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# ANNUAL REPORTS

for

# HART'S LOCATION



Bridge Out, US Route 302, Sawyer River

Mark Dindorf, Photo

School Year Ending June 30, 2011  
Town Year Ending December 31, 2011



**TOWN OF HART'S LOCATION  
ELECTED OFFICERS...2011**

**MODERATOR** (2 year term)

Leslie E.Schoof Term Expires 2012

**BOARD OF SELECTMEN** (3 year term)

Mark R. Dindorf Term Expires 2012

George Holmes Term Expires 2013

Jon Goodreau Term Expires 2012

**TOWN CLERK** (3 year term)

*Position Vacant* Term expires 2012

**SUPERVISORS OF THE CHECKLIST** (3 year term)

Nancy A. Ritger Term Expires 2014

Karen L. Faxon Term Expires 2012

Carolyn S. King Term Expires 2013

**TRUSTEE OF FUNDS** (1 year term)

Carolyn S. King Term Expires 2012

**ROAD AGENT** (1 year term)

Rick Greenwood Term Expires 2012 (1 year term)



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**TOWN OFFICERS BY APPOINTMENT**

**DEPUTY TOWN CLERK / TAX COLLECTOR (3 year term)**

Edward A. Butler                      Appointed March 2009                      Term Expires 2012

**TREASURER (3 year term)**

Nancy Hayes                      Appointed March 2011                      Term Expires 2012

**TAX COLLECTOR (3 year term)**

*Position Vacant*                      Term Expires 2012

**AUDITOR (1 year term)**

N. H. STATE LIBRARY  
JUN 25 2012  
CONCORD, NH

*Position Vacant*                      Term Expires 2012

**PLANNING BOARD (5 year term)**

Edward A. Butler, Chairman      Re-Appointed 2006                      Term Expires 2016  
Calvin E. Hunsicker              Re-Appointed 2007                      Term Expires 2012  
William J. King                      Re-Appointed 2008                      Term Expires 2013  
Mark R. Dindorf                      Re-Appointed 2009                      Term Expires 2014  
*Position Vacant*

**FIRE WARDEN (1 year term)**

William J. King                      Re-Appointed 2011                      Term Expires 2012

**DEPUTY FIRE WARDEN (1 year term)**

Michelle Goodreau                      Appointed Feb 2012                      Term Expires 2013

**2012 Hart's Location Town Warrant  
State of New Hampshire**

To the inhabitants of the Town of Hart's Location in the County of Carroll, State of New Hampshire, qualified to vote in town affairs:

You are hereby notified to meet at the Town Hall, 979 US Route 302, Hart's Location on Tuesday, March 13, 2012 at 5:15pm to act on the following:

**Article 1:** To choose all necessary town officers for the coming year.

**Article 2:** To see if the town will vote to raise and appropriate the sum of \$250,000 (gross budget) for the purposes of municipal infrastructure and the property repairs arising from the 2011 flooding damage from Tropical Storm Irene and to authorize the issue of up to \$250,000 of bonds or notes in accordance with the provisions of the Municipal finance Act (RSA Chapter 33, as amended) and to authorize the Board of Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the interest rate thereon, and the maturity and other terms thereof as shall be in the best interest of the Town; to authorize the Selectmen to apply for, obtain and accept federal and state disaster relief funds, grants, gifts or other forms of assistance, if any, which may be available for such projects; and to authorize the Selectmen to take any other action or to pass any other vote related thereto. It is anticipated that 75% of this appropriation will be covered by federal/state disaster relief funds, and that upon receipt, these funds shall be applied to pay down the bonds or notes; and an anticipated 25% of this appropriation shall be the town's matching share. It is further anticipated that State Highway Aid Funds will fund 2/3 of the town's matching share. (Two thirds majority ballot vote required) Selectmen favor.

**Article 3:** To see if the town will vote to raise and appropriate the sum of \$4000 (gross budget) for the purchase of fire fighting equipment and to authorize the Selectmen to apply for, obtain and accept state grants, gifts or other forms of assistance, if any, which may be available for such projects; and to authorize the Selectmen to take any other action or to pass any other vote related thereto. It is anticipated that 50% of this appropriation will be covered by state matching grant funds. Selectmen favor.

**Article 4:** To see if the town will vote to raise and appropriate the sum of \$5000 (gross budget) for the purchase of communications equipment and to authorize the Selectmen to apply for, obtain and accept state grants, gifts or other forms of assistance, if any, which may be available for such projects; and to authorize the Selectmen to take any other action or to pass any other vote related thereto. It is



anticipated that 50% of this appropriation will be covered by state matching grant funds. Selectmen favor.

**Articles 5-11:** Amendments to Hart's Location Floodplain Conservation District Ordinance. As recommended by the State Office of Energy & Planning to comply with eligibility requirements for the National Flood Insurance Program. (Selectmen & Planning Board Favor) To be voted on by secret ballot.

**Article 5:** To see if the town will vote to amend the Hart's Location Floodplain Conservation District Ordinance, Appendix B, to include the following language:

## **SECTION 2: DISTRICT BOUNDARIES**

### **2:01 DEFINITIONS:**

1. "Base Flood" means the flood having a one-percent possibility of being equaled or exceeded in any given year.
2. "Basement" means any area of a building having its floor subgrade on all sides.
4. "Flood Insurance Rate Map" (FIRM) means the official map incorporated with this ordinance, on which FEMA has delineated both the special flood hazard areas and the risk premium zones applicable to the Town of Hart's Location.
5. "Flood Insurance Study" (FIS) means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e. mudflow) and/or flood-related erosion hazards.
8. "Historic Structure" means any structure that is:
  - a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
  - b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
  - c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
  - d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
    - i. by an approved state program as determined by the Secretary of the Interior, or
    - ii. directly by the Secretary of the Interior in states without approved programs.
9. "Lowest Floor" means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such an enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance.
10. "Manufactured Home" means a structure, transportable in one or more sections, which is built on



a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" includes park trailers, travel trailers, and other similar vehicles placed on site for greater than 180 consecutive days. This includes manufactured homes located in a manufactured home park or subdivision.

11. "Manufactured Home Park or Subdivision" means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

12. "Recreational Vehicle" is defined as:

- e. built on a single chassis;
- f. 400 square feet or less when measured at the largest horizontal projection;
- g. designed to be self-propelled or permanently towable by a light duty truck; and
- h. designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use.

13. "Regulatory floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

14. "Special flood hazard area" is the land in the floodplain within the Town of Hart's Location subject to a one-percent or greater possibility of flooding in any given year. The area is designated on the FIRM as Zone AE.

**Article 6:** To see if the town will vote to add the following language to the Hart's Location Floodplain Conservation District Ordinance, Appendix B:

**SECTION 3: PERMITTED USES:**

All proposed development in any special flood hazard area shall require a permit.

**Article 7:** To see if the town will vote to amend Section 8, Construction Requirements, of the Hart's location Floodplain Conservation District Ordinance , Appendix B, to read:

The Board of Selectmen shall review all building permit applications for substantial improvements to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is located in a **special flood hazard** area, all substantial improvements shall: ...

In the preceding paragraph, the words: "**special flood hazard area**" replace the words: "**flood prone area**".



**Article 8:** To see if the town will vote to amend **SECTION 9. WATER AND SEWER SYSTEMS** of the Hart's Location Floodplain Conservation District Ordinance, Appendix B to read:

Where replacement water and sewer systems (including on-site systems) are proposed in a **special flood hazard** area the applicant shall provide the Board of Selectmen with assurance that these systems will be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters, and on-site waste disposal systems will be located to avoid impairment to them or contamination from them during periods of flooding.

In the preceding paragraph, the words: "special flood hazard area" replace the words: "flood prone area".

**Article 9:** To see if the town will vote to add the following section as a new section of the Hart's Location Floodplain Conservation District Ordinance, Appendix B:

#### **SECTION 10: CERTIFICATION**

For all substantially improved structures located in Zone AE, the applicant shall furnish the following information to the Board of Selectmen:

- a. the as-built elevation (in relation to NGVD) of the lowest floor (including basement) and include whether or not such structures contain a basement.
- b. if the structure has been floodproofed, the as-built elevation (in relation to NGVD) to which the structure was floodproofed.
- c. any certification of floodproofing.

The Board of Selectmen shall maintain the aforementioned information for public inspection, and shall furnish such information upon request.

**Article 10:** To see if the town will vote to add the following section to the Hart's Location Floodplain Conservation District Ordinance, Appendix B:

#### **SECTION 11: WATERCOURSES**

1. In riverine situations, prior to the alteration or relocation of a watercourse the applicant for such authorization shall notify the Wetlands Bureau of the New Hampshire Department of Environmental Services and submit copies of such notification to the Board of Selectmen, in addition to the copies required by RSA 482-A: 3. Further, the applicant shall be required to submit copies of said notification to those adjacent communities as determined by the Board of Selectmen, including notice of all scheduled hearings before



the Wetlands Bureau.

2. The applicant shall submit to the Board of Selectmen, certification provided by a registered professional engineer, assuring that the flood carrying capacity of an altered or relocated watercourse can and will be maintained.

3. Along watercourses with a designated Regulatory Floodway no encroachments, including fill, new construction, substantial improvements, and other development are allowed within the floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practices that the proposed encroachment would not result in any increase in flood levels within the community during the base flood discharge.

**Article 11:** To see if the town will vote to add the following section to the Hart's Location Floodplain Conservation District Ordinance, Appendix B:

**SECTION 12 SPECIAL FLOOD HAZARD AREAS**

1. In special flood hazard areas the Board of Selectmen shall determine the 100-year flood elevation in the following order of precedence according to the data available:

- a. In Zone AE, refer to the elevation data provided in the community's Flood Insurance Study and accompanying FIRM.

2. The Board of Selectmen's 100-year flood elevation determination will be used as criteria for requiring in Zone AE that:

- a. All substantial improvement of residential structures have the lowest floor (including basement) elevated to or above the 100-year flood elevation.
- b. That all substantial improvements of non-residential structures have the lowest floor (including basement) elevated to or above the 100-year flood level; or together with attendant utility and sanitary facilities, shall:
  - i. be floodproofed so that below the 100-year flood elevation the structure is watertight with walls substantially impermeable to the passage of water;
  - ii. have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and
  - iii. be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section.
- c. All manufactured homes to be placed or substantially improved within special flood hazard areas shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is at or above the base flood level; and be securely anchored to

resist floatation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors.

d. All recreational vehicles placed on sites within Zone AE shall either:

- i. be on the site for fewer than 180 consecutive days;
- ii. be fully licensed and ready for highway use; or
- iii. meet all standards of Section 3 of this ordinance and the elevation and anchoring requirements for "manufactured homes" in Section 11 (2) (c) of this ordinance.

A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

e. For all substantial improvements, fully enclosed areas below the lowest floor that are subject to flooding are permitted provided they meet the following requirements:

- i. the enclosed area is unfinished or flood resistant, usable solely for the parking of vehicles, building access or storage;
- ii. the area is not a basement;
- iii. shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwater. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one foot above grade. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwater.



Article 12: To approve the Town Budget for the ensuing year and make appropriations of the same:

a. Town Officers' Stipends (2 Selectmen and Treasurer @ \$500 each, Trustee of Funds @ \$30, plus Moderator @ \$20 per meeting not exceeding \$60), and Fire Warden @ \$50	2200
b. Financial Administration	5000
c. Fire/Rescue	5500
d. Damage & Legal Expenses	500
e. Solid Waste Collection	4800
f. Highway Expenses	4500
g. Town Insurance	1330
h. Advertising & Regional Associations	950
i. Town Building Electric/Gas/Telephone	2800
Total Proposed Budget	<u>\$27,550</u>

Article 13: To conduct any other business that may legally come before the town.

A TRUE COPY OF THE WARRANT, ATTEST

\_\_\_\_\_  
Mark Dindorf

\_\_\_\_\_  
George Holmes

\_\_\_\_\_  
Jon Goodreau

Board of Selectmen, Town of Hart's Location

## 2011 Board of Selectmen Report

Fires & Flooding & FEMA, Oh My! Here are some of the town highlights of 2011:  
We can say without hesitation that life isn't dull here in Hart's Location!

In July we had the Conway Scenic Railroad track fires, late August brought us Tropical Storm Irene and September saw the rapid response of NHDOT and FEMA. We are grateful to Governor Lynch and the NHDOT for their quick response restoring highway access to and from our community after Irene. The temporary Bailey Bridge over the Sawyer River was completed in just three weeks! The manpower and equipment dedicated to that project and to infrastructure repairs around the region was truly impressive. Our thanks to everyone involved.

Bill King was kept busy as Fire Warden this past year, and helped coordinate efforts to contain the railroad track fires in July 2011. Thanks are also due to Michelle & Jon Goodreau, Nancy & Carroll Hayes, and Charlie Ruggiero for their efforts to help control these fires. The fires along the railroad corridor highlighted the need to update our fire suppression equipment. Bill has identified a couple of grant opportunities to obtain state matching funds to upgrade our fire fighting and communications equipment. Articles 3 & 4 address these opportunities.

Jon Goodreau offered to fill the vacant road agent post last March and we upgraded him, appointing him as our third selectman in April. His ready participation and interest in learning about town affairs has helped the board of selectmen keep up with the many tasks at hand.

Rick Greenwood was appointed to serve as our Road Agent in April. Rick volunteered to rake Burke Road last spring at no cost to the town and has done an excellent job with the snow and ice removal contract at town hall and on Burke Road. Rick was also quite helpful to the DOT engineers shuttling them between road washouts in the aftermath of Tropical Storm Irene.

Michelle Goodreau has recently been appointed Deputy Fire Warden, and shows great enthusiasm for her new post.

The board wishes to thank Leslie Mallet for her continued service as administrative clerk/ tax collector, conducting much of the clerical work of the town. Leslie keeps office hours at town hall on the 2<sup>nd</sup> & 4<sup>th</sup> Monday of each month from 5 to 7pm and can be contacted during these hours by phone at 603 374-6397 or by email at: [hartslocationtc@gmail.com](mailto:hartslocationtc@gmail.com) Leslie has indicated that she will be stepping down in 2012 and it will be necessary to find a new administrative clerk/ tax collector. And we still need a resident town clerk...

We'd like to thank Nancy Hayes, our new Treasurer, for all her time and effort managing the town's financial affairs. Nancy has made a significant effort this past year to update our book keeping and post all payments and receipts within the current fiscal year. The Comparative Statement of Appropriations and Expenditures reflects these changes.

Special thanks to Beth Shurman for her many years of service to the town as Treasurer. Beth used the traditional ledger & journal method of bookkeeping, and she is likely the last town treasurer to do so. Beth stepped down last March.



Thanks to Chuck Henderson, from Senator Shaheen's office, for his hands-on efforts to help secure federal assistance and cooperation for the various infrastructure repair projects in and around town. We appreciate that Chuck took the time to attend meetings, get his feet muddy, and visit areas impacted by the storm.

The Board of Selectmen appointed Richard Garabedian to represent us as project manager for the town in all matters pertaining to the berm repair and mitigation project on the Bemis Brook along US Route 302. It has been a huge undertaking, and Richard's hard work has paid off, we've qualified for FEMA matching grant funds and state highway aid funding. Article 2 addresses this project.

The following is an overview on this project prepared by Richard:

Flooding on the Saco River resulting from Tropical Storm Irene in August of 2011 severely damaged a river embankment structure along the west bank of the Saco River at the north end of town, collapsed the Sawyer River Bridge, severed the town's communication lines, and rendered Route 302 impassable in several areas. Leaving the majority of our towns' residents isolated until such time as reconstruction efforts could be completed.

The river embankment at the north end of town destroyed during the event, was originally constructed in 1949, and severely damaged in the Fall of 1995, it was reconstructed in the spring of 1996 with 75 % FEMA grant funds, 12.5% State DOT funds and 12.5% town raised funds. The embankment historically provided flood protection to the town by stabilizing the river channel and preventing the Saco River from flowing west into the historic floodplain. The embankment is no longer effective, and has failed in many locations. A portion of the Saco River now flows west into the historic floodplain.

This new flow pattern is causing erosion at the shoulder of Route 302 at the confluence of Bemis Brook with Davis Brook, and extends south along Route 302 to the confluence of Bemis Brook with the Saco River. If this river embankment were not to be reconstructed it is likely, under a less significant or similar event the Saco River could breach onto route 302 and into a secondary channel causing increased flows that would likely impact the towns safety, accessibility, and regress/degrees along the town only main road. Further, the proposed reconstruction of the river embankment will benefit the long term stability and integrity of Route 302 and as such the NHDOT is willing to participate in funding the project.

Warrant Article 2 authorizes the Board of Selectmen to obtain and accept federal FEMA and State Highway Aid disaster relief funds to reconstruct the river embankment with a mitigation component to perform river modeling and detailed engineering calculations to ruggedize the embankment against future events.

FEMA has estimated the total project cost to be \$242,397.55, of which FEMA will pay 75%.

The remaining 25% matching funds (\$60,600.) will be provided through the State Highway Aid program, 2/3 State funds (\$40,400.) and 1/3 Town funds (\$20,200.). The Board of

Selectmen is proposing to fund the Town's portion of (\$20,200.) from the Town's Unreserved Equity Fund Balance. **This will result in no increase to the Town's tax rate or budget for this project.**

Selectman's Note: The Unreserved Equity Fund Balance is currently \$75,867 and is a higher percentage than is normally recommended by the NH Dept of Revenue. The Board of Selectmen have been drawing down the Unreserved Equity Fund Balance to reduce the municipal portion of the tax rate for the last several years, but chose not to do so in 2011. This kept funds available to offset the costs of this anticipated project. If the town uses \$20,200 from the Unreserved Equity Fund Balance, there will still be \$55,667 remaining.

Articles 5-11 are proposed changes to the Floodplain Conservation District Ordinance. 2011 saw updated flood plain mapping for much of Carroll County. A section of the Saco River within Hart's Location and just over the Bartlett town line was included in the updated mapping, and was identified as a Special Flood Hazard Area. The detailed study did not go further upstream. As a result of this newly designated Special Flood Hazard Area, we were contacted by the NH Office of Energy & Planning and advised that we need to amend our Floodplain Conservation District Ordinances if we want to maintain our eligibility for the National Flood Insurance Program. A public hearing was held by the Planning Board on February 6<sup>th</sup> and the proposed amendments were accepted as written to be placed on the ballot. There is a lot of language to sift through, but suffice it to say we need to make these changes in order for our residents and property owners to remain eligible for flood insurance. The Board of Selectmen and the Planning Board recommend a yes vote on all these articles.

We contracted with Purvis & Associates for assessment services for the next four years. 25% of the properties in town will be assessed each year, with the Statistical Update and Review phase scheduled for 2015. 2015 is the next Town-wide Revaluation year, and the field data collected over the next 4 years will be analyzed and reviewed as part of the Revaluation process. Property owners will be notified of their new valuations in 2015.

We formally adopted the multi-jurisdictional hazard mitigation plan coordinated by June Garneau, formerly of the North Country Council, in conjunction with the town of Bartlett. This document provides an assessment of current hazards that could affect both towns, as well as mitigation strategies that can be implemented. The Hazard Mitigation Plan is an evolving document, and will be revisited by both towns on a periodic basis.

As always, we encourage each of you to participate in some way to help run your town. Please contact Mark Dindorf, Jon Goodreau or George Holmes if you are willing and able to do so.

Respectfully submitted,  
Mark Dindorf, Chairman, Board of Selectmen





<b>TREASURER'S REPORT</b>			
<b>12/31/2011</b>			
		<b>Payments</b>	
<b>Advertising &amp; Regional Assoc.</b>			
Newspaper/Conway Sun	180.00		
NH Assoc. Assessing Officials	20.00		
NH Municipal Assoc.	603.61		
NH Tax Collectors Assoc.	20.00		
North Country Council	85.00		
<b>Total Ad &amp; Regional Assoc.</b>		908.61	
<b>Computer Programs</b>			
Cartographic Assoc. (Map)	4,140.00	4,140.00	
<b>Executive (Town Officers) Stipend</b>			
2010 Fire Warden W King	50.00		
2010 Selectman G Holmes	500.00		
2010 Selectman M Dindorf	500.00		
2010 Treasurer R Schurman	500.00		
2010 Trustee C King	30.00		
2011 Fire Warden W King	50.00		
2011 Selectman G Holmes	500.00		
2011 Selectman J Goodreau	333.00		
2011 Selectman M Dindorf	500.00		
2011 Treasurer R Schurman	167.00		
2011 Trustee C King	30.00		
<b>Total Executive</b>		3,160.00	
<b>Financial Administration</b>			
Arcview Maint. (Map)	400.00		
Avitar Maint. (Property Tax/Assess)	1230.57		
Bank Fees	54.50		
Clerk, Leslie Mallett	1,147.50		
Computer Parts & Support	179.68		
Dog Lic. Fees (Pd to State)	9.00		
Lien Recording	2.00		
Office Supplies	21.99		
PO Box Rent & Postage	183.48		
Town Report Printing	520.00		
<b>Total Financial Administration</b>		3,748.72	
<b>Fire, Ambulance, Police</b>			
2010 Bartlett Fire Dept.	5,000.00		
2011 Bartlett Fire Dept.	5,000.00		
Bartlett Jackson Ambulance	500.00		
Conway Scenic RR Fire	1,450.00		
<b>Total Fire, Ambulance, Police</b>		11,950.00	
<b>General Government Building</b>			
Telephone	612.23		
Town Hall Electric	361.66		
Town Hall Motion Light	38.44		
Town Hall Propane	1,717.76		
<b>Total General Gov. Bldg</b>		2,730.09	



<b>Highways &amp; Streets</b>			
Rick Greenwood-Plow, Sand, etc.	5,365.00	5,365.00	
<b>Insurances</b>			
Bond, Cross Insurance	50.00		
Property & Liability, Local Gvt Ctr	1,281.96		
<b>Total Insurance</b>		1,331.96	
<b>Reval 2010</b>			
Brett Purvis	3,600.00	3,600.00	
<b>School Assessment 2010/2011</b>	18,469.00	18,469.00	
<b>School Assessment 2011/2012</b>	34,000.00	34,000.00	
<b>School Special 2010/2011</b>	1,500.00	1,500.00	
<b>Solid Waste Collection</b>			
North Conway Incinerator	5,490.00	5,490.00	
<b>Town Sign</b>			
George Holmes	200.00	200.00	
<b>Treasurer, Carroll Cty Tax 2010</b>	17,043.00	17,043.00	
<b>Treasurer, Carroll Cty Tax 2011</b>	16,653.00	16,653.00	
<b>Trust Account Reval 2011</b>	5000.00	5000.00	
<b>Trust Account Town Hall 2011</b>	5,000.00	5000.00	
<b>Total Payments</b>	140,289.38	140,289.38	140,289.38
<b>Balances on Hand</b>			
Money Market Acct. 12/31/2011			46994.14
Town Checking Acct. 12/31/2011			26.68
<b>Total Payments &amp; Ending Bank Balances</b>			187,310.20

**TOWN CLERK'S REPORT**

January 1 2011 through December 31, 2011

Motor Vehicle Permits	8545.00
Dog License Fees	18.50
Insurance payments	500.00
Other (Ucc's, filing fees, copies)	<u>46.10</u>
Total revenues	9109.60

**No Vital Records to Report**



REPORT OF THE CAPITAL RESERVE FUNDS OF THE TOWN OF HART'S LOCATION

31-Dec-11

Date of Creation	Name of Fund	Purpose of Fund	How Invested	Rate	PRINCIPAL			INCOME DURING YEAR				Grand Total Principal & Income	
					Balance Beginning Year	Amount Added	Withdrawn Year	Balance End of Year	Balance Beginning Year	Interest During Year	Expended During Year		Balance End of Year
12/2/1992	Town Hall Res.Fund	Bldg Need:	Bank Dep.	Var	\$ 12,819.29	\$ 5,000.00		\$ 17,819.29	\$ 2,155.23	\$ 6.41		\$ 2,161.64	\$ 17,825.70
10/9/1991	Town Road Res Fund Rd Maint	Bank Dep	Bank Dep	Var	\$ 11,639.74			\$ 11,639.74	\$ 1,047.28	\$ 6.80		\$ 1,054.08	\$ 11,646.54
1/17/2003	Revaluation Fund	Reval	Money Mkt	Var	\$ 6,801.24	\$ 5,000.00	\$ (3,600.00)	\$ 8,201.24	\$ (37.08)	\$ 3.16	\$ (120.36)	\$ (154.28)	\$ 8,046.96
<b>TOTALS</b>					<b>\$ 31,260.27</b>	<b>\$ 10,000.00</b>	<b>\$ (3,600.00)</b>	<b>\$ 37,660.27</b>	<b>\$ 3,165.43</b>	<b>\$ 16.37</b>	<b>\$ (120.36)</b>	<b>\$ 3,061.44</b>	<b>\$ 37,519.20</b>

REPORT OF THE CAPITAL RESERVE FUNDS OF THE TOWN OF HART'S LOCATION SCHOOL DISTRICT

Date of Creation	Name of Fund	Purpose of Fund	How Invested	Rate	PRINCIPAL			INCOME DURING YEAR				Grand Total Principal & Income	
					Balance Beginning Year	Amount Added	Withdrawn Year	Balance End of Year	Balance Beginning Year	Interest During Year	Expended During Year		Balance End of Year
10/9/2003	School Funds	Spcl Need:	Bank Dep		\$ 29,326.55	\$ 1,500.00	\$ (3,000.00)	\$ 27,826.55	\$ 2,229.78	\$ 17.73		\$ 2,247.51	\$ 27,844.28
10/9/2003	School Reserve	Tuitions	Bank Dep		\$ 40,406.13		\$ (10,000.00)	\$ 30,406.13	\$ 340.39	\$ 21.09		\$ 361.48	\$ 30,427.22
<b>TOTALS</b>					<b>\$ 69,732.68</b>	<b>\$ 1,500.00</b>	<b>\$ (13,000.00)</b>	<b>\$ 58,232.68</b>	<b>\$ 2,570.17</b>	<b>\$ 38.82</b>		<b>\$ 2,608.99</b>	<b>\$ 58,271.50</b>
<b>GRAND TOTAL OF TOWN &amp; SCHOOL RESERVE FUNDS</b>					<b>\$ 100,992.95</b>	<b>\$ 11,500.00</b>	<b>\$ (16,600.00)</b>	<b>\$ 95,892.95</b>	<b>\$ 5,735.60</b>	<b>\$ 55.19</b>		<b>\$ 5,670.43</b>	<b>\$ 95,790.70</b>

## Hart's Location Town Meeting Minutes

March 8, 2011

**Present:** Carolyn King, Mark Dindorf, George Holmes, Les Schoof, Calvin Hunsicker, Nancy Holmes, Nancy Hayes, Bill King, Zarvin Shaffer, Nancy Ruggerio, Charlie Ruggerio, Michelle Goodreau, Ed Butler, Nancy Ritger.

### Town of Hart's Location Elected Officers 2011

Supervisor of Checklist	Nancy Ritger	3 year term
Trustee of Funds	Carolyn King	1 year term
Road Agent	3 way tie to be decided by selectmen	
School Board	George Holmes	3 year term
Selectmen	no valid votes	
Auditor	no valid votes	
Town Clerk/Tax collector	no valid votes	

### Meeting Minutes

Moderator Les Schoof called the meeting to order at 5:30 pm. Ed Butler made a motion to waive the reading of the articles. Seconded by George Holmes. Motion passed unanimously.

**Article 2 :** To raise and appropriate \$27,435.00 and approve the Town Budget for the ensuing year.

Discussion followed to clarify budget numbers since the budget hearing was poorly attended. Notes comparing 2010 and 2011 were included in the Town Report pages 7-8.

New expenditures were explained by Mark Dindorf. Under Financial Administration annual licensing fees for new computer software were included. The issue of separating the Town Clerk/Tax Collector post will be discussed in more detail in Article 3. Currently Leslie Mallet is paid for her services. Ed Butler signs paperwork to fulfill the residency requirement.

Issue of privacy in dealing with motor vehicle registration was raised by Charlie Ruggerio if the post was separated.

Question was raised about expenditure for Fire and Rescue. It was explained that the town selectmen met with Bartlett officials and determined that \$5000 for ambulance and fire services for Hart's Location would be a compromise from the calculated \$8000. An additional \$500 is included to cover expenses that are not reimbursed. This arrangement will be tracked and reviewed if there is significant change in requested services.



No funds from the Damage & Legal line was used but \$1000 is appropriated. Solid Waste Collection saw a slight increase. Highway expense includes plowing for Town Road and Town Hall. Insurance for Town Hall was updated to reflect the office move. New locks for Town Hall is a one time expense reflected in the Town Building line.

Mark Dindorf made a motion, seconded by Ed Butler to vote on the Town Budget. All in favor.

**Article 3:** To see if the town will vote to discontinue the combined elected position of Town Clerk/Tax Collector and create two separate positions, the elected position of Town Clerk, and to authorize the Board of Selectmen to appoint a qualified individual to perform the duties of the Tax Collector. Pursuant to RSA:41.45. To be voted on by secret ballot.

Discussion: RSA allows for the separation. Town clerk duties could be lightened to only include election responsibilities and shifting other duties to the tax collector. The tax collector position can be outsourced. This shift would allow the town to fill the tax collector post with a non resident addressing the challenge of filling elected positions with residents. The Town Clerk post with a lesser time commitment would be easier to fill with a resident.

Charlie Ruggerio again raised the issue of privacy with motor vehicle registrations.

Question - Can Hart's Location contract with Bartlett for Motor Vehicle registration and avoid Twin Mountain?

Secret Ballot Vote: 11 yes; 2 no. Article passed.

**Article 4:** To see if the town will vote to raise and appropriate the sum of \$5000 to be added to the Town Hall Capital Reserve Fund.

Discussion : Last year funds were taken out for covering moving expenses and town mapping.

Nancy Ruggerio asked if \$11,000 in reserve is to be used for disaster. It was explained that in order for the funds to be used it must be within the scope of purpose or a special town meeting needs to be held to approve expenditure.

Previously town appropriated between \$3,000-5,000 in 3 funds. It was suggested to put \$10,000 in 2 funds; the Town of Hart's Location Capital Reserve Fund and the Town of Hart's Location Revaluation Capital Reserve Fund.

Ed Butler made a motion, seconded by Calvin Hunsicker. Article passed - all in favor.

**Article 5:** To see if the town will vote to raise and appropriate the sum \$5000 to be added to the Town Revaluation Capitol Reserve Fund.

Ed Butler made a motion, seconded by Bill King. Article passed - all in favor.

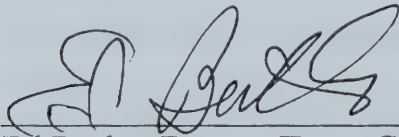
**Article 6:** To conduct any other business that may legally come before the town.

Zarvin Shaffer volunteered to mentor with Ed Butler or Leslie Mallet to help in the office with paperwork. Mark Dindorf, selectman, will contact Zarvin to set something up.

Mark Dindorf made a motion to vote on adjourning the meeting, motion was seconded by Nancy Ritger. All in favor.

Meeting Adjourned 6:45pm.

I attest this to be a true Record of the Minutes

A handwritten signature in cursive script, appearing to read 'Ed Butler', written over a horizontal line.

Ed Butler, Deputy Town Clerk



## SCHOOL DISTRICT OF HART'S LOCATION

### SCHOOL BOARD

(3 year terms)

Nancy Ritger, Chair	Term Expires 2013
George Holmes, Vice-chair	Term Expires 2014
Nancy Holmes	Term Expires 2012

### MODERATOR

(2 year term)

Leslie E. Schoof	Term Expires 2012
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### TREASURER

(3 year term)

Kathleen Hunsicker	Term Expires 2012
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### CLERK

(3 year term)

Mark Dindorf	Term Expires 2012
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### AUDITOR

Grzelak & Company

### SCHOOL ADMINISTRATIVE UNIT NO. 9 STAFF

Dr. Carl J. Nelson, Superintendent of Schools  
Dr. Robert Gadomski, Asst. Superintendent  
Pamela Stimpson, Director of Special Services  
James Hill, Director of Administrative Services  
Becky Jefferson, Director of Budget & Finance  
Marie Brown, Payroll Manager  
Gail Yalenezian, Preschool Coordinator  
Gredel Shaw, Transportation Coordinator  
Christine Thompson, Grants Coordinator

**HART'S LOCATION SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District of Hart's Location, in the County of Carroll, State of New Hampshire, qualified to vote on School District affairs:

You are hereby notified to meet at the King Residence on Arethusa Falls Road in said Hart's Location on Tuesday, March 13, 2012, to vote for the following District Officers. Polls will be open for this purpose at 8:00 a.m. and will not close before 4:30 p.m. Voting between the hours of 4:00 p.m. and 4:30 p.m. will take place at the Town Hall.

ARTICLE 1. To elect a member of the School Board for the ensuing three years.

ARTICLE 2. To elect a Moderator for the ensuing two years.

ARTICLE 3. To elect a Treasurer for the ensuing three years.

ARTICLE 4. To elect a Clerk for the ensuing three years.

YOU ARE ALSO NOTIFIED TO MEET AT THE TOWN HALL AT 4:30 P.M. ON THE SAME DAY TO ACT UPON THE FOLLOWING ARTICLES.

ARTICLE 5. To see if the School District will vote to raise and appropriate the sum of fifty-eight thousand, five hundred and sixty-three dollars (\$58,563) for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District, exclusive of all other articles. (Recommended by the School Board 3-0-0)

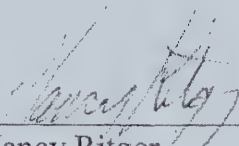
ARTICLE 6. To see if the School District will vote to raise and appropriate the sum of one thousand five hundred dollars (\$1,500) to be placed in the Capital Reserve Fund (Special Education) previously established for that purpose. (Recommended by the School Board 3-0-0) This appropriation is in addition to Warrant Article #5, the operating budget.

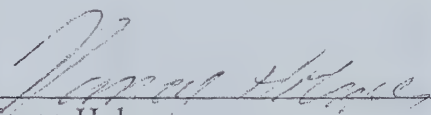
ARTICLE 7. To see if the School District will vote to raise and appropriate up to thirty thousand dollars (\$30,000) to be placed in the Expendable Trust Fund (Tuition Trust Fund) previously established for this purpose, with such amount to be funded from the year end undesignated fund balance available on July 1, 2012. (Recommended by the School Board 3-0-0) This appropriation is in addition to Warrant Article #5, the operating budget.

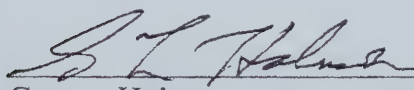
ARTICLE 8. To transact any other business that may legally come before this meeting.



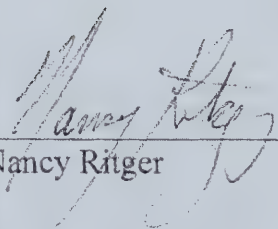
Given under our hands this 14<sup>th</sup> day of February 2012.

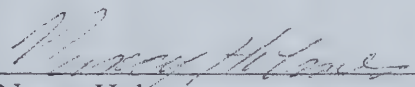
  
\_\_\_\_\_  
Nancy Ritger

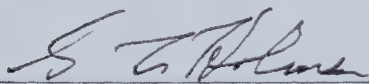
  
\_\_\_\_\_  
Nancy Holmes

  
\_\_\_\_\_  
George Holmes

A TRUE COPY OF WARRANT – ATTEST

  
\_\_\_\_\_  
Nancy Ritger

  
\_\_\_\_\_  
Nancy Holmes

  
\_\_\_\_\_  
George Holmes

HART'S LOCATION SCHOOL DISTRICT  
2012-2013 BUDGET

FUNCTION	OBJECT/DEPT	DESCRIPTION	ADOPTED BUDGET 2010-2011	ACTUALS 2010-2011	ADOPTED BUDGET 2011-2012	PROPOSED BUDGET 2012-2013
1100		REGULAR EDUCATION				
	560-101	Tuition, Elementary	31,030	39,894.58	52,500	17,500
	560-103	Tuition, Sr. High	64,500	55,950.00	43,000	21,500
		TOTAL 1100 REGULAR EDUCATION	95,530	95,844.58	95,500	39,000
1200		SPECIAL EDUCATION				
	330-120	Occupational/Physical Therapy	100	1,834.56	4,200	2,000
	560-109	Private Tuition	0	0.00	0	0
		TOTAL 1200 SPECIAL EDUCATION	100	1,834.56	4,200	2,000
2140		PSYCHOLOGICAL SERVICES				
	330-120	Testing/Counseling	100	560.00	100	100
		TOTAL 2140 PSYCHOLOGICAL SERVICES	100	560.00	100	100
2150		SPEECH SERVICES				
	330-120	Speech Testing	100	0.00	100	100
		TOTAL 2150 SPEECH SERVICES	100	0.00	100	100
2310		SCHOOL BOARD SERVICES				
	523-37	Insurance, Treas. Bond	50	50.00	50	50
	390-117	School Board Expenses	200	27.00	200	200
	260-44	Workers Compensation	300	250.00	300	300



HART'S LOCATION SCHOOL DISTRICT  
2012-2013 BUDGET

FUNCTION	OBJECT/DEPT	DESCRIPTION	ADOPTED BUDGET 2010-2011	ACTUALS 2010-2011	ADOPTED BUDGET 2011-2012	PROPOSED BUDGET 2012-2013
	330-17	Audit	0	0.00	2,000	2,000
	TOTAL 2310 SCHOOL BOARD SERVICES		550	327.00	2,550	2,550
2320	OFFICE OF SUPERINTENDENT					
	311-104	SAU #9 Share	2,771	2,771.00	3,238	3,313
	TOTAL 2320 OFFICE OF SUPERINTENDENT		2,771	2,771.00	3,238	3,313
2720	PUPIL TRANSPORATION					
	513-120	Cont. Services-Reg. Trans.	8,700	9,087.10	20,172	11,500
	TOTAL 2720 PUPIL TRANSPORTATION		8,700	9,087.10	20,172	11,500
5251	CAPITAL RESERVE					
	930-105	Transfer Reserve - Sp. Ed.	1,500	1,500.00	1,500	0
	930-105	Transfer Expendable Trust-Tuition	0	0.00	0	0
	TOTAL 5251 CAPITAL RESERVE		1,500	1,500.00	1,500	0
	SUPPLEMENTAL APPROPRIATION - SPECIAL EDUC		0	0.00	3,000	0
	DEFICIT APPROPRIATION - TRANSPORTATION		0	0.00	4,500	0
	TOTAL APPROPRIATION		\$109,351	\$111,924.24	\$134,860	\$58,563

HART'S LOCATION SCHOOL DISTRICT  
ESTIMATED REVENUE

	ACTUAL REVENUE 2010-2011	ESTIMATED REVENUE 2011-2012	ESTIMATED REVENUE 2012-2013
	-----	-----	-----
Unencumbered Balance	2,143	4,931	71,000
REVENUE FROM STATE/FEDERAL SOURCES:			
National Forest Reserve	2,560	2,640	2,000
Catastrophic Aid	0	0	0
EdJobs Funding	0	737	0
REVENUE FROM LOCAL SOURCES:			
Earnings on Investments	4	0	0
Other Local	0	0	0
Tuition Expendable Trust	10,000	10,000	0
Supplemental Approp-Special Educ	3,000	3,000	0
Total Revenue	17,707	21,308	73,000
STATE OF NH ADEQUACY GRANT	0	0	0 **
STATE OF NH EDUCATION TAX	34,139	39,510	39,093 **
DISTRICT ASSESSMENT	60,509	69,542	(53,530)
DEFICIT APPROPRIATION	4,500	4,500	0
GRAND TOTAL REVENUE	\$116,855	\$134,860	\$58,563 *

\* Does Not Include Separate/Special Articles

\*\* Per NH DOE 11/11 Report



HART'S LOCATION SCHOOL DISTRICT  
 SPECIAL EDUCATION EXPENSES/REVENUE 2009-2010, 2010-2011

<b>EXPENSES: SPECIAL EDUCATION</b>	ACTUAL EXPENSES <u>2009-2010</u>	ACTUAL EXPENSES <u>2010-2011</u>
1200.330.120 Occupational/Physical Therapy Serv	\$0	\$1,835
2140.330.120 Psychological Testing/Counseling	\$0	\$560
5251.930.105 Transfer, Capital Reserve Special Education	\$1,500	\$1,500
	-----	-----
<b>TOTAL SPECIAL EDUCATION EXPENSES</b>	<b>\$1,500</b>	<b>\$3,895</b>

<b>REVENUE: SPECIAL EDUCATION</b>	ACTUAL REVENUE <u>2009-2010</u>	ACTUAL REVENUE <u>2010-2011</u>
NH State Adequacy Allocation	\$0	\$0
	-----	-----
<b>TOTAL SPECIAL EDUCATION REVENUE</b>	<b>\$0</b>	<b>\$0</b>

**Official Minutes**  
**Hart's Location School District Meeting**  
**Tuesday, March 8, 2011**

Present: Les Schoof, George Holmes, Nancy Holmes, Carolyn King, Bill King, Nancy Ruggerio, Charlie Ruggerio, Mark Dindorf, Nancy Ritger, Calvin Hunsicker, Michelle Goodreau and Carl Nelson, Superintendent, SAU 9. Also in attendance, as a property owner & taxpayer, but not a voter, Nancy Hayes.

Moderator Leslie Schoof called the meeting to order at 4:31 pm.

Mark Dindorf moved, seconded by Bill King, to waive the reading of Articles 1 & 2. The motion passed unanimously.

Article 3: Carl Nelson discussed new Audit requirements mandated by HB1448. SAU9 has retained Gryzlak & Assoc. as district auditors. \$2000 included in budget to cover their services. Nancy Hayes asked why that figure was so high, especially for a school budget that typically has less than two dozen transactions per year. Carl responded that we could find an auditor other than Gryzlak and perhaps pay less, but that the \$2000 was included to cover the cost of a professional audit. Bill King asked if we spend less (on another auditor), would appropriated funds roll back into the general school fund? Carl answered yes. Mark clarified that the Article under discussion was about meeting the new state audit requirements and not about appropriating the funds. Les asked about the specific requirements, Carl responded that they can be provided on request. Les reviewed the article and the discussion before moving the question. Bill King moved & Nancy seconded.

Motion was made to amend the article to replace the term "CPA auditor" with the phrase "auditor that meets the requirements of HB1448". Bill King moved & Nancy seconded.

Vote to Amend Article 3 – all in favor. Amended Article 3 passed unanimously.

Article 4. Budget. Motion to accept article as written by Mark, George seconds. Discussion: Nancy Hayes asked about Workers Compensation insurance, Carl says it's required. Carl brought up the possibility that Hart's Location could become a donor town in the coming year, with an estimated \$14730 due to Concord. The estimated worst case impact on the local school rate would be an additional \$2.28 per \$1000 in valuation. or \$1.31 per \$1000 in a best case scenario. With the option to take out \$10,000 from the tuition reserve fund, that impact could be lessened to \$1.82 per \$1000 worst case or \$0.86 per \$1000 best case.

Nancy motioned to move the article, Bill seconds. Article passes.

Article 5. \$3000 in special education expenses for a new student during the current school year. George moves to accept the article as written, Mark seconds. Discussion: Funds were not budgeted and need to be appropriated. Article passes.

Article 6. \$1500 for anticipated Special Education expenses in the coming year. Motion to accept article as written. Calvin moves, Nancy seconds. Article Passes.

Article 7. \$10,000 from the special tuition reserve fund to offset anticipated tax increases. Nancy moves to accept the article as written. Calvin seconds. Discussion: Nancy Hayes suggested that the town might want to hold onto the funds. considering the possibility that a new family could move into town. Carl explained how it would work if a hypothetical new family depleted the



available funds in the tuition reserve account. Mark motions to move the article, George seconds. Article passes.

Article 8 \$1500 for transportation expenses for new student not budgeted in current school year. Calvin moves, Nancy seconds. Discussion. Mark clarified reason for article. Article passes.

Article 9 Any other business. Calvin asked about transportation expenses for Hart's Location students. Nancy explained the per parent reimbursement formula based on federal mileage standards. The Hunsickers' currently have one student in Fryeburg and were not getting reimbursed. Discussion followed that the Hunsickers were entitled to that reimbursement, and that the budget should be amended to include that expense. Carl explained the procedural requirements necessary to revisit articles already voted on. Nancy made a motion to Reconsider Article 4. Mark seconds.

Discussion on reconsidering Article 4: Carl recommends using the historical expense figure of \$8700 (for transportation to Fryeburg), increasing the budget amount from \$117,160 to \$125,860. Mark moves to amend Article 4 to include the new amount of \$125,860. Calvin seconds. Mark motions to move question, George seconds. Motion for Article 4 to be reconsidered as amended passes.

Article 4 Motion to accept Article 4 as amended. Calvin moves, Nancy seconds. Article 4, as amended, passes.

Discussion followed pertaining to current year transportation funding not budgeted. Motion made by Carolyn to reconsider Article 8. George seconds.

Mark made motion made to amend the amount in Article 8 from \$1500 to \$4500. Nancy Seconds. Motion for Article 8 to be reconsidered as amended passes.

Article 8 Motion to accept Article 8 as amended to include the new amount of \$4500. Nancy moves, Calvin seconds. Article 8, as amended passes.

Article 9 Any other business. Mark motions to adjourn. Calvin seconds.

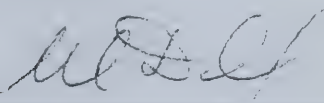
Meeting adjourned at 5:10pm.

Election results:

George Holmes - School Board  
Leslie Schoof - Moderator

Respectfully submitted by Mark Dindorf

These minutes are a true record of the Hart's Location school district meeting  
On March 8, 2011.

  
\_\_\_\_\_  
Mark Dindorf  
School Clerk







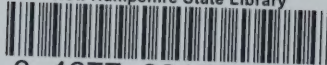


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