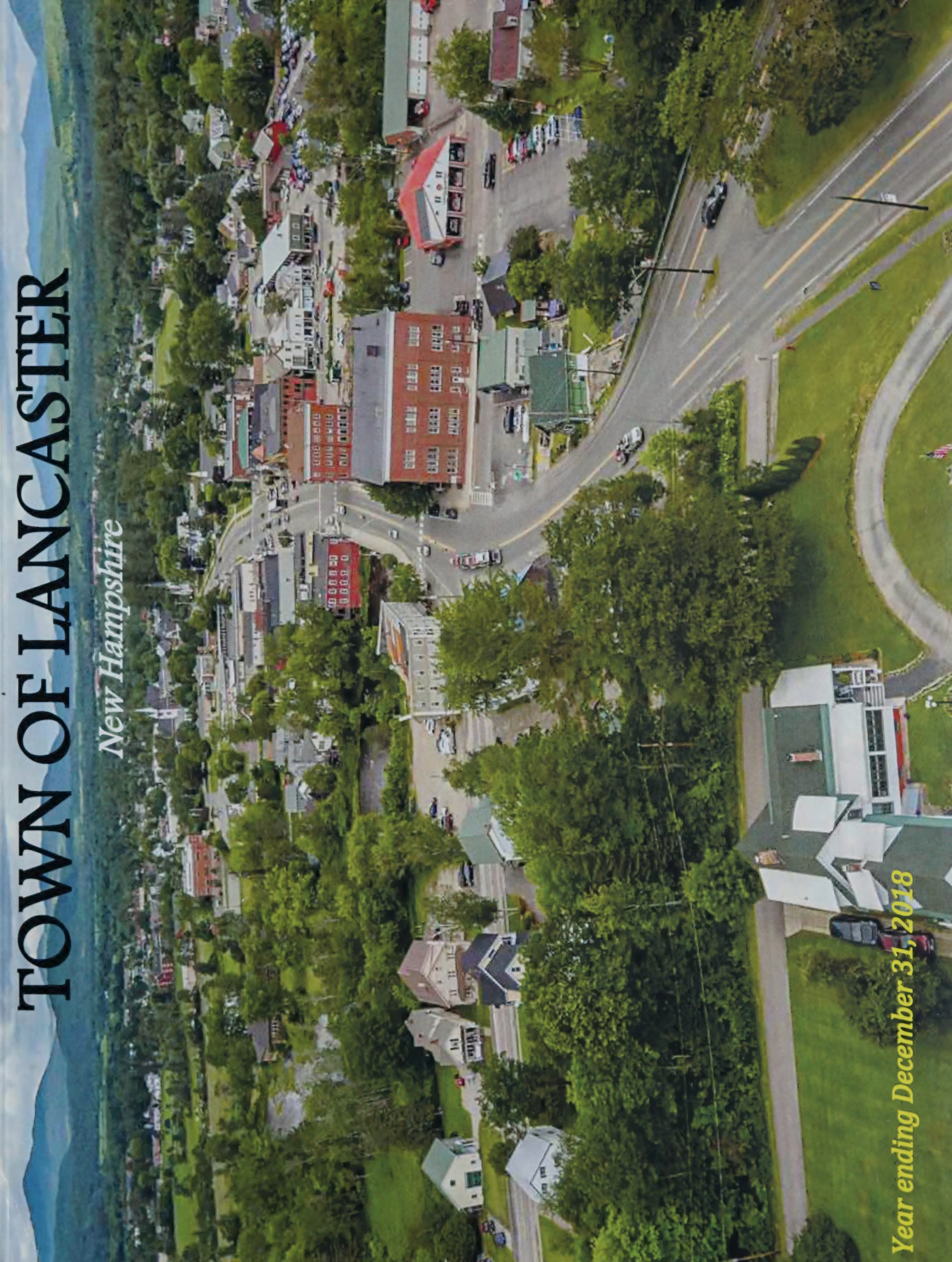



# TOWN OF LANCASTER

*New Hampshire*

*Year ending December 31, 2018*





Digitized by the Internet Archive  
in 2022 with funding from  
University of New Hampshire Library



HOME TOWN GOVERNMENT RESIDENT NOTICES LOCAL BUSINESSES LOCAL EVENTS CALENDAR ABOUT LANCASTER, NH



**TOWN OF LANCASTER  
Annual Report**

Year Ending December 31, 2018

Please bring this report  
with you to Town Meeting  
March 12, 2019



Visit the  
Town of Lancaster  
Website

[www.lancasternh.org](http://www.lancasternh.org)



**CONTACT US!**  
**TOWN OF LANCASTER**  
25 Main Street,  
Lancaster, NH 03584  
(603) 788-3391  
(603) 788-2114 - Fax  
Website -  
[www.lancasternh.org](http://www.lancasternh.org)



**RESIDENT NOTICES**

Receive reminders or  
notices from the town  
office by signing up for  
Resident Notices on our  
website!!!



**ONLINE VITAL RECORDS  
ARE HERE!!!!**

You can request certified  
copies of vital records by  
visiting our website &  
navigating to the Town  
Clerk's page under the  
Town Government drop  
down menu.



You can also renew  
your dog's license or  
renew your vehicle  
registration by visiting  
our website &  
navigating to the Town  
Clerk's page under the  
Town Government drop  
down menu.

## TABLE OF CONTENTS

TITLE PAGE	1
TABLE OF CONTENTS	2
DATES TO REMEMBER	4
TOWN OFFICIALS	
Elected Officials	5
Appointed Boards/Committees	7
Full-time Employees	9
EXECUTIVE INFORMATION	
2018 Annual Town Meeting Minutes	10
Town Manager's Report	15
Selectmen's Report	16
Town Clerk's Report	17
Auditor's Report	19
TAX INFORMATION	
Assessing Report	22
Tax Collector's Report	23
Summary Inventory of Valuation	30
Fund Balance Retention	36
Tax Rate Calculation for 2018	37
Tax Rates	40
Schedule of Town Property	41
Inventory of Municipal Equipment	42
TOWN ACCOUNTANT INFORMATION	
Financial Report	43
Trust Funds Report	46
Treasurer's Report	47
Bond Debt Report	48
GENERAL GOVERNMENT INFORMATION	
Welfare Department Report	52
Police Department	54
Fire Department Report	55
Community Forest Fire Warden & State Forest Fire Ranger	56
Highway Department Report	57
Transfer Station Report	59
Water & Wastewater Treatment Facilities Report	60
Colonel Town Recreation Report	62

Colonel Town Recreation Budget	66
Beneficiaries of the Colonel Town Trust Report	71
Lancaster Municipal Cemeteries	72
Weeks Memorial Library Report	73
Building Permits Issued	74
Planning Board Report	76
Zoning Board of Adjustment Report	79
Caleb Caregivers	80
Center for New Beginnings	81
Connecticut River Joint Commission	83
CT River Joint Commission – Riverbend Subcommittee	84
Great North Woods Welcome Center & Noyes Free Lecture Fund	85
Lancaster Ice Rink	86
Mt Prospect Ski Tow	87
Mount Washington Regional Airport	88
North Country Council Report	90
North Country Home Health & Hospice Agency	92
Northern Gateway Chamber of Commerce	93
Tri County CAP Community Contact	94
Tri County CAP	95
White Mountain Mental Health Report	98
Lancaster Historical Society	99

#### VITAL STATISTICS

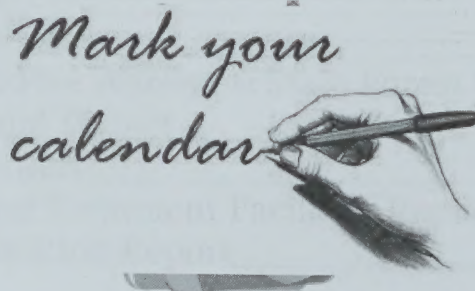
Deaths	100
Births	103
Marriages	104
Department of Veteran Affairs	106

#### WARRANTS AND BUDGET INFORMATION

Sample Ballot	Insert
Town Warrants	Insert
Budget Report	Insert
Revenues Report	Insert

## 2019 DATES TO REMEMBER

JANUARY 1	Fiscal Year Begins
JANUARY 9	Public Budget Hearing for School District. (Inclement weather date – 1/10)
JANUARY 23	First day for Candidates to declare for Town & School District Election
FEBRUARY 1	Last day for Candidates to declare for Town & School District Election
FEBRUARY 4	Annual School Meeting (Deliberative session S/B 2)
FEBRUARY 7	Public Budget Hearing for Town Budget
MARCH 1	Deadline to file for an abatement from your property taxes following the date of notice of tax
MARCH 12	Annual Town Meeting & Vote on School Warrant (per Senate Bill 2)
APRIL 1	All property both real and personal, assessed to owner this date
APRIL 5	Rabies Clinic at the Lancaster Fire Station, 5PM – 7PM
APRIL 15	Last day to file an exemption or credit application on your property taxes following the date of notice of tax
APRIL 30	Dog Owners should license their dogs by this date
MAY 31	After this date, a \$25 forfeiture charge may be imposed for any unlicensed dogs
JULY 1	First half of the semi-annual tax billing due - commences to draw interest at 12 percent after this date
DECEMBER 1	Second half of the property tax due - unpaid real estate and personal taxes commence to draw interest at 12 percent



## 2018 TOWN OFFICERS

### Elected Officials

#### **BOARD OF SELECTMEN**

Expires 2019

Expires 2020

Expires 2021

Leon H. Rideout

David Stickney

Leo J. Enos

#### **TREASURER**

Expires 2020

Ann M. Huddleston

#### **TOWN CLERK**

Expires 2020

Charity Baker

#### **MODERATOR**

Expires 2020

John L Riff, IV

#### **TRUSTEES OF TRUST FUNDS**

Expires 2019

Expires 2020

Expires 2021

Jeffrey A. Gilman

Peter Riviere

Michelle McVetty

#### **SUPERVISORS OF THE CHECKLIST**

Expires 2020

Expires 2022

Expires 2024

Ellie Emery

Sandra E. Doolan

Sharon Wilkinson

#### **BUDGET COMMITTEE**

Expires 2019

Expires 2019

Expires 2019

Expires 2019

Expires 2020

Expires 2020

Expires 2020 (Selectboard Representative)

Expires 2021

Expires 2021

Expires 2021

Dana Southworth

Chris McVetty

Keith Kopp

Rick Bernier (appointed)

Alan Cormier

Jon Gainer

David Stickney

John Eddy

Herbert Richardson

Tricia Frenette

Sandra Doolan

(Clerk)

**2018 TOWN OFFICERS  
(continued)**

**LIBRARY TRUSTEES**

Expires 2019  
Expires 2020  
Expires 2021

Michael W. Nadeau  
Benjamin Gaetjens-Oleson  
Linda Hutchins

**CEMETERY TRUSTEES**

Expires 2019  
Expires 2020  
Expires 2021

Lucy Wyman  
Michael W. Nadeau  
Leonell "Buddy" Riendeau

**EMMONS SMITH FUND COMMITTEE**

Expires 2019  
Expires 2020  
Expires 2021

John E. Brooks  
Irene Schmidt  
Michael W. Nadeau

**COL. TOWN SPENDING COMMITTEE**

Expires 2019  
Expires 2019  
Expires 2019  
Expires 2020  
Expires 2020  
Expires 2020  
Expires 2021  
Expires 2021  
Expires 2021

Mandy Scott  
Gail McVetty  
Doug Kipp  
Joshua Smith  
Brent Shallow  
Steven Wheeler  
Leo Breault  
Christopher Foss  
Nicole Matson

**COL. TOWN INVESTMENT COMMITTEE**

Julie Aldrich  
David Fuller, Jr  
Jeffrey A. Gilman  
Cindy Normandeau

Celeste Pitts  
Douglas Shearer  
Dana Southworth



## 2018 TOWN OFFICERS (continued)

### Appointed Boards/Committees

#### ZONING BOARD OF ADJUSTMENT

Expires 2019	Chris McVetty
Expires 2019	David Atkinson (resigned)
Expires 2019 (Alternate)	Vacant
Expires 2019 (Alternate)	Christopher Foss
Expires 2020	Tricia Frenette, Vice Chairman
Expires 2020	Richard Bernier, Chairman
Expires 2021	Lester Hilton
Expires 2021	Steven Young
Expires 2021 (Alternate)	Vacant
(Clerk)	Jean Oleson

#### PLANNING BOARD

Expires 2019	Justin Carter
Expires 2019	Penelope Noyes
Expires 2019(Alternate)	Gregory Westcott
Expires 2019 (Alternate)	Richard McCarten
Expires 2020	Mark St. Pierre
Expires 2020	Andrew Nadeau, Vice Chairman
Expires 2020	Mark Frank, Chairman
Expires 2020 (Alternate)	Donald Doolan
Expires 2021	Rusty Scott
Expires 2021 (Alternate)	Shane Beattie
Expires 2021 (Alternate)	Vacant
(Selectman)	Leo J. Enos
(Selectman, Alternate)	Leon Rideout
(Clerk)	Sandra Doolan
(Student Representative)	Andy Smith
(Student Representative)	Isabella Gaetjens-Oleson

#### CONSERVATION COMMISSION

Expires 2018	Allan Carr	Expires 2020	John Accardi
Expires 2018	Paul Crane, Chairman	Expires 2020	Kim Votta
Expires 2019	Robert Elwell	(Selectmen)	Leon Rideout
Expires 2019	Paul Theroux		

**2018 TOWN OFFICERS  
(continued)**

**HOUSING AUTHORITY**

Expires 2019	Caryn Whitney
Expires 2020	Heidi Barker
Expires 2021	Mark Frank
Expires 2022	Robert Fink
Expires 2023	Jeffrey Gilman

**NORTH COUNTRY COUNCIL REPRESENTATIVE**

Expires 2020	Benjamin Gaetjens-Oleson
--------------	--------------------------

**NORTH COUNTRY COUNCIL TRANSPORTATION REPRESENTATIVE**

Expires 2020	Benjamin Gaetjens-Oleson
--------------	--------------------------

**NORTH COUNTRY SCENIC BYWAYS COUNCIL**

Expires 2020	Benjamin Gaetjens-Oleson
--------------	--------------------------

**EMERGENCY MANAGEMENT DIRECTOR**

Benjamin Gaetjens-Oleson

**SAFETY COMMITTEE**

Dennis Patnoe, Chairman	Tim Charbonneau
Dean Flynn	Al Pryor
Timmy Bilodeau	Randy Flynn
Clarence Dingman	Steven Jones

**INSPECTORS OF THE ELECTION**

REPUBLICAN

Expires 7/31/2020	Karen Ryder
Expires 7/31/2020	Tanya Batchelder

DEMOCRAT

Expires 7/31/2020	Barry Crawford
Expires 7/31/2020	Janet Jacques Mason

## 2018 TOWN OFFICERS (continued)

### FULL-TIME TOWN EMPLOYEES

Edward Samson, Jr, Town Manager	May 1979
Michael Nadeau, Finance Director	January 1980
Timmy Bilodeau, Water/Sewer Dept Supervisor	June 1993
William McMann, Highway	December 1992
Peter Roy, Highway	April 1996
Dennis Patnoe, Transfer Station Supervisor	April 1997
Steven Jones, Asst. Chief-EMS Officer in Charge – Retired 8/2018	March 1998
Edward & Denise Wood, Recreation Dept	October 2001
William Brown, Transfer Station	August 2002
Timothy Brown, Highway Foreman	October 2002
Charity Baker, Town Clerk/Tax Collector	March 2003
Randy Flynn, Fire Chief	June 2003
Arthur Dunn, Highway	June 2003
Tim Charbonneau, Police Chief	December 2004
Clarence Dingman, Mechanic – Retired 11/2018	February 2005
Justin McMann, Water/Sewer Dept	May 2005
Al Pryor, Recreation Dept	September 2005
James Gainer, Highway	August 2008
Benjamin Gaetjens-Oleson, Planning/Zoning Coordinator	October 2009
Wendy Roberts, Prosecutor	January 2014
Brian Matson, Patrol Officer	June 2016
Dean Flynn, Water/Sewer Dept	August 2016
Jonathan Woodworth, Police Sergeant	March 2018
Ted Joubert, Asst. Chief-EMS Officer in Charge	April 2018
Rian Matthews, Patrol Officer	May 2018
Anthony Havalotti, Patrol Officer	June 2018
John Jefferson, Patrol Officer	November 2018
Zachary Grootenboer, Mechanic	December 2018

Minutes  
Annual Town Meeting  
Lancaster, New Hampshire  
March 13, 2018

At 7:30 pm Moderator John L Riff, IV opened the Annual Meeting.

The Pledge of Allegiance was recited. There was no color guard due to weather and after school activities were cancelled.

Moderator Riff reviewed the ground rules: He will read the article will ask for a motion and a second. If we get a second then we will open the floor to discussion. Once discussion is over, we will move it for a vote. He would like to request that people keep comments to a minute or less to keep the meeting moving. It is also subject to how the conversation is going.

Article 1 – Election of Officers

Selectmen – Leo Enos	3 year term
Supervisor of the Checklist – Sharon Wilkinson	6 year term
Moderator – John L. Riff, IV	2 year term
Trustee of the Trust Funds – Michelle McVetty	3 year term
Library Trustee – Linda Hutchins	3 year term
Cemetery Trustee – Leonell “Buddy” Riendeau	3 year term
Emmons Smith Fund – Michael W Nadeau	3 year term
Budget Committee –	
John Eddy	3 year term
Herbert Richardson	3 year term
Tricia Frenette	3 year term
Vacant	2 year term
Col. Town Spending Committee	
Nicole Matson	3 year term
Leo Breault	3 year term
Christopher Foss	3 year term
Steven Wheeler	2 year term
Doug Kipp	1 year term

Article 2 – Operating Budget

To see if the Town will vote to raise and appropriate the sum of **Five Million Nine Hundred Sixteen Thousand Three Hundred Sixty-One Dollars (\$5,916,361.00)** which represents the operating budget. Said sum does not include any other Warrant Articles.

Article 2 was moved & seconded. Discussion followed. Article 2 carried.

Article 3 – Appropriate to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of **Seventy Thousand Dollars (\$70,000.00)** to be added to the following Capital Reserve Fund accounts previously established for the purpose and in the amounts indicated:

Highway	\$40,000
Fire Department	\$20,000
Library	\$ 5,000
Cemetery	\$ 5,000
 Total	 \$70,000

(Recommended by the Board of Selectmen and Budget Committee)

Article 3 was moved and seconded. Discussion followed. Article 3 carried.

Article 4 – Reimburse Industrial Development Fund

To see if the Town will vote to raise and appropriate the sum of **Nineteen Thousand Four Hundred Seventy-Six Dollars (\$19,476.00)** to be added to the Industrial Development Capital Reserve Fund previously established with said funds to come from the unassigned fund balance. (Recommended by the Board of Selectmen and the Budget Committee)

Article 4 was moved and seconded. Discussion followed. Article 4 carried.

Article 5 – New Snow Blower Attachment

To see if the Town will vote to raise and appropriate the sum of **One Hundred Five Thousand Dollars (\$105,000.00)** for the purpose of purchasing a new snow blower attachment for the Highway Department with said funds to come from the unassigned fund balance.

Article 5 was moved and seconded. Discussion followed. Article 5 carried.

Article 6 – New Street Sweeper

To see if the Town will vote to raise and appropriate the sum of **Two Hundred Eight Thousand Dollars (\$208,000.00)** for the purchase of a new street sweeper for the Highway Department with said funds to come from the unassigned fund balance.

Article 6 was moved and seconded. Discussion followed. Article 6 carried.

Article 7 – Purchase New Ambulance

To see if the Town will vote to raise and appropriate the sum of **Ninety Thousand Dollars (\$90,000.00)** for the purchase of a new ambulance for the Fire Department with said funds to come from the unassigned fund balance.

Article 7 was moved and seconded. Discussion followed. Article 7 carried.

Article 8 – Purchase 2013 Ford Explorer

To see if the Town will vote to raise and appropriate the sum of **Fifteen Thousand Dollars (\$15,000.00)** for the purchase of a 2013 Ford Explorer from Weeks Hospital for the Fire Department with said funds to come from the unassigned fund balance.

Article 8 was moved and seconded. Discussion followed. Article 8 carried.

Article 9 – Town Revaluation

To see if the Town will vote to raise and appropriate the sum of **Sixteen Thousand Dollars (\$16,000.00)** for the purpose of a Town-wide Revaluation and to authorize the

withdrawal and expenditure of said sum from the Town Revaluation Capital Reserve Fund. (Recommended by the Board of Selectmen and Budget Committee)

Article 9 was moved and seconded. Discussion followed. Article 9 carried.

Article 10 – Town Office/Hall renovations

To see if the Town will vote to raise and appropriate the sum of **Forty Thousand Dollars (\$40,000.00)** for the purpose of renovating the town offices and the entryway to the auditorium and to authorize the withdrawal and expenditure of said sum from the Town Hall Improvement Capital Reserve Fund. (Recommended by the Selectmen and Budget Committee)

Article 10 was moved and seconded. Discussion followed. Article 10 carried.

Article 11 – Purchase New Camera

To see if the Town will vote to raise and appropriate the sum of **Sixteen Thousand Seven Hundred Forty Dollars (\$16,740.00)** for the purpose of purchasing a new camera with the said funds in the amount of **Eight Thousand Three Hundred Seventy Dollars (\$8,370.00)** to come from the Unrestricted Water Department Fund and **Eight Thousand Three Hundred Seventy Dollars (\$8,370.00)** to come from the Unrestricted Sewer Department Fund.

Article 11 was moved and seconded. Discussion followed. Article 11 carried.

Article 12 – CASA

To see if the Town will vote to raise and appropriate the sum of **Five Hundred Dollars (\$500.00)** for the support of CASA (Court Appointed Special Advocates) of New Hampshire.

Article 12 was moved and seconded. Discussion followed. Article 12 carried.

Article 13 – American Red Cross

To see if the Town will vote to raise and appropriate the sum of **One Thousand Six Hundred Dollars (\$1,600.00)** for the support of the American Red Cross.

Article 13 was moved and seconded. Discussion followed. Article 13 carried.

Article 14 – Tri-County Transit

To see if the Town will vote to raise and appropriate the sum of **Four Thousand Dollars (\$4,000.00)** for the support of Tri-County Transit.

Article 14 was moved and seconded. Discussion followed. Article 14 carried.

Article 15 – Northern Human Services/White Mountain Mental Health

To see if the Town will vote raise and appropriate the sum of **Five Thousand Nine Hundred Twenty-One Dollars (\$5,921.00)** for the support of the Northern Human Services/White Mountain Mental Health.

Article 15 was moved and seconded. Discussion followed. Article 15 carried.

Article 16 – Senior Meals of Coos County

To see if the Town will vote to raise and appropriate the sum of **Four Thousand Five Hundred Dollars (\$4,500.00)** for the support of the North Country Senior Meals Program.

Article 16 was moved and seconded. Discussion followed. Article 16 carried.

Article 17 – Northern Gateway Chamber of Commerce

To see if the Town will vote to raise and appropriate the sum of **One Thousand Six Hundred Forty Dollars (\$1,640.00)** \$.50 per capita, for the support of the Northern Gateway Regional Chamber of Commerce.

Article 17 was moved and seconded. Discussion followed. Article 17 carried.

Article 18 – Center for New Beginnings

To see if the Town will vote to raise and appropriate the sum of **One Thousand Dollars (\$1,000.00)** to help support the Center for New Beginnings in Littleton, which provides counseling and mental health services to individuals throughout the North Country.

Article 18 was moved and seconded. Discussion followed. Article 18 carried.

Article 19 – Mt. Washington Regional Airport

To see if the Town will vote to raise and appropriate the sum of **Five Thousand Eighty-Eight Dollars (\$5,088.00)** for the Town's share of the operating budget for the Mt. Washington Regional Airport for the current fiscal year.

Article 19 was moved and seconded. Discussion followed. Article 19 carried.

Article 20 – Caleb Interfaith Volunteer Caregivers

To see if the Town will vote to raise and appropriate the sum of **Four Thousand Dollars (\$4,000.00)** for the support of the Caleb Interfaith Volunteer Caregivers.

Article 20 was moved and seconded. Discussion followed. Article 20 carried.

Article 21 – Tri County CAP Energy Services Program

To see if the Town will vote to raise and appropriate the sum of **Four Thousand Six Hundred Dollars (\$4,600.00)** for the support of the Tri-County Community Energy Services program.

Article 21 was moved and seconded. Discussion followed. Article 21 carried.

Article 22 – Backpack Feeding Program

To see if the Town will vote to raise and appropriate the sum of **One Thousand Two Hundred Thirty-Three Dollars (\$1,233.00)** to assist with the cost of the weekend "Backpack" feeding program which St Paul's Episcopal Church, 113 Main Street, Lancaster, NH, currently funds. The figure represents 10% of the cost of the food, and is operated by an all-volunteer group.

Article 22 was moved and seconded. Discussion followed. Article 22 carried.

Article 23 – North Country Home Health & Hospice

To see if the Town will vote to raise and appropriate the sum of **Seventeen Thousand Nine Hundred Ninety-One Dollars (\$17,991.00)** for the support of North Country Home Health & Hospice Agency.

Article 23 was moved and seconded. Discussion followed. Article 23 carried.

Article 24 – ServiceLink

To see if the Town will vote to raise and appropriate the sum of **One Thousand Eight Hundred Twenty Dollars (\$1,820.00)** for the support of Coos ServiceLink Resource Center.

Article 24 was moved and seconded. Discussion followed. Article 24 carried.

Article 25 – Historical Society Roof

To see if the Town will vote to raise and appropriate the sum of **Three Thousand Five Hundred Dollars (\$3,500)** to support the Lancaster Historical Society in replacing the roof on the Wilder-Holton Museum. This amount represents half the estimated replacement cost. (Petition) (Recommended by the Board of Selectmen and Budget Committee)

Article 25 was moved and seconded. Discussion followed. Article 25 carried.

Article 26 – Big Brothers Big Sisters

To see if the Town will vote to raise and appropriate the sum of **One Thousand Five Hundred Dollars (\$1,500.00)** for the support of Big Brothers Big Sisters of New Hampshire.

Article 26 was moved and seconded. Discussion followed. Article 26 carried.

Article 27 – Allow operation of KENO

Shall we allow the operation of KENO games within the Town of Lancaster, NH? (Petition)

Article 27 was moved and seconded. Discussion followed. Article 27 carried.

Article 28 – Transact Other Business

Lucy Wyman wanted to say she will miss Chief Colborn.

She also wanted to hear from the Board of Selectmen as to what the Conservation Commission is doing. She has not seen any reports for them in some time.

Selectman Rideout mentioned that they provided funding for two kids to go to Barry Conservation Camp last summer.

Motion was made and seconded at 8:30 pm to adjourn the meeting Motion carried.

Respectfully submitted,

Charity M. Blanchette  
Town Clerk



## TOWN MANAGER'S REPORT

As I reflect on our 2018 accomplishments, the completion of the Summer Street construction project jumps out as the big one. The project caused major disruptions in traffic during construction and resulted in many phone calls from residents. The improvements to the infrastructure in that area was worth the wait.

The residents of Lancaster are extremely fortunate to have the dedicated employees that we have. These men and women take their responsibilities serious and are committed to doing their best to serve the community. Many of our employees are asked to respond at any time 7 days a week and they do this faithfully. They are called upon to perform in the worst of conditions.

I am proud of the Town's employees and their willingness to work together and help one another whenever needed. Much of what they do may not be seen by the public, but I can assure you that you also should be proud.

The volunteers that serve on our boards are also a very important part of town government. These people sacrifice their time to ensure that the local government process is adhered to. In today hectic world these volunteers sacrifice family time to serve our community. I thank the men and women that commit to serving our Town.

Thank you to our board of Selectmen for your commitment to the community.

Respectfully submitted,

Edward Samson  
Town Manager



## REPORT OF THE BOARD OF SELECTMEN 2018

Lancaster has seen the completion of the Summer Street project as well as a major effort to replace the majority of sidewalks in the downtown area. These projects compliment the revitalization we have been seeing on Main Street. Improving the Towns infrastructure has been a focus for several years and will continue to be our focus.

Several long-term employees have retired over the last year and we want to thank them for their hard work and dedication to Lancaster. Though they will be missed we have been lucky to have employees ready to step up and fill in without missing a beat.

We would also like to thank the many volunteers of the numerous Boards and Committees that help the Town operate smoothly over the course of a year. Volunteers also make the events that we all enjoy possible, like the Lancaster Street Fair and Olde Tyme Christmas to name a couple. If you are interested in helping on a Board or organizing an event please let us know.

We start 2019 optimistic that our local economy will continue to improve and Main Street will continue to thrive. Also, we would like to be able to continue to improve the infrastructure of Lancaster and provide you with the services you have become accustomed to with no increase in the tax rate.

The Board of Selectmen welcomes your input. Our meetings are held on the first and third Mondays of the month at 6:30 PM in the second-floor meeting room of the Town Hall.

Respectfully,

Leon H. Rideout, Chairman  
Board of Selectmen



Photo compliments of Col. Town Recreation Safe Haven Program. 4<sup>th</sup> of July Parade float.

## TOWN CLERK'S REPORT

<b>Registration of Motor Vehicles</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Motor Vehicle Permit Fees Collected	\$611,783.66	\$654,081.25	\$685,910.76
NH Motor Vehicle	202,768.74	\$205,771.36	\$213,494.20
Municipal Agent Fees Collected	12,738.00	\$12,741.00	\$13,151.00
Motor Vehicle Waste Fees	11,091.00	\$11,238.00	\$11,447.00
<b>Total Collected</b>	<b>\$838,381.40</b>	<b>\$883,831.61</b>	<b>\$924,002.96</b>
<b>Dog Licenses</b>	<b>\$4,715.50</b>	<b>\$4,825.50</b>	<b>\$4,980.00</b>
<b>Town Record Fees</b>			
Automobile Title Applications	1,742.00	1,686.00	1,746.00
Recreation Vehicle Registrations	1,695.00	2,001.50	2,328.50
Municipal Agent Fees Collected	81.00	93.00	87.00
Renewal Fees	3,324.00	3,377.00	3,431.00
Boat Registrations	846.36	1,077.58	1,159.84
Municipal Agent Fees Collected	595.00	570.00	590.00
Certified Copies of Vital Records	9,630.00	11,217.00	10,830.00
UCC's	1,170.00	1,800.00	2,280.00
Marriage Intentions	800.00	1,650.00	1,350.00
Log Fees	245.70	160.65	-
Convenience Fees	405.00	236.00	269.00
Recording Fees and Tax Liens	25.00	-	-
Licenses and Fees	771.00	445.00	277.10
<b>Total Collected</b>	<b>\$21,330.06</b>	<b>\$24,313.73</b>	<b>\$24,348.44</b>
<b>Total Remitted to the Treasurer</b>	<b>\$864,426.96</b>	<b>\$912,970.84</b>	<b>\$953,331.40</b>
Number of motor vehicle permits issued	4,480	4,700	4,882
Number of boat registrations issued	113	114	123
Number of OHRV registrations issued	25	31	29

There have been some staff changes in the Town Clerk and Tax Collector Offices. Wendy Houghton has retired from the Town of Lancaster and we thank her for her many years of service. She will be missed. Barbara Payer has joined the team in Wendy's place. She started in October and is a great addition to the office. She has completed her motor vehicle training and is very excited to serve the citizens of Lancaster.

In addition to the staff changes, we now have 3 stations that can process all of your needs when you come into the office. Each station can process motor vehicle, dogs, vital records, and property taxes. There is no need to switch back and forth between desks.

There were 3 elections in 2018. The town election was held on March 13th, the State Primary on September 11th and the State General Election on November 6th.

Don't forget to renew your dog's license by April 30th to avoid a penalty. The rabies clinic will be held on Friday, April 5, 2019 from 5:00 pm to 7:00 pm at the Lancaster Fire Station.

Any motor vehicle whose manufacturer's model year is 2000 or newer requires a title. Titles that are mailed and returned to the State because a person has moved are kept forever. They are not forwarded. To get the title you have to contact the Title Bureau. You can get several motor vehicle forms from the Department of Safety website.

You can request a certified copy of vital records online through EVITALs. Just go to the Town's website and go to the Town Clerk's page.

Visit the town's website at [www.lancasternh.org](http://www.lancasternh.org). There is a lot of valuable information on the site.

Respectfully submitted,

*Charity Baker*

Charity M. Baker, Town Clerk

**The Annual Rabies Clinic is scheduled  
for Friday, April 5<sup>th</sup>, 2019  
at the Lancaster Fire Station  
From 5pm – 7pm**

**The following prices are for Dogs and Cats**

**Rabies: \$15.00**

**Distemper: \$15.00**

**Kennel Cough: \$15.00**

**Lyme Disease: \$35.00**

**Feline Leukemia: \$30.00**





## INDEPENDENT AUDITOR'S REPORT

To the Town Manager and Members of the Board of Selectmen  
Town of Lancaster  
Lancaster, New Hampshire 03584

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Lancaster, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Basis for Adverse Opinion on Governmental Activities**

As discussed in Note 1.B.3. to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position and expenses of the governmental activities is not reasonably determinable.

### **Adverse Opinion**

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly the respective financial position of the governmental and business-type activities of the Town of Lancaster as of December 31, 2017, or the respective changes in financial position thereof for the fiscal year then ended.

### **Unmodified Opinions**

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, each major fund and the aggregate remaining fund information of the Town of Lancaster as of December 31, 2017, and the respective changes in financial position and, where applicable, cash flows thereof and budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the pension related schedules on pages 36 and 37 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Lancaster has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lancaster's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by *Title 2 U.S. Code of Federal Regulation Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance), and is also not a required part of the basic financial statements. These schedules are the responsibility of management and were derived from, and relate directly to, the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 6, 2018 on our consideration of the Town of Lancaster's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. This purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the Town of Lancaster's internal control over financial reporting and compliance.

December 6, 2018

*Roberts & Greene, PLLC*

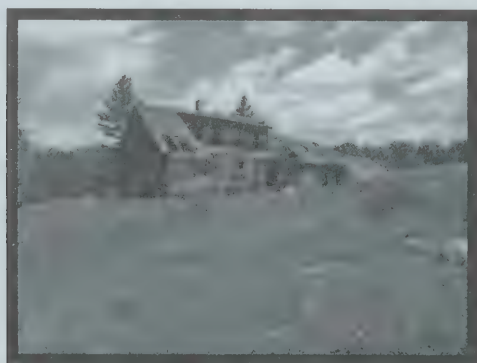
## ASSESSING REPORT 2018

The Town of Lancaster performed a statistical update of its property assessments in 2018. Municipalities are required by state law to update assessments at five-year intervals per RSA 75:8-a. This was achieved by carefully reviewing and analyzing sales over the past few years and then making adjustments to the assessing system in order to bring all properties to market value as of April 1, 2018. This process, along with annual assessing updates helps to maintain property tax equity for all taxpayers.

The net result to the town's overall assessment base was relatively small percentage-wise, but there were shifts in value for different classes of property and between neighborhoods. These shifts became evident through our analysis of the market. The update process also makes corrections to individual properties, so the rate of change from property to property is never uniform. A comparison of an individual assessment from a past year to the update year is essentially irrelevant. Again, the goal is to bring all assessments to market value. Please understand that the annual changes in the town, county, and school budgets are the greater causes of changes in individual tax bills from year to year. Rebounding from the shaky real estate market from a few years ago, the Lancaster area market has grown considerably stronger over the past couple of years. The increased volume of transactions contributes to data used in the market analysis and ultimately translates into confidence in our assessing system. We will continue to monitor the market and be prepared to adjust assessments as necessary.

Lancaster plans to continue its reinspection / data verification program of its property assessments. Along with sale properties and those with identified changes from building permits, subdivisions, etc., a certain percentage of properties is reviewed at random each year. This helps maintain the quality and accuracy of the physical property data in our assessing system. This is the recommended procedure by the state and is a system that allows the town to spread out the cost of a town-wide revaluation over time. The reinspection program includes measuring and listing the buildings on each property along with a brief interior inspection, if possible. The town's contracted appraisers carry identification and their vehicles are on file with the town office and local police.

Please contact the town office if you have any questions about the assessment update, the reinspection program, or assessing questions in general. Thank you for your cooperation as we work to maintain property tax equity for all taxpayers.





## TAX COLLECTOR'S REPORT

The tax department offers the convenience of paying your property taxes, water & sewer online. Also available online is the ability to look up assessment data. This allows individuals to review their assessment and for businesses to work more efficiently. Visit our website – [www.lancasternh.org](http://www.lancasternh.org). Navigate to the Tax Collector page under the Town Government drop-down menu. On the Tax Collector page you will see the icons to the right. Click on “Assessment Data Review Online” icon and it will bring you to the assessment kiosk. There you can look up an account either by name, address or map & lot. This is the same method used to “Review or Pay” your taxes online. **\*\*NEW in 2018**, you are able access your tax bill online by using the “Review/Pay” Online icon. You can also sign up for paperless billing and receive your bill via email. To do so, contact the Tax Collector 603-788-3391 or [taxcollector@lancasternh.org](mailto:taxcollector@lancasternh.org) or through the tax payment kiosk when paying your bill online.

Assessment Data  
Review Online

Property Taxes  
Review/Pay Online

The following dates I would like to make the taxpayer aware of in the up coming year:

February	Delinquent Notices will be mailed
April	Water Meters read the 1 <sup>st</sup> week of April Water/Sewer bill mailed the 2 <sup>nd</sup> week of April Delinquent notices due date is the 19 <sup>th</sup> Lien process begins with issuing an impending lien notice on any unpaid taxes after the delinquent due date
May	Due date on 1 <sup>st</sup> Issue Water/Sewer bill Impending lien notice due date is the 24 <sup>th</sup> Liens will be executed on the 24 <sup>th</sup> on any unpaid delinquent taxes after the impending lien due date. Mortgage notices mailed within 45 days of this date
June	Issue 1 <sup>st</sup> Issue Property Tax bill
July	Due date on 1 <sup>st</sup> Issue Property Tax bill Impending deed notices will be mailed to property owners and mortgage holders on any outstanding 2016 tax liens (2016 tax levy)
August	Execute tax collector's deeds on 23 <sup>rd</sup> on any outstanding 2016 tax liens (2016 tax levy) after the impending deed due date
October	Water Meters read 1 <sup>st</sup> week of October Water/Sewer bill mailed 2 <sup>nd</sup> week of October
November	Issue 2 <sup>nd</sup> Issue Property Tax bill Due date on 2 <sup>nd</sup> Issue Water/Sewer bill
December	Due date on 2 <sup>nd</sup> Issue Property Tax bill

Respectfully submitted,

*Charity Baker*

Charity M. Baker, Tax Collector



## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:

County:

Report Year:

### PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2017	Year: 2016	Year: 2015
Property Taxes	3110		\$345,877.09		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$6,225.00		
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189		\$113,499.30		
Property Tax Credit Balance		(\$33,800.70)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2017	Prior Levies
Property Taxes	3110	\$7,147,222.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$20,816.53	\$2,092.97	
Excavation Tax	3187	\$1,142.78		
Other Taxes	3189	\$960,243.92	\$7,474.60	

Overpayment Refunds	Account	Levy for Year of this Report	2017	2016	2015
Property Taxes	3110	\$19,528.76			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$5,229.43	\$31,450.12		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$8,120,382.72</b>	<b>\$506,619.08</b>	<b>\$0.00</b>	<b>\$0.00</b>



**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$6,666,100.45	\$216,937.25		
Resident Taxes				
Land Use Change Taxes		\$2,750.00		
Yield Taxes	\$20,816.53	\$2,092.97		
Interest (Include Lien Conversion)	\$5,154.43	\$26,352.12		
Penalties	\$75.00	\$5,098.00		
Excavation Tax	\$1,142.78			
Other Taxes	\$838,328.61	\$58,107.11		
Conversion to Lien (Principal Only)		\$191,580.56		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$39,958.23	\$221.00		
Resident Taxes				
Land Use Change Taxes		\$3,475.00		
Yield Taxes				
Excavation Tax				
Other Taxes	\$10,063.90	\$5.07		
Current Levy Deeded	\$361.60			



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$434,645.46			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$111,489.81			
Property Tax Credit Balance	(\$7,754.08)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$8,120,382.72</b>	<b>\$506,619.08</b>	<b>\$0.00</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$538,381.19</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$333,330.70</b>



**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015
Unredeemed Liens Balance - Beginning of Year			\$178,164.51	\$214,983.99
Liens Executed During Fiscal Year		\$210,356.93		
Interest & Costs Collected (After Lien Execution)		\$4,685.71	\$17,102.76	\$59,132.00
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$215,042.64</b>	<b>\$195,267.27</b>	<b>\$274,115.99</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2017	2016	2015
Redemptions		\$60,296.72	\$76,488.33	\$124,705.93
Interest & Costs Collected (After Lien Execution) #3190		\$4,685.71	\$17,102.76	\$59,132.00
Abatements of Unredeemed Liens				
Liens Deeded to Municipality		\$3,187.17	\$3,048.06	\$2,448.58
Unredeemed Liens Balance - End of Year #1110		\$146,873.10	\$98,628.12	\$87,829.48
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$215,042.64</b>	<b>\$195,267.27</b>	<b>\$274,115.99</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$538,381.19</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$333,330.70</b>



LANCASTER (247)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Charity

Preparer's Last Name

Baker

Date

1/16/2018

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Charity Baker*

Preparer's Signature and Title



## Lancaster Summary Inventory of Valuation

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor		
Jason Call (Northtown Associates)		
Municipal Officials		
Name	Position	Signature
Leon H. Rideout		
David Stickney, Sr.	Selectman	
Leo J. Enos	Selectman	
Town Manager		
Name	Phone	Email
Edward Samson	603-788-3391	townmanager@lancasternh.org
Preparer's Signature		



<b>Land Value Only</b>		<b>Acres</b>	<b>Valuation</b>
1A	Current Use RSA 79-A	24,787.90	\$2,122,815
1B	Conservation Restriction Assessment RSA 79-B	1.25	\$207
1C	Discretionary Easements RSA 79-C	0.00	\$0
1D	Discretionary Preservation Easements RSA 79-D	1.01	\$8,700
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F	Residential Land	2,727.14	\$44,812,200
1G	Commercial/Industrial Land	590.74	\$17,118,500
<b>1H</b>	<b>Total of Taxable Land</b>	<b>28,108.04</b>	<b>\$64,062,422</b>
1I	Tax Exempt and Non-Taxable Land	2,782.73	\$9,343,600

<b>Buildings Value Only</b>		<b>Structures</b>	<b>Valuation</b>
2A	Residential		\$143,738,248
2B	Manufactured Housing RSA 674:31		\$3,789,300
2C	Commercial/Industrial		\$48,458,500
2D	Discretionary Preservation Easements RSA 79-D	10	\$26,252
2E	Taxation of Farm Structures RSA 79-F	0	\$0
<b>2F</b>	<b>Total of Taxable Buildings</b>		<b>\$196,012,300</b>
2G	Tax Exempt and Non-Taxable Buildings		\$37,790,000

<b>Utilities &amp; Timber</b>		<b>Valuation</b>
3A	Utilities	\$15,803,000
3B	Other Utilities	\$0
4	Mature Wood and Timber RSA 79:5	\$0

<b>5</b>	<b>Valuation before Exemption</b>	<b>\$275,877,722</b>
----------	-----------------------------------	----------------------

<b>Exemptions</b>		<b>Total Granted</b>	<b>Valuation</b>
6	Certain Disabled Veterans RSA 72:36-a	0	\$0
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0

<b>11</b>	<b>Modified Assessed Value of All Properties</b>	<b>\$275,877,722</b>
-----------	--	----------------------

<b>Optional Exemptions</b>		<b>Amount Per</b>	<b>Total Grant</b>	<b>Valuation</b>
12	Blind Exemption RSA 72:37	\$15,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b		12	\$312,700
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$1,000	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17	Solar Energy Systems Exemption RSA 72:62		14	\$168,700
18	Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		0	\$0

<b>20</b>	<b>Total Dollar Amount of Exemptions</b>	<b>\$481,400</b>
<b>21A</b>	<b>Net Valuation</b>	<b>\$275,396,322</b>
<b>21B</b>	<b>Less TIF Retained Value</b>	<b>\$0</b>
<b>21C</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>	<b>\$275,396,322</b>
<b>22</b>	<b>Less Utilities</b>	<b>\$15,803,000</b>
<b>23A</b>	<b>Net Valuation without Utilities</b>	<b>\$259,593,322</b>
<b>23B</b>	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>	<b>\$259,593,322</b>



**Utility Value Appraisers**

New Hampshire Department of Revenue Administration  
 George Sansoucy

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

<b>Electric Company Name</b>	<b>Valuation</b>
PSNH DBA EVERSOURCE ENERGY	\$12,121,600
	<b>\$12,121,600</b>

<b>Gas Company Name</b>	<b>Valuation</b>
PORTLAND NATURAL GAS TRANSMISSION SYSTEM	\$194,400
PORTLAND PIPE LINE CORPORATION	\$3,487,000
	<b>\$3,681,400</b>



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$100	130	\$13,000
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	10	\$14,000
All Veterans Tax Credit RSA 72:28-b	\$0	0	\$0
		<b>140</b>	<b>\$27,000</b>

Deaf & Disabled Exemption Report			
Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0
Disabled Income Limits		Disabled Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Elderly Exemption Report						
First-time Filers Granted Elderly Exemption for the Current Tax Year		Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted				
Age	Number	Age	Number	Amount	Maximum	Total
65-74	0	65-74	1	\$20,000	\$20,000	\$20,000
75-79	0	75-79	2	\$25,000	\$50,000	\$50,000
80+	0	80+	9	\$30,000	\$270,000	\$242,700
			12		\$340,000	\$312,700
Income Limits		Asset Limits				
Single	\$18,400	Single	\$35,000			
Married	\$26,400	Married	\$35,000			

**Has the municipality adopted Community Tax Relief Incentive? RSA 79-E**  
 Adopted? Yes Number of Structures: 2

---

**Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H**  
 Adopted? No Number of Properties:

---

**Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G**  
 Adopted? No Number of Properties:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	4,268.53	\$1,188,099
Forest Land	11,176.66	\$611,423
Forest Land with Documented Stewardship	8,563.55	\$307,432
Unproductive Land	352.20	\$7,199
Wet Land	426.96	\$8,662
	<b>24,787.90</b>	<b>\$2,122,815</b>

**Other Current Use Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	9,929.92
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	0.00
Total Number of Owners in Current Use	<b>Owners:</b>	328
Total Number of Parcels in Current Use	<b>Parcels:</b>	649

**Land Use Change Tax**

Gross Monies Received for Calendar Year		\$325
Conservation Allocation	<b>Percentage: 10.00%</b>	<b>Dollar Amount: \$0</b>
Monies to Conservation Fund		\$32
Monies to General Fund		\$293

**Conservation Restriction Assessment Report RSA 79-B**

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	1.25	\$207
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	<b>1.25</b>	<b>\$207</b>

**Other Conservation Restriction Assessment Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	0.00
Owners in Conservation Restriction	<b>Owners:</b>	1
Parcels in Conservation Restriction	<b>Parcels:</b>	1



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F					
Number Granted	Structures	Acres	Land Valuation	Structure Valuation	
0	0	0.00	\$0		\$0

Discretionary Preservation Easements RSA 79-D					
Owners	Structures	Acres	Land Valuation	Structure Valuation	
3	10	1.01	\$8,700		\$26,252

Map	Lot	Block	%	Description
000R27	000002	000000	25	79-D HISTORIC BARN
000R27	000002	000000	25	79-D HISTORIC BARN
000P10	000067	000000	75	79-D HISTORIC BARN
000P10	000067	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	0.00
White Mountain National Forest only, account 3186	\$4,247.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
MCKEE INN LIMITED PARTNER	\$35,000
WEEKS HOSPITAL	\$19,500
SNHS MANAGEMENT CORPORATI	\$18,000
TRI-COUNTY COMMUNITY ACTION	\$2,500
	<b>\$75,000</b>

## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$863,081</b>
<b>General Fund Operating Expenses</b>	<b>\$10,253,490</b>
<b>Final Overlay</b>	<b>\$58,620</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2018 Fund Balance Retention Guidelines: Lancaster	
Description	Amount
<b>Current Amount Retained (15.58%)</b>	<b>\$1,597,787</b>
17% Retained ( <i>Maximum Recommended</i> )	\$1,743,093
10% Retained	\$1,025,349
8% Retained	\$820,279
5% Retained ( <i>Minimum Recommended</i> )	\$512,675



**2018**  
**\$26.16**

## Tax Rate Breakdown Lancaster

### Municipal Tax Rate Calculation

Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,610,397	\$275,396,322	<b>\$9.48</b>
County	\$1,225,972	\$275,396,322	<b>\$4.45</b>
Local Education	\$2,796,349	\$275,396,322	<b>\$10.15</b>
State Education	\$538,780	\$259,593,322	<b>\$2.08</b>
<b>Total</b>	<b>\$7,171,498</b>		<b>\$26.16</b>

### Village Tax Rate Calculation

Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>	<b>\$0</b>		<b>\$0.00</b>

### Tax Commitment Calculation

Total Municipal Tax Effort	\$7,171,498
War Service Credits	(\$27,000)
Village District Tax Effort	\$0
<b>Total Property Tax Commitment</b>	<b>\$7,144,498</b>

11/15/2018

Stephan Hamilton  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$6,555,470	
Net Revenues (Not Including Fund Balance)		(\$3,593,217)
Fund Balance Voted Surplus		(\$437,476)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$27,000	
Special Adjustment	\$0	
Actual Overlay Used	\$58,620	
<b>Net Required Local Tax Effort</b>	<b>\$2,610,397</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,225,972	
<b>Net Required County Tax Effort</b>	<b>\$1,225,972</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$6,585,517	
Net Education Grant		(\$3,250,388)
Locally Retained State Education Tax		(\$538,780)
<b>Net Required Local Education Tax Effort</b>	<b>\$2,796,349</b>	
State Education Tax	\$538,780	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$538,780</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$275,396,322	\$268,511,837
Total Assessment Valuation without Utilities	\$259,593,322	\$253,640,137

### Village (MS-1V)

Description	Current Year
-------------	--------------



Lancaster

Tax Commitment Verification

2018 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$7,144,498
1/2% Amount	\$35,722
Acceptable High	\$7,180,220
Acceptable Low	\$7,108,776

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	7,146,815
Less amount for any applicable Tax Increment Financing Districts (TIF)	—
<b>Net amount after TIF adjustment</b>	7,146,815

Under penalties of perjury, I verify the amount above was the 2018 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature: *Charity Baker* Date: 11/17/18

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Lancaster	Total Tax Rate	Semi-Annual Tax Rate
Total 2018 Tax Rate	\$26.16	\$13.08

Associated Villages



## TOWN OF LANCASTER TAX RATES



<u>YEAR</u>	<u>TOTAL</u>	<u>TOWN</u>	<u>COUNTY</u>	<u>SCHOOL</u>	<u>STATE</u>
1977	\$4.60	\$1.02	\$3.29	\$0.29	
1978	\$5.30	\$1.27	\$3.83	\$0.20	
1979	\$5.45	\$1.36	\$3.75	\$0.34	
1980	\$6.03	\$1.60	\$4.09	\$0.34	
1981	\$6.27	\$1.56	\$4.24	\$0.47	
1982	\$7.37	\$1.97	\$4.82	\$0.58	
1983	\$7.92	\$1.43	\$5.90	\$0.59	
1984	\$7.26	\$1.22	\$5.46	\$0.58	
1985	\$6.78	\$1.27	\$4.88	\$0.63	
1986	\$7.07	\$1.43	\$5.07	\$0.57	
1987	\$6.52	\$1.88	\$3.82	\$0.82	
1988	\$17.05	\$5.46	\$2.33	\$9.26	Re-evaluation
1989	\$21.10	\$5.52	\$2.54	\$13.04	
1990	\$23.05	\$5.58	\$2.30	\$15.17	
1991	\$22.20	\$6.25	\$2.42	\$13.53	
1992	\$24.18	\$6.24	\$2.74	\$15.20	
1993	\$30.78	\$7.66	\$3.48	\$19.64	Trend Factoring
1994	\$30.34	\$7.63	\$2.93	\$19.78	
1995	\$30.34	\$7.63	\$3.24	\$19.47	
1996	\$32.10	\$8.15	\$3.50	\$20.45	
1997	\$34.85	\$8.22	\$3.86	\$22.77	
1998	\$34.85	\$8.20	\$3.91	\$22.74	
1999	\$26.70	\$8.87	\$3.98	\$7.01	\$6.84
2000	\$29.24	\$8.58	\$3.78	\$10.11	\$6.77
2001	\$29.50	\$8.65	\$4.13	\$9.98	\$6.74
2002	\$33.16	\$9.65	\$4.60	\$12.50	\$6.41
2003	\$24.58	\$7.69	\$3.36	\$10.19	\$3.34
2004	\$24.58	\$7.08	\$4.19	\$10.69	\$2.62
2005	\$22.88	\$6.90	\$3.59	\$9.64	\$2.75
2006	\$24.43	\$7.25	\$3.99	\$10.52	\$2.67
2007	\$23.17	\$7.15	\$3.80	\$9.53	\$2.69
2008	\$19.51	\$5.99	\$3.89	\$7.47	\$2.16
2009	\$18.08	\$7.03	\$3.48	\$5.27	\$2.30
2010	\$18.52	\$7.75	\$3.54	\$5.05	\$2.18
2011	\$18.53	\$7.29	\$4.01	\$5.02	\$2.21
2012	\$20.73	\$7.94	\$4.18	\$6.41	\$2.20
2013	\$23.35	\$9.32	\$4.05	\$7.74	\$2.24
2014	\$23.40	\$9.10	\$4.63	\$7.53	\$2.14
2015	\$27.49	\$9.80	\$4.72	\$10.64	\$2.33
2016	\$25.61	\$9.06	\$4.26	\$10.01	\$2.28
2017	\$26.34	\$9.64	\$4.70	\$9.98	\$2.02
2018	\$26.16	\$9.48	\$4.45	\$10.15	\$2.08

## SCHEDULE OF TOWN PROPERTY

<u>MAP/LOT</u>	<u>DESCRIPTION</u>
P11-003	Town Hall, 25 Main Street
	Fire Station, 10 Mechanic Street
	Highway Garage, 16-18 Mechanic Street
P11-031	Police Station, 11 Mechanic Street
P11-026	Lancaster EMS Building, 19 Mechanic Street
P06-082	Weeks Memorial Library, 128 Main Street
R13-063	Water Treatment Plant, 300 Pleasant Valley Road
P06-051	Col. Town Recreation, 16 High Street
R13-031	Col. Town Community Camp, 38 Community Camp Road
R09-068	Transfer Station, 121 Water Street
	Main Pump Station, 60 Heath Street
R09-065	Lagoons & Chlorine Building, 140 & 150 Water Street
R10-065	Salt Shed & Reservoir, 106 Prospect Street
R01-019	Water Tank, Industrial Park Road
R01-017	Pump Station, 673 Main Street
P01-004	Pump Station, 458 Main Street
P07-070	Pump Station, 55-59 Middle Street
R11-055	Pump Station, 55 Grange Road
	Pump Station, North Road
	Pump Station, Indian Brook, Summer Street
P06-043	Wilder Cemetery, Main Street
P06-070	Summer Street Cemetery, 89 Summer Street
R28-004	Martin Meadow Pond Cemetery, Martin Meadow Pond Road
P06-001	Centennial Park, Main Street
P06-048	Cross Park, Main Street
P11-035	Soldier Park, Main Street
P07-085	Drew Park, 109 Main Street
P07-004	Municipal Parking Lot, Main Street
P07-120	Municipal Parking Lot, Bunker Hill Street
P05-058	Summer Street Cemetery Entrance
P07-005	Welcome Center, 25 Park Street
P07-019	Fire Museum, 30 Park Street
P12-023	Riverside Drive (Ice Retention Dam)
P14-028	Holton Park
P14-029	Holton Park
R01-015	Industrial Park
R01-048	Pines, Main Street
R04-006	Island in Israel River
R04-008	Main Street – B&M RR
R04-034	School Street, behind Courthouse
R05-001	Town Forest, Causeway Street
R10-032	Riverside Drive
R11-056	Grange Road
R26-027	111 Martin Meadow Pond Boat Access
P06-071	Summer Street (Cemetery)
P14-037	Holton Park
R12-001	Pleasant Valley Road
R27-009	Prospect Street

# INVENTORY OF MUNICIPAL EQUIPMENT

## HIGHWAY

1965 Joy Compressor  
1985 Eager Beaver Roller SRH300  
1992 Compactor  
1993 Homemade Cold Patch Trailer  
2003 Power Eagle Pressure Washer  
2005 International 7400 Dump Truck  
2005 Exmark Mower  
2009 Sterling L8500 Dump Truck  
2009 Sterling 1½ ton Dump Truck  
2010 Case 621EXT Loader  
2010 Sterling Dump Truck  
2010 John Deere Excavator  
2011 HUDS Trailer  
2013 John Deere Loader/Backhoe  
2014 Holder Sidewalk Plow  
2014 Wells Cargo Trailer  
2015 John Deere Grader  
2017 Western 4700SF Dump Truck  
2017 Elgin Sweeper  
2017 Chevrolet Pickup  
Gravely Mower  
- 5000 Watt Generator

## WATER & SEWER

1994 Power Jet Sewer Machine  
1994 Trench Box  
1995 Load Rite Trailer  
2000 Mack Dump Truck  
2002 Muffin Auger Monster  
2003 Wells Utility Trailer  
2009 Ford F350 Pickup  
2010 Ingersoll Air Compressor  
2013 Ford F250 Pickup

## CEMETERY

2013 Gravely Mower  
2016 Gravely Mower

## TOWN OFFICE

2013 Ford Taurus

## FIRE DEPARTMENT

1930 Hose Cart  
1934 Maxim Pumper  
1984 Snowcraft Trailer  
1996 Carmate Trailer  
1998 Freightliner Rescue Van  
2002 Polaris 6x6  
2003 Newman Pumper  
2008 Ingersoll Rand Light Tower  
2009 Newman Ladder Truck  
2010 Ford E350 Van Ambulance  
2011 International Tanker  
2012 Ford E450 Ambulance  
2013 Ford E450 Ambulance  
2013 Ford Explorer  
2013 HME Pumper  
2016 Ford F250 Pickup  
2017 Ford E350 Ambulance  
2017 Ford Transit Ambulance

## TRANSFER STATION

2004 MSW Trash Compactor  
2005 Volvo L50E Wheel Loader  
2010 Bobcat Skidsteer  
2010 Demogrinder  
2010 Glass Pulverizer  
- Box Trailers (13 units)  
- Balers (4)  
- Oil Filter Crusher  
- Waste Oil Furnace

## POLICE

2013 Ford Expedition – Cruiser  
2017 Ford Expedition – Cruiser  
2017 Ford Expedition – Cruiser  
2010 Box Utility Trailer

## COL. TOWN RECREATION

1987 Ford Tractor  
2007 Polaris Sportsman  
2010 Exmark Mower  
2010 Kioti CK30 Tractor  
2018 Ford Pickup  
2018 Skag Patriot

**TOWN OF LANCASTER  
FINANCIAL REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2018**

DETAILED STATEMENT OF REVENUES:

	<u>APPROPRIATIONS</u>	<u>YEAR-TO-DATE</u>	<u>UNDER (OVER)</u>
<b><u>Taxes:</u></b>			
Property Tax	\$ -	\$ 7,107,043.77	(\$7,107,043.77)
Payment in Lieu of Taxes	\$ 79,247.00	\$ 100,624.16	(\$21,377.16)
Land Use Change Taxes	\$ -	(\$3,475.00)	\$ 3,475.00
Yield Taxes	\$ 25,000.00	\$ 22,909.50	\$ 2,090.50
Interest & Penalties	\$ 85,000.00	\$ 106,043.62	(\$21,043.62)
Excavation Tax	\$ 1,000.00	\$ 1,142.78	(\$142.78)
<b>Total Taxes</b>	<b>\$ 190,247.00</b>	<b>\$7,334,288.83</b>	<b>(\$7,144,041.83)</b>
<b><u>Intergovernmental Revenues:</u></b>			
Highway Block Grants	\$ 106,853.00	\$ 108,493.55	(\$1,640.55)
State & Federal Forest Lands	\$ -	\$ 4,372.00	(\$4,372.00)
Railroad Tax	\$ 909.06	\$ 909.06	\$ -
Room & Meals Tax	\$ 181,189.00	\$ 180,570.39	\$ 618.61
<b>Total Intergovernmental Revenues</b>	<b>\$ 288,951.06</b>	<b>\$ 294,345.00</b>	<b>(\$5,393.94)</b>
<b><u>Special Grants for Projects:</u></b>			
LCHIP	\$ -	\$ 200.00	(\$200.00)
Summer Street Project	\$ -	\$ 1,809,907.13	(\$1,809,907.13)
Lighting Rebate	\$ -	\$ 318.00	(\$318.00)
Solar Project	\$ -	\$ 400.00	(\$400.00)
Business Loan Reimbursements	\$ -	\$ 8,521.02	(\$8,521.02)
Drone	\$ -	\$ 1,750.00	(\$1,750.00)
Energy Project	\$ -	\$ 442.00	(\$442.00)
Warm Zone Grant	\$ -	\$ 6,000.00	(\$6,000.00)
RBDG Grant	\$ -	\$ 1,200.00	(\$1,200.00)
E/F--NH State/Safety--Radio Maintenance	\$ -	\$ 15,785.00	(\$15,785.00)
E/F--Radio Enhancement Project	\$ -	\$ 249,000.00	(\$249,000.00)
<b>Total Special Grants</b>	<b>\$ -</b>	<b>\$ 2,093,523.15</b>	<b>(\$2,093,523.15)</b>
<b><u>Income from Departments:</u></b>			
Motor Vehicle Permits Fees	\$ 600,000.00	\$ 685,910.76	(\$85,910.76)
Town Clerk Fees	\$ 28,555.00	\$ 34,048.94	(\$5,493.94)
Town Office Revenues	\$ 2,200.00	\$ 2,568.10	(\$368.10)
Lancaster Conservation Commission	\$ -	\$ -	\$ -
Martin Meadow Pond Dam	\$ -	\$ -	\$ -
Planning & Zoning	\$ 2,000.00	\$ 2,812.99	(\$812.99)
Police Department	\$ 3,827.00	\$ 8,278.09	(\$4,451.09)
Police--Lancaster Fair	\$ 22,000.00	\$ 21,694.16	\$ 305.84
EMS/Fire Department	\$ 1,000,000.00	\$ 1,307,478.52	(\$307,478.52)
Highways & Streets	\$ 100.00	\$ 66.23	\$ 33.77
Solid Waste--CD	\$ 76,250.00	\$ 103,971.09	(\$27,721.09)
Pay-As-You-Throw Bags	\$ 83,050.00	\$ 75,687.00	\$ 7,363.00
Water Department	\$ 488,725.00	\$ 1,722,214.39	(\$1,233,489.39)
Sanitation Department	\$ 369,412.00	\$ 2,284,944.63	(\$1,915,532.63)
Lancaster Municipal Cemeteries	\$ 22,530.00	\$ 24,370.90	(\$1,840.90)
William D. Weeks Memorial Library	\$ 24,104.00	\$ 45,818.92	(\$21,714.92)
Col. Town Spending Committee	\$ 279,237.00	\$ 281,422.00	(\$2,185.00)
Motor Vehicle Waste Fees Fund	\$ 6,600.00	\$ 9,425.44	(\$2,825.44)
5 Cents Cans	\$ 6,455.00	\$ 6,914.46	(\$459.46)
<b>Total Income from Departments</b>	<b>\$3,015,045.00</b>	<b>\$6,617,626.62</b>	<b>(\$3,602,581.62)</b>

**Miscellaneous Revenues:**

Insurance	\$ -	\$ 45,855.12	(\$45,855.12)
Interest	\$ 4,000.00	\$ 5,988.96	(\$1,988.96)
Notes & Bonds	\$ -	\$ -	\$ -
Sale of Town Property	\$ 2,000.00	\$ 11,983.00	(\$9,983.00)
Sale of Town Equipment	\$ 1,000.00	\$ -	\$ 1,000.00
Sale of Town Timber	\$ -	\$ -	\$ -
Capital Reserve Funds	\$ 56,000.00	\$ 107,595.75	(\$51,595.75)
<b>Total Miscellaneous Revenues</b>	<b>\$ 63,000.00</b>	<b>\$ 171,422.83</b>	<b>(\$108,422.83)</b>

**TOTAL APPROPRIATIONS & REVENUES**      **\$3,557,243.06**      **\$16,511,206.43**      **(\$12,953,963.37)**

**DETAILED STATEMENT OF EXPENDITURES:**

	<u>APPROPRIATIONS</u>	<u>YEAR-TO-DATE</u>	<u>UNDER (OVER)</u>
<b>General Government:</b>			
Executive	\$ 92,555.00	\$ 94,838.00	(\$2,283.00)
Election, Registration & Vital	\$ 65,420.00	\$ 54,288.75	\$ 11,131.25
Financial Administration	\$ 297,805.00	\$ 292,292.21	\$ 5,512.79
Legal Expenses	\$ 45,500.00	\$ 29,360.57	\$ 16,139.43
Personnel Administration	\$ 882,728.00	\$ 844,916.46	\$ 37,811.54
EECBC Energy Audits	\$ -	\$ 130.00	(\$130.00)
Small Business Loans	\$ -	\$ 57,000.00	(\$57,000.00)
SG--Community Energy Program	\$ -	\$ 6,831.33	(\$6,831.33)
SG--Rotary Drone Donation	\$ -	\$ 1,750.00	(\$1,750.00)
SG--Fire Department/New Equipment	\$ -	\$ 15,785.00	(\$15,785.00)
SG--RBDG Grant	\$ -	\$ 5,392.50	(\$5,392.50)
SG--Police Department/New Equipment	\$ -	\$ 6,000.00	(\$6,000.00)
Planning & Zoning	\$ 13,888.00	\$ 10,450.70	\$ 3,437.30
General Government Buildings	\$ 45,200.00	\$ 48,040.60	(\$2,840.60)
Lancaster Municipal Cemeteries	\$ 50,025.00	\$ 47,448.10	\$ 2,576.90
Insurance & Bonds	\$ 164,178.00	\$ 197,944.37	(\$33,766.37)
Advertising & Regional Association	\$ 16,640.00	\$ 16,640.00	\$ -
<b>Total General Government</b>	<b>\$1,673,939.00</b>	<b>\$1,729,108.59</b>	<b>(\$55,169.59)</b>
<b>Public Safety:</b>			
Police Department	\$ 562,017.00	\$ 520,941.90	\$ 41,075.10
Police Department--Lancaster Fair	\$ 22,000.00	\$ 19,987.95	\$ 2,012.05
EMS/Fire Department	\$ 865,190.00	\$ 995,104.07	(\$129,914.07)
Safety Committee	\$ 107.00	\$ -	\$ 107.00
<b>Total Public Safety</b>	<b>\$1,449,314.00</b>	<b>\$1,536,033.92</b>	<b>(\$86,719.92)</b>
<b>Highways &amp; Streets:</b>			
Highways & Streets	\$ 811,845.00	\$ 815,858.34	(\$4,013.34)
Street Lighting	\$ 25,000.00	\$ 25,613.32	(\$613.32)
<b>Total Highways &amp; Streets</b>	<b>\$ 836,845.00</b>	<b>\$ 841,471.66</b>	<b>(\$4,626.66)</b>
<b>Solid Waste, Water &amp; Sanitation Departments:</b>			
Solid Waste Collection	\$ 46,800.00	\$ 46,800.00	\$ -
Solid Waste--MSW	\$ 83,050.00	\$ 90,302.87	(\$7,252.87)
Solid Waste--CD	\$ 222,955.00	\$ 242,200.85	(\$19,245.85)
Water Department	\$ 497,095.00	\$ 1,719,910.91	(\$1,222,815.91)
Sanitation Department	\$ 377,782.00	\$ 2,185,981.99	(\$1,808,199.99)
<b>Total Solid Waste, Water &amp; Sewer Depts</b>	<b>\$1,227,682.00</b>	<b>\$4,285,196.62</b>	<b>(\$3,057,514.62)</b>
<b>Health Administration:</b>			
Health Officer & Expenses	\$ 900.00	\$ 800.00	\$ 100.00
Animal Control	\$ 600.00	\$ -	\$ 600.00
Health Agencies & Hospitals	\$ 23,912.00	\$ 23,912.00	\$ -
<b>Total Health Administration</b>	<b>\$ 25,412.00</b>	<b>\$ 24,712.00</b>	<b>\$ 700.00</b>

**Welfare:**

Town Welfare	\$ 50,000.00	\$ 42,963.25	\$ 7,036.75
Court Appointed Special Advocates	\$ 500.00	\$ 500.00	\$ -
TCCAP--Energy Services Program	\$ 4,600.00	\$ 4,600.00	\$ -
Caleb Caregivers	\$ 4,000.00	\$ 4,000.00	\$ -
American Red Cross	\$ 1,600.00	\$ 1,600.00	\$ -
Tri-Town Public Transit Route	\$ 4,000.00	\$ 4,000.00	\$ -
Senior Wheels Demand Response	\$ 4,500.00	\$ 4,500.00	\$ -
Center of New Beginnings	\$ 1,000.00	\$ 1,000.00	\$ -
Coos Service Link Resource Center	\$ 1,820.00	\$ 1,820.00	\$ -
Big Brothers-Big Sisters	\$ 1,500.00	\$ -	\$ 1,500.00
<b>Total Welfare</b>	<b>\$ 73,520.00</b>	<b>\$ 64,983.25</b>	<b>\$ 8,536.75</b>

**Culture & Recreation:**

Motor Vehicle Waste Fees/5 Cents Cans	\$ 13,055.00	\$ 8,305.48	\$ 4,749.52
Lancaster Conservation Commission	\$ 5,500.00	\$ 2,986.00	\$ 2,514.00
Skating Rink	\$ 5,000.00	\$ 1,641.97	\$ 3,358.03
Col Town SC--Water	\$ 2,530.00	\$ 2,267.00	\$ 263.00
Col Town SC--Sewer	\$ 2,100.00	\$ 2,321.75	(\$221.75)
Col Town SC--Operating Expenses	\$ 85,292.00	\$ 85,292.00	\$ -
Col Town Spending Committee	\$ 281,422.00	\$ 281,422.00	\$ -
Mt. Prospect Ski Club	\$ 5,000.00	\$ 5,000.00	\$ -
Park Maintenance	\$ 5,000.00	\$ 7,537.89	(\$2,537.89)
Town Band	\$ 2,000.00	\$ 2,000.00	\$ -
Patriotic Purposes	\$ 1,000.00	\$ 250.00	\$ 750.00
Town Events	\$ 2,000.00	\$ 900.00	\$ 1,100.00
Mt. Washington Regional Airport	\$ 5,088.00	\$ 5,088.00	\$ -
William D. Weeks Memorial Library	\$ 263,858.00	\$ 263,631.17	\$ 226.83
<b>Total Culture &amp; Recreation</b>	<b>\$ 678,845.00</b>	<b>\$ 668,643.26</b>	<b>\$ 10,201.74</b>

**Debt Service:**

Long Term Notes & Bonds (P/I)	\$ 21,704.00	\$ 21,704.36	(\$0.36)
Interest--Abatement	\$ -	\$ 86.22	(\$86.22)
<b>Total Debt Service</b>	<b>\$ 21,704.00</b>	<b>\$ 21,790.58</b>	<b>(\$86.58)</b>

**Capital Outlay & Special Projects:**

H&S--New Sweeper	\$ 208,000.00	\$ 201,814.50	\$ 6,185.50
Sidewalk Construction	\$ -	\$ 91,162.53	(\$91,162.53)
Town Revaluation	\$ 16,000.00	\$ 16,000.00	\$ -
Town Hall Renovations	\$ 40,000.00	\$ 34,595.75	\$ 5,404.25
New Ambulance	\$ 90,000.00	\$ 88,960.22	\$ 1,039.78
Summer Street Project	\$ -	\$ 1,894,138.98	(\$1,894,138.98)
Backpack Feeding Program	\$ 1,233.00	\$ 1,233.00	\$ -
H&S--New Snowblower Attachment	\$ 105,000.00	\$ 104,345.00	\$ 655.00
E/F--2013 Ford Explorer	\$ 15,000.00	\$ 14,386.39	\$ 613.61
Historical Society Roof	\$ 3,500.00	\$ 3,500.00	\$ -
<b>Total Capital Outlay &amp; Special Projects</b>	<b>\$ 478,733.00</b>	<b>\$ 2,450,136.37</b>	<b>(\$1,971,403.37)</b>

**Capital Reserve Funds:**

Highway Department	\$ 40,000.00	\$ 40,000.00	\$ -
EMS/Fire Department	\$ 20,000.00	\$ 20,000.00	\$ -
Weeks Memorial Library	\$ 5,000.00	\$ 5,000.00	\$ -
Lancaster Municipal Cemeteries	\$ 5,000.00	\$ 5,000.00	\$ -
Industrial Development	\$ 19,476.00	\$ 19,476.00	\$ -
<b>Total Capital Reserve Funds</b>	<b>\$ 89,476.00</b>	<b>\$ 89,476.00</b>	<b>\$ -</b>

<b>TOTAL APPROPRIATIONS &amp; EXPENDITURES</b>	<b>\$6,555,470.00</b>	<b>\$11,711,552.25</b>	<b>(\$5,156,082.25)</b>
--	-----------------------	------------------------	-------------------------

REPORT OF THE TRUST FUNDS FOR THE TOWN OF LANCASTER ON DECEMBER 31, 2018

Date Created	Name of Trust Fund	Purpose of Fund	How Invested	Principal Beginning Balance	New Funds Created	Withdrawals/ Bank fees	Principal Ending Balance	Income Balance Beg. of Year	Income During Year	Expended During Year	Income Balance End of Year	Cumulative Gain (Loss) on Investment	Total Principal & Interest
1914	Lyman Blandin Fund	Benefit of Needy	Invest	79,133.27	\$ -	-(853.07)	78,280.20	\$ 115,129.27	\$ 8,132.69	-(3,353.07)	\$ 119,958.89	\$ 35,935.19	\$ 234,174.28
1880	Cemetery Fund	Perpetual care	Invest	260,700.06	-	-(1,147.87)	259,552.19	9,931.21	11,598.79	(10,463.55)	11,066.45	34,843.38	305,462.02
1926	Helen W C Denison Fund	Care of Cross Park	Invest	7,981.44	-	(76.73)	7,904.71	11,279.38	663.41	(76.73)	11,866.06	3,795.39	23,566.16
1932	Jas. L Dow Fund	Beauty Parks & Streets	Invest	7,113.21	-	(72.10)	7,041.11	11,008.86	628.28	(72.10)	11,560.01	3,356.60	22,150.72
1910	Historical Trust	Complete History of Town	Invest	1,177.67	-	(11.42)	1,166.25	1,697.82	98.15	(11.42)	1,784.58	565.01	3,515.81
1920	Emmon Smith Fund	Benefit of Needy	Invest	73,908.13	-	(447.69)	73,460.44	24,221.43	3,608.45	(447.69)	27,382.19	20,881.22	121,723.85
1918	Geo. M. Stevens Fund	Benefit Cemetery	Invest	188,949.27	-	(819.67)	188,129.60	7,793.79	8,856.56	(8,226.41)	8,423.94	22,898.45	219,451.99
1910	Library Trust	Benefit Weeks Library	Invest	23,706.85	-	(114.75)	23,592.10	551.05	919.12	(717.01)	3,889.57	753.16	30,237.13
2008	Noyes Lecture Fund	Education	Invest	240,097.51	-	(1,079.10)	239,018.41	\$ 804.11	10,666.89	(6,859.10)	12,801.60	32,413.84	384,333.85
	<b>Total Common Funds</b>			<b>\$ 882,769.41</b>	<b>\$ -</b>	<b>-(4,622.40)</b>	<b>\$ 878,147.01</b>	<b>\$ 190,416.92</b>	<b>\$ 45,217.01</b>	<b>-(29,947.08)</b>	<b>\$ 205,686.85</b>	<b>\$ 160,778.95</b>	<b>\$ 1,244,612.81</b>
1935	Monahan Trust	Benefit of Public Nursing	Invest	1,037.61	-	-(17.96)	1,019.65	3,473.08	155.06	(17.96)	3,610.18	885.14	5,514.97
	<b>Sub-total</b>			<b>\$ 1,037.61</b>	<b>\$ -</b>	<b>-(17.96)</b>	<b>\$ 1,019.65</b>	<b>\$ 3,473.08</b>	<b>\$ 155.06</b>	<b>-(17.96)</b>	<b>\$ 3,610.18</b>	<b>\$ 885.14</b>	<b>\$ 5,514.97</b>
1998	C/R - Bridge Repair	Bridge Repair	ICS	219,245.90	\$ -	\$ -	219,245.90	2,540.17	221.60	-	2,761.77	-	222,007.67
1987	C/R - Industrial Dev	Business & Industry Dev	ICS	79,205.81	19,476.00	-(52,798.13)	45,883.68	4,112.04	74.83	(4,201.87)	-	-	45,883.68
2007	C/R - Cemetery	Infrastructure Improvements	ICS	5,185.40	5,000.00	-	10,185.40	59.67	3.94	-	63.61	-	10,249.01
2008	C/R - Fire/EMS Fund	Purchase of Fire/EMS Equip	ICS	41,826.43	20,000.00	-	61,826.43	1,250.95	27.11	-	1,278.06	-	63,104.49
1980	C/R - Highway	Purchase Highway Equip	ICS	72,643.64	40,000.00	-	112,643.64	776.97	81.70	-	858.67	-	113,502.31
2007	C/R - Water System	Maintenance & Improvements	ICS	16,516.94	-	-	16,516.94	181.88	8.25	-	190.13	-	16,707.07
2014	C/R - Transfer Station Facility	Transfer Station addition	ICS/CDARS	228,425.03	-	-	228,425.03	7,811.30	2,614.72	-	10,426.02	-	238,851.05
2001	C/R - Weeks Library	Building Repairs	ICS	78,043.21	5,000.00	-	83,043.21	295.85	40.53	-	336.38	-	83,379.59
2002	C/R - Police Dept.	Future Costs of Equip & Bldg	ICS	32,367.55	-	-	32,367.55	194.22	16.16	-	210.38	-	32,577.93
1980	C/R - Sanitation	Purchase Sanitation Equip	ICS	55,093.43	-	-	55,093.43	274.49	27.57	-	302.06	-	55,395.49
1993	C/R - Town Hall	Town Hall Improvement	ICS	141,811.00	-	-(20,583.66)	121,227.34	13,846.72	165.37	(14,012.09)	-	-	121,227.34
1999	C/R - Town Reval	Future Revaluation	ICS	110,673.10	-	-(14,988.51)	95,684.59	900.93	110.56	(1,011.49)	-	-	95,684.59
2001	C/R - Col. Town Spend	Capital Improvements	ICS	45,880.62	-	-	45,880.62	616.52	23.12	-	639.64	-	46,520.26
2001	C/R - PAYT Program	P-A-Y-T Program	ICS	6,000.00	-	-	6,000.00	2,480.05	4.16	-	2,484.21	-	8,484.21
1980	C/R - Water	Purchase Water Dept Equip	MMA	240.52	-	-	240.52	0.51	-	-	0.51	-	241.03
	<b>Sub-total of Town C/R's</b>			<b>\$ 1,133,158.58</b>	<b>\$ 89,476.00</b>	<b>-(88,370.30)</b>	<b>\$ 1,134,264.28</b>	<b>\$ 35,357.27</b>	<b>\$ 3,419.62</b>	<b>-(19,225.45)</b>	<b>\$ 19,551.44</b>	<b>\$ -</b>	<b>\$ 1,153,815.72</b>
1984	WMRHS - Scholarships	Scholarships	Invest	55,336.10	12,635.00	-(832.80)	67,088.30	159,060.05	8,606.67	-(17,132.80)	150,533.92	33,713.73	251,335.95
1915	Sally Falkenhain	Scholarships	Invest	23,954.75	(2,000.00)	-(123.59)	21,831.16	2,045.89	972.78	(123.59)	2,895.08	7,928.37	32,644.61
2004	Chapin C Brooks Fund	Benefit of Lancaster School	Invest	7,227.12	-	-(39.68)	7,187.44	3,445.64	325.49	(39.68)	3,731.45	224.39	11,143.28
2004	Hancock Library Fund	Benefit Library at LES	Invest	50,561.02	-	-(200.68)	49,360.34	3,430.70	1,648.14	(200.68)	4,878.16	1,179.48	56,417.98
1998	C/R - Road & Drive Repair	Road/Drive Repair - District	ICS	8,124.95	50,000.00	-	58,124.95	247.08	24.53	-	271.61	-	58,396.56
2011	C/R - Athletic Fields	Field Upgrades	ICS	75,000.00	25,000.00	-	100,000.00	266.96	89.20	-	356.16	-	100,356.16
1994	C/R - Bldg/Grmds Maint.	School Bldgs/Grmds Maint.	ICS	512,165.32	350,000.00	-(44,943.16)	817,222.16	5,320.37	982.72	-	6,803.09	-	824,025.25
1987	C/R - Forestry	Develop Land	ICS	13,945.78	-	-(7,000.00)	6,945.78	62.78	3.71	-	66.49	-	7,012.27
1998	C/R - School Plow Veh	Purchase Plow Equipment	ICS	45,949.93	10,000.00	-(33,594.00)	22,355.93	154.64	13.16	-	167.80	-	22,523.73
2009	C/R Arthur T. Paradise	Career & Technical	ICS	38,352.80	22,729.98	-(31,963.42)	29,119.36	131.43	20.89	-	152.32	-	29,271.68
2017	C/R - Life/Safety Code Deficiencies	School code improvements	ICS	25,000.00	50,000.00	-	75,000.00	8.93	32.99	-	41.92	-	75,041.92
2017	C/R - Out-of-District Placements	Special Education	ICS	25,000.00	50,000.00	-	75,000.00	8.92	32.93	-	41.85	-	75,041.85
	<b>Sub-total of School Funds</b>			<b>\$ 880,617.97</b>	<b>\$ 468,364.98</b>	<b>-(118,747.33)</b>	<b>\$ 1,230,235.62</b>	<b>\$ 174,383.39</b>	<b>\$ 12,753.21</b>	<b>-(17,496.75)</b>	<b>\$ 169,639.85</b>	<b>\$ 43,045.97</b>	<b>\$ 1,442,921.44</b>
	<b>FUNDS</b>			<b>\$ 2,897,583.57</b>	<b>\$ 557,840.98</b>	<b>-(211,757.99)</b>	<b>\$ 3,243,666.56</b>	<b>\$ 403,630.66</b>	<b>\$ 61,544.90</b>	<b>-(66,687.24)</b>	<b>\$ 398,488.32</b>	<b>\$ 204,710.06</b>	<b>\$ 3,846,864.94</b>
	Investments			1,601,679.60									
	ICS/MMA Accounts			2,245,185.34									
				3,846,864.94									



# TOWN OF LANCASTER, NH

## Treasurer's Report

December 31, 2018

### ACCOUNT BALANCES 01.01.2018

General Fund	\$337,853.41
ICS Account	3,043,964.51
MBIA General Fund	1,215.41
Motor Vehicle Waste Fees	24,620.77
Municipal Cemeteries	34,831.30
Municipal Cemeteries Equipment	2,685.39
Payroll Account	29,833.06
Police Activities Fund	1,853.31
Summer Street Project	0.00
Electronic Payment Account	500.00

**TOTAL ACCOUNT BALANCES 01.01.2018** **\$3,477,357.16**

### RECEIPTS/TRANSFERS 2018

General Fund	\$23,186,601.16
ICS Account	6,753,433.55
MBIA General Fund	22.53
Motor Vehicle Waste Fees	9,425.44
Municipal Cemeteries	24,718.20
Municipal Cemeteries Equipment	2.70
Payroll Account	2,486,948.67
Police Activities Fund	0.00
Summer Street Project	281,325.56
Electronic Payment Account	429,894.41

**TOTAL RECEIPTS/TRANSFERS 2018** **\$33,172,372.22**

### EXPENDITURES/TRANSFERS 2018

General Fund	23,065,669.14
ICS Account	6,600,000.00
MBIA General Fund	0.00
Motor Vehicle Waste Fees	8,305.48
Municipal Cemeteries	24,497.29
Municipal Cemeteries Equipment	0.00
Payroll Account	2,486,170.91
Police Activities Fund	0.00
Summer Street Project	281,325.56
Electronic Payment Account	429,894.41

**TOTAL EXPENDITURES/TRANSFERS 2018** **(\$32,895,862.79)**

**ACCOUNT BALANCES 12.31.2018** **\$3,753,866.59**

Respectfully Submitted,  
Ann M. Huddleston, Treasurer

## STATEMENT OF BOND DEBT

### WATER FILTRATION PLANT

2.0386 percent

Amount of Original Note

\$2,000,000.00

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2019	\$79,000.00	\$12,565.00
August 2019		\$10,985.00
February 2020	\$83,000.00	\$10,985.00
August 2020		\$9,325.00
February 2021	\$87,000.00	\$9,325.00
August 2021		\$7,150.00
February 2022	\$91,000.00	\$7,150.00
August 2022		\$4,875.00
February 2023	\$96,000.00	\$4,875.00
August 2023		\$2,475.00
February 2024	\$99,000.00	\$2,475.00
	\$535,000.00	\$82,185.00

### WILLIAM D. WEEKS MEMORIAL LIBRARY

2.4986 percent

Amount of Original Note

\$650,000.00

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2019		\$5,930.00
August 2019	\$27,000.00	\$5,930.00
February 2020		\$5,660.00
August 2020	\$28,000.00	\$5,660.00
February 2021		\$5,100.00
August 2021	\$29,000.00	\$5,100.00
February 2022		\$4,520.00
August 2022	\$30,000.00	\$4,520.00
February 2023		\$3,920.00
August 2023	\$31,000.00	\$3,920.00
February 2024		\$3,145.00
August 2024	\$33,000.00	\$3,145.00
February 2025		\$2,320.00
August 2025	\$34,000.00	\$2,320.00
February 2026		\$1,470.00
August 2026	\$36,000.00	\$1,470.00
February 2027		\$570.00
August 2027	\$38,000.00	\$570.00
	\$286,000.00	\$65,270.00

**WATER SYSTEM IMPROVEMENT BOND**

3.3896 percent

Amount of Original Note

\$2,460,000.00

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2019		\$39,007.50
August 2019	\$66,000.00	\$39,007.50
February 2020		\$38,347.50
August 2020	\$67,000.00	\$38,347.50
February 2021		\$37,007.50
August 2021	\$70,000.00	\$37,007.50
February 2022		\$35,607.50
August 2022	\$72,000.00	\$35,607.50
February 2023		\$34,167.50
August 2023	\$75,000.00	\$34,167.50
February 2024		\$32,292.50
August 2024	\$79,000.00	\$32,292.50
February 2025		\$30,317.50
August 2025	\$83,000.00	\$30,317.50
February 2026		\$28,242.50
August 2026	\$87,000.00	\$28,242.50
February 2027		\$26,067.50
August 2027	\$91,000.00	\$26,067.50
February 2028		\$24,702.50
August 2028	\$94,000.00	\$24,702.50
February 2029		\$22,352.50
August 2029	\$99,000.00	\$22,352.50
February 2030		\$19,877.50
August 2030	\$104,000.00	\$19,877.50
February 2031		\$17,277.50
August 2031	\$109,000.00	\$17,277.50
February 2032		\$14,552.50
August 2032	\$114,000.00	\$14,552.50
February 2033		\$12,700.00
August 2033	\$118,000.00	\$12,700.00
February 2034		\$9,750.00
August 2034	\$124,000.00	\$9,750.00
February 2035		\$6,650.00
August 2035	\$130,000.00	\$6,650.00
February 2036		\$3,400.00
August 2036	\$136,000.00	\$3,400.00
	<u>\$1,718,000.00</u>	<u>\$864,640.00</u>

**STORMWATER SEPARATION PROJECT**

2.750 percent

Amount of Original Note

\$2,975,000.00

Payable to: USDA

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
June 2019	\$38,031.00	\$40,390.00
December 2019	\$38,553.00	\$39,868.00
June 2020	\$39,084.00	\$39,337.00
December 2020	\$39,621.00	\$38,800.00
June 2021	\$40,166.00	\$38,255.00
December 2021	\$40,718.00	\$37,703.00
June 2022	\$41,278.00	\$37,143.00
December 2022	\$41,846.00	\$36,575.00
June 2023	\$42,421.00	\$36,000.00
December 2023	\$43,004.00	\$35,417.00
June 2024	\$43,595.00	\$34,826.00
December 2024	\$44,195.00	\$34,226.00
June 2025	\$44,803.00	\$33,618.00
December 2025	\$45,419.00	\$33,002.00
June 2026	\$46,043.00	\$32,378.00
December 2026	\$46,676.00	\$31,745.00
June 2027	\$47,318.00	\$31,103.00
December 2027	\$47,969.00	\$30,452.00
June 2028	\$48,628.00	\$29,793.00
December 2028	\$49,297.00	\$29,124.00
June 2029	\$49,975.00	\$28,446.00
December 2029	\$50,662.00	\$27,759.00
June 2030	\$51,358.00	\$27,063.00
December 2030	\$52,065.00	\$26,356.00
June 2031	\$52,781.00	\$25,640.00
December 2031	\$53,506.00	\$24,915.00
June 2032	\$54,242.00	\$24,179.00
December 2032	\$54,988.00	\$23,433.00
June 2033	\$55,744.00	\$22,677.00
December 2033	\$56,510.00	\$21,911.00
June 2034	\$57,287.00	\$21,134.00
December 2034	\$58,075.00	\$20,346.00
June 2035	\$58,874.00	\$19,547.00
December 2035	\$59,683.00	\$18,738.00
June 2036	\$60,504.00	\$17,917.00
December 2036	\$61,336.00	\$17,085.00
June 2037	\$62,179.00	\$16,242.00
December 2037	\$63,034.00	\$15,387.00
June 2038	\$63,901.00	\$14,520.00
December 2038	\$64,779.00	\$13,642.00

June 2039	\$65,670.00	\$12,751.00
December 2039	\$66,573.00	\$11,848.00
June 2040	\$67,488.00	\$10,933.00
December 2040	\$68,416.00	\$10,005.00
June 2041	\$69,357.00	\$9,064.00
December 2041	\$70,311.00	\$8,110.00
June 2042	\$71,278.00	\$7,143.00
December 2042	\$72,258.00	\$6,163.00
June 2043	\$73,251.00	\$5,170.00
December 2043	\$74,258.00	\$4,163.00
June 2044	\$75,279.00	\$3,142.00
December 2044	\$76,315.00	\$2,106.00
June 2045	\$76,884.00	\$1,057.00
	<u>\$2,937,486.00</u>	<u>\$1,218,347.00</u>

**COL. TOWN POOL**

4.09 percent

Amount of Original Note

\$245,624.34

Payable to: Passumpsic Savings Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
January 2019	\$8,847.92	\$2,004.26
July 2019	\$9,060.05	\$1,792.13
January 2020	\$9,217.15	\$1,635.03
July 2020	\$9,422.89	\$1,429.29
January 2021	\$9,601.47	\$1,250.71
July 2021	\$9,816.60	\$1,035.58
January 2022	\$10,001.83	\$850.35
July 2022	\$10,218.55	\$633.63
January 2023	\$10,418.74	\$433.44
July 2023	\$10,603.88	\$215.06
	<u>\$97,209.08</u>	<u>\$11,279.48</u>

## WELFARE DEPARTMENT

The Town of Lancaster provides assistance to families and individuals with identified and verified needs as required by law.

### The Basic Legal Duty

The basic local welfare duty is described in RSA 165:1, I, which says:

Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there.

This simple statement imposes substantial responsibilities. The word “whenever” means there is no time limit to the duty to assist. The word “shall” means that no municipality may treat the program as optional, even when the local budget for the task has been fully expended. The duty includes all persons, not just those who can be classed as a “resident.” The local welfare program truly constitutes the “safety net” for all persons in the state of New Hampshire.

There are many number of things a person or family may require in order to meet their basic needs. Sometimes, the question becomes: What must be done today so that this person or family has shelter, heat, lights, and food *today*? This is different from assistance programs based in federal or state helping agencies. Those programs have specific and limited responsibilities, and they have time to process applications. For example, Medicaid is only a medical assistance program, while Temporary Aid to Needy Families (TANF) is limited to economic assistance. The local welfare official will deal with the full range of needs presented by an individual or a family, and must be prepared to respond promptly to those needs.

The amount spent in 2017 is as follows:

### WELFARE ACCOUNTABILITY

	Rent	Food	Fuel	Medical	Electric	Other	Total
January	\$3,038.39	\$140.00	\$478.06	\$100.30	\$0.00	\$0.00	<b>\$3,756.75</b>
February	\$2,420.20	\$135.00	\$807.09	\$0.00	\$0.00	\$0.00	<b>\$3,362.29</b>
March	\$2,487.65	\$470.00	\$176.00	\$212.12	\$630.69	\$0.00	<b>\$3,976.46</b>
April	\$3,537.55	\$160.00	\$150.00	\$0.00	\$500.00	\$0.00	<b>\$4,347.55</b>
May	\$1,570.00	\$150.00	\$0.00	\$0.00	\$800.00	\$0.00	<b>\$2,520.00</b>
June	\$1,102.00	\$80.00	\$0.00	\$0.00	\$270.00	\$750.00	<b>\$2,202.00</b>
July	\$2,325.00	\$160.00	\$0.00	\$6.82	\$461.62	\$0.00	<b>\$2,953.44</b>
August	\$1,602.00	\$150.00	\$294.90	\$0.00	\$300.00	\$0.00	<b>\$2,346.90</b>
September	\$2,438.00	\$330.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$2,768.00</b>
October	\$700.00	\$90.00	\$813.80	\$18.22	\$0.00	\$387.50	<b>\$2009.52</b>
November	\$2,715.00	\$70.00	\$1,083.90	\$0.00	\$727.00	\$0.00	<b>\$4,595.90</b>
December	\$2,217.59	\$335.00	\$150.00	\$0.00	\$250.00	\$1,219.85	<b>\$4,172.44</b>
					Revenue	-\$0.00	
					Actual Expenditure	<b>\$39,011.25</b>	

The Town of Lancaster attempts to recover the monies whenever possible. Assisted individuals can be required to pay the monies back to the town. Assisted individuals can be required to participate in a workfare program in exchange for the assistance provided.

Respectfully submitted:

Edward Samson  
Welfare Director



## **POLICE DEPARTMENT**

The calendar year 2018 was a year of transition for the Lancaster Police Department. In February, Chief William Colborn unexpectedly submitted his resignation and shortly thereafter I assumed the day to day management of the department until receiving the honor of being appointed Chief on March 19, 2018. Shortly after Chief Colborn's departure, Sgt. Brad Willey also left the department, resulting in a six-man department only having three officers. Fortunately, the Police Department was able to recruit a fully certified officer with supervisory experience, Jonathan Woodworth, who was hired at the rank of Sergeant and has been a tremendous asset in rebuilding the department. We were also able to entice Officer Rian Matthews to return to Lancaster as a patrolman but shortly thereafter lost another officer to the State Police. In May, Anthony Havalotti, a former correctional officer, was hired and graduated from the 177<sup>th</sup> Police Academy in December. The department also was fortunate to hire John Jefferson, who had just been honorably discharged after twelve years of service in the U.S. Air Force. Officer Jefferson is currently attending the 178<sup>th</sup> Police Academy and is expected to graduate in April, at which time the department will return to full officer staff. Finally, the department has also hired a new administrative assistant, Tiffany Chase, who comes to us with nine years of experience in the legal field.

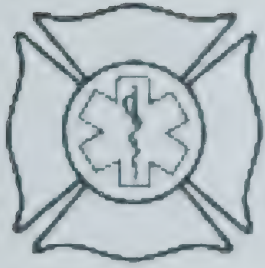
Despite our staffing issues over the last year, the Lancaster Police Department, through the dedication and commitment of our full-time officers who were frequently working fifty-five plus hours weekly, as well as our part-time officers who stepped up to assist, were able to continue to provide 24-hour service to our residents, answering 6602 calls for service throughout the year. The department made 112 arrests and responded to 87 motor vehicle accidents as well as assisted the New Hampshire Drug Task Force throughout the year, including a major operation including surveillance and warrant sweep for drug trafficking.

For 2019, the Lancaster Police Department will be looking into reestablishing the Police Athletic League as well as some other community initiatives. We look forward to continue our service to the community. I also want to express my gratitude for the support of the Lancaster citizens and I hope that everyone welcomes our new officers into our town. Finally, our citizens are our biggest resource in keeping our community safe, so please if you notice anything suspicious, please contact the Lancaster Police Department at 603-788-4402.

Respectfully,

Chief Timothy Charbonneau





# *Lancaster Fire Department*

*25 Main Street*

*Lancaster, NH 03584*

*Telephone (603) 788-3221 Fax (603) 788-3921*

*fire@lancasternh.org*

## 2018 Annual Report

2018 was another very busy year for the Lancaster Fire Department. The EMS Division completed 2544 clinical interactions and the fire division has had over a hundred calls for service. This drastic increase in incidents have led to some difficulties, mostly staffing. If you are interested in either Emergency Medical Care or Fire Suppression, please contact us.

At the Annual Awards Dinner the following members were recognized for their years of service to the department: 5 years - Michelle Lafontaine, 15 years - Zina Schmidt and 25 years to Kevin Whiting. Nicholas Blodgett was awarded the Lt. Donald White Firefighter of the Year Award. We would like to thank Asst. Chief Steven Jones for his 22 years of service and wish him well in his retirement.

During 2018 the department continued to offer free smoke detectors, which were originally purchased with grant funds. Please take a moment to change the batteries in your smoke and carbon monoxide detectors and check all your escape routes. Take time to have a fire drill at home!

The members and officers of the Lancaster Fire Department would like to thank all the members of the community for the support that you have given to the Department over the past year. We are honored to serve the community of Lancaster and are very proud of the quality Department that you have allowed us to achieve.

Respectfully submitted,

Randy Flynn  
Chief

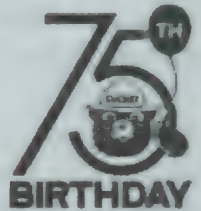


# Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

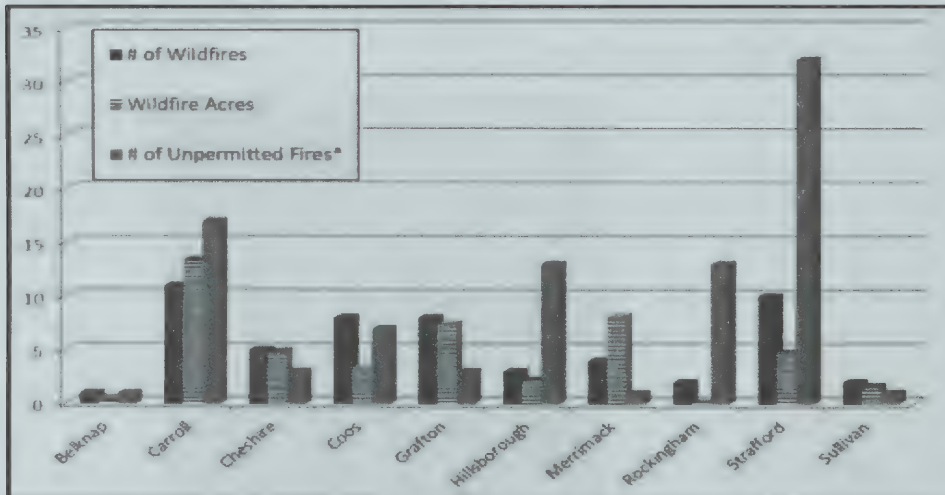
In 2019, we will be recognizing Smokey Bear's 75<sup>th</sup> birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always **B**e Careful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**



As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

## 2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

\* Unpermitted fires which escape control are considered Wildfires.

### CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

# SAMPLE BALLOT

## INSTRUCTIONS TO VOTER

To vote, fill in the square(s) completely next to your choice(s), like this:   
Write-In: To vote for a write-in candidate, write the person's name on the line provided and fill in the square.

### NON-PARTISAN BALLOT TOWN OF LANCASTER, N.H. TUESDAY, MARCH 12, 2019

#### SELECTMAN:

3 years. Vote for not more than one.

Leon H. Rideout \_\_\_\_\_   
\_\_\_\_\_

#### BUDGET COMMITTEE:

1 year. Vote for not more than one.

Rick Bernier \_\_\_\_\_   
\_\_\_\_\_

#### TRUSTEE OF TRUST FUNDS:

3 years. Vote for not more than one

Jeffrey A. Gilman \_\_\_\_\_   
\_\_\_\_\_

#### BUDGET COMMITTEE:

3 years. Vote for not more than three.

Chris McVetty \_\_\_\_\_   
Brian Patnoe \_\_\_\_\_   
Shane Beattie \_\_\_\_\_   
Keith Kopp \_\_\_\_\_   
\_\_\_\_\_   
\_\_\_\_\_   
\_\_\_\_\_

#### LIBRARY TRUSTEE:

3 years. Vote for not more than one.

Michael W. Nadeau \_\_\_\_\_   
\_\_\_\_\_

#### CEMETERY TRUSTEE:

3 years. Vote for not more than one.

Linda Hutchins \_\_\_\_\_   
Donald Williams \_\_\_\_\_   
Lucy K. Wyman \_\_\_\_\_   
\_\_\_\_\_

#### COL. TOWN SPENDING COMMITTEE:

3 years. Vote for not more than three.

Mandy Scott \_\_\_\_\_   
\_\_\_\_\_   
\_\_\_\_\_   
\_\_\_\_\_

#### EMMONS SMITH FUND:

3 years. Vote for not more than one.

John E. Brooks \_\_\_\_\_   
\_\_\_\_\_



2019  
**WARRANT**

**Lancaster**

To the inhabitants of the Town of Lancaster in the County of Coos in the State of New Hampshire qualified to vote in town affairs, you are hereby notified to meet at the Town Hall, 25 Main Street, in said Lancaster on Tuesday the 125h day of March, at Eight o'clock in the forenoon to act upon the subjects hereinafter mentioned. The polls will be open at said meeting place on said date from Eight o'clock in the forenoon to act upon Article 1 by written ballot. The business meeting will be held at 7:30 P.M. at the above-mentioned Town Hall to act upon the remaining articles.

**GOVERNING BODY CERTIFICATION**

We certify and attest that on or before February 25, 2019, a true and attested copy of this document was posted at the place of meeting and at Weeks Library, 128 Main Street, Lancaster, NH, and that an original was delivered to the Town Clerk.

**Name**

**Position**

**Signature**

Name	Position	Signature



**Article 01 Election of Town Officers**

To choose One (1) Selectman for Three (3) years; One (1) Trustee of Trust Funds for Three (3) years; One (1) Library Trustee for Three (3) years; One (1) Cemetery Trustee for Three (3) years; One (1) Emmons Smith Fund Committee member for Three (3) years; Three (3) Budget Committee members for Three (3) years; One (1) Budget Committee member for One (1) year; Three (3) Colonel Town Spending Committee members for Three (3) years.

**Article 02 Wastewater Master Plan & Asset Management Programs**

To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty-Five Thousand Dollars (\$135,000.00) for the purpose of developing a Wastewater Master Plan and Asset Management Programs for both the wastewater and storm water systems, that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed \$135,000.00 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33:1 et. seq., as amended) and to authorize the Town to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town, additionally to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486:14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments and pass any vote relating thereto. It is anticipated that the Town will receive up to \$135,000.00 in principal forgiveness, with no impact on the sewer user rate or tax rate. (Recommended by the Board of Selectmen and the Budget Committee) (2/3 ballot vote)

**Article 03 Operating Budget**

To see if the Town will vote to raise and appropriate the sum of Six Million Three Hundred Fifty-Eight Thousand Four Hundred Four Dollars (\$6,358,404.00) which represents the operating budget. Said sum does not include any other Warrant Articles.

**Article 04 Appropriate to Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000.00) to be added to the following Capital Reserve Fund accounts previously established for the purpose and in the amounts indicated:

Highway	\$40,000
Fire Department	\$20,000
Library	\$ 5,000
Cemetery	\$ 5,000

**Total**                    **\$70,000**

(Recommended by the Board of Selectmen and Budget Committee)



---

**Article 05 Reimburse Industrial Development Fund**

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Five Hundred Twenty-One Dollars (\$8,521.00) to be added to the Industrial Development Capital Reserve Fund previously established with said funds to come from the unassigned fund balance. (Recommended by the Board of Selectmen and the Budget Committee)

---

**Article 06 Money received from fundraising**

To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Nine Hundred Two Dollars (\$11,902.00) to be added to the Colonel Town Capital Reserve Fund previously established with said funds to come from the unassigned fund balance. The amount represents monies from closing checking accounts in Colonel Town Recreation's names. (Recommended by the Board of Selectmen and the Budget Committee)

---

**Article 07 Paving**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000.00) for the paving of Garland Road from Marshall Road to the Gore Road and the Gore Road from Garland to North Road, 3 miles, with said fund to come from the unassigned fund balance.

---

**Article 08 New Dump Body**

To see if the town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) for the purpose of purchasing a new dump body for the Highway Department with said funds to come from the unassigned fund balance.

---

**Article 09 New Paint Sprayer**

To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000.00) for the purchase of a new paint sprayer for the Highway Department with said funds to come from the unassigned fund balance.

---

**Article 10 Purchase New Ambulance**

To see if the Town will vote to raise and appropriate the sum of One Hundred Ten Thousand Dollars (\$110,000.00) for the purchase of a new ambulance for the Fire Department with said funds to come from the unassigned fund balance.



---

**Article 11 Purchase Air Packs**

To see if the Town will vote to raise and appropriate the sum of Forty-Two Thousand Dollars (\$42,000.00) for the purchase of 6 air packs for the Fire Department with said funds to come from the unassigned fund balance.

---

**Article 12 Town Office renovations**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) for the purpose of renovating the town offices and to authorize the withdrawal and expenditure of said sum from the Town Hall Improvement Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)

---

**Article 13 Purchase New Pickup Truck**

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) for the purpose of purchasing a new pickup truck for the Water Department with said funds to come from the Water Enterprise Fund Unassigned Fund Balance.

---

**Article 14 Purchase Cardiac Monitors**

To see if the Town will vote to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000.00) for the purchase of two new cardiac monitors for the Fire Department with said funds to come from the unassigned fund balance.

---

**Article 15 Upgrade Mechanical Monitoring System & Lighting**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) for the purpose of upgrading the Library's mechanical monitoring system and lighting and to authorize the withdrawal and expenditure of said sum from the Library Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee).

---

**Article 16 Purchase of Pickup Truck**

To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Forty-Nine Dollars (\$18,049.00) for the purpose of paying the balance of new pickup truck for Colonel Town Recreation and to authorize the withdrawal and expenditure of said sum from the Colonel Town Spending Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)



---

**Article 17 Replace Sidewalk**

To see if the Town will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000.00) for the purpose of replacing the sidewalk to the main entrance to Colonel Town Recreation and to authorize the withdrawal and expenditure of said sum from the Colonel Town Spending Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)

---

**Article 18 Purchase New Safety Net/Fence**

To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Dollars (\$11,000.00) for the purpose of purchasing new safety net/fence between A & B fields at Colonel Town Recreation and to authorize the withdrawal and expenditure of said sum from the Colonel Town Spending Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)

---

**Article 19 Replace Handicap Ramp**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the purpose of replacing the handicap ramp at Colonel Town Recreation and to authorize the withdrawal and expenditure of said sum from the Colonel Town Spending Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)

---

**Article 20 Playground Project**

To see if the Town will vote to raise and appropriate the sum of Three Hundred Thousand Dollars (\$300,000) for the purpose of upgrading the playground at the Colonel Town Recreation facility with Fifty Thousand Dollars (\$50,000.00) to come from the unassigned fund balance and the remaining Two Hundred Fifty Thousand (\$250,000.00) to come from grant funding.

---

**Article 21 CASA**

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) for the support of CASA (Court Appointed Special Advocates) of New Hampshire.

---

**Article 22 Tri-County Transit**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the support of Tri-County Transit.





---

**Article 23 Northern Human Services/White Mountain Mental Heal**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Nine Hundred Twenty-One Dollars (\$5,921.00) for the support of Northern Human Services/White Mountain Mental Health.

---

**Article 24 Senior Meals of Coos County**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Five Hundred Dollars (\$4,500.00) for the support of the North Country Senior Meals Program.

---

**Article 25 Northern Gateway Chamber of Commerce**

To see if the Town will vote to raise and appropriate the sum of One Thousand Six Hundred Forty Dollars (\$1,640.00), \$.50 per capita, for the support of the Northern Gateway Regional Chamber of Commerce.

---

**Article 26 Center for New Beginnings**

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) to help support the Center for New Beginnings in Littleton, which provides counseling and mental health services to individuals throughout the North Country.

---

**Article 27 Caleb Interfaith Volunteer Caregivers**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the support of the Caleb Interfaith Volunteer Caregivers.

---

**Article 28 Tri County CAP Energy Services Program**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Six Hundred Dollars (\$4,600.00) for the support of the Tri-County Community Energy Services program.

---

**Article 29 Backpack Feeding Program**

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred Thirty-Three Dollars (\$1,233.00) to assist with the cost of the weekend "Backpack" feeding program which St Paul's Episcopal Church, 113 Main Street, Lancaster, NH, currently funds.



---

**Article 30 North Country Home Health & Hospice**

To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Nine Hundred Ninety-One Dollars (\$17,991.00) for the support of North Country Home Health & Hospice Agency.

---

**Article 31 ServiceLink**

To see if the Town will vote to raise and appropriate the sum of One Thousand Eight Hundred Twenty Dollars (\$1,820.00) for the support of Coos ServiceLink Resource Center.

---

**Article 32 Mt Washington Regional Airport**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Six Hundred Nine Dollars (\$4,609.00) for the Town's share of the operating budget for the Mt Washington Regional Airport for the current fiscal year.

---

**Article 33 Acceptance of Land**

To see if the Town will vote to accept, as a gift, certain parcels of land, with all improvements thereon, from the Lancaster Rotary Club Charities. Said lands are listed as Lancaster Tax Map P07, Lots 007, 008 and 013. Acceptance does not change, and shall not be considered to change, any existing Town roads or streets.

---

**Article 34 Acceptance of RSA 72:76**

To see if the Town will vote to accept the provisions of RSA 72:76 to allow the Board of Selectmen to accept for consideration requests for commercial and/or industrial construction exemption from municipal and local school property taxes. Said exemption shall apply to properties in the Commercial, Commercial/Industrial and Central Business Zoning Districts or in other Districts where Zoning Board approval was granted to operate in a commercial or industrial manner. Any exemption granted will be for a fixed duration of 3 tax years, and will exempt 100% of the new assessed value created by such construction. Authority of the Board of Selectmen to grant such exemptions will continue until Town Meeting 2024, unless reauthorized by the Town Meeting. (Exemptions granted for a fixed duration of 3 tax years will remain in place even if the Board's authority is not reauthorized).

---

**Article 35 Transact Other Business**

To transact other business that may legally come before this meeting.



Proposed Budget  
Lancaster

For the period beginning January 1, 2019 and ending December 31, 2019  
Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$94,838	\$92,555	\$94,620	\$0	\$94,620	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$54,289	\$65,420	\$65,120	\$0	\$65,120	\$0
4150-4151	Financial Administration	03	\$292,292	\$297,805	\$310,725	\$0	\$310,725	\$0
4152	Revaluation of Property		\$16,000	\$16,000	\$0	\$0	\$0	\$0
4153	Legal Expense	03	\$29,361	\$45,500	\$45,500	\$0	\$45,500	\$0
4155-4159	Personnel Administration	03	\$844,916	\$882,728	\$879,750	\$0	\$879,750	\$0
4191-4193	Planning and Zoning	03	\$10,451	\$13,888	\$14,125	\$0	\$14,125	\$0
4194	General Government Buildings	03	\$48,041	\$45,200	\$45,200	\$0	\$45,200	\$0
4195	Cemeteries	03	\$47,448	\$50,025	\$50,725	\$0	\$50,725	\$0
4196	Insurance	03	\$197,944	\$164,178	\$125,016	\$0	\$125,016	\$0
4197	Advertising and Regional Association	03	\$16,640	\$16,640	\$15,000	\$0	\$15,000	\$0
4199	Other General Government	03	\$69,354	\$107	\$100	\$0	\$100	\$0
<b>General Government Subtotal</b>					<b>\$1,721,574</b>	<b>\$1,645,881</b>	<b>\$0</b>	<b>\$1,645,881</b>
<b>Public Safety</b>								
4210-4214	Police	03	\$546,930	\$584,017	\$635,160	\$0	\$635,160	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	03	\$1,010,889	\$865,190	\$915,420	\$0	\$915,420	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$1,750	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>					<b>\$1,559,569</b>	<b>\$1,550,580</b>	<b>\$0</b>	<b>\$1,550,580</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$5,088	\$5,088	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>					<b>\$5,088</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	03	\$815,858	\$811,845	\$850,685	\$0	\$850,685	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	03	\$25,613	\$25,000	\$25,000	\$0	\$25,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$841,471</b>	<b>\$836,845</b>	<b>\$875,685</b>	<b>\$0</b>	<b>\$875,685</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	03	\$46,800	\$46,800	\$46,800	\$0	\$46,800	\$0
4324	Solid Waste Disposal	03	\$332,504	\$306,005	\$320,505	\$0	\$320,505	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	03	\$8,306	\$13,055	\$16,705	\$0	\$16,705	\$0
<b>Sanitation Subtotal</b>			<b>\$387,610</b>	<b>\$365,860</b>	<b>\$384,010</b>	<b>\$0</b>	<b>\$384,010</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
<b>Health</b>								
4411	Administration	03	\$800	\$900	\$900	\$0	\$900	\$0
4414	Pest Control	03	\$0	\$600	\$600	\$0	\$600	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$17,991	\$17,991	\$0	\$0	\$0	\$0
	<b>Health Subtotal</b>		<b>\$18,791</b>	<b>\$19,491</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	03	\$42,963	\$50,000	\$50,000	\$0	\$50,000	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$29,174	\$30,674	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$72,137</b>	<b>\$80,674</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	03	\$387,483	\$388,344	\$451,528	\$0	\$451,528	\$0
4550-4559	Library	03	\$263,631	\$263,858	\$270,806	\$0	\$270,806	\$0
4583	Patriotic Purposes	03	\$1,150	\$3,000	\$3,000	\$0	\$3,000	\$0
4589	Other Culture and Recreation		\$3,500	\$3,500	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$655,764</b>	<b>\$658,702</b>	<b>\$725,334</b>	<b>\$0</b>	<b>\$725,334</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	03	\$2,986	\$5,500	\$5,500	\$0	\$5,500	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$2,986</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$0</b>	<b>\$5,500</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal		\$3,064,972	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	03	\$21,791	\$21,704	\$21,704	\$0	\$21,704	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$3,086,763</b>	<b>\$21,704</b>	<b>\$21,704</b>	<b>\$0</b>	<b>\$21,704</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$409,506	\$418,000	\$0	\$0	\$0	\$0
4903	Buildings		\$34,596	\$40,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$1,985,302	\$0	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$2,429,404</b>	<b>\$458,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	03	\$346,999	\$377,782	\$533,605	\$0	\$533,605	\$0
4914W	To Proprietary Fund - Water	03	\$493,922	\$497,095	\$564,605	\$0	\$564,605	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$840,921</b>	<b>\$874,877</b>	<b>\$1,098,210</b>	<b>\$0</b>	<b>\$1,098,210</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>			<b>\$6,358,404</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,358,404</b>	<b>\$0</b>



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	16 <i>Purpose: Purchase of Pickup Truck</i>	\$18,049	\$0	\$18,049	\$0
4902	Machinery, Vehicles, and Equipment	18 <i>Purpose: Purchase New Safety Net/Fence</i>	\$11,000	\$0	\$11,000	\$0
4903	Buildings	12 <i>Purpose: Town Office renovations</i>	\$20,000	\$0	\$20,000	\$0
4909	Improvements Other than Buildings	15 <i>Purpose: Upgrade Mechanical Monitoring System &amp; Lighting</i>	\$30,000	\$0	\$30,000	\$0
4909	Improvements Other than Buildings	17 <i>Purpose: Replace Sidewalk</i>	\$9,000	\$0	\$9,000	\$0
4909	Improvements Other than Buildings	19 <i>Purpose: Replace Handicap Ramp</i>	\$4,000	\$0	\$4,000	\$0
4914S	To Proprietary Fund - Sewer	02 <i>Purpose: Wastewater Master Plan &amp; Asset Management Programs</i>	\$135,000	\$0	\$135,000	\$0
4915	To Capital Reserve Fund	04 <i>Purpose: Appropriate to Capital Reserve Funds</i>	\$70,000	\$0	\$70,000	\$0
4915	To Capital Reserve Fund	05 <i>Purpose: Reimburse Industrial Development Fund</i>	\$8,521	\$0	\$8,521	\$0
4915	To Capital Reserve Fund	06 <i>Purpose: Money received from fundraising</i>	\$11,902	\$0	\$11,902	\$0
<b>Total Proposed Special Articles</b>			<b>\$317,472</b>	<b>\$0</b>	<b>\$317,472</b>	<b>\$0</b>





Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	
4197	Advertising and Regional Association	25	\$1,640	\$0	\$1,640	
<i>Purpose: Northern Gateway Chamber of Commerce</i>						
4301-4309	Airport Operations	32	\$4,609	\$0	\$4,609	
<i>Purpose: Mt Washington Regional Airport</i>						
4415-4419	Health Agencies, Hospitals, and Other	30	\$17,991	\$0	\$17,991	
<i>Purpose: North Country Home Health &amp; Hospice</i>						
4445-4449	Vendor Payments and Other	21	\$1,000	\$0	\$1,000	
<i>Purpose: CASA</i>						
4445-4449	Vendor Payments and Other	31	\$1,820	\$0	\$1,820	
<i>Purpose: ServiceLink</i>						
4445-4449	Vendor Payments and Other	29	\$1,233	\$0	\$1,233	
<i>Purpose: Backpack Feeding Program</i>						
4445-4449	Vendor Payments and Other	23	\$5,921	\$0	\$5,921	
<i>Purpose: Northern Human Services/White Mountain Mental Heal</i>						
4445-4449	Vendor Payments and Other	26	\$1,000	\$0	\$1,000	
<i>Purpose: Center for New Beginnings</i>						
4445-4449	Vendor Payments and Other	27	\$4,000	\$0	\$4,000	
<i>Purpose: Caleb Interfaith Volunteer Caregivers</i>						
4445-4449	Vendor Payments and Other	22	\$4,000	\$0	\$4,000	
<i>Purpose: Tri-County Transit</i>						
4445-4449	Vendor Payments and Other	28	\$4,600	\$0	\$4,600	
<i>Purpose: Tri County CAP Energy Services Program</i>						
4445-4449	Vendor Payments and Other	24	\$4,500	\$0	\$4,500	
<i>Purpose: Senior Meals of Coos County</i>						
4902	Machinery, Vehicles, and Equipment	11	\$42,000	\$0	\$42,000	
<i>Purpose: Purchase Air Packs</i>						
4902	Machinery, Vehicles, and Equipment	10	\$110,000	\$0	\$110,000	
<i>Purpose: Purchase New Ambulance</i>						



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)
4902	Machinery, Vehicles, and Equipment	08 <i>Purpose: New Dump Body</i>	\$40,000	\$0	\$40,000	\$0
4902	Machinery, Vehicles, and Equipment	09 <i>Purpose: New Paint Sprayer</i>	\$6,000	\$0	\$6,000	\$0
4902	Machinery, Vehicles, and Equipment	14 <i>Purpose: Purchase Cardiac Monitors</i>	\$70,000	\$0	\$70,000	\$0
4909	Improvements Other than Buildings	07 <i>Purpose: Paving</i>	\$200,000	\$0	\$200,000	\$0
4909	Improvements Other than Buildings	20 <i>Purpose: Playground Project</i>	\$300,000	\$0	\$300,000	\$0
4914W	To Proprietary Fund - Water	13 <i>Purpose: Purchase New Pickup Truck</i>	\$50,000	\$0	\$50,000	\$0
<b>Total Proposed Individual Articles</b>			<b>\$870,314</b>	<b>\$0</b>	<b>\$870,314</b>	<b>\$0</b>



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	03	\$0	\$3,000	\$3,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$19,435	\$25,000	\$25,000
3186	Payment in Lieu of Taxes	03	\$104,996	\$79,247	\$79,247
3187	Excavation Tax	03	\$1,143	\$1,000	\$1,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$106,044	\$85,000	\$85,000
9991	Inventory Penalties		\$0	\$0	\$0
			<b>\$231,618</b>	<b>\$193,247</b>	<b>\$193,247</b>
			<b>Taxes Subtotal</b>		
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	03	\$685,911	\$600,000	\$600,000
3230	Building Permits	03	\$680	\$500	\$500
3290	Other Licenses, Permits, and Fees	03	\$34,049	\$29,255	\$29,255
3311-3319	From Federal Government		\$0	\$0	\$0
			<b>\$720,640</b>	<b>\$629,755</b>	<b>\$629,755</b>
			<b>Licenses, Permits, and Fees Subtotal</b>		
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$180,570	\$181,189	\$181,189
3353	Highway Block Grant	03	\$108,494	\$108,493	\$108,493
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	20	\$2,094,432	\$250,000	\$250,000
3379	From Other Governments		\$0	\$0	\$0
			<b>\$2,383,496</b>	<b>\$539,682</b>	<b>\$539,682</b>
			<b>State Sources Subtotal</b>		



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Charges for Services</b>					
3401-3406	Income from Departments	03	\$214,397	\$195,225	\$195,225
3409	Other Charges	03	\$1,307,479	\$1,150,000	\$1,150,000
<b>Charges for Services Subtotal</b>			<b>\$1,521,876</b>	<b>\$1,345,225</b>	<b>\$1,345,225</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	03	\$11,983	\$3,000	\$3,000
3502	Interest on Investments	03	\$5,989	\$4,000	\$4,000
3503-3509	Other	03	\$413,806	\$391,909	\$391,909
<b>Miscellaneous Revenues Subtotal</b>			<b>\$431,778</b>	<b>\$398,909</b>	<b>\$398,909</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$499,945	\$533,605	\$533,605
3914W	From Enterprise Funds: Water (Offset)	03, 13	\$532,214	\$614,605	\$614,605
3915	From Capital Reserve Funds	18, 12, 19, 16, 15, 17	\$107,596	\$92,049	\$92,049
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds	03	\$0	\$5,500	\$5,500
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$1,139,755</b>	<b>\$1,245,759</b>	<b>\$1,245,759</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	02	\$2,975,000	\$135,000	\$135,000
9998	Amount Voted from Fund Balance	11, 10, 06, 08, 07, 09, 14, 20, 05	\$0	\$538,423	\$538,423
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$2,975,000</b>	<b>\$673,423</b>	<b>\$673,423</b>



Revenues

Total Estimated Revenues and Credits	\$9,404,163	\$5,026,000	\$5,026,000
--------------------------------------	-------------	-------------	-------------



Budget Summary

Item	Period ending 12/31/2018	Selectmen's Period ending 12/31/2019 (Recommended)	Budget Committee's Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations		\$6,358,404	\$6,358,404
Special Warrant Articles	\$148,976	\$317,472	\$317,472
Individual Warrant Articles	\$490,133	\$870,314	\$870,314
Total Appropriations	\$6,555,470	\$7,546,190	\$7,546,190
Less Amount of Estimated Revenues & Credits	\$4,037,286	\$5,026,000	\$5,026,000
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,518,184</b>	<b>\$2,520,190</b>	<b>\$2,520,190</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$7,546,190</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$7,546,190</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$754,619
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$8,300,809</b>

L X E G Y H N K L Z A S X D W Q C F T N J K L O I P  
 J A C V G T Y N J M K A B Y A C D F H T G N J M F P O  
 Q V N B A Q C V H J Y K L P T A C B D F B H Y J M L  
 P S D C S C F T H N J K U R E W E S S W C R F V H I  
 H C F D A X A T T H D F I O R P U V F W S X A T M C  
 T D G B M S W X D V F A W S E D R F T G Y H Y J U E  
 B E R P B O T J U Y H G T F R F E D E D W A Z S X C A  
 V D F V U G B E T E W Q X F T N S E L E C T M E N A  
 P O I U L Y T R R E W Q S A D F G H J K L Z X C V B  
 N M Q A A Z W S X E D C R F V T G B Y H N I K O L P  
 P L O K N M I J N R U H B G Y G V T F C R D X E S Z  
 W A Q M C N B V E C X Z A S N D F G H J K L P O I U  
 Y F I R E T R R E W Q G C L K I J G N D C E S Z F T Y Q  
 R F V T G B U L J M P N O I J N J M N S A Q X E C T P  
 D K M N C S D S X C F I B H N J H G F A D S A Z X T X  
 Q W E R A T Y U I O P N L K J H G F A Z S L E D C R E Q  
 C V B E N M J H G F R O D E S Q A Z S C R T P B H U G A  
 P L R I A S D B E C F Z I M L P S C R C D X S Z A D R  
 D T W G Q X V G E B J K M U O P R F C D X S Z A D R  
 P O I U Y T R E T Q W E R T Y U I O N W S X C E R T G H U J I B R E  
 C O N S E R V A T I O N W S X C E R T G H U J I B R E  
 E Q W D Y H I H I P R R F G Y U J I R Y V G B H N I D A  
 D Z S E F N M J M L R F L I B R A R Y V G B H N I D A  
 A Q Z S X D C T M N H J K M L K I U J F R V G H D A  
 S X D C C F D E O U H N J G R F V G H U K I O L P S  
 Q A S V G H B U C P L U R T A X T B Y R E T E M E C

**AMBULANCE**  
**BUDGET**  
**CEMETERY**  
**COMMITTEE**  
**CONSERVATION**

**FIRE**  
**LANCASTER**  
**LIBRARY**  
**PLANNING**  
**POLICE**

**SELECTMEN**  
**SEWER**  
**TREASURER**  
**WATER**  
**ZONING**



# NOTES



# NOTES



## HIGHWAY DEPARTMENT

2018 was again a busy year for the Town's Highway Department. The winter months were a challenge, both at the beginning and end of the year, and summer found us busy wrapping up our stormwater management project along Summer Street and replacing sidewalks along Main Street.

The extreme weather and heavy snow we saw at the end of 2017 continued into 2018. Several storms at the beginning of the year coupled with extreme cold temperatures made for many long days and nights of maintaining the roads and sidewalks throughout Town. We were once again faced with blizzard conditions on Town Meeting day. Snow fell heavy throughout the day and night with strong winds creating white out conditions. The crew did a tremendous job keeping the roads clear for those travelling to vote and participate in the annual meeting of the Town.

February brought an unseasonably warm day. The heavy snowmelt and related ice jam in Israel's River caused the water to overflow the banks. This not only flooded Canal and Water Streets but also the basement of the Town Hall and the National Bank building. Work was necessary to minimize the damage to the Town Hall and roads and clean up was just as challenging. The end of 2018 seemed to mirror the beginning with early snowstorms that were often mixed with rain and freezing rain. It does seem the winters that used to occur are less prevalent and are now replaced with anything from heavy wind-driven snow to dangerous amounts of freezing rain.

On a bright side, our storm clean-up has improved since the addition of our loader mounted snow-blower. This allows the department to clear our streets of snow more often and much quicker. We appreciate the townspeople's support which allowed us to make this purchase.

Although winter brings us long hours of work and many challenges the warmer months finds us engaged in a long list of projects. We continued to assist the contractor completing the Summer Street stormwater management project. Thankfully there was not a lot of work remaining and we were able to see the project's completion by late summer. We also led the replacement of sidewalks along our historic Main, Canal and Middle Streets. A lot of work was required to remove the old concrete walks and prepare the areas for JCB Colby Masonry to place the new ones. What made things more challenging was ensuring each of the businesses were able to remain open during the disruption. We appreciated the cooperation of each and every one of them and are extremely pleased with the work that was completed.

2018 also saw the beginning of a project to add more parking spaces to our downtown. The Lancaster Rotary Club's project to develop a parking lot and public park off Canal Street began in September with the acquisition of needed property and removal of derelict buildings. Not only will the Highway Department maintain the properties but we hope to be able to participate in some of the work required in the redevelopment.

Between the plowing, snow clearing and infrastructure upgrades we still needed to perform maintenance on our roads and equipment. Additional culverts were replaced and the gravel roads saw material added and graded to ensure a comfortable ride and water to runoff to the ditches that are continually cleaned out. We were also able to resurface some paved streets

in Town; Starr King Park, Middle and Pleasant Streets. This is all part of a comprehensive plan to ensure the longevity of our roads and streets. We know there are many more that need work, with some needing full reconstruction. These we coordinate with the Water/Sewer Department to tackle both the above and below ground assets.

For most of the year the maintenance of the Department's equipment had been done by Clarence "Juggy" Dingman. After many dedicated years with the Town, Juggy took a well-deserved retirement. We wish him all the best in his future adventures and appreciate all the hard work he did. With Juggy leaving it was necessary to find someone else to be responsible for all the Town's vehicles and heavy equipment. That task has now been passed on to the Town's newest employee, Zach Grootenboer. Zach brings a lot of mechanical experience to the department and has so far fit in very well.

As always, I would like to thank the residents of Lancaster for their support of the work we do. Not only on providing us with the equipment we need but your cooperation and patience during snow events and road projects. I also want to thank the staff of the Highway Department. Their hard work and cooperative nature are the reasons we are able to do as much as we do.

Respectfully submitted,  
Tim Brown, Foreman

### INCLEMENT WEATHER POLICY

December 8, 2005

The Town of Lancaster employs the following **inclement weather policy** (RSA 231:92-a): All sidewalks in Town will be maintained with the exception of the following:

- Depot Street (from Wolcott Street to the end of Depot Street)
- Elm Street (from Spring Street to Governor's Terrace)
- Fletcher Street
- Portland Street
- Richardson Street
- Water Street

The above sidewalks are not plowed due to width deficiencies or due to low priority use. Please note that sidewalk plowing, clearing, and sanding is the final priority in a storm event. Therefore, sidewalks will be plowed as soon as personnel are available after having cleared all primary and secondary roads and streets within Lancaster. In some cases, sidewalks will not be cleared until after a storm event has ended. Vehicles parked on the sidewalk will be ticketed and/or towed. Thank you for your cooperation.

Board of Selectmen  
Lancaster

## LANCASTER TRANSFER STATION AND RECYCLING CENTER 2018 REPORT

We had an OK year with recycling, the prices are still not the best on Low Grade Paper but the rest of the markets are not too bad. The only thing we ask is be mindful of what you put in the junk plastic box, there seems to be quite a bit of true junk.

For 2018, we shipped 524 tons of Municipal Solid Waste to Mt. Carberry Landfill which means that each resident produced .85 lbs. of trash per day but produced 1.07 lbs. of recyclables per day, that's not bad!!

	Product	Tons	Pounds
#1	Corrugated Card Board	255	470,000
#2	News Paper	15.5	31,000
#3	Office Paper	18.2	36,400
#4	Low Grade Paper	6.2	100,600
#5	Tin Cans	0	0
#6	Aluminum Cans	3.26	6,520
#7	Plastic Jugs	15.37	30,740
#8	Junk Plastic Glass	0	0
#9	Tires	20.68	41,360
#10	Scrap Metal	124.35	248,700
#11	Compost	120	240,000
#12	Shingles	28.5	57,000
#13	Textiles	5.5	11,000
#14	Car Batteries	2.21	4,420
#15	Electronics	14.7	29,400
#16	Used Motor Oil for Heat	4	8,000
	<b>Total</b>	<b>643.49</b>	<b>1,315,140</b>

Respectfully submitted,  
Dennis Patnoe, Supervisor

# LANCASTER WATER AND WASTEWATER TREATMENT FACILITIES

## 2018 ANNUAL REPORT

### **Lagoon Wastewater Treatment Facility**

E.P.A. # NH0100145

Throughout 2018 the Lancaster Lagoon Treatment Facility operated efficiently, we experienced no major State or E.P.A. violations and continue to discharge quality treated wastewater as required by National Pollutant Discharge Elimination System (NPDES) requirements. In 2018, the Lancaster Wastewater Facility treated and discharged 281,940,000 gallons of treated wastewater to the Connecticut River with an average discharge rate of 772,438 gallons per day. The months of January and April proved to be the highest effluent flow.

### **Grange Wastewater Treatment Facility**

E.P.A. #NH0101249

The Grange Wastewater Facility serves 14 residential homes and discharged 1,510,100 gallons of treated wastewater into Otter Brook with an average discharge rate of 4,137 gallons per day (design flow 3,500 gpd), the months of February and April with the highest flow. Future plans are to continue to inspect the collection system for inflow and infiltration.

### **Lancaster Water Treatment Facility**

E.P.A. #1291010

In 2018 the Lancaster Water Facility treated 136,265,029 gallons of water with an average flow rate of 373,329 gallons per day. The months of July and October were most demanding. The average annual fluoride concentration was 0.73mg/l and average chlorine residual was 1.00mg/l. The Water Facility experienced no water quality violations and continues to monitor and test for sources of problems and concerns. We are continuously providing superior, reliable and safe drinking water to the consumers of Lancaster.

During January, 2018 the Lancaster Water Department received the 2017 Water Fluoridation Award from the Centers for Disease Control and Prevention. This award commends the Lancaster Water Department for its consistent and professional adjustment of the recommended fluoride level for oral health for 12 consecutive months. This award could not have been possible without the support of the Lancaster water users. I would also like to thank Justin McMann, Dean Flynn, Lancaster Board of Selectman and Town Manager Edward Samson for the support leading to this award.

## Lancaster Collection and Distribution System

2018 again was a very busy year for the Collection, Distribution and Drainage system. In 2017 the Town of Lancaster tax payers appropriated funds to design and construct a major infrastructure improvement to address many ongoing problems on Summer Street, Cemetery Street, Depot Street and Main Street. Horizons Engineering from Littleton, NH designed the multi-million dollar project with Kingsbury Construction from Waitsfield, VT awarded the construction duties.

Construction in 2018 included finishing the South side of Summer Street from Cemetery Street to Middle Street, replacing all drainage, water & sewer main including new water and sewer services to the property lines. Install new sidewalks and curbing throughout the entire project and finally reconstruct the road with base pavement followed by the much-awaited top coat.

Respectfully submitted,

Timmy J. Bilodeau  
Chief Operator



Timmy was awarded the Wasterwater Operator of the Year for New England on January 30, 2019.

## COLONEL TOWN RECREATION

2018 was a successful, eventful, and exciting year for Colonel Town Recreation. We are happy to announce that one of the most significant tasks recently undertaken by our staff was the reinstallation of the outside circuit breaker, meaning that the baseball fields finally have an effective and bright lighting system (thanks to the hard work and professionalism of electrician Luke Colby). This system received a great deal of use during the fall season, as baseball and flag-football teams relied on the lights when playing after dark, and we anticipate that it will continue to be regularly used during the other seasons whenever it is deemed necessary. We also replaced the old lighting system downstairs in Safe Haven, updated several light fixtures on the third story of the building, and added extra lights outside in the parking lot to make it easier for patrons to walk around the facility at night. We plan on adding several more light fixtures outside the building in the coming months. Additionally, Colonel Town assembled a second scoreboard near "B Field" during the spring, and we would like to thank Fitch Fuel, Hicks Logging, Woodsville Guarantee Savings Bank, and the Old Corner Store for choosing to sponsor this scoreboard. We always greatly appreciate their help. As for other important errands carried out by our department, Colonel Town renovated and refurbished the outdoor basketball court located near the playground, with contractors erecting new hoops, fixing cracks in the floor, repainting the surface, and repairing the fence so that it better surrounds the entire space. We hope that within the next year, we can update the wheelchair ramp leading up to the gym, mend the stairs near the outdoor snack bar, and buy an operational stove for the same snack bar so that hungry fans can enjoy burgers and hotdogs during baseball games during the spring and summer seasons. We are currently relying on our Lou Leaver Fund to finance these ventures.



The seasonal activities continued to do well. In addition to the annual Father/Daughter Dance (which was as popular as ever, thanks in large part to the help of John Jaworowski, who did a wonderful job as the DJ), we also hosted the 4<sup>th</sup> Annual Mother/Son Movie Night, which featured the animated blockbuster hit, *The Incredibles*. There were cool prizes and "movie-style" food options available (popcorn, pizza, cotton candy, etc.) at the event, and all of the boys who attended received a customized superhero mask (along with other superhero-themed goodies) that they could wear during the film and then bring home with them later. It was definitely a "smash" for everyone involved! The Halloween Carnival was well attended this year, as the children were eager to try their hands at a variety of fun games to earn pieces of tasty candy. We would like to thank the National Honor Society from the Lancaster Elementary School, which provided us with a number of enthusiastic and helpful volunteers for the carnival. Moreover, residents of Lancaster had an "egg-cellent" time at Colonel Town's annual Bonnet Parade and Easter Egg Hunt, which was sponsored by the ever-generous Rotary Club, as well as the Littleton Village Toy and Book Shop, which donated a number of cool prizes. The event yielded quite a high turnout, even despite the fact that we had to move the event inside due to snowy conditions. This did not stop the children from joining the parade, taking pictures with our popular Easter Bunny, donning creative (and adorable!) Easter bonnets on their heads, and searching for candy inside the gym when the starting whistle sounded. Lastly, the annual window painting contest was truly a blast, and the quality of the painted windows was incredible this year. The judges for the contest admitted that they had a



difficult time choosing which kids would emerge victorious in the contest, as several windows received almost perfect scores. As always, thank you to David Fuller, the owner of the Rialto Theatre, for sponsoring the event again.

Safe Haven had an immensely successful summer. Last year, we were proud to say that Safe Haven had its most lucrative year ever in terms of attendance, with over 100 different children participating during the summer, but amazingly, 2018 actually proved to be even better, with approximately 129 campers attending the program. For the second time in our summer program's history, Safe Haven created a parade float for the Lancaster Fourth of July, and the campers and their counselors had a great time decorating the "Willy Wonka and the Chocolate Factory"-styled float. Also, Kids enjoyed visiting a number of new and exciting places over the course of the summer (e.g., for the first time in our program's history, we went to St. Johnsbury's Gold Crown Lanes for bowling and to Gorham's Moose Meadow for mini golfing), and we want to extend a big thank you to Phlume Media, the Rialto Theatre, Little Village Toy & Book Shop, Lancaster Dental, and Passumpsic Savings Bank for sponsoring the bus rides for these trips. Additionally, campers had a particularly "magical" time during the final week of the summer, as everyone was treated to a "Harry Potter"-themed adventure. Children were randomly sorted into one of the four Hogwarts "Houses" (Gryffindor, Slytherin, Ravenclaw, and Hufflepuff) and had a blast competing against the other three teams to win the special "House Cup." Next summer, we plan on having the campers participate in even more elaborate and interactive theme weeks, and we hope to add a few more different field trips to our weekly schedule.

We had a great turnout for our seasonal sports, and we are very proud of the achievements of our teams. We owe much of this success to our sponsors, whose generosity remains vital for our programs. In particular, we would like to express gratitude to our soccer sponsors, including Shippee Family Eye Care, Fitch Fuel, and Woodsville Guaranty Savings Bank. For basketball, we would like to thank Passumpsic Savings Bank for their continued assistance, and as for our baseball and softball programs, Colonel Town is grateful for the help of several sponsors, including North Country Ford, Woodsville Guaranty Savings Bank, Schurman Motor Co., Shippee Family Eye Care, Berlin City Auto Group, Fitch Fuel, VFW, Lancaster Rotary, McDonald's, and George M. Stevens. Colonel Town would also be lost without the help of volunteer coaches, so we would like to say thank you to any person who stepped up to fill that role this year. For instance, Doug Kipp, Josh Smith, Chris Foss, Chris Ladd, Stephanie Cameron, Stacey Dubois, Kyleigh Stewart, Patrick Payer, Jeremiah Lawson, Chris McVetty, Ashlyn Rideout, and Lauren Scott all volunteered to coach (or serve as an assistant coach) for two or more athletic teams this year, not to mention that Mike Curtis and Brent Covell—the head coaches of the WMRHS Boys and Girls basketball teams, respectively—both spent valuable time and effort running clinics and offering optional practices for our youth basketball squads, which we are very grateful for.



Scott Kleinschrodt led another successful season of wrestling, and his numbers keep growing every year. Our seasonal gymnastics program was also extremely popular, and instructor Jackie Schanlaber always does a terrific job teaching the fundamentals to the kids. Jackie has also created a faithful following at her adult fitness classes, and "Seniors on the Move", taught by Kelly

Brooks, continues to grow as well. Both Kelly and Jackie always do a great job keeping their classes fun and engaging for the people involved, and we feel very lucky to have them. Nick Lawrence and Steven Wheeler continued to run the popular adult leagues this year for basketball, softball, and flag football, and both men did an excellent job organizing, coordinating, and overseeing these programs.

A special thanks to all the volunteers that assisted in the maintenance of the community camp, which was rented out nearly every weekend from the start of May to the middle of October. Many events took place there, including several birthday parties, weddings, and reunions, as well as a visit by Safe Haven kids, who learned survival skills while in the woods and who played a few energetic games of kickball. Also, visitors to the camp had the opportunity to do some fishing, as the pond was stocked with trout. Additionally, the Community House gym and parlor were rented out numerous times this year for benefits, fundraisers, and other small events. If anyone is interested in renting these spaces in the future, please call Eddie Wood at Colonel Town.

It can't be said enough - volunteers are crucial to our organization's success. This year, we would like to extend our deepest thanks and warmest remembrances to two women who embodied the title "Volunteer of the Year" —Gerri Scott and Regina Lavoie. Both of these individuals strived their whole lives to make Colonel Town a better place for everyone. Gerri was the definition of a "lifetime volunteer," as she personally solicited donations from businesses on behalf of Colonel Town, and she regularly made donations to people in need. She served as the director of Safe Haven for countless years, and she further cemented her legacy as a friend to children by donning the Easter Bunny costume for Colonel Town on numerous occasions, happily leading the parade around Lancaster and making everyone smile with her enthusiasm. Colonel Town remembers her as someone willing to do anything in order to make life better for others, and she will be sincerely missed. Regina Lavoie was another person who constantly sought at every turn to help parents, children, and staff in any way she could. She served on the Colonel Town Spending Committee, and she regularly participated in various fundraising activities for youth and senior programs alike. We will miss her positive spirit, helpful attitude, and kind heart, and we wish the best for her family.

In closing, we would like to thank all the staff who work so hard to make Colonel Town the best place it can be. We would also like to extend a big thank you to all the volunteers, coaches, and program leaders for another incredible year. Many of our programs, camps, and teams couldn't survive without your commitment!

Respectfully submitted,  
Edward & Denise Wood, Directors

The Spending Committee:

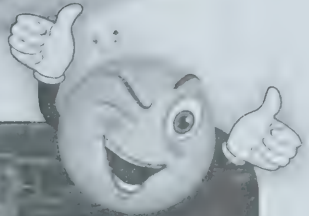
Leo Breault  
Chris Foss  
Doug Kipp

Gail McVetty  
Nicole Matson  
Mandy Scott

Brent Shallow  
Josh Smith  
Steve Wheeler



***"It's Not Me.  
It's Not You.  
It's Us!!!"***



## Colonel Town Recreation 2019 Proposed Budget

	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 Actual	2019 Proposed	Amount of Difference	% of Difference
<b>INCOME</b>									
<b>Fees</b>									
Community Camp Fees	2,000.00	2,588.00	2,000.00	1,505.00	1,600.00	1,460.00	1,600.00	\$ -	0.0%
Facility Fees	2,000.00	2,437.00	2,200.00	1,664.30	2,000.00	1,720.73	2,700.00	\$ 700.00	35.0%
Pool Fees	12,750.00	11,698.00	12,000.00	11,734.00	11,600.00	12,258.00	12,750.00	\$ 1,150.00	9.9%
Program Fees	41,200.00	46,984.66	44,000.00	44,918.90	44,000.00	44,330.83	45,500.00	\$ 1,500.00	3.4%
Safe Haven Tuition	57,000.00	70,013.00	63,000.00	85,882.62	75,000.00	104,167.50	104,000.00	\$ 29,000.00	38.7%
<b>Total Fees</b>	<b>114,950.00</b>	<b>133,720.66</b>	<b>123,200.00</b>	<b>145,704.82</b>	<b>134,200.00</b>	<b>163,937.06</b>	<b>166,550.00</b>	<b>\$ 32,350.00</b>	<b>26.3%</b>
<b>Miscellaneous Income</b>									
Banner Advertisements	3,200.00	2,525.00	3,200.00	2,125.00	2,500.00	5,200.00	5,500.00	\$ 3,000.00	120.0%
Donations	1,402.06	7,368.88	1,500.00	640.00	1,500.00	255.00	1,500.00	\$ -	0.0%
Fuel Reimbursement	0.00	5,840.15	0.00	2,178.83	0.00	2,103.22	0.00	\$ -	0.0%
Insurance Reimbursement	0.00	0.00	0.00	0.00	0.00	6,885.61	364.64	\$ 364.64	0.0%
Merchandise for Sale	1,000.00	1,751.50	1,000.00	268.00	800.00	1,170.00	1,500.00	\$ 700.00	87.5%
Playground Fundraising	0.00	0.00	0.00	0.00	0.00	5,098.54	0.00	\$ -	0.0%
Snack Bar Income	8,500.00	11,053.23	9,500.00	11,029.96	10,100.00	10,213.81	11,000.00	\$ 900.00	8.9%
<b>Total Miscellaneous Income</b>	<b>14,102.06</b>	<b>28,538.76</b>	<b>15,200.00</b>	<b>16,241.79</b>	<b>14,900.00</b>	<b>30,926.18</b>	<b>19,864.64</b>	<b>\$ 4,964.64</b>	<b>33.3%</b>
<b>Town Funding</b>									
Operating Income	84,091.58	84,091.58	85,292.00	85,292.00	85,292.00	85,292.00	85,149.87	\$ (142.13)	-0.2%
Sewer	2,500.00	1,715.90	2,000.00	2,000.00	2,100.00	2,100.00	2,200.00	\$ 100.00	4.8%
Water	3,200.00	2,182.50	2,500.00	2,500.00	2,530.00	2,488.75	2,530.00	\$ -	0.0%
<b>Total Town Funding</b>	<b>89,791.58</b>	<b>87,989.98</b>	<b>89,792.00</b>	<b>89,792.00</b>	<b>89,922.00</b>	<b>89,880.75</b>	<b>89,879.87</b>	<b>\$ (42.13)</b>	<b>0.0%</b>
<b>Trust Income</b>									
Trust Income	132,177.00	132,177.75	131,734.38	131,734.98	130,137.45	133,966.44	158,233.10	\$ 28,095.65	21.6%
<b>Total Trust Income</b>	<b>132,177.00</b>	<b>132,177.75</b>	<b>131,734.38</b>	<b>131,734.98</b>	<b>130,137.45</b>	<b>133,966.44</b>	<b>158,233.10</b>	<b>\$ 28,095.65</b>	<b>21.6%</b>
<b>TOTAL INCOME</b>	<b>351,020.64</b>	<b>382,427.15</b>	<b>359,926.38</b>	<b>383,473.59</b>	<b>369,159.45</b>	<b>418,710.43</b>	<b>434,527.61</b>	<b>65,368.16</b>	<b>17.7%</b>

Colonel Town Recreation  
2019 Proposed Budget

	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 Actual	2019 Proposed	Amount of Difference	% of Difference
<b>EXPENSE</b>									
<b>Administrative Expenses</b>									
Audit Fee	800.00	800.00	800.00	800.00	800.00	800.00	800.00	\$ -	0.0%
Office Supplies	2,400.00	3,116.19	2,600.00	2,749.78	2,600.00	2,425.86	2,600.00	\$ -	0.0%
Postage and Delivery	450.00	438.43	450.00	441.00	450.00	450.00	400.00	\$ (50.00)	-11.1%
Rec./Conf. Meetings	700.00	865.00	700.00	220.00	700.00	483.72	700.00	\$ -	0.0%
Software and Processing Fees	3,000.00	3,955.91	4,000.00	4,797.71	4,700.00	6,191.88	3,000.00	\$ (1,700.00)	-36.2%
Telephone/Internet	2,184.00	2,103.76	2,184.00	1,659.97	2,184.00	2,312.89	2,313.00	\$ 129.00	5.9%
Web Site	1,650.00	1,135.00	1,650.00	1,515.00	1,650.00	955.00	1,200.00	\$ (450.00)	-27.3%
<b>Total Administrative Expenses</b>	<b>11,184.00</b>	<b>12,414.29</b>	<b>12,384.00</b>	<b>12,183.46</b>	<b>13,084.00</b>	<b>13,619.35</b>	<b>11,013.00</b>	<b>\$ 700.00</b>	<b>5.4%</b>
<b>Automobile Expenses</b>									
Gas	2,600.00	1,183.71	2,600.00	1,064.50	2,000.00	1,303.87	2,600.00	\$ 600.00	30.0%
Vehicle Maintenance	1,000.00	1,071.38	1,000.00	75.00	1,000.00	691.96	1,000.00	\$ -	0.0%
<b>Total Automobile Expenses</b>	<b>3,600.00</b>	<b>2,255.09</b>	<b>3,600.00</b>	<b>1,139.50</b>	<b>3,000.00</b>	<b>1,995.83</b>	<b>3,600.00</b>	<b>\$ 600.00</b>	<b>20.0%</b>
<b>Community Camp Expenses</b>									
Electric	2,200.00	2,244.44	2,050.00	2,156.94	2,050.00	2,081.08	2,200.00	\$ 150.00	7.3%
Maintenance	1,500.00	2,504.76	1,500.00	1,152.35	1,500.00	732.74	3,000.00	\$ 1,500.00	100.0%
<b>Total Community Camp Expenses</b>	<b>3,700.00</b>	<b>4,749.20</b>	<b>3,550.00</b>	<b>3,309.29</b>	<b>3,550.00</b>	<b>2,813.82</b>	<b>5,200.00</b>	<b>\$ 1,650.00</b>	<b>46.5%</b>
<b>Equipment</b>									
Equipment - New	2,200.00	9,612.48	2,500.00	2,661.96	2,500.00	7,677.27	5,000.00	\$ 2,500.00	100.0%
Equipment Repairs	1,500.00	1,415.72	1,500.00	471.19	1,500.00	1,414.59	1,500.00	\$ -	0.0%
<b>Total Equipment</b>	<b>3,700.00</b>	<b>11,028.20</b>	<b>4,000.00</b>	<b>3,133.15</b>	<b>4,000.00</b>	<b>9,091.86</b>	<b>6,500.00</b>	<b>\$ 2,500.00</b>	<b>62.5%</b>
<b>House and Grounds</b>									
Colonel Town's Cemetery Lot	225.00	250.00	275.00	235.00	275.00	250.00	250.00	\$ (25.00)	-9.1%
Fuel	16,000.00	11,083.50	16,000.00	10,414.00	14,000.00	11,322.77	11,400.00	\$ (2,600.00)	-18.6%
Maintenance	25,977.00	25,581.82	24,777.00	24,522.51	24,600.00	31,796.21	24,600.00	\$ -	0.0%
Trash	1,250.00	1,203.00	1,250.00	1,159.00	1,250.00	1,363.00	1,400.00	\$ 150.00	12.0%
<b>Total Maintenance</b>	<b>43,452.00</b>	<b>38,118.32</b>	<b>42,302.00</b>	<b>36,330.51</b>	<b>40,125.00</b>	<b>44,731.98</b>	<b>37,650.00</b>	<b>\$ (2,475.00)</b>	<b>-6.2%</b>

## Colonel Town Recreation 2019 Proposed Budget

	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 Actual	2019 Proposed	Amount of Difference	% of Difference
<b>Insurance</b>									
Disability Insurance	371.00	405.93	430.98	430.98	430.98	430.98	430.98	\$ -	0.0%
Health Insurance	27,517.12	26,402.12	28,685.00	28,684.08	25,157.00	25,204.08	26,000.00	\$ 843.00	3.4%
Liability Insurance	4,330.00	4,493.02	4,330.00	4,812.81	4,330.00	0.00	4,500.00	\$ 170.00	3.9%
Life Insurance	371.00	370.02	430.98	430.98	430.98	430.98	430.98	\$ -	0.0%
Workers' Comp Insurance	5,733.00	5,009.87	5,733.00	6,611.00	5,733.00	6,500.00	6,500.00	\$ 767.00	13.4%
<b>Total Insurance</b>	<b>38,322.12</b>	<b>36,680.96</b>	<b>39,609.96</b>	<b>40,969.85</b>	<b>36,081.96</b>	<b>32,566.04</b>	<b>37,861.96</b>	<b>\$ 1,780.00</b>	<b>4.9%</b>
<b>Payroll Expenses</b>									
Payroll - Admin	46,349.42	46,369.70	48,500.00	49,432.57	49,500.00	51,384.45	55,000.00	\$ 5,500.00	11.1%
Payroll - Maintenance	44,870.46	39,681.25	44,870.46	43,876.35	45,870.46	46,831.80	55,800.00	\$ 9,929.54	21.6%
Payroll - Pool	18,500.00	17,450.99	18,500.00	19,401.62	20,800.00	20,132.83	23,800.00	\$ 3,000.00	14.4%
Payroll - Programs	9,500.00	9,021.19	9,500.00	9,429.17	9,300.00	10,362.81	12,500.00	\$ 3,200.00	34.4%
Payroll - Safe Haven	38,800.00	46,434.98	44,100.00	51,650.59	50,000.00	58,070.84	63,000.00	\$ 13,000.00	26.0%
<b>Payroll Taxes</b>									
Payroll Taxes - Admin	3,545.73	3,547.29	3,710.25	3,781.59	3,786.75	3,930.91	4,207.50	\$ 420.75	11.1%
Payroll Taxes - Maintenance	3,401.35	3,226.85	3,401.35	3,499.98	3,509.09	3,773.89	4,268.70	\$ 759.61	21.6%
Payroll Taxes - Pool	1,415.25	1,335.00	1,415.25	1,484.21	1,591.20	1,540.16	1,820.70	\$ 229.50	14.4%
Payroll Taxes - Programs	726.75	690.17	726.75	758.77	711.45	763.37	956.25	\$ 244.80	34.4%
Payroll Taxes - Safe Haven	2,968.20	3,551.14	3,373.65	3,931.23	3,825.00	4,471.79	4,819.50	\$ 994.50	26.0%
Retirement	9,305.36	9,241.23	9,481.43	9,106.68	9,481.43	9,609.14	10,200.00	\$ 718.57	7.6%
Unemployment	600.00	112.48	300.00	397.96	563.00	664.19	750.00	\$ 187.00	33.2%
<b>Total Payroll Expenses</b>	<b>179,982.52</b>	<b>180,662.27</b>	<b>187,879.14</b>	<b>196,750.72</b>	<b>198,938.38</b>	<b>211,536.18</b>	<b>237,122.65</b>	<b>\$ 38,184.27</b>	<b>19.2%</b>
<b>Pool Expenses</b>									
Chemicals	3,100.00	4,292.51	3,800.00	4,202.53	4,200.00	4,674.34	4,700.00	\$ 500.00	11.9%
Electricity	4,400.00	3,524.58	4,400.00	5,193.11	4,500.00	5,130.33	5,200.00	\$ 700.00	15.6%
Fuel	1,200.00	0.00	1,200.00	1,192.47	900.00	548.37	900.00	\$ -	0.0%
Maintenance	2,500.00	4,209.53	2,500.00	2,956.23	2,900.00	2,886.17	5,000.00	\$ 2,100.00	72.4%
Programs	350.00	231.78	350.00	312.69	350.00	323.96	350.00	\$ -	0.0%
Training	800.00	450.00	800.00	1,460.00	1,400.00	1,740.00	2,000.00	\$ 600.00	42.9%
<b>Total Pool Expenses</b>	<b>12,350.00</b>	<b>12,708.40</b>	<b>13,050.00</b>	<b>15,317.03</b>	<b>14,250.00</b>	<b>15,303.17</b>	<b>18,150.00</b>	<b>\$ 3,900.00</b>	<b>27.4%</b>

Colonel Town Recreation  
2019 Proposed Budget

	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 Actual	2019 Proposed	Amount of Difference	% of Difference
<b>Program Expense</b>									
Background Checks/Training	230.00	177.00	730.00	745.00	700.00	505.00	700.00	\$ -	0.0%
Charter Fees/Insurance/League	1,750.00	1,208.00	2,600.00	2,494.00	2,300.00	1,699.00	2,300.00	\$ -	0.0%
Grant Requests Expenditures	2,000.00	0.00	2,000.00	959.90	2,000.00	3,533.00	2,000.00	\$ -	0.0%
Merchandise for Sale	1,000.00	1,636.11	1,000.00	0.00	800.00	1,178.35	1,500.00	\$ 700.00	87.5%
Merit Awards/Scholarships	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,185.00	2,000.00	\$ 800.00	66.7%
Referees/Umpires	5,300.00	5,580.00	5,600.00	6,318.00	6,000.00	6,250.00	6,500.00	\$ 500.00	8.3%
Refunds	400.00	169.00	400.00	420.00	400.00	291.00	400.00	\$ -	0.0%
Snack Bar Supplies	5,500.00	6,204.53	5,500.00	6,730.25	5,500.00	7,178.37	6,700.00	\$ 1,200.00	21.8%
Supplies/Others	19,000.00	24,660.86	21,000.00	22,703.16	21,000.00	24,124.31	24,000.00	\$ 3,000.00	14.3%
Volunteer Gifts	1,000.00	1,128.71	1,000.00	1,054.33	1,000.00	1,393.72	1,500.00	\$ 500.00	50.0%
<b>Total Program Expense</b>	<b>37,380.00</b>	<b>41,964.21</b>	<b>41,030.00</b>	<b>42,624.64</b>	<b>40,900.00</b>	<b>47,337.75</b>	<b>47,600.00</b>	<b>\$ 6,700.00</b>	<b>16.4%</b>
<b>Safe Haven Expenses</b>									
Events	3,000.00	3,792.66	3,000.00	5,745.85	4,000.00	7,989.43	8,300.00	\$ 4,300.00	107.5%
Food/Supplies	1,800.00	3,158.93	2,800.00	3,254.12	4,600.00	7,465.97	6,000.00	\$ 1,400.00	30.4%
Refund - Safe Haven				1,160.67	0.00	0.00	0.00	\$ -	0.0%
Summer Shirts	900.00	1,219.54	900.00	1,301.24	1,200.00	2,297.36	2,300.00	\$ 1,100.00	91.7%
Telephone	450.00	488.68	450.00	430.05	450.00	318.54	0.00	\$ (450.00)	-100.0%
<b>Total Safe Haven Expenses</b>	<b>6,150.00</b>	<b>8,659.81</b>	<b>7,150.00</b>	<b>11,891.93</b>	<b>10,250.00</b>	<b>18,071.30</b>	<b>16,600.00</b>	<b>\$ 6,350.00</b>	<b>62.0%</b>
<b>Utilities</b>									
Electric	5,500.00	7,036.25	5,500.00	8,435.56	6,300.00	7,135.39	8,500.00	\$ 2,200.00	34.9%
Sewer	2,500.00	1,715.90	2,000.00	2,076.80	2,300.00	2,112.25	2,200.00	\$ (100.00)	-4.3%
Water	3,200.00	2,182.50	2,500.00	2,525.00	3,000.00	2,488.75	2,530.00	\$ (470.00)	-15.7%
<b>Total Utilities</b>	<b>11,200.00</b>	<b>10,934.65</b>	<b>10,000.00</b>	<b>13,037.36</b>	<b>11,600.00</b>	<b>11,736.39</b>	<b>13,230.00</b>	<b>\$ 1,630.00</b>	<b>14.1%</b>
Capital Outlay		12,617.94				36,160.05			0.0%
<b>TOTAL EXPENSES</b>	<b>351,020.64</b>	<b>372,793.34</b>	<b>364,555.10</b>	<b>376,687.44</b>	<b>375,779.34</b>	<b>444,963.72</b>	<b>434,527.61</b>	<b>\$ 58,748.27</b>	<b>15.6%</b>
<b>NET INCOME</b>	<b>0.00</b>	<b>9,633.81</b>	<b>-4,628.72</b>	<b>6,786.15</b>	<b>-6,619.89</b>	<b>-26,253.29</b>	<b>0.00</b>		

# Colonel Town Recreation 2019 Proposed Budget

	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 Actual	2019 Proposed	Amount of Difference	% of Difference
--	----------------	----------------	----------------	----------------	----------------	----------------	------------------	-------------------------	--------------------

**2016 Capital Outlay:**

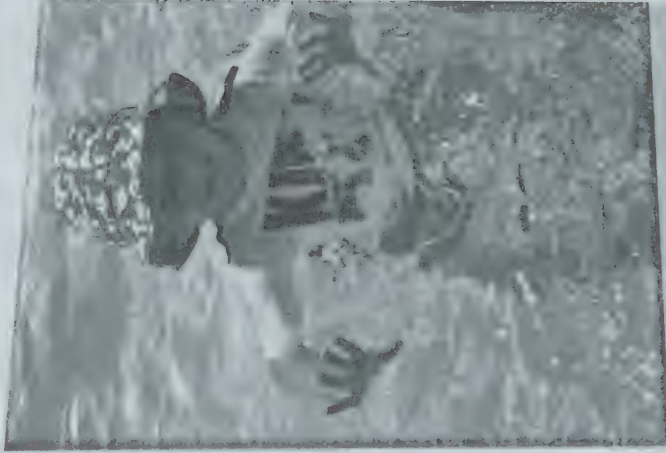
- Community House Front Sign \$5,042.88
- Community Camp Playground Equipment \$2,287.24
- Community House Granite Step Repair \$1,250
- Community House Carpet \$4,037.82

**2018 Capital Outlay:**

- Front Entrance Water Damage Repair \$9,960.65
- Patriot Mower \$6,518.40
- Outdoor basketball courts (replaced hoops and renovated courts/fencing) \$9,681
- Down Payment on Truck \$10,000

**Proposed 2019 Capital Outlay:**

- Replace Sidewalk to main entrance \$9,000
- Safety net/fencing between "A" & "B" fields \$11,000
- Replace handicap ramp (paid for by Lou Leaver Fund) \$4,000





Report to the Citizens of Lancaster, Beneficiaries of the Col. Francis L. Town Trust:

The Trust's market value as of 12/31/2017 was \$4,138,175.59. As of 12/31/2018, the total market value of the Trust was \$3,786,999.31. The decrease in the market value of the Trust for 2018 was 8.49%, reflecting all income, less expenses having been distributed to Colonel Town Spending Committee during the year. As of 12/31/18, the Trust's portfolio is balanced at 48.2% Equities; 46.5% Fixed Income; and 5.3% Cash.

Total income earned for 2018 was \$146,852.34 representing a total asset yield of 3.88% to ending market value as of 12/31/2018; as compared to income of \$140,162.18 recognized in 2017. Distributions for 2018 to the Col. Town Spending Committee totaled \$133,966.44 up from \$131,734.98 last year. The carry-over amount of \$4,137.45 earned in 2017 was included the 2018 distributions. Also included was Bond Accretion of \$642.62. Expenses were deducted from income as follows: \$6,913.64 which was half of the Passumpsic Savings Bank management fee of .35% of assets \$1,235.08 foreign taxes withheld; \$1,890.55 in amortization of premium bonds; 2 years of premium on insurance bond of \$800.00; Agent fees of \$58.78; NH State Filing Fee of \$75.00; and Probate Court cost of \$85.00. There was a carry-over of \$318.00 of income earned in 2018 that will be disbursed in 2019. The Probate filing will be completed by Passumpsic Savings Bank as part of their management agreement with the Trust.

In August of 2015, Passumpsic Savings Bank agreed on a reduced asset based management fee of .35% of assets, locked in for 10 years. The management fees totaled \$13,827.35 in 2018, \$14,056.80 in 2017, \$13,627.10 in 2016, \$15,355.06 in 2015, \$15,620.63 in 2014, \$13,768.58 in 2013, \$12,199.99 in 2012, \$10,693.66, in 2011, and \$9243.73 in 2010.

2018 was a landmark year for the Col. Town Trust. After discussing the pros and cons of converting the Trust to a Unitrust as allowed under NH State Law, the committee petitioned the Charitable Trust Unit for conversion this past September for a January 1, 2019 effective date. The Charitable Trust Unit and Coos Probate Court approved the request in November. Being a Unitrust allows the Trust to use a rolling average of the ending account value of the last 3 years and using a percentage between 3-5 percent to distribute to the beneficiary, the Town of Lancaster, for the benefit of the Col Town Recreation programs. The Committee chose a conservative 4% distribution. All expenses must be paid from principal. This will allow the Trust to invest in more growth-oriented securities without having to worry about producing income. And with the markets down at year-end, this might be the perfect time to switch things up. The end result is that the funds to be distributed in 2019 will be \$158,233, a significant increase over any prior year. And hopefully the account will grow at a faster pace moving forward.

Respectfully submitted,

TRUSTEES FOR THE TOWN OF LANCASTER UNDER WILL OF FRANCIS L. TOWN  
(COLONEL TOWN INVESTMENT COMMITTEE)

Douglas Shearer, Treasurer  
Celeste Pitts  
Cindy Normandeau  
Dana Southworth  
David Fuller, Jr.  
Jeffrey Gilman  
Julie Aldrich

## LANCASTER MUNICIPAL CEMETERIES 2018

The Trustees of the Lancaster Municipal Cemeteries oversee and maintain six cemeteries: Summer Street Cemetery (located across from the Col. Town field and at the end of Cemetery Street), Wilder Cemetery on Main Street (on the hill between the Methodist and Christian Science Churches), #10 Cemetery (located on Martin Meadow Pond Road), Marden Cemetery (located on North Road), a one-person lot (located on South Lancaster Road, and Wentworth Cemetery (located on Pleasant Valley Road).

We are grateful to our Sexton Roger Emery, Jr. and his part-time assistant Charles Ball for the fine job they continue to do maintaining all of the above cemeteries. Cutting the grass, cleaning up leaves (and a bumper crop of cones last spring!), pruning trees, preparing for burials and repairing stones from natural attrition and occasional vandalism are the substance of their consuming work. While serious mischief is infrequent, there was an incident in the fall in which some youngsters knocked the granite orbs off the gate posts. They were identified and dealt with but any regular visitor to the cemeteries is encouraged to come forth if they suspect mischief.

The new dog walking policy seems to be working well. We ask that anyone wanting to frequent the cemetery with their dog come before the trustees to get permission. This gives the committee the opportunity to lay out the ground rules.

This year there have been changes as well in the policy regarding solar lights. Henceforth, solar lights will be grandfathered where they have been in place but not allowed on any new lots. Where permitted, only one will be allowed. They should be white in color, stand no more than one foot off the ground and have low lumens, casting light no more than a two feet diameter radius.

The committee has been challenged with the realization of many of the old trees in the Summer Street and Wilder Cemeteries, especially, which are in need of pruning, cabling and removal that may be beyond local capabilities. An arborist was hired and there are plans to remove nine of the large pines in Wilder as well as some special maintenance on the big oaks at Summer Street. Classen Tree Service of Thornton, New Hampshire will be taking care of the pines this spring. To see how it is done one may google their website. It's worth seeing and will be impressive to watch when they arrive in town. Needless to say, it's an expensive undertaking and will not be completed in one year. The trustees have asked that additional monies be set aside for this purpose, subject to approval at the annual town meeting.

The cemetery will no longer sell plots for burial but has instituted a policy of "right to interment" instead. It is believed that this will make it easier for the trustees and sexton to care for the grounds and reduce any legal issues and confusion that can result from multiple, small and privately-owned plots.

Any questions about these new policies may be directed to any one of the trustees or one may attend the monthly public meetings on the second Wednesday of each month in the Town Hall Auditorium at 4:00 pm.

Respectfully submitted Cemetery Trustees—Chairperson Lucy Wyman, Michael W. Nadeau and Leonell Riendeau.

## William D. Weeks Memorial Library

Annual report 2018

2018 was a busy year for the library. There were more than 300 programs in the children's library with nearly 3,000 children and young people attending. 90 adult programs included French, herbal lotions, book groups, and various historical lectures with nearly 750 people attending. AARP volunteers were present from the first of February until April 15<sup>th</sup> to help individuals with their taxes and had the busiest year since they started at the library in the mid-1990s. Various volunteers scurried around the library checking shelves on a regular basis to make sure the books were in the proper order, and the library friends group ran the semi-annual book sales, made cookies for children's programs, decorated the library for the holiday season, and helped plan and fund library programs.

As with many libraries, we have found book circulation has dropped slightly, but remains strong. The circulation of audio and e-books through the state's Overdrive program continues to grow and is available to any active WML card holder. The Weeks Memorial Library is still one of the most active libraries in the state's interlibrary loan program even though the old automated state ILL system crashed last year and has not yet been replaced. With lots of emails and telephone calls we managed to send out more than 1500 books to other libraries and received 350 that we needed. The library's collection remains at about 65,000 since the staff not only purchases regularly but also reviews and weeds the collection as well.

Two new acquisitions should be noted. The Children's Library's doll corner created last year in memory of one of the library's special volunteers Regina Lavoie has grown again with the Friends purchase of a children's kitchen set complete with dishes and "food." Also, the downstairs hallway has been enhanced by floor-to-ceiling locked shelving for the library's historical newspaper collection. Created by Nathan Hallerberg as his Boy Scouts of America eagle scout project, the shelving will contain what is probably the only complete original set of the Coos County Democrat, as well as volumes of the earlier Republican newspaper and the Lancaster Gazette which was published from 1872-1916. Although the library does own much of this collection on microfilm, it is often helpful to be able to get back to the physical copies.

Plans for the coming year (and years) include replacing the lights for more energy efficient LEDs, upgrading the air-handling system which is now twenty years old and out-of-date, and beginning the time-consuming review process to bring the collection and circulation online.

Respectfully submitted,

Barbara Roberts  
Librarian

## BUILDING PERMITS

Building permits are required within the Town of Lancaster whenever any construction will change the footprint of your property or any work completed will have total costs of \$3,500.00 or over. This process is primarily required to ensure compliance the Town's land use regulations as any violation, whether knowingly or by accident, could require enforcement by the Board of Selectmen and result in fines or removal of any improvements made. It is also important to note that many banks and finance companies are researching properties prior to issuing mortgages to ensure no violations are pending or forthcoming. I encourage you to contact the Town's Land Use Department prior to commencing any work on your property so you can be advised of the proper procedure to safeguard your greatest investment. Thank you.

The following is the summary of the permits issued in 2018:

Permit #	Owner	Location
18-001	Mt. Orne Enterprise/Brian Beattie	246 Stebbins Hill Road
18-002 Renewal of Permit# 17-004	Catherine Mros	17 Bunker Hill Street
18-003 Renewal & Revision of Permit# 17-018	Ryan & Valerie Christopher	41 Water Street
18-004	Donald Paquette	10 Pine Haven Road
18-005	Richard J. Brisson, Jr.	68 Gore Road
18-006	Mt. Orne Enterprise/Brian Beattie	246 Stebbins Hill Road
18-007	Northern Ridge Properties	23 Blackberry Lane
18-008	CN Brown Company	3 Mayberry Lane
18-009	Sally Beattie	193 Main Street
18-010	Rose Fitzgerald & Teri Anderson	11 Richardson Street
18-011	William R. Gay	35 Hodge Road
18-012 Renewal of Permit# 17-011	Robert & Julie Chasseur	Pleasant Valley Road
18-013	Robert M. Cotter	13 Wolcott Street
18-014	Robert Colby	10 Kilkenny Street
18-015	Gary & Sharon Chamberlain	Hartco Avenue
18-016	Chester & Janet Savage	352 Portland Street
18-017	Waterstone NH Retail Properties	199 Main Street
18-018	Ed & Glynda Rosebrook	25 Hill Street
18-019	David Caron Weeks Lancaster Indenture of	484 Main Street
18-020	Trust/Mark Stein & Rosa Halowell	130 Weeks Road
18-021	Mark & Bethany Ridley	48 Railroad Street

18-022	Douglas L. Smith	12 Marshall Road
18-023	Heather Wells	35 Wesson Road
18-024 Renewal of Permit# 17-036	Daniel J. Copson	93 Elm Street
18-025	Matthew & Barbara Smith	304 Pleasant Valley Road
18-026	Capital Well, LLC	234 Summer Street
18-027	Rob Christie	155 Mount Prospect Road
18-028	Karen Huntoon	80 Third Street
18-029 Renewal of Permit# 17-037	Michael Chute	171 Prospect Street
18-030	Ray Addario	493 Elm Street
18-026- Revised Change of Installer	Capital Well, LLC	234 Summer Street
18-031	Weeks Medical Center	173 Middle Street
18-032	Justin & Sierra Whipple	51 Bunker Hill Street
18-033	D'Amico Associates, LLC	475 Prospect Street
18-034	McDonalds Corporation	258 Main Street
18-035	Garland Mill	237 Garland Road
18-036	Autie & Ben Enterprises	61 Summer Street

Respectfully submitted,  
Benjamin Gaetjens-Oleson  
Code Enforcement Official

## PLANNING BOARD

This year the Lancaster Planning Board held hearings on the following cases:

**Case# 800** – **Mount Royal Academy North** – Applicant requests approval to place up to two pre-site built structures, each approximately 28' X 68', on the property of All Saints Catholic Church to be used as classroom space for a private kindergarten through eighth grade school. Additional minor improvements to the property shall be completed to support the placement of the buildings and the proposed use. Land Zoned Central Business District-Middle. (Tax Map P06-039 (1.99 acres), 163 Main Street). **APPROVED with Conditions PRECEDENT and SUBSEQUENT 03/07/18.**

**Case# 801** – **Granite State Land Holdings, LLC** – Applicant/Owner requests a minor subdivision to divide 2 separate lots along Industrial Park Road and the State of NH Railroad Corridor into 4 individual lots combined. First lot to be subdivided, Tax Map R01-Lot 021, would create one lot of approximately 21.97 acres with the remaining land totaling approximately 182.69. Second lot to be subdivided, Tax Map R01-Lot 025, would create approximately one lot of approximately 56.70 with the remaining land totaling approximately 82.65 acres. An easement across remaining lands of Tax Map R01-Lot 021 is also proposed to provide access to the lots. If approved the new subdivided lots will not be considered buildable and shall be merged and acquired by the State of NH for conservation purposes. Land zoned Commercial/Industrial and Agricultural. (Tax Map R01 – Lot 021 (204.66 acres) and Tax Map R01-Lot 025 (138.82 acres). **APPROVED With Conditions SUBSEQUENT 03/07/18.**

**Case# 802** – **EverSource Energy** – Applicant requests permission to remove brush and trees adjacent to and beneath their power lines along scenic roads within Lancaster. The scenic roads where brush and tree removal will be occur are East Whitefield Road, Mount Prospect Road, Wesson Road, Gore Road, Pleasant Valley Road and Reed Road. **APPROVED with No Conditions 04/11/18.**

**Case# 803** – **Martin & Richardson LTD** – Applicants/Owners request a Technical Subdivision/Lot Line Adjustment to adjust various lot lines between two abutting parcels off Main Street in Lancaster with Tax Map P01-Lot 008 receiving approximately 1.36 acres from Tax Map P01-Lot 007. No new lots to be created. Land Zoned Commercial. (Tax Map P01-007 (3.02 acres), 393 Main Street, Tax Map P01 Lot 008 (3.38 acres), 369 Main Street). **APPROVED with No Conditions 04/11/18.**

**Case# 804** – **369 Main Street, LLC** – Applicant requests approval to construct two gravel pads to accommodate their construction business. Pad one will be approximately 150' X 150' and be used for the parking of equipment and machinery while pad two is proposed to be 85' X 85' and used for placement

of an approximately 1785 square foot, temporary, steel hooped structure. Additional underground utilities will be installed as well as roadside landscaping. Land Zoned Commercial. (Tax Map P01 Lot 008 (4.74 acres), 369 Main Street). **APPROVED With Conditions SUBSEQUENT 06/13/18.**

**Case# 805** - **Weeks Medical Center** - Applicant requests approval to construct a three-story, 38,000 square foot addition to their existing hospital building to be used as an outpatient clinic. The proposed development would include creating additional parking and other necessary site improvements to include stormwater management systems and landscaping. Lands zoned Commercial. (Tax Map R10 - Lot 028 (18.52 acres), 173 Middle Street, Tax Map P012-Lot 017 (2.9 acres), 16 Hospital Road, and Tax Map P12-018 (0.4 acres), Brickyard Road). **APPROVED With Conditions PRECEDENT and SUBSEQUENT 08/08/18.**

**Case# 806** - **Georgia & Costello Holdings, LLC and Landra S. Leach** - Applicants/Owners request a Technical Subdivision/Lot Line Adjustment to adjust various lot lines between three abutting parcels off Portland Street in Lancaster with Tax Map R24-Lot 023 changing from 63.26 acres to approximately 34.0 acres, Tax Map R24-Lot 024 changing from 2.0 acres to approximately 25.46 acres and Tax Map R24-Lot 025 changing from 83.91 acres to approximately 89.59 acres. No new lots to be created. Land Zoned Agricultural. (Tax Map R24-Lot 023 (63.26 acres), 273 Portland Street, Tax Map R24-Lot 024 (2.0 acres), 281 Portland Street, and Tax Map R24-Lot 025 (83.91 acres), Portland Street). **APPROVED with Conditions Precedent 09/12/18.**

**Case# 807** - **Janet R. Savage** - Applicant/Owner requests a minor subdivision to divide 2 separate lots along Buffalo Road into 4 individual lots combined. First lot to be subdivided, Tax Map R15-Lot 037, would create one lot of approximately 2.50 acres with the remaining land totaling approximately 2.57 acres. Second lot to be subdivided, Tax Map R15-Lot 038, would create one lot of approximately 2.65 acres with the remaining land totaling approximately 4.26 acres. Land Zoned Agricultural. (Tax Map R15 - Lot 037 (5.07 acres), 49 Buffalo Road and Tax Map R15-Lot 038 (6.91 acres), Buffalo Road). **APPROVED with No Conditions 11/14/18.**

**Case# 808** - **Faith S. Ryder** - Applicant/Owner requests a minor subdivision to divide 1 lot consisting of approximately 50.00 acres with frontage on Hodge Road into two lots. Said minor subdivision will result in one lot totaling approximately 8.00 acres with the remaining lands totaling approximately 42.00 acres. Land Zoned Agricultural. (Tax Map R18 - Lot 028 (50.00 acres), 20 Hodge Road). **APPROVED with No Conditions 11/14/18.**

**Case# 809** - **Lancaster Rotary Club Charities, Myra E. Emerson and Lancaster Phoenix, LLC** - Applicants/Owners request a Technical Subdivision/Lot Line Adjustment to adjust various lot lines between four abutting parcels off Canal and Main Streets in Lancaster with Tax Map P07-Lot 013 changing from approximately 4,418 square feet to approximately 9,952 square feet, Tax Map

P07-Lot 033 changing from approximately 6,970 square feet to approximately 5,242 square feet, Tax Map P07-Lot 034 changing from approximately 2,613 square feet to approximately 1,998 square feet and Tax Map P07-Lot 035 changing from approximately 7,841 square feet to approximately 4,650 square feet. No new lots to be created. Land Zoned Central Business District-South. (Tax Map P07-Lot 013 (0.10 acres), 7 Canal Street, Tax Map P07-Lot 033 (0.16 acres), 66 Main Street, Tax Map P07-Lot 034 (0.06 acres), 62 Main Street and Tax Map P07-Lot 035 (0.18 acres), 56 Main Street). **APPROVED with No Conditions 11/14/18.**

**Case# 810 - Lancaster Rotary Club Charities** - Applicant requests approval to redevelop an informal parking area off Canal Street to create an approximately 9,952 square foot, 22 space public parking lot. Proposed lot would be paved, include on site stormwater management, landscaping and future lighting improvements. Once constructed the Town of Lancaster will provide annual maintenance, including snow removal. Land Zoned Central Business District-South. (Tax Map P07 Lot 013 (0.23 acres after Approval of Case# 809), 7 Canal Street). **APPROVED with Conditions Precedent 11/14/18.**

The Planning Board has also reviewed voluntary mergers and has begun accepting public input for the Master Plan update due in 2020. Members did attend the Planning & Zoning conference put on by the NH Office of Strategic Initiatives and received in-house trainings during regular public meetings.

The Planning Board consists of 6 full members and 5 alternates as well as a Selectboard representative, their alternate and Student Representatives. All members are volunteers appointed by the Board of Selectmen.

The Planning Board meets the 2<sup>nd</sup> Wednesday of each month at 6:30 p.m. in the Town Hall unless otherwise scheduled. Deadline for submission of an application is 20 days prior to the meeting date. If you are interested in serving on the Planning Board please contact the Town Office at 788-3391. Your name will be forwarded to the Board of Selectmen.

Respectfully submitted,

Mark M. E. Frank, Chairman  
Andy Nadeau, Vice Chairman  
Justin Carter  
Mark M. St. Pierre  
Rusty Scott  
Penny Noyes  
Leo J. Enos, Selectmen's Rep  
Sandra Doolan, Clerk

Leon Rideout, Selectmen's Rep Alternate  
Donald Doolan, Alternate  
Greg Westcott, Alternate  
Garett Savard, Alternate  
Rick McCarten, Alternate  
Shane Beattie, Alternate  
Isabella Gaetjens-Oleson, Student Rep  
Andy Smith, Student Rep



## ZONING BOARD OF ADJUSTMENT

In 2018 the Zoning Board of Adjustment met to hear the following cases:

**Case# 517** - **Judy M. Nichols** for a Use Variance concerning article 5.01, "Non Permitted Uses/Restricted Uses in the Residential District". Applicant/Owner wishes to raise up to 2 pygmy goats on their land in the Residential Zoning District. Goats would live in section of garage and have access to a fenced in pen at the rear of the property. All Best Management Practices (BMP's) are proposed to be followed. Lot Zoned Residential. (21 Grove Street, Tax Map P04-023, 0.69 acres). **APPROVED 09/26/2018. NO CONDITIONS.**

The Zoning Board consists of five full members and three alternates. All members are volunteers appointed by the Board of Selectmen.

The Zoning Board meets on the last Wednesday of each month, when required, at 6:30 PM in the second floor meeting room of the Town Hall. Deadline for submission of application is 14 days prior to the meeting. If you are interested in serving on the Zoning Board of Adjustment, please contact the Town Office at 788-3391. Your name will be forwarded to the Board of Selectmen.

Respectfully submitted,

Richard Bernier, Chairperson  
Tricia Frenette, Vice Chairperson  
Chris McVetty  
Les Hilton  
Steve Young

Linda Ogle, Alternate  
Nathan Kenison, Alternate  
Chris Foss, Alternate  
Jean Oleson, Clerk



Photo compliments of the  
Weeks Library



**Increase seniors access to healthcare, enhance independent living, and reduce isolation primarily through transportation and visitation.**

---

### **2018 Annual Town Report**

Caleb Caregivers is a small non-profit out of Whitefield, NH that has been helping enhance independent living for seniors in the North Country since 1995. We have a small office in the McIntyre School apartments with one part-time Transportation Coordinator, and one part-time Administrative Assistant who is employed through Operation ABLE. Currently we serve 8 towns; Lancaster, Whitefield, Groveton, Jefferson, Dalton, Carroll, Bethlehem and Littleton. We hope to expand to other towns in the future.

In 2018, we have served approximately 150 clients with the help of our 55 volunteers. These volunteers have taken approximately 1520 trips, traveled over 20,000 miles and spent almost 2,580 hours of their free time helping local seniors. Even though we have made a lot of progress this year removing clients from our waiting list, each time we take one off we get three new client applications in the mail. To help meet the demand for our services, please considering volunteering even one hour a month to help a local senior.

We are so grateful for our volunteers who work tirelessly and without complaint, and for the local towns, churches and individuals who help keep our organization running with their generous financial support.

If you have any questions or would like to be a volunteer, please call us at 837-9179 or email us at [calebcoordinator@gmail.com](mailto:calebcoordinator@gmail.com) or [calebassistant@gmail.com](mailto:calebassistant@gmail.com).

We thank you for your continued public support. Without the support, Caleb would no longer be able to serve local seniors.

# Center for New Beginnings

229 Cottage Street  
Littleton, NH 03561

[www.centerfornewbeginnings.org](http://www.centerfornewbeginnings.org)  
[info@centerfornewbeginnings.org](mailto:info@centerfornewbeginnings.org)

603-444-6465  
FAX 603-444-6233

February 7, 2019

## Report for the Town of Lancaster

The Center for New Beginnings has been quietly helping local individuals and families around the North Country, some of whom are your friends, family members, neighbors and employees, lead happier, more stable and productive lives for over 33 years. The Center was founded with a main focus of services to victims of domestic violence and sexual assault. Today our nonprofit organization is dedicated to improving the lives of people who struggle with depression, anxiety, grief, trauma, marital problems, and many other difficulties. The children and teenagers we see come with a myriad of challenges that reflect the social, cultural, and economic struggles of our time. *We are also working hard to answer the need of those suffering with addiction – a widespread problem.*

We are often asked “what makes you different from Northern Human Services?” We are not a federally funded community mental health center. We are an independent non-profit. We provide short term care for acute issues, rather than long term care for more chronic cases. There is significant need for both types of services. We both have substantial wait lists. We are continuously looking to add more qualified providers.

Thankfully, with the Affordable Care Act, more and more of our clients have insurance coverage. However many of these policies carry high deductibles and co-pays. A deductible of three or five thousand dollars is not unusual – and for many this means getting help is out of their reach.

This is why your assistance is so valuable.

In 2018, The Center for New Beginnings provided services to 462 individuals. We logged 8700 patient appointments. Twenty four of our clients reside in Lancaster. The funds donated by area communities allow us the flexibility to assist our clients who have difficulty meeting their high deductibles or co-pays. Our “scholarship fund” or sliding scale program allows us to meet the needs of a client who might otherwise be unable to continue care due to the financial burden. In 2018, Center for New Beginnings was able to provide over \$15,500 in assistance to those who qualified for our “scholarship fund”.

When people are mentally healthy they are better employees, more conscientious parents, and able to positively contribute to our community. Healthy children do better in school, control behaviors that are disruptive in class, and grow up to be resilient adults. Individuals who are mentally stable are much less likely to commit crimes or wreak havoc among their families, coworkers, and acquaintances. Everyone benefits from a population that is mentally healthy.

*A Special Place for Children & Families. Excellent care and caring..  
Individual, Group and Family Psychotherapy ~ Employee Assistance*

## *Center for New Beginnings*

229 Cottage Street  
Littleton, NH 03561

[www.centerfornewbeginnings.org](http://www.centerfornewbeginnings.org)  
[info@centerfornewbeginnings.org](mailto:info@centerfornewbeginnings.org)

603-444-6465  
FAX 603-444-6233

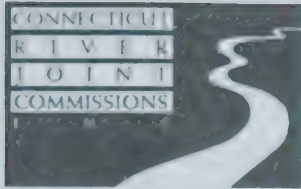
Please contact us if you would like to learn more about the counseling services we provide for individuals and their families, or our Employee Assistance Program, a confidential counseling and referral resource program for employees and their family members to help them deal with personal and work-related issues.

Good works have always relied upon the generosity of good people. Thank you for your support.

Sincerely,  
Board of Directors  
The Center for New Beginnings  
Ellen Malessa, Easton  
Christine Polito, Bethlehem  
Ilma Galeote, Littleton

Nancy Dickowski, Bethlehem  
Carrie Morrill, Bethlehem

*A Special Place for Children & Families. Excellent care and caring..  
Individual, Group and Family Psychotherapy ~ Employee Assistance*



*Connecticut River Joint Commissions – FY 2018 Town Report*  
*July 1, 2017 through June 30, 2018*  
Suite 225, 10 Water St., Lebanon, NH 03766.  
Website at <http://www.crjc.org>

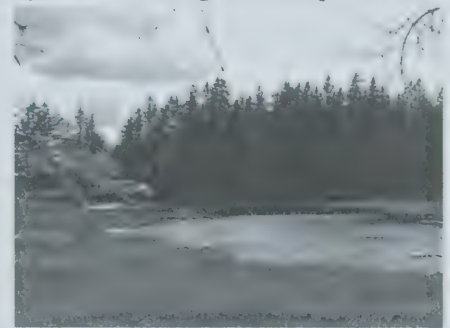
CRJC continues its mission to preserve the visual and ecological integrity and working landscape of the Connecticut River Valley. With five local subcommittees and over 100 volunteers, it is guiding the watershed's growth by reviewing and commenting on hydro-electric dam relicensing, regulatory (development?) proposals, and initiatives on clean water and shoreland protection.

CRJC continues to bring policy makers and the public to our meetings to keep them abreast of the issues facing the Connecticut River.

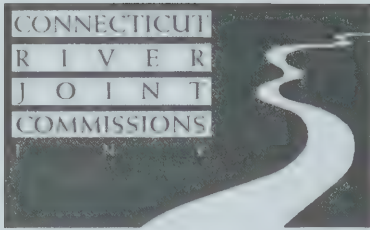
During FY 18 CRJC convened meetings on NH and VT Regulations and Legislation; The Vermont Outdoor Recreation Economic Collaborative; and, a Cost Benefit Analysis of Joint State Clean Water Expenditures conducted by the Policy Research Shop at the Rockefeller Center at Dartmouth. CRJC continues to partner with the Connecticut River Conservancy on analyses of studies, including critical erosion studies, which are central to FERC relicensing of three hydro-electric dams.

There are currently openings on the Subcommittee in several communities. If you or someone in your community is interested in working with volunteers from area communities on river conservation issues or to serve on a local river subcommittee, please email us at [contact@crjc.org](mailto:contact@crjc.org).

The current officers of the Joint Commissions are *James McClammer, President (NH)*; *Jennifer Griffin, Treasurer (NH)*; *Steven Lembke, Vice President (VT)*; *Christopher Company, Secretary (VT)*. For a full list of Commissioners see the following website: <http://www.crjc.org/about-crjc/commissioners/>.



Headwaters of the Connecticut River,  
Fourth Connecticut Lake, Pittsburg, NH



## Connecticut River Joint Commissions

10 Water Street, Suite 225

Lebanon, NH 03766

(603) 727-9484

<http://www.crjc.org>

### ***CRJC Riverbend Subcommittee Annual Report - 2018***

The Riverbend Subcommittee of the Connecticut River Joint Commissions (CRJC) consists of two volunteers nominated by each of the following municipalities: Guildhall, Lunenburg, Concord, Waterford, Barnet, Ryegate and Newbury in Vermont; and Lancaster, Dalton, Littleton, Monroe, Bath and Haverhill in New Hampshire.

The Subcommittee provides a local voice to help steward the resources on or affecting a portion of the Connecticut River, particularly on topics related to the maintenance of good water quality and wildlife habitat. The Subcommittee is one of five that make up the Connecticut River Joint Commissions since 1989. Specific responsibilities include providing advice to NHDES, VTANR and municipalities on matters pertaining to the river; reviewing and commenting on proposed permits and plans; and maintaining a corridor management plan.

The Subcommittee stayed updated on a number of issues including the ongoing dam management and relicensing through FERC, conservation projects by the Ammonoosuc Conservation Trust, and the potential opening of a River History Museum in Barnet. The Subcommittee reviewed and commented on a series of permits from across the region and on a range of issues such as manure pits, water drainage, bridge replacement and river bank development. The Subcommittee hosted a presentation on Aquatic Invasive Species. Members discussed ways to outreach to new members and are revamping outreach documents. Finally, the members have distributed the CRJC Homeowner's Guide for Water Quality Protection and the CRJC Shoreline Buffer Fact Sheet to central town locations (e.g. Public Library or Town Office).

There are currently openings on the Subcommittee in several communities. There is one representative in Lancaster, Monroe, Bath, Concord, Barnet, Ryegate and Newbury. There is no representation from Guildhall, Lunenburg and Waterford. If you or someone in your community is interested in working with volunteers from area communities on river conservation issues and serving as a liaison to the Riverbend Subcommittee, please contact our staff support Olivia Uyizeye at [ouyizeye@uvlsrpc.org](mailto:ouyizeye@uvlsrpc.org) to learn more.

## **LANCASTER RENAISSANCE GREAT NORTH WOODS WELCOME CENTER**

Our Welcome Center continues to provide a rest stop and friendly information to guests who pass through. We have seen visitors from 34 states and 9 countries this past season. Our fine staff of Joanne Dorben, Edna Surridge, Tom Monahan and Peggy Smith are always ready with a smile.

The center is used by The Lions Club, Lancaster Rotary Club, and The Northern Gateway Regional Chamber of Commerce on a regular basis. The center also hosts other business meetings and is available for birthday parties, and showers. Scheduling of events is handled by Linda Hutchins. She can be reached at 788-4681.

The Renaissance Committee is responsible for the general upkeep of the building and also hosts the annual Street Fair, Olde Tyme Christmas and The Fall Fest. Proceeds from these events help fund the budget for the Welcome Center.

Respectfully submitted,  
Linda Hutchins

## **NOYES FREE LECTURE FUND**

Each year the investment income from the legacy left to the town by The Noyes family provides entertainment for the community. Every event is free to the public. This years THE FIREHOUSE SIX DIXIELAND BAND gave a joyous concert on September 12 and funding was provided to IMPACT THEATRE to provide eight weeks of live theater geared to children. The Impact Theater was held starting on June 23 and was housed at The Rialto Theater.

Lancaster's Trustees of the Trust Fund oversees the investments.

The committee consists of Domenic Pallaria, MiLou Thayer, Harry Hikel, Linda Hutchins, Jay Dugan-Henrikson, Sarah Desrochers, and John Riff.

Respectfully submitted,  
Linda Hutchins

## LANCASTER ICE RINK

We had an early start to the season – earliest ever – with skate able ice on December 11<sup>th</sup>. But, of course, that’s not the end of the season. We wished it had been a portent of good cold steady weather day after day right to the end of the season. That has not been the case as we continue to deal with variable weather and temps with more interruptions than anticipated or appreciated. Still, the three core volunteers have soldiered on and made the best of it and on the whole, we have produced pretty reasonable ice.

We have the town to thank for the monetary and problem-solving support. When needed, we can count on the road crew, water department, landfill-transfer station, town electrician, town office, and police department to help us out with myriad issues. Our ice is excellent in part due to the “backyard zamboni” created by the water department crew. They used a 330-gallon sap tank insulated and anchored it to a small trailer and hooked it to a lawn mower with chains on the tires. Rymes Energy also installed a “tankless hot water heater” in the maintenance room of the warming hut. This allows for 140-degree water to flow through a 6-foot PVC pipe perforated to drop the water onto the ice surface. We also drag a piece of old carpet behind the unit, which helps spread a new coat of water about 14 feet wide with each pass. Hot water is key as it will flow, even at 15 below zero. With cold water the water would freeze on contact and not flow making ridges in the ice. The hot water also melts any bits of snow remaining on the ice after blowing and power sweeping the surface.

We have been asked why we don’t welcome other volunteers to share the work load. Our response is that, three of us are skilled in the myriad mechanical issues of the role, and the experiences to combine the art and science of making ice. The work load is not too heavy for the three amigos and each know where everything is, how to fix the common hiccups, and when it is best to make or clear the ice.

Could the world be more perfect? Surely, a steady even temp would help and less snow flurry incidents that force a laborious sweeping of ice would be preferred. As a 35-year rink rat veteran in Lancaster, I can recall how reliable winters were in the past. Now, the weather is so unpredictable that we cannot plan with any certainty hockey or figure skating classes with set hours of operation. The only remedy we can think of is a fabric cover (similar to large barns) that would eliminate the need for constant clearing and preserving of the ice. We believe such a facility could be used to house the Farmer’s Market on a rainy Saturday and serve to shelter the band concert Wednesday nights, when in climate weather interrupts those plans. There are myriad other uses for such a facility that validate the concept not just for the skaters.

As it is generally considered, the season runs from December 15<sup>th</sup> to February 15<sup>th</sup> owing mostly to the height and strength of the sun at other times that make keeping ice nearly impossible given below zero, or single digit temps. We hope the many participants continue to enjoy the rink and appreciate the community resources. Also, we thank you for your respect of the facility, common sense and following the few rules established and posted. We try to post conditions and open or closed situations on **Facebook** at **Lancaster, NH ice rink** or Peter Riviere.

Respectfully submitted,  
Peter Riviere



## MT. PROSPECT SKI TOW

The rope tow at Mt. Prospect continues to run weather permitting but the hours have been reduced to one afternoon each weekend. This year we will be open 1-4 on Sunday afternoons.

Our annual Valentine's Day race continues to be popular with an enthusiastic turnout of varied ages. Good food from the grill always guarantees a good crowd as well. The lift motor installed several years ago has proved to be reliable (thank you Arland and North Country Ford among others) and the old Tucker is hanging in there as well, coddled and driven by Mike and Alex Kopp!

In November, forty individuals from all over the New England showed up for a work day clearing glades above the slopes. This initiative was generated by Granite Backcountry Alliance that is re-discovering and clearing old skis slopes and trails around the Whites for back country ski enthusiasts. This has been done in Bartlett, Randolph and other sites with a very great results: clearly, if they will come to build it, they will come to ski it! To see these glades one may walk the Nature Path north of the Summer House a-top Mt. Prospect. There are four that can be seen between the hawk look-out and the old tennis court.

Before the winter is out travelers on Rte. 3 south may also notice an addition to the Mt. Prospect sign indicating the presence of glades. Thank you GBA, we are delighted to have you here!

In November, as well, free ski equipment was loaned out for the second year in a row. Thanks to Dave Harkless of Littleton of wrote the Tillotson Grant that made this possible. Approximately sixty sets were loaned out to local kids and we hope to see some of them on our slopes! Wherever they go, the club is delighted with the enthusiastic response to this program.

As always, the club is grateful to the town for its continued support. Thank you!

Lucy K. Wyman

## MOUNT WASHINGTON REGIONAL AIRPORT ANNUAL REPORT

Once again, the Airport Commission continued with the mission of attracting more pilots and private flyers to utilize this important piece of local infrastructure to directly benefit our local economy. Why? A small airplane bringing a family of four can easily spend \$1000 in a weekend at our local businesses. A jet or turboprop here on business might spend five or ten times that amount. Besides the direct benefit to local businesses, a large percentage of the Rooms and Meals Taxes paid by flyers are returned by the state to local town governments providing substantial revenue which offset property taxes for our citizens. Additionally, these visiting aircraft also are a key source of operating income for the airport in the form of fuel sales, transient aircraft parking fees and landing fees for commercial aircraft. This year, the airport overcame the ground transportation impediment through a partnership with North Country Ford who is now providing rental car service for travelers and more recently Uber has reached the North Country!

The Commission continues to market the airport via social media, our website and publications for aviators. The annual Airport Fly-in is another tool to promote the airport as a destination for the flying public. The Fly-in is also important for thanking our local citizens for their support. This past year, despite bad weather which may have impeded airplane traffic, the Fly-in saw more than 2,500 people. Visitors experienced classic and modern airplanes, helicopters, antique tractors, vintage hot-rods and the latest UTVs. The helicopter Candy Drop and model train rides were kid favorites and everyone enjoyed a few scoops of free ice cream. The Lobster/Steak Dinner fundraiser Saturday night was a great success. All of this is funded and run through the generosity of local businesses, individuals and volunteers. Please join us for our next Fly-In on Saturday June 29, 2019 when we expect to add to the fun and excitement.

After an absence of many years, we have welcomed the Civil Air Patrol back to our airport with a based aircraft on field. While attending last year's fly-in, six local pilots were recruited to re-establish the Mount Washington Flight Squadron. The Squadron will be training and participating in search and rescue, disaster relief and forest fire patrol. Additionally, a Cadet Program is also being expanded for our community's youth, where they will receive aerospace education, orientation flights and opportunities through the many facets of the Cadet Program.

The airport also continues to march forward with plans with the New Hampshire National Guard to establish a facility at the airport to enable the Guard, who has long used your airport as a remote base for mountain helicopter operations, to expand and streamline training for their crews. As the Guard continue to obtain necessary approvals for the project, the Commission and Guard are in process of drafting agreements to secure their foothold and that will provide financial support to airport operations.

Another major theme for your airport in 2018 was minimizing operating expenses while maintaining safety standards. This past year, we reduced one of our largest expenditures,

electricity, through restructuring some underground wiring to one of the buildings, negotiating with a Federal agency to take responsibility for the weather monitoring station, and converting, where possible, to LED lighting as airfield fixtures need replacing. We also significantly reduced heating costs by negotiating with a new fuel supplier. But by far, our greatest cost control continues to be the efforts of our volunteers doing all the administration and maintenance, repairs and improvements where possible. This coming year, the airport will be remedying the remaining safety concern, namely obstructions in and around the flight path, by installing hazard lights and clearing trees. The project will be funded 95% by the FAA through aircraft fuel sale taxes with the remainder being funded by the airport.

Finally, our all volunteer Airport Commission expresses our gratitude for your continued support of the Mount Washington Regional Airport, the gateway to the North Country for the flying public and welcomes anyone who is interested in joining our efforts to make the most of our beautiful country airport.

Mount Washington Regional Airport Commission

Jay Ennis, Lyn Tober, James Ash, Wendy Roberts, John Tholl, Jay McCusker, David Presby, Dayton Goudie, Tim O'Neil, John Ogle

As the Regional Planning Commission serving 50 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Continue to play a key role in the administration and compliance of federal regulations for funding received for infrastructure improvements at the former Wausau paper mill site in Groveton.
- Administrator for the Pemi Baker Solid Waste District.
- Provided technical assistance and staff support to the Town of Littleton Parking Commission for a study and plan for management of parking in downtown Littleton.
- Provided grant writing and technical assistance to assist communities, highlight of this work is the awarded \$500,000 CDBG to retain and create 27 jobs at the Friendship House in Bethlehem and a feasibility study for to identify the need for expanded care in the Cottage Hospital service are through Grafton County.
- Administered and provided technical assistance to communities and organization seeking Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 19 towns in the region.
- Assisted NH Fish & Game, White Mountain Community College, and the Androscoggin Watershed Council with assessments of stream crossings in the Androscoggin River Watershed, as well as outreach to municipalities to help them use them information gathered to prioritize and plan culvert improvement and replacement projects.
- Completed 199 traffic counts (160 for NHDOT and 39 locally-requested counts) throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.
- Facilitated the efforts of the North Country Scenic Byways Council to steward, improve, and promote the North Country's system of scenic byways." Make the second sentence a new bullet, change to "Performed pavement condition assessments of local roads for the Towns of Groton and Wentworth to assist with planning and budgeting for roadway maintenance.
- Assisted communities in the region with the development and submittal of proposals for roadway and bicycle and pedestrian safety and improvement projects to be considered for funding through the Statewide Ten Year Transportation Plan, the Transportation Alternatives Program, and the Federal Lands Access Program.
- Assisted the Town of Littleton with development of Bicycle and Pedestrian Infrastructure Improvement Plan.
- Provide technical mapping services to various communities in the region, including assistance to the Bath Conservation Commission for an Aquatic Resource Mitigation (ARM) Fund grant application and to the Town of Bethlehem for a map of public parking areas.
- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programing. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MTAG and hazard mitigation grant applications.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulation books.
- In economic development we continue our strong relationship with the Department of Commerce and the Economic Development Administration (EDA) in bringing funding and project development to the region. This year's highlight of our work with EDA include continuous work with the Comprehensive Economic Development Strategy Committee meeting on a bi-monthly basis to complete the five year update by December of 2018. This effort in 2019 will take a deeper dive into the regions communities the Council will host regional roundtables

161 Main Street Littleton, NH 03561 – 603-444-6303 – [www.nccouncil.org](http://www.nccouncil.org)

focused on better understanding the needs and unique assets of the regions communities. Through this funding North Country Council Staff is able to provide various types of technical assistance and project development support around the region.

All of us here at North Country Council look forward to serving your community. The Council is your organization. We are dedicated to both supporting our individual members and promoting our region's success. We look forward to working with you in the months ahead.

Respectfully submitted,



Michelle Moren-Grey  
Co-Executive Director & CEO



Kathleen Frenette  
Co-Executive Director & COO

### Town Specific Annual Report 2018 - Lancaster

North Country Home Health & Hospice Agency provides quality services that include home health, hospice, nursing, rehabilitation, social services, homemaking and long-term care in 48 towns, covering all of Coos County and northern Grafton County. **In 2018, for the Town of Lancaster, we provided 6,835 visits with services to 171 clients (20 of which were Hospice clients and the remaining were Home Health and Long-Term Care clients).** We are committed to our community in that we provide community health clinics and screenings such as blood pressure checks and foot care clinics, health education programs, and a bereavement support group.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long term institutional care.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Lancaster for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Lancaster to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.



## Northern Gateway Regional Chamber of Commerce Lancaster Town Report

The Northern Gateway Regional Chamber of Commerce continues to strengthen and grow the diversity of members from all 12 towns that we represent. This past year in 2018, the Northern Gateway Regional Chamber of Commerce continued to work with our local businesses, NH Grand, and community in Lancaster.

This chamber has helped expand marketing and visibility for the Town of Lancaster, NH. The Chamber provides marketing through social media, email marketing and printed materials. Recently the Chamber has seen an increase in calls for relocation of families and the need for town information including schools, health care and businesses.

The Northern Gateway Regional Chamber helps market our chamber businesses as well as the community. The chamber works with WMRHS on the importance of our students and their contribution to our area. WMRHS has an ELO program that can utilize our youthful talent in local businesses. We have been partnering with Northern Forest Company and have developed a hiking challenge. Our website highlights events and their need for volunteers. Advertising local events for Heart and Sole, CASA, church events, Fireman's auction, Lancaster Lions Club and Rotary events, Street Fair, Old Tyme Christmas, special concerts, Col. Town Players, school events to name a few. We also market special programs to families facing medical hardships to addiction.

Each month the Chamber hosts a monthly Paint Nite open to all at the Welcome Center in Lancaster. We have co-hosted many Chamber Mixers to highlight businesses and their roles in our area. The chamber provided ribbon-cutting events for new businesses. In January 2019, the Chamber will host a National School Choice Week at the new Mt. Royal Academy North in Lancaster. We will provide students and faculty with forty scarves. The Chamber has made donations to Quilt Caregivers, Fall Fest and started a Trunk or Treat that will continue next year and is open to the public and businesses.

Our weekly chamber newsletter informs our members and community on local programs to expand existing and/or help startup businesses. This included grant opportunities, free advertising, helpful accounting workshops, social media and tips to increase productivity of ones employees. Besides highlighting business and practices the newsletter features a weeks worth of local events in the community and can be accessed on the Northern Gateway Regional Chamber Facebook page.

The towns of Lancaster, Jefferson, Whitefield, Groveton, Dalton, Northumberland, Stark, Stratford, and Randolph New Hampshire and Gilman, Guildhall, and Lunenburg, Vermont are well represented by the Northern Gateway Regional Chamber of Commerce Board of Directors and committee members.

Our funding comes from membership dues, fund-raising activities, and town appropriations. Thank you to the Town of Lancaster for their continued support. These resources ensures that we are able to market and therefore grow our local businesses and communities.

Sincerely,

Northern Gateway Regional Chamber of Commerce

### Member Townships

Dalton, NH  
Gilman, VT  
Groveton, NH  
Guildhall, VT  
Jefferson, NH  
Lancaster, NH  
Lunenburg, VT  
Northumberland, NH  
Randolph, NH  
Stark, NH  
Stratford, NH  
Whitefield, NH

### Sustaining Member

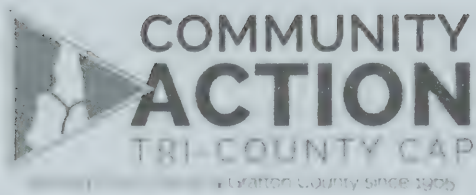
Eversource

### Directors

Jim Weagle President  
Ben Gaetjens-Oleson, Vice-President  
Linda Hutchins, Secretary  
Toni Pierce, Treasurer  
Julie Aldrich  
Tim Boudreau  
Rita Cloutier  
Diane C. Daley  
Kim Doolan  
John Jaworowski  
Larry Meservey Sr.  
Lisa Tetreault

### Administrative Assistant

Beth Cape  
Northern Gateway Regional  
Chamber of Commerce  
PO Box 537  
Lancaster, NH 03584  
[www.northerngatewaychamber.org](http://www.northerngatewaychamber.org)  
[northerngatewaychamber@gmail.com](mailto:northerngatewaychamber@gmail.com)  
603.788.2530



Community Contact Offices are the Outreach Offices of Tri-County Community Action Program, Inc. (TCCAP) Energy Assistance Program, providing access to apply for fuel, electric and weatherization services.

Community Contact Offices provide outreach services to households applying for energy assistance programs; Fuel Assistance, Electric Assistance and Weatherization. Households have the option to apply in person at the office, or through a convenient method of their choice; phone, mail, internet (downloading and mailing completed application). The various methods of applying provide households with the opportunity to apply for the necessary assistance to meet their households most basic needs, while not having to incur additional costs or inconvenience; missed work, gas expenditure, child care, etc. TCCAP's Energy Assistance Program has found that the greater majority of clients are now utilizing the alternative methods of applying for assistance versus the old method of a face-to-face intake appointment.

During the agency's fiscal year 2018; July 1, 2017 – June 30, 2018, Community Contact Offices throughout Coos, Carroll and Grafton Counties provided services to 5,984 households through \$6.1MM in Fuel Assistance, \$2.1MM in Electric discounts, \$1.2MM in Weatherization, and \$296,000 in food value distributed to local food banks; totaling \$9.6 MM in total assistance distributed to our neighbors in need. Community Contact does not charge a fee for services provided, and services are available for all income eligible households.

TCCAP and our Community Contact Offices are dedicated to provide services all residents of Coos, Carroll and Grafton County's residents. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Sincerely,

*Sarah Wight*

Sarah Wight

Energy Assistance Services Program Manager

Main Office: 610 Sullivan Street, Berlin, New Hampshire 03570  
Coös County (603)752-3248 Carroll County (603)323-7400 Grafton County (603)968-3560  
[www.tccap.org](http://www.tccap.org)



# TRI-COUNTY

"Our aim is not only to relieve the symptom of poverty, but to cure it and, above all, prevent it."

- Lyndon B. Johnson, 1964



NA Roundtable

## TCCAP LAUNCHES COMMUNITY NEEDS ASSESSMENT PROJECT

As part of the network of Community Action Agencies nationwide, Tri-County CAP follows the model of Results Oriented Management Accountability (ROMA) that is mandated through the Community Services Block Grant (CSBG). ROMA is a stringent model of outcome measurement for programs and services that are offered by Community Action Agencies. The model begins with community assessment, incorporates strategic planning to include needs identified by the assessment, and finishes with the measurement of program results to determine if the desired outcomes were achieved. In preparation to fully implement ROMA across the agency, two TCCAP staff members received National Certification as ROMA Implementers. TCCAP is also working with New Hampshire Listens and The Carsey Institute to assist in the data collection process.

The results of the Community Needs Assessment (CNA) will inform the agency's future strategic planning and serve as a guide to better understand and address the needs of the communities we serve. Customers, Staff, and Community Stakeholders are invited to partner with us in this process. **Please follow the links at the bottom of this article, or on our website, to fill out an anonymous survey.**

*This project is funded, in part, through the **Regional Performance and Innovation Consortia (RPIC)**, whose goal is to expand the existing Community Service Block Grant (CSBG) Training and Technical Assistance Network. The **Neil & Louise Tillotson Fund**, through the **New Hampshire Charitable Foundation**, is supporting the assessment process specifically in Coös County.*



## Community Services Block Grant (CSBG)

A WISE INVESTMENT

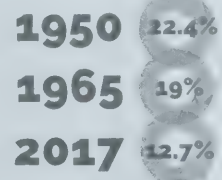
The Economic Opportunity Act of 1964 authorized the formation of local Community Action Agencies as part of the national War on Poverty. Local Community Action Agencies design and implement a broad spectrum of programs to specifically address the unique needs of the communities they serve.

The Community Services Block Grant (CSBG) provides flexible, core funding to local Community Action Agencies to sustain programs that reduce poverty, revitalize low-income communities, and empower low-income families to become self-sufficient.

# COMMUNITY ACTION

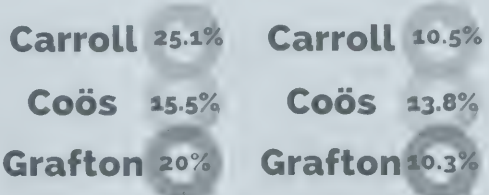
For every \$1 of CSBG, TCCAP leveraged \$23.35 from state, local and private resources to assist Northern NH people. This includes the value of volunteer hours.

US POVERTY RATE:



TRIPOLI 1960

TRI-COUNTY 2017 POVERTY RATE



# PROGRAMS

TCCAP offers 50 programs & serves more than 24,000 Northern NH citizens annually.

TCCAP Stakeholder Survey ONLINE:  
<https://bit.ly/zuPgock>



# SUCCESS STORIES



## DENIS'S STORY

Denis is a 75 year old senior who has been a customer of TCCAP's Guardianship Program since 2010.

Denis's developmental disability made negotiating his health and daily living needs very challenging without help. Consequently, he entrusted his care to others who saw his disability as an opportunity for exploitation. His exploitation led to trouble with the law and, eventually, jail. When Guardianship stepped in, we were able to advocate for Denis, negotiate a plan for his release, and secure him safe, stable housing. His Guardian was also able to connect Denis with community based services for his disability.

Today, Denis lives in home health care as part of a family that values him for the extraordinary person he is. Guardianship continues to manage his health and financial needs. He has a job at an auto body shop and he volunteers in his community.



## PAUL & SHIRLEY'S STORY

Paul and Shirley Croteau of Berlin were honored with receipt of the Joseph D. Vaughn Community Award given by the State Committee on Aging and EngAGING NH. This award is given to an individual or couple for their outstanding leadership or achievement as volunteers on behalf of older citizens. The Croteaus volunteer with TCCAP's Retired and Senior Volunteer Program (RSVP) in Coös County and were honored for their combined 3,989 volunteer hours. Both Paul and Shirley volunteer at organizations such as the local American Red Cross Blood Drives, The Marie Rivier Food Pantry, and the American Cancer Society. They have also volunteered for years at the Little Folks Christmas Shoppe in Berlin as Santa and Ms. Claus.

Governor Sununu presented the award in a ceremony at the state house and is pictured here with Shirley Croteau, RSVP Director Nancy Malone, and Paul Croteau.

## GLEN'S STORY

"This house saved my life."  
(Tyler Blain  
Homeless Shelter)

## MARILYN'S STORY

"Many thanks to TCCAP Transit for your 'extra' extraordinary assistance to obtain a ride for me to go to a health appointment in Conway."

## NANCY'S STORY

"Energy Assistance was a godsend... I would never have been able to make it heat-wise or money-wise. I applaud the staff; they were always very helpful and friendly."



## JASON'S STORY

Tri-County Community Action Program is proud to announce that Jason McDonough, TCCAP Weatherization Crew Member, was the recipient of the 2018 New Hampshire Community Action Association's Personal Achievement Award. This award is given to individuals who demonstrate remarkable accomplishment in overcoming personal obstacles and attaining self-sufficiency and success through CAP programs.

Jason was once a customer of Tri-County CAP. He qualified for Weatherization Assistance to improve the energy efficiency of his home in Coös County. Jason is now a valued member of our Weatherization Team. All of the staff here at Tri-County CAP are proud of Jason and his success. He embodies the mission of Community Action and the work we do every day: he is helping people and changing lives.

Jason is pictured here, with his fiancée, Deb, holding the award.



Regan Pride, COO, Jeanne Robillard, CEO & Randall Pirote, CFO

## FROM THE CEO

Dear Friends, Colleagues, & Community Members,

Community Action Agencies have a rich and robust history of serving as the first line of defense in combating poverty across America. Since 1965, Tri-County Community Action Program, Inc., (TCCAP) has been part of the network of over 1,000 Community Action Agencies nationwide. We are pleased and proud to be part of this fundamental history of providing real solutions to the complex causes of poverty in the communities we serve.

Tri-County CAP programs serve over 24,000 individuals and families in Carroll, Coös, and Grafton counties every year. Our success as an agency is measured one individual, one family, at a time. Their stories are our stories: they are the stories of community - of people helping people and changing lives. Our strength as a community action program lies in our service to others and how we contribute to making our communities healthy and prosperous places to live.

As Tri-County CAP moves further along the continuum of fiscal health and sustainability, we are ever mindful of our responsibility to advocate for services, policies, and economic supports that enhance opportunities for low-income families to grow in self-sufficiency. The North Country families we serve depend on it! This year, we are undertaking a Community Needs Assessment to better understand the needs in our catchment area. We invite you to participate in this process and join our Community Action Family. *Please use the link on the opposite page, or visit our website, to fill out an anonymous online survey. Your response will help shape our stories of the future.*

On behalf of the Tri-County CAP Family of Programs, our employees, and the people we serve, thank you for your support of our mission.

All the best-

Jeanne L. Robillard  
Chief Executive Officer  
Tri-County Community Action Program, Inc.

For more stories  
about families  
helping families  
follow us:

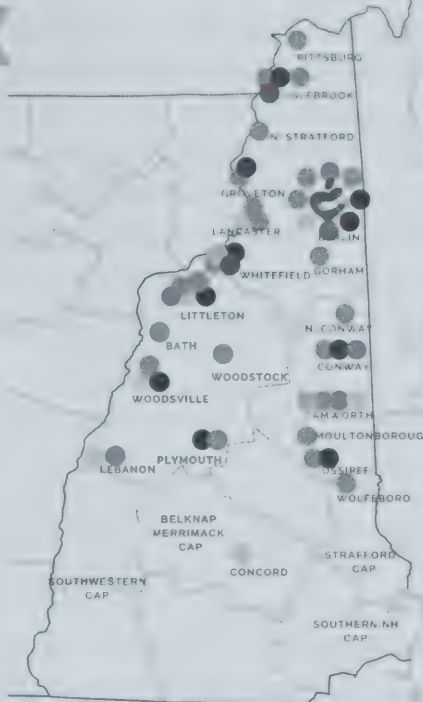


www.tccap.org

# POINT-OF-ACCESS SERVICE SITES

## quick facts

- TCCAP is a private, non-profit organization governed by a tri-partite Board of Directors
- TCCAP is a multi-purpose, social service & advocacy agency with a mission to end poverty in the communities we serve
- TCCAP service area covers over 4,455 sq miles of Northern New Hampshire
- TCCAP maintains 52 point-of-access service sites
- TCCAP employs over 230 people annually
- TCCAP collaborates and partners with over 114 state and local agencies



## BUSINESS OFFICE

- CLINICAL SERVICES**  
TAMWORTH DENTAL CENTER
- EARLY CHILDHOOD EDUCATION**  
HEAD START
- EMPLOYMENT & WORKFORCE**  
NHEP WORKPLACE SUCCESS  
WORKFORCE TRAINING & DEVELOPMENT
- ENERGY ASSISTANCE SERVICES**  
FUEL ASSISTANCE PROGRAM  
ELECTRIC ASSISTANCE PROGRAM  
WEATHERIZATION
- FOOD**  
MEALS FOR SENIORS COOS  
USDA FOOD DISTRIBUTION
- PREVENTION SERVICES**  
THE SUPPORT CENTER AT BURCH HOUSE  
TYLER BLAIN HOMELESS SHELTER  
HOMELESS INTERVENTION & PREVENTION  
GUARDIANSHIP STATEWIDE
- SENIOR HOUSING**  
CORNERSTONE NORTH
- TRANSPORTATION**  
LONG DISTANCE MEDICAL TRIPS  
DOOR TO DOOR SERVICE  
FLEX BUS ROUTES
- VOLUNTEERS & COUNSELING**  
RSVP COOS VOLUNTEERS  
SERVICELINK COOS

## quick contacts



**Cornerstone Housing North**  
Senior Housing in Berlin  
Office (603) 326-6626 x101



**Energy Assistance Services**  
Fuel & Electric Assistance  
Coos County (603) 752-3248  
Carroll County (603) 323-7400  
Grafton County (603) 968-3560



**Guardianship Services**  
Statewide Program  
(603) 837-9501  
34 Jefferson Road  
Whitefield NH  
Concord (603) 274-0805



**Head Start Preschool Education**  
Berlin (603) 752-5464  
Conway (603) 447-5161  
Colebrook/Pitts (603) 237-8190  
Groveton (603) 836-2825  
Littleton (603) 444-6022  
Ossipee (603) 539-5094  
Plymouth (603) 536-1393  
Whitefield (603) 837-3026  
Woodsville (603) 747-4386  
FB: HeadStartTCCAP



**Homeless Intervention & Prevention**  
Carroll County  
(603) 323-7400 x110  
Coos County (603) 788-2683  
Northern Grafton County  
(603) 444-0184  
Lower Valley Grafton County  
(603) 443-6150  
FB: HomelessOutreachTBH



**RSVP Coos Retired Senior Volunteer Program**  
Main Office (603) 752-2102  
610 Sullivan Street Berlin NH  
rsvp@tccap.org  
FB: CoosRSVP



**Senior Meals of Coos County & Senior Center of Coos**  
Admin (603) 752-3010  
Berlin (603) 752-2545  
Colebrook (603) 237-4957  
Whitefield (603) 837-2424  
FB: SeniorMealsOfCoosCounty  
TCCAP



**ServiceLink: Coos**  
Aging & Disability Resource  
Counseling  
Main Office (603) 752-6407  
610 Sullivan Street, Berlin NH



**The Support Center at Burch House**  
Domestic & Sexual Violence  
Prevention 24 Hour Toll-Free  
Hotline 1-800-774-0544  
Shelter Services (603) 444-0624  
Support (603) 444-0184  
260 Cottage Street  
Suite E, Littleton NH  
FB: supportatburchhouse



**Tamworth Dental Center**  
Dental Services, Sliding Fees  
Accepts Medicaid  
Main Office (603) 323-7645  
448B White Mountain Highway  
FB: TamworthDentalCenterNH



**Tri-County Transit**  
Main Office (603) 752-1741  
31 Pleasant Street, Berlin NH  
tricitytransit.org  
FB: tricitytransit



**Tyler Blain Homeless Shelter**  
Main Office (603) 788-2344  
56 Prospect Street, Lancaster  
FB: HomelessOutreachTBH



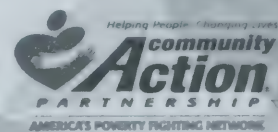
**Weatherization**  
To Apply contact your local  
Energy Assistance Services  
Wx Program (603) 326-6626



**Workforce Development**  
NHEP Workplace Success  
Program



**TCCAP Business Office**  
30 Exchange Street,  
Berlin, NH  
(603) 752-7001  
business@tccap.org



## **2018 Director's Report**

### **Northern Human Services – White Mountain Mental Health**

Accurate, early diagnosis and timely treatment saves lives. This is true for most physical illnesses like cancer, heart disease and diabetes and is *equally true* for mental illnesses like depression, anxiety and other mood and thought disorders. *Anyone* can suffer from mental illness; over 44 million Americans have a diagnosed mental illness and many more are undiagnosed. It is safe to say that *at least* 1 in 4 people in our communities suffer from a mental disorder. Unidentified and untreated illness may escalate to a life-threatening condition. Suicide rates were up 48.3 percent in the New Hampshire from 1999-2016, according to a new report from The Centers for Disease Control and Prevention. Northern New Hampshire suicide rates are among the highest in our State. Sadly, this is a clear indication that untreated mental illness in both adults and young people can be fatal, and mortality is rising dramatically in our communities.

White Mountain Mental Health is the Northern Human Services location of Northern Human Services – the Community Mental Health Center serving residents of the 22 towns in upper Grafton and lower Coos County. Each year we ask the towns we serve to contribute a small amount toward the keeping our communities healthy and safe through supporting access to treatment for local residents who are uninsured or under-insured and unable to pay for the professional services we offer. Our most expensive and perhaps more critical service is 24/7 emergency assessment. This service is provided by mental health clinicians, supported by a consulting psychiatrist or psychiatric nurse practitioner. We provide this service via video to allow rapid response to every corner of our service area. This quick attention to crisis situations can and does prevent the loss of life. Town funding also enables residents of our service area to receive outpatient treatment, hopefully beginning before symptoms advance to a crisis. Early treatment saves lives.

In 2018, 60 residents of Lancaster received services from White Mountain Mental Health. This number does not count the residents whose services were fully paid by Medicaid or another health insurance. Most importantly, even if the reported number of persons in your community this year is low, your funding supports the availability of crisis services whenever needed.

As we celebrate 50 years of service provision, first as White Mountain Community Services and later as White Mountain Mental Health, we are thankful to the voters in all of our communities for recognizing the crucial role that the mind plays in overall health and the importance of access to mental health care for all.

Warm Regards,

Jane C. MacKay, LICSW  
Director of Behavioral Health

## LANCASTER HISTORICAL SOCIETY

The Lancaster Historical Society this year has been guided by the slogan: Restore, Revitalize, and Remember. Following a professional assessment which found the Wilder-Holton House in dire need of repair and restoration, mostly due to water seepage. A planning and advisory committee was formed and that committee worked hard to draw up a Strategic Plan, addressing the structural needs of the building, ways to increase program offerings, educational outreach, volunteer participation, etc. An expert from the New Hampshire Historical Society visited and made suggestions for documentation and care of the collections. The town of Lancaster approved a warrant article awarding \$3,000 to LHS, which was used to repair the roof. Other grants from Mascoma Savings Bank and the NH Preservation Alliance helped finance the professional assessments.

Programs open to the whole community included a session on antique quilts, co-sponsored with the Weeks Library, and a session with a professional old book appraiser. Newspaper articles highlighted the special exhibits in the house and barn and exhibits were set up at the town hall on election days, the Lancaster Street Fair, the Coos County Fair, the Welcome Center, and Old Tyme Christmas. Lancaster third-grade classes visited the museum as well as a contingent of Boy Scouts. Regular free guided tours on Flea Market days have seen an increase in visitors, both local and tourist. Several individuals have come to use the archives to research family history. The bi-weekly summer Flea Market and snack bar continue to be the main source of income, in addition to member dues and donations.

The Society welcomes donations of items of local historic interest. There are also many opportunities for volunteer participation, from one-time short projects to longer involvement.

Lancaster Historical Society, 226 Main Street: 788-3004

E-mail: [thelancasterhistoricalsociety@gmail.com](mailto:thelancasterhistoricalsociety@gmail.com) and visit us on Facebook "The Lancaster Historical Society"

### Board of Directors:

Anne Morgan, President  
Les Hilton, Vice President  
Rosalind Ladd, Secretary  
Trina Beattie, Treasurer  
Betty Newell, Asst.  
Treasurer  
Myra Emerson  
Bob Colby  
Bob Hunt  
Diane McFarland  
Tim Phillips



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--LANCASTER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PARKER, EUGENE	01/01/2018	LANCASTER	PARKER, AARNE	KANEKONNEN, SARAH	Y
LACROIX, PHILIP	01/24/2018	NORTH HAVERHILL	LACROIX, JEAN	BISSON, CLAIRE	N
ROBINSON, BRODY	02/15/2018	LANCASTER	ROBINSON, DAVID	BENNETT, JODIE	N
LOMBARDO, PAUL	02/15/2018	LANCASTER	LOMBARDO, ROCCO	SALAMONE, BRIGIDA	N
AMBROSE, MARGARET	02/23/2018	LANCASTER	CARR, RAYMOND	RENNE, HELEN	N
BEAN, ELEANOR	02/26/2018	LANCASTER	MESSICK, HARVEY	BROOKS, DORIS	N
KINGSLEY, RALPH	03/13/2018	LANCASTER	KINGSLEY, JOHN	KENDRICK, PRISCILLA	Y
ROBERTS, GEORGE	03/27/2018	MANCHESTER	ROBERTS JR, JOHN	ROBIE, NORMA	N
DRISCOLL, EDWARD	04/17/2018	LANCASTER	DRISCOLL, FRANK	DONOVAN, SADIE	Y
FRASER, LINDA	04/19/2018	MANCHESTER	EMERSON SR, EVERETT	HALL, FRANCES	N
BREAULT, PAULETTE	05/10/2018	LANCASTER	BREAULT, PAUL	LAVOIE, ROSEMARIE	N
IRWIN, JAMES	05/11/2018	LANCASTER	IRWIN, HENRY	LEONARD, CATHERINE	N
BOLDUC-DUBE, MARIAN	05/16/2018	LANCASTER	SIDNEY, GEORGE	FLANDERS, HAZEL	N
NUTTING, WAYLAND	05/22/2018	LANCASTER	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
LACLAIR, RODNEY	05/25/2018	LANCASTER	LACLAIR, BERT	TUCKER, JANE	N
BROWN, ANNIE	05/27/2018	LANCASTER	LIBBY, EDGAR	HARRIMAN, MAYBELLE	N
BEATON, VICTORIA	05/29/2018	LANCASTER	BUTEAU, JOSEPH	LAROCQUE, ROSEANNA	N
HOPPS, BARBARA	05/31/2018	MANCHESTER	HUTCHINSON, LEON	BAKER, MARJORIE	N



## RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--LANCASTER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
HATFIELD, STEVEN	06/03/2018	LANCASTER	HATFIELD, REGINALD	LANE, KATHY	N
HODGDON, CARI	06/04/2018	LANCASTER	HODGDON, DONALD	FORBES, SUSAN	N
MORRISSETTE, JACQUELINE	06/05/2018	LANCASTER	FRECHETTE, LOUIS	BILODEAU, MARIE	N
DOWNES, ANTHONY	06/07/2018	LANCASTER	UNKOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
MATTINSON, BRAD	06/12/2018	LANCASTER	MATTINSON, WILLIAM	DUFOUR, JEANNE	N
RIFF, CAROLYN	06/17/2018	LANCASTER	RASMUSSEN, ROLAND	LANE, AGNES	N
PIERCE, JOHN	07/04/2018	LANCASTER	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
COPSON, DOUGLAS	07/08/2018	LANCASTER	COPSON, RICHARD	SHUTE, MURIEL	N
BISHOP, CHRISTINE	07/20/2018	LANCASTER	CROCE, THOMAS	PARKER, HAZEL	N
JODRIE, SIDNEY	07/27/2018	LANCASTER	JODRIE, LEONARD	GODDARD, PAULINE	Y
CLARK, PAULINE	07/31/2018	LANCASTER	DOHERTY, MAURICE	DIONNE, ANITA	N
PARKS, DAVID	08/02/2018	LANCASTER	PARKS, DAVID	KNAPP, LOUISE	Y
MULLINS, SUSAN	08/14/2018	LANCASTER	MCKINNON, FRANK	SKELTON, ALMIRA	N
WRIGHT SR, ELWIN	09/22/2018	LANCASTER	WRIGHT, ALFRED	CUTTING, MABLE	Y
HRYZAN, WALTER	09/24/2018	LANCASTER	HRYZAN, SYLVESTER	KACHMOWICZ, MICHALENA	Y
SHARP, SANDRA	10/02/2018	LANCASTER	CARAFOLI, ELTIERO	AMES, VIVIAN	N
CRUZ SR, RICHARD	10/08/2018	LANCASTER	CRUZ SR, THEODORE	SCHERLE, EMMA	Y
GAUVIN, JUNE	10/23/2018	LANCASTER	MARCHAND, ARTHUR	BIGGAR, EVA	N

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--LANCASTER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
CATERINO, JAMES	10/26/2018	MANCHESTER	CATERINO, GIRO	FAICCHIA, THERESA	N
LUNDERVILLE, BARRY	10/27/2018	LEBANON	LUNDERVILLE, NELSON	TEWKSBURY, CAROLINE	N
SAVARD, NANCY	11/11/2018	LANCASTER	FOLEY, JOSEPH	RICHARDSON, HAZEL	N
GILBERT, BARBARA	12/08/2018	LANCASTER	CANTELL, JOSEPH	OVITT, CORA	N
SUTTON, DIANE	12/21/2018	LANCASTER	DOWLING, ROBERT	WILKINS, ARLENE	N
BISHOP, ROBERT	12/26/2018	LANCASTER	BISHOP, ARNO	CARTER, ELLA	N
SMITH, MATTHEW	12/31/2018	BERLIN	SMITH, PAUL	BURBANK, MARY	Y

Total number of records 43



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT BIRTH REPORT

01/01/2018-12/31/2018

--LANCASTER--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
OLIVIER, BELLA CLAIRE	01/02/2018	LITTLETON,NH	OLIVIER, DANIEL	OLIVIER, KAREN
WHITNEY, JACOB COLE	01/10/2018	LITTLETON,NH	WHITNEY, COLE	DEMERS, ALICIA
HAWES, VIOLET GADORES	01/14/2018	LITTLETON,NH	HAWES, MATHEW	BYRD, CLEDA
ESTES, DOMINICK OSCAR	02/05/2018	LITTLETON,NH	ESTES, CLIFTON	MACKENZIE, BONNIE
PLOSS, SCARLETT MARIE	02/27/2018	LITTLETON,NH		PLOSS, EMMA
PAQUETTE, NOKA KATL	03/05/2018	LITTLETON,NH	PAQUETTE, DERRICK	PAQUETTE, JILLIAN
HUNTINGTON, GRAYSON CHARLES	06/26/2018	LITTLETON,NH	HUNTINGTON, SCOTT	CAULDER, ADRIENNE
SAMSON, BRICE PAUL	09/17/2018	LITTLETON,NH	SAMSON, MICHAEL	GORMAN, JAMIE
LAMOUREUX, OLIVIA RHODA	09/20/2018	LEBANON,NH	LAMOUREUX, ALLEN	LAMOUREUX, SARAH
WRIGHT III, DANIEL ARTHUR	09/25/2018	LITTLETON,NH	WRIGHT, DANIEL	WRIGHT, SASHA
KAY, PEYTON MACKENZIE	10/12/2018	CONCORD,NH	KAY, JOSHUA	PATTIE, KYLIE
DOBSON, DEVIN MICHAEL WILLIAM	11/07/2018	LITTLETON,NH		DROUIN, PATRICIA
HORNE, WESLEY KODY	11/12/2018	LITTLETON,NH	HORNE, MATTHEW	CARLSON, KELSEY
GROSS, HUDSON LEO	11/20/2018	LITTLETON,NH	GROSS, CALEB	GROSS, SAMANTHA

Total number of records 14

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- LANCASTER --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
DONOVAN, ANGELA M LANCASTER, NH	BROWN, TIMOTHY M LANCASTER, NH	LANCASTER	LANCASTER	02/26/2018
BEZANSON, MICHAEL E LANCASTER, NH	TAKACS, DORA DELEGYHAZA, HUNGARY	LANCASTER	WHITEFIELD	05/06/2018
RONISH, APRIL L LANCASTER, NH	VASHAW, MICHAEL D LANCASTER, NH	LANCASTER	WHITEFIELD	05/26/2018
PLOSS SR, CHRISTOPHER M LANCASTER, NH	WHITING, ALYSON N LANCASTER, NH	LANCASTER	LANCASTER	06/23/2018
CORMIER, DALE R LANCASTER, NH	SMITH, CAROL A LANCASTER, NH	LANCASTER	LANCASTER	06/25/2018
BRENNER, TEA M LANCASTER, NH	DOWNS, TYLER R LANCASTER, NH	LANCASTER	LANCASTER	07/03/2018
PETERS, STEVEN M LANCASTER, NH	DOERR, AMY L LANCASTER, NH	LANCASTER	STEWARTSTOWN	07/04/2018
POWELL, PETER W LANCASTER, NH	PAINE, LESLIE A LANCASTER, NH	LANCASTER	LANCASTER	07/14/2018
BELL, CHARLES M LANCASTER, NH	BOLDUC, CAROL E HAVERHILL, MA	LANCASTER	LANCASTER	08/18/2018
DONNELLY, ROBERT J LANCASTER, NH	COUTCHER, JENNIFER L LANCASTER, NH	LANCASTER	LANCASTER	08/18/2018
ALTSMAN, VICKIE M LANCASTER, NH	RUCH, KURT L LANCASTER, NH	LANCASTER	LANCASTER	09/07/2018

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- LANCASTER --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MILLET, TRACY M LANCASTER, NH	ROY, KEVIN E LANCASTER, NH	LANCASTER	LANCASTER	09/08/2018
HEBERT, ASHLEIGH L LANCASTER, NH	LOISELLE, STEVEN R LANCASTER, NH	LANCASTER	NORTH CONWAY	10/06/2018
GONYER, ZACHARY F LANCASTER, NH	MARTIN, HAYLEIGH J LANCASTER, NH	NORTHUMBERLAND	LANCASTER	12/15/2018

Total number of records 14



U.S. Department  
of Veterans Affairs

**White River Junction VA Medical Center**  
215 North Main Street  
White River Junction, VT 05009  
866-687-8387 (Toll Free)  
802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi  
Acting Medical Center Director

NOTES



# NOTES

