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**ANNUAL REPORT
OF THE
OFFICERS AND COMMITTEES
OF THE TOWN OF**

**BROOKLINE
NEW HAMPSHIRE**

For Year Ending December 31, 1999



**WITH REPORTS OF
THE SCHOOL DISTRICT**
For Year Ending June 30, 1999

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For Year Ending June 30, 1999

1999 ANNUAL TOWN REPORT

TOWN OFFICERS

**TOWN CLERK/TAX COLLECTOR
(BY BALLOT)**

Nancy B. Howard..... Term Expires 2000

**BOARD OF SELECTMEN
(BY BALLOT)**

William R. Bibeau..... Term Expires 2000

Judy L. Cook..... Term Expires 2001

Robert M. Parodi..... Term Expires 2002

Rena J. Duncklee, Secretary

**BOARD OF ASSESSORS
(BY BALLOT)**

Allan O. Fessenden..... Term Expires 2000

Peter Cook..... Term Expires 2001

Kevin R. Visnaskas..... Term Expires 2002

Rena J. Duncklee, Secretary

**TOWN TREASURER
(BY BALLOT)**

Sandra L. Fessenden..... Term Expires 2000

**MODERATOR
(BY BALLOT)**

Thomas I. Arnold, Jr..... Term Expires 2000

**OVERSEER OF PUBLIC WELFARE
(BY BALLOT)**

Donna M. Bibeau..... Term Expires 2000

**ROAD AGENT
(BY BALLOT)**

Clarence L. Farwell..... Term Expires 2000

**FIRE WARDS
(BY BALLOT)**

Scott M. Knowles (Resigned)..... Term Expires 2000
David A. Joki (Appointed) Term Expires 2000
Curt Jensen..... Term Expires 2001
Charles E. Corey..... Term Expires 2002

**RECREATION COMMISSION
(BY BALLOT)**

Robert Belanger..... Term Expires 2000
Leslie Peck..... Term Expires 2000
Doug Cecil..... Term Expires 2001
Thomas E. Walker..... Term Expires 2002
Kevin Gorgoglione..... Term Expires 2002

**FINANCE COMMITTEE
(BY BALLOT)**

David A. Gotlieb..... Term Expires 2000
Douglas Cecil..... Term Expires 2000
Timothy S. McCoy..... Term Expires 2000

**LIBRARY TRUSTEES
(BY BALLOT)**

Louise Price..... Term Expires 2000
Joyce Moran..... Term Expires 2001
Helen D. Bridges..... Term Expires 2001
Mark S. Lutton..... Term Expires 2001
Eleanor W. Amidon..... Term Expires 2002
Phil Chandler..... Term Expires 2002

**SUPERVISORS OF CHECKLIST
(BY BALLOT)**

Susan Mitchell.....	Term Expires 2000
Cynthia Fottler.....	Term Expires 2002
Carol Carney.....	Term Expires 2004

**TOWN TRUSTEES
(BY BALLOT)**

Clarence L. Farwell.....	Term Expires 2000
Allan O. Fessenden.....	Term Expires 2001
John Tomaso.....	Term Expires 2002

**CHIEF OF POLICE
(APPOINTED BY SELECTMEN)**

Thomas J. Goulden

**AMBULANCE DIRECTOR
(APPOINTED BY SELECTMEN)**

Wesley N. Whittier

**EMERGENCY MANAGEMENT DIRECTOR
(APPOINTED BY SELECTMEN)**

Wesley N. Whittier

PLANNING BOARD
(APPOINTED BY SELECTMEN)

Steven Wagner (Chair).....	Term Expires 2000
Barbara Green Whitbeck	Term Expires 2001
Judy L. Cook (Selectmen's Representative).....	Term Expires 2001
David Gottlieb	Term Expires 2001
William R. Bibeau (Selectmen's Alternate).....	Term Expires 2000
Gerald Farwell	Term Expires 2002
Richard Randlett (Alternate).....	Term Expires 2001
June Harris (Alternate).....	Term Expires 2001
Timothy McCoy (Alternate).....	Term Expires 2002
Robert Sykes (Alternate).....	Term Expires 2002
Robert M. Parodi, (Selectmen's Alternate).....	Term Expires 2002
Paul Schaefer Jr. (Alternate).....	Term Expires 2002
James Davis Jr. (Alternate).....	Term Expires 2002
Sandra L. Fessenden, Secretary	

BUILDING INSPECTOR
(APPOINTED BY SELECTMEN)

Albert J. Finethy

SOUHEGAN REGIONAL LANDFILL DISTRICT
(APPOINTED BY SELECTMEN)

Richard Bobich.....Term Expires March 2000

ANIMAL CONTROL OFFICER
(APPOINTED BY SELECTMEN)

Jayne Belanger.....Until Discharged

BOARD OF ADJUSTMENT
(APPOINTED BY SELECTMEN)

Mark Sorenson.....	Term Expires 2000
Peter Cook.....	Term Expires 2000
Marcia Farwell (Chair).....	Term Expires 2001
Steve Wagner.....	Term Expires 2002
Eric Ryherd.....	Term Expires 2002
John Ganos (Alternate).....	Term Expires 2000
Charlotte Pogue (Alternate).....	Term Expires 2001
Bennett Chandler (Alternate).....	Term Expires 2002
Hank Ward (Alternate).....	Term Expires 2003
Rena J. Duncklee, Secretary	

**CONSERVATION COMMISSION
(APPOINTED BY SELECTMEN)**

Paul Noah.....	Term Expires 2000
Tonya Creighton.....	Term Expires 2001
Kathleen Harvey (Chairman).....	Term Expires 2002
Ken Turkington.....	Term Expires 2002
Sidney Hall, Jr. (Alternate).....	Term Expires 2002
Betty Hall (Alternate).....	Term Expires 2002
Therry Neilson-Steinhardt (Alternate).....	Term Expires 2003
Sandra L. Fessenden, Secretary	

**SURVEYOR OF WOOD AND LUMBER
(AT MEETING)**

Clarence L. Farwell.....	Term Expires 2000
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**MELENDY POND AUTHORITY
(AT MEETING)**

Peter Webb.....	Term Expires 2000
Francis Lafreniere.....	Term Expires 2001
Randolph Haight.....	Term Expires 2002
Peter Cook.....	Term Expires 2003
Russell Haight.....	Term Expires 2004

**SEXTON
(AT MEETING)**

Clarence L. Farwell.....	Term Expires 2000
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**FOREST FIRE WARDEN
(APPOINTED BY STATE)**

Charles E. Corey

**HEALTH OFFICER
(APPOINTED BY STATE)**

Donna Bibeau

**TREE WARDEN
(APPOINTED BY STATE)**

Clarence L. Farwell

STATE OFFICIALS

CONGRESSIONAL DELEGATION:

Senator, Judd Gregg, Concord office, 225-7115
Senator, Bob Smith, Concord office, 1-800-922-2230

REPRESENTATIVE SECOND DISTRICT:

Charles Bass, Concord office, 226-0249

STATE SENATOR:

James Squires, Hollis, 465-7753

EXECUTIVE COUNCILOR:

Bernard A. Streeter, Jr., Concord office, 271-3632

REPRESENTATIVE TO THE GENERAL COURT:

Betty B. Hall, Brookline, 673-4143
Thomas I. Arnold, Jr., Brookline, 673-4137
Jeffrey MacGillivray, New Ipswich, 878-4251

**TOWN WARRANT
THE STATE OF NEW HAMPSHIRE**

**THE POLLS WILL BE OPEN FROM 8:00 AM TO 7:30 PM
TUESDAY, MARCH 14, 2000**

**BUSINESS MEETING STARTS AT 7:30 PM ON
WEDNESDAY, MARCH 15, 2000**

AT THE BROOKLINE ELEMENTARY SCHOOL

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Brookline Elementary School in said Brookline on Tuesday, the fourteenth (14th) day of March at 8:00 a.m. to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.

2. (By Ballot) To see if the Town will vote to raise and appropriate the sum of \$250,000 (gross budget) for the construction and original equipping of an addition to the existing Fire Station and renovation of the existing structure, and to authorize the issuance of not more than \$250,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the appropriation of up to \$10,000 of interest earned on bond proceeds for construction and equipping of said Fire Station Addition and Renovations. (2/3 ballot vote required.) (Recommended by the selectmen and finance committee 5-0)

3. (By Ballot) To see if the Town will vote to raise and appropriate the sum of \$75,000 (gross budget) for the installation of a fire suppression sprinkler system in both the addition and the existing Brookline Fire Station, and to authorize the issuance of not more than \$75,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the appropriation of up to \$3,000 of interest earned on bond proceeds for construction and equipping of the Fire Station Addition and Renovation. (2/3 ballot vote required). (Recommended by the selectmen and finance committee 5-0)

4. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same.

5. To hear reports of agents, auditors, committees, and all other Officers heretofore chosen, and pass any vote relative thereto.
6. To see if the Town will vote to raise and appropriate the sum of \$19,100 to purchase a rescue (extrication) tool, or take any action relative thereto. Such appropriation to be offset by a transfer in the amount of \$2,000? from the Brookline Fire Association. (Not recommended by 1 selectmen and 2 finance committee members, 3-2)
7. To see if the Town will vote to raise and appropriate the sum of \$15,000 as a non lapsing appropriation for additional legal expenses for up to three (3) years that may be incurred by the town, or take any action relative thereto. (Recommended by the selectmen and finance committee 5-0)
8. To see if the Town will vote to raise and appropriate the sum of \$35,000 as a non lapsing appropriation for road/bridge improvements for up to 3 (three) years, or take any action relative thereto. (Recommended by the selectmen and finance committee 5-0)
9. To see if the Town will vote to raise and appropriate the sum of \$8,926 to add additional staff (20 hours per week) in the Town Hall, or take any action relative thereto. (Recommended by the selectmen and finance committee 5-0)
10. To see if the Town will vote to change the compensation for the Town Clerk/Tax Collector to an hourly rate instead of the present fee based compensation, and to raise and appropriate the sum of \$34,475 to cover all costs incurred for a 40 hour week and to raise and appropriate the sum of \$10,150 to hire a part time Deputy Town Clerk/Tax Collector and Clerk at a maximum of 16 hours per week to work in the Town Clerk/Tax Collector's office, and all fees to be turned over to the town, or take any action relative thereto. (Recommended by the selectmen and finance committee 5-0)
11. To see if the Town will vote to raise and appropriate the sum of \$2,520.96 to be deposited into the Ambulance Service Expendable Trust Fund and to authorize the Selectmen and Ambulance Director as agents to expend as needed. This amount will be offset by a like amount of donations from the Ambulance Service. (Recommended by the selectmen and finance committee 5-0)
12. To see if the Town will vote to bill patients and insurance companies for Ambulance Service according to current Federal guidelines with the billing process to be provided by a contracted service company, and to establish an Ambulance Purchase Expendable Trust Fund for purchasing and equipping a new ambulance or to spend as needed for the Ambulance Service, and to appoint the Board of Selectmen and the Ambulance Director as agents to

expend from the fund, or take any action relative thereto. (Not recommended by the selectmen and finance committee 5-0)

13. To see if the Town will vote to raise and appropriate the sum of \$28,000 to hire and equip an additional Full Time Police Officer, or take any action relative thereto. (Recommended by 1 selectmen and 2 finance committee members, 3-2)

14. To see if the Town will vote to raise and appropriate the sum of \$9,137 for the first year's payment of a four (4) year lease/purchase on a 4 x 4 2000 Ford Explorer for use by the police department (includes all emergency equipment), or take any action relative thereto. (Not recommended by 1 selectmen and 3 finance committee members 4-1)

15. To see if the Town will vote to increase the percentage of the Land Use Change Tax that is allocated to the Land Acquisition Fund from 50% to 100%, or take any action relative thereto. (Recommended by the selectmen and finance committee 5-0)

16. To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, New Hampshire's natural, cultural, and historic resources in this town and throughout the state are worthy of protection and, therefore, the State of New Hampshire should establish and fund a permanent public/private partnership for the voluntary conservation of these important resources.

17. To see if the Town will adopt the provisions of RSA 31:95-c to restrict 100% of revenues from user fees paid to the Town of Brookline by Charter Communications and other fees as provided in the Town of Brookline Cable Access Policy and Procedures Manual to expenditures for the purpose of supporting activities, maintenance and other expenses related to the annual operations of the Town of Brookline Cable Access Channel 17. Such revenues shall be accounted for in a special revenue fund to be known as the "Cable Access Fund", separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue. If passed, the Cable line item of \$13,420 under Financial Administration in the approved FY 2000 Budget of the Town of Brookline will be offset by the revenues from this Special Revenue Fund. (Recommended by the selectmen and finance committee 5-0)

18. To see if the Town will vote to raise an appropriate the sum of \$160,000 to upgrade Townsend Hill Road/Route 13/Intersection as a non lapsing, non transferable appropriation per RSA 32:7, VI and will not lapse until such upgrade is complete or by December 31, 2001, which ever is sooner, or take any action

relative thereto. Such appropriations are to be offset 100% through receipt of funds transferred from the Brookline Elementary School District's 1999 School Construction Bond as previously agreed between the Brookline Selectmen and the BES School Board. (Recommended by the selectmen and finance committee 5-0)

19. To see if The Town will vote to raise and appropriate the sum of \$5,885 to increase staff coverage in the Children's Room at the Brookline Public Library by fifteen (15) hours per week and to cover all costs incurred, or take any action relative thereto. (Recommended by the selectmen and finance committee 5-0)

20. To see if the Town, as a member Town of The Souhegan Regional Landfill District, will support the development of a plan or plans to implement a program of expanded and possibly mandatory recycling in order to minimize the material going into the waste stream, reduce costs and maximize the income on recyclable materials. Such plan or plans will be developed by the Landfill District for the purpose of determining their cost and feasibility, after considering both the needs and facility restraints of each of the member Towns. It is anticipated that such plan or plans, if deemed as both feasible and cost-effective, would be presented by the District to the member Towns for inclusion on the 2001 Town Warrants. This is a non-binding article intended to measure the voters support for a program of expanded, possibly mandatory, recycling.

21. To see if the Town will vote to direct the Melendy Pond Authority not to extend any leasehold interests beyond its individual expiration date of leases or subleases until further vote by the Town about the future of the leased land of the Melendy Pond Authority. (Recommended by the selectmen and finance committee 5-0)

22. To see if the Town will vote to direct the Melendy Pond Authority to not execute any future leasehold interests or subleases or options to renew without a provision to tax the amenities associated with the land. (Recommended by the selectmen and finance committee 5-0)

23. To see if the Town will vote to continue a Committee to study the legal status, propose rectification of any shortcomings, and establish long-term goals for the Melendy Pond Authority and Town of Brookline with respect to the Melendy Pond property. The Committee shall consist of members from the following Boards: 1 Melendy Pond Authority, 1 Board of Selectmen, 1 Planning Board, 1 Conservation Commission, 1 Recreation Commission, 1 Board of Assessors, 1 Finance Committee, and any number of at-large members as determined by the Board of Selectman and to recommend action for the 2001 Town Meeting.

24. "Polling hours in the town of Brookline are now 8:00 am to 7:30 pm. Shall we place a question on the state election ballot to change polling hours so that polls shall open at 7:00 am and close at 7:30 pm for all regular state elections beginning September 12, 2000?"

25. (By Petition) To see if the Town will raise and appropriate the sum of \$9,500 to hire a qualified individual or firm to undertake an audit of the performance and practices of the Brookline Police Department, to be completed before September 1, 2000 or take any action thereto. The scope of such audit shall be as follows: 1) Evaluate existing departmental written policies for their completeness, including recommendations for revisions or additions where needed, and; 2) Review implementation of said policies, in conjunction with state laws, regulations and rules that govern the operation of the Police to assure that in all cases they have been applied correctly, impartially, and in the best interests of the collective and individual citizenry, and; 3) Evaluate use of departmental personnel and material resources for maximum efficiency, and 4) Provide an overall critique of the organization and all its operations to assure compliance with generally accepted practices, and; 5) prepare a report for delivery to the Selectmen detailing their findings including recommendations thereto.

26. To see if the Town will vote to accept the following legacies:

1. The sum of \$100 for the perpetual care of the Warren G. Lang Lot #SF-13 in Pine Grove Cemetery.

2. The sum of \$200 for the perpetual care of the Michael S. & Alice S. Bujnowski Lot #342 in Pine Grove Cemetery.

3. The sum of \$100 for the perpetual care of the Frank Canney Lot #65B in Lakeside Cemetery.

4. The sum of \$200 for the perpetual care of the David Ketchen Lot #334 in Pine Grove Cemetery.

27. (By Ballot) "Shall we modify the elderly exemptions from property tax in the Town of Brookline, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, (\$50,000); for a person 75 years of age up to 80 years, (\$75,000); for a person 80 years of age or older (\$100,000). To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than (\$13,400) or, if married, a combined net income of less than (\$20,400); and own net assets not in excess of (\$50,000)." (Recommended by the selectmen and finance committee 5-0)

28. (By Ballot) "Shall we modify the elderly exemptions from property tax in the Town of Brookline, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, (\$50,000); for a person 75 years of age up to 80 years, (\$75,000); for a person 80 years of age or older (\$100,000). To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than (\$16,750) or, if married, a combined net income of less than (\$25,500); and own net assets not in excess of (\$50,000)." (Recommended by the selectmen and finance committee 5-0)

29. (By Ballot) To see if the Town will vote to adopt the provisions of RSA 287-E relative to the conduct of games of bingo and the sale of lucky 7 tickets?
(By Petition)

30. (By Ballot) "Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Add a definition for junkyard as Section 200.23 and renumber subsequent sections.?

Note: There currently is no definition for junkyard contained in the Zoning Ordinance.

(The Planning Board approves this amendment.)

31. (By Ballot) "Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Repeal Section 800.00 Non-conforming Uses and Buildings and replace with a new Section 800.00 Nonconforming Uses, Structures and Lots. The new section prohibits a change of use to another nonconforming use; re establishment of a nonconforming use that has been intentionally discontinued or abandoned for a period of one year; and establishes special exception provisions for the alteration, expansion or change of a nonconforming use or structure.

Note: The purpose of this amendment is to allow expansions by special exception rather than by variance and to establish criteria for granting a special exception.

(The Planning Board approves this amendment.)

32. (By Ballot) "Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Amend the Earth Removal Section 1000.03d to allow an excavation to remove up to 100,000 cubic yards of material once in a three year period, however, the three year 225,000 cubic yard total shall not be exceeded."

Note: The current yearly limit is 75,000. The new provision will give the excavator a little flexibility to meet the demands of the market.

(The Planning Board approves this amendment.)

33. (By Ballot) "Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Amend the Special Provisions Section of the Wetlands Conservation District to allow a maximum of 25% of the minimum lot area to be wetlands."

Note: This amendment corrects an existing error which requires 60,000 square feet of dry area in the Industrial-Commercial District which has a minimum lot size of one acre.

(The Planning Board approves this amendment.)

34. (By Ballot) "Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Amend the Special Exceptions section of the Wetland Conservation District to eliminate the requirement that the Planning Board submit a written finding of fact on cases before the Zoning Board of Adjustment subject to this section. The new section allows the Planning Board to submit written findings at its discretion."

Note: This amendment eliminates the requirement that the Planning Board comment on issues before the ZBA relative to the Wetlands Ordinance and allows the Board to comment only on issues on applications where they have a concern.

(The Planning Board approves this amendment.)

35. (By Ballot) "Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Amend the Special Exceptions Section of the Wetlands Conservation District to clarify the conditions under which expansions of existing structures will be permitted within the wetland buffer. The new provision allows for expansion within the buffer up to 600 square feet beyond the footprint that existed on March 9,

1999. The expansion will only be permitted to occur away from the edge of the wetland or high water mark unless a determination under Section 1103 determines that there will be no negative impact on the wetland and a previous disturbance prior to this ordinance is documented.”

Note: This amendment will allow some relief to landowners by permitting limited expansion within the 50 foot wetland buffer as long as it is outside the 25 foot buffer and complies with the established criteria.

(The Planning Board approves this amendment.)

36. (By Ballot) “Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Amend Section 1406.02 Minimum Permits of the Growth Management Ordinance to allow a subdivision to bank and carry over a maximum of one year’s building permit allocations to the next calendar year. “

Note: Currently, unused permits expire at the end of the calendar year.

(The Planning Board approves this amendment.)

37. (By Ballot) “Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Amend the Sign Ordinance, section 1603.05, to clarify that on-premise signs less than 3 square feet are not regulated by the Ordinance and direct people to the Section 1607 for off premise sign standards.”

(The Planning Board approves this amendment.)

38. (By Ballot) “Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Delete Section 1604.04 of the Sign Ordinance dealing with real estate signs and replace it with a new Section 1604.04 which limits the number of real estate on-site and off-site, and specifies a time frame for removal of the signs.

Note: The purpose of this amendment is to avoid excessive signage.

(The Planning Board approves this amendment.)

39. (By Ballot) “Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Add a definition for off-premise sign and create a new section 1607.00 Off-premise Signs to establish size and location standards for off-premise signs.”

Note: Currently, off-premise signs are prohibited except by Planning Board review and approval. This amendment will allow off-premise signs by right in reasonable locations and in compliance with the established standards.

(The Planning Board approves this amendment.)

40. (By Ballot) "Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Amend Section 1800.00 to add a definition of common driveway and add a new Section 1806.00 to allow common driveways to serve up to 4 lots."

Note: The purpose of this amendment is to allow the use of common driveways to permit flexibility in design of subdivisions.

(The Planning Board approves this amendment.)

41. (By Ballot) "Are you in favor of the adoption of Amendment No. 12 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Amend Section 1805.03 of the Driveway Ordinance to clarify when driveway aprons are to be paved and when they are to be bonded prior to the issuance of a certificate of occupancy, from April 1 to September 30 paved, from October 1 to March 31 bonded."

Note: The amendment reinserts the specific dates which had been dropped from the previous version of the Ordinance.

(The Planning Board approves this amendment.)

42. (By Ballot) "Are you in favor of the adoption of Amendment No. 13 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Amend Section 200.00 Accessory Dwelling Unit to remove the reference to elderly; to clarify who is to determine the house number for the accessory dwelling unit; to eliminate the terms for a special exception and replace it with the requirement that new owners of a home with an accessory dwelling unit obtain a certificate of occupancy to certify that the home is owner occupied; and to eliminate the reference to "existing illegal nonconforming" accessory dwelling units from the title of Section 2005.00."

Note: These changes are being made at the request of Town Counsel to correct some potential illegalities of the ordinance.

(The Planning Board approves this amendment.)

43. (By Ballot) "Are you in favor of the adoption of Amendment No. 14 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Delete Section 2500.00 Saving Clause and replace it with a new Section 2500.00 Conflict and Severability to clarify that if any provision of the Ordinance conflicts with another section or any other law the most stringent standard shall apply; and that if one section of the Ordinance is determined to be illegal or invalid the determination does not affect other sections of the Ordinance.”

Note: This amendment updates the Ordinance to include more current language regarding the issues of conflict and legality.

(The Planning Board approves this amendment.)

44. (By Ballot) “Are you in favor of the adoption of Amendment No. 15 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:

Repeal Section 1300.00 Brookline Aquifer Protection Ordinance and replace with a new Section 1300.00 Aquifer Protection Ordinance. The new section contains additional definitions; prohibits the siting or operation of a junkyard, wastewater or septage lagoon or solid waste land fill within the district; establishes conditional use permits for specific uses and establishes criteria for the granting of a conditional use permit by the Planning Board; defines performance standards for uses within the district and exemptions from the performance standards; requires new uses to have a maintenance program and provides an inspection process for the Conservation Commission to evaluate compliance with the performance standards; requires notification to the Emergency Management Director of spills and test failures when the NH Department of Environmental Services is required to be notified; and requires Conservation Commission review of plans submitted to the Planning Board within 60 days of submittal to the Board.”

Note: The purpose of this amendment is to update the Aquifer Protection Ordinance to current standards to better protect the groundwater resources of the Town.

(The Planning Board approves this amendment.)

Given under our hands and seal this fourteenth (14th) day of February, in the year of our Lord two thousand.

William R. Bibeau, Chairman

July L. Cook

Robert M. Parodi

Selectmen of Brookline

A True Copy of Warrant, attest:

William R. Bibeau, Chairman

July L. Cook

Robert M. Parodi

It is our practice to recess at 11:00 pm., however, we will continue if it appears that the meeting will not extend beyond 12:00.

PROPOSED ZONING AMENDMENTS

For March 2000 Town Meeting

1. Add a new definition as Section 200.23 Junkyard and renumber subsequent sections.

200.23 Junkyard. Any business and any place of storage or deposit, whether in connection with another business or not, which has stored or deposited 2 or more unregistered motor vehicles which are no longer intended or in condition for legal use on the public highways, or used parts of motor vehicles or old iron, metal, glass, paper, cordage, or other waste, or discarded or secondhand material which has been a part, or intended to be a part, of any motor vehicle, the sum of which parts or material shall be equal to 2 or more motor vehicles. Junk yard shall also include any place of business or storage or deposit of motor vehicles purchased for the purpose of dismantling the vehicles for parts or for use of the metal for scrap and where it is intended to burn material which are parts of a motor vehicle or cut up the parts thereof. This definition includes garbage dumps and sanitary landfills. This definition does not include any motor vehicle dealers registered with the director of motor vehicles under RSA 261:104 and controlled under RSA 236:126.

2. Amend Section 800.00 NON-CONFORMING USES AND BUILDINGS, as follows to better define nonconforming uses, structures and lots, and to allow for reasonable expansion and alteration.

800.00 NONCONFORMING USES, STRUCTURES AND LOTS

The purpose of this section is to allow for the lawful continuance of nonconforming uses, structures and lots, in accordance with the criteria outlined below and to allow for a reasonable level of alteration, expansion or change to occur by special exception when it can be demonstrated that the the proposed alteration, expansion or change will not change the nature of the use, unduly impact the neighborhood or provide inadequate subsurface disposal of waste.

800.01 Nonconforming Uses

- a. Any nonconforming use may continue in its present use, however, it shall not be changed to another nonconforming use.
- b. Whenever a nonconforming use has been intentionally discontinued or abandoned for a period of one year the use shall not be reestablished.
- c. Any alteration, expansion or change of a nonconforming use or structure shall only be permitted by special exception by the Zoning Board of Adjustment if it finds that:
 - 1) the proposed alteration, expansion or change will not change the nature and purpose of the original use; and
 - 2) the proposed alteration, expansion or change would involve no substantially different effect on the neighborhood; and
 - 3) any increase in heated living space which, in the judgement of the Zoning Board of Adjustment, is capable of increasing the number of bedrooms for a nonconforming dwelling or lot, may require that the septic system be approved by the NH Division of Water Supply and Pollution Control and the Town of Brookline in accordance with the provisions of RSA 485-A:38 and the Town's regulations for the number of bedrooms currently in the home or proposed for the home.

800.02 Nonconforming Lots

- a. A nonconforming lot that has been developed with a structure may continue in its present use; however any alteration or expansion, shall comply with Section 800.03 c.

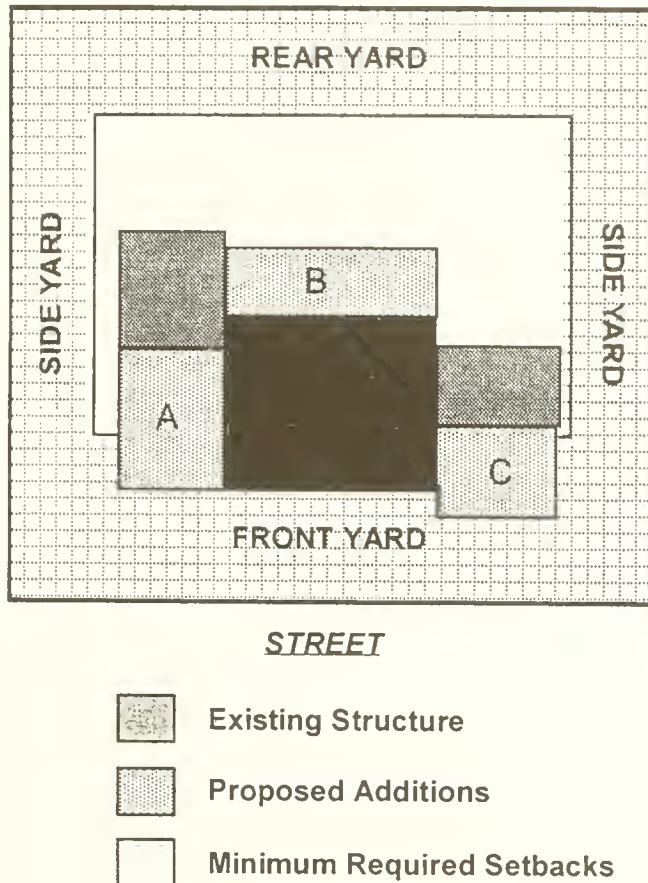
- b. A nonconforming lot which is recorded and taxed as a lot of record at the time of passage of this Ordinance may be used for any permitted use in the district in which it is located. Every attempt shall be made to conform with the lot size/setback requirements of the zone.
- c. Where two (2) or more nonconforming, undersized, lots abut and are under common ownership, prior to the issuance of a building permit the parcels shall be merged into one lot and shall comply with the zoning requirements to the best of their ability. Every attempt shall be made to conform with the lot size/setback requirements of the zone.
- d. Any changes to existing septic systems on nonconforming lots must comply with all local and state requirements for septic systems to the maximum extent possible.

800.03 Nonconforming Structures

Any lawful nonconforming structure existing at the time of adoption of this Ordinance, may be occupied, operated and maintained; however, any alteration, expansion or change of the structure that further aggravates a front, side or rear setback shall only be permitted by special exception in accordance with *Section 800.01 c* and the diagram below.

Expansions of structures with nonconforming setbacks

(Not drawn to scale.)



Explanation: Proposal "A" requires a special exception; Proposal "B" requires no action by the Board of Adjustment; Proposal "C" requires a grant of variance by the Board of Adjustment, provided, however, that in addition to meeting the legal standard for a variance, the proposal also meets the general criteria for a special exception found in this ordinance.

Accessory structures that can meet the setbacks do not require a special exception.

3. **Amend Section 1000.00 Earth Removal to allow for some flexibility in the amount of material that can be removed on an annual basis while maintaining the maximum for the 3 year time frame.**

1000.03 The Zoning Board of Adjustment shall grant such a special exception upon a finding that the applicant has demonstrated that:

- d. The excavation will not remove more than 75,000 cubic yards annually for a total of 225,000 cubic yards in a three year period. For reporting purposes, the dates of removal shall coincide with the State requirements governing gravel for taxation purposes. An excavation may exceed the annual total once in the three year period and remove up to 100,000 cubic yards; however, the three year total shall never be exceeded.

4. **Amend the Special Provisions Section of the Wetlands Conservation District to allow a maximum of 25 percent of the minimum lot area to be wetland.**

1105.01 Wetland Conservation District areas, excluding bodies of water, may be used to satisfy 25 percent of the minimum lot area requirements provided that the lot is sufficient in size and configuration to adequately accommodate all required utilities, such as sewage disposal and water supply, and does not include areas of steep slopes over 25%.

5. **Amend the Special Exceptions section of the Wetlands Conservation District to eliminate the written review of findings of fact from the Planning Board.**

1106.01 Evidence to support the request for a special exception shall be submitted in writing to the Zoning Board of Adjustment, with fees for proper notification, accompanied by written review of findings of fact from the Conservation Commission. The Planning Board, at its discretion, may also submit a written finding of fact on the application. The Conservation Commission may require review by the Natural Resources Conservation Service, upon submission of applicable fees by the applicant for this service.

6. **Amend the Special Exceptions section of the Wetland Conservation District to clarify the conditions under which expansions of existing structures within the buffer will be permitted as follows.**

- 1106.01 e. Additions to existing structures may be permitted by special exception within the buffer zone as long as all these conditions apply:
- (1) permitted to expand within the buffer zone up to 600 square feet beyond the footprint that existed on March 9, 1999;
 - (2) the expansion may only be permitted to occur away from the edge of the wetland or high water mark except if a finding made in accordance with Section 1103.11 determines that there will be no negative impact on the wetland and a previous disturbance prior to the adoption of this ordinance is documented, then the expansion or disturbance may occur to within 25 feet of the wetland.

7. **Amend Section 1406.02 Minimum Permits of the Growth Management Ordinance to allow a subdivision to bank and carry over a maximum of one year's building permit allocations.**

1406.02 Minimum Permits.

- c. A subdivision may bank and carry over a maximum of one year's building permit allocations to the next calendar year. Any allocation that is carried over from the first year and not used by the end of the second year is forfeited. (NOTE: Lots of record are not part of the carry over calculation for subdivisions. They existed prior to subdivision and may draw a building permit at any time in accordance with other provisions of this Ordinance.)

The following examples are meant to help understand the intent of this section. The ability to hold permits and carry them over one (1) year may make capital expenditures, such as road construction, more affordable. It is not intended to allow additional permits to be issued, or more than the maximum of two (2) year's permits to be issued in any calendar year. The carry over may be exercised multiple times, however, Example 3 demonstrates the risk of miscalculating.

(Example 1) A 29-lot subdivision would be eligible for a maximum of three (3) building permits in a calendar year. If the developer chose to hold these permits until the following calendar year, there would then be a maximum of six (6) building permits available. If the entire six (6) available permits were used, the following calendar year there would only be three (3) permits available. The result of a carry over can never exceed a total of two (2) year's available permits, in this example six (6) permits.

(Example 2) On a 29-lot subdivision, the developer has carried his maximum number of permits for the first year, three (3), over to the second year. There are now six (6) permits available. The developer only uses four (4) permits in the second year. There are now five (5) permits available in the third year – two (2) carried over from the previous year and three (3) permits available for the calendar year. Any portion of a previous year's permits may be carried over to the following calendar year up to the maximum permits allowed in a two-year period.

(Example 3) On a 29-lot subdivision, the developer carried over his maximum number of permits for the first year, three (3), over to the second year. There are now six (6) permits available. The developer only uses one (1) permit, leaving five (5) unused permits for the second year. The developer may only carry over three (3) permits to the third year. The maximum number of permits that can be carried over to the following calendar year is three (3). In this example, the developer lost two (2) permits because of a failure to use the permits within the guidelines of this Ordinance.

8. Amend Section 1603.05 which limits the application of the sign ordinance to signs larger than 3 square feet to exclude off-premise signs.

1603.05 On-premise signs of less than three square feet are not regulated by this ordinance. (Off-premise signs see Section 1607.00.)

9. Delete Section 1604.04 of the Sign Ordinance dealing with real estate rental/sale signs and replace it as follows:

1604.04 Real Estate Signs. Any sign advertising the sale, lease or rental of the premises, or a portion thereof, upon which the sign is located can remain until 15 days after the closing of the sale, the rental or lease of the premises. Any sign must conform to the following standards:

- a. Only one wall or ground sign per premises, two on corner lots.
- b. Maximum area: 6 square feet for residential signs, 32 square feet for commercial/industrial signs.
- c. Off-site real estate signs advertising the location of a property for sale, an open house or a subdivision are limited to one sign per intersection per real estate company. Name riders shall not be permitted on off premise signs. A maximum of two off premise for sale signs will be permitted for any particular property. In addition, two (2) open house signs may

be displayed off site. In the case of subdivision marketing and multiple listings by a real estate company, a maximum of two (2) off premise signs will be permitted.

10. **Add a new definition as Section 200.30 *Off Premise Sign* and renumber subsequent sections. Delete section 1605.01, dealing with off-premise signs and replace it with section 1607.00 *Off Premise Signs* as follows and renumber subsequent sections.**

200.30 *Off-premise Sign.* A sign which directs attention to a business, profession, commodity, service or entertainment that is not carried on, sold, or offered on the same premises.

1607.00 *Off Premise Signs*

The purpose of this section is to allow permanent, off-premise signs in reasonable locations to provide direction to businesses and points of interest that conform to a consistent design. Off Premise signs will only be permitted after review and approval of the Planning Board.

1607.01 *Size.* Off-premise directional signs shall conform to the following dimensions: 30 inches wide, 8 inches high. Letter size shall be a minimum of 3 inches and a maximum of 4 inches in height.

1607.02 *Location.* Off-premise signs can be located at intersections to provide direction to businesses and points of interest. The signs shall be located within 200 feet of the intersection of an approved Town road or as permitted by the NH Department of Transportation within the rights-of-way of state roads.

11. **Amend Section 1800.00 *Driveway Ordinance* to define and allow for the use of common driveways to serve more than one dwelling unit and renumber subsequent sections.**

1803.00 *Definitions*

1803.01 *Common Driveway.* A private driveway that serves as a common access from a public road for two (2) or more lots.

1806.00 *Common Driveways*

A common driveway is permitted to serve as access to all legal frontage lots in all zoning districts in accordance with all other provisions of the Zoning Ordinance and Section 7 of the Town of Brookline Subdivision Regulations to a maximum of four (4) lots.

12. **Amend Section 1805.03 to clarify when driveways are to be paved or bonded prior to the issuance of a certificate of occupancy.**

1805.03 On any paved road, the driveway apron shall be paved 15 feet from the edge of existing pavement or to the property line, whichever distance is lesser, unless other specifications are made by the Driveway Inspector as per this article.

All driveway aprons shall be paved or bonded to be paved prior to the issuance of a Certificate of Occupancy. From April 1 to September 30 the driveway apron shall be paved prior to the issuance of a Certificate of Occupancy. Driveway aprons that cannot be paved between October 1 and March 31 shall provide the Town with a bond for paving prior to the issuance of a Certificate of Occupancy. All bonded driveways shall be paved between April 1 and July 1 of the following spring. Arrangements shall be made with the Driveway Inspector to schedule.

13. **Amend Section 2000.00 Accessory Dwelling Unit to remove the reference to elderly, to clarify who is to determine the house numbers for the accessory dwelling unit, to eliminate the terms for a Special exception and replace it with the requirement that new owners of a home with an accessory dwelling unit obtain a certificate of occupancy to certify that the home is owner occupied, and to eliminate the reference to "existing legal nonconforming" accessory dwelling units from the title of Section 2005.00**

2001.00 Purpose

For the purpose of providing expanded housing opportunities and flexibility in household arrangements to accommodate family members or non-related people of a permitted, owner-occupied, single family dwelling, while maintaining aesthetics and residential use compatible with homes in the neighborhood, accessory dwelling units (ADU) shall be permitted by special exception granted by the Board of Adjustment in the Residential/Agricultural District.

2002.15 The Emergency Management Director shall determine the house number for the accessory dwelling unit at the time of building permit application.

2003.00 Accessory Dwelling Unit Certificate of Occupancy

If a property containing an approved accessory dwelling unit is conveyed and the new owner wishes to maintain the accessory unit, the new owner shall apply for a certificate of occupancy for the dwelling unit. The purpose of this section is to ensure that one of the two dwelling units is owner occupied.

2005.00 Existing Illegal Accessory Dwelling Units

14. **Delete Section 2500.00 Saving Clause and replace it with a new section 2500.00 Conflict and Severability as follows:**

2500.00 Conflict and Severability.

If any section of this Ordinance is found to be in conflict with any other section of the Ordinance or with any local, state, or federal regulation, the more stringent standard shall apply. The invalidity, unconstitutionality or illegality of any Section or provision of this Ordinance or of any zoning district boundary shown on the zoning map shall not have any affect upon the validity, constitutionality or legality of any other Section, provision or zoning district boundary.

15. **Repeal the existing language in Section 1300.00 Brookline Aquifer Protection Ordinance and replace with a new Section 1300.00 Aquifer Protection Ordinance as follows.**

1300.00 AQUIFER PROTECTION ORDINANCE**1301.00 Purpose and Intent**

The Town of Brookline adopts this Ordinance for the promotion of the health, safety, and general welfare of its residents by preserving, maintaining and protecting from contamination the existing and potential ground water resources of the Town and protecting the surface waters that are fed by groundwater. The purpose is to be accomplished by regulating land use practices generally related to commercial/industrial land use (such as but not limited to the disposal or storage of solid wastes, sludge, subsurface waste disposal, road salting materials, gas or other petroleum products), and including home businesses, that might reduce the quality of water that is now -- and in the future will be -- available for use by municipalities, individuals and industries.

1302.00 Definitions

Any term not defined here shall have the same meaning as defined in Section 200 of this Ordinance.

- 1302.01 Aquifer. Geologic formation composed of rock, stratified sand and/or gravel that contains significant amounts of potentially recoverable water.
- 1302.02 Ground Water. Subsurface water that occurs beneath the water table in soils and geologic formations. In this Ordinance the term refers to the slowly moving subsurface water present in aquifer recharge areas.
- 1302.03 Hazardous Waste. Materials or liquids that pose a threat to the environment, whether in use, storage, or transit, including without exception hazardous wastes identified and listed in accordance with the State of New Hampshire Department of Environmental Services Hazardous Waste Rules, Env-Wm 110-1000.
- 1302.04 Impervious. Not readily permitting the infiltration of water.
- 1302.05 Impervious Surface. A surface through which regulated substances cannot pass when spilled. Impervious surfaces include concrete unless unsealed cracks or holes are present. Asphalt; earthen, wooden or gravel surfaces; or other surfaces which could react with or dissolve when in contact with the substances stored on them are not considered impervious surfaces.
- 1302.06 Junkyard. Any business and any place of storage or deposit, whether in connection with another business or not, which has stored or deposited 2 or more unregistered motor vehicles which are no longer intended or in condition for legal use on the public highways, or used parts of motor vehicles or old iron, metal, glass, paper, cordage, or other waste, or discarded or secondhand material which has been a part, or intended to be a part, of any motor vehicle, the sum of which parts or material shall be equal to 2 or more motor vehicles. Junk yard shall also include any place of business or storage or deposit of motor vehicles purchased for the purpose of dismantling the vehicles for parts or for use of the metal for scrap and where it is intended to burn material which are parts of a motor vehicle or cut up the parts thereof. This definition includes garbage dumps and sanitary landfills. This definition does not include any motor vehicle dealers registered with the director of motor vehicles under RSA 261:104 and controlled under RSA 236:126.
- 1302.07 Leachable Wastes. Waste materials, including solid wastes, sludge and agricultural wastes that are capable of releasing contaminants to the surrounding environment.
- 1302.08 Non-Conforming Use. Any building or land lawfully occupied by a use at the time of passage of the Ordinance or amendment thereto which does not conform after the passage of this Ordinance or amendment thereto with the regulations of the district in which it is situated.

- 1302.09 Outdoor Storage. Storage of materials where they are not protected from the elements by a roof, walls and a floor with an impervious surface.
- 1302.10 Protective Well Radius. The area around a well which must be maintained in its natural state as required by Env-Ws 378 or 379 (for community water systems) and Env-Ws 372.13 (for other public water systems).
- 1302.11 Public Water System. A system for the provision to the public of piped water for human consumption, if such system has at least 15 service connections or regularly serves an average of at least 25 individuals daily at least 60 days out of the year.
- 1302.12 Regulated Substance. Petroleum, petroleum products, including gasoline, and substances listed under 40 CFR 302, 7-1-90 edition, excluding the following substances: ammonia; sodium hypochlorite; sodium hydroxide; acetic acid; sulfuric acid; potassium hydroxide; potassium permanganate; and propane and other liquified fuels which exist as gases at normal atmospheric temperature and pressure.
- 1302.13 Secondary Containment. A structure such as a berm or dike with an impervious surface which is adequate to hold at least 110% of the volume of the largest regulated substances container that will be stored there.
- 1302.14 Solid Wastes. Useless, unwanted, or discarded solid material with insufficient liquid content to be free flowing. This includes but is not limited to rubbish, garbage, scrap materials, junk, refuse, inert fill material, landscape refuse and sludge.
- 1302.15 Structure. Anything constructed or erected, except a boundary wall or fence, the use of which requires location on the ground or attachment to something on the ground. For the purposes of this Ordinance, buildings are structures.
- 1302.16 Surface Water. Streams, lakes, ponds and tidal waters, including marshes, water courses, and other bodies of water, natural or artificial.

1303.00 ***District Boundaries***

The extent of the Aquifer Protection District shall be the outermost edge of the surficial extent of all aquifer deposits presently designated as stratified drift, as supported by information included in the U.S.G.S. (United States Geological Survey) Aquifer Delineation study entitled "Geohydrologic Appraisal of the Nashua Area, Southcentral New Hampshire, by K. W. Toppin, (1986)" or most recent studies. The Aquifer Protection District is a zoning overlay district which imposes additional requirements and restrictions to those of the underlying, base district. In all cases, the more restrictive requirement(s) and permitted uses shall apply.

1304.00 ***Permitted Uses***

Permitted uses, with the exception of those expressly prohibited in Section 1305.00, shall be the same as the underlying zoning districts within which the aquifer lies. All uses must comply with the Performance Standards unless specifically exempt under Section 1309.00. Other permitted uses are:

- a. Industrial or commercial uses, including home businesses, which discharge no (non-human) wastes on site (human wastes only in approved septic systems);
- b. Residential and Agricultural Development;
- c. Other Uses:
 1. Activities designed for conservation of soil, water, plants, and wildlife.

2. Outdoor recreation, nature study, boating, fishing and hunting where otherwise legally permitted.
- d. Subsurface storage of propane/liquified natural gas.

1305.00 Prohibited Uses

The following uses are prohibited:

- a. Outdoor storage and disposal of solid wastes, other than above ground brush and stump dumps less than 6 (six) feet above the E.S.H.W.T. (Estimated Seasonal High Water Table);
- b. Subsurface storage of regulated substances, including gasoline, and the subsurface transmission of regulated substances, including gasoline, through pipelines;
- c. The disposal of liquid or leachable wastes that are non-human wastes, including animal manure;
- d. The covering of more than 15% of the lot in the Residential Zone and 15% of the lot in the Commercial/Industrial Zone by impervious surfaces;
- e. Storage of road salt or other deicing chemicals unless covered and on an impervious surface with berms on any open sides;
- f. Excavation of sand or gravel, excepting fire ponds and operations conducted in accordance with an approved Earth removal Permit issued pursuant to Section 1000 of the Town of Brookline Zoning Ordinance where such operations will be permitted to within 6 [six] feet of the ESHWT;
- g. Storage/treatment/disposal of hazardous waste or the siting or operation of a hazardous waste disposal facility as defined under RSA 147-A;
- h. Dumping of snow containing de-icing chemicals brought in from other parts of town(s);
- i. The siting or operation of a junkyard;
- j. The siting or operation of a wastewater or septage lagoon; and
- k. The siting or operation of a solid waste landfill.

1306.00 Conditional Uses

1306.01 The Planning Board may grant a conditional use permit for a use which is otherwise permitted within the underlying district, if the use is or involves:

- a. Above ground storage, handling and use of regulated substances in quantities exceeding 100 gallons (aggregate) or 800 pounds dry weight (aggregate) at any one time, provided that an adequate plan is in place to prevent, contain and minimize releases from catastrophic events such as spills or fires which may cause large releases of regulated substances.
- b. Any use that will render impervious more than 15% or 2,500 square feet of any lot, whichever is greater, up to a maximum of 30% of a lot in the Residential District and 60% of the lot in the Industrial-Commercial District.

- 1306.02 In granting Conditional Use approval the Planning Board must determine;
- a. That the proposed use is not a Prohibited Use defined under Section 1305.00.
 - b. The use will be in compliance with the applicable Performance Standards of Section 1307.00.
 - c. The use is in compliance with all applicable local, state and federal requirements.

1306.03 The Planning Board may, at its discretion, require a performance guarantee or bond, in an amount and with surety conditions satisfactory to the Board, to be posted to ensure completion of construction of any facilities required for compliance with the Performance Standards.

1307.00 *Performance Standards*

The following Performance Standards apply to all uses in the Aquifer Protection District unless exempt under Section 1309.00.

- a. For any use that will render impervious more than (15% or more than 2,500 square feet of any lot), whichever is greater, a stormwater management plan shall be prepared which the Planning Board determines is consistent with the Stormwater Management and Erosion and Sediment Control Handbook for Urban and Developing Areas in New Hampshire, Rockingham County Conservation District, August 1992 and Best Management Practices for Urban Stormwater Runoff, NH Department of Environmental Services, January 1996, as updated and amended.
- b. Stormwater management plans prepared pursuant to paragraph a. shall demonstrate that stormwater recharged to groundwater will not result in violation of Ambient Groundwater Quality Standards (Env-Wm 1403) at the property boundary.
- c. Animal manure, fertilizers, and compost must be stored in accordance with the Manual of Best Management Practices for Agriculture in New Hampshire, NH Department of Agriculture, Markets and Food, August 1998, and any subsequent revisions.
- d. All regulated substances stored in containers with a capacity of 5 gallons or more must be stored in product-tight containers on an impervious surface designed and maintained to prevent flow to exposed soils, floor drains and outside drains in accordance with Env-Ws 421.
- e. Facilities where regulated substances are stored must be inspected bi-weekly by the facility owner or his designate and must be secured against unauthorized entry by means of doors and/or gates which are locked when authorized personnel are not present.
- f. Outdoor storage areas for regulated substances must be protected from exposure to precipitation and must be located at least 50 feet from surface water or storm drains, at least 75 feet from private wells and outside the protective well radius of public water supplies, in accordance with Env-Ws 421.
- g. Secondary containment must be provided for outdoor storage of regulated substances in an aggregate of 275 gallons or more on any particular property, in accordance with Env-Ws 421.
- h. Containers in which regulated substances are stored must be clearly and visibly labeled and must be kept closed and sealed when material is not being transferred from one container to another.

- i. Whenever a business is required to notify the NH Department of Environmental Services (DES) of a release, including but not limited to the requirements of Env-Wm 4112 and Env-Wm 1403, the Town of Brookline Emergency Management (EM) Director must also be notified. Furthermore, the EM Director must also be notified when a business notifies the NH DES of a failed tank tightness test.

1308.00 Existing Nonconforming Uses

Existing nonconforming uses may continue without expanding or changing to another nonconforming use, but must be in compliance with all applicable state and federal requirements, including Env-Ws 421, Best Management Practices and Performance Standards c, d, e, and h of Section 1307.

1309.00 Exemptions

The following uses are exempt from the specified provisions of this ordinance as long as they are in compliance with all applicable local, state and federal requirements.

- a. Any private residence is exempt from all Performance Standards except 1307.00 c. Animal wastes shall be handled in accordance with a manure storage and management plan approved by the Hillsborough County Conservation District.
- b. Any business or facility, including home businesses, where regulated substances are in quantities of less than 5 gallons is exempt from Performance Standards 1307.00 e through g.
- c. Storage of heating fuels for on-site use or fuels for emergency electric generation provided that storage tanks are indoors on a concrete floor or have corrosion control, leak detection for both tank and piping, and secondary containment in place is exempt from Performance Standard 1307.00 e.
- d. Storage of motor fuel in tanks attached to vehicles and fitted with permanent fuel lines to enable the fuel to be used by that vehicle is exempt from Performance Standards 1307.00 e through h.
- e. Storage and use of office supplies is exempt from Performance Standards 1307.00 e through h.
- f. Temporary storage of construction materials on a site where they are to be used is exempt from Performance Standards 1307.00 e through g.
- g. The sale, transportation and use of pesticides, if compliant with RSA 430:49 XXVL, are exempt from all provisions of this ordinance.
- h. Household hazardous waste collection projects regulated under NH Code of Administrative Rules Env-Wm 401.03(b)(1) and 501.01(b) are exempt from Performance Standards 1307.00 e through g.
- i. Underground storage tank systems and aboveground storage tank systems that are in compliance with applicable state rules are exempt from inspection under Section 1310.00 of this ordinance provided adequate documentation, including but not limited to state tank registrations, state permit to operate, inventory monitoring records and tank tightness test, is available and is on file with the Brookline Fire Department and the Emergency Management Director.

1310.00 Maintenance and Inspection

1310.01 For uses requiring Planning Board approval for any reason, a narrative description of maintenance requirements for structures required to comply with the Performance Standards shall be recorded so as to run with the land on which the structures are located at the Hillsborough County Registry of Deeds. The description shall comply with the requirements of RSA 478:4-a.

1310.02 Inspections

- a. Inspections may be required to verify compliance with Performance Standards. Such inspections will be performed by the Conservation Commission at reasonable times with prior notice to the landowner.
- b. All properties within the Aquifer Protection District known to the Conservation Commission as using or storing regulated substances in containers with a capacity of 5 gallons or more, except for facilities where all regulated substances storage is exempt from this Ordinance under Section 1309.00, shall be subject to inspections under this section.
- c. The Board of Selectmen may require a fee for compliance inspections. The fee shall be paid by the property owner. A fee schedule shall be established by the Board of Selectmen as provided for in RSA 41-9:a.

1311.00 Releases and Tank Tightness Test Failures

Whenever a business is required to notify the NH Department of Environmental Services of a release, including but not limited to the requirements of Env-Wm 4112 and Env-Wm 1403, the Town of Brookline Emergency Management Director must also be notified. Furthermore, the EM Director must also be notified when a business notifies the NH DES of a failed tank tightness test.

1312.00 Administration

All subdivision proposals and other proposed new developments within the Aquifer Protection District shall be reviewed by the Planning Board and shall conform to the provisions of this ordinance and further shall assure that:

- a. All such proposals are consistent with the need to protect the groundwater of the Town of Brookline and adjacent communities;
- b. For the purpose of minimizing or eliminating leakage or discharges from septic systems into the groundwater, all systems shall be at least 4 (four) feet above the estimated seasonal high water table;
- c. On-site waste disposal systems shall be located to avoid or minimize groundwater contamination;
- d. Streets, roads, and parking areas are constructed so that direct application of road salt is not required for winter safety, and so that runoff from such uses is channeled to avoid or minimize groundwater contamination;
- e. Any increase in surface storm water generated by development is kept on-site and handled in such a manner as to allow the water to infiltrate into the ground before leaving the site;
- f. Written approval of the State of New Hampshire Water Supply and Pollution Control Division has been obtained.

1313.00 Conservation Commission Review

The Conservation Commission shall review, within a reasonable time (not to exceed 60 days from date of submittal of a plan to the Planning Board), each plan for development in the Aquifer Protection District and shall make a recommendation to the Planning Board to approve, approve with conditions and/or recommendations, or disapprove the plan, with reasons for disapproval.

1314.00 Incorrectly Delineated Zones

Where the bounds, as delineated, are in doubt or in dispute, the burden of proof shall be upon the owner(s) of the land in question to show where they should be properly located. At the request of the owner(s), the Town may engage a professional geologist or soil scientist to determine more accurately the location and extent of an aquifer, and may charge the owner(s) for all or part of the cost of the investigation. The delineation can be modified by the Planning Board upon receipt of findings of the detailed on-site survey techniques.

1315.00 Enforcement

These regulations shall be enforced by the Board of Selectmen or its duly authorized representatives.

1316.00 Validity and Conflict with Other Ordinances

1316.01 Validity. Should any section or provisions of this Ordinance be declared by the courts to be invalid, such decision shall not invalidate any other section or provision of this Ordinance.

1316.02 Conflict With Other Ordinances. This Ordinance shall not repeal, annul, or in any way impair or remove the necessity of compliance with any other ordinance, law, regulation or by-law. Where this Ordinance imposes a higher standard for the promotion and protection of health, safety and welfare, the provisions of this Ordinance shall prevail.

BUDGET OF THE TOWN OF BROOKLINE NH

APPROPRIATIONS AND ESTIMATES OF REVENUE FOR THE ENSUING YEAR

JANUARY 1, 2000 - DECEMBER 31, 2000

	Appropriated 1999	Expended 1999	Gross Proposed 2000
GENERAL GOVERNMENT			
Executive	\$91,570	\$98,032	\$108,600
Election, Reg. & Vit. Statistics	\$1,415	\$1,668	\$4,730
Financial Administration	\$29,650	\$28,576	\$39,380
Revaluation of Property	\$7,427	\$6,599	\$1,700
Legal Expenses	\$12,000	\$12,000	\$12,000
Personnel Administration	\$94,050	\$92,584	\$114,260
Planning & Zoning	\$25,250	\$17,889	\$26,803
General Government Buildings	\$78,370	\$70,238	\$78,776
Cemeteries	\$10,000	\$10,000	\$11,000
Insurance	\$30,725	\$30,238	\$37,133
Advertising & Reg. Ass'n	\$2,348	\$2,348	\$2,387
PUBLIC SAFETY			
Police Department	\$324,011	\$338,265	\$445,136
Ambulance Service	\$71,552	\$75,406	\$82,572
Fire Department	\$57,689	\$57,689	\$81,265
Building Inspection	\$6,250	\$5,013	\$20,475
Emergency Management	\$5,601	\$4,312	\$5,126
Communication Center	\$30,870	\$30,781	\$57,743
HIGHWAYS & STREETS			
Highways & Streets	\$250,600	\$250,359	\$294,660
Street Lighting	\$6,500	\$6,632	\$6,500
SANITATION			
Solid Waste Disposal	\$167,649	\$164,490	\$175,070
HEALTH			
Pest Control	\$6,820	\$4,770	\$5,470
Health Agencies	\$9,682	\$8,806	\$11,596
WELFARE			
Direct Assistance	\$3,000	\$6,613	\$4,000
PARKS & RECREATION			
Parks & Recreation	\$30,239	\$28,147	\$35,691
Library	\$70,239	\$70,239	\$84,039
Patriotic Purposes	\$300	\$292	\$350
CONSERVATION			
Conservation Commission	\$2,291	\$1,583	\$6,450
TOTAL OPERATING BUDGET:	\$1,426,098	\$1,423,569	\$1,752,912

CAPITAL OUTLAY

Road/Bridge Imp., Art. 5	\$25,000	\$15,571
Legal, Art. 4	\$10,000	\$4,707
Amb. Svc. Expend. Fund, Art. 6	\$2,032	\$0
NHMA Pay & Class. Study, Art. 8	\$4,400	\$3,800
Short Term Disability, Art. 10	\$2,150	\$1,624
Pay Back Sick Time, Art. 10	\$12,400	\$12,400
Life Insurance, Art. 11	\$1,500	\$440
Police-Bullet Proof Vests, Art. 13	\$4,452	\$4,400
Revaluation, Art. 20	\$80,000	\$23,128
Communication Eqpt., Art. 15	\$10,000	\$10,000
Bldg./Drive./Code Enforce., Art. 18	\$11,700	\$8,124

TOTALS INCL. WARRANT ART.	\$1,589,732	\$1,507,763	\$1,752,912
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THE PROPOSED 2000 BUDGET DOES NOT INCLUDE ANY WARRANT ARTICLES THAT MAY BE APPROVED AT THE 2000 TOWN MEETING.

	ESTIMATED REVENUE 1999	ACTUAL REVENUE 1999	ESTIMATED REVENUE 2000
SOURCES OF REVENUE			
Land Use Change Tax	\$100,000	\$75,870	\$50,000
Yield Taxes	\$8,000	\$11,789	\$10,000
Interest & Penalties on Taxes	\$25,000	\$20,673	\$20,000
Excavation Tax		\$2,000	\$2,000
Excavation Activity Tax		\$2,305	\$2,300
LICENSES, PERMITS AND FEES			
Motor Vehicle Permit Fees	\$500,000	\$544,067	\$550,000
Building Permits	\$18,000	\$19,506	
Other Licenses, Permits & Fees	\$17,000	\$19,219	
FROM STATE			
Shared Revenue	\$18,000	\$30,049	\$30,000
Meals & Rooms	\$49,000	\$64,495	\$64,500
Highway Block Grant	\$57,533	\$57,533	\$70,901
Other (Rd.Toll, Forest Fires, etc.)	\$1,500	\$3,288	\$1,500
CHARGES FOR SERVICES			
Income from Departments	\$30,000	\$60,429	\$1,000
MISCELLANEOUS REVENUES			
Sale of Municipal Property	\$200	\$500	\$200
Rental of Town Property		\$300	\$200
Interest on Investments	\$60,000	\$68,873	\$60,000
Cable fees		\$13,093	
Insurance Reimbursements		\$21,311	
OTHER FINANCING SOURCES			
Unreserved Fund Balance	\$140,000	\$150,000	\$0
TOTAL REVENUES AND CREDITS	\$1,024,233	\$1,165,300	\$862,601

estrev99

SUMMARY INVENTORY OF VALUATION - 1999

Value of Land Only	
Current Use (at current use values)	\$420,064
Residential	\$57,501,000
Commercial/Industrial	\$2,747,900
Total of Taxable Land	\$60,668,964
Value of Buildings Only	
Residential	\$115,199,700
Manufactured Housing	\$522,200
Commercial/Industrial	\$5,321,100
Total of Taxable Buildings	\$121,043,000
Public Utilities	\$1,106,300
Valuations Before Exemptions:	\$182,818,264
Blind Exemptions (2) \$15,000	\$30,000
Elderly Exemptions (8) \$480,000	\$455,100
Net Valuation on Which Tax Rate is Computed	\$182,333,164
Less Public Utilities	(\$1,106,300)
Net Valuation Without Utilities on Which Tax Rate for State Education Tax is Computed	\$181,226,864
Total Number of Acres Exempted Under Current Use:	6940.00
Total Number of Acres Taken Out of Current Use During Year:	52
Number of Individuals Granted Elderly Exemption in 1999	
2 @ \$40,000	
4 @ \$60,000	
2 @ \$80,000	

STATEMENT OF APPROPRIATIONS - 1999

EXECUTIVE.....	\$91,570
ELECTION, REG. & VITAL STATISTICS.....	\$1,415
FINANCIAL ADMINISTRATION.....	\$29,650
REVALUATION OF PROPERTY.....	\$7,427
REVALUATION, ART. 20.....	\$80,000
LEGAL EXPENSES.....	\$12,000
LEGAL, ART. 4.....	\$10,000
PERSONNEL ADMINISTRATION.....	\$94,050
NHMA PAY & CLASS. STUDY, ART. 8.....	\$4,400
SHORT TERM DISABILITY, ART. 10.....	\$2,150
PAY BACK SICK TIME, ART. 10.....	\$12,400
LIFE INSURANCE, ART. 11.....	\$1,500
PLANNING AND ZONING.....	\$25,250
GENERAL GOVERNMENT BUILDINGS.....	\$78,370
CEMETERIES.....	\$10,000
INSURANCE.....	\$30,725
ADVERTISING & REG. ASS'N.....	\$2,348
POLICE DEPARTMENT.....	\$324,011
POLICE - BULLET PROOF VESTS, ART. 13.....	\$4,452
AMBULANCE.....	\$71,552
AMBULANCE, EXPENDABLE TRUST, ART. 6.....	\$2,032
FIRE DEPARTMENT.....	\$57,689
COMMUNICATION CENTER.....	\$30,870
COMMUNICATION EQPT., ART. 15.....	\$10,000
BUILDING INSPECTION.....	\$6,250
BLDG. INSP./DRIVE./CODE ENFORCE., ART. 18.....	\$11,700
EMERGENCY MANAGEMENT.....	\$5,601
HIGHWAYS AND STREETS.....	\$250,600
STREET LIGHTING.....	\$6,500
ROAD/BRIDGE IMPROVEMENTS, ART. 5.....	\$25,000
SOLID WASTE DISPOSAL.....	\$167,649
PEST CONTROL.....	\$6,820
HEALTH AGENCIES.....	\$9,682
DIRECT ASSISTANCE.....	\$3,000
PARKS AND RECREATION.....	\$30,239
LIBRARY.....	\$70,239
PATRIOTIC PURPOSES.....	\$300
CONSERVATION COMMISSION.....	\$2,291
 TOTAL APPROPRIATIONS.....	 \$1,589,732
 LESS: ESTIMATED REVENUE AND CREDITS:	 \$1,023,101
 TAXES:	
LAND USE CHANGE TAXES.....	\$50,000
YIELD TAXES.....	\$6,000
 INTEREST & PEN. ON DELINQUENT TAXES.....	 \$21,000
EXCAVATION TAX.....	\$2,000
EXCAVATION ACTIVITY TAX.....	\$3,000
MOTOR VEHICLE PERMIT FEES.....	\$500,000
BUILDING PERMITS.....	\$18,000

OTHER LICENSES, PERMITS & FEES.....	\$4,000
FROM STATE:	
SHARED REVENUE.....	\$18,291
MEALS & ROOMS.....	\$64,495
HIGHWAY BLOCK GRANT.....	\$57,533
OTHER.....	\$500
CHARGES FOR SERVICES:	
INCOME FROM DEPARTMENTS.....	\$40,000
MISC. REVENUES:	
SALE OF MUNICIPAL PROPERTY.....	\$250
INTEREST ON INVESTMENTS.....	\$60,000
OTHER.....	\$26,000
OTHER FINANCING SOURCES:	
VOTED FROM FUND BALANCE.....	\$2,032
FUND BALANCE.....	\$150,000
TOTAL REVENUES AND CREDITS.....	\$1,023,101
APPROPRIATIONS.....	\$1,589,732
LESS: REVENUES.....	\$1,023,101
LESS: SHARED REVENUES.....	\$9,170
ADD: OVERLAY.....	\$19,637
WAR SERVICE CREDITS.....	\$14,800
NET TOWN APPROPRIATIONS.....	\$591,898
DUE TO LOCAL SCHOOL.....	\$2,965,780
DUE TO REGIONAL SCHOOL.....	\$2,878,646
LESS: ADEQUATE EDUCATION GRANT.....	\$1,452,730
LESS: STATE EDUCATION TAXES.....	\$1,383,245
NET SCHOOL APPROPRIATIONS.....	\$3,008,451
DUE TO COUNTY.....	\$400,369
LESS: SHARED REVENUES.....	\$2,636
NET COUNTY APPROPRIATION.....	\$397,733
TOTAL PROPERTY TAXES ASSESSED.....	\$5,381,327
LESS: WAR SERVICE CREDITS.....	\$14,800
TOTAL PROPERTY TAX COMMITMENT.....	\$5,366,527
TAX RATE FOR 1999: \$29.56 PER THOUSAND	
BREAKDOWN OF 1999 TAX RATE:	
TOWN \$ 3.25	
COUNTY 2.18	
SCHOOL 16.50	
STATE 7.63	
TOTAL \$29.56	

1999 Report for the Board of Selectmen

As we close out the 20th Century, and begin a new millennium, the town's growth is still a big concern. For years, the town has managed to keep up with growth and not add much to its infrastructure. As we go into the new millennium, the small town we know will most definitely change. In preparation for the change, it was necessary to update some of the computer systems in the town hall as well as in the police department to make them Y2K compliant.

In looking back, a number of new things were finally set up and functional as well as some new tasks undertaken. To follow is a list of these items:

- The town's new email system was up and running in 1999 and was an important means by which many folks in town were able to ask questions of the selectmen or make their views known.
- A new communications system, which includes radio repeaters, was voted on and approved by the town meeting. The system, which is atop Muscatanipus Hill, is up and running and enables our emergency services to better communicate with each other and provides reliable communications to better serve the town's people. A special word of thanks goes out to Bennett Chandler who donated the building the equipment is located in and to Beltronics who donated the use of an amateur radio repeater for use by our Emergency Management personnel.
- New equipment was purchased to allow for in-house taping of meetings for re-broadcast later and also allow for reproduction of these tapes for the public should they desire a copy for a nominal charge. The local cable access channel was also changed here in town from channel 16 to channel 17. Hollis remained on channel 16 and now, residents of both communities can watch each others meetings.
- Final reimbursement payment was made by the state on the Bohanon Bridge project. The project had been completed in late 1998, but final reimbursement was not made till this year.
- A new platform was added at the transfer station. This allowed for more people to use the facility at a time. The project was partially funded by the Souhegan Regional Landfill with the balance being paid by the town.
- The town implemented the new benefits program for the employees in 1999. This included short term disability insurance coverage as well as group life insurance. This was part of the total recommendation from our Wage & Benefit Study Committee, which recommended this in 1998.
- As part of the recommendation of the Wage & Benefit Study Committee, the NH Municipal Association performed a study to allow for proper job classification and competitive wages to our employees. The report was submitted to the Selectmen, which included a Grade and step increase program. This report was finalized by the Selectmen and hopefully should be adopted at this town meeting. This is part of our effort to protect and preserve one of the town's most valuable assets, our employees.
- The Selectmen's Resource Committee submitted a Public Drinking ordinance, which was approved at a public hearing and is to be voted on at the 2000 annual town meeting.
- The Town Hall renovation project continued. The Selectman's office was finished inside as well as the meeting room between the Selectman's office and the Town Clerk's office. The exterior of the building on the north side was painted and re-sided with the repairs completed to the porch. The remaining part of the building should be completed in the next year or so.

In closing, we look back on what has been accomplished, and look forward on what still needs to be done. We hope that the year 2000 will be one that brings forth many new and great things for

Brookline. We would also like to remind everyone that town meeting will return to it's Wednesday slot following the election, and not on Saturday as it was last year. The meeting will be on Wednesday March 15th at 7:30pm.

Respectfully submitted,

Brookline Board of Selectmen
William R. Bibeau, Chairman
Judy L. Cook
Robert M. Parodi

**COMPARATIVE STATEMENT OF APPROPRIATIONS
FISCAL YEAR ENDING DECEMBER 31, 1999**

TITLE OF APPROPRIATION	1999 APPRO.	RECEIPTS AND REIMB.	TOTAL AMOUNT AVAILABLE	EXPENDITURES	UNEX.BAL. OR OVER DRAFT
EXECUTIVE	\$91,570	\$876	\$92,446	\$98,032	(\$5,586)
ELECTION, REG. & VITAL STATISTICS	\$1,415	\$100	\$1,515	\$1,668	(\$153)
FINANCIAL ADMINISTRATION	\$29,650	\$3,597	\$33,247	\$28,576	\$4,671
REVALUATION OF PROPERTY	\$7,427		\$7,427	\$6,599	\$828
REVALUATION, ART. 20	\$80,000		\$80,000	\$23,128	\$56,872
LEGAL EXPENSE	\$12,000	\$1,308	\$13,308	\$12,000	\$1,308
LEGAL, ART. 4	\$10,000		\$10,000	\$4,707	\$5,293
PERSONNEL ADMINISTRATION	\$94,050	\$8	\$94,058	\$92,584	\$1,474
NHMA PAY & CLASS.STUDY, ART. 8	\$4,400		\$4,400	\$3,800	\$600
SHORT TERM DISABILITY INS., ART. 10	\$2,150		\$2,150	\$1,624	\$526
PAY BACK SICK TIME, ART. 10	\$12,400		\$12,400	\$12,400	\$0
LIFE INSURANCE, ART. 11	\$1,500		\$1,500	\$440	\$1,060
PLANNING AND ZONING	\$25,250	\$12,416	\$37,666	\$17,889	\$19,777
GENERAL GOVERNMENT BUILDINGS	\$78,370	\$69	\$78,439	\$70,238	\$8,201
CEMETERIES	\$10,000		\$10,000	\$10,000	\$0
INSURANCE	\$30,725		\$30,725	\$30,238	\$487
ADVERTISING & REGIONAL ASS'N	\$2,348		\$2,348	\$2,348	\$0
POLICE DEPARTMENT	\$324,011	\$32,120	\$356,131	\$338,265	\$17,866
POLICE - BULLET PROFF VESTS, ART.13	\$4,452		\$4,452	\$4,400	\$52
AMBULANCE SERVICE	\$71,552	\$5,023	\$76,575	\$75,406	\$1,169
AMBULANCE SVC.EXPEND.FUND,ART. 6	\$2,032		\$2,032	\$0	\$2,032
FIRE DEPARTMENT	\$57,689	\$364	\$58,053	\$57,689	\$364
COMMUNICATIONS CENTER	\$30,870		\$30,870	\$30,781	\$89
COMMUNICATION EQPT., ART. 15	\$10,000		\$10,000	\$10,000	\$0
BUILDING INSPECTION	\$6,250		\$6,250	\$5,013	\$1,237
BLDG. INSP./DRIVE./CODE ENFORCE., ART. 18	\$11,700		\$11,700	\$8,124	\$3,576
EMERGENCY MANAGEMENT	\$5,601		\$5,601	\$4,312	\$1,289
HIGHWAYS & STREETS	\$250,600	\$150	\$250,750	\$250,359	\$391
STREET LIGHTING	\$6,500		\$6,500	\$6,632	(\$132)
ROAD/BRIDGE IMPROVEMENTS, ART. 5	\$25,000		\$25,000	\$15,571	\$9,429
SOLID WASTE DISPOSAL	\$167,649	\$3,161	\$170,810	\$164,490	\$6,320
PEST CONTROL	\$6,820	\$1,233	\$8,053	\$4,770	\$3,283
HEALTH AGENCIES	\$9,682		\$9,682	\$8,806	\$876

DIRECT ASSISTANCE	\$3,000	\$3,000	\$6,613	(\$3,613)
PARKS AND RECREATION	\$30,239	\$30,239	\$28,147	\$2,092
LIBRARY	\$70,239	\$70,239	\$70,239	\$0
PATRIOTIC PURPOSES	\$300	\$300	\$292	\$8
CONSERVATION COMMISSION	\$2,291	\$2,291	\$1,583	\$708
TOTALS	\$1,589,732	\$1,650,157	\$1,507,763	\$142,394

COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUP
December 31, 1998 (Audited)

<u>ASSETS AND OTHER DEBITS</u>	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Types</u>	<u>Account Group</u>	<u>Total</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Trust and Agency</u>	<u>General Long- Term Debt</u>	<u>(Memorandum Only)</u>
<u>Assets</u>						
Cash and Equivalents	\$282,970	\$32,478		\$8,396		\$323,844
Investments	\$2,174,196	\$160,648		\$178,382		\$2,513,226
<u>Receivables (Net of Allowances For Uncollectibles)</u>						
Taxes	\$372,401					\$372,401
Accounts	\$2,967					\$2,967
Intergovernmental			\$105,397			\$105,397
Interfund Receivable	\$59,762	\$1,000				\$60,762
<u>Other Debits</u>						
Amount to be Provided for Retirement of General Long-Term Debt					\$37,494	\$37,494
<u>TOTAL ASSETS AND OTHER DEBITS</u>	<u>\$2,892,296</u>	<u>\$194,126</u>	<u>\$105,397</u>	<u>\$186,778</u>	<u>\$37,494</u>	<u>\$3,416,091</u>
<u>LIABILITIES AND EQUITY</u>						
<u>Liabilities</u>						
Accounts Payable	\$2,455	\$224	\$2,861			\$5,540
Retainage Payable			\$22,538			\$22,538
Intergovernmental Payable						\$2,264,666
Interfund Payable		\$1,000	\$59,762			\$60,762
Escrow and Performance Deposits				\$6,764		\$6,764
Deferred Revenue	\$16,236					\$16,236
Capital Leases Payable					\$12,952	\$12,952
Compensated Absences Payable					\$24,542	\$24,542
<u>Total Liabilities</u>	<u>\$2,283,357</u>	<u>\$1,224</u>	<u>\$85,161</u>	<u>\$6,764</u>	<u>\$37,494</u>	<u>\$2,414,000</u>

<u>Equity</u>					
<u>Fund Balances</u>					
Reserved For Endowments				\$94,317	\$94,317
Reserved For Special Purposes				\$85,697	\$85,697
<u>Unreserved</u>					
Designated For Contingency	\$65,676				\$65,676
Designated For Special Purposes		\$20,236			\$20,236
Undesignated (Deficit)	\$543,263	(\$664)			\$542,599
Total Equity	\$608,939	\$192,902	\$20,236	\$180,014	\$1,002,091
TOTAL LIABILITIES AND EQUITY	\$2,892,296	\$194,126	\$105,397	\$37,494	\$3,416,091

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 1999**

DESCRIPTION	VALUE
TOWN HALL, LANDS AND BUILDINGS (H-31)	\$355,500
FURNITURE & EQUIPMENT	\$90,000
LIBRARY, LAND AND BUILDING (H-59)	\$229,500
FURNITURE & EQUIPMENT	\$332,000
FIRE STATION (H-31)	\$172,900
EQUIPMENT	\$335,000
AMBULANCE, LAND AND BUILDING (F-116)	\$74,700
PARKS, COMMONS & PLAYGROUNDS (F-132,L-35)	\$197,100
SCHOOLS, LANDS & BUILDINGS, EQPT. (F-80)	\$2,980,000
K-84	\$200,100
ALL LANDS & BUILDINGS ACQUIRED THROUGH TAX COLLECTOR'S DEEDS	
B-37	\$7,200
B-49	\$200
C-3	\$22,400
D-37	\$800
D-96	\$13,800
F-17	\$20,300
F-118	\$400
G-65	\$2,000
H-43	\$19,200
H-70	\$4,300
H-71	\$2,600
J-2	\$34,400
J-35	\$81,800
J-54	\$57,000
J-58	\$8,600
TOTAL	\$275,000

ALL OTHER PROPERTY AND EQUIPMENT	
CEMETERIES (D-39, H-108, L-13)	\$112,500
CONSERVATION COMMISSION (K-058)	\$3,900
B-54	\$2,100
B-65-10	\$37,600
B-65-11 - PALMER LAND	\$103,500
B-55 - MELENDY POND AUTHORITY	\$567,600
B-94 - MORRILL LAND	\$50,100
B-96	\$25,700
C-11	\$3,100
C-12 - TRANSFER STATION	\$128,500
D-18-5	\$6,200
D-18-25 - FIRE POND	\$28,800
D-25	\$36,900
D-25-4	\$35,300
D-52-53	\$11,100
D-57-7	\$46,200
D-91	\$1,500
D-93 - FIRE POND	\$2,600
F-141	\$4,600
F-144 - HISTORICAL SOCIETY	\$37,700
G-20	\$48,200
J-33-11	\$30,300
J-39	\$80,000
J-39-45	\$35,900
J-39-46	\$2,400
K-66-18	\$32,300
K-66-20	\$116,100
TOTAL	\$1,590,700
TOTAL:	\$6,632,400

TOWN MEETING MINUTES
MARCH 9, 13 1999

The meeting was opened at 8:00AM on March 9 by Moderator Thomas I Arnold Jr. The ballots were distributed, and the polls were opened under Article I. Ballot clerks were as follows:

- Virginia Kerouac (Inspector of Election)
- Jodi Tochko
- Jeanne McElroy/Jeanne Schultz
- Dorothy Haight (Inspector of Election)
- Marjorie Chandler/Phil Chandler
- Louise Price

Polls closed at 7:30 PM. The business meeting opened on March 13, 1999 at 10:00 AM.

Total names on checklist	2257
Total ballots cast	1065
Absentee voters	50
Total votes	1115

ARTICLE I. Results of balloting as follows, with various write-ins omitted.

For Town Clerk/Tax Collector	Nancy B Howard	608
	Angela M McCoy	495
For Selectman - 3 years	Robert Bader	423
	Robert M Parodi	674
For Assessor - 3 years	Joseph Boisvert	417
	Kevin Visnaskas	569
For Town Treasurer	Sandra L Fessenden	925
For Overseer of Public Welfare	Donna M Bibeau	560
	Marcia T Farwell	541
For Road Agent	Clarence L Farwell	798
For Town Trustee - 3 years	John A Tomaso	877
For Fire Ward - 3 years	Charles E Corey Sr	993
For Recreation Comm - 3 years	Thomas E Walker	742
(Vote for Two)	Kevin Gorgoglione	310
For Recreation Comm - 2 years	Douglas Cecil	737
For Library Trustee - 3 years	Eleanor Amidon	658
(Vote for Two)	Phil Chandler	620

TOWN MEETING MINUTES
MARCH 9, 13 1999

For Library Trustee - 2 years	Helen D Bridges	695
	Mark S Lutton	164
For Finance Comm	Douglas Cecil	709
(Vote for Three)	David A Gotlieb	617
	Timothy S McCoy	667
For Town Auditor	Kevin R Visnaskas	627
(Vote for Two)	Thomas E Walker	497

The following were elected from the floor:

Surveyor of Wood & Lumber: Allan Fessenden nominated Clarence Farwell. There being no other nominations, the clerk was instructed to cast one ballot, and Clarence Farwell was declared elected.

Melendy Pond Authority: Allan Fessenden nominated Russell Haight. There being no other nominations, the clerk was instructed to cast one ballot. and Russell Haight was declared elected.

Sexton: Allan Fessenden nominated Clarence Farwell. There being no other nominations, the clerk was instructed to cast one ballot, and Clarence Farwell was declared elected.

ARTICLE II. On motion by Judy Cook, 2nd Dorothy Haight, we voted to take up this article after Article 20. **HAND VOTE YES.**

ARTICLE III. On motion by Allan Fessenden, 2nd Betty Hall, we voted to accept reports of agents, auditors, committees, and all other officers heretofore chosen as printed in the Town Report. **HAND VOTE YES.**

ARTICLE IV. On motion by Betty Hall, 2nd Edward Krom, we voted to raise and appropriate the sum of **\$10,000** as a non lapsing appropriation for additional legal expenses for up to two (2) years that may be incurred by the town. **HAND VOTE YES.**

ARTICLE V. On motion by John Liska, 2nd Russell Heinselman, we voted to raise and appropriate the sum of **\$25,000** as a non lapsing appropriation for road/bridge improvements for up to three (3) years. This money, along with approximately \$50,000 remaining from Bohanon Bridge, will be used for improvements to Oak Hill Road. **HAND VOTE YES.**

ARTICLE VI. On motion by Allan Fessenden, 2nd Donna Bibeau, we voted to raise and appropriate the sum of **\$2032.23** to be deposited into the Ambulance Service Expendable Trust Fund and to authorize the Selectmen and Ambulance Director as agents to expend as needed. The sum comes from surplus which represents the 1998 donations to the Ambulance Service. **HAND VOTE YES.**

TOWN MEETING MINUTES
MARCH 9, 13 1999

ARTICLE VII. Motion by Charles Bunker to authorize the Moderator to appoint a committee of Brookline residents, of not less than five members, to study the question of whether or not to charge for the ambulance service. The committee is to be instructed to report back to the Selectmen no later than August 1, 1999 with its recommendations. AMD Janice Watt, 2nd Allan Fessenden to include the Ambulance Director in that committee. **AMD HAND VOTE YES WITHOUT DISSENT.**

ARTICLE VIII. Motion Allan Fessenden, 2nd Patricia Havice-McCubrey to raise and appropriate the sum of **\$4400** for NH Municipal Assoc to conduct a pay and classification study for town employees, (Sum includes \$800 for four library employees). Study will include position descriptions and recommended compensation plan composed of labor grades and series of steps within each grade.

Motion by Allan Fessenden, 2nd Betty Hall to move the question. Hand vote Yes..

Ballot Vote: Yes 128, No 60.

We continued in special order while the ballots were counted.

ARTICLE X. Motion Allan Fessenden, 2nd Jeanne Schultz to raise and appropriate the sum of **\$2150** for short term disability insurance for full-time employees and to raise and appropriate the sum of \$12,400 to pay back accumulated sick days over the maximum of ten days per year.

Request: James Murphy, 2nd George Dixon to split the question.

Motion Douglas Cecil, 2nd Jeanne Schultz to move the question. Hand vote Aye.

We raised and appropriated **\$2150** for short term disability coverage. **Hand Vote Aye.**

Re \$12,400 to pay back accumulated sick days:

Ballot Vote: Yes 92, No 96.

Motion to reconsider by Jack Flanagan.

Hand vote Aye to Reconsider.

AMD Douglas Cecil, 2nd Thomas Walker to remove "per year" and add "temporary cap of 10 days until the policy is set by the Selectmen. We voted to raise and appropriate **\$12,400** to pay back accumulated sick days. **AMD Motion Hand Vote Yes.**

ARTICLE IX. Motion Allan Fessenden, 2nd Donna Bibeau to raise and appropriate the sum of \$10,000 to cover the first year's pay adjustments at the completion of the NHMA study.

Adjustments to be retroactive to April 1, 1999.

Hand Vote No.

ARTICLE XI. On motion by Allan Fessenden, 2nd Ann Marie Davis, we voted to raise and appropriate the sum of **\$1500** for life insurance for full-time employees. **Hand Vote Yes.**

ARTICLE XII. Motion Allan Fessenden, 2nd Catherine Finnegan to increase the Library Director's hours from 32 to 35 per week at the rate of \$14.00 per hour and to raise and appropriate the sum of \$3551 to cover all increased costs incurred (i.e. Sick, vacation, Fica/Medi, retirement).

The meeting decided to split the question: 1) increase in hours, 2) raise in pay.

TOWN MEETING MINUTES
MARCH 9, 13 1999

James Murphy: If the hours increase, will the benefits increase also. Selectmen: No. The \$3551 has only to do with the pay increase.

Moderator: Benefits would increase only as related to the additional 3 hours.

Re increase in hours: **Hand Vote Yes.**

Re pay increase. **Hand Vote No.**

ARTICLE XIII. Motion by Allan Fessenden, 2nd Jeanne Schultz, to raise and appropriate the sum of **\$4452** to purchase fourteen (14) bullet proof vests for use by the Brookline Police Department.

AMD Thomas Walker to require the Police Chief to apply for available grant money, and to require an officer who leaves within two years to refund to the town on a pro rata basis, based on the five year life of the vest.

Chief Goulden: Grant money is not yet available. It is unlikely that we could force an officer to refund money to the town. We would keep the vest

AMD failed. Hand Vote No.

AMD Dexter Decker, 2nd Edward Arnold that the Police Chief is to apply for grant money. Hand Vote Yes.

Ballot Vote Yes 152, No 45.

ARTICLE XIV. Motion Rena Duncklee, 2nd Edward Braniecki to raise and appropriate the sum of \$31,041 to purchase a 4x4 Ford Explorer for use by the Police Department (includes emergency equipment). **Hand Vote No.**

ARTICLE XV. On motion by Charles Corey, 2nd Kenneth Lampman, we voted to raise and appropriate the sum of **\$10,000** to install communication equipment (repeater and/or remote base station) on the tower provided by United States Cellular on top of Muscatanipus Hill.

The building to house this equipment was donated by Bennett Chandler.

Charles Corey: This will cover the dead spots, and will benefit all emergency services.

Calvin Page: Will we have our own frequency? Selectmen: It is in process.

Motion to move the question, Steven Wagner, 2nd Danny Bent. Hand Vote Yes.

Hand Vote Yes.

ARTICLE XVI. On motion by Charles Corey, 2nd Allan Fessenden, we voted to raise the Firemen's pay to \$6.50 per hour for a new fighter, \$7.50 per hour for Level One (includes Hep shots & Hazmat); \$9.00 per hour for Lieutenant, \$9.50 per hour for Captain, \$10.00 for Deputy Chief and \$10.50 per hour for Fire Chief.

Ballot Vote Yes 137, No 43.

ARTICLE XVII. Motion Charles Corey, 2nd Charles Bunker to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of putting an addition onto the rear of the fire station, and to raise and appropriate the sum of \$50,000 to be placed in this fund.

Ballot Vote Yes 39, No 126.

ARTICLE XVIII. On motion by Allan Fessenden, 2nd Danny Bent, we voted to create the position of Building Inspector/Driveway Inspector/ Code Enforcement Officer and to raise and appropriate the sum of **\$11,700** to fund this position for 25 hours per week

TOWN MEETING MINUTES
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BALLOT VOTE YES 89, NO 79.

ARTICLE XIX. Motion Danny Bent, 2nd Dee Walker to raise and appropriate the sum of \$5150 to hire a part-time clerk to work twelve (12) hours per week at a rate of \$10.00 per hour in the Town Clerk/Tax Collector's office.

BALLOT VOTE YES 80, NO 89.

ARTICLE XX. On motion by Allan Fessenden, 2nd Charles Bunker, we voted to raise and appropriate the sum of **\$80,000** as a non-lapsing appropriation for up to two (2) years for a complete revaluation of all properties in town by an appraisal firm approved by the Dept. Of Revenue Administration. Revaluation to be completed for the tax year 2000.

Assessor Peter Cook made a presentation in support of this article. The State can order a revaluation, and we are on the verge of this. Over the years some properties sell for more or less than assessment, This creates unfairness. We will also find unassessed property, which will help offset the \$80,000.

AMD Douglas Cecil, 2nd Jennifer Riendeau to remove the words "appraisal firm" and substitute "to be done by the Dept. Of Revenue Administration".

Douglas Cecil: Local Assessors should hire a firm (the State) as consultants, with the local board in charge. We then could avoid heavy-handed results such as the Melendy Pond case, which will cost the town a lot of money.

Allan Fessenden: All appeals first go to the Board of Assessors, and are then given to our appraisal firm. In 1998 there were no appeals to the state. All were handled locally. In 1996, Avitar pointed out that we were not charging amenities on Lake Potanipo or Melendy Pond. Amenities is legal: the issue was with the lease, not the appraisal. Assessors should have flexibility when looking to hire an appraisal firm.

Betty Hall: Has the State given the Assessors an idea of backlog? She doubts they will have the time.

Peter Cook: The impact of using another vendor needs to be addressed. Assessing and tax records need to mesh.

Jack Flanagan: If the State initiates a statewide property tax, would they appraise? Moderator: Not likely, but they could.

BALLOT VOTE YES 85, NO 75.

ARTICLE XXI. On motion by George Dixon, 2nd Marcia Page, we voted to pass over the article. **HAND VOTE YES WITHOUT DISSENT.**

ARTICLE II. On motion by Judy Cook, 2nd Bennett Chandler, we voted to raise and appropriate the sum of **\$1,426,098** to defray town charges for the ensuing year and make appropriations of the same.

HAND VOTE YES.

Motion Stacey Scibelli, 2nd Donna Bibeau to protect from reconsideration. **HAND VOTE YES.**

ARTICLE XXII. On motion by Allan Fessenden, 2nd Rena Duncklee, we voted to authorize a committee to study the legal status, propose ratification of any shortcomings and establish long

TOWN MEETING MINUTES
MARCH 9, 13 1999

term goals for the Melendy Pond Authority and Town of Brookline with respect to the Melendy Pond property. Committee to consist of 2 from Melendy Pond Authority, 1 Selectman, 1 Planning Board, 1 Conservation Commission, 1 Recreation Commission, 1 Assessor, two at-large members and to recommend action for the 2000 town meeting.

VOICE VOTE YES.

ARTICLE XXIII. On motion Allan Fessenden, 2nd Edward Arnold we voted to pass over the article.

ARTICLE XXIV. On motion by Mark Fessenden, 2nd Sandra Fessenden, we voted to accept the following legacies:

1. The sum of \$200 for the perpetual care of the Ruth Burgess Lot #192, Pine Grove Cemetery.
2. The sum of \$200 for the perpetual care of the Theodore Wirtanen Lot #244, Pine Grove Cemetery
3. The sum of \$200 for the perpetual care of the Lot & Geraldine Phillips Lot #322, Pine Grove Cemetery.
4. The sum of \$200 for the perpetual care of the Alan & Jacqueline Knowles Lot #328, Pine Grove Cemetery.
5. The sum of \$100 for the perpetual care of the Webster III & Helen D Bridges Lot #319, Pine Grove Cemetery.

ARTICLE XXV. (By Ballot) We voted to discontinue electing Auditors at the annual town meeting pursuant to RSA 669:17-b. **BALLOT VOTE YES 545, NO 378.**

ARTICLE XXVI. (By Ballot & Petition) We voted not to make the annual position of Highway Agent an appointed position rather than an elected position, such appointment to be made by the selectmen, pursuant to RSA 231:62. **BALLOT VOTE YES 372, NO 575.**

ARTICLE XXVII. (By Ballot) We voted to adopt Amendment No. 1 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:
Establish a new Section 2000.00: ACCESSORY DWELLING UNITS (IN-LAW APARTMENTS) and renumber all existing sections as necessary. **BALLOT VOTE YES 851, NO 204.**

ARTICLE XXVIII. (By Ballot) We voted to adopt Amendment No. 2 as proposed by the Brookline Planning Board for the Town of Brookline Zoning Ordinance as follows:
Amend Section 200.00 and add a new Definition 200.02: *Accessory Dwelling Unit (ADU)* and renumber all other definitions as necessary. . .
BALLOT VOTE YES 833, NO 218.

TOWN MEETING MINUTES
MARCH 9, 13 1999

ARTICLE XXIX. (By Ballot) We voted to adopt Amendment No. 3 as proposed by the Brookline Planning Board for the Town of Brookline Zoning ordinance as follows:
Amend section 200.00 and add a new definition 200.10: *Elderly* and renumber all other definitions as necessary.

BALLOT VOTE YES 919, NO 115.

ARTICLE XXX. (By Ballot) We voted to adopt Amendment #4 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:
Amend section 1805.03: to require driveway bonds for all unconstructed driveways, and eliminate temporary Certificates of Occupancy.

BALLOT VOTE YES 799, NO 238

ARTICLE XXXI. (By Ballot) We voted to adopt Amendment #5 as proposed by the Brookline Planning Board for the Town of Brookline Zoning Ordinance as follows:
Amend Section 1806.01: to require an easement be granted to the Town for the purpose of controlling or maintaining surface drainage, and renumber the remainder of this section as necessary.

BALLOT VOTE YES 783, NO 244.

ARTICLE XXXII. (By Ballot) We voted to adopt Amendment No 6 as proposed by the Brookline Planning Board for the Town of Brookline Zoning Ordinance as follows:
Amend Section 1806.02: to require the applicant to provide a letter of credit or cash bond in the sum of \$1000 or up to an amount necessary for repairs to driveways, drainage ways or road surfaces damaged during construction.

BALLOT VOTE YES 756, NO 273.

ARTICLE XXXIII. (By Ballot) We voted to adopt Amendment No 7 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:
Amend Section 200.00 and add a new definition 200.13: *Floor area* and renumber all other definitions as necessary.

BALLOT VOTE YES 903, NO 121.

ARTICLE XXXIV. (By Ballot) We voted to adopt Amendment No 8 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:
Amend Section 1100.00 and replace with a new Section 1100.00: WETLANDS CONSERVATION DISTRICT.

BALLOT VOTE YES 602, NO 417.

ARTICLE XXXV. (By Ballot) We voted to adopt Amendment No 9 as proposed by the Planning Board for the Town of Brookline Zoning Ordinance as follows:
Amend Section 1000.03 to delete subsection "i" in its entirety.

BALLOT VOTE YES 640, NO 231.

ARTICLE XXXVI. (By Ballot) : We voted to adopt Amendment No. 10 which is a petition received by the Board of Selectmen per RSA 675:4 as follows
Amend Section 501.00 by adding the following Industrial-Commercial District location: Lots

TOWN MEETING MINUTES
MARCH 9, 13 1999

F-2 and F-4.

BALLOT VOTE YES 792, NO 114.

Other business to come before the meeting:

At the suggestion of Selectman Judy Cook we thanked the following:

Bennett Chandler for his years of service as a member of the Board of Selectmen.

The Womens Club for serving lunch.

Patti Smith and all the baby-sitters who helped with child care.

Don Edson and Tony Levesque for manning the video cameras, and Charter Communications for lending the equipment.

Motion Marcia Page, 2nd Judy Cook to request that the Town look into automating our voting.

Hand Vote Yes.

Betty Hall commented that there was a lot of confusion over the times of balloting at the School District Meeting. We should look for ways to resolve that problem

On motion by Betty Hall, 2nd Rena Duncklee, we voted to adjourn at 5:07PM.

HAND VOTE YES.

TOTAL MONIES RAISED: \$1,589,732.

A True Copy Attest:

Nancy B Howard
Town Clerk

**TAX COLLECTOR'S REPORT - SUMMARY OF TAX ACCOUNTS
YEAR ENDING 12/31/99**

UNCOLLECTED AT THE BEGINNING OF THE FISCAL YEAR

	1999	1998	1997	1996+
PROPERTY TAXES:		\$296,018.84	\$0.00	\$0.00
RESIDENT TAXES:		\$0.00	\$0.00	\$0.00
USE CHANGE TAXES:		\$8,000.00	\$0.00	\$0.00
TIMBER YIELD TAXES:		\$4,258.82	\$0.00	\$0.00
GRAVEL ACTIVITY TAXES:		\$0.00	\$0.00	\$0.00
WATER/SEWER TAXES:		\$0.00	\$0.00	\$0.00
Prior Fiscal Yr Credits:		\$0.00		

TAXES COMMITTED DURING THE FISCAL YEAR

	1999	1998
PROPERTY TAXES:	\$5,397,322.00	\$0.00
RESIDENT TAXES:	\$0.00	\$0.00
USE CHANGE TAXES:	\$152,640.00	\$0.00
TIMBER YIELD TAXES:	\$12,905.68	\$0.00
GRAVEL ACTIVITY TAXES:	\$2,000.50	\$0.00
WATER/SEWER TAXES:	\$0.00	\$0.00

OVERPAYMENTS COLLECTED DURING THE FISCAL YEAR

	1999	1998	1997	1996+
PROPERTY TAXES:	\$17,344.78	\$276.82	\$984.08	\$0.00
RESIDENT TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
USE CHANGE TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
TIMBER YIELD TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
GRAVEL ACTIVITY TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
WATER/SEWER TAXES:	\$0.00	\$0.00	\$0.00	\$0.00

INTEREST COLLECTED DURING THE FISCAL YEAR

	1999	1998	1997	1996+
ON TAXES:	\$5,867.06	\$15,664.22	\$0.00	\$0.00
RESIDENT TAX PENALTIES:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEBITS:	\$5,588,080.02	\$324,218.70	\$984.08	\$0.00

**TAX COLLECTOR'S REPORT - SUMMARY OF TAX ACCOUNTS
YEAR ENDING 12/31/99**

COLLECTED DURING THE FISCAL YEAR

	1999	1998	1997	1996+
PROPERTY TAXES:	\$5,179,990.70	\$296,018.84	\$0.00	\$0.00
RESIDENT TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
USE CHANGE TAXES:	\$143,740.00	\$8,000.00	\$0.00	\$0.00
TIMBER YIELD TAXES:	\$11,789.22	\$4,258.82	\$0.00	\$0.00
GRAVEL ACTIVITY TAXES:	\$2,000.50	\$0.00	\$0.00	\$0.00
WATER/SEWER TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST PENALTIES:	\$5,867.06	\$15,664.22	\$0.00	\$0.00
CONVERTED TO LIENS:	\$0.00	\$0.00	\$0.00	\$0.00
PRIOR YR CREDITS ASSIGNED:		\$0.00		

ABATEMENTS GRANTED DURING THE FISCAL YEAR

	1999	1998	1997	1996+
PROPERTY TAXES:	\$21,829.00	\$0.00	\$0.00	\$0.00
RESIDENT TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
USE CHANGE TAXES:	\$4,800.00	\$0.00	\$0.00	\$0.00
TIMBER YIELD TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
GRAVEL ACTIVITY TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
WATER/SEWER TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
DEEDED:	\$0.00	\$0.00	\$0.00	\$0.00

OVERPAYMENTS COLLECTED DURING THE FISCAL YEAR

	1999	1998	1997	1996+
PROPERTY TAXES:	\$17,344.78	\$276.82	\$984.08	\$0.00
RESIDENT TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
USE CHANGE TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
TIMBER YIELD TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
GRAVEL ACTIVITY TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
WATER/SEWER TAXES:	\$0.00	\$0.00	\$0.00	\$0.00

UNCOLLECTED AT THE END OF THE FISCAL YEAR

	1999	1998	1997	1996+
PROPERTY TAXES:	\$195,502.30	\$0.00	\$0.00	\$0.00
RESIDENT TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
USE CHANGE TAXES:	\$4,100.00	\$0.00	\$0.00	\$0.00
TIMBER YIELD TAXES:	\$1,116.46	\$0.00	\$0.00	\$0.00
GRAVEL ACTIVITY TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
WATER/SEWER TAXES:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CREDITS:	\$5,588,080.02	\$324,218.70	\$984.08	\$0.00
UNASSIGNED CREDITS:		\$0.00		

**TAX COLLECTOR'S REPORT - SUMMARY OF TAX ACCOUNTS
YEAR ENDING 12/31/99**

LIENS REPORT

LIENS AT THE BEGINNING OF THE FISCAL YEAR

	1999	1998	1997	1996+
UNREDEEMED:	\$0.00	\$0.00	\$44,331.68	\$27,291.35
LIENS EXECUTED:	\$0.00	\$90,424.97	\$0.00	\$0.00
INT/COSTS COLLECTED:	\$0.00	\$2,982.29	\$5,127.27	\$9,587.97
ELDERLY LIENS:		\$0.00	\$0.00	\$0.00
NEW ELDERLY LIENS:	\$0.00	\$0.00		
TOTAL LIEN DEBITS:	\$0.00	\$93,407.26	\$49,458.95	\$36,879.32

COLLECTED DURING THE FISCAL YEAR

	1999	1998	1997	1996+
REDEMPTIONS:	\$0.00	\$51,510.10	\$22,008.97	\$27,291.35
INTEREST COSTS:	\$0.00	\$2,982.29	\$5,127.27	\$9,587.97
ABATEMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
LIENS DEEDED:	\$0.00	\$0.00	\$0.00	\$0.00
BALANCE AT YEAR END:	\$0.00	\$38,914.87	\$22,322.71	\$0.00
ELDERLY LIENS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL LIEN CREDITS:	\$0.00	\$93,407.26	\$49,458.95	\$36,879.32

TOWN CLERK'S REPORT

MV PERMIT FEES -----\$544,067.00
TOTAL PAID TO TREASURER ----- \$544,067.00

DOG LICENSE FEES -----\$ 4,746.50
PENALTIES -----\$ 1,011.00
TOTAL PAID TO TREASURER ----- \$ 5,757.50

FILING FEES -----\$ 12.00
TOTAL PAID TO TREASURER \$ 12.00

TOWN TREASURER'S REPORT

1999

GENERAL FUND

Balance January 1, 1999	\$2,457,165.78
Receipts:	
From Local Taxes	5,652,702.99
From Land Use Change Tax	151,740.00
From State of NH	276,720.31
From Local Sources Except Taxes	736,915.05
Other	27,430.34
Adjustments:	
Uncashed Checks-No Reissue	207.23
Bank & Wire Fees Charged	(20.00)
Credit for Bank & Wire Fees	15.00
Payments:	
Warrant Disbursements	(7,172,183.92)
Ending Balance December 31, 1999	\$2,130,692.78

CONSERVATION COMMISSION ACCOUNTS

Land Acquisition Account:

Balance January 1, 1999	\$ 117,183.20
Receipts:	
From Land Use Change Tax	78,320.00
Interest Earned	7,260.31
Payments:	(1,750.00)
Ending Balance December 31, 1999	\$ 201,013.51

Forestry Management Account:

Balance January 1, 1999	\$ 3,765.19
Receipts: Interest Earned	182.44
Payments:	
Ending Balance December 31, 1999	\$ 3,947.63

"Our Place" Account:

Balance January 1, 1999	\$ 1,424.89
Receipts: Interest Earned	73.81
Deposits	400.00
Payments:	(200.00)
Ending Balance December 31, 1999	\$ 1,698.70

Lake Water Sampling Account:

Opened Account 10/25/99	\$ 232.00
Receipts: Interest Earned	2.08
Payments:	
Ending Balance December 31, 1999	\$ 234.08

William H. Wharton Grant (Palmer Cabin):

Balance January 1, 1999	\$	2,727.42
Receipts:		
Payments:		(224.17)
Ending Balance December 31, 1999	\$	2,503.25

OTHER ACCOUNTS

Recreational Facility Account:

Balance January 1, 1999	\$	2,344.50
Receipts: Interest Earned		20.63
Payments:		(2,365.13)
Ending Balance December 31, 1999	\$	0.00

Driveway Surety Bond Account:

Balance January 1, 1999	\$	6,764.20
Receipts: Driveway Bonds		7,050.00
Interest Earned		99.59
Payments: Bond Releases		(10,820.34)
Ending Balance December 31, 1999	\$	3,093.45

Planning Board Engineering Escrow Account:

Account Opened 5/22/99	\$	100.00
Receipts:		7,400.00
Interest Earned		16.32
Payments:		3,945.00
Ending Balance December 31, 1999	\$	3,571.32

Max Cohen Memorial Grove Account:

Balance January 1, 1999	\$	485.56
Receipts		24,753.75
Interest Earned		106.01
Payments		19,200.79
Ending Balance December 31, 1999	\$	6,144.53

Norway Drive Road Bond:

Account Opened 10/4/99	\$	5,250.00
Receipts Interest Earned		65.93
Payments		
Ending Balance December 31, 1999	\$	5,315.93

Woodland Drive Road Bond:

Account Opened 12/22/99	\$	17,500.00
Receipts Interest Earned		25.99
Payments		
Ending Balance Decemcer 31, 1999	\$	17,525.99

Town Treasurer's Report
January 1 through December 31, 1999 Page 3

Gardner Development Fire Pond Bond Account:

Account Opened 11/5/99	\$	30,000.00
Receipts Interest Earned		243.36
Payments		
Ending Balance December 31, 1999	\$	30,243.36

Brookline 225th Anniversay Account

Balance January 1, 1999	\$	6,214.67
Receipts Interest Earned		176.82
Deposits		180.00
Payments		
Ending Balance December 31, 1999	\$	6,571.59

DETAILS OF EXPENDITURES FOR 1999
WITH PROPOSED FOR 2000
COMPARISON OF APPROPRIATIONS FOR 1999, EXPENDED 1999
AND PROPOSED FOR 2000

	APPRO- PRIATIONS 1999	ACTUAL 1999	PROPOSED 2000
EXECUTIVE REVENUE:			800
Administrative			
TOTAL REVENUE:		\$0	\$800
EXPENSES:			
Chairman of Selectmen	1,000	1,000	1,000
Selectmen (2)	1,600	1,600	1,600
Overseer of Welfare	250	250	250
Fire Chief/Fireward	2,500	2,500	2,500
Firewards (2)	2,000	2,000	2,000
Auditors	200	0	0
Moderator	100	100	100
Dues	1,700	1,601	2,000
Conventions, Mtgs. & Tng.	1,000	833	1,000
Notices	500	1,144	1,200
Fees - Motor Vehicle	7,000	6,844	7,000
Contracted Services:			
Tax Maps	2,100	1,402	2,100
Town Report	2,500	2,707	2,800
Preservation of Town Records	1,000	1,000	1,000
Payroll Service	1,620	1,527	3,300
Travel	200	190	200
Office Salaries	57,000	64,395	70,500
Office Equipment	4,050	2,049	4,000
Miscellaneous	50	25	50
Revised Statutes	500	558	500
Professional Consultant	4,700	6,307	5,500
TOTAL EXPENSES:	\$91,570	\$98,032	\$108,600
NET TAX APPROPRIATION:	\$91,570	\$98,032	\$107,800

ELECTION & REGISTRATION

REVENUE:

Administrative

100
\$100

TOTAL REVENUE:

\$0

EXPENSES:

Town Clerk

100

100

100

Supervisors of Checklist (3)

150

300

1,200

Ballots

400

330

400

Salaries

280

460

2,240

Supplies & postage

50

21

200

Vital Statistics

100

0

100

Notices

50

172

140

Software Support

285

285

350

TOTAL EXPENSES:

\$1,415

\$1,668

\$4,730

NET TAX APPROPRIATION:

\$1,415

\$1,668

\$4,630

FINANCIAL ADMINISTRATION

REVENUE:

Administrative 2,500
Cable fees 14,217
TOTAL REVENUE: \$16,717

EXPENSES:

Chairman of Assessors 600
Assessors (2) 1,000
Tax Collector 2,400
Treasurer 1,000
Office Eqpt. Maint. 5,394
Office Supplies 4,153
Postage 5,294
Recording Fees 784
Tax Lien Costs 1,490
Telephone 2,672
Internet Access 240
Town Clerk's Office 1,463
Cable 2,086

TOTAL EXPENSES:

\$29,650

\$39,380

NET TAX APPROPRIATION:

\$29,650

\$22,663

REVALUATION OF PROPERTY

Vouchered Expenses 1,333
Updates 5,454
Eqpt. & Software 640

2,510

3,451

638

850

0

850

NET TAX APPROPRIATION:

\$7,427

\$1,700

LEGAL EXPENSES

\$12,000

\$12,000

PERSONNEL ADMINISTRATION

REVENUE:

Health Insurance

9,924

TOTAL REVENUE:

\$0

\$9,924

EXPENSES:

Health Insurance

58,921

70,400

NH Retirement

13,681

17,500

FICA/Medicare

15,320

15,650

Dental

3,396

4,860

Long Term Disability

1,266

1,900

Short Term Disability

3,000

Life Insurance

950

TOTAL EXPENSES:

\$94,050

\$92,584

\$114,260

NET TAX APPROPRIATION:

\$94,050

\$92,584

\$104,336

PLANNING & ZONING

REVENUE:

Administrative

2,000
\$2,000

TOTAL REVENUE:

\$0

EXPENSES:

Consulting Services (NRPC)

18,000

11,472

16,000

Road Inspections

2,500

3,270

1,000

Legal Expenses

3,000

Outside Consulting Services

1,500

Training & Education

450

417

500

Recording Fees

500

317

450

Office Supplies & Equipment

1100

1696

400

Notices

700

323

350

Master Plan Update

0

0

1

CIP Update

1,000

0

1

CIP & Master Plan Printing

1,000

395

1

Recodifying Zon. Ord. & Regs.

3,000

GIS Maps

600

TOTAL EXPENSE:

\$25,250

\$17,890

\$26,803

NET TAX APPROPRIATION:

\$25,250

\$17,890

\$24,803

GENERAL GOVERNMENT BUILDINGS

Town Hall:				
Fuel Oil	1,100	977	1,400	
Electricity	8,500	7,188	8,000	
Cleaning	3,000	2,875	4,300	
Maint. & Improvements	33,700	30,644	36,500	
Equipment	50	315	100	
Elevator	1,000	753	1,000	
Ambulance:				
Fuel Oil	650	481	650	
Electricity	1,800	1,217	1,500	
Cleaning Supplies	300	116	300	
Maint. & Improvements	6,100	7,906	2,075	
Library:				
Propane	1,200	1,280	1,200	
Electricity	4,500	3,770	4,000	
Cleaning	2,500	1,833	3,250	
Maint. & Improvements	4,600	2,382	5,700	
Equipment	0	0	1	
Elevator	250	25	250	
Fire Station:				
Fuel Oil	1,300	836	1,600	
Electricity	2,000	1,821	2,600	
Maint. & Improvements	5,820	5,819	4,350	
NET TAX APPROPRIATION:	\$78,370	\$70,238	\$78,776	
CEMETERIES	\$10,000	\$10,000	\$11,000	

INSURANCE			
REVENUE:			
Property & Liability			
Worker's Comp.			
TOTAL REVENUE:		\$0	\$0
EXPENSES:			
Worker's Comp	500	2,755	9,300
Accident & Health	425	382	382
Property/Liability/Auto	29,625	27,101	27,101
Flexible Benefit Plan	175	0	350
TOTAL EXPENSE:	\$30,725	\$30,238	\$37,133
NET TAX APPROPRIATION:	\$30,725	\$30,238	\$37,133
ADVERTISING & REGIONAL ASS'N	\$2,348	\$2,348	\$2,387

POLICE DEPARTMENT			
REVENUE:			
Report copies			700
Pistol Permit Fees			850
Witness Fees & Court Fines			3,100
Special Details			64,500
State or Federal Grants			1,524
Parking tickets			250
TOTAL REVENUE:		\$0	\$70,924
EXPENSES:			
Salaries	226,886	218,267	280,641
Salaries - Private Detail	8,500	21,710	64,500
Vehicle Operations	15,925	20,380	26,888
Administration	22,500	22,062	18,050
Ammunition/Firearms Training			3,410
Communications	6,570	7,522	9,132
Uniforms	4,050	7,289	8,666
New Equipment	11,876	13,534	10,922
Equipment Repair	2,100	2,970	2,000
Medical	2,470	1,398	1,840
Vehicle Lease/Purchase	23,134	23,133	19,087
TOTAL EXPENSE:	\$324,011	\$338,265	\$445,136
NET TAX APPROPRIATION:	\$324,011	\$338,265	\$374,212

AMBULANCE SERVICE			
REVENUE:			
Town of Mason			3,675
Warranty work			
TOTAL REVENUE:		\$0	\$3,675
EXPENSES:			
Volunteers:			
Medical Supplies	3,146		3,000
Office Supplies	389		600
Training	3,634		5,100
New Equipment	1,314		2,000
Medical	773		1,977
Ambulance:			
Gas, Oil & Maintenance	5,613		3,500
Equipment Maintenance	1,097		1,480
Oxygen	1,054		1,100
New Equipment	6,713		7,195
Telephone	1,553		1,500
Paid Attendants:			
Salaries	48,628		52,700
Uniforms	516		700
Training	976		1,420
Medical	0		100
Miscellaneous			200
TOTAL EXPENSE:	\$75,406	\$75,406	\$82,572
NET TAX APPROPRIATION:	\$75,406		\$78,897

FIRE DEPARTMENT**EXPENSES:**

Gas, Oil & Repairs	10,000	8,093	9,000
Salaries	13,769	13,769	32,775
Salaries - Clerical	5,600	5,600	6,300
Training	2,200	1,330	2,400
Oxygen & Chemicals	2,250	3,563	2,250
Radio Repairs	1,500	910	1,500
New Equipment	10,450	10,292	12,200
Dues, etc.	3,020	3,933	3,300
Fire Pond Maintenance	2,500	1,671	2,500
Forest Fires	900	4,392	1,800
Medical	4,700	2,502	4,700
Communications	800	1,633	2,540
	\$57,689	\$57,688	\$81,265

NET TAX APPROPRIATION:**\$81,265****COMMUNICATION CENTER**

Hollis	27,770	27,606	50,000
Telephone	1,600	1,234	1,400
Cellular Phones	1,500	1,941	2,400
Equipment Lease			1,383
Equipment			2,200
Electricity			360
	\$30,870	\$30,781	\$57,743

NET TAX APPROPRIATION:**\$57,743**

BUILDING INSPECTION			
REVENUE:			
Building Permit Fees			18,000
TOTAL REVENUE:	\$0		\$18,000
EXPENSES:			
Salary - B.I.			16,225
Clerical	2,790		3,150
Office Supplies	234		300
Memberships & Conferences	120		200
Books & Training Material	0		300
Travel	69		100
Contracted Services	1,800		200
TOTAL EXPENSE:	\$5,013		\$20,475
NET TAX APPROPRIATION:			
	\$5,013		\$2,475
EMERGENCY MANAGEMENT			
Clerical	3,040		3,150
Office Supplies	31		100
Books & Training Materials	105		200
Travel	170		375
Conferences & Training	175		400
Equipment	791		900
E.O.C. Expenses	0		1
NET TAX APPROPRIATION:	\$4,312		\$5,126

HIGHWAYS, STREETS & BRIDGES

General Maintenance	120,000	111,256	104,000
Main Street Drainage			29,560
Dust Control			15,000
Snow Plowing	45,000	36,446	45,000
Sanding	30,000	57,316	45,000
Brush Cutting	3,000	3,500	3,500
Street Lighting	6,500	6,632	6,500
Gen. Highway Expenses	500	510	500
Tree Warden	2,000	30	2,000
Sidewalks	10,000	1,300	10,000
Resurfacing town roads	40,000	40,000	40,000
Emergency Services	100		100
NET TAX APPROPRIATION:	\$257,100	\$256,990	\$301,160

SANITATION

REVENUE:			
Coupons			600
Tires			700
Textiles			240
Metals			1,200
TOTAL REVENUE:		\$0	\$2,740

EXPENSES:

Transfer Station Attendants	26,500	21,232	33,600
Contracted	20,000	23,691	20,000
Electricity	2,000	1,975	2,000
Telephone	400	379	400
Souhegan Regional Landfill	112,746	112,746	114,039
Solid Waste Management	3,178	2,206	2,206
Groundwater Monitoring	2,500	1,967	2,500
Medical	325	295	325
TOTAL EXPENSES:	\$167,649	\$164,491	\$175,070

NET TAX APPROPRIATION:

	\$167,649	\$164,491	\$172,330
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PEST CONTROL				
REVENUE:				
Fines			500	
TOTAL REVENUE:			\$500	
EXPENSES:				
Salary	3,420	1,140		3,420
Licenses & Fees	700	1,253		
Boarding	500	280		500
Expenses/Equipment	300	275		400
Animal Population Control	1,100	1,254		
Vehicle Maintenance	550	568		600
Training & Seminars	250	0		250
Pagers				300
TOTAL EXPENSES:	\$6,820	\$4,770		\$5,470
NET TAX APPROPRIATIONS:	\$6,820	\$4,770		\$4,970
HEALTH				
Home Health & Hospice Care	5,000	5,000		5,800
Community Council	1,737	1,101		1,101
St. Joseph Community Service	195	195		195
Nashua Mediation Program	150	150		150
Milford Regional Counseling	1,500	1,500		1,750
Rape & Assault Support Services	600	360		600
American Red Cross	500	500		500
Neighborhood Health Center				1,000
SHARE				500
NET TAX APPROPRIATION:	\$9,682	\$8,806		\$11,596

PUBLIC WELFARE				
General Assistance	3,000	6,612	4,000	
NET TAX APPROPRIATION:	\$3,000	\$6,612	\$4,000	
RECREATION				
REVENUE				
Recreation Association			3,545	
Other Organizations			1,000	
TOTAL REVENUES:			\$4,545	
EXPENSES				
Ball Park Maintenance	20,923	19,578	27,591	
Park Improvements	9,016	7,841	7,800	
Electricity	300	728		
Security			300	
TOTAL EXPENSES:	\$30,239	\$28,147	\$35,691	
NET TAX APPROPRIATION:	\$30,239	\$28,147	\$31,146	

LIBRARY REVENUE			
Fines, lost materials			2,100
Interest			75
Trust Fund			560
Copy machine			225
Grant			500
TOTAL REVENUE:	\$0	\$0	\$3,460
EXPENSES:			
Telephone	1,352	1,348	2,100
Postage	150	112	150
Supplies	2,124	2,013	2,124
Binding	385	109	385
Eqpt. Maint. & Repair	500	318	500
Professional Dues, etc.	700	624	700
Mileage	675	257	675
Media: Books, Magazines Audio Visual	10,435	11,110	14,000
Equipment	200	127	200
Education	400	170	600
Programs	100	24	500
Salaries	48,120	47,857	54,853
FICA/Medicare	3,452	3,661	4,196
NH Retirement			856
Advertising	0	79	200
Grants			1,000
Automation	1,646	2430	1,000
TOTAL EXPENSES:	\$70,239	\$70,239	\$84,039
NET TAX APPROPRIATION:	\$70,239	\$70,239	\$80,579
PATRIOTIC PURPOSES	\$300	\$292	\$350

CONSERVATION COMMISSION

REVENUE				
Raffles	687			
Kayak Clinic	232			
TOTAL REVENUE:	\$919			

EXPENSES

Maint. of Conservation Lands	1	0	4,500
Conferences	210	213	100
Memberships	175	175	225
Town Beautification	60	63	1
Postage & Public Information	100	100	175
NRPC Assistance	720	480	300
Recording of Prime Wetlands Maps	900	448	
Reference/Resource Materials	125	104	1
Lake Sampling			446
Lake Sampling Equipment			702

TOTAL EXPENSES: \$2,291 \$1,583 \$6,450

NET TAX APPROPRIATION: \$2,291 \$1,583 \$5,531

CAPITAL OUTLAY

Legal Expense, Art. 4	\$10,000	\$4,707
Road/Bridge Improv., Art. 5	\$25,000	\$15,571
Amb. Expendable Trust, Art. 6	\$2,032	\$0
NHMA Pay & Class. Study, Art. 8	\$4,400	\$3,800
Short Term Disability Ins., Art. 10	\$2,150	\$1,624
Pay Back Sick Time, Art. 10	\$12,400	\$12,400
Life Insurance, Art. 11	\$1,500	\$440
Bullet Proof Vests, Art. 13	\$4,452	\$4,400
Communication Equipment, Art. 15	\$10,000	\$10,000
Bldg. Insp./Drive./Code Enforce., Art. 18	\$11,700	\$8,124
Revaluation, Art. 20	\$80,000	\$23,128

OTHER EXPENDITURES:

BROOKLINE AMBULANCE SERVICE REPORT

CALENDAR YEAR 1999

Abdominal Pain:..7	Doctor Ordered Transport:..2	Mason Calls:..56
Abrasions:..1	Dog Bite:..2	Motorcycle Accident:..1
Allergic Reaction:..2	Ear Injury:..1	Motor Vehicle Accident:..19
Amputation:..1	Emotional:..1	Mutual Aid GIVEN:..9
Anxiety Attack:..1	Fainting:..5	Nausea:..1
Arm Injury:..3	Fall:..20	Non-Emergency Transfer:..4
Asthma:..3	Fire Standby:..2	Nosebleed:..1
Attempted Suicide:..1	Food Poisoning:..1	Overdose:..3
Avulsion:..1	Fracture:..2	Pediatric Illness:..1
Back Pain:..4	Head Injury:..5	Pepper Spray:..1
Bicycle Accident:..2	Hip Injury:..3	Police Standby:..1
Bleeding:..1	Home Assistance:..1	Psychological:..1
Cardiac Arrest:..2	Home Illness:..6	Seizure:..2
Chest Pain:..15	Hospital Transfer:..3	Shortness Of Breath:..1
Construction Accident:..1	Hypothermia:..2	Smoke Inhalation:..1
Death At Home:..3	Insulin Reaction:..1	Stomach Pain:..1
Dehydration:..1	Knee Injury:..1	Unconsciousness:..3
Diabetic:..3	Laceration:..7	Vomiting:..1
Difficulty Breathing:..17	Logging Accident:..1	Welfare Check:..1
Disoriented:..1	Loss of Consciousness:..1	Wrist Injury:..1
Dizziness:..7		

TOTAL CALLS = 2 5 3

Call volume increased by 12% during the calendar year 1999. The full-time dayshift attendants handled 36% of the total calls. The volunteer attendants handled 38% of the total calls on the weeknights and 26% of the total calls on the weekends.

Patients were transported to the following medical facilities:

1. St. Joseph Hospital: 87 patients.
2. Southern HN Medical Center: 65 patients.
3. Milford Medical Center: 27 patients.
4. Monadnock Community Hospital: 7 patients.
5. Elliot Hospital: 1 patient.
6. Manchester VA Hospital: 1 patient.
7. Leominster Hospital: 4 patients.
8. Deaconess Nashoba: 4 patients.
9. No Transports: 57 patients.

At the end of calendar year 1999, the Service maintained its 27 members:

2 - Paid Daytime EMT-Intermediates	
2 - Volunteer Paramedics	4 - Volunteer Training Observers
5 - Volunteer EMT-Intermediates	1 - Volunteer Apprentice
7 - Volunteer EMT-Basics	2 - Volunteer Training Members
3 - Volunteer First Responders	1 - Chaplain

The Service suffered an emotional loss in November when Dr. David Connor, our Medical Director from Saint Joseph Hospital, died after a two-year battle with cancer. "Doc" had been honored by the New Hampshire Bureau of EMS with the Millennium EMS Award earlier in the year. He certainly earned the unofficial title of "Grandfather of EMS" with his initiative to establish and promote Trauma Service in the southern tier of the State. To many of us on the Service he was a most cherished advisor, leader and personal friend. His efforts to support quality pre-hospital emergency medical care in Brookline will always be remembered as we continue to strive for more advanced levels of emergency service provision.

After several years in the proposal process, the new ALS (Advanced Life Support) Protocols were released by the State Medical Board. Both Brookline volunteer EMT-Paramedics and the Brookline and Mason EMT-Intermediates participated in the protocol education and credentialing process. These protocols allow the Attendants to perform a greater array of advanced skills with additional use of drug therapies in the pre-hospital scene. With the new protocols has come the necessity to outfit both ambulances with more equipment for the provision of these new skills.

The Ambulance Building has endured another renovation to the interior. An enclosed office has been constructed for the Director. The kitchen has been moved into the back room where the 1929 Chevy fire truck once was housed. The wall between the two meeting rooms has been removed to increase the size of our training area. The old, historic building still serves us well. Please stop by the Ambulance Building to see our new accommodations.

The townspeople continue to support us through their generous donations. Donovan Engineering donated a new stretcher for the primary ambulance; with its arrival, we moved the stretcher from the primary ambulance into the backup ambulance. Tom and Ruth Moran generously donated money for some new equipment and for shirts for the volunteers. Many other donators have contributed money to purchase additional equipment which we have done throughout the year. We are grateful for the continued support of the taxpayers in our effort to provide quality emergency medical care to everyone who lives, plays or works in and passes through the Town.

The Police Department, Fire Department and Road Agent have assisted us willingly throughout the year in all our efforts to provide prompt and efficient emergency medical care.

Being a volunteer ambulance attendant in Brookline takes a real commitment of time in initial training and continuing education to maintain and upgrade skills to State and National requirements as well as taking scheduled shift coverage on nights and weekends. The dedication of Brookline attendants is **OUTSTANDING**. I applaud them for their continual dedication and look forward to working with them for many more successful years. If any Brookline resident would like to become a **VOLUNTEER MEMBER WITH THE SERVICE**, I would like to explore the opportunity with you. Please contact me at 672-6216 or stop by the Bay for a tour and more information.

Respectfully submitted,
Wesley N. Whittier
Ambulance Director

AMBULANCE CHARGE STUDY COMMITTEE

R E P O R T

This is to present the findings of the Ambulance Charge Study Committee established by moderator Tom Arnold in response to the vote on Article 7 of the Town Meeting warrant in March 1999.

Attached is a copy of Tom's letter naming the committee members. At the first meeting on April 8, 1999, Suzanne Maben was elected chairwoman and Bonnie Fessenden was elected secretary.

Seven meetings occurred, the last on July 12, 1999. Most were fact finding and discussion processes with presentations by members of the committee, Hollis Fire & Rescue and Comstar billing service.

At the June 28 meeting a split vote of committee members resulted in the plan to present both PRO and CON reports to the Board of Selectmen. These reports provide the facts as gathered by the committee and the opinions and conclusions of the two factions. Final vote by members was 3 "pro" and 6 "con".

The two part final report is attached. Detailed minutes of each meeting are available upon request but not attached.

It is the recommendation of this committee that the ambulance billing question be presented to the townspeople on the warrant at the next Town Meeting and that this report be made available to the voters as an information source.

(Signed) Suzanne Maben
Richard L. Gribble
Bonnie Fessenden
Jeanne A. Schultz
Lisa M. Adams

Jeffry Smith
Janice Watt
Stacey Scibelli-Gotlieb
James Deffely
Wesley N. Whittier
(non-voting member)

TOWN OF BROOKLINE, NEW HAMPSHIRE



P. O. Box 360, Brookline, NH 03033-0360
PHONE (603) 673-8855 FAX (603) 673-8136

March 25, 1999

TO: Members, Ambulance Charge Study Committee

At the 1999 Town Meeting, Warrant Article #7 which authorized the Moderator to appoint a committee of not less than 5 members to study the question of whether or not to charge for ambulance service, was accepted. Each of you, listed below, is appointed to serve on the Committee.

Janice Watt	672-5258
Lisa Adams	672-2019
Jeffry Smith	672-9685
James Deffely	673-0547
Richard Gribble	672-6292
Stacey Scibelli	672-2745
Jeanne Schultz	672-0886
Bonnie Fessenden	673-8768
Sue Maben	673-6459
Wes Whittier	672-6216

Your report to the selectmen is due before August 2, 1999. Your first meeting will be at 7 pm in the town hall first floor meeting room on Thursday, April 8, 1999. At that time you should establish your organization and research.

Sincerely,

Thomas I. Arnold (R)
Thomas I. Arnold
Moderator

cc: Board of Selectmen
Hollis/Brookline Journal
Brookliner

AMBULANCE CHARGE STUDY COMMITTEE

R E P O R T

I. PROS OF INSURANCE BILLING:

FACT: Billing would not entail any fiscal outlay for the Town.

FACT: Most insurance companies, including Medicare and Medicaid, pay partially or wholly for this service.

FACT: We are paying for this "free" service twice. Once through our insurance carrier and again with taxes. Brookline is subsidizing the insurance industry.

FACT: The Town could have been reimbursed as much, if not more than \$35,290 in 1998 if using a billing service. (Information provided to the committee by Ambulance Director's "In Theory Billing Report" of May 7, 1999).

FACT: Exceptions to the billing process can be handled for uninsured residents.

FACT: The entire town would benefit through billing by helping lower our ever increasing tax burden or making \$35,290 per year available for other services.

Our charge was to explore the feasibility of billing. Would it offer an asset or liability? We have explored the **WHOLE** picture, not just what is right or wrong for a few, and the facts stated above overwhelmingly support our findings. Brookline should charge for ambulance service.

II. CONS OF CHARGING:

We feel there are six main reasons against charging for ambulance service:

1. The most important reason is that some people may not call the ambulance due to a concern about paying the bill. The concern may be due to their financial status and/or not knowing about options such as hardship waivers. Even if they know that waivers are available, their pride may prevent them from admitting that they cannot pay the bill. Several ambulance attendants have had experiences where patients and/or patients' relatives have stated that if the ambulance charged for their services they would not have called. We feel that any savings that might be gained by charging would be outweighed by even one person who needed an ambulance deciding not to call for one based on inability to pay.
2. Given that fire and police services are covered by taxes, ambulance services should also be covered.

AMBULANCE CHARGE STUDY COMMITTEE

R E P O R T

II. CONS OF CHARGING: (continued)

3. In the last Town Meeting, there was a discussion regarding the concept that people were paying for ambulance twice - once in their taxes and once in their insurance premiums. If we start charging, that adds to their costs; thus everyone's insurance rates may go up. Currently, the ambulance service costs \$0.38/\$1000 assessed value or \$58/year for a \$150,000 house. Based on the current call volume and an 80% collection rate (as cited by Comstar), even if we were to charge for ambulance service, the Town would still have to subsidize \$28/year (for a \$150,000 house) to make up the balance of the ambulance budget. (In fact, only one other community we talked with is not so subsidized.) Major capital expenditures, such as a new ambulance, would still need to be paid for out of tax dollars.
4. If we start billing, ambulance attendants, currently unpaid volunteers, may want to be paid as on-call personnel (similar to the way in which our firefighters are paid) which would increase costs by approximately \$7,000/year (based on 2 paid attendants per call, 3 hours per call average time and 2/3's of the calls on nights and weekends). This would further increase costs reducing the tax savings to the Town.
5. If we start charging, we may not be able to swap supplies (linens, medical supplies, etc.) at the hospital. This would increase the costs of operating the ambulance again reducing any expected tax savings to the Town.
6. We as a Town have an image of caring about our citizens, at least partially because we provide ambulance service as a part of the Town's services. Charging would change this image.

III. COMMITTEE RECOMMENDATIONS:

During the committee's discussions about whether or not to charge for ambulance service, the committee met with and called a number of other communities to ask about their experience with billing for ambulance services. Based on the results of those discussions, the committee would like to make several recommendations:

1. As a committee, we recommend that a warrant article as to whether or not to bill for the ambulance services be presented at the next Town Meeting. We feel that it is in the best interest of the Town that such a decision be voted on by all of its residents.
2. Should the Town decide to charge for ambulance services, we, as a committee, recommend that the Town not handle the task of billing and collecting the ambulance fees. This recommendation is based upon the experience of every other town we talked to - trying to keep up with all the rules, regulations and red tape (specifically with Medicare/Medicaid) is not worth the trouble or the expense. Several communities mentioned that they had been unable to even complete the necessary paperwork to receive a Medicare/Medicaid provider number before the regulations changed once again.

AMBULANCE CHARGE STUDY COMMITTEE

R E P O R T

III. COMMITTEE RECOMMENDATIONS: (continued)

3. Should the Town decide to charge for ambulance services, we, as a committee, recommend that Comstar (1-800-488-4351) be considered to act as the Town's agent in billing and collecting the ambulance fees. We were unable to find a community which was dissatisfied with Comstar's services - all those we talked to were enthusiastic in supporting Comstar as flexible and easy to work with. No one had any complaints at all about them.

4. Should the Town decide to charge for ambulance services, we, as a committee, recommend that such funds as are collected should be placed in a special ambulance fund. Almost all of the communities we talked with mentioned that the moneys collected from ambulance billing were kept in a separate fund specifically earmarked for specific ambulance activities. Suggestions included: Capital expenditures, training materials/supplies, ambulance equipment, etc.

5. Should the Town decide not to charge for ambulance services, we, as a committee, recommend that the matter be reconsidered in not less than two years. As the Town grows and changes, we feel that this issue should be reinvestigated; however, we do not feel that a reconsideration of the issue before that time would be in the Town's best interest.

END OF STUDY COMMITTEE REPORT

**TRUSTEES OF THE TRUST FUNDS
BROOKLINE, NH
REPORT OF TRUST FUNDS- 1999**

CAPITAL RESERVE FUNDS	RECEIPTS	EXPENSES	BALANCE
(No Capital Reserve Funds in 1999)	\$0.00	\$0.00	\$0.00
CEMETERY FUNDS			
GENERAL FUND	RECEIPTS	EXPENSES	BALANCE
Town Appropriation	\$10,000.00		
Randall Farwell		\$4,207.00	
ENVIROFAB, Inc.		\$5,793.00	
	<hr/>	<hr/>	<hr/>
	\$10,000.00	\$10,000.00	\$0.00
CEMETERY TRUST FUND			
Perpetual Care Trust Funds, Balance January 1, 1999	\$53,546.62		
New Funds Received in 1999			
1. Warren G. Lang, Lot SF-13, P G Cemetery	\$100.00		
2. Michael & Alice Bujnowski, Lot #342 P.G. Cemetery	\$200.00		
3. Frank Canney, Lot #65B in P.G. Cemetery	\$100.00		
4. David Ketchen, Lot #334, P.G. Cemetery	\$200.00		
Total New Funds:	<hr/>		
	\$600.00		
Total Perpetual Care Trust Funds- December 31, 1999	\$54,146.62		
Perpetual Care Trust Fund Income Account			
Balance January 1, 1999	\$58,945.31		
Randall Farwell		\$3,642.00	
Clarence Farwell		\$1,527.50	
Sandra L. Fessenden		\$250.00	
Interest on Funds	\$5,456.69		
Bank Wire Transfer Fees:			
Credit for 1998 Wire Transfer Fees	\$18.00		
Debit for 1999 Wire Transfer Fees		\$36.00	
Credit for 1999 Wire Transfer Fees	\$30.00		
	<hr/>	<hr/>	<hr/>
Perpetual Care Trust Fund Balance December 31, 1999:	\$64,450.00	\$5,455.50	\$58,994.50
COMMON TRUST LIBRARY			
Total Common Trust Library	\$11,145.06		
(Income of \$540.60 paid to Trustees of Brookline Library)			
COMMON TRUST III			
Principal Balance January 1, 1999	\$646.94		
Unexpended Income Balance	\$4,929.90		
	<hr/>		
Balance December 31, 1999	\$5,576.84		
DODGE FUND COMMON TRUST			
Principal Balance January 1, 1999	\$28,978.34		
(Income of \$1,405.61 paid to the Brookline School District)			

**TRUSTEES OF THE TRUST FUNDS
BROOKLINE, NH
REPORT OF TRUST FUNDS- 1999**

SCHOLARSHIP TRUST

Principal Balance January 1, 1999	\$11,517.56
Interest Earned	\$557.58
	\$12,075.14

HAZMAT TRUST FUND

Principal Balance January 1, 1999	\$4,013.61
Interest Earned	\$194.37
	\$4,207.98

AMBULANCE SERVICE EXPENDABLE TRUST FUND

Principal Balance January 1, 1999	\$5,045.23
Donations	\$2,295.00
Expenses	\$1,506.10
Interest Earned	\$225.96
	\$6,060.09

CEMETERY IRRIGATION TRUST FUND

Principal Balance January 1, 1999	\$10,437.35
Addition to Principal	\$26.87
Interest Earned	\$217.17
	\$10,681.39

**MILNER WALLACE CONSERVATION & RECREATION
MEMORIAL TRUST FUND**

Principal Balance January 1, 1999	\$1,503.17
Interest Earned	\$29.05
	\$1,532.22

TRUSTEES OF TRUST FUNDS

Allan O. Fessenden
John A. Tomaso
Clarence L. Farwell

BROOKLINE PUBLIC LIBRARY

1999 ANNUAL REPORT

In our first year of operation with five Trustees, the expanded Board has proven to be very valuable. Due to a number of unforeseen circumstances, beginning with the much regretted departure of our long time Library Director, Claudette Gill, the Trustees have had a greatly increased workload, which, when shared among five instead of the previous three, has been managed very satisfactorily.

At the Town Meeting, the warrant article proposing to increase the hours of the Library Director to 35 per week was approved. However, the proposal to increase the hourly pay of the Director was defeated.

When the new board convened for the first time, we accepted the resignation of Claudette Gill, Library Director, who, with her husband, was leaving Brookline for New Mexico. The advertisement for a new Director drew a number of responses. Carroll Feuer, a Brookline resident filled the position until the end of the year. We have reopened the search for a new Director.

This year has seen the completion of automation of the library systems and, with minor exceptions, all library transactions are now computerized and new cards with bar codes have been issued to our patrons. If you have not been in to receive yours, please do so at your earliest convenience. The system is working well, and should enable us to serve our growing patron population with minimal increases in staff. The automation provides an increase in patron efficiency since all searches for material can now be conducted through the Athena computer program, instead of the card catalogue. Please come in some time so we can show you how simple the system is to use and how quickly you can find what you want.

The "adopt an author" program, comprising 85 authors, has continued to expand and is an important source of new books for the library. If you have a favorite author, you might wish to consider joining this program. If so, contact Assistant Librarian, Jodi Tockco, at the Library.

The children's summer reading program, Fairy Tales, Legends and Folklore, was highly successful this year, with 112 children participating - the highest number ever. A highlight of the program was award winning musician Steve Schuch, who performed for the children. His performance was paid for by a five hundred dollar grant from the state supplemented by contributions from the Friends of the Library. Other funds for the summer program were provided by contributions from local businesses and much help was provided by the junior volunteers. We hope to receive even more funds from local businesses and corporations in the coming year. We are looking forward to more children participating next year, so be sure to register early so that the Children's Librarian, Chris Spader, can plan adequately.

The children's story hour on Wednesdays, during the other three seasons, has grown in popularity, becoming one of the major Library programs.

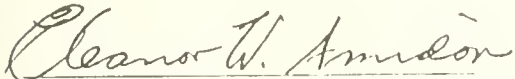
The Friends of the Library continued their outstanding support by providing funds for the children's program, restoration of the icehouse picture and numerous non-budgeted items and by their tireless work in organizing the annual book sale.


Once again we have been blessed with many volunteers, including a number of junior volunteers, who have given a total of 1,094 hours to the library. This has been invaluable to us as without these volunteers we could not maintain the service level without increasing the present staff. Thank you to all who have helped.

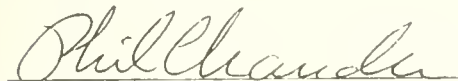
The number of patrons continues to grow as the town grows and at the end of the year it had reached 1978 patrons.

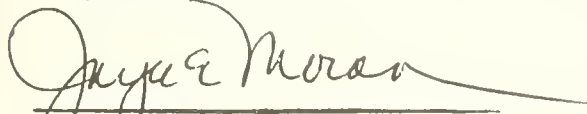
The trustees would like to acknowledge the generosity and support of the community, the volunteers, author sponsors, contributors, the Friends of the Library and the library staff. We are grateful to Russell Heinselman, who has contributed many hours bringing the computer system on line and debugging the myriad of computer problems that have arisen over the last year. Thank you all for your help.

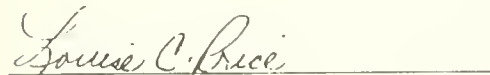
Respectfully submitted,
BOARD OF LIBRARY TRUSTEES


Eleanor Amidon


Helen Bridges


Phil Chandler


Joyce E. Moran


Louise Price

BROOKLINE PUBLIC LIBRARY
TREASURER'S REPORT

1999 Town appropriation			\$70,239.00
1999 Expenditures			
Telephone		\$ 1,348.12	
Postage		111.70	
Supplies		2,012.92	
Mileage		257.50	
Education		170.00	
Professional dues, fees		624.00	
Programs		23.68	
Binding		109.00	
Equipment maintenance		317.68	
Equipment		127.24	
Automation		2,429.65	
Advertising		79.03	
Media - Books	9,363.56		
Magazines	1,732.31		
Audiovisual	<u>14.16</u>	11,110.03	
Salaries		47,857.34	
FICA		<u>3,661.11</u>	
			\$70,239.00
Balance on hand, January 1, 1999			\$ 2,848.88
1999 Receipts			
Trust fund		\$ 586.83	
Interest		87.53	
Lost materials		5.00	
Fines		2,179.42	
Copies		223.90	
Sale of books		35.00	
Fax		10.00	
Grants (repayment from State Library)		5,000.00	
Gifts - Author sponsors		1,200.77	
Children's programs		710.00	
Friends		1,250.00	
Expansion		25.00	
Donations		<u>50.00</u>	
			<u>11,363.45</u>
Total			\$14,212.33
1999 Expenditures			
Memorial gift to savings		\$ 2,492.25	
Children's summer program		664.99	
Books		<u>7,126.14</u>	<u>10,283.38</u>
Balance on hand, December 31, 1999			\$ 3,928.95
Special account - Brookline Friends of the Library Fund			
Balance on hand, January 1, 1999			\$ 4,511.93
Deposits (Memorial gift)		\$ 2,492.25	
Interest		<u>137.48</u>	<u>2,629.73</u>
Balance on hand, December 31, 1999			\$ 7,141.66

Respectfully submitted,

Louise C. Price
Louise C. Price, Treasurer

BROOKLINE PUBLIC LIBRARY - 1999 STATISTICS

Registered patrons		1,978
Books purchased	1,177	
Gifts	176	
Magazines	53	
Newspapers	4	
Cassettes	54	
Books on tape	271	
Videos	349	
Total media items in library		21,188
Volunteer hours		1,094
Programs		31
Program attendance		615
Meeting room use		71

CIRCULATION

Adult books	8,528	
Children's books	14,663	
Magazines	2,754	
Audio tapes	3,240	
Videos	2,768	
Interlibrary loan	<u>874</u>	
Total		32,827

REPORT FROM THE POLICE DEPARTMENT

1999

As Brookline New Hampshire ends a millennium, we all think of the past and all the memories we have, but more so, I think we are thinking about what the future will hold for this small town.

New streets appear every day and new houses are built and families move in. This is an obvious sign that our small town is growing fast. This past year we have all tried to get to know the people of this town and introduce ourselves as their friends and not as their enemies. Community relations are very important to our staff. Although members of our department have left employment with the town to move on to bigger and better endeavors, we are constantly bringing in new young faces. If you see a new face, don't hesitate to say hello.

Crime is on the increase, and our demands are growing, but my hopes are to work together as a police department and a community to beat this increase. Training is always our top priority as times and laws change. A well-trained officer is the best officer for their safety as well as yours.

Our future is our children, so please be there when they need you, as we will be there for them as well. Communication is the number one thing to remember when dealing with our young. I encourage all to communicate with the police department and always know that my door is open, so please feel free to stop in and say hello and share your concerns or ideas.

We wish you all a safe and happy 2000th year.

Sincerely,

Thomas J. Goulden
Chief of Police

1999 BROOKLINE POLICE DEPARTMENT STATISTICS

CRIMINAL ACTIVITY

ASSAULT	33
ATTEMPT SUICIDE	9
BAD CHECK	14
BENCH WARRANT ARREST	4
BURGLARY	15
CRIMINAL MISCHIEF	70
CRIMINAL THREAT	8
CRIMINAL TRESPASS	19
DISORDERLY CONDUCT	9
DRIVING AFTER SUSPENSION	17
DRIVING UNDER INFLUENCE	20
DRUG RELATED INCIDENT	33
FORGERY/FRAUD	4
HARRASSMENT	42
HABITUAL OFFENDER	2
LITTERING	2
OPEN CONTAINER	7
POSSESSION ALCOHOL	14
PROHIBITED SALES	2
PROHIBITIONS	5
RECKLESS CONDUCT/OPER.	9
RESIST ARREST	3
STOLEN VEHICLE	5
SUICIDE	4
THEFTS	49
WARRANTS	17

MOTOR VEHICLE ACTIVITY

ABANDONED/DISABLE VEH.	37
ASSIST MOTORIST	6
MISC. MV RELATED	37
MV ACCIDENT	99
MV COMPLAINT	92
MV LOCKOUT	27
OHRV COMPLAINT	31
SUMMONS ISSUED	488
SUSPICIOUS MV	55
MV WARNINGS ISSUED	2,681

NON-CRIMINAL ACTIVITY

ALARM ACTIVATIONS	94
ANIMAL COMPLAINTS	154
ASSIST AMB./FIRE/OTHER	272
CIVIL COMPLAINT/ISSUE	30
DOMESTIC DISTURB./ISSUE	48
E-911 HANGUP	55
FOUND PROPERTY	18
HOUSECHECK REQUEST	210
INCIDENTS/MISC.	54
JUVENILE RELATED	58
LOST PROPERTY	15
MISSING PERSONS	24
NOISE COMPLAINTS	27
PISTOL PERMITS	78
POLICE INFORMATION	92
POLICE SERVICE	234
PROTECTIVE CUSTODY	38
RECORD CHECK REQUEST	17
SUSPICIOUS PERSON	23
UNSECURE PROPERTY	22

1999 ANNUAL REPORT
OF THE
NASHUA REGIONAL PLANNING COMMISSION

The Nashua Regional Planning Commission provides transportation and land use planning services and technical assistance to twelve Hillsborough County communities. The NRPC stands ready to assist its member communities with any planning and transportation issue of concern. We at the NRPC are grateful for the participation of Brookline's NRPC Commissioners: Robert Sykes and William Bibeau.

The Following is a brief summary of our accomplishments:

Transportation Planning

- Developed a Road Surface Management System plan for the Town. The purpose of this study is to provide the Town with an inventory of the conditions of paved roads in town, and to assist the road agent in the prioritization of maintenance and repairs.
- Conducted automatic traffic recorder counts at 128 locations throughout the region during the course of the year. The Nashua Area Traffic Count Summary was published and distributed to the communities. The report provides a summary of counts by hour of the day for each locations, and also provides comparative data and percent change in traffic from previous year's counts.
- Continued to administer and update the region's traffic model. The model is a computerized data base that includes regional traffic counts, land uses and major roadways and is used to predict future conditions.
- Continued to develop a Geographic Information System (GIS) based traffic data reporting system. We also updated GIS road mapping for communities.
- Completed an update of the NRPC Area Long-range Transportation Plan and finalized the FY 1999-2008 Transportation Improvement Program. The purpose of the plan is to identify the transportation needs of the region and provide recommendations for a practical approach toward the development of transportation improvements. The document provides analysis of long-range forecasts, impacts of potential projects, a recommended transportation program and an air quality conformity analysis.
- Conducted automatic traffic and turning movement counts and associated intersection analysis for the completion of a traffic study for the Brookline Elementary School.
- Made considerable progress on bringing commuter rail to the region. NRPC completed a major investment study that explored the feasibility of this effort, which determined that the proposed extension of MBTA service from Lowell to the region would attract a significant number of riders from every

community in the region. As a result of this effort, the project was recently awarded \$1 million in federal transportation funds to bring the project forward to the preliminary engineering phase.

- Conducted various workshops for and application solicitations from member communities for the State Ten- Year Plan, Transportation Enhancements and Congestion Mitigation programs.

Land Use and Environmental Planning

- Substantially completed the Regional Environmental Planning Program (REPP). We provided technical assistance to the conservation commission for a state-level project that seeks to prioritize open space and environmentally sensitive lands for a future state acquisition program. Most of the work for this project has been completed and the final report will be distributed in October of 1999.
- Conducted a planning board workshop on the topic of preservation of community character. In addition to this, we facilitated workshops for planning board members and staff on a variety of topics and responded to numerous data and mapping requests.
- Provided circuit rider services to the Planning Board. Through this program we assisted the Planning Board with the review of site plan and subdivision applications, assisted with the Capital Improvements Program, and drafted revisions to the zoning, subdivision and site plan review regulations.
- Conducted a comparative analysis of wetland regulations throughout the region.
- Assisted the Conservation Commissions with the preparation of a site plan and graphic illustrations for a proposed parking area on land that it oversees.
- As required by state law, NRPC updated its *Housing Needs Assessment*. This document outlines housing and income trends in each member community and within the region as a whole. It is used as a data source for Planning Boards when developing master plans, the real estate communities and citizens at large.

Geographic Information Systems (GIS)

- Maintained a diverse collection of GIS data including local roads, real property parcels, zoning, land use, and environmental conditions. This data was applied in general mapping and analysis for local and regional projects.
- NRPC worked with the circuit rider to provide maps for the Planning Board, and provided updates and reprints to the GIS database.

Solid Waste District

- NRPC administers the Nashua Region Solid Waste Management District, which provides household hazardous waste collections seven times per year.

During the past year, we reduced the fees assessed to towns for this program and established a sub-regional satellite collection.

Respectfully submitted,

Andrew Singelakis
Executive Director

PLANNING BOARD STATISTICS

1999

Non-residential Site Plans Approved.....	6
Non-residential Site Plans Disapproved.....	0
Subdivisions Approved.....	10
Subdivisions Disapproved.....	0
New Lots Created.....	23
Lot Line Adjustments Approved.....	6
Lot Line Adjustments Disapproved.....	0

BOARD OF ADJUSTMENT STATISTICS

1999

Cases Heard.....	11
Special Exceptions Granted.....	6
Special Exceptions Tabled.....	1
Variances Granted.....	1
Appeal of Administrative Decision.....	3

MELENDY POND AUTHORITY

CASH ON HAND - JANUARY 1, 1999: \$46,684.07

RECEIPTS:

RECEIVED ON LEASES \$2,455.00
INTEREST ON DEPOSITS \$2,254.09

TOTAL RECEIPTS: \$4,709.09

EXPENSES:

ROAD REPAIRS \$1,060.84
BANKING EXPENSES \$3.00

TOTAL EXPENSES: \$1,063.84

CASH ON HAND - DECEMBER 31, 1999: \$50,329.32

THE ASSESSED VALUATION OF THE BUILDINGS ON THE MELENDY POND AUTHORITY FOR 1999 WAS \$763,000 WITH AN ANTICIPATED TAX RETURN TO THE TOWN OF \$22,554.

Peter Webb, Chairman
Randolph Haight, Secretary
Russell Haight, Treasurer
Peter Cook
Francis LaFreniere

**MAX COHEN MEMORIAL GROVE
SUMMARY OF ACTIVITY- 1999**

Cash Beginning Balance January 1, 1999	\$485.56
Income:	
Memberships	\$19,135.00
Swimming Lessons	\$4,700.00
Snack Sales	\$529.09
Guest Fees	\$58.00
Interest Earned	\$106.01
Redeemed Checks	\$269.00
Recreation Commission for Public Service	\$62.66
Total Income:	\$24,859.76
Expenses:	
Labor	\$11,107.03
Payroll Taxes	\$3,369.75
Payroll Services	\$140.70
1998 Workers' Comp.	\$1,119.00
Port-O-Let	\$120.00
Utilities	\$801.55
Postage	\$381.26
Maintenance/Repairs	\$337.72
Recreation Associaion 1998 Loan	\$1,000.00
W-2 Forms	\$30.00
Checks	\$13.75
Red Cross Training	\$241.50
Returned Check Fees	\$185.00
First Aid Supplies	\$51.94
Snack Purchases	\$34.84
Trash Removal	\$254.75
Wire Transfer Fees	\$12.00
Total Expenses:	\$19,200.79
Net Income:	\$5,658.97
Cash Ending Balance December 31, 1999	\$6,144.53

BROOKLINE RECREATION COMMISSION

This year was another busy year for the Recreation Commission. Starting in February with the Spaghetti Dinner at the firehouse followed by the 7th annual Fishing Derby.

The spring saw continued improvements at the ballpark with the installation of more playground components. Swings, safety fencing, as well as dressing up the area with loam and seed. This project will continue into the year 2000 with more components for the play area, trees for shade, and low maintenance park benches. We know the play area has been a big hit with children as well as parents.

The summer saw another busy season at the lake with 361 family memberships, 11 single memberships, and 235 children enrolled in swim lessons.

The ball park fields showed signs of stress from overuse and the addition of fields at the upper elementary school will certainly help.

The Brookline Cub Scout Pack 260 raised funds and constructed 8 picnic tables which have been spread between the ballpark, playground, elementary school field, and the lake.

Old Home Days continues to be a fun and exciting event, starting off with Family Fun Day at the lake. Softball, volleyball, and horseshoe tournaments as well as the dance bring many friends and families to the ballpark for 8 days of Brookline tradition.

This fall we participated in the Twilight 5 Miler Road Race by providing eight hundred donated baked goods. We thank the 5-miler committee for their donation, which was used for the new playground.

October Eve was celebrated with a horse drawn wagon ride, apple pie contest, pumpkin-carving contest, and toasting of marshmallows. Fun was had by all.

This year the Recreation Commission sent out a questionnaire to help in our Capital Improvement Plans for the next ten years. The results were quite interesting. We saw support for lighting the Brookline ballpark, starting a youth summer job program, seasonal skating rink, tennis courts, as well as a track. These and other potential improvements will be looked into. Another recurring suggestion was to better maintain what we have before moving on to other projects, because of this suggestion we budgeted for an irrigation system for the elementary school field to keep it from turning it into a dust bowl in the summer. Some of the funds for this project are coming from other organizations.

Finally I'd like to say something about volunteerism. This five-person commission is elected volunteers that are proud to sponsor these events. With community volunteers from organizations like BYSA, Scouts, Twilight five miler committee and the volunteers that come forward for the Spaghetti Dinner, Fishing Derby, assembly of the playground equipment, Old Home Days, and October Eve, these Brookline traditions will continue. Thank you to all who have donated their time and if you would like to help with any of these events our meetings are the first Wednesday of every month at the Town Hall meeting room at 7:30 PM.

Respectfully Submitted,

Kevin Gorgoglione, Chairman
Leslie Peck, Secretary
Bob Belanger
Doug Cecil
Tom Walker

CONSERVATION COMMISSION

The main theme of the BCC this year has been protecting surface and groundwater. The BCC started the year by finalizing the proposed changes to the Town's 11-year old wetlands ordinance. With the help of Nashua Regional Planning Commission (NRPC), the BCC developed an ordinance that reflects current wetland identification and delineation techniques and incorporates the recommended wetland protection strategies from the New Hampshire Office of State Planning. Voters accepted the changes in March and the BCC thanks everyone for supporting our initiatives to protect our Town's valuable natural resources.

During the winter months, the BCC participated in Phase II of the Regional Environmental Planning Process. (REPP). The purpose of this phase was to prioritize the inventory of the natural and cultural resources identified during Phase I of the program. The BCC met with the Historical Society to review what cultural resources they felt should be included in the Town's inventory. Priority resources include:

- *Undeveloped land surrounding Lake Potanipo* to protect the watershed and highly productive aquifer as well as maintain undeveloped lakefront and access to Rock Raymond scenic vista and to preserve Ice House history
- *Undeveloped land in Bens Farnsworth/Dupaw Gould Rd area* to create Town Forest in conjunction with undeveloped adjacent land around Lake Potanipo and connect with proposed wildlife corridor in Milford which connects with protected lands in Wilton
- *Stonehouse, Cemetery in the Woods and surrounding undeveloped lands* to protect these unique geologic/historic landmarks as well as the watershed for two highly productive aquifers and create connection to Beaver Brook lands in Hollis
- *Lands north and west of Palmer Preserve* to create wildlife corridor to Milford's Harlan Burns and Hitchner Forests

To communicate our strategy for future land acquisition, the BCC published a pamphlet *Town of Brookline, Strategic Land Acquisition Program Overview*, which is available at Town Hall for review.

In April, the BCC sponsored the 4th annual town clean-up day. Over 60 town residents, most of who were under the age of 15, participated in this event and collected over 200 bags of trash from our town roads. The BCC was overwhelmed by the enthusiasm of our town's youth and is looking forward to seeing them again this spring. This year we received a generous donation from Donovan Engineering for Town Clean Day. The Commission has purchased 30 traffic vests with this donation for use during future clean-ups.

During this same time period, the BCC, with the assistance of local resident, Steve Fitzgerald, identified a large vernal pool within the Palmer Wildlife Preserve. This exercise was a continuation of our efforts to complete a natural resources inventory at the Preserve.

In May, the BCC sponsored two public outreach programs. The first program was presented by a member of the NH Department of Environmental Services and discussed the applicability of the Comprehensive Shoreland Protection Act at Lake Potanipo, Melendy Pond and Nissittisit River. The second program was a slide show developed by the Land and Community Heritage Trust which highlights the special natural and cultural resources throughout NH that are in need of protection and the efforts currently underway to secure support for the protection of NH's special places.

To celebrate NH Trails Day, the BCC blazed a new trail at the Palmer Preserve. The trail leads

from the entrance of the shared driveway off Route 13 through a meadow area, over a stone wall and through the woods and ultimately connects to the existing railbed trail that leads to the cabin within the Preserve.

In August, the BCC was accepted to participate in the Voluntary Lake Assessment Program, sponsored by the NHDES's Water Division. Sampling at the Lake and Melendy Pond will begin in June 2000. The yearly monitoring will allow the Town to monitor the health of these water bodies, including inlets and outlets, and determine if any intervention is necessary. The BCC also added Melendy Pond to the state's Beach Monitoring Program (Lake Potanipo is already included) which is conducted during the summer months. This program is designed to monitor E.Coli levels at state public beaches.

In an effort to attract more attention to one of Brookline's greatest natural resources, the BCC sponsored a Kayak clinic at Lake Potanipo on what was a picture-perfect September day. The clinic was a huge success with all sessions sold out in advance of the scheduled event. Most participants were novices but were paddling across the Lake like old pro's after their 90-minute lessons. The funds we raised during this event will help defray the costs of purchasing the lake sampling equipment we need to begin our yearly sampling effort at the Lake and Melendy Pond. We look forward to seeing you at Kayak 2000, which will offer sessions for smaller children and advanced kayakers.

The fall months found us equally busy. In conjunction with the Historical Society, the BCC sponsored a presentation by Freedom's Way Heritage Association. Brookline is one of six NH towns that are included in the Freedom's Way Heritage Area, which is rich in cultural and historical resources as well as natural resources. The presentation summarized the Association's strategy for having this area designated as a National Heritage Area by the National Park Service.

We also started the difficult task of re-writing the Town's 12-year old Aquifer Protection Ordinance. To help in our evaluation, we compared our existing regulations to those found in the *Model Groundwater Protection Ordinance (New Hampshire Department of Environmental Services, Water Division, 1998)*. We hope town voters will review our proposed changes and vote yes on this important zoning issue change.

With the assistance of a NRPC landscape designer and a local engineer, we developed an improvement plan for the future Nissitissit Park. This plan includes enhanced car and boat trailer parking, two picnic areas, landscaping, and a bridge across the River. The historical significance of this area will also be highlighted as the former bridge was used to ship ice from the IceHouse at the Lake into Boston via rail.

We also began implementing our Strategic Land Acquisition Program in the Dupaw-Gould Rd area. We have also expanded our resource inventory program, thanks to Steve Fitzgerald, who provided the BCC with a monitoring report of the Taylor-Talbot Wildlife Sanctuary and identified several cellar holes along Bens Farnsworth Road near the Brookline Airport.

BUILDING INSPECTOR'S ANNUAL REPORT

Permits Issued Through December 31, 1999

<u>TYPE OF PERMIT</u>	<u># OF PERMITS</u>	<u>REVENUE RECEIVED</u>
New Homes.....	43	\$9314.80
Additions & Alterations - Residential.....	29	\$2022.00
Additions & Alterations - Commercial.....	5	\$1487.20
Garages.....	11	\$825.00
Sheds & Barns.....	20	\$675.00
Pools.....	14	\$350.00
Decks & Porches.....	27	\$1400.00
Plumbing.....	11	\$275.00
Electrical.....	47	\$1434.00
Masonry.....	15	\$375.00
Driveway Permits.....	41	\$1025.00
Building Code Books.....	1	\$45.00
Late Fees	1	\$25.00
Over payment for New House	1	\$30.00
TOTAL PERMITS ISSUED	265	

TOTAL REVENUE RECEIVED.....\$19283.00

Respectfully Submitted
 Albert J. Finethy
 Building Inspector

EMERGENCY MANAGEMENT REPORT

CALENDAR YEAR 1999

During calendar year 1999, there were no situations which necessitated opening the shelters or the Emergency Operation Center. Based upon the media hype concerning Y2K, our efforts were concentrated on ensuring the Town systems were compliant and residents with concerns were educated on preparations for a "severe winter storm".

The emergency generators at the Town Hall, Fire Station and Ambulance Bay were serviced and tested to ensure their readiness for any eventual Y2K situations. UPS (Uninterrupted Power Supplies) were installed on the Town Hall computers and the phone system to ensure continuity of Town business.

The Fire Chief, Police Chief and Emergency Management Director reviewed the roles for their Departments. Coordination with the State Office of Emergency Management was maintained to ensure an efficient transition through the end of the year.

The EM Director coordinated with the Brookline Elementary School's Assistant Principal Liz Eaton to formulate their Emergency Management Plan for the school. Through information learned at several State training sessions, we were able to develop the plan covering the school's actions in any emergency situation at the school. With Police Chief Goulden's and Fire Chief Corey's assistance, a very successful evacuation drill was conducted on a warm winter day before the end of the year. All 600 students and staff efficiently walked to the Fire Station and Town Hall. In a real emergency where the school becomes uninhabitable, the students would be sheltered at these two locations until the parents or school buses could arrive for the children.

An enthusiastic group of Brookline amateur radio operators (HAMS) has been planning to assist Emergency Management with radio operations during a town emergency when normal communication might become disabled. Future planning will continue with eventual purchase of radio equipment for the Emergency Operations center.

In February, the New Hampshire Emergency Communications System (E911) will begin the two-year process of GIS mapping of the Town. Initial efforts will have a van using GPS equipment traveling every roadway in Brookline locating every structure and landmark. Successive efforts will include designing maps for various purposes with the information acquired. At certain benchmarks in the process the Board of Selectmen will be asked to review and approve the types of maps. The final objective will be met with a complete set of maps usable by the different Boards and Departments in Brookline.

Respectfully submitted,
Wesley N. Whittier
Emergency Management Director

1999 ROAD AGENT'S REPORT

GENERAL MAINTENANCE

BUDGET APPROPRIATION		\$120,000.00
EXPENDITURES		
Clean-up		
F.B. Hale - Sweeper	\$6,497.40	
Equipment & Labor	\$9,816.50	
New Earth, Inc.	\$514.00	
		<u>\$16,827.90</u>
Drainage		
Equipment & Labor	\$8,999.07	
		<u>\$8,999.07</u>
Miscellaneous		
Claremont Chemicals - dust control	\$4,600.00	
State of NH Posts & Signs	\$1,270.00	
State of N.H. - Dam Permit	\$300.00	
Bingham Lumber - Bark	\$112.00	
Seal-Tec - crack sealing	\$2,000.00	
U:niversity of NH - software	\$40.00	
National Safety equipment - signs	\$784.40	
Equipment & Labor	\$14,666.00	
Radio Service	\$400.00	
		<u>\$24,172.40</u>
Shimming Roads		
Brox Industries	\$224.56	
Continental Paving	\$15,638.00	
Equipment & Labor - Shimming	\$6,957.50	
		<u>\$22,820.06</u>
Patching		
Brox Industries - Cold Patch	\$233.16	
Equipment & Labor	\$5,807.50	
		<u>\$6,040.66</u>
Graveling & Grading		
Ivar Martin - Crusher	\$3,200.00	
Equipment & Labor	\$29,196.50	
		<u>\$32,396.50</u>
TOTAL EXPENDITURES		\$111,256.59

SNOW PLOWING

BUDGET APPROPRIATION		\$45,000.00
EXPENDITURES		
Town of Milford	\$250.00	
Equipment & Labor	\$36,196.00	
TOTAL EXPENDITURES:		<u>\$36,446.00</u>

SANDING

BUDGET APPROPRIATION		\$30,000.00
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EXPENDITURES		
Burbee Sand & Gravel - sand	\$125.50	
Tapply Lumber co	\$500.00	
Equipment & Labor	<u>\$56,690.50</u>	
TOTAL EXPENDITURES:		<u>\$57,316.00</u>
BRUSH CUTTING		
BUDGET APPROPRIATION		\$3,000.00
EXPENDITURES		
David Ketchen - machine	\$3,500.00	
TOTAL EXPENDITURES:		<u>\$3,500.00</u>
SIDEWALKS		
BUDGET APPROPRIATION		\$10,000.00
EXPENDITURES		
S. Crooker	\$100.00	
Meridian Land Survey	<u>\$1,200.00</u>	
TOTAL EXPENDITURES:		<u>\$1,300.00</u>
TREE WARDEN		
BUDGET APPROPRIATION		\$2,000.00
EXPENDITURES		
Removal of Dead Trees	\$30.00	
TOTAL EXPENDITURES:		<u>\$30.00</u>
STREET LIGHTING		
BUDGET APPROPRIATION		\$6,500.00
EXPENDITURES		
Public Service of NH	\$6,631.86	
TOTAL EXPENDITURES:		<u>\$6,631.86</u>
GENERAL HIGHWAY EXPENSE (Blinking Light)		
BUDGET APPROPRIATION		\$500.00
EXPENDITURES		
Public Service of NH	\$510.19	
TOTAL EXPENDITURES:		<u>\$510.19</u>
RESURFACING ROADS		
BUDGET APPROPRIATION		\$40,000.00
EXPENDITURES		
Continental Paving - Flint Meadow Dr.	\$33,099.00	
Part of Cleveland Hill Rd.	<u>\$6,901.00</u>	
TOTAL EXPENDITURES		<u>\$40,000.00</u>
TOTAL BUDGET APPROPRIATION		<u>\$257,100.00</u>
TOTAL EXPENDITURES		<u>\$256,990.64</u>

UNEXPENDED BALANCE

\$109.36

1999 BOHANON BRIDGE REPORT

Engineering Costs

Backillam Engineers \$56,775.18

Sea Consultants \$964.26

Miller Engineering & Testing \$2,145.20

Construction Costs

C.L. Farwell Construction \$225,383.00

TOTAL COST OF BRIDGE

\$285,267.64

80% Reimbursed by State of NH \$228,214.11

20% Town of Brookline \$57,053.53

TOTAL MONIES

\$285,267.64

1999 OAK HILL ROAD REPORT

MONIES AVAILABLE

1997 ARTICLE 6 \$5,440.00

1998 ARTICLE 4 \$25,000.00

1999 ARTICLE 5 \$25,000.00

TOTAL MONIES AVAILABLE

\$55,440.00

EXPENDITURES

Continental Paving \$11,880.00

Equipment & Labor \$34,131.15

TOTAL EXPENDITURES

\$46,011.15

BALANCE IN ROAD IMPROVEMENTS

\$9,428.85

Clarence L. Farwell

Road Agent

Tree Warden

REPORT OF THE FIRE ENGINEERS FOR 1999

The Fire Department responded to a total of 112 calls, which resulted in a total of 1717 firefighter hours.

CALLS

House/Structure	6	CO Detectors	6	Chimney	4
Brush	8	Car Accidents	19	Mutual Aid-Given	16
Alarm Act.	13	Gas/Propane/Oil	4	Mutual Aid-Recieved	7
Lightning Strikes	1	Smoke Check	10	Asst. Ambulance/PD	3
Car Fire	2	Electrical	1	Transfer Station	6
Wires/Trees	2	Water	2	Other Misc.	6

This past year we continued our Fire Prevention Program teaching the children and giving tours of our trucks and the fire station. We would like to thank our members of the department, many who take time off from work, planning, teaching and making sure they learn and have a great time!

Throughout the year many of our members spent hours attending training classes. They have attended Firefighter Level 1, Haz-Mat , Incident Command, Water Rescue, in addition to our monthly training, and fire calls.

At this years town meeting we are asking for 3 Warrant Articles. Our first Warrant Article is for an addition to the existing building for \$250,000.00. The fire station has become very crowded. Our apparatus room barely has room to walk around, and our forestry truck must be angled to fit. This will add 3 bays to the back of the fire station, allowing more room for existing equipment and future growth.

Our second Warrant Article is to purchase a \$75,000.00 sprinkler system for the fire station. Should we have a problem, the replacement cost for the new addition, existing building and equipment could be as much as \$1,850,000.00.

Our last Warrant Article this year is to purchase a rescue tool for \$21,000.00. This tool is used to extricate people trapped in motor vehicle accidents. Please call one of us if you have a question on any of our warrant articles.

We would like to thank Scott Knowles for his 5 years on the Board of Fire Engineers. He is still very active on the department, attending many meetings and helping out with the many hours involved in running the department. Also Donald "Pat" Burke for his time keeping our fire station spotless, and Lee Duval our Secretary for keeping us up to date with the paperwork and keeping us organized.

Most importantly we would like to Thank our Fire Department members for the many hours spent on calls and training. And a big Thank You to their families for letting them participate and being so understanding.

Respectfully Submitted

The Board of Fire Engineers

Charles E Corey Sr.

Scott Knowles (Resigned) David Joki (Appointed)

Curt Jensen

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are required for any open burning unless the ground is completely covered with snow where the burning will be done. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are eleven Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. During the 1999 season Forest Rangers were busy assisting communities with suppression of difficult and remote multi-day fires. Forest Rangers have also investigated numerous complaints regarding violations of the timber harvest and forest fire laws, and taken enforcement action to ensure compliance. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. The 1999 fire season was a challenging but safe year for wildland firefighters in New Hampshire. The severe drought conditions throughout the spring and summer months combined with residual effects of 1998 Ice Storm, resulted in a dramatic increase in wildland fires. In addition to burning in excess of 452 acres, 35 structures were also impacted by wildfire. Wildland fires in the urban interface is a serious concern for both landowners and firefighters. Homeowners can help protect their structures by maintaining adequate green space around them and making sure that houses are properly identified with street numbers.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

Please contact your local fire department before doing ANY outside burning.

REMEMBER ONLY YOU CAN PREVENT FOREST FIRES!!

1999 FIRE STATISTICS

(All Fires Reported thru December 10, 1999)

<u>TOTALS BY COUNTY</u>			<u>CAUSES OF FIRES REPORTED</u>	
	<u>Numbers</u>	<u>Acres</u>		
Hillsborough	271	50	Debris Burning	352
Rockingham	218	111	Miscellaneous *	279
Merrimack	213	115	Smoking	188
Belknap	139	66	Children	176
Cheshire	131	28	Campfire	161
Strafford	98	26	Arson/Suspicious	54
Carroll	81	17	Equipment Use	43
Grafton	70	18	Lightning	42
Sullivan	62	17	Railroad	6
Coos	18	3.25		
	<u>Total Fires</u>	<u>Total Acres</u>	* Miscellaneous (powerlines, fireworks, structures, OHRV)	
1999	1301	452.28		
1998	798	442.86		

BIRTHS

JANUARY 1, 1999-DECEMBER 31, 1999

DATE OF BIRTH	NAME OF CHILD	MOTHER & FATHER
JAN 05	NICOLE LAURETTE POITRAS	DEBRA & BARRY POITRAS
JAN 10	CAMRON MICHAEL HOFFMAN	MELANIE & JAMES HOFFMAN
JAN 18	NICHOLAS OWEN HINCHLIFFE	JOANNE & ROBERT HINCHLIFFE
JAN 25	ALEC JACK HALLEY	CHERYL & BRYAN HALLEY
FEB 04	BRODY CLARENCE FARWELL	STEPHANIE GAY & GERALD FARWELL
FEB 08	GEORGE JOSEPH DRISCOLL	JENNIFER & JOSEPH DRISCOLL
FEB 27	SAVANNAH REIS	DONNA & JOHN REIS
MAR 05	GRACE ELIZABETH SANTOSKI	SUSAN & MICHAEL SANTOSKI
MAR 10	KEVIN MATTHEW COTE	DAWN & MATTHEW COTE
MAR 13	SAMUEL JAMES LINDSEY	JANE GARNER & MARK LINDSEY
MAR 22	ETHAN CORNELIUS KING	MEGAN & JONATHAN KING
APR 04	MICHAEL JOSEPH AXEL	CATHERINE & MICHAEL AXEL

APR 07	RYAN CHRISTOPHER TOWLE	LAURA & JONATHAN TOWLE
APR 07	MALLORY RAE DELAGE	HOLLY & MARK DELAGE
APR 11	RYAN JOSEPH KLAUSNER	KIMBERLY & KEVIN KLAUSNER
APR 19	ZACHARY WILLIAM ZAYAS	MARY-EILEEN & GERARD ZAYAS
APR 28	VICTORIA JOAN KITTLE	BRENDA & LARRY KITTLE
MAY 10	MAEGAN THERESA LEVESQUE	MARJORIE & JOHN LEVESQUE
MAY 13	CHRISTOPHER LUKE AULBACH	LISA & JEFFREY AULBACH
MAY 19	KEVIN WILLIAM O'SULLIVAN	KATHLEEN & DAVID O'SULLIVAN
MAY 20	MATTHEW JOHN BRADSHAW	ELIZABETH & PATRICK BRADSHAW
MAY 22	NAOMI RUTH RUBIN	ROANN & STEVEN RUBIN
MAY 31	LESLIE MARJON COMEAU	DINA & JAMES COMEAU
JUNE 03	RYAN CARLSON HOWARD	PATRICIA & DAVID HOWARD
JUNE 04	MEGAN TAYLOR GIALLUCA	CHRISTINA & ANTHONY GIALLUCA
JUNE 08	NICHOLAS JON OUELLETTE	LYNNE & THOMAS OUELLETTE
JUNE 16	GWENYTH MARY BERGSTROM	CLAIRE & NILS BERGSTROM
JUNE 21	GABRIEL CHARLES ELDER	DANA & STEVEN ELDER
JUNE 21	GENEVIEVE MARIE JOLY	CATHERINE & DANA JOLY

JUNE 25	JULIA THERESA DEMATTEO	REGINA & BRIAN DEMATTEO
JULY 21	KELLY MARGARET MACFARLANE	MARY & ANDREW MACFARLANE
AUG 01	DANIEL NICHOLAS MCKILLOP	CHRISTINA & JOHN MCKILLOP
AUG 08	SYDNEY LANE SAVAGE	JAMIE & WILLIAM SAVAGE
AUG 10	MATTHEW CHARLES PASSAMONTE	MARY & DAVID PASSAMONTE
AUG 13	ABIGAIL FAITH ELDRIDGE	KIMBERLY & JAMES ELDRIDGE
AUG 27	ERIC ROGER WILLETT	BRENDA & ERIC WILLETT
SEPT 01	RACHEL MARIE BILL	LYN & EDWIN BILL
SEPT 02	OLIVIA LEE SIMMERMAN	BARBARA & GARY SIMMERMAN
SEPT 02	ALEXANDER CORTLAND DIETZ	MELISSA & GARY DIETZ
SEPT 09	WYATT FRANCIS SCIBELLI-GOTLIEB	STACEY & DAVID GOTLIEB
OCT 02	SAVANNA ROSE BENT	EVA & CHAD BENT
OCT 11	CHANDLER JAY FLEUJETTE	LISE & JOE FLEYETTE
OCT 12	BRENDAN JOSEPH GIROUX	CHERI & JOSEPH GIROUX
NOV 11	SARAH MARIE LOUISE ARNOLD	BARBARA & EDWARD ARNOLD
NOV 28	ZACHERY TYLER CALLAGHAN	MEREDITH & MICHAEL CALLAGHAN

DEC 01	JONATHAN MICHAEL CARR	TINA & MICHAEL CARR
DEC 02	CHEYANNE NICOLE STUNGER	LAURIE & WALTER STUNGER
DEC 18	JOHN RYAN OLSON	ELLEN & JOHN OLSON
DEC 21	LAUREN NICOLE CAVIGNANO	JULIE BAKER & FRANK CAVIGNANO
DEC 28	MATTHEW GERARD GRUBBS	REBECCA & SHAWN GRUBBS

1999 MARRIAGES

DATE / PLACE	GROOM / BRIDE	RESIDENCE	BY WHOM MARRIED
JAN 16 BROOKLINE NH	STEVEN A RUBIN ROANN M BURGESS	BROOKLINE NH BROOKLINE NH	NANCY B HOWARD JUSTICE OF THE PEACE
JAN 24 MILFORD NH	RUDELPH S PETERSEN JANE H FOXWELL	BROOKLINE NH BROOKLINE NH	
APR 17 BROOKLINE NH	JOSEPH J GIROUX CHERI L CHASSE	BROOKLINE NH BROOKLINE NH	DANNY R CHERNEWSKI JUSTICE OF THE PEACE
APR 24 BROOKLINE NH	SCOTT G GREYWACZ PATRICIA A TOCHKO	MILFORD NH MILFORD NH	WILLIAM H QUIGLEY III JUSTICE OF THE PEACE
MAY 15 AMHERST NH	STEVEN E MARTINOS HEATHER M THIBODEAU	BROOKLINE NH BROOKLINE NH	DAVID T TAYLOR REVEREND
MAY 22 MILFORD NH	CHAD S MARCUM KRISTEN N THOMAS	NASHUA NH BROOKLINE NH	FR. ANDREW CRYANS PASTOR
JUNE 6 BROOKLINE NH	LAWRENCE A LAVALLEE LOUEEN A MORRISSETTE	SHIRLEY MA SHIRLEY MA	NANCY B HOWARD JUSTICE OF THE PEACE
JUNE 12 BROOKLINE NH	JASON W BARRETTE AMY C FESSENDEN	WARWICK RI BROOKLINE NH	DONALD W JACQUES CLERGYMAN
JUNE 19 BROOKLINE NH	LANCE T JOHNSON SHARON E AUSTIN	BROOKLINE NH BROOKLINE NH	PAMELA AUSTIN JUSTICE OF THE PEACE

JUNE 19 NASHUA NH	KEVIN J DONNELLY DIANE L BANFIELD	GILBERT AZ BROOKLINE NH	SCOTT DURBIN REVEREND
JUNE 26 BROOKLINE NH	ROBERT S ALTMAN AMY L JACQUES	MILFORD NH MILFORD NH	DONALD W JACQUES CLERGYMAN
JULY 24 BROOKLINE NH	JANSEN L JEFFREYS CHRISTINE L MONGRAIN	BROOKLINE NH SHAWINIGAN CAN	PAMELA AUSTIN JUSTICE OF THE PEACE
JULY 30 RYE NH	ROBERT J SAFFORD KRISTIN M LOCKE	LUNENBURG MA LUNENBURG MA	MARK N ZARTARIAN JUSTICE OF THE PEACE
AUG 14 BROOKLINE NH	RICHARD E TYLER JUDITH A BEAUREGARD	SHIRLEY MA SHIRLEY MA	NANCY B HOWARD JUSTICE OF THE PEACE
AUG 14 BROOKLINE NH	PAUL E REESE JR NANCY A FRESIA	BROOKLINE NH BROOKLINE NH	STANLEY J MORTON SR JUSTICE OF THE PEACE
AUG 14 NASHUA NH	PETER D LOPILATO LYNNE M SMITH	BROOKLINE NH BROOKLINE NH	REV MARCEL MARTEL
AUG 28 MILFORD NH	FRANCIS G MURPHY JUDITH J HORSLEY	BROOKLINE NH WILTON NH	
AUG 28 BROOKLINE NH	JONATHAN CLEGG ERIN M FOLEY	LINCOLN NH GOFFSTOWN NH	JAY MOSKOWITZ JUSTICE OF THE PEACE
AUG 28 BROOKLINE NH	RAYMOND E LAVOIE PATRICIA A POVERCHUK	BROOKLINE NH BROOKLINE NH	MADELYN B TAUBE
SEPT 04 BROOKLINE NH	DAVID H FAULKNER DONNA L CHANDLER	LUNENBURG MA LUNENBURG MA	BERNARD F ROBIDA JUSTICE OF THE PEACE

OCT 24 MANCHESTER NH	DAVID R LARKIN SANDRA M OFFEN	BROOKLINE NH BROOKLINE NH	GORDEN WESTOVER
NOV 27 NASHUA NH	THOMAS J MCKENNA STEPHANIE C STREETER	BROOKLINE NH BROOKLINE NH	
DEC 10 HUDSON NH	SEAN P CROOKER KRISTINE M JUNE	BROOKLINE NH PEPPERELL MA	

DEATHS

JANUARY 1, 1999 - DECEMBER 31, 1999

DATE OF DEATH	PLACE OF DEATH	NAME	PLACE OF BURIAL
JAN 04	NASHUA NH	KNUDSEN, ASTRID H	PINEGROVE CEMETERY, BROOKLINE NH
JAN 11	MERRIMACK NH	MERTHEW, HOWARD F	PINEGROVE CEMETERY, BROOKLINE NH
JAN 18	HUDSON NH	MACMILLAN, JACQUELINE M	PINEGROVE CEMETERY, BROOKLINE NH
FEB 09	NASHUA NH	GLERUM, BRIAN D	
FEB 12	WOLFEBORO NH	SHATTUCK, MADELIENE A	PINEGROVE CEMETERY, BROOKLINE NH
FEB 12	FITCHBURG MA	NEARY, ANTONIA P	PINEGROVE CEMETERY, BROOKLINE NH
FEB 17	BROOKLINE NH	BIRD, LAURANCE V	HILLSIDE CEMETERY, CORTLANDT NY
FEB 23	DOVER NH	DUNN, MARIE E	PINEGROVE CEMETERY, BROOKLINE NH
MAR 14		WARD, CONSTANCE M	PINE GROVE CEMETERY, BROOKLINE NH
MAR 29	NASHUA NH	ROTONDO, GIUSEPPE	
APR 02	BROOKLINE NH	MAKI, LEO V	LAKESIDE CEMETERY, BROOKLINE NH
APR 02	NEWPORT NEWS VA	AUSTIN, DOROTHY V	LAKESIDE CEMETERY, BROOKLINE NH
APR 17	BROOKLINE NH	WHELTON, LILLIAN P	LINWOOD CEMETERY, HAVERHILL MA
MAY 01	BEDFORD NH	VALLIERE, GEORGE A	
MAY 02	BROOKLINE NH	GRIGAS, BLANCHE A	RURAL CREMATORY, WORCESTER MA
MAY 07	BOSTON MA	DYER, AGNES E	PINE GROVE CEMETERY, BROOKLINE NH

JUN 18	BOSTON MA	WAGNER, MIRIAM E	PINE GROVE CEMETERY, BROOKLINE NH
JUN 22	NASHUA NH	WRIGHT, SEAN E	PINE GROVE CEMETERY, BROOKLINE NH
JUL 13	LAKELAND FL	BENJAMIN, ARTHUR B	PINE GROVE CEMETERY, BROOKLINE NH
AUG 12	CONCORD NH	YOUNG, QUENTIN O	LAKESIDE CEMETERY, BROOKLINE NH
SEPT 08	NASHUA NH	RYNNE, JOSEPH	
SEPT 27		POTTER, MICHAEL R	
OCT 12	NASHUA NH	BUJNOWSKI, ALICE	PINE GROVE CEMETERY, BROOKLINE NH
OCT 15	BROOKLINE NH	BOURGEOIS, BRUCE L	CONCORD CREMATORIUM, CONCORD NH
NOV 13	BROOKLINE NH	ENGELBERT, ERMEL L	GRANITE STATE CREMATORIUM, CONCORD NH
NOV 25	BROOKLINE NH	LANG, WARREN G	PINE GROVE CEMETERY, BROOKLINE NH
NOV 27	NASHUA NH	ALMEIDA, ELIJOT A	PINE GROVE CEMETERY, BROOKLINE NH
DEC 16	NASHUA NH	JOHNSON, RAYMOND E	
DEC 19	BROOKLINE NH	ZAPARESKI, JOHN G	PINE GROVE CEMETERY, BROOKLINE NH
DEC 22	NASHUA NH	FESSENDEN, THELMA R	PINE GROVE CEMETERY, BROOKLINE NH
DEC 30	NASHUA NH	KINNEY, WILLIAM	PINE GROVE CEMETERY, BROOKLINE NH

ANNUAL REPORT
of the
OFFICERS
of the
BROOKLINE
SCHOOL DISTRICT

1999

1999 ANNUAL REPORT OF THE OFFICERS
of the
BROOKLINE SCHOOL DISTRICT

SCHOOL BOARD

Mr. Ernest R. Hudziec	Term Expires 2000
Mr. Dexter K. Decker	Term Expires 2001
Mr. Jack B. Flanagan	Term Expires 2002
Mr. Thomas Arnold, Moderator	Term Expires 2000
Mrs. JoAnne Decker, Treasurer	Term Expires 2000
Mrs. Kathleen A. O'Sullivan, Clerk	Term Expires 2000

ADMINISTRATION

Dr. Kenneth L. DeBenedictis, Superintendent of Schools
Mrs. Lee Ann Blastos, Business Administrator
Mr. Robert R. Kelly, Director of Special Education

Mr. Richard Maghakian, Principal
Mrs. Elizabeth Eaton, Assistant Principal

SCHOOL WARRANT

The State of New Hampshire

POLLS OPEN AT 8:00 AM - WILL NOT CLOSE BEFORE 7:30 PM

To the inhabitants of the School District of the Town of Brookline qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE BROOKLINE ELEMENTARY SCHOOL IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH, 2000, AT EIGHT O'CLOCK IN THE MORNING TO ACT UPON THE FOLLOWING SUBJECTS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose a member of the School Board for the ensuing three years.

GIVEN UNDER OUR HANDS AND SEALS AT SAID BROOKLINE THIS FOURTEENTH DAY OF FEBRUARY, 2000.

Ernest R. Hudziec, Chair
Dexter K. Decker
Jack B. Flanagan
SCHOOL BOARD

A true copy of the Warrant attest:

Ernest R. Hudziec, Chair
Dexter K. Decker
Jack B. Flanagan
SCHOOL BOARD

BROOKLINE SCHOOL DISTRICT WARRANT
THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Brookline in the County of Hillsborough, State of New Hampshire, qualified to vote in District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE BROOKLINE ELEMENTARY SCHOOL IN SAID DISTRICT ON SATURDAY, THE ELEVENTH DAY OF MARCH, 2000, AT 10:00 O'CLOCK IN THE MORNING TO ACT UPON THE FOLLOWING SUBJECTS.

1. To elect all necessary school district officers for the ensuing terms by official ballot on March 14, 2000.
 - Election of one (1) member of the School Board for the ensuing three years.
 - Election of a School District Treasurer for the ensuing year.
 - Election of a School District Clerk for the ensuing year.
 - Election of the School District Moderator for the ensuing year.
2. To see if the school district will vote to approve the cost items in the collective bargaining agreement between the Brookline School Board and the Brookline Teachers Association and pursuant thereto, to raise and appropriate the sum of \$83,882.00 for the 2000-2001 fiscal year, such sum representing the additional costs attributable to the increase in salaries, as negotiated, over those of the appropriation at current staffing levels paid in the prior fiscal year. The school board recommends this appropriation.
3. To see if the school district will vote to raise and appropriate \$3,893,364.00 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the district. The school board recommends this appropriation.
4. To see if the school district will accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept, and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. The school board and budget committee recommend this article.
5. To see if the school district will authorize the Brookline School District to accept federal future year and catastrophic aid funds for any unanticipated special education costs that exceed budget limitations established at the District Meeting. Recommended by the school board.
6. To transact any other business which may legally come before said meeting.

GIVEN UNDER OUR HANDS AND SEALS AT SAID BROOKLINE ON THIS 14th DAY OF FEBRUARY, 2000.

GIVEN UNDER OUR HANDS AND SEALS AT SAID BROOKLINE ON THIS 14th DAY
OF FEBRUARY, 2000.

Ernest R. Hudziec, Chair
Dexter K. Decker
Jack B. Flanagan
SCHOOL BOARD

A true copy of the Warrant Attest:

Ernest R. Hudziec, Chair
Dexter K. Decker
Jack B. Flanagan
SCHOOL BOARD

Annual School District Meeting Minutes
Brookline, New Hampshire 03033
Saturday, March 6, 1999 at 10:00: A.M.

Moderator Thomas I. Arnold, Jr. opened the 1999 school district meeting at 10:12 a.m. with an assurance that the state legislature is trying very hard to come up with a solution to the tax situation at the state level since the Supreme Court has ruled that it is no longer legal to fund schools through property taxes.

Then the Moderator read Article I from the warrant.

To see if the school district will vote to raise and appropriate the sum of \$5,087,912 for site development, construction and original equipping of a new elementary school, including fees and any items incident to and/or necessary for said construction, and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$5,087,912 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the interest earned on the investment of these bond proceeds to be used for the above purpose. In addition, to raise and appropriate \$116,048 for the first year principal and interest payment on the bond. The school board recommends this appropriation and a 2/3 ballot vote required because it is a bond issue.

The Moderator reminded voters that this article merely authorizes the school board to do these things, it does not insist that they do them. He feels we should trust that our board will not rush out and bond something we cannot pay until the tax situation is resolved.

Article I was **moved** by Ernie Hudziec and **seconded** by Rich Maghakian. Presentations were made by Rich Maghakian regarding the Educational Specifications Committee; Ernie Hudziec, who addressed why the bond failed last year, changes that were made to this year's plan, and the tax impact of the new school; Tim O'Connell, sixth grade teacher, who presented the "teaming philosophy" and architect Al Korzelius.

Ernie Hudziec then **moved** for discussion to continue on this article as long as necessary with balloting beginning at the end of discussion of Article I. During ballot voting on Article I, discussion will begin on Articles 5 through 9, until 2:00 PM, to reconvene at a time to be determined by the district, to discuss Articles 2, 3, and 4 once the results are the vote on Article I are announced. This was **seconded** by Jack Flanagan.

Joyce Jensen **moved** to amend the proposed amendment, with a **second** by a voter, to keep the polls open for Article I as above until 6:00, then reconvene. This amendment **failed** by a show of cards.

Jeff Smith then **moved** to amend the proposed amendment, with a **second** by Doug Cecil, to keep the pools open a minimum of one hour after discussion of Articles 5 through 9. After that, we close the polls, count the ballots, announce the results of Article I, then continue with discussion of Articles 2 through 4. This amendment **passed** by a show of cards.

Discussion then turned to the original motion as amended: Discussion on Article I will continue as long as necessary with ballot voting beginning at the end of discussion of Article I. During ballot voting on Article I, discussion will continue on Articles 5 through 9 until 2:00 PM, to reconvene 1 hour later to discuss Articles 2, 3, and 4, once the results of the vote on Article I are announced. This **passed** by a show of cards.

Minimal discussion of Article I included questions about alternatives to a building, such as space at the current school and portables. The question was moved by Mike Hart and seconded by Jack Flanagan. Ballot voting on Article I opened at 12:05 PM. At 12:50 PM the Moderator read Article V:

To see if the school district will vote to approve the cost items in the collective bargaining agreement between the Brookline School Board and the Brookline Teachers Association and pursuant thereto, to raise and appropriate the sum of \$96,100 for the 1999-2000 fiscal year, such sum representing the additional costs attributable to the increase in salaries, as negotiated, over those of the appropriation at current staffing levels paid in the prior fiscal year. The school board recommends this appropriation.

Article V was **moved** by Rich Maghakian and **seconded** by Marcia Farwell. There was no discussion and the motion **passed** by a show of cards.

The Moderator then closed under Article V and read Article VI:

To see if the school district will vote to raise and appropriate \$3,004,318 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the district. The school board recommends this appropriation.

Article VI was **moved** by Rich Maghakian and **seconded** by Jeanne Schultz. There was no discussion and Article VI **passed** by a show of cards.

The Moderator then closed under Article VI and read Article VII:

To see if the school district will vote to accept any federal, state or other financial aid that becomes available to the school district during the 1999-2000 school year. Recommended by the school board.

Article VII was **moved** by Rich Maghakian and **seconded** by Marcia Page. There was no discussion and Article VII **passed** by a show of cards.

The Moderator then closed under Article VII and read Article VIII:

To see if the school district will approve the use of anticipated 2000-2001 catastrophic aid funds, available through state and federal sources, for any unanticipated special education costs that exceed budget limitations established at the District Meeting. Recommended by the school board.

Article VIII was **moved** by Roland Ouellette and **seconded** by Laura Van Deusen. Clarence Farwell asked if this means we are borrowing against next year's funds? Superintendent of Schools, Ken DeBenedictis replied yes. He stated that of the \$81,000 appropriated SAU-wide, approximately \$20-25,000 was Brookline's portion. There was on further discussion and Article VIII **passed** by a show of cards.

The Moderator then closed under Article VIII and read Article IX:

To see if the school district will vote to approve the salaries of the school district officers as follows: School District Clerk \$75, Treasurer \$300, two School Board Members at \$200 each and the School Board Chair \$300. Recommended by the school board.

Article IX was **moved** by Ann-Marie Davis and **seconded** by Donna Bibeau. A voter asked if this represented any increase over last year. It was noted that the Moderator has never accepted a fee for his services as school district moderator, that the amounts for school board members remained the same as for last year, but the amounts for clerk and treasurer were increased to bring them more into line with what other districts raise to pay for these duties. Article IX **passed** by a show of cards.

At 1:05 PM the Moderator announced that since we were finished with Articles 5 through 9, that voting on Article 1 would continue for one hour. Jack Flanagan **moved** to restrict reconsideration of Articles 5 through 9. This was **seconded** by Rich Maghakian and **passed** by a show of cards.

Judy Cook **moved** to reconsider the procedural motion made earlier in order to keep voting open until 6:00 PM. This was **seconded** by Ernie Hudzic. Ernie explained that the intent of his earlier motion was to keep the polls open until 6:00 PM to give everyone a chance to vote, in accordance with what had been advertised.

Steve Paulson **moved** to amend this motion to read: Polls will remain open until 4:00 PM, with balloting moved to the library for the rest of the afternoon, with the district meeting to reconvene at 5:00 PM. This was **seconded** by Mary Bunker. The amended motion **passed** by a show of cards.

Ernie Hudziec **moved** to restrict reconsideration of Article I. This was **seconded** by Don Edson and **passed** by a show of cards.

The Moderator then closed under Article I and read Article II:

To see if the school district will vote to raise and appropriate the sum of Three Hundred Thousand Dollars (\$300,000) for the construction of athletic fields on the Tasker Property, so called, including the grading of the land, clearing, grubbing, filling, leveling, loaming, and seeding of areas generally northerly and easterly of the proposed school for the purpose of athletic fields and athletic areas, together with all related work necessary and incidental to accomplish the same, and, if necessary, due to a vote not to construct a school in 1999 as proposed, to construct parking areas and roadways to access the same, said sums to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than Three Hundred Thousand Dollars (\$300,000) of bonds or notes and authorize the school board to issue and negotiate such bonds or notes, all in accordance with NH RSA 33 (Municipal Finance Act) and to determine the rate of interest thereon, and to take any other actions relative thereto. A 2/3 ballot vote is required to pass this article and it was submitted by petition.

Article II was moved by Doug Cecil and seconded by Bill Bibeau. Doug Cecil then moved to amend Article I as presented, to request only \$280,000, the reduced amount reflecting the roadway and parking lot work that will be unnecessary since it will be part of the school bond. This amendment was seconded by JoAnne Decker. There was no discussion and the amendment passed by a show of cards.

Presentations were made by Doug Cecil, Jeff Godshall, Kevin Gorgoglione, Bob Parodi, Larry Saari, Rita Cecil and many others who also spoke in favor of the playing fields. Ballot voting on Article II began at 5:35 PM. At 6:35 PM the moderator declared the polls closed.

The moderator then read Article III:

To see if the school district will vote to raise and appropriate \$15,000 for architectural assessment to determine the availability of additional adequate instructional space within and on the grounds of the Brookline Elementary School. Included in this request is \$7,500 funding for architect services to plan a third proposal for an upper elementary school. The school board recommends this appropriation.

Jack Flanagan **moved** to pass over Article III, **seconded** by Bill Bibeau. This **passed** by a show of cards.

The Moderator then closed under Article III and read Article IV:

To see if the school district will vote to raise and appropriate the sum of \$92,000 to lease, two double unit, code compliant, relocatable classrooms. Leasing costs, transportation, site development, erection, utilities, septic service and related contingency costs are included in the request. The school board recommends this appropriation.

Dexter Decker **moved** to pass over Article IV, **seconded** by Laura Flanagan. This **passed** by a show of cards.

The Moderator then closed under Article IV and read Article X:

To transact any other business which may legally come before said meeting.

Ernie Hudziec reminded all residents that the board needs volunteers for the building committee to oversee construction of the new school.

The Moderator then announced the results of the ballot vote on Article II: There were 164 ballots cast. To pass, the article would require 110 yes votes. There were 151 yes votes and 13 no votes. **Article II passed.**

Jack Flanagan **moved** to adjourn the meeting, which was **seconded** by Rich Maghakian and **passed** by a show of cards. Moderator Arnold adjourned the meeting at 7:15 PM.

Respectfully submitted,

Kathleen O'Sullivan

BALANCE SHEET

All Funds
June 30, 1999

ASSETS

	<u>General Fund</u>	<u>Total Funds</u>
Cash and Equivalents	\$ 39,573.00	\$ 159,427.00
Receivables	45,620.00	90,247.00
Other Debits		120,000.00
TOTAL ASSETS	\$ 85,193.00	\$ 369,674.00

LIABILITIES

Payables	\$ 17,596.00	\$ 47,157.00
General Obligation Debt Payable		400,000.00
Reserved for Encumbrances	13,454.00	121,367.00
Reserved for Special Purposes		755.00
Reserved for Endowments		28,978.00
Unreserved Fund Balance	54,143.00	(228,583.00)
TOTAL LIABILITIES & FUND EQUITY	\$ 85,193.00	\$ 369,674.00

CERTIFICATE

This is to certify that the information contained in this report was taken from the official records and is complete and correct to the best of my knowledge and belief. The accounts are kept in accordance with Section 17 of Chapter 71-A of the Revised Statutes Annotated and regulation Chapter Rev 1100, Financial Accounting for Local Education Agencies on file with the Administrative Procedures Act, and upon forms prescribed by the Department of Revenue Administration.

Ernest R. Hudziec
Dexter K. Decker
Jack B. Flanagan
SCHOOL BOARD

Kenneth L. DeBenedictis, Superintendent

The books and records of the Brookline School District have been audited by the CPA firm of Plodzick and Sanderson, Concord, NH.

GENERAL FUND RECEIPTS

Fund Equity July 1, 1998		127,599.00
LOCAL		
Current Appropriations	\$2,940,484.00	
Earnings on Investments	8,301.00	
Other Local	-	
TOTAL LOCAL	\$2,948,785.00	
STATE/FEDERAL		
Foundation Aid	\$ -	
Building Aid	45,000.00	
Catastrophic Aid	16,071.00	
Other State and Federal	31,422.00	
TOTAL STATE/FEDERAL	\$ 92,493.00	
TOTAL REVENUE		\$3,041,278.00
TOTAL AMOUNT AVAILABLE		\$3,168,877.00

STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY

For the Year Ending June 30, 1999

	General	Special Projects	Capital Projects	Food Service
Fund Equity 7/1/98	\$ 127,599	0	196,755	\$ 4,411
Revenue	3,041,278	2,867	47,706	106,558
Expenditures	<u>3,101,280</u>	<u>2,867</u>	<u>422,223</u>	<u>108,020</u>
Fund Equity 6/30/99	\$ 67,597	0	(\$ 177,762)	\$ 2,949

BROOKLINE ENROLLMENTS

Brookline Elementary

	Actual September 1999	Actual January 2000	Anticipated September* 2000
K	59	61	68
R	16	16	16
1	74	77	89
2	90	94	77
3	77	78	95
4	84	83	77
5	72	74	89
6	<u>78</u>	<u>78</u>	<u>77</u>
	550	561	589

Hollis/Brookline Junior High

7	76	76	78
8	<u>61</u>	<u>62</u>	<u>80</u>
	137	138	158

Hollis/Brookline High School

9	84	84	63
10	60	61	94
11	43	42	62
12	<u>57</u>	<u>57</u>	<u>47</u>
	244	244	265

Total K-12	931	943	1,012
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*From Demographics Projections based on October 1, 1999 enrollments, SAU #41 Office, October, 1999.

Report of the Superintendent of Schools
Kenneth L. DeBenedictis, Ed.D.

The SAU 41 schools of Hollis and Brookline are enjoying a most productive period of increased learning opportunities for students. *The Hollis Brookline Annual District Report*, March, 2000, recently circulated throughout both communities, provides a most comprehensive review of all initiatives. To briefly summarize here, our efforts have focused on five areas: curriculum renewal, facilities improvement, professional development, technology integration and accountability.

Eleven task committees including over 100 parents, teachers, administrators, school board members and students are involved in reviewing, assessing and rewriting curriculum. A very detailed plan focuses the work and sequences the restructuring. Integration within the schools, training of staff and monitoring and assessment of program progress are the critical steps that guide the process. The SAU web site www.SAU41.k12.nh.us provides detailed information concerning this very active work and other related summaries about programs in all schools.

The population increases in our schools continue to challenge us to provide appropriate space for learning. Several projects are underway to meet the projected numbers described in the Annual District Report:

- The Brookline Upper Elementary project is 50 percent complete with an August 1 availability within our goals. This new grades 5-6 building should provide for our elementary needs for the next 5-6 years.
- Extensive renovation was provided at Hollis Primary School this past summer. Significant improvements were made with heating, ventilation, window systems, electrical, plumbing, ADA compliance and improvements in the clinic and cafeteria kitchen. During the summer of 2000, all carpeting will be replaced, additional lighting improved and classroom areas repainted.
- A new classroom addition is necessary at Hollis Brookline High School. The expected population of 720 students in September 2001 cannot be met in our facility that can accommodate 600. A detailed plan with all associated costs will be widely discussed in several reports prior to the March, 2000 District Meeting.
- The SAU Board has endorsed and encouraged the creation of a Middle School Study. Expanding space needs of our grades 6-8 population and the most appropriate way to educate them will drive the work. A status report is due in May with a final report in December, 2000.

Professional development of staff is an ongoing program. To enable teachers to fully incorporate curriculum and instructional improvements, a formalized teacher training effort is in place. On site professionals, curriculum specialists and coordinators plan with teaching teams to support individual growth. The individual school reports included in

both the Town Report and *Annual District Report* more specifically describe these developments.

Technology advancements are having great impact. Dick Mehlhorn, SAU Network Administrator works closely with our two district wide technicians and the SAU Technology Task Committee to develop and create improved connections with curriculum. Network extensions and the upgrading of equipment has enhanced student access. A new project based assessment program at grades 3-6-8-9 is helping to determine student skills growth and needs for program improvement.

Accountability is critically important in all that we do. We are pleased, for example, with the positive trends we are observing with New Hampshire Educational Assessment and Improvement Program, the California Achievement Tests and the high school SAT results. Our elementary school portfolio work demonstrates student success over time and our involvement with the statewide Best Schools Leadership Institute has enormous potential for all SAU schools.

The SAU Professional Staff Improvement Plan more fully described in the *Annual District Report* incorporates very specific procedures in three major areas: standards for teaching excellence, goal setting based assessment and professional mentorship. The comprehensive plan is the backbone for professional growth that will have significant impact on our schools.

In conclusion, I am very pleased with the growth experienced in these five areas over the past few years. Teaching and learning opportunities will continue to develop as a result of the commitment by staff and continued support by the greater community.

Principal's Report Brookline Elementary School

Last March, the Brookline School District supported the bond issue for a new school!! Construction began in July of 1999 on the Townsend Hill site. As of the middle of January 2000, the construction is 49% complete! The new school will house the 5th and 6th grade students. The building will have 10 classrooms and core facilities for art, music, computer, and media center. The gymnasium will have a full size basketball court, bleachers, and a stage. There will be a separate cafeteria for students to dine. The new school is on a site with a beautiful view. We will all be quite proud of this new facility! For the 2000-2001 school year, there will be TWO elementary schools in town ... What an exciting time!

The opening of the 1999-2000 school year found us using the portable classrooms once again. With the opening of the new school building, this should be the last year we will be using these rooms!

The School Board formed a new committee of volunteers to serve on a Building Committee. This committee has met approximately twice a month to date, and will begin to meet weekly as the construction moves further along. The committee has also worked with the town's Recreation Commission and Youth Organizations on the planning and developing of playing fields on the school site. We thank all the volunteers for their tireless efforts in meeting the demands of overseeing the construction.

With the new school, we are now prepared to accommodate the increasing growth of the town and its student population. By building the new school facility, we are now able to provide for our students now and into the future, as the site and building have been developed to add classrooms when it becomes necessary.

The Brookline School District constructed 2 classrooms at the current school during the summer of 1998 for a kindergarten program. The public kindergarten program opened in the fall of 1999. There are a total of 61 students enrolled in 2 morning sessions and 2 afternoon sessions. The new kindergarten program has been a huge success! We anticipate more students entering kindergarten in the fall of 2000, requiring the use of another classroom! (This additional classroom will be available due to the 5th and 6th grade classes going to the new school.)

Brookline and Hollis teachers continue to work on the various curricula areas for SAU #41 (School Administrative Unit). As reported by the Superintendent of Schools, the success of the Curriculum Committees' efforts has provided improved instruction for all students at all grade levels.

The PTO continues to be supportive in all areas of the school. The 1999-2000 school year has found the PTO taking on the challenge of providing books for the new school's library and funding to update the current school's library. Several fund raising activities are under way to meet this challenge. We thank all the volunteers for their time

and energy in this area; and the townspeople at large for their support of these (and other) projects.

We have received, for the fourth consecutive year, the Blue Ribbon Award from the NH Partners in Education Program. This award is based on the number of hours given by volunteers. We cannot thank the PTO and the volunteers enough for their donation of time in the classroom, library, lunchroom, kitchen, and even at recess.

The enrichment programs provided by PTO at each grade level are sincerely appreciated. The money to provide these programs comes directly from the fund raising activities throughout the school year. Thanks to the community for their support of these activities; and to the coordinators for arranging the programs - We couldn't do it without you!

The education of our students is a combined effort of parents, school, and community. We wish to express our deep appreciation to all for their continued support.

Respectfully submitted,
Richard Maghakian

Report of the Director of Special Education

Congruent with the federal mandates of IDEA '97 and the New Hampshire Standards for the Education of Handicapped Students, School Administrative Unit (SAU) #41 continues to coordinate special education programs and related services to meet the unique needs of educationally coded students throughout Hollis and Brookline. The special education department currently services 251 students ranging from 3 to 21 years of age. This constitutes approximately 10.77% of the overall student body, which remains below the 13.8% average for public schools across New Hampshire.

The salient goal of special education is to assure all children have an "appropriate educational experience." This means that when students have significant deficits in the learning process, resulting in delayed achievement relative to their intellectual functioning and grade level, the school system provides services to address the factors adversely impacting academic performance. Special education interventions are twofold: remedial services to enhance growth in the child's deficit area(s) and compensatory services to facilitate the student's successful engagement with his/her regular classroom instruction. For example, if a student has significant difficulty learning to read, the special services personnel provide both reading programs to enhance the child's reading skills as well as supportive assistance to classroom experiences so that his/her acquisition of knowledge taught in the regular classes is not prevented by their learning difficulties.

Under the parameters of IDEA '97 and the state's "inclusionary" guidelines, all efforts are made to appropriately service students within the "least restrictive setting", that being regular education classes with their peers. We are continuing to work on enhancing the integration of special education and regular education instructional strategies to further address the heterogeneity of learning styles within our regular classes.

All three districts have continued to expand remedial programs to more comprehensively service a greater diversity of student needs within our schools, thus reducing the number of alternative placements. The special education department, in conjunction with the Coop administration, has established an alternative high school program to further address student needs within district. In addition, a remedial reading specialist has been employed to complement the services of our learning disability specialists.

The special education process involves numerous formal meetings accompanied by an extensive number of documents to assure the adherence to federal and state regulations. The department staff has completed an unprecedented fifth consecutive year of 100% compliance with all documents and procedural safeguards. As a result, each district has received its maximum entitlement for federal funds.

The special education budgets reflect all expenditures for in-district programs and related service therapies including staff salaries, instructional materials, evaluation and placement services, out-of-district tuition and specialized transportation costs. The department is pleased to report that overall SAU wide special education budgets have been notably stable, with an actual reduction in average cost per student, while continuously expanding our diversity of services to an increasing population.

Respectfully submitted,
Robert R. Kelly, M.A.

BROOKLINE SCHOOL DISTRICT BUDGET

	ACTUALS FY 98-99 MS25	ADOPTED FY 99-2000 MS22	PROPOSED FY 2000-2001	RECOMMEND FY 2000-2001
1100 REGULAR INSTRUCTION	\$1,165,124	\$1,403,693	\$1,402,923	\$1,402,923
1200 SPECIAL EDUCATION	\$396,206	\$433,712	\$500,296	\$500,296
1250 GIFTED EDUCATION	\$0	\$0	\$0	\$0
1260 ESL PROGRAM	\$0	\$0	\$0	\$0
1300 VOCATIONAL EDUCATION	\$0	\$0	\$0	\$0
1400 CO-CURRICULAR	\$5,663	\$0	\$8,150	\$8,150
2120 GUIDANCE	\$30,052	\$20,378	\$33,193	\$33,193
2130 HEALTH	\$20,493	\$30,709	\$45,125	\$45,125
2210 IMPROVEMENT OF INSTRUCTION	\$22,127	\$22,700	\$24,700	\$24,700
2220 EDUCATIONAL MEDIA	\$26,991	\$29,942	\$52,550	\$52,550
2310 SCHOOL BOARD EXPENSE	\$9,321	\$8,906	\$14,205	\$14,205

	ACTUALS FY 98-99 MS25	ADOPTED FY 99-2000 MS22	PROPOSED FY 2000-2001	RECOMMEND FY 2000-2001
2320 OFFICE OF SUPERINTENDENT	\$109,293	\$116,715	\$123,439	\$123,439
2400 OFFICE OF PRINCIPAL	\$144,680	\$170,902	\$251,098	\$251,098
2540 OPERATION OF PLANT	\$183,561	\$179,947	\$347,403	\$347,403
2550 TRANSPORTATION	\$111,795	\$128,410	\$146,789	\$146,789
2900 FRINGE BENEFITS	\$302,795	\$340,236	\$403,748	\$403,748
5000 DEBT SERVICE	\$160,613	\$239,350	\$430,165	\$430,165
5220 TRANSFER TO SPECIAL PROJECTS	\$0	\$0	\$0	\$0
5230 TRANSFER TO CAPITAL PROJECTS	\$412,568	\$5,367,912	\$0	\$0
5240 TRANSFER TO FOOD SERVICE	\$108,019	\$90,866	\$109,580	\$109,580
GRAND TOTALS	\$3,209,300	\$8,584,378	\$3,893,364	\$3,893,364

BROOKLINE SCHOOL DISTRICT REVENUE

	APPROVED BY DRA 1998-99 MS24	APPROVED BY DRA 1999-2000 MS24	PROPOSED 2000-2001
REVENUE & CREDITS			
UNRESERVED FUND BALANCE	\$71,797	\$53,742	\$0
FOUNDATION AID	\$0	\$0	
CHILD NUTRITION	\$73,355	\$90,866	\$109,580
TRUST FUND	\$1,400	\$1,500	\$1,500
SCHOOL BUILDING AID	\$45,000	\$39,192	\$133,760
KINDERGARTEN AID	\$185,368	\$46,500	\$0
CATASTROPHIC AID	\$15,639	\$16,886	\$17,000
EARNINGS ON INVESTMENTS	\$2,000	\$2,000	\$2,000
OTHER LOCAL SOURCES	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$31,105
SALE OF BONDS	\$0	\$5,367,912	\$0
TRANSFER FROM CAPITAL PROJECTS FUND	\$16,000	\$0	\$0
TOTAL REVENUE & CREDITS	\$410,559	\$5,618,598	\$294,945
DISTRICT ASSESSMENT	\$2,940,484	\$2,965,780	\$3,598,419
TOTAL APPROPRIATIONS (see note below)	\$3,351,043	\$8,584,378	\$3,893,364

NOTE: Total Proposed Appropriations for FY2000-2001 does not include all Warrant Articles.

BROOKLINE ELEMENTARY SCHOOL - TEACHER ROSTER

Name	Experience	Assignment	College	Degree
Richard Maghakian	30	Principal	Fitchburg	M.Ed.
Elizabeth Eaton	25	Asst. Principal	UNH	M.Ed.
Lauren Arruda	3	Kindergarten	Rivier	B.A.
Jeralyn Beck	18	Grade 1	UNH	B.A.
Stephanie Berg	5	Grade 2	Rivier	B.S.
Karina Bertrand	5	Music	UNH	B.M.Ed.
Monica Boisvert	9	Art (p.t.)	Notre Dame	B.A.
Linda Bradbury	18	Grade 3	Trenton Univ.	M.Ed.
Barbara Bullard-Koonz	5	Kindergarten	Rhode Island College	B.S.
Barbara Burgher	13	School Nurse	Clara Maass Hospital	R.N.
Bette Chase	27	Grade 2	Fitchburg	M.Ed.
Lisa Chase	3	Readiness	UNH	M.Ed.
Sandra Darling	21	Grade 5	SUNY, New Paltz	M.Ed.
Kristen Douglass	2	Occupational Therapist	UNH	B.S.
Janet Gnall	4	Grade 4	Notre Dame College	B.A.
Bonnie Gucwa	4	Grade 2	Rivier	M.B.A.
Barbara Higgins	16	Grade 3	Bridgewater	BSEd.
Christine Hyatt	19	Special Education	Keene	B.S.
Cathy Linder Ingram	20	Grade 1	Antioch, NE	M.A.
Jan Kolesar	1	Art (p.t.)	Elmira	B.A.
Susan Lyons	26	Grade 6	Fitchburg	B.S.
Judith McBride	14	Phys. Ed. (p.t.)	U. Mass (Amherst)	B.S.
Evalyn Maghakian	23	Grade 1	Salem	BSEd.
Andrea Martel	8	Special Education	Notre Dame	B.A.
Christina Mattise	5	Guidance	Rivier	M.Ed.

BROOKLINE ELEMENTARY SCHOOL - TEACHER ROSTER

Name	Experience	Assignment	College	Degree
Patricia Nelson	18	Grade 4	Keene	B.Ed.
Timothy O'Connell	4	Grade 6	Plymouth	B.S.
James Paiva	4	Computer	Fitchburg	B.S.
Rachel Petersen	29	Grade 5	Plymouth	B.Ed.
Kathi Post-Bond	26	Env. Science (p.t.)	U. Colorado	M.S.
Maureen Quagliari	6	Media/Library	Simmons College	MSLIS
Pamela (Ireland) Shaw	11	Grade 6	Keene	B.S.
Judith Sortino	18	Grade 5	U. Bridgeport	M.A.
Renelle Stone	13	Grade 4	Rivier	BAEd.
Sharon Swider	22	Grade 3	C. Michigan	B.A.
Pamela Twitchell-Gross	9	Grade 1	Rivier	B.A.
Tammy VanDyke	15	Phys. Ed. (p.t.)	Castleton	B.S.
Joseph Vitulli	1	Grade 4	Plymouth	B.S.
Patricia Waller	8	Grade 1	Rivier	M.Ed.
Lorraine Wenger	10	Reading	SUNY, Buffalo	M.Ed.
Amy Wiedmer	9	Music	SUNY, Potsdam	B.M.Ed.
Heidi Williams	2	Grade 3	Grove City College, PA	B.A.
Christine Young	12	Grade 2	Tufts	M.Ed.

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

ANNUAL REPORT

for the Year Ending June 30, 1999

Hollis Brookline Junior High School
Patricia Lewis Goyette, Principal

Hollis Brookline High School
Dr. Frank Bass, Principal

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
SCHOOL OFFICERS

Hollis/Brookline Cooperative School Board
1999-2000

Mrs. Marygrace DiGiacinto	Term Expires 2000
Mr. Thomas Enright	Term Expires 2000
Mr. Glenn Bolduc	Term Expires 2001
Mr. Stephen Simons	Term Expires 2001
Mrs. Lou-Ann Parodi	Term Expires 2001
Mr. Timothy Bevins	Term Expires 2002
Mr. Basil Harris, Jr.	Term Expires 2002

	Clerk
Mr. Timothy Bevins	Treasurer
Mr. James Belanger	Moderator

SAU #41 Administration

Dr. Kenneth L. DeBenedictis	Superintendent of Schools
Mrs. Lee Ann Blastos	Business Administrator
Mr. Robert R. Kelly	Special Education Director

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire, qualified to vote in District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THURSDAY, THE SIXTEENTH DAY OF MARCH, 2000, AT 7:00 O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

1. To elect all necessary school district officers for the ensuing terms by official ballot on March 14, 2000.
 - Election of two (2) members of the School Board from Hollis for the ensuing three years.
 - Election of the School District Moderator for the ensuing year.
 - Election of one (1) member of the Budget Committee from Hollis for the ensuing three years.
2. To see if the school district will vote to raise and appropriate the sum of \$3,200,000.00 for construction and original equipping of an addition to Hollis Brookline High School including architectural fees, professional service fees and any items incident to and/or necessary for said construction and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$3,200,000.00 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the interest earned on the investment of these bond proceeds to be used for the above purpose. And to raise and appropriate \$99,807.00 for the first year principal and interest payment on the bond. The school board recommends this appropriation. (A two-thirds ballot vote required.)
3. To see if the school district will accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescision of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. The school board and budget committee recommend this article.
4. To see if the school district will authorize the Hollis/Brookline Cooperative School District to access future year and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommend this article.
5. To see if the school district will vote to raise and appropriate a sum of \$154,188.00 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2000-2001 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board recommends this appropriation.

6. To see if the school district will vote to raise and appropriate a sum of \$59,670.00 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2000-2001 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board recommends this appropriation.
7. Adoption of RSA 31-95-c Authorizing the Retention and Application of Funds Generated From Fees for Student Participation in Athletic Programs.

'...Shall we adopt the provisions of RSA 31:95-c to restrict all revenues from fees for student participation in athletic programs for the purpose of defraying the cost of athletic programs? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Hollis/Brookline Cooperative Athletic Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue.
...'

To be voted by secret ballot at the District Meeting. The school board recommends this action.

8. To see if the school district will vote to raise and appropriate \$9,944,092.00 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the district. The school board recommends this appropriation.
9. To see if the school district is in favor of changing the term of the moderator from one year to three years, beginning with the term of the moderator to be elected at next year's regular school district meeting. To be acted on by official ballot on March 14, 2000.
10. To transact any other business which may legally come before said meeting.

GIVEN UNDER OUR HANDS AND SEALS AT SAID HOLLIS ON THIS 17th DAY OF FEBRUARY, 2000.

Thomas Enright, Chair
 Timothy Bevins
 Glenn Bolduc
 Marygrace DiGiacinto
 Basil Harris
 Lou-Ann Parodi
 Stephen Simons
 SCHOOL BOARD

A true copy of the Warrant Attest.

Thomas Enright
 Timothy Bevins, Chair
 Glenn Bolduc
 Marygrace DiGiacinto
 Basil Harris, Jr.
 Lou-Ann Parodi
 Stephen Simons
 SCHOOL BOARD

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 8:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of
Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE ALPINE GROVE BANQUET FACILITY (HOLLIS) AND BROOKLINE ELEMENTARY SCHOOL (BROOKLINE) IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH, 2000, SEVEN O'CLOCK AND EIGHT O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose two members of the School Board for the ensuing three years (from Hollis).
3. To choose one Budget Committee Member for the ensuing three years (from Hollis).

Given under our hands and seals at said Hollis, New Hampshire on this 16th day of February, 2000.

Thomas Enright, Chair
Timothy Bevins
Glenn Bolduc
Marygrace DiGiacinto
Basil Harris, Jr.
Lou-Ann Parodi
Stephen Simons
SCHOOL BOARD

A true copy of the warrant - Attest:

Thomas Enright, Chair
Timothy Bevins
Glenn Bolduc
Marygrace DiGiacinto
Basil Harris, Jr.
Lou-Ann Parodi
Stephen Simons
SCHOOL BOARD

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT MEETING

March 4, 1999

Hollis Brookline High School

Hollis, NH

The Annual District meeting of the Hollis Brookline Cooperative School District was called to order by Moderator James Belanger at 7:05 p.m. on Thursday, March 4, 1999. After the National Anthem was sung by Lauren Rosenberg and Missy Johnson, Moderator Belanger introduced Dr. James Squires, District 12 State Senator. Dr. Squires reported that the NH House had on that afternoon, passed the Hager-Below proposal to address the Claremont II issue. It will now be sent to the Senate.

Moderator Belanger reviewed the rules for the meeting and Article 1 would be opened, presented and voting commence. During the time voting was taking place, administrators' reports would be presented.

He then read Article 1: "To see if the school district will vote to raise and appropriate the sum of \$900,000 for the purpose of completing the construction of the auditorium and classroom addition at the high school and to authorize the issuance of not more than \$900,000 of bonds or notes, in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), and to authorize the school district to issue and negotiate such bonds or notes and to determine the rate of interest thereon. In addition, to raise and appropriate \$21,190.50 for the first years interest payment on the bond. The school board and budget committee recommend this appropriation (two-thirds ballot vote required to pass this article)."

Article 1 was moved by Tom Enright and seconded by Tim Bevins.

Mr. Enright proceeded with his presentation. He noted that in order to receive state aid for the construction of the auditorium, it was necessary to bond the \$900,000. He stated that the issuance of the bond would have zero tax impact to the district.

He then introduced Ann Conway, Co-chair of the Auditorium Committee, without whom the project would not have materialized. Mrs. Conway announced that as of this week the goal of \$900,000 had been exceeded and currently there was \$906,000 in the bank. She thanked her co-chair, Tim Boszowski and committee members and contributors from Hollis and Brookline. Mr. Ted Karwoski, Chair of the Building Committee was introduced and he reported on the status of the construction. He announced that the first performance in the new auditorium will be May 6-8.

The polls were opened at 7:47 p.m. for one hour for ballot voting.

Moderator Belanger announced that Hannah Onoroski was not only the VFW District 6 winner of the essay, "What Freedom Means to Me," but was also the state winner. Her essay will now be judged at the national level. He then introduced Supt. Ken DeBenedictis who, in turn, introduced Pat Goyette, Principal of Hollis Brookline Junior High and Dr. Frank Bass, Principal of Hollis Brookline High School. Mrs. Goyette announced that the junior high was one of three finalists for this years Excellence in

Education Award. Dr. Bass spoke about new initiatives and highlighted activities of the school's "veteran" teachers.

The School Board and Budget Committee members were then introduced, and Coop Board Chair Tim Bevins provided a brief report on District activities from the school board's perspective.

Moderator Belanger stated that because Article 2 was related to Article 1, he would entertain a motion to take it out of order and place it after Article 8. This required a 2/3 majority. Moved and seconded, motion carried with 2/3 majority card vote.

Moderator Belanger then read Article 3: "To see if the school district will vote to raise and appropriate a sum of \$126,835.66 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1999-2000 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation."

Article 3 was moved by Basil Harris and seconded by Tom Enright.

Mr. Harris thanked all members of the teachers' association and highlighted the outcome of the negotiations, which included: a two year contract, 2.5 percent salary increase with no change between steps and salary lanes, an early retirement incentive, discussion to establish a sick bank, and an increase in premium payments for dental from \$45 to \$60 per month for two-person and family plans. Funding is for the first year of the two-year contract. A vote was taken and the motion carried by teller card.

Moderator Belanger read Article 4: "To see if the school district will vote to raise and appropriate a sum of \$55,203.10 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 1999-2000 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board recommends this appropriation. The budget committee had not made a recommendation at press time."

Article 4 was moved by Steve Simons and seconded by Basil Harris.

Mr. Simons presented the results of the support staff negotiations which included: a two year contract, 2.5 percent salary increase, elimination of the attendance bonus, an addition of a new employee category, Building Senior Secretary, and a retirement incentive. Bill Matthews of the Budget Committee noted that the contract had not yet been ratified by the time the Warrant went to press, but the Budget Committee recommends this article. A vote was taken and the motion carried by teller card vote.

Moderator Belanger read Article 5: "To see if the school district will vote to approve the salaries of the school district officers as follows: Moderator \$0, School District Clerk \$90, Treasurer \$360, six School Board Members at \$450 each and the School Board Chair \$600. The school board and budget committee recommend this appropriation.

Article 5 was moved by Sarah Kirby, seconded by Tim Bevins and passed by teller card vote.

Article 6: It was moved by Raymond Valle and seconded by Tim Bevins to place Article 6 after Article 2. Motion carried by 2/3 teller card vote.

Moderator Belanger read Article 7: "To see if the school district will authorize the Hollis/Brookline Cooperative School District to accept grants or funds from federal, state or other funding sources provided that there are no additional costs to the school district in receiving the initial grant. The school board and budget committee recommend this article."

Marygrace DiGiacinto moved and Steve Simons seconded Article 7. Motion carried by teller card vote.

Moderator Belanger read Article 8: "To see if the school district will authorize the Hollis/Brookline Cooperative School District to access future year and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommend this article."

Article 8 was moved by Tim Bevins and seconded by Basil Harris.

Mr. Bevins stated that Article 8 is a housekeeping article which must be on the warrant each year. Motion carried by teller card vote.

Moderator Belanger announced the results of the ballot voting on Article 1. A total of 143 votes were cast; 98 votes were necessary for two-thirds vote. There were 137 Yes votes and 6 No votes. Article 1 passed.

Article 2 was read by the Moderator: "To see if the school district will vote to raise and appropriate the sum of \$82,000 for the purpose of reducing the cost of construction of the Hollis Brookline auditorium and classroom addition and to authorize the transfer/use of that amount from the June 30, 1999 fund balance for this purpose. (This amount is equivalent to the interest earned on the bond proceeds transferred to the general fund on or before July 30, 1999.) The school board recommends this appropriation."

Article 2 was moved by Tim Bevins and seconded by Tom Enright.

Mr. Enright presented the article and stated that he had a request to amend the motion per the Division of Revenue Administration (DRA). Instead of "reducing" the cost of construction, the amendment would read "completing" the cost of construction.

It was moved by Tim Bevins and seconded by Steve Simons to amend the motion. Motion carried by teller card vote.

Mr. Enright stated this article was necessary to close out the high school construction account and transfer the funds to the auditorium account. A vote was taken and passed by teller card vote.

Raymond Valle moved to restrict reconsideration of this article. John Andruszkiewicz seconded, and the motion carried by teller card vote.

Article 6 was read by Mr. Belanger: "To see if the school district will vote to raise and appropriate \$9,104,456 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the district. The school board and budget committee recommend this appropriation."

Article 6 was moved by Tim Bevins and seconded by Basil Harris.

Mr. Bevins presented the overall budget noting that the key budget driver is the district's increasing enrollment. The increase in the budget is 5.5 percent over last year, 85 percent of which is due to increased enrollment. Mr. Matthews, Budget Committee Chair, presented the projected tax impact which is \$0.65/thousand in Hollis and \$1.27/thousand in Brookline.

A vote was taken and Article 6 carried by teller card vote. Raymond Valle moved to restrict reconsideration of this article. John Andruszkiewicz seconded, and the motion carried by teller card vote.

Article 9 is a Petition article: "Shall we adopt the provisions of RSA 40:13 to allow official ballot voting on all issues before the Hollis/Brookline Cooperative School District? This Warrant Article is for discussion only."

It was moved and seconded to limit debate on this article to one-half hour. Motion carried with 2/3 teller card vote, and the discussion commenced at 9:15 p.m.

Basil Mason spoke in favor of RSA 40:13 (Senate Bill 2). No other voters were present to speak in support of Senate Bill 2; therefore, the Moderator allowed several individuals to speak against this law. Mr. Mason addressed the meeting for a final time and the debate ended at 9:45 p.m.

Article 10: "To transact any other business which may legally come before said meeting."

There was no further business to come before the meeting. Tim Bevins moved and Steve Simons seconded the motion to adjourn. Motion carried by teller card vote, and the meeting adjourned at 9:47 p.m.

Respectfully submitted

Doris T. Lindgren
School District Clerk

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT BUDGET

	ACTUALS FY 98-99	ADOPTED FY 99-2000	PROPOSED FY 2000-2001	BUD COMM RECOMMEND FY 2000-2001
1100 REGULAR INSTRUCTION	\$2,815,075	\$3,131,236	\$3,425,631	\$3,425,631
1200 SPECIAL EDUCATION	\$993,497	\$1,170,634	\$1,144,366	\$1,144,366
1250 GIFTED EDUCATION	\$3,725	\$4,700	\$4,700	\$4,700
1260 ESL PROGRAM	\$0	\$0	\$42,698	\$42,698
1300 VOCATIONAL EDUCATION	\$62,373	\$76,000	\$76,000	\$76,000
1400 CO-CURRICULAR	\$155,800	\$187,245	\$227,268	\$227,268
2120 GUIDANCE	\$226,938	\$258,217	\$245,997	\$245,997
2130 HEALTH	\$80,666	\$84,315	\$84,542	\$84,542
2210 IMPROVEMENT OF INSTRUCTION	\$161,104	\$163,610	\$145,425	\$145,425
2220 EDUCATIONAL MEDIA	\$166,286	\$173,103	\$172,538	\$172,538
2310 SCHOOL BOARD EXPENSE	\$24,981	\$27,997	\$27,997	\$27,997
2320 OFFICE OF SUPERINTENDENT	\$204,269	\$224,551	\$251,973	\$251,973

	ACTUALS FY 98-99	ADOPTED FY 99-2000	PROPOSED FY 2000-2001	BUD COMM RECOMMEND FY 2000-2001
2400 OFFICE OF PRINCIPAL	\$341,353	\$386,702	\$409,980	\$409,980
2540 OPERATION OF PLANT	\$670,695	\$585,785	\$624,537	\$624,537
2550 TRANSPORTATION	\$234,869	\$257,577	\$263,659	\$263,659
2900 FRINGE BENEFITS	\$1,043,577	\$1,154,842	\$1,173,761	\$1,173,761
5000 DEBT SERVICE	\$1,165,935	\$1,177,620	\$1,377,637	\$1,377,637
5220 TRANSFER TO SPECIAL PROJECTS	\$39,612	\$0	\$5,000	\$5,000
5230 TRANSFER TO CAPITAL PROJECTS	\$2,453,763	\$1,003,190	\$0	\$0
5240 TRANSFER TO FOOD SERVICE	\$231,807	\$222,361	\$240,383	\$240,383
GRAND TOTALS	\$11,076,325	\$10,289,685	\$9,944,092	\$9,944,092

The Cooperative School Budget Hearing had not yet occurred by the time this report went to press. If there are changes after the hearing, revised copies will be available at the Coop District Meeting.

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT REVENUE

	APPROVED BY DRA 1998-99	APPROVED BY DRA 1999-2000	PROPOSED 2000-2001
REVENUE & CREDITS			
UNRESERVED FUND BALANCE	\$209,106	\$88,948	\$0
DRIVER EDUCATION	\$10,000	\$10,000	\$10,000
CATASTROPHIC AID	\$89,764	\$70,493	\$70,493
BUILDING AID	\$362,448	\$240,228	\$421,168
VOCATIONAL EDUCATION	\$500	\$1,500	\$1,000
CHILD NUTRITION	\$233,423	\$233,423	\$240,383
EARNINGS ON INVESTMENTS	\$30,000	\$15,000	\$15,000
ATHLETIC FEES	\$7,750	\$7,100	\$0
OTHER LOCAL SOURCES	\$30,295	\$28,336	\$60,738
RUTH WHEELER TRUST FUND	\$0	\$0	\$1,000
HOLLIS TRUST FUND	\$6,284	\$6,284	\$6,284
FEDERAL FUNDS	\$4,100	\$33,440	\$64,000
SALE OF BONDS	\$1,130,000	\$900,000	\$0
TRANSFER FROM CAPITAL PROJECTS FUND	\$380,000	\$85,422	\$0
PRIVATE CITIZEN CONTRIBUTIONS	\$900,000	\$172,167	\$213,408
TOTAL REVENUE & CREDITS	\$3,393,670	\$1,892,341	\$1,103,474
DISTRICT ASSESSMENT	\$7,523,642	\$8,397,344	\$8,840,618
TOTAL APPROPRIATIONS (see note below)	\$10,917,312	\$10,289,685	\$9,944,092

NOTE: Total Proposed Appropriations for FY2000-2001 does not include all Warrant Articles.

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

GENERAL FUND RECEIPTS

For Year Ending June 30, 1999

Fund Equity July 1, 1998 \$ 408,665.00

Local

Current Appropriations \$ 7,523,642.00

Earnings on Investments 34,070.00

Other 70,642.00

TOTAL LOCAL \$ 7,628,354.00

State/Federal

Building Aid \$ 362,448.00

Catastrophic Aid 90,774.00

Other 48,776.00

TOTAL STATE/FEDERAL \$ 501,998.00

TOTAL REVENUE \$ 8,130,352.00

TOTAL AMOUNT AVAILABLE \$ 8,539,017.00

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY

For Year Ending June 30, 1999

	General	Special Projects	Capital Projects	Food Service
Fund Equity 7/1/98	\$ 408,665.00	\$ 46,083.00	\$ 435,512.00	\$ 3,682.00
Revenue	8,130,352.00	36,453.00	2,537,939.00	250,981.00
Expenditures	8,351,143.00	39,612.00	2,918,868.00	231,807.00
Fund Equity 6/30/99	\$ 187,874.00	\$ 42,924.00	\$ 54,583.00	\$ 22,856.00

BALANCE SHEET
All Fund Types and Account Group
June 30, 1999

ASSETS

	<u>General Fund</u>	<u>Total Funds</u>
Cash and Equivalents	\$ 151,672.00	\$ 341,483.00
Receivables	141,148.00	483,905.00
Other Debits - General Long-Term Debt		11,265,185.00
TOTAL ASSETS	\$ 292,820.00	\$12,090,573.00

LIABILITIES & FUND EQUITY

Payables	\$ 104,946.00	\$ 329,967.00
General Obligation Debt Payable		11,175,185.00
Compensated Absences Payable		90,000.00
Deferred Revenue		505.00
Reserved for Special Purposes		65,780.00
Reserved for Endowments		186,678.00
Reserved for Encumbrances	98,927.00	98,927.00
Unreserved Fund Balance	88,947.00	143,531.00
TOTAL LIABILITIES & FUND EQUITY	\$ 292,820.00	\$12,090,573.00

CERTIFICATE

This is to certify that the information contained in this report was taken from the official records and is complete and correct to the best of my knowledge and belief. The accounts are kept in accordance with Section 17 of Chapter 71-A of the Revised Statutes Annotated and regulation Chapter Rev 1100, Financial Accounting for Local Education Agencies on file with the Administrative Procedures Act, and upon forms prescribed by the Department of Revenue Administration.

Timothy Bevins
Thomas Enright
Glenn Bolduc
Marygrace DiGiacinto
Basil Harris, Jr.
Lou-Ann Parodi
Stephen Simons

Kenneth L. DeBenedictis, Ed.D., Superintendent

The books and records of the Hollis/Brookline Cooperative School District have been audited by the CPA firm of Plodzick and Sanderson, Concord, NH.

ANNUAL REPORT
1999-00
HOLLIS/BROOKLINE JUNIOR HIGH SCHOOL

As the principal of Hollis/Brookline Junior High School, I am both pleased and proud to submit this report to the citizens of Hollis and Brookline.

ENROLLMENT

At present there are three hundred seventy-two (372) students. In my three-year tenure that is an increase of one hundred and thirty-two (132) students. One hundred percent of available space is being utilized by our staff and student body.

STAFFING

We are proud to welcome the following new staff members:

Miss Leah Adamowicz - Math Teacher
Mrs. Sandra Baughn - Instructional Aide
Mr. Stephen Capraro - Social Studies Teacher
Mrs. Claudia Dufresne - Reading Specialist (part time)
Miss Robyn Higgins - Instructional Aide
Mr. Ronald Johnston - Physical/Health Education (part time)
Mrs. Pamela Kokosa - Instructional Aide
Mrs. Melanie Madden - Special Education Teacher
Ms. Deborah Manna - Instructional Aide
Mrs. Deborah McGinley-Williams - Guidance (1 day per week)
Mr. Rick Melillo - Therapist
Mrs. Gail Rasmussen - Instructional Aide
Mr. Richard Raymond - Technology Specialist
Mrs. Joan Vaughn - Food Service

We also recognize Mr. Dick Mehlhorn as our Technology Network Specialist.

TEAMING RESTRUCTURE

Presently we are in our second year of formal interdisciplinary Teams. Smaller communities of learners, schools within schools, have been designed to better meet the needs of the emerging adolescent. Teams of teachers meet daily to connect curriculum objectives, parent conference, discuss student issues and meet with support staff.

Creative scheduling addressed the issue of class size and communication between specialists and core team members. Teachers of art, industrial arts, family and consumer science and computer/health became integral team members, therefore increasing all four person teams to five. These specialists are able to meet with the team daily. Specialists then rotate with another team each quarter.

EXCELLENCE IN EDUCATION

Hollis/Brookline Junior High School was recognized as a finalist for the Excellence in Education Award. The State Department of Education selects one elementary, middle and secondary school based on excellence in the following areas: curriculum, teaching/learning process, student achievement, community/parental involvement, leadership/decision-making and climate.

The ten page application highlights a clearly articulated curriculum that allows for meaningful integration; (examples include Loyalist vs Patriot debate-English and History, Johnny Tremain Power Point Presentation-English and Technology, Research Projects-Science and Library Information Skills, Science Fair-English and Science, career Awareness-Guidance and Family and Consumer Science.)

It, too, acknowledges the relationship of our new SAU 41 Teacher Evaluation Plan and the teaching/learning process. Varied instructional strategies and authentic assessment are primary discussions in post conferences.

Strengths of our candidacy for the award came with parent involvement. The PTSA remains strong supporting continuous volunteer opportunities, fund raising efforts and meaningful parent education.

TECHNOLOGY

The integration of technology as a learning tool is a vital part of our students' education. Our open lab, provided by the Walker Foundation, is used throughout each day by content teachers and their students. The function of the instructional lab, with our computer teacher, remains two-fold. The first is to provide specific computer instruction to seventh grade students. The second is to assist faculty with the integration of technology.

Our web page has become activated. Most recently teams have created pages that post daily homework assignments. Also our *Knightly News* is available. Visit us at www.hbjhs.k12.nh.us.

SUMMARY

With genuine pride I recognize and applaud the staff of Hollis/Brookline Junior High School. Together we continue to embrace change for the purpose of meaningful intellectual, social, emotional and physical growth in our young adolescents.

Respectfully submitted,

Patricia Lewis Goyette
Principal

ANNUAL PRINCIPAL'S REPORT HOLLIS BROOKLINE HIGH SCHOOL

As we enter the new century, we remain excited and enthusiastic over the growth and development of Hollis Brookline High School and its relationship with the towns of Hollis and Brookline. While we continue to add and create several exciting new initiatives and programs designed to meet the challenges of our diverse and rapidly growing populations, academic integrity and challenge continue to be the bedrock of our mission. Respect, responsibility, and a growing sense of pride have emerged as powerful elements within our student body. Students are taking on greater responsibility for their learning, as well as playing a more active role in defining our vision and mission and thus raising the level of standards for all who participate in this place called school.

We are especially pleased with the many new faculty and staff that have joined our school community bringing added energy and enthusiasm to a very committed and dedicated group of professionals. These include: Mrs. Stacey Plummer and Mrs. Susan Mooers, in Mathematics, Mrs. Debbie Kissell, Ms. Vanessa Newell, and Mrs. Kathy Pohlman-Sommisch in English, Mrs. Becky Balfour and Mrs. Natasha Pidvyssotski in Social Studies, Mrs. Sherry Spofford, and Mr. Kevin Verville in Science, Ms. Elizabeth Hanscom in Foreign Language, Mr. Rick Melillo in Counseling/Special Education, Mr. Charlie Williams, Ms. Amy Packard, and Ms. Christine Smith in Special Education, Mrs. Fran McBee in ESL, Mrs. Lesha Colthart in Chorus, and Mr. Joe Quinn and Ms. Stacey Sawyer in Computer Science.

Our population is currently at 568 students with projections in the next four to five years reaching in excess of 900 students. As our population grows, so do programs, initiatives and opportunities. Our after school programs including clubs, activities, organizations, sports, and performing arts have nearly tripled in the last year. Both students and faculty are involved and engaged in a wide variety of activities promoting a well-balanced educational community. In the fall we initiated a new Freshmen Orientation providing an opportunity for new students to become acclimated to their new school. There is a synergy afoot in our programming efforts that has mushroomed into other areas in the building and the communities of Hollis and Brookline. Highlights include our computer technology labs and their growing connection with all disciplines and reaching into the community through adult education opportunities. The addition of the auditorium offers increased opportunities for performing arts and has provided a wide spectrum of academic courses, activities, and program opportunities not just for our students but for our communities as well.

Foreign exchange travel has become an integral part of our curriculum. Our English Exchange Program was a large part of our Spring 1999 and Fall 1999 student experience. Students from Hollis Brookline visited the Hastingsbury School in Bedford, England last March and hosted their counterparts here in Hollis this past October. In addition, our Wellness program has also helped provide a nice transition for students entering the ninth grade. We are now a Team-Nutrition School focusing on nutrition education and positive health choices. We look forward to the expansion of our Wellness program to include a variety of healthy life style choices. Wellness is a program that has been expanding over the past several years and we are very excited about new initiatives that will incorporate many of the wellness concepts into our physical education program. In a few short years, physical education as we know it will be obsolete. As we move into the millenium, healthy life style choices will be more important than ever. The Wellness Task Force at the high school,

including Mrs. Abby Brannen, Mr. John Kittredge, and Mrs. Julie Whitcomb have spearheaded this effort. As a result of their research we have introduced new programs geared to balancing the students' physical, emotion, social and intellectual needs. These programs include the ropes course, adventure based activities, yoga, aerobics, and dance, and other means to achieve physical and emotional well being.

New initiatives for the 1999-2000 academic year also include an increased attention to Asian Studies. Helen Melanson, in collaboration with the China Network, Primary Source, and the New Hampshire Humanities Council, has immersed our students in the history, art, literature and culture of China and Tibet. Part of this experience led to a special assembly featuring Lobsang Sangay from Tibet. We were also able to offer a regional workshop for New Hampshire teachers on the Art and Poetry of Dynastic China. The culmination of all of these different events has led to Helen Melanson's invitation to travel to China for two weeks in April. We are very excited about this opportunity both for Mrs. Melanson and our high school.

Teaching our students to use current technology and to translate that to every day issues and practice is extremely important. Our Physics Department has been instrumental in developing curricular applications such as rocket launches, motion experiments, innovations in harmonics, and bridge construction. This year Hollis Brookline High School was pleased to host the State Bridge Building Contest. New courses offered this year in our computer labs include C++, Web Design, and Adobe Photoshop. Advanced Placement C++ will be offered next fall. In addition, as part of our community outreach, some of our more advanced students will be working in the Hollis town hall this Spring on Web Design, another small group of students will work with senior citizens on computer setup and software applications.

Community Service has grown to become one of the most vibrant activities in the building. The newly formed Parent Teacher Student Association (PTSA) has connected the communities of Hollis and Brookline with the high school by providing a wonderful sharing of talent, expertise, and support. Our student leadership organizations including Student Council, Advisory Council, Interact, Peer Outreach, World of Difference, and others has taken an active role within the building to promote outreach opportunities with the communities, which have become an expected standard within the building. School and community spirit has blossomed within our walls.

The commitment of our towns to provide the best possible education for the students we serve has become the hallmark of SAU #41 and we are especially proud to serve in a district that supports education with such high standards. We look forward to the continued growth and expansion of educational resources and the continued support of our students, faculty, and communities.

Respectfully submitted,
Franklyn G. Bass, Ph.D.
Principal

TEACHER ROSTER
HOLLIS/BROOKLINE JUNIOR HIGH SCHOOL

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Patricia Lewis Goyette	31	Principal	UNH	MEd
Leah Adamowicz	1 st Year Teacher	Mathematics	Keene State	BA
Deirdre Adams	20	School Nurse	UNH	BS
Eileen Ball	15	Media	Univ. of RI	MA
Margaret Beale	20	Social Studies	Syracuse Univ.	MLS
Peggy Ann Bolduc	19	English	Bethany College	BA
David Bond	19	Science	Univ. of MA	MA
Gayle Botcher	24	Physical Education	Univ. of Bridgeport	MSEd
Stephen Capraro	7	Social Studies	St. Anselm College	BA
Carolyn Ciccio	27	English	Mt. St. Mary College	MA
Jeanne Cleveland	20	Biology	Northeastern Univ.	MEd
Lauren Dokas	16	Mathematics	UNH	MS
Carolyn Evans	21	Science	Boston Univ.	BS
Cynthia Foss	15	Speech/Language	Univ. of ME	MA
Joseph Gruce, III	4	Computer	Duquesne Univ.	MA
Margaret Grupposso	22	English	Univ. of MA (Amherst)	BA
Patricia Hecht	16	Psychoeducational Evaluator	Michigan State Univ.	Ph.D.
Dean Jahns	23	Mathematics	St. Cloud State Univ.	BS
Ronald Johnston	16	PE/Health	UNH	MS
Janet Lash	5	Spanish	Regis College	BA
Jacqueline Lucas	27	Reading	Westfield State College	MA
Barry Lyle	14	History	Univ. of MA	BS
Deborah McGinley-Williams	11	Guidance	Antioch New England	MA
Melanie Madden	20	Special Education	Rivier	MEd
Rosemary Mezzocchi	22	Mathematics	Northeastern Univ.	BA
Jean Morrow	23	Guidance	Northeastern Univ.	MEd
Audra Nolin	8	Spanish	Notre Dame College	BA
Christine Page	3	Special Education	Fitchburg State	MEd
Sandra Papadeas	10	Art	UNH	BS
Paul Picariello	20	IA-Tech Ed	Fitchburg State	MEd

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Louise Rankins	28	French	Rivier	MEd
Anne Richard	4	Special Education	Rivier	MEd
Bharti Sarvaiya	6	Family & Consumer Science	M.S. Univ. of Baroda	MS
Patricia Smith	10	Reading	Worcester State	BS
Charles Twichell	30	Social Studies	UNH	MEd
A. Nancy Wood	36	Remedial Reading	Plymouth State	MA
Sharon Zarin-Strout	34	Music	Pennsylvania State	BS

TEACHER ROSTER
HOLLIS/BROOKLINE HIGH SCHOOL

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Frank Bass	22	Principal	Boston College	PhD
Robert Onellette	4	Assistant Principal	NH College	MBA
William Adario, Jr.	28	Special Education	Boston Univ.	MEd
Rebecca Balfour	7	Social Studies	Beloit College	BA
Barbara Boucher	10	Media/Library	U Rhode Island	MLS
John Boucher	1	Physics	U Mass., Lowell	BS
Abigail Brannen Wilson	2	Family & Consumer Science	SUNY, Oneonta	BS
Patricia Brannen	5	Guidance	Rivier	MEd
Jody Brown	16	French	Middlebury	MEd
Karen Brown	3	Mathematics	Miami Univ.	BS
Rodney Clark	8	Science - Biology	Fitchburg State	MEd
Bonnie Del Signore	8	Mathematics	Brown Univ.	BA
Carol Dochstader	24	Guidance	Rivier	MEd
Vina Duffy	16	Mathematics	Keene State	BEd
Roderick Ferland	32	Music	Boston Univ.	MA
Cynthia Diane Foss	15	Speech/Language	Univ. of ME	MA
Michael Fox	33	English	Middlebury	MA
Elizabeth Hanscom	1 st Year Teacher	Spanish	Holy Cross	BA
Mark Illingworth	14	Mathematics	Univ. of VA	BS
Mary Kelley	19	Guidance	Rivier	MEd
Laurel Kenworthy	6	Psychotherapist	New York Univ.	MSW
Deborah Kissell	3	English	Univ. of NH	BA
John Kittredge	27	Anatomy/Physiology	Suffolk Univ.	MEd
Elias Korcoulis	36	Physical Education	Keene State	BEd
Jane Lavigne	18	School Nurse	New England College	BS
Lindsay Lankin	17	School to Careers Coordinator	Temple Univ.	MA
Brigitte MacMillan	2	Art/Photography	Rivier College	BA
M. Frances McBee	10	ESL Specialist	Notre Dame College	MA
Jean Maguire	23	Business Education	Notre Dame College	BA
Richard Manley	21	Social Studies	Northeastern Univ.	MA
Brian Maynard	29	Physics	Suffolk Univ.	MEd

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Helen Melanson	31	English/Social Studies	Dartmouth	MA
Richard Melillo	9	Psychotherapist	Antioch New England	MA
Joel Mitchell	33	Social Studies	Dartmouth	MA
Susan Mooers	2	Mathematics	U. Southern Maine	MS
J. William Neller II	23	Social Studies	UNH	MAT
Vanessa Newell	1 st Year Teacher	English	Colby College	BA
Amy Packard	1 st Year Teacher	Special Education	Bethany College	BA
Victoria Parady-Guay	18	Physical Education	Plymouth State	BS
Cynthia Plantecoste	4	French	Middlebury College	MA
Stacey Plummer	5	Mathematics	Univ. of Rochester	BA
Joseph Quinn	16	Computer Technology	Fitchburg State College	BS
Kristen Roy	8	Spanish	SUNY, Cortland	BSEd
Ron Rupp	12	Chemistry	Univ. of NC	BA
Chris Saunders	8	Social Studies	Franklin Pierce College	BA
Stacey Sawyer	1 st Year Teacher	Studio Art/Technology	Univ. of NH	BA
Christine Smith	7	Special Education	Rivier	MEd
Jeanne Smith-Cripps	25	Art	MA College of Art	MS
Sherry Spofford	3	Biology	Rivier College	MEd
Toni Taylor (LOA)	4	Mathematics	Keene State	BA
Frank Tkaczyk	18	Special Education	UNH	BA
Robin Tulloch	22	English	Keene State	MA
Kevin Verville	1 st Year Teacher	Physical Science	Plymouth State	BS
Linda Wheeler	27	French/Spanish	Univ. of ME	BA
Julie Whitcomb	12	Health Education	Potsdam College	BA
Charles Williams	11	Special Education, Phys. Ed.	Antioch New England	MEd
Michael Williamson	19	English	Cambridge Univ.	MA

HOLLIS BROOKLINE HIGH SCHOOL 1999 GRADUATES

Megan Rose Amber
 Ryan P. Archambault
 Wayne S. Benner +
 Cesar Bidese*
 Laura G. Bigelow #
 Misty Lee Bishop
 Lea Cohen Boisvert
 Kaylen Nicole Brassard
 Eliot D. Brisk
 Randall C. Brown
 Frank David Burbee
 Eric David Burkholder
 Tatiana Carcamo*
 Travis Cassias
 Danielle Elizabeth Choquette
 Sheri Marie Christman
 Brian Matthew Ciofrone
 Sean Patrick Conroy
 John Andrew Constantian
 Mark John Costello
 Jonathan Barrett Davies
 Zachary M. Densmore
 Bella Dombaev*
 Alicia Dow
 Michael Dow
 Meredith Hight Edmunds #
 Jaima Lee Elliott
 Aaron J. Fessenden
 James Robert Fleck
 Melina Marie Gammans +
 Timothy John Ganos
 Lyle Reuben Getto
 Sarah Louise Godshall #+
 Diane Elizabeth Grillo #
 Laura Katherine Hacker #
 Alexander Wilson Harris #+
 Nicola Joanne Huns
 Melissa Beth Johnson #+
 Alyssa L. Joslyn
 Craig William Kimball #
 Shane Jarride Kinney
 Stephania Lea Kinney
 Sarah Elizabeth Kirby #
 Anna Joan Klein
 Brannon Michael Klein #
 Chad A. Knight
 Brooke M. Ledoux
 Maya Rachel Levine #
 Sara Rachel Liebling
 Shelby Anne Lisofsky
 Kass Liana Litwin #
 Joshua A. Maske

Christopher P. McEleney
 Christopher W. McGowan
 Katie Lyn McNulty
 Robert H. Miller
 Heather M. Monette
 Shana Marie Mongan
 Cheryl Anne Murray #
 Laurianne Nicoulin*
 Jonathan Todd Niquette +
 Kathleen Oliva
 Heidi Ann Packard #+
 Elizabeth Anne Parke
 Rex C. Parker
 Janine A. Pedro
 Abbie Plaskov
 Thomas Robert Prest
 Amy Joy Rattin #
 Jared Rosenberg
 Eric Christian Schifone
 Nadine Schneider #
 Melissa Mary Simpson
 Kathleen Marie Smith
 Caroline McCoy Spaulding #+
 Kent G. Springfield
 Dennis Peter Stopas
 Joshua R. Sullivan
 Michael Paul Sylvester
 Swapna Rao Takkallapelli
 Matthew John Tamposi
 Mariana Tanaka*
 David P. Thibault, Jr.
 Amy Tozier
 James Mark Turner
 Amy-Lee Verfaille
 Amanda Atherton Vormelker
 Heather Lee Vormelker
 Stacy Brooks Webb
 Ryan Allen Welts
 Kelly Jean White
 Brooke Davis Whitworth #+
 Lyndsay Bartrum Wrightson #

Key:

National Honor Society
 + Tri-M Music Honor Society
 * Foreign Exchange Student

Hollis Brookline High School
Graduation Awards
June 13, 1999

NATIONAL HONOR SOCIETY

Laura Bigelow
Alicia Dow
Meredith Edmunds
Sarah Godshall
Diane Grillo
Laura Hacker
Alexander Harris
Melissa Johnson
Craig Kimble
Sarah Kirby

Brannon Klein
Maya Levine
Kass Litwin
Cheryl Murray
Heidi Packard
Amy Rattin
Nadine Schneider
Caroline Spaulding
Brooke Whitworth
Lindsay Wrightson

TRI-M MUSIC HONOR SOCIETY

Wayne Benner
Melina Gammans
Sarah Godshall
Alexander Harris

Melissa Johnson
Jonathan Niquette
Heidi Packard
Caroline Spaulding

BOOSTER CLUB AWARDS

Jonathan Niquette
Kelly White

BOOSTER CLUB LEADERSHIP AWARDS

Alexander Harris
Brooke Whitworth

CAVALIER OF THE YEAR AWARD

Melina Gammans

HOLLIS WOMEN'S CLUB VALEDICTORIAN BOOK AWARD

Laura Hacker

ANNUAL RUTH E. WHEELER SCHOLARSHIP

Caroline Spaulding

WARREN H. TOWNE MEMORIAL SCHOLARSHIP

Melissa Johnson

ATHLETE-CITIZEN-SCHOLAR AWARDS

Laura Hacker
Alexander Harris

ED BERNA MEMORIAL SCHOLARSHIP

Kass Litwin

COACH KORCOULIS SCHOLARSHIP

Melissa Johnson

TEAM PLAYER OF THE YEAR AWARDS

Aaron Fessenden

Heidi Packard

ANNUAL STUDENT GOVERNMENT SCHOLARSHIP

Kass Litwin

HOLLIS EDUCATION ASSOCIATION SCHOLARSHIP

Wayne Benner

NANCY ARCHAMBAULT RATTA MEMORIAL SCHOLARSHIP

Lea Boisvert

ANNUAL JOHN M. DOLL MEMORIAL SCHOLARSHIP

Amanda Vormelker

Lindsay Wrightson

ATRIUM DODDS SCHOLARSHIP

Kass Litwin

HOLLIS BROOKLINE SCIENTIFIC WOMEN'S SCHOLARSHIP

Alicia Dow

COLONIAL GARDEN CLUB OF HOLLIS SCHOLARSHIP

Maya Levine

HOLLIS WOMEN'S CLUB SCHOLARSHIP

Kass Litwin

HOLLIS WOMEN'S CLUB VOCATIONAL SCHOLARSHIP

Joshua Maske

BROOKLINE WOMEN'S CLUB SCHOLARSHIP

Alicia Dow

Sarah Godshall

Janine Pedro

LAURIE HARRIS MEMORIAL SCHOLARSHIP

Sarah Godshall

HOLLIS HISTORICAL SOCIETY BOOK AWARD

Kent Springfield

BROOKLINE HISTORICAL SOCIETY BOOK AWARD

Jonathan Niquette

ALAN FRANK MEMORIAL AWARD

Amy Rattin

MCENNIS EDUCATION AWARD

Wayne Benner

DOLLARS FOR SCHOLARS AWARDS

Alexander Hraris

Melissa Johnson

Maya Levine

Kass Litwin

Caroline Spaulding

PRINCIPAL'S AWARDS

Leadership – Laura Hacker

Service – Sarah Kirby

Academics – Laura Bigelow and Nadine Schneider

Colleges That Accepted Hollis/Brookline High School Graduates 1999

American University
 Arizona State University
 Bates College
 Boston University
 Brandeis University
 Bryn Mawr College
 Bucknell University
 Case Western Reserve
 University
 Cedarville College
 Champlain College
 Clark University
 Clarkson University
 Colby College
 Colby-Sawyer College
 College of the Atlantic
 Connecticut College
 Dakota Wesleyan University
 Daniel Webster College
 Dean College
 Denison University
 Drew University
 Fort Lewis College
 Framingham State College
 Franklin Pierce College
 George Washington University
 Gettysburg College
 Gordon College
 Goucher College
 Green Mountain College
 Grinnell College
 Hampshire College
 Hesser College
 Hood College
 Husson College
 Illinois Institute of Technology
 Johnson and Wales University
 Johnson State College
 Keene State College
 Lehigh University
 Messiah College
 Mount Holyoke College
 Mount Saint Mary College
 Muhlenberg College
 New England College
 New England Institute of
 Technology
 New Hampshire College

New Hampshire Community
 Technical College, Concord
 New Hampshire Community
 Technical College at Nashua
 North Adams State College
 Northeastern University
 Northeastern University
 Norwich University
 Ohio State University
 Oregon State University
 Pace University,
 Pleasantville/Briar
 Paul Smith's College
 Pennsylvania State University,
 Altona
 Pennsylvania State University,
 Erie
 Purdue University
 Quinnipiac College
 Quinsigamond Community
 College
 Rensselaer Polytechnic Institute
 Rivier College
 Roger Williams University
 Rollins College
 Rutgers State University
 Sacred Heart University
 Saint Joseph's College
 Saint Joseph's University
 Smith College
 Southern Vermont College
 St. Anselm College
 St. Michael's College
 State University of New York-
 Oswego
 Suffolk University
 Susquehanna University
 Syracuse University
 Tufts University
 Tulane University
 University of Connecticut
 University of Dallas
 University of Delaware
 University of Hartford
 University of Massachusetts,
 Amherst
 University of Massachusetts,
 Lowell

University of Miami
 University of New England
 University of New Hampshire
 University of New Hampshire,
 Manchester
 University of New Hampshire,
 Thompson
 University of North Carolina,
 Greensboro
 University of Pittsburg
 University of Rhode Island
 University of Richmond
 University of Rochester
 University of Southern Maine
 University of Toronto
 University of Vermont
 Vassar College
 Western New England College
 Western Washington State
 University
 Wheaton College
 Worcester Polytechnic Institute
 Word of Life Bible Institute

- IN AN EMERGENCY -

*** FIRE * POLICE ***

*** AMBULANCE ***

911

Non-Emergency - Police.....673-3755

Non-Emergency - Fire & Ambulance.....465-3636

Town Clerk/Tax Collector.....673-8933

Nancy Howard - Tuesday thru Friday, 8 am-noon, Wed. 7-9 pm
& last Saturday of the month

Selectmen/Assessor's Office.....673-8855

Rena Duncklee, Secretary - Monday thru Friday, 8 am - 2 pm

Planning Board.....673-8855

Sandy Fessenden, Secretary - Monday thru Friday, 8 am-2 pm

Building Inspector.....673-8925

Al Finethy-Monday thru Friday, 8 am - 10 pm

To contact the town offices

PO BOX 360, BROOKLINE, NH 03033-0360

FAX 673-8136

E-MAIL TOWN@BROOKLINE.NH.US