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2003

ANNUAL REPORTS 2003



Squam Beach Boat Landing. Circa 1900

**TOWN OF SANDWICH
NEW HAMPSHIRE**

GENERAL INFORMATION

TOWN OFFICE.....284-7701
Website: www.town.sandwich.nh.us Fax 284-6819
Monday through Friday, 8:00 a.m. – 4:00 p.m.

SELECTMEN'S MEETING.....284-7701
Town Hall, Monday, 7:30 p.m.

HIGHWAY DEPARTMENT..... 284-6950
Winter – Monday through Friday, 7:00 a.m. – 3:30 p.m.
Summer – Monday through Thursday, 6:30 a.m. – 5:00 p.m.

TOWN CLERK/TAX COLLECTOR.....284-7113
Tuesday and Thursday, 9:00 a.m. - 3:00 p.m.
Monday 7:00 p.m. - 9:00 p.m.
(closed holidays and election Tuesdays)

BOARD OF ADJUSTMENT

Town Hall, Second Thursday of each month, 7:30 p.m.

CONSERVATION COMMISSION

Town Hall, First Wednesday of each month, 7:30 p.m.

HISTORIC DISTRICT COMMISSION

Town Hall, Third Tuesday of each month, 7:30 p.m.

PLANNING BOARD

Town Hall, First Thursday of each month, 7:30 p.m.

RECREATION COMMITTEE

Town Hall, First Tuesday of each month, 7:00 p.m.

CEMETERY TRUSTEES.....284-6428

LIBRARY TRUSTEES.....284-6665
Library, Third Wednesday of each month, 7:00 p.m.

SEWER COMMISSIONERS.....284-6137
Town Hall, Third Thursday of each month, 4:00 p.m.

TRUSTEES OF TRUST FUNDS.....284-6629
Town Hall, Second Wednesday of each month, 8:30 a.m.

WENTWORTH LIBRARY.....284-6665

Monday	12:00 p.m. - 6:00 p.m.	Thursday	12:00 p.m. - 6:00 p.m.
Tuesday	12:00 p.m. - 6:00 p.m.	Friday	10:00 a.m. - 6:00 p.m.
Wednesday	12:00 p.m. - 6:00 p.m.	Saturday	10:00 a.m. - 1:00 p.m.

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**ANNUAL REPORTS
OF THE
OFFICERS
OF THE
TOWN OF SANDWICH
NEW HAMPSHIRE**



FOR THE YEAR ENDING DECEMBER 31, 2003

This is to certify that the information contained in this report was taken from official records and is complete to the best of our knowledge and belief.

**Fred E. Bickford, Chairman
Richard L. Benton, Jr.
Carl H. Hansen
SELECTMEN**



Photo courtesy of Rich Benton

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DEDICATION



Bud Burrows

January, 2004

Dear Bud,

We are writing to let you know that we decided to dedicate this year's town report to you. We are not quite sure how we are going to get this to you; it isn't as if you left a forwarding address when you set out on your last great journey a year ago. Even your nephew Geoff at the post office couldn't help. And we haven't heard that they yet have 911 street numbering on Pearly Gates Avenue like they do on Skinner Street (damn it!), though we would imagine that by this time Len Marino has gotten a pretty good start on the project.

We don't know for sure what heaven would be like for you, though we remember you rolling your eyes in that direction often enough that it could be you had some insight into the matter before you left. Most likely, the fish in the celestial version of Middle Hall Pond are always biting, the slot machines always come up "three cherries," and there might be a stack of quilts that needed a little work. Anyway, here's the piece we're putting into the town report about you; we hope you like it, and sorry it's late!

Sincerely,
Rich, Carl, and Ricky

Some years ago, a Monday-evening selectman's meeting was about to start. Two of the three members of the Board had already arrived, and were comfortably installed in those plush "Grand Poobah" chairs that the selectmen favor, doing paperwork. A nice young couple was in attendance. They were new to town, and those were the days when new arrivals were expected to present themselves to the Board for inspection.

As the two selectmen set aside the correspondence file at 7:30, the door to the meeting room burst open, kicked by an unseen foot. A wide-brimmed hat sailed across the room, spinning elegantly. A large man followed the hat somewhat more slowly, striding deliberately into the meeting space with proud, ponderous grace; the eyes of the couple opened wide. "There doesn't anybody need to go out to Colorado fishing for trout," he announced in a slow, deep voice, "because I just got back from there, and *I caught 'em all!*" That was Bud Burrows.

Robert N. Burrows was a native's native, and you didn't need to see that green-and-white bumper sticker on the back of his half-ton pickup to know it.

He was one of Nat and Edrie's kids, part of a family that goes back many generations in Sandwich. Bud was born in Sandwich, grew up here, and went to school here. An old-timer, now departed, tells the story of fighting a big forest fire in Sandwich Notch in the '40s. It was hot work, and he said he thought he was going to die of thirst that afternoon. Then, along came a young Bud Burrows with his pants stuffed full of beer, passing the cans out to the men scattered along the fire lines. No doubt that episode foreshadowed Bud's later career in public service.

After graduating from Quimby School in 1952, Bud went into the service. He had stints in the Army, the Air Force, and then the Army again, and by the time he got through he had served 22 years in locales all over the world, including postings to Korea, Vietnam, and Moscow. Much of his military time was spent in intelligence, radio, and special operations, and he seems to have had an interesting and varied career. When that career finally ended in 1973, he had a sobering conversation with one of the officers involved in preparing him for his return to civilian life. He was told that some retirees find things to do with their lives, and some people die. "Doing something" sounded more appealing to Bud, and part of what he did when he returned to Sandwich was to get involved again in the community.

Bud took part in town life in many ways over the years. Here's a partial listing of his assignments: president and vice president of the Fair Association; cemetery trustee (he researched and wrote a book about the town's cemeteries); selectman; trustee of trust funds; vice president of Sandwich Historical Society;

on the board of the Visiting Nurse Association of Wolfeboro and Vicinity; trustee of the Guy Thompson Memorial Trust; member of the N. H. Solid Waste Council. Bud once added up the years of service he had on various town boards and institutions, and came out with a grand total of 115; he allowed, after a little thought, that he felt *just about* that old. In the years when Bud served in those various capacities, people may not always have agreed with him on every issue, but a comment you'll hear often about him is that "he always had the best interests of the town at heart."

Bud also played a crucial role in rejuvenating the 4-H program in Sandwich. He did that, shrewdly, by marrying the Carroll County 4-H Coordinator, and in recent years you could often find him helping Dotty with 4-H quilting sessions, teaching a group of youngsters about coin or stamp collecting, or selling 4-H chocolate bars at the fair. Bud never had children of his own, but he took his responsibilities as an uncle seriously. He had several nephews who always knew they could count on him for common-sense advice, or help in a tight spot, or sometimes just to be one of the boys.

Bud died this past year. He had a keen sense of Sandwich history, and an appreciation for the old-timers who preceded him. Now he's part of that history, part of the local lore; and for years to come, it is good to think that many of us will still be telling stories that begin with the words, "I remember the time when Bud Burrows..." A start like that generally makes for a pretty good story.

TOWN OFFICERS

TERM EXPIRES

MODERATOR

Frederick C. Rozelle 2004

SELECTMEN

Fred E. Bickford 2004

Richard L. Benton, Jr 2005

Carl H. Hansen 2006

TOWN CLERK/TAX COLLECTOR

Sharon A. Teel 2004

Barbara Shoemaker, Deputy

TREASURER

Anne Twaddle 2004

Christine Leachman-Yee, Deputy

SUPERVISORS OF THE CHECKLIST

Nina Eaton 2004

Patricia A. Merriman 2006

Janet E. Brown 2008

LIBRARY TRUSTEES

Nancy Boettinger 2004

Edward (Ned) Harding, Jr. 2004

Walter Johnson 2004

Diane Decker Booty 2005

Susan C. Mitchel, Chair 2005

Linda Danielovich 2006

Richard Allen 2006

TRUSTEES OF TRUST FUNDS**TERM EXPIRES**

Richard A. Allen	2004
Richard C. Papen	2005
Robert Larkin	2006

CEMETERY TRUSTEES

Roger Merriman	2004
Sarah W. Zuccarelli	2005
Geoffrey Burrows	2006

SEWER COMMISSIONERS

Thomas Shevenell	2004
Patricia A. Merriman	2005
Spencer Martin	2006

BALLOT INSPECTORS

Anna Foisy	Republican
Priscilla Seeley	Republican
Nancy Benton	Democrat
Dale Mayer	Democrat

PLANNING BOARD

Walter Carlson	2004
Robert C. Miner, Vice-Chairman	2004
Willard Martin	2005
Susan Bowden, Admin. Secretary	2005
Sarah Zuccarelli	2005
Carl McNall, Chairman	2006
Carl H. Hansen	Ex-Officio

ALTERNATES

James Gaiser	2004
Ashley Bullard	2005
Andrew Mills	2006
Ben Shambaugh	2006
George Kimball, Recording Secretary	2006

Richard L. Benton Jr.	Ex-Officio
LAKES REGION PLANNING COMMISSION	TERM
EXPIRES	
Toby Eaton	2004

BOARD OF ADJUSTMENT

Jeffrey Fleischmann	2004
Derek Marshall	2005
James Hambrook, Chairman	2006
Patricia Merriman	2006
Peter Pohl	2006
Fred E. Bickford	Ex-Officio
ALTERNATES	
Jon Peaslee	2004
Frances Walsh	2004
Russell Johnson	2005

CONSERVATION COMMISSION

Gordon Ford	2004
George Kimball, Chairman	2004
Carolyn Snyder	2004
Steve Danielovich	2005
Kathy Starke	2005
Rick Van de Poll	2005
Benjamin D. Shambaugh	2005
Denley W. Emerson	2006
Fred E. Bickford	Ex-Officio

HISTORIC DISTRICT COMMISSION

TERM EXPIRES

Geoffrey Burrows	2004
Thomas Shevenell	2004
Joan Little	2004
Marcia B. Allen	2005
Kevin Sayers, Chairman	2005
William Smith	2005

Robin Dustin, Secretary
Fred E. Bickford

2006
Ex-Officio

PARKS & RECREATION COMMITTEE

Steven Danielovich, Chairman

2004

Tim Miner

2004

Susan Greene

2005

Holly Milbury

2006

Bruce Burrows

2006

Jere G. Burrows

Director

Carl H. Hansen

Ex-Officio

ALTERNATES

Barbara Kerr, Vice Chairman

2005

Tom Fleischmann

2006

Joseph Petitti

2006

HEALTH OFFICER

Dr. Douglas S. McVicar

POLICE CHIEF

Jeff D. Jaran

ROAD AGENT

Peter E. Prentice

RECREATION DIRECTOR

Jere G. Burrows

EMERGENCY MANAGEMENT DIRECTOR

James Mykland, Fire Chief

WELFARE OFFICER

Richard L. Benton, Jr., Selectman

AUDITORS

Plodzick & Sanderson Professional Association

SANDWICH VOLUNTEER FIRE DEPARTMENT

David Brackett	Safety Officer
Jacqueline Brackett	
Louis Brunelle	2 nd Asst. Chief
Phillip Brunelle	Captain
Michael Canfield	
William Greene	
F.G. Hambrook	Inspector
Carl Hansen	
Rick Kelley	
Dale Mackay	Engineer
Susan Michalski	Capt. Rescue
Andrew Mills	Lt./Asst. Engineer
Lynn Mills	
Robert C. Miner	Captain
James Mykland	Chief
Adam Peaslee	
Kim Tracy	1 st Asst. Chief
Betty Webster	Lt. Rescue

Retired Members

Rudy Carlson	Edwin McCormack
Denley Emerson	Richard Morgan
Keith Forbes	Dean Swan
Howard Jackson	John Webb
Bernard Swan	

FOREST FIRE WARDEN

Francis G. Hambrook

TOWN FOREST COMMITTEE

James Mykland

Peter Pohl

Fred E. Bickford



Preparing the Christmas Tree, Photo courtesy of Rich Benton

SELECTMEN'S ANNUAL REPORT: 2003

Our Town has fared pretty well during its 240th year. The rhythm of the seasons belies the constant pace of official business and concerns that keep us all quite busy, electees, appointees, employees, and volunteers alike. Our quarterly Town Newsletter provides timely information about issues affecting Sandwich, and the reports by the various departments, committees, and boards toward the back of this report demonstrate the broad scope of activities that make up the life of the Town. A few highlights:

Repairs and maintenance to town buildings included new carpeting and heating system work at the Town Hall, re-painting of the Town Hall signs, as well as re-roofing the Police Department. Fire Department personnel have spent a great deal of time inventorying needed repairs to the Fire Stations, and the budget reflects action on several pressing items such as new doors, roof repair, and much needed painting. Maintenance of fire ponds was ongoing as well.

A Supreme Court decision has stipulated new requirements for refining Current Use classifications, leading to several well-attended workshops where landowners received assistance in preparing the newly required matrix form.

The town-wide Revaluation by Avitar Associates is nearing completion. The new property values are required by Board of Tax and Land Appeals and Department of Revenue Administration to bring our property assessments up to 100% of market value. Avitar will be sending out the new values for the taxpayers' review in July, with a schedule for opportunities to discuss questions during the month of August. The new values will affect the tax bills being mailed in late October, 2004.

Our Memorial Day Observance was well attended, despite the rain, with the winning essays presented by the students and a talk by Interim Pastor Cyndi Morse. Thanks go to Lee Quimby for his efforts and leadership in organizing this event at the Honor Roll by the Post Office.

Summer Town Meeting was well attended during Old Home Week, and we had a good opportunity to hear from property owners who can't attend the official March meeting. During that same week the Town Beach Party gave us all a chance to enjoy live music and a great feast. Thanks again to the volunteers who make this event such a success.

This last summer the Selectmen held an auction of town-owned properties that were taken by tax deed. The event was very well attended, resulting in returning a number of properties to the tax rolls.

Selectmen's Annual Report 2003 (continued)

The Town Ice Rink on the Frost Lot is getting a good deal of use this season, with the new pump house up and running. Special mention must be made of the volunteer efforts and contributions of time and materials by many people, as well as the generosity of the Quimby Trust, in making this project a success.

The Sandwich Coach got a thorough inspection this year by Ken Wheeling, a renowned expert on Concord Coaches. His report details the generally good condition of the stage coach, as well as providing a fascinating historical background for the town's 1850 City-style, 9-passenger Coach. There are several areas that will need attention and repair soon, and a committee will be crafting a plan to preserve and display this wonderful piece of our history.

Once again we need to thank the Capital Improvements Program Committee and the Budget Advisory Committee for their efforts to help guide the budget process.

Sandwich lost a terrific resource with the death of Len Marino in the fall. He had served as Town Treasurer, and most recently as 911 Coordinator. His conscientious service to the Town will be missed.

A final note: the New Hampshire Municipal Association Town Report competition awarded Sandwich first place for the 2002 Annual Report.

Respectfully submitted,

Fred E. Bickford
Richard L. Benton, Jr.
Carl H. Hansen
Board of Selectmen

2004 Budget

Appropriations and Estimates of Revenues for the
Ensuing Year, January 1, 2004 to December 31, 2004

TITLE	2003 APPROPRIATION	2003 ACTUAL EXPENDITURES	2004 RECOMMENDED & PETITIONED ARTICLES
<u>GENERAL GOVERNMENT</u>			
Town Office Expense	95,347	82,545	96,294
Town Clerk/Tax Collector	43,945	39,110	56,544
Election & Registration	1,705	2,285	6,077
Town Officers' Salaries	11,196	11,127	11,196
Audit	9,000	8,500	9,000
Records Inventory	-	-	2,500
Legal Expenses	20,000	12,219	25,000
Educ. Tax Challenge Art #16	3,000	3,000	3,000
Building Permit Inspections	965	747	965
Property Appraisal	10,600	5,758	11,000
Certification	8,206	2,670	539
Planning & Zoning	1,630	2,030	2,230
Zoning Ordinance Review	2,900	2,025	700
Town Hall Building	17,310	16,846	19,523
Cemeteries	500	500	500
Fees: Trust & Cap Res Funds	2,600	662	-
Health Insurance Fund Reimb	3,813	3,813	5,289
Property Insur Deductibles	2,000	1,250	2,000
Lakes Region Planning Com	1,770	1,770	1,770
NH Municipal Association	1,263	1,262	1,412
Safety Compliance	2,000	687	3,000
	239,750	198,806	258,539
<u>PUBLIC SAFETY</u>			
Police Department	137,411	134,232	140,852
Patrolman Position Art #4	-	-	45,500
Notch Patrol	3,000	2,631	3,000
Patrol Grants	3,000	1,898	3,000
Ambulance	39,444	39,444	42,403
Fire Department	76,680	74,605	98,858
Forest Fires/Red Hill Tower	4,050	(2,399)	4,050
	263,585	250,411	337,663
<u>HIGHWAYS, STREETS, & BRIDGES</u>			
General Highway Department	329,457	307,708	341,420
Street Lighting	6,000	5,241	6,360
Notch & Dale Road	841	841	841
Road Signs Replacement	400	87	400
911 Compliance	450	281	450
Parking Lot	450	450	450
Durgin Bridge Alarm Maint.	2,400	2,926	3,600
	339,998	317,534	353,521

2004 Budget Continued

TITLE	2003 APPROPRIATION	2003 ACTUAL EXPENDITURES	2004 RECOMMENDED & PETITIONED ARTICLES
<u>SANITATION</u>			
Solid Waste Disposal	80,643	75,971	81,843
Household Hazardous Waste	1,055	1,055	2,055
Sewer Bldg Insurance & WC	200	196	200
Municipal Sewer Dept Art #10	16,000	16,000	12,700
	97,898	93,222	96,798
<u>WELFARE</u>			
General Assistance/Welfare	8,000	4,110	6,000
	8,000	4,110	6,000
<u>CULTURE & RECREATION</u>			
Parks & Recreation	78,139	66,583	72,981
Groundskeeping	-	-	10,000
Old Home Week	1,800	833	1,800
Town Beach Party	1,600	1,754	1,600
Patriotic Purposes	2,800	3,901	5,200
CoRe Leadership Group Art#23	1,500	1,500	1,500
	85,839	74,571	93,081
<u>S.H. WENTWORTH LIBRARY</u>			
Operating Budget/Insurance	20,156	20,151	29,560
Trust Fund Management	3,600	3,432	3,400
	23,756	23,583	32,960
<u>CONSERVATION</u>			
Town Forest Com. Art #15	2,500	-	2,500
Conservation Commission	4,425	5,879	7,975
	6,925	5,879	10,475
<u>DEBT SERVICE</u>			
Princ Long Term Bonds/Notes	35,000	35,000	35,000
Int Long Term Bonds/Notes	10,763	10,763	8,085
Int Tax Anticipation Note	3,000	3,294	3,000
	48,763	49,057	46,085
<u>CAPITAL OUTLAY</u>			
Police Dept. Vehicle	34,250	26,058	-
PD Computer	1,000	1,000	-
FD Air Packs	52,133	51,072	-
HSB Truck	71,262	64,762	-
HSB Pick up Truck	26,500	18,130	-
TH Carpeting	4,200	4,111	-
Skating Rink	5,000	427	4,573
Town Vehicle Decals	1,000	1,000	-
PD Water Testing	-	1,669	3,000
FD Equip Grant	-	-	96,130
FD Overhead Doors	-	-	8,000
FD Pumper Art #18	-	-	265,000
	195,345	168,229	376,703

2004 Budget Continued

TITLE	2003 APPROPRIATION	2003 ACTUAL EXPENDITURES	2004 RECOMMENDED & PETITIONED ARTICLES
<u>CAPITAL RESERVES</u>			
Town Bldgs Exp Tr Art #17	7,500	7,500	5,000
Durgin Bridge Exp Tr Art #17	2,000	2,000	2,000
Fire Ponds Cap Res Art #17	10,000	10,000	7,500
Library Exp Tr Art#17	2,000	2,000	2,000
Hwy Equip Cap Res Art#17	29,000	29,000	35,000
Gravel Roads Cap Res Art#17	10,000	10,000	15,000
Paved Roads Cap Res Art#17	20,000	20,000	30,000
Town Equip Exp Tr Art#17	3,237	3,237	-
Revaluation Cap Res Art#17	25,000	25,000	25,000
Police Equip Cap Res Art#17	15,000	15,000	15,000
Fire Equip Cap Res Art#17	20,000	20,000	65,690
Rescue Veh Cap Res Art#17	5,000	5,000	5,000
Office Equip Cap Res	-	-	-
	148,737	148,737	207,190
<u>PETITION ARTICLES</u>			
Starting Point Art#24	350	350	400
Sandwich Caregivers Art#25	500	500	500
Comm Action Prog. Art#26	2,000	2,000	2,000
VNA/Hospice Art#27	1,264	1,264	2,152
Food Bank-St Andrews Art#28	750	750	750
Meals/Wheels-Cong Meals #29	1,950	1,950	1,950
CC Mental Health Art#30	716	716	716
No. Country Elder Meals Art#31	2,000	2,000	2,000
Winni. Wellness Ctr Art#32	2,000	2,000	3,000
Red Cross Art#33	445	445	444
CoRe (#2) Art#35	-	-	3,000
	11,975	11,975	16,912
<u>TOTAL APPROPRIATIONS</u>	1,470,571	1,346,114	1,835,927

**BUDGET
SOURCES OF REVENUE**

TITLE	2003 ESTIMATED	2003 ACTUAL	2004 ESTIMATED
<u>TAXES</u>			
Yield Taxes	41,000	46,646	41,000
Land Use Change Tax	1,000	1,363	2,000
Payment in Lieu of Taxes	2,000	2,227	2,000
Int & Penalty on Taxes	5,000	11,241	6,500
Sale of Town Property/misc tax	-	67,355	-
<u>LICENSES, PERMITS, & FEES</u>			
State Decals	3,550	3,832	3,750
Motor Vehicle Permit Fees	156,000	229,409	170,650
Motor Vehicle Titles	450	722	600
Bldg & Misc. Permit Fees	5,000	10,361	6,000
Other Licenses & Fees	2,500	4,238	2,000
<u>FROM STATE</u>			
Shared Rev/Rooms & Meals	41,807	55,618	47,260
Highway Block Grant	94,953	94,953	94,825
Sewer Bond/State Share	28,620	28,620	26,901
Reimb. Fed. Forest Land	15,000	23,016	15,000
Notch Patrol	3,000	2,037	3,000
Patrol Grants	3,000	1,583	3,000
PD-Water Testing	-	2,596	2,700
FD Equip Grant	-	-	120,438
<u>INTERGOVERNMENTAL REVENUES</u>			
Town Forest Committee Art#15	2,500	-	2,500
Town Hall Revenue	1,000	1,319	1,000
Police Dept. Revenue	500	2,472	1,000
Planning & Zoning	1,000	2,248	1,000
Dump/Beach Stickers	6,000	7,563	7,000
Dump Fees		1,140	1,000
Interest on Deposits	15,000	10,055	5,000
Return Check Charge	-	(5)	-
Recycle Sales	7,000	13,066	7,500
PD-Vehicle	34,250	26,058	-
FD Air Packs	52,133	51,072	-
HSB Truck	71,262	64,762	-
HSB Pick Up Truck	26,500	18,130	-
FD Pumper Art#17	-	-	220,000

REVENUES (Continued)

TITLE	2003 ESTIMATED	2003 ACTUAL	2004 ESTIMATED
<u>MISCELLANEOUS REVENUES</u>			
Quimby Reimb Park & Rec	32,000	32,000	32,000
Quimby - Skating Area	5,000	900	4,100
Quimby - Fireworks	-	1,100	-
Quimby - Records Inv	-	-	2,500
Quimby - CPR Training	-	-	1,000
P&R Fees / Donations	-	-	1,500
Income Sewer Dept Art#10	16,000	16,000	12,700
Sewer Dept Reimb Ins/WC	200	199	200
IL School Parking Plowing	1,000	1,600	1,000
Post Office Plowing	100	100	100
CC-White Sylvania Trust	500	500	500
Bearcamp Valley Garden Club	200	-	200
Sewer Dept: Treas/Tax Coll	400	400	400
Albany Use Recycling Ctr	400	525	450
CC-Fees	450	950	500
CC-Coolidge Trust:5 Days	1,000	1,000	1,000
Sandwich Notch 60	100	-	-
Quimby: Hockey Program	1,000	-	-
Donation: Visiting Nurse	-	-	-
Tamworth Bearcamp Pond	500	500	500
Welfare Repayment	-	-	-
Sale of Town Properties	-	-	-
Voided Checks	-	14	-
-	-	-	-
REVENUE FROM SURPLUS			
Capital Reserves	-	-	143,000
<u>TOTAL REVENUES</u>	678,875	839,485	995,274

2003 DETAIL OF EXPENDITURES

	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>	<u>UNEXPENDED</u>
			<u>BALANCE</u>
<u>GENERAL GOVERNMENT:</u>			
Town Office	\$ 95,347		
Fred E. Bickford, Selectman		1,698	
Richard E. Crockford, Selectman		236	
Carl H. Hansen, Selectman		633	
Richard L. Benton, Jr. Selectman		1,876	
Insurance, BC/BS		9,005	
Life Insurance		299	
FICA		2,906	
Medicare		679	
Retirement Contribution		1,352	
Unemployment Compensation		15	
Workers Compensation		2,162	
Telephone		1,993	
Dues & Subscriptions		129	
Miscellaneous Expenses		427	
Treasurer Expense		81	
Trustee of Trust Funds Expense		1,526	
Wendy J. Huff, Admin. Asst.		35,854	
Sharon Teel, Assistant		2,584	
Catherine Crockford, Office Assist.		2,113	
Carrie Fair, Office Assist.		1,058	
Jena L. Freeman, Office Assist.		2,029	
Office Supplies		2,862	
Notices		765	
Service Contracts		2,764	
Postage		871	
Equipment Repair & Maintenance		151	
Printing - Town Report		3,246	
Printing - Stickers		959	
Newsletter		1,301	
Other Miscellaneous		972	
		\$ 82,545	\$ 12,802
Town Clerk/Tax Collector	\$ 43,945		
Sharon Teel, TC/TC		18,274	
Barbara E. Shoemaker, Deputy		7,359	
Insurance, BC/BS		4,557	
Life Insurance		98	
FICA		1,570	
Medicare		367	
Retirement Contribution		1,248	
Unemployment Compensation		2	
Workers Compensation		772	
Telephone		710	

	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>	<u>UNEXPENDED BALANCE</u>
Dues & Subscriptions		223	
Office Supplies		888	
Notices		53	
Computer		-	
Postage		1,002	
Equipment Repair & Maintenance		80	
Mileage		71	
Training/Certification		1,219	
Tax Lien/Title Search		<u>617</u>	
		\$ 39,110	\$ 4,835
Election & Registration	\$ 1,705		
Ballot Clerks		1,604	
Notices		75	
Expenses		<u>606</u>	
		\$ 2,285	\$ (580)
Town Officers' Salaries	\$ 11,696		
FICA		589	
Medicare		138	
Anne Twaddle, Treasurer		2,500	
Christine Leachman-Yee, Deputy Treasurer		200	
Fred E. Bickford, Selectman		1,800	
Richard E. Crockford, Selectman		450	
Carl Hansen, Selectman		1,350	
Richard L. Benton, Jr., Selectman		1,800	
Douglas McVicar, Health Officer		200	
Janet E. Brown, Supervisor of Checklist		300	
Nina Eaton, Supervisor of Checklist		300	
Patricia A. Merriman, Sup. Of CKlist.		300	
Robert Larkin, Trustee of Trust Funds		1,000	
Francis Hambrook, Fire Warden		<u>200</u>	
		\$ 11,127	\$ 569
Audit	\$ 9,000		
Plodzick & Sanderson, PA		\$ 8,500	500
Legal Expenses	\$ 20,000		
General Matters		\$ 1,929	
Taylor Home		\$ 2,038	
Ambrose Gravel Pit		\$ 901	
ZBA Wetlands Issue		\$ 2,823	
Gazebo		\$ 133	
Historic Bldg Preservation		<u>\$ 4,394</u>	
		\$ 12,219	\$ 7,781
Educ. Tax Challenge	\$ 3,000		
Education Tax Coalition Expenses		\$ 3,000	\$

	APPROPRIATION	EXPENDITURE	UNEXPENDED BALANCE
Building Permit Inspections	\$ 965		
Wages		693	
Expenses		-	
FICA		44	
Medicare		10	
		<u>\$ 747</u>	\$ 218
Property Appraisal Update	\$ 18,806		
Certification		2,512	
FICA		128	
Medicare		30	
Appraisal Expenses		5,660	
Map Update		98	
		<u>\$ 8,428</u>	\$ 10,378
Planning & Zoning	\$ 4,530		
Planning Board		3,489	
Master Plan Update			
Zoning Board of Adjustment		423	
Historic District Commission		143	
		<u>\$ 4,055</u>	\$ 475
Town Hall Building	\$ 17,310		
Fica		229	
Medicare		54	
Retirement Contribution		260	
Worker's Compensation		154	
Janet E. Brown, Custodial		3,412	
Jere Burrows, Custodial		292	
Electricity		1,983	
Heat & Oil		2,086	
Repairs & Maintenance		1,329	
Property Insurance & Liability		6,336	
Supplies		711	
Miscellaneous		-	
		<u>\$ 16,846</u>	\$ 464
Cemeteries	\$ 500		
Maintenance of Cemeteries		500	0
Fees: Trust & Cap Res Funds	\$ 2,600	662	
Health Insurance Fund Reimb	3,813	3,813	
Property Insur Deductibles	2,000	1,250	
Lakes Region Planning Com	1,770	1,770	
NH Municipal Association	1,263	1,262	
Safety Compliance	2,000	687	
		<u>\$ 9,444</u>	\$ 4,002

APPROPRIATION

EXPENDITURE

UNEXPENDED
BALANCE**PUBLIC SAFETY:****Police Department**

\$ 137,411

Jeff D. Jaran, Chief	45,656	
Joseph Canfield, Patrol Officer	6,054	
Peter W. Beede Jr., Patrol Officer	112	
Douglas Wyman, Patrol Officer	2,551	
Richard Young, Patrol Sargeant	30,043	
Wayne Giles, Patrol Officer	210	
Prosecutor	6,000	
Custodial	645	
Insurance BC/BS	3,338	
Life Insurance	470	
FICA	230	
Medicare	1,292	
Retirement Contribution	5,847	
Unemployment Compensation	10	
Worker's Compensation	2,780	
Communications	4,961	
Dues & Subscriptions	377	
Office Supplies	985	
Computer Expense	1,449	
Equipment Repair & Maintenance	539	
Gasoline	4,789	
Vehicle Repairs	1,261	
Miscellaneous	235	
Dare Program	227	
Equipment	1,038	
Uniforms	3,824	
Animal Control	1,090	
Training	2,134	
Electricity	555	
Heat & Oil	644	
Building Repair & Maintenance	25	
Property Insurance	(111)	
Vehicle Insurance	684	
Law Enforcement Liability	4,288	
	<u>4,288</u>	
	\$ 134,232	\$ 3,179

Notch / Speed Patrol

\$ 6,000

Jeff D. Jaran	1,688	
Richard Young	1,932	
Douglas Wyman	820	
FICA	40	
Medicare	49	
	<u>49</u>	
	\$ 4,529	\$ 1,471

Ambulance

\$ 39,444

\$ 39,444 \$ -

	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>	<u>UNEXPENDED BALANCE</u>
Fire Department	\$ 76,680		
Custodial		724	
FICA		45	
Medicare		10	
Worker's Compensation		154	
Telephone		1,617	
Liability Insurance		625	
Dues/Mutual Aid		14,985	
General Supplies		1,592	
Office Supplies		249	
Miscellaneous		364	
Training		2,383	
Gas		1,248	
Vehicle Repair		10,078	
Electricity		2,348	
Heating Fuel		3,538	
Building Repair & Maintenance		2,815	
AED Maintenance		-	
Property Insurance		264	
Vehicle Insurance		2,394	
Reimbursement to Department Members		20,000	
Vaccine-Hepatitis B		-	
Equipment Purchase		9,172	
		<u>9,172</u>	
		\$ 74,605	\$ 2,075
Forest Fires/Red Hill Tower	\$ 4,050		
Red Hill Tower		1,050	
Forest Fires		(3,449)	
		<u>(3,449)</u>	
		\$ (2,399)	\$ 6,449
<u>HIGHWAYS/STREETS/BRIDGES:</u>			
General Highway	\$ 329,457		
Peter E. Prentice, Road Agent		43,180	
William Quinn		30,951	
Kenneth Alcock		31,060	
R. Kirke Read		20,114	
Robert R. Welch		31,069	
Insurance BC/BS		27,009	
Life Insurance		1,096	
FICA		9,646	
Medicare		2,256	
Retirement Contribution		4,260	
Unemployment Compensation		23	
Worker's Compensation		5,714	
Telephone		671	
Electricity		1,487	
Heating Fuel		2,383	
Building Repair & Maintenance		55	
Property Insurance		104	
Vehicle Insurance		3,420	

	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>	<u>UNEXPENDED BALANCE</u>
Miscellaneous		462	
Culverts		2,496	
Constr/Reconstruction Material		30,474	
Sand & Salt		12,000	
Tar		15,676	
Dust Control		2,520	
Gas/Diesel Fuel		8,967	
Vehicle Repair & Maintenance		<u>20,615</u>	
		\$ 307,708	\$ 21,749
Street Lighting	\$ 6,000	5,241	
Notch & Dale Road	841	841	
Road Sign Replacement	400	87	
911 Compliance	450	281	
Parking Lot	450	450	
Durgin Bridge Alarm Maintenance	2,400	<u>2,926</u>	
		\$ 9,826	\$ 715
<u>SANITATION:</u>			
Solid Waste Disposal	\$ 80,643		
Marilyn Read		13,099	
Michael Welch		4,530	
John Buchet		341	
Scott Davis		203	
Mario Penati		553	
Robert Welch		20	
Warren T. Saunders		4,101	
Insurance BC/BS		3,417	
FICA		1,369	
Medicare		320	
Unemployment Compensation		8	
Worker's Compensation		927	
Telephone		436	
Trash Removal		41,569	
Electricity		741	
Rentals		1,105	
Property Insurance		26	
Dues		150	
Training		-	
Mileage		270	
Supplies		1,496	
Equipment/Parts		<u>1,291</u>	
		\$ 75,971	\$ 4,672
Household Hazardous Waste	\$ 1,055	1,055	
Municipal Sewer Bldg Ins/WC	200	196	
Municipal Sewer Department	16,000	<u>16,000</u>	
		\$ 17,251	\$ 4

	APPROPRIATION	EXPENDITURE	UNEXPENDED BALANCE
<u>WELFARE:</u>	\$ 8,000		
General Assistance/Welfare		\$ 4,110	\$ 3,890
<u>CULTURE AND RECREATION:</u>			
<u>Parks & Recreation</u>	\$ 78,139		
Jere G. Burrows, Director		32,638	
Elise Benoit, Asst.		53	
Laura Benoit, Asst.		819	
Megan Read, Asst.		218	
Elise Benoit, Lifeguard		2,904	
Laura Benoit, Lifeguard		3,500	
Jonathan B. Read, Lifeguard		2,454	
Insurance BC/BS		1,384	
Life Insurance		246	
FICA		2,726	
Medicare		638	
Retirement Contribution		1,040	
Unemployment Compensation		11	
Worker's Compensation		1,699	
Telephone		1,110	
Electricity		395	
Heating Fuel		351	
Property & Liability Insurance		888	
Office Supplies		144	
Gas		197	
Training		340	
Mileage		1,089	
Miscellaneous		348	
Events, Trophies, Etc.		282	
Rentals		5,517	
Dock		282	
Raft		-	
Equipment Repair & Maintenance		1,309	
Equipment		1,025	
Ski Program		2,976	
Hockey Program		-	
		<u>\$ 66,583</u>	<u>\$ 11,556</u>
Old Home Week	\$ 1,800	833	
Town Beach Party		1,754	
Patriotic Purposes	2,800	<u>3,901</u>	
		<u>\$ 6,488</u>	<u>\$ (288)</u>
<u>S.H. WENTWORTH LIBRARY:</u>			
Operating Budget/Insurance	\$ 20,156	20,151	
Trust Fund Management	3,600	<u>3,432</u>	
		<u>\$ 23,583</u>	<u>\$ 173</u>

	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>	<u>UNEXPENDED BALANCE</u>
<u>CONSERVATION:</u>			
Town Forest Committee	\$ 2,500	-	
Conservation Commission	4,425	<u>5,879</u>	
		\$ 5,879	\$ 1,046
<u>DEBT SERVICE:</u>			
Principal Long Term Bonds/Notes	\$ 35,000		
Sewer		35,000	
Interest Long Term Bonds/Notes	10,763		
Sewer		10,763	
Interest Tax Anticipation Notes	3,000		
Meredith Village Savings Bank		<u>3,294</u>	
		\$ 49,057	\$ (294)
<u>CAPITAL OUTLAY:</u>			
Skating Rink	\$ 5,000	427	
Town Vehicle Decals	\$ 1,000	1,000	
TH Carpeting	\$ 4,200	4,111	
PD Water Testing	-	\$ 1,669	
PD Computer	1,000	1,000	
PD Vehicle	34,250	26,058	
FD Airpacks	52,133	51,072	
HSB Pick-Up Truck	26,500	18,130	
HSB Truck #2	71,262	<u>64,762</u>	
		\$ 168,229	\$ 16,916
<u>PAYMENTS TO CAPITAL RESERVE FUNDS</u>			
Town Buildings Exp Trust	\$ 7,500	7,500	
Durgin Bridge Exp Tr	\$ 2,000	2,000	
Fire Ponds Exp Tr	\$ 10,000	10,000	
Library Bldg Exp Trust	2,000	2,000	
Highway Capital Reserve	29,000	29,000	
Gravel Roads Capital Reserve	10,000	10,000	
Paved Roads Capital Reserve	20,000	20,000	
Town Equipment Exp Trust	3,237	3,237	
Revaluation Capital Reserve	25,000	25,000	
Police Dept. Capital Reserve	15,000	15,000	
Fire Dept. Capital Reserve	20,000	20,000	
Rescue Vehicle Capital Reserve	5,000	<u>5,000</u>	
		\$ 148,737.00	\$ -

PETITION ARTICLES:

Starting Point	\$ 350	350	
Core Leadership Group	\$ 1,500	1,500	
Sandwich Caregivers	500	500	
Community Action	2,000	2,000	
No. Country Elderly Meals	2,000	2,000	
VNA/Hospice	1,264	1,264	
Food Bank-St. Andrew's	750	750	
Meals on Wheels	1,950	1,950	
CC Mental Health	716	716	
Red Cross	445	445	
Winnepesaukee Wellness Ctr	2,000	2,000	
		<u>13,475</u>	\$ -

TOTAL 2003 BUDGETED APPROPRIATIONS \$ 1,470,571

TOTAL 2003 BUDGETED EXPENDITURES \$ 1,346,114

TOTAL 2002 UNEXPENDED BALANCE \$ 114,757

APPROPRIATIONS CARRIED-OVER FROM 2002

Master Plan Update	\$ 3,000	\$ 1,113	
HSB Tar	\$ 16,000	16,000.00	
P&R Hockey Program	\$ 1,741	<u>1,030.00</u>	
		<u>18,143</u>	\$ 2,598



Chestnut Manor, Circa 1960

TREASURER'S REPORT

January 1, 2003 - December 31, 2003

<u>FUND</u>	<u>BALANCE</u> <u>01/01/03</u>	<u>INTEREST</u> <u>INCOME</u>	<u>INCOME</u>	<u>PAID</u> <u>OUT</u>	<u>BALANCE</u> <u>12/31/03</u>
General Fund					
Checking Acct-MVSB	1,310.42	50.77	4,032,845.22	(3,979,015.80)	55,190.61
Cash Mgt. Acct-MVSB	2,059,343.84	10,003.82	4,733,803.05	(4,396,485.05)	2,406,665.66
General Fund Total	\$ 2,060,654.26	\$ 10,054.59	\$ 8,766,648.27	\$ (8,375,500.85)	\$ 2,461,856.27
Special Funds					
Cons. Comm-Dodge Fund	736.68	2.71	-	-	739.39
Cons. Comm-Land Use #1	7,140.34	160.32	-	-	7,300.66
Cons. Comm-Land Use #2	2,963.95	26.02	-	-	2,989.97
Cons. Comm-Notch Fund	23,864.87	535.81	-	-	24,400.68
Forestry Committee Fund	24,389.44	290.91	-	(550.00)	24,130.35
Health Insurance Fund	50,419.15	503.46	-	-	50,922.61
Recreation Fund	1,299.65	1.57	6,659.00	(6,142.32)	1,817.90
Sewer Operation Fund	14,450.76	10.99	13,981.65	(10,419.79)	18,023.61
Town Bridge Fund	2,896.75	10.66	-	-	2,907.41
Total Special Funds	\$ 128,161.59	\$ 1,542.45	\$ 20,640.65	\$ (17,112.11)	\$ 133,232.58
Total All Funds	\$ 2,188,815.85	\$ 11,597.04	\$ 8,787,288.92	\$ (8,392,612.96)	\$ 2,595,088.85

TREASURER'S REPORT

January 1, 2003 - December 31, 2003

Page 2

<u>FUND</u>	<u>BANK STATEMENT</u> <u>12/31/03</u>	<u>OUTSTANDING</u> <u>DEPOSITS</u>	<u>OUTSTANDING</u> <u>(CHECKS)</u>	<u>BANK</u> <u>PROOF</u>
General Fund				
Checking Acct-MVSB	88,093.73	-	(32,903.12)	55,190.61
Cash Mgt. Acct-MVSB	2,300,340.24	106,325.42	-	2,406,665.66
General Fund Total	\$ 2,388,433.97	\$ 106,325.42	\$ (32,903.12)	\$ 2,461,856.27
Special Funds				
Cons. Comm-Dodge Fund	739.39	-	-	739.39
Cons. Comm-Land Use #1	7,300.66	-	-	7,300.66 CD due 1/15/05
Cons. Comm-Land Use #2	2,989.97	-	-	2,989.97 CD due 1/10/04
Cons. Comm-Notch Fund	24,400.68	-	-	24,400.68 CD due 1/15/05
Forestry Committee Fund	24,130.35	-	-	24,130.35 CD due 05/11/05
Health Insurance Fund	50,922.61	-	-	50,922.61 CD due 06/10/05
Recreation Fund	1,822.90	270.00	(275.00)	1,817.90
Sewer Operation Fund	18,760.36	-	(736.75)	18,023.61
Town Bridge Fund	2,907.41	-	-	2,907.41
Total Special Funds	\$ 133,974.33	\$ 270.00	\$ (1,011.75)	\$ 133,232.58
Total All Funds	\$ 2,522,408.30	\$ 106,595.42	\$ (33,914.87)	\$ 2,595,088.85
Respectfully Submitted,				
Anne M. Twaddle, Treasurer				
Christine Leachman-Yee, Deputy Treasurer				

Trustees of Trust Funds

2003 Report of Trustees of Trust Funds

There are two broad categories of trust funds managed by the Trustees of Trust Funds. One type is established with money donated to the Town by private individuals or organizations, typically with a specific purpose defined in the trust document, such as for perpetual care of a cemetery lot. At various times in the past, or in other contexts, this type of fund may have also been referred to as "private", "grantor", "permanent", "perpetual", or "nonexpendable". They are nonexpendable in the sense that only the income can be spent, and not the principal. The Samuel H. Wentworth Library Endowment Fund is an example of this type of fund, as are all the funds in the Common Fund, including, for example, the Benz Fund and the funds of the cemetery associations. Authority to spend from these funds is typically specified in the trust document and often rests with either the Selectmen or the Trustees of Trust Funds, although other parties are named for a few of the funds.

The other type of fund is established by the Town with public monies for a specific purpose. These include the Capital Reserve and Expendable Trust funds. Each can only be established by vote of Town Meeting. These funds at various times in the past, or in other contexts, may have also been referred to as "Town-created", "public", "expendable", or "temporary". They are "expendable" in the sense that both principal and interest can be spent. These funds are, by State law, each invested in a separate fund. Expenditures from the Capital Reserve Funds can be made only as a result of a Town Meeting vote. However, Selectmen are granted authority by Town Meeting vote to make expenditures from the Expendable Trust funds as they deem necessary.

State law allows towns to combine private trust funds (the first type discussed above) into a so-called "common fund" for purposes of more efficient and effective investing. The Town of Sandwich has done this, and our Common Fund is the result. It contains all trust funds established

Trustees of Trust Funds (continued)

for the Town with private money, with one exception, the Samuel H. Wentworth Library Endowment Fund. The Wentworth Library fund is kept separate from the Common Fund because its size allows for efficient and effective investing on its own. The Common Fund contains all cemetery association funds and a variety of other trust funds established for the Town. This year the Trustees consolidated the Coolidge Conservation, Blanchard/Hall, and Benz Funds into the Common Fund.

Following is a list of tables that accompany the Trustees of Trust Funds report. All data is reported in the format required by the NH Department of Revenue Administration.

Table 1 FUNDS PAID OUT BY TRUSTEES OF TRUST FUNDS IN 2003

This Table provides a list of all expenditures made from all funds managed by the Trustees of Trust Funds in 2003

Table 2 REPORT OF THE TRUST FUNDS OF THE TOWN OF SANDWICH, NEW HAMPSHIRE – 2003 SAMUEL H. WENTWORTH LIBRARY ENDOWMENT FUND

This report provides financial data and the year-end status for 2003 for the Samuel H. Wentworth Library Endowment Fund

Table 3 REPORT OF THE TRUST FUNDS OF THE TOWN OF SANDWICH, NEW HAMPSHIRE – 2003 COMMON FUND – Summary of Funds in Common Fund

This report lists all of the individual private trust funds that comprise the Common Fund and their respective financial data and year-end status for 2003

Trustees of Trust Funds (continued)

Table 4 REPORT OF THE TRUST FUNDS OF THE TOWN OF SANDWICH, NEW HAMPSHIRE – 2003 COMMON FUND – Detail for Cemetery Associations

This report lists each of the trusts established by individuals for perpetual care of cemetery lots for the Rural, Sandwich, North Sandwich Friends, and Little's Pond Cemetery Associations, and their respective financial data and year-end status for 2003

Table 5 REPORT OF THE TRUST FUNDS OF THE TOWN OF SANDWICH, NEW HAMPSHIRE – 2003 CAPITAL RESERVE FUNDS AND EXPENDABLE TRUSTS

This report lists each of the Capital Reserve Funds and Expendable Trusts and their respective financial data and year-end status for 2003

Under the direction of the Trustees of Trust Funds, all Funds have been invested with the assistance of professional investment advisors. Approximately 97.5% of all monies, including the Common Fund, the Samuel H. Wentworth Endowment Fund, and the Capital Reserves are managed by the Manchester, New Hampshire office of Merrill Lynch. The remainder, the Expendable Trusts, are with the New Hampshire Public Deposit Investment Pool (NHPDIP), who contracts with MBIA Municipal Investors Service Corporation for professional investment management.

Fees charged by Merrill Lynch for 2003 on all funds under their management have totaled \$6,403, or approximately 0.30% of the average market value of all funds during the year. Each fund is debited quarterly for its fee by Merrill Lynch. Fees charged by MBIA are debited monthly from each Expendable Trust and have averaged 0.034% in 2003. The Merrill Lynch fee percent is higher because the funds under their

Trustees of Trust Funds (continued)

management are more actively managed and more complex. In each case, fees are based on a percentage, which in turn is based on the current account balance. The total return for 2003 for all funds managed by Merrill Lynch is 9.7%. The total return for 2003 for all funds with the NHPDIP is 0.7%.

The Trustees constantly review investment policy and approved a policy in 2003 of 50% equities and 50% bonds. The Trustees have recently reaffirmed this asset allocation for 2004.

The Trust Funds and Capital Reserves expended in 2003 are an integral part of this report.

Over the years, individuals have been very generous to the Town of Sandwich in establishing the trusts in the Common Fund for a variety of purposes. The general purpose of each is listed in the accompanying tables. If you wish to learn more about the specific purpose of each and the potentially available money, please come to a Trustees of Trust Funds meeting or contact one of the Trustees. Our meetings are held on the second Wednesday of each month, except August, at 8:30 AM at the Town Hall.

Respectfully submitted:

Richard C. Papen
Richard A. Allen
Robert J. Larkin

Table 1

FUNDS PAID OUT BY TRUSTEES OF TRUST FUNDS IN 2003**Trust Funds**Cemeteries

Little's Pond Cemetery Association	78.45
Subtotal	78.45

Wentworth Library

Samual H. Wentworth	33,876.15
Subtotal	33,876.15

Benz Trust

Town Hall fire pond	634.97
Subtotal	634.97

Robert Ramirez Trust

Dare program expenses	165.10
Dare program expenses	162.07
Subtotal	327.17

Coolidge Conservation

5 Days of Sandwich	1,000.00
Subtotal	1,000.00

Capital ReservesHighway Equipment

new vehicle - 2002 Ford F250	18,130.48
new vehicle - 2004 International 7400	40,262.00
equipment for 2004 International 7400	24,500.00
Subtotal	82,892.48

Fire Protection Equipment

repairs and modifications to engine #3	12,000.00
new high pressure air storage/refilling system	3,732.00
new air packs	47,340.00
Subtotal	63,072.00

Landfill Maintenance

leachate testing - state mandated	2,280.55
Subtotal	2,280.55

<u>Property Revaluation</u>	
Avitar invoice (revaluation vendor)	7,150.00
Avitar invoice (revaluation vendor)	11,725.00
Avitar invoice (revaluation vendor)	3,375.00
Avitar invoice (revaluation vendor)	<u>1,125.00</u>
Subtotal	23,375.00
<u>Town Buildings</u>	
transfer station roof materials	524.93
Police Dept. (PD) building roof	3,120.00
PD water testing - state mandated	677.86
PD water testing - state mandated	360.00
PD water testing - state mandated	845.64
PD water testing - state mandated	951.13
PD water testing - state mandated	202.50
PD water testing - state mandated	240.00
PD water testing - state mandated	<u>1,068.48</u>
Subtotal	7,990.54
<u>Gravel Roads</u>	
blasting rocks	569.00
blasting rocks	733.00
Middle Road repairs	<u>19,902.90</u>
Subtotal	21,204.90
<u>Expendable Trusts</u>	
<u>Equipment Repair</u>	
repairs to 98 Chevy cruiser	<u>624.50</u>
Subtotal	624.50
<u>Winter Trail Network</u>	
trail groomer repair	<u>118.00</u>
Subtotal	118.00
<u>Police Department Equipment</u>	
new vehicle and equip. - 2003 Ford Expedition	23,321.00
new vehicle and equip. - 2003 Ford Expedition	92.89
new vehicle and equip. - 2003 Ford Expedition	1,694.00
new vehicle and equip. - 2003 Ford Expedition	4,938.95
new vehicle and equip. - 2003 Ford Expedition	<u>950.00</u>
Subtotal	30,996.84
Total of All Funds Paid Out in 2003	268,471.55

Table 2

REPORT OF THE TRUST FUNDS OF THE TOWN OF SANDWICH, NEW HAMPSHIRE - 2003
 SAMUEL H. WENTWORTH LIBRARY ENDOWMENT

Date Created	Name of Trust Fund	Purpose	How Invested	Principal			Income			Total				
				Beginning Balance	Added	Gains or (Losses) from Sale of Securities	Withdrawn	Ending Balance	Beginning Balance	During Year (2)	Withdrawn (3)	Ending Balance	Market Value 12/31/2003	
1912	Samuel H. Wentworth Library	Library	(1)	673,970.71	-	5,302.90	-	679,273.61	655.08	36,596.26	(36,347.54)	(686.20)	678,377.41	776,817

Endowment

(1) Cash/money market, government securities, corporate bonds, equities

(2) Income includes investment income of \$34,839.96, plus reimbursements totalling \$1756.30.

(3) Withdrawals include disbursements by Trustees to the Library of \$33,876.15, plus investment advisor fees and expenses, and foreign taxes on one investment, totalling \$4471.39.

Table 3

REPORT OF THE TRUST FUNDS OF THE TOWN OF SANDWICH, NEW HAMPSHIRE - For the Year Ended December 31, 2003
COMMON FUND - Summary of Funds in Common Fund

Date Created	Name of Trust Fund	Purpose	Beginning Balance		Principal Gains or (Losses) from Sale of Securities	Ending Balance	Income			Ending Balance	Market Value 12/31/2003
			Balance	Added			During Year (1)	Withdrawn (2)	Balance		
2/8/1910	Rural Cemetery Association	Care of lots	69,616.69	500.00	2,477.44	72,593.33	12,769.38	3,509.84	(511.83)	15,767.48	86,360.81
2/20/1908	Sandwich Cemetery Association	Care of lots	32,833.50	500.00	1,177.79	34,511.29	1,668.65	1,668.65	(243.33)	1,621.77	36,133.06
8/16/1922	Lilla's Pond Cemetery Association	Care of lots	1,477.74	-	52.21	1,529.95	78.45	73.97	(89.24)	63.19	1,593.14
1921	N. Sand. Friends Cemetery Assoc.	Care of lots	1,616.87	-	21.60	1,638.47	26.57	30.88	(4.50)	52.95	691.61
12/30/1912	Erasmus P. Jewell	Library	500.51	-	17.68	518.19	3.36	25.06	(3.65)	24.76	542.96
5/1/1920	Charles Blanchard	Library	3,842.82	-	135.78	3,978.60	25.77	192.37	(28.05)	190.09	4,168.69
4/27/1947	Joseph Wentworth "A"	Library	2,002.00	-	70.74	2,072.74	13.42	100.23	(14.61)	94.03	2,171.77
1/3/1852	Core M. Barker	Library	500.50	-	17.68	518.18	3.36	25.05	(3.65)	24.76	542.95
2/7/1986	Stephen Wentworth Memorial	Library	11,924.31	-	421.33	12,345.64	79.88	586.92	(87.05)	589.86	12,935.50
11/1/1994	Lena T. Nelson	Library	496.80	-	17.34	508.15	3.30	24.57	(3.58)	24.28	532.43
7/16/1937	Sandwich Town Grange Fair School Fund	General Benefit of Town	2,199.01	-	77.70	2,276.71	959.98	110.08	(16.05)	1,054.01	3,330.72
2/1/1937	Daniel D. Alwood	General Fund	4,003.45	-	141.48	4,144.91	899.76	200.41	(29.22)	870.94	5,015.85
1/31/1945	Town Of Sandwich Recreation	Sidewalk Fund	406.45	-	14.36	420.81	1,140.81	20.35	(2.87)	1,158.29	1,579.10
9/31/1949	Sledge Improvement	Athletic Programs	463.45	-	18.38	478.83	559.83	23.20	(3.38)	549.85	1,029.47
7/27/1953	Albert C. Blanchard	Town Improvement	1,012.52	-	35.78	1,048.30	287.74	50.69	(7.39)	318.93	1,367.33
7/26/1970	Children's Dental	Children's Dental Health	14,212.52	-	502.18	14,714.70	3,663.59	711.47	(103.75)	4,271.31	18,986.01
2/19/77	Brammhall	Children's Dental Health	1,161.63	-	41.04	1,202.67	187.91	58.15	(8.48)	237.58	1,440.25
4/21/77	Baronie Thomson	Unspecified	4,616.69	-	163.12	4,779.81	2,808.04	331.11	(33.70)	3,006.05	7,785.86
3/26/1980	Lerie Purvoks	Children's winter sports	15,268.42	-	559.49	15,827.91	10,779.86	784.32	(111.48)	11,439.73	27,240.63
9/12/1983	Sandwich Home Nursing Assoc.	Home Nursing	1,950.22	-	89.47	2,039.69	3,450.74	300.23	(43.76)	3,707.19	9,916.55
3/15/1988	Remick Park	Flags and Vitrals	5,997.45	-	211.91	6,209.36	2,193.52	98.43	(14.35)	2,277.59	4,313.29
1/5/1988	Sandwich Home Nursing Assoc.	Home Nursing	1,950.22	-	89.47	2,039.69	3,450.74	300.23	(43.76)	3,707.19	9,916.55
3/28/1988	Robert Ramirez	Substance Abuse Education	7,690.53	-	358.16	8,048.69	3,300.86	144.76	(21.11)	1,424.33	9,472.01
6/1/1984	Doris L. Bancz	General Town Purposes	96,183.63	-	3,399.37	99,583.00	4,354.95	1,378.93	(137.89)	2,516.01	102,099.01
1/1/1920	Charles Blanchard	Road Maintenance	43,853.14	-	1,542.42	45,395.56	19,873.06	2,195.57	(269.35)	23,508.68	66,735.21
1/1/1931	Moses A. Hall	Road Maintenance	38,076.77	-	1,274.72	39,351.49	27,667.24	1,895.57	(269.35)	29,038.96	66,781.34
4/1/2001	Coolidge Conservational	Environmental Education	50,402.37	-	1,760.82	52,163.19	2,333.50	2,523.00	(1,367.91)	3,488.58	55,651.77
Total			412,948.51	1,000.00	14,826.18	428,572.69	116,637.84	20,721.79	(5,062.33)	132,297.10	560,869.79
											611,338

(1) Income includes investment income plus reimbursements

(2) Withdrawals include disbursements by Trustees plus investment advisor fees and expenses

Table 4
REPORT OF THE TRUST FUNDS OF THE TOWN OF SANDWICH, NEW HAMPSHIRE - 2003
DETAIL FOR CEMETERY ASSOCIATIONS

Date Created	Name of Trust Fund	Purpose	Principal Gains or (Losses)		Beginning Balance		Ending Balance		Income		Total
			Added	Subtracted	Beginning Balance	Ending Balance	Withdrawn	Ending Balance			
	Rural Cemetery Association										
2/8/1910	Orilla P. Merrill	Care of Lot	210.61	-	218.05	7.44	43.70	10.54	(1.54)	52.71	270.76
2/10/1910	Charles Blanchard	Care of Lot	100.02	-	103.56	3.53	20.59	5.01	(0.73)	128.42	192.97
12/31/1910	Susan A. Sherman	Care of Lot	150.03	-	155.33	5.30	31.22	7.51	(1.10)	37.64	192.97
12/28/1911	Samuel Chase	Care of Lot	50.00	-	51.77	1.77	10.41	2.50	(0.37)	12.55	64.32
11/24/1914	Mrs. James E. Mudgett	Care of Lot	25.01	-	25.89	0.88	5.16	1.25	(0.18)	6.23	31.12
12/30/1917	Mrs. Henry Hanson	Care of Lot	25.01	-	25.89	0.88	5.16	1.25	(0.18)	6.23	31.12
1/2/1918	Mrs. J. Nichol	Care of Lot	25.01	-	25.89	0.88	5.16	1.25	(0.18)	6.23	31.12
2/4/1918	Mrs. F. J. Fox	Care of Lot	25.01	-	25.89	0.88	5.16	1.25	(0.18)	6.23	31.12
11/4/1923	Nellie Hodde	Care of Lot	25.01	-	25.89	0.88	5.16	1.25	(0.18)	6.23	31.12
11/4/1923	Charles A. Gilman	Care of Lot	39.99	-	41.40	1.41	8.35	2.00	(0.29)	10.06	51.47
5/8/1926	Ora Fellows	Care of Lot	50.00	-	51.77	1.77	10.41	2.50	(0.37)	12.55	64.32
2/21/1928	Melisse G. Rowe	Care of Lot	100.02	-	103.56	3.53	20.81	5.01	(0.73)	25.09	128.64
11/24/1928	George L. Clark	Care of Lot	335.09	-	346.93	11.84	69.63	16.77	(2.45)	83.95	430.88
8/12/1928	Frevelin Bagbita Church	Care of Lot	500.14	-	517.81	17.67	103.94	25.04	(3.95)	125.32	643.13
10/21/1928	John & M. Lenewa	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
7/31/1931	Oliver Lew	Care of Lot	100.02	-	103.56	3.53	20.81	5.01	(0.73)	25.09	128.64
10/21/1931	Jonathan & Julia Tappan	Care of Lot	1,525.40	-	1,579.30	53.90	316.89	76.36	(11.14)	382.12	1,961.42
12/29/1931	Herman E. Lewis	Care of Lot	25.01	-	25.89	0.88	5.16	1.25	(0.18)	6.23	31.12
9/28/1933	Frank B. Watson	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
7/22/1936	Alonso March Wallace	Care of Lot	150.03	-	155.33	5.30	31.22	7.51	(1.10)	37.64	192.97
10/20/1938	Nearld Burdick	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
5/19/1939	Charles L. Wallace	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
8/30/1939	Elmer B. Hart	Care of Lot	100.02	-	103.56	3.53	20.81	5.01	(0.73)	25.09	128.64
7/21/1939	Charles B. Hoyt	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
3/18/1940	Mary A. Marston	Care of Lot	115.04	-	119.11	4.06	23.89	5.76	(0.84)	28.80	147.91
4/17/1940	William Home Estate	Care of Lot	115.04	-	119.11	4.06	23.89	5.76	(0.84)	28.80	147.91
10/26/1940	Lacy S. Silver Hunt	Care of Lot	305.05	-	314.94	9.89	59.98	13.69	(2.25)	78.39	383.73
10/26/1940	Lacy S. Silver Hunt	Care of Lot	305.05	-	314.94	9.89	59.98	13.69	(2.25)	78.39	383.73
10/30/1942	Walter G. Alwood	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
7/27/1943	Leonard A. Smith	Care of Lot	100.02	-	103.56	3.53	20.81	5.01	(0.73)	25.09	128.64
11/29/1943	Frank Bursleigh	Care of Lot	100.02	-	103.56	3.53	20.81	5.01	(0.73)	25.09	128.64
2/1/1944	Warren J. Moulton	Care of Lot	500.14	-	517.81	17.67	103.94	25.04	(3.95)	125.32	643.13
10/25/1948	Edw. J & Clarence Bryant	Care of Lot	500.14	-	517.81	17.67	103.94	25.04	(3.95)	125.32	643.13
9/6/1949	James S. Rogers	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
9/6/1949	William H. Smith	Care of Lot	300.07	-	310.66	10.60	62.28	15.02	(2.19)	75.11	385.78
10/30/1949	Amy M. Torsey	Care of Lot	300.07	-	310.66	10.60	62.28	15.02	(2.19)	75.11	385.78
1/3/1952	Core M. Barker	Care of Lot	500.14	-	517.81	17.67	103.94	25.04	(3.95)	125.32	643.13
10/11/1952	Mrs. Ida M. Hanson	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
5/10/1955	Katherine F. Bryer White	Care of Lot	1,000.26	-	1,035.60	35.34	207.84	50.07	(7.30)	250.61	1,286.21
9/23/1955	Penry C. Knox	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
9/23/1955	Penry C. Knox	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
4/4/1958	James & Harriet Beale	Care of Lot	300.07	-	310.66	10.60	62.28	15.02	(2.19)	75.11	385.78
9/16/1958	Chancellor & Nancy Forbush	Care of Lot	300.07	-	310.66	10.60	62.28	15.02	(2.19)	75.11	385.78
12/6/1958	Berthe G. Smith Est	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
12/27/1958	Callin, Ford & Smith Lots	Care of Lot	1,000.26	-	1,035.60	35.34	207.84	50.07	(7.30)	250.61	1,286.21
4/21/1958	Lorenzo D. Bean Lot	Care of Lot	200.05	-	207.12	7.07	41.62	10.01	(1.46)	50.17	257.29
6/28/1958	Charles & Eve Fellows	Care of Lot	150.03	-	155.33	5.30	31.22	7.51	(1.10)	37.64	192.97
9/9/1958	Edward & Victoria Gilman	Care of Lot	100.02	-	103.56	3.53	20.81	5.01	(0.73)	25.09	128.64

Date Created	Name of Trust Fund	Purpose	Beginning Balance	Principal Added	Principal Gains or (Losses) Securities	Ending Balance	Income			Total	
							Beginning Balance	Year	Withdrawn		Ending Balance
5/11/1970	Rural Cemetery Association Keith G. Lakay	Care of Lot	486.20	-	17.60	515.90	105.57	24.84	(3.64)	136.87	642.67
12/14/1970	Judy W. Burrows	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	50.17	642.67
9/6/1971	Luther J. Burrows	Care of Lot	600.16	-	21.21	621.37	124.75	30.04	(4.38)	150.42	771.79
9/27/1971	Carl G. Baede	Care of Lot	772.29	-	17.33	789.58	118.71	38.66	(5.54)	151.73	951.31
7/17/1972	Lawrence K. Hill	Care of Lot	480.40	-	17.33	507.73	99.33	24.55	(3.58)	120.30	628.03
3/15/1973	Ann B. & Philip S. Robbins	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
8/31/1973	Fred & Virginia Crony	Care of Lot	128.03	-	4.52	132.55	26.53	6.41	(0.85)	12.62	145.17
3/24/1973	Charles & Janet Uhla	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
1/15/1975	William & Mary H. Uhl	Care of Lot	613.66	-	20.92	634.58	119.42	29.68	(4.33)	144.77	789.35
2/18/1975	Herbert E. Meulien	Care of Lot	300.07	-	10.80	310.88	62.28	15.02	(3.19)	75.11	385.78
8/19/1975	Glenn Smith Fund	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.62	643.43
10/16/1975	Lena T. Nelson Fund	Care of Lot	1,500.39	-	53.01	1,553.40	311.79	75.11	(10.95)	175.94	1,729.35
10/16/1975	Mr. & Mrs. Nathaniel Burrows	Care of Lot	400.10	-	14.14	414.23	83.29	20.03	(3.92)	100.39	514.63
1/19/1976	Almira Tappan Hodgie	Care of Lot	1,000.02	-	3.53	1,003.55	20.81	5.01	(0.73)	25.09	1,028.64
4/19/1976	Henry & Mary B. Belch	Care of Lot	1,000.02	-	3.53	1,003.55	20.81	5.01	(0.73)	25.09	1,028.64
1/29/1976	Fredrick D. Pratt	Care of Lot	1,339.14	-	41.23	1,380.37	214.13	53.06	(8.25)	154.17	1,534.53
1/29/1976	Frederick K. Larsen	Care of Lot	485.00	-	10.86	495.86	62.28	15.02	(3.19)	75.11	570.97
4/1/1977	Erskine & Catherine White	Care of Lot	1,000.02	-	3.53	1,003.55	20.81	5.01	(0.73)	25.09	1,028.64
9/12/1977	Kunigunda Reiskot	Care of Lot	525.13	-	18.55	543.68	109.05	26.29	(3.83)	131.51	675.19
9/12/1977	T. Guimara Seers	Care of Lot	25.01	-	0.88	25.89	5.16	1.25	(0.18)	32.12	58.01
1/18/1977	William G. & Hope R. Hecker	Care of Lot	425.12	-	15.02	440.14	88.39	21.28	(3.10)	106.57	546.71
1/18/1977	William G. & Hope R. Hecker	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
1/15/1978	Garard & Ruth Ives	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
1/15/1978	Richard N. Ford	Care of Lot	300.07	-	11.77	311.84	62.28	15.02	(3.19)	75.11	385.78
4/1/1978	Staker-Kimball	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
12/20/1978	Henry R. Taylor	Care of Lot	350.08	-	12.37	362.44	72.69	17.52	(2.56)	87.66	450.10
5/25/1979	Rufus Garland Trust	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
10/11/1979	Mr. & Mrs. Oliver Coolidge	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
10/19/1979	Polly Swearingen Pleson	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
12/17/1979	Dr. & Mrs. Jondi Folch-Pi	Care of Lot	1,001.98	-	35.46	1,037.38	155.17	50.16	(7.31)	188.02	1,225.40
4/1/1980	Dr. & Mrs. Donald Hight	Care of Lot	503.81	-	17.80	521.61	103.14	25.22	(3.68)	124.68	646.29
5/19/1980	Monroe & Bernice Michael	Care of Lot	486.50	-	17.54	504.04	103.14	25.22	(3.62)	124.37	628.41
6/2/1980	Dr. & Mrs. H. Curtis Wood Jr	Care of Lot	200.05	-	7.07	207.12	41.62	10.01	(1.46)	50.17	252.29
8/12/1980	Austin Burrows	Care of Lot	280.07	-	9.90	289.96	58.19	14.02	(2.04)	70.16	359.12
8/16/1980	Annela Blonda	Care of Lot	500.02	-	17.53	517.55	103.91	25.04	(3.65)	125.32	643.13
7/8/1980	Mr. & Mrs. John A. Hope Jr	Care of Lot	1,000.02	-	17.53	1,017.55	183.81	45.01	(6.65)	209.46	1,226.96
12/11/1980	William Biddle	Care of Lot	125.03	-	4.42	129.45	25.95	6.26	(0.91)	31.29	160.74
2/27/1981	Rev. Harris W. & Jean Howe	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
6/8/1981	Thomas Marshall Dix	Care of Lot	200.05	-	7.07	207.12	41.62	10.01	(1.46)	50.17	252.29
9/23/1981	Roger & Frederic Merriman	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
9/23/1982	Mrs. Peter Burrows	Care of Lot	200.05	-	7.07	207.12	41.62	10.01	(1.46)	50.17	252.29
3/20/1982	Dr. Gump Taylor	Care of Lot	484.44	-	17.19	501.63	106.13	26.52	(3.72)	126.84	628.47
6/6/1983	Dr. Gump Taylor & Elizabeth Howe	Care of Lot	482.34	-	17.46	509.78	103.94	25.04	(3.65)	125.32	643.13
6/6/1983	David B. & Elizabeth Howe	Care of Lot	482.34	-	17.46	509.78	103.94	25.04	(3.65)	125.32	643.13
11/28/1984	Ethel Carter	Care of Lot	100.01	-	3.35	103.36	2.06	0.50	(0.07)	2.49	128.85
11/28/1984	June Nicolli	Care of Lot	100.02	-	3.53	103.55	2.06	0.50	(0.07)	2.49	128.85
1/28/1984	Vaughan & Lois Hermon	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
1/28/1984	Winona R. Bailey	Care of Lot	100.02	-	3.53	103.55	2.06	0.50	(0.07)	2.49	128.85
12/11/1984	Mr. & Mrs. Robert Gilford	Care of Lot	525.13	-	18.55	543.68	109.05	26.29	(3.83)	131.51	675.19
8/20/1985	Mr. & Mrs. William Schaefer	Care of Lot	500.00	-	17.67	517.67	103.94	25.04	(3.65)	125.32	643.13
8/20/1985	Vandercloof Acreage	Care of Lot	500.14	-	17.67	517.81	103.94	25.04	(3.65)	125.32	643.13
8/20/1985	Ralph W. Nelson	Care of Lot	10.01	-	0.35	10.36	2.06	0.50	(0.07)	2.49	128.85
10/16/1985	Mr. & Mrs. Burette McCabe	Care of Lot	485.24	-	17.50	502.74	103.39	24.79	(3.52)	124.57	637.31
10/30/1985	Mr. & Mrs. Curtis Beaton	Care of Lot	491.53	-	17.37	508.90	103.40	24.61	(3.59)	124.41	633.31
6/24/1986	MIM J. Gilmer Tyson	Care of Lot	150.02	-	5.30	155.33	20.81	7.51	(1.10)	27.22	182.55

Date Created	Name of Trust/Fund	Purpose	Principal			Income			Total	
			Beginning Balance	Principal Added	Gains or (Losses) from Sale of Securities	Ending Balance	Beginning Balance	Year		Withdrawn
2/20/1908	Sandwich Cemetery Association	Whiteface-care of lot	107.53	-	3.80	111.33	(8.20)	5.38	(0.78)	109.73
1/22/1911	Alfred A. Marston	Grove-care of lot	50.00	-	1.78	51.78	3.25	25.06	(3.65)	542.94
4/24/1914	Eliza B. Wood	E. Sand-care of lot	100.00	-	0.88	100.88	0.17	31.25	(0.18)	27.15
7/21/1915	Miss Mary Peaslee	N. Sand-care of lot	1,000.96	-	35.37	1,036.33	6.70	50.11	(7.31)	49.50
2/14/1917	Mrs. Mary Peaslee	N. Sand-care of lot	100.10	-	3.54	103.63	0.67	5.01	(0.73)	1,065.85
2/4/1918	Misses Mason	Mason-care of lot	100.10	-	3.54	103.63	0.67	5.01	(0.73)	4.95
9/7/1920	George W. Thompson	W. Sand-care of lot	220.20	-	7.78	227.98	1.47	11.02	(1.61)	10.89
10/23/1920	William D. George	W. Sand-care of lot	150.55	-	5.32	155.87	1.01	7.54	(1.10)	4.95
4/21/1921	William B. Fellows	Grove-care of lot	100.10	-	3.54	103.63	0.67	5.01	(0.73)	7.45
8/7/1922	I. Hartwell Smith	Grove-care of lot	380.35	-	13.44	393.79	2.55	19.04	(2.78)	18.82
2/20/1924	Elizabeth H. Maddocks	N. Sand-care of lot	100.10	-	3.54	103.63	0.67	5.01	(0.73)	4.95
9/8/1925	Hamilin Huntress	E. Sand-care of lot	200.19	-	7.07	207.27	1.34	10.02	(1.46)	9.90
6/25/1927	Charlotte Wallace Davis	Mason-care of lot	50.04	-	1.77	51.81	0.34	2.50	(0.37)	2.48
7/18/1927	Calvin Mason	Mason-care of lot	50.04	-	1.77	51.81	0.34	2.50	(0.37)	2.48
6/21/1928	Julia A. Vignin	Mason-care of lot	100.04	-	1.77	101.81	0.34	2.50	(0.37)	2.48
1/24/1928	Gene A. L. Clay	E. Sand-care of lot	165.16	-	3.54	168.69	0.67	5.01	(0.73)	4.95
2/21/1931	Bessie Lovring	Hubbard E. Sand-care of lot	25.02	-	0.88	25.91	1.11	8.27	(1.21)	8.17
8/27/1938	George S. Hoyt	Grove-care of lot	150.14	-	5.30	155.44	1.01	7.52	(1.10)	1.24
8/16/1937	Edmund Quimby	N. Sand-care of lot	300.29	-	10.61	310.90	2.01	15.03	(2.19)	14.85
5/31/1938	William McClosky	Hubbard-care of lot	50.04	-	1.77	51.81	0.34	2.50	(0.37)	2.48
6/30/1939	Elmer B. Hart	Grove-care of lot	100.10	-	3.54	103.63	0.67	5.01	(0.73)	4.95
7/25/1940	Walter S. Teppan	Grove-care of lot	500.50	-	17.68	518.18	3.35	25.05	(3.65)	108.59
2/12/1941	Joseph And Nancy Quinby	N. Sand-care of lot	100.10	-	3.54	103.63	0.67	5.01	(0.73)	4.95
4/19/1943	William F. Bigelow	N. Sand-care of lot	100.10	-	3.54	103.63	0.67	5.01	(0.73)	4.95
4/19/1943	Robert J. Bell	N. Sand-care of lot	100.10	-	3.54	103.63	0.67	5.01	(0.73)	4.95
3/11/1957	James E. Hoyt	Hubbard Hillside Pre-care of lot	1,000.96	-	7.07	1,007.93	6.97	50.91	(7.31)	49.50
10/29/1962	Arthur Thompson	Thompson-care of lot	300.79	-	10.81	311.60	2.01	15.02	(1.46)	9.90
4/15/1963	Charles A. Fowler	Weed-care of lot	300.29	-	10.81	311.10	2.01	15.03	(2.19)	14.85
10/5/1964	James & Harriet Beeds	Beeds-care of lot	200.28	-	7.08	207.37	1.34	10.03	(1.46)	9.90
1/28/1970	Thomas Smith	Grove-care of lot	200.19	-	7.07	207.27	1.34	10.02	(1.46)	9.90
6/13/1974	Lena T. Nelson Fund	Thompson-care of lot	7,237.76	-	285.74	7,483.49	48.48	382.32	(52.83)	367.97
10/31/1975	Mary S. Viny Memorial	Mason-care of lot	5,004.91	-	176.84	5,181.75	33.53	250.54	(36.53)	247.53
9/10/1976	James & Jane Durbin	Grove-care of lot	200.19	-	7.07	207.27	1.34	10.02	(1.46)	9.90
8/24/1979	Robert & Pauline Peaslee & Benice	Shimmer-care of lot	384.11	-	13.93	408.03	2.84	19.73	(2.86)	19.49
7/10/1982	Guinevere G. Stephen David	Whiteface-care of lot	200.19	-	3.07	203.27	0.34	1.02	(0.46)	3.00
7/10/1982	Elmer G. Thompson	E. Hill-care of lot	500.50	-	17.68	518.18	3.35	25.05	(3.65)	108.59
8/24/1989	Ed & Mrs. J.C. Thompson	N. Sand-care of lot	500.50	-	17.68	518.18	3.35	25.05	(3.65)	108.59
1/19/1989	Leon Reed, Jr. Family	Elm Hill-care of lot	449.84	-	17.65	467.49	3.35	25.01	(3.65)	24.75
1/19/1989	John & Daphne Carter	Elm Hill-care of lot	249.83	-	8.83	258.66	1.67	12.51	(1.82)	12.36
3/1/1990	Lena T. Nelson	Beeds-Whitwhr-care of lot	992.73	-	35.08	1,027.81	6.65	49.70	(7.25)	49.10
4/27/1990	P. L. Milbury	Elm Hill-care of lot	496.37	-	17.54	513.91	3.32	24.85	(3.62)	24.55
7/26/1990	Frank & Anna Bedard	Hubbard-care of lot	99.28	-	3.51	102.79	0.66	4.97	(0.72)	4.91
8/14/1991	Linda E. Oliver	Elm Hill-care of lot	495.97	-	17.52	513.49	3.32	24.83	(3.62)	24.53
5/31/1991	Susan M. Hill	N. Sand-care of lot	486.10	-	17.53	503.63	3.33	24.83	(3.62)	24.54
5/14/1992	Rosamund F. Ely	Mason-care of lot	493.96	-	17.45	511.41	3.31	24.73	(3.61)	24.43

Date Created	Name of Trust Fund	Purpose	Principal		Income		Total				
			Beginning Balance	Principal Added	Gains or (Losses) from Sale of Securities	Ending Balance		Income During Year	Withdrawn	Ending Balance	
Sandwich Cemetery Association											
5/30/1984	M/M B Heald	Sandwich-care of lot	49.07	-	1.73	50.81	0.33	2.46	(0.36)	2.42	53.23
6/27/1984	M/M R O Dolan	N Sand.-care of lot	490.80	-	17.34	506.15	3.29	24.57	(3.58)	24.27	532.42
10/24/1984	E Helen Ingles	Mason-care of lot	98.16	-	3.47	101.63	0.66	4.91	(0.72)	4.88	106.49
7/10/1985	M/M Howard Tilton	Elm Hill-care of lot	480.80	-	17.34	508.15	1.38	24.57	(3.58)	22.96	530.51
6/13/1986	Dr. & Mrs. Frank D. Bates	Elm Hill-care of lot	750.48	-	25.81	776.29	(3.27)	36.57	(4.33)	32.24	808.26
9/19/1986	Thilo F. & Leitia A. O'Neill	Elm Hill.-care of lot	980.47	-	34.64	1,015.12	6.57	49.08	(7.16)	36.12	1,083.61
9/9/1986	Nancy Kristman Hurley	Grove-care of lot	490.25	-	17.32	507.57	3.29	24.54	(3.58)	24.25	531.82
11/6/1986	Harold & Renee Bonnyman	N Sand.-care of lot	588.14	-	20.78	608.92	3.54	29.44	(4.29)	29.09	638.01
5/27/1987	Mr. & Mrs Alan Simmons	Elm Hill-care of lot	486.73	-	17.20	503.93	3.26	24.37	(3.55)	24.07	529.06
1/7/1900	Raymond & Marjorie Healy	N Sand.-care of lot	718.17	-	25.38	743.55	4.81	35.95	(5.24)	35.52	778.06
8/21/1987	George Montgomery	Mason Rd.-care of lot	484.80	-	17.13	501.93	3.25	24.27	(3.54)	23.98	525.90
3/20/2002	Kerry D. Peaslee	Elm Hill-care of lot	478.99	-	16.59	495.58	3.14	23.51	(3.43)	23.22	509.46
7/29/2002	Preston & Patricia Elliott	North Sand.-care of lot	486.96	-	16.85	493.84	2.38	23.88	(3.48)	22.59	516.60
12/20/2002	Ralph Kfirre Read	Elm Hill-care of lot	500.00	-	17.56	514.52	1.34	24.88	(3.63)	22.58	537.11
7/16/2003	Howard W. Quimby, Jr.	Grove-care of lot	-	500.00	17.67	517.67	-	25.03	(3.65)	21.38	539.05
			32,833.50	500.00	1,177.79	34,511.29	196.45	1,668.65	(243.33)	1,621.77	36,133.06
North Sandwich Friends Cemetery Association											
1921	Walter D. H. Hill	Care of Lot	246.76	-	8.72	255.48	10.63	12.35	(1.80)	21.18	276.66
1928	Dr. A. B. Hoag	Care of Lot	123.33	-	4.38	127.69	5.31	6.17	(0.90)	10.59	138.27
1957	Effie M. Langley	Care of Lot	246.78	-	8.72	255.50	10.63	12.35	(1.80)	21.18	276.68
			616.87	-	21.80	638.67	26.57	30.88	(4.50)	52.95	691.61
Little's Pond Cemetery Association											
08/16/22	Charles W. Donovan	Care of Lot	100.19	-	3.54	103.73	5.32	5.02	(6.05)	4.28	108.01
01/17/33	Annen Blanchard	Care of Lot	100.19	-	3.54	103.73	5.32	5.02	(6.05)	4.28	108.01
05/10/41	Edith L. French	Care of Lot	75.16	-	2.66	77.81	3.99	3.76	(4.54)	3.21	81.03
08/04/48	George M. Wood	Care of Lot	200.36	-	7.08	207.44	10.64	10.03	(12.10)	8.57	216.01
07/20/78	Herman E. Lewis	Care of Lot	1,001.84	-	35.40	1,037.24	53.19	50.15	(60.50)	42.84	1,080.08
			1,477.74	-	52.21	1,529.95	78.45	73.97	(89.24)	63.19	1,593.14

Table 5

REPORT OF THE TRUST FUNDS OF THE TOWN OF SANDWICH, NEW HAMPSHIRE - 2003
CAPITAL RESERVE FUNDS AND EXPENDABLE TRUSTS

Date Created	Name of Trust Fund	Purpose	How Invested	Beginning Balance	Principal Added	Income (3)	Gains or Losses From Sale of Securities	Withdrawn (4)	Ending Balance	Market Value 12/31/2003
Capital Reserves										
3/1/062	Highway Equipment	Highway equipment	(1)	94,910.76	29,000.00	1,285.84	-	(83,096.93)	42,099.47	42,526
3/9/94	Fire Protection Equipment	Fire protection equipment	(1)	202,530.52	20,000.00	6,854.92	-	(63,356.55)	166,008.88	165,699
3/1/999	Landfill Maintenance	State-required landfill maintenance/testing	(1)	22,766.92	-	578.02	-	(2,315.89)	21,049.05	20,528
3/1/187	Sewer	Leach field construction/reconstruction	(1)	91,178.70	4,200.00	4,328.06	-	(46.24)	99,860.54	100,321
3/1/695	Property Revelation	Property revelation	(1)	48,273.52	25,000.00	459.23	25.00	(23,531.22)	50,225.53	50,226
3/9/94	Town Buildings	Maintenance of town buildings	(1)	7,484.10	7,500.00	31.48	-	(7,055.54)	7,960.04	7,960
3/1/299	Gravel Roads	Gravel roads	(1)	36,887.53	10,000.00	1,119.74	14.97	(21,233.22)	26,789.02	26,795
3/1/299	Paved Roads	Paved roads	(1)	60,027.16	20,000.00	2,451.05	-	(24.14)	82,454.07	83,924
3/1/297	Rescue Vehicle Replacement	Rescue vehicle replacement	(1)	8,131.10	5,000.00	291.24	-	(3.83)	13,418.51	13,635
	Total			572,210.31	120,700.00	17,378.40	39.97	(200,653.57)	509,655.11	511,614
Expendable Trusts										
3/9/94	Fire Ponds-Hydrants	Fire ponds and hydrants	(2)	-	10,000.00	1.43	-	-	10,001.43	10,001
3/1/082	Police Department Equipment	Police dept equipment	(2)	27,792.69	15,000.00	199.13	-	(30,996.84)	11,894.96	11,955
3/1/385	Office Equipment	Office equipment	(2)	8,532.12	-	89.21	-	-	8,601.33	8,601
3/1/595	Equipment Repair	Major repairs to equipment and vehicles	(2)	3,749.38	3,237.00	26.21	-	(624.50)	6,386.09	6,386
3/1/082	Dump	Dump	(2)	2,524.15	-	20.53	-	-	2,544.68	2,545
3/9/94	Wenworth Library	Library repairs and maintenance	(2)	12,928.58	2,000.00	104.84	-	-	15,033.42	15,033
3/1/297	Winter Trail Network	Winter trail network upkeep/expansion	(2)	853.11	-	5.61	-	(118.00)	740.72	741
3/1/203	Durbin Bridge	Durbin Bridge repair/maintenance	(2)	-	2,000.00	0.31	-	-	2,000.31	2,000
	Total			56,386.03	32,237.00	387.27	-	(31,739.34)	57,264.96	57,265
	Grand Total of Capital Reserve Funds Plus Expendable Trusts			628,596.34	152,937.00	17,765.67	39.97	(232,402.91)	566,920.07	568,879

- (1) Cash/cash equivalents, CDs, bonds
(2) Cash/cash equivalents
(3) Income includes investment income plus reimbursements
(4) Withdrawals include disbursement by Trustees plus investment advisor fees and expenses

SCHEDULE OF TOWN OWNED PROPERTY
(ASSESSED VALUE)

Town Hall (U1 Lot 34)		
Land	\$ 11,500	
Building	<u>\$137,800</u>	
		\$ 149,300
Library (U2 Lot 1)		
Land	\$ 24,300	
Building	<u>\$300,300</u>	
		\$ 324,600
Fire Department		
Central Station (U3 Lot 14A)		
Land	\$ 14,800	
Building	<u>\$376,550</u>	
		\$ 391,350
Whiteface Station (R7 Lot 11B)		
Land	\$ 9,750	
Building	<u>\$ 49,450</u>	
		\$ 59,200
Highway Department		
Old Fire Station (U1 Lot 27)		
Land	\$ 11,900	
Building	<u>\$ 54,700</u>	
		\$ 66,600
Town Garage (R8 Lot 7A)		
Land	\$ 22,150	
Building	<u>\$129,300</u>	
		\$ 151,450
Police Department (U1 Lot 41)		
Land	\$ 15,750	
Building	<u>\$ 48,650</u>	
		\$ 64,400

Schedule of Town owned property (continued)

Recreation

Squam Beach (R20 Lot 10)	1.41 acres	\$	137,500
Pot Hole (R7 Lot 14)	1.00 acres	\$	8,350
Bearcamp Beach (R2 Lot 19)	1.50 acres	\$	56,950
Beede's Falls (R18 Lot 5)	30.00 acres	\$	18,800
Remick Park (R8 Lot 12A)	1.00 acres	\$	10,800

Recycling Center (R19 Lot 11)

Land	\$	63,300	
Building	\$	<u>7,000</u>	
			\$ 70,300

Land Map R1 Lot 31	0.50 acres	\$	5,850
Land Map R2 Lot 50A	2.62 acres	\$	9,650
Land Map R4 Lot 4	1.10 acres	\$	4,500
Bldg Map R5 Lot 23		\$	4,750
Land Map R7 Lot 49	23.21 acres	\$	28,400
Land Map R12 Lot 81	16.60 acres	\$	39,050
Land Map R12 Lot 81A	16.60 acres	\$	16,400
Land Map R12 Lot 84	6.00 acres	\$	3,000
Land Map R14 Lot 17	100.00 acres	\$	25,000
Land Map R18 Lot 4	16.00 acres	\$	8,000
Land Map R18 Lot 6	70.00 acres	\$	35,000
Land Map R 20 Lot 15	4.80 acres	\$	158,900
Land Map R24 Lot 4	1.50 acres	\$	1,300
Land Map U2 Lot 16A	0.02 acres	\$	<u>1,600</u>

Total assessed value Town owned property: \$ 1,851,000

REPORT OF THE TOWN CLERK 2003

MOTOR VEHICLE PERMITS	
2,196 Registrations Issued	\$ 229,409.00
361 Titles Processed	722.00
1,533 State Decals Issued	3,832.50
DOG LICENSE FEES	
393 Tags Issued	2,359.50
Penalties, Fines, Forfeitures	180.00
VITAL RECORDS FEES	
Certified Copies & Searches	
State Fees	101.00
Town Fees	51.00
MARRIAGE LICENSES	
State Fees	228.00
Town Fees	42.00
POLICE ISSUED FINES	
Parking & Town Violations	1,750.00
UNIFORM COMMERCIAL CODE FEES	360.00
MISCELLANEOUS FEES	
Articles of Agreement	5.00
Bad Check Fee	25.00
Boat Registration	11.00
Dump Violations	20.00
Filing Fees for Public Office	1.00
IRS Liens	30.00
Pole Licenses (Telephone & Electric)	20.00
Postage	17.65
Vote Recount	10.00
Voter Checklist Sales	100.00
Wetlands Applications	40.00
TOTAL REMITTED TO TREASURER	\$ 239,314.65

Respectfully Submitted,
Sharon Teel, Town Clerk

TOWN CLERK/TAX COLLECTOR – 2003

In 2003 the combined office of Town Clerk/Tax Collector experienced another busy year with a steady increase in transactions. The Town Clerk's portion of the job includes a vast number of responsibilities with the busiest function being registration and titling of motor vehicles. In addition to collecting a total of \$233,963 in motor vehicle fees for the town, we continue to serve as Municipal Agents for the State DMV and collected over \$57,000 which was reported and deposited directly into the State DMV account at a local bank.

The Town Clerk's office is also responsible for the recording and preparation of data and documentation for marriage licenses, vital statistics, genealogy searches, IRS liens, dog licenses, Town records and their preservation, voter registration applications and information, elections, various permits and fines, and administration of oaths of office for elected and appointed officials. This office also offers Notary Public services free of charge.

The office of the Tax Collector is responsible for collecting taxes for property, timber (yield), gravel, sewer, as well as current use change penalties. In late February of 2003 Sandwich converted to Avitar tax software. Avitar is the company conducting the total Town revaluation to be completed in 2004 and has an excellent support system. Regular user meetings are held to review problems, upgrades and improvements and Avitar stays current with the latest DRA requirements. Records for tax collection are kept in a format which is set by the Department of Revenue Administration (DRA) and remitted to the Town Treasurer on a weekly basis. We also report uncollected taxes and manage the process of liening and deeding properties to the Town. Other duties include responding to inquiries from banks, mortgage companies, attorney's offices and the general public. By year's end \$3,040,000, representing 94% of all 2003 property taxes due, had been collected.

In 2003 I attended annual Spring Workshops for both Town Clerk and Tax Collector. These workshops provide the information to keep current on procedures and laws. In July I completed the second week of a four-week program, conducted over four years, to become a Certified Town Clerk/Tax Collector. These classes serve to provide in-depth training as well as networking with other Clerks/Collectors, who then become part of our support system. Several required workshops on Elections were held in Summer and Fall to cover upcoming compliance issues regarding HAVA (Help America Vote Act)

legislation. In September Sandwich hosted the Carroll County Tax Collector's Annual Regional Meeting which was very informative and well-attended. I attended Fall conferences for both Town Clerks and Tax Collectors, where important information and legislative updates were presented by representatives from the Secretary of State's Office, Bureau of Vital Records, Attorney General's Office, Department of Safety/Division of Motor Vehicles, DRA and the NH Municipal Association.

Looking forward to 2004, the office schedule has changed to provide more evening hours. Four elections will be held this year and you may notice a few changes in procedures and in the polling place due to the new HAVA requirements. This Spring representatives from the Genealogical Society of Utah will be microfilming historical town birth, marriage and death records and providing a free copy to the town. Their work is of the highest quality and they come highly recommended. We hope to continue planning for preservation and restoration of additional valuable town records. Per State RSA, dogs must be licensed by April 30 of each year and tags are available beginning January 1. If you no longer have a dog which has been previously licensed, please call this office and we will update our records.

My thanks to Barbara Shoemaker, Deputy Town Clerk/Tax Collector, for her support, assistance, and efforts to provide our citizens with the quality of service that makes this office operate successfully. A sincere thank you goes to the Selectmen's Office for their continued support. We look forward to serving the citizens of the Town of Sandwich in 2004.

Respectfully submitted,
Sharon Teel, Town Clerk/Tax Collector

Town Clerk/Tax Collector Office Hours

Each Monday Evening from 7pm to 9pm

Tuesdays/Thursdays 9am-3pm

Closed Holidays and Election Tuesdays

Call 284-7113 at any time to hear a recording of office hours including last-minute scheduling changes, and other timely information. Call during regular office hours for information on completing your transactions through the mail.

Elections 2004

Polling Place: Town Hall

Hours: Town Elections 10AM – 7PM

All Other Elections 8AM – 7PM

Presidential Primary, January 27

Town Election, March 9

Town Meeting March 10 at 7PM

Sandwich Central School

State Primary, September 14

General Election, November 2

TAX COLLECTOR'S REPORT
THE MUNICIPALITY OF SANDWICH
YEAR ENDING DECEMBER 31, 2003

	2003	Levy of 2002
Uncollected Taxes		
<i>Beginning of Year:</i>		
Property Taxes		186,677
Yield Taxes		514
Taxes Committed		
<i>This Year:</i>		
Property Taxes	3,216,996	
Land Use Change	1,363	
Yield Taxes	45,621	
Excavation Tax	1,979	
Utilities-Sewer	13,974	
Overpayment		
Property Taxes	627	
Int. & Penalties-Late Tax	657	7,466
Total Debits	<u>\$ 3,281,217</u>	<u>\$ 194,657</u>

TAX COLLECTOR'S REPORT
THE MUNICIPALITY OF SANDWICH
YEAR ENDING DECEMBER 31, 2003

	2003	Levy of 2002
Remitted to Treasurer		
Property Taxes	3,039,794	163,870
Land Use Change Taxes	1,363	
Timber Yield Taxes	44,667	514
Interest & Penalties	657	7,466
Excavation Tax	1,979	
Utilities-Sewer	13,974	
Conversion to Lien		22,807
Abatements Made		
Property Taxes	3,938	
Timber Yield Taxes	954	
Uncollected Taxes		
<i>End of Year:</i>		
Property Taxes	173,264	
Remaining Overpayments	421	
Overpayments Returned	206	
	_____	_____
Total Credits	<u>\$ 3,281,217</u>	<u>\$ 194,657</u>

TAX COLLECTOR'S REPORT
THE MUNICIPALITY OF SANDWICH
YEAR ENDING DECEMBER 31, 2003

	For Levy of		
	2002	2001	2000
Unredeemed Liens			
Balance at Beginning of Fiscal Year		10,453	3,656
Liens Executed			
During Fiscal Year	24,674		
Interest & Costs			
Collected after Lien Executed	934	1,556	634
Total Debits	<u>\$25,608</u>	<u>\$12,009</u>	<u>\$ 4,290</u>
Remitted to Treasurer			
Redemptions	15,643	6,919	1,455
Interest/Costs (After Lien Execution)	934	1,556	634
Liens Deeded to Town	2,405	2,241	2,201
Unredeemed Liens Balance End of Year	6,626	1,293	
Total Credits	<u>\$25,608</u>	<u>\$12,009</u>	<u>\$ 4,290</u>

Respectfully Submitted,
Sharon Teel, Tax Collector

**2003
PROPERTY VALUATION
AND TAX RATE COMPUTATION**

Value of Land

Assessed Value, Current Use Land*	\$ 1,253,361	
Assessed Value, Conservation Land**	\$ 112,868	
Assessed Value, Other Land	<u>\$ 82,941,954</u>	
Total Value, all Taxable Land		\$ 84,308,183

Value of Buildings

Assessed Value, All Buildings	\$ 108,179,399
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Value of Public Utilities

Public Service Co./NH Elec. Coop.	<u>\$ 1,761,973</u>
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Total Value before Exemptions \$ 194,249,555

Less: Elderly Exemptions	\$ (343,750)
Disabled Veterans Exemptions	\$ (401,600)
Blind Exemptions	<u>\$ (23,800)</u>

Net Valuation on which Tax Rate is computed: \$ 193,480,405

TAX RATE COMPUTATION

2003 Appropriations	\$ 1,470,571
Less: Revenues	\$ (862,343)
Less: Revenue Sharing	\$ 5,754
Add: Overlay	\$ 20,414
Add: War Service Credits	<u>\$ 17,300</u>
Total to be raised by taxes	\$ 640,188

\$640,188 divided by Net Valuation of \$193,480,405 = \$3.30

TAX RATES/\$1,000

	2002	2003
Municipal	\$ 3.49	\$ 3.30
County	\$ 1.00	\$ 1.41
School-Local	\$ 5.79	\$ 5.92
School-State	\$ 6.55	\$ 6.20
Totals	\$ 16.83	\$ 16.83

* 21,089.16 acres in 2003

** 2,369.14 acres in 2003



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Sandwich
Sandwich, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Sandwich, New Hampshire as of and for the year ended December 31, 2003 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with many municipal entities in the State of New Hampshire, the Town of Sandwich has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Sandwich as of December 31, 2003, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Sandwich taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Sandwich. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Plodzik & Sanderson
Professional Association*

January 29, 2004

EXHIBIT A
TOWN OF SANDWICH, NEW HAMPSHIRE
Combined Balance Sheet
All Fund Types and Account Group
December 31, 2003

	Governmental Fund Types			Fiduciary Fund Types	Account Group	Total (Memorandum Only)
	General	Special Revenue	Capital Project	Trust and Agency	General Long-Term Debt	
ASSETS AND OTHER DEBITS						
<u>Assets</u>						
Cash and Equivalents	\$ 2,462,056	\$ 54,242	\$ 2,907	\$ 310,803	\$	\$ 2,830,008
Investments		136,567		1,688,930		1,825,497
<u>Receivables (Net of Allowance For Uncollectible)</u>						
Interest				8,217		8,217
Taxes	156,443					156,443
Intergovernmental	16,718					16,718
Interfund Receivable	6,009	1,337		1,856,807		1,864,153
<u>Other Debits</u>						
Amount to be Provided for Retirement of General Long-Term Debt					159,436	159,436
TOTAL ASSETS AND OTHER DEBITS	\$ 2,641,226	\$ 192,146	\$ 2,907	\$ 3,864,757	\$ 159,436	\$ 6,860,472
<u>LIABILITIES AND EQUITY</u>						
<u>Liabilities</u>						
Accounts Payable	\$ 26,180	\$ 619	\$	\$	\$	\$ 26,799
Intergovernmental Payable				1,796,490		1,796,490
Interfund Payable	1,797,827			66,326		1,864,153
Deferred Tax Revenue	421					421
Other Deferred Revenue	4,795					4,795
General Obligation Bonds Payable					105,000	105,000
Compensated Absences Payable					9,436	9,436
<u>Accrued Landfill</u>						
Postclosure Care Costs					45,000	45,000
Total Liabilities	1,829,223	619		1,862,816	159,436	3,852,094
<u>Equity</u>						
<u>Fund Balances</u>						
Reserved For Encumbrances	2,598					2,598
Reserved For Endowments				1,200,776		1,200,776
Reserved For Special Purposes			2,907	801,165		804,072
<u>Unreserved</u>						
Designated For Contingency	115,686					115,686
Designated For Special Purposes		191,527				191,527
Undesignated	693,719					693,719
Total Equity	812,003	191,527	2,907	2,001,941		3,008,378
TOTAL LIABILITIES AND EQUITY	\$ 2,641,226	\$ 192,146	\$ 2,907	\$ 3,864,757	\$ 159,436	\$ 6,860,472

The notes to financial statements are an integral part of this statement.

SCHEDULE A-1
TOWN OF SANDWICH, NEW HAMPSHIRE
General Fund
Statement of Estimated and Actual Revenues
For the Fiscal Year Ended December 31, 2003

<u>REVENUES</u>	<u>Estimated</u>	<u>Actual</u>	<u>Over (Under) Estimate</u>
<u>Taxes</u>			
Property	\$ 602,474	\$ 590,134	\$ (12,340)
Land Use Change	1,000	1,022	22
Timber	40,000	44,667	4,667
Excavation	1,000	1,979	979
Payment in Lieu of Taxes	2,000	2,227	227
Interest and Penalties on Taxes	<u>5,000</u>	<u>11,241</u>	<u>6,241</u>
Total Taxes	<u>651,474</u>	<u>651,270</u>	<u>(204)</u>
<u>Licenses, Permits and Fees</u>			
Motor Vehicle Permit Fees	160,000	233,964	73,964
Building Permits	5,000	10,176	5,176
Other	<u>2,500</u>	<u>4,422</u>	<u>1,922</u>
Total Licenses, Permits and Fees	<u>167,500</u>	<u>248,562</u>	<u>81,062</u>
<u>Intergovernmental</u>			
<u>State</u>			
Shared Revenue	14,063	14,063	
Meals and Rooms Distribution	38,951	38,951	
Highway Block Grant	94,953	94,953	
Water Pollution Grants	28,620	28,620	
State and Federal Forest Land Reimbursement	23,015	23,016	1
Other	6,000	6,216	216
Federal		<u>16,688</u>	<u>16,688</u>
Total Intergovernmental	<u>205,602</u>	<u>222,507</u>	<u>16,905</u>
<u>Charges for Services</u>			
Income from Departments	<u>14,500</u>	<u>15,142</u>	<u>642</u>
<u>Miscellaneous</u>			
Sale of Municipal Property	60,000	67,355	7,355
Interest on Investments	9,000	10,056	1,056
Contributions and Donations	39,000	34,000	(5,000)
Other	<u>4,850</u>	<u>15,998</u>	<u>11,148</u>
Total Miscellaneous	<u>112,850</u>	<u>127,409</u>	<u>14,559</u>
<u>Other Financing Sources</u>			
<u>Interfund Transfers</u>			
Trust Funds			
Expendable	<u>184,145</u>	<u>160,022</u>	<u>(24,123)</u>
Total Revenues and Other Financing Sources	1,336,071	\$ 1,424,912	\$ 88,841
Unreserved Fund Balance Used To Reduce Tax Rate	116,000		
Total Revenues, Other Financing Sources and Use of Fund Balance	\$ 1,452,071		

SCHEDULE A-2
TOWN OF SANDWICH, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 2003

	Encumbered From 2002	Appropriations 2003	Expenditures Net of Refunds	Encumbered To 2004	(Over) Under Budget
Current					
General Government					
Executive	\$	\$ 95,347	\$ 83,778	\$	\$ 11,569
Election and Registration		45,650	41,395		4,255
Financial Administration		20,196	19,627		569
Revaluation of Property		18,806	8,428		10,378
Legal		23,000	16,866		6,134
Safety Compliance		2,000	687		1,313
Planning and Zoning	3,000	4,530	5,168	1,887	475
General Government Buildings		17,310	16,846		464
Insurance, not otherwise allocated		2,000	1,250		750
Other		5,633	3,694		1,939
Total General Government	<u>3,000</u>	<u>234,472</u>	<u>197,739</u>	<u>1,887</u>	<u>37,846</u>
Public Safety					
Police Department		137,411	135,901		1,510
Ambulance		39,444	39,444		
Fire Department		80,730	90,748		(10,018)
Building Inspection		965	747		218
Other		6,000	4,530		1,470
Total Public Safety		<u>264,550</u>	<u>271,370</u>		<u>(6,820)</u>
Highways and Streets					
Highways and Streets	16,000	329,457	325,247		20,210
Bridges		2,400	2,926		(526)
Street Lighting		6,000	5,241		759
Other		2,141	1,659		482
Total Highways and Streets	<u>16,000</u>	<u>339,998</u>	<u>335,073</u>		<u>20,925</u>
Sanitation					
Solid Waste Collection		80,643	79,190		1,453
Other		1,255	1,251		4
Total Sanitation		<u>81,898</u>	<u>80,441</u>		<u>1,457</u>
Welfare					
Direct Assistance		8,000	4,110		3,890
Agencies		11,975	11,975		
Total Welfare		<u>19,975</u>	<u>16,085</u>		<u>3,890</u>
Culture and Recreation					
Parks and Recreation	1,741	78,139	67,613	711	11,556
Library		5,100	4,927		173
Patriotic Purposes		2,800	3,901		(1,101)
Other		4,900	4,086		814
Total Culture and Recreation	<u>1,741</u>	<u>90,939</u>	<u>80,527</u>	<u>711</u>	<u>11,442</u>

SCHEDULE A-2 (Continued)
TOWN OF SANDWICH, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 2003

	Encumbered From <u>2002</u>	Appropriations 2003	Expenditures Net of Refunds	Encumbered To 2004	(Over) Under Budget
<u>Debt Service</u>					
Principal - Long-Term Debt		35,000	35,000		
Interest - Long-Term Debt		10,763	10,763		
Interest - Tax Anticipation Notes		<u>3,000</u>	<u>3,293</u>		(293)
Total Debt Service		<u>48,763</u>	<u>49,056</u>		<u>(293)</u>
<u>Capital Outlay</u>					
Skating Rink		5,000	427		4,573
Police Department Computer		1,000	1,000		
Police Vehicle		34,250	26,058		8,192
Fire Department Air Packs		52,133	51,072		1,061
Highway Truck		71,262	64,762		6,500
Highway Pickup Truck		26,500	18,130		8,370
Town Vehicle Decals		1,000	1,000		
Town Hall Carpeting		<u>4,200</u>	<u>4,111</u>		89
Total Capital Outlay		<u>195,345</u>	<u>166,560</u>		<u>28,785</u>
<u>Other Financing Uses</u>					
<u>Interfund Transfers</u>					
Special Revenue Funds		23,581	23,581		
<u>Trust Funds</u>					
Expendable		<u>152,550</u>	<u>152,550</u>		
Total Other Financing Uses		<u>176,131</u>	<u>176,131</u>		
<u>Total Appropriations</u>					
Expenditures and Encumbrances	<u>\$ 20,741</u>	<u>\$ 1,452,071</u>	<u>\$ 1,372,982</u>	<u>\$ 2,598</u>	<u>\$ 97,232</u>

*SCHEDULE A-3
TOWN OF SANDWICH, NEW HAMPSHIRE
General Fund
Statement of Changes in Unreserved - Undesignated Fund Balance
For the Fiscal Year Ended December 31, 2003*

<u>Unreserved, Undesignated Fund Balance - January 1</u>	\$ 623,646
<u>Changes</u>	
Unreserved Fund Balance Used To Reduce 2003 Tax Rate	(116,000)
<u>2003 Budget Summary</u>	
Revenue Surplus (Schedule A-1)	\$ 88,841
Unexpended Balance of Appropriations (Schedule A-2)	<u>97,232</u>
2003 Budget Surplus	<u>186,073</u>
<u>Unreserved, Undesignated Fund Balance - December 31</u>	<u>\$ 693,719</u>

SANDWICH

TOWN

WARRANT

2004

NOTES

**SANDWICH TOWN WARRANT
2004**

State of New Hampshire

Carroll County, S.S.

To the inhabitants of the Town of Sandwich qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall in said Town on Tuesday, the 9th day of March 2004 from 10:00 a.m. until 7:00 p.m., then on Wednesday, the 10th day of March 2004 at 7:00 p.m. at the Sandwich Central School and if this meeting is reconvened, the date will be the 17th day of March 2004, at 7:00 p.m. at the Sandwich Central School to act upon the following articles:

(Explanation: Article 1 relating to the election of Town and Cooperative School District Officers will be taken up on Tuesday, March 9th by official ballot. The polls will be open from 10:00 a.m. until 7:00 p.m. A second session to consider all other Town business (as per vote of the Town to accept provisions of RSA 39:2a) will be held on Wednesday, March 10th at 7:00 p.m. If this meeting is reconvened, the date will be Thursday, March 17th at 7:00 p.m.)

ARTICLE 1. To elect by official ballot all necessary Town and Cooperative School District officers for the ensuing year.

ARTICLE 2. To see how the Town will vote by official ballot on the proposed amendments to the Town Zoning Ordinance.

Are you in favor of the adoption of the amendments to the existing Sandwich Zoning Ordinance as proposed by petition from the Planning Board, as follows:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Change all paragraph reference numbers so that the Zoning Ordinance numbers will be unique from other Sandwich regulations and will allow for an index.

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section I. 1.4 Purpose: Expand stated Zoning Ordinance purposes to conform to RSA 674.17.

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section I. Definitions: Addition of definitions for clarity and consistency for Class I, II and III Highways, Easement, Right of Way, Roadway and Street.

4. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section I. Definitions: Steep Slopes - Expand definition by incorporating existing language from Subdivision Regulations.

5. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section II, Districts and District Regulations 2.2.1.H and 2.2.3.A - Rural/Residential District A and Commercial District C - Clarify permitted structures and uses in these districts.

6. Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section IX. Wetland Protection - consolidate and clarify wetland protection and special exceptions language.

7. Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section X. Steep Slope Protection - Agriculture, Silviculture and Logging - Corrects reference to RSA 485 - A:12-15.

8. Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section XIV. Administration, Amendment, Enforcement and Penalty - Change penalty amount per amended RSA 676.17.

9. Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section XV. Variances and Special Exceptions - Amend to clarify permitted uses in the Historic and Rural/Residential Districts.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$ 307,624 for the following purposes:

General Government	\$ 255,539
Welfare	\$ 6,000
Debt Service	\$ 46,085

The breakdown of the major categories is listed in the budget.

ARTICLE 4. To see if the Town will vote to authorize the Board of Selectmen to create a third full time police position (patrolman). Further to vote to raise and appropriate the sum of \$ 45,500 to pay for this position (includes salary, all insurances and retirement) and to apply any funds in the police budget for special officers toward this appropriation. This article is by petition. The Selectmen do not recommend passage of this article.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$ 149,852 for the Police Department.

Police Department	\$ 140,852
Notch Patrol	\$ 3,000
Patrol Grants	\$ 3,000
Water Testing	\$ 3,000

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$ 42,403 for ambulance service.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$207,038 for Fire Protection.

Fire Department	\$ 98,858
Forest Fires/Red Hill Tower	\$ 4,050
FD Overhead Doors	\$ 8,000
FD Equipment	\$ 96,130

(Note: Equipment expense is offset by a Federal Grant)

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$ 353,521 to pay for expenditures for Highways, Streets and Bridges.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$84,098 for expenditures on Sanitation.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$ 12,700 for expenses related to the Central Sewer System, the breakdown as follows: 1. \$ 8,500 for the operation and maintenance of the

Central Sewer System, and 2. \$ 4,200 for deposit into the Sewer Capital Reserve Fund for the purpose of reconstruction of the leachfield. These monies to be derived from sewer user fees. This article by request of the Sewer Commissioners. The Selectmen recommend passage of this article.

ARTICLE 11. To see if the Town will approve the use of the Sandwich Recycling Center by residents of the Wonalancet section of Albany. The Town of Albany to furnish a list of approved residences for which they will pay the Town an annual fee of \$125 for a year-round residence and \$100 for a seasonal residence. The revenues to be deposited to the general fund.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$ 96,154 for Culture and Recreation.

Parks and Recreation	\$ 72,981
Groundskeeping	\$ 10,000
Old Home Week	\$ 1,800
Town Beach Party	\$ 1,600
Patriotic Purposes	\$ 5,200
Skating Area	\$ 4,573

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$ 32,960 for the support of the S.H. Wentworth Library.

Operating Budget & Insurance	\$ 29,560
Trust Fund Management	\$ 3,400

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$ 7,975 for the following purposes for Conservation:

CC Operating Expenses	\$ 975
5 Days of Sandwich Conservation Camp	\$ 7,000

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$2,500 to be used by the Town Forest Committee to pay the expenses incurred in managing and surveying Town Forest Land; and to authorize the Selectmen to withdraw funds from the Town Forest Committee Account for this purpose. Also, to see if the Town will authorize funds from the sale of timber on Town property managed by the Town Forest Committee, to be deposited into the Town Forest Committee Account. The Selectmen recommend passage of this article.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$3,000 for legal costs related to any challenge to the State Education Property Tax. These funds to be expended at the discretion of the Board of Selectmen after a public hearing.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$ 207,190 to be added to Capital Reserve Funds as follows:

Town Buildings Expendable Trust	\$ 5,000
Durgin Bridge Capital Reserve	\$ 2,000
Fire Ponds Capital Reserve	\$ 7,500
Library Building Expendable Trust	\$ 2,000
Highway Equipment Capital Reserve	\$ 35,000
Gravel Roads Capital Reserve	\$ 15,000
Paved Roads Capital Reserve	\$ 30,000
Revaluation Capital Reserve	\$ 25,000
Police Equipment Capital Reserve	\$ 15,000
Fire Equipment Capital Reserve	\$ 65,690
Rescue Vehicle Capital Reserve	\$ 5,000

The Selectmen recommend passage of this article.

ARTICLE 18. To see if the Town will vote to authorize the Selectmen to purchase and equip a triple combination pumper with an integrated compressed air foam system and for this purpose to raise and appropriate a sum not to exceed \$ 265,000 with \$220,000, if available, to be withdrawn from the Fire Department Equipment Capital Reserve Fund with the balance, minus any donations, to be raised by taxes. This article

is by petition. The Selectmen's vote on recommending passage of this article is 1 no and 2 yes.

ARTICLE 19. To see if the Town will vote to adopt the provisions of RSA 72:28, II & IV, for an optional veterans tax credit of \$500 on residential property and replace the standard tax credit in its entirety. This article is by petition.

ARTICLE 20. To see if the Town will vote to adopt the provisions of RSA 72:35 I-a, for an optional veterans tax credit of \$2000 for service-connected total disability on residential property and replace the standard tax credit in its entirety. This article is by petition.

ARTICLE 21. To see if the Town will vote to adopt the provisions of RSA 72:29-a, II, for an optional tax credit of \$2000 on the real and personal property of the surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States or any of the armed forces of any of the governments associated with the United States in the wars, conflicts or armed conflicts, or combat zones set forth in RSA 72:28. This article is by petition.

ARTICLE 22. To see if the Town will vote to authorize the Selectmen to expend income from the Marjorie Thompson Fund as they see fit, for the benefit of children of Sandwich residents.

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$ 1,500 for the support of the Community Resources (CoRe) Leadership Group. The Selectmen recommend passage of this article.

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$ 400 in support of Starting Point providing crisis services to the victims of domestic and sexual violence and their children. This article by petition. The Selectmen recommend passage of this article.

ARTICLE 25. To see if the Town will vote to raise and appropriate the sum of \$ 500 for Sandwich Caregivers, Inc. This article by petition. The Selectmen recommend passage of this article.

ARTICLE 26. To see if the Town will vote to raise and appropriate the sum of \$ 2,000 for Tri-County Community Action for the purpose of continuing services of the Fuel Assistance Program for the residents of Sandwich. This article by petition. The Selectmen recommend passage of this article.

ARTICLE 27. To see if the Town of Sandwich will vote to raise and appropriate the sum of \$ 2,152 for the annual support of services provided to the citizens of this community by the Visiting Nurse Association and Hospice of Southern Carroll County and Vicinity, Inc. This article by petition. The Selectmen recommend passage of this article.

ARTICLE 28. To see if the Town will vote to raise and appropriate the sum of \$ 750 for the Community Food Center at St. Andrew's. This article by petition. The Selectmen recommend passage of this article.

ARTICLE 29. To see if the Town will vote to raise and appropriate the sum of \$ 1,700 for Meals on Wheels and \$ 250 to Sandwich Congregate Meals Service, both of which service Sandwich people. This article by petition. The Selectmen recommend passage of this article.

ARTICLE 30. To see if the Town will vote to raise and appropriate the sum of \$ 716 to assist Carroll County Mental Health Service. This article by petition. The Selectmen recommend passage of this article.

ARTICLE 31. To see if the Town will vote to raise and appropriate the sum of \$ 2,000 for North Country Elderly Meals. This article by petition. The Selectmen recommend passage of this article.

ARTICLE 32. To see if the Town will vote to raise and appropriate the sum of \$ 3,000 for the Winnepesaukee Wellness Center. This article by petition. The Selectmen recommend passage of this article.

ARTICLE 33. To see if the Town will vote to raise and appropriate the sum of \$ 444 in support of the Greater White Mountain Chapter of the American Red Cross. This article by petition. The Selectmen recommend passage of this article.

ARTICLE 34. To see if the Town will vote to raise and appropriate the sum of \$3,000 for the Community Response Leadership Group (CoRe). This article by petition. The Selectmen recommend passage of this article.

ARTICLE 35. To transact any other business that may legally come before said meeting.

Given under our hands and the Seal of the Town of Sandwich this 17th day of February 2004.

Fred E. Bickford

Richard L. Benton, Jr.

Carl H. Hansen
Board of Selectmen

NOTES

2003 TOWN MEETING MINUTES

The first session of the 240th Sandwich Town Meeting was held on March 11, 2003 at the Sandwich Town Hall. At 10:00 a.m. Moderator Frederick Rozelle called the meeting to order. He read the notarized statement signed by Richard E. Crockford, Fred E. Bickford and Richard L. Benton, Jr., Sandwich Board of Selectmen, certifying that on February 20, 2003 an attested copy of the within Warrant was posted at the Sandwich Town Hall and the Sandwich Elementary School, being places of meeting within specified, and a like attested copy at the North Sandwich Store, North Sandwich, Sandwich General Store, Center Sandwich and S.H. Wentworth Library, Center Sandwich, public places in said Town. He announced that the meeting will be held in two sessions with Article One being voted on today until 7:00 p.m. He then proceeded to read the 2003 Warrant. At the conclusion of Article One Richard L. Benton, Jr. made a motion to suspend the reading of Articles Two through 37 until Wednesday. Jim Mykland seconded, the motion was voted affirmative. Richard L. Benton, Jr. then made a motion to vote on Articles Two through 37 at the second session on Wednesday night, March 12, 2003. Jim Mykland seconded, the motion was voted affirmative. Jim Twaddle inspected the ballot boxes and voting began at 10:05 a.m.

ARTICLE 1. To elect by official ballot all necessary Town and Cooperative School District officers for the ensuing year.

Results Town Officers:

SELECTMAN for three years

Carl Hansen 229

Robert Rowan (write-in) 219

Results After Recount:

229

222

TRUSTEE OF TRUST FUNDS for three years

Robert Larkin 395

CEMETERY TRUSTEE for three years

Geoffrey Burrows 427

SEWER COMMISSIONER for three years

Spencer F. Martin 421

LIBRARY TRUSTEE FOR THREE YEARS (2 positions)

Linda Danielovich 339

Richard A. Allen 257

Richard E. Crockford 209

LIBRARY TRUSTEE FOR ONE YEAR (2 positions)

Ned Harding 283

Nancy Boettiger 267

Ruth A. Rozelle 233

Results Cooperative School District Officers:

MODERATOR for one year

Robert J. Rowan 385

SANDWICH RESIDENT/MEMBER SCHOOL BOARD for three years

Paula N. Adriance 390

CENTER HARBOR RESIDENT/MEMBER SCHOOL BOARD for three years

Bess Hansen (write-in) 8

MEREDITH RESIDENT/MEMBER SCHOOL BOARD for three years

Carl R. Johnson 307

Moderator Frederick Rozelle called the second session of the 240th Sandwich Town Meeting to order at 7:00 p.m. on Wednesday, March 12, 2003 at the Sandwich Elementary School. Reverend Lee Rouner offered the following invocation: A PRAYER FOR TOWN MEETING Lord of the Universe, and God of our small town, we give you hearty thanks that we live in such a lovely place, among such good neighbors. We come now, as stewards of this heritage to do the business of our community, and we ask you to bless our work. Give us the courage of our convictions, but

make us gentle with one another, respectful of views we do not share, mindful of the faint but humbling possibility that we may be wrong. Give us wisdom and celebrate in us the blessings of brevity. Finally, O gracious and forgiving God, who laughs with kindly affection at our human foibles and pretensions, lay your restraining hand upon us when we have nothing to say, but are overcome with the urge to speak. Bless us and keep us, now and always, Amen. Jeremiah Johnson was introduced and led the Pledge of Allegiance. Mr. Rozelle said that all registered voters must check in with the ballot inspectors to receive a voter's card. Janet Brown moved to allow two town employees who are not registered to vote in town permission to speak at the meeting, Recreation Director Jere Burrows and Police Chief Jeff Jaran. The motion was ruled out of order. Mr. Rozelle introduced the ballot clerks, Supervisors of the Checklist, Town Clerk/Tax Collector and Deputy Town Clerk/Tax Collector, Selectmen, Administrative Assistant, Assistant Moderator, Police Chief and new police officer Richard Young, Recreation Director and himself as Moderator. He granted permission for the Recreation Director and the Police Chief (both non-residents) to speak at the meeting. Mr. Rozelle then introduced Jeremy Shambaugh as the microphone runner, pointed out the exits and restrooms and indicated that smoking is prohibited in the building. He mentioned that the PTO was offering babysitting in the library and refreshments for sale in the food kitchen. The moderator proceeded to read the rules of conduct for the meeting.

The Moderator read the results of the Town Officers vote and announced that there will be a recount of votes for office of selectman on Monday, March 17 at 4:00 p.m. He read the results of the School District vote. Voter turnout March 11 was 455 with 17 absentee votes returned for a total of 472 votes cast. 175 voters attended the second session. He then proceeded to Article Two.

ARTICLE 2. To see if the Town will vote to raise and appropriate the sum of \$ 297,713 for the following purposes:

General Government	\$ 236,750
Town Hall Carpeting	\$ 4,200
Welfare	\$ 8,000

Debt Service \$ 48,763

The breakdown of the major categories is listed in the budget.

Motion by Jim Mykland, second by Richard Allen, voted affirmative.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$ 144,411 for the Police Department.

Police Department	\$ 137,411
Notch Patrol	\$ 3,000
Patrol Grants	\$ 3,000
Computer	\$ 1,000

Motion by Louis Brunelle, second by Nina Eaton, voted affirmative.

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$ 39,444 for ambulance service.

Motion by Guthrie Speers, second by Carl Hansen, voted affirmative.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$ 80,730 for Fire Protection.

Fire Department	\$ 76,680
Forest Fires/Red Hill Tower	\$ 4,050

Motion by Lee Webb, second by Ben Bullard, voted affirmative.

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$ 340,998 to pay for expenditures for Highways, Streets and Bridges.

Motion by Louis Brunelle, second by Lee Rouner, voted affirmative.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$ 81,898 for expenditures on Sanitation.

Motion by Louisa Miner, second by Richard Crockford, voted affirmative.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$ 16,000 for expenses related to the Central Sewer System, the breakdown as follows: 1) \$11,800 for the operation and maintenance of the Central Sewer System, and 2) \$4,200 for deposit into the Sewer

Capital Reserve Fund for the purpose of reconstruction of the leachfield. These monies to be derived from sewer user fees. This article by request of the Sewer Commissioners. The Selectmen recommend passage of this article.

Motion by Richard Allen, second by Jack Webb, voted affirmative.

ARTICLE 9. To see if the Town will approve the use of the Sandwich Recycling Center by residents of the Wonalancet section of Albany. The Town of Albany to furnish a list of approved residences for which they will pay the Town an annual fee of \$125 for a year-round residence and \$100 for a seasonal residence. The revenues to be deposited to the general fund.

Motion by Jim Twaddle, second by Sally Kalette, voted affirmative.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$ 89,339 for Culture and Recreation.

Parks and Recreation	\$ 78,139
Old Home Week	\$ 1,800
Skating Rink (phase 1)	\$ 5,000
Town Beach Party	\$ 1,600
Patriotic Purposes	\$ 2,800

Motion by Lee Quimby, second by Louis Brunelle, voted affirmative.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$ 23,756 for the support of the S.H. Wentworth Library.

Operating Budget & Insurance	\$ 20,156
Trust Fund Management	\$ 3,600

Motion by Lee Rouner, second by Ben Shambaugh, voted affirmative.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$ 4,425 for the following purposes for Conservation:

CC Operating Expenses	\$ 1,225
5 Days of Sandwich Conservation Camp	\$ 3,200

Motion by Betty Alcock, second by Walter Johnson, voted affirmative.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$2,500 to be used by the Town Forest Committee to pay the expenses incurred in managing and surveying Town Forest Land; and to authorize the Selectmen to withdraw funds from the Town Forest Committee Account for this purpose. Also, to see if the Town will authorize funds from the sale of timber on Town property managed by the Town Forest Committee, to be deposited into the Town Forest Committee Account. The Selectmen recommend passage of this article.

Motion by Jim Mykland, second by Leslie Jose, voted affirmative.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$3,000 for legal costs related to any challenge to the State Education Property Tax. These funds to be expended at the discretion of the Board of Selectmen after a public hearing.

Motion by Louis Brunelle, second by Geoff Burrows, voted affirmative.

ARTICLE 15. To see if the Town will vote to establish an Expendable Trust Fund under the provisions of RSA 31:19-a to be called the Durgin Bridge Expendable Trust Fund for the purpose of repair and maintenance of Durgin Bridge. Further to vote to raise and appropriate the sum of \$2,000 to establish this fund. The Selectmen are to be named as agents to expend from this fund. The Selectmen recommend passage of this article.

Motion by Carl Hansen, second by Richard Papen, voted affirmative.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$ 146,737 to be added to Capital Reserve Funds as follows:

Town Buildings Expendable Trust	\$ 7,500
Library Building Expendable Trust	\$ 2,000
Highway Equipment Capital Reserve	\$ 29,000
Gravel Roads Capital Reserve	\$ 10,000
Paved Roads Capital Reserve	\$ 20,000
Town Equipment Expendable Trust	\$ 3,237
Police Equipment Capital Reserve	\$ 15,000
Fire Equipment Capital Reserve	\$ 20,000
Rescue Vehicle Capital Reserve	\$ 5,000

Revaluation Capital Reserve	\$ 25,000
Fire Ponds Capital Reserve	\$ 10,000

The Selectmen recommend passage of this article.

Motion by Ben Bullard, second by Louis Brunelle, voted affirmative.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$ 41,344 for the purchase of a police package vehicle, and to fund this appropriation by authorization of the Selectmen to sell or trade the 1998 Chevy Blazer and use the proceeds toward this appropriation with the balance of funds to be withdrawn from the Police Equipment Capital Reserve Fund.

Motion by Carl Hansen, second by Robert Miner.

Fred E. Bickford made a *motion to amend Article 17 by amending the dollar amount only to \$34,250.* Second by Richard Benton. The amendment was voted affirmative.

Article 17 as amended was voted affirmative.

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$52,133 for the purchase of twelve Self-Contained Breathing Apparatus units and ancillary equipment, upgrade three existing units, and upgrade the filling station. Further fund this appropriation by authorization of the Selectmen with the funds withdrawn from the Fire Department Capital Reserve.

Motion by Betty Webster, second by Reed Goewey, voted affirmative.

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum-of \$ 71,262 for the purchase of a Dump Truck (#2) with plow frame and dump body for the Highway Department, and to fund this appropriation by authorization of the Selectmen to sell or trade the 1991 Dump Truck and use the proceeds toward this appropriation with the balance of funds withdrawn from the Highway Vehicle Capital Reserve Fund.

Motion by Louis Brunelle, second by Ken Alcock, voted affirmative.

ARTICLE 20. To see if the Town will authorize the Selectmen to appropriate the sum

\$ 26,500 for the purchase of a $\frac{3}{4}$ Ton Truck with plow for the Highway Department, and to fund this appropriation by authorization of the Selectmen to sell or trade the 1996 250 Ford Truck and use the proceeds toward this appropriation with the balance of funds withdrawn from the Highway Vehicle Capital Reserve Fund.

Motion by Louis Brunelle, second by Ken Alcock, voted affirmative.

ARTICLE 21. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes, which authority will continue indefinitely until rescinded by a future Town Meeting.

Motion by Louis Brunelle, second by Ben Shambaugh, voted affirmative.

ARTICLE 22. To see if the Town will vote to authorize the Selectmen to convey property acquired by the Town by Tax Collector's deed, by public auction (or advertised sealed bid) or in such other manner as justice may require, which authority will continue indefinitely until rescinded by a future Town Meeting.

Motion by Richard Crockford, second by Richard Benton, voted affirmative.

ARTICLE 23. To see if the Town will vote to authorize the Board of Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19, which authority will continue indefinitely until rescinded by a future Town Meeting.

Motion by Richard Allen, second by Jack Webb, voted affirmative.

ARTICLE 24. Shall the town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept, and expend, without further action by the town meeting, unanticipated money from a State, Federal or other governmental unit or a private source which becomes available during the fiscal year.

Motion by Jim Mykland, second by Louis Brunelle, voted affirmative.

ARTICLE 25. To see if the Town will vote to authorize the Selectmen to expend income from the Marjorie Thompson Fund as they see fit, for the benefit of children of Sandwich residents.

Motion by Louis Brunelle, second by Jack Webb, voted affirmative.

ARTICLE 26. To see if the Town will vote to raise and appropriate the sum of \$ 1,500 for the support of the Community Resources (CoRe) Leadership Group. The Selectmen recommend passage of this article.

Motion by Betty Alcock, second by David Blackshear, voted affirmative.

ARTICLE 27. To see if the Town will vote to raise and appropriate the sum of \$2,000 for Tri-County Community Action for the purpose of continuing services of the Fuel Assistance Program for the residents of Sandwich. This article by petition. The Selectmen recommend passage of this article.

Motion by Guthrie Speers, second by Richard Allen, voted affirmative.

ARTICLE 28. To see if the Town will vote to raise and appropriate the sum of \$2,000 for North Country Elderly Meals. This article by petition. The Selectmen recommend passage of this article.

Motion by Louisa Miner, second by Patricia Merriman, voted affirmative.

ARTICLE 29. To see if the Town will vote to raise and appropriate the sum of \$ 1,700 for Meals on Wheels and \$ 250 to Sandwich Congregate Meals Service, both of which service Sandwich people. This article by petition. The Selectmen recommend passage of this article.

Motion by Lee Quimby, second by Nina Eaton, voted affirmative.

ARTICLE 30. To see if the Town will vote to raise and appropriate the sum of \$500 for Sandwich Caregivers, Inc. This article by petition. The Selectmen recommend passage of this article.

Motion by Susan Speers, second by Mary Fleischmann, voted affirmative.

ARTICLE 31. To see if the Town of Sandwich will vote to raise and appropriate the sum of \$1,264 for the annual support of services provided to the citizens of this community by the Visiting Nurse Association and Hospice of Southern Carroll County and Vicinity, Inc. This article by petition. The Selectmen recommend passage of this article.

Motion by Marcia Allen, second by Rita Rouner, voted affirmative.

ARTICLE 32. To see if the Town will vote to raise and appropriate the sum of \$716 to assist Carroll County Mental Health Service. This article by petition. The Selectmen recommend passage of this article.

Motion by Lee Rouner, second by Margaret Myer, voted affirmative.

ARTICLE 33. To see if the Town will vote to raise and appropriate the sum of \$ 750 for the Community Food Center at St. Andrew's. This article by petition. The Selectmen recommend passage of this article.

Motion by Joan Wright, second by Howard Cunningham, voted affirmative.

ARTICLE 34. To see if the Town will vote to raise and appropriate the sum of \$2,000 for the Winnepesaukee Wellness Center. This article by petition. The Selectmen recommend passage of this article.

Motion by David Blackshear, second by Paula Kuehn, voted affirmative.

ARTICLE 35. To see if the Town will vote to raise and appropriate the sum of \$350 in support of Starting Point providing crisis services to the victims of domestic and sexual violence and their children. This article by petition. The Selectmen recommend passage of this article.

Motion by Leslie Jose, second by Richard Benton, voted affirmative.

ARTICLE 36. To see if the Town will vote to raise and appropriate the sum of \$445 in support of the Greater White Mountain Chapter of the

American Red Cross. This article by petition. The Selectmen recommend passage of this article.

Motion by Sharon Nelson, second by Patricia Merriman, voted affirmative.

ARTICLE 37. To transact any other business that may legally come before said meeting.

Motion by Jeffrey Fleischmann, second by Guthrie Speers.

Selectman Fred E. Bickford paid tribute to outgoing selectman Richard Crockford and thanked him for being a team player, a good listener with good judgement and an elegant and entertaining way of expressing himself. Mr. Crockford received several rounds of applause along with a standing ovation and was presented with a gift. Mr. Crockford thanked and acknowledged outgoing police officer Joseph Canfield for several years of outstanding service, and welcomed incoming officer Richard Young. He thanked former library trustees, Alan Simmons, Lois Brady and Dale Mayer; Marguerite King, long-time ballot clerk; Joe Upson, Conservation Commission; Roger Merriman, Historic District Commission; Pat Mudgett and Cici Yeager, Parks & Recreation Committee and he thanked the town hall staff.

Jeffrey Fleischmann came forward with a motion reading as follows: To see if the town will vote that no war against the people of Iraq be undertaken by the United States without the agreement of the United Nations Security Council under the United Nations Charter. Be it further resolved that our vote then be presented to our congressional delegation and the President of the United States.

Mr. Rozelle, Moderator, read the following excerpt from RSA 39:2, "The subject matter of all business to be acted upon at the town meeting shall be distinctly stated in the warrant, and nothing done at any meeting, except the election of any town officer required by law to be made at such meeting, shall be valid unless the subject thereof is so stated." He went on to say that the purpose of the law is to exclude things that the townspeople haven't been notified were going to be considered. Specifically, it's to prevent a consideration of a last-minute attempt to

order the purchase of a new pick-up truck, or whatever. He then reminded the meeting that any matter can be considered as an article in the Warrant on a petition signed by only 25 voters. There was no such petition on this issue. He said he discussed the situation we have here with the Assistant Secretary of State and was apprised that a motion such as this can be considered if he allows it. He said he believed that this is a matter of sufficient importance that the Townspeople should have been notified that it would appear at this Meeting. Because they weren't, he ruled the motion out of order and refused to entertain it. Mr. Rozelle, then repeated his statement given at the beginning of the meeting indicating that any ruling of his can be overruled by the meeting. Leo Greene moved to overrule the Moderator.

A stand up vote was taken on whether to overrule the moderator's decision or to abide by it. Sixty five voters stood to overrule the moderator's decision and 74 voters stood to uphold the moderator's decision. The moderator's decision was upheld determining Mr. Fleischmann's motion to be out of order. There being no further business, the moderator declared the meeting adjourned at 8:40 p.m.

ADDENDUM TO 2003 TOWN MEETING MINUTES

A recount of votes for the office of selectman was conducted at town hall on Monday, March 17, 2003 at 4:00 p.m. The board of recount was comprised of Frederick C. Rozelle, Moderator; Sharon Teel, Town Clerk; Selectmen Richard E. Crockford, Fred E. Bickford and Richard L. Benton, Jr. Candidates Robert Rowan and Carl Hansen declined to be present at the recount. Two members of the public were in attendance. The town clerk publicly broke the seal of the box of marked ballots and the recount proceeded. At 4:45 p.m. the Moderator announced the results of the recount to be Carl Hansen 229, Robert Rowan 222.

Sharon Teel
Town Clerk

ZONING BOARD OF ADJUSTMENT

In 2003 the Board of Adjustment received seven completed applications for consideration. These applications included:

Two Variances – one granted; one denied

Four Special Exceptions – four granted

One Appeal to an Administrative Decision - one granted

A majority of this past year's applications dealt with building and septic system proximity to wetlands. The Zoning Ordinance has very specific setback requirements for buildings (both waste generating and non waste generating) and septic systems. The setback requirements may vary depending on the district in which the property is situated. The Board strongly suggests that all property owners or potential owners familiarize themselves with these requirements, and the Zoning Ordinance in general, before embarking on their development plans. The Board of Adjustment has strict guidelines under which it has to operate and therefore a limited amount of relief is available through the appeal process. As we have seen this past year it is far less expensive and time consuming to thoroughly preplan a project than to try and retroactively seek relief from the Zoning Board of Adjustment.

Please note that the Zoning Board now has a regular monthly meeting, the second Thursday of each month at 7:30 P.M., if needed. All completed applications have to be received by the Town Office fifteen days prior to the hearing date so that they can be properly noticed for a public hearing.

Finally, I would like to thank the members of the Board for their dedication to this sometimes thankless job of overseeing the appeal process.

Respectfully submitted,
James M. Hambrook, Chairman

SANDWICH CEMETERY TRUSTEES CEMETERY BY-LAWS

The following cemeteries are governed by private Associations with their own organization, fees and rules: Rural Cemetery (Baptist Church), Vittum Hill Cemetery, Little's Pond Cemetery, and the two Quaker cemeteries. All other cemeteries are the responsibility of the Sandwich Cemetery Trustees.

The following rules apply to town cemetery operations:

1. Right to burial is reserved for Sandwich legal residents, taxpayers, & former residents. Borderline cases will be left up to the discretion of the Sandwich Cemetery Trustees.
2. Cemetery lots may be purchased from the Sandwich Cemetery Trustees in accordance with the price schedule adopted by the Trustees.
3. The fees for body and cremains burials shall be set by the Trustees.
4. All lots that are not used by the purchaser of record or their family are to be returned to the Sandwich Cemetery Trustees and the Town as a re-purchase per the original purchase price per RSA 289:18.
5. Town cemeteries are open for burials, weather conditions permitting, from April 1 through November 15.
6. Trustees shall be notified before any burial plans are finalized.
7. Trustees will approve of the grave digger.
8. Trustees will provide a person to prepare the grave for a cremains lot.

The Sandwich Cemetery Trustees wish to thank Jeffrey Brown and his brothers for the excellent care they have given to maintain Mason Cemetery on the Mt. Israel Road and Mr. Michael Collette for the general maintenance of the remainder of the Town Cemeteries.

Sarah W. Zuccarelli
Geoffrey Burrows
Roger Merriman
SANDWICH CEMETERY TRUSTEES

CEMETERY TRUSTEES: MASON-VISNY SPECIAL ACCOUNT

Balance Brought Forward	\$	5,990.55
RECEIPTS		
Interest, savings account/CD	\$	256.30
Interest, Trust Funds 2002 transferred from General Acct	\$	319.82
EXPENDITURES		
Brown Landscaping	\$	<u>(381.75)</u>
Balance: 12/31/03	\$	6,184.92
PROOF		
MVSB Pyramid Savings Account	\$	1,184.92
MVSB CD	\$	5,000.00

CEMETERY TRUSTEES: GENERAL ACCOUNT

Balance Brought Forward	\$	14,340.30
RECEIPTS		
Interest, checking account & CD	\$	188.04
Annual Town Appropriation	\$	500.00
Arthur M. Heard Trust	\$	1,000.00
Interest, Perpetual Care Trust Funds, 2002	\$	575.00
Cremaains burial fee	\$	75.00
EXPENDITURES		
Trustees of Trust Funds, Perpetual Care	\$	(500.00)
Transferred to Mason-Visny Special Account-2002 Interest	\$	(319.82)
Michael Collette, General Maintenance	\$	(5,714.00)
Laconia Monument, corner stones	\$	<u>(585.00)</u>
Balance: 12/31/03	\$	9,559.52
PROOF		
MVSB Checking Account	\$	2,555.15
MVSB CD	\$	7,004.37

Sarah W. Zuccarelli
Sandwich Cemetery Trustee, Secretary-Treasurer

CONSERVATION COMMISSION

The Conservation Commission conducted a monthly schedule of meetings this year. The meeting time is the First Wednesday of every month at 7:30. Members reviewed the actual conditions for several Wetlands applications and provided comments to the Selectmen, Planning Board, ZBA, and DES Wetlands Bureau, as appropriate. We thank everyone who attended for their involvement and efforts.

We continued our support of the '5 Days Of Sandwich' summer Conservation Education day camp program. This program is for 10 to 13 year olds. We thank the White Sylvania Trust, the Coolidge Trust, and other private donors as well as the Town for their support. This year the camp ran three weeks and still did not meet the demand. Therefore, the Selectmen and Commission intend to run the program four weeks in the summer of 2004.

Regionally the Green Mountain Conservation Group is running a water testing program throughout the Ossipee River watershed, which includes the Bearcamp and Cold Rivers in Sandwich. The Sandwich monitoring station at the Rte 113 bridge over the Cold River, below Ambrose Gravel Pit, is an important component of this program; as it consistently has the highest water quality in the watershed, it is used as a marker to compare normal seasonal water quality fluctuations throughout the watershed. In the 2004 budget the Commission is proposing a contribution of \$250 to partially offset the cost of this testing work in Sandwich.

The Town's Conservation Easement lands were monitored this year through the use of ground reconnaissance and aerial inspection and photography. The flight was done in late November. We noted no problems with any of the easement lands. Our ground work covered several parcels in the Red Hill Pond area and Sandwich Notch. We continued our maintenance efforts for the Bearcamp River Trail with spring cleanup. We hope those of you who enjoy walking this trail will assist with this work.

We thank the Selectmen and the Town Hall office staff for their efforts this year.

Respectfully submitted,
Chip Kimball, Chairman

FIRE/RESCUE DEPARTMENT

In Town Fire Emergencies	27
Out of Town Mutual Aid	12
Medical Emergencies/M.V.A.s	126
Other Emergency Calls	15
Emergency Service Calls	<u>27</u>
Total Calls 2003	207

The year 2003 saw the Department break the 200 call mark for the first time. In 1980 we responded to 50 emergency calls and in 1990 we responded to 106. In January a fire on Maple Ridge Road on the coldest morning of the year heavily damaged an occupied camp. All occupants escaped safely, but the building was too heavily damaged to repair. In July an early morning fire destroyed a sauna at a Chase Road residence. The DHART medical helicopter flew patients twice from serious motorcycle accidents in Sandwich, one from the Whittier Highway and one from the Holderness Road.

In 2003 the Department applied for and received a number of grants. The biggest one was for \$120,438 from a Federal FIRE Grant. This grant has allowed us to replace all our aging breathing apparatus and will allow us to expand our capability to refill breathing tanks. We also received a \$3000 grant from Meredith Village Savings Bank to purchase airbags to be used for rescues, a \$2000 grant from NH Emergency Management to be used to purchase a gas detector and other items, and a grant from NH Forest Fire Service for forestry turnout gear. Many thanks to all the members who worked very hard to realize these grants. In addition, the Fire-Rescue Association raised over \$13,000 through donations for a new cardiac defibrillator. Members of the Department put in over 4000 hours in training, work details and responses to emergency calls.

We have reached a crisis point in the evolution of the Department. As I have been pointing out for the past few years, we need at least one full time person available to respond to calls during the week and also perform other administrative functions that are falling behind now. During 2003, more than 800 hours were spent on administrative functions such

Fire Department (continued)

as inspections, grant writing, and report writing. This year, for the first time, two calls were received during the day when there were no members available to respond. In an additional six calls no medical personnel were available and the calls were covered by fire personnel. And, at an additional fourteen calls only one of our EMTs were in Town to respond. This is an unacceptable response level to the members of the Department. At the present time we have seven EMTs on the Department, all of whom have day jobs that take them out of Town. We are always in need of new members, however due to the time commitment needed this is not an option that is viable to most community members. The answer is to have daytime midweek coverage in the station. I strongly recommend that the Town hire at least one full-time Firefighter/EMT. This position may be combined with other functions that would not prohibit a prompt response such as building or health inspector.

This year the Department has had an active truck committee looking at different apparatus available to replace Engine 2, which is basically out of service. With the decline in numbers of active personnel and the increase in activity, keeping up with the latest technology is the only way the Department has been able to provide an acceptable level of service. With Engine 2 being down, we are faced with trying to provide the same level of fire protection with a reduced capacity. It is dangerous and unfair to ask Department personnel to risk their, and your safety and well-being with inadequate resources.

In closing, I would like to thank the personnel from the Highway, Police, and Recreation Departments who have always been willing to help whatever is asked of them. Special thanks to the Highway guys for straightening up that pesky flagpole at Central. And a personal thank you to all of the women and men who make up the Department who spend many, many hours above and beyond what could possibly be expected of them. I am grateful to them all.

James Mykland
Chief-of-Department

HIGHWAY DEPARTMENT

Another year has flown by. At the Recycling Center we rebuilt the roof on the compactor shed. This improvement should keep the ice, snow and rain off everyone's head when they are placing their trash and papers in the roll-off.

We hauled plastic to Plymouth five times, burned the brush several times, crushed glass, and organized the white goods for the removal of the refrigerant. Other maintenance issues were addressed as well.

We placed 3870 linear feet of geotextile and 2250 cu. yards of 1 1/2" CBR gravel on Middle Road. With this in place, Middle Road has textile from Bearcamp Pond Road to the bridge over the Bearcamp Brook, equaling a total of 7352 feet.

Rocks were blasted on several roads. This was done to help with snow plowing. There still is more to deal with, but the worst ones are gone. I am sure more will grow.

Our new International Dump Truck arrived on July 30 of this year; Bill and I say thank you. Once again, I would like to thank the men that make the Highway Department work: Bill, Ken, Bob and Kirke. Also, thank you Wendy and the Board of Selectmen.

Respectfully submitted,
Peter E. Prentice, Road Agent

HISTORIC DISTRICT COMMISSION

There were a total of seven applications this year ranging from paint colors to additions and for an antenna that would allow high speed internet into the village.

The Historic District Commission is a very important part of the village, balancing the historic integrity of the village and the property rights of the villagers to move into the twenty first century.

I am very thankful to all the board members for their time, insights, and open-mindedness.

Respectfully submitted,
Kevin Sayers



Deming Store, photo courtesy of Burrows Family

Parks and Recreation Department

Sandwich Parks and Recreation 2003

Activities and programs included the following:

Children's Winter Program-Includes skating, x-c skiing, downhill, snowboarding, all children in grades 1-6 participate in one of these winter activities.

Cross-Country Ski Trails- groomed trails on and around Quimby Field, the Sandwich Fairgrounds and across Squam Lake Road when snow conditions allow.

Skating Rink- On the Frost Lot next to the Town Hall, construction of a pump house with heat and equipment was started this fall and the Quimby Trustees donated the money for this project. Special thanks to Kim Frase for donating the electrical hookups and to Rich Benton for material donations and the volunteers who assembled the building.

Hockey Program-Children participate in hockey at the Hamm Arena in Conway with scholarship money available for one session of the player's choice, this money donated by the Quimby Trust.

Youth Softball/Baseball-Offerings of t-ball, farm, minor and major league teams for age's 5 and up.

Sandwich Lot Baseball-During the months of July and August any interested players (coed) could participate in baseball skill development on Quimby Field 3-4 days a week under the direction of coach Tim Muskat.

Learn to Golf-For adults and children after school on the fairgrounds, children practiced and played holes on the fairgrounds practice course, held during the summer.

Adult Tennis-Spring, summer and fall. There were approximately 110+/- participants for the summer season with another 25-30 participants in the round robin activities.

Kids Fishing-The pond behind the Town Hall may be stocked with trout this year.

Parks & Recreation (continued)

Summer Program-Includes tennis and swimming lessons, softball, baseball, soccer, basketball, biking, weeklong soccer and baseball camps with 150 +/- participants.

Old Home Week-Held the week of August 4-11, activities were offered throughout the week.

Youth Soccer-Started this year with a soccer camp the week of July 29-August 2; teams included instructional, 3&4, 5&6.

Great Halloween Pumpkin Display-At Remick Park in North Sandwich, again about 36 pumpkins were placed on the wall.

Youth Basketball-Includes farm/instructional and teams for 3&4, 5&6 girls and boys.

Adult basketball-Twice weekly at the school gymnasium.

Community Tree-Held at the school, the department helps with the tree, equipment.

Holiday Lights-On the tree on the green and Remick Park, many thanks to Pete Hoag putting lights on with his bucket truck and Dan Mauch as well.

Adult Fitness-A program designed to promote strength, flexibility and cardio-vascular fitness for adults, held at the Town Hall three times a week. Under the instruction of Ms. Colleen Nungesser certified instructor and fitness consultant.

Walking Program-The school gymnasium is open a couple days of the week for people looking to exercise out of the cold and slippery conditions of the long winter. Check the Town website for info at

www.town.sandwich.nh.us and click on the recreation link.

Playground Equipment-The new equipment at Remick Park received heavy use this year and some additional items are being considered for this year but in keeping with the size of the existing area.

Swimming Lessons-Ms. Laura Benoit, head lifeguard, had @50 children participate in this program at the Town Beach at Squam Lake and was assisted by Jon Read and Elise Benoit.

Parks & Recreation (continued)

The Parks and Recreation Department also helps with some of the school activities and other organizations through the use of equipment or facilities during the year. Thanks to all the people who help throughout the year, Pete and the 'boys', the Selectmen, Quimby Trustees, the Police and Fire Departments, the Recreation Committee and all the volunteers who help with the many programs and activities.

Respectfully submitted,

Jere Burrows,

Parks and Recreation Director



Plowing Pond for Skating, photo courtesy of Burrows Family

PLANNING BOARD

Sandwich is geographically the third largest town in New Hampshire covering almost 100 square miles. How this land is used does much to determine the town's quality of life. The Planning Board is responsible for many of the decisions that affect how land is divided, developed and used. The foundation for those decisions rests on the Master Plan. The Zoning Ordinance and Site Plan Review and Subdivision regulations flow from this plan.

The Planning Board has been reviewing and updating these documents this past year. The Master Plan update is an ongoing project which is expected to be completed for a town meeting vote in 2005. Eleven sections have been identified and all the members of the board are involved in this effort. The community is encouraged to contact the board with ideas and suggestions. In 2003 the town hired an outside firm to review and update the Zoning Ordinance and regulations. Zoning Ordinance changes have been prepared for a 2004 town meeting vote.

Land on which it is easy to build is becoming limited, and development pressure continues. As a result, the board will be working on the steep slopes section of the Zoning Ordinance this coming year. Any change to the Zoning Ordinance requires a town vote and modifications are done on an annual cycle. The board also approves permits for the uses of land which often require a site plan review. These uses may range from a simple home occupation, a major business, a lot line adjustment or a large sub-division..... Several levels of site plan review have been implemented so that the process more closely fits the complexity of the proposal.

None of this work can be done without volunteers. The Planning Board consists of two participating selectmen and eleven residents appointed to three year terms by the selectmen. Each year new people are needed to serve on the Planning Board. Anyone interested in participating should contact the selectmen and/or any board member.

Respectfully submitted,

Carl McNall, Chairman

POLICE DEPARTMENT

In 2003, the Sandwich Police Department experienced another increase in calls for service. The department responded to 941 calls, an increase of 3.2%. Encompassing a two year span, the overall increase is 15.7%. We experienced a dramatic rise in domestic violence situations as well as motor vehicle accidents.

The department made 14 arrests ranging from domestic violence incidents, DWI, reckless conduct, simple assault, burglary, and other driving offenses. The department responded to 28 motor vehicle accidents.

The New Hampshire State Police while covering the town in our absence also experienced an increase in calls for service in 2003. They responded to 128 calls for service in town, covering 20 motor vehicle accidents and making 2 arrests. A sincere thank you goes out to all the men and woman of Troop "E" who serve the Town of Sandwich. We could not operate without their support.

Combined with State Police statistics, the total number of calls for police services were 1,069 with a total of 48 motor vehicle accidents along with 16 arrests.

Our residence/business security check program has been a success in limiting the number of burglaries in town. The department had 56 requests and officers made a total of 485 checks to vacant homes and businesses.

We continued to have a turnover in personnel losing Officer Joseph Canfield and Officer Wayne Giles. The only positive change was that we were able to hire Sergeant Richard Young who brings an enormous amount of talent and experience to the job.

I would like to thank Prosecutor Dennis Davey, DEA Special Agent Lisa Remmick who continues to lead our "DARE" Program and our only

Police Department (continued)

remaining Part-time Officer Doug Wyman for his fine work and contribution to the department.

I would like to express my gratitude to the Moultonboro Police Department and the Sandwich Fire Department for their continued support and assistance throughout the year and especially to those in town who have made a difference in our day to day activities.

Please keep an eye out for suspicious activity in your neighborhood and never hesitate to call. Remember you are our best resource to fight crime.

We strive to serve the community with pride and integrity.

Respectfully submitted,
Jeff D. Jaran, Chief of Police

PROPOSED*

EQUIPMENT REPLACEMENT SCHEDULE

YEAR	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
FIRE DEPT																					
Truck 1																					
Truck 2	X																				
Truck 3										X											
Truck 4																			X		
Rescue																		X			
POLICE DEPT																					
Unit 1: 4WD				X				X			X				X					X	
Unit 2: Sedan		X				X				X				X				X			
HIGHWAY DEPT																					
Pickup (3/4 ton)						X					X										
One Ton Dump Tr.					X							X									
Truck 1					X										X						
Truck 2										X											
Truck 3 (with wing)									X											X	
Grader															X						
Loader						X															
Backhoe			X															X			
Rock Rake				X																	
Plow 1				X																	
Plow 2										X											
Plow 3																					
YEAR	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	

* This schedule is used only as a **guide** for replacement of vehicles.

THE SAMUEL H. WENTWORTH LIBRARY

Samuel H. Wentworth Library shows vibrant growth in 2003. After a splendid growth year we look forward to continuing to find new ways to serve the Community through our dedicated team and supporters. At the end of 2003, the final results have been impressive. The number of registered patrons has grown to 1738. Circulation of the collection has increased by 27% to 25,309 which includes a 33% increase in Interlibrary Loans. Activity on the Internet has jumped 20% to 1704. 60 programs were offered free of charge to families including the Summer Reading Program for 260 children.

Team drives Innovation

None of this would have been possible without the enthusiastic, energetic, and creative efforts of our Staff of Glynis Miner, Anne Papen, and Suzie Shevenell and our many dedicated volunteers. Mary Swan and Lois Hart continue to care for the inside of the building and we welcomed Frank Rowell this year as our custodian. Regretfully we accepted the resignation of Walter Johnson who has served the Board for 16 years. We are deeply grateful for the generous support of The Friends of the Library, the Quimby Fund, the Beveridge Foundation, the White Sylvania Trust and several memorials.

Hi-speed Internet Access

The year 2004 offers promise of major innovation with the advent of Hi-speed Internet Access, thanks to the efforts of Gunnar Berg and team. We will continue to reorganize and build the collection and services, anticipating the changing informational, educational and recreational needs of the community.

Come join the fun and experience your "new" library.

Respectfully Submitted,

Susan Mitchel, Chair
Jo Darling, Director

SAMUEL H. WENTWORTH LIBRARY: FINANCIAL REPORT

Revenues

Charges for Services

Copier Fees	\$ 1,065
Book Sales	\$ 280

Miscellaneous

Interest & Dividend Income	\$ 2,427
Investment Gain/(Loss)	\$ (1,171)
Donations	\$ 11,962
Grants	\$ 15,800
Other	\$ -

Other Financing Sources

Operating Transfers In

Trust Funds	\$ 33,876
Capital Reserve	\$ -
General Fund	\$ 21,257

<u>Total Revenues & Other Financing Sources</u>	\$ 85,496
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Expenditures

Current

Culture & Recreation

Salaries & Benefits	\$ 40,214
Other Administrative Costs	\$ 2,707
Books, Periodicals, & Audio Visual	\$ 13,086
Copier and Computers	\$ 947
Materials and Supplies	\$ 2,839
Buildings & Grounds Maintenance	\$ 4,272
Utilities	\$ 7,138
Capital Acquisition & Improvement	\$ 2,854

<u>Total Expenditures</u>	\$ 74,057
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Excess (Deficiency) of Revenues & Other

<u>Financing Sources Over (Under) Expenditures</u>	\$ 11,439
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<u>Fund Balance - January 1, 2003</u>	\$ 79,692
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<u>Fund Balance - December 31, 2003</u>	\$ 91,131
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SEWER COMMISSION

The proposed operating budget for 2004 is a reduction of \$3300 from the 2003 budget. The reduction reflects unused funds collected in 2003 for pumping, improvements and testing.

The Lamprey Lagoon in Moultonboro was closed by the State in November 2003. The lagoon formerly handled all of the septage from our system as well as all of the individual septic systems in Sandwich. With the lagoon closed, all septage from the town must now be hauled a considerable distance to another waste treatment facility which will greatly increase our pumping expense in the future.

We remind you yet again that connection of sump pumps to the system is a gross violation and unfair to other users. Offenders may expect to be vigorously prosecuted. We also remind users that they are allowed to place sillcocks before meters, but these must be inspected by a Commissioner after installation. We would also like to remind users to ensure proper insulation to keep meters from freezing. Replacement of damaged meters will cost the user \$125.

And, please continue to be cautious to choose saps and cleaning products that are low in phosphates and not use any other inappropriate substances which will end up in our/your system.

Respectfully submitted,
Spencer F. Martin
Patricia A. Merriman
Thomas Shevenell
SEWER COMMISSIONERS

2003 SANDWICH SEWER BUDGET

	2003	2003	2004
	<u>PROPOSED</u>	<u>ACTUAL</u>	<u>PROPOSED</u>
Operator	\$ 4,000	\$ 4,281.76	\$ 4,000
Technical Maintenance/Repair	\$ 500	\$ -	\$ 500
Electricity	\$ 1,200	\$ 1,016.21	\$ 1,200
Tools and Equipment	\$ 100	\$ 49.86	\$ 100
Tax Collector	\$ 200	\$ 200.00	\$ 200
Treasurer	\$ 200	\$ 200.00	\$ 200
Improvements	\$ 1,500	\$ -	\$ 500
Insurance/Postage Reimburse	\$ 200	\$ 439.47	\$ 250
Capital Reserve	\$ 4,200	\$ 4,200.00	\$ 4,200
Testing	\$ 700	\$ -	\$ -
Pumping	\$ 3,000	\$ -	\$ 1,300
Audit	\$ 200	\$ 450.00	\$ 250
	\$ 16,000	\$ 10,837.30	\$ 12,700

2003 REVENUES

Fees (CY)	\$ 13,687.43
Interest (CY)	\$ 2.84
Bank Interest	\$ 7.26
	<hr/>
TOTAL REVENUES	\$ 13,697.53

Enhanced 911

This past fall, the town's 911 Liaison, Len Marino, passed away. His attention to detail, unflinching good humor, and quick response to our numbering requests will be sorely missed. The process for acquiring structure numbers that Len initiated has served the town well and will be continued with a few minor changes.

In Sandwich E911 is designed to work even if the caller is unable to speak. The result is that Emergency Services are automatically dispatched upon receipt of a call to 911. Every telephone in Town is linked to a corresponding uniform street address. It is therefore critical that all properties with an assigned house number post that number properly.

All new construction, whether a primary or accessory structure, requires the assignment of a valid house number before electrical and telephone service can be established. Generally, the submission of a building permit starts the numbering process. Starting in 2004, at a request for a number, the town liaison will provide location information to the mapping division of the State Emergency Communications Services who will provide the number within 2 - 4 weeks. The property owner will be notified of the number and how to properly display the number.

If you have any questions regarding your house number please contact the Selectmen's Office during normal business hours. Please remember, 911 saves lives.

SANDWICH FAIR ASSOCIATION

The Sandwich Fair has been a main stay in the Town for close to 100 years. It has gone from a 1 day Fair to 3 days. For a number of years it was held on the Quimby Field. As time went on, the Fair Assn. purchased the land where it is now held. All of the land the Fair owns was filled and graded. For a point of information, where the midway is held, there was a sawmill located there. The remainder of the land was bushes. The grounds are used by other organizations in addition to the Fair. 4-H is one of our big users and we are pleased to accommodate them. The parking area next to the Bean Road and school is used by the Rec. Dept.--baseball, soccer, golf and cross country skiing. Nearly every day during the summer, people are walking through the grounds. The Fair welcomes them. We hope even more use may be made of the area. The 2003 Fair was one of our biggest Fairs as far as attendance, and also some of the nicest weather you could ask for. We have been making many improvements in recent years. The Arts & Crafts building was constructed in 2003. We had a great exhibit of crafts and many compliments on this new addition. Other improvements are the new Ox Barn, Antique Tractor Pull and paved roadways. The Parade on Sunday is always a must for all. It gets better every year. The Antique Auto Parade held on Saturday has grown and is very popular. Saturday is children's day! Midway ride tickets are a special price and we have one of the best Midways around. Gillette Shows do a great job for us. The Fair Assn. would like to thank the many individuals and groups (the Police Dept., the Fire Dept.) that assist us in making this event a success. It would be impossible to name everyone, but their helpfulness is greatly appreciated. With our Satellite Parking we are able to accommodate many more customers and maintain a much smoother traffic flow. We hope to see you all at our Fair next October over Columbus Day Weekend--the 9th, 10th, and 11th.

Earle Peaslee, President

Memorial Day Essay Contest

WHY DO WE NEED MEMORIAL DAY?

We celebrate Memorial Day because we honor the people who died in the wars. If they had not fought in the wars, we would not be enjoying the freedoms we have today. We put flowers on graves to thank them for fighting in the wars. We have parades and we put flags in cemeteries. My grandfather was sent to war. Thank goodness he came home, safe and well. I wish the people who died were here so I could thank them but they deserve to rest, to rest in a peaceful place. I think Memorial Day is really important. God Bless America!

Galya Martin
First Prize
Fourth Grade

WHY DO WE NEED MEMORIAL DAY?

We need Memorial Day to celebrate the people who served but died in the war. Lucky for me, I can say "My grandfather served in the army and still lives."

Memorial Day is very important. We honor everyone who served and are even still living. One person on the SFD (Sandwich Fire Department) is a veteran. His name is Bernie. On Memorial Day he comes to our school.

On Memorial Day, anyone who appreciates Memorial Day should go out and go to the parade and go to the cemetery and look for the American flags. You could pray for them to be in a good place. You could even put flowers on the grave and whisper something like thank you for serving in the army and earning our freedom.

WHY DO WE NEED MEMORIAL DAY?

We need a Memorial Day to honor and remember the loved ones that gave their life for their country. Let the bugle play so everyone can hear our sadness over those lost in war. Let tears fall on the ground, where so many lives were lost. Put flowers, pictures, and reminders on the grave/wall of the lost. Attend a parade to honor the veterans who saw their friends and family die. Let the bugle also play for them. War has killed all these people we cry for. Let us remember. This day brings sadness and tears, then light, picnics and summer. Out of all that darkness a light.

Isabel Smith
First Prize
Fifth Grade

WHY DO WE NEED A MEMORIAL DAY?

I think we do need to have a Memorial Day. It is a day for us all to remember those who gave their lives to keep the United States safe and free. It is a day to show how much we appreciate them, and wish we could see their smiling faces once more. It is hard to believe someone you knew has died, but it is a gift to be able to remember all the good times you had.

Naturally, even without a Memorial Day, people would still celebrate a friend or family member who died or went missing. Memorial Day helps us do that together, to celebrate all those people on the same day. We have a lot of ways to be together on memorial Day, parties, parades, picnics, and much more.

It is a good feeling to remember someone and know another person somewhere, is thinking of that person, too. We really do need a Memorial Day.

Ana Facciolo
Second Prize
Fifth Grade

On Memorial Day sometimes my family and I go out and go to the parade and that is very, very important because we honor the people who died. Sometimes we even go to the cemetery and put flowers on all the graves.

If there wasn't a Memorial Day everyone would probably forget all about all the veterans and they won't honor them at all.

My grandfather can get pretty sad about all of his friends that died. I only wish me and my friends get the people my grandpa once knew and rise them from the dead so my grandpa could talk to them once more.

If there wasn't a Memorial Day Parade then people might stop going to Memorial Day and think it was pretty dull.

Now that I'm done, I hope you learned how important Memorial Day is, and how much you should appreciate it. Thank you for listening. God Bless America!

Angela Rose Michalski
Second Prize
Fourth Grade



VITAL STATISTICS



2003's First Baby:
Ian Johnston Reidy
March 11, 2003

BIRTHS

REPORTED IN THE TOWN OF SANDWICH, NEW HAMPSHIRE
FOR THE YEAR ENDING DECEMBER 31, 2003

<u>BIRTH DATE</u>	<u>PLACE OF BIRTH</u>	<u>NAME OF CHILD</u>	<u>GENDER</u>	<u>NAME OF FATHER</u>	<u>NAME OF MOTHER</u>
March 11	Laconia, NH	Ian Johnston Reidy	M	Daniel Reidy	Janet Reidy
April 2	Laconia, NH	Finn Michael Powers	M	Matthew Powers	Bethany Powers
April 7	Laconia, NH	John Ethan Martin	M	John Martin	Michelle Martin
May 26	Concord, NH	William Archer Morse	M	Eric Morse	Amy Morse
June 27	Laconia, NH	Aislinn Sophia Hird	F	Stephen Hird	Julia Hird
July 17	North Conway, NH	Maxwell Andrew Kerrie Quinn	M	Andrew Quinn	Shannon Quinn
December 8	Laconia, NH	Owen Patrick Carney	M	Martin Carney	Lora Carney

I hereby certify that the above return is correct, according to the best of my knowledge and belief.

Respectfully Submitted, Sharon Teel, Town Clerk

MARRIAGES

REPORTED IN THE TOWN OF SANDWICH, NEW HAMPSHIRE

FOR THE YEAR ENDING DECEMBER 31, 2003

<u>MARRIAGE DATE</u>	<u>GROOM'S NAME/RESIDENCE</u>	<u>BRIDE'S NAME/RESIDENCE</u>	<u>PLACE OF MARRIAGE</u>
April 20	Michael J. Prescott North Sandwich, NH	Jennifer A. Atkinson North Sandwich, NH	Sandwich, NH
June 14	Robert Wichland Sandwich, NH	Elizabeth A. DiSalvo Sandwich, NH	Gilford, NH
August 2	John R. Mangan, Jr. New Haven, CT	Bronwen MacArthur New Haven, CT	Tamworth, NH
August 9	David M. Smith Chevy Chase, MD	Katherine S. McIlvain Chevy Chase, MD	North Sandwich, NH
September 13	Matthew M. Gaughan Brooklyn, NY	MaryStarr B. Hope Brooklyn, NY	Moultonboro, NH
October 18	Charles R. Berking Moultonboro, NH	Susan J. Peaslee Moultonboro, NH	Sugar Hill, NH
November 8	Peter W. McPhail Sandwich, NH	Jacqueline M. Meredith Sandwich, NH	Sandwich, NH

I hereby certify that the above return is correct, according to the best of my knowledge and belief.

Respectfully Submitted, Sharon Teel, Town Clerk

DEATHS

REPORTED IN THE TOWN OF SANDWICH, NEW HAMPSHIRE FOR THE YEAR ENDING DECEMBER 31, 2003

<u>DATE</u>	<u>NAME OF DECEASED</u>	<u>PLACE OF DEATH</u>	<u>NAME OF FATHER</u>	<u>MOTHER'S MAIDEN NAME</u>
January 11	Dorothy E. Leach	Meredith, NH	Max Weld	Myra Tappan
January 19	Harold R. Bonnyman	Laconia, NH	Charles Bonnyman	Margaret Tabor
February 12	Ann R. Robbins	Wolfeboro, NH	Richard Briggs	Clara Reynolds
March 30	Isabel G. Sanchez DeBustamante	Laconia, NH	Gustavo Sanchez DeBustamante	Grace Luke
April 2	Barbara S. Parsons	Sandwich, NH	Harold Smith	Minnie Downie
June 26	Robert N. Burrows	Lebanon, NH	Nathaniel Burrows	Edrie Gordon
July 4	Andrew Bonatakis	West Islip, NY	Joseph Bonatakis	Anna Demetropoulos
July 25	Malcolm A. Seeley	Laconia, NH	Lewis Seeley	Edith Webster
August 7	Richard L. Walsh	Wolfeboro, NH	James Walsh	Mary Leonard
August 9	Dorothy R. Morgan	North Sandwich, NH	William Rising	Janie Leffel
September 12	Robert C. Gardner	Sandwich, NH	Alfred Gardner	Hazel Cuthbertson
October 3	William J. Goodwin	Meredith, NH	William Goodwin	Jennie Culler
October 11	Leonard H. Marino	Lebanon, NH	Leonard Marino	Viola Galawszka
November 1	Martha E. Weed	Norwood, MA	Chester Weed	Ella Hoag
December 20	Sheila N. Visser	Laconia, NH	George Ross	Marjorie Grant
December 25	Clarinda B. Phillips	North Sandwich, NH	Wardell Burr	Mary Unknown

I hereby certify that the above return is correct, according to the best of my knowledge and belief.

Respectfully Submitted, Sharon Teel, Town Clerk

TAX CREDITS/EXEMPTIONS TOWN ORDINANCES

TAX CREDITS:

Applications for the following permanent property tax credits must be filed by March 1st.

\$1400 credit for service connected total and permanent disability

\$1400 credit for widow of veteran killed or died on active duty

Total tax credit for double amputee or paraplegic

\$100 credit for veteran/veteran's spouse/veteran's widow

(Service connected credits may also be claimed by those who served on active duty in the armed forces of our allies if they were citizens of the U.S. at the time of their entry into these armed forces and are presently residents of NH)

TAX EXEMPTIONS: (Applications must be filed by March 1st)

Exemptions (deductions from assessed valuation) are available for:

Solar energy systems

Wood heating energy systems

Wind powered energy systems

Persons who are legally blind

Elderly property owners: subject to certain age, income and asset restrictions

Owner/resident of property modified for the physically handicapped

Current Use and Conservation Easements also result in a reduction in assessed valuation. Applications for current use or conservation easement exemptions must be filed by April 15th.

TOWN ORDINANCES: (copies are available at the Town Hall)

PARKING ORDINANCE:

Defines the parking regulations on Routes 113 and 109 and the intersection at Squam Lake Road and Church Street.

DOG LEASH LAW:

Within the Town of Sandwich dogs must be kept on a leash or under the control of their owner. Yearly licensing of dogs is required.

BEACH/BOAT LAUNCH ORDINANCES:

Requires a Town Permit for use of the Town Beach and Boat Launch on Squam Lake Road, the Pothole in North Sandwich, Beede's Falls on Sandwich Notch Road and the beach at Bearcamp Pond. Times of use and conduct are also regulated.

Credits/Exemptions/Ordinances (continued)

RECYCLING CENTER ORDINANCE:

Recycling requirements are listed. Fines are imposed if these are not met. A Town Permit or Recycling Center Permit is required for use of the Recycling Center.

ALARM ORDINANCE:

Requires registration of all alarm systems with the Police Department. Fines are imposed for excessive false alarms.

PERMITS are required for parades on state roads and for raffles conducted in Town.

HOUSE NUMBERING ORDINANCE:

Requires numbering of all primary buildings.

ZONING ORDINANCE, SUBDIVISION REGULATIONS AND SITE PLAN REVIEW:

These regulations should be consulted before any new building or remodeling is planned and before changes in existing ownership of land through subdivision or boundary line adjustment. Topics covered include wetlands protection, setbacks from lot lines, steep slopes, signs, septic regulations and other requirements.

HISTORIC DISTRICT GUIDELINES:

Within the Historic District certain guidelines apply to changes in exteriors of buildings and use of land.

EXCAVATION ORDINANCE:

Covers gravel pits and other excavation which may require attention to these regulations both during active use and later when inactive.

BUILDING PERMITS:

A building permit is required for: any new building footprint; expansion of an existing building footprint; repairs or renovations exceeding the fair market value of \$3,000; any addition, replacement, or improvement to a septic system; or new well. A state/federal permit is required for projects affecting wetlands.

NOTES

NOTES

EMERGENCY CALLS

To Report Fires or Call

Emergency Equipment

Emergency Ambulance Service

911

OR

SANDWICH POLICE DEPARTMENT

284-7777

Phone answered day and night



NEW HAMPSHIRE STATE POLICE TROOP E

323-8112

CARROLL COUNTY SHERIFF'S OFFICE

1-800-552-8960

FOREST FIRE WARDEN

F.G. Hambrook: 284-6876