



# **2011 ANNUAL REPORT**

## **ENFIELD, NEW HAMPSHIRE**

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## Town Meeting Dates

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**Tuesday, March 13, 2012**  
**8:00 am - 7:00 pm**  
**Whitney Hall Auditorium**  
**23 Main Street, Enfield**

Voting only by Official Ballot for the election of Town Officers and all other articles requiring vote by Official Ballot. Polls will be open at 8:00 a.m. and close at 7:00 p.m. There will be no opportunity to vote by ballot on Articles 1 through 4 at the second session of the Town Meeting. After the polls close at 7:00 p.m., the ballots will be counted.

**Saturday, March 17, 2012**  
**9:00 am**  
**Enfield Village School Gymnasium**  
**271 US Route 4, Enfield**

The remaining articles, 5 through 17 will be presented, discussed and acted upon beginning at 9:00 a.m.

• ARE YOU REGISTERED TO VOTE? •

If you have not registered to vote, you may do so on the day of elections. Please bring a copy of your birth certificate or passport AND driver's license with Enfield address or other form of photo ID with your Enfield address. If your driver's license or photo ID does not include your Enfield address also bring a piece of mail that has your Enfield address.



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**Annual Report**

of the

**Town of Enfield  
New Hampshire**



**Year Ending  
December 31, 2011**





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### ~ Cover Photo ~

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## Whitney Hall Grand Drape

The Heritage Commission obtained grant funding for the restoration of the Grand Drape, stored for many years in the Enfield Center Town House.

First rips and tears were repaired. The surface was then cleaned of dirt using small, natural bristle brushes and vacuums. Special sponges were used to remove overall dirt that remained after the initial cleaning. Using a scalpel-like tool, stains and graffiti were gently scraped away. Decades of storage has finally ended with the Grand Drape restored and reinstalled to its original location in Whitney Hall. *Photo by Alisa Bonnette.*

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## *About Enfield...*

*Incorporated: 1761*

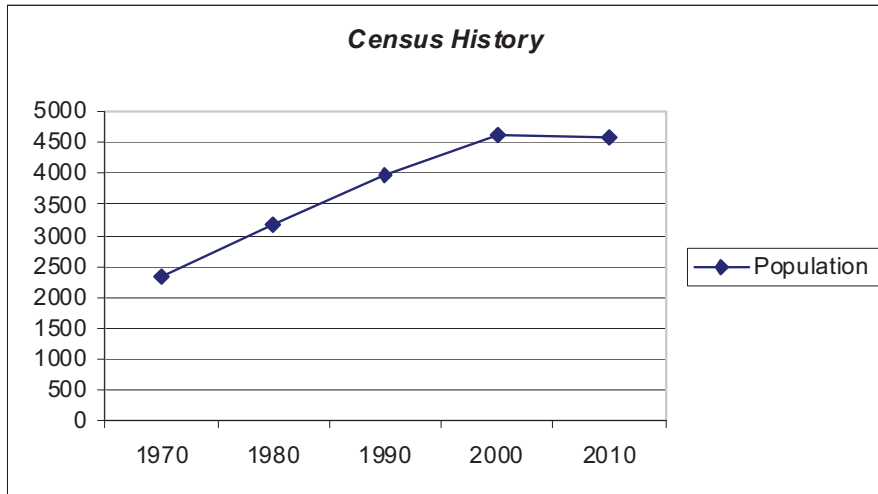
***Origin:** First named Enfield by settlers from Enfield, Connecticut, the town was renamed "Relhan" in 1766 to honor Dr. Anthony Relhan. The doctor was a promoter of sea bathing as a curative instrumental to making Brighton a fashionable English resort. The Town was renamed Enfield in 1784 after the American Revolution. Enfield was the site of a Shaker Community established in the late 1700's, whose buildings now make-up our "Shaker Village" site, being formerly occupied by the LaSalette Brotherhood of Montreal. The Shrine of Our Lady of LaSalette is well known for its Christmas holiday display. Enfield is home to Mascoma Lake and Crystal Lake and includes the villages of Upper and Lower Shaker Village, Enfield Center and Lockehaven.*





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<i>Census History:</i>	<i>Year</i>	<i>Population</i>	<i>% Change</i>
	1970	2,345	
	1980	3,175	35.4%
	1990	3,979	25.3%
	2000	4,618	16.1%
	2010	4,582	-.78%





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**Demographics:**

	<i>Enfield</i>		<i>Statewide</i>
	<b>2000</b>	<b>2010</b>	<b>2010</b>
<i>Populations</i>	4,618	4,582	1,316,470
<i>Under 18</i>	21.8%	19.4%	21.8%
<i>65 &amp; Over</i>	10.9%	13.9%	13.5%
<i>Median Age</i>	38.3	43.6	41.1
<i>Average Household Size</i>	2.33	2.24	2.46
<i>Total Housing Units</i>	2,372	2,508	614,754
<i>Occupied Housing Units</i>	1,975	2,044	518,973
<i>Owned</i>	72.2%	73.8%	71.0%
<i>Rented</i>	27.8%	26.2%	29.0%
<i>Square Miles of Land</i>	40.3	40.3	8,969
<i>Square Miles of Water</i>	2.9	2.9	382
<i>Population Density per Square Mile of Land</i>	114.6	113.7	146.8



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# Enfield 250<sup>th</sup> Anniversary Celebration

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*July 1 - 4, 2011*



## Enfield Outing Club Demonstration

Photos by Christine A. Carr



## Newly Restored Grand Drape at Whitney Hall

with presentation  
by Rebecca Stewart

## Scenic Drop at Enfield Center Town House







## Shaker Crafts



Photo by Christine A. Carr

## Colonial Ball



Photo by Nicole Mello  
Red Barn Photography



Photo by Christine A. Carr

## Shaker Singers



## Boat Parade

Photos by Christine A. Carr



## Fun & Games



## July 4th Parade

July 4th Parade



# July 4th Parade

July 4th Parade

Photo above by Anita Warren  
Other Photos by Christine A. Carr





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## Dedicated to

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*Shirley Green*

The Town of Enfield has been fortunate to have an individual as dedicated to the community's well-being as Shirley Green.

Shirley was appointed to the Budget Committee October 23, 2003 to fill a vacant term and was elected in 2004. She was appointed as an alternate member of the Conservation Commission September 20, 2004 and later became a regular member. She was appointed as Library Trustee on December 20, 2010 to fill a vacant term and was elected to the position March 8, 2011. In a testament to Shirley's dedication to the community, she continues to serve on all three of these Boards today. She also served on the Building Committee in 2008 for the new Library Building for which fundraising is under way.

Shirley served on the Enfield 250<sup>th</sup> Anniversary Steering Committee in 2010 and 2011, organizing the Crystal Lake Boat Parade, a very popular event during the three-day 250<sup>th</sup> Anniversary Celebration. She also participated in the 4<sup>th</sup> of July Anniversary Celebration parade for the Enfield Public Library.

Shirley has served as member of the Crystal Lake Improvement Association alternating her term as President and Vice President with her husband, Glyn Green, since about 1995 and she is now the Association's



treasurer. The Greens instituted the Boat Parade on Crystal Lake, started the annual Pork Roast held each July and co-ordinate an area cleanup with the town wide effort by Enfield Village Association. Her contributions are endless and she seems to always be up for more.

Not only has Shirley served on a number of Town boards, she also serves on the Board of Directors for the Eastman Charitable Foundation. She was instrumental in obtaining a grant from the Foundation for Conservation Commission watershed education efforts.

And she has served on the Board of Directors of the NH LAKES Association, a non-profit organization dedicated to the preservation and protection of New Hampshire's lakes and ponds from 2001 – 2010. She served as the NH LAKES Education Committee Chair from 2006 – 2010 and as a NH LAKES Education Committee Member from 2010 - present.

Some of her most significant accomplishments include:

- Co-recipient (along with her husband, Glyn Green) of the Morten Award for the John F. Morten Memorial Award for Exemplary Lakes Stewardship (please see attached article for more information)
- Spearheading the implementation of the Lake Host Program (an education program designed to help boaters prevent the spread of exotic aquatic plants from lake to lake) both statewide and at Crystal Lake
- Teaching and supervising high school students participating in the NH LAKES Summer Youth Employment Program for Lake Protection

#### NH LAKES

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#### **Couple from Crystal Lake Wins Prestigious Morten Award**

NH LAKES awarded the John F. Morten Memorial Award for Exemplary Lakes Stewardship to Glyn and Shirley Green on July 30 at its Annual Meeting. The award was well-deserved considering the couple's unrelenting commitment to protecting and improving the quality not only of Crystal Lake in Enfield but of all New Hampshire's lakes.



Glyn and Shirley have monitored the health of Crystal Lake in Enfield through the University of New Hampshire's Lay Lakes Monitoring Program for more than 15 years. Since 2000, they have volunteered as New Hampshire Department of Environmental Services' Weed Watchers surveying sections of Crystal Lake each summer keeping an eye out for infestations of exotic plants. And, in 2002, they established the NH LAKES' Lake Host™ program at Crystal Lake to protect it from invading exotic aquatic plants. In addition to spearheading these statewide lake monitoring programs at Crystal Lake, they created and continue to publish the Crystal Lake Improvement Association newsletter and they lead the association's annual picnic and watershed cleanup. For the last 10 years, Shirley even found time to serve as a dedicated member of the Board of Directors of NH LAKES, including serving as Chair of the Education Committee. Glyn has volunteered his time at many of NH LAKES' events.

Not only is Crystal Lake in Enfield better off because of Glyn and Shirley, all of New Hampshire's approximately 1,000 lakes are better off. NH LAKES was proud to award this prestigious honor to this wonderful couple and team.

The Morten Award was created in September 2002 in honor of the late John F. Morten (1914-1989) in recognition of his lifelong work to protect New Hampshire's lakes and ponds.<sup>(1)</sup>

<sup>(1)</sup> Excerpt from 2010 Lakeside, a quarterly publication of New Hampshire Lakes Association, Vol. XX, No. 3, Fall 2010.

Andrea LaMoreaux, Vice President of Education & Communication of the New Hampshire Lakes Association says, "She is one of the most dedicated lake stewards and community volunteer that I have ever met."

We are all very proud to have Shirley Green as a resident and can't begin to adequately show our appreciation to her for all she has done for the community.



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## Remembering...

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**Frederick Wheeler Altvater**  
July 6, 1925 - March 26, 2011

Frederick Wheeler Altvater, born July 6, 1925 in Milford, Connecticut, was the third child of Frederick C. Altvater and Mabel C. (Wheeler) Altvater. He grew up in West Haven, CT and joined the US Navy as a 17 year old junior at West Haven High School. On June 14, 1950, he was married to Jane Bond in Westville, CT. They lived in Stratford, CT until moving to Enfield Center, NH in 1975.

While in the Navy he was an Aviation Ordnanceman and received initial training in TN with further specialized training at Briggs Manufacturing in Detroit. He was stationed in Sanford, ME and was there for both VE and VJ days. He was honorably discharged in 1946. After discharge he attended the University of Bridgeport on the GI Bill where he obtained his bachelor's degree and met his future wife. He worked for the Rourke-Eno Paper Company in Bridgeport, CT for twenty years, becoming vice president of Industrial Paper and Packaging. After moving to New Hampshire he worked for New England Equipment before retiring in 1990.

For more than 35 years, Fred was an active volunteer for the Enfield Center Fire Department, serving as a Lieutenant. He lived 2 houses from the fire station and was always first to respond to a fire call and be the driver for Engine 1, later Engine 3. Fred was proud of his part in completing a large addition to the



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fire house. Fred also served as Cemetery Trustee from 1995 until early March, 2011.

Fred was a long time member of the Facilities Committee for the Grafton County Senior Citizens Council which serves 8 senior centers. He was a strong asset to this group with his extensive knowledge of utilities, fire, and safety equipment for the different senior centers. Elected many times to the Enfield Board of Cemetery Trustees, Fred made critical contributions to the restoration of all the town's cemeteries. He was instrumental in the creation of Enfield's new Countryside Cemetery.

Fred's sense of civic responsibility was balanced with love of other things: joking, keeping warm by his wood stove, bird watching, fishing, and traveling with his family. His most recent trip was to Nova Scotia despite difficulties with his health. He was determined to live life.

Mr. Altwater was a devoted family man and will be deeply missed by all who loved him.



**William "Sonny" Hayes**  
**August 23, 1924 - September 28, 2011**

William "Sonny" Hayes, born August 23, 1924 to William and Henrietta Hayes, lived his entire life in Enfield. He worked in the family store, Hayes' Market and delivered groceries in town.





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Sonny Hayes attended the University of New Hampshire. He joined the Army in 1943. He married Marjorie Bascom Hayes in 1949.

A long-time member of Community Lutheran Church and leader in the local and state Lions International organization, and serving as president of Sight and Hearing, a Lions service of great importance to him, Sonny was very involved in the community. Sonny served the Town of Enfield as a Supervisor of the Checklist from 1996 until 2008.

Sonny left behind two sisters, one of which still resides in Enfield, three daughters, eight grandchildren and 15 great-grandchildren.



**Leonard Johnston**  
April 7, 1913 - October 14, 2011

The oldest resident and holder of the Boston Post Cane for Enfield, Leonard D. Johnston, 98, died peacefully in his sleep on Friday, October 14th, 2011. He was born on April 7, 1913 to the late Daniel H. & Alice M. (Fuller) Johnston. Leonard was raised by Daniel H. & Martha Eastman Johnston.

He served in the United States Army Air Corps. Following his honorable discharge he moved to Miami FL where he worked as a mechanic and harbor master.



He married Lois Potter Butler in 1945.

After moving back home to NH, Leonard worked as a tractor mechanic. He also worked as a machinist for Kendrick & Davis. He later worked many years for Vermont Heel Corporation before retiring from True Wood Products in Lebanon NH.

Known to some as the “greatest Scout Master of all time,” Leonard was one of the oldest known members of the Boy Scouts of America, serving for many years as Troop Master for Troop 44 of Enfield. He also served on the Board of Review Council and was nominated for the Silver Beaver Award. Leonard was an active member of the United Methodist Church in Enfield. For many years, he taught Sunday School and served on the Board of Trustees. He is well known for his wonderful singing voice.

Leonard served on the Enfield Conservation Commission for 10 years from 1986 - 1996.

Leonard was predeceased by his loving wife Lois of 50 years and a brother Donald Johnston. He is survived by a son, Merrick “Mac” Johnston of Salisbury NH, a son Scott Johnston and his wife Colleen of Canaan, and a daughter, Jacqui and her husband Lyle Begor of Canaan, two siblings, M. Beryle Johnston of Lebanon and Royce Johnston of York ME, six grandchildren, eight great-grandchildren, and numerous nieces and nephews.

#### **Excerpt from *A Life: ‘You Could Look Up to Him for Advice’***

“Both of Johnston’s sons were Boy Scouts, and his daughter Jacqui Begor, remembers tagging along on scouting adventures.

She said young people took to his firm but kind manner

“You could look up to him for advice,” said Begor, who lives in Canaan. “He made a lot of good Scouts out of some of the troubled teens.”

Scott Johnston said his father enjoyed helping the Scouts with their achievements and seeing them learn.

“Any time there was an Eagle Court of Honor or any of the higher ranks, he was very enthusiastic that someone had the self-motivation to actually do it,” he said.

It was through Scouts that Leonard Johnston and Dianne Allard-Langley first met six decades ago. Johnston’s wife, Lois was the leader of Allard-Langley’s Girl Scout troop. Years later, they served together on the Boy Scouts Board of Review Council and at the United Methodist Church in Enfield, where Johnston taught Sunday school, whose attendees included Allard-Langley’s boys.

Ever the Scout, he also helped them with their Eagle Scout projects, which included painting parts of the church, she said.



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Johnston, whose parents had divorced when he was a young child, “always had a happy face for the kids,” she said, and his dedication to young people made a big difference in their lives.”<sup>(1)</sup>

<sup>(1)</sup> Courtesy of the Valley News and reporter Aimee Caruso – Excerpt from A Life: ‘You Could Look Up to Him for Advice’ published in the November 14, 2011 edition of the Valley News.



Photo by Aimee Caruso, Dohertyphoto.com

**Barbara A. McKinley**  
**May 27, 1929 – August 12, 2011**

Barbara A. McKinley was born in Boston, Massachusetts to George and Anna (Bruneck) Mahn. She moved to Enfield in the late fifties and was married to John McKinley for over 50 years. Mr. McKinley died in 2007.

She served as Enfield’s supervisor of the checklist from 1966 until 1992 ~ close to thirty years! She taught kindergarten with the Enfield Lions Club program for sixteen years. Barbara and her husband John volunteered for VNA Hospice of NH & VT driving patients to doctor’s appointments for many years. She was a very active member of the Community Lutheran Church in Enfield, having served as a Sunday school teacher, vacation Bible school director, and held offices as President, Secretary, and Treasurer. She was a member of the



churches Women's Group and a member of the Upper Valley United Interfaith Project work group, and the national and NH State Button Society. She was known for her charitable work throughout the Enfield community and the Upper Valley. She enjoyed arts and crafts projects and quilting.

She is survived her son Paul McKinley of Bishopville, MD, a daughter Lorraine Blanchfield of Grafton, and daughter in law Bev McKinley of Enfield, eight grandchildren, three great grandchildren, nieces and nephews. She was predeceased by a son Stephen McKinley.

Barbara was a wonderful person who was a joy to know. She will be sorely missed.

### **First Meeting and Impression of Barbara McKinley**

I was asked to write a few paragraphs about Barbara McKinley, well if anyone knew Barbara or Barb that's pretty hard to do.

I first spoke to Barb (Mom) in the spring of 1976 when her son, Steve, and I shared a duplex. I had no running water on my side of the apartment and could hear water running on his side through an adjoining door. I called Barb up and explained the situation and she told me to break the door down and shut his water off. Of course that was the beginning of my relationship with the McKinley family.

My first meeting and impression of Barb at her house was seeing a room full of exercise equipment; not having seen Barb I thought, wow, am I in trouble now!!!! Then came the view of many boxes of material. Barb was not able to throw out a shirt, dress or pants without a quilt in mind, though it could take years to make, this is what she wanted it for. She eventually used much of her material in Prayer Quilts that the women of Community Lutheran Church would make for those in need of prayer and support.

Barb worked with Dottie Stark as a kindergarten teacher here in town. She volunteered many hours for the Community Lutheran Church. She worked on the town's Voting Registration as Supervisor of the Checklist. She and her husband, John, worked many hours on Thanksgiving Food Baskets. If something needed to be done, Barb was usually somewhere in the middle of it.

Barb always had a big smile on her face with open arms for anyone. She is greatly missed and I know there will never be anyone to fill her shoes.

Bev McKinley  
(Her daughter-in-law)



**Jeffrey F. Wells**  
**October 1, 1953 – March 25, 2011**

Jeffrey F. Wells, of Grafton Pond Road, was born October 1, 1953 in Schenectady, NY; he was the eldest son of Frank and Ruth Wells.

Jeff graduated from Argyle High School in New York. He continued his education at the Thompson School of Forestry at the University of New Hampshire where he graduated with an Associate's Degree in Forestry Sciences. Following his schooling he worked for 20 years as a forester in the Adirondack Mountains. Upon retirement, he returned to school and completed a B.A. in education, after which he taught forestry at Sugar River Valley Regional Technical Center in New Hampshire.

He was appointed to the Conservation Commission on April 21, 2008, giving selflessly of his time for three years.

He is survived by his wife, two children, his parents and two brothers.

Throughout his life, Jeff had many passions. He was an avid fisherman, hunter, and woodsman; he enjoyed wood working, home brewing, playing guitar, teaching and spending time with his friends and family. He had a carefree spirit, a wonderful sense of humor, an infectious laugh, and was loved by many.



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## To Our Fellow Citizens of Enfield

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2011 continued to be a challenge in terms of the recession. The Selectmen worked very closely with the Town Manager and Department Heads to keep spending in control. We continue to maintain Town services at their current levels, and while there are always challenges to be faced, we are meeting them head on and making good progress.

2012 will hopefully lead us in a new direction in many areas. The first is an article on the Warrant for Town Meeting that will expand water and sewer along the Route 4 corridor to the town line with Canaan. This article will need a 'super-majority' at Town Meeting, and will be paid for entirely out of TIF funds. This expansion will promote business growth along the Route 4 corridor, and strengthen our Town in terms of economics and services.

There will also be several Articles concerning a new way of funding capital needs for the next 15 years. This new approach will lessen the tax burden each year on major capital items. In the next 15 years, there is almost seven million dollars' worth of equipment scheduled to be replaced, and this approach that is being recommended will allow us to get it replaced while still maintaining a stable tax-rate. Included in this new plan is the reconstruction of Jones Hill Road, which is badly in need of repair.

There will be an Article concerning our Ambulance Department as well. This article will fund two new full-time positions, including one paramedic. These two personnel will primarily be the daytime response for ambulance calls in the Town. Also included in the cost of this Article is switching to a paid-on-call service during the evening hours. Two personnel would be paid to be on-call at all times, which will dramatically improve the response time when someone is in need. Currently, the City of Lebanon provides our daytime coverage, and by providing this service with a staffed ambulance in Town, response times will definitely improve. What is not included in the cost of this article is any revenue off-set, which will occur, as we are going to begin a process known as Revenue Recovery, or soft-billing. Therefore, though the full cost of adding these services is included in the Warrant Article, the number is not accurate because we will be taking in revenue to offset this expense. After 2012, we will have a better understanding going forward of what the revenue offset will be.

Work continues on the Shaker Bridge, which is still reported to be on track for a re-opening toward Fall of 2012. While it has been an inconvenience to not have the bridge available for use, it was necessary that it was replaced. The end product should serve the Town for many years to come.



In 2011, the Town celebrated its 250<sup>th</sup> anniversary. The celebration was a huge success! Through countless hours by volunteers, everyone had a truly enjoyable time at all of the events, and it brought many people together for a very worthwhile event. The Selectmen sincerely thank all those who put in the time and effort needed to pull off this huge celebration, with special thanks to the organizational efforts of the co-chairs, Meredith Smith and Dolores Struckhoff. Perhaps some aspects of this celebration will continue into the future.

As in any organization, nothing functions without the hard work and dedication of its employees. Supplementing those employees are the countless volunteers that make the Town of Enfield the great place that it is. The Selectmen would like to commend all of the employees and volunteers on the excellent work put forth in 2011 to make the Town such a wonderful community.

Though there are still challenges ahead, we believe that the Town of Enfield is in very good shape. We look forward to the work that lies ahead to continue to make Enfield a great place to live and raise a family. It is an honor to serve all of the Citizens of the Town of Enfield, and we sincerely thank you for your support.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "B. Fred Cummings".

B. Fred Cummings

A handwritten signature in black ink, appearing to read "Donald J. Crate, Sr.".

Donald J. Crate, Sr.

A handwritten signature in black ink, appearing to read "John W. Kluge".

John W. Kluge  
BOARD OF SELECTMEN  
ENFIELD NH



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## Town Manager's Report

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2011 will go down as the year we celebrated as a community in many ways – from parades, both on land and water, to dances, to plays and singing, and breaking bread

2011 saw the completion of many projects and the half-way point of many more.

Ice rink – We finally welcomed the completion of the ice rink at Huse Park at the end of 2011, it has been a popular addition to our community. It's location to our basketball court was a happy accident. We originally we going to locate the rink on the Huse Park ball field, but after careful measurement by our talented Grounds Crew – Will Shoemaker and Norm Ruel, it was determined that the rink would fit very nicely on the court's surface. While we haven't had the whitest of winters it has certainly been cold enough for the water to freeze, and the rink has had regular use.

Farmers' Market: 2011 saw the re-location of the market back to Huse Park. This was also the first year that the Town took over market operations. We consulted with the area farmers and decided to change the day and time of the market from Wednesday evening to Saturday morning. We also have added a Spring and Winter market in the Enfield Community Building. After a slow start to the market season, the market seemed to find an audience mid-summer. We would welcome any local vendor to come and offer your wares at our market in 2012; you may contact my office for more information.

Tropical Storm Irene: The Town suffered about \$400,000 in damage to our roads, buildings and bridges. We will be responsible for 25% of that total, with FEMA covering the remaining 75%. Even before the storm was over our DPW crews, in association with our Fire Department, were out making the necessary repairs to our critical infrastructure. Smith Pond Rd., Rice Rd., Whaleback Mountain Rd, Choate Rd., Potato Rd., Whitehouse and Hazen Rd. all required serious time and materials. Many thanks to our Emergency Management Director, Police Chief Crate for his management of this event, and his proficiency at navigating through the federal paperwork. The Shaker Boulevard Bridge





was replaced as a result of the storm. It did get reduced to a one lane structure, but should last for several generations.

CIP: This summer the CIP Committee, which stands for Capital Improvement Program, took a hard look at every piece of capital equipment that the Town owns, the end result of which is a thoughtful, well researched plan that should reduce the tax impact of those purchases. The CIP is our strategic plan for capital needs. Each department had an opportunity to present its capital needs for the next fifteen years. The CIP Committee then reviewed each request and based on a number of factors developed a comprehensive plan for not only replacing the equipment, but also how the Town can fund those requests. This is not a one and done type of document however, and each year the CIP will be reviewed and re-examined to adapt to both the wear and tear of the equipment, but also our ability to afford the requests. Many thanks to the CIP Committee members for tackling this obtuse document and presenting us with a workable sustainable solution.

Route 4 Charrette: This was a planning exercise done this past spring and summer to help us decide how we would like Rt. 4 to be developed. This was done by the TIF committee with the cooperation of our Planning Board. Residents had an opportunity to review and comment on a number of issues, such as, size of buildings, landscaping, lot layout, lighting, signage, and parking. The comments were then tabulated to come up with overall preferences. The end result of this exercise will be recommending changes to our land use regulations. We want to be clear that we welcome development in this area of Town, but we also want to let developers know that we do indeed have a vision, and would like them to respect and honor the work we have done. This is all in anticipation of the potential development that may occur when the water and sewer lines are extended along Route 4.

Water/Sewer Extension: The Town spent many hours in 2011 preparing for the extension of our water/sewer lines along Route 4. The Town is proposing to extend our sewer line approximately one mile from the intersection of Baltic St. and Route 4 to the Canaan town line, and our water line from the intersection of Lovejoy Brook Rd/McConnell St and Route 4 to the Canaan town line. The Selectboard reviewed our existing ordinances and regulations to determine if any revisions were necessary. The Selectboard invited the affected property owners to a meeting to



discuss the project. As a result, several changes will be made to offset the impact of this project. Specifically, connection fees will be waived if the property is connected within a certain period of time, and properties that have a State approved functioning septic system will be allowed to keep that system in place until it fails. The Town, with assistance from our engineers, prepared plans, and developed a construction bid document that was published in late 2011.

E-250<sup>th</sup>: The Town was able to celebrate our 250<sup>th</sup> birthday in grand fashion. We had events centered in early July, but they did run through the summer. Much of the credit belongs to the E-250 Steering Committee, co-chaired by Meredith Smith and Dolores Struckoff. They met consistently for close to two years making sure that every detail was covered. We had parades, hikes, plays, dances, and lots of food. My highlights were the boat parade on Mascoma Lake, the July 4<sup>th</sup> Village parade, and the play at the Enfield Center Town House. There has been lots of talk that we continue to have events like these in the future and not wait every fifty years to throw ourselves the kind of party we deserve every year. By the way the official term for 250<sup>th</sup> anniversaries is ‘Sestercentennial’, E-250 is much easier to say and write.

Shaker Bridge: By the end of 2011, the bridge as we knew was gone, and the new structure was emerging. Early 2012 saw the installation of the structural steel that now spans the lake and by August the bridge should be complete and our two sides re-connected once again. The Shaker Bridge project is more than just the big bridge over Mascoma Lake, there is the Rail Trail Bridge, and Rt. 4A road re-construction as well. There has been much debate about both, and I offer the following as updates. The Federal government is reviewing the at-grade crossing proposal that the Town supports for the Rail Trail. The State plans on bidding and constructing that option this summer. Main Street will be straightened and widened to two full lanes, and the Rail Trail be lowered for an at-grade crossing with Main St. Route 4A will experience another full construction season, with changes made to drainage and roadway materials. The end result of which should lessen the impact of future ice on that section of Rt. 4A.

FastRoads: Our organization has been involved with investigating bringing fiber optic lines to Enfield for several years. FastRoads is the name of our successful ARRA application. More detailed information



may be found at [www.newhampshirefastroads.net](http://www.newhampshirefastroads.net). Construction of the network will begin this spring, with actual hook-ups to occur in the summer. This network will connect libraries, schools, fire departments, police departments, town offices, and hospitals from Orford down to Rindge. Our 835 residential connections are centered in those places where a dial-up connection the internet is the only choice. As this project grows, we will be able to expand our service area and reach out to the rest of Enfield.

2012 will be my seventh year serving in Enfield and I cannot think of a better place to live and work. I am grateful and honored to serve as your Town Manager. Thanks to all.

Respectfully submitted

A handwritten signature in black ink, appearing to read "S. Schneider", written in a cursive style.

Steven P. Schneider  
Town Manager



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## To the Voters of Enfield

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As we continue into 2012, the Town of Enfield is in a solid financial position. Tax revenue has been on target and the \$1 million loan for the DPW building has been paid off. We have an adequate undesignated fund (\$890K; 6.8% retainage within state guidelines) that is up from 2010. Much of the increase, however, will be spent dealing with leftover costs related to Hurricane Irene last year. The regional and national economic picture continues to be sluggish, but there do appear to be weak signs of recovery from the Town's perspective. Our non-property tax revenue, including car registrations for example, has been trending upwards since its low point in 2008. The Budget Committee, however, understands that residents still have concerns about finances and our general economic future. The proposed 2012 budget represents a balance between meeting neglected capital and infrastructure needs of the Town and the reality of a modest economic recovery. This budget carries with it a small rise in spending and a modest municipal tax increase of 1.7%.

At our last Town Meeting, the Budget Committee noted that the Town has not put significant funds into capital maintenance and improvements for several years. Needed repairs and equipment purchases have been building up. Capital reserves have dwindled, and for the DPW (our largest capital user), its reserve is depleted. There are several Town roads that need attention; Jones Hill Road in particular is recommended for reconstruction in 2013. The Committee believes that the proposed budget takes into account these needs for 2012 and lays the groundwork for the future while keeping the tax rate in check.

Over the last 5 years, the average yearly municipal tax rate increased about 2.2%. Almost all of that increase came in 2009, when the residents supported a warrant article to replace two pieces of critical DPW equipment, and the rate rose by 8%. In response, the Budget Committee recommended last year that the Town develop in earnest a long-term capital and financing plan. Last year, the Capital Improvement Program (CIP) Committee was reactivated by the Board of Selectmen (BOS). The major goal of the CIP was to produce a long-term financial plan that will serve to dampen large, yearly fluctuations in the tax rate while meeting the Town's future capital needs. The CIP Capital Plan, which is integral to the proposed budget, forecasts a 15-year period. It is funded by monies previously used to service the DPW building loan, the equipment appropriations for 2011 and an annual 5-cent increase in the tax rate. This plan therefore has minimal impact on municipal taxes going forward. The Budget Committee believes that the Capital Plan uses Town funds responsibly in



accordance to its capital needs and the financial concerns of its residents. It also promotes the long-term financial stability of the Town. The Committee urges the voters to support this important step forward.

The Committee recommends to the Town a 2012 budget that slightly increases spending of the General Fund (\$4,660,000) by about 2% over the 2011 final budget. The resulting 1.7% increase in the tax rate (\$5.95 to \$6.05/\$1000, or \$20 for a \$200K property) was kept lower by a modest improvement in expected non-property tax revenue, cuts in the original draft budget (\$350K), and the use of the Fire Reserve Fund for a replacement transport vehicle. There were several drivers for the request for additional funds. Significantly, employee costs increased by 6% largely because of a 16% rise in health insurance premiums and by assuming 100% of the retirement plan costs from the State. There is also a recommended 2% merit salary increase. Vehicle and heating fuels rose in cost significantly as did equipment maintenance. Other general operational costs were essentially level funded or reduced. The budget recommends replacement of two police cruisers and two DPW heavy plow trucks through the leasing program of the CIP Plan. The real cost of these trucks (\$300K) and cruisers (\$58K) is spread out over time, thus significantly reducing and smoothing out the impact on the tax rate.

The Budget Committee believes that the proposed budget maintains community services at a level that citizens have consistently supported while keeping the tax impact to a minimum. The Committee thanks the Town Manager and the department heads for their creative input in the budget process, and the employees for their diligence in finding ways to keep costs down. We also thank the CIP committee for their efforts in developing the long-term Capital Plan. We hope that the voters will support the proposed budget and the Capital Plan.

Respectfully submitted,

A handwritten signature in cursive script that reads "Doug Pettibone".

Doug Pettibone  
Chairman



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## Need Assistance?

E-mail: [townhall@enfield.nh.us](mailto:townhall@enfield.nh.us)

Web Site: <http://www.enfield.nh.us>

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**EMERGENCY ONLY** - Police, Fire and Ambulance/F.A.S.T. Squad      **9-1-1**

### TOWN CLERK

(603) 632-5001 Ext. 5403

Email: [chigbee@enfield.nh.us](mailto:chigbee@enfield.nh.us)

Office Hours:	
Monday, Wednesday & Friday	8:30 am – 3:30 pm
Tuesday	9:30 am – 4:30 pm
Thursday	11:00 am – 7:00 pm

See the Town Clerk for:

Motor Vehicle Registrations

Dog Licenses

Marriage Licenses

Birth & Death Certificates

Voter Registration

Election Processes

Wetlands Applications

Research & General Information

### TAX COLLECTOR

(603) 632-4201 Ext. 5404

[chigbee@enfield.nh.us](mailto:chigbee@enfield.nh.us)

Office Hours:	
Monday, Wednesday & Friday	8:30 am – 3:30 pm
Tuesday	9:30 am – 4:30 pm
Thursday	11:00 am – 7:00 pm

See the Tax Collector for:

Tax Inquiries and Payments

Water & Sewer Payments



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**TOWN MANAGER'S OFFICE**

(603) 632-5026

[townhall@enfield.nh.us](mailto:townhall@enfield.nh.us)

Office Hours:	
Monday – Friday	8:00 am – 4:00 pm

See the Town Manager's Office for:

Assessor's Cards

Property Records

Intent to Cut Applications

State Statutes

Rental: Community Building or

Enfield Center Town Hall

Minutes of Meetings

Town Bids

Current Use Applications

Exemptions / Tax Credits

Dump Stickers & Landfill Tickets

Building Permit Application Forms

Driveway Permit Application Forms

**BUILDING INSPECTOR/HEALTH OFFICER/FIRE INSPECTOR  
& ZONING ADMINISTRATOR**

(603) 632-4343 Ext. 5426

[pneily@enfield.nh.us](mailto:pneily@enfield.nh.us)

Office Hours:	
Monday – Thursday	8:00 am – 1:00 pm

See the Building Inspector for:

Building Permits

Inspection Requests

Sign Permits

Health Issues

Zoning Applications



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**TOWN PLANNER**

(603) 632-4067 Ext. 5427

[communitydevelopment@enfield.nh.us](mailto:communitydevelopment@enfield.nh.us)

Office Hours:
By appointment

See the Acting Town Planner for:

Planning Applications

**PUBLIC WORKS**

(603) 632-4605 Ext. 5417

[jtaylor@enfield.nh.us](mailto:jtaylor@enfield.nh.us)

Office Hours:	
Monday – Thursday	8:00 am – 1:00 pm

See the Director of Public Works for:

Highway Department  
Buildings & Grounds

Water & Sewer Departments  
Solid Waste & Recycling

**HUMAN SERVICES**

(603) 632-5026 Ext. 5407

[dheed@enfield.nh.us](mailto:dheed@enfield.nh.us)

Office Hours:	
Monday – Friday	9:00 am – 2:00 pm

See the Director of Human Services for:

Public Assistance

Enfield Food Pantry





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## Town of Enfield Directory

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### Emergencies (Police/Fire/Ambulance) ..... 911

Department	Phone Number Email Address	Contact
Ambulance Non-Emergency	632-5200 <a href="mailto:ambulance@enfield.nh.us">ambulance@enfield.nh.us</a>	Richard Martin
Animal Control	632-7501 <a href="mailto:prowe@enfield.nh.us">prowe@enfield.nh.us</a>	Police Department
Assessor's Office	632-5026 ext. 5406 <a href="mailto:jahuntley@enfield.nh.us">jahuntley@enfield.nh.us</a>	Julie Huntley
Bookkeeper	632-5026 ext. 5409 <a href="mailto:whuntley@enfield.nh.us">whuntley@enfield.nh.us</a>	Wendy Huntley
Building Inspector	632-4343 ext. 5426 <a href="mailto:pneily@enfield.nh.us">pneily@enfield.nh.us</a>	Phil Neily
Building Rental	632-5026 ext. 5401 <a href="mailto:abonnette@enfield.nh.us">abonnette@enfield.nh.us</a>	Alisa Bonnette
Burn Permits	252-0386	David Crate
	632-4331	Don Crate
	632-7530	Richard Crate
	632-5363	Dick Chase
	632-7058	Bob Pollard
	632-4936	Rick Bean
	252-0804	Tim Taylor
Cemetery Information	632-4605 ext. 5424 <a href="mailto:wshoemaker@enfield.nh.us">wshoemaker@enfield.nh.us</a>	Will Shoemaker
Conservation Commission	632-5026 <a href="mailto:conservation@enfield.nh.us">conservation@enfield.nh.us</a>	Alan Strickland, Chair
Community Building Information	632-5026 ext. 5401 <a href="mailto:abonnette@enfield.nh.us">abonnette@enfield.nh.us</a>	Alisa Bonnette
Dog Licensing	632-5001 ext. 5403 <a href="mailto:chigbee@enfield.nh.us">chigbee@enfield.nh.us</a>	Carolee Higbee
Emergency Management Director	632-7501 <a href="mailto:rcrate@enfield.nh.us">rcrate@enfield.nh.us</a>	Richard A. Crate, Jr.
Executive Assistant	632-5026 ext. 5401 <a href="mailto:abonnette@enfield.nh.us">abonnette@enfield.nh.us</a>	Alisa Bonnette



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Enfield Village Association	632-7197 <a href="mailto:eva@interdial.net">eva@interdial.net</a>	Dolores Struckhoff
Fire Department – Non-Emergency	632-4332 <a href="mailto:fire@enfield.nh.us">fire@enfield.nh.us</a>	Union Street Station
Fire Department – Non-Emergency	632-5010 <a href="mailto:fire2@enfield.nh.us">fire2@enfield.nh.us</a>	Enfield Center Station
Forest Fire Warden	<a href="mailto:fire@enfield.nh.us">fire@enfield.nh.us</a>	David Crate
General Information	632-5026 <a href="mailto:townhall@enfield.nh.us">townhall@enfield.nh.us</a>	Town Manager’s Office
Health Dept.	632-4343 ext. 5426 <a href="mailto:pneily@enfield.nh.us">pneily@enfield.nh.us</a>	Phil Neily
Highway Dept.	632-7301 <a href="mailto:highway@enfield.nh.us">highway@enfield.nh.us</a>	Mike Sousa
Human Services	632-5026 ext. 5407 <a href="mailto:dheed@enfield.nh.us">dheed@enfield.nh.us</a>	Diane Heed
Library	632-7145 <a href="mailto:library@enfield.nh.us">library@enfield.nh.us</a>	Nancy Tiedemann
Library Director	632-7145 ext. 5411 <a href="mailto:mcarr@enfield.nh.us">mcarr@enfield.nh.us</a>	Marjorie Carr
Library Trustees	632-7145 ext. 5411 <a href="mailto:mcarr@enfield.nh.us">mcarr@enfield.nh.us</a>	Marjorie Carr
Marriage Licenses	632-5001 ext. 5403 <a href="mailto:chigbee@enfield.nh.us">chigbee@enfield.nh.us</a>	Carolee Higbee
Moderator	632-5026 <a href="mailto:townhall@enfield.nh.us">townhall@enfield.nh.us</a>	David Beaufait
Parks & Recreation	632-5026 <a href="mailto:recreation@enfield.nh.us">recreation@enfield.nh.us</a>	Jeanine King
Planning Board	632-4067 ext. 5427 <a href="mailto:communitydevelopment@enfield.nh.us">communitydevelopment@enfield.nh.us</a>	Nate Miller
Police Dept. Non-Emergency	632-7501 <a href="mailto:prowe@enfield.nh.us">prowe@enfield.nh.us</a>	Police Department
Public Works Dept.	632-4605 ext. 5417 <a href="mailto:jtaylor@enfield.nh.us">jtaylor@enfield.nh.us</a>	Jim Taylor
Public Works Administrative Assistant	632-4605 ext. 5429 <a href="mailto:sholland@enfield.nh.us">sholland@enfield.nh.us</a>	Sasha Holland
Recreation Field Use & Information	632-5026 <a href="mailto:recreation@enfield.nh.us">recreation@enfield.nh.us</a>	Jeanine King

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Sanitation	632-4605 ext. 5417 <a href="mailto:jtaylor@enfield.nh.us">jtaylor@enfield.nh.us</a>	Jim Taylor
Schools	632-5563 632-4231 632-4357 632-4308	School Administration Enfield Village School Indian River School Mascoma Valley Regional High School
Selectmen	632-5026 <a href="mailto:fcummings@enfield.nh.us">fcummings@enfield.nh.us</a> <a href="mailto:dcrate@enfield.nh.us">dcrate@enfield.nh.us</a> <a href="mailto:ijkluge@enfield.nh.us">ijkluge@enfield.nh.us</a>	B. Fred Cummings Donald J. Crate, Sr. John W. Kluge
Sewer Dept.	632-4002 ext.5421 <a href="mailto:bprior@enfield.nh.us">bprior@enfield.nh.us</a>	Bruce Prior
Supervisors of the Checklist	632-5001 ext. 5403 <a href="mailto:chigbee@enfield.nh.us">chigbee@enfield.nh.us</a>	Carolee Higbee
Tax Collector	632-4201 ext. 5404 <a href="mailto:chigbee@enfield.nh.us">chigbee@enfield.nh.us</a>	Carolee Higbee
Town Clerk	632-5001 ext. 5403 <a href="mailto:chigbee@enfield.nh.us">chigbee@enfield.nh.us</a>	Carolee Higbee
Town Historian	632-7145 ext. 5411 <a href="mailto:mcarr@enfield.nh.us">mcarr@enfield.nh.us</a>	Marjorie Carr
Town Manager	632-5026 <a href="mailto:sschneider@enfield.nh.us">sschneider@enfield.nh.us</a>	Steven P. Schneider
Transfer Station & Recycling Center	632-5208 <a href="mailto:amacdonald@enfield.nh.us">amacdonald@enfield.nh.us</a>	Andy MacDonald
Treasurer	632-5026 <a href="mailto:townhall@enfield.nh.us">townhall@enfield.nh.us</a>	Joyce Osgood
Trustees of Trust Funds	632-5026 <a href="mailto:townhall@enfield.nh.us">townhall@enfield.nh.us</a>	Alisa Bonnette
Vehicle Registration	632-5001 ext. 5403 <a href="mailto:chigbee@enfield.nh.us">chigbee@enfield.nh.us</a>	Carolee Higbee
Vital Records	632-5001 ext. 5403 <a href="mailto:chigbee@enfield.nh.us">chigbee@enfield.nh.us</a>	Carolee Higbee
Voter Registration	632-5001 ext. 5403 <a href="mailto:chigbee@enfield.nh.us">chigbee@enfield.nh.us</a>	Carolee Higbee
Water Dept.	632-4002 ext. 5421 <a href="mailto:bprior@enfield.nh.us">bprior@enfield.nh.us</a>	Bruce Prior
Welfare	632-5026 ext. 5407 <a href="mailto:dheed@enfield.nh.us">dheed@enfield.nh.us</a>	Diane Heed
Zoning Board	632-4343 ext. 5426 <a href="mailto:pneily@enfield.nh.us">pneily@enfield.nh.us</a>	Phil Neily



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**<http://www.enfield.nh.us>**

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The Town's web site provides a wide variety of information. You'll find a **Meeting Schedule** and **Meeting Minutes**, a list of your **Local Government Officials**, general information **About Enfield**, **Community Links**, **What's New!** with current happenings in your local government, and a **Guide to Municipal Services** where you'll find information on the boards and committees that carry out the day-to-day operations of your municipal government.

Under **Forms and Documents** you'll find downloadable building permit applications, Municipal Facility Use applications and rules (aka Building Rental forms), Planning and Zoning applications, ordinances and rules, recycling information, and tax maps and a link to an on-line assessment database.

The Library collection is now on-line. Simply go to Municipal Services, click on Library, then **NEW ON-LINE COLLECTION** to access books available from the Enfield Public Library.

As always, the **Bulletin Board** is available for public postings of lost pets, club meetings, community dinners, fairs, bazaars, and other public announcements. This is where you'll find postings for things going on in Enfield and the surrounding area that are of general interest and not related to the municipal offices.

Send your request for a posting or questions or comments about our website to [abonnette@enfield.nh.us](mailto:abonnette@enfield.nh.us) or by U.S. Mail to PO Box 373, Enfield, NH 03748, or feel free to stop in the Town Manager's Office and ask for Alisa.

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## **Enfield Municipal Calendar**

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We have been very proud to bring you our 6<sup>th</sup> annual Enfield Municipal Calendar in 2012. A limited number of copies are still available.

With its beginnings dating to the 2008 calendar, the Enfield Municipal Calendar Photo Contest has just enjoyed its 5<sup>th</sup> year. We hope to continue with the calendar in 2013. Rules, which are revised from time to time, will be posted on our website and on the Enfield Listserv, and will be available at the Enfield Town Offices. One rule that will not change is the subject matter: Photos must be about Enfield, NH – places in Enfield, people from Enfield, or events that have taken place in Enfield. So, save those beautiful photos that you take throughout the year and look for the 2013 Enfield Municipal Calendar Photo Contest announcement later this summer!

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## Enfield Listserv

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In order to keep the community well informed about municipal operations the Town of Enfield posts to the Enfield Listserv notices of special meetings, public hearings, holiday schedule changes for municipal operations, and other information of general interest to the residents of Enfield.

The Town also posts information on its website at [www.enfield.nh.us](http://www.enfield.nh.us), including a schedule of regularly held meetings, board and committee minutes and more.

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### The Enfield List

~ An Email Discussion Forum for Enfield ~

#### **WHAT IS AN ENFIELD LISTSERV & WHY IS IT IMPORTANT TO YOU?**

The Enfield Listserv was set up by Kim Furlong, an Enfield resident since 1994, with the goal of uniting the community and furthering communications electronically. With any luck, everyone will find it useful. Listserv Netiquette can be found at:

**<http://listserv.dartmouth.edu/Archives/ENFIELD/enfieldlistnetiquette.htm>**

It explains what this tool is about, how to use it, who is eligible and what the rules are. It is hoped this tool will be more than just an Enfield "Craig's List" and that there will be significant discussion on politics, town budget, assessment and the like.

#### **HOW TO JOIN?**

You may subscribe to the listserv by sending an email to [listserv@dartmouth.edu](mailto:listserv@dartmouth.edu) with ONLY the contents: SUB ENFIELD Your Name in the body of the email. Do not include any signature blocks in the body of the email. You can leave the subject line of the email blank as this has no significance in the subscription process.

*Example:* SUB ENFIELD Jane Doe

#### **HOW TO SEND EMAILS TO THE ENFIELD LISTSERV?**

Send an email to: [Enfield@listserv.dartmouth.edu](mailto:Enfield@listserv.dartmouth.edu) from the email address you used to obtain the subscription.



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## Town Office & Board Hours

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**Emergency Only** - Police, Fire and Ambulance/F.A.S.T. Squad

**9-1-1**

### Website Addresses

Town of Enfield – <http://www.enfield.nh.us>  
Enfield Police Department – <http://www.enfieldpolice.com>  
Enfield Energy Committee – <http://energy.enfield.nh.us>

### **Assessing Office:**

**632-5026**

Julie Huntley, Assessing Administrator (Ext. 5406)  
[jahuntley@enfield.nh.us](mailto:jahuntley@enfield.nh.us)  
Whitney Hall, 23 Main Street  
PO Box 373, Enfield NH 03748

Assessing Office Hours:	
Monday – Friday	8:00 am – 4:00 pm

### **Building Inspector/Health Officer/Fire Inspector & Zoning Administrator:**

**632-4343**

Philip Neily, Building Inspector/Health Officer  
/Zoning Administrator (Ext. 5426)  
[pneily@enfield.nh.us](mailto:pneily@enfield.nh.us)  
Public Works Building, 74 Lockehaven Rd.  
PO Box 373, Enfield NH 03748  
Zoning Board Meetings: 2nd Tuesday of each month, 7 pm.

Building Inspector's Hours:	
Monday – Thursday	8:00 am – 1:00 pm



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<b>Conservation Commission:</b> Alan Strickland, Chairman <a href="mailto:conservation@enfield.nh.us">conservation@enfield.nh.us</a> Public Works Building, 74 Lockehaven Rd. PO Box 373, Enfield NH 03748 Meetings: 1 <sup>st</sup> Thursday of each month, 7 pm.	<b>632-5026</b>
<b>F.A.S.T. Squad:</b> Richard Martin, EMS Chief <a href="mailto:ambulance@enfield.nh.us">ambulance@enfield.nh.us</a> 18 Depot Street PO Box 345, Enfield NH 03748	<b>632-5200</b>
<b>Fire Department ~ Union Street Station:</b> David J. Crate, Fire Chief Robert Pollard, Assistant Fire Chief Tim Taylor, Assistant Fire Chief <a href="mailto:fire@enfield.nh.us">fire@enfield.nh.us</a> 25 Union Street PO Box 373, Enfield NH 03748	<b>632-4332</b>
<b>Fire Department ~ Enfield Center Station:</b> Richard Chase, Assistant Fire Chief <a href="mailto:fire2@enfield.nh.us">fire2@enfield.nh.us</a> 1100 NH Rt. 4A PO Box 373, Enfield NH 03748	<b>632-5010</b>
<b>Historical Records:</b> Marjorie Carr, Town Historian (Ext. 5411) <a href="mailto:mcarr@enfield.nh.us">mcarr@enfield.nh.us</a> Whitney Hall, 23 Main Street PO Box 1030, Enfield NH 03748	<b>632-7145</b>



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**Human Services Department:****632-5026**

Diane Heed, Human Services Director (Ext. 5407)  
[dheed@enfield.nh.us](mailto:dheed@enfield.nh.us)  
Whitney Hall, 23 Main Street  
PO Box 373, Enfield NH 03748

Human Services Department Hours:	
Monday – Friday	9:00 am – 2:00 pm

**Library:****632-7145**

Marjorie Carr, Library Director (Ext. 5411)  
Circulation Desk (Ext. 5412)  
[mcarr@enfield.nh.us](mailto:mcarr@enfield.nh.us)  
[library@enfield.nh.us](mailto:library@enfield.nh.us)

Whitney Hall, 23 Main Street  
PO Box 1030, Enfield NH 03748  
Library Trustee Meetings: 2nd Monday of each month, 6 pm.

Library Hours:	
Monday, Tuesday & Thursday	1:00 pm – 8:00 pm
Wednesday	10:00 am – 6:00 pm
Saturday	10:00 am – 2:00 pm

**Planning Board & Economic Development:****632-4067**

Nate Miller, Acting Town Planner (Ext. 5427)  
[communitydevelopment@enfield.nh.us](mailto:communitydevelopment@enfield.nh.us)  
Public Works Building, 74 Lockehaven Rd.  
PO Box 373, Enfield NH 03748  
Planning Board Meetings: 2nd & 4th Wed. of each month, 7 pm.

Acting Town Planner's Hours:	
By appointment	



**Police Department:****632-7501**

Richard A. Crate, Jr., Chief of Police (Ext. 5439)  
[rcrate@enfield.nh.us](mailto:rcrate@enfield.nh.us)  
[police@enfield.nh.us](mailto:police@enfield.nh.us)  
19 Main Street  
PO Box 365, Enfield NH 03748

**Public Works Department:****632-4605**

James Taylor, Director of Public Works (Ext. 5417)  
[jtaylor@enfield.nh.us](mailto:jtaylor@enfield.nh.us)  
Public Works Building, 74 Lockehaven Rd.  
PO Box 373, Enfield NH 03748

Public Works Department Hours:	
Monday – Friday	7:00 am – 4:00 pm

**Tax Collector:****632-4201**

Carolee T. Higbee, Tax Collector (Ext. 5404)  
[chigbee@enfield.nh.us](mailto:chigbee@enfield.nh.us)  
Whitney Hall, 23 Main Street  
PO Box 373, Enfield NH 03748

Tax Collector Hours:	
Monday, Wednesday & Friday	8:30 am – 3:30 pm
Tuesday	9:30 am – 4:30 pm
Thursday	11:00 am – 7:00 pm

**Town Clerk:****632-5001**

Carolee T. Higbee, Town Clerk (Ext. 5403)  
[chigbee@enfield.nh.us](mailto:chigbee@enfield.nh.us)  
Whitney Hall, 23 Main Street  
PO Box 373, Enfield NH 03748

Town Clerk Hours:	
Monday, Wednesday & Friday	8:30 am – 3:30 pm
Tuesday	9:30 am – 4:30 pm
Thursday	11:00 am – 7:00 pm



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**Town Manager's Office:**

**632-5026**

Steven P. Schneider, Town Manager (Ext. 5405)  
[sschneider@enfield.nh.us](mailto:sschneider@enfield.nh.us)  
Alisa Bonnette, Executive Assistant (Ext. 5401)  
[abonnette@enfield.nh.us](mailto:abonnette@enfield.nh.us)  
Wendy Huntley, Finance Assistant/Benefits Coordinator (Ext. 5409)  
[whuntley@enfield.nh.us](mailto:whuntley@enfield.nh.us)  
Whitney Hall, 23 Main Street  
PO Box 373, Enfield NH 03748  
Selectmen Meetings: 1st & 3rd Monday of each month, 5:30 pm.

Town Manager's Office Hours:	
Monday – Friday	8:00 am – 4:00 pm

**Transfer Station & Recycling Center:**

**632-5208**

Andy MacDonald, Lead Facility Operator  
[amacdonald@enfield.nh.us](mailto:amacdonald@enfield.nh.us)  
39 Lockehaven Road  
P.O. Box 373, Enfield NH 03748

Transfer Station & Recycling Center Hours:	
Wednesday & Thursday	12 Noon – 7:00 pm
Friday & Saturday	8:00 am – 4:00 pm
Closed Sundays, Mondays, Tuesdays & Holidays	

**Water & Sewer Departments:**

**632-4002**

Bruce Prior, Water/Sewer Operator (Ext. 5421)  
[bprior@enfield.nh.us](mailto:bprior@enfield.nh.us)  
Public Works Building, 74 Lockehaven Road  
P.O. Box 373, Enfield NH 03748

After hours emergencies ONLY, please call

**643-2222**

*For your convenience, a drop box is located at the rear entrance of Whitney Hall, to the left of the entrance door. Payments and correspondence may be placed in the drop box after hours. The box is emptied daily. Payments in the box at the time of collection will be considered received the prior business day.*



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## Town Officers

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As of December 31, 2011

		Term Expires
<b>Selectmen:</b>	B. Fred Cummings	2012
	Donald J. Crate, Sr.	2013
	John W. Kluge	2014
<b>Town Manager:</b>	Steven P. Schneider	
	*                   *                   *	
<b>Advance Transit Board of Directors:</b>	Jim Taylor	
<b>Budget Committee:</b>	Douglas Pettibone, Chairman	2012
	Paul Mirski	2012
	Janet Shepard	2012
	Shirley Green	2013
	Gail Malz	2013
	Samuel Eaton	2013
	Gayle Hulva, Vice Chair	2014
	Lori Saladino	2014
	Annabelle Bamforth	2014
	B. Fred Cummings, Ex-Officio	2012
<b>Building Inspector:</b>	Phil Neily	
<b>Capital Improvement Program Committee:</b>	Doug Pettibone	2012
	Gary Gaudette	2013
	Suzanne Laliberte, Planning Board Rep	2013
	Lee Carrier	2014
	Bob Cusick	2014
	B. Fred Cummings, Selectmen's Rep	2012



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		Term Expires
<b>Cemetery Trustees:</b>	David L. Stewart	2012
	Richard M. Henderson	2013
	Mary E. Quintana	2014
<b>Conservation Commission:</b>	Alan Strickland, Chairman	2012
	Dwight Marchetti	2012
	Shirley Green	2013
	Sue Hagerman	2013
	Gary Gaudette	2013
	Anne Steele	2014
	Phil King	2014
	Jeanine King, Alternate	2013
	Donald J. Crate, Sr., Selectmen's Rep.	2012
<b>Emergency Management Director:</b>	Richard A. Crate, Jr.	
<b>Energy Committee:</b>	Wendell Smith	2012
	Kim Quirk, Chairman	2013
	Richard Lammert	2014
	Larry Battis	2014
	Charles DePuy, Alternate	2013
	Mike Mooney, Alternate	2013
	Bo Peterson, Alternate	2014
	Philip E. Vermeer, Alternate	2014
<b>Enfield Village Association:</b>	John W. Kluge	
<b>Executive Assistant:</b>	Alisa D. Bonnette	
<b>FAST Squad:</b>	Richard Martin, EMS Chief	
	Sam Provenza, EMS Assistant Chief	
<b>Finance Assistant / Benefits Coordinator:</b>	Wendy Huntley	



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Term Expires

<b>Fire Chief:</b>	David J. Crate, Sr., Fire Chief Richard Chase, Assistant Fire Chief Robert Pollard, Assistant Fire Chief Timothy Taylor, Assistant Fire Chief	
<b>Fire Wards:</b>	Timothy Taylor Richard A. Crate, Sr. David J. Crate, Sr.	2012 2013 2014
<b>Heritage Commission:</b>	Suzanne Hinman Meredith Smith, Chairman Marjorie Carr Paul Mirski Cecilia Aufiero Mary Ann Haagen Rebecca S. Stewart, Selectmen's Rep. Mike Seiler, Alternate	2012 2012 2013 2013 2014 2014 2012 2013
<b>Human Services Director:</b>	Diane Heed	
<b>Inspectors of Election:</b>	Kathleen Decato Judy Finsterbusch Rebecca Powell Francine Lozeau David L. Stewart, Alternate	2012 2012 2012 2012 2012
<b>Library Director:</b>	Marjorie Carr Nancy Tiedemann, Assistant Librarian	
<b>Library Trustees:</b>	Shirley Green Francine Lozeau Bart Thurber	2012 2013 2014
<b>Mascoma River Local Advisory Committee:</b>	Kurt Gotthardt Timothy Taylor	2014 2014



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Term Expires

**Mascoma Valley Health Initiative:**

Philip Neily

**Moderator:**

David Beaufait, M.D. 2012

**Planning Board:**

Suzanne S. Laliberte 2012  
David Saladino 2012  
Kurt Gotthardt 2013  
Paul Withrow 2013  
Dan Kiley 2014  
Timothy Taylor, Chairman 2014  
Paula Rowe, Alternate 2013  
John W. Kluge, Ex-Officio 2012

**Acting Town Planner:**

Nathan Miller

**Police Department:**

Richard A. Crate, Jr., Chief of Police  
Scott Thompson, Sergeant  
Kenneth M. May, Detective Sergeant  
Roy Holland, Detective  
Luke Frye, Patrol Officer  
Anthony Booth, Patrol Officer  
Michael Crate, Part-Time Patrol Officer  
Kenneth F. May, Part-Time Patrol Officer  
  
Paula Rowe, Administrative Assistant  
Carl Pellerin, Assistant  
Wendy Huntley, Animal Control Officer

**Public Works Director:**

James L. Taylor

**Recreation Commission:**

Dolores Struckhoff 2012  
Sharon Kiley 2013  
Jeanine King 2013  
David Carr 2014  
Keli Green 2014



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		Term Expires
<b>School Board Members:</b>	James C. Gerding, Sr.	2012
	Claudette Peck	2013
<b>School Budget Committee Members:</b>	Lisa Gaskin	2012
	Jeffrey Briand	2013
<b>Supervisors of the Checklist:</b>	Robert. Foley	2012
	Nancy A. White	2014
	James C. Gerding, Sr.	2016
<b>Tax Collector:</b>	Carolee T. Higbee	
	Sandy Romano, Deputy	
<b>Tax Increment Finance District Advisory Committee:</b>	Tim Anderson	2012
	Lori Bliss Hill	2012
	Rob Malz	2013
	David Saladino	2013
	Ken Hill, Selectmen's Rep.	2012
<b>Town Clerk:</b>	Carolee T. Higbee	2014
	Sandy Romano, Deputy	2014
<b>Town Historian:</b>	Marjorie Carr	
<b>Treasurer:</b>	Joyce Osgood, Deputy/Acting Treasurer	2012
	Lisa Largent Gelinias, Assistant Treasurer	2012
<b>Tree Warden:</b>	William Shoemaker	2012
<b>Trustees of Trust Funds:</b>	John Carr, Chairman	2012
	Ellen H. Hackeman, Treasurer	2013
	Cynthia Hollis, Secretary	2014



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		Term Expires
<b>UVLSRPC Commissioners:</b>	Dan Kiley	2014
	Steven P. Schneider	2012
<b>Zoning Board of Adjustment:</b>	Cecilia Aufiero	2012
	Terry Finsterbusch	2012
	Robert Cavalieri	2013
	David Dow, Vice Chairman	2013
	Craig Daniels, Chairman	2014





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## Retirement Recognition

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The Town would like to recognize those individuals who have served the community by volunteering on Boards, Commissions and Committees, and who retired from community service in 2011.

*Many thanks to these individuals for giving so generously of their time and sharing their knowledge and experience, which is so vital to the operation of local government.*

### **Budget Committee**

**David L. Stewart**

March 14, 2006 – September 29, 2011

### **Conservation Commission**

**Joan Fishman**

May 17, 2004 – January 6, 2011

### **Capital Improvement Program Committee**

**Kurt Gotthardt**

May 7, 2007 – April 28, 2011

**Deborah Truman**

August 6, 2007 – April 28, 2011



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## **Energy Committee**

**Steve Goldsmith**

July 2, 2007 – November 1, 2011

## **Treasurer**

**Donna Perillo**

July 9, 1990 – November 11, 2011

***Good Government Starts With You!*** If you are interested in serving on an appointed Town Board or Committee, send a letter of interest and qualifications to the Enfield Board of Selectmen, PO Box 373, Enfield NH 03748 or email to [townhall@enfield.nh.us](mailto:townhall@enfield.nh.us)

Submitting a letter of interest in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.



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## Board & Committee Meeting Schedule

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The following is a list of regularly scheduled Board & Committee meetings. This information can also be found on our annual municipal calendar, available at the Town Offices, free of charge to residents, while supplies last. Boards and Committees that meet on an irregular schedule are not included here. These include the Budget Committee, Trustees of Trust Funds, Cemetery Trustees, and others. Please see our complete and current meeting postings at the Enfield Town Office, Enfield and Enfield Center Post Offices and on our website at [www.enfield.nh.us](http://www.enfield.nh.us). Changes to the date, time or location of a meeting will be posted in these locations.

### **Capital Improvement Program Committee**

Public Works Building, 74 Lockehaven Road  
4<sup>th</sup> Tuesday of each month, 6:00 pm

### **Conservation Commission**

Public Works Building, 74 Lockehaven Road  
1<sup>st</sup> Thursday of each month, 7:00 pm.

### **Energy Committee**

Whitney Hall Conference Room, 23 Main Street  
4<sup>th</sup> Tuesday of each month, 5:15 pm.

### **Heritage Commission**

Whitney Hall Conference Room, 23 Main Street  
4<sup>th</sup> Thursday of each month, 5:30 pm.

### **Library Trustees**

Whitney Hall Conference Room, 23 Main Street  
2<sup>nd</sup> Monday of each month, 6:00 pm.

### **Planning Board**

Public Works Building, 74 Lockehaven Road  
2<sup>nd</sup> & 4<sup>th</sup> Wednesday of each month, 7:00 pm.



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**Recreation Commission**

Whitney Hall Conference Room, 23 Main Street  
3<sup>rd</sup> Tuesday of each month, 7:00 pm.

**Selectmen**

Whitney Hall Conference Room, 23 Main Street  
1<sup>st</sup> & 3<sup>rd</sup> Monday of each month, 6:00 pm.

**Tax Increment Finance Advisory Committee**

Public Works Building, 74 Lockehaven Road  
3<sup>rd</sup> Wednesday of each month, 6:00 pm.

**Zoning Board of Adjustment**

Public Works Building, 74 Lockehaven Road  
2<sup>nd</sup> Tuesday of each month, 7:00 pm.



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## Roster of the General Court

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### GOVERNOR



**John Lynch** (Democrat)  
Office of the Governor  
State House  
107 North Main Street  
Concord NH 03301

(603) 271-2121  
(603) 271-7640 (fax)

<http://www.governor.nh.gov/>

January 2011 – January 2013

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### REPRESENTATIVE IN CONGRESS—DISTRICT 2



**Charles Bass** (Republican)  
114 North Main Street, Suite 200  
Concord, NH 03301  
(603) 226-0064  
(603) 226-0085 (fax)

2350 Rayburn HOB  
Washington, DC 20515  
(202) 225-5206  
(202) 225-2946 (fax)

<http://bass.house.gov/>

January 2011 – January 2013



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### **UNITED STATES SENATORS**



**Jeanne Shaheen** (Democrat)

50 Opera House Square  
Claremont, NH 03743  
(603) 542-4872

520 Hart SOB  
Washington, DC 20510  
(202) 224-2841  
(202) 228-3194 (fax)

<http://shaheen.senate.gov>

January 2009 – January 2015

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**Kelly Ayotte** (Republican)

41 Hooksett Road Unit 2  
Manchester, NH 03104  
(603) 622-7979

188 Russell Senate Office Building  
Washington DC, 20510  
(202) 224-3324

<http://ayotte.senate.gov>

January 2011 – January 2017

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### **EXECUTIVE COUNCILOR – DISTRICT 1**



**Raymond S. Burton** (Republican)

338 River Road  
Bath NH 03740

(603) 747-3662 (home office)  
(603) 271-3632 (State House office)  
(603) 481-0863  
rburton@nh.gov

<http://www.nh.gov/council/district1/>

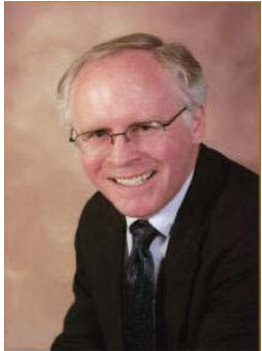
January 2011 – January 2013

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**GRAFTON COUNTY COMMISSIONER –  
DISTRICT 1**



**Michael Cryans**  
PO Box 999  
Hanover NH 03755  
603-448-4351

[www.graftoncountynh.us/commissioner\\_cryans.htm](http://www.graftoncountynh.us/commissioner_cryans.htm)

January 2011 – January 2013

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**STATE SENATOR – DISTRICT 5**



**Matthew Houde** (Democrat)  
Legislative Office Building, Room 101-A  
33 N. State Street  
Concord NH 03301  
(603) 271-2118  
[matthew.houde@leg.state.nh.us](mailto:matthew.houde@leg.state.nh.us)

PO Box 66  
Meriden, NH 03770

[www.gencourt.state.nh.us/senate/members/senate05.asp](http://www.gencourt.state.nh.us/senate/members/senate05.asp)

January 2011 – January 2013



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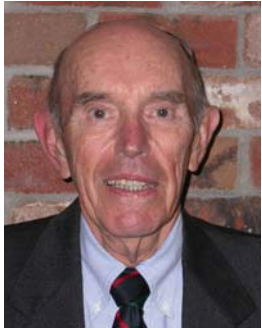
**STATE REPRESENTATIVES – DISTRICT 10**

**Paul Mirski** (Republican)  
PO Box 190  
Enfield Ctr., NH 03749-0190  
(603)632-5555

[www.gencourt.state.nh.us/house/members/wml.aspx](http://www.gencourt.state.nh.us/house/members/wml.aspx)

January 2011 – January 2013

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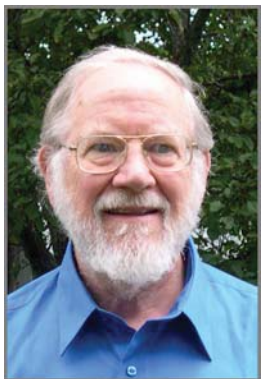


**Charles Sova** (Republican)  
650 Tuttle Hill Rd  
Orange, NH 03741-5226  
(603)523-4578  
[charles.sova@leg.state.nh.us](mailto:charles.sova@leg.state.nh.us)

[www.gencourt.state.nh.us/house/members/wml.aspx](http://www.gencourt.state.nh.us/house/members/wml.aspx)

January 2011 – January 2013

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**Charles L. Townsend** (Democrat)  
49 Hall Road  
Canaan NH 03741-7408  
(603) 632-7493  
[chuck.townsend@leg.state.nh.us](mailto:chuck.townsend@leg.state.nh.us)

[www.gencourt.state.nh.us/house/members/wml.aspx](http://www.gencourt.state.nh.us/house/members/wml.aspx)

January 2011 – January 2013

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## Candidates for Local Elected Office March 13, 2012

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The candidates listed below are running for office in 2012 and will be voted by ballot on Tuesday, March 13, 2012 in the Whitney Hall Auditorium, 23 Main Street. The polls will be open from 8:00 a.m. until 7:00 p.m.

**One Moderator for 2 years:**

David Beaufait

**One Treasurer for 2 years:**

Lisa Gelinas

**One Selectman for 3 years:**

B. Fred Cummings

**One Trustee of Trust Funds for 3 years:**

**One Cemetery Trustee 3 years:**

David Stewart

**One Fire Ward for 3 years:**

Timothy N. Taylor

Christopher J. Bagalio

**One Library Trustee for 3 years:**

Shirley A. Green

**Two Zoning Board of Adjustment Members for 3 years:**

Cecilia Aufiero

**Three Budget Committee Members for 3 years:**

Janet M. Shepard

Paul Mirski

Douglas Pettibone

**One Supervisor of the Checklist for 6 years:**

Robert Foley



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# Town of Enfield



# Town Meeting Warrant





For Three Years:    One Selectman  
                          One Trustee of Trust Funds  
                          One Cemetery Trustee  
                          One Fire Ward  
                          One Library Trustee  
                          Two Zoning Board of Adjustment Members  
                          Three Budget Committee Members

For Six Years:        One Supervisor of the Checklist

**Article 2.**            Are you in favor of the adoption of **Amendment #1**, as proposed by the Enfield Planning Board, for the Town of Enfield Zoning Ordinance as follows?

To see if the Town will vote to correct conflicting definitions in Appendix A of the Enfield Zoning Ordinance (Land Use Definitions) by striking the definition of “Dwelling, Accessory” and retaining the definition of “Accessory Apartment.”

Strike the following:

*Dwelling, Accessory: A dwelling used only for casual and intermittent occupancy, such as, but not limited to camper, travel trailer, motor home, and such similar dwelling or used on a continuous basis by an occupant for more than three weeks without hookup to an approved septic system dedicated to use of the dwelling.*

Retain the following:

*Accessory Apartment: A single apartment of no more than 800 square feet, containing no more than one bedroom and one bathroom, must be connected to the main dwelling by enclosed weather-tight space with continuous roof and continuous foundation. The apartment and main dwelling are exempt from district acreage density requirements and must remain under one ownership.*

**The Planning Board recommends passage of this article.**

**Article 3.**            Are you in favor of the adoption of **Amendment #2**, as proposed by the Enfield Planning Board, for the Town of Enfield Zoning Ordinance as follows?



To see if the Town will vote to allow accessory apartments, as defined in Appendix A of the Enfield Zoning Ordinance, as a by-right use rather than a special exception in the Residential One (R1) and Residential Three (R3) zoning districts.

- Strike items 403.1.O and 403.2.P from the ordinance (existing “Accessory Apartment” special exception clauses for R1 and R3 districts);
- Add new by-right use clauses for “Accessory Apartment” in Section 401.1 and Section 401.2.

**The Planning Board recommends passage of this article.**

**Article 4.** Are you in favor of the adoption of **Amendment #3**, as proposed by the Enfield Planning Board, for the Town of Enfield Zoning Ordinance as follows?

To see if the Town will vote to allow accessory apartments as a special exception in the Residential Five (R5) zoning district.

- Add a special exception clause for “Accessory Apartment” in Section 403.3.

**The Planning Board recommends passage of this article.**

**Article 5:** To see if the Town will vote to raise and appropriate the sum of two million seven hundred fifty thousand dollars (**\$2,750,000**) (gross budget) for the construction of a sewer main extension along US Route 4 from Baltic Street approximately one mile to the Enfield/Canaan town line, to raise and appropriate the sum of four hundred fifty thousand dollars (**\$450,000**) (gross budget) for the construction of a water main extension along US Route 4 from Baltic Street easterly to approximately one mile to the Enfield/Canaan town line; to authorize the issuance of not more than \$3,200,000 of bonds or notes and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, in accordance with RSA 162-K:8. All dedicated tax increments received by the municipality pursuant to RSA 162-K:10 shall be pledged for the payment of these bonds and used to reduce or cancel the taxes otherwise required to be extended for this purpose, and to authorize the annual



withdrawal of funds from the Tax Increment Finance District Fund in an amount sufficient to cover payments of said bond in accordance with RSA 162-K.

*Special Warrant Article* **2/3 Paper Ballot Vote Required**  
**The Board of Selectmen recommends this article by a vote of 2-0.**  
**The Budget Committee recommends this article by a vote of 9-0.**

**Article 6:** (Lease without Escape Clause) To see if the Town will vote to authorize the Selectmen to enter into a long-term lease/purchase agreement in the amount of three hundred thousand dollars (**\$300,000**) payable over a term of ten (10) years for two new fully equipped (plow, wing, and sand/salt spreader) trucks (GVW 25,100) for the Department of Public Works and to raise and appropriate the sum of thirty-five thousand dollars (**\$35,000**) for the first year's payment for that purpose.

*Special Warrant Article* **2/3 Paper Ballot Vote Required**  
**The Board of Selectmen recommends this article by a vote of 2-0.**  
**The Budget Committee recommends this article by a vote of 9-0.**

**Article 7:** (Lease with Escape Clause) To see if the Town will vote to authorize the Selectmen to enter into a ten (10) year capital lease agreement in the amount of three hundred thousand dollars (**\$300,000**) for the purpose of leasing two new fully equipped (plow, wing and sand/salt spreader) trucks (GVW 25,100) for the Department of Public Works and to raise and appropriate the sum of thirty-five thousand dollars (**\$35,000**) for the first year's payment for that purpose. This lease agreement contains a non-appropriation clause.

*Special Warrant Article*  
**The Board of Selectmen recommends this article by a vote of 2-0.**  
**The Budget Committee recommends this article by a vote of 9-0.**

**Article 8:** To see if the Town will vote to raise and appropriate the Budget Committee's and Selectmen's recommended sum of five million, thirty-two thousand, nineteen dollars, (**\$5,032,019**), for general municipal operations. This article does not include special or individual articles addressed.

**The Board of Selectmen recommends this article by a vote of 2-0.**  
**The Budget Committee recommends this article by a vote of 9-0.**



**Article 9:** To see if the Town will vote to establish a Capital Improvement Program Capital Reserve Fund under the provisions of RSA 35:1 for the acquisition of Public Works Department, Fire Department, Ambulance Department and Police Department vehicles and equipment, and construction of or improvements to infrastructure, and further to raise and appropriate the sum of two hundred ten thousand, one hundred sixty-eight dollars (**\$210,168**) to be placed in this fund, and to appoint the Selectmen as agents to expend from the Capital Improvement Program Capital Reserve Fund.

*Special Warrant Article*

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 9-0.**

**Article 10:** (Lease without Escape Clause) To see if the Town will vote to authorize the Selectmen to enter into a long-term lease/purchase agreement in the amount of sixty thousand dollars (**\$60,000**) payable over a term of four (4) years for two new cruisers for the Police Department and to raise and appropriate the sum of fifteen thousand (**\$15,000**) for the first year's payment for that purpose.

*Special Warrant Article*

**2/3 Paper Ballot Vote Required**

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 9-0.**

**Article 11:** (Lease with Escape Clause) To see if the town will vote to authorize the Selectmen to enter into a four (4) year capital lease agreement in the amount of sixty thousand dollars (**\$60,000**) for the purpose of leasing two cruisers for the Police Department and to raise and appropriate the sum of fifteen thousand dollars (**\$15,000**) for the first year's payment for that purpose. This lease agreement contains an escape clause.

*Special Warrant Article*

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 9-0.**

**Article 12:** To see if the Town will vote to raise and appropriate the sum of twenty-eight thousand dollars (**\$28,000**) for the purpose of purchasing a police cruiser.



**The Board of Selectmen recommends this article by a vote of 2-0.  
The Budget Committee recommends this article by a vote of 9-0.**

**Article 13:** To see if the Town will vote to raise and appropriate the sum of one hundred seventeen thousand, three hundred sixty-two dollars (**\$117,362**) for the purpose of funding a full-time Ambulance Department. The Town is expected to hire two full-time employees to cover daytime calls for service. The Town will enter into an agreement with a third party billing administrator to help offset the cost of the full-time department.

**The Board of Selectmen recommends this article by a vote of 2-0.  
The Budget Committee recommends this article by a vote of 6-3.**

**Article 14:** To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (**\$20,000**) for the purchase of a Fire Department transport vehicle and to authorize the withdrawal of twenty thousand dollars (**\$20,000**) from the Fire Vehicles & Equipment Capital Reserve Fund to offset this expenditure. This vehicle will replace the 1986 Chevy Blazer.

***Special Warrant Article***

**The Board of Selectmen recommends this article by a vote of 2-0.  
The Budget Committee recommends this article by a vote of 9-0.**

**Article 15:** To see if the Town will vote to raise and appropriate the sum of forty-six thousand, one hundred dollars (**\$46,100**) for the purchase of land currently owned by the State of NH, located in the Northern Rail Corridor adjacent to McConnell Road and identified on the Enfield tax maps as Map 36, Lot 18, to authorize the withdrawal of forty-six thousand, one hundred dollars (**\$46,100**) from the Land Acquisition Capital Reserve Fund to offset this expenditure, and to authorize the exchange of a portion of land owned by Robert A. LaCroix and Robert R. LaCroix, located on Lovejoy Brook Road and identified on the Enfield tax maps as Map 15, Lot 5. Said portion of land being approximately 1.49 acres in size and located adjacent to the property on which the municipal Prior Well is located and within the wellhead protection area. The purpose of this property exchange is for acquisition of adjacent land which is otherwise subject to development. This will be a non-lapsing appropriation per





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RSA 32:7, VI and will not lapse until the purposes of this article are completed or by December 31, 2013, whichever is sooner.

*Special Warrant Article*

**The Board of Selectmen has no recommendation with a vote of 1 in favor, 1 abstention.**

**The Budget Committee does not recommend this article by a vote of 9-0.**

**Article 16:** Shall the Town raise and appropriate the sum of two thousand, four hundred dollars (**\$2,400**) from the 12/31/2011 unreserved fund balance, for deposit into the Cemetery Maintenance Expendable Trust Fund, an expendable general trust fund previously established under the provisions of RSA 31:19-a for the purpose of maintaining cemeteries? This money represents 2011 revenue from the sale of cemetery lots in 2011 and is available to offset the appropriation.

*Special Warrant Article*

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 9-0.**

**Article 17:** To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

A true copy of warrant, attest:

B. Fred Cummings

Donald J. Crate, Sr.

John W. Kluge  
BOARD OF SELECTMEN  
ENFIELD NH



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## Warrant Articles Approved Until Rescinded

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**The following articles were approved, until rescinded, by the voters at Town Meeting. The voters may reverse these decisions by a majority vote at a subsequent Town Meeting, provided an article is included on the warrant. An article may be placed on the warrant by the Board of Selectmen or by petition [RSA 40:13, II-a (b)].**

Adopted March 10, 1998: Shall the Town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year?

Adopted March 10, 1998: Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 31:95-e providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to accept gifts of personal property, other than money, which may be offered to the Town for any public purpose? The selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the Town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property.

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 202-A:4-d providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property?



Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to borrow money in anticipation of taxes?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 80:80 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to administer, sell or otherwise dispose of any tax lien or real estate acquired by tax title or otherwise, by public auction, by advertised sealed bids, or to otherwise dispose of as justice may require, providing that if such property is to be sold at public auction, then the same shall be advertised sixty (60) days in advance of sale and again forty-five (45) days in advance of sale with notice posted in three public places and two local newspapers of wide circulation for two consecutive weeks?

Adopted March 10, 1998: Shall the Town vote to authorize indefinitely, until specific rescission of such authority, the selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the selectmen and their agent?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 31:19 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?

Adopted March 13, 2001: Shall the Town authorize the Selectmen to accept for the Town parcels of land, which authority shall continue until rescinded, formerly the property of the Northern Railroad or state owned rights-of-way, that the New Hampshire Department of Transportation considers surplus to its needs?



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## Town Warrant Narrative 2012

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This narrative, provided in concert to the Town Meeting Warrant, is intended to be informational in nature, and states the purpose and rationale of the articles. The State of New Hampshire Budget Reporting Form identified as the MS-7, which is printed in your Town Report, provides details as to prior year's appropriations and expended end of year totals for both the operational aspects and capital acquisitions together with proposed 2012 requests.

### ***B***allot Articles

Articles 1 through 4 are ballot-voting articles, which will require action, either by voting in person at the election or by absentee ballot. All absentee ballots should be directed through the office of the Town Clerk. Voting will take place:

**Where:** Whitney Hall Auditorium, 23 Main Street, Enfield  
**When:** Tuesday, March 13, 2012  
**Polls Open:** 8:00 a.m.                      **Polls Close:** 7:00 p.m.

*NOTE: If you have not yet registered to vote, you may register on the actual day of voting. Please bring the following identification items with you: birth certificate or passport, AND driver's license or non-driver's identity card. If your driver's license does not list your Enfield address you must also bring proof of your residence, such as your auto registration, lease agreement, or utility bill.*

**Article 1:** Election of Town Officers for the ensuing year.

The candidates listed below are running for office in 2012:

**One Moderator for 2 years:**  
David Beaufait

**One Treasurer for 2 years:**  
Lisa Gelinas

**One Selectman for 3 years:**  
B. Fred Cummings



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**One Trustee of Trust Funds for 3 years**

**One Cemetery Trustee 3 years:**

David Stewart

**One Fire Ward for 3 years:**

Timothy N. Taylor

Christopher J. Bagalio

**One Library Trustee for 3 years:**

Shirley A. Green

**Two Zoning Board of Adjustment Member for 3 years:**

Cecilia Aufiero

**Three Budget Committee Members for 3 years:**

Janet M. Shepard

Paul Mirski

Douglas Pettibone

**One Supervisor of the Checklist for 6 years:**

Robert Foley

**Article 2:** Adoption of this Zoning amendment will correct conflicting definitions in Appendix A of the Enfield Zoning Ordinance (Land Use Definitions) by striking the definition of “Dwelling, Accessory” and retaining the definition of “Accessory Apartment”.

**The Planning Board unanimously recommends passage of this article.**

**Article 3:** Adoption of this Zoning amendment will allow accessory apartments, as defined in Appendix A of the Enfield Zoning Ordinance, as a by-right use rather than a special exception in the Residential One (R1) and Residential Three (R3) zoning districts.

**The Planning Board unanimously recommends passage of this article.**



**Article 4:** Adoption of this Zoning amendment will allow accessory apartments as a special exception in the Residential Five (R5) zoning district.

**The Planning Board unanimously recommends passage of this article.**

## **D**eliberative Session

Meeting will reconvene:

**When:** Saturday, March 17, 2012  
**Place:** Enfield Elementary School, 271 US Route 4, Enfield  
**Time:** 9:00 a.m.

## **B**ond Vote

**Article 5:** This article, if approved, authorizes the issuance of a \$3,200,000 bond or note for the extension of the sewer main and water main along US Route 4. This project is included in the Tax Increment Finance District Plan as adopted by Town Meeting in 2005. Funding for the principal and interest payments for this project will come from the Town's Tax Increment Finance District Fund, resulting in no impact on the proposed 2012 Tax Rate.

**Articles 6 – 7:** In accordance with the proposed CIP, the Board of Selectmen recommends the lease of two new, fully equipped (plow, wing and sand/salt spreader) trucks (GVW 25,100) for the Department of Public Works. Article 11 represents the Selectmen's preferred method of obtaining these new trucks through a capital lease. Should Article 6 fail, Article 7 will be presented, discussed and acted upon. Article 7 represents an alternate financing method for obtaining these trucks. Instead of using CIP Capital Reserve dollars to offset the cost of the leases, we would have to incorporate the cost of the lease into each successive budget year.

**Article 6:** This article authorizes the Selectmen to enter into a long-term lease/purchase agreement over a ten (10) year period for two new trucks. This capital lease, without an escape clause, would allow the Town to use the CIP capital reserve fund to make the lease payments. Article 6 requires a 2/3 paper ballot vote to pass. Estimated tax impact \$0.063 per \$1,000 valuation.



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## **O**perational Budget

**Article 7:** This article authorizes the Selectmen to enter into a ten (10) year capital lease with an escape clause. An escape clause would allow the Town to end the lease and return the trucks if funding for lease payments are not appropriated in a subsequent budget year. Ending a lease before it is paid in full could impact the Town's ability to borrow in the future. This article requires a simple majority vote to pass. Because a capital lease with an escape clause cannot be funded from capital reserve funds this article would have an estimated tax impact \$0.063 per \$1,000 valuation for the 2012 lease payments.

**Article 8:** This article is indicative of the operational appropriations for the Town Departments, including Sewer and Water, as depicted on the Form **MS-7 Budget of the Town**. Estimated tax impact \$5.49 per \$1,000 valuation.

The 2012 Operating Budget includes a 2% raise for employees over 2011. Benefits are being reviewed and may be modified for a cost savings to the Town. In 2011, Town employees received merit raises of up to 2%. There were no changes in benefits for the 2011 calendar year.

As in 2011, 1% percent of the Town's General Fund operating budget has again been set aside for funding regional organizations. This funding follows the new funding guidelines established by the Budget Committee in response to voters' concerns voiced at the 2010 Annual Meeting.

**Article 9:** The Capital Improvement Program Committee worked diligently over the past year to develop a Capital Improvement Program to meet the needs of the Town over the next 15 years. In order to accomplish our goals of infrastructure maintenance and public safety, certain capital purchases must be made. The CIP proposed by the CIP Committee addresses the need to maintain a stable tax rate while allowing the Town to plan for future capital needs. Lee Carrier will make a comprehensive presentation at Town Meeting on March 17<sup>th</sup>. Estimated tax impact \$0.379 per \$1,000 valuation.



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**Articles 10 – 12:** In accordance with the proposed CIP, the Board of Selectmen recommends the capital lease of two police cruisers. Article 10 represents the Selectmen's preferred method of obtaining these new cruisers through a capital lease. Should Article 10 fail, Article 11 will be presented, discussed and acted upon. Article 11 represents an alternate financing method for obtaining these cruisers. Instead of using CIP Capital reserve dollars to offset the cost of the leases, we would have to incorporate the cost of the lease into each successive budget year. Should Articles 10 and 11 fail the Board of Selectmen recommends the purchase of one cruiser.

**Article 10:** This article authorizes the Selectmen to enter into a long-term lease/purchase agreement over a four (4) year period for two new cruisers. This capital lease, without an escape clause, would allow the Town to use the CIP capital reserve fund to make the lease payments. Article 10 requires a 2/3 paper ballot vote to pass. Estimated tax impact \$0.027 per \$1,000 valuation.

**Article 11:** This article authorizes the Selectmen to enter into a four (4) year capital lease with an escape clause. An escape clause would allow the Town to end the lease and return the cruisers if funding for lease payments are not appropriated in a subsequent budget year. Ending a lease before it is paid in full could impact the Town's ability to borrow in the future. This article requires a simple majority vote to pass. Because a capital lease with an escape clause cannot be funded from capital reserve funds this article would have an estimated tax impact \$0.027 per \$1,000 valuation for the 2012 lease payments.

**Article 12:** This article approves the purchase of once cruiser in the 2012 budget year. Estimated tax impact \$0.051 per \$1,000 valuation.

**Article 13:** This article raises and appropriates \$117,362 for the purpose of funding a full-time Ambulance Department. The Town is expected to hire two full-time employees to cover daytime calls for service. The Town will enter into an agreement with a third party billing administrator to help offset the cost of the full-time department. Revenues from billing are expected to be approximately \$30,000 to \$50,000 based on previous call experience. This revenue will help to offset the additional expense of a full-time department. By establishing a full-time department within the Town, response times are expected to improve. Evenings and weekends will be covered by on-call staff. The estimated tax impact on the full amount of \$117,362 (gross budget) is \$0.212 per \$1,000 valuation. Should the Town realize the anticipated revenues of \$30,000 to





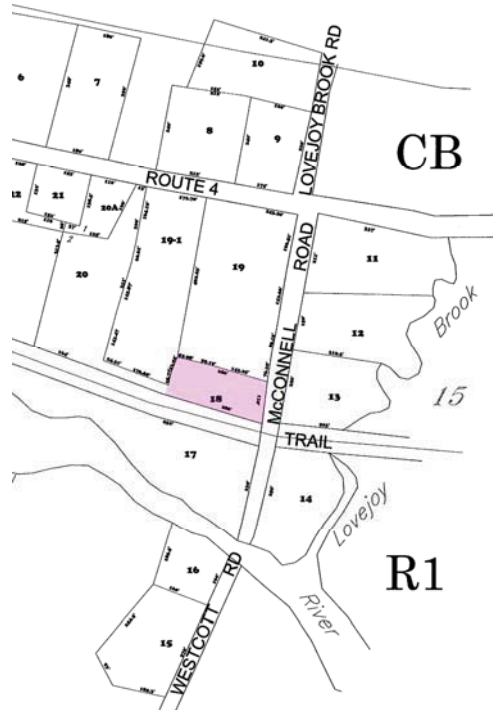
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\$50,000 in 2012, the estimated tax impact would be reduced to \$0.158 to \$0.122 per \$1,000 valuation respectively.

**Article 14:** This article authorizes the expenditure \$20,000 from the Fire Vehicle & Equipment capital reserve fund to purchase a Fire Department transport vehicle. The Budget Committee has approved the purchase of a used vehicle for this purpose. This article has no impact on the proposed 2012 Tax Rate

**Article 15:** Robert LaCroix owns property on Lovejoy Brook Road, identified as Map 15, Lot 5. A portion of this property lies within the wellhead protection area of the Prior Well. If Article 15 is approved, a lot line adjustment would transfer a portion of this parcel, encompassing approximately 1.49 acres, to the Town of Enfield as part of the Prior Well lot, Map 15, Lot 1. (See shaded area in Figure 1.) Approval of Article 15 would also authorize the Board of Selectmen to purchase Map 36, Lot 18 from the State of New Hampshire for a sum of \$46,100. Map 36, Lot 18 is .49 acres in size, is located in the Northern Railroad Corridor off McConnell Road (See Figure 2) and abuts property owned by Robert LaCroix, Map 36, Lot 19-1. After acquisition from the State of New Hampshire, the Town would transfer ownership of Map 36, Lot 18 to Robert LaCroix in exchange for the lot line adjustment in the Prior Well wellhead protection area. Funding for the purchase of the State owned property would come from the Town's Land Acquisition Capital Reserve Fund, resulting in no impact on the proposed 2012 Tax Rate.





**FIGURE 2**

**Article 16:** This article authorizes the transfer of funds in accordance with section 9(a) of the Municipal Cemetery Rules & Regulations, as revised, which states that monies from the sale of all cemetery lots sold after January 1, 1996 will go into a Cemetery Maintenance Trust Fund. The monies are used or the care and maintenance of all municipal cemeteries or left in the Trust to increase the Trust Fund. This article has no impact on the proposed 2012 Tax Rate.

**Article 17:** This article allows voters to transact any other business that may legally come before Town Meeting. Items brought up for discussion can only be advisory or informational in content and nature. Any items requesting the Town to raise and appropriate money cannot come before the meeting under this article.



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# Town of Enfield



# Financial Reports



MS-7

# BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: ENFIELD, NEW HAMPSHIRE

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012 to December 31, 2012

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.







1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

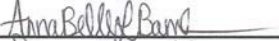
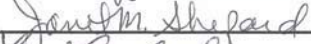
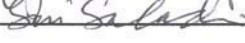
This form was posted with the warrant on (Date): \_\_\_\_\_

### BUDGET COMMITTEE

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
  
  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

MS-7  
Rev. 12/11



1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
<b>HIGHWAYS &amp; STREETS (cont.)</b>								
4316	Street Lighting		24,000	19,587	18,000		18,000	
4319	Other		0	0	0		0	
<b>SANITATION</b>								
4321	Administration		80,628	73,490	79,140		79,140	
4323	Solid Waste Collection		217,500	204,555	190,500		190,500	
4324	Solid Waste Disposal		200,000	177,171	160,000		160,000	
4325	Solid Waste Clean-up		0	0	0		0	
4326-4329	Sewage Coll. & Disposal & Other		391,093	391,544	441,848		441,848	
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration		0	0	0		0	
4332	Water Services		125,798	168,050	212,145		212,145	
4335-4339	Water Treatment, Conserv. & Other		0	0	0		0	
<b>ELECTRIC</b>								
4351-4352	Admin. and Generation		0	0	0		0	
4353	Purchase Costs		0	0	0		0	
4354	Electric Equipment Maintenance		0	0	0		0	
4359	Other Electric Costs		0	0	0		0	
<b>HEALTH/WELFARE</b>								
4411	Administration		380	155	380		380	
4414	Pest Control		2,000	779	2,000		2,000	
4415-4419	Health Agencies & Hosp. & Other		0	0	0		0	
4441-4442	Administration & Direct Assist.		44,826	40,836	48,870		48,870	
4444	Intergovernmental Welfare Payemnts		0	0	0		0	
4445-4449	Vendor Payments & Other		0	0	0		0	



1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMENTS APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMENTS APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
<b>CULTURE &amp; RECREATION</b>								
4520-4529	Parks & Recreation		46,450	43,202	45,700		45,700	
4550-4559	Library		151,096	150,532	156,092		156,092	
4583	Patriotic Purposes		1,500	1,666	1,500		1,500	
4589	Other Culture & Recreation		10,510	10,714	5,510		5,510	
<b>CONSERVATION</b>								
4611-4612	Admin. & Purch. of Nat. Resources		1,500	1,525	1,450		1,450	
4619	Other Conservation		0	0	0		0	
4631-4632	Redevelopment and Housing		0	0	0		0	
4651-4659	Economic Development		9,000	9,084	9,000		9,000	
<b>DEBT SERVICE</b>								
4711	Princ.- Long Term Bonds & Notes		112,963	101,944	0		0	
4721	Interest-Long Term Bonds & Notes		9,205	18,504	0		0	
4723	Int. on Tax Anticipation Notes		0	0	0		0	
4790-4799	Other Debt Service		0	0	0		0	
<b>CAPITAL OUTLAY</b>								
4901	Land		0	0	0		0	
4902	Machinery, Vehicles & Equipment		63,000	59,555	0		0	
4903	Buildings		0	0	0		0	
4909	Improvements Other Than Bldgs.		0	0	30,000		30,000	
<b>OPERATING TRANSFERS OUT</b>								
4912	To Special Revenue Fund		0	0	0		0	
4913	To Capital Projects Fund		0	0	0		0	
4914	To Enterprise Fund		0	0	0		0	
	- Sewer		0	0	0		0	
	- Water		0	0	0		0	



1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEES APPROPRIATIONS Ensuuing Fiscal Year (Recommended)	(Not Recommended)
	<b>OPERATING TRANSFERS OUT (cont.)</b>							
	- Electric		0	0	0		0	0
	- Airport		0	0	0		0	0
4918	To Nonexpendable Trust Funds		0	0	0		0	0
4919	To Fiduciary Funds		0	0	0		0	0
	<b>OPERATING BUDGET TOTAL</b>		<b>5,071,304</b>	<b>5,036,875</b>	<b>5,032,019</b>		<b>5,032,019</b>	







1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund		30,260	30,000	30,000
3180	Resident Taxes		0	0	0
3185	Timber Taxes		9,048	9,000	9,000
3186	Payment in Lieu of Taxes		0	0	0
3189	Other Taxes		0	0	0
3190	Interest & Penalties on Delinquent Taxes		104,826	105,000	105,000
	Inventory Penalties		0	0	0
3187	Excavation Tax (\$.02 cents per cu yd)		190	1,000	1,000
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		190	100	100
3220	Motor Vehicle Permit Fees		721,523	735,000	735,000
3230	Building Permits		8,135	10,000	10,000
3290	Other Licenses, Permits & Fees		59,889	29,320	29,320
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		40,362	0	0
<b>FROM STATE</b>					
3351	Shared Revenues		33,407	0	0
3352	Meals & Rooms Tax Distribution		204,691	208,000	208,000
3353	Highway Block Grant		147,633	145,000	145,000
3354	Water Pollution Grant		0	0	0
3355	Housing & Community Development		424	0	0
3356	State & Federal Forest Land Reimbursement		0	0	0
3357	Flood Control Reimbursement		0	0	0
3359	Other (Including Railroad Tax)		16,464	0	0
3379	<b>FROM OTHER GOVERNMENTS</b>		0	0	0
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		55,148	47,500	47,500
3409	Other Charges		12,085	11,000	11,000
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		32,643	40,000	40,000
3502	Interest on Investments		10,925	11,000	11,000
3503-3509	Other		18,529	14,500	14,500
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds		0	0	0
3913	From Capital Projects Funds		0	0	0



1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>INTERFUND OPERATING TRANSFERS IN (cont.)</b>					
3914	From Enterprise Funds		9	0	0
	Sewer - (Offset)		391,093	441,848	441,848
	Water - (Offset)		125,798	212,145	212,145
	Electric - (Offset)		0	0	0
	Airport - (Offset)		0	0	0
3915	From Capital Reserve Funds		0	20,000	20,000
3916	From Trust & Fiduciary Funds		6,035	0	0
3917	Transfers from Conservation Funds		0	0	0
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes		0	3,200,000	3,200,000
	Amounts Voted From Fund Balance		0	0	0
	Estimated Fund Balance to Reduce Taxes		0	0	0
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			2,029,307	5,270,413	5,270,413

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	5,071,304	5,032,019	5,032,019
Special Warrant Articles Recommended (from pg. 6)	670	3,578,668	3,578,668
Individual Warrant Articles Recommended (from pg. 6)	0	145,362	145,362
<b>TOTAL Appropriations Recommended</b>	<b>5,071,974</b>	<b>8,756,049</b>	<b>8,756,049</b>
Less: Amount of Estimated Revenues & Credits (from above)	2,029,307	5,270,413	5,270,413
<b>Estimated Amount of Taxes to be Raised</b>	<b>3,042,667</b>	<b>3,485,636</b>	<b>3,485,636</b>

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$875,605  
(See Supplemental Schedule With 10% Calculation)



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**Budget Committee Supplemental Schedule**  
**(For Calculating 10% Maximum Increase)**  
(RSA 32:18, 19 & 32:21)

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LOCAL GOVERNMENT UNIT: **ENFIELD**      FISCAL YEAR END 12/31/12

	RECOMMENDED AMOUNT
1. Total <b>recommended</b> by Budget Committee (See Posted Budget MS-7)	\$8,756,049
<b>Less Exclusions:</b>	
2. Principal-Long-Term Bonds & Notes	\$ 0
3. Interest-Long-Term Bonds & Notes	0
4. Capital Outlays Funded from Long-Term Bonds & Notes per RSA 33:7-b & 33:8	0
5. Mandatory Assessments	<u>0</u>
6. <b>Total Exclusions</b> (Sum of rows 2-5)	<u>(0)</u>
7. <b>Amount recommended less recommended exclusion amounts</b> (Line 1 less line 6)	\$8,756,049
8. Line 7 times 10%	<u>875,605</u>
9. <b>Maximum Allowable Appropriations</b> (lines 1 + 8)	\$9,631,654



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## Proposed 2012 Municipal Employee Salary Plan

Effective April 1, 2012

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### Range of Pay & Class Allocation

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\$18,678 – \$25,471 [8.98 – 12.25]  
Police Department Clerk Intern

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\$21,507 – \$29,486 [10.34 – 14.18]  
Camp Counselor, Lifeguard, Seasonal Groundswoker

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\$26,562 – \$34,134 [12.88 – 16.41]  
Grounds Maintenance Worker, Solid Waste Facility Operator, Head Camp  
Counselor

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\$28,288 – \$35,841 [13.60 – 17.23]  
Swimming & Lifeguard Director,

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\$29,543 – \$37,633 [14.20 – 18.09]  
Library Clerk/Substitute, Police Assistant

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\$31,020 – \$39,594 [14.91 – 19.04]  
Grounds Crew Supervisor, Laborer/Truck Driver, Water & Sewer Laborer,  
Water & Sewer Secretary/Clerk

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\$31,803 – \$41,490 [15.29 – 19.95]  
Light Equipment Operator/Truck Driver, Recreation Director, Human Services  
Director, Lead Solid Waste Facility Operator

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\$34,199 – \$43,564 [16.44 – 20.94]  
Heavy Equipment Operator

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\$35,909 – \$45,743 [17.26 – 21.99]  
Deputy Town Clerk, Deputy Tax Collector, EMT-Intermediate

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**Range of Pay & Class Allocation**

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\$37,705 – \$48,054 [18.13 – 23.10]

Dispatcher/Executive Secretary, Part-Time Police Officer, Water & Sewer Operator, Paramedic

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\$39,590 – \$51,364 [19.03 – 24.69]

Assessing Administrator, Financial Assistant/Benefits Coordinator, Mechanic, Tax Collector, Town Clerk, Assistant Highway Supervisor, Police Officer

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\$43,648 – \$57,686 [20.98 – 27.73]

Building Inspector/Fire Inspector/Health Officer/Zoning Administrator, Executive Assistant, Police Corporal

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\$45,156 – \$63,488 [21.71 – 30.52]

Assistant Librarian

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\$50,528 – \$64,365 [24.29 – 30.94]

Library Director, Community Development Director, Police Sergeant

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\$61,417 – \$78,236 [29.53 – 37.61]

Director of Public Works

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\$64,488 – \$82,537 [31.00 – 39.68]

Police Chief

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\$74,653 – \$95,096 [35.89 – 45.72]

Town Manager

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# TOWN OF ENFIELD, NEW HAMPSHIRE

## ANNUAL FINANCIAL REPORT

AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2010

The following is not a complete copy of the Annual Financial Report, but includes a general overview of the Town's financial condition. The complete report is on file at the Enfield Town Manager's Office.



## Roberts & Greene, PLLC

### INDEPENDENT AUDITOR'S REPORT

To the Town Manager and Members of the Board of Selectmen  
Town of Enfield  
Enfield, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Enfield, New Hampshire as of and for the year ended December 31, 2010, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Enfield's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note I.B.3 to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net assets, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets, and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in all material respects, the respective financial position of the governmental activities of the Town of Enfield, New Hampshire as of December 31, 2010, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Enfield, New Hampshire as of December 31, 2010, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on pages 2 thru 8, and budgetary comparison information on page 31 are not a required part of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Enfield's basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

December 14, 2011

*Roberts & Greene, PLLC*

47 Hall Street • Concord, NH 03301  
603-856-8005 • 603-856-8431 (fax)  
[info@roberts-greene.com](mailto:info@roberts-greene.com)





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## MANAGEMENTS DISCUSSION AND ANALYSIS

As management of the Town of Enfield, we offer readers this narrative overview and analysis of the financial activities of the Town of Enfield, New Hampshire for the year ended December 31, 2010.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, water distribution and treatment, sanitation, welfare, culture and recreation, and economic development.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

**Governmental Funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund



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balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Fiduciary Funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board*.

**B. FINANCIAL HIGHLIGHTS**

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$9,133,564 (i.e. net assets), a change of \$1,305,747 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$2,534,680, a change of \$82,231 in comparison with the prior year.
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$480,806, a change of \$(17,740) in comparison with the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$335,565, a change of \$130,045 in comparison to the prior year.
- The Town had State Revolving Loan Drawdowns of \$257,214 for the Force Main Relocation Project.



C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data comparing current and prior fiscal year.

	Government Activities	
	<u>2010</u>	<u>2009</u>
Current and other assets	6,926,345	6,090,945
Capital assets	6,769,861	5,882,794
Total assets	<u>13,696,206</u>	<u>11,973,739</u>
Long-term liabilities outstanding	705,931	569,020
Other liabilities	3,856,711	3,576,902
Total liabilities	<u>4,562,642</u>	<u>4,145,922</u>
Net assets:		
Invested in capital assets, net	6,177,083	5,417,184
Restricted	224,899	581,452
Unrestricted	2,731,582	1,829,181
Total net assets	<u>9,133,564</u>	<u>7,827,817</u>

CHANGES IN NET ASSETS

	Governmental Activities	
	<u>2010</u>	<u>2009</u>
<b>Revenues:</b>		
Program revenues:		
Charges for services	536,880	532,743
Operating grants and contributions	56,788	11,148
Capital grants and contributions	257,214	-
General revenues:		
Property taxes	3,255,896	2,907,862
Motor vehicle permits	762,209	703,412
Penalties and interest on taxes	103,810	140,739
Grants and contributions not restricted to specific programs	352,414	369,129
Miscellaneous	73,494	80,115
Total revenues	<u>5,398,705</u>	<u>4,745,148</u>

(continued)



	Governmental Activities	
	2010	2009
<b>Expenses:</b>		
General government	1,520,391	1,663,808
Public safety	983,276	989,191
Highway and streets	1,079,487	1,356,357
Water distribution and treatment	134,385	129,060
Sanitation	790,490	344,254
Health	659	-
Welfare	34,571	41,929
Culture and recreation	199,798	205,429
Conservation	3,620	1,350
Economic development	9,093	9,000
Interest on long-term debt	21,412	27,062
Capital outlay	122,729	103,710
<b>Total expenses</b>	<b>4,899,911</b>	<b>4,871,150</b>
Change in net assets before permanent fund contributions	498,794	(126,002)
Permanent fund contributions	-	4,690
Increase in net assets	498,794	(121,312)
Net assets – beginning of year, as restated	8,634,770	7,949,129
Net assets – end of year	9,133,564	7,827,817

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$9,133,564, a change of \$498,794 from the prior year.

The largest portion of net assets \$6,769,861 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$224,899 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$2,731,582 may be used to meet the government's ongoing obligations to citizens and creditors.

**Governmental activities.** Governmental activities for the year resulted in a change in net assets of \$498,794. Key elements of this change are as follows:



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General fund operations, discussed further in section D	\$11,741
Major expendable trust fund revenues exceed expenditures	33,399
Non major fund revenues exceed expenditures	37,091
Excess capitalized capital outlay over depreciation	569,850
Excess debt issued over principal bond payments	(129,678)
Other	(23,609)
Total	<u>\$498,794</u>

**D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$2,534,680, a change of \$82,231 in comparison with the prior year. Key elements of this change are as follows:

General fund operations, discussed further in section D	\$11,741
Major expendable trust fund revenues exceed expenditures	33,399
Non major fund revenues exceed expenditures	37,091
Total	<u>\$82,231</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$451,346, while total fund balance was \$510,287. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 10.14 percent of total general fund expenditures, while total fund balance represents 11.47 percent of that same amount.

The fund balance of the general fund changed by \$11,741 during the current fiscal year. Key factors in this change are as follows:

Amount of property tax warrant not collected in time to report as revenue	\$(72,370)
Motor vehicle permits less than estimated	(13,637)
Expenditures less than budget	143,063
Use of fund balance as a funding source	(68,000)
Other	22,685
Total	<u>\$11,741</u>



E. GENERAL FUND BUDGETARY HIGHLIGHTS

There are no differences between the original budget and the final amended budget.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

**Capital Assets.** Total investment in capital assets for governmental and business-type activities at year end amounted to \$6,769,861 (net of accumulated depreciation), a change of \$556,089 from the prior year. This investment in capital assets includes land, buildings and systems, improvements, and machinery and equipment.

The following major capital assets were purchased during the current fiscal year:

2010 Ford Fusion Cruiser	Police Department	\$	20,262
2011 Ford F550 Dump Truck	Public Works Department		93,254
Baldor TS-60 Generator	Fire Department		28,600
2011 CAT 430E IT Backhoe	Public Works Department		117,600
Shaker Bridge Sewer Main Replacement	Infrastructure		69,889
Shaker Bridge Sewer Main Replacement	Infrastructure		506,200
Shaker Boulevard Shim/Resurface	Road		27,929
Union Street Shim/Resurface	Road		12,753
George Hill Road Shim/Resurface	Road		14,300
Mill Street Shim/Resurface	Road		11,474
Flanders Street Shim/Resurface	Road		24,939
Lapan Circle Shim/Resurface	Road		25,423
Old Route 10 Shim/Resurface	Road		12,774

The following major capital assets were disposed of during the current fiscal year:

1987 International Dump Truck	Public Works Department	\$	2,500
2001 Ford F550 Dump Truck	Public Works Department		10,920
2002 Ford Crown Victoria Cruiser	Police Department		1,500
1999 Caterpillar 436 CAT	Public Works Department		18,000
Shaker Bridge Sewer Main Replacement	Construction in Progress*		69,889

\* At project completion the Construction in Progress was re-designated a depreciable asset.

The remaining change resulted from depreciation expense.

Additional information on capital assets can be found in the footnotes to the financial statements.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$335,565, all of which was backed by the full faith and credit of the government. The Town also had drawdowns from the State Revolving Loan Fund of \$257,214 that will be paid back in the future.

Additional information on long-term debt can be found in the footnotes to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Enfield's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Town Manager  
23 Main Street, PO Box 373  
Enfield, New Hampshire 03748



**EXHIBIT 1**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Statement of Net Assets**  
**December 31, 2010**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 4,149,639
Investments	1,520,672
Intergovernmental receivable	60,121
Other receivables, net of allowance for uncollectibles	1,188,763
Tax deeded property	7,150
Capital assets, not being depreciated:	
Land	1,675,595
Construction in progress	153,991
Capital assets, net of accumulated depreciation:	
Buildings and building improvements	1,857,805
Machinery, vehicles and equipment	1,401,663
Infrastructure	1,680,807
Total assets	<u>13,696,206</u>
<b>LIABILITIES</b>	
Accounts payable	119,497
Accrued payroll and benefits	66,139
Accrued interest payable	4,099
Intergovernmental payable	3,656,998
Unearned revenue	9,978
Noncurrent obligations:	
Due within one year:	
Bonds payable	129,817
Compensated absences	11,315
Due in more than one year:	
Bonds payable	205,747
State revolving loan funds payable	257,214
Compensated absences	101,838
Total liabilities	<u>4,562,642</u>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	6,177,083
Restricted for:	
Perpetual care	153,235
Other purposes	71,664
Unrestricted	2,731,582
Total net assets	<u>\$ 9,133,564</u>

The notes to the financial statements are an integral part of this statement.



**EXHIBIT 3**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
**December 31, 2010**

	General	Expendable Trust	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 3,416,240	\$ 21,257	\$ 712,142	\$ 4,149,639
Investments	251,158	1,001,327	268,187	1,520,672
Receivables (net of allowance for uncollectibles):				
Taxes	1,040,670	-	-	1,040,670
Accounts	-	-	148,093	148,093
Intergovernmental	-	-	35,021	35,021
Interfund receivable	99,779	40,000	2,573	142,352
Tax deeded property for resale	7,150	-	-	7,150
Total assets	<u>\$ 4,814,997</u>	<u>\$ 1,062,584</u>	<u>\$ 1,166,016</u>	<u>\$ 7,043,597</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 119,497	\$ -	\$ -	\$ 119,497
Accrued salaries and benefits	62,055	-	4,084	66,139
Intergovernmental payable	3,656,998	-	-	3,656,998
Interfund payable	-	1,573	140,779	142,352
Deferred revenue	466,160	-	57,771	523,931
Total liabilities	<u>4,304,710</u>	<u>1,573</u>	<u>202,634</u>	<u>4,508,917</u>
<b>FUND BALANCES</b>				
Reserved for encumbrances	51,791	-	-	51,791
Reserved for endowments	-	-	204,101	204,101
Reserved for special purposes	-	-	20,798	20,798
Reserved for tax deeded property	7,150	-	-	7,150
Unreserved, undesignated, reported in:				
General fund	451,346	-	-	451,346
Capital projects fund	-	-	(18,491)	(18,491)
Special revenue funds	-	1,061,011	756,974	1,817,985
Total fund balances	<u>510,287</u>	<u>1,061,011</u>	<u>963,382</u>	<u>2,534,680</u>
Total liabilities and fund balances	<u>\$ 4,814,997</u>	<u>\$ 1,062,584</u>	<u>\$ 1,166,016</u>	<u>\$ 7,043,597</u>

The notes to the financial statements are an integral part of this statement.





**EXHIBIT 5**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended December 31, 2010**

	General	Expendable Trust	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Taxes	\$ 3,199,075	\$ -	\$ 169,964	\$ 3,369,039
Licenses, permits and fees	762,209	-	-	762,209
Intergovernmental	376,590	-	267,135	643,725
Charges for services	81,377	-	445,748	527,125
Miscellaneous	43,061	17,327	20,638	81,026
Total revenues	<u>4,462,312</u>	<u>17,327</u>	<u>903,485</u>	<u>5,383,124</u>
<b>Expenditures:</b>				
<b>Current:</b>				
General government	1,500,027	-	-	1,500,027
Public safety	948,151	-	9,491	957,642
Highways and streets	972,991	-	22	973,013
Sanitation	468,311	-	322,006	790,317
Water distribution and treatment	-	-	134,166	134,166
Health	659	-	-	659
Welfare	34,571	-	-	34,571
Culture and recreation	190,953	1,928	1,334	194,215
Conservation	-	-	3,620	3,620
Economic development	9,093	-	-	9,093
<b>Debt service:</b>				
Principal	112,963	-	14,573	127,536
Interest	13,932	-	6,953	20,885
Capital outlay	198,039	22,000	592,324	812,363
Total expenditures	<u>4,449,690</u>	<u>23,928</u>	<u>1,084,489</u>	<u>5,558,107</u>
Excess (deficiency) of revenues over (under) expenditures	<u>12,622</u>	<u>(6,601)</u>	<u>(181,004)</u>	<u>(174,983)</u>
<b>Other financing sources (uses):</b>				
Transfers in	569	40,000	3,686	44,255
Transfers out	(1,450)	-	(42,805)	(44,255)
Long-term debt issued	-	-	257,214	257,214
Total other financing sources and uses	<u>(881)</u>	<u>40,000</u>	<u>218,095</u>	<u>257,214</u>
Net change in fund balances	11,741	33,399	37,091	82,231
Fund balances, beginning, as restated, see Note III.D.	498,546	1,027,612	926,291	2,452,449
Fund balances, ending	<u>\$ 510,287</u>	<u>\$ 1,061,011</u>	<u>\$ 963,382</u>	<u>\$ 2,534,680</u>

The notes to the financial statements are an integral part of this statement.



TOWN OF ENFIELD, NEW HAMPSHIRE  
 NOTES TO THE FINANCIAL STATEMENTS  
 AS OF AND FOR THE YEAR ENDED  
 DECEMBER 31, 2010

**III.A.3. Capital Assets**

*Changes in Capital Assets*

The following table provides a summary of changes in capital assets:

	Balance, beginning, as restated	Additions	Deletions	Balance, ending
Governmental activities:				
At cost:				
Not being depreciated:				
Land	\$ 1,675,595	\$ -	\$ -	\$ 1,675,595
Construction in progress	223,880	-	(69,889)	153,991
Total capital assets not being depreciated	<u>1,899,475</u>	<u>-</u>	<u>(69,889)</u>	<u>1,829,586</u>
Being depreciated:				
Buildings and building improvements	2,347,914	-	-	2,347,914
Machinery, vehicles and equipment	3,280,515	259,716	(163,303)	3,376,928
Infrastructure	1,354,946	705,681	-	2,060,627
Total capital assets being depreciated	<u>6,983,375</u>	<u>965,397</u>	<u>(163,303)</u>	<u>7,785,469</u>
Total all capital assets	<u>8,882,850</u>	<u>965,397</u>	<u>(233,192)</u>	<u>9,615,055</u>
Less accumulated depreciation:				
Buildings and building improvements	(446,558)	(43,551)	-	(490,109)
Machinery, vehicles and equipment	(1,888,080)	(236,727)	149,542	(1,975,265)
Infrastructure	(334,440)	(45,380)	-	(379,820)
Total accumulated depreciation	<u>(2,669,078)</u>	<u>(325,658)</u>	<u>149,542</u>	<u>(2,845,194)</u>
Net book value, capital assets being depreciated	<u>4,314,297</u>	<u>639,739</u>	<u>(13,761)</u>	<u>4,940,275</u>
Net book value, all capital assets	<u>\$ 6,213,772</u>	<u>\$ 639,739</u>	<u>\$ (83,650)</u>	<u>\$ 6,769,861</u>

*Depreciation Expense*

Depreciation expense was charged to functions of the Town as follows:

Governmental activities:	
General government	\$ 10,621
Public safety	72,996
Highways and streets	236,066
Sanitation	173
Water distribution and treatment	219
Culture and recreation	5,583
Total depreciation expense	<u>\$ 325,658</u>



## Roberts & Greene, PLLC

### INDEPENDENT AUDITOR'S COMMUNICATION OF CONTROL DEFICIENCIES AND OTHER MATTERS

To the Town Manager and Members of the Board of Selectmen  
Town of Enfield  
Enfield, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Enfield as of and for the year ended December 31, 2010, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

However, we would like to discuss the following other matters:

#### Utility Billings

We noted that water and sewer billings are not approved by the Board of Selectmen. We also noted that receivables are not recorded based on the period the service was provided, but instead are recorded based on the date of the bill. We recommend that billings be recorded in the period in which the services are provided. Specifically, the first billing in January historically has represented the 4<sup>th</sup> quarter water and sewer services provided by the Town, and should be reported as such. We also recommend that water and sewer billing commitments are reviewed and approved formally by the Board of Selectmen or Town Manager.

#### Investment Policy

The minutes of the board of selectmen meetings did not indicate that the Town's investment policy was reviewed and adopted for 2010. RSA 41:9 VII notes that the board of selectmen "shall annually review and adopt an investment policy". We recommend that the board of selectmen designate a time during each year that a review and adoption of Town policies, including the investment policy, be performed.

This communication is intended solely for the information and use of management, the board of selectmen, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

December 14, 2011

*Roberts & Greene, PLLC*

47 Hall Street ■ Concord, NH 03301  
603-856-8005 ■ 603-856-8431 (fax)  
[info@roberts-greene.com](mailto:info@roberts-greene.com)



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**2011 Un-Audited Balance Sheet**  
**Exclusive of Trust & Agency Funds, Special Revenue Funds**  
**& General Long-Term Debt**

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As of December 31, 2011

**ASSETS:**

Cash, Investments and Equivalents	\$ 3,903,244.57
Taxes Receivable	627,470.51
Tax Liens Receivable	329,590.05
Accounts Receivable	(.02)
Due From Other Funds	<u>1,534,849.83</u>
<b>TOTAL ASSETS:</b>	<b>\$ 6,395,154.94</b>

**LIABILITIES AND FUND EQUITY**

**Liabilities:**

Prior Year A/P	\$ (36,690.18)
Accounts & Warrant Payable	68,053.90
Due to Other Governments	193.00
Due to School District	(3,457,608.61)
Due to Other Funds	1,587,073.54
Deferred Tax Revenue	<u>466,159.53</u>
<b>Total Liabilities:</b>	<b>\$(1,372,818.82)</b>

**Fund Equity:**

Reserved for Encumbrances	146,741.14
Unreserved Fund Balance	<u>7,621,232.62</u>
<b>Total Fund Equity:</b>	<b><u>7,767,973.76</u></b>
<b>TOTAL LIABILITIES AND FUND EQUITY:</b>	<b>\$ 6,395,154.94</b>

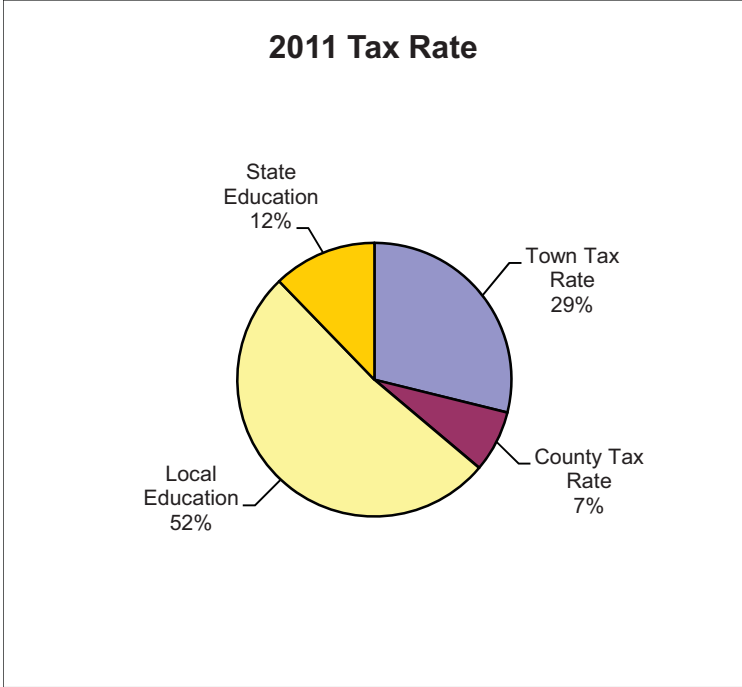


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## 2011 Tax Rate Calculation

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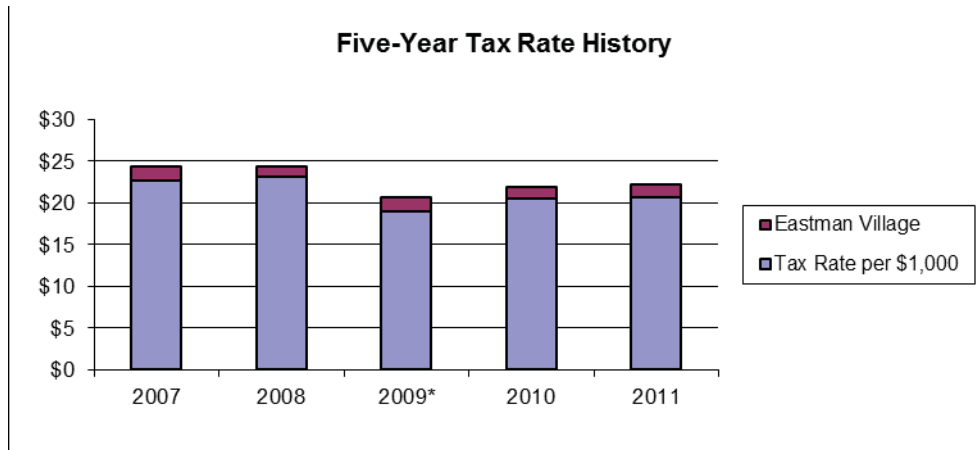
			<u>Tax Rates</u>
Town Gross Appropriations	5,071,974		
Less Revenues	(1,905,705)		
Plus Overlay	17,720		
Plus War Service Credits	<u>54,600</u>		
Approved Town Tax Effort		3,238,589	
<b>Town Rate</b>			<b>5.95</b>
Regional School Apportionment	8,214,248		
Less Education Grant	(1,058,791)		
Less State Education Taxes	<u>(1,363,436)</u>		
Approved School Tax Effort		5,792,021	
<b>Local School Rate</b>			<b>10.64</b>
State Education Taxes			
Equalized Valuation (no utilities)	586,424,007		
x \$2.325		1,363,436	
Divide by Local Assessed Valuation (no utilities)	541,612,033		
<b>State School Rate</b>			<b>2.52</b>
Due to County	<u>819,021</u>		
Approved County Tax Effort		819,021	
<b>County Tax Rate</b>			<b>1.50</b>
<b>Total Tax Rate</b>			<b>\$20.61</b>
Total Property Taxes Assessed	11,213,067		
Less War Service Credits	(54,600)		
Add Village District Commitment	<u>23,498</u>		
<b>Total Property Tax Commitment</b>		<b>11,181,965</b>	
Eastman Village District Commitment		23,498	
<b>Eastman Village District Tax Rate</b>			<b>\$ 1.51</b>
(To be collected and remitted to Precinct)			





## Five-Year Tax Rate History

Year	2007	2008	2009*	2010	2011
Town Tax Rate	6.65	6.86	5.51	5.95	5.95
County Tax Rate	1.60	1.69	1.36	1.48	1.50
Local Education	11.76	11.82	9.98	10.72	10.64
State Education	2.60	2.66	2.17	2.37	2.52
<b>Total Tax Rate</b>	<b>22.61</b>	<b>23.03</b>	<b>19.02</b>	<b>20.52</b>	<b>20.61</b>
Eastman Village	1.64	1.37	1.69	1.37	1.51
Equalization Ratio	82.1%	83.1%	94.7%	98.8%	TBD



\*Revaluation Year



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## Summary Inventory of Valuation

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	2010	2011
<b>Value of Land:</b>		
Current Use (RSA 79-A)	\$ 1,184,368	\$ 1,227,579
Residential	220,969,900	222,985,100
Commercial/Industrial	16,484,300	19,945,700
Total Value of Taxable Land	<u>238,638,568</u>	<u>244,158,479</u>
<b>Value of Buildings:</b>		
Residential	276,203,400	281,168,600
Manufactured Housing (RSA 674:31)	5,372,900	5,293,800
Commercial/Industrial	19,613,200	21,640,300
Total Value of Taxable Buildings	<u>301,189,500</u>	<u>308,102,700</u>
<b>Value of Public Utilities:</b>	<u>2,788,400</u>	<u>2,788,400</u>
<b>Total Valuation Before Exemptions:</b>	<b>542,616,468</b>	<b>555,049,579</b>
<b>Less Exemptions:</b>		
Blind Exemptions (RSA 72:37)	15,000	15,000
Elderly Exemptions (RSA 72:39 – a & b)	1,715,300	1,623,300
Disabled Exemptions (RSA 72:37 – b)	200,000	300,000
Less Total Dollar Amount of Exemptions	<u>1,930,300</u>	<u>1,938,300</u>
<b>Net Valuation on Which the Tax Rate for Municipal, County &amp; Local Education Tax is Computed:</b>	<b>540,686,168</b>	<b>553,111,279</b>
Less Public Utilities	<u>2,788,400</u>	<u>2,788,400</u>
<b>Net Valuation Without Utilities on Which Tax Rate for State Education Tax is Computed:</b>	<b>537,897,768</b>	<b>550,322,879</b>
Total Veterans' Tax Credits	54,600	54,583
Enfield Eastman Village District Precinct Valuation	15,881,400	15,561,600





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## Current Use Report

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<b>Land Category</b>	<b>Acres</b>
Farm Land	624.32
Forest Land	11,885.97
Other/Unproductive Land	434.13
<b>Total Acres in Current Use</b>	<b>12,944.42</b>
<b>Acres of the Total Receiving a Recreation Adjustment*</b>	<b>5,141.10</b>

\*For information on properties that are accessible for limited recreation purposes please visit the Assessing Office at the Enfield Town Offices.

### CURRENT USE

If you have 10 acres or more of undeveloped land you may be eligible for Current Use taxation. Please call the Assessor's Office for details at (603) 632-5026, Ext. 5406 ~ Deadline for application is April 15.



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## Tax Exempt Properties as of April 1, 2011

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Property Owner	Map – Lot	Non-Taxable Value
Chosen Vale Inc.	10-4-2	\$ 185,800
Chosen Vale Inc.	10A-75-A-1	983,300
Chosen Vale Inc.	10A-75-A-2	138,800
Chosen Vale Inc.	10A-75-A-4	158,700
Chosen Vale Inc.	10A-75-A-9	338,500
Chosen Vale Inc.	10A-75-A-10	294,500
Dartmouth College Trustees	27-13	851,300
Enfield Community Church Corp.	31-5	253,700
Enfield Community Church Corp.	31-6	481,100
Enfield Community Church Corp.	31-40	22,500
Enfield Historical Society	39-14	91,200
Enfield Historical Society	47-13A	69,100
Enfield Outing Club	11-16	73,800
Enfield, Town of (Total value, 62 parcels) See Schedule of Town Property on page 146 for details		10,919,700
LaSalette of Enfield, Inc.	10A-73	627,500
LaSalette of Enfield, Inc.	10A-74	112,200
LaSalette of Enfield, Inc.	10-4-1	992,700
LaSalette of Enfield, Inc.	10A-72	246,600
Living Waters Bible Church	15-84-1A	325,000
Mascoma Valley Reg. School Dist.	15-10	438,500
Mascoma Valley Reg. School Dist.	33-21	1,270,600
State of NH, DOT	31-37	49,800
State of NH, DOT	34-48	66,600
State of NH, DOT	3-5	17,500
State of NH, DOT	6-24-1	14,500
State of NH, DOT	36-18	45,300
State of NH, DOT	32-43	27,200
State of NH, DOT	32-44	172,600
State of NH, DOT	22-34	51,200
State of NH	8-17	128,400
State of NH	8-60	28,400
State of NH	8-61	60,500



<b>Property Owner</b>	<b>Map – Lot</b>	<b>Non-Taxable Value</b>
State of NH	8-65	3,389,000
State of NH	8-64	64,200
State of NH	9-35	54,200
State of NH	8-6	207,700
State of NH	6-26	1,440,800
State of NH	7-10	314,600
State of NH	44-38	124,400
State of NH	6-44	55,900
State of NH	10-4	1,584,800
State of NH	10-3-3	361,100
State of NH	10-9	36,000
State of NH	43-8	133,000
State of NH	8-66	27,600
State of NH	32-45	16,600
State of NH	31-18	5,500
State of NH	32-46	664,600
Oak Grove Cemetery Association	31-7	216,700
St. Helena's Church	34-25	286,100
St. Helena's Church	34-26	268,500
Union Church of Enfield Center	39-10	232,200
United Methodist Church	37-33	240,800
United Methodist Church	37-34	298,500
Upper Valley Humane Society	3-4	900,100
<b>Total Value of Non-Taxable Property</b>		<b>\$ 30,460,000</b>



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## Five-Year Property Valuation History

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Year	2007	2008	2009*	2010	2011
Value	432,767,613	436,661,687	539,906,033	537,897,768	550,322,879
Equalization Ratio**		83.1%	94.7%	98.8%	TBD
% Inc. in Value		0.89%	24%*	-37%	2.31%

\*Revaluation Year

\*\* Equalization Ratio is the percentage of fair market value as determined by the State of New Hampshire, Department of Revenue Administration following a review of property sales within the municipality.





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## Tax Increment Finance District

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As of December 31, 2011

The Tax Increment Finance District was adopted on March 12, 2005  
and amended March, 14, 2009.

Original Assessed Value (as amended March 14, 2009)	\$32,099,356
Retained Captured Assessed Value	8,665,346
Current Assessed Value	<u>40,764,702</u>
Taxes Raised to be retained for the TIF District	\$ 178,593

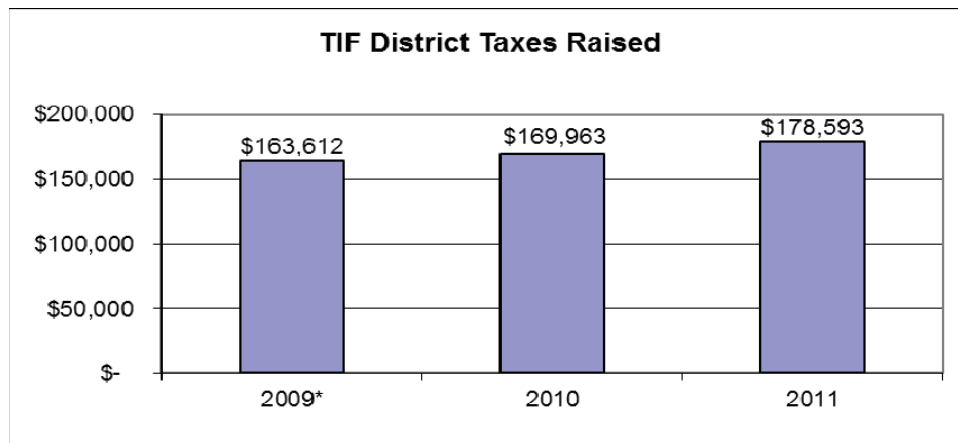
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### 3-Year TIF District Revenue History

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	2009*	2010	2011
Current Assessed Value	\$40,701,468	\$40,382,174	\$40,764,702
Taxes Raised to be Retained for the TIF District	\$163,612	\$169,963	\$178,593
<b>Total Taxes Raised Since Inception</b>			<b>\$ 646,238</b>

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\* Revaluation Year



## Debt Service

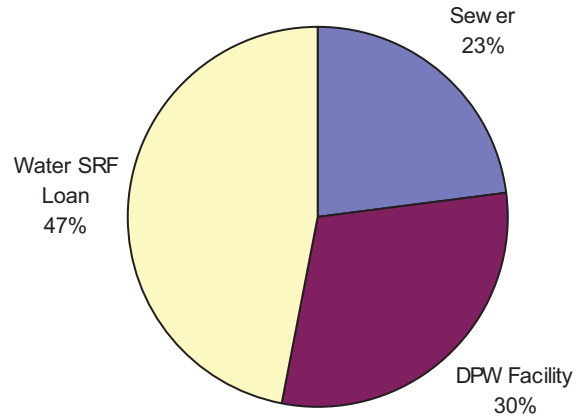
Fiscal Year Ending December 31, 2011

Loan Date	Maturity Date	Purpose	Beginning Principal Balance 1/1/2011	Principal Payments & *Loan Forgiveness	Interest Payments & *Fees	Total Payments	Ending Principal Balance 12/31/2011
1989	2016	Sewer 5% Interest Rate Funding: Tax Levy	77,777	12,963	5,186	18,149	64,814
2001	2011	Public Works Facility 5.3625% Interest Rate Funding: Tax Levy	100,000	100,000	4,018	104,018	0
2002	2021	Water SRF Loan 2.976% Interest Rate Funding: User Fees	157,788	*2,510 14,344	*1,578 4,696	23,128	140,934
			<b>\$335,565</b>	<b>129,817</b>	<b>15,478</b>	<b>145,295</b>	<b>205,748</b>

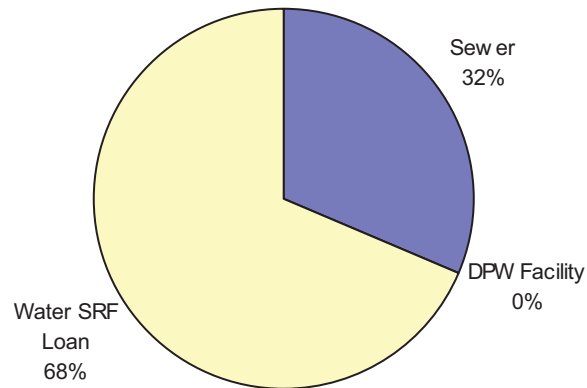


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**Bonds & Notes Outstanding  
January 1, 2011**



**Bonds & Notes Outstanding  
December 31, 2011**





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## Schedule for Existing Long-Term Debt

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As of December 31, 2011

<b>Purpose</b>	<b>1989 Sewer</b>	<b>2002 Water</b>	<b>Total</b>
Loan Issued By	USDA	State of NH Revolving Loan	
Interest Rate	5%	2.976%	
Source of Funding	Tax Levy	User Fees	
Original Amount	\$350,000	\$317,951	\$667,951
Balance 12/31/2011	\$64,814	\$140,933	\$205,747
<b>Scheduled Principal Payments:</b>			
2012	\$12,963	\$16,603	\$29,566
2013	12,963	16,325	29,288
2014	12,963	16,011	28,974
2015	12,963	15,652	28,615
2016	12,962	15,234	28,196
2017		14,732	14,732
2018		14,104	14,104
2019		13,268	13,268
2020		12,013	12,013
2021		6,991	6,991
<b>Total Principal:</b>	<b>\$64,814</b>	<b>\$140,933</b>	<b>\$205,747</b>
<b>Scheduled Interest Payments:</b>			
2012	\$5,186	\$5,603.51	\$10,789.51
2013	5,186	4,943.36	10,129.36
2014	5,186	4,294.29	9,480.29
2015	5,186	3,557.70	8,743.70
2016	5,186	3,035.37	8,221.37
2017		2,429.67	2,429.67
2018		1,843.94	1,843.94
2019		1,283.14	1,283.14
2020		755.63	755.63
2021		278.01	278.01
<b>Total Interest:</b>	<b>\$25,930</b>	<b>\$28,024.62</b>	<b>\$53,954.62</b>





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## Comparative Statement of Revenues

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As of December 31, 2011

Source of Revenue	Budgeted Revenues	Actual Revenues	Difference
<b>General Fund (01)</b>			
Taxes:			
Land Use Change Tax	25,000.00	30,260.00	5,260.00
Yield Taxes	12,000.00	9,048.06	(2,951.94)
Excavation Taxes	1,000.00	189.64	(810.36)
Int./Penalties: Delinq. Tax	90,000.00	104,826.25	14,826.25
Licenses, Permits & Fees:			
Business Licenses & Permits	100.00	190.00	90.00
Motor Vehicle Permit Fees	725,000.00	721,522.66	(3,477.34)
Building Permit Income	10,000.00	8,134.77	(1,865.23)
Other Lic., Permits & Fees	38,870.00	59,888.88	21,018.88
From State:			
Rooms & Meals Tax	216,791.00	204,691.43	(12,099.57)
Highway Block Grant	151,679.00	147,632.59	(4,046.41)
Knox River Bridge	0	56.00	56.00
HB 2 Chapter 224	0	1,567.78	1,567.78
Charges for Services:			
Income from Departments	38,400.00	53,908.15	15,508.15
Other Charges	3,950.00	12,064.90	8,114.90
Miscellaneous Revenues:			
Sale/Lease Mun. Property	30,000.00	32,642.56	2,642.56
Interest on Investments	13,000.00	10,925.28	(2,074.72)
Rents of Property	2,500.00	5,150.00	2,650.00
Other Misc. Revenues	21,000.00	13,387.67	(7,612.33)
Interfund Operating Transfers In			
Transfers from Trust Funds	0	2,824.81	2,824.81
<b>Total General Fund (01)</b>	<b>\$1,379,290.00</b>	<b>\$1,418,911.43</b>	<b>\$39,621.43</b>



<b>Source of Revenue</b>	<b>Budgeted Revenues</b>	<b>Actual Revenues</b>	<b>Difference</b>
<b>Total Water Fund (02)</b>	<b>125,798.00</b>	<b>182351.56</b>	<b>56,553.56</b>
<b>Total Sewer Fund (03)</b>	<b>391,093.00</b>	<b>271636.79</b>	<b>(119,456.21)</b>
<b>Grant Fund (04)</b>			
Lighting Upgrade Grant	0	18992.58	18992.58
Celdara CDBG	0	423.90	423.90
DWI Patrols	0	2733.45	2733.45
Enfield DWI Hunter Patrol	0	1270.09	1270.09
Sobriety Checkpoint	0	3487.10	3487.10
Enforcement Patrols	0	4849.67	4849.67
New Equipment Grant	0	2500.00	2500.00
<b>Total Grant Fund (04)</b>	<b>\$0</b>	<b>\$34256.79</b>	<b>34256.79</b>
<b>Capital Projects Fund (05)</b>			
FEMA: Hurricane Irene	0	21368.65	21368.65
Shaker Bridge (SRF)	0	33407.29	33407.29
Sewer Force Main Relocation	0	160,142.84	160,142.84
<b>Total Capital Projects Fund (05)</b>	<b>\$0</b>	<b>\$214,918.78</b>	<b>\$214,918.78</b>
<b>Grand Total All Funds</b>	<b>\$1,896,181.00</b>	<b>\$ 2,122,075.35</b>	<b>\$ 225,894.35</b>



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## Summary of Receipts

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As of December 31, 2011

### General Fund (01)

	<u>2010</u>	<u>2011</u>
Taxes Collected & Remitted	11,116,250.79	11,313,712.18
Licenses Permits & Fees	762,140.55	789,736.31
Intergovernmental Revenues	377,523.42	353,947.80
Charges for Services	81,587.28	67,233.18
Miscellaneous	92,700.40	68,140.59
<b>Total General Fund (01)</b>	<b>12,430,202.44</b>	<b>12,592,770.06</b>

### Water Fund (02)

Revenues from Enterprise Funds	181,906.23	182,351.56
<b>Total Water Fund (02)</b>	<b>\$181,906.23</b>	<b>\$182,351.56</b>

### Sewer Fund (03)

Refund/Overlay	0	187.85
Revenues from Enterprise Funds	260,231.12	271,636.79
<b>Total Sewer Fund (03)</b>	<b>\$260,231.12</b>	<b>\$271,448.94</b>

### Grant Fund (04)

Federal Grant Revenues	0	18,992.58
State Grants & Reimbursements	21,465.60	15,264.21
Miscellaneous Grant Revenues	5,000.00	0
<b>Total Grant Fund (04)</b>	<b>26,465.60</b>	<b>\$34,256.79</b>



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**Capital Projects Fund (05)**

FEMA Revenues: Hurricane Irene	0	21,368.65
Shared Revenue: Shaker Bridge (SRF):	540,288.66	33,407.29
Grand Drape Revenue from State:	9,978.00	0
State of NH: Sewer Force Main	0	160,142.84
<b>Total Capital Projects Fund (05)</b>	<b>\$550,266.66</b>	<b>\$214,918.78</b>

**TIF District Fund (06)**

TIF Revenues from Property Taxes	169,963.43	178,592.78
<b>Total TIF District Fund (06)</b>	<b>\$169,963.43</b>	<b>\$178,592.78</b>
<b>Total Receipts from all Sources:</b>	<b>\$13,619,035.48</b>	<b>\$13,474,338.91</b>



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## Detailed Statement of Receipts

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As of December 31, 2011

General Fund (01)

	<u>2010</u>	<u>2011</u>
<b>Taxes:</b>		
Property Tax	11,056,401.59	11,183,079.17
Overlay	(4,516.11)	(6,309.50)
Overlay/Abatements	(62,227.83)	(7,381.44)
Land Use Change Tax	9,579.00	30,260.00
Timber Tax Yield Taxes	12,216.03	9,048.06
Excavation Tax	987.82	189.64
Interest/Penalties on Delinquent Taxes	103,810.29	104,826.25
<b>Total Taxes</b>	<b>11,116,250.79</b>	<b>\$11,313,712.18</b>
<b>Licenses, Permits &amp; Fees:</b>		
Business Licenses & Permits	68.00	190.00
Motor Vehicle Permit Fees	711,259.41	721,522.66
Building Permits	11,385.76	8,134.77
Dog Licenses	5,017.00	5,439.00
Marriage Licenses	581.00	668.00
Miscellaneous Town Clerk Fees	1,209.00	980.00
Wetland Permit Processing Fees	40.00	40.00
Pole Licensing Fees	30.00	20.00
Franchise Fees Collected	32,550.38	52,741.88
<b>Total Licenses, Permits &amp; Fees</b>	<b>762,140.55</b>	<b>789,736.31</b>
<b>Intergovernmental Revenues:</b>		
Federal DEA Funds	47.86	0
State Rooms & Meals Tax	216,791.20	204,691.43
State Highway Block Grant	160,732.22	147,632.59
State: Knox River Bridge	0	56.00
State: HB 2 Chapter 224	0	1,567.78
<b>Total Intergovernmental Revenues</b>	<b>377,523.42</b>	<b>353,947.80</b>



	2010	2011
<b>Charges for Services:</b>		
Income from Departments		
Town Offices	26,741.60	1,693.91
Cemeteries	1,625.00	2,200.00
Planning Board	6,098.00	1,210.00
Zoning Board	695.00	875.00
Police Department	10,140.22	3,467.00
Highway	0	265.91
Rubbish	23,495.42	38,426.46
General Assistance	1,380.99	375.00
Recreation	6,349.65	5,960.00
Town Clerk Bounced Check Fees	125.00	50.00
Farmers Market	0	625.00
Rent of Town Property	364.08	0
General Fund/Miscellaneous	2,675.75	335.06
Police Reimbursable Projects	1,596.57	9,349.84
General Fund – Cemetery Lot Sales	300.00	2,400.00
<b>Total Charges for Services</b>	<b>81,587.28</b>	<b>67,233.18</b>
<b>Miscellaneous:</b>		
Sale/Lease of Municipal Property	1,482.65	32,642.56
Interest on Investments	13,624.43	10,925.28
Rent of Municipal Property	2,600.00	5,150.00
Beach Parking	3.00	0
Insurance Dividends/Reimbursements	24,239.96	9,516.21
Vendor Discounts Taken	605.97	605.41
Miscellaneous Revenues	370.00	338.00
E-250 Celebration (2011)	0	2,919.20
Misc Revenues from Enterprise Funds	0	8.85
Transfers from Trust Funds	47,969.39	3,779.58
Transfers from Fuel Fund	0	2,255.50
<b>Total Miscellaneous</b>	<b>90,895.40</b>	<b>68,140.59</b>
<b>Total General Fund (01)</b>	<b>\$12,428,445.30</b>	<b>\$12,592,770.06</b>



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**Water Fund (02)**

	<b>2010 <sup>(1)</sup></b>	<b>2011</b>
<b>Revenues from Enterprise Funds:</b>		
Income from Departments	(2,322.78)	0
User Fees	183,543.48	179,815.74
Late Charges	2,773.98	885.82
Water Application Fee	0	150.00
Water Hookup Fee	0	1,500.00
<b>Total Revenues from Enterprise Funds</b>	<b>183,994.68</b>	<b>182,351.56</b>
<b>Total Water Fund (02)</b>	<b>\$183,994.68</b>	<b>\$182,351.56</b>

**Sewer Fund (03)**

	<b>2010 <sup>(1)</sup></b>	<b>2011</b>
<b>Revenues from Enterprise Funds:</b>		
Refund/Overlay	0	(187.85)
Income from Departments	(1,720.12)	0
User Fees	259,582.06	266,042.30
Late Charges	3,153.04	644.49
Sewer Application Fee	0	450.00
Sewer Hookup Fee	0	4,500.00
<b>Revenues from Enterprise Funds:</b>	<b>261,014.98</b>	<b>271,448.94</b>
<b>Total Sewer (03)</b>	<b>\$261,014.98</b>	<b>\$271,448.94</b>

<sup>(1)</sup> Totals vary from previous year's reporting due to auditor's adjustments.



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**Grant Fund (04)**

	<u>2010</u>	<u>2011</u>
<b>Federal Lighting Upgrade Grant</b>	0	18,992.58
<b>State Grants &amp; Reimbursements:</b>		
Celdara CDBG	0	423.90
County Revenues – JAG Grant	11,635.02	0
DWI Patrols	2,035.95	2,733.45
Enfield DWI Hunter Patrol	1,214.76	1,270.09
Sobriety Checkpoint	2,987.14	3,487.10
Enforcement Patrols	3,592.73	4,849.67
New Equipment Grant	0	2,500.00
<b>Total State Grants &amp; Reimbursements:</b>	<u>21,465.60</u>	<u>15,264.21</u>
<b>Enfield Trails Guide Grant MSB</b>	1,000.00	0
<b>Interest on Investments</b>	4,000.00	0
<b>Total Grant Fund (04)</b>	<u>\$26,465.60</u>	<u>\$34,256.79</u>

**Capital Projects Fund (05)**

	<u>2010</u>	<u>2011</u>
<b>FEMA Revenues: Hurricane Irene</b>	0	21,368.65
<b>Shared Revenue: Shaker Bridge (SRF):</b>	540,288.66	33,407.29
<b>Grand Drape Revenue from State:</b>	9,978.00	0
<b>State of NH: Sewer Force Main</b>	0	160,142.84
<b>Total Capital Projects Fund (05)</b>	<u>\$550,266.66</u>	<u>\$214,918.78</u>





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**TIF District Fund (06)**

	<u>2010</u>	<u>2011</u>
<b>Property Taxes:</b>		
TIF Revenues	169,963.43	178,592.78
<b>Total Property Taxes:</b>	<b>169,963.43</b>	<b>178,592.78</b>
<hr/>		
<b>Total TIF District Fund (06)</b>	<b>\$169,963.43</b>	<b>\$178,592.78</b>
<hr/>		
<b>Total Receipts From All Sources:</b>	<b>\$13,619,035.48</b>	<b>\$13,474,338.91</b>



# Comparative Statement of Appropriations and Expenditures

Fiscal Year Ending December 31, 2011

Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
<b>General Fund (01)</b>				
Executive Office	183,388.00	182,479.35	0	908.65
Technology	12,700.00	12,327.84	0	372.16
Election, Reg. & Vital Stats	69,659.00	61,503.50	0	8,155.50
Financial Administration	189,325.00	184,422.93	2,200.00	2,702.07
Revaluation	30,000.00	7,518.75	22,481.25	0
Legal Expense	13,500.00	4,651.08	0	8,848.92
Personnel Administration	850,644.00	734,192.31	0	116,451.69
Planning	61,764.00	41,340.27	0	20,423.73
Zoning	1,700.00	10,666.36	0	(8,966.36)
Gen. Gov't. Bldgs & Grounds	135,350.00	162,122.30	3,300.00	(30,072.30)
Cemeteries	2,570.00	1,069.76	0	1,500.24
Insurance	67,000.00	68,636.07	0	(1,636.07)
Regional Associations	45,662.00	45,022.00	0	640.00
Hydrant Maintenance	1,000.00	0	0	1,000.00
Police Department	658,746.00	682,276.07	0	(23,530.07)
Police Reimbursable Projects	3,000.00	6,520.24	0	(3,520.24)
Ambulance	78,400.00	75,253.17	0	3,146.83
Fire Department	75,965.00	72,142.71	0	3,822.29



Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
Building Inspection	62,081.00	59,124.32	0	2,956.68
Emergency Management	700.00	217.09	0	482.91
Dispatch Services	65,000.00	62,610.75	0	2,389.25
Highway Administration	499,001.00	511,053.31	0	(12,052.31)
Highways & Streets	472,700.00	540,952.42	9,899.00	(78,151.42)
Street Lighting	24,000.00	19,586.96	0	4,413.04
Sanitation Administration	80,628.00	73,489.88	0	7,138.12
Solid Waste Collection	217,500.00	204,554.99	0	12,945.01
Solid Waste Disposal	200,000.00	177,171.46	0	22,828.54
Health Department	380.00	155.20	0	224.80
Animal Control Expense	2,000.00	778.81	0	1,221.19
Human Services Administration	24,326.00	25,047.33	0	(721.33)
Human Services Direct Assistance	20,500.00	15,788.52	0	4,711.48
Parks & Recreation	46,450.00	43,201.78	0	3,248.22
Library	151,096.00	149,320.11	1,212.12	563.77
Patriotic Purposes	1,500.00	1,665.62	0	(165.62)
Energy Committee	1,500.00	1,109.34	0	390.66
Heritage Commission	8,000.00	9,312.33	400.00	(1,312.33)
Historical Records	1,010.00	293.02	67.07	649.91
Conservation Commission	1,500.00	1,525.08	0	(25.08)
Economic Development	9,000.00	9,084.50	0	(84.50)
Principal: Long-Term Debts	112,963.00	101,944.42	0	11,018.58
Interest: Long-Term Debts	9,205.00	18,503.57	0	(9,298.57)
Capital Outlay: Mach., Veh. & Equip.	63,000.00	59,555.00	0	3,445.00
Transfers to Trust & Agency Funds	670.00	670.00	0	0
<b>Total General Fund</b>	<b>4,555,083.00</b>	<b>4,438,860.52</b>	<b>39,159.44</b>	<b>77,063.04</b>



Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
<b>Water Fund (02)</b>				
Water Administration	105,180.00	108,744.16	0	(3,564.16)
Water Operations	0	39,869.60	0	(39,869.60)
Principle: Long Term Debts	14,344.00	14,344.35	0	(.35)
Interest: Long Term Debts	4,696.00	1,540.13	0	3,155.87
Other Debt Service Charges	1,578.00	4,733.52	0	(3,155.52)
<b>Total Water Fund</b>	<b>125,798.00</b>	<b>169,231.76</b>	<b>0</b>	<b>(43,433.76)</b>
<b>Sewer Fund (03)</b>				
Sanitation Administration	89,043.00	71,070.41	0	17,972.59
Sewer Operations	302,050.00	321,330.61	0	(19,280.61)
<b>Total Sewer Fund</b>	<b>391,093.00</b>	<b>392,401.02</b>	<b>0</b>	<b>(1,308.02)</b>
<b>Grant Fund (04)</b>				
Executive Office	0	32.47	0	(32.47)
Personnel Administration	0	4,000.01	0	(4,000.01)
General Government	0	18,992.58	0	(18,992.58)
Police Department	0	14,394.67	0	(14,394.67)
<b>Total Grant Fund</b>	<b>0</b>	<b>37,419.73</b>	<b>0</b>	<b>(37,419.73)</b>
<b>Capital Projects Fund (05)</b>				
Heritage Commission	0	10,094.15	0	(10,094.15)
Capital Outlay: Improvements: Other:	0	369,141.65	0	(369,141.65)
<b>Total Capital Projects Fund</b>	<b>0</b>	<b>379,235.80</b>	<b>0</b>	<b>(379,235.80)</b>

Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
TIF District Fund (06)				
Engineering	0	216,895.56	0	(216,895.56)
<b>Total TIF District Fund</b>	<b>0</b>	<b>216,895.56</b>	<b>0</b>	<b>(216,895.56)</b>
<b>Grand Total All Funds*</b>	<b>\$5,071,974.00</b>	<b>\$5,634,044.39</b>	<b>\$39,159.44</b>	<b>\$(601,229.83)</b>

\*Note: Fund 04, 05 & 06 expenditures are offset by revenues from State or Federal grants, bonds/notes, or TIF Fund withdrawals.





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## Summary of Payments

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As of December 31, 2011

General Fund (01)

	<u>2010</u>	<u>2011</u>
<b>General Government:</b>		
Executive Office	182,993.28	182,479.35
Technology	9,768.06	12,327.84
Election, Registration & Vital Statistics	66,147.66	61,503.50
Financial Administration	194,392.38	186,622.93
Revaluation	30,000.00	30,000.00
Legal Expense	8,606.98	4,651.08
Personnel Administration	689,746.69	734,192.31
Planning Board	49,699.01	41,340.27
Zoning Board of Adjustment	1,802.13	10,666.36
General Gov't Buildings & Grounds	153,031.04	16,5422.3
Cemeteries	1,022.28	1,069.76
Property-Liability Insurance	65,105.71	68,636.07
Regional Associations	48,134.00	45,022.00
Hydrant Maintenance	1,000.00	0
<b>Total General Government</b>	<b>1,501,449.22</b>	<b>1,543,933.77</b>
<b>Public Safety:</b>		
Police Department	625,791.52	682,276.07
Police Reimbursable Projects	2,866.90	6,520.24
Ambulance	74,050.00	75,253.17
Fire Department	101,048.28	72,142.71
Building Inspection	60,841.80	59,124.32
Emergency Management	200.00	217.09
Dispatch Services	61,730.80	62,610.75
<b>Total Public Safety</b>	<b>926,529.30</b>	<b>958,144.35</b>
<b>Highways &amp; Grounds:</b>		
Highway Administration	483,708.56	511,053.31
Highways & Streets	473,074.13	550,851.42
<b>Total Highways &amp; Grounds</b>	<b>956,782.69</b>	<b>1,061,904.73</b>
<b>Street Lighting:</b>	<b>19,146.18</b>	<b>19,586.96</b>



	<u>2010</u>	<u>2011</u>
<b>Sanitation:</b>		
Sanitation Administration	99,023.20	73,489.88
Solid Waste Collection	201,412.36	204,554.99
Solid Waste Disposal	167,315.99	177,171.46
<b>Total Sanitation</b>	<b>467,751.55</b>	<b>455,216.33</b>
<b>Health &amp; Human Services:</b>		
Health	158.57	155.20
Animal Control Expense	499.57	778.81
Human Services Administration	24,237.78	25,047.33
Human Services Direct Assistance	10,029.82	15,788.52
<b>Total Health &amp; Human Services</b>	<b>34,925.74</b>	<b>41,769.86</b>
<b>Culture, Recreation &amp; Conservation:</b>		
Parks & Recreation	37,796.36	43,201.78
Library	149,519.59	150,532.23
Patriotic Purposes	1,240.37	1,665.62
Energy Committee	0	1,109.34
Heritage Commission	844.86	9,312.33
Historical Records	760.00	360.09
Conservation	1,450.00	1,525.08
<b>Total Cultural, Rec. &amp; Conservation</b>	<b>191,601.18</b>	<b>207,706.47</b>
<b>Economic Development:</b>	<b>9,093.22</b>	<b>9,084.50</b>
<b>Debt Service:</b>	<b>126,895.39</b>	<b>120,447.99</b>
<b>Capital Outlay:</b>		
Machinery, Vehicles & Equipment	188,191.18	59,555.00
Improvements: Other	9,847.83	0
<b>Total Capital Outlay</b>	<b>198,039.01</b>	<b>59,555.00</b>
<b>Miscellaneous:</b>		
Transfers to Expendable Trust Funds	0	670.00
Transfers from Capital Reserve	1,805.00	2,650.00
Transfers from Other Funds	27,369.69	4,544.58
Payments to Other Governments	7,649,878.52	7,957,354.01
<b>Total Miscellaneous</b>	<b>7,679,053.21</b>	<b>7,965,218.59</b>
<b>Total General Fund (01)</b>	<b>\$12,111,266.69</b>	<b>\$12,442,568.55</b>



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**Water Fund (02)**

	<u>2010</u>	<u>2011</u>
<b>Water Distribution &amp; Treatment:</b>		
Water Administration	101255.43	108,744.16
Water Operations	32029.35	39,869.60
<b>Total Water Distribution &amp; Treatment</b>	<b>133,284.78</b>	<b>148,613.76</b>
<b>Debt Service:</b>	21,525.39	20,618.00
<b>Payments to Capital Reserve:</b>	20,000.00	0
<b>Total Water Fund (02)</b>	<b>\$174,810.17</b>	<b>\$169,231.76</b>

**Sewer Fund (03)**

	<u>2010</u>	<u>2011</u>
<b>Sanitation:</b>		
Sanitation Administration	68,165.89	71,070.41
Sanitation Operations	252,933.14	321,330.61
<b>Total Sanitation</b>	<b>321,099.03</b>	<b>392,401.02</b>
<b>Transfer to Sewer Capital Reserves:</b>	20,000.00	0
<b>Total Sewer Fund (03)</b>	<b>\$341,099.03</b>	<b>\$392,401.02</b>

**Grant Fund (04)**

	<u>2010</u>	<u>2011</u>
<b>General Government:</b>		
Executive Office: Celdara CDBG	0	32.47
Personnel Administration	0	4,000.01
General Government Buildings	21.94	18,992.58
<b>Total General Government</b>	<b>21.94</b>	<b>23,025.06</b>





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	<u>2010</u>	<u>2011</u>
<b>Police Department:</b>	9,489.98	14,394.67
<b>Culture, Recreation &amp; Conservation:</b>	3,656.57	0
<b>Total Grant Fund (04)</b>	<b>\$13,168.45</b>	<b>\$37,419.73</b>

**Capital Projects Fund (05)**

	<u>2010</u>	<u>2011</u>
<b>Heritage Commission: Grand Drape:</b>	0	10,094.15
<b>Capital Outlay: Improvements: Other</b>	490,573.61	369,141.65
<b>Sewer Force Main Relocation</b>	0	40,000.00
<b>Main Street Water Main Replacement</b>	0	45,000.00
<b>Total Capital Projects Fund (05)</b>	<b>\$490,573.61</b>	<b>\$379,235.80</b>

**TIF District Fund (06)**

	<u>2010</u>	<u>2011</u>
<b>Capital Outlay: Improvements: Other</b>	119,161.25	216,895.56
<b>Total TIF District Fund (06)</b>	<b>\$119,161.25</b>	<b>\$216,895.56</b>

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<b>Total Payments – All Funds:</b>	<b>\$13,250,079.20</b>	<b>\$13,637,752.42</b>
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## Detailed Statement of Payments

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As of December 31, 2011

**General Fund (01)**

**General Government**

	<u>2010</u>	<u>2011</u>
<b>Executive Office:</b>		
Executive Personnel	145,367.28	143,509.35
Selectmen's Salaries	9,000.00	9,000.00
Moderator & Asst. Moderator	1,971.00	1,066.59
Overtime	1,015.09	1,479.88
Telephone/Communications	2,248.12	2,247.06
Internet	1,412.50	1,205.30
Public Information	348.86	84.05
Printing	12,111.42	13,249.64
Dues	4,176.35	4,637.07
Office Supplies	922.20	1,269.35
Postage	1,050.20	380.95
Repairs & Service Contracts	0	898.00
Law Books/References	270.85	230.60
Miscellaneous	2,044.26	1,314.58
Professional Development	105.00	1,031.98
Town Meeting	675.00	735.00
Mileage	275.15	139.95
<b>Total Executive Office</b>	<b>182,993.28</b>	<b>182,479.35</b>
<b>Technology:</b>		
Town Office Hardware & Software	529.00	1,500.00
DPW Hardware & Software	1,471.93	0
Police Hardware & Software	1,030.63	4,869.15
Miscellaneous Technology	1,094.96	1,542.98
Repairs & Service Contracts	5,641.54	4,415.71
<b>Total Technology</b>	<b>9,768.06</b>	<b>12,327.84</b>



	2010	2011
<b>Election, Registration &amp; Vital Statistics:</b>		
Town Clerk Salary	23,028.99	20,216.16
Deputy Town Clerk Salary	23,439.71	24,865.26
Supervisors of the Checklist	2,400.00	3,441.99
Ballot Clerks	2,890.42	548.25
Telephone/Communications	1,534.36	1,249.25
Public Information	396.57	394.77
Dues	20.00	20.00
Election Supplies	479.33	149.52
Ballots & Checklists	2,689.57	885.10
Office Supplies	1,207.27	1,151.71
Postage	2,220.19	2,459.06
Repairs & Service Contracts	4,750.00	4,930.00
Law Books/Reference Material	286.00	0
Professional Development	704.00	939.00
Mileage	101.25	253.43
<b>Total Election, Reg. &amp; Vital Stats.</b>	<b>66,147.66</b>	<b>61,503.50</b>
<b>Financial Administration:</b>		
Bank Fees	775.92	716.82
Financial Personnel	97,517.59	96,930.85
Tax Collector Salary	24,155.13	25,519.30
Deputy Tax Collector Salary	1,669.80	536.07
Treasurer Salary	7,241.86	9,379.78
Trustee of Trust Funds	1,600.01	1,169.18
Overtime – Finance	394.13	1,071.85
Overtime – Tax Collector	0	93.36
Overtime – Assessing	276.97	183.16
Audit	24,508.44	16,000.00
Transfers/Deeds	2,570.98	2,950.11
Tax Mapping	1,500.00	4,000.00
Telephone/Communications	1,096.66	611.32
Dues	60.00	260.00
Printed Forms	2,518.07	2,525.08
Office Supplies	1,077.71	759.94
Postage	5,144.81	4,539.17
Repairs & Service Contracts	19,705.86	17,435.60
Law Books & References	66.00	0
Miscellaneous	0	65.00
Professional Development	165.00	0



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	<b>2010</b>	<b>2011</b>
<b>Financial Administration, continued:</b>		
Professional Development–Assessing	540.48	691.34
Prof. Development–Tax Collector	125.00	50.00
Mileage	108.50	0
Mileage – Assessing	720.50	589.80
Mileage – Tax Collector	47.00	125.77
Budget Committee	805.96	419.43
<b>Total Financial Administration</b>	<b>194,392.38</b>	<b>186,622.93</b>
<b>Revaluation: Contracted Services:</b>	<b>30,000.00</b>	<b>30,000.00</b>
<b>Legal Expense:</b>		
Legal Defense	1,035.00	932.00
Legal Advice	7,571.98	3,719.08
<b>Total Legal Expense</b>	<b>8,606.98</b>	<b>4,651.08</b>
<b>Personnel Administration:</b>		
New Hire/Physicals	1,103.80	1,495.08
Health Insurance	352,441.60	381,215.57
Delta Dental	11,128.62	12,615.28
Life/Disability Insurance	12,043.24	12,497.70
Employer Paid FICA	79,948.40	78,672.02
Employer Paid Medicare	23,862.41	24,563.93
Employer Paid Retirement	151,671.26	166,324.24
Employer Paid ICMA	11,003.75	13,334.99
Unemployment Compensation Insurance	4,059.38	4,111.47
Workers' Compensation Insurance	40,126.39	36,709.99
Section 125 Administration	107.82	126.00
Health & Safety / Vaccinations	368.83	0
Drug & Alcohol Testing	776.80	284.65
Employee Deductible	1,104.39	2,241.39
<b>Total Personnel Administration</b>	<b>689,746.69</b>	<b>734,192.31</b>
<b>Planning Board:</b>		
Planning Board Personnel	33,010.12	7,329.81
Contracted Services	1080.00	17,976.00
Printing	100.00	288.00
Telephone/Communications	705.18	649.91
Meeting/Hearing Records	441.70	794.42

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	2010	2011
<b>Planning Board, continued:</b>		
Internet	1,163.28	1,163.28
Public Information	467.16	259.87
Dues	7,265.60	7,365.57
Office Supplies	(16.37)	37.58
Postage	779.10	389.84
Repairs & Service Contracts	1,799.51	1,630.33
Law Books/References	22.00	120.00
Professional Development	60.00	45.00
Lake Monitoring	1,886.00	3,090.00
Filing Mylars	717.88	63.44
Mileage	217.85	137.22
<b>Total Planning Board</b>	<b>49,699.01</b>	<b>41,340.27</b>
<b>Zoning Board of Adjustment:</b>		
Zoning Administrator	0	9,276.80
Meetings / Hearing Records	252.40	95.89
Public Information	283.50	323.30
Office Supplies	734.85	612.06
Postage	342.58	358.31
Professional Development	60.00	0
Mileage	128.80	0
<b>Total Zoning Board of Adjustment</b>	<b>1,802.13</b>	<b>10,666.36</b>
<b>General Government Buildings:</b>		
Contracted Services	29,076.84	27,999.95
Utilities-Electric	32,706.04	29,751.28
Heating Oil	34,292.60	45,723.40
Water/Sewer Usage	5,027.33	5,240.54
Heating Gas	6,433.79	6,400.92
Community Building Maintenance	5,640.21	8,005.14
DPW Facility Maintenance	10,606.65	9,091.89
Whitney Hall Maintenance	10,751.38	18,919.17
Center Hall	2,507.56	96.81
Police Facility	944.81	2,876.40
DPW Garages	271.38	0
Transfer Station	0	54.70
Union Street Fire Station Maintenance	3,656.37	1,025.41
Enfield Center Fire Station Maintenance	1,145.83	1,192.52

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	<u>2010</u>	<u>2011</u>
<b>Total Gen. Gov't Buildings, continued:</b>		
Reservoirs & Dams	1,150.00	1,530.61
Depot Street Ambulance Building	3,411.02	800.34
Veterans Memorial Park	909.23	2,183.22
Chemical Toilet Rental	4,500.00	4,530.00
<b>Total General Government Buildings</b>	<b>153,031.04</b>	<b>165,422.3</b>
<b>Cemeteries:</b>		
Surveying & Engineering	0	400.50
Public Information	57.86	217.68
Supplies	771.70	8.50
Cemetery Grounds Supplies	156.07	237.88
Office Supplies	36.65	136.62
Miscellaneous	0	68.58
<b>Total Cemeteries</b>	<b>1,022.28</b>	<b>1,069.76</b>
<b>Property-Liability Insurance:</b>	<b>65,105.71</b>	<b>68,636.07</b>
<b>Regional Associations:</b>		
Advance Transit	5,250.00	4,710.00
LISTEN	0	2,514.00
Headrest	7,000.00	6,275.00
Visiting Nurse Alliance of VT & NH	13,900.00	12,440.00
Senior Citizens Council	7,258.00	6,510.00
WISE	2300.00	2,068.00
West Central Services	5,491.00	4,295.00
Mascoma Valley Health Initiative	3,463.00	3,105.00
Tri County CAP	3472.00	3,105.00
<b>Total Regional Associations</b>	<b>48,134.00</b>	<b>45,022.00</b>
<b>Hydrant Maintenance:</b>	<b>1,000.00</b>	<b>0</b>
<b><u>Public Safety</u></b>		
<b>Police Department:</b>		
Personnel: Full-time	343,140.22	448,295.61
Personnel: Part-time	103,818.69	43,815.80
New Hire/Physicals	0	918.75
Training	6,990.07	4,167.12

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	<b>2010</b>	<b>2011</b>
<b>Police Department, continued:</b>		
Contracted Services	33,914.23	54,865.15
Overtime	24,829.82	21,496.39
Telephone/Communications	13,270.08	13,430.53
Radio Communications	0	2,826.11
Internet	1,631.98	1,502.89
Public Information	0	64.30
Dues	497.00	657.00
Office Supplies	6,579.01	8025.93
Postage	625.74	601.46
Repairs & Service Contracts	12,755.68	6,515.52
Gasoline	20,572.47	23820.80
Vehicle Repairs/Maintenance	12,683.16	9,768.40
Books/Periodicals	1,083.09	1,010.95
Uniforms	7,915.78	9,336.25
Police Health & Safety	3,750.00	42.30
Investigative Funds	2,238.83	3,291.13
New Equipment	25,691.31	24,865.53
Professional Development	3,770.36	2,948.31
Mileage	34.00	9.84
<b>Total Police Department</b>	<b>625,791.52</b>	<b>682,276.07</b>
<b>Police Reimbursable Projects:</b>	<b>2,866.90</b>	<b>6,520.24</b>
<b>Ambulance:</b>		
Ambulance Personnel	12,603.71	16,699.27
Telephone/Communications	3,261.05	1,237.71
Supplies	2,688.27	2,963.91
Oxygen	1,647.26	1,467.79
Office Supplies	241.21	143.07
Repairs & Service Contracts	156.96	861.12
Diesel Fuel	792.76	1,074.50
Vehicle Repairs/Maintenance	353.28	1,267.97
Uniforms & Safety Gear	1,032.95	5,252.84
Ambulance Health & Safety	397.74	190.84
Miscellaneous	102.93	1,417.12
New Equipment	4,702.93	0
Continuing Education	2,757.95	1,610.03
Mutual Aid Ambulance Services	43,311.00	41,067.00
<b>Total Ambulance</b>	<b>77,050.00</b>	<b>75,253.17</b>

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	<b>2010</b>	<b>2011</b>
<b>Fire Department:</b>		
Fire Wards' Salaries	1,089.96	1,089.96
Firefighters Services	23,565.66	32,551.67
Fire Inspection (Building Inspector)	2,295.28	2,316.88
New Hire/Physicals/Medical	190.85	0
Training	(118.00)	1,374.12
Telephone/Communications	4,988.09	4,475.69
Internet	881.17	864.45
Dues	221.00	2,225.00
Supplies	1,509.09	1,816.50
Office Supplies	1,050.70	557.14
Repairs & Service Contracts	3,409.34	1,133.18
Gasoline	867.85	1,373.39
Diesel Fuel	1,703.34	2,737.10
Vehicle Repairs/Maintenance	11,619.23	14,638.21
Clothing	11,032.76	2,902.64
New Equipment	36,623.96	2,086.78
<b>Total Fire Department</b>	<b>101,048.28</b>	<b>72,142.71</b>
<b>Building Inspection:</b>		
Building Inspection Personnel	56,657.25	55,428.89
Telephone/Communications	767.52	532.92
Internet	1,163.28	1,163.28
Dues	177.00	355.00
Supplies	187.43	0
Office Supplies	161.82	96.54
Postage	40.14	59.47
Repairs & Service Contracts	1,105.19	1,113.38
Law Books/References	363.50	52.60
Professional Development	30.00	160.00
Mileage	188.67	162.24
<b>Total Building Inspection</b>	<b>60,841.80</b>	<b>59,124.32</b>
<b>Emergency Management Supplies:</b>	<b>200.00</b>	<b>217.09</b>
<b>Dispatch Services:</b>	<b>61,730.80</b>	<b>62,610.75</b>





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### Highways & Streets

	<u>2010</u>	<u>2011</u>
<b>Highway Administration:</b>		
Personnel: Full Time	391,870.28	418,694.47
Personnel: Part Time	36,097.63	35,494.80
Contracted Services	4,335.29	0
Overtime	26,205.57	37,523.07
Telephone/Communications	6,078.87	3,226.93
Weather Forecasting	3,276.00	2,522.33
Internet	2,326.56	2,326.56
Public Information	550.27	488.37
Dues	367.50	135.00
Office Supplies	1,651.62	694.23
Postage	87.89	117.90
Repairs & Service Contracts	1,279.41	1,067.21
Uniforms & Safety Gear	8,139.49	7,884.76
Miscellaneous	195.00	0
Professional Development – Hwy Admin	210.00	60.00
Professional Development – Highway	840.00	240.00
Professional Development – Grounds	0	240.00
Mileage – Highway Admin	197.18	278.52
Mileage – Highway	0	59.16
<b>Total Highway Administration</b>	<b>483,708.56</b>	<b>511,053.31</b>
<b>Highways &amp; Streets:</b>		
General Supplies	21,574.26	25,919.46
Winter Salt and Chemicals	73,684.88	72,548.01
Aggregate & Fill Materials	22,675.32	28,613.98
Pavement Maintenance	141,657.46	138,792.97
Signs & Markings	5,040.50	4,548.75
Public Works Maintenance	4,548.80	12,949.80
Drainage Maintenance	3,791.00	0
Sidewalk Maintenance	0	457.40
Gravel Road Surface Treatment	17,490.00	16,032.60
Winter Sand	35,000.00	40,061.14
Vegetation Management	7,200.95	7,665.00
Equipment Rental	7,600.00	4,500.00
Field Supplies	635.86	891.25
Street Sweeping	0	300.00



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	<b>2010</b>	<b>2011</b>
<b>Highways &amp; Streets, continued:</b>		
Gasoline	4,145.45	6,871.26
Diesel Fuels	40,122.91	67,084.01
Gasoline – Grounds	641.13	1,980.81
Diesel Fuels – Grounds	1,056.50	8,335.31
Storm Damages*	0	7,200.00
Vehicle/Equip. Repairs/Maintenance	59,684.28	89,181.51
Special Projects	8,897.49	0
Veg. Mgmt – Special Projects	2,966.81	0
New & Replacement Equipment	14,663.53	7,019.16
<b>Total Highways &amp; Streets</b>	<b>473,074.13</b>	<b>550,851.42</b>
*Possible Federal Funding Reimbursement		

**Street Lighting:** **19,146.18**      **19,586.96**

**Sanitation**

<b>Sanitation Administration:</b>		
Sanitation Personnel	86,363.78	67,660.86
Sanitation Overtime	9,083.27	3,347.96
Telephone/Communications	877.71	689.42
Public Information	353.50	320.47
Dues	693.75	316.90
Uniforms & Safety Gear	625.72	718.48
Sanitation Health & Safety	303.97	0
Professional Development	546.00	421.00
Mileage	175.50	14.79
<b>Total Sanitation Administration</b>	<b>99,023.20</b>	<b>73,489.88</b>

<b>Solid Waste Collection:</b>		
Compost Bins – Direct Billing	(325.00)	2,850.00
Site Maintenance	925.00	669.33
MSW Contracts	164,422.24	162,249.60
MSW (Fuel/Oil/Enviro. Fees)	23,251.89	32,033.22
Recycling Contracts	9,393.52	0
Supplies	2,068.71	2,324.33
Equipment Repairs/Maintenance	0	3,528.61
New & Replacement Equipment	1,676.00	899.90
<b>Total Solid Waste Collection</b>	<b>201,412.36</b>	<b>204,554.99</b>



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	<b>2010</b>	<b>2011</b>
<b>Solid Waste Disposal:</b>		
Landfill Costs	130,845.45	129,180.14
Landfill Tickets	(29.00)	2,486.80
Recycling Processing	32,809.52	43,999.80
Household Hazardous Waste	4,080.02	1,840.72
PAYT (Pay As You Throw)	(390.00)	(336.00)
<b>Total Solid Waste Disposal</b>	<b>167,315.99</b>	<b>177,171.46</b>

**Health & Human Services**

<b>Health Department:</b>		
Dues	55.00	55.00
Office Supplies	20.67	7.85
Postage	0	.44
Repairs & Service Contracts	82.90	64.37
Mileage	0	27.54
<b>Total Health Department</b>	<b>158.57</b>	<b>155.20</b>

**Animal Control Expense:** **499.57** **778.81**

<b>Human Services Administration:</b>		
Human Services Personnel	22,025.15	22,990.86
Telephone/Communications	1,199.89	1,258.75
Office Supplies	264.79	275.93
Postage	78.07	28.31
Law Books/Reference	33.00	33.00
New Equipment	79.99	0
Professional Development	258.89	21.88
Mileage	298.00	438.60
<b>Total Human Services Administration</b>	<b>24,237.78</b>	<b>25,047.33</b>

<b>Human Services Direct Assistance:</b>		
Rent	6,068.88	12,047.88
Food/Household	250.00	0
Fuel	0	2,255.50
Transportation	50.00	0
Rx & Medical	0	300.95
Utilities – Electric	1,412.30	394.19



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	<u>2010</u>	<u>2011</u>
<b>Human Services Direct Asst., continued:</b>		
Miscellaneous	1,500.00	790.00
Donation	748.64	0
<b>Total Human Services Direct Assistance</b>	<b>10,029.82</b>	<b>15,788.52</b>

**Culture, Recreation & Conservation**

**Parks & Recreation:**

Recreation Personnel	32,522.40	33,234.78
Telephone/Communications	45.00	0
Huse Park Maintenance	421.20	4,034.55
Shakoma Beach Maintenance	260.20	979.58
Shaker Recreation Park Maintenance	383.78	803.04
Public Information	0	84.00
Supplies	249.51	454.80
Recreation Grounds Supplies	300.00	8.26
Miscellaneous	44.37	105.00
New Equipment	1,089.97	407.57
Summer Program	1,950.48	2,531.90
Farmers Market	0	22.64
Halloween	103.73	116.67
Easter Egg Hunt	154.22	332.45
Special Projects	162.50	0
Mileage	99.00	86.54
<b>Total Parks &amp; Recreation</b>	<b>37,786.36</b>	<b>43,201.78</b>

**Library:**

Library Personnel	109,706.16	110,373.11
Telephone/Communications	973.84	842.43
Internet	64.20	58.85
Dues	140.00	210.00
Office Supplies	1,671.10	1,525.8
Postage	463.41	573.48
Repairs & Service Contracts	5,965.00	5,038.50
Books	27,758.55	30,702.56
Miscellaneous	514.68	883.78
New Equipment	2,005.00	0



	<u>2010</u>	<u>2011</u>
<b>Library, continued:</b>		
Professional Development	30.00	110.00
Mileage	227.65	213.72
<b>Total Library</b>	<b>149,519.59</b>	<b>150,532.23</b>
<b>Patriotic Purposes:</b>	<b>1,240.37</b>	<b>1,665.62</b>
<b>Energy Committee:</b>	<b>0</b>	<b>1,109.34</b>
<b>Heritage Commission:</b>		
Miscellaneous	566.32	(5,044.83)
Special Projects	278.54	14,357.16
<b>Total Heritage Commission</b>	<b>844.86</b>	<b>9,312.33</b>
<b>Historical Records:</b>		
Clerk	610.00	0
Record Preservation Supplies	76.37	0
Office Supplies	73.63	93.02
Books	0	200.00
<b>Total Historical Records</b>	<b>760.00</b>	<b>293.02</b>
<b>Conservation Commission:</b>		
Meeting/Hearing Records	450.56	0
Dues	250.00	280.00
Supplies	0	588.00
Office Supplies	54.22	6.50
Postage	.88	0
Miscellaneous	357.00	650.58
Conservation Fund	337.34	0
<b>Total Conservation Commission</b>	<b>1,450.00</b>	<b>1,525.08</b>
<b><u>Economic Development</u></b>		
<b>Economic Development:</b>		
Public Information	0	84.00
Office Supplies	0	.50
Postage	1.22	0
Law Books & References	92.00	0
Enfield Village Association	9,000.00	9,000.00
<b>Total Economic Development</b>	<b>9,093.22</b>	<b>9,084.50</b>



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**Debt Service**

	<u>2010</u>	<u>2011</u>
<b>Debt Service:</b>		
Principal Expense	112,963.00	101,944.42
Interest--Long-term Bonds & Notes	13,932.39	18,503.57
<b>Total Debt Service</b>	<b>126,895.39</b>	<b>120,447.99</b>

**Capital Outlay**

<b>Machinery, Vehicles &amp; Equipment:</b>		
Backhoe	100,064.36	0
DPW Vehicles	88,126.82	0
DPW Equipment	0	59,555.00
<b>Total Machinery, Vehicles &amp; Equipment</b>	<b>188,191.18</b>	<b>59,555.00</b>
<b>Improvements: Other:</b>		
National Historic District	9,076.36	0
TIF District	771.47	0
<b>Total Improvements: Other</b>	<b>9,847.83</b>	<b>0</b>

**Miscellaneous**

<b>Miscellaneous:</b>		
Transfers to Expendable Trust Funds	0	670.00
Transfers from Capital Reserve	1,805.00	2,650.00
Transfer from Other Funds	27,369.69	4,544.58
<b>Total Miscellaneous</b>	<b>29,174.69</b>	<b>7,864.58</b>
<b>Payments to Other Governments:</b>		
State of New Hampshire	1,576.00	2,392.00
Grafton County	797,926.00	819,021.00
Eastman Village District	21,633.00	23,421.00
School District	6,828,743.52	7,112,220.48
Federal Government	0	299.53
<b>Total Payments to Other Governments</b>	<b>7,649,878.52</b>	<b>7,957,354.01</b>
<b>Total General Fund (01)</b>	<b>\$12,111,266.69</b>	<b>\$12,442,568.55</b>



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**Water Fund (02)**

	<b>2010</b>	<b>2011</b>
<b>Water Administration:</b>		
Salaries and Wages	56,457.58	59,370.54
Overtime	1,865.09	4,783.46
Insurance - Health	17,424.98	19,694.76
Insurance - Dental	529.11	479.22
Insurance - Life/STD	143.70	142.24
Employer Paid FICA	3,850.19	3,977.50
Employer Paid Medicare	900.42	930.16
Retirement – NHRS	5,572.37	5,426.41
Retirement – ICMA	0	321.89
Insurance - Unemployment	0	164.00
Insurance - Workers' Compensation	2,688.90	2,777.80
Telephone/Communications	1,750.06	1,665.79
Telemetry/SCADA	1,042.20	1,426.28
Digsafe	90.00	114.50
Internet	2,326.56	2,326.56
Taxes	2,461.09	1,741.49
Dues	699.00	470.00
Office Supplies	363.49	231.31
Postage	633.37	743.78
Admin. Repairs & Service Contracts	1,346.62	538.75
Uniforms & Safety Gear	517.63	461.57
Customer Direct Billing	278.07	(3.68)
Professional Development	255.00	841.00
Mileage	60.00	118.83
<b>Total Water Administration</b>	<b>101,255.43</b>	<b>108,744.16</b>
<b>Water Operations:</b>		
Contracted Services	643.55	698.93
Electrical Utilities	13,518.39	11,510.85
Heating Gas	1,293.73	(428.83)
Supplies	578.65	1,488.01
Water Quality Monitoring	1,880.00	2,141.99
Meters & Backflow Prevention	3,762.38	6,630.04
Distribution System Maintenance	4,987.14	2,759.54
Production & Storage Maintenance	3,436.25	10,356.32
Hydrant Maintenance	331.39	429.38
Equipment Rental	0	712.50
Gasoline	1,043.59	1,518.42



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	<u>2010</u>	<u>2011</u>
<b>Water Operations, continued:</b>		
Grounds & Easement Maintenance	370.00	0
Vehicle & Equipment Repairs/Maint.	29.25	367.18
New & Replacement Equipment	155.03	1,685.27
<b>Total Water Operations</b>	<b>32,029.35</b>	<b>39,869.60</b>

**Debt Service**

<b>Debt Service:</b>		
Principal Expense	14,572.54	14,344.35
Interest--Long-term Bonds & Notes	5,204.15	1,540.13
Loan Fees	1,748.70	4,733.52
<b>Total Debt Service</b>	<b>21,525.39</b>	<b>20,618.00</b>

**Capital Outlay**

<b>Payments to Water Capital Reserves:</b>	<b>20,000.00</b>	<b>0</b>
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<b>Total Water Fund (02)</b>	<b>\$174,810.17</b>	<b>\$169,231.76</b>
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**Sewer Fund (03)**

	<u>2010</u>	<u>2011</u>
<b>Sanitation Administration:</b>		
Salaries and Wages	37,363.58	38,741.62
Overtime	404.17	2,400.48
Insurance – Health	12,724.94	13,399.20
Insurance – Dental	517.71	522.80
Insurance - Life/STD	114.39	85.26
Employer Paid FICA	2,490.60	2,550.75
Employer Paid Medicare	582.44	596.50
Retirement – NHRS	6,855.98	3,779.78
Retirement – ICMA	0	225.97
Insurance – Unemployment	0	120.00
Insurance - Workers' Compensation	1,229.20	1,258.89
Telephone/Communications	2,726.08	2,756.30
Telemetry/SCADA	1,042.20	1,288.28
Digsafe	90.00	173.50





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	<u>2010</u>	<u>2011</u>
<b>Sanitation Administration, continued:</b>		
Internet	1,163.28	1,163.28
Public Information	234.00	0
Dues	509.00	25.00
Office Supplies	361.55	222.94
Postage	533.76	636.07
Admin. Repairs & Service Contracts	1,220.32	538.74
Uniforms & Safety Gear	517.63	461.57
Customer Direct Billing	268.06	(1.52)
Professional Development	135.00	125.00
Mileage	82.00	0
<b>Total Sanitation Administration</b>	<b>68,165.89</b>	<b>71,070.41</b>
<b>Sewer Operations:</b>		
Contracted Services	643.55	698.93
Electrical Utilities	7,623.37	7,607.36
Supplies	455.03	712.63
Water Meters	0	753.55
Collection System Maintenance	10,735.46	21,903.79
Pump Station Maintenance	7,172.08	14,869.67
Wastewater Treatment	225,084.28	272,864.91
Gasoline	1,043.59	1,518.42
Grounds & Easement Maintenance	0	7.99
Vehicle & Equipment Maintenance	29.25	369.63
New & Replacement Equipment	146.53	23.73
<b>Total Sewer Operations</b>	<b>252,933.14</b>	<b>321,330.61</b>
<b><u>Capital Reserves</u></b>		
	<u>2010</u>	<u>2011</u>
<b>Transfer to Sewer Capital Reserves:</b>	<b>20,000.00</b>	<b>0</b>
<b>Total Sewer Fund (03)</b>	<b>\$341,099.03</b>	<b>\$392,401.02</b>

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**Grant Fund (04)**

<b>Executive Office: Celdara CDBG</b>	<b>0</b>	<b>32.47</b>
<b>Personnel Administration:</b>		
Employer Paid FICA	0	730.18
Employer Paid Medicare	0	170.75
Retirement – NHRS	0	2,474.74
Retirement – ICMA	0	114.40
Workers Compensation	0	509.94
<b>Total Personnel Administration:</b>	<b>0</b>	<b>4,000.01</b>
<b>General Government: Lighting Upgrade</b>	<b>21.94</b>	<b>18,992.58</b>
<b>Police Department:</b>		
Safety Project #315-05B-073	699.06	0
Radar Patrol Grant	3,004.97	4,543.44
Enfield DWI Patrol	0	1,315.98
Sobriety Checkpoints	5,354.91	3,314.52
Safe Commute Grant	0	1,586.49
Enfield DWI Hunter	0	1,134.24
New Equipment Grants	431.00	2,500.00
<b>Total Police Department</b>	<b>9,489.94</b>	<b>14,394.67</b>
<b>Culture, Recreation &amp; Conservation:</b>		
Enfield Trail Guide	1,149.20	0
Watershed Booklet Grant	2,507.37	0
<b>Total Culture, Recreation &amp; Conservation:</b>	<b>3,656.57</b>	<b>0</b>
<b>Total Grant Fund (04)</b>	<b>\$13,168.45</b>	<b>37,419.73</b>



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**Capital Projects Fund (05)**

**Capital Outlay**

**General Government:**

Heritage Commission: Grand Drape 0 10,094.15

**Improvements: Other:**

FEMA: Hurricane Irene 0 369,141.65

Sewer Force Main Relocation 490,573.61 40,000.00

Main St. Water Main Replacement 0 45,000.00

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**Total Capital Project Fund (05) \$490,573.61 \$464,235.8**

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**TIF District Fund (06)**

**Capital Outlay**

**2010 2011**

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**Improvements: Other:**

Public Information 29.25 394.24

Engineering 79,252.00 2,392.18

Main St. Sewer Extension 39,880.00 4,194.31

Rte. 4 Water & Sewer Extension 0 150,433.86

Route 4 Design Charrette 0 15,480.97

Huse Park Drainage 0 44,000.00

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**Total Improvements: Other: 119,161.25 216,895.56**

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**Total TIF District Fund (06) \$119,161.25 \$216,895.56**

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**Total Payments—All Funds: \$13,250,079.20 \$13,637,752.42**

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## Treasurer's Report

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Fiscal Year Ending December 31, 2011

Balance as of January 1, 2011		\$4,331,497.80
Received from Departments:		
Town Clerk:	730,009.66	
Tax Collector:	11,628,514.44	
Water & Sewer Depts.	429,203.93	
Selectmen	304,682.03	
Total Received from Departments	<u>13,092,410.06</u>	
Other Transfers/Deposits		
Voids	155,175.32	
State of NH Deposits	583,743.78	
Miscellaneous Credits	14,638.07	
Total Other Transfers/Deposits	<u>753,557.17</u>	
Total Deposits		18,177,465.03
AP/Payroll	(13,660,070.53)	
EFTPS to Government	(389,850.05)	
Miscellaneous Transfers	(39,462.48)	
Miscellaneous Debits	<u>(1,112.18)</u>	
Total Expenditures		(14,090,495.24)
Interest:		
NH Public Deposit Investment Pool	181.98	
EFTPS Savings	5.53	
Checking/Sweep	10,735.26	
Total Interest		<u>10,922.77</u>
<b>Balance as of 12/31/2010</b>		<b>\$4,097,892.56</b>



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Bank Balances		
Checking/Sweep	3,841,976.30	
EFTPS Savings	4,576.10	
NH Public Deposit Investment Pool	<u>251,340.16</u>	
<b>Total in Accounts</b>		<b>\$4,097,892.56</b>

Respectfully submitted,

A handwritten signature in blue ink that reads "Joyce L. Osgood". The signature is written in a cursive style with a large initial 'J'.

Joyce Osgood  
Deputy Treasurer



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**Electronic Funds Tax Payment System Account**  
Established June 5, 1997

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Cash on hand January 1, 2011	\$5,682.75
Deposits	389,850.05
Withdrawals	(390,962.23)
Interest	5.53
	<hr/>
<b>Balance as of December 31, 2011</b>	<b>\$4,576.10</b>

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**Conservation Fund**  
Established January 10, 1992

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Cash on hand January 1, 2011	\$14,430.14
Deposits	337.34
Withdrawals	(0.00)
Interest	13.89
	<hr/>
<b>Balance as of December 31, 2011</b>	<b>\$14,781.37</b>

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**Enfield Center Town Hall Association**

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Cash on hand January 1, 2011	\$427.90
Deposits	0.00
Withdrawals	(0.00)
Interest	.41
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<b>Balance as of December 31, 2011</b>	<b>\$428.31</b>

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## Escrow Accounts

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### Fiscal Year Ending December 31, 2011

While there are other reasons for holding funds in escrow, funds are typically maintained in escrow accounts to guarantee the quality and/or completion of a project. If the project is completed or the quality, over a specified period of time, meets the Town's standards, the funds, plus interest accrued, are returned to the individual or company that put up the funds.

Account	Beginning Balance	Deposits	Interest	Withdrawals	Ending Balance
Richard Drummond	1,083.79	0	.09	1,083.88	0
Ironman Development	239.55	0	.23	0	239.78
Lapan Development	2,663.46	0	2.52	0	2,665.98
Mt. Meadows Subdivision	666.05	0	.64	0	666.69
Noreen Estes	1,358.27	0	1.28	0	1,359.55
Pike Industries	5,053.27	0	4.78	0	5,058.05
Conkey Enterprises LLC	701.06	0	.23	701.29	0
Webster Brook, LLC	2,640.56	0	2.50	0	2,643.06



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<b>Account</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Interest</b>	<b>Withdrawals</b>	<b>Ending Balance</b>
Bore Tech LLC	8,552.59	0	4.97	8,557.56	0
DBU Construction	783.65	14.00	.67	798.32	0
Northern Timber	5,487.56	0	2.72	5,490.28	0
Northern Timber	0	1,991.25	1.01	0	1,992.26





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## Tax Collector's Report

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As of December 31, 2011

	<u>2011</u>	<u>2010</u>
<b>Uncollected Taxes Beginning of Fiscal Year:</b>		
Property Tax		792,789.05
Land Use Change Tax		
Timber Yield Taxes		803.59
Excavation Tax \$.02/yd		
<b>Taxes Committed to Collector:</b>		
Property Tax	11,361,671.95	
Land Use Change Tax	44,647.00	
Timber Yield Taxes	14,071.24	
Excavation Tax \$.02/yd	511.96	
Costs & Penalties	126.00	4429.86
Water/Sewer Arrearage		18128.98
<b>Overpayment:</b>		
Property Tax (Refunds)	3,184.71	
<b>Interest &amp; Fees Collected on Delinquent Taxes:</b>		
	6,900.72	27,842.56
<b>Total Debits:</b>	<b>11,431,113.68</b>	<b>843,994.04</b>



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	<u>2011</u>	<u>2010</u>
<b>Remitted to Treasurer During Year:</b>		
Property Tax	10,732,524.27	536,633.25
Land Use Change Tax	43,711.00	
Timber Yield Taxes	13,692.66	803.59
Interest	6,900.72	27,842.56
Water/Sewer Arrearage		18,128.98
Excavation Tax @ \$.02/yd.	511.96	
Conversion to Lien		249,617.63
Costs & Penalties	126.00	4,429.86
<b>Abatements Made:</b>		
Property Tax	2,526.08	1,822.97
Current Levy Deeded		
<b>Uncollected Taxes End of Year:</b>		
Property Tax	635,884.12	4,715.20
Land Use Change Tax		
Timber Yield Tax	378.58	
Excavation Tax @ \$.02/yd.		
Property Tax Credit Balance	<6,077.81>	
<b>Total Credits:</b>	<b>\$11,431,113.58</b>	<b>843,994.04</b>

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Respectfully submitted,

Carolee T. Higbee  
Tax Collector



## Summary of Tax Lien Accounts

Fiscal Year Ending December 31, 2011

	2010	2009	2008	2007 & Prior
<b><u>DEBITS</u></b>				
Unredeemed Liens Beginning of Year:		152,047.94	96,601.54	9,441.60
Liens Executed During Year:	286,750.21			
Interest & Costs Collected After Lien Execution:	4,620.18	11,013.68	36,913.49	5,739.98
<b>Total Debits:</b>	<b>291,370.39</b>	<b>163,061.62</b>	<b>133,515.03</b>	<b>15,181.58</b>
<b><u>CREDITS</u></b>				
Remittance to Treasurer:				
Redemptions	71,394.67	39,445.72	91,525.49	9,441.60
Interest & Costs (After Lien Execution)	4,620.18	11,013.68	36,913.49	5,739.98
Abatements of Unredeemed Taxes	105.07	602.94		
Liens Deeded to Town	7,219.52	7,119.21	5,076.05	
Unredeemed Liens Balance End of Year	208,030.95	104,880.07	-0-	-0-
<b>Total Credits:</b>	<b>291,370.39</b>	<b>163,061.62</b>	<b>133,515.03</b>	<b>15,181.58</b>

Respectfully submitted,

Carolee T. Higbee  
Tax Collector



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## Town Clerk's Report

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As of December 31, 2011

Motor Vehicle Permits (6268 issued)		\$700,996.66
Municipal Agent Fees--Validation Decals (6148)		18,444.00
Municipal Agent Fees--Title Applications (1081)		2,162.00
UCC Filings (62)		930.00
Dog Licenses:		7,644.50
Licenses (955)	\$6,111.50	
Group Licenses (11)	220.00	
Late Penalties	398.00	
Violation Fines	915.00	
Marriage Licenses (31)		1,500.00
Vital Record Certificates (120)		1,620.00
Returned Check Fees (2)		50.00
Wetland Permits (3)		40.00
Checklist Copies (2)		50.00
Utility Pole Licenses (2)		20.00
<b>Total Receipts</b>		<b>\$733,457.16</b>
<b>Remitted to State:</b>		\$4,434.00
Dog License Fees	\$2,042.00	
Marriage Licenses	1,238.00	
Vital Record Certificate Fees	1,154.00	
Refunds		253.00
<b>Net Receipts</b>		<b>\$728,770.16</b>

Respectfully submitted,

Carolee T. Higbee  
Town Clerk



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## Enfield Library Trustees Treasurer's Report

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**Ending Balance – 12/31/2010**

Citizens Bank		8,554.95	
Mascoma Bank	23,159.91		
	<u>319.09</u>		
		23,479.00	
Certificates		39,156.79	
<b>Beginning Balance – 1/1/2011</b>			<b>71,190.74</b>

Deposits – 2011

Citizens Bank		918.94	
Mascoma Bank		<u>6,496.43</u>	
			7,415.37

Interest – 2011

Citizens Bank		4.66	
Mascoma Bank		.33	
Certificates		<u>751.99</u>	
			756.98

Expenses – 2011

Subscriptions		21.95	
Summer Program		<u>150.00</u>	
			(171.95)

**Ending Balance – 12/31/2011**

Citizens Bank		9,478.55	
Mascoma Bank	24,831.99		
	<u>369.42</u>		
		25,201.41	
Certificates		44,511.18	
<b>Total on Hand – 12/31/2011</b>			<b>79,191.14</b>

*Shirley A. Green*

Shirley Green  
Treasurer



## Report of Trust & Capital Reserve Funds

DATE OF CREATION	NAME OF FUND	PRINCIPAL				INCOME				GRAND TOTAL
		BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	EXPENDED DURING YEAR	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	
<b>COMMON TRUST FUNDS</b>										
LIBRARY										
1924	Ida A. Cox	10,530.63			10,530.63	355.31	359.91	355.31	359.91	10,890.54
1964	Stella H. Dorothy	1,263.62			1,263.62	42.64	43.19	42.64	43.19	1,306.81
1933	Ella Pattee	51,365.80			51,365.80	1,733.10	1,755.57	1,733.10	1,755.57	53,121.37
1936	Flanders	1,050.95			1,050.95	35.46	35.92	35.46	35.92	1,086.87
1930	Huse	1,050.95			1,050.95	35.46	35.92	35.46	35.92	1,086.87
1963	Gertrude Stewart	1,000.00			1,000.00	33.74	34.18	33.74	34.18	1,034.18
	<b>Total Library</b>	<b>66,261.95</b>			<b>66,261.95</b>	<b>2,235.71</b>	<b>2,264.69</b>	<b>2,235.71</b>	<b>2,264.69</b>	<b>68,526.64</b>
SCHOOL										
1954	Ira Copeland	3,638.74			3,638.74	122.78	124.36	122.78	124.36	3,763.10
1902	Marcia M. Foster	6,120.95			6,120.95	206.53	209.20	206.53	209.20	6,330.15
1984	Memorial Arts Fund	15,752.54	179.46		15,932.00	350.39	538.39	529.85	358.93	16,290.93
1959	Frank N. Hall	13,957.76			13,957.76	470.94	477.04	470.94	477.04	14,434.80
1987	Mont Calm Grange	3,393.65	17.40		3,411.05	96.84	115.99	114.24	98.59	3,509.64
	<b>Total School</b>	<b>42,863.64</b>	<b>196.86</b>		<b>43,060.50</b>	<b>1,247.48</b>	<b>1,464.98</b>	<b>1,444.34</b>	<b>1,268.12</b>	<b>44,328.62</b>
TOWN PURPOSES										
1869	William Gage	4,925.35			4,925.35	166.18	168.34	166.18	168.34	5,093.69
1884	George W. Johnson	300.00			300.00	10.13	10.25	10.13	10.25	310.25
	<b>Total Town Purposes</b>	<b>5,225.35</b>			<b>5,225.35</b>	<b>176.31</b>	<b>178.59</b>	<b>176.31</b>	<b>178.59</b>	<b>5,403.94</b>



DATE OF CREATION	NAME OF FUND	PRINCIPAL				INCOME				GRAND TOTAL		
		BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	EXPENDED DURING YEAR	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR	PRINCIPAL & INTEREST END OF YEAR	
	OAK GROVE CEMETERY											
1914	Emeline P. Barnes	250.00			250.00	8.44	8.54	8.44	8.54			258.54
1924	Fannie G. Huntoon	100.00			100.00	3.38	3.42	3.38	3.42			103.42
1946	Charles W. Sweeney	100.00			100.00	3.38	3.42	3.38	3.42			103.42
1918	Alice P. Webster	100.00			100.00	3.38	3.42	3.38	3.42			103.42
1910	Abram L. Williams	300.00			300.00	10.13	10.25	10.13	10.25			310.25
1965	Lee V. Hardy	1,500.00			1,500.00	50.61	51.26	50.61	51.26			1,551.26
1987	Samuel L. Williams	1,500.00			1,500.00	50.61	51.26	50.61	51.26			1,551.26
1987	Frank B. Williams	1,500.00			1,500.00	50.61	51.26	50.61	51.26			1,551.26
1987	Lovejoy - Parker	1,500.00			1,500.00	50.61	51.26	50.61	51.26			1,551.26
	<b>Total Oak Grove</b>	<b>6,850.00</b>			<b>6,850.00</b>	<b>231.15</b>	<b>234.09</b>	<b>231.15</b>	<b>234.09</b>			<b>7,084.09</b>
	FOLLANSBEE CEMETERY											
1918	Louisa Gove	100.00			100.00	3.38	3.42	3.38	3.42			103.42
	TOWN CEMETERY											
1902	Mary A. Dennison	200.00			200.00	6.75	6.83	6.75	6.83			206.83
1924	George W. Johnson	1,691.59			1,691.59	57.08	57.81	57.08	57.81			1,749.40
1939	Ebenezer Little	100.00			100.00	3.38	3.42	3.38	3.42			103.42
1931	Mark A. Purmort	100.00			100.00	3.38	3.42	3.38	3.42			103.42
1983	George Roberts	329.72			329.72	11.13	11.27	11.13	11.27			340.99
	<b>Total Town</b>	<b>2,421.31</b>			<b>2,421.31</b>	<b>81.72</b>	<b>82.75</b>	<b>81.72</b>	<b>82.75</b>			<b>2,504.06</b>
	LAKEVIEW CEMETERY											
1960	Perley C. & Rose Ward	100.00			100.00	3.37	3.42	3.37	3.42			103.42
1964	G. Ronca & E. Bushlee	100.00			100.00	3.37	3.42	3.37	3.42			103.42
1965	Johnson & Cummings	100.00			100.00	3.37	3.42	3.37	3.42			103.42
	<b>Total Lakeview</b>	<b>300.00</b>			<b>300.00</b>	<b>10.11</b>	<b>10.26</b>	<b>10.11</b>	<b>10.26</b>			<b>310.26</b>
	GEORGE HILL CEMETERY											
1930	Emma Andrews	100.00			100.00	3.37	3.42	3.37	3.42			103.42
1955	Chase & Health	100.00			100.00	3.37	3.42	3.37	3.42			103.42
1945	Florence Davis	100.00			100.00	3.37	3.42	3.37	3.42			103.42
1915	Jackman	100.00			100.00	3.37	3.42	3.37	3.42			103.42



DATE OF CREATION	NAME OF FUND	PRINCIPAL				INCOME				GRAND TOTAL	
		BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	EXPENDED DURING YEAR	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR		
	GEORGE HILL CEMETERY, CONTINUED										
1939	Louise Sindlar	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1956	Elbridge Truell	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1936	Ella M. Willard	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1965	Frank Russell	100.00			100.00	3.37	3.42	3.37	3.42		103.42
	<b>Total George Hill</b>	<b>800.00</b>			<b>800.00</b>	<b>26.96</b>	<b>27.36</b>	<b>26.96</b>	<b>27.36</b>		<b>827.36</b>
	LOCKEHAVEN CEMETERY										
2005	W. G. O. Brunn	120,964.18			120,964.18	20,797.82	4,134.29	0.00	24,932.11		145,896.29
1902	Mark Burnham	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1944	Frank Follansbee	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1898	Abigail Cage	200.00			200.00	6.75	6.84	6.75	6.84		206.84
1916	Alice Martin	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1891	Sally Clough	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1902	Eben Dustin	1,651.59			1,691.59	57.07	57.81	57.07	57.81		1,749.40
	<b>Total Lockehaven</b>	<b>123,255.77</b>			<b>123,255.77</b>	<b>20,875.12</b>	<b>4,212.62</b>	<b>77.30</b>	<b>25,010.44</b>		<b>148,266.21</b>
	PURMORT CEMETERY										
1902	Purmort, Day, Foster	416.00			416.00	14.04	14.22	14.04	14.22		430.22
1922	Emma F. Kidder	100.00			100.00	3.37	3.42	3.37	3.42		103.42
	<b>Total Purmort</b>	<b>516.00</b>			<b>516.00</b>	<b>17.41</b>	<b>17.64</b>	<b>17.41</b>	<b>17.64</b>		<b>533.64</b>
	MONTCALM CEMETERY										
1959	Ernest O. Bailey	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1940	Bartlett Clough	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1954	W. P. Clough	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1943	Harry Davis	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1896	Dorcas Emerson	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1961	Robert Lawn	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1959	Edward & Mary Morse	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1944	Frank Morse	100.00			100.00	3.37	3.42	3.37	3.42		103.42
1945	Walter & B. Morse	100.00			100.00	3.37	3.42	3.37	3.42		103.42





DATE OF CREATION	NAME OF FUND	PRINCIPAL				INCOME				GRAND TOTAL	
		BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	EXPENDED DURING YEAR	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR	
MONTCALM CEMETERY, CONTINUED											
1916	Rebecca Noyes	100.00			100.00	3.37	3.42	3.37	3.42	3.42	103.42
1931	G.H. Dolly Sargent	50.00			50.00	1.69	1.71	1.69	1.71	1.71	51.71
1930	Frank W. Smith	100.00			100.00	3.37	3.42	3.37	3.42	3.42	103.42
1960	Henry Smith	100.00			100.00	3.37	3.42	3.37	3.42	3.42	103.42
1957	Alfred Truell	100.00			100.00	3.37	3.42	3.37	3.42	3.42	103.42
1977	Eli & Elsie Plant	200.00			200.00	6.75	6.84	6.75	6.84	6.84	206.84
1922	Emma F. Kidder	100.00			100.00	3.37	3.42	3.37	3.42	3.42	103.42
1955	Bucklin	1,691.60			1,691.60	57.08	57.81	57.08	57.81	57.81	1,749.41
1901	Joseph F. Perley	1,779.25			1,779.25	60.04	60.81	60.04	60.81	60.81	1,840.06
1891	Sally Clough	100.00			100.00	3.38	3.42	3.38	3.42	3.42	103.42
	<b>Total Montcalm</b>				<b>5,220.85</b>	<b>176.12</b>	<b>178.47</b>	<b>176.12</b>	<b>178.47</b>	<b>178.47</b>	<b>5,399.32</b>
	<b>TOTAL CEMETERIES</b>	<b>139,463.93</b>	<b>0.00</b>	<b>0.00</b>	<b>139,463.93</b>	<b>21,421.97</b>	<b>4,766.61</b>	<b>624.15</b>	<b>25,564.43</b>	<b>25,564.43</b>	<b>165,028.36</b>
	<b>GRAND TOTAL COMMON TRUSTS</b>	<b>253,814.87</b>	<b>196.86</b>	<b>0.00</b>	<b>254,011.73</b>	<b>25,081.47</b>	<b>8,674.87</b>	<b>4,480.51</b>	<b>29,275.83</b>	<b>29,275.83</b>	<b>283,287.56</b>
	<b>GENERAL FUND TRUST FUNDS</b>										
1998	Cemetery Maintenance	12,648.31	300.00	2,092.90	10,855.41	28.61	11.24	37.70	2.15	2.15	10,857.56
2003	Veterans Memorial Park	536.40	300.00	0.00	836.40	0.05	0.57	0.00	0.62	0.62	837.02
2008	Fuel Assistance	8,001.58	319.53	2,209.16	6,111.95	42.08	6.47	46.34	2.21	2.21	6,114.16
2011	Trail Fund	0.00	370.00	0.00	370.00	0.00	0.00	0.00	0.00	0.00	370.00
	<b>TOTAL GENERAL TRUST FUNDS</b>	<b>21,186.29</b>	<b>1,289.53</b>	<b>4,302.06</b>	<b>18,173.76</b>	<b>70.74</b>	<b>18.28</b>	<b>84.04</b>	<b>4.98</b>	<b>4.98</b>	<b>18,178.74</b>
	<b>TOTAL ALL TRUST FUNDS</b>	<b>275,001.16</b>	<b>1,486.39</b>	<b>4,302.06</b>	<b>272,185.49</b>	<b>25,152.21</b>	<b>8,693.15</b>	<b>4,564.55</b>	<b>29,280.81</b>	<b>29,280.81</b>	<b>301,466.30</b>



DATE OF CREATION	NAME/PURPOSE OF FUND	PRINCIPAL					INCOME					GRAND TOTAL		
		BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	EXPENDED DURING YEAR	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR				
<b>CAPITAL RESERVE FUNDS</b>														
1967	Municipal Building	71,311.25	-	-	71,311.25	15,319.59	993.41	-	16,313.00			87,624.25		
1971	Reappraisal	10,048.93	-	-	10,048.93	228.88	117.85	-	346.73			10,395.66		
1972	Ambulance	2,691.64	-	-	2,691.64	167.13	32.78	-	199.91			2,891.55		
1973	Municipal Water System	64,483.54	20,000.00	40,076.96	44,406.58	4,354.94	568.10	4,923.04	-			44,406.58		
1975	Whitney Hall Renovations	1,472.01	-	-	1,472.01	91.59	17.93	-	109.52			1,581.53		
1981	Fire Vehicles & Equipment	253,255.87	-	-	253,255.87	40,541.35	3,369.02	-	43,910.37			297,166.24		
1986	Public Works Vehicle & Equipment	-	-	-	-	7.98	0.08	-	8.06			8.06		
1996	Cemetery	5,148.91	-	-	5,148.91	1,094.24	71.59	-	1,165.83			6,314.74		
<b>Municipal Water Meter/Backflow</b>														
1996	Preventer	9,128.97	-	-	9,128.97	3,658.50	146.64	-	3,805.14			12,934.11		
1996	Municipal Sewer System	74,576.77	20,000.00	33,902.74	60,674.03	5,357.66	739.60	6,097.26	-			60,674.03		
1998	Land Acquisition	93,000.00	-	-	93,000.00	24,613.74	1,348.70	-	25,962.44			118,962.44		
1999	Technology Services	402.72	-	-	402.72	45.94	5.14	-	51.08			453.80		
2005	Library Technology (NonCRF)	5,471.60	-	2,610.71	2,860.89	-	39.29	39.29	-			2,860.89		
2004	Sidewalk Construction	13,000.00	-	-	13,000.00	2,405.64	176.66	-	2,582.30			15,582.30		
2005	Bridge Construction	1,964.36	-	-	1,964.36	-	22.52	-	22.52			1,986.88		
2006	Emergency Services & Equipment	4,338.91	-	3,795.95	542.96	187.55	16.50	204.05	-			542.96		
2007	Salt/Sand Facility Construction	15,000.00	-	-	15,000.00	963.33	183.06	-	1,146.39			16,146.39		
2008	Library Building	267,000.00	-	-	267,000.00	9,993.45	3,176.32	-	13,169.77			280,169.77		
<b>TOTAL CAPITAL RESERVE FUNDS</b>		<b>892,295.48</b>	<b>40,000.00</b>	<b>80,386.36</b>	<b>851,908.12</b>	<b>109,031.51</b>	<b>11,025.19</b>	<b>11,263.64</b>	<b>108,793.06</b>			<b>960,702.16</b>		
<b>TOTAL TRUST FUNDS</b>		<b>275,001.16</b>	<b>38,151.39</b>	<b>40,967.06</b>	<b>272,185.49</b>	<b>25,152.21</b>	<b>9,919.31</b>	<b>5,790.71</b>	<b>29,280.81</b>			<b>301,466.30</b>		
<b>TOTAL ALL FUNDS</b>		<b>1,167,296.64</b>	<b>78,151.39</b>	<b>132,617.06</b>	<b>1,112,830.97</b>	<b>134,183.72</b>	<b>20,944.50</b>	<b>5,790.71</b>	<b>149,337.51</b>			<b>1,262,168.48</b>		



Description of Investment	PRINCIPAL			INCOME			GRAND TOTAL Principal & Income End of Year	
	Balance Beginning of Year	Deposits	Withdrawals	Balance End of Year	Beginning Balance	Deposits		Withdrawals
<b>EXPENDABLE TRUSTS:</b>								
Bank - Cemetery Trust	12,648.31	300.00	2,092.90	10,855.41	28.61	11.24	37.70	2.15
Bank - Veterans Memorial Park	536.40	300.00	0.00	836.40	0.05	0.57	0.00	0.62
Bank - Fuel Assistance	8,001.58	319.53	2,209.16	6,111.95	42.08	6.47	46.34	2.21
Bank - Trail Fund	0.00	370.00	0.00	370.00	0.00	0.00	0.00	0.00
<b>TOTAL EXPENDABLE TRUSTS</b>	<b>21,186.29</b>	<b>1,289.53</b>	<b>4,302.06</b>	<b>18,173.76</b>	<b>70.74</b>	<b>18.28</b>	<b>84.04</b>	<b>4.98</b>
<b>COMMON TRUST FUNDS:</b>								
CD	74,000.00	0.00	0.00	74,000.00	7,947.73	2,661.14	0.00	10,608.87
CD	46,000.00	0.00	0.00	46,000.00	870.83	1,523.50	0.00	2,394.33
Checking	1,553.52	0.00	0.00	1,553.52	20.77	3.90	0.00	24.67
Checking	100.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00
Savings	1,000.00	0.00	0.00	1,000.00	23.85	0.97	0.00	24.82
CD	80,000.00	0.00	0.00	80,000.00	8,939.82	3,601.74	0.00	12,541.56
Savings	24,471.14	196.86	10,000.00	14,668.00	6,656.29	268.70	4,480.51	2,444.48
Savings	25.21	0.00	0.00	25.21	0.87	0.00	0.00	0.87
CD	26,665.00	0.00	26,665.00	0.00	621.31	604.85	1,226.16	0.00
CD	0.00	36,665.00	0.00	36,665.00	0.00	1,236.23	0.00	1,236.23
<b>TOTAL COMMON TRUST FUNDS</b>	<b>253,814.87</b>	<b>36,861.86</b>	<b>36,665.00</b>	<b>254,011.73</b>	<b>25,081.47</b>	<b>9,901.03</b>	<b>5,706.67</b>	<b>283,287.56</b>
<b>CAPITAL RESERVE FUNDS:</b>								
CDAR	892,295.48	0.00	892,295.48	0.00	108,929.66	2,596.65	111,526.31	0.00
CDAR	0.00	793,821.79	0.00	793,821.79	0.00	6,453.41	0.00	6,453.41
Savings	0.00	0.00	0.00	0.00	101.85	415.68	0.00	517.53
Savings	0.00	80,386.36	0.00	80,386.36	0.00	113,085.76	11,263.64	101,822.12
<b>TOTAL CRF FUNDS</b>	<b>892,295.48</b>	<b>932,295.48</b>	<b>0.00</b>	<b>851,909.12</b>	<b>109,031.51</b>	<b>122,551.50</b>	<b>122,789.95</b>	<b>108,793.06</b>
<b>Total All Trusts and CRF Funds</b>	<b>1,167,296.64</b>	<b>970,446.87</b>	<b>40,967.06</b>	<b>1,124,094.61</b>	<b>134,183.72</b>	<b>132,470.81</b>	<b>128,580.66</b>	<b>138,073.87</b>
								<b>1,262,168.48</b>



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## Capital Reserve Expenditures

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Of the eighteen reserve funds held by the Town, Town Meeting vote is required for four of these. The Board of Selectmen is named as agent to expend for twelve reserve funds, the Library Board of Trustees is named as agent to expend for one reserve fund and the Cemetery Board of Trustees is named as agent to expend from one reserve fund.

This *Report on Capital Reserve Expenditures* is intended to provide a more detailed look at those accounts that have had expenditure activity during the year. Those accounts that have not seen any activity through expenditures are not reported here. For a complete report of all funds see the Trustees of Trust Funds *Report of Trust & Capital Reserve Funds*.

### Town Meeting

Town Meeting vote is required for expenditures from these reserve funds.

<b>Fund</b>	<b>Created</b>	<b>Purpose</b>
Municipal Building	1967	Construction of a new municipal building
Fire Vehicles & Equipment	1981	Fire vehicles and equipment
Land Acquisition	1998	Purchase of easements and/or land for conservation, recreation or other public purposes
Library Building	2008	Planning, construction and furnishing of a new Library

There were no expenditures in 2011 from the capital reserve funds for which Town Meeting approval is required.



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## Board of Selectmen

The Board of Selectmen is named agent to expend the following funds. This means that the Board of Selectmen may expend funds from these reserves without further action of Town Meeting.

<b>Fund</b>	<b>Created</b>	<b>Purpose</b>
Reappraisal	1971	Complete property reappraisal
Ambulance	1972	Ambulance
Municipal Water System <sup>(1)</sup>	1973	Capital improvements to and capital refurbishment of existing municipal water system production, storage, distribution, and control facilities and appurtenances; new water source development; the acquisition and construction, modification or refurbishment of water system buildings, shops, and garages; professional engineering services essential to the purpose of the fund and; the acquisition of land and other real estate essential to the purpose of the fund
Whitney Hall Renovations	1975	Renovation of Whitney Hall
Public Works Vehicles & Equipment	1996	Acquisition, replacement or major overhaul of capital vehicles & equipment
Municipal Water Meter / Backflow Preventer <sup>(1)</sup>	1996	Periodic replacement of municipally maintained water meters and backflow preventers



Fund	Created	Purpose
Municipal Sewer System <sup>(1)</sup>	1996	Capital improvements to and capital refurbishment of existing municipal sewer system collection, storage, pumping, transmission, and control facilities and appurtenances; the Town's share of any eligible capital improvements to and capital refurbishment of the City of Lebanon joint wastewater collection and treatment facilities; the acquisition and replacement of capital service and repair equipment; the acquisition modification, construction or refurbishment of sewer system buildings, shops and garages; professional engineering services essential to the purpose of the fund and; the acquisition of land and other real estate essential to the purpose of the fund
Technology Services	1999	Enable town departments to meet technological needs for communications equipment and data processing hardware & software
Sidewalk Construction	2004	Sidewalk construction
Bridge Construction	2005	Bridge construction
Emergency Services & Equipment	2006	Emergency services and equipment, including equipment purchases, replacements or major repairs
Sand/Salt Facility	2007	Sand/salt facility construction

<sup>(1)</sup> The Selectmen may expend from these funds in their capacity as Water and Sewer Commissioners

**Emergency Services & Equipment**

Balance as of 1/1/2011:	4,526.46
Interest Accrued	16.50
Expenditures:	
Whitney Hall Generator	4,000.00
Total Withdrawals	542.96
Balance as of 12/31/2011	542.96



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**Municipal Sewer System**

Balance as of 1/1/2011:	79,934.43
Interest Accrued	739.60
Deposits	20,000.00
Expenditures:	
Sewer Force Main Project	<u>40,000.00</u>
Total Withdrawals	
Balance as of 12/31/2011	<u>60,674.03</u>

**Municipal Water System**

Balance as of 1/1/2011:	68,838.48
Interest Accrued	568.10
Deposits	20,000.00
Expenditures:	
Main Street Water Main Replacement	<u>45,000.00</u>
Total Withdrawals	
Balance as of 12/31/2011	<u>44,406.58</u>

### Library Board of Trustees

The Library Board of Trustees is named agent to expend the following fund. This means that the Library Trustees may expend funds from these reserves without further action of Town Meeting.

Fund	Created	Purpose
Non-CRF Library Technology		Non-Capital Reserve Fund for library technology

**Non-CRF Library Technology**

Balance as of 1/1/2010:	5,471.60
Interest Accrued	39.29
Expenditures:	
Computer Upgrades/Software Update	<u>2,650.00</u>
Total Withdrawals	
Balance as of 12/31/2010	<u>2,860.89</u>



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## Cemetery Board of Trustees

The Cemetery Board of Trustees is named agent to expend the following fund. This means that the Cemetery Trustees may expend funds from these reserves without further action of Town Meeting.

<b>Fund</b>	<b>Created</b>	<b>Purpose</b>
Cemetery Capital Reserve	1996	Cemetery land acquisition/capital improvements

There were no expenditures from the Cemetery capital reserve fund in 2011.



## Schedule of Town Real Property

As of April 1, 2010

LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
74 Lockhaven Road	27.30	DPW Facility Site / 11-20-4	4,133,100	1,037,500	5,170,600
23 Main Street	.47	Whitney Hall / 34-37	89,700	325,000	414,700
308 US Route 4	2.74	Huse Park/Community Bldg / 37-35	169,800	494,500	664,300
19 Main Street	.72	Police Facility / 34-36	97,300	199,900	297,200
25 Union Street	.48	Union Street Fire Station / 34-54	69,000	147,100	216,100
15 Shedd Street	.97	Highway Garage / 34-61	115,700	83,000	198,700
Johnston Drive	.60	Land only / 14-4	239,700	0	239,700
7 Shedd Street	1.24	Highway Garage / 34-60	119,900	62,400	182,300
Johnston Drive	.35	Leased to Sanborn / 14-5	203,600	0	203,600
253 NH Route 4A	.50	Mascoma Boat Launch / 10-6	266,400	0	266,400
Johnston Drive	.45	Leased to Trask & Ricker / 14-3A	43,800	0	43,800
1100 NH Route 4A	.23	Enfield Center Fire Station / 40-15	81,000	82,600	163,600
1044 NH Route 4A	.13	Enfield Center Town Hall / 39-1	50,300	73,300	123,600
194 US Route 4	2.00	Lakeview Cemetery / 31-7A	155,000	0	155,000
Grafton Pond Road	164.15	Bicknell Brook Trail / 9-45	317,800	0	317,800
Johnston Drive	.09	Land only / 14-6	107,300	0	107,300
59 Lovejoy Brook Road	8.90	Prior Well / 15-1	145,300	4,300	149,600
4 Pine Drive	.08	Pump Station / 32-12-1	105,300	11,100	116,400
NH Route 4A	1.15	Shakoma Beach Parking / 10-5	134,400	300	134,700
Graham Road	.25	Access to Spectacle Pond / 50-18	95,200	0	95,200





LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
39 Lockehaven Road	3.00	Transfer Station / 15-72	119,500	800	120,300
Main Street	.17	Parking Area / 31-33	76,400	0	76,400
NH Route 4A	15.30	Shaker Recreation Park / 11-44	94,500	7,100	101,600
181 US Route 4	.53	Water Tank site / 14-47-1	34,200	18,000	52,200
31McConnell Road	2.20	McConnell Well / 36-14	56,700	10,000	66,700
Lockehaven Road	1.32	Lockehaven Cemetery / 16-5	22,700	0	22,700
Blacksmith Alley	.24	Land only / 31-27	52,200	0	52,200
249 NH Route 4A	.30	Shakoma Beach / 10-7	107,000	3,200	110,200
Kluge Road	7.11	Countryside Cemetery / 12-13-6	55,100	0	55,100
Canaan Road	10.00	Mud Pond Access / 16-20	43,300	0	43,300
259 US Route 4	.16	Veterans Park / 33-19	45,700	0	45,700
US Route 4	30.00	McConnell Well Site / 15-14	105,100	0	105,100
Rice Road	.75	Purmort Cemetery / 2-53	32,100	0	32,100
Shaker Hill Road	12.10	Swamp / 25-37	80,500	0	80,500
18 Depot Street	0	Fast Squad Building / 34-48-1	0	26,500	26,500
152 Maple Street	.04	Storage Building / 14-56	26,300	9,400	35,700
George Hill Road	.50	George Hill Cemetery / 9-10	15,200	0	15,200
Follensbee Road	.28	Follensbee Cemetery / 6-8	14,500	0	14,500
Mud Pond Road	20.00	Mud Pond Access / 16-18	38,700	0	38,700
259 US Route 4	.25	Veterans Park / 33-18	52,400	0	52,400
Shaker Blvd	.19	Land only / 28-38	5,200	0	5,200
Lockehaven Road	.07	Morse Cemetery / 17-8	3,700	0	3,700
NH Route 4A	1.07	Montcalm Cemetery / 23-30	52,200	0	52,200
Oak Grove Street	.05	Paddleford Cemetery / 31-9	10,500	0	10,500
Palmer Road	.05	Choate Cemetery / 9-71	7,800	0	7,800
Union Street	.79	Frog Pond / 34-57	37,900	0	37,900



LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
NH Route 4A	.38	Cemetery by Union Church / 39-11	1,900	0	1,900
Boys' Camp Road	.03	Bulman Cemetery / 12-31	4,700	0	4,700
Main Street	.04	Part of Main & High Streets / 31-14	4,700	0	4,700
Algonquin Road	.004	Spring Site / 12-1A	1,000	0	1,000
NH Route 4A	.50	Abuts George Pond / 8-59	100	0	100
Moore Street	.06	Needs survey to locate / 30-16A	0	0	0
Hickory Overlook	5.92	Land only / 51-43	42,400	0	42,400
NH Route 4A	.55	Land only / 22-15	15,600	0	15,600
NH Route 4A	0	LSV Pump Station/10-4A	0	0	0
Meadow Lane	.30	Land only / 21-43	38,800	0	38,800
NH Route 4A	.20	Land only / 21-46	36,900	0	36,900
30 Johnston Drive	15.8	Land only / 14-3B	107,900	0	107,900
NH Rte 4A	2.00	Land only / 9-45-1	39,800	0	39,800
NH Rte 4A	5.00	Land only / 9-45-2	48,300	0	48,300
Paul's Place	1.46	Land only / 51-122	34,100	0	34,100
Road Round the Lake	1.00	Land only / 51-65	18,500	0	18,500
<b>TOTALS:</b>			<b>\$8,323,700</b>	<b>\$2,596,000</b>	<b>\$10,919,700</b>

## Schedule of Fixed Assets other than Real Property\*

As of December 31, 2011

Asset #	Description	Asset Category	Date Acquired	Value New	2011 Value After Annual Depreciation
300	Route 4A Pump Station	Machinery	1990	\$ 37,000	\$ 0
301	Wells St. Pump Station	Machinery	1985	54,651	0
302	Shaker Village Pump Station	Machinery	1990	162,800	0
303	Bog Road Bridge #161/074	Bridge	1940	6,194	0
304	Boys Camp Rd. Bridge #172/112	Bridge	1940	9,516	0
305	Carl Patten Bridge #088/158	Bridge	1996	546,394	382,476
306	George Pond Bridge #156/093	Bridge	1930	8,118	0
307	Grafton Pond Bridge #199/098	Bridge	1998	98,273	72,722
309	Shaker Blvd Brdg Improv #120/115	Bridge	2001	21,654	17,323
310	Whaleback Mt Rd Bridge Replace #061/096	Bridge	2006	64,740	56,971
311	Oak Hill Rd. Bridge #198/103	Bridge	1988	91,023	49,152
312	LEICA GPS System	Equipment	2006	49,668	19,867
313	'06 10-Wheel Sterling Dump Vehicle	Vehicle	2006	151,620	60,648
314	'06 6-Wheel Sterling Dump Vehicle	Vehicle	2005	118,415	47,366
315	Lockehaven Brdg Repl #157/139	Bridge	1981	45,905	18,362
316	Lockehaven Rd. Brdg Imp #157/139	Bridge	1982	13,791	5,792
317	'95 John Deere Tractor 855	Equipment	1995	20,895	0
319	'96 International Dump Vehicle	Vehicle	1995	77,689	0
321	'03 International Plow Truck	Vehicle	2002	116,000	11,600
322	'96 Ford F250 ¾ Ton Pickup	Vehicle	1996	20,043	0
324	'97 Ford F350 1-Ton Truck	Vehicle	1997	25,680	0
326	'99 Ford F350 4x4 Pickup	Vehicle	1999	22,400	0
327	'01 CAT Grader	Vehicle	2002	208,185	20,818





Asset #	Description	Asset Category	Date Acquired	Value New	2011 Value After Annual Depreciation
329	HP Designjet Plotter	Other	2003	17,771	3,554
333	'01 American LaFrance Engine	Vehicle	2001	278,000	0
334	'89 International Pumper 3	Vehicle	1989	120,000	0
335	'89 International Pumper 4	Vehicle	1989	130,000	0
336	'98 Freightliner Tanker	Vehicle	1998	105,000	0
337	'86 GMC Forestry Truck	Vehicle	1986	14,200	0
338	'85 Ford Econoline Rescue	Vehicle	1986	44,000	0
339	Bog Rd. Bridge Improv. #161/074	Bridge	2001	30,000	24,000
341	'03 Ford F550 Truck #5	Vehicle	2003	70,000	14,000
342	'03 Ford F550 #8	Vehicle	2003	70,000	14,000
344	'01 CAT Loader	Equipment	2002	108,000	10,800
348	'03 Ford F250 Pickup	Vehicle	2003	27,800	5,560
349	'93 Ford F350 Stake Body Pickup	Vehicle	2004	20,000	6,000
352	'03 Ford F350 Pickup	Vehicle	2003	24,600	4,920
354	'05 Ford Crown Victoria	Vehicle	2005	24,600	0
355	'90 Chipper	Equipment	1990	17,000	0
444	Methodist Hill Rd. Infrastructure	Road	2004	60,000	31,998
445	George Hill Rd. Infrastructure	Road	2005	17,452	10,471
446	Lockehaven Rd. Infrastructure	Road	2005	47,816	28,690
450	'04 Mohawk Truck Lift	Equipment	2004	18,794	5,638
451	'91 Dresser Vibratory Roller	Equipment	1991	20,000	0
452	'06 Kubota Tractor	Equipment	2006	17,165	6,866
453	Bud Mil Rd. Infrastructure	Road	2006	18,034	10,821
454	Livingstone Lodge Rd. Infra.	Road	2006	38,144	22,887
455	Lockehaven Rd. Sec. 3 Infra.	Road	2006	23,594	14,157
456	Warren Rd. Infrastructure	Road	2006	13,842	8,306
457	'07 Sterling L8500 6-WHL Dump	Vehicle	2006	118,985	47,594
458	'06 Chevy Impala	Vehicle	2006	20,912	0
459	Oak Grove St. Infrastructure	Road	2006	48,410	29,046



Asset #	Description	Asset Category	Date Acquired	Value New	2011 Value After Annual Depreciation
460	Kubota Tractor B7610 HSD-F	Equipment	2006	17,165	6,866
461	'08 Ford Expedition	Vehicle	2007	29,983	0
464	Power Pro Ambulance Cot	Equipment	2007	10,111	5,056
469	'08 Brush Bandit Chipper	Equipment	2008	40,950	24,570
470	'08 PL Custom Ambulance	Vehicle	2008	117,000	70,200
473	Generator 85KW	Equipment	2008	14,184	8,510
474	Brown St. Catch Basin	Road	2008	27,030	19,822
475	Brown St. Pavement Reclaim.	Road	2008	10,022	7,350
476	May St. Pavement Overlay	Road	2008	41,555	30,474
477	'09 Ford F150	Vehicle	2009	17,971	12,580
478	'09 Sterling Acterra #213	Vehicle	2008	103,749	62,249
479	'09 Sterling L7500 Dump #207	Vehicle	2008	125,564	75,520
480	'09 Ford Crown Victoria	Vehicle	2009	22,819	9,128
481	Digitized Mapping	Other	2008	131,605	78,963
482	Lockehaven Rd. Drainage	Road	2008	56,066	41,115
483	'09 GMC Pickup	Vehicle	2009	22,320	15,624
485	Rescue Truck Retrofit	Vehicle	2009	10,416	8,333
486	Rescue Truck	Vehicle	2009	12,525	8,768
488	'10 Ford Fusion	Vehicle	2010	18,762	12,157
489	'11 Ford F550 Super D Dump	Vehicle	2010	82,334	74,603
491	Baldor TS-60 Generator	Equipment	2010	28,600	22,880
492	'11 CAT 430E IT Backhoe	Equipment	2010	99,600	94,080
493	Shaker Bridge Sewer Main Repl.	Infrastruct.	2010	69,889	67,094
494	Shaker Bridge Sewer Main Repl.	Infrastruct.	2010	506,200	485,952
495	Shaker Blvd. Shim/Resurface	Road	2010	27,929	24,205
496	Union St. Shim/Resurface	Road	2010	12,753	11,053
497	George Hill Rd. Shim/Resurface	Road	2010	14,300	12,393
498	Mill St. Shim/Resurface	Road	2010	11,474	9,944
499	Flanders St. Shim/Resurface	Road	2010	24,939	21,614



Asset #	Description	Asset Category	Date Acquired	Value New	2011 Value After Annual Depreciation
500	Lapan Circle	Road	2010	25,423	22,033
501	Old Route 10 Shim/Resurface	Road	2010	12,774	11,071
502	Sewer Force Main Relocation	Infrastruct.	2011	22,546	22,546
503	Main St. Water Main Replacement	Infrastruct.	2011	11,181	11,181
505	Outdoor Lighting Upgrade	Infrastruct.	2011	18,993	18,993
506	Grand Drape Restoration	Other	2011	10,094	10,094
507	Rt. 4 Sewer Extension	Infrastruct.	2011	220,861	220,861
508	Rt. 4 Water Extension	Infrastruct.	2011	35,954	35,954
509	Rt. 4 Design Charrette	Equipment	2011	15,481	13,933
510	Huse Park Drainage	Infrastruct.	2011	59,115	57,933
511	Main St. Sewer Main Extension	Infrastruct.	2011	49,107	48,125
512	Shaker Blvd. Bridge Replacement	Bridge	2011	279,060	279,060
513	Hurricane Irene Infrastruct. Repairs	Road	2011	90,082	90,082
514	Methodist Hill Road Paving	Road	2011	46,000	42,933
515	Anderson Hill Road Paving	Road	2011	20,500	19,133
516	Whaleback Mtn. Road Paving	Road	2011	19,500	18,200
517	'11 Ford Crown Victoria	Vehicle	2011	26,060	20,848
518	John Deere Tractor	Equipment	2011	32,725	29,453
519	Ray-Tech Reclaimer	Equipment	2011	24,950	24,950
				<b>\$5,112,963</b>	<b>\$2,782,380</b>

\*Includes assets valued at \$10,000 or greater when acquired.



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# Town of Enfield



# Narrative Reports





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## Building Inspector/Health Officer/Fire Inspector

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~ MISSION STATEMENT ~

**To provide the citizens of Enfield, NH with as safe and healthy living environment as possible, by applying the applicable codes and laws adopted by the Town and the State of NH in a timely and fair manner; to assist other departments and administration with information and knowledge necessary to achieve the common goal of betterment of the Town of Enfield.**

129 Building Permits were issued for 2011, 14 of these were for single-family homes. This is the same number of homes as were issued last year. Renovations were still the most frequently gotten with window replacement making up 20% of the total. There have been a couple of instances where windows being sold do not meet the Energy Code required by the State of New Hampshire. The minimum U factor rating for replacement and new windows is .35 infiltration. Generator installations continue to be a problem with distance from openings and combustibles being the issue. Please contact this office if you or your installer is not sure of this requirement. As a reminder all swimming pools do need a permit for installation, height of the pool, fencing and gates are all problems we are seeing. Check with your Homeowners insurance as well, sometimes they have more stringent requirements for a pool and may affect a claim.

With the economy still being slow we are seeing many alternative heating sources. Be sure any appliance is used as intended; ovens are not meant to be heat sources and be sure an appropriate clear area is maintained around any temporary heat. 20 lb. Gas grill tanks are not to be used in place of permanent installations, the gas may not vaporize correctly and allow liquid to enter the appliance. Those purchasing fuel oil in small quantities need to be sure none is spilling during filling and proper containers are being used for transport.

Maintain your smoke and carbon monoxide detectors, check them monthly and change the batteries twice a year. Trust them if they go off, evacuate the building and call 911.

Respectfully submitted,

A handwritten signature in cursive script that reads "Philip K. Neily".

Phil Neily  
Building/ Health/ Fire Inspector



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## Capital Improvement Program Committee

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On March 17<sup>th</sup> 2007 at the Enfield Town meeting, Article 17 was passed which authorized the Board of Selectmen to appoint a Capital Improvement Program (CIP) Committee. The purpose was to have a committee focusing on the importance of purchasing major capital equipment. The NH law, RSA 674: 5-8, transfers from the Planning Board the duty to prepare and amend a recommended program of municipal capital improvement projects over a period of at least 6 years. The law provides the committee to “..classify projects according to the urgency and need for realization and shall recommend a time sequence for their implementation.” The CIP Committee also studies and submits a report on Costs, Revenues, Existing Funds and the need for additional sources of funds. The CIP Committee’s plan and recommendations are submitted to the selectmen and the Budget Committee for their consideration.

The 2011-2012 Enfield CIP Committee is composed of a selectman, the Budget Committee Chair, the Town Manager, and several local business and financial professionals. The CIP Committee focused on:

1. Capital spending
2. Developing a long term capital needs and financing strategy (15 years)
3. Eliminating large swings in tax rates year-to-year
4. Being adequately reserved for funding capital needs

Over the past 6 months, we have developed a 15 year strategic purchasing and financing plan. This plan took into consideration the needs of the Town and we developed a program to cover our short term and long term needs i.e., 2012 to 2026. The departments’ equipment requests were studied in detail with site visits, and the CIP Committee recommended that certain purchases be delayed or canceled. The financing for approved purchases over this period are derived from a combination of bonding, commercial leases, bank notes and use of capital reserves. The CIP plan will be reviewed in detail every year and appropriate adjustments will be made. It is calculated that Enfield will have about \$6,700,000 in capital needs over the next 15 years which include major equipment and infrastructure.

To meet these needs, the CIP Committee recommends that the Town of Enfield increase the annual tax rate 5 cents per year from 2012 to 2026. This will be a \$10 a year increase for a homeowner that has a \$200,000 house. It is also recommended that \$212,000 be designated yearly in a CIP capital reserve fund which is offset by the expiration of our DPW bank loan and monies spent on equipment last year. In effect, this amount will be carried forward each year to



fund the duration of the plan. However, each year the taxpayer will only see a 5 cent increase in the tax rate to fund the plan.

This was the first year that this group of CIP committee members assembled and they did a terrific job. Everyone rolled up their sleeves and focused on the major challenge we were faced with. Since July there were many meetings and visits to Town department heads. This plan is financially sound, does not heavily penalize our taxpayers, and lays out a long term map to follow.

Thank you so much to the CIP committee for the long hours all of you logged. Without your experience, knowledge and devotion to this challenge we would not have this very creative and functional strategy that benefits the taxpayers. We hope that the Town will support this important new initiative towards sound fiscal management into the future.

A handwritten signature in cursive script, appearing to read "Lee Carrier".

Lee Carrier, Chairman

Fred Cummings  
Steve Schneider  
Doug Pettibone  
Bob Cusick  
Gary Gaudette  
Suzanne Laliberte



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## Conservation Commission

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~ MISSION STATEMENT ~

Under RSA 36a, to protect the National Resources of Enfield and preserve them for future generations.



**Jeff Wells at Bicknell Brook, May 2010**  
(1953-2011)

The Conservation Commission was deeply saddened by the unexpected death of member Jeff Wells. Jeff grew up in the Adirondack Mountains of New York State where he worked as a forester for over 20 years for the International Paper Company. Jeff's forestry experience and extensive knowledge of wildlife made him a valuable member of the Commission. Though he missed his beloved Adirondack Mountains, he quickly felt at home in Enfield, and especially



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enjoyed hiking the Bicknell and Colette Trails. Jeff's unexpected death occurred in the midst of making maple syrup with his forestry students at Newport High School. At the following Conservation meeting, members honored Jeff with a toast, glasses filled from the maple syrup he had made. We miss you, Jeff.

The Commission would like to acknowledge Susan Wells, Jeff's wife who offered to take minutes for Commission meetings; member Joan Fishman for her many years of service; and the Hypertherm Company, whose employees, for two years running, did volunteer work on the Towns' trails.



**Hypertherm Employees on New Bridge**

The Commission welcomed two new members just before the year's end, Phil King, and Anne Steele and welcomes back Dwight Marchetti for another term.

2011 Conservation highlights included a guided hike on the Town's Bicknell Trail for the 250<sup>th</sup> Town anniversary, the replacement of two bridges on the Suky Marsh Trail, the beginning process for a trail linking Shaker Village to the Mascoma Lake beach parking lot, a new alliance with the Shaker Museum Trail Committee, the creation of a welcome letter for new lakefront owners, and



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consultations with Grafton County forester, David Falkenham, regarding a management plan and inventory of the Town's Bicknell Brook lot.

The Commission also worked with the Loon Preservation Committee, the Crystal Lake Association, and landowner Michel Drape, to protect a nesting loon near the end of the Colette Trail. The lower trail was closed for a three-week period while a loon chick hatched. The baby chick then thrived in the waters of Crystal Lake.



**Mother Loon with Chick**

**Upcoming event:** There will be a guided canoe / kayak trip along the Mascoma River from the Route 4 bridge in Canaan to the Baltic Mill and back, Saturday 10AM, June 30<sup>th</sup> 2012. Meet at the Fish & Game parking lot at the Route 4 bridge in Canaan, one mile west of Mascoma Valley Regional High School. Two regional experts will accompany the group, giving wildlife and wetland observations. Call Alan Strickland. 632-4084, for questions or details.

Respectfully submitted,

A handwritten signature in black ink that reads "Alan Strickland".

Alan Strickland, Chairman



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## Energy Committee

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### ~ MISSION STATEMENT ~

**To identify energy savings opportunities for the Town and residents of Enfield.**

The Energy Committee was formed in 2007 by a vote at Town Meeting and we meet every fourth Tuesday of the month at 5:15pm in Whitney Hall. Community members are always welcome to join us!

Over the first few years we established a system to collect energy baseline data from our buildings, we wrote some grant proposals, and performed some energy audits. We are using the EnergyStar Online Portfolio Manager to collect this data and provide reports. This data is available to the public.

In 2011, with a \$19,000 grant awarded to us from the state (EECBG), we were able to change out the decorative streetlights on Main St and the Veteran's Park to highly efficient LED fixtures. This will save the town about 13,800 kWh each year (based on 9 months of actual data), which is just over \$1800 annually in electric bills. This represents a 75% savings compared to 2010 power usage for these lights. As well as continued yearly savings, this project contributes to a reduction in carbon dioxide emissions of 10.5 tons each year.





In 2011 we contributed to the Land Use Planning and Energy Chapter for the Enfield's Master Plan, and have made recommendations for highly efficient, dark sky compliant lights for the new Shaker Bridge.

In late 2010 we were awarded a small grant for an energy audit for Whitney Hall. This report was presented in 2011 and highlights poor air quality issues as well as many areas for improvement in energy efficiency, insulation and water drainage for that building. We propose a heat exchange ventilation system for the town hall offices as a high priority issue to address the air quality. We will continue to look for funding to address other energy issues of our municipal buildings.

We have recently installed LED lights in the conference room in Whitney Hall to help reduce the electric usage and provide a demonstration and cost analysis for other lighting changes.

We measured the electrical use of our Police Department and found two very large sources of electrical usage which we hunted down and are now trying to address. The back-up diesel generator has a heating block that uses 7Amps (over 800W) 24 hrs/day, 7 days/week, all year. The fluorescent lights in the main rooms need to be on often and use a significant amount of the total electricity in this building. We are analyzing the payback for replacing these lights as well.

As part of our outreach and education for the citizens of Enfield, we put together a "solar roller" float for the 250th anniversary parade in 2011. This included solar electric panels and a wind turbine to charge batteries, and a boom box and light board (showing efficient light bulbs) that were powered by the batteries through an inverter. This small, self-sufficient, "off-grid" trailer demonstrated projects that help us take steps towards energy independence. We hope to continue this educational component of our mission through an upgraded website in 2012.







Enfield continues to participate in Upper Valley Energy Committee get-togethers and Local Energy Committee (LEC) conferences. Individual members get involved in projects associated with NH Office of Energy and Planning's Renewable Energy group, NH Public Utilities Commission (PUC), NH Sustainable Energy Association (NHSEA), the Sustainable Energy Resource Group (SERG) and Solarfest. We are very grateful for the time and valuable insights that we get from our members as well as the residents who attend our meetings. Come and join us!

Respectfully submitted,

A handwritten signature in blue ink, reading "Kimberly Quirk", set against a light green rectangular background.

Kimberley Quirk, Chairman



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## F.A.S.T. Squad

*(First Aid Stabilization Team)*

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~ MISSION STATEMENT ~

**The Mission of the Enfield FAST Squad is to establish, train and maintain a life saving squad that will serve the citizens of Enfield and to sponsor and promote public programs of First Aid, CPR, AED training and disease/accident prevention.**

Enfield FAST Squad and Lebanon Ambulance responded to a total of 388 calls for service. Lebanon Ambulance responded to 190 of those calls. The Enfield FAST Squad could still use more volunteers that would be available to respond to calls. If you are interested in volunteering as an Emergency Medical Technician, the Enfield FAST Squad would welcome and assist interested candidates. Please call 632-5200 or email [efirefighter32@yahoo.com](mailto:efirefighter32@yahoo.com).

The FAST Squad is in the midst of change and rebuilding its membership after retirement of some long-time members. We continue to focus on training both our FAST Squad members and the general public (including Enfield Town personnel, Teachers, Coaches, Boy Scouts, Girl Scouts and additional organizations). In addition, First Aid, AED and CPR training sessions are held free of charge to the public. We also hold monthly training sessions for our Squad members to cover topics and current protocol changes that would help better serve the residents and guests of Enfield.

The Enfield FAST Squad is proud to educate, serve and provide compassionate life-saving services to our fellow townspeople.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Richard Martin", written in a cursive style.

Richard Martin  
EMS Chief



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**Current F.A.S.T. Squad Membership**

Richard Martin, EMS Chief, EMT-B  
Sam Provenza, Assistant Chief, Paramedic  
Mike Mehegan, Training Officer, EMT-I  
John Nugent, Treasurer, EMT-B  
Cassidy Jacques, Secretary, EMT-B

Randy Brown, Paramedic  
Robert Cousins, Paramedic  
Erin Hammond, EMT- I  
Jan Largent, EMT-I  
John Markowitz, EMT-B  
Rebecca McGrath, EMT-B  
Chris Monet, EMT-B  
Aura-Lee Nicodemus, EMT-B  
Kim Withrow, EMT-B  
Doug Miller, First Responder



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## Fire Department

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~ MISSION STATEMENT ~

**The Enfield Fire Department endeavors to provide safe, effective and efficient fire protection services to the residents of Enfield and to provide comprehensive education to reduce the causes of fire.**

The Fire Department was busy this year with 119 calls. This was down from last year's calls of 128.

There are currently 35 members on the Fire Department between the Union Street and Center Stations.

The Explorer program is still going strong with the help of many members and non-members of the Fire Department.

Members of the Fire Department continue to be involved with the Fire Prevention Week and Career Day. The dedication and time of these members is what makes the programs a success. We, at the department, appreciate all they do.

Again, we strongly encourage everyone to make sure their smoke and carbon monoxide detectors are operating properly and to replace the batteries twice a year. Everyone should have a fire escape plan for their home. If you are in need of a smoke detector contact the Fire Department. Stay Safe.

We would like to thank everyone for their continued support of the Enfield Fire Department.

Respectfully submitted,

A handwritten signature in cursive script that reads "David J. Crate".

David J. Crate, Sr.  
Fire Chief



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**Fire Department Call Record  
January 1 to December 31**

<b>Classification of Call:</b>	<b>Number of Calls</b>	
	<b>2010</b>	<b>2011</b>
Alarm Activations	18	16
CO Detector Activation	8	6
Gas-Smoke-Odor Investigation	23	5
Dumpster Fire	1	0
Hazardous Materials	1	4
Illegal Burn	2	4
Medical Assists	5	5
Mutual Aid ~ Canaan	10	15
Mutual Aid ~ Grafton	0	1
Mutual Aid ~ Grantham	1	1
Mutual Aid ~ Hanover	1	0
Mutual Aid ~ Lebanon	2	4
Mutual Aid ~ Springfield	2	3
Motor Vehicle Fires	1	4
Motor Vehicle Accidents	26	27
Public Assists	11	12
Wires Down	12	5
Structure Fires	2	4
Chimney Fires	1	3
Electrical Fires	1	0
<b>Total Calls</b>	<b>128</b>	<b>119</b>



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## Heritage Commission

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### ~ MISSION STATEMENT ~

**The Enfield Heritage Commission will properly recognize, protect, and promote the historic and esthetic resources that are significant to our community, be they natural, built, or cultural. The commission will work co-operatively with other educational and civic organizations in fulfilling its mission.**

Enfield's 250<sup>th</sup> anniversary celebration was the primary effort of the Heritage Commission in 2011. Meredith Smith, Heritage Commission Chair and Dolores Struckhoff, Enfield Village Association Executive Director, were co-chairs of the grand celebration, ably assisted by a hard working steering committee of volunteers. Monthly meetings were held throughout the year, culminating with festivities marking the 250<sup>th</sup> anniversary of the signing of Enfield's Middle Grant Charter on the fourth of July weekend. Memorable events included a street dance in Huse Park, church suppers, a grand parade, an oral history project, historic driving tour of Enfield, boat parades on Mascoma and Crystal Lakes and Spectacle Pond, a colonial ball, patriotic sing-along, market day, historic exhibits throughout the town, special church services, and a play at the Enfield Center Town House. A big round of applause to all who worked so hard throughout the year to make Enfield's 250<sup>th</sup> celebration a resounding success!

As part of the 250<sup>th</sup> celebration, the restored historic theatrical drop was re-installed and on view in Whitney Hall during the 250<sup>th</sup> weekend. Rebecca Stewart gave a brief presentation on July 4<sup>th</sup>, discussing the history of Whitney Hall's theater drop and the restoration process. To best preserve the theater drop, it will be kept rolled up most of the time and unfurled on special occasions. The town is grateful to the Mooseplate Grant which provided the funding for the restoration.

At the March town meeting, Meredith Smith presented Paul Mirski with the annual Enfield Preservation Award for his longstanding work in historic preservation both here in Enfield and throughout the state. In addition to Paul's work in preserving Enfield's history, he helped to found the NH Preservation Alliance which works to preserve and protect New Hampshire's historic landmarks.



The work has been completed for the historic plaque which will mark Enfield's National Historic Register District. The wording for the plaque has been submitted to the NH division of Historic Resources, along with historic documentation, footnotes, and a bibliography (all required by NH Historic Resources). It is anticipated that the plaque will be installed somewhere on Main Street in 2012. The NH Department of Transportation will make the final decision as to the location of the marker.

The Heritage Commission has begun the work to establish a State of NH Historic District which will overlap the National Register District. The Commission hosted a public meeting on October 12 at the Community Building with Mary Kate Ryan from NH Historic Resources leading the discussion. Property owners within the National Register District were invited to attend and learn more about how they might list their properties on the State Register of Historic Places. It is hoped that owners of historic properties will take advantage of the opportunity to list their buildings on the State Register.

Looking forward to 2012, the Heritage Commission will be heading up the grand opening ceremonies for the new Shaker Bridge which will take place in late August or early September. The Commission will work closely with EVA, forming a celebration committee similar to the 250<sup>th</sup> Steering Committee to coordinate various grand opening activities. It is hoped that this might be the beginning of a revival of long dormant Old Home Days.

Another important proposed project will be working closely with the Enfield Shaker Museum to begin efforts to get the Museum site named as a National Historic Landmark. This will be an important step forward for the Museum and for the entire town of Enfield.

The Commission will also redouble its efforts to preserve and protect the Enfield Center Town House. The Commission is hopeful that Celie Aufiero will continue to produce and direct a play at the Town House in the summer months after the resounding success of her theatrical efforts there during the 250<sup>th</sup>.

Respectfully submitted,

A handwritten signature in cursive script that reads "Meredith C. Smith".

Meredith C. Smith, Chairman



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## Human Services Department

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The Town of Enfield, Human Services Department is a branch of local government that provides relief to Enfield residents in need of financial assistance.

The Human Services Director is responsible for dispersing aid in the form of vouchers for rent, security deposits, prevention of eviction, fuel, utilities, food, and prescriptions.

The Human Services Director works in unison with a number of local service agencies, including but not limited to, Social Security Administration, State of NH Health & Human Services, Visiting Nurse Alliance, WIC, LISTEN, Tri-County Community Action Programs, in order to provide information, referrals and assistance to residents.

In the year 2011, a total of \$16,125.77 was disbursed to 40 households consisting of 52 adults and 15 children. Of these clients, 4 were part of the homeless population and have been placed into housing of their own.

The breakdown of the money disbursed in 2011, is as follows:

Rent/Security Deposits	10,127.00
Mortgage	1,920.88
Electric	394.19
Heating Fuel	2,592.75
Prescriptions	300.95
Direct Cremation	790.00
<b>TOTAL</b>	<b>\$16,125.77</b>

I would like to take this opportunity to thank Sandy & Jay Romano, Safflowers, LLC and Donna & George Butler who contributed to the Fuel Fund this year. The Fuel Fund was established in October 2008 by the Board of Selectmen after being approached by residents who were concerned with the problem of rising fuel prices and the drastic measures residents in need were taking to heat their homes. In the year 2011 a total of \$2,592.75 was disbursed to 6 families in need of fuel. The ending balance of the Fuel Fund for 2011 is \$6,114.16.

Throughout the year, we depend on support of the community to provide non-perishable food, paper products, laundry items, diapers and gift certificates to help families in need. A total of 136 families from area towns visited our pantry totaling 423 household members. Special thanks go to:





Boys Scouts  
Eastern Star  
Enfield Elementary 1<sup>st</sup> and 3<sup>rd</sup> graders  
Eastman Recreation  
Mr. & Mrs. Robert Cusick  
Upper Valley Board of Realtors  
Upper Valley Realtor's Assoc.  
Enfield-Mascoma Lioness Club  
United Methodist Church

Cynthia Clonaris  
James Buffington Family  
Mary Harrington  
Mr. Heilman (Gift Cards)  
Mascoma Savings Bank Foundation  
Will & Betty Blain  
Enfield-Mascoma Lions Club  
Community Lutheran Church  
Mr. & Mrs. Bushor

Respectfully submitted

A handwritten signature in cursive script that reads "Diane Heed".

Diane Heed  
Director of Human Services



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## Library

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### ~ MISSION STATEMENT ~

**The mission of the Enfield Public Library is to provide superior public library service to the people of Enfield using print, non-print, and electronic resources as appropriate.**

This year the Library celebrated the 250<sup>th</sup> anniversary of Enfield with a display of early books from the late 1800's and participation in the 4<sup>th</sup> of July parade. The Trustees and Library Director took part in the parade dressed in period costumes along with a group of children dressed as story book characters. Pictures of the 250<sup>th</sup> celebrations are on file at the library.



**Marching in the Enfield 250<sup>th</sup> Anniversary Parade on July 4, 2012  
Left to Right: Shirley Green, Francine Lozeau, Cole Goodman**

Special library activities, including the summer reading program, monthly book discussions, and early childhood story-time continued to draw many participants. Circulation climbed for another year showing that the library



is used more than ever during hard economic times. The library supported a variety of activities through the use of the wireless connection and public computers. Some of these included: students taking courses on-line, visitors staying in touch with offices or family, students with tutors, job and career counseling sessions, job searching and applications, and teachers conducting on-line classes. The library also provided proctoring of exams on request. These library services were in addition to the primary loaning of material.

To cope with the daily need for more space, some books and audios are being stored outside the main library area. These items are still available and patrons are urged to check the on-line catalog or ask at the circulation desk about titles of interest if they are not found on the shelves.

The library administration thanks all those who gave time and gifts in support of the library this year; with recognition to Bearly Used Books, Mickey's Roadside Café and the Enfield Village School PTA for their continued support of the summer reading program, and the Enfield-Mascoma Lioness for supporting the purchase of large print books.

*Marjorie A. Carr*

Marjorie A. Carr  
Library Director



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## Library Trustees

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Enfield's current library measures about half the size of the median dimensions for a town library in New Hampshire with a similar population. Lack of adequate space, computers, and furnishings limits the types and numbers of programs that can be offered. We are convinced that a new facility will greatly enrich our community by better connecting children and adults to the world of ideas, information, and imagination to support their work, education, personal growth, and enjoyment. The library will significantly improve its ability to serve as a center for cultural, intellectual, and recreational pursuits, and to support the development of learning, research, and creativity. To meet these goals it will continue to build, maintain, and protect a collection of library materials in many formats, making it available free of charge to people of all ages and income levels. The library will be able to expand its programs for young people and adults to provide a wide range of reading and cultural enrichment opportunities, as well as resources for those seeking employment. The new, fully functional, library will promote civic literacy and community involvement, as well as serving as a symbol of our town's well-being.



This past year a number of people have made generous donations and pledges for the construction of the new Enfield Public Library. In the coming months we will seek additional grants and gifts from regional foundations, leading businesses, and local residents. We greatly appreciate the support and encouragement for this important project

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Bart Thurber".

Bart Thurber, Chairman

A handwritten signature in cursive script, appearing to read "Shirley A. Green".

Shirley Green, Treasurer

A handwritten signature in cursive script, appearing to read "Francine R. Lozeau".

Francine Lozeau, Secretary



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## Parks and Recreation Department

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### ~ MISSION STATEMENT ~

**The mission of the Enfield Recreation Commission is to provide safe and varied recreational activities in our community for residents of all ages.**

This year several new programs were started by the Recreation Department. The ice rink at Huse Park has received rave reviews. Please stop by and check it out if you haven't already. Now if we could just get the weather to cooperate for ice resurfacing! A second new program has been added during the winter months, Senior Stretching. This program is on Wednesdays from 10:30-11:30 through the month of April and takes place in the Community Building. Drop-in volleyball continues on Sunday nights from 7-9pm at Mascoma High School. If you're looking for a non-competitive, fun activity, try joining us for volleyball.

This summer we brought the Farmer's Market back to Huse Park. After several years of being away from Huse Park, residents seem pleased to have the Market back in town. There were 6-8 regular vendors. We are looking forward to a larger Market this summer. The weekly outdoor Farmer's Market is scheduled to begin after Memorial Day. In addition to the summer market, we began a monthly Winter Market held on the second Saturday of each month November through April from 10am to 1pm. The Community Building is full of a variety of vendors from farm produce to wool products. Please stop by and support your local farmers and vendors.

This year brought us a very cold and snowy Egg Hunt. Despite the weather, about 30 children showed up for the Egg Hunt. There were plenty of eggs and prizes for all the children. The hunt was over quickly and everyone went home to get warm.

About 35 children signed up for summer camp, with about 27 in attendance on any given morning. The afternoon camp continued for the second year with about 8 children. The afternoon campers visited the beach on Fridays. North Country Auto Rental was kind enough to give us a very good deal on the van rental. We continued to offer two 2-week sessions of Swim Lessons at Shakoma Beach coinciding with the weeks of camp. The lessons were reasonably priced at just \$10 for each two-week session.

The Halloween Party continues to be at the Fire Station. An estimated 200 people visited the Fire Station on a very cold Halloween night. I would like



to thank the National Honor Society volunteers from Mascoma High School for their help in running the stations.

If you have any suggestions or ideas for other programs or activities please let me know. The best way to contact me is by email [recreation@enfield.nh.us](mailto:recreation@enfield.nh.us).

The Recreation Commission meets the third Tuesday of each month at 7pm in the Whitney Hall Conference Room.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jeanine King".

Jeanine King  
Recreation Director



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## Planning Board

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### ~ MISSION STATEMENT ~

**The mission of the Planning and Zoning Department is to provide excellent customer service, ensure compliance with Planning and Zoning regulations and ordinances; to assist the respective boards with administration and information and to complete other projects as assigned.**

The Enfield Planning Board held twelve meetings in 2011. The Board reviewed nine conceptual site plan and subdivision proposals, approved four boundary line adjustments, and accepted one voluntary merger. The Board also reviewed twenty-two Intents-to-Cut, four State Shoreland Permits, and two State Wetland Permits.

In addition to development review, the Board has made progress in updating the Enfield Master Plan by drafting a new Transportation Chapter, Community Facilities Chapter, and Future Land Use Map. The Board also worked cooperatively with the Enfield TIF District Committee to craft a development plan for the U.S. Route 4 Corridor between Baltic Street and the Canaan Town Line. A design charrette was held in July, and nearly 200 residents shared their ideas for how to shape new growth on the Route 4 Corridor. The resulting plan promotes new commercial and light industrial growth, while protecting the town's water supply and maintaining the traffic capacity of Route 4.

Looking ahead to 2012, the Planning Board will be busy reviewing a number of development proposals. Most notably, the Laramie Farms (formerly Ironman) residential development proposal has re-emerged. The developers of Laramie Farms have applied to construct 154 dwelling units on a 77-acre parcel abutting U.S. Route 4 and Maple Street. The Planning Board is currently engaged in site plan design review related to that proposal, and that process will continue over the coming months.

In personnel matters, Tim Taylor and Dan Kiley were reappointed to three-year terms and John Kluge continued to serve as the Selectmen's Representative to the Planning Board. Craig Daniels stepped down after ten years of dedicated service as the Board's Vice-Chairman. The Planning Board thanks Craig for his many contributions to the Town of Enfield, and wishes him the best of luck in the future!





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The Planning Board meets on the second and the fourth Wednesdays of each month. All regulations and forms are available on the Town Website [www.enfield.nh.us](http://www.enfield.nh.us). The Planning/Zoning office is open 8-1 Monday through Thursday, and other times by appointment.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nathan Miller".

Nathan Miller  
Acting Town Planner



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## Police Department

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### ~ MISSION STATEMENT ~

**It is the mission of the Enfield Police Department to fairly enforce the law in an impartial and sensitive manner; to secure a safe and healthy environment for the community; and to provide competent, professional and dedicated police service, which places emphasis on protecting the fundamental Constitutional rights and privileges of all people.**

### **“Dedicated to Our Community”**

Overall, 2011 was a very productive year for our police department.

Tropical Storm Irene caused extensive damage in our community. The Knox River Bridge was destroyed. Emergency services were able to effectively respond to the calls from our citizens, through the collaborative team effort of our town departments. We have submitted reimbursement requests to FEMA and they have been approved.

We have seven bodies of water in our community. We urge everyone to take advantage of this great resource, however, we encourage you to do so safely. Take advantage of swimming lessons offered at the town beach, know the area where you are swimming, and be aware of the risks.

We have seen an increase in thefts, as well as assaults this past year. Automobile accidents have increased and the department investigated a serious motor vehicle crash this summer on Route 4. The driver who caused this accident was under the influence of prescription drugs. We will be increasing our patrol efforts and watching for drug and distracted drivers.

Prescription drug abuse continues to be a concern. Most children acquire these drugs from their medicine cabinets at home. We urge you to secure prescription medications, and turn in any unused medications to us.

The police department is proud to welcome Officer Anthony Booth, as our newest "full-time officer". Officer Booth attended the 156th Police Academy and received the academic award for graduating at the top of his class.



I want to acknowledge my staff for their continued support and dedication to our mission; we are fortunate to have such a dedicated and knowledgeable team.

I also want to thank the citizens who have assisted our department this past year. Your assistance is critical in keeping us all safe.

**Police Activity Report**

	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>
<b>Service Calls</b>	<b>10,722</b>	<b>9,061</b>	<b>9,404</b>	<b>8,457</b>	<b>6,764</b>
<b>Motor Vehicle Accidents</b>	<b>140</b>	<b>113</b>	<b>138</b>	<b>155</b>	<b>140</b>
Fatal	0	0	0	0	0
With Injuries	26	27	31	45	24
Assaults	46	24	38	43	45
Burglary	8	30	9	13	10
Theft	64	20	35	52	65
Sexual Assaults	15	11	17	18	11
Auto Thefts	0	2	1	2	0
DWI	24	34	34	43	52
Homicides	0	0	0	0	0
Drugs	50	51	52	36	76
<b>District Court Actions</b>	<b>242</b>	<b>294</b>	<b>279</b>	<b>242</b>	<b>238</b>
<b>Criminal Arrests</b>	<b>258</b>	<b>289</b>	<b>282</b>	<b>326</b>	<b>278</b>
<b>MV Summons</b>	<b>218</b>	<b>248</b>	<b>224</b>	<b>192</b>	<b>108</b>
<b>MV Warnings</b>	<b>2,479</b>	<b>2,877</b>	<b>3,293</b>	<b>2,594</b>	<b>1,505</b>
<b>Average Monthly Mileage</b>	<b>8,832</b>	<b>7,059</b>	<b>7,035</b>	<b>9,662</b>	<b>7,227</b>

Respectfully submitted

Richard A. Crate, Jr.  
Chief of Police



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## Public Works Department

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The Enfield Public Works Department was presented with a number of challenges in 2011. The winter of 2010-2011 saw a higher than average number of storms and a high volume of snowfall. March brought an ice storm that kept the highway crew and a contractor busy for several weeks cleaning up and chipping free frozen down branches and limbs. In August Hurricane Irene swept through the Town destroying the Shaker Boulevard-Knox River Bridge and washing out many major and minor culverts on a number of roads including Potato Rd., Smith Pond Rd., Grafton Pond Rd., Rice Rd., Whaleback Mountain Rd., Bog Rd., Hazen Rd., Wescott Rd. and Ibey Rd. The public works crew works closely with other Town departments and did an exceptional job getting roads passable quickly and assisting stranded residents. It took two months to completely repair the damage caused by this storm with most of the repairs qualifying for 75% FEMA disaster assistance.

The Highway Department spent the summer replacing culverts and maintaining drainage systems. Several roads had a pavement shim overlay applied including Methodist Hill Rd., Anderson Hill Rd. and a portion of Whaleback Mountain Rd. The Town took delivery of three new pieces of machinery: The Holder sidewalk tractor was replaced with a 37 horsepower John Deere tractor with a snow blower, plow and salt spreader. The Walker lawnmower was replaced with an Exmark zero-turn mower and an asphalt reclaimer trailer was put into service that will allow the department to keep pavement patch hot for more durable repairs. The Cemetery and Grounds crew assisted with several burials in 2011 and made several upgrades to Countryside Cemetery including a new lot marker pin system and landscape planting. They also constructed an ice rink kit at Huse Park for recreational skating.

The Water and Sewer Department oversaw a short waterline replacement on Main Street near the bridge project in December. The department worked with contractors to replace pumps in the Wells St. Pump Station and the Route 4A Lift Station. Control systems were installed at the Marsh Well, Route 4A Lift Station and the Shaker Bridge Pump Station. These controls should reduce the number of false alarms and save the taxpayers' money by reducing overtime responding to these alarms. Several sections of sewer mains were scoped and jetted.

The Solid Waste Department had the first full year under the new fee schedule. This has drastically reduced the amount of electronics that were coming in from all over when Enfield was the only community with no fee.



Thank you to all of the residents who make the effort to recycle. Your efforts help keep the tonnage and taxes down, but Enfield needs to recycle more. Other options including zero-sort and alternating weeks of curbside trash and recycling pick up are being explored.

There were four personnel changes within the department. Bill Spaulding retired after 27 years of service as mechanic and Ed Tourville moved into the position. Don Lashua, Jr. was hired to fill the Light Equipment Operator position vacated by Jeff Boivin. Derek Corbin moved from Grounds Worker to Light Equipment Operator and Norman Ruel moved from Transfer Station Attendant to the Grounds Worker Position, Damien Hetzel was hired to take over the Transfer Station Attendant position after serving over the summer as the Seasonal Grounds Worker.

The Public Works Department hours are daily 7AM-4PM or other times by appointment. Public Works information is available on the Town Website [www.enfield.nh.us](http://www.enfield.nh.us).

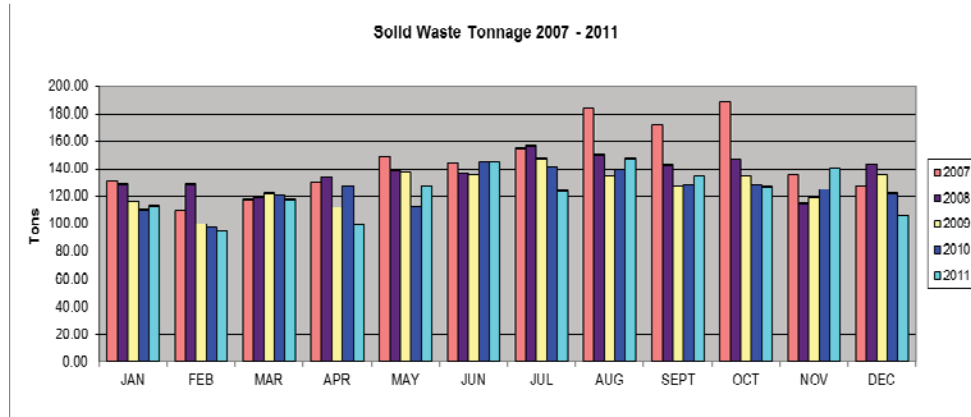
Respectfully Submitted,

A handwritten signature in cursive script that reads "James L. Taylor".

James L. Taylor  
Director of Public Works



## Solid Waste & Recycling Reports



Down 22.44 tons from 2010!  
**\$1,541 in DECREASED COST** at \$68.68 per ton.

## Electronic Tonnage Report

Disposal Date	Weight in Pounds	
	2010	2011
March	6,780	6,370
June	6,270	6,240
August	6,340	0
September	6,510	0
October	0	5,980
November	6,320	0
<b>Total Weight in Pounds</b>	<b>32,220</b>	<b>18,590</b>
<b>Total Weight in Tons</b>	<b>16.11</b>	<b>9.295</b>

Reduction of 2,590 pounds, or 1.3 tons, from 2009 to 2010

**Reduction of 13,630, or 6.815 tons, from 2010 to 2011!**



## Recycling Collections

Recyclable Items	Quantity	
	2010	2011
Air Conditioners	27	24
Dehumidifiers	21	8
Fax Machines, Copiers and Printers	176	45
Freezers	12	4
Hard Drives	123	31
Microwaves	101	44
Monitors	162	44
Propane Tanks (20 lbs)	7	5
Propane Tanks other than 20 lbs	2	0
Radios	71	3
Refrigerators	43	24
Cell Phones, Chargers, Calculators, etc.	528	25
Televisions	307	105
Tires	363	189
VCRs	216	19
Waste Oil (gallons)	933.75	834.5



## Northeast Resource Recovery Association

A Recycling "Co-operative": Working together to Make Recycling Strong!!!

### Congratulations for being such active recyclers!

Below please find information on the positive impact this recycling has had on your environment.

The recyclable materials listed below were sent to market to be remanufactured in new products through your non-profit recycling cooperative, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled in 2011	Environmental Impact!
Scrap Metal	55 tons	Here is <u>only one</u> benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products. Conserved 54,839 pounds of coal!



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## Tax Increment Finance District Advisory Committee

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2011 was another busy year for the TIF District Committee. The Committee worked on two major initiatives during 2011, both focused on the potential extension of water and sewer service along US 4 from Baltic Street east to the Canaan Town Line. The first initiative involved the oversight of the permitting and design work for the water and sewer extension. The final design plans and contract documents were finalized in November 2011. The engineer will be placing the project out to bid in January 2012 in order to have actual contractor bid prices available for public review at Town Meeting. The engineer's construction estimate is \$3.1 million for the full water and sewer extension project. A 2012 Town Meeting ballot item will ask voters to authorize the Town to secure a loan or bond sufficient to cover the full construction costs. Current annual revenues into the TIF District fund are more than sufficient to cover the annual payment on a 25- or 30-year loan. If the Town Meeting vote is passed, it is anticipated that construction on the project will occur from the spring through the fall of 2012.

Also during 2011, several members of the TIF Committee joined with representatives from the Planning Board to oversee an effort focused on identifying a vision for the US 4 corridor (if water and sewer is extended) and then crafting revisions to the Town's land use regulations to implement that vision. The joint committee retained the services of professional planners who facilitated a three-day planning charrette during July 2011 to articulate a vision for the corridor. The planners then worked with the joint committee and the full Planning Board to begin developing recommended changes to the Town's Zoning Ordinance and Subdivision and Site Plan Regulations to help guide future development spurred by the water and sewer extension towards the vision articulated for the corridor. If the water and sewer project is approved at Town Meeting in 2011, it is anticipated that the joint committee will finalize land use regulation changes during 2012, with any changes to the Zoning Ordinance being brought forward for Town Meeting vote in 2013.



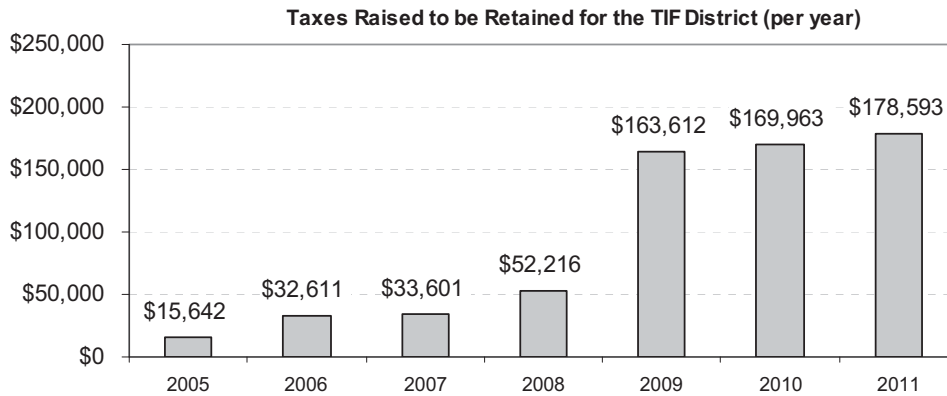


*Conceptual rendering of US 4 Corridor  
under build-out conditions with revised land use regulations in place.*



Summary of annual taxes raised to be retained for the TIF District  
(since inception):

2005:	\$15,642
2006:	\$32,611
2007:	\$33,601
2008:	\$52,216
2009:	\$163,612
2010:	\$169,963
<u>2011:</u>	<u>\$178,593</u>
<b>Total:</b>	<b>\$646,238</b>





TIF Committee Members:

David Saladino, Chair  
Rob Malz, Vice Chair  
Lori Bliss Hill  
Ken Hill

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "David Saladino", with a long horizontal flourish extending to the right.

David Saladino, Chair



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## Zoning Board of Adjustment

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The Enfield Zoning Board of Adjustment had 6 meetings during 2011. Hearings were held for 4 Special Exceptions, 5 Variance hearings were held, 3 for building location to property lines.

Note to the public: The Zoning Administrator reviews all Building Permits to ascertain zoning compliance. When filling out a Building Permit, it is important to submit a detailed site plan that shows existing and proposed buildings as well as distances to all lot lines.

The economy has had an effect on a couple of items in town, more home businesses have opened than usual and campers are being used a primary living space. Campers are not meant to be Permanent dwellings and are to be occupied for a

specific period of time under the Zoning Ordinance. This information can be found under Article IV-Regulation of Uses, refer to the appropriate District for the defined length of time.

The ZBA generally meets on the second Tuesday of each month. The Enfield Zoning Ordinance and ZBA application forms are available on the Town Website [www.enfield.nh.us](http://www.enfield.nh.us). The Zoning Office is staffed 8-1 Monday through Friday and other times by appointment.

Respectfully submitted,

A handwritten signature in cursive script that reads "Philip K. Neily".

Phil Neily  
Building/ Health/ Fire Inspector



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# Town of Enfield



# Regional Organizations



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## Advance Transit, Inc.

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Advance Transit, Inc. is a New Hampshire nonprofit corporation that provides public transportation services to several Upper Valley communities including Enfield, Canaan, Hanover, and Lebanon, New Hampshire as well as, Hartford, and Norwich in Vermont. Our mission is to help assure the continued growth, livability, and accessibility of Upper Valley communities by offering safe, effective, and friendly public transportation and rideshare services to persons regardless of age, sex, race, or disability. Enfield DPW Director Jim Taylor is Enfield's appointed representative to the AT Board.

FY 2010 marked the first time in many years that ridership decreased, probably due to lower fuel prices. Fuel prices and ridership are on the rise again in recent months which will be reflected in the numbers for the 2011 report. 5,300 of 468,000 passenger trips were boarded in Enfield on Advance Transit's fixed route service.

The majority of the bus fleet now has newer buses that meet EPA post 2007 emissions requirements with 90% less nitrogen oxides and 95% particulate. AT's operations center is now more environmentally friendly as well. Rain water is harvested and stored for bus washing and solar panels on the garage roof are generating clean electric power.

Advance Transit continues to offer its carpool matching service known as Upper Valley Rideshare. If you are looking for carpool partners and would like to register for this FREE service, please call the phone number listed below. Route and schedule information is available at town offices and many other locations around town, or on the internet at

**[WWW.ADVANCETRANSIT.COM](http://WWW.ADVANCETRANSIT.COM)**. You can now also use Google Transit to access information to help plan your bus trip.

**If you have questions or comments, please call us at 802-295-1824.**

**Thank you for your continued support.**



Sincerely,

Van Chesnut  
Executive Director



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## Crystal Lake Improvement Association

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2011 was a special year in Enfield with all of the 250<sup>th</sup> celebration events. The Crystal Lake Community was especially pleased to have our annual Independence Day Boat Parade included in the events. We were also very pleased that the other lakes in the town held Boat Parades also and hope they continue to do so.

The Crystal Lake Improvement Association consists of 182 dues paying members from all areas of the lake. It is an active group and a community that provides many services to help protect Crystal Lake and its Environs. In addition to our annual Boat Parade we hold an association picnic on the third Saturday of July every year and have our Annual Business Meeting the first Sunday of each August.

As always we joined the EVA town wide cleanup in the spring of 2011. We had 30 volunteers who met at the Boys Camp and spread out to clean up all the roads adjacent to Crystal Lake.

We again took part in the NH Lakes Lake Host program receiving a grant of \$1,250.00 and providing \$6,682.33 in matching funds and volunteer labor. With 2 paid and 3 volunteer Lake Hosts we were able to have someone on the ramp 12 hours each day on weekends and holidays and parts of some weekdays for most of the summer. In total, the Crystal Lake Improvement Association provided 229 volunteer hours and cash in the amount of \$1354.12. During the 228 hours of volunteer and 236 hours of paid lake host time we were able to perform 599 boat inspections. In addition our Lake Hosts acted the part of community host by answering questions about Crystal Lake and Enfield in general and providing educational information. We are grateful to the Town of Enfield and our Association members for their financial support and volunteer efforts.

For the 22nd year we worked with the UNH Lakes Lay Monitoring Program to maintain the records of water quality in Crystal Lake. This is a weekly effort for which we have been providing volunteers every summer for each of those 22 years as well as providing funding as needed.

Our weed watcher program continues to be an active and valuable effort by volunteers on the lake with new volunteers joining each year.

Glyn Green  
President



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## Enfield Historical Society

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### *Knowledge of the Past Enlightens the Future*

The Society fulfilled their mission to foster, preserve and encourage interest in the history of Enfield by participating in Enfield's 250<sup>th</sup> Celebration events, highlighted by a re-enactment of an 1800's class at the Lockehaven Schoolhouse Museum and exhibits at the Enfield Center Museum. The Lockehaven Schoolhouse was over-flowing with visitors during the two hour program. The Center Museum had a good number of visitors, also. "Tales of Enfield" edited by Helen Goodwin was sold at the celebration's Market Day with the proceeds going to the Society in honor of her mother, Clara Louise (Cross) Goodwin. An up-dated version of "Town of Enfield New Hampshire Historic Sites" was completed and available for the public's use. .

The Town History continues to attract interest and is available for purchase at the Enfield Shaker Museum, the Mascoma Savings Bank, Enfield Public Library, and the Society.

Helen Goodwin, Program Chair, and the Secretary produced one newsletter during the year, in addition to our general information brochure. The organization continued its participation with other regional Historical Societies in producing an updated informational brochure with map, made available through SooNipi Publishers. These were distributed to various locations throughout Enfield.

Our programs centered on the history of the area: a slide presentation and narrative by Ken Cushing on "The Great Northern Railway"; Adam Boyce as, "The Old Country Fiddler", co-sponsored by the NH Humanities Council; Dr. Suzanne Hinman's slide show and commentary, titled, "A Field Guide to Victorian Architecture in Enfield" was a locally focused presentation sponsored by the Society and the Heritage Commission. The Society was pleased at the interest and attendance these programs created.

Special thanks to all those who made our year a success, including members of Delta Kappa Gamma, those who attended our programs and museums, purchased our goods, and picked up our fliers.

Museum Schedules: June – August: Lockehaven-Sundays 2-4PM  
Enfield Center – 2<sup>nd</sup> & 4<sup>th</sup> Saturdays 2-4 PM

Archives accessibility for genealogy research may be found at the Enfield Public Library, overseen by Historian, Marjorie Carr.

*Join us – Come see what we are about*

Kathy Ford, Secretary



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## Enfield Outing Club

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Another year has come to a close and the Enfield Outing Club (EOC) has been busy and productive.

The new Youth Shooting Team has materialized from a concept in the fall of 2010 to a team of over a dozen young shooters by year's end 2011. All members have passed the NRA basic rifle course and will now work on their proficiency. The team received a donation of six vintage .22 rifles that were restored to new condition at Sturm Ruger and an NRA grant for five air rifles. There were many other local donations in addition to four Bass Tournaments to help raise money to support these young shooters. These donations along with the dedicated instructors are making this project a success. The Youth Shooting Team will now begin to participate in competitive shoots in 2012.

There has been quite a lot of firearms education going on as well. Over 100 people took courses including NRA Basic Rifle, Basic Handgun, Instructor courses in Basic Handgun, Basic Rifle and Range Safety. Defensive Handgun and Defensive Carbine were also taught and 19 youth passed the Basic Rifle course. Several of our members took the Range Safety course and have been appointed as Range Safety Officers at EOC.

Hunter Safety classes returned to the EOC again this year. The NH Fish & Game requisite course for new hunters was completed by 19 men and women. 2 members passed the Instructor course earlier in the year and aided the Chief Instructor in teaching the course this past August.

Project Appleseed, an activity of The Revolutionary War Veterans Association, held 4 events this year ending 2011 with a "Winterseed" shoot in December and a big write up in the Valley News. Appleseed teaches traditional





rifle marksmanship and is dedicated to preserving the American tradition of Riflemanship.

The Enfield 250th Anniversary was celebrated with a bang at EOC. A cannon and mortar exhibition, compliments of Capt. Morrill's Co., a Revolutionary War re-enactor group, was the highlight of the weekend. Also on hand was an excellent vintage firearms display, fly casting and longbow demonstrations as well as a .22 shoot. We had a lot of folks stop by to enjoy what we had to offer and the EOC had a good time as well. Bring on Old Home Days!

We'd like to thank everyone who came to our yard sale during the Town wide yard sale. EOC made a record amount of money and enjoyed having friends, neighbors and newcomers visit our Club. We had an Appleseed Shoot that day as well, so visitors were able to see us in action.

We wrapped up the year with our Annual Clough Christmas Party for Kids at the Community Building. Over 120 children came to see Santa & Mrs. Claus, each received a gift, enjoyed refreshments and listened to live music provided by the very talented MVRHS Music students at the direction of Dave Wilson. Thanks to all who attended and thanks to Lyle Clough who left a wonderful legacy for area children. There were smiles on all the children's faces that night. And that makes us smile!

With an increasing membership that now numbers over 185, 2012 promises to be another successful year. The creation of the Youth Shooting Team, the variety of safety and training programs we host, and ongoing infrastructure improvements are proof the Enfield Outing Club is headed in the right direction. We have an abundance of talented and motivated members, officers and Board of Directors that are contributing to make EOC an organization that benefits both its members and the Community at large.

For more info or to contact the EOC go to our website [www.enfieldnhoc.org](http://www.enfieldnhoc.org) or Facebook page "Enfield Outing Club and Shooting Range".

Taking aim,

David Stewart  
President  
Enfield Outing Club



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## Enfield Shaker Museum

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*...preserving the Enfield Shaker legacy*



In 2012, the Enfield Shaker Museum will celebrate its 25<sup>th</sup> year as a museum in Enfield.

Our museum origins began in a small room in the Laundry-Dairy Building and since 2004, when we moved to the Great Stone Dwelling, our museum collection has grown and serves as the center of the Museum's interpretation of Shaker culture and history and its importance in shaping the Town of Enfield.

2011 was an important year for the museum. With Enfield's 250<sup>th</sup> anniversary being celebrated, we were able to share the Shaker History with all the residents of Enfield with exhibits displayed not only at the museum on Route 4A, but in Enfield at the old railroad depot and in Enfield Center at the Town Hall.

And, along with the popular annual July 4<sup>th</sup> Sing-along in the Mary Keane Chapel led by George and Donna Butler the museum also hosted the Colonial Ball in the Museum's Stone Mill Building spreading the 250<sup>th</sup> celebration across the lake and in the setting of the original Shaker Village.

For the past few years, the museum has devoted a tremendous amount of time on the preservation and use of its eight historic buildings. Highlights of this past year's preservation projects included the new roof on the Great Stone Dwelling and its East Porch. Our new slate roofing actually came from the same mine in Wales as the original roofing over two hundred years ago. We also



weatherized the Great Stone Dwelling and improved our energy efficiencies creating a model for other historical buildings.

On October 1<sup>st</sup>, the Enfield Shaker Singers led by Mary Ann Haagen gave their final Dance Concert in the upstairs meeting room of the Great Stone Dwelling where the Shakers danced and worshipped.

In June 2011, as part of Enfield's 250<sup>th</sup> Anniversary celebration, the Museum created three Exhibits. These exhibits were displayed at the museum, in Enfield Center at the Town Hall and at the Enfield Rail Depot. The theme of the exhibit was "The Ties that Bind". You can still view the exhibit in the Great Stone Dwelling.

The Shaker Singers took part in the 250<sup>th</sup> Closing Ceremony with songs that honored Enfield's Shaker Heritage.



In 2011, 5,406 visitors and guests enjoyed programs ranging from Harvest Festival, Country Life Festival, Spring Forum, and Shaker Craft Weekend, to Family Camp, Shaker dinners, seminars, concerts and retreats.





The Museum's three gardens continued to offer educational workshops and fellowship for all who want to help out. In 2011, 27 gardeners participated in the Community Garden at with Colin and Mardy High as coordinators, 15 Village Gardeners maintained the Herb Gardens with Happy Griffiths, and Betsy Drinkwater managed the Production Garden.



Current Board Members: Joe Gasparik, June Hemberger, Mardy High, Paul Mirski, Nan Munsey, Emily Rowe, Rachel Silver, Wendell Smith, Paul Waehler, Barbara Woods. Now under new management since November, the Museum's Part-time Interim Administrator has been Dolores Struckhoff, also Executive Director at the Enfield Village Association.

In closing, I personally invite you to stop by the museum and see what we are up to. Also, if anyone is interested in joining our board, becoming a member or volunteering on one of our many committees, please contact us at [info@enfieldshakermuseum.org](mailto:info@enfieldshakermuseum.org) or call (603) 632-4346. We would love to have more community members involved.

Respectfully submitted,

Martha S. High, President



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## Enfield Village Association

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The 2010 revised mission of the Enfield Village Association (EVA) is *to bring the community together to initiate and facilitate activities and projects that enhance the Town of Enfield's cultural, historical, recreational, and nature resources, while promoting economic development and building community pride.*

In 2011 I think everyone will agree, EVA met its mission!

First and foremost, together with the Heritage Commission, we helped to spearhead the planning and implementation of Enfield's 250<sup>th</sup> Anniversary celebration. The highlight of this event was working with numerous volunteers from Enfield, some old acquaintances and some new who came from all walks of life – art, business, culture, education; and government, religious, and volunteer organizations to plan and implement a celebration that will go down in the historical records of Enfield as one of the best community events in our history. This group of people, too numerous to list by name, (but you know who you are) showed what “community pride” means. People are still stopping to talk about all the wonderful events that took place, asking when we will do it again. And, if all goes according to plan, EVA will partner with the Heritage Commission next summer to put on an Old Home Day in conjunction with the new Shaker Bridge opening.

During the first half of 2011, before the actual 250<sup>th</sup> celebration, EVA continued to work on other mission related objectives. These included: 1) keeping our office open as an information center on Main Street (the State of NH even installed free information signs directing visitors down to the office and the information kiosk on Main Street; 2) initiating monthly business coffees and luncheon discussions to bring Enfield businesses together to network and share best business practices – two luncheon programs were organized to share Social Media best practices; 3) working with the Design Committee on the spring town-wide Green Up; 4) creating a Mother's Garden in the Municipal Parking Lot across from the Copeland Block; and 5) directing the Shaker 7 Road Race a week before the 250<sup>th</sup> celebration. None of this would have been accomplished without the many EVA volunteers and supporters who share our vision to connect our community.

After the 250<sup>th</sup> celebration, when all the materials were stored away for future generations to look at when they start planning the 300<sup>th</sup> Anniversary, EVA went back to work with renewed enthusiasm from the community. Soon, what started out as a small project in conjunction with our Fall Green Up, turned into another event all of you embraced –



our first annual scarecrow display along Route 4 and Main Street. Ten scarecrows were originally planned. Today, over 30 scarecrow bodies are stored away to be decorated for 2012. While we are putting up the scarecrows and doing the fall clean up, we were already planning December's Hometown Holidays, Main Street decorations and putting together our strategic plan for 2012.



1<sup>st</sup> – Moose Mountain Realty  
Tony and Francine Lozeau

2<sup>nd</sup> – Marshall Residence  
June and Paul Marshal

3<sup>rd</sup> – Little Folks Day Care  
Beth and Kaylee Felix





As of this writing, EVA has a new project in the works. We are negotiating the purchase of the Greeley House at 3 Shaker Hill Road (the red house at Main/High and Shaker Hill Road). This project will bring EVA back to one of its original purposes of rehabilitating and preserving property on Main Street while continuing to “keep the good things happening throughout Enfield.”

Current EVA Board\*

- C. Harrison Trumbull, President and Treasurer
- Kimberly F. Quirk, Vice President
- Sharon Carr, Secretary
- Florence A. Courtemanche
- Douglas A. Smith
- John W. Kluge, Selectboard Representative

\* New members of the board will be added at our Annual Meeting on February 15, 2012.

Anyone interested in joining the EVA Board, volunteering on one of our committees, or volunteering on a specific project or activity, please contact EVA at [eva@interdial.net](mailto:eva@interdial.net) or by calling 632-7197.

Respectfully submitted,

A handwritten signature in black ink that reads "Dolores C. Struckhoff".

Dolores C. Struckhoff  
Executive Director





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## Executive Councilor Raymond S. Burton Report to the People of District One

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The Governor and Council have had a busy year since being sworn in to office on January 6, 2011. We meet approximately every two weeks to dispose of official business brought to us from the Governor's Office and the Departments of NH State Government.

The Governors Advisory Commission in Intermodal Transportation (GACIT) submitted our recommendations for the 10 year transportation plans for air, rail, highway and other public transportation to Governor Lynch on December 15, 2011. The Governor will review it and submit his recommendations to the NH House and Senate by January 15, 2012. It is now up to the NH House and Senate Committees to come to conclusions by July 12, 2012 on what our roads, bridges, airports, rail systems, and public transportation will be for the next ten years. Find your local state Senator and Representative by going to <http://www.gencourt.state.nh.us/house/members/wml.aspx>. Another valuable resource is your local library and town/city clerks. Speak up and let them know what you believe should be done to maintain and improve our public transportation!

Hurricane Irene caused millions of dollars worth of damage to not only town and state road systems, but also caused major river/stream bank erosion. One of the best sources for FEMA and related matters is Chris Pope, Emergency Manager Director, at NH Dept. of Safety. His direct line is 545-5842. NH DOT and NH Environmental Services, Depts. of Safety and local town/city agencies coupled with private construction companies deserve lots of credit for putting back together roads and bridges for safe and timely travel.

A very important function and duty of the Governor and Executive Council is to find citizens to volunteer on the dozens of State Boards and Commissions. If you are interested please send your letter of interest and resume to Jennifer Kuzma, Governor's office 107 North Main Street, Concord, NH 03301 tel 603-271-212.

2012 is an election year. The NH Secretary of State has a very valuable political calendar with all appropriate dates for filing for office, financial reports, and election dates plus much more. Call NH Secretary of State at 271-3242 or my office for a copy or go to: <http://www.sos.nh.gov/polcal2012-13forweb.pdf>.





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District Health Councils offer a lively forum to discuss health issues- federal, state and local. If you would like to serve on one of the three District Health Councils in Council District One please send me your name and contact information.

My office has NH Constitutions, official tourist maps, and other information. I always enjoy speaking and participating in local events.

I am at the service of this District. It is an honor to hear from you!

Sincerely,

A handwritten signature in black ink, appearing to read "Ray".

Raymond S. Burton



Raymond S. Burton

Executive Councilor  
District One

338 River Road  
Bath, NH 03740  
Tel: 747-3662  
Car phone: 481-0863  
Email: [ray.burton@myfairpoint.net](mailto:ray.burton@myfairpoint.net)



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## Grafton County Senior Citizens Council, Inc.

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Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; operates adult in-home care from offices in Lebanon and Haverhill; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, counseling, elder care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2011, 171 older residents of Enfield were served by one or more of the Council's programs offered through the Upper Valley or Mascoma Senior Centers and 93 were assisted by ServiceLink:

- Older adults from Enfield enjoyed 1,362 balanced meals in the company of friends in the center's dining rooms.
- They received 6,297 hot, nourishing meals delivered to their homes by caring volunteers.
- Enfield residents were transported to health care providers or other community resources on 1,529 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 233 visits with a trained outreach worker and 245 contacts with ServiceLink.
- Some of Enfield's frailest residents benefited from GCSCC's Adult In-Home Care program, through which caregivers provided 3,286 hours of one-on-one companionship and assistance.
- Enfield's citizens also volunteered to put their talents and skills to work for a better community through 2,417 hours of volunteer service.

The cost to provide Council services for Enfield residents in 2011 was \$176,076.85.



Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Enfield's population over age 60 has increased by 92% over the past 20 years, according to U.S. Census data from 1990 to 2010.

Grafton County Senior Citizens Council very much appreciates Enfield's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner  
Executive Director



P.O. Box 433  
Lebanon, NH  
03766-0433

Phone: 603-448-4897  
Fax: 603-448-3906

Web site: [www.gcsc.org](http://www.gcsc.org)

A United Way Agency providing services to older adults in Grafton County



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## Grafton County Senior Citizens Council, Inc.

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### Statistics for the Town of Enfield October 1, 2010 to September 30, 2011

During the fiscal year, GCSCC served 171 Enfield residents  
(out of 992 residents over 60, 2010 U.S. Census)  
ServiceLink served 93 Enfield residents.

Services	Type of Service	Units of Service	x	Unit Cost <sup>(1)</sup>	=	Total Cost of Service
Congregate/Home Delivered	Meals	7,659	x	\$8.47	=	\$64,871.73
Transportation	Trips	1,529	x	\$12.57	=	19,219.53
Adult In-Home Care	Hours	3,286	x	\$24.34	=	79,981.24
Social Services	½ hours	232.5	x	\$25.14	=	5,845.05
ServiceLink	Contacts	245	X	\$25.14	=	6,159.30
Activities		1,042		N/A		
Chore Assistance		5		N/A		
Telephone reassurance		61		N/A		
Number of Enfield volunteers: 42						
Number of Volunteer Hours: 2,417						
GCSCC cost to provide services for Enfield residents only						<u>176,076.85</u>
Request for Senior Services for 2011						7,140.00
Received from Town of Enfield for 2011						6,510.00
Request for Senior Services for 2012*						7,583.00

NOTE:

(1) Unit cost from GCSCC Statement of Revenue and Expenses for October 1, 2010 to September 30, 2011.

(2) Services were funded by Federal and State programs 58%; municipalities (6%); county and United Way 11%; Client donations for services 8%; Charitable contributions 21%; Other 2%.

\*Note: This request was filed before the end of GCSCC's fiscal year. Year-end statistics and costs of service varied from the earlier report. The GCSCC request at year-end would have been \$9,000.00 to be in alignment w/other town requests.



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## Headrest

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Recently, I discovered the first call log used by Headrest dated January 4, 1971 in a box in storage. Since that time, we have operated over 358,000 hours of continuous services. The Hotline answered 9,968 calls this past year dealing with suicide, crisis, substance abuse and adolescent issues as well as providing information on services related to food, shelter and assistance. Please know that someone is always here to take your call 24/7 at 603-448-4400 or 1-800-639-6095.

Headrest receives suicide calls for New Hampshire through two national suicide lines (1-800-273-8255) and (1-800-SUICIDE). This past year we received 2,397 calls.

In addition to the 106 calls via the Hotline from Enfield residents, we also provided 484 hours of counseling to your residents.

The Hotline is generously supported by municipalities in the Upper Valley as well as donors from those towns including Enfield.

I would like to extend to the taxpayers of Enfield my thanks and appreciation for your past and future support. Headrest will do our very best to put your funds to good use serving those in crisis.

Respectfully,

Michael J. Cryans  
Executive Director





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## LISTEN Community Services

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Listen Community Services is pleased to report the following services delivered to Enfield resident for FY 2011 (July 1 - June 30)

**Direct Benefit Programs supporting Enfield residents:**

Food Pantry	87 household visits at a value of \$9,773
Fuel Assistance	30 households received \$9,043 worth of fuel
Electrical Assistance	18 households received \$5,470 in electric payments
Holiday Baskets	31 households served at a value of \$6,200
Housing Helpers assistance	13 households received \$3,192 in rental assistance
Summer Camp	16 children sent to camp at a cost of \$3,680
Thrift Store Vouchers	30 households received \$2,557 worth of clothing & furniture
USDA Food	60 household visits for \$1,500 worth of surplus food
Misc. Client Need	25 households received \$450 in benefits (prescription medication, gasoline, bus tickets, etc.)

**Service Programs supporting Enfield residents:**

Budget Counseling	55 households visits
Benefits Assistance	32 household visits

The total cost of service and direct benefits delivered to Enfield residents for FY 2011 is \$46,004. While there is no longer a Listen sponsored Community Dinner in Enfield, Enfield residents do benefit from our Community Dinners in surrounding towns. Last fiscal year, Listen served 16,071 meals valued at \$144,639. Enfield residents in need rely upon our Community Dinners. Listen does not charge for its services nor does it receive state or federal funds.

Listen Community Services is most grateful to Enfield residents for their support and goodwill. The Upper Valley is a special place to live because of your generosity. We are all blessed to have neighbors who recognize the need and then do something about it. Thank you for your thoughtful and kind response to those Enfield residents who are challenged by these hard times.



Sincerely,  
Merilynn B. Bourne, Executive Director  
Listen Community Services  
603-448-4553 or [www.listencs.org](http://www.listencs.org)  
Visit us on FACEBOOK – Listen Community Services



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## Mascoma Lake Association

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*The mission statement for the Mascoma Lake Association: "The Association is formed for the furtherance and betterment of the safety, health, welfare, and enjoyment of the people who live on or use Mascoma Lake. The Association is dedicated to the mission of preserving the natural beauty and pristine water quality of Mascoma Lake, working towards this objective in every way possible, including educational programs directed toward members and other users of the lake."*

The MLA is a member based non-profit association with 141 paying members and a volunteer board. Countless volunteer hours were donated for the MLA's projects this year including collecting water samples, monitoring water quality, participating in the Loon Preservation Committee's Annual Loon Census, education, (newsletters, web site and programs) and identifying and controlling invasive plants.

Our most labor-intensive project remains the control of Eurasian Milfoil. In 2011 over 2,000 plants were hand dug and removed from the lake. This prolific plant has the potential to form a mat of vegetation across the water surface impacting enjoyment of the lake for swimmers, kayakers and fisherman. Without control efforts, Eurasian Milfoil would certainly impact the scenic quality and property values around the lake.

About 100 people attended our annual meeting, held on July 24<sup>th</sup>. Our guest speaker, Mary Ann Haagen spoke about the history of the Shaker Community and Mascoma Lake.

Our next annual meeting is planned for July 28, 2012 at the Enfield Community Center @ 8:30 a.m. Hope you'll join us.



Terri Lynch, President  
Gary Gaudette, Treasurer  
Sally Sharp, Secretary

<http://www.mascomalakeassociation.org/>



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## Mascoma Valley Health Initiative

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MVHI is a nonprofit public health organization serving the Upper Valley towns of Canaan, Cornish, Dorchester, Enfield, Grafton, Grantham, Hanover, Lebanon, Lyme, Orange, Orford, Piermont, and Plainfield. Our goal is to protect and promote the health of our community.

In 2011, MVHI supported public health service and substance abuse prevention programs. MVHI served as the New Hampshire Immunization Program regional site. We completed a federally-funded rural health planning grant, the Upper Valley Healthy Community Program, with the goal of improving rural access to primary care and preventive health services. MVHI implemented two substance abuse prevention initiatives in the towns of Canaan, Enfield, Dorchester, Grafton, and Orange: 1) Indian River Youth 2 Youth after-school program, and 2) Mascoma Valley Prevention Network, a community-based coalition focused on reducing youth alcohol and drug abuse.

During 2011, our programs reached many people who live, work, and attend school in Enfield:

- MVHI provided 14 copies of POX: Save the People, a game that teaches the importance of immunization, to Mascoma High School and Indian River School (retail value \$350).
- MVHI, in partnership with Dartmouth Medical School, provided free flu vaccine to over 500 people through two free clinics at the Enfield Community Building.
  - During the 2010/2011 school year, 9 Enfield youth participated in the Youth 2 Youth program; during current school year, 14 Enfield youth are participating.
  - The Mascoma Valley Prevention Network continues to host the Parent Night Series to involve area parents in substance abuse prevention. In 2011, we hosted six events on topic ranging from internet safety to alcohol and drug laws.

MVHI greatly appreciates the support we receive from Enfield and will continue to work hard to meet your needs.







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## Town Forest Fire Warden & State Forest Ranger

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Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

Both in terms of the number of fires, as well as the number of acres burned, this past fire season was the smallest since records have been kept. Extensive rainfall virtually all season long kept the fire danger down. When fires did start they were kept very small. The largest fire for the season was only 5.4 acres which occurred in Littleton on May 2nd 2011. There was however a small window of high fire danger in the northern third of the state during July when little rainfall was recorded. During this time there were a number of lightning started fires which are fairly unusual in New Hampshire. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by contracted aircraft and the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2011 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

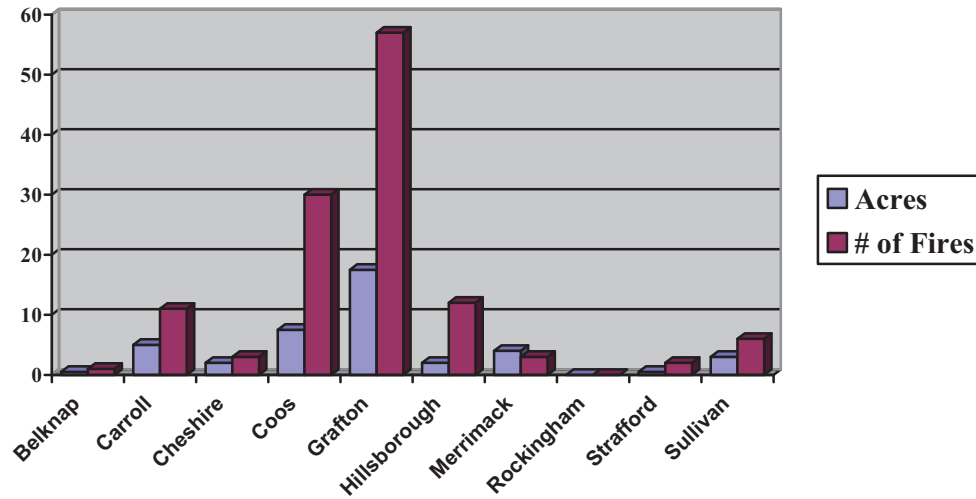


## 2011 Fire Statistics

(All fires reported as of November 2011)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

### Fire Activity by County



#### COUNTY STATISTICS

County	Acres	# of Fires
Belknap	.5	1
Carroll	5	11
Cheshire	2	3
Coos	7.5	30
Grafton	17.5	57
Hillsborough	2	12
Merrimack	4	3
Rockingham	0	0
Strafford	.5	2
Sullivan	3	6



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<u>Causes Of Fires Reported</u>		<u>Year</u>	<u>Total Fires</u>	<u>Total Acres</u>
Arson	7	<b>2011</b>	125	42
Debris	63	<b>2010</b>	360	145
Campfire	10	<b>2009</b>	334	173
Children	2	<b>2008</b>	455	175
Smoking	9	<b>2007</b>	437	212
Railroad	1	<b>2006</b>	500	473
Equipment	1	<b>2005</b>	546	174
Lightning	3	<b>2004</b>	482	147
Miscellaneous*	29	<b>2003</b>	374	100

\* Miscellaneous: power lines, fireworks, electric fences, etc.

**ONLY YOU CAN PREVENT WILDLAND FIRES**



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## Tri-Country Community Action Programs

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Tri-County Community Action Programs, Inc. (TCCAP) is proud to deliver services to Coos, Carroll and Grafton Counties. The town of Enfield is served by the local Community Contact Office in Lebanon. From this office we provided

- Intake for the Federal LIHEAP program (known as Fuel Assistance). In FY 2010-2011, **111 Enfield Households received a total of \$87,970.00** in DIRECT grants toward deliverable fuels, electric heat bills and rent if the heat was included.
- Intake for the Electric Discount Program **saving 77 Enfield Households over \$30,000.00** on their electric bills in FY 2010-2011.
- The Weatherization Program assisted **2 Enfield Households in the amount of \$9,982.00.**
- Outreach to **81 families facing homelessness** through eviction or foreclosure and provided **\$29,800.00** in rental assistance.

We now provide Neighbor Helping Neighbor and Project Care applications as well as the referrals for the process. These programs assist households who are in danger of an electric disconnect. TCCAP also currently provides FairPoint Communications phone discount applications.

**Our request for the 2012 budget is \$5,081.25. This represents \$18.75 per households we assisted in your town during the last fiscal year.**

TCCAP asks the additional eight towns we serve for the same amount of assistance. We rely on municipal support to help us keep our doors open so we can in turn keep town costs down to a minimum. This is a symbolic relationship that works for everyone.

Thank you for your continued support.

Angelica Jackson,  
Tri-County CAP  
Community Contact Office Manager  
(603) 443-6100



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## UNH Cooperative Extension - Grafton County

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University of New Hampshire Cooperative Extension's mission is to provide New Hampshire citizens with research-based education and information to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Five full-time educators are based out of our North Haverhill office: Heather Bryant, Dave Falkenham, Kathleen Jablonski, Michal Lunak and Deborah Maes are supported by Rebecca Colpitts and Administrative Assistants Kristina Vaughan, Teresa Locke and Donna Lee. Lisa Ford, Program Associate, is located at the Whole Village Family Resource Center in Plymouth.

Trained volunteers support our programs in agriculture, forestry and youth development. Another group of volunteers serves on the Grafton County Extension Advisory Council and provide support and direction for our programs. Check out our Grafton County website to see a current list of members <http://extension.unh.edu/Counties/Grafton/Grafton.htm>.

Grafton County has 26 Master Gardener volunteers who work in 25 communities. Last year they contributed a total of 994 hours of education and service. These volunteers work on projects such as the Memorial Garden at the County Nursing Home and the Gardening Empowerment Project at the Whole Village Family Resource Center in Plymouth.

Our Nutrition Connections program at Whole Village in Plymouth uses the on-site gardens to teach nutrition to adults and children and uses the teaching kitchen to show adults and children how to make healthy food choices and stretch their food dollar. Almost 350 youth and adults participated in programming during the past year. Interns from Plymouth State University also support the program.

Our Agricultural program hosts multiple workshops each year for commercial agriculture and back yard food producers. In addition, a Sustainable Agriculture Research and Education grant supported a pepper trial in collaboration with the County Farm. Over 1,000 pepper plants representing 13 varieties resulted in a donation of approximately 2,000 pounds of peppers to local food banks and senior centers. Additionally, valuable data on yield, quality and consumer preference was obtained.

Our Forestry program works with professional loggers and foresters to improve local forest management. During the past year \$250,000 in logging contracts by licensed foresters and loggers resulted in over \$120,000 being paid directly to landowners for timber cut on their land. Educational workshops reached communities on such topics as selling timber, tree identification, wildlife management and Current Use regulations.



Our Statewide Dairy program coordinates and conducts programing and site visits year round to educate farmers on risk management programs, business management, livestock care and herd management. The program supports the 134 statewide commercial dairy farms that produced over 290,000,000 pounds of milk in 2010. Gross milk and livestock sales accounted for \$60,000,000 in New Hampshire last year.

Our 4-H Youth Development program coordinates training for the 103 volunteers who contributed over 9,300 hours of time in supporting numerous club events and over 15 county wide events each year. The economic value of this time is almost \$200,000. The 4-H program also offers technical support and training for after-school students and staff on the topics of healthy living and science education.

Our Family & Consumer Resources program has offered over 150 foods safety classes since 2,000 targeting food service workers. Over 1,000 food service workers have attended locally taught national certification classes in food safety. Eighty-eight percent have received certification.

Our office uses social media as well as weekly news columns, resource notebooks at local public libraries and an electronic calendar to reach a larger county audience. Find us on Facebook under UNH Cooperative Extension—Grafton County.

Respectfully submitted:

Deborah B Maes  
Extension Educator, Family &  
Consumer Resources  
County Office Administrator





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## Upper Valley Household Hazardous Waste Committee

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During 2011 the Upper Valley Household Hazardous Waste Committee continued to maintain a regional website ([www.uvhhw.org](http://www.uvhhw.org)), provide educational outreach, and support the HHW collections provided by the Upper Valley Lake Sunapee Regional Planning Commission.

**Home & Life Show Event Booth:** The Household Hazardous Waste Committee's booth in March 2011 featured information on collections in the area including dates and what materials are and are not accepted. Prescription and over-the-counter medicine examples and management options were provided. A drawing was provided to encourage people to complete a survey on their current medicine disposal practices and educate them about proper disposal and the availability of unwanted medicine collections. About 300 people participated in the survey and drawing. Members of the fledging Greater Sullivan County HHW Committee also volunteered at the booth.

Other materials included information on proper management of rechargeable batteries, fluorescent light bulbs, auto batteries, antifreeze, and mercury-containing devices such as button batteries, thermostats, and thermometers. Alternative cleaning recipes and pesticide-free lawn and garden care information were distributed. A large map displayed the household hazardous waste collections in the area in both New Hampshire and Vermont with their dates, times, and contacts for further information.

**Household Hazardous Waste Collection Support:** Both Committees provided volunteer support at the collections keeping waiting times short and residents informed. A total of 528 households from Cornish, Enfield, Goshen, Hanover, Lebanon, Lempster, Lyme, Newbury, Newport, Orford, Piermont, Plainfield, Springfield, Sunapee, Unity Washington, and Wilmot brought waste to two collections at the Lebanon Landfill in July and October. Over 373 households from those towns brought waste to the New London collection in August and the Newport collection in September. Residents from Canaan, Claremont, Croydon, Grantham, Sutton, and Norwich, Vermont also attended although they had to pay to come to the collection.

**Unwanted Medicine Collections:** Dartmouth-Hitchcock Outpatient Pharmacy partnered with the Committees and the Upper Valley Lake Sunapee Regional Planning Commission to provide unwanted medicine collection. At the two Lebanon collections, 80 households brought unwanted medicines for proper



disposal. At the New London and Newport collections, 36 households brought unwanted medicines.

Both Committees are made up of volunteers from towns in the Upper Valley Lake Sunapee Region. We encourage anyone interested to attend our meetings and become involved as a member or as an event volunteer. Contact Joyce Noll, Chair of the Upper Valley HHW Committee at 643-3083. They typically meet in Lebanon. Contact Tom Bennett, Chair of the Greater Sullivan County HHW Committee at 763-4614. They typically meet in Sunapee. We would love to talk to you.





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## Upper Valley Lake Sunapee Regional Planning Commission

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The Commission has been providing professional planning assistance to municipal boards since 1963 when it was the Upper Valley Development Council. The Commission is one of nine regional planning commissions (RPCs) in New Hampshire created to coordinate all aspects of planning, act as a liaison between local and state/federal agencies and provide advisory technical assistance on land use issues and development. We serve 27 communities from Piermont to Charlestown along the Connecticut River and from Wilmot to Washington to the east.

Revenue for the Commission was \$809,250 for FY11. About 16% of last year's revenue was received through local contracts with municipalities over and above dues, demonstrating the need and value of services. Currently, 93% of the municipalities within the region are members of the Commission. About 17% of Commission revenue comes from the Unified Planning Work Program utilizing Federal Highway Administration funding through the NH Department of Transportation. Other state and federal funding sources include USDA Rural Development, EPA funding distributed through NH Department of Environmental Services and FEMA through the NH Department of Safety - Homeland Security and Emergency Management. Approximately 2.5% of the Commission revenue was received from state resources through the NH Office of Energy and Planning.

Local dues from municipalities support just over 12% of the budget. In FY11, member communities and counties provided membership dues that allowed the Commission to leverage approximately \$520,000 in federal funding.

The Commission consists of representatives appointed by the leadership of each member municipality or county. Each municipality that is a member of the Commission is entitled to two representatives to the Commission. Municipalities with a population of over 10,000 but less than 25,000 are entitled to have three representatives on the Commission. ***In Enfield, Steve Schneider and Dan Kiley currently represent your community.***

The Commission was engaged in over 35 projects within the region this year and has increased its capacity to serve the communities of the region. We are currently engaged in planning for the deployment of high speed broadband through a 5-year National Telecommunications & Information Administration grant in collaboration with UNH and the eight other RPCs in NH A recently



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completed website at [www.uvlsrc.org](http://www.uvlsrc.org) provides a database of projects that can be searched by funder, municipality, type of project such as transportation or housing and more. Additionally, all minutes, agendas and public meetings are posted on this website on a regular basis and communities can add their own planning related events to our website. Please use this website to learn more about how the Commission can be of service to your community.



UPPER VALLEY LAKE SUNAPEE  
REGIONAL PLANNING COMMISSION

10 Water Street, Suite 225, Lebanon, NH 03766 603-448-1680



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## Visiting Nurse Association & Hospice of Vermont and New Hampshire

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### *Home Healthcare, Hospice and Maternal Child Health Services in Enfield NH*

The VNA & Hospice is a compassionate, non-profit healthcare organization committed to providing the highest quality home healthcare and hospice support services to individuals and their families. By keeping Enfield residents out of emergency rooms and hospitals, and reducing the need for relocation to nursing homes, our care offers significant savings in the town's emergency services and other medical expenses.

VNA & Hospice clients are of all ages and at all stages in life. Services are provided to all in need regardless of ability to pay. Between July 1, 2010 and June 30, 2011, the VNA & Hospice made 2,734 homecare visits to 110 Enfield residents. The VNA & Hospice absorbed approximately \$94,141 in unreimbursed charges to Enfield residents.

Home HealthCare: 2,147 home visits to residents with short-term medical or physical needs

Long-term Care: 19 home visits to residents with chronic medical problems who needed extended care in their home to avoid admission to a nursing home.

Hospice Services: 488 home visits to residents who were in the final stages of their lives.

Maternal and Child Health Services: 80 home visits to residents for well baby, preventative and high-tech medical care.

Additionally, residents made visits to VNA & Hospice community clinics for foot care, blood pressure screenings, cholesterol testing and flu shots.

Enfield's annual appropriation helps the VNA & Hospice meet the demand for quality home healthcare, and to ensure that all who qualify for services will always be able to receive them. On behalf of the people we serve, we thank you for your continued support.

Sincerely,

A handwritten signature in cursive script that reads "Jeanne A. McLaughlin".

Jeanne McLaughlin  
President (1-888-300-8853)



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## West Central Behavioral Health

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**Affiliate of the Department of Psychiatry, Dartmouth Medical School**

In fiscal year 2011, West Central Behavioral Health received an appropriation of \$5,490 from the Town of Enfield. We are grateful for your contribution and pleased to inform you that it helped us provide free or discounted behavioral health services to residents of Enfield who are uninsured or underinsured.

**Last year, West Central Behavioral Health provided 5,897 hours of therapeutic services and \$13,951 in free or discounted care to 137 Enfield residents, including 46 children and 91 adults.**

We are committed to providing the highest quality mental health services to clients in our region, regardless of their ability to pay. To sustain our commitment to some of our most vulnerable neighbors, we are again asking the towns and cities we serve to support us in providing these essential services. To achieve this goal, we are requesting an appropriation for FY2012 of \$5,490 from the Town of Enfield.

West Central Behavioral Health is the state-designated Community Mental Health Center for Enfield, as well as a broader area that includes Sullivan and southern Grafton counties. Our mission is to reduce the burden of mental illness and improve the quality of life in our community. We commit ourselves to providing mental health services that are safe, effective, patient-centered, timely and efficient.

Our clients suffer from a range of chronic disorders and illnesses, including psychosis, schizophrenia and bipolar disorder. Our clients also battle all forms of addiction, as well as anxiety, depression, divorce or relationship-related stress and other debilitating—but highly treatable—conditions. We work with people of all ages in outpatient clinics, homes, nursing homes, correctional facilities, schools, and residential supported living programs, offering a variety of counseling, psychiatric, case management and emergency services.

A contribution of \$5,490 for FY2012 will help West Central Behavioral Health continue serving the Enfield residents who rely on our services. Thank you for your support.

Sincerely,

A handwritten signature in cursive script that reads "Heidi Postupack".

Heidi Postupack  
Director of Development



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## WISE

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WISE has been committed to the mission of empowering victims of domestic and sexual violence to become safe and self-reliant through crisis intervention and support services. WISE also advances social justice through community education, training and public policy. Through our Domestic and Sexual Violence Programs, WISE provides 24-hour crisis intervention, advocacy and support services to victim-survivors of domestic and sexual violence and their loved ones. The WISE Prevention and Education Program seeks to raise community understanding of domestic and sexual violence by working with local services providers and educating middle and high-school aged youth about healthy relationships.

WISE provides a full range of services to Enfield residents through including access to our 24-hour crisis line, medical, legal and social services advocacy, emergency shelter, information and referral and facilitated support groups. Our Youth and Community Education program also provides educational violence prevention programming to students and staff in six local school districts. In 2011, WISE was very pleased to add Mascoma Valley Regional High School in Enfield as one of the schools where we provide our prevention curriculum.

In the last fiscal year WISE provided services to 1,197 new clients. 83 of these clients are known to be Enfield residents (an increase from 72 residents served in 2010), many of whom continued to work with WISE throughout the year. All of these Enfield residents accessed WISE through our twenty-four hour crisis line, receiving services such as crisis counseling and support, assistance in filing for a restraining order, and referrals and advocacy in connecting with other community services.

WISE is greatly encouraged by the cooperation and commitment shared by so many local organizations, residents, and funders to address domestic and sexual violence in our communities. These partnerships are an essential component in the shared desire for a peaceful and safe Upper Valley.

*The WISE Board of Directors, staff and volunteers would like to thank the residents of Enfield, on behalf of many victim-survivors of domestic and sexual violence, for your on-going support of our programs and services.*





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# Town of Enfield



# Vital Statistics



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## Marriages

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For the Year Ending December 31, 2011

<u>Date</u>	<u>Name of Groom/Maiden Name of Bride</u>	<u>Residence</u>
April 9	Theodore B. Woodward Karen Norell	Enfield Northfield
April 22	Theodore J. Ligiecki Jr. Julie M. Whitford	Enfield Enfield
May 28	Timothy G. Draper Kaitlin Q. Feeney	Enfield Enfield
June 25	Daniel C. Mayotte Nikita M. Thisell	Enfield Enfield
July 7	Sean J. Casavant Megan R. Wood	Enfield Enfield
July 9	Tristen R. Lucas Kelley R. Batten	Enfield Enfield
July 16	Chad V. Rogers Jennifer A. Corneau	Enfield Enfield
July 16	William B. Dicks Mirinda L. Daisey	Enfield Enfield
July 22	Morgan J. Bingham Lases P. Thibodeau	Enfield Enfield
August 21	Richard R. Curtis Merryann Bujaucius	Enfield Enfield
October 1	Andrew P. Bernier Ostin K. Foote-Barney	Enfield Enfield



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<u>Date</u>	<u>Name of Groom/Maiden Name of Bride</u>	<u>Residence</u>
October 8	Thomas A. Blakeney Jessica M. Krueger	Thetford, VT Enfield
October 15	Travis M. Carley Candice M. Bean	Enfield Enfield
October 29	Michael S. Reynolds Aarika L. Howlett	Enfield Enfield
December 24	Daniel P. Young Robin A. Goodrich	Enfield Enfield





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## Births

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**For the year ended December 31, 2011**

The following report may seem incomplete, but the Town Clerk may only report information which the parents have specifically authorized for publication. This is the complete list of births the Town Clerk has been authorized to publish in the Annual Report.

<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Oct. 21, 2010	Lebanon	Brooklyn Dray Bonardi	Thomas Bonardi Lisa Bonardi
Sept. 9	Lebanon	Chloe Jeannette Ellis	Philip Ellis Jennifer Argent
Sept. 10	Lebanon	Abigail Grace Putnam	Jonathan Putnam Jr. Sara Stewart
Sept. 11	Lebanon	Sophia Elaine Smith	Walter Smith Stephanie Smith
Sept. 25	Lebanon	Silas Howard Whitson	Wesley Whitson Rachel Whitson
Oct. 13	Lebanon	Benjamin McKeever Grady	Brian Grady Kara McKeever
Dec. 16	Enfield	Owen Baxter Weed	Aaron Weed Caitlyn MacGlaflin



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## Deaths

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For the year ended December 31, 2011

<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u> <u>Maiden Name of Mother</u>
Jan. 2	Hartford, VT	Richard Karpys	Not Stated Goldie Durant
Jan. 14	Enfield	Audrey Delmastro	Jesse Thompson Kathryn Dooley
Jan. 17	Lebanon	Vivian Sousa	Harry Day Grace Woodward
Jan. 20	Enfield	Howard Vail Church	Howard Church Honorine Vail
Jan. 25	West Lebanon	Dorothy Nardone	Harold Goodwin Esther Sanborn
Jan. 26	Hartford, VT	Frederick Altvater	Frederick Altvater Mabel Wheeler
Jan. 29	Claremont	Joyce Coull	George Lombard Josephine Stevens
Feb. 21	Hanover	Alice Densmore	Burt Wiggins Sr. Aline Messer
Feb. 25	Lebanon	Edna McKenney	Stacy McAllister Gertrude Valia
Mar. 25	Claremont	Jeffrey Wells	Francis Wells Ruth Horstman
Apr. 5	Enfield	Robert Tinkham	Robert Tinkham Dorothy Holland
May 26	New London	Rick Stillman	Richard Stillman



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<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u> <u>Maiden Name of Mother</u>
			Linda Dennis
May 31	Fairlee, VT	Nellie Beaupre	Jack Welch Ethel Bullock
June 19	Enfield	Richard Canfield	Charles Canfield Josephine Duncan
July 6	Enfield	Barbara Fellows	Harold Gonnam Elizabeth Higgins
July 12	Enfield	Christopher Pierce Jr.	Christopher Pierce Sr. Michelle Hayward
Aug. 9	Lebanon	Nelson Ladue	Fred Ladue Beatrice Stanhope
Aug. 10	Windsor, VT	J. Bradford Harlow Jr.	J. Bradford Harlow Sr. Natalie Thumim
Aug. 12	Hanover	Barbara McKinley	George Mahn Anna Bruneck
Aug. 10	Enfield	Binette Elliott	John Moberg Kathleen Lyle
Aug. 17	Lebanon	Roderick MacDonald Jr.	Roderick MacDonald Mary Hawick
Sept. 28	Hanover	William Hayes Jr.	William Hayes Henrietta Hayes
Oct. 3	Lebanon	Betsy Oppenneer	James Wright Alice Stuckey
Oct. 14	Hanover	Leonard Johnston	Daniel Johnston Alice Fuller



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<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u> <u>Maiden Name of Mother</u>
Nov. 27	Lebanon	Iris Rickert	Frederick Hodgkinson Mary Brown
Nov. 28	Enfield	Gypsy Wheeler	Unknown Ester Coning
Dec. 1	N. Haverhill	Loretta Lacroix	Joseph Dube Cordilia Boutin
Dec. 7	Claremont	Virginia Stoddard	Francis Fifield Marjorie Woodes
Dec. 13	Enfield	Dorothy Stark	Clarence Bailey Mildred Wheeler
Dec. 21	Lebanon	Linda Barrow	Richard Barrow Sr. Lucille Mucherino





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# Town of Enfield



# Miscellaneous Reports



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## 2011 Town Meeting Minutes

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Moderator David Beaufait called the meeting to order at 9:25 am on Saturday, March 12, 2011 at the Enfield Elementary School. He led the audience in the pledge of allegiance.

He pointed out that the Town Report was dedicated to Nancy Foley, and dedicated the Town Meeting to her. The Selectmen presented certificates of appreciation to outgoing board members. Meredith Smith, Chairman of the Heritage Committee, presented their annual award to Paul Mirski. The Moderator introduced the head table: Selectmen Cummings, Crate and Kluge, Town Manager Steven Schneider, Town Attorney James Raymond, Chairman of the Budget Committee Doug Pettibone, Budget Committee members, Alisa Bonnette, Executive Assistant and Town Clerk Carolee Higbee. He explained the rules of order.

Chief of Police Richard Crate and President of the FAST Squad Richard Martin presented Sergeant Scott Thompson and EMTs Kim Withrow and Sam Provenza with certificates of appreciation for their outstanding service saving a life during a medical emergency call on January 14<sup>th</sup> at Marsten Lane.

The Moderator presented the results of Articles 1 and 2, which were voted on by ballot on Tuesday, March 8<sup>th</sup>:

**Article 1.** To choose by ballot all necessary Town Officers for the ensuing year.

For One Year:	One Library Trustee <b>Shirley A. Green</b>	<b>303</b>
For Three Years:	One Selectman <b>John W. Kluge</b>	<b>295</b>
	One Town Clerk <b>Carolee T. Higbee</b>	<b>318</b>
	One Treasurer <b>Donna Perillo</b>	<b>304</b>
	One Trustee of Trust Funds <b>Cynthia Hollis</b>	<b>296</b>



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One Cemetery Trustee	
<b>Mary E. Quintana</b>	<b>298</b>
One Fire Ward	
<b>David J. Crate, Sr.</b>	<b>293</b>
One Library Trustee	
<b>Bart Thurber</b>	<b>298</b>
One Zoning Board of Adjustment Member	
<b>Craig Daniels</b>	<b>271</b>
Three Budget Committee Members	
<b>Lori Saladino</b>	<b>249</b>
<b>Gayle Hulva</b>	<b>269</b>
<b>Annabelle Danforth</b>	<b>23 write-in votes</b>

**Article 2.** Are you in favor of the adoption of **Amendment #1**, as proposed by the Enfield Planning Board, for the Town of Enfield Zoning Ordinance as follows?

To see if the Town will vote to correct conflicting definitions in Appendix A (Land Use Definitions) by striking the definition of “Multiple Family Dwelling” and retaining the definition of “Dwelling, Multi-family”.

Strike the following:

*Multiple Family Dwelling: A permanent structure used as a residence consisting of two, three or four dwelling units.*

Retain the following:

Dwelling, Multi-family: A dwelling designed for residential use by three or more families living separately from each other in individual attached dwelling units.

The Planning Board recommends passage of this article by a vote of 5-0.

**Article 2 passed as printed. Yes 263, No 41.**





**Article 3:** To see if the Town will vote to raise and appropriate the Budget Committee's and Selectmen's recommended sum of five million, seventy-one thousand, three hundred four and 00/100 dollars, **(\$5,071,304)**, for general municipal operations. This article does not include special or individual articles addressed.

The Board of Selectmen recommends this article by a vote of 3-0.  
The Budget Committee recommends this article by a vote of 6-0.

D. Crate made the motion to accept the article as printed, F. Cummings seconded the motion. D. Pettibone discussed the article for the Budget Committee, pointing out that the tax rate has no increase over 2010. D. Stewart made the motion to increase the budget by \$235,000, R. Stewart seconded the motion. Mr. Stewart said that he would like the monies to be spent as follows: \$75,000 on paving, \$60,000 for an F350 truck with plow, and the remaining \$100,000 for Department of Public Works capital reserve for a road grader. J. Raymond pointed out that an amendment may change the article's dollar amount, but any purposes for the money are recommendations only and not binding to the Board of Selectmen.

P. Mirski, L. Carrier and J. Kluge all spoke against the amendment. All believed that increasing the budget this year is premature. E. McLaughlin suggested that the Town sell some of its assets to raise money. C. Howes suggested using a local garage to fix the equipment. R. Stewart and D. Stewart spoke in favor of the amendment. L. LaCroix moved the question, K. Quirk seconded. Audience in favor of moving the question. A voice vote was taken on the amendment: failed. P. Mirski pointed out that there are no separate articles for regional association funding and thanked B. Thurber for devising a formula to deal with these. He said that the State has no plans to cut funding to the Town and that property taxes may rise with the County building a new jail. J. Patten moved the question, D. Kiley seconded. Audience in favor of moving the question.

**A voice vote was taken on Article 3; passed.**

**Article 4:** To see if the Town will vote to raise and appropriate the sum of forty-six thousand one hundred and 00/100 dollars **(\$46,100)** for the purchase of land currently owned by the State of NH, located in the Northern Rail Corridor adjacent to McConnell Road and identified on the Enfield tax maps as Map36, Lot 18, to authorize the withdrawal of forty-six thousand one hundred and 00/100 dollars **(\$46,100)** from the Land Acquisition Capital Reserve Fund to offset this expenditure, and to authorize the exchange of this parcel with an



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approximately 3-acre portion of the parcel of land owned by Robert A. LaCroix and Robert R. LaCroix, located on Lovejoy Brook Road and identified on the Enfield tax maps as Map 15, Lot 5 and located adjacent to the property on which the municipal Prior Well is located and within the wellhead protection area. The purpose of this property exchange is for acquisition of adjacent land which is otherwise subject to development. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the purposes of this article are completed or by December 31, 2012, whichever is sooner.

*Special Warrant Article*

The Board of Selectmen recommends this article by a vote of 2-0 and 1 abstention.

The Budget Committee recommends this article by a vote of 6-0.

F. Cummings made the motion to accept the article as printed; J. Kluge seconded the motion. Town Manager S. Schneider spoke to the article, pointing out that the State Department of Environmental Services has recommended that the Town obtain control and take steps to purchase the full protective radius of the well. M. Labounty wanted to know why we don't just purchase the land directly from Mr. LaCroix and that he didn't think the swap was a good idea. T. Jennings agreed that we should protect the well area but didn't think we should approve this.

**There was a paper ballot request for this Article. Yes 72, No 115. Article 4 failed.**

**Article 5:** To see if the Town will vote to raise and appropriate the sum of four hundred thousand and 00/100 dollars (**\$400,000**) for the purchase of the real property at 217 Main Street, [OLD GRAY'S MARINA SITE], also known as Map 32, Lot 48 of the Town Tax Map, for the purpose of developing, the site as an Enfield community educational and recreational facility, open to all residents of Enfield, which purchase shall be contingent upon the submission of an acceptable financing plan for improvements, maintenance and ongoing operations to the Board of Selectmen, to authorize the withdrawal of seventy-one thousand five hundred and 00/100 dollars (**\$71,500**) from the Land Acquisition Capital Reserve fund, and to authorize the withdrawal of up to one hundred thousand and 00/100 (**\$100,000**) from the 12/31/2010 unreserved fund balance to partially offset this expenditure. The remainder of the appropriation shall be raised through general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the acquisition is completed or by December 31, 2012, whichever is sooner.



*Special Warrant Article*

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee does not recommend this article by a vote of 3-3.

J. Kluge made the motion to accept the article as printed; D. Crate seconded the motion. D. Smith made a presentation in favor of the article. He pointed out that the Town has a critical need for access to Mascoma Lake and that this Article would provide that for generations to come. The existing house could be used for a community recreation and education facility. A non-profit group may be formed to raise funding to maintain the property. F. Cummings clarified that the Board of Selectmen recommended putting this article on the Warrant by a vote of 3-0; they did not specify any uses for the property. P. Mirski spoke in favor of the Article for the Budget Committee. He cited this as a great opportunity for the Town to have access to the lake. D. Stewart spoke against the Article for the Budget Committee. He doesn't believe that this is a critical acquisition at this time of economic hardship. The Town has other lakefront property on Johnston Drive.

S. Schneider pointed out that the Johnston Drive property is under lifetime leases to the people with cottages, and the property is not open to the public. T. Finsterbusch said that in his opinion the existing house needed to be torn down. A. Gonzales pointed out that the existing house is very close to the water and we have to be mindful of pollution. She would rather the Town purchase the old motel property from the State. S. Beaufait pointed out that the existing beach and boat launch area are very crowded and that if we are shortsighted we risk losing public access for future generations. D. Kiley said that this is like a car dealer's promise that sounds great but then you read the fine print and find out that it isn't such a good deal. This would deplete the land acquisition fund and would keep costing us forever. He pointed out that the little piece of property between this and the old motel property is privately owned. R. Godfrey said that he can imagine this costing us more and more over the years and that we shouldn't be removing property from the tax rolls.

D. Smith said that he's had discussions with the owner of the middle piece of property and doesn't see a problem; sidewalks will join the properties along the road. Also he's confident that funding will be found to maintain the property. S. Stancek pointed out that over the years the Town did not have the foresight to buy the Mascoma Lodge or the LaSalette properties. Don't depend on the State owned old motel property. The rail trail could someday be returned to working train tracks. T. Chase pointed out that the Shakoma Beach is small, with inconvenient parking. This may be our last chance to purchase lake access



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property. K. Gotthardt questioned what the Board of Selectmen want to see for a financing plan. J. Kluge said that they want to see a plan in writing and have not worked out any details yet. L. Carrier presented concerns he has about the property. Using the overhead projector he outlined that the annual expenses for the property could be between \$22,000 and \$30,000, for heat, utilities, insurance, etc. Just updating and outfitting the property could cost between \$230,000 and \$350,000, including outdoor lighting, sidewalks, picnic tables, rest rooms, etc. He has talked to the Department of Resources and Economic Development about the old motel property and sees that as better to concentrate on. This Article has an estimated tax impact of 42 cents per \$1,000 valuation but after you consider the expenditure from the Land Acquisition Fund and the withdrawal from the undesignated fund balance the tax impact is more like 73 cents per \$1,000 valuation. D. Adams thanked Mr. Carrier for clarifying the costs. E. McLaughlin said that the people who support this do want to make a responsible decision as they pay taxes also.

J. Patten thanked Mr. Carrier and moved the question. H. Adams seconded. C. Howes said that he thought this would be a benefit to the Town. R. Stewart said that she respected the generosity of the townspeople but the fund raising has no guarantee of success. Why should the Town purchase the property and then turn it over to a non-profit group? Let a non-profit buy it, then turn it over to the Town like the Lions Club did with the Community Building.

**A paper ballot vote was taken; Yes 69, No 122. Article 5 failed.**

**Article 6:** Shall the Town raise and appropriate the sum of three hundred and 00/100 dollars (**\$300**) from the 12/31/2010 unreserved fund balance, for deposit into the Cemetery Maintenance Expendable Trust Fund, an expendable general trust fund previously established under the provisions of RSA 31:19-a for the purpose of maintaining cemeteries? This money represents 2010 revenue from the sale of cemetery lots in 2010 and is available to offset the appropriation.

*Special Warrant Article*

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 6-0.

D. Crate made the motion to accept the article as printed; F. Cummings seconded the motion. There was no discussion.

**The article passed by a unanimous voice vote.**



**Article 7** Shall the Town establish an expendable general trust fund under the provisions of RSA 31:19-a, to be known as the Enfield Trails Fund for the purpose of printing future copies of the Enfield Trails Map, future revisions of the Enfield Trails Map, maintaining trails located within the Town of Enfield and creating new trails within the Town of Enfield; to designate the Board of Selectmen as agent to expend; and to raise and appropriate the sum of three hundred seventy and 00/100 dollars (**\$370**) from the 12/31/2010 unreserved fund balance, for deposit into the Enfield Trails Expendable Trust Fund. This money represents 2010 revenue from the sale of Enfield Trails Maps in 2010 and is available to offset the appropriation.

*Special Warrant Article*

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 6-0.

F. Cummings made the motion to accept the article as printed; J. Kluge seconded the motion. K. Gotthardt explained that he and James Taylor, the Director of Public Works, developed the trails map and received a \$1000 grant from Mascoma Savings Bank Foundation to have it printed. It is sold at the Town Offices for \$2.00 a copy. The expendable trust fund would be used for updating and printing future copies.

C. Aufiero and S. Hagerman pointed out that the trails on the map are not all town-managed trails.

**Article 7 passed by a unanimous voice vote.**

**Article 8:** To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

J. Kluge made the motion to accept the article as printed; D. Crate seconded the motion. J. Gerding reminded people that the Supervisors of the Checklist will be conducting the 10-year purge of the checklist and people who haven't voted in the past four years will be removed. S. Stancek made the motion to direct the Board of Selectmen to carry out emergency repairs on Shaker Hill Road. C. Clark seconded the motion. Moderator Beaufait pointed out that this would be advisory only to the Board of Selectmen. D. Stewart said that the State should fix their own road.

C. Howes asked if there weren't any emergency funds to use for road repair.



**A voice vote was taken on the motion: passed.**

The Moderator reminded everyone that there will be a 250<sup>th</sup> Town Anniversary celebration this summer, and that a Huse Park Watch Group has been formed.

S. Hagerman made the motion to close the meeting; L. Carrier seconded.  
The Moderator declared the meeting closed at 12:45 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Carolee T. Higbee".

Carolee T. Higbee  
Town Clerk/Tax Collector



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## Town of Enfield

~ Tax Relief Options ~

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**For the following programs, applications are available at the Board of Selectmen's Office and are due by March 1<sup>st</sup> after final tax bill of the year.**

**Abatements:** Per RSA 76:16, property owners who believe there is an error in their property assessment, or their assessment is disproportionate, may apply to the Board of Selectmen for an abatement. Applications are also on line at: <http://www.nh.gov/btla/forms/documents/abatementforweb.pdf>

**Blind Exemption:** Per RSA 72:37, residents who are legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the Education Department, may qualify for a \$15,000 exemption.

**Blind Exemptions applied in 2011: \$15,000**

**Disabled Exemption:** Residents who are deemed disabled under the Federal Social Security Act may qualify for a \$50,000 exemption. To qualify a person must be a resident of NH for the past 5 years. The taxpayer must have a net income of not more than \$18,400 (single) or \$26,400 (married), and not more than \$70,000 in assets excluding the value of the person's residence.

**Disabled Exemptions applied in 2011: \$300,000**

**Elderly Exemption:** Residents over 65 years old who meet income and asset limits may apply to the Board of Selectmen for an exemption of the assessment of their property.

Exemption amounts are:

for a person 65 years of age up to 75 years, \$ 46,000;

for a person 75 years of age up to 80 years, \$ 69,000;

for a person 80 years of age or older, \$ 92,000.

To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In



addition, the taxpayer must have a net income of not more than twenty thousand dollars (\$20,000) or if married, a combined net income of less than twenty-eight thousand dollars (\$28,000); and own net assets not in excess of seventy thousand dollars (\$70,000) excluding the value of the person's residence.

**Elderly Exemptions applied in 2011: \$1,623,300**

**Veterans Tax Credit:** A resident who has served in the armed forces in any of the qualifying wars or armed conflicts, as listed in RSA 72:28, and was honorably discharged; or the spouse or surviving spouse of such resident may apply for a \$200 tax credit. The surviving spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28, so long as the surviving spouse does not remarry, may qualify for a \$1,400 tax credit. Any person who has been honorably discharged, and who has a total and permanent service connected disability or is a double amputee or paraplegic because of service connected injury may qualify for a \$1,400 tax credit.

**Veterans' Tax Credits applied in 2011: \$54,583**

**Tax Deferral Lien:** Per RSA 72:38-a, disabled residents or residents over 65 may apply for a tax deferral lien. This program allows a resident to defer payment of their residential property taxes, plus annual interest of 5%, until the transfer of their property or up to 85% of the property equity value.

**Low & Moderate Income Homeowners' Property Tax Relief:** You may be eligible for this program if you are: Single with Adjusted Gross Income equal to or less than \$20,000; Married or filing Head of a NH Household with Adjusted Gross Income equal to or less than \$40,000; and own a home subject to the State Education Property Tax; and resided in that home on April 1.

The Town has no authority in regards to this program. In the past the State has made applications available at the Selectmen's Office by April 15<sup>th</sup>, and required them to be filed to the State of New Hampshire between May 1<sup>st</sup> and June 30<sup>th</sup>.





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## Right to Know Law

### ~ A Guide to Public Access ~

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This is a simplified overview of the Right to Know Law. You may read the full text of the Right to Know Law on the State's website at <http://www.gencourt.state.nh.us/rsa/html/VI/91-A/91-A-mrg.htm>

**1. What is the “Right to Know” Law RSA 91-A?**

It is New Hampshire's Statute, which emphasizes that the business of the Town is the public's business. It makes it clear that with very few exceptions, the public has access to Town records and meetings held in connection with Town Government.

**2. Who does it cover?**

All of us, whether we are elected officials, employees, or volunteers serving on a Board of the Town of Enfield.

**3. What does it cover?**

It covers all “meetings”. A meeting occurs whenever a quorum of a Board, Committee or Subcommittee gathers and discusses or acts upon a matter over which that Board, Committee, or Subcommittee has supervision, control, jurisdiction, or advisory power. The law also requires that the business of a Board be conducted at a meeting, rather than by telephone, E-mail, or private gathering of individuals. New legislation allows telephone participation at a meeting.

Boards may allow one or more members to participate by telephone or other electronic means if (1) physical attendance is not reasonably practical (note in minutes); (2) all members can simultaneously hear and speak with each other; (3) except in an emergency, a quorum is still physically present in the location where the public was told the meeting would occur; and (4) all parts of the meeting are audible or otherwise discernable to the public in that location. <sup>(1)</sup>

Legal meetings may never be conducted by email or any other format, which does not allow the public to hear, read or discern the discussion contemporaneously at the meeting location. <sup>(2)</sup>

Public bodies may only deliberate in properly held meetings, and may not use communication outside a meeting (such as sequential emails or phone calls) to circumvent the spirit or the purpose of the law. <sup>(3)</sup>



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**4. If it is a meeting, what does that mean?**

A notice of the time and place of the meeting must be posted at least 24 hours in advance (excluding Sundays and legal holidays) in at least 2 public places. As of July 1, 2008, the Town's web site may now be counted as one of the two public posting locations.

The public is entitled to attend and may record or videotape the proceedings with courtesy permission.

All votes, with the very few exceptions itemized below, must be taken in open session and not be secret ballot.

Minutes must be taken and made available to the public within 144 hours.

**5. When can we hold a Nonpublic Session?**

Rarely – the Right to Know Law lists certain limited situation, which allow a board to go into nonpublic session. Those situations are:

- Dismissal, promotion, or setting compensation for public employees, RSA 91-A:3 II (a).
- Consideration of the hiring of a public employee, RSA 91-A:3 II (b).
- Matters which, if discussed in public, would likely affect adversely the reputation of any person – however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee, RSA 91-A:3 II (c).
- Consideration of the purchase, sale, or lease of real or personal property, RSA 91-A:3 II (d).
- Discussion of pending or threatened (in writing) litigation, RSA 91-A:3 II (e).

**6. How do we go into Nonpublic Session?**

A motion must be made which specifically identifies the statutory category which is the reason for going into nonpublic session and then, a roll call vote must be taken in which each member's vote on the motion must be recorded.

**7. If we go into Nonpublic Session, what then?**

Minutes must be taken just as you would in open session. You must stay to the subject which was the original reason for going into the nonpublic session' if there is need to discuss other matters which discussion would be covered by a different exemption, you need to first come out of nonpublic session and then vote to go back in under that different exception. It is only in this way that a proper record can be prepared for public review.



The Minutes from the nonpublic session must be made public within 72 hours unless two-thirds of the members, while in nonpublic session, determine that the divulgence of the information likely would adversely effect the reputation of any person other than a member of the Board, committee, or Subcommittee, or render the proposed action ineffective, under those circumstances the Minutes may be withheld until those circumstances no longer apply. Action will be required to sequester.

**8. Which Governmental Records are accessible?**

The public has access to all records held by the town except to the extent they may fall under one of the exemptions listed above.

**9. How quickly do the records need to be supplied?**

If the requested record cannot conveniently be made available immediately, there is a deadline of five (5) business days for complying with the request.

**10. If there is a question as to whether something is open to the Public, what do I do?**

Consult with the Selectmen, and they will get advice from Town Counsel, if necessary.

**11. In what format can the public demand that Town records be produced?**

Most records are available for photocopying but the Right to Know Law also extends the right to obtain computer disks of material already in the Town's computers. A reasonable charge can be made to cover the cost of providing the copies or disks. In no case, however, does a member of the public have the right to demand that the Town collect, search for or arrange information that is not already pulled together for the Town's own purposes.

The above listed is intended as a general outline of the "Right to Know" Law, and is somewhat simplified for ease of description. If you have questions, please contact the Town Manager's Office at 632-5026 or [townhall@enfield.nh.us](mailto:townhall@enfield.nh.us).

<sup>(1)(2)(3)</sup> Excerpts from the NH Local Government Center overview of the Right to Know Law, published August 2008 and available at [www.nhlgc.org/LGCWebSite/PDFDocuments/Legal/RTKPoster\\_Elec.pdf](http://www.nhlgc.org/LGCWebSite/PDFDocuments/Legal/RTKPoster_Elec.pdf)



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## Town of Enfield Fee Schedule ~ 2012

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▪ Zoning Fees:

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Hearing fee	\$ 75.00
Mailing fee	8.00
Advertising	55.00
Sign permits	10.00
Copies of Zoning Ordinance	15.00

▪ Planning Fees:

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Boundary line adjustment	\$ 100.00
Revocation of Plat	100.00
Notice of Voluntary Merger	50.00
Subdivision:	
<u>Minor or Resubdivision:</u>	
Phase I Conceptual Review	No fee
Phase III Final Application	125.00
Phase III Final Hearing	125.00
<u>Major:</u>	
Phase I Conceptual Review	No fee
Phase II Preliminary Review	150.00
Phase III Final Application	250.00
Phase III Final Hearing	250.00
Plus \$100 Per Lot	
Site plan review:	
Phase I	No fee
Phase II	150.00
Phase III	50.00
Phase III	50.00
Plus \$100/Acre Over 2 Developable Acres	
Plus \$100/1,000 SF over 1,000 SF [Non-residential]	
Plus \$100/Condo or Apt. unit over five (5)[Residential]	



Renovations and/or additions	
Application	50.00
Hearing	50.00
Plus \$100/1,000 SF over 1,000 SF	
Home occupations:	
No changes to site/structure	100.00
Mailing	\$8 per party
Advertising	55.00
Tax mapping	\$30 per lot
Filing Mylar with County Registry	\$15 plus cost for registry
Cost for registry (subject to change):	
8½ x 11 – 11x 17	11.00
17 x 22	16.00
22x 34	26.00
Plus \$2.00 Document Recording Surcharge (Eff. 1/1/94)	
Plus \$25.00 Land Conservation Heritage Investment Program (LCHIP) Fee	
Master plan	30.00
Subdivisions Regulations	10.00
Site Plan Review Regulations	10.00
Signature on Perimeter Survey Map	10.00
Driveway Permit	25.00
Zoning/Floodplain ordinance	15.00
Address Request	25.00

▪ Building Fees:

Permit Type:	Processing Fee	+	Inspection Fee (per Square Foot)
*Single Family Homes (stick built, double wide, modular)	\$40.00	+	\$0.12
*Mobile Homes (single wide)	\$25.00	+	\$0.08
*Garages & Barns	\$25.00	+	\$0.08
Additions & Renovations	\$35.00	+	\$0.12
Storage Buildings (no entry of vehicle), Decks & *Pools	\$25.00	+	\$0.06
*Multi-Family & Condominiums	\$100.00	+	\$0.15



<b>Permit Type:</b>	<b>Processing Fee</b>	<b>+</b>	<b>Inspection Fee (per Square Foot)</b>
*Commercial	\$100.00	+	\$0.15
Demolition	\$10.00	+	No Fee
Plumbing & Electrical (Included in above project packages*, fee only if applying as separate project.)	\$25.00	+	No Fee
Mechanical (Included in above project packages*, fee only if applying as separate project.) REMINDER: OIL BURNER PERMIT OR LP GAS PERMIT <u>MUST BE COMPLETED.</u>	\$25.00	+	No Fee
Re-inspection Fee (If inspection is called for and project is not ready, or if project fails 2 times, fee will be charged.)	\$15.00		
Renewal (Only allowed to renew 2 times and must be done before permit expires)	\$50% of Original Permit Processing Fee		

The processing fee is payable upon submission of application. This fee is non-refundable.

The inspection fee is payable upon approval of application and issuance of permit.

Work must proceed within the 12-month period following the permit issue date.

Inspection fees for projects not undertaken are refundable per IBC 2000 code, this request must be done in writing to the Building Inspector within the current year of the permit.



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▪ Police Fees

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Special Detail (subject to change)	\$53.20 / hr.
Accident Reports	
To residents	Free
To any company or non-resident	10.00
Resident Pistol Permit	Free
Pistol Sales Permit	25.00
Games of Chance Permit	25.00

▪ Library Fees

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Late fees:	
Books	\$0.05 / day / item
Videos	\$1.00 / day / item
Copies (dependent upon paper size)	.20 - .30
Fax (per page)	\$1.00

▪ Administrative Fees

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Photocopies (per page):	
8-1/2 x 11	\$ .25
11 x 17	.50
Lebanon Landfill ticket (per 10-punch ticket)	10.00
Beach parking (one day)	1.00
Beach parking (15 consecutive days)	10.00
Beach parking season (June 15 – September 15)	25.00
Blotter Book (hard copy)	50.00
Building Rental Fees (per day):	
Municipal/Community Functions w/kitchen use	50.00
Private Function – Residents	100.00
Private Function – Non-Residents	200.00
Diskettes	5.00
Fax (per page)	1.00
Cemetery fees (full body)	300.00
Cemetery fees (cremation)	75.00
Vehicle registration (for town to do state portion)	3.00



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Vehicle title application	2.00
Marriage license	65.00
License 50.00	
Certified copy 15.00	
Dog license	
Intact	9.00
Spayed/Neutered	6.50
Group license (5 or more dogs)	20.00
Checklist	25.00
Vital records (birth, death, marriage, divorce):	
First copy	15.00
Subsequent copies	10.00

▪ Sewer & Water Fees

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Water hookup application (non-refundable)	\$ 150.00
Sewer hookup application (non-refundable)	150.00
Water hookup connection fee	1500.00
Sewer hookup connection fee	1500.00
Meter costs & setting fees:	
Meter, meter horn & fittings (Market cost adjusted annually)	115.00
Meter setting	100.00

▪ Transfer Station & Recycling Center Fees

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*(Effective January 1, 2011)*

CFC's	\$ 20.00
Fire Extinguisher	10.00
Microwave	10.00
Propane Tank 20#	10.00
Car Tires	\$3 each or 2 for \$5
Truck Tire	10 .00
Equipment Tire	30.00
Small TV	10.00
Medium TV	15.00
Large TV or Console	25.00





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Computer Monitor, CPU, Printers	20.00
Computer Component	10.00
Stereo Equipment/VCR/DVD Players	5.00



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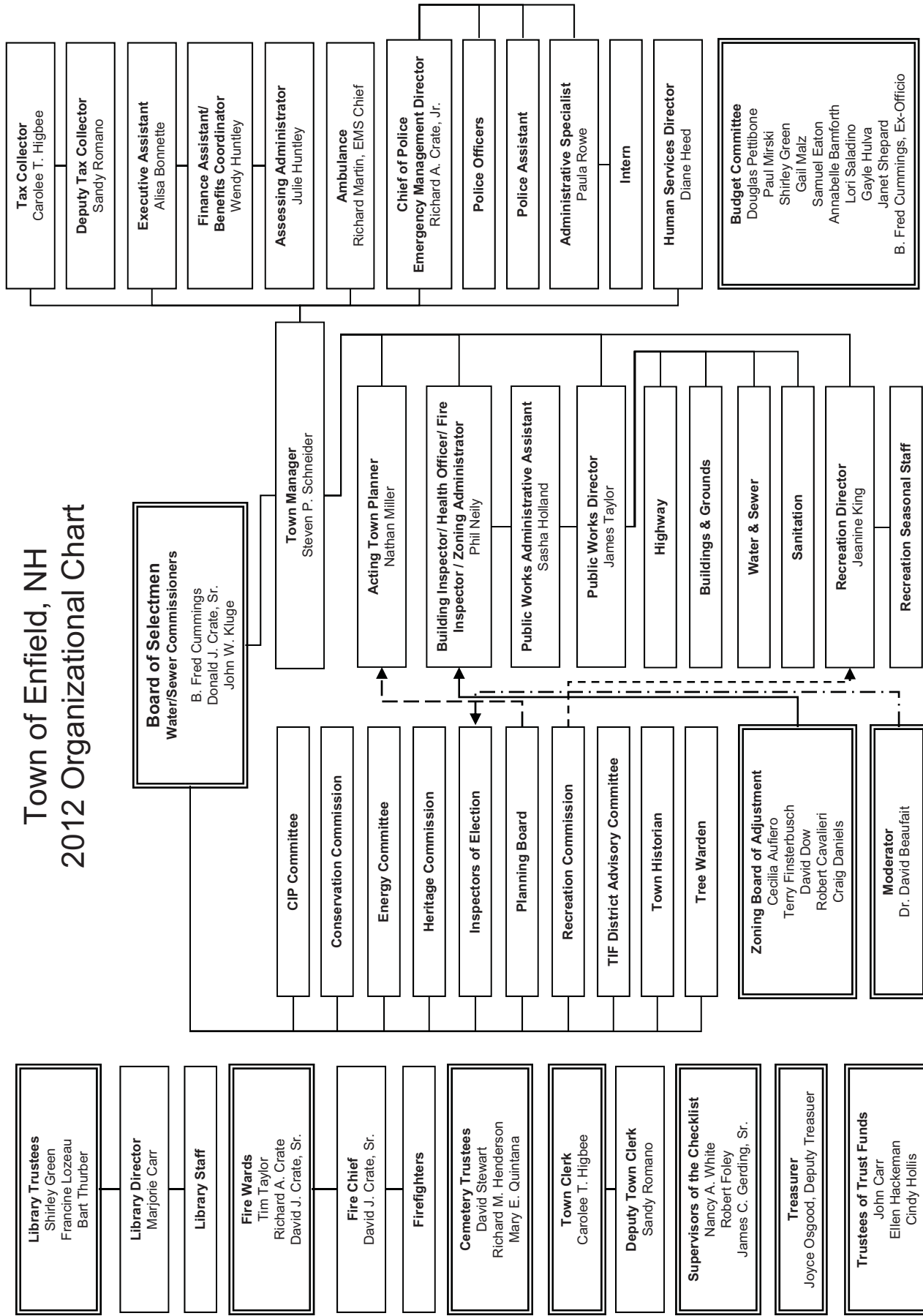


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# Town of Enfield, NH 2012 Organizational Chart



**Library Trustees**  
Shirley Green  
Francine Lozeau  
Bart Thurber

**Library Director**  
Marjorie Carr

**Library Staff**

**Fire Wards**  
Tim Taylor  
Richard A. Crate  
David J. Crate, Sr.

**Fire Chief**  
David J. Crate, Sr.

**Firefighters**

**Cemetery Trustees**  
David Stewart  
Richard M. Henderson  
Mary E. Quintana

**Town Clerk**  
Carolee T. Higbee

**Deputy Town Clerk**  
Sandy Romano

**Supervisors of the Checklist**  
Nancy A. White  
Robert Foley  
James C. Gerding, Sr.

**Treasurer**  
Joyce Osgood, Deputy Treasurer

**Trustees of Trust Funds**  
John Carr  
Ellen Hackeman  
Cindy Hollis

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## Town of Enfield Observed Holidays March 2012 - February 2013

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The Town Offices and Enfield Public Library will be closed on the following observed holidays. 2012 holidays and board and committee meetings are also listed on our Town of Enfield 2012 Municipal Calendar available at the Town Manager's Office, while supplies last.

Memorial Day	May 28
Independence Day	July 4
Labor Day	September 3
Veterans Day	November 12
Thanksgiving Day	November 22
Day after Thanksgiving	November 23
Day before Christmas	December 24
Christmas Day	December 25
New Year's Day	January 1
Martin Luther King, Jr. Day	January 21
President's Day	February 18

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## 2012 Curbside Rubbish Collection Observed Holidays March 2012 - February 2013

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<b><u>Holiday Observed</u></b>	<b><u>Date Observed</u></b>	<b><u>Pick Up Day</u></b>
Memorial Day	May 28	May 31
Independence Day	July 4	July 5
Labor Day	September 3	September 6
Christmas Day	December 25	December 27
New Year's Day	January 1	January 3