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CITY REPORT 1984 - 1985



**City of
Rochester, New Hampshire**

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1985

**MEMBERS OF THE
ROCHESTER CITY GOVERNMENT
AND
REPORT OF THE AFFAIRS
FOR 1984 - 1985
(July 1, 1984 to June 30, 1985)**

RIDINGS PRESS, INC.

Dover, N.H. 03820



MAYOR RICHARD GREEN

June 27, 1985

Dear Rochester Citizens,

When the people of Rochester elected me as their Mayor in 1979, they charged me with the responsibility for changing Rochester from a city adrift and at the mercy of forces beyond its control into a city in command of its own destiny and capable of dealing effectively with the problems and complexities of the 1980's and the years beyond. Today, I am pleased to report that as a result of the determination and perseverance of its people, Rochester has made substantial progress in achieving that goal.

By any standard of comparison, I believe that Rochester is better off today than it was when I took office in 1980.

From the standpoint of public facilities, major improvements are currently being made on several fronts. A wastewater treatment facility, essential to Rochester's future commercial, industrial and quality residential growth, is approximately 75% complete and should be on line by early 1986. Groundbreaking for a water treatment project, which will improve and extend our water delivery system, should occur within the next several months, thereby bringing the end to Rochester's long-standing drinking water problems within sight. Downtown revitalization, while temporarily causing inconvenience to Rochester residents, will result in a transformation of the face that Rochester presents to the world, and will provide us with a commercial and retail center capable of competing effectively with surrounding communities in the years ahead.

In addition to these new public facilities that are currently under construction, a conscious effort has been made to restore and refurbish Rochester's long neglected public transportation arteries. During the past several years, five bridges and many sidewalks and drainage areas in Rochester have been rebuilt, restored, or extended. Also, numerous city roads have been resurfaced and upgraded.

Additionally, the ability of our public safety service agencies to preserve and protect the safety and welfare of our citizenry has been enhanced through a major effort to upgrade and improve the capital equipment of our police, fire and public works departments. Also, our recreational and cultural efforts are starting to show evidence of progress. Finally, the completion of the Wyandotte elderly housing project in the near future will bring to over 200 the number of additional public housing units that have been constructed or rehabilitated for our elderly and low and moderate income families.

On the educational front, great strides have also been made during the past five years. Improved and updated instructional materials and equipment have been installed at all levels of the Rochester School System. The maintenance of our school buildings and facilities has witnessed great improvement after many years of neglect. Most importantly, the annual teacher turnover rate, which soared to almost 40% during the late 1970's, has been reduced to approximately 10% during the past several years. This means that our children are, once again, getting the quality of education that can only be provided by experienced teaching professionals such as those Rochester has been fortunate to attract and is now retaining.

With these improvements in Rochester's physical facilities and the improvements in its social, cultural, and educational climate becoming increasingly apparent to the outside world, significant interest in Rochester has been shown by private business and industry. Already during this administration over 30 new businesses have located in Rochester resulting in over 500 new jobs, not to mention the many existing industries that have expanded their Rochester operations.

These activities have taken many hours of planning and coordination. The Rochester Planning Board, City Council, and this administration are nearing the end of four years of deliberation and public input in order to establish the first Master Plan for this community. This Master Plan will be instrumental in managing growth and establishing necessary guidelines for our future development. Rochester's recent selection by the New Hampshire Planners' Association for its award for Excellence in Planning is verification of the fine job being done by our city in its planning and implementation of the various projects that are now occurring.

While these many accomplishments have been both dramatic and heartening, perhaps the most satisfying thing about Rochester's resurgence during the past five and one-half years is that it has not come at the expense of our traditional New Hampshire frugality. Since the completion of state ordered revaluation and the establishment of an equitable tax rate of \$29.00 per \$1,000 of valuation in 1982, the total Rochester tax increase during the past two years has been held to just 4% - less than one-half of the general inflation rate during that same period of time. Thus, despite the substantial investments that have been required to upgrade and modernize the city's infrastructure, Rochester's tax rate today is the lowest of any city in Strafford County and is among the lowest of all cities in the State of New Hampshire!

While I am proud of the accomplishments of this administration and appreciative of the cooperation my administration has received from the City Council, School Board, volunteer boards and commissions, and

citizens of Rochester in general, I do not believe that we can afford to allow ourselves to lose the positive momentum that has been developed over the past five and one-half years. Much remains to be done if Rochester is to achieve its full potential to offer a high quality of life to all of its citizens. Our sewer, water, downtown revitalization, and master plan projects must be seen to a successful completion and the way must be paved to insure that the growth that the completion of these projects will promote will be responsible growth that will benefit the long-term needs of the people of Rochester. This will require dedicated, experienced and well qualified leadership that can efficiently manage local government agencies while, at the same time, dealing effectively with the State and Federal governments.

I recognize that over the past five and one-half years as Mayor, I have made many decisions and not all of them have been popular. In fact, I doubt that any voter in Rochester has agreed with me on every occasion. I am confident, however, that when the voters look at my overall record, they will agree that my decisions have been made on the basis of what is best for the people of Rochester as a whole, and not on what may appeal to some special interest or individual. I, therefore, ask each citizen of Rochester to look at my record, and if you share my pride in what has already been accomplished and my vision of what can be achieved in the future, I hope that you will support this administration as we face the future together.

A handwritten signature in black ink, appearing to read "Richard D. Green". The signature is written in a cursive style with a long horizontal flourish at the end.

CITY GOVERNMENT
As Organized January 1, 1985
MAYOR RICHARD GREEN

COUNCILMEN

Ward One - Harry Germon, James McManus, Jr.
Ward Two - William Fielding, Robert Callaghan
Ward Three - Michael Dubois, Daniel Hussey
Ward Four - Victor Hamel, Richard Creteau
Ward Five - Charles Gerrish, Charles Grassie, Jr.
At-Large - Charles Hervey, Edward Dupont, Jr.

STANDING COMMITTEES, 1985

Public Health & Safety: Michael Dubois, Chairman; James McManus, Jr.;
Victor Hamel
Public Works & Facilities: Charles Hervey, Chairman; Charles Gerrish;
Edward Dupont, Jr.
Human Services: William Fielding, Chairman; Robert Callaghan; Richard
Creteau
Management: Daniel Hussey, Chairman; Charles Grassie, Jr.; Harry
Germon
Finance: Mayor Richard Green, Chairman; Daniel Hussey; Charles
Hervey; William Fielding; Michael Dubois

SPECIAL COMMITTEES, 1985

Downtown Revitalization: Robert Callaghan, Chairman; Charles Hervey,
Michael Dubois

PERSONNEL

City Treasurer & Business Administrator - Rita B. George
City Clerk - Gail M. Varney
City Solicitor - Jerome H. Grossman
Tax Collector - Conrad P. Gagnon
Commissioner of Public Works - Bert D. George
City Engineer - Bradford Towle
Fire Chief - Robert E. Duchesneau
Deputy Fire Chiefs - Harris Twitchell, George Colwell, Norbert Hamann
Police Chief - Kenneth P. Hussey

Deputy Police Chief - Bradley Loomis
Assessor - Kathy Wallingford
Building Inspector - Thomas Kittredge
Planning & Development Director - Kenneth Ortmann
Economic Development Director - George Bald
City Physician - Dr. Joseph Britton
Health Officer - Leslie G. Horne, Jr.
Overseer of Public Welfare - Jane Hervey
Recreation Director - Brent Diesel
Librarian - Roberta Ryan
Animal Control - Frank Callaghan
Supervisor of Public Buildings - Thomas Kittredge
Custodian of City Hall - Patricia Mayo
Custodian of East Rochester - Lorraine Brooks
Custodian of Gonic Town Hall - Rosemarie Lachapelle

BOARDS AND COMMISSIONS, 1985

Board of Adjustment: Frank Ernst, Chairman; Richard Drapeau; Warren Ranagan; Joseph Hagan; Raymond Porelle - Alternate Members, Richard Marsh; Herbert Clark; James Fraser - Ex-officio Member
Thomas Kittredge

Board of Assessors: Kathy Wallingford, Chairman; Wilbur Boudreau

Board of Health: Dr. Thomas Moon, Chairman; Dr. James DeJohn; William Keefe - Ex-officio Members: Dr. Joseph Britton, Leslie Horne, Jr.

Licensing Board: Mayor Richard Green, Chairman; Kenneth Hussey, Robert Duchesneau

Planning Board: Robert Silberblatt, Chairman; Charles Clement III; Vicky Ware; Matthias Marquardt; Gary Cassavechia; Nils Regnell - Ex-officio Members, Mayor Richard Green; Wilbur Boudreau; Charles Grassie, Jr.

Welfare Appeals Board: Anthony Coraine, Chairman; Donna Simmons; Sally Emerson

Conservation Commission: Lawson Stoddard, Chairman; Sandra Mallett; Ellis Hatch; Richard Dame; Michael Garzillo; Carolyn Rose; Jake Collins

Economic Development Commission: Terrence Dunn, Chairman; Janet Davis; Robert Silberblatt; John Dulude; Phillip Drapeau; Daniel Hussey; Robert Gustafson; Danford Wensley; Charles Sherman

Police Commission: Ronald Lachapelle, Chairman; Edward Flanagan; John Newhall

Recreation Commission: Alfred Benton, Chairman; Charles Grassie, Jr.; Joyce DeJohn; Frank Ernst; Jeannette Nelson
Strafford Regional Planning Commission: Matthias Marquardt; Gary Dworkin; Warren McGranahan
Trustees of the Public Library: Frank Gulinello, Chairman; Diane Brennan; Harry Rose; Susan Cormier; Eleanor Roberts; Jeremiah Minihan; Mayor Richard Green
Trustees of the Trust Funds: W. Bradley Corson; Kennett Kendall, Jr.; Dr. Gus Hoyt
Master Plan Adoption: Daniel Hussey, Chairman; Charles Grassie, Jr.; Harry Germon; Vicky Ware; Robert Silberblatt; Gary Cassavechia - Ex-officio Members, Kenneth Ortmann; Wilbur Boudreau; Thomas Kittredge; Jerome Grossman, City Solicitor; John Dickey, Rist-Frost Associates

MAYOR'S TASK FORCES, 1985

Downtown Revitalization Task Force: Paul Durgin, Chairman; William Keefe
Vice-Chairman: Gerald Janelle; Marcia Nescot; James Bisbee; Janet Davis; Chester Welch; Jean Kane; Jennifer Silberblatt; Paul Towle; Robert Silberblatt; Roy Allain; Gary Mongeon; William Cormier; Jeannette Nelson; Jerome MacConnell; Charles Sherman; Frank Ernst; Michael Dubois; Robert Callaghan; Charles Hervey; Bert George; Kenneth Ortmann; Mayor Richard Green

ELECTION OFFICIALS, 1985

Ward One - Arthur Hoover, Moderator; Nancy Brown, Ward Clerk; Beatrice Craig, Supervisor; Sandra Mallett, Karla Quint, Laura Lucier, Selectmen
Ward Two - Brian Brennan, Moderator; Sandra Keans, Ward Clerk; Joan Cardin, Supervisor; Betty Pallas, Norman LaBrecque, Judith Smith
Ward Three - John Richardson, Moderator; Doris Hatton, Ward Clerk; Cecilia Smith, Supervisor; Stuart Fanning, Maurice Lefebvre, Denise Stewart, Selectmen
Ward Four - Frank Jones, Moderator; Lena LaRoche, Ward Clerk; Jacqueline Peters, Supervisor; Louise Schofield, Honora Guay, Lillian Boudreau, Selectmen
Ward Five - Danford Wensley, Moderator; Grace Drapeau, Ward Clerk; Gertrude Brigham, Supervisor; Pauline Torr, Marjorie Rodis, Ralph Torr, Selectmen
City Officials - Gail M. Varney, City Clerk; Jerome H. Grossman, City Solicitor; Sally Emerson, Chairman of the Supervisors

**ORDINANCE AMENDMENTS PASSED BY THE
ROCHESTER CITY COUNCIL
July 1, 1984 - June 30, 1985**

**AMENDMENTS TO PROPOSED NEW CHAPTER 16
SEWER USE ORDINANCE**

THE CITY OF ROCHESTER ORDAINS:

That the proposed Chapter 16 entitled Sewer Use Ordinance presently under consideration for adoption by the Rochester City Council be amended by amending Chapter 16.8, section 4-k as follows:

1. That sodium be removed from the list.
2. That calcium be removed from the list.
3. That the chloride limits of 500 mg/l be increased to 1,000 mg/l.
4. That the ammonium ion limits be increased from 25 mg/l to 50 mg/l.
5. That the phosphate ion limit be increased from 1 mg/l to 15 mg/l.

PASSED: December 4, 1984

**AMENDMENT TO PROPOSED NEW CHAPTER 16
SEWER USE ORDINANCE**

THE CITY OF ROCHESTER ORDAINS:

That the proposed Chapter 16 entitled Sewer Use Ordinance presently under consideration for adoption by the Rochester City Council be amended by amending Chapter 16.7 by inserting the following new Section 2A between the proposed Section 2 and Section 3:

Sec. 2A In addition to the permit requirements of Sec. 1 and 2 above, any new construction or use other than a single family home which exceeds Five Hundred (500) gallons per day of discharge shall be required to also obtain a local discharge permit. Application for such permit shall be made to the City Building Inspector together with an application fee of Fifty (\$50.00) Dollars. All such requests for a local discharge permit are subject to the approval of the Public Works Commissioner based on the

existing sewer lines ability to handle the increased discharge.

PASSED: December 4, 1984

**AMENDMENT TO CHAPTER 16
SEWER USE ORDINANCE**

THE CITY OF ROCHESTER ORDAINS:

That Chapter 16 of the General Ordinances of the City of Rochester as amended by further amended by striking in its entirety the pre-existing Chapter 16 and adopting a new Chapter 16 as follows:

CHAPTER 16

(1) SEWER USE ORDINANCE

ARTICLE ANALYSIS

- 16.1 Definitions
- 16.2 Plan of Sewer System
- 16.3 Extension of Public Sewers
- 16.4 Duties of the Commissioner
- 16.5 Use of Public Sewers Required
- 16.6 Private Wastewater Disposal
- 16.7 Building Sewers and Connections
- 16.8 Use of Public Sewers
- 16.9 Industrial Pretreatment
- 16.10 Arrest Provision
- 16.11 Powers and Authority of Inspectors
- 16.12 Penalties
- 16.13 Validity
- 16.14 Ordinance in Force

16.1 Definitions. Unless the context specifically indicates otherwise, the meaning of terms used in this ordinance shall be as follows:

Sec. 1 "Biochemical oxygen demand" (BOD) shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five (5) days at 20°C, expressed in milligrams per liter.

- Sec. 2 "Building drain" shall mean that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste, and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five (5) feet (1.5 meters) outside the inner face of the building wall.
- Sec. 3 "Building sewer" shall mean the extension from the building drain to the public sewer or other place of disposal, also called house connection. This line shall be maintained by the City after initial installation of new lines which shall be installed at the property owner's expense.
- Sec. 4 "Combined Sewer" shall mean a sewer intended to receive both wastewater and storm or surface water.
- Sec. 5 "Commissioner" shall mean the Commissioner of Public Works or his designee.
- Sec. 6 "Domestic Wastewater" or "Sanitary Sewage" shall mean normal water-carried household and toilet wastes or waste from sanitary conveniences, excluding ground, surface, or storm water.
- Sec. 7 "Easement" shall mean an acquired legal right for specific use of land owned by others.
- Sec. 8 "Floatable oil" is oil, fat, or grease in a physical state such that it will separate by gravity from wastewater by treatment in an approved pretreatment facility. A wastewater shall be considered free of floatable fat if it is properly pretreated and the wastewater does not interfere with the collection system.
- Sec. 9 "Garbage" shall mean the animal and vegetable waste resulting from the handling, preparation, cooking, and serving of foods.
- Sec. 10 "Industrial wastes" shall mean the wastewater from industrial processes, trade, or business as distinct from domestic or sanitary wastes.
- Sec. 11 "Natural outlet" shall mean any outlet, including storm

sewers and combined sewer overflows, into a watercourse, pond, ditch, lake, or other body of surface or groundwater.

- Sec. 12 "May" is permissive (see "Shall", Sec. 21).
- Sec. 13 "Person" shall mean any individual, firm, company, association, society, corporation, or group.
- Sec. 14 "pH" shall mean the logarithm of the reciprocal of the hydrogen-ion concentration. The concentration is the weight of hydrogen-ions, in grams, per liter of solution. Neutral water, for example, has a pH value of 7 and a hydrogen-ion concentration of 10^{-7} .
- Sec. 15 "Private sewer" shall mean that portion of the sewer defined as the "building drain."
- Sec. 16 "Properly shredded garbage" shall mean the wastes from the preparation, cooking, and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than $\frac{1}{2}$ inch (1.27 centimeters) in any dimension.
- Sec. 17 "Public sewer" shall mean a common sewer controlled by a governmental agency or public utility.
- Sec. 18 "Sanitary sewer" shall mean a sewer that carries liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions together with minor quantities of ground, storm, and surface waters that are not admitted intentionally.
- Sec. 19 "Sewage" is the spent water of a community. The preferred term is "Wastewater", Sec. 26.
- Sec. 20 "Sewer" shall mean a pipe or conduit that carries wastewater or drainage water.
- Sec. 21 "Shall" is mandatory (see "May", Sec. 12)
- Sec. 22 "Slug" shall mean any discharge of water or wastewater

which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than fifteen (15) minutes more than five (5) times the average twenty-four (24) hour concentration or flows during normal operation and shall adversely affect the collection system and/or performance of the wastewater treatment works.

- Sec. 23 "Storm drain" (sometimes termed "Storm sewer") shall mean a drain or sewer for conveying water, groundwater, sub-surface water, or unpolluted water from any source.
- Sec. 24 "Suspended solids" shall mean total suspended matter that either floats on the surface of, or is in suspension in, water, wastewater, or other liquids, and that is removable by laboratory filtering as prescribed in "Standard Methods for the Examination of Water and Wastewater" and referred to as nonfilterable residue.
- Sec. 25 "Unpolluted water" is water of quality equal to or better than the effluent criteria in effect or water that would not cause violation of receiving water quality standards and would not be benefited by discharge to the sanitary sewers and wastewater treatment facilities provided.
- Sec. 26 "Wastewater" shall mean the spent water of a community. From the standpoint of source, it may be a combination of the liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions, together with any groundwater, surface water, and stormwater that may be present.
- Sec. 27 "Wastewater facilities" shall mean the structures, equipment, and processes required to collect, carry away, and treat domestic and industrial wastes and dispose of the effluent.
- Sec. 28 "Wastewater treatment works" shall mean an arrangement of devices and structures for treating wastewater, industrial wastes, and sludge. Sometimes used as synonymous with "Waste treatment plant", or "Wastewater treatment plant," or "Water pollution control plant."
- Sec. 29 "Watercourse" shall mean a natural or artificial channel for the passage of water either continuously or intermittently.

- 16.2 Plan of Sewer System. It shall be the duty of the Commissioner to keep a chart or plan upon which shall be represented the streets and places in and through which the sewer pipes are laid, and upon which chart shall be designated, by appropriate figures and characters, the exact size and length of the pipes, the precise location in such streets, and places of each pipe and each connection therewith, each branch Y, T, manhole and flushtank.
- 16.3 Extension of Public Sewers. No extensions of the public sewer shall be made costing in excess of \$2,000.00 except by direction of the City Council.
- 16.4 Duties of the Commissioner. The Commissioner, under the direction of the committee of the City Council having responsibility for public works, shall have general management and supervision of the public sewer system, and appurtenances thereto, and shall enforce all ordinances, rules and regulations relative thereto. All public sewers shall be laid in accordance with the provisions of 16.7 hereof. The Commissioner may require as a condition to granting permission to install or extend public and private sewer lines that the party proposing to install or extend such sewer lines furnish a bond of indemnity to the City of Rochester in such sum and with such sureties as the Commissioner may deem proper.
- 16.5 Use of Public Sewers Required.
- Sec. 1 It shall be unlawful for any person to place, deposit or permit to be deposited in any unsanitary manner on public or private property within the City of Rochester, or in any area under the jurisdiction of said city, any human or animal excrement, garbage, or objectionable waste.
- Sec. 2 It shall be unlawful to discharge to any natural outlet within the City of Rochester, or in any area under the jurisdiction of said city, any wastewater or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this ordinance.
- Sec. 3 Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool,

or other facility intended or used for the disposal of wastewater.

Sec. 4 The owner(s) of all houses, buildings, or property used for human occupancy, employment, recreation, or other purposes, situated within the city and abutting on any street, alley, or right-of-way in which there is now located or may in the future be located a public sanitary sewer of the city, is hereby required at the owner(s) expenses to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this ordinance, within ninety (90) days after date of official notice to do so, provided that said public sewer is within two hundred (200) feet of the building.

16.6 Private Wastewater Disposal.

Sec. 1 Where a public sanitary sewer is not available under the provisions of 16.5, Sec. 4, the building sewer shall be connected to a private wastewater disposal system complying with the provisions of state law.

Sec. 2 The type, capacities, location, layout and installation (including inspection) of a private wastewater disposal system shall comply with all requirements of the New Hampshire Water Supply and Pollution Control Commission. No permit shall be issued for any new private wastewater disposal system employing subsurface soil absorption facilities where the lot area is less than is required by subdivision lot size requirements of the New Hampshire Water Supply and Pollution Control Commission. No septic tank or cesspool shall be permitted to discharge to any natural outlet.

Sec. 3 At such time as a public sewer becomes available to a property served by a private wastewater disposal system, as provided in 16.5, Sec. 4, a direct connection shall be made to the public sewer within ninety (90) days in compliance with this ordinance, and any septic tanks, cesspools, and similar private wastewater disposal facilities shall be cleaned of sludge and filled with suitable material.

Sec. 4 The owner(s) shall operate and maintain the private waste-

water disposal facilities in a sanitary manner at all times, at no expense to the city. All sludge removal from private disposal systems shall be performed by licensed operators and disposed of at state licensed facilities. At no time should any quantity of industrial waste be discharged to a private wastewater disposal facility.

Sec. 5 No building permits or any final Planning Board approvals shall be issued without prior state approvals and permits being issued.

Sec. 6 No statement contained in this article shall be construed to interfere with any additional requirements that may be imposed by the Health Officer.

16.7 Building Sewers and Connections.

Sec. 1 No unauthorized person(s) shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the Commissioner.

Sec. 2 There shall be two (2) classes of building sewer permits: (a) for residential and commercial service, and (b) for service to establishments producing industrial wastes. In either case, the owner(s) or his agent shall make application on a special form furnished by the city. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the Commissioner. A permit and inspection fee of \$50.00 for a building sewer permit shall be paid to the city at the time the application is filed.

Sec. 2A In addition to the permit requirements of Sec. 1 and 2 above, any new construction or use other than a single family home which exceeds five hundred (500) gallons per day of discharge shall be required to also obtain a local discharge permit. Application for such permit shall be made to the City Building Inspector together with an application fee of Fifty (\$50.00) Dollars. All such requests for a local discharge permit are subject to the approval of the Public Works Commissioner based on the existing sewer lines' ability to handle the increased discharge.

- Sec. 3 All costs and expenses incidental to the installation and connection of the building sewer shall be borne by the owner(s). The owner(s) shall indemnify the city from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.
- Sec. 4 A separate and independent building sewer shall be provided for every building; except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard, or driveway, the front building sewer may be extended to the rear building and the whole considered as one building sewer, but the city does not and will not assume any obligation or responsibility for damage caused by or resulting from any single connection aforementioned.
- Sec. 5 Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the Commissioner, to meet all requirements of this ordinance.
- Sec. 6 The size, slope, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of the building and plumbing code or other applicable rules and regulations of the city.
- Sec. 7 Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.
- Sec. 8 No person(s) shall make connection of roof downspouts, foundation drains, areaway drains, or other sources of surface runoff or groundwater to a building sewer or building drain which in turn is connected directly or indirectly to a public sanitary sewer.
- Sec. 9 The connection of the building sewer into the public sewer

shall conform to the requirements of the building and plumbing code or other applicable rules and regulations of the city. All such connections shall be made gastight and watertight and verified by proper testing. Any deviation from the prescribed procedures and materials must be approved by the Commissioner before installation.

- Sec. 10 All public sewers shall be laid by the Commissioner or his employees or by a licensed plumber; but the Commissioner shall have authority to prescribe rules as to such other material to be used as is not herein specified, and all work shall be done as directed by him and subject to his inspection, and the pipe trench shall be kept open until the work has been so inspected.
- Sec. 11 The applicant for the building sewer permit shall notify the Commissioner when the building sewer is ready for inspection and connection to the public sewer. The connection and testing shall be made under the supervision of the Commissioner or his representative.
- Sec. 12 No private sewer shall pass under another house or within four feet of the wall thereof except by written permission of the Commissioner.
- Sec. 13 In addition to the aforescribed permit, the Commissioner may also require prior to commencing construction work for any private sewer a like certificate evidencing the deposit of any amount equal to the estimated cost of such construction and/or a satisfactory guarantee that the actual cost of such construction will be paid in full upon completion of the work.
- Sec. 14 The Commissioner shall keep a written report of his inspection of all such private sewer lines.
- Sec. 15 All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the city.
- Sec. 16 Any person proposing a new discharge into the system or a

substantial change in the volume or character of pollutants that are discharged into the system shall notify the Commissioner at least 60 days prior to the proposed change or connection. Proposed new discharges from residential or commercial sources involving loading exceeding 50 population equivalents or any increase in industrial discharge must be approved by the New Hampshire Water Supply and Pollution Control Commission.

Sec. 17 The city will approve plans for new systems, extensions, or replacement sewers only when designed upon the separate plan, in which rain water from roofs, streets, and other areas, and groundwater from foundation drains are excluded.

Sec. 18 Whenever any private sewer shall become clogged, broken, or obstructed, out of order, or detrimental to the use of any public sewer, or unfit for sewerage purposes, in that part situated outside of any street or private way in which public sewers are laid, the owner, agent, occupant or person having charge of any building or premises in which such private sewer is located, shall, when directed by the Commissioner remove, reconstruct, alter, cleanse or repair said sewer, as the condition thereof may require. In case of neglect or refusal to comply with such notice within five days after the same is given, the Commissioner may cause such sewer to be removed, reconstructed, repaired, altered, or cleansed, as he may deem expedient, at the expense of such owner, agent, occupant or other person so notified, who shall also be liable to a penalty not exceeding One Hundred Dollars per day for every such neglect.

16.8 Use of Public Sewers

Sec. 1 No person(s) shall discharge or cause to be discharged any unpolluted waters such as stormwater, groundwater, roof runoff, subsurface drainage, or cooling water to any sewer.

Sec. 2 Stormwater and unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers or combined sewers or a natural outlet approved by the Commissioner. Industrial cooling water or process waters require an NPDES permit prior to discharge to a storm sewer or natural outlet.

Sec. 3 No person(s) shall discharge or cause to be discharged any of the following described waters or wastes to any public sewers:

- (a) Any gasoline, benzene, naphtha, fuel oil, or other flammable or explosive liquid, solid, or gas.
- (b) Any waters containing toxic or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any waste treatment process, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving waters of the wastewater treatment plant.
- (c) Any waters or wastes having pH lower than 5.5 or higher than 9.0 or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the wastewater works.
- (d) Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the wastewater facilities such as, but not limited to, ashes, bones, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshings, entrails and paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders.

Sec. 4 The following described substances, materials, waters, or waste shall be limited in discharges to municipal systems to concentrations or quantities which will not harm either the sewers, wastewater treatment process or equipment, will not have an adverse effect on the receiving stream, or will not otherwise endanger lives, limb, public property, or constitute a nuisance. The Commissioner may set limitations lower than the limitations established in the regulations below if in his opinion such more severe limitations are necessary to meet the above objectives. In forming his opinion as to the acceptability, the Commissioner will give consideration to such factors as the quantity of subject waste in relation to flows and

velocities in the sewers, materials of construction of the sewers, the wastewater treatment process employed, capacity of the wastewater treatment plant, degree of treatability of the waste in the wastewater treatment plant, and other pertinent factors. The limitations or restrictions on materials or characteristics of waste or wastewaters discharged to the sanitary sewer which shall not be violated without approval of the Commissioner are as follows:

- (a) Wastewater sufficiently hot to cause the influent at the wastewater treatment facilities to exceed 104°F (40°C).
- (b) Wastewater containing more than 25 milligrams per liter of petroleum oil, nonbiodegradable cutting oils, or product of mineral oil origin.
- (c) Wastewater from industrial plants containing floatable oils, fat, or grease.
- (d) Any garbage that has not been properly shredded. Garbage grinders may be connected to sanitary sewers from homes, hotels, institutions, restaurants, hospitals, catering establishments, or similar places where garbage originates from the preparation of food in kitchens for the purpose of consumption on the premises or when served by caterers.
- (e) Any waters or wastes containing heavy metals, solvents, and similar objectionable or toxic substances to such degree that any such material discharged to the public sewer exceeds the limits established by the Commissioner, the WS&PCC or the EPA for such materials.
- (f) Any waters or wastes containing odor-producing substances exceeding limits which may be established by the Commissioner.
- (g) Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the Commissioner in compliance with applicable state or federal regulations.

- (h) Quantities of flow, concentrations, or both which constitute a "slug" as defined herein.
- (i) Waters or wastes containing substances which are not amenable to treatment or reduction by wastewater treatment processes employed, or are amenable to treatment only to such degree that the wastewater treatment plant effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.
- (j) Any water or wastes which, by interaction with other water or wastes in the public sewer system, release obnoxious gases, form suspended solids which interfere with the collection system, or create a condition deleterious to structures and treatment processes.
- (k) Wastewater with any of the following constituents at concentrations greater than those indicated below:

| | | |
|----------------------|---------|------|
| Cadium | 0.1 | mg/L |
| Total Chromium | 2.77 | |
| Chromium VI | 0.5 | |
| Copper | 3.38 | |
| Lead | 0.69 | |
| Nickel | 3.98 | |
| Silver | 0.43 | |
| Total Cyanide | 1.20 | |
| Zinc | 2.61 | |
| Arsenic | 1.0 | |
| Chlorides | 1,000.0 | |
| Mercury | 0.1 | |
| Sulfate | 50.0 | |
| Sulfide | 20.0 | |
| Sulfite | 2.0 | |
| Beryllium | 0.20 | |
| Boron | 2.0 | |
| Selenium | 1.0 | |
| Phenols | 0.1 | |
| Total Toxic Organics | 5.0 | |
| Ammonium ion (as N) | 50.0 | |
| Phosphate ion (as P) | 15.0 | |
| Manganese | 10.0 | |
| Iron | 10.0 | |

Sec. 5 If any waters or wastes are discharged or are proposed to be discharged to the public sewers, which waters contain the substances or possess the characteristics enumerated in Section 4 of this article, and which in the judgment of the Commissioner, may have a deleterious effect upon the wastewater facilities, processes, equipment, or receiving waters, or which otherwise create hazard to life or constitute a public nuisance, the Commissioner may:

- (a) Reject wastes;
- (b) Require pretreatment to an acceptable condition for discharge to the public sewers;
- (c) Require control over the quantities and rates of discharge; and/or,
- (d) Require payment to cover added cost of handling and treating the wastes.

If the city permits the pretreatment or equalization of waste flows, the design and installation of the pretreatment facilities shall be subject to the review and approval of the city and WSPCC, and subject to the requirements of all applicable codes, ordinances and laws. Such facilities shall not be connected until said approval is obtained in writing.

Plans and specifications for a proposed treatment facility shall be the result of the design of a professional engineer. Such approval shall not relieve the owner of the responsibility of discharging treated waste meeting the requirements of this ordinance.

Sec. 6 Grease, oil, and sand interceptors shall be provided when, in the opinion of the Commissioner, they are necessary for the proper handling of liquid wastes containing floatable grease in excessive amounts, as specified in Section 4(c), or any flammable wastes, sand, or other harmful ingredients; except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the Commissioner, and shall be

located as to be readily and easily accessible for cleaning and inspection. In the maintaining of these interceptors the owner(s) shall be responsible for the proper removal and disposal by appropriate means of the captures material and shall maintain records of the dates, and means of disposal which are subject to review by the Commissioner. Any removal and hauling of the collected materials not performed by owner(s) personnel must be performed by currently licensed waste disposal firms.

Sec. 7 All industrial waste shall be pretreated in accordance with federal and state regulations and this ordinance to the extent required by applicable National Categorical Pretreatment Standards, state pretreatment standards or standards established by the Commissioner, whichever is more stringent. Where pretreatment or flow-equalizing facilities are provided or required for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner(s) at his expense.

Sec. 8 When required by the Commissioner, the owner of any property serviced by a building sewer carrying industrial wastes shall install a suitable structure together with such necessary meters and other appurtenances in the building sewer to facilitate observations, sampling, and measurement of the wastes. Such structure, when required, shall be accessible and safely located and shall be constructed in accordance with plans approved by the Commissioner. The structure shall be installed by the owner at his expense and shall be maintained by him so as to be safe and accessible at all times.

All industries discharging into a public sewer shall perform such monitoring as the Commissioner or duly authorized employees of the city may reasonably require including installation, use and maintenance of monitoring equipment, keeping records and reporting the results of such monitoring to the Commissioner.

Such records shall be made available upon request by the Commissioner. Such records shall be made available upon request by the Commissioner to other agencies having jurisdiction over discharges to the receiving waters.

- Sec. 9 The Commissioner may require a user of sewer services to provide information needed to determine compliance with this ordinance. These requirements may include:
- (1) Wastewaters discharge peak rate and volume over a specified time period.
 - (2) Chemical analyses of wastewaters.
 - (3) Information on raw materials, processes, and products affecting wastewater volume and quality.
 - (4) Quantity and disposition of specific liquid, sludge, oil, solvent, or other materials important to sewer use control.
 - (5) A plot plan of sewers of the user's property showing sewer and pretreatment facility location.
 - (6) Details of wastewater pretreatment facilities.
 - (7) Details of systems to prevent and control the losses of materials through spills to the municipal sewer.
- Sec. 10 All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in this ordinance shall be determined in accordance with the latest edition of "Standard Methods for the Examination of Water and Wastewater," published by the American Public Health Association, or with the EPA-approved methods published in the Code of Federal Regulations, Title 40, Part 136 (40 CFR 136). Sampling methods, location, times, durations, and frequencies are to be determined on an individual basis subject to approval by the Commissioner.
- Sec. 11 No statement contained in this article shall be construed as preventing any special agreement or arrangement between the city and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the city for treatment, provided that such agreements do not contravene any requirements of existing federal or state laws, and/or regulations promulgated thereunder, are compatible

with any User Charge System in effect, and do not waive applicable National Categorical Pretreatment Standards.

Sec. 12 Septic tank waste (septage) will be accepted into the sewer system at a designated receiving structure within the treatment plant area, provided such wastes do not contain toxic pollutants or materials, and provided such discharge does not violate any other special requirements established by the city. Permits to use such facilities shall be under the jurisdiction of the Commissioner or his duly authorized representatives. The discharge of industrial wastes as "industrial septage" requires prior approval of the WSPCC. Fees for dumping septage will be established as part of the User Charge System. The sewage treatment plant operator acting in behalf of the city and its Commissioner shall have authority to limit the disposal of such wastes, if such disposal would interfere with the treatment plant operation. Procedures for the disposal of such wastes shall be in conformance with the operating policy of the city's sewage treatment plant supervisor and disposal shall be accomplished under his supervision unless specifically permitted otherwise.

Sec. 13 It shall be illegal to meet requirements of the Sewer Ordinance by diluting wastes in lieu of proper pretreatment.

16.9 Industrial Pretreatment.

Sec. 1 Applicability. All persons discharging industrial process wastes into public or private sewers connected to the city's wastewater works, shall comply with applicable requirements of federal and state industrial pretreatment regulations (as amended), in addition to the requirements of these INDUSTRIAL PRETREATMENT RULES.

Sec. 2 Industrial Discharge Agreement (IDA)

(a) IDA Required. Effective 180 calendar days after this provision is adopted by the city, the discharge of any industrial process waste to the city's wastewater works or to a public or private sewer connected to the city's wastewater works is prohibited without a valid Industrial Discharge Agreement (IDA).

- (b) IDA Application. Within 60 days after the effective date of these INDUSTRIAL PRETREATMENT RULES, persons subject to these rules shall submit an application for an IDA containing information required under applicable federal and state industrial pretreatment reporting regulations. Such information, as a minimum, shall include:
- (1) The name and address of the facility, including the name of the operators and owners.
 - (2) A list of all environmental permits held by or for the facility.
 - (3) A brief description of the nature, average rate of production, and Standard Industrial Classification of the operations carried out at such facility.
 - (4) An identification of the categorical pretreatment standards applicable to each regulated process.
 - (5) An analysis identifying the nature and concentration of pollutants in the discharge.
 - (6) Information showing the measured averaged daily and maximum daily flow, in gallons per day, to the public sewer from regulated process streams and from other streams.
 - (7) A schedule of actions to be taken to comply with discharge limitations.
 - (8) Additional information as determined by the city may also be required.
- (c) Provisions. The IDA will outline the general and specific conditions under which the industrial process waste is accepted for treatment at the city's wastewater treatment plant. Specifically, included in the Agreement are the following:
- (1) Pretreatment and self-monitoring facilities required.

- (2) Type, and number of samples, and sampling frequency required.
- (3) Effluent limitation on the industrial process waste.
- (4) Reporting requirements:
 - a. Industrial users shall submit periodic reports as required indicating the nature and concentration of pollutants in the discharge from the regulated processes governed by pretreatment standards and the average and maximum daily flow for these process units. The reports shall state whether the applicable categorical pretreatment standards and effluent limitations are being met on a consistent basis and, if not, what additional operation and maintenance practices and/or pretreatment are necessary. Additional requirements for such reports may be imposed by the city.
 - b. Signature for Reports. Reports submitted under this Section shall be signed by an authorized representative. An authorized representative may be:
 1. A principal executive officer of at least a level of vice president, if the industrial user is a corporation;
 2. A general partner or the proprietor, if the industrial user is a partnership or sole proprietorship; or,
 3. A duly authorized representative of either of the individuals designated above, if such representative is responsible for the overall operation of the subject facility.
- (5) Monitoring Records.

- a. Industrial users subject to the reporting requirements under this Section shall maintain records of information resulting from monitoring activities required to prepare such reports. Such records shall include for each sample:
 - 1. The date, exact place, method and time of sampling and the names of person or persons taking the sample.
 - 2. The dates analyses were performed.
 - 3. The laboratory performing the analyses.
 - 4. The analytical techniques and methods used.
 - 5. The results of such analyses.
 - b. Such records shall be maintained for a minimum of three years and shall be made available for inspection and copying by the city.
- (6) Additional Conditions.

- a. The Agreement will be in effect for five years.
- b. The Agreement is non-transferable, and may be revoked by the city for non-compliance, or modified so as to conform to discharge limitation requirements that are enacted by federal or state rules and/or regulations.
- c. An industry proposing a new discharge or a change in volume or character of its existing discharge must submit a completed IDA Application to the city at least 60 days prior to the commencement of such discharge. The submitted Applications must include plans and engineering drawings, stamped by a

registered professional engineer, of the proposed pretreatment facilities. Upon approval of the Application by the city, a Discharge Permit Request is submitted by the community to the WSPCC on behalf of the industry. Upon approval of the Discharge Permit Request by the WSPCC, the industry and the city will enter into a new or amended IDA in accordance with the procedure outlined in this subpart.

- d. Industrial users will be assessed an annual fee by the city to defray the administrative costs of the IDA Program, plus the costs of sample analysis and monitoring for each industrial user.

Sec. 3 National Categorical Pretreatment Standards.

- (a) Notification. The city shall provide timely notification to appropriate industries of applicable categorical pretreatment standards.
- (b) Compliance Date for Categorical Standards. Compliance with categorical pretreatment standards shall be achieved within three (3) years of the date such standards are effective, unless a shorter compliance time is specified in the standards.
- (c) Amendment to IDA Required. An industrial user subject to categorical pretreatment standards shall not discharge wastewater directly or indirectly to city wastewater works after the compliance date of such standards unless an amendment to its IDA has been issued by the city.
- (d) Application for IDA Amendment. Within 120 days after the effective date of a categorical pretreatment standard, an industry subject to such standards shall submit an application for an IDA Amendment. The application shall contain the information noted under Sec. 2(b) of these rules.

(e) Categorical Compliance Report. The need for categorical compliance reports under this section shall be fulfilled by the reporting requirements outlined in Section 2(c)(4) of this article.

Sec. 4 Slug Discharge Notification. Industrial users shall immediately notify the city of any slug of process waste discharge by such user to the city system.

Sec. 5 Imminent Endangerment. The city may, after informal notice to the industry discharging wastewater to the public sewer, immediately halt or prevent any such discharge reasonably appearing to present an imminent endangerment to the health and welfare of person, or any discharge presenting, or which may present, an endangerment to the environment, or which threatens to interfere with operation of the public sewer or wastewater treatment facilities. Actions which may be taken by the city include ex parte temporary judicial injunctive relief, entry on private property to halt such discharge, blockage of a public sewer to halt such discharge, or demand of specific action by the industry.

Sec. 6 Monitoring and Surveillance. The city shall as necessary sample and analyze the wastewater discharges of contributing industries and conduct surveillance and inspection activities to identify, independently of information supplied by such industries, occasional and continuing non-compliance with industrial pretreatment standards. All industries discharging to the city system shall allow unrestricted access to city, WSPCC, and EPA personnel for the purposes of investigating and sampling discharges from the industries. Each industry will be billed directly for costs incurred for analysis of its wastewater.

Sec. 7 Investigations. The city shall investigate instances of non-compliance with industrial pretreatment standards and requirements.

Sec. 8 Public Information. Information and data submitted to the city under this part relating to wastewater discharge

characteristics shall be available to the public without restriction. Other such information shall be available to the public at least to the extent provided by 40 CFR Section 2.302.

Sec. 9 Public Participation. The city shall comply with the public participation requirements of 40 CFR Part 25 in the enforcement of industrial pretreatment standards and requirements.

16.10 Arrest Provision.

Sec. 1 No person(s) shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance or equipment which is part of the wastewater facilities. Any person(s) violating this provision shall be subject to immediate arrest under charge of disorderly conduct.

16.11 Powers and Authority of Inspectors.

Sec. 1 The Commissioner and other duly authorized employees of the city bearing proper credentials and identification shall be permitted to enter all properties for the purposes of inspection, observation, measurement, sampling, and testing pertinent to discharge to the community system in accordance with the provisions of this ordinance.

Sec. 2 The Commissioner or other duly authorized employees are authorized to obtain information concerning industrial processes which have a bearing on the kind and source of discharge to the public sewer. The industry may withhold information considered confidential. The industry must establish that the revelation to the public of the information in question might result in an advantage to competitors.

Sec. 3 While performing the necessary work on private properties referred to in 16.11, Section 1, above, the Commissioner or duly authorized employees of the city shall observe all safety rules applicable to the premises established by the company, and the company shall be held harmless for injury or death to the city employees, and the city shall indemnify the company against loss or damage to its property by city employees and

against liability claims and demands for personal injury or property damage asserted against the company and growing out of the gauging and sampling operation, except as such may be caused by negligence or failure of the company to maintain safe conditions as required in 16.8, Section 8.

Sec. 4 The Commissioner and other duly authorized employees of the city bearing proper credentials and identification shall be permitted to enter all private properties through which the city holds a duly negotiated easement for the purposes of, but not limited to, inspection, observation, measurement, sampling, repair and maintenance of any portion of the wastewater facilities lying within said easement. All entry and subsequent work, if any, on said easement, shall be done in full accordance with the terms of the duly negotiated easement pertaining to the private property involved.

16.12 Penalties.

Sec. 1 Any person found to be violating any provision of this ordinance except 16.10 shall be served by the city with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations. The city may, after informal notice to the person discharging wastewater to the public sewer, immediately halt to prevent any such discharge reasonably appearing to present an imminent endangerment to the health and welfare of person, or any discharge presenting, or which may present, an endangerment to the environment, or which threatens to interfere with the operation of the public sewer or wastewater treatment facilities. Actions which may be taken by the city include ex parte temporary judicial injunctive relief, entry on private property to halt such discharge, blockage of a public sewer to halt such discharge, or demand of specific action by the person.

Sec. 2 Any person who shall continue any violation beyond the time limit provided for in Section 1 shall be fined in the amount not exceeding \$100.00 for each violation in the case of an individual, and \$500.00 for each violation in the case of a corporation or unincorporated association. Each day in which

any such violation shall continue shall be deemed a separate offense. Ref: RSA 47:17 (Supp.), RSA 149-1:6, RSA 31:39 (Supp.).

16.13 Validity.

Sec. 1 All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Sec. 2 The invalidity of any section, clause, sentence or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be given effect without such invalid part or parts.

16.14 Ordinance in Force.

Sec. 1 This ordinance shall be in full force and effect from and after its passage, approval, recording and publication as provided by law.

AMENDED & PASSED: December 4, 1984

AMENDMENT TO ADMINISTRATIVE CODE

THE CITY OF ROCHESTER ORDAINS:

That Chapter 1.3 of the General Ordinances of the City of Rochester, as amended, be further amended by adding the following new subsection (d):

(d) Pursuant to the authority established by the City Charter, Sections 5 through 5-d and NH RSA 45:7 and 8, a decision of any department head shall be subject to review and final decision by the Mayor.

PASSED: December 4, 1984

**AMENDMENTS TO CITY ORDINANCES
REGARDING ZONING BOARD OF ADJUSTMENT,
PLANNING BOARD, AND BUILDING INSPECTOR**

THE CITY OF ROCHESTER ORDAINS:

That in order to bring existing City Ordinances into conformity with state laws, the General Ordinances of the City of Rochester, as amended, are hereby further amended as follows:

1. That Chapter 13 be amended by removing the office of "Building Inspector" from Section 13.1 and adding the office of "Building Inspector" to Section 13.2.
2. That Chapter 3 be amended by changing the reference in Section 3.7(a) from Chapter 31 of State Laws to Chapters 673 and 674.
3. That Chapter 3, Section 3.7(b) be amended by changing the number of alternate members from five (5) to three (3) and changing their terms from five (5) years to three (3) years and changing the statutory reference from Chapter 31 to Chapter 673 of the State Laws.
4. That Chapter 41, Section 41.3 be amended by changing the term of each appointed member from six (6) years to three (3) years and that the second sentence be rewritten to read as follows:

"The term of each appointed member shall be three (3) years, except that the respective terms of the members first appointed shall be staggered."

PASSED: January 8, 1985

AMENDMENT TO CHAPTER 21

RECREATION AND PARKS

THE CITY OF ROCHESTER ORDAINS:

That Chapter 21.4 of the General Ordinances of the City of Rochester, as amended, be further amended to change the term of office of Commission members to conform with the new City Charter by replacing the first sentence of Section 4 with the following:

"The term of Commissioners shall be four (4) years, said term to run concurrently with the term of the office of the Mayor."

EFFECTIVE: January 1, 1986

PASSED: February 5, 1985

AMENDMENT TO CHAPTER 3

BOARDS AND COMMISSIONS: CONSERVATON COMMISSION

THE CITY OF ROCHESTER ORDAINS:

That Chapter 3.9 of the General Ordinance of the City of Rochester, as amended, be further amended to conform with State law by striking the following words from the first sentence of (b):

“subject to confirmation by the City Council”

PASSED: February 5, 1985

AMENDMENT TO CHAPTER 12

MUNICIPAL ELECTIONS

THE CITY OF ROCHESTER ORDAINS:

That Chapter 12 of the General Ordinances of the City of Rochester, as amended, be further amended by amending Section 12.2 in order to bring the Ordinance into conformity with the recent change in the City Charter as follows:

That the word “thirtieth” be changed to the word “forty-fifth” and the word “seventy-fifth” be changed to the word “six-tieth”.

EFFECTIVE: July 1, 1985

PASSED: March 5, 1985

AMENDMENT TO CHAPTER 5

SALARIES

THE CITY OF ROCHESTER ORDAINS:

That Chapter 5.3 B.1. of the General Ordinances of the City of Rochester, as amended, be further amended by increasing the annual salary of the Mayor to \$40,000.00 in \$5,000.00 increments over a period of three years so that said section shall read as follows:

1. Mayor - \$30,000.00 per year (effective January 1, 1986)
\$35,000.00 per year (effective January 1, 1987)
\$40,000.00 per year (effective January 1, 1988)

PASSED: May 7, 1985

AMENDMENT TO CHAPTER 21

RECREATION AND PARKS

THE CITY OF ROCHESTER ORDAINS:

1) That Chapter 21 of the General Ordinances of the City of Rochester, as amended, be further amended by adding the following new subsections (D) and (E) to Section 21.6:

(D) All parks shall be open during the hours of 8:00 A.M. to one-half hour after sunset. Any organized activity to be conducted after hours shall require a permit except for regular Rochester Recreation Department activities.

(E) No person under eighteen (18) year of age, and over six (6) years of age shall loiter in any city park during normal school hours on any day in which the Rochester Public Schools are in session unless accompanied by a parent, guardian, or other suitable person.

2) And that Chapter 21.1(A) be amended by adding the words "parking lots" to the definition of "Park".

3) And that Chapter 21.1(D) be amended by striking the word "biennial" from said section.

PASSED: June 4, 1985

AMENDMENT TO CHAPTER 61

OPERATION OF MOTOR VEHICLES

THE CITY OF ROCHESTER ORDAINS:

1) That Chapter 61 of the General Ordinances of the City of Rochester, as amended, be further amended by adding the following new section:

61.10 Motor Vehicles Prohibited. The use of all motor vehicles, including but not limited to motorcycles and off-road vehicles, is prohibited on city parks, recreation areas, and all school property except for designated parking lots unless special permission has been granted by the Mayor for organized activities.

PASSED: June 4, 1985

**RESOLUTIONS PASSED BY THE
ROCHESTER CITY COUNCIL
July 1, 1984 - June 30, 1985**

RESOLUTION RELATIVE TO CITY CHARTER AMENDMENTS

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That in accordance with the requirements of RSA 49-B:5, it is hereby determined that amendments to the Rochester City Charter are necessary and that a public hearing should be held on the six amendments contained in the Report of the Rochester City Charter Revision Task Force, adopted by said Task Force on June 19, 1984.

Be it further resolved that the Management Committee of the Rochester City Council and the Rochester City Charter Revision Task Force be and hereby are appointed as a joint committee to conduct the public hearing required by RSA 49-B:5, I on the six proposed amendments on Thursday, August 30, 1984, at 7:30 P.M., in the City Council Chambers, City Hall, Rochester, New Hampshire, and to make arrangement for the publication of notice of said public hearing and of the text and explanation of such amendments in the manner required by RSA 49-B:5, IVa.

PASSED: August 7, 1984

RESOLUTION RELATIVE TO POLLING HOURS

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That in accordance with RSA 659:7, the five (5) polling places in the City of Rochester shall be open from 10:00 A.M. to 7:00 P.M. for both the September 11, 1984 State Primary Election and the November 6, 1984 State General Election.

PASSED: August 7, 1984

RESOLUTION REGARDING

GONIC BRIDGE PROJECT

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City of Rochester will comply with the requirements of the State and Federal Governments to maintain the highway, to prevent encroachments, to allow free flow of traffic, and to accept responsibility of future operating costs of Projects: Rochester, BRM-5389(007), C-2442-E and Rochester, BRM-M-5389(001), C-2442-A and that power is invested in the Mayor to sign the necessary Agreements and Plans for the City of Rochester.

PASSED: August 7, 1984

**RESOLUTION AUTHORIZING PURCHASE OF
CHARLES J. LORD PROPERTY**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of One Hundred Fifty (\$150.00) Dollars is hereby authorized for payment to Charles J. Lord for the purchase of a small parcel of land containing 7,807 square feet on the corner of Portland and Chamberlain Streets.

PASSED: August 7, 1984

**RESOLUTION TO APPROVE UP TO TWENTY UNITS
OF PUBLIC HOUSING**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the Rochester City Council endorse and support the Rochester Housing Authority's proposal to the U.S. Department of Housing and Urban Development for up to 20 units of public housing for large families to be located at one or more sites in Rochester, New Hampshire.

PASSED: August 7, 1984

**RESOLUTION ON THE SIX PROPOSED AMENDMENTS TO THE
ROCHESTER CITY CHARTER ON THE SUBJECTS OF:
MAYORALTY ELECTIONS, WATER WORKS AND SEWER WORKS,
POLICE COMMISSION, MUNICIPAL ELECTION FILING PERIOD,
BOARD OF HEALTH, AND ASSESSORS**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That in accordance with the provisions of RSA 49-B:5, the question of whether the voters of the City of Rochester are in favor of adopting the six proposed amendments of the Rochester City Charter, concerning the subjects of Mayoralty Elections, Water Works and Sewer Works, Police Commission, Municipal Election Filing Period, Board of Health, and Assessors, as proposed and adopted by the City Charter Revision Task Force and as recommended by the City Council Management Committee, be and hereby is ordered to be placed on the ballot at a special election to be held not less than thirty (30) days after the date hereof.

PASSED: September 4, 1984

**RESOLUTION FOR SPECIAL ELECTION TO VOTE
ON PROPOSED AMENDMENTS TO THE ROCHESTER
CITY CHARTER**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That a special municipal election be held in the City of Rochester on November 6, 1984, in conjunction with the regular State biennial election, for the purpose of voting on the proposed amendments to the Rochester City Charter ordered placed on a special election ballot by the Rochester City Council on September 4, 1984.

BE IT FURTHER RESOLVED: That said special election be conducted in accordance with the provisions of RSA 49-B:5 and RSA 49-B:6, and that the City Clerk be and hereby is authorized to prepare the ballots and other materials required for such special election.

BE IT FURTHER RESOLVED: That such proposed amendments to the Rochester City Charter as are approved by the voters at said special municipal election shall become effective on July 1, 1985.

PASSED: September 4, 1984

**RESOLUTION REGARDING
NONDISCRIMINATION GRIEVANCE PROCEDURE
SECTION 504 OF THE REHABILITATION ACT
OF 1973, AS AMENDED**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City of Rochester, New Hampshire adopt this internal grievance procedure to provide prompt and equitable resolution of complaints alleging any action prohibited by Federal Statutes regarding discrimination on the basis of handicap.

The following rules apply to complaints filed under this procedure:

1. A complaint must be in writing, contain the name and address of the person filing it, and must briefly describe the action alleged to be prohibited by the regulations.
2. The complaint should be filed in the Department of Planning and Development within a reasonable time after the person filing the complaint becomes aware of the action alleged to be prohibited.
3. The Mayor, or his/her designee, shall conduct such investigation of the complaint as may be appropriate to determine its validity. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
4. The Mayor shall issue a written decision determining the validity of the complaint no later than 30 days after its filing.
5. The Director of Planning and Development shall maintain the files and records of the City relating to complaints filed hereunder. The Director may assist persons with the preparation and filing of complaints, participate in the investigation of complaints, and advise the Mayor concerning their resolution.
6. The right of a person to prompt and equitable resolution of a complaint filed hereunder shall not be impaired by the person's pursuit of other remedies, and utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.

7. These rules shall be liberally construed to protect the substantial rights of interested persons, to meet appropriate due process standards and to assure compliance by the City of Rochester with Federal statutes and regulations.

PASSED: September 4, 1984

**RESOLUTION REGARDING LEAD PAINT POISONING
PREVENTION AND CONTROL**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the provisions of RSA 130-A regarding Lead Paint Poisoning Prevention and Control are hereby adopted by the City of Rochester.

PASSED: September 4, 1984

**RESOLUTION REGARDING
RENTAL REHABILITATION PROGRAM**

WHEREAS, This program will provide an additional resource to improve the condition of rental property in the City; and,

WHEREAS, this program will reduce the Community Development investment in cooperative projects allowing our money to meet more needs; and,

WHEREAS, this program will provide a unique opportunity to increase the number of Section 8 certificates available in Rochester,

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That, pursuant to New Hampshire RSA 204-C as amended, the New Hampshire Housing Finance Authority is authorized to operate the Rental Rehabilitation Program in Rochester and that the Mayor is authorized to act in connection with the signing of the Agreement and to provide such additional information as may be required.

PASSED: October 2, 1984

**RESOLUTION TO ACCEPT
UP TO TWENTY UNITS OF PUBLIC HOUSING**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the Rochester City Council hereby amends the Cooperation Agreement with the Housing Authority of the City of Rochester and accepts up to 20 units of public housing for large families to be located at one or more sites in Rochester, New Hampshire under the Substantial Rehabilitation Program administered by the U.S. Department of Housing and Urban Development with the program carried out by the Housing Authority of the City of Rochester.

PASSED: October 2, 1984

**RESOLUTION AUTHORIZING SALE OF PROPOSED
EXTENSION OF PLANTE STREET**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the unused portion of a proposed extension of what was once known as Plante Street is hereby authorized to be transferred one-half to each of the abutting property owners for the nominal sum of One Dollar (\$1.00). Said abutting owners being Roger E. & Karen Paquette and Norman & Dorothy Whitehouse. The transfer will include reservation reserving the right and easement to the City for any possible future installation of underground utilities.

Further, that the Mayor is authorized to execute a deed on behalf of the City to carry out said transfer.

PASSED: October 2, 1984

**RESOLUTION REGARDING USEFUL LIFE OF
RECREATIONAL FACILITIES AND OPERA HOUSE PROJECT**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF
THE CITY OF ROCHESTER:**

That the Resolution Authorizing Borrowing for Recreational Program

as approved by the City Council on October 5, 1982, which includes improvements to the Rochester Common, Hanson Pines, McClelland School, and Chamberlain Street School, in the amount of Thirty-five Thousand Dollars (\$35,000.00), is hereby amended by adding the following sentence: "The useful life of this project is twenty years."

Further, that the Resolution Authorizing Expenditure for Opera House Rehabilitation, as approved by the City Council on December 6, 1983, in the amount of Fourteen Thousand Two Hundred Eighty Dollars (\$14,280.00), is hereby amended by adding the following sentence: "The useful life of this project is twenty years."

PASSED: October 24, 1984

RESOLUTION REGARDING IMPLEMENTATION OF INDUSTRIAL PRETREATMENT PROGRAM

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

Whereas the City of Rochester has accepted Clean Water Act grant funds from the federal government for the design and construction of wastewater treatment facilities; and,

Whereas the Water Supply and Pollution Control Commission, in cooperation with the U.S. Environmental Protection Agency, has designated the City as a municipality with industrial wastewater flows having sufficient concentrations of pollutants or other characteristics which could potentially result in adverse impacts at the wastewater treatment facilities or to its personnel, in the receiving waters, or on the disposal of the sludge; and,

Whereas the City has developed an Industrial Pretreatment Program including a study entitled "Industrial Pretreatment Study, Final Report", a "Supplement" prepared for the City by the Water Supply and Pollution Control Commission, and the City's Sewer Use Ordinance; now,

Be it resolved that the City will implement, fund and staff this Industrial Pretreatment Program.

PASSED: December 4, 1984

RESOLUTION ACCEPTING ADDITION TO PORTLAND STREET

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That upon activation of traffic signalization the new section of Portland Street between South Main Street and Charles Street is hereby accepted as a City street.

PASSED: December 4, 1984

**AMENDMENT TO EMPLOYMENT POLICIES FOR
NON-UNION PERSONNEL - PAID HOLIDAYS**

To substitute the Friday after Thanksgiving as a paid holiday in place of Fast Day for City Hall employees only.

PASSED: February 5, 1985

RESOLUTION TO OFFICIALLY NAME TEBBETTS ROAD

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the road historically referred to as the Gonic Hill Road and Tebbetts Road be officially named "Tebbetts Road."

PASSED: March 5, 1985

**RESOLUTION AUTHORIZING CONTRACT FOR
SEWER DESIGN WORK**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City of Rochester hereby authorizes the Mayor to execute a contract amendment for engineering design work for a sewer line extension on North Main Street, the Farmington Road and the Ten Rod Road with Camp, Dresser & McKee, Inc. The total price of said contract to be Seventy-three Thousand Seven Hundred Eighty-five and 00/100 Dollars (\$73,785.00) pursuant to plans approved by the State of New Hampshire for additional sewer design work beyond the scope of the original sewer

contract. The Finance Committee is authorized to borrow said funds necessary to fund the contract payment upon terms and conditions as it deems are in the best interest of the City of Rochester.

PASSED: March 5, 1985

**RESOLUTION TO AWARD CONTRACT
FOR PHASE II OF DOWNTOWN REVITALIZATION
AND DOWNTOWN WATER LINE**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF ROCHESTER:

That the contract for Downtown Revitalization, Phase II, Alternate 1 (Union Street and Wakefield Street), and Alternate 2 (Union Street Parking Lot) in the amount of Three Hundred Thirty-nine Thousand Two Hundred Sixty-two and 25/100 (\$339,262.25) Dollars is hereby awarded to Griffin Construction Company, the low bidder. Further, that the Council hereby approves an amendment to the above low bid in the amount of One Hundred Ninety-two Thousand Seven Hundred Fifty-five and 00/100 (\$192,755.00) Dollars for water line construction on Summer Street, Wakefield Street, Union Street and North Main Street to be included in the awarding of the bid to Griffin Construction Company. The total amount of the awarded contract is Five Hundred Thirty-one Thousand Nine Hundred Ninety-two and 25/100 (\$531,992.25) Dollars.

PASSED: March 5, 1985

**RESOLUTION APPROVING PURCHASE OF LAND
FOR WATER TANKS**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City Council hereby approves the purchase of the following three parcels of land necessary for the construction of four new water tanks:

1. Mrs. Florence Billings, land on Grove Street, Gonic for \$3,200.00 and other consideration as stated in agreement of February 4, 1985.

2. Mr. & Mrs. Curt Wickstrom, land on Rochester Hill Road for \$6,000.00 and other consideration as stated in agreement of February 4, 1985.
3. Mr. & Mrs. Walter Cooper, land on Salmon Falls Road for \$5,000.00 and other consideration as stated in agreement of March 1, 1985.

Further, that the Mayor is authorized to execute a deed and to accept deeds on behalf of the City to acquire said parcels of land.

PASSED: March 5, 1985

RESOLUTION AUTHORIZING EXCHANGE OF LAND ON MAPLE STREET

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City of Rochester hereby authorizes an exchange of small parcels of the land to facilitate the reconstruction of Maple Street in Gonic between the City of Rochester and Madeira Trust. Said exchange to involve a conveyance by the City of 0.05 acres to the Madeira Trust and a conveyance from Madeira Trust to the City of 0.005 acres.

And that the Mayor is authorized to execute a deed and to accept a deed on behalf of the City to complete the exchange.

PASSED: March 5, 1985

RESOLUTION AUTHORIZING TRANSFER OF TAX DEED LAND

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City Council hereby approves the transfer of tax deed property back to Florence C. Hurley by a Quitclaim Deed to her son Patrick M. Hurley in his official capacity as Guardian of Florence C. Hurley, said property having been deeded to the City by a Tax Collector's Deed for nonpayment of real estate taxes. As a condition of said transfer all back taxes, interest and water bills shall be paid prior to the transfer. Further, that the Mayor is authorized to execute a deed on behalf of the City to complete the transfer.

PASSED: March 5, 1985

**RESOLUTION SUPPORTING CONCEPT OF
A REGIONAL VOCATIONAL CENTER**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City of Rochester supports the concept of becoming a regional vocational center for the State of New Hampshire. Further, that the cooperative effort by the Cities of Dover, Somersworth and Rochester to jointly formulate a Seacoast Vocational Program is encouraged. This endorsement is contingent upon the State of New Hampshire providing the necessary funding to carry out this proposed program. It is understood that before a final commitment is made by the City of Rochester that specific plans must be approved by the City Council and the necessary State funds must have been provided.

Further, that the Mayor is authorized to enter into further negotiations on behalf of the City of Rochester subject to the provisions of this resolution.

PASSED: April 2, 1985

**RESOLUTION AUTHORIZING EXCHANGE INVOLVING
LAND ON ROUTE 125**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City of Rochester hereby authorizes an exchange of land and a right-of-way between the City of Rochester and Sansoucy Realty Trust on Route 125, Rochester. Said exchange to involve a conveyance to the Sansoucy Realty Trust of a City approved right-of-way to Route 125 over City land and a conveyance to the City of Rochester of 9,687 square feet. Said tract to be conveyed to the City as shown on a plan entitled "Parcel Distribution Plan, Rochester, New Hampshire for Sansoucy Realty Trust and the City of Rochester" dated February 12, 1985. The location of the right-of-way is subject to agreement of the parties.

It is understood that the Sansoucy Realty Trust will be responsible for all construction costs necessary to create a roadway from their property to the access on Route 125.

And that the Mayor is hereby authorized to execute a deeded right-of-way and to accept a deed on behalf of the City to complete the exchange.

PASSED: April 2, 1985

**RESOLUTION ACCEPTING BIRCHWOOD AVENUE
AS A CITY STREET**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF ROCHESTER:

That Birchwood Avenue, as shown on the subdivision plan entitled "Longview Acres" and located between Portland Street and Eastern Avenue, is hereby accepted as a City street. Further, that the Mayor is hereby authorized to accept a deed from the owner of said street on behalf of the City.

PASSED: April 2, 1985

**RESOLUTION ACCEPTING BIRCHWOOD GROVE
MOBILE HOME SUBDIVISION ROADS AS CITY STREETS**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF ROCHESTER:

That Gina Drive, Birchwood Drive, Stacy Drive and Pineknoll Drive, as shown on the plan entitled "Birchwood Grove Mobile Home Community Subdivision" and located off the Cross Road, are hereby accepted as City streets. Further, that the Mayor is hereby authorized to accept a deed from the owner of said streets on behalf of the City.

PASSED: April 2, 1985

**RESOLUTION AUTHORIZING SUPPLEMENTAL
APPROPRIATION FOR SCHOOL DEPARTMENT**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Thirty-nine Thousand Dollars (\$39,000.00) is hereby appropriated as a supplemental appropriation to the 1984-85 School Department fiscal year budget for the purpose of conducting job training

under the New Hampshire Job Training Council. The two programs to be offered at the new Spaulding High School are sheet metal training and graphic arts training. Said expenditure to be 100% reimbursed to the City by the New Hampshire Job Training Council.

PASSED: May 7, 1985

RESOLUTION IN SUPPORT OF EAST-WEST HIGHWAY

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City of Rochester is in support of the concept of a proposed east-west highway from the Seacoast area to Concord and urges the State of New Hampshire to terminate the highway in Rochester so that it ties in with the Spaulding Turnpike.

This support is based on the realization that a more northerly route would result in less costs to the taxpayers of the State of New Hampshire. It is further conditioned on the basis that there will be an insignificant environmental impact upon developed and undeveloped land, water sheds and aquifers.

We encourage the New Hampshire Legislature and the Governor, in their feasibility study activities, to strongly consider the northerly route.

PASSED: May 7, 1985

RESOLUTION AWARDED FINAL SEWER DESIGN PHASE CONTRACT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the contract for engineering services for the final design of interceptor sewer for Columbus Avenue, Winter Street, and Hancock Street is hereby awarded to Green International Affiliates, Inc. in amount not to exceed Twenty-seven Thousand Dollars (\$27,000.00), said sum to come from the 1984-85 capital budget.

PASSED: May 7, 1985

**AMENDMENT TO GONIC SPORTSMEN'S ASSOCIATION
SCHOLARSHIP ORIGINALLY APPROVED ON
SEPTEMBER 6, 1983**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the criteria of the Gonic Sportsmen's Association Scholarship be amended to state that this scholarship money be annually divided between two graduating seniors at Spaulding High School who are furthering their education in either forestry, environmental studies, or conservation. In the event no students meet this criteria, it will be allowable to provide the scholarship to students majoring in any of the sciences. It will be required that the students have been accepted in such a program of post secondary education. It is further understood that this scholarship will be determined on financial need.

PASSED: May 7, 1985

**RESOLUTION REGARDING THE INTERSECTION OF
BRIDGE, NORTH MAIN AND UNION STREETS**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City of Rochester will comply with the requirements of the State and Federal Governments to maintain the highway, to prevent encroachments, to allow free flow of traffic, and to accept responsibility of future operating costs of Rochester, NH - Intersection Project No. MG-M-5389(006), C-2442-D, and that power is invested in the Mayor to sign the necessary Agreements and Plans for the City of Rochester.

PASSED: May 7, 1985

**RESOLUTION TO APPROVE
COMMUNITY DEVELOPMENT BUDGET**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That a twelve (12) month Community Development budget in the total amount of Two Hundred Ninety-three Thousand Dollars (\$293,000.00) is

hereby approved for the period beginning July 1, 1985 and ending June 30, 1986.

This budget may be reconsidered if Federal funding is changed or if it is inconsistent with the total budget adopted for the Department of Planning and Development.

PASSED: June 4, 1985

**RESOLUTION RELATIVE TO LIBRARY
CONSTRUCTION PROJECT APPLICATION**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City Council hereby authorizes the filing of the "Library Construction Project Application," and authorizes the Mayor to act in connection with the filing of this Application and to provide such additional information as may be required.

PASSED: June 25, 1985

**RESOLUTION AUTHORIZING SUPPLEMENTAL
APPROPRIATION FOR SCHOOL DEPARTMENT**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Fifteen Thousand Two Hundred Three Dollars (\$15,203.00) is hereby appropriated as a supplemental appropriation to the 1985-86 School Department fiscal year budget for the purpose of the Computer Camp Program. Further, that the same amount of funds will be received in federal funds and reflected as revenue.

PASSED: June 25, 1985

**RESOLUTION AUTHORIZING SUPPLEMENTAL
APPROPRIATION FOR SCHOOL DEPARTMENT**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Twenty Thousand Nine Hundred Ten Dollars (\$20,910.00) is hereby appropriated as a supplemental appropriation to

the 1985-86 School Department fiscal year budget for the purpose of accepting Federal Block Grants. Further, that the same amount of funds will be received in federal funds and reflected as revenue.

PASSED: June 25, 1985

RESOLUTION TO APPROVE OPERATING BUDGET

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That a twelve (12) month operating budget in the total amount of Seventeen Million Three Hundred Ninety Thousand Six Hundred Eighty-six Dollars (\$17,390,686.00) is hereby approved for the period beginning July 1, 1985 and ending June 30, 1986.

The School District budget figure of Nine Million Eight Hundred Sixty-two Thousand Four Hundred Fifty-one Dollars (\$9,862,451.00) which is included in the above total is approved by the City Council.

This budget may be reconsidered before the tax rate is set if City, School, and County revenues are changed by the State of New Hampshire or by the Federal Government.

Included in this budget shall be an expenditure of Three Hundred Sixty-seven Thousand Nine Hundred Forty-eight Dollars (\$367,948.00) in Federal Revenue Sharing Funds.

Further, that a twelve (12) month operating budget for the Rochester Water District in the total amount of Nine Hundred Ninety-eight Thousand Thirty-seven Dollars (\$998,037.00) is hereby approved for the period beginning July 1, 1985 and ending June 30, 1986.

Further, that a twelve (12) month operating budget for the Rochester Sewer District in the total amount of One Million Four Hundred Fifty-six Thousand Eight Hundred Three Dollars (\$1,456,803.00) is hereby approved for the period beginning July 1, 1985 and ending June 30, 1986.

AMENDED AND PASSED: June 25, 1985

RESOLUTION TO APPROVE CAPITAL BUDGET

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the capital budget for the July 1, 1985 to June 30, 1986 fiscal year in the total amount of Three Million Three Hundred Twenty-two Thousand

Twenty-five Dollars (\$3,322,025.00) is hereby approved and that the Finance Committee be and it hereby is authorized to borrow said sum upon terms and conditions as it deems the best interest of the City requires.

PASSED: June 25, 1985

RESOLUTION AUTHORIZING APPLICATION TO NEW HAMPSHIRE MUNICIPAL WORKERS' COMPENSATION FUND

WHEREAS, certain municipalities and other public entities of the State of New Hampshire, having been granted authority by the New Hampshire Department of Labor to pool their workers' compensation liabilities pursuant to the terms of RSA 281:7-a, established for such purposes as of January 1, 1979, the fund now known as the New Hampshire Municipal Workers' Compensation Fund, hereinafter referred to as the "Fund"; and

WHEREAS, the City of Rochester wishes to become a Member of the Fund;

THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the Mayor is authorized to execute an application to the Fund for the initial period of July 1, 1985 to December 31, 1985. Further, that the City agrees to be bound by the provisions of the New Hampshire Municipal Workers' Compensation Trust Agreement, including any and all rules, regulations and by-laws adopted by the Trustees, and to pay all contributions and assessments called for pursuant to the terms of said Trust Agreement.

PASSED: June 25, 1985

RESOLUTION AUTHORIZING CONTRACT FOR WATER TREATMENT PROJECT ENGINEERING SERVICES

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the City of Rochester hereby authorizes the Mayor to execute a contract amendment and agreement for engineering services with Whitman & Howard, Inc., regarding the water treatment plant, tanks, pump stations, and water mains. The total price of said contract shall be One Million Twenty-eight Thousand Four Hundred Dollars (\$1,028,400.00) broken down as follows:

| | |
|--------------------------------|------------------------------|
| 1. Amendments to design | \$ 47,000.00 |
| 2. Studies and Reports | 116,400.00 |
| 3. Construction Phase Services | <u>865,000.00</u> |
| Total | <u><u>\$1,028,400.00</u></u> |

Said funds shall come from the previously appropriated Water Improvement Project fund.

PASSED: June 25, 1985

RESOLUTION APPROVING SUPPLEMENTAL APPROPRIATION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of One Hundred Ten Thousand (\$110,000.00) Dollars is hereby approved as a supplemental appropriation for the 1984-1985 fiscal year operating budget to fund employee benefits. Said sum to be taken from the undesignated surplus account of the 1984-1985 operating budget.

PASSED: June 25, 1985

PROCLAMATION

FAIR HOUSING MONTH

WHEREAS, equal access to housing for all people represents an expression of the principle of equality fundamental to our nation; and,

WHEREAS, barriers that diminish the rights and limit the options of any citizen will ultimately diminish the rights and limit the options of all; and,

WHEREAS, fair housing is the policy of Rochester, and implementation of that policy requires the positive commitment, involvement and support of each one of our citizens; and,

WHEREAS, it is necessary from time to time to reaffirm our commitment to ensure equal opportunity in housing for all persons; and,

WHEREAS, April is traditionally designated as Fair Housing Month;

NOW, THEREFORE, I, Richard P. Green, Mayor of the City of Rochester, do hereby proclaim the month of April as

FAIR HOUSING MONTH

and ask the citizens of Rochester to practice the letter and spirit of the Fair Housing Law.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Rochester to be affixed this 5th day of March 1985.

Richard P. Green, Mayor

REPORT OF THE CITY ASSESSOR 1984 - 1985

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

ASSESSOR'S INVENTORY

| | |
|---|------------------|
| Land - Improved and Unimproved | \$ 80,273,700.00 |
| Buildings | 250,211,000.00 |
| Public Utilities - Gas | 953,500.00 |
| Public Utilities - Electric | 6,408,000.00 |
| Mobile Homes | 21,263,300.00 |
| TOTAL VALUATION BEFORE EXEMPTIONS | |
| ALLOWED | 359,109,500.00 |
| Blind Exemptions — 20 | \$ 285,000 |
| Elderly Exemptions — 610 | 7,742,300 |
| TOTAL EXEMPTIONS ALLOWED | 8,027,300.00 |
| NET VALUATION ON WHICH TAX RATE IS | |
| COMPUTED | 351,082,200.00 |

| | |
|---|--------------|
| Totally and Permanently Disabled | |
| Veterans and Widows — 33 | \$ 23,100.00 |
| All Other Qualified Veterans — 2,039 .. | 101,950.00 |

| | |
|--|---------------|
| Property Taxes | 10,513,609.15 |
| Resident Taxes | 131,110.00 |
| National Bank Stock | 395.15 |
| AMOUNT TO BE COMMITTED TO THE TAX | |
| COLLECTOR | 10,645,114.30 |

Rate for 1984 — \$30.30

Respectfully submitted,
Kathy E. Wallingford

REPORT OF THE CITY ATTORNEY 1984 - 1985

TO THE HONORABLE MAYOR AND COUNCIL OF THE CITY OF ROCHESTER:

The following is my report as City Attorney for the year July 1, 1984 to June 30, 1985.

The Superior Court and U.S. District Court cases listed below were terminated during the 1984-85 fiscal year:

1. John E. & Eva Henderson v. Rochester
2. James P. Normand v. Rochester - 12591
3. Marilyn Meatty v. Rochester - #82-291-D
4. Rochester v. John Shaw - #82C-073
5. Rochester v. Frederick M. Steadman
6. Edward W. Bentzler & Laurie Bentzler v. Rochester E-930-81
7. Robert Lemire v. Public Works Department
8. Michael P. Pandelena & Ernest V. Delduca, Trustees v. Rochester - #83E-066
9. Sharlana-Que d/b/a Dial-A-Ride v. Rochester
10. Paul & Anna Clement v. City of Rochester - #84E-147, 165 & 194
11. Laurel Green v. City of Rochester - #84E-154

The Superior Court or U.S. District Court actions listed below represent previously existing or new cases which were outstanding as of June 30, 1985:

1. Joseph & Nancy Bisson v. Rochester
2. Dennis B. v. Rochester - #C82-169 D
3. Charles & Virginia Pearson v. Rochester - #83E-071
4. Marilyn Fisher v. Rochester - #84E-048
5. Timothy W. v. Rochester - #84-733L

Representation was also provided at all Municipal and District Court proceedings in addition to the Superior Court and U.S. District Court in all matters in which the City had any interest. Legal instruments, including deeds, leases, contracts, ordinances and related materials were provided as required during the year.

As City Attorney I also attended all City Council and School Board

meetings as well as other City Board and Commission meetings when requested. Opinions and advice were also provided on request to all City department heads and committee and commission chairmen.

Respectfully submitted,
Jerome H. Grossman
City Attorney

REPORT OF THE BUILDING INSPECTOR 1984 - 1985

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

Pursuant to the following statistical data, new construction increased by nearly 300% over the previous year. The greatest increase was in new business additions and remodeling, with an 800% yearly increase.

The Building Inspector's responsibilities include:

- Building permits and inspections
- Zoning Officer
- Housing Code Officer
- Resource person for the Planning Board
- Supervisor of Public Buildings

In conclusion, I wish to express my appreciation to the Mayor, City Council, City Officials and the Public for their continuing cooperation with this office.

Respectfully submitted,
Thomas M. Kittredge
Building Inspector

BUILDING INSPECTION
JULY 1984 through JUNE 1985

* Demolitions - not included in Monthly/Yearly Totals

**1983-84 Totals for Comparison

| Month/Year | Conventional Homes | Mobile Homes | Residential | | Business Buildings | Business | | Swimming Pools | Signs | Fences | Electrical | Demolitions | Monthly/Yearly Totals | | | | | | | | | |
|------------------|-----------------------|-----------------|-------------|-------------|-----------------------|-----------|---|-------------------|---------|-----------|------------|-------------|--------------------------|-----------|-------|--------|--------|--------|--------|--------------|--------------|---------------|
| | | | Additions | Alterations | | Additions | Alterations Repairs & Outbuilding | | | | | | | | | | | | | | | |
| July 1984 | 12 | 421,100 | 1 | 13,000 | 40 | 120,030 | 3 | 59,800 | 4 | 31,000 | 5 | 5,510.00 | 6 | 3,928 | 5 | 3,800 | 4 | 6,000 | 75 | 658,168.00 | | |
| August 1984 | 12 | 492,400 | 8 | 234,693 | 43 | 149,432 | 3 | 266,000 | 4 | 64,000 | 4 | 6,410.00 | 5 | 3,185 | 3 | 1,850 | 1 | 900 | 95 | 1,264,320.00 | | |
| September 1984 | 1 | 25,000 | 10 | 231,040 | 36 | 98,366 | | 10 | 95,875 | 2 | 15,800 | 4 | 5,000.00 | 4 | 2,622 | 2 | 11,250 | 1 | 600 | 69 | 484,953.00 | |
| October 1984 | 5 | 1,272,150 | 8 | 211,053 | 33 | 229,238 | 1 | 25,500 | 6 | 37,900 | | 7 | 4,280.00 | 4 | 4,197 | 1 | 200 | 2 | 12,900 | 65 | 1,784,518.00 | |
| November 1984 | 3 | 104,000 | 12 | 253,332 | 14 | 92,059 | 2 | 180,300 | 2 | 39,000 | | 6 | 2,970.00 | | | 1 | 300 | | 40 | 671,961.00 | | |
| December 1984 | 18 | 713,350 | 5 | 138,850 | 15 | 317,469 | 1 | 16,000 | 2 | 31,900 | | 4 | 1,350.00 | 1 | 980 | | | 1 | 280 | 46 | 1,219,899.00 | |
| January 1985 | 2 | 78,400 | | | 7 | 43,478 | | 1 | 3,500 | | | | | | | | | | | | | |
| February 1985 | 3 | 795,000 | 7 | 172,140 | 15 | 89,491 | | 2 | 135,000 | | | | | | | | | | | | | |
| March 1985 | 6 | 579,765 | 7 | 206,000 | 23 | 114,135 | 2 | 98,800 | 8 | 186,450 | | 5 | 1,300.00 | 3 | 4,105 | | | 7 | 9,000 | 54 | 1,190,555.00 | |
| April 1985 | 13 | 560,054 | 6 | 155,900 | 48 | 331,540 | 1 | 50,500 | 1 | 2,800 | 4 | 28,800 | 3 | 275.00 | 7 | 6,518 | 3 | 9,600 | 86 | 1,145,987.00 | | |
| May 1985 | 10 | 399,660 | 7 | 207,395 | 31 | 103,939 | 3 | 439,420 | 3 | 3,003,678 | | 3 | 2,415.00 | 8 | 4,669 | 1 | 595 | 1 | 1,000 | 66 | 4,161,771.00 | |
| June 1985 | 9 | 393,100 | 11 | 334,365 | 40 | 114,260 | | 4 | 400,700 | | | 2 | 2,600.00 | 3 | 1,130 | 3 | 4,800 | 2 | 23,500 | 72 | 1,250,955.00 | |
| 1984 TOTALS 1985 | 94 | 5,833,979 | 82 | 2,157,768 | 345 | 1,803,437 | 16 | 1,136,320 | 43 | 4,000,803 | 16 | 121,950 | 49 | 32,110.00 | 41 | 31,334 | 21 | 43,595 | 23 | 163,730 | 707 | 15,161,296.00 |

**

1983 TOTALS 1984 59 2,552,830 42 914,286 265 978,009 10 254,842 39 523,597 17 137,389 30 33,880.50 36 21,389 12 23,100 31 321,600 510 5,469,322.50

**REPORT OF THE CITY CLERK
For Calendar Year 1984
[January 1, 1984 through December 31, 1984]**

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
OF THE CITY OF ROCHESTER:

During calendar year 1984, the City Clerk's Office performed the following functions:

Processed the following Vital Statistics Records: 540 Births, 303 Deaths, and 288 Marriages; also processed birth-record amendments including adoptions, legitimations, affidavits of paternity, and legal changes of name; recorded pre-marital age and time waivers; processed vital record correction forms; issued delayed certificates of birth; filed burial permits for all Rochester interments; began issuing burial permits under authorization of the Board of Health and Health Officer; and, attended meetings relative to vital record regulations and statutes;

Recorded the votes and proceedings of the City Council at both Regular and Special Council meetings; published and indexed the minutes of all City Council meetings in accordance with RSA 91-A:4;

Compiled updated pages for the General Ordinances of the City whenever new Ordinances were adopted or whenever existing Ordinances were amended by the City Council; provided these updated pages to all City department heads, elected officials, boards, and commissions, as well as to subscribers;

Issued 1,532 Dog Licenses and 15 Kennel/Group Licenses, the latter in conjunction with the Animal Control Officer; provided dog licensing service at the annual Rabies Clinic held at the Rochester Fairgrounds in April;

Recorded and processed 645 Uniform Commercial Code Financing Statements, as well as related termination, continuation, amendment, assignment, and search statements;

Supervised the February 28, 1984 Presidential Primary Election, the September 11, 1984 State Primary Election, and the November 6, 1984 State General Election; also coordinated and supervised the November 6, 1984 Special Municipal Election relative to amending the Rochester

City Charter; received and processed declarations of candidacy for local offices; compiled and had printed ballots, voter information guides, and other election materials; processed and mailed/delivered a total of 1,293 absentee ballots; conducted and supervised one recount session relative to the City Charter referendum; recorded the final election results for all elected offices; and, attended meetings relative to election statutes;

Accepted new voter registrations, declarations in party affiliation, and checklist changes in address/name/ward; provided in-home voter registrations for the elderly and disabled; coordinated and attended all sessions of the Supervisors of the Checklist; maintained and updated the City's computerized voter checklist; and, printed all required checklists;

Recorded jury lists for all five wards in the City;

Processed applications for the Adams-Pray Fund;

Provided Notarial and Justice of the Peace services;

Processed elderly discounts relative to New England Cablevision;

Published notices of public hearings, vacancies in elected offices, ordinance amendments, Supervisors' sessions, election notices, dog licensing reminders, etc. as required by law;

Recorded Federal and State tax liens; City liens; writs of attachment; pole and conduit licenses; articles of agreement and amendments thereto; surety bonds; City vehicle titles; agreements and contracts; leases; New Hampshire dredge and fill applications; and deeds of the City;

Received and recorded cash receipts from various City Departments, including the Welfare Department, the Health/Code Enforcement Office, the Building Inspector, the Planning and Development Office, the Zoning Board, the Police Department, the Recreation Department, and the Animal Control Office.

Respectfully submitted,
Gail M. Varney, City Clerk

**REPORT OF ELECTION RETURNS,
CONSTITUTIONAL CONVENTION DELEGATES
February 28, 1984 Election**

TO MAYOR RICHARD GREEN AND MEMBERS OF THE ROCHESTER CITY COUNCIL:

- District 11 (Ward 1, Ward 2, and Ward 5, City of Rochester)

| | Ward 1 | Ward 2 | Ward 5 | Total |
|----------------------|--------|--------|--------|-------|
| ✓ Robert J. Watson | 272 | 259 | 323 | 854 |
| ✓ Fred W. Hall, Jr. | 238 | 294 | 307 | 839 |
| ✓ George A. Lovejoy | 311 | 229 | 296 | 836 |
| ✓ James E. Appleby | 332 | 172 | 229 | 733 |
| ✓ Sandra B. Keans | 191 | 283 | 224 | 698 |
| Susan E. Hoover | 233 | 179 | 188 | 600 |
| Betty B. Pallas | 206 | 232 | 146 | 584 |
| William A. Fielding | 148 | 276 | 159 | 583 |
| Julie Brown | 197 | 201 | 184 | 582 |
| Raymond Boucher | 190 | 162 | 175 | 527 |
| Antonio Coraine | 142 | 220 | 158 | 520 |
| Drucilla R. Bickford | 169 | 144 | 182 | 495 |
| Cynthia V. Bisbee | 128 | 192 | 142 | 462 |
| Robert L. Montgomery | 116 | 59 | 88 | 263 |
| Francis M. Burns | 86 | 63 | 82 | 231 |

- District 10 (Ward 3 and Ward 4, City of Rochester; Town of Strafford, New Hampshire)*

| | Ward 3 | Ward 4 | Total* |
|----------------------------------|--------|--------|--------|
| ✓ Paul G. Meader (Rochester) | 656 | 635 | 1,291 |
| ✓ Gerard Couture (Rochester) | 622 | 621 | 1,243 |
| ✓ Nils E. Regnell (Rochester) | 588 | 563 | 1,151 |
| ✓ John O'Brien (Strafford) | 576 | 555 | 1,131 |
| ✓ Priscilla M. Houle (Strafford) | 572 | 552 | 1,124 |

*Vote returns from the Town of Strafford are not included in this report.

Five delegates were elected from each District at the non-partisan election held on Presidential Primary Election Day, February 28, 1984.

The Constitutional Convention is scheduled to begin on May 9, 1984.

Respectfully submitted,
Gail M. Varney, City Clerk

**REPORT OF STATE PRIMARY ELECTION RETURNS FOR THE
OFFICES OF REPRESENTATIVES TO THE GENERAL COURT
AND DELEGATES TO THE STATE CONVENTIONS**

TO MAYOR RICHARD GREEN AND MEMBERS OF THE ROCHESTER CITY COUNCIL:

- District 11 (Ward 1, Ward 2, and Ward 5 - City of Rochester)

| <input type="checkbox"/> <u>REPUBLICAN</u> | <u>Ward 1</u> | <u>Ward 2</u> | <u>Ward 5</u> | <u>Total</u> |
|--|---------------|---------------|---------------|--------------|
| James E. Appleby | 176 | 171 | 168 | 515 |
| Grant J. Berkey | 116 | 140 | 124 | 380 |
| Drucilla Bickford | 121 | 157 | 142 | 420 |
| Sandra B. Keans | 128 | 178 | 146 | 452 |
| Ralph W. Torr | 130 | 160 | 162 | 452 |
| Harold Chisholm | 2WI | 1WI | 0WI | 3WI |
| Robert J. Callaghan | 0WI | 1WI | 0WI | 1WI |
| Scattering* | 1WI | 1WI | 0WI | 2WI |

| <input type="checkbox"/> <u>DEMOCRATIC</u> | <u>Ward 1</u> | <u>Ward 2</u> | <u>Ward 5</u> | <u>Total</u> |
|--|---------------|---------------|---------------|--------------|
| Julie M. Buckley | 129 | 96 | 107 | 332 |
| Robert J. Callaghan | 141 | 158 | 145 | 444 |
| Harold E. Chisholm | 142 | 123 | 143 | 408 |
| Charles W. Grassie, Jr. | 118 | 104 | 125 | 347 |
| James E. Appleby | 33WI | 9WI | 24WI | 66WI |
| James E. McManus | 2WI | 8WI | 0WI | 10WI |
| Ralph Torr | 0WI | 0WI | 4WI | 4WI |
| Sandra Keans | 0WI | 2WI | 1WI | 3WI |
| Scattering* | 3WI | 3WI | 0WI | 6WI |

- District 10 (Ward 3 and Ward 4 - City of Rochester; Town of Strafford, New Hampshire)**

| <input type="checkbox"/> <u>REPUBLICAN</u> | <u>Ward 3</u> | <u>Ward 4</u> | <u>Total</u> |
|--|---------------|---------------|--------------|
| Patricia H. Foss | 99 | 87 | 186 |
| Robert D. Hussey | 120 | 110 | 230 |
| Paul G. Meader | 131 | 125 | 256 |
| Janet R. Pelley | 7WI | 0WI | 7WI |
| Michele Sherman | 1WI | 1WI | 2WI |
| Scattering* | 0WI | 10WI | 10WI |

| <input type="checkbox"/> <u>DEMOCRATIC</u> | <u>Ward 3</u> | <u>Ward 4</u> | <u>Total</u> |
|--|---------------|---------------|--------------|
| Gerard R. Couture | 198 | 245 | 443 |
| Joseph Hebert | 188 | 241 | 429 |
| Ronald R. Laurion | 196 | 229 | 425 |
| Janet R. Pelley | 225 | 207 | 432 |
| Michelle D. Sherman | 189 | 192 | 381 |
| Scattering* | 0WI | 2WI | 2WI |

*Scattering reflects single votes cast for one individual.

**Vote returns from the Town of Strafford are not included in this report.

• DELEGATES TO THE STATE CONVENTIONS

| <input type="checkbox"/> <u>REPUBLICAN</u> | | <input type="checkbox"/> <u>DEMOCRATIC</u> | |
|--|-----|--|-----|
| <u>Ward 1</u> | | <u>Ward 1</u> | |
| Andrea Dupont | 173 | Susan Hoover | 2WI |
| Susan Hoover | 1WI | Ellen Yeaton | 1WI |
| Arthur Hoover | 1WI | Sandra Mallett | 1WI |
| Edward Dupont | 1WI | Jeremiah Minihan | 1WI |
| G. Lovejoy | 1WI | Margaret Minihan | 1WI |
| D. Lovejoy | 1WI | Karla Quint | 1WI |
| Beatrice Craig | 1WI | Laura Lucier | 1WI |
| Scattering* | 1WI | Patricia Wilson | 1WI |
| | | Allen Wilson | 1WI |
| | | James Appleby | 1WI |
| | | Nancy Higgins | 1WI |
| | | Scattering* | 1WI |
| <u>Ward 2</u> | | <u>Ward 2</u> | |
| Julie Brown | 4WI | Robert J. Watson | 204 |
| Sandra Keans | 1WI | | |
| Betty Pallas | 1WI | | |
| William Fielding | 1WI | | |
| Robert Watson | 1WI | | |
| Scattering* | 2WI | | |
| <u>Ward 3</u> | | <u>Ward 3</u> | |
| Daniel J. Hussey | 141 | James Hatton | 1WI |
| Robert Hussey | 1WI | Doris Hatton | 1WI |
| Alan Reed-Erickson | 1WI | Ernest Ross | 1WI |
| Scattering* | 2WI | Janet Pelley | 1WI |
| | | Nils Regnell | 1WI |
| | | Scattering* | 1WI |

Ward 4

| | |
|---------------|-----|
| Robert Bush | 1WI |
| Marc Bergeron | 1WI |
| Scattering* | 5WI |

Ward 4

| | |
|-------------|------|
| John Rawski | 1WI |
| Ardys Page | 1WI |
| R. Bellio | 1WI |
| Scattering* | 15WI |

Ward 5

| | |
|-----------------|-----|
| Ralph Torr | 2WI |
| Doris Woodes | 2WI |
| John Phillips | 1WI |
| Danford Wensley | 1WI |
| Scattering* | 7WI |

Ward 5

| | |
|--------------------|------|
| Anne Grassie | 2WI |
| Robert Lemire | 2WI |
| Billy Johnston | 1WI |
| Karen McGarghan | 1WI |
| John Weymouth, Sr. | 1WI |
| Carol Dostie | 1WI |
| Scattering* | 10WI |

*Scattering reflects individual votes cast for persons who do not reside in the applicable ward; also includes write-in votes where only the surname was listed.

Respectfully submitted,
Gail M. Varney, City Clerk

**PARTY AFFILIATIONS PRIOR TO SEPTEMBER 11, 1984
STATE PRIMARY**

| | <u>REP</u> | <u>DEM</u> | <u>IND</u> | <u>TOTAL</u> |
|---------|--------------|--------------|--------------|---------------|
| Ward 1: | 542 | 617 | 894 | 2,053 |
| Ward 2: | 583 | 568 | 711 | 1,862 |
| Ward 3: | 534 | 893 | 1,037 | 2,464 |
| Ward 4: | 457 | 902 | 780 | 2,139 |
| Ward 5: | 571 | 634 | 806 | 2,011 |
| TOTAL: | <u>2,687</u> | <u>3,614</u> | <u>4,228</u> | <u>10,529</u> |
| | (26%) | (34%) | (40%) | |

**PARTY AFFILIATIONS AFTER SEPTEMBER 11, 1984
STATE PRIMARY**

| | <u>REP</u> | <u>DEM</u> | <u>IND</u> | <u>TOTAL</u> |
|---------|------------|------------|------------|--------------|
| Ward 1: | 556 | 649 | 848 | 2,053 |

| | <u>REP</u> | <u>DEM</u> | <u>IND</u> | <u>TOTAL</u> |
|---------|--------------|--------------|--------------|---------------|
| Ward 2: | 605 | 594 | 663 | 1,862 |
| Ward 3: | 555 | 935 | 974 | 2,464 |
| Ward 4: | 479 | 926 | 734 | 2,139 |
| Ward 5: | 598 | 665 | 748 | 2,011 |
| TOTAL: | <u>2,793</u> | <u>3,769</u> | <u>3,967</u> | <u>10,529</u> |
| | (26½%) | (36%) | (37½%) | |

**PARTY AFFILIATIONS PRIOR TO NOVEMBER 6, 1984
STATE GENERAL ELECTION**

| | <u>REP</u> | <u>DEM</u> | <u>IND</u> | <u>TOTAL</u> |
|---------|--------------|--------------|--------------|---------------|
| Ward 1: | 583 | 651 | 960 | 2,194 |
| Ward 2: | 624 | 574 | 811 | 2,009 |
| Ward 3: | 588 | 934 | 1,163 | 2,685 |
| Ward 4: | 497 | 918 | 815 | 2,230 |
| Ward 5: | 619 | 681 | 839 | 2,139 |
| TOTAL: | <u>2,911</u> | <u>3,758</u> | <u>4,588</u> | <u>11,257</u> |
| | (26%) | (34%) | (40%) | |

**REPORT OF NOVEMBER 6, 1984
SPECIAL MUNICIPAL ELECTION RETURNS
CITY CHARTER AMENDMENTS**

TO MAYOR RICHARD GREEN AND MEMBERS OF THE ROCHESTER CITY COUNCIL:

| | <u>WARD 1</u> | <u>WARD 2</u> | <u>WARD 3</u> | <u>WARD 4</u> | <u>WARD 5</u> | <u>TOTAL</u> |
|--|---------------|---------------|---------------|---------------|---------------|--------------|
| 1. Mayoralty | 803 Yes | 779 Yes | 924 Yes | 743 Yes | 731 Yes | 3980 Yes |
| Elections | 787 No | 707 No | 868 No | 793 No | 736 No | 3891 No |
| 2. Water Works & Sewer Works | 895 Yes | 846 Yes | 1055 Yes | 832 Yes | 773 Yes | 4401 Yes |
| | 644 No | 601 No | 693 No | 659 No | 613 No | 3210 No |
| 3. Police Commission | 515 Yes | 526 Yes | 599 Yes | 532 Yes | 492 Yes | 2664 Yes |
| | 1007 No | 932 No | 1167 No | 979 No | 938 No | 5023 No |
| 4. Municipal Election Filing Period | 1105 Yes | 1009 Yes | 1042 Yes | 1026 Yes | 932 Yes | 5114 Yes |
| | 332 No | 324 No | 456 No | 349 No | 367 No | 1828 No |

| | <u>WARD 1</u> | <u>WARD 2</u> | <u>WARD 3</u> | <u>WARD 4</u> | <u>WARD 5</u> | <u>TOTAL</u> |
|--------------------|---------------|---------------|---------------|---------------|---------------|--------------|
| 5. Board of Health | 1112 Yes | 1187 Yes | 1120 Yes | 1013 Yes | 983 Yes | 5415 Yes |
| | 400 No | 358 No | 558 No | 440 No | 419 No | 2175 No |
| 6. Assessors | 833 Yes | 811 Yes | 905 Yes | 808 yes | 751 Yes | 4108 Yes |
| | 648 No | 688 No | 763 No | 629 No | 622 No | 3350 No |

*Reflects recount totals.

In accordance with RSA 49-B:6 IV, Amendments 1, 2, 4, 5 and 6 were adopted by referendum vote; Amendment 3 was defeated.

A true record,

Attest:
Gail M. Varney, City Clerk

VOTER TURNOUT:

November 6, 1984 State General/Special Municipal Elections

| | <u>Number Names on Checklist</u> | <u>Number Regular Ballots Cast</u> | <u>Number Absentee Ballots Cast</u> | <u>Total Number Ballots Cast</u> | <u>Percent Turnout</u> |
|---------|--|--|---|--|----------------------------|
| Ward 1: | 2194 | 1595 | 103 | 1698 | 77 % |
| Ward 2: | 2009 | 1459 | 138 | 1597 | 79 % |
| Ward 3: | 2685 | 1781 | 160 | 1941 | 72 % |
| Ward 4: | 2230 | 1531 | 148 | 1679 | 75 % |
| Ward 5: | 2139 | 1466 | 171 | 1637 | 76.5% |
| TOTAL: | 11257 | 7832 | 720 | 8552 | 76 % |

REPORT OF THE ROCHESTER FIRE DEPARTMENT 1984 - 1985

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
OF THE CITY OF ROCHESTER:

I herewith submit the Fire Report of emergency activities for the fiscal year July 1, 1984 to June 30, 1985.

There were a total of 762 Alarms in the City of Rochester in 1984-1985, which consisted of the following:

Still Alarms - 518; Box Alarms, Central - 95; Gonic - 50; East Rochester - 54; Permanent Men's Call - 16; Mutual Aid Received - 24; Out of Town Calls - 5.

These included Manufactures - 2; Mercantiles - 2; Non-residential fires - 22; Residential fires - 33; Accident responses (vehicles) - 68; Brush and Grass fires - 89; Car or truck fires - 46; Chimney fires - 43; Electrical fires and Hazards - 42; False Alarms - 56, False Calls - 13; Gasoline Wash Downs or Hazards - 25; Hurst Tool Responses - 12; Smoke Scares and Honest Mistakes - 64; Miscellaneous - 243; No School - 2.

Below are the amounts reported on Building and Contents involved in fires in 1984-85.

| | |
|------------------------------|--------------|
| Estimated value of buildings | \$848,000.00 |
| Estimated insurance on same | 737,500.00 |
| Estimated loss reported | 190,972.08 |
| Insurance paid on same | 175,534.65 |
| | |
| Estimated value of contents | \$281,500.00 |
| Estimated insurance on same | 306,800.00 |
| Estimated loss reported | 88,738.53 |
| Insurance paid on same | 75,438.53 |

The following are the amounts reported on all vehicle fires occurring in the City. These include vehicles registered in other Cities and Towns of the State of New Hampshire plus other States.

| | |
|-----------------------------|--------------|
| Estimated value of vehicles | \$ 14,026.04 |
| Estimated insurance on same | 14,026.04 |
| Estimated loss reported | 12,902.78 |
| Insurance paid on same | 12,845.26 |

At this time I wish to express my appreciation to His Honor, the Mayor and members of the City Council, the committee of the Fire Department, all members of the Rochester Fire Department, Police Department and to all other persons or agencies who have rendered us assistance throughout the fiscal year 1984-85.

Respectfully submitted,
Robert E. Duchesneau, Fire Chief

REPORT OF THE BOARD OF HEALTH 1984 - 1985

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The following is a summary of the Health Department's activities from July 1, 1984, through June 30, 1985:

During the year our Food Establishments have been inspected. A partial survey of our inspection process was conducted by the State of New Hampshire. Out of the 25 establishments inspected, we received an average of 81% out of a possible 100%. The National average is 73% and the State average is below that. Overall, the Food Industry in Rochester has come a long way over the years, and can be proud of their rating. We are still working with a few establishments to meet the Sanitary Food Code and several new establishments opened during the year.

With the cooperation of landlords and property owners, a lot of our unsightly areas have been cleaned up and with everyones cooperate effort, the City's apartment complexes are coming up to standards. These programs are and will remain a benefit to the City of Rochester.

The Animal Control and Code Enforcement of the Health Department, throught the assistance of Frank Callaghan, has been greatly improved.

The total adopted budget for the Health Department, which includes the Rochester Visiting Nurses, Animal Control and Code Enforcement, was \$52,890.00. The Department of Health actually spent \$46,666.62, leaving a surplus of \$6,223.38.

The total revenue collected by the Health Department was \$21,321.00.

| | |
|----------------------------|------------------|
| Food Establishment Permits | \$ 7,885.00 |
| Animal Control | 3,125.00 |
| Code Enforcement | <u>10,311.00</u> |
| | \$21,321.00 |

The projected revenue was \$15,200.00. This shows an increase of \$6,121.00 over our projected revenue.

The following is a list of activities during the period from July 1, 1984, through June 30, 1985:

HEALTH

| | |
|--|-------|
| Food Establishment Licenses Issued | 318 |
| Food Establishment Inspections | 1,008 |
| Food Establishment Complaints | 62 |
| Food Establishments Rochester Fair | 80 |
| Foster Home Inspections | 8 |
| Day Care Inspections | 36 |
| Mobile Home Park Inspections | 33 |
| Sewer System Complaints and Inspections | 32 |
| Health Complaints | 89 |
| Miscellaneous Inspections | 193 |
| Water Testing | 16 |
| Housing Code Complaints | 63 |
| Miscellaneous Complaints | 115 |
| Miscellaneous Certificates Issued (Includes Liquor Licenses) | 230 |
| Miscellaneous Activities | 199 |

CODE ENFORCEMENT

| | |
|---------------------------------------|-----|
| Bowling Alley Permit | 1 |
| Theatre Permits | 7 |
| Pool Table Permits | 14 |
| Taxi Cab Operator Permits | 5 |
| Taxi Cab Drivers Licenses | 31 |
| Taxi Cab Permits | 8 |
| Hawkers & Peddlers Licenses | 19 |
| Pawnbrokers Licenses | 0 |
| Motor Vehicle Junk Yards | 8 |
| Regular Junk Yard | 2 |
| Second Hand Dealers | 13 |
| Pinball and Video Licenses | 155 |
| Inspections | 50 |
| Complaints | 25 |

ANIMAL CONTROL

| | |
|---|--------|
| Animal Control Complaints | 1,075 |
| Dogs Impounded | 160 |
| Animal Control Summons | 4 |
| Animal Control Warnings | 534 |
| Animal Control Civil Forfeiture | 149 |
| Animal Control Miles Travelled | 13,315 |

The Board of Health conducts meetings throughout the year and has been a very active Board.

Board of Health:

- Dr. Thomas Moon D.V.M. - Chairman
- Dr. James DeJohn M.D.
- Mr. William Keefe P.D.
- Dr. Joseph Britton M.D. - City Physician
- Mr. Leslie G. Horne Jr. H.O. - Secretary

REPORT OF THE JUVENILE COURT DIVERSION PROGRAM 1984 - 1985

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

During the past fiscal year, forty-nine youths were referred to the Juvenile Court Diversion Program. Of this number thirty-five were males and fifteen were females. It is interesting to note that the number of female referrals doubled since last year. Referrals were equally divided between the Junior High/High School and the elementary schools, with the youngest in third grade. Twenty-seven children successfully completed the Program while seven referrals were returned to the Juvenile Officers of the Rochester Police Department for further action.

Criminal mischief and shoplifting accounted for half of the offenses. Other offenses represented were burglary, breaking and entering, theft and arson.

Accountability for one's behavior is of prime importance in the Rochester Diversion Program. An individual contract is made with each youngster which can include the following: apologies to the victims, restitution, community service work and research on various topics. In the past year \$2,059.06 was collected in restitution and disbursed to victims. A total of \$7,517.07 has been paid out since the inception of the Program four years ago. In addition to restitution, 501 hours of community service work were performed this year at such places as the Strafford County YMCA, Rochester Public Library, Strafford County Homemakers and the Cocheco Valley Humane Society.

The Diversion Program could not function as creatively and effectively

as it does without the input of thirteen very loyal volunteers who meet once a month to consider juvenile cases and make contracts with them. The majority of these volunteers have contributed their time for the past four years. They deserve many thanks for their efforts and dedication.

The cooperation of Juvenile Officers Paul Moore and Kathy Carberry has been much appreciated in the past year. Also, Judge Cooper has always lent his full support to the Program. His presence will be greatly missed in the coming year as a liason between the Diversion Program and Juvenile Court but we are looking forward to working with Judge Car-rigan. In addition, the support and cooperation of the community, Mayor Green and the City Council has been most helpful.

Respectfully submitted,
Anne C. May, Coordinator

REPORT OF THE LIBRARIAN OF THE ROCHESTER PUBLIC LIBRARY 1984 - 1985

TO THE HONORABLE MAYOR, CITY COUNCIL AND BOARD OF TRUSTEES OF THE ROCHESTER PUBLIC LIBRARY:

Public libraries have at times been termed "the best bargain in town". Services are extended to people of all ages, day in and day out, with a minimum exchange or talk about money. Coins, bills and credit cards are not a significant part of the day to day library transactions. On the surface the "free public library" is the image most prominent. The library is open year round, four evenings a week, most Saturdays, and Sunday afternoons in winter. Users get information by coming to the library, calling in or sending a request by mail. Patrons lug out armsful of books, study, read the newspapers or magazines, enjoy story hours and a variety of other programs, all without spending money, but receiving valuable "goods".

Intellectually all can realize that libraries are not free at all but are dependent for most of their support on the taxes paid by the people of each community boasting a library. Local taxes, especially in New Hampshire, which has not provided financial support to public libraries, make the economic structure possible. Although costs for library materials and services continually rise, an equilibrium in relation to other public services has been maintained. Across the country, library services have consistently been less than two percent of municipal budgets, and Rochester has been well under that ratio.

This year story hours for toddlers was launched, many specially selected toys added for the delight of toddlers and their older counterparts, a fine photographic exhibit and contest with an entry sent to the national level for inclusion in "A Nation of Readers" was held. Most impressive to passersby was the erection of the ornamental iron fence extending along the edge of the sidewalk entry, thus prohibiting traffic across the lawn and encouraging a transformation from ugly brown to lush green. This project was a Friends of the Library project. The group also entered an award-winning scrap book of the year's activities in the state wide competition.

On the disappointing side, plans for making the library accessible to all people who find the stairs at every level an effectual cancellation of library services did not materialize. Increased costs and financial support that was not made available prevented application for federal funds for construction. Plans should be made to remedy the situation in the next budget. A need for this kind of access along with more space for a growing collection and provision for convenient parking continue to be the library's major problems.

Increasingly libraries are called upon to provide information along with books, magazines, and recordings - information that is current and easy to find. Individual libraries cannot begin to provide the resources to meet demands like that, but with the development of electronic technology and networking with other libraries in new patterns and systems, small medium and large libraries can continue to be the best bargain in town. The staff, volunteers, trustees and supporting Friends group try very hard to make this library better, and to each I extend my sincere appreciation. To Mayor Green, the City Council, Rochester Courier, Foster's Daily Democrat and WWNH who promote our efforts effectively, a sincere thank you.

Respectfully submitted,
Mrs. Roberta Ryan, Librarian

TRUSTEES

| | |
|----------------------------|------------------|
| Diane Brennan, Chairperson | Reappointed 1983 |
| Susan Cormier, Treasurer | Reappointed 1984 |
| Eleanor Roberts, Secretary | Reappointed 1985 |
| Frank Gulinello | Reappointed 1983 |
| Harry Rose | Appointed 1984 |

Jeremiah Minihan
Mayor Richard Green

Appointed 1985
Ex-officio

STAFF AS OF JUNE 30, 1985

| | |
|--------------------------------|---|
| Librarian | Roberta Ryan |
| Children's Librarian | Karen McCarthy |
| Circulation Librarian | Patricia Roesse |
| Serials Librarian | Eleanor Berney |
| Business Co-ordinator | Gail Pearson |
| | Alana Dugan |
| Cataloging Clerk | Muriel Lincoln |
| Assistant Children's Librarian | Lori Spruce |
| Librarian's Assistant | Donna Panzek |
| Librarian's Assistant | Kenneth Berry |
| Librarian's Assistant | Marjorie Shaw |
| Page | Mark Kingsbury |
| Custodian | R. & M. Cleaning Service J.T.'s Cleaning Service |

Volunteers:

| | | |
|-----------------|---------------|---------------|
| Alexina Drapeau | Marjorie Shaw | Ada MacCallum |
|-----------------|---------------|---------------|

Youth Employment (Summer)

| | | |
|-----------|-----------------|--------------|
| Brian Cyr | Cynthia Willard | Joyce Gagnon |
|-----------|-----------------|--------------|

TRUST FUNDS

| | Original Principals |
|--------------------------------|---------------------|
| Mary Brock | \$ 5,000 |
| Jennie Farrington | 1,000 |
| Sam Felker | 5,000 |
| Charles and Aroline Greenfield | 5,000 |
| John Greenfield | 5,000 |
| John Hanscom | 5,000 |
| Wallace Hussey | 2,500 |
| Charles Jenness | 1,250 |
| John McDuffee | 5,000 |
| Leon Salinger | 35,000 |
| Kenneth Thompson | 10,000 |
| Sarah Varney | 1,000 |
| | <hr/> |
| | \$80,750 |

GIFT FUNDS

| | |
|---|--------------|
| Phyllis Bliss | 1,000 |
| Pearl & Charles Green and Olive M. Woodward | <u>2,500</u> |
| | \$3,500 |

Income from Trust Funds for July 1, 1984 - June 30, 1985: \$7,811.01

FINANCIAL STATEMENT

For July 1, 1984 through June 30, 1985

Revenue

| | | |
|---|-----------------|---------------------|
| City Funds (including capital expenses) | \$127,063.60 | |
| Endowment income & Now Account interest | 7,811.01 | |
| Cash Gifts | 3,387.32 | |
| Fines | 3,418.98 | |
| Lost/damaged books | 336.22 | |
| Computer use | 308.65 | |
| Copy machine use (20% retained) | 3,370.50 | |
| Book sales | 1,075.85 | |
| Out of town registrations | 1,645.00 | |
| Staff orders | 476.25 | |
| Miscellaneous | <u>1,853.05</u> | |
| | \$150,746.43 | |
| Balance from previous year | <u>2,711.78</u> | |
| TOTAL REVENUE | | <u>\$153,458.21</u> |

Expenditures

| | | |
|--|-----------------|---------------------|
| Salaries | \$ 97,526.03 | |
| Books, periodicals, etc. | 26,219.84 | |
| Operating expenses | 22,348.58 | |
| East Rochester Library | <u>2,485.00</u> | |
| | \$148,579.45 | |
| Balance in Special Account | 256.83 | |
| Balance in Trust Account (funds reserved for a Reader/Printer) | <u>4,621.93</u> | |
| TOTAL EXPENDITURES | | <u>\$153,458.21</u> |

SPECIAL ACCOUNTS

| | |
|--|--------------------|
| Beginning balance as of June 30, 1984 | \$ 211.62 |
| Deposits | 13,167.03 |
| Receipts | |
| Gifts | \$ 637.32 |
| Children's and adult fines | 3,418.98 |
| Lost or damaged books | 336.22 |
| Computer use receipts | 308.65 |
| Copy machine receipts | 3,370.50 |
| Book sales | 1,075.85 |
| Out of town registrations | 1,645.00 |
| Staff orders | 476.25 |
| Miscellaneous/Transfers | 1,898.26 |
| | \$13,167.03 |
| TOTAL RECEIPTS SPECIAL ACCOUNT | \$13,378.65 |
| Expenditures | |
| Books | \$ 8,740.87 |
| Pamphlets/periodicals | 492.37 |
| Records/cassettes | 547.98 |
| Supplies | 51.28 |
| Computer software | 436.56 |
| Video cassettes | 94.82 |
| Film/microfilm | 44.48 |
| Copy machine reimbursement | 1,790.49 |
| Miscellaneous | 922.97 |
| | \$13,121.82 |
| TOTAL EXPENDITURES | \$13,121.82 |
| Balance of Special Account June 30, 1985 | 256.83 |

TRUST ACCOUNT FISCAL YEAR 1984 - 1985

| | |
|---|--------------------|
| Account balance June 30, 1984 | \$ 2,454.95 |
| Deposits from city trust | 7,229.44 |
| Gifts received | 2,750.00 |
| Interest earned | 581.57 |
| TOTAL RECEIVED including balance | 13,015.96 |
| Expenditures for books | 8,394.03 |
| BALANCE June 30, 1985 | \$ 4,621.93 |

CITY BUDGET FISCAL YEAR 1984 - 1985

| | BUDGET | SPENT |
|---------------------------|---------------------|---------------------|
| Books | \$ 7,500.00 | \$ 7,468.71 |
| Library Supplies | 2,000.00 | 1,983.98 |
| Conferences, Travel, Dues | 320.00 | 319.37 |
| Adult & Children's Events | 340.00 | 309.95 |
| Postage | 790.00 | 754.86 |
| Building Maintenance | 4,800.00 | 4,934.74 |
| Salaries | 96,935.00 | 97,076.03 |
| Longevity | 450.00 | 450.00 |
| Fuel | 6,000.00 | 4,450.74 |
| Electricity | 4,100.00 | 3,180.09 |
| Telephone | 700.00 | 620.13 |
| East Rochester Library | 2,485.00 | 2,485.00 |
| TOTALS | \$126,520.00 | \$124,033.60 |
| Capital Expenditures | | 3,030.00 |
| GRAND TOTAL | | \$127,063.60 |

STATISTICS FOR FISCAL YEAR 1984 - 1985

Adult Circulation

| | | |
|-------------------------|----------|--------|
| Fiction | \$37,161 | |
| Non Fiction | 20,554 | |
| Pamphlets & Periodicals | 6,305 | |
| Records & Cassettes | 959 | |
| Films | 200 | |
| Interlibrary loans | 976 | |
| Outreach | 1,576 | |
| Equipment | 4 | |
| Talking books | 132 | |
| Visual | 61 | |
| Video | 59 | |
| | | 67,987 |

Children's Circulation

| | | |
|-----------------------|----------|--|
| Fiction | \$20,173 | |
| Non Fiction | 6,669 | |
| Pamphlets/Periodicals | 392 | |
| Records/Cassettes | 706 | |
| Toys | 128 | |

| | | |
|--|---------|----------|
| Filmstrips & Equipment | 39 | \$28,107 |
| TOTAL CIRCULATION | | \$96,094 |
| Adult Registrations | \$2,005 | |
| Children's Registrations | 481 | |
| Out of Town Registrations | 161 | |
| Book Acquisitions | | |
| Young Adult & Adult Purchases | \$1,075 | |
| Children's Purchases | 264 | |
| Paperback Purchases | 595 | |
| Gifts (excluding paperbacks) | 759 | |
| Records & Cassettes | 126 | |
| Miscellaneous | 14 | |
| Discards and Withdrawals | | |
| Adult Books | 864 | |
| Children's Books | 791 | |
| Records & Cassettes | 38 | |
| Total number of volumes excluding paperbacks & nonprint: | | 49,799 |
| Total number of recordings and cassettes: | | 1,411 |
| Total number of titles on microfilm (reels): | | 10 (72) |
| Other non print: | | 61 |
| Magazines received: | | 111 |
| Newspapers received: | | 16 |
| Numbers of people using meetings rooms: | | 2,447 |
| Story hour participation: | | 1,380 |
| Film program participation: | | 5,144 |
| Number of films shown: | | 217 |
| School tours participation: | | 992 |
| Special children's programs, participation: | | 720 |

REPORT OF THE DEPARTMENT OF PLANNING AND DEVELOPMENT 1984 - 1985

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

This annual report reflects the beginning of an exciting and a dramatic chapter in the history of Rochester. In January 1984, the Mayor and City Council created the Department to seriously plan for the City's future growth and economic development.

City leaders have recognized that growth is inevitable. To insure that changes will lead to a healthy and vital community in the years to come, they have integrated the Community Development, Planning, and Economic Development functions to minimize duplication and maximize our ability to respond to the pressures of growth.

General activities of the Department include: Renovation of the City Hall Opera House, administration with the Recreation Department of grant funds secured for work on the Common, Hanson Pines, McClelland School fields and a BMX trail off Portland Street, support of the Wyandotte Mill project, working with the Shop Rochester group on various projects, coordinating Rochester's efforts to comply with Federal requirements regarding accessibility to the handicapped and representing Rochester on the Board of the Cooperative Alliance for Seacoast Transportation (COAST).

COMMUNITY DEVELOPMENT

During the 1984-85 program year, \$214,000 of Community Development funds were committed to Rochester's Downtown Revitalization Program and other public improvements. The local Housing Rehabilitation Program has continued to provide financial assistance to support an adequate supply of safe, decent, sanitary, and affordable housing for low/moderate income families in Rochester. We have also committed large amounts of staff time to locally administer the New Hampshire "Rental Rehab" Program.

In an effort to comprehensively meet the needs of low and moderate income residents, we have supplemented housing rehabilitation and public capital improvements in the "target area" with support of the Economic Development function to create jobs and with support of COAST's efforts to provide low cost bus transportation intra city and to the seacoast.

ECONOMIC DEVELOPMENT

The Economic Development director and the nine member Economic Development Commission have continued to address the issue of sound economic growth. We recognize that the greatest growth potential is contained within existing Rochester businesses and a major focus of the Commission will be right here at home.

As a result of our marketing effort, the number of requests for information and the number of businesses interested in Rochester have been substantial. We are fortunate that Rochester's reputation as a good location with a good labor market allows us to selectively encourage business and industry development that is diverse and sensitive to our traditional New England quality of life. We would especially like to welcome Old Colony Knitting Mills, National Wire Fabric Corporation, Laurames Inc. and Cabletron Inc. to our family of manufactures.

PLANNING

The Planning Board consists of nine members. Six of these members are appointed for six year terms by the Mayor. Three other members include the Mayor, a City Council member and a City Administrative Official. The Mayor serves while in office. The Council member is selected by the Council and serves on the Planning Board during the same term he/she is on the Council. The City Administrative Official is appointed by the Mayor and serves on the Board during the period the Mayor is in office.

This year has been extremely busy due to the many additional meetings regarding the "Master Plan". The Planning Board is responsible for making recommendations to the City Council regarding the Zoning Ordinance and the Mobile Home Ordinance and must insure that the Site Review and Subdivision Regulations are consistent with the Ordinances.

Through staff and volunteer efforts, the City has worked closely with our Strafford Regional Planning Commission, other regional planning organizations, and has taken advantage of many educational opportunities.

The following list represents applications and requests received between July 1, 1984 and June 30, 1984 in the following categories:

| | |
|---|----|
| Limited Subdivisions | 52 |
| Major Subdivisions - Preliminary | 2 |
| Major Subdivisions - Final | 3 |
| Applications for mobile homes on private property | 12 |
| Applications for Site Review | 26 |

Respectfully submitted,
Kenneth N. Ortmann, Director
Planning and Development Department

REPORT OF THE ROCHESTER POLICE DEPARTMENT 1984 - 1985

TO THE HONORABLE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

The following is an accounting of activities of the Rochester Police Department for the fiscal year July 1984 to June 1985.

MOTOR VEHICLE ARRESTS

| | | | |
|---------------------------------|-----|----------------------------|-------|
| Change of Address | 8 | One way street | 19 |
| Conduct after accident | 18 | Operating without lights | 18 |
| Defective equipment | 8 | Operating without license | 122 |
| DWI | 247 | Oper. uninspected vehicle | 583 |
| Fail to dim lights | 4 | Oper. unregistered vehicle | 103 |
| Fail to keep right | 2 | Reckless operation | 14 |
| Fail to stop for Police Officer | 10 | Oper. under rev./susp. | 126 |
| Fail to yield right of way | 24 | Smooth tires | 36 |
| Illegal parking | 3 | Solid line | 61 |
| Load Spillage | 1 | Speeding | 1,759 |
| Misuse of plates | 34 | Stop sign/light | 204 |
| Misuse of power | 25 | Transporting alcohol | 1 |
| Motorcycle required | 11 | Transporting drugs | 8 |
| Obstruction of view | 3 | Miscellaneous | 162 |
| | | | 3614 |

CRIMINAL ARRESTS

| | | | |
|---------------------|----|----------------|-----|
| Arson | 1 | Bail Jumping | 1 |
| Assault/Misdemeanor | 41 | Bench Warrants | 121 |
| Assault/Felony | 17 | Burglary | 12 |
| Issuing Bad Checks | 23 | Shoplifting | 27 |

| | | | |
|------------------------|----|-----------------------|------------|
| Criminal Mischief | 14 | Poss. of alcohol | 49 |
| Criminal Liability | 1 | Poss. of drugs | 58 |
| Criminal Threatening | 9 | Poss. stolen property | 6 |
| Criminal Trespass | 25 | Reckless conduct | 1 |
| Disorderly conduct | 40 | Resisting arrest | 32 |
| Escape | 1 | Robbery | 1 |
| Forgery | 4 | Safekeeping | 215 |
| Fugitive from Justice | 5 | Theft | 20 |
| Hindering Apprehension | 2 | Miscellaneous | 73 |
| Littering | 4 | | <u>817</u> |
| Lodger | 14 | | |

The combined total motor vehicle and criminal arrests for fiscal year July 1984 to June 1985 is 4431.

ACTIVITIES

| | | | |
|--------------------------|-------|--------------------------|---------------|
| Accidents | 1,091 | Burglaries | 180 |
| Aid to other departments | 853 | Complaints answered | 5,152 |
| Aid to persons | 1,582 | Escorts | 1,021 |
| Alarms answered | 861 | Fatalities | 1 |
| Alarms false | 436 | Missing persons | 135 |
| Articles found | 213 | Missing persons returned | 124 |
| Articles lost | 149 | Robberies | 2 |
| Articles stolen | 612 | Suicides | 1 |
| Autos recovered | 37 | Vandalism | 834 |
| Autos stolen | 49 | Warnings | 2,640 |
| Blood relays | 14 | | <u>16,462</u> |
| Buildings unlocked | 475 | | |
| Total Log Entries | | | 24,404 |

REVENUE RECEIVED FOR FISCAL YEAR 1984 to JUNE 1985

| | AMOUNT |
|------------------------|--------------------|
| Alarm User Permits | \$ 168.00 |
| Alarm Permits - False | 1,600.00 |
| Auction | 2,967.00 |
| Copy Machine | 2,656.00 |
| Game of Chance License | 75.00 |
| Outside details | 2,611.65 |
| Parking Fines | 1,093.00 |
| Pistol Permits | 1,260.00 |
| Court Fines | 1,010.00 |
| | <u>\$13,440.65</u> |

REPORT OF THE PUBLIC BUILDERS DEPARTMENT 1984 - 1985

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The responsibilities of the department consist of repair and maintenance of assigned City Buildings, as well as Park and Recreational maintenance. Staff members include the Public Buildings Supervisor, the Public Buildings Foreman, one full time maintenance man, one full time City Hall Custodian, two contract custodians for the East Rochester and Gonic Town Halls and one temporary summer employee.

Major accomplishments for the period include:

Continued rehabilitation of four swimming pools, remodeling several offices in City Hall, flooding and maintenance of three outdoor skating rinks, routine lawn care and the general upgrading of our heating plants.

The department will continue, with the cooperation of the Mayor and Council, to revitalize the City's physical plants and recreational facilities.

Respectfully submitted,
Thomas M. Kittredge
Public Buildings Supervisor

REPORT OF THE DEPARTMENT OF PUBLIC WORKS 1984 - 1985

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

In accordance with provisions of the City Charter, I do hereby submit the Annual Report for your consideration. The activities of this department by division are as follows:

HIGHWAY

Winter operations involved snow and/or ice control on 43 days/nights during this period. We spread 2,800 yards of salt/sand and 1,448 tons of salt.

Sidewalks - Repaved

Franklin Street
Chamberlain Street

Sidewalks - New Hot Top

Hancock Street
Chestnut Hill Road

Sidewalks - New Concrete

Highland Street - East Rochester
Portland Street - (by Rey's)

Drainage Work -

Riverlawn Drive
Lowell Street
Harding Street
Preston Street
Coleman Street

Culvert Work -

Sampson Road - 48'' X 73' Culvert
Anita Street - 24'' X 53' Culvert
Lowell Street - 8' X 55' Culvert

Leveling Course Pavement -

Church Street - Gonic
Portland Street - East Rochester

Spring & Fall Clean-up -

370 Loads of Debris

Built by Public Works Crew -

New Storage Shed
New Salt Shed

Extensive Ditch Work -

Cross Road
Lowell Street
Rochester Neck Road
Bernard Road

Trees - 81 trees were taken down during this period.

WATER DIVISION

| | |
|--|-----|
| New Water Services | 43 |
| Complete Water Relay Service (M-S-C) | 63 |
| Water Relay Service (M-S) | 27 |
| Water Relay Service (S-C) | 16 |
| Water Services Repaired | 127 |
| Meters Installed | 147 |
| Meters Repaired | 2 |
| Miscellaneous Service Calls | 15 |
| Water Services Turn-on or Turn-off | 105 |
| Hydrants Repaired | 2 |
| Hydrants Replaced or Relocated | 12 |
| Water Main Extensions | 3 |
| 1. Woodlawn Ave. - 80' of 6" DI Pipe | |
| 2. Hillside Dr. - 266' of 8" DI Pipe | |
| 3. Maple St. - Gonic - 144' of 8" DI Pipe | |
| Water Main Replaced | 1 |
| 1. Lowell St. - 101' of 8" MJ Pipe | |
| Water Mains Repaired | 24 |
| Union St. - E.R., Congress St., Dow Ct., Railroad Ave. - Gonic, Eastern Ave., Main St. -Gonic, Maple St. - Gonic, Tuttle Ct. - Gonic, Hancock St., Sherman St. - Gonic, McIntire Ct., Old Dover Rd., Rte. 125, Charles St., Wakefield St., Portland St., So. Main St., Union St. -Rochester. | |

WATER IMPROVEMENT PROJECT — CITY OF ROCHESTER, NEW HAMPSHIRE

| <u>Contract No.</u> | <u>Title</u> | <u>Location</u> | <u>Pipe Size</u> | <u>Year</u> |
|---------------------|--------------------------|--|------------------|-------------|
| 1 | Water Treatment Facility | Rochester Reservoir | — | '85 - '86 |
| 2 | Transmission Main | Estes Rd./Oak St. | 24" | '85 |
| 3 | Transmission Main | WTF to Estes Rd. | 24" | '85 |
| 4 | Transmission Main | Gonic - Grove St./Main St./Railroad Ave. | 24" | '86 |
| 5 | Transmission Main | Old Dover Rd./Hancock St. to Columbus | 24" | '86 |
| 6 | Transmission Main | Columbus Ave. to Summer St. | 24" | '86 |
| 7 | Four Tanks | Chesley Hill/Portland St. & Salmon Falls Rd./Rochester Hill | — | '85 |
| 8 | Two Booster Stations | Renovate Richardson St. Station/Construct Salmon Falls Rd. Station | — | '85 - '86 |
| 9 | Pipe Jacking | Nine locations under RR tracks & State highways | 24" & 20" | '86 |
| 10 | River Crossing | Three crossings of Cochecho River | 24" & 20" | '86 |
| 101 | Water Mains | Portland Street | 20" | '87 |
| 102 | Water Mains | N. Main St. | 20" | '86 |
| 103 | Water Mains | Spaulding Turnpike area | 20" | '87 |
| 104 | Water Mains | Route 202/Salmon Falls Rd. | 20" & 12" | '87 |
| 105 | Water Mains | Rochester Hill Road | 16" & 12" | '86 |
| A | Transmission Main | Main included in State bridge project in Gonic | 24" | '85 |
| B | Water Mains | Main included in City street project - Summer/Wakefield/Union | 20" | '85 |
| C | Water Mains | Main included in State intersection project - Union/N. Main St. | 20" | '85 |

SEWER DIVISION

| | |
|---------------------------------------|-----|
| New Sewer Services | 12 |
| Sewer Service Repaired | 1 |
| Service Calls | 193 |
| New Manholes Constructed for New Line | 2 |
| 1. Plante Street | |
| 2. Richardson Street | |
| Code 5 - Sewer Blockage Calls | 150 |

My sincere appreciation to Mayor Green, members of the City Council and the Department Heads for their support and cooperation.

Respectfully submitted,
Bert George
Commissioner
Dept. of Public Works

AERATED LAGOONS SAVE MILLIONS OF DOLLARS FOR ROCHESTER, NEW HAMPSHIRE

John Bush
New Hampshire Water Supply and
Pollution Control Commission

Bruce Conklin
Camp Dresser & McKee Inc.

Alvin C. Firmin
Camp Dresser & McKee Inc.

Presented at the
Annual Meeting
New England Water Pollution Control Association

January 27-30, 1985

Supported by Richard Green, Mayor

Introduction and Summary

The City of Rochester, New Hampshire is currently constructing an aerated lagoon facility to correct its wastewater treatment problems and provide secondary treatment to a design-year (2002) average day flow of 3.93 mgd. The facility, being constructed under the Federal Construction Grants Program, will be the largest of its type in New England.

Through the combined efforts of the City of Rochester, consultant Camp Dresser & McKee Inc. (CDM), and the New Hampshire Water Supply and Pollution Control Commission, the City has progressed from requesting proposals for an evaluation of secondary treatment alternatives to scheduled start-up of facilities in less than four years. The construction has entailed the use of innovative soil stabilization techniques, including slurry cutoff walls and preloading with wick drainage, to rehabilitate and modify lagoons that had previously failed due to poor subsurface conditions. Geotechnical expertise on the project was provided by Goldberg-Zoino and Associates.

Before development of the lagoon concept, the City had been faced with constructing an advanced wastewater treatment (AWT) facility estimated to have a capital cost of \$20 million and an annual operating cost of over \$1 million (including a staff of 12). The aerated lagoon project currently under construction will provide secondary treatment at a construction cost of less than \$6.5 million and an annual operating cost of \$499,000. In addition, the facilities will require minimal sludge handling and could be operated with a two-person staff. However, in order to manage an industrial pretreatment program and to allow six-days-per-week septage delivery, the City is planning on staffing the facilities with three persons.

History of Rochester Treatment

Sewers

The existing sewers service the majority of built-up areas in Rochester. Presently, about 60 to 70 percent of the total population in Rochester is serviced by public sewers. Prior to 1960, the developed sections of Rochester Center, East Rochester and Gonic, were served by sewers. Many of these sewers were constructed in the 1920's and 1930's and consisted of mainly 6 and 8 inch sanitary sewers in Rochester Center and Gonic and mostly combined sewers in East

Rochester. Most of these sewers were designed to provide the shortest route to a convenient stream or river outfall.

The Rochester sewerage system underwent extensive reconstruction in the late 1960's, resulting in a separate sanitary and storm drainage system. Between 1969 and 1971, 10 sewer line extensions were constructed, and between 1971 and 1975, 17 extensions of the sewer system were completed.

Existing sewers cover approximately 40 miles of access with predominant sizes being 6 and 8 inch diameter pipe. Larger diameter interceptors exist - up to 24 inches - with one 22 X 27 inch brick sewer servicing the East Rochester area. The existing sewerage system also involves five major pumping stations, varying in capacity from 500 gpm to 11,000 gpm, and four small prefabricated pumping stations. Sewage is presently collected and conveyed to Gonic where an existing outfall discharges raw sewage to the Cocheco River.

Original Lagoons and Problems

In mid-1961, Rochester contracted for engineering services to prepare a plan for pollution abatement. The resulting report was approved by the New Hampshire Water Supply and Pollution Control Commission in June 1962. In addition to the recommended sewer reconstruction, which was completed in the late 1960's, the report recommended constructing a treatment facility between Pickering Road and the Cocheco River in Gonic. The recommended treatment facility consisted of screening, comminuting, pumping station, oxidation ponds and chlorination. The recommended treatment system consisted of a seven-cell, photosynthetic-facultative lagoon system with a total surface area of 120 acres and a liquid depth of 5 feet.

Plans and specifications for the recommended system were submitted to the state for approval in late 1964. In 1966, the construction of the lagoons and additions to the sewer system began. The additions to the sewer system along with the treatment plant headworks and pumping station were completed by late 1968.

Due to unexpected soil conditions and numerous design changes, the completion of the lagoon system was delayed. During construction of the lagoon, movements in an intermediate dike embankment led to concern for the dike's stability. A geotechnical firm, retained in early 1967 to

study the dike's stability, recommended design changes. Dike construction, completed during 1971, was continually plagued by water seeping through the dikes causing shallow slope failures. The design engineer proposed several remedies to control seepage and prevent slope failures.

In July 1971, operation of the lagoon system was initiated. Due to continuing dike seepage and slope failures and an electrical fire in the influent pumping station, pumping to the lagoons was terminated in mid-1972. Since mid-1972, the lagoons have not been operated due to suspected soil-related structural deficiencies, and the City's sewage has been discharged raw to the Cocheco River.

AWT Design

Under the requirements of the Federal Water Pollution Control Act Amendments of 1972 (PL 92-500), the City of Rochester, in May 1975, contracted with an engineering firm to develop a facilities plan, and in October 1975 a Step I grant was awarded to the City. The Water Quality Management Plan developed by the New Hampshire Water Supply and Pollution Control Commission classified the segment of the Cocheco River from Rochester to Dover as water-quality-limited. As the degree of treatment required for this river segment would be more stringent than secondary, the facilities plan studied various alternatives for providing advanced wastewater treatment.

The facilities plan was completed in late 1976 and was approved by the state in June 1977. The plan recommended discharge to the Cocheco River after liquid treatment consisting of preliminary treatment, primary clarification, roughing trickling filter, plug-flow/activated-sludge reactor, final settling, dual media filtration, chlorination and reaeration. The recommended sludge treatment consisted of thickening, anaerobic digestion, conditioning, dewatering and landfilling.

A contract for the design of the AWT plant was signed in September 1977 and a Step II design grant was awarded in March 1978. Plans and specifications were submitted to the New Hampshire Water Supply and Pollution Commission in October 1980, and final approval was given in October 1981.

At the time of the design, the construction cost for the AWT plant was estimated at \$13,500,000, with an annual operating and maintenance

cost estimated to be between \$300,000 and \$800,000. However, in 1982, the estimated construction cost had escalated to approximately \$20,000,000, and the estimated annual operating costs had risen to more than \$1,000,000. Due to the complexity of the proposed facility, an estimated 12 people would be required to run it on a 24-hour basis.

Decision to Reevaluate AWT

Both the City and the New Hampshire Water Supply and Pollution Control Commission felt that the cost of construction and operation of this facility would be excessive. In May 1981, prior to approval of the AWT design, the Commission, at the request of the City, approached EPA with a request that the Rochester pollution abatement program be allowed to proceed as a phased project.

The Commission felt that it would be inappropriate and economically infeasible for the City to support the operation and maintenance costs associated with an AWT facility. The state also maintained that proceeding with Rochester as a phased project would spread the limited available funds over a number of projects, thereby maximizing the investment in pollution control. Additionally, the updated cost estimated for the proposed AWT facility would have required more than one fiscal year to fund. The state was also of the opinion that construction of AWT facilities represents a classic case of diminishing returns for each increment of increased investment.

In July 1981, EPA concurred with the Commission's request that this project be phased, with the understanding that a detailed study of the impact of the secondary effluent on the Cochecho River be performed, once the facility is in operation. This river study would determine what additional treatment facilities, if any, the City might be required to provide.

Subsequent to EPA's approval of a phased project, the City solicited proposals to study alternatives for providing secondary treatment.

It was the recommendation of the Commission staff that three major alternatives for secondary treatment be considered, namely:

- A modification of the existing AWT plans and specifications that had been prepared
- Complete redesign of a conventional secondary wastewater treatment facility on a site other than that which had been proposed for the AWT plant

- Consideration of the feasibility of modifying the existing stabilization ponds for use as aerated lagoons.

Requests for proposals were mailed in early March, 1982, and CDM was selected to perform the study on March 31, 1982. After receiving approval from EPA for an amendment to the existing design grant, CDM was given authorization to proceed effective June 14, 1982.

Due to fiscal year funding constraints, there was a critical need for timely completion of the study. Considering the time constraints, CDM said they could complete the study in 100 calendar days. To meet the fast-tracked schedule, all phases of the study were reviewed and approved as they were developed.

On September 22, 1982, the draft report was submitted to the state for review. After submission of the Environmental Assessment to EPA, holding the required public hearings and issuance of a "Finding of No Significant Impact", approval of the study was given on February 7, 1983. As a result of the analysis conducted during the study, it was recommended that the City rehabilitate and modify two of its existing lagoons to provide secondary wastewater treatment.

CDM was retained by the City to develop plans and specifications for the recommended facilities. Negotiations for a design contract and requests for grant amendment were occurring in December 1982, prior to final approval of the report.

Because of critical time constraints involved in receiving a Step III construction grant, the design was done in two contracts. Contract #1 involved all the lagoon earthwork, preloading, and slurry cutoff wall, and Contract #2 included the headworks, operations and blower buildings, and all mechanical equipment. CDM was prepared to work on both contracts concurrently and submit Contract #1 in 104 days and Contract #2 in 150 days. As with the report, the Commission worked closely with CDM during the design phase in order to avoid significant delays.

Plans and specifications for Contract #1 were received on May 31, 1983. State review was completed in five weeks, and approval was issued on July 6, 1983. Invitations for Bids for Contract #1 were run on July 5, 1983, and bids were opened on August 12, 1983. Contract #2 plans and specifications were submitted to the state on July 22, 1983, and final approval was issued on December 28, 1983. Approval of Contract #2 was delayed while eligibility concerns, raised by EPA headquarters in Washington during their review of the "Project Summary for

Administrative Concurrence", were resolved. Bids for Contract #2 were opened on February 9, 1984.

Construction on Contract #1 began in October 1983, while award of Contract #2 went to the same contractor that held Contract #1 on March 27, 1984. Construction on both contracts is presently underway with a required completion in March 1986. However, the construction is presently about 6 months ahead of schedule.

Alternatives for Providing Secondary Treatment

Three alternatives were considered to meet secondary treatment requirements: conventional activated sludge, trickling filters, and aerated lagoons. The conventional activated sludge process is well suited to meet secondary treatment, but is a relatively complex process requiring well trained staff. Rochester wanted to reduce staff and complexity where possible. The trickling filters process requires fewer staff than activated sludge and is somewhat less complex. The trickling filters may not meet secondary 30/30 effluent requirements during the winter; however, under recent modifications of the Clean Water Act, trickling filters are acceptable secondary treatment processes.

The aerated lagoons were considered to take advantage of the existing lagoons. Aerated lagoons are a simple treatment process requiring a minimal staff. This process also would only meet secondary treatment levels under the revised definitions in the Clean Water Act.

Three alternatives were considered during this study to handle the sludges produced by the proposed activated sludge or trickling filter plants: anaerobic digestion followed by dewatering and landfilling, anaerobic digestion followed by dewatering and composting, and anaerobic digestion followed by landspreading in the existing lagoons. In the case of the aerated lagoons, sludge disposal was taken to consist of pumping accumulated sludge from the lagoons every 5-10 years and lagooning it in one of the remaining stabilization lagoons.

Site Alternatives

Three sites were considered for the treatment alternatives: the City-owned Dog Pound site, located immediately east of the stabilization lagoons; the Brickyard site, located adjacent to the Maple Street pump station which would have to be obtained by the City; and the stabilization lagoon site.

Trickling filter and activated sludge alternatives were considered at the Dog Pound site. There were a number of drawbacks to this site. The site is underlain by 75 ft. of zero-blow-count, blue marine clays identical to those previously encountered in construction of the stabilization lagoons. In addition, the site is located further from the Maple Street pump station which would require a longer force main and higher pumping costs to deliver influent flows to the site.

The trickling filter and activated sludge process were also considered at the Brickyard site. While the City did not own the land, they had already completed designs for an AWT facility on this site. Major portions of the AWT design could be reused for the processes considered. The soils problems at the Brickyard site were not as severe as at the Dog Pound site, although there was still a 10 to 30 foot layer of soft blue marine clays encountered at the other sites.

Two alternatives for aerated lagoons were evaluated at the existing lagoon site. Five-foot deep lagoons were considered using about 55 acres of the existing lagoons, and 10-foot deep lagoons were considered using about 27 acres of existing lagoons. (The 5-ft. alternative was selected for consideration to reduce excavation costs, although oxygen transfer would be less. The 10-ft. lagoons would provide better oxygen transfer, but they required significant excavation and construction of additional dikes.) Both lagoon alternatives required significant stabilization of the existing dikes and control groundwater.

Description and Costs of Alternatives

The design capacity of all treatment processes were for an average daily flow of 3.93 mgd and a peak flow of 10.44 mgd in the year 2002. Initially, the flows were expected to average 3.17 mgd and peak at 8.50 mgd.

The influent is expected to have the following characteristics:

| | 1982 | | 2002 | |
|------------------|---------|------|---------|------|
| | lbs/day | mg/L | lbs/day | mg/L |
| BOD ₅ | 3,894 | 148 | 5,012 | 153 |
| Suspended solids | 3,506 | 133 | 4,494 | 137 |
| Ammonia nitrogen | 360 | 14 | 467 | 14 |

TABLE 1

**PRESENT WORTH COMPARISON
SECONDARY TREATMENT ALTERNATIVE**

| Treatment Process | Sludge Disposal | Structures | Capital Costs | | | Land | Total Capital Cost | Operation & Maintenance | Total Present Worth |
|--------------------------------|------------------------|-------------------|--------------------------|--------------------------|--------------------------|-------------|---------------------------|------------------------------------|----------------------------|
| | | | 15 Year Equipment | 10 Year Equipment | 10 Year Equipment | | | | |
| Trickling Filter at Dog Pound | Lagoon | 11,478,000 | 3,460,000 | - | - | 14,938,000 | 499,000 | 19,009,000 | |
| | Landfill | 13,199,000 | 4,841,000 | 75,000 | - | 18,115,000 | 624,000 | 23,492,000 | |
| | Composting | 14,380,000 | 4,927,000 | 169,000 | - | 19,476,000 | 730,000 | 25,821,000 | |
| Trickling Filter at Brick Yard | Lagoon | 10,133,000 | 3,674,000 | - | 10,000 | 13,817,000 | 501,000 | 18,130,000 | |
| | Landfill | 11,676,000 | 5,055,000 | 75,000 | 10,000 | 16,816,000 | 625,000 | 22,450,000 | |
| | Composting | 12,827,000 | 5,171,000 | 169,000 | 10,000 | 18,177,000 | 731,000 | 24,788,000 | |
| Activated Sludge at Dog Pound | Lagoon | 10,442,000 | 3,527,000 | - | - | 13,969,000 | 551,000 | 18,720,000 | |
| | Landfill | 12,163,000 | 4,908,000 | 75,000 | - | 17,146,000 | 676,000 | 23,203,000 | |
| | Composting | 13,344,000 | 4,994,000 | 169,000 | - | 18,507,000 | 781,000 | 25,522,000 | |
| Activated Sludge at Brick Yard | Lagoon | 9,192,000 | 3,527,000 | - | 10,000 | 12,729,000 | 523,000 | 17,368,000 | |
| | Landfill | 10,735,000 | 4,908,000 | 75,000 | 10,000 | 15,728,000 | 646,000 | 21,677,000 | |
| | Composting | 11,916,000 | 4,994,000 | 169,000 | 10,000 | 17,089,000 | 752,000 | 24,006,000 | |
| Ten Foot Aerated Lagoon | Lagoon | 5,095,000 | 2,204,000 | - | - | 7,299,000 | 377,000 | 10,795,000 | |
| Five Foot Aerated Lagoon | Lagoon | 5,758,000 | 2,682,000 | - | - | 8,440,000 | 386,000 | 12,021,000 | |

Capital costs and annual operation-and-maintenance costs were estimated for each alternative in (Table 1). These costs were evaluated on present-worth basis for a 20-year design period at a discount rate of 7-5/8 percent.

The present-worth costs of the 10-ft. partially mixed lagoons were \$6.3 million less than the next non-lagoon alternative and \$1.2 million less than the 5-ft. partially mixed lagoon.

The estimated capital costs of the 10-ft. lagoons were \$7.56 million, which were \$5.2 million less or 40 percent less than the least costly non-lagoon alternative. Estimated operating and maintenance costs were \$377,000 per year, which were 25 percent less than the lowest non-lagoon O&M costs. The use of 10-ft. aerated lagoons was recommended for secondary treatment. Two of the existing stabilization lagoons would be deepened and stabilized for use as aerated lagoons.

Future AWT Treatment

The existing water quality criteria require secondary treatment until the NHWSPCC reevaluates the quality of the Cocheco River after construction of the secondary facilities. If tertiary treatment were found to be required after reevaluation of the river, it would be possible to add treatment units to meet the tertiary standards. Nitrification would be accomplished by the lagoons so that ammonia and soluble BOD would be below tertiary levels. Low levels of suspended solids could be achieved by adding filtration downstream of the lagoons.

Soils Consideration

Due to the sensitivity of the soils previously encountered at the lagoon site, Goldberg-Zoino and Associates were retained to conduct geotechnical investigations. From previous records and additional field investigations, it was established that the typical soil profile at the lagoon site consisted of 10 feet of fine to coarse sand overlying 75 feet of very soft, zero blow-count marine clays. Groundwater was encountered within 5 feet of the surface.

Three basic problems were identified at the lagoon site: (1) seepage, (2) shallow slope failure, and (3) deep seated failure. In addition to the review of existing data, an exploration program, including groundwater monitoring wells, borings, and analysis of samples was conducted to identify the extent of these problems.

In order to use the existing lagoons for the proposed aerated lagoon facility, the following rehabilitation was recommended:

- Construction of a slurry cutoff trench through the center of the existing dikes to the underlying clay stratum to control seepage
- Rip-rap slope protection against wave erosion
- Construction of two new dividing dikes
- Construction of a stabilization berm to stabilize existing dikes
- Surcharging, with kick installation for drainage, all of the new load-bearing construction at both the lagoon site and the Maple Street pumping station site to achieve three months' settlement stabilization
- Competent geotechnical expertise onsite during construction.

Description of the Rochester WPCP

The Rochester WPCP will provide secondary levels of treatment to an average flow of 3.93 mgd and a peak flow of 10.4 mgd through the use of aerated lagoons. The plant is being constructed on two sites which are about one mile apart. The operations building and preliminary treatment facilities are being constructed at the site of the existing Maple Street pumping station. The existing facilities are being incorporated into the new plant. Following preliminary treatment, the wastewater will be pumped to the aerated lagoon site for treatment and discharge to the Cocheco River.

A summary of the design criteria is presented in Table 2. The treatment facilities are schematically shown in Figure 1. Raw wastewater will be delivered to the Maple Street operations site where it will receive screening and grit removal prior to being pumped to the lagoon site using the existing pumps and force main. The influent wastewater will be sampled and metered.

Screening will be accomplished with a catenary mechanical bar screen with 1-inch bar spacing. A manually-cleaned bypass screen with 1-inch bar spacing is also being provided. A single aerated grit tank with bypass is being provided for grit removal. The tank was designed to provide

2.9-min. retention at peak flow. Grit will be removed from the tank using an overhead clamshell. The existing raw wastewater pumps are being modified and retained for use in the new facility. Existing variable-speed 75-hp motors are being replaced with constant-speed 50 motors for energy conservation. The force main to the lagoons was tested, found to be in sound condition, and will be retained with the addition of new air release valves.

A septage receiving facility is also being constructed at the operations site. The septage facility consists of two aerated tanks with a volume of 6,470 gallons each. Off-gases from the aerated septage will be treated in carbon columns to provide positive odor control prior to release to the atmosphere. Septage will be discharged from the aerated tanks to the treatment plant influent sewer under control of the plant operator.

Flows from the Maple Street operations site will be pumped to the aerated lagoon site, treated in aerated lagoons, chlorinated, and discharged to the Cocheco River. Normal operation will consist of three lagoons operating in series. Total retention time at the design average-day flow will be 21 days. However, the lagoons were designed to provide the flexibility of having two lagoons operate in parallel or to remove any one lagoon from service. Discharge from the lagoons will be through effluent boxes provided with surface, mid-depth, or bottom level discharge. This will give the operator the flexibility of selecting the discharge depth giving the best effluent solids.

The lagoons will be aerated using a fine-bubble tube aeration system and three 125-hp, 1,900 scfm positive displacement blowers. A fourth blower of the same size is provided for standby purposes.

Effluent from the lagoons will be metered, sampled and dosed with sodium hypochlorite. The effluent will receive a minimum 15-min. retention time in chlorine contact tanks, flow over a cascade for reaeration, and discharge to the Cocheco River. The effluent line from the cascade was designed to be under constant submergence and thus provide a point for entrapping foam.

Blowers for the lagoons, hypochlorite storage and feed equipment, and an emergency generator will be housed in a blower building at the lagoon site. The operations room and laboratory are being housed at the Maple Street operations site. The main control panel will provide equipment status and alarm. However, equipment adjustment and status

change can only be made locally with operator attendance required. The design and equipment selection was based on a criterion of providing a mechanically simple plant capable of providing efficient, reliable secondary treatment.

Capital and Operating Costs

Two contracts were let for construction of the treatment plant. Total bid price for the two contracts was \$6,382,986. Estimated annual operating costs for the first full year of operation are \$499,000. Compared to the previously proposed AWT facilities, this represents capital cost savings in excess of \$13 million and annual operating cost savings in excess of \$500,000.

The new treatment facilities will cost the average homeowner approximately \$75 for the first full year of operation. The treatment facilities will be staffed by a chief operator, and assistant operator, and a laborer. The facility will be manned six days per week (in order to allow Saturday septage receiving). The treatment plant staff will also be responsible for managing an industrial pretreatment program.

Construction Status

Construction of the treatment plant commenced in October, 1983 with the award of Contract #1 for construction of lagoons, pipelines at the lagoon site, chlorine contact tank, and soil stabilization with slurry walls and preloads. Contract #2 for buildings, mechanical equipment, and pipelines at the operations site was subsequently awarded in March, 1984. The plant was originally scheduled for completion in March, 1986. However, construction is currently ahead of schedule, and the facility may be completed in the fall of 1985.

Through the combined efforts of the City of Rochester, Camp Dresser & McKee Inc., and the New Hampshire Water Supply and Pollution Control Commission, the City has gone from requesting proposals for evaluating treatment alternatives to scheduled start-up of cost-effective secondary facilities in less than four years. The facilities are being constructed through the Federal Construction Grant Program.

TABLE 2

**CITY OF ROCHESTER, NEW HAMPSHIRE
WASTEWATER TREATMENT FACILITY
DESIGN CRITERIA**

General

| | |
|--------------------|--------------|
| Population Served | 20,315 |
| Average Daily Flow | 3.93 mgd |
| Peak Hour Flow | 10.44 mgd |
| Maximum Day Flow | 6.89 mgd |
| Minimum Hour Flow | 1.77 mgd |
| Suspended Solids | 4494 lbs/day |
| BOD | 5012 lbs/day |
| Ammonia Nitrogen | 467 lbs/day |

Mechanical Bar Screen

| | |
|-----------------------|------------------|
| Type | Catenary Screen |
| Number | 1 |
| Bar Spacing | 1-in. |
| Width | 4-ft. 0-in. |
| Bypass Screen | Manually Cleaned |
| Number | 1 |
| Bar Spacing of Bypass | 1-in. |

Aerated Grit Tank

| | |
|--|----------------------------|
| Hydraulic Retention Time, Average Flow | 8 min. |
| Peak Flow | 2.9 min. |
| Dimensions | 17' x 16'-0" x 10'-0" deep |
| Number of Blowers | 2 |
| Unit Capacity of Blowers | 107 scfm @ 7 psig |

Aerated Septage Holding Tanks

| | |
|---------------------|--------------|
| Number of Tanks | 2 |
| Volume of Each Tank | 6470 gallons |
| Number of Blowers | 2 |
| Capacity of Blowers | |

Odor Control System

| | |
|----------------------------|----------|
| Number of Fans | 2 |
| Capacity of Fans | 35 cfm |
| Number of Carbon Canisters | 2 |
| Carbon in Each Canister | 150 lbs. |

Maple Street Pumping Station

| | |
|-----------------------|----------|
| Number of Pumps | 3 |
| Pump Capacity | 6940 gpm |
| Total Dynamic Head | 31.5-ft. |
| Speed | 705 |
| Horsepower Each Motor | 50 |

Standby Generation

| | |
|----------|-----------|
| Type | Diesel |
| Capacity | 375 KVA |
| Speed | 1800 rpm |
| Voltage | 480 volts |
| Cycle | 60 Hz |

Aeration Cells

| | |
|--------------------------------------|--------------------------------|
| Volume, Cell 1 | 38.6 mil gal |
| Cell 2 | 23.6 mil gal |
| Cell 3 | 24.0 mil gal |
| Detention Time at Average Flow | 21 days |
| Water Depth | 11.5-ft. |
| Oxygen Requirements (maximum-summer) | |
| Cell 1 | 3650 scfm |
| Cell 2 | 950 scfm |
| Cell 3 | 500 scfm |
| Average BOD Removal | |
| Winter | 80% |
| Summer | 97% |
| Surface BOD Loading | 205 lbs/acre/day |
| Volumetric BOD Loading | 0.46 lbs/1000-ft. ³ |

Aeration System

| | |
|----------------------------|-----------------------|
| Type of Blower | Positive Displacement |
| Number of Blowers | 4 |
| Unit Capacity of Blower | 1900 cfm |
| Horsepower of Motors | 125 |
| Average Pressure of Blower | 9 psig |

Standby Generator

| | |
|----------|-----------|
| Type | Diesel |
| Capacity | 187 KVA |
| Speed | 1800 rpm |
| Voltage | 480 volts |
| Cycle | 60 Hz |

Chlorination System

| | |
|--------------------------------|-----------------------|
| Type of Chlorination Pumps | Positive Displacement |
| Number of Pumps | 2 |
| Unit Capacity of Pumps | 70 gph |
| Number of Storage Tanks | 2 |
| Type of Storage Tank | Fibreglass |
| Unit Capacity of Storage Tanks | 3000 gal. |

Chlorine Contact Tank

| | |
|---|---------|
| Number of Tanks | 2 |
| Unit Capacity of Tanks | 54,300 |
| Detention Time at Average Flow (1 tank) | 20 min. |
| Peak Flow (2 tanks) | 15 min. |

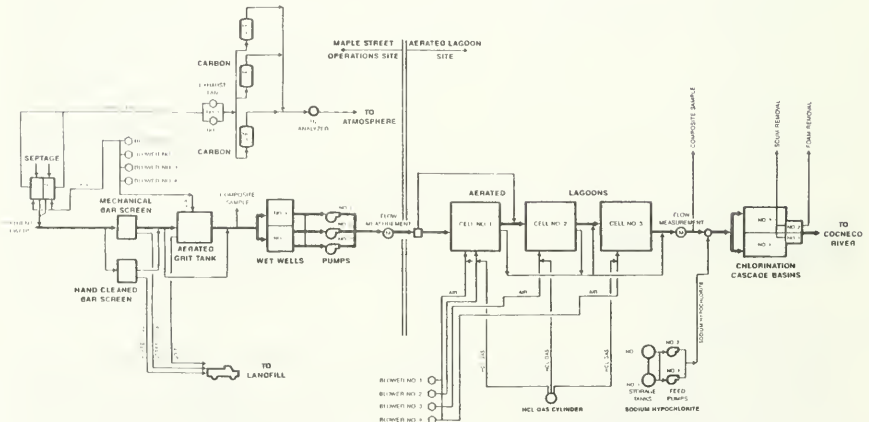


FIGURE 1

REPORT OF THE RECREATION DEPARTMENT 1984 - 1985

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The Rochester Recreation Department has continued to grow in the community, offering more and creative programs to service a wide range of ages and population. We have strived for excellence in offering a very diversified program selection for the leisure time pursuits for the citizens of Rochester, while adhering to a strict budget.

The summertime continues to be the most popular season for recreation. We offered four playground programs, staffed with excellent leaders to lead daily activities for all city youths. Included as special events were a summer softball tournament, Pepsi hot shot, BMX races, arts and crafts, and intramural kickball and whiffleball games.

The four swimming pools were open for a ten week season. Over 500 city youths were afforded the opportunity to learn Red Cross swimming skills from preschoolers through advanced lifesaving. We were, in addition to regular lessons, also able to offer many special services to the community, countless hours of open swimming time, two city swim meets, adult early bird swimming, special classes for the Developmental Services, competitive swim classes, and staff training for future lifeguards. The pools again were given an excellent rating by the state inspectors.

Many other programs were added to our summer time activities list including tennis lessons, self-defense, aerobics, BMX racing, soccer clinics, and breakdancing. We sent a team of youngsters to the state Hershey track meet.

The Rochester Youth Soccer League continued to grow with over 250 youths playing and learning good sportsmanship and having a great time. The Recreation Department helps to further this program by offering instructional programs and clinics for youths and adults prior to the regular season.

The Community Center is as popular as ever with the upstairs gameroom open on a daily basis for city youths. We continue to enjoy a close working relationship with the Juvenile Court Diversion Program and the Rochester Area Senior Citizens.

Throughout the year the department was able to offer many programs and special activities to Rochester's residents; Midget Basketball for boys and girls from grade 4 through grade 8, a high school team, open gym time, men's leagues, special trips, ice skating rinks, fitness programs, volleyball, and downhill skiing. These are just a few of the many programs offered throughout the year.

The Rochester Recreation Department has continued to work closely with other departments and agencies within the city to ensure that the leisure time needs of residents are met. I am proud to say that this department has grown in stature over the year and that our efforts to help serve the citizens of Rochester have been well received. I am also proud of the fact that we have been able to continue to offer these many programs with little or no fee.

I would like to thank the Mayor, the City Councilors, all of the various department heads, and the citizens of Rochester for showing their support and cooperation over the past year.

Respectfully submitted,
W. Brent Diesel
Recreation Director

REPORT OF THE SUPERINTENDENT OF SCHOOLS 1984 - 1985

TO THE SCHOOL BOARD AND CITIZENS OF ROCHESTER:

I submit, herewith, my second annual report as the Rochester School District Superintendent.

Of major concern to all people involved in instructing others is the self-concept of the person being taught. This is true regardless of whether it be in a public or private formal school setting, in industry, or with a father teaching his son how to start a lawnmower.

To be successful in school - right here in Rochester - involves all aspects of student life. We are concerned and involved with academics primarily but we know that personal development, social adjustment, athletics, field trips, music, school dances, lunchtime, and other aspects are important.

Of utmost importance to the gaining of self-esteem by our youngsters

in the school setting is the attitude of parents toward education in general and our individual schools in particular. We need and appreciate your active support and cooperation.

I do not mean to say or even imply that things do not go wrong in school. As in your family unit, sometimes a breakdown in communication, a lack of information, or a myriad of other reasons results in poor decision. Hopefully we learn from our mistakes and, particularly where our action has resulted in the lowering of one's self-esteem, whether it be a student, parent, or staff member the mistake will not be repeated.

In my last year's report to you, I included a list of ten goals adopted by the School Board. I am pleased to be able to tell you those goals have either been met or a process is in place where ongoing efforts are appropriate.

Our City has become a vibrant growing community with new businesses and many additional dwelling units. An obvious spin-off of this activity will be a change in our student population. Our primary grades are increasing in size while our middle grades are remaining static.

The usual method of projecting pupil enrollment involves taking a history of what has happened and extending, or extrapolating, this information over the next several years. This does not work as well in a rapidly-growing community and therefore complicates projecting what our space needs will be over the next five to ten years.

The Board members and administrators are continuously involved in examining enrollment figures and observing building trends as we attempt to not be caught short on pupil spaces.

As our student population shifts it becomes even more difficult to assign pupils to schools nearest their homes and make transportation arrangements.

An active Accountability Committee has implemented the use of annual basic skills tests in grades five, eight, and eleven. The results of the tests will be utilized when formulating instructional emphasis for the next few years in the areas of mathematics, language arts, history, and government.

An eighteen-month review of subject areas has been undertaken by

the School Board. Each month a presentation is made by administrators and teachers to the Board which includes a review of philosophy, curriculum, instruction, evaluation, communication processes, and recommendations for improvement.

Projects funded by federal Chapter Two Block Grant monies have added computer equipment and software to elementary and secondary programs. Recent plans are to employ a person to coordinate computer education and administrative uses of computers within the District.

Rochester is fortunate to be a prime recipient of additional State funding through a revised foundation aid formula. Many thanks should go to our local legislators, particularly Senator Dupont, for their efforts in bringing this change to fruition.

We are sorry to have lost the services of nurses Mrs. Marion Goodwin and Miss Mary Wallace because of retirements. They both served the children of Rochester well and their contributions will be missed.

The Tri-City Vocational concept involving us with Dover and Somersworth is alive and well. Unfortunately, the State money for our hoped-for vocational addition at the High School was not forthcoming but a new bill toward that end is being introduced in the Legislature.

Much time, effort, and money is expended each year in maintaining our buildings. This year major investments were made in the Chamberlain Street and High School roofs.

Several long-term School Board members are not seeking re-election this year. For the Rochester public school family, I thank them for their contributions on behalf of the youth of the City.

There are many persons involved in educating our children and it is difficult to find a means to convey the appreciation I feel and I know you do also as students, parents, and citizens. In the final analysis, I guess a simple sincere thank you is most appropriate and most appreciated.

Respectfully,
Richard C. Hamilton, Ed. D.
Superintendent of Schools

SCHOOL BOARD - CITY OF ROCHESTER
July 1, 1984 - June 30, 1985

Mayor Richard Green, Ex-officio Member

Ward One - Karla Quint
Caroline Boyle

Ward Two - Kenneth R. Latchaw
Roberta H. Goodrich, Vice-Chairman as on 1/10/85

Ward Three - Diane Strogon
Alan Reed-Erickson

Ward Four - Roland R. Roberge
Franklin C. Jones, Chairman

Ward Five - Peter K. Howland
Leslie G. Horne, Jr.

At Large - Bert D. George
Richard V. Carlson, Vice-Chairman (deceased 11/12/84)
Frank F. Ernst, as of 1/10/85

STANDING COMMITTEES
July 1, 1984 - December 31, 1984

Personnel Committee - Roberta H. Goodrich, Chairman; Leslie G. Horne, Jr., Richard V. Carlson

Instuction Committee - Roland R. Roberge, Chairman; Kenneth R. Latchaw, Alan Reed-Erickson

Building Committee - Bert D. George, Chairman; Diane Strogon, Caroline Boyle

Special Services Committee - Peter K. Howland, Chairman; Karla Quint, Alan Reed-Erickson

Finance Committee - Mayor Richard Green, Chairman; Franklin C. Jones, Richard V. Carlson (deceased 11/12/84), Roberta H. Goodrich, Roland R. Roberge, Bert D. George, Peter K. Howland

STANDING COMMITTEES
January 10, 1985 - June 30, 1985

| | |
|------------------------------|---|
| Personnel Committee - | Roberta H. Goodrich, Chairman; Leslie G. Horne, Jr., Caroline Boyle |
| Instruction Committee - | Kenneth R. Latchaw, Chairman; Alan Reed-Erickson, Diane Strogon |
| Building Committee - | Bert D. George, Chairman; Diane Strogon, Frank F. Ernst |
| Special Services Committee - | Peter K. Howland, Chairman; Roland R. Roberge, Karla Quint |
| Finance Committee - | Mayor Richard Green, Chairman; Franklin C. Jones, Roberta H. Goodrich, Kenneth R. Latchaw, Bert D. George, Peter K. Howland |

SPECIAL COMMITTEES
July 1, 1984 - December 31, 1984

| | |
|-------------------------------|--|
| Discipline Committee - | Diane Strogon, Chairman; Leslie G. Horne, Jr., Karla Quint, Richard V. Carlson (deceased 11/12/84) |
| Athletic Committee - | Bert D. George, Chairman; Caroline Boyle, Peter K. Howland |
| Special Education Committee - | Roberta Goodrich, Caroline Boyle |
| Policy Committee (9/13/84) - | Alan Reed-Erickson, Chairman; Richard V. Carlson (deceased 11/12/84), Kenneth R. Latchaw |

SPECIAL COMMITTEES
January 10, 1985 - June 30, 1985

| | |
|------------------------|---|
| Discipline Committee - | Alan Reed-Erickson, Chairman; Karla Quint, Frank F. Ernst |
|------------------------|---|

Athletic Committee - Bert D. George, Chairman; Caroline Boyle, Peter K. Howland

District Placement Committee Representative - Caroline Boyle

Recreation Committee School Board Representative - Frank F. Ernst

PERSONNEL

Superintendent of Schools - Dr. Richard C. Hamilton

Assistant Superintendent of Schools - Dr. David S. Chick

Director of Pupil Services - Jon Gale

Transporation Coordinator - Betty Veilleux

Director of Buildings, Grounds, and Maintenance - Leon Hayes

Director of School Lunch - Helen Grenier

School Nurses - Marion S. Goodwin, R.N.; Jacqueline A. Brennan, R.N.; Mary Wallace, R.N.; Sharon Croft, R.N.

Supervising Principals - Robert Bouchard, Spaulding High School
Paul Asbell, Spaulding Junior High School
Betty Lou Wolters, Allen School
Sally Riley, Chamberlain Street School
Arlene Welch, New East Rochester School
Richard Jenisch, McClelland School

REPORT OF THE WELFARE DEPARTMENT 1984 - 1985

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The following amounts were budgeted for Welfare Department assistance during the fiscal year 1984-85.

| | |
|-------------------------------------|---------------------|
| Direct Relief | \$120,000.00 |
| Local Share Billing | 70,000.00 |
| Board & Care of Juveniles | 80,000.00 |
| | <u>\$270,000.00</u> |

This budgeted amount represented a \$60,000.00 reduction from the amount budgeted for the 1983-84 fiscal year. Again this year a program emphasizing guidance in job search, budgeting money, and applying for assistance from other agencies where appropriate, as well as a favorable employment situation in the area, has resulted in a substantially reduced caseload. During this fiscal year, the Welfare Department provided direct assistance to two hundred thirty-seven (237) cases.

Expenditures for direct relief were as follows:

| | |
|--|---------------------|
| Food | \$ 10,625.94 |
| Fuel | 3,595.56 |
| Rent | 32,621.23 |
| Utilities | 5,519.56 |
| Medical | 1,718.43 |
| Miscellaneous Items | 77.94 |
| Burials | 300.00 |
| Board & Care of Adults | 1,432.61 |
| Total Vouchers Written | <u>\$ 55,891.27</u> |
| Expenditures for Local Share Billing | 40,140.88 |
| Expenditures for Board & Care of Juveniles | 81,081.92 |
| | <u>\$177,114.07</u> |

The Welfare Department took in reimbursements for assistance issued in the amount of \$12,413.99.

Office expenses were budgeted at \$37,562.00. Total expenditures for office expenses were \$37,709.14.

Respectfully submitted,
Jane F. Hervey
Director of Public Welfare

REPORT OF THE ZONING BOARD OF ADJUSTMENT 1984 - 1985

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The Board of Adjustment consists of five regular members, three alternate members and the clerk all appointed by the Mayor, with new terms of three years and expiring terms of one to five years, with one regular term expiring annually.

Zoning Board of Adjustment
(Length of Term as of January, 1985)

| | | |
|------------------|------------------|--------------------|
| Warren Ranagan | Regular Member | 1 year |
| Richard Drapeau | Regular Member | 2 years |
| Frank Ernst | Regular Member | 3 years |
| Joseph Hagan | Regular Member | 4 years |
| Raymond Porelle | Regular Member | 3 years |
| Herbert Clark | Alternate Member | 2 years |
| Richard Marsh | Alternate Member | 2 years |
| James Fraser | Alternate Member | 4 years |
| Thomas Kittredge | Clerk | Building Inspector |

In this 12 month period, the Board met 13 times and heard 53 cases.

Respectfully submitted,
Thomas M. Kittredge
Clerk
Zoning Board of Adjustment

BUSINESS OFFICE BUDGET REPORT
July 1, 1984 - June 30, 1985

| Explanation | 1984-85 Adopted Budget | Disbursements | Variance Favorable (Unfavorable) |
|--|------------------------------|----------------------|--|
| General Government: | | | |
| Assessor | \$ 49,583 | \$ 48,646.23 | \$ 936.77 |
| Building Inspector & Zoning | 28,870 | 28,408.55 | 461.45 |
| Business Office | 141,009 | 130,449.76 | 10,559.24 |
| City Clerk | 55,194 | 51,063.29 | 4,130.71 |
| City Clerk - Elec- tions | 22,810 | 16,438.82 | 6,371.18 |
| City Solicitor | 10,000 | 9,999.96 | .04 |
| Health & Codes | 52,890 | 46,666.62 | 6,223.38 |
| Legal | 35,000 | 20,507.52 | 14,492.48 |
| Mayor & Council Planning & De- velopment | 65,823 | 63,715.75 | 2,107.25 |
| Tax Collector | 67,795 | 63,825.27 | 3,969.73 |
| | 69,893 | 66,547.69 | 3,345.31 |
| Sub-Total | <u>\$ 598,867</u> | <u>\$ 546,269.46</u> | <u>\$ 52,597.54</u> |

| | | | |
|--------------------|----------------------|------------------------|---------------------|
| Ambulance | \$ 78,834 | \$ 78,834.00 | \$ — |
| Debt & Interest | 1,604,288 | 1,515,980.99 | 88,307.01 |
| District Court | 6,733 | 5,806.11 | 926.89 |
| Employee Benefits | 700,598** | 685,801.21 | 14,796.79 |
| Fire Dept. | 519,581 | 496,078.92 | 23,502.08 |
| Civil Defense | 2,000 | 1,527.41 | 472.59 |
| Insurance | 55,000 | 55,078.53 | (78.53) |
| Library | 126,440 | 124,033.60 | 2,406.40 |
| Overlay | 67,399* | 59,284.36 | 8,114.64 |
| Police Dept. | 826,029 | 810,971.72 | 15,057.28 |
| Public Buildings | 72,538 | 66,811.53 | 5,726.47 |
| Public Works Dept. | 1,147,979 | 1,111,416.44 | 36,562.56 |
| Recreation | 110,719 | 98,276.42 | 12,442.58 |
| Street Lights | 180,000 | 173,691.31 | 6,308.69 |
| Traffic Lights | 7,500 | 9,634.82 | (2,134.82) |
| Welfare Dept. | 337,317 | 244,302.78 | 93,014.22 |
| School District | 9,272,193** | 9,235,596.46 | 36,596.54 |
| Strafford County | | | |
| Tax | 1,023,108* | 1,023,108.00 | — |
| Grand Total | <u>\$16,737,123*</u> | <u>\$16,342,504.07</u> | <u>\$394,618.93</u> |

* Revised when 1984 Tax Rate was set.

** Includes \$149,000 in additional appropriations:

| | |
|-------------------|------------------|
| School Department | \$ 39,000 |
| Employee Benefits | 110,000 |
| | <u>\$149,000</u> |

1984-85 REVENUE
July 1, 1984 - June 30, 1985

| Explanation | 1984-85 Adopted Budget | Actual Revenue | Variance (Favorable) Unfavorable |
|--------------------------------|------------------------------|-------------------|--|
| Auto Permits | \$ 600,000 | \$ 861,515.75 | (\$ 261,515.75) |
| School Income | 1,902,139* | 1,916,910.20 | (14,771.20) |
| State Shared Revenue | 1,108,781* | 1,108,781.02 | (.02) |
| State Aid - Water Pollution | 332,604 | 332,604.00 | — |

| | | | | | | |
|---------------------------------------|----|---------------------|----|------------------------|----|-------------------------|
| Railroad Tax | \$ | 76* | \$ | 75.51 | \$ | .49 |
| State Aid - Highway Subsidy | | 185,534 | | 218,957.54 | | (33,423.54) |
| State Aid - License Permit Refund | | 70,000 | | — | | 70,000.00 |
| Federal Revenue Sharing | | 333,371 | | 320,114.00 | | 13,257.00 |
| Charges for Services | | 5,000 | | 4,873.12 | | 126.88 |
| Interest on Investments | | 300,000 | | 466,503.14 | | (166,503.14) |
| Building Inspector Permits | | 16,650 | | 26,439.97 | | (9,789.97) |
| Planning & Zoning | | 4,800 | | 8,812.67 | | (4,012.67) |
| Police Dept. | | 12,100 | | 13,440.65 | | (1,340.65) |
| Cablevision | | 32,000 | | 46,427.78 | | (14,427.78) |
| Health & Codes | | 15,200 | | 20,978.32 | | (5,778.32) |
| Clerk's Fees | | 16,000 | | 28,374.20 | | (12,374.20) |
| Dog Licenses | | 5,500 | | 7,425.50 | | (1,925.50) |
| Interest on Delinquent Property Taxes | | 150,000 | | 224,572.33 | | (74,572.33) |
| Resident Taxes | | 131,110* | | 147,270.00 | | (16,160.00) |
| Resident Tax Penalty | | 2,500 | | 3,230.00 | | (730.00) |
| National Bank Stock Taxes | | 376* | | 457.85 | | (81.85) |
| Yield Taxes | | 3,766 | | 3,370.02 | | 395.98 |
| Boat Taxes | | 1,000 | | 2,172.80 | | (1,172.80) |
| Recreation | | 14,055 | | 7,605.00 | | 6,450.00 |
| Land Use Change Tax | | 270* | | 12,750.00 | | (12,480.00) |
| Sale of City Property | | — | | 65,181.64 | | (65,181.64) |
| Refunds - Prior Years' Expenses | | — | | 448,264.18 | | (448,264.18) |
| Miscellaneous | | 5,000 | | 13,168.58 | | (8,168.58) |
| Welfare Refund | | 18,000 | | 12,413.99 | | 5,586.01 |
| Tax Sale | | 8,550 | | 9,120.00 | | (570.00) |
| Civil Defense | | 1,000 | | 593.04 | | 406.96 |
| | | <u>\$ 5,275,382</u> | | <u>\$ 6,332,402.80</u> | | <u>(\$1,057,020.80)</u> |

| | | | |
|------------------------------------|---------------------|------------------------|-------------------------|
| Undesignated Surplus Prior Year | \$ 800,000 | \$ 800,000.00 | |
| Property Taxes | <u>10,512,741</u> | <u>10,543,715.23</u> | <u>(30,974.23)</u> |
| Total | <u>\$16,588,123</u> | <u>\$17,676,118.03</u> | <u>(\$1,087,995.03)</u> |

* Revised when 1984 tax rate was set.

SUMMARY

| | | |
|--|-----------------------------|-----------------------|
| Excess revenues over amount budgeted | | \$1,087,995.03 |
| Unexpended balance of budget appropriation | | <u>394,618.93</u> |
| | | 1,482,613.96 |
| Less additional appropriations during fiscal year | | (149,000.00) |
| Less unexpended revenue sharing funds to be carried over to 1985-86 | | <u>(3,200.42)</u> |
| | Net Surplus 1984-85 | 1,330,413.54 |
| Plus 1983-84 Unused Surplus | | <u>240,838.56</u> |
| | Surplus as of June 30, 1985 | <u>\$1,571,252.10</u> |

CITY OF ROCHESTER, NEW HAMPSHIRE Annual Financial Report June 30, 1985

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Combined Statement of Changes in Financial Position -
Proprietary Fund Type and Trust Funds

5

Notes to Financial Statements

Supplementary Data:

Accountants' Report on Internal Accounting Control

Accountants' Report of Compliance

Assessed Valuation, Commitment and Collections

1

The Mayor and City Council
City of Rochester, New Hampshire:

We have examined the financial statements of the City of Rochester, New Hampshire as of and for the year ended June 30, 1985 as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described more fully in note 4, the financial statements referred to above do not include the financial statements of the General Fixed Asset Group of Accounts which should be included to conform with generally accepted accounting principles.

In our opinion, except that the omission of the financial statements described above results in an incomplete presentation, the financial statements referred to above present fairly the financial position of the City of Rochester, New Hampshire at June 30, 1985 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the financial statements taken as a whole. The additional information listed as schedule 1 in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the City of Rochester, New Hampshire. The information has been subjected to the auditing procedures applied in the examination of the financial statements and, in our opinion, is stated fairly in all material respects in relation to the financial statements taken as a whole.

October 11, 1985

Peat, Marwick, Mitchell & Co.

CITY OF ROCHESTER, NEW HAMPSHIRE
Combined Balance Sheet - All Fund Types and Account Group
June 30, 1985
with comparative totals for June 30, 1984

| | General | Governmental Fund Types | | Special Revenue | Proprietary Fund Type | | Fiduciary Fund Types | | Account Group | | Totals | |
|--|---------------------|-------------------------|---------------|------------------|-----------------------|-------------------|----------------------|-------------------|------------------------|------------|--------|--|
| | | Capital Projects | Projects | | Water Fund | Trust Funds | Long-term Debt | 1985 | (memorandum only) 1984 | | | |
| Assets and Other Debits | | | | | | | | | | | | |
| Cash including time deposits of \$7,771,009 in 1985 and \$3,704,057 in 1984 | \$ 8,364,239 | — | — | 38,586 | 200 | 960 | — | — | 8,403,985 | 4,944,673 | | |
| Investments, at cost (market value \$371,210 in 1985 and \$308,083 in 1984) | — | — | — | — | — | 331,321 | — | — | 331,321 | 322,045 | | |
| Receivables (net, where applicable, of allowances for estimated uncollectible amounts of \$12,300 in 1985 and 1984); Taxes, including interest, penalties and liens (note 2) | 806,500 | — | — | — | — | — | — | — | 806,500 | 890,561 | | |
| Accounts Unbilled accounts | 353,567 | — | — | — | 32,271 | — | — | — | 385,838 | 175,005 | | |
| Accrued interest | — | — | — | — | 51,840 | — | — | — | 51,840 | 56,356 | | |
| Due from other governmental units (note 3) | 730,792 | 374,200 | — | — | — | 6,608 | — | — | 6,608 | 5,355 | | |
| Due from other funds (note 10) | 767 | 1,540,936 | — | — | 3,217,854 | — | — | — | 1,104,992 | 1,044,130 | | |
| Inventory | — | — | — | — | 90,093 | — | — | — | 4,759,557 | 2,006,609 | | |
| Property, plant and equipment (net of accumulated depreciation) (note 4) | — | — | — | — | 1,787,074 | — | — | — | 1,787,074 | 1,749,405 | | |
| Construction-in-progress | — | — | — | — | 1,462,551 | — | — | — | 1,462,551 | — | | |
| Amount to be provided for retirement of general long-term debt (note 5) | — | — | — | — | — | — | — | 18,312,511 | 18,312,511 | 16,951,458 | | |
| Other assets | — | — | — | — | 3,240 | — | — | — | 3,240 | 3,106 | | |
| | <u>\$10,255,865</u> | <u>1,915,136</u> | <u>38,586</u> | <u>6,645,123</u> | <u>338,889</u> | <u>18,312,511</u> | <u>37,506,110</u> | <u>28,221,607</u> | | | | |

CITY OF ROCHESTER, NEW HAMPSHIRE

Combined Balance Sheet - All Fund Types and Account Group, Continued

| | Governmental | | | Proprietary | | Fiduciary | | Account | | Totals | |
|--|--------------|------------------|------------|-------------|-------------|-------------|------|-------------|-------------|-------------------|--|
| | General | Capital Projects | Fund Types | Water Fund | Trust Funds | Trust Funds | Debt | 1985 | 1984 | (memorandum only) | |
| Liabilities | | | | | | | | | | | |
| Retainage payable | \$ - | 19,857 | - | - | - | - | - | 19,857 | - | | |
| Accounts payable | 314,291 | 747,707 | - | 75,234 | - | - | - | 1,171,280 | 1,040,958 | | |
| Taxes collected in advance (note 2) | 2,837,808 | - | - | - | - | - | - | 2,837,808 | 3,048,243 | | |
| Deferred tax revenues (note 2) | 632,938 | - | - | - | - | - | - | 632,938 | 753,049 | | |
| Unremitted payroll withholdings | 45,087 | - | - | - | - | - | - | 45,087 | 43,099 | | |
| Accrued expenses | 604,767 | - | - | 71,165 | - | - | - | 675,932 | 550,752 | | |
| Unexpended school Federal monies | 120,670 | - | - | - | - | - | - | 120,670 | 126,533 | | |
| Due to other funds | 4,758,790 | - | - | 767 | - | - | - | 4,759,557 | 2,006,609 | | |
| General obligation bond and notes payable (note 5) | - | - | - | 139,701 | - | - | - | 18,452,212 | 17,030,202 | | |
| Bond anticipation notes payable (note 6) | - | - | - | 5,000,000 | - | - | - | 5,000,000 | - | | |
| Total liabilities | 9,314,351 | 767,564 | - | 5,286,100 | - | - | - | 33,715,341 | 24,559,445 | | |
| Fund Equity | | | | | | | | | | | |
| Contributed capital (note 9) | - | - | - | 686,877 | - | - | - | 686,877 | 687,478 | | |
| Retained earnings | - | - | - | 672,146 | - | - | - | 672,146 | 800,263 | | |
| Fund balances: | | | | | | | | | | | |
| Reserved for encumbrances (note 7) | - | 3,010,788 | - | - | - | - | - | 3,010,788 | 3,987,328 | | |
| Reserved for endowments | - | - | - | - | - | 323,624 | - | 323,624 | 306,845 | | |
| Unreserved: | | | | | | | | | | | |
| Designated for subsequent years' expenditures (note 7) | 3,200 | 823,865 | - | - | - | 15,265 | - | 846,101 | 86,612 | | |
| Undesignated | 938,314 | (2,687,081) | - | - | - | - | - | (1,748,767) | (2,246,364) | | |
| Total fund equity | 941,514 | 1,147,572 | - | 1,359,023 | - | 338,889 | - | 3,790,769 | 3,622,162 | | |
| Commitments and contingent liabilities (notes 12 and 13) | \$10,255,865 | 1,915,136 | - | 6,645,123 | - | 338,889 | - | 37,506,110 | 28,221,607 | | |

See accompanying notes to financial statements.

CITY OF ROCHESTER, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and
Changes in Fund Balance - All Governmental Fund Types
Year ended June 30, 1985

| | General | Governmental Fund Types Capital Projects | Special Revenue | Total (memorandum only) |
|---|-------------------|---|--------------------|-------------------------------|
| Revenues: | | | | |
| Taxes (note 2) | \$11,675,982 | — | — | 11,675,982 |
| Intergovernmental | 3,897,366 | 1,903,200 | 415,000 | 6,215,566 |
| Miscellaneous | 980,516 | 40,008 | 2,160 | 1,022,684 |
| Total Revenues | 16,553,864 | 1,943,208 | 417,160 | 18,914,232 |
| Expenditures: | | | | |
| Current: | | | | |
| General government | 602,876 | — | — | 602,876 |
| Education | 9,235,596 | — | — | 9,235,596 |
| County tax | 1,023,108 | — | — | 1,023,108 |
| Public works | 1,111,416 | — | — | 1,111,416 |
| Police | 810,972 | — | — | 810,972 |
| Fire | 496,079 | — | — | 496,079 |
| Public welfare | 244,303 | — | — | 244,303 |
| Public buildings | 66,812 | — | — | 66,812 |
| Library | 124,034 | — | — | 124,034 |
| District court | 5,806 | — | — | 5,806 |
| Ambulance | 78,834 | — | — | 78,834 |
| Street and traffic lights | 183,326 | — | — | 183,326 |
| Recreation | 98,276 | — | — | 98,276 |
| Abateents | 59,284 | — | — | 59,284 |
| Employee benefits | 685,801 | — | — | 685,801 |
| Debt service | 1,515,981 | — | — | 1,515,981 |
| Capital projects | — | 4,386,243 | — | 4,386,243 |
| Community development | — | — | 420,539 | 420,539 |
| Total expenditures | 16,342,504 | 4,386,243 | 420,539 | 21,149,286 |
| Other financing source: | | | | |
| Proceeds from bond issue | — | 2,491,000 | — | 2,491,000 |
| Operating transfer in (out) (Note 15) | 442,362 | (412,374) | — | 29,988 |
| Fund balances, beginning of year | 287,792 | 1,511,981 | 7,150 | 1,806,923 |
| Fund balances, end of year | \$ 941,514 | 1,147,572 | 3,771 | 2,092,857 |

See accompanying notes to financial statements.

CITY OF ROCHESTER, NEW HAMPSHIRE
 Statement of Revenues and Expenditures
 Budget and Actual - General Fund
 Year ended June 30, 1985

| | Budget | Actual | Variance - favorable (unfavorable) |
|---|--------------|------------|--|
| Revenues: | | | |
| Taxes: | | | |
| Property, resident, and yield taxes (net of veterans' credits) (note 2) | \$10,647,617 | 10,814,466 | 166,849 |
| Automobile permits | 600,000 | 861,516 | 261,516 |
| Total taxes | 11,247,617 | 11,675,982 | 428,365 |
| Intergovernmental: | | | |
| School income | 1,902,139 | 1,916,910 | 14,771 |
| State shared revenue | 1,108,781 | 1,108,781 | — |
| State Aid - water pollution | 332,604 | 332,604 | — |
| State Aid - license permit refund | 70,000 | — | (70,000) |
| State highway aid subsidy | 185,534 | 218,957 | 33,423 |
| Federal revenue sharing | 333,371 | 320,114 | (13,257) |
| Total intergovernmental | 3,932,429 | 3,897,366 | (35,063) |
| Miscellaneous: | | | |
| Interest on investments | 300,000 | 466,503 | 166,503 |
| Police and charges for services | 17,100 | 18,314 | 1,214 |
| Cable vision | 32,000 | 46,428 | 14,428 |
| Clerk's fees and licenses | 16,000 | 28,374 | 12,374 |
| Interest and penalties on delinquent taxes | 150,000 | 224,572 | 74,572 |
| Other | 92,977 | 196,325 | 103,348 |
| Total miscellaneous | 608,077 | 980,516 | 372,439 |
| Total revenues | 15,788,123 | 16,553,864 | 765,741 |

CITY OF ROCHESTER, NEW HAMPSHIRE
 Statement of Revenues, Expenditures
 Budget and Actual - Genreal Fund, Continued

| | Budget | Balances carried forward, transfers and additional appropriations | | Total | Actual | Variance favorable (unfavorable) |
|--|------------|---|------------|------------|------------|----------------------------------|
| | | | | | | |
| Expenditures: | | | | | | |
| Current: | | | | | | |
| General government | \$ 655,867 | - | 655,867 | 655,867 | 602,876 | 52,991 |
| Education | 9,233,193 | 39,000 | 9,272,193 | 9,272,193 | 9,235,596 | 36,597 |
| County tax | 1,023,108 | - | 1,023,108 | 1,023,108 | 1,023,108 | - |
| Public works | 1,147,979 | - | 1,147,979 | 1,147,979 | 1,111,416 | 36,563 |
| Police | 826,029 | - | 826,029 | 826,029 | 810,972 | 15,057 |
| Fire | 519,581 | - | 519,581 | 519,581 | 496,079 | 23,502 |
| Public welfare | 337,317 | - | 337,317 | 337,317 | 244,303 | 93,014 |
| Public buildings | 72,538 | - | 72,538 | 72,538 | 66,812 | 5,726 |
| Library | 126,440 | - | 126,440 | 126,440 | 124,034 | 2,406 |
| District court | 6,733 | - | 6,733 | 6,733 | 5,806 | 927 |
| Ambulance | 78,834 | - | 78,834 | 78,834 | 78,834 | - |
| Street and traffic lights | 187,500 | - | 187,500 | 187,500 | 183,326 | 4,174 |
| Recreation | 110,719 | - | 110,719 | 110,719 | 98,276 | 12,443 |
| Abatements | 67,399 | - | 67,399 | 67,399 | 59,284 | 8,115 |
| Employee benefits | 590,598 | 110,000 | 700,598 | 700,598 | 685,801 | 14,797 |
| Debt service | 1,604,288 | - | 1,604,288 | 1,604,288 | 1,515,981 | 88,307 |
| Total expenditures | 16,568,123 | 149,000 | 16,737,123 | 16,737,123 | 16,342,504 | 394,619 |
| Other financing sources - budgeted utilization of fund balance (note 14) | (800,000) | (149,000) | (949,000) | (949,000) | - | - |
| Excess of revenues and other financing sources over expenditures | \$ - | - | - | - | 211,360 | 371,122 |

See accompanying notes to financial statements.

CITY OF ROCHESTER, NEW HAMPSHIRE
Combined Statement of Revenues, Expenses and Changes in
Retained Earnings/Fund Balances - Proprietary Fund Type
and Trust Funds
Year ended June 30, 1985

| | Proprietary Fund Type Water Fund | Fiduciary Fund Type Trust Funds | Total (memorandum only) |
|---|---|--|-------------------------------|
| Operating revenues: | | | |
| Charges for services | \$272,356 | — | 272,356 |
| Interest & dividends | — | 35,123 | 35,123 |
| Gain on sale of securities | — | 3,640 | 3,640 |
| Gifts | — | 3,000 | 3,000 |
| | <u>272,356</u> | <u>41,763</u> | <u>314,119</u> |
| Operating expenses: | | | |
| Labor | 144,255 | — | 144,255 |
| Supplies | — | — | — |
| Depreciation | 70,441 | — | 70,441 |
| Heat, light & power | 26,179 | — | 26,179 |
| Repairs | 46,772 | — | 46,772 |
| Employee benefits | 29,641 | — | 29,641 |
| Other | 51,830 | 3,242 | 55,072 |
| Distribution to beneficiaries | — | 27,130 | 27,130 |
| | <u>369,118</u> | <u>30,372</u> | <u>399,490</u> |
| Operating income (loss) | (96,762) | 11,391 | (85,371) |
| Nonoperating expenses - interest | (49,239) | — | (49,239) |
| Net income (loss) | (146,001) | 11,391 | (134,610) |
| Retained earnings/fund balances, beginning of yr. | 800,263 | 327,498 | 1,127,761 |
| Depreciation and amortization on assets acquired with contributions | 17,884 | — | 17,884 |
| Retained earnings/fund balance, end of year | <u>\$672,146</u> | <u>338,889</u> | <u>1,011,035</u> |

See accompanying notes to financial statements.

CITY OF ROCHESTER, NEW HAMPSHIRE
Combined Statement of Changes in Financial Position
Proprietary Fund Type and Trust Funds
Year ended June 30, 1985

| | Proprietary Fund Type Water Fund | Fiduciary Fund Type Trust Funds | Total (memorandum only) |
|---|---|--|-------------------------------|
| Sources of working capital: | | | |
| Net income (loss) | \$ (146,001) | 11,391 | (134,610) |
| Item not requiring working capital-depreciation | 70,441 | — | 70,441 |
| Working capital provided (used) from operations | (75,560) | 11,391 | (64,169) |
| Contribution from citizens | 17,283 | — | 17,283 |
| Proceeds from debt transfers | 48,207 | — | 48,207 |
| Bond proceeds | 34,000 | — | 34,000 |
| Proceeds from bond anticipation note | 5,000,000 | — | 5,000,000 |
| | <u>5,023,930</u> | <u>11,391</u> | <u>5,035,321</u> |
| Uses of working capital: | | | |
| Acquisition of property, plant and equipment | 108,110 | — | 108,110 |
| Construction in process | 1,462,551 | — | 1,462,551 |
| Retirement of debt | 21,250 | — | 21,250 |
| Net increase in working capital | 3,432,019 | 11,391 | 3,443,410 |
| | <u>\$5,023,930</u> | <u>11,391</u> | <u>5,035,321</u> |
| Elements of net increase (decrease) in working capital: | | | |
| Cash | — | 862 | 862 |
| Investments | — | 9,276 | 9,276 |
| Accounts receivable | (4,674) | — | (4,674) |
| Inventory | 17,189 | — | 17,189 |
| Other assets | 134 | — | 134 |
| Due from other funds | 3,217,854 | — | 3,217,854 |
| Accounts payable | (61,358) | — | (61,358) |
| Accrued expenses | (71,165) | 1,253 | (69,912) |
| Due to other funds | 334,039 | — | 334,039 |
| Net increase in working capital | <u>\$3,432,019</u> | <u>11,391</u> | <u>3,443,410</u> |

See accompanying notes to financial statements.

CITY OF ROCHESTER, NEW HAMPSHIRE
Notes to Financial Statements
June 30, 1985

1. Summary of Significant Accounting Policies

The City of Rochester, New Hampshire was incorporated in 1891 under the laws of the State of New Hampshire. The City operates under a Council-Mayor form of government and provides the following services as authorized by its charter: public safety, public works, recreation, and education.

This report includes financial statements of the funds and account groups required to account for those financial activities which are related to the City and are controlled by or dependent upon the City's legislative body, the City Council. Control or dependence upon the City was determined on the basis of budget adoption, taxing authority, outstanding debt secured by revenues or general obligations of the City, or the City's legal responsibility to fund any deficits that may occur.

The accounting policies of the City of Rochester, New Hampshire conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant policies:

A. Basis of Presentation - Fund Accounting

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/retained earnings, revenues, and expenditures/expenses. The various funds are summarized by type in the financial statements. The following fund types and account groups are used by the City:

Governmental Fund Types

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use

and balances of the City's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following are the City's governmental fund types.

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Capital Projects Fund - Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by other funds).

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

Proprietary Fund Types

Proprietary Funds are used to account for the City's ongoing activities which are similar to those often found in the private sector. The measurement focus is upon determination of net income.

Enterprises Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

Trust Funds - Trust Funds include expendable and nonexpendable funds. Nonexpendable funds are accounted for and reported as proprietary funds since capital maintenance is critical. Expendable trust funds are immaterial and are recorded with nonexpendable trust funds.

Account Groups

Account groups are used to establish accounting control and accountability for the City's general long-term debt.

General Long-term Debt Account Group - This group of accounts is established to account for all long-term debt of the City except that accounted for in the proprietary funds.

B. Basis of Accounting

The modified accrual basis of accounting is followed by the governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These

resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

Licenses and permits, charges for services, fines and forfeits, and miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

The accrual basis of accounting is used by proprietary funds and trust funds.

C. Budgetary Accounting

The City utilizes a formal budgetary accounting system to control revenues and expenditures accounted for in the general fund. These budgets are established in accordance with the various laws which govern the City's operations.

The operating budget includes proposed expenditures and the means of financing them. Public hearings are conducted to obtain taxpayer comments. The budget is legally enacted through the passage of an ordinance. The City is authorized to transfer budgeted amounts between departments; however, any revisions that alter the total expenditures must be approved by the City Council.

All unexpended appropriations lapse at year end unless specific approval is granted to carry forward such amounts. Departmental expenditures may not exceed appropriations. Budget data as presented for these funds utilize the modified accrual basis of accounting.

D. Inventory

Inventory in the enterprise fund which consists of spare parts is valued at the lower of cost (first-in, first-out) or market.

E. Property, Plant and Equipment - Enterprise Fund

Property, plant and equipment owned by the enterprise fund is

stated at cost. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

| | |
|----------------|--------------|
| Structures | 50 years |
| House services | 25-50 years |
| Mains | 75-100 years |
| Equipment | 3-25 years |
| Water tanks | 100 years |

F. Comparative Totals (Memorandum Only)

Comparative total data for the prior year have been presented in the accompanying combined balance sheet in order to provide an understanding of changes in the City's financial position. However, comparative data (i.e., presentation of prior year totals by fund type) have not been presented in each of the statements, since their inclusion would make the statements unduly complex and difficult to read.

The total data are the aggregate of the fund types and account groups. No consolidating or other eliminations were made in arriving at the totals; thus they do not present consolidated information.

G. Vacation and Sick Leave

Vacation leave expires at the end of each fiscal year. Accumulated sick leave of up to 50 to 90 days is paid to employees upon retirement after 10 years of service and attaining the age of 62. Accumulated sick leave is estimated to be immaterial.

2. Property Tax

The City's property tax was levied November 1 on the assessed value listed as of the prior April 1 for all real property located in the City. The last revaluation occurred in 1982. The net assessed value for the list of April 1, 1982, upon which the 1984/85 levy was based, was \$351,082,200 which was 87% of the estimated market value.

Taxes are due in two installments on July 1 and December 1 with interest assessed thereafter on balances remaining unpaid. Current tax collections for the period ended June 30, 1985 were 95% of the tax levy.

Property tax levied for the 1985 fiscal year are recorded as receivables. The receivables collected during the 1985 fiscal year and those collected through August 31, 1985 are recognized as revenues in the current year. Receivables, totalling \$632,938, estimated to be collectible subsequent to the sixty-day period are deferred revenues. Fiscal year 1986 taxes collected in advance totalling \$2,837,808 are also included in deferred revenues. Prior year tax levies were recorded using this same principle.

3. Due From Other Governmental Units

The amount in the Capital Projects Fund represents unclaimed portions of capital construction grants committed by various Federal and State agencies. The amount has been accrued to the extent that actual expenditures exceed reimbursement. The amount of \$730,792 in the General Fund consists of amounts due from the State and Federal Government for highway subsidies and revenue sharing.

4. Fixed Assets

The City does not maintain a record of its general fixed assets as required by generally accepted accounting principles applicable to governmental units. Expenditures for property and equipment incurred in the general fund are charged against departmental operations whenever such items are purchased.

A summary of the water fund's property, plant and equipment at June 30, 1985 follows:

| | |
|-------------------------------|---------------------------|
| Structures and land | \$ 104,908 |
| House services | 461,464 |
| Mains | 2,038,579 |
| Equipment | <u>706,041</u> |
| | 3,310,992 |
| Less accumulated depreciation | <u>(1,523,918)</u> |
| | <u><u>\$1,787,074</u></u> |

At June 30, 1985, construction in process in the water fund consists of a new Water Works Improvement Program. Capital projects at June 30, 1985 include a waste water treatment project and other miscellaneous renovations throughout the City.

5. Long-term Debt

The following is a summary of debt transactions of the City for the year ended June 30, 1985:

| | <u>General Obligation</u> | <u>Water Fund</u> | <u>Total</u> |
|--|-------------------------------|-----------------------|--------------------|
| Debt payable at June 30, 1984 | \$16,951,458 | 78,744 | 17,030,202 |
| New debt issued — long-term debt | 2,491,000 | 34,000 | 2,525,000 |
| Debt transferred to water fund | (48,207) | 48,207 | — |
| Debt retired — principal pay- ments — LTD | <u>(1,081,740)</u> | <u>(21,250)</u> | <u>(1,102,990)</u> |
| Debt payable at June 30, 1985 | <u>\$18,312,511</u> | <u>139,701</u> | <u>18,452,212</u> |

CITY OF ROCHESTER, NEW HAMPSHIRE

5 Long-term Debt, Continued

Bonds and notes payable at June 30, 1985 are comprised of the following individual issue

| | Interest rate | Final maturity date | Annual serial payment | Amount issued | Balance at June 30, 1985 |
|--|---------------|---------------------|-----------------------|---------------|--------------------------|
| General obligation bonds: | | | | | |
| Fiscal year change bond #1 | variable | 3/ 1/92 | variable | \$ 3,768,562 | 3,094,188 |
| Fiscal year change bond #2 | variable | 11/ 1/97 | variable | 3,785,609 | 3,486,745 |
| East Rochester School | 4.60 | 12/15/87 | \$ 40,000 | 785,000 | 105,000 |
| Water pollution - phase 1 | 3.90 | 12/15/96 | 100,000 | 3,000,000 | 1,200,000 |
| New high school and Allen school addition | 7.50 | 9/ 1/04 | 165,000 | 4,965,000 | 3,300,000 |
| Police, fire station and city hall repairs | 7.50 | 9/ 1/04 | 40,000 | 1,100,000 | 700,000 |
| Waste water treatment plant | variable | 7/15/04 | 115,000 | 2,270,000 | 2,270,000 |
| | | | (110,000 in 1999) | | |
| Capital bond issue #1 | variable | 12/ 1/87 | 300,000 | 1,489,714 | 890,859 |
| Capital bond issue #2 | 8.60 | 7/15/94 | variable | 684,000 | 684,000 |
| Capital bond issue #3 | 9.40 | 11/ 1/99 | variable | 2,491,000 | 2,491,000 |
| Total general obligation bonds payable | | | | 24,338,885 | 18,221,792 |
| General obligation notes: | | | | | |
| Purchase Bradford and Turcotte property | 3.50 | 8/25/85 | 1,500 | 30,000 | 1,500 |
| Land for industrial shell | 3.50 | 8/25/85 | 750 | 15,000 | 750 |
| Swimming pool enclosure | 4.50 | 7/11/86 | 2,000 | 40,000 | 4,000 |
| Pickering Road, sewerage, and lift station | variable | 11/22/86 | 7,500 | 75,000 | 15,000 |
| Salmon Falls Road repairs | 5.70 | 11/ 4/87 | 5,200 | 52,000 | 15,600 |
| Water, sewer extension and sewer pump | 5.70 | 11/ 4/87 | 5,290 | 52,896 | 15,869 |
| | | | (5,288 in 1987) | | |
| Purchase Courier building | 5.875 | 11/10/88 | 1,800 | 18,000 | 7,200 |
| Salmon Falls Road repairs | 5.875 | 11/10/88 | 7,700 | 77,000 | 30,800 |
| Total general obligations notes payable | | | | 359,896 | 90,719 |
| | | | | \$24,698,781 | 18,312,511 |

The City has a commitment from the State of New Hampshire, requiring the State to provide funds of \$2,011,381 from the Water Supply and Pollution Control Commission to pay a portion of the Waste Water Treatment Plant bonds and a commitment of \$1,745,477 to pay a portion of the school bonds. The funds will be received from the State as the bond payments come due.

In addition to the general obligation debt exhibited above, the City of Rochester has a contingent liability against its full faith and credit on the water fund debt listed below. The general credit of the municipality is obligated only to the extent that liens foreclosed against properties are insufficient to retire outstanding debt.

Water fund notes:

| | Interest rate | Final maturity date | Annual serial payment | Amount issued | Balance at June 30, 1985 |
|-----------------------------------|---------------|---------------------|-----------------------|------------------|--------------------------|
| Additions to water facilities | none | none | none | \$ 19,494 | 19,494 |
| Water pressure pump | 6.50 | 4/ 1/86 | \$ 9,000 | 90,000 | 9,000 |
| Pickering Road Water Construction | variable | 11/22/86 | 10,000 | 100,000 | 20,000 |
| Land at Round Pond | 5.875 | 11/10/88 | 2,250 | 22,500 | 9,000 |
| | | | | \$231,994 | 57,494 |

Water fund bonds:

| | | | | | |
|----------------------------|----------|----------|----------|------------------|----------------|
| Fiscal year change bond #1 | variable | 3/ 1/92 | variable | 31,438 | 25,812 |
| Fiscal year change bond #2 | variable | 11/ 1/97 | variable | 14,391 | 13,254 |
| Capital bond issue #1 | variable | 12/ 1/87 | variable | 15,286 | 9,141 |
| Capital bond issue #3 | 9.04 | 11/ 1/99 | 2,356 | 34,000 | 34,000 |
| | | | | 95,115 | 82,207 |
| | | | | \$327,109 | 139,701 |

5. Long-term Debt, Continued

The annual requirements to amortize debt outstanding as of June 30, 1985, including interest payments of \$11,403,683, and excluding principal on bond anticipation notes, are as follows:

| <u>Year ending June 30,</u> | <u>General obligation</u> | <u>Water fund</u> | <u>Total</u> |
|---------------------------------|-------------------------------|-----------------------|-------------------|
| 1986 | \$3,019,291 | 39,369 | 3,058,660 |
| 1987 | 2,937,541 | 28,636 | 2,966,177 |
| 1988 | 2,846,682 | 17,737 | 2,864,419 |
| 1989 | 2,443,227 | 14,261 | 2,457,488 |
| 1990 | 2,392,643 | 11,832 | 2,404,475 |
| 1991 - 1995 | 9,176,632 | 39,384 | 9,216,016 |
| 1996 - 2000 | 4,990,042 | 17,715 | 5,007,757 |
| Thereafter | 1,861,409 | — | 1,861,409 |
| On demand | — | 19,494 | 19,494 |
| | <u>\$29,667,467</u> | <u>188,428</u> | <u>29,855,895</u> |

The City is subject to state law which limits debt outstanding to a percentage (depending on how funds will be used) of its last full state valuation. Debt incurred for state required sewerage systems and the fiscal year change bond are not subject to the limit. The following is a summary, by purpose, of the outstanding debt of the City at June 30, 1985 and related limitations.

| | <u>Net debt outstanding</u> | <u>Percent of state assessed value of \$446,847,222</u> | <u>Statutory limit</u> | <u>Debt margin</u> |
|-----------|---------------------------------|---|----------------------------|------------------------|
| School | \$ 3,649,011 | 7.00% | \$31,279,306 | 27,630,295 |
| Water | 139,701 | 10.00 | 44,684,722 | 44,545,021 |
| All other | 4,382,568 | 1.75 | 7,819,826 | 3,437,258 |
| | <u>8,171,280</u> | | <u>83,783,854</u> | <u>75,612,574</u> |

Not Subject to Limitations:

| | |
|-------------|---------------------|
| Fiscal year | |
| change bond | 6,580,932 |
| Sewer | 3,700,000 |
| | <u>10,280,932</u> |
| | <u>\$18,452,212</u> |

5. Long-term, Continued

The general obligation debt of all local government units which provide services within the City's boundaries and which must be borne by properties in the City (commonly called overlapping debt), is summarized below:

| <u>Units</u> | <u>Debt outstanding</u> | <u>Percentage applicable to the City</u> | <u>Overlapping debt</u> |
|--------------|-----------------------------|--|-----------------------------|
| City | \$18,312,511 | 100.00% | \$18,312,511 |
| Water | 139,701 | 100.00 | 139,701 |
| County | 5,575,000 | 23.00 | 1,282,250 |
| Total | <u>\$24,027,212</u> | | <u>\$19,734,462</u> |

The above results in a ratio of City gross debt to June 30, 1985 assessed valuation of 5.3%; and a ratio of overlapping debt to June 30, 1985 assessment valuation of 5.6%.

6. Bond Anticipation Notes

The \$5,000,000 bond anticipation notes in the water fund carry interest from 5.85% to 6.03% and mature on November 21, 1985. The City anticipates issuing long-term debt to finance the repayment of these notes; accordingly, the notes have been presented as a noncurrent liability in the combined statement of changes in financial position. In 1985, the City incurred \$71,000 of interest expense relative to the notes, of which \$32,000 was capitalized as a cost of construction.

7. Fund Balance

Fund balance reserved for encumbrances represents unspent amounts on construction contracts for capital improvement projects.

Designated fund balance in the General Fund totalling \$3,200 represents the portion specifically designated for Federal Revenue Sharing.

8. Pension Plan

The City participates in the New Hampshire retirement system

which is a multi-employer defined benefit pension plan. The system covers all full-time permanent City and school employees, requires that both employees and the City contribute to the plan and provides retirement, disability and death benefits. Employees are eligible for normal retirement upon attaining age sixty and early retirement after reaching age fifty-five provided they have accumulated ten years of creditable service. The City's contribution for the year ended June 30, 1985 is \$271,973.

As of June 30, 1985, the unfunded accrued liability approximated \$21,625 and is being amortized over a remaining period of three years. Actuarially determined vested and nonvested benefits have not been calculated for the plan.

9. Contributed Capital

A summary of changes in contributed capital follows:

| | |
|--|-------------------------|
| Contributed capital, beginning of year | \$687,478 |
| Contributions | 17,283 |
| Depreciation on assets acquired with contributions | <u>(17,884)</u> |
| Contributed capital, end of year | <u><u>\$686,877</u></u> |

10. Due From (To) Other Funds

The amount due from other funds in the capital projects and water fund represents amounts due from the general fund as a result of bond proceeds for the capital project and water funds being deposited into, and disbursed from the general fund cash account, in an attempt to attain higher yields on undisbursed bond proceeds.

11. District Court

Effective January 1, 1984, the District Court reports to the State of New Hampshire rather than the City. Since that date, all District Court revenues are paid directly to the State rather than the City.

12. Contingent Liabilities

The City participates in a number of Federally-assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The audits of these programs for or including the year ended June 30, 1985, have not yet been completed. Accordingly, the City's compliance with applicable grant requirements will be established at some future date.

The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

13. Commitments

At June 30, 1985, the City had outstanding commitments of \$3,010,788 related to the unspent portion of construction contracts for the waste water treatment project reported in its capital projects fund. This amount will be paid from water fees. The City also had outstanding commitments of \$7,144,098 related to the water works improvement project reported in the water fund. It is estimated that the project will cost approximately \$12,400,000, which will be funded through the issuance of long-term bonds and will be repaid by user fees.

14. Utilization of Fund Balance

As permitted under State law, the City adopted a budget for the current year which provided for the utilization of prior year surplus in the amount of \$800,000. The surplus had been generated by excess revenue over expenditures in prior years. The City may continue to use prior fund balances to reduce taxes in the future.

15. Operating Transfers

Operating transfers into the general fund of \$442,362 consisted of \$412,374 from the sewer construction account in the capital projects fund and \$29,988 from the water fund. These amounts represent amounts expended by the general fund in prior years for the benefit of the sewer construction and the water fund. Amounts expended by the water fund were capitalized as fixed assets.

CITY OF ROCHESTER
Assessed Valuation, Commitment and Collections
Year ended June 30, 1985

| | <u>Valuation</u> | <u>Tax rate (dollar per thousand)</u> | <u>Commitment</u> |
|---|------------------|---|--------------------------|
| Real property (net) | \$351,082,200 | 30.30 | 10,637,791 |
| Supplemental taxes | | | <u>30,106</u> |
| | | | <u>10,667,897</u> |
| Less: | | | |
| Veterans' exemption | | | 125,050 |
| Cash collections | | | 9,984,652 |
| Taxes abated | | | <u>22,285</u> |
| | | | <u>10,131,987</u> |
| 1984 taxes uncollected at June 30, 1985 | | | <u><u>\$ 535,910</u></u> |

