



ANNUAL REPORTS

OF THE CITY OF

Dover, New Hampshire



Fiscal Year Ended December 31st,

1957

MUNICIPAL INDEX

Departmental Reports

Mayor	3
Assessors	9
Cemetery	10
City Clerk and Purchasing Dept.	11
City Solicitor	14
Fire	15
Health	18
Overseer of the Poor	20
Parks	21
Police	26
Public Works	30
Public Library	38
School	42
Tax Collector	44
Water	46
Wentworth-Dover Hospital	49
Annual Audit and Financial Reports of All City Departments	51-86

1957
ANNUAL REPORTS



OF THE

City of Dover, N. H.



THOMAS H. KEENAN, *Mayor*

THE MAYOR'S REPORT

TO THE CITIZENS OF DOVER:

I have the honor of submitting herewith to the people of Dover, my report for the year 1957. I sincerely believe that some progress has been accomplished during the past year. To every Mayor, this is a continuing effort to make Dover a better place in which to live and work.

There have been and will continue to be—financial problems. These are inevitable if Dover is to continue growing and services are to be extended. Your tax dollar must be stretched to take care of the many needs in all areas of the City's program.

On February 15, the Mayor submitted to the City Council, a Budget totaling \$1,632,058. This would have provided a tax reduction of approximately \$1.50 in the tax rate. At the Budget Public Hearing, no one spoke for or against the Budget for 1957. In adopting the Budget, the Council initiated a 5% across the board reduction, in the amount of approximately \$81,000.00. Subsequently, the Council increased the Budget by adding \$30,000.00 for the re-surfacing of portions of Washington Street, Stark Avenue, Central Avenue, Third Street, Second Street and Locust Street.

The 1957 Budget, as finally adopted, brought a \$3.20 reduction in the tax rate.

Following an inspection and a report on the condition of the Washington Street Bridge, early in the year, when it was discovered that some of the bridge structure was in poor condition due to rusting, the bridge was posted for weight loads of not more than 10 ton. Application was made for Federal and State Aid, but it was learned that no funds would be available until 1959 or 1960. If the administration at that time undertakes the repair or replacing of the structure, Federal Aid will be forthcoming.

In March, an engineer was engaged to draw plans for a sewer extension and disposal plant in the Back River area, and work was started. During the year sewer extensions were also begun on the Old and New Rochester Road sections of the City.

This administration, through the Water Department, extended water mains from the Knox Marsh Road, through Bellamy Road extension, Spruce Lane to the Back River Community House, thereby improving water pressure in the entire Back River section. These extensions were installed under Ordinance 8, and will be practically self-amortized by the beneficiaries of the extensions. In March, water mains in the north end of the city were cleaned.

During the year we were faced with a very serious problem at the city dump. Because of no regulations in regard to the use of the dump—with access being granted to everyone—many fires were started and a thoroughly unsatisfactory condition existed. An ordinance was introduced

to the City Council and passed, regulating the hours and prohibiting unauthorized trespassing. In order to enlarge the area and the capacity of the dump, a new bulldozer was purchased for the Public Works Department, at a cost of \$15,540. Use of this bulldozer at the dump provided a more efficient covering of the waste material by sanitary fill. Since the adoption of the ordinance and the restriction of use, conditions at the dump have improved noticeably, more particularly by the absence of fires.

Upon a recommendation of the Mayor, the Council passed a resolution authorizing the City to enter into an agreement with the Hebrew community for the leasing of land in the rear of the Public Library, known as the Unitarian Pond. This pond has been filled in, making a parking lot, now in use, with a capacity for approximately one hundred twenty cars. A fence has been erected, to separate the parking area and the play area used by the students at Dover High School and the Ida B. Hanson School.

In conjunction with the rebuilding of the Portland Avenue turnpike, a new connecting road was built by the city, between Atlantic Avenue and the turnpike, and is now known as the Oak Street Extension. This will alleviate a dangerous traffic situation which has existed at the corner of Oak Street and Portland Avenue.

In August, several applicants were interviewed, and a full-time Recreation Director was selected. In spite of the fact that he has been in Dover only a short time, the Recreation director has initiated a very worthwhile and active recreation program for both young people and adults.

Faced with a problem that has developed in many communities in the state, the City of Dover was notified by the State Entomologist that a number of trees around the City were infected by the Dutch elm disease and were in a hazardous condition. It became necessary to have these trees cut down, to prevent the spread of the disease and for the safety of our citizens.

Approval of a \$650,000 Bond Issue brought to a reality the construction of a new elementary school for the north side of the city. The Horne Street School was started, and it is expected it will be ready for occupancy in September of 1958.

The City of Dover received a real boost industrially, with State approval of the Industrial Park, which will be known as the Southeastern New Hampshire Industrial Park. The City Council approved extension of a sewer line to the park, and Dover's industrial outlook appears to have a bright future.

A sidewalk program was instituted and carried out as far as budgetary funds would allow. Street signs were put up on a number of streets, including many of the new ones. New street lights were added to the street lighting system, following inspection and approval of the street light committee.

For some time Dover has been faced with a serious problem in regard to the pollution of the Cochecho River. During the past year, application

was made to the Federal Government for a \$70,000. grant for the drawing of preliminary and final plans for interceptors and a sewage treatment plant, and work on preliminary planning was initiated the latter part of the year. Another application for Federal Aid was submitted, for the construction of the project, and it is expected that the City of Dover will receive a grant in the amount of \$250,000. The work of removing the pollution from the Cochecho River is very desirous, and probably, with Federal and State Aid available, will result in the taxpayers of Dover paying 50% or less, of the total cost.

Due to the failure of the wells in Madbury, the question of additional water supply for the Air Base was a matter of considerable concern to the cities of Dover and Portsmouth, and to the Air Base. After innumerable meetings held in the Mayor's office, between representatives of communities in the area, who were appointed by the Governor, and representatives of the Air Force and the U. S. Army Engineers, the following facts were established:

The Pease Air Base needed more water—the Air Force needed more water to fulfill their obligations to the City of Portsmouth. There were two sources of water available: a surface supply, which would entail the building of a dam on the Bellamy River (an expensive project); and a ground supply in the vicinity of Pudding Hill, which could be developed much less expensively.

The City of Dover had rights to the water at Pudding Hill, having bought land there to insure a relatively inexpensive supply of water to take care of the future water requirements of the City of Dover. The city also had certain rights to water at the Bellamy Beach in Bellamy Park. It was clearly and strongly brought out that if the Air Force took this inexpensive ground source, the City of Dover and the towns in the area would be forced to go to the expensive surface source, should their future requirements demonstrate the need for more water.

It was agreed that in the interest of all concerned, the Air Force would develop the surface supply by building a dam on the Bellamy River, to fill the needs of the Air Base and to carry out their commitments to the City of Portsmouth, with due consideration to rights of the City of Dover at the Bellamy Swimming area and the down-stream users.

Under the terms of a bill passed by the Legislature, an Interim Water Committee was appointed, of which I am a member. This committee was in agreement with the Air Force in their announced intention of building the dam.

After this administration left office, the Air Force changed their plans and proceeded to drill for a ground supply, contrary to the implied agreement they had with the Interim Committee. It is to be hoped that, for the best interests of the cities of Dover and Portsmouth, the Town of Durham, and other communities in this area, the Air Force will go back to its original commitment and proceed with the building of the Bellamy Dam.

During the past year, a revision and codification of the City Ordinances, with an Administrative Code for the City of Dover, were completed and presented to the City Council and adopted. These will be available in printed form in the near future.

Many of the wooden chairs in the City Hall Auditorium were in very poor condition, and as a replacement, two hundred steel chairs were purchased, also sixteen new banquet size tables. At this time, I would like to commend the janitorial staff, under Arthur Hartford, head custodian, for the very fine appearance of our city building. During the year we have had many comments from visitors who have remarked on the manner in which the building and the grounds outside have been kept.

And once again, at the Christmas season, our city building was resplendent with the glow of candles in each window, a project which has been carried on for the past few years by Bernard Smith and the boys at the Vocational School. In addition, this year, colored lights were placed on the shrubbery and around the tower, adding to the outstanding Christmas lighting program of our city as a whole. We are grateful to all those who assisted in the Christmas lighting of City Hall.

Careful spending of departmental funds during the year found the city ending the year with unexpended budget balances of approximately \$30,000. plus, and with an increase of anticipated revenue over and above the budget estimate of about \$10,000. In addition we had unexpended balances of ear-marked funds of about \$10,000. I want to thank each department head for the economical administration of their departmental budgets, which have resulted in such balances.

I am deeply grateful to all those who have worked with me during the past year, to all the citizens who have served on Boards and Committees, to the Department Heads and the employees of the City of Dover, whose cooperation has made it a pleasure to serve as Mayor of the City of Dover. My sincere thanks and appreciation to all the citizens of Dover who gave me the opportunity to serve as their Mayor for the past four years. It has been an honor and a privilege.

Respectfully submitted,

THOMAS H. KEENAN, *Mayor.*

ADMINISTRATIVE OFFICERS

<i>Mayor</i>	Thomas H. Keenan
<i>Assessors</i>	Max W. Leighton, Chairman Terrence O'Neil
	Robert W. Greenaway
<i>Cemetery Superintendent</i>	Francis Lennon
<i>City Attorney</i>	Resigned 4-11-57, Wm. E. Galanes T. Casey Moher
<i>City Clerk and Purchasing Agent</i>	Alfred J. Guilmette
<i>City Collector</i>	Harold Clark
<i>City Librarian</i>	Miss Anne Elizabeth Leach
<i>City Surveyor</i>	Gerard Crawford
<i>City Treasurer</i>	Thomas P. Duffy
<i>Finance Director</i>	Norman T. Brownlee
<i>Fire Chief</i>	Carroll M. Nash
<i>Highway Superintendent</i>	Edward C. Smith
<i>Overscer of the Poor</i>	Mrs. Margaret E. Seymour
<i>Parks and Recreation Director</i>	Ralph T. Grasso
<i>Police Chief</i>	John J. Murphy
<i>Public Works Director</i>	Edward C. Smith
<i>Sanitation Officer</i>	Dr. Max Winer
<i>Superintendent of Schools</i>	Frederick C. Walker
<i>Water Superintendent</i>	Patrick F. Hanratty
<i>Wentworth Hospital Director</i>	Irving Rosenthal

MUNICIPAL OFFICERS

- City Council:* Albert E. Taylor, Acting Mayor; Paul G. Karkavelas, John Maglaras, Joseph R. Martineau, Raymond J. Moreau, George J. O'Neil, Norman B. Rogers, Philip T. Stonemetz, William J. Toland, Charles E. Prescott.
- Planning Board:* Thomas H. Keenan, Mayor; Edward C. Smith, City Official; George J. O'Neil, Councilman; Edward V. McDonald, Chairman; Arthur J. DuBois, Clerk; Lawrence R. Nealley, Walter W. Fischer, Robert Labrie, Eugene S. Meserve.
- School Committee:* Maurice A. Blais, Chairman; Charles A. Crocco, Clerk; Robert L. Canada, John F. Carroll, Beatrice C. Crosby, Jesse M. Galt, Agnes McLaughlin.
- Zoning Board of Adjustment:* Kenneth G. Clark, Chairman; Romeo W. Courchesne, Clerk; Paul N. Caros, Raymond Loughlin, Rene Goulet, Arthur Heaphy.
- Hospital Trustees:* Eugene Jalbert, Chairman; Patrick H. McManus, Armand J. Dimambro, Thomas C. Dunnington, Louis Stocklan.
- Cemetery Trustees:* Chester A. Hull, Chairman; Frederick C. Smalley, Clerk; H. Nason Avery, A. Thornton Gray, James E. Wentworth.
- Library Trustees:* Hector J. Desjarden, Chairman; Ann K. Buckley, Clerk; William A. Piper, Charles Webb, Albert Alie.
- Trustees of Trust Funds:* Roy B. Ireland, Robert W. Herlihy, John F. McNally.
- Park Commissioners:* Daniel R. Flynn, Chairman; William McKone, Thomas Massingham.
- Water Commissioners:* Roy B. Ireland, Chairman; Frank J. Stevens, Samuel B. Blair.
- Dover Housing Authority:* Edward J. Murphy, Louis Stocklan, Guy Wiggin, Samuel W. Greene, Edward Reilly.
- Joint Building Committee:* Philip T. Stonemetz, Raymond J. Moreau, Thomas H. Keenan.
- Plumbing Board:* Robert Labrie, Chairman; James McCoole, Inspector; Patrick F. Hanratty.
- Police Commissioners:* Frank G. Wilkinson, Chairman; Henry J. Carrier, Emmet J. Flanagan.
- Personnel Advisory Board:* John A. Rodden, Hubert Stanley, Dr. Peter T. Lampesis.
- Board of Assessors:* Max W. Leighton, Chairman, Terrence O'Neil, Robert W. Greenaway.
- Board of Health:* Dr. Daniel McCoccy, Dr. Charles B. Place, Dr. John E. Story, Dr. Thomas J. Smith, Dr. Max Winer.

BOARD OF ASSESSORS

YEAR ENDING DECEMBER 31, 1957

The total assessments and collections for the year 1957 are listed below:

ASSESSMENTS

Property assessments	\$22,444,474
Stock-in-Trade	4,909,779
Personal Property	43,411
Boats	19,850
Trailers	77,373
School tax	95,650
<hr/>	
Total assessment	\$27,590,537
Veterans' exemptions	1,055,298
<hr/>	
	\$26,535,239

TAX

Real and personal property	\$ 1,068,001.54
Stock-in-trade	244,507.04
Boats	988.53
Trailers	3,194.99
School tax	1,989.53
Bank stock	1,835.90
Timber tax	851.72
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Total tax	\$ 1,321,369.22

One million and fifty-five thousand, two hundred and ninety-eight dollars in assessed valuation was granted in 1957 for Veteran exemptions.

Respectfully submitted,

MAX W. LEIGHTON, *Chairman*

ROBERT W. GREENAWAY, *Clerk*

TERRENCE W. O'NEIL, *Clerk*

CEMETERY DEPARTMENT

YEAR ENDING DECEMBER 31, 1957

TO HIS HONOR, THE MAYOR, MEMBERS OF THE CITY COUNCIL AND THE
BOARD OF TRUSTEES:

Gentlemen:

Herewith is submitted the Annual Report of the Cemetery activities during the year of 1957. With weather permitting, the lots are usually cleaned of leaves in the Fall and raked again in the Spring, as many small, dead limbs fall during the heavy winter winds and storms.

Foundations were poured for thirty-seven headstones and monuments and forty-one markers. There were one hundred twenty-three interments during the past year.

There were two 8 grave lots, one 6 grave lot, three 4 grave lots, five 3 grave lots, sixteen 2 grave lots and six single lots sold. There were seven lots in the old section of the cemetery placed under perpetual care and money was added to the funds on three others. Money was left for flower funds on two lots.

All graveled avenues and walks were hoed, raked and cleaned off twice during the year. Two avenues were made ready to oil. Several other avenues will be oiled at the same time. No oiling was done in 1957 so that allotment will be used in 1958.

At this time, I would like to express my sincere thanks to His Honor, Mayor Thomas H. Keenan, the City Council, the Board of Trustees, Public Works Department, and all other departments of the city that assisted me in any way, and to the cemetery employees, for their cooperation during the past year.

Respectfully submitted,

FRANCIS LENNON,

Superintendent of Cemetery.

CITY CLERK

and

PURCHASING AGENT

YEAR ENDING DECEMBER 31, 1957

Employees, 3
Election Officials, 56

Expenditures, \$13,844.98
Net Revenues, \$7,496.85

TO HIS HONOR THE MAYOR, AND MEMBERS OF THE CITY COUNCIL:

Gentlemen:

I herewith submit the report of the City Clerk and Purchasing Agent for the year 1957, divided into five intra-departmental agencies, namely: Council Activities, Elections, Administration and Revenues, Vital Statistics and Purchasing.

COUNCIL ACTIVITIES

During the year 1957 there were 30 meetings of the City Council, 12 regular meetings and 18 special meetings, also 6 Public Hearings and 21 Finance meetings, making a total of 57 legislative sessions, denoting a very busy year in which the councilmen demonstrated to a remarkable degree a spirit of aggressiveness rarely encountered in similar legislative groups, and in which they adopted 71 resolutions and 8 ordinances; there were also accepted as public highways, the following: (8 streets) Fairfield Drive, Willard Road, Roberts Road, Pearson Drive, Danbury Lane, Ox-bow Lane, Sunset Drive and Robinhood Avenue.

ELECTIONS

In 1957 the biennial municipal election was held on Tuesday, November 5, with the following results:

FOR MAYOR

Melvin R. Morrison	3547	James P. Nadeau	2369
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FOR COUNCILMEN AT LARGE

Paul G. Karkavelas	3214	Patrick J. Greene	2734
Thomas C. Dunnington	3011	Raymond J. Moreau	2645
Norman B. Rogers	2858	W. Raymond Stackpole	2599
Charles S. Farrar	2740	Elizabeth McManus Rowe	2359

FOR COUNCILMAN WARD 1

John F. Carroll	782	Charles E. Prescott	680
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FOR COUNCILMAN WARD 2

Daniel F. Richard	629	George A. LaBonte	453
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FOR COUNCILMAN WARD 3

Irving T. Webb 632 Helene R. Donnelly 371

FOR COUNCILMAN WARD 4

Albert E. Taylor 923 Francis R. Dodge 559

FOR COUNCILMAN WARD 5

John Maglaras 418 Ovide A. Taylor 205

FOR MEMBERS OF THE SCHOOL COMMITTEE AT LARGE

Maurice A. Blais 3311
 Robert E. Keefe 2455
 John B. McDuffee 1805
 Frederick E. Rockett 962

FOR MEMBERS OF THE SCHOOL COMMITTEE

From Ward 1

Daniel R. Flynn 852

From Ward 2

Charles A. Crocco 606

From Ward 3

Beatrice C. Crosby 604
 Wilfred F. Fortier 191

From Ward 4

Robert I. Canada 833

From Ward 5

Agnes McLaughlin 214
 Walter H. Keays 155
 Andrew W. Minter 81
 Mitchel Siranian 53

Total number of ballots cast 5789.

Total cost of election \$3,295.00

ADMINISTRATION AND REVENUES

The operation and supervision of the City Clerk's Office during the year 1957 entailed the customary check of all records, and the issuance of a large number of certificates, the recording of an ever increasing number of conditional sales, mortgages and discharges, and various other duties.

The following is a resume of money collected in this office and deposited with the City Treasurer in 1957 for licenses, fees, permits, searches, certificates and many other legal documents:

Pool and bowling licenses	\$ 200.00
Taxi licenses	275.00
Plumbing permits	670.91
Auditorium rentals	1,275.00
Conditional sales	1,290.00
Chattel and personal mortgages	785.00
Marriage licenses	576.00
Discharges	157.50
Birth certificates	306.50
Marriage certificates	62.00
Death certificates	131.50
Voting certificates	12.00
Bellamy Park licenses	30.00
	<hr/>
Total	\$5,771.41
Dog licenses	1,725.44
	<hr/>
Net total	\$7,496.85

which is the largest amount ever received in this office for any one year.

VITAL STATISTICS

In this department for the year 1957 the following figures are presented for your information and comparison with the previous year 1956.

	1956	1957	
Births	504	548	+44
Marriages	226	192	-34
Deaths	231	213	-18

resulting in 44 more births over the previous year, which is a very sizable increase, approximately nine per cent; there were 34 fewer marriages and 18 less deaths than occurred in 1956.

PURCHASING DEPARTMENT

This department is a very active agency of the City Clerk's Office and which requires a continual supervision of all bids, inquiries and purchase orders for all the departments of the city, and proving doubtlessly that competitive bidding and centralized purchasing in municipal government is saving the taxpayers a considerable amount of money each year.

Competent authorities estimate that efficiently directed centralized purchasing results in a savings average of from 10 to 15 percent, truly an amazing fact and a very worthwhile undertaking, and especially so, when it is carried on very inexpensively with a part time staff only.

Very respectfully,

ALFRED J. GUILMETTE, *City Clerk and
Purchasing Agent.*

CITY SOLICITOR

YEAR ENDING DECEMBER 31, 1957

HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL:

Gentlemen:

I hereby submit my report for your approval on the activities of this Department for the year ending December 31, 1957.

The Solicitor was in attendance at all meetings of the City Council and many meetings of other departments, including those of the School Board, Joint Building Committee, Board of Water Commissioners, Planning Board and Zoning Board of Adjustment. Several ordinances and resolutions were drawn and reviewed at the request of the Mayor and City Council and many easements and rights of way obtained for the Back River Sewer, and others as required.

SUITS—The suits of Ehle v. City of Dover, Taylor v. City of Dover and Payne v. City of Dover were argued before a Master appointed by the Superior Court. No decisions as yet have been rendered by the Master. Eminent Domain proceedings were begun to condemn land for the Back River Sewer.

Innumerable criminal cases were prosecuted in the Dover Municipal Court. One appeal was taken to the New Hampshire Supreme Court from the Dover Municipal Court and will be argued before that Court in 1958.

The Solicitor was called upon for advice on various occasions by all departments of the City of Dover.

Appreciation is expressed to all Departments for their cooperation and assistance.

Respectfully submitted,

T. CASEY MOHER

FIRE DEPARTMENT

YEAR ENDING DECEMBER 31, 1957

TO THE HONORABLE MAYOR OF THE CITY OF DOVER AND THE MEMBERS OF
THE CITY COUNCIL:

Gentlemen:

I hereby submit for your approval a report on the activities of the Dover Fire Department for the year ending December 31, 1957.

PERSONNEL

There are fourteen permanent men besides the Chief working 24 hours on and 24 hours off. The work week varies from 72 hours to 84 hours.

APPARATUS IN SERVICE

There are in service at the present time seven pieces of apparatus at the Broadway station. One Maxim 85 aerial ladder truck bought in 1951; one Maxim 750 gal. per minute pumping engine bought in 1948; one International Tank truck of 800 gallon capacity with 150 gal. per minute pump on a power take-off bought in 1952; one 1,000 gal. per minute Ahrens-Fox pumping engine bought in 1925; one Diamond T. 500 gal. per minute pumping engine bought in 1942; one International combination wagon with 350 gal. per minute front end pump bought in 1927; one Chevrolet panel truck which is used for all kinds of emergency work which was bought in 1952; one aluminum 14 foot life-boat equipped with trailer; one Civilian Defense trailer pump of 500 gal. per minute capacity which is kept at the pumping station; one base station 2-way radio and five trucks radio equipped.

MAINTENANCE OF BROADWAY STATION

The rear outside wall was repaired where the brick-work was getting to be in bad condition. That part is now in pretty good shape.

FIRE ALARM SYSTEM

At the present time there are seventy-six street boxes and ten so-called phantom boxes, all of which can be sounded from the fire station. There is a repeating machine, a charging board and a protector board that operate the fire-alarm system. Boxes were tested on Monday mornings and were found to be in good condition. Where needed old wire was replaced with

new. There is a generator at the station that is hooked up permanently that takes care of the fire alarm system, the two-way radio and the lights in the station if the power goes off for any reason.

PERMITS AND INSPECTIONS

There was a total of 1140 City permits issued for outside fires and 152 State permits issued for burning brush. There was a total of 183 oil-burner permits issued. Where buildings were inspected stress was laid on the inspection of the Strafford County Farm, County Court House, City Hall, Wentworth-Dover Hospital, Wentworth Home for Aged, Dover Children's Home, all schools and all Convalescent Homes.

OUTSIDE ASSISTANCE

Fire apparatus was dispatched to the following places during the year to assist at fires:—Lee, Somersworth, Rollinsford, Madbury, Berwick, Me., Sanford, Me., and West Kennebunk, Me.

ACTIVITIES OF FIRE DEPARTMENT

The department answered a total of 509 alarms, which is the largest number of alarms ever recorded in Dover. Broken down, they amounted to 69 box alarms, 12 engineers calls, and 428 still alarms. There were 10 false alarms pulled from the street and 12 needless alarms from automatic sprinklers. There were five calls to automobile accidents, five calls for the resuscitator and seven calls for the fire department emergency boat. There were also two calls to help hunt for missing persons.

FIRE LOSSES

Assessed valuation of property	\$1,053,000.00
Damage caused by fire	74,143.73
Insurance paid	69,643.73

CONCLUSION

At this time I wish to thank the Mayor and the City Council, press and radio, the Police Department, Motor Vehicle Department, State Police, State Fire Marshal, the Deputy Marshal and the Inspector from that office, Public Works Director and his department, United Tanners, Fire Chiefs and all fire departments in all surrounding cities and towns, and any others who assisted the Fire Dept. in any way during the past year.

Respectfully submitted,
 CARROLL M. NASH, *Chief of Dept.*



DOVER FIRE DEPARTMENT AT SCENE OF FIRE
(Boston Harbor, Dover Point)

HEALTH DEPARTMENT

YEAR ENDING DECEMBER 31, 1957

HON. MAYOR AND MEMBERS OF THE DOVER CITY COUNCIL:

Gentlemen:

Herewith submitted is the report of the Health Department for the year 1957.

The Health Department has been active in promoting sanitation in the best interest and health of the community. In this respect, emphasis has been placed on the sanitary production and distribution of food in Dover. Stores and eating establishments were inspected periodically during the year, and recommendations were made pertaining to sanitation and public health. It is my opinion, that the overall sanitary conditions of restaurants and cafes in the City are considerably improved.

Special emphasis was also given to the handling and distribution of milk, and milk products, because of their importance to the health of the community. Inspections were made and samples taken at all dairy farms, to learn if bacteria content was at a minimum to comply with State regulations. Pasteurization and ice cream plants also came under this inspection, and the quality of milk and ice cream samples taken in analysis was satisfactory. The New Hampshire Department of Food and Chemistry reported that samples taken by myself and State inspectors, have been satisfactory.

Samples of milk used to be taken twice a year, but the New Hampshire State Board of Health has requested that samples now be taken four (4) times a year. This does not imply to the Dover area alone but all over the State.

Fuel and range oil trucks in the City were checked and sealed for the year by the State Bureau of Weights and Measures. A charge of \$3.00 is made for each truck and half of the fee is sent to the Dover Finance Department as the City's share. These inspections are made with me as the City Sealer of Weights and Measures. This is to assure that the Dover buyer gets the right amount of fuel or range oil he orders.

During the months of July, August, and September, food trucks were inspected for packaged foods and reweighing of commodities. Grocery stores were also inspected to assure correct weights on all products purchased by the Dover consumer.

A new duty has been added to the Health Department, and that is the inspections of septic tanks and dry wells, of new houses that cannot enter into the City's sewerage lines. All houses being financed under the F H A and the Veterans' Administration have requested that the Health Department make these inspections before the house can be sold to the buyer. A charge of \$10.00 is made and the money is turned into the City Treasurer.

	<i>No. of Inspections</i>		<i>No. of Inspections</i>
GENERAL SANITATION		Cheeses	28
Eating Establishments	294	Ice Cream Plants	24
Grocery Stores	211	COMMUNICABLE DISEASE	
Public Buildings	57	Investigations	14
Bakeries	32	Homes Placarded	7
Dwellings	155	FOSTER HOMES	
Water Samples	133	Investigations	33
Sanitary Fill	56	License Granted	31
Nuisance Complaints	278	WEIGHTS AND MEASURES	
Rat Control	14	Scales tested and sealed	233
MILK		Gasoline Pumps tested and sealed	144
Dairy Farms	54	Fuel trucks tested and sealed	36
Milk Plants	26		
Milk Samples	188		

The Health Officer wishes to cite the cooperation of all City departments with his duties, also the various State Health Departments for their cooperation when called upon.

Respectfully submitted,

DR. MAX WINER, *Health Officer.*

OVERSEER OF THE POOR

YEAR ENDING DECEMBER 31, 1957

TO HIS HONOR THE MAYOR, AND MEMBERS OF THE CITY COUNCIL:

I hereby submit the annual report of my office for the year ending December 31, 1957.

Direct Relief	\$34,783.43
Old age assistance	22,059.41
	\$56,842.84
Expenditures:	
Food	\$ 7,049.11
Fuel	1,345.39
Rent	3,426.00
Medical	1,600.58
Hospital	5,270.09
Ambulance	30.00
Burial	1,065.00
Office expense	619.98
Board adults	5,754.50
Board minors	3,485.39
Electricity	227.70
Clothing	291.23
Salaries	4,618.46
	Total \$34,783.43

During the past year we cared for sixty-six (66) families. These families represented two hundred and sixty-eight (268) persons. We cared for twenty-four (24) singles and three (3) who required extra nursing care. There were sixteen (16) minors, and twenty-one (21) adults who received board and care. We had seventeen (17) adults as inmates at the County Home. We had ten persons who were assisted with medical only.

Compared to last year, there was an increase in the number of cases handled during 1957. This required many investigations and visitations to the homes of those receiving relief. The cooperation of other departments has been very beneficial in aiding this office to obtain information pursuant to direct relief. Since these departments are too numerous to mention separately I would like to express my thanks in a general way to all of those who have assisted me during this past year.

Respectfully submitted,

MARGARET E. SEYMOUR,

Director of Welfare.

PARK DEPARTMENT

YEAR ENDING DECEMBER 31, 1957

TO HIS HONOR, THE MAYOR, AND MEMBERS OF THE DOVER CITY COUNCIL:

Participation in various phases of recreation programs showed a marked increase during the year 1957, a year that saw the city government appoint a full time Parks and Recreation Director. The new director assumed his position October first and proceeded to conduct a Fall and Winter program of recreation, the first Fall and Winter program for several years.

The Summer playground and swimming programs were again conducted under the direction of Thomas McShera. The city's five playgrounds were open from June 24th to August 27th with a total of 19,125 visits being recorded. The daily attendance at the five playgrounds averaged 453 during the 8½ week season.

Playground activities included sports, arts and crafts and special trips and programs. A supervisor was responsible at each playground and the playgrounds were open Monday through Friday from 9 a.m. to 11:30 a.m. and 1 p.m. to 4 p.m.

Bellamy Beach enjoyed its most successful season with 114 children taking part in swimming classes held daily. The pool was supervised by



SWIMMING CLASS AT BELLAMY POOL



SUMMER FUN AT BELLAMY POOL

two instructors and two life guards and this top notch leadership paid off as no serious mishaps were reported at the beach during the Summer season.

The Park Department Maintenance crew was responsible for maintaining the city's parks and other recreation areas during the year. Baseball games were played at every available field and there didn't seem to be enough fields for the demand.

Little League and Minor League baseball were popular once again in addition to the newly formed Babe Ruth League. The new league also proved popular with the boys between 13 and 16.

Other Summer activities included tennis lessons, weekly dances for teenagers and seven weekly band concerts that were held at Henry Law Park. The band concerts proved to be most popular and attracted large numbers of spectators to all concerts.

The Summer season was climaxed by a giant swimming meet at Bellamy Pool in August with more than 100 youngsters participating. Winners of the various events were awarded trophies and awards amounting to over \$100.00 with the prize money coming from the Henry Law Trust Fund.

One of the first activities organized by the new City Recreation Director upon his arrival, was the city wide Halloween celebration including a costumed parade, parties for three different age groups, a Jack O'Lantern Contest, and the popular window painting contest. A total of 1,250 youngsters took part in the program.

An adult Recreation Advisory Council was organized with representatives of various organizations being represented on the committee. The group meets once monthly and are planning to conduct a fact finding recreation activities survey to determine what phases of recreation need the most attention.

Another special activity conducted by the Recreation Department was the arrival of Santa Claus the Saturday before Christmas at City Hall. The jolly gentleman from the North Pole greeted more than 300 youngsters and distributed candy to all.

Several new programs were started the latter part of the year and all proved to be most popular with those participating. A total of 1,221 persons participated in various phases of the program during December.

A city basketball league for men above high school age was formed with six teams entering the league. The league meets twice weekly at Dover High with two games played on Tuesday and Thursday evenings. More than 70 men are included on the rosters of the six teams.

Much interest was shown in the Little Kids basketball program with more than 250 boys registering at the tryouts. The boys were divided into two leagues, the American league for 8 and 9 year old boys and the National league for boys 10, 11 and 12. The league meets every Saturday morning at Dover High and Woodman Park. Each of the 16 organized teams have a sponsor and uniforms and also an adult coach. A total of 20 adult volunteers are assisting with the program.

New programs started included a grammar school boys bowling league with 10 teams and 62 boys registered, Junior Automotive basketball league



Hallowe'en Parade

for boys 13 to 16 years of age, with four uniformed teams playing once a week at Dover High School; and an adult men's physical fitness program that is conducted weekly on Wednesday evenings at the Woodman Park gym. This class has attracted over 50 adult men that take part in the program of activities that include basketball, volleyball, calisthenics and judo.

Physical fitness programs for girls and women will be started in January in an effort to provide wholesome recreation for all the citizens of Dover.

The Park and Recreation Dept. is also responsible for the maintaining of the city's four skating areas. The unusually warm weather in December did not permit much ice skating but with the arrival of cold weather local citizens can take advantage of good skating at the High School, Hancock, Home Street and Henry Law skating areas.

In closing I would like to mention the tremendous support received from the school department in making school gymnasium facilities available to the Recreation Dept. Also my sincere thanks to the many volunteers who in any way helped to make the recreation program a better one for the citizens of Dover. It is my hope that 1958 will be even more successful than this past year.

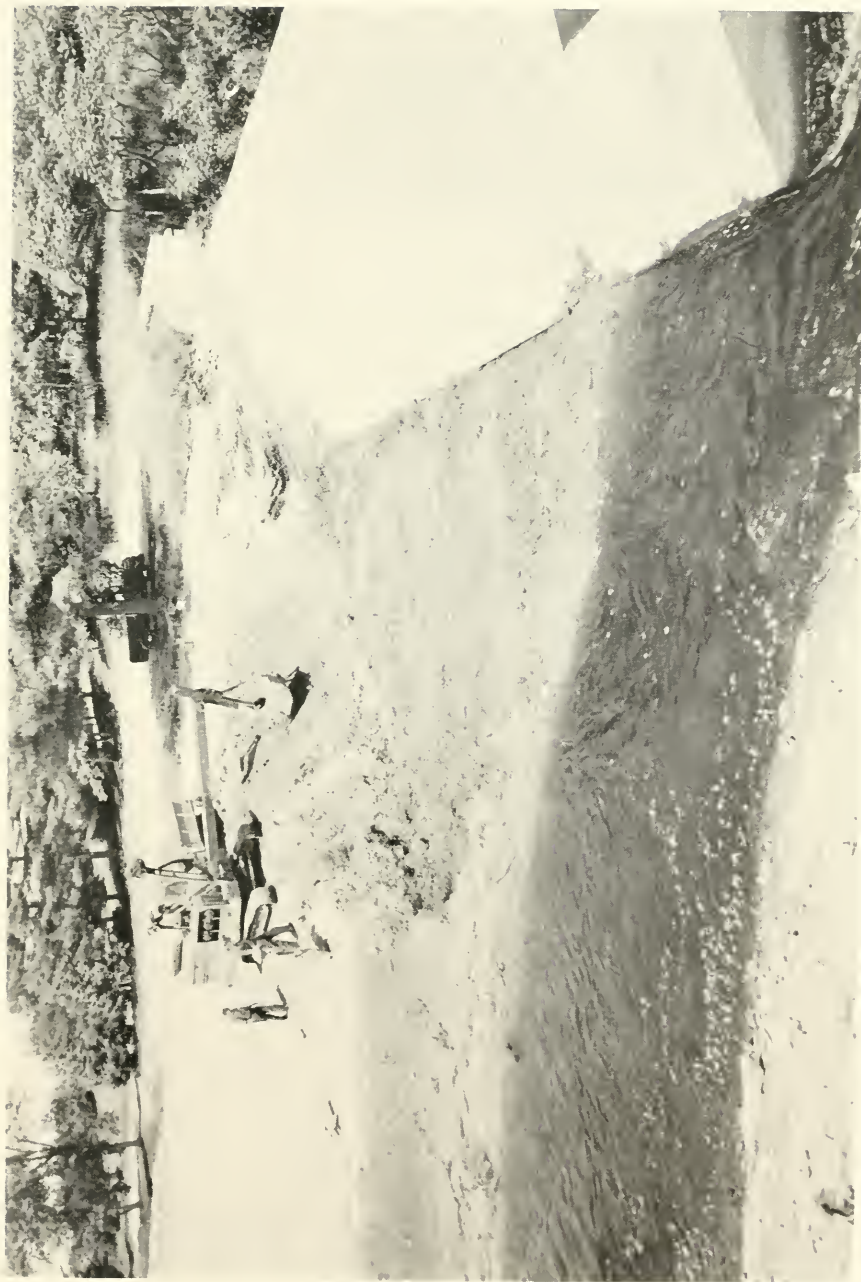
Respectfully submitted,

RALPH T. GRASSO,

Director of Parks and Recreation.



"Santa Claus Came to Town"



CLEANING AND WIDENING BELLAMY DAM

POLICE DEPARTMENT

YEAR ENDING DECEMBER 31, 1957

TO THE HONORABLE BOARD OF POLICE COMMISSIONERS:

Dover, New Hampshire

Gentlemen:

I have the honor to submit my Annual Report of all transactions of the Dover Police Department for the year ending December 31, 1957.

During the year 1957, there were 965 arrests. This represents an increase of 207 over the previous year and 289 more arrests than were made in 1955. There were 200 lodgers cared for during the past year.

The Department received and handled a total of 10,018 calls and complaints that were given prompt and efficient attention by the Department and a permanent record of these calls was logged on the Day and Night Reports. There was a total of 994 doors and windows found unlocked and either locked and reported to the owner, or the owner called to go there. We disposed of 133 animals, reported to the Public Service Company a total of 197 street lights that were found burned out.

Our investigations included 291 automobile accidents in which 112 persons were injured, 19 of this number being pedestrians. There were no fatalities in Dover in 1957. The year before we had 4 fatalities, and in 1955 there was one.

We arrested and arraigned in court 329 operators of motor vehicles for speeding, reckless operating, driving under the influence of liquor, crossing yellow lines, passing school busses displaying flashing red lights, and other motor vehicle offenses. There were several assault cases, breaks, bad check cases, and a number of miscellaneous arrests which included non support, car theft, fraud, larceny, etc. A tabulation of these and the number of each is included in this report. These cases were handled courteously and efficiently by members of the Department.

The amount of lost and stolen property recovered and returned to owners amounted to \$3,124.90.

In June, 1957 David S. Richardson resigned to accept a post with a private concern and Officer William Sampson was appointed on June 8 to fill this vacancy. Officer Robert Mikan worked the vacation period and came on full-time duty December 3, 1957.

Attached to this report is a complete record of the Personnel of the Department. Included also, is a report of the revenues collected by the Police Department in 1957.

I desire at this time to express my sincere appreciation and thanks to the Honorable Board of Police Commissioners, the Honorable Ovilia J. Gregoire, Judge of Municipal Court, Associate Judge Walter A. Calderwood and City Solicitor T. Casey Moher, The Mayor, and members of the City Government, Clerk of Court Vinton R. Yeaton, Chief Nash of the Fire Department, to Colonel Ralph Caswell and the State Police, Commissioner Clarke and members of the State Motor Vehicle Department for their assistance rendered throughout the past year.

I should also like to take this opportunity to express my sincere thanks to the members of the Police Department for their loyalty and support during the year just past.

Respectfully submitted,

JOHN J. MURPHY, *Chief of Police.*

PERSONNEL OF THE DOVER POLICE DEPARTMENT

John J. Murphy,	Chief	Dewey W. Allen,	Deputy Chief
Alphonso M. Ayer,	Captain	Henry E. Griffin,	Lieutenant
Patriek J. Fagan,	Patrolman	Paul H. Proulx,	Sergeant
John A. Davy,	Patrolman	Richard M. Flynn,	Sergeant
Daniel W. Murray,	Patrolman	Raymond P. Pasek,	Patrolman
Frederick U. Fogarty,	Patrolman	Anthony N. George,	Patrolman
Harrison D. Mackey,	Patrolman	Philip J. Conway,	Patrolman
L. Norman Grenier,	Patrolman	Frank B. Redden,	Patrolman
Owen P. McKenney,	Patrolman	George J. Hester,	Patrolman
Alfred J. Bertrand,	Patrolman	Donald S. Meserve,	Patrolman
Walter E. Estes,	Patrolman	Edward R. Dame,	Patrolman
William N. Sampson,	Patrolman	Robert N. Mikan,	Patrolman
	Charles E. Lewis,	Clerk	

ANNUAL REPORT OF THE DOVER POLICE DEPARTMENT FOR THE YEAR, 1957

Arrests during the year other than motor vehicle	636
Motor vehicle cases	329
Number of calls handled	10018
Doors and windows found unlocked and reported to owners	994
Animals disposed of	133
Street lights reported out to Public Service Company	197
Lodgers cared for	200
Accidents	291
Injured	112
Pedestrian	19
Fatality	0
Total number of arrests for the year 1957	965

ANNUAL REPORT OF THE DOVER POLICE DEPARTMENT, 1956

Arrests during the year other than motor vehicle	446
Motor vehicle cases	312
Number of calls handled	11,138
Doors and windows found unlocked and reported to owners	1,282
Animals disposed of	116
Street lights reported out to Public Service Company	270
Lodgers cared for	216
Accidents	461
Injured	172
Pedestrian	21
Fatalities	4
Total number of arrests for the year 1956	758

REVENUES RECEIVED BY POLICE DEPARTMENT, 1957

Fines (parking meter) . . .	\$ 4,218.25
Beano Licenses	170.00
Revolver permits	48.50
Junk licenses	70.00
Bicycle registrations	230.00
Reimbursement (tel.)	27.60
Reimbursement (meter)	341.40
Parking meter receipts	32,740.37
	<hr/>
	\$37,845.12

1956 total \$30,660.41

PUBLIC WORKS DEPARTMENT

YEAR ENDING DECEMBER 31, 1957

TO HIS HONOR, THE MAYOR, AND THE MEMBERS OF THE CITY COUNCIL:

For the most part, the winter of 1957 was very good. However, this department recorded twelve snowstorms, six of which were necessary to plow, salt and sand. Because of an accumulation left from December of 1956 and a low temperature the first of January, salt was not effective and sand blew off as soon as applied, making all highways a problem for the department. With a temperature rise, salt was applied and streets and roads were back to normal winter driving condition. Two hundred tons of salt and 3000 yards of sand were used during the season.

STREETS AND ROADS TREATED

Extensive patching was necessary as the frost left the ground. Many road surfaces were badly broken and 1332 tons were used during the year. Surface treatment started early in the spring. The following is the list of streets and roads resurfaced with 96,000 gallons of asphalt:

A section of Broadway, Crescent Ave., Page's Corner, Barry St., Smith Well Rd., Bellamy Rd., Knox March to Bellamy Bridge, Wedgewood Rd., Cushing St., Hayes Lane, Rose St., Elmview Circle, Sonnett St., George St., Nile St., a section of Henry Law Ave., Roberts Rd., Pearson Drive, Section Riverside Drive, Middlebrook Rd., Fairfield Drive, Mt. Vernon St., Page Ave., Lowell Ave., Roosevelt Ave., Abbott St., Chesley St., Reservoir St., Hough St., Hull Ave., Grove St. Extension, Portland St., Coheco St., Rogers St., Hancock St., Forest St., Essex St., Hawthorne Rd., Lower Washington St., Church St., Middle St., Kirkland St., Elmwood Ave., Fairview Ave., Preble St., Wallingford St., Pierce St., Twombly St., Baker St., Floral Ave., Varney St., Paul St., Cushing Rd., Old Dover Pt. Rd., Charles St., Mill St., Industrial Park, East St., Glenwood Ave., Bridge to Sixth St., Morningside Dr., Shady Lane, Redden St., Hartswood Rd., Parking Lot at Library.

TOWN ROAD AID PROGRAM

Under this program, 1200 feet of Middle Road and 1400 feet of Back Road was excavated, reconstructed, surface treated and sealed. Oak Street Extension was relocated and subgraded.

The following roads were surface treated:

Nute Rd., Leighton Rd., Wentworth Terrace, Hilton Road, Tuttle Lane, Middle Rd., Back Rd., Hanson Ave., Long Hill Rd., County Farm Rd., Sixth St., from Grange Hall to Rochester Line.



PARKING LOT IN REAR OF PUBLIC LIBRARY
(Formerly Unitarian Pond)

STREETS AND ROADS RESURFACED

The following streets were paved with Bituminous Concrete:

Central Ave., Tuttle Square to Angle St.	\$1,673.11
Central Ave., Hill St. to Hospital	7,036.61
Washington St., Lower Square to Railroad Crossing	5,292.61
Third St., Central Ave. to Railroad Crossing	1,624.24
Portland Ave. to Mechanic and St. John St.	1,920.63
Second St., Central Ave. to Ross Furniture	996.71
Stark Ave., Junction Central Ave. to Elliott Circle	4,806.81
St. Thomas St., Locust to Belknap St.	3,731.87
Locust St., Central Ave. to Burnham Court	1,919.76

STREETS AND ROADS GRAVELED

Untreated roads were constantly graded and 7765 yards of gravel were spread on:

Canterbury Park, Wedgewood, Watson Rd., County Farm Cross Rd., Jenness Rd., Columbus Ave., Mast Rd., Drew Rd., Barry St., Page's Corner, Bellamy Rd., Autumn St., Rose St., French Rd., Dover Pt. Access Rd.

PARKING LOT

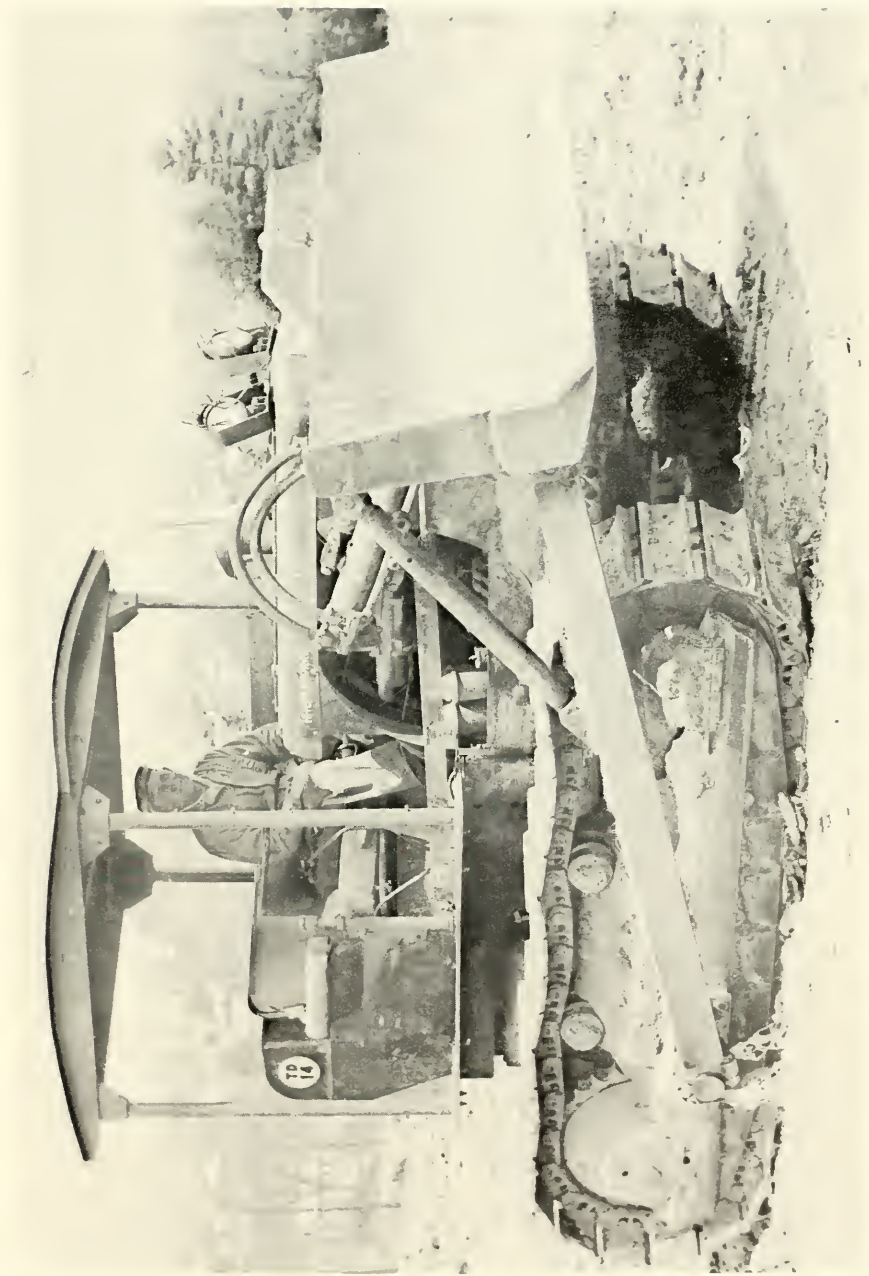
The Unitarian Pond was filled to subgrade with the excavation from the new Telephone building. A twelve-inch pipe line was connected to the overflow pipe from the pond, run up the east side, then across to the supply. A large manhole was constructed with lateral drains to pick up all sources of supply. Gravel was then hauled in, graded and an application of asphalt was applied. Due to the depth of the fill, a certain amount of settlement is expected. However, this parking lot was opened in September for school and library patrons and has served its purpose well. A fence was erected on the old and settled ground to separate the parking lot from the playground.

BRIDGES

The Whittier Falls bridge had four bays replanked, timber replaced where necessary and new guard rails and the super structure painted. The lower Washington Street bridge was about three-fourths painted before cold weather. The guard rails on upper Washington bridge were painted and several planks on the County Farm bridge were replaced.

SIDEWALKS

Sidewalk construction and resurfacing was quite extensive in 1957. A total of 4221 feet was laid during the year:



PUBLIC WORKS DEPARTMENT BULLDOZER

Upper Central Ave.	1025 feet	Folsom Street	100 feet
Glenwood Ave.	350 feet	Locust Street	299 feet
Horne Street	400 feet	Mt. Vernon Street	225 feet
Spring Street	396 feet	Broadway	100 feet
Sixth Street	782 feet	Second Street	100 feet
Third Street	144 feet	Lower Washington St.	300 feet

One hundred feet of granite curb was set at Page's Corner to protect pedestrians on the sidewalk. On Atkinson Street, 143 feet of curb was reset to widen the street from Washington Street to St. Thomas Street. On upper Washington Street, 69 feet was reset and on Lower Washington St., 300 feet.

SEWER MAINTENANCE

The ever increasing demand for sanitary sewerage has started the construction of two miles of pipe line and a treatment plant in the Back River section and 1½ miles of pipe line and a lift station in the Old Rochester Road section.

This department constructed 650 feet of twelve-inch pipe and three manholes on Cushing Street to relieve the load on an old eight-inch cement line. On St. Thomas Street, 140 feet with two manholes were laid to replace an old stone culvert.

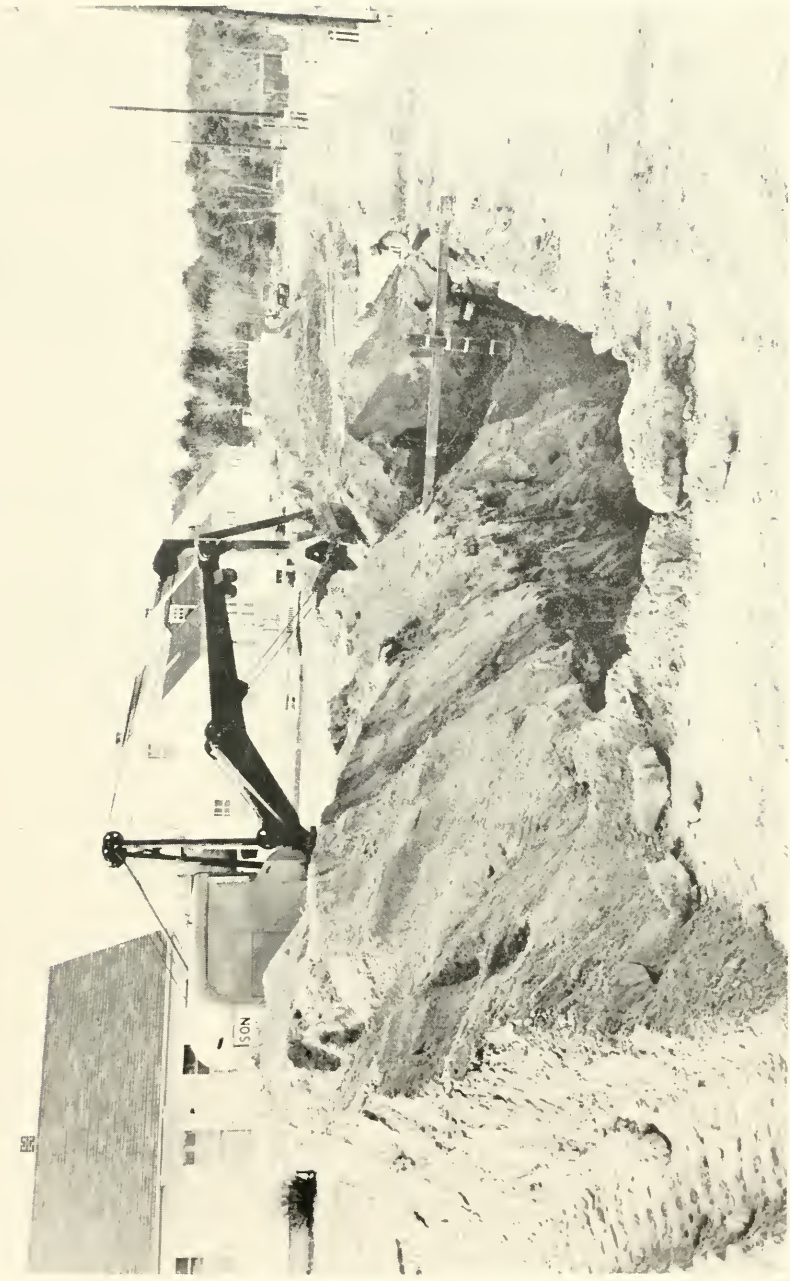
Many repair jobs were necessary as the old pipe either wears out or breaks from the vibration of heavy loads: Mill St., Horne St., Essex St., Forest St., Locust St., Henry Law Ave., Central Ave. at Oak, Park St., Fourth St., Elmwood Ave., Hayes Lane, Ham St., Portland Ave., Charles Street. Storm drains were extended on Kelly Drive and Central Avenue at Merry Street.

Manhole covers raised to grade were: Cataract Ave., Knox Marsh Rd., Littleworth Rd., Bellamy Rd., Fairfield Drive, Abbott Street.

New catch basins: Lower Mill St., Page's Corner, Central Ave. at Merry St., and Broadway.

Sanitary traps installed in catch basins: Myrtle at Washington St., Corner Central Ave. and Washington St., Waldron and Central Ave.: Third and Central Ave., Henry Law Ave. and Broadway. There were 46 new sewer entrances during the year.

Culverts were replaced on the Jenness Rd., Back Rd., and 50 feet of 24-inch cement pipe was laid across Roosevelt Ave. Extension to start the construction of the new road.



NORTH SIDE SEWER PROJECT
(Canterbury Park)

STREET CLEANING

Street cleaning is a seven-day job from the time the snow goes until it comes again. The sweeper works eight hours a day, Monday through Friday and four hours each on Saturday and Sunday. Much hand labor is required in cold weather and early spring.

The usual systematic cleanup of leaves was taken care of by the department in the fall.

Considerable work was done at Bellamy Pool. The channel had to be widened from the dam to past the diving board and the beach cleaned of all debris. Sand was hauled in to cover the beach.

This department also assisted in the construction of the Little League ballfield on Sixth Street.

Bushes were cut on many of the country roads and 1½ miles were sprayed on the Back River Road.

REFUSE DISPOSAL

Refuse collections are still growing with eight more streets and developments added to the system this past year: Fairfield Dr., part of Sunset Dr., Oxbow Lane, Roberts Rd., Pearson Dr., Danbury Lane, Willard Rd., Robinwood Ave.

GARAGE

Although the School Department has taken over the maintenance of the busses, it still leaves all the rest of the City-owned equipment to be serviced at the garage.

NEW EQUIPMENT

New equipment purchased for this department during the past year was, one T. D. 14 Bulldozer for the sanitary fill.

Respectfully submitted,

EDWARD C. SMITH,
Director, Public Works



SITE OF SEWER TREATMENT PLANT
(Back River Sewer Project)

PUBLIC LIBRARY

YEAR ENDING DECEMBER 31, 1957

TO THE HONORABLE MAYOR, THE BOARD OF LIBRARY TRUSTEES, MEMBERS OF THE CITY COUNCIL AND CITIZENS OF DOVER:

The seventy-fifth annual report of the Dover Public Library is presented herewith:

While this report is the 75th annual report the Library itself will not celebrate its 75th birthday until 1959 because the Dover Public Library opened its doors for the first time on January 14, 1884 but the Trustees wrote the first report in 1883.

The fact that this is the 75th annual report of the Dover Public Library makes it an important milestone in the Library's history.

The early reports are most interesting reading and reveal that the Dover Public Library has played an important part in the history and development of the city of Dover through the consecrated and devoted service of the first Librarian, Miss Caroline H. Garland, and her assistant Miss Beatrice Jenkins, who together for fifty years not only served the library but were invaluable members of this community.

The former Librarian, Miss Jenkins, and the present Librarian had for many years felt that if the Dover Library were to continue to keep its collection of old books together with the annual increase of current volumes the question of an addition to the building would have to be considered. But as the years passed with the ever-increasing expenditure for additional school facilities, and in 1957 when the library land in the rear of the building was used with the Unitarian Pond, to construct a much-needed parking lot, the idea of an additional wing to the building faded into oblivion.

The next step which presented itself to the Librarian was: "How could the fine 50-year old building (constructed with \$30,000 from Andrew Carnegie) be better adapted to the present-day needs of the citizens of Dover—particularly the ever-increasing number of children and the Teenagers for whom there is no provision whatever?"

As a first step towards a solution the situation was presented to Mrs. Mildred Peterson McKay, State Librarian, to whom such problems in the state are constantly being submitted. Mrs. McKay spent a day in the Dover Library and on October 11 met with the Board of Trustees of the Library and at that time suggested changes in the present building which would provide for much better and more efficient service to the Dover public. She also suggested that the services of a qualified, trained library consultant be secured to report on the suggested changes and submit others which might be practical and the services of Mr. Keyes Metcalf of Boston were engaged for January 13, 1958. Mr. Metcalf has had wide experience as a consultant of library buildings, a graduate of Oberlin and Harvard.

associated with the New York Public Library for 50 years, and at present the Director of Harvard University Library since 1937. It is hoped that some of Mr. Metcalf's suggestions may be adopted and become fact so that our 75th anniversary next year may be one of which Dover may well be proud.

IMPROVEMENTS DURING THE YEAR

- Fluorescent lights in the Adult Reading Room.
- A new two-plate heating unit for the Work Room.

NEW EQUIPMENT

- A Book Truck to aid in shelving books
- A Book Display Rack
- Three Catalog Cases—2 for Adult Cards, 1 for Juvenile Cards.

The day on which the Book Station is open from 2:30-5:00 P.M. at Kimball's Auto Service Station on the North side each week was changed from Saturday to Wednesday. Miss Lura Mathes, who had been the part-time assistant in charge of the Book Station found it necessary to resign on account of her health and her resignation was accepted with regret.

Mrs. Marilyn Hesse took over the work at the Book Station and is doing creditable work there and also acting as a part-time assistant three other days of the week. The services of Mrs. Hallie Gordon were also secured as a part-time assistant for miscellaneous clerical work.

The Library continues to be the meeting place of the Great Books Discussion Group.

There were four interesting talks given in the Lecture Hall.

May 6, Miss Mary Pike told of an earlier European trip. Illustrated.
 September 10, Mr. Norman Seavey told of his most recent travels. Subject, "Lure of the South Pacific". Illustrated.
 October 21, Miss Mildred Morrison talked about her recent trip to England.
 December 11, Rev. and Mrs. Ralph Huffer told of their visit to Labrador and the Grenfell mission.

During the year, eleven (11) grade school classes visited the library with their teachers. Each class is shown over the building and then left to enjoy the Children's Room for the last half hour. The two points of interest are the glass floor in the stacks, and the oldest book in the Library printed in 1552.

There were 14 story hours with attendance of	376
4 movies with attendance of	295

Total attendance 671

Children's Book Week was observed November 17-23 with the circulation of 120 new books. On the Saturday morning of that week a movie was shown to 150 children and more than 200 children were in the Children's Room that day.

It is hoped that 1958 will see the formation of a group of Dover citizens called "Friends of the Library", of whom there are 328 such groups in the United States, and others being formed.

The purpose of this group is to help arouse the Community to the needs of the library and to show their friendly concern for its development.

Such a group would be of inestimable importance in arranging for our 75th anniversary next year.

Thanks are again due Mayor Thomas Keenan, the Library Board, Radio Stations WHEB and WTSN, Foster's Democrat, Mr. John Morrison for window space and the Kimball Auto Service for the Book Station on Wednesday afternoon, as well as the Staff and the Janitor and to all others who in any way have helped in the smooth functioning of library affairs during 1957.

Respectfully submitted,

ANNE ELIZABETH LEACH.

Librarian.

STATISTICS OF DOVER PUBLIC LIBRARY FOR YEAR 1957

	Adult	Juv.	Total
Number of books in Library Jan. 1, 1957	68,792	4,915	73,707
Number of books added in 1957	682	496	1,178
	<hr/>	<hr/>	<hr/>
	69,474	5,411	74,885
Number of books discarded in 1957	736	108	844
	<hr/>	<hr/>	<hr/>
Number of books in Library Jan. 1, 1958	68,738	5,303	74,041

CIRCULATION

Adult non-fiction	18,605	
Adult fiction	22,130	
	<hr/>	40,735
Juvenile non-fiction	13,669	
Juvenile fiction	35,422	
	<hr/>	49,091
Total circulation		<hr/>
		89,826
Books circulated at Book Station	2,405	
Books borrowed from State Library	44	
Books lent to State Library	15	
Pieces of mail received at Library	8,742	
(including magazines and newspapers)		

Government documents received	1,183
Government booklets to distribute	1,285
Recorded telephone calls	1,637
Questions answered in Adult Dept.	2,537
Questions answered in Juv. Dept.	1,098

3,635

(Questions requiring more
than 10 minutes, 125)

Out-of-town registrations	49
New registrations during year, adult	698
New registrations during year, juv.	514

Total 1,212

Visitors to Historical Room	
3 outside of New England (Vir- ginia, California, Missouri)	216

Total amount received from fines,
reserve cards and out-of-town
registrations

Fines	\$1,006.36
Reserve cards	11.30
Out-of-town registrations	63.70
2 deposit charges at 50c	1.00

Total \$1,082.36

SCHOOL DEPARTMENT

YEAR ENDING DECEMBER 31, 1957

THE HONORABLE MAYOR, MEMBERS OF THE CITY COUNCIL, MEMBERS OF THE SCHOOL COMMITTEE, AND CITIZENS OF THE CITY OF DOVER:

I respectfully submit my annual report of the activities in the public schools of the City of Dover.

ANNUAL SPRING INSTITUTE

The Dover School System played host to approximately 600 elementary teachers and administrators from the Southeastern New Hampshire area on April 12th when the Annual Regional Educational Institute was held at the Woodman Park School.

MUSIC DEPARTMENT

The Dover String Orchestra received the signal honor of being invited to appear at the National Music Education Conference held at Atlantic City. The teamwork of school officials, parents, civic organizations and the students themselves in contributing to the financing of the trip, was one of the highlights of the whole activity.

SCHOOL ENROLLMENT

The Dover Public Schools had an attendance of 2707 on the first day of school in September. This represents an increase of 237 students over the first day of school in the previous year—a 178 pupil increase on the elementary level and a 59 pupil increase on the secondary level.

As a result of this increase 3 new classes came into existence this year on the grade levels of 1, 5 and 6. Grades 5 and 6 were housed in the Vocational School by partitioning available areas and by taking a room from the Vocational School itself temporarily. This brings the number of elementary grades being housed at the Vocational School at this time to 4. The new first grade was made available by partitioning the Library at the Woodman Park School, which already was being used as a classroom, into two classrooms. New teachers were added to the staff to care for these 3 new grades. It was necessary again this year to house 2 elementary classrooms in City Hall and 1 in the High School.

The new school, started this fall, is expected to alleviate some of these overcrowded conditions.

FLU VACCINE CLINIC

There was a high incidence of absenteeism experienced in the schools during the fall months due to the "Asiatic Flu" epidemic which was prevalent. At the height of this ailment, 25% of the school population was absent. Asiatic flu vaccine was made available by the School Department

to all school personnel on November 13th. Dr. Jesse Galt and Dr. Robert Wilson administered the vaccine, assisted by School Nurses, Mrs. Alice Nelson and Mrs. Eloise Marley.

TRANSPORTATION

Increased enrollments caused over-loading on the buses to the extent where a 60 passenger bus was rented in the fall to alleviate the situation until 2 new buses were purchased and put into service.

This brings the fleet of school busses to a total of 14, 13 of which are operating on regular routes and one of which is being used as a standby.

SPECIAL CLASSES FOR MENTALLY RETARDED

Special classes for the mentally retarded conducted by the Great Bay Association were started in the fall and are providing an excellent service to this area of the State.

A number of Dover students are taking advantage of this special service and as a result are leading happier and more purposeful lives. The Dover School Department supports the local students attending these classes, giving financial, moral and professional aid to this worthwhile educational enterprise.

TEACHER RECOGNITION

The Dover Chamber of Commerce, Northside P.T.A. and Woodman Park P.T.A. sponsored a "Teachers' Night" at the Woodman Park School in connection with the celebration of the National Education Associations' 100th Birthday.

Miss Mary Reilly, Head of the English Department and Teacher of English at Dover High School, received the highest of tributes from her fellow colleagues in being elected by them as the teacher who, over the years, has contributed most to the educational system of Dover.

Miss Reilly exemplifies the dedicated, enlightened type of teacher to whom both young and old in the community owe allegiance.

APPRECIATION

The School Department is appreciative of the cooperation rendered it by the various City Departments. Also, to the parents and interested citizens who, throughout the year, support our efforts for the betterment of the Dover educational system, the School Dept. extends its gratitude.

Respectfully submitted,

FREDERICK C. WALKER,

Superintendent of Schools.

TAX COLLECTOR

YEAR ENDING DECEMBER 31, 1957

THE COLLECTION ACTIVITIES FOR THE YEAR 1957 SUBMITTED TO THE
HONORABLE MAYOR, AND TO THE MEMBERS OF THE CITY COUNCIL:

During the year, 1957, with the co-operation of the officials of the Water Department, we have very materially reduced the delinquent water bills and also collected some of the past due Maintenance bills.

A total of \$141,964.41 was collected for the Water Department on Meter rates, Maintenance and New Service bills.

A total of \$98,830.55 for Meter Rates was committed to the Collection Office for the April, July and August billings.

The Property Tax Warrant committed to the Collection Office by the Assessors on September 3, 1957, was in the amount of \$1,318,681.63.

As of December 31, 1957, \$1,148,704.80 had been collected.

TAX SALE: There were 161 parcels on the posting list with a value of \$24,310.39, but at the time of the sale it was reduced to 63 parcels with a value of \$7,818.34.

The amount of Property Taxes to be redeemed for all previous years is now \$4,842.17.

The total amount of money collected for Motor Vehicle Permits as of December 31, 1957 was \$82,319.74. This shows an increase of \$3,075.45 over the previous year.

On June 4, 1957, the Head Tax Warrant was submitted to the Collector by the Assessors in the amount of \$51,015.00. On December 31, 1957, a total of \$31,000.00 had been collected.

On May 23, 1957, the Poll Tax Warrant was submitted to the Collector by the Assessors in the amount of \$15,248.00. On December 31, 1957, a total of \$9,370.00 had been collected.

Many of these Head and Poll Taxes are paid at the time of Motor Vehicle registration so that the figure given at the first of the year is much lower by April first.

Other Collection Activities during the year of 1957 include the mailing of 10,203 Poll and Head Tax bills, 4,264 Property Tax bills, 804 Head Tax delinquent notices, 827 reminders on Water bills and 115 shut-off notices.

There have been many personal calls made on delinquent Stock-in-Trade Tax Accounts.

We wish to thank the general public for their promptness in paying their various taxes and to assure them, we are here to help in any way we can. Also, to remind the public our office is open during the noon hour so anyone wishing to pay taxes or water bills can do so during that time.

We gladly accept partial payments on Property Taxes.

YEARLY REPORT AS OF DECEMBER 31, 1957

Motor Vehicle	\$ 82,319.74	
National Bank Stock	1,835.90	
Costs and Fees	589.62	
Property (1957)	1,148,704.80	
Poll Tax (1957)	9,370.00	
Timber Tax	1,163.64	
Penalties on Tax	3,201.21	
Property Tax Prior	147,329.56	
Poll Tax Prior	2,440.00	
Head Tax (1957)	31,000.00	
Head Tax (1956 and Prior)	8,185.00	
Head Tax Penalties	719.50	
Redemptions	7,316.89	
Interest after Sale	242.09	
Miscellaneous Expense	—17.45	
Collections as of Dec. 31, 1957	—————	\$1,444,400.50
Collections as of Dec. 31, 1956		1,504,191.72
		<hr/>
Amount of 1956 over 1957		\$ 59,791.22

Respectfully submitted,

HAROLD E. CLARK, *Tax Collector.*

WATER DEPARTMENT

YEAR ENDING DECEMBER 31, 1957

TO HIS HONOR, THE MAYOR, AND GENTLEMEN OF THE CITY COUNCIL:

We have the honor to submit the scope of work and activities of the Water Department for the year 1957.

NEW EQUIPMENT PURCHASED

1 Humdinger Water Pump.

IMPROVEMENTS TO PURIFICATION SYSTEM

Layne Well, screens cleaned, Well put back into first class condition. Smith Well Pump and pipes were reconditioned and bearing installed. Soda ash feeder at Barbadoes Well and soda ash slurry feed into discharge side of Venturi tube were reconditioned.

EXTENSION OF MAINS, during 1957 was as follows:

The Spruce Lane, Mast Road, Durham and Bellamy Road Extension, has been completed, extending the main 5470 ft. of 8" C. A. Pipe for a total of 13,470 ft. 8,000 ft. laid by contractor in 1956 plus 3,000 ft. in 1957 and the balance by the Water Department.

Fourth and Fifth St. Extension 250 ft. 6" C.A. Pipe.

Extension of Mains by outside contractors and developers:

Robinwood Park	780 ft. 6" C.A. Pipe
Morningside Park	3,919 ft. 6" C.A. Pipe

CLEANING OF MAINS

6" Mains

East Street	504 ft.
Dover Street	591 ft.
New York Street	1,071 ft.
Park Street	600 ft.

8" Mains

Ham Street	1,250 ft.
Broadway	1,245 ft.

Total	5,261 ft.
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For the State of New Hampshire, hydrants installed and reset at Knox Marsh Road, Lower Central Avenue, Tolend Road and Overpass.

Lowered service on Littleworth Road, brought curb and gate boxes to grade at Central Ave., Sawyers Bridge, Cataract Ave., and Underpass.

SERVICE DEPARTMENT ACTIVITIES

Tapped Main for Tri-City Excavating Co. at Bellamy Road.
 Back River at Spruce Lane, Durham Road at Mast Road.
 Willand Pond Well treated with soda ash.
 Repaired 14" Gate at Pumping Station.
 Extended hydrant, Stark Ave. and Watson Lane.
 Repaired gate valve, Belknap-Littleworth Road.
 Cleaned out blow-off box for Layne Well.
 Cleaned and chlorinated Henry Law Wading Pool and Bellamy Swimming Pool.
 Relayed 6" C.A. Pipe, Cote Drive.

New Services installed	102
Services renewed	28
New hydrants installed	4
Hydrants re-located	4
Hydrants repaired	11
Checked and repaired curb boxes	17
Mains repaired	21
Service repairs	91
Use of Pump or Compressor (Outside work orders)	20

ACTIVITIES OF THE METER DEPARTMENT

Meters read semi-annually	4,170
Meters installed	255
Meters removed	130
Meters checked	61
Noisy meters	5
Repaired at homes	50
Frozen meters	12
Final readings	82
Low pressure checked	6
Investigated water condition	8
Water turned on	163
Water shut off	91
Frozen services thawed	2

MONTHLY CONSUMPTION OF WATER

	Barbadoes Well	Willand Pond Well	Lowell Ave. Station	Total
January	29140000	8060000	12171600	49371600
February	26220000	7280000	10697400	44197400
March	29140000	8060000	11491200	48691200
April	28200000	7800000	12171600	48171600
May	29140000	8060000	14742000	51942000
June	28200000	7800000	18824400	54824400
July	29140000	8060000	19240200	56440200
August	29140000	8060000	18673200	55873200
September	28200000	7800000	20147400	56147400
October	29140000	8060000	16405200	53605200
November	28200000	7800000	14061600	50561600
December	29140000	8060000	17425800	54625800

Total for year 1957—623,951,600 Gallons

In October, the department was saddened by the death of Water Superintendent Patrick Hanratty. Mr. Hanratty had served as superintendent since his appointment in 1953.

We wish to thank the Employees, the Director of Public Works, and the City Surveyor for the cooperation and help the Department received from them.

Respectfully submitted,

ROY B. IRELAND,

Chairman, Water Board.

HARLEY O. CASWELL,

Acting Superintendent, Water Dept.

WENTWORTH - DOVER HOSPITAL

FISCAL YEAR ENDED DECEMBER 31, 1957

THE HONORABLE MAYOR, AND MEMBERS OF THE CITY COUNCIL

Gentlemen:

We are pleased to submit a report of the activities of the Wentworth-Dover City Hospital for the year 1957.

As you know, we have had some difficulty with the position of Director at the Hospital. During the year the Board appointed Mr. Irving Rosenthal as the Director. Mr. Rosenthal has been with us for a year now and seems to be doing an excellent job.

Collections, one of our biggest problems, are improving. A system of mechanical accounting has been installed, with special emphasis being placed on monthly statements.

The Board has spent quite a bit of time on plans for the renovation of the old wing of the Hospital. This area badly needs attention. Special attention is being given a new pediatrics ward, as well as private rooms. It is hoped that the year 1958 will enable us to start this project.

The Board of Trustees wishes to thank the various clubs, societies, and groups that helped the hospital financially or otherwise. Special thanks are extended to the Women's Service Council for their unselfish and continuous help. They have contributed greatly to the Hospital.

The Board of Trustees is making every effort to bring about a reduction in the City's tax dollar. Each year it is attempting to reduce its request for City appropriations. The records for the last few years will show the results of its work. Every effort will be made to continue this policy.

The following are the statistics on a comparative basis for the years 1956 and 1957.

STATISTICAL INFORMATION		STATISTICAL INFORMATION	
1956		1957	
No. of patients admitted	3,167	No. of patients admitted	3,363
No. of babies born	503	No. of babies born	547
No. of outpatients	648	No. of outpatients	724
No. of accidents (exc. outpatients)	146	No. of accidents (exc. outpatients)	151
No. of ambulance patients	221	No. of ambulance patients	217
No. of deaths	121	No. of deaths	96
Stillborn infants	13	Stillborn infants	9
Autopsies	23	Autopsies	17
Percentage of autopsies	19%	Percentage of autopsies	17.7%

SERVICE DISTRIBUTION ON DISCHARGED PATIENTS

1956			1957		
	No. of Pt.	Pt. Days		No. of Pt.	Pt. Days
Medical	789	6,255	Medical	814	5,426
Surgical	902	5,823	Surgical	917	6,546
Obstetrical	622	2,912	Obstetrical	679	3,232
Newborn	509	2,826	Newborn	541	2,840
Pediatric	423	1,838	Pediatric	514	2,192
E.E.N.T.	428	775	E.E.N.T.	432	837
	<hr/>	<hr/>		<hr/>	<hr/>
	3,673	20,429		3,897	21,073
NEW HAMPSHIRE			1956	1957	
Dover			2,558	2,703	
Durham			127	151	
Newmarket			24	31	
Portsmouth			42	36	
Rochester			40	44	
Salmon Falls			122	96	
Somersworth			135	183	
Rollinsford			27	32	
			<hr/>	<hr/>	
			3,075	3,276	
Other towns sent			149	160	
			<hr/>	<hr/>	
			Total	3,224	3,436
MAINE					
Berwick			32	34	
South Berwick			298	308	
Eliot			22	22	
North Berwick			17	23	
			<hr/>	<hr/>	
			369	387	
Other towns sent			36	38	
			<hr/>	<hr/>	
			Total	405	425
Other New England states sent			28	32	
Outside New England			12	16	
Outside United States			1	1	
			<hr/>	<hr/>	
			Total	3,670	3,910

Yours very truly,

EUGENE JALBERT

*Chairman, Board of Trustees,
Wentworth-Dover City Hospital*

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

June 18, 1958

TO THE MAYOR AND CITY COUNCIL

Dover, New Hampshire

Gentlemen:

Submitted herewith is the report of an examination and audit of the accounts of the City of Dover for the fiscal year ended December 31, 1957, which was made by this Division in accordance with your request. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

The accounts and records of all city officials charged with the custody, receipt and disbursement of city funds were examined and audited. An examination was made of a sufficient number of vouchers, payrolls and cancelled checks to satisfy the requirements of accepted standards of audit procedure. Receipts were checked by source insofar as possible. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks.

COMPARATIVE BALANCE SHEETS (GENERAL FUNDS ACCOUNTS)—December 31, 1957:

Comparative Balance Sheets (General Funds Accounts) for the fiscal years ended December 31, 1956 and December 31, 1957, are presented. As indicated, the Surplus decreased by \$20,294.18, from \$164,063.78 to \$143,769.60 in 1957.

ANALYSIS OF CHANGE IN CURRENT FINANCIAL CONDITION

An analysis of the change in the current financial condition of the City during the year is made, with the factors which caused the change indicated therein. These were as follows:

DECREASE IN SURPLUS

Surplus used to reduce tax rate	\$ 55,000.00
Accounts receivable adjustments	73.21
Increase in reserve for prior years' taxes	10,092.53
Increase in reserve for unredeemed taxes	517.01
	\$ 65,682.75

INCREASE IN SURPLUS

Net budget surplus	\$ 43,812.82
Accounts payable adjustments	980.06

Old checks cancelled	595.69	45,388.57
	<hr/>	<hr/>
Net decrease		\$ 20,294.18

INCREASE IN BONDED INDEBTEDNESS

The bonded indebtedness of the City (including Municipal, Water and School Debt) increased by \$706,600.00 in 1957, as shown herewith:

	Bonded Debt December 31, 1956	Bonds Issued in 1957	Bonds Retired in 1957	Bonded Debt December 31, 1957
Municipal	\$ 474,000.00	\$ 200,000.00	\$ 63,000.00	\$ 611,000.00
Water	324,400.00		30,400.00	294,000.00
School	725,000.00	650,000.00	50,000.00	1,325,000.00
	<hr/>	<hr/>	<hr/>	<hr/>
	\$1,523,400.00	\$ 850,000.00	\$ 143,400.00	\$2,230,000.00

COMPARATIVE STATEMENTS OF APPROPRIATIONS AND EXPENDITURES—

Estimated and Actual Revenues

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1957, are presented. As indicated by the budget summary, a revenue surplus of \$15,-131.93, plus a net unexpended balance of appropriations of \$28,680.89, resulted in a net budget surplus of \$43,812.82.

TAX COLLECTIONS

Tax collections (exclusive of State Head taxes) of the current year's levy, as compared to taxes assessed, for the year 1957, were as follows:

	Levy of 1956	Percent	Levy of 1957	Percent
Taxes assessed—				
Current year's levy	\$1,378,549.17		\$1,343,170.82	
Taxes Collected—				
Current year's levy	\$1,207,935.07	87.6%	\$1,160,595.85	86.4%
Taxes Abated—				
Current year's levy	8,542.18	.6%	9,036.20	.7%
Uncollected Taxes—				
Current year's levy	162,071.92	11.8%	173,538.77	12.9%
	<hr/>	<hr/>	<hr/>	<hr/>
	\$1,378,549.17	100.0%	\$1,343,170.82	100.0%

CONCLUSION

We extend our thanks to the officials of the City of Dover and their office staffs for the assistance rendered during the course of the audit.

Yours very truly,

HAROLD G. FOWLER, Director
Division of Municipal Accounting
State Tax Commission

Joseph W. Boudreau
Norval D. Lessels

Auditors

O. Maurice Oleson
Laurence M. Bean

Accountants

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

Certificate of Audit

June 18, 1958

This is to certify that we have examined and audited the accounts and records of the City of Dover for the fiscal year ended December 31, 1957. In our opinion, the Exhibits included herewith reflect the true financial condition of the City on December 31, 1957, together with the results of operations for the fiscal year ended on that date.

Respectfully submitted,

HAROLD G. FOWLER, Director

Division of Municipal Accounting
State Tax Commission

Joseph W. Boudreau
Norval D. Lessels

Auditors

O. Maurice Oleson
Laurence M. Bean

Accountants

Financial Statements

1957

CITY OF DOVER, N. H.

City of Dover

COMPARATIVE BALANCE SHEETS—GENERAL FUNDS

As of December 31, 1956 and December 31, 1957

ASSETS

Cash:

	December 31, 1956	December 31, 1957
General Fund	\$ 21,061.28	\$ 80,055.60
Subject to transfer from		
earmarked funds	1,010.83	221.47
Petty cash and returned checks	413.20	413.20
Payroll account	77.46	223.21
School account	4,523.32	13,641.21
Bond account	1,226.25	1,235.00
	————— \$ 28,312.34	————— \$ 95,789.69

Accounts Receivable

City	45,375.91	18,996.15
School		15,653.19
Working Capital Advances	11,117.27	7,643.58
Unredeemed Taxes	4,360.72	4,867.73
Uncollected Taxes		
Current year	162,069.94	173,538.77
Prior years	20,382.89	28,121.40
	————— 182,452.83	————— 201,660.17

Uncollected Head Taxes

Current year	18,480.00	16,980.00
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	—————	—————
Total Assets	\$ 290,099.07	\$ 361,590.51

LIABILITIES

	December 31, 1956	December 31, 1957
Accounts Payable		
City	\$ 87,485.65	\$ 47,337.04
School		23,158.54
Employees' Deductions Payable	20,462.19	29,657.02
Deposits on Water Main Construction	1,500.00	
Bonds and Coupons Not Presented	13,565.00	13,565.00
Due State of New Hampshire		
Head taxes uncollected	\$ 18,480.00	\$ 16,980.00
Head taxes collected	2,384.00	2,112.00
Special Yield taxes	326.96	275.88
	————— \$ 21,190.96	————— \$ 19,367.88
Temporary Loans Outstanding		100,000.00
Reserves		
Uncollected taxes—prior years	\$20,382.89	28,121.40
Overlay—current year	2,187.49	1,957.05
Unredeemed taxes	4,360.72	4,867.73
Cancelled checks (suspense)	2,002.19	2,002.19
Working capital advances	1,200.00	1,200.00
	————— \$ 30,133.29	————— \$ 38,148.37
Total Liabilities	\$ 174,337.09	\$ 271,233.85
Fund Balances and Surplus		
Current surplus	164,063.78	143,769.60
Water Fund (Deficit)	(36,417.10)	(53,360.67)
Cemetery Fund (Deficit)	(287.19)	3,860.36
Mill Fund (Deficit)	(10,975.37)	(15,411.01)
Hospital Fund (Deficit)	(622.14)	(1.00)
School Fund—for new buses		11,499.38
	————— 115,761.98	————— 90,356.66
Total Liabilities and Surplus	\$ 290,099.07	\$ 361,590.51

City of Dover
**ANALYSIS OF CHANGE IN CURRENT
 FINANCIAL CONDITION**

FISCAL YEAR ENDED DECEMBER 31, 1957

Surplus, December 31, 1956	\$	164,063.78
Surplus, December 31, 1957		143,769.60
Decrease in Surplus	—————	\$ 20,294.18

ANALYSIS OF CHANGE

Decreases

Surplus used to reduce tax rate	\$	55,000.00
Accounts Receivable adjustments		73.21
Increase in reserve for prior years' taxes		10,092.53
Increase in reserve for unredeemed taxes		517.01
	—————	\$ 65,682.75

Increases

Net Budget Surplus		43,812.82
Accounts Payable adjustments		980.06
Old checks cancelled		595.69
	—————	45,388.57

Net Decrease	—————	\$ 20,294.18
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City of Dover
BALANCE SHEET - EARMARKED FUNDS

AS OF DECEMBER 31, 1957

ASSETS

Cash		\$ 472,922.93
Less: Subject to transfer to General Fund (*)		221.47
		\$ 472,701.46
Temporary Note—North side		
sewer extension (Contra)		50,000.00
Total Assets		\$ 522,701.46

LIABILITIES

Fund balances		472,701.46
Temporary Note—North side		
sewer extension (Contra)		50,000.00
Total Liabilities		\$ 522,701.46

(*) Cash Due General Account from Special:

Acct. employees' deductions		221.47
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City of Dover

BALANCE SHEET - BONDED INDEBTEDNESS

AS OF DECEMBER 31, 1957

ASSETS

Bonded indebtedness—Municipal	\$ 611,000.00
Bonded indebtedness—Water Department	294,000.00
Bonded indebtedness—School	1,325,000.00
Total Assets	<u>\$2,230,000.00</u>

LIABILITIES

Municipal Bonds Outstanding

Improvement—1948	\$ 23,000.00
Improvement and equipment—1949	30,000.00
Fire equipment and sewer construction—1951	24,000.00
Street, sewer and departmental equipment—1952	65,000.00
City Hospital—1953	160,000.00
Sewer—1953	59,000.00
Public Improvement—1955	50,000.00
Sewer—1957	200,000.00
	<u>611,000.00</u>

Water Bonds Outstanding

Water—1948	1,000.00
Water improvement—1950	81,000.00
Water extension—1952	10,000.00
Water treatment plant and improvement—1954	160,000.00
Water extension—1956	42,000.00
	<u>294,000.00</u>

School Bonds Outstanding

School—1950	595,000.00
School equipment—1953	80,000.00
North Side School—1957	650,000.00
	<u>1,325,000.00</u>

Total Liabilities	<u>\$2,230,000.00</u>
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City of Dover

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

FISCAL YEAR ENDED DECEMBER 31, 1957

	Appropriations	Transfers	Total Amount Available	Net Expenditures and Encumbrances	Incurred Balance or (Overdraft)	Forwarded to 1958
	\$	\$	\$	\$	\$	
General Government						
City Council	1,900.00		1,900.00	1,835.83	64.17	
Annual audit	1,500.00		1,500.00	1,304.38	195.62	
City clerk's office	8,960.00	+ 182.65	9,142.65	9,142.65		
Election and registration	3,295.00		3,295.00	2,931.33	363.67	
Vital statistics	75.00	- 27.15	47.85	26.50	21.35	
Purchasing	1,900.00	- 155.50	1,744.50	1,744.50		
Executive Dept., administration	11,805.00		11,805.00	11,377.13	427.87	
Operation of buildings	21,414.00		21,414.00	20,397.69	846.31	
Civic promotions	4,460.00	+ 393.78	4,853.78	4,833.78		
Civil Defense	1,000.00	- 393.78	606.22	351.27	251.95	
Finance Department—Accounting	8,580.00		8,580.00	8,436.80	143.20	
Insurance and Retirement	26,655.00	- 220.99	26,434.01	20,110.04	6,323.97	
Treasurer's office	7,800.00		7,800.00	7,753.56	106.44	
Assessors' office	12,685.00	+ 220.99	12,905.99	12,905.99		
Tax collector's office	8,433.00		8,433.00	8,275.00	157.91	
Law Department	3,365.00	+ 499.68	3,864.68	3,864.68		
Planning Board	7,835.00		7,835.00	7,280.91	554.06	
Public Safety						
Municipal Court	2,900.00	+ 349.96	3,249.96	3,249.96		
Fire Department	77,087.00		77,087.00	76,960.82	126.18	

Street lighting	35,000.00	+2,026.71	37,026.71	37,026.71	
Police Department	109,825.00		109,825.00	109,747.21	77.76
Public Works					
General administration	9,344.00	+ 728.44	10,072.44	10,072.44	
Streets and bridges	116,647.00	+3,772.06	120,419.06	120,419.06	
Street cleaning	17,333.00	-3,209.69	14,123.31	14,123.31	
Snow removal	39,700.00	-1,060.32	38,639.68	27,387.96	11,251.72
Refuse disposal	43,533.00	+3,063.48	46,596.48	46,596.48	
Sewer maintenance	21,359.00	-3,203.97	18,065.03	18,065.03	
Public Health and Welfare					
Health Department	4,195.00	+ 102.72	4,297.72	4,297.72	
District nursing	2,000.00		2,000.00	2,000.00	
Overseer of the poor	34,784.00		34,784.00	34,683.43	100.57
Old age assistance	22,790.00		22,790.00	22,059.41	730.59
Parks and Recreation					
Recreation program	8,827.00	+ 40.92	8,867.92	8,867.92	
Maintenance of parks	18,186.00	+ 481.58	18,667.58	18,667.58	
Public Library	33,115.00		33,115.00	29,092.17	4,022.83
School Department	551,865.00	+3,333.31	555,198.31	555,198.31	
School Pensions	3,314.00		3,314.00	3,313.76	.24
Hospital	39,000.00		39,000.00	39,000.00	
Cemetery	5,500.00		5,500.00	5,500.00	
Capital Outlay					
Town Road Aid	1,400.00		1,400.00	1,325.32	74.68
Trucks and pucker	10,905.00	-8,679.47	2,225.53	2,225.53	
New dozer	15,500.00		15,500.00	15,540.00	(40.00)
Interest					
Temporary loans	12,000.00	+1,845.54	13,845.54	13,845.54	
Bonded debt	22,518.00		22,518.00	22,518.00	
Collections	118.00	— .95	117.05	117.05	
Payments on Bonded Debt	113,000.00		113,000.00	113,000.00	
County Tax	77,000.00		77,000.00	76,348.73	651.27
Overlay	10,993.25		10,993.25	9,036.20	1,957.05
	\$1,591,490.25		\$1,591,490.25	\$1,560,852.31	\$ 28,680.89
					\$ 1,957.05

City of Dover

STATEMENT OF ESTIMATED AND ACTUAL REVENUES

FISCAL YEAR ENDED DECEMBER 31, 1957

	REVENUES		Excess	Deficit
	Estimated	Actual		
Interest and Dividends tax	\$ 28,719.67	\$ 28,719.67	\$	\$
Railroad Tax	13,500.00	13,500.00		
Savings Bank Tax	7,500.00	11,995.91	4,495.91	
Departmental Service Charges				
City clerk—recording and registration	2,550.00	3,320.50	770.50	
Head tax reimbursements	60.00			60.00
Head tax commissions	3,400.00	3,863.00	463.00	
Damage to meters	75.00			75.00
Public Works sales & service	1,800.00	2,294.80	494.80	
Health Department	625.00	399.00		226.00
Library	900.00	1,102.36	202.36	
Yield Tax revenue		726.44	726.44	
Motor vehicle permits	80,000.00	82,186.72	2,186.72	
Dog licenses	1,600.00	1,740.00	140.00	
Business Licenses and Permits				
City clerk	1,120.00	1,240.91	120.91	
Assessment—building permits	2,500.00	2,547.00	47.00	
Police	560.00	610.75	50.75	
Health	395.00	263.00		132.00
Fines and Forfeits				
Municipal Court	2,500.00	1,875.00		625.00
Police	2,500.00	4,218.25	1,718.25	
Rental of Municipal Property				
City clerk	1,200.00	1,580.00	380.00	
Public Works Department	500.00	1,028.81	528.81	
Miscellaneous Revenue	1,000.00	355.42		644.58
Interest on taxes	3,150.00	4,032.92	882.92	
Payments in lieu of taxes	4,500.00	4,651.19	151.19	
Bond Issue Revenue				
State school aid	14,000.00	15,000.00	1,000.00	
Parking meters	6,050.00	6,050.00		
Added taxes		6,604.16	6,604.16	
Parking meter income	18,000.00	15,047.79		2,952.21
Welfare reimbursements	2,000.00	903.05		1,096.95
Surplus	55,000.00	55,000.00		
Taxes committed under budgetary requirements	20.05			20.05
	\$ 255,724.72	\$ 270,856.65	\$ 20,963.72	\$ 5,831.79

City of Dover
BUDGET SUMMARY

FISCAL YEAR ENDED DECEMBER 31, 1957

Actual Revenues	\$ 270,856.65	
Estimated Revenues	255,724.72	
Revenue Surplus	—————	\$ 15,131.93
Net Unexpended Balance of Appropriations		28,680.89
		—————
Net Budget Surplus		\$ 43,812.82

City of Dover
SCHEDULE OF EARMARKED FUNDS

FISCAL YEAR ENDED DECEMBER 31, 1957

	Revised Balance Jan. 1, 1957	Receipts	Payments	Balance Dec. 31, 1957
PROCEEDS OF BOND ISSUES				
Fire Dept. aerial ladder	\$ 142.44	\$	\$	\$ 142.44
North side sewer extension		50,017.36	6,895.80	43,121.56
Industrial Park sewer extension			420.00	(420.00)
1952 Improvement and Construction bonds	2,531.89			2,531.89
New sewers—1951	530.33			530.33
1955 public improvements	909.50		645.44	264.06
Elliot Road bridge	1,911.49			1,911.49
Back River Road sewer		201,449.66	115,894.23	85,555.43
Sewer construction—1954	386.86			386.86
Fairfield Drive	52.48		52.48	
Cataract Avenue	961.08		961.08	
Central Ave. construction	42,361.65	6,280.00	38,504.73	10,136.95
Joint Building Committee—				
North Side School	(33,961.50)	698,653.16	395,084.86	269,606.80
New Elementary School	.10			.10
Water extension—Bellamy Rd.	15,934.85	240.00	21,680.50	(5,505.65)
Water bonds—1951	(1,078.61)			(1,078.61)
Water bonds—1954	(400.12)	.47		(399.65)
Water Dept.—filter beds	503.68		22.60	481.08
Dover Hospital construction	5,052.19		5,051.87	.32
	\$ 35,838.34	\$ 956,640.65	\$ 585,213.59	\$ 407,265.40

SPECIAL FUNDS

Varney School sale	9,573.00		6,350.82	3,222.18
Garrison Road rent account		100.00		100.00
Dog licenses		1,753.50	1,753.50	
Sawyer Fire Station	20,380.04	693.62		21,073.66
Water rent revenue		5,264.24	874.40	4,389.84
Vending machines	58.83	20.15	9.44	69.54
Parking meters		15,047.79	15,047.79	
New parking lots	3,705.31	15,047.69	10,877.33	7,875.67
First Street parking lot	926.53	2,280.18	56.00	3,150.71
Zoning Board of Adjustment	(.75)	142.50	94.50	47.25

Sale of City maps	53.49	94.00		147.49
Planning Board		60.50		60.50
Municipal Court	166.45	11,678.00	12,216.60	(372.15)
Guppy Farm fire loss	3,527.52	3,500.00	39.00	6,988.52
Court House parking lot	(27.33)			(27.33)
Health Dept.—sealing fees	(2.00)	343.20	343.20	(2.00)
Bellamy Park concessions	341.00		341.00	
School gymnasium rentals	1,039.11	794.75	779.38	1,054.48
Library—miscellaneous	41.39	22.35		63.74
School music fund	68.64			68.64
School lunch program	6,565.20	52,255.95	49,222.71	9,598.44
Hospital X-Ray equipment	11,354.88	21,201.87	33,649.00	(1,092.25)
Mill steam plant	5,034.43	3,984.70		9,019.13
	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 98,644.08	\$1,090,925.64	\$ 716,868.26	\$ 472,701.46

City of Dover

SUMMARY OF WARRANT - LEVY OF 1957

FISCAL YEAR ENDED DECEMBER 31, 1957

DR.

Taxes Committed to Collector

Property taxes	\$1,318,681.63	
Poll taxes	15,248.00	
National Bank Stock Taxes	1,835.90	
Yield Taxes	871.72	
	<u> </u>	\$1,336,637.25

Added Taxes

Property Taxes	6,169.87	
Poll Taxes	238.00	
	<u> </u>	6,407.87
Interest collected		31.59
Refund abatements		94.08
Overpayments		.03
		<u> </u>
		\$1,343,170.82

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Remittances to Treasurer

Property taxes	\$1,148,704.80	
Poll taxes	9,370.00	
National Bank stock taxes	1,835.90	
Yield taxes	653.56	
Interest	31.59	
	<u> </u>	\$1,160,595.85

Abatements Allowed

Property taxes	7,750.20	
Poll taxes	1,286.00	
	<u> </u>	9,036.20

Uncollected Taxes—December 31, 1957

Property taxes	168,490.61	
Poll taxes	4,830.00	
Yield taxes	218.16	
	<u> </u>	173,538.77
		<u> </u>
		\$1,343,170.82

City of Dover

SUMMARY OF TRUST FUND PRINCIPAL AND INCOME

FISCAL YEAR ENDED DECEMBER 31, 1937

FUNDS	PRINCIPAL			INCOME			Balance of Principal and Income Dec. 31, 1937
	Balance Dec. 31, 1936	New Funds Created	Balance Dec. 31, 1937	Balance Dec. 31, 1936	Earned During Year	Expended During Year	
Cemetery							
Perpetual care funds and special funds for other cemetery purposes	\$ 234,586.44	\$ 4,758.49	\$ 236,344.60	\$ 10,914.16	\$ 7,448.28	\$ 9,370.45	\$ 245,336.59
Dover Public Library							
Funds for the purchase of books, general maintenance and other library purposes	28,532.51		28,532.51	5,540.20	1,265.51	474.15	34,864.07
Dover School District							
Funds for sundry school purposes	4,255.00		4,255.00	3,960.12	275.01	61.00	8,129.16
Park Department							
Funds for care of parks	14,800.00	(100.00)	14,700.00	4,012.76	2,176.80	160.02	20,729.54
Trust funds for Poor Relief	8,000.00		8,000.00	1,260.38	303.51	125.00	9,438.89
Wentworth Hospital							
Free bed funds, general maintenance funds and special purpose funds	193,620.98	7,504.50	201,125.48	2,740.45	10,780.98	10,838.54	203,778.37
	\$480,794.60	\$ 12,462.99	\$ 492,957.59	\$ 28,398.07	\$ 22,250.12	\$ 21,029.16	\$ 522,576.62

City of Dover

WATER DEPARTMENT STATEMENT OF OPERATIONS

FISCAL YEAR ENDED DECEMBER 31, 1957

Revenues

Metered sales	\$ 112,371.93	
Miscellaneous sales	25,404.09	
Penalties and fines	363.15	
Service piping sale of meters	841.46	
		\$ 141,980.66

Operating Expenses

Water Supply Expenses

Superintendence	\$ 1,591.30	
Source of supply labor	1,645.82	
Pumping station labor	5,815.44	
Purification labor	20.66	
Gravity system labor and supplies	192.40	
Pumping station supplies and expenses	1,734.41	
Purification supplies and expenses	3,706.91	
Power purchased	15,493.35	
		\$ 30,200.32

Maintenance Expense

Repairs to water supply structures and equipment	365.56	
Repairs to pumping station structures and equipment	244.02	
Repairs to purification structures and equipment	815.60	
		1,425.18

Distribution Supply Expenses

Superintendence	1,591.85	
Maintenance expenses		
Repairs to mains	2,869.51	
Repairs to services	7,725.17	
Repairs to hydrants	3,400.27	
Miscellaneous labor	5,565.77	
Cleaning mains	2,632.34	
		22,193.06

Meter Dept. labor	3,551.37	
Meter reading labor	1,912.07	
Meter Dept. supplies and expenses	101.78	
Pipe shop expenses	832.98	
Small tool expense	630.79	
Supplies		
Repairs to mains	2,736.43	
Repairs to services and equipment	1,252.71	
Repairs to hydrants	274.10	

Repairs to meters	801.62		
	<u> </u>	\$ 5,064.86	
Total operating expenses		<u> </u>	\$ 36,198.76
Net profit on operations			<u> </u> \$ 74,153.40
Other General Expenses			
Salaries of general officers		1,936.89	
Salaries of general office clerks		2,670.30	
General office expenses		<u>957.37</u>	
			5,564.56
Other Miscellaneous Expenses			
Injuries and damages		6.06	
Insurance		1,046.95	
Retirement contribution		1,423.91	
Motor vehicle expenses		3,455.06	
Mileage		787.59	
Taxes		111.25	
Refunds		439.55	
Transferred to Earmarked funds		4,433.33	
Bond interest		<u>7,039.35</u>	
			18,743.05
			<u> </u> 24,307.61
Net profit			\$ 49,845.79
Capital expenditures		36,389.36	
Bond principal payments		<u>30,400.00</u>	
			66,789.36
(Deficit) for year			(\$ 16,943.57)
Add: Fund balance (Deficit), December 31, 1956			(36,417.10)
Fund balance (Deficit), December 31, 1957			<u> </u> (\$ 53,360.67)

City of Dover

CEMETERY DEPARTMENT STATEMENT OF OPERATIONS

FISCAL YEAR ENDED DECEMBER 31, 1957

Receipts

Care and maintenance	\$ 1,606.00	
Interment	5,846.46	
Rental of tomb and house	60.00	
Sale of materials and stores	2,157.01	
Sale of lots	2,615.00	
Income from Trust Funds	8,000.00	
City appropriation	5,500.00	
Transferred from Welfare Dept.	730.00	
	<u> </u>	\$ 26,514.47

Expenditures

Salaries	\$ 18,056.84	
Outside services	751.58	
Telephone, telegraph and postage	233.06	
Supplies	1,253.79	
Fuel and utilities	278.89	
Insurance and Retirement	1,021.95	
Capital outlay	739.90	
New equipment	30.91	
	<u> </u>	\$ 22,366.92
Surplus for year		\$ 4,147.55
Fund balance (Deficit), December 31, 1956		(287.19)
Fund balance surplus, December 31, 1957		<u> </u> \$ 3,860.36

City of Dover

PACIFIC MILLS STATEMENT OF OPERATIONS

FISCAL YEAR ENDED DECEMBER 31, 1957

Receipts

Rent of space	\$	120.00	
Sale of steam		39,173.88	
		<u> </u>	\$ 39,293.88

Expenditures

Salaries	\$	11,186.89	
Outside services		291.37	
Telephone, telegraph and postage		129.15	
Supplies		635.01	
Fuel and utilities		30,901.73	
Insurance and Retirement		585.37	
		<u> </u>	43,729.52
(Deficit) for year			(4,435.64)
Fund balance (Deficit), December 31, 1956			(10,975.37)
Fund balance (Deficit), December 31, 1957		<u> </u>	\$ (15,411.01)

City of Dover

SCHOOL DEPARTMENT STATEMENT OF OPERATIONS

FISCAL YEAR ENDED DECEMBER 31, 1957

Receipts

City appropriation	\$ 551,865.00	
Federal aid	55,936.92	
State aid	11,225.31	
Tuitions	29,213.29	
Miscellaneous income	874.34	
Special appropriations—new school buses	3,333.31	
Refund—Per Capita Tax	943.86	
Total receipts		\$ 653,392.03

Accounts receivable		15,653.19
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Grand total		\$ 669,045.22
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Expenditures

Administration

Salaries of district officers	\$ 399.92	
Superintendent's salary (local share)	5,750.00	
Tax for State Wide Supervision	4,748.00	
Salaries of other administrative personnel	10,660.62	
Supplies and expenses	1,709.07	
		\$ 23,267.61

Instruction

Teachers' salaries	\$ 418,894.35	
Books and other instructional aids	9,873.29	
Scholars' supplies	13,476.68	
Salaries and clerical assistants	4,482.41	
Supplies and other expenses	8,507.07	
		\$ 455,233.80

Operation of School Plant

Salaries of custodians	\$ 34,393.30	
Fuel	18,873.80	
Water, light, supplies and expenses	17,855.86	
		\$ 71,122.96

Maintenance of School Plant

Repairs and replacements		4,042.96
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Auxiliary Activities		
Health supervision	7,338.59	
Transportation	30,868.71	
Tuition	6,588.03	
Special activities and special funds	2,586.44	
	<u> </u>	47,381.77
Fixed Charges		
Retirement	\$ 22,434.30	
Insurance, Treasurer's bond and expenses	4,346.43	
	<u> </u>	26,780.73
Capital Outlay		
Additions and improvements to buildings	\$ 451.83	
New equipment	6,105.64	
	<u> </u>	6,557.47
Total expenditures		<u> </u> \$ 634,387.30
Encumbrances, December 31, 1957		23,158.54
Balance, December 31, 1957 (Reserved for new school buses)		11,499.38
Grand total		<u> </u> \$ 669,045.22

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

June 11, 1958

TO THE MAYOR AND CITY COUNCIL
 Dover, New Hampshire
 Gentlemen:

Submitted herewith is the report of an examination and audit of the accounts of the Wentworth-Dover City Hospital for the fiscal year ended December 31, 1957, which was made by this Division in accordance with your request. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

The accounts were checked for accuracy of posting. Receipts were traced to source inssofar as possible. Vouchers were compared with supporting invoices and totals of receipts and expenditures verified.

Necessary entries were made to bring the records into agreement with the audit findings.

ACCOUNTS RECEIVABLE

It is noted that as of December 31, 1957, the accounts receivable amounted in total of \$222,596.16. This represented 49% of the total amount charged to patients during the year of \$457,577.24. It is therefore again pointed out that serious efforts should be made toward the improvement of collection procedures.

PER CAPITA PATIENT COSTS

One table indicates the per capita patient costs for the years 1956 and 1957. It will be noted that, excluding the annual city appropriations of \$45,000.00 and \$39,000.00, respectively, in these years, the average loss per patient to the city was \$1.78 in 1956 and \$1.64 in 1957. Debt service charges and depreciation are not included in these computations.

ACCOUNTING RECOMMENDATIONS

The auditors again discussed with the City Finance Officer and Hospital Administrator the feasibility of better liaison between the two offices in relation to receipts and payments made directly to or by the City.

It was found that during 1957 net charges totalling \$6,626.64 had been charged to Hospital accounts by the City which did not appear in the Hospital records. It was also discovered that from January 1st to May 31st, 1958, the City had likewise charged \$10,688.59 to the Hospital accounts without notification to the Hospital officials. These charges in-

cluded employers' share of social security, retirement, postage, insurance and miscellaneous items.

Inasmuch as the Hospital issues monthly statements of operations which are used as a basis for Blue Cross contracts, such statements do not reflect a true picture because of the omission of substantial charges as herein described which are not included in the Hospital records.

The situation was corrected by making journal entries covering such charges for the year 1957, and 1958 to May 31st.

The recommended procedure will be for the City not to make any direct charges to the Hospital account, but rather to make all such charges to their own accounts and then bill the Hospital for reimbursement.

CONCLUSION

We extend our thanks to the Hospital Administrator and the office staff for the assistance rendered during the course of the audit.

Yours very truly,

HAROLD G. FOWLER, Director
Division of Municipal Accounting
State Tax Commission

Joseph W. Boudreau
Norval D. Lessels

Auditors

O. Maurice Oleson
Laurence M. Bean

Accountants

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

Certificate of Audit

June 11, 1958

This is to certify that we have examined and audited the accounts and records of the Wentworth-Dover City Hospital for the fiscal year ended December 31, 1957. In our opinion the Exhibits included herewith reflect the true financial condition of the Hospital on December 31, 1957 together with the results of operations for the fiscal year ended on that date.

Respectfully submitted,

HAROLD G. FOWLER, Director
Division of Municipal Accounting
State Tax Commission

Joseph W. Boudreau
Norval D. Lessels

Auditors

O. Maurice Oleson
Laurence M. Bean

Accountants

Financial Statements

WENTWORTH - DOVER HOSPITAL

1957

Wentworth-Dover City Hospital
COMPARATIVE BALANCE SHEETS

As of December 31, 1956 and December 31, 1957

ASSETS

	December 31, 1956	December 31, 1957
Cash		
Petty cash fund	\$ 300.00	\$ 300.00
Due from City of Dover		
Welfare accounts	18.00	1,008.65
Accounts Receivable		
Patients in Hospital	\$ 7,237.98	\$ 10,297.83
Blue Cross accounts	16,324.07	12,904.71
Discharged patients	114,501.64	139,437.26
Accounts in hands of collection agencies	43,809.65	59,956.36
	\$ 181,873.34	\$ 222,596.16
Less		
Unused free bed income	16,722.56	23,439.90
Reserve for bad debts	45,851.81	56,463.30
	\$ 62,574.37	\$ 79,903.20
	\$ 119,298.97	\$ 142,692.96
Inventories		
Canned & packaged foods	941.51	866.48
Medical & surgical supplies	14,462.25	11,948.50
Returnable containers	71.50	18.50
	15,475.26	12,833.48
Prepaid expenses	7,135.51	2,183.44
	\$ 142,227.74	\$ 159,018.53

LIABILITIES AND FUND BALANCE

	December 31, 1956	December 31, 1957
Accounts Payable		
Trade creditors	\$ 4,457.51	\$ 7,750.54
Refunds due patients	324.15	155.04
	\$ 4,781.66	\$ 7,905.58
Accrued expenses	5,633.60	3,740.57
Due City of Dover		
Deficit of cash in treasury	11,112.77	18,332.53
	\$ 21,528.03	\$ 29,978.68

Fund Balance

Surplus, beginning of current year	\$ 109,474.91		\$ 120,699.71
Add—			
Earnings current yr.	13,419.05		8,340.14
	<hr/>		<hr/>
	\$ 122,893.96		\$ 129,039.85
Less: Audit adjustments	2,194.25		
Fund balance current yr.	<hr/>	\$ 120,699.71	<hr/>
Grand total		\$ 142,227.74	\$ 159,018.53

Wentworth-Dover City Hospital
STATEMENT OF OPERATIONS
 FISCAL YEAR ENDED DECEMBER 31, 1957

REVENUES

Charges to Patients

Routine care		\$ 272,318.50
Nursery care		15,123.00
Operating room		35,231.14
Delivery room		8,790.00
X-Ray diagnosis		37,068.00
Laboratory		37,844.00
Drugs		36,124.56
Oxygen		9,006.15
All Other		6,071.89
		\$ 457,577.24

Less:

New Hampshire Public Welfare discounts	\$ 2,794.27	
Medical care discounts	92.63	
Courtesy discounts—general	277.53	
Courtesy discounts—staff and nurses	189.99	
Blue Cross discounts	10,421.54	
Allowance for bad debts	11,612.57	
		25,388.53

Net earnings from patients \$ 432,188.71

Other Income

Appropriation—City of Dover	\$ 39,000.00	
Trust funds	3,268.66	
Telephone and telegraph collections	470.51	
Staff meals, rooms and laundry	6,129.55	
Bad debts collected	24.10	
All other income	365.06	
Purchase discount	567.42	
		49,825.30

Total income \$ 482,014.01

Less:

Operating expenses	\$ 468,397.95	
Capital improvements	5,275.92	
		473,673.87

Net earnings \$ 8,340.14

Wentworth-Dover City Hospital
STATEMENT OF OPERATING EXPENSES

FISCAL YEAR ENDED DECEMBER 31, 1957

OPERATING EXPENSES

Administration

Salaries, director, assistants and clerical	\$ 25,472.61	
Postage, stationery and telephones	5,662.28	
Insurance and bonds	12,209.23	
Employee Retirement and Social Security	5,518.50	
Other administrative expenses	911.72	
Collection fees and professional service	1,344.15	
		\$ 51,118.49

Dietary Expenses

Salaries	\$ 22,586.52	
Raw and prepared foods	22,792.57	
Other supplies and expenses	2,465.05	
		47,844.14

Housekeeping

Salaries	\$ 23,569.01	
Supplies and expenses	1,962.80	
		25,531.81

Laundry

Salaries	\$ 9,896.99	
Supplies and expenses	1,994.14	
Repairs to equipment	123.35	
		12,014.48

Linen Service

Salaries	\$ 1,446.49	
Supplies	2,875.46	
		4,321.95

Nurses' Home

Payments in lieu of rent	\$ 2,379.60	
Fuel, light and water repairs	147.06	
		2,526.66

Operation of Plant

Engineers and firemen	\$ 11,155.85	
Electricity	5,670.78	
Gas and oil	15,124.90	
Ice and water	2,647.42	
Repairs and supplies	2,376.98	
Maintenance salaries	6,102.83	

Repairs to equipment	7,598.74	
Repairs, buildings and grounds	2,711.04	
		<u>53,388.54</u>
Nursing Service		
Salaries—supervisors, nurses and orderlies	\$ 151,897.35	
Supplies and expense	22.49	
		<u>151,919.84</u>
Medical and Surgical		
Salaries, medical and surgical	\$ 2,052.69	
Salaries, pharmacy	3,112.26	
Drugs and prescriptions	17,324.75	
Oxygen therapy	4,050.71	
Dressings, disinfectants, etc.	6,687.74	
Supplies and repairs	657.23	
Intravenous therapy	2,692.04	
		<u>36,577.42</u>
Medical Records		
Salaries	\$ 4,875.64	
Supplies and expenses	485.19	
		<u>5,360.83</u>
Operating Room		
Salaries	\$ 13,655.30	
Instruments and supplies	9,199.85	
Repairs and miscellaneous	241.29	
		<u>23,096.44</u>
Delivery Room		
Salaries	\$ 2,390.80	
Supplies and expenses	2,795.27	
		<u>5,186.07</u>
Anesthesiology		
Supplies and expenses		1,903.55
X-Ray Diagnosis		
Radiologist fees	\$ 13,269.20	
Staff salaries	6,864.94	
Films	4,281.96	
Other supplies and expenses	1,173.48	
Repairs to equipment	76.62	
		<u>25,666.20</u>
Laboratory		
Pathologist fees	\$ 10,595.32	
Salaries—technicians	8,635.84	
Supplies and expenses	2,124.37	
Outside fees	586.00	
		<u>21,941.53</u>
Total operating expenses		<u>\$ 468,397.95</u>

Wentworth-Dover City Hospital
**CONDENSED COMPARATIVE STATEMENT
 OF OPERATIONS**

As of December 31, 1956 and December 31, 1957

Revenues

	Dec. 31, 1956	Dec. 31, 1957
Net earnings from patients	\$ 369,210.09	\$ 432,188.71
City of Dover—Appropriation	45,000.00	39,000.00
Staff meals, room and laundry	6,548.48	6,129.55
All other income	3,080.25	4,695.75
	\$ 423,838.82	\$ 482,014.01

Expenses

Administration	\$ 36,043.34	\$ 51,118.49
Dietary	42,801.51	47,844.14
Housekeeping	20,025.83	25,531.81
Laundry and linen	13,826.56	16,336.43
Nurses' Home	2,753.47	2,526.66
Plant operation	43,429.45	53,388.54
Nursing service	135,050.94	151,919.84
Medical and surgical	36,806.52	36,577.42
Medical records	5,046.07	5,360.83
Operating and delivery room	26,539.53	30,186.06
X-Ray	27,081.92	25,666.20
Laboratory	19,025.94	21,941.53
	\$ 408,431.08	\$ 468,397.95
Total operating expenses	\$ 408,431.08	\$ 468,397.95
Non-operating expenses	1,988.69	5,275.92
	\$ 410,419.77	\$ 473,673.87
Total charges	\$ 410,419.77	\$ 473,673.87
	\$ 13,419.05	\$ 8,340.14
Net revenue to surplus	\$ 13,419.05	\$ 8,340.14

Wentworth-Dover City Hospital
**CONDENSED COMPARATIVE STATEMENT OF
 PER CAPITA COSTS**

FISCAL YEARS ENDED DECEMBER 31, 1956 AND DECEMBER 31, 1957

	December 31, 1956		December 31, 1957	
	Total	Per Capita	Total	Per Capita
Total patient days	17,649		18,699	
Net earnings from patients	\$ 369,210.09	\$ 20.92	\$ 432,188.71	\$ 23.11
All other income	9,628.73	.55	10,825.30	.58
<hr/>				
Total income				
from operations	\$ 378,838.82	\$ 21.47	\$ 443,014.01	\$ 23.69
Administration expense	36,043.34	2.04	51,118.49	2.73
Dietary expense	42,801.51	2.42	47,844.14	2.56
House and property expense	82,024.00	4.65	103,059.36	5.51
Professional care	249,550.92	14.14	271,651.88	14.53
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Total expenses	\$ 410,419.77	\$ 23.25	\$ 473,673.87	\$ 25.33
Net loss from operations	(31,580.95)	(1.78)	(30,659.86)	(1.64)
Add: City Appropriation	45,000.00	2.54	39,000.00	2.09
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Net revenue	\$ 13,419.05	\$.76	\$ 8,340.14	\$.45

AT YOUR SERVICE

	Tel. No.
Administration, Mayor's Office	SH 2-3551
City Clerk	SH 2-2219
Fire Department	SH 2-1733
Police Department	SH 2-4646
Public Works Department	SH 2-4568 or 1679
Wentworth-Dover Hospital	SH 2-5252