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Town of Bedford, N.H. ANNUAL REPORTS YEAR ENDING DECEMBER 31, 1982



SCHOOL DISTRICT REPORTS YEAR ENDING JUNE 30, 1982 1983

ANNUAL REPORT

Of the

SELECTMEN and other TOWN OFFICERS

of the

Town of Bedford

New Hampshire

of TOWN AFFAIRS

For the Year Ending December 31, 1982

and SCHOOL AFFAIRS

For the year Ending June 30, 1982

**TOWN OF BEDFORD
STATE OF NEW HAMPSHIRE**

To the inhabitants of the Town of Bedford in the County of Hillsborough in said State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall in said Town on Tuesday, the eighth of March, at 7:00 o'clock in the forenoon to act on the following articles, numbers 1 to 16 which shall be by written ballot. Polls are to close no later than 6:00 p.m. Action on the remaining articles commencing with Article 17 will be at the Town Meeting on March 15, 1983 and will be at the McKelvie School at 7:30 p.m.

ARTICLE 1. To elect necessary Town Officers, School District Officers, and Planning Board members for the ensuing 1 year, three years and five years.

ARTICLE 2. To see if the Town will vote to adopt an ordinance prohibiting the construction of entrance and exit ways connecting to Town accepted roads without first obtaining a "Curt Cut" permit for such work from the Director, Public Works & Highways Department. Permits to be issued in accord with promulgated regulations reflecting accepted practices in design, location and public safety. Violators will be subject to a fine not to exceed \$100.00 per day for each offense. Effective date: July 1, 1983.

ARTICLE 3. To see if the Town will vote to adopt an ordinance prohibiting street excavations (trenches, etc.) in or across Town accepted roadways without first obtaining a "Street Opening" permit for such work from the Director, Public Works & Highways Department. Permits to be issued for essential work in accord with promulgated regulations reflecting accepted practices for restoration, public safety and liability. Violators will be subject to a fine not to exceed \$100.00 per day for each offense. Effective date: July 1, 1983.

ARTICLE 4. To see if the Town will vote to adopt the BOCA Basic Building Codes/1981, eighth edition, excluding "Section 515.0 Physically Handicapped and Aged", as printed and issued by the Building Officials and Code Administrators International, Inc.

ZONING ORDINANCE AMENDMENTS

Tuesday, March 8, 1983

VOTING ON THE FOLLOWING ARTICLES SHALL BE BY WRITTEN BALLOT. POLLS ARE TO OPEN AT 7:00 A.M. AND ARE NOT TO CLOSE EARLIER THAN 6:00 P.M.

ARTICLE 5. To see if the Town will vote to amend Article XV-A-1 of the Zoning Ordinance by deleting said section and inserting the following in its place:

“Manufacturing sales or merchant wholesaler establishments, including warehousing, provided it shall not include sales direct to the public.”

ARTICLE 6. To see if the Town will vote to amend Article XVI-B-1 of the Zoning Ordinance by deleting said section and inserting the following in its place:

“Manufacturing sales or merchant wholesaler establishments, including warehousing and accessory sales outlets to the public which shall be subordinate to the wholesaling operation.”

ARTICLE 7. To see if the Town will vote to amend Article XVI-B-1 of the Zoning Ordinance by adding the following section:

“f. (By special exception only). Hazardous waste facility which shall mean any activity relating to the storage or treatment of hazardous waste as defined by New Hampshire RSA 147-A:2 (VII) or any facility which has as one of its principal purposes the treatment, disposal, generation or storage of hazardous materials or hazardous wastes. Applicants for special exception approval shall, in addition to the conditions set forth in Article XIX-G of this Ordinance, demonstrate that the proposed activities are compatible with existing activities in the area surrounding the proposed site.”

ARTICLE 8. To see if the Town will vote to amend Article XIV, paragraph 4 of the Zoning Ordinance by adding the following to the present text of said paragraph:

“Remote control or self-service gas stations are also an acceptable use except that any such remote control or self-service gas station must have a minimum of two parallel islands separated by a minimum of nine (9) feet, and provided that at any time a self-service island is open to the public, any

and all gas station operated islands will also be open to the public, and further provided that said remote control or self-service gas stations also provide bays for repairs to automobiles only but not to include body or fender repair, paint spraying or used car sales lots, and further provided the fire chief for the Town of Bedford review the plan for the self-service island to establish that it has sufficient safety features and is operating correctly such that the self-service island will not pose a fire safety hazard to any person or property, and further provided that such remote control or self-service gas stations shall in no event sell groceries or alcoholic beverages.”

Passage of this Article will result in a deletion of Paragraph D of Article III of the Town of Bedford Zoning Ordinance and renumbering of the paragraphs so that they will appear in consecutive order.

ARTICLE 9. To see if the Town will vote to amend Article XIX-G-3 (b) of the Zoning Ordinance by deleting the second, third and fourth sentence of said paragraph and inserting the following in its place:

“No application for a special exception shall be granted by the Board of Adjustment until the Board has first received and considered an advisory report thereon from the Planning Board with respect to the location of such use in relation to the needs and growth pattern of the Town. In the event the Planning Board fails to file such report within thirty (30) days of receipt of the Special Exception Application, the Planning Board shall be deemed to have waived this advisory report option, except that in no event shall waiver of this option constitute waiver of the right of the Planning Board to subsequently review the application for compliance with each and every regulation contained in the Non-Residential Site Plan Review Regulations and/or the Subdivision Regulations.”

ARTICLE 10. To see if the Town will vote to amend Article XXIV-U of the Zoning Ordinance by deleting said section and inserting the following in its place:

“Site Plan: A Site Plan shall be a scaled drawing showing land and existing or proposed improvements to the lot and shall be further defined by the Town of Bedford Non-Residential Site Plan Review Regulations as shall be adopted and amended.”

ARTICLE 11. To see if the Town will vote to amend Article XXV of the Zoning Ordinance by the addition of the following paragraph:

“6. Where a use is not indicated above, the Planning Board may establish parking requirements on an individual basis as the public safety, health and welfare shall require.”

ARTICLE 12. To see if the Town will vote to make the following grammatical and numerical changes to the following sections of the Zoning Ordinance:

A. Amendment of Article III by deletion of Section H and insertion in its place a new section H called “Wetlands and Regulatory Floodway Districts” containing the prior paragraphs b, c, d and e to be renumbered to be paragraphs a, b, c, and d with insertion of the present paragraph a as number 2 under said Section H.

B. Amend Article IV, paragraph B-2, 3, 4 by changing the numbers to letters A, B, C, respectively and renumbering 5, 6, 7, 8 and 9 as paragraphs 2, 3, 4, 5 and 6.

C. Amend Article VI by renaming said Article “Residential and Agricultural Districts.”

D. Amend Article X, paragraph B (Geometric Standards for parking lot design) by changing column 3 to read nine (9') feet, ten (10') feet five (5") inches, twelve (12') feet nine (9") inches and column 4 to read eighteen (18') feet, twenty (20') feet, and nineteen (19') feet and column 6 to read sixty-six (66') feet, fifty-eight (58') feet, fifty (50') feet six (6") inches.

E. Amend Article XI-D(2) by adding the word “set back” nest to Minimum Yard Requirements and to amend Paragraph H of said Article by adding the word “concrete” after the word “bituminous” in line 2 of said Paragraph H.

F. Amend Article XV, Paragraph 7 to add the words “side or” immediately prior to the word “rear” in the second line.

G. Amend Article XXV by deleting the words “in districts other than commercial” from the parking regulations for restaurants, theatres and other places of assembly.

ARTICLE 13. To see if the Town will vote to amend Article VI, Paragraph A of the Zoning Ordinance by adding the following four (4) paragraphs:

“5. There will be between the nearest right of way and the extreme front of any building a minimum depth of thirty-five (35) feet. No building shall be located within twenty-five (25) feet of the side and rear property lines. These setback requirements shall also apply to swimming pools, tennis courts and similar accessory uses.”

“6. Every building lot shall have a minimum lot frontage of one hundred fifty (150) feet. Ref. Art. 9a (3-9-71).”

“7. Every building designed for the housing of one family, together with its accessory buildings shall be located on a site having not less than one and one-half (1½) acres unless such lot is on record at the time of the passage of this Ordinance as amended.”

“8. Allowable businesses, professions or service enterprises shall be permitted one (1) outdoor advertising sign on the premises, advertising goods or services sold on the premises. This sign shall not total over eight (8) square feet in area for the sign. The sign pertaining to the lease or sale of lot or building on which placed shall be allowed so long as such sign does not exceed five (5) square feet for said sign. No other outdoor advertising media shall be allowed. Ref. Art. 6, para. 1-8 (3-10-70).”

ARTICLE 14. To see if the Town will vote to change the zoning of a certain parcel of land in the Town of Bedford from “Residential-Agriculture” to “Limited Commercial”, said parcel being Lot 22-25 of the tax maps of the Town of Bedford. Said property being more particularly described as follows: (205 So. River Road). (By Petition).

Beginning at a cement post on the northerly side of the Daniel Webster Highway, so called at the southerly corner of the premises; thence North 29 east 214 feet, more or less, to a cement post on the right bank of the Walker Brook; thence Westerly, southerly and northerly by and along the right bank of the said Walker Brook, and about 298 feet to a cement post; thence Southwesterly 150 feet, more or less, to a cement post on the northerly side of Daniel Webster Highway; thence Southeasterly by said Daniel Webster Highway to the point of beginning.

(The Planning Board is not in favor of this article).

ARTICLE 15. To see if the Town will vote to change the zoning of a certain parcel of land in the Town of Bedford from “Residential-Agriculture” to “Limited Commercial” said parcel being Lot 22-26 containing 3.3 acres of the tax maps of the Town of Bedford. Said property being more particularly described as follows: (209 South River Road). (By Petition).

Beginning at a concrete post on the northerly line of Daniel Webster Highway, thence North 29 east a distance of 235.00 feet to a concrete post at the southerly bank of Chandler Brook; thence North 55 east a distance of 440.00 feet more or less to a point where the Chandler Brook and the Culvert Brook join; thence Easterly 74, in a

straight line 470 feet to an elm tree on the northerly line of said Daniel Webster Highway; thence along the northerly line of said Daniel Webster Highway north 62 west, a distance of 182.00 feet to the point of beginning.

(The Planning Board is not in favor of this article).

ARTICLE 16. To see if the Town will vote to amend the present zoning of certain real estate owned by David W. Murray located in the Town of Bedford at the intersection of Route 101 and Old Bedford Road from residential/agricultural to commercial. Said property being more particular described as follows:

Beginning at the northeasterly corner of the granted premises at a corner of walls marking the westerly sideline of the Old Bedford Road and the southerly sideline of property now or formerly of one Fearon; then north 83 degrees 56 minutes west a distance of 300.7 feet along the wall by said Fearon land to an intersecting wall; thence south 16 degrees 29 minutes west a distance of 415.6 feet along the wall to a corner; thence south 80 degrees 25 minutes east a distance of 108.9 feet along the wall to a point opposite a barnway; thence south 7 degrees 36 minutes west 289 feet along a wall to a bend in the wall; thence south 15 degrees 35 minutes east a distance of 34.7 feet along the wall to an intersecting wall marking the northwesterly sideline of the road to Bedford Center; thence in a southerly direction to an intersection of the road to Bedford Center and Route 101 as now traveled; thence northeasterly by the northwesterly sideline of Route 101 to the westerly sideline of Old Bedford Road; thence northwesterly and northerly by the westerly sideline of Old Bedford Road to the point of beginning. Containing 5.3 acres, more or less. (By Petition).

(The Planning Board is in favor of this article).

ACTION ON THE REMAINING ARTICLES WILL BE AT THE McKELVIE SCHOOL ON MARCH 15, 1983 at 7:30 P.M.

ARTICLE 17. To see if the Town will vote to abolish the position of Town Auditor as permitted by New Hampshire RSA Chapter 669 Section 16.

ARTICLE 18. To see if the Town will vote to direct the Selectmen to set a time during which owners of Real Estate shall be allowed a two percent (2%) discount for early payment of Real Estate taxes.

ARTICLE 19. To see if the Town will vote to direct the Selectmen to accept any and all gifts, grants or conveyances of land to the Town as may from time to time be required by the Town of Bedford Subdivision Regulations or the Town of Bedford Zoning Ordinance.

ARTICLE 20. To see if the Town will vote to authorize the Selectmen to withdraw from the Capital Reserve Fund \$90,000 to be applied to the purchase of a road grader and \$107,000 to be applied to the purchase of a fire truck.

ARTICLE 21. To see if the Town will vote to authorize the Selectmen to enter into a contract with Manchester Transit Authority for the purpose of maintaining and subsidizing the bus service along Route 3 for a sum of \$32,250.

ARTICLE 22. To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of taxes if needed and to raise and appropriate a sum of Ninety Thousand Dollars (\$90,000) for the payment of interest on such borrowing.

ARTICLE 23. To see if the Town will vote to authorize the Selectmen to withdraw from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972, \$68,000 for use as setoffs against budgeted appropriations for the following priority purposes and in amounts indicated, or to take any other action herein.

Appropriation:	Amount:
Fire Truck	\$ 8,000
Architectural Fees	60,000

ARTICLE 24. To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town charges for the ensuing year.

Town Officers' Salary	\$ 30,308.00
Town Officers' Expenses	109,322.73
Election and Registration	4,650.00
Cemeteries	21,675.00
General Government Buildings	49,892.91
Reappraisal of Property	18,175.00
Planning and Zoning	12,400.00
Legal Expenses	34,111.41
Advertising and Regional Association	9,812.00
Board of Adjustment	1,030.00
Tax map	1,500.00
Historic District Commission	50.00
Police Department	414,100.62
Fire Department	117,398.92
Civil Defense	1,919.00

Building and Health	33,915.21
Special Police	60,000.00
Dispatch	52,215.88
General Highway Department Expenses	406,284.00
Town Road Aid	2,816.00
Highway Subsidy	99,968.00
Resurfacing and Rebuilding	200,000.00
Gage Road	60,000.00
Donald Street	25,000.00
Solid Waste Disposal	79,298.00
General Assistance - Welfare	46,210.00
Old Age Assistance	17,493.11
Aid to the Disabled	2,210.00
Library	90,446.00
Parks and Recreation	77,318.14
Patriotic Purposes	600.00
Conservation Commission	721.00
Interest Expense - Tax Anticipation Notes	90,000.00
Office Equipment	3,000.00
Grader	90,000.00
Fire Truck	115,000.00
Architect Fees	60,000.00
Payments to Capital Reserve Funds	68,000.00
Municipal Water Department	44,000.00
FICA, Retirement & Pension	87,060.86
Insurance	187,906.40
Street Lighting	12,955.00
Manchester Transit	32,250.00
TOTAL APPROPRIATIONS	<u>\$2,871,013.19</u>

ARTICLE 25. (BY PETITION). We the undersigned, as residents of the Town of Bedford, New Hampshire and more specifically the Gage Road, Pheasant Run area, strongly urge the acceptance of a proposal for the paving and repair necessary for that portion of Gage Road between Pheasant Run Road and Nashua Road, keeping in mind the aesthetic value of the area.

ARTICLE 26. (BY PETITION). We the undersigned, being registered voters of Bedford, N.H., petition the Selectmen of Bedford to submit the following article to the people of Bedford at the town meeting on March 15, 1983 . . . It shall be illegal to consume alcoholic beverages or to possess an open container of alcoholic beverages while occupying a vehicle on any town property or on any town way in Bedford. Anyone who violates the provisions of this section shall be fined not more than \$100.00.

ARTICLE 27. (BY PETITION). We, the undersigned, being legal voters in the Town of Bedford, do hereby petition the Board of Selectmen of said Town, to place the following article on the warrant for the 1983 annual meeting.

To see if the town will vote to go on record in support of immediate actions by the Federal Government to control and reduce acid rain which is harmful to the environment and economy of Bedford, New Hampshire and to the health and welfare of the people of Bedford.

These actions shall include:

1. Reduce by at least half the major cause of acid rain, sulfur dioxide emissions, by the year 1990.
2. Conclude negotiations and adopt a treaty with the government of Canada that will commit both nations to this same goal.

The record of the vote on this article shall be transmitted to the New Hampshire Congressional Delegation and to the President of the United States.

To hear reports of Agents, Auditors, Committees and other Officers heretofore chosen, and to transact any other business that may legally come before said meetings.

Given under our hands and seal, this 10th day of February in the year of our Lord, Nineteen Hundred and Eighty Three.

Alfred J. Lambert
Clifford H. Clark
Aubrey G. Robinson, Jr.

A true copy of Warrant - Attest:

Alfred J. Lambert
Clifford H. Clark
Aubrey G. Robinson, Jr.

TOWN OFFICERS

Representatives to the General Court

MARJORIE PETERS
ANNA S. VAN LOAN
JEAN DUFFETT
LESLIE BURNS

Moderator

EUGENE VAN LOAN III

Selectmen

ALFRED J. LAMBERT, Chairman	Term Expires 1983
CLIFFORD H. CLARK	Term Expires 1984
AUBREY G. ROBINSON, JR.	Term Expires 1985

Secretary to the Selectmen

BEVERLY J. BAHARA

Administrative Assistant

DONALD PRICE

Welfare Officer

ALFRED J. LAMBERT, JR.

Treasurer

GEORGE T. WIGGIN, JR.

Term Expires 1984

Town Clerk and Tax Collector

EDITH P. SCHMIDTCHEN

Term Expires 1984

Director of Public Works

ARMAND DUGAS

Supervisors of Check List

ROBERT J. BULLOCK	Term Expires 1984
MARY FOSTER	Term Expires 1986
BETTY FOLSOM	Term Expires 1988

Trustee of Trust Funds

JOHN R. HILCHEY	Term Expires 1983
JOHN TON	Term Expires 1984
WILLIAM R. MUNFORD	Term Expires 1985

Librarian
FRANCES M. WIGGIN

Library Trustees

GEORGE J. FOURNIER	Term Expires 1983
JAMES SCOTLAND (resigned)	Term Expires 1984
PATRICIA HOLLAND	Term Expires 1985

Trustees of Cemeteries

CHARLES HARDY	Term Expires 1983
WILLARD VARNEY	Term Expires 1984
JOHN R. HILCHEY	Term Expires 1985

Planning Board

ALFRED J. LAMBERT (ex officio member)	Term Expires 1983
RAYMOND KIESTLINGER	Term Expires 1983
RICHARD STONNER	Term Expires 1983
ROGER OUELLETTE	Term Expires 1984
JOHN B. SULLIVAN, JR.	Term Expires 1984
CHARLES A. COLPITTS	Term Expires 1985
JANE MELENDY	Term Expires 1985
MARTHA P. HARRIS, Clerk	

Board of Adjustment

H. RICHARD SPURWAY	Term Expires 1983
DONALD FOLSOM (Alternate)	Term Expires 1983
RICHARD COMO (Alternate)	Term Expires 1984
JOHN REILLY	Term Expires 1984
BRUCE BISCORNET (Alternate)	Term Expires 1984
EARLE TRYDER	Term Expires 1985
ROBERT EATON	Term Expires 1986
CHARLES L. ABBE, Chairman	Term Expires 1987
MARTHA P. HARRIS, Clerk	

Parks and Recreation

DONALD G. MARCH	Term Expires 1983
AUBREY G. ROBINSON, JR. (ex-officio)	Term Expires 1983
ED BARNUM	Term Expires 1984
LARRY DUNHAM	Term Expires 1985
JOHN WOOD	Term Expires 1985

Sewer Commission

PAUL GOLDBERG	Term Expires 1983
ALEX PATRYN	Term Expires 1984
JOHN JACOBSON, JR.	Term Expires 1985

Conservation Commission

CLIFFORD H. CLARK (ex-officio)	Term Expires 1983
JOSEPH KOMISAREK	Term Expires 1983
EUGENE VAN LOAN, JR. (appointed)	Term Expires 1983
CLARK GOTT	Term Expires 1984
JANE MELENDY	Term Expires 1984
RAY LANDRY	Term Expires 1985
HARRY N. TUFTS	Term Expires 1985

Historic District Commission

AUBREY G. ROBINSON, JR. (ex-officio)	Term Expires 1983
CHARLES COLPITTS (Planning Board Member)	Term Expires 1983
DAVID BAILEY	Term Expires 1983
ERNEST COUPE	Term Expires 1983
URBAN LANDINI	Term Expires 1984
NORMAN STAHL	Term Expires 1984
ANN REMUS	Term Expires 1985
MARTHA HARRIS, Clerk	

Police Department

RICHARD AUDETTE, Chief

Auditors

ROBERT WHEELER
H. RICHARD SPURWAY

Budget Committee

EDWARD MORAN, JR.	Term Expires 1983
ROBERT WHEELER	Term Expires 1983
ROBERT ALLAN	Term Expires 1984
JOHN JACOBSON, JR.	Term Expires 1984
THOMAS RILEY	Term Expires 1985
WILLIAM A. EARNSHAW	Term Expires 1985

CLIFFORD H. CLARK, Board of Selectmen

MARY ANN STRONG, School Board

Building Inspector & Health Officer

ROBERT J. MARCEAU

Judges of District Court

CHARLES F. MORRILL, Justice
JACK B. MIDDLETON, Associate Justice

Town Constable

ALFRED J. LAMBERT

Forest Fire Warden & Fire Chief
RALPH M. WIGGIN, JR.

Civil Defense Director
ROBERT J. BULLOCK

School Board

MARGARET COMISKEY, Chairman	Term Expires 1983
MARY ANN STRONG	Term Expires 1984
E. ELAINE TEFFT	Term Expires 1984
N. SUZANNE TYRIE	Term Expires 1985
BRUCE BRIDGES	Term Expires 1985

School Board Moderator

EUGENE VAN LOAN III	Term Expires 1983
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School District Treasurer

H. RICHARD SPURWAY	Term Expires 1983
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School District Clerk

MARTHA P. HARRIS	Term Expires 1983
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BUDGET OF THE TOWN OF BEDFORD, N. H.

PURPOSES OF APPROPRIATION (RSA 31:4)

GENERAL GOVERNMENT

	Actual Appropriations 1982 (1982-83)	Actual Expenditures 1982 (1982-83)	Selectmen's Budget 1983 (1983-84)	Recommended 1983 (1983-84)	Not Recommended
Town Officers Salary	29,462.00	29,438.07	30,308.00	30,308.00	
Town Officers Expenses	82,170.00	94,184.00	109,322.73	111,322.73	
Election and Registration Expenses	7,745.00	7,334.89	4,650.00	4,650.00	
Cemeteries	21,966.00	20,530.85	21,675.00	21,675.00	
General Government Buildings	58,593.00	49,615.18	49,892.91	49,892.91	
Reappraisal of Property	18,500.00	17,958.40	18,175.00	18,175.00	
Planning and Zoning	13,240.00	32,863.29	34,111.41	34,111.41	
Advertising and Regional Association	5,883.00	5,883.09	9,812.00	9,812.00	
Zoning Board of Adjustment	900.00	912.25	1,030.00	1,030.00	
Tax Map	1,500.00	1,200.00	1,500.00	1,500.00	
Historic District Com.	50.00	32.22	50.00	50.00	
Route 3 Study	15,000.00	15,000.00	-0-	-0-	

PUBLIC SAFETY

Police Department	382,903.00	367,998.90	414,100.62	414,100.62	
Fire Department	107,013.00	106,873.59	117,398.92	117,398.92	
Civil Defense	3,736.15	3,731.37	1,919.00	1,919.00	
Building Inspection	30,168.00	31,528.04	33,915.21	33,915.21	
Special Police	60,000.00	56,716.25	60,000.00	60,000.00	
Dispatch	52,138.00	48,836.70	52,215.88	52,215.88	

HIGHWAYS, STREETS & BRIDGES

Town Maintenance - Resurfacing	150,000.00	145,201.47	200,000.00	200,000.00
General Highway Department Expenses	341,381.00	322,185.16	406,284.00	406,284.00
Town Road Aid	2,768.00	2,767.50	2,816.00	2,816.00
Highway Subsidy	74,052.00	66,147.00	99,968.00	99,968.00
County Rd., Bridge & Drains	127,540.00	127,540.00	-0-	-0-
Donald Street drains			25,000.00	25,000.00
Gage Road (petition)			60,000.00	60,000.00

SANITATION

Solid Waste Disposal	55,382.00	64,532.57	79,298.00	79,298.00
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WELFARE

General Assistance	35,000.00	40,684.98	46,210.00	46,210.00
Old Age Assistance	11,610.00	12,605.64	17,493.11	17,493.11
Aid to the Disabled	2,110.00	1,110.00	2,210.00	2,210.00

CULTURE AND RECREATION

Library	79,329.00	79,329.00	90,446.00	90,446.00
Parks and Recreation	57,183.00	61,110.77	77,318.14	48,318.14
Patriotic Purposes	400.00	400.00	600.00	600.00
Conservation Commission	371.00	250.43	721.00	721.00

DEBT SERVICE

Principal of Long-Term Bonds & Notes	5,600.00	5,600.00	-0-	-0-
Interest Expenses - Long-Term Bonds & Notes	280.00	280.00	-0-	-0-
Interest Expense - Tax Anticipation Notes	90,000.00	88,856.25	90,000.00	90,000.00

CAPITAL OUTLAY

Office Equipment	7,800.00	6,085.76	3,000.00	1,000.00
Grader (90,000) Fire Truck (115,000)			205,000.00	205,000.00
Backhoe (40,000) Dump Truck (18,000)	58,000.00	49,055.00	-0-	-0-
Architect Fees			60,000.00	7,500.00

OPERATING TRANSFERS OUT

*Payments to Capital Reserve Funds			68,000.00	68,000.00
*Loader (10,000) *Firetruck (30,000)				
*Bulldozer (20,000) *Dump truck (8,000)				

MISCELLANEOUS

Municipal Water Department	24,500.00	36,528.28	44,000.00	44,000.00
Municipal Sewer Department	36,000.00	36,000.00		
FICA, Retirement & Pension Contributions	81,825.00	81,294.06	87,060.86	87,060.86
Insurance	154,432.00	150,652.67	187,906.40	187,906.40
Unemployment Compensation	3,700.00	4,392.11		
Street Lights	11,100.00	11,384.63	12,955.00	12,955.00
Manchester Transit	35,612.00	35,613.00	32,250.00	32,250.00

TOTAL APPROPRIATIONS

	<u>2,372,217.15</u>	<u>2,328,223.53</u>	<u>2,871,013.19</u>	<u>2,729,513.19</u>
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SOURCES OF REVENUE

TAXES

	Estimated Revenues 1982 (1982-83)	Actual Revenues 1982 (1982-83)	Estimated Revenues 1983 (1983-84)
Resident Taxes	56,500.00	61,070.00	61,500.00
National Bank Stock Taxes	200.00	161.20	200.00
Yield Taxes	10,000.00	15,342.00	10,000.00
Interest and Penalties on Taxes	22,000.00	1,339.48	1,500.00
Inventory Penalties	3,200.00		3,500.00
Current Use	5,000.00	10,866.00	5,000.00

INTERGOVERNMENTAL REVENUES

Meals and Rooms tax	24,000.00	68,566.93	65,073.00
Interest and Dividends tax	44,000.00	29,587.98	28,080.00
Savings Bank Tax	50,000.00	58,678.48	55,689.00
Highway Subsidy	74,052.00	66,146.62	81,304.00
Reimb. a/c State-Federal Forest Land	500.00	230.17	300.00
Motor Vehicles		18,664.00	18,644.00

Federal Grants

Manchester Transit	13,361.50		16,000.00
Pulpit Rock	46,670.00		

LICENSES AND PERMITS

Motor Vehicle Permit Fees	335,000.00	423,848.50	425,000.00
Dog Licenses	7,000.00	7,035.10	7,100.00
Business Licenses, Permits and Filing Fees	30,000.00	51,832.46	52,000.00

CHARGES FOR SERVICES

Income from Departments	35,000.00	81,214.33	82,000.00
Rent of Town Property	60,000.00	785.00	800.00
Special Police	4,100.00	62,792.09	60,000.00
Trust Funds		1,582.36	2,000.00

MISCELLANEOUS REVENUES

Interest on Deposits	90,000.00	77,103.00	80,000.00
Sale of Town Property	1,200.00	3,052.40	2,000.00
Court Revenue	10,000.00	13,714.00	14,000.00

OTHER FINANCING SOURCES

Withdrawal from Capital Reserve	58,000.00	49,055.00	197,000.00
Revenue Sharing Fund	106,040.00	105,339.01	68,000.00
TOTAL REVENUES AND CREDITS	<u>1,025,792.00</u>	<u>1,268,037.61</u>	<u>1,336,690.00</u>

**COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FISCAL YEAR ENDING DECEMBER 31, 1982**

Title of Appropriations	Appropriation	Receipts	Total	Expenditures	Balance	Overdrafts
Town Officers' Salaries	29,462.00		29,462.00	29,438.07	23.93	
Town Officers' Expenses	82,170.00		82,170.00	90,875.70		8,705.70
Election & Registration	7,745.00	500.00	8,245.00	7,334.89	910.11	
Town Hall Expenses	58,593.00	785.00	59,378.00	47,615.18	11,762.82	
Reappraisal of Property	18,500.00		18,500.00	17,958.40	541.60	
Planning & Zoning	13,240.00	5,989.80	19,229.80	7,980.16	11,249.64	
Legal Expenses	35,275.00		35,275.00	32,863.29	2,411.71	
Adv. & Regional Dues	5,883.00		5,883.00	5,883.00	-0-	
Rt. 3 Study	15,000.00		15,000.00	15,000.00	-0-	
Board of Adjustment	900.00		900.00	912.25		12.25
Tax Map	1,500.00		1,500.00	1,200.00	300.00	
Historic District Com.	50.00		50.00	32.00	18.00	
Police Dept.	382,903.00		382,903.00	367,988.90	14,914.10	
Fire Dept.	107,013.00		107,013.00	106,873.59	139.41	
Civil Defense	3,736.00		3,736.00	3,731.37	4.63	
Building & Health Dept.	30,168.00		30,168.00	31,528.04		1,360.04
Special Police	60,000.00		60,000.00	56,716.25	3,283.75	
Dispatch Dept.	52,138.00		52,138.00	48,836.70	3,301.30	
Cemeteries	21,966.00		21,966.00	20,530.85	1,435.15	
County Road Project	64,000.00		64,000.00	66,829.30		2,829.30
Gen. Highway Dept.	341,381.00	3,825.54	345,206.54	322,185.16	23,021.38	
Town Road Aid	2,768.00		2,768.00	2,767.50	.50	
Highway Subsidy	74,052.00		74,052.00	74,052.00	-0-	
Resurfacing & Rebuilding	150,000.00		150,000.00	145,201.47	4,798.53	
Beals Road Bridge	26,940.00		26,940.00	26,940.00	-0-	
Jenkins Road Bridge	17,000.00		17,000.00	17,000.00	-0-	
Storm Drainage	19,600.00		19,600.00	19,098.00	502.00	

Landfill Dept.	55,382.00	8,293.67	55,382.00	64,532.57	2,608.69	9,150.57
General Welfare	35,000.00		43,293.67	40,684.98		
Old Age Assistance	11,610.00		11,610.00	12,605.64		995.64
Aid to Disabled	2,110.00		2,110.00	1,100.00	1,010.00	
Library	79,329.00	(escrow	79,329.00	79,329.00	-0-	
		7,546.00)				
Parks & Recreation	57,183.00		64,729.00	61,110.77	3,618.23	
Patriotic Purposes	400.00		400.00	400.00	-0-	
Conservation Commission	371.00		371.00	250.43	120.57	
Office Equipment	7,800.00		7,800.00	6,085.76	1,714.24	
Dump Truck	18,000.00		18,000.00	13,395.00	4,605.00	
Backhoe Loader	40,000.00		40,000.00	35,660.00	4,340.00	
Street Lighting	11,100.00		11,100.00	11,384.63		284.63
Manchester Transit	35,612.00		35,612.00	35,613.00		1.00
Principal on Long Term Notes	5,600.00		5,600.00	5,600.00	-0-	
Interest on Long Term Notes	280.00		280.00	280.00	-0-	
Interest on Tax Anticipation	90,000.00		90,000.00	88,856.25	1,143.75	
Municipal Water Dept.	24,500.00		24,500.00	36,528.28		
Municipal Sewer Comm.	36,000.00		36,000.00	36,000.00	-0-	
FICA & Retirement	81,825.00		81,825.00	81,294.06	530.94	
Insurance	154,432.00		154,432.00	150,652.67	3,779.33	
Unemployment Compensation	3,700.00		3,700.00	4,392.11		692.11
Appropriations	2,372,217.00	26,940.01	2,399,157.01	2,333,127.22	102,089.31	36,059.52
Capital Reserve						
not appro	53,000.00					

STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED

1982

Town Officers' Salaries	\$29,462.00
Town Officers' Expenses	82,170.00
Election and Registration Expenses	7,745.00
Town Hall and Other Buildings Expenses	58,593.00
Reappraisal of Property	18,500.00
Tax Map	1,500.00
Historic District Commission	50.00
Police Department	382,903.00
Dispatch	52,138.00
Fire Department	107,013.00
Planning and Zoning	13,240.00
Board of Adjustment	900.00
Insurance	154,432.00
Unemployment Compensation	3,700.00
Civil Defense	3,736.15
Conservation Commission	371.00
Special Police	60,000.00
Health and Building Inspector	30,168.00
Landfill	55,382.00
Sewer Commission	36,000.00
Town Road Aid	2,768.00
Street Lighting	11,100.00
General Expenses of Highway Department	338,381.00
Highway Subsidy	30,289.00
Add. Subsidy	33,283.00
New Hwy. Subsidy	10,000.00
Beals Rd. Bridge	26,940.00
Jenkins Rd. Bridge	17,000.00
County Road Project	64,000.00
Resurfacing & Rebuilding	150,000.00
Storm Drainage	19,600.00
Library	79,329.00
Town Poor	35,000.00
Old Age Assistance	11,610.00
Aid to Permanently and Totally Disabled	2,110.00
Patriotic Purposes (Memorial Day, etc.)	400.00
Recreation (Parks, Playgrounds, etc.)	57,183.00
Municipal Water Dept.	24,500.00
Cemeteries	21,966.00
Damages and Legal Expenses	35,275.00
Route 3 Study	15,000.00
Advertising and Regional Associations	5,883.00
Principal-of Long-Term Notes & Bonds	5,600.00

Interest - Long Term Notes & Bonds	280.00
Interest - Tax Anticipation Notes	90,000.00
Manchester Transit	35,612.00
Capital Outlay	
Office Equipment	7,800.00
Dump Truck	18,000.00
Backhoe-loader	40,000.00
TOTAL	\$2,372,217.15
TOTAL APPROPRIATIONS	\$2,372,217.15

Less Estimated Revenue and Credits:

Resident Taxes	\$61,070.00
National Bank Stock Taxes	158.80
Yield Taxes	15,342.00
Interest and Penalties on Taxes	22,000.00
Inventory Penalties	3,200.00
Current Use Tax	6,916.00
Meals and Rooms Tax	68,567.00
Interest and Dividends Tax	29,587.98
Savings Bank Tax	58,678.47
Highway Subsidy	66,147.00
Reimb. a/c Fighting Fires	250.00
Motor Vehicle Fee Distribution	18,664.00
Sewer Reimbursement	13,170.00
T.R.A. Funds	15,000.00
B.O.R.	3,500.00
Federal Grant-Sewer Reimbursement	49,510.00
Federal Grant-Manchester Transit	8,260.50
Federal Grant-Pulpit Rock	46,670.00
Motor Vehicle Permit Fees	390,000.00
Dog Licenses & Violations	7,000.00
Business Licenses, Permits and Filing Fees	45,200.00
Cemetery Trust Funds	1,582.36
Income from Departments	28,560.00
Rent of Town Property	455.00
Fines and Forfeits, Municipal and District Court	12,000.00
Special Police	50,000.00
Interest on Deposits	65,559.00
Sale of Town Property	45,498.00
Withdrawals from Capital Reserve Funds	58,000.00
Revenue Sharing Funds	106,040.00
TOTAL REVENUES AND CREDITS	\$1,249,916.00

Net Town Appropriations	1,122,301.00
Net School Appropriations	5,021,248.00
County Tax Assessment	511,982.00
	<hr/>
Total of Town, School, County	\$6,655,531.00
DEDUCT Business Profit Tax	246,612.00
ADD War Service Credits	53,050.00
ADD Overlay	93,565.00
Property Taxes to be raised	\$6,555,534.00
Taxes to be committed to Collector	\$6,555,534.00
Less: War Credits	53,050.00
	<hr/>
TOTAL TAX COMMITMENT	\$6,502,484.00

SCHEDULE OF TOWN PROPERTY
As of December 31, 1982; June 30, 1983

Description	Value
1. Town Hall, Lands and Buildings	\$ 470,085.00
Furniture and Equipment	20,960.00
2. Libraries, Lands and Buildings	209,630.00
Furniture and Equipment	139,750.00
3. Police Department, Lands and Buildings	
Equipment	47,010.00
4. Fire Department, Lands and Buildings	120,700.00
Equipment	215,990.00
5. Highway Department, Lands and Buildings	44,470.00
Equipment	203,280.00
Materials and Supplies	95,290.00
6. Parks, Commons and Playgrounds	279,510.00
7. Schools, Lands and Buildings	
Equipment	3,958,432.00
8. All Lands and Buildings acquired through Tax Collector's Deeds	
Richards Lots on Worthley Road	1,350.00
31 Acres Liberty Hill Road	15,500.00
Land on Nashua and Beals Road	6,750.00
2 Acres Fitts Land, Back River Road	750.00
1 Acre Hemlock Drive	2,400.00
Land Route 114	1,000.00
Land Tirrell Hill Road	2,400.00
Land Back River Road	13,800.00
Land Perry Road	24,020.00
Land off North Amherst Road	13,200.00
TOTAL	\$5,886,277.00

AUDITORS' REPORT

Board of Selectmen
Town of Bedford
Bedford, New Hampshire 03102

November 22, 1982

Members of the Board:

We have examined the financial statements of the various funds and account groups of the Town of Bedford for the year ended December 31, 1981 and have issued our report thereon, dated November 22, 1982. As part of our examination, we reviewed and tested the Town's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. Under these standards, the purpose of such evaluation is to establish a basis for reliance thereon in determining the nature, timing and extent of other such auditing procedures that are necessary for expressing an opinion on the financial statements.

The objective of internal accounting control is to provide reasonable, but not absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a system of internal accounting control should not exceed the benefits derived and also recognizes that the evaluation of these factors necessarily requires estimates and judgement by management.

There are inherent limitations that should be recognized in considering the potential effectiveness of any system of internal accounting control. In the performance of most control procedures, errors can result from misunderstanding of instructions, mistakes of judgement, carelessness or other personal factors. Control procedures whose effectiveness depends upon segregation of duties can be circumvented by collusion. Similarly, control procedures can be circumvented intentionally by management with respect to the estimates and judgements required in the preparation of financial statements. Further, projection of any evaluation of internal accounting control to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions and that the degree of compliance with the procedures may deteriorate.

Such study and evaluation disclosed the following conditions that we believe to be material weaknesses.

FUND BALANCE DEFICIT

Undesignated General Fund Balance at December 31, 1981 was a deficit of \$96,742, an increase in the deficit of \$69,934 from the prior year, resulted primarily from an overexpenditure of discounts, refunds and abatements of \$87,703. Discounts, refunds and abatements are established by the Board of Selectmen annually up to a limit of 5% of the total town, county and school tax commitment. For 1981, \$48,006 was appropriated which is less than 1% of the total tax commitment and is approximately \$40,000 less than the discounts given for early payments of taxes. In addition, an additional \$47,700 in taxes was abated or refunded by the Board.

We strongly recommend that immediate steps be taken to eliminate this deficit situation as soon as possible because of the possible long-term implications on short and long-term financing rates. Your accounting system should be improved to better provide timely information so the Board can act to reduce expenditures level or call a special town meeting to approve additional expenditures level in the future.

CASH RECEIPTS JOURNAL

The Selectmen's Office is required by state law (R.S.A. 41:9) to maintain a cash receipts journal. The purpose is to maintain proper internal accounting controls by the proper segregation of duties.

We recommend that the Selectmen consider this a high priority for implementation in the very near future. The maintenance of a cash receipts journal need not be time consuming if properly set-up. All departments who receive funds should be required to give the Selectmen's Office a copy of the deposit slip and detail listing. Monthly, the Selectmen's Office and the Treasurer should reconcile accounting records with each other.

PURCHASE SYSTEM

Currently, the Town records expenditures only upon receipt of vendor invoices. All goods or services are ordered by the department heads without consulting with the Board or Administrative Assistant. This is not a sound practice because it effectively prevents the Board from controlling commitments of Town funds. At a minimum, we suggest that all purchases in excess of a set dollar limit require prior approval by either the Board or Administrative Assistant except for recurring expenses such as telephone, utilities, etc.

In addition, the Town should consider the implementation of a complete purchase order system a high priority in planning for the future. In conjunction with the implementation of a new purchase order system, the Selectmen should notify all vendors that all invoices be forwarded directly to the Selectmen's Office. When the goods/services are received, the department head would forward one copy of the purchase order to the Selectmen's Office as proof of receipt of goods/services. Personnel in the Selectmen's Office would compare the purchase order with the invoice received for quantity, unit cost and mathematical accuracy of the bill. Department heads would be consulted if there was a material variance between the bill and the purchase order.

A purchase order system can be used to assist the Selectmen to control expenditures and reduce the possibility of budget overdrafts. We are available to assist you to develop an effective purchase order system tailored to the needs of the Town of Bedford.

TAX ABATEMENTS

Our review of tax abatement procedures disclosed that controls over tax abatements are weak. Under current procedures, the Selectmen stamp and initial tax bills to be abated. The taxpayer presents the bill to the Tax Collector who places the bill in a suspense file until a number of them have been accumulated. Periodically, the Tax Collector writes to the Selectmen detailing who and the amount of taxes to be abated and the Selectmen issue a blanket abatement on a copy of her letter which is returned to her. We do not feel that this gives the Selectmen enough control over tax abatements. Our examination disclosed several tax bills which were abated which did not have the Selectmen's initials approving the initial abatement. We strongly recommend that the Selectmen's Office forward to the Tax Collector individual abatement forms each time an abatement is issued. A copy of the abatement should be retained in the Selectmen's Office.

ESCROW ACCOUNTS

We noted during the audit that the Selectmen's Office does not maintain a listing of cash performance bonds being held by the Treasurer. We recommend the Selectmen's secretary maintain a control log on all escrow accounts being held. At least semi-annually, the listing should be reconciled with the Treasurer's records.

SEWER CAPITAL PROJECTS

Sewer capital project expenditures for planning and engineering have been reported in the General Fund in the past. The Town is soliciting bids for construction of the sewer system in late 1982. Several audit hours were expended to determine outstanding bond authorizations and sewer appropriations for the three years since the previous independent audit. It was difficult to determine the amount of bond authorizations at December 31, 1981 due to incomplete records dating as far back as 1974 when funding was made for the initial planning stages of the system. We believe that it is imperative that a complete accounting be made of sewer capital expenditures since inception by the Sewer Commission detailing bond authorizations, appropriations, loans from the General Fund and expenditures to date. Furthermore, all future expenditures should be handled in a separate bank account and capital projects fund. Under state statutes, the commissioners have the same authority as the Selectmen. Therefore, they should approve all payments for sewer funds. All manifests would then be forwarded to the Treasurer for payment.

ANNUAL FINANCIAL REPORT

Annually the Selectmen must complete a financial report for the State of New Hampshire (Form MS-5). We noted that the information contained on the form did not agree with accounting records maintained by the Selectmen's Office. As a result, we were required to spend several additional hours in reconciling the financial report with the Selectmen's records. A detailed worksheet used to prepare the state-mandated annual report should be maintained by the Selectmen's Office to insure a proper audit trail for the future.

OTHER

The recommendations on administration and operational matters not directly related to internal accounting control, as listed below, were developed from our observation of the Town's operations during our examination. They are not the result of a special study.

INSURANCE REVIEW

As part of our examination, we reviewed current levels of insurance coverage being carried by the Town. While we do not believe that the Town is grossly underinsured, our review and current judgements against the Town, indicate that a complete review of

current coverages might be in order. There are currently several reputable insurance consulting firms who review the adequacy of current coverages, prepare bid specifications and review bid proposals for municipalities. They have been able in many cases to reduce the cost of insurance with increased amounts of coverage because of the competitive nature of insurance in today's economy. The benefits of such a study are two-fold. First, update current coverage levels and deductibles, and secondly, obtain competitive pricing and expert review of proposals to obtain the best coverage at the lowest price from a reputable firm.

REVENUE SHARING COMPLIANCE

Our compliance audit disclosed several items of non-compliance with the public participation requirements of the revenue sharing act as follows:

1. Proposed Use Hearing was not held
2. Public Notice of Budget Hearing was not published
3. Notice of Availability of Enacted Budget was not published
4. Notice of Availability of Use Report was not published

In addition, the following were not in compliance with the revenue sharing act or regulations.

1. The data on Form RS-8 did not agree with 1980 unaudited records.
2. No asset record is maintained of fixed assets purchased with revenue sharing funds with a cost greater than \$1,000 as required.

While none of these violations should require repayment of revenue sharing funds expended, it is extremely important that future compliance be mandated in order to show "good faith" to the Office of Revenue Sharing in complying with their regulations.

Please contact us when you receive notification from the Office of Revenue Sharing concerning this compliance audit.

INVESTMENT POLICIES

Our review of cash management policies disclosed that revenue sharing funds were invested in a 5 1/2% savings account. Investment earnings could be improved by investing these funds in higher yielding accounts which will be available in early 1983 maximizing interest earnings. Our review of cash balances in demand deposit

accounts in November/December, 1981 indicated an excess of cash in non-interest bearing accounts mainly due to the receipt of property tax payments during that period. We recommend that the Treasurer consult with the bank depository relative to short-term automatic investment plan which would automatically invest excess cash daily in short-term repurchase agreements, etc. At a minimum, all demand deposit accounts should be converted to interest-bearing checking accounts which the municipality will qualify for under revised banking regulations.

The Board should also consider placing bank services out to competitive bid with banks who currently service the Town. Communities such as Merrimack and Concord have received extremely favorable financing services as a result of their soliciting competitive banking proposals.

PERSONNEL POLICIES

The Town of Bedford does not have a standard personnel policy for Town employees. No written policy currently exists for sick leave policies, vacation, holidays, etc. We believe that a written policy would eliminate confusion and reduce the policy of misinterpretation by department heads and Town employees.

MODERNIZATION OF ACCOUNTING SYSTEM

We understand that the Board has reviewed a proposal from a computer vendor regarding a computerized accounts payable system. We are not certain that the Town's volume would warrant a sophisticated system of this type. However we do recommend that the Board review the possibility of purchasing a "one-write cash disbursements system" designed for governmental units. We believe that the implementation of this type of system could eliminate some of the duplication of records currently maintained. We will also assist you to review systems currently available by various vendors.

ANNUAL AUDIT

This audit was made to comply with federal revenue sharing audit requirements. In the past, the Town has utilized the services of elected Town auditors who perform nothing more than a cursory review of financial data which should not delude you to believe a complete audit was conducted.

We strongly recommend to you that an audit be done annually by a knowledgeable outside Certified Public Accountant. The benefits of an independent audit are many-fold including a more accurate financial picture, possible reduction in financing rates expert review of financial operations and provide a consultant which the Board or Administrative Assistant may call upon on a year round basis. Most communities your size have continuing annual independent audit in New Hampshire. In addition, an annual audit will assist the Town in complying with an audit requirement imposed by the federal government with respect to sewer construction grants in the future. (Attachment P Audit)

This commentary letter is extremely lengthy because this is the first time that the Town has been audited by a Certified Public Accountant. It is no reflection upon the past efforts of any Town Officials which conscientiously attempt to perform their duties in the proper manner.

DISCOUNT FOR EARLY PAYMENT OF PROPERTY TAXES

The Town of Bedford currently grants a discount of 2% for early payment of property taxes. Under state statutes, towns may grant a discount if a warrant article authorizing the discount is approved at the annual meeting each year. The Town of Bedford last approved the granting of a discount in 1940. Therefore, we recommend that annually the Selectmen place an article in the warrant relative to the 2% discount for voter approval.

FEDERAL REPORTING REQUIREMENTS

A. W-4 Exemption Certificates

Our review of W-4's indicates that W-4 exemption certificates have not been updated each year as required. We recommend that the Selectmen request a new W-4 exemption certificate from all employees for 1983.

B. Information Returns

Federal law requires that any person, partnership, or unincorporated business providing a service to the District that is paid more than \$600 per calendar year must have an information

return filed with the Internal Revenue Service. We did not find evidence that this had been done.

We recommend that procedures to identify these vendors should be integrated into the accounting system and that the returns should be prepared as a routine part of calendar year-end payroll reporting.

In addition, we suggest that the Town review it's relationship with independent contractors to determine whether or not an employee relationship or an independent contractor relationship exist.

C. New Federal Requirements for Governments

Effective for payments after December 31, 1982, any payments to service-recipients engaged in a trade or business aggregating \$600 or more shall be required to receive a Form 1099 information return with name, address, taxpayer identification number and total amount of remuneration. Penalties for failure to file will be \$50 per violation. Government consultants such as lawyers, attorneys and certified public accounts would be covered by this new requirement.

LIBRARY

Paid invoices for library disbursements were not available since they were destroyed by water damage late last winter. We urge the Trustees to take steps to obtain a secure dry location to store financial records in the future.

In addition, the Bedford Library is part of a book buying cooperative with several surrounding communities. As a result, each library receives substantial savings in costs as a result. Currently, the Bedford librarian administers the cooperative for the member towns. It appears to be an extremely informal organization with no clear written understanding of responsibilities of the administrator or member towns. We recommend that the cooperative members draw up a letter of understanding which would delineate each town's responsibilities and obligations including indemnification for the administrator. All member towns should receive a detailed copy of the bill from the book vendor along with a summary billing from the cooperative at least on a monthly basis. Annually, a complete financial report should be made available to each member town.

Lastly, the members of the cooperative should seek advice whether the cooperative may be subject to annual reporting requirements by the federal government.

We also noted that the Trustees financed a new duplicator with a finance company without voter approval. Under the Municipal Finance Act, all long-term obligations must be approved by the voters at an annual or special meeting. The Trustees should request funds at the next annual meeting to retire the outstanding debt and refrain from future activities of this type.

CONCLUSION

The length and nature of this commentary letter might lead someone to a negative connotation about the Town operations. However, the purpose of this commentary letter is to provide constructive recommendation to improve Town operations in the future. We noted many positive aspects of the Town's management and procedures which are not mentioned in this letter due to the nature of a letter of this type. In fact, we want to commend the efforts of all Town officials for their efforts and dedication in attempting to perform their difficult and sometimes complicated responsibilities and duties.

The provision of R.S.A. 71-A, Section 21, require that this commentary letter must be published in it's entirety in the next annual report of the Town. Publication of the general purpose financial statements and auditors' opinion is optional at the discretion of the Board.

We would like to acknowledge all of the assistance and many courtesies extended to us by Town personnel.

Carey, Vachon & Clukay

AUDITORS' REPORT

We have examined the statements of revenues and expenses and fund equities of the Town of Bedford, New Hampshire as of December 31, 1982. Our examination was conducted in accordance with generally accepted accounting standards and accordingly included such tests of the accounting records and other auditing procedures as we considered necessary under the circumstances. Our audit included examination of the accounting records of the Selectmen, Town Treasurer, Town Clerk, Tax Collector, Treasurer of the Public Library, and Trustees of the Trust Funds.

In our opinion, the statements of revenues and expenses and fund equities fairly present the financial position of the various funds of the Town of Bedford, New Hampshire on December 31, 1982 and the results of operations for the year then ended in conformity with accounting practices used by municipalities on a basis consistent with that of preceeding years.

H. Richard Spurway
Town Auditor

Robert N. Wheeler
Town Auditor

February 4, 1983

ANNUAL REPORT OF THE TOWN CLERK

Automobile Account

— Dr. —

1982 Auto Permits Issued	\$423,848.50	
TOTAL DEBITS		\$423,848.50

— Cr. —

Remitted to Treasurer		\$423,848.50
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Miscellaneous Account

— Dr. —

Auto-Titles	\$ 2,194.00	
UCC Filings	2,010.20	
Certified Copies	738.00	
Marriage Licenses	1,140.00	
Pole Licenses	100.00	
Dredge & Fill	22.00	
Organizational Fees	4.00	
Miscellaneous	173.00	
TOTAL DEBITS		\$ 6,381.20

— Cr. —

Remitted to Treasurer		\$ 6,381.20
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Dog License Account

— Dr. —

1981 Dog Licenses Issued	\$ 56.30	
1981 Dog License Penalties Collected	88.00	
1982 Dog Licenses Issued	5,663.80	
1982 Dog License Penalties Collected	762.00	
Dog Violations	465.00	
TOTAL DEBITS		\$ 7,035.10

— Cr. —

Remitted to Treasurer		\$ 7,035.10
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Building Permits

— Dr. —

52 New Dwellings	\$ 8,680.20
99 Additions & Small Bldgs	2,096.00
8 Commercial Bldgs	9,474.50
11 Commercial Additions & Renovations	1,600.29
14 Pools and Tennis Courts	247.00
91 Miscellaneous	<u>1,597.00</u>

TOTAL DEBITS \$ 23,694.99

— Cr. —

Remitted to Treasurer \$ 23,694.99

Filing Fees

— Dr. —

March Town Meeting	\$ 5.00
September Primary	<u>12.00</u>

TOTAL DEBITS \$ 17.00

— Cr. —

Remitted to Treasurer \$ 17.00

Respectfully submitted,
Edith P. Schmidtchen
Town Clerk-Tax Collector

TAX COLLECTOR'S REPORT

SUMMARY OF WARRANTS

Levy of 1982

— Dr. —

Taxes Committed to Collector:

Property taxes	\$6,506,038.00
Resident Taxes	61,070.00
National Bank Stock Taxes	161.20
Land Use Change Taxes	<u>10,866.00</u>

TOTAL WARRANTS \$6,578,135.20

Yield Taxes 14,006.89

Added Taxes:

Property taxes	8,805.22
Resident Taxes	<u>2,770.00</u>

11,575.22

Overpayments:

Resident Taxes 40.00

Interest collected on delinquent Property Taxes 1,213.17

Penalties collected on Resident Taxes 123.00

Interest collected on Yield Taxes 3.31

TOTAL DEBITS \$6,605,096.79

— Cr. —

Remitted to Treasurer:

Property taxes	\$5,553,900.61
Resident Taxes	57,000.00
National Bank Stock taxes	161.20
Yield Taxes	13,923.93
Land Use Change Taxes	10,866.00
Int. collected on Yield Taxes	3.31
Int. collected on Property taxes	1,213.17
Penalties collected on Resident taxes	<u>123.00</u>

5,637,191.22

Discounts Allowed 90,197.83

Abatements made during year:

Property Taxes	16,545.26
Resident Taxes	1,610.00
Property Deeded to Town	<u>495.86</u>

18,651.12

Uncollected Taxes - December 31, 1982

Property taxes	847,344.91	
Property taxes (Added)	6,358.75	
Resident Taxes	5,270.00	
Yield Taxes	<u>82.96</u>	
		<u>859,056.62</u>
TOTAL CREDITS		\$6,605,096.79

Respectfully submitted,
Edith P. Schmidtchen
Town Clerk-Tax Collector

Levy of 1981

— Dr. —

Uncollected Taxes - January 1, 1982		
Property taxes	\$748,558.77	
Property taxes (Added)	1,483.64	
Resident Taxes	4,710.00	
Land Use Change taxes	3,200.00	
Yield Taxes	<u>2,459.33</u>	
		\$760,411.74
Added taxes:		
Property Taxes	9,977.67	
Resident Taxes	<u>950.00</u>	
		10,927.67
Int. collected on Land Use Change Taxes		525.51
Int. coll. on Added Property taxes		349.46
Int. coll. on Delinquent Property Taxes		33,574.47
Penalties coll. on Resident Taxes		<u>426.00</u>
TOTAL DEBITS		\$806,214.85

— Cr. —

Remitted To Treasurer:		
Property Taxes	\$738,834.53	
Property taxes (Added)	11,461.31	
Land Use Change Taxes	3,200.00	
Yield Taxes	1,137.00	
Resident Taxes	4,350.00	
Int. coll. on Land Use Change Taxes	525.51	
Int. collected on Added Prop. Taxes	349.46	
Int. coll. on Delinquent Prop. Taxes	33,574.47	
Penalties coll. on Resident taxes	<u>426.00</u>	
		\$793,858.28
Abatements made during year:		
Property taxes	9,548.58	
Resident Taxes	<u>1,260.00</u>	
		10,808.58
Uncollected Taxes - December 31, 1982		
Property taxes	175.66	
Resident Taxes	50.00	
Yield Taxes	<u>1,322.33</u>	
		<u>1,547.99</u>
TOTAL CREDITS		\$806,214.85

Respectfully submitted,
Edith P. Schmidtchen
Town Clerk-Tax Collector

Levy of 1980

— Dr. —

Uncollected Taxes - As of January 1, 1982

Property Taxes	\$	160.84
Resident Taxes		150.00
Yield Taxes		<u>13,414.39</u>

\$ 13,725.23

Penalties collected on Resident taxes

12.00

Interest collected on Yield Taxes

848.36

TOTAL DEBITS

\$ 14,585.59

— Cr. —

Remitted to Treasurer:

Resident Taxes	\$	120.00
Penalties Collected on Res. Taxes		12.00
Yield Taxes		2,616.88
Interest collected on Yield Taxes		<u>848.36</u>

3,597.24

Abatements made during year:

Resident Taxes		<u>30.00</u>
----------------	--	--------------

30.00

Uncollected Taxes - December 31, 1982

(As per Collector's List)

Property taxes		160.84
Yield Taxes		<u>10,797.51</u>

10,958.35

TOTAL CREDITS

\$ 14,585.59

Respectfully submitted,
Edith P. Schmidtchen
Town Clerk-Tax Collector

Levy of 1979

— Dr. —

Uncollected Taxes - As of January 1, 1982

Resident Taxes	\$10.00
Penalties Collected on Res. Taxes	<u>1.00</u>

TOTAL DEBITS \$11.00

— Cr. —

Remitted to Treasurer:

Resident Taxes	\$10.00
Penalties collected on Res. taxes	<u>1.00</u>

TOTAL CREDITS \$11.00

Respectfully submitted,
Edith P. Schmidtchen
Town Clerk-Tax Collector

Levy of 1978

— Dr. —

Uncollected Taxes - As of January 1, 1982

Resident Taxes	\$10.00
Penalties Collected on Res. Taxes	<u>1.00</u>

TOTAL DEBITS \$11.00

— Cr. —

Remitted to Treasurer:

Resident Taxes	\$10.00
Penalties collected on Res. Taxes	<u>1.00</u>

TOTAL CREDITS \$11.00

Respectfully submitted,
Edith P. Schmidtchen
Town Clerk-Tax Collector

SUMMARY OF TAX SALES ACCOUNTS
As of December 31, 1982

Tax Sales on Account of Levies of:	1981	1980	1979
	-- DR. --		
Taxes sold to Town during year	\$222,195.10		
Balance unredeemed Taxes on Jan. 1, 1982		\$ 96,031.85	\$ 11,587.73
Interest collected during year	<u>6,326.90</u>	<u>9,672.79</u>	<u>2,823.98</u>
TOTAL DEBITS	\$228,522.00	\$105,704.64	\$ 14,411.71
	-- CR. --		
Remitted to Treasurer:			
Taxes redeemed during year	110,175.69	60,286.00	10,551.82
Interest collected during year	6,326.90	9,672.79	2,823.98
Deeded to Town during year	1,193.47	1,080.18	1,035.91
Unredeemed taxes December 31, 1982	<u>110,825.94</u>	<u>34,665.67</u>	<u>-----</u>
TOTAL CREDITS	\$228,522.00	\$105,704.64	\$ 14,411.71

**UNREDEEMED TAXES FROM TAX SALES
ON ACCOUNT OF LEVIES OF:**

	1981	1980
AFG Enterprise	178.85	162.39
Babcock, John C.	334.46	
Brooks, Marlene	1,765.62	
Brooks, Marlene	1,221.80	
Brooks, Marlene	53.66	
Brooks, Marlene	51.73	
Brooks, Marlene	56.16	
Brooks, Marlene	52.84	
Brooks, Marlene	2,164.04	
Burns, Michael & Susan	101.92 (Partial)	
Chartier, Antonio	886.01 (Partial)	
Clark, William & Fernande	1,030.60	932.51
Clay, John & Mary	1,168.40	
Connare, John & Mary Ann	1,338.12	
DKS	5,011.97	
Dinsmore, Leonard	224.54	203.64
Dinsmore, Leonard	176.05	159.29
Dinsmore, Leonard	167.18	151.29
Dinsmore, Leonard	155.56	140.78
Dinsmore, Leonard	157.22	142.28
Dinsmore, Leonard	157.22	142.28
Dinsmore, Leonard	154.18	139.53
Dinsmore, Leonard	173.83	157.28
Dinsmore, Leonard	181.59	164.29
Dinsmore, Leonard	154.18	139.53
Dinsmore, Leonard	152.79	138.28
Dinsmore, Leonard	151.41	137.03
Dinsmore, Leonard	149.74	135.53
Dinsmore, Leonard	128.98	116.78
Dinsmore, Leonard	154.18	139.53
Dinsmore, Leonard	1,742.88	1,561.84
Dinsmore, Leonard	160.82	145.53
Dinsmore, Leonard	164.98	149.29
Dinsmore, Leonard	175.49	158.79
Dinsmore, Leonard	198.20	179.30
Dinsmore, Leonard	189.90	171.80
Dinsmore, Leonard	179.10	162.03
Dinsmore, Leonard	287.35	259.81
Dinsmore, Leonard	173.28	156.79
Dinsmore, Leonard	189.90	171.80
Dinsmore, Leonard	167.46	151.54
Dinsmore, Leonard	169.12	153.04
Dinsmore, Leonard	303.97	274.81
Dinsmore, Leonard	149.19	135.03
Dinsmore, Leonard	152.51	138.03

Dinsmore, Leonard	137.57	124.53
Dixon, Gary & Joan	274.18	-----
Enterprise Dev.	257.21	233.15
Foster, Russell	112.40	-----
Fournier, George & Charlotte	1,659.41	1,495.13
Gaukstern, Juris & Finger -	2,020.06	1,825.25
Gauthier, Leo & Donna	1,348.10	
Gauthier, Leo & Donna	2,711.66	
Hanover Hill	141.74	
Hanover Hill	98.24	
Hanover Hill	116.51	
Hanover Hill	100.45	
Hanover Hill	82.74	
Hanover Hill	104.06	
Hanover Hill	82.74	
Hanover Hill	82.74	
Hanover Hill	432.15	
Hanover Hill	85.78	
Hanover Hill	71.11	64.51
Harvell, Philip	4,365.75	
Harwood, John & Janice	1,828.21	
Healey, James & Marsha	1,403.15	
Healy Tree Trimming	75.29	68.87
Healy Tree Trimming	96.03	87.02
Healy Tree Trimming	73.88	67.01
Healy Tree Trimming	69.44	63.02
Horne, A. P.	-----	1,140.35
MacDonald, Paul	145.07	
Mailloux, Richard & Patricia	267.13	
Marchut, John	503.98	456.91
Martin, Raynald & Rita	161.68	
Martin, Raynald & Rita	149.46	
Moy, Harry	2,115.86	
Nelson, Robert & Marie	2,678.03	
Nixon, Roy Frederick	3,753.02	
Patterson, Richard & Sandra	2,168.19	
Paul, David & Toni	2,542.52	
Peterborough Ind.	22,478.88	7,302.21 (Partial)
Poppenga, Robert & Christine	1,586.20	
Provost, Marc	-----	96.87
Roxmount Dev.	245.58	
Sandler, Steven & Sharon	513.02 (Partial)	
Sheyn, Rodney	917.63	820.03
Sheyn, Rodney	1,817.81	1,641.35
Sidebotham, Irene	2,676.81	
Smith, Arthur & Madeline	2,209.09	
Squire Construction	1,868.89	
Sullivan, Michael & Elsa	1,787.38	
Tarbell, Robert & Laurel	444.09	
Tessier Heirs	359.37	
Tessier Heirs	178.82	

Tessier Heirs	5.76	
Venture Realty	50.06	
Venture Realty	50.89	
Venture Realty	50.89	
Venture Realty	66.95	
Venture Realty	57.27	
Venture Realty	64.73	
Venture Realty	56.15	
Venture Realty	56.15	
Venture Realty	48.40	
Venture Realty	48.40	
Venture Realty	48.40	
Venture Realty	179.09	
Venture Realty	174.11	
Verville, Robert & Juliette	750.87	
Viens Construction	532.38	481.10
Viens Construction	532.38	481.10
Viens Construction	527.12	476.35
Viens Construction	211.75	-----
Viens Construction	256.62	-----
Wallace, Harriett & Donald	1,425.76	-----
Walsh, Richard & Sandra	2,134.14	1,928.26
Woodland Hills	165.84	150.63
Woodland Hills	-----	191.55
Woodland Hills	221.73	200.55
Woodland Hills	220.90	199.79
Woodland Hills	226.72	205.05
Woodland Hills	107.66	-----
Woodland Hills	339.12	306.57
Woodland Hills	-----	232.05
Woodland Hills	136.45	123.53
Woodland Hills	251.64	227.55
Woodland Hills	120.11	108.78
Woodland Hills	130.64	118.28
Woodland Hills	109.60	99.28
Woodland Hills	109.60	99.28
Woodland Hills	135.90	123.03
Woodland Hills	144.21	130.53
Woodland Hills	135.07	122.28
Woodland Hills	153.90	139.29
Woodland Hills	152.51	138.03
Woodland Hills	117.62	106.53
Woodland Hills	122.61	111.03
Woodland Hills	125.10	113.28
Woodland Hills	175.77	159.04
Woodland Hills	161.37	146.04
Woodland Hills	125.10	113.28
Woodland Hills	124.82	113.03
Woodland Hills	112.37	101.78
Woodland Hills	117.62	106.53

Woodland Hills	125.38	113.53
Woodland Hills	135.90	123.03
Woodland Hills	120.11	108.78
Woodland Hills	111.53	101.03
Woodland Hills	120.39	109.03
Woodland Hills	115.97	105.02
Woodland Hills	145.03	131.28
Woodland Hills	150.02	135.78
Woodland Hills	124.82	113.03
Woodland Hills	113.75	103.03
Woodland Hills	98.80	89.52
Woodland Hills	125.10	113.28
Woodland Hills	120.11	108.78
Woodland Hills	148.64	134.53
Woodland Hills	141.44	128.03
Woodland Hills	135.07	122.28
Woodland Hills	118.18	107.02
Woodland Hills	124.27	112.53
Woodland Hills	128.15	116.03
Woodland Hills	135.62	122.78
Woodland Hills	117.62	106.53
Woodland Hills	135.90	123.03
Woodland Hills	112.92	102.27
Woodland Hills	104.89	95.02
Woodland Hills	117.62	106.53
Woodland Hills	115.14	104.28
Woodland Hills	169.12	153.04
Woodland Hills	155.28	140.53
Woodland Hills	130.64	118.28
Woodland Hills	107.11	97.02
Woodland Hills	146.42	132.53
Woodland Hills	125.65	113.78
Woodland Hills	150.57	136.29
Woodland Hills	139.22	126.03
Woodland Hills	127.87	115.78
Woodland Hills	122.06	110.53
Woodland Hills	150.57	136.29
Woodland Hills	145.87	132.03
Woodland Hills	117.35	106.28
Zsofka, Matthew & Patricia	<u>2,766.24</u>	<u>-----</u>
	110,825.94	34,665.67

Respectfully submitted,
Edith P. Schmidtchen
Town Clerk/Tax Collector

TREASURER'S REPORT

SOCIAL SECURITY

Withheld:	\$30,287.39	
Town's Share 6.70%	<u>30,160.24</u>	
		\$60,447.63
Overpayment in 1981 credited in 1982		<u>126.27</u>
Paid to Treasurer, State of New Hampshire		\$60,573.90

PERMANENT POLICEMEN RETIREMENT

Wages	\$295,175.52	
Withheld		\$27,450.12
Town's Share		<u>41,911.47</u>
Paid to New Hampshire Retirement System		\$69,361.59

PERMANENT FIREMEN RETIREMENT

Wages	\$74,761.19	
Withheld		\$ 6,952.77
Town's Share		<u>8,692.26</u>
Paid to New Hampshire Retirement System		\$15,645.03

Respectfully Submitted
George T. Wiggin, Jr.
Treasurer

TREASURER'S REPORT

Received of:		
EDITH P. SCHMIDTCHEN, Tax Collector:		\$ 6,634,505.92
Edith P. Schmidtchen, Town Clerk:		460,976.79
Selectmen:		186,158.51
State Treasurer: (Includes \$10,463.58 paid in error and refunded)		495,895.95

Other Sources:		
Tax Anticipation Notes	\$2,000,000.00	
Interest Income	77,103.01	
Capital Reserve	49,055.00	
Revenue Sharing	105,399.01	
Credit for Checks (offset)	16.67	
		\$ 2,231,573.69

Total Receipts		10,009,110.86
Balance January 1, 1982		1,391,573.06
Total		\$11,400,683.92
Total Checks Issued		11,246,597.85
Balance Checking Account #001-024-1		154,086.07
Money Market Account #400065-7		333,729.29
Certificates of Deposit		750,000.00
Total Cash on Hand December 31, 1982		\$ 1,237,815.36

Revenue Sharing:		
Account ASB #502539		
Balance January 1, 1982	\$ 96,480.13	
General Fund Balance	127.67	
Received from US Treasury	50,271.00	
Interest on Account	14,339.40	
To General Account	-105,526.68	
		\$ 55,691.52

Parks & Recreation Escrow:		
Account BB #0024503 & #4485		
Balance January 1, 1982	\$ 13,382.64	
Interest on Account	527.39	
Time Certificate #4485		13,900.00
BB #0024503		10.03

Yield Tax:

Account BB #002-542-9

Balance January 1, 1982

\$ 10,904.17

Received 1982

6,426.80

Interest on Account

526.45

To Tax Collector

-10,862.00

\$ 6,995.42

Sewer Account:

Account ASB

Balance January 1, 1982

\$ 61,815.71

Interest on Account

10,215.36

From General Account

4,662.00

To City of Manchester

-59,819.30

\$ 16,873.77

Pulpit Lane Fund:

Balance January 1, 1982

\$ 96,090.00

Interest on Account

1,015.51

For Land

-96,090.00

To General Account

-1,015.51

\$ —0—

Conservation Fund:

Account #BE7033169120

From the Trustees of Trust
Funds

\$ 2,473.62

From L. Kennard Stock

2,313.70

Interest on Account

117.15

R. E. Jenkins Construction

-500.00

\$ 4,404.47

Cemetery Account

2½ Yr. Savings Certificate

#1056404671

Received from the Trustees of
Trust Funds

\$ 46,783.31

Interest on Account

3,337.93

\$ 50,121.24

Funds Held in Escrow

William Morin

ASB C/D #320677792

Balance January 1, 1982

\$ 12,000.00

Interest on Account

1,916.04

\$ 13,916.04

Bruce Biscornet

Balance January 1, 1982

\$ 11,978.23

Interest on Account

1,649.77

\$ 13,628.00

Balance on Hand December 31, 1982

\$ 1,413,355.85

Respectfully Submitted,

George T. Wiggin, Jr.

Treasurer

BEDFORD TRUST FUNDS
ANNUAL REPORT OF REVENUES COLLECTED AND
EXPENSES PAID AND UNEXPENDED REVENUES

For the Year Ending December 31, 1982

BALANCE OF UNEXPENDED TRUST FUND
REVENUES — JANUARY 1, 1982

Checking Account

School Prize Speaking Fund Revenue	49.89
------------------------------------	-------

Savings Accounts

Prize Speaking Fund Revenue	1599.33
Library Funds Revenue	203.09
Church Fund Revenue	333.85
Cemetery Funds Revenue	<u>1858.31</u>

4044.47

REVENUES COLLECTED

Interest - Prize Speaking Fund	368.39
Interest - Church Fund	1377.98
Interest - Library Fund	825.67
Interest - Cemetery Fund	<u>5103.42</u>

7675.46

11719.93

EXPENSES PAID

Bedford Presbyterian Church Fund	1116.00
to Carol A. Smith, Treasurer	
Bedford Public Library Fund	638.59
to George J. Fournier, Treasurer	
Bedford Center Old Cemetery Fund	253.63
to Ralph M. Wiggin, Jr., Treasurer	
Town of Bedford for Cemetery Care	1482.36
to George T. Wiggin, Jr., Treasurer	
Plants for four (4) cemetery lots	30.00
Prize Speaking Contest — McKelvie School	<u>145.00</u>

3665.58

TRANSFER OF FUND

Interest - New Center Cemetery Fund	4050.31
to George T. Wiggin, Jr., Treasurer	

4050.31

BALANCE OF UNEXPENDED TRUST FUNDS
AVAILABLE DECEMBER 31, 1982

Checking Account

School Prize Speaking Fund Revenue	49.89
------------------------------------	-------

Savings Accounts

Prize Speaking Fund Reserve	1822.72	
Library Funds Revenue	390.17	
Church Fund Revenue	595.83	
Cemetery Funds Revenue	<u>1145.43</u>	
		<u>4004.04</u>
		11719.93

Respectfully submitted
John Ton, Treasurer

REPORT OF THE TRUST FUNDS OF THE TOWN OF BEDFORD ON DECEMBER 31, 1982

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	%	PRINCIPAL				INCOME DURING YEAR			Balance End Year
					Balance Beginning Year	New Funds Created	Gains or (Losses) on Sale of Securities	Balance End Year	Amount	Percent	Expended During Year	
June 5 1908	1. Annie Townsend	Cemetery	BankEast	11.75	50.00		50.00	2.52	11.75	6.29	6.29	2.52
Mar 16 1912	2. Rufus Parkhurst	Cemetery	BankEast	11.75	50.00		50.00	2.52	11.75	6.29	6.29	2.52
May 23 1921	3. Henry L. Peaslee	Cemetery	BankEast	11.75	50.00		50.00	2.52	11.75	6.28	6.28	2.52
May 5 1925	4. Charles Gage	Cemetery	BankEast	11.75	50.00		50.00	2.52	11.75	6.27	6.28	2.51
Feb 23 1927	5. James N Mitchell	Cemetery	BankEast	11.75	50.00		50.00	2.52	11.75	6.27	6.28	2.51
Jun 21 1931	6. Nelson Fosher	Cemetery	BankEast	11.75	50.00		50.00	2.52	11.75	6.27	6.28	2.51
Jul 16 1936	7. Sarah L. Witherspoon	Cemetery	BankEast	11.75	50.00		50.00	2.52	11.75	6.27	6.28	2.51
Jun 18 1937	8. Ernestine Wolf	Cemetery	BankEast	11.75	50.00		50.00	2.51	11.75	6.28	6.28	2.51
Jun 18 1937	9. Sabra Dearborn	Cemetery	BankEast	11.75	50.00		50.00	2.51	11.75	6.28	6.28	2.51
					450.00		450.00	22.66	11.75	56.50	56.54	22.62
Mar 18 1901	1. Bursiel Fund	Cemetery	BankEast	13.75	100.00		100.00	3.18	13.75	13.01	9.31	6.88
Mar 23 1904	2. Walker Fund	Cemetery	BankEast	13.75	100.00		100.00	3.18	13.75	13.01	9.31	6.88
Mar 21 1907	3. Caroline A. Moore	Cemetery	BankEast	13.75	100.00		100.00	3.18	13.75	13.01	9.31	6.88
Mar 10 1909	4. Sarah R. Osgood	Cemetery	BankEast	13.75	100.00		100.00	3.18	13.75	13.01	9.31	6.88
Mar 9 1909	5. Sarah H. Clark	Cemetery	BankEast	13.75	100.00		100.00	3.18	13.75	13.01	9.31	6.88
Jun 27 1914	6. Mary E. Parker	Cemetery	BankEast	13.75	100.00		100.00	3.18	13.75	13.01	9.31	6.88
Nov 5 1914	7. Gliman Moore	Cemetery	BankEast	13.75	100.00		100.00	3.18	13.75	13.01	9.31	6.88
Apr 10 1917	8. Clement Fund	Cemetery	BankEast	13.75	100.00		100.00	3.18	13.75	13.01	9.31	6.88
Dec 8 1917	9. Sturevant & Moore	Cemetery	BankEast	13.75	100.00		100.00	3.18	13.75	13.01	9.31	6.88
Jan 28 1919	10. Moore & Kittredge	Cemetery	BankEast	13.75	100.00		100.00	3.18	13.75	13.01	9.31	6.88

REPORT OF THE TRUST FUNDS OF THE TOWN OF BEDFORD
ON DECEMBER 31, 1982

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	PRINCIPAL				INCOME DURING YEAR				Balance End Year
				Balance Beginning Year	New Funds Created	Gains or (Losses) on Sale of Securities	Balance End Year	Percent	Amount	Expended During Year		
											%	
Jul 19 1919	11. Harry Shepard	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.02	9.32	6.88
Feb 3 1920	12. Thomas W. Moore	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.02	9.32	6.88
Apr 17 1921	13. George F. Barnard	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.02	9.32	6.88
Mar 15 1921	14. Susan S. Fosher	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Apr 13 1922	15. Mary A. Clapp	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Feb 1 1922	16. Lavina Seavey	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Jul 24 1924	17. Frank F. Flint	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Dec 1 1924	18. Julia A. Stevens	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Apr 3 1924	19. Mandana Roby	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
May 26 1926	20. Laura E. Cutler	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Mar 21 1928	21. Charles A. Grant	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Oct 3 1929	22. George A. Gookin	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Feb 19 1930	23. Cora H. Beals	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Jun 2 1930	24. Edw. E. Schneider	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Nov 6 1930	25. Charles E. Bursiel	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Apr 2 1931	26. Dennis R. Chase	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Jan 27 1932	27. Harriet J. Parkhurst	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Mar 3 1932	28. Mary L. Osgood	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Jun 23 1932	29. Quincy L. Barnard	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Jun 29 1935	30. Peter Parker	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Jan 24 1936	31. Albert Watson	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89
Feb 13 1936	32. Charles P. Woodbury	Cemetery	BankEast	100.00			100.00	3.18	13.75	13.03	9.32	6.89

**REPORT OF THE TRUST FUNDS OF THE TOWN OF BEDFORD
ON DECEMBER 31, 1982**

PRINCIPAL

INCOME DURING YEAR

INCOME

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	%	Balance Beginning Year	New Funds Created	Gains or (Losses) on Sale of Securities	Balance End Year	INCOME DURING YEAR			Balance End Year
									Balance Beginning Year	Percent	Amount	
Apr 2 1936	33. John O. Parker	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.03	9.32	6.89
Dec 5 1938	34. Frank H. Waters and 58-59-60	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.03	9.32	6.89
Apr 3 1940	35. Jennie R. Ciapp	Cemetery	BankEast	13.75	400.00			400.00	13.75	52.12	37.28	27.56
May 31 1941	36. Mrs. Wm W. Felch	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Jan 19 1942	37. Mrs. J. G. Dunnington	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Feb 3 1942	38. Gillis & Helen French	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Sep 15 1942	39. Fred H. Merrill	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Apr 1 1943	40. Adeline Huntoon	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Aug 10 1943	41. Albert B. McLain	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Oct 25 1943	42. Hicks & McFadden	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
May 24 1944	43. A.J. McKelvie	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Nov 29 1944	44. John Leslie	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Mar 18 1945	45. Haitie Beane	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Jan 29 1947	46. Anna G. Holbrook	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Mar 16 1950	47. Grace B. Hodgman	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Dec 18 1950	48. John C. Schaller	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Sep 5 1956	49. Forrest C. Blood	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Apr 24 1957	50. Arthur N. Hodgman	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
May 27 1960	51. Robert A. Hanham and 57	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Nov 24 1961	52. Arthur J. Bennett	Cemetery	BankEast	13.75	200.00			200.00	13.75	26.04	18.64	13.78
Feb 5 1963	53. Stanley H. Jamroz	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Sep 15 1966	54. Clinton P. Hodgman	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89

REPORT OF THE TRUST FUNDS OF THE TOWN OF BEDFORD
ON DECEMBER 31, 1982

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	%	PRINCIPAL			INCOME DURING YEAR			Balance End Year	
					Balance Beginning Year	New Funds Created	Gains or (Losses) on Sale of Securities	Balance End Year	Percent	Amount		Expended During Year
Aug 21	55. Bessie M. Hood	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
Feb 19	56. Dorothy Koch	Cemetery	BankEast	13.75	100.00			100.00	13.75	13.02	9.32	6.89
1969					6000.00			6000.00		781.35	559.10	413.27
Oct 31	1. David Swett	Cemetery	BankEast	13.75	150.00			150.00	13.75	19.49	14.98	9.29
1902					150.00			150.00		19.49	14.98	9.29
Nov 2	2. Addie L. Gage	Cemetery	BankEast	13.75	150.00			150.00	13.75	19.49	14.98	9.29
1923					150.00			150.00		19.49	14.98	9.29
Jan 7	3. Parkhurst & Atwood	Cemetery	BankEast	13.75	150.00			150.00	13.75	19.49	14.98	9.29
1932					150.00			150.00		19.49	14.98	9.29
Apr 4	4. Thomas E. Barr	Cemetery	BankEast	13.75	150.00			150.00	13.75	19.49	14.98	9.29
1932					150.00			150.00		19.49	14.98	9.29
Aug 7	5. Katherine E. Moore	Cemetery	BankEast	13.75	150.00			150.00	13.75	19.50	14.98	9.29
1933					150.00			150.00		19.50	14.98	9.29
May 4	6. George H. Wiggins	Cemetery	BankEast	13.75	150.00			150.00	13.75	19.50	14.98	9.29
1936					150.00			150.00		19.50	14.98	9.29
Jun 18	7. Achsah A. Snell	Cemetery	BankEast	13.75	150.00			150.00	13.75	19.49	14.97	9.29
1946					150.00			150.00		19.49	14.97	9.29
Jun 3	8. Harold G. Tillson	Cemetery	BankEast	13.75	150.00			150.00	13.75	155.94	119.83	74.32
1967					1200.00			1200.00				
Dec 11	1. Shepard Fund	Cemetery	BankEast	13.75	200.00			200.00	13.75	25.85	20.06	12.13
1903					200.00			200.00		25.85	20.06	12.13
Apr 13	2. William M. Patten	Cemetery	BankEast	13.75	200.00			200.00	13.75	25.85	20.06	12.13
1909					200.00			200.00		25.85	20.06	12.13
Dec 31	3. Stephen C. Damon	Cemetery	BankEast	13.75	200.00			200.00	13.75	25.85	20.06	12.13
1910					200.00			200.00		25.85	20.06	12.13
Sep 21	4. Thomas L. Burns	Cemetery	BankEast	13.75	200.00			200.00	13.75	25.85	20.06	12.13
1917					200.00			200.00		25.85	20.06	12.13
Oct 12	5. Charles Beals	Cemetery	BankEast	13.75	200.00			200.00	13.75	25.85	20.06	12.13
1924					200.00			200.00		25.85	20.06	12.13
Jul 27	6. John M. Hodgman	Cemetery	BankEast	13.75	200.00			200.00	13.75	25.85	20.06	12.13
1939					200.00			200.00		25.85	20.06	12.13
Jun 2	7. Dr. G. E. Hoffes	Cemetery	BankEast	13.75	200.00			200.00	13.75	25.85	20.06	12.13
1943					200.00			200.00		25.85	20.06	12.13
Mar 5	8. Charles Lenz	Cemetery	BankEast	13.75	200.00			200.00	13.75	25.85	20.06	12.13
1946					200.00			200.00		25.85	20.06	12.13
Mar 30	9. Charles D. Barnard	Cemetery	BankEast	13.75	200.00			200.00	13.75	25.84	20.06	12.12
1946					200.00			200.00		25.84	20.06	12.12

**REPORT OF THE TRUST FUNDS OF THE TOWN OF BEDFORD
ON DECEMBER 31, 1982**

INCOME

PRINCIPAL

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	%	Balance Beginning Year	New Funds Created	Gains or (Losses) on Sale of Securities	Balance End Year	INCOME DURING YEAR			Balance End Year
									Percent	Amount	Expended During Year	
Mar 8 1948	10. Charles J. Tinker	Cemetery	BankEast	13.75	200.00			200.00	6.34	25.84	20.06	12.12
Sep 1 1948	11. William Currie	Cemetery	BankEast	13.75	200.00			200.00	6.34	25.84	20.06	12.12
Apr 13 1949	12. Jessie P. Howard	Cemetery	BankEast	13.75	200.00			200.00	6.34	25.84	20.06	12.12
Oct 1 1952	13. Samuel H. Patten	Cemetery	BankEast	13.75	200.00			200.00	6.33	25.85	20.06	12.12
May 22 1956	14. Paul H. DeNicola	Cemetery	BankEast	13.75	200.00			200.00	6.33	25.85	20.06	12.12
Apr 16 1957	15. Minnie Esterbrooks	Cemetery	BankEast	13.75	200.00			200.00	6.33	25.85	20.06	12.12
May 20 1956	16. Abbie C. Gault	Cemetery	BankEast	13.75	200.00			200.00	6.33	25.85	20.06	12.12
Feb 20 1961	17. Augustus W. Clark	Cemetery	BankEast	13.75	200.00			200.00	6.33	25.85	20.06	12.12
Mar 22 1966	18. French & Wiggins	Cemetery	BankEast	13.75	200.00			200.00	6.33	25.85	20.06	12.12
Aug 31 1966	19. E.M. & R.R. Isham	Cemetery	BankEast	13.75	200.00			200.00	6.33	25.85	20.06	12.12
Nov 29 1968	20. Richard B. Taylor	Cemetery	BankEast	13.75	200.00			200.00	6.33	25.85	20.06	12.12
Feb 10 1978	21. Mabel A. Wheeler	Cemetery	BankEast	13.75	200.00			200.00	6.33	25.86	20.07	12.12
Mar 10 1982	22. Ann DeNicola	Cemetery	BankEast	13.75	200.00	200.00		200.00	.00	18.81	6.69	12.12
Nov 29 1982	23. Lowther-Richardson	Cemetery	BankEast	13.75	4200.00	200.00		200.00	.00	2.42	.00	2.42
						400.00		4600.00	133.05	564.05	427.96	269.14
Oct 22 1898	1. Barr Fund	Cemetery	BankEast	13.75	300.00			300.00	9.56	38.72	29.98	18.30
Apr 26 1907	2. Susan J. Clark	Cemetery	BankEast	13.75	300.00			300.00	9.55	38.73	29.98	18.30
Oct 27 1925	3. Mary J. Moore	Cemetery	BankEast	13.75	300.00			300.00	9.55	38.73	29.98	18.30
May 19 1927	4. Lucy B. Savage	Cemetery	BankEast	13.75	300.00			300.00	9.55	38.72	29.98	18.29
Apr 18 1929	5. William A. Hobart	Cemetery	BankEast	13.75	300.00			300.00	9.55	38.72	29.98	18.29
May 22 1930	6. Imogene M. Buswell	Cemetery	BankEast	13.75	300.00			300.00	9.55	38.72	29.98	18.29
Apr 4 1938	7. William H. Ward	Cemetery	BankEast	13.75	300.00			300.00	9.55	38.72	29.98	18.29

REPORT OF THE TRUST FUNDS OF THE TOWN OF BEDFORD
ON DECEMBER 31, 1982

PRINCIPAL

INCOME DURING YEAR

INCOME

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	%	PRINCIPAL			INCOME DURING YEAR			Balance End Year	
					Balance Beginning Year	New Funds Created	Gains or (Losses) on Sale of Securities	Balance End Year	Percent	Amount		Expended During Year
Jan 16 1957	8. George H. Gault	Cemetery	BankEast	13.75	300.00			300.00	13.75	38.73	29.99	18.29
Nov 19 1981	9. Laura Olivier	Cemetery	BankEast	13.75	<u>300.00</u> 2700.00			300.00	13.75	<u>35.26</u> 345.05	<u>17.49</u> 257.34	<u>18.29</u> 164.64
Feb 28 1929	1. Angelina Campbell	Cemetery	BankEast	13.75	75.00			75.00	13.75	9.07	7.01	4.23
Jul 24 1952	2. Myron L. Stickney	Cemetery	BankEast	13.75	75.00			75.00	13.75	9.07	7.01	4.23
Jul 2 1936	3. Frank French and 8	Cemetery	BankEast	13.75	125.00			125.00	13.75	18.12	14.01	8.46
Mar 4 1954	4. Lyman H. Fulton	Cemetery	BankEast	13.75	1125.00			1125.00	13.75	148.06	114.45	69.09
Aug 7 1966	5. Curtis Pecker	Cemetery	BankEast	13.75	125.00			125.00	13.75	18.12	14.01	8.46
Jan 9 1963	6. Darrah-Batchelder	Cemetery	BankEast	13.75	250.00			250.00	13.75	33.23	25.69	15.51
Oct 20 1927	7. Charles B. Stowell	Cemetery	BankEast	13.75	<u>500.00</u> 2275.00			500.00	13.75	<u>66.48</u> 302.15	<u>51.38</u> 233.56	<u>31.03</u> 141.01
Nov 30 1944	Willis B. Kendall	Cemetery	Amoskeag	14.0	1000.00			100.00	14.0	138.66	111.66	60.43
Jul 1 1965	New Center Cemetery	Cemetery	BankEast	13.75	40883.00	1850.00	(42733.00)*	.00	13.75	2759.72	4050.31	.00
Dec 9 1924	1. Charles Beal	Library	BankEast	13.75	533.00			533.00	13.75	68.69	52.69	32.97
Oct 31 1888	2. Adam Chandler	Library	BankEast	13.75	639.60			639.60	13.75	82.46	63.23	39.58
Nov 29 1944	3. Frances E. Woodbury	Library	BankEast	13.75	1595.70			1595.70	13.75	199.23	152.81	95.62
Nov 29 1944	4. Frank H. Waters	Library	BankEast	13.75	2128.70			2128.70	13.75	267.94	205.51	128.60
Jun 1 1970	5. Edmund & Sarah Hull	Library	BankEast	13.75	533.00			533.00	13.75	68.69	52.69	32.97
Nov 30 1944	6. Willis B. Kendall	Library	Amoskeag	14.0	<u>1000.00</u> 6430.00			1000.00	14.0	<u>138.66</u> 825.67	<u>111.66</u> 638.59	<u>60.43</u> 390.17

REPORT OF THE TRUST FUNDS OF THE TOWN OF BEDFORD
ON DECEMBER 31, 1982

INCOME DURING YEAR

PRINCIPAL

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	%	Balance Beginning Year	New Funds Created	Gains or (Losses) on Sale of Securities	Balance End Year	INCOME DURING YEAR			Balance End Year
									Balance Beginning Year	Percent	Amount	
Nov 30 1944	Willis B. Kendall	Bedford Presby Church	Amoskeag	14.0	10000.00			10000.00	14.0	1377.98	111.00	595.83
Nov 30 1944	Willis B. Kendall	Prize Speaking Reserve Capital	Amoskeag	14.0	2000.00			2000.00	14.0	368.39	145.00	1872.61
Oct 4 1955	Grader	Reserve Capital	BankEast	8.625	80000.00			80000.00	8.625	15501.22		50340.89
Jun 9 1959		Reserve Capital	BankEast	8.625	36000.00		14000.00	22000.00	8.625	4444.68		2748.73
Oct 10 1960	Tractor - Loader	Reserve Capital	BankEast	8.625	50000.00			50000.00	8.625	9266.84	21660.00	
May 22 1967	Fire Truck	Reserve Capital	BankEast	5.75				9144.43	5.75	540.22		9684.65
Apr 23 1970	Bedford School District Conservation Commission	Reserve Capital	BankEast	5.25	1500.00		1500.00	.00	5.25	74.10	973.62*	.00
Dec 1 1972		Reserve Capital	BankEast	12.19	21000.00			21000.00	12.19	3315.48		5386.72
Dec 1 1974	Bulldozer	Reserve Capital	BankEast	8.625	18000.00		900.00	9000.00	8.625	1982.72		769.41
	Dump Truck	Reserve	BankEast		206500.00		24500.00	182000.00		35125.26	4395.00	96197.91
											27028.62	

* Transferred to: George T. Wiggin, Treasurer, Town of Bedford on July 21, 1982

* Transferred to: George T. Wiggin, Treasurer, Town of Bedford on July 21, 1982

REPORT OF THE COMMON TRUST FUND INVESTMENTS OF THE TOWN OF BEDFORD ON DECEMBER 31, 1982

NO. OF SHARES OR OTHER UNITS	HOW INVESTED DESCRIPTION OF INVESTMENT (Names of Banks, Stocks, Bonds, etc.)	PRINCIPAL			INCOME			
		Balance Beginning Year	Additions Purchases	Gains or (Losses) From Sales	Balance End Year	Income During Year	Expended During Year	Balance End Year
9 Accounts	BankEast Cemetery	450.00			450.00	56.54	56.54	22.62
56 Accounts	BankEast Cemetery	6000.00			6000.00	559.10	559.10	413.27
8 Accounts	BankEast Cemetery	1200.00			1200.00	155.94	119.83	74.32
23 Accounts	BankEast Cemetery	4200.00	400.00		4600.00	133.05	564.05	269.14
9 Accounts	BankEast Cemetery	2700.00			2700.00	76.93	257.34	164.64
7 Accounts	BankEast Cemetery	2275.00			2275.00	72.42	302.15	141.01
1 Account	BankEast Cemetery (New Center)	40883.00	1850.00	(42733.00)*	.00	1290.59	2789.72	40503.1*
5 Accounts	BankEast Library	5430.00			5430.00	169.66	687.01	329.74
		<u>63138.00</u>	<u>2250.00</u>	<u>42733.00</u>	<u>22655.00</u>	<u>1994.54</u>	<u>5651.77</u>	<u>1414.74</u>
4 Accounts #	BankEast Capital Reserve	184000		23000.00	161000.00	76006.08	31195.46	81146.54

The money in this consolidated account will revert to individual capital reserve entities January 31, 1983

* Transferred to: George T. Wiggin, Treasurer, Town of Bedford on July 21, 1982

**TRUST AND
CAPITAL RESERVE FUND TOTALS
AS OF DECEMBER 31, 1982**

Dump Truck Account		9,769.41
Grader Account		130,340.89
Tractor — Loader Account		24,748.73
Fire Truck Account		77,287.51
Bulldozer Account		26,366.72
School District Account		<u>9,684.65</u>
Total Capital Reserve Funds		278,197.91
Principal	182,000.00	
Interest	<u>96,197.91</u>	
	278,197.91	
Total Trust Funds		
Principal	36,655.00	
Interest	<u>4,004.04</u>	
	40,659.04	
Total		
Capital Reserve		278,197.91
Trust Funds		<u>40,659.04</u>
		318,856.95

Respectfully submitted
John Ton, Treasurer

REPORT OF THE TRUSTEES OF THE BEDFORD PUBLIC LIBRARY - 1982

The Bedford Public Library loaned over 90,000 books, magazines and records to the community in 1982, a number revealing the town's interest in and patronage of its central source of enrichment and information.

Attendance at the various library programs was large as well: at Fran Wiggin's Reading Group, the Friday night films and the array of children's programs Deidre Angwin prepared for her many patrons.

Mrs. Angwin's Antique Fair in October was held at The Town Hall and its proceeds went to the Children's Room.

The Friends of the Bedford Library sponsored programs too: a lecture on "Foundations for Libraries" in June, a film-lecture on Mount Washington in September and its traditional Wassail Party in December, highlighted once again by The Madrigal Singers.

The major item in the Bedford Library's news last year was the announcement of a bequest by Mr. Richard Schuster to our library of his late wife's entire music library. Doris Schuster's library of musical scores is so extensive that the Bedford Library now has the largest collection in the state of New Hampshire. The preliminary cataloging of this extraordinary gift is being done by volunteers, with hopes of doing the permanent cataloging by computer.

Every year we have reason to be grateful for the generosity of so many Bedford people who give of their time, funds and energies to the Library. The Bedford Junior Women's Club, The Lions Club, the friends of the late Doris Schuster, Alan Goedecke and the Friends of the Bedford Library were among those who contributed toward the completion of the Community Meeting Room. The Bedford Men's Community Club and Bedford Newcomers' Club gave sizable donations toward the shelving required for the music collection, and we are most grateful.

Finally, our thanks to the roster of volunteers who give over 40 hours of service to the library per week, saving the town over \$9,000 in salary expense: The Kiwanis men, Frank Conn, Phyllis de Napoli, Harriet Cahow, Cathy Curtin, Betty Clock, Joan DuPont, Kathy Falt, Laurie Jensen, Carole Kelly, Marjorie Lieby, Alberta Roy, Rande Schneider and Lillian Warren.

We continue to consider our town fortunate in the excellent library staff.

The trustees and the staff will miss the constant service of the Rev. James Scotland who served the library as trustee for 7½ years.

Respectfully submitted,
George Fournier, Treasurer
Patricia Holland, Secretary

**ANNUAL REPORT OF THE LIBRARIAN
BEDFORD PUBLIC LIBRARY**

Year Ending December 31, 1982

Library Trustees	Term Expires
George Fournier	1983
James Scotland Jr. (resigned Jan. 1983)	1984
Patricia Holland	1985
Library Staff:	
Librarian	Frances M. Wiggin
Asst. Librarian	Barbara K. Potter
Circulation Librarian	Elisabeth Thacher
Adult Services Librarian	Theresa Trott
Director of Children's Services	Deirdre Angwin
Desk Asst. & Music Services	Arlene Ackerson
Desk Asst. & Tech. Services	Betty Folsom
Page	Robin Johnson - resigned July 1982
Page	Martin McDade - appointed August 1982
Custodian	Gertrude Hersey - resigned October 1982
Custodian	Betty Folsom - appointed November 1982
Library Hours	
Monday	10:00-8:00 p.m.
Tuesday	10:00-8:00 p.m.
Wednesday	10:00-8:00 p.m.
Thursday	10:00-8:00 p.m.
Friday	10:00-5:00 p.m.
Saturday	10:00-1:00 p.m.
Sunday	12 noon-2:00 p.m.
Books on Accession 12-31-81	29,767
Acquisitions during year (Encyclopedias and books)	
Purchases	1,914
Gifts	346
	<hr/> 32,027
Withdrawals - 1982	451
Books on Accession 12-31-82	<hr/> 31,576

Total other Media owned by the Library

Magazines			
Circulating			139
Professional			10
Gifts			10
			<u>159</u>
Newspapers			7
Records 12-31-81			1,373
Purchased 1981		99	
Gifts 1981		38	
		<u>137</u>	<u>137</u>
			1,510
Withdrawn			<u>233</u>
Owned 12-31-82			1,277
Prints			90
Films			64
Filmstrips			205
Cassetts			34
Circulation Report			
Adult Fiction			26,135
Adult Non-Fiction			23,101
Children			23,849
Magazines			11,722
Recordings			4,622
Art Prints			214
16mm Films			84
Inter-Library Loans			467
			<u>90,194</u>
Registered borrowers		6,764	

The Library Staff continues to be very busy not only serving the Bedford public but also participating on the State level.

Fran Wiggin is Chairman of the N.H. Advisory Council on Libraries, is director of the Hills-Town Coop and serves as membership Chair for the N.H. Library Assn. Deirdre Angwin is active in the Children's Librarians of N.H. (CHILIS).

There were two changes in the Staff this year. Gertrude Hersey resigned as our Custodian after many years of yeoman service. With Gertie in charge of our physical plant, the library always presented its best face to the public. We were most fortunate to hire Betty Folsom who is ably filling the position.

Robin Johnson, our page for 3½ years, resigned to accept a job in a field she is interested in pursuing further. Robin was a dedicated and interested worker. After many young applicants were interviewed, Martin McDade of Nashua Road was hired to fill the position of page. He is also doing an excellent job.

To the Staff, volunteers and Trustees, a large thank you for your support, dedication and hard work.

Respectfully submitted,
Frances M. Wiggin, Librarian

**BEDFORD PUBLIC LIBRARY
TREASURER'S REPORT**

Year Ending December 31, 1982

Balance on Hand January 1, 1982	\$ 25.78	
Reimbursements	13.00	
Town Appropriation	<u>79,329.00</u>	
		\$79,367.78
Expenditures		
Salaries	\$45,222.47	
Books, Periodicals, Records	19,704.99	
Operating Expenses	11,386.14	
Repairs and Maintenance	<u>3,047.43</u>	
		\$79,361.03
Cash on Hand December 31, 1982		\$ 6.75

SPECIAL ACCOUNT

Cash on Hand January 1, 1982	\$ 6.47	
Income		
Fines	\$ 3,497.47	
Gifts—Schuster shelving		
Records	1,518.50	
Room Rental	430.00	
Trust Funds	638.59	
Book Sales	460.00	
Interest	<u>47.28</u>	
		\$ 6,508.31
Expenditures		
Prints	\$ 1,078.79	
Films and Records	216.85	
Shelving	1,589.00	
Reference Books	2,175.89	
Books	1,442.45	
Bank Service Charges	<u>3.00</u>	
		\$ 6,505.98
Cash on Hand December 31, 1982		\$ 2.33

Respectfully submitted
George Fournier, Treasurer

TOWN OFFICERS' SALARIES

Appropriation: \$29,462.00

Selectmen:	
Alfred J. Lambert, Chairman	\$ 2,692.00
Clifford H. Clark	2,592.00
Aubrey G. Robinson, Jr.	2,492.00
Overseer of Welfare:	
Alfred J. Lambert, Chairman	500.00
Town Clerk and Tax Collector:	
Edith P. Schmidtchen	18,712.07
Clerk of Trust Funds:	
John Ton, Jr.	350.00
Auditors:	
H. Richard Spurway	400.00
Robert N. Wheeler	400.00
Treasurer:	
George T. Wiggin, Jr.	1,300.00
TOTAL	<u>\$ 29,438.07</u>

TOWN OFFICERS' EXPENSES

Appropriation: \$82,170.00

Selectmen:	
Albert J. Lambert, use of car	\$ 800.00
Clifford H. Clark, use of car	800.00
Aubrey G. Robinson, Jr., use of car	800.00
Other Expenses:	
Salaries	47,121.65
Administrative Assistant & Expenses	12,084.53
Audit	7,225.00
Printing and Postage	4,380.70
Supplies	1,738.67
Town Report	5,384.62
Miscellaneous	225.23
Advertising	286.80
ADP	2,622.25
Seminars & Conventions	1,096.20
Registry of Deeds (Title Search)	4,623.05
State of N.H. (Marriage & Dog Licenses)	1,687.00
TOTAL	<u>\$ 90,875.70</u>

ELECTION AND REGISTRATION

Appropriation: \$ 7,745.00

Payroll (Counters and Moderator)	\$ 5,434.22
Meals	507.81
Supplies, Printing and Postage	1,088.44
Repairs (Voting Booths)	<u>304.42</u>
TOTAL	\$ 7,334.89

TOWN BUILDINGS

Appropriation: \$58,593.00

Salaries	\$ 12,438.53
Use of Car	75.41
Telephone	3,180.28
Electricity	6,132.21
Heating	7,830.05
Supplies	1,696.01
Building Repairs & Maintenance	14,151.89
Lawn Care	1,000.00
New Equipment	<u>1,110.80</u>
TOTAL	\$ 47,615.18

APPRAISAL

Appropriation: \$18,500.00

Town Assessing	\$ 7,985.65
Computer Expenses	2,441.51
Professional Appraisal	<u>5,308.74</u>
TOTAL	\$ 15,735.90

HISTORIC COMMISSION

Appropriation: \$50.00

Secretary Expenses	\$ 32.22
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POLICE DEPARTMENT

Appropriation: \$382,903.00

Payroll	\$ 292,892.68
Telephone	4,502.39
Fuel	17,439.80
Postage, Dues & Fees	889.41
New Equipment	5,920.00
Replacement Equipment	23,546.22
Maintenance and Repairs	16,304.53
Supplies and Other Maintenance	6,094.38
K-9	<u>368.00</u>
TOTAL	\$367,957.41

DISPATCH

Appropriation: \$52,138.00

Salaries	\$ 47,742.38
Telephone	379.11
Supplies	464.41
Repairs	250.80
TOTAL	\$ 48,836.70

Appropriation: \$107,013.00

Salaries	\$ 72,317.34
Chief's Expenses	80.90
Clothing	1,200.00
Payroll (Firemen and Warden)	14,141.41
New Equipment	1,023.12
Equipment Maintenance	4,265.30
Fuel (gas)	2,181.26
N.E. Telephone	1,494.97
Public Service	386.56
Heating Oil	3,059.51
Supplies & Misc.	3,003.87
Fees and Dues	305.00
Training & Expenses of Men	432.03
Radio Repairs	1,811.20
Special Project	1,164.85
TOTAL	\$106,867.32

PLANNING BOARD

Appropriation: \$13,240.00

Secretary	\$ 714.55
Advertising	677.18
Registry of Deeds	405.40
Supplies and Postage	1,138.54
Printing	246.75
Legal Services	225.00
Other Services	70.00
Tax Maps	242.00
Technical Services	4,260.84
TOTAL	\$ 7,980.16

BOARD OF ADJUSTMENT

Appropriation: \$ 900.00

Secretary	\$ 171.21
Advertising	470.53
Postage and Supplies and Printing	270.51
TOTAL	\$ 912.25

INSURANCE

Appropriation: \$154,432.00

N.H.-Vermont B/C/B/S	\$ 51,993.75
Mutual of Omaha	466.65
John Kelly Insurance	44,518.00
Monarch Life	3,658.33
Unemployment Compensation	4,392.11
Workmen's Compensation	49,016.00
Miscellaneous	1,000.00
TOTAL	<u>\$155,044.68</u>

CIVIL DEFENSE

Appropriation: \$3,736.00

Renovation of Town Hall Basement	\$ 1,060.66
Expenses	50.71
Radios	2,620.00
TOTAL	<u>\$ 3,731.37</u>

CONSERVATION

Appropriation: \$371.00

N.H. Association Commission (dues)	\$ 136.00
Operating Expense	114.63
TOTAL	<u>\$ 250.63</u>

BUILDING INSPECTOR & HEALTH OFFICER

Appropriation: \$30,168.00

Payroll (Bldg. Insp., Health & Secretary)	\$ 25,244.69
Use of Car	3,770.00
Building Dept. Supplies and Postage	999.17
N.E. Telephone	1,271.25
Dues and Seminars	187.12
Health Dept. Supplies and Misc.	55.81
TOTAL	<u>\$ 31,528.04</u>

LANDFILL

Appropriation: \$55,382.00

Salaries	\$ 33,923.01
Equipment Repairs	3,616.56
Equipment Rental	660.00
Oil and Heat-Diesel Fuel	8,000.96
N.E. Telephone	276.63
Public Service	129.48
Chemicals	204.00
Sand and Gravel	17,067.77
Stickers and Miscellaneous	572.80
TOTAL	<u>\$ 64,451.21</u>

TOWN ROAD AID

Appropriation: \$2,768.00

State of New Hampshire \$ 2,767.56

STREET LIGHTING

Appropriation: \$11,100.00

Public Service Co. of New Hampshire \$ 11,384.63

HYDRANT RENTAL

Appropriation: \$24,500.00

Manchester Water Works \$ 19,528.28

Route 3 17,000.00

TOTAL \$ 36,528.28

RESURFACE CLASS V HIGHWAYS

Appropriation: \$150,000

Resurfacing and Rebuilding \$145,201.47

(Oiling, Asphalt, Cold Patch and Hot Patch)

HIGHWAY

Appropriation: \$338,381.00

Subsidy: 30,769.00

Add. Subsidy: 33,283.00

New Subsidy: 18,663.17

Salaries \$152,264.80

New Equipment 15,395.00

Equipment Rental 24,150.00

Equipment Maintenance and Repairs 122,113.19

Road Materials 69,160.31

Heat 3,113.21

Electricity 1,997.62

Telephone 1,299.28

Building Repairs and Office Supplies 1,650.41

Office Supplies 1,553.45

TOTAL \$392,697.27

LIBRARY

Appropriation: \$79,329.00

Library Treasurer and Trustees (not Salary) \$ 34,106.53

Salaries 45,222.47

TOTAL \$ 79,329.00

TOWN WELFARE

Appropriation: \$35,000

Aid to Welfare \$ 40,684.98

OLD AGE ASSISTANCE

Appropriation: \$11,610.00

State of New Hampshire \$ 12,605.64

AID TO PERMANENTLY AND TOTALLY DISABLED

Appropriation: \$2,110.00

Aid to Families \$ 1,100.00

MEMORIAL DAY

Appropriation: \$400.00

Steven-Buswell Post No. 54 American legion \$ 400.00

PARKS AND RECREATION

Appropriation: \$57,183.00

Escrowed 1982 7,546.00

Salaries \$ 19,330.65

Operating Expenses 558.99

New Equipment 2,927.77

Equipment Maintenance & Repairs 6,841.00

Replacement Equipment 1,003.00

New L.L. Field 4,657.00

L.L. Field Improvements 2,475.00

Repair Pool Circulation Sys. 5,071.00

TOTAL \$ 61,110.77

CEMETERY

Appropriation: \$21,966.00

Maintenance Contract \$ 19,420.00

Labor and Maintenance over and above Contract 400.00

Equipment Replacement 1,396.00

Misc. Expense 100.00

Secretary 50.00

TOTAL \$ 21,366.00

SO. N.H. PLANNING COMMISSION

Appropriation: \$5,883.09

Membership Dues So. N.H. Planning Comm. \$ 3,350.20

Membership Dues N.H. Municipal Ass. 2,532.89

TOTAL \$ 5,883.09

DAMAGES AND LEGAL FEES

Appropriation: \$35,275.00

Legal Fees	\$ 32,649.29
Dog Damages	214.00
TOTAL	<u>\$ 32,863.29</u>

RETIREMENT AND SOCIAL SECURITY

Appropriation: \$81,825.00

Social Security, Police and Firemen Retirement	\$ 81,294.06
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TEMPORARY LOANS

Loan in Anticipation of Taxes	\$2,000,000.00
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INTEREST ON LONG TERM NOTES

Appropriation: \$280.00

\$ 280.00

INTEREST ON TEMPORARY LOANS

Appropriation: \$90,000.00

\$ 88,856.25

SCHOOL DISTRICT

H. Richard Spurway, Treasurer	
Balance of 1981	\$2,349,039.00
On Account 1982	<u>2,700,000.00</u>
TOTAL	\$5,049,039.00

OFFICE EQUIPMENT

Appropriation: \$7,800.00

Postage Meter	\$ 2,946.40
Calculator	840.00
Maintenance Contracts	1,150.12
Equipment Rentals	<u>1,149.24</u>
TOTAL	\$ 6,085.76

DISCOUNTS AND ABATEMENTS

Edith P. Schmidtchen, Collector	
Abatements and Discounts Allowed	
Abatements Allowed by Selectmen	\$ 22,736.41

TAXES BOUGHT BY TOWN

Edith P. Schmidtchen, Collector	\$220,694.65
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COUNTY TAX

County Treasurer	\$511,982.00
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REPORT OF THE BEDFORD POLICE DEPARTMENT

Although our activities have increased I am pleased to report that there has been a slight decrease in Burglaries and Thefts in our Town.

The decrease is due in part to the cooperation of you, the citizens of Bedford in reporting suspicious vehicles, persons and activities.

Our goal for the coming year is to continue to reduce the crime rate and to make Bedford an even safer place to live. With your help we feel we can achieve this goal.

Criminal Arrests (Total)	306
Adult	216
Juvenile	90
Motor Vehicle Arrests (Total)	1605
Summons	1443
DWI	88
Other	74
Defective Equipment Tags	400
Parking Tickets	871
MV Accidents Investigated	449
Injuries	105
Fatalities	0
Robberies	1
Residential Burglaries	33
Attmp. Residential Burglaries	22
Attmp. Business Burglaries	9
Business Burglaries	27
Thefts	206
Criminal Mischief	334
Assault Complaints	27
Assault on a Police Officer	2
Disorderly Conduct Complaints	219
Issuing Bad Checks	16
Fraud/Counterfeit	9
Sex Offense Complaints	2
Prowler Complaints	19
Civil Complaints	41

Highway Condition Complaints	245
Gun Complaints	51
Child Abuse	1
Lost/Found Property	124
Drug Complaints	6
Family Trouble	70
Stolen Motor Vehicles	39
Lost/Stolen Plates	60
Sudden Deaths Investigated	2
Suicides	2
Missing Person Complaints	50
Dog Complaints	518
Animal Complaints (Other than dogs)	76
Motor Vehicles Complaints	327
Burglary Alarms	775
Burglary Alarm Tests	159
Assist to Bedford Fire Dept.	134
Assist to Rescue	189
Assist to Utilities	34
Assist to Other Police Dept.	132
Arson	0
Bomb Threats	5
Suspicious Person/Vehicle Complaint	483
Service Calls	401
Harassment/Telephone Complaints	64
Littering Complaints	19
Disabled MV Complaints	478
Truant Complaints	9
Businesses Checked	288
Vacant House Checks	669
Misc. Complaints	15

Richard D. Audette
Chief of Police

BEDFORD FIRE DEPARTMENT

The Bedford Fire Department has responded to 465 calls during 1982. They include the following:

Building and house	12
Grass, brush & woods	11
Automobile	16
Chimney	33
Rescue	275
Mutual aid	10
Service calls	77
False alarms	13
Needless alarms	16

The department is pleased to report a very good year with no major fire losses.

The department continues its training program by having practice sessions on the second and fourth Tuesday evenings under the direction of Training Officers Captain Leo Bongers and Lieutenant Randy Burbank. Some of the firefighters also participate in fire training schools located throughout the State.

The Fire Prevention Program has continued under my direction. I have inspected many new and old businesses, restaurants, nursing homes and motels. I have continued my inspection of wood and coal burning stoves and am very willing to do more. Please call the station during daytime hours and make an appointment. I will be glad to come and inspect yours.

Fire Prevention Week was celebrated the first week of October. Captain Leo Bongers, Captain LeRoy Burbank and Lieutenant Randy Burbank continued their program of fire safety and demonstration of fire equipment to nursing homes, businesses, all elementary schools and kindergartens. Some of the kindergarten children visited the station during school hours with their teachers, as did Cub Scouts with their leaders.

Through the Norman Richards Memorial Fund, established by the Fire Department, scholarships were awarded to the following Bedford students:

Laura A. Hainey
Robert L. Massey
Gordon A. Sherwin

As Fire Warden, I would like to thank the residents of Bedford for their cooperation in obtaining fire permits before kindling outdoor fires. I would like to remind everyone that the law states that there will be no burning without a written permit from the Fire Department except when the ground is covered with snow. You may obtain a seasonal permit for an incinerator or an outdoor fireplace, but no burning is allowed between the daytime hours of 7:30 A.M. and 5:30 P.M. seven days a week. Please check with the department if you have any questions.

A new law passed by the State to allow unvented space heaters in single dwelling homes states that you must first obtain a permit from the Fire Chief before purchasing or operating same. Also, a reminder that if operating a kerosene, wood or coal stove you should be very careful. If burning wood, make sure you keep your stove pipe and chimney clean, always put your ashes in metal containers and store them outside. The Fire Department is willing to loan chimney cleaning equipment. If you don't have a smoke alarm and fire extinguisher, please consider purchasing them. It may save your life and property.

As Chief, I would like to take this opportunity to thank the people of our community for their generous gifts throughout the year and to the fire fighters of the department for their continued support and cooperation. Also, a big thank you to our central dispatch personnel and to the Police Department for their support.

Respectfully submitted,
Ralph M. Wiggin, Chief

REPORT OF TOWN FOREST FIRE WARDENS AND STATE FOREST RANGER

Forest fire prevention, our business, your business, good business! This slogan has been the motto of the N.H. Division of Forests and Lands, Forest Fire Service since 1909 when the first forest fire laws were passed by the Legislature.

These laws set in place a cooperative forest fire protection program of State and local forest fire personnel that has, in the past 75 years, established New Hampshire as a leader in forest fire prevention and control. Our annual acreage loss to forest fires of one-half acre per fire is the best in the nation. This fire record has come about through the cooperative efforts of our state/town forest fire protection program. The state provides detection of fires, training for local forest fire wardens, low cost forest fire suppression equipment to local fire departments, and technical advice at the fire ground. Local governments provide the volunteer fire fighters who are appointed as wardens and deputy wardens and who respond quickly to suppress reported forest fires.

This program has resulted in a steady decline in annual acres lost to forest fires since 1910 when the average fire burned 33 acres compared to the modern day loss of one-half acre per fire.

Only by the continued cooperation of the State/towns and our entire citizenry can this record be maintained.

1982 STATISTICS

	State	District	City/Town
No. of Fires	391	45	11
No. of Acres	161 ³ / ₄	17.3	³ / ₄

CIVIL DEFENSE REPORT

The past year has been an eventful one in the forming of our E.O.C. (Emergency Operating Center) in the basement of the Town Hall. Funds voted at the last Town Meeting were spent as follows:

Communications equipment is in place and operating. A large storage closet has been built to accommodate supplies. A compartmented bench for the radio equipment was built. Antennas and communication wires have been extended into the attic for future needs and uses.

Utilizing our new equipment we will be able to establish an emergency citizens band radio net that will enable us to relay information to police, rescue, fire and highway departments alerting them to people stranded, motorists in trouble, etc.

In order to be prepared for any eventualities and emergencies we are planning on building a storage cabinet for blankets to be used for overnight housing in the Town Hall (the blankets will be purchased with monies requested in this year's budget and will be bought at government price).

Our budget also includes the installation and maintenance of emergency telephones in the E.O.C. as well as lights and power to operate from our emergency generator.

One of our first priorities for this year will be the drafting of a list of persons in our community who reside alone, are bedridden, or dependent upon others to be contacted and aided in the event of an emergency.

Bedford Civil Defense has been fortunate in having John Ton, Bill Utrera and Ryk Bullock to aid and assist the Director in accomplishing all that has been completed and planned for the coming year; however, additional help is still needed and would be most appreciated.

Remember, emergencies are not "planned" but "planned for".

Respectfully submitted,
Robert J. Bullock
Director, Bedford Civil Defense

**TOWN OFFICE AD HOC COMMITTEE
REPORT
JANUARY 25, 1983**

The Town Office Ad Hoc Committee was appointed by the Selectmen of the Town of Bedford in November of 1982. It was charged with the responsibility of identifying and examining the constraints related to the present Town Office Building/Police Station, determining present and projected facility needs for these operations, and making recommendations regarding future housing for Town operations. The committee met weekly from November through January to develop a comprehensive analysis of the problems and to formulate responsible recommendations regarding their solution.

In the course of its investigations, the Committee made an indepth inspection of the present facility, interviewed employees in all affected departments, and talked with representatives from other groups who use the building on a regular basis. In addition, a hearing was held on the evening of December 20, 1982, for the purpose of soliciting public comment.

The committee found as follows:

1. The present Town Office Building, built as a two-room schoolhouse in 1921, and later expanded to four classrooms before being turned over to the town for offices in 1967, falls far short of the minimum space requirements for functions presently assigned there.

2. The building, as it now stands, does not meet minimum standards for public buildings, especially with respect to electrical, life/safety, handicapped access, and BOCA codes.

3. The building is grossly energy inefficient, presents security problems, and otherwise creates unpleasant conditions for citizens who do business on the premises and Town employees. It costs time and money to cope with the problems caused by being housed in an inadequate facility.

4. The extensive renovations that would be required to bring the building up to standard and create space suitable for any of the building's present uses would be quite costly, and would require putting more than a reasonable amount of money into a building of questionable remaining years.

5. Although the foregoing problems effect all groups housed in the building, the Police Department is effected to a greater extent than any other. This is mainly due to their assignment to basement areas which had not been designed for occupancy, and to the special nature of police operations. The Police Department is most urgently in need of a more adequate facility.

6. Although the Town presently owns land which could be used for new facilities, it has no buildings which are suitable to provide an alternative on a long or short term basis. Specifically, the Committee inspected and analyzed the Town Hall and the Fire Station and determined that potential problems with their use for Town Offices and/or Police Station were at least as great as the ones the Town of Bedford is now experiencing.

RECOMMENDATIONS:

After due consideration of all potentially feasible options, the Committee recommends the following:

A. A new Police Station and a new Town Office Building should be constructed on the six-acre parcel of land owned by the Town between North Amherst Road and Bedford Center Road. This parcel is suitably located for these facilities and is of sufficient size to accomodate both comfortably.

B. To this end, the Town Administration should include in the 1983 budget a line item of approximately sixty thousand dollars (\$60,000) to cover professional architectural and engineering services related to the new facilities.

C. An article should be included in the March 1983 Town Warrant to raise and appropriate the sum of six hundred seventy-five thousand dollars (\$ 675, 000) for the purpose of construction of a new Police Station and Town Office Building.

Town Offices:	6300 Sq. Ft. at \$57 =	\$ 360,000
Police Station:	5000 Sq. Ft. at \$63 =	\$ 315,000

Total: (includes sitework)		\$ 675,000

D. Although bonding arrangements may be beyond the scope of this committee, it is suggested that a 10-year bond may be the best arrangement. This would have the effect of raising the tax rate by approximately fifty-six cents per thousand, and would permit a larger number of beneficiaries to pay for the construction.

E. A Building Committee should be appointed and charged with the responsibility of studying and making recommendations related to design features and siting. This Committee would also act as an intermediary between users and design professionals.

After three months of careful study, the Committee has come to the following related conclusions:

* The problems related to the use of the present Town Office Building/Police Station are serious, and urgently demand a solution.

* A single, jointly used facility would not be in the best operational interests of either the Police or Town Office personnel. With such a plan, there is little or no ability to expand, should that ever become necessary, and there would be little if any savings in operating expenses.

* It would be false economy to make the extensive renovations on the present Town Office Building which would be necessary to make it even remotely suitable for either Town Offices or Police.

* Although square footage recommendations are double the space presently available, all space can be well utilized from the start. Even though the facilities will be able to accommodate additional staff, their construction will not create a need for new personnel.

* The construction of new facilities does not create an immediate need for furniture or equipment purchases.

* Despite increased square footage, operational costs such as utilities may not necessarily increase due to the fact that the new facilities would have much more efficient electrical and mechanical systems, and would show increased thermal performance.

The Committee feels strongly that the foregoing report should be made available to all residents of the Town of Bedford.

Respectfully submitted,	
Edward Barnum	Thomas A. Riley
Dorothy C. Bowers	Thomas A. Swist
Carol R. Davis	Alan Yeaton

**REPORT OF THE BEDFORD PLANNING BOARD
1982**

The Planning Board, now completing its first year as a duly elected board, has answered the questions that it can function and continue the activities and responsibilities which are asked of it.

The board has been faced throughout the year with a full agenda, with a double agenda one month to relieve the backlog of applicants with subdivisions, commercial site plans, and boundary revisions the main topics for the agenda.

The Board also was presented with a request by the Manchester Country Club for a discretionary easement which was denied.

The Board has met throughout the year in special session to write a Non-Residential Site Plan Review Regulation to conform to State Statute and to amend the Subdivision Regulations to conform with the new document, as well as propose amendments to the Zoning Ordinance to address the new documents so that all documents will be in conformity.

The Board has been reviewing the proposed project involving the reconstruction of New Hampshire Route 101/114/Boynton Street intersection and improvements at the Constitution Drive/101 intersection. More public hearings will be forthcoming on this issue.

During the next year, the Board will be reviewing the Route 3 corridor study and will be presenting material for your consideration at the next Town Meeting.

Raymond L. Kiestlinger
Chairman

REPORT OF THE BOARD OF ADJUSTMENT 1982

The Board of Adjustment serves as an appeal board from the strict application of the Town's Zoning Ordinance. By law, the board is permitted to grant zoning variances. It is a requirement of the law that an applicant must be appealing the decision of another unit of local government (Planning Board, Building Inspector, or Selectmen) before an appeal may be heard.

During 1982, the Board of Adjustment heard 39 appeals. 13 commercial variances were granted, 18 residential variances were granted and 8 were denied.

The Board of Adjustment is losing the services of its senior member this year. Dick Spurway has served on the board for 25 years. He has decided not to seek re-election this year. We will miss his wisdom and counsel as well as his knowledge of our town. We extend the thanks of our community to Dick for his many years of faithful service.

We invite citizens of the town to attend our public hearings on the second Tuesday of the month at 8:00 p.m. in the Town Office Building.

Respectfully submitted,
Charles Abbe, Chairman

HISTORIC DISTRICT COMMISSION
1982

The Bedford Historic District Commission held 6 meetings during the year and approved 3 commercial signs within the District, one single family home, a porch, an addition and renovations to the Wagon Wheel store.

David C. Bailey continued as chairman with other members to include Urban Landini, Norman Stahl, Ernest Coupe, Ann Remus, Charles Colpitts (Planning Board representative) and Aubrey Robinson, Jr. (Selectman representative).

The Historic District encompasses the area starting at Wallace Road and running along Church Road to Ministerial; over to Chandler Road and down to Bedford Center Road; then over to Liberty Hill Road and down Meetinghouse Road to Route 101 and back to Wallace Road.

The Commission is expressly concerned with the exterior architectural features of new structures being built in the District. The Commission takes into consideration the architectural style and general arrangement of such portions of the exterior as is designed to be open to view from the public way, including kind and texture of the building materials, type of walls, windows, doors, lights, signs and other fixtures appurtenant to such portion.

David C. Bailey, Chairman

**VISITING NURSE ASSOCIATION-HOME
HEALTH AGENCY OF GREATER MANCHESTER, INC.
1982 REPORT OF SERVICES TO BEDFORD**

Whenever illness or injury threatens a person's quality of life, it becomes the responsibility of the family and community to respond with care and support in order to return that person to the peak of health. It is also the community and family's responsibility to promote the health of all persons.

The Visiting Nurse Association-Home Health Agency of Greater Manchester Inc., is a part of the vital community that provides assistance in our health and human service system. It is a voluntary, nonprofit home health agency dedicated to the promotion of health, prevention of disease and care of the sick in 5 towns: Auburn, Bedford, Candia, Goffstown, Hooksett and the City of Manchester.

Since our beginning in 1897, our role has been to meet the changing needs of community health care delivery. The Agency is nationally accredited by the National League for Nursing/American Public Health Association, Medicare and Medicaid certified and a United Way Agency. The Agency provides 24 hour home care services.

During this past year Mrs. Beth Hinton, Mrs. Claire Stone and Attorney William Thornton residents of Bedford, served on the Board of Directors. Mrs. Margaret Wheat serves as Historian for the agency.

The Agency is supported by various funding sources. Services are provided within the resources of the Agency. Attempts are made to provide necessary services without regard to ability to pay. The town appropriation is vital to the continuation of services to the residents of Bedford. Fees are discussed on the initial visit and a sliding scale is used when full fee is not possible.

Agency services are provided by many different kinds of staff members: licensed professional nurses, registered physical therapists, registered occupational therapists, registered speech therapists, registered nutritionists, social workers, certified home health aides, homemakers, companions and personal care assistants.

Our Home health care program continues to be the largest program of the Agency. This program allows the patients to receive high quality professional care in the privacy and comfort of their own home which contributes significantly to the patient's rate of recovery.

For many patients, this part-time approach to health care delivery has become increasingly recognized as a more effective, less costly alternative to conventional round the clock hospitalization or care in a nursing home.

During this past year, the Agency has increased its services to the terminally ill patients and their families who have made the decision that they would like to have their remaining days together at home and to live them as fully as possible.

Preventive health services of the Agency, one designed to promote and maintain a level of "wellness" assists the community and its members to function at full potential. During this past year the Agency provided Immunization Clinics, Adult Health Screening Programs, including Blood Pressure Screenings, Foot Care Clinics, and Occupational Health Services to industries. Walk in blood pressure screening and health counseling/teaching is provided Monday-Friday from 1 - 4 p.m. at the office, 194 Concord Street, Manchester.

The Agency's Maternal and Child Health Services Program experienced some reduction in services during this past year. The Agency's resources have been used primarily for the high risk families, including pregnant adolescent and teenage mothers.

During the past year in Bedford, the Agency served 72 in the home care program and made 553 nursing visits, 531 (812 hours) Homemaker/Home Health Aide visits, and 79 rehabilitation therapy and other visits. 18.5 hours of clinics were also held in Bedford.

The total value of services rendered to Bedford residents during 1982 was \$33,757. The value of services rendered without direct payment from third party insurers and patients fees was \$4,376. These services were covered by town appropriations of \$3,300, Agency acquired grants, United Way, donations and other solicitations.

Sarah Hubbard
Executive Director

VISITING NURSE ASSOCIATION

HOME HEALTH AGENCY OF GREATER MANCHESTER, INC.

Town: Bedford

Population 9481

*Services Rendered 1982

Home Visits

Nursing	553
Homemaker/HH Aides	531 (812 hrs)
Physical Therapy	77
Occupational Therapy	--
Speech Therapy	2
Social Worker	--
Total Visits	1,163

Number of people served	72
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Community Services

**Clinics & Screening Programs - Hours	18.5
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Total value of services provided	\$33,757
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Services paid by clients and 3rd party	\$29,381
Services without direct payment	\$4,376

1983 Amount requested from Town	\$3,630
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1982 Amount received from Town	\$3,300
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*Data based on 11 months (actual) and 1 month projected

**BEDFORD HEALTH DEPARTMENT
1982 ANNUAL REPORT**

Food service licenses issued	51
Child caring agency licenses issued	19
Failed septic system	26
Complaints filed with health dept.	8
Complaints investigated and corrected	8
Inspections	153
Fees collected	\$2,010.00

Robert J. Marceau
Health Officer

1982 REPORT OF THE BEDFORD BUILDING DEPARTMENT

New dwellings	52
Commercial buildings	15
Additions (residential)	65
Renovations (residential)	33
Electrical permits	21
Signs	9
Garages (residential)	23
Sewage disposal (septic systems)	26
Swimming pools	15
Tennis courts	1
Fireplaces/chimneys	8
Fees collected	\$23,694.99

Robert J. Marceau
Building Inspector

REPORT OF THE PARKS AND RECREATION COMMISSION

Since the Parks and Recreation Commission last report, our new Little League Field, new fencing, and new dugouts have been completed and are finally ready for the upcoming season. Along with the new field our new maintenance shed, parallel to Nashua Road, is finished and storing our equipment as designed.

Our town baseball program continues to expand with all facilities receiving heavy usage throughout the summer months. Over 300 girls and 450 boys participated in the Little League program this year. The boys team captured the state tournament and were runnerups in the New England tournament held in Newburg, New York. The senior girls softball team were state champs for the fourth consecutive year and the Big League Girls were state champs, New England champs and finished third in the Eastern Regional Tournament held in Waldorf, Maryland. Congratulations to all the participants of our baseball program. It is certainly something Bedford can be proud of.

The Bedford pool was a busy place throughout the summer despite the foul weather we experienced at the start of the pool season. Our pool, with a membership of 202 family members and income of \$13,348.71, was below previous years membership and income. The Red Cross swimming lessons, beginner through advanced swimmer, again were expanded to three sessions along with a new program of infant classes for ages 6 months to 2 1/2 years proved very successful. The Barracuda Swim Team, under the direction of Anne Miller and Steve Warren, enjoyed an undefeated season this year compiling a record of ten wins no losses and capturing first place in the annual Rotary swim meet at the Milford pool. Our thanks to the parent group of the swim team, the Bedford Junior Womens Club and Bedford Rotary Club for their donations park benches and picnic tables for the pool area. A special thanks to Chris Pazandak for donating his time to offer diving lessons for those interested. Hopefully, Chris will teach diving again this summer.

Tennis continued to be a favorite sport for many residents with our courts seeing steady use from early spring to late fall. Speaking of fall, the Bedford soccer program continues to expand and is now offering instruction to over 500 town children.

I would like to take this opportunity to thank all the commissioners and Parks & Recreation employees for their dedication in making Bedford recreation enjoyable for the entire town.

Donald G. March
Chairman, Bedford Parks & Rec.

CONSERVATION COMMISSION 1982 REPORT

Since 1978 the Conservation Commission has been actively pursuing the acquisition of Pulpit Rock. It was very gratifying to finally be able to implement the plans formulated after many hours of discussion. A sign on the left side of New Boston Road near the New Boston town line identifies the new parking lot. A well marked trail proceeds in a southerly direction from the parking lot across a boardwalk to the Pulpit. Additional trails will be developed as areas of interest are identified.

On May 25 a check for \$46,670 was received from the N.H. Department of Resources and Economic Development. This amount represents 50 percent of the purchase price and fulfills the agreement as stated in Article 18 of the 1981 Annual Report.

The efforts of many people are responsible for all that has been accomplished. In June a Steering Committee was formed to plan and supervise the development of Pulpit Rock. Members of the Bedford community who consented to serve on the committee are: David Collins, Back River Road; Jon Dulude, North Amherst Road; Linda Hockman, Church Road; Lydia Kennard, Liberty Hill Road; and William Morrison, Williamsburg Lane. Commission members on the committee are: Clifford Clark, Selectman; Clark Gott, Ray Landry, Harry Tufts and Eugene Van Loan, Jr.

The Bedford community was very generous in supporting the development of the Pulpit area. The Junior Women's Club donated \$3,000 to defray construction costs. To date the funds have been used to purchase the roadside sign and lumber for the boardwalk. Time and effort was donated by Boy Scout Troop 414. On Saturday, November 20, Eagle Scout candidate, Rob Houghton, organized a clean-up of the Pulpit. Community groups and individuals spent the day clearing brush and hauling trash. On Saturday, December 4, Eagle Scout candidate, Garrick Johnson, supervised the construction of the 180' boardwalk. A note of appreciation is extended to the Scout Leaders of Troop 414 who oversaw these projects.

In July the Conservation Commission received a gift of \$2,317 from a citizen who wishes to remain anonymous. On behalf of the Bedford community and the Conservation Commission, I wish to publicly acknowledge and express our appreciation for this very generous gift.

In 1980 the Wetland Conservation District was established by the Bedford voters. The Commission has been responsible for the protection of wetlands as identified by the Soil Survey Report of March 1979. Implementing this ordinance has generated the need to clarify and evaluate the implications of this zoning. After appropriate study, recommendations will be submitted to the Planning Board.

The annual N.H. Association of Conservation Commissions meeting in New London, N.H. was attended by three members of the Commission. The main speaker was Mr. Delbert F. Downing, Chairman of the N.H. Wetlands Board. Mr. Downing discussed the processing of dredge and fill applications. Budgetary constraints have reduced the number of on-site inspections conducted by state officials. The Wetlands Board is relying on conservation commissions to take up the slack. The Bedford Conservation Commission processed 15 dredge and fill applications in 1982.

Respectfully submitted,
Raymond R. Landry

SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

The Southern New Hampshire Planning Commission is an association of municipalities voluntarily organized and operating under the provisions of New Hampshire Revised Statutes Annotated, Chapter 36:45-53. The Commission's statutory responsibility is to prepare a coordinated development plan for the region and to encourage its cooperative realization through the advisory process.

Directed by representatives of the City of Manchester and the Towns of Auburn, Bedford, Candia, Chester, Deerfield, Goffstown, Hooksett, Londonderry, New Boston, Raymond and Weare, the Commission's professional staff carries out the development of the technical elements of the plan.

The Commission's program is organized under regional, metropolitan transportation, and local technical assistance functions. Within these broad categories, individual tasks often vary on an annual basis according to the needs of the region and those of the Commission's participating communities.

In addition to reviewing detailed technical studies with appropriate area officials and agencies, staff reports on summaries of these and other timely planning items are covered in the Commission's quarterly newsletter "Project" which is widely distributed to approximately five hundred municipal officials and interested residents of the region.

Although several regional planning tasks were accomplished during the year, one stands out as a major achievement which can be directly attributed to the Commission's vigilance and its ability to act quickly and effectively on behalf of its member communities.

Due largely to the efforts of Chairman Ray F. Langer (Hooksett), Vice Chairman Donald M. Babin (Londonderry) and Commissioners Robert L. Wheeler (Goffstown) and John L. Sherburne (Deerfield), and the participation of the region's boards of selectmen, the State's Solid Waste Management Act was successfully amended by the Special Session of the General Court in May, 1982. On July 22, the Tricounty Solid Waste Management District was formally organized and the District by-laws were adopted by the ten participating towns in November. During 1983, the District will undertake the planning process which will ensure local compliance with the requirements of the new Act.

In connection with the annual update of the Metropolitan Manchester Transportation Planning Study, which serves as the basis for the approval of federal funding to support eligible highway, bridge and transit service improvements in the City of Manchester and the Towns of Auburn, Bedford, Goffstown, Hooksett, and Londonderry, the following studies have been completed since our last report to you:

- "Vehicle Travel Time, Metropolitan Manchester Planning Study Area" (November, 1981);
- "Land Use Update, Metropolitan Manchester Planning Study Area" (March, 1982);
- "MTA Coningency Plan For A Petroleum Shortage" (April, 1982);
- "Analysis of 1980 Traffic Accidents, Metropolitan Manchester Planning Study Area" (June, 1982);
- "Short-Term Parking Study, Fiscal Year 1982, Central Business District, Manchester, N.H." (June, 1982);
- "Formulation of Transportation Control Measures for Carbon Monoxide Attainment in Manchester, N.H." (June, 1982), and
- "Transportation Improvement Program for Fiscal Year 1983" (September, 1982).

Local assistance services provided during the year included:

- Advised the Planning Board on the requirements of N.H. RSA 36:23 pertaining to subdivision review and approval procedures;
- Met with the Conservation Commission to discuss the interpretation and enforcement of zoning requirements relative to the Wetlands District, and review the proper use of the Bedford Flood Insurance Study and related maps;
- Provided the Conservation Commission with sample "Conservation and Open Space District" provisions for possible consideration as a zoning amendment;
- Prepared detailed "Nonresidential Site Plan Review Regulations" requested by the Board of Selectmen;
- Updated the "Bedford Zoning and Road Map";
- Provided a resident with a clarification of highway improvements planned for the intersection of N.H. Routes 101 and 114;

- Advised the Board of Selectmen of the availability of Outdoor Recreation and Conservation Project funds — of possible interest to the Conservation and Parks and Recreation Commissions;
- Prepared a written analysis of the traffic impact potential of a proposed office development at the request of the Planning Board;
- Advised the Board of Selectmen on the provisions of the State's new Solid Waste Management Act, and offered them an opportunity whereby the Town could achieve local compliance;
- Met with the Board of Selectmen to discuss the effects of 1980 census information relative to defining the "urbanized area", and to solicit their input regarding possible extension of the urban area boundary. Concerns the eligibility of certain local roads to qualify for federally-financed improvements;
- Informed the Board of Selectmen of the availability of fiscal year 1982 funding under the U.S. Department of Housing and Urban Development, Community Development Block Grant program;
- Provided the members of the Planning Board, Zoning Board of Adjustment, Board of Selectmen and the Building Inspector with schedules of the Fall, 1982 Municipal Law Lecture Series.

Bedford's representatives on the Commission are:

Board of Commissioners: Mr. Eugene M. VanLoan, Jr.
Mr. Paul Goldberg

Executive Committee: Mr. Eugene M. VanLoan, Jr.

Metropolitan Manchester Transportation Planning
Policy Committee: Mr. Eugene M. VanLoan, Jr.

REPORT OF THE DISPATCH CENTER

The Dispatch Center has again served us well in 1982. I wish to thank the four full-time dispatchers and all those who filled in part time throughout the year. The job is sometimes a thankless one and I appreciate all those who helped out during the year.

For those who aren't familiar, the dispatch center is housed in the Police Department and the center handles calls for the Police Department 24 Hours a day, The Fire Department between 5:30 PM and 7:30 AM and the Highway Dept. after normal business hours. A total of 7 telephone lines are utilized for the three departments. The Dispatch Center also maintains radio contact with the three departments plus the New Hampshire State Police and Hillsborough County Dispatch in Goffstown. A CB Radio is also in the Dispatch Center, which is used to monitor Channel 9, the Emergency Channel. The Center also monitors over 125 Fire and Burglary Alarms directly and receives over 125 alarms through the telephone.

If you have any questions, comments or complaints please feel free to contact me or any member of my staff at any time.

Richard D. Audette
Administrator
Dispatch Center

ANNUAL REPORT OF THE SUPERVISORS OF THE CHECKLIST

As of October 25, 1982, new checklists were printed and there were 3020 Republicans, 1435 Democrats, and 1325 Independents making a total of 5780 registered voters in the Town. This figure indicates an increase of 330 new voters since 1981.

Residents wishing to register may do so by filling out a form with the Town Clerk at the Town Offices. Proof of residency is required.

Voters wishing to change their party affiliation may only do so when the Supervisors schedule sessions which are dictated by law. In 1982, six sessions were held. Notices are posted on the Town Offices information board, on the Town Library bulletin board and published in the Bedford Bulletin.

The Supervisors wish to thank Edith Schmidtchen, Town Clerk and her staff for handling the bulk of the registrations and questions concerning same.

Respectfully submitted,
Mary E. Foster,

PUBLIC WORKS & HIGHWAYS DEPARTMENT

This past year was an especially busy one, having experienced one of the toughest winters in several years and the largest summer road rebuilding program in our history. The two work seasons actually overlapped each other causing extended use of personnel and equipment.

The heavy snow storms and related winter maintenance work, resulted in larger expenditures than expected and necessitated some curtailment of our more normal routine work. We are pleased to have been able to stay within our total appropriated funds without seriously jeopardizing year to year work responsibilities.

Major road upgrading projects included the following:

1. Complete replacement of the Beals Road bridge structure over Baboosic Brook.
2. Major structural repairs to the Jenkins Road bridge over McQuade Brook.
3. Complete storm drainage system serving Davies and Servant Streets.
4. Major rebuilding of a section of County Road near the Town Recreation Area.
5. Major rebuilding of a large section of North Amherst Road (Bell Hill Road to South Hill Drive).
6. Major rebuilding of Wallace Road from the New Boston Road to the Goffstown line.

Our total road mileage and responsibilities continue to grow each year. In addition to this growth, the State of N.H. has reclassified the following road sections, which will become Town responsibilities effective August 31, 1983.

1. **Boynton Street** from the Manchester Town Line to the intersection of Route #101.
2. **Donald Street** from the Manchester Town Line to the intersection of Route #114.

3. **So. River Road** (Route #3) from the Manchester Town Line to the Route #101 overpass intersection.

The above responsibilities will reflect additional cost in our department operations. Special tandem type plowing, salting and sanding, traffic light maintenance and operation, maintenance and repairs for several large storm drainage systems, formal utility trench and "curb cut" permit system, etc., will add considerable cost to the Department.

This year's proposed budget has been increased in several areas to accommodate these new and additional responsibilities, as well as increases necessary to "off-set" inflationary costs. We have made several adjustments in our operations in an effort to minimize these expenditures.

Our Solid Waste Disposal (Landfill) has also increased in cost, due primarily to changes in standards directed by State regulations. It was necessary to relocate the working face of the Landfill and its future direction and grade to meet surface and ground water problems. On site cover material continues to be difficult to find and increasing amounts of sand must be "trucked" in from off-site locations.

The Department has assisted in numerous public works projects in cooperation with other Town Departments, Boards and Commissions.

Armand A. Dugas
Public Works Director

LANDFILL AREA

The Landfill Area (Town Dump) located off Wallace Road, is operated for use by local residents. Please assist us by displaying a current Bedford sticker available to residents at no cost from the Selectmen's Office at the Town Office Building.

State mandated regulations require separation of materials such as large metals, wood and regular household trash. Please observe signs indicating proper disposal area, or see attendant on duty.

OPEN HOURS

Mondays	8 A.M. - 5 P.M.
Tuesdays	8 A.M. - 5 P.M.
Wednesdays	8 A.M. - 5 P.M.
Thursdays	8:30 A.M. - 5 P.M.
Fridays	8:30 A.M. - 5 P.M.
Saturdays	8:30 A.M. - 5 P.M.

Commercial dumping coupons and fee rates are available at the Selectmen's Office for paid haulers. Additional information is available from James Simon, Landfill Supervisor.

Compliance with Town Ordinance in the use of the Landfill Area is mandatory and will result in prosecution of violators.

Date of Birth	Where Born	Name of Child	Name of Father	Name of Mother
January	5	Michael David	Clark Salisbury Gott	Diane Laura Wilson
	8	Amanda Catherine	Edwin Jerome Olmstead	Susan Dorothy Beese
February	2	Taylor Coates	Edward Scull Jr	Nancy Louise Coates
	14	Sarah Carolyn	Rolf Hans Hoehler	Sonja Waltraud Hofmann
	16	Mark David	David Bertrand Raiche	Patricia Lois Kubarek
	17	Christopher Todd	Stephen Robert Brown	Sarah Brandt Muther
	20	Abby Lu	Robert William Pepin	Beth Anne Richardson
	20	Jarred Benjamin	Daniel Thomas Hebert	Barbara Corliss Hatch
	21	Christopher Weaver	James H. Gammans	Donna Mae Weaver
	23	Nathan Frank	Stephen F. Eldridge	Carol Jean LaPlante
March	9	Jeffrey Morris	Morris K. Goodman	Patti-Ann McLean
	9	Ashley Elizabeth	James T. Rodier	Deborah McLaughlin
	23	Carolyn Ann	John B. Boebinger	Robyn Lee Brown
	23	Rebecca Lynn	Robert Kopstein	Judy Ann Farra
	27	Ryan Michael	Mark A. Ziter	Patricia Ann Lacaille
	29	Shauna Kate	Michael W. McHugh	Lucille Yvette Gagnon
April	10	Gregory Stephen	Stephen A. Sutton	Dolores Olivetta Yacobucci
	16	Brian Nicholas	Robert A. Fitzgerald	Irmela Braun
	26	Ramsay Joel	Peter D. Maccini	Lisa Marie Ramsay
	5	Peter Edward	Edward A. Silvia	Jacqueline Anne Robert
	9	Benjamin James	James S. Perry	Lauri Jane Waring
	9	Philip Michael	James S. Perry	Lauri Jane Waring
	12	Baby Boy Parsons	Allan C. Parsons	Virginia Mary Quinn
	18	Rebekah Anne	Daniel B. Beaulieu	Deborah Jane Luce
	19	Shannon Jean	Alan B. Cupples	Diane Marie Barry
	28	Robert Ronald	Ronald A. Provencher	Frances Yvette Chabot
	28	Amanda Diane	Ronald A. Provencher	Frances Yvette Chabot
May	9	Jennifer Linda	Randy M. Billodeau	Claudette R. Lacroix
	10	Adam Mark	Mark S. Newell	Gail Marie Austin
	10	John Michael	John H. Zahr	Marcia McLaughlin

Date of Birth	Where Born	Name of Child	Name of Father	Name of Mother
10	Manchester, N.H.	Meredith Irene	Elaine F. Golden	William H. Kenny
16	Manchester, N.H.	Matthew Joseph	Walda Veronica Ciesla	Normand Gerard Gagnon
16	Manchester, N.H.	Jessica Lynn	Penny Lynn Zindt	Bryon Scott Kenney
18	Manchester, N.H.	Kurt Randall	Patricia Ellen Douchet	Richard Louis Mailloux
20	Manchester, N.H.	Sabrina English	Susan Joan Yeager	William Holmes Dunlap
25	Manchester, N.H.	John	Pamela Jean Coburn	Van William Dittmer
June	Manchester, N.H.	Michael Omar	Maria Veronica O'Sullivan	Fathi Ahmed El-Kurd
8	Manchester, N.H.	Kelly Ann	Lorraine Cecile Deshaies	Paul Lucien Malo
12	Manchester, N.H.	Aaron Donald	Michele Bedard	Donald Graham Mitchell
13	Concord, N.H.	Jenna Taube	Joanne Carol Taube	Eliot Neal Sirkin
29	Concord, N.H.	Christine Marie	Diane Marie Creonte	David J. Caban
17	Manchester, N.H.	Sara Margaret	Carol Ann Malboeuf	Gregory P. Pryme
24	Manchester, N.H.	Rebecca Grace	Kathryn Melendy	Robert N. Acorn
July	Manchester, N.H.	Julia Caitlin	Kathleen Mary Mongan	Robert W. Theis
6	Manchester, N.H.	Emily Katherine	Elaine Katherine Sortino	David P. Murray
11	Concord, N.H.	Bethany Jane	Nancy Marie Pineault	George A. Dussault
13	Manchester, N.H.	Marlies Chelsea Anne	Mary-Lou Elizabeth Baye	Gary R. Fitch
15	Concord, N.H.	Laura Marie	Jane Kennealy	Charles A. Grasso
16	Concord, N.H.	Carrienne Lynne	Cheryl Lynne Jalbert	Thomas F. Chartier
19	Bedford, N.H.	Craig Robert	Linda Ellen Cote	Robert G. Bourgeois
20	Manchester, N.H.	Lyndsay Ann	Patricia Ann Roy	Clyde S. Bartlett
22	Manchester, N.H.	Brian James	Elizabeth Jean Riley	David A. Potvin
22	Manchester N.H.	Norrie Florence	Toni Beth Smullian	Bernard I. Gasser
23	Manchester, N.H.	Rory Philbin	Joanne Rita Philbin	Donald R. Bisson
28	Manchester, N.H.	Aaron John	Stella Louise Perusse	John P. Bourque
28	Manchester, N.H.	Adam Wesley	Carol Joan DeBlock	George W. Wright
3	Manchester, N.H.	Melanie Anne	Diane Lynn McCormick	Mark S. Lord
8	Manchester, N.H.	Kristin Kim	Kim Theresa Thompson	David A. Balles
16	Manchester, N.H.	Emily Rowe	Marlene Lessard	Timothy R. Jordan
17	Manchester, N.H.	Neil Scott	Janine Marie Scott	Gregory W. Mazabob
25	Manchester, N.H.	Jeffrey Scott	Jo-Ann Susan Bouchard	Daniel R. Sullivan
27	Manchester, N.H.	Justin Paul	Paula Theresa Nolet	Paul B. Perry
28	Concord, N.H.	Scott Edward	Laurette Marie Nelson	William G. Thornton
31	Manchester, N.H.			

Date of Birth	Where Born	Name of Child	Name of Father	Name of Mother
September	1	Manchester, N.H.	Richard L. Parker	Jacquelyne Rita Perron
	7	Manchester, N.H.	David W. Cochran	Eleanor Goodwin
October	12	Manchester, N.H.	Leslie N. Carter	Charlene Ann Pollak
	17	Manchester, N.H.	Daren R. Davis	Debra Kay Tenney
	21	Concord, N.H.	Paul H. MacEwen Jr.	Barbara Ann Moy
	22	Manchester, N.H.	Neil Andrew	Lori Lin Roberts
	25	Manchester, N.H.	Amanda Brooke	Maoliosa A.P.M. Karmody
	7	Manchester, N.H.	Nicholas Scott	Shari Ann Arel
	9	Manchester, N.H.	Francis Anthony IV	Lucille L. Krusinski
	10	Manchester, N.H.	Stephanie Ann	Maria E. Zanis
	11	Concord, N.H.	Andrea Maria	Jill Lyon Gram
	14	Concord, N.H.	Barbara Diane	Betsy Nelson Donovan
November	14	Concord, N.H.	Lindsay Kate	Denise Anne Vandal
	14	Manchester, N.H.	Andrew Jacob	Susan Jane Keaveney
	20	Manchester, N.H.	Matthew John	Carolyn J. Bellefeuille
	22	Manchester, N.H.	Matthew John	Sharon K. Anderson
	24	Manchester, N.H.	Allison Sherratt	Constance M.B. Breton
	24	Manchester, N.H.	Matthew Breton	Constance M.B. Breton
	24	Manchester, N.H.	Meryl Breton	Judith V. Swanson
	24	Manchester, N.H.	Jennifer Anne	Merry K. McGuire
	25	Manchester, N.H.	Mirinda Leigh	Catherine Doyle
	25	Manchester, N.H.	Thomas Doyle	Barbara Jean Plank
	2	Manchester, N.H.	Colleen Elisa	Deborah Ann Burdick
	9	Manchester, N.H.	Lauren Elizabeth	Ann Marie O'Brien
	13	Manchester, N.H.	Lauren Elizabeth	Denise Sylvia Plante
	16	Manchester, N.H.	Cristin Ann	Ingrid Manuela Dratz
December	9	Concord, N.H.	Nicholas David	Gail Joan Spaulding
	25	Manchester, N.H.	Stephan James	Nancy Louise Glennan
	26	Manchester, N.H.	Kyle Jonathan	Anita Giovannetti
	27	Manchester, N.H.	Molly Glennan	Mary Elizabeth Nevins
	4	Manchester, N.H.	Aralee Ann	Denise Lena Ballard
	6	Laconia, N.H.	Matthew Peter	Linda Berg
	7	Manchester, N.H.	Matthew James	Velinda Susan Poliquin
	13	Nashua, N.H.	Claire Eileen	Patricia Jo Schehl
	14	Nashua, N.H.	Tony John	
	29	Manchester, N.H.	Christopher Robert	

MARRIAGES REGISTERED IN THE TOWN OF BEDFORD, N. H., FOR THE YEAR ENDING DECEMBER 31, 1982

Date of Marriage	Where Married	Name of Groom and Bride	By Whom Married
January 15	Bedford, N.H.	David R. Beecher & Beth A. Earnshaw	Jerry W. Quick Bishop
16	Bedford, N.H.	Robert A. Freeze & Cheryl A. Lyden	Frederick L. Balli, J.P.
22	Bedford, N.H.	Robert G. Bourgeois & Linda E. Crete	Rev. Humbert M. Oliveira, Priest
30	Auburn, N.H.	Robert J. Therrien & Elsie M. Therrien	Rev. Hubert J. Topliff, Minister
February 6	Goffstown, N.H.	Marc P. Vallee & Lisa M. Mossey	Donald L. Fowler, J.P.
27	Bedford, N.H.	Charles D'Anca & Lillian M. Scialdone	David C. Bailey, J.P.
23	Bedford, N.H.	John C. Goehner & Maoliosa P. Karmody	David C. Bailey, J.P.
27	Bedford, N.H.	John R. Vaillancourt & Terri J. Albert	Rev. Robert E. Ford, Clergyman
11	Bedford, N.H.	Robert S. Guay & Dorrie D. Emery	Rev. Robert E. Ford
17	Manchester, N.H.	Norman J. Belleville & Darlene R. Hock	Rev. Harold J. Harter
23	Bedford, N.H.	Charles A. Bourbeau & Dorothy R. Francis	Gerard R. Gagnon, J.P.
23	Manchester, N.H.	Jack J. Jablonski & Lynda H. Remillard	C. Edward Claus, Minister
24	Bedford, N.H.	Frank J. Richard & Suzanne Ayres	Rev. James Scotland Jr.
25	Manchester, N.H.	David A. Midboe & Valentina D. Zissi	Rev. Fr. John G. Maheras
17	Bedford, N.H.	Thomas D. Stewart & Karen J. Gosselin	Rev. Robert E. Ford
May 1	Bedford, N.H.	Richard R. Paradis & Susan K. Wiley	Marjorie Holloway, Pastor
1	Bedford, N.H.	James P. Slaughter Jr. & Lynn A. Kenney	Msgr. Leo F. Hines, Priest
8	Bedford, N.H.	Edward B. Flecchia Jr. & Karen M. Tremblay	Rev. H.M. Oliveira, Priest
6	Bedford, N.H.	Richard S. Norris & Mary M. Mahoney	Donald C. Stanchfield, J.P.
6	Hooksett, N.H.	Timothy J. Lambert & Kathleen M. Johnson	Irene A. Hillsgrave, J.P.
8	Manchester, N.H.	Jose Luis Zepeda Arteaga & Sarah A. Stebbins	Kenneth C. Brookes, Pastor
9	Bedford, N.H.	Allen D. Durfee, Jr. & Denise L. Paris	Donald L. Fowler, J.P.
15	Manchester, N.H.	Gerard L. Beique & Sharie L. Simons	Rev. Roger A. Fortier, Assoc. Pastor
22	Bedford, N.H.	Mark J. Flanders & Kathy Kaczmarek	Rev. Humbert M. Oliveira, Priest
22	Manchester, N.H.	Allen M. Babicz & Carolyn M. Morris	Pat Brien, J.P.
29	Manchester, N.H.	Gary J. Leonard & Janice A. Drouin	Rev. Daniel M. Dupuis, Priest
29	Windham, N.H.	Robert G. Trott & Jacqueline A. McCartin	Rev. Paul McCartin OMI Priest
June 5	Bedford, N.H.	Richard A. Lucas & Heather Kaufman	Rev. Robert E. Ford Minister
5	Manchester, N.H.	Gary P. Shatney & Pamela J. Inglis	Rev. R. Berwyn Daniel Ord. Clergyman
6	Bedford, N.H.	Richard T. Plichta Jr. & Penny S. Grisco	Rev. Leo F. Hines, Priest

Date of Marriage	Where Married	Name of Groom and Bride	By Whom Married
11	Amherst, N.H.	David C. Nickerson & Linda J. Brown	Arnold D. Johnson, Pastor
19	Manchester, N.H.	Michael G. Donovan & Brenda-Lee Martin	Rev. Richard Giroux, Priest
19	Manchester, N.H.	Peter J. Josef & Diane F. Ducharme	Rev. George A. Desjardins, Priest
19	Goffstown, N.H.	Jonathan L. Stuart & Glynnis A. Jones	Robert H. Sargent, Clergyman
19	Manchester, N.H.	John J. Thompson & Lise M. Garand	Patrick R. Dubreuil, Priest
23	Bedford, N.H.	John M. Anastasia & Heide Pearl	Thomas B. Crowley, J.P.
26	Bedford, N.H.	John F.X. Kach & Charlene A. Pascoal	Rev. Humbert M. Oliveira, Priest
12	Merrimack, N.H.	Pierre R. Fortier & Cheryl A. Harris	Rev. Alfred L. Jannetta, Priest
3	Bedford, N.H.	Daniel F. Devine & Sue Ann Varney	Rev. Richard F. Vickery, Priest
9	Merrimack, N.H.	Richard U. Clement Sr. & Andrea F. Berg	William R. Keefe, Clergyman
10	Bedford, N.H.	William H. O'Clair & Diane M. Ledoux	Donald L. Fowler, J.P.
10	Bedford, N.H.	Bruce A. Bailey & Deborah S. Hinton	Rev. James C. Horn, Pastor
10	Bedford, N.H.	George J. Jasek Jr & Janice L. Dunn	Thomas Bresnahan, Pastor
10	Bedford, N.H.	Michael T. Cetrone & Jennifer J. Reilly	Msg. Leo F. Hines, Priest
17	Amherst, N.H.	Michael M. McLaughlin & Mary W. Adams	Robert L. Elliott, J.P.
30	Raymond, N.H.	Jeffrey S. Czarnec & Frances R. Ragonese	David G. Bourget, J.P.
7	Bedford, N.H.	David A. Ashley & Catherine A. Rooney	Rev. Humbert M. Oliveira
7	Bedford, N.H.	Michael H. D'Anjou & Sara L. Ashbury	Rev. Leo F. Hines
13	Bedford, N.H.	John Leonard & Mary-Jo Anthony	Rev. Humbert M. Oliveira
14	Bedford, N.H.	Kevin M. Duffy & Debra J. Morley	Rev. Humbert M. Oliveira
21	Bedford, N.H.	Brian C. Collins & Rachel M. Gagne	Abbot Joseph Gerry, OSB
26	Goffstown, N.H.	Donald A. Dionne & Elaine R. Dionne	Daniel K. Morin, J.P.
27	Manchester, N.H.	Edward F. Wojnilowicz & Stephanie M. Vitale	Rev. Humbert M. Oliveira
28	Bedford, N.H.	John T. Harrington & Suzan C. Park	Rev. James Scotland Jr.
28	Bedford, N.H.	Wayne D. Sargent & Doris A. Pilotte	Rev. Humbert M. Oliveira
30	Bedford, N.H.	Chester H. Anderson & Elizabeth B. Stewart	Doris T. Lynch, J.P.
21	Manchester, N.H.	Peter T. Ackerson & Christi Ane L. Plante	Rev. George A. Desjardins Priest
28	Manchester, N.H.	David R. Bowen & Larraime M. Parsons	F. Robert Modr Pastor
28	Manchester, N.H.	Roger G. Douville & Elaine R. Marchand	Rev. George A. Desjardins Priest
3	Bedford, N.H.	Richard L. Moore & Michelle D. Horne	David C. Bailey J.P.
4	Bedford, N.H.	Mark A. Druchniak & Denise F. Bertrand	Msgr. Leo F. Hines, Priest

Date of Marriage	Where Married	Name of Groom and Bride	By Whom Married
4	Bedford, N.H.	Richard F. Savoie & Nancy LeBlanc	Rev. George H. Robichaud, Priest
5	Bedford, N.H.	John A. Bertrand & Blanche L. Nault	Msgr. Leo F. Hines, Priest
18	Bedford, N.H.	John A. Consilvio Jr. & Jan S. Streitburger	Rev. Humbert M. Oliveira, Priest
18	Manchester, N.H.	Stanton E. Tefft & Marie-Elaine Nelson	John L. Maes, Ph.D.
25	Bedford, N.H.	William B. Brent & Lisa Y. Moquin	Rev. Humbert M. Oliveira, Priest
25	Hooksett, N.H.	Thomas L. Manning & Laurel A. Lafond	Rev. Maurice W. Richer, Priest
25	Bedford, N.H.	Kevin S. Bedard & Stacy A. Woolford	Joyce E. McCaffery, J.P.
25	Nashua, N.H.	Matthew Cummings & Donna L. Sullivan	Rev. C.J. Goggin, Priest
25	Bedford, N.H.	Alan T. Chartrand & Donna M. Roy	Rev. George A. Desjardins, Priest
2	Bedford, N.H.	Thomas J. Medico & Katherine E. Williams	Rev. H.M. Oliveira, Priest
2	Bedford, N.H.	Robert A. Gendron & Marian P. Lavoie	Rev. H.M. Oliveira, Priest
9	Nashua, N.H.	James R. Mulholland & Debra A. Bagg	Rev. George A. Desjardins, Priest
15	Manchester, N.H.	Keith C. Folsom & Janet A. Marquis	Rev. Richard T. Lowler, Priest
16	Manchester, N.H.	James C. Petersen Jr. & Lorraine J. Miller	Rowland L. Westervelt, Minister
16	Bedford, N.H.	Thomas J. Schloen & Joanne P. Ledoux	Msgr. Leo F. Hines, Priest
23	Nashua, N.H.	Merle F. Wagner & Karen E. Saucier	Donald W. Rowley, Clergyman
23	Manchester, N.H.	Bernard J. Hagen, III & Nancy A. Tarbell	John P. Potter, Minister
13	Bedford, N.H.	Donald C. Teeters & Mary Ann Ross	Donald L. Fowler, J.P.
16	Amherst, N.H.	Michael P. Jonneau & Priscilla M. Bloomfield	Joyce E. McCaffery J.P.
20	Manchester, N.H.	Daniel G. Bolduc & Beverly J. Lefebvre	G.E. Auger Pastor
20	Bedford, N.H.	Jerome K. Walker & Patricia L. Grant	Jonathan T. Lange, Pastor
20	Bedford, N.H.	Kenneth P. Dow & Karleen M. Ciman	Msgr. Leo F. Hines, Priest
25	Salem, N.H.	Michael R. Hamel & Elizabeth A. Ahear	Marc R. Montminy, Priest
27	Bedford, N.H.	Thomas A. Michael & Lisa I. Morin	Msgr. Leo F. Hines
24	Bedford, N.H.	Eugene M. Van Loan III & Constance M. Higgins	Jonathan T. Lange, Pastor
4	Manchester, N.H.	Colin T. Glennon & Sharon E. Heroux	Fr. Herbert Smith, Priest
10	Bedford, N.H.	Norman D. Poirier & Christina A. Lacey	James K. Glenn, J.P.
18	Bedford, N.H.	Steven D. Requarth & Diane L. Bushnell	Jonathan T. Lange, Pastor
18	Bedford, N.H.	George T. Wiggins III & Shella L. Neill	Rev. Richard T. Lower, Priest
26	Bedford, N.H.	Jean J. Cote & Dorothy L. Gagnon	Donald L. Fowler, J.P.

DEATHS REGISTERED IN THE TOWN OF BEDFORD, N.H., FOR THE YEAR ENDING DECEMBER 31, 1982

Date of Death	Place of Death	Name of Deceased	Age	Place of Burial or Cremation
January 1	Bedford, N.H.	George C. McGarvey	70	Concord, N.H.
4	Bedford, N.H.	Ettore aka Harry Caniglia	87	Bedford, N.H.
9	Bedford, N.H.	James J. Miles	86	Arlington, Mass.
12	Bedford, N.H.	Raymond G. Gregory	77	Bedford, N.H.
20	Bedford, N.H.	Emerentienne Gosselin	87	Manchester, N.H.
24	Bedford, N.H.	Emily W. Heineke	81	Concord, N.H.
31	Bedford, N.H.	Margaret E. Medbury	87	Bedford, N.H.
31	Manchester, N.H.	William Hurd	63	Bedford, N.H.
5	Manchester, N.H.	Cecelia Margaret Thomas	72	Manchester, N.H.
6	Bedford, N.H.	Spencer A. Earnshaw	85	Ingleswood, California
6	Bedford, N.H.	Ethel B. Manter	85	Chiltonville, Mass.
13	Bedford, N.H.	Lillian Cote	79	Manchester, N.H.
21	Bedford, N.H.	Regina Labore	87	Manchester, N.H.
28	Bedford, N.H.	Yvonne Lambert	80	Manchester, N.H.
10	Manchester, N.H.	Florence S. Rowe	61	E. Derry, N.H.
13	Manchester, N.H.	Nikolai-Nicolas Amberg	86	Bedford, N.H.
22	Manchester, N.H.	Ellen M. Peaslee	76	Bedford, N.H.
12	Bedford, N.H.	Joseph Milton Bergeron	82	Manchester, N.H.
13	Wells, Maine	Clayton F. Hall	64	Bedford, N.H.
15	Bedford, N.H.	Fred Ramig	75	Manchester, N.H.
20	Bedford, N.H.	Fred Cannata	83	W. Roxbury, Mass.
23	Bedford, N.H.	Marguerite Lee Snow	87	Manchester, N.H.
12	Goffstown, N.H.	Matilda E. Blackburn	86	Seymour, Conn.
17	Goffstown, N.H.	Alice G. Caswell	91	Manchester, N.H.

April	13	Bedford, N.H.	Ralph Roderick Shehyn	83	Concord, N.H.
	17	Bedford, N.H.	Adele V. Schroeder	92	Manchester, N.H.
	21	Bedford, N.H.	Kaliopé Mourtsakis	85	Manchester, N.H.
	29	Bedford, N.H.	Marion S. Condon	79	Manchester, N.H.
	29	Bedford, N.H.	Henry J. Firman	74	Bedford, N.H.
	3	Bedford, N.H.	Hope Hackett	82	Concord, N.H.
	13	Manchester, N.H.	Harold J. Smith	59	Bedford, N.H.
	16	Manchester, N.H.	Yvonne A. Gelinis	80	Manchester, N.H.
May	5	Manchester, N.H.	Lena R. Beaudet	65	Manchester, N.H.
	15	Manchester, N.H.	Jane Helen Constable	64	Concord, N.H.
	21	Bedford, N.H.	Grace M. Pleban	62	Goffstown, N.H.
	28	Bedford, N.H.	Burton W. Noyes	68	Stoughton, Mass.
June	2	Manchester, N.H.	Bessie P. McKinley	90	Manchester, N.H.
	6	Bedford, N.H.	Paul Leon Lussier	72	Manchester, N.H.
	11	Manchester, N.H.	Bessie M. McPeck	79	Pompton Lakes, New Jersey
	12	Manchester, N.H.	Charles Nassoura	52	Bedford, N.H.
	14	Bedford, N.H.	Graziella Laplante	87	Manchester, N.H.
	23	Manchester, N.H.	George A. Thompson	79	Manchester, N.H.
	24	Bedford, N.H.	Aldea M. Dobbie	93	Manchester, N.H.
	25	Manchester, N.H.	Frederick J. Lord Jr.	47	Bourne, Mass.
	25	Bedford, N.H.	M. Elizabeth Bell	60	Concord, N.H.
	30	Manchester, N.H.	Alice M. Whipple	68	Bedford, N.H.
July	11	Manchester, N.H.	Antonio J. Demers	74	Manchester, N.H.
	18	Bedford, N.H.	Ada L. Clark	81	Concord, N.H.
	20	Bedford, N.H.	Margaret Lawson	78	Manchester, N.H.
	24	Bedford, N.H.	Emily Marie MacKinnon	69	Chester, N.H.
	31	Bedford, N.H.	Merina Letendre	77	Concord, n.H.
	18	Bedford, N.H.	Grace V. Hanlon	60	Sandusky, Ohio
August	3	Manchester, N.H.	Hazel R. Lyons	88	Manchester, N.H.
	4	Bedford, N.H.	Leona Waite	76	Manchester, N.H.
	8	Bedford, N.H.	Germaine L. Jennings	82	Bedford, N.H.
	10	Bedford, N.H.	Marie Louise Clair	91	Bedford, N.H.
	11	Bedford, N.H.	Pearl M. Little	96	Littleton, N.H.
	12	Bedford, N.H.	Irene M. Landregan	91	Bedford, N.H.

Date of Death	Place of Death	Name of Deceased	Age	Place of Burial or Cremation
22	Bedford, N.H.	Rachel T. County	81	Bedford, N.H.
22	Bedford, N.H.	Grace Hofmann	89	Concord, N.H.
24	Bedford, N.H.	Mildred F. Hartford	69	Manchester, N.H.
September	Manchester, N.H.	Yvonne Lesmerises	87	Manchester, N.H.
7	Bedford, N.H.	Joseph Willie Desilets	86	Manchester, N.H.
16	Bedford, N.H.	Phyllis E. Tallman	89	Concord, N.H.
28	Bedford, N.H.	Lucienne Chretien	89	Manchester, N.H.
29	Bedford, N.H.	Flora Blanche Spenard	83	Manchester, N.H.
October	Manchester, N.H.	Roland A. Dupuis	65	Manchester, N.H.
6	Bedford, N.H.	Bernadette Anctil	85	Manchester, N.H.
8	Bedford, N.H.	Alida Frechette	88	Manchester, N.H.
8	Manchester, N.H.	William M. Moher	91	Manchester, N.H.
9	Bedford, N.H.	Henry P. Snyder	87	Manchester, N.H.
12	Concord, N.H.	Lucille L. Covey	72	Middle Village, N.Y.
17	Manchester, N.H.	Philippe M. Deschamps	94	Bedford, N.H.
19	Manchester, N.H.	Henry Allen Brown	88	Nashua, N.H.
29	Bedford, N.H.	Gerald Arthur LeBlanc	40	Goffstown, N.H.
31	Manchester, N.H.	Joseph R. Lamberts	78	Manchester, N.H.
November	Bedford, N.H.	Edward P. O'Malley	85	Haverhill, Mass.
2	Bedford, N.H.	Wadeha Saad	91	Bedford, N.H.
11	Manchester, N.H.	Agnes C. Linehan	89	Manchester, N.H.
17	Bedford, N.H.	Gertrude M. Batten	97	Manchester, N.H.
19	Bedford, N.H.	Mattie Mabel Carpenter	91	Manchester, N.H.
23	Bedford, N.H.	Bessie Frederick Harp	91	Manchester, N.H.
27	Bedford, N.H.	William H. Perks	78	Manchester, N.H.
December	Manchester, N.H.	Charles S. Munn	70	Olnay, Illinois
6	Plymouth, N.H.	Dorothy E. McLane	63	New Paltz, N.Y.
10	Bedford, N.H.	James F. Flanagan	86	Worcester, Mass.
15	Bedford, N.H.	Walter W. Buttrick	91	Manchester, N.H.
26	Bedford, N.H.	Alson P. Taylor	79	Manchester, N.H.
28	Bedford, N.H.			Concord, N.H.
31	Bedford, N.H.			Bedford, N.H.

I hereby certify that the foregoing returns of Births, Marriages and Deaths are correct to the best of my knowledge and belief.
Edith P. Schmidtchen, Town Clerk

ANNUAL REPORTS

SCHOOL DISTRICT

OF

BEDFORD, N.H.

For the year ending June 30, 1982

DISTRICT OFFICERS

Moderator

EUGENE VAN LOAN

Clerk

MARTHA HARRIS

Treasurer

H. RICHARD SPURWAY

School Board

MARGARET COMISKEY	1983
ELAINE TEFFT	1984
MARY ANN STRONG	1984
BRUCE BRIDGES	1985
N. SUZANNE TYRIE	1985

BEDFORD SCHOOL BOARD ANNUAL REPORT

Each year the Bedford School Board establishes certain goals and objectives for itself. Some are short term while others such as those relating to energy conservation extend over a longer period of time. At the end of the year, the Board evaluates itself to see if these goals have been met.

The first goal this year (and in previous years) was to foster improved communication between the School Board and all segments of the Bedford community through both formal and informal channels. One such channel was a workshop where local and central office administrators, teachers, Board members and parents (including PTG officers) met and discussed a series of questions relating to the schools. Sharing of opinions openly and honestly made this a successful meeting.

Another channel is through Board and other school personnel representation in a community group such as the Bedford Positive Action Committee. The educational efforts being made towards preventing drug and alcohol abuse have been explained at meetings. At the same time, the members of the community participating have been made aware of the responsibilities of others in this area, particularly the role of parents in guiding their children.

During the fall, a Bus Safety Committee met and reviewed policies and other practices relating to transportation. This committee again included administrators, teachers, transporters, parents and other concerned citizens under the chairmanship of Elaine Tefft. The final report is being reviewed by the Board; but the major policy change recommended relating to bus suspensions for smoking or for use or possession of controlled drugs has already been adopted.

Board members appreciate participation from the community through attendance at Board meeting, phone calls to express concerns or opinions on topics appearing in Board minutes, service on committees of the Board, the work of the Parent Teachers Group, and many other ways. All of these help the School Board to achieve its goal of improved communication.

Another goal has been to review sensitive areas of the curriculum and develop policies to govern the selection of instructional materials. A policy was adopted several years ago

relating to challenges of reading materials used in class or available in the library, but it was determined that this was not comprehensive enough to meet present needs. A new policy has now been adopted relating to the selection of all instructional materials which still includes a method for community members to request reconsideration of materials in use.

In relation to its curriculum goal, the Board has reviewed several programs presently offered in the schools. These have included: Early Man, Consumer and Mt. Cardigan Environmental Units, Junior Great Books, Instrumental Enrichment, Philosophy for Children, and Computer Education. A report of the Foreign Language Study Committee endorsed by the PTG has been received and referred to the Curriculum Committee for further study. At a future special meeting, the Board will discuss all these programs further including which programs will continue (as at present or in modified form), how programs can be added, how school schedules may be altered, what are the budgetary implications, and many other concerns.

In the past two years, there has been a levelling off in the school population. As economic conditions improve and home building increases, enrollments may begin to rise rapidly again. However, for the coming year, the school district budget again is stabilized in many areas which the Board can control. Funds needed for the education of the handicapped children are beginning to level off but costs continue to rise in areas such as high school tuition, transportation, and health insurance among others. As our buildings get older, we can expect increasing maintenance or replacements costs such as sections of the McKelvie roof this year. We ask the support of the Bedford School District now as in the past to maintain a quality education for all our students.

The School Board appreciates the continuing efforts of administrators, teaching staff, and other personnel in its task of providing this quality education. The Board also gratefully acknowledges the time and talents offered by many dedicated citizens to our schools.

BEDFORD SCHOOL DISTRICT

Auditor's Opinion

To the Members of the School Board
Bedford School District
Bedford, New Hampshire

We have examined the combined financial statements and the combining, individual fund and account group financial statements of the Bedford School District as of and for the fiscal year ended June 30, 1982, as listed in the foregoing table of contents. Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described in Note 1B, the combined financial statements referred to above do not include financial statements of the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation as explained in the above paragraph, the combined financial statements and the combining, individual fund and account group financial statements referred to above present fairly the financial position of the Bedford School District at June 30, 1982, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole and on the combining, individual fund and account group financial statements. The accompanying financial information listed as supplemental schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the combined financial statements of the Bedford School District. The information has been subjected to the auditing procedures applied in the examination of the combined, combining, individual fund and account group financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

Killion, Plodzik & Sanderson

EXHIBIT A
BEDFORD SCHOOL DISTRICT
Combined Balance Sheet — All Fund Types and Account Groups
June 30, 1982

	Governmental Fund Types			Fiduciary Fund Type	Account Groups	Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects			Trust and Agency	General Long-Term Debt
ASSETS							
Cash	\$107,237	\$	\$ 9,308	\$13,534	\$	\$ 130,079	\$ 63,864
Investment			195,466			195,466	168,741
Receivables							
Due From Other Governments	56,016	10,284				66,300	46,253
Due From Other Funds	5,007	35,245				40,252	5,744
Due From Other Sources	313					313	
Amount To Be Provided For Retirement of General Long-Term Debt							
					1,490,000	1,490,000	1,705,000
TOTAL ASSETS	<u>\$168,573</u>	<u>\$45,529</u>	<u>\$204,774</u>	<u>\$13,534</u>	<u>\$1,490,000</u>	<u>\$1,922,410</u>	<u>\$1,989,602</u>

LIABILITIES AND FUND EQUITY

Liabilities						
Accounts Payable	\$ 463	\$ 1,022	\$	\$	\$ 1,485	\$ 14,553
Contracts Payable						5,744
Due To Other Funds	35,245	5,007			40,252	848
Due To Student Groups			4,080			
Bonds Payable				1,490,000	1,490,000	1,705,000
Total Liabilities	35,708	6,029	4,080	1,490,000	1,535,817	1,726,145
Fund Equity						
Fund Balances		83			83	64,195
Reserved For Encumbrances						
Unreserved						
Designated For Subsequent						
Year's Expenditures		9,308	9,454		18,762	8,929
Undesignated	132,865	39,417	195,466		367,748	190,333
Total Fund Equity	132,865	39,500	204,774	9,454	386,593	263,457
TOTAL LIABILITIES						
AND FUND EQUITY	\$168,573	\$45,529	\$204,774	\$13,534	\$1,922,410	\$1,989,602

The accompanying notes are an integral part of these financial statements.

EXHIBIT A-2
BEDFORD SCHOOL DISTRICT
All Special Revenue Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For The Fiscal Year Ended June 30, 1982

	Food Service Fund	Federal Projects Fund	Totals Year Ended	
			June 30, 1982	June 30, 1981
Revenues				
Lunch and Milk Sales	\$123,466		\$123,466	\$ 93,279
Federal/State Funds	27,451	28,675	56,126	98,211
Miscellaneous				1,339
	<u>13,300</u>		<u>13,300</u>	<u>12,000</u>
Other Financing Sources				
Interfund Transfers			192,892	204,829
	<u>164,217</u>	<u>28,675</u>	<u>192,892</u>	<u>204,829</u>
Total Revenues and Other Sources				
			91,422	109,860
Expenditures				
Salaries and Benefits	68,273	23,149	91,422	109,860
Purchases	62,570	1,726	64,296	79,289
Supplies and Repairs	9,009	2,594	11,603	17,631
Transportation	1,105		1,105	4,953
Other	4,603	1,123	5,726	1,263
	<u>145,560</u>	<u>28,592</u>	<u>174,152</u>	<u>212,996</u>
Total Expenditures				
			174,152	212,996

Excess of Revenues and Other Sources Over (Under) Expenditures	18,657	83	18,740	(8,167)
Fund balances – July 1	<u>20,760</u>		<u>20,760</u>	<u>28,927</u>
Fund Balances – June 30	<u>\$ 39,417</u>	<u>\$ 83</u>	<u>\$ 39,500</u>	<u>\$ 20,760</u>

The accompanying notes are an integral part of these financial statements.

EXHIBIT B
BEDFORD SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For The Fiscal Year Ended June 30, 1982

	Governmental Fund Types			Fiduciary Fund Type	Totals (Memorandum Only)		
	General	Special Revenue	Capital Projects		Capital Reserve	June 30,	June 30,
						1982	1981
Revenues							
School District Assessments	\$4,839,282	\$	\$	\$	\$4,839,282	\$4,202,609	
Intergovernmental Revenues	261,960	56,126			318,086	393,814	
Local Sources	87,239		28,480	525	116,244	103,529	
Lunch and Milk Sales		123,466			123,466	93,279	
Other Financing Sources							
Interfund Transfers		13,300			13,300	12,000	
Total Revenues and Other Sources	<u>5,188,481</u>	<u>192,892</u>	<u>28,480</u>	<u>525</u>	<u>5,410,378</u>	<u>4,805,231</u>	
Expenditures							
Instruction	3,169,512				3,169,512	2,851,616	
Supporting Services							
Pupils	167,483				167,483	146,195	
Instructional	66,562				66,562	65,089	
General Administration	169,854				169,854	125,186	
School Administration	168,126				168,126	143,856	
Business	1,029,337				1,029,337	931,877	
Facilities Acquisition and Construction	5,594		26,642		32,236	293	

Debt Service	296,680			296,680	306,825
Food Service		145,560		145,560	161,761
Federal Projects		28,592		28,592	51,235
Other Uses					
Interfund Transfers	13,300			13,300	12,000
Total Expenditures and Other Uses	<u>5,086,448</u>	<u>174,152</u>	<u>26,642</u>	<u>5,287,242</u>	<u>4,795,933</u>
Excess of Revenues and Other Sources					
Over Expenditures and Other Uses	102,033	18,740	1,838	525	9,298
Fund Balances – July 1	<u>30,832</u>	<u>20,760</u>	<u>202,936</u>	<u>8,929</u>	<u>254,159</u>
Fund Balances – June 30	<u>\$ 132,865</u>	<u>\$ 39,500</u>	<u>\$204,774</u>	<u>\$ 9,454</u>	<u>\$ 263,457</u>

The accompanying notes are an integral part of these financial statements.

EXHIBIT B-1
BEDFORD SCHOOL DISTRICT
All Capital Projects Funds
Combining Balance Sheet
June 30, 1982

ASSETS

Cash
Investments

TOTAL ASSETS

**LIABILITIES AND
FUND BALANCES**

Liabilities

Contracts Payable
Total Liabilities

	Land Purchase Fund	Memorial School Addition	Totals
			June 30, 1982
			June 30, 1981
	\$ 195,466	\$9,308	\$ 48,748
	<u>\$195,466</u>	<u>\$9,308</u>	<u>168,741</u>
			<u>\$217,489</u>
			<u>\$ 14,553</u>
			<u>14,553</u>

Fund Balances					34,195
Reserved For Encumbrances					
Unreserved					
Designated For Subsequent				9,308	
Year's Expenditures				195,466	168,741
Undesignated	195,466	9,308		<u>204,774</u>	<u>202,936</u>
Total Fund Balances	<u>195,466</u>	<u>9,308</u>		<u>\$204,774</u>	<u>\$217,489</u>
TOTAL LIABILITIES					
AND FUND BALANCES	<u>\$195,466</u>	<u>\$9,308</u>			

The accompanying notes are an integral part of these financial statements.

EXHIBIT C
BEDFORD SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual
General and Special Revenue Fund Types
For the Fiscal Year Ended June 30, 1982

	Totals (Memorandum Only)										
	General Fund		Special Revenue Funds								
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual
Revenues											
School Dist. Assessments	\$4,839,282	\$4,839,282	\$ -	\$ -	\$ -	\$ -	\$4,839,282	\$4,839,282	\$ -		
Intergovernmental Revenues	247,607	261,960	14,353	110,859	56,126	(54,733)	358,466	318,086	(40,380)		
Local Sources	98,200	87,239	(10,961)				98,200	87,239	(10,961)		
Lunch and Milk Sales				96,929	123,466	26,537	96,929	123,466	26,537		
Other Financing Sources											
Interfund Transfers				13,300	13,300		13,300	13,300			
Total Revenues and Other Sources	<u>5,185,089</u>	<u>5,188,481</u>	<u>3,392</u>	<u>221,088</u>	<u>192,892</u>	<u>(28,196)</u>	<u>5,406,177</u>	<u>5,381,373</u>	<u>(24,804)</u>		
Expenditures											
Instruction	3,232,025	3,169,512	62,513				3,232,025	3,169,512	62,513		
Supporting Services											
Pupils	153,667	167,483	(13,816)				153,667	167,483	(13,816)		
Instructional	71,166	66,562	4,604				71,166	66,562	4,604		
General Administration	146,595	169,854	(23,259)				146,595	169,854	(23,259)		
School Administration	164,704	168,126	(3,422)				164,704	168,126	(3,422)		
Business	1,134,834	1,029,337	105,497				1,134,834	1,029,337	105,497		

Facilities Acquisition and Construction	4,500	5,594	(1,094)		4,500	5,594	(1,094)
Debt Service	296,680	296,680			296,680	296,680	
Food Service				42,278	187,838	145,560	42,278
Federal Projects				4,658	33,250	28,592	4,658
Other Uses							
Interfund Transfers	13,300	13,300			13,300	13,300	
Total Expenditures and Other Uses	<u>5,217,471</u>	<u>5,086,448</u>	<u>131,023</u>	<u>46,936</u>	<u>5,438,559</u>	<u>5,260,600</u>	<u>177,959</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(32,382)	102,033	134,415	18,740	(32,382)	120,773	153,155
Fund Balances – July 1	<u>30,832</u>	<u>30,832</u>	<u>20,760</u>	<u>20,760</u>	<u>51,592</u>	<u>51,592</u>	
Fund Balances – June 30	<u>(\$ 1,550)</u>	<u>\$ 132,865</u>	<u>\$ 134,415</u>	<u>\$ 18,740</u>	<u>\$ 19,210</u>	<u>\$ 172,365</u>	<u>\$ 153,155</u>

The accompanying notes are an integral part of these financial statements.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the Citizens of Bedford:

The past five years serve as testimony that our school enrollments have stabilized, at least for the time being. Our best estimate indicates this trend will hold for the next budget cycle.

	1-5	6-8	9-12	Total
1978-79	878	552	628	2058
1979-80	884	535	617	2036
1980-81	882	539	629	2050
1981-82	835	580	623	2038
1982-83	810	577	615	2002
Estimated 1983-84	817	581	602	2000

Several significant personnel changes developed at the end of the 1981-82 school year.

Rodney F. Mansfield, our Assistant Superintendent for Instruction and Curriculum, resigned to return to classroom teaching. During his nine years of service Rod distinguished himself as an educator and true professional. Our programs of study in the major disciplines, our Staff Development Master Plan, the local accountability model, the teacher evaluation process and ever so many other programs and practices developed under his care. His Bedford friends and colleagues wish him well.

Raymond J. Raudonis, after serving two commendable years as McKelvie School Principal, assumed the leadership role left by Rod. On July 1, 1982, Ray became Assistant Superintendent for Instruction and Curriculum. He brings the same high quality of leadership and dedication to Bedford that his predecessor demonstrated.

The administrative leadership at the McKelvie School has changed considerably. Robert Cook, after serving many years as a teacher and assistant principal, assumed the role of principal on July 1, 1982. Nancy Andrews, an elementary school teacher from Portsmouth was elected as assistant principal.

Changes also occurred in the leadership of our lunch program. George Greenleaf retired after serving as the director for the past six years. Gerard Vallee, a Bedford resident and educator became

Director of the Bedford School Lunch Program in July of 1981. Gerry assumed his new responsibilities at a time when state and federal support for local lunch programs is all but non-existent. However, the program enjoyed fiscal success last year.

The Bedford School Board and the Bedford Teachers Association successfully negotiated a Master Contract to serve our professional staff from July 1, 1982, to June 30, 1984. The contract assures our staff salary and economic benefits comparable with the best contracts in New Hampshire.

A new Master Plan for Staff Development was developed during the year. At the same time our Teacher Evaluation Process was revised and updated. The Bedford School Board has adopted both the Master Plan for Staff Development and our revised Teacher Evaluation Process for all our professional staff members.

The Bedford School Board used the ballot on March 9, 1982, when school district officers were elected to reassess the interest of voters in a high school for Bedford. The results of this Non-Binding Referendum follow:

1. Do you favor building a high school in Bedford for Bedford students?
Yes 321 No 1343

2. Do you favor building a high school with a neighboring town?
Yes 532 No 1109

3. Do you favor continuing our current high school tuition arrangement with Manchester as opposed to either of the first two questions?
Yes 1195 No 415

These results are consistent with the same Non-Binding Referendum placed before the voters a few years ago.

The 1982 meeting also voted 845 to 730 to change the terms of the School District Clerk, Moderator, and Treasurer from one (1) year to three (3) years, beginning with the terms in 1983.

In conclusion, I acknowledge the continued support of the residents of Bedford in maintaining a quality educational program for the children of Bedford and to the School Board for its dedication to program excellence.

Respectfully submitted,
Claude H. Leavitt
Superintendent of Schools

REPORT OF THE PRINCIPAL MEMORIAL AND PETER WOODBURY SCHOOLS

This constitutes my annual report as Principal of the Primary Unit.

The present enrollment in the Primary Unit stands at 815, which includes 334 students at Peter Woodbury and 481 students at Memorial.

A language arts curriculum revision is in the process of being completed. The initial phases included an assessment of staff and community to determine areas that needed to be strengthened. A complete mapping of the curriculum which indicates where skills are introduced, taught, or mastered has also been completed. The next step will involve the development of strategies or techniques on how the particular skills may best be taught. The language arts curriculum revision for Grades R-4 is targeted to be completed by the start of school in September.

We are in the second year of implementing the math manipulative program and, at this point, it is in place in each classroom in grades R-3. The major emphasis is in grades R, 1, and 2. It is the feeling of teachers that youngsters who have experienced the program have a much better understanding of the principles of the mathematics being taught. It is too early at this point to validate the strength of the program via any particular test scores.

A School Administrative Unit Committee has worked very hard over the past year to determine the district's direction in implementing the use of computers. The Bedford School District applied for a Federal grant which will allow us to implement a program at the McKelvie School. At the same time we will be able to move forward with the use of micro-computers in the Primary Unit. Initially, we are targeting grades 4 and 5 for a pilot program which will permit us to look at various types of computers and ways to introduce their use to primary age youngsters. Several teachers have undergone various stages of training on their own and are anxious to begin such a program. During the next year, additional workshops will be offered through staff development.

Through the combined efforts of various groups within the community, a drug and alcohol abuse committee has been established. Its major thrust is to develop an awareness on the part

of all people of the dangers related to the misuse of drugs and alcohol. The major direction for the Primary Unit will focus on developing an early awareness of the problems through our health and safety program. It will be the objective of the Administration to refocus curriculum to reflect such instruction.

Through the budgetary process, we were able to hire a reading teacher and a self-contained learning disabilities teacher for the Peter Woodbury School. Both of these positions have allowed us to strengthen our program. They better enable us to meet the needs of youngsters with reading problems and to service those youngsters with severe learning disabilities in grades R-2.

An objective of Administration in the Bedford District this school year has been the continued emphasis on developing trust and communication between the school and community. We have moved in a variety of directions to help solidify this particular objective. A major effort has been made to provide the opportunity to meet with parents at various informal coffees within homes in the community.

The following constitute my objectives for 1982-83:

1. Conclude the two year mathematics revision process in grades R-3, emphasizing the use of manipulatives and expanding the math resource room concept.
2. Monitor the introduction and use of the computer in the Memorial School.
3. Implement the revised staff evaluation model with emphasis on sharing with staff the latest research related to effective teaching.
4. Continue the ongoing objective of supporting all available avenues to produce effective communications and a sense of trust among staff, students, administration, School Board and community.
5. Serve a leadership role in the implementation of the district's accountability program as it enters its second cycle.
6. Expand and refine the enrichment opportunities offered to students with emphasis on Junior Great Books, micro-computers, and Philosophy in the School.

7. Assist and support the Language Arts Curriculum revision process.

In conclusion, I would like to express my thanks to the parents who checked their children throughout the summer and the volunteers who checked children in school during September. Through their efforts, we were able to control and prevent any additional outbreak of headlice. Their cooperation is greatly appreciated.

The Bedford Parent Teachers Group has been very active in continuing to support the schools. Their volunteer program continues to supply the students and teachers with much needed help and assistance. I again extend thanks on behalf of the staff to all of the volunteers.

My sincere appreciation is extended to all who have helped to carry on the educational process in the Primary Unit.

Respectfully submitted,
Arnold MacDonald

REPORT OF THE PRINCIPAL McKELVIE MIDDLE SCHOOL

The following is the annual report of the McKelvie School Principal to the Citizens of Bedford.

The enrollment at the McKelvie School in September of 1982 was five hundred and seventy seven students in grades six, seven and eight. In June of 1982, one hundred eighty nine eighth graders took part in graduation exercises. This September, one hundred ninety four sixth graders attended McKelvie School for the first time. Along with these new students three new professionals were welcomed. Norman Blanchette filled a vacant position in music as well as the directorship of the instrumental program. Sandra Kent filled a new position as a mathematics/science teacher in grade eight. Nancy Andrews joined the staff as the new Assistant Principal. In January, 1983 Nancy Keenom-Lussier took over the vacant physical education position.

In March of 1982 the entire school community was saddened by the passing of Tom Stewart, the head custodian of the building. Tom was employed by the Bedford School District for ten years and has been missed by all.

A major concern as the opening of the 1982/1983 school year approached was the real possibility of a reoccurrence of the head lice problem that plagued us in the fall of 1981. The same community wide effort that stopped the problem in 1981 was put in gear to prevent a problem in 1982. The awareness of parents, doctors, and pharmacists controlled a potential outbreak during the summer. The presence of Parent-Teacher Group volunteers to help the school nurses on the first day of school averted wide spread infestation.

Curriculum at the McKelvie School continues to be updated and refined. A new music curriculum is in place and curriculum in physical education, industrial arts and home economics will be completed for the following school year. At the present time the language arts curriculum is being revised on a district wide basis. Computer education is being developed with Federal Block Grant monies applied to the purchase of equipment and to the training of staff. At the same time staff and community members from both Bedford and Merrimack have been working on program recommendations.

Extracurricular programs and MERIT Activities continue to offer students a variety of experiences. The MERIT Activity period has been continued this year to offer thirty five courses. These include such classes as crafts, computer, and a newspaper. The interscholastic athletic program continues to offer team sports in competition with area schools. A strong intramural athletic program involves up to ninety five percent of the students. At the present time there are plans to involve parents and students in volleyball competition.

Student performance was stressed last spring with an exchange concert that involved the McKelvie instrumental and choral groups visiting Massabesic Regional Junior High School in Maine and in turn hosting the musicians from that school for a joint concert here. Another performance of note was the presentation of the musical "Bye Bye Birdie" on two evenings before a packed house.

In conclusion, I would like to express my appreciation for the support that the many clubs, organizations and individuals have given this school over the past year. That support has included volunteer time, donation of equipment, such as tents for Cardigan and computers, and the concern for problems faced by young people in the community.

Respectfully submitted,
Robert G. Cook
Principal

**BEDFORD SCHOOL DISTRICT
COMPARATIVE ENROLLMENTS**

Grade	Enrolled 9/82	Enrolled 1/4/83	Estimated 9/83
R	42	49	42
1	148	136	156
2	145	149	147
3	144	144	155
4	162	166	152
5	169	170	165
6	194	197	181
7	198	205	193
8	185	183	207
	<u>1387</u>	<u>1399</u>	<u>1398</u>

**BEDFORD SCHOOL DISTRICT
RESIDENT SCHOOL ENROLLMENTS**

1982-83

SCHOOL	1	2	3	4	5	SP.	6	7	8	9	10	11	12	Tot.	10/81
Peter Woodbury	190	145												335	395
Memorial			144	162	169									475	450
McKelvie						194	198	185						577	586
W. Side Catholic	2	2	1	0	2	1	3	3						14	12
Villa Augustina	4	4	2	2	1	3	1	0						17	20
Kellogg														0	0
St. Mary's	2	6	1	0	1	3	0	1						14	16
Derryfield							7	7					6	48	44
Central High														0	1
West High						147	167	146	155	167	146	155	155	615	621
Memorial High						1	1	0	0	1	1	0	0	2	1
Trinity High						43	39	26	29	43	39	26	29	137	119
Other						37								37	46
TOTALS	198	157	148	164	173	37	201	209	196	201	214	183	190	2271	2311

BEDFORD SCHOOL DISTRICT

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1982**

General Obligation Debt

\$590,000	1963 School Bonds due in annual installments of \$25,000 through November 1, 1984; interest at 3.20%	\$ 80,000
\$700,000	1966 School Bonds due in annual installments of \$35,000 through June 15, 1986; interest at 4.10%	140,000
\$1,200,000	1972 Elementary School Bonds due in annual installments of \$80,000 through December 1, 1987; interest at 4.70%	480,000
\$1,000,000	1978 Memorial School Addition Bonds due in annual installments of \$70,000 through November 15, 1983 and \$65,000 through November 15, 1993; interest at 5.70%	<u>790,000</u>
Total		<u><u>\$1,490,000</u></u>

The annual requirements to amortize all debt outstanding as of June 30, 1982, including interest payments, are as follows:

Annual Requirements To Amortize Long-Term Debt

Fiscal Year Ending June 30	General Obligation Debt		
	Principal	Interest	Total
1983	\$ 215,000	\$ 71,535	\$ 286,535
1984	210,000	61,470	271,470
1985	205,000	51,628	256,628
1986	180,000	42,327	222,327
1987-1994	<u>680,000</u>	<u>126,080</u>	<u>806,080</u>
Total	<u><u>\$1,490,000</u></u>	<u><u>\$353,040</u></u>	<u><u>\$1,843,040</u></u>

All debt is general obligation debt of the School District, which is backed by its full faith and credit.

1981-82

DISTRIBUTION OF ONE SUPERINTENDENT'S SALARY

Bedford	\$12,190.00
Merrimack	23,810.00
State of N.H.	<u>2,500.00</u>
	\$38,500.00

DISTRIBUTION OF TWO

ASSISTANT SUPERINTENDENT'S SALARY

Bedford	\$10,563.00
Merrimack	20,633.00
State of N.H.	<u>1,804.00</u>
	\$33,000.00

BEDFORD SCHOOL DISTRICT MEETING
MARCH 11, 1982

The annual Bedford School District Meeting was held on Thursday, March 11, 1982 at the McKelvie School with approximately 100 persons in attendance.

School District Moderator, Eugene M. Van Loan, III presided over the meeting. Present were School Board members, Marc Jolicoeur, Sue Tyrie, Margaret Comiskey, Elaine Nelson and Mary Ann Strong. Also present was Superintendent Claude Leavitt and Assistant Superintendent, Rod Mansfield.

The meeting opened at 7:34 p.m. with the invocation given by Moderator Van Loan, following which he introduced those seated on the stage. He then outlined the rules and regulations governing the meeting.

Article 1 - To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries of the school district and agents and for the statutory obligations of the district. Bob Wheeler, Chairman of the Budget Committee moved that the sum of \$5,687,054 be raised and appropriated for the support of schools, for the payment of salaries of the school district and agents and for the statutory obligations of the district. Motion seconded. Mr. Wheeler spoke to the motion stating the Budget Committee had requested the School Board and Administration to hold their increases to 7% and the budget they presented was 4.6% increase over the previous year. The Budget Committee was extremely pleased with the budget as presented. The Budget Committee and School Board agreed 100% on their budgets.

Margaret Comiskey, School Board member, commented on the budget stating there was an increase in the Manchester tuition to West High School from \$2100 to \$2200 per student. They are requesting 1 additional staff member -- a severe learning disability teacher for the first 3 grades. They plan to make a part time person a full time to teach the speech handicapped children. Special education costs have gone up; Bedford has more youngsters coded under this law. Negotiations have been successfully concluded with the teachers with the result being \$210,000 added to the budget - - 9% increase in salaries.

The budget was reviewed item by item with no individual discussion or individual motions being heard.

Anna Van Loan read a lengthy dissertation regarding money the School Board has set aside for land and buildings which hasn't been used and with the defeat of the non-binding referendum regarding a high school, Mrs. Van Loan doesn't see any immediate use of the money and feels that \$168,741 of this budget should not be raised by taxes, but be taken out of the fund set aside for land and buildings.

Mrs. Comiskey said that money is in a capital reserve fund. Mr. Van Loan said therefore it would not be appropriate to remove that money from the capital reserve fund and appropriate it to the use of this budget and thereby reduce taxes. It would need a special warrant article to remove that money.

Mrs. Van Loan said she hopes the School Board would reevaluation the situation and if things look the same next year as they look now, that they would see fit to put such an article in the warrant next year.

A vote on the budget in the amount of \$5,687,054 was passed unanimously.

Article 2 - By Petition. To see if the Bedford School District will appropriate a deficit appropriation of \$925.00 to provide Child Benefit Services to Trinity High School for the 1981-82 school year. This amount is broken down to \$8.00 x 119 students.

Eleanor Lariviere made a motion to accept article 2 as written; motion seconded by Mrs. Van Anglen. Mrs. Lariviere spoke to the article stating that previously Bedford students attending Trinity High School were included in this program via the monies allocated to private high schools in Manchester. It has now been determined that students outside the Manchester area will not be included.

Mr. Leavitt explained Child Benefit Services which consist of some nurse health services, some psychological services. \$5.00 is allocated for books and \$3.00 for supplies.

Marc Jolicoeur wanted to make it clear that this is a petitioned article and the School Board has no position on it.

Mr. Wheeler said the Budget Committee wished to go on record as being in opposition to this article.

Marion Villeneuve asked if we are voting just for last year or is this going to be an "open check" for the years after. Will it always be \$8.00?

Mrs. Lariviere said Trinity does not get the money; it goes for books and this is only for this school year. Next year it will be \$5.00 per student.

Norm Stahl asked if this is one time request. Mrs. Lariviere said next year it will be a block grant for Manchester students attending private schools. Mr. Stahl asked if we would be asked next year to make an appropriation for these services. Mrs. Lariviere said "no".

John Holland said it seems to him we are being asked to appropriate money from public funds to support a private high school. He said we are paying so much money to send students to West High School and if anyone wants to take advantage of this they can. If they don't want to take advantage of that, then he doesn't see why the citizens of Bedford should subsidize this and he urges people to vote no.

Roger Woolford is the parent of 2 children going to Trinity and does not feel the town should subsidize this.

Vote on the motion was defeated.

Article 3 - By Petition. To authorize the Bedford School District to enter into necessary agreements with the City of Manchester to provide Child Benefit Services to private high schools in Manchester in future years and to appropriate the funds necessary for provision of these services.

Mr. Van Loan stated he has received a signed petition by the petitioners who proposed it requesting withdrawal of the article. There being no discussion, the article stands withdrawn.

Article 4 - To see if the District will vote to authorize the School Board to apply for, accept and expend, without further action by the school district meeting, money from any source which becomes available during the fiscal year provided it meets all conditions of RSA 198: 20-b.

Mr. Jolicoeur made a motion to approve Article 4; motion seconded by Mrs. Comiskey. Mr. Leavitt spoke to the article stating this legislation recently passed refers to unanticipated funds received after the annual school district meeting under certain provisions:

1. Any money received must be for the intent and purposes to be used for any legal or lawful purposes for which the school district would normally use funds;
2. The School Board is required under statute to hold a public hearing before any funds can be expended;
3. The receipt of any funds unanticipated should not involve any additional funds raised by taxes;
4. It should not affect any overexpenditures of the total appropriation budgeted at any annual School District Meeting.

Vote on the article passed.

Mr. Van Loan called attention to the dedication of the 1980-81 annual School District Report to Ann Ton who served the Bedford School District as a teacher and school secretary from October 27, 1965 to March 6, 1981. "She was a friend to the children of Bedford that came to know and love her." Mrs. Ton was then recognized in the audience and given a hearty round of applause.

Paul MacEwen made a comment about having a different format every year for the school budget so one can't compare expenditures. He would like a better breakdown for this purpose. Mrs. Comiskey explained that the State Dept. of Revenue mandated a new format. Mr. MacEwen said the way everything is grouped together, he feels the Department of Education is "being as evasive as possible."

Victor Villeneuve spoke about the hazardous coat hangers in the school halls, which he brought up last year and nothing has been done about it.

Meeting adjourned at 8:22 p.m.

Respectfully submitted,
Martha P. Harris,
School District Clerk

BEDFORD SCHOOL DISTRICT

SCHOOL WARRANT

THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Bedford, New Hampshire, qualified to vote in district affairs.

You are hereby notified to meet at the Town Hall in said district on the 8th day of March 1983, at 7:00 in the forenoon to act upon the following questions:

1. To choose a Moderator for the ensuing three years.
2. To choose a Clerk for the ensuing three years.
3. To choose one member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing three years.

The polls will be open from 7:00 A.M. and will close no earlier than 6:00 P.M.

Given under our hands at said Bedford this 14th day of February 1983.

Margaret Comiskey
Mary Ann Strong
Elaine Tefft
N. Suzanne Tyrie
Bruce A. Bridges
SCHOOL BOARD

A True Copy of Warrant-Attest:

Margaret Comiskey
Mary Ann Strong
Elaine Tefft
N. Suzanne Tyrie
Bruce A. Bridges
SCHOOL BOARD

**BEDFORD SCHOOL DISTRICT
SCHOOL WARRANT
THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District in the Town of Bedford, New Hampshire, qualified to vote in district affairs:

You are hereby notified to meet at the McKelvie School in said district on Thursday, March 10, 1983, at 7:30 P.M. in the evening to act upon the following subjects:

ARTICLE I. To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries of the school district and agents and for the statutory obligations of the district.

ARTICLE II. To see if the District will vote to authorize the School Board to apply for, accept and expend, without further action by the school district meeting, money from any source which becomes available during the fiscal year provided it meets all conditions of RSA 198:20-b.

ARTICLE III. To see if the District will vote to establish a capital reserve fund for the financing of all or part of the cost of (a) the construction, reconstruction or acquisition of a specific capital improvement, or the acquisition of a specific item or specific items of equipment, or (b) the construction, reconstruction, or acquisition of a type of capital improvement or the acquisition of a type of equipment in accordance with Chapter 35:1 of the Revised Statutes Annotated of the State of New Hampshire.

ARTICLE IV. To see if the District will vote to transfer to the capital reserve fund all unencumbered surplus funds remaining on hand at the end of the current fiscal year, specifically excluding from such transfer any monies in the District's so-called "Land Fund" which Fund is to be used for the purpose of purchasing land or obtaining options on land for future school use.

ARTICLE V. To see if the District will vote: (a) to rescind the District's March 2, 1971 authorization to expend a sum not to exceed \$80,000.00 together with any bond investment interest and other local, state or federal funds made available therefor, for the purpose of purchasing land or obtaining options on land for school use, which authorization was given by the voters of the District by affirmative action on Article 2 of the Warrant for the March 2, 1971 Annual

School District Meeting; and (b) to authorize the District to raise and appropriate a sum not to exceed \$180,000.00 for the purpose of purchasing land or obtaining options on land for school use and to authorize the Bedford School Board to take any action which may be necessary relating to said purpose, which sum shall be obtained from the principal and interest earned on same in the so-called "Land Fund" held by the District as the result of the \$80,000.00 appropriation on March 2, 1971 referred to above; with any balance in said Fund as of June 30, 1983, above said \$180,000.00 to be used to reduce the District's 1983-84 tax assessment.

ARTICLE VI. (By Petition) To see if the District will vote to return to the General Fund of the Town of Bedford the sum of \$230,000.00 the same having been retained in a Land Purchase Account for several years. It is further requested that the above article be voted on by secret ballot.

ARTICLE VII. To see if the District wishes to exclude from Title II of the Federal Social Security Act (Old Age, Survivors, Disability and Health Insurance) as authorized by Chapter 101 of the Revised Statutes Annotated amended by Chapter 302 and 322 of the laws of 1955, the services performed by election officials or election workers for a calendar year in which the remuneration paid for such service is less than one hundred dollars (\$100.00).

Given under our hands at said Bedford this 14th day of February, 1983.

Margaret Comiskey
N. Suzanne Tyrie
Mary Ann Strong
Elaine Tefft
Bruce Bridges
SCHOOL BOARD

A True Copy of Warrant - Attest:

Margaret Comiskey
N. Suzanne Tyrie
Mary Ann Strong
Elaine Tefft
Bruce Bridges
SCHOOL BOARD

**BUDGET OF THE SCHOOL DISTRICT
OF BEDFORD, N.H.**

SECTION I

		BUDGET COMMITTEE		
Function	PURPOSE OF APPROPRIATION	Approved Budget 1982-83	School Board's Budget 1983-84	Recommended 1983-84
1000	INSTRUCTION			
1100	Regular Programs	2,872,294	3,106,922	3,106,922
1200	Special Programs	577,927	618,478	618,478
1400	Other Instructional Programs	21,970	22,215	22,215
2000	SUPPORT SERVICES			
2100	Pupil Services			
2110	Attendance & Social Work	800	900	900
2120	Guidance	71,462	77,465	77,465
2130	Health	28,035	28,590	28,590
2140	Psychological	21,500	21,500	21,500
2150	Speech Path. & Audiology	33,165	35,810	35,810
2190	Other Pupil Services	32,291	31,687	31,687
2200	Instructional Staff Services			
2210	Improvement of Instruction	21,314	21,764	21,764
2220	Educational Media	54,819	57,638	57,638
2300	General Administration			
2310	School Board			
2310	All Other Objects	17,950	23,050	23,050
2320	Office of Superintendent			
2320	351 S.A.U. Management Serv.	94,875	96,493	96,493
2330	Special Area Adm. Services	33,178	35,863	35,863
2400	School Administration Services	172,941	183,793	183,793
2500	Business Services			
2540	Operation & Maint. of Plant	414,415	412,744	412,744
2550	Pupil Transportation	373,232	504,700	504,700
2590	Other Business Services	188,609	178,351	178,351
2600	Managerial Services	18,857	19,115	19,115
2900	Other Support Services	335,610	377,574	377,574

3000	COMMUNITIES SERVICES			
4000	FACILITIES ACQUISITIONS & CONST.	275	180,275	10,275
5000	OTHER OUTLAYS			
5100	Debt Service			
5100 830	Principal	215,000	210,000	210,000
5100 840	Interest	71,535	61,470	61,470
5200	Fund Transfers			
5220	To Federal Projects Fund	15,000	15,000	15,000
5240	To Food Service Fund	- - -	2,000	2,000
	TOTAL APPROPRIATION	<u>5,687,054</u>	<u>6,323,397</u>	<u>6,153,397</u>

SECTION II

ESTIMATED REVENUES

REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES	Revised Revenues 1982-83	School Board's Budget 1983-84	Budget Committee Budget 1983-84
770 Unreserved Fund Balance	132,865	20,000	20,000
3000 Revenue From State Sources			
3120 Sweepstakes	37,658	37,658	37,658
3210 School Building Aid	56,714	64,500	64,500
3230 Driver Education	2,000	1,000	1,000
3240 Handicapped Aid	143,794	148,794	148,794
3270 Child Nutrition	40,000	5,351	5,351
4000 Revenue From Federal Source			
4410 ESEA	15,000	15,000	15,000
4460 Child Nutrition Program	37,000	28,536	28,536
Other P.L. 94:142	17,250	30,020	30,020
5000 Other Sources			
1000 Local Rev. other than Taxes			
1300 Tuition	37,400	43,200	43,200
1500 Earnings on Investments	20,000	20,000	20,000
1700 Pupil Activities	16,200	17,000	17,000
Land Fund	---	225,000	225,000
Milk and Lunch Program	<u>109,925</u>	<u>144,464</u>	<u>144,464</u>
TOTAL SCHOOL REVENUES & CREDITS	665,806	800,523	800,523
DISTRICT ASSESSMENT	<u>5,021,248</u>	<u>5,522,874</u>	<u>5,352,874</u>
TOTAL REVENUES & DISTRICT ASSESSMENT	<u><u>5,687,054</u></u>	<u><u>6,323,397</u></u>	<u><u>6,153,397</u></u>

(School portion of the Business Profits Tax \$188,658 to be applied to the District Assessment when computing the School Tax Rate.)

BUDGET COMMITTEE
 William A. Earnshaw
 Thomas A. Riley
 Robert A. Allan
 John R. Jacobson
 Clifford H. Clark
 Mary Ann Strong
 Edward P. Moran, Jr.

INDEX

TOWN REPORT	PAGE
Town Warrant	3
Town Officers	12
Town Budget	16
Comparative Statement of Appropriations & Expenditures	21
Statement of Appropriations and Taxes Assessed	23
Schedule of Town Property	26
Town Auditor's Report	27
Town Clerk's Report	37
Tax Collector's Report	39
Summary of Tax Sales Accounts	44
Unredeemed Taxes from Tax Sales	45
Treasurer's Report	49
Trust Funds	53
Capital Reserve Funds	63
Library Trustees Report	64
Librarian's Report	66
Library Treasurer's Report	69
Town Departmental Financial Report	70
Police Department Report	77
Fire Department Report	79
Fire Warden & Ranger	81
Civil Defense Report	82
Bedford Ad Hoc Committee	83
Bedford Planning Board	86
Board of Adjustment	87
Historic District Commission	88
Visiting Nurse Association	89
Health Dept.	92
Building Department	93
Parks & Recreation Commission	94
Conservation Commission	95
Southern N.H. Planning Commission	97
Dispatch Center	100
Supervisors of the Checklist	101
Public Works and Highways Dept.	102
Landfill	104
VITAL STATISTICS	
Births	105
Marriages	108
Deaths	111
SCHOOL DISTRICT REPORTS	
District Officers	118
School Board Report	119
Auditor's Opinion	121
Combined Balance Sheets	122
Statement of Revenues and Expenditures	124
Superintendent of Schools Report	132
Principals Reports	135
Comparative School Enrollments	140
Resident Enrollments	141
Notes to Financial Statements	142
Distribution of Superintendent's Salary	143
School District Meeting	144
School Warrant	148
School Budget	151

— IN AN EMERGENCY —
To report a Fire or Rescue
472-3311

**Fire permits can be obtained at the
Bedford Fire Station**

Daily — 7:30 A.M. to 5:30 P.M.
After 5:30 P.M. — Call Ralph M. Wiggins, Jr., *Warden*
472-3251

If no answer, call
Leo Bongers, Jr., *Deputy Warden*
623-7064

Permits must be picked up in person

To Call Police

Police Station: Town Office Building 472-5111
Bedford Center Road 472-5112

Town Clerk and Tax Collector

Town Office Building 472-3550
Bedford Center Road

Office of the Selectmen

Town Office Building 472-5242

Hours: Monday through Friday, 8:30 a.m. to 4:30 p.m.
To get Local and State Police in an Emergency
Call Bedford Police Dept. — 472-5111

Landfill Hours

Mon., Tues., Wed. 8:00 a.m.-5:00 p.m.

Thurs., Fri., Sat. 8:30-5:00

Library Hours

Mon. 10:00-8:00 p.m.

Tues. 10:00-8:00 p.m.

Wed. 10:00-8:00 p.m. Thurs. 10:00-8:00

Fri. 10:00-5:00 p.m. Sat. 10:00-1:00 p.m.

Sunday 12:00-2:00 p.m.

Courtesy of Bedford Kiwanis Club