.

Denise Morrisette moved to not vote on any issues at these meetings until at least 7 days after the annual reports are published.

Jim Murphy moved that a publication of the annual reports be available before annual meetings are held.

Forrest Milkowski explained the board has no control over the publication of the annual reports as this is a town decision. He stated that the school board will make a recommendation to the town to work with them on the publication date. He confirmed that all of the information published in the annual reports is also available on the website.

Tad Putney, responsible for finalizing the publication of the annual reports, stated that going forward a coordinated effort will be made to obtain all information in a timely manner to publish the annual reports. He adds that a soft copy could be made available a week before the meeting, given that all of the reports are received in a timely manner by all parties.

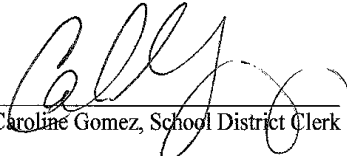
Moderator Webb announced the results of the vote on Article 5: Yes 41; No 20.

Liz Perry, the Principal at RMMS, was recognized for her five years of dedicated employment. She received a standing ovation.

Forrest Milkowski and Chris Adams were also recognized for their work on the school board. They will not be returning to the board next year.

Ken Murphy moved and a second was made by Judy Milkowski to adjourn. Motion carried.

GIVEN UNDER OUR HANDS AND SEALS AT SAID BROOKLINE THIS 2nd DAY OF FEBRUARY 2015.



Caroline Gomez, School District Clerk

Brookline School District
Balance Sheet - Governmental Funds

June 30, 2015

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 328,286		\$ 88,699	\$ 416,985
Investments	387			387
Receivables:				
Accounts	2,295		4,438	6,733
Intergovernmental	87,868	82,809	38,173	208,850
Interfund receivable	81,733			81,733
Inventory			6,022	6,022
Prepaid items	8,094	1,731		9,825
Total assets	508,663	84,540	137,332	730,535
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts payable	36,085	2,557	1,169	39,811
Accrued salaries and benefits	35,634			35,634
Intergovernmental payable	2,582	250	1,122	3,954
Interfund payable		81,733		81,733
Other current liabilities	-			-
Total liabilities	74,301	84,540	2,291	161,132
Deferred inflows of resources:				
Deferred revenue	432		12,234	12,666
Fund balances:				
Nonspendable	8,094		37,595	45,689
Restricted				425
Committed	62,646		425	147,433
Assigned	23,033		84,787	23,033
Unassigned	340,157			340,157
Total fund balances	433,930		122,807	556,737
Total liabilities, deferred inflows of resources, and fund balances	508,663	84,540	137,332	730,535

Brookline School District
Statement of Revenues, Expenditures and Changes in Fund Balance
June 30, 2015

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 5,667,161			\$ 5,667,161
Other local	230,869		128,686	359,555
State	2,811,380		2,062	2,813,442
Federal	100,812	130,932	42,083	273,827
Total revenue	<u>8,810,222</u>	<u>130,932</u>	<u>172,831</u>	<u>9,113,985</u>
EXPENDITURES				
Current:				
Instruction	3,636,507	101,301	9,678	3,747,486
Support services:				-
Student	638,686	634		639,320
Instructional staff	235,417	28,697	1,632	265,746
General administration	34,663	-		34,663
Executive administration	255,180			255,180
School administration	497,344			497,344
Operation and maintenance of plant	598,138			598,138
Student transportation	334,368	300		334,668
Other	1,781,936	-	260	1,782,196
Non-instructional services			151,375	151,375
Debt service:				-
Principal	236,449			236,449
Interest	247,732			247,732
Total expenditures	<u>8,496,420</u>	<u>130,932</u>	<u>162,945</u>	<u>8,790,297</u>
Excess (deficiency) of revenues over (under) expenditures	<u>313,802</u>	<u>-</u>	<u>9,886</u>	<u>323,688</u>
Other financing sources (uses):				
Transfers in	1,267			1,267
Transfers out			(1,267)	(1,267)
Total other financing sources and uses	<u>1,267</u>	<u>-</u>	<u>(1,267)</u>	<u>-</u>
Net change in fund balance	315,069	-	8,619	323,688
Fund balances, beginning	<u>118,861</u>		<u>114,188</u>	<u>233,049</u>
Fund balances, ending	<u>433,930</u>	<u>-</u>	<u>122,807</u>	<u>556,737</u>

Brookline School District Budget

	FY15 Actuals	FY16 Budget	FY17 Proposed Budget
REVENUE			
Local Sources			
Tuition	\$ 140,070	\$ 123,210	\$ 122,000
Investment Earnings	\$ 1,689	\$ 1,500	\$ 1,500
Other	\$ 72,154	\$ 64,300	\$ 4,000
State and Federal Sources			
Adequacy Aid Grants/Tax	\$ 2,549,097	\$ 2,473,322	\$ 2,412,473
School Building Aid	\$ 67,504	\$ 56,324	\$ 56,000
Catastrophic Aid	\$ 211,735	\$ 90,000	\$ 4,000
Medicaid	\$ 100,812	\$ 11,000	\$ 11,000
	\$ 3,143,061	\$ 2,819,656	\$ 2,610,973
EXPENSE			
Regular Education			
Wages	\$ 2,602,800	\$ 2,662,294	\$ 2,755,317
Supplies	\$ 91,935	\$ 120,439	\$ 88,539
Services	\$ 24,758	\$ 28,548	\$ 30,270
Transportation	\$ 254,414	\$ 276,912	\$ 272,863
Special Education			
Wages	\$ 1,243,041	\$ 1,232,690	\$ 1,209,851
Supplies	\$ 149,122	\$ 27,281	\$ 31,009
Services	\$ 40,105	\$ 49,729	\$ 48,575
Tuition	\$ 222,143	\$ -	\$ -
Transportation	\$ 79,954	\$ 87,500	\$ 84,500
Equipment			
Computer Related	\$ 64,212	\$ 62,126	\$ 39,500
Other	\$ 9,794	\$ 22,024	\$ 16,123
Professional Development	\$ 62,699	\$ 92,771	\$ 94,020
School Administration			
Wages	\$ 399,862	\$ 349,932	\$ 351,113
Expense	\$ 91,982	\$ 189,313	\$ 115,626
Services	\$ 5,500	\$ 5,000	\$ 5,000
SAU Assessment	\$ 255,180	\$ 261,901	\$ 271,120
School Board			
School Board Expense	\$ 11,320	\$ 15,400	\$ 13,125
Legal	\$ 13,093	\$ 7,000	\$ 12,000
Audit	\$ 10,250	\$ 8,500	\$ 9,000
Facilities & Maintenance			
Wages	\$ 238,252	\$ 230,784	\$ 240,015
Expense	\$ 359,886	\$ 368,771	\$ 359,938

	FY15	FY16	FY17
	Actuals	Budget	Proposed Budget
Benefits	\$ 1,781,936	\$ 1,864,914	\$ 1,911,799
Debt Service	\$ 484,181	\$ 480,325	\$ 480,325
	\$ 8,496,420	\$ 8,444,155	\$ 8,439,628

Debt Schedule

as of 6/30/15

	Debt 1	Debt 2	
Length of Debt (yrs)	10	20	
Date of Issue	8/2012	8/1999	
Date of Final Payment	8/2022	8/2019	
Original Debt	\$ 408,500	\$ 5,367,912	
Interest Rate	\$ 2.32	\$ 5.20	
Principal at Beginning of Year	\$ 345,000	\$ 1,022,859	
Retired Issues This Year	\$ 40,000	\$ 182,592	
Remaining Principal Balance Due	\$ 305,000	\$ 840,268	
Remaining Interest Balance Due	\$ 42,250	\$ 1,322,064	
Remaining Debt	\$ 347,250	\$ 2,162,331	
Amount of Principal to be Paid in FY16	\$ 40,000	\$ 182,592	\$ 222,592
Amount of Interest to be Paid in FY16	\$ 9,500	\$ 248,233	\$ 257,733
			\$ 480,325

SUPERINTENDENT'S REPORT

The Holidays have come and gone. We enter the New Year with excitement and anticipation. Our senior class has begun receiving acceptance letters, and our high school guidance department, along with our pre-school and kindergarten programs, have begun preparation for the 2016-2017 school year. The high school continues to reflect on the commendations and recommendations from our most recent visit from the New England Association of Schools and Colleges (March 2015). The visiting committee's report is posted on the SAU web site for all to review. We will use this report as another opportunity to improve our exceptional school system.

During the fall and winter, I have had many opportunities to visit all schools in the SAU. Each visit allows me to see wonderful examples of our 21st Century Learning Skills: communication, collaboration, critical thinking and creativity. Visiting with staff and students is the most rewarding part of my position.

Our budget discussions have concluded and our recommendations will be put forth at our Annual Meetings. In Hollis, we have proposed all-day kindergarten while maintaining our programming and staffing levels. In Brookline, we have recommended a level funded budget while proposing options to maintain or reduce class sizes where possible. At the Coop level, we have proposed funding for a new science lab, and a middle school robotics program while requesting support for our technology initiatives. I would like to take this opportunity to thank the Administration, Budget Committees, School Boards and members of both communities who assisted in the development or participated in the discussions regarding the FY 17 budgets.

In December, Assistant Superintendent Matte and her committee began updating the strategic plan to ensure continued implementation of our curriculum goals and objectives, into our pre-kindergarten through grade twelve classrooms. To support these goals and objectives we continued a series of implementation steps. In Hollis, we expanded Google Applications for Education in grades three through six. Principal Izbicki and Curriculum Administrator Tomaselli have overseen the implementation of our "Maker Space" while Principal Fowler and her staff have begun discussions regarding updating our science curriculum at HUES. In Brookline, Principals Dobe and Molinari, along with Curriculum Administrator Colleen Tapley, are piloting Google Application for Education while reviewing our Mathematics curriculum. At RMMS, Principal Molinari has also overseen the replacement of two sections of roofing and the installation of a new gym floor while working closely with his staff to implement school wide meetings. At the Coop level, we have seen the implementation of Google Applications for Education (grades 7-12) and the continued expansion of our Bring-Your-Own-Device Program also at the Coop level the middle school has instituted a Robotics program, and our high school Administration has

implemented a “learning commons” approach that has transformed our school library into the technology hub for HBHS students. The Cooperative Board also received a curriculum committee update regarding our Mathematics standards. English and Social Studies are currently participating in this curriculum review process and will be providing the Board and the community with updates on their efforts later this spring.

Our schools were also busy this holiday season with outreach to our less fortunate. Can food drives, socks for the homeless, giving trees and fundraisers have taken place to assist those in need. I want to take this opportunity to thank our families, students, staff and friends for their generous donations.

In closing, I want to thank all of you who have contributed to our school system. On many occasions, I have the opportunity to visit classrooms, speak with volunteers and talk with students and teachers. On each occasion, I leave the classroom or the building energized and excited by the progress we are making as an educational community. This progress is a direct result of the generous support by the Brookline and Hollis communities. To our parents, I want to thank you for sharing your children with us, and I look forward to our continued partnership.

Respectfully submitted

,
Andrew F. Corey
Superintendent SAU 41

BROOKLINE SCHOOL DISTRICT ANNUAL REPORT 2015

The Brookline schools, comprised of Richard Maghakian Memorial School (PreK-Grade 3) and Captain Samuel Douglass Academy (Grades 4-6), strive to provide the best educational opportunities for all students to ensure their academic, social, and emotional growth through a rich curriculum, skilled instruction delivered by highly qualified teachers, and a strong parent/community partnership. To that end, teachers are committed to providing classroom experiences that are rigorous, foster higher levels of thinking, and encourage creative problem solving.

ACADEMICS AND THE ARTS

Teaching teams work with their grade level colleagues within the SAU to develop a guaranteed and viable curriculum that identifies the essential learnings for all students. School based teams monitor student progress through the use of common formative assessments and benchmark assessments. The results of the assessments are used by educators to improve practice, build the capacity of the teams to achieve its student learning goals, and provide the necessary support for all students.

The Brookline School District has embraced a STREAM (science, technology, reading, engineering, arts, and mathematics) initiative, where all grade levels are implementing STREAM lessons into their classrooms. All grade levels participated in a STREAM launch project and our specialists coordinated a STREAM night in January for all to attend.

An effective literacy program prepares students to be lifelong readers and writers. Our teaching philosophy is a *“Balanced Literacy Approach”* whereby students acquire skills through a variety of lessons and activities integrating the areas of reading, writing, speaking, and listening through a Readers’ and Writers’ Workshop framework. Our classroom libraries are rich in narrative and informational texts that challenge students at all levels and foster their inquiry and desire to learn. Literacy at both RMMS and CSDA is celebrated through a variety of exciting events such as *Read Across America*; a fun-filled week including guest readers, school-wide reading, and student book reviews. Each spring, the *Annual Writers’ Festival* is held at both schools. This special evening for parents provides an opportunity for students to proudly showcase their writing through a variety of formats: poetry, stories, essays, research reports, and class books.

We strive to provide a strong math foundation for students at all grade levels. This past November, the Brookline School District in partnership with Southern New Hampshire University held a Math Night for grades PreK-6. The Harcourt Go Math series and the math curriculum checklist guide instruction of the standards required by the state as well as provide supplemental materials that

enrich the curriculum. Each unit focuses on computation, problem solving and critical thinking skills, and relates the concepts to the child's everyday life experiences. Common assessments inform instruction and allow teachers to analyze data to enhance student learning. Teachers in grades two through six also use the NWEA (Northwest Evaluation Association) MAP (Measures of Academic Progress) results to assist in differentiating instruction for students. "Hands on" materials such as Cuisenaire rods, base ten blocks, pattern blocks, fraction bars, and decimal squares are used to introduce and support concepts across all grade levels. Technology enhances the curriculum as students access the computer or SMART board to introduce, reinforce, and demonstrate understanding of math concepts.

Students experience the science curriculum through an inquiry-based model, whereby they develop the questions about the world around them and seek to answer those questions through a thorough exploration of a given topic. The three areas of focus at each grade level are earth/space science, physical science, and life science.

The social studies curriculum offers students an exploration of four strands: civics and government, economics, history, and geography. This rich exposure is supported by interdisciplinary projects that allow students to demonstrate their social studies knowledge through projects where technology applications such as Power Point and Skype may be used.

The art program strives to present the cultural and historical importance of art in an atmosphere that encourages self-expression. Art is often integrated into the curriculum and specialists conduct coordinated lessons throughout the school year. Each grade level's art theme has a historical primary focus throughout the school year, from ancient art through early American art, New Hampshire art and artists, and more.

In the music classrooms at both RMMS and CSDA, students are actively involved in "hands on," interactive music lessons that are integrated into children's literature, history, geography, writing, math, movement, and the arts. As students sing, listen, move and play instruments, they celebrate our diverse culture as well as those of other countries across the globe. Recently, Grade 3 students and CSDA chorus and band students performed at the Manchester Monarchs game in December.

Our RMMS and CSDA libraries continue to offer many opportunities to enrich student learning. Students are exposed to projects and activities that require them to interact with primary and secondary resources, and use critical thinking skills. Teacher collaboration has produced projects that encourage our students to take advantage of truly meaningful and worthwhile learning opportunities. Students spend quality time in the library enjoying and sharing dialog regarding a myriad

of books both new and old. Additionally, students enjoy several author studies and visiting authors throughout the year.

The Physical Education program emphasizes activities that give students a broad base of skills which are intended to focus on motor skills, movement, and team building concepts. Students work on personal space, locomotor skills, and more, with increased expectations as the skills are encouraged to promote lifetime activity for all students.

Technology is an essential educational tool used to reinforce and enrich all content areas. It presents students with rich experiences through teacher directed activities and student created projects. All students save the best of their work in electronic portfolios in order to chronicle their progress throughout their school years. These documents, which include Power Point, word processing, and spreadsheet projects, are content driven and designed to show that students know how to communicate and apply their knowledge in the 21st century. In addition, students have access to the world of information available on the Internet for research and electronic collaboration, where they learn to safely and responsibly use the web, critically evaluate sites for authenticity and reliability, and give credit to all text and print sources.

STUDENT ACTIVITIES

Our students have many opportunities to stretch their comfort limits through a variety of exciting programs. Among these are the Scripps-Howard Spelling Bee, the National Geographic sponsored Geography Bee, Writer's Festivals, New England Mathematics League, Annual 6th Grade Science Fair, Presidential Fitness program, Jump Rope for Heart, Chorus, Band, Orchestra, Ski Club, Running Club, Chess Club, and many more.

Character education is a critical part of our daily curriculum at both schools and focuses on students making the correct choices when faced with a problem. A monthly theme, such as courage, cooperation, compassion, honesty, etc., is reinforced in the daily announcements. Schools celebrate the positive contributions of its students regularly. We are proud of our outstanding students who clearly demonstrate these desirable character traits.

COMMUNITY & PTO

Throughout the year students at both RMMS and CSDA are presented with outstanding enrichment programming that is provided through the generosity of the Brookline Parent Teacher Organization. This dedicated group conducts fundraisers, volunteers countless hours, and supports the efforts of teachers and administration in providing the best opportunities for our students. Both schools were honored for the PTO's dedication at the annual Blue Ribbon Award Ceremony. The PTO's contributions to our school community are priceless.

A highlight of our year is the annual Memorial Day Program, honoring all men and women who have served (or are currently serving) in our Armed Forces, along with local safety services personnel (police, fire, ambulance). Our school community is also proud to host several charitable drives for local relief organizations (Brookline Food Pantry, SHARE, Harbor Homes, etc.).

STAFF

New to our district are Colleen Tapley, Curriculum Instruction and Assessment Administrator, and Karen Kulick now serves as the district's Special Education Administrator.

We were sad to say goodbye to Christine Young who retired as a second grade teacher at RMMS. Kathleen Milewski moved from her position as technology integrator to join the 2nd grade team. Jenny Lynch now serves as our technology integrator after serving as a special education case manager. New to RMMS are case managers Tina Harmon and Amy Chaput. After five years as principal of RMMS, Liz Perry retired this past June. The RMMS staff welcomed Daniel Molinari as their new principal.

At CSDA, we welcomed Beth Penney as a curriculum area Specialist for Science, Katherine Joseph as a Behavior Specialist / Special Education Case Manager, and Lori Smock-Joyal as a Reading Specialist.

We are committed to providing the very best education possible for all of the students in Brookline, and appreciate the opportunity to work collaboratively with our families to ensure that their academic, social, and emotional needs are met in our schools each and every day.

Respectfully submitted,

Daniel Molinari
Principal, RMMS

Dennis Dobe
Principal, CSDA

DEPARTMENT OF STUDENT SERVICES

The SAU #41 Student Services Department consists of Specialists and Education professionals to serve approximately 400 students within the SAU who fall into several categories of programs and support. Student Services encompasses students eligible for Special Education programs, students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, homeless students, students with Limited English proficiency, home school monitoring, Charter Schools, and students involved in court through DHHS/DJJS.

Our staff consists of a talented group of special educators, occupational therapists, physical therapists, speech language pathologists, counselors, psychologists, social workers, para-educators, and behavior specialists. The level and type of supports provided are determined through a clearly defined process and team participation. Our responsibility to support all students in their access to an education is individualized at a student level and is unique to each child's need.

In accordance with SAU#41's local Child Find Program, referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the Building Special Education Administrator. The school districts' responsibility is to make available a free and appropriate public education (FAPE) to all students within SAU #41. This education may consist of special education services, related services, transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU.

SAU # 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended to provide specialized programming. The staff has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. In the 2015-2016 school year, SAU 41 anticipates \$464,052 in federal entitlement IDEA funds. Additionally, Revenue from the Medicaid to School and NH Catastrophic Aid funds are also distributed based on application of funds expended.

SAU#41 continues to offer a comprehensive set of supports and services to the students within the districts. This fall, there was an increased need for preschool services. A classroom was added in Hollis to accommodate this population shift. The high school programs have increased community based vocational and job skill instruction for students with transition service needs allowing students to remain in their local communities for these services. Our Unified Sports Program continues to be successful with athletes and partners participating in three seasons of athletics.

Respectfully submitted,

Amy Rowe
Director of Student Services

SAU 41 TECHNOLOGY REPORT 2015-2016

In August of 2015 the InfoSnap online student registration system was rolled out across all the districts of SAU 41. This allows parents of new and returning students to fill out registration forms using a secure web based interface. The data is imported into PowerSchool saving time for office staff and improving data accuracy.

In an effort to expand access to technology in the classroom “Bring Your Own Device” (BYOD) has been implemented at HUES, CSDA, and HBMS. Although not mandatory, students are encouraged to use personal wireless technology on a secure student BYOD network. The secure network allows filtered Internet access on personal iPads, laptops, smart phones, and other tablet devices.

Google Classroom has been deployed for grades 4-12 across the SAU. Google Classroom is an online classroom environment where a teacher creates classes with assignments and distributes them to students electronically. From a web based login students can work on assignments, submit their work, and receive personal feedback from the teacher. Google classroom is available from any location outside of school as long as there is an Internet connection.

The SAU 41 Internet filter and firewall were updated in July of 2015. The updated firewall is the Barracuda X300 and the filter is the Barracuda Model 610. In addition to filtering inappropriate web content the Barracuda devices will improve efficiency with bandwidth usage.

Four full time technology staff continue to maintain the SAU 41 computer network. This includes maintaining the hardware and network infrastructures as well as working with staff to assist them with their technology needs.

Respectfully submitted,

Richard Raymond, Network Administrator
1/11/2016

BROOKLINE ELEMENTARY SCHOOLS -- PROFESSIONAL STAFF 2015-2016

Name	Assignment	College/University	Degree
Dennis	Principal, Capt. Samuel Douglass Academy	Plymouth State Univ.	M.Ed.
Daniel	Principal, Richard Maghakian Memorial	Plymouth State Univ.	M.Ed./C.A.G.S.
Karen	SPED Coordinator, CSDA and RMMS	Rivier	M.Ed.
Colleen	Curriculum Administrator, CSDA and RMMS	Rivier	M.Ed.
Lauren	Kindergarten	Rivier	B.A.
Kimberly	Reading	Rivier	M.A.
Jeralyn	Grade 1	UNH	B.A.
Nicole	Grade 1	Rivier	B.A.
Amanda	Special Education	Providence College	B.A.
Betsy	Reading Specialist	Rivier	M.Ed.
Monica	Art	Notre Dame	B.A.
Lisa	Kindergarten	UNH	M.Ed.
Deborah	Bowry	Notre Dame College	M.A.
Carla	Brookway	Rivier	M.Ed.
Marcia	Bruseo	Penn. State Univ.	B.S.
Barbara	Bullard-Koonz	Rhode Island College	B.S.
Cathy	Burbee	Univ. Southern Maine	B.S.N.
Deborah	Calkin	Rivier	M.Ed.
Christina	Catino	UNH	B.A.
Amy	Chaput	Southern NH Univ.	M.Ed.
Colleen	Speech/Language Pathologist	Towson University	M.S.
Virginia	Commisso	U Mass., Amherst	B.A.
Brittany	Curtis	UNH	M.S.
Monica	Occupational Therapist	Nova Southeastern U.	B.S.Ed.
Nichole	Dapolito	Notre Dame College	B.A.
Sacha	Dedecker	Lesley College	M.Ed.
Shannon	Doucet	Lesley College	M.Ed.
Emily	Reading	UNH	M.Ed.
	Kindergarten		

BROOKLINE ELEMENTARY SCHOOLS -- PROFESSIONAL STAFF 2015-2016

Name	Assignment	College/University	Degree
Megan	Art	Plymouth State Univ.	B.S.
Jane	Grade 5	Notre Dame College	B.A.
Sarah	Special Education	Rivier	M.S.
Tina	Special Ed Case Manager	Southern NH Univ.	B.A.
Cathy	Grade 1	Antioch, N.E.	M.A.
Holli	School Psychologist	Southern NH Univ.	B.A.
Katherine	Special Education	Rivier	M.Ed.
Lea	Speech/Language Pathologist	Boston Univ.	M.S.
Melissa	Grade 6	Plymouth State Univ.	CAGS
Lisa	Grade 6	Rivier	M.Ed.
Maureen	Nurse	Northeastern	B.S.
Jenny	Computer Teacher	Rivier	M.Ed.
Andrea	Special Education	Rivier	M.Ed.
Stephen	Physical Education-Health	Plymouth State Univ.	B.S.
Jaine	Special Education	Rivier	M.Ed.
Lyudmyla	Grade 5	Rivier	M.Ed.
Kathleen	Grade 2	St. Joseph's College	B.S.
Kristine	Media/Library	Lesley Univ.	M.Ed.
Jessica	Grade 3	Keene State	B.S.-B.A.
Elizabeth	Science	Antioch, N.E.	M.Ed.
Karen	Math Specialist	City U. NY, Hunter College	MSEd
Timothy	Grade 6	Wheelock College	M.A.
Stephanie	Special Education	Rivier	M.Ed.
Pam	Computer	Walden Univ.	MSEd
Shannon	Music	Southern NH Univ.	M.Ed.
Lori	Reading	Plymouth State Univ.	M.Ed.
Gregory	Grade 6	Plymouth State Univ.	M.Ed.
Barbara	Media/Library	Plymouth State Univ.	M.Ed.
Renelle	Grade 5	Rivier	BAEd.
Lisa	Grade 3	Fitchburg State	M.Ed.
Tammy	Physical Education	Castleton	B.S.
Joseph	Grade 4	Plymouth State Univ.	B.S.
Patricia	Grade 1	Rivier	M.Ed.

BROOKLINE ELEMENTARY SCHOOLS -- PROFESSIONAL STAFF 2015-2016

Name		Assignment	College/University	Degree
Heidi Williams		Grade 3	Grove City College, PA	B.A.
Lisa Winters		ESOL	St. Michael's; Rivier	MSA, M.Ed.

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL
REPORT
for the
Year Ending June 30, 2015**

Hollis Brookline Cooperative School Board

Mrs. Krista Whalen, Chair	Term Expires 2016
Mrs. Elizabeth Brown	Term Expires 2018
Mr. Thomas Solon	Term Expires 2018
Mrs. Gina Bergskaug	Term Expires 2016
Mrs. Holly Deurloo Babcock	Term Expires 2016
Mr. Eric Pauer	Term Expires 2017
Mrs. Cindy VanCoughnett	Term Expires 2017
Mr. James Murphy, Moderator	Term Expires 2016
Mr. Ditmar Kopf, Treasurer	Appointed July, 2014
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Darlene Mann, Chair	Term Expires 2016
Mr. Brian Rater	Term Expires 2018
Mr. Lorin Rydstrom	Term Expires 2018
Mr. James Solinas	Term Expires 2016
Mr. Raul Blanche	Term Expires 2017
Mr. David Blin	Term Expires 2017
Mr. Thomas Enright	Term Expires 2016

SAU #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Mrs. Cynthia Matte	Assistant Superintendent
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mrs. Anne Elser	Assistant Director of Student Services/ Out-of-District Coordinator
Mr. Richard Raymond	Network Administrator

Hollis Brookline Middle School

Mr. Robert Thompson,	Principal
Mrs. Patricia Flynn,	Assistant Principal
Mrs. Anne Elser,	Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes,	Principal
Mr. Robert Ouellette,	Assistant Principal
Mr. Timothy Girzone,	Assistant Principal
Ms. Jennifer Anderson,	Special Education Coordinator

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE EIGHTH DAY OF MARCH 2016, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose two members of the School Board from Hollis for the ensuing three years.
2. To choose one member of the School Board from Brookline for the ensuing three years.
3. To choose two members of the Budget Committee from Hollis for the ensuing three years.
4. To choose one member of the Budget Committee from Brookline for the ensuing three years.
5. To choose a Moderator from either Brookline or Hollis for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 27th day of, January, 2016.

Krista Whalen, Chair
Holly Deurloo Babcock
Gina Bergskaug
Elizabeth Brown
Eric Pauer
Thomas Solon
Cindy VanCoughnett
SCHOOL BOARD

A true copy of the warrant attest:

Krista Whalen, Chair
Holly Deurloo Babcock
Gina Bergskaug
Elizabeth Brown
Eric Pauer
Thomas Solon
Cindy VanCoughnett
SCHOOL BOARD

Warrant Articles and the MS27 for the Hollis Brookline Cooperative School District are not available at press time.

These will be distributed once finalized.

HOLLIS BROOKLINE COOPERATIVE SCHOOL SPECIAL DISTRICT MEETING
Hollis Brookline High School, Hollis, NH
12 January 2015

Hollis Brookline Coop School Board

James O'Shea, Chair
Gina Bergskaug
Tom Solon, Vice Chair
Elizabeth Brown, Secretary
Krista Whalen
Eric Pauer
Cindy Van Coughnett (Budget Committee)

James Murphy, Moderator
Diane Leavitt, School District Clerk

The meeting was called to order at 7:00pm by Moderator James Murphy at the Hollis Brookline High School gymnasium. The Moderator started the meeting with the Pledge of Allegiance.

James O'Shea, School Board Chairman, introduced the school board, Superintendent, Andrew Corey, Assistant Superintendent, Cynthia Matte, Business Administrator, Erick Norton, High School Principal, Richard Barnes, Middle School Principal, Robert Thompson, and IT Support, Richard Raymond.

James Murphy, Moderator, welcomed everyone to the meeting and went over the rules of the special district meeting. Only registered voters can speak at the podium and a voting card must be shown.

ARTICLE 1: To see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 5 as it is currently written and substituting a new Article 5 as follows:

Article 5:

The operating expenses, excluding principal and interest payments on bonds, of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

ADM Weight
95%

EV Weight
5%

The expenses related to principal and interest of bonds (current and future) of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

ADM Weight
0%

EV Weight
100%

Krista Whalen motioned to bring Article 1 to the floor. Seconded by Gina Bergskaug.

The moderator confirmed that the school board held the public hearing on this proposal on December 17, 2014 (at least 10 days before this special meeting), in accordance with the procedures required by Article 11.

The School Board gave a presentation, Krista Whalen from Hollis, and Gina Bergskaug from Brookline. Darrell Philpot, Chairman of the Board of Selectmen in Brookline, gave a presentation.

Discussion ensued.

Peter Whaley, motioned to amend Article 1. Seconded by Ernie Pister.

"The capital and operating expenses of the Hollis/Brookline Coop School District, payable in each fiscal year, shall be apportioned fifty percent (50%) on the average daily membership (ADM) of the students in grades 7 through 12 from each pre-existing district of the Coop School District during the preceding fiscal year, as determined by the State Dept of Education, and fifty percent (50%) on the most recent equalized valuation of the pre-existing districts, as determined by the Dept of Revenue Administration"

Discussion ensued.

John Risco motioned to move the amendment. Seconded by Forest Milkowski.

Moderator brought the motion to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought amendment to a vote. **NOT CARRIED** by a card vote.

Moderator brought Article 1 to the floor.

Discussion ensued.

Jack Flanagan motioned to amend Article 1. Seconded by Dennis Bechis.

"The capital and operating expenses of the Hollis/Brookline Coop School District, payable in each fiscal year, shall be apportioned seventy five percent (75%) on the average daily membership (ADM) of the students in grades 7 through 12 from each pre-existing district of the Coop School District during the preceding fiscal year, as determined by the State Dept of Education, and twenty five percent (25%) on the most recent equalized valuation of the pre-existing districts, as determined by the Dept of Revenue Administration"

Discussion ensued.

John Risco motioned to move the amendment. Seconded by Forrest Milkowski .

Moderator brought the motion to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought amendment to a vote. **NO-655 YES-255 NOT CARRIED** by a card vote.

Moderator brought Article 1 to the floor.

Discussion ensued.

Tom Geham motioned to amend Article 1. Seconded by Mike Harris.

"The operating expenses of the Hollis/Brookline Coop School District, payable in each fiscal year, shall be apportioned one hundred percent (100%) on the average daily membership (ADM) of the students in grades 7 through 12 from each pre-existing district of the Coop School District during the preceding fiscal year, as determined by the State Dept of Education,

The capital costs of the Hollis/Brookline Coop School District, payable in each fiscal year, shall be apportioned one hundred percent (100%) on the most recent equalized valuation of the pre-existing districts, as determined by the Dept of Revenue Administration"

Forrest Milkowski motioned to move the amendment. Seconded by James O'Shea.

Moderator brought the motion to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought amendment to a vote. **NOT CARRIED** by a card vote.

Moderator brought Article 1 as written to the floor.

Discussion ensued.

Dave Belanger motioned to move the amendment. Seconded by Forrest Milkowski.

Moderator brought motion to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought Article 1 as written to a secret ballot vote.

YES - 672 NO - 351 CARRIED by ballot vote.

Basil Mason motioned to adjourn the meeting. Seconded by Robert Mann.

Meeting adjourned at 10:36pm.

Respectfully submitted,



Diane Leavitt,

Hollis Brookline Coop School District Clerk

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT MEETING
Hollis Brookline High School, Hollis, NH
3 March 2015

Hollis Brookline Coop School Board

James O'Shea, Chair
Tom Solon, Vice Chair
Gina Bergskaug
Elizabeth Brown
Krista Whalen
Eric Pauer
Cindy Van Coughnett (Budget Committee)

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Diane Pauer
David Blin
James Solinas, Vice Chair
Lorin Rydstrom
Raul Blanche
Tom Enright
Cindy Van Coughnett, School Board Representative

SAU #41 Administration

Andrew Corey	Superintendent of Schools
Cynthia Matte	Assistant Superintendent
Eric Horton	Business Administrator
Amy Rowe	Director of Student Services

Hollis Brookline Middle School

Robert Thompson	Principal
Patricia Flynn	Assistant Principal

Hollis Brookline High School

Richard Barnes	Principal
Robert Ouellette	Assistant Principal
Timothy Girzone	Assistant Principal

James Murphy, Moderator
Diane Leavitt, School District Clerk
Bill Drescher, School District Attorney

The meeting was called to order at 7:00pm by Moderator James Murphy at the Hollis Brookline Coop High School. The meeting was started with the Pledge of Allegiance and the National Anthem was sung by the Hollis Brookline Coop Choir. The School Board and Budget Committees were introduced and the School Administration was introduced. Moderator recognized members of the military and thanked them for their service.

Moderator went over the rules of the meeting. **CARRIED** by a card vote.

Dennis Bechis motioned to make a slight change in the rules of the meeting. Seconded by Peter Walker. In order to table a warrant article there must be a 2/3 super majority vote in favor of tabling a warrant article. **NOT CARRIED** by a card vote.

Peter Walker motioned to take Article 9 and 10 out of order and move them to the top of the order. Seconded by Peter Lester. **NOT CARRIED** by a card vote.

Article 1. To see if the school district will vote to raise and appropriate a sum of **252,591** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2015-2016 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and benefits. This is the **Second** year of a two year contract. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Krista Whalen motioned to bring Article 1 to the floor. Seconded by Gina Bergskaug. Tom Solon, School Board gave a presentation. Darlene Mann, Budget Committee gave a presentation. Moderator opened the floor to discussions. Discussions ensued. Moderator brought Article 1 to a secret ballot after 5 registered voters requested it. **YES - 120 NO - 26 CARRIED** by a secret ballot vote.

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$65,291** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2015-2016 school year which resulted from good faith negotiations with the support staff, and which represents the increase over last year's salaries and benefits. This is the **Third** year of a three-year contract. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Krista Whalen motioned to bring Article 2 to the floor. Seconded by Gina Bergskaug. Tom Solon, School Board gave a presentation. Darlene Mann, Budget Committee gave a presentation. No discussions. Moderator brought Article 2 to a vote, this will be a secret vote, 5 registered voters requested it. **YES - 129 NO - 25 CARRIED** by a secret ballot vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$20,387,680** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Darlene Mann motioned to bring Article 3 to the floor. Seconded by Raul Blanche. Darlene Mann, Budget Committee gave a presentation. Andrew Corey, Superintendent of Schools who is not a registered voter in Hollis gave a presentation. Moderator brought request to allow Andrew Corey to speak. **CARRIED** by card vote. Discussions ensued. Julie Kristy of Brookline not a registered voter requested to speak. **CARRIED** by a card vote. Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

Article 4. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate **\$100,000** to go into the fund. The sum to come from June 30, 2015 unassigned fund balance available for transfer

on July 1, 2015, if available, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. **The budget committee recommends this appropriation. The school board recommends this appropriation.**

Darlene Mann motioned to bring Article 4 to the floor. Seconded by Raul Blanche. Eric Horton, Business Administrator who is not a registered voter in Hollis gave a presentation. Moderator brought request to allow Eric Horton to speak. **CARRIED** by card vote. Discussions ensued. Alan Rosenburg motioned to amend Article 4 to read: "to raise and appropriate up to \$100,000". Seconded by John Lester. **CARRIED** by a card vote. Moderator brought amended Article 4 to a vote, this will be a secret vote, 5 registered voters requested it.
YES - 132 NO - 26 CARRIED by a secret ballot vote.

Darlene Mann motioned to restrict reconsideration of Articles 1,2 and 3. Seconded by Robert Mann. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 4. Seconded by Robert Mann. **CARRIED** by a card vote.

Article 5. Shall the voters of the Hollis Brookline Cooperative School District adopt a school administrative unit budget of \$1,421,449 for the forthcoming fiscal year in which \$723,439 is assigned to the school budget of this school district? This year's adjusted budget of \$1,370,893 with \$717,908 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Krista Whalen motioned to bring Article 5 to the floor. Seconded by Gina Bergskaug. Eric Horton, Business Administrator gave a presentation. Moderator brought Article 5 to a secret ballot vote. **YES - 115 NO - 35** A majority vote of all the school district voters voting in this school administrative unit is needed.

Tom Gehan motioned to table Article 9. Seconded by Rob Mann. **CARRIED** by a 2/3 card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of \$62,539 to be added to the previously established Athletic Program and Services Expendable Trust Fund from the Hollis Brookline Cooperative School District's June 30, 2015 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2015. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Darlene Mann motioned to bring Article 6 to the floor. Seconded by Raul Blanche. Eric Horton, Business Administrator gave a presentation. No discussions. Moderator brought Article 6 to a vote. **CARRIED** by card vote.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of \$20,000 to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund from the Hollis Brookline Cooperative School District's June 30, 2015 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2015. **The school board recommends this appropriation. The budget committee recommends this appropriation.**

Krista Whalen motioned to bring Article 7 to the floor. Seconded by Gina Bergskaug. Eric Horton, Business Administrator gave a presentation. Discussion ensued. Moderator brought Article 7 to a vote. **CARRIED** by card vote.

Darlene Mann motioned to restrict reconsideration of Articles 5, 6, 7 including tabling of Article 9. Seconded by Robert Mann. **CARRIED** by a card vote.

Article 8. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article.**

Krista Whalen motioned to bring Article 8 to the floor. Seconded by Gina Bergskaug. Tom Solon, School Board gave a presentation. Moderator brought Article 8 to a vote. **CARRIED** by card vote.

Tom Gehan motioned to table Article 10. Seconded by Rob Mann. **CARRIED** by a 2/3 card vote.

Article 9: By Petition: Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the budget committee shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2.5%? **The school board does not recommend this article. The budget committee does not recommend this article.**

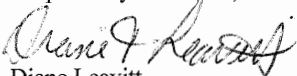
Article 10: By Petition: Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the budget committee, shall contain a notation stating the estimated tax impact of the article? **The school board does not recommend this article. The budget committee has not taken a position on this article.**

Article 11. To transact any other business which may legally come before said meeting.

Brian Rater motioned to adjourn the meeting. Seconded by Raul Blanche. **CARRIED** by a card vote.

Jim Belanger spoke at the podium. Meeting adjourned at 9:32pm.

Respectfully submitted,



Diane Leavitt,
Hollis Brookline Coop School District Clerk

Hollis Brookline Cooperative School District Budget Committee

Introduction

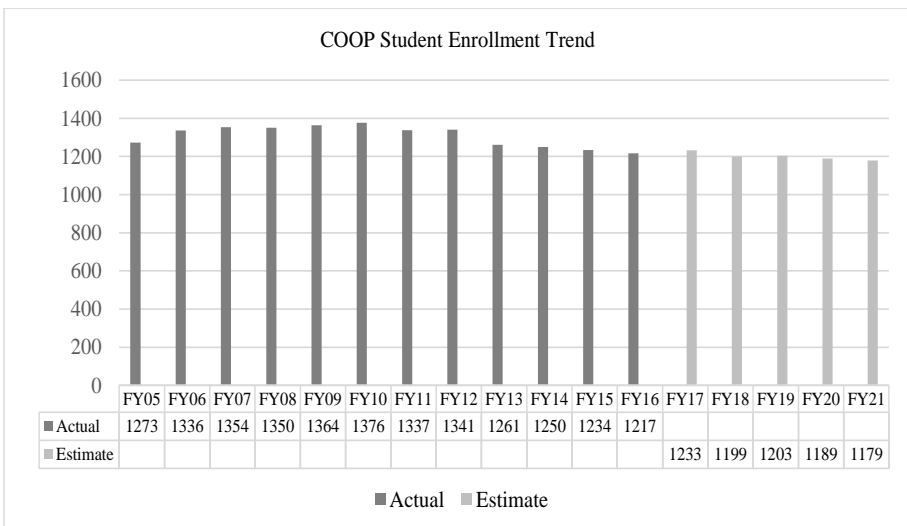
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development and presented for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

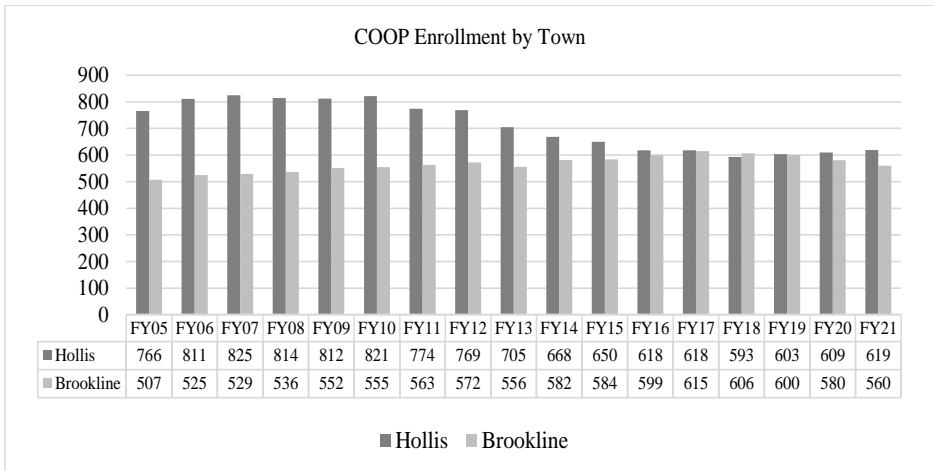
Student Enrollment Trends

Student enrollment has been declining since reaching its highest level in FY10. HBCSD continues to manage its programs, resources, and facilities across annual declines in enrollment. The enrollment of 1217 students as of October 1, 2015 is down 1.3% from the prior school year and is higher than last year’s NESDEC projection of a 2.6% drop in enrollment.



Student enrollment data based on NESDEC reports of historic and future enrollment.

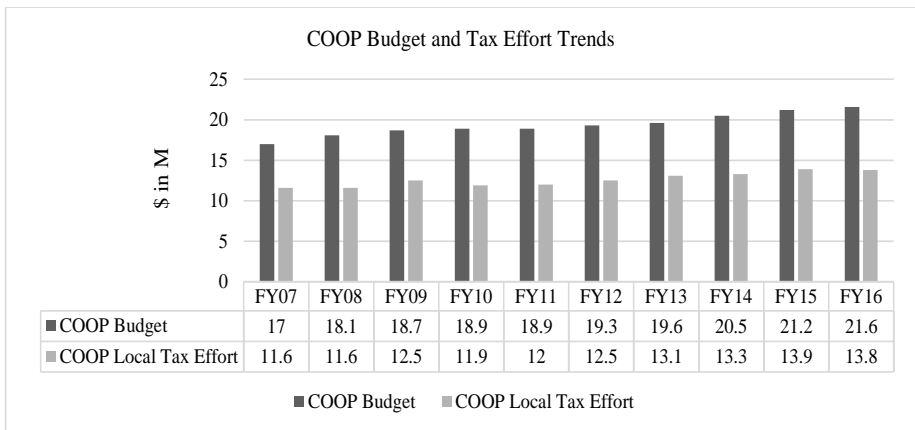
By town, the student population trend reflects a shift in enrollment composition between the two towns. Since Hollis' maximum student enrollment of 825 in FY07, Hollis has been experiencing steady declines totaling 25% by FY16. During the same period, Brookline has realized a 13% increase in student population. As of October 1, 2015, the enrollment distribution is 50.8% of students from Hollis and 49.2% of students from Brookline which represents a 2 percentage point shift in the enrolled student composition from the prior year. Projections through FY19 indicate the two populations remaining closely aligned.



Student enrollment data based on NESDEC estimates of historic and future enrollment.

Budget Highlights

FY16 Budget Summary: As approved by the legislative body in March 2015, the \$21.6M HBCSD budget represents a 1.8% increase from the prior year with the approval of articles for the operating and SAU budgets, contracts for professional and support staff, and contingency/expendable trusts. Once district revenue and state aid by town have been considered, the resulting tax effort averages approximately 65% of the approved COOP budget which is raised through the local tax rate. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of \$7.9M for Hollis which reflects a 3.2% increase from the prior year and \$5.9M for Brookline which reflects a 5.6% decrease from the prior year.



After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis' total COOP tax commitment is \$9.4M and Brookline's total COOP tax commitment is \$6.5M.

Staff Salaries and Benefits: Articles for the current school year which comprised the second year of a two year agreement for professional staff (HEA) and the third year of a three year agreement for support staff (HESSA) were approved at the district meeting in March, 2015. These agreements addressed elements for salaries and benefits, as well as, other non-financial contract elements. Increases in health plan costs continue to be tempered by the participation of 95% of the professional staff in the updated medical benefits plan. For FY16, plan participation and improved use of plan benefits resulted in a 3.9% increase in the guaranteed maximum rate (GMR) charged by LGC. A new contract for HEA will be included in the warrant for the March 2016 District Meeting.

The HESSA agreement for support staff defined salary increases and an increase to the monthly insurance cap paid by the district. Approximately 86% of support staff are enrolled in the newly offered medical benefits plan which was identified as a supplement after the approval of the first year of the contract. A new HESSA contract will be presented in the upcoming warrant.

New Hampshire Retirement System (NHRS): Another key area impacting the budget has been increases mandated by the state for NHRS contributions. In total, NHRS expenses represent 6%, or \$1.3M, of the current budget. With rates set by the state in two year increments, NHRS rate changes were made for FY16. For the FY17 budget cycle, no rate changes will occur.

Special Education: These costs comprise 19.8 % of the HBCSD budget. The current Special Education costs have required careful fiscal management due to unexpected student needs and increases in out-of-district tuition expenses above budget assumptions. While some costs are reimbursed through Catastrophic Aid, the aid does not reflect 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which limits the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at approximately \$1.8M for four bond initiatives, three for HBHS and one for HBMS. HBCSD will begin retiring some bond debt in FY17. By FY18, the budget will be relieved of approximately \$1.2M of principal and interest payments related to bonds for the high school issued in 1996 and 2007. The remaining debt service of approximately \$600K annually is for the bond for the HBMS renovation and will continue through FY25.

Other Items: While the aforementioned items comprise approximately 80% of the HBCSD budget, the remaining 20% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between the two communities and reduced by each town’s state aid to determine the amount to be assessed in taxes as a portion of each town’s local tax rate. A new apportionment formula approved in January, 2015 changed the apportionment formula from 100% Average Daily Membership (ADM) on expenses to be apportioned to 95% ADM/5% Equalized Value (EV) for non-capital expenses and 100% EV for capital expenses effective with the FY16 budget. Capital expenses represented 7.3% of the expenses to be apportioned.

FY16 Apportionment Distribution	FY15 ADM	2014 EV	Net Apportionment
Hollis	53.3%	69.1%	55.2%
Brookline	46.7%	30.9%	44.8%

Source: NH DOE FY16 Cooperative District Apportionment Summary (October, 2015)

For the FY16 budget cycle, the legislative body will be asked to consider the operating and SAU budgets, new professional and support staff contracts, and funding of trusts with estimated tax impacts identified by town.

Respectfully Submitted,

Darlene Mann - Chair, HBCSD Budget Committee

Hollis-Brookline Cooperative School District
Revenues, Expenditures and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2015

	General	Grants	Permanent Funds	Other Government Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 13,910,558	\$ -	\$ -	\$ -	\$ 13,910,558
Other local	228,672	-	6,965	479,959	715,596
State	6,150,766	-	-	3,004	6,153,770
Federal	158,748	190,288	-	43,240	392,276
Total Revenues	20,448,744	190,288	6,965	526,203	21,172,200
EXPENDITURES					
Current:					
Instruction	9,190,667	181,176	-	56,958	9,428,801
Support services:					
Student	1,228,602	-	-	-	1,228,602
Instructional staff	522,711	9,112	-	-	531,823
General administration	61,514	-	-	-	61,514
Executive administration	689,453	-	-	-	689,453
School administration	875,459	-	-	-	875,459
Operation and maintenance of plant	1,156,959	-	-	58,518	1,215,477
Student transportation	702,399	-	-	-	702,399
Other	3,792,597	-	-	-	3,792,597
Non-instructional services	-	-	-	507,484	507,484
Debt service:					
Principal	948,399	-	-	-	948,399
Interest	854,682	-	-	-	854,682
Facilities acquisition and construction	99,886	-	-	-	99,886
Total expenditures	20,123,328	190,288	-	622,960	20,936,576
Excess (deficiency) of revenues over (under) expenditures	325,416	-	6,965	(96,757)	235,624
Other financing sources (uses):					
Transfers in	5,720	-	-	991	6,711
Transfers out			(6,711)	-	(6,711)
Total other financing sources and uses	5,720	-	(6,711)	991	0
Net change in fund balances	331,136	-	254	(95,766)	235,624
Fund balances, beginning	405,869	-	384,243	254,184	1,044,296
Fund balances, ending	\$ 737,005	\$ -	\$ 384,497	\$ 158,418	\$ 1,279,920

Hollis Brookline Cooperative School District
Balance Sheet - Governmental Funds
June 30, 2015

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 11,670			\$ 187,359	\$ 199,029
Investments	7,811				7,811
Receivables:					-
Accounts	800			450	1,250
Intergovernmental	796,046	186,965	384,497	6,554	1,374,062
Interfund receivable	201,332				201,332
Inventory				8,033	8,033
Prepaid items	35,606	1,731			37,337
Total assets	\$ 1,053,265	\$ 188,696	\$ 384,497	\$ 202,396	\$ 1,828,854
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 220,494			\$ 6,724	\$ 227,218
Accrued salaries and benefits	68,280			-	68,280
Intergovernmental payable	27,286	5,211		1,575	34,072
Interfund payable		183,485		17,847	201,332
Total liabilities	316,060	188,696	-	26,146	530,902
Deferred inflows of resources:					
Deferred revenue	200	-	-	17,832	18,032
Fund balances:					
Nonspendable	35,606		260,902	8,033	304,541
Restricted			123,595	-	123,595
Committed	127,528			150,385	277,913
Assigned	62,697			-	62,697
Unassigned	511,174			-	511,174
Total fund balances	737,005	-	384,497	158,418	1,279,920
Total liabilities, deferred inflows of resources, and fund balances	\$ 1,053,265	\$ 188,696	\$ 384,497	\$ 202,396	\$ 1,828,854

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES
PER RSA 32:11a**

EXPENSES:	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>
SALARIES	1,802,331	2,019,886	2,244,536
BENEFITS	620,799	537,851	448,907
CONTRACTED SERVICES	414,351	860,427	1,435,305
TRANSPORTATION	400,377	353,588	285,005
TUITION	905,200	603,612	700,445
SUPPLIES	112,972	9,418	17,691
EQUIPMENT	9,311	2,704	8,839
OTHER	<u>1,800</u>	<u>250</u>	<u>-</u>
SUBTOTAL	4,267,140	4,387,736	5,140,729
REVENUE:			
CATASTROPHIC AID	157,168	341,143	474,432
MEDICAID DISTRIBUTION	98,017	118,716	158,748
IDEA	213,255	313,649	185,887
ARRA			
SUBTOTAL	<u>468,440</u>	<u>773,508</u>	<u>819,066</u>
NET COST FOR SPECIAL EDUCATION	<u><u>3,798,700</u></u>	<u><u>3,614,229</u></u>	<u><u>4,321,663</u></u>

TEACHER ROSTER HOLLIS BROOKLINE MIDDLE SCHOOL 2015-16

Name		Assignment	College/University	Degree
Robert	Thompson	Principal	UNH	M.Ed.
Patricia	Flynn	Assistant Principal	Rivier	M.Ed.
Anne	Elser	Special Education Coordinator	Rivier	M.Ed.
Dorothy	Ball	Mathematics	Nova S.E. Universtiy	M.A.
Claudia	Banks	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
Gayle	Bottcher	Physical Education	U. Bridgeport	M.S.Ed.
Stephen	Capraro	Social Studies	St. Anselm College	M.S.Ed.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
June	Cloutier	French	Anna Maria College	B.A.
Susan	Connelly	Social Studies	NYU	M.A.
Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Laura	DeRosa	Social Studies	UNH	M.A.T.
Lynn	DiZazzo	English Language Arts	Fairfield Univ.	B.A.
Susan	Doyle	Special Education	Rivier	M.Ed.
Janice	Ellerin	Science	Montclair State Univ. Rutgers Univ.	M.A. M.A.
Carolyn	Evans	Science	Boston Univ.	B.S.
Leonid	Gershgorin	Reading	Rivier	M.A.T.
Christine	Grieff	Guidance	American Grad. School Intl. Mgmt. Plymouth State	M.A. M.Ed.
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Pamela	Griswold	Social Studies	SNHU	M.Ed.
Joseph	Gruce, III	Computer	Duquesne Univ.	M.A.
Katrina	Hall	Mathematics	Rivier	M.S.Ed.
Ronald	Johnston	Physical Education	UNH	M.S.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.
Shannon	Kolb	Speech Assistant	University of Florida	B.S.
Linda	Lannin	Occupational Therapy	Florida International Univ.	M.S.
Janet	Lash	Spanish	Regis College	B.A.
Melanie	Madden	Special Education	Rivier	M.Ed.
Sheila	Mandragouras	School Nurse	Tennessee State Univ.	MSN
Patricia	Marquette	Algebra	UNH	B.S.
George	Minott	Science	UNH	B.A.
Elisabeth	Nault	Music	UNH	B.Music
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Gregory	Parker	Social Studies	UNH	B.S.
Paul	Picariello	Technology Education	Fitchburg State	M.Ed.
Kerbert	Porter-Elliott	English Language Arts	Harvard Univ.	M.A.
Patricia	Smith	Science	Mississippi State	M.S.
Nancy	Spencer	Music	U. Conn	M.M.
Jonathan	Stearns	Guidance	UNH	M.Ed.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.

TEACHER ROSTER

HOLLIS BROOKLINE HIGH SCHOOL 2015-16

Name		Assignment	College/University	Degree
Richard	Barnes	Principal	Northeastern Univ.	M.Ed.
Robert	Ouellette	Assistant Principal	NH College	M.B.A.
Timothy	Girzone	Assistant Principal	UNH	M.Ed.
Jennifer	Anderson	Special Education Coordinator	Rivier	M.Ed.
Rhon	Rupp	Athletic Director	Univ. North Carolina	B.A.
Brian	Bumpus	Assistant Athletic Director	UMASS Lowell	B.A.
Rebecca	Bagtaz	Special Education	Rivier	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	M.S.Ed.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Sandra	Bent	Guidance	Rivier	M.Ed.
Donald	Boggis	Physical Education/Wellness	Plymouth State	B.S.
Christina	Brown	Mathematics	Rivier	M.Ed.
Geoffrey	Burch	English	Rivier	M.A.T.
Christin	Cahill	Program Clinician	Rivier	M.A.
Dorothea	Clare	Science (For Thompson)	UMASS	B.S.
Rodney	Clark	Biology	Fitchburg State	M.Ed.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.
James	Costello	Social Studies	Merrimack College	B.A.
Catherine	Cray	SAP Counselor	Rivier	M.A.
Lisa	Danis	English	Univ. of New Hampshire	M.A.T.
Bonnie	Del Signore	Mathematics	Brown Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Christina	Ellis	Social Studies	UNH	M.A.
Katherine	Emerson	Physical Science	Stonehill College	B.S.
Lara	Evans	Latin	Georgetown Univ.	B.S.
Thomas	Evans, II	Special Education, Life Skills	Johnson & Wales University	M.A.
Amber	Fenton	Special Education Case Manager	Rivier	M.Ed.
Yolanda	Flamino	Chemistry	Smith College	M.S.
Heidi	Foster	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	Fox	English	Middlebury	M.A.
Andrew	Gallagher	Social Studies	SNHU	B.A.
Lauren	Girolimon	English	UNH	M.A.T.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.
Tracy	Gray	Physical Education	Keene State	B.S.
Christine	Haight	Special Education	Rivier	M.Ed.
Linda	Hammill	Psych therapist	Mass. State University, Fitchburg	M.S.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Susan	Hay	Technology	UNH	M.B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
Jillian	Hegarty	504 Coordinator	Rivier	M.Ed.
Katherine	Henderson	Social Studies	SNHU	M.Ed.
Lin	Illingworth	English	UNH	M.A.T.
Mark	Illingworth	Mathematics	Savannah College of Art & Design	M.A.
Elissa	Johansson	French	Keene State	B.S.
Timothy	Kelley	Mathematics	Univ. of Lowell	M.S.
Kathleen	Kirby	Social Studies	Middlebury	M.P.A. & M.A.T.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Shannon	Kolb	Speech Assistant	Univ. of Florida	B.S.
Linda	Lannin	Occupational Therapist	Florida International Univ.	M.S.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.

Name		Assignment	College/University	Degree
Brigitte	MacMillan	Art-Photography	Rivier	B.A.
Deborah	Maloney	Chemistry	URI	M.S.
Kathleen	Maynard	Guidance	Rivier	M.Ed.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Ann	Melim	English	UNH	M.A.
Victoria	Milette	English	UNH	M.A.T.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Catherine	Orzech	Biology/Physical Science	Univ. of Notre Dame	M.Ed.
Claire	Pare	English	UNH	M.Ed.
Susan	Patz	School Nurse	Univ. of San Francisco	B.S.
Lina	Pepper	Art	Plymouth State	B.S.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Alison	Piec	Mathematics	Rivier	M.A.T.
Stacey	Plummer	Mathematics	University of New Hampshire	M.S.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Maryanne	Rotelli	Biology/Chemistry	Worcester Poly Tech	M.S.
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Maricalana	Salamone	English	Rivier	M.A.
Maria	St. Pierre	Health/Science	Univ. of Lowell	B.S.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Trudi	Thompson (LOA)	Biology	Clemson	B.S.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
David	Umstead	Instrumental Music	Univ. of Louisville	M.M.
Adam	Wilcox	Physics	Columbia Univ.	M.A.
Richard	Winslow	Guidance	UNH & Keene State	M.A.& M.Ed.
Cora	Zingales (LOA)	Special Education	UNH	B.A.

**ANNUAL REPORT
2015-2016
HOLLIS BROOKLINE MIDDLE SCHOOL**



Hollis Brookline Middle School is a thriving center of 21st Century teaching and learning. We are committed to providing our students an education that supports their intellectual, physical, social and emotional growth. Our mission is to instill in our students a passion for learning and a desire to make a contribution to their world.

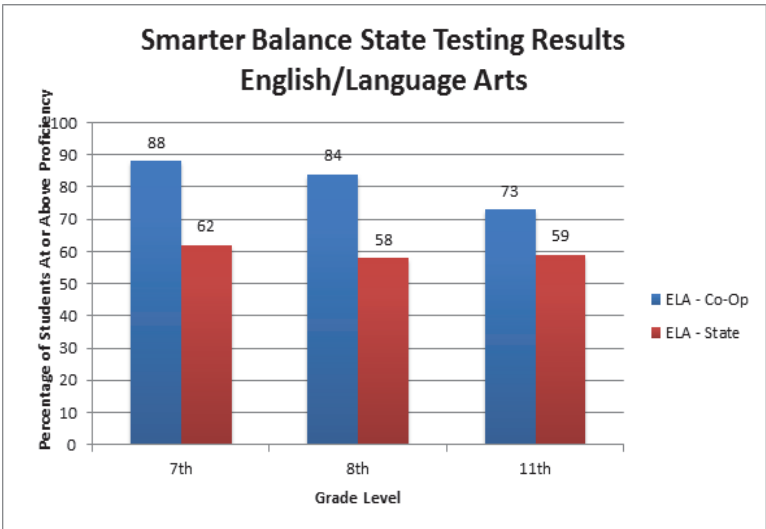
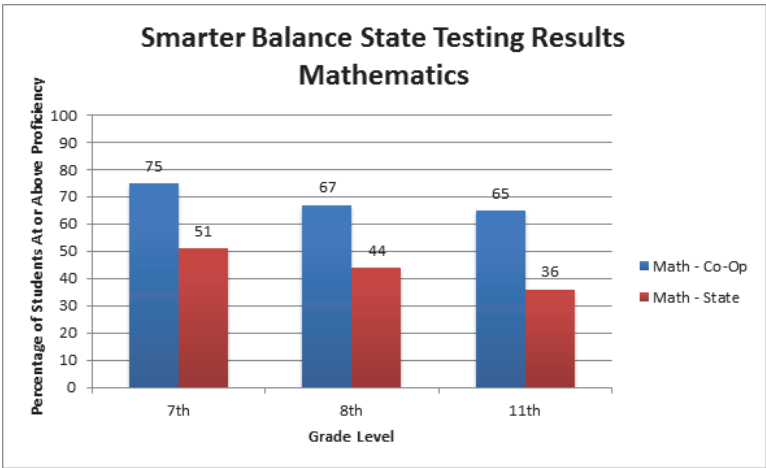
Our course of studies is rigorous, and focuses on both content and skills. A central focus of our work this year is in building the 21st Century skills of communication, creativity, critical thinking and collaboration within in our students. With a focus on real world application, the instruction our students receive prepares them for the world in which they live, and provides them with the necessary skills to be successful in any endeavor.

Our school community is made up of faculty and staff members who are committed to our students. We support the middle school model, with students being placed with a team of teachers who work collaboratively to meet their individual needs. This model creates a healthy school climate, one where students feel valued and respected. Our staff prides itself on positive student-teacher interactions, where students feel supported by teachers who know them both as people and as students.

We value our students' voice. As a student-centered learning community, we continuously look for ways to include our students in the decisions that impact them most. In the last year alone, three new clubs have started, and all began with a student who simply had an idea. Students participate in the hiring process

for all new staff members; lead the school in morning announcements; and drive every decision we make. Students also play an integral part in the development of our school programs. This school year we have had students take a lead role in the formation of new clubs at HBMS including: The Robotics Club, Gay Straight Alliance, Cheer Club and Cross Country Ski Club.

Hollis Brookline Middle School has a strong commitment to academics. This past spring our students participated in the Smarter Balance Assessment. As we have come to expect from our students, Hollis Brookline Middle School students finished at the top in the state for both their proficiency in Math and English.



We are committed to providing our students with an understanding about the world around them. Our students participate in a number of charitable giving events, such as food drives, holiday giving trees, the Empty Bowls project and

our Pennies for Patients campaign. Our local senior citizens visit with our students once a month during lunch and our local Veterans are important members of our school community. These treasured relationships provide a connection between our school and our community. In addition, this year, a number of our students have had an opportunity to visit with the Presidential candidates during their visits to Hollis, which has provided them with a glimpse of the democratic process.



The HBMS Parent Teacher Student Association are active supporters of our students and staff. From volunteering to fundraising, the PTSA is a dedicated group of parents that we value. We thank them for the contributions they make to our school community. The success our students is contingent upon the collaborative relationships built between school and home. We are grateful to have such strong voices of advocacy with our PTSA.

HOLLIS BROOKLINE HIGH SCHOOL Town Report 2015



Our staff's focus and diligence on our accreditation visit that occurred in March of 2015 from the New England Association of Secondary Schools and Colleges (NEASC) resulted in success. This is evident by the numerous commendations outlined in the most recent correspondence from the committee. We are pleased to report that the March visit resulted in the continuation of our accreditation. We are particularly proud of the committee's acknowledgment of the high quality of instruction provided by our staff on a daily basis.

We continue to take great pride in all that we offer our students and the job our amazing staff does to provide a high quality educational experience for the children of Hollis and Brookline. Already in our third year together, our administrative and building leadership teams are looking forward to meeting and exceeding the challenges and expectations as outlined in the NEASC report.

One of those challenges will be our continued effort to offer all students a rigorous 21st century education; one that prepares them to meet the varying demands that will surely await them at college and/or their careers. Last year, we began transforming our library into a Learning Commons in an effort to provide a space for students that transcends the role of the traditional library. This year, we are focused on the creation of a responsible budget that will allow us to do things such as retrofit what was previously a robotics lab into another fully functional science lab. The addition of a new lab will allow us to increase the number of hands on experiences for students in their science classes. The resurfacing of our track this summer was highly successful. It was put to immediate use by our sports teams as well as members of our community.

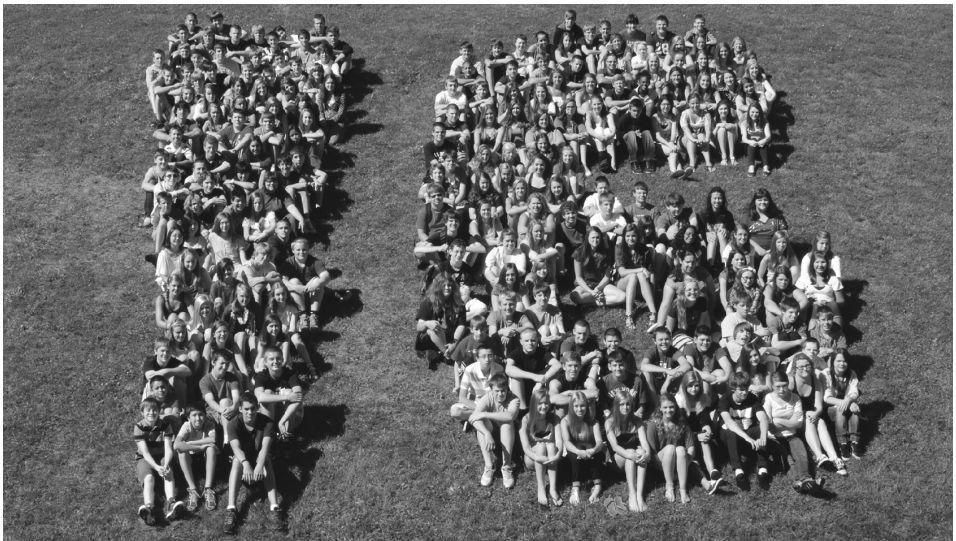
We take great pride in the academic success of our students. HBHS students continue to excel in many areas. In 2015, 53 new members were inducted into the HBHS National Honor Society, 93 seniors were awarded the NH Scholars Medal and HBHS was proud to have 2 finalists in the National Merit Scholarship program. Moreover, 11 students received a perfect score in one or more of the ACT and SAT tests.

HBHS has a fine tradition of seniors entering the military after graduation. In 2015 three seniors entered the service: **Wesley Mansfield, Army; Raymond LaForest, Marines; and Christopher Smith, Army National Guard.** We

recently received word of another notable acceptance to the military: **Cameron Jackson '16** was accepted to the **U.S Naval Academy** at Annapolis.

Our students not only excel in academics; they shine in athletics and the arts as well.

In 2015 our athletic teams demonstrated a commitment to excellence on the field. The Wrestling Team won the Division II State Championship for the third time in four years and the Girls Volleyball team won the Division I State



Championship for the second time. The Unified Soccer Team made the play-offs. HBHS implemented our 3rd Unified team with Basketball. The team made it to the playoffs and won their first game. The Boys Volleyball team made the final 4 of the state tournament for the first time in school history and the Ice Hockey team participated for the first time as a cooperative team with the Derryfield School. Forty Hollis Brookline Students were recognized as NHIAA Scholar Athletes.

Teachers and staff give countless hours outside of the classroom to help our students succeed. With more than 100 clubs, organizations, and sports teams, we provide a wide range of opportunities for our students to become involved and engaged.

From the music department we are pleased to announce 9 students were selected this fall to participate in the Jazz All state Festival, 8 students were selected to

participate in the All New England Choral Festival and a record of 21 students were selected to the NH All State Music Festival. In April of 2015, the Band and Choir students performed in Italy with stops in Verona, Venice, Florence and Rome. The Honors Choir has been selected to participate on the WGBH show “Sing That Thing” which is another testament to the caliber of instruction and guidance from our Music Director Dave Umstead and Choral Director Matt Barbosa.

Many students also participate in the Theatre and Visual Arts programs. If you have yet to see one of the Hollis Brookline musical performances which are presented each March, please mark your calendars for this year’s presentation of *Into the Woods*. Each year the combined efforts of the music, visual arts and theatre programs come together in a wonderful musical production which could compete with any semiprofessional performance.

As we come to the close of 2015, we look forward to a continued commitment to provide an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Richard D. Barnes".

Richard D. Barnes, Principal

Scholarships and Awards 2015

Alan Frank Memorial Scholarship Book Award	Dollars for Scholars
Darrin Spitz	Emily Cook
American Federation of Musicians	Elizabeth Davis
Celeste Marsan	Amanda Kabel
American Society of Civil Engineers	Logan Pucci
Emily Cook	Ed Berna Memorial Award For Track
Amherst Orthodox Scientific Woman's S.	Elizabeth Corsetti
Amanda Kabel	Fred Waring Director's Award for Chorus
Army Reserve National Scholar/Athlete Award	Kerrienne O'Reilly
Evan Porter	Harris Memorial Scholarship
Hannah Modelski	Robyn Caron
Athlete Citizen Scholar Award	Hollis Brookline Rotary Club College Scholarship
Celeste Marsan	Elizabeth Corsetti
Andrew Butler	Logan Pucci
Atrium Scholarship	Hollis Historical Society Book Award
Haley Rascoe	Devin Orr
Brookline Historical Society Book Award	Hollis Women's Club Scholarship (4 yr College)
Andrew Cook	Emily Cook
Brookline Women's Club	Hollis Women's Club Scholarship
Emily Cook	Logan Pucci
Cameron Ricard Memorial Scholarship	Hollis Veterinary Hospital Scholarship
Thomas Johnson	Cassie Kendall
Hugh Devlin	Jacob Picard
Cavalier of the Year Award	Stephen Fisher
Wesley Mansfield	Louis Armstrong Jazz Award
Charles Zylonis Memorial Scholarship	Christopher Smith
Gintaras Mykolas Paradiė	Nancy Archambault Ratta Scholarship
Coach Korcoulis Scholarship	Emily Cook
Emilie Newsham	Nor'Easters Snowmobile Club
Emily Cook	Emily Cook
Thomas Johnson	Michaela McLaughlin
CTE Honors in Careers in Education	Team Player of the Year
Kaitlyn Kozsan	Hannah Modelski
Director's Award for Band	Tyler Pepin
Amanda Kabel	Theatre Award
National Honor Society Book Award	Jacob Scali
Benjamin Goodman	Thespian Award
National Merit Scholarship Finalist	Erin Hattamer
Rebecca Chierian	Anna Giles
Logan Pucci	Natalie Haytayan

Scholarships and Awards 2015

National School Choral Award	Jacob Scali
Matthew Falcone	US Marine Corps Distinguished Athlete Award
NH Coaches Association (3 sports for 4 years)	Andrew Butler
Stephanie Burns	Ashley Skey
Andrew Butler	US Marine Corps Scholastic Excellence Award
Elisabeth Corsetti	Celeste Marsan
NH Coaches Association Cont. (3 sports for 4 years)	Logan Pucci
Thomas Johnson	US Marine Corps Semper Fidelis (Music Award)
Celeste Marsan	Nathan Rogers
Ashley Skey	Devin Orr
New Hampshire Snowmobile Association	Warren Towne Memorial Scholarship
Emily Cook	Scott Goldberg
	William & Lorraine Dubben Scholarship
	Lucy Nedelman
	Mariah Passamonte
	Quinn Pendleton
Nicholas Jennings Memorial Scholarship	National Honor Society continued
Matthew Fothergill	Nathan Rogers
	Victoria Sargent
Michaela McLaughlin	Mark Siebert
Rhode Island School of Design	Darren Spitz
Abigail Ouellette	Jeffrey St. Hilaire
Ruth E. Wheeler Scholarship	Ryan St. Hilaire
Kristen Marquette	Nitika Suchdev
Senior Music Scholarship	Emma Tanner
Amanda Kabel	Mark Thibeault
STEAM for Youth Scholarship	
Matthew Fothergill	
Scholar Athletes	Ten Top Seniors Class of 2015
Heather Bourassa	Logan Pucci
Stephanie Burns	Celeste Marsan
Emily Cook	Heather Bourassa
Elizabeth Corsetti	Matthew Falcone
Kayleigh Crocker	Bridget Giles
Lizzie Davis	Benjamin Goodman
Alexis Gliser	Amanda Kabel
Kaitlyn Kozsan	Valerie Pauer
Nicole Landry	Mark Siebert
Kristen Marquette	Darren Spitz
Celeste Marsan	Class of 2015 Salutatorian
Hannah Modelski	Celeste Marsan
Emilie Newsham	Class of 2015 Valedictorian
Kerriamne O'Reilly	Logan Pucci

- IN AN EMERGENCY-

*** FIRE * POLICE ***

*** AMBULANCE ***

911

Non-Emergency - Police	673-3755
Non-Emergency – Fire	673-8531
Non-Emergency - Ambulance	.672-6216
Town Offices - Mon. thru Fri. 8 am to 2 pm	673-8855
Tad Putney, Town Administrator	Ext. 213
Rena Duncklee, Executive Assistant/Office Mgr	Ext. 214
Valerie Rearick, Planner	Ext. 215
Kristen Austin, Assessors/ZBA/Cons. Commission	Ext. 216
Patti Howard-Barnett, Town Clerk/Tax Collector	Ext. 218
Grace LaBombard, Deputy Town Clerk/Tax Collector Monday thru Friday, 8 am - 2 pm, Wed. 5-8 pm and last Saturday of the month, 9 am-noon	
Romeo Dubreuil, Building Inspector Office Hours - Monday thru Thursday, 8:00 - 10:00 am	Ext. 212