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Grafton County Report



FISCAL YEAR 1985

July 1, 1984 — June 30, 1985



GRAFTON COUNTY HOME

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ANNUAL REPORT OF THE COMMISSIONERS
OF

GRAFTON COUNTY

Together with the Reports of the
Treasurer, Auditors, Administrator-Superintendent,
Attorney, Sheriff, Chaplain,
Physician and Extension Service
For the Year July 1, 1984 - June 30, 1985



RICHARD L. BRADLEY



DEDICATION

This County Report is dedicated to Richard "Dick" Bradley, a well-respected resident of Grafton County who has contributed many years of public service to Grafton County and his local community.

Mr. Bradley has served 5 terms as a Grafton County Commissioner from 1975 through 1984. He served 7 terms as a Representative to the General Court and was a delegate to the Constitutional Convention. He also served 9 years as a Selectman in the Town of Thornton and has been Supervisor of the Checklist and Moderator for the Town.

A farmer himself, Mr. Bradley has always shown a keen interest in the operation of the Grafton County Farm. He is a 47 year member and Past Master of the West Thornton Grange. He is a member of the Pomona State and National Granges and has served on the advisory board of the N.H. Maple Association.

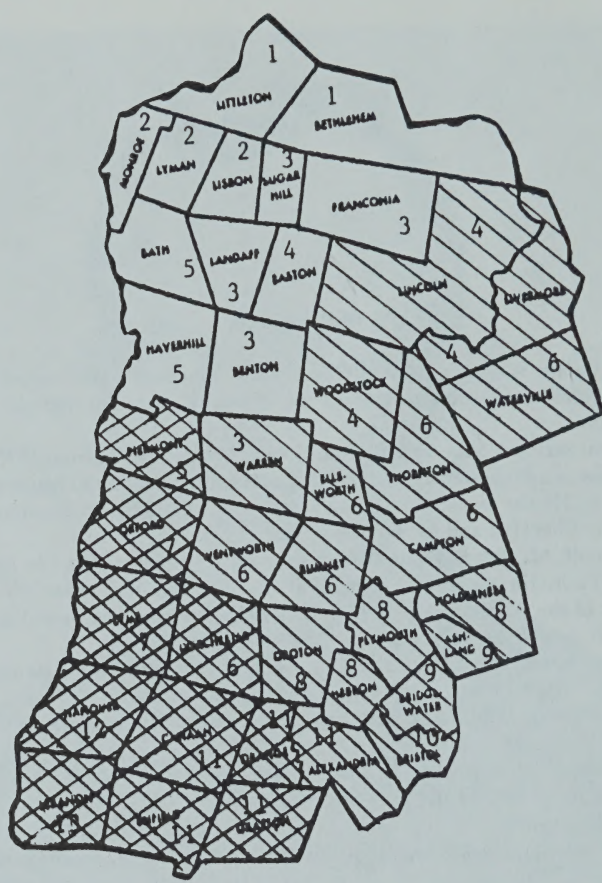
Mr. Bradley has served as President and Director of the Plymouth State Fair and has also been President of the Pemigewasset Fire Wardens Association. In addition, he is a member of the Pemi Valley Church in Woodstock and has served as a delegate to the American Baptist Convention.

Since retiring from active public life, "Dick" is enjoying the tranquility of his farm home, spending time with his family and pursuing writing interests.

The public has benefited greatly from Mr. Bradley's many contributions. The effects of his leadership, political integrity and good old-fashioned common sense will be felt for many years to come. He will also be remembered for his unhurried manner, friendly presence and keen wit.

"Dick", the citizens of Grafton County extend fondest appreciation for your dedicated public service.

MAP OF GRAFTON COUNTY, N.H.



Representative Districts — (1-13)

County Commissioner Districts

- District #1
- District #2
- District #3

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GRAFTON COUNTY OFFICERS
July 1 - December 31, 1984

COMMISSIONERS

Dorothy Campion-Corcoran, Hanover
Richard L. Bradley, Woodstock
Arthur E. Snell, Landaff

TREASURER

A.F. Stiegler, III, Woodsville

EXECUTIVE DIRECTOR/WELFARE COORDINATOR

Evelyn I. Smith, Woodsville

COUNTY ATTORNEY

John B. Eames, Littleton

SHERIFF

Herbert W. Ash, Campton

CLERK OF COURT

Paul Gruber, Bethlehem

JUDGE OF PROBATE

Gary W. Boyle, Littleton

REGISTER OF PROBATE

Barbara J. Fortier, Woodsville

REGISTER OF DEEDS

Charles A. Wood, Woodsville

ADMINISTRATOR, NURSING HOME

William Siegmund, Woodsville

SUPERINTENDENT, FARM AND JAIL

William Siegmund, Woodsville

CHAPLAINS

Jewell Lamphere, North Haverhill
Rey. John Nolin, Woodsville
Ralph L. Hysong, North Haverhill

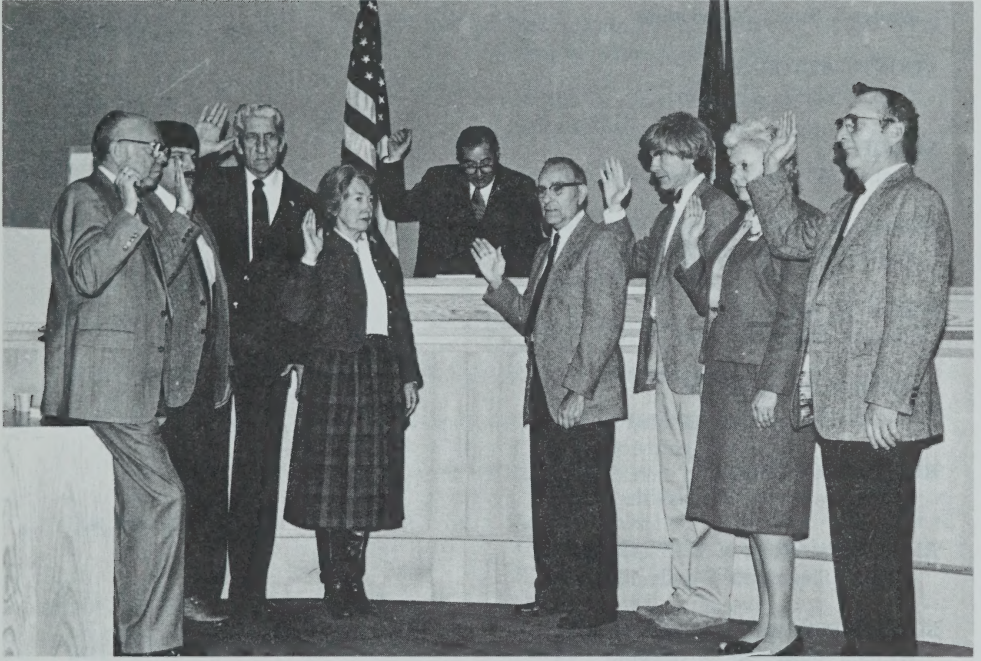
PHYSICIANS

Harry Rowe, Wells River
Elisabeth Berry, Wells River
John Rowe, Wells River

AUDITORS

Wason & Rich Professional Association, Concord

GRAFTON COUNTY ELECTED OFFICIALS



Swearing in CEREMONY, January 2, 1985 - Left to Right: Charles A. Wood, Register of Deeds, A.F. Stiegler, III, Treasurer, Leonard F. Anderson, Commissioner, Dorothy Campion-Corcoran, Commissioner, Paul Gruber, Clerk of Court (administering oath), Arthur E. Snell, Commissioner, John B. Eames, Attorney, Virginia B. Kidder, Register of Probate, Herbert W. Ash, Sheriff.

GRAFTON COUNTY OFFICERS

January 1 - June 30, 1985

COMMISSIONERS

Dorothy Campion-Corcoran, Hanover
Leonard F. Anderson, Plymouth
Arthur E. Snell, Landaff

TREASURER

A.F. Stiegler, III, Woodsville

EXECUTIVE DIRECTOR/WELFARE COORDINATOR

Eyelyn I. Smith, Woodsville

COUNTY ATTORNEY

John B. Eames, Littleton

SHERIFF

Herbert W. Ash, Campton

CLERK OF COURT

Paul Gruber, Bethlehem

JUDGE OF PROBATE

Gary W. Boyle, Littleton

REGISTER OF PROBATE

Virginia B. Kidder, Woodsville

REGISTER OF DEEDS

Charles A. Wood, Woodsville

ADMINISTRATOR, NURSING HOME

William Siegmund, Woodsville

SUPERINTENDENT, FARM AND JAIL

William Siegmund, Woodsville

CHAPLAINS

Jewell Lamphere, North Haverhill
Rev. John Nolin, Woodsville
Ralph L. Hysong, North Haverhill

PHYSICIANS

Harry Rowe, Wells River
Elisabeth Berry, Wells River
John Rowe, Wells River

AUDITORS

Mason & Rich Professional Association, Concord

GRAFTON COUNTY DELEGATION

July 1 - December 31, 1984

Dist. No. 1	Rita C. McAvoy, Littleton Kathleen W. Ward, Littleton Henry F. Whitcomb Jr., Littleton
Dist. No. 2	Philip Weymouth, Lisbon
Dist. No. 3	Edward D. Densmore, Franconia
Dist. No. 4	Roger Stewart, Lincoln
Dist. No. 5	Paul I. LaMott, Haverhill Ezra B. Mann, II, Haverhill
Dist. No. 6	Wayne D. King, Campton Betty Jo Taffe, Rumney
Dist. No. 7	Stephen N. Harnish, Lyme
Dist. No. 8	W. Richardson Blair, Holderness William J. Driscoll, Plymouth V. Michael Hutchings, Plymouth
Dist. No. 9	John B. Townsend, Bridgewater
Dist. No. 10	Bruce C. Rounds, Bristol
Dist. No. 11	C. Dana Christy, Canaan Craig A. Downing, Enfield Roger L. Easton, Canaan
Dist. No. 12	Mary P. Chambers, Hanover Marion L. Copenhaver, Hanover Elizabeth L. Crory, Hanover Michael B. King, Hanover
Dist. No. 13	Joseph F. Duggan, Lebanon Shirley A. Girouard, Lebanon James L. Logan, Lebanon Thomas Stevens, Lebanon Lorine M. Walter, Lebanon

GRAFTON COUNTY DELEGATION
January 1 - June 30, 1985

Dist. No. 1	Rita C. McAvoy, Littleton Kathleen W. Ward, Littleton Henry F. Whitcomb, Littleton
Dist. No. 2	Philip H. Weymouth, Lisbon
Dist. No. 3	Edward Densmore, Franconia
Dist. No. 4	Roger Stewart, Lincoln
Dist. No. 5	Paul I. LaMott, Haverhill Ezra B. Mann, II, Haverhill
Dist. No. 6	Wayne D. King, Rumney Betty Jo Taffe, Rumney
Dist. No. 7	Deborah L. Arnesen, Orford
Dist. No. 8	Richardson Blair, Holderness William J. Driscoll, Plymouth V. Michael Hutchings, Plymouth
Dist. No. 9	Edward J. Bennett, Bridgewater
Dist. No. 10	Bruce C. Rounds, Bristol
Dist. No. 11	C. Dana Christy, Canaan Roger L. Easton, Canaan David M. Scanlan, Canaan
Dist. No. 12	Mary P. Chambers, Hanover Marion L. Copenhaver, Hanover Elizabeth L. Crory, Hanover Michael B. King, Hanover
Dist. No. 13	Pamela B. Bean, Lebanon Joseph F. Duggan, Lebanon Howard C. Townsend, Lebanon Karen O. Wadsworth, Lebanon Lorine Walter, Lebanon

MINUTES

GRAFTON COUNTY DELEGATION

The Grafton County Delegation met on Tuesday, December 11, 1984, for the purpose of electing Officers and Executive Committee for the 1985-1986 session.

Twenty-two members answered the roll call (list following) establishing a quorum present.

In the absence of the Chairman, Rep. Paul LaMott, and the Vice-Chairman, Rep. Marion Copenhaver, the Clerk, Rep. Betty Jo Taffe, presided and appointed Rep. Kathleen Ward Clerk Pro Tem.

Upon the motion of Rep. William Driscoll and seconded by Rep. Dana Christy, Rep. Bruce Rounds was elected Temporary Chairman.

Rep. Christy nominated Rep. Taffe, seconded by Rep. Driscoll, and Rep. Whitcomb nominated Rep. Ezra B. Mann. The vote was by secret ballot, and Rep. Taffe was duly elected.

Rep. Mann nominated Rep. Copenhaver for Vice-Chairman and the Clerk cast one ballot for Rep. Copenhaver.

Rep. Lorine Walter nominated Rep. Elizabeth Crory for Clerk. Seconded by Rep. Whitcomb. Rep. Ward nominated Rep. LaMott. Seconded by Rep. Mann. Balloting was by secret ballot and Rep. LaMott was duly elected.

The delegation then caucused into Commissioner Districts to nominate two representatives to serve on the Executive Committee. Nominations were as follows:

- District 1 - Reps. Mann and Whitcomb
- District 2 - Reps. Driscoll and Rounds
- District 3 - Reps. Christy and Townsend

No other nominations were made and the Clerk cast one ballot for the election of the Executive Committee as presented.

Rep. Ned Densmore, seconded by Rep. Ward, introduced the following resolution:

Move - That a committee be appointed to review the level of compliance of our detention facilities with the mandatory, essential and important standards published by the American Correctional Association, and that this committee report to the full delegation prior to public hearings on their FY 1986 budget.

After discussion, a roll call vote was taken, 23 members (Rep. Michael King arriving after attendance taken) responding:

- | | |
|---------------------|---------------------|
| Rep. Ward - yes | Rep. Christy - no |
| Rep. Rounds - yes | Rep. Mann - no |
| Rep. Taffe - yes | Rep. McAvoy - no |
| Rep. Chambers - yes | Rep. Driscoll - no |
| Rep. Blair - yes | Rep. Bean - no |
| Rep. Densmore - yes | Rep. Wadsworth - no |
| Rep. Whitcomb - yes | Rep. Townsend - no |
| Rep. Crory - yes | Rep. Weymouth - no |
| Rep. Stewart - yes | Rep. Bennett - no |
| Rep. Walter - yes | Rep. Scanlan - no |
| Rep. Arnesen - yes | Rep. Easton - no |
| Rep. King - yes | |

12

11

Chairman Betty Jo Taffe voted to break the tie of 11 to 11.

Members present: Rep. Kathleen W. Ward
Rep. Bruce Rounds
Rep. Betty Jo Taffe
Rep. Mary Chambers
Rep. Richardson Blair
Rep. Ned Densmore
Rep. Henry F. Whitcomb
Rep. Elizabeth L. Crory
Rep. Roger Stewart
Rep. Lorine Walter
Rep. Deborah Arnesen
Rep. C. Dana Christy
Rep. Ezra Mann
Rep. Rita McAvoy
Rep. William J. Driscoll
Rep. Pamela Bean
Rep. Karen Wadsworth
Rep. Howard Townsend
Rep. Philip Weymouth
Rep. Edward Bennett
Rep. David Scanlan
Rep. Roger Easton
Rep. Michael King

Respectfully submitted,
Kathleen W. Ward, Clerk Pro Tem

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: January 21, 1985

Time: 9:30 a.m.

Place: Grafton County Courthouse, No. Haverhill

Present: Reps. Taffe, Mann, Whitcomb, Townsend, Driscoll, Christy, Rounds, LaMott, Copenhaver; Commissioners Campion-Corcoran & Snell; Executive Director Evelyn Smith; Treasurer A. F. Stiegler, III, Nursing Home Administrator Siegmund and Sheriff Ash.

Rep. Taffe called the meeting to order at 9:30 a.m.

Rep. Rounds called for a vote of thanks for the coffee that is served at the Executive Committee meetings.

Rep. Taffe noted corrections on Delegation minutes of December 11, 1984:

Sarah Townsend should read *Howard* Townsend;

The report of the corrections committee is due prior to public hearing on their FY 1986 budget.

Rep. Mann moved, Rep. Driscoll seconded, to correct minutes as noted. Motion passed.

Appropriation Transfers:

Line 12 - Rep. LaMott moved, Rep. Mann seconded, to cap Guardianship/Appeals over expenditure at \$2,000, and transfer \$2,000 from Account 9280.610. Motion adopted.

Lines 1 and 13 were questioned: Hold for clarification by Sheriff Ash.

Lines 2 through 11: Rep. Whitcomb moved, Rep. Christy seconded, to approve transfers 2 through 11 as listed. Motion adopted.

Fire Alarm and Detector System:

Commissioner Campion-Corcoran gave an overview of the situation. Administrator Siegmund stated the County's status and requirements under new law, noting that the County is now on a holding pattern, awaiting the pleasure of the Delegation.

Rep. LaMott has a bill in to amend the law. The original bill was not intended for county homes as they have always been in compliance, and patients are well protected. Total fire protection was revised in 1973 at great cost. The facility is well covered with heat detectors and smoke detectors, plus around the clock staffing. If amending legislation is not passed soon a full Delegation meeting will be called in the spring to address this issue.

Reps. Whitcomb and Rounds spoke to safety standards and concept changes under law: another unfunded mandate.

Rep. Copenhaver noted that it is important to assure that safety standards are being met. It must be understood that patients are safe under the present fire protection measures and funding is not the primary issue. The Commissioners agreed.

Due to the amount of protection currently provided, and since the problem may be resolved with statutory revision, the Executive Comm. will recommend no action this date. If the problem is not resolved legislatively, the Delegation will be called to take action.

Insurance Survey:

Commissioner Campion-Corcoran requested \$1,000 from available funds to contract with a consultant for a survey of county insurance coverage. (Albert Jones, Inc.) Rep. Whitcomb questioned the need, reason. Commissioner Campion-Corcoran explained the variety and complexity of insurance needs. Rep. LaMott spoke in support of Commissioner Campion-

Corcoran's concern. It was noted that the savings on a more comprehensive package would probably be far more than the \$1,000 plus expense cost. Evelyn Smith noted that insurances cost the County approximately \$418,000 per year. Rep. Copenhaver moved, Rep. LaMott seconded, to authorize the Commissioners to spend up to \$1,000 plus expenses for an insurance survey. Motion adopted.

Computer Equipment:

Sheriff Ash and Dispatcher Gilbert reported on a previous request for transfer of the Deeds computer to the dispatch center. The issue was brought to the Executive Committee because of the potential need for \$300 to \$500 to research the feasibility for use in the dispatch center. Sheriff Ash & Dispatcher Gilbert do not believe that this equipment is the most compatible to software needed for dispatch reports and the department would do better to purchase equipment more in line with needs. If recommended by the Executive Committee, the dispatch center will research for the balance of the year with recommendations to the Executive Committee at a later date. Motion by Rep. Rounds, seconded by Rep. Mann, to refer this matter back to the Commissioners for their disposition, which may include sale of equipment. Motion adopted.

Appropriation Transfers, Items 1 and 13:

Committee members and Sheriff Ash discussed the need for cruiser and equipment repairs & maintenance appropriation transfers. Rep. Whitcomb moved, Rep. Driscoll seconded, that Items 1 and 13 on the list of appropriation transfers be authorized. Motion passed.

Dispatch Study Committee:

Rep. Taffe appointed a new committee to study the dispatch fee system: Rep. Whitcomb, Chair, Rep. Rounds, Rep. Driscoll, Rep. Wadsworth, and Rep. Scanlan, with Commissioner Snell and Dispatcher Gilbert also serving on the committee. The committee is to present an interim report in April with a final report in May.

Unified Court System:

It was noted that there is concern over county costs for court deputies, bailiffs and for Probate Court guardianship/appeals expenses. Rep. LaMott stated that this issue should be addressed at the state level as it is a state expenditure.

Executive Committee Schedule:

Rep. Taffe set a tentative schedule for the Executive Committee:

April 22, 1985	Quarterly meeting on financial statements. Preliminary report of Dispatch Fee Committee and Jail Study Committee.
May 20, 1985	Preview of Commissioners' budget recommendations for FY 86. Final report from Dispatch Fee Committee and Jail Study Committee.
June 3, 1985	Public Hearing on Commissioners' budget recommendations. (Public hearings will also be held in Littleton, Plymouth and Lebanon between May 20th and June 3rd.)
June 10 & 17	Executive Committee budget work sessions.
June 24, 1985	Full Delegation meeting to act on the budget.

Financial Statements:

6 month financial statements and appropriation control reports were distributed. If there are any questions, members will contact the Commissioners' Office.

Other Business:

Rep. Taffe noted that Mr. Avalone of Children and Youth Services Advisory Board wants to meet with the Delegation to discuss legislation involving cost sharing between state and county, which will impact on the county budget. Rep. Taffe will schedule a meeting in Concord in conjunction with the House session sometime in February. The Commissioners and Executive Director will be invited to attend. Evelyn Smith was requested to provide a juvenile placement report.

Rep. Taffe appointed Rep. Christy, Chairman, Rep. LaMott, Rep. Densmore, Rep. Hutchings and Rep. Bean to a Jail Study Review Committee to review previous study committee proposals and Anderson-Nichols and NIC surveys, with a preliminary report to the Executive Committee in April and a final report in May.

Rep. Townsend submitted Deputy Tucker's request to the Executive Committee to be given full pay while on military reserve duty. Rep. Townsend questioned the reason this came before the Executive Committee. Exec. Dir. Smith gave background information and explained county policy, noting that Deputy Tucker and Attorney Decato have scheduled a meeting with the Commissioners next week. Possibly correspondence to the Executive Committee was considered an appeal process, but it would be premature since the Commissioners have a meeting pending on the issue. The Executive Committee decided this is an administrative matter for Commissioner attention.

The Executive Committee meeting adjourned at 12:20 p.m. Lunch was served.

From 1:00 p.m. to 3:30 p.m. there was a full Delegation orientation session with briefing by Rep. Taffe and Commissioner Snell, followed by a tour of the courthouse and nursing home complex facilities. Judge Johnson also spoke to Delegation members. Members present were: Reps. McAvoy, Whitcomb, Densmore, Easton, Wayne King, Taffe, Driscoll, Hutchings, Christy, Scanlan, Copenhaver, Bean, Townsend, Wadsworth, Walter.

Paul I. LaMott, Clerk
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: April 29, 1985
Time: 9:30 a.m.
Place: Grafton County Courthouse, No. Haverhill

Present: Reps. Taffe, Copenhaver, Rounds, Christy, Mann, Whitcomb, Driscoll, and Townsend.

Absent: Rep. LaMott

The meeting convened at 9:40 a.m. Commissioner Campion-Corcoran deferred to Evelyn Smith to speak on appropriation transfers (line item). Printing and binding costs are higher than anticipated. Dispatch equipment and relays are old and obsolete and in need of repair. Rep. Whitcomb questioned repairs by the Sheriff's Department. Sheriff Ash will explain after all items have been addressed.

Rep. Mann moved to accept transfers. Rep. Copenhaver seconded. Unanimous vote in favor.

Rep. Christy reported on the Jail. The Jail Study Committee met on April 16th to discuss the jail study. Reps. Hutchings, Densmore and Christy were present. There are no mandatory standards that cannot be met. The report was submitted to the Chair. Positions recommended by Mr. Tuthill are not needed according to William Siegmund. Rep. Hutchings had asked for particulars on standards of penal institutions. Presently all counties voluntarily meet standards approved by county and sheriff's organizations. There is no recommendation for building a new jail. The Jail Study Committee will meet in May and make a final report to the Executive Committee at the next meeting.

Rep. Whitcomb, Chair of the Dispatch Fee Study Committee, reported on Dispatch fees. He met with Sheriff Ash and findings were inconclusive. The remainder of the report was heard in executive session.

\$69,100.06 interest was added to line item 01-000-9060.

There was discussion of nursing home occupancy rate, noting it is difficult to meet Medicaid requirements. Rep. Rounds requested that Mr. Siegmund make a report at the next meeting.

The Executive Committee reviewed the entire budget by departments.

An insurance survey is being made. A report will be made with budget information.

Rep. Taffe appointed Rep. Christy to represent the County Extension Service and Rep. Copenhaver to the Soil Conservation Commission.

The Executive Committee went into executive session to discuss legislation having to do with personalities.

Rep. Rounds discussed allocating the Sheriff's Department's services to various towns. Rep. Rounds discussed a house bill having to do with a study of duties under law of various law enforcement agencies in the state. The Executive Comm. voted to go back into regular session.

Rep. Whitcomb moved, Rep. Copenhaver seconded, to delay the report of the Dispatch Fee Study Committee until a later date.

The meeting adjourned at 12:00 noon.

Respectfully submitted,
Marion L. Copenhaver, Clerk pro tem

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: May 20, 1985
Time: 9:00 a.m.
Place: Grafton County Courthouse, North Haverhill

Present: Reps. Taffe, Copenhaver, Christy, Mann, Whitcomb, Driscoll and Townsend; Commissioners Campion-Corcoran, Anderson & Snell; Executive Director Evelyn Smith; Treasurer A. F. Stiegler, III.

Absent: Reps. LaMott and Rounds.

Rep. Taffe called the meeting to order at 9:00 a.m.
The budget public hearing schedule was reiterated as follows:

Lebanon, May 23rd
Plymouth, May 28th
Littleton, May 29th
No. Haverhill, June 3rd

The full delegation is to meet on June 24th. Executive Committee work session is scheduled for June 10th, and a second session on June 17th if necessary.

The chair recognized Commissioner Campion-Corcoran to give an overview of the Commissioners' FY 1986 budget recommendations. The Commissioners are very pleased with a bottom line showing a very low increase. There are four reasons for the low increase. 1) abandoned property revenues, 2) unified court system, 3) continued Revenue Sharing and 4) a surplus from last year. The Commissioners have thoroughly reviewed the budget and made some cutbacks and have added some items feeling this is the year for necessary capital equipment. It was noted that an insurance review is being conducted.

There was a page by page review of the budget. Commissioner Campion-Corcoran noted that the Commissioners have recommended 5% salary increase after meeting and mutually agreeing with the Employee Council.

Administration

Health Insurance: We have joined NHMA group, so overall costs should be down. There was discussion of reducing mileage payments. The matter will be reviewed further. Commissioners recommended reducing to 20¢.

Treasurer

It was noted that bond insurance is on an annual basis.

Delegation

No comment.

Attorney

Salary increase of 9% was requested for the secretary. Commissioner Campion-Corcoran noted that reclassification requests are being dealt with internally.

Medical Referee

It was noted that there have been high costs for autopsies during fiscal year 1985. A recent Littleton murder will add to those costs. However, \$6,000 is normally a good budget estimate.

Deeds

The Commissioners have had 3 meetings with the Register of Deeds. The Commissioners have recommended \$31,000 for new equipment (2 new viewers and film). Viewers are breaking down more frequently due to heavier use. The Commissioners recommend replacement this year, using Revenue Sharing funds which will be available. Reps. Mann and Whitcomb asked if there is a future plan to replace viewers on a regular basis. The Executive Committee desires a 5 year projection, evaluating equipment and replacement needs. The Executive Committee found the Deeds activity chart quite helpful and expressed appreciation to Mr. Wood for his time and effort spent in preparing the chart.

Sheriff

Commissioner Campion-Corcoran noted that the Commissioners have spent a great deal of time in making their recommendations for this department. She compared the department request to the Commissioners' recommendation. Commissioner Anderson explained equipment needs, requests and recommendations on priority items (radios, mobile units, public address system and cruisers). There were questions about the size of the Sheriff's Department staff. It was noted that because of economics and geographic area, it is difficult to equitably evaluate and compare with other police departments.

Rep. Whitcomb noted that this year's request is good (low) in relation to past requests, but felt the high increase in this department must be noted. He expressed concern about the imbalance in the towns' use of payment for dispatching services. Commissioner Anderson noted that the State Police also use the county dispatch center and they do not pay for the service. Rep. Whitcomb noted that the Sheriff's Department is doing a good job, but he does not feel we should be paying for providing services to the State/towns/other agencies. He feels all users should pay an equitable share. Commissioner Anderson noted that the County also uses State facilities/services at times. Commissioner Campion-Corcoran stated that this is an age old problem. Some towns can afford to pay for services; other small, poor towns cannot, so one solution is to regionalize some of those services. Rep. Whitcomb noted that the constant growth and a 15% budget increase is bothersome.

There was discussion of cost analysis and Rep. Taffe noted that any information available would be helpful. There is a need for an overall review on law enforcement. Rep. Whitcomb stated that services will not be provided for less money, but there should be a more equitable cost contribution from outside agencies.

Maintenance

Commissioner Campion-Corcoran noted that costs are allocated to tie in with the new Unified Court System costs and rental data. The Commissioners dropped the request for a new maintenance pick up truck—will try to obtain a truck through surplus. Contracted services are up because the cost of the energy consultant is now in this line, whereas it was previously in a special account. Fuel savings were noted; fuel costs are now \$22,000, down from \$66,000.

Welfare

Commissioner Campion-Corcoran noted that because of pending legislation (SB 1), most estimates are educated guesses, based on expenses under current laws. Rep. Townsend noted that several footnotes that were declared unconstitutional on the budget have been added to SB 1. SB 1 could be unconstitutional under mandates, especially as relates to public assistance, and may be challenged. SB 1 would require counties to pick up a percentage on all categorical grants and on all child placements. SB 1 will go to committee conference because of the added footnotes. Rep. Christy noted that counties are still liable for court costs over two million dollars until June 30, 1986.

Extension Service

Commissioner Campion-Corcoran commended Bob Burke for his excellent budget presentation. UNH used to furnish copies of materials, but each Extension office must now make their own copies, increasing costs to the counties. UNH instituted this change because of a cut in state funding to them.

Social Services

The Executive Committee will be meeting with Cindy Swart on June 10th. The Commissioners reviewed agency requests, delivery of services and administration very carefully with Cindy Swart prior to making recommendations. Local mental health agencies have been asked to take on local chronically ill patients, increasing service costs. In spite of problems in the media, Upper Valley Youth Services has emerged clean and strong and is very useful and productive. In the future, they will be requesting actual cost for monthly child placements. The Commissioners strongly recommend that agency funding be maintained. RSVP is a new request. The Commissioners have recommended funding; the agency has a volunteer staff with very cost effective programs. The funding request is for recruiting, training and well deserved recognition. This particular grant would be for this area at the County Nursing Home for recognition of volunteer workers. Just after Rep. Rounds noted concern that Lakes Region Mental Health was refusing emergency patients, Chair Taffe attended a meeting where three more cases of nonacceptance were presented. Apparently the breakdown is when patients are being transferred by private psychiatrists refusing patients without insurance. This is an inhouse problem, and it is felt it can be worked out. Mental Health accepts the responsibility to see that these patients get the services they need. This matter has been referred to Cindy Swart. Quarterly reports may be required from Cindy Swart prior to releasing quarterly payments. Upper Valley Development & Training Center & T.E.M.P.O.—Commissioners recommend reducing their requests because of current strong state support. Upper Valley Senior Citizens Council—Rep. Whitcomb questioned charges to participants of Senior meals. He asked for a review regarding contributions and/or charges for meals—if & how assessed.

Miscellaneous

Evelyn Smith explained recommended expenses on the Miscellaneous page. The sewage account has been removed and included in proper departments. Commissioner Campion-Corcoran explained that the North Country Resource, Conservation and Development agency gives advice, reviews problem areas and makes recommendations regarding dams, water resources, flooding & landslide problems, etc. They do not actually perform work, but make recommendations and referrals. They are a clearing house for information, picking up the slack where the Soil Conservation Service and State used to provide services. They used to be funded through the Grafton County Conservation Office, but that is no longer the case because of the Conservation Office's reduced funding.

The salary adjustment fund has been increased for 2 reasons: 1) 8 positions are under consideration for reclassification and 2) possible ramifications of the US Supreme Court decision on the Fair Labor Standards Act as pertains to local government.

Nursing Home, Jail & Farm

Little explanation is necessary. Budgeting is consistent and self-explanatory. Rep. Mann questioned if Paul LaMott has taken the necessary steps to remedy the smoke detector issue. The fire marshall is adamant that Grafton County will have detectors installed by July 1st and the legislature says moot. Rep. LaMott had said he had a firm commitment from the fire marshall that waivers would be extended. Will check with Paul LaMott. The penalty for non-compliance is \$100 per day after July 1st. The cost of installing detectors would be \$31,000 and that is included in the budget request.

There was a page by page review of the nursing home, jail & farm budgets. Commissioner Campion-Corcoran commended the housekeeping department on the cleanliness of the facility. Account 5190.520 (Residents' clothing/supplies) should read \$3,000 (oversight when request was typed up at \$2,000). Farm revenues have been reduced because of decreased milk support monies.

It was suggested that the meeting with Sheriff Ash be deferred until the next Executive Committee meeting on June 10th. Commissioner Anderson has covered the topics well for now.

Rep. Mann and Rep. Copenhaver commended Chair Taffe and the Commissioners for a good meeting and the Executive Director for providing pack up and expertise for this budget.

Commissioner Campion-Corcoran commented that when SB 1 is resolved, the Commissioners will be addressing the Executive Director's salary in line with the level of duties and responsibilities.

Rep. Mann moved, Rep. Whitcomb seconded, to adjourn. So moved. The meeting adjourned at 11:14 a.m.

Respectfully submitted,
Evelyn Smith, Secretary pro tem

GRAFTON COUNTY PUBLIC HEARING

Date: May 22, 1985
Time: 7:00 p.m.
Place: Senior Citizens Center, Lebanon, NH

Present: Reps. Taffe, Driscoll, Christy, Whitcomb, Mann, Copenhaver; Commissioner Campion-Corcoran; Executive Director Evelyn Smith; Treasurer A. F. Stiegler, III; Adm. William Siegmund & Ass't Adm. Robert Chase, Grafton County Nursing Home; Bruce Pacht, UVD&TC; Ann Goddeyne, Children's Ctr.; Carol Dustin, UVSCC; 6 others. (Total 20+)

Rep. Taffe opened the hearing at 7:08 p.m. Introductions were made. There was an explanation of the budget process and schedule. It was noted that the public hearing was also on the proposed use of federal Revenue Sharing funds.

Rep. Taffe gave a brief overview of the Commissioners' proposed budget, with the following highlights:

1. The Commissioners' recommendations include a 5% wage increase for all classified and unclassified employees and for all elected officials, except the Commissioners.
2. The Commissioners have recommended reducing mileage payments to 20¢ per mile, to be consistent with IRS allowances.
3. Courthouse maintenance costs have been allocated to user departments.
4. The overall budget increase is 2.51%, with an even lower tax requirement of 1.45%. There are 4 main reasons for the very low increase:
 - a) The Unified Court System is saving about \$200,000.
 - b) Federal Revenue Sharing funds have been continued.
 - c) There was a \$350,000 surplus.
 - d) The County received \$30,669 from the distribution of abandoned property.

Because of the low increase this year, the Commissioners have recommended that some equipment purchases that will be necessary in the next year or two be made this year.

There was a page by page review of the budget.

The Commissioners have recommended allocating federal Revenue Sharing funds as follows: \$30,000 for Deeds viewers, \$14,547 for the Sheriff's radio equipment, \$67,736 for social services.

Pending legislation may reduce Deeds revenues.

A survey of county insurance coverage and needs is in progress. The County has switched its health insurance coverage to NH Municipal Association.

The social services consultant provides much needed information and insight into social service funding, and the Commissioners strongly support continued funding for the consultant.

A review of the county telephone system is in progress.

Medical Referee costs were high in fiscal year 1985, but this should not affect fiscal year 1986.

Deeds Office provides a great amount of income (which could be reduced by legislation). Equipment (2 viewers) could be purchased with Revenue Sharing funds.

Sheriff's Department - There was an explanation of salaries and equipment requests.

Maintenance - Contracted services were explained. Energy conservation measures have resulted in great savings.

Welfare - SB 1 would completely restructure settlement and liabilities.

Extension Service - UNH no longer provides printing services; the office will need its own copier.

Social Services - The consultant reviewed and considered all requests. There was discussion by representatives of the Children's Center and the U.V. Development and Training Center.

Capital Outlay - Parking lot repair and expansion is urgently needed.

Nursing Home - \$31,000 has been recommended for the installation of smoke detectors. The need for smoke detectors is currently being disputed with the state fire marshal, as the facility already has heat detectors and patients are well protected. Legislative action is anticipated.

Farm - Milk revenues are down because of reduced federal support. Due to weather conditions, there has been a slight decline in revenues from the sale of wood.

Rep. Copenhaver extended an invitation to the public to visit the county facilities.

Rep. Taffe commended the county officials and employees. Reps. Taffe and Mann noted the good working relationship that is enjoyed by all.

The hearing adjourned at 8:15 p.m.

Respectfully submitted,
William Driscoll, Clerk pro tem

GRAFTON COUNTY PUBLIC HEARING

Date: May 28, 1985
Time: 7:00 p.m.
Place: Courthouse, Plymouth, NH

Present: Reps. Copenhaver, Driscoll, Christy, Hutchings, Blair; Commissioner Anderson; Administrator William Siegmund & Ass't Administrator Robert Chase, Grafton County Nursing Home; Executive Director Evelyn Smith; Ethel & Darrell Woodard, Shirley Smith, Elaine Hill; Mrs. Kent, selectwoman; Henry Bird, Ken Sutherland, Selectmen. (Total 16)

Rep. Copenhaver opened the hearing at 7:05 p.m. Introductions were made. There was an explanation of the budget process and schedule. It was noted that the public hearing was also on the proposed use of federal Revenue Sharing funds. The Commissioners have recommended allocating Revenue Sharing funds as follows—\$30,000 for Deeds viewers, \$14,547 for the Sheriff's radio equipment, \$67,736 for social services.

The Commissioners recommendations include a 5% wage increase for all classified and unclassified employees, and for all elected officials, except the Commissioners.

The Commissioners have recommended reducing mileage payments to 20¢ per mile, to be consistent with IRS allowances.

Courthouse maintenance costs have been allocated to user departments.

The overall budget increase is 2.51%, with an even lower tax requirement of 1.45%. There are 4 main reasons for the very low increase:

1. The Unified Court System is saving about \$200,000.
2. Federal Revenue Sharing funds have been continued.
3. There was a \$350,000 surplus.
4. The County received \$30,669 from the distribution of abandoned property.

The Commissioners budget recommendations were reviewed page by page:

Maintenance allocations were clarified.

There was an explanation of the need for viewer equipment in the Deeds office.

The Sheriff's equipment requests were clarified.

Welfare - SB 1 was explained.

Social Services - A higher level of funding has been recommended for West Central Mental Health because they provide services unique to that agency. The need for and responsibilities of the consultant were explained. There was discussion of taxpayers concerns and double dipping.

Nursing Home - \$31,000 has been recommended for the installation of smoke detectors. (Approximate cost is \$20,000 for halls & stairways, \$10,000 for 92 rooms.) The need for smoke detectors is currently being disputed with the state fire marshall, as the facility already has heat detectors. Legislation passed today allowing waivers until 1/86 for the rooms, but hallways & corridors must be done. Further legislative action is anticipated.

Representative Copenhaver commended the county employees.

Jail - There was discussion of recreational & rehabilitative programs, the locking system, and other standards.

Farm - Rep. Copenhaver extended an open invitation for visitors to the farm and nursing home.

The Plymouth selectmen and Rep. Hutchings expressed appreciation for the hearing being held in Plymouth. Rep. Copenhaver noted the good working relationship between all of the county officials and employees.

The hearing adjourned at 8:38 p.m.

Respectfully submitted,
William Driscoll, Clerk pro tem

GRAFTON COUNTY PUBLIC HEARING

Date: May 29, 1985
Time: 7:00 p.m.
Place: Town Building, Littleton, NH

Present: Reps. Taffe, Driscoll, Whitcomb, Densmore; Commissioner Snell; Exec. Dir. Evelyn Smith; Administrator William Siegmund & Ass't Administrator Robert Chase, Grafton County Nursing Home; Treasurer A. F. Stiegler, III; Ethel Woodard, Dot Wilson, Shirley Peterson; Noreen Williams, Ammonoosuc Family Health; Joan Collins, No. County Home Health. (Total 14)

Rep. Taffe opened the hearing at 7:10 p.m. Introductions were made. An overview of the budget was followed by a page by page review. It was noted that the public hearing was also on the proposed use of federal Revenue Sharing funds. There was an explanation of the budget process and schedule.

Key points noted were:

1. The Commissioners' recommendations include a 5% wage increase for all classified and unclassified employees and for elected officials, except the Commissioners.
2. The Commissioners have recommended reducing mileage payments to 20¢ per mile, to be consistent with IRS allowances.
3. Courthouse maintenance costs have been allocated to user departments.
4. A survey of county insurance coverage and needs is in progress, with a targeted completion date of September 1st. The County is already realizing a savings on the cost of health insurance by switching to N.H. Municipal Association coverage. The Commissioners are looking into Workmen's Compensation coverage under NHMA.
5. Social Service recommendations are based on the recommendations of consultant Cindy Swart.
6. The overall budget increase for fiscal year 1986 (as recommended by the Commissioners) is 2.51%, with an even lower tax requirement of 1.45%. Due to the very low increase, the Commissioners feel it is prudent to purchase needed equipment items in FY 1986.
7. There are four main reasons for the low increase in budget recommendations for FY 1986:
 - a) The Unified Court System is saving about \$200,000.
 - b) Federal Revenue Sharing funds have been continued.
 - c) There was a \$350,000 surplus.
 - d) The County received \$30,669 from the distribution of abandoned property.

Highlights of page by page review:

Revenue Sharing funds - The Commissioners recommend allocating \$30,000 for Deeds viewers, \$14,547 for the Sheriff's radio equipment, \$67,736 for social services.

Deeds revenues - may be reduced by pending legislation.

Welfare - several accounts are likely to be affected by pending legislation.

It was asked what would happen to funding for social services if Revenue Sharing funds were not continued. It was noted that funds are already committed and further, it has always been noted that social services would not suffer if Revenue Sharing funds were cut. Appropriations would come from the general fund.

Nursing Home - \$31,000 has been recommended for the installation of smoke detectors. The need for smoke detectors is currently being disputed with the state fire marshal, as the facility already has heat detectors. Funding has been recommended to comply with current law. Our representatives are pursuing legislation to modify current requirements.

Farm - Revenue is down due to reduced milk support monies. Farm services to the Nursing Home were clarified.

It was noted that the County is doing a good job holding down expenses. The hearing adjourned at 7:50 p.m.

Respectfully submitted,
William Driscoll, Clerk pro tem

GRAFTON COUNTY PUBLIC HEARING

Date: June 3, 1985
Time: 7:00 p.m.
Place: Grafton County Courthouse, No. Haverhill, NH

Present: Reps. Taffe, Townsend, Christy, Whitcomb, Driscoll, McAvoy; Commissioners Campion-Corcoran, Anderson & Snell; Executive Director Evelyn Smith; Treasurer A. F. Stiegler, III; Charles Wood, Register of Deeds; Norman Demers, Maint. Supervisor; William Siegmund, Administrator and Robert Chase, Ass't Administrator, Grafton County Nursing Home; Cindy Swart; Employee Council members. (Total attendance 35+)

Rep. Taffe opened the hearing at 7:05 p.m. Introductions were made. An overview of the budget was followed by a page by page review. It was noted that the public hearing was also on the proposed use of federal Revenue Sharing funds. There was an explanation of the budget process and schedule.

Key points noted were:

1. The Commissioners' recommendations include a 5% wage increase for all classified and unclassified employees and for elected officials, except the Commissioners.
2. The Commissioners have recommended reducing mileage payments to 20¢ per mile, to be consistent with IRS allowances.
3. Courthouse maintenance costs have been allocated to user departments.
4. The Executive Committee has authorized a survey of county insurance needs, which should result in more effective insurance coverage. County health insurance has been switched to the N.H. Municipal Association and the Commissioners are looking into Workmen's Compensation under NHMA.
5. The Commissioners continue to use the services of Cindy Swart, social services consultant, noting that Ms. Swart provides a firm objective basis for appropriations.
6. The overall budget increase for fiscal year 1986 (as recommended by the Commissioners) is 2.51%. The tax requirement is even lower at 1.45%. Because of the low budget increase, the Commissioners are recommending purchasing some equipment that will have to be replaced within the next year or two.
7. Deeds revenues could be affected by pending legislation.
8. Federal Revenue Sharing Funds have been continued. The Commissioners have recommended allocating \$30,000 for Deeds viewers, \$14,547 for the Sheriff's Department radio equipment, \$67,736 for Social Services.
9. There are four main reasons for the low budget recommendations for FY 1986:
 - a) The Unified Court System is saving about \$200,000.
 - b) Federal Revenue Sharing funds have been continued.
 - c) There was a \$350,000 surplus.
 - d) The County received \$30,669 from the distribution of abandoned property.

Recommendations were reviewed by departments, page by page. It was noted that a review of the county telephone system is in process. Expenses for medical referees were high in FY

1985, but it is not anticipated that they will remain high in FY 1986. Commissioner Campion-Corcoran spoke to the use of viewers in the Deeds Office and noted data submitted supporting the use of the viewers and the need to update the equipment. The Commissioners have been very pleased with energy conservation programs and the resulting savings. The welfare budget may change due to pending legislation (SB 1). Social Service recommendations are based on consultant Cindy Swart's recommendations. Ms. Swart was introduced. Linda Joyce, representing Bruce Pacht of the U.V. Development & Training Center, read a statement requesting amending that agency's recommendation to add \$3,000 back in.

The Nursing Home budget includes \$31,000 for the installation of smoke detectors. The need for smoke detectors is currently being disputed with the state fire marshall, as the facility already has heat detectors. The fire marshall was to give waivers pending legislative action. Rep. Christy noted that legislation was passed allowing waivers to be issued only to 3/86. Further legislative action is anticipated in the interim.

Milk revenues have been reduced because of reductions in federal support.

Commissioner Campion-Corcoran commended the staff for preparing and keeping a tight budget & for good department operation.

The hearing adjourned at 7:52 p.m.

Respectfully submitted,
William Driscoll, Clerk pro tem

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: June 10, 1985

Time: 9:30 a.m.

Place: Grafton County Courthouse, No. Haverhill, NH

Present: Reps. Taffe, Copenhaver, Mann, Townsend, Christy, Driscoll, Whitcomb; Commissioners Campion-Corcoran & Snell; Exec. Dir. Evelyn Smith; Treasurer A. F. Stiegler; Joanne Mann.

Absent: Reps. LaMott and Rounds.

Chair Taffe opened the meeting at 9:36 a.m. Cindy Swart, social services consultant, gave a report on Lakes Region Mental Health Agency and on the budget recommendations for FY 1986. Ms. Swart noted that all mental health agencies experienced problems in the switch from State funding. LRMH was criticized by Plymouth hospital & Lakes Regional General Hospital. Both hospitals had called LRMH for help in transferring a patient from Plymouth to Laconia; LRMH refused involvement because it was only a transfer. A communication problem between the 2 hospitals compounded the problem. LRMH has adopted a policy that the agency will assist with any request from now on. The biggest problem was between the 2 hospitals. Rep. Taffe noted a third element in the problem was that the private psychiatrist on call at Lakes Region General Hospital was refusing patients without insurance. LRMH thought the hospital was covering calls, when in fact they weren't. According to officials of the hospital and mental health agency, the problem has been worked out. Rep. Mann noted it should be confirmed that the problems have been resolved before funding is recommended. Rep. Taffe has been assured by state mental health officials and by officials of LRMH that the Mental Health Center will insure that no one is turned away. In the changes in State funding, Laconia hospital was designated as a regional mental health center to receive State monies to

provide services that used to be provided by the state hospital. Rep. Taffe asked if the Executive Committee would like to meet with the director of the Mental Health Center. Rep. Whitcomb noted that a meeting is not necessary. A written statement of policy would suffice. Ms. Swart presented the Mental Health Center's statement on emergency service protocol. Rep. Taffe noted that Don Shumway has assured her that Lakes Region General Hospital is responsible as a 24 hour crisis center. Rep. Copenhaver noted that county funding responsibilities are toward the Mental Health Center; the County cannot dictate to the hospitals. Rep. Taffe stated that as state legislators, the Executive Committee members have a responsibility to see that state funds are being used properly and services are being provided. Rep. Mann requested that Rep. Taffe determine which hospitals in Grafton County have been designated as regional hospitals.

Social Service Recommendations: All 3 mental health agencies are struggling to respond to changes in state funding. The County funds only out patient services at \$1 per capita. The mental health agencies need more than that with lost state monies. White Mountain Mental Health is part of the Northern N.H. Mental Health & Developmental Services, a very large agency. White Mountain needs better accountability on how county money is spent. Reports have begun to improve. West Central has been given a high recommendation of \$1.10 per capita. The 5 home health agencies provide light housekeeping and nursing care for the medically needy home bound people to keep them in their homes. Ms. Swart recommends funding at \$8 per person over 65, noting an increasing proportion of elderly. Communities have responded to problems at Newfound Area Nursing Association. Pemi-Baker Home Health Agency has an unusual structure, but has good bookkeeping procedures and provides good services. North Country Home Health, Lebanon Area Health Council and Mascoma Home Health Agency have programs for child abuse. Similar programs are needed in the Bristol and Plymouth areas. The Plymouth Area Task Force is a new agency providing services to battered women. Ammonoosuc Family Health Program provides family planning services, pre-natal care, well child clinics, etc. The agency is not receiving town funding this year. Ms. Swart recommended county funding this year, noting that the agency should look for town funding next year. White Mtn. Developmental Services and U.V. Development & Training Center provide services for the mentally retarded. They are currently receiving high state funding. The Commissioners have recommended a cut back in county funding while the agencies are getting adequate state funding. Commissioner Campion-Corcoran noted that the funding situation allows the Commissioners the opportunity to direct funds to other more needy areas. If the State should cut back funding, the County will consider reinstating a higher level of funding. It was noted that the UVD&TC usually operates with a surplus. RSVP recruits senior volunteers and matches them to volunteer jobs in non-profit agencies. This agency serves mostly the southern part of the County, and now also works at the County Home. RSVP has recently been funded by Action. The main function of RSVP is administrative, coordinating the program. Upper Valley Youth Services provides services for teenagers. The agency has experienced turmoil in the media in the past year, but continues to do a good job. Ms. Swart has recommended UVYS adjust their monthly rates for foster care. There was discussion of ramifications of SB1 and rate setting. Upper Valley Senior Citizens serves the entire county, providing transportation and meals. Commissioner Campion-Corcoran presented a memo from Carol Dustin, the agency's Executive Director, regarding fees for meals. Under the Older Americans Act of 1965, UVSC cannot charge for meals, they can only take donations. Ms. Swart noted that the agency is addressing the issue of who actually needs meals and transportation vs. who is taking advantage of the services. The agency would like to have a social worker or outreach worker to convey a better understanding of the programs offered by UVSC. Headrest is at 24 hour crisis center, providing much needed services. There was discussion of the possibility of installing a toll free number. The possibility has already been explored and

determined not feasible. LISTEN provides a food pantry, clothing, budget counseling, etc. for low income people. The agency has had a major staff turnover, which has been affecting programs. Agency operation will be closely monitored. The Children's Center of the UV provides day care services in the Lebanon area. There was considerable discussion about county involvement in funding day care. The Commissioners originally did not recommend funding the Children's Center, as it only serves a small area of the County. However, the Commissioners reversed their recommendation upon learning that the Center also works with children at risk and child abuse. Commissioner Campion-Corcoran noted that a comprehensive study should be done on day care services and the County must take a long hard look and give careful consideration to funding this new area. Rep. Copenhaver stated that this is a policy decision.

Rep. Christy noted that the agency requests reflect a 20.5% increase. Ms. Swart's low recommendations reflect a 4% increase; her high recommendations reflect a 9% increase. The Commissioners' recommendations reflect a 6.2% increase.

The Executive Committee then addressed Page 11 (Social Services) of the budget. Rep. Copenhaver moved, seconded by Rep. Mann, to accept the Commissioners' revised recommendations (including \$2,000 for the Children's Center). Rep. Christy moved to amend the motion to increase funding for the Upper Valley Development & Training Center from \$12,000 (Commissioners' recommendation) to \$15,000 (the agency's request). Rep. Copenhaver seconded for purposes of discussion. There was discussion about budget surpluses. Vote on Rep. Christy's motion to amend: 2 yes, 5 no. Motion failed. Rep. Christy noted for the record that he is opposed to funding day care. Rep. Christy moved not to fund \$2,000 for the Children's Center. Seconded by Rep. Townsend. Rep. Mann stated day care is a whole new field. Rep. Copenhaver suggested that the merits of each proposal be considered. If the Children's Center is funded this year, that does not mean that the County is bound to continue funding in future years. There was discussion of overlapping child abuse services in the Lebanon area. Vote on Rep. Christy's motion to not fund the Children's Center at \$2,000 - 5 yes, 1 no. Motion passed. Vote on Rep. Copenhaver's motion (as amended) (total appropriation for social services would be \$250,409): Motion as amended passed unanimously. Rep. Copenhaver moved that the Commissioners address the lack of adequate day care. Rep. Mann seconded. Discussion. Motion passed unanimously.

At 11:30 a.m. the Executive Committee met with Chief Dispatcher Robert Gilbert regarding communications equipment. Mr. Gilbert presented a fact sheet and noted that all equipment is old and constantly in need of repair. At times, communication is not possible, which presents a critical situation in the event of emergencies. There was discussion of who uses dispatching services and reimbursement. Commissioner Campion-Corcoran stated that as a former member of the Sheriff's Department staff, Commissioner Anderson has given invaluable insight to the other Commissioners in making their recommendations this year and the Commissioners are very comfortable with their recommendations. The Sheriff's Department revised request is for one more mobile unit. Mr. Gilbert also explained the Sheriff's Department request for a part time clerical position. A clerk is needed approximately 8 hours per week, primarily to relieve dispatchers of maintaining criminal records. The position would be a labor grade 3, rate of pay \$5.08 (includes 5% increase). Rep. Mann was excused at noon. The meeting recessed for lunch and reconvened at 12:30 p.m.

It was decided that the Executive Committee would meet at 9:00 a.m. on Monday, June 24th, prior to the full delegation meeting, to address year end encumbrances and line item appropriation transfers.

Evelyn Smith explained adjustments to the Commissioners' FY 86 budget recommendations.

- Increase revenue to \$65,000 (adds \$30,000).

- **Parking lot expansion:** The Commissioners have recommended enlarging the rear parking lot and repairing and sealing the front parking lot. It was originally felt that both projects could be done for approximately \$17,000 (\$13,000 for the rear lot, \$4,000 for the front lot). FY 85 budget contained \$14,000 for parking lot improvements, of which \$1,000 has been spent for a consultant to survey and map the areas slated for expansion. This leaves a balance of \$13,000 to be encumbered for FY 86. Accordingly, the Commissioners recommended \$4,000 for FY 86, figuring \$17,000 would be sufficient for both projects (\$13,000 encumbered from FY 85 to enlarge the rear lot and \$4,000 from FY 86 to repair & seal the front lot). However, after the Commissioners recommendations were finalized, estimates from several vendors indicated that expansion of the rear lot will cost approximately \$30,000+, not the \$13,000 originally estimated.

\$30,000+	to expand rear lot
4,000	to repair/seal front lot
<hr/>	
\$34,000+	Needed for both projects

The Commissioners propose the following:

\$13,000	encumbered from FY 85
3,240	balance of court renovation bond
4,000	originally recommended for FY 86
14,000	increase/adjustment needed
<hr/>	
\$34,240	Total for both projects

\$13,000 encumbered from FY 85 will not show on FY 86 budget. Total appropriation recommended on FY 86 budget should read \$21,240 (\$4,000 originally recommended, \$3,240 from court renovation bond, \$14,000 adjustment requested). There was some discussion of charging paving improvements to the Unified Court System.

Rep. Whitcomb questioned, Evelyn Smith explained, gasoline accounts.

The Executive Committee then made their budget recommendations page by page, as follows:

Page 1, Summary of Revenue

Same as Commissioners' recommendations. Add \$30,000 to interest earned; add \$3,240 from court renovation bond. Deeds revenues may change, depending on legislation. Revenue Sharing funds - OK as allocated.

Page 2, Summary of Expenditures

Will address individually on detailed pages.

Page 3, Administration

Rep. Driscoll moved, Rep. Christy seconded, to accept the recommended 5% wage increase for all classified, unclassified and elected employees (includes 5% for Commissioners). Motion passed unanimously. With the 5% increase, 4100.009 Commissioners' Salary would increase to 17,101, 4100.100-Social Security would increase to \$5,840, 4100.140-Workmen's Comp. would increase to \$781, new subtotal would be \$134,646, second sub-total would be \$138,992, new total would be \$107,109 (\$900 difference). Rep. Whitcomb moved, Rep. Christy seconded, to accept the revised totals. Motion passed unanimously.

Commissioner Campion-Corcoran noted that the NH Supreme Court ruled in favor of Grafton County in the case of Unwar Samaha vs. Grafton County et al.

Page 4, Treasurer & Delegation

No changes.

Page 5, County Attorney & Medical Referee

No changes.

Page 6, Deeds

No changes. Includes Commissioners' recommendations for new equipment.

Page 7, Sheriff's Department

Includes Commissioners' recommendations for new equipment. Rep. Taffe requested that the Commissioners check with Commissioner Anderson about the Department's revised request for new equipment. Rep. Whitcomb moved, Rep. Townsend seconded, to accept the Commissioners' recommendations for Sheriff's Equipment (\$43,922). Motion passed unanimously. (\$24,000-3 cruisers, \$19,047-communications equip., \$450-office equipment, \$425-shelves & duress alarms). \$2,113 has been added to the clerical salaries, account 4140.001, changing total clerical salaries to \$28,153, social security changes to \$3,153, Workmen's Comp. changes to \$13,856 (total cost of adding part time clerical position - \$2,267). Rep. Townsend moved, Rep. Christy seconded, to accept the Sheriff's Department revised total of \$490,969. Vote on motion: 3 yes, 2 no, chair not voting. Reps. Copenhaver and Whitcomb voiced concern of large increases in the Sheriff's budget. Rep. Whitcomb noted he is uncomfortable with the Sheriff's budget and criticized the Executive Committee and the Commissioners for allowing such growth. Rep. Taffe noted that perhaps this would be an appropriate time to reactivate the committee to research dispatch fees. Commissioner Campion-Corcoran stated the Commissioners would welcome such a committee. Rep. Copenhaver noted that the Sheriff's telephone account should not be \$15,000 when they have radios to use. Commissioner Campion-Corcoran noted that the Commissioners are planning to conduct a study of the telephones next year.

Page 8, Maintenance

No changes.

Page 9, Welfare

Evelyn Smith noted that categorical grants currently paid by the towns were much higher than expected. Exec. Dir. Smith gave changes in the welfare budget based on SB 1, noting that further research will be done, but as it appears now, if SB 1 passes, categorical grants will double. Rep. Townsend moved, Rep. Copenhaver seconded, to accept a revised total of \$1,993,225 for welfare. Motion passed unanimously. (See addendum)

Page 10, Extension Service

No changes.

Page 11, Social Services

Acted on earlier.

Page 12, Miscellaneous

\$17,240 has been added for parking lot expansion. Rep. Copenhaver moved, Rep. Townsend seconded, to accept this addition. Motion passed unanimously.

Pages 13-18, Nursing Home

No changes.

Page 19, Nursing Home Special Services

Due to apparent clerical error, account 5190.520-Residents' clothing/supplies is \$2,000 instead of \$3,000. \$1,000 should be added to that account. Rep. Copenhaver moved to add \$1,000 to Residents' clothing/supplies. Motion seconded by Rep. Whitcomb. Passed unanimously. Nursing Home grand total changed to \$3,287,576.

Page 20, Jail

No changes.

Page 21, Farm

No changes.

Rep. Whitcomb moved, Rep. Driscoll seconded, to support the Commissioners' recommendations for use of Revenue Sharing funds.

Deeds: 2 viewers, with film	\$ 30,000
Sheriff: radio equip.	14,547
Social Services	67,736
	\$112,283

Motion passed unanimously.

The Commissioners have recommended reducing mileage payments from 25¢ to 20¢. Evelyn Smith noted that there have been no complaints from employees about a reduction and it would also save a lot of time & effort spent in preparing W-2's for mileage payments. Rep. Townsend moved, Rep. Copenhaver seconded, to accept the Commissioners' recommendation and reduce mileage to 20¢ per mile. 4 in favor; Chair did not vote; Rep. Driscoll-Rule 16.

Evelyn Smith summarized changes in the budget. Rep. Whitcomb moved, Rep. Christy seconded, to approve the Commissioners' budget with changes. Motion passed unanimously, 6 members voting.

Rep. Whitcomb noted his desire for members of the press to fully understand the impact of SB 1.

Rep. Copenhaver commended Rep. Taffe for doing a fine job as chairperson of the Executive Committee.

Rep. Townsend moved, Rep. Whitcomb seconded, to adjourn. Motion passed unanimously. Meeting adjourned.

Respectfully submitted,
Joanne Mann, Secretary pro tem

ADDENDUM: Re: Welfare - Further study by Executive Director Smith revealed a much smaller increase in categorical grants, the end result being the total welfare budget would remain at the Commissioners' recommended amount of \$1,579,159. Chair Taffe has been contacted regarding same and the Executive Committee recommendations have been adjusted accordingly.

GRAFTON COUNTY EXECUTIVE COMMITTEE

Date: June 24, 1985
Time: 9:00 a.m.
Place: Grafton County Courthouse, No. Haverhill, NH

Present: Reps. Taffe, Mann, Driscoll, Rounds, Whitcomb, Copenhaver, Christy, Townsend; Commissioners Campion-Corcoran, Anderson & Snell, Executive Director Evelyn Smith; Treasurer, A.F. Stiegler, III.

Absent: Rep. LaMott.

Chair Taffe called the meeting to order at 9:05 a.m. The Committee addressed adjustments to the budget, Page 12 - Miscellaneous Expenditures, Page 1 - Revenue, and the total budget appropriation. Rep. Taffe explained the corrected figure of \$12,185 on the courthouse bond renovation account, as affects revenue and the parking lot renovations. Rep. Mann moved, Rep. Driscoll seconded, to accept the \$12,185 revenue figure. Vote unanimously in favor.

Budget Page 12 - adjustments to parking lot appropriations: change bond proceeds to \$12,185 and the general fund request to \$6,815, increasing the parking lot request by \$1,760. Rep. Copenhaver moved, Rep. Mann seconded, to accept the revised figures including the \$1,760 increase to protect the transformer. Vote unanimously in favor.

The Commissioners have recommended increasing the amount for unemployment compensation insurance by \$3,000 to cover one anticipated claim of \$3,800±. Rep. Townsend moved, Rep. Driscoll seconded, to increase unemployment compensation insurance by \$3,000. Vote unanimously in favor.

The salary adjustment fund should be increased by \$2,000 for this year only to cover minor adjustments under the recent US Supreme Court decision relating to overtime and comp time under the Fair Labor Standards Act. Evelyn Smith explained the situation as relates to law enforcement personnel. Rep. Mann moved, Rep. Townsend seconded, to add \$2,000 to the salary adjustment fund. Vote unanimously in favor.

On the summaries of expenditures and revenues, taxes are decreased to \$3,715,356 and the total appropriation is increased to \$7,432,436. Noted and accepted.

Chair Taffe related to a previous Executive Committee meeting and noted that Sheriff Ash has sent a letter requesting a radio for Moose Mountain at a cost of \$7,371, making the total dispatch equipment request of 4 radios. Commissioner Anderson spoke to a subsequent breakdown of the mountaintop radio, noting that there is now no backup radio on the mountain. Sheriff Ash has requested to increase account 4140.970 (new equipment) by \$7,371 and reduce account 4140.820 (equipment repair & maintenance) by \$2,000 (because of a better maintenance contract). Rep. Townsend moved, Rep. Christy seconded, to add \$7,371 to account 4140.970 and deduct \$2,000 from account 4140.820, thus increasing the summary of expenditures by \$5,371. Vote - 4 in favor, 3 opposed. Motion passed.

Rep. Christy noted that the report of the Jail Study Committee will be mailed.

Rep. Mann moved, Rep. Townsend seconded, to adjourn. Unanimous. Meeting adjourned at 9:35 a.m., with the balance of the agenda to be rescheduled in a few weeks.

Respectfully submitted,
Evelyn I. Smith, Clerk pro tem

GRAFTON COUNTY DELEGATION

Date: June 24, 1985

Time: 9:30 a.m.

Place: Probate Courtroom, Grafton County Courthouse, No. Haverhill, NH

Present: Reps. Rita McAvoy, Henry Whitcomb, Roger Stewart, Ezra Mann, Betty Jo Taffe, Deborah Arnesen, William Driscoll, Bruce Rounds, C. Dana Christy, Roger Easton, David Scanlan, Mary Chambers, Marion Copenhaver, Elizabeth Crory, Pamela Bean, Joseph Duggan, Howard Townsend, Karen Wadsworth, Lorine Walter; Commissioners Campion-Corcoran, Anderson & Snell; Exec. Dir. Evelyn Smith; Treasurer A.F. Stiegler, III.

Absent: Reps. Kathleen Ward, Paul LaMott, Wayne King, Richardson Blair (excused), Michael Hutchings, Edward Bennett, Michael King, Philip Weymouth, Edward Densmore.

Rep. Taffe called the meeting to order and noted that the Delegation will adjourn or recess by 11 a.m. to travel to Concord for an afternoon session. The roll was called. Rep. Taffe noted corrections to the budget as approved by the Executive Committee this morning. Chair Taffe recommended an initial vote on the budget as recommended by the Executive Committee, as amended, then a page by page review.

Rep. Mann moved, Rep. Townsend seconded, that the Executive Committee's budget recommendations be accepted as amended. Rep. Taffe referred to the summary pages for corrected figures. Under Revenue, Bond Issue, corrected total should be \$12,185, changing the sub-total to \$3,367,080, changing amount to be raised by taxes to \$3,720,727, changing the total to \$7,437,807. Rep. Taffe noted 4 reasons for the small percentage of increase and low tax requirement: 1) The Unified Court System is saving about \$200,000. 2) Federal Revenue Sharing funds have been continued. 3) There was a \$350,000 surplus. 4) The County received \$30,669 from the distribution of abandoned property.

It was noted that the recommended budget includes a 5% wage increase for all employees and elected officials, including the Commissioners. Mileage has been decreased to 20¢ per mile in compliance with IRS guidelines and by law the Executive Committee cannot exceed the IRS allowance (20½¢). Courthouse maintenance costs have been allocated to allow Nursing Home cost reimbursement and Unified Court System rent. It was noted that Revenue Sharing Funds have been allocated as follows: \$30,000 for Deeds viewer equipment & film, \$14,547 for Sheriff's radio equipment, \$67,736 for Social Services (total \$112,283).

Administration, Page 3

The Executive Committee has authorized a survey of county insurance needs and coverage, which should result in more effective insurance coverage. County health insurance has been switched to the N.H. Municipal Association and the Commissioners are looking into Workmen's Compensation under NHMA.

Cindy Swart, social service consultant, has enhanced overall knowledge of the social service agencies.

The county telephone system is being reviewed.

Treasurer & Delegation, Page 4

No changes.

Attorney & Medical Referee, Page 5

No changes. It was explained that expenses for medical referees were high in FY 1985, but it is not anticipated that they will remain high in FY 1986.

Deeds, Page 6

Rep. Rounds requested passing over Page 6, to be discussed later.

Sheriff, Page 7

It was noted that salaries reflect more than a 5% increase because of step increments and additional part time coverage. The actual wage increase is 5%. Account 4140.820-Equipment Repair & Maintenance has been reduced by \$2,000 to \$9,500 upon recommendation by the Sheriff. Account 4140.970-New Equipment has been amended to \$51,293 to cover costs of an additional radio needed on Moose Mountain because of recent breakdowns cutting off communications in that area. The appropriation for new equipment is for 3 new cruisers, 4 dispatch radios (2 at the courthouse & 2 mountaintop), 3 mobile radios, office equipment, shelves and duress alarms. Adjustments increase the Sheriff's budget total to \$496,340. No discussion or comment by the Delegation.

Courthouse and Apartment Maintenance, Page 8

No changes. It was noted that energy conservation measures have been very effective. The fuel account has been reduced from \$55,000 to \$22,000. Electric costs are holding.

Welfare, Page 9

Recommended figures reflect the passage of SB 1. The first 6 months of FY 86 would continue welfare assistance as is. SB 1 would take effect January 1st, changing liabilities of towns and counties. No changes.

Extension Service, Page 10

It was explained that the increase in Account 8360.350-Printing, Binding & Books is due to the fact that UNH no longer provides printing services. The Extension Office will need its own copier (8360.970-New Equipment) for the same reason.

Social Services, Page 11

Recommendations were explained. Rep. Copenhaver moved, Rep. Walter seconded, to appropriate \$2,000 for the Children's Center. Rep. Copenhaver spoke to the motion, noting that \$2,000 is a tiny amount for a vital service. The State has reduced funding for at risk children by 15%. Commissioner Campion-Corcoran explained that the Commissioners did not recommend funding at first because the Children's Center benefits only a few people in the Lebanon area, but after the Lebanon public hearing, it was felt there is a good balance in the southern part of the county and the Commissioners strongly recommended funding. Rep. Mann noted that the social service consultant did not recommend funding for the Children's Center. Rep. Mann stated that the area of child care should be thoroughly looked into before getting involved. Rep. Christy noted that the Executive Committee voted 5-1 not to fund the Children's Center. He has noted a discrepancy in numbers and it was found that a large number of the children are from Vermont—a reason the City of Lebanon would not fund the Children's Center. Day care is an area that should not be government funded. Rep. Walter agreed, noting that basic day care is a family issue, but feels differently when dealing with children at risk, which is what this funding request is for. Rep. Wadsworth spoke in support of funding. Rep. Bean stated that she was not aware there were children from Vermont at the Center, but did know that many of the children are from Enfield and Canaan areas. Ann Goddeyne, Director of the Children's Center, was asked to speak. She explained the Center's various sources of funding. Roll call vote on motion to appropriate \$2,000 for the Children's Center: Yes—Reps. Stewart, Taffe, Arnesen, Rounds, Easton, Scanlan, Chambers, Copenhaver, Crory, Bean, Wadsworth, Walter; No—Reps. McAvoy, Whitcomb, Mann, Driscoll, Christy, Duggan, Townsend. 12 yes, 7 no. Motion passed.

Rep. Christy moved, Rep. Arnesen seconded, to add \$3,000 to the amount appropriated for the Upper Valley Development & Training Center. Rep. Walter spoke in support of the agency.

Chair to Rep. Copenhagen.

Rep. Taffe pointed out figures (taken from financial statements & audits) indicating that the UVDTDC has been operating with a surplus. Rep. Taffe feels there is no need for increased funding at this time. Rep. Arnesen noted that the UVDTDC has increased responsibilities and questioned if this factor was considered by the consultant. Rep. Taffe responded that it was considered, but it was not felt that de-institutionalization would have much impact. Rep. Christy noted that a surplus is needed to solicit more funding. Rep. Crory clarified the level of county funding vs. recommended funding. Rep. Taffe explained that a decrease in funding was recommended only because of strong state funding, therefore the same level of county funding is not needed. It is not wise use of county money to fund a surplus. Commissioner Campion-Corcoran noted that she strongly supports social services, however, as a Commissioner, has to look out for taxpayers money and feels reduced funding for the UVDTDC is a realistic, honest decision. Motion to move the question - unanimous.

Chair to Rep. Taffe.

Roll call vote on Rep. Christy's motion to add \$3,000 to the Upper Valley Development and Training Center: Yes—Reps. McAvoy, Christy, Easton, Scanlan, Crory; No—Reps. Whitcomb, Stewart, Mann, Taffe, Arnesen, Driscoll, Rounds, Chambers, Copenhagen, Bean, Duggan, Townsend, Wadsworth, Walter. 5 yes, 14 no. Motion failed.

Register of Deeds, Page 6

Rep. Rounds noted that Deeds revenues increase every year. He commended Mr. Wood for the fine job that he does. FY 1985 estimated Deeds revenues were \$280,000. Actual revenue to date is \$332,135, 52% over projection. Budget recommendation for FY 1986 has remained at \$280,000 because pending legislation may reduce revenues. Even so, with the growth in the county and real estate transactions, Rep. Rounds feels that Deeds revenues could be increased to \$327,000.00, which will reduce the amount to be raised by taxes to just less (\$212) than last year. Rep. Rounds moved, Rep. Copenhagen seconded, to increase Deeds revenue to \$327,000. Rep. Mann stated \$327,000 is probably realistic, but there is still uncertainty about the outcome of legislative action, and increasing revenue now would remove any cushion. Rep. Chambers stated we should not look forward to a surplus. Roll call vote on motion to increase Deeds revenue to \$327,000: Yes—Reps. Whitcomb, Stewart, Taffe, Arnesen, Driscoll, Rounds, Christy, Easton, Scanlan, Chambers, Copenhagen, Crory, Bean, Duggan, Townsend, Wadsworth, Walter; No—Reps. McAvoy, Mann. 17 yes, 2 no. Motion passed.

Miscellaneous Expenditures, Page 12

Rep. Taffe explained adjustments to budget recommendations:

Parking Lot - Change bond proceeds to \$12,185 (from \$3,240); change the general fund request to \$6,815 (from \$14,000). This increases the parking lot request by \$1,760, which is needed to protect the transformer.

Unemployment Comp - Increase by \$3,000 to cover an anticipated claim of \$3,800±.

Salary Adjustment - Increase by \$2,000 to cover minor adjustments under the recent US Supreme Court decision relating to overtime and comp. time under the Fair Labor Standards Act.

No other questions or comment offered through Page 12.

Rep. Taffe recessed the meeting at 11:00 a.m. to the call of the Chair.

Respectfully submitted,
Paul I. LaMott, Clerk
Grafton County Delegation
(Recorded by E. Smith)

Betty Jo Taffe, Chair
Grafton County Delegation

GRAFTON COUNTY DELEGATION

Date: June 28, 1985
Time: 9:00 a.m.
Place: Room 105A, State House, Concord, NH

Present: Reps. McAvoy, Ward, Whitcomb, Densmore, Stewart, LaMott, Mann, Taffe, Driscoll, Christy, Easton, Scanlan, Bean, Townsend, Wadsworth, Walter; Commissioner Anderson; Executive Director Smith; Administrator William Siegmund.

Absent: Reps. Weymouth, Wayne King, Arnesen, Blair, Hutchings, Bennett, Rounds, Chambers, Copenhagen, Crory, Michael King, Duggan; Commissioners Campion-Corcoran and Snell.

Chair Taffe re-convened the meeting at 9:08 a.m. and clarified parliamentary procedure as relates to having a main motion on the floor to accept the Executive Committee's recommended budget as amended, and noted amendments of 6/24/85 to:

Register of Deeds	Add \$47,000 to Revenue
Sheriff	Add \$7,371 for Moose Mtn. radio & reduce equip. repair & maintenance by \$2,000
Children's Center	Add as new request at \$2,000
Misc: Parking Lot	Adjust funding source; no dollar change

Summary Pages now reflect amended totals as follows:

Sub total	\$3,414,080
Surplus	350,000
Taxes	3,675,727
Total Appropriation	7,439,807

There were no questions as to budget action thus far.

Nursing Home, Pages 13-19

It was noted that recommendations include \$31,000 for installation of smoke detectors as required by law. No questions or comments.

Jail, Page 20

Rep. Christy will be mailing out the report of the Jail Study Committee. Rep. Densmore clarified his resignation from the Committee, noting he felt the Committee was to study the extent of compliance and he feels that the intent is not being carried, so he has resigned. Chair Taffe stated the issue will be open to further meeting if there are concerns or questions after the report is received. No questions or comments.

Farm, Page 21

Milk revenue is down because of reductions in federal support.

No further questions or comments on total budget.

Roll call vote on the main motion to accept the Executive Committee's recommended budget, with amendments: Yes—Reps. McAvoy, Ward, Whitcomb, Densmore, Stewart, LaMott, Mann, Taffe, Driscoll, Christy, Easton, Scanlan, Bean, Townsend, Wadsworth, Walter. Motion passed unanimously, 16 yes, 0 no.

Rep. LaMott moved, Rep. Mann seconded, to appropriate the fiscal year 1986 budget in the amount of \$7,439,807, of which \$3,675,727 is to be raised by taxes. Rep. Densmore moved, Rep. LaMott seconded, a roll call on budget motions. Voice vote with Rep. Mann voting no.

Roll call vote on LaMott motion to appropriate FY 86 budget in the amount of \$7,439,807, of which \$3,675,727 is to be raised by taxes: Yes—Reps. McAvoy, Ward, Whitcomb, Densmore,

Stewart, LaMott, Mann, Taffe, Driscoll, Christy, Easton, Scanlan, Bean, Townsend, Wadsworth, Walter. Motion passed unanimously, 16 yes, 0 no. Reps. Croy and Copenhaver requested to be recorded in favor.

Rep. Driscoll moved, Rep. Whitcomb seconded, for the purpose of a clear audit trail, to appropriate the balance of the courthouse renovation bond account (courtroom, roofing) in the amount of \$12,185 to be allocated to the enlargement of the rear parking lot at the courthouse. Roll call vote: Yes—Reps. McAvoy, Ward, Whitcomb, Densmore, Stewart, LaMott, Mann, Taffe, Driscoll, Christy, Easton, Scanlan, Bean, Townsend, Wadsworth, Walter. Motion passed unanimously, 16 yes, 0 no.

Rep. LaMott moved, Rep. Walter seconded, to appropriate \$112,283 in federal Revenue Sharing funds to be allocated to: 2 viewers and film for Register of Deeds (\$30,000); radio equipment for Sheriff's dispatch center (\$14,547); social services (\$67,736).

Breakdown of social services:

Pemi-Baker Home Health	\$10,000
Mascoma Home Health	9,000
Newfound Area Home Health	4,500
Ammonoosuc Family Health	7,500
White Mtn. Mental Health	19,000
Lakes Region Mental Health	17,000
Partial on Plymouth Area Task Force	736
	<hr/>
	\$67,736

Roll call vote: Yes—Reps. McAvoy, Ward, Whitcomb, Densmore, Stewart, LaMott, Mann, Taffe, Driscoll, Christy, Easton, Scanlan, Bean, Townsend, Wadsworth, Walter. Motion passed unanimously, 16 yes, 0 no.

No other business.

Rep. Taffe expressed thanks to all for their efforts and for attending. Rep. Densmore thanked the Executive Committee for coming up with a budget that created the least waves in the State of New Hampshire. Chair Taffe stated that thanks must be passed on to the Commissioners, department heads, etc. for coming up with a conscientious budget.

Rep. Mann moved, Rep. LaMott seconded, to adjourn. Motion passed unanimously. Meeting adjourned at 9:28 a.m.

Respectfully submitted,
 Paul I. LaMott, Clerk
 Grafton County Delegation
 (Recorded by E. Smith)

Betty Jo Taffe, Chair
 Grafton County Delegation

BUDGET OF GRAFTON COUNTY
July 1, 1984 - June 30, 1985

REVENUE	
County Nursing Home	\$2,214,113
County Jail	18,000
County Farm	256,757
Building Rental	12,750
Register of Deeds	280,000
Reimbursement of Welfare Expenses	3,000
Sheriff's Department Fees	38,000
Sheriff's Dispatch & Miscellaneous	9,500
Revenue Sharing Funds	303,939
Extension Service	2,100
Miscellaneous Revenue	1,000
Interest Earned	50,000
Federal In Lieu of Taxes	29,900
State Share Sewage Pipeline	28,028
	<hr/>
TOTAL REVENUE	\$3,247,087
EXPENDITURES	
Administration	108,489
County Attorney	66,160
Medical Referee	6,000
Register of Deeds	171,074
Sheriff's Department	438,740
Apartment Maintenance	5,000
Public Welfare	1,489,079
Extension Service	140,508
Social Services	235,791
Interest	79,374
Payment on Bonds and Notes	190,000
Sewage Treatment & Plant Payment	18,000
Capital Outlay	36,300
Salary Adjustment Fund	5,000
Juvenile Detention	600
Contingency Accounts	15,500
Unemployment Insurance	5,000
County Nursing Home	3,106,920
County Jail	539,877
County Farm	256,757
Grafton County Conservation District	6,047
Unified Court System	298,578
Rental Space: Maintenance Allocation	3,732
No. Country Resource, Conservation & Development	500
	<hr/>
TOTAL EXPENDITURES	\$7,223,026
Less Revenue	3,247,087
Less Surplus Used to Reduce Taxes	300,000
	<hr/>
AMOUNT TO BE RAISED BY TAXES	\$3,675,939

**GRAFTON COUNTY
COUNTY TAX APPORTIONMENT
1984
\$3,675,939**

	Proportion of Tax	Amount of Tax
Alexandria	\$ 11.08	\$ 40,729
Ashland	20.86	76,680
Bath	10.05	36,943
Benton	3.05	11,212
Bethlehem	19.96	73,372
Bridgewater	21.88	80,430
Bristol	37.93	139,428
Campton	33.04	121,453
Canaan	24.25	89,142
Dorchester	4.08	14,998
Easton	5.06	18,600
Ellsworth	1.61	5,918
Enfield	35.08	128,952
Franconia	23.19	85,245
Grafton	9.70	35,657
Groton	5.15	18,931
Hanover	154.79	568,998
Haverhill	35.45	130,312
Hebron	14.12	51,904
Holderness	45.85	168,542
Landaff	4.80	17,645
Lebanon	135.57	498,347
Lincoln	47.96	176,298
Lisbon	11.59	42,604
Littleton	73.67	270,806
Lyman	4.95	18,196
Lyme	23.26	85,502
Monroe	11.19	41,134
Orange	2.90	10,660
Orford	13.56	49,846
Piermont	9.66	35,510
Plymouth	37.45	137,664
Rumney	14.87	54,661
Sugar Hill	14.11	51,867
Thornton	19.43	71,423
Warren	7.90	29,040
Waterville Valley	27.72	101,897
Wentworth	9.44	34,701
Woodstock	13.77	50,618
Unincorporated Places	.02	74
	<hr/> \$1,000.00	<hr/> \$3,675,939

REPORT OF THE GRAFTON COUNTY COMMISSIONERS

To the Citizens of Grafton County:

As required by statute, the Commissioners of Grafton County herewith submit the reports of the various county officials for fiscal year 1985.

Grafton County's current favorable cash status and appreciable fund balance allowed a slight decrease in FY 1986 taxes and we anticipate an even better tax climate for Grafton County's constituents in the next fiscal year budget action. The unusual fund balance is an accumulative reality of a combination of factors, some of which are: unused surplus appropriated in previous budgets, conscientious budget management by all departments in remaining under expense appropriations, transfer of Superior Court expenses to the state Unified Court System, increased Nursing Home reimbursements, strong interest returns on prudent investments, strong economic development in Grafton County increasing revenue in the Deeds Registry, and correctional facility receipts for out of county inmate board.

Continuing energy conservation measures have realized appreciable savings to the County. The energy report from Dynamic Integrations Corporation's consultant follows for your information.

The Commissioners continue to monitor the needs of the County's correctional facility, with the expectation that there will be a future requirement for constructural modifications or possibly a new facility. Ongoing studies are being made to insure that regulations and correctional needs are met.

As noted, the liability for Superior Court activities has been shifted to the State, thus saving Grafton County approximately \$300,000 in expenditures. We anticipate collecting rent on space occupied by the courts in the next budget year.

Grafton County is experiencing similar problems as other governmental agencies in the insurance market. Costs are rising dramatically, and in some types of liability it is becoming almost impossible to obtain coverage at all. We have retained a consultant to review all current county insurance policies to ensure adequate coverage without overlap and to research the possibility of one policy encompassing total county insurance needs to be purchased through the bid process. Because of the unstable insurance market atmosphere, we currently have no report or recommendation.

Under Senate Bill 1, passed in the 1985 legislative session and effective January 1, 1986, there will be a dramatic change in welfare service delivery and liability. Settlement determination for assistance has been eliminated. Towns and cities will be liable for general assistance to needy persons in their towns, regardless of their previous domiciles. Counties will share in costs for all juvenile services and will be liable for a percentage of reimbursement to the State of all Old Age, Disability and Nursing Care grants. The Commissioners note a new direction for juveniles and related services with the passage of Senate Bill 1 and the development of a partnership between counties and the state Department of Children & Youth Services. The Commissioners are excited about county participation in the development of new alternative programs in lieu of out of home placements for children.

The Commissioners hold regular meetings on Mondays (except holidays) at 9:30 A.M. in the Commissioners' Office of the Grafton County Courthouse, followed by a meeting at 12:30 P.M. at the Grafton County Nursing Home Complex. The Commissioners regularly visit the farm, correctional facility and the nursing home. All meetings are open to the public and we welcome, in fact encourage, the public and press to attend these meetings.

In closing we wish to express our appreciation to the elected officials, staff and employees, members of the Delegation, town/city and state officials and other agencies for their continuing efforts in negotiating mutually acceptable wage/benefit packages. Also a special thanks to our social service consultant, Cindy Swart, who, with her expertise in the field, has greatly en-

hanced our knowledge and ability to make comprehensive budget recommendations for the many fine social service agencies seeking county support. We look forward to more of the fine communication and rapport that we have enjoyed with all departments in our facilities and with individuals and agencies outside the county administration.

Respectfully submitted,
 GRAFTON COUNTY COMMISSIONERS:
 Dorothy Campion-Corcoran, Chairperson
 Arthur E. Snell, Clerk
 Leonard F. Anderson, Commissioner

(From Dynamic Integrations Corporation Report)

**GRAFTON COUNTY FACILITIES
 ENERGY REPORT - MAY 1985**

COURTHOUSE

The Courthouse was operated efficiently through fiscal year 1984. Consumption of both oil and electrical energy increased over the previous year primarily due to heating, cooling, and lighting of the new courtroom. What would have been a major increase was minimized by conservation work in other areas at about the same time. This work included installation of perimeter control valves, a setback optimizer, and the first phase of the window renovations.

COURTHOUSE OIL CONSUMPTION:

Fiscal Year	1980	1981	1982	1983	1984
Usage (Gallons)	60,425	37,250	33,100	22,800	23,769

COURTHOUSE ELECTRICAL CONSUMPTION:

Fiscal Year	1980	1981	1982	1983	1984
Usage (KWH)	964,200	729,300	572,500	511,500	541,500

Usage in fiscal year 1985 is expected to be 21,500 gallons of oil and 514,000 kilowatt hours of electricity. This represents savings of about \$3,500 over FY 1984. Expected savings were reduced somewhat by a period of inefficient operation during the transition to the new electronic control system.

Conservation work for the coming year should address windows in Probate, State Probation Department, and the Extension Service. Renovation of these windows will complete the north side and begin the south west exposure of the building which will reduce cooling as well as heating loads.

NURSING HOME COMPLEX

Energy consumption at the nursing home complex has been as follows:

NURSING HOME OIL CONSUMPTION:

Fiscal Year	1980	1981	1982	1983	1984
Usage (Gallons)	149,700	145,600	139,150	124,500	121,100

NURSING HOME ELECTRICAL CONSUMPTION:

Fiscal Year	1980	1981	1982	1983	1984
Usage (KWH)	640,900	676,900	678,900	643,300	634,600

Since FY 1980, annual usage has been reduced by 28,000 gallons through building weatherization and more efficient operation. Consumption in FY 1985 is expected to be 108,500 gallons or about 12,000 gallons less than last year. This reduction can be attributed to recent control improvements, steam trap maintenance, and improved boiler operation. Savings over the FY 1980 level are now \$35,800 per year.

Reductions in electrical consumption at the nursing home have been offset by the addition of a new pumping station at the facility, but there is further potential for savings in this area as well as in oil usage.

Recommended improvements include:

Thorough insulation of the steam and hot water distribution piping and fittings.

Replacement of the bed section corridor light fixtures.

Renovation/insulation of the shop or disconnect it from the steam system.

A longer range project to be implemented at the home is window improvements to the bed section. These single glazed windows are particularly high energy users because they are in an area that is heated 24 hours a day and no night setback is possible.

REPORT OF GRAFTON COUNTY TREASURER

To The Citizens of Grafton County:

As required by statute, I hereby submit my report for fiscal year ending June 30, 1985. By continued responsible fiscal management and favorable investments, Grafton County again ended the fiscal year with an appreciable surplus which will be applied to future budgets to reduce taxes.

Grafton County's accounts are maintained on a modified accrual basis, in compliance with generally accepted auditing standards and with federal and state requirements. Our accountants' audited financial statements follow for your information and review.

Cash assets of \$1,220,488 as reported by the accountant on the Combined Balance Sheet are comprised of interest bearing accounts in the Indian Head Bank North as follows:

Checking Account	\$ 278,227
Payroll Account	1,000
Cash Management Savings	881,833
Unemployment Comp. Reserve	59,428
	<hr/>
	\$1,220,488

In addition to the cash asset accounts reported above, as of June 30, 1985 Grafton County also has a separate account for the unappropriated Federal Revenue Sharing Funds totaling \$62,295.

In closing, I wish to thank the staff in the Commissioners' Office for their effort and assistance in carrying out the duties and responsibilities of the County Treasurer. I also wish to express my thanks to the Board of Commissioners, members of the Delegation and other county officials and personnel for making my duties as Treasurer a pleasure.

Respectfully submitted,
A. F. Stiegler, III
Grafton County Treasurer

AUDITOR'S OPINION

August 8, 1985

Board of County Commissioners
County of Grafton, New Hampshire

We have examined the combined financial statements of the County of Grafton, New Hampshire as of and for the fiscal year ended June 30, 1985, as indexed. Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described more fully in Note 1 to the financial statements, the County does not accrue the current portion of accumulated vacation pay in the General Fund in accordance with generally accepted accounting principles. The effect on the combined financial statements of this departure from generally accepted accounting principles cannot be determined.

In our opinion, except for the departure from generally accepted accounting principles referred to above, the combined financial statements referred to above present fairly the financial position of the County of Grafton, New Hampshire at June 30, 1985 and the results of its operations and the changes in financial position of its proprietary fund types for the fiscal year then ended, in conformity with generally accepted accounting principles on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The accompanying financial information listed as supporting schedules in the index is presented for purposes of additional analysis and is not a required part of the combined financial statements of the County of Grafton, New Hampshire. The information has been subjected to the auditing procedures applied in the examination of the combined financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

Respectfully submitted,
Jon R. Lang
Certified Public Accountant
MASON & RICH PROFESSIONAL
ASSOCIATION
Accountants and Auditors

The following pages contain General Purpose Financial Statements and Notes to Financial Statements for the Fiscal Year ending June 30, 1985. Additional supporting schedules are available for review in the Grafton County Commissioners' Office, Courthouse, North Haverhill, NH.

Supplemental schedules F1, F2, D1 and A4 of this report are shown immediately following the Nursing Home Administrator's letter.

COUNTY OF GRAFTON, NEW HAMPSHIRE
 COMBINED BALANCE SHEET
 ALL FUND TYPES AND ACCOUNT GROUPS
 June 30, 1985

	Governmental Fund Types			Proprietary Fund Type		Fiduciary Fund Type			Account Groups			Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Fund Type	Agency	General Fixed Assets	Long-Term Debt	General	Total		
Assets												
Cash	\$1,220,488	\$ 62,294	\$	\$ 300	\$ 68,419	\$	\$	\$	\$	\$	\$1,351,501	
Accounts Receivable	25,635			315,311							340,946	
Due from Other Funds (Note 8)	395,204	2,840	12,185								410,229	
Due from Other Governments (Note 7)		56,886									56,886	
Inventories	11,496			39,558							51,054	
Prepaid Expenses				4,442							4,442	
Property, Plant and Equipment (Net of Accumulated Depreciation (Note 6))				1,228,771			3,440,752				4,669,523	
Resources to be Provided in Future Years								580,000			580,000	
TOTAL ASSETS	\$1,652,823	\$ 122,020	\$ 12,185	\$1,588,382	\$ 68,419	\$	\$3,440,752	\$ 580,000	\$	\$	\$7,464,581	
Liabilities												
Accounts Payable	\$ 471,941	\$ 2,511	\$	\$ 7,803	\$	\$	\$	\$	\$	\$	\$ 482,255	
Accrued Expenses				76,134							76,134	
Due to Other Funds (Note 8)	15,025	47,837		347,367		68,419					410,229	
Due to Specific Individuals											68,419	
Capital Lease Obligations				8,600							8,600	
Bonds Payable (Note 3)				160,000				580,000			740,000	
Total Liabilities	486,966	50,348		599,904	68,419			580,000			1,785,637	

Fund Equity									
Contributed Capital:									
Intergovernmental	\$	\$	\$	\$	\$	\$	\$	\$	\$
Municipality									
Investment in General Fixed Assets									
Retained Earnings									
Fund Balance:									
Reserved for Encumbrances		23,650		5,930					
Reserved for Unemployment Escrow		60,289							
Reserved for Inventories		11,496							
Reserved for Specific Capital Projects									
Unreserved:									
Designated for Specific Purposes						65,742			
Undesignated		1,070,422							
Total Fund Equity		1,165,857		71,672		12,185		3,440,752	
TOTAL LIABILITIES AND FUND EQUITY		\$1,652,823		\$ 122,020		\$ 12,185		\$3,440,752	
								\$ 580,000	
								\$ 7,464,581	

The Accompanying Notes are an Integral Part of these Financial Statements.

COUNTY OF GRAFTON, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE—ALL GOVERNMENTAL FUND TYPES
 For the Fiscal Year Ended June 30, 1985

	Governmental Fund Types			(Total Memo- randum Only)
	General	Special Revenue	Capital Projects	
Revenues:				
Taxes	\$3,675,939	\$	\$	\$3,675,939
Intergovernmental	89,084	226,316		315,400
Jail	49,270			49,270
Farm	238,388			238,388
Charges for Services	394,704			394,704
Rental	12,230			12,230
Interest	139,776	4,135		143,911
Miscellaneous	19,249			19,249
Total Revenues	4,618,640	230,451		4,849,091
Expenditures:				
Current:				
General Government	2,665,301	229,756		2,895,057
Jail	513,188			513,188
Farm	240,423			240,423
Capital Outlay	22,703	77,240	389	100,332
Debt Service:				
Interest	49,717			49,717
Principal Retirement	190,000			190,000
Total Expenditures	3,681,332	306,996	389	3,988,717
Excess (Deficiency) of Revenues Over Expenditures	937,308	(76,545)	(389)	860,374

Other Financing Sources (Uses):				
Operating Transfers Out	(576,310)			(576,310)
Total Other Sources (Uses)	(576,310)			(576,310)
Excess (Deficiency) of Revenues and Other Sources Over Expendi- tures and Other Uses				
	360,998	(76,545)	(389)	284,064
Fund Balance at Beginning of Year				
	804,859	148,217	12,574	965,650
Fund Balance at End of Year				
	\$1,165,857	\$ 71,672	\$12,185	\$1,249,714

The Accompanying Notes are an Integral Part of these Financial Statements.

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL AND SPECIAL REVENUE FUND TYPES
For the Fiscal Year Ended June 30, 1985

	General Fund		Special Revenue Funds		Variance Favorable (Unfavorable)
	Budget	Actual	Budget	Actual	
Revenues:					
Taxes	\$3,675,939	\$3,675,939	\$	\$	\$
Intergovernmental	57,928	89,084	31,156	226,316	(77,623)
Jail	18,000	49,270	31,270		
Farm	256,757	238,388	(18,369)		
Charges for Services	329,600	394,704	65,104		
Rental	12,750	12,230	(520)		
Interest	50,000	139,776	89,776	4,135	4,135
Miscellaneous	4,000	19,249	15,249		
Total Revenues	4,404,974	4,618,640	213,666	303,939	(73,488)
Expenditures:					
Current:					
General Government	2,761,881	2,665,301	96,580	229,756	(10,117)
Jail	539,877	513,188	26,689		
Farm	241,124	240,423	701		
Capital Outlay	24,633	22,703	1,930	77,240	7,060
Debt Service:					
Interest	49,717	49,717			
Principal Retirement	190,000	190,000			
Total Expenditures	3,807,232	3,681,332	125,900	303,939	(3,057)

Excess (Deficiency) of Revenues Over Expenditures	597,742	937,308	339,566	(76,545)	(76,545)
Other Financing Sources (Uses):					
Operating Transfers Out	(897,742)	(576,310)	321,432		
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses (Note 10)	(300,000)	360,998	660,998	(76,545)	(76,545)
Fund Balance at Beginning of Year	804,859	804,859		148,217	148,217
Fund Balance at End of Year	\$ 504,859	\$1,165,857	\$ 660,998	\$ 71,672	\$ (76,545)

The Accompanying Notes are an Integral Part of these Financial Statements.

COUNTY OF GRAFTON, NEW HAMPSHIRE
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS
PROPRIETARY FUND
For the Fiscal Year Ended June 30, 1985

	Enterprise (Grafton County Home)
Operating Revenues:	
Charges for Services	\$2,368,799
Other	2,056
Total Operating Revenues	2,370,855
Operating Expenses:	
General Operating	2,824,171
Depreciation	76,619
Total Operating Expenses	2,900,790
Operating Loss	(529,935)
Non-Operating Expense:	
Interest - Bonds	(7,916)
Loss Before Operating Transfers and Credit for Depreciation	(537,851)
Operating Transfers In	576,310
Add: Credit Arising from Transfer of Depreciation to Contributed Capital: Intergovernmental (Note 6)	20,160
Net Income (Exhibit 5)	58,619
Retained Earnings at Beginning of Year	497,096
Retained Earnings at End of Year	\$ 555,715

The Accompanying Notes are an Integral Part of these Financial Statements.

COUNTY OF GRAFTON, NEW HAMPSHIRE
STATEMENT OF CHANGES IN FINANCIAL POSITION
PROPRIETARY FUND
For the Fiscal Year Ended June 30, 1985

		Enterprise
		(Grafton County Home)
Sources of Working Capital:		
From Operations:		
Net Income (Exhibit 4)	\$ 58,619	
Add Items Not Requiring Use of Working Capital:		
Depreciation	76,619	
Transfer of Depreciation to Contributed Capital:		
Intergovernmental	(20,160)	
Working Capital Provided by Operations	115,078	
Increase in Contributed Capital: Intergovernmental	6,070	
Increase in Capital Lease Obligations	8,600	
Total Sources of Working Capital		\$129,748
Uses of Working Capital:		
Acquisitions of Fixed Assets	97,791	
Reduction of Long-Term Bonds	40,000	
Total Uses of Working Capital		137,791
NET INCREASE (DECREASE) IN WORKING CAPITAL		\$ (8,043)

ELEMENTS OF NET INCREASE (DECREASE) IN WORKING CAPITAL

Accounts Receivable		\$156,382
Inventories		(513)
Prepaid Expenses		957
Accounts Payable		5,040
Accrued Expenses		(8,999)
Due to Other Funds		(160,910)
NET INCREASE (DECREASE) IN WORKING CAPITAL		\$ (8,043)

The Accompanying Notes are an Integral Part of these Financial Statements.

**COUNTY OF GRAFTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the County of Grafton, New Hampshire conform to generally accepted accounting principles as applicable to governmental units, except as noted in the following. The following is a summary of the more significant policies:

A. Reporting Entity

The accompanying financial statements include the transactions of all funds and account groups of the County of Grafton, New Hampshire, and other governmental organizations over which the County's elected officials exercise oversight responsibility in accordance with the criteria set forth in the National Council on Governmental Accounting (NCGA) Statement No. 3. The funds are established under the authority of the County Charter and their operations as reflected in these financial statements are those under the control of the County's governing body. The account groups are those required by financial reporting standards for governmental units.

B. Fund Accounting

The accounts of the County are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The following fund types and account groups are used by the County.

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by special assessments or enterprise operations.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to business enterprises—where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

FIDUCIARY FUNDS

Agency Funds - Agency Funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUPS

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or “financial flow” measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of “available spendable resources”. Governmental fund operating statements present increase (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of “available spendable resources” during a period.

General Fixed Assets Account Group

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. No depreciation has been provided on general fixed assets.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair market value on the date donated.

General Long-Term Debt Account Group

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The two account groups are not “funds.” They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Noncurrent portions of long-term receivables due to governmental funds are reported on their balance sheets, in spite of their spending measurement focus. Special reporting treatments are used to indicate, however, that they should not be considered “available spendable resources”, since they do not represent net current assets. Recognition of governmental fund type revenues represented by noncurrent receivables is deferred until they become current receivables. Noncurrent portions of long-term loans receivables are offset by fund balance reserve accounts.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

The proprietary funds are accounted for on a cost of services or “capital maintenance” measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting related to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, sick pay, and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which is recognized when due.

All proprietary funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

D. Budgets and Budgetary Accounting

Grafton County observes the following procedures in establishing the budgetary data reflected in the financial statements:

1. The County Commissioners shall deliver or mail to each member of the County Convention and to the chairman of the board of selectmen in each town and the mayor of each city within the County and to the Secretary of State prior to June 1 annually their itemized budget recommendations together with a statement of actual expenditures and income for at least nine months of the preceding fiscal year.

2. Within ten to twenty days after the mailing of the budget, a public hearing is held on the budget estimates as submitted by the Commissioners.

3. Twenty-eight days must elapse after the mailing of the operating budget before the County Convention may vote on the appropriations for the ensuing budget period.

4. The County Convention must adopt its annual budget no later than September 1.

5. The final form of the County Budget is filed with the Secretary of State's office and the Commissioner of Revenue Administration no later than 30 days after the adopting of the budget.

6. The Commissioners must get authorization from the Executive Committee of the delegation to transfer budgeted amounts between any line items within any fund; any revisions that alter the total expenditures of any fund must be approved by the executive committee of the delegation.

7. Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds and Enterprise Fund.

8. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for the Enterprise Fund are adopted on a basis which is not consistent with GAAP. The budget for the enterprise fund is prepared on the modified accrual basis while GAAP requires the full accrual basis.

9. Budgetary information presented in Exhibit 3 includes transfers authorized by the executive committee.

E. Inventories

Inventories are priced at lower of cost or market on the first-in, first-out basis. Inventory in the general fund consists of expendable supplies of the Jail and Farm. The cost is recorded as an expenditure at the time individual inventory items are purchased. Reported inventories on the General Fund are equally offset by a fund balance reserve which indicates that they do not

constitute "available spendable resources" even though they are a component of net current assets.

Inventories of the Enterprise Fund consist of supplies and food.

F. Accumulated Unpaid Vacation and Sick Pay

The County does not accrue accumulated vacation pay in the general fund, but rather records these costs at the time the payments are made. At June 30, 1985, *unrecorded* general fund liabilities totaled approximately \$35,724 vacation pay.

Statement 4 of the NCGA requires that the current and non-current portions of vacation liabilities be reported on the governmental fund and general long-term debt account group balance sheets respectively. As the amount of current and non-current vacation pay cannot be reasonably estimated, no liabilities have been recorded.

The enterprise fund (Grafton County Home) accrues accumulated unpaid vacation pay and recognizes the expense in the period the pay is earned. The accumulated accrual is \$73,601. Sick pay is not vested.

G. Fund Balance Reserved for Unemployment Escrow

The County is self insured for purposes of unemployment insurance, i.e. the State bills the County only for actual unemployment benefits received by former County employees. The County budgets an annual expenditure based upon previous year's actual cost. At June 30, 1985 the County has an accumulated reserve of \$60,289, of which, \$59,428 is in a separate escrow account. There were no current year's expenditures. However, \$49,856 was transferred to the escrow account for use in future years.

H. Fund Balance Designated for Specific Capital Projects

The \$12,185 fund balance reserved for specific capital projects represents Bond: Courtroom fund balance reserved for a particular capital project.

I. Reserved for Encumbrances and Fund Balance Designated for Specific Appropriations

Encumbrances and designations of fund balances of the General and Special Revenue Funds are carried forward to the subsequent fiscal year. Encumbrances outstanding at year end are reported as reservations of fund balances since they do not yet constitute expenditures or liabilities. The amount reserved on the General Fund represents encumbrances approved by the County Commissioners for specific expenditures as follows:

General Government:	
Register of Deeds	\$ 1,688
Parking Lot Renovations	13,262
New Equipment - Courthouse	700
Medical Referee	2,000
Capital Outlay - Courthouse	2,500
Operating Transfers Out:	
Grafton County Home	3,500
	<hr/>
Total Encumbrances	\$23,650

The \$65,742 of fund balance designated for specific purposes represents unappropriated Federal Revenue Sharing (\$62,436), Extension Service Grants (\$2,840) and Forestry Patrol (\$466) fund balances designated for the use of the particular fund.

J. Total Columns (Memorandum Only) on Combined Statements

Total columns on the Combined Statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2 - PENSION FUND

The County provides for pension benefits to substantially all employees through a contributory retirement system under New Hampshire law. The law prescribes the formula for computing retirement allowances and presently does not permit advance funding of pension liabilities. Retirement allowances are paid by County funding and employees contributions. Pension expense for the year totaled \$80,971. Grafton County's portion of the unfunded accrued liability, the excess of vested benefits over plan assets at the actuarial valuation date, is not available for inclusion in this report. Such amount, however, does not represent a current demand upon the plan's resources as such vested benefits in the long-term course of the plan operation are anticipated to be disbursed over future years as retirement benefits to members. The value of vested benefits of the employees has not been determined.

NOTE 3 - CHANGES IN LONG-TERM DEBT

The following is a summary of bond transactions of the County for the year ended June 30, 1985:

Bonds Payable at July 1, 1984	\$970,000
New Notes Issued	—
Bonds Retired	230,000
	<hr/>
Bonds Payable at June 30, 1985	\$740,000

The debt service requirements of the County's outstanding bonds at June 30, 1985 are as follows:

Year	Principal	Interest	Total
1985-86	\$230,000	\$ 42,766	\$272,766
1986-87	230,000	27,608	257,608
1987-88	140,000	12,450	152,450
1988-89	140,000	4,150	144,150
	<hr/>	<hr/>	<hr/>
Total	\$740,000	\$ 86,974	\$826,974

Bonds payable at June 30, 1985 are comprised of the following individual issues:

General Obligation Bonds:

\$850,000 - 1968 Nursing Home Bonds Due in Annual Installments of \$40,000 through September, 1988; Interest at 4.75% (This Issued is Being Serviced - Principal and Interest - By the Nursing Home Enterprise Fund)	\$160,000
\$1,800,000 - 1970 Court House Bonds Due in Annual Installments of \$100,000 through September, 1988; Interest at 6.40%	400,000

\$270,000 - 1983 Capital Improvements (Sewer) Notes Payable Due in Annual Installments of \$90,000 through August, 1986; Interest at 7.62% (Principal and Interest Reimbursed Annually by State of New Hampshire - Water Pollution)	180,000
Total Bonds Payable	\$740,000

NOTE 4 - LITIGATION

There are two cases pending at this time. The County Attorney expects a favorable outcome on one case and is unable to predict the outcome of the second case.

NOTE 5 - CONTINGENT LIABILITIES - FEDERAL GRANTS

The County participates in a number of federally assisted programs, including the General Revenue Sharing program. These programs are subject to program compliance audits by the grantors or their representatives. The audits of these programs for or including the year ended June 30, 1985 have not yet been reviewed by the grantor. Accordingly, the County's compliance with applicable program requirements will be established at some future date after the grantor's review. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the County expects such amounts, if any, to be immaterial.

NOTE 6 - CHANGES IN GENERAL FIXED ASSETS

	Balance July 1, 1984	Additions	Retirements	Balance June 30, 1985
Cost or Estimated Cost				
Buildings and Land:				
General Government	\$2,326,836	\$ 22,719	\$	\$2,349,555
Jail	143,251			143,251
Farm	471,004			471,004
Equipment:				
General Government	277,054	57,372		334,426
Jail	38,287			38,287
Farm	89,250	14,979		104,229
Total Cost or Estimated Cost	\$3,345,682	\$ 95,070	\$	\$3,440,752

Property, Plant and Equipment - Enterprise Fund

Property, plant and equipment owned by the Enterprise Fund (Grafton County Home) are stated at cost. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Buildings	5 to 70 Years
Equipment	3 to 20 Years

The following is a summary of proprietary fund property, plant and equipment:

	Cost	Accumulated Depreciation	Net Depreciated Value
Buildings	\$1,232,104	\$ 529,356	\$ 702,748
Sewer System	508,842	89,048	419,794
Equipment	182,301	84,457	97,844
Leased Equipment Under Capital Lease	8,600	215	8,385
Totals	\$1,931,847	\$ 703,076	\$1,228,771

The Grafton County Home's capital lease is for a telephone system. The following is a schedule by years of future minimum lease payments.

1985-86	\$ 2,454
1986-87	2,454
1987-88	2,454
1988-89	2,454
1989-90	2,454
Total	12,270
Amount Representing Interest	(3,670)
Present Value of Net Minimum Capital Lease Payments	\$8,600

Depreciation recognized on County Home fixed assets acquired through intergovernmental grants has been closed to Contributed Capital: Intergovernmental.

NOTE 7 - DUE FROM OTHER GOVERNMENTS

Amounts due from other governments include an entitlement of \$54,713 due from the Office of Revenue Sharing and \$2,173 due from the Department of Interior.

NOTE 8 - INDIVIDUAL FUND INTERFUND RECEIVABLES AND PAYABLES

The balances at June 30, 1985 were:

Fund	Interfund Receivables	Interfund Payables
General Fund	\$ 395,204	\$ 15,025
Special Revenue:		
Revenue Sharing		47,391
Forestry Patrol		446
Extension Service Grants	2,840	
Capital Projects:		
Bond: Courtroom	12,185	
Enterprise Fund:		
Grafton County Home		347,367
Totals	\$410,229	\$410,229

NOTE 9 - BUDGETED DECREASE IN FUND BALANCE

The \$300,000 budgeted decrease in General Fund fund balance on Exhibit 3 represents \$300,000 budgeted by the County from fund balance to reduce the 1984-85 tax rate.

NOTE 10 - CONTINGENCY

The County was billed by the State of New Hampshire for the County's share of the cost (\$193,023) of the unified court system, and the amount has been recorded as an accounts payable on the General Fund. However, the County is attempting to have the billing reduced, although the amount of the corrected billing was not available for inclusion in this report.

COUNTY OF GRAFTON, NEW HAMPSHIRE
SPECIAL REVENUE FUNDS
FEDERAL REVENUE SHARING FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Fiscal Year ended June 30, 1985

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Intergovernmental:			
Entitlements	\$303,939	\$217,239	\$(86,700)
Interest		4,135	4,135
	303,939	221,374	(82,565)
Expenditures			
General Government:			
Sheriff's Department - Deputy	19,000	19,000	
Public Welfare	74,000	74,000	
Social Services:			
Mental Health	19,239	19,239	
Homemaker/Home Health	33,900	33,900	
North Country Child Abuse	10,000	10,000	
Youth Services	5,000	5,000	
Senior Meals on Wheels	20,000	20,000	
Ammonoosuc Family Planning	6,000	6,000	
Development Center of Upper Valley	15,000	15,000	
T.E.M.P.O.	10,000	10,000	
Listen	7,500	7,500	
Capital Outlay:			
Register of Deeds - Reader/Printer	20,000	19,849	(151)
Sheriff - Cruisers/Typewriter	30,000	29,798	(202)
Courthouse - Energy Conservation	22,300	21,523	(777)
Nursing Home - Energy Conservation	12,000	6,070	(5,930)
	303,939	296,879	(7,060)
Excess (Deficiency) of Revenues Over Expenditures		(75,505)	(75,505)
Fund Balance at Beginning of Year	143,871	143,871	
	\$143,871	\$ 68,366	\$(75,505)

DETAIL OF PUBLIC WELFARE ASSISTANCE PAYMENTS

Towns	Direct Relief	Soldiers Aid	Boarded Children	Totals
Ashland	812.75			812.75
Bethlehem	6,242.33		24,617.79	30,860.12
Bristol	263.00		2,848.50	3,111.50
Canaan	4,996.95		4,582.95	9,579.90
Enfield	14,611.68		15,726.39	30,338.07
Franconia	847.10		28,409.62	29,256.72
Grafton	601.98			601.98
Hanover	6,658.95			6,658.95
Haverhill	1,839.24		16,857.69	18,696.93
Lebanon	61,497.23	343.30	27,571.76	89,412.29
Lisbon	1,360.02		23,563.67	24,923.69
Littleton	16,256.91	290.00	65,729.32	82,276.23
Lyme	1,766.69			1,766.69
Orford	50.78		3,410.00	3,460.78
Plymouth	4,058.25	365.48	15,071.92	19,495.65
Rumney			429.25	429.25
Thornton			20,742.96	20,742.96
Wentworth			621.00	621.00
Woodstock			3,984.10	3,984.10
Referral Line			300.00	300.00
	<hr/>	<hr/>	<hr/>	<hr/>
	121,863.86	998.78	254,466.92	377,329.56
Encumbered Payables	2,919.71		10,795.29	13,715.00
	<hr/>	<hr/>	<hr/>	<hr/>
	\$124,783.57	\$998.78	\$265,262.21	\$391,044.56

DETAIL OF ASSISTANCE PAYMENTS

1984	No. of Persons	Direct Relief	No. of Persons	Soldiers Aid	No. of Children	Boarded Children	Totals
July	84	8,782.68	3	75.00	14	12,161.65	21,019.33
August	116	8,003.71			18	14,725.95	22,729.66
September	152	11,786.88			19	22,961.41	34,748.29
October	134	12,683.53			23	17,054.22	29,737.75
November	138	8,325.92			23	16,902.73	25,228.65
December	141	13,192.15			25	21,310.14	34,502.29
1985							
January	131	9,456.90	2	202.50	25	20,601.91	30,261.31
February	132	9,369.42	2	64.79	26	22,098.46	31,532.67
March	131	11,310.49			30	17,846.87	29,157.36
April	135	11,268.17	5	211.00	31	28,572.09	40,051.26
May	112	7,258.19	5	132.30	32	33,365.06	40,755.55
June	130	10,425.82	6	313.19	30	26,866.43	37,605.44
Encumbered Payables		2,919.71				10,795.29	13,715.00
		<u>\$124,783.57</u>		<u>\$998.78</u>		<u>\$265,262.21</u>	<u>\$391,044.56</u>

DETAIL OF CATEGORICAL GRANT PAYMENTS

Towns	Intermediate			Totals
	OAA Medical	APTD	Nursing Care	
Alexandria	\$ 1,574.00	\$ 384.75	\$ 7,913.07	\$ 9,871.82
Ashland	259.00	10,437.00	35,508.71	46,204.71
Bath	114.25	2,903.76	10,032.87	13,050.88
Benton	429.00	64.00		493.00
Bethlehem	1,395.25	15,453.63	22,819.40	39,668.28
Bridgewater		438.00	843.76	1,281.76
Bristol	4,592.25	20,624.75	30,733.49	55,950.49
Campton	1,727.75	9,901.26	17,011.15	28,640.16
Canaan	1,972.75	8,019.24	15,422.20	25,414.19
Dorchester		818.00		818.00
Enfield	571.50	15,979.25	30,026.33	46,577.08
Franconia		6,926.00	12,692.83	19,618.83
Grafton	988.75	305.00	6,422.67	7,716.42
Groton	177.25			177.25
Hanover	46.00	7,262.25	52,484.91	59,793.16
Haverhill	6,528.00	13,882.50	40,109.31	60,519.81
Hebron	652.00	1,746.50	9,121.55	11,520.05
Holderness		4,433.25	18,372.37	22,805.62
Landaff		1,365.00		1,365.00
Lebanon	8,084.03	50,698.98	131,239.18	190,022.19
Lincoln		1,910.00	22,388.44	24,298.44
Lisbon	883.50	8,825.37	37,449.54	47,158.41
Littleton	1,915.86	33,096.50	66,471.89	101,484.25
Lyman	519.80		2,844.91	3,364.71
Lyme	8.75	.50	5,653.91	5,663.16
Monroe		1,558.00	7,780.33	9,338.33
Orange	469.50			469.50
Orford	3,573.25	3,612.25	28,176.82	35,362.32
Piermont	773.75	763.50	13,043.20	14,580.45
Plymouth	4,194.95	14,381.00	29,479.42	48,055.37
Rumney	3,683.39	3,886.50	12,155.75	19,725.64
Sugar Hill			2,915.16	2,915.16
Thornton	1,108.00	683.99	(2,863.22)	(1,071.23)
Warren	485.25	1,363.00	9,520.16	11,368.41
Ventworth		1,157.50	2,259.31	3,416.81
Woodstock	25.00	3,376.75	14,143.61	17,545.36
	\$46,752.78	\$246,257.98	\$692,173.03	\$985,183.79

DETAIL OF GRANT PAYMENTS

	OAA & Medical	Cases	OAA & Medical	Cases	APTD & Medical	Cases	Intermediate Nursing Care
1984							
July	\$ 4,056.50	119	\$ 20,434.91	182	\$ 2,086.49	6	\$ 2,086.49
August	3,752.39	121	20,587.82	187	54,516.72	192	54,516.72
September	4,003.00	121	21,811.57	188	55,310.91	194	55,310.91
October	4,035.95	102	19,437.07	177	57,119.96	198	57,119.96
November	4,109.00	103	19,511.07	173	55,516.73	209	55,516.73
December	4,086.25	100	19,561.57	180	63,671.29	200	63,671.29
1985							
January	1,807.25	73	16,051.25	131	61,668.15	200	61,668.15
February	4,048.00	103	20,481.32	184	59,188.05	192	59,188.05
March	4,137.75	102	21,301.57	184	57,437.58	183	57,437.58
April	3,499.55	100	18,240.31	187	32,727.24	186	32,727.24
May	3,585.11	100	20,920.41	188	62,860.23	195	62,860.23
June	5,632.03	98	27,919.11	185	130,069.68	208	130,069.68
	<u>\$46,752.78</u>		<u>\$246,257.98</u>		<u>\$692,173.03</u>		

DELEGATION EXPENSES

Rita McAvoy	\$ 112.50
Kathleen Ward	26.50
*Henry Whitcomb	290.00
Philip Weymouth	22.50
Edward Densmore	89.00
Roger Stewart	59.00
*Ezra B. Mann,II	153.00
*Betty Jo Taffe	333.50
Deborah Arnesen	52.50
Richardson Blair	73.00
*William Driscoll	390.00
Edward Bennett	40.00
*Bruce Rounds	164.00
*C. Dana Christy	397.00
Roger Easton	96.00
David Scanlan	124.25
Mary Chambers	68.00
Elizabeth Crory	68.00
Michael King	35.00
Pamela Bean	146.00
*Howard Townsend	251.00
Karen Wadsworth	124.50
Lorine Walter	109.50
*Paul LaMott	19.50
Wayne King	36.25
V. Michael Hutchings	68.75
*Marion Copenhaver	244.50
Joseph Duggan	37.50
 American Correctional Association	 10.00
TOTAL	\$3,641.25

*Denotes Executive Committee Member

REPORT OF GRAFTON COUNTY ATTORNEY
July 1, 1984 - June 30, 1985

To the Commissioners and Citizens of Grafton County:

This past year has been a satisfying one for the County Attorney's Office. Most matters have proceeded smoothly and the overall results have been excellent. A number of criminal cases were tried, either before a jury or before the court. In referring to the court, it is significant to note that this was the final year for our Presiding Justice, William R. Johnson of Hanover. Judge Johnson was nominated and confirmed to be the newest member of the New Hampshire Supreme Court to be effective in August of 1985. Your County Attorney tried a number of cases before Judge Johnson and was continually impressed with his understanding and fairness to all the parties.

At this time the County has three active civil cases in which we are the named defendant. The first, *Samaha vs. Grafton County*, went to the New Hampshire Supreme Court and the County prevailed. It now appears that this case will end favorably for the County after all appeals, if any, are exhausted. The second case, *Kane vs. Grafton County*, is still active and in the discovery stage. It is my feeling that this case has no merit and will end favorably for the County. The last case, *City of Lebanon vs. Grafton County*, was scheduled for trial this past year and then continued. This matter will probably be heard during the next year with the outcome being difficult to predict with any degree of certainty.

Probably one of the most significant changes to occur this past year that will effect this office has to do with plea agreements. The Superior Court has recently established a rule that in all criminal cases there will now be pretrial conferences and deadlines will be set for plea agreements to be entered into between the County Attorney and defense counsel. If an agreement that is acceptable to the court is not entered into by the imposed deadline, the defendant will have to take his chances in open court with what is referred to as a "naked plea." In other words, the defendant will lose his opportunity to work out a plea agreement with the State. This rule should eventually help the State once the system is running smoothly.

Another change that will effect this office is the new regulation set forth by the Department of Corrections, formerly the Probation Department, that so-called presentence reports will no longer be prepared until there is either a guilty plea, a notice by the defendant of his intent to plead guilty or a conviction. In the past, I have used the information within the reports to assist me in coming up with sentence recommendations. I will no longer have the benefit of these detailed background checks until after the fact.

As in the past years, the majority of my time has been involved with criminal matters. In addition, this office has dealt with cases involving child support and I have been available to advise and assist the County Commissioners, the Superintendent of the County Home Complex and Correctional Facility, the Sheriff's Department, the State Police out of Troop F in Twin Mountain and all of the police departments within the County.

I would like to express my sincere appreciation to all of the dedicated law enforcement people within Grafton County who have assisted me in carrying out my duties. I also want to thank my secretary, Barbara Davidson, for the excellent work that she does in handling the child support cases under the Uniform Reciprocal Enforcement of Support Act and for her dedication to the goals of the office.

Respectfully submitted,
John B. Eames
Grafton County Attorney

**REPORT OF GRAFTON COUNTY SHERIFF'S DEPARTMENT
1984-1985**

To the Honorable County Commissioners, County Delegation and Citizens of Grafton County;

As Sheriff of Grafton County, I respectfully submit the following report of the activities of the Sheriff's Department for the calendar year 1984, and report of civil processes served for the fiscal year 1984-1985. Itemized lists of these activities accompany this report.

I would like to take this opportunity to thank law enforcement agencies throughout the County, as well as State and Federal agencies, for their whole-hearted cooperation, assistance, and support.

Respectfully submitted,
Herbert W. Ash
Grafton County Sheriff

**GRAFTON COUNTY SHERIFF'S DEPARTMENT
CIVIL PROCESS**

Civil process served by the Grafton County Sheriff's Department for the following periods:

July 1, 1984 to September 30, 1984	681
October 1, 1984 to December 31, 1984	564
January 1, 1985 to March 31, 1985	639
April 1, 1985 to June 30, 1985	600
Total for fiscal year 84-85	2,484

ACTIVITY FOR CALENDAR YEAR 1984

The department handled a total of 322 cases during 1984, compared to 296 in 1983.

1983	1984	Major Criminal Activity
6	2	Burglary
3	3	Larceny/theft
0	1	Motor vehicle theft
1	0	Simple assault
138	110	Issuing bad checks
1	0	Fraud
22	23	Non-support
15	26	Violation of probation
66	85	Capiases on superior court indictments
65	76	Other outside warrants (small claims, defaults, etc.)

Other Activity

3	0	Missing persons
3	5	Motor vehicle accidents investigated
1	0	Untimely deaths
743	754	Total prisoner transports, including:
19	33	Youth Development Center
20	20	N.H. Hospital
28	28	State Prison
55	59	Adults arrested for sheriff's dept. cases
0	2	Juveniles arrested for sheriff's dept. cases
47	33	Arrests for other agencies
8	9	Extraditions (prisoners brought back from out of state)

Communications Center

248,292	248,456	Radio transmissions (electronic counter)
93,952	92,344	Radio messages logged
19,422	21,218	Incoming phone calls
5,679	6,122	Outgoing phone calls
25,101	27,340	Total phone calls (in & out)
3,310	2,591	Requests for motor vehicle listings
1,350	844	Requests for wanted or stolen (N.C.I.C.)
16	11	Wanted or stolen "HITS"
108	169	Burglar and fire alarms received
468	552	Fires & EMS incidents dispatched
15	27	Mutual aid fires & incidents dispatched

REPORT OF GRAFTON COUNTY COOPERATIVE EXTENSION SERVICE

To: The County Commissioners, County Delegation and the residents of Grafton County:

Throughout the past year we have continued to serve the needs of the residents of Grafton County. Again we have been able to extend our knowledge and assistance in areas of Agriculture, Forestry, 4-H Youth Development and Home Economics. Through the effective use of the University of New Hampshire Specialists we are able to share the educational resource as well. Laboratories and other University facilities are always available for our use.

Extension remains a unique organization for several reasons. The support for extension comes from three sources, Federal, State and County. Although Extension Educators (Agents) are employees of the University of New Hampshire they receive salary and support from all three levels of government.

There is a high degree of local control of programming and direction of the efforts of the professional staff rendered by the Grafton County Extension Service Advisory Council. The members of this Council as of August 1, 1985 are as follows: Mrs. Marjorie Lane, No. Haverhill; Mrs. Beverly Merrill, Littleton; Mrs. Esther Christy, W. Canaan; Mr. Herbert Reardon, Haverhill; Mrs. Sylvia Wheeler, Woodsville; Mr. Howard Read, Orange; Mr. John O'Brien, Orford; Mr. Robert Ritchie, Haverhill; Mr. Robert Townsend, Lebanon; Mr. Robert Chase, Woodsville; Mr. Norman Smith, Plymouth; and Mrs. Cathy Cote, Rumney. Mr. C. Dana Christy, W. Canaan, is our County Delegation representative. These Council members are the county residents' link to our programming and direction. Anyone who desires to have a voice in this direction should contact an above Council member.

The current Extension staff is as follows: Thomas E. Buob, County Agricultural Agent; Robert E. Burke and Northam D. Parr, County Foresters; Richard F. Fabrizio, 4-H Youth Development Agent; Eleanor H. Feist and Deborah B. Maes, Home Economists and Jean Conklin, Area Dairy Agent for Grafton and Coos Counties. Office secretaries Donna Mitton, Hazel Ames and Jacqueline Hamel will greet you when you call or visit our office.

The Cooperative Extension Staff is available to assist you with your questions in Forestry, Agriculture, Home Economics and 4-H Youth Development. Feel free to contact us at your Grafton County Extension Office located in the County Court and Office Bldg., N.H. Rte. 10, North Haverhill, N.H. Telephone 787-6944, mailing address: P.O. Box 191, Woodsville, N.H. 03785.

Respectfully submitted,
Robert E. Burke
Grafton County Coordinator

GRAFTON COUNTY COOPERATIVE EXTENSION SERVICE
SUMMARY OF EXPENDITURES
For the Fiscal Year Ending June 30, 1985

	Total Budgeted	Total Spent	Agriculture	Home Economist	4-H Development	Forestry
Salaries						
Agents	51,545.00	49,554.00	8,593.00	11,056.00	13,747.00	16,158.00
Clerical	30,050.00	29,546.50	7,386.62	7,386.63	7,386.62	7,386.63
Work Study	2,000.00	1,412.76	1,082.88		329.88	
Travel						
Agents	22,600.00	22,275.66	4,340.52	6,098.90	7,047.31	4,788.93
Other	700.00	611.64	152.91	152.91	152.91	152.91
Other Expenses						
Social Security	2,240.00	2,162.47	540.61	540.62	540.62	540.62
Health Insurance	2,280.00	2,202.50	550.63	550.62	550.63	550.62
Retirement	700.00	582.25	145.57	145.56	145.56	145.56
Workmens' Compensation Ins.	60.00	59.00	14.75	14.75	14.75	14.75
Printing, Binding, Books	400.00	175.75	43.94	43.94	43.94	43.93
Office Supplies	3,200.00	3,295.88	823.97	823.97	823.97	823.97
Dues, Licenses, Subscriptions	361.00	233.94	58.48	58.48	58.49	58.49
Postage	500.00	419.75	104.94	104.94	104.94	104.94
Other Supplies	1,700.00	1,376.21	344.05	344.06	344.05	344.05
Advertising & Public Relations	400.00	249.42	62.35	62.36	62.36	62.36
Telephone	8,000.00	8,565.70	2,141.42	2,141.42	2,141.43	2,141.43
Equipment Repairs & Maint.	1,500.00	1,357.50	339.38	339.38	339.37	339.37
Rental	500.00	204.00	51.00	51.00	51.00	51.00
Equipment Rental	1,350.00	1,335.02	333.75	333.75	333.76	333.76
Insurance	130.00	155.40	38.85	38.85	38.85	38.85
New Equipment	230.00	141.56	35.39	35.39	35.39	35.39
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$130,446.00	\$125,916.91	\$27,185.01	\$30,323.51	\$34,292.83	\$34,115.56

REPORT OF THE GRAFTON COUNTY NURSING HOME

Honorable Board of Commissioners:

The nursing home continues to show full census in the bed care section, and empty beds in the residence (ambulatory) building due to the stringent Federal and State admission criteria. Again this year we were surveyed, and the facility met all accreditation requirements and was granted continued certification as an Intermediate Care Nursing Home under the Medicaid Program. We can foresee a continuing increase in the financial impact on the county due to anticipated reductions in Federal and State aid under the Title XIX Program.

The Nursing Home continues to provide excellent care for the residents. While it is an ongoing problem to hire adequate licensed staff due to the shortage of Registered Nurses and the tendency for professional nurses to choose employment in areas other than geriatric care, we believe that the medical care provided remains equal, if not superior, to that available anywhere in the state. This is due to the high quality and dedication of the medical and supportive staff.

Housekeeping and Dietary Departments continue to do an outstanding job as evidenced by the many positive comments from residents, staff and visitors as well as the results from survey teams.

The Activities Department has had another busy year. Among their many accomplishments was the highly successful 3rd annual Family Day, when over 300 Residents' family members attended, and many staff members donated their time and efforts.

The supportive services at the Home (Social Services, In-Service, Purchasing, Maintenance, Clergy, Community Organizations, and Volunteers) all have done an excellent job in making important contributions to the outstanding patient care.

A major concentration in the Nursing Home was the continuation of Energy and Cost saving projects. Seven new zone valves were installed in the attic of the residence building and have resulted in significant fuel savings and more even heat distribution throughout the building. The roof on the bed care section was completely replaced, eliminating numerous leaks and reducing energy costs through additional insulation. The electrical system in the residence building was brought up to present standards by converting from 2 phase to 3 phase which will increase capacity and reduce costs. The phone system (installed in 1930) was completely replaced with a new system which reduces and controls future costs, while increasing efficiency. A new washer/extractor was installed in the laundry to replace a 25 year old machine and allow the facility to continue to realize substantial savings and superior service.

The Employee Council continued as a strong unit within the facility, and enjoyed a positive and productive relationship with the Board of Commissioners and Administration. We feel that the benefits of this relationship are reflected in part in a staff turnover which remains substantially lower than the national average for nursing homes, and which is in turn reflected in the quality of care provided.

The Jail and House of Correction has had another very busy year with our average census being 36.80. We continue to receive inmates with mental or emotional problems which require additional staff and medical treatment and higher costs for medications. Visits from other law enforcement agencies continue to result in very positive comments. The Jail Study Committee, chaired by Representative Dana Christy concluded that all recommended standards (excepting cell size) are being met at this time.

The County Farm continues to be an asset to the county by its participation in the Extension Service and Conservation Service Programs, and by creating meaningful work for the inmates in the House of Correction. No major problems were encountered, in spite of the unusual spring floods. The volume of milk is increased, partially offsetting the decrease in the Federal

parity. The quality of the herd remains excellent. The continued profitable operation of the County Farm is due primarily to the efforts of Head Herdsman Charles Page and Head Farmer Douglas Bigelow. The only major purchases were a pick-up truck, manure spreader and replacement of one section of the gutter cleaner system.

We wish to thank the physicians, Dr. Elisabeth Berry, Dr. Harry Rowe, and Dr. John Rowe for the excellent services they provide to the Complex.

We also wish to express our appreciation to your Board, your office staff and the other county offices. The continued support and understanding offered by you helps to make the job worthwhile.

Respectfully submitted,
William Sigmund, Administrator
Robert Chase, Assistant Administrator

COUNTY OF GRAFTON, NEW HAMPSHIRE
 STATEMENT OF ACTUAL REVENUES AND EXPENDITURES/EXPENSES
 COMPARED TO LEGALLY ADOPTED BUDGET* (NON-GAAP BUDGETARY BASIS)
 For the Fiscal Year Ended June 30, 1985

	Budget as Originally Adopted	Approved Transfers	Legally Adopted Budget	Actual	Variance Favorable (Unfavorable)
Revenues:					
General Fund (Schedule A-1)	\$4,404,974	\$	\$4,404,974	\$4,618,640	\$ 213,666
Grafton County Home (Schedule F-2)	2,214,113		2,214,113	2,370,855	156,742
Federal Revenue Sharing	303,939		303,939	296,879	(7,060)
Total Revenues	6,923,026		6,923,026	7,286,374	363,348
Expenditures/Expenses:					
Expenditures:					
General Fund:					
General Government (Schedule A-2)	2,779,159	(17,278)	2,761,881	2,665,301	96,580
jail	539,877		539,877	513,188	26,689
Farm	241,124		241,124	240,423	701
Capital Outlay	24,633		24,633	22,703	1,930
Debt Service:					
Principal - General Fund	190,000		190,000	190,000	
- Home	40,000		40,000	40,000	
Interest - General Fund	49,374	343	49,717	49,717	
- Home	8,550		8,550	8,550	
Federal Revenue Sharing	303,939		303,939	296,879	7,060
Total Expenditures	4,176,656	(16,935)	4,159,721	4,026,761	132,960

Expenses:					
Grafton County Home (Schedule F-2)	3,046,370	16,935	3,063,305	2,898,615	164,690
Total Expenditures/Expenses	7,223,026		7,223,026	6,925,376	297,650
Excess (Deficiency) of Revenues Over Expenditures/Expenses	**\$ (300,000)		\$ (300,000)	\$ 360,998	\$ 660,998

*The County legally adopts one budget for all funds which differs from generally accepted accounting principles (GAAP).
 **\$300,000 was appropriated from the General Fund Undesignated Unreserved Fund Balance of July 1, 1984 to reduce the amount to be raised by taxation in 1984-85.

Schedule F-2

COUNTY OF GRAFTON, NEW HAMPSHIRE
GRAFTON COUNTY HOME - ENTERPRISE FUND
STATEMENT OF REVENUES AND EXPENSES COMPARED TO BUDGET
(NON-GAAP BUDGETARY BASIS)
For The Fiscal Year Ended June 30, 1985

	Actual	Adjustments to Budgetary Basis	Actual on Budgetary Basis*	Budget	Variance Favorable (Unfavorable)
Operating Revenues:					
Charges for Services	\$2,368,799	\$	\$2,368,799	\$2,212,113	\$ 156,686
Other	2,056		2,056	2,000	56
Total Operating Revenues	2,370,855		2,370,855	2,214,113	156,742
Operating Expenses:					
General Operating:					
Administrative	196,062	54,190 (1)	250,835	257,882	(7,047)
Dietary	401,413		401,413	456,796	(55,383)

Nursing Services	1,504,153	11,335 (1)	1,515,488	1,563,015	(47,527)
Restorative Services - OT	68,741	572 (1)	69,686	69,649	37
Plant Maintenance	226,655	506 (1)	227,161	261,523	(34,362)
Laundry and Linen	100,691	15,500 (1)	116,191	116,560	(369)
Housekeeping	261,188	1,018 (1)	262,206	277,693	(15,487)
Pharmacy and Physicians	25,080		25,080	26,971	(1,891)
Special Services	30,555		30,555	33,216	(2,661)
Increase in Vacation Leave	9,633	(9,633)(4)			
Total General Operating	2,824,171	74,444	2,898,615	3,063,305	(164,690)
Depreciation	76,619	(76,619)(4)			
Total Operating Expenses	2,900,790	(2,175)	2,898,615	3,063,305	(164,690)
Operating Income (Loss)	(529,935)	(2,175)	(527,760)	(849,192)	321,432
Non-Operating Revenue (Expenses)					
Debt Service:					
Principal		(40,000)(3)	(40,000)	(40,000)	
Interest	(7,916)	(634)(5)	(8,550)	(8,550)	
Total Non-Operating Revenue (Expenses)	(7,916)	(40,634)	(48,550)	(48,550)	
(Loss) Before Operating Transfers	(537,851)	(38,459)	(576,310)	(897,742)	321,432
Operating Transfers In (Out)					
Operating Subsidy from General Fund	576,310		576,310	897,742	(321,432)
Net Income (Loss)	\$ 38,459	\$ (38,459)	\$	\$	\$

* Spending measurement focus using modified accrual basis of accounting. Adjustments are to (1) expense assets previously capitalized (\$77,508); (2) reclassify prepaid expenses (\$956); (3) reclassify principal retirement as expense (\$40,000); (4) remove vacation leave (\$26,478), depreciation expense (\$76,619); and (5) recognize interest on bonds when due (\$634).

Schedule D-1

COUNTY OF GRAFTON, NEW HAMPSHIRE
GRAFTON COUNTY HOME - ENTERPRISE FUND
STATEMENT OF OPERATING REVENUES
For the Fiscal Year Ended June 30, 1985

Charges for Services:

Room/Board from Social Security, Retirement and State	\$2,346,283
Room/Board from County	22,516
	2,368,799
Other Revenue:	
Miscellaneous	2,056
	\$2,370,855

Schedule D-2

COUNTY OF GRAFTON, NEW HAMPSHIRE
GRAFTON COUNTY HOME - ENTERPRISE FUND
STATEMENT OF GENERAL OPERATING EXPENSES AND COST PER PATIENT DAY
For the Fiscal Year Ended June 30, 1985

	Amount	Cost Per Patient Day*
General Operating Expenses:		
Administrative	\$ 196,062	\$ 4.45
Dietary	401,413	9.11
Nursing Service	1,504,153	34.17
Restorative Services OT	68,741	1.57
Plant Maintenance	226,655	5.15
Laundry and Linen	100,691	2.29
Housekeeping	261,188	5.93
Pharmacy and Physicians	25,080	.57
Special Services	30,555	.70
Increase in Vacation Leave	9,633	.22
	\$2,824,171	64.16
Total General Operating Expenses		(60.17)
Prior Year Cost		
		\$ 3.99
Increase Over Prior Year		

*Patient Days = 44,018

Budget Note: Nursing Home budget is based upon the modified accrual basis of accounting. As an Enterprise Fund, the Home uses the accrual basis of accounting. Budgetary comparisons are neither required by GAAFR nor considered useful under the circumstances. See Schedule F-2 for adjustment to budgetary basis.

COUNTY OF GRAFTON, NEW HAMPSHIRE
 GENERAL FUND - JAIL
 STATEMENT OF COST PER INMATE DAY
 For the Fiscal Year Ended June 30, 1985

	Amount	*Cost Per Inmate Day
Current:		
Salaries	\$231,270	\$16.21
Uniforms	1,713	.12
Social Security	16,247	1.14
Health Insurance	20,289	1.42
Retirement	4,591	.32
Workmen's Compensation Insurance	15,946	1.12
Unemployment Compensation		
Education and Conferences	2,921	.20
Consultants	651	.05
M.H. Consulting Services	2,843	.20
Dues, Licenses and Subscriptions	258	.02
Supplies	5,056	.35
Meals	126,040	8.84
Laundry	7,683	.54
Prisoner Clothing/Supplies	8,124	.57
Medical/Dental	6,550	.46
Plant Operation	46,977	3.29
Telephone	827	.06
Repairs and Maintenance	1,785	.13
Property Insurance	2,850	.20
Liability Insurance, Correctional and Inmate	5,160	.36
Building Renovations	3,417	.24
Minor Equipment	1,990	.14
	\$513,188	\$35.98
Total Current Costs		

*Inmate Days = 14,263

HOUSE OF CORRECTION AND JAIL FIGURES

Fiscal Year 1984-1985

Crimes	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	Totals	Average
Burglary	8	4	12	10	5	4	7	4	5	5	3	4	71	5.9
Drugs	5	4	3	1	2	3	9	9	15	17	13	7	88	7.3
Theft	9	7	4	7	6	7	4	4	4	3	2	3	60	5.0
Assault	6	3	7	11	8	8	10	9	13	14	12	16	117	9.75
Murder	0	0	0	0	0	0	0	0	0	1	1	1	0	3
D.W.I.	13	11	7	9	10	9	17	15	17	12	14	15	149	12.4
Arson	4	2	4	1	1	1	0	0	0	0	0	0	13	1.08
Forgery	1	1	2	2	1	1	1	2	1	4	3	1	20	1.67
M.V. Violations	3	9	6	4	8	3	7	7	7	5	4	12	75	6.25
Felony Sexual Assault	2	4	2	2	2	2	2	0	2	1	0	1	20	1.67
Robbery	1	1	1	0	0	0	0	0	0	0	0	0	3	.25
Violation of Probation	3	0	0	1	2	5	5	6	6	10	10	9	57	4.75
Misc.	26	31	27	30	28	28	22	29	30	27	34	31	343	28.58
Average Age	29.07	27.88	28.09	28.03	29.08	27.46	27.42	28.47	27.83	28.65	28.74	27.97	338.69	28.22
High Day	35	37	38	38	39	42	46	48	54	55	52	53	537	44.75
H.O.C. Admissions	7	14	15	18	15	10	31	25	24	10	17	25	211	17.58
H.O.C. Carry Overs	19	15	16	18	23	22	15	21	30	36	24	23	262	21.85
Inmate Days	458	488	509	727	728	616	688	733	999	863	845	719	8373	697.75
Daily Average	14.77	15.74	16.97	23.45	24.27	19.87	22.19	26.18	32.23	28.77	27.26	23.97	275.67	22.97
Jail Admissions	43	32	26	24	21	21	22	20	29	34	30	21	323	26.92
Jail Carry Overs	6	15	15	13	9	12	9	8	6	8	15	17	133	11.08
Inmate Days	404	454	484	400	296	309	336	252	292	297	440	487	4451	370.92
Daily Average	13.03	14.65	16.13	12.90	9.87	9.97	10.84	9.00	9.42	9.90	14.19	16.23	146.13	12.18
Weekender Admissions	4	0	1	3	2	3	1	6	3	2	1	6	32	3.0
Weekender Carry Overs	2	1	2	2	3	3	6	5	9	9	9	7	58	4.8
Inmate Days	28	9	15	38	35	46	74	70	73	76	67	94	623	57.92
Daily Average	.90	.29	.50	1.23	1.0	1.48	2.39	2.50	2.35	2.53	2.16	3.13	20.56	1.71
Total Monthly Admissions	54	46	42	45	38	32	54	51	56	46	48	94	564	47.0
Total Combined Inmate Days	890	951	1008	1165	1057	971	1098	1055	1364	1236	1352	1300	13,447	1120.58

Repeaters	= 245	Average Daily Population	= 36.86	Average Length of Stay	= 23.84
New Admissions	= 319	House of Correction	= 17.77	Weekenders	= 17.31
Total	= 564	Jail	= 9.74	Jail	= 13.78
Recidivism Rate	= 43%	Weekenders	= 6.95	H.O.C.	= 39.68

Misc. includes Non-Support - Fraud - Crim. Mischief - Crim. Trespassing, etc.

ALCOHOL COUNSELOR'S REPORT

For the past six years the Correctional Facility has maintained an Alcoholic Anonymous Group at the facility proper. Meetings are held each Monday night under the sponsorship of the local Woodsville Area Group of AA, Woodsville, N.H. The format used at these meetings are of a conventional discussion type and held strictly to the general guidelines of AA as a whole. Inmates are encouraged to actively participate in these meetings. Attendance among the inmate population has steadily increased since the inception of the group. Records show an average weekly attendance during the 1984-1985 year of 10 inmates and 15 outsiders. A yearly anniversary is held each year in August with staff members of the facility and other interested persons in attendance.

As an incentive the facility allows worthy inmates the privilege of attending the regular Woodsville AA meetings on Friday nights. The inmates allowed this privilege is deemed jointly between the staff and AA personnel.

Additionally, alcoholic counselling is offered the inmates on a request or court ordered basis. This work is done on a one on one basis once a week at the facility. Most of the counselling adheres to the principles and philosophy of the Alcoholic Anonymous Program.

Respectfully submitted,
Allen W. Nickerson
Alcoholic Counsellor
Grafton County Jail

PHYSICIANS' REPORT

This past year has seen changes in the use of nursing home beds that seem to parallel the changes in hospital bed use. It has been our impression that the number of seriously ill or terminally sick patients has increased, meaning that more frequent physician visits and more time-consuming nursing care are needed by a larger proportion of our patients. A greater number of those whose stay is longer is not capable of any self care, meaning more intensive nursing care is needed. Interpretation of statistics seems to confirm our impression.

The 1984-1985 fiscal year saw ten more admissions than the fiscal year 1983-1984. There were eight more deaths in the same period, and 521 fewer total patient days. Infirmity beds are full, and fewer people can qualify for ambulatory care.

Our goals remain the same: Maintaining and, if possible, improving maximum function for each patient with minimum discomfort, and assuring each person that he or she is being cared for by staff members with genuine concern for each individual.

Respectfully submitted,
Elisabeth M. Berry, M.D.
Harry M. Rowe, M.D.

CHAPLAIN'S REPORTS

Most Residents and Patients cannot get out to area churches, yet many were involved in their home churches prior to coming to Grafton County Home. Many miss their home church services. Now any service that they receive has to be brought in to them. This is not to say, however, that none get out to area churches, for some do go to church nearly every Sunday. Protestant chapel services are held each Sunday afternoon, led by area ministers who often bring some of their own people along with them to assist in the services. Communion is served each month also. Catholic Mass is held once a month at the Home. Rev. Ralph Hysong has been ministering to the people in the jail. A group from the Groton Baptist church has been coming one Sunday afternoon each month to hold services on both floors of the Patient-Care Sections. Other groups come occasionally and sing to the Patients. Hardly a day passes, but some Patient, or employee, requests prayer. Scripture calendars and cards were again given out at Christmas, plus Daily Devotional Booklets to those who want them.

Respectfully submitted,
Jewell Lamphere, Chaplain
Lay Minister's License
Center Haverhill Advent Christian Church

It has been a privilege and a blessing again this year to serve the interests of our Grafton County Administration, staff, elderly and inmates.

In a weekly diversity of one to one friendship and counseling we believe we have helped individuals spiritually and eased somewhat the tension that builds from isolation and loneliness among the elderly and incarceration, anxiety about home, lost jobs, etc. among the inmates.

In the jail we have continued cell to cell visitation, distribution of mailing pieces, Bibles, Christian literature concluding each Thursday evening with a Bible study from 7:30 to 8:30. Attendance has ranged from 1 to 17. In addition this year, in cooperation with charge officials, I have set up lay assistants suitable to the needs of the inmate requesting counsel. Herb Reed ministers to men with farm background who feel they can better relate. Al Corey, who has extensive military service is available to ex-service men. Clifford Wheeler, who has served time, is gifted in relating to men in regard to serving time and about the conflicts it brings to the human spirit. Inmates always have access to a pastor if and when they so desire.

My laymen and myself have returned throughout the week as deemed necessary to assist inmates under stress (as deemed advisable by a charge officer). In addition, I have continued visitation of inmates who have been transferred to Concord State Prison. Three inmates so transferred have used my invitation to call me collect when inward pressure builds up. I continue to minister to one inmate's family in Grafton, N.H. Four of our church women and one man have visited Concord prison inmates under special circumstances on the inmates' behalf.

I have been ably assisted this past year by Allen Corey, my lay minister, whose compassionate and tireless efforts find him in the home and jail not less than four hours weekly. He also coordinates third Sunday worship at the home.

All extra paper, pens, envelopes, Bibles and Christian films used have been funded by my church.

We thank Mr. Sigmund and selective members of his staff for their vision and cooperation and we look forward to serving another year.

Respectfully submitted,
Ralph L. Hysong, Pastor-Chaplain
Allen Corey, Associate

REPORT OF THE GRAFTON COUNTY HOME ASSOCIATION

This is the 1984-85 report of the Grafton County Home Association. This Association is a non-profit, free membership organization, chartered under the New Hampshire State law. The organization is for the sole purpose of providing social and recreational programs for the residents of the Grafton County Home. The funds with which the Association operates come from fund-raising projects, donations from Service Organizations and interested individuals. The funds raised for 1984-85 have been used to:

- purchase a 19 inch color TV
- rent 3 movies
- bingo
- Christmas gifts for all of the residents
- swimming
- senior meals
- North Haverhill fair
- helped to sponsor family day

The Association meets once a month. No decisions are made without the majority vote of the Association members.

Respectfully submitted,
Amy Emerson
President

SPECIAL FOURTH CLASS RATE--BOOKS

UNH Library
Durham, NH 03824

