

Annual Reports

LITCHFIELD

NEW HAMPSHIRE

1961

ANNUAL REPORT

OF THE TOWN OF

LITCHFIELD

NEW HAMPSHIRE

FOR THE

YEAR ENDING DECEMBER 31, 1961

Printed by
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1961

— I N D E X —

Balance Sheet	13
Budget of the Town	10
Detailed Statement of Payments	16
Detailed Statement of Receipts	15
Election and Registration	17
Fire Department	30
Inventory	14
Library Report	41
Police Activities	28
Report of Principal of High School	62
Report of School Board	45
Report of Superintendent of Schools	57
School Budget	44
School Treasurer's Report	52
School Warrant	42
Selectmen's Report	14
Tax Collector's Report	22
Town Clerk's Report	38
Town Officers	4
Town Warrant	7
Treasurer's Report	20
Trust Funds	24
Vital Statistics	38

IN MEMORIAM

RICHARD C. LEACH

8-11-1916 — 3-28-1961

Served the Town of Litchfield as

Library Trustee

Moderator School District

Check List Supervisor

Building Inspector

Health Department

TOWN OFFICERS

Moderator

DAVID A. CAMPBELL

Town Clerk

BARBARA CAMPBELL

Treasurer

STERLING COLBY

Board of Selectmen

ALLAN M. KENDALL, Chairman GERALD R. CADY
GEORGE L. ADAMS

Highway Agent

ARNOLD C. CAMPBELL

Auditors

FRANKLIN E. BEAN BEAULAH R. BEAN

Supervisors

ELIZABETH C. MORRILL LIZZIE B. LEACH
RICHARD LEACH

Ballot Clerks

SOPHIA ADAMS SYLVESTER A. REID
BLANCHE R. CADY JEAN H. LEACH

Tax Collector

GRETA A. LYNCH

Chief of Police

DAVID A. CAMPBELL

Police Officers

FRANCIS SMITH, Sergeant
JOHN JANOSZ
SYLVESTER A. REID

GERALD CADY, Officer
ALLAN M. KENDALL

Constable

GEORGE L. ADAMS

Forest Fire Warden

SYLVESTER A. REID

Deputy Fire Wardens

DAVID A. CAMPBELL
GEORGE L. ADAMS
GERALD CADY

FRANCIS SMITH
ROBERT JERRY
LESLIE COTA

LEON C. CALAWA, JR.

Fire Department

LEON C. CALAWA, JR., Chief
FRANCIS SMITH, Asst. Chief
ARTHUR BURGESS, Deputy Chief
CRAIG YOUNG, Deputy Chief

Health Officer

ROLAND E. BERGERON

Library Trustees

FREDERICK C. GOFFE, President
SYLVESTER A. REID, Vice President
CORABEL COLBY, Secretary
GERALD R. CADY, Treasurer
HELEN M. PARKER
DAVID A. CAMPBELL

Librarian

FLORENCE C. CENTER

Building Inspector

ROLAND E. BERGERON

Moderator School District

RICHARD C. LEACH

Clerk School District

LEWIS C. GOFFE

School Board

FRANKLIN E. BEAN

MARILYN P. BURNS

LEON C. CALAWA, JR.

Auditors School District

JAMES COLBY

DONALD YOUNG

Trustees Town Trust Funds

CYRUS E. WILSON

DAVID A. CAMPBELL

CLIFFORD MacDOUGALL

Fence Viewing

HOWARD LEGALLEE

CHARLES B. CAMPBELL

DAVID A. CAMPBELL

Surveyors of Wood and Lumber

CHARLES B. CAMPBELL

HOWARD LEGALLEE

DAVID A. CAMPBELL

Planning Board

FRANKLIN E. BEAN, Chairman

MARILYN P. BURNS

WILLIAM RODONIS, Chairman

JOHN JANOSZ

SARAH GOODWIN, Clerk

BLANCHE R. CADY

PAUL HENDRICK

ROBERT L. ROY

GERALD R. CADY, Selectman

Zoning Board of Adjustment

ARTHUR LYNCH, Chairman

GEORGE E. MALBURNE

BERTHA CROWELL

CLIFFORD MacDOUGALL

EUGENE PELKEY

TOWN WARRANT

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Litchfield, New Hampshire, in the County of Hillsboro in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Litchfield on Tuesday, the Thirteenth day of March, next at ten of the clock in the forenoon, to act upon the following subjects: and the polls not to close before seven of the clock in the evening.

1. To choose all necessary Town Officers for the year ensuing.
2. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same, to determine Town officers salaries as set forth posted herewith and to consider each item in the budget separately.
3. To see if the Town will vote to authorize the Selectmen to borrow in anticipation of taxes for the year of 1962.
4. To see if the Town will vote to raise and/or appropriate the sum of \$500.00 for the Public Library.
5. To see if the Town will vote to accept Town Road Aid for the permanent improvements of Highways, Town to raise \$169.90 and State to contribute \$1,138.71.
6. To raise the sum of \$1,552.24 to cover balance of cost for 1961 State Tax Commission reappraisal of all properties as voted under Article 12—1960 Town Warrant and make appropriation for the same.
7. To see what action the Town will take in regard to Memorial Day and make appropriation for same.
8. To see if the Town will vote to raise and/or appropriate the sum of \$50.00 to purchase advertising space in the 1963 Guide of the Merrimack Valley Region, or act in relation thereto.
9. To see if the Town will vote to raise and/or appropriate the sum of \$500.00 for the Fire Truck Fund.

10. To see if the Town will vote to raise and/or appropriate the sum of \$500.00 for the purchase of new equipment for the Fire Department.

11. To see if the Town will vote to raise and/or appropriate \$100.00 for the improvement of waterholes.

12. To see if the Town will vote to raise \$75.00 to be expended in cooperation with the New Hampshire Forestry and Recreation Commission for the opening and maintaining of Trails and old Roads for Forest Fire protection, the New Hampshire Forestry and Recreation Commission to provide a sum not in excess of \$25.00 for this purpose.

13. To see if the Town will vote to raise and/or appropriate \$900.00 to be expended in cooperation with Civil Defense for the purchase of three radios for the Fire Trucks, Civil Defense to provide a matching sum not in excess of \$900.00 for this purpose.

14. To see if the Town will vote to raise and/or appropriate \$250.00 to be expended in cooperation with Civil Defense for the purchase of one radio for the Police Department, Civil Defense to provide a matching sum not in excess of \$250.00 for this purpose.

15. To see what sum of money the Town will raise and/or appropriate for the repair and reconditioning of improved Town Roads.

16. To see if Town will vote to accept the amendments to the Zoning ordinance and Building Code recommended by the Planning Board.

17. To see what action the Town will take to authorize the Selectmen to call for sealed bids for snow removal and salting Town Roads during winter months, to set up and determine length of contract to become effective January 1, 1963.

18. To see what action the town will take to make the Offices of Fence Viewers and Surveyors of Wood and Lumber appointive offices.

19. To transact any other business that may legally come before said meeting and read minutes of said meeting.

Given under our hands and seal, this 24th day of February, in the year of our Lord nineteen hundred and sixty-two.

ALLAN M. KENDALL
GERALD R. CADY
GEORGE L. ADAMS
Selectmen of Litchfield

A true copy of Warrant — Attest:

ALLAN M. KENDALL
GERALD R. CADY
GEORGE L. ADAMS
Selectmen of Litchfield

BUDGET OF THE TOWN OF LITCHFIELD

SOURCES OF REVENUE	Estimated Revenue Previous Year 1961	Actual Revenue Previous Year 1961	Estimated Revenue Ensuing Year 1962
From State:			
Interest and Dividends Tax \$	180.00	\$ 963.46	\$ 200.00
Savings Bank Tax	20.00	18.15	20.00
Reimbursement a/c State and Federal Forest Lands	75.00	41.39	75.00
For Fighting Forest Fires	100.00	28.21	100.00
From Local Sources Except Taxes:			
Dog Licenses	190.00	159.00	190.00
Business Licenses, Permits and Filing Fees	15.00	9.00	15.00
Interest Received on Taxes		451.27	400.00
Interest on Town Money	175.00	337.05	250.00
Income of Departments:			
Rent on Snow Fence		20.00	
Memorial Day App'n. Refund		17.40	
Motor Vehicle Permit Fees	3500.00	4,258.39	4,300.00
Sale of Town Property		216.56	700.00
Fire Truck Fund		3,329.58	
Burning Without Permit		2.02	
State of N. H. Head Tax (Expenses)		6.68	
Amount Raised by Issue of Bonds or Notes:			
Town Road Improvements		6,800.00	
From Local Taxes Other Than Property Taxes:			
Poll Taxes—Regular @ \$2	600.00	542.00	650.00
National Bank Stock Taxes	10.00	—	—
Yield Taxes	200.00	404.46	450.00
N. H. State Head Taxes		1,796.00	
Total Revenues from all Sources			
Except Property Taxes	\$ 5,065.00	\$19,400.62	\$ 7,350.00
Amount to be Raised by Property Taxes	\$78,438.72	\$77,503.83	\$89,819.74
Total Revenues			\$97,169.74

PURPOSES OF EXPENDITURES	Appropriations Previous Year 1961	Actual Expenditures Previous Year 1961	Estimated Expenditures Ensuing Year 1962
Current Maintenance Expenses:			
General Government:			
Town Officers' Salaries \$	917.00	\$ 917.00	\$ 1,167.00
Town Officers' Expenses	700.00	1,109.37	900.00
Election and Reg. Expenses	450.00	584.75	600.00
Municipal Court Expenses		7.41	
Expenses Town Hall and Other Town Bldgs.	125.00	159.55	150.00
Employees' Retirement and Social Security		30.97	75.00
Protection of Persons and Property:			
Police Department	1,200.00	1,269.74	1,200.00
Fire Department	1300.00	1,435.21	1,500.00
Insurance	550.00	830.70	830.70
Planning and Zoning, to Include:			
Town Bldg. Dept. Exp.	150.00	30.00	450.00
Damage by Dogs	25.00	5.00	25.00
Legal Expenses		600.50	500.00
Civil Defense	100.00	106.00	150.00
Health:			
Health Dept., Including Hospitals			25.00
Ambulance Service	150.00	204.00	200.00
Town Dump and Garbage Removal	200.00	246.32	250.00
Highways and Bridges:			
Town Maint.—Summer	1,000.00	1,171.42	1,000.00
Town Maint.—Winter	1,500.00	2,048.31	2,000.00
Forest Fires	300.00	273.60	300.00
General Expenses of			
Highway Department	400.00	498.94	100.00
Town Road Aid	172.18	170.81	169.90
Libraries	250.00	250.00	500.00
Public Welfare:			
Town Poor	500.00	30.00	100.00
Old Age Assistance	250.00	345.03	350.00
Patriotic Purposes:			
Memorial Day and Veterans' Associations	50.00	50.00	50.00

Public Service Enterprises:

Cemeteries	50.00	14.00	50.00
1961 Tax Survey		213.05	
Advertising & Regional Assns.	50.00	50.00	
Capital Reserve —			
Fire Truck Fund	500.00	500.00	
Interest:			
On Temporary Loans	300.00	241.00	300.00
On Long Term Notes and Bonds		102.00	200.00
Abatements		307.30	
Head Tax		1,616.50	
Payment on Principal of Debt:			
Bonds and Retirement Tax	158.99	47.13	
Long Term Notes		6,800.00	
Payment to Capital Reserve Funds		3,329.58	
County Taxes	3,765.00	5,312.32	5,500.00
School Taxes	69,899.54	74,881.13	78,527.14
Total Expenditures	<u>\$ 85,012.71</u>	<u>\$105,838.14</u>	<u>\$ 97,169.74</u>

BALANCE SHEET

Assets

Cash on Hand, Dec. 31, 1961	\$ 36,303.58
Uncollected Taxes, Property, Poll & Yield	18,145.45
Unredeemed Taxes	1,006.17
Uncollected Head Taxes, 1961	690.00
Uncollected Head Taxes, 1960	5.00
Uncollected Head Taxes, 1959	5.00
	<hr/>
	\$ 56,155.20

Liabilities

Due School District, 1961 Appropriation	\$ 35,975.21
1961 Tax Survey	436.95
Money Received, Town Lots (North End)	200.00
Town Poor	470.00
Town Water Holes	100.00
Uncollected Head Tax, due State of N. H.	621.00
Remainder of 1960 Appropriation to Repair Town Hall	273.06
	<hr/>
	\$ 38,070.22
Balance	18,084.98
	<hr/>
	\$ 56,155.20

SCHEDULE OF TOWN PROPERTY

Town Hall and Lot	\$ 6,000.00
Furniture and Equipment	175.00
Library Building and Lot	24,000.00
Furniture and Equipment	800.00
Fire Department	10,000.00
School Building and Lot	78,800.00
Equipment	4,700.00
Highway Department Equipment	1,300.00

SELECTMEN'S REPORT

SUMMARY INVENTORY

Land and Buildings	\$1,189,237.00
Mobile Homes	43,253.00
Utilities	208,020.00
Stock in Trade	610.00
Boats	100.00
Horses	570.00
Cows	8,070.00
Gasoline Pumps	750.00
Portable Mills	1,000.00
Lumber	468.00
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Aggregate Valuation	\$1,452,078.00
Less Soldiers' Exemptions and Exemptions of Blind	41,388.00
	<hr/>
Net Valuation	\$1,410,690.00

Taxes Committed to Tax Collector for 1961

Real and Personal Property Taxes	\$ 80,409.47
Poll Taxes	694.00
National Bank Stock Taxes	20.00
	<hr/>
Tax Collector's Warrant	\$ 81,123.47
Yield Tax Warrant	\$ 1,313.91
Head Tax Warrant (State of N. H.)	2,005.00
	<hr/>
Total Amount submitted for collection	\$ 84,442.38
1961 Tax Rate, \$5.70 per hundred dollars	

STATEMENT OF RECEIPTS

Balance on hand January 1, 1961	\$ 28,164.17
Received from:	
Greta A. Lynch, Collector Taxes	81,468.91
Robert G. Smith 1959 Tax refund (unclaimed)	1.80
Barbara Campbell, Town Clerk Fees, licenses and permits — 1960 1961	10.00 4,416.39
State Treasurer	
Repairing fire tools	3.03
Warden training	25.18
Interest and dividends tax	963.46
Savings bank tax	18.15
Reimbursement State and Federal forest	41.39
Head tax expense reimbursement	6.68
Selectmen	
Snow fence rental	20.00
Sale of land (deposits)	200.00
Amoskeag National Bank	
Temporary loans	14,000.00
Highway construction loan	6,800.00
Amoskeag Savings Bank	
Interest on town money	337.05
William McElwain	
1959 Fire bill	2.02
Robert G. Jerry	
Used snow plow wing	16.56
Arthur T. Lynch	
Memorial Day refund	17.40
Town Trustees	
Fire Truck Fund	3,329.58
Total Receipts	\$139,841.77

STATEMENT OF PAYMENTS

TOWN OFFICERS' SALARIES

Allan M. Kendall, Selectman	\$200.00
Gerald R. Cady, Selectman	150.00
George L. Adams, Selectman	150.00
Clifford MacDougall, Town Trustee	14.00
Cyrus Wilson, Town Trustee	14.00
David A. Campbell, Town Trustee	14.00
David A. Campbell, Chief of Police	50.00
Leon C. Calawa, Jr., Fire Chief	50.00
Sterling Colby, Town Treasurer	75.00
Greta A. Lynch, Tax Collector	125.00
Barbara Campbell, Town Clerk	50.00
Roland E. Bergeron, Building Inspector	25.00

Total

\$ 917.00

TOWN OFFICERS' EXPENSES 1961

Edson C. Eastman Co., Inc. office supplies	\$ 73.72
Star Printing & Publishing Co.	4.20
Joan Kendall, typing	3.75
Greta A. Lynch, expenses	90.15
Phaneuf Press, office supplies	36.96
Arnold C. Campbell, road meeting	5.00
State of N. H., Mobile Home report	2.00
N. H. Tax Coll. Assn., annual dues	3.00
Robert L. Stark, Sec. of State, Town Clerk's office supplies	12.00
Donat Corriveau, Reg. of Deeds	18.28
N. H. Assn. of Chiefs of Police Assn.	2.00
Barbara Campbell, expenses	277.25
C. Edward Bourassa, Reg. of Deeds	.30
Chas. R. Hardy, Town Clerks Assoc. dues	3.00
New England Tel. & Tel. Co.	1.40
A. E. Martel Co., Inc., vouchers	61.23
Blanche R. Cady, typing	11.08
Association of N. H. Assessors, annual dues	3.00
Therriault's Office Machines	138.75
Chas. H. Clougherty Co., Inc., badge	4.00
Geo. L. Adams, Highway and Tax Meeting Expenses	13.65
A. M. Kendall, Highway and Tax Meeting Expenses	41.29
F. E. Bean, audit	37.50
E. K. Safford, audit	12.50

\$ 856.01

ELECTION AND REGISTRATION

Maxfield Press — Checklist, Town Reports		\$ 375.00
Colby Bros., Inc., snow removal	3.50	
Geo. L. Adams, snow removal	12.00	
Sophia Adams, Ballot Clerk	10.00	
Blanche Cady, Ballot Clerk	10.00	
Jean Leach, Ballot Clerk	10.00	
Sylvester Reid, Ballot Clerk	10.00	
David A. Campbell, Moderator	10.00	
Doris Mulvey, Secretary	5.00	
Elizabeth Morrill, Supt. of Check List	33.00	
Lizzie B. Leach, Supt. of Check List	33.00	
Richard C. Leach, Supt. of Check List	33.00	
Cole Printing Co., 325 Ballots	40.25	
		\$ 584.75

SCHOOL DISTRICT

Gladys Locke, Treas. 1960		\$ 41,981.13
Gladys Locke, Treas. 1961		32,900.00
Total		\$ 74,881.13

TOWN HALL EXPENSES

Public Service Co. of N. H.		\$ 22.91
Colby Bros., Plowing Snow		18.00
Kennedy Trucking, Snow Removal		22.00
Geo. L. Adams, Snow Removal - Exp.		17.58
Allan M. Kendall, Town Hall Repairs		17.81
Gerald R. Cady, Town Hall Repairs		15.00
John Kendall, Labor & Trucking		6.25
Moore's Trucking Co., Gravel		40.00
		\$ 159.55

SOLDIERS AID

20th Century Stores		\$ 30.00
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TOWN DUMP

Kennedy's Trucking — Bulldozing	\$	175.00
Fuller's Oil Service — Range Oil		2.67
Sylvester Reid — Three Dump Fires		68.65
		<hr/>
Total	\$	246.32

LEGAL EXPENSES INCLUDING DOG DAMAGE

Leo R. Lesieur, Atty. Legal Service (Land Stripping Ordinance)	\$	465.00
Lorraine E. McNally, Court Stenographer (Land Stripping Ordinance)		62.50
James Gilbertson, Payment For 6 Hens (1960 Settlement)		5.00
Leo R. Lessieur, Atty. Legal Service		73.00
		<hr/>
Total	\$	605.50

1961 TAX SURVEY

Chas. B. Campbell—Assisting Tax Survey	\$	30.00
Allan M. Kendall—Assisting Tax Survey		70.55
George L. Adams—Assisting Tax Survey		62.50
Evans Printing Co.—1961 Real Estate Assessment Books		50.00
		<hr/>
Total	\$	213.05

OLD AGE ASSISTANCE

State of N. H.	\$	345.03
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MERRIMACK VALLEY REGION ASSOCIATION

Advertising Space 1961-62 Guide	\$	50.00
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MEMORIAL DAY

Arthur Lynch, Veterans' Committee	\$	50.00
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CEMETERIES

Arnold Campbell — Mowing & Cleaning	\$	14.00
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LIBRARY

Frederick Goffe, Treasurer	\$	250.00
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PLANNING AND ZONING

Maxfield Press—200 Copies Town Ordinances	\$	19.00
Kelley's—Office Supplies		12.50
Arthur Lynch—Zoning Board		3.00
Nashua Tel. Pub. Co.—Zoning Board		30.00
Goulet Printing Co.—Bldg. Insp. Supply		74.00
Sargent Bros.—Zoning Board Office Supp.		48.05
Roland E. Bergeron—Bldg. Insp. Supply		66.81
	<hr/>	
	\$	253.36

INSURANCE (Persons & Property)

Workmen's Compensation	\$	103.41
General Liability Ins. (1960 Prem. Bal.)		3.53
Insurance on Fire Equipment		131.30
Town Officers' Bonds		12.32
Town Employees Ins. Cov. Prem.		18.07
Farm Bureau Mut. Ins. Co. (Town Hall)		40.25
Liability Insurance (Personal)		38.05
Fire Station		57.00
Liability Ins. (Town Property)		115.02
Annual Premium (Three Trucks)		551.60
	<hr/>	
	\$	830.70

TREASURER'S REPORT

Balance on hand January 1, 1961	\$ 28,164.17
Received from:	
Greta A. Lynch, Collector Taxes	81,468.91
Robert G. Smith 1959 Tax refund (unclaimed)	1.80
Barbara Campbell, Town Clerk Fees, licenses and permits — 1960 1961	10.00 4,416.39
State Treasurer	
Repairing fire tools	3.03
Warden training	25.18
Interest and dividends tax	963.46
Savings bank tax	18.15
Reimbursement State and Federal forest	41.39
Head tax expense reimbursement	6.68
Selectmen	
Snow fence rental	20.00
Sale of land (deposits)	200.00
Amoskeag National Bank	
Temporary loans	14,000.00
Highway construction loan	6,800.00
Amoskeag Savings Bank	
Interest on town money	337.05
William McElwain	
1959 Fire bill	2.02
Robert G. Jerry	
Used snow plow wing	16.56

Arthur T. Lynch	
Memorial Day refund	17.40
Town Trustees	
Fire Truck Fund	3,329.58
	<hr/>
Total Receipts	\$139,841.77
Paid Selectmen's Orders	120,539.20
	<hr/>
Check Book Balance on hand Dec. 31, 1961	\$ 19,302.57
Savings Bank Balance on hand	17,001.01
	<hr/>
Total Amount on hand—January 1, 1962	\$ 36,303.58

TRANSFER OF TOWN MONEY

Amoskeag Savings Bank	\$ 29,711.06
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TEMPORARY LOANS

Amoskeag National Bank	\$ 14,000.00
Interest	343.00

SOCIAL SECURITY

Two Quarters Payment	\$ 30.97
Interest	.23

TAX COLLECTOR'S REPORT

1961 Warrant (Property, Poll, Yield and Bank Stock)	\$ 82,437.38	
Added Taxes	8.00	
Interest Collected	2.15	
Paid Sterling Colby, Treasurer	\$ 64,246.08	
Uncollected Taxes	18,161.45	
Poll Taxes Abated	40.00	
	\$ 82,447.53	\$ 82,447.53

Received Jan. 1961 — Dec. 31, 1961

1961 Property	\$ 63,559.13	
1961 Poll	402.00	
1961 Yield	282.80	
1961 Tax Interest	2.15	
1960 Property	13,509.56	
1960 Poll	134.00	
1960 Yield	90.32	
1960 Tax Interest	433.20	
1959 Tax Interest	2.03	
1961 Head Tax	1,255.00	
1961 Head Tax Penalties	2.00	
1960 Head Tax	470.00	
1960 Head Tax Penalties	47.00	
1960 Redemptions	191.60	
1960 Interest	1.79	
1959 Redemptions	701.01	
1959 Interest	44.30	
1958 Redemptions	219.56	
1958 Interest	33.02	
1957 Redemptions	9.32	
1957 Interest	13.24	
1959 Poll	6.00	
1959 Head	20.00	
1959 Head Tax Penalties	2.00	
1959 Yield	14.76	
1959 Interest	1.20	
1955 Yield	16.58	
1955 Interest	5.34	
Total paid to Sterling Colby, Treasurer	\$ 81,468.91	

Uncollected Taxes	
1961 Property	\$ 16,850.34
1961 Poll	260.00
1961 Yield	1,031.11
1961 Head	690.00
1960 Poll	2.00
1960 Bank Stock	10.00
1960 Head	5.00
1959 Poll	2.00
1959 Head	5.00
1960 Unredeemed Taxes	581.55
1959 Unredeemed Taxes	424.62

Total Taxes Uncollected as of Dec. 31, 1961 \$ 19,861.62

GRETA A. LYNCH

Tax Collector

CIVILIAN DEFENSE

Treasurer State of N. H.—Surplus Supplies \$ 106.00

HILLSBORO COUNTY TAX

\$ 5,312.32

BOND AND RETIREMENT TAX 1961

State Treasurer \$ 47.13

STATE HEAD TAX

State Treasurer:

1960 \$ 505.00

1961 1,111.50

Total \$ 1,616.50

TAXES BOUGHT BY TOWN

Tax Collectors Sale 10-7-61—6 Properties \$ 773.15

REFUNDS AND ABATEMENTS

Lowell D. Apple, 1960 Tax Abatement \$ 118.43

Agnes Grant 14.97

Frederick Connoyer 57.40

John Jamison 3.25

Chas. and Merilda Hanson 19.50

Frederick Warren 9.75

William J. and Ida Rodonis 20.90

Armand Bibeau 32.40

Litchhaven Inc. 18.04

Grace J. Paul 19.84

Total \$ 314.48

REPORT OF TRUSTEES OF TOWN TRUST FUNDS

ALPHONSE H. POWERS CEMETERY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$	111.64
Dec. 31, 1961 Dividend		4.54
		<hr/>
	\$	116.18
Paid Out		3.00
		<hr/>
	\$	113.18

ZOE WHITTEMORE CEMETERY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$	112.28
Dec. 31, 1961 Dividend		4.56
		<hr/>
	\$	116.84
Paid Out		3.00
		<hr/>
	\$	113.84

MARY L. MARSH CEMETERY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$	106.76
Dec. 31, 1961 Dividend		4.34
		<hr/>
	\$	111.04
Paid Out		3.00
		<hr/>
	\$	108.04

JOHN A. CORNING & GEORGIA WATTS CEMETERY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$	107.94
Dec. 31, 1961 Dividend		4.38
		<hr/>
	\$	112.32
Paid Out		3.00
		<hr/>
	\$	109.32

SELAH BIXBY CEMETERY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$ 1,824.90
Dec. 31, 1961 Dividend	74.10
	\$ 1,899.00
Paid Out	9.00
	\$ 1,890.00

FRANKLIN S. BANCROFT CEMETERY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$ 222.55
Dec. 31, 1961 Dividend	9.04
	\$ 231.59
Paid Out	3.00
	\$ 228.59

CHARLES G. PARKER CEMETERY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$ 119.22
Dec. 31, 1961 Dividend	4.84
	\$ 124.06
Paid Out	3.00
	\$ 121.06

JOHN KENNARD LIBRARY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$ 546.21
Dec. 31, 1961 Dividend	22.52
	\$ 568.73
Paid Out	68.73
	\$ 500.00

SELAH BIXBY LIBRARY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$ 143.82
Dec. 31, 1961 Dividend	5.84
	\$ 149.66
Paid Out	37.27
	\$ 112.39

BANCROFT HIGHWAY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$ 1,680.15
Dec. 31, 1961 Dividend	68.22
	\$ 1,748.37

ETHEL LEACH SCHNEIDER CEMETERY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$ 108.53
Dec. 31 1961 Dividend	4.42
	\$ 112.95
Paid Out	3.00
	\$ 109.95

MATTHEW CAMPBELL CEMETERY FUND

June 4, 1960 Manchester Savings Bank	\$ 103.32
Dec. 31, 1961 Dividend	4.18
	\$ 107.50
Paid Out	3.00
	\$ 104.50

CHARLES W. LEACH

July 1960	\$ 101.01
Dec. 31, 1961	4.10
	\$ 105.11
Paid Out	3.00
	\$ 102.11

NEW FIRE TRUCK FUND

1961 Received from Selectmen by vote of 1961 Town Meeting	\$ 500.00
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FIRE TRUCK FUND

Jan. 1960 Amoskeag Savings Bank Dividend	\$ 3,296.62 32.96
	\$ 3,329.58
Closed out for fire truck	3,329.58

AARON CUTLER LIBRARY FUND

Dec. 31, 1960 Bal. Manchester Savings Bank	\$ 7,647.44
Dec. 31, 1961 Dividend and Interest	1,054.80
	\$ 8,702.24
Paid Treasurer, Library Trustees	\$ 1,310.00
American Tel. and Tel. Stock	542.58
	\$ 1,852.58
Dec. 31, 1961 Bank Balance	\$ 6,839.66
Estimated Value, Stocks	19,900.00
	\$ 26,739.66
Total Assets	

DAVID CAMPBELL, Chairman
CLIFFORD MacDOUGALL
CYRUS WILSON
Trustees

LITCHFIELD POLICE DEPARTMENT REPORT, 1961

- 21 Accidents
- 8 Suspicious persons checked
- 4 Complaints trespassing
- 1 Runaway boy
- 3 Stolen property
- 1 Stolen property recovered
- 1 Petty larceny
- 9 House checks, owners away
- 4 House checks, new construction
- 4 Prowlers reported
- 1 Malicious damage
- 1 Misuse of firearms
- 27 D. E. tags issued
- 22 Warnings issued
 - 3 Road checks, cooperation State Police
 - 7 Assisting ambulance
- 10 Assisting other departments
 - 1 Assisting game warden
 - 7 Dog bite cases
 - 3 Cats disposed of
 - 3 Dogs disposed of
 - 3 Emergency messages delivered
 - 3 Abandoned cars towed away
 - 9 Motorists assisted
- 56 Miscellaneous calls
 - Court Cases:
 - 3 Breaking, entering, and larceny
 - 1 Drunken driver
 - 2 Allowing improper person to operate
 - 1 Hit and run, personal injury and property damage
 - 2 Speeding
 - 1 Excessive speed
 - 1 Indecent exposure
 - 1 Search warrant executed
 - 1 Prisoner to County Farm
 - 1 Summons issued, soil stripping

Dog bite cases are increasing, receive medical attention immediately and also report to the authorities. A number of children have been warned for riding bicycles after dark with no lights or reflectors. Parents this is a dangerous practice. John Burns has moved from Litchfield and is on leave from the department. His place has been capably filled by Allan Kendall, who, when residing in Nashua, served as an auxiliary officer.

We wish to thank the Fire Department for their cooperation at several accidents where serious danger of fire existed.

DAVID A. CAMPBELL, Chief

FOR POLICE ASSISTANCE CALL	
DAVID A. CAMPBELL, Chief	TU 2-2685
FRANCIS T. SMITH, Sergeant	HA 4-5684
JOHN JANOSZ, Officer	HA 4-3498
SYLVESTER REID, Officer	TU 2-2682
GERALD R. CADY, Officer	TU 2-0757
ALLAN M. KENDALL, Officer	HA 4-3319
GEORGE L. ADAMS, Constable	HA 4-3725

POLICE DEPARTMENT EXPENDITURES

White Cross Store—Batteries and Ammunition	\$ 10.18
David A. Campbell, Chief—Time and Mileage	358.28
Francis T. Smith, Sgt.—Time and Mileage	438.04
George L. Adams, Constable—Time and Mileage	7.50
John Janosz, Officer—Time and Mileage	64.10
Sylvester A. Reid, Officer—Time and Mileage	60.53
Gerald R. Cady, Officer—Time and Mileage	255.26
Treas. State of N. H.—Surplus Supplies	5.00
Benner Electronic Service—Police Radio Repairs	10.85
Cole Printing Co.—500 No Trespass Signs	50.00
Banner Photo Service—Accident Photos	10.00
Total	\$ 1,269.74

MUNICIPAL COURT

Police Department City of Nashua—Court Subpoenas	\$ 3.40
J. Russell Widener, Clerk—Booking Four Charges	4.00
Total	\$ 7.41

AMBULANCE SERVICE

Nashua Police Department	\$ 204.00
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FIRE CHIEF'S REPORT

The Litchfield Volunteer Fire Department wishes to thank all its citizens for the excellent cooperation and generosity it has received in the past year. Your Fire Department has been active in 1961 as our record will show.

- 14 grass fires.
- 4 house fires.
- 1 car fire.
- 3 car accidents.
- 2 aid in locating lost hunters.
- 1 assist, another department.

The fire trucks have traveled 286 miles this past year. You have given this department your utmost support in all its wishes and projects. So once again, we are asking for your support in the purchase of radios for the fire trucks, to fully utilize the equipment we now have.

LEON C. CALAWA, JR.

Fire Chief

FIRE DEPARTMENT EXPENDITURES

Quigley's Service Station—Repair Tire Chains	\$ 10.00
Public Service Co. of N. H.	64.45
Plowing Water Holes:	
David A. Campbell	22.00
Griffin & Gage (1960-1961)	104.00
Colby Bros. Inc.—Batt. Reg. & Fuel Oil	140.05
Kinne Electric Service—Regulating Alternator	3.00
Germaine Colby—Gas & Oil	73.49
Nashua Wallpaper Co.—Truck & Equip. Paint	19.73
Chas. H. Clougherty Co., Inc.—New Equipment	322.78
Motor Service Supply, Inc.—New Equipment	15.80
Treas. State of N. H.—Equip. & Supplies—(Surplus)	62.40
New England Tel. & Tel. Co.—Telephone	114.53
Wirthmore Stores—Plywood for Fire Truck Deck Repairs	6.40
Johnson's Electric—Supplies	27.69
Standard Railway Fusee Corp.—Flares	20.55
Edward A. Retelle—Equipment	57.34
McLeod Welding Supply—Repairs	16.25
F. W. Webb Co., Inc.—Supplies	3.76
Homelite Chain Saw Agent—Repairs Port. Pump	3.50
Litchfield Fire Dept.:	
Firemen's Salaries	54.00
A. Lynch, Secretary	10.00
Leon C. Calawa, Chief—Fire 6-23-61	5.00
Arthur Burgess—Repair Parts	16.35
August Training Meeting—Fitzwilliam, N. H.	10.00
Joseph Reed, Aug. Training Meeting, Fitzwilliam, N. H.	5.00

Wm. Mulvey, Aug. Training Meeting, Fitzwilliam, N. H.	5.00
Warren Adams, Aug. Training Meeting, Fitzwilliam, N. H.	5.00
D. Craig Young, Aug. Training Meeting, Fitzwilliam, N. H.	5.00
D. Craig Young—Repair Parts	78.39
Rowell & Miller—Electrical Supplies	44.35
Fuller's Oil Service—Copper Tubing	5.00
Craig Young—Snow Plowing, 8 hrs.	40.00
John A. Connare—Tires & Tubes	64.40

Total \$ 1,435.21

FIRE TRUCK FUND (Capital Reserve)

Chas. H. Clougherty Co., Inc.—Paid	
Maxim Fire Truck	\$ 3,329.58
Town Trustees (1961)	500.00

LITCHFIELD VOLUNTEER FIRE DEPT. REPORT

FIRE HOUSE BUILDING FUND

Payments

Reeds Ferry Lumber Corp., building material	\$ 215.70
Indian Head Milling Corp., fire station door	60.00
Leon Calawa Jr., plastering fire station (part payment)	200.00
Nashua Wallpaper Co.	24.62

\$ 500.32

Received from Volunteer Fire Dept. \$ 500.32

Actual Amount Spent on Fire Station:

1957	\$ 1,234.23
1958	1,100.54
1959	1,227.07
1960	567.33
1961	500.32

\$4,629.49

Turned Over by Town Jan. 1, 1962 \$ 1,691.00

Donated by Volunteer Fire Department 2,938.49

\$ 4,629.49

Again we wish to thank all the people who donated their time and labor in helping the Fire Station along. We also wish to thank the townspeople and many others in helping promote our fund raising programs.

Respectfully submitted,
LEON CALAWA, JR.
GEORGE ADAMS
GERALD CADY

Fire House Building Committee

AN APPEAL FROM YOUR FOREST FIRE WARDEN

In these days of constantly rising taxes and wages, any unnecessary expense is an added burden on everyone's pocketbook — yours and mine. Forest fires cost money and damage our valuable woodlands. Lightning sets some forest fires, but we have no control of lightning. Children cause many fires. Ninety-eight percent of our forest fires result from human carelessness — our carelessness. This, we — you and I can do something about.

When we require you to obtain a permit for out-of-doors burning or forbid you to burn on days of high fire danger or set up regulations — hours, etc., governing the use of the town dump we are simply protecting yours and the town's interests.

The ever present threat of forest fires is the concern of all of us; the responsibility for preventing them is ours and the costs of extinguishing are ours. We can do something about this problem, by being aware of and alert to the danger and by cooperating with your warden.

Do the things that are required of you —

1. Follow the warden's directions.
2. Secure the required burning permit.
3. Keep your fires under control.
4. Completely extinguish your fires before leaving them.
5. See that your children are properly cautioned.

Everyone will benefit by it.

1961 Fire Record:

Number of fires, None.
 Number of permits issued, 87.
 Number of acres burned, 0.

WINTHROP H. HANNAFORD
 District Fire Chief
 SYLVESTER A. REID
 Forest Fire Warden

FOREST FIRES

D. Craig Young—Forest Fire Truck Equipment	\$ 8.70
Armand's Garage—Painting F. F. Truck	60.00
Harodickes, Inc.—Relay Tank	28.00
Howard Legallee—Labor & Mileage	6.50
Sylvester Reid:	
Wardens' Training Meeting	51.30
Forest Fire 6-6-61	20.80
Three Forest Fires (Town Dump)	68.80
92 Fire Permits	9.20
Reginald White—Portable Pump Repairs	20.30
Total	\$ 273.60

HIGHWAY DEPARTMENT EXPENDITURES

Summer Maintenance	\$ 1,171.42
Winter Maintenance—Less F.I.C.A. Deductions	2,048.31
General Expense	498.94
	\$ 3,718.67
Total	\$ 3,718.67

ROAD AGENT'S REPORT

SUMMER MAINTENANCE

GENERAL MAINTENANCE

Arnold Campbell, truck	\$ 96.00
Howard Legalle, labor	7.51
George Adams, labor	8.13
Leslie Cota, labor	22.13
Andrew Richard, labor	5.00
Richard Johnson, labor	5.00
Conrad Lecasse, labor	12.50
William Covey, labor	5.00
Gerald Cady, labor	5.00
Town of Hudson, cold patch	112.50
	\$ 278.77

PINE AVE. IMPROVEMENT

Moore's Trucking, truck and loader	\$ 66.00
Arnold Campbell, truck	15.50
Lewis Cota, labor	3.85
Conrad Lecasse, labor	3.85
Mr. Hogancamp, 80 yds. gravel	8.00
	\$ 97.20

COMMON POND ROAD (EXTENSION)

Moore's Trucking, 3 trucks and loader	\$ 600.00
Talent & Son, bulldozer	30.00
	\$ 630.00

PAIGE ROAD CULVERT

Hogan's Backhoe	\$	24.00
Wirthmore Stores, brick and mortar		14.30
Arnold Campbell, labor		3.75
Gerald Cady, labor		11.25
Norton Ferren, labor		3.75
Sylvester Reid, labor		3.75
Lester Covey, labor		3.75
		<hr/>
	\$	64.55

TARRING ROADS

Arnold Campbell, tractor—sweeping roads	\$	12.00
John Schumaker, labor		36.00
Charles Severence, labor		36.00
Sherburne Bros., 42 yds. sand		4.20
Arnold Campbell, 282 yds. sand		28.20
		<hr/>
	\$	116.40
Total Summer Maintenance	\$	1,186.92

WINTER MAINTENANCE

PLOWING SNOW

Arnold Campbell, truck	\$	752.00
James Randall, tractor		51.00
George Cady Jr., bulldozer		45.00
Leslie Cota, labor		250.65
David Campbell, labor		28.50
George Adams, labor		3.30
Gerald Cady, labor		8.80
Lewis Cota, labor		2.20
Conrad Lecasse, labor		2.20
		<hr/>
	\$	1,143.65

SALTING AND SANDING

Arnold Campbell, truck	\$	86.00
Sylvester Reid, truck		6.00
Leslie Cota, labor		53.85
David Campbell, labor		11.00
Lewis Cota, labor		15.40
Gerald Cady, labor		2.20
Frederick Goffe, labor		2.20
Conrad Lecasse, labor		14.20
Richard Snetsinger, labor		2.50
Kenneth Covey, labor		3.75
McQuestion Est., sand		2.00
Wirthmore Stores, salt		614.30
		<hr/>
	\$	813.30

WINTER EXPENSE

Arnold Campbell, cleaning culverts	\$	16.45
Leslie Cota, changing blades, etc.		15.95
Conrad Lecasse, changing blades, etc		2.50
R. C. Hazelton, parts		23.74
Armands Garage, welding		6.00
E. E. Nadeau Inc., bolts		2.50
Towers Corp., light		10.88
		<hr/>
	\$	78.02
Total Winter Maintenance	\$	2,034.97

GENERAL EXPENSE

Ruth H. Martin, land easement	\$	100.00
R. C. Hazelton, snow wing		321.00
Quigley's Garage, tire chains		10.00
E. E. Nadeau Inc., bolts		1.80
R. C. Hazelton, plow blades		55.26
		<hr/>
Total	\$	488.06

STATE OF NEW HAMPSHIRE

T. R. A., Money Town's Share 1961	\$	170.81
Town's Share 1961		

TOWN ROADS IMPROVEMENT ACCELERATEL PLAN

Treasurer State of N. H. (Paid)	\$	6,800.00
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ANNUAL REPORT OF THE BUILDING INSPECTOR

	Permits	Estimated Cost
New Construction	12	\$62,625.00
Additions or alterations	16	14,662.00
	<hr style="width: 50%; margin: 0 auto;"/>	
Total all Construction	28	\$77,287.00

Permits granted for Junk yards and Mobile homes (Approved by Board of Adjustment):

Junk Yards	2 each
Mobile Home	1 each

Expenditures incurred by this Office for Calendar Year 1961:

Mileage	\$ 54.00
Postage	8.57
Printing of Permits & Misc. Forms	78.00
Technical Books	3.00
	<hr style="width: 50%; margin: 0 auto;"/>

Total Expenditure	\$143.57
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Respectfully submitted,

ROLAND E. BERGERON
Building Inspector

ANNUAL REPORT OF THE HEALTH OFFICER

	Cases
Public nuisance investigated	6
Dog bites reported	7
Contagious diseases reported	2
	<hr style="width: 50%; margin: 0 auto;"/>

Total	15
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Expenditure Incurred:

Outlay	\$2.50
Other Expense	None

Total	\$ 2.50
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Respectfully submitted,

ROLAND E. BERGERON
Health Officer

REPORT OF MEMORIAL DAY

Memorial Day was observed with exercises and a parade starting at 10:00 A.M. at the Pine Crest Cemetery, to the Town Hall, Merrimack River, First Presbyterian Church, Arron Cutler Memorial Library and the Hillcrest Cemetery.

General Committee:

Pine Crest — Mrs. Bertha Campbell and the Church Choir.

Town Hall — Frederick Goffe.

Merrimack River — Mr. Eugene Pelkey.

First Presbyterian Church — Rev. Elgin Sheirk, Mrs. Bertha Campbell, Sandra Hendricks and the Church Choir.

Arron Cutler Memorial Library — Mr. Elmer Safford and Bryan Safford.

Hillcrest Cemetery — Mrs. Bertha Crowell and the Townspeople.

Decoration of Graves — Frederick Goffe and Veterans assisted by the School children.

Parade under the supervision of Police Chief David Campbell.

Appropriation	\$50.00
Expenses	32.60

Balance	\$17.40
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The committee wishes to thank all who helped to make the Memorial Day Exercises a success.

ARTHUR T. LYNCH, Chairman
ELMER SAFFORD
ROLAND BERGERON

TOWN CLERK'S REPORT

516 Motor Vehicle Permits	\$ 4,248.39
72 Dog Licenses	159.00
Filing Fees	9.00
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	\$ 4,416.39

BARBARA CAMPBELL

Town Clerk

VITAL STATISTICS

MARRIAGES

Donald C. Young of Litchfield, N. H., and Elaine C. Smith of Litchfield, N. H., were married in Manchester, N. H., March 2, 1961.

Ernest A. Levesque of Litchfield, N. H., and Florence C. Dawson of Nashua, N. H., were married in Nashua, N. H., May 6, 1961.

Frank Chapman of Hudson, N. H., and Audrey F. Chapman of Litchfield, N. H., were married in Merrimack, N. H., September 2, 1961.

Ernest G. Allard of Manchester, N. H., and Patricia Golden of Litchfield, N. H., were married in Litchfield, N. H., November 4, 1961.

Philip A. St. Armand of Litchfield and Barbara Nelson of Nashua, N. H., were married in Nashua, N. H., December 2, 1961.

DEATHS

Richard Curtis Leach, died in Nashua, N. H., March 28, 1961, age 44 years.

Arthur B. Cahill, died in Nashua, N. H., October 6, 1961, age 58 years.

Susie B. Whittemore Hopwood, died in Nashua, N. H., October 11, 1961, age 86 years.

Napoleon Hebert, died in Litchfield, October 20, 1961, age 84 years.

Rosaleen Mason Colby, died in Nashua, N. H., October 27, 1961, age 40 years.

John Munroe Otis, died in Nashua, N. H., November 11, 1961, age 74 years.

BIRTHS

Bonnie Jean, born to Mr. and Mrs. William Gardner, in Nashua, N. H., March 18, 1961.

Tina Marie, born to Mr. and Mrs. Alfred Covey, in Nashua, N. H., March 31, 1961.

Kenneth Newell, born to Mr. and Mrs. Richard Snetsinger, in Nashua, N. H., March 30, 1961.

Fred Alonzo, born to Mr. and Mrs. Richard Tatro, in Nashua, N. H., April 1, 1961.

Patricia Catherine, born to Mr. and Mrs. Adrian Labrie, in Nashua, N. H., April 3, 1961.

Cindy Louise, born to Mr. and Mrs. James Quigley Jr., in Nashua, N. H., November 10, 1961.

Bruce James, born to Mr. and Mrs. Kenneth Canterbury, in Nashua, N. H., December 23, 1961.

AARON CUTLER MEMORIAL LIBRARY TRUSTEES

Receipts 1961

Balance on hand January 1, 1961	\$ 54.11
Town of Litchfield	250.00
Naumkeag Grange	12.00
Trustees Town Trust Funds	1,100.00
	<hr/>
	\$ 1,416.11

Payments

Robert Lynch, Florist	\$ 5.00
Public Service Co.	105.12
Fullers Fuel Oil Service	551.32
Elmer K. Safford, Salary and Supplies	170.00
Florence C. Center, Salary—less F.I.C.A.	297.75
M. M. Hickey	31.85
Americana Corporation	100.00
A. J. LeBlanc Heating Co.	52.00
Rowell and Miller Inc. Electrical Supplies	36.08
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Total	\$ 1,349.12
Balance December 31, 1961	\$ 66.99

GERALD R. CADY, Treasurer

LIBRARIAN'S REPORT, 1960-1961

The Library is open on Wednesday, from 3:30 P. M. to 5:30 P. M. and on Saturday from 7:00 P. M. to 9:00 P. M., except on legal holidays.

During the year 1960, eighty-six volumes were added, and in 1961, two hundred seven volumes were added making a total of 6,624 volumes.

Circulation in 1960 was 1891, in 1961, 1980.

The State Library Extension Bookmobile has continued to serve the local library, every two months. Through the Town Library, it also serves the School.

Books and films have been borrowed from the State Library on request. The Library projector has been frequently borrowed by various organizations.

In 1960 the Encyclopedia Americana, 20 volumes, was purchased with the accumulated interest of the John Kennard and Selah Bixby Funds. It has been in constant use.

There are serious gaps in our book collection. We need up-to-date books in various classes of science, also in other classifications. To provide our young people with books they require, we must have a more generous Town appropriation. The Library also needs more book shelves.

Periodicals: Hobbies, Life, National Geographic, Natural History, North Country Libraries, New Hampshire Profiles, Parents, Popular Science, Senior Scholastic, and Time.

Donations: Mr. Wisner L. Litchfield presented the Library with a large collection of books. Many of these have been placed in circulation. The remainder will be prepared for circulation in 1962.

Mr. and Mrs. Howard Legallee donated an interesting old Atlas of New Hampshire. Other donations: Books, Dr. Lewis Goffe, Mrs. Joseph Richard, Dr. D. W. Bradt; Magazines: Raymond Danielson, Mrs. John Clement, Dr. D. W. Bradt, Mr. and Mrs. Lewis Goffe.

Fines collected in 1960, \$17.66; in 1961, \$25.57.

Respectfully submitted,
FLORENCE C. CENETR
Librarian

SCHOOL WARRANT

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School district of the town of Litchfield, New Hampshire, qualified to vote in district affairs:

You are hereby notified to meet at the Town Hall in said district on the 17th day of March 1962, at seven o'clock in the evening to act upon the following subjects:

1. To choose a Moderator for the coming year.
2. To choose a Clerk for the ensuing year.
3. To choose a Member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.
5. To determine and appoint the salaries of the School Board and Truant Officer, and fix the compensation of any other officers or agent of the district.
6. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and pass any vote relating thereto.
7. To choose Agents, Auditors and Committees in relation to any subject embraced in this warrant.
8. To see what sum of money the district will raise and appropriate for the support of schools, for the salaries of school district officials and agents, and for the payment of statutory obligations of the district, and to authorize the application against said appropriation of such sums as are estimated to be received from the state foundation aid fund together with other income; the school board to certify to the selectmen the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the town.
9. By Petition — To see if the school district will raise and appropriate the sum of \$500.00 to transport High School students to and from Alvirne High School, Hudson, N. H.

10. To see if the district will vote to raise and appropriate the sum of \$1,600.00 to repair, point, and weatherproof the brick exterior of the original section of the Litchfield Elementary School.

11. To see if the district will vote to raise and appropriate the sum of \$200.00 to provide for a part time teacher of Speech and Dramatics at the Litchfield Elementary School.

12. To see if the School District will vote to combine the School District election with the Town election in accordance with Chapter 134, Section 197:1a through 197:1d, which permits School District elections to be held on the same day as the Town elections.

13. To see if the District will vote to elect the School District Officers by an Official Ballot and to adopt the Non-partisan ballot system as provided in Sections 77-87 of Chapter 59 of the Revised Statutes Annotated for such elections.

14. To transact any other business that may legally come before this meeting.

Given under our hands at said Litchfield this 2nd day of March 1962.

FRANKLIN E. BEAN
M. PATRICIA BURNS
LEON CALAWA, JR.

School Board

A true copy of Warrant — Attest:

FRANKLIN E. BEAN
M. PATRICIA BURNS
LEON CALAWA, JR.

School Board

SCHOOL BOARD'S ESTIMATE FOR 1962-63

School District of Litchfield

School Board's Statement of amounts required to support public schools and meet other statutory obligations of the district for the fiscal year beginning July 1, 1962.

DETAILED STATEMENT OF EXPENDITURES

	1960-61	1961-62	1962-63
Salaries of District Officers	\$ 355.00	\$ 355.00	\$ 405.00
Superintendent's Salary (local share)	289.80	297.00	317.25
Tax for State-wide Supervision	310.00	340.00	402.00
Salaries for Other Personnel	502.92	636.76	661.00
Supplies and Expenses of Administration	524.30	521.42	576.96
Principal's and Teachers' Salaries	33,636.00	35,376.00	37,270.00
Books and Other Instructional Aids	600.00	787.50	765.00
Scholars Supplies	750.00	875.00	850.00
Supplies and Other Expenses	165.00	205.00	234.90
Salaries of Custodians	1,650.00	1,800.00	1,900.00
Fuel or Heat	1,700.00	1,700.00	1,700.00
Water, Light Supplies and Expenses	1,300.00	1,300.00	1,406.70
Repairs and Replacements	100.00	185.00	400.00
Health Supervision	490.00	560.00	600.00
Transportation	3,850.00	4,840.00	5,455.00
Tuition	15,337.00	19,184.00	22,511.00
School Lunch	2,400.00	2,400.00	2,550.00
Special Activities			25.00
Retirement	2,368.58	2,812.92	2,971.77
Insurance, Treas. Bonds, etc.	460.90	613.40	460.90
Lands and New Buildings	50.00	50.00	100.00
New Equipment	650.00	400.00	460.00
Principal of Debt	5,500.00	5,000.00	5,000.00
Interest on Debt	1,998.75	1,841.25	1,601.25
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Total Amount Required to Meet School Board's Budget	\$74,988.25	\$82,080.25	\$88,623.73
Estimated Income to District			
State Aid	\$ 7,000.00	\$ 9,480.71	\$ 7,196.59
Construction Aid	1,500.00	1,500.00	1,500.00
School Lunch	1,200.00	1,200.00	1,200.00
National Defense Ed. Act	125.00		200.00
	<hr/>	<hr/>	<hr/>
	\$ 9,825.00	\$12,180.71	\$10,096.59
<hr/>			
Assessment Required to Balance School Board's Budget	\$65,163.25	\$69,899.54	\$78,527.14
SUPERINTENDENT'S SALARY 1962-63			
State Share		\$ 2,750.00	
Bedford Share—23.3%		1,572.75	
Hudson Share—33.4%		2,254.50	
Litchfield Share—4.7%		317.25	
Merrimack Share—21.6%		1,458.00	
Pelham Share—17.0%		1,147.50	
		<hr/>	
		\$ 9,500.00	

REPORT OF THE SCHOOL BOARD

To the citizens of Litchfield:

We wish to express our appreciation to the people of the town of Litchfield, the Parent Teachers Association, and all the other organizations who have given us their cooperation during the year.

The board is especially grateful to the Parent Teachers Association for contributing one half the cost of a new Ditto machine and for the many service projects completed for the school.

While our teaching staff remains much the same as last year, we are pleased to welcome Mr. Kelvin Dalton as principal of our school and teacher of grades 7 and 8, and Mrs. Hazel Stevenson as teacher of grade one.

The increase in the school budget is brought about by two major items. The first is tuition for high school students. Due to an increase in the number of high school students and the higher tuition rates at all three high schools, the tuition cost will be approximately seven thousand dollars more than last year. The second is salary increases for our teachers. Two factors enter into the salary increases recommended by the school board. One, they are warranted by performance on the job and secondly they are dictated by the cost of teacher replacement.

The state average for elementary teachers for the 61-62 year is \$4,656.00.

The average for the Litchfield Elementary School for the corresponding period is \$4,150.00.

As you can see, the average salary for our teachers is \$506.00 below the State average.

In closing, we want once more to thank everyone concerned for their consideration and cooperation in the past year.

FRANKLIN E. BEAN, Chairman
PATRICIA BURNS
LEON C. CALAWA, JR.

REPORT OF SCHOOL DISTRICT TREASURER

for the

Fiscal Year July 1, 1960 to June 30, 1961

Current Appropriation	\$ 64,981.13
Received from State Treasurer	
State Funds	10,879.00
Federal Funds	1,134.51
Received from All Other Sources	127.08
	<hr/>
Total Receipts	\$ 77,121.72
Less School Board Orders Paid	75,794.57
	<hr/>
Balance on Hand (Treasurer's Bank Balance)	\$ 1,327.15
Cash on Hand (June 30, 1961) Building Fund	\$ 222.00

GLADYS A. LOCKE

District Treasurer

July 15, 1961

Auditors Certificate

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Litchfield of which the above is a true summary for the fiscal year ending June 30, 1961 and find them correct in all respects.

DONALD YOUNG

JAMES T. COLBY, JR.

Auditors

August 22 ,1961

REPORT OF SCHOOL DISTRICT TREASURER

for the

Fiscal Year July 1, 1960 to June 30, 1961

BUILDING FUND

Balance on Hand June 30, 1961 (Treasurer's Bank Balance)	\$ 222.00
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GLADYS A. LOCKE

District Treasurer

July 15, 1961

REPORT OF SCHOOL DISTRICT TREASURER

for the

Fiscal Year July 1, 1960 to June 30, 1961

Cash on Hand July 1, 1960 (Treasurer's Bank Balance)		0
Received from Selectmen		
Current Appropriation	\$ 64,981.13	
Received from State Treasurer		
State Funds	10,879.00	
Federal Funds	1,134.51	
Received from all Other Sources	127.08	
TOTAL RECEIPTS		\$ 77,121.72
Total Amount Available for Fiscal Year (Balance and Receipts)		77,121.72
Less School Board Orders Paid		75,794.57
		<hr/>
Balance on Hand June 30, 1961 (Treasurers' Bank Balance)		\$ 1,327.15
June 8, 1961		

GLADYS A. LOCKE
District Treasurer

Auditors' Certificate

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Litchfield, N.H. of which the above is a true summary for the fiscal year ending June 30, 1961 and find them correct in all respects.

August 22, 1961

DONALD YOUNG
JAMES T. COLBY, JR.
Auditors

NOTIFICATION OF SCHOOL ASSESSMENT, 1961

Expenditures (1961-62)

Current Expenditures	\$ 75,239.00
Debt and Interest	6,841.25
Total Appropriation (Including Appropriations voted at Special Meetings)	\$ 82,080.25

Receipts (1961-62)

Balance June 30, 1961	\$ 1,808.45
Federal Aid (Estimate)	2,700.00
State Aid (Estimate)	8,696.59
Assessment Required to Meet School District Appropriation	68,875.21
Total Appropriation (Including Appropriations at Special Meetings)	\$ 82,080.25

CERTIFICATE

To the Board of Selectmen:

I certify that the above is a correct statement of the obligations authorized, and the amounts to be assessed to meet statutory requirements and appropriations made at the annual meeting of the Litchfield School District held March 18, 1961.

July 13, 1960

LEWIS C. GOFFE

Clerk of the School District

To The State Department of Education:

I certify that the above is a correct statement of the financial proceedings of the district for the school year 1961-62, and that copies of this statement have been filed with the chairman of the board of selectmen and entered in the records of the school board in accordance with N.H. Revised Statutes Annotated, Chapter 197, Section 20.

**FINANCIAL REPORT OF THE
LITCHFIELD SCHOOL DISTRICT**

July 1, 1960 to June 30, 1961

Receipts

Federal Aid	
National School Lunch	\$ 838.19
National Defense Education Act	296.32
State Aid	
Foundation Aid	9,480.71
Building Aid	1,398.29
Local Taxation	
Current Appropriation	64,981.13
Other Sources	
	5.50
Total Net Receipts from All Sources	77,000.14
Cash on Hand July 1, 1960	
General Fund	0
Building Fund	222.00
	77,222.14
GRAND TOTAL NET RECEIPTS	\$ 77,222.14

Expenditures

Administration	
Salaries of District Officers	\$ 355.00
Superintendents, Salary (local share)	289.80
Tax for State-wide Supervision	324.00
Salaries of Other Administrative Personnel	502.90
Supplies and Expenses	543.64
Instruction	
Principal and Teacher's Salaries	33,207.25
Books and other Instructional Aids	771.50
Scholars Supplies	697.52
Supplies and Other Expenses	196.82
Operation of School Plant	
Salaries of Custodians	1,665.53
Fuel or Heat	1,757.51
Water, Light, Supplies and Expenses	1,402.22

Maintenance of School Plant	
Repairs and Replacements	482.08
Auxiliary Activities	
Health Supervision	479.37
Transportation	3,850.00
Tuition	15,291.90
Special Activities	
School Lunch	2,856.66
Fixed Charges	
Retirement	2,517.57
Insurance, Treas. Bonds and Expenses	485.80
Capital Outlay	
New Equipment	1,062.99
Debt and Interest	
Principal of Debt	5,000.00
Interest on Debt	1,932.91
TOTAL NET PAYMENTS FOR ALL PURPOSES	\$ 75,672.99
	<hr/>
Cash on Hand (June 30, 1961)	
General Fund	1,327.15
Building Fund	222.00
	<hr/>
GRAND TOTAL NET PAYMENTS	\$ 77,222.14

BALANCE SHEET

Assets

Cash on Hand, June 30, 1961	\$ 1,549.15
Accounts Due to District	
From Town or City —	
Balance of 1959-60 Appropriation	366.50
Federal Agency — School Lunch	135.00
	<hr/>
Total Assets	\$ 2,050.65
Net Debt (Excess of Liabilities Over Assets)	54,191.55
	<hr/>
GRAND TOTAL	\$ 56,242.20

Liabilities

Accounts Owed by District	
Outstanding Bills	\$ 20.20
Notes and Bonds Outstanding	56,000.00
Amounts Reserved for Special Purposes —	
Building Fund	222.00
	<hr/>
Total Liabilities	\$ 56,242.20
Surplus (Excess of Assets over Liabilities)	0
	<hr/>
GRAND TOTAL	\$ 56,242.20

SCHOOL TREASURER'S REPORT

July 1, 1960 to June 30, 1961

Receipts

Current Appropriation	\$ 64,981.13
Lunch Fund from State Treasurer	838.19
State Aid	9,480.71
State Building Aid	1,398.29
Loretta Bache Refund	108.30
Dorothy Welch Refund	7.60
Slawsby Insurance Refund	5.68
State Treasurer NDEA	296.32
Received from All Other Sources	5.50
	<hr/>
	\$ 77,121.72

Payments

Hilda Abbott	\$ 387.42
Claire Allison	2,534.62
Loretta Bache	1,135.18
Harry Econ	3,708.85
Winifred Sargent	186.24
Georgia Nute	1,392.04
Catherine Hammond	350.00
Dorothy Laughlin	2,974.53
Bernice McQuesten	2,960.15
Elizabeth Morrill	746.50
Elizabeth Van Vliet Leonard	2,859.63
Dorothy Welch	2,736.46
Audrey Weymouth	2,971.47
Alice Westneat	652.44
Florence Center	11.64
Effie Winn	337.56
Mildred Boulanger	11.64
Candace Hale	420.20
Treffe Marsan	1,034.58
Mary Safford	853.60
Sylvester Reid	1,011.57
Newell Carney	535.49
Robert Carney	24.25

Jean Leach	19.64
Colby Brothers Inc.	3,850.00
Leon Calawa Jr.	100.00
Franklin Bean	80.00
Patricia Burns	80.00
Gladys Locke	75.00
William G. Parker Co.	10.00
First National Bank of Boston	3,866.25
Nashua Trust Co.	3,819.80
Treasurer State of N. H.	2,568.60
Public Service Co.	749.78
Johnson's Electric Supply	66.26
Sylvester Reid	40.71
Hudson School District	7,239.05
Treasurer State of N. H. D. A.	35.00
Supervisory Union No. 27	990.70
Gladys Locke	35.41
N. E. Tel. & Tel. Co.	214.85
Campbell & Hall Co.	337.63
J. I. Holcomb Mfg. Co.	534.30
Litchfield School Lunch Fund	838.19
Paul's Oil Service	1,781.51
Staple Sewer Service	90.00
National School Methods	.85
Milton Bradley	324.67
American Book Co.	123.45
World Book Co.	25.80
News Map of the Week	19.75
Follett Publishing Co.	68.73
California Test Bureau	65.66
Martin Murray Corp.	71.36
Fuller's Fuel Oil Service	23.25
Manchester Paper Supply	66.45
H. L. Shepherd	42.27
The Jarmak Co.	213.60
Olive Campbell	25.00
Allyn & Bacon Inc.	8.99
American Education Publications	57.50
Arthur C. Croft Publication	21.00
Bobbs-Merrill Co.	14.68
Robert C. Smith	195.39
City of Nashua	2,992.50

Law Motor Freight Inc.	1.86
Dionne Brothers	77.73
Fitzpatrick Printers	3.40
N. H. School Board Association	10.00
Ginn & Co.	3.93
Houghton Mifflin Co.	20.96
Scott Foresman & Co.	248.67
Silver Burdett Co.	95.29
Hammar Hardware Co.	35.01
N. H. Dept. Public Welfare OASI	4.20
J. L. Hammett Co.	210.65
Slawsby Insurance Co.	446.30
Harry Econ Petty Cash	25.00
N. H. Hospital and Physician Service	634.40
Washington National Insurance Co.	196.60
Rinehart Handwriting System	200.00
National Education Assoc.	10.00
N. H. Education Assoc.	64.00
Equity Publishing Co.	42.00
J. B. Lippincott	10.79
Tri-State Office Equipment	89.10
Maxfield Press	15.70
N. H. Teachers Retirement	2,877.68
Stanley E. Smith Co.	19.00
Wirthmore Stores	3.38
Nashua Lumber Co.	14.00
Osgood's	8.12
Nashua Pharmacy	5.10
Second National Bank	3,066.66
James T. Colby, Jr.	10.00
Donald Young	10.00
City of Manchester	5,111.35
Director of Internal Revenue	26.30
C. S. Hammond Co.	7.41
F. W. Woolworth Co.	14.94
O. D. Hopkins	91.29
Indian Head Millwork	10.20
Clifford MacDougall	35.00
Humphreys Inc.	38.36
Pawling Rubber Co.	42.00
Phillip Morris Co.	12.15
N. E. Speech Assoc.	1.50

Edson C. Eastman Co.	4.07
Brown Sheet Metal Shop	185.00
Lafayette Radio Electronics	45.47
A. H. Rice Co.	8.81
Indian Head Plate Glass	9.05
John D. Spring, M.D.	20.00
David Campbell	25.00
N. H. State Library	1.50
Elmer K. Safford	16.00
Nashua Telegraph	10.00
	<hr/>
Total	\$ 75,794.57

GLADYS A. LOCKE

District Treasurer

TEACHERS UNDER APPOINTMENT

Teacher	Contract Salary	Salary Less Deductions
Claire Allison	\$3,800.00	\$3,224.21
Loretta Bache (Sept. to Dec.)	1,495.00	1,219.63
Harry Econ	4,500.00	4,430.85
Dorothy Laughlin	3,900.00	3,202.63
Elizabeth Leonard	3,900.00	3,202.63
Bernice McQuesten	3,800.00	3,243.95
Georgia Nute (Jan. to June)	2,068.78	1,759.16
Dorothy Welch	3,700.00	3,066.47
Audrey Weymouth	4,000.00	3,450.21
Elizabeth Morrill	960.00	931.20
Catherine Hammond	350.00	350.00

COMPARATIVE ENROLLMENT 1961-62

Grade	1960-61	1961-62
ONE	22	19
TWO	21	20
THREE	14	20
FOUR	16	17
FIVE	19	20
SIX	19	16
SEVEN	20	24
EIGHT	14	15
	145	151
Tuition Pupils		
Alvirne	16	
Nashua	9	
Manchester	19	
	44	

SUPERINTENDENT'S REPORT

To the School Board and Citizens of Litchfield, New Hampshire:

It is a pleasure to submit my seventh annual report as your Superintendent.

In looking back over the past year I feel we can be justifiably proud of the Litchfield Elementary School. You, the Citizens, have made it possible by your support to continue with the upgrading of the instructional program. Anyone taking a look at the many worthwhile projects going on in Social Studies; noting the stress put on English and its fundamentals; sitting through a class in Science and/or Math cannot help but come away with the feeling that our Junior High program is more than adequately meeting the needs of our youngsters. Add to that the fact that there was only one replacement in the lower grades and we have a stability and continuity in our teaching staff that is a new experience. Keep up the good work.

New Teachers

Mr. Kelvin W. Dalton, B.Ed., P.T.C. 1956 with teaching experience in the school systems of Holderness, Bedford and Exeter to replace Harry Econ, resigned, as Principal and teacher of Math and Science grades 7 and 8.

Mrs. Hazel W. Stevenson, P.T.C. with advanced work in Summer Sessions to replace Miss Georgia Nute, grade 1 who resigned to marry. Mrs. Stevenson comes to us with eighteen years of teaching experience in New Hampshire schools.

Additions and Improvements

The local P.T.A. has again shown their interest in the school by installing new bookcases in classrooms where there was a need. Their generosity in paying half the costs of a new duplicating machine has been most appreciated by the teachers and I imagine by those who in the past have received almost illegible notices from the school.

The addition of new tops to the lunch room tables is another area in which P.T.A. interest has materially reduced the cost of a worthwhile project. We all extend our thanks and appreciation for this interest.

Instruction

I have stated that the development of our instructional program has been rewarding. The Junior High Math and Science program under Mr. Dalton has taken on a new impetus and although our aim is not to make mathematicians or scientists out of everyone I'm sure it will be more meaningful to all. A better articulated Remedial Reading Program is now in effect under Mrs. Elizabeth Morrill with greater emphasis on a carefully organized reading program and less on Speech as such.

As there is a more specific account by your Teacher Consultant as part of this report I will only say that the cooperation and interest shown by your Principal and teachers has been most gratifying.

I was indeed sorry to lose the services of Teacher Consultant Paul O'Neil as of January 1, 1962. Paul's interest and efforts toward promoting a forward looking educational program will, I'm sure, be carried on by our new Teacher Consultant, Mr. Raymond Edwards, formerly Supervising Principal of the E. G. Sherburne Elementary School, Pelham, New Hampshire.

Custodial

The custodial duties as carried out by Sylvester Reid have been gratifying. Sylvester has taken pride in keeping the building clean and in good condition. He has ability to do many minor repairs along with the painting of three classrooms has kept our maintenance costs to a minimum.

Repairs and Replacements

There is a repair item in the budget that deserves your every consideration. Over the years normal weathering has loosened and displaced mortar between the bricks of the original building. This condition has led to a serious leakage problem in some of the outside wall. Because of this, repairs to the interior plaster is useless until the real cause of the problem is eliminated. Your budget reflects the amount of money needed to correct this problem by repainting and weather proofing the outside wall. It is safe to say that the longer this is put off the more it will cost the school district.

Additional Notes

Have you noticed:

How painting the white trim has improved the appearance of the building.

That Tref and Mrs. Safford are serving their usual fine hot lunches.

That the morale of your school is high.

That your School Board gives freely of its time in the guardianship of your school.

That your School Nurse, Principal and Teachers are making every effort to keep communicable diseases at a minimum.

The new NO PARKING signs in the front driveway.

That there is need for an all-purpose room that could be used for town business as well.

If not, take a moment to stop, look and consider.

In closing I wish to express my appreciation to the School Board, citizens, teachers and pupils for their continued cooperation. It has been a pleasure working with and for you all.

Respectfully submitted,

LOUIS L. RAMSAY
Supertintendent of Schools

TEACHER CONSULTANT'S REPORT

Mr Louis Ramsay
Superintendent of Schools
Litchfield, New Hampshire

Dear Mr. Ramsay:

The following paragraphs will constitute my final report as Teacher Consultant in the Town of Litchfield, New Hampshire. On January 2, 1962, I will assume my new duties as assistant superintendent of the Portsmouth (N. H.) school system. My years spent in Supervisory Union #27 have been of great benefit to me. I shall miss the many fine professional associates with whom I have worked — the school board members, you, as my superintendent, the school principals, teachers and central office secretaries. One would need to go far to find as cooperative a "team" as that which serves our schools, and our school children.

I like to think that great strides in our educational system have been made over the past few years. Realistically speaking, we need to set our sights higher, indeed, we must keep moving. The challenges facing education today are complex and require one hundred per cent cooperation from everyone who feels a concern that our students achieve to their fullest. The demands upon our schools are burdensome but should not be overpowering. Our teachers are well prepared but it must not stop there. They have a professional obligation to equip themselves so that they can do their jobs better. Education has no room for stagnation.

We, here in the Litchfield School, feel that we have been doing our jobs as educators. An unusually large number of our teachers and administrators are working toward advanced degrees at leading colleges and universities. This they are doing at rather costly sacrifice, both physical and financial. In the next few succeeding years more and more towns the size of Litchfield will be assisting teachers with tuition monies to help pay the cost of graduate courses. One would be amazed to know the large number of New Hampshire communities who are already providing such assistance.

As our school system grows in size I would hope Litchfield townspeople keep a careful eye on class size, **especially in the first grade**, but not solely. Many schools have a set policy in this regard, the bulk of which feel that a **maximum** of 30 pupils per classroom guarantees a greater degree of efficiency. I am of the opinion that twenty-five pupils per teacher in grade one is even more desirable. Litchfield has a most desirable pupil-teacher ratio. A quick look at class size in each grade level indicates an enviable figure. I only hope citizens of Litchfield continue to maintain this ratio.

This year our school administrators have launched a full scale system of teacher evaluation. Periodic performance reports on each teacher are filed in each school and the supervisory union office. This system of evaluation has been most successful and it has provided much in-service growth. This device protects us and you from unsatisfactory classroom experiences stemming from poor teaching ability. We must continue to improve that which we are now doing well.

Early in 1962 our schools will involve themselves with an expanded standardized testing program. These newer tests will measure many more curriculum areas than did the ones previously in use. We were fortunate to have been invited to participate in a testing revision program by a nationally known Test Company. This invitation will save the school district considerable expense and will provide teachers, principals, and guidance directors with a vast amount of information on each pupil. This new device will assist us in knowing the strengths and weaknesses of our school children so that we might keep the curriculum in healthy balance.

Teaching by television is not just a passing fancy—it is here to stay. Yet we need to take a searching look at the equipment on hand and be prepared to expand the services thereof.

There are other devices, techniques, and innovations presently going on in your school all have potential and show promise. I urge parents to come into the schools often. Your presence is always desired. Our problems are complex but somehow their magnitude dwindles when sympathetic interested, and cooperative parents frequent the schools.

In closing, Benjamin Willis, one of our nations top educators has said of teaching,

“Generally, to speak of the school is to conjure up in the public mind an image of a building. It would be closer to the truth if the word SCHOOL were to bring to mind a picture of the TEACHER. THE TEACHER MAKES THE SCHOOL.”

Let us not forget that quotation for it certainly speaks the truth.

Respectfully submitted,

PAUL L. O'NEIL
Teacher Consultant

PRINCIPAL'S REPORT

Many factors go into the making of a productive school system. Litchfield is truly fortunate in having probably the most important of these — a seasoned teaching staff, stimulated by the desire to provide your children with the kind of education they will need for future years of learning.

The Remedial Reading Program is presently being evaluated with an eye toward continual improvement of what has already become a valuable and necessary asset to the total school program. It is not unreasonable to expect that the citizens of Litchfield will want to see this program expanded in the near future. The ability to communicate is essential to the learning process in all areas, and every effort should be made to remove reading difficulties as they become apparent.

Some of the enrichment activities offered this year include a Physical Fitness Program for seventh and eighth grade pupils, and the Annual Science Fair which was initiated last year in Grade 5, and since expanded to include Grades 5-8. The School Library has been completely reorganized. Books on the primary level have been placed in the classrooms where they are more easily accessible to the smaller children, as well as to the teachers who read from them to the children. A number of standard cataloging systems are presently under study to see which best fits the uses to which the library is put.

Through the Parent-Teachers Association, interested parents and friends of the school have cooperated with the School Board in purchasing a new mimeograph machine, thus saving countless hours of collective teaching time which can be put to more productive use, and also preventing the loss of materials which were being rendered useless by the old machine. This is only one of several worthy contributions made to the school by this organization during the year.

I would like to make mention of the fine job being done by Treffle Marsan and Mrs. Safford in providing your children with the excellent noon meals they receive in the Hot Lunch Program. I believe that an examination of comparative school lunch programs will fail to turn up any whose meals approach in quality those received by the children of Litchfield.

I submit this brief report with the realization that the steady progress of such a complex operation cannot be adequately measured in a few paragraphs. No citizen interested in his school system must be told that there is no status quo in education, and that the future will make demands upon us all that we must be prepared to face if we are to send our children onward, adequately prepared to compete in an increasingly competitive world.

Respectively submitted,
KEVIN W. DALTON

Principal

ENUMERATION OF CHILDREN UNDER 19,
SEPTEMBER 1, 1961

Grade	Litchfield School	Other Schools	Total	Grand Total in Litchfield School
12		11	11	
11		17	17	
10		12	12	
9		18	18	
8	15	1	16	
7	24	3	27	
6	16	3	19	
5	20	4	24	
4	17	2	19	
3	20	1	21	
2	20	5	25	
1 (1961-62)	19	3	22	151
1 (1962-63)	22*	1*	23	158
1 (1963-64)	17*	2*	19	151
1 (1964-65)	21*	0*	21	156
1 (1965-66)	14*	0*	14	150
1 (1966-67)	15*	0*	15	148
1 (1967-68)	***	***	9**	***
Others			14	
Grand Total			346	

*Estimated break-down

**Figures for this year were incomplete on Sept. 1, 1961

LITCHFIELD SCHOOL LUNCH PROGRAM

Financial Statement

July 1, 1960 to June 30, 1961

Beginning Balance—July 1, 1960	\$	197.95
RECEIPTS		
Lunch Sales—Children	\$	3,239.70
Lunch Sales—Adults		335.80
Reimbursement		838.19
TOTAL RECEIPTS	\$	4,413.69
TOTAL AVAILABLE	\$	4,611.64
EXPENDITURES		
Food	3,933.22	
Equipment	49.68	
All Other Expenditures	44.91	
TOTAL EXPENDITURES	\$	4,027.81
BALANCE—June 30, 1961	\$	585.83

TREFFLE W. MARSAN

ANNUAL SCHOOL HEALTH REPORT

Sept. 1960 to June 1961

Physical Exams:

Inspections	150 (includes heights, weights, teeth, tonsils)
Vision Tests	150 Defects 15 Corrections 9
Hearing Tests	150 Defects 3 Corrections 2

Communicable Diseases:

These totals are for children of school age only.

- Measles — 1
- Whooping Cough — 1
- Mumps — 45
- Pediculous — 5
- Impetigo — 1
- Scarlet Fever — 10

Infectious Hepatitis — 17 (28 cases reported in Litchfield in all)

Clinics:

The annual pre-school clinic was held on April 13, 1961. Dr. John Spring was the examining physician.

No. examined — 12 No. vaccinated — 11

Crippled Children's Services:

Three children currently receiving treatment.

Respectfully submitted,

CANDACE M. HALE, R. N.

School Nurse

