

Hamp
F
4
#32
2000

TOWN OF HANOVER
2000
ANNUAL TOWN REPORT



ANNUAL TOWN MEETING
Tuesday, May 8, 2001
Hanover High School Gymnasium
Voting - 7:00 a.m. to 7:00 p.m.
Business Meeting - 7:00 p.m.

HANOVER MUNICIPAL BUSINESS TELEPHONE NUMBERS

Ambulance, Fire, Police... EMERGENCY.....	911
Administrative Offices.....	643-4123
Administrative Services/Finance.....	643-0705
Animal Control Officer.....	643-2222
Assessing.....	643-0703
Cemetery Department.....	643-3327
Community Counselor.....	643-5317
Community Outreach Officer.....	643-0742 Ext. 116
Etna Library.....	643-3116
Fire Department (Non-Emergency).....	643-3424
Howe Library.....	643-4120
Human Resources.....	643-0742 Ext. 106
Parking Division.....	643-0737
Police Department/Dispatch (Non-Emergency).....	643-2222
Planning & Zoning.....	643-0708
Public Works/ Highway	643-3327
Recreation Department.....	643-5315
Senior Center.....	643-5531
Tax Collector.....	643-0704
Town Clerk.....	643-0712
Town Manager.....	643-0701
Wastewater Treatment Plant.....	643-2362
Water Department.....	643-3439

E-MAIL ADDRESSES

assessor@hanovernh.org	recdept@hanovernh.org
dpw@hanovernh.org	townmgr@hanovernh.org
firedept@hanovernh.org	wwtf@hanovernh.org
parking@hanovernh.org	childrens.services@thehowe.org
planning@hanovernh.org	circulation@thehowe.org
plicedept@hanovernh.org	etna.library@thehowe.org

BUSINESS HOURS

Community Counselor...Sept – June.....	Mon – Fri.....	8:00 a.m. - 4:30 p.m.
42 Lebanon St. July – Aug.....	Tues & Wed.....	8:30 a.m. - 4:30 p.m.
	Thurs.....	8:30 a.m. - noon
Dispatch - 46 Lyme Rd.....	Sun – Sat.....	24 hours/day
Etna Library.....	Mon & Thurs	2:00 p.m. - 7:00 p.m.
130 Etna Rd., Etna	Tues & Fri.....	10:00 a.m. - 2:00 p.m.
	Sat.....	10:00 a.m. -12:00 noon
Fire Dept. - 48 Lyme Rd.....	Sun – Sat.....	24 hours/day
Howe Library.....	Mon – Thurs.....	10:00 a.m. - 8:00 p.m.
13 East South St.	Fri.....	noon - 6:00 p.m.
	Sat.....	10:00 a.m. - 5:00 p.m.
	Sept-May.....	Sun.....
		1:00 p.m. - 5:00 p.m.
Parks & Recreation - 10 School St.....	Mon – Fri.....	9:00 a.m. - 5:00 p.m.
Police Dept. - 46 Lyme Rd.....	Sun – Sat.....	24 hours/day
Public Works Dept. - Rt. 120.....	Mon – Fri.....	7:00 a.m. - 3:30 p.m.
Senior Center - 42 Lebanon St.....	Mon – Fri.....	12:30 p.m. - 4:30 p.m.
Town Offices - 41 So Main St.....	Mon – Fri.....	8:30 a.m. - 4:30 p.m.
Wastewater Treatment - Rt.10.....	Mon – Fri.....	7:00 a.m. - 3:30 p.m.

Hamp
44
H41
2000



Photograph by Gordon Laumann

Hanover's "Honorary Mayor" Lou Bressett officially cuts the ribbon at the Grand Opening of the Hanover Parking Facility on October 17, 2000.

TABLE OF CONTENTS

Business Hours/Telephone Numbers/E-Mail Addresses.....	Inside Front Cover
Table of Contents.....	2
Town Management Staff.....	4
Mission Statement.....	4
Chapter 1 – Information For Town Meeting.....	5
Town Officers.....	6
Candidates for Town Office.....	6
Warrant for the Annual Town Meeting.....	Part I
Explanatory Information.....	Part II
Selectmen’s Report.....	Part III
Chapter 2 –Town Manager and Budget Reports.....	7
Town Manager's Budget Report.....	8
Budget Analysis, All Funds.....	11
2001-2002 Budget.....	13
Statement of General Debt 2000-2001.....	52
Special Funds.....	52
Trust Funds.....	53
Independent Auditors Letter of Comments and Recommendations.....	54
Town Treasurer's Report.....	55
Hanover Finance Committee.....	55
Chapter 3 – Town Department Reports.....	57
Administrative Services.....	58
- Tax Collector's Report.....	60
- Ten Largest Taxpayers.....	61
- Summary of Tax Lien Accounts.....	61
- Town Clerk's Receipts.....	62
- Supervisors of Checklist.....	63
Assessment Office.....	65
- Summary of Assessments.....	65
Community Counselor.....	66
Etna Library.....	68
Howe Library.....	69
Human Resources.....	71
Fire Department.....	72
Parks and Recreation.....	74
Planning & Zoning.....	75

Town Department Reports cont'd...

Police Department.....	76
Public Works.....	82
Tax Collector.....	88
Town Clerk.....	89
Wastewater Treatment Plant.....	87

Chapter 4 – Board and Committee Reports..... 91

Official Boards, Commissions and Committees.....	92
Advisory Board of Assessors Report.....	98
Building Code Advisory Committee.....	98
Community Substance Abuse Advisory Committee.....	100
Conservation Commission.....	101
Etna Library Board of Trustees.....	104
Howe Library Board of Trustees.....	104
Parking and Transportation Advisory Board.....	105
Parks and Recreation Board.....	106
Planning Board.....	107
Recycling Committee.....	110
Hanover Senior Center (Senior Citizen Steering Committee).....	111
Zoning Board of Adjustment.....	112

Other Agency Reports.....	113
- CATV.....	113
- Hanover Improvement Society.....	114

Chapter 5 – Miscellaneous Information..... 117

Legal Expenses and Litigation Summary.....	118
Rate & Fee Schedule.....	120
Minutes of the Annual Town Meeting - May 9, 2000.....	129

Town Management Staff

Town Manager and Tax Collector -
Julia N. Griffin

Director of Administrative Services -
Elizabeth "Betsy" McClain

**Assistant to the Town Manager/
Human Resources Director -**
Barry Cox

Assessing Official -
Michael Ryan

Planning & Zoning Director -
Jonathan Edwards

Community Counselor -
Dena B. Romero

Fire and Inspection Services -
Roger E. Bradley, Chief

Library Services -
Marlene McGonigle, Howe Library Director
Barbara Prince, Etna Library Librarian

Parks and Recreation Department -
Henry "Hank" Tenney

Police Department -
Nicholas Giaccone, Chief

Public Works Department -
Peter Kulbacki, Director

Keith Southworth, Asst. Public Works Director/Highway Superintendent

Sewer and Wastewater Treatment -
William Mathieu, Water and Wastewater Treatment Superintendent

Mission Statement

The government of the Town of Hanover exists to provide public services for all the citizens of Hanover.

To this end, the mission of the management of the Town of Hanover is to provide guidance and direction to all town employees to:

- provide responsive, friendly, courteous service to the public and encourage open communication between all citizens and all public employees and officials.
- encourage them to regularly improve their professional skills to enable them to provide efficient, high quality, and fiscally responsible service.
- dedicate themselves to the highest standards of ethical behavior in all dealings with the public and each other.

Chapter 1

Information For Town Meeting

Town Officers 2000

Board of Selectmen

Brian F. Walsh, Chairman (2002)
Katherine S. Connolly, Vice Chairman (2003)
Marilyn W. Black (2002)
William R. Baschnagel (2003)
Judson T. Pierson, Secretary (2001)

Moderator

Harry H. Bird (2002)

Town Clerk

Dianne Quill (2001)

Treasurer

Michael J. Ahern (2001)

Library Trustees

John Stebbins (2001)
Amy Stephens (2002)
Judith A. Danna (2003)

Advisory Board of Assessors

Paul F. Young (2001)
Robert D. McLaughry (2002)
Richard Birnie (2003)

Fence Viewers

Frederick E. Croy (2001)
Edward C. Lathem (2001)
Edward Lobacz (2001)
Robert Morris (2001)

Health Officer

William E. Boyle, M.D.

Supervisors of Checklist

M. Lee Udy (2002)
Fay Sorenson (2004)
Louise M. Longnecker (2006)

Trustees of Trust Funds

Paul Gardent (2002)
Lawrence Draper (2001)
Mark B. Severs (2003)

Park Commissioner

Richard Nordgren (2003)

Surveyors of Wood and Lumber

John Richardson (2001)
Willem M. Lange (2001)

Candidates For Town Office

Town Clerk (1)

Sallie B. Johnson

Treasurer (1)

Michael J. Ahern

Etna Library Trustee (1)

Margaret A. Bragg

Selectman (1)

Judson T. Pierson, Jr.

Trustee of Trust Funds (1)

Lawrence R. Draper

Part I

Warrant For Town Meeting May 8, 2001

WARRANT FOR THE ANNUAL TOWN MEETING

GRAFTON, ss

TOWN OF HANOVER

TO THE INHABITANTS OF THE TOWN OF HANOVER, NEW HAMPSHIRE, who are qualified to vote in Town affairs:

TAKE NOTICE AND BE WARNED, that the Annual Town Meeting of the Town of Hanover, New Hampshire, will be held as follows:

ON TUESDAY, MAY 8, 2001 AT THE GYMNASIUM, HANOVER HIGH SCHOOL, LEBANON STREET, HANOVER, THERE WILL BE VOTING BY OFFICIAL BALLOT FOR THE ELECTION OF TOWN OFFICERS AND ALL OTHER ARTICLES REQUIRING VOTE BY OFFICIAL BALLOT. THE POLLS WILL OPEN AT 7:00 AM AND CLOSE AT 7:00 PM.

ARTICLES FOURTEEN THROUGH THIRTY-THREE WILL BE PRESENTED, DISCUSSED AND ACTED UPON BEGINNING AT 7:00 PM AT THE GYMNASIUM, HANOVER HIGH SCHOOL, LEBANON STREET, HANOVER.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

- One Selectman, to serve for a term of three (3) years;
- One Town Clerk, to serve for a term of three (3) years;
- One Treasurer to serve for a term of one (1) year;
- One Library Trustee to serve for a term of three (3) years;
- One Trustee of Trust Funds to serve for a term of three (3) years;

ARTICLE TWO (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 1 would amend sections 204.4, 209.4A, 209.4F, and 902 to allow buildings in the Institutional zoning district on slopes downward from the street or building front to have a maximum height, measured at any point directly above the grade of the ground, of 75 feet. While this height limit is already allowed in some circumstances, this amendment would give more flexibility to conform the overall building to the topography of the building's site, for instance by stepping the roofline, so that better design would not be prevented.

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE THREE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 2 would amend section 204.5 in order to restore an earlier zoning provision that allowed two-family uses in the GR General Residence zoning district as permitted by right and not by Special Exception as the ordinance has required in recent years. Two-family houses are common in the GR zoning district, and adequate provisions already exist in the ordinance to protect the character of these neighborhoods.

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE FOUR (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 3:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 3 would amend sections 204.5, 304, and 902 and add a section 209.5 in order to set forth maximum lot coverages for buildings and impervious areas within the GR General Residence and SR Single Residence zoning districts, so that overall sizes of houses could be kept in reasonable relationship to the character of the neighborhood.

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE FIVE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 4:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 4 would amend section 209.4E and Appendix A of the Zoning Ordinance to remove all references to the GR General Residence zoning district as a district which allows buildings over 35 feet in height. For the past several years, the GR district, comprising sub-districts GR-1 and GR-2, has had a height limit of 35 feet, but when the old GR-3 district, which did allow heights up to 60 feet, was converted into the I Institutional zoning district, these references were not deleted.

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE SIX (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 5:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 5 would amend sections 210.1F and 1004.2 by making it clear that it is the owner of a property who is responsible for the property’s compliance with the provisions of the zoning ordinance. While this is an underlying concept of both state law and the zoning ordinance, it has not yet been explicitly stated in the ordinance.

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE SEVEN (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 6:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 6 would amend section 322 of the zoning ordinance, having to do with communications and telecommunications facilities. It would further define what these facilities are and where they may be located. This amendment would introduce incentives for utilizing existing structures (“co-location”), for obtaining independent expert advise at an applicant’s expense, for annual certification, for removal of defunct facilities, and for bonding such removal. Also, this amendment would strengthen requirements for identifying and mitigating the visual effects of towers.

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE EIGHT (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 7:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 7 would amend section 323.1B by reducing the allowable maximum noise levels as measured in decibels (A-weighted), and by advancing from 10:00 PM to 7:00 PM the period during which the lesser nighttime noise levels would come into effect.

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE NINE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 8:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 8 would add a new section 325 Impact Fees. In a recent decision, *Simonsen v. Town of Derry*, the state supreme court changed traditional legal understanding concerning the legal right of planning boards to impose on developers fees to pay for off-site improvements deemed necessary by a planning board to mitigate the effects of a development. With that case, the court decided that these improvements or payments for improvements could not be imposed

unless the zoning ordinance specifically contained provisions authorizing impact fees, consistent with the impact fee provisions of state law. This amendment would incorporate such provisions into our zoning ordinance, thus enabling the planning board to continue to require off-site improvements or payments for them by developers.

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE TEN (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 9:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 9 would amend section 702.7 by changing the words “at any previous time” to the word “previously” and by changing the word “completed” to the word “undertaken”, in order to clarify the conditions under which a wetlands Administrative Permit may be issued.

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE ELEVEN (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 10:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 10 would amend the definition of the term “structure” in section 902, by removing the last sentence of this definition, which sentence has allowed several types of construction to be construed as not being structures in floodplains that would be construed to be structures anywhere else.

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE TWELVE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 11:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 11 would add a section 1008 which would stipulate that if any applicant for a permit or approval denies access to the property subject to that application to board members, town staff, or other agents of the town, for the sole purpose of inspecting the property in connection with the application, such denial would be grounds for the disapproval by the board of the application or for the refusal by the town to issue the permit.

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE THIRTEEN (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 12:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 12 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 12 would amend the Hanover Zoning Map by rezoning the following properties to the NP Natural Preserve zoning district:
map/

<u>parcel</u>	<u>owner</u>	<u>location</u>	<u>existing zoning</u>
1/20 pt.	Hypertherm	Only that portion comprising Conservation Easement; north of Bottomless Pit	BM
1/22	Town of Hanover	West of Bottomless Pit; landlocked	BM
19/32	Hanover Conservation Council	Mink Brook Nature Preserve, 112 acres; former Barrett Ransmeier land	SR, RR
44/44A	Hanover Conservation Council	9.96 acres donated by Elizabeth Hunter on Hemlock Road adjacent to Balch Hill lands	SR

At a public hearing held on March 27, 2001 the Hanover Planning Board voted unanimously to recommend the adoption of this amendment.

ARTICLE FOURTEEN: To choose the following Town Officers to be elected by a majority vote:

One member of the Advisory Board of Assessors for a term of three (3) years;
Three Fence Viewers and one alternate each for a term of one (1) year;
Two Surveyors of Wood and Timber each for a term of one (1) year;
Such other Officers as the Town may judge necessary for managing its affairs.

ARTICLE FIFTEEN: To see if the Town will vote to purchase a replacement dispatch console and related equipment for the Hanover Dispatch Center, and to vote to raise and appropriate \$165,000 for that purpose; and further to authorize the Selectmen to borrow such sum under the New Hampshire Municipal Finance Act, RSA 33, by issuance of bonds or notes, and to take all action as may be necessary to carry out the purpose of this vote. Funding for the debt service for the first year of this bond is included in Article 26. A two-thirds ballot vote is required.

Selectmen For 5 Against 0 Abstain 0

ARTICLE SIXTEEN: To see if the Town will vote to raise and appropriate \$406,160 and authorize payment into the Capital Reserve Funds in the following amounts for the purposes for which such funds were established:

Police:	\$ 45,000
Public Works:	\$142,000
Fire Fund:	\$ 70,000
Sidewalk Fund:	\$ 19,000
Wastewater Treatment Plant Fund:	\$103,000
Ambulance Fund:	\$ 24,500
Parking Fund:	\$ 2,660

This article is included in Article 26.

Selectmen For 5 Against 0 Abstain 0

ARTICLE SEVENTEEN: To see if the Town will vote to raise and appropriate \$242,135 for the purposes listed below and to authorize funding these items by withdrawal from the listed capital reserve funds for the purposes for which such funds were established, in the following amounts as set forth in the Town Report:

Howe Library – automated circulation software upgrade	\$ 40,000
Public Works – vehicle replacement	\$171,191
Wastewater Treatment Plant Fund- vehicle replacement	\$ 30,944

This article is included in Article 26.

Selectmen For 5 Against 0 Abstain 0

ARTICLE EIGHTEEN: To see what sum the Town will vote to raise and appropriate to provide for the cost items contained in the collective bargaining agreement, approved by the Board of Selectmen on April 2, between the Town of Hanover and the International Brotherhood of Police Officers, Local 561, which calls for the following increases in salaries and benefits for its members:

<u>Year</u>	<u>Estimated Increase</u>
2000-2001	2.0% \$19,723
2001-2002	2.5% \$26,730

and further, to raise and appropriate the sum of \$19,723 for the 2000-2001 fiscal year and the sum of \$26,730 for the 2001-2002 fiscal year, such sums representing the additional costs attributable to the increase in salaries and benefits over those of the appropriations at current staffing levels paid in the prior fiscal year.

Selectmen For 5 Against 0 Abstain 0

ARTICLE NINETEEN: To see if the Town will vote to approve amendment to the Town's charter under RSA 49-B by eliminating section 10-d, thereby abolishing the sidewalk special services district. If this amendment is approved, any amounts held in special fund accounts for this purpose will be transferred to the General Fund.

Selectmen For 4 Against 1 Abstain 0

ARTICLE TWENTY: To see if the Town, as authorized under Section 7 of the Charter of the Town of Hanover (1963, N.H. Laws, Chapter 374, as amended), will vote to delegate to the Board of Selectmen, and authorize them to exercise, the power granted to the Town under RSA 674:51 and RSA 674:52, as those statutes may be amended from time to time, to enact and amend a local building code for the construction, remodeling and maintenance of all buildings and structures in the Town.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-ONE: To see if the Town, in accordance with RSA 80:52-c, will vote to authorize the acceptance of payment by credit cards of taxes, charges generated by the sale of utility service, or other fees, provided that there shall be added to each amount due a service charge to cover the credit card company's charges to the Town and any other actual costs for the use of the credit card service.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-TWO: To see if the Town will vote to appropriate from unreserved fund balance the sum of \$28,947 into the Public Works Capital Equipment Reserve previously established.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-THREE: To see if the Town will vote to raise and appropriate \$78,170 for deposit in the Conservation Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Fund, with no funds being raised by taxation. The amount appropriated is equivalent of 50% of the total amount collected in the Land Use Change Tax Fund in the fiscal year 1999-2000.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-FOUR: To see if the Town will vote to raise and appropriate \$78,170 for deposit in the Land and Capital Improvements fund, and to authorize funding of this amount by transfer from the unreserved fund balance, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Fund in the fiscal year 1999-2000, and will be transferred from the Land Use Change Tax Fund into unreserved fund balance for the purpose of funding this appropriation.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-FIVE: To see if the Town will vote to raise and appropriate \$100,000 for the purpose of completing the final design of a combined Senior and Community Center at 36 South Park Street and 48 Lebanon Street, and to authorize funding of this amount by withdrawal from the Land and Capital Improvements Fund, with no funds being raised by taxation.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-SIX: To see what sum the Town will vote to raise and appropriate to pay the expenses of the Town for the 2001/2002 fiscal year, for the purposes set forth in the Town budget. Articles 15, 16 and 17 are included in this article.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-SEVEN: To see if the Town will vote to raise and appropriate \$1,000 to be used by the Hanover-Joigny Exchange, Inc. in the furtherance of cultural, student and adult exchanges between the Town of Hanover and its sister city of Joigny, France.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-EIGHT: To see if the Town will vote to raise and appropriate \$2,000 to be used by the Town of Hanover in the furtherance of cultural, student, and adult exchanges between the Town of Hanover and the City of Nihonmatsu, Japan.

Selectmen For 5 Against 0 Abstain 0

ARTICLE TWENTY-NINE: To see if the Town will vote to raise and appropriate \$2,000 to support the services provided to the Upper Valley by the AIDS Community Resource Network (ACORN).

ARTICLE THIRTY: To see if the Town will vote to raise and appropriate \$2,000 to support the services provided to the Upper Valley by the Family Place.

ARTICLE THIRTY-ONE: To see if the Town will vote to raise and appropriate \$5,000 to support the capital campaign currently being conducted by the Haven.

ARTICLE THIRTY-TWO: To receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

ARTICLE THIRTY-THREE: To transact any other business that may legally be brought before this Town Meeting.

Given under our hands and seal of the Town of Hanover this 2nd day of April, 2001.

Part II

Explanatory Information

Chapter 1: Information for Town Meeting

Part II: Explanatory Information

What is Town Meeting? All Hanover citizens are encouraged to participate in the yearly Town Meeting, a living example of direct democracy. Town Meeting is a meeting of citizens who come together to form the legislative body of the town. It is held yearly, the second Tuesday in May, to elect town officers, adopt the town budget, and consider other issues that require Town Meeting approval. This year, Town Meeting will be held on May 8.

What is the Warrant? The Town Meeting agenda is called “the Warrant”; each agenda item is called an “article”. The official Warrant precedes this document in Part I, Chapter I. The Warrant includes two sets of articles:

1. **Ballot voting** (Articles One through Thirteen): Voting on Articles One through Thirteen - which includes voting for candidates for office and for amendments to the Hanover Zoning Ordinance - is conducted by ballot during the day of Town Meeting (May 8, 2001) from 7:00 am to 7:00 pm, in the Hanover High School gymnasium. The daytime ballot voting is held by secret ballot, referred to as the “Australian ballot”.
2. **Business meeting** (Articles Fourteen through Thirty-three): Discussion of and voting on Articles Fourteen through Thirty-three – including the proposed budget in Article 26 – takes place at an open meeting, called the “business meeting”, which begins at 7:00 pm on the same day, in the Hanover High School gymnasium. At the business meeting town meeting, citizens sit down together and discuss, modify, and vote.

What if you cannot attend? If you cannot come to Town Meeting...

1. **Ballot items:** You may vote by absentee ballot on the items decided by ballot voting by requesting an absentee ballot from the Town Clerk’s office at Town Hall, and delivering it in person by 5:00 pm the day before Town Meeting or by mail by 5:00 pm the day of Town Meeting.
2. **Business meeting items:** You must be present, however, to vote on or contribute to discussion of any Warrant items to be discussed at the business meeting. No absentee balloting is allowed on these items.

How can you register to vote? To become a registered voter, you must be a U.S. citizen, eighteen years or older, and a Hanover resident. Information that must be provided at registration includes name, address (mailing and legal residence), place and date of birth, and proof of citizenship. You may register: (1) at the polls on election day, May 8; or (2) in advance at the Town Clerk’s Office in Town Hall up to ten days before

the election; or (3) with the Supervisors of the Checklist whose public voter registrations sessions are advertised before any election.

What is explained in the rest of this chapter? The rest of this chapter, prepared by the Town staff, provides an explanation of all of the articles in the Warrant. The official Warrant precedes this document in Part I of Chapter 1.

Ballot Voting Articles One – Thirteen

Voting on Articles One through Thirteen will be conducted by ballot on Tuesday, May 8, 2001 from 7:00 am to 7:00 pm in the gymnasium of Hanover High School.

Article One: Election of Town Officers

The **Selectmen**, so named because members are selected on Town Meeting day, perform most of the Town's legislative functions outside the legislative role granted voters at Town Meeting. One position, currently held by Jay Pierson who was appointed to fill the unexpired term vacated by John Colligan, is to be filled in 2001, for a three-year term. Jay Pierson is the only candidate competing for the position.

The **Town Clerk** is responsible for overseeing the implementation of all elections, and also performs in an official legal capacity in several areas of Town administration. The incumbent Town Clerk, Diane Quill, is not seeking re-election. Sallie Johnson, the Town's current Revenue Collection Supervisor is running to fill the position for a three-year term.

The **Treasurer** is responsible for receipt and disbursement of Town funds and the short-term investment of excess funds. The position is elected annually and the current Treasurer, Michael Ahern, is running for re-election.

Both the Howe Library and the Etna Library are Town-supported. Each has a Board of Trustees, but they are elected differently based on their history of foundation. The **Howe Library Trustees** are elected by members of the Howe Corporation; the **Etna Library Trustees** are elected by Town Meeting for a three-year term. One Etna Library Trustee is up for election and the incumbent, John Stebbins, is not seeking re-election. Margaret Bragg is running to fill the position for a three-year term.

The **Trustees of Trust Funds** oversee the funds reserved for special purposes, and their responsibilities are governed by state statute. One Trustee position is up for election and incumbent Lawrence (Larry) Draper is running for re-election for a three-year term.

Note: The following Articles Two through Thirteen are Amendments No. 1 – 12 to the Hanover Zoning Ordinance, which must be approved by Town Meeting. All of the proposed Zoning Ordinance amendments have been approved by the Planning Board.

Article 2: Zoning Ordinance Amendment No. 1 - Allow variable building height up to 75 ft. on downward slopes.

Many potential building sites in the Institutional zone are on sloped land. In order to address pedestrian access needs into buildings on these sites, the designs typically should include access both on the upper and lower parts of the sloped land. Current zoning in the Institutional zone allows “no more than one additional story” and 15 additional feet in building height as a site slopes downward from the street. There are cases when more than “one additional story” is very desirable for full utilization of space within the allowable building envelope.

In addition, the current definition of Building Height does not address each face of the structure. As a result, when the Building Height prescribes measurement from the “highest point of the roof” or the “average height between eaves and the ridge” for sloped roofs, it does not address cases in which a section of the building on a slope has a separate lower roof. As a result, the Ordinance does not consider the importance of the “angle of perspective” in evaluating a building’s appropriate height. This could lead to poor aesthetic and programmatic design of a building in a sloped area.

There are four specific changes proposed to address these concerns:

- a) In Table 204.4 (under Maximum Height), delete the phrase “shall represent no more than one additional story, and in any case”, and add a sentence at the end of the paragraph: “See also Section 209.4.”
- b) In Section 209.4A Height Regulations and Exceptions, add a sentence at the end of the paragraph: “See also Section 209.4F .”
- c) In Section 209.4F Height Regulations and Exceptions, delete current wording and replace with a new section that will allow buildings of variable height up to 75 feet on downward slopes with the intent of this section is to allow a variety of roof heights to conform with the site topography.
- d) In Section 902 Term Definitions, add a sentence at the end of the Building Height definition, “See Section 209.4 for exceptions in the Institutional Zone.”

The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is included in the Appendix that follows the end of this section of the Town Report.

Article Three: Zoning Ordinance Amendment No. 2- In the GR zoning district, allow two-family dwelling as a permitted use, instead of as a special exception.

Two-family dwellings are currently permitted in the GR zoning district as special exceptions, which means that the Zoning Board of Adjustment must review all applications for a two-family dwelling. This is unduly restrictive to providing a variety of housing types in that district. Requests for two-family dwellings in the GR zoning district should be routinely approved as a permitted use by the Zoning Administrator once it has been determined that the proposal conforms with all provisions of the Ordinance. Adequate provisions exist in the Zoning Ordinance to protect the character of the district.

Specifically, the change proposed would, in the "Uses" portion of Table 204.5, remove the words "Two-family dwelling" from the list indicated as Allowed by Special Exception and add the words "Two-family dwelling" to the list indicated as Permitted Uses.

The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is included in the Appendix that follows the end of this section of the Town Report.

Article Four: Zoning Ordinance Amendment No. 3-Building footprint and lot coverage

An increasingly common phenomenon has been observed in many of Hanover's established residential neighborhoods. Existing residences are being expanded substantially such that the building massing and sense of proportion on those lots is quite different from that of the surrounding neighborhood. With no building footprint and lot coverage restrictions, these expansions could occur, with the result that markedly bigger residences and lots with more extensive paving become more the rule rather than the exception and overwhelm the character of established residential neighborhoods. The Planning Board understands that residents like their neighborhoods "the way they are". By adding limitations on the percentage of a lot that can be occupied by buildings and the percentage of a lot that can be developed with paving, the Planning Board intends to prevent expansion to the lot setback lines, leaving buildings spaced and massed and lots covered with development more like they are today, rather than how recent trends suggest lot development could otherwise occur in the future.

By measuring building footprint and lot coverage on existing lots the proposed limitations were developed that would allow expansion in both lot coverage and building footprint on most lots in the GR and SR zoning district.

To incorporate these changes in to the Ordinance requires a number of amendments:

a) Amend the "Area and Dimensions" table of Section 204.5 "GR" General Residence, by adding a column labeled "Building Footprint" and add "i" in that column for each

line of the table; by adding a column labeled “Lot Coverage” and add “ii” in that column for each line of the table; and by adding at the bottom of said table immediately below the line beginning “i” lot coverage requirements which vary depending on lot size.”

b) Amend the “Area and Dimensions” table of Section 204.6 “SR” Single Residence, by adding a column labeled “Building Footprint” and add “35%” in that column for each line of the table; by adding a column labeled “Lot Coverage” and add “65%” in that column for each line of the table.

c) Add new Section 209.5 which explains the proposed restrictions on Building Footprint and Lot Coverage in the GR and SR Zoning Districts.

d) Amend Section 304 by designating the existing sentence as part A and a new part B which explains the structures and improvements to be included in the determination of lot coverage.

e) In Section 902 “Term Definitions” add a new definition for “Building Footprint.”

f) In Section 902 “Term Definitions” add a new definition for “Lot Coverage.”

The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is included in the Appendix at the end of this section of the Town Report.

Article Five: Zoning Ordinance Amendment No. 4-Remove GR from the districts that allow building heights over 35 feet.

The GR zoning district is the general residence zoning district. Most single-family residential structures have a maximum building height of 35 feet. To allow building heights of up to 60 feet in a residential district would be out of scale and out of character for all GR districts in Hanover. There is also concern about reduction of natural light (due to the long shadows cast by higher structures) and changes in air circulation were 60-foot buildings to be introduced to the GR district.

Specifically, the amendment proposes to:

a) Amend Section 209.4 E to remove all references to the “GR” General Residence Zoning District.

b) Amend Appendix A to remove all references to the “GR” General Residence Zoning District.

The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is listed at the end of this section of the Town Report.

Article Six: Zoning Ordinance Amendment No. 5- Property owner responsible for zoning compliance

While there appears to be an underlying assumption in the Zoning Ordinance that the property owner is to be held responsible for zoning compliance, the Ordinance does not

specifically say so. In the instance of the limitations placed on the number of unrelated individuals allowed to occupy rental units, the current Ordinance language can be interpreted to assign divided responsibility between an owner and the tenants, with the result that each party blames the other when a violation is found.

This amendment will remedy these situations by stating that the owner of any property, including a rental residence, is solely responsible for compliance, with all aspects of zoning compliance, and that in addition to being liable for fines, if there is a violation, the owner is also subject to criminal prosecution and penalties as prescribed by statute, RSA 676:17.

The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is included in the Appendix at the end of this section of the Town Report.

Article Seven: Zoning Ordinance Amendment No. 6-Communication/ Telecommunications Facilities

The recent increase in towers being erected across the Upper Valley has concerned many Hanover residents. Upon review, they felt and the Planning Board agreed that the town's restrictions leave the town vulnerable to less than satisfactory placement and design of telecommunication structures. Extensive amendments have been proposed to Section 322 to address the definition of telecommunications structures, the location and appearance of such structures, and visual impact of proposed structures, and to incorporate notice requirements for other towns and the representatives of the Appalachian Trail. The amendment makes clear that the town can hire consultants at the applicant's expense to assist in the review of a telecommunication facility proposal. Finally, the amendment proposes requiring annual notification of continued operation and compliance with safety standards and bonding for removal of the structures.

The specific changes proposed to address these concerns are:

- a) In Section 322 adopt a more extensive definition of communication/telecommunication facilities;
- b) In Section 322.1 adopt criteria limiting these facilities to the Institutional and Forestry zoning districts, providing incentives for new antenna on existing structures and for co-location and standards to guide the Zoning Board of Adjustment in their review of such facilities, including visual impact. Notification requirements are also set forth in this section;
- c) Amend Section 322.2 to clarify the need for federal and state permitting in addition to local Zoning Board of Adjustment review;
- d) Amend Section 322.3 to address spacing between towers, to establish standards for appearance and to enable the town to hire an expert at the applicant's expense to assist the town in the review of a proposal; and
- e) In Section 322.4 adopt annual notification and security requirements to ensure that the operation of the facility is safe and in accordance with FCC standards, that the facility

is insured and that the costs of removal and disposal of the facility are covered by security to be held by the Town and used only if the owner abandons the structure or if all users no longer use the tower.

The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is included in the Appendix at the end of this section of the Town Report.

Article Eight: Zoning Ordinance Amendment No. 7-Redefine day and night for noise purposes and set new permitted noise levels.

The present noise standards in the zoning ordinance are based upon inadequate standards and thus have the potential to be harmful to the quality of life in Hanover. The noise levels are too high and the times of day during which these noise levels can be heard are too long. Our present Ordinance permits noise levels equivalent to an air compressor at 50 feet from 7:00 AM to 10:00 PM. Normal human conversation is measured at 60 decibels at five and ten feet distance. In comparison, the typical noise level in rural areas of communities like Hanover can be as low as 35-45 decibels.

This amendment redefines the day, during which louder noises are permitted from 7:00 AM to 10:00 PM to 7:00 AM to 7:00 PM. It also drops the maximum permissible sound level measured in decibels in zone A from 70 to 60 during the day and from 55 to 50 during the night. In zone B, maximum permissible decibel levels would drop from 73 to 70 during the day and from 60 to 55 during the night. Zone A includes the GR, SR, RR, F and NP zoning districts. Zone B includes the BM, B-1, B-2, OL and I zoning districts.

The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is included in the Appendix at the end of this section of the Town Report.

Article Nine: Zoning Ordinance Amendment No. 8- Impact fees

The NH Supreme Court recently decided in *Simonsen V. Town of Derry* that no planning board may require a site plan review applicant to pay for any type of off-site improvement unless there is some form of local impact fee ordinance or provision in a local zoning ordinance in place. The decision is interpreted to include subdivision as well as site plan situations. A new section is proposed which sets forth a system by which the Planning Board may require that applicants for site plan or subdivision approval pay their fair share of off-site improvements to public facilities affected by the proposed development. The amendment proposed includes a definition of impact fee, and establishes how the amount of an impact fee would be determined, how the town will account for impact fees collected, and how impact fees are assessed, paid and refunded. There is also an appeal mechanism set forth.

The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is included in the Appendix at the end of this section of the Town Report.

Article Ten: Zoning Ordinance Amendment No. 9-Timeframe for Wetlands Special Exceptions and Administrative Permits

In Section 702.7, it is stated that an administrative permit be granted provided that no other activity which would currently require a Special Exception or Administrative Permit under this Article has at any previous time been completed on the same lot, in or adjacent to the same wetland or water body. The amendment would clarify the section by substituting the words “at any previous time” with the word “previously” and by substituting the word “completed” with the word “undertaken”.

The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is included in the Appendix at the end of this section of the Town Report.

Article Eleven: Zoning Ordinance Amendment No. 10-Restore definition of structure to pre-2000 language.

The definition of structure was changed by Town Meeting 2000 to conform to language required by the Federal Emergency Management Agency. In the past year, the Planning and Zoning Office and Zoning Board of Adjustment have found the amendment has brought inconsistency to the Ordinance and in permitting, and has led to some unintended consequences. Thus, this amendment is proposed to restore the definition to its pre-2000 status.

Specifically, the following words are proposed to be removed: “For the purposes of Article VII, Section 701 only, structure means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.”

The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is included in the Appendix at the end of this section of the Town Report.

Article Twelve: Zoning Ordinance Amendment No. 11-Consent to inspect properties

On occasion, town board members and staff have been denied permission by property owners to enter their property to inspect in conjunction with a pending application or in conjunction with ascertaining compliance with approved plans and approval conditions. With the adoption of this amendment, every applicant for a permit or approval under the

Zoning Ordinance will be deemed to have consented to inspection of the property directly related to the application as is reasonably necessary for town officials, board members, employees, or other agents to acquire information appropriate to make an informed decision relative to the application and to ascertain compliance with the permit. The amendment also limits the town staff and board members' ability to enter properties only when that property is subject to an application or an outstanding permit.

The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is included in the Appendix at the end of this section of the Town Report.

Article Thirteen: Zoning Ordinance Amendment No. 12-Rezone several parcels to Natural Preserve (NP).

There are several parcels of land that have been placed under conservation control in the town whose zoning designation does not reflect their current status. The NP designation permits low intensity uses such as conservation, pedestrian trails, forestry, outdoor recreation, essential service and two governmental uses, recreation and parking. Adoption of this amendment will have the effect of changing the zoning map for the town. The parcels proposed for NP zoning are described below:

Map 19, Lot 35 owned by the Hanover Conservation Council is a 112-acre parcel purchased by the Council as a nature preserve; a conservation easement is held by the Upper Valley Land Trust for this purpose. This parcel, located off Brook Road is currently in the SR and RR zoning districts.

Map 1, Lot 22 owned by the Town of Hanover, is an 11.4 acres landlocked parcel. It is bordered to the north by Hypertherm, to the east by Dartmouth College's "Bottomless Pit", a bog, and to the south by the City of Lebanon. The terrain is wet in the lowlands and exceptionally steep in the uplands. Industrial development of this parcel, consistent with its present zoning, would be nearly impossible. Changing the zoning to NP is compatible with the zoning of the "Bottomless Pit" and with the conservation easement on 18 acres of land owned by Hypertherm to the north.

A part of Map 1, Lot 20 owned by Hypertherm is the 18 acres protected by conservation easement. This conservation land is a combination of wetland and rugged upland. It contains a long hiking trail from Great Hollow Road to Rix Ledges. Only the portion of the lot protected by conservation easement would be zoned NP.

Map 44, Lot 44A is a 9.96 acre parcel recently donated to the Hanover Conservation Council adjacent to protected lands on Balch Hill owned by the Council and the Town. Zoning this 9.96 acre parcel NP complements the other Balch Hill lots owned by the Town and Council that are already zoned NP.

All owners of these properties have given their written permission in favor of this proposed rezoning. The Planning Board unanimously recommended that this article be approved by the Town Meeting. The full text of this amendment is included in the Appendix at the end of this section of the Town Report.

Business Meeting Voting Articles Fourteen – Thirty-three

Article Fourteen: Election of Additional Town Officers

This article includes election of additional Town Officers that do not need to be elected by written ballot. The officials are:

One member of the **Advisory Board of Assessors** for a term of three (3) years. The Advisory Board of Assessors reviews requests for property abatements and makes recommendations for resolution to the Board of Selectmen.

Three **Fence Viewers** and one alternate, each for a term of one (1) year. The Fence Viewers, dating back to the colonial era, are available to adjudicate fence disputes.

Two **Surveyors of Wood and Timber**, each for a term of one (1) year. The Surveyors of Wood and Timber also date back to the colonial era, and are elected to adjudicate disputes regarding the sufficiency of a delivered cord of wood. While no longer utilized, many New Hampshire towns still elect Surveyors to maintain this colonial tradition.

Article Fifteen: Bond Vote for Upgrade of Hanover Emergency Dispatch Center

This article appropriates \$165,000 for purchase of new dispatch equipment for the Hanover Emergency Dispatch Center. The current dispatch equipment, including the radio console, was purchased in 1987 and is now 15-year-old technology. Motorola no longer maintains the console for the Town given the age of the equipment and replacement parts are now virtually impossible to find. The proposal would replace the console with three computer-based consoles to allow for easier mobility and to accommodate the larger staff now employed by the Center as a result of growing call volumes. The Hanover Emergency Dispatch Center currently dispatches for 15 towns in Vermont and New Hampshire, including 34 separate public safety agencies. A bond would be used to finance the purchase and requires a two-thirds vote by paper ballot during the evening portion of Town Meeting. Revenue received from member communities will help to defray the annual bond expense over the life of the bond. The Selectmen voted 5-0 to support this appropriation as part of their final budget deliberations on March 12, 2001.

Article Sixteen: Payment into Capital Reserve Funds

This article appropriates and authorizes the payment of monies into various Capital Reserve Funds. All of these actions are taken as part of the recommended budget for FY 2001-2002. The Town makes regular, annual contributions to these funds and then, as required, expends monies from the funds to replace vehicles and equipment. The Selectmen voted 5-0 to support these appropriations as part of their final budget deliberations on March 12, 2001.

Article Seventeen: Vehicle and Equipment Replacement

This article authorizes the withdrawal of funds from four different Capital Reserve Funds to replace the following vehicles and pieces of equipment:

Public Works Equipment Reserve	\$171,191
Replace the grader, two pick-up trucks, one compactor	
Howe Library Equipment Reserve	\$ 40,000
Upgrade Innovative circulation software.	
Wastewater Treatment Plant Fund	\$ 30,944
Replace pick-up truck	

The Board of Selectmen voted 5-0 to support these expenditures as part of their final budget deliberations on March 12, 2001.

Article Eighteen: Union Contract with Police Officers, Dispatchers, Parking, and Police Clerical Staff

The Town has completed negotiations with Local 561 of the International Brotherhood of Police Officers, which represents the Police Officers, Dispatchers, Parking and Police Department clerical staff in the Hanover Police Department. The contract, which would expire in 2002, includes a 2.0% cost-of-living adjustment effective July 1, 2000 and a 2.5% adjustment effective July 1, 2001. The Board of Selectmen voted unanimously to support the proposed union contract with IBPO Local 561 on April 2, 2001.

Article Nineteen: Amend the Town Charter to Eliminate the Sidewalk District

When the Town Charter was adopted with the merger of the former Village Precinct of Hanover and the Town of Hanover, a special Sidewalk District was created. Since that time, all properties located within the Sidewalk District are taxed each year for the cost of constructing new sidewalks, major repairs or resurfacing of current sidewalks, and for the purchase of new sidewalk maintenance equipment. The cost of routine sidewalk maintenance (plowing, sanding, salting, sweeping, washing) is not allocated to the Sidewalk District; it is included in the General Fund budget for the Public Works Department.

There are many residents within the Sidewalk District who do not have sidewalks adjacent to their property. All residents of the Town have access to all Town sidewalks and, in fact, use these sidewalks regularly, particularly in the downtown area and on the campus. Just as the Town's entire highway maintenance budget is contained in the General Fund, some residents feel the entire sidewalk budget should be shifted to the General Fund as well. Were this to be accomplished, all taxpayers would pay for sidewalk maintenance just as they do road maintenance, and the Sidewalk District would be abolished.

Were the Sidewalk District to be eliminated, Sidewalk District taxpayers would no longer pay the proposed \$0.16 per \$1,000 tax. The Proposed Budget for the Sidewalk District would then be shifted to the General Fund, totaling \$82,669. This would result in an approximate 2% tax rate increase for all taxpayers, although the offsetting elimination of the Sidewalk District tax would result in an approximate 1.5% General Fund tax rate **decrease** for properties within the District. The Board of Selectmen voted 4-1 in favor of this recommendation during the Pre-Town Meeting public hearing on April 2, 2001.

Article Twenty: Local Authority to Adopt and Amend Building Code

By Town Charter, the Board of Selectmen can have delegated to them by Town Meeting the ability to periodically update the local building code administered by Town staff and to amend that code as desired based on the particular types of construction underway in Hanover. A review of Town records reveals that Town Meeting never fully granted that authority to the Board of Selectmen. It is the recommendation of the Hanover Planning Board, after conferring with the Town Attorney and the Building Code Advisory Board, that Town Meeting grant the Board of Selectmen this authority for the efficient management of building construction and inspection in the community. The Board of Selectmen voted 5-0 to support this recommendation during the Pre-Town Meeting public hearing on April 2, 2001.

Article Twenty-One: Authorize Acceptance of Payments by Credit Card

State law, RSA 80:52-c, enables Towns to accept payment of any Town fees by credit card upon approval by Town Meeting. The cost associated with processing fees paid by the Town to credit card companies must also be passed along to those individuals who elect to pay by this method. Many local residents have requested that the Town consider this option, and Town staff would like to be able to offer this option to our citizens. In order to do so, an affirmative Town Meeting vote is required authorizing acceptance of payments by credit cards. The Board of Selectmen voted 5-0 to recommend Town Meeting authorization during the Pre-Town Meeting public hearing on April 2, 2001.

Article Twenty-Two: Transfer of Funds to Public Works Equipment Reserve

At the 1998 Town Meeting, the Town voted to discontinue three old vehicle reserves within operating departments that no longer required the use of Town vehicles, totaling \$28,947. At that time, the funds simply lapsed into the General Fund fund balance.

Town staff has recommended placing those funds in the Public Works Department Equipment Reserve, which will reduce the necessity of budgeting those same funds in future years for allocation to the Reserve. The Board of Selectmen voted 5-0 to support this recommendation during the Pre-Town Meeting public hearing on April 2, 2001.

Article Twenty-Three: Distribution of Revenue into the Conservation Fund

The 1999 Town Meeting voted to create a Conservation Fund and a Land and Capital Improvements Fund, and then annually to consider taking the proceeds from the preceding fiscal year's Land Use Change Tax and distributing 50% to the Conservation Fund and 50% to the Land and Capital Improvements Fund. This article distributes 50% of the FY 1999-2000 Land Use Change Tax revenue into the Conservation Fund. This fund can be utilized to purchase conservation land, conservation easements, or to implement land conservation-related activities. The Board of Selectmen voted 5-0 to support this article during the Pre-Town Meeting public hearing on April 2, 2001.

Article Twenty-Four: Distribution of Revenue into the Land and Capital Improvements Fund

Mirroring the action taken in Article Seventeen, this article distributes the remaining 50% of the Land Use Change Tax revenue from FY 1999-2000 into the Land and Capital Improvements Fund. This fund can be utilized to purchase land for Town facilities or to assist in the construction or renovation of Town facilities. The Board of Selectmen voted 5-0 to support this article during the Pre-Town Meeting public hearing on April 2, 2001.

Article Twenty-Five: Final Design of New Senior Center/Community Meeting Room Facility

The current Hanover Senior Center, located at 42 Lebanon Street, is a small cape with very limited space situated on a small parcel. Hanover's very active senior citizens' programs are currently constrained by the very small facility. The Hanover Community Center, located at 10 School Street, is also a very small and substandard space, providing very limited facilities for meetings and recreation activities. In 1996, Town Meeting approved the purchase of 36 South Park Street to enable the future construction of a new Senior Center, and at the 2000 Town Meeting, the purchase of contiguous property at 48 Lebanon Street was approved for purchase. Utilizing \$40,000 in funds made available by Town Meeting in 1998, two different planning committees consisting of representatives from the Parks and Recreation Board, the Senior Citizens' Steering Committee, the Howe Library, and interested community residents, have surveyed the community regarding facility needs and have worked with architects and engineers to brainstorm facility options and test the feasibility of the combined 36 South Park Street and 48 Lebanon Street site. The result of their efforts is outlined in detail in an information sheet enclosed in the Town Report.

Planning efforts have now brought the Town to the point where final design and cost estimates can be developed for the proposed site. Sufficient funds are available in the

Land and Capital Improvements Fund to fund this design work, which will include several opportunities for community forums to seek input. An appropriation of \$100,000 from the Land and Capital Improvements Fund is requested to accomplish the final design, thus no tax rate increase will be required. Once the final design is complete, the Selectmen intend to return to the 2002 Town Meeting with a facility funding recommendation. The Selectmen voted 5-0 to support this recommended appropriation at the Pre-Town Meeting public hearing on April 2, 2001.

Article Twenty-Six: Proposed Municipal Budget for FY 2001-2002

Once again for FY 2001-2002, the Board of Selectmen felt very strongly that - in light of the recently enacted statewide property tax and the potential for a major school facility bond issue - it was important to minimize the impact of the proposed budget on the municipal portion of the tax rate. Therefore, the budget for FY 2001-2002 represents a 3.5% increase to \$5.40 from the current municipal tax rate of \$5.17, which mirrors the current CPI. The Town Manager's Budget Report, located in Chapter 2, page 8, provides a detailed explanation of the proposed budget. The Board of Selectmen voted unanimously to support the budget as proposed for FY 2001-2002 during their final budget public hearing on March 12, 2001.

Article Twenty-Seven: Funding for "Sister City" Joigny, France

The Hanover-Joigny Exchange has requested annual funding in the amount of \$1,000 since 1998 to help defray the costs associated with hosting visitors from Joigny, France, Hanover's "Sister City". The Board of Selectmen voted 5-0 to support this funding request during the Pre-Town Meeting public hearing on April 2, 2001.

Article Twenty-Eight: Funding for "Friendship City" Nihonmatsu, Japan

In July of 1999, Hanover became a "Friendship City" with Nihonmatsu, Japan. In order to help defray the expenses associated with hosting visitors from Nihonmatsu, the Board of Selectmen requests funding in the amount of \$2,000 for FY 2001-2002. The Board of Selectmen voted 5-0 to support this funding request during the Pre-Town Meeting public hearing on April 2, 2001.

Article Twenty-Nine: Funding for ACORN

The AIDS Community Resource Network (ACORN), a local social service agency that serves individuals with AIDS and their families throughout the Upper Valley, requests funding in the amount of \$2,000 for FY 2001-2002. This is the fourth year they have requested funding from the Town.

Article Thirty: Funding for the Family Place

The Family Place, serving the needs of the Upper Valley's families and children, requests funding in the amount of \$2,000 for FY 2001-2002. This is the second year they have requested funding from the Town of Hanover.

Article Thirty-One: Funding for the Haven

The Haven, located in Hartford, Vermont and providing shelter to individuals and families in need, requests funding in the amount of \$5,000 for FY 2001-2002 as part of the agency's ongoing capital campaign to purchase an additional family shelter property. This is the second year they have requested funding from the Town of Hanover.

Article Thirty-Two: Resolutions

During consideration of this article, the Board of Selectmen and Parks and Recreation Board will read a series of resolutions honoring Hanover citizens and retiring Town employees.

Article Thirty-Three: Other Items

This warrant article allows attendees at Town Meeting to raise any other items for consideration.

APPENDIX

Full Text of Article Two: Zoning Ordinance Amendment No. 1

In Table 204.4 (under Maximum Height), delete the phrase “shall represent no more than one additional story, and in any case”, and add a sentence at the end of the paragraph so that it shall read:

“Maximum Height:

Sixty (60) feet, except that the maximum height shall be 35 feet within 150 feet of a residential district. In cases where the land slopes downward from the street, the building height measured on any face other than the front ~~shall represent no more than one additional story, and in any case~~ shall not exceed 75 feet. *See also Section 209.4.*”

In Section 209.4A Height Regulations and Exceptions, add a sentence at the end of the paragraph so that it reads:

“The height of any building shall be measured from the average finished grade along the building front, and shall not exceed the height specified in Section 204. *See also Section 209.4F.*”

In Section 209.4F Height Regulations and Exceptions, delete current wording and replace with:

“F. *The intent of this section is to allow roof heights to conform with the site topography:*

- (1) *In the Institutional zone for buildings within 150' of a public street, height on the Building Front Line face shall not exceed sixty (60) feet (as defined under the Article IX Building Height definition). In cases where the land slopes downward from the street, no other point on any building face shall exceed seventy-five (75) feet as measured from any point of finished grade directly up to the highest point of the roof for flat and mansard roofs, not including any parapet less than 2 feet high, and to the average height between the eaves and the ridge for other types of roofs including the upper slope of gambrel roofs.***

In cases where the land slopes upward from the street, no other point on any building face shall exceed sixty (60) feet as measured from any point of finished grade directly up to the highest point of the roof for flat and mansard roofs, not including any parapet less than 2 feet high, and to the average height between the eaves and the ridge for other types of roofs including the upper slope of gambrel roofs.

The exceptions provided in Sections 209.4 B, C, and D shall apply.

- (2) *In the Institutional zone for buildings not within 150' of a public street and located on a sloping site, uppermost building height on the uphill side of the building shall not exceed sixty (60) feet (as defined under the Article IX Building Height definition).*

No other point on any building face shall exceed seventy-five (75) feet as measured from any point of finished grade directly up to the highest point of the roof for flat and mansard roofs, not including any parapet less than 2 feet high, and to the average height between the eaves and the ridge for other types of roofs including the upper slope of gambrel roofs.

The exceptions provided in Sections 209.4 B, C, and D shall apply.”

In Section 902 Term Definitions, add a sentence at the end of the Building Height definition so that this definition shall read:

“Building Height: Vertical distance measured from the average elevation of the proposed finished grade at the front of the building to the highest point of the roof for flat and mansard roofs, not including any parapet less than 2 feet high, and to the average height between the eaves and the ridge for other types of roofs including the upper slope of gambrel roofs. *See Section 209.4 for exceptions in the Institutional Zone.”*

Full Text of Article Three: Zoning Ordinance Amendment No. 2

In the “Uses” portion of Table 204.5 remove the words “Two-family dwelling” from the list indicated as Allowed by Special Exception and add the words “Two-family dwelling” to the list indicated as Permitted Uses

Full Text of Article Four: Zoning Ordinance Amendment No. 3

Amend the “Area and Dimensions” table of Section 204.5 “GR” General Residence, by adding a column labeled “Building Footprint” and add “ii” in that column relative to each line of the table; by adding a column labeled “Lot Coverage” and add “ii” in that column relative to each line of the table; and by adding at the bottom of said table immediately below the line beginning “i” the following:

“ii. For lots of 20,000 square feet or less, building footprint shall not exceed 35% and lot coverage shall not exceed 65%; for lots of more than 20,000 square feet, building footprint shall not exceed 55% and lot coverage shall not exceed 80%.”

Amend the “Area and Dimensions” table of Section 204.6 “SR” Single Residence, by adding a column labeled “Building Footprint” and add “35%” in that column relative to

each line of the table; by adding a column labeled “Lot Coverage” and add “65%” in that column relative to each line of the table.

Add new Section 209.5 that shall read:

“209.5 Building Footprint and Lot Coverage:

In the GR and SR Zoning Districts the percentage of the total area of a lot of record covered by a building footprint, including accessory buildings, shall not exceed 35%. Lot coverage, that is, the percentage of the total area of a lot of record covered by structures and improvements including but not limited to decks, porches without roofs, driveways, parking areas or facilities, or impervious surfaces shall not exceed 65%, except that for lots of more than 20,000 square feet in the GR Zoning District a building footprint, including accessory buildings, shall not exceed 55% and lot coverage shall not exceed 80%.

For Open Space Developments, Planned Residential Developments, and Continuing Care Retirement Communities, building footprint and lot coverage shall be determined by the standards in Article V.”

Amend Section 304 by designating the existing sentence as part A and by adding thereafter the following:

“B. In determining the percentage of the total area of a lot of record covered by structures and improvements, lot coverage shall include but not be limited to decks, porches without roofs, driveways, parking areas or facilities, or impervious surfaces.”

In Section 902 “Term Definitions” add in alphabetical order the following:

“Building Footprint: The percentage of the total area of a lot of record covered by building(s) as measured from the exterior surfaces of the building(s).”

In Section 902 “Term Definitions” delete the existing definition of “Coverage” and add in alphabetical order the following:

“Lot Coverage: The percentage of a lot of record covered by structures and improvements including but not limited to decks, porches without roofs, driveways, parking areas or facilities, or impervious surfaces.”

Full Text of Article Five: Zoning Ordinance Amendment No. 4

Amend Section 209.4 E to remove all references to the “GR” General Residence Zoning District, so that this section shall read in part:

“E. Special Exceptions may be allowed to permit the construction of Buildings

in excess of the maximum heights allowable under Section 204 in the B-1 and B-2 districts to a height of 50 feet, and in the BM, ~~GR~~, and OL districts to a height of 60 feet ...

The foregoing required findings of the Board shall constitute conditions of any permit granted by it, authorizing a Special Exception to exceed any maximum height limitations as prescribed in Section 204 for a building in the B-1, B-2, BM, ~~GR~~ or OL districts.”

Amend Appendix A to remove all references to the “GR” General Residence Zoning District, so that this appendix shall read in part:

“In the B-1, B-2, BM, OL, *and* I and ~~GR~~ districts, a Special Exception for height in excess of the normal permitted height of a building within the district may be granted by the ZBA when two special conditions are met in addition to all other pertinent requirements ...”

Full Text of Article Six: Zoning Ordinance Amendment No. 5

In Section 210.1 F add the words “The owner of record of a property containing one or more rental units is solely responsible for compliance with the provisions of this section:” immediately after the words “Rentals:” and before subparagraph (1), so that this section shall read:

“F. Rentals:

The owner of record of a property containing one or more rental units is solely responsible for compliance with the provisions of this section:

- (1) Rental of Dwelling Unit:
A non-owner-occupied dwelling unit may be rented as a residence for an unrelated family limited to 3 persons or a related family which will reside in the dwelling. Neither of the above may rent to additional roomers. Off-street parking shall be provided as specified in Section 404.1.
- (2) Renting of Rooms:
Rooms without separate cooking facilities may be rented in any owner-occupied dwelling unit to not more than 3 non-transient persons. Off-street parking shall be provided as specified in Section 404.1. Rooms shall not be rented in non-owner-occupied dwelling units.”

Amend Section 1004.2 by adding at the beginning the words “The owner of record of a property containing one or more rental units is solely responsible for compliance with the provisions of this section:” and by replacing the words “fined up to the maximum amount provided by law” with the words “subject to fines and penalties as provided by State Law, including RSA 676:17”, so that this section shall read:

“The owner of record of a property is solely responsible for ensuring at all times that such property complies in full with all provisions of this Ordinance. Any person who violates this Ordinance shall be fined up to the maximum amount provided by law subject to fines and penalties as provided by State Law, including RSA 676:17. No action may be brought under this provision unless the alleged offender has had at least seven days notice by certified mail that a violation exists.”

Full Text of Article Seven: Zoning Ordinance Amendment No. 6

Communication/Telecommunications Facilities

Amend Section 322 Communication/Telecommunications Facilities so that this section shall read as follows:

“Section 322 Communication/Telecommunications Facilities

Communication/Telecommunications Facilities shall mean any structure, antenna, tower, or other device which provides commercial mobile wireless services, unlicensed wireless services, cellular phone services, specialized mobile radio communications (SMR), and personal communications service (PCS), and common carrier wireless exchange access services. Also included are radio, television or other structures for broadcasting or re-broadcasting purposes.

Communication/Telecommunications facilities shall not be considered infrastructure, essential services, or public utilities, as defined or used elsewhere in the ordinance. Siting for communications/ telecommunications facilities is a use of land, and is addressed by this Article.

322.1 Height and Locational Requirements:

Communications/Telecommunications Facilities shall be located only in the Institutional (Section 204.4) and Forestry (Section 204.8) zoning districts and shall be subject to the maximum height limitations as outlined in ~~this ordinance~~ each of the districts cited above. However, in those zoning districts an antenna may be mounted on or in an existing structure which is higher than said height limits provided that the height of such structure is not further raised in order to accommodate such antenna.

An applicant for a Special Exception shall demonstrate to the satisfaction of the Board of Adjustment that every effort has been made to locate an antenna on or in an existing structure or tower before the Board may grant a Special Exception for a new free-standing ground-mounted facility.

An applicant proposing a facility shall demonstrate to the Board of Adjustment that its effect has been minimized, including avoiding the necessity of lighting, on the viewshed containing the facility, and that the facility will not visually dominate any viewshed in the Town. The applicant shall demonstrate visual impact of the proposed facility by using a crane test or a balloon test as directed and witnessed by the Board, said test to be open and made known to the public. For a proposed facility to be acceptable such tests shall demonstrate that views from the Appalachian Trail corridor are not adversely impacted by the facility. In addition, an applicant proposing a facility shall notify other towns and cities within 20 miles of the site and the Appalachian Trail Conference of the proposal; these parties may contribute comments which shall be referenced by the Board in its decision.

322.2 Federal Requirements:

All towers must ~~meet or exceed current standards and regulations of~~ be permitted by the FAA, FCC, and any other agency of the federal or state government with the authority to regulate towers and antennas.

322.3 Additional Requirements for Communications/Telecommunications Facilities:

These requirements shall supersede any and all other applicable standards found elsewhere in Town Ordinances or Regulations that are less strict:

A. Setbacks and Separation:

- (1) Towers must be set back a distance equal to 125% of the height of the tower from any property line.
- (2) Tower, guys, and accessory facilities must satisfy the minimum zoning district setback requirements.
- (3) Within the Hanover Town limits towers over 70 feet in height shall ~~not~~ be located within **200 feet of or more than one-mile two miles from** ~~of~~ any existing tower that is over 70 feet in height.

B. Security Fencing:

Towers shall be enclosed by security fencing and shall also be equipped with an appropriate anti-climbing device.

C. Appearance:

Any tower or other structure supporting an antenna shall blend visually into the surrounding environment through the suitable

and effective use of color, materials, camouflaging, and architectural treatment. The base of such tower or structure shall be concealed or screened by landscaping material or other suitable means.

D. Expert Evaluation:

The Board may obtain an independent third-party expert, at the applicant's expense, such as a Radio Frequency Engineer, to question and evaluate the proposal, including an evaluation of all technical issues involved with the proposal and all assertions and representations made by the applicant.

322.4 Annual Notification, Bonding, and Removal of Abandoned Antennas and Towers:

- A.** *In January of each year following the granting of a Special Exception for the proposed facility, the owner of the facility shall notify the Zoning Administrator of the continued operation of the facility and certify that such operation is safe and in accordance with all applicable FCC standards. Such notification shall also include proof of adequate insurance covering accident or damage.*
- B.** *Prior to obtaining a Zoning Permit for a facility, the applicant or owner shall provide to the Town a bond or acceptable other surety equal to the cost of removal and disposal of the facility, in a form consistent with the provisions of the Town of Hanover Subdivision Regulations.*
- C.** *Any antenna or tower for which annual notification as specified above is not provided or which ~~that~~ is not operated for a continuous period of 12 ~~36~~ months shall be considered abandoned and hazardous to the public health and safety. The owner shall remove the abandoned structure within 90 days of receipt of a declaration of abandonment from the Town notifying the owner of such abandonment. A declaration of abandonment shall only be issued following a public hearing, noticed per Town regulations, with notice to abutters and the last known owner/operator of the tower. If there are two or more users of a single tower, this provision shall not become effective until all users cease using the tower.”*

Full Text of Article Eight: Zoning Ordinance Amendment No. 7

Amend the table contained in Section 323.1 B by substituting in the column labeled “Day” the number 60 for the existing number 70 and the number 70 for the existing number 73; by substituting in the column labeled “Night” the number 50 for the existing number 55 and the number 55 for the existing number 60; and by substituting the numbers 7:00 for the numbers 10:00 in both instances in the sentence immediately below the table, all as indicated below:

“B. Maximum Permissible A-weighted Sound Level Measured In Decibels:

<u>Use District</u>	<u>Day</u>	<u>Night</u>
A	70 60	55 50
B	73 70	60 55

For the purpose of this table, “day” shall be defined as 7:00 a.m. to ~~10:00~~ 7:00 p.m., and “night” shall be defined as ~~10:00~~ 7:00 p.m. to 7:00 a.m.”

Full Text of Article Nine: Zoning Ordinance Amendment No. 8

A. Amend the Hanover Zoning Ordinance by inserting a new Section 325 as follows:

“Section 325 Impact Fees

325.1 Authority:

- A. The Planning Board may, as a condition of approval of any Site Plan or Subdivision, and when consistent with applicable Board regulations, require an applicant to pay an impact fee for the applicant’s fair share of off-site improvements to public facilities affected by the development***

- B. Nothing in this section shall be construed to limit the existing authority of the Planning Board to disapprove proposed development which is scattered and premature, or which would require an excessive expenditure of public funds, or which would otherwise violate applicable ordinances and regulations. Nothing in this section shall be construed to limit the Board’s authority to require off-site work to be performed by the applicant, in lieu of or in addition to paying an impact fee, or the Board’s authority to impose other types of conditions of approval. Nothing in this section shall be construed to affect types of fees governed by other statutes, Town ordinances or regulations.***

325.2 Amount:

The amount of any impact fee shall be calculated by the Planning Board to be a proportional share of municipal capital improvement costs which is reasonably related to the capital needs created by the development, and to the benefits accruing to the development from the capital improvements financed by the fee.

Upgrading of existing facilities and infrastructures, the need for which is not created by new development, shall not be paid for by impact fees.

325.3 Accounting:

In accord with RSA 673:16, II and RSA 674:21, V(c), impact fees shall be held in a separate, non-lapsing account, shall not be commingled with other Town funds, and shall be used solely for the capital improvements for which they were collected, or to recoup the cost of capital improvements made in anticipation of the needs which the fees were collected to meet. Such fees shall be paid out only upon order of the Planning Board or its designated agent.

325.4 Assessment, Payment and Refund:

A. *An impact fee imposed under this section shall be assessed prior to, or as a condition for, final subdivision or site plan approval, and shall be collected prior to the issuance of any building permit, or at such other time as specified by the Board in its decision. In the interim between assessment and collection, the Planning Board may require a developer to provide a bond, letter of credit or other suitable security so as to guarantee future payment of assessed impact fee.*

B. *Any portion of an impact fee which has not become encumbered, or otherwise legally bound to be spent for the purpose for which it was collected, shall be refunded, with any accrued interest:*

- (1) *When a subdivision or site plan approval expires under the respective rules of the Board, or under the terms of a decision, without having become vested under RSA 674:39, and without any extension being granted by the Board; or*
- (2) *When an approval is revoked under RSA 674:4-a; or*
- (3) *Six years after its collection, or, if any extension of approval is requested by the applicant and granted by the Board, six years after such extension is granted.*

325.5 Appeals:

As set forth in RSA 676:5, III, the assessment of any impact fee by the Planning Board under the authority of this section cannot be appealed to the Zoning Board of Adjustment, but may be appealed only to the superior court as provided by RSA 677:15, in the same manner as any other Planning Board decision concerning a subdivision or site plan. Notwithstanding Section 801 of this Ordinance, the Zoning Board of Adjustment shall not have authority to hear appeals of, or grant variances from, such an assessment.”

B. Amend the Hanover Zoning Ordinance by inserting into Section 902 “Term Definitions” in alphabetical order the following new definition:

“Impact Fee: A fee or assessment imposed upon development, including subdivision, building construction or other land use change, in order to

help meet the needs occasioned by that development for the construction or improvement of capital facilities owned or operated by the Town of Hanover, including and limited to water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers; storm water, drainage and flood control facilities; public road systems and rights-of-way; municipal office facilities; public school facilities; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library facilities; and public recreational facilities not including public open space.”

Full Text of Article Ten: Zoning Ordinance Amendment No. 9

Amend the preamble to Section 702.7 by substituting the words “at any previous time” with the word “previously” and by substituting the word “completed” with the word “undertaken”, so that this preamble shall read:

“702.7 Administrative Permit:

Notwithstanding Sections 702.5 and 702.6, no Special Exception shall be required, and the Zoning Administrator may grant an Administrative Permit, for the following activities in and adjacent to a wetland or water body, provided that no other activity which would currently require a Special Exception or Administrative Permit under this Article has *at any previous time previously* been ~~completed~~ *undertaken* on the same lot, in or adjacent to the same wetland or water body:”

Full Text of Article Eleven: Zoning Ordinance Amendment No. 10

Amend the definition of “Structure” in Section 902 Term Definitions by deleting the last sentence, so that this definition shall read:

“Structure: Anything constructed or erected with a fixed location on, above or below the ground, or attached to something having a fixed location on, above, or below the ground. Structures include, but are not limited to, buildings, swimming pools, manufactured housing, billboards, and poster panels. It shall not include minor installations such as fences and safety fences, mail boxes, flagpoles, and retaining walls of a height of 4 feet or less as measured from the toe of the wall to the top of the wall at its tallest point. For the purposes of this definition the following essential services are not considered structures: underground or overhead gas, electrical, sewer, steam, or water transmission or distribution systems, including poles, wires, mains, drains, sewers, pipes, conduit-cables, and similar equipment and accessories in connection therewith. ~~For the purposes of Article VII, Section 701 only, structure means, for floodplain management purposes, a walled and roofed building, including a gas or~~

~~liquid storage tank, that is principally above ground, as well as a manufactured home.”~~

Full Text of Article Twelve: Zoning Ordinance Amendment No. 11

Add a Section 1008 Consent to Inspect, which shall read as follows:

“Section 1008 Consent to Inspect

Every applicant for a permit or approval under this ordinance shall be deemed to have consented to such inspection of the relevant property or properties as is directly related to that application and is reasonably necessary for the town’s officials, board members, employees, or other agents to acquire information appropriate to make an informed decision relative to the application and to ascertain the compliance with the permit and its terms of issuance, approved plans, conditions of approval, and requirements of this ordinance. Refusal by an applicant to consent to such inspection shall be grounds for disapproval of the application or shall be grounds for refusal by the town to issue any Certificate of Completion, Compliance, or Occupancy relative to the permit or application.”

Full Text of Article Thirteen: Zoning Ordinance Amendment No. 12

Amend the Hanover Zoning Map to rezone to NP Natural Preserve the following tracts of land:

<u>map/ parcel</u>	<u>owner</u>	<u>location</u>	<u>existing zoning</u>
1/20 pt.	Hypertherm	Only that portion comprising Conservation Easement; north of Bottomless Pit	BM
1/22	Town of Hanover	West of Bottomless Pit; landlocked	BM
19/32	Hanover Conservation Council	Mink Brook Nature Preserve, 112 acres; former Barrett Ransmeier land	SR, RR
44/44A	Hanover Conservation Council	9.96 acres donated by Elizabeth Hunter on Hemlock Road adjacent to Balch Hill lands	SR

Part III

Board of Selectmen Report



SELECTMEN'S REPORT

Dear Citizens of Hanover,

Someone asked a member of the Board of Selectmen earlier this year if the roads would ever be back to normal. We are pleased to report that the major digging is almost completed.

Infrastructure:

The in-street work to upgrade the water company's distribution lines was completed this past fall. Contrary to popular rumor, the construction on the north side of Lebanon Street on the way into town is not a new by-pass road around Hanover. It is for construction of an access road for the final phase of the Water Company distribution improvement program: placement of a 600,000-800,000 gallon water storage tank on Sand Hill. This will improve water pressure and significantly improve fire flow requirements, as well as to create a storage location that can be accessed in the event of a major failure in a distribution line. With the completion of the Ledyard Bridge last year and the Water Company improvements, a period of five years of substantial continuous road construction comes to an end with the Town's infrastructure much improved.

For citizens who have not had their fill of road construction there are a few ongoing projects. We are in the middle of a four year program to replace four red lined (a NH state term meaning substandard) bridges on Ruddsboro Road. In the summer of 2002, North College Street will be reconstructed and resurfaced.

Downtown parking has been improved substantially with the opening of the new parking facility in October. At first it was feared that the designers had done too good a job of hiding the parking facility and its 289 new parking spaces in downtown. However, with the assistance of the Chamber and downtown merchants' promotional efforts, people have "found" and are making good use of the new parking spaces. Further improvements include a Thompson lot shuttle service that now runs every ten minutes with hours tuned to the needs of downtown employees, and the enforcement of anti-meter feeding regulations. As a result, parking in downtown has eased up for the first time in years.

A task force of citizens spent a lot of time this past summer and fall promoting, pricing and selling the new facility. Through their efforts the parking structure is close to

the revenue and expense projections originally made to assess the financial viability of the structure. Operation of the structure has been melded in with the rest of the Town-managed on and off-street parking, and the Parking Fund and system are financially sound.

Celebrations:

One of the things that makes Hanover special is our celebrations. We had another enjoyable Pond Party this winter (before the great snows). Fireworks and a band concert on Garipay Field were coupled with StreetFest in July as a special addition. The Fourth of July parade and celebration saw a great turnout on a hot July day. Our special thanks to the Hanover Rotary Club for having slurpees and cold drinks on hand (not to mention hot dogs, hamburgers and balloons). Muster Day again helped keep us in-touch with the origins of our country, and reminded us of the strong committed individuals who laid the base for our democracy.

On the international front, we have continuing relationships with our "Sister City" Joigny, France and our "Friendship City" Nihonmatsu, Japan. The visits between Joigny and Hanover are ongoing with the spring of 2001 including visits to Joigny by a fifth grade boys' soccer team off for their first international competition, and the Hanover High School "Footnotes" in concert. We enjoyed visits by two groups from Nihonmatsu. The first group was comprised of middle and high school students, and the second group was comprised of citizens who came to learn about our way of life. In June a group of Hanover High School student musicians will visit and perform in Nihonmatsu as well as in Tokyo.

This year was the completion of the Town's celebration of the 100th birthday of the Howe Library. To wind up the celebration the Howe Corporation held a silent art auction capping the successful completion of its first-ever annual fund drive to support enhanced programming at the library.

Through the generosity of the Upper Valley Community Foundation, and the Lyme Community Foundation, the Community Substance Abuse Advisory Committee (CSAAC) was able to support a new initiative at the High School. "Bigger, Better, Later" is a series of substance free evening events planned and carried out by Hanover High students, with Dartmouth students serving as advisors. Four events have been held so far, including, among other things, pizza nights, and movies. This "Community Center Without Walls" program grew out of prior community forums on substance abuse. The active participation in "Bigger, Better, Later", with more than 400 Hanover High School students at some events, has reinforced the perception that fun, substance-free events can be a strong positive part of community life for our younger people.

Operations:

Operationally it has been a challenging year for some departments.

Reconstruction of some ailing parts of the old water distribution system left us without water for several nights in the fall. And then the snow and the snow and the snow made for a long winter for all. We owe thanks to the Public Works crew for their steadfast attention to keeping our roads and sidewalks clear and safe throughout one of the snowiest winters on record.

The Police Department too had a difficult winter. The double murder of the Zantops at the end of January touched off a trying time for the Town. The uncertainty and grief fell heavily on all of our citizens. It was most hard on the Police Department. Beyond their normal jobs, and the investigation of a double homicide, they had to function in the continual spotlight of the national press. We all should be proud of the way our Police force handled itself through this most trying time.

During 2000 Town staff and the Board of the Water Company spent considerable time reviewing the options for municipalizing the Water Company. As a first step, in July of 2000 the Town took over complete operation of the Water Company, including shifting all of the Water Company staff over to become employees of the Town. Work on this proposal will continue through 2001.

At the end of this year, the Town also saw the departure of its able Administrative Services Director, Mike Gilbar, as he accepted a position in Vermont. His professional commitment, knowledge and wonderful sense of humor will be missed.

In the fall of 2000, former Hanover Public Works Director Richard Hauger, who retired in 1998, succumbed to cancer. In a memorable and fitting tribute to Richard's stewardship of Hanover, it was a fleet of bright yellow Hanover Public Works Department dump trucks and pick-up trucks that escorted his funeral procession to the small cemetery just below Thetford Hill.

Planning:

Open Space: In May of 1999, Town Meeting established the Conservation Fund for protection of Open Space. To move forward, an energetic group of Conservation Commission members and other citizens worked hard throughout the year to create the Open Space Priorities Plan. This well thought-out plan sets the base for Conservation Commission use of the Town's conservation funds, and more importantly, gives a blueprint that can help private landowners see how their own conservation interests can be knitted together with those of the Town as a whole.

Schools: The Dresden School District continues to work hard through the difficult questions of School locations and costs. There is general agreement that something needs to be done as the Middle School and High School have gone for a long time with little or no renovation or upgrading. The Dresden Board is analyzing a complex set of options, each with its own pluses and costs. As the coming year unfolds, we will all have the opportunity to follow this ongoing discussion and have our say.

Bike Path Committee: The work of the Bike Path Committee should become apparent to all this summer with implementation of bicycle friendly improvements from the Park and Lebanon Street intersection by the Co-op to DHMC. The committee work continues on improving bicycle circulation through town.

Downtown Visioning: This year a downtown visioning process was carried out with joint sponsorship by the Town, the College and the Chamber of Commerce, and with additional funding provided by the Hanover Improvement Society. This has put forth options for future development and improvements in downtown. In the winter there was an initial presentation of possibilities to a lively meeting of fifty or so citizens. Throughout the coming year the results of this work, and the future shape of downtown will be a major subject of civic discussion.

Master Plan: The Planning Board, assisted by the staff of the Planning and Zoning Department, has been diligently at work on a new Master Plan for Hanover. The Board has held many public meetings over the last year, has reviewed maps and text outlining three strategic concepts, and has drafted a comprehensive set of vision statements to articulate the Board's approach to the future of our town. These documents can be viewed on the town's web-site, HanoverNH.org. The Master Plan will incorporate work done by a variety of groups, including the Open Space Priorities Plan, the Downtown Vision, the Scenic Locales Report, and the Guiding Growth in Rural Hanover report. In essence, the approach being taken by the Planning Board puts an emphasis on guiding growth and change in ways that are respectful of the environmental qualities of our land and of the values of our citizens concerning quality of life, to reduce allowable development in our rural areas, to preserve the established character of our existing neighborhoods, and to concentrate what development will occur in two village centers located in areas already served by our street, water, and sewer infrastructure.

Combined Senior/Community Center: An active committee utilizing members of the Senior Citizens' Steering Committee, the Parks and Recreation Board, the Board of Selectmen, the Howe Library, and Town staff have spent much of 2000 discussing the options for a joint Senior and Community Center on the 36 South Park Street and 48 Lebanon Street properties acquired by the Town in 1996 and 2000 respectively. In late 2000 the committee issued a request for proposal, interviewed candidates and selected a combined team of architects and engineers to assess the feasibility of the proposed site for such a facility.

Budgets and Tax Rates:

As this letter is written, there is no clarity on school funding in the State of New Hampshire. In the fall, Rockingham County Superior Court found that the property tax, as administered in the State, does not meet the constitutional test for equitable taxation to fund the State's education funding obligations. Presently, the New Hampshire Supreme Court is deliberating on an appeal of this ruling. In parallel, the State Legislature appears to have no workable consensus for a funding plan, regardless of whether or not the Supreme Court finds the property tax constitutional.

In this light, the Selectmen asked the Town Manager and her leadership team to bring forth a Proposed Budget for FY 2001-2002 that required a tax rate increase of no more than the rate of inflation, along with a list of other items that merited consideration for addition to the budget. The request was challenged by outside factors that impacted the budget formulation, including a significant increase in the health insurance premiums paid by the Town on behalf of its employees, an anticipated 24% increase in electric rates, an anticipated doubling in heating and vehicle fuel prices, and the implementation of state legislation requiring larger municipal contributions toward the state retirement system. In spite of these increases, totaling over \$400,000 or an approximate 10% tax rate increase, Town staff was able to reduce funding requests in other areas in order to maintain a tax rate increase of no more than 3.5%.

1997:	2.4%	annual average inflation rate	1%	tax rate increase
1998:	2.9%	annual average inflation rate	0.2%	tax rate increase
1999:	2.8%	December inflation rate	2.8%	tax rate increase
2000:	1.7%	December inflation rate	0%	tax rate increase
2001:	2.6%	December inflation rate	0.1%	tax rate increase
2002:	3.5%	December inflation rate	3.5%	tax rate increase

The Town leadership and town employees all are to be congratulated for positioning the Town to go forward in good health with such responsible fiscal management.

Citizenship:

The Town is first and foremost its people.

Many volunteers have worked hard on behalf of Hanover this past year. It is not possible to enumerate all of the good work and long nights and meetings put in by individual citizens for our benefit.

There are still many competing values coursing through our public debates. The times and the Town are complex. As we listen to discussions and hear from the public, there appears to be more respect and less rancor in the conversations. This is good, for the Town is made up of all of us, and we are all in this together.

Hanover Board of Selectmen

Brian F. Walsh
Marilyn W. Black
Katherine S. Connolly
William R. Baschnagel
Judson T. Pierson, Jr.

Chapter 2

Town Manager and Budget Reports

Town Manager's Budget

2001-2002 PROPOSED BUDGET

The FY 2001-2002 Budget, as proposed by the Selectmen for Town Meeting action, recommends total appropriations in the amount of \$12,626,239 for all funds except the Housing Fund, which is approved directly by the Housing Authority Board. This represents an increase of \$393,007 or 3.7% over the total appropriations approved for tax supported funds (General, Fire, Sidewalk and Parking Funds) for FY 2000-01, and a decrease of \$268,440 or 15.0% for non-tax supported funds (Wastewater Treatment Plant and Ambulance Funds) below FY 2000-01, including capital reserve purchases. A reduction in capital reserve expenditures of \$761,265 below the FY 2000-01 request results in a net increase in expenditures of \$885,831 or 7.7% for all funds. There are several factors contributing to this all funds expenditure increase. They are highlighted below by fund.

1. Tax Supported Funds

General Fund

In developing the proposed budget for FY 2001-2002, the Board of Selectmen directed staff to develop a set of recommendations that would result in a General Fund tax rate increase of no more than the rate of inflation. For planning purposes, Town staff utilized a 3.5% CPI figure based on the data for the November 1999 to November 2000 timeframe. Continuing concern about the impact of the statewide property tax and the uncertainty of statewide school funding alternatives, as well as the adopted Dresden and Hanover School District budgets for FY 2001-2002, led the Selectmen to decide it was important for the Town to continue to be as frugal as possible, without compromising the core services upon which the community depends. The Board conducted four public hearings over the course of three weeks, and chose to implement a combination of additional expenditure reductions, increased revenue projections associated with a higher estimated increase in total assessed valuation, and restored several items to the budget which they felt were important to the community.

The proposed appropriation for the General Fund for FY 2001-2002 is \$7,905,605, which represents an increase of \$588,524 or 8.0% over the FY 2000-2001 appropriation. **The increase of \$588,524 will require a General Fund tax rate increase of 3.5%.** This year, the Town was faced with significant increases in health insurance premiums as well as a 24% projected increase in electric rates and an anticipated 100% increase in vehicle and fuel oil prices. Together, these items accounted for over \$400,000 in additional expense to the General Fund, which is the equivalent of a 10% tax rate increase. Fortunately, for the third year running, a healthy growth in the total assessed valuation provided an offsetting \$90,000 increase in projected revenue, which helped somewhat. However, in order to achieve a budget with no more than a 3.5% General Fund tax rate increase, the Town was once again forced to set aside several projects we would have liked to undertake but which are not crucial to the Town's operation, and to pare expenses wherever possible.

Highlights of some of the General Fund's key initiatives proposed for FY 2001-2002 include: 1) a continued reduction in reliance on fund balance to help balance the budget and minimize tax rate increases is achieved once more in FY 2001-02, which will boost the Fund Balance to over \$350,000 before taking into account the surplus generated from FY 2000-01, and may enable the Town to reach the \$500,000 fund balance level by the fall of 2001; 2) sufficient funding is set aside for overlay to insure that adequate reserves are available in conjunction with the valuation update currently underway, and funding for additional staff support to implement the second year of a three year valuation update (\$20,000) is provided; 3) capital reserve funding (\$40,000) is appropriated to support the purchase of the Millennium upgrade for Innovative, the automated circulation system utilized by the Howe and Etna Libraries; 4) funding for one (1) additional Dispatcher in the Police Department is provided, fully offset by additional revenue that will be generated if the Town provides dispatch service to the communities of Enfield and Canaan; 5) funding for the first year of a \$165,000 bond is appropriated for replacement of the almost 15-year-old dispatch console in the Police Department; 6) funding for the addition of one (1) Equipment Operator/Highway Maintenance Worker for the Public Works Department is added, providing much-needed support to a busy department; and 7) funding for replacement of the second of four bridges on Ruddsboro Road is included.

Fire Fund

The Fire Fund Proposed Budget for FY 2001-2002 recommends appropriations totaling \$1,787,461, representing a decrease of \$154,447 or 8.0%. This decrease is attributable to a reduction in recommended capital purchases; in FY 2000-01, \$240,000 was expended to replace two 1975 fire trucks in Etna Station with a new tanker whereas no capital purchases are recommended in FY 2001-2002. The remaining increase (\$85,553) is largely attributable to the increase in health insurance premiums and to a State-required increase in municipal contributions to the Group II retirement fund for public safety employees. The overall impact of the Fire Fund budget is a resulting 3.0% to 3.8% increase in Fire District tax rates, depending on the individual district and the total increase in assessed valuation within each district.

Sidewalk Fund

The Sidewalk Fund Proposed Budget for FY 2001-02 recommends appropriations totaling \$82,669, representing a decrease of \$38,276 or 31.6%. The decrease is the result of the lack of a capital equipment purchase recommendation for the coming fiscal year, whereas in FY 2000-01, a \$50,000 capital equipment reserve purchase was approved to fund the purchase of an additional sidewalk plow. Given that the equipment reserve appropriation from FY 2000-01 did not have an impact on the Sidewalk District tax rate, however, the proposed operating budget for the Sidewalk Fund involves no net change in the Sidewalk District tax rate for the coming year.

Parking Fund

The Parking Fund operates on the revenues generated by the parking operation. Any deficit created by expenditures in excess of operating revenues is paid for through a Parking

District tax assessed against properties located in Parking District #1 and #2, bounded loosely by Crosby and Sanborn Lane on the east, East South Street and a portion of Dorrance on the south, School Street on the west, and West Wheelock Street on the north. The Parking Fund Proposed Budget for FY 2001-2002 recommends total appropriations of \$1,325,429, which represents a decrease of \$2,794 or 0.2% below the current budget. The Proposed Budget represents the first full year of operation of the new parking structure.

II. Non-Tax Supported Funds

Wastewater Treatment Plant Fund

The Wastewater Treatment Plant Fund Proposed Budget for FY 2001-2002 recommends appropriations totaling \$1,204,258, which represents a decrease of \$296,418 or 19.8% below the current budget. The decrease is attributable to the reduction in funding requested for capital equipment reserve purchases in the coming year. In FY 2000-01, the Town funded over \$450,000 in capital projects for the plant. In FY 2001-02, the staff will continue to be focused on completing implementation of the many projects funded last year.

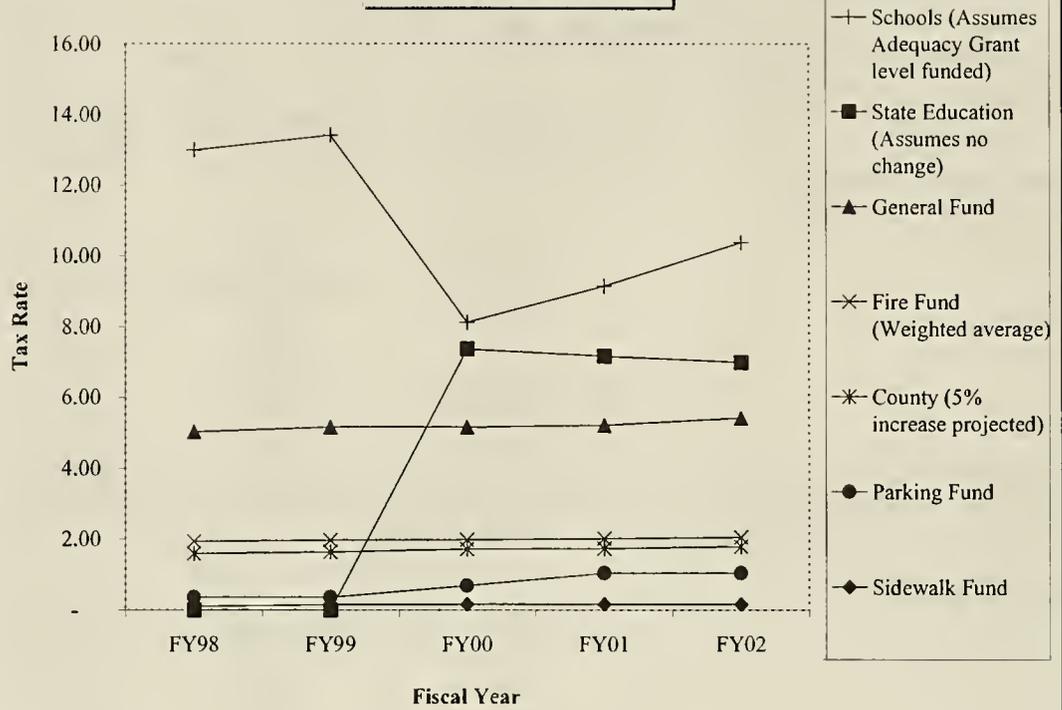
Ambulance Fund

The Ambulance Fund Proposed Budget for FY 2001-2002 recommends appropriations totaling \$320,818, which represents an increase of \$27,977 or 9.6% over the current budget. The increase is largely attributable to the impact of increased health insurance costs and employer-required retirement system contributions. For the first time in FY 2000-01, the Town shifted the full cost of benefits as well as salaries for three (3) Firefighters from the Fire Fund to the Ambulance Fund in order to accurately transfer the costs of EMS services to the appropriate fund.

TOWN OF HANOVER
Budget Analysis FY 2001-2002

	2000-2001 Proposed Budget	2001-2002 Proposed Budget	CHANGE 00-01/01-02	%
General Fund and Special Accounts				
General Government (Administration)	\$1,105,567	\$1,177,213	\$71,647	6.5%
Town Properties	285,250	317,951	32,701	11.5%
Police	1,217,166	1,328,294	111,129	9.1%
Public Works	2,154,121	2,331,946	177,825	8.3%
Health and Welfare	210,770	185,182	(25,588)	-12.1%
Parks and Recreation	379,386	254,278	(125,108)	-33.0%
Libraries	644,210	658,768	14,558	2.3%
Conservation	79,000	260,340	181,340	229.5%
Unallocated	1,225,612	1,391,632	166,020	13.5%
Special Warrant Articles	16,000	0	(16,000)	-100.0%
Total General Fund and Special Accounts	\$7,317,081	\$7,905,605	\$588,524	8.0%
Tax Supported Funds:				
General	\$7,317,081	\$7,905,605	\$588,524	8.0%
Fire	1,941,908	1,787,461	(154,447)	-8.0%
Sidewalk	120,945	82,669	(38,276)	-31.6%
Parking	1,328,223	1,325,429	(2,794)	-0.2%
Total Tax Funds	\$10,708,157	\$11,101,164	\$393,007	3.7%
Tax Subsidy	\$2,153,289	\$6,200,399	\$4,047,110	188.0%
Tax Ratio	20.1%	55.9%	35.7%	177.8%
Non-Tax Supported Funds:				
WWTP	\$1,500,676	\$1,204,258	(\$296,418)	-19.8%
Ambulance	292,840	320,818	27,977	9.6%
Total Non-Tax Funds	\$1,793,516	\$1,525,076	(\$268,440)	-15.0%
Grand Total All Funds	\$12,501,673	\$12,626,239	\$124,566	1.0%
Capital Projects Funded from Reserve				
General Fund	172,000	211,191	39,191	22.8%
Fire Fund	240,000	0	(240,000)	-100.0%
Sidewalk Fund	11,000	0	(11,000)	-100.0%
WWTP Fund	445,400	30,944	(414,456)	-93.1%
Ambulance Fund	0	0	0	-
Parking Fund	0	0	0	-
Trusts and Restricted Funds	135,000	0	(135,000)	-100.0%
Total Capital from Reserve	1,003,400	242,135	(761,265)	-75.9%
Grand Total All Funds Less Capital Reserve Purchases	\$11,498,273	\$12,384,104	\$885,831	7.7%

5 Year Tax Rate Analysis



Tax Rate % Change Analysis

	<u>FY01 to FY02</u>	<u>FY98 to FY02</u>
Schools	13.3%	-20.2%
State Education	-2.5%	-
Total Education	6.4%	33.6%
County	3.2%	12.2%
General Fund	3.8%	7.8%
Fire Fund	1.8%	6.0%
Sidewalk	0.0%	45.5%
Parking	0.3%	189.6%
Total Town Taxes Residential	3.2%	7.9%
Total Town Taxes Business	2.8%	16.7%
Total All Taxes	5.0%	26.3%

Percentage of Total Tax rate

	<u>FY02</u>	<u>FY98</u>
Schools	37.3%	59.0%
State Education	25.1%	0.0%
Total Education	62.4%	59.0%
County	6.4%	7.3%
General Fund	19.5%	22.8%
Fire Fund	7.4%	8.8%
Sidewalk	0.6%	0.5%
Parking	3.7%	1.6%
Total Town Taxes Residential	27.4%	32.1%
Total Town Taxes Business	31.2%	33.8%

**Town of Hanover
Budget FY 2001-2002**

<u>Account</u>	<u>FY 2001 Budget</u>	<u>FY 2002 Proposed</u>	<u>%Change/ Approved</u>
Budget Summary			
<i>General Fund and Special Accounts</i>			
<u>Revenues</u>			
Administrative Services	1,033,300	1,072,600	3.8%
MIS	-	40,000	-
Planning and Zoning	271,500	293,850	8.2%
Police	226,353	283,014	25.0%
Public Works	456,623	581,053	27.3%
Health and Welfare	16,710	16,213	-3.0%
Parks and Recreation	252,300	121,800	-51.7%
Libraries	65,575	49,075	-25.2%
Conservation Commission	74,500	256,340	244.1%
Unallocated	4,921,221	5,191,660	5.5%
Total Revenues	7,318,082	7,905,605	8.0%
<u>Expenditures</u>			
Personnel Costs			
Executive	130,618	132,406	1.4%
Human Resources	89,172	96,328	8.0%
Administrative Services	274,487	239,331	-12.8%
MIS	54,608	58,235	6.6%
Tax Assessing	84,878	103,916	22.4%
Planning and Zoning	230,427	241,962	5.0%
Town Properties	43,212	47,539	10.0%
Police	1,203,524	1,273,528	5.8%
Public Works	1,058,207	1,124,339	6.2%
Health and Welfare	36,500	38,063	4.3%
Parks and Recreation	121,971	126,485	3.7%
Libraries	513,342	538,145	4.8%
Total Personnel	3,840,946	4,020,277	4.7%
Non-Personnel Costs			
Executive	83,875	91,145	8.7%
Human Resources	17,095	14,180	-17.1%
Administrative Services	45,499	51,570	13.3%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
MIS	31,498	71,000	125.4%
Tax Assessing	28,110	28,690	2.1%
Planning and Zoning	35,300	48,450	37.3%
Town Properties	242,038	270,412	11.7%
Police	13,642	54,766	301.5%
Public Works	1,095,914	1,207,607	10.2%
Health and Welfare	174,270	147,120	-15.6%
Parks and Recreation	257,415	127,793	-50.4%
Libraries	130,868	120,623	-7.8%
Conservation Commission	79,000	260,340	229.5%
Unallocated	1,241,612	1,391,632	12.1%
Total Non-Personnel	3,476,135	3,885,328	11.8%
 Personnel and Non-Personnel			
Executive	214,493	223,551	4.2%
Human Resources	106,267	110,508	4.0%
Administrative Services	319,986	290,901	-9.1%
MIS	86,106	129,235	50.1%
Tax Assessing	112,988	132,606	17.4%
Planning and Zoning	265,727	290,412	9.3%
Town Properties	285,250	317,951	11.5%
Police	1,217,166	1,328,294	9.1%
Public Works	2,154,121	2,331,946	8.3%
Health and Welfare	210,770	185,182	-12.1%
Parks and Recreation	379,386	254,278	-33.0%
Libraries	644,210	658,768	2.3%
Conservation Commission	79,000	260,340	229.5%
Unallocated	1,241,612	1,391,632	12.1%
Total Expenditures	7,317,081	7,905,605	8.0%
Tax Subsidy	4,142,368	4,419,545	6.7%
Tax Ratio	56.6%	55.9%	-1.3%
 Special Revenue Funds			
<u>Revenues</u>			
Fire	1,941,908	1,787,461	-8.0%
Ambulance	292,841	320,818	9.6%

**Town of Hanover
Budget FY 2001-2002**

<u>Account</u>	<u>FY 2001 Budget</u>	<u>FY 2002 Proposed</u>	<u>%Change/ Approved</u>
Sidewalk	120,945	82,669	-31.6%
WWTP	1,500,677	1,204,258	-19.8%
Parking	1,328,223	1,325,429	-0.2%
Total Revenues	5,184,594	4,720,636	-8.9%
 <u>Expenditures</u>			
Personnel Costs			
Fire	983,758	1,029,324	4.6%
Ambulance	213,714	233,777	9.4%
WWTP	502,704	439,575	-12.6%
Parking	182,778	191,830	5.0%
Total Personnel	1,882,954	1,894,506	0.6%
 Non-Personnel Costs			
Fire	958,150	758,137	-20.9%
Ambulance	79,126	87,041	10.0%
Sidewalk	120,945	82,669	-31.6%
WWTP	997,972	764,683	-23.4%
Parking	1,145,445	1,133,599	-1.0%
Total Non-Personnel	3,301,638	2,826,129	-14.4%
 Personnel and Non-Personnel			
Fire	1,941,908	1,787,461	-8.0%
Ambulance	292,840	320,818	9.6%
Sidewalk	120,945	82,669	-31.6%
WWTP	1,500,676	1,204,258	-19.8%
Parking	1,328,223	1,325,429	-0.2%
Total Expenditures	5,184,592	4,720,635	-8.9%
 Tax Subsidy			
Fire	1,596,643	1,682,185	5.4%
Ratio	82.2%	94.1%	14.5%
Sidewalk	79,827	82,669	3.6%
Ratio	66.0%	100.0%	51.5%
Parking	160,000	160,000	0.0%
Ratio	4.5%	12.1%	167.2%

Town of Hanover Budget FY 2001-2002
--

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
Total Special Districts	1,836,470	1,924,854	4.8%
Ratio	35.4%	40.8%	15.1%

General Fund and Special Accounts Department Budgets

Executive

Expenditures

Personnel Costs

01-110-115	Board Salaries	7,300	6,796	-6.9%
01-120-110	Town Manager-Full Time	118,318	120,610	1.9%
01-120-140	Town Manager-Overtime	5,000	5,000	0.0%
Total Personnel		130,618	132,406	1.4%

Non-Personnel Costs

Board of Selectmen

01-110-300	Professional Services	15,800	16,000	1.3%
01-110-400	Property Services	31,675	32,445	2.4%
01-110-500	Purchased Services	18,500	23,400	26.5%
01-110-600	Supplies and Materials	8,150	9,350	14.7%
01-110-700	Operational Equipment	-	-	-
01-110-800	Auto Allowance	100	100	0.0%
Total Board of Selectmen		74,225	81,295	9.5%

Town Manager

01-120-300	Professional Services	-	-	-
01-120-400	Property Services	100	100	0.0%
01-120-500	Purchased Services	3,300	4,700	42.4%
01-120-600	Supplies and Materials	4,350	2,700	-37.9%
01-120-700	Operational Equipment	-	700	-
01-120-800	Education	1,900	1,650	-13.2%
Total Town Manager		9,650	9,850	2.1%
Total Non-Personnel		83,875	91,145	8.7%

Activity Totals

Board of Selectmen		81,525	88,091	8.1%
--------------------	--	--------	--------	------

**Town of Hanover
Budget FY 2001-2002**

<u>Account</u>	<u>FY 2001 Budget</u>	<u>FY 2002 Proposed</u>	<u>%Change/ Approved</u>
Town Manager	132,968	135,460	1.9%
Total Expenditures	214,493	223,551	4.2%
Net Expenditures	214,493	223,551	4.2%

Human Resources

Expenditures

Personnel Costs

01-125-110 Human Resources-Full Time	89,172	96,328	8.0%
Total Personnel	89,172	96,328	8.0%

Non-Personnel Costs

01-125-300 Professional Services	7,000	4,770	-31.9%
01-125-400 Property Services	-	-	-
01-125-500 Purchased Services	6,195	5,660	-8.6%
01-125-600 Supplies and Materials	2,600	2,550	-1.9%
01-125-700 Operational Equipment	-	-	-
01-125-800 Auto/Conferences	1,300	1,200	-7.7%
Total Non-Personnel	17,095	14,180	-17.1%

Total Expenditures	106,267	110,508	4.0%
Net Expenditures	106,267	110,508	4.0%

Administrative Services

Revenues

01-092-210 Motor Vehicle Permits	1,010,000	1,050,000	4.0%
01-092-215 Boat Licenses	1,300	1,500	15.4%
01-092-220 Business Licenses/Permits	500	500	0.0%
01-092-230 Vendor Permits-Regular	2,000	2,300	15.0%
01-092-235 Vendor Permits-Special	200	-	-100.0%
01-092-240 Town Clerk Fees	15,000	14,000	-6.7%
01-092-280 Dog Licenses	3,800	3,800	0.0%
01-097-770 Sale of Ordinances	500	500	0.0%
Total Revenues	1,033,300	1,072,600	3.8%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
<u>Expenditures</u>			
Personnel Costs			
01-131-110 Admin/Finance-Full Time	146,194	136,593	-6.6%
01-131-115 Treasurer-Part Time	4,770	5,000	4.8%
01-132-110 Revenue Collections-Full Time	36,564	38,992	6.6%
01-133-110 Town Clerk-Full Time	79,509	53,296	-33.0%
01-133-115 Elections-Part Time	7,450	5,450	-26.8%
Total Personnel	274,487	239,331	-12.8%
Administration			
01-131-300 Professional Services	2,500	-	-100.0%
01-131-400 Property Services	9,269	8,980	-3.1%
01-131-500 Dues and Memberships	360	295	-18.1%
01-131-600 Supplies and Materials	8,400	8,875	5.7%
01-131-700 Operational Equipment	-	-	-
01-131-800 Auto/Education	200	1,600	700.0%
01-131-900 Charges from MIS	-	5,900	-
Total Administration	20,729	25,650	23.7%
Revenue Collections/Tax			
01-132-300 Professional Services	1,700	250	-85.3%
01-132-400 Property Services	1,250	1,200	-4.0%
01-132-500 Dues and Memberships	150	150	0.0%
01-132-600 Supplies and Materials	5,300	4,800	-9.4%
01-132-700 Operational Equipment	-	-	-
01-132-800 Auto/Education	550	475	-13.6%
01-132-900 Charges from MIS	-	2,200	-
Total Revenue Collections/Tax	8,950	9,075	1.4%
Town Clerk			
01-133-300 Professional Services	2,000	-	-100.0%
01-133-400 Property Services	1,150	1,150	0.0%
01-133-500 Dues and Memberships	1,750	1,350	-22.9%
01-133-600 Supplies and Materials	6,670	5,770	-13.5%
01-133-700 Operational Equipment	-	-	-
01-133-800 Auto Allowance	250	175	-30.0%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
01-133-900 Charges from MIS	-	3,400	-
01-780-390 Records Preservation	4,000	5,000	25.0%
Total Town Clerk	15,820	16,845	6.5%
Total Non-Personnel	45,499	51,570	13.3%
Activity Totals			
Administration	171,693	167,243	-2.6%
Revenue Collections/Tax	45,514	48,067	5.6%
Town Clerk	102,779	75,591	-26.5%
Total Expenditures	319,986	290,901	-9.1%
Net Expenditures	(713,314)	(781,699)	9.6%

MIS

Revenues

01-097-750 Transfer from Reserve	-	40,000	-
Total Revenues	-	40,000	-

Expenditures

Personnel Costs

01-141-110 MIS-Full Time	54,608	58,235	6.6%
Total Personnel	54,608	58,235	6.6%

MIS

01-141-300 Professional Services	-	71,374	-
01-141-400 Property Services	1,718	19,491	1034.5%
01-141-500 Dues and Memberships	200	200	0.0%
01-141-600 Supplies and Materials	2,000	8,100	305.0%
01-141-700 Operational Equipment	20,630	25,075	21.5%
01-141-800 Auto/Education	1,950	2,000	2.6%
01-141-900 Charges to Other Depts	-	(100,240)	-
Total MIS Operating	26,498	26,000	-1.9%

Capital Costs

01-720-743 Purchases from Reserve	-	40,000	-
01-760-720 GIS	5,000	5,000	0.0%

**Town of Hanover
Budget FY 2001-2002**

<u>Account</u>	<u>FY 2001 Budget</u>	<u>FY 2002 Proposed</u>	<u>%Change/ Approved</u>
Total Capital	5,000	45,000	800.0%
Total Non-Personnel	31,498	71,000	125.4%
Total Expenditures	86,106	129,235	50.1%
Net Expenditures	86,106	89,235	3.6%

Assessing

Expenditures

Personnel Costs

01-144-110 Assessing-Full Time	84,878	103,916	22.4%
Total Personnel	84,878	103,916	22.4%

Non-Personnel Costs

01-144-300 Professional Services	4,700	-	-100.0%
01-144-400 Property Services	-	-	-
01-144-500 Dues and Memberships	240	240	0.0%
01-144-600 Supplies and Materials	870	900	3.4%
01-144-800 Auto/Education	2,800	2,850	1.8%
01-144-900 Charges from MIS	-	4,700	-
01-760-300 Revaluation Support	19,500	20,000	2.6%
Total Non-Personnel	28,110	28,690	2.1%
Total Expenditures	112,988	132,606	17.4%
Net Expenditures	112,988	132,606	17.4%

Planning and Zoning

Revenues

01-092-250 Building Permits	230,000	250,000	8.7%
01-092-255 Zoning Permits	5,000	5,500	10.0%
01-092-251 Code Book Sales	500	350	-30.0%
01-093-310 Code Review Fees	3,500	2,000	-42.9%
01-093-311 Planning Board Fees	19,225	18,000	-6.4%
01-093-312 Zoning Board Fees	13,275	18,000	35.6%
01-093-318 Biodiversity Grant	-	-	-

**Town of Hanover
Budget FY 2001-2002**

<u>Account</u>	<u>FY 2001 Budget</u>	<u>FY 2002 Proposed</u>	<u>%Change/ Approved</u>
Total Revenues	271,500	293,850	8.2%
<u>Expenditures</u>			
Personnel Costs			
01-181-110 Planning and Zoning-Full Time	177,639	186,390	4.9%
01-181-115 Planning and Zoning-Part Time	52,788	55,572	5.3%
Total Personnel	230,427	241,962	5.0%
Non-Personnel Costs			
01-181-300 Professional Services	4,400	16,750	280.7%
01-181-400 Property Services	2,600	3,500	34.6%
01-181-500 Other Services	14,200	15,500	9.2%
01-181-600 Supplies and Materials	10,300	9,800	-4.9%
01-181-700 Operational Equipment	800	-	-100.0%
01-181-800 Auto/Education	3,000	2,900	-3.3%
Total Non-Personnel Costs	35,300	48,450	37.3%
Total Expenditures	265,727	290,412	9.3%
Net Expenditures	(5,773)	(3,438)	-40.4%
 <i>Conservation Commission</i>			
<u>Revenues</u>			
01-091-135 Land Use Change Tax	70,000	100,000	42.9%
01-093-319 Timber Sales	4,500	-	-100.0%
01-097-761 Transfers from Reserved	-	156,340	-
Total Revenues	74,500	256,340	244.1%
 <u>Expenditures</u>			
Non-Personnel Costs			
01-192-300 Trail Maintenance	4,500	4,000	-11.1%
01-192-500 Other Professional Services	-	-	-
01-192-600 Supplies and Materials	-	-	-
01-900-905 Transfer to Conservation Fund	74,500	256,340	244.1%
Total Non-Personnel	79,000	260,340	229.5%
Total Expenditures Conservation	79,000	260,340	229.5%
Net Expenditures Conservation	4,500	4,000	-11.1%

Town of Hanover Budget FY 2001-2002
--

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
 <i>Town Properties</i>			
<u>Expenditures</u>			
Personnel Costs			
01-501-110 Buildings-Full Time Services	36,916	38,578	4.5%
01-501-140 Buildings-Overtime Services	6,296	8,960	42.3%
Total Personnel Costs	43,212	47,539	10.0%
 Operations			
01-501-600 Supplies and Materials	3,500	3,500	0.0%
01-501-900 Charges to Other Depts	(6,815)	(7,122)	4.5%
Total Operations	(3,315)	(3,622)	9.3%
 Municipal Building			
01-510-300 Telephone	10,017	10,017	0.0%
01-510-410 Electricity	4,700	5,828	24.0%
01-510-411 Heat	1,988	3,313	66.7%
01-510-412 Water	408	410	0.4%
01-510-413 Sewer	240	622	159.2%
01-510-430 Repair and Maintenance	16,000	12,500	-21.9%
01-510-440 Equipment Lease	3,319	3,700	11.5%
01-510-490 Contracted Services	24,660	25,695	4.2%
01-510-600 Supplies and Materials	1,000	750	-25.0%
01-510-700 Building Equipment	-	-	-
Total Municipal Building	62,332	62,834	0.8%
 Community Center			
01-511-300 Telephone	1,418	1,418	0.0%
01-511-410 Electricity	800	992	24.0%
01-511-411 Heat	675	1,125	66.7%
01-511-412 Water	315	315	0.0%
01-511-413 Sewer	130	130	0.0%
01-511-430 Repair and Maintenance	1,250	1,250	0.0%
01-511-440 Equipment Lease	-	-	-
01-511-490 Contracted Services	2,090	2,090	0.0%

**Town of Hanover
Budget FY 2001-2002**

<u>Account</u>	<u>FY 2001 Budget</u>	<u>FY 2002 Proposed</u>	<u>%Change/ Approved</u>
01-511-600 Supplies and Materials	250	250	0.0%
01-511-700 Building Equipment	250	250	0.0%
01-511-900 Property Taxes	4,255	-	-100.0%
Total Community Center	11,432	7,819	-31.6%
 R. Hauger Public Works Facility			
01-521-300 Telephone	5,200	5,970	14.8%
01-521-410 Electricity	8,100	10,044	24.0%
01-521-411 Heat	6,225	10,375	66.7%
01-521-412 Water	1,448	1,448	0.0%
01-521-413 Sewer	130	312	140.0%
01-521-430 Repair and Maintenance	7,850	2,300	-70.7%
01-521-490 Contracted Services	16,422	17,048	3.8%
01-521-600 Supplies and Materials	1,250	1,250	0.0%
01-521-700 Building Equipment	250	2,500	900.0%
Total R. Hauger PW Facility	46,875	51,247	9.3%
 Highway Garage 2			
01-522-410 Electricity	50	62	24.0%
01-522-411 Heat	200	200	0.0%
01-522-430 Repair and Maintenance	-	-	-
Total Highway Garage 2	250	262	4.8%
 Howe Library			
01-530-300 Telephone	8,133	5,341	-34.3%
01-530-410 Electricity	8,200	10,168	24.0%
01-530-411 Heat	2,775	4,625	66.7%
01-530-412 Water	594	594	0.0%
01-530-413 Sewer	380	380	0.0%
01-530-430 Repair and Maintenance	4,500	6,500	44.4%
01-530-440 Rentals	-	4,400	-
01-530-490 Contracted Services	26,475	28,035	5.9%
01-530-600 Supplies and Materials	900	900	0.0%
01-530-900 Charges from MIS	-	2,792	-
Total Howe Library	51,957	63,735	22.7%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>% Change/</u> <u>Approved</u>
Etna Library			
01-540-300 Telephone	968	968	0.0%
01-540-410 Electricity	500	620	24.0%
01-540-411 Heat	638	1,063	66.7%
01-540-413 Sewer	179	179	0.0%
01-540-430 Repair and Maintenance	1,300	1,200	-7.7%
01-540-490 Contracted Services	1,707	1,707	0.0%
01-540-600 Supplies and Materials	250	200	-20.0%
Total Etna Library	5,542	5,937	7.1%
Cemeteries			
01-550-300 Professional Services	-	-	-
01-550-400 Property Services	9,482	8,982	-5.3%
01-550-600 Supplies and Materials	10,150	10,150	0.0%
01-550-700 Operational Equipment	-	-	-
Total Cemeteries	19,632	19,132	-2.5%
Boat Landing			
01-560-400 Property Services	1,556	1,556	0.0%
Total Boat Landing	1,556	1,556	0.0%
Police Facility			
01-570-410 Electricity	11,000	14,435	31.2%
01-570-411 Heat	3,450	5,750	66.7%
01-570-412 Water	682	682	0.0%
01-570-413 Sewer	240	240	0.0%
01-570-430 Repair and Maintenance	4,955	3,955	-20.2%
01-570-490 Contracted Services	22,201	22,201	0.0%
01-570-600 Supplies and Materials	1,250	1,250	0.0%
01-570-700 Building Equipment	2,000	13,000	550.0%
Total Police Facility	45,778	61,512	34.4%
Capital Costs			
01-760-740 Public Works Garage	-	-	-
Total Capital Costs	-	-	-
Total Non-Personnel Costs	242,038	270,412	54.2%

**Town of Hanover
Budget FY 2001-2002**

<u>Account</u>	<u>FY 2001 Budget</u>	<u>FY 2002 Proposed</u>	<u>%Change/ Approved</u>
Activity Totals			
Operations	39,897	43,916	10.1%
Municipal Building	62,332	62,834	0.8%
Community Center	11,432	7,819	-31.6%
R. Hauger Public Works Facility	46,875	51,247	9.3%
Highway Garage 2	250	262	4.8%
Howe Library	51,957	63,735	22.7%
Etna Library	5,542	5,937	7.1%
Cemeteries	19,632	19,132	-2.5%
Boat Landing	1,556	1,556	0.0%
Police Facility	45,778	61,512	34.4%
Capital Costs	-	-	-
Total Expenditures	285,250	317,951	11.5%
Net Expenditures	285,250	317,951	11.5%

Police

Revenues

01-092-270	Pistol Permits	100	100	0.0%
01-093-351	Dispatch Center Charges	102,053	149,184	46.2%
01-093-352	Dog fines	1,000	1,000	0.0%
01-093-353	Special Services	99,600	108,000	8.4%
01-093-354	Kids and Cops/Dare	7,800	7,800	0.0%
01-093-355	Report Fees	1,500	1,200	-20.0%
01-093-356	Bike Auction	1,500	1,500	0.0%
01-093-357	Fingerprinting	7,800	2,000	-74.4%
01-093-359	Sale of Cruisers	-	-	-
01-094-447	Matching Grants	-	6,230	-
01-097-730	Court Fines	5,000	6,000	20.0%
01-097-751	Transfer from Reserve	-	-	-
Total Revenues		226,353	283,014	25.0%

Expenditures

Personnel Costs

01-321-110	Administration-Full Time	175,033	183,486	4.8%
------------	--------------------------	---------	---------	------

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>% Change/</u> <u>Approved</u>
01-322-110 Patrol-Full Time	541,178	546,459	1.0%
01-322-115 Patrol-Part Time	13,769	15,053	9.3%
01-322-125 Patrol-Temp Supervision	5,417	5,546	2.4%
01-322-140 Patrol-Overtime	48,000	48,042	0.1%
01-322-145 Patrol-Special	80,000	80,000	0.0%
01-323-110 Investigation-Full Time	79,095	83,760	5.9%
01-323-140 Investigation-Overtime	5,000	4,300	-14.0%
01-324-110 Dispatch-Full Time	227,889	272,470	19.6%
01-324-115 Dispatch-Part Time	6,966	8,188	17.5%
01-324-125 Dispatch-Temp Supervision	225	225	0.0%
01-324-140 Dispatch-Overtime	20,952	26,000	24.1%
Total Personnel	1,203,524	1,273,528	5.8%
 Administration			
01-321-300 Professional Services	26,400	27,013	2.3%
01-321-400 Property Services	26,559	5,937	-77.6%
01-321-500 Other Services	625	620	-0.8%
01-321-600 Supplies and Materials	5,645	6,206	9.9%
01-321-700 Operational equipment	500	11,779	2255.8%
01-321-800 Auto/Education	2,050	2,050	0.0%
01-321-900 Dept Charges	(18,713)	8,517	-145.5%
Total Administration	43,066	62,122	44.2%
 Patrol			
01-322-300 Professional Services	3,200	3,200	0.0%
01-322-410 Electricity	6,200	9,000	45.2%
01-322-430 Repair and Maintenance	2,500	2,000	-20.0%
01-322-440 Equipment Lease	3,996	-	-100.0%
01-322-490 Contracted Services	108	216	100.0%
01-322-500 Dues and Memberships	930	930	0.0%
01-322-600 Supplies and Materials	25,474	28,580	12.2%
01-322-700 Operational Equipment	-	6,210	-
01-322-800 Auto/Education	350	2,350	571.4%
01-322-901 Charges to Other Depts	(89,231)	(91,674)	2.7%
01-322-960 Capital Reserve	45,000	45,000	0.0%
Total Patrol	(1,473)	5,812	-494.6%

Town of Hanover Budget FY 2001-2002
--

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
Investigation			
01-323-300 Professional Services	400	400	0.0%
01-323-400 Property Services	624	624	0.0%
01-323-500 Dues and Memberships	60	60	0.0%
01-323-600 Supplies and Materials	1,645	1,540	-6.4%
01-323-700 Operational Equipment	-	-	-
01-323-800 Auto/Education	275	525	90.9%
Total Investigation	3,004	3,149	4.8%
Dispatch			
01-324-341 Telephone	34,988	38,000	8.6%
01-324-365 Professional Services	648	648	0.0%
01-324-400 Property Services	13,448	13,548	0.7%
01-324-500 Dues and Memberships	383	410	7.0%
01-324-600 Supplies and Materials	3,291	3,597	9.3%
01-324-700 Operational Equipment	2,500	900	-64.0%
01-324-800 Auto/Education	1,250	2,000	60.0%
01-324-900 Charges to Other Depts	(88,063)	(95,920)	8.9%
Total Dispatch	(31,555)	(36,817)	16.7%
Animal Control			
01-325-300 Professional Services	500	500	0.0%
01-325-400 Property Services	-	-	-
01-325-500 Dues and Memberships	-	-	-
01-325-600 Supplies and Materials	100	-	-100.0%
01-325-700 Operational Equipment	-	-	-
01-325-800 Auto/Education	-	-	-
Total Animal Control	600	500	-16.7%
Capital Costs			
01-720-742 Police Cruiser Replacement	-	-	-
01-750-740 Traffic Controls	-	-	-
01-770-740 Dispatch Equipment	-	20,000	-
Total Capital Costs	-	20,000	-
Total Non-Personnel	13,642	54,766	301.5%

Town of Hanover Budget FY 2001-2002
--

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
Activity Totals			
Administration	218,099	245,608	12.6%
Patrol	686,891	700,913	2.0%
Investigation	87,099	91,209	4.7%
Dispatch	224,477	270,065	20.3%
Animal Control	600	500	-16.7%
Capital Costs	-	20,000	-
Total Expenditures	1,217,166	1,328,294	9.1%
Net Expenditures	990,813	1,045,280	5.5%

Public Works

<u>Revenues</u>				
01-092-275	Excavation Fees	900	900	0.0%
01-092-290	Driveway Permits	1,750	500	-71.4%
01-093-361	Special Services	3,650	3,650	0.0%
01-093-362	Line Maintenance	-	-	-
01-093-364	Highway Services-Water Co	4,200	15,000	257.1%
01-093-369	Outside Projects	-	100,000	-
01-093-370	Cemetery Gifts	600	600	0.0%
01-093-371	Cemetery Trust Funds	1,500	1,500	0.0%
01-093-372	Cemetery Lot Sales	12,000	14,000	16.7%
01-093-373	Cemetery Burial Fees	10,000	10,000	0.0%
01-093-374	Solid Waste Fees	24,000	22,000	-8.3%
01-093-375	Recycling Materials	22,000	28,000	27.3%
01-093-377	Recycling Containers	-	-	-
01-093-379	HIS Gardener Subsidy	9,000	9,000	0.0%
01-094-430	Highway Block Grant	196,923	203,712	3.4%
01-097-460	Rent-Municipal Property	6,600	-	-100.0%
01-097-750	Transfer from Reserve	162,500	171,191	5.3%
01-097-790	Sale of Property	1,000	1,000	0.0%
Total Revenues		456,623	581,053	27.3%

Expenditures

Personnel Costs

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
01-410-110 Administration-Full Time	151,596	158,348	4.5%
01-410-140 Administration-Overtime	-	-	-
01-421-110 Highway Summer-Full Time	220,343	243,470	10.5%
01-421-140 Highway Summer-Overtime	15,450	16,000	3.6%
01-421-145 Highway Summer-Special	2,346	2,346	0.0%
01-422-110 Highway Winter-Full Time	142,166	162,313	14.2%
01-422-140 Highway Winter-Overtime	51,556	49,884	-3.2%
01-423-110 Line Maintenance-Full Time	112,154	116,374	3.8%
01-423-120 Line Maintenance-Seasonal	6,795	8,075	18.8%
01-423-140 Line Maintenance-Overtime	12,110	4,650	-61.6%
01-430-110 Fleet-Full Time	139,020	146,139	5.1%
01-430-120 Fleet-Seasonal	-	-	-
01-430-140 Fleet-Overtime	8,078	14,734	82.4%
01-440-110 Grounds-Full Time	138,361	143,773	3.9%
01-440-120 Grounds-Seasonal	41,360	41,360	0.0%
01-440-140 Grounds-Overtime	16,871	16,871	0.0%
Total Personnel	1,058,207	1,124,339	6.2%
Administration			
01-410-300 Professional Services	4,500	3,500	-22.2%
01-410-410 Electricity	53,000	65,057	22.7%
01-410-431 Computer Repair	1,000	-	-100.0%
01-410-440 Equipment Rental	1,600	1,600	0.0%
01-410-490 Other Contracted Services	350	450	28.6%
01-410-500 Advertising and Dues	1,181	1,181	0.0%
01-410-600 Supplies and Materials	16,068	18,177	13.1%
01-410-700 Operational Equipment	-	-	-
01-410-800 Auto/Education	5,276	4,860	-7.9%
01-410-900 Charges to Other Depts	(25,734)	(43,644)	69.6%
Total Administration	57,241	51,181	-10.6%
Highway Summer Maintenance			
01-421-400 Property Services	23,500	25,000	6.4%
01-421-600 Supplies and Materials	230,203	243,174	5.6%
01-421-800 Education	-	-	-
01-421-900 Charges to Other Depts	(10,000)	(12,500)	25.0%

Town of Hanover Budget FY 2001-2002
--

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
Total Highway Summer Maintenance	243,703	255,674	4.9%
Highway Winter Maintenance			
01-422-400 Property Services	-	-	-
01-422-600 Supplies and Materials	116,813	118,863	1.8%
Total Highway Winter Maintenance	116,813	118,863	1.8%
Line Maintenance			
01-423-300 Professional Services	3,000	2,500	-16.7%
01-423-400 Property Services	4,797	4,800	0.1%
01-423-500 Dues and Memberships	100	75	-25.0%
01-423-600 Supplies and Materials	11,915	12,565	5.5%
01-423-700 Operational Equipment	1,000	1,650	65.0%
01-423-800 Education	-	-	-
01-423-900 Charges to WWTP	(119,636)	(129,050)	7.9%
Total Line Maintenance	(98,824)	(107,460)	8.7%
Outside Projects			
01-424-700 Capital Outlay	-	100,000	-
Total Outside Projects	-	100,000	-
Tree Care			
01-425-400 Property Services	13,000	13,000	0.0%
01-425-600 Supplies and Materials	6,000	6,000	0.0%
Total Tree Care	19,000	19,000	0.0%
Fleet Maintenance			
01-430-400 Property Services	4,595	3,000	-34.7%
01-430-500 Dues and Memberships	175	175	0.0%
01-430-600 Parts and Materials	193,339	263,431	36.3%
01-430-700 Operational Equipment	4,400	6,900	56.8%
01-430-800 Education	-	3,080	-
01-430-901 Charges to Other Depts	(46,367)	(56,616)	22.1%
01-430-960 Capital Reserve	135,000	142,000	5.2%
Total Fleet Maintenance	291,141	361,970	24.3%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
Grounds Maintenance			
01-440-400 Property Services	-	-	-
01-440-500 Dues and Memberships	260	260	0.0%
01-440-600 Supplies and Materials	9,800	9,700	-1.0%
01-440-730 Field Development	4,000	7,000	75.0%
01-440-740 Operational Equipment	3,300	2,200	-33.3%
01-440-800 Education	-	-	-
01-440-900 Charges to Other Depts	(14,994)	(13,005)	-13.3%
Total Grounds Maintenance	2,366	6,155	160.1%
Recycling			
01-450-400 Contracted Services	176,000	172,000	-2.3%
01-450-500 Advertising	750	900	20.0%
01-450-600 Supplies and Postage	2,049	1,649	-19.5%
Total Recycling	178,799	174,549	-2.4%
Solid Waste Disposal			
01-650-400 Contracted Services	31,600	29,600	-6.3%
Total Solid Waste Disposal	31,600	29,600	-6.3%
Capital Costs			
01-720-740 Public Works Equipment	162,500	171,191	5.3%
01-740-700 Road Reconstruction	59,820	-	-100.0%
01-760-739 Bridge Reconstruction	31,756	26,885	-15.3%
01-760-745 Street Lamp Replacement	-	-	-
Total Capital Costs	254,076	198,076	-22.0%
Total Non-Personnel	1,095,914	1,207,607	10.2%
Activity Totals			
Administration	208,837	209,529	0.3%
Highway Summer Maintenance	481,842	517,490	7.4%
Highway Winter Maintenance	310,535	331,060	6.6%
Line Maintenance	32,235	21,639	-32.9%
Outside Projects	-	100,000	-
Tree Care	19,000	19,000	0.0%
Fleet Maintenance	438,240	522,844	19.3%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
Grounds Maintenance	198,958	208,160	4.6%
Recycling	178,799	174,549	-2.4%
Solid Waste Disposal	31,600	29,600	-6.3%
Capital Costs	254,076	198,076	-22.0%
Total Expenditures	2,154,121	2,331,946	8.3%
Net Expenditures	1,697,498	1,750,893	3.1%

Health and Welfare

Revenues

01-093-341 School Reimbursement	1,180	-	-100.0%
01-093-347 Welfare-Sawyer Fund	400	400	0.0%
99-093-342 Alcohol Diversion Fees	15,130	15,813	4.5%
Total Revenues	16,710	16,213	-3.0%

Expenditures

Personnel Costs

01-220-115 Community Counselor	22,500	23,063	2.5%
01-235-115 Health Officer	8,000	7,000	-12.5%
01-220-290 Benefits	6,000	8,000	33.3%
Total Personnel	36,500	38,063	4.3%

Community Counselor

01-220-300 Professional Services	11,300	11,300	0.0%
01-220-400 Property Services	200	100	-50.0%
01-220-500 Dues and Memberships	40	40	0.0%
01-220-600 Supplies and Materials	480	350	-27.1%
01-220-700 Operational Equipment	150	-	-100.0%
01-220-800 Auto/Education	340	415	22.1%
01-220-900 Transfers Out	(5,130)	(5,258)	2.5%
Total Community Counselor	7,380	6,947	-5.9%

Health Services

01-230-850 General Assistance	22,400	24,400	8.9%
01-230-851 Emergency Reg Medical Care	82,908	56,908	-31.4%
01-230-855 Health Agencies	2,500	3,500	40.0%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
01-230-856 Disabled Accessibility	300	-	-100.0%
01-230-890 Vendor Payments	43,552	39,552	-9.2%
01-235-600 Supplies and Materials	100	-	-100.0%
Total Health Services	151,760	124,360	-18.1%
Alcohol Diversion			
99-220-300 Professional Services	6,500	9,000	38.5%
99-220-600 Supplies and Materials	-	75	-
99-220-700 Operational Equipment	1,500	-	-100.0%
99-220-900 Charges from Counselor	7,130	6,738	-5.5%
99-900-905 Grants to Other Agencies	-	-	-
Total Alcohol Diversion	15,130	15,813	4.5%
Total Non-Personnel	174,270	147,120	-15.6%
Activity Totals			
Community Counselor	35,880	38,009	5.9%
Health Services	159,760	131,360	-17.8%
Alcohol Diversion	15,130	15,813	4.5%
Total Expenditures	210,770	185,182	-12.1%
Net Expenditures	194,060	168,969	-12.9%
Parks and Recreation			
<u>Revenues</u>			
01-093-321 Youth Programs	46,000	52,000	13.0%
01-093-322 Adult Programs	16,000	16,000	0.0%
01-093-323 Special Programs	7,000	7,000	0.0%
01-093-324 Community Center	300	800	166.7%
01-093-325 Playground	22,000	20,000	-9.1%
01-093-326 Basketball Tournament	9,000	9,000	0.0%
01-097-799 Transfers from Trust Fund	135,000	-	-100.0%
99-093-326 Friends of Recreation	4,000	4,000	0.0%
99-093-327 Special Events	10,000	10,000	0.0%
99-093-329 Field Maintenance	3,000	3,000	0.0%
Total Revenues	252,300	121,800	-51.7%

**Town of Hanover
Budget FY 2001-2002**

<u>Account</u>	<u>FY 2001 Budget</u>	<u>FY 2002 Proposed</u>	<u>%Change/ Approved</u>
<u>Expenditures</u>			
Personnel Costs			
01-261-110 Administration-Full Time	96,764	102,385	5.8%
01-261-120 Administration-Seasonal	3,000	2,500	-16.7%
01-262-120 Youth-Seasonal	5,000	3,000	-40.0%
01-263-120 Adult-Seasonal	2,300	1,800	-21.7%
01-264-120 Special-Seasonal	700	800	14.3%
01-265-120 Playground-Seasonal	14,207	16,000	12.6%
01-266-120 Tournament-Seasonal	-	-	-
Total Personnel	121,971	126,485	3.7%
Administration			
01-261-400 Property Services	1,450	1,375	-5.2%
01-261-500 Advertising/Printing/Dues	4,900	5,300	8.2%
01-261-600 Supplies and Materials	3,800	3,800	0.0%
01-261-700 Field Development/Equipment	3,500	3,500	0.0%
01-261-800 Auto/Education	800	1,500	87.5%
Total Administration	14,450	15,475	7.1%
Youth Programs			
01-262-300 Professional Services	22,700	26,200	15.4%
01-262-400 Property Services	6,000	6,000	0.0%
01-262-500 Advertising/Printing/Dues	-	-	-
01-262-600 Supplies and Materials	10,300	10,300	0.0%
01-262-800 Auto/Education	100	100	0.0%
Total Youth Programs	39,100	42,600	9.0%
Adult Programs			
01-263-300 Professional Services	8,000	8,000	0.0%
01-263-400 Property Services	500	1,000	100.0%
01-263-500 Printing and Publications	-	-	-
01-263-600 Supplies and Materials	1,500	800	-46.7%
Total Adult Programs	10,000	9,800	-2.0%
Special Programs			
01-264-300 Professional Services	800	900	12.5%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
01-264-400 Property Services	1,400	1,400	0.0%
01-264-500 Printing and Publications	-	-	-
01-264-600 Supplies and Materials	2,300	2,400	4.3%
Total Special Programs	4,500	4,700	4.4%
 Playground			
01-265-300 Professional Services	370	1,200	224.3%
01-265-400 Property Services	975	500	-48.7%
01-265-500 Printing and Publications	-	-	-
01-265-600 Supplies and Materials	1,550	1,650	6.5%
Total Playground	2,895	3,350	15.7%
 Basketball Tournament			
01-266-300 Professional Services	2,550	2,050	-19.6%
01-266-400 Property Services	3,250	3,200	-1.5%
01-266-500 Printing and Publications	-	-	-
01-266-600 Supplies and Materials	2,100	2,600	23.8%
Total Basketball Tournament	7,900	7,850	-0.6%
 Capital Costs			
01-720-730 Bike Path	-	-	-
01-730-720 Purchase of Property	135,000	-	-100.0%
01-760-746 Skateboard Park Equipment	1,000	-	-100.0%
01-770-390 Facilities Planning	-	-	-
Total Capital Costs	136,000	-	-100.0%
 Other Uses of Funds			
01-269-905 Charge from Housing	25,570	27,018	5.7%
Total Other Uses of Funds	25,570	27,018	5.7%
 Special Funds			
Friends of Recreation			
99-261-600 Supplies and Materials	4,000	4,000	0.0%
Total Friends of Recreation	4,000	4,000	0.0%
 Special Events			

Town of Hanover Budget FY 2001-2002
--

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
99-264-300 Professional Services	5,000	5,000	0.0%
99-264-600 Supplies and Materials	5,000	5,000	0.0%
Total Special Events	10,000	10,000	0.0%
Field Maintenance			
99-266-600 Supplies and Materials	3,000	3,000	0.0%
Total Field Maintenance	3,000	3,000	0.0%
Total Non-Personnel	257,415	127,793	-50.4%
Activity Totals			
Administration	114,214	120,360	5.4%
Youth Programs	44,100	45,600	3.4%
Adult Programs	12,300	11,600	-5.7%
Special Programs	5,200	5,500	5.8%
Playground	17,102	19,350	13.1%
Basketball Tournament	7,900	7,850	-0.6%
Capital Costs	136,000	-	-100.0%
Other Uses of Funds	25,570	27,018	5.7%
Special Funds:			
Friends of Recreation	4,000	4,000	0.0%
Special Events	10,000	10,000	0.0%
Field Maintenance	3,000	3,000	0.0%
Total Expenditures	379,386	254,278	-33.0%
Net Expenditures	127,086	132,478	4.2%
Howe Library			
	<u>Revenues</u>		
01-093-331 Fines	16,000	15,000	-6.3%
01-093-332 Non-Resident Fees	35,000	29,000	-17.1%
01-093-333 Coin Copier	4,000	4,000	0.0%
01-093-334 Corporation Loan Payment	-	-	-
01-093-338 Interlibrary Loan Fees	-	-	-
01-097-750 <u>Transfer from Reserve</u>	9,500	-	-100.0%
Total Revenues	64,500	48,000	-25.6%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
<u>Expenditures</u>			
Personnel Costs			
01-252-110 Administration-Full Time	142,266	153,098	7.6%
01-253-110 Tech Services-Full Time	72,633	39,350	-45.8%
01-253-115 Tech Services-Part Time	8,004	44,327	453.8%
01-254-110 Public Services-Full Time	107,970	78,711	-27.1%
01-254-115 Public Services-Part Time	129,698	167,991	29.5%
01-254-116 Public Services-Pages	16,700	16,700	0.0%
01-254-117 Public Services-Substitutes	10,500	10,500	0.0%
01-254-118 Public Services-Work Study	1,000	1,000	0.0%
Total Personnel	488,771	511,678	4.7%
Administration			
01-252-400 Property Services	6,800	6,800	0.0%
01-252-500 Dues and Memberships	600	600	0.0%
01-252-600 Supplies and Materials	5,350	5,300	-0.9%
01-252-700 Operational Equipment	-	-	-
01-252-800 Auto/Conferences	1,200	3,300	175.0%
Total Administration	13,950	16,000	14.7%
Technical Services			
01-253-400 Property Services	23,200	-	-100.0%
01-253-600 Supplies and Materials	10,500	11,500	9.5%
01-253-700 Operational Equipment	525	-	-100.0%
01-253-800 Education	500	500	0.0%
01-253-905 Charges from MIS	-	28,475	-
01-253-960 Capital Reserve	10,000	-	-100.0%
Total Technical Services	44,725	40,475	-9.5%
Public Services			
01-254-600 Circulating and Reference	53,700	54,450	1.4%
Total Public Services	53,700	54,450	1.4%
Capital Costs			
01-720-743 Reserve Purchases	9,500	-	-100.0%
Total Capital Costs	9,500	-	-100.0%

**Town of Hanover
Budget FY 2001-2002**

<u>Account</u>	<u>FY 2001 Budget</u>	<u>FY 2002 Proposed</u>	<u>%Change/ Approved</u>
Total Non-Personnel	121,875	110,925	-9.0%
Activity Totals			
Administration	156,216	169,098	8.2%
Technical Services	125,362	124,152	-1.0%
Public Services	319,568	329,352	3.1%
Capital Costs	9,500	-	-100.0%
Total Expenditures	610,646	622,603	2.0%
Net Expenditures	546,146	574,603	5.2%
 <i>Etna Library</i>			
<u>Revenues</u>			
01-093-335 Town Library Trust	75	75	0.0%
01-093-336 Gift Fund	1,000	1,000	0.0%
01-093-337 Non-Resident Fees	-	-	-
Total Revenues	1,075	1,075	0.0%
<u>Expenditures</u>			
Personnel Costs			
01-257-115 Librarians Part Time	24,571	26,468	7.7%
Total Personnel	24,571	26,468	7.7%
Non-Personnel Costs			
01-257-300 Professional Services	-	-	-
01-257-400 Property Services	935	170	-81.8%
01-257-500 Advertising and Dues	383	483	26.1%
01-257-600 Supplies and Materials	7,075	7,500	6.0%
01-257-700 Operational Equipment	250	250	0.0%
01-257-800 Auto/Education/Conferences	350	380	8.6%
01-257-900 Charges from MIS	-	915	-
Total Non-Personnel	8,993	9,698	7.8%
Total Expenditures	33,564	36,166	7.8%
Net Expenditures	32,489	35,091	8.0%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
Unallocated			
<u>Revenues</u>			
Taxes			
01-091-105 Current Year Net Levy	4,007,368	4,339,545	8.3%
01-091-125 Interest on Delinquent Taxes	53,000	40,000	-24.5%
01-091-155 Yield Tax	18,000	18,000	0.0%
01-091-160 Payment in Lieu of Taxes	33,660	36,070	7.2%
Total Taxes	4,112,028	4,433,615	7.8%
State Grants and Payments			
01-094-410 Shared Revenue Block Grant	95,258	95,258	0.0%
01-094-411 Rooms and Meals Tax	182,357	182,357	0.0%
01-094-421 Business Profits Tax	86,578	86,578	0.0%
Total State Grants and Payments	364,193	364,193	0.0%
Investment Income			
01-096-630 Short Term Interest	270,000	300,000	11.1%
01-096-640 Sand and Gravel Reserve	-	-	-
Total Investment Income	270,000	300,000	11.1%
Other			
01-097-720 Insurance Dividend	40,000	15,000	-62.5%
01-097-760 Fund Balance Used	125,000	48,700	-61.0%
01-097-795 Miscellaneous	10,000	10,000	0.0%
01-097-799 Transfers from Trust and Agency	-	20,152	-
Total Other	175,000	93,852	-46.4%
Grand Total Revenues	4,921,221	5,191,660	5.5%
<u>Expenditures</u>			
Allocation of Administration Costs			
01-150-900 Charges to Other Depts	(282,386)	(312,709)	10.7%
Total Allocation of Administration	(282,386)	(312,709)	10.7%
Legal Services			

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
01-160-390 Professional Services	90,000	85,000	-5.6%
Total Legal Services	90,000	85,000	-5.6%
Debt Service			
01-610-980 Debt Service-Principal	180,000	180,000	0.0%
01-610-981 Debt Service-Interest	57,218	45,313	-20.8%
01-610-990 Debt Service-Issuance Costs	-	-	-
Total Debt Service	237,218	225,313	-5.0%
Insurance			
01-620-400 Property/Liability Insurance	70,000	70,000	0.0%
01-620-500 Unemployment Compensation	700	700	0.0%
Total Insurance	70,700	70,700	0.0%
Benefits			
01-640-210 Section 125 Benefits	620,444	821,151	32.3%
01-640-220 FICA	232,221	250,721	8.0%
01-640-230 Retirement	141,315	162,462	15.0%
01-640-260 Workers Compensation	95,000	65,353	-31.2%
01-640-290 Miscellaneous	6,100	11,000	80.3%
01-640-291 Severance Pay	15,000	20,000	33.3%
01-645-219 Compensation Adjustment	-	-	-
01-640-901 Benefits Charged to Water Co.	-	(7,359)	-
Total Benefits	1,110,080	1,323,328	19.2%
Special Articles			
01-730-890 Other Uses of Funds	16,000	-	-100.0%
Total Special Articles	16,000	-	-100.0%
Total Non-Personnel	1,241,612	1,391,632	12.1%
Activity Totals			
Allocation of Administration Costs	(282,386)	(312,709)	10.7%
Legal Services	90,000	85,000	-5.6%
Debt Service	237,218	225,313	-5.0%
Insurance	70,700	70,700	0.0%
Benefits	1,110,080	1,323,328	19.2%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
Special Articles	16,000	-	-100.0%
Total Expenditures	1,241,612	1,391,632	12.1%
Net Expenditures	(3,679,609)	(3,800,028)	3.3%
General Fund and Special Accounts Totals	7,317,081	7,905,605	8.0%
General Fund and Special Accounts Net	(1,001)	(0)	-

Special Revenue Funds Department Budgets

Fire

Revenues

03-091-105	Current Year Levy	1,596,643	1,682,185	5.4%
03-093-310	Hydrant Rentals	50,142	50,142	0.0%
03-093-320	Special Fire Services	4,000	4,500	12.5%
03-093-330	Training	200	200	0.0%
03-093-331	Training-CPR	-	-	-
03-093-340	Fire Alarm Services	8,400	8,400	0.0%
03-093-341	False Alarm Charges	1,500	3,000	100.0%
03-093-342	Reinspection Fees	-	-	-
03-093-350	Life Safety Code Review	2,000	2,000	0.0%
03-093-351	Reinspection Fees	400	500	25.0%
03-097-720	Insurance Dividend	3,000	3,000	0.0%
03-097-730	Court Fines	-	100	-
03-097-750	Transfer from Reserve	240,000	-	-100.0%
03-097-760	Fund Balance Used	35,523	33,384	-6.0%
03-097-795	Miscellaneous	100	50	-50.0%
Total Revenues		1,941,908	1,787,461	-8.0%

Expenditures

Personnel Costs

03-110-110	Administration-Full Time	101,381	106,618	5.2%
03-120-110	Suppression-Full Time	751,077	787,481	4.8%
03-120-115	Suppression-Part Time	9,000	9,225	2.5%
03-120-140	Suppression-Overtime	122,300	126,000	3.0%
03-120-141	Suppression-Overtime CPR	-	-	-

Town of Hanover Budget FY 2001-2002
--

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
03-130-115 Prevention-Part Time	-	-	-
Total Personnel	983,758	1,029,324	4.6%
Administration			
03-110-300 Professional Services	25	25	0.0%
03-110-430 Repair and Maintenance	1,200	150	-87.5%
03-110-440 Vehicle/Equipment Rental	960	-	-100.0%
03-110-490 Contracted Services	2,368	1,188	-49.8%
03-110-500 Dues and Memberships	350	365	4.3%
03-110-600 Supplies and Materials	2,900	2,975	2.6%
03-110-700 Operational Equipment	300	400	33.3%
03-110-800 Education/Conferences	1,400	1,450	3.6%
03-110-900 Charges from MIS	-	2,420	-
Total Administration	9,503	8,973	-5.6%
Suppression			
03-120-300 New Personnel/Laundry	4,750	2,950	-37.9%
03-120-412 Hydrant Rentals	307,050	307,050	0.0%
03-120-430 Repair and Maintenance	3,050	3,050	0.0%
03-120-500 Dues and Memberships	320	320	0.0%
03-120-600 Supplies and Materials	9,445	10,647	12.7%
03-120-700 Operational equipment	5,600	5,880	5.0%
03-120-800 Auto Allowance	120	155	29.2%
03-120-901 Charges to Ambulance	(213,714)	(235,107)	10.0%
03-120-905 Charges from Other Depts	187,331	196,465	4.9%
03-120-960 Capital Reserve	70,000	70,000	0.0%
Total Suppression	373,952	361,411	-3.4%
Prevention			
03-130-300 Property Services	2,000	1,000	-50.0%
03-130-500 Dues and Memberships	85	85	0.0%
03-130-600 Supplies and Materials	900	1,085	20.6%
03-130-800 Education/Conferences	2,250	2,250	0.0%
Total Prevention	5,235	4,420	-15.6%
Hazardous Materials			

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
03-140-300 Telephone	600	600	0.0%
03-140-500 Dues and Memberships	-	-	-
03-140-600 Supplies and Materials	600	500	-16.7%
03-140-700 Operational Equipment	660	3,700	460.6%
03-140-800 Education/Meetings	200	-	-100.0%
Total Hazardous Materials	2,060	4,800	133.0%
Alarm Maintenance			
03-150-500 Dues and Memberships	50	50	0.0%
03-150-600 Supplies and Materials	1,750	1,750	0.0%
03-150-800 Education/Conferences	750	250	-66.7%
Total Alarm Maintenance	2,550	2,050	-19.6%
Training			
03-160-300 Professional Services	-	-	-
03-160-400 Repair and Maintenance	100	100	0.0%
03-160-500 Dues and Memberships	365	140	-61.6%
03-160-600 Supplies and Materials	650	650	0.0%
03-160-700 Operational Equipment	-	-	-
03-160-800 Auto/Education/Conferences	3,200	1,900	-40.6%
Total Training	4,315	2,790	-35.3%
Main Station			
03-551-300 Telephone	925	925	0.0%
03-551-410 Electricity	5,600	7,569	35.2%
03-551-411 Heat	4,501	6,875	52.7%
03-551-412 Water	772	772	0.0%
03-551-413 Sewer	400	400	0.0%
03-551-430 Building Repair and Maint	4,975	5,050	1.5%
03-551-490 Contracted Services	1,559	1,559	0.0%
03-551-600 Supplies and Materials	2,600	2,500	-3.8%
03-551-700 Building Equipment	400	400	0.0%
03-551-900 Charges from Grounds	-	-	-
Total Main Station	21,732	26,050	19.9%

Etna Station

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
03-560-410 Electricity	500	562	12.4%
03-560-411 Heat	689	1,013	47.0%
03-560-413 Sewer	179	179	0.0%
03-560-430 Building Repair and Maint	250	4,750	1800.0%
03-560-490 Contracted Services	250	250	0.0%
Total Etna Station	1,868	6,753	261.5%
Fixed Costs			
03-620-400 Property/Liability Insurance	12,000	11,000	-8.3%
03-620-500 Unemployment Insurance	190	200	5.3%
03-640-210 Section 125 Benefits	154,179	192,996	25.2%
03-640-220 FICA	15,632	17,486	11.9%
03-640-230 Retirement	50,934	69,696	36.8%
03-640-260 Workers Compensation	49,000	29,512	-39.8%
03-640-290 Miscellaneous	-	-	-
03-640-291 Severence Pay	15,000	20,000	33.3%
03-645-219 Compensation Adjustment	-	-	-
Total Fixed Costs	296,935	340,890	14.8%
Capital Costs			
03-720-742 Reserve Purchases	240,000	-	-100.0%
03-730-740 Computer System	-	-	-
03-730-741 Building Equipment	-	-	-
Total Capital Costs	240,000	-	-100.0%
Total Non-Personnel	958,150	758,137	-20.9%
Activity Totals			
Administration	110,884	115,591	4.2%
Suppression	1,256,329	1,284,117	2.2%
Prevention	5,235	4,420	-15.6%
Hazardous Materials	2,060	4,800	133.0%
Alarm Maintenance	2,550	2,050	-19.6%
Training	4,315	2,790	-35.3%
Main Station	21,732	26,050	19.9%
Etna Station	1,868	6,753	261.5%
Fixed Costs	296,935	340,890	14.8%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
Capital Costs	240,000	-	-100.0%
Total Expenditures	1,941,908	1,787,461	-8.0%
Net Expenditures	(0)	0	-100.8%

Ambulance

Revenues

06-093-310	Community Contributions	139,139	115,388	-17.1%
06-093-320	Service Charges (Net)	135,000	136,000	0.7%
06-093-330	Report Revenue	40	20	-50.0%
06-093-340	Special Services	2,000	2,000	0.0%
06-097-720	Insurance Dividends	200	300	50.0%
06-097-750	Transfer from Reserve	-	-	-
06-097-760	Fund Balance Used	16,462	67,110	307.7%
06-097-770	Miscellaneous	-	-	-
Total Revenues		292,841	320,818	9.6%

Expenditures

Personnel Costs

06-110-100	Cost Allocation from Fire	213,714	233,777	9.4%
Total Personnel		213,714	233,777	9.4%

Administration

06-110-300	Professional Services	700	800	14.3%
06-110-400	Property Services	2,089	1,500	-28.2%
06-110-500	Dues and Memberships	100	100	0.0%
06-110-600	Supplies and Materials	12,350	10,375	-16.0%
06-110-700	Operational Equipment	1,850	1,600	-13.5%
06-110-800	Auto/Education	3,645	10,455	186.8%
06-110-900	Charges to Other Depts	28,392	32,611	14.9%
06-110-960	Capital Reserve	24,500	24,500	0.0%
Total Administration		73,626	81,941	11.3%

Fixed Costs

06-620-400	Property Liability Insurance	5,500	5,100	-7.3%
Total Fixed Costs		5,500	5,100	-7.3%

**Town of Hanover
Budget FY 2001-2002**

<u>Account</u>	<u>FY 2001 Budget</u>	<u>FY 2002 Proposed</u>	<u>%Change/ Approved</u>
Capital Costs			
06-730-742 Reserve Purchases	-	-	-
06-760-742 Vehicular Equipment	-	-	-
Total Capital Costs	-	-	-
Total Non-Personnel	79,126	87,041	10.0%
Total Expenditures	292,840	320,818	9.6%
Net Expenditures	(0)	(0)	73.5%
 <i>Sidewalk</i>			
<u>Revenues</u>			
04-091-105 Current Year Levy	79,827	82,669	3.6%
04-097-750 Transfer from Reserve	11,000	-	-100.0%
04-097-760 Fund Balance Used	30,118	-	-100.0%
Total Revenues	120,945	82,669	-31.6%
<u>Expenditures</u>			
Administration			
04-110-400 Contracted Services	-	-	-
04-110-600 Const/Maint Materials	54,945	54,169	-1.4%
04-110-960 Capital Reserve	16,000	19,000	18.8%
Total Administration	70,945	73,169	3.1%
Capital Costs			
04-110-730 Reserve Purchases	50,000	-	-100.0%
04-110-740 Equipment	-	9,500	-
Total Capital Costs	50,000	9,500	-81.0%
Total Non-Personnel	120,945	82,669	-31.6%
Total Expenditures	120,945	82,669	-31.6%
Net Expenditures	-	(0)	-

Wastewater Treatment Plant

**Town of Hanover
Budget FY 2001-2002**

<u>Account</u>	<u>FY 2001 Budget</u>	<u>FY 2002 Proposed</u>	<u>%Change/ Approved</u>
<u>Revenues</u>			
05-092-210 Sewer Connections	3,881	3,881	0.0%
05-093-310 Rental Lebanon	54,125	46,000	-15.0%
05-093-315 Rental DHMC	97,226	87,000	-10.5%
05-093-320 Rental Hanover (Net)	755,519	805,000	6.5%
05-093-321 Rental Interest	1,000	1,000	0.0%
05-093-330 Tipping Fees and Other	15,450	25,120	62.6%
05-093-331 Industrial Pretreatment	2,000	2,000	0.0%
05-093-369 Outside Projects	-	25,000	-
05-094-410 State Aid Water Pollution	124,076	118,185	-4.7%
05-097-712 Create User Fee	-	-	-
05-097-720 Insurance Dividend	2,000	2,000	0.0%
05-097-750 Transfer from Reserve	445,400	30,944	-93.1%
05-097-760 Fund Balance Used	-	58,128	-
05-097-770 Miscellaneous	-	-	-
05-097-790 Sale of Property	-	-	-
Total Revenues	1,500,677	1,204,258	-19.8%
<u>Expenditures</u>			
Personnel Costs			
05-210-110 Full Time Services	489,539	420,170	-14.2%
05-210-115 Seasonal Services	-	-	-
05-210-140 Overtime Services	13,165	19,405	47.4%
Total Personnel	502,704	439,575	-12.6%
Plant Operation			
05-210-300 Professional Services	262,212	298,336	13.8%
05-210-410 Utilities	88,141	114,764	30.2%
05-210-430 Repair and Maintenance	33,500	36,665	9.4%
05-210-490 Property Services	20,408	9,120	-55.3%
05-210-500 Dues and Memberships	625	575	-8.0%
05-210-600 Supplies and Materials	39,180	40,750	4.0%
05-210-700 Operational Equipment	14,095	13,000	-7.8%
05-210-800 Auto/Education	2,100	1,286	-38.8%
05-210-901 Charge to Water Company	(491,927)	(412,882)	-16.1%
05-210-905 Charges from Other Depts	234,682	255,622	8.9%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
05-210-960 Capital Reserve	103,003	103,000	0.0%
Total Plant Operation	306,018	460,237	50.4%
Outside Projects			
05-424-700 Capital Outlay	-	25,000	-
Total Outside Projects	-	25,000	-
Fixed Costs			
05-610-980 Debt Service-Principal	95,000	95,000	0.0%
05-610-981 Debt Service-Interest	53,865	46,859	-13.0%
05-620-400 Property/Liability Insurance	13,100	13,100	0.0%
05-620-500 Unemployment Insurance	48	48	0.0%
05-640-210 Section 125 Benefits	51,283	67,890	32.4%
05-640-220 FICA	17,537	19,256	9.8%
05-640-230 Retirement	9,720	11,176	15.0%
05-640-260 Workers Compensation	6,000	2,903	-51.6%
05-640-290 Miscellaneous	-	-	-
05-640-291 Severance Pay	-	-	-
05-640-901 Charge to Water Co	-	(107,730)	-
05-645-219 Compensation Adjustment	-	-	-
Total Fixed Costs	246,553	148,502	-39.8%
Capital Costs			
05-720-740 Reserve Purchases	445,400	30,944	-93.1%
05-740-740 Capital Outlay-Water Co.	-	100,000	-
Total Capital Costs	445,400	130,944	-70.6%
Total Non-Personnel	997,972	764,683	-23.4%
Activity Totals			
Plant Operation	808,722	899,812	11.3%
Outside Projects	-	25,000	-
Fixed Costs	246,553	148,502	-39.8%
Capital Costs	445,400	130,944	-70.6%
Total Expenditures	1,500,676	1,204,258	-19.8%
Net Expenditures	(1)	(0)	-65.4%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
Parking			
<u>Revenues</u>			
Enforcement, Peripheral Parking and Transportation			
07-093-310 Metered Parking	324,000	380,000	17.3%
07-093-311 Temporary Meter Rental	-	2,000	-
07-093-320 Parking Fines	203,200	259,265	27.6%
07-093-330 Permit Parking	71,478	70,300	-1.6%
07-093-350 Service Fees	78,489	81,503	3.8%
07-093-351 Parking Deficit Fee	-	-	-
07-096-630 Investment Income	-	-	-
07-097-720 Insurance Dividends	1,000	700	-30.0%
07-097-750 Transfer from Reserve	-	-	-
07-097-760 Fund Balance Used	120,301	-	-100.0%
Enforcement, Per Pk and Transp Revenue	798,468	793,768	-0.6%
Parking Facility			
07-091-105 Taxes	75,000	75,000	0.0%
07-091-106 TIF	85,000	85,000	0.0%
07-093-309 Short Term Parking Fees	137,457	68,729	-50.0%
07-093-331 Permit Parking	157,298	227,932	44.9%
07-093-340 Rentals	-	-	-
07-093-352 Parking Deficit Fee	75,000	75,000	0.0%
Parking Facility Revenue	529,755	531,661	0.4%
Total Revenues	1,328,223	1,325,429	-0.2%
<u>Expenditures</u>			
Personnel Costs			
07-110-110 Enforcement-Full Time	106,845	113,833	6.5%
07-110-115 Enforcement-Part Time	3,443	2,621	-23.9%
07-110-125 Enforcement-Temp Super	300	300	0.0%
07-110-140 Enforcement-Overtime	5,000	5,000	0.0%
07-310-110 Facility-Full Time	48,152	51,350	6.6%
07-310-115 Facility-Part Time	19,038	13,270	-30.3%
07-310-140 Facility-Overtime	-	5,456	-
Total Personnel	182,778	191,830	5.0%

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
Enforcement			
07-110-300 Professional Services	1,000	1,050	5.0%
07-110-410 Electricity	2,500	4,700	88.0%
07-110-430 Repair and Maintenance	300	300	0.0%
07-110-431 Computer Repair	500	500	0.0%
07-110-440 Lot Rentals	60,003	64,840	8.1%
07-110-490 Contracted Services	18,358	13,608	-25.9%
07-110-500 Other Purchased Services	300	300	0.0%
07-110-600 Supplies and Materials	21,232	23,595	11.1%
07-110-730 Managed Lot	-	-	-
07-110-740 Operational Equipment	40,545	4,125	-89.8%
07-110-800 Auto/Education	250	250	0.0%
07-110-905 Charges from Other Depts	157,061	174,736	11.3%
07-110-960 Capital Reserve	2,660	2,660	0.0%
07-110-961 Parking Facility Improvement	-	-	-
Total Enforcement	304,709	290,664	-4.6%
Peripheral Parking and Transportation			
07-210-490 Shuttle Service Contract	159,750	167,738	5.0%
07-210-495 Route 120 Lot Lease	-	-	-
07-210-496 Thompson Lot Rental	32,800	32,800	0.0%
07-210-900 Charges from Administration	52,758	73,764	39.8%
Total Peripheral Parking/Transport	245,308	274,302	11.8%
Parking Facility			
07-310-300 Telephone	-	2,822	-
07-310-410 Utilities	30,000	30,000	0.0%
07-310-430 Repairs and Maintenance	18,000	18,000	0.0%
07-310-440 Rentals	40,800	48,000	17.6%
07-310-490 Property Services	-	108	-
07-310-600 Supplies and Materials	3,744	3,500	-6.5%
07-310-730 Facility Improvements	101,592	50,000	-50.8%
Total Parking Facility	194,136	152,430	-21.5%

Fixed Costs

Town of Hanover
Budget FY 2001-2002

<u>Account</u>	<u>FY 2001</u> <u>Budget</u>	<u>FY 2002</u> <u>Proposed</u>	<u>%Change/</u> <u>Approved</u>
07-610-980 Debt Service-Principal	90,000	95,000	5.6%
07-610-981 Debt Service-Interest	235,368	231,768	-1.5%
07-610-990 Costs of Debt Issuance	-	-	-
07-620-400 Property/Liability Insurance	6,500	7,800	20.0%
07-620-500 Unemployment Insurance	25	25	0.0%
07-640-210 Section 125 Benefits	41,831	56,317	34.6%
07-640-220 FICA	15,145	14,594	-3.6%
07-640-230 Retirement	7,433	8,283	11.4%
07-640-260 Workers Compensation	4,990	2,416	-51.6%
07-645-219 Compensation Adjustment	-	-	-
Total Fixed Costs	401,292	416,203	3.7%
Capital Costs			
07-720-742 Reserve Purchases	-	-	-
Total Capital Costs	-	-	-
Total Non-Personnel	1,145,445	1,133,599	-1.0%
Activity Totals			
Enforcement	420,297	412,418	-1.9%
Peripheral Parking and Transportation	245,308	274,302	11.8%
Parking Facility	261,326	222,506	-14.9%
Fixed Costs	401,292	416,203	3.7%
Capital Costs	-	-	-
Total Expenditures	1,328,223	1,325,429	-0.2%
Net Expenditures	0	(0)	-131.1%
Special Revenue Funds Totals			
Special Revenue Funds Net	(2)	(1)	-

Statement of General Debt FY 2000-2001

	Matures	Balance Due 07/01/00	Payments 2000-2001	Balance Due 07/01/01
General Fund				
1986 Police/Municipal Bldg Bond	07/15/07	\$849,700	\$128,780	\$720,920
1996 Public Works Garage Bond	08/15/01	211,250	108,437	102,813
1997 Police Copier Lease	04/30/01	2,924	2,924	0
1998 Telephone/Copier Equipment	05/31/01	10,438	5,219	5,219
Total General Fund		\$1,074,312	\$245,360	\$828,952
Sewer Fund				
1986 Treatment Plant Bond - Note 1	07/15/07	990,684	148,865	841,819
Parking Fund				
1999 Parking Facility	01/15/29	9,477,263	325,368	9,151,896
Total All Funds		\$11,542,259	\$719,593	\$10,822,666

Notes:

1 Water Pollution Aid is received from the state to apply against the debt service.
All balances include interest due on debt.

Special Funds

	<u>07/01/99</u> <u>Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>06/30/00</u> <u>Balance</u>
Conservation Fund*	18,706	0	0	18,706
Crisis and Enrichment	130	0	100	30
Disability Insurance Fund	27,990	12,849	5,691	35,148
Etna Fire Truck	691	0	0	691
Fire Equipment Restoration	533	0	0	533
Town Self-Insurance Reserve	31,869	0	3,318	28,551
Wicker Family Foundation	1,677	0	0	1,677
Total	<u>\$81,596</u>	<u>\$12,849</u>	<u>\$9,109</u>	<u>\$85,336</u>

Note: * \$158,292 plus income due from Trust Funds paid FY01.

Trust Funds

	07/01/99 BALANCE	INCOME	DEPOSITS	WITHDRAWALS	06/30/00 BALANCE
Common Trust Funds					
Schools	\$8,711	\$1,048	\$0	\$486	\$9,273
Poor	262	31	0	14	279
Cemeteries	110,128	10,262	0	2,146	118,244
Library	1,703	205	0	96	1,812
Subtotal	\$120,804	\$11,546	\$0	\$2,742	\$129,608
Capital Reserve Funds					
Fire Reserve	\$285,746	\$27,899	\$0	\$65,739	\$247,906
Highway Reserve	212,073	22,489	0	34,725	199,837
Police Reserve	53,027	5,992	0	5,772	53,247
Sewer Reserve	1,217,500	128,721	0	202,427	1,143,794
Sidewalk Reserve	124,804	12,450	0	26,626	110,628
Vehicle Reserve:					
Code Administration	15,184	1,370	0	4,383	12,172
Recreation Equipment	1,739	183	0	295	1,628
Town Government	14,939	1,083	0	6,402	9,619
Parking Fund	19,700	1,971	0	4,160	17,510
Howe Library Reserve	42,374	4,381	0	7,828	38,927
Ambulance Equipment	165,036	16,524	0	34,731	146,829
Subtotal	\$2,152,123	\$223,062	\$0	\$393,089	\$1,982,096
Restricted Purpose Funds					
Etna Town Library	\$22,770	\$639	\$0	0	\$23,409
Fierro Memorial	4,195	251	0	0	4,447
* Bruce Essay Prize	1,310	158	0	73	1,394
* Jeremiah Ice Hockey	2,652	319	0	148	2,823
Sawyer Trust	10,788	1,298	0	603	11,483
Stockbridge	13,839	594	0	0	14,433
Rennie Nursing Service	23,551	1,318	0	0	24,869
* Handicapped Alterations	54,874	7,091	25,000	0	86,965
Sand and Gravel	6,712	85	0	0	6,796
Land Acquisition	316,187	33,953	0	0	350,141
Capital Improvements	144,642	13,330	0	0	157,972
Termination Benefits	73,725	7,948	0	0	81,673
Subtotal	\$675,245	\$66,983	\$25,000	\$824	\$766,404
Grand Total	\$2,948,172	\$301,591	\$25,000	\$396,655	\$2,878,108

*School District Funds



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the
Board of Selectmen
Town of Hanover
Hanover, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hanover as of and for the year ended June 30, 2000 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Town of Hanover has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hanover, as of June 30, 2000, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Hanover taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Hanover. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

September 20, 2000

*Plodzik & Sanderson
Professional Association*

Town Treasurer

The Treasurer of the Town of Hanover for the fiscal year ending June 30, 2000 submits the following summary report of receipts and disbursements applicable to fiscal year 1999-2000 activity.

Cash Balance, July 1, 1999	\$ 880,832
Receipts from all sources applicable to FY 1999-2000	55,881,012
Less Selectmen's orders paid relating to FY 1999-2000	(56,130,127)
Cash Balance, June 30, 2000	\$ 630,917
Petty Cash, June 30, 2000	475
Investments, June 30, 2000	\$6,100,119

Hanover Finance Committee

On March 26th, 2001 the Hanover Finance Committee voted to support the Town of Hanover Budget for 2001-2002 as adopted by the Board of Selectmen.

Hanover Finance Committee

Notes...

Chapter 3

Town Department Reports

Administrative Services Department

The Administrative Services Department consists of Revenue Collections (Tax and Town Clerk operations), Finance and Accounting, and Management Information Services. All three operations continue to provide administrative, customer, and outside agency support with a staff of seven full time employees.

Revenue Collections: The Tax Collections service generates the largest portion of revenue collected to fund the Town's budget. In FY 1993-1994, 61.8% of the budget was funded by property taxes. 56.6% of the current year budget (FY 2000-2001) is funded by the property tax and the projected ratio for FY 2001-2002 is 55.9%, down 0.7% from the current year. This continuous drop in the reliance on the property tax is due to a combination of leaner budgeting and increases in the use of user fees for activities that cannot be justifiably passed on to the general taxpayer.

The Town Clerk services of the Revenue Collections division are responsible for the second largest revenue generator for the town. Motor vehicle registrations provided 13.7% of total revenue collected last year and have risen to 17.4% over the last three years. The increase in revenue over this period, however, is not matched by an increase in the number of vehicles registered, indicating that the value of cars registered is driving up collections.

Tax information, vital statistics, and voter data are presented on the following pages in the Tax Collector and Town Clerk reports.

Finance and Accounting: The major task of the Administrative Services staff for this fiscal year was the planning and preparation for the new accounting software. VADAR Systems will be replacing the General Ledger, Accounts Receivable, Accounts Payable, and Purchasing applications we currently use. This upgrade will allow the accounting department to operate in a windows-based environment with an interface to the Town Clerk and Tax Collection software. The anticipated implementation date for these components is July 1, 2001.

Management Information Services: 2000 marked the first full year's experience with a full-time MIS Director to maintain the computer networks, hardware and software, as well as plan for wide area networking and provide guidance for other technology projects. Maintenance and purchasing of systems has improved markedly in terms of cost and efficiency. Efforts to increase the cost effectiveness of our technology assets continue to be a primary goal in this division.

With a mixture of regret and good cheer, the end of 2000 saw the Town bid farewell to Mike Gilbar, who had served the Town as Administrative Services Director for eight wonderful years. His professional dedication, expertise, and good humor will be missed by all of the Town staff and Board of Selectmen.

Staff: Elizabeth McClain, Director of Administrative Services; Sallie Johnson, Revenue Collection Supervisor/Deputy Town Clerk and Deputy Tax Collector; Vicky McAlister and Elizabeth Meade, Administrative Clerks; Madalyn Sprague, Payroll and Accounting Technician; Phyllis Lemay, Accounts Payable and Receivable Accounting Technician; and Corey Stevens, MIS Director.

Tax Collector's Report

June 30, 2000

Uncollected Beginning Of Year and

Committed in 1999 and 2000:

	<u>2000</u>	<u>Prior Years</u>	<u>Total</u>
Property Tax	\$ 9,724,869	\$ 13,075,399	\$ 22,800,268
Yield Tax	10,013	16,254	26,267
Land Use Tax	38,200	119,219	157,419
Sewer Rents	893,055	42,241	935,296
Interest	33	30,185	30,218
Overpayments	13,162	14,690	27,852
Totals	<u>\$ 10,679,332</u>	<u>\$ 13,297,988</u>	<u>\$ 23,977,320</u>

Remittance to Treasurer:

Property Tax	\$ 4,554,009	\$ 13,005,077	\$ 17,559,086
Yield Tax	9,570	14,831	24,401
Land Use Tax	38,200	117,887	156,087
Sewer Rents	783,701	38,965	822,666
Interest	33	25,116	25,149
Overpayments	13,160	14,687	27,847
Totals	<u>\$ 5,398,673</u>	<u>\$ 13,216,563</u>	<u>\$ 18,615,236</u>

Abatements:

Property Tax	\$ -	\$ 2,796	\$ 2,796
Yield Tax	\$ -	\$ 147	\$ 147
Sewer Rents	\$ -	\$ 90	\$ 90
Totals	<u>\$ -</u>	<u>\$ 3,033</u>	<u>\$ 3,033</u>

Conversion to Lien:

	\$ -	\$ 75,851	\$ 75,851
--	------	-----------	-----------

Uncollected:

Property Tax	\$ 5,170,859	\$ -	\$ 5,170,859
Yield Tax	443	\$ -	443
Land Use Tax	-	\$ -	-
Sewer Rents	109,357	2,541	111,898
Totals	<u>\$ 5,280,659</u>	<u>\$ 2,541</u>	<u>\$ 5,283,200</u>
Totals	<u>\$ 10,679,332</u>	<u>\$ 13,297,988</u>	<u>\$ 23,977,320</u>

Ten Largest Taxpayers 2000

Dartmouth College	\$2,716,507
Kendal at Hanover	910,660
Hypertherm Inc.	194,768
Raven Bay Associates, LLC	158,430
Granite State Electric Co.	132,510
Hanover Water Works	128,118
Bay-Son Co.	118,144
Olsen, Paul and Clem, David, Trustees	108,084
Sheridan Group Inc.	97,107
Hanover Consumer Co-Op Society	90,571

Summary of Tax Lien Accounts June 30, 2000

	<u>2000</u>	<u>Prior Years</u>
Taxes Liened to Town During Current Year	\$ 75,851	\$ -
Balance of Unredeemed Taxes	-	112,561
Interest and Costs After Lien	808	13,506
Overpayments	35	0
Totals	\$ 76,694	\$ 126,067

Remittance to Treasurer:

Redemptions	\$ 23,359	\$ 89,360
Interest and Costs Collected After Lien	808	13,506
Abatements	-	-
Liens Deeded to Municipality	-	-
Unredeemed Liens At End of Year	52,492	23,201
Overpayments	35	0
Totals	\$ 76,694	\$ 126,067

Town Clerk Receipts

Fees Collected 2000

	<u>July 1, 1999 – June 30, 2000</u>	<u>July 1, 2000 – December 31, 2000</u>
Auto Registrations	\$ 1,067,514.00	\$ 519,687.96
Auto Reg.-Transportation Fee		\$ 11,020.00
Boat Registrations	1,718.06	538.70
Vendor	2,594.00	585.00
Permits		
Town Clerk Fees	13,048.75	6,116.75
Dog Licenses-Town Portion	3,834.00	823.50
Dog fines	1,775.00	525.00
Landfill	21,918.50	12,098.50
Tickets		
Extra Recycling bins	825.00	480.00
Postage	30.13	8.23
Fees		
Photocopy	18.30	3.75
Fees		
Miscellaneous Fees	830.25	615.15
Hanover Housing-Rent	59,230.38	32,125.55
Hanover Housing-Cable	1,662.00	897.00
Due to State-Boat Reg. Fees	3,157.00	563.00
Due to State-Dog Licenses	427.50	83.00
Due to State-Dog \$2.00 Fee	1,462.00	298.00
Due to State-Hunting & Fishing	3,705.75	1,196.75
Due to State-Marriage Licenses	2,508.00	1,558.00
Due to State-Vital Records Fees	<u>11,558.00</u>	<u>5,621.00</u>
Total Remitted to Treasurer	<u>\$ 1,197,816.62</u>	<u>\$ 594,844.84</u>

Voter Registration

Every resident of Hanover who has a fixed and permanent domicile in the town, who is a citizen of the United States, and who is 18 years of age may register to vote in the town. A resident is someone who has a domicile in the town on a continuing basis for a significant portion of each year. A person can have only one domicile for the purpose of voting.

Voter Registration Card: Information that must be provided includes name, address (mailing and legal residence), place and date of birth and proof of citizenship. Filling out the voter registration card and signing it involves a solemn oath that the information is true.

Party Affiliation: No one is required to list a party affiliation, but in New Hampshire one may register as a Democrat or Republican. Listing oneself as undeclared means that one has no party preference; there is no "independent" party. In primary elections an undeclared voter may request any party's ballot at the polls and will be listed on the checklist in the future as affiliated with that party. A voter who wishes to return to undeclared status after voting may do so at the place of polling by filling out a card and giving it to a Supervisor of the Checklist, however, change of party affiliation from one party to another may be done no sooner than the day after election.

Rights and Responsibilities: If the qualifications to vote are met, the Supervisors of the Checklist will add the applicant to the voter checklist. As a registered voter of Hanover, New Hampshire, one has the right to vote at any meeting or election held within the town. One also shares in all the responsibilities of being a citizen of the town and state.

Where to Register: Individuals may register to vote at the Town Office on Main Street with office hours Monday - Friday from 8:30 am to 4:30 pm. Applications may be made at any time of the year. There are also special registration sessions on Saturday mornings and evening hours on certain dates just prior to an election. These dates are published in the *Valley News* and posted on the bulletin board at the door of the Town Office. You may also register at the Polls on Election Days.

Supervisors of the Checklist

At the Town Meeting on May 9, 2000, 497 of the 6,454 registered voters cast ballots. At the State Primary on September 12, 2000, 1,931 votes were cast. The checklist total for that election was 6,569 – 6,533 previously registered plus 36 same-day registrations. At the General Election on November 7, 2000, 5,260 votes were cast. On that day 1,171 new voters were added to the 6,678 names already on the checklist.

Dog License Information

You must provide proof of current rabies and proof of neutering or spaying. License your dog(s) by May 31 to avoid \$1.00 per month late charges.

License Fees:	Male or Female	\$ 9.00
	Altered Male or Female; Puppies	6.50
	Senior Citizen Owner	3.00 (for 1 st dog)

If you are a dog owner, you will receive a reminder in the mail that your dog(s) needs to be licensed.

Vehicle Registration Information

Vehicle owners must begin the registration of their vehicles at the Town Clerk's office. To re-register, owners may use the mail-in procedure or come into the Municipal Office. Renewals, decals, transfers and plates are available.

Dredge and Fill Applications

Those operating in or near wetlands or waterways shall file a Dredge and Fill application at the Town Clerk's office before beginning work (RSA 483-A). Fines may be assessed for non-compliance.

Other Services

Boat licenses, hunting and fishing licenses, and vendor permits are available at the Town Clerk's office. We provide notary services for a \$2.00 per signature fee, and certified copies of vital records are available for a \$12.00 fee (must request in person or in writing with adequate information and authorization). Trail maps and Hanover town maps are available as well.

Assessing Department

The Assessing Department is responsible for maintaining the Town's property assessment records and providing the taxpayers of Hanover with a cost effective property tax system that is both fair and equitable. Information on the assessment of property, the abatement process, and exemptions is available on the Town's website at www.hanovernh.org or at the Assessing Office on the first floor of Town Hall.

Local Real Estate Market: The local real estate market continues to improve and appreciation is a factor in the market. Demand for residential homes and vacant developable land is high and sale prices have increased accordingly. The commercial, institutional, and industrial market is healthy and continues to show steady growth.

Average Assessment: The State Equalization rate for tax year 2000 is estimated to be 82%—which means the average assessment in Hanover is at 82% of market value as of April 1, 2000. The equalization rate for tax year 1999 was 88%; the difference between the two years is attributable to appreciation.

Property Revaluation Program: In an effort to improve the accuracy and equity of all assessments, the Assessing Department is in the process of conducting a town-wide property revaluation program. The property inspection phase of the program is 65% complete. That will be followed by a revaluation of all properties in the town for tax year 2002. Each taxpayer will receive notice of their new assessment(s) in the summer of 2002 along with information pertaining to taxpayer hearings. The new assessments will become effective with the fall 2002 tax bill. This effort is essential for developing and maintaining a comprehensive property tax program for the Town of Hanover.

Tax Year 2000 Summary of Assessments

Land		
Current Use (19,908 Acres)		\$ 1,194,200
Conservation Restriction		9,600
Residential		216,174,400
Commercial/Industrial		<u>44,522,100</u>
Total Taxable Land		\$ 261,900,300
Buildings		
Residential		\$ 411,334,400
Commercial/Industrial		<u>111,106,700</u>
Total Taxable Buildings		\$ 522,441,100
Public Utilities		
Water		\$ 6,755,200
Electric		<u>9,175,500</u>
Total Taxable Public Utilities		\$ <u>15,930,700</u>
Total		\$ 800,272,100

Staff: Michael J. Ryan, Director of Assessing; Sue Romano, Financial & Information Analyst.

Community Counselor

The Community Counselor is a social worker serving the Town of Hanover and the Dresden School District. The Community Counselor's office is located on the second floor of the Hanover Senior Center at 42 Lebanon Street.

Services Provided: In fiscal year 1999-2000, responded to clients of which 23 were children, adolescents, and/or their families, 66 were community residents, 9 applied for general assistance (Town Welfare), and 30 participated in the Hanover Alcohol Diversion Program.

	2000 <u>Jan. 1 - Dec. 30</u>	2001 <u>Jan. 1 - present</u>	<u>Total to date</u>
School/families:	15	3	18
Town:	34	12	46
General Assistance:	5	(no new clients)	5
Alcohol Diversion:	<u>15</u>	<u>11</u>	<u>26</u>
Total clients	69	26	85

General Assistance (Welfare): In fiscal year 1999-2000, the Town spent \$12,138 to assist 9 people with food, utility bills, shelter, or medication. From July 1, 2000 to December 30, the Town spent \$12,323 to assist 6 people.

Home Health: In fiscal year 1999-2000, the Town spent \$1,026 on health care services for Hanover citizens. These services included foot care clinics, and home health care visits by the visiting nurse, home health aide, and homemaker.

Hanover Alcohol Diversion Program: This program provides an educational alternative to court for persons arrested for possession of alcohol. In fiscal year 1999-2000, 28 individuals ages 16-20 participated in the program and 2 individuals, ages 12-15.

“Bigger, Better, Later”: Started in January 2000 with a grant from the Upper Valley Community Foundation, this project, under the auspices of the Community Substance Abuse Advisory Committee, provides substance-free social/recreational opportunities for Hanover High students. The events are planned and implemented by a committee of 5 Hanover students under the supervision of a Dartmouth student. Generous funding from other community groups has allowed this project to continue. Events to date include pizza night at Ramunto's, pizza and Karaoke at EBA's and the upcoming movie night.

Senior Citizens: Continued to respond to the needs of older residents living in the community and at Summer Park Residences, Hanover's subsidized housing for senior citizens and for persons with disabilities, which is now managed for the Town by the Lebanon Housing Authority. The Community Counselor and the Lebanon Housing representative work collaboratively in maintaining the standards, care and attention of Summer Park.

Committees and Other Activities: Ongoing committees include the Community Substance Abuse Advisory Committee (CSAAC), the Senior Center Steering Committee, Hanover High School Pupil Services Committee, Common Ground (high school advisory system) Steering Committee, Hanover High School Captains Council, Alliance of School and Parents (steering committee).

Staff: Dena Romero; supervisor to David Sandberg, Student Assistance Counselor.

Etna Library

Hanover Town Library, frequently referred to as the Etna Library, provides an up-to-date, multi-faceted collection of materials in a beautiful historic setting. The collection contains current fiction and nonfiction, classics, recorded books, and videos. In addition, a rotating collection of videos and unabridged recorded books is provided through the Library's participation in the Librarians of the Upper Valley Cooperative. All of the Library's materials are included on the online catalog shared with Howe Library.

As outlined in its 1999 long range plan, Etna Library maintains an active presence in the community through programs and services for both adults and children. In Winter 2000, the Library sponsored a two-month adult reading program which included an evening with Willem Lange. Programs for children at Etna Library include a weekly story time for 3 to 6 year-olds, a biweekly program for children under 3 years, and participation in the State Library's summer reading program. Special events during last year's summer reading program (*Reading Cats and Dogs*) included a mask-making workshop with Susan Milord, a solar power program by Michael Daly and Michael Caduto's presentation of Native American stories, music and dance.

In March 2000, Barbara Prince succeeded Patti Hardenberg as librarian at the Hanover Town Library. In November, Ruth Baker retired after six years of dedicated service as circulation assistant. The new circulation assistant, Geraldine North, previously worked as a volunteer at the Howe Library circulation desk and is known by many through her active participation in local nonprofit organizations.

In addition to its paid staff, the Library is strongly supported by a group of about 25 volunteers. Their ongoing donation of time and talent provides the Etna Library with a special feeling of community. Volunteers staff the library on Saturday mornings, run the Winter Reading Program, and organize the annual June picnic/booksale.

	<u>1/1/99- 6/30/99</u>	<u>7/1/99- 12/31/99</u>	<u>1/1/00- 6/30/00</u>	<u>7/1/00- 12/31/00</u>
Holdings	-	6,423	6,651	6,873
Circulation:	3,112	3,202	3,267	3,308
Adult	1,265	1,250	1,197	1,232
Juvenile	1,847	1,952	2,070	2,076
Patrons Visits:	1,412	1,540	1,184	1,256
Adults	888	903	684	710
Children	524	637	500	546
Holds/reserves placed	114	124	269	278
Registered patrons	--	156	--	177
Library programs	37	33	34	33
Attendance/Library programs	356	379	351	396
Volunteer hours	50	48	40	48
Hours open, weekly	20	20	20	20

Library hours: Mondays and Thursdays from 2:00 pm to 7:00 pm; Tuesdays and Fridays from 10:00 am to 2:00 pm; Saturdays from 10:00 am to noon. Closed Wednesdays and Sundays.

Staff: Barbara Prince, Librarian; Geraldine North, Part-time Library Assistant.

Howe Library

“In striving to fulfill its mission to bring together people, ideas, and information, Howe Library encourages everyone to read and to enjoy the resources we offer” (Howe Library Mission Statement). Howe Library belongs equally to all citizens of Hanover; so we may say it forms a link to every resident. Taxpayers contribute through the town budget, library corporation members oversee private funding, and non-resident cardholders provide additional revenue. It’s a complex web, with all threads leading to one of the most vital destinations in our civic landscape. In the year 2000, we introduced another way to connect you to Howe Library. The Howe Library Corporation introduced our first-ever annual fund drive. Jack Nelson provided leadership and was assisted by newly hired Development Coordinator Jere Nelson. The fund drive exceeded all expectations. Some of the fruits of the fund drive are already evident: new chairs, cushions, magazine racks for teens, and a special online catalog for children. Coming soon you will see a new family learning center with books and computers in the Children’s Room. Everyone involved with Fund 2000 deserves our thanks and appreciation.

Expansion/ building plans were put on hold when Dartmouth purchased the Hanover Investment Company properties. To explore all options open for building, Howe requested consideration for property acquired by Dartmouth. Cost estimates to compare building onsite vs new construction on land offered by Dartmouth are being studied prior to a Trustee decision on a recommended site and discussion with the Town Board of Selectmen.

The construction of the parking garage across the street and the consequent closing/ paving of streets around it, proved a challenge for our patrons. We thank you for your patience, and we hope the convenient parking will make your trip to Howe much easier.

Progress:

- Grant received: A grant was awarded to Howe Library by the New Hampshire State Library with Library Services and Technology Act funds, matched by the Corporation, for the purchase of KidsOnline, a graphic interface for the children’s collection, and for an experiment with wireless technology. (Total: \$9,000)
- New electronic databases: netLibrary (a collection of thousands of books in electronic format) and Novelist (a readers’ advisory).
- Website: the Howe website: www.thehowe.org received a major facelift by Webmaster Ellen Lynch. The Hanover Town website is undergoing a department review before changes are implemented to improve the site.
- Children’s: A kindergarten storytime was introduced and proved so popular that there is waiting list and requests for more sessions.
- Public relations: Efforts to reach more residents include welcome brochures, newsletters, and magnets.
- Loan periods: Changed loan times provide patrons with less complicated rules and longer loan periods.

Personnel: (*Italics note changes*)

Director: Marlene McGonigle; Assistant Director: Ellen Lynch; Office Manager: Janice Grady; Head of Technical Services: Pam Smith; *Technical Services Assistant: Mary Ryan*; Senior Public Services Librarian: Mary Hardy; Public Service Librarians: Polly Gould, Joanne Blais; Children's Librarian: Denise Reitsma; Children's Assistant: *Meredith Bird Miller*; Circulation Supervisor: Kris Burnett; Library Assistants: Ann Schofield, Charlotte Bernini, Lucinda Varnum; Circulation Assistants: Jan Chapman, *Christine Eickelman*, Joan Ridgeway, Mary Soderberg, Amelia Talbert, Natalie Urmson; After School Monitor: Janet Thompson.
Corporation Employees: *Development Coordinator Jere Nelson; Bookkeeper: Bonnie Hutchins.*

Performance Indicators:

The following statistics are only one measure of how well Howe performed. Not included are such factors as how long a reference query might take to answer due to the increasing complexity of questions and the resources used to respond. Nor are all the materials used in-house or accessed online defined in a meaningful way.

To assist us in determining what services can be improved or added, we conduct regular, informal surveys. Our doors are always open and comments welcome.

	7/1/99- 12/31/99	1/1/00 6/30/00	7/1/00 12/31/00
Holdings	77,995	80,287	79,403
Circulation	107,065	98,357	97,578
Adult	60,446	57,602	56,280
Children	46,619	40,775	41,298
Per Capita incl. Dartmouth	11.3	10.4	10.1
Per Staff Member	8,440	7,745	7,869
Holds/reserves placed	3,570	2,835	2,887
Registered patrons	6,892	6,781	6,685
Days open	165	171	163
Attendance, est.	90,505	92,267	91,368
Reference questions	3,921	4,650	3,686
Interlibrary loan transactions	1,406	1,715	1,484
Library sponsored programs	142	178	152
Attendance/library programs	3,910	4,834	3,346
Public meeting room usage	351	312	582
Total meeting room usage	533	514	988
Volunteer hours	1,508	1,337	1,075
Website access, monthly av.	3,694		
Magazine index online searches	2,299	3,589	5,478
Town Website Access, monthly average		8,260	62,689

Hours: 56 per week

Monday – Thursday 10:00 – 8:00

Friday – 12:00 – 6:00

Saturday 10:00 – 5:00

Sunday 1:00 – 5:00 (except summers)

Human Resources Department

The objectives of the Human Resources Department are to provide equitable personnel management and promote the well being of Town employees. This report reflects the accomplishment of those objectives this past year.

Labor Relations: The Town began the first year of two-year labor contracts with the American Federation of State, County and Municipal Employees (AFSCME), Local 1348 representing employees in the Department of Public Works, and the International Association of Fire Fighters (IAFF), Local 3288 representing employees in the Fire Department. The Town also began negotiations with the International Brotherhood of Police Officers, Local 561 representing employees in the Police Department. Both labor and management collaborate to resolve issues of mutual concern. The productivity of negotiations is directly attributable to the cooperative spirit of the following employees:

Eric Bates	Jeryl Frankenfield	Peter Kulbacki
Lenny Bolduc	Debbi Franklin	William Mathieu
Roger Bradley	Nick Giaccone	Randy McDonald
Todd Bragg	David Goodrich	Chris McEwen
Bob Burns	Michael Hanchett	Chris O'Connor
Rob Corrette	Michael Hinsley	Sheryl Tallman
Barry Cox	Shannon Kuehlwein	Randy Wagoner

Charitable Activities: Every year Town employees participate in a variety of programs that improve the quality of life in Hanover and the Upper Valley. Last year 27 employees contributed to the United Way campaign, raising a total of \$3,386 for local human service agencies. Sixty-five employees also participated in the American Cancer Society Relay for Life, National Denim Day for the Susan G. Komen Breast Cancer Foundation, and the Christmas gift program for David's House.

Health and Safety: The Joint Loss Management Committee reviews all reports of work-related injuries, conducts workplace safety inspections, and promotes health and wellness programs. This year the Committee sponsored a flu clinic and a special program to increase awareness of our Employee Assistance Program (EAP). Employees received literature about EAP programs and EAP staff met with employees in each Town department. The following employees served on the Joint Loss Management Committee:

Kristina Burnett	Doug Hackett	David Saturley
Mike Chase	Bert Hennessy	Dennis Smith
Rob Corrette, Chair	Paul Jordan	Chris Vitale
Barry Cox	Betty Messer	
Debbi Franklin	Vicky McAlister	

Staff: Barry Cox, Director and Debbi Franklin, Assistant

Fire Department

During 2000, the Fire Department and Emergency Medical Service Division focused on the following service improvements and responded to the following calls.

- Fire Department members continued to attend workshops and seminars on timely subjects such as municipal fire alarm systems, supervisory and leadership practices, computer software usage, incident command involving terrorism and a course on managing firefighter death and injury.
- Staff continued to review new plans for fire alarm and sprinkler systems, as well as conduct acceptance tests after installation.
- Staff continued to work closely with Dartmouth's Office of Environmental Health and Safety attending a Hazardous Materials refresher course.
- Four (4) members are nearing completion of the Paramedic course and one (1) member has close to a year before completion.
- Members of the Etna Division were trained to the First Responder level of Emergency Medical Service. We now have the capability to deliver first-aid by the Etna members prior to the arrival of the ambulance. This includes the use of an automatic defibrillator that is carried on the Etna fire truck.
- Four (4) staff members attended a Pediatric Trauma Life Support course held at Dartmouth-Hitchcock Medical Center.
- We upgraded our defibrillators/cardiac monitors on the ambulances to a 12-lead version which enhances our diagnostic capabilities. We are now able to transmit ECG strips to the Emergency Department via cellular phone.
- This past year we implemented a quality assurance / quality improvement program with Dr. Gougelet of Dartmouth-Hitchcock's Emergency Department.
- Firefighter Robert Burns retired on January 2, 2001 after serving the Town of Hanover for 30 years.
- We have hired a new Firefighter/EMT, Dan Lang. Dan comes to us from Troy, New Hampshire where he has been actively involved in his local Volunteer Fire Department.

Fire Services

	<u>07/01/99 – 12/31/99</u>	<u>01/01/2000 – 06/30/2000</u>	<u>07/01/2000 – 12/31/2000</u>
Fire/Explosion	23	16	12
Call – No	67	59	59
Emergency Detected Upon Arrival			
Hazardous Condition	36	22	24
Malicious False Call	8	9	6
Other False Call	145	96	171
Other Situation	12	9	5
Overpressure	1	4	2
Rupture			
Rescue	21	20	21
Service Call	36	36	39
Total	<u>349</u>	<u>271</u>	<u>339</u>

Emergency Medical Services

	<u>07/01/99 – 12/31/99</u>	<u>01/01/2000 – 06/30/2000</u>	<u>07/01/2000 – 12/31/2000</u>
Hanover	185	233	214
Lyme	26	48	29
Norwich	34	30	36
Mutual Aid to Other Communities	7	13	22
Total	<u>252</u>	<u>324</u>	<u>301</u>

Department Staff: Roger Bradley, Fire Chief; Christopher Broderick, Michael Clark, Michael Doolan and Jeryl Frankenfield, Fire Captains; Judy Stevens, Administrative Assistant; Larry Ackerman, James Belanger, Timothy Bent, Michael Gilbert, David Goodrich, Michael Hanchett, Richard Hatch, David Hautaniemi, Bert Hennessy, Dan Lang, Firefighter/EMTs; Michael Hinsley, Richard Low, Firefighter/Paramedics.

Hanover Parks and Recreation

Facilities: The Recreation Department was established in July of 1974 and operated out of Town Hall until 1976. The office was moved to 42 Lebanon St. until 1983 when the office moved to its present location at 10 School St.

The Community Center Facility Committee has been revived and this group is now moving forward with plans to develop a Community/Senior Center.

Programs: New programs this year included a Learn To Row program over the summer. Collaboration with the Dresden Rowing Club allowed access to instruction in sweep rowing. This was a very successful program with 9 adults and 47 teens participating. African Dance, Jeopardy Club, Chess Club, and Irish Dance, were among the new programs offered. Football Skills Camp, Field Hockey Clinics and a Cooking Class were offered in the summer for the first time.

Playground remained a staple of the summer offerings. Camp Circle H for Kindergarteners and Camp Camp were run at the Ray School. Carol Ahern, Summer Supervisor for Playground for 10 Years, has officially “retired”. The Department will miss Carol and her leadership and creativity. Lisa Jack will be making the transition to Summer Supervisor for 2001.

Participation in Recreation Department athletics continues to remain high. Average participation is over 52%.

Winter: Basketball only: Ray: 28% RMS: 25%
 Spring: Ray: 53% RMS: 53%
 Summer: track, football, soccer camp, field hockey 170
 Fall: Ray: 52% RMS: 56%
 3rd grade and 6th grade are the highest in all sports at 63% and 65% respectively.

The following is a breakdown of programs and participants for 2000.

<u>Season</u>	<u>Athletic</u>		<u>Non-Athletic</u>	
Winter	Youth: 240	Adults: n/a	Youth: 32	Adults: 70
Spring	Youth: 431	Adults: n/a	Youth: 153	Adults: 50
Summer	Youth: 180	Adults: 275	Youth: 272	Adults: 22
Fall	Youth: 510	Adults: n/a	Youth: 158	Adults: 44

Special Activities Included: ½ soccer Jamboree, 8th Annual Old-Fashioned 4th of July, haunted House, Egg hunt, Mini-damps, Playground Special events, Muster Day, 7th Annual Spring Fling 5K, 8th Annual Turkey Trot. The 6th Annual March Madness Picnic, co-sponsored by the Hanover PTO, had over 160 Ray School students and family members participate.

In 2000, the 25th Annual Basketball Tournament drew 150 teams. Highlights included the broadcasting live on CATV, Channel 6, of the 7/8 girls and boys “A” division finals.

The Hershey Track Program continues to be successful. This year, Willie Colt qualified for the 800 m. for 11/12 boys and Hannah Kearney qualified for the standing long jump in the 13/14 girls division.

The Rec Department continues to add information to the Town website. The registration form, gym and field locations, race results and general information have all been added this year.

Usage of the Community Center has increased. Cup Scouts, Chess Club, Bridge Club, sports teams and birthday parties are hosted by the community center.

In 2000, the Volunteer Service Award was given to Terry Hall, for her many years of service to the Recreation Department, especially for her work as a basketball coach and Rec Board Chair.

Staff: Hank Tenney, Director; Chris Vitale, Assistant Director.

Planning and Zoning Department

The Planning and Zoning Department serves the Planning Board, the Zoning Board of Appeals, the Conservation Commission, and the Building Code Advisory Committee. It is responsible for planning for the Town’s future in such areas as land-use, economic development, transportation, natural resource protection, and maintenance and enhancement of Hanover’s special character and quality of life. It is also responsible for zoning administration and enforcement, conservation administration, and inspections and code enforcement.

Staff comprises Planning and Zoning Director Jonathan Edwards, Senior Planner Vicki Smith, Zoning Administrator Judith Brotman, Building Inspector Ryan Borkowski, and Administrative Assistant Annie Hood. After twenty-five years of outstanding service to the Town, Winona Tyler, our Planning and Zoning Clerk, retired in July.

Police Department

The Police Department's mission is to "provide professional and compassionate police service through partnerships that build trust, reduce crime, create a safe environment and enhance the quality of life in our community." The composition of the Police Department includes the following divisions: Administration, Patrol, Investigation, Dispatch, and Parking.

Criminal Activity: Consistent with last year's report, we saw again slight decreases in the crime indexes we most commonly deal with. Property crimes continue to fall as evidenced by the decrease in reported thefts and the corresponding decrease in associated dollar loss. On the other hand, however, there has been a troubling increase in the number of reported assaults - more than double from the previous year. On the positive side, there have been decreases in cases involving alcohol abuse.

We attribute our lowering crimes statistics not only to our aggressive patrol procedures, but also to the diligent follow-up from our detective division. A clear illustration of this was the solving of a daring daytime armed robbery of a local jewelry store more than three years ago. The detective division relentlessly worked on this case, even after the trail got cold, eventually following leads to the southeastern part of our country, which resulted in the arrests of two individuals.

Although some of the indexes show decreases, it has been, nevertheless, a busy year for the Police Department. It started off with the influx of presidential candidates coming to Hanover and the security details inherent with those visits. The construction season continued to be a demanding one as evidenced by the number of times Hanover officers, as well as those from other communities, were in the streets maintaining traffic flow through town. And of course, Hanover's second double homicide within 10 years put an enormous strain on the department, both in terms of resources and overtime. As of this writing Hanover's share of the expenses incurred is almost \$20,000 above and beyond our normal budget. The State and Federal contributions have far exceeded this figure as well.

Patrol: The backbone of any department, provides 24 hour, 7 days a week service. However, achieving full authorized staffing continues to be a problem. Regardless of how difficult this may be, we nevertheless decided we would not compromise the professionalism of our force, or lower our standards. Currently we have three (3) patrol Sergeants and eleven (11) officers who work in teams covering round-the-clock shifts. They are deployed in five (5) police cruisers, one of which is a 4-wheel drive vehicle. In addition to the standard radio equipment, each cruiser is equipped with a mobile data terminal (MDT) capable of receiving and transmitting information. Speed enforcement radar is standard for all of the units as well.

Although enforcement is the major function of any police department, members of the Hanover force take great pride in their community service. From time to time citizens have felt that an officer had particularly gone out of the way in assisting them, and feel compelled to pay for the service. Our response, should anyone feel so obliged, is to suggest they make a donation to one

of our community service programs such as Kids and Cops. This program was started almost a decade ago in collaboration with local area police departments and Dartmouth College. With more than 300 kids participating during the Spring of each year at an all day field event, we feel this program deserves as much support as the community is willing to give. Any funds received by this department are funneled towards this worthwhile program.

Patrol Division Statistics	<u>FY98</u>	<u>FY99</u>	<u>FY00</u>	<u>% Change</u>	<u>FY01</u>
Murder	0	0	0	0	2
Sexual Assault	0	3	0	0	2
Robbery	0	0	0	0	1
Burglary	24	23	21	-12.5%	7
Theft	308	373	236	-23.4%	94
MV Theft	0	1	1	0	0
Arson	0	0	1	0	0
UCR Stolen	260,881	171,630	189,619	-27.3%	99,322
UCR Recovered	153,107	72,978	38,421	-74.9%	5,627
Recovery Ratio (Natl avg 15%-20%)	58.7%	42.5%	20.0%	-65.9%	19.0%
Assault	42	20	25	-40.5%	49
Forgery	12	129	22	83.3%	2
Fraud	39	30	36	-7.7%	16
Embezzlement	3	0	0	-100.0%	1
Vandalism	104	114	97	-6.7%	64
Possession Stolen Property	16	5	1	-93.8%	0
Indecent Exposure	12	10	3	-75.0%	2
Drugs	44	39	41	-6.8%	35
DUI	37	28	26	-29.7%	16
Liquor Laws	95	86	82	-13.7%	58
Intoxication [PC]	54	48	45	-16.7%	39
Disorderly Conduct	22	25	16	-27.3%	20

Patrol Division Statistics	<u>FY98</u>	<u>FY99</u>	<u>FY00</u>	<u>% Change</u>	<u>FY01</u>
Open Container- Public	0	8	11	0	7
Tobacco Violation	0	6	15	0	9
MV Unlocks	625	1,078	664	6.2%	467
Bank Alarms	78	56	115	47.4%	41
Other Alarms	402	390	404	0.5%	238
Detentions	308	302	275	-10.7%	180
Accidents	260	235	244	-6.2%	199
Reportable	154	140	155	0.6%	87
Fatal	0	0	0	0	0
Injury	46	38	44	-4.3%	28
Pedestrian	1	1	5	400.0%	4
Hit & Run	72	67	66	-8.3%	36
Bicycle	0	1	5	0	1
Total MV Stops	4,642	6,311	4,805	3.5%	2,830
Total Citations	640	803	613	-4.2%	385
Speeding	306	402	310	1.3%	196
Towed Vehicles	101	63	90	-10.9%	92
Patrol Mileage	165,182	189,079	175,783	6.4%	117,767
Patrol Fuel	13,649	15,004	12,673	-7.2%	10,143
Hours ST Time	3,000	2,853	2,755	-8.2%	1,706
2 Person Shifts	441	400	390	-11.6%	366
Bike Hours	115	156	40	-65.3%	0

Dispatch: The overall mission of the Hanover Dispatch Center is to provide emergency and routine dispatching services to Hanover as well as six New Hampshire towns (Grafton, Grantham, Lyme, Orford, Plainfield and Springfield) and six Vermont towns (Bradford, Fairlee, Norwich, Thetford, Vershire, and West Fairlee). The dispatch center serves as a central resource and focal point for public access to numerous safety services.

The past twelve months have been spent creating a capital improvement plan to be implemented during fiscal year 2001–2002. The current communications center was constructed and equipped in 1987 and 1988. A large amount of research and planning has resulted in a proposed \$165,000 upgrade to the communications center this budget year. It is our intention to bond this amount over the next 10 years. Three new radio consoles will now provide enhanced radio and dispatching capabilities, where two once did. It is expected that this project will take four months, and will not interrupt the services provided by the communications center. It is helpful to remember that this is the only room in any of the town buildings that is staffed 24 hours a day, 365 days per year. It receives 3 times the wear and tear of any other office belonging to the town.

Dispatch Figures for the past three (3) calendar years:

Police Dispatch Statistics	01/01/98 -12/31/98	01/01/99-12/31/99	01/01/00 -12/31/00
Incoming Calls	55,725	55,447	79,550
911 Calls	1,550	2,115	3,119
Radio Transmissions	246,818	249,011	258,654
Spots Transmissions	126,114	257,092	263,953
By Dispatch	105,531	109,361	100,564
By Mobile Data Terminals	20,583	147,731	163,389
Bank Alarms	56	100	83
Other Alarms	395	402	366
Incidents (All Towns)	23,685	25,205	23,467
Incidents (Hanover Police)	15,056	15,430	14,255
Public Works Calls	148	241	447

Parking: In October the community celebrated the opening of the Hanover Parking Facility at 7 Lebanon Street. At a well-attended ribbon cutting ceremony, Lou Bressett officially opened the facility and was honored as our first customer.

The four-level facility has 289 parking spaces dedicated to long-term and short-term parking. This combination of parking serves a variety of needs that exist in the downtown, including cover from the large amount of snow that we received this past winter. The first thirty minutes of parking is free in the facility, so please drop by and look around.

In August the last of our meter rates increased to twenty-five cents for thirty minutes of parking. In addition, the Town changed to a two-hour time limit for most meters in the Central Business District. This decision helped to relieve public confusion over the variety of time limits that we had in our parking lots, as well as encouraging use of the parking facility for longer-term parking needs. After many years without change, fines related to violations of the Parking Ordinance were increased to coincide with the opening of the parking facility and the increase in meter rates.

Parking Division	<u>FY98</u>	<u>FY99</u>	<u>FY00</u>	<u>% Change</u>	<u>YTD FY01</u>
Total Tickets	29,195	27,692	29,205	0.0%	19,969
Feeding >4	20	9	0	-100.0%	13
Handicap	156	132	96	-38.5%	28
Loading-Bus	13	33	18	38.5%	17
Left Wheel to Curb	176	167	110	-37.5%	81
Meter	23,587	22,567	23,748	0.7%	16,607
NP 2am-6am	80	1	2	-97.5%	0
NP 12am-7am	993	1,145	1,362	37.2%	889
2 Hr Zone	105	25	16	-84.8%	4
Improper Pk	153	189	166	8.5%	148
Meter Feeding	651	529	423	-35.0%	223
2/3 Meter Viol	517/13	426/2	644/23	-17.6%/	543/14
				-84.6%	
Prohibited Zone	2,383	2,011	2,123	-10.9%	1,047
Towing Chg	53	36	26	-50.9%	11
Town Permit	295	419	422	43.1%	323
Court Actions	1,434	2,282	2,225	55.2%	1,333
Pet Issued	26,782	21,459	26,466	-1.2%	17,634
Police Issued	2,367	2,213	4,740	100.3%	2,335
Total Voids	2,216	1,777	1,600	-27.8%	6,713
Meter Revenue	265,095	261,705	364,206	37.4%	302,767
Fine Revenue	152,795	174,816	242,853	58.9%	218,006
Parking SPOTS	18,343	14,440	27,467	49.7%	11,100

The Lower Grafton County Prosecutorial Association: A separate stand-alone entity whose mission is to employ a bar certified lawyer to prosecute all cases brought before the local district court, continues to be a success. Although our contribution will increase over last year's, adding the communities of Orford and Grafton has mitigated it. Support to the association is based upon the workload generated by each member. George Waldron continues as the association's first prosecutor.

Full Time Staff: Chief Nicholas J. Giaccone, Jr.; Captain Christopher O'Connor; Det. Lieutenant. Frank Moran; Detective Eric Bates; Sergeants Patrick O'Neill, Michael Evans, Drew Keith, Jeffrey Fleury; Patrol Officers Gerald Macy, John Kapusta, Steven Read, David Luther, Richard Paulsen, Daniel Gillis, Shannon Kuehlwein, Steven Schlosser; Bradford Sargent, and Allan Patterson. Secretaries: Sheila Bowley and Sheryl Tallman; Communication Coordinator Douglas Hackett; Dispatchers Richard Bradley, Lisa Camarra, Randy Wagoner, David Saturley, and Tim Goodwin; Parking Enforcement Technicians Mark Caruso, Christopher McEwen; Parking Secretary Beth Rivard; Parking Control/Facility Technician Marisela Platt; and Parking Facility Cashier Scott McDonald.

Public Works Department

The Public Works Department is comprised of seven (7) operating divisions: Administration, Buildings, Grounds, Highway, Fleet Maintenance, Sewer Line Maintenance, and Wastewater Treatment. The Department began full operation of the Hanover Water Works Company at the end of the fiscal year (June 30).

Administration Division: The Administration Division oversees the day-to-day operation of the Department. During 2000, a number of operational improvements were implemented including:

- Improvements to the road posting requirements requiring bonding of all non emergency, fuel or municipal vehicles greater than 6 tons to haul on roads with an inadequate base.
- Modification of the level and type of plan review and site inspection provided for proposed site plans.
- The completion of the first phase of water main replacement on East Wheelock Street for the Hanover Water Works Company as part of the SRF Project. The second phase was bid in May 2000 and construction began in June on North College Street.
- Providing full-time management of the Hanover Water Works Company under a management and Technical Services Contract.
- Began work on an asset inventory database to enable compliance with GASB 34, which requires that all public assets (roads, drainage, sewers, buildings and properties) be inventoried and maintained to a predetermined level to ensure bonding capacity and infrastructure condition.

Administrative staff include: Peter Kulbacki, P.E., Director; Keith Southworth, Assistant Director; and Betsy Smith, Administrative Assistant.

Buildings Division: The Buildings Division is responsible for both executing and overseeing contract repairs and maintenance of 18 municipal buildings, including the HUD-funded 24 Summer Park garden apartment units. Significant accomplishments during 2000 included:

- Managed contracted maintenance and repair services provided for Town buildings including fuel delivery, alarm system maintenance, HVAC maintenance, electrical repairs, elevator maintenance, cleaning services, sprinkler and extinguisher inspection and maintenance, overhead door maintenance, lock repairs, and miscellaneous carpentry projects.
- Completed paint/wash bay at the Public Works Facility.
- Installed counters in the Planning & Zoning and the Parking Division Offices.

- Managed the contracting of the Selectmen's/meeting room renovations including desk, carpeting and painting.
- Renovated four units at the Summer Park housing complex.
- Prepared and oversaw the removal of asbestos, fuel oil and various utilities for the demolition of the 48 Lebanon Street House.
- Oversaw the installation of a new entry foyer at the Lebanon Street entrance of the Senior Center.
- Oversaw the rebuilding of the air handling system at the Wastewater Treatment Facility.
- Coordinated improvements to the primary treatment system at the Wastewater Treatment Facility.
- Renovated the storage room at the Police Department for use as an office.
- Replaced the carpeting in the Police Department squad room and entry.
- Coordinated the replacement of tile in the Fire Department shower.

Buildings Division Staff: Paul Jordan, Building Maintenance Superintendent; seasonally: William Lancaster, Assistant Building Maintenance Superintendent/Highway Construction and Maintenance Crew Supervisor and William Follensbee.

Grounds Division: The Grounds Division is responsible for maintaining all Town street trees, landscaped areas, parks, playing fields and cemeteries. Significant accomplishments during 2000 included:

- The following new urban tree plantings were completed this year in the following locations:
 - Lebanon Street
 - Main Street
 - School Street
 - Buck Road
 - Wyeth Road
 - Reservoir Road
 - Fletcher Circle
- Tree preservation continued with many older trees having been pruned, cabled, fertilized and treated with beneficial fungi.
- Post construction landscaping restorations have taken place on Lebanon Street, Balch Hill Lane and East Wheelock Street.

- The Grounds Division has switched to the use of organic fertilizers and soil amendments and has begun using Integrated Pest Management (IPM) in order to control horticultural problems.
- Monument restoration was completed in the new section of Old Dartmouth Cemetery.

Grounds Division Staff: William Desch, Urban Forester/Grounds Superintendent; Robert Corrette, Grounds Supervisor; Allen Wheeler, Grounds Crew Leader; William Follensbee, Recreation Groundskeeper.

Highway Division: The Highway Division maintains all Town roads, rights-of-way, bridges, sidewalks, parking lots and storm sewers. They also provide winter maintenance for the new parking garage and will be providing considerable maintenance for the garage during the rest of the year. The work involved the following:

- Maintaining 63 miles of paved road – including plowing, salting, sanding, maintenance of the drainage system, roadside mowing, guardrail repair and maintenance, ditching, sign maintenance, patching of roads, sweeping streets, bridge maintenance, pavement markings and snow removal.
- Maintenance of 33 miles of gravel roads – including grading, ditching, mowing, repairs during mud season, sign maintenance and winter maintenance.
- Continued the Gravel Roads Program by adding four inches of gravel to the section of Goss Road not done last year and approximately one mile of Three Mile Road.
- Continued the Rural Road Shim/Pave Program by resurfacing River Road, King Road, Laramie Road, Aspen Street and Laurel Street.
- Continued with the overlay program by resurfacing Crosby Street, Currier Place, Downing Road, Lebanon Street (from the South Park intersection to the Urban Compact Line), Maple Street and West Street.
- Reconstructed Ladd Road, which included placing thirty (30) inches of gravel, new drainage pipe and ditches and paving it with two inches of bituminous concrete.
- Constructed curbs and sidewalks along Currier Place from East South Street to South Main Street.
- Continued the practice of recycling asphalt by crushing over six thousand cubic yards of old asphalt at a cost of \$24,000. Purchasing an equivalent amount of crushed gravel would have cost \$44,200.

Highway Statistics

Tons of asphalt placed	6,100
Tons of salt used	1,790
Tons of winter sand used	4,650
Hours spent plowing	460 regular 437 overtime
Hours spent salting and sanding	620 regular 654 overtime
Hours spent removing snow from streets	165 regular 511 overtime
Hours spent grading roads	930
Hours spent sweeping streets	372 regular 245 overtime
Hours spent constructing and maintaining sidewalks (including winter maintenance)	1,357 regular 640 overtime
Hours spent hauling material	736
Hours spent assisting other divisions and working for other Town Departments	2,547 regular 149 overtime

Highway Division Staff: Keith Southworth, Assistant Public Works Director; Tom Bircher, Highway Construction and Maintenance Supervisor; Bill Lancaster, Highway Construction and Maintenance Crew Supervisor; Alan Fullington, Bernie Hazlett, Chuck Bowdoin, Rod Forward, Bill Tourville, Sam Blanchard, John Lahaye, Randy MacDonald, Equipment Operators/Highway Maintenance Workers; Jason Carpenter, Light Equipment Operator/Highway Maintenance Worker.

Fleet Service Division: The Fleet Service Division is responsible for maintenance of all Town vehicles, standby generators, operational equipment and fuel systems. The Division provides regular scheduled preventative maintenance on 96 pieces and an additional 60 pieces of equipment. In addition, mechanics service ten standby generators. Just a few years ago, the Fleet Service Division maintained only Public Works equipment, which accounted for approximately 75% of all equipment, had no preventative maintenance program and spent over \$120,000 on parts annually. Today, the Fleet Service Division services all Town equipment and has reduced the entire parts budget to \$75,000. Significant accomplishments during 2000 included:

- Continued to refine maintenance costs and collect data for development of a comprehensive Fleet Replacement Schedule.
- Purchased two six wheel dump trucks, one of which has a computerized spreader for sanding and salting operations for product control. Replaced two pick-up trucks, two mowers, and two snow blowers. Together with the Fire Department, finalized specifications and purchased new ambulance.

- Established a capital equipment program to provide for replacement of police vehicles.

Fleet Service Division Staff: Francis Austin, Fleet Maintenance Superintendent; Todd Bragg, Senior Mechanic; and Donald Foster, Jr., Mechanic; Susan Love, Inventory Control/Date Entry Clerk.

Sanitary Line Maintenance Division: The Line Crew is responsible for maintaining and improving over forty miles of gravity main and over twelve hundred manhole structures. They also maintain in an excess of five miles of cross-country right of ways. The division assists other departments throughout the year and provides winter maintenance with its equipment and manpower during Highway winter operations.

- Coordinated and provided staff for the inspection of all new services and main lines installed during the past year within the Town of Hanover.
- Developed and put into effect a comprehensive root cutting program which provides for the servicing of more than 5,000 feet of main line per year. We believe this played an important role in eliminating emergency call-ins this past winter.
- Replaced or rebuilt the frames and covers on 38 manholes to accommodate the asphalt overlay program.
- Installed over 300 feet of 36 inch HDPE drain line and one collection structure in the Claflin Circle area.
- Installed over 500 feet of SDR35-PVC sewer pipe and two structures, providing service to two existing homes and one new home on Downing Road.
- Maintained three pocket parks located on sewer right of ways that are enjoyed by the public.
- Cleared, mowed and maintained over three miles of sewer right of ways that stretch from the Connecticut River to Etna, and all across the compact area.
- Purchased a flow meter and camera system that has allowed the Line Crew to perform inflow & infiltration studies in-house. In the past this service was contracted out at significantly greater expense. The Occom Pond area was the focus of this past year's review.
- Flushed over 41,000 feet of gravity sewer lines this past year, helping to reduce call-ins, which helps to lower overtime costs for the department.
- Upgraded 300 feet of 6-inch clay tile pipe, located off East Wheelock, with 8 inch SDR35-PVC pipe.
- Installed a new manhole on Sanborn Lane to allow the Line Crew access to service the line that has been a problem for years.

- Conducted point repairs to eliminate infiltration at the following location. Heneage Lane, Reservoir Road and Webster Terrace.
- Attended courses relating to Confined Space Entry, Work Zone Safety, and Leadership Training.
- Developed the GIS program that will control the Town of Hanover Base Map and the development of a GPS Data Collection System.

Sanitary Collection System Staff: Michael Chase, Project Manager/Utility Superintendent; Lenny Bolduc, Line Maintenance and Construction Supervisor; Raymond Swift, Line Maintenance and Construction Worker.

Wastewater Treatment Facility: Staff of the Wastewater Treatment Facility is also responsible for managing five (5) pump stations and provides contract support to the Hanover Water Works Company. Significant accomplishments in 2000 included:

- Treated approximately 500 million gallons of raw wastewater to a secondary treatment level.
- Helped to negotiate a new Memorandum Of Agreement with New England Organics for composting bio-solids.
- Processed approximately 1600 cubic yards of bio-solids between 14% - to – 18% solids. Shipped approximately 600 cubic yards to White Mountain Resource Management Inc. located in Ashland, New Hampshire for land application and approximately 1,000 cubic yards of bio-solids to The Hanover /Dartmouth Compost Facility located on the Gile Tract, operated by New England Organics of Falmouth, Maine.
- Received renewal of Sludge Quality Certification.
- Completed installation of 300 KW Emergency Generator, located at the Wastewater Treatment Facility. This unit will allow 100% of plant operation in the event of a power interruption.
- Replaced and upgraded primary treatment equipment and constructed of a building to collect and store screening and grit material until hauled off site.
- Implemented (S.C.A.D.A.) Supervisory Control and Data Acquisition design.
- Treated approximately 200,000 gallons of septage from private septic systems.

Wastewater Treatment Facility Staff: William Mathieu, Wastewater and Water Treatment Superintendent; John Dumas, Assistant Superintendent Water and Wastewater Treatment Ron Langdon, Laboratory Technician; Dennis Smith, Water and Wastewater Treatment Technician; Brett Ladd, Water and Wastewater Treatment Technician. We bid farewell to Richard Kingston and welcomed Dennis Smith and Brett Ladd.

Tax Collector

Town of Hanover taxpayers have historically been very timely in the payment of their taxes. Last year was no different--the 2000 Lien totaled \$75,851.02—this was approximately 0.4% of the amount billed and was 24% lower than the previous year's lien. No properties were deeded to the Town during the last year.

Our tax year runs from April 1 through March 31. Property taxes are billed twice a year—the first billing is due on or around July 1 and the second billing is due on or around December 1. The first billing each year is billed at one/half the previous year's tax rate. This bill is the first installment on the **total year's taxes**—it is **not** a bill for the first six months of the tax year. The second billing is sent after the State has set the year's tax rates. This bill shows the total amount of taxes, the amount billed for the first billing, and the difference between these two—that is the second billing amount.

At this time the Town does not know the future of the state education property tax but for the 2000 property tax bills this tax was included. The provision enacted by the Legislature in 1999 requires each municipality to administer the statewide education property tax by assessing an amount equal to \$6.60 per \$1,000 of the total equalized value of all non-utility property in the community. However, the taxes levied on each individual property are based upon the local assessed value, not an equalized value, so the state education property tax appearing on the tax bill is not necessarily \$6.60. Our 2000 state education property tax rate was \$7.17 per \$1,000 of assessed value.

Our office stays current on tax collecting processes and issues by attending the Annual Tax Collectors' Workshop and Convention. I am also in my second year of the four-year New Hampshire Town Clerk/Tax Collector certification program. If you have questions at any time on your tax bills or tax related issues, please give this office a call—643-0704. We are here to help in any way we can!

Respectfully submitted,

Sallie B. Johnson
Deputy Tax Collector

Town Clerk

This past year brought many changes to the Town Clerk's office. Winona Tyler, Deputy Town Clerk, retired on June 30 after 25 years of excellent service to the Town of Hanover. Two weeks later on July 14 Betty Messer, Administrative Clerk, also joined the ranks of the "happily retired" after her 17 years of excellent service. Along with the two retirements, we saw the departure of our part-time Administrative Clerk, Kimberly Gauthier. Kim decided to stay at home with her new daughter, Elizabeth.

Our two new Administrative Clerks are Vicky McAlister and Liz Meade. Vicky joined us on May 1 and Liz followed on May 29. They have both worked hard to learn the many facets of the Town Clerk's office and have managed to keep smiling through it all. The Town is extremely lucky to have Vicky and Liz on board.

The year 2000 was a busy one, not only due to staff changes, but also due to the many elections. We worked through the Presidential Primary, Town Meeting, the September Primary and finally, the General Election on November 7. For the November 7th election our office mailed out 744 absentee ballots and added to the checklist the 1,171 new voters who registered on Election Day.

Our office is open Monday-Friday from 8:30 a.m. to 4:30 p.m. We process motor vehicle/boat registrations, issue certified copies of vital records, register voters, issue hunting and fishing licenses, sell landfill tickets, and issue dog licenses. One note on dog licenses--last year we licensed 852 dogs, however, there are still unlicensed dogs out there. The Police Department and Clerk's Office spend a lot of time, effort and money tracking down unlicensed dogs. Licensing helps insure that all dogs are vaccinated for rabies and identifies lost dogs, so please license your dog.

Finally, Dianne Quill has decided to step down this year having served Hanover for six years as Town Clerk. Dianne has been an outstanding Town Clerk and she will be missed by the Town staff and by the many election workers.

Respectfully Submitted,

Sallie B. Johnson
Deputy Town Clerk

Notes...

Chapter 4

Board and Committee Reports

Town of Hanover Boards and Committees

Advisory Board of Assessors – 3 yr. Term – Nominated at Town Meeting by Majority Vote

Richard Birnie, PO Box 14, Etna	H-643-2358	5/2003
Robert D. McLaughry, PO Box 111, Hanover	W-643-6400	5/2002
Paul F. Young, 2 Barrett Road, Hanover	H-643-4488	5/2001
Judson T. Pierson, Jr., 31 Partridge Rd. Etna	H-643-3279	Sel.Rep.
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Sel.Rep.Alt.

Bike/Recreational Path Committee – Appointed by Board of Selectmen

Chr. Mary Anne Rankin, 2 Thompson Terrace, Hanover, NH 03755

Joseph Cravero, 12 Maple Street, Hanover, NH 03755

Scot Drysdale, 8 Mink Drive, Hanover, NH 03755

Julia Griffin, PO Box 483, Hanover, NH 03755

Patricia Higgins, 8 Mink Drive, Hanover, NH 03755

Steve Ketcham, 54 Lyme Road, Hanover, NH 03755

Aggie Kurtz, PO Box 962, Hanover, NH 03755

Tom Linell, 46 Rip Road, Hanover, NH 03755

Hugh Mellert, 11 Old Lyme Road, Hanover, NH 03755

Bob Norman, 12 Berrill Farms Lane, Hanover, NH 03755

Ellis Rolett, 4 Balch Hill Lane, Hanover, NH 03755

Winifred Stearns, 5 Dorrance Place, Hanover, NH 03755

Charles Sullivan, 7 South Park Street, Hanover, NH 03755

Carol Weingeist, 38 Valley Road Ext., Hanover, NH 03755

Bill Young, 22 Rope Ferry Road, Hanover, NH 03755

Biodiversity Inventory Steering Committee – Appointed by Board of Selectmen

Daniel Deneen, 55 Three Mile Road, Etna	H-643-5053
---	------------

Shawn M. Donovan, 39 South Park Street, Hanover	H-643-6451
---	------------

Marion McCollom Hampton, 5 Low Road, Hanover	H-643-5937
--	------------

David Peart, 23 River Road, Hanover	W-646-3272
-------------------------------------	------------

Alcott Smith, PO Box 897, Hanover	H-643-4829
-----------------------------------	------------

Board of Selectmen – 3 yr. Term – Ballot Vote

Chr	Brian F. Walsh, 7 Storrs Road, Hanover	H-643-6053	5/2002
-----	--	------------	--------

	Marilyn W. Black, 2 Dayton Drive, Hanover	H-643-8622	5/2002
--	---	------------	--------

	William R. Baschnagel, 65 Trescott Rd., Etna	H-643-2972	5/2003
--	--	------------	--------

vChr.	Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	5/2003
-------	---	------------	--------

Sec.	Judson T. Pierson, Jr. 31 Partridge Rd., Etna	H-643-3279	5/2001
------	---	------------	--------

Building Code Advisory Board – 3 yr. Term – Appointed by Board of Selectmen

Randy T. Mudge, 13 Dartmouth College Hwy., Lyme	W-795-4831	5/2001
Bruce R. Williamson, Box 193, Etna	H-643-4648	5/2001
Jack Wilson, 2 Chase Rd., Hanover	H-643-4046	5/2001

CATV Board

Marilyn W. Black, 2 Dayton Drive, Hanover, NH 03755	Sel.Rep.
---	----------

Chamber of Commerce

Judson T. Pierson, Jr., 31 Partridge Rd., Etna	H-643-3279	Sel.Rep.
--	------------	----------

Community Facility Taskforce – Appointed by Board of Selectmen

Chr. Marilyn W. Black, 2 Dayton Drive, Hanover, NH 03755	Sel.Rep.
Nina Banwell, 3 Ledge Road, Hanover, NH 03755	
Chrysanthi Bien, 12 Ledyard Lane, Hanover, NH 03755	
Kristen Clarkson, 2 Crestwood Lane, Hanover, NH 03755	
Andrew Kline, 9 W. Wheelock Street, Hanover, NH 03755	
Candy Lee, 30 Carriage Lane, Hanover, NH 03755	
Stephen R. Marion, 15 Low Road, Hanover, NH 03755	
Donna Stinson, 157 Lyme Road, Hanover, NH 03755	
Elizabeth Tobiasson, 5 Woods End Road, Etna, NH 03750	
Suzanne Young, 11 Rip Road, Hanover, NH 03755	
Brian F. Walsh, 7 Storrs Road, Hanover, NH 03755	Sel.Rep.
Vacancy	

Community Substance Abuse Advisory Committee

Linda Addante, 31 McKenna Road, Norwich, VT 05055	
Uwe Bagnato, Hanover High, 41 Lebanon Street, Hanover	
Marie Colacchio, Marion Cross School, Norwich, VT 05055	
Kate Curtis-McLane, Hanover High, 41 Lebanon Street, Hanover	
Ron Eberhardt, Hanover High School, 41 Lebanon Street, Hanover	
Nick Giaccone, Police Chief, 46 Lyme Road, Hanover	
Ken Greenbaum, Superintendent, 45 Lyme Road, Suite 207, Hanover	
Julia N. Griffin, Town Manager, 41 South Main Street, Hanover	
Martha High, Alumni Relations, Dartmouth College, Hanover	
Janice O'Donnell, 39 Rayton Road, Hanover	
Lois Roland, Ray School, 22 Reservoir Road, Hanover	
Dena Romero, Community Counselor, 42 Lebanon Street, Hanover	
David Sandberg, Hanover High, 41 Lebanon Street, Hanover	
Holly Sateia, 6135 Hinman, Hanover	
Deborah Scheer, Hanover High, 41 Lebanon Street, Hanover	
Margaret Smith, 6143 Hinman, Hanover	
Joseph Stallsmith, Richmond School, 41 Lebanon Street, Hanover	
Brian Walsh, 7 Storrs Road, Hanover	Sel.Rep.

Boards and Committees...cont'd

Conservation Commission – 3 yr. Term – Appointed by Board of Selectmen

Chr. Judith Reeve Davidson, 14 N. Balch Street, Hanover	H-643-3996	7/2002
Robin Carpenter, 28 Thompson Rd., Hanover	H-643-6430	9/2003
Ed Chamberlain, 20 Wolfeboro Road, Etna	H-643-4150	9/2003
Michael Mayor, 24 Occom Ridge, Hanover	H-643-3421	7/2001
Douglas McIlroy, 1 Hayfield Road, Etna	H-643-5844	9/2003
L. David Minsk, 24 Rayton Road, Hanover	H-643-3393	5/2001
Kittie Murray, 76 East Wheelock Street, Hanover	H-643-6588	7/2001
Anne Morris, PO Box 296, Etna	H-643-0172	9/2002
Kim Perez, 61 Trescott Road, Etna	H-643-4553	9/2003 Alternate
Sandra White, 44 Greensboro Road, Hanover	W-646-3462	9/2003 Alternate
Vacancy		7/2002 Alternate
William R. Baschnagel, 65 Trescott Rd., Etna	H-643-2972	Sel.Rep.

Disabled Accessibility Advisory Committee – 3 yr. Term – Appointed by Board of Selectmen

Chr. Lois C. Roland, 49 Trescott Road, Etna	H-643-6350	5/2000
Christopher T. Coughlin, 45 Rip Road, Hanover	H-643-6621	5/2000
Elizabeth Deneen, 55 Three Mile Road, Etna	H-643-5053	5/2001
Deborah Gilbert, #166 Kendal at Hanover	H-643-6540	5/2000
Elaine Harp, PO Box 856, Hanover	H-643-2445	5/2001
Karen Larimore, 13 Choate Road, Hanover	H-643-4074	5/2002
Carol Weingeist, 38 Valley Road Ext., Hanover	H-643-6850	5/2002
Vacancy		5/2000 Alternate
Michael Mayor, 24 Occom Ridge, Hanover	H-643-3421	Planning Bd Rep
Dena B. Romero, PO Box 483, Hanover	W-643-5317	Com Couns Ex-Officio
(Randy Wagoner, 36 Gillette Street, Wilder, VT 05088)		

Etna Library Board of Trustees – 3 yr. Term – Ballot Vote

Amy Stephens, PO Box 324, Etna	H-643-4817	5/2002
John Stebbins, 4 Parade Ground Road, Etna	H-643-3139	5/2001
Judith A. Danna, 669 Hanover Ctr. Rd., Hanover	H-643-5761	5/2003

Hanover Finance Committee – 3 yr. Term – Appointed by Moderator

Peter Christie, Sugar Maple Lane, Etna	H-448-1737	5/2001
Dennis E. Logue, 1 River Ridge Road, Hanover	W-646-2299	5/2002
Mado R. Macdonald, 19 Rip Road, Hanover	H-643-3129	5/2002
Athos J. Rassias, 14 Carriage Lane, Hanover	H-643-4602	5/2003
Robert Shaughnessy, 4 Hemlock Road, Hanover	H-643-4707	5/2001
Nancy Carter, 12 Barrett Road, Hanover	H-643-9577	School Rep.
Brian F. Walsh, 7 Storrs Road, Hanover	H-643-6053	Sel.Rep.

Howe Library Board of Trustees – 3 yr. Term – Elected by Howe Corporation at Annual Meeting

Chr. Matthew Marshall, PO Box 4, Etna	H-643-9321	2002
Marjorie Boley, 29 Rip Road, Hanover	H-643-3514	2002
Wayne G. Broehl, Jr., 302 Brook Hollow, Hanover	H-643-2677	2002
Dale Bryant, 13 Maple Street, Hanover	H-643-1377	2000
Jacqueline Clement, PO Box 247, Etna	H-643-5633	2002
Marilyn Crichlow, 7 Butternut Lane, Hanover	H-643-5657	2000
William Hamilton, 1 Partridge Rd., Etna	H-643-6525	2002
Edward T. Kerrigan, PO Box 314, Etna	H-643-9041	2002
Stephen R. Marion, 15 Low Road, Hanover	H-643-4230	2001
Paul S. Olsen, 22 Mulherrin Farm Road, Hanover	H-643-9329	2002
Elizabeth Storrs, 9 Ruddsboro Road, Etna	H-643-4324	2000
Chris Vermilya, 6 Heneage Lane, Hanover	H-643-8312	2001
Jean W. Whittall, 1 Crestwood Lane, Hanover	H-643-6724	2001
Richard Winters, 67 Lebanon Street, Hanover	H-643-3985	2000
Brian F. Walsh, 7 Storrs Rd., Hanover	H-643-6053	Sel.Rep.
Marlene McGonigle, Director of Howe Library		Ex-Officio

Parking and Transportation Board – 3 yr. Term – Appointed by Board of Selectmen

Chr. William R. Baschnagel, 65 Trescott Road, Etna	W-643-2972	5/2003 Sel.Rep.
Bill Barr, 1 Rope Ferry Road, Hanover	W-646-3396	5/1999 (DC Rep.)
Clint Bean, Chamber of Commerce, Box 5105, Hanover	W-643-3115	
Stephen R. Marion, 15 Low Road, Hanover	H-643-4230	5/1999
Vacancy		Planning Bd Rep
(Jonathan Edwards, Planning/Zoning Director)		
(Julia N. Griffin, Town Manager)		
(Patrick O'Neill, Parking Division)		
(UVLSRPC)		
(Nick Giaccone, Police Chief)		
(Peter Kulbacki, Public Works Director)		
(Marilyn Black, Chairman, Board of Selectmen - agenda only)		

Parks and Recreation Board – 3 yr. Term – Appointed by Board of Selectmen

Chr. John Buck, 12 Courtyard, Hanover	H-643-9460	5/2003
Monie Chaffee, 14 King Road, Etna	H-643-6526	5/2001
Liz Leeming, 25 Lyme Road, Etna	H-643-9635	5/2002
Lawrence D. Pilchman, 27 Carriage Lane, Hanover	H-643-6717	5/2001
Jessie Shepard, 14 Greensboro Rd., Hanover	H-643-5621	5/2002
Jack Stinson, 157 Lyme Road, Hanover	H-643-3520	5/2001
Suzanne Wiley Young, 11 Rip Road, Hanover	H-643-1342	5/2003
Judson T. Pierson, Jr., 31 Partridge Rd., Etna	H-643-3279	Sel.Rep.

Boards and Committees...cont'd

Planning Board – 3 yr. Term – Appointed by Board of Selectmen

Chr. Nancy Collier, 26 Great Hollow Road, Hanover	H-643-3709	9/2003
Monte Clinton, 118 Ruddsboro Road, Etna	H-643-9351	9/2003
Charles Faulkner, 9 Buell Street, Hanover	H-643-3132	5/2002
James Hornig, 10 Occom Ridge, Hanover	H-643-3766	9/2002
Michael Mayor, 24 Occom Ridge, Hanover	H-643-3421	9/2002
Nancy Tierney, 17 Partridge Road, Etna	H-643-5267	5/2001
William Dietrich, PO Box 9, Etna	H-643-3776	9/2001 Alternate
Bartlett Miller, 20 Occom Ridge, Hanover	H-643-0397	9/2001 Alternate
Katherine S. Connolly, 2 Pleasant St., Hanover	H-643-3822	Sel.Rep.
William R. Baschnagel, 65 Trescott Rd., Etna	H-643-2972	Sel.Rep.1st Alt.
Judson T. Pierson, Jr., 31 Partridge Rd., Etna	H-643-3279	Sel.Rep.2nd Alt.
Vacancy		DAAC Rep.

Recycling Committee – 3 yr. Term – Appointed by Board of Selectmen

Chr. Margaret Dyer Chamberlain, 4 Barrymore Road, Hanover	H-643-9644	9/2003
Carol Edwards, 25 McDonald Drive, Hanover	H-643-4778	9/2003
Alice Jackson, 25 Hemlock Road, Hanover	H-643-3589	9/2003
Larry Litten, 40 School St., Hanover	H-643-1859	9/2004
Nancy Perley, 80 Lyme Road, Hanover	H-643-8578	7/2002
Martin White, IV, 134 Three Mile Road, Hanover	H-643-6903	7/2002
Marilyn W. Black, 2 Dayton Drive, Hanover	H-643-8622	Sel.Rep.
Betsy Smith, PO Box 483, Hanover	W-643-3327	Public Works Rep.
Peter Kulbacki, PO Box 483, Hanover	W-643-3327	Dir.of Public Works
John Fay, GUVSWMD*, 96 Mill Street, PO Box 58, North Hartland, VT 05052-0058		
Elizabeth Ashworth, Project Mgr., Facilities Planning, Dartmouth College, HB 6111, Hanover		
Kate Read, Hanover Co-op, PO Box 633, Hanover		

* GUVSWMD (Greater Upper Valley Solid Waste Management District)

Senior Citizen Steering Committee – 3 yr. Term – Appointed by Board of Selectmen

Chr. Chrysanthi Bien, 12 Ledyard Lane, Hanover	H-643-5524	9/2003
Dale Peters Bryant, 13 Maple Street, Hanover	H-643-1377	5/2002
Constance Carr, Gibson Road, Hanover	H-643-3518	9/2003
Frances Cobb, 42 Lebanon Street, Apt. C3, Hanover		5/2002
Barbara Doyle, 6 Tyler Road, Hanover	H-643-3197	5/2001
Maureen Hall, 1 Mink Drive, Hanover	H-643-4215	5/2002
Mary C. Kirk, PO Box 227, Etna	H-643-3113	9/2003
Alice Richardson, 42 Lebanon Street, Apt.B-1, Hanover	H-643-3222	5/2002
Helene Rothermund, 3 River Ridge, Hanover	H-643-5351	9/2003
Evelyn Spiegel, 15 Barrymore Road, Hanover	H-643-4353	5/2001
Marilyn W. Black, 2 Dayton Road, Hanover	H-643-8622	Sel.Rep.
Dena Romero, PO Box 483, Hanover	W-643-5317	Comm. Counselor
Gail Schaal, 42 Lebanon Street, Hanover	W-643-5531	Sen Ctr Coordinator

Tamara Schifner, Old Courthouse 20 S. Main St., WRJ (Kathy Geraghty - Youth-in-Action, Box 445, Hanover, NH 03755)	W-646-7076	Ex-Officio
---	------------	------------

Supervisors of Checklist – 6 yr. Term – Ballot Vote

Louise M. Longnecker, PO Box 483, Hanover	H-643-5680	5/2006
Fay Sorenson, PO Box 483, Hanover	H-643-5676	5/2004
M. Lee Udy, PO Box 483, Hanover	H-643-5906	5/2002

Upper Valley - Lake Sunapee Council Representatives

Martha Solow, 11 Rayton Road, Hanover	H-643-3488	5/2001
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Sel.Rep.

Zoning Board of Adjustment – 3 yr. Term – Appointed by Board of Selectmen

Chr. H. Bernard Waugh, 16 Pinneo Hill, Hanover	H-643-2479	5/2002
William Baldwin, 7 Prospect Street, Hanover	H-643-1236	9/2003
Stephens M. Fowler, 5 Webster Terrace, Hanover	H-643-4593	5/2001
Michael P. Hingston, PO Box 344, Etna	H-643-2843	5/2001
Ruth J. Lappin, 603 Hanover Center Road, Hanover	H-643-1334	9/2003
Vacancy		7/2001 Alternate
Arthur Gardiner, 8 Sargent Street, Hanover	H-643-1990	7/2002 Alternate
Vacancy		5/2002 Alternate
Susan D. Wood, 7 North Balch Street, Hanover	H-643-2352	9/2003 Alternate

Advisory Board of Assessors

The Advisory Board of Assessors hears property tax abatement requests and makes abatement recommendations to the Board of Selectmen. Three members are elected and each serves a three-year term. The Board of Selectmen also appoints one Selectmen's representative and one alternate to serve on the Advisory Board.

Activities: In calendar year 2000, the Advisory Board of Assessors met three times and heard 11 tax year 1999 abatement requests. Eleven recommendations were forwarded to the Selectmen. For tax year 2000, four abatements were filed by the March 1, 2001 deadline.

Meeting Times: The Board schedules meetings well in advance depending on their caseload and notices all meetings.

Members: Richard Birnie, Robert McLaughry, Paul Young, Judson Pierson Jr. and Katherine Connolly (Select Board Rep).

Building Code Advisory Committee

The Building Code Advisory Committee consists of Bruce Williamson, Chair; Randy Mudge; and Jack Wilson. Following his election to the Board of Selectmen in May, Mr. Baschnagel stepped down from this committee. The Committee's mission is to advise the Building Inspector on matters relating to building and safety code issues, plumbing and wiring issues, and technological changes in the construction industry. In addition the Committee advises the Zoning Board of Adjustment regarding appeals of the Building Inspector's decisions and interpretations of code requirements.

The Committee has been very active during this year in updating the town's Building Code Adopting Ordinance, which has not been updated since 1994. This effort has involved consideration of numerous codes for inclusion in this Ordinance, recognizing the particular needs of Hanover's diversity and intensity of construction activity. In addition to examining the need for revisions to the Building Code Adoption Ordinance, the Committee discovered that the original enactment of that ordinance was of uncertain legality and has proposed that the ordinance be properly re-enacted by Town Meeting.

The Committee entertained three building code appeals in 2000. One involved the seeking of relief from an administrative decision of the Building Inspector; this was tabled pending the action of Town Meeting in re-enacting the ordinance. The other two involved highly complex issues involving code enforcement with respect to applicability of current life safety codes to older buildings; these appeals were granted.

Building Inspections:

	<u>Jul-Dec 1999</u>	<u>Jan-Jun 2000</u>	<u>Jul-Dec 2000</u>
New Single-Family Residences:			
Number of Permits Issued:	5	4	6
Total Value Of All Permits	\$1,980,000	\$2,015,000	\$1,219,815
Average Permit Value	\$396,000	\$503,750	\$203,303
New Seasonal Residences:			
Number of Permits Issued:	0	0	1
Total Value Of All Permits:	\$0	\$0	\$55,000
Average Permit Value	\$0	\$0	\$55,000
Additions and Alterations to Existing Single-Family Residences (includes accessory uses):			
Number of Permits Issued:	58	62	60
Total Value of All Permits:	\$1,895,536	\$4,368,429	\$2,307,686
Average Permit Value:	\$32,682	\$70,458	\$38,461
Maintenance Work to Existing Single-Family Residences:			
Number of Permits Issued:	18	21	41
Total Value of Permits:	\$71,220	\$139,000	\$135,612
Average Permit Value:	\$3,957	\$6,619	\$3,308
New Institutional Buildings:			
Number of Permits Issued:	4	3	1
Total Value of Permits:	\$55,419,502	\$1,369,000	\$239,000
Average Permit Value:	\$13,854,875	\$456,333	\$239,000
Additions and Alterations to Existing Institutional Buildings:			
Number of Permits Issued:	13	3	15
Total Value of Permits:	\$4,937,590	\$1,020,600	\$5,681,491
Average Permit Value:	\$379,815	\$340,200	\$378,766
New Commercial Buildings, Additions and Alterations:			
Number of Permits Issued:	13	15	25
Total Value of Permits:	\$3,691,200	\$1,988,950	\$6,300,805
Average Permit Value:	\$283,938	\$132,597	\$252,032
Demolition Permits:			
Number of Permits Issued:	3	4	8
Miscellaneous Permits (Blanket Permits, Etc.):			
Number of Permits Issued:	8	5	1
Total Number of All Permits:	122	117	158
Total Value of All Permits:	\$67,995,048	\$10,900,979	\$15,939,409
Average Permit Value:	\$557,336	\$100,935	\$106,976

Meeting Times and Dates: The Committee meets as required. All meetings are noticed.

Members: Bruce Williamson (chair), William Baschnagel, and Randy Mudge.

Community Substance Abuse Advisory Committee (CSAAC)

CSAAC is a committee of Hanover-Norwich parents and representatives from the Town, the Hanover and Norwich schools, and Dartmouth College. CSAAC addresses issues of substance use/abuse which affect the community.

Community Forum: In March, 1999, CSAAC organized its second community forum. The forum was co-sponsored by the Comprehensive School Health Committee, the Hanover High School Parent Advisory Committee (now called the Alliance of School and Parents), the Richmond School, the Towns of Hanover and Norwich, the Hanover Area Chamber of Commerce, the Dartmouth Community Relations Board, the Church of Christ at Dartmouth, Dartmouth-Hitchcock Psychiatric Associates, Children's Hospital at Dartmouth, and BOAST (Building Our Assets for a Safer Tomorrow). Forum participants expressed a need for substance-free activities for teens and for a place for teens to gather.

Community Grant: In response to one of the outcomes of the March Forum, CSAAC applied for and received a grant from the Upper Valley Community Foundation to fund substance-free recreational/social events for Hanover High School students— essentially for a community center without walls. Under the grant, a committee of HHS students, under the supervision of a Dartmouth student, will plan and implement the events. Implementation of the grant began in calendar year 2000.

Meeting Times: CSAAC meets during the school year on the first Monday of each month, at 1:30 pm in the Murray Room of the Howe Library.

For more information about CSAAC, contact Dena Romero, Hanover Community Counselor at 643-5317.

Members: Brian Walsh (Chair), Linda Addante, Ron Eberhardt, Deb Gillespie, Nick Giaccone, Ken Greenbaum, Julia Griffin, Janice O'Donnell, Holly Sateia, Martha High, Lois Roland, Dena Romero, David Sandberg, Joseph Stallsmith, and Margaret Smith.

Conservation Commission

The Conservation Commission’s primary responsibilities are to inventory and protect the town’s natural resources, to preserve and maintain lands of importance including the Town Forest and trails, to monitor town-held conservation easements, to conduct public education addressing conservation issues, and to work with town, regional, and state agencies and committees in advancing natural resource protection. The Commission advises the Board of Selectmen, the Planning Board, and the Zoning Board of Adjustment on conservation matters and makes on-site visits and recommendations for town and state wetland, waterbody, and dredge and fill permits.

Current members of the Commission are Judith Reeve, Chair; L. David Minsk, Vice-Chair, Ed Chamberlain, Douglas McIlroy, Anne Morris, and Michael Mayor. Alternate members are Sandra White, Kim Perez, and Robin Carpenter. William Baschnagel is the representative from the Board of Selectmen.

The Commission’s activities have been:

	<u>Jul-Dec 1999</u>	<u>Jan-Jun 2000</u>	<u>Jul-Dec 2000</u>
Meetings	9	8	7
Site Visits	10	9	7
Cases:			
Docks	0	2	1
Additions, structures, or fill in wetland or wetland setback	6	4	4
Equitable waiver	0	0	0
Administrative Appeal	0	0	0

In addition, the Conservation Commission:

- Developed the Open Space Priorities Plan .
- Initiated a management plan for the town-owned lands along Mink Brook west of Route 120.
- Through the trails committee maintained trails on town-owned land and scouted the possible locations of new trail segments.
- Working committees on education, trails, Connecticut River management and open space meet on a regular basis and report to the Commission.
- Made policy decisions about management of town-owned lands and what activities can take place on those lands.
- Coordinated with and supported other conservation groups including the Purple Loosestrife Coalition, the Hanover Conservation Council, the Mascoma Watershed Conservation Council and the Biodiversity Study Group.
- Reviewed the larger development proposals presented to the Planning Board, such as the Grasse Road 23-unit project and the Simpson Development Corporation 20 –unit project.
- Monitored the development of the Town Master Plan.

The Conservation Commission’s regularly scheduled monthly meetings are held on the second Wednesday of each month, at 5:00PM, in the Town Hall.

Open Space Priorities Plan Created

In January 1999 a committee, working under the auspices of the Conservation Commission, began work on an *Open Space Priorities Plan*, which was completed in January 2001.

In its history, opportunities, and quality of life, Hanover, New Hampshire is a very special place. It has been shaped in the historical New England development pattern of small towns surrounded by farms and great expanses of forest. Its landscape is varied and beautiful, and its natural resource base is plentiful.

Hanover's traditional land uses are undergoing fundamental and permanent change. Most of the cleared farmland is now abandoned and overgrown. Single and multi-house developments are springing up throughout the rural fields and woods. For many people, income is derived from their land only when it changes hands in the real estate market. The accelerating onrush of land use conversion indicates that there will never again be as many open space planning options as there are today.

Hanover's Planning Board is addressing evolving land use needs through revision of the town's Master Plan, of which open space is a part. Since 1974, a series of public surveys have shown increasing amounts of citizen support for greater municipal open space protection. In 1994, 90% identified "scenery" as a quality they most valued about Hanover, and 84% identified "access to outdoor recreation" and "uncrowded living spaces". In 1999, in a survey of rural residents, 90% agreed or strongly agreed that maintaining open space is important, and 81% felt that Hanover should do more to protect it.

While many public entities and private landowners have established varying degrees of open space protection on individual pieces of land in Hanover, there has never been an integrated, town-wide open space plan for the future. In 1999 residents at Town Meeting voted to consolidate several municipal funds into a single Conservation Fund for the purpose of open space protection. A condition of municipal acquisition of lands or easements with Conservation Fund monies is that it be done within the parameters of an open space plan. Another benefit of the plan may be the encouragement of donations or placement of conservation easements on additional private property as landowners see their action as contributing to a comprehensive multi-purpose municipal system rather than solely as isolated, albeit heart-felt efforts.

The plan identifies goals for the open space plan, criteria by which to evaluate important areas, actions by which to achieve the goals of the plan, and techniques by which those actions might be accomplished. Specific areas are designated for open space protection.

The plan is ambitious in its multiple goals and impact on the landscape. Its implementation will require many years. It encourages use of all available techniques for land protection, including but by no means limited to expenditure of public funds. Zoning changes, introduction of transfer of development rights, establishment of conservation easements by individual landowners, and

other methods are available to accomplish the end result - a system of lands that permanently protects the natural resources, wildlife habitat, recreational opportunities, traditional landscapes and scenic treasures of Hanover.

The general goals of Hanover's open space plan are:

- To promote the conservation, protection and sound management of the natural resource base;
- To protect and enhance the ecological integrity of the town's diverse natural communities and wildlife habitats;
- To sustain the scenic quality and visual character of the town;
- To maintain and expand landscape-based recreational and educational opportunities;
- To protect and preserve the town's historic sites and cultural landscapes; and
- To protect and preserve existing in-town open spaces.

To fulfill these goals, two categories have been established, embracing a total of twelve significant areas. One category, consisting of rural lands, serves conservation and/or recreation needs. The second is focused on in-town uses. Between the two, and serving to link them, are the forested hillsides that form a tree-covered backdrop to the in-town area.

Areas contain anywhere from one lot to many parcels with many landowners. Practicality dictates that protection of parcels be accomplished opportunistically – when individual owners express interest - in the assumption that, over time, a whole, linked open space system will take shape, with particular focus on the following open space, conservation, and recreational areas: Appalachian Trail Buffers, Connecticut River Shoreline, King Hill Connections, Lord's Hill, Lyme Connection, Mink Brook Corridor, Monahan Valley east of Hanover Center, Moose Mountain East, Moose Mountain West, Slade Brook, Water Company Land, and a system of small open space and recreational In-Town areas.

Recommendations leading to permanent open space protection are given in four sections: General, Use of the Conservation Fund, Conservation/Recreation Areas, and In-town Areas. The recommendations, which are not exhaustive, should be reviewed and augmented from time to time in the context of the stated goals of the plan and the protection purposes defined for each area.

It is the intention of the Conservation Commission that acquisition or protection of land for the purpose of implementing this plan be accomplished only in cooperation with willing landowners. Application of public and private easements, outright gifts or donations, and purchase may establish open space protection. Other options for implementing the recommendations, and methods of financing costs, are also detailed.

The entire plan may be viewed at the Town of Hanover website: www.HanoverNH.org. If you are interested in learning more about conservation opportunities, please contact Vicki Smith, Senior Planner, at the Planning and Zoning office, 643-0742 x.113 and at Planning@HanoverNH.org.

Etna Library Board of Trustees

The Trustees for the Hanover Town Library, locally known as the Etna Library, are elected by Hanover voters to oversee the library.

Members: The three members of the Etna Library Board of Trustees are John Stebbins (Chair), Amy Stephens, and Judy Danna.

Activities: During Fiscal Year 2000, the Trustees interviewed applicants for the Librarian position which was filled in March. In addition, the Board interviewed applicants for the Circulation Assistant position which was filled in November. Other ongoing activities included supervision of the development of the Library budget, implementation of the Library's long range plan and ongoing support for Library services and programs.

Long Range Planning Update: A mission statement and long-range plan for the Hanover Town Library were adopted in February 1999. Developed by a committee of community members, the Library's mission statement reads: "The Hanover Town Library will be an active presence in the village, providing its services to the community in a personal manner while preserving its historic building." The goals encompass preservation of the historic building, safe access to the library, and programming for adults and children. During the past year, the Board has focused on maintaining ongoing community involvement in the implementation of the Library's plan.

Meeting Times: The Trustees meet at 6:00 p.m. the second Thursday of each month at the Etna Library. (No meeting in July.)

Howe Library Board of Trustees

Development Planning: Cary Clark, Chair. The committee continues work to develop a program for Howe Library that includes annual giving, planned giving and a capital campaign for a new or expanded building. A consultant and a development coordinator were hired to assist the committee with these issues. Fund 2000 was launched and successfully surpassed the goal of \$50,000.

Annual Fund Drive: Jack Nelson Chair. The Fund 2000 drive began in September and ended in December having exceeded its goal by raising over \$80,000 dollars. The success is an indication of the broad-base support for Howe Library as a well-loved Hanover institution. Fund 2001 is being planned for a similar time frame.

Facilities: Stephen Marion, Chair. This committee has been active for 5 years. The building plans, developed in 1999, were put on hold in 2000 to enable the committee to consider other

options for the location of the project. Following the offer of property by Dartmouth College, the Trustees began a comparison study to estimate the costs of each location. A decision is anticipated in Spring 2001.

Members: Matthew Marshall (Chair), Marilyn Crichlow (Vice Chair), Richard Winters (Treasurer), Marjorie Boley (Secretary), Wayne Broehl, Jacqueline Clement, William Hamilton, Edward Kerrigan, Stephen Marion, Jack Nelson, Rick Nothnagel, Paul Olsen, Brian Walsh, Jean Whittall, Ann Bradley (Nominating Chair).

Parking and Transportation Board

The Parking and Transportation Advisory Board serves as an advisory group to the Selectmen on matters relating to parking, traffic congestion, and other transportation related activities in Hanover. Membership includes representatives from the public, Dartmouth College, DHMC, and the business community. The Board meets monthly, the atmosphere is informal and public participation is welcome.

Parking Facility: The key event associated with parking in Hanover this past year was the opening of the new Town managed parking facility at 7 Lebanon Street in late September. The facility has a total of 289 spaces, 160 of which are devoted to satisfying the needs of visitors and shoppers and the balance providing long-term parking for downtown employees. The net effect is to increase the amount of publicly available parking in the central business district by almost 50%. The facility is open from 7AM to 11PM six days a week with an attendant normally on duty until 9PM, and later when events are scheduled at the Hopkins Center. Sundays are free parking.

The spaces set aside for employee rentals have been fully committed since the facility opened, and there continues to be a waiting list for spaces as they become available. Short-term use by visitors and shoppers has shown steady growth, with the facility occasionally being fully utilized during the mid-day peaks. Most significantly revenues are consistent with projections and, as residents and visitors become more familiar with the location and operation of the parking facility, we anticipate that the facility will be able to operate on a break-even basis.

The focus of the Board's activities over the past year has been on assisting Town staff in completing preparations for opening the parking facility and establishing initially operating procedures and rates. In addition, once the facility opened, recommendations were provided to the Board of Selectmen relative to realignment of temporary on-street rental parking that had been instituted during construction of the facility.

Parking and Zoning Task Force: In parallel, Board members participated in a Parking and Zoning Task Force with a charter to provide recommendations to the Selectmen and the Planning

Board relative to long-term approaches to better managing parking demands associated with development in the downtown area. Over the past year this group, made up of PTB members as well as local business leaders and College representatives, has met regularly.

At this point an initial proposal providing for greater involvement on the part of the Town in meeting long-term parking requirements has been developed and presented to the Planning Board. This effort has now been merged with the on-going Downtown Visioning Process with the objective of incorporating recommendations into the Master Plan development process.

After approximately six months of operation it is clear that the opening of the new Parking Facility has materially improved the availability of easily accessible and convenient parking in the Central Business District. However, traffic and parking in downtown Hanover continues to be a matter of concern for the entire community. The Selectmen and the Parking and Transportation Board continue to seek out innovative suggestions for changes and improvements. Public participation in this process is most welcome.

Members: Membership includes representatives from the public, Dartmouth, DHMC, and the business community. William Baschnagel (chair), Clint Bean, Stephen Marion, and Bill Barr (College Rep).

Parks and Recreation Board

The Parks and Recreation Board is very active in its charge to provide Hanover residents with the best recreational opportunities possible. Board members focus on several priorities including formulation of the department budget, development of new programs, implementation of special events, maintaining communications with the Town of Norwich, and recreational facilities planning.

Special Events: Last year, the Board was very active in producing several special events that included the Fourth of July Celebration, 26th Annual Basketball Tournament, the Pond Party, Haunted House, Street Fest/Fireworks, March Madness Picnic and teen dances.

Policies: The Board also helped formulate several departmental policies, reviewed the fee structure, and reviewed departmental procedures all of which were presented to the Selectmen for approval.

Meeting Times: The Board meets on the third Wednesday of each month at 6:30 p.m. at the Community Center at 10 School Street.

Members: John Buck (Chair), Suzanne Wiley Young, Monie Chaffe, Liz Leeming, Jessie Shepard, Jack Stinson, Judson T. Pierson, Jr. (Select Board Rep), Lawrence Pilchman (School Board Rep).

Planning Board

The current members of the Planning Board are Nancy Collier, Chair; Charles Faulkner, Vice-Chair; Nancy Tierney; Michael Mayor; Monte Clinton; and James Hornig. Alternate Members are William Dietrich, Bart Miller, and John Manchester. Kate Connolly, Bill Baschnagel, and Jay Pierson serve as Board of Selectmen Representative, Alternate Representative, and Second Alternate Representative, respectively. Generally, the Board hears applications on the first and third Tuesdays of each month and holds planning workshop sessions regarding the Master Plan and policy development on the second Tuesday of each month.

Planning Board Activity:

	<u>Jul-Dec 1999</u>	<u>Jan-Jun 2000</u>	<u>Jul-Dec 2000</u>
Meetings	16	20	16
Site Visits	5	5	0
Informal Discussions	3	2	3
Joint Hearing with Board of Adjustment	0	0	1
Applications:			
Preliminary Reviews	3	4	3
Minor Lot Line Adjustments	3	2	2
Boundary Agreements	1	0	0
Minor Subdivisions	2	0	1
Major Subdivisions	0	1	0
Open Space Subdivisions	0	0	0
Planned Residential Developments	0	1	1
Site Plan Reviews	2	10	4
Field Changes Reviewed	0	4	2
Waivers of Site Plan Review	7	6	7
Modifications of Approval	5	5	3
Extensions of Approval	0	2	1
Plan Revocation	0	0	0
Scenic Road Hearings	<u>2</u>	<u>5</u>	<u>0</u>
Total	25	38	24

Major Planning Board cases included:

- Park and Wheelock Street apartments (22 units),
- Grasse Road Planned Residential Development—Phase II (23 units),
- First phase (20 units) of the Velvet Rocks Planned Residential Development off Greensboro Road,
- Seven lot subdivision off Ladd Road,
- Renovations of the golf course at the Hanover Country Club,
- Water Tower on Sand Hill, off Route 120,
- Expansion of building and parking at Dartmouth Printing Company.

The Planning Board made significant progress in its efforts to revise the town's Master Plan, including the development of five alternative strategic concepts and the Master Plan vision statements, and endorsed the Open Space Priorities Plan. Members were involved with the Downtown Visioning effort, the Downtown Parking and Zoning Committee and the Zoning Amendment Review Committee. The Board also prepared a number of amendments to the Zoning Ordinance that have been presented for Town vote.

The Planning Board's business meetings are held at 7:30 PM on the first and third Tuesdays of each month in the Courtroom at Town Hall. The Board's Master Plan meetings are held at 7:30 PM on the second, and also often on the fourth, Tuesday of each month in the same location.

Progress On Hanover Master Plan

The Hanover Planning Board adopted Master Plans to guide the town's growth and change in 1974 and 1986. Over the past few years the Board has been engaged in a major effort to develop a new Master Plan to supersede these by articulating new policies and approaches to community character, land use, transportation, natural resources, and related issues in light of the town's experience with growth, development, and change. This effort is now coming to fruition.

While the Board recognizes that Hanover continues to be an outstanding community in an amazing number of ways, the Board appreciates that effective steps need to be taken so that the qualities the Hanover citizens find attractive can be preserved and indeed enhanced in the future. Change is certain. Changes in the recent past have not always been beneficial to the community, including trends toward sprawl and its attendant threats to the quality, attractiveness, and sustainability of the natural and human environment; traffic congestion; and decreasing residential and commercial diversity

How we as a community arrest these recent trends while at the same time assert the public interest to promote, preserve, and strengthen the town's positive characteristics and potential is the main motivation behind the Master Plan's organizing principles:

- Prevent development on lands of high resource value, which are environmentally unsuited for development, and ensure that environmentally sensitive lands of moderate resource value are respected by new development.
- Concentrate higher-density residential development in areas which are served by public water and sewer and which are close to existing higher-density developed, "urban" areas.
- Prohibit development which would detract from the value, quality, sustainability, and attractiveness of the existing built and natural environments.
- Strengthen the vitality of the small, college-town character of the downtown area with a healthy and mutually supportive mix of business, residential, and collegiate uses.
- Increase housing diversity and affordability.
- Protect and enhance the stability and character of each neighborhood.
- Utilize existing and new mixed-use village centers as focal points for development.
- Preserve and enhance Hanover's regionally-oriented economic and employment base.

- Provide a framework for detailed planning of particular areas of the Town.
- Coordinate with and inform Dartmouth College's Master Planning efforts.
- Create an identifiable edge between urban and rural parts of town.
- Incorporate the findings and recommendations of the *Downtown Visioning Report*, the *Scenic Locales Report*, the *Guiding Growth in Rural Hanover* survey, and the *Open Space Priorities Plan*.
- Preserve open space to protect natural areas and to enhance the livability of developed areas and to maintain the character of rural areas.
- Protect critical natural resources necessary for maintaining a sustainable high quality of life and a healthy ecosystem.
- Protect the unique character of Hanover Center and Etna Village.
- Protect the character of rural areas, allowing agricultural, recreational, and low-density residential development, and preserving scenic views, wildlife and natural areas, areas for outdoor activities, and a mixture of woodlands and open fields.
- Fashion an interconnected greenway and trail network for expanded opportunities for walking, bicycling, hiking, cross-country skiing, and accessibility to natural and open space areas from all parts of town.
- Promote efficient and multi-modal transportation in higher-density areas.
- Reduce traffic speed and volume on urban streets and rural roads.

With the help of Planning and Zoning Director Jonathan Edwards and Senior Planner Vicki Smith, the Planning Board has developed a detailed set of vision statements for this Master Plan and has reviewed thus far five strategic concepts, depicted in map and narrative format, as the Board's consideration of these issues has evolved. The Board envisions the creation and adoption of a final strategic concept no later than the end of June, 2001.

Following the adoption of this concept, the Board will finalize the Master Plan and an implementation program during the summer and fall of 2001, with the highest priority actions to be presented as zoning amendments to next year's Town Meeting.

The Planning Board holds regular meetings devoted to the development of the Master Plan on the second Tuesday of each month, at 7:30 PM in the Town Hall. The Board also expects to hold a series of public workshops as well, which will be announced.

The Board welcomes public comments and suggestions, either at the meetings or in writing through the Planning and Zoning Department at Town Hall (P.O. Box 483), or by e-mail at Planning@HanoverNH.org, or by contacting Jonathan Edwards, Director of Planning and Zoning, at 643-0742 x.110

The Master Plan Vision Statements and Strategic Concepts, as well as the *Downtown Visioning Report*, the *Open Space Priorities Plan*, *Natural Communities and Rare Plants* (an ecological study of Hanover's flora), *Something for Everyone* (the report of the Scenic Locales Committee), and *Guiding Growth in Rural Hanover* (citizen survey and conclusions), can all be seen at the Hanover website, www.HanoverNH.org.

Recycling Committee

The Recycling Committee promotes all facets of community recycling, including the town's curbside collection program, and four hazardous-waste collections and two scrap-metal collections each year. This year, in conjunction with Dartmouth College, the committee took bicycles at the fall scrap-metal collection that were then refurbished and given away. Cell phones also were collected, then given to WISE to be used by clients subject to domestic abuse. Many residents strapped their Christmas trees to their cars and brought them to the Merry Mulch recycling event in January. Public Works then ground the trees into mulch.

Curbside Program: Hanover residents continued to recycle cans, bottles, paper and cardboard, diverting 677 tons from the landfill. Those materials would fill approximately 74 large tractor-trailer trucks. That's a lot of landfill space and natural resources we saved by recycling. Thanks to all participants!

In 2001, Public Works will put the recycling contract out to bid, and the committee will consider which applicant hauler will provide the best service and recycle the greatest number of materials.

Meeting Times: The committee generally meets every other month, at 8:30 a.m. on the first Monday in the Conference Room of Town Hall. If you are interested in attending a meeting, call a committee member to find out the next meeting date.

Committee Members: Margaret Chamberlain (chair), Alice Jackson, Carol Edwards, Martin White, Nancy Perley, Larry Litten, Marilyn "Willy" Black and Betsy Smith.

Hanover Senior Center **(Senior Citizen Steering Committee)**

The Senior Citizen Steering Committee aims to enrich the programs of the Hanover Senior Center, located at 42 Lebanon Street. The Center is active and a necessary part of life for those who use it. The Advisory Committee thanks the Town and its citizens for their support and extends an invitation to everyone to participate in the Senior Center's activities.

New Programs: In 1999, we added three new programs. (1) Lectures: After our monthly luncheons (which are given very generously by Hanover churches), we have lectures focusing on different countries in order to acquaint ourselves with global socioeconomic aspects. So far we have traveled vicariously through Turkey, Greece, New Zealand, Cuba, Bhutan, and Taiwan. We have also connected with the New Hampshire Council on Humanities. (2) Group dinners: The second new program involves working together. We prepare a dinner all together, cook it, and of course all have a taste and take home the recipe. (3) Watercolor class: The third new program is a watercolor class. With this we hope to attract new and different people.

Short Courses: Our short courses continue. The exercise class is very popular, as are the exciting outings and the computer instruction. The ceramics workshop continues, as do the games, the foot care clinic, the blood pressure clinic, the paper bag lunches, the knitting sessions, the making of toys, sweaters, and nightgowns for infants, and blankets for the elderly. Attendance averages about fifty people a month – different people for different programs. For instance, ten for exercise, thirty for lunches, twenty-five for lectures or musical events, and fifteen for crafts.

Charitable Works: Again this year we worked in connection with the Hanover Grange to make toys for the Shriners' Hospitals. Also projects making knitted blankets for the nursing homes, and in conjunction with Youth in Action, many "Linus comfort quilts" have been made and distributed throughout the Upper Valley.

Celebrations: During the year we never forget birthdays and holidays. We celebrate them with a fancy cake and cookies.

Newsletter: We send our newsletter to about two hundred citizens.

Outreach: We have extended our program to include other residential communities in the area. Currently we offer an exercise program at Wheelock Terrace and "Adventures in Learning" classes and supper forums with Youth in Action at Atria.

Meeting Time and Place: This Committee meets at 4:00 p.m. on the first Monday of each month at the Senior Center.

Members: Chrysanthi Bien (chair), Dale Peters Bryant, Constance Carr, Frances Cobb, Barbara Doyle, Maureen Hall, Dorothy King, Mary C. Kirk, Alice Richardson, Evelyn Spiegel, Helene Rothermund, Marilyn "Willy" Black (Select Board Rep), Dena Romero (Community Counselor), Gail Schaal (Senior Center Coordinator), Tamara Schifner (ex-officio).

Zoning Board of Adjustment

The Zoning Board of Adjustment continues to hear cases once a month, usually the fourth Thursday of the month. Deliberations follow at a publicly scheduled time, generally a week later. The Zoning Board of Adjustment has 5 regular members and 5 alternates. The current members are H. Bernard Waugh, Jr, Chair; Ruth Lappin, Vice Chair; Michael Hingston, Clerk; Lee Baldwin; and Stephens Fowler. Arthur Gardiner, Nina Lloyd, and Susan Wood are alternate members, with two positions vacant.

Zoning cases during the year were as follows:

	<u>Jul-Dec 1999</u>	<u>Jan-Jun 2000</u>	<u>Jul-Dec 2000</u>
Zoning & Use Permits issued:	105	126	127
Zoning Board of Adjustment:			
Hearings held	21	31	26
Special Exceptions heard	5	24	8
Special Exceptions granted	2	19	18
Variances heard	1	1	1
Variances granted	0	1	1
Building Code Appeals heard	0	0	0
Building Code Appeals granted	0	0	0
Appeals of Administrative Decisions heard	7	3	7
Appeals of Administrative Decisions granted	2	2	3
Rehearings requested	4	6	2
Rehearings granted	1	3	1
Equitable Waivers heard	0	0	0
Equitable Waivers granted	0	0	0
RSA 674:41 hearings heard	0	3	0
RSA 674:41 permits granted	0	2	0
RSA 674:41 application dismissed	0	1	0

Support was provided to the Town's attorney in preparation for court litigation of planning and zoning decisions. In 2000, fourteen suits were filed in courts relative to actions of the Zoning Board of Adjustment or of the Zoning Administrator; of these cases four were adjudicated, all in the favor of the Town.

Enforcement actions occur throughout the year and include the initial complaint, extensive background research, site visits and follow-up actions. In 2000 more than 40 different situations were a part of enforcement action.

The Zoning Board of Adjustment generally meets to hear applications at 7:00 PM on the fourth Thursday of each month in the Courtroom at Town Hall, and during the week following each meeting will hold a deliberative session to decide on these applications.

Outside Agency Reports

CATV/6 - Community Access Television

Now in our eighth year on the air, CATV/6 continues to grow and expand programming. As many people know, we provide gavel-to-gavel coverage of the meetings of the Board of Selectmen, the Hanover School Board and the Dresden School Board. Videotapes of these meetings are available at Howe Library. We also cover municipal meetings in Norwich and since last fall, we've started covering meetings in the town of Hartford, which is now part of CATV/6.

There are approximately 12,000 households in seven towns in the Upper Valley (Canaan, Enfield, Hanover and Lebanon in NH; Hartford, Hartland and Norwich in VT) presently connected to Adelphia Cable Television service. Subscribers in the towns that are part of CATV/6 - Hanover, Norwich, Hartford and Hartland - pay a 5% monthly access fee on their cable bills to support our operation. We have what is called a PEG Access agreement with the cable operator (Public, Educational and Governmental) to provide community coverage for the towns. In addition to municipal meetings, we broadcast tapes of school activities, local sports events, Dartmouth College events and programs from independent producers. We provide training classes two or three times a year and make equipment available to individuals and groups for taping their activities for broadcast.

For those new to the area, you should know that the Town Manager and Hanover Selectmen had the foresight to take the lead in creating a Community Access TV station more than 15 years ago, collecting franchise fees and establishing an escrow account that launched the station in 1993. Currently, our staff is one full time and one part-time person, with a lot of help coming from a number of volunteers. All during the period since that first broadcast, the town and cable TV subscribers have provided the major support for this important community resource. As noted in an earlier report, CATV/6 was the recipient of a Byrne Foundation Challenge Grant three years ago that was extremely helpful in getting us to where we are today. Thank you to everyone who has contributed to our efforts. We encourage your comments, questions, participation and viewing. You can reach us at 643-2288.

Terry Boone, Chair
Board of Directors

The Hanover Improvement Society

April 1, 2000 to March 31, 2001

"For seventy-nine years the Improvement Society has pursued its mission to improve the community by "introducing, operating, or improving facilities, agencies, services and things, for the benefit of all of the people of the community." Following are highlights of the Society's accomplishments during the past fiscal year:

Good Works In 2000

- The Society continued to subsidize the operation of the Storrs Pond Recreation Area and the James W. Campion, III Skating Rink, contributing \$135,000 to those entities in FY 2000.
- Funds were once more dedicated to maintaining Occom Pond for outdoor winter skating.
- The Garden Club received substantial support from the Society to develop and maintain the Town's flower gardens.
- The Society contributed \$3,000 toward the development and maintenance of the first "pocket park" in Hanover, "Dagmar's Place".
- The Society also helped support the Old Fashioned Fourth of July Celebration, the "Occom Pond Party", and CATV-6, the Local Access Cable station.
- A \$120,000 project to upgrade and repair the dam at Storrs Pond was initiated in FY 2000.

Storrs Pond - Summer 2000

Despite a cool and rainy summer, Storrs Pond continued to serve the summer recreational needs of the community:

- 431 families (1,093 family members) joined Storrs Pond/Camp Fiddlehead in the summer of 2000.
- 291 children, from infants to college-age students, participated in the Sid Hazleton Instructional Swimming Program.
- 48 Hanover High and college-age Hanover and Norwich residents worked to make the Pond safe and enjoyable for its members and guests.
- 19,433 visitors camped out, picnicked, or enjoyed a day of fun, rest and relaxation at the Pool or Pond. There were an estimated 27,454 "visits" to the area by members and guests during the 2000 season.

Fees paid by those who made use of the facility covered only 60% of the cost of operations.

The Hanover High School boys and girls varsity tennis teams called Storrs Pond their "home court" and enjoyed a successful season at no cost to the school system.

Camp Fiddlehead

In the summer of 2000, the Improvement Society introduced "Camp Fiddlehead"; a day camp for children ages 7 to 12. During its first 2-week trial, Camp Fiddlehead hosted 108 children. The program emphasized the natural resources and recreational facilities of the pond. Canoeing,

hiking and nature studies were part of the daily curriculum, as were Storrs Pond's standard swimming, tennis and basketball programs. The Board of Director's approved a plan to offer Camp Fiddlehead for a full seven-week season in the summer of 2001, to meet the growing demand for day care in the Upper Valley.

The James W. Campion, III Ice Skating Rink

- During the 2000-2001 season (October 1, 2000, to March 31, 2001), the Campion Rink provided 2,568 hours of "ice time" to youth hockey, figure skating, high school hockey, and adult recreational skating. The Rink served as "home ice" for hockey teams representing both Hanover and Lebanon High Schools.
- 1,117 skaters enjoyed public skating at the Rink.
- Several new programs for the general public were introduced, including: adult "Learn to Play Hockey", "Learn to Skate", "Adult Freestyle", "Skate Aerobics", "Power Skating", and the "Autumn Classic Hockey Program". Over 140 individuals participated in these new skating programs.

The Nugget Theatres

Throughout its history, the Improvement Society has counted on the Nugget Theatres to finance its other recreational activities and "good works". Besides presenting the "best films" available in the industry, the Nugget brings vitality to Main Street, Hanover. The 2000-2001 Year was not one of Hollywood's best, and the theatre experienced its worst year since the introduction of the four-screen complex. Highlights of the year were the films "Crouching Tiger, Hidden Dragon", "Chocolat", "Brother, Where Art Thou?" and "Enemy at the Gates". "Nugget films" received 26 nominations at the "Academy Award" ceremony.

Improvement Society Organization

Thomas Byrne, General Manager of the Society and Theresa Leonard, Office Manager and Bookkeeper complete their tenth year with the Society in 2001. Donald Babcock continues in this 4th year as Manager of the Nugget Theatres. Michael "M" Kaufman, Assistant Manager and Russell Brady, Senior Technician/Projectionist assist Donald. The Theatre staff includes some twenty concession clerks, ushers, and box office clerks, many of them students from Hanover High.

Richard Dodds is Facilities Manager, with responsibility for the programs and day-to-day operation of both the Campion Rink and the Storrs Pond Recreation Area. Dick is assisted by Michele Lawrence, Office Manger at Storrs Pond, Billy Pontious, Tennis Pro; Chris Hamilton, Waterfront Director, Harry V. "Vern" Harris, H.I.S. Maintenance Superintendent; and Brandon Feid, Director of Camp Fiddlehead. Everett "Chip" Webber is Assistant Maintenance Supervisor for both the Rink and Storrs Pond and an instructor for "Camp Fiddlehead".

In addition to the above full-time staff, the Improvement Society employs over 45 local area high school and college students as lifeguards, water safety instructors, maintenance workers, camp counselors and Nugget concessions and box-office workers.

Tod H. Schweizer, President

Thomas E. Byrne, III, General Manager

Notes...

Chapter 5

Miscellaneous Information

Legal Expenses and Litigation Summary 1999 - 2000

<u>Case/Type</u>	<u>Plaintiff Attorney</u>	<u>Defendant Attorney</u>	<u>Town Legal Expenses</u> <u>1999</u>	<u>Town Legal Expenses</u> <u>2000</u>	<u>Outcome</u>
HIC Assessment Appeal	William Clauson	Adele Fulton	\$ 6,101	\$ 4,441	For HIC; portion still pending in Superior Court
Fredyna I - XI Various planning and zoning - related claims	Peter Decato, Jack Fredyna, pro se	Walter Mitchell, Charles Bauer	\$ 2,258	\$ 37,419	Of those cases decided, all have been for the Town. Several cases, pending
Dartmouth Printing Appeal of Planning Board Decision	Darrell Hotchkiss	Walter Mitchell	-	\$ 6,546	For Town
Bell Atlantic Tax dispute	Scott Harris	Tim Bates	-	\$ 3,917	Pending
Babcock Property damage claim	Charles Morang	Walter Mitchell	-	\$ 2,482	Pending
Montgomery Zoning related claims	William Clauson	Walter Mitchell	-	\$ 1,449	Pending

Legal Expenses and Litigation Summary 1999 - 2000

<u>Case/Type</u>	<u>Plaintiff Attorney</u>	<u>Defendant Attorney</u>	<u>Town Legal Expenses</u> <u>1999</u>	<u>2000</u>	<u>Outcome</u>
Chase Field Planning Board Case	William Clauson	Walter Mitchell	\$ 6,102	-	Planning Board approval with conditions
HIC Zoning Case	William Clauson	Walter Mitchell	\$ 3,119	-	For Town
Patton Bankruptcy	Debra Leahy	Adele Fulton	\$ 996	\$ 1,193	Pending
Drubel Appeal of Zoning Decision	William Clauson	Walter Mitchell	-	\$ 224	Pending
Hypertherm Assessment Appeal	Joseph Kerrigan	Adele Fulton	\$ 9,718	-	Settled
NH Electric Coop	Mark Howard	Adele Fulton	\$ 128	\$ 1,002	For Town
Miscellaneous Ongoing Legal Advice		Mitchell & Bates Ransmeier & Spellman Gardner & Fulton	<u>\$30,068</u>	<u>\$21,101</u>	
		Total	<u>\$58,490</u>	<u>\$79,774</u>	

**Town of Hanover
Rate and Fee Schedule**

<u>Dept./Board</u>	<u>Type Of Fee</u>	<u>1998-99</u>	<u>Fee 1999-00</u>	<u>2000-01</u>
Community Counseling	Alcohol Diversion			
	Ages 12-15	\$150.00	\$150.00	\$150.00
	Ages 16-20	\$200.00	\$200.00	\$200.00
	Penalty to Reschedule 2 nd Session			\$ 75.00
Fire	Fire Crowd Control	Cost +35 %	Cost +35 %	Cost +35 %
	% Hydrants (Private)	\$620.00 /Yr.	\$620.00 /Yr.	\$866.00/yr.
	Annual Monitoring Fee -			
	Master Fire Box	\$300.00	\$300.00	\$300.00
	False Alarm Charge			
	Fire Service Alarm	\$100.00	\$100.00	\$100.00
	Rescheduling of Fire Alarms or Sprinkler Acceptance Test because of contractor/owner not being ready for test	\$ 75.00	\$ 200.00	\$250.00
<u>Project Requiring Outside Consulting Assistance</u>				
Where outside consulting services for plan review, testing or inspection are required, the applicant shall be responsible for the full cost plus a 10% administrative charge.				
Fire-Ambulance	Per Capita- Hanover	\$ 9.00	\$ 9.00	\$ 9.00
	Per Capita- Lyme	\$ 11.50	\$ 11.67	\$ 11.90
	Per Capita- Norwich	\$ 11.50	\$ 11.67	\$ 11.90
	Copies-Report (1-4 pages)		\$ 10.00	\$ 10.00
	(> 4 pages)		\$10.00 + \$.50/page over 4 pages	
	Basic Life Support - Resident (+ \$8.00 per mile)	\$160.00 +	\$180.00 +	\$190.00 +
	Basic Life Support - Non-res. (+ \$8.00 per mile)	\$200.00 +	\$200.00 +	\$215.00 +
	Advanced Life Support-Resident (+ \$8.00 per mile)	\$225.00	\$225.00	\$240.00
	Advanced Life Support -Non Resident (+ \$8.00 per mile)	\$265.00	\$265.00	\$275.00
	Oxygen Charge	\$ 35.00	\$ 40.00	\$ 45.00
	Defibrillation	\$ 50.00	\$ 50.00	\$ 70.00
	Esophageal Obturator Airway	\$ 60.00	\$ 60.00	\$ 70.00
	Endotracheal Tube Administration	\$ 25.00	\$ 60.00	\$ 70.00
	Cardiac Monitoring	\$ 40.00	\$ 40.00	\$ 90.00
	IV/Drug Administration	\$ 60.00	\$ 50.00	\$ 75.00
Medications		\$ 50.00	\$ 50.00	
Special Event Standby *	\$ 75.00 /hr.	\$85.00 /hr.	\$ 90.00 /hr	

Rate and Fee Schedule

<u>Dept./Board</u>	<u>Type Of Fee</u>	<u>Fee</u>		
		<u>1998-99</u>	<u>1999-00</u>	<u>2000-01</u>
Gen. Admin.	Copies - single page	\$.25	\$.25	\$.25
	Copies - Appraisal Card:			
	- Property Owner	\$.50	\$.50	\$ 1.00
	- Other	\$ 1.00	\$ 1.00	\$ 1.00
Taxpayer Terminal	Copies - Warranty Deed	\$ 2.00	\$ 2.00	\$ 2.00
- prints 2 pages	Copies - Tax Map	\$ 2.00	\$ 2.00	\$ 2.00
	Tax Bill Research	\$?	\$?	\$?
	Copies - Customized Reports:			
	- printout from			
	assessment database	\$	\$	\$
	- Tax Map Listing	\$ 35.00	\$ 35.00	\$ 35.00
	- Valuation Listing	\$ 35.00	n/c	n/c
	- Checklist	\$ 35.00	\$ 35.00	\$ 25.00
	- Mailing Listing	\$ 35.00	\$ 35.00	\$ 35.00
	Labels - per page	\$ 35.00	\$ 35.00	\$ 0.35
	Diskette- Any of above	\$ 25.00	\$ 25.00	\$ 25.00
+ = \$.25/page				
	Hanover Code of Ordinances			
	and Regulations	\$ 10.00	\$ 10.00	\$ 10.00
	Hanover Master Plan	\$ 10.00	\$ 10.00	\$ 10.00
	Zoning Ordinance	\$ 5.00	\$ 5.00	\$ 5.00
	Subdivision Regulations	\$ 3.00	\$ 3.00	\$ 3.00
	Site Plan Regulations	\$ 3.00	\$ 3.00	\$ 3.00
	Building Code Ordinance	\$ 1.00	\$ 1.00	\$ 1.00
	Flood Plain Maps	\$ 3.00	\$ 3.00	\$ 3.00
	Open Space Maps	\$.50	\$.50	\$.50
	Zoning Maps	\$ 2.50 /ea.	\$ 2.50 /ea.	\$ 2.50/ea.
		\$ 5.00 /set	\$ 5.00 /set	\$ 5.00/set
	General, Town/Urban Maps	\$ 2.50 /ea.	\$ 2.50 /ea.	\$ 3.00/ea.
	Notary Public	\$ 2.00	\$ 2.00	\$ 2.00
	Vendor Permit - Daily	\$ 8.00	\$ 8.00	\$ 15.00
	Vendor Permit - 6 Month (Minimum Bid)		\$900.00	\$1,500.00
	Pole License	\$ 10.00	\$ 10.00	\$ 10.00
	Articles of Agreement	\$ 5.00	\$ 5.00	\$ 5.00
	Vital Statistics	\$ 10.00	\$ 10.00	\$ 12.00
	Wetlands Application	\$ 10.00	\$ 10.00	\$ 10.00
Highway	Driveway Permits	\$ 30.00	\$ 30.00	\$ 50.00
	Private Construction			
	Class VI Highway Permit	\$100.00	\$100.00	\$ 100.00
	Excavation Permits	\$ 50.00	\$ 50.00	\$ 50.00
Howe Library	Fines (books)- day	\$.05	\$.05	\$.05
	- day (after 2nd notice)	\$.10	\$.10	\$.10
	Fines (videos, CD Roms,			

Rate and Fee Schedule

<u>Dept./Board</u>	<u>Type Of Fee</u>	<u>1998-99</u>	<u>Fee 1999-00</u>	<u>2000-01</u>	
Howe Library (cont'd)	Reference books, art prints)-day	\$ 1.00	\$ 1.00	\$ 1.00	
	Interlibrary loan (all fee payers - per item)	\$ 10.00	\$ 10.00	\$ 10.00	
Howe & Etna Libraries	Non-resident family (1 Yr.)	\$100.00	\$100.00	\$100.00	
	Non-resident family (3 mos.)	\$ 35.00	\$ 35.00	\$ 35.00	
	Non-resident Senior Citizen (65 or older)	\$ 75.00	\$ 75.00	\$ 75.00	
	Dresden Student Card (Dresden Tuition Student*)	\$ 15.00	\$ 15.00	\$ 15.00	
	Childcare providers - resident: A proportion of the \$100 fee based on percentage of non-resident children attending the daycare whose families do not have Howe Library memberships (with borrowing limits).				
	Childcare providers - Non-resident: (with borrowing limits)	\$100.00	\$100.00	\$100.00	
	*Paid by school, not by student.				
Planning & Zoning	Building Permits:				
	Moving or Demolition	\$ 30.00	\$ 50.00	\$ 50.00	
	Blanket Permit per Project (Sec. IX)	\$ 10.00	\$ 25.00	\$ 25.00	
	Sign		\$ 25.00	\$ 25.00	
	Re-inspection		\$ 50.00	\$ 50.00	
	Temporary Certificate of Occupancy	\$ 30.00	\$ 50.00	\$ 50.00	
	Minimum Permit Fee	\$ 15.00	\$ 25.00	\$ 25.00	
	Single Unit Residential Items	\$ 15.00	\$ 25.00	\$ 25.00	
	Swimming Pool in addition to Zoning Permit Fee	\$ 20.00	\$ 25.00	\$ 25.00	
	Single Family Houses {per square foot}	\$ 0.20	\$ 0.40	\$ 0.40	
	Non-habitable Accessory Structure (per sq. ft.)	\$ 0.20	\$ 0.25	\$ 0.25	
	Gas installation/replacement (stand alone)	\$ 15.00	\$ 25.00	\$ 25.00	
	Oil installation/replacement (stand alone)	\$ 15.00	\$ 25.00	\$ 25.00	
	All other categories of construction, Renovation, or alteration fees shall be computed per \$1,000 of construction cost:	\$ 4.75			

Rate and Fee Schedule

<u>Dept./Board</u>	<u>Type Of Fee</u>	<u>1998-99</u>	<u>Fee 1999-00</u>	<u>2000-01</u>
Planning & Zoning (cont'd)	Effective July 1, 1999			
	Commercial, Institutional, Multi-Family, and other non-single-and-two-family-residential construction, additions, renovation, alternations (per \$1,000 of construction cost):			
	portion of construction cost up to \$10,000,000		\$5.00	\$5.00
	portion of construction cost between \$10,000,0001 and \$20,000,000		\$3.35	\$3.35
	portion of construction cost exceeding \$20,000,000		\$1.65	\$1.65
	<u>Project Requiring Outside Consulting Assistance</u>			
	Where outside consulting fees for plan review, testing or inspection, exceed 1/3 of the building permit fee, the applicant shall be responsible for such costs in excess of 1/3 of the building permit fee.			
	* Included in Zoning Permit: Storage Shed, Fence, Temporary Trailer, Garage, Sign, Retaining Wall, Awning or Canopy.			
	** Plus actual cost of notifying abutters.			
	NOTE: One (1) hour Consultation Time from Public Works Director or Highway Superintendent will be charged at \$30.00 pehr.			
Zoning:	Permit*	\$ 20.00	\$ 20.00	\$ 25.00
Zoning Board:	Hearing**			
	Special Exception	\$100.00	\$100.00	\$150.00
	Variance	\$100.00	\$100.00	\$150.00
	Appeal of Admin. Decision	\$100.00	\$100.00	\$150.00
	Equitable Waiver *			\$150.00
	Hearing under RSA 674:41			\$150.00
	Rehearing (Refunded if relief granted)*			\$ 50.00
Planning Board	Subdivisions, all types			\$200 + \$100/lot
	Site Plan Review, including Non-Residential, Multi-Family, and Continuing Care Retirement Communities:			
	Base Fee			\$500.00
	Plus additional as shown, based on the estimated full cost of construction (ECC) as verified by the Building Inspector:			
	\$0 to 2.50 million ECC		\$5/\$10,000	of ECC
	\$2.51 million to 5.00 million ECC		\$4/\$10,000	of ECC
	\$5.01 million to 10.00 million ECC		\$3/\$10,000	of ECC
	\$10.01 million to 15.00 million ECC		\$2/\$10,000	of ECC
	\$15.01 million to 20.00 million ECC		\$1/\$10,000	of ECC
	over 20.00 million ECC		\$0/\$10,000	of ECC
	Modifications to any of above			\$200.00
	Minor Lot Line			
	Adjustment*	\$ 75.00	\$ 75.00	\$ 100.00
	Boundary Agreements*	\$ 75.00	\$ 75.00	\$ 100.00

*Plus actual cost of notifying abutters

** Costs of notifying abutters are in addition to the fees shown and are directly based on actual cost of postage. The current fee is \$4.25. (** Amended 1/22/01)

Rate and Fee Schedule

<u>Dept./Board</u>	<u>Type Of Fee</u>	<u>1998-99</u>	<u>Fee 1999-00</u>	<u>2000-01</u>	
Police	Pistol Permit (4 Yr.)	\$ 10.00	\$ 10.00	\$ 10.00	
	Use of Cruiser - per mile charge	\$.25	\$.25	\$.25	
	Special Services - Police Personnel	\$ 24.94 +35%	\$ 27.00 +35%	\$ 28.00 +35%	
	Reports (1 - 4 pages) (+ \$.50 for each additional page)	\$10.00+	\$ 10.00	\$ 10.00	
	Fingerprints (Non-Resident)			\$ 15.00	
	Photographs (8 x 10 b/w)	\$ 7.00	\$ 7.00	\$ 7.00	
	Police - Alarms	Connection Fee - one time charge	\$ 25.00	\$ 25.00	\$ 25.00
		Annual Monitoring Fee	\$300.00	\$300.00	\$400.00
		Pro-rated Monthly Monitoring Fee	\$ 25.00	\$ 25.00	\$ 33.00
		Police Service - - Residential	\$ 25.00	\$ 25.00	\$ 50.00
- Commercial		\$ 50.00	\$ 50.00	\$ 50.00	
Penalty Charge for Inaccurate Call List		\$ 10.00	\$ 10.00	\$ 10.00	
Police - Animal Control	Dog License Neutered Male & Female (+ \$1.00/mo. fine)	\$ 6.50	\$ 6.50	\$ 6.50	
	Unneutered Male (+ \$1.00/mo. fine)	\$ 9.00	\$ 9.00	\$ 9.00	
	Unneutered Female (+ \$1.00/mo. fine)	\$ 9.00	\$ 9.00	\$ 9.00	
	Nuisance Dog			\$ 25.00	
	Menace Dog			\$ 50.00	
	Vicious			\$100.00	
	Unlicensed Dogs	\$ 25.00	\$ 25.00	\$ 25.00	
	Group License - five (5) dogs or more	\$ 20.50	\$ 20.50	\$ 20.50	
	Police - Parking	Lot Rentals:			
		Peripheral Space Rentals			\$ 45.00
CBD Space Rentals				\$ 75.00	
Facility Space Rentals Level 2W				\$125.00	
Facility Space Rentals Level 3				\$100.00	
Facility Space Rentals Level 4				\$ 85.00	
ZBA Required Monthly Lot Rentals		\$ 75.00	\$ 75.00	\$ 75.00	
Temporary Permits		\$ 7.50 /day	\$ 7.50 /day	\$ 7.50/day	

Rate and Fee Schedule

<u>Dept./Board</u>	<u>Type Of Fee</u>	<u>1998-99</u>	<u>Fee</u> <u>1999-00</u>	<u>2000-01</u>
Police - Parking (cont'd)	Annual Parking Permit			
	Replacement of Misplaced Permits	\$ 10.00	\$ 10.00	\$ 10.00
	Lost/Unreturned Parking Permits	\$ 10.00	\$ 10.00	\$ 10.00
	Parking Structure – Short Term Rates		<u>Period</u>	<u>Rate*</u>
			1 st Half Hour	Free
			2 nd Half Hour	\$0.50
			2 nd Hour	\$0.75
			3 rd Hour	\$1.00
			4 th Hour	\$1.00
			5 th Hour	\$1.50
			6 th Hour	\$1.50
			7 th Hour	\$1.50
			8 th Hour and Over	\$2.00
	Meter Violations -			
	- Expired Meter	\$ 5.00	\$ 5.00	\$ 10.00
	- Fine After 14 Days	\$ 10.00	\$ 10.00	\$ 20.00
	- Fine After 28 Days			\$ 30.00
	- Overtime Violation (2 hr. zone)	\$ 15.00	\$ 15.00	\$ 20.00
	- Fine After 14 Days	\$ 30.00	\$ 30.00	\$ 40.00
	- Fine After 28 Days			\$ 50.00
	- Overtime Meter Feeding	\$ 5.00	\$ 5.00	\$ 10.00
	- Fine After 14 Days	\$ 10.00	\$ 10.00	\$ 20.00
	- Fine After 28 Days			\$ 30.00
	- 2nd Meter Ticket This Date	\$ 10.00	\$ 10.00	\$ 15.00
	- Fine After 14 Days	\$ 20.00	\$ 20.00	\$ 30.00
	- Fine After 28 Days			\$ 40.00
	- 3rd Meter Ticket This Date	\$ 20.00	\$ 20.00	\$ 30.00
	- Fine After 14 Days	\$ 30.00	\$ 30.00	\$ 60.00
	- Fine After 28 Days			\$ 70.00
	- Towing Charge	\$ 50.00	\$ 50.00	\$ 50.00
	- Fine After 14 Days	\$100.00	\$100.00	\$100.00
	- Fine After 28 Days			\$110.00
	Summons Surcharge – (Certified Mailer + Postage)	\$ 5.00	\$ 5.00	\$ 5.00
*This replaces "Subsequent Meter Violations This Date"				
	Parking Violations -			
	- Handicapped Space	\$ 75.00	\$125.00	\$125.00
	- Fine After 14 Days		\$ 250.00	\$250.00
	- Fine After 28 Days			\$260.00
	- No Parking 12:01 A.M. - 7:00 A.M./2 A.M. - 6 A.M.	\$ 15.00	\$ 15.00	\$ 20.00
	- Fine After 14 Days	\$ 30.00	\$ 30.00	\$ 40.00
	- Fine After 28 Days			\$ 50.00

Rate and Fee Schedule

<u>Dept./Board</u>	<u>Type Of Fee</u>	<u>1998-99</u>	<u>Fee 1999-00</u>	<u>2000-01</u>
Police - Parking (cont'd)	- Parking in Prohibited Zone	\$ 15.00	\$ 15.00	\$ 20.00
	- Fine After 14 Days	\$ 30.00	\$ 30.00	\$ 40.00
	- Fine After 28 Days			\$ 50.00
	- Parking in Prohibited Zone (Enhanced Fine)			\$ 30.00
	- Fine After 14 Days			\$ 60.00
	- Fine After 28 Days			\$ 70.00
	- No Town Permit	\$ 15.00	\$ 15.00	\$ 20.00
	- Fine After 14 Days	\$ 30.00	\$ 30.00	\$ 40.00
	- Fine After 28 Days			\$ 50.00
	- Left Wheels to Curb	\$ 15.00	\$ 15.00	\$ 20.00
	- Fine After 14 Days	\$ 30.00	\$ 30.00	\$ 40.00
	- Fine After 28 Days			\$ 50.00
	- Loading/Bus Zone	\$ 55.00	\$ 55.00	\$ 75.00
	- Fine After 14 Days	\$ 80.00	\$ 80.00	\$150.00
	- Fine After 28 Days			\$160.00
	- Improper Parking	\$ 15.00	\$ 15.00	\$ 20.00
	- Fine After 14 Days	\$ 30.00	\$ 30.00	\$ 40.00
	- Fine After 28 Days			\$ 50.00
	- Other	\$ 15.00	\$ 15.00	\$ 20.00
	- Fine After 14 Days	\$ 30.00	\$ 30.00	\$ 40.00
- Fine After 28 Days			\$ 50.00	
Public Grounds	Cemetery Lots -	\$300.00	\$300.00	\$300.00
	Interment -	\$350.00	\$350.00	\$350.00
	Cremation -	\$ 75.00	\$ 75.00	\$ 75.00
	Foundation -	\$100.00	\$100.00	\$100.00

Hanover Recreation Fee Structure

Call Recreation Department
(643-5315) for current fee
schedule

Non-resident fee: \$10.00 above Residents fee or double the fee

Athletic Programs:

See below

There is an additional \$5.00 fee charged for registrations after the deadline

(Non-Athletic) Programs:

Set based on instructors cost and administrative and materials cost.

Adult & Youth

Instructional Programs:

Revenue is allotted by 70%/30%

70/30% The instructor can make 70% of revenue up to a maximum of \$50.00 per/hr after expenses

Instructional Athletic Programs:

\$15.00 Residents \$25.00 Non-Residents

Hanover Recreation Fee Structure

(cont'd)

Playgrounds: (7 wks)	\$75.00 Residents \$150.00 Non-Residents
	½ Day Fee: \$5.00 Residents \$10.00 Non-Residents
Circle H Camp for Ages 4/5	Residents only \$60.00 for three days a wk/7 wks.
Camp Camp for Ages 6-8	Residents only \$60.00 for three days a wk/7 wks.
Mini-Camp:	\$ 8.00 per day – Residents
	\$16.00 per day – Non-Residents
Community Center Rental:	Youth Groups: Contribution
	Adult Groups: Minimum of \$5.00 per use
Athletic Field Rental:	Up to \$100.00 per field per day
Rental of Equipment:	Up to \$25.00 for use of Equipment based on groups
Basketball Tournament Fees:	\$25.00 per team
Recreation Middle School Dances	\$4.00 Admission

ATHLETIC PROGRAMS:

Baseball, Softball, Soccer, Basketball,	\$25.00 Residents \$35.00 Non-Residents
Field Hockey, Girls Lacrosse,	
Volleyball, Track	Grades 7/8 – Norwich pays Resident Fee
Football, Boys Lacrosse	\$30.00 Residents \$40.00 Non-Residents
Adult Softball	Entry fee: \$20.00 per game
	Player fee: \$ 8.00 Residents
	\$16.00 Non-Residents

Sewer

		1999-2000	2000-2001
		Sewer Rate	Sewer Rate
		<u>Structure</u>	<u>Structure</u>
<u>Meter Size</u>	<u>Annual Capacity Charge</u>	<u>Usage Per 1000 CF</u>	<u>Usage Per 1000 CF</u>
5/8"	\$ 85.00	\$11.97	\$ 11.97
3/4"	\$ 128.00	\$11.97	\$ 11.97
1"	\$ 213.00	\$11.97	\$ 11.97
1 1/4"	\$ 319.00	\$11.97	\$ 11.97
1 1/2"	\$ 425.00	\$11.97	\$ 11.97
2"	\$ 680.00	\$11.97	\$ 11.97
3"	\$1,275.00	\$11.97	\$ 11.97
4"	\$2,125.00	\$11.97	\$ 11.97
6"	\$4,250.00	\$11.97	\$ 11.97
Average Domestic Bill		\$ 178.92	\$ 178.92
Unmetered			\$ 178.92

Rate and Fee Schedule

<u>Dept./Board</u>	<u>Type Of Fee</u>	<u>1998-99</u>	<u>Fee 1999-00</u>	<u>2000-01</u>
Sewer (cont'd)	Connection Fee for Connection to Hanover sewer system (basic fee of \$200.00 includes one (1) inspection) and recapture fee of \$188.00		\$200.00	\$ 388.00
	Recapture Fee			\$ 188.00
	Additional Inspection (per inspection)	\$ 25.00	\$ 25.00	\$ 25.00
	<u>Disposal - Solid Waste</u>	Dump ticket and surcharge to refund recycling programs	\$ 1.00 per 42 lbs.	\$ 1.50 per 42 lbs.
	Tire Disposal - See Town Clerk			
<u>Disposal - Septage</u>	Resident - per 1,000 gal.	\$60/1,000 gallons	\$110/1,000 gallons	\$110/1,000 gallons
	Non-resident - per 1,000 gal.	\$75/1,000 gallons	\$130/1,000 gallons	\$130/1,000 gallons
	Non-resident Banned Land Application per 1,000 gallons		\$200/1,000 gallons	\$200/1,000 gallons

* Subject to negotiation depending on the needs of the user.
Approved: 06/05/00
Rates & Fees Effective: 07/01/00

**2000 TOWN MEETING
TOWN OF HANOVER
Tuesday, May 9, 2000
Hanover High School Gymnasium**

The annual Town Meeting of the Town of Hanover, New Hampshire was convened on May 9, 2000 at 7:00 a.m. by the Town Moderator, Harry Bird, at the Hanover High School Gymnasium. Moderator Bird explained that the polls would be open from 7:00 a.m. until 7:00 p.m. for the purpose of voting for the candidates for Town Offices and for all other articles requiring vote by official ballot as set forth in Articles One through Nine of the Town Meeting Warrant.

Moderator Bird noted that there were hearing assistive devices for those with hearing impairments.

After the polls were closed at 7:00 p.m., the following five articles which were voted on were tabulated.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

Two Selectmen, each to serve for a term of three (3) years;

William R. Baschnagel	344 (elected)
Katherine S. Connolly	272 (elected)

One Treasurer to serve for a term of one (1) year;

Michael J. Ahern	436 (elected)
-------------------------	----------------------

One Library Trustee to serve for a term of three (3) years;

Judith A. Danna	398 (elected)
------------------------	----------------------

One Trustee of Trust Funds to serve for term of three (3) years;

Mark B. Severs	409 (elected)
-----------------------	----------------------

Two Supervisors of the Checklist, one to serve for a term of four (4) years and one for a term of six (6) years;

Fay T. Sorenson (4 yr. term)	440 (elected)
Louise M. Longnecker (6 yr. term)	427 (elected)

One Moderator to serve for a term of two (2) years;

Harry H. Bird	447 (elected)
----------------------	----------------------

ARTICLE TWO: (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendment No. 1:

The following question is on the Official Ballot:

"Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 1 would add language to Section 317.1. D of the Zoning Ordinance to make it clear that opaque, reverse channel, back-lit, halo-type lighted signs would be permitted. Language would also be added to this section to define that an internally illuminated sign is one whose face is illuminated from within the sign assembly, in order to provide a clear distinction between the reverse channel, back-lit, halo-type signs and internally illuminated signs.

RESULTS: YES 380 NO 82 ARTICLE PASSED

ARTICLE THREE: (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendment No. 2:

The following question is on the Official Ballot:

"Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 2 would change the reference to the manual governing methodologies and criteria for determining hydric soils (that is, wetland soils) from a specific dated edition, that of May 1, 1995, to a reference to the most recent edition of the manual.

RESULTS: YES 427 NO 40 ARTICLE PASSED

ARTICLE FOUR: (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendment No. 3:

The following question is on the Official Ballot:

"Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 3 would change the Hanover Zoning Map—Urban Area so as to rezone from "SR-3" Single Residence to "I" Institutional a 10.2-acre tract of land north of the Hanover Country Club and west of Chandler Drive and Fletcher Circle.

RESULTS: YES 377 NO 96 ARTICLE PASSED

ARTICLE FIVE: (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendment No. 4:

The following question is on the Official Ballot:

"Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 4 would update the example list of allowable home occupations; would allow home occupations in existing accessory buildings in the "RR" Rural Residential Zoning District; would increase the maximum area allowed to be used for a home occupation from 300 to 500 square feet; and would specify that advertising would not be allowed on the premises of a home occupation.

RESULTS: YES 398 NO 58 ARTICLE PASSED

ARTICLE SIX: (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendment No. 5:

The following question is on the Official Ballot:

"Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 5 would eliminate hotels as uses allowed by special exception in the "RR" Rural Residence Zoning District.

RESULTS: YES 376 NO 75 ARTICLE PASSED

ARTICLE SEVEN: (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendment No. 6:

The following question is on the Official Ballot:

"Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 6 would amend Table 204.5 and the definition of "Lot" in Section 902 in order to specify that uses would be permitted in the "GR" General Residence Zoning District only if all specified area and dimensional requirements are met pertaining to the number of families legally occupying the premises.

RESULTS: YES 379 NO 61 ARTICLE PASSED

ARTICLE EIGHT: (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendment No. 7:

The following question is on the Official Ballot:

"Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 7 would amend the Zoning Ordinance in several ways to bring it up-to-date with recent Federal and State floodplain protection standards, by adding a number of relevant floodplain-related definitions and amending the existing definitions of buildings and structures (Article IX); by amending Section 701.10 C to require professional certification that proposed construction would maintain the capacity of watercourses; by adding a new Section 701.10 I to provide that no encroachment may increase the base flood level more than one (1) foot; and by adding a new Section 701.10 J to stipulate that, for all new construction and substantial improvements, fully enclosed areas below the lowest floor which are usable solely for parking, access, or storage would be required to have permanent openings designed to allow the entry and exit of flood waters.

RESULTS: YES 408 NO 41 ARTICLE PASSED

ARTICLE NINE: (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition in Amendment No. 8:

The following question is on the Official Ballot:

"Are you in favor of the adoption of Amendment No. 8 as proposed by petition for the Hanover Zoning Ordinance as follows?"

Amendment No. 8 would amend Table 205.5 of the Zoning Ordinance, relative to "GR" General Residence Zoning Districts, by changing two-family dwelling, Planned Residential Development (PRD), and Continuing Care Retirement Communities (CCRC) from being "Permitted Uses" to being uses "Allowed by Special Exception".

The Planning Board voted unanimously not to support the petitioned amendment, proposing as an alternative, Amendment No. 6.

RESULTS: YES 272 NO 168 ARTICLE PASSED

ARTICLE TEN: To choose the following Town Officers to be elected by a majority vote:

- One member of the Advisory Board of Assessors for a term of three (3) years;
- One Pine Park Commissioner to serve for a term of three (3) years;
- Three Fence Viewers and one alternate each for a term of one (1) year;
- Two Surveyors of Wood and Timber each for a term of one (1) year;
- Such other Officers as the Town may judge necessary for managing its affairs.

A motion was made by Selectman Manchester to nominate the following persons for the following offices: Dick Birnie to the Advisory Board of Assessors for a term of three (3) years; Richard Nordgren as Pine Park Commissioner to serve for a term of three (3) years; Frederick Crory, Edward Lathem, Edward Lobacz to serve as fence viewers, and Robert Morris to serve alternate fence viewer, each for a term of one (1) year; and Willem Lange and John Richardson to serve as two Surveyors of Wood and Timber each for a term of one (1) year. The motion was seconded by Selectman Connolly.

Moderator Bird asked if there were other nominations. Hearing none, he re-read the motion of Selectman Manchester.

There being no further discussion, a voice vote was taken on Selectman Manchester's motion. The motion **PASSED** and Article Ten was **ADOPTED**.

ARTICLE ELEVEN: To see if the Town will vote to raise and appropriate \$135,000 for the purpose of acquiring the property located at 48 Lebanon Street, for future construction of a new Senior Center and community meeting rooms, and to authorize funding of this amount by withdrawal from the Land and Capital Improvements Fund, with no funds being raised by taxation. This article is included in Article 14.

A motion was made by Selectman Manchester that the Town vote to raise and appropriate \$135,000 for the purpose of acquiring the property located at 48 Lebanon Street, for future construction of a new Senior Center and community meeting rooms, and to authorize funding of this amount by withdrawal from the Land and Capital Improvements Fund, with no funds being raised by taxation. The motion was seconded by Selectmen Connolly.

Nancy Carter urged the meeting to support Article Eleven.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Manchester.

There being no further discussion, a voice vote was taken on Selectman Manchester's motion. The motion **PASSED** and Article Eleven was **ADOPTED**.

ARTICLE TWELVE: To see if the Town will vote to raise and appropriate and authorize payment into the Capital Reserve Funds in the following amounts for the purposes for which such funds were established:

Police:	\$45,000
Howe Library:	\$10,000
Public Works:	\$135,000
Fire Fund:	\$70,000
Sidewalk Fund:	\$16,000
Wastewater Treatment Plant Fund:	\$103,003
Ambulance Fund:	\$24,500
Parking Fund:	\$2,660

A motion was made by Selectmen Connolly that the Town vote to raise and appropriate and authorize payment into the Capital Reserve Funds in the following amounts for the purposes for which such funds were established:

Police:	\$45,000
Howe Library:	\$10,000
Public Works:	\$135,000
Fire Fund:	\$70,000
Sidewalk Fund:	\$16,000
Wastewater Treatment Plant Fund:	\$103,003
Ambulance Fund:	\$24,500
Parking Fund:	\$2,660

The motion was seconded by Chairman Walsh.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Connolly.

There being no further discussion, a voice vote was taken on Selectman Connolly's motion. The motion **PASSED** and Article Twelve was **ADOPTED**.

ARTICLE THIRTEEN: To see if the Town will vote to raise and appropriate \$907,400 for the purposes listed below and to authorize funding these items by withdrawal from the listed capital reserve funds:

Public Works (equipment replacement):	\$162,500
Howe Library (equipment replacement):	\$9,500
Fire Fund (apparatus replacement):	\$240,000
Sidewalk Fund (sidewalk machine):	\$50,000
Wastewater Treatment Plant Fund equipment upgrades and replacement):	\$445,400

This article is included in Article 14.

A motion was made by Selectman Connolly that the Town vote to raise and appropriate \$907,400 for the purposes listed below and to authorize funding these items by withdrawal from the listed capital reserve funds:

Public Works (equipment replacement):	\$162,500
Howe Library (equipment replacement):	\$ 9,500
Fire Fund (apparatus replacement):	\$240,000
Sidewalk Fund (sidewalk machine):	\$ 50,000
Wastewater Treatment Plant Fund equipment upgrades and replacement):	\$445,400

The motion was seconded by Chairman Walsh.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Connolly.

There being no further discussion, a voice vote was taken on Selectman Connolly's motion. The motion **PASSED** and Article Thirteen was **ADOPTED**.

ARTICLE FOURTEEN: To see what sum the Town will vote to raise and appropriate to pay the expenses of the Town for the 2000/2001 fiscal year, for the purposes set forth in the Town budget. Appropriations for Articles 11, 12, and 13 are included in this article.

A motion was made by Chairman Walsh that the Town vote to raise and appropriate \$12,424,226 to pay the expenses of the Town for the 2000/2001 fiscal year, for the purposes set forth in the Town budget. The motion was seconded by Selectman Connolly.

Chairman Walsh explained the process used by the Selectmen in setting the budget. He indicated that the taxpayers of Hanover have had the joy of being taxed by the state at a 10% increase this fall, and secondly the school taxes have gone up; there is also the prospect of a substantial renovation to the High School and a building program in the Middle School. In that context, the Selectmen decided to run a very tight budget this year and asked the Town Manager and the Town department heads to come in with a budget that would require a zero percent tax increase; this was to be accomplished in the face of 1.6% inflation rate. The Board also asked that the administration develop a wish list containing items ranked in order of most benefit to the Town that the administration felt should be added to the budget if the Board wished to go above a zero percent tax increase. The Selectboard chose to approve a 1.3 percent tax increase in the General Fund, resulting in the budget now before the Town Meeting. Chairman Walsh explained that there were two primary items added to the budget above the zero percent tax rate increase; one was an approximate \$30,000 appropriation for one of four culverts on Ruddsboro Road, and the other was approximately \$30,000 for rebuilding of North College Street. This work on North College Street is scheduled to happen in the next year or two, but with the understanding that if an emergency capital need is required by the Water Company that those funds could be diverted for that use.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Chairman Walsh.

There being no further discussion, a voice vote was taken on Chairman Walsh's motion. The motion **PASSED** and Article Fourteen was **ADOPTED**.

ARTICLE FIFTEEN: To see if the Town will vote to approve the cost items contained in the collective bargaining agreement, approved by the Board of Selectmen on March 27, 2000, between the Town of Hanover and the Professional Fire Fighters of Hanover, Local 3288 of the International Association of Fire Fighters, which calls for the following increases in salaries and benefits for its members:

Year	Estimated Increase
1999 - 2000	New comp. system \$7,706
2000 - 2001	2.0% \$30,465
2001 - 2002	2.5% \$27,988

and further, to raise and appropriate the sum of \$7,706 for the 2000 fiscal year, and the sum of \$30,465 for the 2001 fiscal year, such sums representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

A motion was made by Chairman Walsh that the Town vote to approve the cost items contained in the collective bargaining agreement, approved by the Board of Selectmen on March 27, 2000, between the Town of Hanover and the Professional Fire Fighters of Hanover, Local 3288 of the International Association of Fire Fighters, which calls for the following increases in salaries and benefits for its members:

Year	Estimated Increase
1999 - 2000	New comp. system \$7,706
2000 - 2001	2.0% \$30,465
2001 - 2002	2.5% \$27,988

and further, to raise and appropriate the sum of \$7,706 for the 2000 fiscal year, and the sum of \$30,465 for the 2001 fiscal year, such sums representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. The motion was seconded by Selectman Connolly.

Chairman Walsh stated that the Board was very pleased with the constructive tone of negotiations with the Firefighters Union last year and this year, and is pleased to come in with a two year contract with increases that are very close to the inflation rate. He added that there are two items that bear some explanation - relative to the approval for the 1999/2000 amounts, this is basically affirming the action of last year's Town Meeting as there was some question if notice was property given in advance. Therefore, it is being requested that this year's Town Meeting affirm that action. Secondly, Chairman Walsh pointed out that most people will notice that a two percent increase this year reflects more money than a two and a half percent increase next year. This is due to adjustments for retirements and new hires which are expected to happen between the years.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Chairman Walsh.

There being no further discussion, a voice vote was taken on Chairman Walsh's motion. The motion **PASSED** and Article Fifteen was **ADOPTED**.

ARTICLE SIXTEEN: To see if the Town will vote to approve the cost items contained in the collective bargaining agreement, approved by the Board of Selectmen on March 27, 2000, between the Town of Hanover and AFSCME Local 1348, which calls for the following increases in salaries and benefits for its members:

Year	Estimated Increase	
1999 - 2000	New comp. system	\$14,006
2000 - 2001	2.0%	\$31,984
2001 - 2002	2.5%	\$24,190

and further, to raise and appropriate the sum of \$14,006 for the 2000 fiscal year, and the sum of \$31,984 for the 2001 fiscal year, such sums representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

A motion was made by Chairman Walsh that the Town vote to approve the cost items contained in the collective bargaining agreement, approved by the Board of Selectmen on March 27, 2000, between the Town of Hanover and AFSCME Local 1348, which calls for the following increases in salaries and benefits for its members:

Year	Estimated Increase	
1999 - 2000	New comp. system	\$14,006
2000 - 2001	2.0%	\$31,984
2001 - 2002	2.5%	\$24,190

and further, to raise and appropriate the sum of \$14,006 for the 2000 fiscal year, and the sum of \$31,984 for the 2001 fiscal year, such sums representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. The motion was seconded by Selectman Connolly.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Chairman Walsh.

There being no further discussion, a voice vote was taken on Chairman Walsh's motion. The motion **PASSED** and Article Sixteen was **ADOPTED**.

ARTICLE SEVENTEEN: To see if the Town will vote to raise and appropriate \$30,350 for deposit in the Conservation Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Fund, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total amount collected in the Land Use Change Tax Fund in the fiscal year 1998-1999.

A motion was made by Selectman Connolly that the Town vote to raise and appropriate \$30,350 for deposit in the Conservation Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Fund, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total amount collected in the Land Use Change Tax Fund in the fiscal year 1998-1999. The motion was seconded by Selectman Manchester.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Connolly.

There being no further discussion, a voice vote was taken on Selectman Connolly's motion. The motion **PASSED** and Article Seventeen was **ADOPTED**.

ARTICLE EIGHTEEN: To see if the Town will vote to raise and appropriate \$30,350 for deposit in the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the unreserved fund balance, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Fund in the fiscal year 1998-1999, and will be transferred from the Land Use Change Tax Fund into unreserved fund balance for the purpose of funding this appropriation.

A motion was made by Selectman Manchester that the Town vote to raise and appropriate \$30,350 for deposit in the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the unreserved fund balance, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Fund in the fiscal year 1998-1999, and will be transferred from the Land Use Change Tax Fund into unreserved fund balance for the purpose of funding this appropriation. The motion was seconded by Selectman Connolly.

David Bradley asked why this transfer could not have been accomplished with one Article rather than two. Ms. Griffin answered that the Department of Revenue Administration requires that the transfer be handled with the two actions as separate Articles.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Manchester.

There being no further discussion, a voice vote was taken on Selectman Manchester's motion. The motion **PASSED** and Article Eighteen was **ADOPTED**.

ARTICLE NINETEEN: To see if the Town will vote to raise and appropriate the sum of \$1,037 for deposit in the Conservation Fund and to authorize that sum to be transferred from the unencumbered fund balance as of December 1, 1999, with no funds being raised by taxation. This amount is the equivalent of the amount that was collected for timber sales during 1998-1999.

A motion was made by Ms. Connolly that the Town vote to raise and appropriate the sum of \$1,037 for deposit in the Conservation Fund and to authorize that sum to be transferred from the unencumbered fund balance as of December 1, 1999, with no funds being raised by taxation. This amount is the equivalent of the amount that was collected for timber sales during 1998-1999. The motion was seconded by Chairman Walsh.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Connolly.

There being no further discussion, a voice vote was taken on Selectman Connolly's motion. The motion **PASSED** and Article Nineteen was **ADOPTED**.

ARTICLE TWENTY: To see if the Town will vote to raise and appropriate \$20,000 for the purchase of an electronic ticket writing system for the Parking Division as approved in the Capital Improvement Program, and to authorize funding this item by withdrawal from the Parking Fund Capital Reserve.

A motion was made by Selectman Manchester that the Town vote to raise and appropriate \$20,000 for the purchase of an electronic ticket writing system for the Parking Division as approved in the Capital Improvement Program, and to authorize funding this item by withdrawal from the Parking Fund Capital Reserve. The motion was seconded by Selectman Connolly.

A member of the audience stated that he feels the Town should wait and see how effective the new parking structure is before purchasing this electronic ticket writing system.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Manchester.

There being no further discussion, a vote by a show of hands was taken on Selectman Manchester's motion. The motion **PASSED** and Article Twenty was **ADOPTED**.

ARTICLE TWENTY-ONE: To see if the Town will vote to collect an additional motor vehicle registration fee of \$5.00 per vehicle for the purpose of supporting a municipal transportation improvement fund for the purposes set forth in RSA 261:153 VI, and further, to vote to establish said fund. Proceeds from said fund are to be used to support eligible local transportation improvement projects such as public transportation, roadway improvements, signal upgrades, and development of new bicycle and pedestrian paths.

A motion was made by Selectman Manchester that the Town vote to collect an additional motor vehicle registration fee of \$5.00 per vehicle for the purpose of supporting a municipal transportation improvement fund for the purposes set forth in RSA 261:153 VI, and further, to vote to establish said fund. Proceeds from said fund are to be used to support eligible local transportation improvement projects such as public transportation, roadway improvements, signal upgrades, and development of new bicycle and pedestrian paths. The motion was seconded by Selectman Connolly.

Selectman Manchester stated that implementation of this new fee would result in approximately \$25,000 in revenue yearly.

Hugh Mellert, Vice-Chair of the Bicycle and Pedestrian Path Committee, introduced other members of the committee who were in attendance at the meeting. He stated that the committee has been serving for the past three years working on a bicycle path from Hanover to DHMC. The committee has also come up with numerous ideas and ways to make Hanover a more bicycle friendly community.

Charlie Sullivan, also a member of the committee, emphasized that there are many low-cost improvements that can be made to the storm drains, traffic lights, etc. that would significantly improve the situation for bicyclists.

A member of the audience stated that the implementation of the new registration fee would be a hardship on many of Hanover's citizens. He added that if this new tax is appropriated in addition to the taxes already paid by Hanover citizens on property and vehicles it will definitely have an adverse impact on the few people left in the community like himself.

Ellis Rolett pointed out that having these funds can serve a purpose in terms of providing matching funds for any grants that may be applied for. He stressed that the fund would not be used indiscriminately; it would be

under the supervision of the Selectboard and any appropriations from the fund would be monitored appropriately.

Mr. Mellert added that other communities in New Hampshire have passed the same bill recently.

Ballots were passed out to those residents in attendance at the meeting.

Moderator Bird explained the reason for Vice-Chairman Black's absence at the meeting. He stated that in the 1970's Vice-Chairman Black was selected Teacher of the Year for the United States. This year is the 50th Anniversary of honoring teachers in this manner and to celebrate the occasion President Clinton invited all past honorees to travel to Washington.

Following are the results of the paper ballot vote:

RESULTS: YES 87 NO 28 ARTICLE PASSED

ARTICLE TWENTY-TWO: To see if the Town will vote to raise and appropriate the sum of \$5,000 to support the services provided by CATV 6.

A motion was made by Chairman Walsh that the Town vote to raise and appropriate the sum of \$5,000 to support the services provided by CATV 6. The motion was seconded by Selectman Connolly.

Margaret Fanning commented that she feels televising Town Meetings contributes to the lack of participation by residents. She thinks that more people would attend Town Meeting if it were not televised.

Anne Morris indicated that her experience has been that CATV is a very valuable when it broadcasts the Selectmen's meetings in real time and that loss of such broadcasts would be unfortunate. She stated that she hoped the Town Meeting would vote to appropriate the money requested.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Chairman Walsh.

There being no further discussion, a voice vote was taken on Chairman Walsh's motion. The motion **PASSED** and Article Twenty-Two was **ADOPTED**.

ARTICLE TWENTY-THREE: To see if the Town will vote to raise and appropriate \$1,000 to be used by the Town of Hanover in the furtherance of cultural, student, and adult exchanges between the Town of Hanover and its sister city of Joigny, France.

A motion was made by Selectman Connolly that the Town vote to raise and appropriate \$1,000 to be used by the Town of Hanover in the furtherance of cultural, student, and adult exchanges between the Town of Hanover and its sister city of Joigny, France. The motion was seconded by Chairman Walsh.

Selectman Connolly explained that this year is the third year of this request, and it will be folded into the budget next year. She added that it was her pleasure to ask for this appropriation, as she feels the exchanges between the two towns are very valuable for students and adults.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Connolly.

There being no further discussion, a voice vote was taken on Selectman Connolly's motion. The motion **PASSED** and Article Twenty-Three was **ADOPTED**.

ARTICLE TWENTY-FOUR: To see if the Town will vote to raise and appropriate \$1,000 to be used by the Town of Hanover in the furtherance of cultural, student, and adult exchanges between the Town of Hanover and Nihonmatsu, Japan.

A motion was made by Chairman Walsh that the Town vote to raise and appropriate \$1,000 to be used by the Town of Hanover in the furtherance of cultural, student, and adult exchanges between the Town of Hanover and Nihonmatsu, Japan. The motion was seconded by Selectman Connolly.

Chairman Walsh explained that this Article deals with a friendship city relationship between the two towns which was initiated June 6, 1999 in Hanover and reaffirmed in the fall in Nihonmatsu. He added that when Nihonmatsu first approached Hanover with the idea of becoming a sister city it was felt that Hanover could not afford it, but Nihonmatsu has been extremely generous and has paid for virtually all of the costs of the trips to its city.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Chairman Walsh.

There being no further discussion, a voice vote was taken on Chairman Walsh's motion. The motion **PASSED** and Article Twenty-Four was **ADOPTED**.

ARTICLE TWENTY-FIVE: To see if the Town will vote to raise and appropriate \$2,000 to support the services provided to the Upper Valley by the AIDS Community Resource Network (ACORN).

A motion was made by Selectman Manchester that the Town vote to raise and appropriate \$2,000 to support the services provided to the Upper Valley by the AIDS Community Resource Network (ACORN). The motion was seconded by Selectman Connolly.

Paul Pilcher, representing the ACORN Board of Directors, stated that the request to raise and appropriate the \$2,000 is an identical request to that which was approved by Town Meeting last year. Part of ACORN's mission is to serve individuals and families infected and affected by the AIDS virus. He explained that as treatments have improved and people are living longer, demands on the organization's services have become even greater. The number of clients served in Hanover and surrounding communities has doubled and doubled again. The funds requested will help continue the programs provided by ACORN including the food delivery program and services provided to those who are already infected, and will re-double the organization's educational efforts, including programs brought into area high schools in the Upper Valley area at no charge. Mr. Pilcher stated that he hopes the Town's residents will support ACORN in its endeavors. He added that the organization's funding comes solely from contributions.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Manchester.

There being no further discussion, a voice vote was taken on Selectman Manchester's motion. The motion **PASSED** and Article Twenty-Five was **ADOPTED**.

ARTICLE TWENTY-SIX: To see if the Town will vote to raise and appropriate \$2,000 to support the services provided to the Upper Valley by the Family Place.

A motion was made by Selectman Manchester that the Town vote to raise and appropriate \$2,000 to support the services provided to the Upper Valley by the Family Place. The motion was seconded by Selectman Connolly.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Manchester.

There being no further discussion, a voice vote was taken on Selectman Manchester's motion. The motion **PASSED** and Article Twenty-Six was **ADOPTED**.

ARTICLE TWENTY-SEVEN: To see if the Town will vote to raise and appropriate \$5,000 to support the capital campaign being conducted by the Haven, which provides family shelter services to residents of the Upper Valley.

A motion was made by Selectman Connolly that the Town vote to raise and appropriate \$5,000 to support the capital campaign being conducted by the Haven, which provides family shelter services to residents of the Upper Valley. The motion was seconded by Selectman Manchester.

Selectman Connolly explained that the Haven is in the process of enlarging; she noted that the organization provides a very valuable service beyond shelter. It works to keep families together, giving emotional as well as physical support, and launching them back into society as a family. It is the hope of the Haven to be able to double its size with this capital campaign.

Debbie Nelson spoke in favor of the request. She stated that she was concerned that people may not vote in favor of the Article. The Haven is undertaking this capital campaign to raise a certain amount of money to purchase property near them and to re-build. She stressed that it is important to remember that this organization takes in families that would not otherwise have a place to live, and turns away more people than anyone could live with knowing. She urged support of the \$5,000 requested.

Bill Young commented that the organization provides a very valuable piece of a social safety net in this part of the world. He added that there is nothing else that would fill that hole if the Haven were not in existence. Mr. Young stated that he is strongly in support of appropriating the \$5,000 requested.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Connolly.

There being no further discussion, a voice vote was taken on Selectman Connolly's motion. The motion **PASSED** and Article Twenty-Seven was **ADOPTED**.

ARTICLE TWENTY-EIGHT: To see if the Town will vote to send the following resolution to the New Hampshire General Court:

Resolved, New Hampshire's natural, cultural and historic resources in this town and throughout the state are worthy of protection, and therefore, the State of New Hampshire should establish and fund a permanent public/private partnership for the voluntary conservation of these important resources.

A motion was made by Chairman Walsh that the Town vote to send the following resolution to the New Hampshire General Court:

Resolved, New Hampshire's natural, cultural and historic resources in this town and throughout the state are worthy of protection, and therefore, the State of New Hampshire should establish a permanent public/private partnership for the voluntary conservation of these important resources. Since the State's revenue structure is insufficient to meet already mandated and budgeted activities, we urge that funding for this activity be established only in the context of the realities of the State's fiscal dilemma. The motion was seconded by Selectman Walsh.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Chairman Walsh.

There being no further discussion, a voice vote was taken on Chairman Walsh's motion. The motion **PASSED** and Article Twenty-Eight was **ADOPTED**.

ARTICLE TWENTY-NINE: To receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes, and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

A motion was made by Selectman Connolly that the Town receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes, and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon. The motion was seconded by Selectman Manchester.

Moderator Bird asked for questions or discussions on this Article. Hearing none, he re-read the motion of Selectman Connolly.

There being no further discussion, a voice vote was taken on Selectman Connolly's motion. The motion **PASSED** and Article Twenty-Nine was **ADOPTED**.

Moderator Bird introduced Chairman Walsh for the reading of the following Resolutions:

John Manchester

"John Manchester was elected Selectman in May of 1997. John brought his long history and love of Hanover to the job. With his own quiet thoughtful style, he has contributed broadly to the Town during his tenure.

John has served on most of the Town's Boards and Commissions as Selectmen's Representative. He has been a member of the Howe Library Board of Trustees through years of planning for the future of the Howe. As an alternate to the Planning Board, John has often been called to serve as a Planning Board member for cases when other Selectmen Representatives have had a conflict of interest. John's thoughtful approach to the merits of each case have served the Town, the applicants and the Planning Board well.

In his first two years as a Selectman, John was the Selectmen's Representative to the Recreation Board. In this roll he was a contributing volunteer at many of the Town's events such as the Pond Party. At the Fourth of July celebration, many have enjoyed John's cooking as a hot dog and hamburger chef for the Rotary.

John has applied his extensive experience to the Town's needs as a member of the Parking and Transportation Board, and by reviewing the Town's fleet and its operating policies with Frank Austin of Public Works.

Beyond his roles on Boards and Commissions, John worked hard on the budget, looking for savings for the Town, and assuring that the Town's taxpayers received value.

Most simply, John was an exemplary public servant. He always focused on the needs of the Town, and he was always ready to pitch in and do more than his full share of the work.

John, thanks for everything.

We will miss you."

John Colligan

"John Colligan was elected Selectman in May of 1998. He grew up in Hanover, and brought his love of the Town to the job along with his keen financial mind honed over his years on Wall Street. As a self-defined "outsider" John's probing approach and financial experience served the Town well, particularly in the review of the bonding of the Parking Facility, and his careful conservative approach to the Town budget.

Prior to becoming a Selectman, John had served on the Dresden and Hanover School Boards. This experience gave him a strong base for one of the issues, which marked his tenure on the Selectboard: financing of education in New Hampshire. John was an outspoken critic of the State Government's approach to education finance. John spoke strongly for accountability in education, and felt passionately that the structure, which created Donor communities, including Hanover, was wrong.

John served on a broad range of Boards and Commissions during his term. He was the Selectmen's Representative to the Hanover Chamber of Commerce. Months after his election, John gave a rousing speech at the Town's Fourth of July celebration.

Planning was a subject close to John's heart. He served as the Town's member on the Upper Valley Lake Sunapee Regional Planning Commission, and as an Alternate to the Planning Board.

Planning leads to conservation, and conservation was a passion of John's. He served as the Selectmen's Representative to the Conservation Commission throughout his term. John's energy and enthusiasm were instrumental in the creation of the Conservation Fund at the 1999 Town Meeting.

John, thank you for your contributions to the Town in your term as a Selectman. We all wish you the best in your renewed career in international investment banking."

Moderator Bird introduced Selectman Connolly for the reading of the following Resolution:

Peggy Hyde

"Volunteer, circulation desk, reference desk, acting director, assistant director, public relations director, young adult materials selector, supervisor of work-study students, arts and humanities collection selector, volunteer coordinator, official photographer all are positions people hold at the Howe Library. What is amazing is that all of these positions were at one point in time over her 24-year career, held by one person. Our own Peggy Hyde is the woman with multiple talents and far ranging interests, and she has had the energy and the dedication to assume all of these duties and to assume them so well.

The Howe Library as we all know and love it today, has been largely shaped by Peggy's zeal and passion for the library. Her belief that a public library is the bedrock of a democratic society was the focus of every decision made during her tenure. Nothing escaped her keen eye, or diverted her role in building upon that bedrock. From being the resident space organizer helping to find the right space for every Library activity, to being the reference desk housekeeper, to being the editor for Howe's creative publications, to coaching volunteers, to planning Library programs, no task was ever too large or too small for Peggy's creative touch.

Although small in stature, the space left by Peggy's retirement is huge. Long dubbed the organ grinder by the "monkeys of the back room", we shall miss her music, her ideas, her passion, and her cheerleading for the library. We wish her well in her retirement and eagerly await her return to us as a valuable volunteer. Thank you Peggy!"

Moderator Bird introduced Chairman Walsh for the reading of the following Resolution:

Caryl Miller

"For twenty-one years, Caryl Miller served the Town of Hanover as an operator at the Wastewater Treatment Plant. Over the years he has seen and done it all, from sewer line maintenance work, to operating the treatment plant, to taking the old crane truck out to help with downtown snow removal. During his tenure, he worked with many operational changes in the transition from primary treatment to secondary treatment, and kept abreast of all of the technological changes in wastewater treatment from chlorine disinfection to activated sludge and ultra violet light disinfection.

Caryl possesses a green thumb, and spends his free time in his flower gardens. When he isn't in the garden, he delights in customizing his car and truck, and has a flair for creative painting designs. When not hard at work on gardens and vehicles, Caryl can be found on his power boat enjoying a cruise on the river, or at one of his favorite karaoke events in Bradford, where he has been known to step behind the microphone to entertain the assembled fans.

We wish Caryl health and happiness in his retirement and thank him for his years of service to our Town."

Chairman Walsh stated that he would also like to read the following commendation:

"I would like this Town Meeting to recognize the work this past year of the League of Women Voters in general, and Mary Munter, in specific; first of all, for the publications "Know Your Community" and "Know Your Public Officials" which they have pulled together to make Hanover visible and accessible to all of its citizens, and secondly to a very strong piece of work redefining and reorganizing the Hanover Town Report which I think is the most readable we have had in years. So this is a Thank You specifically to Mary, and also for the League as a whole."

Moderator Bird introduced Selectman Connolly for the reading of the following Resolution:

Lawrence G. Ranslow

"Beginning his law enforcement work as a truant officer for Lebanon High School, Larry Ranslow has had a distinguished career working in law enforcement on both sides of the Connecticut River, retiring this year from his duties as Sergeant with the Hanover Police Department. During his career, he spent two years on assignment to the New Hampshire Drug Task Force as an undercover officer. His long hair, and bushy beard completely disguised his spit and polish police appearance, so that many local residents did not recognize him. Surprisingly, he loved the incognito undercover work in spite of his orderly approach to things. With the aid of a sharp razor, however, he returned to the police force and his service to our town.

Law enforcement isn't his only love, as Larry loves to spend his days on a riverbank, just fishing, or traveling to Nova Scotia for the "big ones". When he isn't fishing in season, he is an avid hunter, and a master at training his beloved bird dogs.

We thank Larry for his years of dedicated service to the Town, and wish him well, realizing that his days of chasing streakers across the green are over, but knowing that he has a lifetime ahead of him to hunt and to fish and to ride on his tractor on his Norwich farm."

Moderator Bird introduced Suzanne Young, Vice Chair of the Hanover Parks and Recreation Committee, for the reading of the following Hanover Parks and Recreation Board Volunteer Service Award:

"Hanover is a town blessed with many wonderful resources, not the least of which is its volunteers. Year in and year out, citizens of all ages donate their time, energy and enthusiasm to a wide variety of projects and causes in town. Whether it's on the ball field, in the libraries or at the Senior Center, these dedicated individuals help make Hanover the great place to live that is today and will be in the future. On behalf of the Hanover Parks and Recreation Board, I am here to honor just one of those amazing volunteers with our Volunteer of the Year award. To everyone else, thank you for all your hard work. We could not have a successful recreation program without you.

This year's recipient is so humble and publicity shy, she wouldn't even come tonight to receive her award. Terry Hall would never describe herself or her activities with the Parks and Recreation Department as anything special. In fact, she would be very quick to point to other's achievements and efforts as those to which hers pale in comparison. This is simply not true.

Terry Hall became a member of the Hanover Parks and Recreation Board in 1990 and was chair from 1991 until 1995 when she retired from the Board. During her tenure, Terry was an important contributor to numerous projects and committees including the Hanover Winter Games Committee for four years, the Inaugural 4th of July Committee in 1992 and the Community Center Task Force, 1992-1993. Terry also played an integral role as chair in the development of the Sachem playing fields which are now heavily used for many different sports and the envy of quite a few towns and cities. Terry's insight, integrity and dedication to all these projects and many more helped make Hanover's recreation program the award-winning effort it is today.

Most Hanover people, though, know Terry from girl's basketball. Terry started coaching her daughter Bonnie's 3rd grade team back in 1987 and even though all three of her daughters, Anna, Bonnie and

Morgan, have since graduated from Hanover High, Terry continues to coach the Hanover 6th grade girls basketball team and just completed her 13th season. As a coach, Terry emphasizes team play and skill development over winning and has been a very positive influence on a generation of Hanover young women. She has been a role model for them and their parents all these years.

Terry's involvement with youth basketball doesn't stop with the Recreation department, however. She has been the volunteer basketball supervisor for Hanover High School for many years, much to Mike Jackson's delight. An avid fan, Terry has sat through over eight years of Hanover High School basketball games, sitting in the same spot on the top bleacher for every game. Affectionately known as "Mrs. Hall's seat," rumor has it that school officials have decided to cut out that portion of the bench and move it to UVM's Patrick Gym where her daughter Morgan now plays.

I knew back in 1995 when I was in my first year on the Board and Terry was stepping off, that she wouldn't be here tonight. She wouldn't let us honor her with fanfare then and she's still not comfortable with it. It's not her style. However, that hasn't deterred us from honoring Terry Hall as the Hanover Parks and Recreation Board's Volunteer of the Year. Congratulations Terry and thank you for all that you've done and continue to do for Hanover."

ARTICLE THIRTY: To transact any other business that may legally be brought before this Town Meeting.

A motion was made by Chairman Walsh that the Town transact any other business that may legally be brought before Town Meeting. The motion was seconded by Selectman Connolly.

A member of the audience stated that he would like to address two issues of civility. One issue related to an earlier question which was raised regarding an Article relative to purchasing a device costing \$20,000. He noted that he would hope the Town is not at such haste in the Town Meeting to get the Town's business done as to overlook the possibility that adequate time should be taken to review more carefully what the electronic device would do to make it easier and better to track parking violations. He commented that he regrets that the meeting did not respond to the query in a more sensitive and appropriate fashion. He added that he would also like the meeting to recognize that the Town is blessed by the administration and hired help of the community and town, particularly Julia Griffin as the Town Manager, and wished to express his thanks for her hard work in providing guidance over the years.

Robin Carpenter wished to contribute a thought about discussion of several of the Articles. He pointed out that one of the most frequent phrases heard about these Articles was that "no funds would be raised from taxation". He stated that everyone in the room knows that virtually all of the Town's funds are raised by taxation and urged the Selectboard to avoid using this phrase in presenting Articles in the future.

Hearing no other business, Moderator Bird stated that he would entertain a motion to permanently dissolve this meeting.

A motion was made by Chairman Walsh to permanently dissolve the 2000 Hanover Town Meeting. The motion was seconded by Selectman Connolly. The motion carried and the meeting was dissolved at 8:26 p.m.

Respectfully submitted,

Dianne Quill, Town Clerk

Taken and transcribed by: Nancy A. Richards

Notes...



**Photos of the acceptance of the Hanover Improvement Society's
generous donation for the new Parking Facility**

Front cover photo is of the new Parking Facility in the Town of Hanover