

COMMEMORATIVE EDITION *of*
Dover's Centennial Celebration

and

ANNUAL REPORTS

for

1955



MUNICIPAL INDEX

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and

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1955





FABIAN BACHRACH

THE HONORABLE THOMAS H. KEENAN

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1955

THE MAYOR'S REPORT

to the

CITIZENS OF DOVER

TO THE CITIZENS OF DOVER:

I have the honor of submitting herewith to the people of Dover my report for the year 1955.

In this report, I have sought to present a record of the year's efforts and to outline some of major problems which face the city. There are many problems of finance, service and improvements which should be solved, and which will challenge our best efforts in the year ahead.

During the past year we have sought to improve the quality of our city's services, each department utilizing to best advantage the facilities and funds available to develop a successful and constructive municipal program—to better the general welfare of our citizens.

In the year 1955, the City of Dover passed another milestone—the observance of the completion of 100 years as a City. A week-long celebration—August 14-21—made possible by the combined efforts and community spirit of our citizens, especially those who served on the committees, brought thousands of visitors to our City. The Garrison City, proud of the accomplishments of the past 100 years—proud of the heritage which laid the foundation—welcomed back sons and daughters, young and old, and the happy occasion reflected great credit upon our City. In June we were happy to welcome the American Legion, for their State Convention, and in September, the City played host for the State Convention of the Firemen.

Final payment on the \$90,000 mortgage on our City Hall was made this year. The building, constructed in 1934-35, is now free and clear, and a municipal building in which our citizens can take a great deal of pride.

The upper and lower squares received what could be termed a “new look” with the installation of twenty-three 20,000 alumin flourescent lights—which provide more “seeability” with one-tenth the glare.

In February, fire of undetermined origin caused severe damage of approximately \$5,000 at the Bellamy Bath house. Early in the Spring, bids were sent out for the repair and refinishing of the bath house, and the work was completed in time for the opening of the park. The beach at Bellamy was lengthened and conditions at the Park were generally improved.

Several pieces of playground equipment were installed at Woodman Park.

The skating rink at Horne Street was given an asphalt surface and a curbing was placed around the edge. Late in the year, a cold spell saw the ice ready for skating and the newly surfaced rink and excellent lighting provided many happy, healthful hours of recreation for the young people.

In April, the new well at Willand Pond was added to the water system of the city, thus putting an end to the low water pressure which, for a number of years, has troubled the citizens in this section of the city. This well, which is pumping 300,000 gallons of water daily into the system, also provides extra pressure for fire protection—correcting a dangerous condition which has existed for a long time. A new source of water has also been found in the Dover Point area, where we have a well and pipes all laid. Sometime during the coming year, this water will probably be pumped into the system.

The new water filtering plant which is being constructed, following the recommendations of the Water Study Committee which spent much time studying the causes of the rusty water in the North End of the city, is expected to be put into operation very soon. This plant consists of a clear water basin, which will permit of no outside contamination, and a treatment plant designed to remove excess iron from the water.

Favorable action for the development of a down-town parking lot was taken in April, when the City Council passed a resolution authorizing a \$60,000 Bond Issue for the purpose of constructing a parking lot on First Street. Negotiations to buy the property on First Street were begun immediately, and demolition of the buildings and filling-in of the area followed. The lot was oiled and meters installed, and in December, Dover's first downtown parking lot, with a 120 car capacity, was formally opened.

A Parking Committee, consisting of three members of the City Council, was appointed to study the traffic problems of our city. In September, the committee brought in a report and recommendations on areas of congestion, meter changes, loading zones, traffic lights and several miscellaneous recommendations, which they believed would eliminate some of the traffic hazards.

Contract negotiations between Local No. 1386, American Federation of State, County and Municipal Employees of the Public Works Department and the City, were completed, and in June the City signed the contract agreement.

A Grader and Hough Loader were purchased for the Public Works Department, and a new Pack-Master was also added, for the collection of refuse. In an effort to "keep our city clean", waste containers were placed at vantage points throughout the city.

An extensive building program has been carried on in the city during the past year. Building permits totalling \$2,137,475. were issued and property valuation for 1955 increased \$428,856. over 1954.

In July, the City Council approved an ordinance whereby all future home builders, developers, corporations, contractors or otherwise, shall pay 100% of the cost of water and sewer installations.

During the year, a planning director was engaged for the City of Dover. The planning director is working with the Planning Board, on the city's planning needs, and is ready to interpret these plans and their objectives for the citizens.

This year, in accordance with the findings of the courts, the City of Dover was forced to reduce the percentage of Stock-in-trade taxes, and suffered a loss of approximately one million dollars in property valuation. The reason for this drastic drop was to bring the taxing of Stock-in-trade in line with Real Estate. Real Estate taxes are based on less than 50% of the 1941 values, and Stock-in-trade has been taxed on 100% value. Last year the basis was 75%, and this year it was lowered to less than 50%, bringing it to the basis laid down by the courts—50% Real Estate and 50% Stock-in-trade. This reduction resulted in a tax rate of \$48.30, twenty cents per thousand under last year. It is safe to assume that we have reached our lowest level in valuation, and next year should show a natural increase, due to new construction and new Stock-in-trade.

Bringing in new industry is, of course, still one of our prime considerations. The Dover Industrial Committee has worked many hours in an effort to fill some of the vacant factory space in our city, and as a result of their endeavors, more jobs have been provided for our citizens. At this time, I would like to mention the growth of some of the industries already located here—the Kidder Press, for example. Their success is a tribute to the management, the workers and the cooperation of all those citizens who have had a part in the operation of those industries, and this success has resulted in additional jobs for our citizens.

In October, the City of Dover suffered a great loss in the death of former Mayor and present City Councilman Carroll E. Hall. Mr. Hall rendered long and active service in public affairs, and his contributions to the welfare of our city will long be remembered.

The Christmas season found every window in our City Hall alight with the glow of candles. Through the cooperation of Mr. Bernard Smith and the students at the Davis Vocational School, this project—which was started last year, when the windows in the front of the building were lighted—was completed at a very nominal cost to the city.

Dover is a good city, and one in which all its citizens may well take pride. Our problems are problems similar to those in any city—and operating a city is a big business. As such, it requires the utmost interest and support of every citizen—citizens who should be well-informed, cooperate with city officials when they can, and offer constructive criticism when they disagree. Dover is growing—and it will grow in the right direction, if we work together with a common goal—the best for Dover.

I am sincerely grateful to all those who have worked with me during the past year; all Board and Committee members, department heads and employees of the City. With the completion of our first 100 years as a City, we may look back with pride, at the accomplishments of the past century—and look ahead with hope as we start a new century—hope that Dover may continue to grow and prosper on the firm foundation laid by those early settlers, long years ago.

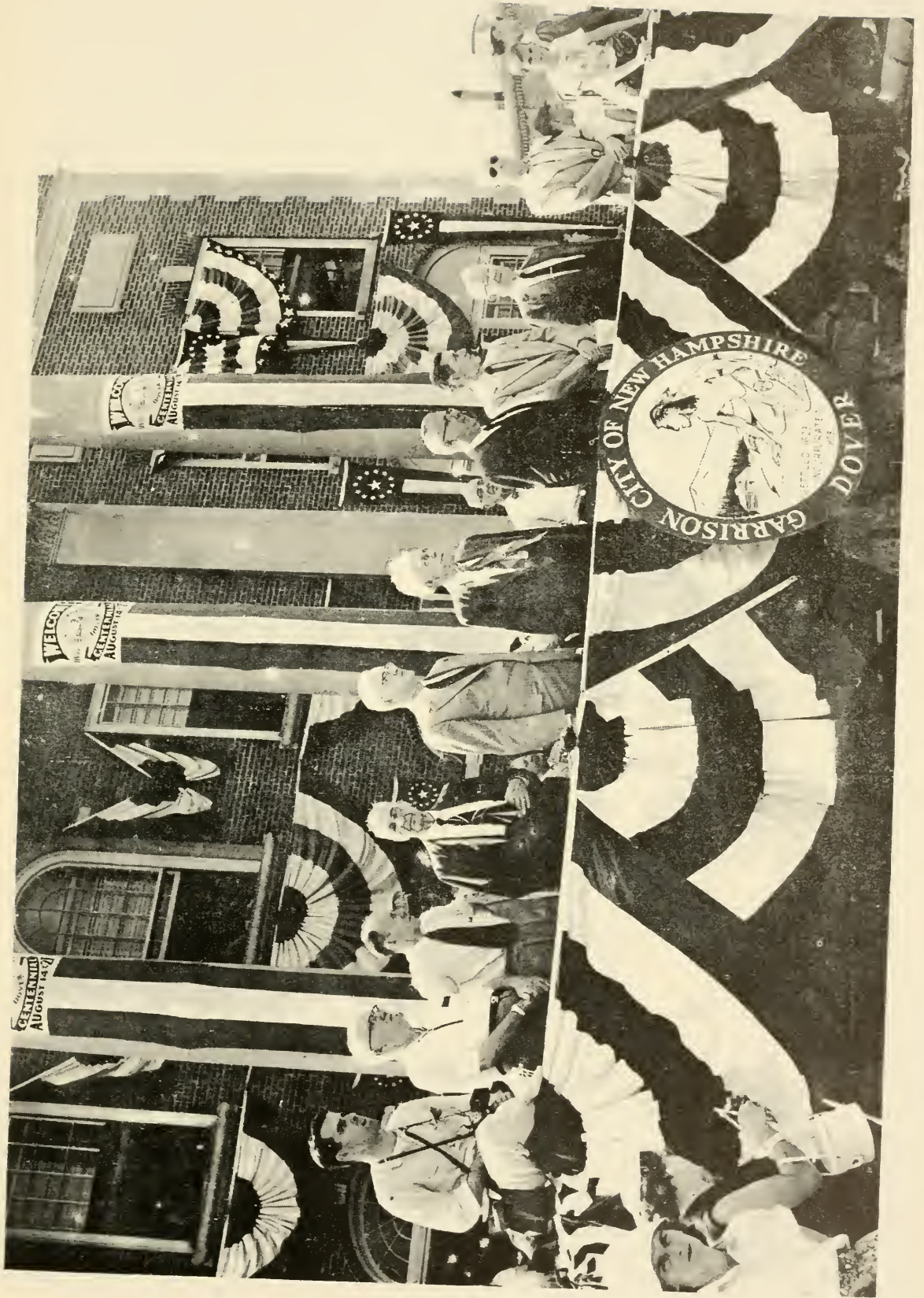
Respectfully submitted,

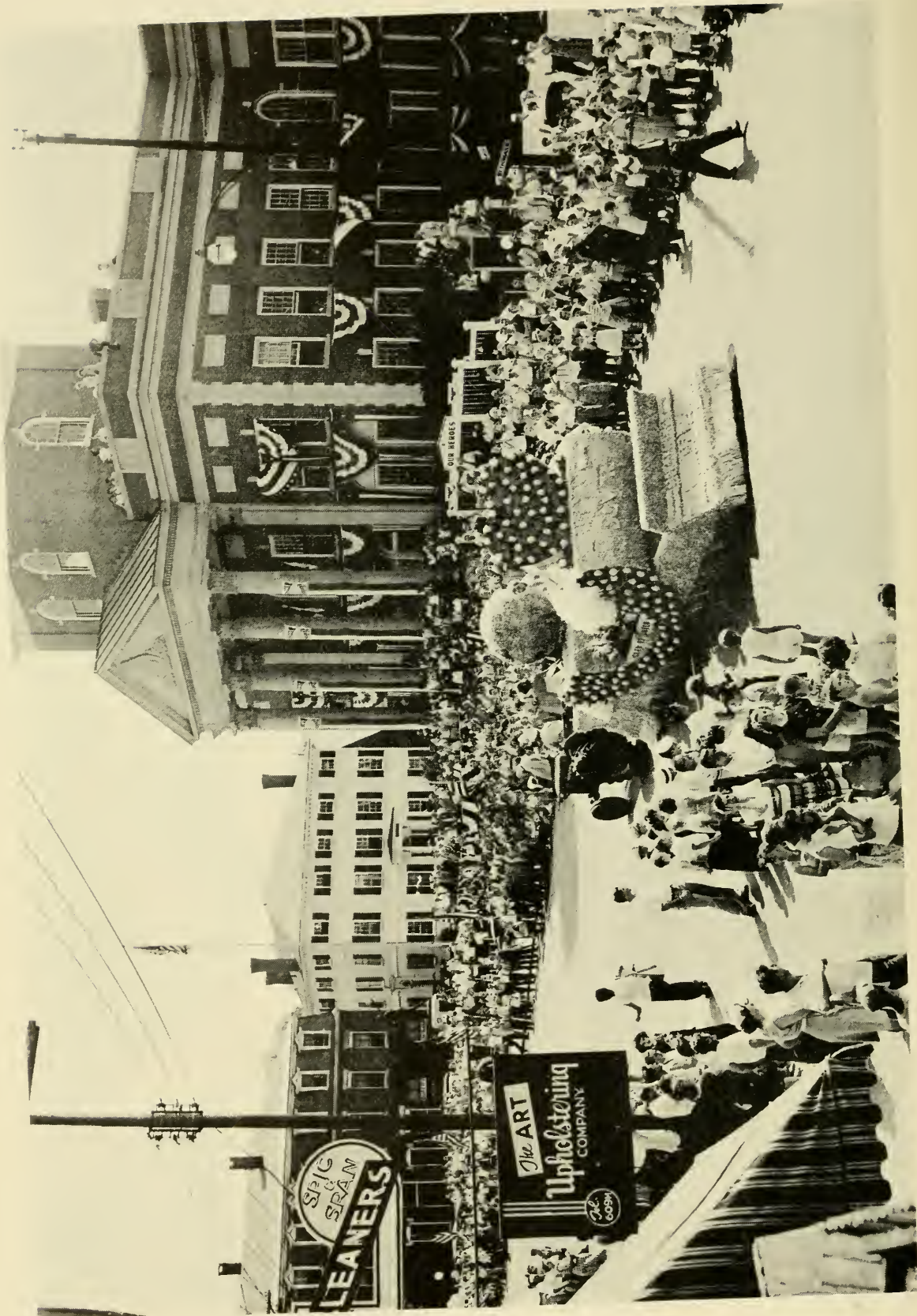
THOMAS H. KEENAN,

Mayor.

ADMINISTRATIVE OFFICERS

| | |
|--|---------------------------|
| <i>Mayor</i> | Thomas H. Keenan |
| <i>Assessors</i> | James Kageleiry |
| Max W. Leighton, Chairman | |
| Terrence O'Neil | |
| <i>Cemetery Superintendent</i> | Francis Lennon |
| <i>City Attorney</i> | James Jackson |
| <i>City Clerk and Purchasing Agent</i> | Alfred J. Guilmette |
| <i>City Collector</i> | Edgar Bois |
| <i>City Librarian</i> | Miss Anne Elizabeth Leach |
| <i>City Surveyor</i> | Gerard Crawford |
| <i>City Treasurer</i> | Thomas P. Duffy |
| <i>Finance Director</i> | Norman T. Brownlee |
| <i>Fire Chief</i> | Thomas W. Clancy |
| <i>Highway Superintendent</i> | Edward C. Smith |
| <i>Overseer of the Poor</i> | Mrs. Margaret E. Seymour |
| <i>Parks Superintendent</i> | Lawrence J. Myers |
| <i>Police Chief</i> | John J. Murphy |
| <i>Public Works Director</i> | Maurice J. Myers |
| <i>Sanitation Officer</i> | Dr. Max Winer |
| <i>Superintendent of Schools</i> | Charles M. Northrup |
| <i>Water Superintendent</i> | Patrick F. Hanratty |
| <i>Wentworth Hospital Director</i> | Miss Mary Callahan |





MUNICIPAL OFFICERS

City Council: Andrew R. Courteau, Acting Mayor; Stephen T. Burns, Philip J. Foster, Patrick J. Greene, Carroll E. Hall, Norman B. Rogers, W. Raymond Stackpole, Albert E. Taylor, Vernon W. Webb.

Planning Board: Thomas H. Keenan, Mayor; Alfred J. Guilmette, City Clerk; Carroll E. Hall, Councilman; Eugene S. Meserve, Chairman; Arthur J. DuBois, Clerk; Albert O. Bernard, Lawrence R. Nealley, Walter W. Fischer.

School Committee: Maurice A. Blais, Chairman; Charles A. Crocco, Clerk; Robert E. Keefe, Thomas H. Keenan, Fanny Morrison, Beatrice Crosby, Eleanor Tinker, Walter H. Keays.

Zoning Board of Adjustment: Kenneth Clark, Chairman; Raymond Loughlin, Paul Karkavelas, Stanley V. Thorpe, Romeo W. Courchesne.

Hospital Trustees: Louis Stocklan, Chairman; Kelly Wynot, Albert L. Nelson, Patrick H. McManus, Ernest W. Christensen.

Cemetery Trustees: C. Arthur Hull, Chairman; Frederick C. Smalley, Clerk; H. Nason Avery, A. Thornton Gray, James E. Wentworth.

Library Trustees: Hector J. Desjardin, Chairman; Francis R. Dodge, Clerk; Leo D. Flanagan, William A. Piper, Anna K. Buckley.

Trustees of Trust Funds: John F. McNally, Roy B. Ireland, Robert Herlihy.

Park Commissioners: Daniel R. Flynn, Chairman; William McKone, Samuel A. David.

Water Commissioners: Roy B. Ireland, Chairman; Frank J. Stevens, Samuel B. Blair.

Dover Housing Authority: Edward Murphy, Guy Wiggin, Samuel W. Greene, Louis Stocklan, Bernard Paul.

Joint Building Committee: Maurice Blais, Chairman; Charles A. Crocco, Robert E. Keefe, Thomas H. Keenan, Andrew Courteau, Carroll E. Hall.

Plumbing Board: Robert Labrie, Chairman; James McCoole, Inspector; Patrick F. Hanratty.

Police Commissioners: Henry J. Carrier, Frank G. Wilkinson, Chairman; Herbert B. Carberry.

Personal Advisory Board: Henry J. Mayrand, Chairman; Hubert C. Stanley, Dr. Peter T. Lampesis.

Board of Assessors: Max W. Leighton, Chairman; Terrence O'Neil, James Kageleiry.

Board of Health: Dr. Daniel McCooey, Dr. Thomas J. Smith, Dr. John E. Story, Dr. Max Winer, Dr. Charles B. Place.

BOARD OF ASSESSORS

YEAR ENDING DECEMBER 31, 1955

TO THE HON. THOMAS H. KEENAN AND MEMBERS OF THE CITY COUNCIL:

The total assessments and collections for the year 1955 are listed below:

ASSESSMENTS

| | | |
|---------------------------|------------------|--------------------------------------|
| Property Assessment | \$ 19,828,825.00 | |
| Stock-In-Trade | 5,024,568.00 | |
| Boats and Trailers | 42,540.00 | |
| School Tax | 94,360.00 | |
| | | \$ 24,990,293.00 Total Assessment |

TAX

| | | |
|--------------------------|---------------|--------------------------|
| Property Tax | \$ 957,732.29 | |
| Stock-In-Trade | 242,686.87 | |
| Boats and Trailers | 2,054.69 | |
| School Tax | 1,620.00 | |
| Bank Stock | 2,177.45 | |
| Timber Tax | 2,533.35 | |
| | | \$1,208,804.65 Total Tax |

The Stock-In-Trade was cut 50% during 1955, which amounted to a loss of nearly a million dollars in assessed valuation. Eight hundred and fifty-three thousand, nine hundred and seventy dollars in assessed valuation was also granted for Veterans' Exemptions during 1955.

Respectfully submitted,

MAX W. LEIGHTON, Chairman.

ROBERT W. GREENAWAY,

TERRENCE W. O'NEILL,

Board of Assessors.

CEMETERY DEPARTMENT

YEAR ENDING DECEMBER 31, 1955

TO THE HONORABLE THOMAS H. KEENAN, MEMBERS OF THE CITY COUNCIL
AND BOARD OF TRUSTEES:

Gentlemen:

Herewith is submitted the Annual Report of the Cemetery's activities during the year 1955. There was a great deal of cleaning to be done. Limbs and brush had to be cleaned up, the entire Cemetery had to be raked and gravel hauled and spread on the Avenues that were washed out.

The Cemetery was mowed nine times during the season. The Waldron burying ground was cleaned and mowed four times and the Dover Point Cemetery and Roberts Cemetery were cleaned and mowed four times.

Foundations were poured for 11 monuments, 9 headstones, 12 double stones and 59 markers. The following sale of lots was made: six 6 grave lots, one 3 grave lot, three 4 grave lots and 38 single graves. Both Avenue M and the North Ave. were oiled. There was 147 Interments during the year, this being the largest number in the past ten years.

The Avenues around Group 16 and 17 were nearly completed. There were over 100 loads of gravel hauled from the Cemetery gravel bank. This work was done by hand loading and took a considerable amount of time and hard work.

The Chapel was in need of repairs, several of the cement corners were damaged and had to be taken out and replaced. The Tower was in very poor condition, part of the top had to be taken down and replaced. All the outside of the chimney was replaced and a portion of the inside wall had to be refinished. A most satisfactory job was done by Mr. Walter H. Keays & Son. The money was taken from the accumulated income of the Chapel Trust Fund.

I desire at this time to express my sincere thanks to his Honor Mayor Thomas H. Keenan, the City Council and Board of Trustees, also to the Public Works department and all other departments that assisted me in any way and to the Cemetery employees for their splendid cooperation. Thank you all very much.

Respectfully submitted,

FRANCIS LENNON,

Superintendent of Cemeteries.

ANNUAL REPORT
OF THE
CITY CLERK
AND
PURCHASING AGENT

Employees, 3

Expenditures \$14,536.76

Election Officials, 56

Net Revenues \$ 6,927.60

HONORABLE THOMAS H. KEENAN, *Mayor of the City of Dover,*
AND MEMBERS OF THE CITY COUNCIL:

Gentlemen:

I take great pleasure in submitting for your approval and ultimate acceptance the annual report for the year 1955 from the City Clerk and Purchasing Department which comprises these five agencies, namely: Council Activities, Elections, Administration and Revenues, Vital Statistics, and Purchasing.

COUNCIL ACTIVITIES

In 1955 the Mayor and Council participated in 47 legislative sessions divided as follows: 12 monthly and 9 special meetings, 2 public hearings and 24 finance meetings; during these council meetings there were adopted seven ordinances, some of which were very important: E.G. Ordinance No. 8 Regulating Sewer and Water Main installations; this was a vital problem that had been talked about for several years, everyone in agreement that something should be done about it, but it never got any further than discursive, digressive and disputatious deliberations; it remained for the 1955 Council to enact this much desired legislation on July 14, 1955. Other ordinances adopted were as follows: Prohibiting double parking, changing classification from Agricultural to General Residence on the Back River Road, also changing the North side of Broadway from General Residence to Commercial, changing from 2 hours to 1 hour parking on Central Ave. and part of Washington Street. There were also 20 resolutions adopted during the year.

The two Public Hearings were held on the 1955 Budget and the \$60,000 Bond Issue for the construction of the First Street Parking Lot. (Another *Fait accomplis* by this Council.)

ELECTIONS

As you are all aware, the legislature of the State of New Hampshire enacted a law in 1955 whereby all legal voters of the city had to re-register as of June 1, 1955. The reregistration session covered a period of 16 days from June 1, to June the 18th. There were 6463 persons who registered as voters during this period.

On the old check-lists there were nearly 13,000 names, a very unreliable and erroneous compilation assembled over the past 40 years which was the deciding factor in demanding this reregistration. The cost of this reregistration was \$2,134.39. The Municipal biennial election was held on November 8, 1955 with a total of 5761 ballots being cast. Mayor Thomas H. Keenan was a candidate for reelection and he received the largest vote ever attained by any Mayoralty candidate in this city, demonstrating unmistakably his popularity and business acumen as Dover's Mayor in 1954 and 1955, the unprecedented vote for Mayor was as follows:

| | |
|----------------------------------|------|
| Honorable Thomas H. Keenan | 4055 |
| Louis Stocklan | 1584 |
| Majority | 2471 |

popularly described as an avalanche by the electorate.

The councilmen elected for 2 years are as follows:

COUNCILMEN AT LARGE

| | | | |
|--------------------------|------|------------------------|------|
| Paul G. Karkavelas | 3263 | Norman B. Rogers | 3102 |
| William J. Toland | 3171 | George J. O'Neil | 3068 |

WARD COUNCILMEN

| | |
|----------------------------|-------------------------|
| Ward 1—Joseph R. Martineau | Ward 4—Albert E. Taylor |
| Ward 2—Raymond J. Moreau | Ward 5—John Maglaras |
| Ward 3—Philip T. Stonemetz | |

The cost of this election was \$2,180.81.

ADMINISTRATION AND REVENUES

The following is a compilation and summary of money collected in the City Clerk's Office during the year 1955 for licenses, fees, permits, searches, certificates and various legal documents:

| | |
|--------------------------------------|-----------|
| Bowling and Pool Licenses | \$ 240.00 |
| Taxi Licenses | 350.00 |
| Plumbing Permits | 666.70 |
| Auditorium Rentals | 1,200.00 |
| Conditional Sales | 974.00 |
| Personal and Chattel Mortgages | 592.00 |
| Marriage Licenses | 555.00 |
| Discharges | 176.50 |
| Birth Certificates | 318.00 |
| Marriage Certificates | 59.00 |
| Death Certificates | 141.00 |
| Voting Certificates | 17.00 |
| Bellamy Park Permits | 40.00 |

Total \$5,329.20

| | |
|--------------------|----------------|
| Dog Licenses | \$1,737.00 |
| Expenses | 282.58 |
| | Net \$1,454.42 |

| | |
|--------------|------------|
| Dog Licenses | 1,454.42 |
| Grand Total | \$6,783.62 |

VITAL STATISTICS

| | 1954 | 1955 | |
|-----------------|------|------|-----|
| Births | 451 | 506 | +55 |
| Marriages | 193 | 183 | -10 |
| Deaths | 236 | 246 | +10 |

The recorded number of births in this city for 1955 (506) is not only 55 more than last year, but the largest number of births ever recorded in this city. There were ten fewer marriages and ten more deaths.

PURCHASING DEPARTMENT

This very important department continues to be a center of great activity and necessitating relentless vigilance in the study and scrutiny of requisitions, bids and specifications daily in order to achieve great savings to the city as a result of centralized purchasing and competitive bidding. It is indeed a gratifying task to summarize a year's work in this department and realize the tremendous accruals derived therefrom; as proven in many instances, as much as fifteen percent, these are but a few salient facts among many other advantages found in administering the functions of centralized purchasing.

Respectfully submitted,

ALFRED J. GUILMETTE,

City Clerk and Purchasing Agent.

CITY SOLICITOR

YEAR ENDING DECEMBER 31, 1955

I. CLAIMS

Due to the fact that your Solicitor, in conformance with a decree of the Courts, served a period of less than a year or, from the 23rd day of February, 1955 to the 4th of January, 1956, the only actual claims against the City which he adjusted and had direct control of was Dog Claims, so-called, as follows:

| | |
|--|------------------------|
| Amount of claims brought against the City..... | \$1,127.00 |
| Amount paid on claims brought against the City.. | 235.00 |
| | *Total saved \$ 892.00 |

There were other claims, in the nature of extras on the Woodman Park School, which were paid at the advice of your Solicitor—together with claims of subcontractors who had received judgment against the funds held under Trustee process on assets held by the City under the contract with Pitman and Brown, contractors, which were paid on advice of your Solicitor.

II. DEPARTMENTS

Your Solicitor wishes to thank the heads of each and every department for their cooperation during this period, with special emphasis to Chief of Police John Murphy, whose aid and advice in the prosecution of criminal cases was indispensable.

III. CITY COUNCIL

Besides the general work with the Council, including the review of agreements and the drawing of resolutions, two important Ordinances were drawn and passed, namely, the 100% Water and Sewer Construction Ordinance and the Double Parking Ordinance. The revision of the General City Ordinances was also initiated.

IV. RECOMMENDATIONS

(a) A study of the expenditures by the City Departments for a period beginning with the inception of the City Manager Form of Government to the present time for "Special Counsel" (legal counsel not including the City Solicitor), will demonstrate that sufficient funds have been spent

*Incidentally, a very large proportion of these claims may be recovered by the City by suit against the known owner of the dog involved.

by the City over this period, in excess of the City Solicitor's salary, to pay for the services of several City Solicitors.

Without going into the arguments pro and con for such a practice, I propose that a new office be established; that of Corporation Counsel or Assistant City Solicitor, call it what you may, whose duty would be to defend or bring such actions in law or in equity as may be necessary for the good of the City. Many thousands of dollars may be saved by the City by such a procedure.

(b) That the City Law Library be added to from time to time, as may seem beneficial.

(c) That a set of filing cabinets and a suitable book case be installed in a *secure space* in the Municipal Building for the use of the City Law Department.

To all those who aided me in the performance of my duty—and they were many—I sincerely give my thanks.

Respectfully submitted,

JAMES M. JACKSON,

City Solicitor.

FIRE DEPARTMENT

YEAR ENDING DECEMBER 31, 1955

PERSONNEL

Fourteen men and the Chief working 24 hours on and 24 hours off duty. Work week varies from 72 hours to 84 hours.

EQUIPMENT IN SERVICE

Eight trucks, 1 trailer pump, 1 skid pump, and Chief's car.

EQUIPMENT MAINTENANCE

Engine number 4 had new clutch installed.

MAINTENANCE OF DEPARTMENT BUILDINGS

Central fire station floor repaired and shored up, outside brick work repointed as far as money would allow. The second story of Central Station was all repainted, floors were sanded and refinished.

FIRE ALARM SYSTEM

A complete new circuit was added; this makes six completed with a new cable from Central to the Lower Square; new batteries were added to support this circuit, 1 box had to be replaced.

Boxes were all given a fresh coat of paint, and old wire was replaced. A gasoline powered generator was installed at the station. This generator is permanently installed, and will give complete service for alarm system, short wave radio, and lights in case of a power failure.

PERMITS AND INSPECTIONS

Two thousand four hundred and eighty-nine permits were issued for kindling outside fires, 250 permits were issued for installation of new power oil burners. These burners were also inspected and given operating permits.

There were 485 building inspections including Schools, Hospital, County Farm, Home for the Aged, Foster Homes, Children's Home, County Court House, shops, stores, gasoline stations, oil and gas storage plants.

OUTSIDE ASSISTANCE

Assistance was rendered to the city of Somersworth, town of Berwick, Rollinsford, and Madbury.

FIRE ALARMS

A total of 434 alarms were sounded during the year. They were handled in the following manner:

- 392 taken care of by the permanent men
- 35 box alarms
- 7 Engineer's calls brought out the entire department

FIRE LOSSES

| | |
|--------------------------------------|--------------|
| Assessed value of property | \$787,000.00 |
| Damage caused by fire | 58,851.37 |
| Insurance paid | 53,751.37 |

IN CONCLUSION

At this time, I wish to thank the Mayor and the City Council, press, radio, local police department, State police, Fire Marshal Aubrey Robinson and Inspectors, Alan Jenkins and Herbert Whitney, Auxiliary Fire Chief Walter Ford and his C. D. department, Ed Lord, C. D. dispatcher, the American Legion, Fire chiefs and departments in all surrounding communities, Public Works Superintendent Maurice Myers and the Public Works Department, City Solicitor, the Dover Fuel Company, the Lord & Keenan Company, James K. Horne Company, Beckwith Mfg. Company, and United Tanners, and all those who in any way have cooperated with my department during the past year.

Respectfully submitted,

THOMAS W. CLANCY,

Chief Dover Fire Department.

HEALTH DEPARTMENT

TO HIS HONOR THE MAYOR, THOMAS H. KEENAN, AND MEMBERS OF THE
CITY COUNCIL:

Gentlemen:

Herewith submitted is the report of the Health Department, and the Weights and Measures Department for the year 1955.

The Health Department has been active in promoting sanitation in the best interest and health of the community.

Periodic inspections were made throughout the year in cafes, restaurants, homes, public buildings, dump, milk plants, ice cream plants, bakeries, grocery stores, and also the testing of (8) water samples every month to see that our water was kept to standards required of the State Board of Health.

In the past, milk samples were taken of producers' cows twice a year for the testing of bacteria. Now the State Board of Health requires that these tests be done (4) times a year. All samples are taken to Concord immediately after labeling.

Fuel trucks were also tested by the State Department of Weights and Measures, to see that the customer was getting the right amount of oil that he ordered, with the City Sealer in attendance.

The City of Dover had its share of communicable diseases, but no more than other cities of its size.

Following is a listing of inspections made for 1955.

| GENERAL SANITATION | <i>No. of Inspections</i> | MILK | <i>No. of Inspections</i> |
|-----------------------|-------------------------------|-------------------------------------|-------------------------------|
| Eating Establishments | 293 | Dairy Farms | 39 |
| Grocery Stores | 211 | Milk Plants | 20 |
| Public Buildings | 54 | Milk Samples | 174 |
| Bakeries | 29 | Ice Cream Plants | 19 |
| Dwellings | 135 | COMMUNICABLE DISEASE | |
| Water Samples | 107 | Investigations | 37 |
| Sanitary Fill | 48 | Homes Placarded | 9 |
| Nuisance Complaints | 266 | WEIGHTS AND MEASURES | |
| Rat Control | 17 | Scales tested and sealed | 288 |
| FOSTER HOMES | | Gasoline pumps tested and sealed | 138 |
| Investigations | 27 | Fuel trucks tested and sealed | 33 |
| Licenses Granted | 25 | | |

My sincere gratitude to all city departments for their help in making my work pleasant during the past year.

Respectfully submitted,

DR. MAX WINER, *Health Officer.*

OVERSEER OF THE POOR

TO HIS HONOR THE MAYOR, AND GENTLEMEN OF THE CITY COUNCIL:

I hereby submit the annual report of my office for the year ending December 31, 1955.

| | |
|--------------------|-------------|
| Direct Relief | \$30,326.38 |
| Old Age Assistance | 19,626.36 |
| | <hr/> |
| Total Expenditures | \$49,952.74 |

Expenditures

| | |
|----------------|-------------|
| Food | \$ 7,107.26 |
| Fuel | 961.39 |
| Rent | 3,191.89 |
| Ambulance | 96.00 |
| Burial | 195.00 |
| Office Expense | 669.95 |
| Medical | 1,658.44 |
| Board Adults | 7,167.18 |
| Board Minors | 1,817.47 |
| Electricity | 108.06 |
| Salaries | 4,284.60 |
| Clothing | 112.31 |
| Hospital | 2,956.83 |
| | <hr/> |
| Total | \$30,326.38 |

During the past year we cared for sixty-two (62) families. These families represented two hundred ninety-eight (298) persons. We cared for twenty-nine (29) singles and two (2) who required extra nursing care. There were nine (9) minors. We had seventeen (17) who needed aid with medical only. We had thirteen (13) inmates at the County Home.

In January of 1955 the case load increased due to the fact that many were out of work. I was able to help some of these people find employment.

In reviewing some of the duties of the Overseer, I would like to mention that the distribution of Government Surplus Foods is handled through this office. This is a great help in supplementing the food supply for many families. Clothing which is donated, is sorted and given those who I find are in need of such. Students at the University of New Hampshire asked assistance in placing Thanksgiving baskets. This was a very wonderful gesture and I was more than pleased to be of assistance to them. Approximately twenty-five (25) baskets with turkey and all the fixings were

brought to this office by these students. With the help of the Dover Fire Department these baskets were delivered to the most needy. Other families were taken care of by clubs and individuals who had called to tell me that they wished to contribute food. I prepared lists of needy children for several clubs and organizations. Some of these were for Christmas parties, while others were for toys. Many children were taken to the annual Christmas party at the Portsmouth Naval Shipyard.

One very interesting experience was that of having the exchange student teacher, Miss Siti Hadijah Wirjoosmors, from Indonesia, accompany me on several social visits to our welfare families. She is a very lovely person and it pleased the people to have the honor of her visit. Another pleasing experience was that of being able to place a child in a private home for the Christmas holidays, thus making much happiness for both the child and the family.

In closing I sincerely wish to thank everyone who has assisted me in the past year, and I hope that I may continue to serve in the field of such gratifying work.

Respectfully submitted,

MARGARET E. SEYMOUR,

Overseer of the Poor.

PARK DEPARTMENT

YEAR ENDING DECEMBER 31, 1955

The Park Department is responsible for the upkeep and maintenance of all the City's park properties.

During the Winter months, the crew works nights flooding the skating rinks and cleaning them of snow after a storm. General repairs to the equipment and playboxes are made and a new coat of paint is applied to swings, picnic benches, and tables and all other equipment that is used during the busy summer months.

Every spring the lawns have to be reseeded, the baseball fields reconditioned with new loam, rolled, dragged and marked and the fences and bleachers repaired and repainted.

Bellamy Pool was enlarged some 100 ft. of beach and swimming area. Over 900 yards of new sand was put in, after the pool had been drained and raked. A fire of undetermined origin burned the middle section of the bathhouse out in the early spring but it was quickly rebuilt and the park opened on schedule after the building was put in good shape. The bridge below the falls was repaired and painted; also the brick walls and fences.

The Park Department is responsible for all City owned trees and brush. The brush along the side of the road is cut. Also the Park Department takes care of several monuments throughout the City each spring. All trees are sprayed under the supervision of this department.

Guppy's Park woods were cleaned up of all trees that had come down due to the hurricanes of the year past, which helped clean up a fire hazzard.

The band stand has to be brought out of storage and erected at Henry Law Park for the weekly concerts. Every Thursday, chairs have to be taken to the stand and the lights made ready. On Friday, the removal of the chairs and the picking up of paper and trash is another job of the department.

A regular scheduled day for the Park Department consists of: Putting up flags in the morning, delivering play boxes to all playgrounds, picking up papers at all parks, washing out bathhouses and disinfecting the same at Bellamy Park. Cutting grass: Monday, Henry Law; Tuesday, Woodman Park; Wednesday, Guppy Park; Thursday and Friday, Bellamy Park and field. Each day the baseball fields have to be dragged, rolled and marked. At the close of the day, the boxes are picked up from all parks and flags taken down and returned to the barn. The reason Bellamy field is cut and cared for during the summer months is because last year, over 90 youngsters ranging from 5 years up were playing minor league baseball up there. Two games each and every night were held.

The Park Department also services the other departments which may call upon them for help. For the Overseer of the Poor, this department delivers wood, moves furniture and delivers clothing. It also repairs whatever



may be given to the Welfare Department. For the school department it carries desks from one place to another and helps in any way that they can be of any help.

RECREATION

Bellamy Park was opened with Ernest Peltonen in charge with Leo Blood, Bruce Seymour, Billy Steuerwald, Michael Connors and Miss Carolyn Potter as lifeguards. Many children were seen there during the ideal season and many adults took advantage of the wonderful park. The children who were interested were taught to swim by the competent instructors, who go away each year before the season starts, to Red Cross School for Lifeguards.

Other parks in Dover saw a great many children also. The city hires instructors to see that the children are well taken care of and also to see that they enjoy themselves to the greatest extent. They are instructed in all kinds of games. Contests of all kinds are held during the summer and each and every one seems to enjoy himself. The parks often compete against each other. The instructors really help to make things safer and more enjoyable.

The playground children also held dances during the summer months. The money they made was theirs for any activities which they wanted to use it for.

The instructors were: Miss Pauline McKone, Woodman Park; Miss Molly Fellows, Henry Law; Miss Doris Labbe, Hancock; Miss Doris Createau, Horne St. and Miss Katherine Redden, Mt. Pleasant. Along with these instructors, we also had Mrs. Jane McHugh teach the girls a handcraft course so they could pass the instructions on to the children.

Horne Street Park had its skating ring hot-topped to give the children a longer skating season and it is used in the summer for basketball and other games.

Woodman Park got some new playground equipment such as swings, slides, seasaws, jungle bars, etc.

A field day was held when all playgrounds entered competition for both girls and boys called an Olympic program and whereby the children were granted prizes for the best events.

Our thanks to Robert Potter, our Recreation Director, for the summer months, who did an outstanding job throughout the program and also to all the people who helped in any way to make this an outstanding season.

Respectfully submitted,

SAMUEL A. DAVID, *Chairman*

Board of Park Commissioners.

POLICE DEPARTMENT

TO THE HONORABLE BOARD OF POLICE COMMISSIONERS

Dover, New Hampshire

Gentlemen:

I have the honor to submit my Annual Report of all transactions of the Dover Police Department for the year ending December 31, 1955.

During the year 1955 the total number of arrests was 736, or an increase of 66 arrests over the year 1954.

We cared for 371 lodgers, received and investigated a total of 9,520 calls. A total of 989 doors and windows were found unlocked and reported to the owners of the establishments. We disposed of 155 animals. We received and reported to the Public Service Company 270 street lights which were burned out.

Our investigations included 436 automobile accidents in which 170 persons were injured, 22 of these being pedestrians. We had one fatality during the year 1955, one less than in 1954.

We arrested and arraigned in Court 329 drivers of motor vehicles for speeding, reckless operating, drunken driving, crossing solid yellow lines, and passing school buses with flashing red lights, etc. There were several assault cases, breaks, attempted breaks, etc. These cases were handled very courteously and efficiently by the members of our department.

The amount of lost and stolen property recovered and returned to the owners amounted to \$3,096.35.

Attached to this report is a complete record of the Personnel of this department. Also a report of the accidents, the number of arrests and the list of revenues for the year 1955.

Vacancies occurred on March 7, 1955 when Patrolmen James F. McCooey and Alvin H. Williams resigned to accept positions with private concerns. On March 9, 1955, Patrolman Frank B. Redden and L. Norman Grenier were appointed to the force. Secretary Shyrlee A. Couser resigned on April 29, 1955, and Charles E. Lewis was appointed as Clerk to take over her duties.

On June 1, the Department went on a 40-hour week and 4 additional Patrolmen were appointed. On May 19, Owen McKenney was appointed; George J. Hester, May 23; Alfred J. Bertrand, June 17; and Donald S. Meserve, September 2, 1955. James McShane came on the force for the summer month June 21, 1955.

I desire at this time to express my sincere appreciation and thanks to the Honorable Board of Police Commissioners, the Honorable Ovila J. Gregoire, Judge of Municipal Court, Associate Judge Walter A. Calderwood and City Solicitor James M. Jackson, the Mayor and members of the City Government, Chief Clancy and members of the Fire Department,

Inspector Thomas Redden of the Motor Vehicle Department, to Colonel Ralph Caswell and the State Police for assistance rendered to this Department.

I would also like to express my sincere thanks to the members of the Police Department for their loyalty and support.

Respectfully submitted,

JOHN J. MURPHY,

Chief of Police.

PERSONNEL OF THE DOVER POLICE DEPARTMENT

| | |
|-------------------------------|---------------------------------|
| John J. Murphy, Chief | Dewey W. Allen, Deputy Chief |
| Alphonso M. Ayer, Captain | Henry E. Griffin, Sergeant |
| Patrick J. Fagan, Patrolman | George E. Fleming, Patrolman |
| Gustav A. Korn, Patrolman | Richard M. Flynn, Patrolman |
| John A. Davy, Patrolman | Frederick U. Fogarty, Patrolman |
| Paul H. Proulx, Patrolman | David S. Richardson, Patrolman |
| Daniel W. Murray, Patrolman | William J. Woods, Patrolman |
| Raymond P. Pasek, Patrolman | Harrison D. Mackey, Patrolman |
| Anthony N. George, Patrolman | Philip J. Conway, Patrolman |
| L. Norman Grenier, Patrolman | Frank B. Redden, Patrolman |
| Owen P. McKenney, Patrolman | George J. Hester, Patrolman |
| Alfred J. Bertrand, Patrolman | Donald S. Meserve, Patrolman |
| Charles E. Lewis, Clerk | |

ANNUAL REPORT OF THE DOVER POLICE DEPARTMENT, 1955

| | |
|--|------|
| Arrests during the year other than motor vehicle | 407 |
| Motor vehicle cases | 329 |
| Number of calls received and investigated | 9520 |
| Doors and windows found unlocked and reported to owners..... | 904 |
| Animals disposed of | 155 |
| Street lights reported out to Public Service Company..... | 270 |
| Lodgers cared for | 371 |
| Accidents | 436 |
| Injured | 170 |
| Fatalities | 1 |
| Total number of arrests for the year 1955..... | 736 |

ANNUAL REPORT OF THE DOVER POLICE DEPARTMENT, 1954

| | |
|--|------|
| Arrests during the year other than motor vehicle | 340 |
| Motor vehicle cases | 330 |
| Number of calls received and investigated | 8549 |
| Doors and windows found unlocked and reported to owners..... | 904 |
| Animals disposed of | 182 |
| Street lights reported out to Public Service Company..... | 117 |
| Lodgers cared for | 354 |

| | |
|------------|-----|
| Accidents | 384 |
| Injured | 127 |
| Fatalities | 2 |

Total number of arrests for the year 1954 670

REVENUES RECEIVED BY THE POLICE DEPARTMENT FOR
THE YEAR, 1955

| | |
|--|--------------------|
| Fines | \$ 2,011.52 |
| Beano | 270.00 |
| Revolver | 53.00 |
| Junk | 60.00 |
| Bicycle Registrations | 240.50 |
| Dance | 1.00 |
| Parking Meter Receipts | 20,052.95 |
| Reimbursement of Expenditure (Telephone) | 10.54 |
| Reimbursement of Meter damage | 67.91 |
| Refund of Expenditure (Car 187) | 180.15 |
| | <hr/> |
| | \$22,947.57 |

PUBLIC WORKS DEPARTMENT

YEAR ENDING DECEMBER 31, 1955

TO HIS HONOR THE MAYOR, AND MEMBERS OF THE CITY COUNCIL:

Herewith submitted is the report of the Public Works Department for the year 1955:

NEW EQUIPMENT PURCHASED

One, two-ton Chevrolet Truck, one Hough Payloader and one Power Grader.

STREETS AND ROADS GRAVELED

| | |
|------------------------|--|
| Whittier St. | Blackwater Rd. |
| Oak St. | Varney Rd. |
| Watson Rd. | Riverside Drive |
| Atlantic Ave. | New Well (Water Dept.) |
| Hartswood Rd. | Garrison Rd. |
| Jenness Rd. | Hospital Entrance |
| Hilton Drive | Lower Mill St. |
| Willard Ave. | Floral Ave., excavated and graveled |
| Parking Lot, First St. | Crescent Ave. |
| Mast Rd. | Hanson St. |
| Meserve Rd. | Redden St. |
| Back River Rd. | Woodman Park Rd. |
| Tolend Rd. | |

In addition, 5406 yards of sand and 1638 yards of patch were used in keeping the streets in good condition.

SEWER MAINTENANCE

During the year, 72 new sewer entrances were made. The department is busy the year around with cleaning catch basins after storms and servicing smaller sewers throughout the city.

NEW SEWERS CONSTRUCTED

| | |
|-----------------------|-----------------|
| Hayes Lane | 500 ft. 8" pipe |
| Bellamy Rd. Extension | 400 ft. 8" pipe |
| Morin St. | 400 ft. 8" pipe |
| Willard Ave. | 500 ft. 8" pipe |
| Middlebrook Rd. | 400 ft. 8" pipe |

BRIDGES

The Washington Street bridge was repaired and the bridge at Blackwater was pointed up and the foundation strengthened.

NEW PARKING LOTS

The Court House parking lot was resurfaced and the City Hall lot made larger. The entrance to the Library was improved by widening. The area back of the Nurse's Home was graveled and tarred. The entrance to the new wing of the Hospital was regraveled and a new parking lot was created in the same area.

TOWN ROAD AID PROGRAM

Under this program, the following roads received a coat of asphalt, a total of 27,797 gallons.

| | | |
|-----------------|----------------|-----------------|
| Riverside Drive | Spruce Lane | County Farm Rd. |
| Middle Rd. | Back River Rd. | Bellamy Rd. |
| Tuttle Lane | Drew Rd. | Mast Rd. |
| Garrison Rd. | Kelley Drive | Hartswood Rd. |
| | Tolend Rd. | |

TAR AND ASPHALT, 76,496 GALS.

| | | |
|--------------------|-----------------------|----------------|
| Cemetery Drive | Everett St. | Chesley St. |
| Glenwood Ave. | Dover St. | Hough St. |
| Hull Ave. | Ham St. | Pearl St. |
| Portland St. | East Concord St. | Coolidge Ave. |
| George St. | Lowell Ave. | Cochecho St. |
| Horne St. | Roosevelt Ave. | Essex St. |
| Birchwood Place | Abbott St. | Church St. |
| Hanson St. | Chestnut St. | Prospect St. |
| Reservoir St. | Page Ave. | Kirkland St. |
| Middle St. | Angle St. | Spring St. |
| Mill Parking Lot | Earl St. | Morin St. |
| Hospital Entrance | Auburn St. | Hough St. Ext. |
| Woodman Park Drive | First St. Parking Lot | Floral Ave. |

The Public Works Department contributed its part as in the past to the Soap Box Derby, placing horses and snow fences along the course and removing same and cleaning up the area afterward.

STREET CLEANING

The street sweeper is in constant use from early spring until late fall. Early each morning, the business district is done and on Saturdays and Sundays when weather permits. In addition manual labor is used to sweep gutters, pick up papers, etc.

In late October, the people of Dover were asked to rake their leaves into the gutter. Then a systematic job of picking up the leaves proved very satisfactory.

REFUSE DISPOSAL

There have been 3754 loads of refuse collected this year. The following new routes have been added to the already busy schedule due to new homes and street developments:

| | | |
|----------------------|-----------------|----------------|
| Middlebrook Farm Rd. | Riverside Drive | Barry St. |
| Hawthorne St. | Canterbury Park | Smith Well Rd. |

and the Littleworth Rd. was changed from once every two weeks to once a week.

CENTENNIAL CELEBRATION

The department contributed a great deal of time to the Centennial Celebration, erecting platforms for various events, putting up and remov-

ing wooden horses to block off streets during the parade, putting up markers for the various historical spots around the City, carpentering work and anything else where labor was required in preparation for the many events which took place at the celebration.

SNOW REMOVAL

The Public Works crews worked day and night along with extra men and trucks to plow and remove snow from the streets of the City along with many extra shoveling by hand.

I express my sincere thanks to the men who have cooperated with me especially when called out during the night to meet emergencies. My thanks also to the Cemetery Department and Water Department for the use of their trucks in storms, Chief Clancy and his men, the Police Department and Dr. Winer who have assisted me in every way when needed; to Anne Loughlin, Henry Larson, Harold Willand of the State Highway Department; and also Mr. Langley of the Bridge Department for the cooperation they have extended me. I am also grateful to the Press and Radio and especially to the people of Dover for their patience during the storm emergencies.

MAURICE MYERS,

Director, Public Works.

PUBLIC LIBRARY

YEAR ENDING DECEMBER 31, 1955

TO THE HONORABLE THOMAS H. KEENAN, THE BOARD OF LIBRARY TRUSTEES,
MEMBERS OF THE CITY COUNCIL, AND THE CITIZENS OF DOVER:

The seventy-third annual report of the Dover Public Library is presented herewith:

The Public Library today in most communities is passing through a period of development by means of which it is seeking to touch the lives of a greater number of its citizens through the variety of services it renders.

The Dover Public Library is aware of the fact of this change and realizes that the function of the Library consists of much more than the mere charging of books to the individual reader, adult or juvenile.

This change has been made manifest in the Dover Library in the following ways this year:

In January the State Speech Elimination Contest was held at the High School, and the Library, in order to cooperate to the fullest extent in the success of his contest, opened the Library at 9:00 A.M., an hour earlier than usual, to permit the students who were to debate to get their material in hand before the Contest began.

The Northam Colonists held an open mid-winter meeting in the Library Lecture Hall with a moving picture on "Williamsburg Revisited" which was well attended.

The Great Books Discussion Group which was started in Dover in October, 1954 held 16 meetings in the Library Reading Room during 1955 after closing hours, from 8:00-10:00 P.M.

The group known as the National Association of Retired Civil Employees meets once a month regularly at the Library.

On September 19 an event of unusual interest was the annual illustrated lecture by Mr. Norman Seavey who took his audience with him on a delightful cruise of the Mediterranean visiting North Africa, Egypt, the Holy Land, Turkey, Greece and Italy.

Often a patron wants a book which the Dover Library does not have, an expensive book, which would not be in enough demand to warrant purchase with a limited budget, so through the Inter-Library-Loan Service with the State Library, the book is borrowed, the Library paying postage one way only, unless the State Library has to borrow the book from another Library, then postage is paid both ways.

The State Library has borrowed books for Dover from Dartmouth College Library and the Congressional Library in Washington. In 1955 Dover borrowed 32 books through this Loan Service.

THE CENTENNIAL CELEBRATION

One of Dover's outstanding events in 1955 was the Centennial celebration of the incorporation of Dover as a city which was celebrated August 14-21. Plans for this Celebration were begun early in the year and a great deal of reference work was done by all of the Library staff for the various committees working on the different phases of the Celebration.

The Library's part in the Centennial consisted of an exhibit of pictures of Old Dover, the opening of the 6th Annual Local Artists' Exhibition on the opening day, and the Librarian was asked to serve on the Open House Committee.

The pictures of Old Dover (persons, places, and events) were displayed in the Fine Arts Room and attracted many visitors during the week, particularly old-time residents who frequently met there with others who enjoyed reminiscing together of early days in Dover.

Because of the interest shown in these pictures, at the close of the Centennial, the display was transferred to the second floor landing with special lighting arrangement where it is still attracting attention and where it may be seen for the present.

The 6th Annual Local Artists' Exhibition which was opened in Centennial week in the Lecture Hall was a Memorial Exhibit this year in honor of the local artist, the late Mr. George F. Gray, who had been the Curator of the preceding five exhibits.

One entire wall was devoted to the work of Mr. Gray, including the last portrait he painted, and the picture upon which he was working at the time of his death.

The majority of the pictures exhibited were by pupils of Mr. Gray.

PUBLIC LIBRARY STATISTICS FOR 1955

| | <i>Adult</i> | <i>Juvenile</i> | <i>Total</i> |
|---|--------------|-----------------|--------------|
| Number of books in Library Jan. 1, 1955 | 68,338 | 5,467 | 73,805 |
| Number of books added during year | 392 | 311 | 703 |
| | <hr/> | <hr/> | <hr/> |
| | 68,730 | 5,778 | 74,508 |
| Number of books discarded during year | 242 | 452 | 694 |
| | <hr/> | <hr/> | <hr/> |
| Number of books in Library Jan. 1, 1956 | 68,488 | 5,326 | 73,814 |

1955 CIRCULATION

| | |
|----------------------|--------|
| Adult non-fiction | 17,508 |
| Adult fiction | 23,499 |
| Juvenile non-fiction | 9,069 |
| Juvenile fiction | 30,799 |
| | <hr/> |
| Total circulation | 80,875 |

| | |
|---|---------------|
| Books circulated at the Book Station | 2,308 |
| Books borrowed from the State Library | 32 |
| Books lent to the State Library | 6 |
| Pieces of mail received at the Library including magazines and newspapers | 7,544 |
| Government booklets to distribute | approx. 1,400 |
| Government documents | approx. 1,525 |
| Total | 10,469 |
| Number of newspapers received including gifts | 11 |
| Number of periodicals received including gifts | 157 |
| Recorded telephone calls | 1,535 |
| Questions answered in Adult Department (190 of these required more than 10 minutes) | 3,138 |
| Out-of-town borrowers registered in 1955 | 46 |
| Attendance in the Children's Room | 15,000 |
| Questions answered in Children's Room | 794 |
| Visitors to Genealogical and Historical Room (Out-of-state 44, Seattle, Wash. 1, Mich. 1, Pa. 1, N. J. 5, Mass. 10, Me. 26) | 177 |
| Total am't collected from fines, reserve cards, and out- of-town registrations | \$880.76 |

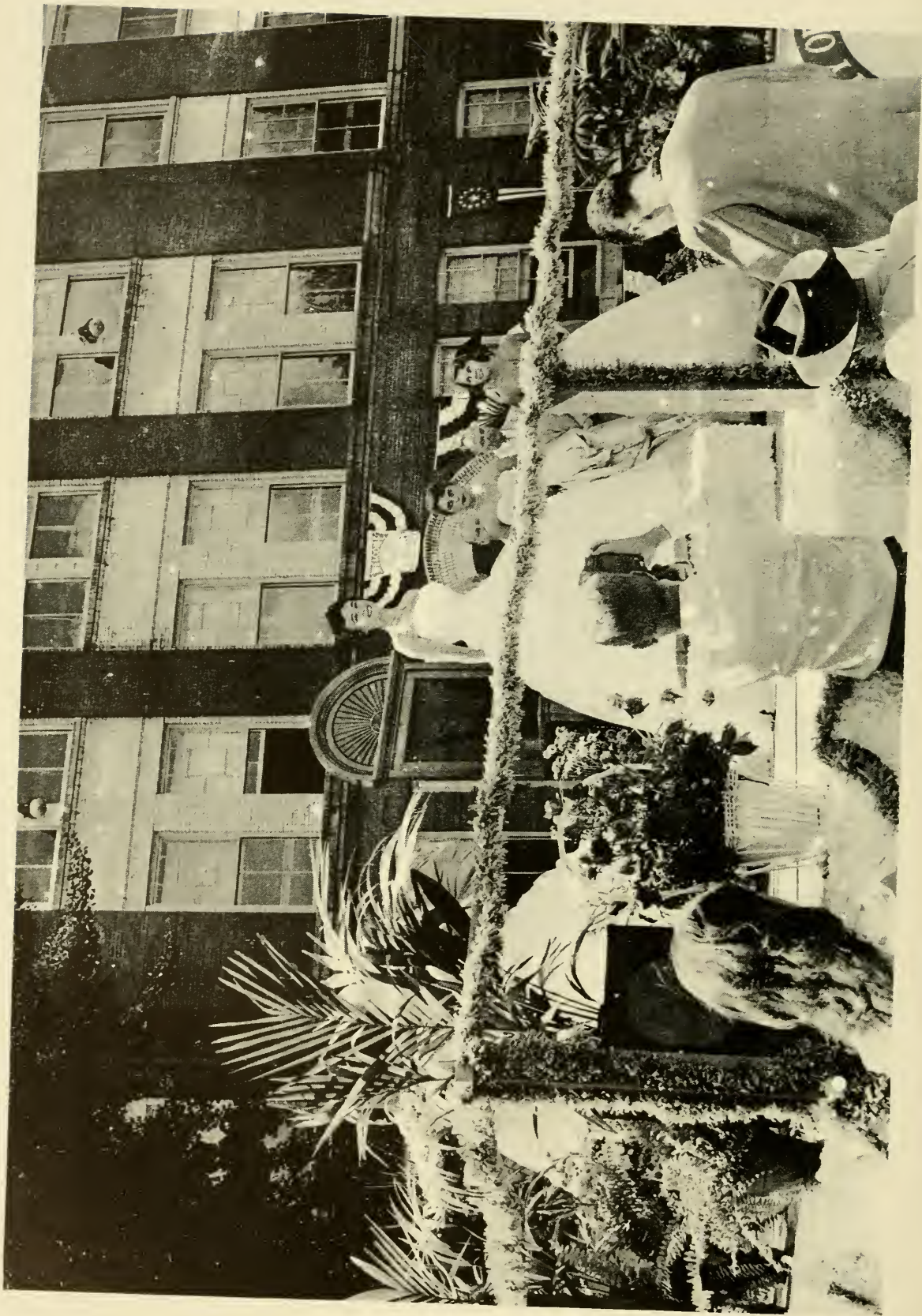
APPRECIATION

Thanks are due again to Mayor Keenan, the Board of Trustees, Foster's Daily Democrat, W H E B for unstinted publicity, the Financial Director and City Treasurer, the girls in the office, and to the Public Works Department who have so promptly delivered sand and salt that our walks might be free as possible of ice, and finally to the faithful janitor who looks after the needs of the building, both inside and out, and to the members of the Staff who have given cooperation in the various departments during 1955.

It is always difficult to limit appreciation by mentioning a few persons by name when so many have helped in so many ways in carrying out the the Library program the past year, and to all such unnamed ones the Library is extremely grateful.

Respectfully submitted,

ANNE ELIZABETH LEACH,
Librarian.



SCHOOL DEPARTMENT

THE HONORABLE THOMAS H. KEENAN, MEMBERS OF THE CITY COUNCIL,
MEMBERS OF THE SCHOOL COMMITTEE, AND CITIZENS OF DOVER:

I respectfully submit my annual report of the activities in the public schools of the City of Dover.

SCHOOL ENROLLMENT

Ninety-six more pupils were in the elementary schools in September than were there the opening month of school in the previous year. If the Madbury pupils had not left to enter the Oyster River District the elementary increase would have been 164 pupils or 13%.

Even with the loss of the Madbury pupils the eighth grade enrollment increased so much that another teacher had to be hired in September. This required that the music room at Woodman Park be used as a regular classroom. Elementary classes were also housed in the Davis Vocational and High School buildings. The number of children of parents employed at the Portsmouth Air Base increased from thirty-eight to ninety-one pupils.

OYSTER RIVER DISTRICT

The Oyster River District school was constructed during the year in Durham. This action permitted the withdrawal of over 100 Durham, Madbury and Lee High school students from the Dover High School and between 65 and 70 Madbury elementary children from the Dover elementary schools. This brought to an end a long history of educational service to these districts by the Dover district.

TRANSPORTATION

Two new sixty passenger buses replaced two forty-eight passenger buses that were ten years old. The additional spaces provided by the new buses helped some with the transportation problem, but it was necessary to add two more bus trips and to do considerable readjusting of routes to take care of the greatly increased number of pupils entitled to transportation.

ADULT EDUCATION COURSES

Adult Education Courses, under the direction of Mr. Dodge, Assistant Principal of the High School, were held in the following areas: Art, Americanization, Bookkeeping, Beginning Dressmaking, Advanced Dressmaking, Furniture Repair, Millinery, Personal Grooming, Photography, Rugmaking and Typing. A total of 150 persons participated in the Adult Education Courses.

VETERANS' TRAINING

An evening course in Machine Shop was provided for Veterans and interested adults on a tuition basis. The School Department attempted to make several vocational courses available, but the Machine Shop course

was the only one that attracted a sufficient number of interested persons to permit the course to continue.

SCHOOL IMPROVEMENTS

Some of the improvements made to the school plant during the year were:

- (1) All of the main hall on the second floor and the ends of the main hall on the third floor received Mansville ceilings in the High School.
- (2) Fluorescent lights were installed in three High School rooms.
- (3) A new sink was installed in the kitchen at the Sawyer School.
- (4) Lavatories were installed in the basements at the Pierce, Sawyer and Vocational Schools.
- (5) Emergency lighting was installed at the High School Gym.
- (6) A new main electrical line was installed at the High School.
- (7) New rear sections were installed in two boilers at the High School.
- (8) A new automatic water feed and alarm system was installed on the boilers at the High School.
- (9) Fences at Pierce and Sawyer Schools were repaired and painted.
- (10) Toilet rooms and the girls' locker room in the High School were painted.
- (11) Toilet rooms were painted at the Ida B. Hanson and Davis Vocational Schools.

POLIO CLINIC

A polio clinic provided free Salk Vaccine for all children in grades 1, 2 and 4. Children in grade 3 who were not vaccinated the previous year were eligible for vaccination also. The percentage of participation was very high even though the program was voluntary and only those children whose parents wanted them vaccinated took part.

CHILD GUIDANCE CLINIC

Thanks to the work of a group of citizens interested in child welfare and the financial backing of the P.T.A. and service clubs, a Child Guidance Clinic was started at the Nurses' Home of the Wentworth Hospital.

The School Department is cooperating with the Child Guidance Clinic by making referrals, making home contacts and providing the Clinic with information about the children. A number of children have already received considerable help from this agency and it is expected that the Clinic will be a tremendous help to the schools in working out some of the most severe problems facing our children.

WHITE HOUSE CONFERENCE

Dover was highly honored to have Frederick Walker, the High School Principal, selected to participate in the White House Conference. Mr. Walker was selected by the New Hampshire Teachers' Association to be one of two professional educators in the New Hampshire Delegation to the Conference. This was a fitting tribute to Mr. Walker's many years of service to the Association and to education in New Hampshire.

VETERAN TEACHERS RETIRE

Four of Dover's most highly regarded teachers retired at the close of the 1954-1955 school year. Miss Katherine Murphy, Principal and sixth grade teacher at Sawyer School, retired with a total of 47 years of teaching, 45 of these years having been spent in service to the children of Dover. Miss Elizabeth Davis, sixth grade teacher at Ida B. Hanson School, also retired with 47 years service and 45 years of service to Dover. Miss Carmen Taylor, a High School teacher of mathematics, retired after 46 years of teaching, 19 of which were spent in Dover. Mr. Daniel Flint, a vocational teacher, retired after 32 years of teaching, with the entire 32 years spent in Dover.

These four teachers have devoted a total of 172 years to the teaching of children. Dover has been very fortunate that 141 years of this outstanding service has been in our school system.

Respectfully submitted,

CHARLES M. NORTHRUP,

Superintendent of Schools.

TAX COLLECTOR

YEAR ENDING DECEMBER 31, 1955

The Collection Activities for the year 1955 submitted to the Honorable Mayor, Thomas H. Keenan and to the members of the City Council.

During the year 1955, every effort was made to reduce delinquent water bills. Remaining bills as of December 31, 1955 are:

| | | | |
|------|-------|----|-----------|
| 1952 | | \$ | 51.50 |
| 1953 | | | 187.00 |
| 1954 | | | 1,377.17 |
| 1955 | | | 13,023.73 |

A total of \$127,533.07 was collected for the Water Department on Meter Rates, Maintenance and New Service Bills.

A total of \$95,022.46 for Meter Rates was committed to the Collection Office for the April 15th and October 15th billings.

The Property Tax Warrant committed to the Collector by the Assessors on October 6, 1955, was in the amount of \$1,204,552.19. Of this amount as of December 31, 1955, a total of \$1,025,795.51 had been collected.

On December 31, 1954, the total stock-in-trade tax for the year 1953 was \$2,063.21. This amount has been reduced to \$1,176.97. The 1954 stock-in-trade has been reduced to \$8,520.00.

TAX SALE

The amount of money due on the Tax Sale for the year 1955 was \$12,855.78. By the time of the Sale which was held on June 3, 1955, this amount had been reduced to \$6,043.82.

The amount of Property Taxes to be redeemed for all prior years is now \$3,468.68.

The total amount of money collected for Motor Vehicles as of December 31, 1955 is \$74,260.24. This shows an increase of \$10,792.27 over the previous year.

On May 31, 1955, a Head Tax Warrant was submitted to the Collector by the Assessors in the amount of \$46,905.00. On December 31, 1955, a total of \$31,670.00 had been collected.

On May 31, 1955, a Poll Tax Warrant was submitted to the Collector by the Assessors in the amount of \$14,272.00. On December 31, 1955 a total of \$9,734.00 had been collected. Many of these Head and Poll Taxes are paid at the time of Motor Vehicle Registration so that the figure given at the first of the year is much lower by April first.

Other Collection Activities during the year 1955 include the sending out of 7132 Poll Tax Bills, 9,378 Head Tax Bills and 4,837 Property Tax Bills. Reminders were sent to 1,064 water customers.

The Collection Office wishes to thank all the citizens for the fine spirit of cooperation they have shown this office, and we also want them to understand that we are always ready to help them with their problems. Your problems are our problems and you are always welcome to come in at any time for advice or information.

YEARLY REPORT AS OF DECEMBER 31, 1955

| | |
|----------------------------------|----------------|
| Motor Vehicle | \$ 74,260.24 |
| National Bank Stock | 2,179.45 |
| Cost and Fees | 491.50 |
| Property Tax 1955 | 1,025,795.51 |
| Poll Taxes 1955 | 9,734.00 |
| Timber Tax | 1,939.61 |
| Penalties on Tax | 2,465.11 |
| Property Tax Prior | 116,260.90 |
| Poll Tax 1954 | 2,492.00 |
| Head Tax 1955 | 31,670.00 |
| Head Tax 1954 | 8,340.00 |
| Penalties on Head Tax | 757.00 |
| Redemptions | 6,158.87 |
| Interest after Sale | 276.89 |
| Miscellaneous | 4.65 |
| | <hr/> |
| Collections on December 31, 1955 | \$1,282,825.73 |
| Collections on December 31, 1954 | 1,316,392.62 |
| | <hr/> |
| Amount under 1954 Collections | \$ 33,566.89 |

Respectfully submitted,

EDGAR BOIS,

Tax Collector.

WATER DEPARTMENT

YEAR ENDING DECEMBER 31, 1955

TO HIS HONOR THE MAYOR AND GENTLEMEN OF THE CITY COUNCIL:

We have the honor to submit the scope of work and activities of the Water Department for the year 1955.

IMPROVEMENTS TO PURIFICATION SYSTEM

The installation of New Well Pump House, Pump, Venturi Meter and 670 ft. of 8 inch Universal Pipe, connected directly into system north of Willand Pond.

System tapped and 720 ft. of 8 inch Cement Asbestos Transite and Cast Iron Pipe installed to service New Dover Point Well.

The Slow Sand Filters were cleaned and pipe and valves disinfected on all new main relocations and supply service connections for the New Filtration Plant.

New Smith Well Ferrous Sand Filtration Plant and quarter million gallon reservoir built and equipped to process Layne and Smith Wells and Willand Pond waters. The Plant design was conceived through the Water Study Board recommendations, and extensive water tests by the State Board of Sanitation and the Chas. T. Main Engineering Firm, the plant designers and a special study of all the water supply for the city, by a two man group of Mass. Institute of Technology Sanitation Engineers. The University of New Hampshire assisted the Department and Water Study Board both in the field and laboratory for which the commission is most grateful.

The Extension of Mains during 1955 was as follows:

| | |
|------------------------|--------------------------|
| Middlebrook Road | 406 ft. 6 in. C.A. Pipe |
| Bellamy Road Extension | 367 ft. 6 in. C.A. Pipe |
| Cote Drive | 1163 ft. 6 in. C.A. Pipe |
| Willard Road | 422 ft. 6 in. C.A. Pipe |

Mains and valves were relocated on Smith and Layne Wells and Willand Pond Waters under plans and specifications of Chas. T. Main Co. Engineers.

Willand Pond water piped from Slow Sand Filters to New Filter Plant consisted of the installation of 14 in. and 12 in. Gate Valves and 215 ft. 12 in. Universal cast iron pipe.

A By-Pass installation for Smith and Layne Wells included the installing of a 12 in. Gate Valve, a 6 in. Blow off valve and 237 ft. of 12 in. Universal pipe, under supervision of Department and installed by contract by developers and abutters.

| | |
|-----------------------------|--|
| Canterbury Park Development | 1800 ft. 6 in. C.A. Pipe, two hydrants |
| Barry Street | 1000 ft. 6 in. C.A. Pipe, one hydrant |
| Hayes Lane | 520 ft. 6 in. C.A. Pipe |
| Danbury Court | 250 ft. 6 in. C.A. Pipe |
| Wedgewood Road | 650 ft. 6 in. C.A. Pipe |

For the State of New Hampshire in conjunction with W. H. Hinman Co., contractor, the following scope of work was accomplished.

Cushing Road, 6 in. Tapping sleeve and valve installed
 Cushing Road, Main and 3 hydrants relocated
 Wentworth Terrace, 6 in. Main relocated and lowered
 Hilton Park, Hydrant repiped.

AVERAGE MONTHLY CONSUMPTION OF WATER

| | <i>Willand Pond Well</i> | <i>Barbadoes Well</i> | <i>Smith Well</i> |
|-----------|------------------------------|---------------------------|-----------------------|
| January | | 22,320,000 | 17,618,250 |
| February | | 20,160,000 | 26,432,250 |
| March | | 22,320,000 | 27,582,750 |
| April | 4,860,000 | 21,600,000 | 20,533,500 |
| May | 10,044,000 | 22,320,000 | 15,112,500 |
| June | 10,044,000 | 21,600,000 | 12,158,250 |
| July | 10,044,000 | 22,320,000 | 26,266,500 |
| August | 10,044,000 | 22,320,000 | 19,509,750 |
| September | 9,720,000 | 21,600,000 | 13,289,250 |
| October | 10,044,000 | 22,320,000 | 12,148,500 |
| November | 9,720,000 | 21,600,000 | 13,026,000 |
| December | 10,044,000 | 22,320,000 | 15,765,750 |

Total for year 1955, — 564,483,250 gallons

SERVICE DEPARTMENT ACTIVITIES

Taps under pressure were made at the General Electric, Somersworth, N. H. and the Strafford County Farm at \$100.00 per tap plus material used. Taps in system under pressure were made and valves installed.

| | |
|------------------------|------|
| Willand Pond Well | 6" |
| Bellamy Road Extension | 6" |
| Canterbury Park | 2-6" |
| Middlebrook Road | 6" |
| Cote Drive | 6" |
| Dover Point Well | 8" |
| Willard Road | 6" |
| Barry Street | 6" |

Dover Point Road Junction, Bellamy Road, 8" valves installed and 8" Main lowered.

| | |
|-------------------------|-----|
| New services installed | 152 |
| Service renewals | 28 |
| Service breaks repaired | 21 |

| | |
|-------------------------|----|
| New hydrants installed | 4 |
| Hydrants repaired | 8 |
| Gate boxes repaired | 7 |
| Sidewalk boxes repaired | 38 |
| Mains repaired | 15 |

ACTIVITIES OF THE METER DEPARTMENT

| | |
|-----------------------------|------|
| No. of Meters read annually | 7900 |
| Meters repaired in homes | 58 |
| Meters repaired at station | 80 |
| Meters tested | 4 |
| Meters removed | 66 |
| Meters reread | 12 |
| New meters installed | 154 |
| Final readings | 71 |
| Water turned on | 75 |
| Water shut off | 85 |
| Meters checked | 31 |
| Frozen meters | 4 |
| Frozen services | 4 |
| Leaky meters | 81 |
| Noisy meters | 10 |
| Low pressure checked | 7 |
| Repaired service | 5 |

We wish to thank the Employees, the Director of Public Works, the Superintendent of Streets and the City Surveyor, for the cooperation and help the Department received from them.

Respectfully submitted,

ROY B. IRELAND,

Chairman Water Board.

PATRICK F. HANRATTY,

Superintendent Water Dept.



WENTWORTH - DOVER HOSPITAL

TO THE HON. THOMAS H. KEENAN AND MEMBERS OF THE CITY COUNCIL:

It is an honor to submit a report of the activities of the Wentworth-Dover City Hospital for the year 1955.

Requests have been made, by the doctors, to re-open the old wing of the hospital. Funds have been appropriated in the 1956 budget, to have a survey made to determine the best and most beneficial renovation.

During the year 1955, the nursing personnel was put on a forty hour week, necessitating an increase of personnel to maintain adequate nursing care for the patients.

We would like to take this opportunity to publicly thank all of the Associations, Clubs, Guilds and individuals who have donated not only their time and services but in many cases donated equipment and money for the betterment of the hospital. The interest and generosity shown by these organizations and individuals are a symbol of the civic pride in the welfare of our hospital.

Following are statistics showing portions of the operations of the hospital:

During the year 1955, 3,579 patients were admitted to the hospital, making a total of 19,008 hospital days (including newborn). Our percentage of occupancy was 57%. The average daily census for any one day was 78 patients (including newborn).

STATISTICAL INFORMATION

| | |
|-----------------------------------|-------|
| Total number of patients admitted | 3,579 |
| Number of babies born | 506 |
| Number of outpatients | 658 |
| Number of accidents | 140 |
| Number of ambulance patients | 156 |
| Number of deaths | 113 |
| Stillborn infants | 11 |
| Autopsies | 25 |
| Percentage of autopsies | 22% |

SERVICE DISTRIBUTION ON DISCHARGED PATIENTS

| | <i>No. of Pts.</i> | <i>Pt. Days</i> |
|-------------|--------------------|-----------------|
| Medical | 770 | 5,182 |
| Obstetrical | 591 | 2,803 |
| Surgical | 902 | 5,635 |
| Newborn | 500 | 2,541 |
| Pediatric | 389 | 1,536 |
| E.E.N.T. | 417 | 804 |
| | <hr/> | <hr/> |
| | 3,569 | 18,501 |

GEOGRAPHICAL DISTRIBUTION

New Hampshire

| | |
|--------------|-------|
| Dover | 2,503 |
| Durham | 144 |
| Somersworth | 144 |
| Salmon Falls | 85 |
| Portsmouth | 34 |
| Newmarket | 33 |
| Rochester | 27 |
| Exeter | 18 |

 2,988

40 other towns sent 145

 Total for New Hampshire 3,133
Maine

| | |
|---------------|-----|
| Berwick | 47 |
| Eliot | 14 |
| Kittery | 13 |
| North Berwick | 11 |
| South Berwick | 277 |

 362

22 other towns sent 43

 Total for Maine 405

Other New England States sent 30

From Outside of New England 11

 Total 3,579

Respectfully submitted,

 LOU STOCKLAN, *Chairman*
Board of Trustees.

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

June 22, 1956

TO THE MAYOR AND CITY COUNCIL
 Dover, New Hampshire

Gentlemen:

Submitted herewith is the report of an examination and audit of the accounts of the City of Dover for the fiscal year ended December 31, 1955, which was made by this Division in accordance with your request. Exhibits as hereafter listed are included as part of the report.

SCOPE OF REPORT

The accounts and records of all city officials charged with the custody, receipt and disbursement of city funds were examined and audited. The accounts of the Tax Collector and the Wentworth Hospital had been previously audited by outside accountants and were not, therefore, included in our audit. An examination was made of a sufficient number of vouchers, payrolls and cancelled checks to satisfy the requirements of accepted standards of audit procedure. Receipts were checked by source insofar as possible. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Departmental petty cash funds were counted and verified.

INCREASE IN SURPLUS

The Surplus increased by \$18,084.40 in 1955, as indicated by Exhibit A-2. An analysis of the change in financial condition is made therein with the factors which caused the change indicated.

In arriving at the current surplus of \$160,843.34, as indicated by the Balance Sheet of December 31, 1955 (Exhibit A-1), no reserve account was set up for the uncollected taxes on the current year's (1955) warrant. It has been the established practice in Dover to set up a 100% reserve account to offset current year's uncollected taxes which we do not feel is justified and which is not in accordance with accepted standards of municipal accounting procedure in New Hampshire. The revised comparative Surplus figure of \$142,758.94, as of December 31, 1954, was arrived at by eliminating the reserve account for current year's uncollected taxes similar to the procedure employed in determining the 1955 Surplus.

DECREASE IN BONDED INDEBTEDNESS

The bonded indebtedness of the City (including Municipal, Water and School Debt) decreased by \$85,100.00 in 1955, as shown herewith:

| | <i>Bonded Debt</i> Dec. 31, 1954 | <i>Bonds Issued</i> in 1955 | <i>Bonds Retired</i> in 1955 | <i>Bonded Debt</i> Dec. 31, 1955 |
|-----------|-------------------------------------|--------------------------------|---------------------------------|-------------------------------------|
| Municipal | \$ 560,900.00 | \$ 60,000.00 | \$ 77,700.00 | \$ 543,200.00 |
| Water | 324,200.00 | | 17,400.00 | 306,800.00 |
| School | 825,000.00 | | 50,000.00 | 775,000.00 |
| | <hr/> \$1,710,100.00 | \$ 60,000.00 | \$ 145,100.00 | <hr/> \$1,625,000.00 |

COMPARATIVE STATEMENTS OF APPROPRIATIONS AND EXPENDITURES—
ESTIMATED AND ACTUAL REVENUES (Exhibits A-5 and A-6)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1955, are presented in Exhibits A-5 and A-6. As indicated therein, a revenue surplus of \$27,089.33, plus a net unexpended balance of appropriations of \$2,600.85, resulted in a net budget surplus of \$29,690.18.

TAXES RECEIVABLE

The procedure as presently followed in Dover is to consider tax funds as revenue only when actually received rather than at the time when the taxes are levied. It is recommended that all future tax levies, as well as current uncollected taxes, be set up as assets in the general ledger. It is further recommended that overlay balances be carried as reserves against the corresponding year's uncollected taxes.

If these suggestions are followed, tax collections will be credited to the asset account and abatements charged to the overlay account and credited to the asset account.

Under this system the general ledger would at all times show the amount of outstanding taxes, whereas to obtain this figure presently it becomes necessary to total the detail of the Tax Collector's warrant.

Added taxes would be debited to the asset account and credited to revenue when the warrants are issued. State head taxes set up as assets would have a corresponding liability account,—“due State of New Hampshire.”

SUSPENSE ACCOUNT—RESERVE FOR CANCELLED CHECKS

The balance in this account represents old city checks which have been voided. It is recommended that this account be closed to Surplus.

ACCOUNTS RECEIVABLE AND PAYABLE

Accounts Receivable and Payable of the City and School Department should be kept separately. These accounts should be cleared of differences prior to the end of the fiscal year in order that the amounts as shown in the general ledger and balance sheet will reconcile with the total of the actual lists of accounts receivable and payable.

CONCLUSION

We extend our thanks to the officials of the City of Dover and their office staffs for the assistance rendered during the course of the audit.

Yours very truly,

HAROLD G. FOWLER, *Director*
Division of Municipal Accounting
State Tax Commission

Joseph W. Boudreau }
Norval D. Lessels } *Auditors*

Hugh J. Cassidy }
O. Maurice Oleson } *Accountants*

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

JUNE 22, 1956

Certificate of Audit

This is to certify that we have examined and audited the accounts and records of the City of Dover for the fiscal year ended December 31, 1955. In our opinion the Exhibits included herewith reflect the true financial condition of the City on December 31, 1955, together with the results of operations for the fiscal year ended on that date.

Respectfully submitted,

HAROLD G. FOWLER, *Director*

Division of Municipal Accounting
State Tax Commission

Joseph W. Boudreau }
Norval D. Lessels } *Auditors*

Hugh J. Cassidy }
O. Maurice Oleson } *Accountants*

Financial Statements
1955

CITY OF DOVER, N. H.

Exhibit A-1

BALANCE SHEET - GENERAL FUNDS

AS OF DECEMBER 31, 1955

ASSETS

| | | | |
|--|--------------|---------------|------------|
| Cash | | | |
| General Fund | \$37,220.23 | | |
| Subject to Transfer from Earmarked Funds | 5,753.55 | | |
| | \$ 42,973.78 | | |
| Petty cash and returned checks | | 413.20 | |
| Payroll account | | 77.46 | |
| School account | | 6,823.13 | |
| Bond account | | 1,250.00 | |
| | | \$ 51,537.57 | |
| Accounts receivable | | | 13,206.52 |
| Working capital advances | | | 9,482.04 |
| Uncollected Taxes | | | |
| Levy of 1955 | \$181,752.38 | | |
| Levy of prior years | 15,422.89 | | |
| | | 197,175.27 | |
| Uncollected Head taxes—Levy of 1955 | | | 14,070.00 |
| Unredeemed taxes | | | 3,789.79 |
| Fund Balances—Deficit | | | |
| Cemetery fund | 2,003.96 | | |
| Mill fund | 6,237.55 | | |
| | | 8,241.51 | |
| Total Assets | | \$ 297,502.70 | |
| Grand Total | | \$ 297,502.70 | |
| LIABILITIES | | | |
| Accounts payable | | \$ 60,579.34 | |
| Employees' deductions payable | | 17,359.22 | |
| Bonds and coupons not presented | | 13,565.00 | |
| Due State of New Hampshire | | | |
| Head taxes uncollected | \$14,070.00 | | |
| Head taxes collected—not remitted | 1,916.50 | | |
| | | 15,986.50 | |
| Reserves | | | |
| Cancelled checks (Suspense) | 2,002.19 | | |
| Working capital advances | 1,200.00 | | |
| Uncollected taxes (prior years) | 15,422.89 | | |
| Unredeemed taxes | 3,789.79 | | |
| | | 22,414.87 | |
| Fund Balances—Surplus | | | |
| Water fund | \$ 6,654.12 | | |
| School fund | 29.00 | | |
| Hospital fund | 71.31 | | |
| | | 6,754.43 | |
| Total Liabilities | | \$ 136,659.36 | |
| Current surplus | | | 160,843.34 |
| Grand Total | | \$ 297,502.70 | |

Exhibit A-3
BALANCE SHEET - EARMARKED FUNDS
 AS OF DECEMBER 31, 1955

ASSETS

| | | | |
|---|----|-----------|--------------|
| Cash | \$ | 91,641.75 | |
| Less: Subject to Transfer to General Fund (*) | | 5,753.55 | |
| Total Assets | | 85,888.20 | \$ 85,888.20 |

LIABILITIES

| | | | |
|-----------------------------|--|-----------|--------------|
| Fund balances (Exhibit B-1) | | 85,888.20 | |
| Total Liabilities | | 85,888.20 | \$ 85,888.20 |

(*) Cash Due General Account from Special

| | |
|-----------------------------|------------|
| A/c Municipal Court revenue | \$2,732.79 |
| A/c Dog license revenue | 1,384.90 |
| A/c Garage charges | 1,674.25 |
| A/c Employees' deductions | 93.61 |
| | \$5,885.55 |

| | | | |
|---|--|------------|--|
| Less Cash due special account from general account | | | |
| Errors in deposits (net) | | 132.00 | |
| | | \$5,753.55 | |

52

Exhibit A-4

BALANCE SHEET - BONDED INDEBTEDNESS

FISCAL YEAR ENDED DECEMBER 31, 1955

ASSETS

| | | |
|--------------------------------------|--------------|----------------|
| Bonded indebtedness—Municipal | \$543,200.00 | |
| Bonded indebtedness—Water department | 306,800.00 | |
| Bonded indebtedness—School | 775,000.00 | |
| | | \$1,625,000.00 |

LIABILITIES

Municipal Bonds Outstanding

| | | |
|--|-------------|---------------|
| Construction and equipment—1946 | \$ 6,200.00 | |
| Improvement—1948 | 43,000.00 | |
| Improvement and equipment—1949 | 40,000.00 | |
| Fire equipment and sewer equipment—1951 | 36,000.00 | |
| Street, sewer and departmental equip.—1952 | 111,000.00 | |
| City Hospital—1953 | 180,000.00 | |
| Sewer—1953 | 67,000.00 | |
| Public improvement—1955 | 60,000.00 | |
| | | \$ 543,200.00 |

Water Bonds Outstanding

| | | |
|--|------------|------------|
| Water extension—1947 | 6,800.00 | |
| Water bonds—1948 | 3,000.00 | |
| Water improvement bonds—1950 | 95,000.00 | |
| Water extension bonds—1952 | 14,000.00 | |
| Filter bed improvement bonds—1952 | 8,000.00 | |
| Water treatment plant and improvement—1954 | 180,000.00 | |
| | | 306,800.00 |

School Bonds Outstanding

| | | |
|-----------------------|--------------|----------------|
| School bonds—1950 | \$685,000.00 | |
| School equipment—1953 | 90,000.00 | |
| | | 775,000.00 |
| Total Liabilities | | \$1,625,000.00 |

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

FISCAL YEAR ENDED DECEMBER 31, 1955

| | Appropriations | Receipts and Reim- bursements | Total Amount Available | Net Expenditures and Encumb. | BALANCES | |
|--------------------------------|----------------|-------------------------------------|------------------------------|------------------------------------|-----------|------------|
| | | | | | Unexpend. | Overdrafts |
| CITY GOVERNMENT | | | | | | |
| City Council | \$ 1,900.00 | | \$ 1,900.00 | \$ 1,807.60 | \$ | 92.40 |
| Annual audit | 3,200.00 | | 3,200.00 | 3,200.00 | | |
| City clerk's office | 8,760.00 | | 8,760.00 | 8,490.24 | | 269.76 |
| Election and registration | 4,170.00 | | 4,170.00 | 4,608.74 | | 438.74 |
| Vital statistics | 75.00 | | 75.00 | | | 75.00 |
| Purchasing | 1,686.00 | | 1,686.00 | 1,578.82 | | 107.18 |
| Executive dept. administration | 11,685.00 | | 11,685.00 | 11,140.06 | | 544.94 |
| Operation of buildings | 21,000.00 | | 21,000.00 | 17,177.25 | | 3,822.75 |
| Civic promotions | 18,160.00 | | 18,160.00 | 18,626.78 | | 466.78 |
| Civil defense | 2,500.00 | | 2,500.00 | 159.52 | | 2,340.48 |
| Finance Department—accounting | 7,915.00 | | 7,915.00 | 7,770.77 | | 144.23 |
| Insurance and retirement | 19,500.00 | | 19,500.00 | 17,840.17 | | 1,659.83 |
| Treasurer's office | 6,649.00 | | 6,649.00 | 6,507.42 | | 141.58 |
| Assessor's office | 10,039.00 | | 10,039.00 | 12,143.38 | | 2,104.38 |
| Tax collector's office | 7,789.00 | | 7,789.00 | 7,560.75 | | 228.25 |
| Law department | 5,090.00 | | 5,090.00 | 3,440.62 | | 1,649.38 |
| Planning board | 3,075.00 | | 3,075.00 | 2,871.35 | | 203.65 |
| PUBLIC SAFETY | | | | | | |
| Municipal Court | 2,900.00 | | 2,900.00 | | | |
| Fire department | 72,284.00 | | 72,284.00 | 72,645.64 | | 351.64 |
| Street lighting | 33,000.00 | | 33,000.00 | 32,547.95 | | 452.05 |
| Police department | 90,516.00 | | 90,516.00 | 92,543.59 | | 2,027.59 |
| PUBLIC WORKS | | | | | | |
| General administration | 11,882.00 | | 11,882.00 | 13,703.95 | | 1,821.95 |
| Streets and bridges | 71,503.00 | | 71,503.00 | 66,533.66 | | 4,969.34 |
| Street cleaning | 16,052.00 | | 16,052.00 | 12,601.29 | | 3,450.71 |
| Snow removal | 32,166.00 | | 32,166.00 | 31,697.68 | | 468.32 |
| Refuse disposal | 26,976.00 | | 26,976.00 | 33,977.63 | | 7,001.63 |
| Sewer maintenance | 17,385.00 | | 17,385.00 | 10,791.46 | | 6,593.54 |

| | Appropriations | Receipts and Reim- bursements | Total Amount Available | Net Expendres and Encumb. | BALANCES <i>Unexpend. Overdrafts</i> |
|----------------------------------|----------------|-------------------------------------|------------------------------|---------------------------------|---|
| PUBLIC HEALTH AND WELFARE | | | | | |
| Health department | 3,695.00 | | 3,695.00 | 3,614.80 | 80.20 |
| District nursing | 2,000.00 | | 2,000.00 | 2,000.00 | |
| Overseer of the Poor | 37,020.00 | | 37,020.00 | 30,326.38 | 6,693.62 |
| Old age assistance | 24,000.00 | | 24,000.00 | 19,626.36 | 4,373.64 |
| PARKS AND RECREATION | | | | | |
| Recreation program | 10,987.00 | | 10,987.00 | 11,084.64 | 97.64 |
| Maintenance of parks | 17,176.00 | | 17,176.00 | 17,645.65 | 469.65 |
| PUBLIC LIBRARY | 28,300.00 | | 28,300.00 | 27,478.07 | 821.93 |
| CAPITAL IMPROVEMENTS | | | | | |
| Fire department | 3,400.00 | | 3,400.00 | 3,464.29 | 64.29 |
| Public Works department | 29,400.00 | | 29,400.00 | 29,355.54 | 44.46 |
| Police department | 2,500.00 | | 2,500.00 | 2,038.00 | 462.00 |
| Recreation | 10,000.00 | | 10,000.00 | 10,592.99 | 592.99 |
| Executive | 750.00 | | 750.00 | 740.06 | 9.94 |
| First Street parking lot | | 5,009.75 | 5,009.75 | 5,009.75 | |
| Miscellaneous | | 189.31 | 189.31 | 20.25 | 169.06 |
| SCHOOL DEPARTMENT | 419,441.00 | | 419,441.00 | 439,805.88 | 20,364.88 |
| SCHOOL PENSIONS | 2,800.00 | | 2,800.00 | 3,104.16 | 304.16 |
| HOSPITAL | 45,000.00 | | 45,000.00 | 45,000.00 | |
| CEMETERY DEPARTMENT | 5,000.00 | | 5,000.00 | 5,000.00 | |
| PAYMENTS ON BONDED DEBT | 127,700.00 | | 127,700.00 | 127,700.00 | |
| INTEREST | 32,059.00 | | 32,059.00 | 32,471.62 | 412.62 |
| COUNTY TAXES | 74,500.00 | | 74,500.00 | 75,258.45 | 758.45 |
| | \$1,383,605.00 | \$5,199.06 | \$1,388,804.06 | \$1,386,203.21 | \$ 39,868.24 |
| | | | | | \$ 37,267.39 |

Exhibit A-6

STATEMENT OF ESTIMATED AND ACTUAL REVENUES

FISCAL YEAR ENDED DECEMBER 31, 1955

| | REVENUES | | <i>Excess</i> | <i>Deficit</i> |
|---|---------------------|------------------------|--------------------|-------------------|
| | <i>Estimated</i> | <i>Actual</i> (Net) | | |
| Interest and Dividends tax | \$ 25,742.13 | \$ 25,742.13 | | |
| Railroad tax | 13,000.00 | 12,872.68 | 872.68 | |
| Savings bank tax | 2,500.00 | 10,211.32 | 7,711.32 | |
| DEPARTMENTAL SERVICE CHARGES | | | | |
| City Clerk—recording & registration | 2,550.00 | 2,832.50 | 282.50 | |
| Head tax reimbursement | 100.00 | 79.52 | | 20.48 |
| Head tax commissions | 3,500.00 | 3,968.95 | 468.95 | |
| Damage to meters | 75.00 | 90.91 | 15.91 | |
| Public Works' Sales and service | 2,150.00 | 2,396.59 | 246.59 | |
| Health department | 150.00 | 218.05 | 68.05 | |
| Park department | 350.00 | | | 350.00 |
| Library | 700.00 | 895.76 | 195.76 | |
| Motor vehicle permits | 75,000.00 | 73,842.64 | | 1,157.36 |
| Dog licenses | 1,700.00 | 1,384.90 | | 315.10 |
| Reimbursement acct. exemption of growing wood and timber | 567.73 | 1,798.41 | 1,230.68 | |
| BUSINESS LICENSES AND PERMITS | | | | |
| City Clerk | 1,115.00 | 1,225.20 | 110.20 | |
| Assessment | 1,500.00 | 2,518.00 | 1,018.00 | |
| Police | 810.00 | 624.50 | | 185.50 |
| Health | 220.00 | 261.00 | 41.00 | |
| FINES AND FORFEITS | | | | |
| Municipal Court | 2,700.00 | 2,732.79 | 32.79 | |
| Police | 1,700.00 | 2,010.77 | 310.77 | |
| RENTAL OF MUNICIPAL PROPERTY AND EQUIPMENT | | | | |
| Fire department | 50.00 | 50.00 | | |
| City clerk | 1,600.00 | 1,485.00 | | 115.00 |
| Public works department | 500.00 | 573.63 | 73.63 | |
| Interest on taxes | 2,350.00 | 2,776.49 | 426.49 | |
| Payments in lieu of taxes | 7,000.00 | 4,636.87 | | 2,363.13 |
| Parking meter income | 14,000.00 | 17,047.36 | 3,047.36 | |
| Welfare reimbursement | 1,500.00 | 2,351.58 | 851.58 | |
| Cash surplus | 10,000.00 | 10,000.00 | | |
| Prior year's revenue and miscellaneous | | 5,959.82 | 5,959.82 | |
| Sale of City property | | 8,631.82 | 8,631.82 | |
| | \$173,129.86 | \$200,219.19 | \$31,595.90 | \$4,506.57 |

Exhibit B-1

SCHEDULE OF EARMARKED FUNDS

FISCAL YEAR ENDED DECEMBER 31, 1955

| PROCEEDS OF BOND ISSUES | <i>Balance Jan. 1, 1955</i> | <i>Receipts</i> | <i>Payments</i> | <i>Balance Dec. 31, 1955</i> |
|--|---------------------------------|----------------------|----------------------|----------------------------------|
| Fire department and aerial ladder | \$ 142.44 | | | \$ 142.44 |
| 1952 improvement and construction bonds | 4,281.96 | | 1,310.22 | 2,971.74 |
| New sewers—1951 | 4,399.54 | | 3,869.21 | 530.33 |
| 1955 public improvements | | 66,373.47 | 58,245.85 | 8,127.62 |
| Eliot Road bridge | 1,911.49 | | | 1,911.49 |
| Sewer construction—1954 | 386.86 | 3,880.21 | 3,880.21 | 386.86 |
| Fairfield Drive | 52.48 | | | 52.48 |
| Cataract Avenue | 961.08 | | | 961.08 |
| Central Avenue construction | 29,801.68 | 6,280.00 | | 36,081.68 |
| Schools—construction and equipment | 3,241.60 | | 1,424.30 | 1,817.30 |
| New Elementary school | 41,854.17 | | 19,849.76 | 22,004.41 |
| Water bonds—1951 | 983.58 | 1,643.63 | 3,520.62 | (893.41) |
| Water Bonds—1954 | 139,278.85 | 10,025.00 | 166,217.78 | (16,913.93) |
| Hospital equipment | | 74.27 | 3,259.83 | (3,185.56) |
| Water department—Filter beds | 579.68 | | 76.00 | 503.68 |
| Dover Hospital construction | 15,734.28 | 11,495.90 | 17,024.22 | 10,205.96 |
| Total Bond Funds | \$243,609.69 | \$ 99,772.48 | \$278,678.00 | \$ 64,704.17 |
| SPECIAL COLLECTIONS | | | | |
| Dog licenses | | 1,739.00 | 1,690.03 | 48.97 |
| Vending machines | 43.19 | 39.00 | 30.21 | 51.98 |
| Parking meters | (20.00) | 17,154.86 | 17,134.86 | |
| New parking lots | | 2,905.59 | | 2,905.59 |
| First Street parking lot | | 61.40 | | 61.40 |
| Sale of City maps | 95.99 | 66.00 | | 161.99 |
| Municipal Court | | 8,220.00 | 7,942.53 | 277.47 |
| Guppy Farm fire loss | 3,964.24 | | 436.72 | 3,527.52 |
| Garage fire alarm | 1,011.00 | | 1,011.00 | |
| Court House parking lot | 168.07 | | 195.40 | (27.33) |
| Health department—sealing fees | (2.00) | 283.25 | 283.25 | (2.00) |
| Bellamy Park concessions | 341.00 | | | 341.00 |
| School gymnasium rentals | 761.00 | 1,069.20 | 714.34 | 1,115.86 |
| Library—Miscellaneous | 85.64 | 12.75 | 54.50 | 43.89 |
| School music fund | 68.64 | | | 68.64 |
| School lunch program | 5,433.20 | 40,846.03 | 41,240.29 | 5,038.94 |
| Mill steam plant | | 3,482.47 | | 3,482.47 |
| Hospital X-Ray equipment | 2,665.00 | 1,428.75 | 6.11 | 4,087.64 |
| Total Earmarked Funds | \$258,224.66 | \$ 177,080.78 | \$ 349,417.24 | \$ 85,888.20 |

Exhibit E-1

SUMMARY OF TRUST FUND PRINCIPAL AND INCOME

FISCAL YEAR ENDED DECEMBER 31, 1955

| FUNDS | PRINCIPAL | | | INCOME | | | |
|--|-------------------------|---------------------------------------|--------------------------|----------------------|------------------------|--------------------------|--|
| | Balance Jan. 1, 1955 | New Funds Created Dec. 31, 1955 | Balance Dec. 31, 1955 | Earned During Yr. | Expended During Yr. | Balance Dec. 31, 1955 | Balance of Principal and Income Dec. 31, 1955 |
| CEMETERY | | | | | | | |
| Perpetual care funds and special funds for other cemetery purposes | \$225,615.45 | \$2,783.16 | \$228,398.61 | \$ 7,391.42 | \$ 8,247.03 | \$12,194.93 | \$240,593.54 |
| DOVER PUBLIC LIBRARY | | | | | | | |
| Funds for the purchase of books, general maintenance and other library purposes | 28,532.51 | | 28,532.51 | 1,161.46 | 617.66 | 4,951.60 | 33,484.11 |
| DOVER SCHOOL DISTRICT | | | | | | | |
| Funds for sundry school purposes | 4,255.00 | | 4,255.00 | 243.96 | 23.00 | 3,648.21 | 7,903.21 |
| PARK DEPARTMENT | | | | | | | |
| Funds for the care of parks | 14,800.00 | | 14,800.00 | 491.17 | 89.80 | 2,997.18 | 17,797.18 |
| TRUST FUNDS FOR POOR RELIEF | 8,000.00 | | 8,000.00 | 272.75 | 125.00 | 1,113.96 | 9,113.96 |
| WENTWORTH HOSPITAL | | | | | | | |
| Free bed funds, general maintenance funds and special purposes funds | 187,620.98 | | 187,620.98 | 8,766.70 | 17,180.16 | 1,464.28 | 189,085.26 |
| | \$468,823.94 | \$2,783.16 | \$471,607.10 | \$18,330.46 | \$26,282.65 | \$26,370.16 | \$497,977.26 |

Exhibit F-1

WATER DEPARTMENT - STATEMENT OF OPERATIONS

FISCAL YEAR ENDED DECEMBER 31, 1955

REVENUES

| | | |
|--------------------------------|-------------------|---------------|
| Metered sales | \$109,727.74 | |
| Miscellaneous sales | 16,660.68 | |
| Penalties and fines | 794.62 | |
| Service piping sales of meters | 183.94 | |
| | <u> </u> | \$ 127,366.98 |

OPERATING EXPENSES

WATER SUPPLY EXPENSES

| | | |
|---------------------------------------|-------------------|--------------|
| Superintendence | \$ 1,356.36 | |
| Source of supply labor | 306.71 | |
| Pumping station labor | 4,009.23 | |
| Purification labor | 752.17 | |
| Gravity system labor and supplies | 87.33 | |
| Pumping station supplies and expenses | 1,606.67 | |
| Purification supplies and expenses | 1,270.34 | |
| Power purchased | 13,494.13 | |
| | <u> </u> | \$ 22,883.94 |

MAINTENANCE EXPENSE

| | |
|---|--------|
| Repairs to pumping station structures and equipment | 165.03 |
|---|--------|

DISTRIBUTION SUPPLY EXPENSES

| | |
|-----------------|----------|
| Superintendence | 1,356.76 |
|-----------------|----------|

Maintenance Expenses

| | | |
|---------------------|-------------------|-----------|
| Repairs to mains | \$1,775.05 | |
| Repairs to services | 6,327.38 | |
| Repairs to hydrants | 1,831.88 | |
| Miscellaneous labor | 6,577.66 | |
| | <u> </u> | 16,511.97 |

| | |
|--|----------|
| Meter department labor | 2,499.64 |
| Meter reading labor | 1,734.98 |
| Meter department supplies and expenses | 2,208.66 |
| Small tool expenses | 382.57 |

Supplies

| | | |
|--------------------------------------|-------------------|----------|
| Repairs to mains | \$554.39 | |
| Repairs to services and equipment | 576.74 | |
| Repairs to meters | 48.65 | |
| | <u> </u> | 1,179.78 |

| | | | |
|--------------------------|-------------------|-------------------|-------------------|
| Total Operating Expenses | <u> </u> | 25,874.36 | |
| Net Profit on Operations | | <u> </u> | 48,923.33 |
| | | | <u> </u> |
| | | | \$78,443.65 |

OTHER GENERAL EXPENSES

| | | |
|-----------------------------------|-------------------|-------------|
| Salaries of general officers | \$ 1,356.88 | |
| Salaries of general office clerks | 2,000.56 | |
| General office expenses | 682.54 | |
| | <u> </u> | \$ 4,039.98 |

OTHER MISCELLANEOUS EXPENSES

| | | |
|-------------------------|-------------------|-------------------|
| Insurance | \$ 701.88 | |
| Retirement contribution | 832.04 | |
| Stores account overhead | 2.03 | |
| Motor vehicle expenses | 1,722.26 | |
| Mileage | 469.49 | |
| Taxes | 151.89 | |
| Bond interest | 5,811.10 | |
| Refunds | 261.56 | |
| | <u> </u> | 9,952.25 |
| | | <u> </u> |
| | | \$ 13,992.23 |

| | | |
|------------|--|-------------|
| Net Profit | | \$64,451.42 |
|------------|--|-------------|

| | | |
|------------------------------------|-------------------|-----------|
| Capital Expenditures (Exhibit F-5) | \$22,451.51 | |
| Bond principal payments | 17,400.00 | |
| | <u> </u> | 39,851.51 |

| | | |
|------------------|--|-------------|
| Surplus for Year | | \$24,599.91 |
|------------------|--|-------------|

| | | |
|---|--|--------------------|
| Less fund balance (Deficit) December 31, 1954 | | <u>(17,945.79)</u> |
|---|--|--------------------|

| | | |
|---------------------------------|--|-------------|
| Fund Balance, December 31, 1955 | | \$ 6,654.12 |
|---------------------------------|--|-------------|

Exhibit F-2

CEMETERY DEPT. - STATEMENT OF OPERATIONS

FISCAL YEAR ENDED DECEMBER 31, 1955

RECEIPTS

| | | |
|-------------------------------|-------------------|--------------|
| Care and maintenance | \$ 1,551.00 | |
| Interments | 6,130.85 | |
| Rent of tomb and house | 25.00 | |
| Sale of materials and stores | 1,162.76 | |
| Sale of lots | 2,597.50 | |
| Transfer of trust fund income | 5,000.00 | |
| City appropriation | 5,000.00 | |
| | <u> </u> | \$ 21,467.11 |

EXPENDITURES

| | | |
|--|-------------------|---------------------------------|
| Salaries | \$20,257.67 | |
| Outside services | 592.66 | |
| Telephone, telegraph and postage | 258.63 | |
| Supplies | 762.71 | |
| Fuel and utilities | 317.54 | |
| Insurance and retirement | 777.46 | |
| Capital outlay | 423.36 | |
| | <u> </u> | 23,390.03 |
| (Deficit) for Year | | <u> </u> (\$ 1,922.92) |
| Fund balance (Deficit) December 31, 1954 | | (81.04) |
| Fund balance (Deficit) December 31, 1955 | | <u> </u> (\$2,003.96) |

Exhibit F-3

PACIFIC MILLS - STATEMENT OF OPERATIONS

FISCAL YEAR ENDED DECEMBER 31, 1955

RECEIPTS

| | | |
|---------------|-----------|-----------|
| Rent of space | \$ 120.00 | |
| Sale of steam | 30,018.13 | |
| | \$ | 30,138.13 |

EXPENDITURES

| | | |
|--|-------------|---------------|
| Salaries | \$ 9,335.40 | |
| Outside services | 119.62 | |
| Telephone, telegraph and postage | 126.30 | |
| Supplies | 1,209.97 | |
| Equipment costs | 5.00 | |
| Fuel and utilities | 22,240.42 | |
| Insurance and retirement | 318.59 | |
| | | 33,355.30 |
| (Deficit) for Year | | (\$ 3,217.17) |
| Fund balance (Deficit) December 31, 1954 | | (3,020.38) |
| Fund balance (Deficit) December 31, 1955 | | \$ (6,237.55) |

Exhibit F-4

SCHOOL DEPT. - STATEMENT OF OPERATIONS

FISCAL YEAR ENDED DECEMBER 31, 1955

RECEIPTS

| | | | |
|-------------------------------|-----------------------------|-----------------------------|--------------|
| City appropriation | \$439,805.88 | | |
| Federal aid | 39,951.37 | | |
| State aid | 12,360.51 | | |
| Tuitions | 53,815.92 | | |
| Miscellaneous income—projects | 1,321.06 | | |
| Total Receipts | <u> </u> | \$547,254.74 | |
| Accounts receivable | | 13,509.34 | |
| Balance, December 31, 1954 | | 114.80 | |
| Grand Total | | <u> </u> | \$560,878.88 |

EXPENDITURES

ADMINISTRATION

| | <i>High School</i> | <i>Elementary School</i> | <i>Total</i> |
|--|------------------------|------------------------------|-----------------------------|
| Salaries of district officers | | | \$ 400.00 |
| Tax for State wide supervision | | | 3,926.00 |
| Salaries of other administrative personnel | | | 10,022.00 |
| Supplies and expenses | | | 1,875.54 |
| | | | <u> </u> |
| | | | \$16,223.54 |

INSTRUCTION

| | | | |
|------------------------------------|-----------------------------|-----------------------------|-----------------------------|
| Teachers' salaries | \$160,119.86 | \$190,968.92 | \$351,088.78 |
| Books and other instructional aids | 3,319.07 | 3,191.64 | 6,510.71 |
| Scholars' supplies | 5,991.13 | 5,970.51 | 11,961.64 |
| Salaries of clerical assistants | 2,080.00 | 2,044.63 | 4,124.63 |
| Supplies and other expenses | 7,121.96 | 2,518.22 | 9,640.18 |
| | <u> </u> | <u> </u> | <u> </u> |
| | \$178,632.02 | \$204,693.92 | \$383,325.94 |

OPERATION OF SCHOOL PLANT

| | | | |
|-------------------------------------|-----------------------------|-----------------------------|-----------------------------|
| Salaries of custodians | \$ 13,943.52 | \$ 15,583.87 | \$ 29,527.39 |
| Fuel | 5,907.94 | 6,090.70 | 11,998.64 |
| Water, light. supplies and expenses | 7,570.01 | 7,922.80 | 15,492.81 |
| | <u> </u> | <u> </u> | <u> </u> |
| | \$27,421.47 | \$ 29,597.37 | \$ 57,018.84 |

MAINTENANCE OF SCHOOL PLANT

| | | | |
|--------------------------|-------------|-------------|-------------|
| Repairs and replacements | \$ 4,320.96 | \$ 1,626.87 | \$ 5,947.83 |
|--------------------------|-------------|-------------|-------------|

AUXILIARY ACTIVITIES

| | | | |
|--------------------------------------|-----------------------------|-----------------------------|-----------------------------|
| Health supervision | \$ 2,069.84 | \$ 4,222.81 | \$ 6,292.65 |
| Transportation | 7,037.08 | 21,924.25 | 28,961.33 |
| Tuition | | 690.45 | 690.45 |
| Special activities and special funds | 416.38 | 1,525.33 | 1,941.71 |
| | <u> </u> | <u> </u> | <u> </u> |
| | \$ 9,523.30 | \$ 28,362.84 | \$ 37,886.14 |

FIXED CHARGES

| | | | |
|--|--|--|-----------------------------|
| Retirement | | | \$ 24,636.44 |
| Insurance, Treasurer's bond and expenses | | | 4,138.59 |
| | | | <u> </u> |
| | | | \$ 28,775.03 |

CAPITAL OUTLAY

| | |
|---|--------------|
| Additions and improvements to buildings | \$ 2,580.82 |
| New equipment | 6,250.32 |
| | <hr/> |
| | \$ 8,831.14 |
| | <hr/> |
| Total Expenditures | \$538,008.46 |
| Encumbrances, December 31, 1955 | 22,841.42 |
| Balance, December 31, 1955 | 29.00 |
| | <hr/> |
| Grand Total | \$560,878.88 |

WENTWORTH - DOVER CITY HOSPITAL

BALANCE SHEET

DECEMBER 31, 1955

| ASSETS | | |
|-------------------------------------|-----------|--------------|
| Cash, petty cash fund | | \$ 300.00 |
| Due from City of Dover | | |
| Balance in treasury | \$ 71.31 | |
| Welfare accounts | 2,456.90 | |
| | | 2,528.21 |
| Accounts receivable | | |
| Patients in hospital | 9,632.47 | |
| Blue Cross accounts | 10,691.89 | |
| Discharged patients | 82,783.08 | |
| Accounts with collection agencies | 35,476.91 | |
| | | 138,584.35 |
| Less: Unused free bed income | 424.46 | |
| Reserve for bad debts | 36,418.69 | |
| | | 36,843.15 |
| | | 101,741.20 |
| Inventories | | |
| Canned and packaged foods | 2,093.07 | |
| Medical and surgical supplies | 20,448.57 | |
| Returnable containers | 49.50 | |
| | | 22,591.14 |
| Prepaid insurance | | 5,826.28 |
| | | \$132,986.83 |
| LIABILITIES AND FUND BALANCE | | |
| Accounts payable | | |
| Trade creditors | 19,219.97 | |
| Refunds due patients | 79.50 | |
| | | 19,299.47 |
| Accrued expenses | | |
| Estimated water bill | 525.00 | |
| Employees' retirement contribution | 3,687.45 | |
| | | 4,212.45 |
| Total Liabilities | | \$ 23,511.92 |
| Fund balance | | |
| Surplus, January 1, 1955 | 98,827.55 | |
| Add: | | |
| Net earnings for 1955, | 10,864.53 | |
| | | \$109,692.08 |
| Less: | | |
| Adjustment affecting prior year | 217.17 | |
| | | 109,474.91 |
| | | \$132,986.83 |

REVENUES

Charges to patients

| | |
|--------------------------|-------------------|
| | \$216,967.00 |
| Routine and nursery care | 34,408.41 |
| Operating room | 7,847.50 |
| Delivery room | 38,546.00 |
| X-Ray diagnosis | 22,274.63 |
| Laboratory | 26,322.68 |
| Drugs | 5,313.14 |
| Oxygen | 2,203.40 |
| All other | <u> </u> |
| | \$353,882.76 |

Less:

| | | |
|-------------------------------------|-------------------|---------------------|
| Discounts, allowances and free work | \$ 1,579.86 | |
| Blue Cross discount | 1,411.54 | |
| Allowance for bad debts | 7,895.46 | |
| | <u> </u> | 10,886.86 |
| | | <u>\$342,995.90</u> |

Other income

| | | |
|--------------------------------|-------------------|---------------------|
| Staff meals, rooms and laundry | 7,180.03 | |
| All other operating income | 797.85 | |
| Appropriation—City of Dover | 45,000.00 | |
| Bad debts collected | 341.25 | |
| Trust fund income, maintenance | 3,000.00 | |
| | <u> </u> | 56,319.13 |
| | | <u>\$399,315.03</u> |

Total Income

Less:

| | | |
|--|-------------------|---------------------|
| Operating expenses | 388,131.10 | |
| Non-operating expenses (new equipment) | 319.40 | |
| | <u> </u> | 388,450.50 |
| | | <u>\$ 10,864.53</u> |

Net Earnings

OPERATING EXPENSES

Administration

| | | |
|--|-------------------|--------------|
| Salaries—director, assistants and clerical | \$ 18,814.16 | |
| Postage, stationery and telephones | 4,384.68 | |
| Insurance and bonds | 6,708.69 | |
| Employee retirement | 7,767.83 | |
| Other administrative expenses | 1,987.37 | |
| | <u> </u> | \$ 39,662.73 |

Dietary expenses

| | | |
|-----------------------------|-------------------|-----------|
| Salaries | 18,392.93 | |
| Raw and prepared foods | 20,016.83 | |
| Other supplies and expenses | 1,595.01 | |
| | <u> </u> | 40,004.77 |

Housekeeping

| | | |
|-----------------------|-----------|-----------|
| Salaries | 18,751.14 | |
| Supplies and expenses | 1,351.49 | |
| | <hr/> | 20,102.63 |

Laundry

| | | |
|-----------------------|-----------|-----------|
| Salaries | 11,043.43 | |
| Supplies and expenses | 2,329.94 | |
| | <hr/> | 13,373.37 |

Linen service

| | | |
|----------|----------|----------|
| Salaries | 1,581.25 | |
| Supplies | 1,224.93 | |
| | <hr/> | 2,806.18 |

Nurses' home

| | | |
|--------------------------------|----------|----------|
| Payments in lieu of rent | 2,379.60 | |
| Fuel, light and water, repairs | 317.50 | |
| | <hr/> | 2,697.10 |

Operation of plant

| | | |
|----------------------------------|-----------|-----------|
| Engineers and firemen | 10,381.48 | |
| Gas and oil | 12,162.10 | |
| Electricity | 4,902.45 | |
| Ice and water | 2,172.18 | |
| Repairs and supplies | 2,156.13 | |
| Maintenance salaries | 5,891.60 | |
| Repairs to buildings and grounds | 1,380.99 | |
| | <hr/> | 39,046.93 |

Nursing service

| | | |
|--|--|------------|
| Salaries—supervisors, nurses and orderlies | | 127,295.26 |
|--|--|------------|

Medical and surgical

| | | |
|--------------------------------|-----------|-----------|
| Salaries—medical and surgical | 6,124.41 | |
| Salaries—pharmacy | 1,000.26 | |
| Drugs and prescriptions | 14,632.77 | |
| Oxygen | 2,106.25 | |
| Dressings, disinfectants, etc. | 9,029.00 | |
| Supplies and repairs | 283.21 | |
| | <hr/> | 33,175.90 |

Medical records

| | | |
|-----------------------|----------|----------|
| Salaries | 4,218.09 | |
| Supplies and expenses | 380.70 | |
| | <hr/> | 4,598.79 |

Operating room

| | | |
|---------------------------|-----------|-----------|
| Salaries | 12,811.73 | |
| Instruments and supplies | 7,274.29 | |
| Repairs and miscellaneous | 232.04 | |
| Anesthesia supplies | 1,829.21 | |
| | <hr/> | 22,147.27 |

| | | |
|------------------------|--|----------|
| Delivery room supplies | | 1,520.12 |
|------------------------|--|----------|

X-ray diagnosis

| | | |
|------------------|-----------|-----------|
| Radiologist fees | 15,198.80 | |
| Staff salaries | 6,486.85 | |
| Films | 4,509.90 | |
| Other supplies | 1,197.95 | |
| Repairs | 578.45 | |
| | <hr/> | 27,971.95 |

Laboratory

| | | |
|-----------------------|----------|-----------|
| Pathologist salary | 6,236.62 | |
| Salaries—technicians | 5,841.44 | |
| Supplies and expenses | 817.04 | |
| Outside fees | 833.00 | |
| | <hr/> | 13,728.10 |

| | | |
|--------------------------|--|--------------------------|
| Total operating expenses | | <hr/> <hr/> \$388,131.10 |
|--------------------------|--|--------------------------|

EMERGENCY CALLS—Call "Operator," say "Emergency Fire," or "Emergency Police," give the address and telephone number from which you call, and the name of the city or town.

THESE NUMBERS MAY SAVE YOUR LIFE OR PROPERTY!!!

Wentworth Hospital 340
 Fire 185 Police 38

| TYPE OF INFORMATION NEEDED | OFFICE TO CALL | TEL. NO. |
|---------------------------------------|--------------------------------|-------------|
| Administration | Mayor | 892 |
| Assessed Valuations | Assessor | 1565 |
| Auditorium (City Hall) | City Clerk | 328 |
| Auto Registration | Collector | 203 |
| Beano Licenses | Police Department | 38 |
| Bicycle Licenses | Police Department | 38 |
| Birth Certificates | City Clerk | 328 |
| Building Permits | Building Inspector | 1565 |
| Burial Permits | City Clerk | 328 |
| Cemetery | Cemetery Department | 1510 |
| Cemetery Deeds | City Clerk | 328 |
| City Council | Mayor's Office | 892 |
| Civil Defense | Office of Civil Defense | 892 |
| Death Certificates | City Clerk | 328 |
| Dog Licenses | City Clerk | 328 |
| Elections | City Clerk | 328 |
| Engineering | City Engineer | 1312 |
| Entertainment Licenses | City Clerk | 328 |
| Fire—Emergency Only | Fire Department | 185 |
| Fire Permits | Fire Department | 840 |
| Garbage Collection | Public Works Department | 173 or 1312 |
| Health and Sanitation | Health Department | 1562 |
| Hospital | Wentworth Hospital | 340 |
| Library | Dover Public Library | 856 |
| Licenses | City Clerk | 328 |
| Marriage Certificates | City Clerk | 328 |
| Milk Inspection | Health Department | 1562 |
| Mill Properties | Public Works Department | 1312 |
| Motor Vehicle Permits | Collector | 203 |
| Mortgages and Cond'l Sales Recordings | City Clerk | 328 |
| Nurse, District | District Nursing Office | 820 |
| Ordinances, City | City Clerk | 328 |
| Parks | Park Department | 173 or 1312 |
| Payments by City | Treasurer's Office | 1565 |
| Playgrounds | Park and Recreation Department | 1312 |
| Plumbing Permits | Plumbing Inspector | 1521 |
| Police | Police Department | 38 |
| Purchasing | City Clerk | 328 |
| Recreation | Recreation Department | 1312 |
| Red Cross | Red Cross Office | 820 |
| Redevelopment Planning | Housing Authority | 327 |
| Refuse Collection | Public Works Department | 173 or 1312 |
| Relief | Welfare Department | 1562 |
| Schools | School Department | 10 |
| Sewers | Public Works Department | 173 or 1312 |
| Street Lights | Police Department | 38 |
| Streets and Highways | Public Works Department | 173 or 1312 |
| Tax Assessments | Assessor | 1565 |
| Tax Collections | City Collector | 203 |
| Tree | Park Department | 173 or 1312 |
| Water Bills | City Collector | 203 |
| Water Supply | Water Department | 173 or 1562 |
| Weights and Measures | Health Department | 1562 |
| Zoning Restrictions | Building Inspector | 1565 |