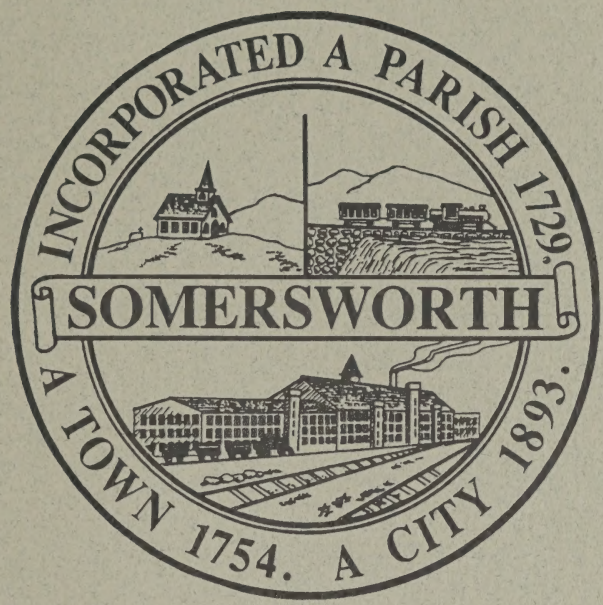


F
44
9696
2002

Annual Report 2002



New Hampshire



SOMERSWORTH

F
44
5696
2002

Annual Report 2002



New
Hampshire

SOMERSWORTH

TABLE OF CONTENTS

| | |
|---|---------|
| Adopt-A-Spot | 33 |
| Bulky Waste | 33 |
| City Officials | 4 |
| Detail Schedule of Revenues & Other Financing Sources Budget & Actual General Fund - Schedule A-1 | 38 - 39 |
| Detail Schedule of Expenditures and Other Financing Uses - Budget and Actual General Fund - Schedule A-2 | 40 - 41 |
| Development Services | 9 - 14 |
| Enterprise Funds - Combining Statement of Revenues, Expenses Budget & Actual - Schedule E-3 | 42 - 43 |
| Fire Department | 20 - 24 |
| Forest Glade Cemetery | 33 |
| Housing Authority | 35 - 37 |
| Human Services | 31 32 |
| Library | 15 - 19 |
| Ordinances 2002 | 5 |
| Police Department | 25 - 27 |
| Public Works and Utilities | 34 |
| Recreation Department | 28 - 30 |
| Resolutions 2002 | 6 - 8 |

CITY OFFICIALS

MAYOR

James M. McLin
Term Exp. Jan. 2004

CITY MANAGER

Douglas R. Elliott, Jr.

CITY COUNCIL

Terms Exp. Jan. 2004

Ward 1

William Guilmette

Ward 2

Roger Gagne

Ward 3

Mike Micucci

Ward 4

Dana Hilliard

Ward 5

Denis Messier

At Large

Terms Exp. Jan. 2006

Brian Tapscott

Sherie Dinger

Roger Berube

Arvid Wiggin

ASSESSOR

Shirley White

CODE ENFORCEMENT OFFICER

Carroll Seigars

CITY CLERK

Nancy A. Liebson

FIRE CHIEF

Paul Vallee

POLICE CHIEF

Dean Crombie

WELFARE DIRECTOR

Gwen Erley

CITY ENGINEER

David Foster

CITY ATTORNEY

Coolidge Prof Assn.

DIRECTOR OF PUBLIC WORKS

John Jackman

LIBRARIAN

Debora Longo

TAX COLLECTOR

Margaret Wagner

**DIRECTOR OF FINANCE
AND ADMINISTRATION**

James Lane

**DIRECTOR OF DEVELOPMENT
SERVICES**

Robert Belmore

CITY PLANNER

James Steffen

SCHOOL BOARD

Terms Exp. Jan. 2004

Ward 1

Leroy Nash

Ward 2

Clair Snyder

Ward 3

Roland Dumont

Ward 4

Alan Schlemmer

Ward 5

Nancy Jo Michaud

At Large

Terms Exp. Jan. 2006

Mark Richardson

James Cowan

Michael Watman

Christine White Marcoux

ELECTION OFFICIALS

Terms Exp. Jan. 2004

Ward 1**Moderator**

George Poulin

Ward Clerk

Henriette Guilmette

Selectmen

Marjorie Goldberg

Virginia Gorman

Elroy Hume

Supervisor of Checklist

Nancie Cameron

Term Exp. Sept. 2005

Ward 2**Moderator**

Arnold Kretschmar

Ward Clerk

Connie Kretschmar

Selectmen

Jennifer MacDonald

Vacant

Vacant

Supervisor of Checklist

Janet Gagne

Term Exp. Sept. 2002

Ward 3**Moderator**

John Meserve

Ward Clerk

Donald Gelinas

Selectmen

Martin Dumont

Jeanne Ambrose

Dorothy Gauvin

Supervisor of Checklist

Antoinette Harvey

Term Exp. May 2005

Ward 4**Moderator**

Lorette Witham

(Acting) Ward Clerk

Lucille Frechette

Selectmen

Lillian Roberge

Helen Demers

Stephanie Wright

Supervisor of Checklist

Vivian Carignan (Acting)

Term Exp. Sept. 2006

Ward 5**Moderator**

Joanne Demers

Ward Clerk

Mary Brown

Selectmen

Marie McKenna

Mary Dumais

Marie Ange Messier

Supervisor of Checklist

Raymond LaPointe

Term Exp. Sept. 2003

2002 ORDINANCES

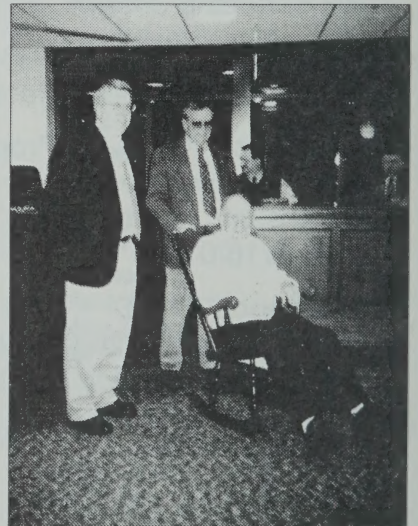
1. Ordinance No. 3-02 Amending Chapter 13, Police Offenses. 1/14/02.
2. Ordinance No. 4-02 Proposed Zoning Map Amendments - Agricultural Districts. 1/14/02.
3. Ordinance No. 7-02 Amendment to Chapter 13, Section G. Permit & Reserved Parking. 2/4/02.
4. Ordinance No. 6-02 Amending Chapter 4, Personnel Rules and Regulations, Section 7.3 Holidays. 2/19/02.
5. Ordinance No. 8-02 Amending Chapter 13 - Police Offenses. 5/20/02.
6. Ordinance No. 10-02 Amending Chapter 4, Personnel Rules and Regulations. 6/ 17/02.
7. Ordinance No. 11-02 FY 2002-2003 Budget. 6/17/02.
8. Ordinance No. 12-02 Transfer Between Program Areas. 6/17/02.
9. Ordinance No. 2-03 Chapter 19 Zoning by Adding New Section 24 and Renumbering present Sections 24 through 26. 9/3/02.
10. Ordinance No. 3-03 Amending Chapter 22A Site Plan Review Regulations Section 14. Fees. 9/3/02.
11. Ordinance No. 4-03 Amending Chapter 22 - Subdivision Regulations, Section 8H Schedule of Fees. 9/3/02.
12. Ordinance No. 5-03 Amending Chapter 13 - Police Offenses. 9/3/02.
13. Ordinance No. 6-03 Proposed Zoning Map Amendments - R-2 District Extension Blackwater Road/Route 16B. 9/16/02.
14. Ordinance No. 7-03 Amending Chapter 20, Building Code, Subsection 112.3.1 Fee Schedule. 10/7/02.
15. Ordinance No. 8-03 Proposed Zoning Ordinance Amendment - Group Child Care Homes. 10/21 /02.



*L to R: Governor Jeanne Shaheen
and City Clerk Nancy Liebson*

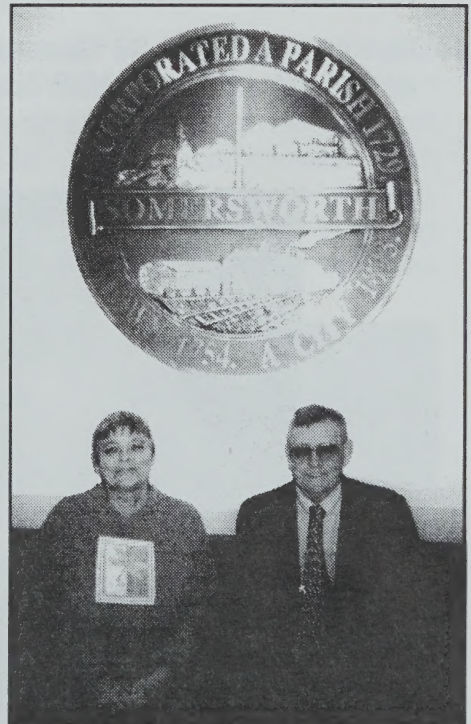
2002 RESOLUTIONS

1. Resolution No. 14-02 Participation in the Main Street Program. 1/14/02.
2. Resolution No. 15-02 supporting Application for Elderly and Disabled Housing Project. 1 / 14/02.
3. Resolution No. 16-02 Authorizing the City Manager to Direct Purchase Centrifuge Dewatering and Sludge Disposal Systems for the Wastewater Treatment Plant. 1/14/02.
4. Resolution No. 19-02 Sign Eastment. 1/14/02.
5. Resolution No. 20-02 Authorizing the Director of Public Works & Utilities to Negotiate and Accept Grant Funds for a Household Hazardous Waste Collection Day. 1 / 14/02.
6. Resolution No. 21-02 In Support of HB 1307. 1/14/02.
7. Resolution No. 17-02 Accept Rouleau Drive. 1/28/02.
8. Resolution No. 24-02 Supporting the New England Patriots Superbowl Efforts. 1/28/02.
9. Resolution No. 23-02 Relative to the Community Development Block Grant Program - Contract Extension. 2/4/02.
10. Resolution No. 26-02 Romeo Messier. 3/4/02.
11. Resolution No. 29-02 Authorizing the City Manager to Execute a Lease with Summersworth Historical Society for the Former City Hall. 3/18/02.
12. Resolution No. 27-02 Authorizing Submission of an Application to the Community Development Block Grant Program: Bonair Enterprise, LTD (A Pella Windows & Doors Distributor. 3/18/02.
13. Resolution No. 28-02 Community Development Block Grant Program Displacement and Relocation Plan Bonair Enterprise LTD (A Pella Windows & Doors Distributor). 3/18/02.



Retiring Councilor Romeo Messier being presented with Boston Rocker by Mayor James McLin and City Manager Douglas Elliott.

-
-
14. Resolution No. 31-02 Authorizing the City Manager to Execute a Contract With N.H. Department of Environmental Services for Illicit Discharge Remediation Grant. 3/28/02.
 15. Resolution No. 30-02 Federal Emergency Management Agency Assistance to Firefighters Grant Program - Radios and Self Contained Breathing Apparatus. 4/ 1 /02.
 16. Resolution No. 34-02 Authorizing the Construction of a New Water Distribution Building. 4/15/02.
 17. Resolution No. 37-02 Authorizing the City Manager to Execute a Ground Lease With Four-Up, Inc. for the Development of the Lily Pond Golf Course. 5/20/02.
 18. Resolution No. 35-02 Authorizing Submission of an Application to the Community Development Block Grant Program: Capacity Building Grant Funds for Strafford Economic Development Corporation. 5/20/02.
 19. Resolution No. 36-02 Community Development Block Grant Program Displacement and Relocation Plan Strafford Economic Development Corporation. 5/20/02.
 20. Resolution No. 38-02 Relative to the CDBG Program - Contract Extension. 5/20/02.
 21. Resolution No. 40-02 Authorizing the City Manager to Execute an Agreement With Mike Davis of Sumner Printing for the Purchase of Right of Way Access to the Lily Pond Property. 6/27/02.
 22. Resolution No. 2-03 Authorizing the City Manager to Receive Bids for the Resurfacing of Certain Streets. 7/15/02.
 23. Resolution No. 6-03 Regarding Federal Special Education Funding. 7/15/02.
 24. Resolution No. 8-03 Community Development Block Grant. 7/25/02.
 25. Resolution No. 1-03 Amending Council Rules and Regulations,



Mayor and Mrs. James McLin

-
-
26. Resolution No. 3-03 Authorizing the City Manager to Execute a Contract for Engineering Services to Complete the Sludge Handling. 8/12/02.
 27. Resolution No. 4-03 Authorizing the City Manager to Execute a Contract for Engineering Services for the Wastewater Facility Final Design. 8/12/02.
 28. Resolution No. 7-03 Renaming Certain Streets. 8/12/02..
 29. Resolution No. 9-03 Elderly Tax Exemption. 8/12/02.
 30. Resolution No. 10-03 Amending Council Rules and Regulations - New Section 20. 9/ 16/02.
 31. Resolution No. 11-03 Authorizing and Directing the City Manager to Sign a FiveYear Extension of the Contract with OMI for the Operation and Maintenance of the City's Wastewater Treatment Plant and Pumping Stations. 9/16/02.
 32. Resolution No. 5-03 Authorizing the City Manager to Execute a Contract for Construction of the Sludge Handling Improvements. 10/21/02.
 33. Resolution No. 12-03 Authorizing the City Manager to Execute Renewal Franchise Agreement. 11/18/02.
 34. Resolution No. 13-03 Discontinuance of a Portion of Central Parkway as a Public Highway. 12/9/02.



*Councilman Romeo Messier and
his wife at his Retirement Party.*



DEVELOPMENT SERVICES

The Department of Development Services includes these offices:

- Planning & Economic Development
- Assessing Property Tax Records
- Building / Code Enforcement.

The Department of Development Services, along with the dedicated service of individuals serving on the City's various land use boards, continues to promote development that ensures Somersworth growth as a premier place to live and conduct business.

Major Initiatives

The City was recognized in August of 2002 by the New Hampshire Office of State Planning as the ***GrowSmart NH Project of the Year for In-Town Redevelopment*** with the opening of the new Somersworth City Hall. This award highlighted the City Hall "as a NH example that bridges the gap between theory and practice and provides a usable link between the principles of Smart Growth and their application in municipalities."

The new City Hall helped create a new, vibrant image for the community. It also helped serve as part of the impetus for the Main Street Program initiative. In May of 2002, Somersworth was awarded and recognized as a New Hampshire Main Street Community. The Somersworth Main Street Program was incorporated this year and it has begun efforts in partnership with the City, Somersworth Housing Authority, the Greater Chamber of Commerce, Downtown businesses and the Community to further downtown revitalization.



L to R: Public Works Director John Jackman and City Planner James Steffen.

Through a Strafford Regional Planning Commission/NH DOT (Department of Transportation) grant the City entered into a contract in November of 2002 to conduct a one-way traffic study to examine the traffic and economic development issues associated with the one-way traffic circulation patterns in downtown Somersworth. Recommendations will be made for transportation improvements to the City in February of 2003.

The City continued its conservation and beautification efforts and Somersworth was named as a 2001 Tree City USA community. To become a Tree City USA, a community must meet four (4) standards: a tree board or department, a community tree care ordinance, a comprehensive community forestry program, and an Arbor Day observance and proclamation.

The Development Services Department also took care of several housekeeping issues including increasing its fee structures for its user services such as building permit/inspection fees and application fees. These changes were approved by City Council. In addition, various City Zoning Ordinance amendments were proposed by the planning department and approved by the City Council: changing certain Agricultural zoning districts to either R-1, R-2, or Recreational zoning districts; changing a large area of Industrial zoning to R-2 at the intersection of Rte. 16B/Blackwater Road and beyond; adoption of Common Driveway Subdivision zoning regulations; and, allowing group child care homes (in-home care for 7-12 children) as a special exception in certain zoning districts.

Community Development

Development applications that occurred within the City over the past year included the following new and expanded business projects:

- Aquarius Pools: expansion - 123 Rt. 108.
- Optima /Sunoco: gasoline station - 11 Walton Way (High Street corridor).
- Maple Street Senior Housing: senior housing project -199 Maple Street Ext.
- Head & Neck Specialty Group, Dr. O'Day: medical facility - 361 High Street.
- Great Bay Oral Surgery: renovation - 259 Rt. 108.
- Tri-City Covenant Church Cemetery: cemetery - Tates Brook Road.
- Four-Up, Inc.: 18-hole public Golf Course (Lily Pond)-Rt. 108/Haven Hill Rd.

- David McCallister: warehouse facility - Interstate Drive (Route 108).
- Great Bay Catering: 10,000+/- SF function hall - Willand Drive (Route 108).
- United States Army Reserve facility: 187 Route 108.
- High Street Retail Complex: Home Depot - 116,000+/- SF Retail Store and 5,700+/- SF restaurant - High Street.
- Donut Management: Dunkin Donuts - Gonic Road

New residential construction was similar to the prior year and remained high. The total number of new living units for 2002 was forty (40). Of the forty (40) new living units, twenty-four (24) were new single-family dwellings. Of the remaining 16 new living units, one project was a twelve (12)-unit renovation to an existing building; another was a four (4)-unit renovation to an existing building. The Total estimated construction cost for the 2002 calendar year was \$7,985,584. The total number of permits issued in 2002 was 551 and this generated \$43,000 in General Fund revenues for the City.

Code Enforcement

Due to low interest rates and a strong demand, construction has been at a high level. Listed below are some facts, history and statistics of 2002 Code Enforcement activity. Currently there are nine major codes that are enforced on a regular dayby-day basis (BOCA Building, BOCA Fire Prevention, International Plumbing, International Mechanical, International Private Sewage, International Fuel Gas, CABO One and Two Family, National Electrical Code, and BOCA Property Maintenance Code).

Total new living units = 40

New single family dwellings = 24

Total new apartments = 16

(One 12-unit renovation project One 4-unit renovation project)

Replacement or New Mobile Homes = 15

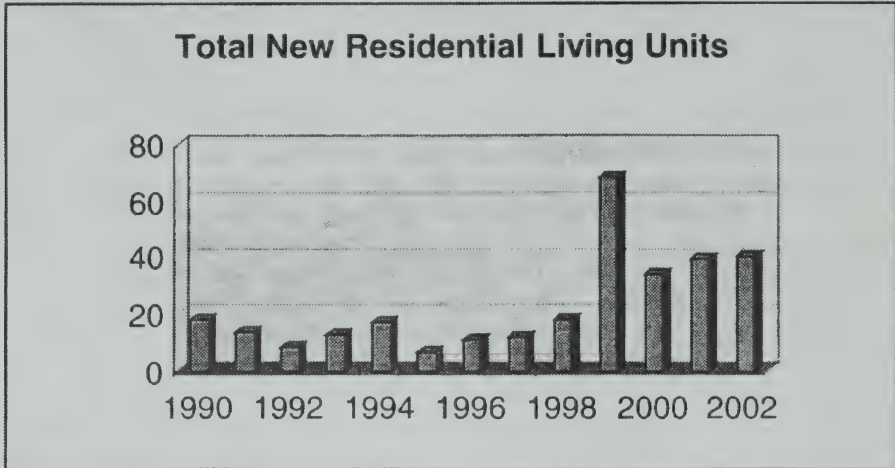
Total Bus/Com Major Projects = 5

Total Permits = 551 Total Inspections = 1,396

1-Septic repair 58-Plumbing

253-Minor Building 30-Major Building

168-Electric 11-Demolition 30-Mechanic



Total Estimated Cost of Construction for 2002:

| | | |
|-------------|---|------------------|
| Commercial | = | 2,538,175 |
| Residential | = | <u>5,447,409</u> |
| Total | = | 7, 985, 584 |

- 1990 - 16 Single Family Dwellings / (1) Two Unit Dwelling (Duplex)
- 1991 - 14 Single Family Dwellings
- 1992 - 8 Single Family Dwellings
- 1993 - 13 Single Family Dwellings
- 1994 - 17 Single Family Dwellings
- 1995 - 4 Single Family Dwellings
- 1996 - 11 Single Family Dwellings
- 1997 - 12 Single Family Dwellings
- 1998 - 18 Single Family Dwellings
- 1999 - 20 Single Family Dwellings / (1) Two Unit Dwelling (Duplex) / 46 Unit Development (Crocketts Crossing)
- 2000 - 30 Single Family Dwellings / (2) Two Unit Dwellings (Duplex)
- 2001 - 22 Single Family Dwellings / 16 Unit Renovation of a School (1) Unit added to a Multi Use Building
- 2002 - 24 Single Family Dwellings / (1) 12 Unit Renovation to an Existing Building / (1) 4 Unit Renovation to an Existing Building

Assessing

City Assessor Shirley White retired. For 2003, Corcoran Consulting Associates, Inc will provide city assessing services on a contracted basis. City Assessor functions and responsibilities will be provided by Janis M. Carruth and Wil Corcoran. The company will also provide data collectors and appraisers certified by the NH State DRA to perform the various functions required of them over the course of the year. Individuals of this caliber will assist the Assessor in the collection of data during annual pick-up work or similar data collection activities.

The Assessing Office provides the following functions.

1. Adequately manage and maintain exemptions and credits, current use management, timber and gravel yield taxes, and other statutory assessing obligations;
2. Perform field inspections to collect data for all new construction and properties with active building permits;
3. Perform field inspections on all properties which have transferred during the contract period, and verify the circumstances surrounding all sales;
4. Perform field inspections and other studies to review all abatement requests,
5. Meet with taxpayers wishing to discuss their valuations,
6. Meet with the City Administration and/or Board of Assessors.



FOR THE FUTURE

S. Patz and Associates completed the Market Analysis of the Garabedian property site off Route 108 in March of 2002. Recommendations regarding the development of the 73+/- acre site were also presented to the City in a workshop presentation to the Mayor, City Council and City Manager.

The City continues to work with its partners in other Community Development Areas such as: a Somersworth Housing Authority/City Downtown Initiative Grant submittal to the State of NH for further redevelopment funding in the downtown area; and, CDBG Grants with Strafford Economic Development Corp/Pella Windows for business expansion at the City's Malley Farm Business and Industry Park.

Respectfully submitted,

Department of Development Services
Robert M. Belmore, Director

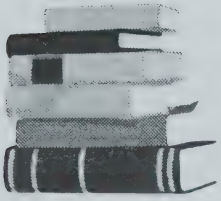
| | |
|--|--|
| Sheila Gowen, Planning Secretary | Carroll Seigars, Building Inspector |
| Jack Kenyon, Code Enforcement Officer | Jamie Steffen, Planner |
| Kerrie McCarthy, Development Services Clerk | Shirley White, Assessor |



*Governor Jeanne Shaheen
visits our new City Hall.*



*L to R: Historical Society member Frank Kennedy
and City Librarian Debora Longo.*



PUBLIC LIBRARY

The year 2002 began on the saddest note. Gregory Bailey, a trustee for the library since 1994, died unexpectedly on January 13, 2002. Greg had been a patron of the library since he first moved into Somersworth, and often spoke of his positive relationship with libraries in other communities where he had lived. Reading was only one of his many avocations that also included airplanes, motorcycles, and music. Greg served the Board as chairman both in 1997 and was serving a second term at the time of his death. His perspective, insight and dedication to the Board of Trustees and to the Somersworth Public Library will always be missed.

And, to end 2002, the library lost its most dedicated volunteer when Beryle Garneau died on December 20, 2002 after a long illness. Beryle had volunteered at the library since 1974, doing a variety of work including processing new materials and assisting customers. Since 1988, she had been in charge of maintaining the vertical file. This resource is three file cabinets filled with brochures, pamphlets, newspaper and magazine articles, and other short informational materials that are too small to place on the regular library shelves. Beryle kept an inventory of this material, placed the material in the appropriate subject file, maintained references in the card catalog to this material, and researched additional materials available to add to the file. This was the library's world wide web before that resource came into existence. Mrs. Garneau's interest and dedication to the library is an example to us all.



*Greenville Wildlife Park visits the library
for the summer reading program
'Lions and Tigers & Books, Oh My!'*

This year the library expanded the times available for the monthly book discussion group from just Tuesday evening to include Thursday

afternoon as well. There is now the opportunity for those who prefer not to drive in the evening or work a different job schedule to participate. The library provides free copies of the book to be discussed and registration for the group can done at any time. There is no obligation to attend each month; readers may chose to read only those books that interest them. Many members of the group do say that one benefit of monthly participation encourages them to read books that they might not otherwise read.

The following statistics show some measure of how you used your public library during the last fiscal year of July 1, 2001 to June 30, 2002:

| | |
|------------------------------------|--------|
| Total Collection | 49,601 |
| Adult | 33,894 |
| Children's | 15,707 |
| Videos | 1,011 |
| Audiobooks | 1,193 |
| Newspaper & Magazine Subscriptions | 117 |
| Number of Items Loaned | 52,024 |
| Annual Library Visits | 38,688 |
| Registered Borrowers | 6,360 |
| Reference Questions | 6,750 |
| Program Attendance | 3,487 |
| InterLibrary Loan | 2,072 |
| Total Hours Open Weekly | 59.5 |



An August party and concert to celebrate summer reading at the library.

Story hour times were also expanded this year from six to eight. These programs are offered weekly during the fall, winter and spring, and registration allows customers to attend any time for the age group of their child that is most convenient for them. The times offered are Monday at 10AM and 1PM for 4-6 year olds, Tuesday at 6:30PM for all ages, Wednesday at 10AM, 11AM and 1PM for 2-3 year olds, and 3:30PM for ages 6-10 and Thursday at 10AM for birth to 2 years old. During the summer, the Tuesday evening, Wednesday 3:30PM and Thursday morning story hours are available.

The Summer Reading Program for 2002 was titled Lions and Tigers and Books, Oh My!. Over 170 children signed up for the program and participated in reading, craft activities, and programs. These children read a total of over 2,000 books in the 8 weeks of the program. Besides the annual ice cream sundae party at the completion of the program, a highlight this year was a visit from the staff from the Greenville Wildlife Park, including a small alligator, a capybara, and a baby tiger.

The library will provide many services to customers through e-mail. You may reserve museum passes, renew library books, ask questions or request books to be reserved for you by e-mailing library@somersworth.com. This address is checked several times daily during the week and once on Saturdays prior to opening at 9:00AM. The date and time of your e-mail will ensure your priority if we receive multiple requests for museum passes or requests for books, and will secure your renewal time to ensure either no fine, or the exact fine if one is due on the materials being renewed.

This fall the library received a general facelift with new paint on both outside the building on the front and back entrances and inside on all the



Are these two of the librarians at the public library or Professor McGonagall and Madame Hooch from Hogwarts?

woodwork, doors and walls. Joe DeLorge, the maintenance supervisor for City Hall and the Library, did all this hard work. Colors that had been put together by a professional interior designer for the new City Hall building were used. The new interior was further enhanced by the installation of new energy efficient ballasts and fluorescent light tubes and bulbs. This brightened the building and illuminated all the corners without increasing the cost.

The library was able to regain valuable storage space with the opening of the Summersworth Historical Society Museum at 157 Main Street. Much of the society's materials had been stored at the library since the 1970's, including a hand-stitched quilt that has hung on the east wall of the main library since its completion in 1977. The Society and the Library will continue to work closely together to ensure the preservation of Somersworth's rich and varied heritage.

Several adult programs were offered in 2002 in response to requests on a recent survey to provide this service. Programs included Funding College for Your Children, When Women and Mountains Meet, a slide show and discussion by the author Julie Boardman, and Smart Couples Finish Rich. Ideas and suggestions for programs are always welcome from the public.



New paint for all over the library!

The library increased the number of museum passes available to library card holders from 9 to 10 with the addition of a pass for free admission for two children to The Play Zone, Somersworth's own children's play museum located in the basement of 157 Main Street, the previous City Hall building. The other passes available which provide either free or reduced admission are Boston Museum of Science, Canterbury Shaker Village, The Children's Museum of Portsmouth, the Christa McAuliffe Planetarium, the Museum of Fine Arts, Boston, the Museum of New Hampshire History, the New Hampshire Farm Museum, Seacoast Science Center, and Strawberry Banke. Call or e-mail to reserve these passes to ensure their use before your trip.

LIBRARY HOURS

MON 9:00 - 8:30

TUES 9:00 - 8:30

WED 9:00 - 8:30

THU 9:00 - 5:30

FRI 9:00 - 5:30

SAT 9:00 - 5:00 (SEPT. - MAY)

9:00 - 1:00 (JUNE - AUG)

CLOSED SUNDAYS

AND ALL FEDERAL HOLIDAYS,

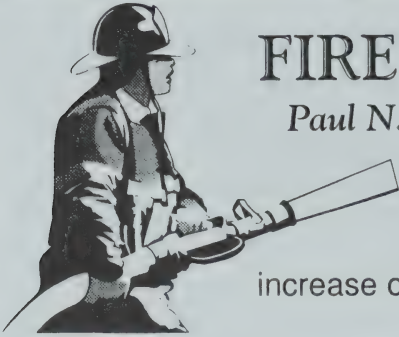
EXCEPT COLUMBUS DAY

STAFF

Debora Longo, Library Director
Kathleen Dill, Library Assistant
Nancy Polito, Children's Librarian
Eliza Warfield, Desk Assistant
Laura Melisi, Desk Assistant
Linda Wheeler, Desk Assistant
Barbara Ashworth, Library Page
William Dailey, Library Page

TRUSTEES

Gregory Bailey, Chairman
Ellen Dozier
Trudy Grant
Tammy Heon
Jerome Lemelin
Thomas Tetreault



FIRE DEPARTMENT

Paul N. Vallee, Chief of Department

The Fire Department had another busy and productive year in 2002. Our Department handled 1,101 Fire Incidents. This is a 16% increase over 2001.

TRAINING

In February the Rollinsford Fire Dept. hosted a 16-hour Decontamination Class that was sponsored by the State Emergency Management. Some Full-time and Call Personnel attended and received their certification.

On April 13 and 14 approximately a dozen of our Firefighters attende a two-day seminar at the Vo-Tech on Emergency Response to Terrorism-Basic Concepts.

The annual City Drill was held on 9-24-02. The scenario, an intruder enters the Hilltop School office and becomes agitated, stabs the school secretary and starts a fire. Participating agencies were AMR, Police, Fire, Public Works, Red Cross, NHEOM, Wastewater and the School Department.



EDUCATION AND FIRE PREVENTION

October was yet again a successful and pleasurable Fire Prevention Month. The Officer Phil Program was met with enthusiasm and fervor at Hilltop and Maplewood Schools. This program is sponsored by local businesses in their support of the Fire Prevention Program in Somersworth and acknowledges their conveyance to this lifesaving educational instruction in the Public School System.

This year approximately 300 youths toured the Fire Station and were taught the uncompromising particulars relating to Fire Prevention and Home Safety. Each child was provided with pamphlets to take home and review with their parents, as well as, given a fire helmet as a remembrance of the tour. Various Fire Prevention activities ties inherent to the month of October were an enormous success with pre-school children elementary students as well as the public sector of the Community.

A Fire Safety Demonstration on Auto Extrication, Fire Extinguishers and Thermal Imaging Cameras at Wal-Mart was well received by approximately two hundred patrons.

ENERGY EFFICIENCY LIGHT

Nine existing outside light fixtures were replaced with new metal halide 175 watt light fixtures on the front, side and rear of the Fire Station. This was accomplished through The Public Service Energy Efficiency Rebate Program. The initial cost was \$1,800 with a \$1,400 rebate costing the Fire Department \$400.00

NEW HIRES

With the passing of Lt. Roland Bisson in February 2002, the Department hired one new Firefighter to fill this vacancy. The Department is pleased to leave hired Parks Christenbury of Somersworth.

We also hired six new Call Firefighters; namely, Grant Page, Kevin Schultz, Brendan O'Sullivan, William Staples, Joshua Ambrose and James Pozdziak

The Department also now has a Fire Chaplain again. Adrien Chasse of Rochester filled a 20/25 year vacancy on February 27, 2002.

PROMOTION

Firefighter John Viola was promoted to Lieutenant in March 2002 to fill the vacancy created by the passing of Lt. Roland Bisson.

NEW FIRE ENGINE

On August 1, 2002, the Department received its new Fire Engine No. 1 at a cost of \$231,495.00 and placed it in service on September 5, 2002.

The 2002 American Rosenbauer built by Central States in South Dakota has a 1250/1000 gallon per minute pumper, a 5 man composite cab and a 10KW smart power hydraulically powered generator and other firefighting equipment.

The following incidents occurred during Fiscal Year 2001-2002.

ALARMS RECEIVED: 1,001

| Days of Week | Incidents | Structural |
|--------------|--------------|------------|
| Sunday | 118 | 6 |
| Monday | 139 | 0 |
| Tuesday | 144 | 9 |
| Wednesday | 153 | 2 |
| Thursday | 163 | 5 |
| Friday | 150 | 4 |
| Saturday | 134 | 1 |
| TOTAL | 1,001 | 27 |

| Time of Day | Incidents | Percent Structural | Percent |
|----------------|--------------|--------------------|----------------|
| 07:00 to 18:00 | 623 | 62.23% | 13 48% |
| 18:00 to 07:00 | 378 | 37.76% | 14 52% |
| TOTAL | 1,001 | 100% | 27 100% |

| Type of Situation Found | FY | | Increase | Decrease |
|------------------------------|------------|--------------|------------|----------|
| | 2001 | 2002 | | |
| Structural Fire | 18 | 27 | 33% | |
| Outside of Structure Fire | 9 | 11 | 18% | |
| Vehicle Fire | 2 | 10 | 80% | |
| Non-structural: Brush, Grass | 28 | 24 | | 14% |
| Air, Gas Rupture | 2 | 4 | 100% | |
| Medical, Rescue, Extrication | 228 | 337 | 32% | |
| Hazardous Conditions | 138 | 161 | 14% | |
| Service Calls | 140 | 167 | 10% | |
| Good Intent | 76 | 71 | | 7% |
| Malicious | 22 | 19 | | 14% |
| Bomb Scare | 0 | 0 | | |
| System Malfunction | 82 | 90 | 9% | |
| Unintentional | 87 | 71 | | 18% |
| Other | 7 | 9 | 22% | |
| TOTAL | 839 | 1,001 | 16% | |

| Ignition Factors | All |
|--|------------|
| Intentional | 12 |
| Unintentionals | 15 |
| Failure of Equipment on Heat Source | 7 |
| Act of Nature | 1 |
| Cause Under Investigation | 5 |
| Cause Undetermined after Investigation | 8 |
| Other | 2 |
| TOTAL | 50 |

| Mutual Aid | Given | Received |
|-------------------|--------------|-----------------|
| Barrington | 1 | 1 |
| Berwick | 8 | 14 |
| Dover | 9 | 11 |
| Durham | 0 | 1 |
| Eliot | 2 | 0 |
| Lebanon | 0 | 1 |
| Newington | 0 | 1 |
| Pease | 1 | 0 |
| North Berwick | 1 | 1 |
| Rochester | 11 | 3 |
| Rollinsford | 2 | 2 |
| South Berwick | 0 | 1 |
| TOTAL | 35 | 36 |

| Apparatus Usage | Number of Responses |
|------------------------|----------------------------|
| Engine 1 | 260 |
| Engine 2 | 629 |
| Engine 3 | 104 |
| Ladder 1 | 22 |
| TOTAL | 1,015 |

| Fixed Property Use | No. of Responses | % of Responses |
|---------------------------|-------------------------|-----------------------|
| Public Assembly | 37 | 3.69% |
| Educational | 29 | 2.89% |
| Institutional | 24 | 2.39% |
| Residential | 516 | 51.54% |
| Mercantile/Business | 121 | 12.08% |
| Basic Industry/Utility | 6 | 0.59% |
| Manufacturing | 50 | 4.99% |
| Storage | 12 | 1.19% |
| Special | 170 | 16.98% |
| Unclassified | 36 | 3.59% |
| TOTAL | 1,001 | 100% |

| Incidents by Shift | No. of Responses | % of Responses |
|---------------------------|-------------------------|-----------------------|
| A Shift | 312 | 31.1688% |
| B Shift | 190 | 18.9810% |
| C Shift | 274 | 27.3726% |
| D Shift | 225 | 22.4775% |
| TOTAL | 1,001 | 100% |

Building Inspections

| | |
|------------------------------|--------|
| Complete Annual Inspections | 643 |
| % of Buildings Complied With | 100% |
| Violations issued | 196 |
| Violations Complied with | 192 |
| Hours | 220:47 |

Dollar Loss

| | |
|--------------|---------------------|
| Structure | \$413,700 |
| Vehicle | \$5,000 |
| Other | \$1,985 |
| Total | \$420,685.00 |

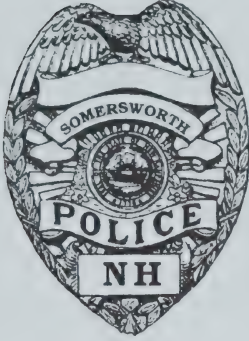
Partial & Miscellaneous Inspections No. of Inspections

| | |
|---------------------------------------|--------------|
| Partial Misc. Inspections | 828 |
| Reinspections | 73 |
| Total Hours For Inspection | 220:67 |
| Total Hours For Reinspection | 19:27 |
| Total Hours For Partial/Miscellaneous | 316:93 |
| Total Hours | 556:87 |
| Combined Inspections | 1,544 |

Breakdown of Structure Fires

| | |
|---|-----------|
| Building Fire, 1 & 2 Family Dwelling | 3 |
| Building Fire, Multi Family Dwelling | 4 |
| Building Fire, Boarding & Rooming House | 1 |
| Building Fire, Garage | 1 |
| Fires in Structures, 1 & 2 Family Dwelling | 1 |
| Fires in Structures, Multi Family Dwelling | 1 |
| Fire in Structures, Hotel/Motel Commercial | 1 |
| Cooking Fires Confined to container, 1 & 2 Family Dwelling | 2 |
| Cooking Fires Confined to container, Multi Family Dwelling | 5 |
| Chimney Fires confined to chimney, 1 & 2 Family Dwelling | 1 |
| Fuel Burner Malfunction, 1 & 2 Family Dwelling | 1 |
| Trash or Rubbish Fire, 1 & 2 Family Dwelling | 2 |
| Fire Other, 1 & 2 Family Dwelling | 2 |
| Fire Other, Multi Family Dwelling | 2 |
| Total | 27 |

POLICE DEPARTMENT

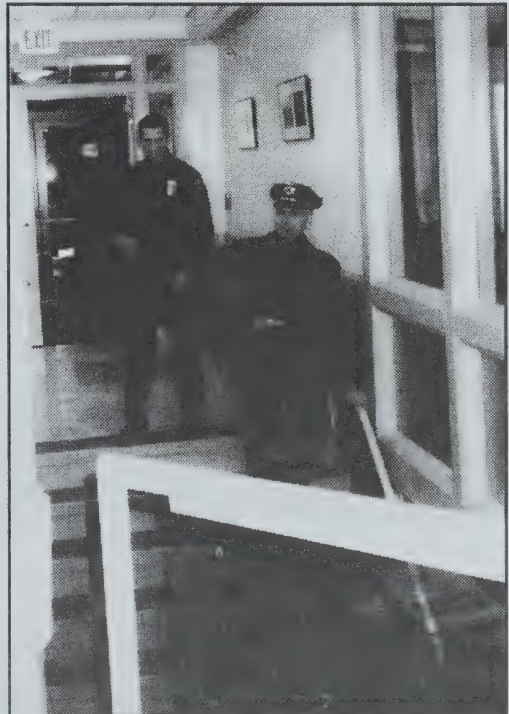


The Police Department had another busy year in 2002. Important programs were continued that emphasize our commitment to the philosophies of community policing.

- School Resource Officers have been deployed to both the High School and the Middle School. Officer William (Mike) Lemoi began at the High School this year and Officer Brandon Drysdale continued at the Middle School. Both Officers have received specialized training. We consider the SRO positions important as they build bonds of trust with the students, as well as aiding in assuring our children's safety.
- Sergeant David Pratt, a 20-year veteran of our department continued his work as our first Housing Officer at the Safe Haven/Police Mini-Station in the heart of the Bartlett Avenue Projects. Sgt. Pratt has been involved in homework labs, bicycle rodeos, field trips, parades, and other activities with low-income children. He also continued his involvement with the Elderly in Somersworth and has made monthly field trips with the group.

Other Information of Importance:

- SPD obtained funds from the New Hampshire Highway Safety Agency to perform both traffic enforcement and DWI Enforcement patrols.
- We also obtained funds from the New Hampshire Highway Safety Agency to help purchase a traffic monitoring system. It is called the Stealth Stat and drivers do not know they are being monitored. The monitor measures volume of cars, speeds, time of day, direction of travel and



*Somersworth Police Officers
enjoy the tour of the new City Hall.*

generates a computerized report that tells where and when to target patrols for our problem areas.

- From a grant through the State of New Hampshire we were able to join forces with Dover and Rollinsford for special patrols to combat underage drinking. This grant allows us to conduct special patrols, and to use officers for surveillance at functions where we believe there will be underage drinking. We also conduct sales compliance checks to raise awareness to this very serious problem.
- Through a grant from LOWNET we were able to replace all of our portable and cruiser analog radios with new digital radios at no cost to the Department.
- We actively participated in a program funded through Strafford County and the State of New Hampshire in a program called Juvenile Offender Locator Teams (JOLT) in which juvenile offenders were monitored.

Our New Look

With input from our officers, the Department decided to give our cruisers a new look. Cruiser 103 went online in August with a new color and new striping package. Our new colors are silver and blue. This is the first facelift our vehicles have received since 1996 and allows our vehicles to be more easily seen and recognized.



We continue to receive numerous crime tips on our crime line: 692-9111 and our email at crimeline@somersworth.com Anyone may leave an anonymous tip and all leads are held in the strictest confidence.

Statistics

We responded to 17,014 calls for service. This is a 14% increase over the previous year.

2002 City Totals Case Activity Statistics

| | |
|--|-----------|
| Total Offenses Committed | 3,742 |
| Total Felonies | 138 |
| Total Crime Related Incidents | 2,289 |
| Total Non-Crime Related Incidents | 3,031 |
| Total Arrests (On View) | 346 |
| Total Arrests (Based on Incident/Warrants) | 695 |
| Total Summons Arrests | 113 |
| Total Arrests | 1,154 |
| Total P/C's | 209 |
| Total Juvenile Arrests | 183 |
| Total Juveniles handled (Arrest) | 156 |
| Total Juveniles Referred (Arrest) | 68 |
| Total Summons | 1 |
| Total Open Warrants | 80 |
| Total Open Default Warrants | 0 |
| Total Restraint Orders | 121 |
| | |
| Stolen Property Value | \$296,954 |
| Stolen Property Recovered Value | \$186,339 |

| | <u>Occurrence(s)</u> | <u>Percentage</u> |
|---|----------------------|-------------------|
| Restraint Orders Involving Alcohol | 0 | 0.0 |
| Restraint Orders Involving Drugs | 0 | 0.0 |
| Restraint Orders Involving Illness | 0 | 0.0 |
| Restraint Orders Involving Children | 0 | 0.0 |
| Crime Incidents Involving Domestic Violence | 185 | 8.1 |
| Crime Incidents Involving Gang Activity | 1 | 0.0 |
| Arrests Involving Domestic Violence | 164 | 14.2 |
| Arrests Involving Gang Activity | 0 | 0.0 |
| | | |
| Total Motor Vehicle Accidents | 454 | |
| | | |
| Total Motor Vehicle Violations-Civil | 43 | |
| Total Motor Vehicle Violations-Warnings | 3,429 | |
| | | |
| Total Motor Vehicle Violation-Arrests | 1,064 | |
| | | |
| Total Parking Tickets | 1173 | |

RECREATION DEPARTMENT

The Somersworth Recreation Department offers a diversity of programs, activities, trips and events for all ages to meet the ever-changing needs of its community. The Recreation Department supports the wholesome and healthful use of recreational, leisure and cultural activities that encourage health, fitness, relaxation and enjoyment.

Highlights of "*Spring Into*" Recreation included: **Hop Along the Bunny Trail** held on March 15th at the Middle School. Over 200 children accompanied by their parents enjoyed a walk through the bunny trail loaded with treats, surprises and a visit from Peter Cottontail. The **Pepsi Pitch, Hit & Run Diamond Skills Competition** was held on Sunday, April 14 at the St. Laurent Park. There were over 50 boys and girls who participated. The **Family Fishing Derby** hosted by Somersworth and Dover Recreation and sponsored by Wal-Mart was held on Saturday, June 1st at Willand Pond. There were over 150 children fishing and competing for prizes. Children's programs for the spring included: **Kiddie Kickers Soccer** for children ages 3-5, **Little Tykes Fun Station** for children ages 3-5, **Kids On The Move** an afterschool program for children in grades 1-5, **Intramural Basketball & Floor Hockey** for grades 5-8. Adult Activities include **Bingo**, **55 Alive**, **Senior Exercise** and **Drop in Basketball**. There were many Family and Adult trips offered this spring such as **Monster Truck Show**, **Amesbury Playhouse**, **Foxwoods** and **Christmas Tree shop**.

"*Summer It Up*" with Recreation included many exciting summer activities, trips and events. Highlights of the summer camp programs included **Kidz Daycamp** for children, grades 1-5. The camp was held at the Noble Pines Playground, Monday through Friday from 9:00-4:00pm with before and after camp care. The children enjoyed seven weeks of field trips, entertainment, theme weeks, arts & crafts, story time and sports. **Funshine** camp was held for children ages 3-5 and include field trips, arts & crafts and water play. **Creative Water Play** and **Little Tyke Hikes** at Malley Farm were new additions for ages 3-5 years old. **TRENDS**, a seven-week teen summer program was held at Millennium Park, Monday through Friday from 9:00-4:00pm. The teens enjoyed a variety of community service projects, adventure based field trips, education days and lots of fun! The highlight of the summer for the teens was planning and creating a special event for the Seacoast Big Brother/Big Sister program. A wonderful barbeque and themed party was held for over 50 people. Summer 2002 also included **Cheerleading Camp** which was held at the Millennium Park. It was well attended with over 20 girls in grades K-8 learning skills, techniques, cheers and dance. **Hershey Track**

& Field was a great event with 24 girls and boys participating in relays, softball throw, long jump and the 50/100/200/400/1600 meters. We also had one participant make the nationals in Hershey Pennsylvania. **Play Soccer Camps** and **Tennis Lessons** were also held during July and August. Somersworth celebrated **Pride Day** on Saturday, August 10th at St. Laurent Park.

The community joined together for a day filled with food, entertainment, the famous "Snowball Drop" and a spectacular fireworks display. Adult Activities for the summer included **Bingo, Yoga, Tai Chi, Senior Exercise, 55 Alive** and **Drop In Basketball**. Adult and Family Trips included **Red Sox** games **Boothbay Harbor Lobsterbake & Cruise, Amesbury Playhouse, Mt. Washington Cruise** and **Foxwoods**. The summer ended with our annual **Senior Picnic** held August 22nd at Millennium Park. Millennium Park also played host to many groups and organizations utilizing the fields for softball league games, tournaments and horseshoes, along with many family reunions and gatherings.

"*Fall Into*" and "*Winter With*" Recreation 2002 offered a variety of recreational programs and activities, trips and special events. The **Fall Youth Soccer Program** for children 5-12yrs. old was held at the High School Soccer Field and included eight weeks of skills, drills and games. There were over 170 children who participated and over twenty parent volunteers who helped coach the teams. **Saturday Morning Basketball** for children, Pee Wee through 6 grade was held for 12 weeks at the Middle School, Flanagan Gym and Maplewood Gym. There were 180 children participating and playing games each week. Children's Activities

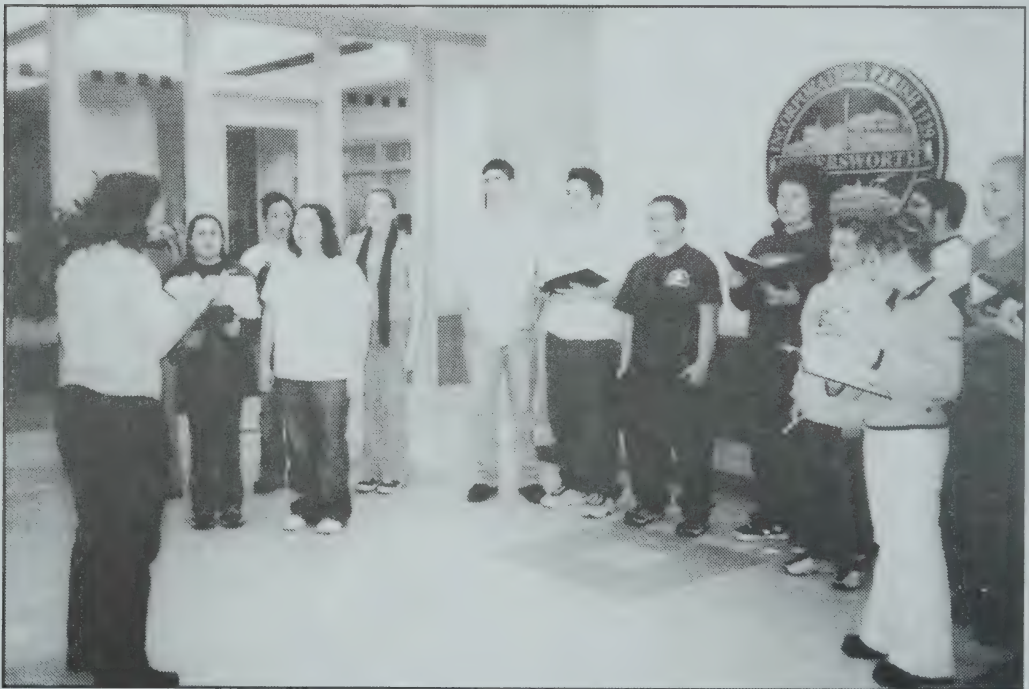


for fall and winter also included: Kids On The Move, Little Tyke Fun Station, Intramural Basketball & Floor Hockey. Adult Activities included; Stamping Class, Bingo, 55 Alive, Senior Exercise, Men's Drop In Basketball and Yoga. Family Trips and Adult trips included; Bill Cosby at the Whittemore Center, Champions On Ice, Downeaster to Portland, Christmas at Indian Head Resort, Christmas Tree Shop, Foxwoods, and Amesbury Playhouse trips. The community enjoyed the 2nd Annual Pumpkin Festival held on Saturday, October 19th at the Somersworth Plaza. There were games and activities for all ages, entertainment, food, spooky hayrides and the highlight being the illumination of 519 carved pumpkins!

We encourage all individuals and families in our community to participate in the many recreational opportunities offered through activities, programs, special events and trips. If you have any questions, ideas, suggestions or comments please share them with us.

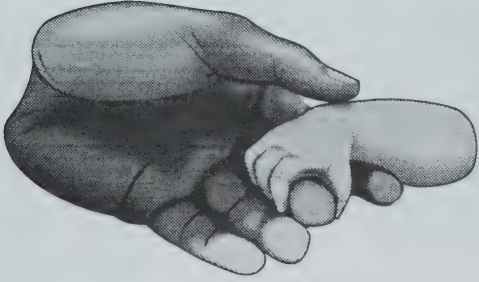
The Benefits of Recreation are Endless!

The Recreation Staff



Somersworth High School Select Chorus

HUMAN SERVICES



It has been a busy year for the Human Services Department. We moved our office to the new City Hall in January and changed our name from Welfare to Human Services. Our new office offers a private waiting room, toys and books for the toddlers and access to a phone during office hours.

We began implementation of NH Maps in June. This welfare database program was designed by the state association (NHLWAA) to administer all phases of assistance including Workfare, reimbursements, providers, etc. Use of this system will allow systematic reporting from the smallest town to the largest city, instant access to a multitude of reports and more timely and consistent processing of applicants.

Economic hardships, housing costs, layoffs and unemployment over the last year have affected many of our residents. We continue to receive requests for assistance with rent, utilities, food and medication. Each applicant participates in a complete budget review to determine areas where expenses might be trimmed and guidance for future expenditures.

We continue to work closely with federal, state and local agencies to provide referrals for assistance thus reducing City expenditures. Unfortunately, donations and funding to many agencies has been significantly reduced this year limiting the numbers they can assist and reducing the amount of each grant. Hiring freezes in state and federal government programs have slowed the approval process for many programs thereby increasing the duration of City assistance granted.

Stafford County Community Action continues to provide fuel and electric assistance. The Interim Electric Assistance Program has been replaced by the Electric Assistance Program and offers substantial discounts on electric bills to low- and fixed-income residents. The Food Pantry at the First Parish Church on West High Street continues to serve residents of Somersworth, Rollinsford and Berwick with both food and household necessities. The overflow shelter in Rochester continues to provide overnight housing for single women and families during periods of eviction and homelessness thus reducing City expenditures for emergency housing.

The Human Services Department continues to administer our Workfare program. Through this program, unemployed, able-bodied individuals are able to repay assistance granted by working in one of the City departments until they secure full-time employment.'

In closing, Human Services continues to provide basic and emergency assistance to our residents who are unable to provide for themselves, refer applicants to other available programs, require able-bodied individuals to find work and/or participate in the Workfare programs, and pursue reimbursements from state and federal programs, and individuals who are financially able. We ask all residents to consider their neighbors by donating cash; food or household items and/or volunteer their time to our food pantry, Community Action or the overflow shelter.

Gwen L. Erley
Human Services Director



FOREST GLADE CEMETERY

Many of the City's walkers enjoy Forest Glade Cemetery's picturesqueness as a part of their daily routine. It is a very popular walking area. It offers a quiet peaceful place for them to unwind. Those who have recently lost a loved one, come to visit often. This helps their grief process. We have many visitors coming to look for their ancestors. They want to see the place their grandparents, great grandparents, etc. are buried and take pictures to bring home and keep for future generations.

In year 2002, we had nine burials and installed eight foundations for markers and monuments. We also repaired sunken markers and graves. Pre-need lots were sold. A lot of people are planning where they want to be buried and purchasing lots for future needs. We hope to have a cremation burial area in the near future.



Forest Glade Cemetery Chapel

BULKY WASTE

How much Solid Waste does Somersworth generate? For fiscal year 2002, Somersworth generated 2,093.46 tons of rubbish and bulky waste, 805.6 tons of recyclables and 43.76 tons of metal and appliances. As you can see, we, the residents of Somersworth, generate a lot of waste. These figures do not include the leaf and yard waste that is put in the City's compost pile and all the brush that is chipped curbside.

ADOPT-A-SPOT

In 2002, twenty-four spots were adopted. With the help of our adopt-a-spot volunteers, Somersworth is looking better and better every year. More and more businesses are taking pride in their landscaping, also adding to the beauty of Somersworth.

PUBLIC WORKS and UTILITIES

Throughout the year the public works and utilities have been changing constantly to meet with new regulations and requirements put on it. The Water Department itself had many changes in the regulations and reporting requirements. The Wastewater Department received a new operating permit with stricter guidelines and greater reporting requirements. In the Public Works Department we are under the EPA Phase II Storm Water Act, Illicit Discharge and CMOM.

Each of these requirements, which we need to comply with, use up the limited resources and manpower of our departments. So as the future of the public works goes forward, it becomes more and more important to be able to focus our energy and resources to the most economical program and productive system.

All the departments under the public works and utility systems are working on a four-year program. This program is called total asset management plan. The complements of this plan deal with organized additional skill issues, people issues, asset process and practice asset information system data and knowledge. During the four-year program it starts off with data acquisition. The City of Somersworth is doing this through a GIS system. The system puts the entire infrastructure such as water and sewer, gas, drainage, and all underground utilities with all the surface attributes such as streets buildings, fences, driveways, manholes, power lines, etc. This step is the data collection step. After the data is collected, information about the data is compiled. This would include the age, the condition, the expected life, its value and any limiting factor of the asset. The third step of this program is the knowledge step. This is setting up a good record keeping, standard operating procedures, best maintenance practice, failure rates and budgeting needs. The fourth step of the program is the wisdom aspect. This aspect will verify effective management process of assets and provide substantial and performance at the lowest lifecycle cost.

This program is a team program that involves all departments to make it successful. When this is completed this will provide better information for the public to make informed decisions and provide understanding in cooperation throughout the city.



Forest Glade Cemetery

HOUSING AUTHORITY

| PROGRAM NAME | NUMBER OF UNITS/ACTIVITY | \$ (DOLLARS) BROUGHT INTO REGION | WHERE THE \$(DOLLARS) GO | COMMENTS |
|---|---|---|---|---|
| Public Housing | <p>169 units of family and elderly housing for low and very low income.</p> <p>Albert J. Nadeau Homes - Bartlett Avenue: 56 Units - Family</p> <p>Edward S. Charpentier Apartments - Franklin Street: 49 Units - Elderly</p> <p>R.H. Fillion Terrace - Washington Street: 64 Units - Elderly</p> | <p>Approx. \$279,507 per year in rental subsidy above tenant rents received.</p> <p>Maintenance and operations budget of over \$770,123 per year.</p> <p>\$4,000,000 total agency budget & \$20,000,000 in total assets.</p> | <p>Payment in Lieu of Taxes (PILOT) approximately \$25,916 per year.</p> <p>In the overall budget each year, there is approx. \$1,000,000 spent into the local economy with 74 staff positions, maintenance supplies, contractors and vendor payments, etc.</p> | <p>PILOT is determined by a Cooperation Agreement between the City and the SHA. Amount is Total Tenant Rents - Utility Costs x 10% (Actual water, sewer, trash collection and sand and salt bills are paid in full).</p> <p>Welfare Savings: City Welfare and the SHA cooperate on almost a daily basis to most effectively serve the needy. It has been calculated that every family that the SHA houses in its programs could save City Welfare \$15,000 per year in benefits paid.</p> |
| P.H. Modernization (CIAP) | Capital improvement grants to R/R family and elderly units. | <p>1996: \$175,000</p> <p>1997: \$195,000</p> <p>1998: \$412,000</p> <p>1999: \$275,312</p> <p>2000: \$264,162</p> <p>2001: \$269,308</p> <p>2002: \$255,796</p> | Most funds are spent locally as a result of competitive bidding. Some contracts go to non-local contractors, but 80% stay in the region. | These funds are granted on a formula basis. These funds end up fueling the local economy by being contracted to local construction firms, architects, plumbers, roofers, electricians, etc. |
| COPS Program | Cooperative effort with the City of Somersworth to provide a police officer in the housing developments. | | | |
| Community Gardening Program | In cooperation with UNH Extension Services. We provide 16 4x8 foot community gardening plots to be cultivated by Albert J. Nadeau Homes residents. | | | |
| Safe Haven/Police Mini-station | In conjunction with the COPS program, the SHA applied for and received a Milton S. Eisenhower Foundation Program Grant and a State of NH Byrne Grant to establish the Youth Safe Haven Program which is aimed at assisting development children with school work and keeping them out of the criminal justice system. | \$133,000 per year | After school program held on Monday through Friday at the Albert J. Nadeau Homes. 43 children are enrolled between the ages of 6 - 18. | |
| Preservation Park & Smokey Hollow Common | 42 Units of elderly and family low income housing. | <p>Approx. \$412,068 per year in direct subsidy.</p> <p>Total budget of project contributes an additional \$420,046 per year in maintenance, upkeep, vendors, contractors, and etc.</p> | Full taxes paid: approx. \$37,652 per year. | |

| PROGRAM NAME | NUMBER OF UNITS/ACTIVITY | \$ (DOLLARS) BROUGHT INTO REGION | WHERE THE \$(DOLLARS) GO | COMMENTS |
|--|---|---|--|--|
| Queensbury Mill | 24 units of elderly and disabled low income housing under the Low Income Housing Tax Credit Program. | Approx. \$187,404 per year in direct subsidy. Total projected costs for year \$235,845. | Pays full taxes to the City of approximately \$12,310 per year. | This renovated complex offers a living assistance program for qualifying residents, providing housekeeping, shopping assistance, and on-site service coordination. |
| Section 8 Housing Choice Voucher Program | Over 183 total elderly and family Vouchers to assist renting in private apartments. | Approx. \$1,328,330 per year in direct subsidies paid to private landlords in the region. | All landlords are responsible for their own local tax payments. The vast majority are fully taxable properties, with a few landlords (non-profits) which may make their own arrangements with the City. It is impossible to assess the total taxable property made viable by this program, but the subsidies allow owners to keep properties up to standards and operating better than without the Certificates and Vouchers. | This program allows the most flexibility to families, elderly and landlords. Lease arrangements are between the private landlord and the participant, with the SHA role being the administration of the subsidy and monitoring the quality of the apartments. |
| Community Development Block Grant Program (CDBG) | Since 1975 Competitively awarded grants have been received almost every year for Public Facilities and Housing Acquisition and Rehabilitation. Current allocation of \$500,000 for housing rehabilitation loans for the Green and Franklin Street area. New allocation recently awarded of \$315,000 for the Hills area. | Approx. \$21,000,000 in direct grants have been received. | These monies go towards projects which improve the living conditions of low/moderate income residents of Somersworth. The funding has also provided for handicapped access to public facilities. This program has allowed many residences and buildings in Somersworth to be renovated to decent standards that wouldn't have been possible without the funding. | These projects are administered by the SHA following approval by the City Council. Increase in taxes for each unit rehabilitated. \$9,500 per unit is awarded to qualified property owners. These funds are loaned at 4.5%. The funds that are paid back are used for further property rehabilitation and downtown revitalization. |
| Strafford County Nutrition | Meals on Wheels (Home Delivered recipients): Approx. 230 persons per day. Congregate Meals (4 sites): Approx 180 persons per day. | Approx. \$592,643 per year from USDA, Title XX, Title IIIC, and anonymous donations. | Provides for the nutritious meals and the staffing that is required to service elderly disabled persons in Strafford County who are homebound or are for some reason unable to make themselves a nutritious meal. | 1,400 meals per week are served in Somersworth, Dover, Rochester, Farmington, Milton, Rollinsford, Durham and Strafford. |
| Flanagan Center | Gym and Meeting Spaces provided for the Strafford County Head Start Program, the Early Educational Program, City Recreation, Somersworth and other area schools, the Somersworth International Children's Festival and other civic organizations. | Since 1972, the SHA has provided free use to the City for this facility. The SHA pays all staff costs and all utility costs for this facility. These costs result in lower PILOT payments to the City but have resulted in substantial savings in recreational, social and civic user costs. | All costs are borne by the SHA out of operating subsidies. Private groups pay \$25.00 per hour to rent the facility. | It would cost the City in excess of \$1,000,000 to construct its own recreational facility plus vast operational funds. |

| PROGRAM NAME | NUMBER OF UNITS/ACTIVITY | \$(DOLLARS) BROUGHT INTO REGION | WHERE THE \$(DOLLARS) GO | COMMENTS |
|-----------------------------------|---|--|---|---|
| Somersworth Early Learning Center | Approx. 125 - 130 children (Center is fully accredited) | Approx. \$759,420 from USDA, Title XX, the United Way, fundraising, and private clients. | Provides a clean, comfortable center for children of families who must work. Because of funding sources, the Center is able to provide a sliding fee scale for parents who must work but cannot afford daycare prices (approx. 20% of the daycare enrollees required these special payment arrangements). | This is one of the few Centers in the area that provide care for newborn infants (around 6 weeks of age). Provides 2 meals and 1 snack per day that are nutritionally sound (USDA guidelines). |

Joseph N. Couture, Exective Director
David L. Roberge, Chairman
Jean R. Gill, Vice Chairman
George M. Bald, Commissioner
Joan A. Lynch, Commissioner
Teresa Johanson, Commissioner



City Manager Doug Elliott welcoming residents.

**Detail Schedule of Revenues and Other Financing Sources
Budget and Actual - General Fund
For the Year Ended June 30, 2002 - Schedule A-1**

| | <u>Budget</u> | <u>Actual</u> | <u>Variance Favorable (Unfavorable)</u> |
|-------------------------------------|------------------|------------------|---|
| <u>Revenues</u> | | | |
| <u>Taxes</u> | | | |
| Property taxes | \$ 11,719,500 | \$ 11,719,500 | \$ - |
| Resident taxes | 65,000 | 38,960 | (26,040) |
| Interest, penalties and other taxes | <u>181,000</u> | <u>77,967</u> | <u>(103,033)</u> |
| Total Taxes | 11,965,500 | 11,836,427 | (129,073) |
| <u>Licenses, Permits and Fees</u> | | | |
| Motor vehicle permits and fees | 1,270,000 | 1,319,226 | 49,226 |
| Dog licenses | 9,000 | 7,904 | (1,096) |
| Business licenses, permits and fees | <u>71,000</u> | <u>57,240</u> | <u>(13,760)</u> |
| Total Licenses, Permits and Fees | 1,350,000 | 1,384,370 | 34,370 |
| <u>Intergovernmental</u> | | | |
| City: | | | |
| Shared revenues | 392,348 | 392,348 | - |
| Highway block grant | 177,313 | 176,250 | (1,063) |
| Railroad tax | 2,000 | 1,961 | (39) |
| Landfill grant | - | 3,626 | 3,626 |
| Business profit tax | 299,035 | 299,035 | - |
| Payment in lieu of taxes | 29,093 | 5,704 | (23,389) |
| Water Pollution Grant | 82,838 | - | (82,838) |
| Other | <u>416</u> | <u>-</u> | <u>(416)</u> |
| Sub-total City Intergovernmental | 983,043 | 878,924 | (104,119) |
| School: | | | |
| State adequacy grant | 4,897,800 | 4,897,800 | - |
| Medicaid reimbursement | 110,000 | 118,686 | 8,686 |
| Building aid | 224,482 | 224,482 | - |
| Catastrophic aid | 67,561 | 67,572 | 11 |
| Kindergarten aid | 138,000 | 136,800 | (1,200) |
| Vocational aid - Transportation | - | 9,072 | 9,072 |
| Vocational aid - Tuition | 53,992 | 44,118 | (9,874) |
| Tuition | 867,973 | 910,678 | 42,705 |
| Other | <u>1,600</u> | <u>-</u> | <u>(1,600)</u> |
| Sub-total School Intergovernmental | <u>6,361,408</u> | <u>6,409,208</u> | <u>47,800</u> |
| Total Intergovernmental | 7,344,451 | 7,288,132 | (56,319) |

**Detail Schedule of Revenues and Other Financing Sources
Budget and Actual - General Fund
For the Year Ended June 30, 2002 - Schedule A-1 (Continued)**

| | <u>Budget</u> | <u>Actual</u> | <u>Variance Favorable (Unfavorable)</u> |
|---|----------------------|----------------------|---|
| <u>Charges for Services</u> | | | |
| Income from departments | \$ 250,000 | \$ 201,039 | \$ (48,961) |
| Building rental/use | - | 2,375 | 2,375 |
| Hydro lease | 65,000 | 59,064 | (5,936) |
| | | | |
| Total Charges for Services | 315,000 | 262,478 | (52,522) |
| <u>Interest Income</u> | 215,000 | 120,563 | (94,437) |
| <u>Other Revenues</u> | | | |
| Sale of town property | 36,000 | 2,022 | (33,978) |
| Miscellaneous | 75,000 | 30,606 | (44,394) |
| | | | |
| Total Other Revenues | 111,000 | 32,628 | (78,372) |
| <u>Other Financing Sources</u> | | | |
| Transfers In | - | 158,496 | 158,496 |
| Use of fund balance | 850,000 | 850,000 | - |
| | | | |
| Total Other Financing Sources | 850,000 | 1,008,496 | 158,496 |
| Total Revenues and Other Financing Sources | \$ <u>22,150,951</u> | \$ <u>21,933,094</u> | \$ <u>(217,857)</u> |



The Mayor's Office gets the once-over from the Public.

**Detail Schedule of Expenditures and Other Financing Uses
Budget and Actual - General Fund
For the Year Ended June 30, 2002 - Schedule A-2**

| | <u>Budget</u> | <u>Actual</u> | Variance Favorable (Unfavorable) |
|---------------------------|---------------|---------------|--|
| <u>Expenditures</u> | | | |
| <u>General Government</u> | | | |
| Mayor/council | \$ 30,828 | \$ 30,863 | \$ (35) |
| City manager | 165,051 | 166,580 | (1,529) |
| City clerk | 100,382 | 98,797 | 1,585 |
| Elections | 8,565 | 8,441 | 124 |
| Assessing | 73,101 | 71,234 | 1,867 |
| Finance | 178,707 | 179,633 | (926) |
| Tax collector | 138,712 | 137,224 | 1,488 |
| Administration | 166,817 | 129,263 | 37,554 |
| Planning and zoning | 192,581 | 176,351 | 16,230 |
| Economic development | 20,700 | 10,376 | 10,324 |
| Municipal building | 94,103 | 94,467 | (364) |
| Civic promotions | 11,400 | 11,804 | (404) |
| Total General Government | 1,180,947 | 1,115,033 | 65,914 |
| <u>Public Safety</u> | | | |
| Police administration | 271,324 | 279,511 | (8,187) |
| Police patrol | 914,351 | 861,222 | 53,129 |
| Investigation | 187,151 | 186,678 | 473 |
| Police support | 192,018 | 189,022 | 2,996 |
| Traffic | 30,236 | 30,959 | (723) |
| Prosecution | 68,432 | 66,137 | 2,295 |
| Fire administration | 112,631 | 108,972 | 3,659 |
| Firefighting | 740,457 | 729,231 | 11,226 |
| Total Public Safety | 2,516,600 | 2,451,732 | 64,868 |

(Continued)

Detail Schedule of Expenditures and Other Financing Uses
Budget and Actual - General Fund
For the Year Ended June 30, 2002 - Schedule A-2 (Continued)

| | <u>Budget</u> | <u>Actual</u> | Variance Favorable (Unfavorable) |
|--|----------------------|----------------------|--|
| <u>Highways and Streets</u> | | | |
| Engineering | \$ 81,167 | \$ 83,263 | \$ (2,096) |
| DPW administration | 382,202 | 385,487 | (3,285) |
| Snow removal | 139,552 | 126,536 | 13,016 |
| Street maintenance | 225,810 | 246,519 | (20,709) |
| Street cleaning | 33,256 | 32,719 | 537 |
| Drains | 27,248 | 14,708 | 12,540 |
| Equipment acquisition | 98,519 | 87,645 | 10,874 |
| Equipment maintenance | 90,264 | 87,058 | 3,206 |
| Solid waste collection | 143,252 | 115,719 | 27,533 |
| Street lights | 98,000 | 93,703 | 4,297 |
| Buildings and grounds | 45,000 | 37,102 | 7,898 |
| Code enforcement | 94,813 | 95,053 | (240) |
| Cemetery | 21,548 | 10,807 | 10,741 |
| | 1,480,631 | 1,416,319 | 64,312 |
| <u>Health and Welfare</u> | | | |
| Health | 53,597 | 43,987 | 9,610 |
| Welfare | 213,682 | 206,582 | 7,100 |
| | 267,279 | 250,569 | 16,710 |
| <u>Culture and Recreation</u> | | | |
| Public library | 240,591 | 240,368 | 223 |
| Recreation | 153,802 | 166,040 | (12,238) |
| | 394,393 | 406,408 | (12,015) |
| <u>School Department</u> | 12,906,951 | 12,901,703 | 5,248 |
| <u>Debt Service</u> | | | |
| <u>City</u> | | | |
| Principal | \$ 420,174 | \$ 483,676 | \$ (63,502) |
| Interest | 251,247 | 275,730 | (24,483) |
| <u>School</u> | | | |
| Principal | 522,400 | 567,400 | (45,000) |
| Interest | 384,290 | 348,847 | 35,443 |
| | 1,578,111 | 1,675,653 | (97,542) |
| <u>Intergovernmental Assessment - County</u> | 1,129,999 | 1,129,999 | - |
| <u>Other Financing Uses</u> | | | |
| Transfers (out) | 696,040 | 696,040 | - |
| | 22,150,951 | 22,043,456 | 107,495 |
| Total Expenditures and Other Financing Uses | \$ 22,150,951 | \$ 22,043,456 | \$ 107,495 |

Enterprise Funds
Combining Statement of Revenues and Expenses - Budget and Actual
For the Year Ended June 30, 2002 - Schedule E-3

| | <u>Budget</u> | Water Fund Actual (Budgetary Basis) | Variance Favorable (Unfavorable) |
|---|---------------|--|--|
| Operating Revenues: | | | |
| Fees and miscellaneous | \$ 1,055,396 | \$ 1,070,608 | \$ 15,212 |
| Total Operating Revenues | 1,055,396 | 1,070,608 | 15,212 |
| Operating Expenses: | | | |
| Sewer expenses | - | - | - |
| Water expenses | 444,036 | 326,538 | 117,498 |
| Solid waste operations | - | - | - |
| Distribution | 127,603 | 123,670 | 3,933 |
| General and administrative | 215,080 | 203,419 | 11,661 |
| Debt service | 221,645 | 221,645 | - |
| Miscellaneous | 100,361 | 118,075 | (17,714) |
| Total Operating Expenses | 1,108,725 | 993,347 | 115,378 |
| Nonoperating Income and (Expenses): | | | |
| State grants | 43,329 | 43,329 | - |
| Interest income | 10,000 | 4,425 | (5,575) |
| Interest expense | - | - | - |
| Total Nonoperating Income and (Expenses) | 53,329 | 47,754 | (5,575) |
| Net Income (Loss) Before Operating Transfers | - | 125,015 | 125,015 |
| Operating Transfers: | | | |
| Transfers (out) | - | - | - |
| Net Income (Loss) | \$ - | \$ 125,015 | \$ 125,015 |

Enterprise Funds
Combining Statement of Revenues and Expenses - Budget and Actual
For the Year Ended June 30, 2002 - Schedule E-3 (Continued)

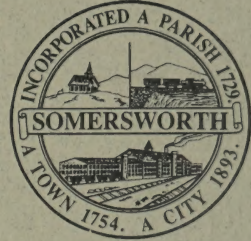
| Sewer Fund | | | Solid Waste | | |
|------------|--------------------------------|--|-------------|--------------------------------|--|
| Budget | Actual (Budgetary Basis) | Variance Favorable (Unfavorable) | Budget | Actual (Budgetary Basis) | Variance Favorable (Unfavorable) |
| \$ 845,651 | \$ 1,069,905 | \$ 224,254 | \$ 300,200 | \$ 285,785 | \$ (14,415) |
| 845,651 | 1,069,905 | 224,254 | 300,200 | 285,785 | (14,415) |
| 702,127 | 609,123 | 93,004 | - | - | - |
| - | - | - | - | - | - |
| - | - | - | 300,200 | 322,428 | (22,228) |
| - | - | - | - | - | - |
| 33,010 | 33,010 | - | - | - | - |
| 79,514 | 79,514 | - | - | - | - |
| 13,000 | 29,024 | (16,024) | - | - | - |
| 827,651 | 750,671 | 76,980 | 300,200 | 322,428 | (22,228) |
| 82,000 | 44,083 | (37,917) | - | - | - |
| - | - | - | - | - | - |
| - | (36) | (36) | - | - | - |
| 82,000 | 44,047 | (37,953) | - | - | - |
| 100,000 | 363,281 | 263,281 | - | (36,643) | (36,643) |
| (100,000) | (100,000) | - | - | - | - |
| \$ - | \$ 263,281 | \$ 263,281 | \$ - | \$ (36,643) | \$ (36,643) |



*U.S. Senator Judd Gregg's Representative John Cavanaugh
conversing with the Director of DRED George Bald.*

City of Somersworth

Service Directory



| | |
|---|----------------------|
| Adopt-A-Spot Program | 692-4266 |
| Auto Registration | 692-9555 |
| Betterment Assessments | 692-9555 |
| Birth/Marriage/Death Certificates | 692-9511 or 692-9512 |
| Blocked Storm Drains | 692-4266 |
| Building Permits and Inspections | 692-9522 |
| Compost Facility | 692-4266 |
| Council Agenda Information | 692-9511 or 692-9512 |
| Dog Licenses | 692-9511 or 692-9512 |
| Elections/Voter Registration | 692-9511 or 692-9512 |
| Emergency Welfare Assistance | 692-9509 |
| Historical Reference Questions | 692-4587 |
| Library Information | 692-4587 |
| Marriage Licenses | 692-9511 or 692-9512 |
| Museum Pass Reservations | 692-4587 |
| Pay Per Bags / Bulky Waste Stickers | 692-9511 or 692-9512 |
| Police | 692-3131 |
| Road Repairs | 692-4266 |
| Property Maintenance Inspections | 692-9521 |
| Property Taxes | 692-9555 |
| Recycling Info | 692-4266 |
| Resident Taxes | 692-9555 |
| Service Agency Referrals | 692-9509 |
| Sewer Backups | 692-4266 |
| Snow Ban Info | 692-9131 |
| Street Light Problems | 692-4266 |
| Traffic Light Problems | 692-4266 |
| Trash Info | 692-4266 |
| Water Main Breaks | 692-9523 |
| Water / Sewer Bills | 692-9523 |
| Water / Sewer Payments | 692-9555 |