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2017


# TOWN OF LANCASTER

*New Hampshire*



*Year ending December 31, 2017*





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HOME TOWN GOVERNMENT RESIDENT NOTICES LOCAL BUSINESSES LOCAL EVENTS CALENDAR ABOUT LANCASTER, NH



**TOWN OF LANCASTER  
Annual Report**

Year Ending December 31, 2017

Please bring this report  
with you to Town Meeting  
March 13, 2018



Visit the  
Town of Lancaster  
Website

[www.lancasternh.org](http://www.lancasternh.org)



**CONTACT US!  
TOWN OF LANCASTER**

25 Main Street,  
Lancaster, NH 03584  
(603) 788-3391  
(603) 788-2114 - Fax  
Website -  
[www.lancasternh.org](http://www.lancasternh.org)



**RESIDENT NOTICES**

Receive reminders or  
notices from the town  
office by signing up for  
Resident Notices on our  
website!!!



**ONLINE VITAL RECORDS  
ARE HERE!!!!**

You can request certified  
copies of vital records by  
visiting our website &  
navigating to the Town  
Clerk's page under the  
Town Government drop  
down menu.



You can also renew  
your dog's license or  
renew your vehicle  
registration by visiting  
our website &  
navigating to the Town  
Clerk's page under the  
Town Government drop  
down menu.



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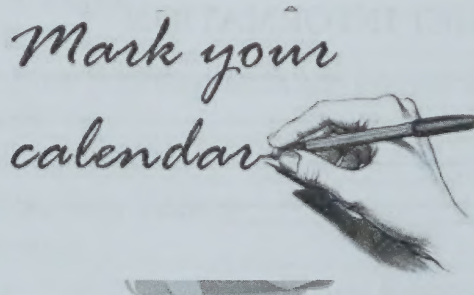
#### WARRANTS AND BUDGET INFORMATION

Sample Ballot	Insert
Town Warrants	Insert
Budget Report	Insert
Revenues Report	Insert



## 2018 DATES TO REMEMBER

JANUARY 1	Fiscal Year Begins
JANUARY 10	Public Budget Hearing for School District. (Inclement weather date – 1/11)
JANUARY 24	First day for Candidates to declare for Town & School District Election
FEBRUARY 2	Last day for Candidates to declare for Town & School District Election
FEBRUARY 5	Annual School Meeting (Deliberative session S/B 2)
FEBRUARY 8	Public Budget Hearing for Town Budget
MARCH 1	Deadline to file for an abatement from your property taxes following the date of notice of tax
MARCH 13	Annual Town Meeting & Vote on School Warrant (per Senate Bill 2)
APRIL 1	All property both real and personal, assessed to owner this date
APRIL 6	Rabies Clinic at the Lancaster Fire Station, 5PM – 7PM
APRIL 15	Last day to file an exemption or credit application on your property taxes following the date of notice of tax
APRIL 30	Dog Owners should license their dogs by this date
MAY 31	After this date, a \$25 forfeiture charge may be imposed for any unlicensed dogs
JULY 1	First half of the semi-annual tax billing due - commences to draw interest at 12 percent after this date
DECEMBER 1	Second half of the property tax due - unpaid real estate and personal taxes commence to draw interest at 12 percent





# 2017 TOWN OFFICERS

(continued)

## Elected Officials

### **BOARD OF SELECTMEN**

Expires 2018

Expires 2019

Expires 2020

Leo J. Enos

Leon H. Rideout

David Stickney

### **TREASURER**

Expires 2020

Ann M. Huddleston

### **TOWN CLERK**

Expires 2020

Charity Blanchette

### **MODERATOR**

Expires 2018

John L Riff, IV

### **TRUSTEES OF TRUST FUNDS**

Expires 2018

Expires 2019

Expires 2020

Michelle McVetty

Jeffrey A. Gilman

Peter Riviere

### **SUPERVISORS OF THE CHECKLIST**

Expires 2018

Expires 2020

Expires 2022

Maryrose Corrigan

Ellie Emery

Sandra E. Doolan

### **BUDGET COMMITTEE**

Expires 2018

Expires 2018

Expires 2018

Expires 2019

Expires 2019

Expires 2019

Expires 2020

Expires 2020

Expires 2020 (Selectboard Representative)  
(Clerk)

John Eddy

Linda Upham-Bornstein

Herbert Richardson

Dana Southworth

Chris McVetty

Keith Kopp

Alan Cormier

Jon Gainer

David Stickney

Sandra Doolan



**2017 TOWN OFFICERS  
(continued)**

**LIBRARY TRUSTEES**

Expires 2018	Linda Hutchins
Expires 2019	Michael W. Nadeau
Expires 2020	Benjamin Gaetjens-Oleson

**CEMETERY TRUSTEES**

Expires 2018	Donald Williams
Expires 2019	Lucy Wyman
Expires 2020	Michael W. Nadeau

**EMMONS SMITH FUND COMMITTEE**

Expires 2018	Michael W. Nadeau
Expires 2019	John E. Brooks
Expires 2020	Irene Schmidt

**COL. TOWN SPENDING COMMITTEE**

Expires 2018	Zachary Colby (resigned)
Expires 2018	Christopher Foss (appointed)
Expires 2018	Donna Church
Expires 2018	Jillian Hammond
Expires 2019	Mandy Scott
Expires 2019	Gail McVetty
Expires 2019	Regina Lavoie (resigned)
Expires 2018	Nicole Matson (appointed)
Expires 2020	Joshua Smith
Expires 2020	Brent Shallow
Expires 2020	Cindy Normandeau (resigned)
Expires 2018	Leo Breault (appointed)

**COL. TOWN INVESTMENT COMMITTEE**

Julie Aldrich	Celeste Pitts
David Fuller, Jr	Douglas Shearer
Jeffrey A. Gilman	Dana Southworth
Cindy Normandeau	



**2017 TOWN OFFICERS  
(continued)**

**Appointed Boards/Committees**

**ZONING BOARD OF ADJUSTMENT**

Expires 2018	William H. Potter, Jr, Chairman
Expires 2018 (Alternate)	Lester Hilton
Expires 2018	Steven Young
Expires 2019 (Alternate)	Chris McVetty
Expires 2019	David Atkinson, Vice Chairman
Expires 2019 (Alternate)	Christopher Foss
Expires 2020	Tricia Frenette
Expires 2020	Richard Bernier
	Jean Oleson

(Clerk)

**PLANNING BOARD**

Expires 2018	Ben Southworth (resigned)
Expires 2018	Rusty Scott
Expires 2018 (Alternate)	Benjamin Pellerin
Expires 2019	Justin Carter
Expires 2019	Penelope Noyes
Expires 2019(Alternate)	Gregory Westcott
Expires 2019 (Alternate)	Richard McCarten
Expires 2020	Mark St. Pierre
Expires 2020	Andrew Nadeau, Vice Chairman
Expires 2020	Mark Frank, Chairman
Expires 2020 (Alternate)	Donald Doolan
(Selectman)	Leo J. Enos
(Selectman, Alternate)	Leon Rideout
(Clerk)	Sandra Doolan
(Student Representative)	Andy Smith
(Student Representative)	Isabella Gaetjens-Oleson

**CONSERVATION COMMISSION**

Expires 2018	Allan Carr	Expires 2020	John Accardi
Expires 2018	Paul Crane, Chairman	Expires 2020	Kim Votta
Expires 2019	Robert Elwell	(Selectmen)	Leon Rideout
Expires 2019	Paul Theroux		



**2017 TOWN OFFICERS  
(continued)**

**HOUSING AUTHORITY**

Expires 2017	Robert Fink
Expires 2018	Jeffrey Gilman
Expires 2019	Gerrie Scott (passed away)
Expires 2020	Jacqueline McKenna (moved)
Expires 2021	Mark Frank

**NORTH COUNTRY COUNCIL REPRESENTATIVE**

Expires 2020	Benjamin Gaetjens-Oleson
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**NORTH COUNTRY COUNCIL TRANSPORTATION REPRESENTATIVE**

Expires 2020	Benjamin Gaetjens-Oleson
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**NORTH COUNTRY SCENIC BYWAYS COUNCIL**

Expires 2020	Benjamin Gaetjens-Oleson
--------------	--------------------------

**EMERGENCY MANAGEMENT DIRECTOR**

Benjamin Gaetjens-Oleson

**SAFETY COMMITTEE**

Dennis Patnoe, Chairman	Tim Charbonneau
Dean Flynn	Al Pryor
Timmy Bilodeau	Randy Flynn
Clarence Dingman	Steven Jones

**INSPECTORS OF THE ELECTION**

REPUBLICAN

Expires 7/31/2018	Karen Ryder
Expires 7/31/2018	Marilyn Crane

DEMOCRAT

Expires 7/31/2018	Barry Crawford
Expires 7/31/2018	Janet Jacques Mason



**2017 TOWN OFFICERS  
(continued)**

**FULL-TIME TOWN EMPLOYEES**

Edward Samson, Jr, Town Manager	May 1979
Michael Nadeau, Finance Director	January 1980
Jean Oleson, Town Clerk (retired March 2017)	March 1984
Wendy Houghton, Police Clerk (retired November 2017)	April 1988
Timmy Bilodeau, Water/Sewer Dept Supervisor	June 1993
William McMann, Highway	December 1992
Peter Roy, Highway	April 1996
Dennis Patnoe, Transfer Station Supervisor	April 1997
Steven Jones, Asst. Chief-EMS Officer in Charge	March 1998
Edward & Denise Wood, Recreation Dept	October 2001
William Brown, Transfer Station	August 2002
Timothy Brown, Highway Foreman	October 2002
Charity Blanchette, Town Clerk/Tax Collector	March 2003
Randy Flynn, Fire Chief	June 2003
Arthur Dunn, Highway	June 2003
Tim Charbonneau, Sergeant	December 2004
Clarence Dingman, Mechanic	February 2005
Justin McMann, Water/Sewer Dept	May 2005
Al Pryor, Recreation Dept	September 2005
James Gainer, Highway	August 2008
Benjamin Gaetjens-Oleson, Planning/Zoning Coordinator	October 2009
William Colborn, Police Chief	July 2012
Brad Willey, Sergeant	November 2012
Wendy Roberts, Prosecutor	January 2014
Jeremy Brann, Patrol Officer	February 2016
Brian Matson, Patrol Officer	June 2016
Dean Flynn, Water/Sewer Dept	August 2016



SUMMARY OF ANNUAL TOWN MEETING MINUTES  
MARCH 14, 2017

At 7:30 pm, Moderator John L Riff IV opened the Annual Meeting.

Moderator Riff introduced Troy Merner, State Representative District 7, who read and presented a declaration from the NH House of Representatives to retiring Town Clerk Jean Oleson.

The Pledge of Allegiance was recited followed by the playing of the National Anthem.

Moderator Riff said he felt that the storm has kept about 2/3<sup>rd</sup> of the voters that normally attend town meeting away. He said that in his opinion it is maybe unfair to proceed with the meeting. Moderator Riff called for a motion and a second to adjourn the meeting to March 28<sup>th</sup> at 7:00 pm, because of the storm and the low attendance (about 72 people).

Motion was made and seconded. Discussion followed. Motion failed

Article 1 – Election of Officers

Selectmen, David Stickney	3 year term
Treasurer, Ann M Huddleston	3 year term
Town Clerk, Charity Blanchette	3 year term
Trustee of the Trust Funds, Peter Riviere	3 year term
Library Trustee, Benjamin Gaetjens-Oleson	3 year term
Cemetery Trustee, Michael W Nadeau	3 year term
Emmons Smith Fund, Irene Schmidt	3 year term
Budget Committee	
Alan Cormier	3 year term
Jon Gainer	3 year term
Col. Town Spending Committee	
Cindy Normandeau	3 year term
Brent Shallow	3 year term
Joshua Smith	3 year term
Col. Town Investment Committee	
Julie Aldrich	No term limit
Cindy Normandeau	No term limit
Dana Southworth	No term limit

Article 2 – Operating Budget

To see if the Town will vote to raise and appropriate the sum of Five Million Seven Hundred Fifty One Thousand Two Hundred Fifty One Dollars (\$5,751,251.00) which represents the operating budget. Said sum does not include any other Warrant Articles.

Article 2 was moved and seconded. Discussion followed. Article 2 carried.

Article 3 – Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000.00) to be added to the following Capital Reserve Fund accounts previously established for the purpose and in the amounts indicated:

Highway	\$40,000
Fire Department	\$20,000
Library	\$ 5,000
Cemetery	<u>\$ 5,000</u>
Total	\$70,000

(Recommended by the Board of Selectmen and Budget Committee)

Article 3 was moved and seconded. Discussion followed. Article 3 carried.

Article 4 – Final Payment on Grader

To see if the Town will vote to raise and appropriate the sum of Ninety Three Thousand Five Hundred Seventy Dollars (\$93,570.00) for the final payment on the three year lease/purchase agreement entered into in 2015 for a new grader with said funds to come from the unassigned fund balance.

Article 4 was moved and seconded. Discussion followed. Article 4 carried.

Article 5 – Turn-out Gear

To see if the Town will vote to raise and appropriate the sum of Sixty Five Thousand Dollars (\$65,000.00) for the purchase of turn out gear for the Fire Department with said funds to come from the unassigned fund balance.

Article 5 was moved and seconded. Discussion followed. Article 5 carried.

Article 6 – Pickup with Plow

To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) for the purchase of a new pickup with plow for the Highway Department with said funds to come from the unassigned fund balance.

Article 6 was moved and seconded. Discussion followed. Article 6 carried.

Article 7 – Solar PV arrays

To see if the Town will vote to raise and appropriate the sum of One Hundred Ninety Thousand Dollars (\$190,000.00) to pay the balance of the cost of installing solar PV arrays at the Transfer Station, Wastewater Treatment Lagoons and Wastewater Treatment Chlorinator Building with said funds to come from the unassigned fund balance.

Article 7 was moved and seconded. Discussion followed. Article 7 carried.

Article 8 – Paving

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) for the paving of Garland Road from Grange Road to Marshall Road, 1.5 miles, with said funds to come from the unassigned fund balance.



Article 8 was moved and seconded. Discussion followed. Motion carried.

Article 9 – Sell Town Owned Property

To see if the Town will vote to authorize the Board of Selectmen to sell certain Town owned property (land/building) shown on tax map P06, Lot 059 approx. .18 acres located at 55 Summer Street. Said property will be sold by the Town on such terms and conditions as the Selectmen deem prudent with cost of survey and land transfer to be borne by the purchaser.

Article 9 was moved and seconded. Discussion followed. Article 9 carried.

Article 10 – Community Revitalization Tax Relief Incentives

To see if the Town will vote to accept the provisions of RSA 79-E to allow the Board of Selectmen to accept for consideration requests for community revitalization tax relief incentives. Tax relief may be granted for a “qualifying structure” as defined by RSA 79-E:2, II, and only to the extent allowed under RSA 79-E.

Article 10 was moved and seconded. Discussion followed. Article 10 carried.

Article 11 – CASA (Court Appointed Special Advocates)

To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500.00) for the support of CASA (Court Appointed Special Advocates) of New Hampshire.

Article 11 was moved and seconded. Discussion followed. Article 11 carried.

Article 12 – American Red Cross

To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Thirty Three Dollars (\$1,533.00) for the support of the American Red Cross.

Article 12 was moved and seconded. Discussion followed. Article 12 carried.

Article 13 – Tri-County Transit

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the support of Tri-County Transit.

Article 13 was moved and seconded. Discussion followed. Article 13 carried.

Article 14 – Northern Human Services/White Mountain Mental Health

To see if the Town will vote to raise and appropriate the sum of Five Thousand Nine Hundred Twenty-One Dollars (\$5,921.00) for the support of Northern Human Services/White Mountain Mental Health.

Article 14 was moved and seconded. Discussion followed. Article 14 carried.

Article 15 – North Country Senior Meals Program

To see if the Town will vote to raise and appropriate the sum of Four Thousand Five Hundred Dollars (\$4,500.00) for the support of the North Country Senior Meals Program.

Article 15 was moved and seconded. Discussion followed. Article 15 carried.

Article 16 – Northern Gateway Regional Chamber of Commerce

To see if the Town will vote to raise and appropriate the sum of One Thousand Six Hundred Forth Dollars (\$1,640.00), \$.50 per capita, for the support of Northern Gateway Regional Chamber of Commerce.

Article 16 was moved and seconded. Discussion followed. Article 16 carried.

Article 17 – Center for New Beginnings

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) to help support the Center for New Beginnings in Littleton, which provides counseling and mental health services to individuals throughout the North Country.

Article 17 was moved and seconded. Discussion followed. Article 17 carried.

Article 18 – Mt. Washington Regional Airport

To see if the Town will vote to raise and appropriate the sum of Four Thousand Six Hundred Ninety One Dollars (\$4,691.00) for the Town’s share of the operating budget for the Mt. Washington Regional Airport for the current fiscal year.

Article 18 was moved and seconded. Discussion followed. Article 18 carried.

Article 19 – Caleb Caregivers

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the support of the Caleb Caregivers.

Article 19 was moved and seconded. Discussion followed. Article 19 carried.

Article 20 – Tri-County Community Contact Programs

To see if the Town will vote to raise and appropriate the sum of Four Thousand Six Hundred Dollars (\$4,600.00) for the support of the Tri-County Community Contact programs.

Article 20 was moved and seconded. Discussion followed. Article 20 carried.

Article 21 – Weekend “Backpack” Feeding Program

To see if the town will vote to raise and appropriate the sum of Eight Hundred Dollars (\$800) to assist with the cost of the weekend “Backpack” feeding program for twenty five (25) Lancaster Elementary School students which St Paul’s Episcopal Church, 113 Main Street, Lancaster, NH, currently funds. This figure represents 10% of the cost of the food, and is operated by an all-volunteer group.

Article 21 was moved and seconded. Discussion followed. Article 21 carried.

Article 22 – Veterans Property Tax Credit for Honorable Discharged Veterans

To see if the Town will vote to adopt additional Veterans Property Tax Credit for Honorable Discharged Veterans in accordance with HB 430 in conjunction with NHRSA 72:28 “Veterans Tax Credit.” (By Petition)

Article 22 was moved and seconded. Discussion followed. Article 22 carried.



Article 23 – Coos ServiceLink Resource Center

We, the undersigned, support the request being made by Tri-County CAP, Inc. for Town of Lancaster funding in support of the Coos ServiceLink Resource Center in the amount of Three Thousand Ninety Dollars (\$3,090). (By Petition)

(Recommended by the Board of Selectmen and the Budget Committee)

Article 23 was moved and seconded.

Bob Fink, Lancaster resident and petitioner of the article explained that when petitioned the article was written in a format that was not typical for the town so the town manager asked him to amend the article.

Moved by Bob Fink and duly seconded to amend Article 23 to read as follows:

To see if the Town will vote to raise and appropriate the sum of Three Thousand Ninety Dollars (\$3,090) for the support of the Coos ServiceLink Resource Center, a Tri-County CAP program.

Moderator Riff called for a vote on the amendment to Article 23. The amendment carried.

Discussion followed. Article 23 carried as amended.

Article 24 – To transact other business that may legally come before this meeting.

There was no other business

Motion was made and seconded at 8:38 pm to adjourn the meeting. Motion carried.

Respectfully submitted,

Jean E. Oleson

Town Clerk

## TOWN MANAGER'S REPORT

The year 2017 seemed to fly by. We started our construction season with continuing heavy rain that created poor conditions for digging in our streets.

Kingsbury Construction was awarded the contract for the Summer Street project. The project will replace water, sewer, and drainage pipes along Summer Street and intersecting side streets. The project will continue into the 2018 construction season with a fall completion expected.

Lancaster experienced a growth in small businesses during 2017. Local property owners have invested in property improvements that provided spaces for small businesses.

The anticipated construction of a new bridge on Bridge Street is now expected to begin in 2019.

The Town of Lancaster is very fortunate to have a highly trained workforce that are capable of performing their duties above and beyond.

I wish to thank the Lancaster residence for their support. My door is always open for you to share any concerns or ask any questions.

Respectfully submitted,

Edward Samson  
Town Manager



Photo compliments of Jody Whiting



## REPORT OF THE BOARD OF SELECTMEN

The Town continues to make progress on infrastructure projects utilizing the Town Crew when possible, in order to keep expenses down. The biggest project is the Summer Street project which should be completed this year.

All of the departments, town office employees and volunteers are doing an outstanding job! Keep up the good work!

We also said a tearful good-bye to Jean Oleson our long-time Town Clerk who retired in March. Best wishes to Jean!

Respectfully submitted,

Leo Enos, Chairman  
Board of Selectmen



Photo compliments of Jody Whiting

## TOWN CLERK'S REPORT

<b>Registration of Motor Vehicles</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Motor Vehicle Permit Fees Collected	\$582,335.61	\$611,783.66	\$654,081.25
NH Motor Vehicle	46,484.68	202,768.74	\$205,771.36
Municipal Agent Fees Collected	12,696.00	12,738.00	\$12,741.00
Motor Vehicle Waste Fees	11,016.00	11,091.00	\$11,238.00
<b>Total Collected</b>	<u>\$652,532.29</u>	<u>\$838,381.40</u>	<u>\$883,831.61</u>
<b>Dog Licenses</b>	<u>\$4,882.00</u>	<u>\$4,715.50</u>	<u>\$4,825.50</u>
<b>Town Record Fees</b>			
Automobile Title Applications	1,690.00	1,742.00	1,686.00
Recreation Vehicle Registrations	1,659.00	1,695.00	2,001.50
Municipal Agent Fees Collected	75.00	81.00	93.00
Renewal Fees	3,271.00	3,324.00	3,377.00
Boat Registrations	856.79	846.36	1,077.58
Municipal Agent Fees Collected	655.00	595.00	570.00
Certified Copies of Vital Records	11,135.00	9,630.00	11,217.00
UCC's	915.00	1,170.00	1,800.00
Marriage Intentions	1,185.00	800.00	1,650.00
Log Fees	207.90	245.70	160.65
Convenience Fees	357.00	405.00	236.00
Recording Fees and Tax Liens	10.00	25.00	-
Licenses and Fees	1,292.00	771.00	445.00
<b>Total Collected</b>	<u>\$23,308.69</u>	<u>\$21,330.06</u>	<u>\$24,313.73</u>
<b>Total Remitted to the Treasurer</b>	<u>\$680,722.98</u>	<u>\$864,426.96</u>	<u>\$912,970.84</u>
Number of motor vehicle permits issued	<u>4,567</u>	<u>4,480</u>	<u>4,700</u>
Number of boat registrations issued	<u>130</u>	<u>113</u>	<u>114</u>
Number of OHRV registrations issued		<u>25</u>	<u>31</u>

Respectfully submitted,  
Charity M. Blanchette, Town Clerk

There have been several staff changes in the Town Clerk and Tax Collector Offices. After 33 years of service to the Town of Lancaster, Town Clerk Jean Oleson retired. She will be missed. Her many years of experience have been a tremendous help to me in my new adventure as your new Town Clerk. I can't imagine stepping into this position without having a chance to work with such an experienced and knowledgeable person. Carolyn Whipple also left the office to become a full-time grandma. We wish both of them well in their new adventures!



Joining the office is Wendy Houghton, who comes to us from the police department. Wendy has retired from the police department after 29+ years of service. Also joining the office is Lee Ann Dorr. Both Wendy and Lee Ann have gone through Motor Vehicle and Vital Records training and are ready to serve our community.

In addition to the staff changes, we now have 3 stations that can process all of your needs when you come into the office. Each station can process motor vehicle, dogs, vital records, and property taxes. There is no need to switch back and forth between desks.

2017 was a much quieter year for elections than 2016. The town election was held on March 14th. Elected town officers were voted in and all warrant articles passed at the evening meeting.

Don't forget to renew your dog's license by April 30th to avoid a penalty. The rabies clinic will be held on Friday, April 6, 2018 from 5:00 pm to 7:00 pm at the Lancaster Fire Station.

Any motor vehicle whose manufacturer's model year is 2000 or newer requires a title. Titles that are mailed and returned to the State because a person has moved are kept forever. They are not forwarded. To get the title you have to contact the Title Bureau. You can get several motor vehicle forms from the Department of Safety website.

You can request a certified copy of vital records online through EVITALs. Just go to the Town's website and go to the Town Clerk's page.

Visit the town's website at [www.lancasternh.org](http://www.lancasternh.org). There is a lot of valuable information on the site.

**The Annual Rabies Clinic is scheduled  
for Friday, April 6<sup>th</sup>, 2018  
at the Lancaster Fire Station  
From 5pm – 7pm**

**The following prices are for Dogs and Cats**

**Rabies: \$13.00**

**Distemper: \$13.00**

**Lyme Disease: \$32.00**

**Feline Leukemia: \$29.00**







# Roberts & Greene, PLLC

## INDEPENDENT AUDITOR'S REPORT

To the Town Manager and Members of the Board of Selectmen  
Town of Lancaster  
Lancaster, New Hampshire 03584

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Lancaster, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Basis for Adverse Opinion on Governmental Activities**

As discussed in Note 1.B.3. to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental and business-type activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental and business-type activities. The amount by which this departure would affect the liabilities, net position and expenses of the governmental and business-type activities is not reasonably determinable.

### **Adverse Opinion**

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly the respective financial position of the governmental and business-type activities of the Town of Lancaster as of December 31, 2016, or the respective changes in financial position thereof for the fiscal year then ended.

### **Unmodified Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Lancaster as of December 31, 2016, and the respective changes in financial position and, where applicable, cash flows thereof and budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the pension related schedules on pages 36 and 37 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Lancaster has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lancaster's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from, and relate directly to, the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

January 8, 2018

*Robert A. Greene, PLLC*



## 2017 ASSESSING REPORT

Lancaster's real estate market continues to improve overall, as the supply of available properties for sale has dropped considerably from few years ago. Part may be attributed to the very strong market statewide and part to overall economic optimism. Some emerging trends are noted. Newer, smaller, more energy efficient houses are still in strong demand, while older, larger houses with little renovation and modernization continue to suffer somewhat. Location is always very important in real estate, and the right house on the right lot will hold its value better than a property with even a few negative attributes.

2018 marks the return of another five-year assessing cycle in which property assessments will be updated for the final tax bill in late fall. Please remember that property tax bills are usually more dependent on changes in the budget from year to year than they are on individual assessments. If the various budget components making up the tax rate increase, then most property tax bills will increase. The tax rate has four components: municipal, county, local education and state education. We urge taxpayers to educate themselves on the budget and to attend town and school meetings where spending decisions are made.

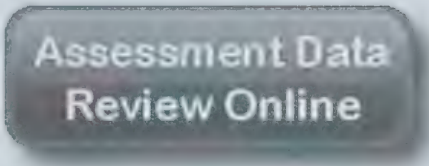
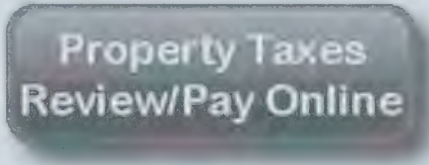
A few assessing issues have been noted over the past few years. One is that campers and recreational vehicles are considered real property that is subject to property tax unless they have a valid registration and license plate. Other taxable structures include storage containers and box trailers unless they are truly temporary in nature. As we have been reviewing current use properties, the most common discrepancy is the expansion of developed areas for driveways, parking areas, lawn, campsites, material storage, and outbuilding construction (temporary and permanent). Land only qualifies for current use if it is left in its natural state or a valid agricultural use. With more aerial photography online it is much easier to see current use infringements. We welcome updated current use maps as we strive to maintain fair and equitable administration of this worthy program.

All Lancaster properties will be reassessed for the 2018 tax year. Many properties have been visited over the past few years as part of our cyclical reinspection/data verification program, but there are still many that will be reviewed in this update year. When properties are visited, an appraiser will request to measure each structure and will usually also request to make an interior inspection to confirm important characteristics as well. We ask for your cooperation in this endeavor as the quality of the town's assessment base and equity of the property tax in general starts with accurate physical information. The town's appraisers carry photo identification and their vehicles are on file with the town office and police department. If you have any questions about property taxes and the assessing function, please call the town office.



## TAX COLLECTOR'S REPORT

The tax department offers the convenience of paying your property taxes, water & sewer online. Also available online is the ability to look up assessment data. This allows individuals to review their assessment and for businesses to work more efficiently. Visit our website – [www.lancasternh.org](http://www.lancasternh.org). Navigate to the Tax Collector page under the Town Government drop-down menu. On the Tax Collector page you will see the icons to the right. Click on “Assessment Data Review Online” icon and it will bring you to the assessment kiosk. There you can look up an account either by name, address or map & lot. This is the same method used to “Review or Pay” your taxes online. **\*\*NEW in 2018**, you will be able access your tax bill online by using the “Review/Pay” Online icon.

A dark grey rounded rectangular button with white text that reads "Assessment Data Review Online".A dark grey rounded rectangular button with white text that reads "Property Taxes Review/Pay Online".

The following dates I would like to make the taxpayer aware of in the up coming year:

- |          |  |
|----------|--|
| February | Delinquent Notices will be mailed  |
| April    | Water Meters read the 1 <sup>st</sup> week of April<br>Water/Sewer bill mailed the 2 <sup>nd</sup> week of April<br>Delinquent notices due date is the 13 <sup>th</sup><br>Lien process begins with issuing an impending lien notice on any unpaid taxes after the delinquent due date<br>Impending deed notices will be mailed to property owners and mortgage holders on any outstanding 2015 tax liens (2015 tax levy)        |
| May      | Due date on 1 <sup>st</sup> Issue Water/Sewer bill<br>Impending lien notice due date is the 18 <sup>th</sup><br>Liens will be executed on the 18 <sup>th</sup> on any unpaid delinquent taxes after the impending lien due date. Mortgage notices mailed within 45 days of this date<br>Execute tax collectors deeds on May 25 <sup>th</sup> on any outstanding 2015 tax liens (2015 tax levy) after the impending deed due date |
| June     | Issue 1 <sup>st</sup> Issue Property Tax bill  |
| July     | Due date on 1 <sup>st</sup> Issue Property Tax bill  |
| October  | Water Meters read 1 <sup>st</sup> week of October<br>Water/Sewer bill mailed 2 <sup>nd</sup> week of October   |
| November | Issue 2 <sup>nd</sup> Issue Property Tax bill<br>Due date on 2 <sup>nd</sup> Issue Water/Sewer bill  |
| December | Due date on 2 <sup>nd</sup> Issue Property Tax bill  |

Respectfully submitted,  
Charity Blanchette, Tax Collector





### Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

#### Instructions

**Cover Page**

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

#### PREPARER'S INFORMATION

First Name  Last Name

Street No.  Street Name  Phone Number

Email (optional)



**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2016	Year: 2015	Year: 2014
Property Taxes	3110		\$374,255.37		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189		\$124,078.63		
Property Tax Credit Balance		(\$5,813.22)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2016	
Property Taxes	3110	\$7,018,745.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$6,550.00	\$3,100.00	
Yield Taxes	3185	\$5,494.38	\$24,008.25	
Excavation Tax	3187		\$1,174.86	
Other Taxes	3189	\$910,911.31	\$3,307.10	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2016	2015	2014
Property Taxes	3110	\$27,379.42			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$5,314.75	\$36,824.37		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$7,968,581.64</b>	<b>\$566,748.58</b>	<b>\$0.00</b>	<b>\$0.00</b>





Credits	Levy for Year of this Report	2016	Prior Levies	
Remitted to Treasurer			2015	2014
Property Taxes	\$6,719,244.73	\$218,732.51		
Resident Taxes				
Land Use Change Taxes	\$325.00	\$3,100.00		
Yield Taxes	\$5,494.38	\$21,612.87		
Interest (Include Lien Conversion)	\$5,314.75	\$31,546.87		
Penalties		\$5,277.50		
Excavation Tax		\$1,174.86		
Other Taxes	\$745,574.91	\$51,933.28		
Conversion to Lien (Principal Only)		\$230,814.06		
<input style="width: 300px;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2016	Prior Levies	
			2015	2014
Property Taxes	\$8,990.08			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$2,395.38		
Excavation Tax				
Other Taxes	\$51,837.10	\$161.25		
<input style="width: 300px;" type="text"/>				
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$345,877.09			
Resident Taxes				
Land Use Change Taxes	\$6,225.00			
Yield Taxes				
Excavation Tax				
Other Taxes	\$113,499.30			
Property Tax Credit Balance	(\$33,800.70)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$7,968,581.64</b>	<b>\$566,748.58</b>	<b>\$0.00</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$431,800.69
Total Unredeemed Liens (Account #1110 - All Years)	\$393,148.50





**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2016	Year: 2015	Year: 2014
Unredeemed Liens Balance - Beginning of Year			\$203,541.79	\$200,727.45
Liens Executed During Fiscal Year		\$253,219.42		
Interest & Costs Collected (After Lien Execution)		\$5,220.14	\$14,098.67	\$52,248.16
<b>Total Debits</b>	\$0.00	\$258,439.56	\$217,640.46	\$252,975.61

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2016	2015	2014
Redemptions		\$72,819.42	\$70,635.17	\$116,836.43
Interest & Costs Collected (After Lien Execution) #3190		\$5,220.14	\$14,098.67	\$52,248.16
Abatements of Unredeemed Liens		\$1,866.38	\$917.62	
Liens Deeded to Municipality		\$369.11	\$392.67	\$503.36
Unredeemed Liens Balance - End of Year #1110		\$178,164.51	\$131,596.33	\$83,387.66
<b>Total Credits</b>	\$0.00	\$258,439.56	\$217,640.46	\$252,975.61

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$431,800.69</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$393,148.50</b>



**LANCASTER (247)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Charity

Blanchette

1-2-2018

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Charity Blanchette  
Preparer's Signature and Title





**Lancaster**  
**Summary Inventory of Valuation**

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
 NH DRA Municipal and Property Division  
 (603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

<b>Preparer</b>		
Jason Call (Northtown Associates)		
<b>Witnesses</b>		
<b>Name</b>	<b>Position</b>	<b>Signature</b>
Leo J. Enos		
Leon H. Rideout		
David Stickney, Sr.		
<b>Town Manager</b>		
<b>Name</b>	<b>Phone</b>	<b>Email</b>
Edward Samson	603-788-3391	townmanager@lancasternh.org

Preparer's Signature



Land Value Only	Acres	Valuation
1A Current Use RSA 79-A	24,802.63	\$2,071,588
1B Conservation Restriction Assessment RSA 79-B	1.25	\$199
1C Discretionary Easements RSA 79-C	0.00	\$0
1D Discretionary Preservation Easements RSA 79-D	1.01	\$9,900
1E Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F Residential Land	2,709.28	\$43,679,600
1G Commercial/Industrial Land	589.99	\$15,992,500
<b>1H Total of Taxable Land</b>	<b>28,104.16</b>	<b>\$61,753,787</b>
1I Tax Exempt and Non-Taxable Land	2,788.73	\$8,223,500

Buildings Value Only	Structures	Valuation
2A Residential		\$141,906,248
2B Manufactured Housing RSA 674:31		\$3,977,500
2C Commercial/Industrial		\$46,486,300
2D Discretionary Preservation Easements RSA 79-D	10	\$26,252
2E Taxation of Farm Structures RSA 79-F	0	\$0
<b>2F Total of Taxable Buildings</b>		<b>\$192,396,300</b>
2G Tax Exempt and Non-Taxable Buildings		\$37,338,100

Utilities & Timber	Valuation
3A Utilities	\$14,871,700
3B Other Utilities	\$0
4 Mature Wood and Timber RSA 79:5	\$0

**5 Valuation before Exemption \$269,021,787**

Exemptions	Total Granted	Valuation
6 Certain Disabled Veterans RSA 72:36-a	0	\$0
7 Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8 Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10 Non-Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
10 Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0

**11 Modified Assessed Value of All Properties \$269,021,787**

Optional Exemptions	Amount Per	Total Granted	Valuation
12 Blind Exemption RSA 72:37	\$15,000	0	\$0
13 Elderly Exemption RSA 72:39-a,b		14	\$368,200
14 Deaf Exemption RSA 72:38-b	\$0	0	\$0
15 Disabled Exemption RSA 72:37-b	\$0	0	\$0
16 Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17 Solar Energy Systems Exemption RSA 72:62		11	\$141,750
18 Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19 Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23 IV		0	\$0
<b>20 Total Dollar Amount of Exemptions</b>			<b>\$509,950</b>
<b>21 Net Valuation</b>			<b>\$268,511,837</b>
<b>22 Less Utilities</b>			<b>\$14,871,700</b>
<b>23 Net Valuation without Utilities</b>			<b>\$253,640,137</b>





**Utility Value Appraiser**

George Sansoucy

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

<b>Electric Company Name</b>	<b>Valuation</b>
PSNH DBA EVERSOURCE ENERGY	\$11,100,600
	<b>\$11,100,600</b>

<b>Gas Company Name</b>	<b>Valuation</b>
PORTLAND NATURAL GAS TRANSMISSION SYSTEM	\$172,500
PORTLAND PIPE LINE CORPORATION	\$3,598,600
	<b>\$3,771,100</b>

<b>Veteran's Tax Credits</b>	<b>Limits</b>	<b>Number</b>	<b>Est. Tax Credits</b>
Veterans' Tax Credit RSA 72:28	\$100	135	\$13,500
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	9	\$12,600
All Veterans Tax Credit RSA 72:28-b	\$0	0	\$0
		<b>144</b>	<b>\$26,100</b>

**Deaf & Disabled Exemption Report**

<b>Deaf Income Limits</b>		<b>Deaf Asset Limits</b>	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

<b>Disabled Income Limits</b>		<b>Disabled Asset Limits</b>	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

**Elderly Exemption Report**

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	0
75-79	0
80+	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	1	\$20,000	\$20,000	\$20,000
75-79	3	\$25,000	\$75,000	\$75,000
80+	10	\$30,000	\$300,000	\$273,200
	<b>14</b>		<b>\$395,000</b>	<b>\$368,200</b>

<b>Income Limits</b>	
Single	\$18,400
Married	\$26,400

<b>Asset Limits</b>	
Single	\$35,000
Married	\$35,000

Has the municipality adopted Community Tax Relief Incentive? RSA 79-E

Adopted? No Number of Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H

Adopted? No Number of Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G

Adopted? No Number of Properties:





<b>Current Use RSA 79-A</b>	<b>Total Acres</b>	<b>Valuation</b>
Farm Land	4,244.88	\$1,200,188
Forest Land	11,215.04	\$573,832
Forest Land with Documented Stewardship	8,563.55	\$282,687
Unproductive Land	352.20	\$6,756
Wet Land	426.96	\$8,125
	<b>24,802.63</b>	<b>\$2,071,588</b>

**Other Current Use Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	9,982.02
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	9.04
Total Number of Owners in Current Use	<b>Owners:</b>	329
Total Number of Parcels in Current Use	<b>Parcels:</b>	646

**Land Use Change Tax**

Gross Monies Received for Calendar Year		\$4,500
Conservation Allocation	<b>Percentage:</b> 10.00%	<b>Dollar Amount:</b> \$0
Monies to Conservation Fund		\$450
Monies to General Fund		\$4,050

**Conservation Restriction Assessment Report RSA 79-B**

	<b>Acres</b>	<b>Valuation</b>
Farm Land	0.00	\$0
Forest Land	1.25	\$199
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	<b>1.25</b>	<b>\$199</b>

**Other Conservation Restriction Assessment Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	0.00
Owners in Conservation Restriction	<b>Owners:</b>	1
Parcels in Conservation Restriction	<b>Parcels:</b>	1

Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F	Number Granted	Structures	Acres	Land Valuation	Structure Valuation
	0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D	Owners	Structures	Acres	Land Valuation	Structure Valuation
	3	10	1.01	\$9,900	\$26,252

Map	Lot	Block	%	Description
000R27	000002	000000	25	79-D HISTORIC BARN
000R27	000002	000000	25	79-D HISTORIC BARN
000P10	000067	000000	75	79-D HISTORIC BARN
000P10	000067	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	437.60
White Mountain National Forest only, account 3186	\$4,247.00	1,601.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
MCKEE INN LIMITED PARTNER	\$35,000
WEEKS HOSPITAL	\$19,500
SNHS MANAGEMENT CORPORATI	\$18,000
TRI-COUNTY COMMUNITY ACTION	\$2,500
	<b>\$75,000</b>

## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$837,233</b>
<b>General Fund Operating Expenses</b>	<b>\$10,012,142</b>
<b>Final Overlay</b>	<b>\$61,565</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.  
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.  
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2017 Fund Balance Retention Guidelines: Lancaster	
Description	Amount
<b>Current Amount Retained (15.06%)</b>	<b>\$1,508,079</b>
17% Retained ( <i>Maximum Recommended</i> )	\$1,702,064
10% Retained	\$1,001,214
8% Retained	\$800,971
5% Retained ( <i>Minimum Recommended</i> )	\$500,607

### 2017 RSA 198:4-b II School Fund Balance Retention Guidelines: Lancaster

If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

	Net Assessment	2.5% of Net Assessment
<b>Local School</b>	\$0	\$0
<b>White Mountains Regional School District</b>	\$18,565,474	\$464,137





**2017**  
**\$26.34**

## Tax Rate Breakdown Lancaster

### Municipal Tax Rate Calculation

Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,589,282	\$268,511,837	<b>\$9.64</b>
County	\$1,261,475	\$268,511,837	<b>\$4.70</b>
Local Education	\$2,678,693	\$268,511,837	<b>\$9.98</b>
State Education	\$513,111	\$253,640,137	<b>\$2.02</b>
<b>Total</b>	<b>\$7,042,561</b>		<b>\$26.34</b>

### Village Tax Rate Calculation

Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>	<b>\$0</b>		<b>\$0.00</b>

### Tax Commitment Calculation

Total Municipal Tax Effort	\$7,042,561
War Service Credits	(\$26,100)
Village District Tax Effort	\$0
<b>Total Property Tax Commitment</b>	<b>\$7,016,461</b>

11/3/2017

Stephan Hamilton  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

# Appropriations and Revenues

## Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$6,396,096	
Net Revenues (Not Including Fund Balance)		(\$3,355,909)
Fund Balance Voted Surplus		(\$538,570)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$26,100	
Special Adjustment	\$0	
Actual Overlay Used	\$61,565	
<b>Net Required Local Tax Effort</b>	<b>\$2,589,282</b>	

## County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,261,475	
<b>Net Required County Tax Effort</b>	<b>\$1,261,475</b>	

## Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$6,665,354	
Net Education Grant		(\$3,473,550)
Locally Retained State Education Tax		(\$513,111)
<b>Net Required Local Education Tax Effort</b>	<b>\$2,678,693</b>	
State Education Tax	\$513,111	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$513,111</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$268,511,837	\$270,090,939
Total Assessment Valuation without Utilities	\$253,640,137	\$252,826,639

### Village (MS-1V)

Description	Current Year
-------------	--------------

# Lancaster

## Tax Commitment Verification

### 2017 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$7,016,461
1/2% Amount	\$35,082
Acceptable High	\$7,051,543
Acceptable Low	\$6,981,379

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	7,018,591.
Less amount for any applicable Tax Increment Financing Districts (TIF)	_____
<b>Net amount after TIF adjustment</b>	7,018,591

**Under penalties of perjury, I verify the amount above was the 2017 commitment amount on the property tax warrant.**

Tax Collector/Deputy Signature: <i>Charity Blanchette</i>	Date: 11/6/17
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### Requirements for Semi-Annual Billing

#### Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Lancaster	Total Tax Rate	Semi-Annual Tax Rate
Total 2017 Tax Rate	\$26.34	\$13.17

Associated Villages





## TOWN OF LANCASTER TAX RATES



<u>YEAR</u>	<u>TOTAL</u>	<u>TOWN</u>	<u>COUNTY</u>	<u>SCHOOL</u>	<u>STATE</u>
1976	\$4.55	\$1.27	\$3.07	\$0.21	
1977	\$4.60	\$1.02	\$3.29	\$0.29	
1978	\$5.30	\$1.27	\$3.83	\$0.20	
1979	\$5.45	\$1.36	\$3.75	\$0.34	
1980	\$6.03	\$1.60	\$4.09	\$0.34	
1981	\$6.27	\$1.56	\$4.24	\$0.47	
1982	\$7.37	\$1.97	\$4.82	\$0.58	
1983	\$7.92	\$1.43	\$5.90	\$0.59	
1984	\$7.26	\$1.22	\$5.46	\$0.58	
1985	\$6.78	\$1.27	\$4.88	\$0.63	
1986	\$7.07	\$1.43	\$5.07	\$0.57	
1987	\$6.52	\$1.88	\$3.82	\$0.82	
1988	\$17.05	\$5.46	\$2.33	\$9.26	Re-evaluation
1989	\$21.10	\$5.52	\$2.54	\$13.04	
1990	\$23.05	\$5.58	\$2.30	\$15.17	
1991	\$22.20	\$6.25	\$2.42	\$13.53	
1992	\$24.18	\$6.24	\$2.74	\$15.20	
1993	\$30.78	\$7.66	\$3.48	\$19.64	Trend Factoring
1994	\$30.34	\$7.63	\$2.93	\$19.78	
1995	\$30.34	\$7.63	\$3.24	\$19.47	
1996	\$32.10	\$8.15	\$3.50	\$20.45	
1997	\$34.85	\$8.22	\$3.86	\$22.77	
1998	\$34.85	\$8.20	\$3.91	\$22.74	
1999	\$26.70	\$8.87	\$3.98	\$7.01	\$6.84
2000	\$29.24	\$8.58	\$3.78	\$10.11	\$6.77
2001	\$29.50	\$8.65	\$4.13	\$9.98	\$6.74
2002	\$33.16	\$9.65	\$4.60	\$12.50	\$6.41
2003	\$24.58	\$7.69	\$3.36	\$10.19	\$3.34
2004	\$24.58	\$7.08	\$4.19	\$10.69	\$2.62
2005	\$22.88	\$6.90	\$3.59	\$9.64	\$2.75
2006	\$24.43	\$7.25	\$3.99	\$10.52	\$2.67
2007	\$23.17	\$7.15	\$3.80	\$9.53	\$2.69
2008	\$19.51	\$5.99	\$3.89	\$7.47	\$2.16
2009	\$18.08	\$7.03	\$3.48	\$5.27	\$2.30
2010	\$18.52	\$7.75	\$3.54	\$5.05	\$2.18
2011	\$18.53	\$7.29	\$4.01	\$5.02	\$2.21
2012	\$20.73	\$7.94	\$4.18	\$6.41	\$2.20
2013	\$23.35	\$9.32	\$4.05	\$7.74	\$2.24
2014	\$23.40	\$9.10	\$4.63	\$7.53	\$2.14
2015	\$27.49	\$9.80	\$4.72	\$10.64	\$2.33
2016	\$25.61	\$9.06	\$4.26	\$10.01	\$2.28
2017	\$26.34	\$9.64	\$4.70	\$9.98	\$2.02

## SCHEDULE OF TOWN PROPERTY

<u>MAP/LOT</u>	<u>DESCRIPTION</u>
P11-003	Town Hall, 25 Main Street
	Fire Station, 10 Mechanic Street
	Highway Garage, 16-18 Mechanic Street
P11-031	Police Station, 11 Mechanic Street
P11-026	Lancaster EMS Building, 19 Mechanic Street
P06-082	Weeks Memorial Library, 128 Main Street
R13-063	Water Treatment Plant, 300 Pleasant Valley Road
P06-051	Col. Town Recreation, 16 High Street
R13-031	Col. Town Community Camp, 38 Community Camp Road
R09-068	Transfer Station, 121 Water Street
	Main Pump Station, 60 Heath Street
R09-065	Lagoons & Chlorine Building, 140 & 150 Water Street
R10-065	Salt Shed & Reservoir, 106 Prospect Street
R01-019	Water Tank, Industrial Park Road
R01-017	Pump Station, 673 Main Street
P01-004	Pump Station, 458 Main Street
P07-070	Pump Station, 55-59 Middle Street
R11-055	Pump Station, 55 Grange Road
	Pump Station, North Road
	Pump Station, Indian Brook, Summer Street
P06-043	Wilder Cemetery, Main Street
P06-070	Summer Street Cemetery, 89 Summer Street
R28-004	Martin Meadow Pond Cemetery, Martin Meadow Pond Road
P06-001	Centennial Park, Main Street
P06-048	Cross Park, Main Street
P11-035	Soldier Park, Main Street
P07-085	Drew Park, 109 Main Street
P07-004	Municipal Parking Lot, Main Street
P07-120	Municipal Parking Lot, Bunker Hill Street
P05-058	Summer Street Cemetery Entrance
P07-005	Welcome Center, 25 Park Street
P07-019	Fire Museum, 30 Park Street
P12-023	Riverside Drive (Ice Retention Dam)
P14-028	Holton Park
P14-029	Holton Park
R01-015	Industrial Park
R01-048	Pines, Main Street
R04-006	Island in Israel River
R04-008	Main Street – B&M RR
R04-034	School Street, behind Courthouse
R05-001	Town Forest, Causeway Street
R10-032	Riverside Drive
R11-056	Grange Road
R26-027	111 Martin Meadow Pond Boat Access
P06-071	Summer Street (Cemetery)
P14-037	Holton Park
R12-001	Pleasant Valley Road
P05-023	59 Depot Street (sold)
R17-043-PM-87	87 Rogers Campground Road (sold)
P11-005	22 Mechanic Street (sold)
P06-059	55 Summer Street (sold)
R27-009	Prospect Street

# INVENTORY OF MUNICIPAL EQUIPMENT

## HIGHWAY

1965 Joy Compressor  
1985 Eager Beaver Roller SRH300  
1989 Mobil Street Sweeper  
1992 Compactor  
1993 Homemade Cold Patch Trailer  
2003 Power Eagle Pressure Washer  
2003 Chevrolet K2500 Pickup  
2005 International 7400 Dump Truck  
2005 Exmark Mower  
2009 Sterling L8500 Dump Truck  
2009 Sterling 1½ ton Dump Truck  
2010 Case 621EXT Loader  
2010 Sterling Dump Truck  
2010 John Deere Excavator  
2011 HUDS Trailer  
2013 John Deere Loader/Backhoe  
2014 Holder Sidewalk Plow  
2014 Wells Cargo Trailer  
2015 John Deere Grader  
2017 Western 4700SF Dump Truck  
- 5000 Watt Generator

## WATER & SEWER

1994 Power Jet Sewer Machine  
1994 Trench Box  
1995 Load Rite Trailer  
2000 Mack Dump Truck  
2002 Muffin Auger Monster  
2003 Wells Utility Trailer  
2009 Ford F350 Pickup  
2010 Ingersoll Air Compressor  
2013 Ford F250 Pickup

## CEMETERY

2013 Gravely Mower  
2016 Gravely Mower

## TOWN OFFICE

2013 Ford Taurus

## FIRE DEPARTMENT

1930 Hose Cart  
1934 Maxim Pumper  
1984 Snowcraft Trailer  
1996 Carmate Trailer  
1998 Freightliner Rescue Van  
2002 Polaris 6x6  
2003 Newman Pumper  
2008 Ingersoll Rand Light Tower  
2009 Ford Expedition  
2009 Newman Ladder Truck  
2010 Ford E350 Van Ambulance  
2011 International Tanker  
2011 Ford E450 Ambulance  
2012 Ford E450 Ambulance  
2013 Ford E450 Ambulance  
2013 HME Pumper  
2016 Ford F250 Pickup  
2017 Ford E350 Ambulance

## TRANSFER STATION

2004 MSW Trash Compactor  
2005 Volvo L50E Wheel Loader  
2010 Bobcat Skidsteer  
2010 Demogrinder  
2010 Glass Pulverizer  
- Box Trailers (13 units)  
- Balers (4)  
- Oil Filter Crusher  
- Waste Oil Furnace

## POLICE

2013 Ford Expedition – Cruiser  
2017 Ford Expedition – Cruiser  
2017 Ford Expedition – Cruiser  
2010 Box Utility Trailer

## COL. TOWN RECREATION

1987 Ford Tractor  
2003 GMC 2500 Pickup  
2007 Polaris Sportsman  
2010 Exmark Mower  
2010 Kioti CK30 Tractor



**TOWN OF LANCASTER  
FINANCIAL REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2017**

**DETAILED STATEMENT OF REVENUES:**

	<u>APPROPRIATIONS</u>	<u>YEAR-TO-DATE</u>	<u>UNDER (OVER)</u>
<u>Taxes:</u>			
Property Tax	\$ -	\$ 7,005,705.78	(\$7,005,705.78)
Payment in Lieu of Taxes	\$ 75,000.00	\$ 40,522.57	\$ 34,477.43
Land Use Change Taxes	\$ 5,000.00	\$ 6,550.00	(\$1,550.00)
Yield Taxes	\$ 25,000.00	\$ 27,107.25	(\$2,107.25)
Interest & Penalties	\$ 75,000.00	\$ 101,459.78	(\$26,459.78)
Excavation Tax	\$ 1,000.00	\$ 1,174.86	(\$174.86)
<b>Total Taxes</b>	<b>\$ 181,000.00</b>	<b>\$7,182,520.24</b>	<b>(\$7,001,520.24)</b>
 <u>Intergovernmental Revenues:</u>			
Highway Block Grants	\$ 106,978.00	\$ 198,013.83	(\$91,035.83)
State & Federal Forest Lands	\$ 4,247.00	\$ 4,247.00	\$ -
Railroad Tax	\$ -	\$ 2,263.85	(\$2,263.85)
Room & Meals Tax	\$ 183,103.00	\$ 181,188.70	\$ 1,914.30
<b>Total Intergovernmental Revenues</b>	<b>\$ 294,328.00</b>	<b>\$ 385,713.38</b>	<b>(\$91,385.38)</b>
 <u>Special Grants for Projects:</u>			
LCHIP	\$ -	\$ 200.00	(\$200.00)
Emergency Management/Supp Plan	\$ -	\$ 4,378.50	(\$4,378.50)
250th Anniversary Celebration	\$ -	\$ 43.98	(\$43.98)
Summer Street Project	\$ -	\$ 2,407,544.29	(\$2,407,544.29)
Hazard Mitigation Plan Update	\$ -	\$ -	\$ -
Lighting Rebate	\$ -	\$ -	\$ -
Solar Project	\$ -	\$ 53,328.41	(\$53,328.41)
Christmas Lights/Materials	\$ -	\$ 3,824.00	(\$3,824.00)
Energy Project (Tillotson Fund)	\$ -	\$ 31,750.00	(\$31,750.00)
Business Loan Reimbursements	\$ -	\$ 19,475.74	(\$19,475.74)
<b>Total Special Grants</b>	<b>\$ -</b>	<b>\$ 2,520,544.92</b>	<b>(\$2,520,544.92)</b>

Income from Departments:

Motor Vehicle Permits Fees	\$ 502,157.00	\$ 654,081.25	(\$151,924.25)
Town Clerk Fees	\$ 28,248.00	\$ 32,940.08	(\$4,692.08)
Town Office Revenues	\$ 3,000.00	\$ 2,752.00	\$ 248.00
Lancaster Conservation Commission	\$ 3,000.00	\$ -	\$ 3,000.00
Martin Meadow Pond Dam	\$ -	\$ 250.00	(\$250.00)
Planning & Zoning	\$ 2,350.00	\$ 2,874.04	(\$524.04)
Police Department	\$ 10,500.00	\$ 11,167.35	(\$667.35)
Police--Lancaster Fair	\$ 22,000.00	\$ 20,299.41	\$ 1,700.59
EMS/Fire Department	\$ 900,000.00	\$ 1,252,284.88	(\$352,284.88)
Highways & Streets	\$ 500.00	\$ 173.95	\$ 326.05
Solid Waste--CD	\$ 76,250.00	\$ 99,075.44	(\$22,825.44)
Pay-As-You-Throw Bags	\$ 80,275.00	\$ 71,335.00	\$ 8,940.00
Water Department	\$ 490,409.00	\$ 478,772.55	\$ 11,636.45
Sanitation Department	\$ 375,321.00	\$ 424,658.54	(\$49,337.54)
Lancaster Municipal Cemeteries	\$ 37,100.00	\$ 24,147.29	\$12,952.71
William D. Weeks Memorial Library	\$ 22,904.00	\$ 29,734.91	(\$6,830.91)
Col. Town Spending Committee	\$ 270,135.00	\$ 270,135.00	\$ -
Motor Vehicle Waste Fees Fund	\$ 8,100.00	\$ 9,253.49	(\$1,153.49)
5 Cents Cans	\$ 6,475.00	\$ 7,369.00	(\$894.00)
<b>Total Income from Departments</b>	<b>\$2,838,724.00</b>	<b>\$3,391,304.18</b>	<b>(\$552,580.18)</b>

Miscellaneous Revenues:

Insurance	\$ -	\$ 29,578.00	(\$29,578.00)
Interest	\$ 4,000.00	\$ 4,969.16	(\$969.16)
Notes & Bonds	\$ -	\$ -	\$ -
Sale of Town Property	\$ 38,000.00	\$ 38,800.00	(\$800.00)
Sale of Town Equipment	\$ 1,000.00	\$ 1,855.00	(\$855.00)
Sale of Town Timber	\$ -	\$ -	\$ -
Capital Reserve Funds	\$ -	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>	<b>\$ 43,000.00</b>	<b>\$ 75,202.16</b>	<b>(\$32,202.16)</b>

<b>TOTAL APPROPRIATIONS &amp; REVENUES</b>	<b>\$ 3,357,052.00</b>	<b>\$13,555,284.88</b>	<b>(\$10,198,232.88)</b>
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**DETAILED STATEMENT OF EXPENDITURES:**

	<u>APPROPRIATIONS</u>	<u>YEAR-TO-DATE</u>	<u>UNDER (OVER)</u>
<b><u>General Government:</u></b>			
Executive	\$ 91,535.00	\$ 92,198.00	(\$663.00)
Election, Registration & Vital	\$ 53,269.00	\$ 63,679.71	(\$10,410.71)
Financial Administration	\$ 306,878.00	\$ 302,732.50	\$ 4,145.50
Legal Expenses	\$ 45,500.00	\$ 10,086.43	\$ 35,413.57
Personnel Administration	\$ 853,400.00	\$ 843,832.83	\$ 9,567.17
Fire Dept Grants--Radio Enhancement Pj	\$ -	\$ 249,000.00	(\$249,000.00)
Special Grants--Christmas Lights/Materials	\$ -	\$ 3,897.90	(\$3,897.90)
Special Grants--Community Energy Program	\$ -	\$ 4,995.49	(\$4,995.49)
Planning & Zoning	\$ 13,000.00	\$ 9,246.88	\$ 3,753.12
General Government Buildings	\$ 45,200.00	\$ 39,157.07	\$ 6,042.93
Lancaster Municipal Cemeteries	\$ 51,025.00	\$ 47,637.36	\$ 3,387.64
Insurance & Bonds	\$ 150,251.00	\$ 164,060.30	(\$13,809.30)
Advertising & Regional Association	\$ 16,640.00	\$ 16,640.00	\$ -
<b>Total General Government</b>	<b>\$1,626,698.00</b>	<b>\$ 1,847,164.47</b>	<b>(\$220,466.47)</b>
<b><u>Public Safety:</u></b>			
Police Department	\$ 563,500.00	\$ 521,217.86	\$ 42,282.14
Police Department--Lancaster Fair	\$ 22,000.00	\$ 17,083.61	\$ 4,916.39
EMS/Fire Department	\$ 751,440.00	\$ 836,481.39	(\$85,041.39)
Safety Committee	\$ 107.00	\$ -	\$ 107.00
<b>Total Public Safety</b>	<b>\$1,337,047.00</b>	<b>\$ 1,374,782.86</b>	<b>(\$37,735.86)</b>
<b><u>Highways &amp; Streets:</u></b>			
Highways & Streets	\$ 814,002.00	\$ 803,049.99	\$ 10,952.01
Street Lighting	\$ 25,000.00	\$ 26,896.62	(\$1,896.62)
<b>Total Highways &amp; Streets</b>	<b>\$ 839,002.00</b>	<b>\$ 829,946.61</b>	<b>\$ 9,055.39</b>
<b><u>Solid Waste, Water &amp; Sanitation Departments:</u></b>			
Solid Waste Collection	\$ 46,800.00	\$ 46,800.00	\$ -
Solid Waste--MSW	\$ 80,275.00	\$ 76,834.70	\$ 3,440.30
Solid Waste--CD	\$ 206,440.00	\$ 213,028.35	(\$6,588.35)
Water Department	\$ 490,409.00	\$ 464,660.14	\$ 25,748.86
Sanitation Department	\$ 375,321.00	\$ 351,328.31	\$ 23,992.69
<b>Total Solid Waste, Water &amp; Sewer Depts</b>	<b>\$1,199,245.00</b>	<b>\$ 1,152,651.50</b>	<b>\$46,593.50</b>



Health Administration:

Health Officer & Expenses	\$ 900.00	\$ 800.00	\$ 100.00
Animal Control	\$ 600.00	\$ 280.00	\$ 320.00
Health Agencies & Hospitals	\$ 23,912.00	\$ 23,912.00	\$ -
<b>Total Health Administration</b>	<b>\$ 25,412.00</b>	<b>\$ 24,992.00</b>	<b>\$ 420.00</b>

Welfare:

Town Welfare	\$ 50,000.00	\$ 45,640.62	\$ 4,359.38
Court Appointed Special Advocates	\$ 500.00	\$ 500.00	\$ -
Tri-County Community Action	\$ 4,600.00	\$ 4,600.00	\$ -
Caleb Caregivers	\$ 4,000.00	\$ 4,000.00	\$ -
American Red Cross	\$ 1,533.00	\$ 1,533.00	\$ -
Tri-Town Public Transit Route	\$ 2,000.00	\$ 2,000.00	\$ -
Senior Wheels Demand Response	\$ 2,000.00	\$ 2,000.00	\$ -
North Country Meals Program	\$ 4,500.00	\$ 4,500.00	\$ -
Center of New Beginnings	\$ 1,000.00	\$ 1,000.00	\$ -
Coos Service Link Resource Center	\$ 3,090.00	\$ -	\$ 3,090.00
<b>Total Welfare</b>	<b>\$ 73,223.00</b>	<b>\$ 65,773.62</b>	<b>\$ 7,449.38</b>

Culture & Recreation:

Motor Vehicle Waste Fees/5 Cents Cans	\$ 14,575.00	\$ 10,619.52	\$ 3,955.48
Lancaster Conservation Commission	\$ 3,000.00	\$ 1,790.46	\$ 1,209.54
Skating Rink	\$ 5,000.00	\$ 3,000.33	\$ 1,999.67
Col Town SC--Water	\$ 2,500.00	\$ 2,500.00	\$ -
Col Town SC--Sewer	\$ 2,000.00	\$ 2,000.00	\$ -
Col Town SC--Operating Expenses	\$ 85,292.00	\$ 85,292.00	\$ -
Col Town Spending Committee	\$ 270,135.00	\$ 270,135.00	\$ -
Mt. Prospect Ski Club	\$ 5,000.00	\$ 5,000.00	\$ -
Park Maintenance	\$ 5,000.00	\$ 7,905.83	(\$2,905.83)
Town Band	\$ 2,000.00	\$ 2,000.00	\$ -
Patriotic Purposes	\$ 1,000.00	\$ 250.00	\$ 750.00
Town Events	\$ 2,000.00	\$ 800.00	\$ 1,200.00
Mt. Washington Regional Airport	\$ 4,691.00	\$ 4,691.00	\$ -
William D. Weeks Memorial Library	\$ 262,202.00	\$ 259,009.61	\$ 3,192.39
<b>Total Culture &amp; Recreation</b>	<b>\$ 664,395.00</b>	<b>\$ 654,993.75</b>	<b>\$ 9,401.25</b>

Debt Service:

Long Term Notes & Bonds (P/I)	\$ 211,704.00	\$ 257,828.88	(\$46,124.88)
Interest--Abatement	\$ -	\$ 356.91	(\$356.91)
<b>Total Debt Service</b>	<b>\$ 211,704.00</b>	<b>\$ 258,185.79</b>	<b>(\$46,481.79)</b>

Capital Outlay & Special Projects:

H&S--New Truck with Plow	\$ 40,000.00	\$ 39,622.26	\$ 377.74
Road Reconstruction	\$ 150,000.00	\$ 150,000.00	\$ -
Fire Dept--Turn Out Gears	\$ 65,000.00	\$ 51,734.00	\$ 13,266.00
H&S--Equipment	\$ 93,570.00	\$ 92,055.59	\$ 1,514.41
Police Dept--New Cruiser	\$ -	\$ 21,132.05	(\$21,132.05)
Dam--Martin Meadow Pond	\$ -	\$ 11,340.00	(\$11,340.00)
Summer Street Project	\$ -	\$ 2,446,207.18	(\$2,446,207.18)
Backpack Feeding Program	\$ 800.00	\$ 800.00	\$ -
<b>Total Capital Outlay &amp; Special Projects</b>	<b>\$ 349,370.00</b>	<b>\$ 2,812,891.08</b>	<b>(\$2,463,521.08)</b>

Capital Reserve Funds:

Highway Department	\$ 40,000.00	\$ 40,000.00	\$ -
EMS/Fire Department	\$ 20,000.00	\$ 20,000.00	\$ -
Weeks Memorial Library	\$ 5,000.00	\$ 5,000.00	\$ -
Lancaster Municipal Cemeteries	\$ 5,000.00	\$ 5,000.00	\$ -
<b>Total Capital Reserve Funds</b>	<b>\$ 70,000.00</b>	<b>\$ 70,000.00</b>	<b>\$ -</b>

**TOTAL APPROPRIATIONS & EXPENDITURES**

**\$6,396,096.00      \$9,091,381.68      (\$2,695,285.68)**



REPORT OF THE TRUST FUNDS FOR THE TOWN OF LANCASTER ON DECEMBER 31, 2017

Date Created	Name of Trust Fund	Purpose of Fund	How Invested	Principal Beginning Balance	New Funds Created	Withdrawals/ Bank fees	Principal Ending Balance	Income Balance Beg. of Year	Income During Year	Expended During Year	Income Balance End of Year	Cumulative Gain (Loss) on Investment	Total Principal & Interest
1914	Lyman Bianchin Fund	Benefit of Needy	Invest	\$ 80,001.55	\$ -	\$ (868.28)	\$ 79,133.27	\$ 113,374.18	\$ 7,623.37	\$ (5,868.28)	\$ 115,129.27	\$ 57,082.52	\$ 251,345.06
1880	Cemetery Fund	Perpetual care	Invest	261,869.47	-	(1,169.41)	260,700.06	9,497.71	11,541.47	(11,107.97)	9,931.21	59,255.55	329,886.82
1926	Helen W C Denison Fund	Care of Cross Park	Invest	8,056.39	-	(74.95)	7,981.44	10,827.67	526.66	(74.95)	11,279.38	5,489.51	24,750.33
1932	Jas. L Dow Fund	Beauty Parks & Streets	Invest	7,113.21	-	(70.40)	7,042.81	10,583.21	496.05	(70.40)	11,008.86	5,137.56	23,259.63
1910	Historical Trust	Complie History of Town	Invest	1,188.82	-	(11.15)	1,177.67	1,630.15	78.82	(11.15)	1,697.82	801.06	3,676.55
1920	Emmon Smith Fund	Benefit of Needy	Invest	74,345.24	-	(437.11)	73,908.13	30,682.16	2,976.38	(9,437.11)	24,221.43	30,735.90	128,865.46
1918	Geo. M. Stevens Fund	Beauty Cemetery	Invest	189,782.13	-	(832.86)	188,949.27	7,774.41	8,794.43	(8,775.05)	7,793.79	41,523.39	238,266.45
1910	Library Trust	Benefit Weeks Library	Invest	23,820.91	-	(112.06)	23,708.85	447.31	759.28	(655.54)	551.05	8,393.71	32,653.61
2008	Noyes Lecture Fund	Education	Invest	241,182.41	-	(1,084.90)	240,097.51	10,830.84	10,830.84	(11,170.18)	8,804.11	57,708.20	306,609.82
	<b>Total Common Funds</b>			<b>\$ 887,430.53</b>	<b>\$ -</b>	<b>\$ (4,661.12)</b>	<b>\$ 882,769.41</b>	<b>\$ 193,960.25</b>	<b>\$ 43,627.30</b>	<b>\$ (47,170.63)</b>	<b>\$ 190,416.92</b>	<b>\$ 266,127.40</b>	<b>\$ 1,339,313.73</b>
1935	Monahan Trust	Benefit of Public Nursing	Invest	\$ 1,055.16	\$ -	\$ (17.55)	\$ 1,037.61	\$ 3,368.14	\$ 122.49	\$ (17.55)	\$ 3,473.08	\$ 1,283.53	\$ 5,794.22
	<b>Sub-total</b>			<b>\$ 1,055.16</b>	<b>\$ -</b>	<b>\$ (17.55)</b>	<b>\$ 1,037.61</b>	<b>\$ 3,368.14</b>	<b>\$ 122.49</b>	<b>\$ (17.55)</b>	<b>\$ 3,473.08</b>	<b>\$ 1,283.53</b>	<b>\$ 5,794.22</b>
1998	C/R - Bridge Repair	Bridge Repair	ICS	\$ 219,245.90	\$ -	\$ -	\$ 219,245.90	\$ 2,318.79	\$ 221.38	\$ -	\$ 2,540.17	\$ -	\$ 221,786.07
1987	C/R - Industrial Dev	Business & Industry Dev	ICS	79,205.81	-	-	79,205.81	4,085.20	41.84	-	4,127.04	-	83,332.85
2007	C/R - Cemetery	Infrastructure Improvements	ICS	185.40	5,000.00	-	5,185.40	57.87	1.80	-	5,245.07	-	5,245.07
2008	C/R - Fire/EMS Fund	Purchase of Fire/EMS Equip	ICS	21,826.43	20,000.00	-	41,826.43	1,232.18	18.77	-	1,250.95	-	43,077.38
1980	C/R - Highway	Purchase Highway Equip	ICS	32,643.64	40,000.00	-	72,643.64	745.28	31.69	-	776.97	-	73,420.61
2007	C/R - Water System	Maintenance & Improvements	ICS	16,516.94	-	-	16,516.94	173.77	8.11	-	181.88	-	16,698.82
2014	C/R - Transfer Station Facility	Transfer Station addition	ICS/CDARS	228,425.03	-	-	228,425.03	5,377.71	2,433.59	-	7,811.30	-	236,236.33
2001	C/R - Weeks Library	Building Repairs	ICS	73,043.21	5,000.00	-	78,043.21	257.58	38.27	-	295.85	-	78,339.06
2002	C/R - Police Dept.	Future Costs of Equip & Bldg	ICS	32,367.55	-	-	32,367.55	178.92	15.30	-	194.22	-	32,561.77
1980	C/R - Sanitation	Purchase Sanitation Equip	ICS	55,093.43	-	-	55,093.43	247.12	27.37	-	274.49	-	55,367.92
1993	C/R - Town Hall	Town Hall Improvement	ICS	141,811.00	-	-	141,811.00	13,691.44	155.28	-	13,846.72	-	155,657.72
1999	C/R - Town Reval	Future Revaluation	ICS	110,673.10	-	-	110,673.10	789.68	111.25	-	900.93	-	111,574.03
2001	C/R - Col. Town Spend	Capital Improvements	ICS	45,880.62	-	-	45,880.62	593.44	23.08	-	616.52	-	46,497.14
2001	C/R - PAYS Program	P-A-Y-T Program	ICS	6,000.00	-	-	6,000.00	2,475.98	4.07	-	2,480.05	-	8,480.05
1980	C/R - Water	Purchase Water Dept Equip	MMA	240.52	-	-	240.52	0.51	-	-	241.03	-	241.03
	<b>Sub-total of Town C/R's</b>			<b>\$ 1,063,158.58</b>	<b>\$ 70,000.00</b>	<b>\$ -</b>	<b>\$ 1,133,158.58</b>	<b>\$ 32,225.47</b>	<b>\$ 3,131.80</b>	<b>\$ -</b>	<b>\$ 35,357.27</b>	<b>\$ -</b>	<b>\$ 1,168,515.85</b>
1984	WMRHS - Scholarships	Scholarships	Invest	\$ 20,419.78	\$ 43,923.83	\$ (9,007.51)	\$ 55,336.10	\$ 152,503.90	\$ 7,421.22	\$ (865.07)	\$ 159,060.05	\$ 57,579.00	\$ 271,975.15
1915	Sally Falkenhain	Scholarships	Invest	27,084.52	-	(3,129.77)	23,954.75	1,313.83	861.83	(129.77)	2,045.89	10,603.16	36,603.80
2004	Chapin C Brooks Fund	Benefit of Lancaster School	Invest	7,265.86	-	(38.74)	7,227.12	3,220.46	263.92	(38.74)	3,445.64	1,102.88	11,775.64
1998	Hancock Library Fund	Benefit Library at LES	Invest	50,756.98	-	(195.96)	50,561.02	2,888.89	1,337.77	(195.96)	3,430.70	5,597.87	59,589.59
2011	C/R - Road & Drive Repair	Road/Drive Repair - District	ICS	8,124.95	-	-	8,124.95	243.04	4.04	-	247.08	-	8,372.03
2011	C/R - Athletic Fields	Field Upgrades	ICS	75,000.00	-	-	75,000.00	229.62	37.34	-	266.96	-	75,266.96
1994	C/R - Bldgs/Grnds Maint.	School Bldgs/Grnds Maint.	ICS	387,165.52	125,000.00	-	512,165.52	4,838.44	681.93	-	5,520.37	-	517,685.89
1987	C/R - Forestry	Develop Land	ICS	14,587.88	-	(642.10)	13,945.78	55.77	7.01	-	62.78	-	14,008.56
1998	C/R - School Plow Veh	Purchase Plow Equipment	ICS	35,949.93	25,000.00	(15,000.00)	45,949.93	132.31	22.33	-	154.64	-	46,104.57
2009	C/R Arthur T. Partridge	Career & Technical	ICS	53,064.64	23,228.16	(37,940.00)	38,352.80	115.10	16.33	-	131.43	-	38,484.23
2017	C/R - Life/Safety Code Deficiencies	School code improvements	ICS	-	25,000.00	-	25,000.00	-	8.93	-	8.93	-	25,008.93
2017	C/R - Out-of-District Placements	Special Education	ICS	-	25,000.00	-	25,000.00	-	8.92	-	8.92	-	25,008.92
	<b>Sub-total of School Funds</b>			<b>\$ 679,420.06</b>	<b>\$ 267,151.99</b>	<b>\$ (65,954.08)</b>	<b>\$ 880,617.97</b>	<b>\$ 164,941.36</b>	<b>\$ 10,671.57</b>	<b>\$ (1,229.54)</b>	<b>\$ 174,383.39</b>	<b>\$ 74,882.91</b>	<b>\$ 1,129,884.27</b>
	<b>FUNDS</b>			<b>\$ 2,631,064.33</b>	<b>\$ 337,151.99</b>	<b>\$ (70,632.75)</b>	<b>\$ 2,897,583.57</b>	<b>\$ 394,495.22</b>	<b>\$ 57,553.16</b>	<b>\$ (48,417.72)</b>	<b>\$ 403,630.66</b>	<b>\$ 342,293.84</b>	<b>\$ 3,643,508.07</b>
	Investments			1,725,052.13									
	ICS/MMA Accounts			1,918,455.94									
				<u>3,643,508.07</u>									



**TOWN OF LANCASTER, NH**  
**Treasurer's Report**  
**December 31, 2017**

**ACCOUNT BALANCES 01.01.2017**

General Fund	\$274,079.40
ICS Account	3,181,763.22
MBIA General Fund	1,204.22
Motor Vehicle Waste Fees	25,981.80
Municipal Cemeteries	53,621.85
Municipal Cemeteries Equipment	2,682.69
Payroll Account	7,948.85
Police Activities Fund	1,853.31
Summer Street Project	0.00
Electronic Payment Account	500.00

**TOTAL ACCOUNT BALANCES 01.01.2017**

**\$3,549,635.34**

**RECEIPTS/TRANSFERS 2017**

General Fund	\$20,607,098.58
ICS Account	6,762,201.29
MBIA General Fund	11.19
Motor Vehicle Waste Fees	11,945.09
Municipal Cemeteries	29,755.67
Municipal Cemeteries Equipment	2.70
Payroll Account	2,403,904.87
Police Activities Fund	0.00
Summer Street Project	2,407,544.29
Electronic Payment Account	243,709.51

**TOTAL RECEIPTS/TRANSFERS 2017**

**\$32,466,173.19**

**EXPENDITURES/TRANSFERS 2017**

General Fund	\$20,543,324.57
ICS Account	6,900,000.00
MBIA General Fund	0.00
Motor Vehicle Waste Fees	13,306.12
Municipal Cemeteries	48,546.22
Municipal Cemeteries Equipment	0.00
Payroll Account	2,382,020.66
Police Activities Fund	0.00
Summer Street Project	2,407,544.29
Electronic Payment Account	243,709.51

**TOTAL EXPENDITURES/TRANSFERS 2017**

**(\$32,538,451.37)**

**ACCOUNT BALANCES 12.31.2017**

**\$3,477,357.16**

Respectfully Submitted,  
 Ann M. Huddleston, Treasurer

## STATEMENT OF BOND DEBT

### WATER FILTRATION PLANT

2.0386 percent  
\$2,000,000.00

Amount of Original Note

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2018	76,000.00	14,465.00
August 2018		12,565.00
February 2019	79,000.00	12,565.00
August 2019		10,985.00
February 2020	83,000.00	10,985.00
August 2020		9,325.00
February 2021	87,000.00	9,325.00
August 2021		7,150.00
February 2022	91,000.00	7,150.00
August 2022		4,875.00
February 2023	96,000.00	4,875.00
August 2023		2,475.00
February 2024	99,000.00	2,475.00
	\$611,000.00	\$109,215.00

### WILLIAM D. WEEKS MEMORIAL LIBRARY

2.4986 percent  
\$650,000.00

Amount of Original Note

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2018		6,320.00
August 2018	26,000.00	6,320.00
February 2019		5,930.00
August 2019	27,000.00	5,930.00
February 2020		5,660.00
August 2020	28,000.00	5,660.00
February 2021		5,100.00
August 2021	29,000.00	5,100.00
February 2022		4,520.00
August 2022	30,000.00	4,520.00
February 2023		3,920.00
August 2023	31,000.00	3,920.00
February 2024		3,145.00
August 2024	33,000.00	3,145.00
February 2025		2,320.00
August 2025	34,000.00	2,320.00
February 2026		1,470.00
August 2026	36,000.00	1,470.00
February 2027		570.00
August 2027	38,000.00	570.00
	\$312,000.00	\$77,910.00

**WATER SYSTEM IMPROVEMENT BOND**

3.3896 percent

Amount of Original Note

\$2,460,000.00

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2018		39,967.50
August 2018	64,000.00	39,967.50
February 2019		39,007.50
August 2019	66,000.00	39,007.50
February 2020		38,347.50
August 2020	67,000.00	38,347.50
February 2021		37,007.50
August 2021	70,000.00	37,007.50
February 2022		35,607.50
August 2022	72,000.00	35,607.50
February 2023		34,167.50
August 2023	75,000.00	34,167.50
February 2024		32,292.50
August 2024	79,000.00	32,292.50
February 2025		30,317.50
August 2025	83,000.00	30,317.50
February 2026		28,242.50
August 2026	87,000.00	28,242.50
February 2027		26,067.50
August 2027	91,000.00	26,067.50
February 2028		24,702.50
August 2028	94,000.00	24,702.50
February 2029		22,352.50
August 2029	99,000.00	22,352.50
February 2030		19,877.50
August 2030	104,000.00	19,877.50
February 2031		17,277.50
August 2031	109,000.00	17,277.50
February 2032		14,552.50
August 2032	114,000.00	14,552.50
February 2033		12,700.00
August 2033	118,000.00	12,700.00
February 2034		9,750.00
August 2034	124,000.00	9,750.00
February 2035		6,650.00
August 2035	130,000.00	6,650.00
February 2036		3,400.00
August 2036	136,000.00	3,400.00
	<u>\$1,782,000.00</u>	<u>\$944,575.00</u>



**COL. TOWN POOL**

Amount of Original Note

Payable to: Passumpsic Savings Bank

4.09 percent

\$245,624.34

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
January 2018	8,493.34	2,358.84
July 2018	8,704.06	2,148.12
January 2019	8,847.92	2,004.26
July 2019	9,060.05	1,792.13
January 2020	9,217.15	1,635.03
July 2020	9,422.89	1,429.29
January 2021	9,601.47	1,250.71
July 2021	9,816.60	1,035.58
January 2022	10,001.83	850.35
July 2022	10,218.55	633.63
January 2023	10,418.74	433.44
July 2023	10,603.88	215.06
	<hr/>	<hr/>
	\$114,406.48	\$15,786.44



**Col. Town  
Mom & Son  
Movie Night**

**Col. Town  
Easter Bonnet  
Parade**



## WELFARE DEPARTMENT

The Town of Lancaster provides assistance to families and individuals with identified and verified needs as required by law.

### The Basic Legal Duty

The basic local welfare duty is described in RSA 165:1, I, which says:

Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there.

This simple statement imposes substantial responsibilities. The word “whenever” means there is no time limit to the duty to assist. The word “shall” means that no municipality may treat the program as optional, even when the local budget for the task has been fully expended. The duty includes all persons, not just those who can be classed as a “resident.” The local welfare program truly constitutes the “safety net” for all persons in the state of New Hampshire.

There are many number of things a person or family may require in order to meet their basic needs. Sometimes, the question becomes: What must be done today so that this person or family has shelter, heat, lights, and food *today*? This is different from assistance programs based in federal or state helping agencies. Those programs have specific and limited responsibilities, and they have time to process applications. For example, Medicaid is only a medical assistance program, while Temporary Aid to Needy Families (TANF) is limited to economic assistance. The local welfare official will deal with the full range of needs presented by an individual or a family, and must be prepared to respond promptly to those needs.

The amount spent in 2017 is as follows:

### WELFARE ACCOUNTABILITY

	Rent	Food	Fuel	Medical	Electric	Other	Total
January	\$3,933.50	\$370.00	\$0.00	\$0.00	\$500.00	\$0.00	<b>\$4,803.50</b>
February	\$2,705.00	\$20.00	\$930.88	\$0.00	\$0.00	\$0.00	<b>\$3,655.88</b>
March	\$1,619.01	\$70.00	\$0.00	\$0.00	\$188.00	\$1,500.00	<b>\$3,377.01</b>
April	\$2,395.00	\$170.00	\$380.92	\$0.00	\$0.00	\$0.00	<b>\$2,945.92</b>
May	\$1,024.00	\$315.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$1,339.00</b>
June	\$2,898.00	\$420.00	\$0.00	\$0.00	\$986.00	\$500.00	<b>\$4,804.00</b>
July	\$970.00	\$50.00	\$0.00	\$0.00	\$355.70	\$0.00	<b>\$1,375.70</b>
August	\$1,523.00	\$120.00	\$0.00	\$0.00	\$0.00	\$750.00	<b>\$2,393.00</b>
September	\$5,572.50	\$95.00	\$0.00	\$0.00	\$475.00	\$750.00	<b>\$6,892.50</b>
October	\$1,010.00	\$30.00	\$0.00	\$0.00	\$470.00	\$0.00	<b>\$1,510.00</b>
November	\$1,375.00	\$140.00	\$574.25	\$0.00	\$0.00	\$0.00	<b>\$2,089.25</b>
December	\$3,820.25	\$465.25	\$229.99	\$19.08	\$0.00	\$0.00	<b>\$4,534.57</b>
					Revenue	-\$50.00	
					Actual Expenditure	<b>\$39,720.33</b>	

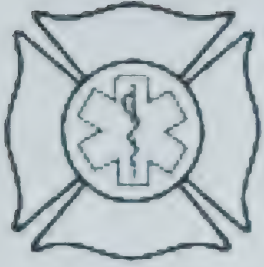
The Town of Lancaster attempts to recover the monies whenever possible. Assisted individuals can be required to pay the monies back to the town. Assisted individuals can be required to participate in a workfare program in exchange for the assistance provided.

Respectfully submitted:

Edward Samson  
Welfare Director







# *Lancaster Fire Department*

*25 Main Street*

*Lancaster, NH 03584*

*Telephone (603) 788-3221 Fax (603) 788-3921*

*fire@lancasternh.org*

## 2017 Annual Report

2017 was another record breaking year for the Lancaster Fire Department. The EMS Division completed 2611 clinical interactions. This drastic increase in incidents have led to some difficulties, mostly staffing. If you are interested in either Emergency Medical Care or Fire Suppression, please contact us.

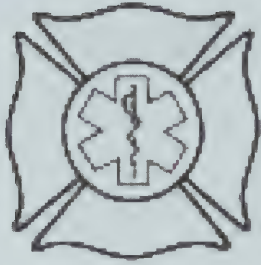
At the Annual Awards Dinner the following members were recognized for their years of service to the department: 5 years- Hilliary Schmidt, 20 years-Kristen Jones. James Fuller was awarded the Lt. Donald White Firefighter of the year Award.

During 2017, the department continued to offer free smoke detectors, which were originally purchased with grant funds. Please take a moment to change the batteries in your smoke and carbon monoxide detectors and check all your escape routes. Take time to have a fire drill at home!

The members and officers of the Lancaster Fire Department would like to thank all the members of the community for the support that you have given to the Department over the past year. We are honored to serve the community of Lancaster and are very proud of the quality Department that you have allowed us to achieve.

Respectfully submitted,

Randy Flynn  
Chief



# Lancaster Fire Department

25 Main Street

Lancaster, NH 03584

Telephone (603) 788-3221 Fax (603) 788-3921

[fire@lancasternh.org](mailto:fire@lancasternh.org)

## EMS

Medical transports	1195
Emergency Response	686
BLS Interfacility Transfer	380
Paramedic Interfacility	350

**Total EMS Calls 2611**

Lancaster	1584
Jefferson	90
Lunenburg	54
Gilman	54
Guildhall	25
Granby	9
Non-contractual	795

A1	480
A2	572
A3	562
A4	189
A5	808

## FIRE

Structure Fire	4
MVC	23
Vehicle Fire	3
Chimney Fire	2
Wildland Fire	5
False Alarm	21
Carbon Monoxide	1
Station Cover	1
Mutual Aid-Scene	11
EMS Assist	13

**Total Fire Calls 100**

Lancaster	81
Guildhall	6
Lunenburg	4
Whitefield	5
Groveton	0
Dalton	1
Jefferson	1
Mutual Aid (other)	2

# SAMPLE BALLOT

## INSTRUCTIONS TO VOTER

To vote, fill in the square(s) completely next to your choice(s), like this:   
Write-In: To vote for a write-in candidate, write the person's name on the line provided and fill in the square.

NON-PARTISAN BALLOT  
TOWN OF LANCASTER, N.H.  
TUESDAY, MARCH 13, 2018

### SELECTMAN:

3 years. Vote for not more than one.

Leo J. Enos \_\_\_\_\_   
\_\_\_\_\_

### SUPERVISOR OF THE CHECKLIST:

6 years. Vote for not more than one.

Robert Fink \_\_\_\_\_   
Sharon Wilkinson \_\_\_\_\_   
\_\_\_\_\_

### MODERATOR:

2 years. Vote for not more than one.

John L. Riff, IV \_\_\_\_\_   
\_\_\_\_\_

### TRUSTEE OF TRUST FUNDS:

3 years. Vote for not more than one

Michelle McVetty \_\_\_\_\_   
\_\_\_\_\_

### LIBRARY TRUSTEE:

3 years. Vote for not more than one.

Heather Burkham \_\_\_\_\_   
Linda Hutchins \_\_\_\_\_   
\_\_\_\_\_

### CEMETERY TRUSTEE:

3 years. Vote for not more than one.

Leonell (Buddy) Riendeau \_\_\_\_\_   
Donald Williams \_\_\_\_\_   
\_\_\_\_\_

### EMMONS SMITH FUND:

3 years. Vote for not more than one.

Michael W. Nadeau \_\_\_\_\_   
\_\_\_\_\_

### BUDGET COMMITTEE:

3 years. Vote for not more than three.

John Eddy \_\_\_\_\_   
Herbert Richardson \_\_\_\_\_   
\_\_\_\_\_   
\_\_\_\_\_   
\_\_\_\_\_

### BUDGET COMMITTEE:

2 years. Vote for not more than one.

\_\_\_\_\_



# SAMPLE BALLOT

## INSTRUCTIONS TO VOTER

To vote, fill in the square(s) completely next to your choice(s), like this:   
Write-In: To vote for a write-in candidate, write the person's name on the line provided and fill in the square.

### NON-PARTISAN BALLOT TOWN OF LANCASTER, N.H. TUESDAY, MARCH 13, 2018

#### COL. TOWN SPENDING COMMITTEE:

3 years. Vote for not more than three.

Nicole Matson \_\_\_\_\_

Leo Breault \_\_\_\_\_

Christopher Foss \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### COL. TOWN SPENDING COMMITTEE:

2 years. Vote for not more than one.

Steven Wheeler \_\_\_\_\_

\_\_\_\_\_

#### COL TOWN SPENDING COMMITTEE:

1 year. Vote for not more than one.

Doug Kipp \_\_\_\_\_

\_\_\_\_\_

**Town of Lancaster  
New Hampshire  
Warrant  
2018**

To the inhabitants of the Town of Lancaster in the County of Coos in the State of New Hampshire qualified to vote in town affairs, you are hereby notified to meet at the Town Hall, 25 Main Street, in said Lancaster on Tuesday the 13<sup>th</sup> day of March, at Eight o'clock in the forenoon to act upon the subjects hereinafter mentioned. The polls will be open at said meeting place on said date from Eight o'clock in the forenoon to act upon Article 1 by written ballot. The business meeting will be held at 7:30 P.M. at the above mentioned Town Hall to act upon the remaining articles.

**Article 01: Election of Town Officers**

To choose One (1) Selectman for Three (3) years; One (1) Supervisor of the Checklist for Six (6) years; One (1) Moderator for Two (2) years; One (1) Trustee of Trust Funds for Three (3) years; One (1) Library Trustee for Three (3) years; One (1) Cemetery Trustee for Three (3) years; One (1) Emmons Smith Fund Committee member for Three (3) years; Three (3) Budget Committee members for Three (3) years; One (1) Budget Committee member for Two (2) years; Three (3) Colonel Town Spending Committee members for Three (3) years; One (1) Colonel Town Spending Committee member for Two (2) years; One (1) Colonel Town Spending Committee member for One (1) year.

**Article 02: Operating Budget**

To see if the Town will vote to raise and appropriate the sum of Five Million Nine Hundred Sixteen Thousand Three Hundred Sixty-One Dollars (\$5,916,361.00) which represents the operating budget. Said sum does not include any other Warrant Articles.

**Article 03: Appropriate to Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000.00) to be added to the following Capital Reserve Fund accounts previously established for the purpose and in the amounts indicated:

Highway	\$40,000
Fire Department	\$20,000
Library	\$ 5,000
Cemetery	\$ 5,000
Total	\$70,000

(Recommended by the Board of Selectmen and Budget Committee)

**Article 04: Reimburse Industrial Development Fund**

To see if the Town will vote to raise and appropriate the sum of Nineteen Thousand Four Hundred Seventy-Six Dollars (\$19,476.00) to be added to the Industrial Development Capital Reserve Fund previously established with said funds to come from the unassigned fund balance. (Recommended by the Board of Selectmen and the Budget Committee)

#### **Article 05: New Snow Blower Attachment**

To see if the town will vote to raise and appropriate the sum of One Hundred Five Thousand Dollars (\$105,000.00) for the purpose of purchasing a new snow blower attachment for the Highway Department with said funds to come from the unassigned fund balance.

#### **Article 06: New Street Sweeper**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Eight Thousand Dollars (\$208,000.00) for the purchase of a new street sweeper for the Highway Department with said funds to come from the unassigned fund balance.

#### **Article 07: Purchase New Ambulance**

To see if the Town will vote to raise and appropriate the sum of Ninety Thousand Dollars (\$90,000.00) for the purchase of a new ambulance for the Fire Department with said funds to come from the unassigned fund balance.

#### **Article 08: Purchase 2013 Ford Explorer**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) for the purchase of a 2013 Ford Explorer from Weeks Hospital for the Fire Department with said funds to come from the unassigned fund balance.

#### **Article 09: Town Revaluation**

To see if the Town will vote to raise and appropriate the sum of Sixteen Thousand Dollars (\$16,000.00) for the purpose of a Town-wide Revaluation and to authorize the withdrawal and expenditure of said sum from the Town Revaluation Capital Reserve Fund. (Recommended by the Board of Selectmen and Budget Committee)

#### **Article 10: Town Office/Hall renovations**

To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) for the purpose of renovating the town offices and the entryway to the auditorium and to authorize the withdrawal and expenditure of said sum from the Town Hall Improvement Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)

#### **Article 11: Purchase New Camera**

To see if the Town will vote to raise and appropriate the sum of Sixteen Thousand Seven Hundred Forty Dollars (\$16,740.00) for the purpose of purchasing a new camera with said funds in the amount of Eight Thousand Three Hundred Seventy Dollars (\$8,370.00) to come from the Unrestricted Water Department Fund and Eight Thousand Three Hundred Seventy Dollars (\$8,370.00) to come from the Unrestricted Sewer Department Fund.

#### **Article 12: CASA**

To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500.00) for the support of CASA (Court Appointed Special Advocates) of New Hampshire.

#### **Article 13: American Red Cross**

To see if the Town will vote to raise and appropriate the sum of One Thousand Six Hundred Dollars (\$1,600.00) for the support of the American Red Cross.



**Article 14: Tri-County Transit**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the support of Tri-County Transit.

**Article 15: Northern Human Services/White Mountain Mental Heal**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Nine Hundred Twenty-One Dollars (\$5,921.00) for the support of Northern Human Services/White Mountain Mental Health.

**Article 16: Senior Meals of Coos County**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Five Hundred Dollars (\$4,500.00) for the support of the North Country Senior Meals Program.

**Article 17: Northern Gateway Chamber of Commerce**

To see if the Town will vote to raise and appropriate the sum of One Thousand Six Hundred Forty Dollars (\$1,640.00), \$.50 per capita, for the support of the Northern Gateway Regional Chamber of Commerce.

**Article 18: Center for New Beginnings**

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) to help support the Center for New Beginnings in Littleton, which provides counseling and mental health services to individuals throughout the North Country.

**Article 19: Mt Washington Regional Airport**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Eighty-Eight Dollars (\$5,088.00) for the Town's share of the operating budget for the Mt Washington Regional Airport for the current fiscal year.

**Article 20: Caleb Interfaith Volunteer Caregivers**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the support of the Caleb Interfaith Volunteer Caregivers.

**Article 21: Tri County CAP Energy Services Program**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Six Hundred Dollars (\$4,600.00) for the support of the Tri-County Community Energy Services program.

**Article 22: Backpack Feeding Program**

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred Thirty-Three Dollars (\$1,233.00) to assist with the cost of the weekend "Backpack" feeding program which St Paul's Episcopal Church, 113 Main Street, Lancaster, NH, currently funds. This figure represents 10% of the cost of the food, and is operated by an all-volunteer group.

**Article 23: North Country Home Health & Hospice**

To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Nine Hundred Ninety-One Dollars (\$17,991.00) for the support of North Country Home Health & Hospice Agency.





Proposed Budget

Lancaster

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: \_\_\_\_\_

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





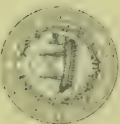
Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$91,535	\$92,198	\$92,555	\$0	\$92,555	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$53,269	\$63,680	\$65,420	\$0	\$65,420	\$0
4150-4151	Financial Administration	02	\$306,878	\$302,733	\$297,805	\$0	\$297,805	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	02	\$45,500	\$10,086	\$45,500	\$0	\$45,500	\$0
4155-4159	Personnel Administration	02	\$853,400	\$843,833	\$882,728	\$0	\$882,728	\$0
4191-4193	Planning and Zoning	02	\$13,000	\$9,247	\$13,888	\$0	\$13,888	\$0
4194	General Government Buildings	02	\$45,200	\$39,157	\$45,200	\$0	\$45,200	\$0
4195	Cemeteries	02	\$51,025	\$47,637	\$50,025	\$0	\$50,025	\$0
4196	Insurance	02	\$150,251	\$164,060	\$164,178	\$0	\$164,178	\$0
4197	Advertising and Regional Association	02	\$16,640	\$16,640	\$15,000	\$0	\$15,000	\$0
4199	Other General Government	02	\$107	\$0	\$107	\$0	\$107	\$0
<b>General Government Subtotal</b>					<b>\$1,626,805</b>	<b>\$1,672,406</b>	<b>\$0</b>	<b>\$1,672,406</b>
<b>Public Safety</b>								
4210-4214	Police	02	\$585,500	\$538,301	\$584,017	\$0	\$584,017	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	02	\$751,440	\$836,481	\$865,190	\$0	\$865,190	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>					<b>\$1,374,782</b>	<b>\$1,449,207</b>	<b>\$0</b>	<b>\$1,449,207</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$4,691	\$4,691	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>					<b>\$4,691</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$814,002	\$803,050	\$811,845	\$0	\$811,845	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$25,000	\$26,897	\$25,000	\$0	\$25,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$839,002</b>	<b>\$829,947</b>	<b>\$836,845</b>	<b>\$0</b>	<b>\$836,845</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	02	\$46,800	\$46,800	\$46,800	\$0	\$46,800	\$0
4324	Solid Waste Disposal	02	\$286,715	\$289,863	\$306,005	\$0	\$306,005	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	02	\$14,575	\$10,620	\$13,055	\$0	\$13,055	\$0
<b>Sanitation Subtotal</b>			<b>\$348,090</b>	<b>\$347,283</b>	<b>\$365,860</b>	<b>\$0</b>	<b>\$365,860</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



### Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Health</b>								
4411	Administration	02	\$900	\$800	\$900	\$0	\$900	\$0
4414	Pest Control	02	\$600	\$280	\$600	\$0	\$600	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$17,991	\$17,991	\$0	\$0	\$0	\$0
	<b>Health Subtotal</b>		<b>\$19,491</b>	<b>\$19,071</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	02	\$50,000	\$45,641	\$50,000	\$0	\$50,000	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$29,944	\$26,854	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$79,944</b>	<b>\$72,495</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	02	\$376,927	\$377,833	\$388,344	\$0	\$388,344	\$0
4550-4559	Library	02	\$262,202	\$259,010	\$263,858	\$0	\$263,858	\$0
4583	Patriotic Purposes	02	\$3,000	\$1,050	\$3,000	\$0	\$3,000	\$0
4589	Other Culture and Recreation		\$0	\$3,898	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$642,129</b>	<b>\$641,791</b>	<b>\$655,202</b>	<b>\$0</b>	<b>\$655,202</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	02	\$3,000	\$13,130	\$5,500	\$0	\$5,500	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$4,995	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$3,000</b>	<b>\$18,125</b>	<b>\$5,500</b>	<b>\$0</b>	<b>\$5,500</b>	<b>\$0</b>





Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	02	\$21,704	\$21,704	\$21,704	\$0	\$21,704	\$0
4790-4799	Other Debt Service		\$0	\$357	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$21,704</b>	<b>\$22,061</b>	<b>\$21,704</b>	<b>\$0</b>	<b>\$21,704</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$198,570	\$453,544	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$340,000	\$2,832,332	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$538,570</b>	<b>\$3,285,876</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	02	\$375,321	\$351,328	\$369,412	\$0	\$369,412	\$0
4914W	To Proprietary Fund - Water	02	\$490,409	\$464,660	\$488,725	\$0	\$488,725	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$865,730</b>	<b>\$815,988</b>	<b>\$858,137</b>	<b>\$0</b>	<b>\$858,137</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>		<b>\$6,326,096</b>	<b>\$9,021,381</b>	<b>\$5,916,361</b>	<b>\$0</b>	<b>\$5,916,361</b>	<b>\$0</b>



Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property	09	\$0	\$0	\$16,000	\$0	\$16,000	\$0
		<i>Purpose: Town Revaluation</i>						
4589	Other Culture and Recreation	25	\$0	\$0	\$3,500	\$0	\$3,500	\$0
		<i>Purpose: Historical Society Roof</i>						
4903	Buildings	10	\$0	\$0	\$40,000	\$0	\$40,000	\$0
		<i>Purpose: Town Office/Hall renovations</i>						
4915	To Capital Reserve Fund	03	\$0	\$0	\$70,000	\$0	\$70,000	\$0
		<i>Purpose: Appropriate to Capital Reserve Funds</i>						
4915	To Capital Reserve Fund	04	\$0	\$0	\$19,476	\$0	\$19,476	\$0
		<i>Purpose: Reimburse Industrial Development Fund</i>						
<b>Total Proposed Special Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$148,976</b>	<b>\$0</b>	<b>\$148,976</b>	<b>\$0</b>



Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectment's Appropriations Ensuing FY (Recommended)	Selectment's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4197	Advertising and Regional Association	17	\$0	\$0	\$1,640	\$0	\$1,640	\$0
<i>Purpose: Northern Gateway Chamber of Commerce</i>								
4301-4309	Airport Operations	19	\$0	\$0	\$5,088	\$0	\$5,088	\$0
<i>Purpose: Mt Washington Regional Airport</i>								
4415-4419	Health Agencies, Hospitals, and Other	23	\$0	\$0	\$17,991	\$0	\$17,991	\$0
<i>Purpose: North Country Home Health &amp; Hospice</i>								
4445-4449	Vendor Payments and Other	18	\$0	\$0	\$1,000	\$0	\$1,000	\$0
<i>Purpose: Center for New Beginnings</i>								
4445-4449	Vendor Payments and Other	12	\$0	\$0	\$500	\$0	\$500	\$0
<i>Purpose: CASA</i>								
4445-4449	Vendor Payments and Other	21	\$0	\$0	\$4,600	\$0	\$4,600	\$0
<i>Purpose: Tri County CAP Energy Services Program</i>								
4445-4449	Vendor Payments and Other	15	\$0	\$0	\$5,921	\$0	\$5,921	\$0
<i>Purpose: Northern Human Services/White Mountain Mental Heal</i>								
4445-4449	Vendor Payments and Other	24	\$0	\$0	\$1,820	\$0	\$1,820	\$0
<i>Purpose: ServiceLink</i>								
4445-4449	Vendor Payments and Other	14	\$0	\$0	\$4,000	\$0	\$4,000	\$0
<i>Purpose: Tri-County Transit</i>								
4445-4449	Vendor Payments and Other	22	\$0	\$0	\$1,233	\$0	\$1,233	\$0
<i>Purpose: Backpack Feeding Program</i>								
4445-4449	Vendor Payments and Other	26	\$0	\$0	\$1,500	\$0	\$1,500	\$0
<i>Purpose: Big Brothers Big Sisters of NH</i>								
4445-4449	Vendor Payments and Other	20	\$0	\$0	\$4,000	\$0	\$4,000	\$0
<i>Purpose: Caleb Interfaith Volunteer Caregivers</i>								
4445-4449	Vendor Payments and Other	13	\$0	\$0	\$1,600	\$0	\$1,600	\$0
<i>Purpose: American Red Cross</i>								
4445-4449	Vendor Payments and Other	16	\$0	\$0	\$4,500	\$0	\$4,500	\$0
<i>Purpose: Senior Meals of Coos County</i>								





Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4902	Machinery, Vehicles, and Equipment	08	\$0	\$0	\$15,000	\$0	\$15,000	\$0	
			<i>Purpose: Purchase 2013 Ford Explorer</i>						
4902	Machinery, Vehicles, and Equipment	07	\$0	\$0	\$90,000	\$0	\$90,000	\$0	
			<i>Purpose: Purchase New Ambulance</i>						
4902	Machinery, Vehicles, and Equipment	05	\$0	\$0	\$105,000	\$0	\$105,000	\$0	
			<i>Purpose: New Snow Blower Attachment</i>						
4902	Machinery, Vehicles, and Equipment	06	\$0	\$0	\$208,000	\$0	\$208,000	\$0	
			<i>Purpose: New Street Sweeper</i>						
4914S	To Proprietary Fund - Sewer	11	\$0	\$0	\$8,370	\$0	\$8,370	\$0	
			<i>Purpose: Purchase New Camera</i>						
4914W	To Proprietary Fund - Water	11	\$0	\$0	\$8,370	\$0	\$8,370	\$0	
			<i>Purpose: Purchase New Camera</i>						
<b>Total Proposed Individual Articles</b>					<b>\$0</b>	<b>\$0</b>	<b>\$490,133</b>	<b>\$490,133</b>	<b>\$0</b>



Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	02	\$6,550	\$5,000	\$5,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$27,107	\$25,000	\$25,000
3186	Payment in Lieu of Taxes	02	\$44,770	\$79,247	\$79,247
3187	Excavation Tax	02	\$1,175	\$1,000	\$1,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$101,460	\$75,000	\$75,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$181,062</b>	<b>\$185,247</b>	<b>\$185,247</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	02	\$654,081	\$600,000	\$600,000
3230	Building Permits	02	\$750	\$700	\$700
3290	Other Licenses, Permits, and Fees	02	\$32,940	\$28,248	\$28,248
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$687,771</b>	<b>\$628,948</b>	<b>\$628,948</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$181,189	\$181,189	\$181,189
3353	Highway Block Grant	02	\$198,014	\$106,853	\$106,853
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$59,971	\$0	\$0
3379	From Other Governments		\$200	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$439,374</b>	<b>\$288,042</b>	<b>\$288,042</b>



Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Charges for Services</b>					
3401-3406	Income from Departments	02	\$206,927	\$200,650	\$200,650
3409	Other Charges	02	\$1,252,285	\$1,000,000	\$1,000,000
	<b>Charges for Services Subtotal</b>		<b>\$1,459,212</b>	<b>\$1,200,650</b>	<b>\$1,200,650</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	02	\$40,655	\$3,000	\$3,000
3502	Interest on Investments	02	\$4,969	\$4,000	\$4,000
3503-3509	Other	02	\$393,561	\$353,546	\$353,546
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$439,185</b>	<b>\$360,546</b>	<b>\$360,546</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	02, 11	\$424,659	\$377,782	\$377,782
3914W	From Enterprise Funds: Water (Offset)	02, 11	\$478,773	\$497,095	\$497,095
3915	From Capital Reserve Funds	09, 10	\$0	\$56,000	\$56,000
3916	From Trust and Fiduciary Funds		\$31,750	\$0	\$0
3917	From Conservation Funds	02	\$250	\$5,500	\$5,500
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$935,432</b>	<b>\$936,377</b>	<b>\$936,377</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$2,407,544	\$0	\$0
9998	Amount Voted from Fund Balance	08, 07, 04, 05, 06	\$0	\$437,476	\$437,476
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$2,407,544</b>	<b>\$437,476</b>	<b>\$437,476</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$6,549,580</b>	<b>\$4,037,286</b>	<b>\$4,037,286</b>





Budget Summary

Item	Prior Year	Selectmen's Ensuing FY (Recommended)	Budget Committee's Ensuing FY (Recommended)
Operating Budget Appropriations	\$5,751,251	\$5,916,361	\$5,916,361
Special Warrant Articles	\$73,090	\$148,976	\$148,976
Individual Warrant Articles	\$571,755	\$490,133	\$490,133
Total Appropriations	\$6,396,096	\$6,555,470	\$6,555,470
Less Amount of Estimated Revenues & Credits	\$3,851,038	\$4,037,286	\$4,037,286
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,545,058</b>	<b>\$2,518,184</b>	<b>\$2,518,184</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$6,555,470</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$6,555,470</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$655,547
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$7,211,017</b>

# Report of Forest Fire Warden and State Forest Ranger

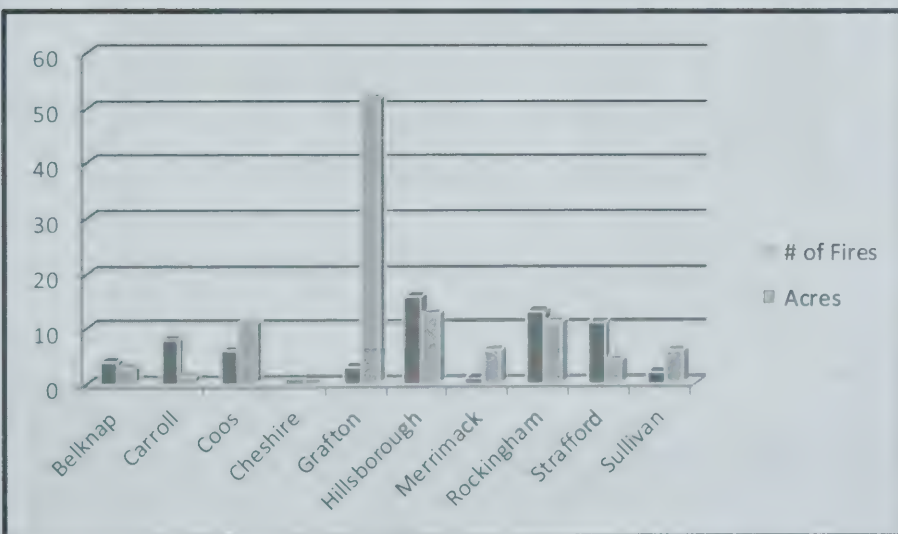
This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

## 2017 WILDLAND FIRE STATISTICS

(All fires reported as of December 2017)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2017	64	107
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

## CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
0	7	11	1	4	0	4	0	37

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**



# Health Department

## 2017 Annual Report

2017 was a quiet year in the Health Department. We continued to deal with complaints from tenants and landlords alike. In many cases we were able to work with both parties and bring the disputes to a peaceful resolution. We continued to work with the Fire Department to solve these problems from a safety and health situation.

We continue to investigate and enforce many state laws and administrative rules as they pertain to public health. If you have any questions or concerns, please contact me at (603) 788-3221.

Respectfully submitted,

Steven Jones  
Health Officer



## HIGHWAY REPORT

Completing my first full year as Lancaster's Highway Department Foreman proved to be quite a busy one. Not only did the Department's regular duties keep us busy but the Town's extensive stormwater management project along Summer Street did as well.

Winter always presents its own set of challenges and 2017 was no different. The March snowstorm that pummeled the State and disrupted many a community's Annual Meeting proved to be one of those. The Department worked non-stop for several hours to clear the roads and public areas of accumulating snow and deep drifts. Driving a plow truck and pushing snow may sound like an easy task but there is more to it than dropping a plow and moving forward. Your eye must always be on the opposite lane for oncoming traffic, the side of the road for ditches and other obstacles and straight ahead in order to stay in the correct lane. This can get even more challenging when a snow event or series of snow events places some strain on drivers who have been working more than not. This is what happened as the year closed and the North Country saw what felt like considerable snowstorms almost every other day in December. The Highway Crew seemed to work non-stop, even on Christmas, and we were able to maintain the roads during this time, allowing residents and visitors to travel safely during the holidays.

Working long hours is just as hard on equipment as it is on a person and performing regular maintenance and repairs on the Town's equipment is necessary to keep it in great working order. Staying vigilant on these tasks ensures we have what we need when we need it but also prolongs the life of all these items, thus saving the Town money in replacement costs before it is necessary. Maintenance goes beyond just equipment and also to the roads and the infrastructure that supports it. A much needed reconstruction of the lower section of Martin Meadow Pond Road, near the Dalton town-line, was completed during the spring months. This not only made the road more comfortable and safer to travel on but will enable future maintenance to be done more effectively.

The spring and summer months were spent placing gravel and grading the dirt roads in Town to create a smooth driving surface and proper slope to allow for water runoff. This runoff is collected in ditches and runs under the roadways through culverts. These systems are continuously inspected and when required roadside ditches are dredged and culverts are replaced, and occasionally increased in size. A year does not go by without needing to do this work on some sections of roads but it is all in an effort to ensure our streets and roadways are safe to travel and not at risk of washout due to a major weather event.

Stormwater management on in-town roads requires similar systems which are typically located under the paved surface. Lancaster commenced an enormous project this summer to install a collection system for runoff that would remove it from the Town's sewer system, thus prolonging the life of the main wastewater pump station and lagoon treatment facility. This job required a few years of planning and design and the Highway Department was very busy throughout the spring, summer and fall months assisting the construction contractor with their duties. When work is completed in 2018 there will be

all new systems for water, sewer and stormwater collection, as well as new roadways and sidewalks along Summer, Cemetery and Depot Streets. I know last year's construction caused a lot of disruption to residents and businesses along these streets and I want to thank you for your extreme patience and important help in seeing this project through.

Before the "Summer Street Project" began you may have seen some activity across from the Catholic Church, most commonly known as the Gaynor-Knecht Field. This was also part of the project but done with the expertise of the Highway Department. What was a several decades old drainage line was replaced with new pipes and manholes to be used to carry stormwater runoff from town roads. This was a large project to be undertaken by the Town but with the aid of rented equipment and cooperation with other departments we were able to complete it at a great savings to taxpayers.

I would like to thank the residents of Lancaster for their continual support of the work we do. Your affirmative votes for requests the Department's needs allows us to provide you attractive and safe roadways, sidewalks and public areas. Our projects in the upcoming months will continue that as we assist in the completion of the "Summer Street Project" and replace sections of sidewalk in the Central Business District. None of this would be possible without your support as well as the hard work of the Highway Department staff and other Town departments we rely on repeatedly. I would like to thank you all and I look forward to completing more great work with you all.

Tim Brown  
Highway Department Foreman



December 8, 2005

The Town of Lancaster employs the following **inclement weather policy** (RSA 231:92-a): All sidewalks in Town will be maintained with the exception of the following:

Depot Street (from Wolcott Street to the end of Depot Street)  
Elm Street (from Spring Street to Governor's Terrace)  
Fletcher Street  
Portland Street  
Richardson Street  
Water Street

The above sidewalks are not plowed due to width deficiencies or due to low priority use. Please note that sidewalk plowing, clearing, and sanding is the final priority in a storm event. Therefore, sidewalks will be plowed as soon as personnel are available after having cleared all primary and secondary roads and streets within Lancaster. In some cases, sidewalks will not be cleared until after a storm event has ended. Vehicles parked on the sidewalk will be ticketed and/or towed. Thank you for your cooperation.

Board of Selectmen  
Lancaster



# LANCASTER TRANSFER STATION & RECYCLING CENTER

## 2017 Report

This year was a little more challenging do to the fluctuation in some of the recycling prices. Low Grade Paper dropped to zero by the end of 2017, Scrap Metal dropped way down but come back by the end of 2017, Plastic dropped about in half by the end of 2017, Corrugated Cardboard and News Paper stayed up for the year.

With the help from the Solar Panels we saved a lot on the electricity bill for 2017.

Product	Tons	Pounds
Corrugated Card Board	209.5	418978
News Paper	11.68	23,260
Office Paper	0	0
Low Grade Paper	100.5	200705
Tin Cans	7.9	15,780
Aluminum Cans	3.05	6,097
Plastic Jugs	17.5	35,000
Junk Plastic Glass	11.99	23,980
Tires	15.87	31,740
Scrap Metal	120.5	241,000
Compost	120	240,000
Shingles	55	110,000
Textiles	4.6	9,200
Car Batteries	1.5	3,000
Electronics	14.93	29,864
Used Motor Oil for Heat	4	8,000
Total	698.52	1,396,604

Municipal Solid Waste shipped to Mt. Carberry landfill was 507 Tons.

Demolition Waste shipped to Mt. Carberry was 600 Tons.

Respectfully submitted,  
Dennis Patnoe Supervisor

# LANCASTER WATER AND WASTEWATER TREATMENT FACILITIES 2017 ANNUAL REPORT

## **Lagoon Wastewater Treatment Facility**

E.P.A. # NH0100145

Throughout the year 2017 the Lancaster Lagoon Treatment Facility operated efficiently, we experienced no major State or E.P.A. violations and continue to discharge quality treated wastewater as required by National Pollutant Discharge Elimination System (NPDES) requirements. In 2017, the Lancaster Wastewater Facility treated and discharged 288,720,000 gallons of treated wastewater to the Connecticut River with an average discharge rate of 791,014 gallons per day. The months of March and April proved to be the highest effluent flow.

## **Grange Wastewater Treatment Facility**

E.P.A. #NH0101249

The Grange Wastewater Facility serves 14 residential homes and discharged 1,525,100 gallons of treated wastewater into Otter Brook with an average discharge rate of 4,178 gallons per day (design flow 3,500 gpd), the months of April and May with the highest flow. Future plans are to continue to inspect the collection system for inflow and infiltration.

## **Lancaster Water Treatment Facility**

E.P.A. #1291010

In 2017 the Lancaster Water Facility treated 116,657,988 gallons of water with an average flow rate of 319,603 gallons per day. The months of March and July were most demanding. The average annual fluoride concentration was 0.75mg/l and average chlorine residual was 0.84mg/l. The Water Facility experienced no water quality violations and continues to monitor and test for sources of problems and concerns. We are continuously providing superior, reliable and safe drinking water to the consumers of Lancaster.

## **Lancaster Collection and Distribution System**

The Town of Lancaster installed (in house) approximately 1,500 feet of 24 inch drainage pipe and 3 replacement manholes (replacing a 100+ year old clay drainage line). This drainage pipe replacement was a key component for the success of the Summer St. project, allowing a major drainage connection point for future storm water separation. Because this project was completed “in house” the savings to the Lancaster taxpayers was estimated to be \$50,000 to \$75,000.



2017 was a very busy year for the Collection, Distribution and Drainage system. The Town of Lancaster tax payers appropriated funds to design and construct a major infrastructure improvement to address many ongoing problems on Summer Street, Cemetery Street, Depot Street and Main Street. Horizons Engineering from Littleton, NH designed the multi-million dollar project with Kingsbury Construction from Waitsfield, VT awarded the construction duties.

Cemetery Street, Summer Street and a small portion of Depot Street received new drainage, water & sewer main including new water and sewer services to the property lines. A new drainage pipe was “Rammed” under Main Street connecting new and future drainage from the 2017/2018 Summer Street project to the recently installed drainage line to the Israel River. Plans for 2018 are to finish the South side of Summer Street from Cemetery Street to Middle Street, replacing all drainage, water & sewer main including new water and sewer services to the property lines. Install new sidewalks and curbing throughout the entire project and finally reconstruct the road with base pavement followed by the much awaited top coat.

Respectfully submitted,

Timmy J. Bilodeau  
Chief Operator



## EMERGENCY MANAGEMENT REPORT

Lancaster's Emergency Management Team consists of not only Fire, EMS and Police personnel but also members of the Town's Highway and Water/Sewer Departments as well as many volunteers all coordinating to ensure safety and well-being for the residents and visitors of the Town. We were fortunate in 2017 to not have had to activate our emergency response team or Operations Center, however we remained vigilant and continued to prepare and equip ourselves for those possibilities.

After several meetings held over the summer in 2016, the Town finally received their updated Hazard Mitigation Plan with full approval from NH Homeland Security and FEMA. It is necessary to update this plan every 5 years to be eligible for hazard mitigation grants. Past funding was used to upgrade the drainage and reconstruct the roadway on Williams Street as well as replace the undersized culvert on Depot Street. Both projects made Lancaster safer and reduced costs incurred in response to weather emergencies at those locations. Currently the plan is being reviewed to develop future projects to reduce the potential for damage to the Town's infrastructure or loss of life within the community.

In addition to developing and utilizing plans the Town also participates in joint exercises with other organizations. This past year we developed a training scenario with the Lancaster Elementary School, Country Village Nursing Home and Weeks Medical Center to test some of our important capabilities while the others tested theirs. We were able to drill our police and EMS response along with interoperable communications. The Town tries to engage in these joint drills once a year while still practicing our own individual requirements throughout the year.

A new addition to the emergency response tool box is the Town's CodeRed Community Notification System. This service was just acquired and enables the Town to notify residents en masse or by a specific area about existing or potential emergencies. Most home and business telephone numbers are imported into the system automatically but mobile numbers and email addresses must be added manually. There will be a request for individuals to register this information so they can be kept informed of important community emergencies and events.

Including other platforms and tools to engage our citizens and keep them safe will be a priority in 2018. Adding an Emergency Management page on the Town's website will add to the progress of the CodeRed system and enable important information to get to a greater number of people. Development of a Facebook and Twitter account are also planned and will hopefully round out a more comprehensive approach to emergency notification for Lancaster's residents.

Please keep an eye out for these upcoming additions and opportunities to register and sign up. The more informed you are able to be about existing and potential hazards the better we are able to do our jobs in keeping you safe. Also, please remember-If You See Something, Say Something. Your voice may be what is needed to stop a tragic event from occurring. Thank you for our continued support and vigilance.

Benjamin S. Gaetjens-Oleson  
Emergency Management Director



## COLONEL TOWN RECREATION

We are excited to announce several plans that Colonel Town decided on over the course of 2017. First, we have assembled a committee comprised of community members and parents to aid in the development of a new playground near the baseball fields. The committee created blueprints for a pirate-themed play area, and we hope that it will bring more families to the location. If anyone is interested in hearing more about this project, or wishes to get involved in the process, please contact Denise Wood at Colonel Town. Additionally, we put up a new scoreboard near “A Field” during the spring, and we intend to place another scoreboard near “B Field” sometime in the upcoming year.



We would like to thank Fitch Fuel, Hicks Logging, Woodsville Guarantee Savings Bank, and the Old Corner Store for choosing to sponsor these scoreboards, and we greatly appreciate their help.

The seasonal activities continued to do well. In addition to the annual Father/Daughter Dance (which was as popular as ever, thanks in large part to the help of Zac Colby, who did a wonderful job as the DJ for the sixth year in a row), we also hosted the 3<sup>rd</sup> Annual Mother/Son Movie Night. There were cool prizes and “movie-style” food options available (popcorn, hot dogs, cotton candy, etc.) at the event. It was definitely a fun time for everyone involved! The Halloween Carnival was well attended this year, as the children were eager to try their hands at numerous new games, such as the recently acquired balloon dart game. We were fortunate enough to have had the greatest number of volunteers that Colonel Town has ever received for this event, because the National Honor Society from Lancaster Elementary School and White Mountains Regional High School supplied us with many of their members. Moreover, this year’s annual Bonnet Parade and Easter Egg Hunt, sponsored by the Rotary Club, saw a high turnout, though we had to move the event inside due to poor weather conditions. Lastly, the annual window painting contest was truly a blast, and the quality of the painted windows was incredible this year. The judges for the contest said that the winning windows were some of the best that Colonel Town has ever seen! Thank you to David Fuller, the owner of the Rialto Theatre, for sponsoring the event again.

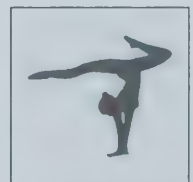
Safe Haven had an immensely successful summer. After such an awesome previous year, we did not think that the program could get any better, but we were certainly wrong! This was Safe Haven’s most lucrative year in terms of attendance, with over 100 different children participating during the summer. These high numbers seem to have also boosted Safe Haven’s attendance for the regular school year, with over 30 kids now coming on a consistent basis. We owe a big thank you to Patricia Packard, who took on the role of Safe Haven Summer Director and worked tirelessly to ensure that the campers enjoyed new trips, games, crafts, and other fun activities over the course of the summer. We also want to say thank you to everyone who helped pay bus fees for several



new field trips, such as the one taken to Whale's Tale Waterpark, which our Safe Haven program visited for the first time in nearly a decade. Additionally, for the first time in our summer program's history, Safe Haven created a parade float for the Lancaster Fourth of July. The campers and their counselors had a great time decorating the float, and we definitely intend to make this an annual tradition.

We had a tremendous turnout for our seasonal sports, and we are very proud of the success of our teams. In soccer, the Grades 3/4 Boys Team was Runners Up at the Woodsville Tournament, and the Grades 3/4 Girls Team showed great improvement throughout the entire season. We would like to express gratitude to all the soccer sponsors, including Shippee Family Eye Care, Fitch Fuel, and Woodsville Guaranty Savings Bank. For basketball, it was a very successful year, as the Grade 3/4 Boys Travel Team went undefeated in regular season games and won four tournaments; the Grades 5/6 Boys Team won the Bob Lowe Tournament and earned second place in the St. Johnsbury Tournament; and the Grade 3/4 Girls Team won the Waterford Tournament. We also implemented a program known as "In-House" basketball this year, in order to give more players the opportunity of playing additional minutes in less competitive games, in the hope of teaching fundamentals of the sport and improving players' skills. Thank you, once again, to Passumpsic Savings Bank for sponsoring basketball this year, and thank you to Coach Mike Curtis (along with the entire WMRHS Boys team) for helping out. As for the baseball program, Colonel Town had the honor of hosting the State Tournament this year, which went quite smoothly. Thank you to our many baseball and softball team sponsors, including North Country Ford, Woodsville Guaranty Savings Bank, Schurman Motor Co., Shippee Family Eye Care, Berlin City Auto Group, AMS, Fitch Fuel, VFW, Lancaster Rotary, McDonald's, and George M. Stevens. Furthermore, we offered two new activities this year— flag football (coached by Eddie Wood, Josh Smith and Jim Caterino), and field hockey (coached by Stephanie Antonucci). Both programs were well received by parents and players alike, so we look forward to continuing them next year.

Scott Kleinschrodt led another successful season of wrestling, and his numbers keep growing every year. Our seasonal gymnastics program was also extremely popular, and instructor Jackie Schanlaber always does a terrific job teaching the fundamentals to the kids. Jackie has also created a faithful following at her adult fitness classes, and "Seniors on the Move", taught by Kelly Brooks, continues to grow as well. Both Kelly and Jackie always do a great job keeping their classes fun and engaging for the people involved, and we feel very lucky to have them. Nick Lawrence and Steven Wheeler continued to run the popular adult leagues this year for basketball, softball, and flag football, and both men did an excellent job organizing, coordinating, and overseeing these programs.



A special thanks to all the volunteers that assisted in the maintenance of the community camp, which was rented out nearly every weekend from the start of May to the middle of October. Many events took place there, including several birthday parties, weddings, and reunions, as well as a visit by Safe Haven kids, who learned survival skills while in the woods and who played a few energetic games of kickball. Also, visitors to the camp had the opportunity to do some fishing, as the pond was stocked with trout. Additionally, the Community House gym and parlor were rented out numerous times this year for benefits, fundraisers, and other small events. If anyone is interested in renting these spaces in the future, please call Eddie Wood at Colonel Town.

It can't be said enough – volunteers are crucial to our organization's success. This year, we would like to extend our deepest thanks and warmest remembrances to two women who embodied the title "Volunteer of the Year" –Gerri Scott and Regina Lavoie. Both of these individuals strived their whole lives to make Colonel Town a better place for everyone. Gerri was the definition of a "lifetime volunteer," as she personally solicited donations from businesses on behalf of Colonel Town, and she regularly made donations to people in need. She served as the director of Safe Haven for countless years, and she further cemented her legacy as a friend to children by donning the Easter Bunny costume for Colonel Town on numerous occasions, happily leading the parade around Lancaster and making everyone smile with her enthusiasm. Colonel Town remembers her as someone willing to do anything in order to make life better for others, and she will be sincerely missed. Regina Lavoie was another person who constantly sought at every turn to help parents, children, and staff in any way she could. She served on the Colonel Town Spending Committee, and she regularly participated in various fundraising activities for youth and senior programs alike. We will miss her positive spirit, helpful attitude, and kind heart, and we wish the best for her family.

In closing, we would like to thank all the staff who work so hard to make Colonel Town the best place it can be. We would also like to extend a big thank you to all the volunteers, coaches, and program leaders for another incredible year. Many of our programs, camps, and teams couldn't survive without your commitment!

Respectfully submitted,  
Edward & Denise Wood, Directors









## Colonel Town Recreation 2018 Proposed Budget

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Proposed	Amount of Difference	% of Difference
<b>INCOME</b>									
<b>Fees</b>									
Community Camp Fees	2,750.00	1,510.00	2,000.00	2,588.00	2,000.00	1,505.00	1,600.00	\$ (400.00)	-20.0%
Facility Fees	2,000.00	2,290.00	2,000.00	2,437.00	2,200.00	1,664.30	2,000.00	\$ (200.00)	-9.1%
Pool Fees	12,500.00	13,044.50	12,750.00	11,698.00	12,000.00	11,734.00	11,600.00	\$ (400.00)	-3.3%
Program Fees	38,000.00	45,246.60	41,200.00	46,984.66	44,000.00	44,918.90	44,000.00	\$ -	0.0%
Safe Haven Tuition	47,500.00	59,507.12	57,000.00	70,013.00	63,000.00	85,882.62	75,000.00	\$ 12,000.00	19.0%
<b>Total Fees</b>	<b>102,750.00</b>	<b>121,598.22</b>	<b>114,950.00</b>	<b>133,720.66</b>	<b>123,200.00</b>	<b>145,704.82</b>	<b>134,200.00</b>	<b>\$ 11,000.00</b>	<b>8.9%</b>
<b>Miscellaneous Income</b>									
Banner Advertisements	3,200.00	3,675.00	3,200.00	2,525.00	3,200.00	2,125.00	2,500.00	\$ (700.00)	-21.9%
Capital Reserve Funds Transfer	0.00	36,353.13	0.00	0.00	0.00	0.00	0.00	\$ -	0.0%
Checking Interest	15.00	6.90	0.00	0.00	0.00	0.00	0.00	\$ -	0.0%
Donations	3,500.00	411.72	1,402.06	7,368.88	1,500.00	640.00	1,500.00	\$ -	0.0%
Fuel Reimbursement	0.00	0.00	0.00	5,840.15	0.00	2,178.83	0.00	\$ -	0.0%
Merchandise for Sale	1,000.00	385.00	1,000.00	1,751.50	1,000.00	268.00	800.00	\$ (200.00)	-20.0%
Pool Training Reimbursement	800.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	0.0%
Snack Bar Income	8,000.00	10,509.40	8,500.00	11,053.23	9,500.00	11,029.96	10,100.00	\$ 600.00	6.3%
<b>Total Miscellaneous Income</b>	<b>16,515.00</b>	<b>51,341.15</b>	<b>14,102.06</b>	<b>28,538.76</b>	<b>15,200.00</b>	<b>16,241.79</b>	<b>14,900.00</b>	<b>\$ (300.00)</b>	<b>-2.0%</b>
<b>Town Funding</b>									
Operating Income	84,091.58	84,091.58	84,091.58	84,091.58	85,292.00	85,292.00	85,292.00	\$ -	0.0%
Sewer	2,500.00	2,304.15	2,500.00	1,715.90	2,000.00	2,000.00	2,100.00	\$ 100.00	5.0%
Water	3,200.00	2,751.25	3,200.00	2,182.50	2,500.00	2,500.00	2,530.00	\$ 30.00	1.2%
<b>Total Town Funding</b>	<b>89,791.58</b>	<b>89,146.98</b>	<b>89,791.58</b>	<b>87,989.98</b>	<b>89,792.00</b>	<b>89,792.00</b>	<b>89,922.00</b>	<b>\$ 130.00</b>	<b>0.1%</b>
<b>Trust Income</b>									
Trust Income	112,816.65	118,816.65	132,177.00	132,177.75	131,734.38	131,734.98	130,137.45	\$ (1,596.93)	-1.2%
<b>Total Trust Income</b>	<b>112,816.65</b>	<b>118,816.65</b>	<b>132,177.00</b>	<b>132,177.75</b>	<b>131,734.38</b>	<b>131,734.98</b>	<b>130,137.45</b>	<b>\$ (1,596.93)</b>	<b>-1.2%</b>
<b>TOTAL INCOME</b>	<b>321,873.23</b>	<b>380,903.00</b>	<b>351,020.64</b>	<b>382,427.15</b>	<b>359,926.38</b>	<b>383,473.59</b>	<b>369,159.45</b>	<b>9,233.07</b>	<b>2.6%</b>

Colonel Town Recreation  
2018 Proposed Budget

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Proposed	Amount of Difference	% of Difference
<b>EXPENSE</b>									
<b>Administrative Expenses</b>									
Audit Fee	800.00	800.00	800.00	800.00	800.00	800.00	800.00	\$ -	0.0%
Office Supplies	2,400.00	2,605.36	2,400.00	3,116.19	2,600.00	2,749.78	2,600.00	\$ -	0.0%
Postage and Delivery	450.00	444.45	450.00	438.43	450.00	441.00	450.00	\$ -	0.0%
Rec./Conf. Meetings	700.00	240.00	700.00	865.00	700.00	220.00	700.00	\$ -	0.0%
Software and Processing Fees	500.00	648.95	3,000.00	3,955.91	4,000.00	4,797.71	4,700.00	\$ 700.00	17.5%
Telephone	2,184.00	1,992.56	2,184.00	2,103.76	2,184.00	1,659.97	2,184.00	\$ -	0.0%
Web Site	2,775.00	3,265.40	1,650.00	1,135.00	1,650.00	1,515.00	1,650.00	\$ -	0.0%
<b>Total Administrative Expenses</b>	<b>9,809.00</b>	<b>9,996.72</b>	<b>11,184.00</b>	<b>12,414.29</b>	<b>12,384.00</b>	<b>12,183.46</b>	<b>13,084.00</b>	<b>\$ 700.00</b>	<b>5.7%</b>
<b>Automobile Expenses</b>									
Gas	2,600.00	1,399.85	2,600.00	1,183.71	2,600.00	1,064.50	2,000.00	\$ (600.00)	-23.1%
Vehicle Maintenance	1,000.00	851.31	1,000.00	1,071.38	1,000.00	75.00	1,000.00	\$ -	0.0%
<b>Total Automobile Expenses</b>	<b>3,600.00</b>	<b>2,251.16</b>	<b>3,600.00</b>	<b>2,255.09</b>	<b>3,600.00</b>	<b>1,139.50</b>	<b>3,000.00</b>	<b>\$ (600.00)</b>	<b>-16.7%</b>
<b>Community Camp Expenses</b>									
Electric	2,200.00	2,190.25	2,200.00	2,244.44	2,050.00	2,156.94	2,050.00	\$ -	0.0%
Maintenance	1,500.00	1,439.69	1,500.00	2,504.76	1,500.00	1,152.35	1,500.00	\$ -	0.0%
<b>Total Community Camp Expenses</b>	<b>3,700.00</b>	<b>3,629.94</b>	<b>3,700.00</b>	<b>4,749.20</b>	<b>3,550.00</b>	<b>3,309.29</b>	<b>3,550.00</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Equipment</b>									
Equipment - New	2,200.00	2,214.41	2,200.00	9,612.48	2,500.00	2,661.96	2,500.00	\$ -	0.0%
Equipment Repairs	1,000.00	1,855.80	1,500.00	1,415.72	1,500.00	471.19	1,500.00	\$ -	0.0%
<b>Total Equipment</b>	<b>3,200.00</b>	<b>4,070.21</b>	<b>3,700.00</b>	<b>11,028.20</b>	<b>4,000.00</b>	<b>3,133.15</b>	<b>4,000.00</b>	<b>\$ -</b>	<b>0.0%</b>
<b>House and Grounds</b>									
Colonel Town's Cemetery Lot	225.00	245.00	225.00	250.00	275.00	235.00	275.00	\$ -	0.0%
Fuel	16,000.00	16,000.00	16,000.00	11,083.50	16,000.00	10,414.00	14,000.00	\$ (2,000.00)	-12.5%
Maintenance	32,000.00	23,065.31	25,977.00	25,581.82	24,777.00	24,522.51	24,600.00	\$ (177.00)	-0.7%
Trash	1,250.00	1,088.00	1,250.00	1,203.00	1,250.00	1,159.00	1,250.00	\$ -	0.0%
<b>Total Maintenance</b>	<b>49,475.00</b>	<b>40,398.31</b>	<b>43,452.00</b>	<b>38,118.32</b>	<b>42,302.00</b>	<b>36,330.51</b>	<b>40,125.00</b>	<b>\$ (2,177.00)</b>	<b>-5.1%</b>

Colonel Town Recreation  
2018 Proposed Budget

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Proposed	Amount of Difference	% of Difference
<b>Insurance</b>									
Disability Insurance	371.00	370.86	371.00	405.93	430.98	430.98	430.98	\$ -	0.0%
Health Insurance	25,086.00	24,776.36	27,517.12	26,402.12	28,685.00	28,684.08	25,157.00	\$ (3,528.00)	-12.3%
Liability Insurance	4,330.00	4,182.00	4,330.00	4,493.02	4,330.00	4,812.81	4,330.00	\$ -	0.0%
Life Insurance	371.00	370.86	371.00	370.02	430.98	430.98	430.98	\$ -	0.0%
Workers' Comp Insurance	5,000.00	5,169.00	5,733.00	5,009.87	5,733.00	6,611.00	5,733.00	\$ -	0.0%
<b>Total Insurance</b>	<b>35,158.00</b>	<b>34,869.08</b>	<b>38,322.12</b>	<b>36,680.96</b>	<b>39,609.96</b>	<b>40,969.85</b>	<b>36,081.96</b>	<b>\$ (3,528.00)</b>	<b>-8.9%</b>
<b>Payroll Expenses</b>									
Payroll - Admin	46,349.42	46,349.42	46,349.42	46,369.70	48,500.00	49,432.57	49,500.00	\$ 1,000.00	2.1%
Payroll - Maintenance	44,870.46	43,963.41	44,870.46	39,681.25	44,870.46	43,876.35	45,870.46	\$ 1,000.00	2.2%
Payroll - Pool	18,500.00	18,232.38	18,500.00	17,450.99	18,500.00	19,401.62	20,800.00	\$ 2,300.00	12.4%
Payroll - Programs	7,500.00	8,936.03	9,500.00	9,021.19	9,500.00	9,429.17	9,300.00	\$ (200.00)	-2.1%
Payroll - Safe Haven	34,000.00	33,407.33	38,800.00	46,434.98	44,100.00	51,650.59	50,000.00	\$ 5,900.00	13.4%
<b>Payroll Taxes</b>									
Payroll Taxes - Admin	3,545.73	3,545.73	3,545.73	3,547.29	3,710.25	3,781.59	3,786.75	\$ 76.50	2.1%
Payroll Taxes - Maintenance	3,401.35	3,543.91	3,401.35	3,226.85	3,401.35	3,499.98	3,509.09	\$ 107.74	3.2%
Payroll Taxes - Pool	1,415.25	1,392.38	1,415.25	1,335.00	1,415.25	1,484.21	1,591.20	\$ 175.95	12.4%
Payroll Taxes - Programs	574.00	688.01	726.75	690.17	726.75	758.77	711.45	\$ (15.30)	-2.1%
Payroll Taxes - Safe Haven	2,601.00	2,564.25	2,988.20	3,551.14	3,373.65	3,931.23	3,825.00	\$ 451.35	13.4%
Retirement	8,294.02	7,923.03	9,305.36	9,241.23	9,481.43	9,106.68	9,481.43	\$ -	0.0%
Unemployment	1,000.00	103.34	600.00	112.48	300.00	397.96	563.00	\$ 263.00	87.7%
<b>Total Payroll Expenses</b>	<b>172,051.23</b>	<b>170,649.22</b>	<b>179,982.52</b>	<b>180,662.27</b>	<b>187,879.14</b>	<b>196,750.72</b>	<b>198,938.38</b>	<b>\$ 11,059.24</b>	<b>5.9%</b>
<b>Pool Expenses</b>									
Chemicals	2,750.00	3,667.87	3,100.00	4,292.51	3,800.00	4,202.53	4,200.00	\$ 400.00	10.5%
Electricity	4,600.00	4,178.72	4,400.00	3,524.58	4,400.00	5,193.11	4,500.00	\$ 100.00	2.3%
Fuel	1,200.00	1,200.00	1,200.00	0.00	1,200.00	1,192.47	900.00	\$ (300.00)	-25.0%
Maintenance	2,000.00	2,548.53	2,500.00	4,209.53	2,500.00	2,956.23	2,900.00	\$ 400.00	16.0%
Programs	350.00	299.61	350.00	231.78	350.00	312.69	350.00	\$ -	0.0%
Training	800.00	1,398.00	800.00	450.00	800.00	1,460.00	1,400.00	\$ 600.00	75.0%
<b>Total Pool Expenses</b>	<b>11,700.00</b>	<b>13,292.73</b>	<b>12,350.00</b>	<b>12,708.40</b>	<b>13,050.00</b>	<b>15,317.03</b>	<b>14,250.00</b>	<b>\$ 1,200.00</b>	<b>9.2%</b>



Colonel Town Recreation  
2018 Proposed Budget

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Proposed	Amount of Difference	% of Difference
<b>Program Expense</b>									
Background Checks/Training	230.00	103.25	230.00	177.00	730.00	745.00	700.00	\$ (30.00)	-4.1%
Charter Fees/Insurance/League	1,750.00	1,556.97	1,750.00	1,208.00	2,600.00	2,494.00	2,300.00	\$ (300.00)	-11.5%
Grant Requests Expenditures	2,000.00	0.00	2,000.00	0.00	2,000.00	959.90	2,000.00	\$ -	0.0%
Merchandise for Sale	1,000.00	700.47	1,000.00	1,636.11	1,000.00	0.00	800.00	\$ (200.00)	-20.0%
Merit Awards/Scholarships	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	\$ -	0.0%
Referees/Umpires	6,000.00	4,830.00	5,300.00	5,580.00	5,600.00	6,318.00	6,000.00	\$ 400.00	7.1%
Refunds	400.00	275.00	400.00	169.00	400.00	420.00	400.00	\$ -	0.0%
Snack Bar Supplies	5,500.00	5,373.55	5,500.00	6,204.53	5,500.00	6,730.25	5,500.00	\$ -	0.0%
Supplies/Others	15,750.00	20,204.39	19,000.00	24,660.86	21,000.00	22,703.16	21,000.00	\$ -	0.0%
Volunteer Gifts	1,000.00	971.63	1,000.00	1,128.71	1,000.00	1,054.33	1,000.00	\$ -	0.0%
<b>Total Program Expense</b>	<b>34,830.00</b>	<b>35,215.26</b>	<b>37,380.00</b>	<b>41,964.21</b>	<b>41,030.00</b>	<b>42,624.64</b>	<b>40,900.00</b>	<b>\$ (130.00)</b>	<b>-0.3%</b>
<b>Safe Haven Expenses</b>									
Events	1,700.00	2,997.87	3,000.00	3,792.66	3,000.00	5,745.85	4,000.00	\$ 1,000.00	33.3%
Food/Supplies	1,250.00	1,550.77	1,800.00	3,158.93	2,800.00	3,254.12	4,600.00	\$ 1,800.00	64.3%
Refund - Safe Haven						1,160.67			
Summer Shirts	750.00	868.50	900.00	1,219.54	900.00	1,301.24	1,200.00	\$ 300.00	33.3%
Telephone	450.00	455.65	450.00	488.68	450.00	430.05	450.00	\$ -	0.0%
<b>Total Safe Haven Expenses</b>	<b>4,150.00</b>	<b>5,872.79</b>	<b>6,150.00</b>	<b>8,659.81</b>	<b>7,150.00</b>	<b>11,891.93</b>	<b>10,250.00</b>	<b>\$ 3,100.00</b>	<b>43.4%</b>
<b>Utilities</b>									
Electric	5,500.00	6,267.13	5,500.00	7,036.25	5,500.00	8,435.56	6,300.00	\$ 800.00	14.5%
Sewer	2,500.00	2,304.15	2,500.00	1,715.90	2,000.00	2,076.80	2,300.00	\$ 300.00	15.0%
Water	3,200.00	2,751.25	3,200.00	2,182.50	2,500.00	2,525.00	3,000.00	\$ 500.00	20.0%
<b>Total Utilities</b>	<b>11,200.00</b>	<b>11,322.53</b>	<b>11,200.00</b>	<b>10,934.65</b>	<b>10,000.00</b>	<b>13,037.36</b>	<b>11,600.00</b>	<b>\$ 1,600.00</b>	<b>16.0%</b>
Capital Outlay		40,647.60		12,617.94					0.0%
<b>TOTAL EXPENSES</b>	<b>338,873.23</b>	<b>372,215.55</b>	<b>351,020.64</b>	<b>372,793.34</b>	<b>364,555.10</b>	<b>376,687.44</b>	<b>375,779.34</b>	<b>\$ 11,224.24</b>	<b>3.1%</b>
<b>NET INCOME</b>	<b>-17,000.00</b>	<b>8,687.45</b>	<b>0.00</b>	<b>9,633.81</b>	<b>-4,628.72</b>	<b>6,786.15</b>	<b>-6,619.89</b>		

2015 Capital Outlay:  
- Community House Electric/Wiring \$446.79  
- Lifeguard Building Solar Repairs \$311.75

# Colonel Town Recreation 2018 Proposed Budget

2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Proposed	Amount of Difference	% of Difference
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- Pool Filtration System/Water Main Repairs \$2,767.92
- Community House Parking Lot Paving \$27,853.15
- Community House Carpet/Carpet Tiles \$8,309.01
- Gym Water Fountain \$958.98

### 2016 Capital Outlay:

- Community House Front Sign \$5,042.88
- Community Camp Playground Equipment \$2,287.24
- Community House Granite Step Repair \$1,250
- Community House Carpet \$4,037.82





Report to the Citizens of Lancaster, Beneficiaries of the Col. Francis L. Town Trust:

The Trust's market value as of 12/31/2016 was \$3,942,307.66. As of 12/31/2017, the total market value of the Trust was \$4,138,175.59, which included \$4,137.45 of income earned in 2017, but to be distributed in 2018. The increase in the market value of the Trust for 2017 was 4.97%, reflecting all income except carry over noted above, less expenses having been distributed to Colonel Town Spending Committee during the year. As of 12/31/17, the Trust's portfolio is balanced at 52.6% Equities; 39.8% Fixed Income; and 7.6% Cash.

Total income earned for 2017 was \$140,162.86 representing a total asset yield of 3.39% to ending market value as of 12/31/2017; as compared to income of \$140,518.87 recognized in 2016. Distributions for 2017 to the Col. Town Spending Committee totaled \$131,734.98 down from \$132,177.75 last year. The carry-over amount of \$5,734.98 earned in 2016 was included the 2017 distributions. Also included was Bond Accretion of \$673.22. After two double digit increases in income funds distributed to Col. Town, income leveled off this past year. Still just under the record total from 2016 since Passumpsic Financial Advisors took over the account at the end of 2007. Expenses were deducted from income as follows: \$7,028.38 which was half of the Passumpsic Savings Bank management fee of .35% of assets, \$1,059.95 foreign taxes withheld; \$2,247.52 in amortization of premium bonds, accrued interest of \$202.78; NH State Filing Fee of \$75.00; and Probate Court cost of \$85.00. The Probate filing will be completed by Passumpsic Savings Bank as part of their management agreement with the Trust.

In August of 2015, Passumpsic Savings Bank agreed on a reduced asset based management fee of .35% of assets, locked in for 10 years. The management fees totaled \$14,056.80 in 2017, \$13,627.10 in 2016, \$15,355.06 in 2015, \$15,620.63 in 2014, \$13,768.58 in 2013, \$12,199.99 in 2012, \$10,693.66, in 2011, and \$9243.73 in 2010.

In March of 2017, the Committee welcomed three newly elected members, Dana Southworth, Cindy Normandeau, and Julie Aldrich. We appreciate their volunteering to serve and look forward to working with them.

Respectfully submitted,

TRUSTEES FOR THE TOWN OF LANCASTER UNDER WILL OF FRANCIS L. TOWN  
(COLONEL TOWN INVESTMENT COMMITTEE)

Douglas Shearer, Treasurer

Celeste Pitts

Cindy Normandeau

Dana Southworth

David Fuller, Jr.

Jeffrey Gilman

Julie Aldrich



# LANCASTER MUNICIPAL CEMETERIES

2017

The Trustees of the Lancaster Municipal Cemeteries oversee and maintain six cemeteries: Summer Street Cemetery (located across from the Col. Town field and at the end of Cemetery Street), Wilder Cemetery on Main Street (on the hill between the Methodist and Christian Science Churches), #10 Cemetery (located on Martin Meadow Pond Road), Marden Cemetery (located on North Road), a one-person lot (located on South Lancaster Road, and Wentworth Cemetery (located on Pleasant Valley Road).

Roger Emery, Jr., Supervisor and his assistant, Charles Ball did a very good job in maintaining all of the above cemeteries. We would like to take this opportunity to show our appreciation by thanking them for job well done.

Several trees had been planted this year, thanks to trustee, Lucy Wyman. We will continue to plant trees and develop a few flower beds. New fencing had been put up at the #10 Cemetery.

At any time, if anyone should happens to see someone doing any inappropriate things, please call one of the Cemetery Trustees listed below, or report the incident to the Lancaster Police Department immediately. We would greatly appreciate it.

As a reminder, every year, we usually request that the people remove the faded ornaments, dead flowers or plants, and other lawn decorations by May 1<sup>st</sup> in preparation for the clean-up for Memorial Day and the summer months. It certainly would be very helpful to have them removed in the fall as well by end of September. No dogs are allowed at any of the cemeteries. Rules and Regulations reports are available upon request.

We have received many favorable comments about the condition of the cemeteries. We, as the committee, are proud of our cemeteries. We welcome any ideas and comments you may have, whether they are good or bad. And we also welcome any donation of flowers, bulbs, plants and trees.

Respectfully submitted,

Cemetery Trustees—Don Williams, Michael W. Nadeau & Lucy Wyman



## **William D. Weeks Memorial Library**

### **Annual Report 2017**

Most libraries do not charge membership fees for individuals who live in their particular communities so it is perhaps easy to forget what a value libraries are to those who use them. As an example of value, consider what an individual might borrow in one trip to the library. Three or four books probably cost \$50. Four DVDs might be another \$100. Throw in a couple of magazines whose annual subscription is \$50 and an audio-book at \$25, and the borrower leaves with \$225 worth of materials which he or she can borrow. For anyone with a permanent residence in Lancaster or who pays taxes on property in Lancaster use of the library and its materials are free. Students who attend the Lancaster School and individuals who work for the Town of Lancaster may also have free borrowers' cards. In order to encourage students to use the library, the Youth Services Department has an annual "first library card party" for all first graders. Non-residents can take advantage of the library's resources by paying a minimal fee.

The library has approximately 63,000 items, a slightly smaller figure than last year due to a massive weeding project among the adult books. There are more than 2600 DVDs as well as audiobooks. Subscription to the Overdrive program managed by the New Hampshire State Library provides audio-books and eBooks for library card holders as well.

The four public computers are in regular use. Two are being replaced with new models which support Windows 10. The plan is to replace the other two in 2018. Computer classes for beginners will begin early in 2018 and will be followed by intermediate and advanced classes as needed. Another modem has been added to the meeting room so that wi-fi is now available throughout the building. Teenagers are welcome to use the equipment with the permission of a parent or guardian. Children under the age of twelve must have an adult with them.

Programs continue to be offered for persons of all ages. A quick check at the library website [www.weekslib.org](http://www.weekslib.org) will provide a current calendar as well as sign-up sheets for those programs which require pre-registration. Children under the age of seven who use the library and are not signed up for a program must have an adult with them at all times unless a specific arrangement has been made with the Youth Services Librarian.

The Friends of the Library provide support to the library in many ways. Their book sales bring in funds to help the library purchase items which are not part of the library's regular budget. This year the members added a doll corner with furniture, dolls and doll equipment to the Children's Library in memory of Regina LaVoie. Once a year the members do a spring cleaning of the building, dusting and mopping throughout. At

Christmas they decorate the building for the holiday season. Many of the library's programs are funded by the Friends. Their newest dream is to raise the library endowment which started at about \$70,000 and is now close to \$650,000 to one million dollars. The Friends meets at 5:15 PM on the first Wednesday of the month, and new members are always welcome.

Respectfully submitted,  
Barbara Roberts, Librarian





## BUILDING PERMITS

Building permits are required within the Town of Lancaster whenever any construction will change the footprint of your property or any work completed will have total costs of \$3,500.00 or over. This process is primarily required to ensure compliance the Town's land use regulations as any violation, whether knowingly or by accident, could require enforcement by the Board of Selectmen and result in fines or removal of any improvements made. It is also important to note that many banks and finance companies are researching properties prior to issuing mortgages to ensure no violations are pending or forthcoming. I encourage you to contact the Town's Land Use Department prior to commencing any work on your property so you can be advised of the proper procedure to safeguard your greatest investment.

The following is the summary of the permits issued in 2017:

Permit #	Owner	Location
17-001	Stanley Mullins	16 Hill Street
17-002	Trividia Health	248 Main Street
17-003	Nancy Underhill	99 Reed Road
17-004	Catherine Mros	17 Bunker Hill Street
17-005	Ben Ingerson	73 Summer Street
17-006	Weeks Trust	60 Weeks Road
17-007	Megan & Ryan Frith	24 Forbes Street
17-008	Coos & Essex Agricultural Society	516 Main Street
17-009	William Colborn	19 Grove Street
17-010	Dan-Lyn Development Corp.	177 Main Street
17-011	Robert & Julie Chasseur	Pleasant Valley Road
17-012	Bailey Funeral Home, Inc.	210 Main Street
17-013	Leo J. Enos	309 Main Street
17-014	Wayland Nutting	32 Heath Street
17-015	Dana Southworth	21 Stevens Terrace
17-016	Michael Greene	148 Stebbins Hill Road
17-017	Emily Thompson	4 Wesson Road
17-018 Renewal of Permit# 16-011	Ryan & Valerie Christopher	41 Water Street
17-019	Pack Rat Self Storage	577 Main Street
17-020	Matthew R. Bovay	162 Pleasant Valley Road
17-021	David & Linda Hutchins	212 Main Street
17-022 Renewal and Revision of Permit#	Roland & Rhonda Caron	Spaulding Hill Road
16-018		
17-023	Steven Millett	40 Holton Park
17-024	Richard Belmore	63 Stockwell Road
17-025	Larry Brown & Judi Garfinkel	131 Gore Road
17-026	Michael & Corinne Phillips	312 Elm Street

17-027	Ray Addario	493 Elm Street
17-028	Weeks Medical Association	278 Main Street
17-029	Frank & Aranka Pecze	218 Portland Street
17-030	Trevor Fearon	35 Elm Street
17-031	Partin P. & Helen P. Driscoll	486 Prospect Street
17-032	Arthur & Rejeanne Dunn	80 Lost Nation Road
17-033	Joe Fitzgerald	75 Summer Street
17-034	Daniel & Susan Chancey	6 Wolcott Street
17-035	Toni Farnham	3 Smith Place
17-036 Renewal of Permit# 15-029	Daniel J. Copson	93 Elm Street
17-037	Michael Chute	Prospect Street
17-038	Peter Roy	111 Portland Street
17-039	Michelle Demontigny	8 Prospect Street
17-040	Riverside Camping & RV Resort, LLC	98 Bridge Street
17-041	Sally Craft	120 Reed Road
17-042 Renewal of Permit# 16-032	Beverly Nash Esson	Portland Street
17-043	Edward W. Merrow	100 Pleasant Valley Road
17-044	Adam Adair	20 Brook Road
17-045	Todd & Jeannine Kenison	20 McGary Hill Road

Respectfully submitted,  
Benjamin Gaetjens-Oleson  
Code Enforcement Official

## PLANNING BOARD

This year the Board held hearings on the following cases:

**Case# 790** – **Richard S. & Nancy J. Harris, Trustees Harris Family Trust** – Applicants/Owners request a minor subdivision to divide 1 lot consisting of approximately 5.97 acres with frontage on US Route 3 North (Main Street) into two lots. Said minor subdivision will result in lot 1 – approximately 3.5 acres and lot 2 – approximately 2.5 acres. Land zoned Commercial/Industrial. (Tax Map R01 – Lot 001 (5.97 acres), 704 Main Street). **APPROVED with No Conditions 02/08/17. Plan Recorded CCRD 02/28/17-Plan# 4191. Notice of Decision Recorded CCRD 02/28/17-Book 1460 Page 0075.**

**Case# 791** – **George C. Carter** – Applicant/Owner requests a minor subdivision to divide 1 lot consisting of approximately 30.89 acres with frontage on Stebbins Hill Road into two lots. Said minor subdivision will result in lot 1 – 14.62 acres and lot 2 – 16.27 acres. Land zoned Agricultural. (Tax Map R16 – Lot 049 (30.89 acres), Stebbins Hill Road). **APPROVED with Conditions 02/08/17. Plan Recorded CCRD 02/28/17-Plan# 4192. Notice of Decision Recorded CCRD 02/28/17-Book 1460 Page 0077.**

**Case# 792** – **Terri & Tammy Sanborn (Applicants) and David E. & Linda E. Hutchins (Owners)** – Applicants requests minor site plan review approval to operate a temporary food service business on the owners' property. The business would require placement of a temporary storage/bathroom structure, food trailer, outdoor seating and approximately 14 parking spaces. Signage, fencing and temporary landscaping will also be placed. No permanent structure will be erected. Land zoned Central Business District-North. (Tax Map P03 – Lot 033 (0.37 acres), 212 Main Street). **APPROVED with Conditions 03/08/17. Notice of Decision Recorded CCRD 03/31/17-Book 1461 Page 0764.**

**Case# 793** – **James E. & Barbara D. Hampton** – Applicants/Owners request a minor subdivision to divide 1 lot consisting of approximately 23.80 acres with frontage on Rowell Road into two lots. Said minor subdivision will result in lot 1 – approximately 5.49 acres and lot 2 – approximately 18.31 acres. Land zoned Agricultural. (Tax Map R07 – Lot 022 (23.80 acres), Rowell Road). **APPROVED with No Conditions 06/14/17. Plan Recorded CCRD 07/07/17-Plan# 4214. Notice of Decision Recorded CCRD 07/07/17-Book 1467 Page 0897.**

**Case# 794** – **Rolling Dog Farm** – Applicants/Owners request a minor subdivision to divide 1 lot consisting of approximately 120.51 acres with frontage on



Whitney Road into two lots. Said minor subdivision will result in lot 1 – approximately 58.71 acres and lot 2 – approximately 61.80 acres. Land zoned Agricultural. (Tax Map R18 – Lot 001 (120.51 acres), 44 Whitney Road). **APPROVED with No Conditions 08/09/17. Plan Recorded CCRD 08/28/17-Plan# 4232. Notice of Decision Recorded CCRD 08/28/17-Book 1471 Page 0247.**

**Case# 795** – **Southworth Territories, LLC** – Applicants/Owners request a minor subdivision to divide 1 lot consisting of approximately .045 acres with frontage on Governors Terrace into two lots. Said minor subdivision will result in lot 1 – approximately 0.23 acres (9,853 sq. ft.) and lot 2 – approximately 0.23 acres (10,080 sq. ft.). Consideration of this request is dependent on approval of an Area Variance by the Lancaster Zoning Board to create a lot under the minimum lot size (10,000 sq. ft.). Land zoned Residential. (Tax Map P10 – Lot 048 (0.45 acres), 25 Governors Terrace). **WITHDRAWN 9/12/17.**

**Case# 796** – **Larry Brown** – Applicant is requesting permission to remove trees along his frontage within the right-of-way of a scenic road in Lancaster. The address the trees are located is 131 Gore Road. Said address is also depicted on Lancaster Tax Map R19-Lot 001. **APPROVED 9/13/17. No Conditions.**

**Case# 797** – **James E. & Barbara D. Hampton** – Applicants request a Technical Subdivision/Lot Line Adjustment to adjust various lot lines between two abutting parcels off Rowell Road in Lancaster with part of previously Tax Map R07-Lot 022 receiving approximately 1.11 acres from Tax Map R07-Lot 021. No new lots to be created. Land Zoned Agricultural. (Part of Previously Tax Map R07-022 (5.49 acres), Rowell Road, Tax Map R07 Lot 021 (46.66 acres), Rowell Road). **APPROVED With Conditions PRECEDENT 9/13/17. Plan Recorded CCRD 09/26/17-Plan# 4238. Notice of Decision Recorded CCRD 09/26/17-Book 1473 Page 0255.**

**Case# 798** – **James E. & Barbara D. Hampton** – Applicants/Owners request a minor subdivision to divide 1 lot consisting of approximately 45.55 acres (after Case# 797-Technical Subdivision/Lot Line Adjustment) with frontage on Rowell Road into two lots. Said minor subdivision will result in lot 1 – approximately 14.48 acres and lot 2 – approximately 31.09 acres. Land zoned Agricultural. (Tax Map R07 – Lot 02 (45.55 acres after Case# 797-Technical Subdivision/Lot Line Adjustment), Rowell Road). **APPROVED With Conditions PRECEDENT and SUBSEQUENT 9/13/17. Plan Recorded CCRD 09/26/17-Plan# 4239. Notice of Decision Recorded CCRD 09/26/17-Book 1473 Page 0257.**

**Case# 799** – **Thomas P. & Heather L. Wolfe** – Applicants/Owners request a Technical Subdivision/Lot Line Adjustment to adjust various lot lines

between two abutting parcels off Hartco Avenue in Lancaster with Tax Map P13-Lot 055, owned by Thomas P. & Heather L. Wolfe, receiving approximately 2,400 square feet from Tax Map P13-Lot 039, owned by Thomas P. Wolfe. No new lots to be created. Land Zoned Residential and Agricultural. (Tax Map P13-039 (0.459 acres), 15 Hartco Avenue, Tax Map P13 Lot 055 (76.80 acres), 41 Hartco Avenue). **APPROVED With Conditions PRECEDENT 10/17/17. Plan Recorded CCRD 11/29/17 Plan# 4259. Notice of Decision Recorded CCRD 11/29/17-Book 1477 Page 0776.**

During the past year the Board also approved voluntary mergers, reviewed the Master Plan, and held a Public Hearing concerning setbacks in the Agricultural District. Some members attended trainings put on by the NH Municipal Association and the NH Office of Strategic Initiatives. The Planning Board also began partnering with White Mountains Regional High School to allow student representation. There are currently 2 high school juniors sitting on the Planning Board and although they do not have any voting authority their input and perspective is invited and appreciated.

The Planning Board consists of 6 full members and 5 alternates as well as a Selectboard representative, their alternate and Student Representatives. All members are volunteers appointed by the Board of Selectmen.

The Planning Board meets the 2<sup>nd</sup> Wednesday of each month at 6:30 p.m. in the Town Hall unless otherwise scheduled. Deadline for submission of an application is 20 days prior to the meeting date. If you are interested in serving on the Planning Board please contact the Town Office at 788-3391. Your name will be forwarded to the Board of Selectmen.

Respectfully submitted,

Mark M. E. Frank, Chairman  
Andy Nadeau, Vice Chairman  
Justin Carter  
Mark M. St. Pierre  
Rusty Scott  
Penny Noyes  
Leo J. Enos, Selectmen's Rep  
Sandra Doolan, Clerk

Leon Rideout, Selectmen's Rep Alternate  
Donald Doolan, Alternate  
Greg Westcott, Alternate  
Ben Pellerin, Alternate  
Rick McCarten, Alternate  
Andy Smith, Student Rep  
Isabella Gaetjens-Oleson, Student Rep



## ZONING BOARD OF ADJUSTMENT

In 2017 the Zoning Board of Adjustment met to hear the following cases:

**Case# 512** – **Two Rivers Campground, LLC (FKA Beaver Trails Campground)** for a Special Exception concerning article 6.04, “Signs in the Commercial District” and article 6.12 “Sign Special Exception for Oversized Sign”. Applicant wishes to place a 60 sq. ft. (6’ X 10’) free-standing, two sided sign on their property when 35 sq. ft. is the maximum for a free-standing sign. Said sign will replace a grandfathered, over-sized sign on an abutting property advertising the same business. Lot Zoned Commercial. (98 Bridge Street, Tax Map R04-Lot 017, 50.77 acres). **APPROVED 4/26/17. NO CONDITIONS.**

**Case# 513** – **Todd & Jeannine Kenison** for a Use Variance concerning article 5.04, “Non Permitted Uses in the Agricultural District”. Applicants/owners wish to place a mobile home on slab foundation on land they own. Proposed mobile home will meet all setback requirements and be serviced by its own septic system. It will be an accessory dwelling unit to the property and be the owner’s primary residence. Lot Zoned Agricultural. (20 McGary Hill Road, Tax Map R12-014, 63.43 acres). **APPROVED 6/28/17. WITH CONDITIONS.**

**Case# 514** – **Martin P. & Helen P. Driscoll** for an Area Variance concerning article 5.04, “Setbacks in the Agricultural District”. Applicants wish to construct a 12’ X 32’ storage shed on posts approximately 12’ from the side property line when 40’ is required. Lot Zoned Agricultural. (486 Prospect Street, Tax Map R27-Lot 010, 11.81 acres). **APPROVED 7/26/17. NO CONDITIONS.**

**Case# 515** – **MOM’s of Lancaster** for a Special Exception concerning article 6.04, “Signs in the Commercial/Industrial District” and article 6.12 “Sign Special Exception for Oversized Sign”. Applicant wishes to replace a 49 sq. ft. (7’ X 7’) building mounted sign with a new panel advertising their business which would place them over the allowed square footage when added to their 40 sq. ft. free standing sign. Total “MOM’s” signage is 89 sq. ft. when 50 sq. ft. is allowed. Lot Zoned Commercial/Industrial. (244 Main Street, Tax Map P03-Lot 042, 1.77 acres). **APPROVED 7/26/17. NO CONDITIONS.**

**Case# 516** – **Southworth Territories, LLC** for an Area Variance concerning article 4.04, “Minimum Lot Size” in the Residential District. Applicant wishes to subdivide their property into two lots which would create one at approximately 9,850 square feet in area when 10,000 square feet is the minimum required. Lot Zoned Residential. (25 Governors Terrace, Tax Map P10-Lot 048, 0.45 acres). **WITHDRAWN 9/12/17.**

The Zoning Board consists of five full members and three alternates. All members are volunteers appointed by the Board of Selectmen.

The Zoning Board meets on the last Wednesday of each month, when required, at 6:30 PM in the second floor meeting room of the Town Hall. Deadline for submission of application is 14 days prior to the meeting. If you are interested in serving on the Zoning Board of Adjustment, please contact the Town Office at 788-3391. Your name will be forwarded to the Board of Selectmen.

Respectfully submitted,

William H Potter Jr, Chairman  
David Atkinson, Vice Chairman  
Richard Bernier  
Tricia Frenette  
Jean Oleson, Clerk

Chris McVetty, Alternate  
Les Hilton, Alternate  
Chris Foss, Alternate  
Steve Young





Increase seniors access to healthcare, enhance independent living, and reduce isolation primarily through transportation and visitation.

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Caleb Caregivers is a small non-profit out of Whitefield NH that has been helping enhance independent living for seniors in the North Country since 1995. We have a small office in the McIntyre School apartments with one full-time Executive Director, one part-time Transportation Coordinator, and one part-time Administrative Assistant who is employed through Operation ABLE. At this time we serve 8 towns; Lancaster, Whitefield, Groveton, Jefferson, Dalton, Carroll, Bethlehem and Littleton. We hope to expand to other towns in the future.

In 2017, we have served approximately 150 clients with the help of our 55 volunteers. These volunteers have taken approximately 1400 trips, traveled over 19,000 miles and spent almost 2,500 hours of their free time helping local seniors. While we have made a lot of progress this year including taking on 15 new clients, we still have 33 seniors waiting to receive our services. To help meet the demand for our services, please consider volunteering even one hour a month to help a local senior.

We are so grateful for our volunteers who work tirelessly and without complaint, and to the local towns; churches and individuals who help keep our organization running with their generous financial support.

If you have any questions or would like to be a volunteer, please call us at 837-9179 or email us at [calebcaregivers@gmail.com](mailto:calebcaregivers@gmail.com).

We thank you for your continued public support. Without your support, we would not be here.

# Center for New Beginnings

229 Cottage Street  
Littleton, NH 03561

[www.centerfornewbeginnings.org](http://www.centerfornewbeginnings.org)  
[info@centerfornewbeginnings.org](mailto:info@centerfornewbeginnings.org)

603-444-1405  
FAX 603-444-1203

February 6, 2018

## Report for the Town of Lancaster

The Center for New Beginnings has been quietly helping local individuals and families around the North Country, some of whom are your friends, family members, neighbors and employees, lead happier, more stable and productive lives for over 32 years. The Center was founded with a main focus of services to victims of domestic violence and sexual assault. Today our nonprofit organization is dedicated to improving the lives of people who struggle with depression, anxiety, grief, trauma, marital problems, and many other difficulties. The children and teenagers we see come with a myriad of challenges that reflect the social, cultural, and economic struggles of our time. *We are also working hard to answer the need of those suffering with addiction – a widespread problem.*

We are often asked “what makes you different from Northern Human Services?” We are not a federally funded community mental health center. We are an independent non-profit. We provide short term care for acute issues, rather than long term care for more chronic cases. There is significant need for both types of services. We both have substantial wait lists. We are continuously looking to add more qualified providers.

Thankfully, with the Affordable Care Act, more and more of our clients have insurance coverage. However many of these policies carry high deductibles and co-pays. A deductible of three or five thousand dollars is not unusual – and for many this means getting help is out of their reach.

This is why your assistance is so valuable.

In 2017, The Center for New Beginnings provided services to 475 individuals. We logged 5100 patient appointments. Twenty eight of our clients reside in Lancaster. The funds donated by area communities allow us the flexibility to assist our clients who have difficulty meeting their high deductibles or co-pays. Our “scholarship fund” or sliding scale program allows us to meet the needs of a client who might otherwise be unable to continue care due to the financial burden. In 2017, Center for New Beginnings was able to provide over \$15,000 in assistance to those who qualified for our “scholarship fund”.

When people are mentally healthy they are better employees, more conscientious parents, and able to positively contribute to our community. Healthy children do better in school, control behaviors that are disruptive in class, and grow up to be resilient adults. Individuals who are mentally stable are much less likely to commit crimes or wreak havoc among their families, coworkers, and acquaintances. Everyone benefits from a population that is mentally healthy.

*A Special Place for Children & Families. Excellent care and caring..*  
*Individual, Group and Family Psychotherapy ~ Employee Assistance*

## Center for New Beginnings

229 Cottage Street  
Littleton, NH 03561

[www.centerfornewbeginnings.org](http://www.centerfornewbeginnings.org)  
[info@centerfornewbeginnings.org](mailto:info@centerfornewbeginnings.org)

603-444-6465  
FAX 603-444-5233

Please contact us if you would like to learn more about the counseling services we provide for individuals and their families, or our Employee Assistance Program, a confidential counseling and referral resource program for employees and their family members to help them deal with personal and work-related issues.

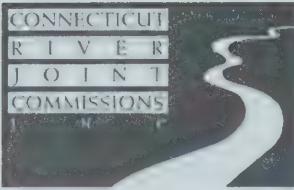
Good works have always relied upon the generosity of good people. Thank you for your support.

Sincerely,  
Board of Directors  
The Center for New Beginnings  
Ellen Malessa, Easton  
Shelli Roberts, Lancaster  
Ilma Galeote, Littleton

Nancy Dickowski, Bethlehem  
Carrie Morrill, Bethlehem

A Special Place for Children & Families. Excellent care and caring..  
Individual, Group and Family Psychotherapy ~ Employee Assistance





## **Connecticut River Joint Commissions – 2017 Town Report**

Suite 225, 10 Water St., Lebanon, NH 03766.

Website at <http://www.crjc.org>

CRJC continues its mission to preserve the visual and ecological integrity and working landscape of the Connecticut River Valley. With five local subcommittees and over 100 volunteers, it is guiding the watershed's growth by reviewing and commenting on proposed actions, from large scale development projects including the Northern Pass and Hydro-Electric Dam Relicensing, to proposed regulatory changes, such as the NH shoreland protection rules.

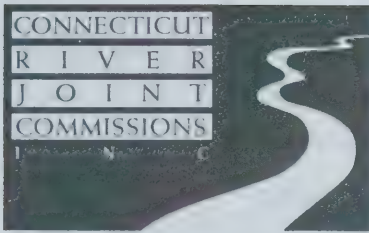
During FY 17 CRJC convened a meeting on the Conte Wildlife Refuge with the US Fish and Wildlife Service to learn about their Water-on-Wheels Express and to develop a partnership to bring this educational exhibit to Connecticut River communities. CRJC was a sponsor of the 20<sup>th</sup> Annual Source-to-Sea Cleanup with the Connecticut River Conservancy and partnered with them on an analysis of erosion studies as part of the FERC relicensing process of hydro-electric dams. As a result, FERC requested the dams' owner to provide additional information on erosion along the river.

CRJC emphasized the Vermont Clean Water Initiative with a focus on best agricultural practices to reduce impacts on surface waters. CRJC continues to bring public policy decision makers to our meetings to keep them abreast of the issues facing the Connecticut River. Finally, CRJC worked with the students of the Rockefeller Center at Dartmouth to conduct a valuation of the Connecticut River to the New Hampshire Economy. Read or download the study here: <http://www.crjc.org/news-and-events/>.

The current officers of the Joint Commissions are *Jason Rasmussen, President (VT)*; *James McClammer, Vice President (NH)*; *Jennifer Griffin, Treasurer (NH)*; *Steven Lembke, Secretary (VT)*. For a full list of Commissioners see the following website: <http://www.crjc.org/about-crjc/commissioners/>.



Headwaters of the Connecticut River,  
Fourth Connecticut Lake, Pittsburg, NH



Connecticut River Joint Commissions  
10 Water Street, Suite 225  
Lebanon, NH 03766  
(603) 727-9484  
<http://www.crjc.org>

### ***CRJC Riverbend Subcommittee Annual Report - 2017***

The Riverbend Subcommittee of the Connecticut River Joint Commissions consists of two volunteers nominated by each of the following municipalities: Guildhall, Lunenburg, Concord, Waterford, Barnet, Ryegate and Newbury in Vermont; and Lancaster, Dalton, Littleton, Monroe, Bath and Haverhill in New Hampshire.

The Riverbend Subcommittee provides a local voice to help steward the resources of an important portion of the Connecticut River representing voices from two states, five counties, and thirteen towns along 70 miles of river. 2017 saw the subcommittee members continue to bring a valuable contribution of expertise and local knowledge to the table for the assistance of landowners, municipalities, and state agencies near the river.

The Subcommittee hosted presentations on a variety of topics in 2017. These topics included the tools and techniques to assess and protect community infrastructure, Headwaters Hydrology: Riverbank Restoration and Stabilization, a presentation from the Connecticut River Conservancy and their role in studying, permitting, grant writing, buffer planting, organizing river clean ups, and establishing the clean water/Healthy Trout program. The subcommittee also stayed updated on a number of issues including the ongoing dam relicensing through FERC, ACT publication of "Living with a Trout Stream," the ACT Regional Conservation Partnership Project on biodiversity and water quality, the Ammonoosuc River being set as the site of the Eastern Brook Trout inventory, Dam ownership changes, and staffing changes at CRJC.

The subcommittee submitted comments on a series of permits ranging from across the region on issues such as shore land permitting for house foundations and leach fields, septic system and road access and shore land upgrades, and issues with a materials handling area due to easement and shore land application lapses.

There are currently openings on the subcommittee in several communities. If you or someone in your community is interested in working with volunteers from area communities on river conservation issues and serving as a liaison to the Headwaters subcommittee, please contact our staff support Nick Altonaga at [naltonaga@nccouncil.org](mailto:naltonaga@nccouncil.org) to learn more.

## **THE GREAT NORTH WOODS WELCOME CENTER**

The Lancaster Renaissance Committee uses the proceeds from the Lancaster Street Fair, Olde Tyme Christmas and Fall Fest events to help support the Welcome Center. This year the painting of the building was completed.

The center is seeing many uses. The Lancaster Rotary Club, Lancaster Lions Club, and Northern Gateway Regional Chamber of Commerce all hold meetings and events at the center. Other groups also meet on a less regular schedule. All the groups using the center contribute to the upkeep and also the cleaning of the facility as we operate without any paid janitorial staff.

Visitors from near and far leave thank you notes in our guest book. Our staff assists with all sorts of questions concerning our area and the sites and services that are available. On behalf of the users of the center I want to thank you for your continued support.

Respectfully submitted,

Linda Hutchins

## **NOYES FREE LECTURE FUND**

The committee appointed to oversee the distribution of funds granted to the Town by the generous bequest of the Noyes family is comprised of Linda Hutchins, Dominic Pallaria, Harry Hikel, Milou Thayer, Attorney John Riff and Sara Desrochers.

This year the fund provided the performance of Elisabeth vonTrapp which was held on May 4, 2017 in the Town Hall.

Each year the committee looks for interesting performances to present to the town. There is never a fee for admission to any event sponsored by the Noyes Lecture Fund. You are cordially invited and encouraged to attend.

Respectfully submitted,

Linda Hutchins



## LANCASTER ICE RINK

Another successful year with many happy users reporting good ice though a season not without its challenges. The most notable challenge is unpredictable weather with wavering temperatures that lets us make ice for a few days as temperatures permit followed by a warming trend accompanied with snow, sleet, rain or all the above that can reverse the gains we made previously.

Sleet is probably the worst condition we have to endure as it caused a shutdown in late January that required a four hour hose detail to saturate all the frozen sleet (akin to cornbread) and create a solid covering of ice.

Cold weather is our friend, particularly since we purchased our “redneck Zamboni,” actually a backyard concoction that employs a garden tractor that pulls an insulated sap tank which is filled with a combination of hot and cold water and then pulled over about a 14-foot wide area. Even at double digit below zero the hot water flows (not so with cold water under 9 degrees which freezes on contact) and bonds to the under layer to create a smooth, durable ice sheet.

All of these techniques have been learned by trial and error over the years by a dedicated three-man staff of volunteers (all retirees) who bring varied life experiences but all of whom are dedicated to providing the best skating experience possible. There are intricate and required sequences that must be followed and several techniques that are used at various times of the season to effect a level playing surface with ice that is smooth so skaters do not have to worry about the surface.

Users have asked why we don't set times for skating recreationally or for hockey and our response is the weather variability makes set operating time or dedicated blocks for hockey just impractical. To that end, we have encircled the far end with netting to contain hockey pucks and ask hockey enthusiasts to limit themselves to the far end and leave the other half of the rink for recreational skaters if they are present.

As we spend a lot of hours clearing, sweeping and making new ice at times that don't interfere with skating, we are not prone to providing supervision of the rink and expect that others will treat the place respectfully. That includes parking so others can find space, keeping salty boots and shoes off the surface, keeping drinks off the side boards as they invariably fall to the ice and spill their colored contents, return hockey nets to their cradles near the light poles at the end of the day and to use trash bins. Of course, alcohol and all tobacco products are prohibited from the property.

**A special note to dog walkers: Please curb your animals away from the rink and shack facility.**

We also want to thank the town crews from the water and road crew to police and fire department and town office crew for making our work as seamless as possible. They assist in innumerable ways. Unfortunately, we have found no method to defeat Mother Nature and recognize that, at best, we enjoy only an 8 week season (from about December 15<sup>th</sup> to

February 15<sup>th</sup> less individual storm interruptions) as temps and the sun's power are diminished during these months. We have been asked if there is room for volunteers to assist in the maintenance. In reality the three amigos have got it pretty much under control and unless and until others want to work at ungodly hours and employ the tried and true techniques we are happy to continue in our role of providing good ice, ensuring the safety of the public and maintaining the equipment.

We will be back at it this summer collecting discarded latex paint at the transfer station to coat the rink with a white surface that helps reflect the sun from the ice surface and increase the light power from overhead lights in the dark hours.

Follow us on Facebook at Lancaster NH Ice Rink for information and conditions.

Respectfully submitted,

Peter Riviere



## MT. PROSPECT SKI TOW

Mt. Prospect slopes had good conditions in late January and the early part of February 2017. Although we had days with very low attendance, we also counted 12-30 on other days. Our annual Valentine's Day race proved to be very popular, once again, with more than 40 participating. A late February thaw destroyed our base, and though more snow in March renewed the slopes, skier numbers were small for the remainder of the season.

The club remains dedicated to keeping the tow going and is beginning to enjoy some collegial benefits from nearby Mt. Eustis in Littleton, the Granite State Back Country Alliance in N. Conway, TORC, the Traditional Outdoor Recreation Coalition in Gorham, and Berlin's Nansen Ski Club in Milan. Together these groups seem to be coalescing into tri-county, outdoor recreational entity infused with the new energy and creative ideas of numerous young people who have either returned to their north country roots or newcomers who enjoy the quality of life here in our mountainous north country.

The club hopes to benefit further from some of this new energy as we move into the future, and with the help of Mother Nature, expand the use of our beloved and venerable ski hill. As always, we remain very grateful for the support of the people of Lancaster who pay our insurance and provide us with our wonderful EMT Lori Comeau.

Respectfully submitted,

Lucy K. Wyman







## **MOUNT WASHINGTON REGIONAL AIRPORT ANNUAL REPORT**

Providing a gateway to the aviation community and high net worth consumers, the Mount Washington airport had a productive 2017. Through the efforts of our all-volunteer Commission, there were a number of improvements made to the facilities to continue to ensure the airport operates first and foremost in a safe and cost efficient manner. We were also able to improve data and fee collection and continue in our effort to promote the utilization of the airport to contribute to our local economies and support our communities.

First, the airport undertook a Runway Repair and Rejuvenation project which repaired approximately 2,100 linear feet of cracking in the runway and, through use of new technology, resurfaced the runway including the installation of new pavement markings, which were in dire need of repair. The almost \$400,000 project was ninety-five percent funded by the FAA and NHDOT with part of the local match being funded through donations as well as through tasks taken on by the Commission. In August, the Commission installed a surveillance system on the prime taxiway leading off the runway, on the fuel farm and in the terminal building which has enabled the Commission to better track both use of the airport as well as to generate fees. There also was fencing and signage installed along the ramp (parking area for planes) to ensure individuals were apprised of fees and to filter individuals through the terminal building to encourage payment of fees and to more consistently track airport use. In addition, the airport obtained grant funding the redesign of the airport website which launched this summer. The website now provides not only technical information for pilots but an electronic fee payment, information about the area and an opportunity for local businesses to advertise to the aviation community for a nominal fee.

The Commission is pleased to report that just in the three months of data collected from the surveillance system, along with data collection from fuel sales, the airport saw visitors from 92 cities and towns, spanning 26 states and three countries. Of the aircraft that flew in, there were 31 corporate flights and 25 charter flights which brought between two to four visitors per aircraft between August and October. The Commission has also been investigating options for charter flight service to the airport and have been contacted by a one such service that has expressed interest for the summer months. Furthermore, the Airport is also pleased to support Colleen Chen's expansion of Vertical Ventures, a scenic helicopter flight service at the Mount Washington Regional Airport which we hope will further enhance the use of the airport.

As new regulations and requirements from the Federal Aviation Administration went into effect last year, the Commission reexamined and amended the Airport By-Laws to ensure that the airport is in compliance with the new regulations and further also amended our fee structures to increase revenue from airport users. The Commission also continued to negotiate with the National Guard for a mutually beneficial solution for the Guard, airport and local communities. At this juncture, the airport and the National Guard have agreed to a final concept for their facility and are now discussing their financial contribution to support the airport. The airport also hosted the New Hampshire Fire Academy emergency vehicle training this fall to support local area fire departments.

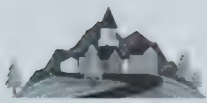
Our efforts to promote the utilization of the airport have continued this past year with ongoing planning for further promotional activities. We are currently in the process of launching a social media campaign which is funded entirely through a grant. We are also investigating advertising opportunities through tourism publications, as well as increasing signage, and exploring partnerships with area lodging. This past June, the airport hosted a fly-in celebrating the 70<sup>th</sup> year since the initial construction of the airport in 1947, which was completely funded through the generosity of twenty- five area businesses. The event spanned two days with attendance of approximately 2500 people and 34 aircraft flying in over the weekend. The event provided opportunity for local vendors to display their wares while attendees enjoyed numerous activities throughout the event including learning the history of the airport, partaking in plane rides, helicopter rides, model train rides and more. There are plans in the works for our next event which will be on June 23 and 24<sup>th</sup>. Anyone who would like to participate in the planning, or would like to exhibit or participate is welcome. Otherwise, we invite all to come and have a great time at the Mount Washington Regional Airport Fly-In on June 23 and 24<sup>th</sup>, 2018.

Finally, the Mount Washington Regional Airport Commission expresses our gratitude for your continued support of the Mount Washington Regional Airport, the gateway to the North Country for the flying public.

Mount Washington Regional Airport Commission

Lyn Tober, James Ash, Wendy Hersom, Jay McCusker, David Presby,  
David Ernsberger, Tim O'Neil, John Ogle





As the Regional Planning Commission serving 51 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Continue to play a key role in the administration and compliance of federal regulations for funding received for infrastructure improvements at the former Wausau paper mill site in Groveton.
- Completed a pedestrian and bicycle improvement plan for the Town of Littleton.
- Assisted the Town of Plymouth with updating their Master Plan.
- Assisted Mountain Lakes with updating their Master Plan.
- Provided grant writing and technical assistance to assist communities, highlight of this work is the awarded \$500,000 CDBG to retain and create jobs at the Friendship House in Bethlehem.
- Administered and provided technical assistance to Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 26 towns in the region.
- Assisted NH Fish & Game, Trout Unlimited, and Plymouth State University with an inventory and assessment of stream crossings in the Ammonoosuc watershed. This was the first culvert assessment that gathered data for us by all three state agencies with an interest in road crossings, Department of Transportation, Environmental Services and Fish & Game.
- Administered funds that enabled Grafton County Senior Citizens Council, Transport Central, Tri-County Community Action Program and Advance Transit to reimburse volunteer drivers for 5,549 trips provided to the elderly or disabled.
- Completed over 200 traffic counts (183 for NHDOT and 26 locally-requested counts) throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.
- Completed the Corridor Management Plan for the Mountain Road Scenic Byway and assisted with implementing recommendations in four Scenic Byways in the region. Inventoried pavement condition on local roads in three communities.
- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programing. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MTAG and hazard mitigation grant applications.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulations

All of us here at North Country Council look forward to serving your community. NCC is your organization. We are dedicated to both supporting our individual members and promoting our region's success. We look forward to working with you in the months ahead.

Respectfully submitted,

Jo Lacaillade  
Board Chair

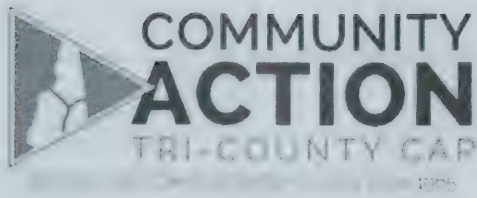
### **Town Specific Annual Report 2017 - Lancaster**

North Country Home Health & Hospice Agency provides quality services that include home health, hospice, nursing, rehabilitation, social services, homemaking and long-term care in 48 towns, covering all of Coos County and northern Grafton County. **In 2017, for the Town of Lancaster, we provided 6,642 visits with services to 225 clients (22 of which were Hospice clients and the remaining were Home Health and Long-Term Care clients).** We are committed to our community in that we provide community health clinics and screenings such as blood pressure checks and foot care clinics, health education programs, and a bereavement support group.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long term institutional care.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Lancaster for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Lancaster to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.



Community Contact Offices are the Outreach Offices of Tri-County Community Action Program, Inc. (TCCAP) Energy Assistance Program, providing access to apply for fuel, electric and weatherization services.

Community Contact Offices provide outreach services to households applying for energy assistance programs; Fuel Assistance, Electric Assistance and Weatherization. Households have the option to apply in person at the office, or through a convenient method of their choice; phone, mail, internet (downloading and mailing completed application). The various methods of applying provides households with the opportunity to apply for the necessary assistance to meet their households most basic needs, while not having to incur additional costs or inconvenience; missed work, gas expenditure, child care, etc. TCCAP's Energy Assistance Program has found that the greater majority of clients are now utilizing the alternative methods of applying for assistance versus the old method of a face-to-face intake appointment.

During the agency's fiscal year 2017; July 1, 2016 – June 30, 2017, Community Contact Offices throughout Coos, Carroll and Grafton Counties provided services to 6,115 households through \$4.7MM in Fuel Assistance, \$2.5MM in Electric discounts, \$767,000 in Weatherization, and \$355,000 in food value distributed to local food banks; totaling \$8.4MM in total assistance distributed to our neighbors in need. Community Contact does not charge a fee for services provided, and services are available for all income eligible households.

TCCAP and our Community Contact Offices are dedicated to provide services all residents of Coos, Carroll and Grafton County's residents. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Sincerely,

*Andrea Brochu*

Andrea Brochu, MPA  
Energy, Elder & Outreach Services  
Division Director

*Sarah Wight*

Sarah Wight  
Energy Assistance Services Program Manager

Main Office: 610 Sullivan Street, Berlin, New Hampshire 03570  
Coös County (603)752-3248 Carroll County (603)323-7400 Grafton County (603)968-3560  
[www.tccap.org](http://www.tccap.org)





Senior Meals of Coos County is a program of Tri-County Community Action Program, Inc. providing nutritional assistance and socialization opportunities to individuals over the age of 60. Congregate dining participants are those in our community who are physically independent and attend a dining site for various reasons not limited to nutritional needs, such as socialization, senior center activities, volunteer opportunities and economic factors. Many of our congregate participants volunteer their time and talents to package meals, set tables, coordinate activities and assist in general set up and cleanup. We could not operate at the current level and provide the volume of services that we do without their tireless efforts in support of their fellow diners and home bound Meals on Wheels recipients.

Home delivered participants are those in our neighborhoods who do not possess the skills to plan and prepare a balanced meal or the physical/mental capacity to stand, mix and prepare the food. Often these individuals are isolated and experience feelings of loneliness, isolation and abandonment, at which point, nutrition is of a low priority. It is important to note that the delivery of a hot, nutritious meal is oftentimes their only contact each day. Nutritional assistance can be the difference between aging in place with dignity and independence or premature institutional placement. In addition, Meals on Wheels also fills a gap for individuals living alone without outside supports who need temporary nutritional assistance after being discharged from a medical facility following a medical procedure or hospital stay so that they can rest, recover and get back on their feet.

During the agency's fiscal year 2017; July 1, 2016 – June 30, 2017, Senior Meals of Coos County provided services to a total of 1,640 clients and served 131,792 congregate and home delivered meals; totaling \$1,020,070.08 in food and preparation costs. Senior Meals does not charge a fee for the meals provided to participants. However, a suggested donation of \$3.00 per meal is highly encouraged and is directed towards defraying the costs of that meal.

The Senior Meals of Coos County staff and volunteers take great pride in providing the meals, daily safety checks to our homebound clients and social interaction to each and every one of our clients. Through these vital services, we are able to experience first-hand the impact we make through the delivery of a hot, nutritious meal and a warm smile.

TCCAP and Senior Meals of Coos County are dedicated to provide services all residents of Coos County requesting and needing healthy dietary supports. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Sincerely,

*Andrea Brochu*

Andrea Brochu, MPA  
Energy, Elder & Outreach Services  
Division Director

*Leila Villeneuve*

Leila Villeneuve  
Senior Meals & Senior Center of Coos County  
Program Manager



Coos ServiceLink Resource Center is a program of Tri-County Community Action Program, Inc. providing guidance, support and choice for individuals of all ages, income levels and abilities. Options Counseling services provide individuals with guidance, support and choices related to long-term services and supports, access to family caregiver information and supports, and counseling to understand access and options related to Medicare and Medicaid.

Coos ServiceLink Resource Center provides on-site access to outreach to residents in Lancaster, Colebrook and Berlin, and at client's homes throughout Coos when necessary. From July 1, 2016 through June 30, 2017, Coos Service Link Resource Center provided assistance to 4,766 Coos residents; which included intensive case management to 666 Coos residents, Medicare counseling to 675 Coos residents, and Medicaid counseling to 599 Coos residents. Through this assistance, Coos ServiceLink of Coos County saved Coos tax payers a total of \$138,000 through ensuring that clients are on the correct Medicare program for their individual needs. Dollars that are able to stay within a client's household budget, allows their monthly budget to stretch further to meet basic household needs.

Tri-County Community Action Program, Inc. and Coos ServiceLink Resource Center are dedicated to service all residents of Coos County through Options Counseling and information and referral services. The agency thanks all communities within the county for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Sincerely,

*Andrea Brochu*

Andrea Brochu, MPA  
Energy, Elder & Outreach Services  
Division Director

*Paul Robitaille*

Paul Robitaille  
ServiceLink Program Manager

"The preparation of this (report, document, etc.) was financed under an Agreement with the State of New Hampshire, Department of Health and Human Services, Division of Elderly and Adult Services, with funds provided in part, or in whole by the (State of New Hampshire and/or United States Department of Health and Human Services)."

Coös County 610 Sullivan St. Berlin NH 03570 P:1-866-634-9412 / 603-752- 6407

## **LANCASTER DEMAND RESPONSE AND TRI TOWN BUS**

The Senior Wheels Program provides a demand response transportation service to area residents 60+ requesting rides to medical appointments, hairdressers, grocery shopping, social events, senior meals, and employment. Residents utilizing this service are afforded an opportunity to be mobile and independent thus increasing their sense of worth and value which in turn contributes to the community as a whole. In fiscal year 2017, Tri County Transit provided 1,295 trips for 118 unduplicated residents of Lancaster.

The Tri Town Public Transit Route provides people of all ages the opportunity of obtaining affordable transportation to job access, shopping, medical appointments, and attendance at daily social events within the Tri Town areas of Lancaster, Whitefield and Littleton. In fiscal year 2017, Tri County Transit's Tri Town bus provided 8,826 trips.



## 2017 Directors Report

### Northern Human Services – White Mountain Mental Health

As the safety net provider of behavioral health services for the twenty-two towns in upper Grafton and lower Coos counties, White Mountain Mental Health strives to assure that everyone in the community, regardless of income or insurance status, has access to high quality services, delivered by caring and well trained mental health professionals. Services include evaluation in crisis situations, short-term, solution-focused counseling offered to adults, children and families, comprehensive life-long supports to persons suffering from severe and persistent mental illness, and treatment focused on recovery from addiction, with a special focus on the high percentage of persons dually diagnosed with mental illness and substance abuse. Our goal is to make mental health treatment an accepted and easily accessible component of general good health.

During their lifetime, most people will experience some form of mental health crisis. As the stigma lessens, more and more people are coming forward to talk about their own experience, or that of their family members, with mental illness. Town funding means that cost will not be a barrier to receiving the care needed to return to good health. The appropriation from your town also enables us to continue to provide 24/7 emergency evaluations from all of our offices and from local hospital emergency departments. This is an expensive and critical service which helps keep the community safe.

The former Attorney General of New Hampshire, John Broderick, has been active this year in “The Campaign to Change Direction”. Like nearly one person in five, Attorney Broderick’s son suffers from mental illness. This initiative seeks to educate everyone to know the five signs of emotional distress. The goal is to imagine a future where people can ask for help for mental disorders as easily as they seek treatment for a physical illness or injury. We at White Mountain Mental Health stand ready to help you and your family get the support you need in your local community. **This year 540 residents of the towns served by White Mountain Mental Health received 7087 hours of service. Many of these people were in crisis and received services nights or weekends, perhaps preventing a life altering or life ending event.**

In closing, please spread the word: know the five signs which could signal a mental illness and ASK FOR HELP!

- **Personality Change**
- **Agitation**
- **Withdrawal**
- **Poor Self Care**
- **Hopelessness**

We thank you for your support which allows us to continue to provide help when the need is greatest.

Respectfully Submitted,  
Jane C. MacKay, Area Director

# THE LANCASTER HISTORICAL SOCIETY



The Lancaster Historical Society is dedicated to preserving and making available to the public a wide variety of objects and artifacts that illustrate the history of the town of Lancaster and its people. The museum collection, housed in the historic Wilder-Holton House (1780) and the Paul Smith Memorial Barn, includes furniture, paintings, toys, clothes, quilts, and military uniforms, as well as antique tools and farm equipment and many other things. Everything in the collection has a direct connection to Lancaster and has been donated by Lancaster families. The Society also maintains a large collection of photos, books, documents, and some family papers of local interest, which are available to people doing genealogy research.

The Society was established in 1964 as an outgrowth of the Bicentennial Committee. It is operated entirely by volunteers, with support by members, donations, and income from bi-weekly summer flea markets on the grounds. Free guided tours are offered on the same Sundays as the flea markets, or by special arrangement.

Respectfully Submitted, Rosalind Ladd, Secretary

Lancaster Historical Society, 226 Main Street: 788-3004.

E-mail: [thelancasterhistoricalsociety@gmail.com](mailto:thelancasterhistoricalsociety@gmail.com) and visit us on Facebook.

## Board of Directors 2017-2018

Anne Morgan, President

Les Hilton, Vice President

Rosalind Ladd, Secretary

Trina Beattie, Treasurer

Betty Newell, Assistant Treasurer

Myra Emerson, Board Member

Bob Colby, Board Member

Bob Hunt, Board Member

Diane McFarland, Board Member

Tim Phillips, Board Member

**TOWN OF LANCASTER  
RESIDENT DEATH REPORT  
FOR YEAR ENDING DECEMBER 31, 2017**

<b>Date of Death</b>	<b>Name of Deceased</b>	<b>Name of Father</b>	<b>Maiden Name of Mother</b>
January			
18	Mary Heywood	Francis Jones	Anna Cochran
21	Derrick Grover	Berkley Grover	Mona Collins
27	Edward McLean	Bernard McLean	Helen Willey
February			
09	John Oleson	Norman Oleson	Geraldine Beaton
11	Joyce Smith	Bradley Thomas	Verna Newman
13	Linda Hopkins	Armand Cote	Lucardia Kawa
25	Edna Crandall	Leonard Potter	Lila Alger
March			
01	Michael Aldrich	Glenn Aldrich	Gail Merrow
12	Alyce Dailleboust	Louis Deere	Alyce Garlo
13	Cindy Eager	Elmer Eager	Ann Marie Tedesco
21	Patricia Howard	Adrien Tardif	May Walsh
22	Bethanie Labrecque	Elwood Labrecque	Shirley Foster
24	Pauline Elliot	William Murphy	Rose Taylor
27	Paul Samson, Jr.	Paul Samson, Sr.	May Fraser
April			
03	Tamie Guerin	Edgar Perry	Doris Cote
06	Robert Beaton	Joseph Beaton	Cecilia Wilson
21	Lorraine Kenner	Harold Bouchard	Marion Dion
24	Corinne Savage	Kenneth McMann	Myrtle Griffin
May			
07	Robert Gonyer	Robert Gonyer	Madeline Brigham
13	Regina Lavoie	Roland Lavoie	Virginia Demarco
June			
01	Phillip Dionne	Donatien Dionne	Lillian Findsen
01	Mildred Lapierre	William Sainsbury, Jr.	Grace Mills
05	Charles Holloway	Oscar Holloway	Lois Klosenski
25	Faith Swift	Willis Swift	Irene Fletcher
25	Eleanor Stevens	Leslie Baker	Carlana Holmes
July			
06	William Robarts	George Robarts	Elizabeth Engle
08	James Hill	Frederick Hill	Ina Earl
08	Barbara Chace	Walter Scott, Sr.	Alice Ablett
17	Susan Degelan	Edward Crawford	Lillian Gagne
23	Philip Markstrom	Vern Markstrom	Beatrice Barager
29	Robin Dow	James Dow	Mary Dion

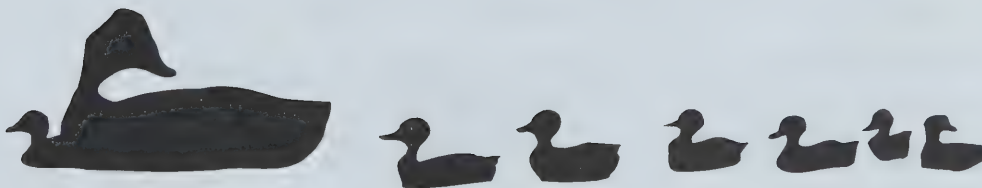


**TOWN OF LANCASTER  
RESIDENT DEATH REPORT  
FOR YEAR ENDING DECEMBER 31, 2017**

<b>Date of Death</b>	<b>Name of Deceased</b>	<b>Name of Father</b>	<b>Maiden Name of Mother</b>
August			
06	Norman Gauvin	William Gauvin	Henrietta Landry
08	Louiseann Wetherbee	Volney Ellis	Viola Smith
14	Alan Eastman	Aloysius Eastman	Ruth Hartford
15	Rita Grondin	George Grondin	Alice Dumont
17	Georgianna Ladd	Louis Kratochvil	Louise Cybova
23	Carolyn Cross	Milton Kimball	Marion Ide
30	Jerry Chelle, Sr.	Stephen Chelle	Helen Fesko
September			
01	Mollie Berry	Raymond Berry	Tracie Woodburn
27	Rachel Goudreau	Lionel Goudreau	Therese Aube
October			
01	Irene Cantin	Charles Provost	Mary Bisson
16	William LeBlanc	William LeBlanc	Mary Harrison
20	Edmund Savoie	Joseph Savoie	Ida Potvin
November			
06	Roland Buteau	Joseph Buteau	Roseanna Larocque
23	Judith Forbes	Darwin Hulbert	Kathryn Reynolds
December			
03	Donna Flynn	Thomas Flynn	Lillian McLain
09	Geraldine Scott	Richard Hamilton	Nancy Doolan
13	Lewis Cassady	Arthur Cassady	Amanda Locke
30	Roger Emery	Asa Emery	Edith Garceau
31	Grace Hunt	George Grover	Pauline Covill

**TOWN OF LANCASTER  
RESIDENT BIRTH REPORT  
FOR YEAR ENDING DECEMBER 31, 2017**

<b>Date of Birth</b>	<b>Name of Child</b>	<b>Name of Father</b>	<b>Name of Mother</b>
Jan 14	Vincent Henry Rancourt	Tyler Rancourt	Amanda Rancourt
Mar 20	Lillian Barbara McMann	Douglas McMann	Katherine McMann
Mar 31	Azalea Brooke Sullivan	Robert Sullivan	Brittany Sullivan
July 06	Serenity Roselynn Ploss	James Ploss	Suzanna Ploss
July 22	Harlow James Prinkki		Bridget McKee
July 26	Grayson Lawrence Dingman	Chad Dingman	Lindsey Dingman
Aug 18	Ryder Levi Gonyer	Nicholas Gonyer	Melissa Collins
Sep 05	Easton Michael King	Patrick King	Dominique Payette-Meurnier
Sep 28	Carter James Goodrum	Logan Goodrum	Tori Crowell
Oct 07	Sophia Ann-Marie Dreyer		Samantha Dreyer
Oct 08	Julian Joaquin Dupont		Starlyn Dupont
Oct 11	Kynzleigh Mae Bergeron	Joshua Bergeron	Brandi Thompson
Oct 16	Stella Judith Brighoff	John Brigoff	Nichole Brighoff
Oct 24	Tanner Scott Vetanze	Brian Vetanze	Amanda Wetherbee
Nov 08	Garrison Leonard Isham	Brandon Isham	Megan Isham
Dec 11	Kinsley Colby Allin	Richard Mason, Jr.	Taneka Allin



**TOWN OF LANCASTER  
RESIDENT BIRTH REPORT  
FOR YEAR ENDING DECEMBER 31, 2017**

<b>Date</b>	<b>Name &amp; Residence Person A</b>	<b>Name &amp; Residence Person B</b>	<b>Place of Marriage</b>
Jan 21	Kenneth E. Fraser Lancaster, NH	Marlene G. Cilley Lancaster, NH	Littleton
Jan 25	James M. Samson, Jr. Lancaster, NH	Savanah R. Turgeon Lancaster, NH	Lancaster
Mar 13	Darby A. Newton Lancaster, NH	Gretchen M. Cook Lancaster, NH	Northumberland
Mar 27	Adam J. Dupont Whitefield, NH	Katie L. Sheehan Lancaster, NH	Lancaster
May 24	Bridgette A. King Whitefield, NH	Jamie L. Chateaufeuf Lancaster, NH	Northumberland
May 27	Alyssa L. Keddy Lancaster, NH	Dayna N. Brundle Lancaster, NH	North Stratford
July 29	Chandler F. Davis Lancaster, NH	Andrea L. Bray Lancaster, NH	Lancaster
July 29	Michelle A. Jackson Lancaster, NH	Stephen M. Way, Sr. Lancaster, NH	Lancaster
Aug 05	Megan E. Johnson Lancaster, NH	Jeremiah Macrae-Hawkins Lancaster, NH	Walpole
Aug 19	Charles E. Ball, Sr. Lancaster, NH	Roxanne Hartlen Lancaster, NH	Lancaster
Sep 02	Krystal B. Hicks Lancaster, NH	Dana K. Perkins Lancaster, NH	Lancaster
Sep 10	Ronald N. Crane Lancaster, NH	Sherry L. Thompson Lancaster, NH	Lancaster
Sep 23	Shawn M. Vance Lancaster, NH	Sarah J. Overton Lancaster, NH	Jefferson
Sep 30	Alexander R. Kopp Lancaster, NH	Morgan B. Landry Lancaster, NH	Lancaster
Oct 07	David P. Cantin Lancaster, NH	Desiree L. Deschesne Littleton, NH	Lancaster
Oct 08	Taylor S. Chase Lancaster, NH	Montana J. Keddy Lancaster, NH	North Haverhill





**DEPARTMENT OF VETERANS AFFAIRS**  
**Veterans Affairs Medical Center**  
**215 North Main Street**  
**White River Junction, VT 05009**  
**866-687-8387 (Toll Free in New England)**  
**802-295-9363 (Commercial)**

January 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans. We are able to help those who are homeless or unemployed, and also offer high quality healthcare for both primary care and a variety of specialty care options. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans! Please do not hesitate to contact us, if for no other reason than to register/enroll with us, in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363, extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time Service Officers that are knowledgeable about our programs. These independent organizations serve all Veterans, including nonmembers, in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Matthew J. Mulcahy  
 Acting Medical Center Director

*Bennington CBOC*  
 186 North Street  
 Bennington, VT 05201  
 (802) 440-3300

*Brattleboro CBOC*  
 71 GSP Drive  
 Brattleboro, VT 05301  
 (802) 251-2200

*Burlington CBOC*  
 128 Lakeside Avenue  
 Burlington, VT 05401  
 (802) 657-7000

*Littleton CBOC*  
 264 Cottage Street  
 Littleton, NH 03561  
 (603) 575-6701

*Rutland CBOC*  
 232 West St  
 Rutland, VT 05701  
 (802) 772-2300

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## 2018 Town Report

### Report from Your North Country Senator Jeff Woodburn



Dear Constituent,

It is an honor to serve as your State Senator representing District 1, which includes 58-rural, northern communities, encompassing 28 percent of the state's landmass. It is a region larger than two states and 17 foreign countries and containing fewer than twenty people per square mile.

The North Country, including the White Mountains region, has a uniquely different culture, landscape, economy and history than the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for all our people. First and foremost, this means advocating for policies and projects that expand business and entrepreneurial opportunities that will raise stagnant wages, lift people out of poverty and instill hope and opportunity in those caught in the hold of the heroin epidemic.

We've made important, bipartisan investments that greatly benefited our region in previous legislative sessions, and I will fight any effort to repeal them. I support our continued efforts to expand access to health care, reduce the burden of uncompensated care at local hospitals, invest in local road and broadband infrastructure and build a budget that reflects the needs of rural areas. But we need to do more; New Hampshire is the wealthiest state in the country, but the North Country's medium income is higher than only two states.

The gap between the affluent and everyone else is growing. And the state continues to underfund important programs that will create an economy that works for all people, especially those in rural, often-forgotten places.

In the Senate, my goal has been to be practical and to work with everyone to get results for our region. But voting is only a part of my work, I have been accessible and available to my constituents, holding town hall meetings, office hours and tours for state leaders. I have tried, when possible and appropriate, to bend state government to meet the needs of rural people and rural communities. Over the course of my time in office, I have assisted thousands of individuals with issues large and small. I consider it a great compliment when someone feels comfortable enough to contact me directly and trusts that I will intercede on their behalf when they are in a time of need.

I love being the voice for the North Country and am constantly inspired by our people and places that make our beloved home so special.

Be in touch, if I can be of assistance to you or your community.

Regards,

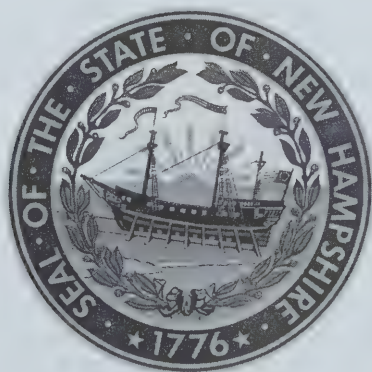
Jeff Woodburn

North Country Senator

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**STATE OF NEW HAMPSHIRE**  
Executive Council

**JOSEPH D. KENNEY**  
EXECUTIVE COUNCILOR  
DISTRICT ONE



STATE HOUSE ROOM 207  
107 NORTH MAIN STREET  
CONCORD, NH 03301  
(603) 271-3632

**ANNUAL REPORT OF DISTRICT ONE EXECUTIVE COUNCILOR JOSEPH KENNEY**  
**JANUARY 8, 2018**

2018 will begin my fifth year serving as your District 1 Executive Councilor. I have had the opportunity to work with many great local, county and state officials, but most importantly with the citizens of District 1. I am once again grateful and honored for the opportunity to serve you.

I continue to work with the Governor, Executive Council and Legislature on the important issues impacting the State. The heroin, fentanyl and opioid crisis continues to hit the state hard and the Executive Council continues to support funding for prevention, treatment and recovery programs. The expansion of Friendship House in Bethlehem, the only residential drug-treatment facility in the North Country, will be dedicated in 2018. This will increase the number of beds from 18 to 32 for a 28-day stay for treatment.

Economic development will continue to be a top priority for my office in District 1 and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the redevelopment of the Balsams project in Dixville Notch and I am working with the new Lakeshore Redevelopment Planning Commission in the development of the old State property in Laconia. I will continue to work with the Town of Enfield on the transfer of State property at the Mascoma Beach area as well as the Town of Conway on its 2.8 mile Pathway Project and the Town of Laconia on its Colonial Theatre Project.

Presently, there are over a thousand volunteers who served on 163 boards and commissions in state government. In 2017, 7 new commissioners were nominated and confirmed. Of the 348 nominations and confirmations to boards and commissions, 68 of them were from District 1. The Council confirmed 5 Circuit Court Judges (2 from District 1), 1 part-time Circuit Court Judge and 1 Supreme Court Associate Judge. In 2017 there were \$1.34 billion in expenditures, \$5.7 billion in working capital and the Council passed 1776 contracts.

I join with the NH Congressional Delegation – Senator Jeanne Sheehan, Senator Maggie Hassan, Congresswoman Annie Kuster and Congresswoman Carol Shea-Porter in working with them on critical issues and projects to benefit the State of New Hampshire and the Region.

The Ten Year Transportation Improvement Plan, working with the Department of Transportation and the Regional Planning Commissions, was completed by the Legislature and signed by the Governor in June. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the state. Over \$16 million in federal funds was provided to NH for the Congestion, Mitigation, and Air Quality (CMAQ) program of which 16 grant applications were accepted and funded. Contact William Watson at NH DOT for any additional details at 271-3344.

The 2018 sessions of the NH House and Senate will address legislation that deals with the heroin, fentanyl and opioid crisis, sustainment of Medicaid expansion, business and workforce development, voting and drinking water safety. Again, I will be watchful of the legislation that impacts my district. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301, attention Eliot Gault Director of Appointments/Liaison or at (603) 271-8790. A complete list of all state boards and commissions is available at the NH Secretary of State website at [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm)

My office has available the following informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically email my weekly schedule and other items of note. If you would like to be included on this list, contact me at [joseph.kenney@nh.gov](mailto:joseph.kenney@nh.gov). I also have an internship program for college students and other interested ages so please contact my office to discuss this opportunity anytime. My office number is 271-3632. Please stay in touch!

Serving You,  
Joe

Entire Counties of Coos and Grafton, the incorporated place of Hale's Location, the towns of Albany, Alton, Andover, Bartlett, Brookfield, Center Harbor, Chatham, Conway, Cornish, Croydon, Danbury, Eaton, Effingham, Freedom, Gilford, Grantham, Hart's Location, Hill, Jackson, Madison, Meredith, Middleton, Milton, Moultonborough, New Durham, New Hampton, New London, Newport, Ossipee, Plainfield, Sanbornton, Sandwich, Springfield, Sunapee, Tamworth, Tilton, Tuftonboro, Wakefield, Wilmot, and Wolfeboro, and the cities of Claremont and Laconia.







