

**ANNUAL REPORT OF THE OFFICERS
AND COMMITTEES OF THE
TOWN OF BROOKLINE, NEW HAMPSHIRE**

For Year Ending December 31, 2013



**WITH REPORTS OF THE SCHOOL DISTRICT
For Year Ending June 30, 2013**

2013 TOWN REPORT DEDICATION

In 2013 Brookline lost two residents and long-time members of the Brookline Fire Department. Both gave many years of service and countless hours to Brookline. They will be deeply missed and long remembered. The 2013 Town Report is dedicated to Erwin E. Corey and Curt Jensen.

Curt Jensen ***1962-2013***

Curt was a member of the Brookline Fire Department for the past 27 years. He served as Fire Chief for three years and Deputy Chief for the last 19 years. Curt was a lifelong resident of Brookline and worked in the plumbing and heating industry for most of his life, including at Weatherbee Plumbing and Heating in Milford for more than 20 years.

Erwin E. Corey ***1936-2013***

A lifelong resident of Brookline, Erwin was a member of the Brookline Fire Department for 33 years (1958-1991). He was a member of the Board of Fire Engineers from 1966-1976 and was Brookline's Fire Chief for 10 years from 1966-1976. He also served as the Forest Fire Warden from 1968 through 1981 and was a selectman from 1976-1979. Erwin opened and operated his own automotive service station in Brookline for 46 years.

Front cover photos by Andrew Virzi

Back cover photo by Ann Somers

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Hollis Brookline Cooperative School District	Yellow Section

WARRANT ARTICLES FROM BROOKLINE'S PAST

1980 – Raised \$211,293 to defray town expenses. Approved an addition to the rear of the fire station.

1970 – Voted to accept a gift of land from the Eli and Bessie Cohen Camp Foundation to be known as the Max Cohen Memorial Grove (town beach).

1951 – The Melendy Pond Authority was established. The third highest expense item in the town budget was for “Old Age Assistance” (\$2,400). The fire department budget was \$2,500 and town road maintenance budget was \$3,500.

1929 – Voted to appropriate \$1,250 for a night patrolman. “Patrolman shall have in his residence a telephone to be furnished at his own expense. Also that he must wear a policeman uniform, to be furnished by the Patrolman.”

1913 – The Town voted to grant Orville Fessenden a franchise to provide electric light for “the streets and highways of Brookline” with not less than 40 lights at a cost of \$15 per year for each light. Additionally, the Trustees of the Daniels Academy Building shall pay Fessenden "\$150 per year for lighting said building”. (The electricity was generated at his mill on South Main Street).

1910 – Voted to accept a gift of a tract of land for a public park (now the Brookline Ball Park) from Orville Fessenden, Clarence Russell, Samuel Swett and Walter Corey.

1901 – Voted to spend \$500 to purchase the land and buildings where the Brookline Annex (4 Main Street) is currently located. Also approved \$300 to repair the buildings on the property.

1803 – “Voted that any towns people have liberty to build horse stables on the east side of the road leading by the east end of the meetinghouse on the common”. Also voted to raise 235 dollars to pay “our minister”, 100 dollars for town charges, 100 dollars for schooling and 300 dollars for repairs to highways.

1783 – “Voted to raise 16 dollars for preaching...(and) 16 dollars for schooling.” Voted to build a meetinghouse “40 feet long and 30 wide.”

OVERVIEW OF ANNUAL MEETINGS

This document provides an overview of Brookline’s three annual meetings:

- ◆ Coop School District (Grades 7-12): **Monday, March 3rd 7:00 @ High School**
- ◆ School District Meeting (Grades K-6): **Wednesday, March 5th 7:00 @ CSDA**
- ◆ Town Meeting: **Wednesday, March 12th 7:00 @ CSDA**

Timing

Each of Brookline’s three annual meetings is held on a separate day. A fourth day (**Tuesday, March 11th @ CSDA**) is used for residents to go to the polls and elect town/school officials as well as to vote on any other issues that require “ballot” voting, such as zoning ordinances. Polls are open from 7:00am to 7:30pm.

Meeting Background

Upon arrival at the Town/School meetings, residents check-in to verify they are registered to vote. At this time, voters receive an index card to be raised when voting.

The meeting is run by the Town/School/Coop Moderator.

Key Terms

The following are key terms used during the meetings.

- ◆ **Warrant:** The meeting’s written agenda, which is set and published prior to the meeting. It specifies the items to be discussed and voted on at the meeting. All items on the Warrant are open for debate.
- ◆ **Articles:** Individual items listed on the Warrant that are to be voted on at the meeting. Each article can be changed by a proposal made by any resident. If a resident makes a motion to change the amount in an Article, and the motion is seconded, and agreed to by a majority of voters, then the amount is changed.
- ◆ **Motion:** To consider an Article, a Motion is first required. Once a Motion is made – and seconded – the Article is open for discussion. The individual making the Motion is permitted to speak first and is expected to provide necessary background on the Motion.

- ◆ **Discussion:** Speaking is done at the microphone. Speakers are asked to introduce themselves by name and street. Individuals may speak once until others have spoken. Discussion ends when a resident makes a successful “Motion to Move the Question”.
- ◆ **“Motion to Move the Question” (i.e., close debate):** This Motion needs to be seconded, is non-debatable, and requires a 2/3 majority for approval. If approved, this Motion closes discussion on the Article being discussed, *except for those already in line at the microphone*. It is bad form for a speaker to express an opinion and promptly move to close discussion.
- ◆ **Vote:** When Discussion is ended, the Vote on a pending Motion typically requires a simple majority vote to pass (with several exceptions such as a Motion for a bond exceeding \$100,000, which requires a 2/3 majority and ballot vote). Initially, the Moderator will ask for a “show of hands” vote. Those supporting the Motion will raise their index cards signifying their vote. Then those opposing the Motion will raise their cards to signify their vote. If the Moderator deems the “show of hands” vote too-close-to-call, a hand count will be used with voters asked to raise their index cards again to signify their vote. The raised cards are then counted by election officials; first for those supporting the Motion and then for those opposed to it.
- ◆ **“Motion to Pass Over”:** This Motion is a proposal to take no action on a specific Article and pass over it. The Motion requires a second, is non-debatable, and requires a 2/3 majority.
- ◆ **“Motion for Reconsideration”:** This Motion asks voters to reconsider a prior vote from the meeting. This Motion can only be made by a voter who had voted on the *prevailing* side. If such a Motion is made, and seconded, the discussion is limited to the issue of reconsideration. It is not a “do over” debate. A simple majority is required.
- ◆ **“Motion to Limit Reconsideration”:** To discourage late night Motions to Reconsider, a state statute created a Motion to Limit Reconsideration. This Motion needs a second, is debatable, and requires a simple majority. It can be made at any time during the meeting relative to one or more previous votes. If passed, reconsideration under a subsequently approved Motion for Reconsideration may not take place except at a future and publicized reconvening of the meeting not sooner than seven days later.
- ◆ **Appeal:** A Motion to appeal a decision of the Moderator. Requires a second, is debatable, and needs a simple majority.

- ◆ **“Motion to Adjourn”**: This Motion must be seconded, is debatable and requires a simple majority. Although “adjourned” may suggest a rescheduling, in practice the term is used to end the meeting. If at 11:00 pm it appears that all matters can be disposed of by midnight, the meeting will continue. If not, a Motion to Adjourn to an announced time and date will be entertained.

TOWN OFFICERS

Town Clerk/Tax Collector

(By Ballot)

Patricia A Howard-Barnett

Term Expires 2014

Selectboard

(By Ballot)

Darrell Philpot

Term Expires 2014

Karl Dowling

Term Expires 2014

John J Carr

Term Expires 2015

Susan Adams

Term Expires 2016

Brendan Denehy

Term Expires 2016

Tad Putney, Town Administrator

Rena J Duncklee, Executive Assistant/Office Manager

Board of Assessors

(By Ballot)

Kevin R Visnaskas

Term Expires 2014

Marcia T Farwell

Term Expires 2015

Peter A Cook

Term Expires 2016

Kristen Austin, Secretary

Town Treasurer

(By Ballot)

Robert Rochford

Term Expires 2014

Moderator

(By Ballot)

Peter G Webb

Term Expires 2014

Road Agent

(By Ballot)

Gerald G Farwell

Term Expires 2014

Fire Wards

(By Ballot)

Charles E Corey (Chief)

Term Expires 2014

David Santuccio

Term Expires 2015

David Flannery

Term Expires 2016

Recreation Commission
(Appointed as of March 2014)

Derek Dvareckas	Term Expires 2014
Eddy Whitcomb	Term Expires 2014
Richard Vertullo	Term Expires 2015
Tom LaRochelle	Term Expires 2015

Finance Committee
(By Ballot)

Dennis Skey	Term Expires 2014
Linda Chomiak	Term Expires 2014
Brian Rater	Term Expires 2014

Library Trustees
(By Ballot)

Helen Ballou	Term Expires 2014
Stephen Russo	Term Expires 2014
Louise Price	Term Expires 2015
John Lindgren	Term Expires 2016
Edward Cook	Term Expires 2016

Supervisors of Checklist
(By Ballot)

Patricia Rosenberg	Term Expires 2014
Ruth Bobich	Term Expires 2016
Linda Saari	Term Expires 2018

Town Trustees
(By Ballot)

Melanie Levesque	Term Expires 2014
Ed Zadravec	Term Expires 2015
Clarence Farwell	Term Expires 2016

Chief of Police
(Appointed by Selectboard)

William H. Quigley III
Donna Matheson, Administrative Assistant

Ambulance Director
(Appointed by Selectboard)

Wesley N. Whittier

Emergency Management Director

(Appointed by Selectboard)

Wesley N. Whittier

Overseer of Public Welfare

(Appointed by Selectboard)

Ann Webb

Term Expires 2014

Planning Board

(Appointed by Selectboard)

Richard Randlett

Term Expires 2014

Alan Rosenberg (Co-Chair)

Term Expires 2015

Ronald Pelletier

Term Expires 2016

Dana MacAllister (Co-Chair)

Term Expires 2016

Brendan Denehy (Selectboard Representative)

Term Expires 2016

Kevin Gorgoglione (Alternate)

Term Expires 2014

Judy Cook (Alternate)

Term Expires 2016

Valerie Maurer, Planner

Kristen Austin, Recording Secretary

Building Inspector

(Appointed by Selectboard)

Romeo Dubrueil

Souhegan Regional Landfill District

(Appointed by Selectboard)

Gerald Farwell

Term Expires 2016

Commissioners, NRPC

(Appointed by Selectboard)

Karl Dowling

Term Expires 2014

Board of Adjustment

(Appointed by Selectboard)

George Foley (Vice Chair)

Term Expires 2014

Kim Bent

Term Expires 2014

Peter Cook (Chairman)

Term Expires 2015

Webb Scales (Clerk)

Term Expires 2015

Marcia Farwell

Term Expires 2016

Charlotte Pogue (Alternate)

Term Expires 2014

Kristen Austin, Secretary

Conservation Commission

(Appointed by Selectboard)

Jordan Bailey	Term Expires 2014
Francis Dougherty (Chairman)	Term Expires 2015
Evan Gerekos	Term Expires 2015
Jay Chrystal	Term Expires 2016
Brendan Denehy (Selectboard Representative)	Term Expires 2016
Eric Divirgilio (Alternate)	Term Expires 2014
Therry Neilsen-Steinhardt (Alternate)	Term Expires 2016

Kristen Austin, Secretary

Surveyor of Wood and Lumber

(At Meeting)

Clarence L. Farwell	Term Expires 2014
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Melendy Pond Authority

(At Meeting)

Russell Haight	Term Expires 2014
Peter Webb	Term Expires 2015
Francis Lafreniere	Term Expires 2016
Randolph Haight	Term Expires 2017
Peter Cook	Term Expires 2018

Sexton

(At Meeting)

Clarence L. Farwell	Term Expires 2014
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Forest Fire Warden

(Appointed by State)

Charles E. Corey

Health Officer

(Appointed by State)

John Carr	Term Expires Oct.2016
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Tree Warden

(Appointed by State)

Clarence L. Farwell

Federal Officials

Congressional Delegation:

Senator Kelly Ayotte, 1200 Elm Street, Suite 2, Manchester, NH 03101-2503, State Office 622-7979, Fax 622-0422

Senator Jeanne Shaheen, 1589 Elm Street, Suite 3, Manchester, NH 03101, 647-7500

Representative Second District:

Ann McLane Kuster, Washington, DC Office – 137 Cannon House Office Building, Washington, DC 20515, 202-225-5206, Fax 202-225-2946

State Officials

Governor:

Maggie Hassan, State House, 107 N Main Street, Concord 03301, 271-2121, Fax 271-7640

State Senator: (District 12)

Peggy Gilmour, 126 Depot Road, Hollis 03049-0900, 465-2336

email: peggy.gilmour@leg.state.nh.us

Senate Office: Statehouse, 107 N Main St, Rm 105A, Concord 03301, 271-4151)

Executive Council: (District 5)

Debora B. Pignatelli, 22 Appletree Green, Nashua, NH 03062, 888-5245

email: debora.pignatelli@nh.gov

Executive Council Office, 271-3632

Representatives to the General Court: (District 26)

Jack B Flanagan, 4 Sawtelle Road, Brookline, NH 03033-2511, 620-9750

email: jack.flanagan@leg.state.nh.us

Melanie Levesque, 2 McDaniels Drive, Brookline, NH 03033-2497,

672-3951 email: mlevesque1@charter.net

**TOWN WARRANT
THE STATE OF NEW HAMPSHIRE**

**The Polls will be open from 7:00 am to 7:30 pm
Tuesday, March 11, 2014**

**Business Meeting starts at 7:00 pm on
Wednesday, March 12, 2014**

**At Captain Samuel Douglass Academy
24 Townsend Hill Road**

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Capt. Samuel Douglass Academy in said Brookline on Tuesday, the eleventh (11th) day of March at 7:00 a.m. to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. **(By Ballot)** Are you in favor of the adoption of the following amendments as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows?

Amendment No. 1

200.00 **DEFINITIONS** – Add all necessary definitions related to the revised Sign Ordinance

Amendment No. 2

502.00 **INDUSTRIAL-COMMERCIAL DISTRICT - Uses Permitted** – Subsection v., add the word “Commercial” to read: “Any *commercial* use which does not offend by emission of smoke, dust, gas, noise, odor, or fumes”.

Amendment No. 3

1600.00 **SIGN ORDINANCE**

1601.00 Purpose and Intent

The purpose of this Ordinance is to:

- a. Encourage the effective use of signs as a means of communication in the Town of Brookline,
- b. Preserve the aesthetics and rural character of Brookline,
- c. Enhance pedestrian and vehicle traffic safety,
- d. Encourage signage and lighting which aid communication, orientation, identify activities, and express local history and character,
- e. Retain the Town's ability to attract and encourage economic development and growth,
- f. Address new technologies,
- g. Enable fair and consistent enforcement of the sign regulations.

1602.00 Conditional Use Permit (new section)

Any signs, banners, flags, or other advertising devices covered under this ordinance shall require the issuance of a Conditional Use Permit by the **Planning Board** pursuant to RSA 674:21 and in accord with procedures established by the Planning Board, unless the proposed sign fully complies with the provision of this ordinance, in which case the Building Inspector may issue a sign permit. If the Building Inspector issues a permit for a fully compliant sign, he shall submit a record of such permit to the Planning Board, which shall include the dimensions of the sign, the lighting (if any) of the sign and a photograph or accurate and to scale rendering of the sign. If the application requires a waiver of any provision, no matter how minor, the applicant shall apply to the Planning Board, which shall consider the application for a waiver during a regularly scheduled public hearing with notice to abutters and the public.

1602.01 The Planning Board, in its review of a Conditional Use application, shall conduct a hearing and the Planning Board shall grant approval for such conditional use only upon a showing by the applicant that the proposal meets the following requirements:

- (a) The use is specifically authorized in the Ordinance as a conditional use,
- (b) If completed as proposed by the applicant, the development in its proposed location will comply with all requirements of this section, and with the specific conditions or standards established in this Ordinance for the particular use,
- (c) The use will be compatible with the neighborhood and with adjoining or abutting uses in the area in which it to be located,
- (d) The use will not have a substantial adverse impact on vehicular or pedestrian safety,

- (e) The use will not have a substantial adverse impact on the appearance and visual quality of the surrounding neighborhood. In evaluating visual impact, the Planning Board may consider architectural and design elements, and
- (f) The use will be adequately serviced by necessary public utilities and by community facilities and services of a sufficient capacity to ensure the proper operation of the proposed use.

1602.02 Stipulations of Approval - In granting a Conditional Use Permit application, the Planning Board may attach reasonable conditions to its approval, including but not limited to the phasing of a development, where such conditions are shown to be necessary to further the objectives of this Ordinance or the Master Plan, or which would otherwise allow the general conditions of this Section to be satisfied. Representations made at a public hearing or in material submitted to the Planning Board by an applicant in order to obtain a Conditional Use Permit shall be deemed to be conditions of the issuance of the permit. The Planning Board may require that conditions of approval be annotated on a Site Plan or Subdivision plat, or otherwise recorded at the Hillsborough County Registry of Deeds. In the case of approval conditions, a Conditional Use Permit shall be null and void unless all such conditions have been fulfilled within six (6) months, or other time limit as approved. Following fulfillment of approval conditions, or from date of approval if there are no approval conditions, a Conditional Use Permit shall be null and void if active and substantial development or building has not begun within two (2) years, unless approved for a longer period of time. A Conditional Use Permit so implemented continues with the land, irrespective of ownership.

1603.00 General Provisions

1603.01 Sign Permits. Unless specifically exempted or otherwise regulated in this ordinance, a permit is required for all permanent signs.

1603.02 Application. Any person intending to erect or make a major alteration to a sign shall, before doing so, obtain a permit from the Building Inspector. Repairs, general upkeep, and minor alterations of wording and graphics shall be exempt from the permit process.

Applicants shall submit design documents that include:

- a. A scale drawing of the proposed sign, showing size, height, lighting, and single or double sided.
- b. All proposed materials shall be indicated, including the support system configuration and design.

- c. The location of the proposed sign on the lot shall be included, showing all dimensions and measurements to property lot lines, principal building, edge of roadways and other permanent structures.

1603.03 Fees. Permit fees shall be established by the Selectboard and paid upon application.

1603.04 Administration.

- a. Reviews

- 1. The Building Inspector shall review and act upon all applications for sign permits and amendments thereto, within 5 working days after filing. If the application or amendment conforms to the Sign Ordinance and is complete, the Building Inspector shall issue the sign permit. If the application or amendment does not conform or is not complete, the Building Inspector shall notify the applicant in writing, stating any deficiencies and advising the applicant of the right to amend and resubmit the application.
- 2. Any permit issued shall become invalid if the sign is not erected within 6 months after the date of issuance.

- b. Appeal

Any persons aggrieved by a Planning Board decision on a Conditional Use Permit may appeal that decision to the Superior Court, as provided for in RSA 677:15. A Planning Board decision on the issuance of a Conditional use Permit cannot be appealed to the Zoning Board of Adjustment (RSA 676:5, III)

- c. Violations

If the Building Inspector finds that any sign does not comply with this ordinance or is in his opinion unsafe, or in disrepair, then he shall immediately notify the owners to correct the improper condition. Owners or any other persons violating any of the provisions of the zoning ordinance shall be subject to a fine as authorized by RSA 676:17, and may also be subject to other enforcement procedures as authorized by RSA 676. Per the provisions of 676:17 (II), in the event that any legal action is brought by the Town to enforce this ordinance by way of injunctive relief or to seek the payment of any fine levied per RSA 676:17, the Town shall recover its costs and reasonable attorney's fees actually

expended in pursuing the legal action if it is found to be the prevailing party in the action.

1603.05 Exempt Signs. The following signs are exempt from this ordinance but must comply with other applicable State Regulations:

- a. Political signs.
- b. Event Specific signs for non-profit organizations.
- c. Historical signs/plaques.
- d. Trail signs.
- e. Official notices authorized by a court, public body or public safety official.
- f. Government signs.

1603.06 Trades signs. Trades people shall be allowed one temporary sign not to exceed 16 square feet on a property without a permit while their work is actively being performed on the property.

1603.07 Real Estate Signs. A real estate sign is a temporary sign advertising the sale, lease or rental of the property or premises upon which it is located. Without review or approval, any sign advertising the sale, lease or rental of the premises, or a portion thereof, upon which the sign is located can remain until 15 days after the closing of the sale, the rental or lease of the premises. Any sign must conform to the following standards:

- a. Only one wall or ground sign per premises, two on corner lots.
- b. Maximum area: 6 square feet for residential signs, 32 square feet for Commercial-industrial signs.
- c. Off-site real estate signs advertising the location of a property for sale, an open house or a subdivision are limited to one sign per intersection per Real Estate Company. Name riders shall not be permitted on off premise signs. A maximum of two off premise for sale signs will be permitted for any particular property. In addition, two (2) open house signs may be displayed off-site. In the case of subdivision marketing and multiple listings by a real estate company, a maximum of two (2) off premise signs will be permitted.

1603.08 Subdivision Signs

- a. Signs **associated with the development, construction, and financing of a subdivision** are allowed only with Planning Board approval and shall be removed prior to the sale of the last lot and it shall be the responsibility of the owner of record to remove all signs associated with the development.

b. The Town of Brookline reserves the right to take down such signs not removed within six (6) month after the issuance of the last Certificate of Occupancy.

c. Signs “**Naming**” a new subdivision or “Estates’ signs (“White Pine Estates” for example) are allowed only with Planning Board approval. These signs shall be kept in good repair for reasons of public safety and aesthetics. It shall be at the discretion of the Building Inspector to require repair or removal.

1603.09 Prohibited Signs

- a. Wall signs that extend above the roof peak of the building.
- b. Moving, blinking, flashing and rotating signs that interfere, obstruct or impair vision or traffic or in any manner create a hazard to the health and welfare of the general public.
- c. Signs in the road right-of-way.
- d. Any other signs that interfere obstruct or impair vision or traffic or in any manner create a hazard to the health and welfare of the general public.
- e. Electronic message boards, video display panels or other electronic matrix display devices.
- f. Balloons, streamers or pinwheels except those temporarily displayed as part of a special sale, promotion or community event. For the purposes of this subsection, “temporarily” means no more than 20 days in any calendar year.

1603.10 Non-Conforming Signs (previously “Grandfather Clause” section)

- a. All **legally** existing signs which did not conform to the provisions of this ordinance on March 11, 2014, shall be considered non-conforming structures.
- b. Continuance: A nonconforming sign lawfully existing at the time of adoption or subsequent amendment of this Section may continue, although such sign does not conform to the provisions of this Section. Portable signs with permanent and/or changeable copy (including trucks and trailers) are exempt from treatment under this section for continuance and shall, therefore, require sign permits and compliance with the provisions of this Section.

c. Maintenance: A non-conforming sign must be maintained in good repair for reasons of public safety and aesthetics. Ordinary maintenance and minor repairs shall not include replacement of the structural framing and supports, enlargement of the area of a sign face, or relocation of the sign.

d. Alteration, relocation and replacement: Alterations, relocation and/or replacement of a legal non-conforming sign structure is permitted when damage or deterioration does not exceed fifty percent (50%) of the area of the sign and structure. A non-conforming sign that is damaged by any casualty or force majeure may be replaced by an identical sign in the same location that is identical to the damaged sign. The replacement sign retains its status as a permitted, non-conforming use.

e. Removal: A non-conforming sign shall be removed within three hundred and sixty-five (365) days if any one of the following conditions exists:

1. If the damage or deterioration of the sign structure exceeds fifty percent (50%) of the area; or,
2. If the building to which the sign structure is accessory is damaged or demolished to an extent exceeding fifty percent (50%) of the building's appraised value and no plans have been submitted for the building's reconstruction or restoration pursuant to applicable codes and ordinances, or,
3. If the sign has been abandoned for at least three hundred sixty-five (365) days.

f. Any sign that has been removed due to any of the conditions listed in 1603.10 (e.) above shall not be replaced and any succeeding sign shall conform to the provisions of this Section. If any portion of the sign structure is removed, then all parts and components of the sign shall also be removed.

1604.00 General Sign Requirements

1604.01 Design guidelines. All signs shall be constructed of durable material and maintained in good condition at all times. Signs should complement the building on which they are located and add to the community image as a whole. Materials, color, lettering, and shape should be compatible with surrounding building materials, colors, and textures. Use of sandblasted, carved, or painted signs of traditional materials, such as wood, granite, or metal, is encouraged.

1604.02 Lighting. Lighting for the Commercial/Industrial district as well as Residential Home Businesses shall comply with the Lighting ordinance

(Section 2300), with NFPA 70 as well as any requirements in this ordinance.

- 1604.03 Portable Signs: Portable signs shall be permitted only in the Commercial/Industrial District, subject to the following limitations:
- a. No more than one such sign may be displayed on any property.
 - b. Such signs shall be displayed not more than 20 days in any calendar year.
 - c. Any electrical portable signs shall comply with NFPA 70.
 - d. No portable sign shall be displayed prior to obtaining a sign permit.

1604.04 Supporting structure. Size of supporting structure and framework not containing the signs are not included in computation of sign's size.

1604.05 Maintenance. All signs shall be kept in good repair for reasons of public safety and aesthetics. It will be at the discretion of the Building Inspector to require repair or removal.

1605.00 Residential/Agricultural District Requirements

1605.01 Number. Only **approved home businesses** are allowed one sign per street or road on which they have frontage. Corner lot properties are allowed one sign on each street or road.

1605.02 Size. Total square footage of signs shall be 32 square feet or less, with individual signs not exceeding 16 square feet. On two-sided signs, only one side is used to compute the sign's area.

1605.03 Height. Signs shall not exceed 8 feet in height. This is measured from the top of the sign to the surrounding grade of the ground.

1605.04 Lighting.

- a. Internally lit signs are not allowed.
- b. Bottom mounted sign lighting shall not be used.
- c. Hours of sign lighting must not exceed the hours of operation.

1605.05 Long-Term Temporary On-Premise Signs

- a. Number per site = 2
- b. Total Area per sign and permit: For properties consisting of less than 5 acres of land, maximum area permitted is 5 square feet. For properties 5 acres or larger, maximum area permitted is 12 square feet without a permit and 16 square feet with a permit

- c. Permit required for signs with an area greater than 12 square feet.
- d. Such signs shall be displayed no more than 6 months

1606.00 Commercial/Industrial District Requirements

1606.01 Requirements.

Awning / Marquee / Canopy Signs

- a. Number per site = 3
- b. Total area = 50% of the storefront's linear measure or maximum 100 square feet, whichever is less
- c. The total amount is included with the total allowed square footage of the Wall Signs

Wall Signs

- a. Number per store front = 1
- b. Total area = 50 % of the storefront's linear measure or maximum 100 square feet, whichever is less
- c. The total amount is included with the total allowed square footage of the awning/marquee/canopy signs

Monument Signs

- a. Number per site = 1
- b. Total area = 75 square feet
- c. Total height = 15 feet

Directional Signs

- a. Total area = 4 square feet
- b. Directional information ("in", "out", "parking", etc) must be at least 65% of the area of the sign
- c. No permit required if part of Sign Master Plan

Short-Term Temporary On-Premise Signs

- a. Number per site = 2
- b. Total area per sign = 50 square feet
- c. Permit required for signs with an area greater than 12 square feet.
- d. Such signs shall be displayed no more than 14 days in any calendar year

1607.00 Off-Premise Signs

The purpose of this section is to allow permanent, off-premise signs to provide direction to businesses and points of interest.

1607.01 Size. Off-premise signs shall conform to the following dimensions: 30 inches wide, 8 inches high. Letter size shall be a minimum of 3 inches and a maximum of 4 inches in height.

1607.02 Number. No more than one off-premise sign is allowed per lot in the residential district, and no more than one sign per 100 feet of lot frontage in the commercial-industrial district.

1608.00 **Sign Master Plan**

Master Sign Plan Required: All landlords or single-owner controlled multiple-occupancy development complexes such as shopping centers, shall submit to the **Planning Board** a Master Sign Plan prior to the issuance of new sign permits. The Master Sign Plan shall establish standards and criteria for all signs in the complex that require permits, and shall address, at a minimum, the following:

- Proposed sign locations
- Materials
- Type of illumination
- Design of free-standing sign structures
- Size
- Quantity
- Uniform standards for non-business signage, including directional and informational signs

Development Complex Sign: In addition to the free-standing business identification signs otherwise allowed by this ordinance, every multiple-occupancy development complex shall be entitled to one free-standing sign per street front, at the maximum size permitted for business identification free-standing signs, to identify the development complex. No business identification shall be permitted on a development complex sign. Any free-standing sign otherwise permitted under this ordinance may identify the name of the development complex.

Compliance with Master Sign Plan: All applications for sign permits for signage within a multiple-occupancy development complex shall comply with the Master Sign Plan.

Amendments: Any amendments to an approved Master Sign Plan shall be approved by the Planning Board and must be signed and approved by the owner(s) within the development complex before such amendment will become effective.

***Brookline Planning Board
Conditional Use Permit Sign Application***

This application must be submitted to the Planning Board Secretary /Town Planner at least 30 days prior to the date of the Planning Board meeting at which the applicant wishes to appear.

(Section 3.2 of the Non-Residential Site Plan Regulations, Submission Procedure)

Map/Lot# _____ Zone _____ Date _____

Applicant Name _____ Phone # _____

Applicant E-Mail _____

Applicant Address _____

Location of Activity _____

Property Owner Name & Address _____

Owner(s) Signature _____ Date _____

Applicant(s) Signature _____ Date _____

Signatures of both owner and applicant are required.

You must include at least the following information with this application and submit 4 complete copies:

- Rendering of proposed sign and its supporting structure (including the building for a wall sign)
- Photograph of sign location
- Completed waiver request form, if one or more waivers are requested.
- Dimensions of proposed sign
- Color(s) of proposed sign
- Detailed location such as a copy of the site plan showing the proposed location
- Manner of lighting (must comply with all town regulations and ordinances).

Fees for Conditional Use Permit application (sign)

Application fee \$ 20.00

Application Review fee \$50.00

Notice per abutter by certified mail \$2.00 plus postage cost

Other fees – Billed separately when applicable, based on the time spent for review, inspections and meeting attendance by the Town Planner, Town Engineer, Town Counsel.

***Abutters list: List of names and addresses of abutters; 3 sets of Avery 5160 address labels with names and addresses of abutters (to address envelopes).
Abutters include owner and applicant if not the same.**

Payment Amount _____ Received by _____ Date _____

***Brookline Planning Board
Waiver Request Form – Conditional Use Sign Permit
Application***

Lot Number _____

Date: _____ Meeting Date: _____

Applicant: _____

Address: _____

Owner of Property: _____

What provision of the Site Plan, Subdivision or Excavation Regulations are you asking to be waived?

***Conditional Use requires meeting the standard as set in section 1602.00.
Please state the reasons your request should be approved:***

Note: This application is not acceptable unless all required statements have been made. Additional information may be supplied on separate pages if the space provided is inadequate.

The use is specifically authorized in the Ordinance as a conditional use because:

The development in its proposed location will comply with all requirements of this section, and with the specific conditions or standards established in this Ordinance for the particular use because:

The use will be compatible with the neighborhood and with adjoining or abutting uses in the area in which it is to be located because:

The use will not have a substantial adverse impact on vehicular or pedestrian safety because:

The use will not have a substantial adverse impact on the appearance and visual quality of the surrounding neighborhood. In evaluating visual impact, the Planning Board may consider architectural and design elements because:

The use will be adequately serviced by necessary public utilities and by community facilities and services of a sufficient capacity to ensure the proper operation of the proposed use because:

Applicant _____ Date _____

(Signature)

Amendment No. 4

1700.00 HOME BUSINESS – Subsection 1702.05, add “*at any one time*” to read: “Home Business shall be conducted by the resident, resident members of the owner’s family, a resident tenant, or resident members of the tenant’s family. Two employees *at any one time*, in addition to home inhabitants, are permitted to work on the premises.”

3. To hear reports of the Selectboard and other Town Officers and Committees.

4. To see if the Town will vote to raise and appropriate the sum of **\$31,600** for the purpose of repairs to the exterior and interior of the Brookline Annex (the old ambulance and fire station building) at 4 Main Street, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2017. *If approved, the amount to be raised and appropriated under Article #7 will be reduced by \$7,910.*

Not recommended by the Selectboard: 3-1-1

Vote by Finance Committee: 1-1

5. To see if the Town will vote to raise and appropriate the sum of **\$14,600** for the purpose of removing the Brookline Annex (the old ambulance and fire station building) at 4 Main Street, or take any action relative thereto.

Vote by Selectboard: 2-2-1

Vote by Finance Committee: 1-1

6. To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of police special details. All revenues received for police special details will be deposited into the fund and related expenses will be paid from the fund. The money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the Town's general fund unassigned fund balance. The town treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the Selectboard and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. Furthermore, to raise and appropriate the sum of **\$12,500** for this purpose, or to take any action relative thereto. *If approved, the amount to be raised and appropriated under Article #7 will be reduced by \$25,000.*

Recommended by the Selectboard: 5-0

Vote by Finance Committee: 1-0-1

7. To see if the Town will vote to raise and appropriate the sum of **\$4,032,939** to defray charges for the ensuing year and make appropriations of the same. *If article #4 passes, this article will be reduced by \$7,910. If article #6 passes, this article will be reduced by \$25,000.*

Recommended by the Selectboard: 4-0-1

Recommended by the Finance Committee: 2-0

8. To see if the Town will vote to raise and appropriate the sum of **\$75,500** for the purpose of hiring a full-time Fire Chief for the Town of Brookline, or take any action relative thereto. Said sum includes salary and benefits for eight (8) months of 2014. *The amount raised will be incorporated into the fire department and personnel operating budgets for accounting purposes.*

Recommended by the Selectboard: 3-1-1

Vote by the Finance Committee: 1-1

9. To see if the Town will vote to raise and appropriate the sum of **\$60,000** for the purpose of road/bridge improvements, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2017.

Recommended by the Selectboard: 5-0

Recommended by the Finance Committee: 2-0

10. To see if the Town will vote to raise and appropriate the sum of \$290,000 to construct approximately 2,750 feet of sidewalk on Milford Street (from Austin Road to the Safety Complex). Said appropriation will be offset by a Federal Transportation Enhancement Grant in the amount of \$232,000 and **\$58,000** from

general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2017.

Recommended by the Selectboard: 5-0

Recommended by the Finance Committee: 2-0

11. To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate **\$7,500** to go into the fund. This sum to come from fund balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund.

Recommended by the Selectboard 4-1

Vote of the Finance Committee: 1-1

12. To see if the Town will vote to raise and appropriate **\$2,500** for the construction of the Brookline Historical Society Barn, or take any action relative thereto, to be overseen by the Brookline Historical Society and further authorize the withdrawal from the William H. French Legacy Fund for this purpose.

Recommended by the Selectboard: 5-0

Recommended by the Finance Committee: 2-0

13. To see if the Town will vote to raise and appropriate the sum of **\$1,160** from the unreserved fund balance to be deposited into the Ambulance Service Expendable Trust Fund and to authorize the Selectboard and Ambulance Director as agents to expend as needed.

Recommended by the Selectboard: 5-0

Recommended by the Finance Committee: 2-0

14. To see if the town will vote to direct the Trustees of the Trust Funds to close the Hazmat Trust Fund and move the funds to the Town's General Fund, or take any action relative thereto.

Recommended by the Selectboard: 5-0

Recommended by the Finance Committee: 2-0

15. To see if the Town will vote to direct the town treasurer to move the funds currently held in the "Brookline 225th Anniversary Account" to a new fund titled the "Brookline 250th Anniversary Account", or take any action relative thereto.

Recommended by the Selectboard: 5-0

Recommended by the Finance Committee: 2-0

16. Shall we modify the elderly exemptions from property tax in the Town of Brookline, NH based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$70,000; for a person 75 years of age up to 80 years, \$105,000; for a person 80 years of age or older \$140,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have

a net income of not more than \$30,000 or, if married, a combined net income of not more than \$40,000; and own net assets not in excess of \$75,000, excluding the value of the person's residence. (RSA 71:39-b)

Recommended by the Selectboard: 4-1

Recommended by the Finance Committee: 2-0

17. Shall we modify the exemption for the disabled? The exemption, based on assessed qualified taxpayers, shall be \$70,000. To qualify, the person must have been a New Hampshire resident for at least 5 years and own and occupy the real estate individually or jointly, or if owned by a spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of not more than \$40,000; and own net assets not in excess of \$75,000, excluding the value of the person's residence. (RSA 72:37-b)

Recommended by the Selectboard: 4-1

Recommended by the Finance Committee: 2-0

18. To see if the town will vote to accept the following legacies:

- 1.) The sum of \$300.00 for the perpetual care of the Lefebvre Lot #44A in Pine Grove Cemetery.
- 2.) The sum of \$200.00 for the perpetual care of the Fish Lot #179 in Pine Grove Cemetery.
- 3.) The sum of \$1,800 for the perpetual care of the Abt Lot #353A in Pine Grove Cemetery.
- 4.) The sum of \$3,600 for the perpetual care of the Whitcomb Lot #253 in Pine Grove Cemetery.

19. **(By Petition)** To request that the town of Brookline urge:

That the New Hampshire State Legislature join nearly 500 local municipalities and 16 other states, including all other New England states, in calling upon Congress to move forward a constitutional amendment that 1) guarantees the right of our elected representatives and of the American people to safeguard fair elections through authority to regulate political spending, and 2) clarifies that Constitutional Rights were established for people, not artificial entities such as corporations.

-that the New Hampshire Congressional delegation support such a constitutional amendment.

- that the New Hampshire State Legislature support such an amendment once it is approved by Congress and sent to the State for ratification.

The record of the vote approving this article shall be transmitted by written notice to Brookline’s congressional delegation, and to Brookline’s state legislators, and to the President of the United States informing them of the instructions from their constituents by the Town Administrator’s office within 30 days of the vote.

20. To transact any other business that may legally come before said meeting.

Given under our hands and seal this _____ (____) day of February, in the year of our Lord Two Thousand and Fourteen.

Darrell Philpot

Karl D. Dowling

John J. Carr

Susan Adams

Brendan Denehy

Selectboard of Brookline

A True Copy of Warrant, attest:

Darrell Philpot

Karl D. Dowling

John J. Carr

Susan Adams

Brendan Denehy

Selectboard of Brookline

It is our practice to recess at 11:00 pm; however, we will continue if it appears that the meeting will not extend beyond 12:00.

Budget for the Town of Brookline

Appropriated and Actual Expenses for 2013 and Proposed for 2014

	2013		Proposed for 2014
	Appropriated	Expended	
General Government			
Executive	\$208,341	\$202,344	\$199,952
Election & Registration	\$3,215	\$1,817	\$5,900
Financial Administration	\$165,687	\$170,147	\$179,395
Revaluation of Property	\$72,639	\$74,013	\$30,427
Legal Expenses	\$25,000	\$28,524	\$25,000
Personnel Administration	\$476,023	\$448,052	\$502,199
Planning & Zoning	\$54,690	\$51,838	\$55,839
General Government Building	\$133,712	\$180,055	\$175,401
Cemeteries	\$16,000	\$16,000	\$16,000
Insurance	\$74,356	\$68,169	\$79,850
Regional Association	\$3,770	\$3,777	\$3,777
Cable Access Fund	\$44,757	\$38,223	\$31,877
Public Safety			
Police Department	\$633,312	\$669,395	\$666,922
Ambulance Service	\$157,411	\$145,463	\$159,873
Fire Department	\$283,766	\$275,070	\$282,271
Building Inspection	\$25,051	\$24,974	\$35,030
Emergency Management	\$18,448	\$16,960	\$19,518
Communications	\$109,330	\$109,801	\$109,830
Highways & Streets			
Highways & Streets	\$594,750	\$592,980	\$613,801
Street Lighting	\$10,200	\$11,825	\$10,500
Sanitation			
Solid Waste Disposal	\$267,663	\$252,766	\$263,526
Health			
Pest Control	\$200	\$0	\$200
Health Agencies	\$21,125	\$21,125	\$20,675
Welfare			
Direct Assistance	\$19,500	\$15,260	\$19,500
Culture & Recreation			
Parks & Recreation	\$30,485	\$29,151	\$35,485
Library	\$210,410	\$210,410	\$225,286
Patriotic Purposes	\$6,250	\$5,650	\$5,750
Conservation			
Administration	\$6,028	\$5,039	\$7,450
Debt Service			
Principal - Long-term Bonds	\$212,400	\$212,400	\$155,000
Interest - Long-term Bonds	\$109,810	\$109,810	\$96,705
Total Operating Budget:	\$3,994,329	\$3,991,038	\$4,032,939

Budget for the Town of Brookline
Appropriated and Actual Expenses for 2013 and Proposed for 2014

	2013		Proposed for 2014
	Appropriated	Expended	
Capital Outlays - 2013			
Two Defibrillators, Art. 5	\$51,977	\$51,734	
Road/Bridge Improv., Art. 6	\$30,000	\$30,000	
Renovate Lower Town Hall, Art. 7	\$25,000	\$25,000	
Milfoil, Lake Potanipo, Art. 8	\$32,900	\$10,015	
Update Town History, Art. 9	\$10,000	\$0	
Ambulance Expen. Trust Fund, Art. 10	\$1,065	\$1,065	
Total with 2013 Warrant Articles:	\$4,145,271	\$4,108,852	

2014 Proposed Warrant Articles

Annex Repairs, Art. 4	\$31,600
Annex Removal, Art. 5	\$14,600
Police Revolving Fund, Art. 6	\$12,500
Fire Chief, Art. 8	\$75,500
Road/Bridge Improvements, Art. 9	\$60,000
Sidewalks, Art. 10	\$290,000
Contingency Fund, Art. 11	\$7,500
French Legacy Fund, Art. 12	\$2,500
Ambulance Expend. Trust Fund, Art. 13	\$1,160

Totals with 2014 Warrant Articles:	\$4,528,299
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BUDGET FOR THE TOWN OF BROOKLINE

Estimated and Actual Revenue for 2013 and Estimates for 2014

	Estimated Revenue 2013	Actual Revenue 2013	Estimated Revenue 2014
Sources of Revenue			
Yield Taxes	\$4,000	\$11,926	\$4,000
Interest & Penalties on Delinquent Taxes	\$35,000	\$37,131	\$35,000
Licenses, Permits & Fees			
Motor Vehicle Permit Fees	\$825,000	\$860,798	\$850,000
From State			
Meals & Rooms Tax	\$220,000	\$223,609	\$220,000
Highway Block Grant	\$96,676	\$120,819	\$120,000
2010 Transportation Enhancement Grant	\$447,000	\$255,282	\$290,000
Milfoil Reimbursement	\$13,160	\$6,918	\$6,242
Income from Departments	\$231,352	\$288,843	\$224,292
Miscellaneous Revenues			
Interest on Investments	\$2,500	\$3,326	\$3,000
Cable Fees	\$38,000	\$37,742	\$37,000
Interfund Operating Transfers			
Unreserved Fund Balance	\$0	\$0	\$0
Unreserved Fund Balance, Amb. Expen.	\$1,065	\$1,065	\$1,160
Total Revenues and Credits	\$1,913,753	\$ 1,847,459	\$1,790,694



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Selectboard
Town of Brookline
Brookline, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major funds, and the aggregate remaining fund information of the Town of Brookline as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major funds, and the aggregate remaining fund information of the Town of Brookline as of December 31, 2012, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

*Town of Brookline
Independent Auditor's Report*

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Brookline's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

October 7, 2013

*Plodzik & Sanderson
Professional Association*

COMBINED BALANCE SHEET
All Fund Types and Account Group
December 31, 2012 (Audited)

	General	Safety Complex Capital Project	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash & cash equivalents	\$5,526,848	\$828,349	\$157,666	\$6,512,863
Investments	\$159,190	\$0	\$510,714	\$669,904
Receivables, net of allowance for uncollectible:				
Taxes	\$815,440	\$0	\$15,000	\$830,440
Accounts	\$12,066	\$0	\$0	\$12,066
Interfund receivable	\$6,446	\$0	\$0	\$6,446
TOTAL ASSETS	<u>\$6,519,990</u>	<u>\$828,349</u>	<u>\$683,380</u>	<u>\$8,031,719</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Intergovernmental payable	\$4,881,511	\$0	\$0	\$4,881,511
Interfund payable	\$0	\$0	\$6,446	\$6,446
Retainage payable	\$0	\$49,712	\$0	\$49,712
Escrow and performance deposits	\$24,716	\$0	\$0	\$24,716
Deferred revenue	\$35,246	\$0	\$0	\$35,246
Total Liabilities	<u>\$4,941,473</u>	<u>\$49,712</u>	<u>\$6,446</u>	<u>\$4,997,631</u>
Fund Balances				
Nonspendable	\$0	\$0	\$101,078	\$101,078
Restricted	\$110,095	\$778,637	\$82,111	\$970,843
Committed	\$9,367	\$0	\$493,745	\$503,112
Assigned	\$285,640	\$0	\$0	\$285,640
Unassigned	\$1,173,415	\$0	\$0	\$1,173,415
Total fund balances	<u>\$1,578,517</u>	<u>\$778,637</u>	<u>\$676,934</u>	<u>\$3,034,088</u>
Total liabilities and fund balances	<u>\$6,519,990</u>	<u>\$828,349</u>	<u>\$683,380</u>	<u>\$8,031,719</u>

**Comparative Statement of
Appropriations, Fiscal Year
Ending December 31, 2013**

Title of Appropriation	2013 Appropriated	Receipts & Total Amount Reimburse. Available	Expenditures	Unexpen. Bal. or Overdraft
Executive	\$208,341	\$1,699	\$202,344	\$7,696
Election, Registration & Vital Statistics	\$3,215	\$178	\$1,817	\$1,576
Financial Administration	\$165,689	\$32,982	\$170,147	\$28,522
Revaluation of Property	\$72,637	\$0	\$74,013	-\$1,374
Legal Expense	\$25,000	\$0	\$28,524	-\$3,524
Personnel Administration	\$476,023	\$23,350	\$448,052	\$51,321
Planning & Zoning	\$54,690	\$7,899	\$51,838	\$10,751
General Government Buildings	\$133,712	\$5,750	\$139,462	-\$40,594
Cemeteries	\$16,000	\$0	\$16,000	\$0
Insurance	\$74,356	\$15,267	\$68,170	\$21,453
Advertising & Regional Association	\$3,770	\$0	\$3,777	-\$7
Cable Access	\$44,757	\$0	\$38,223	\$6,534
Police Department	\$633,312	\$78,721	\$669,396	\$42,637
Ambulance Service	\$157,411	\$14,727	\$172,138	\$26,970
Fire Department	\$283,766	\$5,803	\$289,569	\$14,204
Building Inspection	\$25,051	\$34,467	\$24,974	\$34,544
Emergency Management	\$18,448	\$0	\$16,960	\$1,488
Communication Center	\$109,330	\$0	\$109,801	-\$471
Highways, Streets & Bridges	\$594,750	\$24,435	\$592,981	\$26,204
Street Lighting	\$10,200	\$0	\$11,825	-\$1,625
Solid Waste Disposal	\$267,663	\$31,044	\$252,765	\$45,942
Pest Control	\$200	\$0	\$0	\$200
Health Agencies	\$21,125	\$0	\$21,125	\$0
Direct Assistance	\$19,500	\$750	\$15,260	\$4,990
Parks & Recreation	\$30,485	\$3,250	\$29,151	\$4,584
Library	\$210,410	\$0	\$210,410	\$0
Patriotic Purposes	\$6,250	\$965	\$5,650	\$1,565
Conservation Commission	\$6,028	\$0	\$6,039	\$989
Principal - Long Term Bonds	\$212,400	\$7,554	\$212,400	\$7,554
Interest - Long Term Bonds	\$109,810	\$0	\$109,809	\$1
Total operating budget:	\$3,994,329	\$288,842	\$3,991,040	\$292,131
Two Defibrillators, Art. 5	\$51,977	\$0	\$51,734	\$243
Road/Bridge Impr., Art. 6	\$30,000	\$0	\$30,000	\$0
T. H. Renovations, Art. 7	\$25,000	\$0	\$25,000	\$0
Milfoil (Lake Potanipo), Art. 8	\$32,900	\$0	\$32,900	\$22,886
Update Town History, art. 9	\$10,000	\$0	\$10,000	\$10,000
Amb. Expen. Trust Fund, Art. 10	\$1,065	\$0	\$1,065	\$0
Totals including warrant articles:	\$4,145,271	\$288,842	\$4,108,853	\$325,260

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
EXECUTIVE			
Revenue:			
Administrative	\$1,700	\$1,699	\$1,700
Total Revenue:	\$1,700	\$1,699	\$1,700
Expenses:			
Chairman of Selectboard	0	0	1,500
Selectboard Members(4)	4,200	4,800	4,800
Overseer of Welfare	5,000	5,000	5,000
Fire Chief/Fire Ward	2,500	2,500	2,500
Fire Wards (2)	2,000	2,000	2,000
Moderator	100	100	100
Health Officer	750	750	750
Dues	3,900	4,097	4,200
Conventions, Meetings & Training	300	347	300
Notices	250	922	300
Contracted Services:			
Tax Maps	2,500	0	1,500
Town Report	1,625	1,676	1,400
Payroll Service	4,800	4,948	4,800
Travel	200	252	250
Office Salaries	162,365	157,676	154,850
Office Equipment	2,500	1,838	500
Miscellaneous	350	475	400
Revised Statutes	200	121	1
Auditors	14,500	14,500	14,500
Town History Committee	1	0	1
Health Officer Expenses	300	342	300
Total Expenses:	\$208,341	\$202,344	\$199,952
Net Tax Appropriation:	\$206,641	\$200,645	\$198,252

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013	2013 Actual	
	Appropriation/ Revenue	Expenditure/ Revenue	Proposed for 2014
ELECTION & REGISTRATION			
Revenue:			
Administrative	\$0	\$178	\$0
Total Revenue:	\$0	\$178	\$0
Expenses:			
Supervisors of Checklist (3)	300	300	900
Ballots	900	886	900
Salaries	300	200	900
Supplies & Postage	300	177	500
Notices	215	54	200
Software Support	1,200	200	2,500
Total Expenses:	\$3,215	\$1,817	\$5,900
Net Tax Appropriation:	\$3,215	\$1,639	\$5,900
FINANCIAL ADMINISTRATION			
Revenue:			
Administrative	\$32,400	\$32,982	\$32,500
Total Revenue:	\$32,400	\$32,982	\$32,500
Expenses:			
Chairman of Assessors	900	900	900
Assessors (2)	1,500	1,500	1,500
Treasurer	4,000	4,000	4,000
Office Equipment Maintenance	5,022	3,588	4,000
Office Supplies	4,000	4,196	4,000
Postage	4,200	4,103	3,000
Recording Fees	200	331	350
Communications	3,100	2,728	2,800
Internet Access	3,930	2,554	3,360
T. Clerk/T. Collector's Office - Salaries	81,000	78,680	82,291
T. Clerk/T. Collector's Office - Expenses	18,830	21,061	20,044
Preservation of Town Records	2,005	928	1,650
IT Support	37,000	45,578	51,500
Total Expenses:	\$165,687	\$170,147	\$179,395
Net Tax Appropriation	\$133,287	\$137,165	\$146,895

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
REVALUATION OF PROPERTY			
Vouchered Expenses	\$20	\$20	\$20
Updates//BTLA Expenses	8,165	9,485	11,000
Equipment & Software	2,454	2,508	2,508
Data Verification	0	0	14,700
Full Update	62,000	62,000	0
Online Assessing Data			2,199
Total Expenses:	\$72,639	\$74,013	\$30,427
LEGAL			
Total Expenses:	\$25,000	\$28,524	\$25,000
Net Tax Appropriation:	\$25,000	\$28,524	\$25,000
PERSONNEL ADMINISTRATION			
Revenue:			
Health & Dental Insurance	\$39,704	\$23,350	\$30,455
Total Revenue:	\$39,704	\$23,350	\$30,455
Expenses:			
Health Insurance	257,634	232,570	266,565
NH Retirement	168,000	166,228	184,600
FICA/Medicare	31,000	33,074	31,000
Dental	8,500	6,656	8,933
Long Term Disability	3,408	3,058	3,400
Short Term Disability	5,400	4,475	5,600
Life Insurance	2,080	1,770	2,100
Unemployment Benefits	1	221	1
Total Expenses:	\$476,023	\$448,052	\$502,199
Net Tax Appropriation	\$436,319	\$424,702	\$471,744

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
PLANNING & ZONING			
Revenue:			
Administrative	\$5,000	\$7,899	\$8,000
Total Revenue	\$5,000	\$7,899	\$8,000
Expenses:			
Consulting Services (NRPC)	200	19	1
Town Planner	47,389	45,078	48,337
Legal Expenses	2,000	1,407	2,000
Outside Consulting Services	4,000	3,925	4,000
Training & Education	500	208	400
Recording Fees	100	169	100
Office Supplies & Equipment	400	1032	400
Notices	100	0	100
CIP & Master Plan Update	1	0	1
Memberships			500
Total Expenses:	\$54,690	\$51,838	\$55,839
Net Tax Appropriation	\$49,690	\$43,939	\$47,839

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
GENERAL GOVERNMENT BUILDINGS			
Revenue:			
Total Revenues:	\$7,000	\$5,750	\$6,000
Expenses			
Outside Services/Facility Evaluation	1	0	1
Town Hall:			
Propane for Generator	225	48	100
Fuel Oil	5,500	5,465	5,500
Electricity	6,200	4,856	5,200
Custodial	6,600	4,531	6,800
Maint. & Improvements	13,700	41,155	27,111
Equipment	1	0	1
Elevator & Phone	1,000	1,386	1,000
Annex:			
Fuel Oil	1,500	1,909	1
Electricity	500	490	1
Cleaning Supplies	1	0	1
Maintenance & Improvements	1,000	919	1
Safety Complex:			
Propane	8,925	8,517	8,650
Electricity	8,000	9,855	9,492
Cleaning Supplies	800	467	1,000
Maintenance & Improvements	11,708	11,564	25,081
Custodial	7,600	5,400	7,750
Library:			
Propane	3,600	2,362	3,800
Electricity	4,400	3,842	3,300
Custodial	5,500	4,929	5,600
Maintenance & Improvements	4,000	3,902	10,830
Equipment	1	0	1
Elevator	1,000	27,968	1,000
Lease on Land	8,500	8,500	8,500
Fire Station:			
Fuel Oil/Propane	6,300	6,599	6,300
Electricity	5,200	5,100	5,200
Maintenance & Improvements	12,300	12,564	24,630

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
Brookline Chapel			
Fuel Oil	\$2,100	\$1,863	\$2,300
Electricity	400	310	300
Maintenance & Improvements	1,000	845	1,000
Brusch Hall			
Fuel Oil	500	687	600
Electricity	1,800	1,132	1,400
Communications	350	379	350
Maintenance & Improvements	2,000	1,083	1,000
Custodial	1,500	1,428	1,600
Total Expenses:	\$133,712	\$180,055	\$175,401
Net Tax Appropriation:	\$126,712	\$174,305	\$169,401
CEMETERIES	\$16,000	\$16,000	\$16,000
INSURANCE			
Total Revenue	\$0	\$15,267	\$0
Expenses:			
Worker's Compensation	30,000	28,165	32,500
Accident & Health	430	430	450
Property/Liability/Auto	43,526	39,324	46,500
Flexible Benefit Plan	400	250	400
Total Expenses:	\$74,356	\$68,169	\$79,850
Net Tax Appropriation:	\$74,356	\$52,902	\$79,850
REGIONAL ASSOCIATION	\$3,770	\$3,777	\$3,777

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
CABLE ACCESS			
Revenue:	\$0	\$0	\$31,877
Expenses:			
Equipment	6,000	3,904	6,000
Supplies	1	0	500
Maintenance	1	0	0
Mileage	0	0	250
Stipends	800	800	1,700
Town Website/Streaming of Public Meetings	5,995	5,994	6,327
Content Editing and Production	31,960	27,525	17,100
Total Expenses:	\$44,757	\$38,223	\$31,877
Net Tax Appropriation:	\$44,757	\$38,223	\$0

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
POLICE DEPARTMENT			
Revenue:			
Administrative	\$0		\$0
Pistol Permits	\$0		\$750
Report Copies	1,000		1,000
Court Related	1,700		1,700
Highway Safety Grant Reimbursement	12,000		12,000
Private Details	20,000		20,000
Total Revenues:	\$34,700	\$78,721	\$35,450
Expenses:			
Salaries	471,910	509,025	497,175
Salaries - Overtime	39,000	36,025	40,000
Salaries - Private Detail	15,000	35,420	25,000
Gas	25,000	18,477	20,000
Vehicle Operations	10,000	8,148	7,500
Administration	19,000	12,067	17,000
Ammunition/Firearms Training	5,500	586	5,500
Communications	8,500	19,172	8,500
Uniforms	7,200	6,695	7,200
New Equipment	900	1,795	900
Equipment Repair	2,200	1,108	2,200
Medical	600	181	600
DARE Program	1	0	1
Grant Funded Programs	1,000	0	1,000
School Crossing Guard	1	0	1
Tuition Reimbursement	2,000	0	2,000
New Cruisers - (Lease Program for 2014)	25,500	20,696	31,595
Pistol permits			750
Total Expenses:	\$633,312	\$669,395 *	\$666,922
Net Tax Appropriation:	\$598,612	\$590,674	\$631,472

* A total of \$36,227.25 in unanticipated police revenue was accepted in Nov. 2013.

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
AMBULANCE:			
Revenue:			
Town of Mason & misc.	\$14,306	\$14,727	\$14,310
Total Revenues:	\$14,306	\$14,727	\$14,310
Expenses:			
Volunteers:			
Medical Supplies	6,500	3,908	6,500
Office Supplies	1,075	666	1,075
Training	8,925	2,977	9,125
New Equipment	4,500	1,132	4,500
Medical	1,524	0	1,524
Ambulance:			
Gas & Diesel	4,475	4,112	4,475
Oil & Maintenance	2,360	5,406	2,360
Equipment Maintenance	4,500	3,905	4,500
Oxygen	800	309	800
New Equipment	1,796	5,325	1,796
Communications	3,483	5,139	3,493
Paid Attendants:			
Salaries	114,597	110,559	116,549
Uniforms	700	422	700
Training	1,875	1,415	2,175
Medical	1	0	1
Miscellaneous	300	188	300
Total Expenses:	\$157,411	\$145,463	\$159,873
Net Tax Appropriation:	\$143,105	\$130,736	\$145,563

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
FIRE DEPARTMENT			
Revenue:			
Grants	\$0	\$5,803	\$0
Misc.			
Total Revenues:	\$0	\$5,803	\$0
Expenses:			
Gas & Diesel	6,625	5,406	6,625
Oil & Maintenance	17,500	15,568	17,980
Salaries - Firefighters	27,132	21,733	27,132
Salaries - Full Time & Clerical	72,833	68,717	73,929
Salaries - Custodial	5,304	5,100	5,410
Training	4,370	2,226	4,070
Oxygen & Chemicals	4,805	6,650	5,305
Equipment Maintenance	8,400	6,363	8,992
New Equipment	28,232	33,948	21,475
Administrative	11,755	14,512	12,435
Fire Pond Maintenance	8,000	8,596	8,000
Forest Fires	1,920	1,085	4,188
Medical	10,250	7,847	10,250
Communications	2,000	2,679	1,840
Fire Truck, 3rd Lease Payment of 5 in 2014	74,640	74,640	74,640
Total Expenses:	\$283,766	\$275,070	\$282,271
Net Tax Appropriation:	\$283,766	\$269,267	\$282,271
COMMUNICATION CENTER			
Hollis	105,730	105,730	105,730
Communications	2,100	2,639	2,700
Electricity	500	437	400
Equipment repair	1,000	995	1,000
Total Expenses:	\$109,330	\$109,801	\$109,830

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
BUILDING INSPECTION			
Revenue:			
Building Permit Fees & gas reimb.	\$18,000	\$34,467	\$27,000
Total Revenues:	\$18,000	\$34,467	\$27,000
Expenses:			
Salary - Building Inspector	23,306	23,544	32,400
Office Supplies	100	85	100
Memberships & Conferences	570	210	570
Books & Training Material	50	125	600
Gas	525	384	550
Oil & Maintenance	300	246	300
Certification Courses	50	0	360
Communications	50	0	50
Miscellaneous	50	380	50
Equipment	50	0	50
Total Expenses:	\$25,051	\$24,974	\$35,030
Net Tax Appropriation:	\$7,051	-\$9,493	\$8,030
EMERGENCY MANAGEMENT			
Expenses:			
Clerical	10,982	10,982	11,202
Office Supplies	250	271	200
Books & Training Materials	100	0	100
Gas & Vehicle Maintenance	615	615	615
Conferences & Training	100	0	100
Equipment & Maintenance	1,250	38	1,250
Communications	5,151	5,054	5,151
Computer Upgrade (laptop)	0	0	900
Total Expenses:	\$18,448	\$16,960	\$19,518
Net Tax Appropriation:	\$18,448	\$16,960	\$19,518

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
HIGHWAYS, STREETS & BRIDGES			
Revenue:			
Miscellaneous	\$0	\$24,435	\$0
Total Revenues:	\$0	\$24,435	\$0
Expenses:			
General Maintenance	38,900	47,782	38,900
General Maintenance - Patching	3,000	1,973	3,000
General Maintenance - Drainage	36,500	51,771	36,500
General Maintenance - Gravel & Grading	25,000	30,810	25,000
General Maintenance - Sweeping	4,000	8,456	8,500
General Maintenance - Paving	5,000	3,005	5,000
Snow Plowing	121,000	172,756	132,400
Sanding	100,000	106,545	100,000
Brush Cutting	11,000	9,048	11,000
Street Lighting	10,200	11,825	10,500
General Highway Expenses	750	422	500
Tree Warden	1,000	1,513	2,000
Sidewalks	25,000	0	1
Dust Control	6,000	1,938	6,000
Resurfacing Town Roads	217,600	156,961	245,000
Total Expenses:	\$604,950	\$604,805	\$624,301
Net Tax Appropriation:	\$604,950	\$580,370	\$624,301

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
SANITATION			
Revenue:			
Construction Debris	\$11,000	\$11,912	\$12,000
Misc., sofas, mattresses, tires, etc.	6,000	6,450	6,500
Metal	7,000	10,819	7,500
Electronics	3,000	1,863	4,000
Total Revenues:	\$27,000	\$31,044	\$30,000
Expenses:			
Attendant Salaries	64,260	62,512	66,000
Contracted Services	10,000	11,912	10,000
Construction Debris	19,000	5,775	15,000
Electricity	3,000	2,498	3,000
Communications	325	337	325
Souhegan Regional Landfill	163,304	163,304	162,272
Solid Waste Management	4,774	4,774	4,774
Groundwater Monitoring	2,500	1,654	1,655
Medical	500	0	500
Total Expenses:	\$267,663	\$252,766	\$263,526
Net Tax Appropriation:	\$240,663	\$221,722	\$233,526
PEST CONTROL			
Revenue:			
Fines	0	0	0
Total Revenues:	\$0	\$0	\$0
Expenses:			
Boarding	200	0	200
Total Expenses:	\$200	\$0	\$200
Net Tax Appropriation:	\$200	\$0	\$200

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
HEALTH			
Expenses:			
Home Health & Hospice Care	\$10,000	\$10,000	\$10,000
Community Council	3,200	3,200	3,500
St. Joseph Community Service	825	825	975
Milford Regional Counseling	250	250	250
Bridges	600	600	500
Healthy at Home	250	250	450
Lamprey Health Center	1,100	1,100	1,100
SHARE	2,000	2,000	2,000
Big Brothers Big Sisters	400	400	300
Gr. Nashua. Council on Alcoholism	600	600	500
Souhegan Valley Transp. Collaborative	1,500	1,500	550
Child Advocacy Center	200	200	150
CASA of NH	200	200	150
Brookline Seniors	0	0	250
Total Expenses:	\$21,125	\$21,125	\$20,675
Net Tax Appropriation:	\$21,125	\$21,125	\$20,675
PUBLIC WELFARE			
Total Revenues:	\$0	\$750	\$0
General Assistance	19,500	15,260	19,500
Total Expenses:	\$19,500	\$15,260	\$19,500
Net Tax Appropriation:	\$19,500	\$14,510	\$19,500
RECREATION			
Total Revenues:	\$3,500	\$3,250	\$6,000
Expenses:			
Ball Park Maintenance	25,910	23,843	25,910
Park Improvements	4,000	4,370	9,000
Concession Stand	575	938	575
Total Expenses	\$30,485	\$29,151	\$35,485
Net Tax Appropriation:	\$26,985	\$25,901	\$29,485

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
LIBRARY			
Total Revenues:	\$0	\$0	\$0
Expenses:			
Communications	2,500	2,238	2,500
Postage	350	325	300
Office Supplies	3,400	3,718	3,400
Binding & Book Repair	1	0	1
Equipment	200	200	4,510
Equipment Maintenance & Repair	400	987	400
Professional Dues, etc.	600	245	600
Mileage	1,200	885	1,100
Media: Books, Magazines, Audio, Visual	26,000	26,000	26,000
Education	450	155	300
Programs	3,200	3,200	6,700
Salaries	153,309	149,577	156,375
NH Retirement	5,913	6,864	6,843
Advertising	1	0	1
Automation	3,500	6,699	6,800
Grants	1	0	1
Health and Dental Insurance	7,845	7,864	7,845
Criminal Background Check	140	48	140
Payroll Expenses	1,400	1,406	1,470
Total Expenses:	\$210,410	\$210,410	\$225,286
Net Tax Appropriations:	\$210,410	\$210,410	\$225,286
PATRIOTIC PURPOSES			
Revenue:			
Donations	1,000	965	1,000
Total Revenues:	\$1,000	\$965	\$1,000
Expenses:			
Flags, flowers, etc	250	150	250
Fireworks	6,000	5,500	5,500
Total Expenses:	\$6,250	\$5,650	\$5,750
Net Tax Appropriation:	\$5,250	\$4,685	\$4,750

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
CONSERVATION COMMISSION			
Total Revenues:	\$0	\$0	\$0
Expenses:			
Maintenance of Conservation Lands	1,028	288	2,000
Conferences	120	170	170
Memberships	565	665	665
Postage & Public Information	250	39	250
Outside Consulting	0	0	300
Water Sampling	1,165	1,277	1,165
Invasive Species Control - Lake Host Program	2,500	2200	2,500
Taylor Dam Yearly Fee	400	400	400
Total Expenses:	\$6,028	\$5,039	\$7,450
Net Tax Appropriation:	\$6,028	\$5,039	\$7,450
DEBT SERVICE			
Total Revenues:	\$444	\$7,554	\$0
Expenses:			
Prin.-CC Bond-(Whitcomb)	60,000	60,000	0
Interest-Cons. Bond (Whitcomb)	3,000	3,000	0
Principal-First Safety Complex -11 of 20 yrs	65,000	65,000	65,000
Interest-First Safety Complex	30,213	30,213	26,963
Prin.-CC Bond - (Bross) 8 of 20 yrs	25,000	25,000	25,000
Interest-Cons. Bond (Bross)	16,294	16,294	15,044
Prin.-CC Bond - (Cohen, Olson) 7 of 20 yrs	15,000	15,000	15,000
Interest-CC Bond - (Cohen; Olson)	9,419	9,419	8,668
Principal-2nd Safety Complex - 2 of 20 yrs	47,400	\$47,400	50,000
Interest-2nd Safety Complex	50,884	\$50,884	46,030
Total Expenses:	\$322,210	\$322,210	\$251,705
Net Tax Appropriation:	\$321,766	\$314,656	\$251,705
Total Estimated Revenue:	\$184,754	\$288,841	\$224,292
TOTALS, LESS WARRANT ARTICLES	\$3,994,329	\$3,991,038	\$4,032,939

Budget for the Town of Brookline
2013 Appropriations, Actual 2013 Expenditures
and Proposed Expenses for 2014

	2013 Appropriation/ Revenue	2013 Actual Expenditure/ Revenue	Proposed for 2014
CAPITAL OUTLAY			
2013 Approved Warrant Articles:			
Two Defibrillators, Art. 5	\$51,977	\$51,734	
Road/Bridge Improv., Art. 6	\$30,000	\$30,000	
Renovate Lower Town Hall, Art. 7	\$25,000	\$25,000	
Milfoil, Lake Potanipo, Art. 8	\$32,900	\$10,015	
Update Town History, Art. 9	\$10,000	\$0	
Ambulance Expen. Trust Fund, Art. 10	\$1,065	\$1,065	
2014 Proposed Warrant Articles:			
Annex Repairs, Art. 4			\$31,600
Annex Removal, Art. 5			\$14,600
Police Revolving Fund, Art. 6			\$12,500
Fire Chief, Art. 8			\$75,500
Road/Bridge Improvements, Art. 9			\$60,000
Sidewalks, Art. 10			\$290,000
Contingency Fund, Art. 11			\$7,500
French Legacy Fund, Art. 12			\$2,500
Ambulance Expend. Trust Fund, Art. 13			\$1,160
TOTALS WITH WARRANT ARTICLES:	\$4,145,271	\$4,108,852	\$4,528,299
Rebates & Refunds		\$39,434	
Land Use Change Tax to Cons./Land Acq. Fd.		\$191,288	
2012 Bond Issue, Police Addition, Art. 3		\$826,041	
2012 Bond Issue, Police Addition, Art. 3		\$0	
2012 Road/Bridge Impr., Art. 6		\$47,032	
2010 TE Grant - Sidewalks - 20% Town		\$61,869	
2010 TE Grant - Sidewalks - 80% Reimburs.		\$247,475	
Adamyk - Escrow Account		\$21,176	
Pistol Permit Expense		\$1,500	
Police Cruiser Deductible		\$1,000	
Off-Site Impr., F-18 (Rocky Pond Rd)		\$1,000	
Off-Site Impr., K-101 (unrestricted)		\$294	
Misc. Liability		-\$8,442	
PAYMENTS TO OTHER GOVERNMENTS:			
Taxes Bought by Town		\$202,226	
Taxes Paid to County		\$622,146	
Brookline School District 2012-2013		\$2,070,176	
Brookline School District 2012-2013		\$4,150,000	
Hollis/Brookline Co op, 2012-2013		\$2,811,335	
Hollis/Brookline Co op, 2013-2014		\$4,150,000	
TOTAL PAYMENTS FOR ALL PURPOSES:		19,544,402	

SCHEDULE OF TOWN PROPERTY AS OF DECEMBER 31, 2013

DESCRIPTION	VALUE
Town Hall, Lands and Buildings (H-31)	\$883,900
Furniture & Equipment	\$150,000
Library, Land and Building (H-59)	\$532,800
Furniture & Equipment	\$350,000
Fire Station (H-31)	\$289,800
Furniture & Equipment (excludes vehicles)	\$350,000
Safety Complex (F-155)	\$1,005,300
Furniture & Equipment (excludes vehicles)	\$350,000
Annex, Land & Building (F-116)	\$164,900
Parks & Playgrounds (F-132)	\$175,300
Parks & Playgrounds (L-35)	\$286,200
Richard Maghakian Memorial School (F-80)	\$2,743,700
Cpt. Samuel Douglass Academy (K-84)	\$4,906,500
Total:	\$12,188,400
All Lands & Buildings acquired through Tax Collector's Deeds	
B-37	\$18,600
B-49	\$1,300
C-3	\$70,300
D-31	\$11,200
D-37	\$2,600
D-96	\$80,700
F-17	\$44,900
G-65	\$100
H-43	\$6,300
H-70	\$13,300
H-71	\$7,900
J-2	\$95,800
J-35	\$151,400
J-54	\$68,700
J-58	\$3,800
Total:	\$576,900
All Other Property and Equipment	
Cemeteries (D-39)	\$22,900
Cemeteries (H-108)	\$123,800
Cemeteries (L-13)	\$86,200
Conservation Commission (K-058)	\$7,000
B-7	\$9,000
B-12	\$17,200
B-14	\$6,100
B-22	\$4,100
B-25	\$3,200
B-27	\$5,900
B-34	\$181,900
B-35	\$28,000
B-54	\$4,100
B-55 - Melendy Pond Authority	\$1,127,400
B-65-10	\$68,300

B-65-11 - Palmer Land	\$180,100
B-68	\$119,900
B-70	\$21,300
B-71	\$37,700
B-73	\$17,100
B-74	\$123,100
B-75	\$69,600
B-94 - Morrill Land	\$63,100
B-95	\$20,300
B-96	\$18,800
B-98	\$9,300
B-101	\$21,600
C-11	\$8,700
C-12 - Transfer Station	\$211,900
C-13	\$229,300
C-25	\$208,000
C-26	\$72,600
C-30	\$160,500
C-45	\$11,000
C-46-3	\$77,500
C-48	\$11,400
C-49	\$164,700
D-4	\$118,600
D-18-5	\$93,100
D-18-25 - Fire Pond	\$82,400
D-21	\$11,200
D-22	\$14,100
D-25	\$99,100
D-25-4	\$86,300
D-52-53	\$53,600
D-55-22	\$105,900
D-57-7	\$152,900
D-91	\$100
D-93 - Fire Pond	\$7,100
E-9-23	\$89,200
F-16	\$27,900
F-63	\$164,000
F-106	\$104,800
F-107	\$18,500
F-109	\$17,000
F-110	\$7,100
F-111	\$9,500
F-118	\$1,300
F-141	\$96,500
F-144 - Historical Society	\$186,400
F-155	\$1,005,300
F-158	\$14,700
G-6	\$109,700
G-20	\$87,900
G-45	\$130,500
G-61-30	\$82,300
H-39 (across from Chapel)	\$76,500
H-67	\$104,900
H-68	\$14,600

H-69	\$31,100
H-84 (Brookline Chapel & Bruschi Hall)	\$424,600
H-101	\$6,200
H-126-1	\$78,700
H-127	\$54,500
H-130-1	\$116,900
H-132	\$10,500
H-144	\$12,400
H-145	\$11,800
H-149	\$17,600
J-30-2-5	\$11,100
J-33-11	\$100,200
J-39 (Fire Pond)	\$146,000
J-39-45	\$18,400
J-39-46	\$82,800
J-51	\$42,100
K-28	\$93,300
K-28-13	\$39,100
K-66-18	\$44,000
K-66-20	\$103,100
K-69 - donated	\$122,200
K-80	\$13,100
K-101	\$148,800
K-101-5	\$26,100
K-101-16	\$4,700
K-102	\$68,900
M-18 - Melendy Pond	\$202,200
M-19 - Melendy Pond	\$228,000
Total:	\$8,984,000
TOTAL:	\$21,749,300

STATEMENT OF APPROPRIATIONS - 2013

Executive.....	\$208,341
Election, Registration & Vital Statistics.....	\$3,215
Financial Administration.....	\$165,687
Revaluation of Property.....	\$72,639
Legal Expenses.....	\$25,000
Personnel Administration,	\$476,023
Planning and Zoning.....	\$54,690
General Government Buildings,	\$133,712
Town Hall Renovations, Art. 7.....	\$25,000
Update Town History, Art. 9.....	\$10,000
Cemeteries.....	\$16,000
Insurance.....	\$74,356
Advertising & Regional Association.....	\$3,770
Cable Access Fund.....	\$44,757
Police Department,	\$633,312
Ambulance Service.....	\$157,411
Two Defibrillators, Art. 5.....	\$51,977
Amb. Expendable Trust, Art.10.....	\$1,065
Fire Department.....	\$283,766
Building Inspection.....	\$25,051
Emergency Management.....	\$18,448
Communication.....	\$109,330
Highways, Streets & Bridges.....	\$594,750
Street Lighting.....	\$10,200
Road/Bridge Improvements, Art. 6	\$30,000
Solid Waste Disposal.....	\$267,663
Pest Control.....	\$200
Health Agencies.....	\$21,125
Direct Assistance.....	\$19,500
Parks and Recreation.....	\$30,485
Library.....	\$210,410
Patriotic Purposes.....	\$6,250
Conservation Commission.....	\$6,028
Milfoil (Lake Potanipo), Art. 8.....	\$32,900
Debt Service, Principal.....	\$212,400
Debt Service, Interest.....	\$109,810
 Total Appropriations.....	 \$4,145,271
 Less: Estimated Revenue and Credits:.....	
Source of Revenue	
Timber Tax.....	\$7,000
Interest on Delinquent Taxes.....	\$35,000
Motor Vehicle Permit Fees.....	\$830,000
Other Licenses, Permits & Fees	\$37,700
From State:	
Meals & Rooms	\$223,609

Highway Block Grant.....	\$121,132
From Other Governments	\$5,928
Income from Departments.....	\$180,000
Interest on Deposits.....	\$3,700
Subtotal of Revenues.....	\$1,444,069
Voted from surplus, Art.10	\$1,065
Unreserved Fund Balance.....	\$446,490
Total Revenues and Credits:.....	\$1,891,624
Appropriations.....	\$4,145,271
Less: Revenues.....	-\$1,891,624
Add: Overlay.....	\$47,900
War Service Credits.....	\$88,500
Net Town Appropriations:.....	\$2,390,047
Due to Local School.....	\$8,315,083
Due to Regional School.....	\$8,251,280
Less: Education Grant.....	-\$4,038,580
Less: State Education Taxes.....	-\$1,125,224
Net School Appropriations.....	\$11,402,559
State Education Tax.....	\$1,125,224
Net County Appropriation.....	\$622,146
Total Property Taxes Assessed.....	\$15,539,976
Less: War Service Credits.....	-\$88,500
Total Property Tax Commitment.....	\$15,451,476

Tax Rate for 2013: \$ per thousand

Breakdown of 2013 Tax Rate;

Town	\$ 4.86
County	\$ 1.26
School	\$23.18
State	\$ 2.33

Total: \$31.63

STATEMENT OF BONDED DEBT
Land Acquisition

Original Amount Bonded: Bross - C-30	\$492,842
Twenty (20) Year Bond @ 4.74%	\$241,407
Less: Principal Paid in 2007	\$27,842
Less: Interest Paid in 2007	\$25,063
Less: Principal Due in 2008	\$25,000
Less: Interest Due in 2008	\$22,044
Less: Principal Due in 2009	\$25,000
Less: Interest Due in 2009	\$20,793
Less: Principal Due in 2010	\$25,000
Less: Interest Due in 2010	\$19,543
Less: Principal Due in 2011	\$25,000
Less: Interest Due in 2011	\$18,544
Less: Principal Due in 2012	\$25,000
Less: Interest Due in 2012	\$17,544
Less: Principal Due in 2013	\$25,000
Less: Interest Due in 2013	\$16,294
Less: Principal Due in 2014	\$25,000
Less: Interest Due in 2014	\$15,044
Less: Principal Due in 2015	\$25,000
Less: Interest Due in 2015	\$13,794
Less: Principal Due in 2016	\$25,000
Less: Interest Due in 2016	\$12,544
Less: Principal Due in 2017	\$25,000
Less: Interest Due in 2017	\$11,294
Less: Principal Due in 2018	\$25,000
Less: Interest Due in 2018	\$10,044

Less: Principal Due in 2019	\$25,000
Less: Interest Due in 2019	\$8,919
Less: Principal Due in 2020	\$25,000
Less: Interest Due in 2020	\$7,762
Less: Principal Due in 2021	\$25,000
Less: Interest Due in 2021	\$6,606
Less: Principal Due in 2022	\$25,000
Less: Interest Due in 2022	\$5,419
Less: Principal Due in 2023	\$25,000
Less: Interest Due in 2023	\$4,231
Less: Principal Due in 2024	\$25,000
Less: Interest Due in 2024	\$3,075
Less: Principal Due in 2025	\$20,000
Less: Interest Due in 2025	\$1,900
Less: Principal Due in 2026	\$20,000
Less: Interest Due in 2026	\$950
Balance 12/31/2026	\$0

STATEMENT OF BONDED DEBT
Land Acquisition

Original Amount Bonded: Cohen/Olson Lots C-13, D-21, D-22	\$291,900
Twenty (20) Year Bond @ 4.05%	\$133,694
Less: Interest Paid in 2007	\$7,481
Less: Principal Due in 2008	\$11,900
Less: Interest Due in 2008	\$12,904
Less: Principal Due in 2009	\$15,000
Less: Interest Due in 2009	\$12,287
Less: Principal Due in 2010	\$15,000
Less: Interest Due in 2010	\$11,593
Less: Principal Due in 2011	\$15,000
Less: Interest Due in 2011	\$10,881
Less: Principal Due in 2012	\$15,000
Less: Interest Due in 2012	\$10,169
Less: Principal Due in 2013	\$15,000
Less: Interest Due in 2013	\$9,419
Less: Principal Due in 2014	\$15,000
Less: Interest Due in 2014	\$8,669
Less: Principal Due in 2015	\$15,000
Less: Interest Due in 2015	\$7,919
Less: Principal Due in 2016	\$15,000
Less: Interest Due in 2016	\$7,169
Less: Principal Due in 2017	\$15,000
Less: Interest Due in 2017	\$6,419
Less: Principal Due in 2018	\$15,000
Less: Interest Due in 2018	\$5,706

Less: Principal Due in 2019	\$15,000
Less: Interest Due in 2019	\$5,069
Less: Principal Due in 2020	\$15,000
Less: Interest Due in 2020	\$4,431
Less: Principal Due in 2021	\$15,000
Less: Interest Due in 2021	\$3,794
Less: Principal Due in 2022	\$15,000
Less: Interest Due in 2022	\$3,156
Less: Principal Due in 2023	\$15,000
Less: Interest Due in 2023	\$2,519
Less: Principal Due in 2024	\$15,000
Less: Interest Due in 2024	\$1,909
Less: Principal Due in 2025	\$15,000
Less: Interest Due in 2025	\$1,300
Less: Principal Due in 2026	\$15,000
Less: Interest Due in 2026	\$700
Less: Principal Due in 2027	\$10,000
Less: Interest Due in 2027	\$200
Balance 12/31/2027	\$0

STATEMENT OF BONDED DEBT
Ambulance Facility-Safety Complex

Original Amount Bonded: F-155	\$1,285,000
Twenty (20) Year Bond @ 4.58%	\$598,013
Less: Principal Paid in 2004	\$65,000
Less: Interest Paid in 2004	\$63,764
Less: Principal Due in 2005	\$65,000
Less: Interest Due in 2005	\$55,263
Less: Principal Due in 2006	\$65,000
Less: Interest Due in 2006	\$52,662
Less: Principal Due in 2007	\$65,000
Less: Interest Due in 2007	\$50,063
Less: Principal Due in 2008	\$65,000
Less: Interest Due in 2008	\$47,463
Less: Principal Due in 2009	\$65,000
Less: Interest Due in 2009	\$44,862
Less: Principal Due in 2010	\$65,000
Less: Interest Due in 2010	\$41,613
Less: Principal Due in 2011	\$65,000
Less: Interest Due in 2011	\$36,711
Less: Principal Due in 2012	\$65,000
Less: Interest Due in 2012	\$33,462
Less: Principal Due in 2013	\$65,000
Less: Interest Due in 2013	\$30,212
Less: Principal Due in 2014	\$65,000
Less: Interest Due in 2014	\$26,962
Less: Principal Due in 2015	\$65,000
Less: Interest Due in 2015	\$25,012

Less: Principal Due in 2016	\$65,000
Less: Interest Due in 2016	\$21,763
Less: Principal Due in 2017	\$65,000
Less: Interest Due in 2017	\$18,513
Less: Principal Due in 2018	\$65,000
Less: Interest Due in 2018	\$14,735
Less: Principal Due in 2019	\$65,000
Less: Interest Due in 2019	\$11,595
Less: Principal Due in 2020	\$65,000
Less: Interest Due in 2020	\$8,508
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$7,650
Less: Principal Due in 2022	\$60,000
Less: Interest Due in 2022	\$4,800
Less: Principal Due in 2023	\$60,000
Less: Interest Due in 2023	\$2,400
Balance 12/31/2023	\$0

STATEMENT OF BONDED DEBT
Police Addition-Safety Complex

Original Amount Bonded: F-155	\$1,362,400
Twenty (20) Year Bond @ 3.2977%	\$562,319
Less: Principal Paid in 2013	\$47,400
Less: Interest Paid in 2013	\$50,884
Less: Principal Due in 2014	\$50,000
Less: Interest Due in 2014	\$46,030
Less: Principal Due in 2015	\$50,000
Less: Interest Due in 2015	\$44,030
Less: Principal Due in 2016	\$55,000
Less: Interest Due in 2016	\$42,530
Less: Principal Due in 2017	\$55,000
Less: Interest Due in 2017	\$40,880
Less: Principal Due in 2018	\$55,000
Less: Interest Due in 2018	\$39,780
Less: Principal Due in 2019	\$60,000
Less: Interest Due in 2019	\$37,580
Less: Principal Due in 2020	\$60,000
Less: Interest Due in 2020	\$35,930
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$33,530
Less: Principal Due in 2022	\$65,000
Less: Interest Due in 2022	\$31,130
Less: Principal Due in 2023	\$70,000
Less: Interest Due in 2023	\$28,530
Less: Principal Due in 2024	\$70,000
Less: Interest Due in 2024	\$25,730

Less: Principal Due in 2025	\$75,000
Less: Interest Due in 2025	\$22,930
Less: Principal Due in 2026	\$75,000
Less: Interest Due in 2026	\$20,680
Less: Principal Due in 2027	\$80,000
Less: Interest Due in 2027	\$16,930
Less: Principal Due in 2028	\$80,000
Less: Interest Due in 2028	\$14,430
Less: Principal Due in 2029	\$85,000
Less: Interest Due in 2029	\$11,930
Less: Principal Due in 2030	\$85,000
Less: Interest Due in 2030	\$9,168
Less: Principal Due in 2031	\$90,000
Less: Interest Due in 2031	\$6,363
Less: Principal Due in 2032	\$95,000
Less: Interest Due in 2032	\$3,324
Balance 12/31/2032	\$0

SUMMARY INVENTORY OF VALUATION - 2013

Value of Land Only

Current Use (at current use values)	\$516,593
Discretionary Easement (at current use value)	\$2,931
Residential	\$168,575,100
Commercial/Industrial	\$6,451,700

Total of Taxable Land \$175,546,324

Tax Exempt & Non-Taxable Land \$13,256,100

Value of Buildings Only

Residential	\$295,646,700
Manufactured Housing	\$995,800
Commercial/Industrial	\$15,578,700

Total of Taxable Buildings \$312,221,200

Tax Exempt & Non-Taxable Buildings \$13,334,500

Public Utilities \$8,417,800

Valuation Before Exemptions \$496,185,324

Blind Exemptions (1)	\$15,000
Elderly Exemption (30)	\$3,573,300
Disabled Exemption (8)	\$672,000

Total Dollar Amount of Exemptions: \$4,260,300

Net Valuations on Which Tax Rate for Municipal, County & Local Education Tax is Computed \$491,925,024

Less Public Utilities \$8,417,800

Net Valuation without utilities on which tax rate for state education is computed \$483,507,224

Total Number of Acres Receiving Current Use 4,750.90

Number of Individuals Granted Elderly Exemptions in 2013

- 12 @ \$1,008,000
- 10 @ \$1,131,500
- 9 @ \$1,433,800

**TOWN MEETING MINUTES
BROOKLINE, NH
March 12 & 13, 2013**

The meeting was opened at 7:00am, on Tuesday, March 12 by Moderator Peter Webb.

Inspectors of Election/ Ballot Clerks were sworn in. The ballot box was verified to be empty, the ballots were distributed, and the polls were opened under Article 1.

Ballot clerks were as follows: Susan Chimento, Ellen Fisher, Louise Price, Betsy Solon & Jodi Tochko.

Polls closed at 7:30pm

Total names on the checklist: 3476	Total ballots cast 426
	<u>Absentee voters 11</u>
	Total votes 437

The business meeting was called to order at 7:00pm, on March 13 by Moderator Peter Webb.

Peter Webb led the Pledge of Allegiance.

A round of applause was given to the people who served in the military and a moment of silence for the residents that passed away in 2012.

Peter Webb welcomed Brookline residents to the 244th annual town meeting.

Darrell Philpot read and presented the following resolutions on behalf of the Board of Selectmen-

Resolution

Be it resolved that: In acknowledgement of and with great appreciation for his service to the Town of Brookline, as a Selectman for 4 years, a member of the Finance Committee for 8 years, a member of the Brookline School Board for 6 years, a member of the Hollis/Brookline School Board for 3 years, and representing Brookline in the State Legislature since 2011, the

Town of Brookline, through its Board of Selectmen, gives thanks to and recognizes

Jack B. Flanagan

You have consistently demonstrated excellence and dedicated service to the Town of Brookline for which we are all very grateful.

Presented, this 13th day of March 2013

By the Board of Selectmen

Clarence Farwell, Darrell Philpot, Karl D. Dowling & John J. Carr

Resolution

Be it resolved that: In acknowledgement of and with great appreciation for years of tremendous service to the Town of Brookline, New Hampshire, as a Selectman for 10 years, Town Trustee for 14 years, Road Agent for 25 years, Sexton for 26 years, Tree Warden for 30 years as well as a member of the Finance Committee, Melendy Pond Authority and Planning Board, the Town of Brookline, through its Board of Selectmen, give thanks to and recognizes

Clarence L. Farwell

You have consistently demonstrated excellence and dedicated service to the Town of Brookline for which we are all very grateful.

Presented, this 13th day of March 2013

By the Board of Selectmen, Darrell Philpot, Jack B Flanagan, Karl D. Dowling & John J Carr.

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Capt. Samuel Douglass Academy in said Brookline on Tuesday, the twelfth (12th) day of March at 7:00 a.m. to act upon the following subjects:

1. Results of balloting as follows, with various write-ins omitted.

Board of Selectman	3 yr	Susan Adams	306
		Brendan Denehy	310
		Jack Flanagan	173
Board of Assessors	3 yr	Peter Cook	372
Town Treasurer	1 yr	Robert Rochford	351
Road Agent	1 yr	Gerald Farwell	330
Fire Ward	3 yr	David Flannery	346

Finance Committee	1 yr	Brian Rater	322
		Linda Chomiak	308
Library Trustee	3 yr	John Lindgren	321
		Edward Cook	299

The following people were elected from the floor:

Surveyor of Wood & Lumber: On a motion by Rena Duncklee, 2nd George Foley we elected Clarence Farwell as Surveyor of Wood & Lumber.

HAND VOTE-YES

Melendy Pond Authority: On a motion by Therry Neilson-Steinhardt, 2nd Webb Scales

We elected Peter Cook to the Melendy Pond Authority.

HAND VOTE-YES

Sexton: On a motion by Rena Duncklee, 2nd Judy Cook we elected Clarence Farwell as Sexton.

2. (By Secret Ballot) To see if the Town will authorize monies in the special revenue fund known as the “Cable Access Fund” to be used for not only activities, maintenance and other expenses of cable access channel 13 (as was authorized in accordance with RSA 31:95-c in 2000), but also for any expenses related to the town website, including but not limited to, the streaming of public meetings on the internet. (*A two-thirds majority is required for approval*).

Therry Neilson-Steinhardt Moved the question 2nd Jack Flanagan

Selectman Darrell Philpot spoke to the article

Yes- 98 No- 15

MOTION PASSED

3. To hear reports of Selectmen and other Town Officers and Committees.

Clarence Farwell made a motion, 2nd Keith Thompson

HAND VOTE- YES

MOTION PASSED

4. To see if the Town will vote to raise and appropriate the sum of \$4,054,329 to defray charges for the ensuing year and make appropriations of the same.

Darrell Philpot made a motion to amend the budget by \$60,000.00 to raise and appropriate the sum of **\$3,994,329** to defray charges for the ensuing year and make appropriations of the same. 2nd Rena Duncklee.

Darrell spoke to the article followed by a powerpoint presentation.

HAND VOTE- YES

MOTION PASSED

5. To see if the Town will vote to raise and appropriate the sum of **\$51,977** for the purpose of purchasing two defibrillators, or take any action thereto.

Jack Flanagan made a motion and spoke to the Article. 2nd Therry Neilson-Steinhardt.

HAND VOTE-YES

MOTION PASSED

6. To see if the Town will vote to raise and appropriate the sum of **\$30,000** for the purpose of road/bridge improvements, or take any action relative thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2015.

Karl Dowling made a motion and spoke to the Article, 2nd Richard Randlett.

HAND VOTE- YES

MOTION PASSED

7. To see if the Town will vote to raise and appropriate the sum of **\$25,000** for the purpose of renovating the town hall for additional office space, or take any action relative thereto.

John Carr made a motion and spoke to the Article. 2nd Rena Duncklee.

HAND VOTE-YES

MOTION PASSED

8. To see if the Town will vote to raise and appropriate the sum of \$32,900 for Milfoil control efforts on Potanipo Pond (Lake Potanipo). Said appropriation will be offset by a Department of Environmental Services grant in the amount of \$13,160 and

\$19,740 from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2017. Jack Flanagan made a motion and spoke to the Article.
2nd Therry Neilson-Steinhardt.

Clarence Farwell made a motion to amend the Article to read as follows-To see if the Town will vote to raise and appropriate the sum of \$32,900 for Milfoil control efforts on Potanipo Pond (Lake Potanipo). Said appropriation will be offset by a Department of Environmental Services grant in the amount of \$13,160 and \$19,740 from general taxation or Conservation Commission Land Acquisition fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2017.

2nd Forrest Milkowski

HAND VOTE-NO

MOTION FAILED

We returned to the original article: To see if the Town will vote to raise and appropriate the sum of **\$32,900** for Milfoil control efforts on Potanipo Pond (Lake Potanipo). Said appropriation will be offset by a Department of Environmental Services grant in the amount of \$13,160 and \$19,740 from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2017.

HAND VOTE- YES

MOTION PASSED

9. To see if the town will vote to raise and appropriate the sum of **\$10,000** for the purpose of funding an update to Brookline's town history (from 1914 to the present), which will be completed in time for the town's 250th anniversary in 2019. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2017.

Clarence Farwell moved the question. 2nd George Foley.

HAND VOTE- YES

MOTION PASSED

10. To see if the Town will vote to raise and appropriate the sum of **\$1,065** from the unreserved fund balance to be deposited into the Ambulance Service Expendable Trust Fund and to authorize the

Selectmen and Ambulance Director as agents to expend as needed.

Judy Cook made a motion to correct the Article to read as follows, to see if the Town will vote to raise and appropriate the sum of **\$1,065** from the unassigned fund balance to be deposited into the Ambulance Service Expendable Trust Fund and to authorize the Selectmen and Ambulance Director as agents to expend as needed. 2nd Rena Duncklee.

HAND VOTE-YES
MOTION PASSED

11. To see if the Town will vote to change the term of the Finance Committee from annual to overlapping three-year terms. Tad Putney made a motion, 2nd Rena Duncklee.

HAND VOTE- YES
MOTION PASSED

12. To see if the Town will vote to have the Board of Selectmen appoint members of the Recreation Commission, as required by RSA 35-B:4, rather than have the members elected at town meeting. Tad Putney made a motion and spoke to the Article. 2nd Rena Duncklee.

HAND VOTE- YES
MOTION PASSED

13. To see if the town will vote to accept the following legacies:

1. The sum of \$300.00 for the perpetual care of the D. Miller Lot 338 #5 in Pine Grove Cemetery.

2. The sum of \$600.00 for the perpetual care of the B. Canada Lot #343A in Pine Grove Cemetery.

3. The sum of \$900.00 for the perpetual care of the R. Bremer Lot #346C in Pine Grove Cemetery.

Clarence Farwell made a motion. 2nd Keith Thompson.

HAND VOTE-YES
MOTION PASSED

14. To transact any other business that may legally come before said meeting.

Jack Flanagan made a motion to adjourn. 2nd Jim Pope
Meeting adjourned at 9:50pm

Monies raised and appropriated-\$4,145,271.00

Respectfully submitted,

Patricia Howard-Barnett
Brookline Town Clerk

BROOKLINE AMBULANCE SERVICE 2013 ANNUAL REPORT

Abdominal Pain: 18	Alcohol Poisoning: 3
Allergic Reaction: 2	Altered Mental Status: 1
Anxiety: 1	Assault: 2
Asthma: 1	Back Pain: 6
Behavioral: 14	Bloody Nose: 3
Breathing Difficulty: 14	Cardiac Arrest: 3
Check Subject: 3	Chest Pain: 14
Chills: 1	Choking: 3
CO Poisoning: 5	Death At Home: 2
Deer Strike: 1	Diabetic Reaction: 3
Diving Accident: 1	Dizziness: 7
Dr. Ordered Transport: 2	Dog Bite: 1
Elbow Pain: 1	Fainting: 12
Fall: 19	Fever: 2
Fire Standby: 7	Hand Burn: 1
Headache: 2	Home Illness: 5
Hypertension: 2	Insect Bite: 1
Knee Pain: 1	Laceration: 2
Leg Pain: 2	Lift Assist: 11
Mason Calls: 65	Medical Alarm: 1
Medication Overdose: 1	Metabolic Imbalance: 1
Moose Strike: 1	Motorcycle Accident: 2
Motor Vehicle Crash: 45	Mutual Aid GIVEN: 4
Overdose: 3	Police Assist: 4
Seizure: 6	Shortness of Breath: 5
Substance Abuse: 2	Suicidal: 5
Suicide: 1	Unresponsive: 3
Vomiting: 5	Weakness: 6

TOTAL CALLS = 338

Days = 36%

Nights = 38%

Weekends = 26%

Volunteer Janice Watt successfully passed the Paramedic Course at New England EMS Institute in Manchester, NH and is now completing the ride-along time necessary before final skill & computer testing. We also added Paramedic John Reilly as a Volunteer Paramedic. By mid CY2014, the Service will have 1 Full-time Daytime Paramedic & 7 Volunteer Paramedics.

In November, Milford Medical Center converted to an Urgent Care Facility eliminating their Emergency Room. Brookline Ambulance can no longer transport patients to that facility or do inter-facility transports from the Facility.

The NH Bureau of EMS is complying with the National Registry Education Agenda over a 4 year conversion cycle. Volunteer Richard Gribble successfully completed the upgrade training from EMT-Intermediate to Advanced EMT (AEMT) in compliance with the National Scope of Practice. By March 2015, as EMT-Basics reregister, their skill level will be converted to EMT.

The Service partnered with the Women's Club to again co-sponsor a Spring & Fall Blood Drive at the Safety Complex. Regular donors and others in the area with appointments made both drives very productive for the NH Blood Bank.

The Annual Refresher Program was completed prior to the Holidays. This year there were additional educational modules as well as scenario-based skill testing during the Course. All Attendants are current in their skill level training and CPR and properly licensed with the NH Bureau of EMS.

The Community Meeting Room at the Complex has worked out well for the Ambulance, Police and Emergency Management as meeting space. Other groups have also been able to utilize space with no conflicts.

As a final step in the Police Addition construction, the lawn on the Ambulance side received regrading and reseeding; additionally, the irrigation system was extended to the new lawn. Volunteers reworked the existing flower gardens and planted the Police gardens to give the entire Safety Complex a pleasing landscape.

Having the backup Ambulance has proven invaluable throughout the year when two emergency calls have been received almost simultaneously. The Volunteer Attendants have been able to staff both the Primary Ambulance as well as the Backup Ambulance on all these calls reducing the need to call for Mutual Aid.

The Service is always looking for Volunteers who are Brookline residents to staff the Ambulances. If interested, we would like to talk with you about the unique opportunity right here in your hometown. Please contact the Ambulance Director at 672-6216 or stop by the Ambulance Bay for a tour.

Even though there is a Town Ordinance (found on the Town website), many homes and businesses do not have their structures numbered with the correct size and color that can be readily seen from the street during all conditions. I urge residents to survey their property and post their street number so we can find your house when you have a medical emergency.

My appreciation to all the Brookline Ambulance Volunteers who put countless hours into training and responding to medical emergencies in Brookline. The families of the Volunteer Attendants are the real "heroes" as they allow their loved one to serve the Community with only minimal disruption in their lives. Thank You for your understanding and love.

Respectfully submitted ,

Wesley N. Whittier,
Ambulance Director

BUILDING INSPECTORS REPORT - 2013

Type	Number	Dept.	Revenue
New Single Family Homes	26	BD	\$16,960.97
New Electrical issued with building permits	26	BD	Included w/new BP
New Plumbing issued with building permits	26	BD	Included w/new BP
New HVAC Mechanical issued with building permits	26	BD	Included w/new BP
New two family homes	0	BD	\$0.00
New commercial Building	2	BD	\$4,117.98
Additions/Alterations Residential	27	BD	\$3,118.30
Additions/Alterations Commercial	2	BD	\$260.00
Garages/Barns	4	BD	\$533.60
Sheds	3	BD	\$120.00
Pools, Above & Inground	6	BD	\$360.00
Decks/Porches	12	BD	\$755.83
Plumbing	12	BD	\$775.00
HVAC/Mechanical or Gas Fitup	51	FD	\$1,935.00
Electrical	56	BD	\$5,800.80
Masonry/Chimney	3	FD	\$180.00
Driveways	26	BD	\$910.00
Fire Sprinklers Residential	2	FD	\$500.00
Fuel Tanks Propane & Oil	35	FD	\$1,352.00
Signs	1	BD	\$40.00
Early Start, Extend Permits and Postage Fees	0	BD	\$0.00
Reinspection Fees	0	BD	\$0.00
Demolition Only	2	BD	\$70.00
Airplane Hangar	0	BD	\$0.00
Records from Archives	24	BD	\$126.00
Temporary Housing	0	BD	\$0.00
Fines/etc.	4	BD	\$240.00
Total	376		\$38,155.48

Septic Plans Reviewed, New	33
Septic Plans Reviewed, Amended	11
Septic Plans Reviewed, Replacement	6
Total	50

CONSERVATION COMMISSION REPORT

The Brookline Conservation Commission (BCC) was moderately active last year by way of land acquisitions. We purchased three properties totaling 28.7 acres. Two of the properties were strategic acquisitions to add to the acreage of Palmer/Bartell and Hobart-Fessenden Woods. The third includes a building and access to the Taylor Conservation area now known as the Flannery property. We were also active in our pursuit to connect as much of the rail trail as possible. The rail trail is an initiative that we have been working on for several years. This initiative has included buying portions of the old rail road bed that became available, buying access easements, and working with owners of rail sections. Our ultimate goal is to complete the trail from the Milford line to the Hollis line.

As part of the rail trail improvement, the Town was awarded a grant from the NH Bureau of Trails in 2013. The grant helped us improve a section of rail bed north of Scabbard Mill Brook Rd. Improvements included installing a bridge over the old trestle, tree removal and trail improvement. The project was completed with significant assistance from volunteers with major assistance from Amos White of Hollis.

We have two Eagle Scout candidates that have proposed projects to the BCC. Christian Santoski will be improving the trail parking area and adding some signage to the Cider Mill Pond trail head. Zan Aslett will be working on a long term plan for the Flannery property off Cleveland Hill road. Both projects are scheduled for 2014 completion dates.

The BCC welcomed two new members to the commission this year. Jordan Bailey has come on board and brought us into the new millennium by creating our first Facebook page. She continues to populate it with valuable information. You may have also seen several public relations articles that Jordan has in several venues to keep the townspeople up to date with BCC initiatives and projects. We also welcomed Brendan Denehy as our Selectboard representative. Brendan serves as the liaison between the commission and the Selectboard (as well as planning board).

Melendy and Potanipo ponds were both treated again to control milfoil. This continues to be a costly problem due to aggressive growth by this invasive weed. We offset some of the cost through applying for grants through the State of NH Department of Environmental Services. We have been awarded another grant for treatment in 2014. We also took advantage of hiring trained divers to hand pull small infestation areas.

The BCC is continuing to work in conjunction with the NRPC to create accurate trail maps. There are maps that have been completed and are available on our Facebook page and the town website. There are also paper copies available at the

town hall. We will be working on naming and marking these trails in the coming months.

As always the BCC is very grateful to the people in the Town of Brookline for the support that they give to our programs. We would also like to thank the many volunteers that help us throughout the year. We are looking forward to 2014 and continue to be vigilant with our mission and purpose. Come join one of our meetings on the second Tuesday of each month at the town hall meeting room, or watch us on cable access.

Jay Chrystal
Vice Chairman
Brookline Conservation Commission

BROOKLINE EMERGENCY MANAGEMENT 2013 ANNUAL REPORT

Brookline was fortunate again to avert major storm damage or long power outages as had occurred in previous years.

The EOC was staffed at Level I during extended hot weather and cold weather events with no persons seeking care or shelter.

Department Heads met with PSNH representatives relative to the condition of power line infrastructure in Brookline and having an adequate response during power outages. Realigning the main feed into the Safety Complex so it would be fed from Route 13 enabling quicker power restoration was also discussed with no definite answer until their Engineers study the grid system.

Even though there is a Town Ordinance (found on the Town website), many homes and businesses do not have their structures numbered with the correct size and color that can be readily seen from the street during all conditions. I urge residents to survey their property and post their street number so we can find your house when you have an emergency call.

The Director participated with the Police and Fire Departments on the RMMS & CSDA Safety Committees throughout the school year. Emphasis was on school emergency safety which culminated in several lockdown drills and two evacuation drills. The effort shall continue into the next school year.

BERT (Brookline Emergency Response Team) has been busy throughout the year with continuing education in emergency response techniques and preparation for Town

All-Hazard Emergencies. Members assisted with Dante's Dash, Jordan's Walk, the 4th of July Parade, the Blood Drives, the RMMS evacuation drills and two local funerals as well as staffed the EOC at the Safety Complex during the weather events.

BERT is still seeking new Volunteers to assist with Town disaster situations and health emergencies. Membership information is available on the Town website, on the BERT website or by contacting the Emergency Management Director at 603-672-6216.

Routine maintenance was performed on the two local Emergency Radio Tower sites in preparation for the Winter months.

Preparation is a personal responsibility before any emergency occurs. The State website ReadyNH has free, downloadable material for family, business and pet emergency preparedness. Brookline Emergency Management can also provide

additional local resources for your Family Emergency Planning by visiting the Safety Complex or calling 603-673-1742.

Respectfully submitted,

Wesley N. Whittier,
Emergency Management Director

THE STATE OF NEW HAMPSHIRE
EXECUTIVE COUNCIL



DEBORA B. PIGNATELLI
EXECUTIVE COUNCILOR
DISTRICT FIVE

STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

An Open Letter to Constituents from Executive Councilor Debora Pignatelli

The Executive Council is a body of five people elected from five districts throughout the State. My district consists of the southern border communities from Hudson and Nashua to Brookline to Peterborough to Swanzey and towns north from Merrimack, Weare, Bennington, Antrim, and up to Dunbarton. The Council has been in existence since colonial times and its job is to serve as both a check as well as an advisor to the governor. Actually, the governor needs 3 votes to appoint a judge or state agency head, to enter into any contract greater than \$10,000 and to confirm appointees to state boards and commissions.

Appointments of judges are crucial decisions. Judges serve until age 70, and must be thoroughly vetted before they are put into such a position of power. Governor Hassan recently nominated 4 judges for our District Court system. The Council holds Public Hearings before confirming nominees. In my 7 years on the Council, I can say that I have been very impressed with the individuals who have been willing to serve on our Judiciary.

One of my jobs is to try to ensure we are getting good state contracts for the billions we spend. Though that is a statewide responsibility, I have been very happy to support many substantial contracts benefiting my district and the businesses within it.

The Council is in charge of the ten-year highway plan. I have held hearings in my district to get input from town leaders and citizens and the Regional Planning Commissions on what is needed in their areas. All state projects eventually get ranked, and the hearings are important. Unfortunately, money is scarce.

We also approve nomination of State Agency Heads. As you would expect, they are truly key people in carrying out the business of the state and delivering services to the people. I always said I would support only people who believe in the mission of their agencies, who are good listeners, and who will work hard. I began the process of holding Public Hearings on nominees to lead our important State Agencies. I believe opening up this process to the public makes it more transparent and allows citizens to have a say in who these important leaders will be.

I am always encouraging people in my district to let me know if they have an interest in serving on a state board or commission. It is service that most often becomes an enjoyable experience. The Governor and councilors are always looking for good people. Take the opportunity to get involved if you have the time. And be sure to let me know if I can help you.

One of the important duties is to assist communities in their dealings with state government. I always enjoy trying to help out my cities and towns. I have tried to assist many people in many ways, and I make myself available to my constituents if I can be of help in state government matters. First, check the Council website at www.nh.gov/council. You can write me at the State House in Concord, e-mail me at dpignatelli@nh.gov or call at 888-5245 (home office) or 271-3632 (State House office).

Again, thank you for electing me to this position as Executive Councilor. I enjoy the work very much. I expect more good things for our beautiful state.

A handwritten signature in cursive script that reads "Debora B. Pignatelli".

Debora B. Pignatelli
Executive Councilor, 2013

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Francestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, Windsor and the City of Nashua

2013 FINANCE COMMITTEE REPORT

The Brookline Finance Committee serves as an advisory body for the residents of Brookline, the Brookline School Board, and the Selectboard. It consists of three members, currently each member serves a one year term. Beginning in 2014, the committee members will serve for three years, providing for more long term planning and continuity of experience.

The primary goals of the Finance Committee in 2013 were to collaborate more with the school board and various town committees; to be more active in the budget process; and to identify ways to cut costs and operate more efficiently. Linda Chomiak served on the Economic Development Committee, while Brian Rater served as the liaison to the School Board and the Capital Improvements Committee. Both worked directly with the Selectboard on budgeting.

The Finance Committee supports the Selectboard's 2014 goal of a flat to declining budget and worked with the school board and administration to limit school budget growth to below 2%.

One of the challenges that the Finance Committee has faced in recent years is significant turnover in membership, which makes each year a "learning year." It is our hope that by moving to three year terms, the committee will be able to focus on more long term goals and objectives.

We would like to particularly thank Eric Horton (school Business Administrator), Ernie Pistor (Chair of the Brookline School Board), and Tad Putney (Brookline Town Administrator) for their support and cooperation.

We would also like to thank the citizens of Brookline for their support and enthusiasm.

FIRE DEPARTMENT REPORT 2013

This year the Brookline Fire Department encountered a very tough and sad year as we suffered from great losses to our department. In October we lost retired Fire Chief Erwin E. Corey who succumbed to Alzheimer's disease. November we lost our active Deputy Fire Chief Curt Jensen 5C2 to a heart attack, and on Christmas Eve day Brookline Fire Department responded to a tragic motor vehicle accident that took the life of one of our own, Katie Hamilton .

As we continue to find the strength to move on we would to thank the Brookline Police Department; Brookline Ambulance Personnel; The Brookline Select Board; the Town Administrator; the Road Agent and Crew; the Bert Team; the Cable Committee; Chaplain Gary Williams; the Granite State Emergency Response Team; Critical Incident Stress Debriefing Team; the Hollis F. D., Mason F.D., Milford F.D., Pepperell F.D., Townsend F.D., Westford F.D., Westford Pipes And Drums Corp, Wilton F.D. and Brookline Residents.

This year the Brookline Fire Department asks for your support on article 10 for a full-time Fire Chief. As our town grows, so does the work and call load. Our daytime call firefighters are getting harder to find. Most of our firefighters work out of town. The amount of time that is consumed by phone calls, paper work, and meetings for the Fire Chief is increasing. It is becoming difficult to carry on fire department business as most of this business needs to happen during normal business hours.

This has not been an easy decision; but it is the Board of Fire Engineer's job to make sure the residents of the Town of Brookline are safe and protected. So we ask for your support as we move forward.

Fire Calls

The Brookline Fire Department responded to a total of 231 calls, which resulted in a total of 1,990 firefighters through November 24th, 2013, and 856 Training hours. The following is the breakdown of the calls.

House/Structure	4	CO Detectors	21
Chimney	5	Brush/Illegal Burn	10
Public Assist	6	Water/Ice	1
Car Accidents	52	Mutual Aid Given	21
Wire/Trees	15	Alarm Activation	37
Gas/Propane/Oil	12	Electrical	4
Other	15	Mutual Aid Received	5
Car Fire	4	Smoke Check	6
Assist Ambulance	6	Service Request	10
Assist Police Dept	2		

In 2013, there were 159 Seasonal Burn Permits issued. The Seasonal Permits may be renewed during the week at the Brookline Fire Station and expire December 31, 2014.

Anyone wishing to obtain a Seasonal Burn Permit for the first time may contact Chief Corey.

Fire Inspections

Business Inspections/Re-Inspection

/Assembly Permits	42	Wood Stove	2
Final Inspections	19	Day Care	1
Fuel Storage	52	Foster Care	2
Gas Cook Top	6	Pellet Stove	10
Gas Dryer	1	Gas Generators	12
Gas Furnace	29	Schools	4
Hot Water Heater	25	Chimney	3
Gas Stove	8	Fuel Tank Removal	2
Gas Fireplace	7	Gas Grill	1
Gas Piping	40	Heat Detector	1
Oil Furnace	3	Wood Fireplace Insert	2
Smoke Detectors	21	Standalone heaters	7
Sprinkler System	1	Safety Inspections	1

<u>Name</u>	<u>Title</u>	<u># Years Service</u>	<u>Certifications</u>
Charles Corey, Sr	Fire Chief	36	Career
Curt Jensen	Assistant Chief	27	Career
David Flannery	Assistant Chief	14	
Scott Knowles	Asst. Chief/Inspector	32	Level II
David Santuccio	Captain	16	Level I
Scott Boggis	Captain	14	Level I
Esther Joki	Radio	53	
Sheryl Corey	Radio	31	
Company 1			
Jean Paul Royea	Lieutenant	6	Level I
Steve Whitcomb	Firefighter	22	Career
Joe Cooper	Firefighter	13	
Joe Delpapa	Firefighter	8	Level I
David Ricard	Firefighter	3	Level I
Tim Degulis	Firefighter		

<u>Name</u>	<u>Title</u>	<u># Years Service</u>	<u>Certifications</u>
Company 2			
Shawn Ricard	Lieutenant	7	Level I
Charles Corey, Jr.	2 nd Lieutenant	4	Level I
James Boyle	Firefighter	19	
Paul Bourassa	Firefighter	22	Level I
Timothy Brown	Firefighter	2	Level I
Company 3			
Barry Doyle	Lieutenant	12	Level I
David Cook	Firefighter	3	Career
Jonathan Boyle	Firefighter	6	Level I
Richard Montgomery	Firefighter	11	
Meaghan Denehy	Firefighter	11	Level I
Company 4			
David Joki	Lieutenant	25	Level III
Colin Shea	Lieutenant	5	Level II
Peter Bretschneider	Firefighter	17	Level I
Phil Soletsky	Firefighter	11	Level I
Paul Knightly	Firefighter	6	Level II
Company 5			
Brian Moore	Lieutenant	11	Level I
Paul Hakala	Firefighter	29	Career
Greg Knights	Firefighter	3	Level II
Benjamin Sliwerski	Firefighter	2	

We would like to thank Mrs. Polly Duprez for continuing to provide administrative support for our department.

The Brookline Fire Dept. Association once again had a very successful year with the Tailgate BBQ Competition, with teams coming from as far as Pennsylvania. The Duck Race was a great success with almost all of our Ducks racing this year. We were able to purchase the following equipment with proceeds from these fundraisers: Glass Master, bolt cutters, haligan and an axe, 2 sledgehammers, power washer and a gas meter. The total cost of these items was \$5,672.53. We hope you continue to support the Association as we continue to purchase much needed equipment without raising our tax dollars. The Fire Department Association also spent hundreds of hours on the following events: Neighbors Helping Neighbors, Tyler Ride, Annual Fire Department BBQ, and Duck Race.

The Board would like to say a very special thanks to the families of the firefighters. This past year has been just as difficult and sad for our families. The Board appreciates the families for letting their firefighters respond to calls 24 hours a day, 7 days a week, and attend all the training that is required to continue to provide high-quality service.

HOLLIS COMMUNICATION CENTER 2013 Annual Report

The Communications Center, located in the Police Station at 9 Silver Lake Road, is your link to all Town services, in both emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week and is staffed with 7 full-time and 2 part-time Communications Specialists to service your needs. The Communications Center operates under the direction of the Communications Center Advisory Board. If you are interested in a tour of the Communications Center please contact Manager John DuVarney at 465-2303.

Full Time Personnel

	<u>Experience</u>
Manager John DuVarney	38 years
Supervisor Robert Dichard	28 years
Communications Specialist Matthew Judge	27 years
Communications Specialist Ross Rawnsley	18 years
Communications Specialist Anna Chaput	16 years
Communications Specialist Robert Gavin	6 years
Communications Specialist Jayne Belanger	11 years

Part Time Personnel

Communications Specialist Richard Todd	33 years
Communications Specialist Norma Traffic	14 years

In 2013, the Communications Center answered a total of 28,931 calls for service.

The Communications Center is very much committed to keeping our personnel current in training. Training that our Specialists attended this year includes: Active Shooter, Sovereign Citizens, Disaster Training, NH Mobilization Plan, Aircraft Accidents, Moral, Excited Delirium, Signs of Mental Illness Among Callers, Radio Etiquette, Elder Abuse, Bullying, Methamphetamine Labs and Designer Drugs, Teamwork and Relations with other Agencies, Empathy, Unusual Occurrences and CodeRed. This training program has been very beneficial to all dispatchers.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to Town of Brookline for their continued support.

Respectfully submitted,

John V. DuVarney, Manager

Communications Advisory Board
Police Chief James Sartell, Chairman
Fire Chief Richard Towne
Director of Public Works Thomas Bayrd

BROOKLINE PUBLIC LIBRARY 2013 ANNUAL REPORT

2013 was a very successful year for the Library, with improvements to the collections, the grounds, and the building; the increase of our Internet presence; and important equipment upgrades; all which will help us to better serve our townspeople in the coming years.

Nearly two hundred new library cards were issued, bringing our total membership to 2,773. The Library saw increases in patrons' downloading of eBooks and audiobooks, online catalog searches, and items loaned to other libraries. We added 3,760 items to the collection, which now numbers 30,984 titles in the main library building and 1,507 in the annex.

The Library did much to improve its Internet presence, including establishing a more patron-friendly website, starting a Facebook page to publicize programs, utilizing the new circulation system's features more fully, and starting to upgrade its aging computers. The Library also replaced obsolete/malfunctioning equipment such as the Children's Room printer, the photocopier, and the two receipt printers.

The Library conducted a full range of programs for children and adults. Some of the most popular programs were the Mother's Day Gift program, the Father's Day program, Marion Stoddard's *Work of 1000* video presentation, the *Family Stories* talk with Jo Radner, the Mary Todd Lincoln performance, and Miss Jackie's musical story times. Children in the Summer Reading Program spent over 640 hours reading books.

The high point of the year was our Open House in November to celebrate the 20th anniversary of our present building. It was a great success, with almost 100 residents joining Library staff and trustees to learn about our successes and hopes for the future. This event received a glowing front-page story in the *Hollis Brookline Journal*.

The elevator had to undergo a major overhaul, and was out of service for several months during the first half of the year. The attic was fully insulated, helping reduce winter heating and summer air conditioning costs. Volunteer Ann Somers completed her multi-year landscaping project of the Library's surroundings, and presented the Board with a maintenance plan to preserve the appearance of the grounds in the future. The Library's parking lot was resealed and regraded to help prevent rain pooling. The Library Board submitted a formal request to the town that a new library building be part of the Town's new capital improvement plan.

With Library Director Myra Emmons and her very capable staff, joined by our Friends supporters and volunteers, we look forward to another successful year serving the needs of Brookline's residents in 2014. The Library Trustees appreciate the continued support of the Select Board and the efforts of the town administrative and departmental staff on behalf of the Library.

Respectfully Submitted,
Ed Cook, Chairman
John Lindgren
Steve Russo
Helen Ballou
Louise Price

Brookline Public Library - 2013 Statistics

Annual Service Hours 2,002
 Registered Patrons 2,773
 Number of library visits 29,484

Programs & Services

Reference transactions 8,008
 Meeting space use (hrs) 87
 Youth programs 193
 Adult programs 97
 Total programs: 290
 Attendance – Youth 2595
 Attendance – Adult 512
 Total Attendance: 3107
 Database use/(Ancestry, Ebsco, Online Catalog etc)
 Total searches 21,568

Collections

Print materials (includes 94
 Magazine subscriptions) 29,179
 Audios (books and music) 1,491
 DVDs 1,782
 Museum Passes 24
 Circulating Equipment 15
 (e-readers, Kill-a-watts, telescope etc)

Total locally-owned Collections:32,491

Licensed Databases (thru NHSL) 23
 Licensed Database (local) 3
 E-books (through NHDB subscription) 15,511
 Audio Downloadables (NHDB) 11,864

Total Available Resources:.....59,892

Brookline Public Library - 2013 Statistics con't

Circulation

Adult materials, all formats 27,670
 Children's materials, all formats 30,402
 Museum Passes 525
 Other: ILLs, ebooks etc 5,361
 Total Circulation: 63,958

Volunteers & Sponsors

Volunteer hours 1,995
 Number of Sponsors 32
 Number of sponsored items 212

Library Use Value Calculator (based on NH State Library)

Item/Service used	Total Usage	Total Value
Adult books	11942	\$ 203,014.00
YA books	4565	\$ 54,780.00
Children's books	24612	\$ 418,404.00
Audiobooks	3101	\$ 30,855.00
Interlibrary loans	1587	\$ 39,675.00
Electronic books	2838	\$ 42,570.00
Magazines	3509	\$ 17,545.00
Newspapers	3220	\$ 30,590.00
Movies	8947	\$ 35,788.00
Music CDs	685	\$ 6,816.00
Meeting Room (hrs)	87	\$ 2,175.00
Ad Program Attendance	512	\$ 7,680.00
Ch Prog Attendance	2595	\$ 18,165.00
Museum Pass Use	525	\$ 10,500.00
Computer use	983	\$ 11,796.00
Database searches	21568	\$ 430,281.00
Reference assistance	8008	\$ 56,056.00

Total Value of Library Services Used: \$ 1,416,690.00

LIBRARY TREASURER'S REPORT

Brookline Public Library

Account Balances for Year Ending 12/31/2013

Library General Funds

Checking Account

Balance January 1, 2013	\$37,143.64	
Receipts: Town Appropriation	\$210,410.00	
Fines	1,095.03	
Copy/FAX/Print	162.75	
Donations	\$4,453.03	
Interest Earned	\$70.99	
Grants	\$750.00	
Other Income	\$1,759.16	
Payments: Expenses	\$219,688.46	
Ending Balance December 31, 2013	\$36,156.14	\$36,156.14

Savings Account

Balance January 1, 2013	\$19,731.76	
Receipts: Income	\$0.00	
Interest Earned	\$34.58	
Payments: Expenses	\$0.00	
Ending Balance December 31, 2013	\$19,766.34	\$19,766.34

Total of All Accounts in Hands of Treasurer 12/31/13		\$55,922.48
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**LIBRARY TREASURER'S REPORT
BROOKLINE PUBLIC LIBRARY
YEAR END SUMMARY 2013**

Income

Donations

Friends of Library	2,325.00
Memorials	125.00
Sponsors	1,736.03
Other donations	<u>267.00</u>
Total Donations	4,453.03

Donations (see above)	4,453.03
Copy/FAX	162.75
Fines	1,095.03
Grants - NH Humanities Council	750.00
Interest	70.99
Lost & Paid	327.66
Media Sales	189.00
Refunds	948.41
Trust Fund	294.09
Town Appropriation	<u>210,410.00</u>

Total Income \$218,700.96

Expense

Automation		7,831.53
Bank Fees		-0.08
Communications		2,237.82
Criminal Background Check		47.75
Education		155.00
Equipment		2,032.56
Equipment Maintenance & Repair		986.98
Health Insurance		7,863.84
Media (see below)		29,535.40
Audio Materials	3,946.08	
Dues and Membership Fees	192.00	
Kindle Books	35.93	
Printed Materials	19,210.22	
Serial Subscriptions	2,595.54	
Video Materials	3,555.63	
Media - Other	0.00	
Total Media	29,535.40	
Mileage		885.06
Office Supplies		3,717.70
Payroll Expense		1,406.00
Postage		324.72
Professional Dues, Fees, Etc.		245.00
Programs		5,978.04
Retirement (Employer)		6,864.31
Salaries		139,021.83
SS/Medicare (Employer)		<u>10,555.00</u>

Total Expense 219,688.46

Net Income -987.50

MELENDY POND AUTHORITY

CASH ON HAND - JANUARY 1, 2013: \$26,939.42

RECEIPTS:

RECEIVED ON LEASES 3,118.00
INTEREST ON DEPOSITS 50.56

TOTAL RECEIPTS: \$3,168.56

EXPENSES:

WATER TESTING AND TREATMENT 5,785.20
POSTAGE 46.00
LEGAL 2,236.25

TOTAL EXPENSES: \$8,068.45

CASH ON HAND - DECEMBER 31, 2013: \$22,039.53

The assessed valuation of the buildings on the Melendy Pond Authority for 2013 was \$949,000 with an anticipated tax return to the town of \$30,017.

Peter Webb, Chairman
Randolph Haight, Secretary
Russell Haight, Treasurer
Peter Cook
Francis LaFreniere
Carol Anderson-Farwell
Pam Austin, Lessee Representative

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots.](#)

NRPC 2013 ANNUAL REPORT OF SERVICES FOR THE TOWN OF BROOKLINE

NRPC was founded in 1959 with a mission to foster coordination and collaboration between the 13 communities in the Nashua region. Over the past 54 years, NRPC has developed into an organization that provides member municipalities customized services to meet their planning needs and also undertakes activities that benefit communities collectively.

NRPC's highly qualified and experienced staff complements and extends municipal resources by providing a wide array of professional planning services that cover all aspects of community planning. NRPC also offers programs that would otherwise be inefficient and costly for communities to conduct on their own. In addition to programs and projects, NRPC acts as a strong and consistent advocate for communities and the region at the State and Federal level.

In 2013, NRPC provided the following assistance to the Town of Brookline:

TRANSPORTATION

NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

Traffic Data Collection: For a list of historic and recent traffic counts, reference the NRPC website at: <http://www.nashuarpc.org/trafficcount/index.htm>. All traffic counts are available for use by the Town and NRPC can conduct special counts upon request.

Transportation Improvement Program –The TIP is a document required under federal transportation regulations that shows that there are sufficient resources to fund the proposed projects. NRPC is responsible for the development and maintenance of the TIP so that federal highway transportation dollars are available to all towns in the region. NRPC carefully monitored the status of projects in the TIP to ensure that project information and changes initiated by NHDOT were communicated to the Town officials.

Souhegan Valley Transportation Collaborative (SVTC) - NRPC continues to support the SVTC in its 6th year of service. NRPC was again awarded federal transit administration funds to assist the expansion the operation of the service. This grant allowed SVTC to evaluate expansion opportunities to other

communities in the region while maintaining its level of service to the residents of Brookline. It also provided the flexibility to increase the number of destinations served by the service. This service is available to eligible residents of Brookline. Learn more at <http://souheganrides.org/>.

Road Inventory Data– NRPC staff continuously maintains the town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up to date information on roads and will be used for planning road improvements in the community. This data also forms the basis for the Town’s allocation of Transportation Block Grant Aid from the State.

NH Capitol Corridor Passenger Rail Project –NRPC continues to work toward the development of the NH Capitol Corridor project. Activities included participation on the New Hampshire Rail Transit Authority, the operating entity for the rail project, and pursuing options to study the feasibility of passenger rail in the corridor.

Regional Traffic Model – NRPC is nearing completion of a large-scale update to the regional traffic model in conjunction with the release of new U.S. Census data, new regional employment data, and NRPC’s updated community-by-community population projections through 2040. This update will also allow NRPC to provide morning and afternoon peak hour traffic forecasts, as well as more accurately model traffic signalization and intersection issues. NRPC can then provide more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest, without cost, and the town staff has utilized NRPC traffic expertise on several occasions to help study critical intersections and development issues.

Population Projections –NRPC worked with the NH Office of Energy and Planning State Data Center, to update and maintain the population projections for each community in the region. These projections currently provide forecasts through the year 2040 to aid in long term community planning. NRPC worked with other regional planning commissions to develop similar projections for all towns in the state, allowing comparison with neighboring communities.

LAND USE AND ENVIRONMENT

Electricity Supply Aggregation—Beginning in 2011, NRPC has coordinated requests for proposals to procure electricity from a competitive supplier. The aggregation consists of municipalities and school districts in the region. The total anticipated cost savings in 2013 was \$273,147 with savings for the Town of Brookline estimated at \$3,525. NRPC recently reconvened the aggregation in the

fall of 2013 to conduct a third competitive electricity supply bid process, with new contracts anticipated to begin in early 2014.

Household Hazardous Waste Program –NRPC held six collections during the 2013 Household Hazardous Waste season. In 2013, a total of 1,532 households participated in the HHW collections District-wide; of those, 53 households or 3.46% came from Brookline. The number of households from Brookline participating in HHW collections has increased over the past 10 years and in 2013, participation from Brookline households was the highest it has been to-date. Among Brookline residents, 27 out of the 53 participating households (50.9%) brought paint to the collection events, 21 households (39.6%) brought solvents and thinners, and 20 households (37.7%) brought automotive products.

Regional Plan: 2013 was spent on outreach efforts including a series of topical workshops on transportation, housing, community and economic vitality, water infrastructure, and climate and energy, as well as a series of focus group conversations. As part of the topical workshops, NRPC has compiled a summary of goals and objectives found in municipal master plans in the region, resources for municipalities, compilations of what was heard at each event, and a series of presentations of local case studies. Staff has drafted outlines for all plan components and has begun the process of developing chapter drafts with the assistance of topical subcommittees comprised of commissioners, other local representatives and topical experts. A complete draft of the plan is anticipated for mid-year 2014.

Paths and Trails Mapping – NRPC finalized the GIS paths and trails inventory for Brookline begun in 2012 and created a town-wide trails map featuring trails with parking locations, sidewalks, and conservation land. This full-color map is available in pdf format to the public, and is accessible from the Brookline Conservation Commission’s web page.

2013 PLANNING BOARD REPORT - *THE YEAR IN REVIEW*

The Planning Board's mission is to ensure compliance with Planning and Zoning regulations and ordinances when reviewing site plans and subdivision applications and to provide excellent customer service. The Board also revisits the regulations and ordinances to ensure compliance with State and Federal regulations while trying to maintain a balance between the rights of landowners and the residents' vision to maintain the rural character of Brookline.

The Board meets once a month, on the third Thursday. Meetings are open to the public and there is always the option of watching the meetings on TV or the broadcasts live via the internet from the comfort of one's home!

Town Regulations and Ordinances

In collaboration with the Economic Development Committee and after collecting comments and recommendations from Brookline business owners, the Planning Board spent numerous hours revisiting the ***Sign Ordinance***, giving more flexibility to the Board when reviewing an application. One important and innovative change is to authorize the Planning Board to grant, on a case by case basis, a *Conditional Use Permit* from dimensional requirements. As a result, applicants would not automatically have to meet with the Zoning Board of Adjustment in order to obtain a variance as it is the case with the current sign ordinance.

Cases Reviewed

The Board held public hearings for the following applications:

Businesses:

Len Simone, the Mad Hatter Bar & Grill – approved in August

Teresa Bourbeau, Nail Salon (home business) – approved in September

Gerald Farwell, Barrel Mill – denied in October

Dana Georges/Albert Vale – Gun shop and supplies – approved in December

Lot Line Adjustments and Subdivisions:

Philip Chandler & Ben Chandler, lot line revision – approved in June

Gagnon / Pogue, lot line revision – approved in May

Dean Glow, hammerhead revision – approved in June

Philip Chandler & Ben Chandler, lot line revision – approved in September

Ernest Felzani, 8-lot subdivision – to be continued in 2014

Philip Chandler – Canney Hill – changes to Phase III – to be continued in 2014

Other Reviews included construction and maintenance road bonds for existing subdivisions.

Capital Improvement Plan

This year again, the Capital Improvement Committee (CIC) prepared an extensive plan that was presented to the Selectboard and Finance Committee for their consideration during their Budget meetings in the fall. The Board who adopted the Plan in November wants to thank the Committee's members: **Alan Rosenberg** who has been the CIC's Chair for many years, **Ann Somers**, **Karl Dowling** and **Brian Rater** for their work.

Economic Development

Since formed In April 2012, the Economic Development Committee (EDC) has met once a month and had very successful one-on-one meetings with Brookline business owners. As a result of these individual discussions, the EDC recommended that the Sign Ordinance be revised which led the Planning Board to work long hours to propose a totally revamped Ordinance. The amendments will be submitted to Brookline voters at the March 2014 town meeting.

Welcome to Brookline! The EDC put together a "packet" with valuable information about Town services, Boards & Committees, Clubs, and local resources. Many Brookline entrepreneurs took the opportunity to advertize their business by including coupons. The packets have been hand delivered to all new Brookline residents since May by Committee members who received many positive comments.

The EDC set up a booth at the *Old Home Days* held in August with the objective to meet with residents and business owners, discuss their vision for a thriving future, and what the town could do to help businesses being more successful. The EDC members who were present at the event received valuable input from visitors.

The Committee discussed what a great benefit it would be for the Town to become a member of the *Souhegan Valley Chamber of Commerce* and joined the Chamber early in the year. For the first time the Town of Brookline represented by the EDC was part of the 200+ exhibitors at the *Southern New Hampshire Business Expo* that took place in October at the *Hampshire Dome* in Milford. The objective was to pursue the effort to promote the Town and its businesses. Many people stopped by the EDC booth and gathered information about Brookline. Our presence was valued by the many Brookline residents and business owners who saw us there. What a great experience it was!

The latest project the EDC has been working on is to increase the use of the *Brookline Chapel* by "promoting" events such as weddings, concerts, and art exhibits. This assignment is also meant to support Brookline businesses by including them as service providers in a brochure and other communication tools that will be added to the town website and distributed to local Justices of the

Peace, wedding planners and of course local artists. This project is supported by the Selectboard and the Finance Committee.

Thank you to **Dana MacAllister, Susan Adams, Tad Putney, Valérie Rearick, Donna Marsh, Gale Taylor, Ron Pelletier, and Melanie Levesque** for another year of commitment to the EDC and a very productive work.

On behalf of the entire Planning Board and Staff:

Alan Rosenberg and Dana MacAllister, Co-Chairs
Ronald Pelletier and Richard Randlett, Members
Brendan Denehy, Selectboard Ex-Officio, Judy Cook, Alternate
Valérie Rearick, Town Planner / Administrative Assistant
Kristen Austin, Recording Secretary

PLANNING BOARD STATISTICS – 2013

Cases Heard.....	11
Cases Continued from 2012	
Hearth Removal.....	
Lot Line Adjustments Approved	4
Lot Line Adjustments Disapproved.....	
Lot Line Adjustments Withdrawn	
Non-Residential Site Plans Approved	3
Non-Residential Site Plan Denied	1
Non-Residential Site Plan Withdrawn.....	
Subdivisions Approved	
Subdivisions Disapproved	
Subdivisions Withdrawn	1
New Lots Created	
Cases Pending (to be finalized in 2014)	2
Conceptual Subdivisions/Site Plan Discussions	2

BOARD OF ADJUSTMENT STATISTICS – 2013

Cases Heard.....	9
Special Exceptions Granted	3
Special Exceptions Denied.....	
Variances Granted.....	5
Variances Denied	
Appeal of Administrative Decisions	1
Second Appeal of Adm. Decisions Accepted	
Second Appeal of Adm. Decisions Denied.....	
Cases Withdrawn	
Equitable Waiver.....	
Rehearing	
No Action Taken	

BROOKLINE POLICE DEPARTMENT

2013 Year-End Report

To the Residents of Brookline;

Please grant me the opportunity to open this annual report with a statement of gratitude, on behalf of the entire membership of Brookline Police Department. Through the support, commitment and tireless efforts of our taxpayers, officials, committees and others, too numerous to mention, our agency is now located in a remarkable new facility. From its design and layout to its state of the art surveillance and technology, the building affords us the environment and tools needed to facilitate the excellent public service we strive to provide. We sincerely thank you.

With prudent oversight and careful management, the 2013 police budget adequately funded the manpower, materials and training required to operate at our maximum potential. New Hampshire Highway Safety, through distribution of grant money, funded some of our booking room surveillance equipment and reimbursed the costs related to more than seventy Operation Safe Commute, Speed Enforcement and DWI patrols. We are privileged to qualify for inclusion in these exceptional, grant-funded projects.

In 2013, Brookline saw its lowest crime rate in eight years. Along with our more visible location, we are realizing the benefits of a dependable fleet of vehicles, as response time to calls is a proven deterrent to potential crime. All cruisers are now equipped with in-car computers, all of which are interoperable with our communications center, so reports are generated and often completed without an officer needing to spend time in the station. Enhanced officer presence has most certainly been a key factor in reducing the number of motor vehicle violations.

As we continue our constant strive for excellence, please know we remain committed to our jobs and our community. Brookline is fortunate to have caring and observant residents who are often our first and greatest source for police information. We welcome any/all information and input our citizens may wish to offer. Please be confident any call you make to this agency will be met with its deserved attention and will be acted on accordingly.

Respectfully submitted,

William H. Quigley III
Chief of Police

2013 ROAD AGENT'S REPORT

GENERAL MAINTENANCE

BUDGET APPROPRIATIONS		\$112,400.00
EXPENDITURES		
Sweeping		
F.B. Hale - Sweeper	\$7,243.75	
C.L. Farwell Constr LLC	\$1,212.50	
Drainage, cleaning catch basins, culverts and road edges		
C.L. Farwell Constr LLC	\$51,771.50	
Patching		
C.L. Farwell Constr LLC	\$1,208.00	
Brox Industries	\$765.45	
Miscellaneous		
State of N.H. - signs	\$1,165.58	
State of N.H. - Dam permit	\$750.00	
New Hampshire Rocks	\$180.00	
Striping town wide	\$3,341.00	
Burbee Sand & Gravel	\$576.00	
Sennott Tree Service	\$800.00	
Redlon & Johnson	\$403.71	
Miscellaneous maintenance, mowing, trash removal, roadside brush cleanup, street sign repair and maintaining town properties	\$40,566.08	
Paving		
Brox Industries	\$3,005.14	
Graveling and Grading		
C.L. Farwell Const. LLC	\$20,640.85	
Granite State Concrete	\$6,160.77	
Burbee Sand & Gravel	\$2,252.00	
Leighton A White	\$668.00	
C E Corey Septic Systems	<u>\$1,088.00</u>	
TOTAL EXPENDITURES	\$143,798.33	

SNOW PLOWING

BUDGET APPROPRIATION		\$121,000.00
EXPENDITURES		
George Razzaboni III	\$10,836.00	
C.L.Farwell Const LLC	\$134,511.63	
Robert M Provencher	\$8,024.00	
Ben Senter Trucking	\$19,134.00	
Town of Milford	<u>\$250.00</u>	
TOTAL EXPENDITURES	\$172,755.63	

SANDING

BUDGET APPROPRIATION		\$100,000.00
EXPENDITURES		
Innovative Supplies (Ice Ban)	\$6,120.00	
Burbee Sand & Gravel	\$7,900.00	
F L Merrill Constr. Inc	\$2,449.78	
Granite State Minerals, Inc. (salt)	\$11,158.40	
Granite State Concrete	\$3,140.49	
The County Store, Inc.	\$254.85	
Balcom Brothers, Inc. (salt)	\$8,250.00	
C.L. Farwell Const. LLC	<u>\$67,271.78</u>	
TOTAL EXPENDITURES	\$106,545.30	

DUST CONTROL

BUDGET APPROPRIATION		\$6,000.00
EXPENDITURES		
Water truck and Pump	<u>\$1,938.00</u>	
TOTAL EXPENDITURES	\$1,938.00	

BRUSH CUTTING

BUDGET APPROPRIATION		\$11,000.00
EXPENDITURES		
Daryl Pelletier	<u>\$9,048.08</u>	
TOTAL EXPENDITURES	\$9,048.08	

TREE WARDEN

BUDGET APPROPRIATION		\$1,000.00
EXPENDITURES		
Sennott Tree Service	\$1,200.00	
C.L. Farwell Const. LLC	<u>\$313.00</u>	
TOTAL EXPENDITURES	\$1,513.00	

SIDEWALKS

BUDGET APPROPRIATION		\$25,000.00
TOTAL EXPENDITURES	\$0.00	

STREET LIGHTING

BUDGET APPROPRIATION		\$10,200.00
EXPENDITURES		
Northeast Utilities	\$1,104.29	
Public Service of NH	<u>\$10,720.22</u>	
TOTAL EXPENDITURES	\$11,824.51	

GENERAL HIGHWAY EXPENSE

BUDGET APPROPRIATION		\$750.00
EXPENDITURES		
Public Service of NH	<u>\$422.27</u>	
TOTAL EXPENDITURES	\$422.27	

RESURFACING ROADS

BUDGET APPROPRIATION		\$217,600.00
EXPENDITURES		
Granite State Concrete	\$1,476.40	
Continental Paving	\$148,630.34	
C.L. Farwell Const. LLC	<u>\$6,854.00</u>	
TOTAL EXPENDITURES	\$156,960.74	
TOTAL EXPENDITURES	<u>\$604,805.86</u>	
TOTAL BUDGET APPROPRIATION		<u>\$604,950.00</u>
BALANCE		\$144.14

HOOD ROAD PROJECT

MONIES AVAILABLE		
2012 Road/Bridge improvements		\$47,031.67
2013 Road/Bridge improvements		<u>\$30,000.00</u>
		\$77,031.67
EXPENDITURES		
CL Farwell Constr LLC		\$52,595.05
Burbee Sand and Gravel, Inc.		\$2,508.00
Sennott Tree Service		\$3,200.00
Granite State Concrete		\$1,364.79
Leighton A White		\$2,925.00
Continental Paving, Inc.		\$13,689.16
A. B. Gardent Excavation		\$750.00
TOTAL EXPENDITURES		\$77,032.00
BALANCE IN ACCOUNT		\$0.00

Gerald G. Farwell
Road Agent
Clarence L. Farwell
Tree Warden

2013 SELECTBOARD REPORT

During 2013 we took important steps to increase the ways residents can be informed of public meetings as well as town news and events. We are pleased that these improvements were made without the use of tax dollars as they were funded through monies in the Cable Access Fund.

Significant upgrades were made to Channel 13 to allow for multiple rebroadcasts of all public meetings, the addition of programs of general interest, and an improved “bulletin board” that provides an additional way to inform residents of news and upcoming events.

The town’s new website was launched and many residents have signed up for “e-alerts” which allow them to automatically receive, via email, timely news alerts, board agendas and minutes, and other information as it is posted to the website. If you have not already, please go on the town website and subscribe to any “e-alerts” you wish to receive.

2013 also saw the completion of the Safety Complex. We are grateful for the significant efforts of the Building Committee, which accomplished the project both ahead of schedule and under budget. The facility will provide the town with a valuable asset for many years to come.

The completion of the Safety Complex – and resulting relocation of the police department from the town hall – allowed for long-needed renovations to occur. They included the relocation of the Town Clerk/Tax Collector, Building Inspector, and Food Pantry to the lower level of the town hall and provide easier public access as now no stairs are required. We also marked the 100th year since the Daniels Academy Building (“town hall”) was constructed by initiating a multi-year project to replace rotted exterior trim with long-lasting synthetic material.

With help from the Facilities Committee, a six-year maintenance plan was developed for all town buildings. The comprehensive plan will allow for improved planning of upcoming expenses and proactive management and maintenance of all town buildings.

In late 2013, we completed 2,200 feet of new sidewalk along Main Street with only 20% of the funding coming from Brookline taxes. The plan had also been to construct 2,750 feet of new sidewalk along Milford Street – to the Safety Complex – but the early onset of winter delayed construction until 2014. Once completed, these two segments will add almost a mile of additional safety for pedestrians, bicyclists and motorists through the town center.

During 2013, we also conducted research of the town's various trust funds. The research identified some funds that have been underutilized or have become outdated. The Selectboard has taken steps – including some in the form of warrant articles for this year's town meeting - that will put these funds to more optimal use.

In the year ahead, the Selectboard is committed to pursuing ways to reduce the tax burden on our residents. One area of focus will be on ways that we can assist our seniors, who do not have children in the schools, but share in an equal tax burden. An option may be taking steps to encourage “senior” townhouses/condos that would provide seniors with the option of staying in Brookline at a lower tax level. There is significant work to be done on such a topic and we will be working with the Planning Board and others to investigate it further.

In conjunction with the Capital Improvements Committee, the Selectboard will also be studying whether to begin a capital reserve fund for a potential public works department. While there are no plans to create such a department, the Board believes that it may be prudent to have some funds set aside in the event the need arises. Further discussion and study of the topic is needed.

Brookline enjoys the valued service of our dedicated town employees at the town hall, transfer station, library, police, fire and ambulance services. Brookline is also fortunate to have many active volunteers including the ambulance service, fire association, planning board, zoning board of adjustment, board of assessors, supervisors of the checklist, recreation commission, conservation commission, library trustees, finance committee, building committee, facilities committee, capital improvements committee, Brookline emergency response team (BERT), Souhegan Valley Transportation Collaborative, Brookline school board, Hollis Brookline COOP board and budget committee and we thank them all for their hard work on the town's behalf.

We also thank all who are active in youth sports, Scouts, the Friends of the Library, the Fourth of July parade, fireworks, Christmas tree lighting, Old Home Days, and the fishing derby. Brookline is fortunate to have the active support of the Brookline Women's Club, Souhegan Valley Karate Club, Hollis Brookline Rotary Club and Brookline Lions Club for our community programs.

We note with sadness the passing of Brookline residents during 2013, including retired Fire Chief Erwin E. Corey and Deputy Fire Chief Curt Jensen.

We also express our sincere gratitude to all members of the armed services – both past and present.

Respectively submitted,
Brookline Selectboard

Darrell Philpot, Chair
Karl D. Dowling, Vice Chair
John J. Carr
Susan Adams
Brendan Denehy

January 22, 2014

TAX COLLECTORS REPORT

For the Municipality of BROOKLINE NH Year Ending 12/31/2013

DEBITS

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR 2013	PRIOR LEVIES		
			2012	2011	2010+
Property Taxes	#3110	xxxxxx	\$ 536,996.18	\$ 0.00	\$ 0.00
Resident Taxes	#3180	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	xxxxxx	\$ 15,000.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		(\$ 320.00)			
This Year's New Credits		(\$ 31,944.66)			

TAXES COMMITTED THIS FISCAL YEAR

Property Taxes	#3110	\$ 15,456,125.00	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 242,595.00	\$ 0.00
Timber Yield Taxes	#3185	\$ 17,226.64	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 0.00	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

FOR DRA USE ONLY

OVERPAYMENT REFUNDS

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 32,264.66	\$ 0.00	\$ 0.00	\$ 0.00
Interest - Late Tax	#3190	\$ 9,111.96	\$ 28,018.63	\$ 0.00	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL DEBITS		\$ 15,725,058.60	\$ 580,014.81	\$ 0.00	\$ 0.00

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

TAX COLLECTORS REPORT

For the Municipality of BROOKLINE NH Year Ending 12/31/2013

CREDITS

REMITTED TO TREASURER	LEVY FOR YEAR	PRIOR LEVIES		
	2013	2012	2011	2010+
Property Taxes	\$ 14,855,864.39	\$ 348,245.11	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 176,595.00	\$ 14,693.01	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 11,926.44	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 9,111.96	\$ 28,018.63	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 188,686.69	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	\$ 0.00			

ABATEMENTS MADE

Property Taxes	\$ 2,854.00	\$ 64.38	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 27,500.00	\$ 306.99	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 4,469.94	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEEDED	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 597,406.61	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 38,500.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 830.26	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	\$ 0.00	xxxxxx	xxxxxx	xxxxxx
TOTAL CREDITS	\$ 15,725,058.60	\$ 580,014.81	\$ 0.00	\$ 0.00

*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.

(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

TAX COLLECTORS REPORT

For the Municipality of BROOKLINE NH Year Ending 12/31/2013

DEBITS

UNREDEEMED & EXECUTED LIENS	2013	PRIOR LEVIES		
		2012	2011	2010+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 158,533.24	\$ 148,910.78
Liens Executed During FY	\$ 0.00	\$ 202,225.84	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 2,995.57	\$ 16,285.18	\$ 39,505.00
TOTAL LIEN DEBITS	\$ 0.00	\$ 205,221.41	\$ 174,818.42	\$ 188,415.78

CREDITS

REMITTED TO TREASURER		2013	PRIOR LEVIES		
			2012	2011	2010+
Redemptions		\$ 0.00	\$ 41,976.26	\$ 81,694.71	\$ 131,661.54
Interest & Costs Collected	#3190	\$ 0.00	\$ 2,995.57	\$ 16,285.18	\$ 39,505.00
Abatements of Unredeemed Liens		\$ 0.00	\$ 81.09	\$ 0.00	\$ 0.00
Liens Deeded to Municipality		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens End of FY	#1110	\$ 0.00	\$ 160,168.49	\$ 76,838.53	\$ 17,249.24
Unredeemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL LIEN CREDITS		\$ 0.00	\$ 205,221.41	\$ 174,818.42	\$ 188,415.78

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? _____

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE _____ DATE _____

PATRICIA HOWARD-BARNETT

TOWN CLERK'S REPORT

01/01/2013 - 12/31/2013

MV Permit Fees (6767)	\$	860,798.00
MV Title Fees	\$	2,196.00
UCC Filing/ IRS Liens	\$	1,230.00
Municipal Agent Fees.....	\$	16,342.50
Vital Records	\$	3175.00
Dog Licenses(1154).....	\$	7,583.50
Dog Fines/ Penalties	\$	1,077.00
Pole Permits.....	\$	40.00
Dredge & Fill Permits.....	\$	10.00
Total to Treasurer	\$	892,452.00

TOWN HISTORY COMMITTEE REPORT

The Brookline Town History Committee was chartered by the Selectboard in 2013 to research, organize and recommend to the Town the best way to update the Town History in time for our 250th anniversary in 2019.

There are more than 100 years to cover, as the last historical account, commonly known as the Parker History (after its author Edward E. Parker) was published in 1914.

The Committee has met monthly since May of 2013, with an initial focus on what such a history should encompass, how it should be researched, its potential costs, the content and cost of other recently published town histories, and the lead time needed for publishing. Additional research has included leveraging the insight and resources of the Brookline Historical Society, the archives of the Milford Cabinet, the New Hampshire Historical Society in Concord, and research in Nashua into what other towns have included in their recent history updates. Moreover, committee members have conducted oral interviews with several citizens, and been contact with some town volunteer groups. Many more will be contacted this year.

Shortly after the Committee's charter, seven volunteers were appointed as members: Keith Thompson, Steve Russo, Nancy Reinbold, Peter Cook, Scott Gzryb, Dan Marcek and Bob Ottavi, with Keith elected Chairman, and Steve elected Secretary. Also volunteering so far are Laura Prescott, Lynne Abt, Peter Webb, Mark Fountain, Donna Corey and Barb Driscoll.

To better accomplish the enormous task of researching, writing and publishing a new Town History in time for 2019, the committee recommends that the Select Board expand the committee to 11 members. A second recommendation is that research and writing be completed by the end of 2017 to allow editing and publishing to wrap up before the end of 2018.

The committee does not yet have a recommendation regarding the book's price. This, as well the project's final cost, depends mostly on the content and quality of the book. The committee expects clarity on this important recommendation later this year, as it considers the highest quality, yet most cost effective project for Brookline.

There are many opportunities for current and former Brookline residents to contribute to this important project. The Committee would gratefully welcome help with research, interview contacts, and topic suggestions of historic value. For example, we have a wonderfully unique contribution from Sandy Messore of Embellished Thread, who is making a History Quilt that will have a home at the Historical Society. The quilt will feature photo panels of Brookline History, as

well as signature squares signed by Brookline residents. We encourage Brookliners to contact us to sign a square that will be featured on the quilt.

Consider attending one of our meetings! The next is Monday, March 17, 6:30 pm at the Safety Complex Meeting Room, and future meeting times will be posted at <http://www.brookline.nh.us/town-history-committee>.

We can also be contacted at BrooklineHistoryCommittee@gmail.com. How about sharing a Brookline-related thought and/or picture on our Facebook page!

The Brookline Town History Committee,
Keith F. Thompson, Chair

**TOWN TREASURER'S REPORT
YEAR ENDING 12/31/2013**

Town Accounts

General Fund

Balance January 1, 2013	5,620,541.08
Receipts	
Taxes	15,979,204.15
Motor Vehicle permits	860,798.00
Interest on Investments	3,325.64
Other Local Sources	318,618.34
State of New Hampshire	632,114.01
United States Government	0.00
Reinbursements	
Police Facility Bond	828,760.07
Warrant Disbursements	(19,544,402.79)
Ending Balance December 31, 2013	\$4,698,958.50

Police Facility Bond

Balance January 1, 2013	828,349.02
Interest Earned	411.05
Reimbursements to Town of Brookline	(828,760.07)
Ending Balance December 31, 2013	\$0.00

Brookline 225th Anniversary Account

Balance January 1, 2013	9,132.21
Contributions	0.00
Interest Earned	3.16
Expenses	0.00
Ending Balance December 31, 2013	\$9,135.37

Driveway Bond Accounts

Balance January 1, 2013	0.00
Driveway Bond Deposits	0.00
Interest Earned	0.00
Bond Releases w/ Interest	0.00
Ending Balance December 31, 2013	\$0.00

Ambulance Facility Impact Fee

Balance January 1, 2013	0.00
Impact Fees	3,998.52
Interest Earned	0.00
Payments to Town of Brookline	(3,998.52)
Ending Balance December 31, 2013	\$0.00

**TOWN TREASURER'S REPORT
YEAR ENDING 12/31/2013**

CSDA School Impact Fee

Balance January 1, 2013	0.00
Impact Fees	23,476.32
Interest Earned	1.80
Payments to Brookline School District	(23,478.12)
Ending Balance December 31, 2013	\$0.00

HBMS 2004 Impact Fee

Balance January 1, 2013	0.00
Impact Fees	31,338.99
Interest Earned	2.25
Payments to HB Co-op School District	(31,341.24)
Ending Balance December 31, 2013	\$0.00

Subtotal of Town Accounts **\$4,708,093.87**

Conservation Commission Accounts

Conservation Fund

Balance January 1, 2013	432,106.90
Receipts	
Land Use Change Tax	191,288.01
Interest Earned	817.68
Other	3,495.08
Conservation Expenses	(157.57)
Land Acquisition Expenses	(43,291.69)
Ending Balance December 31, 2013	\$584,258.41

Subtotal of Conservation Commission **\$584,258.41**

**TOWN TREASURER'S REPORT
YEAR ENDING 12/31/2013**

Recreation Commission Accounts

Max Cohen Memorial Grove

Balance January 1, 2013	12,975.00
Receipts	
Memberships	18,825.00
Swimming Lessons	4,015.00
Interest Earned	0.00
Other	2,086.00
Disbursements	
Advertising, Postage	(510.50)
Payroll	(17,908.30)
Utilities, Trash, Toilets, Water Tests	(1,962.42)
Other (Repairs, Maintenance, Improvements)	(1,516.66)
Ending Balance December 31, 2013	\$16,003.12

Recreation Revolving Fund

Balance January 1, 2013	3,628.61
Receipts	
Skating Rink	2,530.00
Olde Home Days	1,315.70
Fishing Derby	718.00
Other	546.43
Disbursements	
Skating Rink	(405.24)
Fishing Derby	(150.00)
Olde Home Days	(2,418.62)
Other	10.00
Ending Balance December 31, 2013	\$5,774.88

Subtotal of Recreation Commission **\$21,778.00**

Total of All Accounts in Hands of Treasurer **\$5,314,130.28**

Trust Funds Town of Brookline, NH Year End 2013

	Beginning Balances	Receipts	Expenses		Ending Balance
Cemetery Funds					
General Fund	\$4,058.73				
Town Appropriation		\$16,000.00			
C L Farwell Construction, LLC			\$13,658.01		
Milford Granite Company			\$1,320.00		
Dee Sinclair			\$1,000.00		
\$ into Investment Fund Plot income >Interest			\$586.88		
Cemetery Trust Fund					
Funds Received - Pine Grove					
Lot 44A Lefebvre		\$300.00			
Lot 197 Fish		\$200.00			
Lot 353A Abt		\$1,800.00			
Lot #253 Whitcomb		\$3,600.00			
Dividends and Interest (2010 to 2012)		\$8,829.00			
Dividends and Interest		\$12.02			
		\$30,741.02	\$16,564.89		\$18,234.86
Cemetery Trust Fund	\$153,336.08				
Dividends and Interest		\$5,313.12			
Capital Gains(losses)		\$655.55			
		\$5,968.67		\$159,304.75	\$177,539.61
Library Common Trust	\$11,652.41				
Interest (2010 - 2012)		\$294.09			
Interest 2013		\$507.78			
Capital Gains(losses)		\$1,761.91			
Interest Payable to Library Trustees (2010-2012)			\$294.09		
Interest Payable to Library Trustees (2013)			\$507.78		
					\$13,414.32
Common Trust Fund	\$7,515.77				
Interest		\$322.99			
Capital Gains (losses)		\$1,302.73			
					\$9,141.49
Dodge Common Trust Fund	\$32,308.16				
Interest (2010 - 2012)		\$3,169.55			
Interest (2013)		\$1,572.96			
Capital Gains (Losses)			(\$401.22)		
Interest Payable to Brookline School District(2010-2012)			\$3,169.55		
Interest Payable to Brookline School District (2013)			\$1,572.96		
					\$31,906.94
Scholarship Trust Fund	\$17,821.08				
Interest		\$641.96			
Capital Gains(losses)		\$1,354.62			
					\$19,817.66
Hazmat Trust Fund	\$5,648.04				
Interest		\$242.56			
Capital Gains(losses)		\$978.22			
					\$6,868.82

Trust Funds Town of Brookline, NH Year End 2013

Ambulance Service Expendable Trust	\$891.92			
Interest		\$1.47		
Town Appropriation		\$1,065.00		
Purchases			\$474.00	
				\$1,484.39
School Facilities Maintenance Trust	\$82,665.72			
Dividends and Interest		\$44.11		
School Board Appropriation		\$10,000.00		
Expenditures			\$7,700.00	
				\$85,009.83
Cemetery Irrigation Trust Fund	\$6,626.33			
Interest		\$108.06		
Capital Gains (Losses)		\$400.92		
PSNH			\$138.45	
Kazanjian Horticultural			\$679.00	
				\$6,317.86
Milner Wallace Conservation and Recreation Memorial Trust	\$1,762.54			
Interest			\$1.76	
				<u>\$1,764.30</u>
			<u>Grand Total</u>	<u>\$353,265.22</u>

Town Trustees:

Ed Zadravec, Melanie Levesque and Clarence Farwell

MARRIAGES

January 01, 2013 - December 31, 2013

Date/Place Married	Person A/ Person B	Residence	By Whom
Mar 07 Amherst, NH	Sarah H Cohen Philip W Maiewski	Brookline, NH Brookline, NH	Jim Addonizio Justice of the Peace
May 11 Nashua, NH	Amy R Hackendorf Joshua G Stone	Brookline, NH Okeana, OH	Stephen Bates Pastor
Jun 08 Brookline, NH	Sarah R Hubbard Ryan M Hamel	Brookline, NH Brookline, NH	Eric Hamel Minister
Jun 15 Manchester, NH	Karen A Olivier Matthew W Garrett	Allenstown, NH Brookline, NH	
Jun 22 Hollis, NH	Kelly M Fessenden David W Parker	Wilton, NH Wilton, NH	Patricia Howard-Barnett Justice of the Peace
Jun 29 Goffstown, NH	Betty A Welch Stephen F LaFleur	Manchester, NH Brookline, NH	Kathleen Cullen Priest
Jul 11 Brookline, NH	Kristle E Dougherty Michael E Costello	Brookline, NH Brookline, NH	Patricia Howard-Barnett Justice of the Peace
Jul 13 Danville, NH	Elizabeth C Johnston Mark A Hamel	Brookline, NH Brookline, NH	Eric Hamel Minister

Date/Place Married	Person A/ Person B	Residence	By Whom
Jul 26 Milford, NH	Bridget S Reichl Benjamin B Streeter	Brookline, NH Peoria, IL	Jason Wakefield Pastor
Jul 27 Brookline, NH Aug 08 Brookline, NH	Naomi L Pelletier Timothy M Brown Nicole M Moineau Sean E Brown	Brookline, NH Brookline, NH Brookline, NH Brookline, NH	Michael Laws Justice of the Peace
Aug 29 Nashua, NH	Melissa R Unger Joshua Hackendorf	London, ON Brookline, NH	
Aug 31 Amherst, NH	Sarah A Arwine Evangelos S Gerekos	Brookline, NH Brookline, NH	Alison Pyle Justice of the Peace
Sep 03 Nashua, NH	Emma S Banfield Alan W Ward	Brookline, NH Madison, ME	Geoff DeFranco Reverend
Sep 07 Brookline, NH	Nicole L Smith Jake A Korn	Brookline, NH Brookline, NH	Jim Tilbe Minister
Sep 14 Brookline, NH	Renee J Connell Jeffrey R Beauregard	Brookline, NH Brookline, NH	Krista Lehoullier Justice of the Peace
Oct 18 Hanover, NH	Donna R Vermette David A Joki	Brookline, NH Brookline, NH	Russell Rathier Pastor
Nov 02 Rye, NH	Joette D Broyer Christian J Green	Brookline, NH Brookline, NH	

BIRTHS

January 01, 2013 – December 31, 2013

Date of Birth	Name of Child	Mother & Father
Jan 25	Grace Devine Beauregard	Renee Arsenault & Jeffrey Beauregard
Feb 09	Madeline Ruth Levine	Shannon & John Levine
Feb 14	Cecelia Rose Fessenden	Jennifer & Scott Fessenden
Feb 25	Claire Evelyn Doughty	Jamie Howe-Doughty & Charles Doughty Jr
Mar 17	Jacob Charles Eastman Jr.	Trisha Nadeau & Jacob Eastman
Mar 18	Declan Nash Degarmo	Stacey & Nash Degarmo
Mar 22	June Erica Martell	Amanda & Quinn Martell
Apr 13	Collin Owen Lafreniere	Leigh-Ann & Guy Lafreniere Sr
Apr 21	Hudson Wayne Cole	Michelle & Loren Cole
Apr 30	Julian Xander Jasper	Cherilyn & Justin Jasper
Jun 10	Reese Ann Knudsen	Angela & Robert Knudsen
Jul 07	Quinn Mark Emery	Chantel & John Emery
Aug 13	Jackson Abram Loura	Diana & Rui Loura
Aug 27	Calvin Joseph Cox	Rebecca & Ryan Cox
Aug 28	Tucker Michael Shappell	Leslie Ann & Michael Shappell II
Sep 14	Harrison Michael Joseph	Carolyn & Volker Joseph
Sep 14	Carter Donald Johnston	Nicole & Chase Johnston
Oct 06	Trace John-David Winch	Kelci & Aaron Winch
Oct 10	Connor Michael Hamblett	Shannon & Jordan Hamblett
Oct 12	Rebecca Joy Marget	Ariella & Christopher Marget
Dec 15	Bryce James Hurley	Tanya & James Hurley

2013 DEATHS

January 01, 2013 – December 31, 2013

Date of Death	Place of Death	Name	Place of Burial
Sept 6, 1957	Fitchburg, MA	Lars H Bremer	Pinegrove Cemetery, Brookline, NH
Jan 11, 1976		Bjarne Bremer	Pinegrove Cemetery, Brookline, NH
Jan 21, 1992		Randi Bremer	Pinegrove Cemetery, Brookline, NH
Jan 06	Burlington, MA	Denise F Paul	St. Mary's Cemetery, Uxbridge, MA
Jan 17	Brookline, NH	Kenneth H Swearingen	Pinegrove Cemetery, Brookline, NH
Jan 22	Brookline, NH	Zachary Resnik	
Mar 27	Nashua, NH	Laurette S Bourbeau	Francis Xavier Cemetery, Nashua, NH
May 03	Durham, NC	Sandra L Fessenden	Lakeside Cemetery, Brookline, NH
May 08	Nashua, NH	Curtis Riendeau	
Jun 02	Merrimack, NH	Dawn B Formica	
Jun 04	Nashua, NH	David L Boivin	
Jun 29	Jaffrey, NH	Barbara Rice	Hillside Cemetery, Rindge, NH
Jul 01	Merrimack, NH	Charles E.B. Stearns	
Jul 11	Lebanon, NH	Philip Quatralo	
Jul 23	Brookline, NH	David R Wacome	
Aug 16		Kendall C Van Schoick	
Aug 17	Brookline, NH	Elizabeth C Austin	Lakeside Cemetery, Brookline, NH
Sep 03	Boston, MA	Fermina E Hanson	
Sep 07	Bedford, NH	Bryan P Halley	Pinegrove Cemetery, Brookline, NH
Oct 10	Concord, NH	Erwin E Corey	Pinegrove Cemetery, Brookline, NH
Nov 05	Brookline, NH	Yvonne L Zemetel	Granite State Crematorium, Concord, NH
Nov 14	Hollis, NH	Sebastian N Abt	Pinegrove Cemetery, Brookline, NH
Nov 20	Brookline, NH	Curt Jensen	Pinegrove Cemetery, Brookline, NH
Dec 20	Brookline, NH	Clifford N Floss	Concord Crematorium, Concord, NH
Dec 24	Brookline, NH	Katie A Hamilton	Pinegrove Cemetery, Brookline, NH

**ANNUAL REPORT OF THE OFFICERS
of the
BROOKLINE SCHOOL DISTRICT
For the year ending June 30, 2013**

OFFICERS

Mr. Ernie Pistor, Chair	Term Expires 2016
Mr. Christopher Adams.....	Term Expires 2015
Mrs. Patricia Lynch.....	Term Expires 2014
Mr. Forrest Milkowski.....	Term Expires 2015
Mr. Brian Smith	Term Expires 2014
Mr. Peter Webb, Moderator	Term Expires 2014
Mr. Robert L Rochford	Term Expires 2014
Mrs. Marcia Farwell, Clerk.....	Term Expires 2014

SAU #41 Administration

Dr. John H. Moody, Interim Superintendent of Schools
Cynthia Matte, Interim Assistant Superintendent
Mr. Eric Horton, Business Administrator
Ms. Amy Rowe, Director of Student Services
Mr. Richard Raymond, Network Administrator

Brookline Elementary Schools

Richard Maghakian Memorial School
Mrs. Lizabeth Perry, Principal
Mrs. Karen Kulick, Assistant Principal/Special Education Coordinator

Capt. Samuel Douglass Academy
Mrs. Lorraine S. Wenger, Principal
Mrs. Bonnie Skogsholm, Assistant Principal/Special Education Coordinator

SCHOOL WARRANT
The State of New Hampshire

POLLS OPEN AT 7:00 AM - WILL NOT CLOSE BEFORE 7:30 PM

To the inhabitants of the School District of the Town of Brookline qualified to vote in District affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE CAPT. SAMUEL DOUGLASS ACADEMY IN SAID DISTRICT ON THE ELEVENTH DAY OF MARCH, 2014, AT SEVEN O'CLOCK IN THE MORNING TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the ensuing three years.

GIVEN UNDER OUR HANDS AND SEALS AT SAID BROOKLINE THIS 28TH DAY OF JANUARY, 2014.

Ernie Pistor, Chair
Christopher Adams
Patricia Lynch
Forrest Milkowski
Brian Smith
SCHOOL BOARD

A true copy of the Warrant attest:

Ernie Pistor, Chair
Christopher Adams
Patricia Lynch
Forrest Milkowski
Brian Smith
SCHOOL BOARD

BROOKLINE SCHOOL DISTRICT WARRANT
THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District of the Town of Brookline in the County of Hillsborough, State of New Hampshire, qualified to vote in District affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE CAPT. SAMUEL DOUGLASS ACADEMY IN SAID DISTRICT ON THE **ELEVENTH DAY OF MARCH, 2014**, AT SEVEN O'CLOCK IN THE MORNING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing years by official ballot on **March 11, 2014**.

- Election of two (2) Members of the School Board for the ensuing three years.
- Election of a School District Treasurer for the ensuing year.
- Election of a School District Clerk for the ensuing year.
- Election of a School District Moderator for the ensuing year.

YOU ARE HEREBY NOTIFIED TO MEET AT THE CAPT. SAMUEL DOUGLASS ACADEMY GYMNASIUM IN SAID DISTRICT ON WEDNESDAY, THE **FIFTH DAY OF MARCH, 2014**, AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$8,949,549** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The finance committee recommends this appropriation (2-0-0). The school board recommends this appropriation (4-1-0)

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$10,000** from the June 30 unreserved fund balance (surplus) available for transfer on July 1 of this year to be added to the previously established SCHOOL FACILITIES MAINTENANCE FUND The school board recommends this appropriation. The finance committee recommends this appropriation (2-0-0). The school board recommends this appropriation (5-0-0).

Article 4. Shall the voters of the Brookline School District adopt a school administrative unit budget of **\$1,348,588** for the forthcoming fiscal year in which **\$255,180** is assigned to the school budget of this school district? This year's adjusted budget of **\$1,354,043**, with **\$256,192** assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote

of all the school district voters voting in this school administrative unit. The finance committee recommends this appropriation (2-0-0). The school board recommends this appropriation (5-0-0).

Article 5. To see if the school district voters will authorize the Brookline School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The finance committee recommends this article (2-0-0). The school board recommends this article (5-0-0).

Article 6. To transact any other business which may legally come before said meeting.

GIVEN UNDER OUR HANDS AND SEALS AT SAID BROOKLINE
THIS _____ DAY OF FEBRUARY 2014.

Ernie Pistor, Chair

Christopher Adams

Patricia Lynch

Forrest Milkowski

Brian Smith
SCHOOL BOARD

A true copy of the Warrant attest:

Ernie Pistor, Chair

Christopher Adams

Patricia Lynch

Forrest Milkowski

Brian Smith
SCHOOL BOARD

MINUTES OF THE BROOKLINE SCHOOL DISTRICT MEETING MARCH 20TH, 2013

Moderator Peter Webb called the annual school district meeting to order at 7:00 p.m. with the recitation of the pledge of allegiance and introduction of School Board, the SAU Superintendent Susan Hodgdon, Eric Horton, BA, Amy Rowe, and Rich Raymond

Opening under Article 1. To elect all necessary school district officers for the ensuing years the moderator announced the following had been elected:

Member of the School Board for the ensuing three years. Ernie Pistor
School District Treasurer for the ensuing year. Bob Rochford,
School District Clerk for the ensuing year. Marcia Farwell
School District Moderator for the ensuing year. Peter Webb

Under Article 2. To see if the school district will vote to raise and appropriate a sum of **\$8,728,349** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. Ernie Pistor Moved the article as written 2nd by Diane Fitzmaurice.

Board Member Forrest Milkowski announced that this was the last district meeting for Superintendent Susan Hodgdon, She was given a standing ovation for all her hard work over the last five years.

Ernie Pistor gave the budget presentation which showed an Increase of 4% He explained that the board had instituted 6 Programs and initiatives to save money; However, Revenues and Grants are down; there is less state aid; No Rural Education Assistance; No Xilinx Grants this year. There are substantial increases in employee benefits; special ed.; the first year of the bond payment for roof at CSDA and repairs to RMMS; computer replacement; and professional development which all added to the increase Questions were posed by Rob Rushton and Jack Flanagan who specifically questioned the insurance increase of 14.3%. Eric Pauer questioned enrollment figures. While the Board did not have specific numbers two positions were reduced this year through attrition. Decreased kindergarten enrollment meant 1 fewer staff in each of 3 grades according to Liz Perry, principal. Incoming kindergarten is the same as last year. Tax Impact of the budget? If all passed – the overall increase will mean a school tax rate of \$ 9.82 up from last year's \$8.71. - An increase of \$1.21

George Foley: Questioned the fact that there was no Finance Committee no input, no approval or disapproval

Ron Lockwood asked if the board had looked into a flat budget? No the board said as they look to fund education for our students. Most of the cost is staff and appropriate costs related thereto. Mr. Lockwood asked the board to Look into how our money is being spent saying “ We don't get the bang for our buck that we should. “

Eric Pauer made a motion to adjust Article #2 to 8,389,581 – representing a flat budget- 2nd by Buddy Dougherty

Ernie noted that many grants have stopped, and the money has to be made up – there is nothing new in this budget

Jack Flanagan:spoke against amendment he is seeing \$300,000 over which we have no control (in increases)

Jim Murphy – spokc against the amendment – Cost drivers are health ins. and increases in retirement benefits. We can't do anything. We need help from our legislature in Concord.

Beth Lukovich – asked if anyone had been laid off? Yes one; (RIF) also no environmental camp etc. programs have been reduced. Students are now required to provide some school supplies – they are being nicked and dined to death. Lots of little things have been reduced. She is against the amendment.

Vote on amendment: The amendment did not pass.

Original motion: Beth moved the question 2nd by Diane Fitzmaurice; debate ended \$8,728,349. Voted in the affirmative

Taking up Article 3. To see if the school district will vote to raise and appropriate a sum of **\$56,798** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2013-2014 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the first year of a one year contract.

The article was moved by Pat Lynch 2nd by Kristene Murray; Discussion – presentation by Ernie Pistor: The \$56,798 is due to step increases, fringe benefits, and health benefits.

Maximum salaries are capped; health care plans changed to be more consistent; school board and support staff will convene a merit-based pay committee to study same

Eric Pauer asked if this was a 3% raise to everyone? No, Moving up table makes the average increase 5.5%

Webb Scales – Noted that he doesn't get step increases or cost of living increases – asking what do we get for our increase?

Why a 1 year contract? Forrest – We did have 3 year contract but we worked on the insurance Area instead. So we settled for a 1 year contract. Support staff did not get huge increases in the past. Want merit based in the future. There will be a Sub committee to work on it.

Tom Solon – how many staff members covered? – 40 individuals – health care? Smaller number most are part time. incorporate low cost options for health care for next year. Ernie said the lower cost plan was not available at negotiations

Dennis Skey – Finance Committee member said he has issues but had received no welcome package about what they expect of the finance committee so they basically did nothing this year.

He expects health care to double next year unless we pool our resources and become self-insured – personal opinion only.

Eric Pauer: Is there an effort to get SAU and Co-op and Brookline to get on same plans? Some effort has already been made – there are only a few insurance Providers to school districts. All insured by Anthem by way of LGC. (Local Government Center) While they are working on it, nothing was done in time for this contract. There are 6 collective bargaining units district wide – the goal is to get consistency on costs:

Brian Rater moved question 2nd by Beth Lukovitz; motion voted on: passed

Article 4 which was dependent on Article 3 being defeated was passed over on a motion by Buddy Dougherty, 2nd by Ernie Pistor.

Taking up Article 5. To see if the school district will vote to raise and appropriate a sum of **\$71,870** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2013-2014 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. This is the second year of a two year contract.

The Article was moved by Pat Lynch 2nd by Diane Fitzmaurice and passed without dissent

Article 6. Was Passed Over on motion by Forrest Milkowski and 2nd by Ernie Pistor.

Article 7. To see if the school district will vote to raise and appropriate a sum of **\$10,000** from the June

30 unreserved fund balance (surplus) available for transfer on July 1 of this year to be added to the previously established SCHOOL FACILITIES MAINTENANCE FUND

Eric Pauer - asked why was this on the warrant if school board does not recommend. Ernie replied that we do have a fund now with \$86,000 and by a 3 – 2 vote the Board decided they did not need more. Capital Improvements Plan presented: Alan Rosenberg stated that this plan should be presented to the Capital Improvements Committee. Motion was made to raise the money – It did not pass

Article 8. Shall the voters of the Brookline School District adopt a school administrative unit budget of \$1,338,732 for the forthcoming fiscal year in which \$256,633 is assigned to the school budget of this school district? This year's adjusted budget of \$1,388,193, with \$266,115 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. Motion by Eric Pauer and 2nd Webb Scales Secret ballot required. Ernie Pistor clarified if you vote No it makes the dollar number higher.

No discussion - yes - 58 NO – 3. The district wide the vote was in the affirmative YES – 256 and NO 13

Article 9. To see if the school district voters will authorize the Brookline School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The Article was moved by Ernie Pistor and 2nd by Forrest Milkowski Ernie explained the article – we can access future funds for special education costs. Voted yes

Article 10. Shall the school district vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b,II. Such fund balance retained can only be used to reduce the tax rate or for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education.

The article was moved by Ernie Pistor and 2nd by Keith Thompson. Discussion followed but the motion lost.

Article 11. To transact any other business which may legally come before said meeting.

Moderator noted the small amount of pages devoted to the budget as compared to many more pages devoted to the Town Budget which was not nearly as large.

Eric Pauer – motion to adjourn 2nd by Kristene Murray voted unanimously and the meeting adjourned at 8:50 p.m.



Respectfully submitted,
Marcia Farwell, School District Clerk

SCHOOL BUDGET FORM

OF: _____ BROOKLINE _____ NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, _____ to June 30, _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

- 1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
- 2. Hold at least one public hearing on this budget.
- 3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): _____

SCHOOL BOARD MEMBERS

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
INSTRUCTION						
1100-1199	Regular Programs	2	2,556,570	2,516,822	2,476,930	
1200-1299	Special Programs	2	1,125,784	1,224,871	1,334,380	
1300-1399	Vocational Programs					
1400-1499	Other Programs					
1500-1599	Non-Public Programs					
1600-1699	Adult/Continuing Ed. Programs					
1700-1799	Community/Jr.College Ed. Programs					
1800-1899	Community Service Programs					
SUPPORT SERVICES						
2000-2199	Student Support Services	2	671,427	728,709	694,465	
2200-2299	Instructional Staff Services	2	163,100	214,292	182,663	
GENERAL ADMINISTRATION						
2310 840	School Board Contingency					
2310-2399	Other School Board	2	21,020	29,359	30,740	
EXECUTIVE ADMINISTRATION						
2320-310	SAU Management Services					
2320-2399	All Other Administration					
2400-2499	School Administration Service	2	440,873	471,790	490,569	
2500-2599	Business					
2600-2699	Operation & Maintenance of Plant	2	558,489	647,196	600,519	
2700-2799	Student Transportation	2	450,437	359,507	350,986	
2800-2999	Support Service, Central & Other	2	1,615,802	1,742,236	1,877,517	
NON-INSTRUCTIONAL SERVICES						
3100	Food Service Operations					
3200	Enterprise Operations					
FACILITIES ACQUISITIONS & CONSTRUCTION						
4100	Site Acquisition					
4200	Site Improvement					
4300	Architectural/Engineering					
4400	Educational Specification Development					
4500	Building Acquisition/Construction					
4600	Building Improvement Services		399,924			
4900	Other Facilities Acquisition and Construction Services					
OTHER OUTLAYS (5000-5999)						
5110	Debt Service - Principal	2	217,855	248,054	236,449	
5120	Debt Service - Interest	2	224,988	235,486	247,732	
FUND TRANSFERS						
5220-5221	To Food Service	2	153323	177,097	165,000	
5222-5229	To Other Special Revenue	2	226640	261,599	261,599	
5230-5239	To Capital Projects					
5254	To Agency Funds					
5300-5399	Intergovernmental Agency Alloc.					
SUPPLEMENTAL APPROPRIATION						
DEFICIT APPROPRIATION						
OPERATING BUDGET TOTAL			8,826,232	8,857,017	8,949,549	

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3.VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserves					
5252	To Expendable Trust	7700	0	3	10000	
5253	To Non-Expendable Trusts					
SPECIAL ARTICLES RECOMMENDED					10000	

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
2320-310	SAU Budget	261105	256633	4	255180	
INDIVIDUAL ARTICLES RECOMMENDED			256633		255180	

1 2 3 4 5 6

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
REVENUE FROM LOCAL SOURCES					
1300-1349	Tuition			35000	30000
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments			800	800
1600-1699	Food Service Sales			143097	142423
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources			81102	81102
REVENUE FROM STATE SOURCES					
3210	School Building Aid			70583	74032
3215	Kindergarten Building Aid				
3220	Kindergarten Aid				
3230	Catastrophic Aid			88193	202625
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition			2000	2100
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES					
4100-4539	Federal Program Grants			128899	49407
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition			32000	32000
4570	Disabilities Programs			132700	212192
4580	Medicaid Distribution			50000	50000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
OTHER FINANCING SOURCES cont.					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance			0	10000
	Fund Balance to Reduce Taxes			34194	30000
Total Estimated Revenue & Credits				798568	916681

****BUDGET SUMMARY****

	Current Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 2)	8,857,017	8,949,549
Special Warrant Articles Recommended (from page 3)	-	10,000
Individual Warrant Articles Recommended (from page 3)	256,633	255,180
TOTAL Appropriations Recommended	9,113,650	9,214,729
Less: Amount of Estimated Revenues & Credits (from above)	798,568	916,681
Less: Amount of State Education Tax/Grant	2,586,465	2,523,371
Estimated Amount of Local Taxes to be Raised For Education	5,728,617	5,774,677

SUPERINTENDENT'S REPORT

The past year has been an eventful one for SAU41 and the associated school districts. Both the Superintendent and Assistant Superintendent of Schools left the SAU in June. When the search for a new superintendent ended without a candidate being selected, the SAU Governing Board made the decision to hire an Interim Superintendent for the 2013-14 school year. Following another interview process for interim candidates, I was selected to serve as Interim Superintendent. Because I am officially retired from the New Hampshire Retirement System, I am limited to a 32-hour workweek. To say the least, working with four school boards presents multiple challenges; not the least of which is balancing my time so that I can address the needs of each district in addition to addressing the day-to-day issues that demand the attention of the superintendent. Thanks to the school boards, our talented Leadership Teams at the SAU and building level, I believe we have managed to meet those needs without diminishing services to our schools and districts. Additionally, the support staff of the SAU has been extraordinarily helpful in maintaining a high level of service to all of our schools.

Much of our time has been focused on the development of the SAU and individual school district budgets, providing support to the multiple collective bargaining contracts being negotiated, preparing for school board meetings, and ensuring that all schools have the appropriate level of qualified staff to deliver the high level of instruction expected by our communities.

The SAU41 Strategic Plan guides us in the planning, implementation, and evaluation of the Mission, Goals, and Objectives approved by the SAU Governing Board. Articulation of curriculum, instruction, assessment strategies, and actions related to each of these areas have been articulated in the plan and the Leadership Team is responsible for providing the “deliverables” outlined as a means of informing the boards of progress in each area. In addition, the Strategic Plan provides direction to the leadership team as it relates to evaluation of technology and infrastructure, building maintenance, future planning.

By the time Annual Meetings take place across the SAU, a new superintendent should have been selected and appointed by the SAU Governing Board. This appointment is a very important for each of our districts. Permanent leadership is critical to the success of any organization as large as our SAU. The support of individual school boards in acclimating the new superintendent to the specific nuances of each community is important and will require frequent communication with the superintendent. I am confident that the committed and dedicated citizens that serve on our boards will do all that they can to welcome and support their new superintendent.

As for me, I am grateful for having had the opportunity to serve as your Interim Superintendent this year. It has truly been a challenging and rewarding experience, and one that I will remember for a very long time. Thank you for your confidence in my leadership as well as your support.

BROOKLINE SCHOOL DISTRICT

The Brookline schools, comprised of Richard Maghakian Memorial School (PreK-Grade 3) and Captain Samuel Douglass Academy (Grades 4-6), strive to provide the best educational opportunities for all students to ensure their academic, social, and emotional growth through a rich curriculum, skilled instruction delivered by highly qualified teachers, and a strong parent/community partnership. To that end, teachers are committed to providing classroom experiences that are rigorous, foster higher levels of thinking, and encourage creative problem solving.

CURRICULUM

Teaching teams work with their grade level colleagues within the SAU to develop a guaranteed and viable curriculum that identifies the essential learnings for all students. School based teams monitor student progress through the use of common formative assessments and benchmark assessments. The results of the assessments are used by educators to improve practice, build the capacity of the teams to achieve its student learning goals, and provide the necessary support for all students.

An effective literacy program prepares students to be lifelong readers and writers. Our teaching philosophy is a *“Balanced Literacy Approach”* whereby students acquire skills through a variety of lessons and activities integrating the areas of reading, writing, speaking, and listening through a Readers Workshop framework. Our classroom libraries are rich in narrative and informational texts that challenge students at all levels and foster their inquiry and desire to learn. Literacy at both RMMS and CSDA is celebrated through a variety of exciting events such as *Read Across America*, a fun-filled week including guest readers, school-wide reading, and student book reviews. Each spring, published authors and/or illustrators visit RMMS and CSDA for inspiring presentations to students and staff, and as a culminating event, the *Annual Writers’ Festival* is held at both schools. This special evening for parents provides an opportunity for students to proudly showcase their writing through a variety of formats: poetry, stories, essays, research reports, and class books.

Our math program provides a rich foundation and a rigorous course of study for students at all grade levels. The Harcourt Go Math series and the math curriculum checklist guide instruction of the standards required by the state as well as provide supplemental materials that enrich the curriculum. Each unit focuses on computation, problem solving, and critical thinking skills, and relates to the concepts to the child’s everyday life experiences. Common assessments inform instruction and allow teachers to analyze data to enhance student learning. Teachers in grades two through six also use the NWEA (Northwest Evaluation Association) MAP (Measures of Academic Progress) results to assist in differentiating

instruction for students. “Hands on” materials such as Cuisenaire rods, base ten blocks, pattern blocks, fraction bars, and decimal squares are used to introduce and support concepts across all grade levels. Technology enhances the curriculum as students access the computer or Smart board to introduce, reinforce, and demonstrate understanding of math concepts.

Students experience the science curriculum through an inquiry-based model, whereby students develop the questions about the world around them and seek to answer those questions through a thorough exploration of a given topic. The three areas of focus at each grade level are earth/space science, physical science, and life science.

The social studies curriculum offers students an exploration of four strands: civics and government, economics, history, and geography. This rich exposure is supported by interdisciplinary projects that allow students to demonstrate their social studies knowledge through projects where technology applications such as Power Point may be used.

The art program strives to present the cultural and historical importance of art in an atmosphere that encourages self expression. Art is often integrated into the curriculum and specialists conduct coordinated lessons throughout the school year. Each grade level’s art theme has a historical primary focus throughout the school year, from ancient art through early American art, New Hampshire art and artists, and more.

In the music classrooms at both RMMS and CSDA, students are actively involved in “hands on,” interactive music lessons that are integrated into children’s literature, history, geography, writing, math, movement, and the arts. As students sing, listen, move and play instruments, they celebrate our diverse culture as well as those of other countries across the globe.

Our RMMS and CSDA libraries continue to offer many opportunities to enrich student learning. Students are exposed to projects and activities that require them to interact with primary and secondary resources, and use critical thinking skills. Teacher collaboration has produced projects that encourage our students to take advantage of truly meaningful and worthwhile learning opportunities. Students spend quality time in the library enjoying and sharing dialog regarding a myriad of books both new and old. Additionally, students enjoy several author studies and visiting authors throughout the year.

The Physical Education program emphasizes activities that give students a broad base of skills which are intended to focus on motor skills, movement, and team building concepts. Students work on personal space, locomotor skills, and more, with increased expectations as the skills are encouraged to promote lifetime activity for all students.

Technology is an essential educational tool used to reinforce and enrich all content areas. It presents students with rich experiences through teacher directed activities and student created projects. All students save the best of their work in electronic portfolios in order to chronicle their progress throughout their school years. These documents, which include Power Point, word processing, and spreadsheet projects, are content driven and designed to show that students know how to communicate and apply their knowledge in the 21st century. The cumulative portfolios meet the State's Information and Communication Technologies Standards and are passed on to the Middle School when students graduate from 6th grade. In addition, students have access to the world of information available on the Internet for research and electronic collaboration, where they learn to safely and responsibly use the web, critically evaluate sites for authenticity and reliability, and give credit to all text and print sources.

STUDENT ACTIVITIES AND ACHIEVEMENT

Our students have many opportunities to stretch their comfortable limits through a variety of exciting programs. Among these are the Scripps-Howard Spelling Bee, the National Geographic Geography Bee, Writer's Festivals, New England Mathematics League, Annual 6th Grade Science Fair, Presidential Fitness program, Jump Rope for Heart, Chorus, Band, Orchestra, Ski Club, Running Club, and many more.

Character education is a critical part of our daily curriculum at both schools and focuses on students making the correct choices when faced with a problem. A monthly theme, such as courage, cooperation, honesty, etc., is reinforced in the daily announcements and both schools celebrate "Citizens of the Month" at the end of each month. We are proud of our outstanding students who clearly demonstrate these desirable character traits.

COMMUNITY & PTO

Throughout the year students at both RMMS and CSDA are presented with outstanding educational programming that is provided through the generosity of the Brookline Parent Teacher Organization. This dedicated group conducts fundraisers, volunteers countless hours, and supports the efforts of teachers and administration in providing the best opportunities for our students. Both schools were honored for the PTO's dedication at the annual Blue Ribbon Award Ceremony. The PTO's contributions to our school community are priceless.

Our annual Memorial Day Program, honoring all men and women who have served or are currently serving in our Armed Forces, along with all safety personnel, is a highlight of our year.

STAFF

We were sad to say goodbye to Mrs. Bonnie Gucwa, Mrs. Francine Hirsch, and Mrs. Dianne Fitzmaurice who left RMMS last year. Ms. Amanda Bent joined the staff replacing Mrs. Hirsch as Pre-K and special education case manager, while Mrs. Lisa Winters accepted the ESOL position for both RMMS and CSDA along with her Title I Math position at RMMS. We welcomed new support staff as well to the school.

At CSDA, we welcomed Ms. Colleen Gallagher as our Speech Language Pathologist as Mrs. Pam Sanborn left. Also joining the CSDA faculty were Ms. Tori Plant as a special education case manager replacing Mrs. Darcy Raust, and Mr. Paul McQuilkin as Title I Math tutor. As with RMMS, we welcomed new support staff to the school.

We are committed to providing the very best educational opportunities for all of the students in Brookline, and appreciate the collaborative work with our families in ensuring that their academic, social, and emotional needs are met each and every day.

Respectfully submitted,

Lizabeth Perry

Principal, RMMS

Lorraine Wenger

Principal, CSDA

SAU #41 STUDENT SERVICES

The SAU #41 Student Services Department consists of Specialists and Education professionals to serve students approximately 400 students with the SAU who fall within several categories of programs and support. Student Services encompasses students eligible for Special Education programs, students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, homeless students, students with Limited English proficiency, home school monitoring, and students involved in court through DHHS/DJJS.

Our staff consists of a talented group of special educators, occupational therapists, physical therapists, speech language pathologists, counselors, psychologists, social workers, para-educators, and behavior specialists. The level and type of supports provided are determined through a clearly defined process and team participation. Our responsibility to support all students in their access to an education is individualized at a student level and is unique to each child's need.

In accordance with SAU#41's local Child Find Program, referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the Building Special Education Administrator. The school districts' responsibility is to make available a free appropriate public education (FAPE) to all students within SAU #41. This education may consist of special education services, related services, transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU.

SAU # 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended to provide specialized programming. In the 203-14 school year, SAU 41 anticipates \$ 444,856.00 in federal entitlement IDEA funds. Additionally, Revenue from the Medicaid to School and NH Catastrophic Aid funds are also distributed based on application of funds expended. The Office of Student Services has worked diligently to seek the maximum reimbursement of potential revenue opportunities and has seen an increase in Medicaid reimbursements during this fiscal year due to an increased submission for eligible students and services.

Respectfully Submitted,

Amy Rowe
Director of Student Services

SAU41 TECHNOLOGY REPORT 2013-2014

The 2013-2014 school year continues to be busy for the four full time technology staff who maintain the district wide computer network. These individuals are responsible for hardware and network infrastructure as well as working with staff to assist them with their technology needs.

The district and school websites continue to communicate information to parents and students.

Starting this year the PowerSchool parent portal allows parents to set up a single sign on account where all their student's information can be viewed from one log in. The high school and middle school use both parent and student PowerSchool portals to distribute grades eliminating the need to print and mail report cards.

School board and budget committee meetings continue to being streamed “live” over the internet and are archived for later viewing. The live stream and archived meetings are accessible from the sau41.org web site. This past June the HBHS graduation was streamed allowing family members who could not attend the ceremony the ability to view it over the Internet.

We are continuing to expand the wireless networks, especially in the COOP. HBHS has been expanded to 38 access points and a new system is being planned for the middle school in the 2014-2015 school year. Both systems have a student guest VLAN which allows students to use personally owned wireless technology in school.

The use of Google Apps which is free to public education continues to grow with all staff. Google hosts the district’s email, calendars, and school web sites with nearly all teaching staff having active websites hosted with Google. Staff collaboration with word documents, forms, and spreadsheets is ongoing as well.

Respectfully submitted,

Richard Raymond, Network Administrator
1/19/2014

BROOKLINE ELEMENTARY SCHOOLS -- PROFESSIONAL STAFF

Name	Assignment	College	Degree
Lizabeth Perry	Principal, Richard Maghakian Memorial	Lesley College	M.Ed.
Lorraine Wenger	Principal, Capt. Samuel Douglass Academy	SUNY, Buffalo	M.Ed.
Karen Kulick	Asst. Principal, SpEd Coordinator, RMMS	Plymouth State Univ.	CAGS
Bonnie Skogsholm	Asst. Principal, SpEd Coordinator, CDSA	Rivier	M.Ed.
Lauren Arruda	Kindergarten	Rivier	B.A.
Kimberly Beaudette	Reading	Rivier	M.A.
Jeralyn Beck	Grade 1	UNH	B.A.
Nicole Bedard	Grade 1	Rivier	B.A.
Amanda Bent	Preschool	Providence College	B.A.
Betsy Black	Reading Specialist	Rivier	M.Ed.
Monica Boisvert	Art	Notre Dame	B.A.
Lisa Boucher	Kindergarten	UNH	M.Ed.
Deborah Bowry	Guidance	Notre Dame College	M.A.
Marcia Brusco	Occupational Therapist	Penn. State Univ.	B.S.
Barbara Bullard-Koonz	Preschool	Rhode Island College	B.S.
Deborah Calkin	Grade 4	Rivier	M.Ed.
Christina Catino	Music	UNH	B.A.
Megan Coleman	Art	Plymouth State Univ.	B.S.
Virginia Commisso	Grade 2	U Mass., Amherst	B.A.
Denise Curtis	School Nurse	Widener Univ.	BSN
Jenny Dalo	Special Education	Rivier	M.Ed.
Monica Dapolito	Grade 4	Nova Southeastern U.	B.S.Ed.
Sacha Doucet	Grade 5	Lesley College	M.Ed.
Shannon Dwyer	Reading	Lesley College	M.Ed.
Emily Ekis	Grade 3	UNH	M.Ed.

Name	Assignment	College	Degree
Cheryl Colleen	School Psychologist	Rivier	CAGS
Jane Teresa	Speech/Language Pathologist	Towson University	M.S.
Sarah Cathy	Grade 4	Notre Dame College	B.A.
Lea Brittany	Music	Marygrove College	M.A.
Jessica Melissa	Special Education	Rivier	M.S.
Lisa Maureen	Grade 1	Antioch, N.E.	M.A.
Susan Andrea	Speech/Language Pathologist	Boston Univ.	M.S.
Stephen Jaime	Occupational Therapist	UNH	M.S.
Lyudmyla Kathleen	Grade 3	Keene State	B.S.-B.A.
Kristine Maria	Grade 6	Plymouth State Univ.	CAGS
	Grade 6	Rivier	M.Ed.
	Nurse	Northeastern	B.S.
	Grade 6	Fitchburg State	B.S.
	Special Education	Rivier	M.Ed.
	Physical Education-Health	Plymouth State Univ.	B.S.
	Special Education	Rivier	M.Ed.
	Grade 4	Rivier	M.Ed.
	Grade 1	St. Joseph's College	B.S.
	Media/Library	Lesley Univ.	M.Ed.
	Guidance	Rivier	M.A.

Name	Assignment	College	Degree
Karen	Math Specialist	City U. NY, Hunter College	MSED
Tori	Special Education	Granite State College	B.S.
Kathi	Environmental Science	U. Colorado	M.S.
Timothy	Grade 5	Wheelock College	M.A.
Stephanie	Special Education	Rivier	M.Ed.
Pam	Computer	Walden Univ.	MSED
Gregory	Grade 6	Plymouth State Univ.	M.Ed.
Barbara	Media/Library	Plymouth State Univ.	M.Ed.
Jonathan	School Psychologist	UNH	M.Ed.
Renelle	Grade 5	Rivier	BAEd.
Lisa	Grade 3	Fitchburg State	M.Ed.
Elizabeth	Reading	Rivier	M.Ed.
Ana	Foreign Language	Nuestra Senora de la Garcia, Columbia, SA	B.A.
Tammy	Physical Education	Castleton	B.S.
Joseph	Grade 4	Plymouth State Univ.	B.S.
Patricia	Grade 1	Rivier	M.Ed.
Heidi	Grade 3	Grove City College, PA	B.A.
Lisa	ESOL	St. Michael's; Rivier	MSA, M.Ed.
Nichole	Grade 2	Notre Dame College	B.A.
Christine	Grade 2	Tufts Univ.	M.Ed.

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL
REPORT
for the
Year Ending June 30, 2013

Hollis Brookline Cooperative School Board

Mr. Thomas Solon, Chair.....	Term Expires 2015
Mrs. Gina Bergskaug	Term Expires 2016
James O’Shea, MD	Term Expires 2016
Mr. Michael Patz.....	Term Expires 2015
Mrs. Krista Whalen.....	Term Expires 2016
Mr. William Beauregard, Jr.	Term Expires 2014
Mr. Chad Farrow.....	Term Expires 2014
Mr. James Murphy, Moderator	Term Expires 2014
Mr. Ditmar Kopf, Treasurer.....	Appointed July, 2014
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Diane Pauer, Chair	Term Expires 2015
Mr. Raul Blanche	Term Expires 2014
Mr. James Solinas	Term Expires 2016
Ms. Darlene Mann	Term Expires 2016
Mr. Lorin Rydstrom.....	Term Expires 2016
Ms. Valerie Ogden.....	Term Expires 2014

SAU #41 Administration

Dr. John H. Moody	Interim Superintendent of Schools
Mrs. Cynthia Matte	Interim Assistant Superintendent
Mr. Eric Horton.....	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mr. Richard Raymond.....	Network Administrator

Hollis Brookline Middle School

Mr. Robert Thompson, Principal
Ms. Patricia Flynn, Assistant Principal
Ms. Patricia Rhodes, Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes, Interim Principal
Mr. Robert Ouellette, Assistant Principal
Mr. Timothy Girzone, Interim Assistant Principal
Jennifer Anderson, Special Education Coordinator

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE ELEVENTH DAY OF MARCH 2014, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board from Hollis for the ensuing three years.
2. To choose one member of the School Board from Hollis for the ensuing year.
3. To choose one member of the School Board from Brookline for the ensuing three years.
4. To choose one member of the Budget Committee from Hollis for the ensuing three years.
5. To choose one member of the Budget Committee from Hollis for the ensuing year.
6. To choose one member of the Budget Committee from Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 4th day of February, 2014.

Thomas Solon, Chair
William Beauregard
Gina Bergskaug
Chad Farrow
James O'Shea, MD
Michael Patz
Krista Whalen
SCHOOL BOARD

A true copy of the warrant attest:

Thomas Solon, Chair
William Beauregard
Gina Bergskaug
Chad Farrow
James O'Shea, MD
Michael Patz
Krista Whalen
SCHOOL BOARD

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE **LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE)** IN SAID DISTRICT ON THE **ELEVENTH DAY OF MARCH, 2014** AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on **March 11, 2014**.

- To choose two members of the School Board, Hollis for the ensuing three years.
- To choose one member of the School Board, Brookline for the ensuing three years.
- To choose one member of the Budget Committee, Hollis for the ensuing three years.
- To choose one member of the Budget Committee, Brookline for the ensuing three years.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **THIRD DAY OF MARCH, 2014** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 2. *Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee.* To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate the sum of \$5,520,000 (gross budget) for the purposes of financing (i) addition to the existing Hollis Brookline Cooperative High School and (ii) construction of multi-purpose field and associated structures, and (iii) improvements to existing High School facility, and (iv) improvements to existing athletic fields. Such sum to include related fees and any other items incident to and/or necessary for said projects; to authorize the issuance of not more than \$5,500,000 of bonds or notes for said projects under and in compliance with NH RSA 33:1 et seq, as amended (the Municipal Finance Act); to authorize the Hollis Brookline Cooperative School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; furthermore, to authorize the interest earned on the investment of these bond proceeds to be used for the above purpose, and to

authorize the Hollis Brookline Cooperative School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; and to authorize the Hollis Brookline Cooperative School Board to take any other action or to pass any other vote relative thereto. In addition, to raise and appropriate \$143,000 for the first year interest payment on the bond. The Hollis Brookline Cooperative School Board recommends this appropriation (5-0-0). The budget committee does not recommend this appropriation (3-5-0). A two-thirds ballot vote is required.

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$316,818** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2014-2015 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and benefits. This is the **FIRST** year of a two year contract. The school board recommends this appropriation (5-0-0). The budget committee does not recommend this appropriation (3-5-0).

Article 4. Shall the Hollis Brookline Cooperative School District, if Article 3 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 3 cost items only? The school board recommends this article (5-0-0). The budget committee does not recommend this article (2-6-0).

Article 5. To see if the school district will vote to raise and appropriate a sum of **\$55,070** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2014- 2015 school year which resulted from good faith negotiations with the support staff, and which represents the increase over last year's salaries and benefits. This is the **SECOND** year of a three-year contract. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (6-1-1).

Article 6. Shall the Hollis Brookline Cooperative School District, if Article 5 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 5 cost items only? The school board recommends this article (5-0-0). The budget committee does not recommend this article (2-6-0).

Article 7. To see if the school district will vote to raise and appropriate a sum of **\$20,080,401** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district and includes \$100,000 held in contingency. This appropriation does not include appropriations voted in other warrant articles. The budget committee recommends this appropriation (6-2-0). The school board recommends this appropriation (5-0-0).

Article 8. Shall the voters of the Hollis-Brookline Cooperative School District adopt a school administrative unit budget of **\$1,348,588** for the forthcoming

fiscal year in which \$689,453 is assigned to the school budget of this school district? This year's adjusted budget of \$1,354,043 with \$692,188 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (7-1-0).

Article 9. To see if the school district will vote to raise and appropriate up to the sum of \$60,000 to be added to the previously established Athletic Program and Services Expendable Trust Fund from the Hollis Brookline Cooperative School District's June 30, 2014 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2014. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 10. To see if the district will vote, pursuant to RSA 198:20-c, to establish an Expendable Trust Fund called the School Building and Facilities Maintenance Expendable Trust Fund, for the purpose of defraying, in part, as the Hollis-Brookline Cooperative School Board determines, the costs of facility maintenance and improvements and related services of the District, including, but not limited to the maintenance and operation of such facilities and related services, and to name the Hollis-Brookline School Board as the agents to expend monies from said fund, including the right to expend both the principal and interest in said fund, said funds to be held as required by law by the trustees of the trust fund for the Town of Hollis, it being understood that the said School Board, as agents to expend from said fund, shall not be legally entitled to expend any monies from said fund without first conducting the public hearing required by RSA 198:20-c, (II), and no such expenditure may be made unless it is for a purpose for which this fund has been established and it being further understood that any monies remaining in said fund at the conclusion of the fiscal year shall not lapse into the general fund but may be carried over from year to year. Additionally, shall the district vote to raise and appropriate the sum of up to \$1.00, the same to be paid into the School Building and Facilities Maintenance Expendable Trust Fund, this sum to come from June 30 fund balance available for transfer on July 1, 2014, if available. The school board recommends this article and appropriation (5-0-0). The budget committee recommends this article and appropriation (5-3-0). (Majority vote required).

Article 11. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (5-0-0).

By Petition:

Article 12. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 11 as it is currently written and substituting a new Article 11 as follows:

“These articles of agreement may be amended by the Hollis Brookline Cooperative School District, consistent with the provisions of RSA 195:18III(i), except that no amendment shall be effective unless the question of adopting such amendment is submitted at a Cooperative School District meeting to the voters of the District after reasonable opportunity for debate in open meeting, and unless a supermajority (two-thirds) of the voters of the District who are present and voting shall vote in favor of adopting such amendment. Furthermore, no amendment to these articles shall be considered except at an annual or special meeting of the Cooperative School District and unless the text of such amendment is included in an appropriate article in the Warrant for such a meeting.

It shall be the duty of the Cooperative School Board to hold a public hearing concerning the adoption of any amendment to these articles of agreement at least ten (10) days before such annual or special meeting and to cause notice of such hearing and the text of the proposed amendment to be published in a newspaper or newspapers having general circulation in the District at least fourteen (14) days before such a hearing.” (Submitted by petition)

Article 13. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the budget committee, shall contain a notation stating the estimated tax impact of the Article? (Submitted by petition)

Article 14. Shall we reject the Common Core State Standards (CCSS) and the implementation of CCSS, in favor of our own higher Hollis Brookline COOP Academic Standards, and recommend that the school board form a committee (consisting of representatives from the school board, budget committee, school administrators, teachers, students, and community members) to develop the Hollis Brookline COOP Academic Standards? (Submitted by petition)

Article 15. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 5 as it is currently written and substituting a new Article as follows:

“The capital and operating expenses of the Hollis/Brookline Cooperative School District, payable in each fiscal year, shall be apportioned fifty percent (50%) on the average daily membership (ADM) of the students in grades 7 through 12

from each pre-existing district of the Cooperative School District during the preceding fiscal year, as determined by the State Department of Education, and fifty percent (50%) on the most recent equalized valuation of the pre-existing districts, as determined by the Department of Revenue Administration.”
(Submitted by petition)

Article 16. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the budget committee shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year’s actual amount of local taxes raised, by more than 2.5%? (Submitted by petition)

Article 17. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this _____
day of February, 2014.

Thomas Solon, Chair

William Beauregard

Gina Bergskaug

Chad Farrow

James O'Shea, MD

Michael Patz

Krista Whalen
SCHOOL BOARD

A true copy of the warrant – Attest:

Thomas Solon, Chair

William Beauregard

Gina Bergskaug

Chad Farrow

James O'Shea, MD

Michael Patz

Krista Whalen
SCHOOL BOARD

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL MEETING
Hollis Brookline High School, Hollis, NH
5 March 2013

Hollis Brookline Coop School Board

Thomas Solon, Chair
William Beaugard, Jr.
Thomas Enright
Chad Farrow
Fred Hubert
James O'Shea
Krista Whalen (appointed until election to replace S. Simons)

James Murphy, Moderator
Ditmar Kopf, Treasurer
Diane Leavitt, School District Clerk

Hollis Brookline Coop Budget Committee

Diane Pauer, Chair
Darlene Mann, Vice Chair
Valerie Ogden
James Solinas
Stephen Pucci
Raul Blanche
Doug Davidson
Fred Hubert, (School Board Representative)

SAU #41 Administration

Susan Hodgdon	Superintendent of Schools
Martha Bedrosian	Interim Assistant Superintendent
Eric Horton	Business Administrator
Amy Rowe	Director of Student Services
Richard Raymond	Network Administrator

Hollis Brookline Middle School

Robert Thompson	Principal
Patricia Flynn	Assistant Principal
Patricia Rhodes	Special Education Coordinator

Hollis Brookline High School

Cynthia L. Matte	Principal
Richard Barnes	Assistant Principal
Robert Ouellette	Assistant Principal
Lisa Gifford	Special Education Coordinator

The meeting was called to order at 7pm by Moderator James Murphy at the Hollis Brookline High School gymnasium.

The Moderator started the meeting with the Pledge of Allegiance and then recognized those who have served in the military and thanked them for their service and sacrifice. Moment of silence was recognized for a member of our community, Jan Squires who passed away.

The National Anthem was sung by the Hollis Brookline COOP Honors Choir, Nicola Chomiak, Kerri O'Reilly, Lisa Bumpus, Drew Gillis, Zander Bennett, Nicole Poitras, Leslie Comeau, Selene Berube, Simren Bhogal, Paul Menard, Eric Pratt and Nancy Spencer, Director.

Thomas Solon, School Board Chair introduced the School Board and gave a special thanks to Steve Simons who served on the School Board for many years and has moved away. Introduced the SAU Administration and Rich Raymond the computer expert.

Diane Pauer, Budget Committee Chair introduced the Budget Committee. After a small speech, a moment of silence was recognized for Budget Committee member, Raymond Valley who passed away.

Moderator introduced Bill Dresher, School District Attorney and Diane Leavitt, School District Clerk.

Moderator went over the rules of the meeting. Proposed the rules of the meeting, only registered voters can speak at the podium and a voting card must be shown.

Moderator motioned to vote on rules of the meeting as proposed. **CARRIED** by a card vote.

Article 1. To elect all necessary school district officers for the ensuing terms by official ballot on March 12, 2013.

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$330,786** to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2013-2014 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and benefits. This is the FIRST year of a one year contract.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Chad Farrow motioned to bring Article 2 to the floor. Seconded by Krista Whalen.

Tom Solon, School Board gave a presentation.

Darlene Mann, Budget Committee gave a presentation.

Moderator opened the floor to questions. Discussions ensued.

Moderator brought Article 2 to a vote. YES - 120 NO - 29 Motion **CARRIED** by secret ballot vote.

Article 3. Shall the Hollis Brookline Cooperative School District, if Article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 2 cost items only?

The budget committee recommends this article.

The school board recommends this article.

Forrest Milkowski motioned to table Article 3. Seconded by Robert Mann. **CARRIED** by a card vote.

Article 4. To see if the school district will vote to raise and appropriate a sum of **\$76,019** to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2013-2014 school year which resulted from good faith negotiations with the support staff, and which represents the increase over last year's salaries and benefits. This is the FIRST year of a three-year contract.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Forrest Milkowski motioned to bring Article 4 to the floor. Seconded by Robert Mann.

Motion to take Article 4 out of order. **CARRIED** by a card vote.

Tom Solon, School Board gave a presentation.

Darlene Mann, Budget Committee gave a presentation.

Discussions ensued.

Brandon Buteau motioned to restrict reconsideration to Article 2. Seconded by James O'Shea. **CARRIED** by card vote.

Moderator brought Article 4 to a vote. YES - 127 NO - 23 Motion **CARRIED** by secret ballot vote.

Article 5. Shall the Hollis Brookline Cooperative School District, if Article 4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 4 cost items only?

The budget committee recommends this article.

The school board recommends this article.

Article 6. To see if the school district will vote to raise and appropriate a sum of **\$19,314,985** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.

The budget committee recommends this appropriation.

The school board recommends this appropriation.

Forrest Milkowski motioned to bring Article 6 to the floor. Seconded by Brendon Denny

Motion to take Article 6 out of order. **CARRIED** by card vote.

Darlene Mann Budget Committee gave a presentation.

Tom Solon, School Board gave a presentation.

Moderator opened the floor for discussions. Discussions ensued.

Eric Pauers motioned to amend Article 6 to \$18,754,593. Seconded by Jim Rezzardy.

Moderator motioned to have Eric Horton, Business Administrative who is not a resident to speak to a question. Motion **CARRIED** by a card vote.

Steven Smaltz motioned to move the question. Seconded by someone on the floor. **CARRIED** by 2/3 card vote.

Moderator motioned to vote on amended Article 6. **NOT CARRIED** by card vote.

Brandon Buteau motioned to move the question. Seconded by James O'Shea. Motion **CARRIED** by 2/3 vote.

Moderator brought Article 6 to a vote. YES - 115 NO - 27 **CARRIED** by secret ballot.

Article 7. Shall the voters of the Hollis-Brookline Cooperative School District adopt a school administrative unit budget of \$1,338,732 for the forthcoming fiscal year in which \$719,504 is assigned to the school budget of this school district? This year's adjusted budget of \$1,388,193 with \$746,087 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

The budget committee recommends this appropriation.
The school board recommends this appropriation.

Brandon Buteau motioned to restrict reconsideration of Article 4. Seconded by James O'Shea. **CARRIED** by card vote.

James O'Shea motioned to Table Article 5. Seconded by Brandon Buteau. **CARRIED** by card vote.

Tom Solon motioned to bring Article 7 to the floor. Seconded by Kris Whelan. **CARRIED** by card vote.

Moderator explained ballot vote for Article 7 which includes a majority of combined votes across the 3 districts wins.

Robert Mann motioned to restrict reconsideration of Article 6. Seconded by James O'Shea. **CARRIED** by card vote.

Bill Beauregard School Board gave a presentation.
Darlene Mann Budget Committee spoke to the Article. Discussions ensued.
Moderator brought Article 7 to a vote. YES - 107 NO - 6 Motion **CARRIED** by a secret ballot.

Article 8. To see if the school district will vote to raise and appropriate up to the sum of \$55,000 to be added to the previously established Athletic Program and Services Expendable Trust Fund from the Hollis Brookline Cooperative School District's June 30, 2013 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2013.

The budget committee recommends this appropriation.
The school board recommends this appropriation.

Chad Farrow motions to bring Article 8 to the floor. Seconded by Krista Whalen.
Moderator motioned to have Attorney Dresher who is not a resident to speak to a question. **CARRIED** by a card vote. Discussions ensued.
Moderator brought Article 8 to a vote. **CARRIED** by card vote.

Article 9. To see if the school district will authorize the Hollis Brookline Cooperative School District to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations.

The school board recommends this article.

Chad Ferrow motioned to bring Article 9 to the floor. Seconded by Krista Whelan.
Discussions ensued.
Moderator brought Article 9 to a vote. **CARRIED** by card vote.

Article 10. Shall the school district vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b,II. Such fund balance retained can only be used to reduce the tax rate of for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education.

The budget committee does not recommend this appropriation.

The school board recommends this appropriation.

Jim Belanger motioned to bring Article 10 to the floor changing from: 2.5 percent of the current fiscal year's net assessment to: 1.0 percent of the current fiscal year's net assessment, and also commenting on a grammatical error in the paragraph from: tax rate of for emergency expenditures to: tax rate or for emergency expenditures. Seconded by Doug Davidson.

Discussions ensued.

James O'Shea motioned to amend Article 10 to 2.5% . Seconded by Keith Thompson.

Amendment **NOT CARRIED** by Card Vote.

Moderator brought Article 10 to a vote. **CARRIED** by card Vote.

James O'Shea motioned to restrict reconsideration of Article 10. Seconded Darlene Mann.

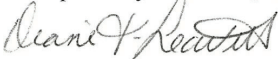
CARRIED by card vote.

Article 11. To transact any other business which may legally come before said meeting.

Eric Pauer motioned to adjourn the meeting. Seconded by Robert Mann. **CARRIED** by a card vote.

Meeting adjourned at 11:05

Respectfully submitted, ✓



Diane Leavitt,

Hollis Brookline Coop School District Clerk

SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: _____ HOLLIS BROOKLINE COOPERATIVE _____ NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, _2014_ to June 30, _2015_

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): _____

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting Fiscal Year (Recommended)	School Board's Appropriations Enacting Fiscal Year (Not Recommended)	Budget Committee's Approp. Enacting Fiscal Year (Recommended)	Budget Committee's Approp. Enacting Fiscal Year (Not Recommended)
INSTRUCTION								
1100-1199	Regular Programs	7	\$5,139,793.75	\$5,220,646.34	\$5,303,280.11		\$5,303,280.11	
1200-1299	Special Programs	7	\$2,647,910.19	\$2,871,807.01	\$3,001,781.54		\$3,001,781.54	
1300-1399	Vocational Programs	7	\$197,336.64	\$139,852.92	\$140,979.11		\$140,979.11	
1400-1499	Other Programs	7	\$502,915.97	\$452,671.03	\$509,439.81		\$509,439.81	
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr.College Ed. Programs							
1800-1899	Community Service Programs							
SUPPORT SERVICES								
2000-2199	Student Support Services	7	\$1,079,690.64	\$1,046,228.12	\$1,104,157.23		\$1,104,157.23	
2200-2299	Instructional Staff Services	7	\$459,874.42	\$376,922.63	\$391,891.35		\$391,891.35	
GENERAL ADMINISTRATION								
2310-840	School Board Contingency	7	0	0	100000		100000	
2310-2319	Other School Board	7	\$54,132.79	\$39,549.51	\$39,716.10		\$39,716.10	
EXECUTIVE ADMINISTRATION								
2320-310	SAU Management Services							
2320-2399	All Other Administration							
2400-2499	School Administration Service	7	\$850,288.07	\$856,172.54	\$939,713.84		\$939,713.84	
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant	7	\$1,028,653.78	\$1,092,898.29	\$1,108,627.74		\$1,108,627.74	
2700-2799	Student Transportation	7	\$81,905.08	\$820,852.47	\$86,010.00		\$86,010.00	
2800-2999	Support Service Central & Other	7	\$3,228,804.88	\$3,712,726.77	\$3,889,458.19		\$3,889,458.19	
NON-INSTRUCTIONAL SERVICES								
3100	Food Service Operations							
3200	Enterprise Operations							

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud WARR. ART.#	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	School Board's Appropriations Ensuing Fiscal Year (Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)
FACILITIES ACQUISITION AND CONSTRUCTION								
4100	Site Acquisition							
4200	Site Improvement							
4300	Architectural/Engineering							
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction							
4600	Building Improvement Services							
4900	Other Facilities Acquisition and Construction Services							
OTHER OUTLAYS								
5110	Debt Service - Principal	7	\$1,000,829	\$943,143	\$948,399		\$948,399	
5120	Debt Service - Interest	7	\$886,616	\$870,908	\$864,682		\$864,682	
FUND TRANSFERS								
5220-5221	To Food Service	7		\$534,503	\$536,754		\$536,754	
5222-5229	To Other Special Revenue	7		\$334,104	\$335,511		\$335,511	
5230-5239	To Capital Projects							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
SUPPLEMENTAL								
DEFICIT								
	Operating Budget Total	7	\$17,888,755	\$19,314,985	\$20,080,401		\$20,080,401	

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
REVENUE FROM LOCAL SOURCES					
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		4000	4000	4000
1600-1699	Food Service Sales		498254	498254	498254
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		204000	204000	204000
REVENUE FROM STATE SOURCES					
3210	School Building Aid		398487	400514	400514
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid		312847	467000	467000
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		3500	3500	3500
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES					
4100-4539	Federal Program Grants		33000	33000	33000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		35000	35000	35000
4570	Disabilities Programs		302511	302511	302511
4580	Medicaid Distribution		75000	75000	75000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES					
5110-5139	Sale of Bonds or Notes			5500000	
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
OTHER FINANCING SOURCES (Cont.)					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
Supplemental Appropriation (Contra)					
Voted From Fund Balance			55000	60001	60001
Fund Balance to Reduce Taxes			19608	50000	50000
Total Estimated Revenue & Credits				7165780	1665780

****BUDGET SUMMARY****

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	\$19,314,985	\$20,080,401	\$20,080,401
Special Warrant Articles Recommended (from page 4)	\$1,126,309	\$5,723,001	\$60,001
Individual Warrant Articles Recommended (from page 4)	\$55,000	\$1,061,341	\$744,523
TOTAL Appropriations Recommended	\$20,496,294	\$26,864,743	\$20,884,925
Less: Amount of Estimated Revenues & Credits (from above)	\$1,941,207	\$7,165,780	\$1,665,780
Less: Amount of State Education Tax/Grant	\$5,266,228	\$5,217,409	\$5,217,409
Estimated Amount of Local Taxes to be Raised For Education	\$13,288,859	\$14,481,554	\$14,001,736

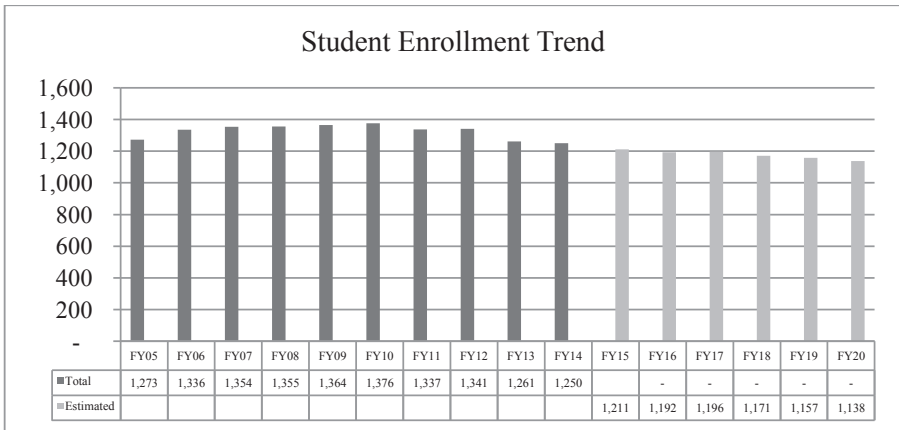
Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
 (See Supplemental Schedule With 10% Calculation)

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT BUDGET COMMITTEE

The Cooperative Budget Committee operates under Municipal Budget Law (RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs towns, village districts, and school districts by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility of developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School and Hollis Brookline High School. The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets on the first Tuesday of every month. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to determine the final funding level for HBCSD and the resulting impact to individual taxes.

In developing the budget, the Budget Committee has the opportunity to work with SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development and presented for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs to determine a funding level which supports the educational and strategic goals of HBCSD while balancing impacts to the communities of Hollis and Brookline. While the economic condition of the communities has been impacted in large part due to national economic factors, ongoing local factors that impact the budget include student enrollment, professional and support staff contracts, state mandated expenses (ie: NHRS), special education expenses, and debt service.

The trend in student enrollment has been declining since reaching its highest level in FY10. HBCSD faces the challenge of managing its programs, resources, and facilities with projected declines in annual enrollment for the next several years.



Student enrollment data based on NESDEC reports of historical and future enrollment.

For the current school year, a one year agreement for professional staff (HEA) and the first year of a three year agreement for support staff (HESSA) were approved at the district meeting in March, 2013. These agreements addressed elements for salaries and benefits, as well as, other non-financial contract elements. For the professional staff, salary changes included initiating a merit pool, competitive salary increases, and a new medical benefits plan. HBCSD is leading the SAU in the key area of medical benefit cost savings. This year, the approved HEA contract for professional staff included a new driver plan which reduced the overall annual cost to both the district and employees. With 92% of the enrolled staff changing to this new plan, the reduced costs of the prior driver plan resulted in savings to HBCSD and employees. Ongoing, the distribution of benefit costs between the district and employee will continue to be an element of future contract negotiations.

Such universal acceptance of the new plan along with significant education on plan utilization has resulted in an informed employee base that is engaged in making healthcare choices in consideration of their health and the resulting financial impacts. As a result, the impact for FY15 is a projected increase in rates 75% lower than in prior years. The projected 4% increase is the lowest projected increase that has been recognized by any district in the SAU. Additionally, the one year agreement to supplement plan year deductible expenses is expected to underrun the anticipated costs even with higher than anticipated plan participation by employees. This coverage anticipated at ~\$25K was in place for the current year only. As such, these expenses will not be realized in the FY15 budget.

The HESSA agreement for support staff defined salary increases and an increase to the monthly insurance cap paid by the district. The new driver plan introduced in the HEA agreement was defined after the agreement with HESSA and made available to support staff. Approximately 60% of support staff enrolled in the newly offered medical benefits plan. The second year of the HESSA contract will be presented in the warrant in the March 2014 District Meeting.

Another key area impacting the budget has been in the area of increases mandated by the state for the New Hampshire Retirement System (NHRS). With rates set by the state in two year increments, the current school budget (FY14) realized a 25% increase in rates yielding a ~\$230K increase in the budget. Since rates are not increasing for the budget cycle under consideration (FY15), increases in NHRS expenses are tied only to any anticipated salary related increases approved with the upcoming budget. The Budget Committee has led an effort through the year to bring members of community and school governing bodies together to understand the historical and future impacts of NHRS expenses on community and school budgets. These seminars have engaged state experts to explain the historical nature of the mandated increases and the issues faced by the state legislature to reform NHRS funding. The archive of the seminars and presentation materials are available on the SAU 41 website (www.sau41.org).

After consideration of salary and benefit expenses, Special Education costs are the next largest area of expense for HBCSD. A significant effort has been made within the Student Services organization to manage programs in accordance with student needs while maximizing the use of grants and eligible aid. By utilizing grant funding for staff expenses, more expenses have become eligible for reimbursement under state and federal guidelines. In some cases, costs are offset among SAU41 districts as students enter HBCSD from the lower grades.

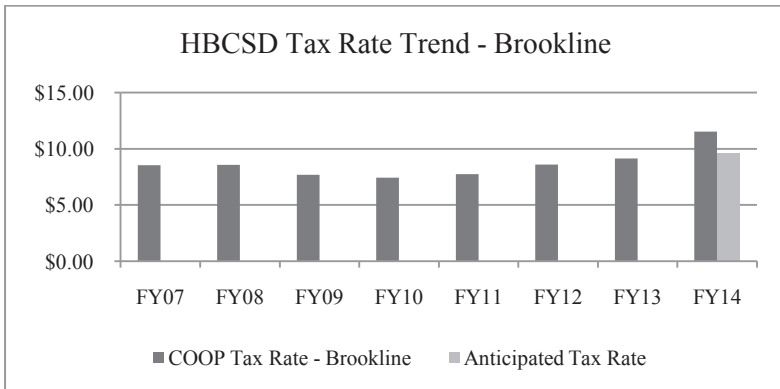
Current annual debt service for HBCSD stands at ~\$1.8M for four bond initiatives, three for HBHS and one for HBMS. By FY18, the budget will be relieved of approximately ~\$1.2M of principal and interest payments related to bonds for the high school issued in 1996 and 2007. The remaining debt service of ~\$600K annually is for the bond for the HBMS renovation approved in 2004 and will continue through FY2025.

While the aforementioned items comprise approximately 80% of the HBCSD budget, the remaining 20% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building

maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

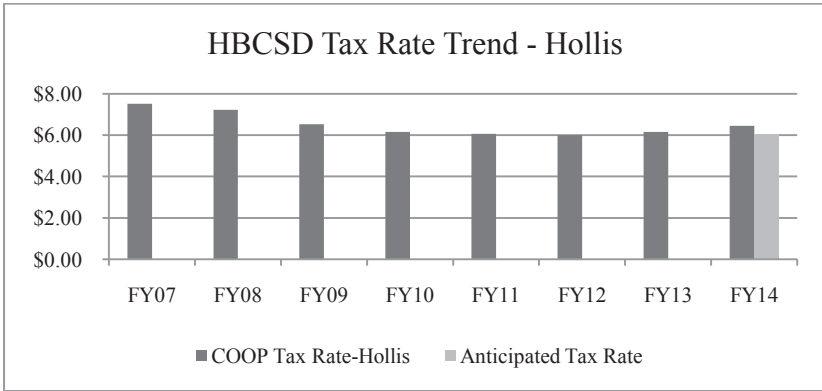
A key factor in developing the budget is the impact that the anticipated budget has on the tax bases of both Hollis and Brookline. The annually approved budget is apportioned between the two communities to determine the amount to be assessed in taxes by each community. The net assessment to each community is determined after the apportioned amount is reduced by state aid and grants. Most significantly for 2013, the revaluation of the tax bases for Hollis and Brookline has impacted the resulting rate per thousand of assessed value.

For 2013, Brookline assessed value of \$492M represents a 16.9% reduction in the tax base and serves as a basis for calculation of the impact of the HBCSD budget on the Brookline community. The Brookline portion of HBCSD expenses totals \$5.7M or 36.5% of the total Brookline tax assessment. The anticipated impact of the Cooperative school budget was a 4.8% increase on 36.5% of the budget. The resulting tax rate change to \$9.59 per thousand represents an increase of 1.8% from the 2012 rate of \$9.15 per thousand. However, what eventuated due to the decrease in the tax base is a 26% increase on 36.5% of the budget. The actual tax rate of \$11.53 represents a net change of +9.5% of the Brookline tax rate.



Hollis assessed value of \$1.18B for 2013 represents a 6% reduction in the tax base and serves as a basis for calculation of the impact of the HBCSD budget on the Hollis community. The Hollis portion of HBCSD expenses totals \$7.6M or 28.3% of the total Hollis tax assessment. The anticipated impact of the Cooperative school budget was a 1.5% decrease on 28.3% of the budget. The resulting tax rate change to \$6.06 per thousand represents a decrease of .4% from

the 2012 rate of \$6.15 per thousand. However, what eventuated due to the decrease in the tax base is an increase of 4.8% on 28.3% of the budget resulting in a net change of +1.4%, or an increase to \$6.45 per thousand of the Hollis tax rate.



Looking ahead to the next budget cycle, in addition to the annual budget, the legislative body will need to consider the impact of contracts for the professional staff (HEA) and the second year of the support staff contract (HESSA), as well as potential articles for improvements to athletics fields and school facilities. The articles for fields and facilities improvements are being introduced in response to ongoing concerns with whether HBCSD facilities will meet the programmatic and safety needs of our students and staff. Voters will need to consider if the presented options will be necessary to satisfy the strategic goals of HBCSD.

I would like to thank the members of the Budget Committee for their service to HBCSD and both communities. The Budget Committee is dedicated to the pursuit of a financial result that strikes a balance between HBCSD needs to support the schools, students, and staff while considering the impacts to two communities. While not always resulting in unanimous agreement, the debates over the best way to accomplish this goal are thoughtful, deliberate, and considerate of the many factors that impact the budget. I commend the Budget Committee for their vigorous pursuit of facts and information in order to arrive at the budget recommended to the community. Additionally, I would like to thank the Business Administrator, Director of Student Services, and Principals of both schools for addressing the inquiries of the Budget Committee professionally and expediently with data and information that enables informed decision making. Further thanks extend to the School Board for their collaboration throughout the year on financial issues and the budget process.

Respectfully Submitted,

Darlene Mann
Chair, HBCSD Budget Committee

TEACHER ROSTER
HOLLIS BROOKLINE MIDDLE SCHOOL

Name	Assignment	College	Degree
Robert Flynn	Principal	UNH	M.Ed.
Patricia Rhodes	Assistant Principal	Rivier	M.Ed.
	Special Education Coordinator	Loyola Marymount Univ.	M.A.
Claudia Banks	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
David Bond	Science	U. Mass.	M.A.
Gayle Botcher	Physical Education	U. Bridgeport	M.S.Ed.
Amy Bouchard	English	UNH	M.A.T.
Stephen Capraro	Social Studies	St. Anselm College	M.S.Ed.
Jennifer Christman	Special Education	Keene State	B.S.-B.A.
June Cloutier	French	Anna Maria College	B.A.
Susan Connelly	Social Studies	NYU	M.A.
Nancy Cook	School Psychologist	Notre Dame College	M.Ed.
Karen Coutu	English Language Arts	Rivier	M.Ed.
Laura DeRosa	Social Studies	UNH	M.A.
Lynn DiZazzo	English Language Arts	Fairfield Univ.	B.A.
Susan Doyle	Special Education	Rivier	M.Ed.
Michael Dubois	Guidance	Rivier	M.Ed.
Claudia Dufresne	Reading	Fitchburg State	M.Ed.
Janice Ellerin	Science	Montclair State Univ.	M.A.
		Rutgers	M.A.
Carolyn Evans	Science	Boston Univ.	B.S.
Leonid Gershgorin	Reading	Rivier	M.A.T.
Christine Grieff	Guidance	American Grad. School Intl. Mgmt.	M.A.
		Plymouth State	M.Ed.
Pamela Griffith	Special Education	SUNY, Potsdam	B.A.
Joseph Gruce, III	Computer	Duquesne Univ.	M.A.

Name	Assignment	College	Degree
Karina	Mathematics	Rivier	M.S.Ed.
William	Music	New England College	M.Ed.
Dianne	Life Skills	Colorado State Univ.	B.S.
Ronald	Physical Education	UNH	M.S.
Susan	Media	Plymouth State Univ.	B.S.
Janet	Spanish	Regis College	B.A.
Barry	Social Studies	Framingham State	M.A.
Melanie	Special Education	Rivier	M.Ed.
Sheila	School Nurse	Tennessee State Univ.	MSN
Patricia	Algebra	UNH	B.S.
Lynne	Art	Keene State	B.S.
Christine	Special Education	Fitchburg State	M.Ed.
Paul	Technology Education	Fitchburg State	M.Ed.
Kerbert	English Language Arts	Harvard Univ.	M.A.
Teresa	Mathematics	Rivier	M.A.
Patricia	Science	Mississippi State	M.S.
Nancy	Music	U. Conn	M.M.
Kirsten	Mathematics	Rivier	M.A.T.
Erin	Health-Wellness	UNH	B.S.

TEACHER ROSTER
HOLLIS BROOKLINE HIGH SCHOOL

Name	Assignment	College	Degree
Richard	Barnes		
Robert	Ouellette	Northeastern Univ.	M.Ed.
Timothy	Girzone	NH College	M.B.A.
Jennifer	Anderson	UNH	M.Ed.
Rhon	Rupp	Rivier	???
		Univ. North Carolina	B.A.
Rebecca	Balfour	Univ. of New England	M.S.Ed.
Dorothy	Ball	Nova Southeastern Univ.	M.A.
Rebecca	Bagtaz	Rivier	M.Ed.
Alexander	Basbas	UNH	M.Ed.
Sandra	Bent	Rivier	M.Ed.
Richard	Bergskaug	Boston College	B.A.
Donald	Boggis	Plymouth State	B.S.
Christina	Brown	Rivier	M.Ed.
Cathy	Burbee	Univ. of Southern Maine	B.S.N.
Nerissa	Calo	Mt. Holyoke	B.A.
Julie	Carbone	Plymouth State	B.S.
Rodney	Clark	Fitchburg State	M.Ed.
Nancy	Cook	Notre Dame College	M.Ed.
Kimberly	Coughlin	Rivier	M.Ed.
Catherine	Cray	Rivier	M.A.
Kelly	Cummings	Rivier	M.Ed.
John	Daly	So. NH Univ.	M.Ed.
Lisa	Danus	Univ. of New Hampshire	M.A.T.
Amanda	Delaney	Rivier	M.Ed.
Bonnie	Del Signore	Brown Univ.	B.A.
Bryan	Dine	Ithaca College	M.A.
Trevor	Duval	Austin State Univ.	M.Ed.
Katherine	Emerson	Stonehill College	B.S.
Lara	Evans	Georgetown Univ.	B.S.
Amber	Fenton	Rivier	B.A.
Yolanda	Flamino	Smith College	M.S.

Name	Assignment	College	Degree
Heidi	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	English	Middlebury	M.A.
Kerry	Guidance	Notre Dame College	M.Ed.
Timothy	Physical Education-Wellness	UNH	M.Ed.
Jennifer	Social Studies	Antioch New England	B.S.
Tracy	Physical Education	Keene State	M.Ed.
Christine	Special Education	Rivier	B.S.
Candice	Family and Consumer Science	Keene State	M.B.A.
Susan	Technology	UNH	M.A.
Christine	Library-Media	Antioch New England	M.Ed.
Jillian	504 Coordinator	Rivier	M.Ed.
Robert	Social Studies	Rivier	M.A.T.
Lin	English	UNH	M.A.
Mark	Mathematics	Savannah College of Art & Design	B.S.
Elissa	French	Keene State	B.S.
Matthew	Interim Phys. Ed.	UNH	M.S.
Timothy	Mathematics	Univ. of Lowell	M.P.A. & M.A.T.
Kathleen	Social Studies	Middlebury	M.S.
Linda	Occupational Therapist	Florida International Univ.	M.S.
Tammy	Mathematics	Univ. Mississippi	M.A.
Adriana	Spanish	Rivier	M.A.
Brightie	Art-Photography	Rivier	B.A.
Deborah	Chemistry	URI	M.S.
Kathleen	Guidance	Rivier	M.Ed.
Judith	Mathematics	Rivier	M.B.A.
Samantha	English	Temple Univ.	B.S.
Ann	English	UNH	M.A.
Susan	Mathematics	Univ. Southern Maine	M.S.
Catherine	Biology/Physical Science	Univ. of Notre Dame	M.Ed.
Susan	School Nurse	Univ. of San Francisco	B.S.
Lina	Art	Plymouth State	B.S.
Alison	Mathematics	Keene State	B.A.
Stacey	Mathematics	University of New Hampshire	M.S.
Milton	Special Education	Rivier	M.Ed.

Name	Assignment	College	Degree
Maryanne	Biology/Chemistry	Worcester Poly Tech.	M.S.
Kristen	Spanish	SUNY Albany	M.Ed.
Annie	French	Rivier	M.A.
Michelle	Special Education	Oakland Univ.	M.A.
Maria	Health Education	Univ. of Lowell	B.S.
Mantealana	English	Rivier	M.A.
Erin	Spanish	Boston College	M.A.
Jennifer	Social Studies	Tufts University	M.A.T.
Julie	Guidance	Antioch New England	M.A.
George	Chemistry	American International College	M.Sc.T.
Michael	French	Keene State	B.A.
Trudi	Biology	Clemson	B.S.
Francis	Special Education	Notre Dame College	M.Ed.
Elyse	English-Theatre Arts	Univ. of Santa Clara	M.A.
David	Instrumental Music	Univ. of Louisville	M.M.
Nathan	Social Studies	New England College	M.Ed.
Adam	Physics	Columbia Univ.	M.A.
Richard	Guidance	UNH & Keene State	M.A. & M.Ed.
Lucas	Social Studies	UNH	M.Ed.
Robert	Psychotherapist	Salem State	M.S.W.
Cora	Special Education	UNH	B.A.

**ANNUAL REPORT
2013-2014
HOLLIS BROOKLINE MIDDLE SCHOOL**

Hollis Brookline Middle School is fiercely committed to students and their learning. This commitment reflects a genuine desire on the part of all staff to educate the “whole child.” As a learning community we understand that early adolescence is one of the most important developmental phases in a person’s life. As a result, we continually foster an environment that supports the intellectual, physical, social, and emotional needs of all of our children.

Students at Hollis Brookline Middle School engage in a highly rigorous program of studies that focuses on both content and 21st century learning skills. The classroom curriculum is engaging, hands on, developmentally appropriate, and focuses on real world learning that helps prepare our students for the challenges of high school and beyond. In addition to academics HBMS offers a variety of extracurricular activities such as: mountain biking, climbing, drama, games, art, jazz band, and fall, winter, and spring athletics. Furthermore, our school culture promotes building positive relationships, among and between staff members and students, one of the many reasons our students achieve success.

The success of our students is supported by the quality of the teachers and support staff at Hollis Brookline Middle School. Among them are: 7th grade Science teacher Janice Ellerin who was one of 4 New Hampshire teachers to be named a semi-finalist for the New Hampshire Teacher of the Year Award. Additionally, 8th grade American History teacher Laura DeRosa who was named the New Hampshire Daughters of The American Revolution Outstanding American History Teacher of the Year for the 2013- 2014. We are proud of the accomplishments of all of our teachers and support staff who demonstrate the highest level of commitment to our students every day.

As school leaders we are honored to be able to serve the children of Hollis and Brookline every day. Hollis Brookline Middle School is an energized, rigorous, and exciting place to learn. We sincerely thank all of the community members, including our PTSA, for the commitment that they continually make to ensure that the children of Hollis and Brookline get the best possible education.

Sincerely,

Bob Thompson, Principal Hollis Brookline Middle School
Patti Flynn, Assistant Principal Hollis Brookline Middle School

HOLLIS BROOKLINE HIGH SCHOOL
DISTRICT REPORT
2013-2014



Hollis Brookline High School is proud of its tradition of providing excellence in education for its students. We set high standards and help and encourage our students to succeed. 2013 has been a year of change and reflection. Leadership roles have changed hands with Cindy Matte moving from HBHS Principal to Assistant Superintendent and with Assistant Principal Rick Barnes moving into the Interim Principal's position and teacher Tim Girzone moving into the position of interim Assistant Principal. A new 45 minute block of time three days a week called CAVBlock has been added to the school day to provide, academic support, credit recovery, and enrichment for all students. Students and staff alike are thrilled to have the opportunity to access time to work together and data has shown a significant drop in our failure rate which we hope will continue.

While HBHS has many wonderful achievements to highlight, we have also had a year of loss. With the deaths of several former students and a current senior boy, Hollis and Brookline students, families and their teachers have struggled together to come to terms with the grief these losses have brought. Our Guidance Department, led by Mrs. Kathleen Maynard, has played a significant role in helping our high school community deal with these losses in appropriate and healthy ways. Hollis Brookline High School is more than an academic institution, it is a family that supports and nourishes its' members.

We are very proud of the academic successes of our students. In 2013, ten students were named by the National Merit Scholarship Program as 2014 Commended Students: Emily Choate, Mackenzie Hewes, Brenden Hurley, Ryan Lemay, Kyle Lorden, Alexander Merryman, Conor O'Shea, Melissa Oittinen, Cameron Randlett, and Kasey Smith. HBHS also had 7 students named as 2013 National Merit Semi Finalists: Logan Chamberlain, Katherine Cherian, Emma Close, Noam Eshed, Emma Newton, Jacob Solon and Anish Thilager. In addition, 15 students received a perfect score of 800 on one or more of their ACT, SAT, or SAT subject tests as well as 81 students who received a 5 (the highest level) on their Advanced Placement tests. The juniors continue to perform well on the NECAP's (New England Common Assessment Program) and we continue to be impressed with how well our students consistently perform on these tests.

The New Hampshire Scholars program is entering its fourth year at Hollis Brookline High School. Last June we congratulated 83 seniors who graduated as New Hampshire Scholars; a program that encourages students to take a rigorous course of study in high school in preparation for the workforce and the college admissions process. In the fall, Fifty-four students were inducted into the National Honor Society. The Girls Varsity Volleyball team has for the thirteenth year in a row, been presented with an award by the New Hampshire Volleyball Coaches Association for maintaining a team average of over 3.0 for the year.



Our students' successes go far beyond the academic environment of the classroom. Teachers and staff give many hours beyond the academic day to help our students succeed in many venues. We have more than one hundred clubs, organizations and sports teams advised by Hollis Brookline High School staff including the new Crew Team led by SAU Business Administrator, Eric Horton. Hollis Brookline provides wide-ranging opportunities to engage and involve every student. The 2013 Math Team and advisors Mrs. Stacey Plummer and Mrs. Susan Mooers were once again the New Hampshire State Math Team Champions for the fourth year in a row and the team finished their regular season with their 8th consecutive league championship. The HB FIRST Robotics Team 1073 with 70 students and 15 mentors had a strong year and are already hard at work on this year's challenge called Aerial Assist. Other competitive teams performing well are the HBHS Science Olympiad team, the Debate team, and our new Quiz Bowl team.



We strive in all areas to encourage students to think beyond themselves to others and the environment. Many of our clubs have outreach events. Student Council advised by Mrs. Jennifer Given encourages collaboration, participation and the spirit of healthy competition with the annual Penny War and can drive for charity held the week prior to Spirit Week. The Red Cross Club sponsors Blood Drives and raises funds to send to The American Red Cross to support victims of disasters. This holiday season, staff and students and community members together fulfilled a record number of requests for food items and gifts on our annual Giving Tree which were distributed to the Shepherd's Fund and the Nashua Soup Kitchen.

The Music department, under the direction of Mr. Dave Umstead and Mrs. Julie Carbone, continues to showcase the many talents of our students in concerts, musicals, at basketball games and assemblies. Students travel for competitions and to showcase their talents both in New Hampshire for All-State vocal and band competitions as well as outside the state, competing against schools around the country. Hollis Brookline High School is pleased to have 14 band and choral students chosen for All-State Competitions, some students in several different groups. Acceptance into these ensembles is a result of years of dedication and practice.

The Performing Arts department, under the direction of Ms. Elyse Tomlinson showcased many talented students with last spring's performance of *The Wedding Singer* and this fall's riveting performance of *The Diviners*. Currently students in both departments are fully involved with this year's musical production of *Anything Goes* to be presented in March.

The Hollis Brookline sports teams continued to shine through 2013. The Hollis Brookline Wrestling team successfully defended their state crown, with another Division II championship in February, securing the lone state championship of the year for the Cavaliers. However, several other teams put forth strong efforts of their own. The 2013 Girls Cross Country and Boys Soccer teams each finished in 2nd place in Division II, and the Girls Softball team reached the Final Four in Division II. The Baseball, Boys Lacrosse, and Boys Basketball teams each finished their regular season in the top four in their respective divisions as well.



Several individuals also earned state championships in their respective sports. Emma Newton won the Division II state championship in Girls Cross Country and Jonathan Lopez, Zach McPherson, Caleb Lomme, Zach Jennings, Nate Ashe, and Hisham Hafez each won individual wrestling state championships. The Girls 4x800 meter relay team, consisting of Emma Newton, Megan Philpot, Colleen Plesac, and Sarah Cramton won the indoor track state championship for their event as well.

Hollis Brookline also had 40 seniors from the Class of 2013 who were recognized as NHIAA Scholar-Athletes. These students played at least 2 sports in their senior year, while maintaining a B+ average, and participated in community service.



Our teaching staff is exceptional. Many go above and beyond to reach individual goals that inspire and influence our students and beyond. We have staff members who have published articles and books, performed musically outside our building. More recently, we had a staff member, Ann Melim, who climbed Mount Kilimanjaro over the holiday break in support of a wounded veteran. She set records in achieving the summit and met an individual goal which has inspired all of us, staff and students alike.

On May 28th the entire school population participated in “Nathan’s Walk” to raise funds in support of a member of the Class of 2017 at home for his freshmen year due to serious illness. This spring all students and staff will again walk to raise funds to support substance abuse prevention.

To help meet our goal for a safe and secure environment, administration, staff, and state and local personnel have met to review and update the safety procedures. New security doors, which were planned last spring, were installed in the main lobby during the winter holiday break. Cameras and alarms were also installed on all side doors to monitor access to the building. In addition, staff received training from NAMI (National Alliance Mental Illness) regarding suicide awareness and prevention. Last spring all ninth grade students attended a presentation by NAMI, “Is it more than just a bad hair day” a program designed to reinforce healthy coping skills. Tenth grade students attended presentations by Bridges to promote healthy relationships. An evening parent presentation was held to review signs, symptoms and support for anxiety and depression. HBHS continues to be proactive in providing prevention programs designed to increase safety. Safety drills and training for staff and students is ongoing and will

include, drills for evacuation, lock down and secure in place. The administration will continue to make safety a top priority and continue to update security measures.

As the 2013 year comes to a close and we look toward 2014, we continue to be committed to provide an excellent and a well-rounded education for the students at Hollis Brookline High School.

Respectfully submitted

Richard Barnes, *Interim* Principal

Scholarships & Awards 2013

Emily Benz	AAUW Scholarship
Andrew Batbouta	Alan Frank Memorial Scholarship Book Award
Colleen Plesac	American Federation of Musicians Amherst Orthodontic Scientific Woman's S. Army Reserve National Scholar/Athlete Award Army Reserve National Scholar/Athlete Award
Andrew Cappetta	Athlete Citizen Scholar Award
Emily Benz	Athlete Citizen Scholar Award Atrium Dodds Scholarship
Courtney Zack	Brookline Historical Society Book Award
Monica Zack	Brookline Historical Society Book Award
Ian Smith (RSEC)	Brookline Women's Club Cavaler of the Year Award
Erik Chazin	Charles Zylonis Memorial Scholarship
Karlie Kobylarz	Coach Korcoulis Scholarship
Emily Benz	Colonial Garden Club
Hunter Longland	Community of Caring Scholarship
Erik Chazin	Community of Caring Scholarship
Erin Turner	Community of Caring Scholarship
Alyssa Marsan	Director's Award for Band
Alyssa Marsan	Dollars for Scholars
Amelia Flanery	Dollars for Scholars
Ryan Johnson	Dollars for Scholars
Monica Zack	Dollars for Scholars
Erik Chazin	Ed Berna Memorial Award For Track
Emma MacDonald	Fred Waring Director's Award for Chorus
Joshua Rines	Hollis Nor'Easters Snowmobile Clug
Emily Benz	Hollis Brookline Rotary Club College Scholarship
Karlie Kobylarz	Hollis Brookline Rotary Club College Scholarship
Harry Haytayan	Hollis Historical Society Book Award
Barrett Clark	Hollis Women's C.Valedictorian Award
Megan Ide	Hollis Women's Club Scholarship
Ian Smith (RSEC)	Hollis Women's Club Scholarship
Anneliese Beaulieu	International Thespian President's Award Laurie Harris Memorial Scholarship
Benjamin Michon	Louis Armstrong Jazz Award
(Alden) Barrett Clark	Louis Armstrong Jazz Award
Timothy Rencken	Nancy Archambault Ratta Scholarship
Erin Ramirez	Nancy Archambault Ratta Scholarship National Merit Scholarship
Michael Hu	National Merit Scholarship Finalist
Grace Howard	National School Choral Award
Kayla Sliger	NH Coaches Assoc. (3 sports for 4 years)
Lydia Brown	NH Coaches Assoc. (3 sports for 4 years)
Connor Walsh	NH Coaches Assoc. (3 sports for 4 years)
Sam Van Noy	NH Coaches Assoc. (3 sports for 4 years)
Tim Rencken	NH Coaches Assoc. (3 sports for 4 years)
Nick Noval	NH Coaches Assoc. (3 sports for 4 years)
Zach McPherson	NH Coaches Assoc. (3 sports for 4 years)
Karlie Kobylarz	NH Coaches Assoc. (3 sports for 4 years)
Jeremy Heard	NH Coaches Assoc. (3 sports for 4 years) NH Higher Education Assistance Foundation (NHHEAF) NH-SMASH (Mathematics Scholarship) Nicholas Jennings Memorial Scholarship Richard Mahakian Memorial Scholarship

Erin Ramirez
Haley Barbour

Benjamin Michon
Grace Howard
James Keeley
Tim Rencken

Will Holmes
Morgan Williamson
Alyssa Marsan
Anupama Rao

Adam Ouellette
Christopher Wilkins
Courtney Zack
Victoria Fernandez

Lugwig Ahgren
Andrew Batbouta
Joshua Bennett
Barrett Clark
Sydney Hawekotte
Grace Howard
Jimmy Keeley

Joshua Rines, President
Emily Benz, Vice President
Joshua Bennett, Treasurer
Zoe Garber, Secretary

Rhode Island School of Design
Ruth E. Wheeler Scholarship
Salutatorian Book Award
Senior Determination Award
Senior Determination Award
Senior Determination Award
Senior Music Scholarship
Senior Music Scholarship
Senior Music Scholarship
Senior Music Scholarship
STEAM for Youth Scholarship
Student Council Scholarship
Team Player of the Year
Team Player of the Year
Temple Band Scholarship
US Figure Skating Gold Level Graduating Senior Award
US Marine Corps Distinguished Athlete Award
US Marine Corps Distinguished Athlete Award
US Marine Corps Scholastic Excellence Award
US Marine Corps Scholastic Excellence Award
US Marine Corps Semper Fidelis (Music Award)
Warren Towne Memorial Scholarship
William & Lorraine Dubben Scholarship
William & Lorraine Dubben Scholarship

Tri M Honor Society (14)
Emma MacDonald
Alyssa Marsan
Adam Ouellette
Justin Nierendorf
Tim Rencken
Julia Sherwood
Andrea Sword

Student Council
Bradley Whitker, Max Friedman, Erik Chazin,
Erin Ackerly - Representatives

National Honor Society (34)
New Hampshire Scholars (85)

NHIAA Scholar Athletes (40)

Erin Ackerly
Ryan Ahlquist
Haley Barbour
Emily Benz
Lydia Brown
Danielle Cambray

Karlie Kobylarz
Katherine Kroeger
Lori Lavey
Eve Lingaitis
Zach McPherson
Kellie Messer

Connor Walsh
Brad Whitaker
Morgan Williamson
Cortney Zack
Monica Zack

Andrew Scappetta
Matthew Carr
Erik Chazin
Jonah Chazin
EvanCooke
Joe Flaherty
Max Friedman
LaurenGuetling
Hisham Hafez
Jeremy Heard
Will Holmes
Megan Ide

Sam Musson
Nick Noval
Taylor Owens
Colleen Plesac
Erin Ramirez
Tim Rencken
Emily Rezzarday
Brian Thibodeau
Megan Tighe
Erin Turner
Sam Van Noy

Top Ten Seniors Class of 2013

- #10 Audrey Johnson - University of New Hampshire
- #9 Colleen Plesac - University of Miami
- #8 Megan Ide - University of New Hampshire
- #7 Samuel VanNoy - University of Rochester
- #6 Jeremy Heard - University of Connecticut
- #5 Devin Fauteux - Boston College
- #4 Joshua Rines - Bates College
- #3 Emily Benz - Mass. Institute of Technology

Alyssa Marsan
Alden Barrett Clark

The Class of 2013 Salutatorian - Rensselaer Polytech. Institute
The Class of 2013 Valedictorian - Dartmouth College

- IN AN EMERGENCY -

*** FIRE * POLICE ***

*** AMBULANCE***

911

Non-Emergency - Police.....673-3755

Non-Emergency – Fire.....672-8531

Non-Emergency - Ambulance.....672-6216

Town Offices - 673-8855, Mon. thru Fri. 8 am to 2 pm

Tad Putney, Town Administrator..... Ext. 213

Rena Duncklee, Executive Assistant/Office Mgr.....Ext. 214

Valerie Maurer, Planner.....Ext. 215

Kristen Austin, Assessors/ZBA/Cons. Commission.....Ext. 216

Town Clerk/Tax Collector..... Ext. 218

Patti Howard-Barnett-Monday thru Friday, 8 am - 2 pm, Wed. 5-8 pm
and last Saturday of the month, 9 am-noon

Grace LaBombard, Deputy Town Clerk/Tax Collector

Romeo Dubreuil, Building Inspector..... Ext. 212

Office Hours - Monday thru Thursday, 8:00 - 10:00 am



BROOKLINE
SAFETY COMPLEX