



ANNUAL REPORTS

OF THE CITY OF

Dover, New Hampshire



Fiscal Year Ended December 31st,

1956

MUNICIPAL INDEX

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1956
ANNUAL REPORTS



OF THE
City of Dover, N. H.

The industrial development of our city is most important to the welfare of our citizens. A smaller industrial committee was appointed this year, and an industrial director was engaged to work with these citizens. The group has spent much time interviewing prospective industry and seeking to provide additional employment for Dover people. Although one shoe firm was closed down, a new firm, Satini, Inc. took over the vacant space in the Mill Building. We are also fortunate in having Profile Rubber Company select Dover as the location for their plant. An Industrial Park is in the making and the D'Arcy Company has constructed a modern plant at the site of this park. The Kidder Press Company has added both to their Broadway and Locust Street plants. Dover is growing industrially.

With the advent of Spring—though a little late—the Public Works Department started work on many projects. A one hundred car parking lot was constructed at the hospital, eliminating the hazardous condition of parking on the highway. This department has been dumping all available fill and sweepings in the so-called Unitarian Pond, which when finished, will serve as a parking lot. The huge chimneys at the Mill Heating Plant were in a very bad condition and dangerous. These chimneys were restored and retopped. Trees which had been afflicted with Dutch Elm disease were cut down, and many branches damaged from the hurricanes and heavy winds, were removed. A sidewalk program was initiated, and a number of new sidewalks were built.

The beach at Bellamy was enlarged and a chlorinating plant installed. The swimming pool at Henry Law Park was converted into a wading pool. The pool was cleaned, re-surfaced and painted, and 6 shower heads were installed. The fence along the river was extended along by the wading pool, for the safety of the young children.

A real bang-up 4th of July celebration, touched off by a huge bonfire the night before, provided a safe and sane, and fun-packed day for the youngsters—and oldsters, too. Committees from the Dover Post No. 8 American Legion and the Dover Lions Club, planned a program with a talent show, band concert, costume parade, field and sporting events, a gigantic firework display, and street dancing.

New equipment purchased during the past year includes the new Schramm bark-hoe, front end loader and compressor, which is being used jointly by the Public Works and Water Departments, and has enabled these departments to speed up their digging for sewer and water lines. Purchases also included two trucks for the Highway Department, one for the Water Department, one for the Park Department, two sidewalk sanders, and a large power mowing machine for the Park Department.

Pollution of the Coequeo River continues to be a serious problem for the City. The comprehensive sewer survey made in 1954, was studied by the N. H. Pollution Commission, and they have advised the City of Dover that intercepter lines and a Sewage Disposal Plant must be erected. The Federal Government has allocated to the State, a certain sum of money for such construction, and the City of Dover has made application for aid. Work will begin shortly on cleaning up the pollution of the Coequeo River.

The Sewer Survey Committee, under the chairmanship of Dr. Daniel McCooey, has been working closely with the N. H. Pollution Commission and the engineers, in an effort to find the best possible solution at the lowest cost to the city.

The Traffic and Parking Committee has recommended changes in the traffic regulations and these are now being enforced. One hour meters have been installed on Central Avenue and many additional meters have been added throughout the city. For the convenience of the pedestrians, Walk and Don't Walk signals have been added to the traffic lights at the Upper Square, and a new signal has been installed at the corner of Central Avenue and Portland Avenue.

During the year the City received orders to quit the Fire Station at Sawyers. The State of New Hampshire offered, and the City accepted \$20,000. for the building, which was directly in the path of the new expressway. The money has been ear-marked for a new South End Fire Station.

With the beginning of the Fall term of school, the enrollment was at an all-time high, and once again it was necessary to convert the Council Chambers in the City Hall into classrooms. Plans are being drawn up for the new school on the Horne Street lot, and with the completion of this school, it is hoped that Dover's school needs will be taken care of for the present.

Municipal employees joined Social Security in July, 1956, retroactive to January 1, 1955. Immediately upon joining Social Security, anyone over 65 years of age could apply for retirement; minimum requirements for six quarters or eighteen months. The City of Dover paid 2%, employees the same.

There have been many pros and cons regarding the need for a full-time recreational director for the City of Dover. A Recreation Committee headed by Attorney Donald Bryant, made a very complete study and analysis of the city's needs and in their report, they recommended the employment of a director. A sum for this purpose will be included in the 1957 Budget.

A Liason Committee, appointed for the purpose of maintaining relations with the personnel at the Air Base, has met with Air Base officials, and they hope to assist in any problems which may arise and to be of help with housing, recreation, hospitality or any other matters which may arise. Under the chairmanship of Ernest Thorin, this committee is interested in the welfare of the young men, and is desirous of extending the hand of friendship to those who are so far away from their own homes.

I am sincerely grateful to all those who have worked with me, and to the many citizens who have served so willingly on Committees. My thanks to all Board members and to my fellow municipal employees.

Respectfully submitted,

THOMAS H. KEENAN,

Mayor.

ADMINISTRATIVE OFFICERS

<i>Mayor</i>	Thomas H. Keenan
<i>Assessors</i>	Max W. Leighton, Chairman Terrence O'Neil
	Robert W. Greenaway
<i>Cemetery Superintendent</i>	Francis Lennon
<i>City Attorney</i>	Wm. E. Galanes
<i>City Clerk and Purchasing Agent</i>	Alfred J. Guilmette
<i>City Collector</i>	Harold Clark
<i>City Librarian</i>	Miss Anne Elizabeth Leach
<i>City Surveyor</i>	Gerard Crawford
<i>City Treasurer</i>	Thomas P. Duffy
<i>Finance Director</i>	Norman T. Brownlee
<i>Fire Chief</i>	Carroll M. Nash
<i>Highway Superintendent</i>	Edward C. Smith
<i>Overseer of the Poor</i>	Mrs. Margaret E. Seymour
<i>Parks Superintendent</i>	Lawrence J. Myers
<i>Police Chief</i>	John J. Murphy
<i>Public Works Director</i>	Edward C. Smith
<i>Sanitation Officer</i>	Dr. Max Winer
<i>Superintendent of Schools</i>	Frederick C. Walker
<i>Water Superintendent</i>	Patrick F. Hanratty
<i>Wentworth Hospital Director</i>	John E. Keene

MUNICIPAL OFFICERS

City Council: Albert E. Taylor, Acting Mayor; Paul G. Karkavelas, John Maglaras, Joseph R. Martineau, Raymond J. Moreau, George J. O'Neil, Norman B. Rogers, Philip T. Stonemetz, William J. Toland.

Planning Board: Thomas H. Keenan, Mayor; Edward C. Smith, City Official; George J. O'Neil, Councilman; Edward V. McDonald, Chairman; Arthur J. DuBois, Clerk; Lawrence R. Nealley, Walter W. Fischer, Robert Labrie, Eugene S. Meserve.

School Committee: Maurice A. Blais, Chairman; Charles A. Crocco, Clerk; Robert L. Canada, John F. Carroll, Beatrice C. Crosby, Jesse M. Galt, Agnes McLaughlin.

Zoning Board of Adjustment: Kenneth G. Clark, Chairman; Romeo W. Courchesne, Clerk; Paul N. Caros, Raymond Loughlin, Rene Goulet, Arthur Heaphy.

Hospital Trustees: Louis Stocklan, Chairman; Patrick H. McManus, Armand J. Dimambro, Eugene Jalbert, Thomas C. Dunnington.

Cemetery Trustees: Chester A. Hull, Chairman; Frederick C. Smalley, Clerk; H. Nason Avery, A. Thornton Gray, James E. Wentworth.

Library Trustees: Hector J. Desjarden, Chairman; Ann K. Buckley, Clerk; William A. Piper, Charles Webb, Albert Alie.

Trustees of Trust Funds: Roy B. Ireland, Robert W. Herlihy, John F. McNally.

Park Commissioners: Daniel R. Flynn, Chairman; William McKone, Thomas Massingham.

Water Commissioners: Roy B. Ireland, Chairman; Frank J. Stevens, Samuel B. Blair.

Dover Housing Authority: Edward J. Murphy, Louis Stocklan, Guy Wiggin, Samuel W. Greene, Edward Reilly.

Joint Building Committee: Philip T. Stonemetz, Raymond J. Moreau, Thomas H. Keenan.

Plumbing Board: Robert Labrie, Chairman; James McCoolle, Inspector; Patrick F. Hanratty.

Police Commissioners: Frank G. Wilkinson, Chairman; Henry J. Carrier, Emmet J. Flanagan.

Personnel Advisory Board: John A. Rodden, Hubert Stanley, Dr. Peter T. Lampesis.

Board of Assessors: Max W. Leighton, Chairman, Terrence O'Neil, Robert W. Greenaway.

Board of Health: Dr. Daniel McCooey, Dr. Charles B. Place, Dr. John E. Story, Dr. Thomas J. Smith, Dr. Max Winer.

BOARD OF ASSESSORS

YEAR ENDING DECEMBER 31, 1956

The total assessments and collections for the year 1956 are listed below:

ASSESSMENTS

Property assessments	\$21,511,059.00
Stock-in-trade	4,801,014.00
Boats	7,000.00
Trailers	69,250.00
School tax	95,650.00
Total assessment	<u>\$26,483,973.00</u>

TAX

Property tax	\$ 1,092,745.34
Stock-in-trade	254,453.96
Boats	371.00
Trailers	3,167.27
School tax	1,893.87
Bank stock	1,864.70
Timber tax	1,961.76
Total tax	<u>\$ 1,356,457.90</u>

Nine hundred and forty-five thousand, nine hundred and sixty-six dollars in assessed valuation was granted in 1956 for Veteran Exemptions and we anticipate an increase this coming year.

Respectfully submitted,

MAX W. LEIGHTON, *Chairman*

ROBERT W. GREENAWAY, *Clerk*

TERRENCE W. O'NEIL, *Clerk*

CEMETERY DEPARTMENT

YEAR ENDING DECEMBER 31, 1956

TO THE HONORABLE THOMAS H. KEENAN, MEMBERS OF THE CITY COUNCIL
AND BOARD OF TRUSTEES:

Herewith is submitted the Annual Report of the Cemetery activities during the year 1956. With weather permitting the lots are usually cleaned in the fall and raked in the Spring.

Foundations were poured for 10 monuments, 8 double headstones, 4 single headstones and 47 markers; there were 111 interments and 2 reinterments.

There was one 12 grave lot sold, two 6 grave lots, three 4 grave lots, three 3 grave lots and 25 single graves. Seven lots in the old part of the Cemetery went into perpetual care. There were 150 loads of gravel put on Linden and Willow Avenues, Group 17 was finished and corner posts were put in flush with the ground.

The back half of the Dover Point Cemetery was graded and made ready to be sowed down this spring. All the avenues in the new part of the Cemetery were oiled and sanded with the help of Mr. Smith and the men of the Public Works.

I desire at this time to express my sincere thanks to his Honor Mayor Thomas H. Keenan, the City Council, The Board of Trustees, Public Works Department and all other Departments that assisted me in any way and to the Cemetery employees for their splendid cooperation. Thank you all very much.

Respectfully submitted,

FRANCIS LENNON,

Superintendent of Cemetery.

ANNUAL REPORT
of the
CITY CLERK
and
PURCHASING AGENT
FOR 1956

March 26, 1957

Employees, 3	Expenditures, \$15,543.97
Election Officials, 56	Net Revenues, \$7,034.38

HONORABLE THOMAS H. KEENAN, *Mayor of Dover, N. H.*

AND MEMBERS OF THE CITY COUNCIL:

Gentlemen:

I respectfully submit the annual report for the year 1956 of the City Clerk and Purchasing Agent for the City of Dover, consisting of the following appropriations accounts, namely: Council Activities, Elections, Administration and Revenues, Vital Statistics, and the Purchasing Dept.

MAYOR AND COUNCIL ACCOMPLISHMENTS

Under this title I am deviating from previous practice and prefaceing this activity by including in its entirety the 1956 Inaugural Exercises for your enlightenment in civic and legislative ceremonies.

1956

INAUGURAL EXERCISES

January 4, 1956

Agreeable to the provisions of the Charter of the City of Dover, N. H. as amended, Mayor Elect Thomas H. Keenan and Councilmen Elect of the City Government for the years 1956 and 1957 assembled in the Auditorium of the Municipal Building this Wednesday forenoon, at 10:00 A. M. January 4, 1956 for the purpose of taking their respective oaths of office and participating in the Inaugural Exercises.

STAR SPANGLED BANNER

Dover High School Band

GOD BLESS AMERICA

Miss Jeanette Michaud
Accompanist, Mrs. Pearl Ewens

INVOCATION

Rev. Thomas Connor, D.D.
Pastor of St. Mary's Church

CERTIFICATION OF ELECTIONS

Alfred J. Guilmette
City Clerk

OATH OF OFFICE TO THE COUNCIL

Alfred J. Guilmette

SELECTION

Dover High School Band

ADMINISTRATION OF OATH OF OFFICE TO
MAYOR THOMAS H. KEENANHon. Stephen M. Wheeler
Chief Justice N. H. Supreme Court

INAUGURAL ADDRESS

Mayor Thomas H. Keenan

BENEDICTION

Rev. James F. Quimby
Pastor, St. John's Methodist Church

The City Clerk read the following Certificate of Elections:

CERTIFICATE OF ELECTIONS OF CITY OFFICIALS

January 4, 1956

Gentlemen:

At a lawful meeting of the City Council of Dover, N. H. held on the 8th day of December 1955, the statement of the total votes cast for Mayor, Councilmen at Large, Ward Councilmen, School Committee Members at Large and from the Wards of the City of Dover, N. H. held at the Municipal Election on Tuesday, November 8, 1955 as stipulated in Chapter 430, N. H. Laws of 1949 and amendments thereto approved June 17, 1953 was canvassed as required by law and the following persons declared to have been elected to the said offices of the City of Dover for the terms listed herewith.

For Mayor of the City of Dover for 2 years from the first Wednesday of January, 1956:

Honorable Thomas H. Keenan

For Councilmen at Large for 2 years from the first Wednesday of Jan. 1956:

Paul G. Karkavelas
William J. Toland

Norman B. Rogers
George J. O'Neil

For Ward Councilmen for 2 years from the first Wednesday of Jan., 1956:

Ward 1—Joseph R. Martineau
Ward 2—Raymond J. Moreau
Ward 3—Philip T. Stonemetz
Ward 4—Albert E. Taylor
Ward 5—John Maglaras

For Members of the School Committee at Large for 2 years from the first Wednesday in January, 1956:

Maurice A. Blais
Jesse M. Galt

For members of the School Committee from the five wards for two years from the first Wednesday in January, 1956:

Ward 1—John F. Carroll
Ward 2—Charles A. Crocco
Ward 3—Beatrice C. Crosby
Ward 4—Robert L. Canada
Ward 5—Agnes McLaughlin

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Dover, N. H. this 4th day of January, 1956.

Signed: ALFRED J. GUILMETTE

City Clerk (City Seal)

Following the inaugural exercises the newly elected Mayor and City Council assembled in the Council Chambers to hold their first meeting according to the charter and known as the organizational meeting at which time the Mayor appoints all the officers, trustees and various boards for the next two years subject to confirmation by a majority of the elected council.

Attest: ALFRED J. GUILMETTE, *City Clerk*

During the year 1956 their were conducted by the Mayor and Council 52 legislative sessions as follows: Thirteen regular meetings and thirteen special meetings of the Council, three public hearings and twenty-three meetings of the Finance Committee, which means a tremendous amount of time and energy spent in diligently and painstakingly performing their tasks as elected officials of your city. In the course of these meet-

ings a great deal of important legislation was adopted. E. G. Sixteen ordinances or statutes and fifty-one resolutions entailing a great amount of concerted and cooperative study before final enactment.

During the year 1956 there were also accepted as Public Highways in your city, the following new streets:

- On May 10, Elmview Circle
- On July 12, Hayes Lane
- On August 9, Maplewood Ave.
- On August 9, Cranbrook Lane
- On August 9, Wedgewood Road
- On August 9, Bartlett Street
- On November 8, Autumn Street

ADMINISTRATION AND REVENUES

The operation and supervision of the City Clerk's Office for the year 1956 produced varied requests for old genealogical records which means an extra amount of work to be performed by the office personnel in searches for these precious documents but also cheerfully performed and also very gratifying when able to locate them for our citizens and distant patrons.

An ever increasing amount of licenses, certificates and sundry data are issued from this office, as proven by the following resume of money collected for all these permits, searches, licenses, certificates and various documentary records.

Pool and Billiard Licenses	\$ 200.00
Taxi Licenses	350.00
Plumbing Permits	664.85
Auditorium Rentals	1,205.00
Conditional Sales	917.00
Personal and Chattel Mortgages	637.00
Discharges	165.00
Marriage Licenses	678.00
Birth Certificates	321.50
Marriage Certificates	62.00
Death Certificates	139.50
Voting Certificates	14.00
Bellamy Park Licenses	40.00
	<hr/>
Total	\$5,393.85
Dog Licenses	1,640.53
	<hr/>
Grand Total	\$7,034.38

ELECTIONS

There were three elections held in this city in the year 1956, the Presidential Primary held on March 13, 1956, the N. H. State Primary held on September 11, 1956, and the Presidential and State Biennial Election on November 6, 1956.

The following total votes cast at these elections is as follows:

March 13, 1956	1209
September 11, 1956	2576
November 6, 1956	7808

There was appropriated in the elections account for the year, the sum of \$4,730.00 but the expenditures for these three elections cost the taxpayers of the City of Dover \$5,231.45 producing a deficit of \$501.45 in this account.

VITAL STATISTICS

	1955	1956	
Births	506	504	- 2
Marriages	183	226	+43
Deaths	246	231	-15

The noticeable difference in vital statistics for this year, 1956, over the preceding year, 1955 is the sizeable increase in marriages, 43 more in one year, doubtless due in major part to the impregnable United States Air Force stationed very near, (*at Portsmouth*) such a glorious personnel and in vast numbers also, as ejaculated by the fair sex.

PURCHASING DEPARTMENT

The purchasing department continues as a very active branch of the City Clerk's Office, and requires an incessant and strict supervision of all bids, inquiries and purchase orders for all the various departments of the city and particularly, the Wentworth-Dover Hospital, whose daily purchases necessitate the utmost in study, analysis and scrutiny, to obtain the best possible quality products and prices commensurate with good competitive purchasing practices which culminate yearly in great savings to the tax payers of this city, which is always a pleasurable task.

Respectfully submitted,

ALFRED J. GUILMETTE,

City Clerk and Purchasing Agent.

CITY SOLICITOR

YEAR ENDING DECEMBER 31, 1956

HONORABLE THOMAS H. KEENAN, Mayor,
AND MEMBERS OF THE CITY COUNCIL:

Gentlemen:

The services of the City Solicitor were required by most of the departments of the City of Dover during the year 1956, being broken down as follows:

I. CLAIMS

A minimum amount of claims were made against the City of Dover during the year 1956 with the exception of those claims pending as the result of action brought by subcontractors against Pittman & Brown Company relative to Woodman Park School, and in which the City of Dover was trustee as to assets due Pittman & Brown Company. As to these last mentioned claims, all subcontractors having claims relative to extras on the Woodman Park School has been satisfied, the only remaining matter being what claim Pittman & Brown may attempt to assert against the City.

II. DEPARTMENTS

The Solicitor was called upon to attend many meetings of various departments and to render services for same. The principle department requiring many hours effort necessarily was the Police Department, with much time and services having been rendered to the other departments. At such time as the Joint Building Committee begins to go forward on the construction of the Horne Street School, there is a request and desire on the part of such Board that the Solicitor attend each and every meeting, having attended several meetings to date. There is no question but that the demands upon the time of the Solicitor are ever on the increase.

III. CITY COUNCIL

City Council activity for the year 1956 was great, with many special meetings being held in addition to the regular meetings. Agreements were drawn and reviewed in addition to many ordinances and resolutions.

IV. SUITS

The City of Dover was sued relative to Planning Board decisions and Zoning Board of Adjustment decisions. All these brought up in 1956 have been concluded with the exception of one.

Authority as a result of a petition in Superior Court was granted to the City of Dover to deviate from the strict terms of the Jeremy Belknap Guppy Trust in order that the City of Dover would have the authority to dispose of such land and buildings as it sees fit, at private or public sale, which no longer is of benefit to, or is needed by, the City, the funds realized to be placed in the Jeremy Belknap Guppy Trust.

V. RECOMMENDATIONS

In order that the office of the City Solicitor may operate to better advantage and more efficiently for the City of Dover, it is recommended as follows:

A. That the office of City Solicitor be made full time, or, in the alternative, that an Assistant City Solicitor also be appointed. In the event the alternative is preferred, it is recommended that the duties be so divided so that the City Solicitor would look to the needs of the City Government and the Assistant Solicitor look to the needs of the Police Department.

B. That the office of City Solicitor be established in the City Building for the greater convenience of all departments of the City, with suitable bookcases, filing cabinets and necessary office equipment.

C. That a City law library be established, and that additions be made thereto as necessary.

The Solicitor at this time expresses his sincere appreciation to all those who assisted in the performance of the Solicitor's duties.

Respectfully submitted,

WILLIAM E. GALANES,

City Solicitor.

FIRE DEPARTMENT

YEAR ENDING DECEMBER 31, 1956

TO THE HONORABLE THOMAS H. KEENAN, *Mayor of the City of Dover,*
AND THE MEMBERS OF THE CITY COUNCIL:

Gentlemen:

I hereby submit for your approval a report on the activities of the Dover Fire Department for the year ending December 31, 1956.

PERSONNEL

There are fourteen permanent men besides the Chief working 24 hours on and 24 hours off. The work week varies from 72 hours to 84 hours.

APPARATUS IN SERVICE

There are in service at the present time seven pieces of apparatus at the Broadway station besides one trailer pump that is kept at the pumping station and one skid pump that is kept at the City Farm. The Chevrolet that had been used as the Chief's car has been taken to the City garage as it had become unsafe to drive. The old tank truck also has been taken to the City garage as it had become unfit for use. All apparatus at the Broadway station is in good condition.

MAINTENANCE OF BROADWAY STATION

The apparatus floor at the Broadway station was reinforced with new timbers which were badly needed to make the floor safe for the amount of weight of the apparatus.

FIRE ALARM SYSTEM

At the present time there are 73 street boxes and eight so-called phantom boxes all of which can be sounded from the fire station. There is a repeating machine, a charging board and a protector board that operate the fire-alarm system. Box 55 was added to the system and box 291 was replaced as the old one had burned out. Boxes were tested on Monday mornings and were found to be in good condition. Old wire was replaced with new where it was needed. There is also a generator at the station that is hooked up permanently that takes care of the fire-alarm system, the radio and the lights in the station if the power goes off for any reason.

PERMITS AND INSPECTIONS

There was a total of two thousand six hundred City permits issued for outside fires and one hundred and seventy State permits issued for burning brush. There was a total of two hundred and one oil burner permits issued. There was a total of four hundred and seventy-five building inspections which included the Wentworth Hospital, the County Farm, Wentworth Home for the Aged, Children's Home, all Convalescent Homes, County Court House, all gasoline stations, and stores.

OUTSIDE ASSISTANCE

Fire apparatus was sent to the following places during the year to help at fires:— Newmarket, Newington, Somersworth, Rollinsford, Lee and Durham.

FIRE ALARMS

There was a total of 464 alarms during the year:

410 still alarms taken care of by the permanent men.
51 box alarms.
3 Engineers' calls.

FIRE LOSSES

Assessed Valuation of property	\$516,680.00
Damage caused by fire	366,680.00
Insurance paid,	365,421.00

CONCLUSION

At this time I wish to thank the Mayor and the City Council, press and radio, the Police Department, State Police, State Fire Marshal, the Deputy Marshal and Inspector Jenkins, Public Works Superintendent, Edward Smith and his department, Fire Chiefs and departments in all surrounding cities and towns, the Beckwith Mfg. Co. and the United Tan-ners, and all those who have assisted the Fire Department in any way during the past year.

Respectfully submitted,

CARROLL M. NASH,

Chief Dover Fire Department.

HEALTH DEPARTMENT

YEAR ENDING DECEMBER 31, 1956

TO HIS HONOR THE MAYOR, THOMAS H. KEENAN, AND MEMBERS OF THE
CITY COUNCIL:

Gentlemen:

Herewith submitted is the report of the Health Department, and the Weights and Measures Department for the year 1956.

The Dover Health Department has been active in promoting sanitation in the best interest of its citizens in the community.

Dover's restaurants, cafes, grocery stores, mobile homes have been checked periodically in respect to their sanitation upkeep. The State Board of Health has now required that milk samples of producers' cows shall be tested (4) times a year instead of (2) times a year.

The Veterans' Administration, and the Federal Housing Administration have required that the Board of Health shall inspect all septic tanks, and dry well installations, in all new built homes.

	<i>No. of Inspections</i>		<i>No. of Inspections</i>
GENERAL ESTABLISHMENTS		Milk Samples	169
Eating Establishments	307	Ice Cream Plants	33
Grocery Stores	244	COMMUNICABLE DISEASE	
Public Buildings	55	Investigations	289
Bakeries	31	Homes Placarded	11
Dwellings	173	FOSTER HOMES	
Water Samples, public and private	134	Investigations	22
Sanitary Fill	56	License Granted	21
Nuisance Complaints	309	WEIGHTS AND MEASURES	
Rat Control	8	Scales tested and sealed	241
MILK		Gasoline pumps tested and sealed	130
Dairy Farms	49	Fuel trucks tested and sealed	34
Milk Plants	22		

Respectfully submitted,

DR. MAX WINER,

Health Officer.

OVERSEER OF THE POOR

YEAR ENDING DECEMBER 31, 1956

TO HIS HONOR THE MAYOR, AND GENTLEMEN OF THE CITY COUNCIL:

I hereby submit the annual report of my office for the year ending December 31, 1956.

Direct Relief	\$30,568.24
Old Age Assistance	20,734.72
	<hr/>
	\$51,302.96

EXPENDITURES:

Food	\$ 5,446.74
Fuel	830.83
Rent	3,330.75
Burial	525.00
Office Expense	745.07
Medical	2,207.94
Board Adults	6,804.38
Board Minors	3,825.64
Electricity	112.27
Clothing	124.40
Hospital	2,076.99
Salaries	4,538.23
	<hr/>
	\$30,568.24

During the past year we cared for forty-three (43) families. These families represented one hundred and seventy-four (174) persons. We cared for twenty-one (21) singles, and one who required extra nursing care. There were eight (8) minors and five (5) adults who received board and care. The number of adults cared for at the County Home were thirteen (13). We had eighteen persons who were assisted with medical only.

Fortunately the employment situation was fairly good all during the past year and we were not overloaded with new cases. We did have an increase but many times as soon as outside work ends due to cold weather conditions we feel the impact at this office.

I made many home calls and visited with our cases. This gives a better understanding of their need and creates a friendly attitude on their part. As a result I find that they are very cooperative. We had a few cases which were quite complicated and required the services of the City Soli-

citor. Mr. Galanes was very cooperative and I would like to thank him at this time. This office also works with the City Physician who is Dr. Smith. I send many patients to the doctor. His services are unlimited and may run from a general check-up to treatment or an operation. His cooperation has been the utmost and I would like to express my appreciation at this point. The District Nurses and Dr. Winer, the City Health Officer have been called in on some cases.

The baskets, toys and parties were handled as usual this year. The U.N.H. students donated some baskets and also a sum of money which I was to use as the need arose. This was not for our cases alone but for any case which was in need. This money was deposited in a checking account and spent for both clothing and food. The Fire Department assisted me in delivering the baskets and many thanks are extended to that department for their help. The Public Works Department has been called on many occasions to pick up articles for this office.

In closing I wish to thank all departments and persons who assisted me in any way to perform the duties of this office.

Respectfully submitted,

MARGARET E. SEYMOUR,

Overseer of the Poor.

PARK DEPARTMENT

YEAR ENDING DECEMBER 31, 1956

TO THE HONORABLE THOMAS H. KEENAN, *Mayor*, AND MEMBERS OF THE CITY COUNCIL:

The maintenance and upkeep of the City's parks and playgrounds is the responsibility of the Park Department.

During the summer months, Park Department employees are kept busy with the care of the ball fields, the lawns, and general outdoor maintenance of the parks and playgrounds, distributing park equipment, tree work, care of the monuments around the city, erecting the bandstands for concerts at Henry Law Park, and assisting other departments whenever needed.

The winter activities of this department center around the skating rinks, which must be flooded and kept clear of snow. Repair and painting of all equipment used during the summer months is taken care of by this department during the slow period of the winter.

RECREATION

Dover Parks and Playgrounds opened on June 25th, for a ten week season, under the supervision of Playground Director Thomas McShera. The following supervisors directed activities at the various playgrounds:

Home Street		Doris Crateau
Hancock Street		Joan Greene
Woodman		Ann McKone
Mt. Pleasant		Katherine Redden
Henry Law	Patricia Morrison,	Clara Espiefs
Bellamy	Albert Davy	Peter Clark
	Mike Connors	Judith Steeves

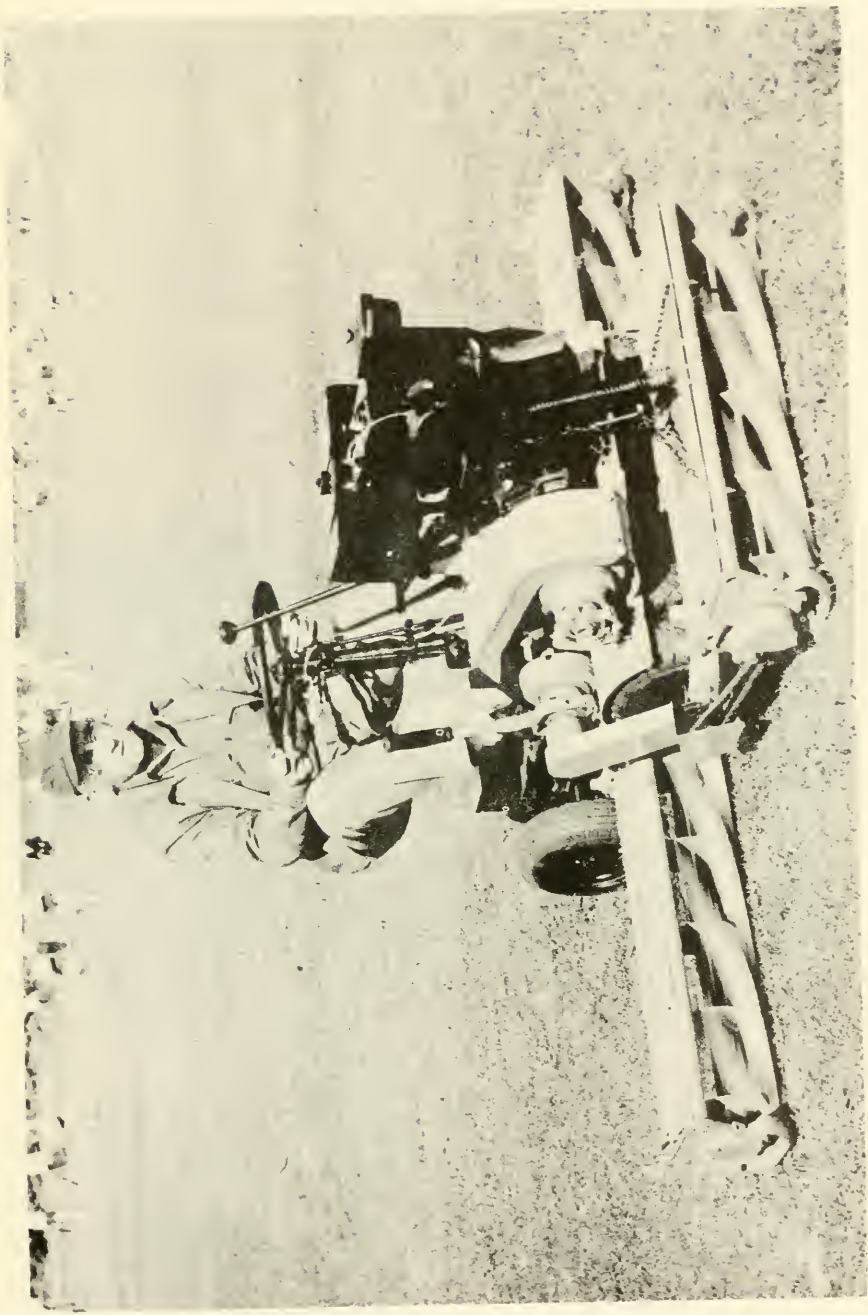
Average daily attendance at the various playgrounds was:

Henry Law	80	Mt. Pleasant	80
Hancock	90	Woodman	80
Home Street	120		

Total attendance for the season—approximately 22,000.

A program of sports, arts and crafts, picnics, beach trips, weekly dances, carnivals, pet shows, doll carriage parades, talent shows, etc. kept the youngsters busy and happy during the vacation period.

In concluding his report of summer playground activities, Recreation Director McShera said:



Park Department Lawnmower

"In my first year as summer recreation director for the City of Dover, I learned that close-knit cooperation among supervisors, director, and city officials, helps make for a better uniform program and thus, a well-developed summer season for the youngsters.

The great support we received from parents and friends of the playgrounds helped make it a successful summer season.

My greatest recommendation for future playground seasons is to impress all those who wish to help the playgrounds, to coordinate through the director rather than initiate programs spontaneously. I think that parents, friends, and the children, cooperating with the playground supervisors and director, perhaps in orientation meetings, can do most to help keep the summer program united and successful."

Respectfully submitted,

TOM MASSINGHAM,

Chairman

Board of Park Commissioners.



Opening Henry Law Wading Pool

PLANNING BOARD

YEAR ENDING DECEMBER 31, 1956

TO MAYOR THOMAS H. KEENAN:

ANNUAL REPORT

URBAN PLANNING ASSISTANCE PROGRAM

The City of Dover engaged with the New Hampshire State Planning and Development Commission in October, 1955 to participate in the Urban Planning Assistance Program of the Federal Government. Under this program, the Federal Government provides matching funds for planning to assist communities under 25,000 in population. The New Hampshire State Planning and Development Commission provides administrative and supervisory assistance to such a program.

The following is an outline of the work completed under the first phase of the Dover Urban Planning Assistance Program which included the period from October, 1955 to October, 1956.

1. **BASE MAPS.** A base map at 1"—400' showing individual properties has been prepared. A book of individual assessors' maps at scale 1"—200' for the Downtown Area, 1"—400' for the compact area, and 1"—1600' for the outlying area has been reproduced in quantity. Such book also contains an alphabetical list of property owners, a sequential list of property owners, and a street index correlated to individual property ownerships. A base map at scale of 1"—1000' has also been prepared.
2. **LAND USE—EXISTING.** The existing land use pattern for the entire city has been plotted at the 1"—400' scale base map. This pattern has also been plotted at the 1"—200' scale maps for the Downtown area, and the the 1"—1600' maps for the outlying areas. The classification of existing land use includes seven classes of residence (single-family, two-family, three and four-family, boarding houses, multiple dwelling, and tourist homes and trailers); four classes of business (local offices and banks, general and extensive); three classes of industry (light, railroad and public utility, and heavy); three classes of public use (parks, schools and buildings); four classes of semi-public use (open uses, churches, institutions and cemeteries); four classes of agriculture (cropland, livestock, dairy farms and poultry); and two classes of vacant (open and wooded).
3. **LAND USE—PLAN.** Analysis of vacant land included suitability for development in terms of topographic, soil structure and type, vegetative cover, accessibility, utilities, and population trends.

The rapidly expanding Dover Point area of the City has been planned and rezoned. The plan is the pilot study for the land use plan of the entire city. Included in the plan are areas for residence, business, industry, public use, and agriculture.

4. NEIGHBORHOOD CONSERVATION. A comprehensive set of mobile home and mobilehome park regulations was drafted and adopted by the City. This ordinance was especially needed in terms of the impact of the Air Base.

Recommendations on twelve subdivision plans were made.

The administrative procedure for processing subdivisions was clarified.

Amendments to the zoning ordinance were drafted to include the creation of several new zoning districts. A mobilehome park district was adopted to supplement the mobilehome and mobilehome park regulations. A tourist business district was adopted to create a more favorable climate for compatible land uses adjacent to the Spaulding Turnpike. A resort-resident district was adopted to explicitly recognize and protect the resort areas in the city.

Data were compiled for the entire city relative to age of structures, physical depreciation, and assessed valuations of land and buildings. This data is used to delineate clearance, rehabilitation, and conservation areas.

5. POPULATION. Data were collected relative to the distribution of the school population. The location of school age children, pre-school children, children of air base and Navy yard families was mapped.

The marriage, birth and death records for the period 1949-1956 were tabulated and analyzed.

Building permit records for the period 1949-1956 were tabulated and mapped.

6. MAJOR TRANSPORTATION PLAN. The location of the Spaulding Turnpike was mapped on the 1"—400' scale base map. Land uses adjacent to the major interchanges were analyzed. As a result, the creation of a new zoning district, tourist-business, was recommended to and adopted by the City Council. This district protects the right of way from large signs, provides for adequate parking, and allows land uses compatible with the Turnpike facility. Other areas adjacent to the Turnpike were rezoned from more intensive to less intensive uses to prevent excessive traffic hazards.

Further studies continue as regards integration of the Turnpike with the local road system.

7. **REDEVELOPMENT PROJECT.** The Dover Housing Authority received assistance on its Main Street Project application in the form of maps showing current land use and off-street parking, plus a narrative statement of projected development.
8. **ZONING PLAN REVISION.** Major revision of the Dover Point area was recommended and adopted by the City Council. Dover Point is a major impact area relative to the Air Force Base and the Spaulding Turnpike. The Dover Point rezoning insures logical development of the area.

Recommendations relative to creation of an Industrial Park District and a tourist business district at the major interchanges of the Turnpike were also effected.

9. **AIR FORCE BASE.** Data relative to school age children of Air Force families were collected and analyzed. Location of military families was also collected and is continuing.

Data relative to the noise factor were also collected.

The adoption of mobilehome park regulations provides for initial control of impact.

10. **OTHER PROJECTS.** The historical evolution of the commercial and industrial growth of the City has been started, and will be used in the proposed economic base survey and analysis.

An interesting program of planning training for students majoring in Government at the University of New Hampshire has been developed with the Dover Project. This program was very successful during the spring term of 1956, when five students were in training. The interest of the University insures continuation of this relationship in an intensive planning program.

Extensive meetings with civic and service groups and sound newspaper reporting in the City has developed an active awareness of the planning program. Such civic awareness will be invaluable in the development of the effectuation stages of the planning program.

The City of Dover was fortunate to obtain an extension of its participation in the Urban Planning Assistance program for an additional eight months to extend from November, 1956 to June, 1957. This program continues with the development of a comprehensive plan for Dover's growth and will include the following:

1. **A PUBLIC SERVICE PLAN.** Including rationalization of the present water and sewer systems and provisions for extension of same.
2. **A PARKS AND RECREATION AREAS PLAN.** The development of a comprehensive parks and recreation plan will stimulate the reappointment of a full-time recreation program. The need for such a plan is doubly justified in view of the impact of the Portsmouth Air Force Base.

3. ECONOMIC BASE STUDY. The existence of excellent historical records and other data resources would facilitate a realistic evaluation of Dover as an economic organism; its commercial and industrial needs and danger points; and an economic development plan to take advantage of the opportunities to be generated by the Air Base, the Turnpike, and the Portsmouth Harbor Improvement. Such an economic development plan would include provisions for a decentralized industrial park, creation of additional tourist-oriented commercial districts in proximity to the new Turnpike; a plan for the more efficient functioning of the Central Business District.
4. REVISION OF LAND USE REGULATIONS. Re-drafting of the zoning ordinance to include among other items provisions for air pollution control, sign and billboard control, and off-street parking requirements for new structures; revision of land subdivision regulations to conform with current good practice and administrative procedure; a soil removal ordinance, a junk yard ordinance, and a tree ordinance.
5. HOUSING CODE.

Subsequent to the completion of this program, it is certain that a continuing planning program and staff will be adopted by the City of Dover as an integral part of the administrative family.

Respectfully submitted,

S. ROBERT CASO, *Planning Director.*

POLICE DEPARTMENT

YEAR ENDING DECEMBER 31, 1956

TO THE HONORABLE BOARD OF POLICE COMMISSIONERS
Dover, New Hampshire

Gentlemen:

I have the honor to submit my Annual Report of all transactions of the Dover Police Department for the year ending December 31, 1956.

During the year 1956 the total number of arrests was 758, or an increase of 22 arrests over the previous year and 82 more arrests than were made in 1955. We also cared for 216 lodgers in the past year.

The Department received and handled a total of 11,138 calls and reports that were given prompt and efficient attention by the Department and a record of each logged on the Day & Night Reports. There was a total of 1,282 doors and windows found unlocked and either locked and reported to the owner, or the owner called to go there. We disposed of 116 animals, reported to Public Service Company a total of 270 street lights that were found burned out.

Our investigations included 461 automobile accidents in which 172 persons were injured, 21 of this number being pedestrians. There were 4 fatalities, 3 more than in 1955.

We arrested and arraigned in Court 312 operators of motor vehicles for speeding, reckless operating, drunken driving, crossing solid yellow lines, passing school busses with flashing red lights, etc. There were several assault cases, breaks, bad checks, and a number of miscellaneous arrests which included Non Support, car theft, fraud, and over 200 drunks. These cases were handled courteously and efficiently by members of our Department.

The amount of lost and stolen property recovered and returned to owners amounted to \$2,121.50.

Attached to this report is a complete record of the Personnel of the Department. Also a report of the number of arrests and the dispositions of these cases in Court, and a list of the revenues for the year 1956.

Vacancies occurred on April 18, 1956 when Patrolman Gustav A. Korn resigned to accept a position with a private concern and on July 9, when Patrolman George E. Fleming retired after 30 years service with the Department. Two Patrolmen were appointed in 1956. On July 13, Edward R. Dame came on duty, and on August 25, Walter E. Estes was appointed. James McShane again worked the vacation periods during the summer months.

I desire at this time to express my sincere appreciation and thanks to the Honorable Board of Police Commissioners, the Honorable Ovila J. Gregoire, Judge of Municipal Court, Associate Judge Walter A. Calderwood and City Solicitor William E. Galanes, The Mayor, and members of the City Government, Clerk of Court Vinton R. Yeaton, Chief Nash of the Fire Department, to Colonel Ralph Caswell and the State Police for assistance rendered to this Department.

I would also like to express my sincere thanks to the members of the Police Department for their loyalty and support.

Respectfully submitted,

JOHN J. MURPHY,

Chief of Police.

PERSONNEL OF THE DOVER POLICE DEPARTMENT

John J. Murphy, Chief		Dewey W. Allen, Deputy Chief	
Alphonso M. Ayer, Captain		Henry E. Griffin, Sergeant	
Patrick J. Fagan,	Patrolman	Paul H. Proulx,	Patrolman
John A. Davy,	Patrolman	Richard M. Flynn,	Patrolman
Daniel W. Murray,	Patrolman	Raymond P. Pasek,	Patrolman
Frederick U. Fogarty,	Patrolman	Anthony N. George,	Patrolman
David S. Richardson,	Patrolman	Philip J. Conway,	Patrolman
Harrison D. Mackey,	Patrolman	Frank B. Redden,	Patrolman
L. Norman Grenier,	Patrolman	George J. Hester,	Patrolman
Owen P. McKenney,	Patrolman	Donald S. Meserve,	Patrolman
Alfred J. Bertrand,	Patrolman	Edward R. Dame,	Patrolman
Walter E. Estes,	Patrolman	Charles E. Lewis, Clerk	

ANNUAL REPORT OF THE DOVER POLICE DEPARTMENT FOR THE YEAR, 1956

Arrests during the year other than Motor Vehicle.....	446	
Motor vehicle cases	312	
Number of calls handled	11,138	
Doors and windows found unlocked and reported to owners.....	1,282	
Animals disposed of	116	
Street lights reported out to Public Service Company.....	270	
Lodgers cared for	216	
	Accidents	461
	Injured	172
	Fatalities	4
Total number of arrests for the year 1956	758	

ANNUAL REPORT OF THE DOVER POLICE DEPARTMENT, 1955

Arrests during the year other than Motor Vehicle	407	
Motor vehicle cases	329	
Number of calls received and investigated	9,520	
Doors and windows found unlocked and reported to owners.....	989	
Animals disposed of	155	
Street lights reported out to Public Service Company	270	
Lodgers cared for	371	
	Accidents	436
	Injured	170
	Fatalities	1
Total number of arrests for the year, 1955	736	

REVENUES RECEIVED BY THE POLICE DEPARTMENT
FOR THE YEAR, 1956

Fines	\$ 3,361.50
Beano	160.00
Revolver	51.50
Junk	70.00
Bicycle	254.75
Parking Meters	26,661.68
Reimbursement (Telephone)	30.48
Reimbursement (Parking meter)	70.50
	<hr/>
	\$30,660.41

PUBLIC WORKS DEPARTMENT

YEAR ENDING DECEMBER 31, 1956

TO HIS HONOR, THE MAYOR, AND THE MEMBERS OF THE CITY COUNCIL:

The year 1956 was one of many long hard battles. For sixteen weeks, we worked twenty-four hours a day, seven days a week, plowing, sanding, removing snow, patching holes and graveling muddy roads in an effort to keep the public moving by car, truck and on foot. During this season, we used 900 tons of salt and 1500 yards of sand on the streets, roads and sidewalks.

As the weather improved during the summer months, we patched and applied 70,000 gallons of asphalt to the following streets and roads: Broadway, Stark Ave., a section of Atlantic Ave., Elmview Circle, a section of Crescent Ave., a section of Smith Well Rd., Court St., Bellamy Rd. bridge to Durham Rd., Hale St., Chestnut from River to R.R., First St., Second St., Third from Central Ave. to R. R., a section of River St., New York, Hill, Park from Hill to Oak, Maple and Grove from Sixth to Ash, Silver, Summer, Fisher from Locust to Belknap, Elm, Hamilton, Belknap from Fisher to Hamilton, Ash, Longmeadow, Beech, Woodland, Elliott Circle, Fifth, Hanson, a section of Watson, Locust from Silver to Construction at Kidder Press, Library Entrance, First St. Parking Lot, a section of Pearl St., a section of Page Ave., a section of Hillcrest, Hilton Rd., Walnut, Orchard, Fayette, Myrtle, Washington from R.R. to Lexington. Constructed 700 ft. of new road at the Industrial Park.

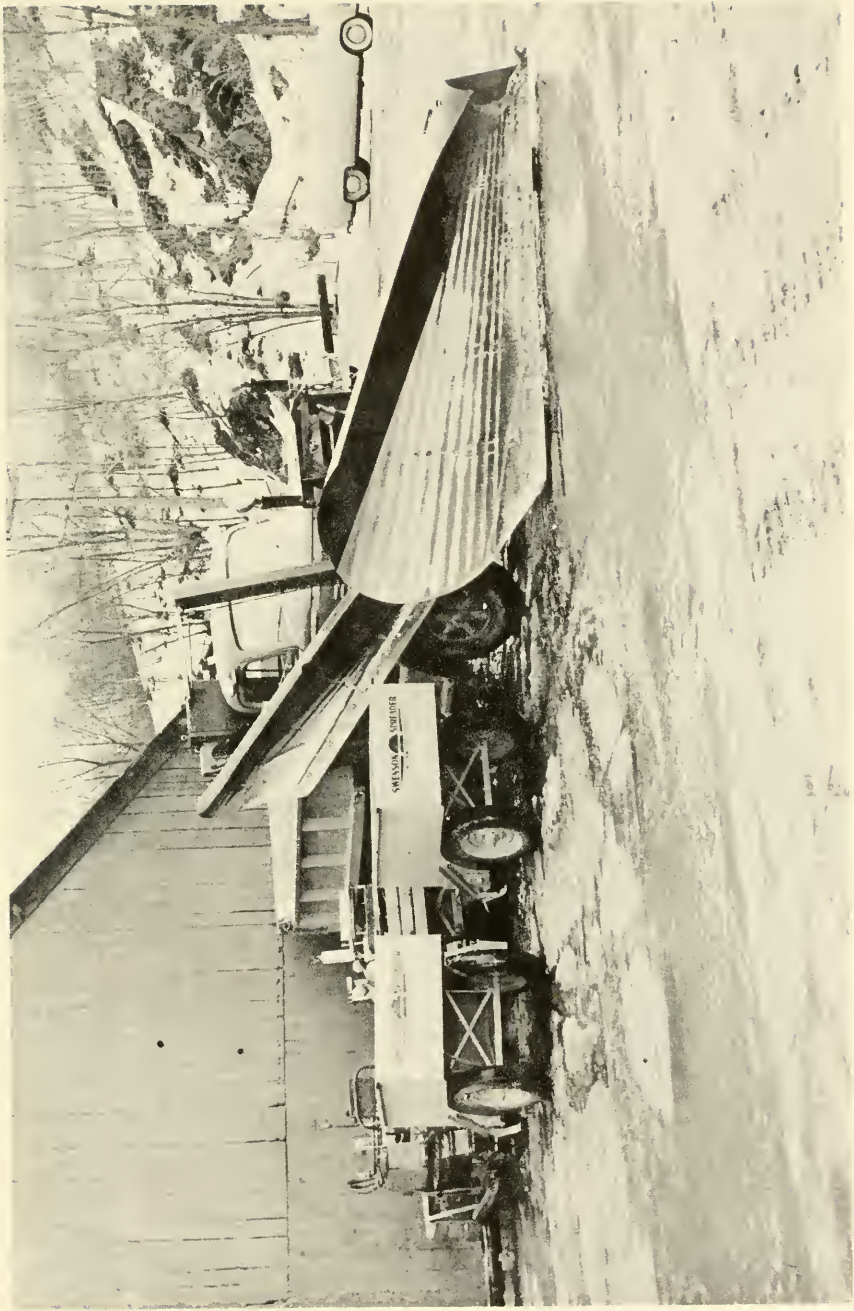
Under the Town Road Aid, the following have been treated: Tolend Rd., from French Rd. to the Heath, Dover Neck Rd., Garrison Rd., 1 1/10 miles of new construction on the Middle Rd.

This department constructed and surface treated a Parking Lot at the Hospital; graded, treated, surfaced and painted the Wading Pool at Henry Law Park. The fence and trees were removed on one side of the Unitarian Pond to make room for fill and is now nearly one-third filled and with very little but street sweepings.

Due to the heavy construction surrounding this City, there are many streets and roads not comfortable to travel over and this department feels it is foolish to spend much money in these areas until construction is completed.

The Bellamy bridge has had some support put under the truss beams, one truss renewed and the deck asphalt coated. One bay in the Whittier Falls Bridge has been replanked.

The old stone crusher at the City Farm has been removed and the crusher shed converted to a storage shed to house the two refuse trucks that usually sit outside for the convenience of those who wish to dispose of refuse nights and weekends.



Plow and Sidewalk Sanders - Public Works Department

The City Farm buildings have had roof repairs and been painted. The sand and salt shed have been repaired and painted.

In the painting program is included the big 20 ton tractor and plow which earned its keep last winter, also all plows and wings.

Sidewalks have been resurfaced as follows: Sixth St., Horne, Hough, Fifth, Chestnut, Silver, Arch and Central Ave.

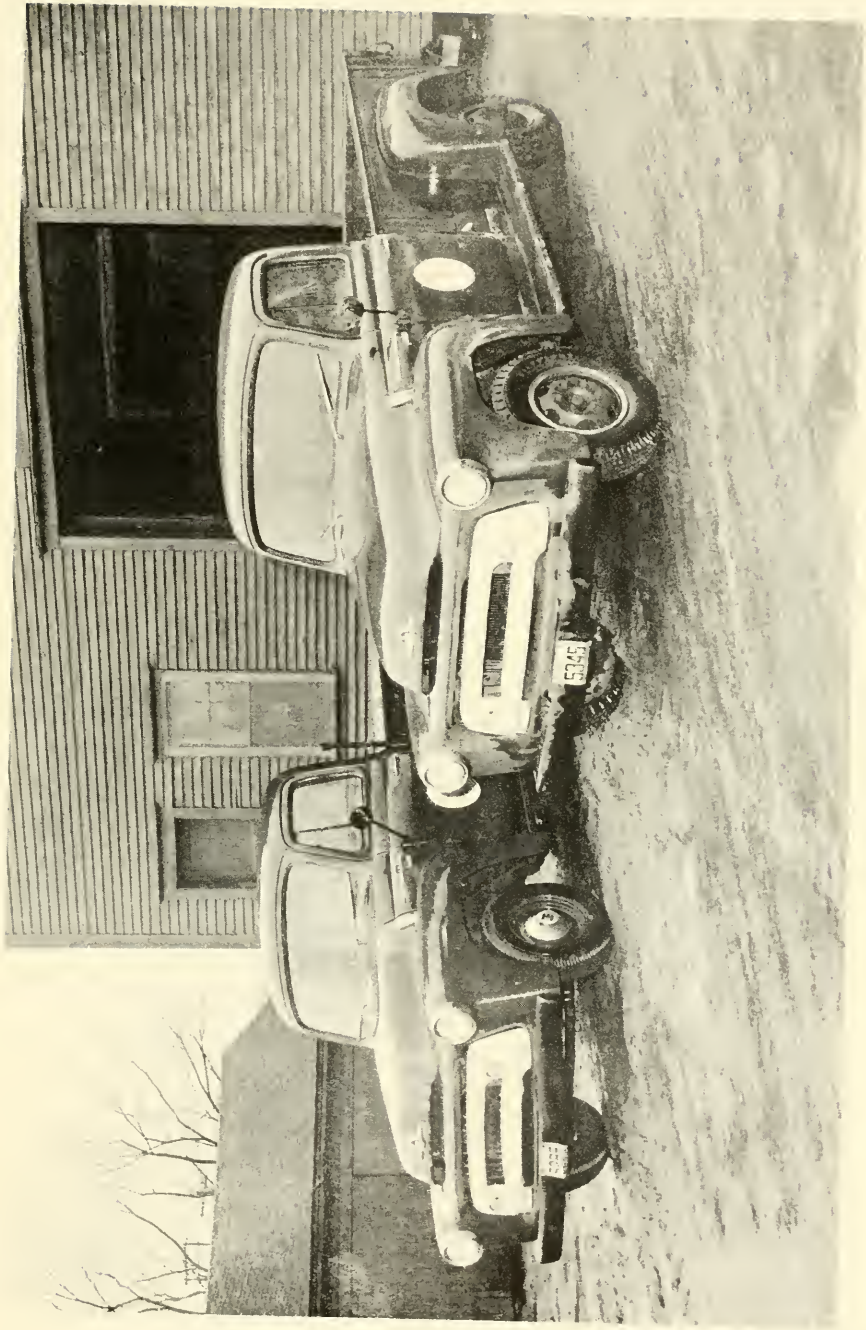
The Sewer Department has had a busy season with the sewers used as a refuse disposal system with such things as mops, clam shells, tin cans, and sticks as large as 2" x 4". It is no wonder the boys have to dig so many holes. This along with the old cement pipe that has been in service for many years and is either wearing or rotting, is what makes many excavations necessary. Stone culverts which were laid dry "without mortar" long before the writer was thought of and are still in use as sewerage drains, are some of the problems today. They served well and carried many loads, but with the days of hard surface and excessive loads going over them, the vibration shakes them loose. For example, at the junction of Locust and Washington Streets where there is still nearly 100 feet before it connects with the main line on Washington Street.

Although the people who live on the roads north of Gage's Hill have been under the strain of new construction, it has given them one thing. During this period, and it was denied before, this department has been granted the right to make sewer crossings under the new highway as follows: 1. Gage's Hill just south of the Brock homestead. 2. Junction of the Old and New Rochester Roads with an outlet on the Big Dipper side. 3. Manhole at Reikert home south of Scotty's filling station. 4. Crossing for Pinecrest Lane and a storm water drain constructed into Pinecrest Lane. 5. Pipe under new road for Old Rochester Road. The above are now existing portions of future sewers ready to use whenever the City's program for sewers north of the Big Dipper is started. There were 53 new sewer services connected during the year.

The Refuse Collections have grown so heavy, it has become necessary to add another truck for 2½ days a week and the routes are still growing due to so many new streets and developments added to the system. The new streets are: Cranbrook Lane, Bartlett St., Wedgewood Rd., Middlebrook Rd., Pearson Drive, Autumn St., Maplewood Ave., Elmview Circle, Hayes Lane.

THE GARAGE

The department also has a heavy load to carry with more than 80 pieces of City-owned motor equipment to service such as, generators, pumps, lawn mowers, cars, trucks, busses, bulldozers, shovel tractors, rollers and sweepers. These all come to the garage many times through the season for minor or major repairs.



Public Works Department Trucks

New equipment purchased for this department during the year was: 1 F W D Truck, plow and wing, 1 Pickup Truck, 2 Sidwalk Sanders, 2 Truck Sanders and one Tractor mounted Backhoe Front End Loader and Compressor, all in one unit. This was purchased jointly for the Public Works and the Water Department.

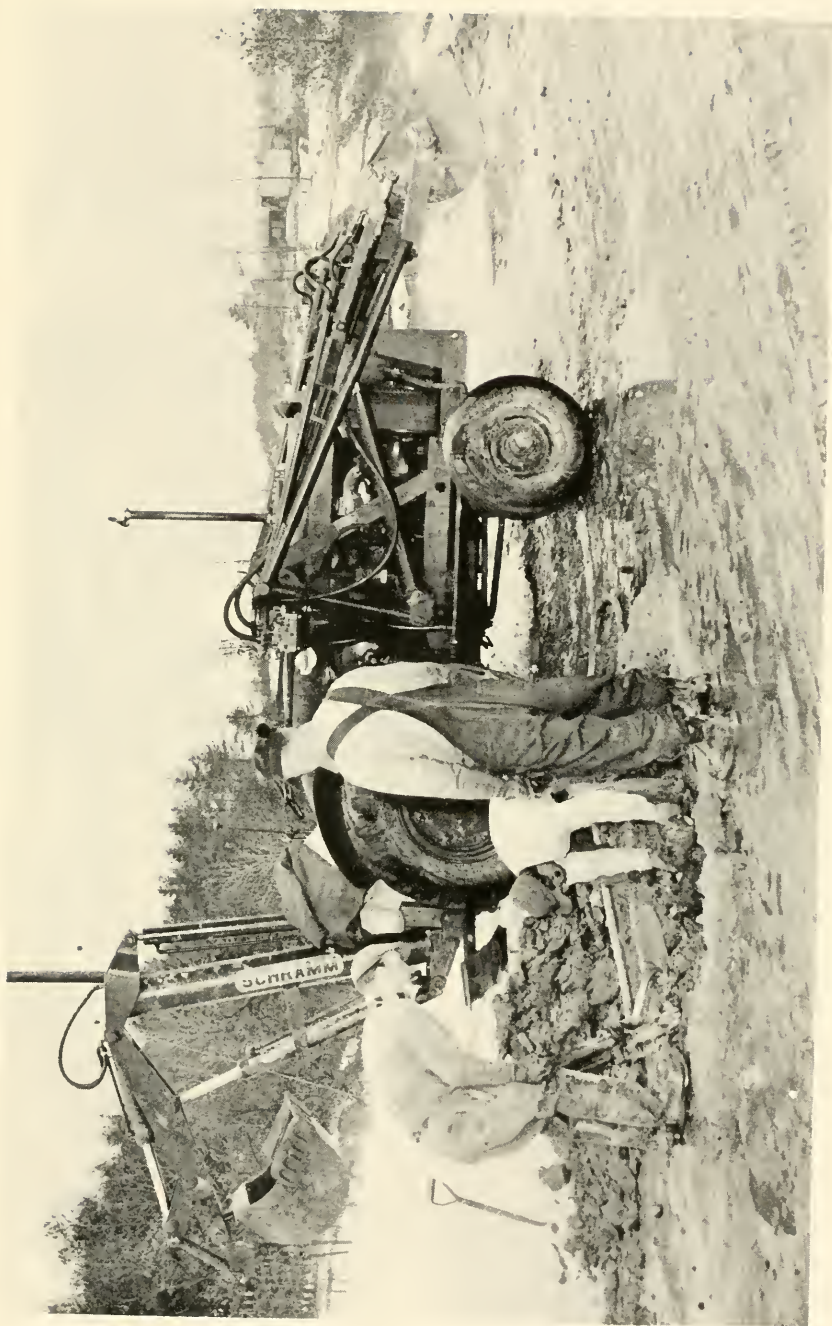
Load totals for the year are as follows:

Refuse	3266 loads	Sand	3060 yards
Patch	1288 yards	Fill to dump	630 loads
Gravel	10946 yards	Dirt and sweepings	662 loads
Clay	2170 yards		

Respectfully submitted,

EDWARD C. SMITH,

Director Public Works.



*Schramm Back-hoe, front end loader and compressor.
Public Works and Water Departments*

PUBLIC LIBRARY

YEAR ENDING DECEMBER 31, 1956

TO THE HONORABLE THOMAS H. KEENAN, THE BOARD OF LIBRARY TRUSTEES, MEMBERS OF THE CITY COUNCIL, AND THE CITIZENS OF DOVER:

The seventy-fourth annual report of the Dover Public Library is presented herewith:

The Dover Public Library building does not look the same on the exterior, for the brick chimney on the south of the building has been removed since it could not be easily repaired and the bulletin board on the edge of the front lawn has been removed.

Not only have changes been made on the outside but there have been changes within as well. In the latter part of 1956 the lighting in the Adult Reading Room was replaced by fluorescent lights. This change, by the way, was a most welcome one to all those who use that Room for reading and study.

Another evident change is the increased number of persons both adult, children and whole families who are finding new homes in Dover and coming to the Library to satisfy their thirst for books.

More persons are making use of the telephone service which the Library renders the public.

In 1955 there were 1,535 telephone calls.

In 1956 there were 1,788 telephone calls.

Also the record for 1956 shows that more questions are being asked at both the Main desk and in the Children's Room.

In 1955 Questions asked at Main desk	2,344
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In 1955 Questions asked in Children's Room	794
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3,138

(Of these 190 required more than 10 minutes of research)

In 1956 Questions asked at Main desk	2,693
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In 1956 Questions asked at Children's Room	848
--	-----

3,541

(Of these 205 required more than 10 minutes of research)

Also there has been an increased use of the Library by certain Dover industries and one among many of the questions asked by an industrial group was: "What is twill jean?"

Because of the Library's splendid music collection, questions about music, scores, musicians, and musical instruments are always being asked

either at the desk or by telephone. A question in this field was a request for the "words of Chop Sticks".

In the field of literature, which is, perhaps, the most popular source of inquiries, is the perennial question each year: "A picture of the Globe Theater of Shakespeare's time?"

The Library on Saturday, January 21, at 10:00 A.M. was host to the State Speech Elimination Contest and the High School students from the state rushed in to register and receive assignments before returning to the High School for the contests.

On March 16 the Library was closed at 6:00 P.M. on account of a severe snowstorm and on March 17 the storm was so severe that no mail was delivered, for the first time within memory of the staff.

Class room libraries have been supplied to 8 schools and 920 books were sent to 49 classes in these schools.

NEEDS

The need for a library addition is not a new idea and the Librarian has mentioned that fact in the annual reports for the last few years.

This problem was discussed with the former Librarian, Miss Beatrice Jenkins, both before her retirement and afterwards but the urgent need for more schools has demanded the attention of Dover citizens now for several years, and even now because of present school commitments an annex to the Library cannot be realized in the immediate future.

But it is hoped that something can be done in taking steps to get friends of the Library to recognize the Library's overcrowded condition and perhaps begin in a small way to establish a building fund.

"In May, 1956 Governor Lane Dwinnell held his 2nd Governor's Conference of Public Library Trustees and one of the questions discussed was: 'What can the Library do toward enlarging its importance to the community through such organizations as friends of the Library?'"

"In one community it was reported that an organization of this name has begun very simply with only 4 or 5 interested people. These had sold memberships at one dollar. In a short time there were 85 members and the membership has since been steadily increasing . . . One Library told of having received five hundred dollars as a result of its initial campaign."

The specific need of the Dover Library is for a larger Children's Room for at noon and after school it is usually crowded to capacity, adding noise and confusion throughout the Library.

Since the High School has no library the present Children's Room could be made into a fine reference and study room where the High School and teenagers could work without disturbing the adult readers.

The annex could be a two story structure, providing an adequate Children's Room on the ground floor with a separate entrance, and on the floor above it, on the same level as the Main floor of the Library, there

could be a fireproof room for the Genealogical and Historical Room reached (instead of by two flights of stairs at present) by continuing out through the stacks to the new room. Most of the users of the present Historical Room are not young and complain of so many stairs, also that Room is overflowing with material for which there is no space and more is being received each year. Then, too, in case of a fire the invaluable material we have in the Room could never be replaced.

Thanks are due many more people this year for their cooperation in the affairs of the Library and first we would name the Mayor, the Board of Library Trustees, the radio stations WHEB and WTSN, Foster's Daily Democrat, Mr. John Morrison for giving window space in his office for a library bulletin board, the Kimball Auto Service on the north side for their kindness in graciously housing the Book Station again on Wednesday afternoons, to the High School for mimeographing material for the Library, to Mr. Kanada for 2 bulletin boards, to the staff and the janitor for all help rendered in the busy days of 1956.

Respectfully submitted,

ANNE ELIZABETH LEACH,

Librarian.

STATISTICS OF DOVER PUBLIC LIBRARY
FOR THE YEAR 1956

	<i>Adult</i>	<i>Juv.</i>	<i>Total</i>
Number of books in Library Jan. 1, 1956	68,488	5,326	73,814
Number of books added in 1956	540	311	851
	69,028	5,637	74,665
Number of books discarded in 1956	236	722	958
	68,792	4,915	73,707

CIRCULATION

Adult non-fiction	18,593	
Adult fiction	23,283	
Juvenile non-fiction	11,463	
Juvenile fiction	33,198	
	86,537	
Total		
Books circulated at the Book Station	2,551	
Books borrowed from the State Library	16	
Books lent to the State Library	28	

Pieces of mail received at the Library (including magazines and newspapers)	12,183	
Government booklets to distribute	1,624	
Government documents	715	
	14,522	
Total		
Recorded telephone calls	1,788	
Questions answered in Adult Department	2,693	
Questions answered in Juvenile Department	848	
	3,541	
(Questions taking more than 10 minutes)	205	
Out-of-town registrations	55	
Visitors to the Historical Room outside of New England (Honolulu, Utah, California, Pennsylvania)	200	
Amount received from Fines, Reserve cards and out-of-town registrations	\$947.63	
No. of registered borrowers: Adult 871 Juvenile 675 Total 1546		

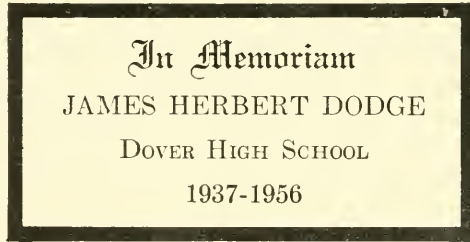
SCHOOL DEPARTMENT

YEAR ENDING DECEMBER 31, 1956

THE HONORABLE THOMAS H. KEENAN, MEMBERS OF THE CITY COUNCIL,
MEMBERS OF THE SCHOOL COMMITTEE, AND CITIZENS OF THE CITY OF
DOVER:

I respectfully submit my annual report of the activities in the public schools of the City of Dover.

ADMINISTRATION AND SUPERVISION



During the year an eminent and efficient member of our educational system, James H. Dodge, Principal of Dover High School, was lost to education and to the Dover School System through death.

Mr. Dodge was an active and energetic worker for the best interests of secondary education. His contributions in this field are both impressive and enduring. The results of his work will live on and will always be characterized as noble and purposeful.

Administrative personnel added to the staff during the year are as follows: Mr. Charles M. Northrup resigned as Superintendent to accept a similar position in Windham, Connecticut. Frederiek C. Walker, Principal of Dover High School, was elected to succeed Mr. Northrup.

Mr. Foster Ball resigned as Principal of Woodman Park school to accept a similar position at Manchester, Mass. Mr. Jehn G. Economopoulos, Principal of Hillsborough-Deering School was elected to succeed Mr. Ball. Mr. Ernest Peltonen was elected to the Principalship of Dover High School. Mr. Thomas Ahearn was elected Assistant Principal.

SCHOOL ENROLLMENT

One hundred and ninety-two more pupils were in the elementary schools in September than were enrolled in the opening month of school in the previous year. It has been necessary to add two teachers to the staff and obtain the use of the Council Chambers in the City Hall to house the additional students. Ninety more pupils were enrolled at the secondary level than were registered a year ago. The entering class in the

high school reached a record high when 305 freshmen registered, and projected enrollment figures indicate a duplication of this figure for a few years to come. The problem of housing our secondary school students is one that must be faced immediately.

ADULT EDUCATION

Adult Education classes continue to meet the needs of the citizens of Dover. Ten classes with a total enrollment of 138 students met under the direction of the late James H. Dodge, Vice Principal of the High School. Courses were offered in Arts and Crafts, Americanization, Bookkeeping, Dressmaking (Advanced and Beginning), Furniture Repair, Millinery, Personal Grooming, Rugmaking and Typing.

IMPROVEMENTS

Some of the improvements made in the school plant during the year were:

- (1) Three acres of field were made into a lawn at the Woodman Park School.
- (2) New locks were installed in all classroom doors in High School Annex.
- (3) Installed new regulation valve, new stop valve and new shower heads in boys' shower room. Painted the walls and floor.
- (4) Installed new wood floor at north and south entrance in main building; installed new section of floor in kitchen.
- (5) Gymnasium floor at Woodman Park School and Dover High School washed and sealed.
- (6) Repaired ceiling and light fixtures at Dover High School.
- (7) Mansville ceiling installed in high school cafeteria.
- (8) New dishwashing room built in high school cafeteria area.

AMERICAN EDUCATION WEEK

Over 3,000 parents and friends of the Dover School System displayed a keen interest in visiting the schools and in discussing student progress with the teachers during American Education Week. A good observance highlights every day work of the schools, featuring their important accomplishments and at the same time making the community aware of their serious problems and needs. One way parents can be sure that the present quality of the schools will be maintained or improved upon is to maintain a high degree of interest and continued personal contact throughout the school year. Thousands of others were told about the work of the schools by newspaper stories, editorials, radio programs, spot announcements and other means of communication.

The School Department of Dover is especially grateful to the local media of communication—Foster's "Daily Democrat" and the "Manches-

ter Union," the radio newscasters at Station WHEB of Dover, WWNH of Rochester, and WTSN of Dover, for providing special coverage for this event and for school activity coverage throughout the year.

SCHOOL POLIO CLINIC

Polio Clinics were held for school children during the year. One thousand and seventy-four students received their initial polio shot through this program. The School Department is grateful to the cooperating doctors, nurses and other workers for their part in the program.

HOT LUNCH PROGRAM

The School Lunch Program has shown a decided increase in the number of hot meals served to the students. Participation in the lunch program at Woodman Park School is averaging 350-400 per day. The Sawyer School handles 150 per day, while Dover High School averages 220 per day.

TRANSPORTATION

Two 60 passenger buses were purchased during 1956. One was a new bus to replace the 1944 Reo that was badly damaged and the other was an additional bus, a 1951 Oneida, that was pressed into service in the fall to relieve a severe condition of over-loading.

Approximately 1256 pupils are being transported daily in 11 buses over routes that total approximately 456 miles per day. Our fleet of 12 buses consists of the following:

Three 1945's, one 1946, one 1949, one 1950, one 1951, two 1954's two 1955's, and one 1956.

APPRECIATION

The School Department appreciates the cooperation it has received from all of the City Departments during the year. Also the School Department wishes to thank the public supporters of our schools who work with us throughout the year for better educational facilities.

Respectfully submitted,

FREDERICK C. WALKER,

Superintendent of Schools.

TAX COLLECTOR

YEAR ENDING DECEMBER 31, 1956

THE COLLECTION ACTIVITIES FOR THE YEAR 1956 SUBMITTED TO THE HONORABLE MAYOR, THOMAS H. KEENAN AND TO THE MEMBERS OF THE CITY COUNCIL:

During the year 1956, every effort was made to reduce delinquent water bills.

A total of \$130,224.67 was collected for the Water Department on Meter Rates, Maintenance and New Service Bills.

A total of \$105,065.60 for Meter Rates was committed to the Collection Office for the April and October billing.

The Property Tax Warrant committed to the Collector by the Assessors on September 7, 1956 was in the amount of \$1,355,510.71. As of December 31, 1956, \$1,194,883.56 has been collected.

TAX SALE

There were 108 parcels on the posting list with a value of \$17,531.91, but at the time of the sale it was reduced to 62 parcels with a value of \$7,766.86.

The amount of property taxes to be redeemed for all previous years is now \$4,248.48.

The total amount of money collected for Motor Vehicles as of December 31, 1956 was \$79,244.29. This shows an increase of \$4,984.05 over the previous year.

On July 6, 1956 the Head Tax Warrant was submitted to the Collector by the Assessors in the amount of \$52,420.00. On December 31, 1956, \$32,888.00 had been collected.

On July 3, 1956 the Poll tax Warrant was submitted to the Collector by the Assessors in the amount of \$15,966.00. On December 31, 1956 a total of \$9,962.00 had been collected.

Many of these Head and Poll Taxes are paid at the time of Motor Vehicle registration so that the figure given at the first of the year is much lower by April first.

Other Collection Activities during the year 1956 include the mailing out of 10,484 poll and Head Tax Bills, 4,177 Property Tax Bills, 1236 Head Tax Delinquent notices, 1,494 reminders on water bills and 104 Shut-Off notices.

We wish to thank the general public for their promptness in paying their various taxes and assure them we are here to help in any way we can.

We would especially like to say this office will be very pleased to accept partial payments on property taxes.

YEARLY REPORT AS OF DECEMBER 31, 1956

Motor Vehicle	\$ 79,244.29	
National Bank Stock	1,864.70	
Cost and Fees	470.99	
Property Tax (1956)	1,194,883.56	
Poll Tax (1956)	9,962.00	
Timber Tax	1,838.13	
Penalties on Taxes	2,954.50	
Property Tax Prior	155,896.28	
Poll Tax (1955 and Prior)	2,544.00	
Head Tax (1956)	32,855.00	
Head Tax (1955 and Prior)	8,885.00	
Head Tax Penalties	788.00	
Redemptions	7,123.54	
Interest after Sale	201.86	
Dover Housing Authority (Payment in lieu of taxes)	4,677.95	
Miscellaneous Income	1.92	
		<hr/>
Collections on Dec. 31, 1956		\$1,504,191.72
Collections on Dec. 31, 1955		1,282,825.73
		<hr/>
Amount over 1955 Collections		\$ 221,365.99

Respectfully submitted,

HAROLD E. CLARK,

Tax Collector.

WATER DEPARTMENT

YEAR ENDING DECEMBER 31, 1956

TO HIS HONOR THE MAYOR AND GENTLEMEN OF THE CITY COUNCIL:

We have the honor to submit the scope of work and activities of the Water Department for the year 1956.

NEW EQUIPMENT PURCHASED

- 1 Schramm Backhoe and Loader in conjunction with the Public Works.
- 1 one-ton International truck.
- 1 Half-Ton International truck.

IMPROVEMENTS TO PURIFICATION SYSTEM

Slow Sand Filters cleaned and reconditioned.

Aerator basin emptied and repairs made to walls and base.

Installation of Reservoir Water Level Recorded at Smith Well Ferrous Sand Filtration Plant.

Smith, Layne and Barbadoes Wells, surged, Screens cleaned, Pumps and Piping reconditioned.

The Extension of Mains during 1956 was as follows:

Pearson Development, Dover Point	872 Ft. 6" C.A. Pipe
Littleworth Road Industrial Park	500 Ft. 8" C.A. Pipe

Extension of Mains by outside contractors and developers:

Oxbow, Old Rochester Road	325 Ft. 6" C.A. Pipe
Oak Hill, Redden St.	800 Ft. 6" C.A. Pipe
Carville Tract	750 Ft. 6" C.A. Pipe

On the Spruce Lane, Mast Road, Durham and Bellamy Road Extension 8000 Ft. of 8" C.A. Pipe was completed.

For the State of New Hampshire: Hydrants, 6" and 8" Mains were relocated on the Littleworth Road, Old Rochester Road, Glenwood Ave., Central Avenue and Rochester Road.

Valves were installed on mains on Littleworth and Old Rochester Rd.

Curbs and gate boxes were relocated and brought to grade at all points where new Spaulding Turnpike and access roads and new sidewalks conflicted.

SERVICE DEPARTMENT ACTIVITIES

Taps under pressure were made by the department at the following developments.

Pearson Development	(1)	6"
Industrial Park	(1)	8"
Oxbow	(1)	6"
Carville Tract	(1)	6"
New hydrants installed		6
Hydrants repaired		14
Hydrants extended		3
Gate boxes repaired		12
Sidewalk boxes repaired		52
Sidewalk boxes extended		18
Leaks on distribution mains repaired		18
New services installed		128
Service renewals		43
Services repaired		54
Services frozen		6

ACTIVITIES OF THE METER DEPARTMENT

Meters read annually	8238
Meters repaired at homes	73
Meters repaired at station	111
Meters tested	122
Meters removed	124
Meters re-read	8
New meters installed	338
Final readings	101
Water turned on	135
Water shut off	85
Meters checked	41
Frozen meters	11
Noisey meters	7
Low pressure checked	6

WATER CONSUMPTION 1956

Average Day

Barbadoes Well	1,008,000	Gallons
Willand Pond Well	324,000	"
Smith Well Filtration Plant	600,000	"

Gallons consumed 1,932,000

Maximum day, August 11, 1956

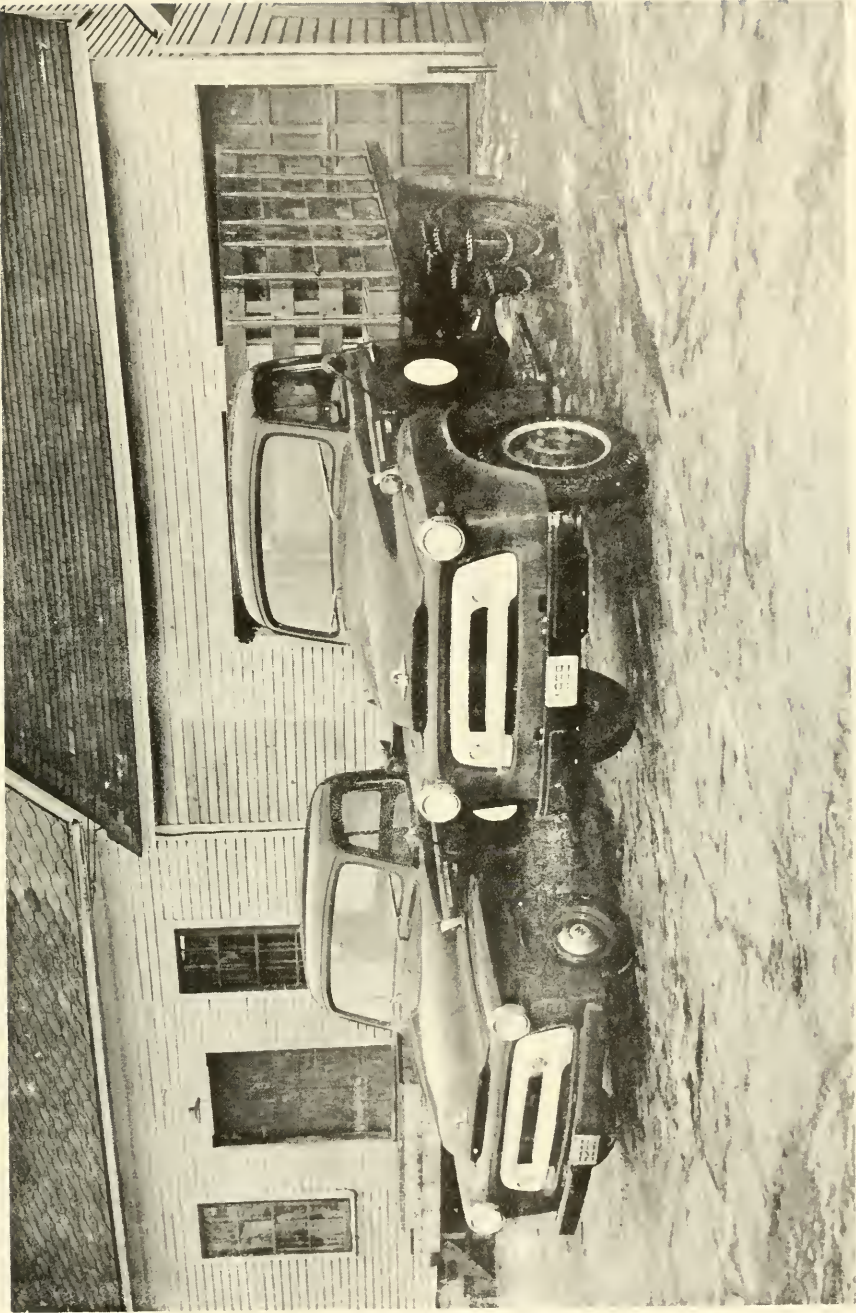
Barbadoes Well	1,008,000	Gallons
Willand Pond Well	324,000	"
Smith Well Filtration Plant	1,237,500	"

Gallons consumed 2,569,500

Sources of Supply: Willand Pond, Willand Pond Well,
Layne and Smith Well, Barbadoes Well.

TOTAL WATER CONSUMED, ALL SOURCES 1956

611,260,000 Gallons



New Trucks - Park and Water Departments

We wish to thank the Employees, the Director of Public Works, and the City Surveyor for the cooperation and help the Department received from them.

Respectfully submitted,

ROY B. IRELAND,

Chairman, Water Board.

PATRICK HANRATTY,

Superintendent Water Dept.



Preparations for Installation of Water Line on the Durham Road and Bellamy Road.

WENTWORTH - DOVER HOSPITAL

YEAR ENDING DECEMBER 31, 1956

(TO THE HONORABLE THOMAS H. KEENAN AND MEMBERS OF THE
CITY COUNCIL:

It is our pleasure to submit a report of the activities of the Wentworth-Dover City Hospital for the year 1956.

In February Mr. John Keene was appointed Director-Administrator of the hospital. Although Mr. Keene did not stay with us but a short time, until October at which time he entered the Episcopal Theological School, he accomplished much in public relations, reorganization and in general tying up the loose ends at the hospital.

A preliminary survey for the renovation of the old wing was initiated early in the year. Application for Federal funds was made and progress has been made toward the beginning of this renovation.

In December a new X-Ray unit was purchased and a contract awarded to make the necessary alterations and install the new X-Ray equipment. The Wentworth-Dover hospital is second to none in the state of New Hampshire in respect to X-Ray facilities.

We would like to take this opportunity to publicly thank all of the individuals, Associations, Clubs and Guilds who have donated not only their time and services but in many cases donated equipment and money for the betterment of the hospital. The interest and generosity shown by these organizations and individuals are a symbol of the civic pride in the welfare of our hospital.

Following are statistics showing portions of the operations of the hospital:

During the year 1956 there were 3,167 patients admitted to the hospital, making a total of 17,649 hospital days (excluding newborn). Our percentage of occupancy was 61%. The average daily census was 48.2 (excluding newborn).

During the year 1956 there were 503 newborns, making a total of 2,789 newborn days. The average daily census was 7.6, and the percentage of occupancy was 31.7%

STATISTICAL INFORMATION

Number of patients admitted	3,167
Number of babies born	503
Number of outpatients	648
Number of accidents (excluding outpatients)....	146
Number of ambulance patients	221
Number of deaths	121

Stillborn infants	13
Autopsies	23
Percentage of autopsies	19%

SERVICE DISTRIBUTION ON DISCHARGED PATIENTS

	<i>No. of Pts.</i>	<i>Pt. Days</i>
Medical	789	6,255
Surgical	902	5,823
Obstetrical	622	2,912
Newborn	509	2,826
Pediatric	423	1,838
E.E.N.T.	428	775
	<hr/>	<hr/>
	3,673	20,429

GEOGRAPHICAL DISTRIBUTION

New Hampshire		
Dover	2,558	
Durham	127	
Newmarket	24	
Portsmouth	42	
Rochester	40	
Salmon Falls	122	
Somersworth	135	
Rollinsford	27	
	<hr/>	3,075
51 other towns sent		149
		<hr/>
		Total 3,224
Maine		
Berwick	32	
South Berwick	298	
Eliot	22	
North Berwick	17	
	<hr/>	369
16 other towns sent		36
		<hr/>
		Total 405
Other New England States sent		28
Outside New England		12
Outside United States		1
		<hr/>
		Total 3,670

Respectfully submitted,

LOUIS STOCKLAN, *Chairman*
Board of Trustees.

DIVISION OF MUNICIPAL ACCOUNTING

STATE TAX COMMISSION

Concord, New Hampshire

June 24, 1957

TO THE MAYOR AND CITY COUNCIL
Dover, New Hampshire

Submitted herewith is the report of an examination and audit of the accounts of the City of Dover for the fiscal year ended December 31, 1956, which was made by this Division in accordance with your request. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

The accounts and records of all city officials charged with the custody, receipt and disbursement of city funds were examined and audited. An examination was made of a sufficient number of vouchers, payrolls and cancelled checks to satisfy the requirements of accepted standards of audit procedure. Receipts were checked by source insofar as possible. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to taxpayers whose accounts appeared to be delinquent according to the Collector's records.

CHANGE IN CURRENT FINANCIAL CONDITION

The current surplus increased by \$3,220.44 from \$160,843.34 to \$164,063.78, in 1956. An analysis of the change in the current financial condition of the City during the year is made with the factors which caused the change indicated therein. These were as follows:

INCREASE IN SURPLUS

Net Budget Surplus	\$34,087.94
--------------------	-------------

DECREASES IN SURPLUS

Abatement of Prior Years' Taxes (Charged to Surplus)	\$22,519.14
Increase of Reserve for Uncollected Taxes	4,960.00
Adjustment to Tax Sale Balance—Dec. 31, 1955	72.39
Cash Refunds from Surplus	241.06
Increase of Reserve for Unredeemed Taxes	570.93
Supplemental Appropriation	2,500.00
Adjustment of Tax Accounts	3.98
	\$ 30,867.50

Net Increase	\$ 3,220.44
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DECREASE IN BONDED INDEBTEDNESS

The bonded indebtedness of the City (including Municipal, Water and School Debt) decreased by \$101,600.00 in 1956, as shown herewith:

	Bonded Debt Dec. 31, 1955	Bonds Issued in 1956	Bonds Retired in 1956	Bonded Debt Dec. 31, 1955
Municipal	\$543,200.00	0	\$ 69,200.00	\$474,000.00
Water	306,800.00	45,000.00	27,400.00	324,400.00
School	775,000.00	0	50,000.00	725,000.00
	<u>\$1,625,000.00</u>	<u>\$45,000.00</u>	<u>\$146,600.00</u>	<u>\$1,523,400.00</u>

COMPARATIVE STATEMENTS OF APPROPRIATIONS AND EXPENDITURES—
ESTIMATED AND ACTUAL REVENUES

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1956, are presented in reports following. As indicated therein, a revenue surplus of \$24,345.67, plus a net unexpended balance of appropriations of \$9,742.27, resulted in a net budget surplus of \$34,087.94.

TAX COLLECTIONS

Tax collections (exclusive of State Head Taxes) of the current year's levy, as compared to taxes assessed, for the year 1956, were as follows:

	Levy of 1956	Percent
Taxes Assessed - Current Year's Levy	\$1,378,549.17	
Taxes Collected - Current Year's Levy	\$1,207,935.07	87.6%
Taxes Abated - Current Year's Levy	8,542.18	.6%
Uncollected Taxes - Current Year's Levy	162,071.92	11.8%
	<u>\$1,378,549.17</u>	<u>100.0%</u>

TAX COLLECTOR (Tax Sale Record)

It is recommended that the Collector adopt the use of the standard form of tax sale record book. The individual card form now being used is all right as a subsidiary record but does not fulfill the purpose of the prescribed form of loose leaf record book.

Dates of tax payments should be entered in all cases in the tax warrant book.

(Poll and State Head Taxes)

The collection of poll and State head taxes is below the average state wide collection of these taxes. The following statement shows the amount of 1956 poll and State head taxes that were assessed, collected and abated

within the 1956 fiscal year and the amount uncollected at the end of the year—December 31st, 1956. Also indicated are the percentages of collections, abatements and uncollected taxes.

	Poll Taxes	Percent	State Head Taxes	Percent
Assessed	\$16,214.00		\$53,145.00	
Collected	9,962.00	61.4%	32,855.00	61.8%
Abated	624.00	3.9%	1,800.00	3.4%
Uncollected	5,628.00	34.7%	18,490.00	34.8%
	<hr/> \$16,214.00	100.0%	<hr/> \$53,145.00	100.0%

In this connection attention is called to the fact that the law requires that all head and poll taxes for the preceding year for which the applicant is liable must be paid before a permit to register a motor vehicle can be issued. Proof of payment of such taxes should be required in all cases, either through the producing of receipted tax bills by applicants or reference to the tax records.

(Motor Vehicle Permits)

More care should be exercised in the computation of motor vehicle permits. The number of the previous permit should be entered on the new permit card when transfers are made. The fifty cent transfer fee should be charged on all transfers during the month of March the same as is done during the other months of the year.

WATER DEPARTMENT

It is noted that the Water Department showed a deficit of \$43,071.22 in 1956, compared to a surplus of \$24,599.91 in 1955.

ACCOUNTS RECEIVABLE AND PAYABLE

Accounts Receivable and Payable of the City and School Department should be kept separately. These accounts should be cleared of differences prior to the end of the fiscal year in order that the amounts as shown in the general ledger and balance sheet will reconcile with the total of the actual lists of accounts receivable and payable.

CONCLUSION

We extend our thanks to the officials of the City of Dover and their office staffs for the assistance rendered during the course of the audit.

Yours very truly,

HAROLD G. FOWLER, *Director*

Division of Municipal Accounting
State Tax Commission

Joseph W. Boudreau }
Norval D. Lessels } *Auditors*

Hugh J. Cassidy }
O. Maurice Oleson } *Accountants*

**DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire**

June 24, 1957

Certificate of Audit

This is to certify that we have examined and audited the accounts and records of the City of Dover for the fiscal year ended December 31, 1956. In our opinion the Exhibits included herewith reflect the true financial condition of the City on December 31, 1956, together with the results of operations for the fiscal year ended on that date.

Respectfully submitted

HAROLD G. FOWLER, *Director*,

Division of Municipal Accounting
State Tax Commission

Joseph W. Boudreau }
Norval D. Lessels } *Auditors*

O. Maurice Oleson }
Hugh J. Cassidy } *Accountants*

Financial Statements

1956

CITY OF DOVER, N. H.

City of Dover
COMPARATIVE BALANCE SHEETS - GENERAL FUNDS
 As of December 31, 1955 and December 31, 1956

ASSETS	December 31, 1955	December 31, 1956
Cash		
General Fund	\$ 37,220.23	\$ 21,061.28
Subject to Transfer from		
Earmarked Funds	5,753.55	1,010.83
Petty Cash and Returned Checks	413.20	413.20
Payroll Account	77.46	77.46
School Account	6,823.13	4,523.32
Bond Account	1,250.00	1,226.25
	\$ 51,537.57	\$ 28,312.34
Accounts Receivable	13,206.52	45,375.91
Working Capital Advances	9,482.04	11,117.27
Unredeemed Taxes	3,789.79	4,360.72
Uncollected Taxes		
Current Year	\$181,752.38	\$162,069.94
Prior Years	15,422.89	20,382.89
	\$197,175.27	\$182,452.83
Uncollected Head Taxes		
Current Year	14,070.00	18,480.00
Total Assets	\$289,261.19	\$290,099.07

LIABILITIES	December 31, 1955	December 31, 1956
Accounts Payable	\$ 60,579.34	\$ 87,485.65
Employees' Deductions Payable	17,359.22	20,462.19
Deposits on Water Main Construction		1,500.00
Bonds and Coupons Not Presented	13,565.00	13,565.00
Due State of New Hampshire Head Taxes Uncollected	\$ 14,070.00	\$ 18,480.00
Head Taxes Collected	1,916.50	2,384.00
Special Yield Taxes Uncollected		130.60
Special Yield Taxes Collected		196.36
	————— 15,986.50 —————	21,190.96
Reserves		
Uncollected Taxes— Prior Years	\$ 15,422.89	\$ 20,382.89
Overlay - 1956		2,187.49
Unredeemed Taxes	3,789.79	4,360.72
Cancelled Checks (Suspense)	2,002.19	2,002.19
Working Capital Advances	1,200.00	1,200.00
	————— 22,414.87 —————	30,133.29
	—————	—————
Total Liabilities	\$129,904.93	\$174,337.09
Fund Balances and Surplus		
Current Surplus	\$160,843.34	\$164,063.78
Water Fund (Deficit)	6,654.12	(36,417.10)
School Fund	29.00	
Cemetery Fund (Deficit)	(2,003.96)	(287.19)
Mill Fund (Deficit)	(6,237.55)	(10,975.37)
Hospital Fund (Deficit)	71.31	(622.14)
	————— 159,356.26 —————	115,761.98
	—————	—————
Total Liabilities and Surplus	\$289,261.19	\$290,099.07

City of Dover
**ANALYSIS OF CHANGE IN CURRENT
 FINANCIAL CONDITION**

Fiscal Year Ended December 31, 1956

Surplus—December 31, 1956	\$164,063.78	
Surplus—December 31, 1955	160,843.34	
Increase in Surplus	_____	\$ 3,220.44

ANALYSIS OF CHANGE

Increase		
Net Budget Surplus	\$ 34,087.94	
Decrease		
Abatements—Prior Year's Taxes (Charged to Surplus)	\$ 22,519.14	
Increase of Uncollected Taxes Reserve	4,960.00	
Decrease Adjustment to Tax Sale Balance—December 31, 1955	72.39	
Cash Refunds from Surplus	241.06	
Increase of Unredeemed Taxes Reserve	570.93	
Supplemental Appropriation	2,500.00	
Adjustment of Tax Accounts	3.98	
Net Increase	_____	\$ 3,220.41

City of Dover
BALANCE SHEET - EARMARKED FUNDS

As of December 31, 1956

ASSETS

Cash	\$ 99,654.91	
Less: Subject to Transfer to General Fund (*)	1,010.83	
Total Assets	_____	\$ 98,644.08

LIABILITIES

Fund Balances	\$ 98,644.08	
Total Liabilities	_____	\$ 98,644.08

(*) Cash Due General Account from Special:

A/c Revenue Transfers	\$ 822.82	
A/c Employees' Deductions	188.01	
	_____	\$ 1,010.83

City of Dover
BALANCE SHEET - BONDED INDEBTEDNESS

Fiscal Year Ended December 31, 1956

ASSETS

Bonded Indebtedness—Municipal	\$474,000.00	
Bonded Indebtedness—Water Dept.	324,400.00	
Bonded Indebtedness—School	725,000.00	
Total Assets	\$1,523,400.00	

LIABILITIES

Municipal Bonds Outstanding

Improvement—1948	\$ 33,000.00	
Improvement & Equipment - 1949	35,000.00	
Fire Equipment and Sewer Construction—1951	30,000.00	
Street, Sewer and Departmental Equipment—1952	88,000.00	
City Hospital—1953	170,000.00	
Sewer—1953	63,000.00	
Public Improvement—1955	55,000.00	
	\$ 474,000.00	

Water Bonds Outstanding—

Water Extension—1947	\$ 3,400.00	
Water—1948	2,000.00	
Water Improvement—1950	88,000.00	
Water Extension—1952	12,000.00	
Filter Bed Improvement—1952	4,000.00	
Water Treatment Plant and Improvement—1954	170,000.00	
Water Extension—1956	45,000.00	
	324,400.00	

School Bonds Outstanding

School—1950	\$ 640,000.00	
School Equipment—1953	85,000.00	
	725,000.00	

Total Liabilities	\$1,523,400.00	
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City of Dover

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Fiscal Year Ended December 31, 1956

	Appropriations	Transfers	Receipts and Reimbursements	Total Amount Available	Net Expenditures & Encumbrances	Balances Unexpended	Forwarded to 1957
	\$	\$	\$	\$	\$	\$	\$
General Government							
City Council	1,900.00	—	54.53	1,845.47	1,845.47		
Annual Audit	1,900.00	+	502.79	2,402.79	2,402.79		
City Clerk's Office	8,704.00	—	84.41	9,583.86	9,583.86		
Election and Registration	4,730.00	+	501.45	5,231.45	5,231.45		
Vital Statistics	75.00	—	48.50	26.50	26.50		
Purchasing	1,822.00	—	155.57	1,666.43	1,666.43		
Executive Dept. Administration	11,945.00	—	865.79	11,945.00	9,430.21	2,514.79	
Operation of Buildings	19,036.00	+	348.27	19,901.79	19,901.79		
Civic Promotions	8,880.00	+	1,214.06	9,228.27	9,228.27		
Civil Defense	2,500.00	—	57.52	1,285.94	243.75	1,042.19	
Finance Dept.—Accounting	8,165.00	—	637.79	8,107.48	8,107.48		
Insurance and Retirement	29,510.00	+	6,821.78	36,331.78	36,331.78		
Treasurer's Office	7,143.00	—	416.49	6,505.21	6,505.21		
Assessors' Office	11,863.00	—	110.07	11,446.51	11,446.51		
Tax Collector's Office	7,754.00	+	86.63	7,864.07	7,864.07		
Law Department	4,690.00	—	164.11	4,603.32	4,603.32		
Planning Board	3,215.00	—	—	5,550.89	5,550.89		
Public Safety							
Fire Department	75,975.00	—	1,968.14	2,900.00	2,900.00		
Municipal Court	2,900.00	—	755.46	74,006.86	74,006.86		
Street Lighting	34,500.00	—	—	33,744.54	33,744.54		
Police Department	96,121.00	+	5,366.28	101,487.28	101,487.28		
(*) Supplemental Appropriation							

Public Works									
General Administration	12,475.00	—	2,837.05	9,637.95	9,637.95				
Streets and Bridges	79,615.00	—	3,852.29	75,762.71	75,762.71				
Street Cleaning	15,594.00	—	1,185.59	14,408.41	14,408.41				
Snow Removal	50,297.00	+	5,715.06	56,012.06	56,012.06				
Refuse Disposal	35,013.00	+	5,343.88	40,356.88	40,356.88				
Sewer Maintenance	15,872.00	—	198.45	15,673.55	15,673.55				
Public Health and Welfare									
Health Department	3,695.00	+	98.56	3,793.56	3,793.56				
District Nursing	2,000.00			2,000.00	2,000.00				
Overseer of the Poor	36,704.00	—	5,820.05	30,883.95	30,568.24			315.71	
Old Age Assistance	23,000.00	—	745.21	22,254.79	20,734.72			1,520.07	
Parks and Recreation									
Recreation Program	10,497.00	+	25.66	10,522.66	10,522.66				
Maintenance of Parks	20,081.00	—	1,519.03	18,561.97	18,130.19			431.78	
Public Library	32,198.00	—	1,491.59	30,706.41	30,362.22			344.19	
School Department	504,486.00	+	3,253.32	507,739.32	507,739.32				
School Pensions	3,620.00	—	13.57	3,606.43	3,606.43				
Hospital	45,000.00			45,000.00	45,000.00				
Cemetery	5,000.00			5,000.00	5,000.00				
Capital Outlay									
Parks Department	3,500.00			3,500.00	2,458.45			1,041.55	
Public Works Department	38,750.00	—	2,835.94	35,914.06	33,901.60			2,012.46	
Police Department	2,000.00			2,000.00	2,100.00			—100.00	
City Hall	15,500.00	—	4,400.00	11,100.00	11,100.00				
Contingency Fund	8,000.00	+	2,835.94	10,835.94	10,835.54			.40	
Executive	3,500.00	—	503.87	2,996.13	2,377.00			619.13	
Interest									
Temporary Loans—Interest and Collection Costs	11,823.00	—	727.77	11,095.23	11,095.23				
Bonded Debt	24,644.00			24,644.00	24,644.00				
Payments on Bonded Debt	119,200.00			119,200.00	119,200.00				
County Tax	81,000.00	—	14.58	80,985.42	80,985.42				
Overlay	10,729.67			10,729.67	8,542.18			2,187.49	
	\$1,557,121.67	\$	0	\$	3,464.27	\$1,560,585.94	\$	9,742.27	\$
						\$1,548,656.18			2,187.49

City of Dover
STATEMENT OF ESTIMATED AND ACTUAL REVENUES
 Fiscal Year Ended December 31, 1956

	Revenues			
	Estimated	Actual (Net)	Excess	Deficit
Interest and Dividends Tax	\$ 29,125.13	\$ 29,125.13		\$
Railroad Tax	13,000.00	14,378.20	1,378.20	
Savings Bank Tax	3,500.00	10,444.75	6,944.75	
Departmental Service Charges				
City Clerk—Recording and Registration	2,425.00	2,934.00	509.00	
Head Tax Reimbursements	100.00	55.69		44.31
Head Tax Commissions	3,200.00	3,951.00	751.00	
Damage to Meters	75.00	102.50	27.50	
Public Works Sales and Service	1,825.00	1,783.77		41.23
Health Department	200.00	262.25	62.25	
Park Department	300.00			300.00
Library	800.00	952.63	152.63	
Yield Tax Revenue	1,500.00	1,634.80	134.80	
Motor Vehicle Permits	70,000.00	79,106.98	9,106.98	
Dog Licenses	1,600.00	1,689.50	89.50	
Taxes Committed Under Budgetary Requirements	630.13			630.13
Business Licenses and Permits				
City Clerk	1,090.00	1,284.85	194.85	
Assessment	1,800.00	2,276.50	476.50	
Police	700.00	582.25		117.75
Health	250.00	403.00	153.00	
Fines and Forfeits				
Municipal Court	2,700.00	2,500.00		200.00
Police	1,900.00	3,351.50	1,451.50	
Rental of Municipal Property				
Fire Department	0	0		
City Clerk	1,200.00	1,423.00	223.00	
Public Works Department	500.00	532.01	32.01	
Miscellaneous Revenue	5,000.00	817.12		4,182.88
Interest on Taxes	2,900.00	3,621.33	721.33	
Payments in Lieu of Taxes	4,500.00	4,677.95	177.95	
Parking Meter Income	15,000.00	13,413.82		1,586.18
Welfare Reimbursements	1,800.00	2,695.18	895.18	
Bond Issue Revenue (School State Aid and Parking Meters)	16,150.00	16,150.00		
Added Taxes		7,966.22	7,966.22	
	\$183,770.26	\$208,115.93	\$31,448.15	\$7,102.48

City of Dover
BUDGET SUMMARY

Fiscal Year Ended December 31, 1956

Actual Revenues	\$208,115.93	
Estimated Revenues	183,770.26	
Revenue Surplus	—————	\$ 24,345.67
Net Unexpended Balance of Appropriations		9,742.27
Net Budget Surplus		————— \$ 34,087.94

City of Dover
SCHEDULE OF EARMARKED FUNDS

Fiscal Year Ended December 31, 1956

	Balance Jan. 1, 1956	Receipts	Payments	Balance Dec. 31, 1956
PROCEEDS OF BOND ISSUES				
Fire Department Aerial Ladder	\$ 142.44		\$	\$ 142.44
1952 Improvement & Construction Bonds	2,971.74		439.85	2,531.89
New Sewers—1951	530.33			530.33
1955 Public Improvements	8,127.62		7,218.12	909.50
Elliot Road Bridge	1,911.49			1,911.49
Sewer Construction—1954	386.86			386.86
Fairfield Drive	52.48			52.48
Cataract Avenue	961.08			961.08
Central Avenue Construction	36,081.68	6,280.00	33,961.50	8,400.18
Schools—Construction and Equipment	1,817.30		1,817.30	0
New Elementary School	22,004.41		22,004.31	.10
Water Bonds—1951	(893.41)		185.20	(1,078.61)
Water Bonds—1954	(16,913.93)	25,022.60	8,508.79	(400.12)
Hospital Equipment	(3,185.56)	3,185.56		0
Water Department—Filter Beds	503.68			503.68
Dover Hospital Construction	10,205.96	46,879.50	52,033.27	5,052.19
Water Extension—Bellamy Road		45,109.37	29,174.52	15,934.85
	\$ 64,704.17	\$126,477.03	\$155,342.86	\$ 35,838.34

SPECIAL FUNDS

Sawyer Fire Station		25,380.04	5,000.00	20,380.04
Dog Licenses	48.97	1,639.50	1,738.47	0
Vending Machines	51.98	34.25	27.40	58.83
New Parking Lots	2,905.59	13,413.70	12,613.98	3,705.31
First Street Parking Lot	61.40	879.13	14.00	926.53
Sale of City Maps	161.99	67.00	175.50	53.49
Municipal Court	277.47	10,115.20	10,226.22	166.45
Guppy Farm Fire Loss	3,527.52			3,527.52
Court House Parking Lot	(27.33)			(27.33)
Health Department—Sealing Fees	(2.00)	312.45	312.45	(2.00)
Bellamy Park Concessions	341.00			341.00
School Gymnasium Rentals	1,115.86	1,191.50	1,268.25	1,039.11
Library—Miscellaneous	43.89		2.50	41.39
School Music Fund	68.64			68.64
School Lunch Program	5,038.94	45,565.04	44,038.78	6,565.20
Mill Steam Plant	3,482.47	4,536.96	2,985.00	5,034.43
Hospital X-Ray Equipment	4,087.64	7,267.24		11,354.88
Varney School Sale		9,600.00	27.00	9,573.00
Parking Meters		13,809.76	13,809.76	0
Zoning Board of Adjustment		45.00	45.75	(.75)
	\$ 85,888.20	\$260,383.80	\$247,627.92	\$ 98,644.08

City of Dover
SUMMARY OF WARRANT - LEVY OF 1956

Fiscal Year Ended December 31, 1956

DR.	
Taxes Committed to Collector	
Property Taxes	\$1,355,490.71
Poll Taxes	15,996.00
National Bank Stock Taxes	1,864.70
Yield Taxes	1,961.76
	\$1,375,313.17
Added Taxes	
Property Taxes	\$ 2,919.21
Poll Taxes	218.00
	3,137.21
Overpayments	52.14
Interest Collected	46.65
	\$1,378,549.17
CR.	
Remittances to Treasurer	
Property Taxes	\$1,194,883.56
Poll Taxes	9,962.00
National Bank Stock Taxes	1,864.70
Yield Taxes	1,178.16
Interest	46.65
	\$1,207,935.07
Abatements Allowed	
Property Taxes	\$ 7,918.18
Poll Taxes	624.00
	8,542.18
Uncollected Taxes - Dec. 31, 1956	
Property Taxes	\$ 155,660.34
Poll Taxes	5,626.00
Yield Taxes	783.60
	162,069.94
	\$1,378,547.19
Adjust to General Ledger	1.98
	\$1,378,549.17

City of Dover
WATER DEPARTMENT STATEMENT OF OPERATIONS

Fiscal Year Ended December 31, 1956

Revenues

Metered Sales	\$105,697.08	
Miscellaneous Sales	22,222.76	
Penalties and Fines	554.28	
Service Piping Sale of Meters	251.55	
		\$128,725.67

Operating Expenses

Water Supply Expenses		
Superintendence	\$ 1,386.32	
Source of Supply Labor	465.75	
Pumping Station Labor	5,961.74	
Purification Labor	553.92	
Gravity System Labor and Supplies	67.04	
Pumping Station Supplies and Expenses	1,277.91	
Purification Supplies and Expenses	1,490.19	
Power Purchased	16,715.36	
		\$ 27,918.23

Maintenance Expense

Repairs to Water Supply Structures		
Equipment	\$ 54.01	
Repairs to Pumping Station Structures and		
Equipment	6,932.44	
		\$ 6,986.45

Distribution Supply Expenses

Superintendence	\$ 1,386.84	
Maintenance Expenses		
Repairs to Mains	\$ 4,385.98	
Repairs to Services	10,425.74	
Repairs to Hydrants	4,301.05	
Miscellaneous Labor	8,842.28	
		27,955.05
Meter Department Labor	4,909.09	
Meter Reading Labor	2,360.45	
Meter Department Supplies and Expenses	201.34	
Pipe Shop Expenses	479.06	
Small Tool Expense	715.59	

Supplies

Repairs to Mains	\$ 2,206.10	
Repairs to Services and Equipment	2,580.40	
Repairs to Hydrants	395.49	
Repairs to Meters	1,116.70	
		\$ 6,298.69

Total Operating Expenses	\$ 44,306.11	\$ 79,210.79
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Net Profit on Operations		\$ 49,514.88
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Other General Expenses

Salaries of General Officers	\$ 1,586.84	
Salaries of General Office Clerks	2,513.93	
General Office Expenses	509.83	
	<u> </u>	\$ 4,610.60

Other Miscellaneous Expenses

Injuries and damages	\$ 695.33	
Insurance	725.34	
Retirement Contribution	786.32	
Motor Vehicle Expenses	2,345.72	
Mileage	684.78	
Taxes	112.15	
Refunds	371.73	
Bond Interest	5,597.50	
	<u> </u>	11,318.87
		<u> </u>
		15,929.47

Net Profit \$ 33,585.41

Capital Expenditures	\$ 49,256.63	
Bond Principal Payments	27,400.00	
	<u> </u>	76,656.63

(Deficit) for Year (\$43,071.22)

Less: Fund Balance Surplus - December 31, 1955 6,654.12

Fund Balance (Deficit) - December 31, 1956 (\$36,417.10)

City of Dover
CEMETERY DEPARTMENT STATEMENT OF OPERATIONS

Fiscal Year Ended December 31, 1956

Receipts

Care and Maintenance	\$ 1,616.00
Interment	5,815.29
Rental of Tomb and House	25.00
Sale of Materials and Stores	1,340.65
Sale of Lots	2,240.00
Income from Trust Funds	9,000.00
City Appropriation	5,000.00
	<u>\$ 25,036.94</u>

Expenditures

Salaries	\$ 18,813.28
Outside Services	782.45
Telephone, Telegraph and Postage	233.06
Supplies	1,736.46
Fuel and Utilities	373.78
Insurance and Retirement	1,132.64
Capital Outlay	248.50
	<u>23,320.17</u>
Surplus for Year	\$ 1,716.77
Fund Balance (Deficit) - December 31, 1955	(2,003.96)
Fund Balance (Deficit) - December 31, 1956	<u>\$ (287.19)</u>

City of Dover

PACIFIC MILLS STATEMENT OF OPERATIONS

Fiscal Year Ended December 31, 1956

Receipts

Rent of Space	\$ 120.00
Sale of Steam	37,195.05
	<u>\$ 37,315.05</u>

Expenditures

Salaries	\$ 9,970.19
Outside Services	283.87
Telephone, Telegraph and Postage	105.96
Supplies	1,025.40
Fuel and Utilities	30,437.30
Insurance and Retirement	230.15
	<u>42,052.87</u>
(Deficit) for Year	(\$ 4,737.82)
Fund Balance (Deficit) - December 31, 1955	(6,237.55)
Fund Balance (Deficit) - December 31, 1956	<u>(\$10,975.37)</u>

City of Dover
SCHOOL DEPARTMENT STATEMENT OF OPERATIONS

Fiscal Year Ended December 31, 1956

Receipts

City Appropriation	\$504,486.00	
Deficiency Appropriation	3,253.32	
Federal Aid	47,943.78	
State Aid	16,533.26	
Tuitions	22,642.60	
Miscellaneous Income - Projects	1,179.71	
Gymnasium Rentals (Net)	812.00	
Total Receipts	\$596,850.67	
Accounts Receivable		19,751.49
Balance - December 31, 1955		29.00
Grand Total		\$616,631.16

Expenditures

Administration

Salaries of District Officers	\$ 400.00	
Superintendent's Salary (Local Share)	5,459.60	
Tax for State Wide Supervision	4,254.00	
Salaries of Other Administrative Personnel	10,511.32	
	\$ 22,922.90	

Instruction

Teachers' Salaries	\$383,416.01	
Books and Other Instructional Aids	8,978.59	
Scholars' Supplies	12,933.41	
Salaries of Clerical Assistants	3,636.15	
Supplies and Other Expenses	10,032.54	
	418,996.70	

Operation of School Plant

Salaries of Custodians	\$ 32,315.99	
Fuel	17,640.39	
Water, Light, Supplies and Expenses	18,078.63	
	68,035.01	

Maintenance of School Plant

Repairs and Replacements		4,474.69
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Auxiliary Activities

Health Supervision	\$ 7,031.28	
Transportation	27,854.45	
Tuition	1,107.49	
Special Activities and Special Funds	2,859.54	
	38,852.76	

Fixed Charges

Retirement	\$ 28,395.42	
Insurance, Treasurer's Bond and Expenses	1,436.57	
	29,831.99	

Capital Outlay

Land and New Buildings	\$ 7,500.00	
Additions and Improvements to Buildings	1,693.96	
New Equipment	4,868.98	
	<u> </u>	14,062.94
Total Expenditures		<u> </u> \$597,176.99
Encumbrances December 31, 1956		19,454.17
Balance December 31, 1956		0
		<u> </u>
Grand Total		\$616,631.15

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

TO THE MAYOR AND CITY COUNCIL
Dover, New Hampshire

Submitted herewith is the report of an examination and audit of the accounts of the Wentworth-Dover City Hospital for the fiscal year ended December 31, 1956, which was made by this Division in accordance with your request. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

The accounts were checked for accuracy of posting. Receipts were traced to source insofar as possible. Vouchers were compared with supporting invoices and totals of receipts and expenditures verified.

No check was made of inventories. This was done by the accountant as of December 31, 1956, and the accounts were adjusted at that time.

Accounts receivable were not verified as statements had recently been sent to all delinquent accounts.

The balance of accounts payable as indicated by the previous audit was found to be understated by \$1,169.59. This has been adjusted as of December 31, 1956.

Necessary entries were made to bring the records into agreement with the audit findings.

ACCOUNTS RECEIVABLE

It is noted that as of December 31, 1956, the accounts receivable amounted in total to \$181,873.34. This represented 47% of the total amount charged to patients during the year of \$385,681.76. It would seem that this is too high a percentage of delinquent accounts and it is recommended that efforts be made toward the improvement of collection procedures.

PER CAPITA PATIENT COSTS

The Comparative Statement on another page of this report indicates the per capita patient costs for the years 1955 and 1956. It will be noted that, excluding the annual city appropriation of \$45,000.00 in each of these years, the average loss per patient to the city was \$2.10 in 1955 and \$1.78 in 1956. Debt service charges and depreciation are not included in these computations.

ACCOUNTING RECOMMENDATIONS

The auditors discussed with the City Finance Officer and Hospital Administrator the feasibility of better liason between the two offices in relation to receipts and payments made directly to or by the City. A method agreeable to both officials will be adopted.

It is recommended that schedules be set up allocating prepaid expenses such as insurance in order that proper charges may be made to the various accounts on a monthly basis.

CONCLUSION

We extend our thanks to the Hospital Administrator and the office staff for the assistance rendered during the course of the audit.

Respectfully submitted,

HAROLD G. FOWLER, *Director*

Division of Municipal Accounting
State Tax Commission

Joseph W. Boudreau }
Norval D. Lessels } *Auditors*

Hugh J. Cassidy }
O. Maurice Oleson } *Accountants*

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

June 19, 1957

Certificate of Audit

This is to certify that we have examined and audited the accounts and records of the Wentworth-Dover City Hospital for the fiscal year ended December 31, 1956. In our opinion the Exhibits included herewith reflect the true financial condition of the Hospital on December 31, 1956 together with the results of operations for the fiscal year ended on that date.

Respectfully submitted

HAROLD G. FOWLER, *Director*,

Division of Municipal Accounting
State Tax Commission

Joseph W. Boudreau }
Norval D. Lessels } *Auditors*

Hugh J. Cassidy }
O. Maurice Oleson } *Accountants*

Financial Statements

WENTWORTH-DOVER HOSPITAL

1956

Wentworth-Dover City Hospital

BALANCE SHEET

As of December 31, 1956

ASSETS

Cash

Petty Cash Fund \$ 300.00

Due from City of Dover

Welfare Accounts 18.00

Accounts Receivable

Patients in Hospital	\$ 7,237.98	
Blue Cross Accounts	16,324.07	
Discharged Patients	114,501.64	
Accounts in Hands of Collection Agencies	43,809.65	
	\$181,873.34	

Less

Unused Free Bed Income	\$16,722.56	
Reserve for Bad Debts	45,851.81	
	62,574.37	
		119,298.97

Inventories

Canned and Packaged Foods	\$ 941.51	
Medical and Surgical Supplies	14,462.25	
Returnable Containers	71.50	
		15,475.26
Prepaid Expenses		7,135.51
		\$ 142,227.74

Grand Total

LIABILITIES AND FUND BALANCE

Accounts Payable:

Trade Creditors	\$ 4,457.51	
Refunds Due Patients	324.15	
	\$ 4,781.56	
Accrued Expenses		5,633.60

Due City of Dover:

Deficit of Cash in Treasury 11,112.77

Total Liabilities

\$ 21,528.03

Fund Balance:

Surplus, January 1, 1956	\$ 109,474.91	
Add, Earnings for 1956	13,419.05	
	122,893.96	
Less Audit Adjustments		2,194.25

Fund Balance, December 31, 1956

120,699.71

Grand Total

\$ 142,227.74

Wentworth-Dover City Hospital

STATEMENT OF OPERATIONS

Fiscal Year Ended December 31, 1956

REVENUES

Charges to Patients

Routine and Nursery Care		\$ 234,992.50
Operating Room		34,180.98
Delivery Room		7,793.50
X-Ray Diagnosis		37,741.00
Laboratory		31,257.55
Drugs		29,956.17
Oxygen		7,358.50
All Other		2,401.56

\$385,681.76

Less

New Hampshire Public Welfare Discounts	\$ 1,168.02	
Discounts	897.18	
Blue Cross Discounts	4,972.79	
Allowance for Bad Debts	9,433.68	

16,471.67

Net Earnings from Patients \$369,210.09

Other Income

Appropriation—City of Dover	\$ 45,000.00	
Trust Funds	2,178.00	
Telephone and Telegraph Collections	597.87	
Staff Meals, Rooms and Laundry	6,548.48	
Bad Debts Collected	85.02	
All Other Income	219.36	

54,628.73

Total Income \$423,838.82

Less

Operating Expenses	\$408,431.08	
Capital Improvements	1,988.69	

410,419.77

Net Earnings \$13,419.05

Wentworth-Dover City Hospital

STATEMENT OF OPERATING EXPENSES

Fiscal Year Ended December 31, 1956

OPERATING EXPENSES

Administration

Salaries - Director, Assistants and Clerical	\$ 18,952.82	
Postage, Stationary and Telephones	4,026.75	
Insurance and Bonds	2,674.68	
Employee Retirement	8,100.00	
Other Administrative Expenses	2,289.09	
	\$ 36,043.34	\$ 36,043.34

Dietary Expenses

Salaries	\$20,091.50	
Raw and Prepared Foods	21,349.00	
Other Supplies and Expenses	1,361.01	
	42,801.51	42,801.51

Housekeeping

Salaries	\$ 18,672.51	
Supplies and Expenses	1,353.32	
	20,025.83	20,025.83

Laundry

Salaries	\$ 8,982.94	
Supplies and Expenses	1,682.36	
	10,665.30	10,665.30

Linen Service

Salaries	\$ 1,563.99	
Supplies	1,597.27	
	3,161.26	3,161.26

Nurses' Home

Payments in Lieu of Rent	\$ 2,379.60	
Fuel, Light and Water Repairs	373.87	
	2,753.47	2,753.47

Operation of Plant

Engineers and Firemen	\$ 10,722.80	
Electricity	5,560.04	
Gas and Oil	13,030.64	
Ice and Water	2,561.59	
Repairs and Supplies	2,825.19	
Maintenance Salaries	5,878.95	
Repairs - Buildings and Grounds	2,850.24	
	43,429.45	43,429.45

Nursing Service

Salaries - Supervisors, Nurses and Orderlies	\$135,050.94
--	--------------

Medical and Surgical

Salaries - Medical and Surgical	\$ 3,356.98	
Salaries - Pharmacy	2,399.37	
Drugs and Prescriptions	18,224.05	
Oxygen	2,801.15	
Dressings, Disinfectants, etc.	9,653.38	
Supplies and Repairs	371.59	
	<hr/>	36,806.52

Medical Records

Salaries	\$ 4,511.97	
Supplies and Expenses	534.10	
	<hr/>	5,046.07

Operating Room

Salaries	\$ 13,202.76	
Instruments and Supplies	7,690.27	
Repairs and Miscellaneous	262.80	
Anesthesia Supplies	2,286.39	
	<hr/>	23,442.22

Delivery Room Supplies

	3,097.31
--	----------

X-Ray Diagnosis

Radiologist Fees	\$ 14,240.00	
Staff Salaries	7,045.95	
Films	4,577.88	
Other Supplies	1,218.09	
	<hr/>	27,081.92

Laboratory

Pathologist Fees	\$ 8,752.11	
Salaries - Technicians	7,564.31	
Supplies and Expenses	1,779.52	
Outside Fees	930.00	
	<hr/>	19,025.94

Total Operating Expenses	<hr/> <hr/>	\$408,431.08
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Wentworth-Dover City Hospital
RECONCILIATION OF CASH ACCOUNT WITH CITY

As of December 31, 1956

Cash in City Treasury - December 31, 1956	
Per Hospital Books (Deficit)	(11,112.77
Add	
Bills paid by City in 1956 and also set up as Accounts Payable by City	(1,518.88)
	<u>(\$12,631.65)</u>
Less	
Bills held by City - not paid or charged as Accounts Payable	12,009.51
Cash in City Treasury - December 31, 1956	
Per City Books (Deficit)	(622.14)

Wentworth-Dover City Hospital
**CONDENSED COMPARATIVE STATEMENT
 OF OPERATIONS**

Fiscal Years Ended December 31, 1955 and December 31, 1956

Revenues

	Dec. 31, 1956	Dec. 31, 1955
Net Earnings from Patients	\$369,210.09	\$342,995.90
City of Dover - Appropriation	45,000.00	45,000.00
Staff Meals, Room and Laundry	6,548.48	7,180.03
All Other Income	3,080.25	4,139.10
	\$423,838.82	\$399,315.03
Total Income		

Expenses

Administration	\$ 36,043.34	\$ 39,662.73
Dietary	42,801.51	40,004.77
Housekeeping	20,025.83	20,102.63
Laundry and Linen	13,826.56	16,179.55
Nurses' Home	2,753.47	2,697.10
Plant Operation	43,429.45	39,046.93
Nursing Service	135,050.94	127,295.26
Medical and Surgical	36,806.52	33,175.90
Medical Records	5,046.07	4,598.79
Operating and Delivery Room	26,539.53	23,667.39
X-Ray	27,081.92	27,971.95
Laboratory	19,025.94	13,728.10
	\$408,431.08	\$388,131.10
Total Operating Expenses		
Non-Operating Expenses	1,988.69	319.40
	\$410,419.77	\$388,450.50
Total Charges		
Net Revenue to Surplus	\$ 13,419.05	\$ 10,864.53

Wentworth-Dover City Hospital
CONDENSED COMPARATIVE STATEMENT OF
PER CAPITA PATIENT COSTS

Fiscal Years Ended December 31, 1955 and December 31, 1956

	December 31, 1955		December 31, 1956	
	Total	Per Capita	Total	Per Capita
Total Patient Days		17,649		16,322
Net Earnings from Patients	\$369,210.09	\$ 20.92	\$342,995.90	\$ 21.01
All Other Income	9,628.73	.55	11,319.13	.69
Total Income from Operations	\$378,838.82	\$ 21.47	\$354,315.03	\$ 21.70
Administration Expenses	\$ 36,043.34	\$ 2.04	\$ 39,662.73	\$ 2.43
Dietary Expense	42,801.51	2.42	40,004.77	2.45
House and Property Expense	82,024.00	4.65	78,345.61	4.78
Professional Care	249,550.92	14.14	230,437.39	14.14
Total Expenses	\$410,419.77	\$ 23.25	\$388,450.50	\$ 23.80
Net Loss from Operations	(\$ 31,580.95)	(\$ 1.78)	(\$ 34,135.47)	(\$ 2.10)
Add: City Appropriation	45,000.00	2.54	45,000.00	2.76
Net Revenue	\$ 13,419.05	\$.76	\$ 10,864.53	\$.66

AT YOUR SERVICE

	Tel. No.
Administration, Mayor's Office	892
City Clerk	328
Fire Department	185
Police Department	38
Public Works Department	173 or 1312
Wentworth-Dover Hospital	2680