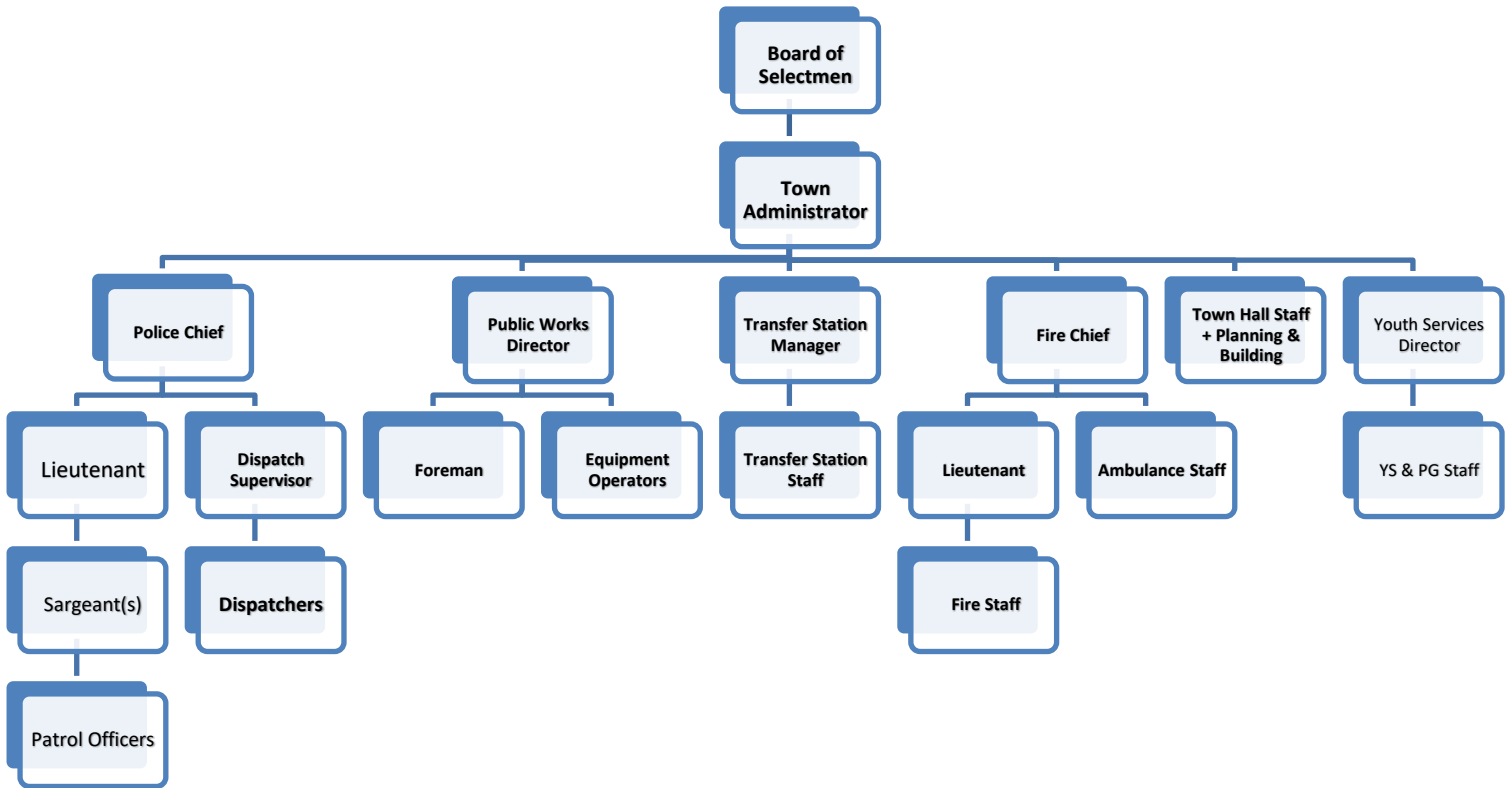


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MUNICIPAL SERVICES DIRECTORY

Building Inspector/Code Enforcement	464-3877 ext. 259
Community Planning Monday – Thursday 9:30 a.m. to 3:00 p.m. Email: robyn@hillsboroughnh.net First & Third Thursday at 7:00 p.m.	464-3877 ext. 227
Conservation Commission	464-3877 ext. 221
Fire Department	464-3477
Health Officer	464-3877 ext. 226
Highway Department	464-3877 ext. 253
Library Monday & Friday 12:00 p.m. to 5:00 p.m. Tuesday & Thursday 9:00 a.m. to 8:00 p.m. Saturday 9:00 a.m. to 1:00 p.m.	464-3595
Planning Board First & Third Wednesday at 7:00 p.m.	464-5378 ext. 227
Police	464-5512
Selectmen Second & Fourth Tuesday Open Session 6:00 p.m. to 6:15 p.m. or By Appointment. Please call the Town Office.	464-3877 ext. 221
Supervisors of the Checklist	464-3877 ext. 221
Town Administrator	464-3877 ext. 222
Town Clerk/Tax Collector Monday – Friday 9:00 a.m. to 4:45 p.m. Tuesday 9:00 a.m. to 6:45 p.m. Last Saturday of every month 10:00 a.m. to 11:45 a.m.	464-3877 ext. 224
Town Office Monday – Friday 8:30 a.m. to 5:00 p.m. E-Mail: hillsboro@hillsboroughnh.net Web Site: www.town.hillsborough.nh.us	464-3877 ext. 221 464-4270 Fax
Transfer Station Tuesday, Friday & Saturday 8:30 a.m. to 4:30 p.m. Thursday 12:00 p.m. to 8:00 p.m.	464-3877 ext. 254
Water and Sewer Commissioners Office Hours: Monday – Friday 8:30 a.m. to 3:00 p.m. Water meets the 2 nd Thursday of each month at 6:00 p.m. Sewer meets the 4 th Tuesday of each month at 6:00 p.m.	464-3877 ext. 229
Wastewater Treatment Plant	464-3877 ext. 255
Welfare Officer	464-3877 ext. 226
Youth Services Office	464-3877 ext. 230
Zoning Board of Adjustment	464-3877 ext. 227

TOWN OFFICERS

Building Inspector/Code Enforcement

Michael Borden

Cemetery Trustees

Iris Campbell, Chairman - 2022

Raymond Barker - 2020

Wendy Brien-Baker - 2021

Chief of Police

David Roarick

Community Planning Director

Robyn L. Payson

Conservation Commission

Richard Head, Chairman - 2020

Linda White - 2020

Russell Galpin - 2021

Roger Shamel - 2021

Richard McNamara – 2022

Sam Stark - 2022

John Segedy - Alternate - 2020

Economic Development Commission

John P. Stohrer, Ex-Officio, Chairman

Laura Buono - Town Administrator

Robyn Payson - Community Planning Director

Robert Nash-Chamber of Commerce Ex-Officio, Vice Chair.

Suzanne White, Planning Board Ex-Officio

Peter Mellen - Water/Sewer Com. Ex-Officio

Douglas Hatfield – 2021

Jane Williams - 2021

Dana Brien - Alternate -2021

Vacant Position

Emergency Management

Scott Murdough

Fire Chief

Kenneth R. Stafford Jr.

Fire Warden

Kenneth R. Stafford Jr.

Health Officer

Dana Brien

Historic District Commission

James Larkin III - 2020

Jan Michael -2020

Jay Emmert – 2021

Margaret Seymour -2021

Melinda S. Gehris– Alternate-2022

John P. Stohrer - Selectman Ex-Officio

Library Director

Samantha Gallo

Moderator

Leigh Bosse - 2020

Planning Board

Gary Sparks, Chairman - 2022

Michael Reopel - 2020

Robert G. Hansen, Vice Chairman -2021

Susanne White – 2021

Adam Charette - 2022

James C. Bailey, III - Selectman Ex-Officio

Vanessa Gaffey - Alternate - 2021

Stephen Bennett - Alternate - 2022

- Alternate - 2022

Selectmen and Assessors

Jonathan M. Daley - 2020

James C. Bailey, III - 2021

John P. Stohrer - 2022

Solid Waste Advisory Board

Luke Levesque

Audrey Bethel

Adam Vondette

Kim Drake – Windsor

Charlotte Hebert- Windsor

Philip Griffin – Deering

Solid Waste Facility Manager

Luke Levesque

Supervisors of the Checklist

Joyce Bosse, Chairman - 2022

Sharon Wilkens - 2020

Mary Lou Kulbacki- 2024

Highway Foreman

William Goss

Administrative/ Land Use Secretary

Dianne Rutherford

Town Administrator

Laura G. Buono

**Town Office Administrative Assistant +
Building Department**

Nancy Torres

Town Clerk/Tax Collector

Deborah J. McDonald - 2020

Town Clerk/Tax Collector, Deputy

Denise DeForest

Treasurer

Robert R. Charron - 2020

Treasurer, Deputy

Gail Crimmins - 2020

Trustees of the Fuller Public Library

Philip Daley, Chairman - 2021

Norma Hubbard - 2020

Robert Woolner - 2021

Helen Cole - 2022

Melinda S. Gehris - 2022

Michelle B. Prentiss - Alternate - 2020

Vacant- Alternate

Trustee of Trust Funds

Hudson Lemkau - 2020

Douglas S. Hatfield - 2021

Arthur Kaufman - 2022

Youth Services Director

Chelsea Szalanski

Water/Sewer Commissioners

Peter Mellen, Chairman - 2020

David Lewis - 2021

Christopher Sieg - 2022

Welfare/Health Officer

Dana Brien

Zoning Board of Adjustment

David Rogers, Chairman - 2020

Roger Racette, Vice-Chairman - 2020

Russell Galpin - 2021

Dana Brien - 2022

Nancy Torres - 2022

Clarence (Larry) Baker - Alternate - 2020

John Segedy - Alternate - 2020

PUBLIC NOTICE TO HILLSBOROUGH RESIDENTS AND PROPERTY OWNERS

[RSA 674:39-aa.VI]

Pursuant to Chapter 327 (SB 411) of the 2016 Legislative session, and RSA 674:39-aa, notice is hereby given to all Hillsborough residents and property owners that any involuntarily merged lots may be restored to premerger status upon the owner's request to the Board of Selectmen. Notice was posted at the Hillsborough Town Offices on October 24, 2011 and shall remain posted through December 31, 2021. Notice shall also be published in the Town's 2016 through 2020 annual reports.

Town of Hillsborough



Boards & Departments

SELECTMEN'S REPORT

As we move into 2020, there was much to celebrate in the last year and we look forward to what is coming in the next. There are many in town who work in various ways to make these successes happen, and while I won't even try to list them all, know that your tireless working is well appreciated. I think I speak for all of the Selectmen when I say that some days go by quickly, some go slowly, but the work of making both easy and hard decisions for the town goes on.

In addition to the regular meetings of the Selectmen, each Selectman also spent quite a bit of time meeting and working with various groups and committees and brought back information to share with the rest of the board. Chairman Daley met with the Water and Sewer Commission, the Conservation Commission, the Solid Waste Advisory Board, and enjoyed lunches as the youngest "senior" with the Greater Hillsborough Senior Services. Selectman Bailey was on the Planning Board, Hillsboro Reborn, and the Chamber of Commerce. Selectman Stohrer chaired both the Economic Development Committee and the Historic District Commission.

I especially want to note Selectman Stohrer's work in his first year on the board working with the Historic District Commission. He has made a lot of progress gaining consensus among various parties and moving forward to get the rules of procedure drafted and a good start on the regulations.

All of the Selectmen were involved in the Charrette and post-Charrette meetings. We hired a group of consultants to come in and run a two-day event where they listened to town leaders, asked questions, walked around town to form their own opinions, held public listening sessions, and then got together and hashed out some different ideas and presented a report with suggestions on what they recommended for us to do. The report is available on our website.

Some first small steps have been taken by volunteers to clear some of the land to the west of Tooky Mills with the intent of providing a view and a path down to Kemp Park and the river. For many people last year was the first time they knew that Kemp Park existed, and we look eagerly to the Kemp Park Committee being continued on with new faces. We thank the committee for all the work they have done so far, especially Doug Hatfield and all his years of service to the town.

2 Bridge Street was a hot topic as well, and we are still considering the right path ahead and look forward to some more options.

The work on the federal sidewalk project connecting downtown to Shaws continued this year; it is now in the engineering phase. We expect it to be completed early next year and look forward to the easier access along West Main Street.

The solar project has been taking longer than we thought, but we started receiving PILOT payments this year.

The Solid Waste Advisory Board has gotten off the ground with a tremendous start and a great group of people from the three towns that use the transfer station. The main focus of the board this year was on recycling plastics and as you are now aware, came to the conclusion that the current best option for plastics is to incinerate them so we know where the plastics are going, as opposed to before, when they might get recycled, might end up in a landfill, or worse, the ocean. The board members spent hours volunteering at public events, providing education and free water (in refillable containers, rather than plastic bottles), as well as countless hours researching and contacting people around the world to find out options that might work for us. We look forward to their work in the coming years to help us steward our planet and resources better.

The town continued its annual sponsorship of the fireworks for the Balloon Festival (now known as Hillsboro SummerFest), and we saw "the best show we ever had," according to multiple sources.

We recently held a successful auction for the properties we've acquired over the years due to owners not paying their taxes, and we sold off 54 properties, getting them back on the tax rolls.

On behalf of the Hillsborough Board of Selectman, I extend our thanks to our community for remaining involved in helping our town grow and prosper while retaining what makes Hillsborough a great place to live. If you are interested in working towards this goal, contact one of us and we'd be glad to hear what you have to offer and connect you to an appropriate place.

Respectfully submitted,
Jonathan M. Daley, Chairman
James C. Bailey, III
John P. Stohrer

TOWN ADMINISTRATOR'S REPORT



Energized is the word that comes to mind as I review 2019 in my mind. During the year we experienced new life in local volunteerism and pride in our community during our Plan NH Charrette. We conducted a tax deeded property auction in order to place properties back on the tax rolls where they belong and we continued engineering our downtown sidewalk project with the plans to construct it in 2020. By reading other reports on the pages following, you'll find that all departments have been busy as well.

Downtown revitalization takes a lot of planning, ideas, and volunteers. If getting involved with this peaks your interest please contact the Planning Director and ask for information. Even if you can't attend many meetings, there is always something you can contribute. It's a slow process, at times it feels as if we're taking one step ahead and two backwards but keeping the positive energy on the goal will continue to move us forward. You'll notice that there is a warrant article to put a property maintenance code in place for the Central Business District and Commercial Area. This is a tool we believe will enable us to work with property owners to keep the beauty of Hillsborough and the pride we have in our community at the forefront.

Hillsborough will be celebrating our 250th in 2022 and we'll be kicking off the planning this April by inviting civic groups and residents who are interested in helping us make a big deal of our 250th birthday. If you, your business or your organization is interested in taking part in the planning, please contact me via email at Laura@Hillsboroughnh.net.

We are continuing work on our sidewalk project which will run from the Central Business District down to Shaws Supermarket. This is 80% funded through a Federal TAP Grant and there are many hoops we have to jump through along the way. At the time of this report, the final design has been submitted to NHDOT for approval with the hopes we can place it out to bid soon and have the funds approved to be released so we can construct it this year as planned.

Various building maintenance projects were completed such as replacing the furnaces in the Town Office Building and Police Station, replacing the roof on the Police Station, a new ramp at the relocated Water & Sewer Office, and various smaller projects. Still to do is the handicap lift for the museum and painting of the exterior of that building, 3rd floor renovations and roof repairs to the Library, adding heat to the clubhouse in the Old Town Center and repairs needed to the Old Methodist Church that the Town voted to accept a couple of years ago. Digging up and paving the parking area at the Town Office is planned for 2020 in order to level it and expand parking.

I have had the pleasure of working alongside many volunteers as well as various civic organizations throughout the year and it always amazes me how much gets accomplished when dedicated people are contributing. Hillsborough is fortunate to have such a diverse group of residents who get involved. During the Plan NH Charrette, the pride in our community was evident and seeing new faces at the table was encouraging and I look forward to continuing work with them.

Respectfully submitted,

Laura Buono
Town Administrator

ASSESSING DEPARTMENT REPORT

In 2019, the town's contracted assessing firm of M&N Assessing Services, LLC worked into the second year of a five (5)-year property re-valuation project for tax year 2022. Sales in Hillsborough tax year 2019 continued to show an increase in both the number of sales in Hillsborough as well as increase in the sale prices. *Both new construction and remodel/additions to property in Hillsborough increased the Town's total tax base in 2019.

Town-Wide assessed values are determined in part with the use of Computer-Assisted Mass Appraisal (CAMA) software. This method is different from the single-property appraisal method most people are familiar with. It is a single-property appraisal that is used by banks for mortgaging and refinancing decisions. There are differences between the two types of appraisals, mostly in scale and in quality control. However, both types of appraisals follow a similar basic process. Both rely on current market data as a basis for analysis in determining equitable results. The nature of the Mass Appraisal method is more statistically based than the single-appraisal. The assessment models created via mass appraisal are tested against and evaluated according to the statistical results of the model performance when applied to the sales properties.

Per RSA 75:1, the Town is required to maintain all property assessments at their fair and true value. Therefore, the International Association of Assessing Officials (IAAO) and the Assessing Standards Board (ASB) have established statistical guidelines that are enforced by the Department of Revenue Administration (DRA). Those statistics are as followed:

- 1) The **Median Ratio** must be between 0.90 and 1.10 with a 90% confidence level in the year of review. The *median* is the midpoint or middle value when a set of values is ranked in order of magnitude. The 2018 Hillsborough Median Ratio was determined to be 91.5%. This indicates town assessments are considered to be at 91.5% of current sales prices. We anticipate the 2019 Median Ratio to be determined by the Dept. of Revenue sometime in January 2020.
- 2) The overall **Coefficient of Dispersion** (COD) for the municipality's Median Ratio must be 20.0 or less without the use of a confidence interval. The *Coefficient of Dispersion* is the average deviation of a group of numbers from the median *expressed as a percentage* of the median. In ratio studies, the COD is the average percentage deviation from the median ratio. The most recent COD level for Hillsborough was determined to be 10.9.
- 3) The **Price Related Differential** (PRD) must be between 0.98 and 1.03 with a 90% confidence level. The PRD is the *mean* divided by the *weighted mean*. The *mean* is the result of adding all the values of a variable and dividing by the number of values. The *weighted mean* or *weighted average* is the result of dividing the total sum of the assessments by total sum of the sales prices. The most recent Hillsborough PRD is 1.01, which is within acceptable range according to the State of NH Dept. of Revenue.

The results indicate the Town's *assessments are equitable and proportionate in an upward Real Estate Market.*

Total 2018 Town Valuation before Exemptions as reported on Line 5 of annual MS-1 Report: \$525,473,235.

Total 2019 Town Valuation before Exemptions as reported on Line 5 of annual MS-1 Report: \$522,147,031.

Respectfully submitted,

David Marazoff, CNHA

**New construction did add to the overall tax base, but the overall town value went down slightly due to a reduction in utility value.*



INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hillsborough, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note I.B.3. to the financial statements, management has not determined its liability for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, deferred inflows and outflows of resources, net position, and expenses of the governmental activities is not reasonably determinable.

Also, as discussed in Note I.B.3., management has not recorded its capital assets in governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that those assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

Adverse Opinion

In our opinion, because of the significance of the matters discussed in the “Basis for Adverse Opinion on Governmental Activities” paragraphs, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Hillsborough, as of December 31, 2018, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Opinions

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Hillsborough, as of December 31, 2018, and the respective changes in financial position thereof and budgetary comparisons of the major funds, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the pension information on pages 34-36 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Hillsborough has not presented a management’s discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management’s discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hillsborough’s basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual general fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

Roberts & Greene, PLLC

Robert & Greene, PLLC

BUILDING INSPECTOR / CODE ENFORCEMENT REPORT

It has been an incredible year for construction in Hillsborough and the region as a whole. With building construction up by more than 30% over last year, we have seen an incredible housing boom. New home construction in Hillsborough nearly tripled over 2018. We have had 15 new home permits issued and almost all of them are under construction or completed at this time. We have had 18 Garage permits issued separate from the new homes that may or may not include garages. We have had 17 renovation permits issued which also would include the many electrical and plumbing permits that will go along with those renovations.

The State Legislature finally got enough support to adopt the newer version of the building codes. We are currently enforcing the 2015 (IRC) International Residential Code, and the 2015 (IBC) International Building Code with some amendments specific to NH, which was adopted as of September 12, 2019. The State also adopted the 2015 NFPA 1, State Fire Code, as of September 8, 2019 which aligns itself with the previously adopted 2015 NFPA 101, Life Safety Code. Since the codes are written to complement each other, it is a much easier task to interpret and explain them when they are cohesive.

Solar continues to be popular and there are still many systems being proposed for construction prior to the end of the year due to the decrease in tax credits coming in 2020. Currently an individual is allowed a 30% tax credit for a new install up to December 31, 2019. January 1, 2020 and for the remainder of 2020, the credit will be reduced to 26% and will continue to decrease over time if the State Legislature does nothing to change that. Remember we all have a voice in change but we must be willing to speak up and connect with our Representatives to voice our opinions and concerns. In last year's report, I referenced the fact that the Fire Chief and I were beginning a process of inspecting all rental units in town for life safety as recommended by the State Fire Code. I am happy to report that many rental owners stepped up and requested the inspections, and to date we have conducted 120 apartment inspections. Our goal of completing the apartment inspections annually was probably not a realistic goal and a more down to earth goal will be a 2-year cycle, considering the resources it takes to complete them. As a wise man once said, "if you aim at nothing you're sure to hit it". We have been pleased with our progress and will continue to pursue the safety and welfare of our citizens in the community.

It looks like the construction boom will certainly carry us into the new decade in this region and I look forward to serving the public with professionalism. My door is always open for questions and advice on upcoming projects and I look forward to 2020 with an open mind for what the future will bring us.

Respectfully submitted,

Michael Borden
Building Inspector, Code Enforcement/Deputy Health Officer

BUILDING PERMITS ISSUED

Year	2012	2013	2014	2015	2016	2017	2018	2019
Additions	4	3	5	15	6	9	8	16
Awning	0	0	0	0	1	0	0	0
Barns	0	0	0	3	4	1	1	14
Business CO	0	0	0	0	6	6	9	13
Car Port	0	0	0	4	3	4	4	1
Chimney	0	0	0	0	0	2	0	2
Commercial New Build	0	0	3	3	2	0	0	0
Decks	9	8	14	14	12	16	5	18
Demolition	3	5	12	10	5	10	11	10
Electrical	7	17	36	16	32	51	38	73
Foundations	0	0	0	2	5	6	1	6
Garages	11	3	9	10	15	7	9	18
Gas / Mechanical	0	5	8	14	46	65	66	78
Generator	0	0	0	4	6	3	4	1
Mobile Homes	0	1	2	0	0	0	4	3
Modular Homes	0	2	0	0	0	0	2	1
New Homes	5	0	4	6	4	5	6	15
Oil Burner	0	0	0	0	2	3	0	1
Other / Misc.	6	2	3	2	0	3	0	0
Plumbing	7	8	5	20	28	8	14	22
Pools	6	2	1	1	2	3	3	6
Porches	2	1	6	7	7	1	5	0
Ramp	0	0	0	2	1	1	0	1
Renovations	7	12	17	22	33	19	14	17
RV permit	0	0	0	1		0	4	1
Sheds	2	3	1	5	3	3	6	6
Signs	5	4	15	15	10	5	4	6
Solar Array	0	0	0	6	6	7	5	8
TOTAL	74	76	141	182	239	238	223	337
REVENUE	\$9,273	\$8,183	\$16,965	\$47,214	\$32,593	27,935.10	32,593.37	40,571,14



CAPITAL AREA MUTUAL AID FIRE COMPACT

The 2019 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2019. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 23 communities in 4 counties. The Compact's operational area is 817 square miles with a resident population of 135,796. The Equalized Property Valuation in the area we protect is over 15.1 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Elisa Folsom. A detailed activity report by town/agency is attached.

The 2019 Compact operating budget was \$ 1,279,005. Expenditures were \$37,299.57 under budget. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Compact received a 2016 Homeland Security Grant to provide training on the Statewide Mobilization Plan for agencies throughout the State. Work on that grant was completed during 2019. During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2019 and will be completed during 2020.

The Compact and Hazmat Team have received over 3.4 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2018 and 2019. The vendor missed two scheduled implementation dates. We have turned this matter over to an attorney for resolution.

Some of the simulcast system equipment purchased with a 2015 grant failed and the vendor was out of business. During 2019 we replaced two microwave links; from Gould Hill to Craney Hill and from South Bow Road to Dispatch to correct these failures. The cost for these replacements was \$49,691.00.

As Chief Coordinator, I responded to 537 incidents, a significant increase over 2018. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2019 were:

President, Chief Jon Wiggin, Dunbarton
Vice President, Chief Ed Raymond, Warner
Secretary, Chief Guy Newbery, Chichester/Concord
Treasurer Chief Jeff Yale, Hopkinton

The Training Committee, chaired by Concord Captain Mick Costello; with members Concord Paramedic/FF Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted

departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Chief Anthony Manning has revitalized the team and has been moving the REPC forward. The team added a second Hazmat response truck during 2019 and now has one truck housed in Concord and one housed in Campton.

Gary Sleeper has volunteered his services to create and maintain a web site for the Compact at <https://www.capareafire.org/>. Please visit the site for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator
CAPITAL AREA FIRE COMPACT

CAPITAL AREA MUTUAL AID FIRE COMPACT

2018 Incidents vs. 2019 Incidents

ID #	Town	2018 Incidents	2019 Incidents	% Change
50	Allenstown	688	746	8.4%
51	Boscawen	197	186	-5.6%
52	Bow	1,100	1,196	8.7%
53	Canterbury	337	328	-2.7%
54	Chichester	515	549	6.6%
55	Concord	8,987	8,885	-1.1%
56	Epsom	984	1,012	2.8%
57	Dunbarton	242	221	-8.7%
58	Henniker	970	1,009	4.0%
59	Hillsboro (includes Windsor)	1,193	1,061	-11.1%
60	Hopkinton	1,144	1,173	2.5%
61	Loudon	940	918	-2.3%
62	Pembroke	352	372	5.7%
63	Hooksett	2,390	2,425	1.5%
64	Penacook RSQ	862	927	7.5%
65	Webster	184	181	-1.6%
66	CNH Haz Mat	8	7	-12.5%
71	Northwood	666	608	-8.7%
72	Pittsfield	876	900	2.7%
74	Salisbury	171	131	-23.4%
79	Tri-Town Ambulance	1,305	1,219	-6.6%
80	Warner	413	407	-1.5%
82	Bradford	178	171	-3.9%
84	Deering	276	240	-13.0%
86	Washington	108	152	40.7%
	WINDSOR	49	30	-38.8%
		24,201	25,024	3.4%

Fire Alarm Systems placed Out of, or In Service for maintenance in 2019: 2997

2019 Incidents that Mutual Aid Coordinator Responded to: 547

Inbound Telephone Calls Received on Emergency Lines: 43,645
Outbound Telephone Calls Made: 7,480



CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. In 2019, Herman Weigelman, Gary Sparks, Bob Hansen (Alternate) and Susanne White (Alternate) were the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, and training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2019, CNHRPC undertook the following activities in Hillsborough and throughout the Central NH Region:

- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). As part of this effort, final assessment work at the Woods Woolen Mill site has been completed, and a quality assurance plan, known as an SSQAPP has been produced. An additional site, Associated Electric, has been added to the program and Phase I assessment work has begun. For more information on brownfields and the regional Brownfields Assessment Program please visit www.cnhrpc.org/cnhrpc-brownfields-program.
- Completed the preparation of the Hillsborough Safe Routes to Play Evaluation Plan through funding provided by the NH Children's Health Foundation.
- Provided Hazard Mitigation Plan update development assistance in four communities.
- Promoted CommuteSmart New Hampshire and the NH Rideshare ride-matching software. Staff provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other transportation-oriented organizations, staff hosted two statewide commuter challenges, eleven (11) Coordination Committee meetings, and provided outreach through newsletters, social media, and tabling events. Additional information on CommuteSmart New Hampshire can be found at www.commutersmartnh.org.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2019, CNHRPC held nine (9) TAC meetings. CNHRPC staff worked with the TAC to complete the preparation of the Regional Transportation Improvement Program (TIP) to ensure the region's needs were adequately addressed in the 2021-2030 State Ten Year Transportation Improvement Plan. Information related to the TIP update process can be found at www.cnhrpc.org/transportation-planning/transportation-improvement-program-tip.
- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program.
- Coordinated the update of the Mid-State RCC Coordinated Transit & Human Services Transportation Plan which allows the Mid-State RCC to distribute federal funding for a variety of services including the Community Action Program's enhanced Volunteer Driver Program (VDP). CNHRPC provides technical support for the VDP that, in 2019, provided over 3,500 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. In Hillsborough, there are currently twenty-five (25) residents receiving rides and seven (7) drivers providing rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit www.midstatercc.org.
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.

For additional information, please contact CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

CONSERVATION COMMISSION REPORT



We began 2019 by developing a list of eight projects upon which to focus for the year. Perhaps the most important one was to identify and prioritize areas in town to conserve and protect. Much time was spent this year using the town's Natural Resources Inventory, developed a few years ago, along with information contained in the Quabbin to Cardigan Initiative, as guides in this process. As the year drew to a close, we were narrowing down the most significant areas to conserve and beginning to formulate a plan for contacting and

working with interested landowners.

An 18 acre property owned by the Commission in the northern part of town contains House Rock, a glacial erratic that was deposited by the receding ice sheet during the last Ice Age (about 10,000 years ago). This is a 400 million year old boulder that weighs about 3000 lbs. and is one of the largest erratic's in the US. This year, we purchased a sign which will be installed to identify the area. A small kiosk will also provide a place to store leaflets containing a map and some history about the rock.

Work continued on the development of the Confluence Trail located on the Commission's property to the south and east of Shaw's. The southeastern section of this area borders the confluence of the Contoocook and North Branch Rivers and the trail will potentially skirt the area where the rivers meet. The trail was originally roughed out by James McDonough. The Commission is now in the process of engaging an organization to complete the trail design and identify the structures needed, such as boardwalks, for the protection of the wetlands and sensitive areas through which the trail will pass.

Various Commission members attended conferences and training sessions throughout the year.

Trail markers were installed on a trail located on a conservation easement in the Old Mill Farm property off of Beard Rd (map 8, lot 106).

Surveying and boundary marking was completed on the Lake Lot (map 9, lot 40). The surveying process was also begun on the Rowe Marsh property (map 9, lot 99).

Conservation easement monitoring was conducted on all properties with easements held by the Commission. No violations were noted. Easement boundary marking signs were replaced where needed.

We were very happy to welcome Richard McNamara and Sam Stark as full time members. New members are always welcome and we invite you to attend our meetings, held every first and third Thursday of the month, at 7 PM, in the Town Office.

Respectfully submitted,

Richard Head
Conservation Commission Chair

EMERGENCY MANAGEMENT REPORT

During 2019, The Emergency Management Team had no incidents during the year. We continue to move forward to upgrade the towns Alert System to better communicate and alert the town of Hillsboro. The team continues to work with vendors to determine what is our best options whether sirens, cell phones and/or through your phone with Code Red.

The Management Team has completed the LEOP (Local Emergency Operation Plan) which establishes lines of responsibility during a disaster, high risk populations, hazard sites, procedures and resources. It is crucial for our community's emergency plan to have the correct people and phone numbers listed – so it is updated every five years. It also includes Flood Response, Evacuation, Sheltering, Debris Management and Mutual Aid guidance. This document is to assist us in Grant monies for future upgrades.

The Team has also been working with our schools and local business's to upgrade their procedures and training. We now have a Facebook page for Hillsboro Emergency Management where you will find helpful posts, weather updates and school closings.

I would like to thank the Town of Hillsboro for the opportunity to serve as your Emergency Management Director. If you have any questions or concern with regards to Emergency Preparedness, please visit the Emergency Management Link via Town of Hillsboro website or call (603) 464-6411.

Respectfully submitted,

Scott Murdough
Deputy Fire Chief/Emergency Management Director

FIRE DEPARTMENT/ EMERGENCY MEDICAL SERVICES



The Hillsboro Fire Department and Emergency Medical Services was very busy during 2019. The department responded to 1065 calls for service and 196 Life Safety inspections with a large increase in calls for service.

EMS ambulance coverage continues to work on a 24-hour shift schedule and has proven over the years to be a great asset to the department. The call volume for both ambulances has continued to rise and having staff at the station means a faster response. Throughout the year there were many times when both ambulances were out at the same time on two different calls and would pass on the road coming back to town. The ability to run both ambulances at the same time is a testament to the dedication of the men and woman of the department.

The fire department has also been busy. As the town continues to grow and restructure, we have more and more fire protection and alarm systems being installed which keeps the department busy with fire alarm activations and sometimes cold weather issues with the systems. Also, this year the department has made the tough decision to remove the city box system from the poles around town. The boxes are getting old and are costing more to repair or replace. The plans are that in the spring the boxes as well as the wire will be taken down.

In 2019 we put a new ambulance in service and it has proven its worth time and time again. The first day the truck was in service it ran two back to back calls transporting to Concord Hospital. The department would like to thank the citizens of Hillsboro for their continued support of the ambulances and the dedicated staff that operates them.

On behalf of the Chief Officers, Company Officers, and members, I would like to say it is an honor and privilege to serve the citizens of the town. Also, I would like to thank all the other town departments as well as taxpayers for their continued support. We all look forward to serving you in the coming year.



Respectfully submitted,

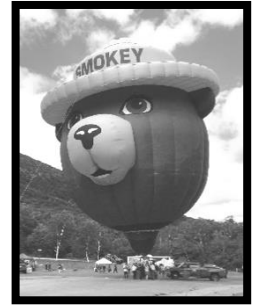
Kenny Stafford Jr.
Fire Chief, Hillsboro Fire Department/Emergency Medical Service

FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

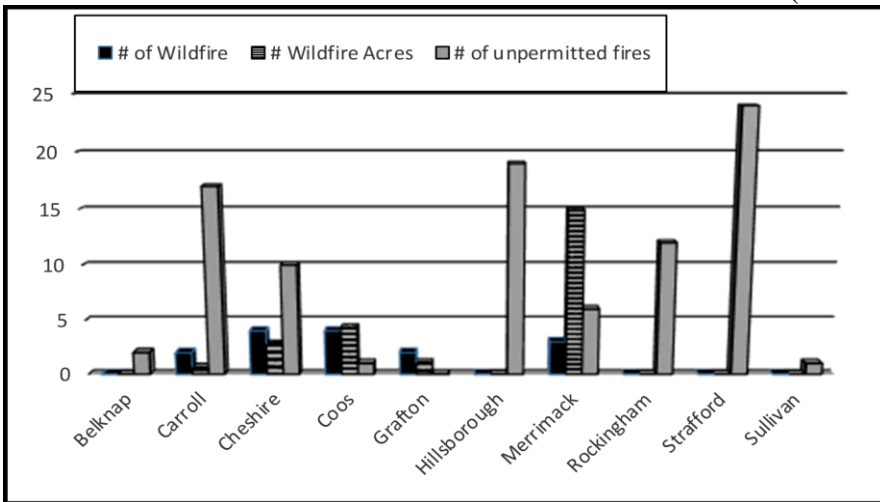
Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75th year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**



As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/.

2019 WILDLAND FIRE STATISTICS (All fires reported as of December 2019)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180

* Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	3	1	0	1	1	1	1	3

FULLER PUBLIC LIBRARY REPORT

The library is the place to learn how to do something new, receive help on the computer, play board games, work on a jigsaw puzzle, knit, paint, attend a program, and of course to read! Here is a listing of what has been going on in 2019:

ADULT PROGRAMS

How To's Day-the first Tuesday of every month learn something new. Here are a few of the things we have done: sun catchers, card making, flower arranging, financial planning, seed swap, paper dahlias, sunflowers, scrapbooking, and holiday crafts. Maybe you have a talent you'd like to share? Let us know!

We have 3 adult book groups that meet monthly. Military History, Popular Fiction, and Mystery. Our book groups are open to all, stop in to find out how to join.

Free tax preparation services, offered through the Grapevine by certified volunteer Larry Schwartz.

Other adult programs offered: Paint Nights, Scrabble Club, Knitting, Artist of the Month, Understanding Coyotes, Tai Chi, Watercolor class, Healthcare for All, Sky Watch, Cruising NH's Historical Markers, local author book signings, Creatures of the Night, Mike Rogers (concert in the park), Understanding Bobcats in NH, Fortune's Favor, Wreath Workshop, and an Artisan's Fair.

Joseph Gilbert's Revolutionary War military commission documents were on display and over 40 people came to view them. Special thank you to a resident that graciously paid to have the documents cleaned and have a copy made for the library. Also, thanks to Gary Sparks for the fantastic brochure he created for the event as well as all the time he put in researching the Gilbert family.

Our annual Book Sale was a big success! We had so many donations that we had to end the sale earlier than usual. The remaining donations went to Discover Books, a company that will sell, donate or recycle the books.

Summer Reading is not just for kids! 585 tickets were entered into our weekly drawing of \$5 gift cards. One ticket per book, that's a lot of reading!

Weaving and Spinning Display organized by patrons of the library. We had a beautiful display of finished products, looms and a spinning wheel. They also volunteered to demonstrate once a week.

Our gardens are looking great thanks to the volunteers: Tom & Tammy McClure, Carol Dunbar, Laura Wing, Dianna Levesque, Marianne Hammond, Norma Hubbard, Rebecca Persechino, Hillsboro Fire & Rescue, Project Genesis, and Miranda Feighery. Let us know if you would like to help next Spring.

Artists of the Month have included: Jodi Scaltreto, Hillsboro-Deering Elementary students, Rena Rockwell and Colleen Bedard, Sal Elmahdy, Civil War Quilts, Roger Goode and Judith Damon.

CHILDREN'S PROGRAMS

Tuesdays and Thursdays during the school year we offer Preschool Storytime. The program, led by Ms. Laura, includes stories, songs, and a special project, followed by playtime with the toys that have been donated: cars and trucks, doll houses, Lincoln Logs, Legos, and more. Storytime wrapped up with a party with over 50 in attendance.

Saturdays we have a Make & Take craft, offered all day until they are gone.

February vacation kids attended our Fuller Fun Week filled with lots of fun. The kids enjoyed game day, build LEGO (and left them on display in the Gilbert Room), puffy paintings and sun catchers. Over 100 children attended!

STEAM (science, technology, engineering, art and math) was once again offered once a month. Kids enjoyed making ice cream, UFO's, scribble bots, solar snacks, battle boats, slime, Boo Bubbles, and an oozing pumpkin.

We participate in the 1,000 Books Before Kindergarten program. Parents enroll their children in the program that encourages parent and child bonding through reading. For every 100 books read, children choose a prize from our treasure chest. After the 1,000 book goal is reached the child receives a gift of a book bag and a new book.

Other programs we offered: Bring Your Child to the Library Day, Wild About Turtles, and musician Mr. Aaron.

Summer Reading theme was A Universe of Stories. 126 kids pledged to read 3,249 books. Showtime Steve kicked off the summer with his crazy variety show. We set up at Farmer's Market with a craft and to sign kids up for the program. Throughout the summer kids decorated giant solar system cookies, created rockets and telescopes, had their faces painted, enjoyed a model rocket launch, and a painting class.

Stonebridge Montessori Preschool once again traveled to the library for storytime each week. 21 kids and staff enjoyed stories, a craft and play time.

DID YOU KNOW?

Follow us on Facebook and Instagram. Check out our website at www.fullerlibrary.info. Stop in for a monthly newsletter and events brochure.

Saturdays you can go on a guided tour of the Smith House. Ask at the front desk.

We have museum passes to lend: SEE Science Center, Currier Museum of Art in Manchester, The Museum of Fine Arts in Boston, and The McAuliffe Shepard Discovery Center. The MFA you only have to pay \$10 to get in, the other passes are FREE entrance.

We have changed to a new integrated library system, Apollo Biblionix. We use this system to check in, check out, reserve, and catalog items. All patrons can access their own accounts from home. You can reserve books, put books on hold by selecting favorite authors, check out our catalog, and see what audio or ebooks are available on Overdrive. The system will also email or text when books are due, when a reserve is ready, or when your library card is expiring. Check it out at: fullerlibrary.biblionix.com.

THANK YOU

There are so many people to thank for their services or donations. Thank you Trustee Phil Daley, Jon Daley, and Chris Sieg at Piexx for keeping our computers running, Janet Byron for her assistance with our website. Harmony Lodge Masons of Hillsborough, Hillsborough Lion's Club, Shaws, Sampan, Dunkin' Donuts, Ming Du, Toppers, Premier Dental, Mediterraneo's, Hillsboro Ford, Hillsboro House of Pizza, Tropical Shades, and JD Foods for your monetary and prize donations for the Summer Reading Program. Thank you to the newspapers: The Stonebridge Post, Messenger, and Nancy Shee with The Concord Monitor. Thank you for the tons of books donated for our book sale and items for our annual raffle. Thanks for helping with programs: Erin Hallgren, Ingrid Cullen, Gary Sparks, Anita Vassar, Nancy Fleming, Hope Thomas, Susan Douglas, Gayle Eastley, Joe Solomon and Rhoda Ross, Walt and Bonnie Morse, and John Boyle and family. Thank you to Keith Wing for your clever repairs. The LCHIP Monitoring Fund, Stephen and Kay Bennett, family and friends of Haven Newton, Granite State Pioneer Club, and other donations made to the Library. Last, but not least, the fantastic Fuller team of Carol Dunbar, Dianna Levesque, Tammy McClure, Robin Sweetser, Tianna Tardif, Laura Wing, and supportive Trustee Board.

BOARD OF TRUSTEES:

Phil Daley, Chairperson; Robert Woolner, Secretary; Melinda Gehris, Norma Hubbard, Treasurer; Helen Cole; Riché Colcombe, alternate; and Sara White, alternate.

STATISTICS:

<u>Number of titles in the collection</u>	<u>32,710</u>
<u>Number of titles added</u>	<u>1,386</u>
<u>Number of titles removed</u>	<u>1,202</u>
<u>Number of registered borrowers</u>	<u>2,889</u>
<u>Number of items borrowed</u>	<u>23,548</u>
<u>Number of items lent and borrowed from other libraries</u>	<u>2,025</u>
<u>Total ebooks downloaded</u>	<u>1,276</u>
<u>Total audio books downloaded</u>	<u>3,150</u>
<u>Total eMagazines downloaded</u>	<u>71</u>
<u>Internet usage (not including wireless)</u>	<u>791</u>

Respectfully submitted,
Samantha Gallo
Director

GRAPEVINE FAMILY RESOURCE CENTER



The Grapevine's Mission is to promote family and community health and well-being through education, support and the sharing of resources. The Grapevine has served its community for over 22 years and remains committed to seeking new program and resource opportunities, responding to the ongoing needs of the community and keeping its doors and programs open to all, regardless of financial need.

From July 1, 2018 to June 30, 2019, The Grapevine served **1,444** children, youth and adults at the center and in the community. In direct service to the people of Hillsborough:

Served **250 individuals** through its various programs and services including: Parent-Child programs, Home Visiting, Counseling services, Information and Referral, Tax Preparation, Avenue A Teen + Community Center, Special Events and Parent Education Programs.

We have increased our home visiting supports in the region **by 44 percent in the past year**. Hillsborough families benefit from this critical service by receiving one to one support in the home. It is especially important for those in crisis to have someone to check in with, who can connect them with needed resources including food, heat, stable housing, mental health supports and parent education.

The weekly Hillsborough parent –child playgroups continue in partnership with Smith Memorial Church.

Since 2017, **74 Hillsborough parents and children** have participated in these programs.

We continued our partnership with the Fuller Public Library to offer a Free Tax Preparation Program for Hillsborough and area residents throughout tax season. In 2019 we served **55 Hillsborough families** through this program, helping many claim the Earned Income Tax Credit. This program will again be offered in 2020, thanks to the volunteer time and expertise of IRS certified tax preparer, Larry Schwartz.

Since 2016, The Grapevine has convened monthly Hillsborough resource meetings with **40 participating Hillsborough area service organizations** including town welfare, the local food pantry, schools, police, mental health agencies, hospitals, home visiting programs, faith based organizations, Catholic Charities, Hillsborough Adult Education and Head Start. A new version of the *Hillsborough Area Resource Guide* is now available, thanks in part to the work of this group.

For 2020: In partnership with the Hillsborough-Deering school district, we are planning a grandparents parenting support group, for those grandparents (and other relative caregivers) who have taken on the care of their grandchildren. A Dads group is also being planned to meet weekly at Tooky Mills pub.

We are grateful to the Town of Hillsborough for the funding support provided to The Grapevine.

GREATER HILLSBOROUGH SENIOR SERVICES



The year in review for GHSS was outstanding in many ways. We have offered over seven hundred seasoned adults monthly news, events, and services through our monthly newsletter. We have had many inquiries, and support for this product as it proves to be our best form to disseminate information. A big thank you to Premier Printing for stepping up to make the creation and production of our newsletter "Seniors Alive!", more professional, faster and easier for all involved. Also, information and services from Fuller Library has been included to enhance activities to area seniors.

The biggest undertaking this year was to purchase a new bus for GHSS, which occurred in June. Through a lot of hard work and many generous donations, we now have a brand new vehicle to provide transportation for GHSS activities. We used many different tactics from raffles, solicitations, and various events to raise the funds. So "*Betsy*" is on the road for shopping and trips, and social occasions.

We continue to support the Volunteer Driver Program, the Lions holiday basket event and support the Town of Hillsborough by providing bimonthly shopping trips for the residents of Maple Leaf. GHSS continues outreach to area communities to increase services to seniors. Members of the board were invited to Washington's Seniors Luncheon to introduce our trips and services to their members resulting in several individuals signing up for the newsletter and coming to activities in Hillsborough.

The Board of Directors works hard to support the activities, trips, luncheons, and all offered to the seniors of the area. Many of our programs/activities include a monthly senior luncheons, Crafty Critter programs, quilters, bingo, Lunch n' Learn programs and this year we certified ten individual drivers through a CPR course.

With the support of the Town of Hillsborough, our seniors continue to enjoy major trips such as visiting the USS Constitution, a boat and lunch cruise on Lake Sunapee, a train and riverboat cruise in Essex, Connecticut and dinner and a show at the Ogunquit Playhouse.

We continually receive many suggestions and wishes from our seniors for next year's schedule, which we will consider and implement as time and effort allows.

Respectfully submitted,

Pat Mathison

GREATER HILLSBOROUGH SENIOR SERVICES

HILLSBOROUGH REPORT JANUARY – DECEMBER 2019

	Revenues	Expenses	
Beginning Balance 1/1/19			\$ 7,959.52
Income:			
Donations	\$ 2,152.00		
Town of Deering	\$ 3,000.00		
Town of Hillsborough	\$ 13,000.00		
North American Commission	\$ 136.00		
Luncheon Receipts	\$ 845.33		
Cabin Fever Receipts	\$ 509.85		
Raffle Receipts	\$ 2,388.17		
Bus Trip Receipts	\$ 7,302.00		
Other Activity Receipts	\$ 655.71		
Expenses:			
Office Expenses (includes Newsletter)		\$ 5,546.40	
Luncheon Expenses		\$ 501.91	
Raffle Expenses		\$ 629.97	
Bus Trip Expenses		\$ 14,921.70	
Bus Maintenance/Repair/Insurance/Etc.		\$ 6,340.04	
Other Activity Expenses		\$ 208.00	
Adjusted Journal Entry		\$ 179.23	
Transfer to Bus for Us Account		\$ 309.67	
Totals	\$ 29,989.06	\$ 28,636.92	
Sub Total			\$ 1,352.14
Ending Balance 12/31/19			\$ 9,311.66
 Bus for Us Reserve Account			
Beginning Balance 1/1/19			\$ 37,706.60
Donations	\$ 42,006.80		
Interest Income	\$ 69.90		
Transfer From Operating Accounts	\$ 309.67		
Total Income			\$ 42,386.37
Expenses:			
Bus Purchase		72765.72	
Bus Improvement		11.97	
Total Expenses			\$ 72,777.69
Ending Balance 12/31/19			\$ 7,315.28

HIGHWAY DEPARTMENT REPORT

The winter of 2019 was another busy year with snow, ice, and rain.

January, February, and March were full of small snow storms and freezing rain which made treating the roads difficult at times. The highway department used over 5000 yards of sand for the winter.

March was warm and the Town's gravel roads turned into mud. The highway crew kept busy by hauling stone to make the roads passable.

April and May we spent our time grading, raking roads, sweeping the streets and sidewalks.

Summer projects were chip sealing Mill Street and Preston Street. Windsor Road got the top coat of hot top done. Meeting Hill Road, Bradford Circle, Gibson Road and Symonds Drive got road reconstruction, all new culverts and new hot top jobs were completed in October.

The end of August into September the Beard Road bridge deck was replaced.

During the Fall we spent our time blowing the leaves out of the ditch lines and culverts. The grader was out doing Fall grading and raking roads getting ready for winter.

I appreciate the efforts of the highway staff over the past year and am proud to be their department head.

I would like to thank the citizens of Hillsborough for their continued support.

Respectfully submitted,

William Goss
Highway Foreman

HISTORIC DISTRICT COMMISSION REPORT

The Historic District Commission has undergone some changes over the last year. Margaret Seymour graciously agreed to become a Commissioner and joins existing Commissioners Jan Michael and Jay Emmert, all three being full time residents of the Historic District. JP Stohrer stepped in as the Board of Selectmen ex-officio and is currently the acting Chairperson. The designated time for HDC meetings is now every second Thursday of the month at 6 p.m. During warm weather the meetings are held in the Centre Club House and during cooler months at Town Hall.

One Application for Approval was submitted to the Commission by Creighton Demarest to add a lean-to to his barn. The application was approved, building permit issued, work has been completed, and the Building Inspector has signed off. As a result of a previous application, the first solar array has been installed in the Historic District at the Barnes Homestead and is now fully operational.

Regarding administrative progress, the Historic District Ordinance has been added to the Zoning Ordinance Warrant Article for vote this March to bring us into full compliance with New Hampshire State law as per relevant Revised Statutes Annotated (RSA).

The Commission has also completed a draft of the HDC Rules of Procedure which is currently being reviewed by Town Counsel. The draft version will be available at Town Hall until a final version is approved and officially adopted by the Commissioners in the coming months. Our next task is to draft the District regulations, which will be no small feat but crucial for the Commission to maintain the integrity of the District.

Events in the Center this year included participation by several households in History Alive which was made possible by over 100 hardworking volunteers. Just a stone's-throw away was the reenactment camp on Jones Road which featured units from the French and Indian War, Civil War, and Revolutionary War. In addition to History Alive, an Irish Ceili was held at Wellsweep, a service conducted at the Methodist Church, and a reception was put on for the 250th anniversary of the Congregational Church. An amazing quilt created by Center residents for the anniversary, was raffled off with proceeds going toward repairs to the Church.

Improvements to the District included brush and poison ivy removal at "The Lookout" and Town Pound, having the Congregational Church painted, the addition of a ramp at the Centre Club House, and greatly improved maintenance of the common area.

The Commissioners would like to thank the Town of Hillsborough for all of their support of the District, both financially and logistically and to all of the volunteers that devote so much of their time. As a community we will strive to maintain the intrinsic value of the Historic District for generations to come.



Respectfully submitted,

JP Stohrer, Chair
Jan Michael
Jay Emmert
Margaret Seymour

KEMP PARK COMMITTEE REPORT

The Kemp Park Committee is extremely pleased to announce the completion of the garage to house the antique trucks that were donated to the Town from the Kemp Mack Truck Museum. The building was constructed with the benefit of a great deal of volunteer help including the architect who designed the building to generally resemble a railroad depot building. In addition, Jay Crowley who oversaw the construction donated a lot of free hours. Don Solomon donated his time in connection with the wiring of the building, and Chris Sieg provided some technical support in connection with the installation of surveillance cameras. One of the most helpful and beneficial contributions was the work of Bill Goss on behalf of the Town of Hillsborough to not only do grading and make the site representative, but also in arranging to have the vehicles transported from their storage place at the transfer station to the new garage. We are very pleased with the outcome and feel that the garage and the maintenance of the vehicles will be a significant Town asset going forward.

I would like to emphasize the contribution of Phil Harvey as a member of the Committee and as a person who has advocated for the restoration of the history of the River Street area for many years. Phil, as a local historian, was invaluable as the Committee met to develop Kemp Park. His written histories of the area are fascinating to read and provide Kemp Park with a historical story to tell to future generations.

On behalf of the Committee, I would like to encourage all of the residents of Hillsborough and visitors to come down to Kemp Park and see what has been accomplished. The stone oven which was used in the 1851 inauguration for Franklin Pierce has been reconstructed, the garage and the antique vehicles which can be viewed through the windows on the garage, and the cider mill which is one of the next projects to be undertaken for restoration. We all look forward to Kemp Park being a major attraction for folks visiting our town.

As we move forward, the Kemp Park Committee is going to have to be revitalized and working with the Selectmen and other Town officials to develop a final plan for Kemp Park and its future.

Respectfully submitted,

On Behalf of the Kemp Park Committee



Douglas S. Hatfield

LAND USE & ECONOMIC DEVELOPMENT DEPARTMENT



1

The Planning Board held 22 Regular Meetings in 2019

Planning Board Use Applications

The Planning Board heard 17 land use applications in total.

- 2 Lot Line Adjustments
- 5 Site Plans Reviews
- 5 Subdivisions
- 3 Changes of Use
- 2 Scenic Road hearings.

2019 proved to be a very busy and productive year in land use. In 2018 the Economic Development Commission, the Planning Board and members of local civic organizations collaborated on an application to Plan NH for a design charrette addressing the revitalization of the down town. We were notified in early 2019 that our application had been approved and we were able to hold the charrette in May 17th and 18th of this year.

Plan NH brings together experts for an intensive planning session that addresses the goals described in the application. At our charrette we had 11 volunteer consultants that toured the down town with a group of approximately 20 town officials and citizens. Later in the afternoon property owners and stake holders met with the team where more in-depth and location specific discussions were held. That evening, two public listening sessions that were attended by over 60 people to specifically learn about the town's goals and expectations. On Saturday May 18th the preliminary findings were presented to a large group of citizens who are passionate about the future of the town.

The final report is available on the town website under the "Planning Board".

It is encouraging to see the emergence of volunteers and civic groups so passionate about revitalizing Hillsborough. More opportunities to participate in projects will be forthcoming in the New Year.

One of the main concerns of the attendees was the condition of the properties in the down town. These discussions led to the Planning Board developing and bringing forward the “Commercial/Multi Family/Combined Use Site Maintenance Ordinance”

This ordinance will apply to the Central Business and Commercial districts. This ordinance holds property owners to account for the condition of their buildings and property.

Historic District Ordinance

Another project the Planning Board devoted their time to was the Historic District Ordinance. This ordinance was last amended in 1979 and should have been included in the main body of the zoning ordinance. For whatever reason this did not happen and the ordinance became out of compliance with state statute and confusion developed about the workings of the district. The Planning Board brought out the proposed Historic District Ordinance and consulted with Town Counsel, the New Hampshire Division of Historic Resources and Attorney Stephen Buckley of the New Hampshire Municipal Association. The Board hosted workshops intended to educate and make sure the ordinance being proposed was legal, clear and appropriate.

Sidewalk Project

The Sidewalk Project is moving forward on schedule. The preliminary design is currently with the Department of Transportation and is under review.

Looking Forward

For the upcoming year the Planning Board will be working on an ordinance pertaining to Solar Power, updating the “Wind Power” ordinance and exploring becoming a “Dark Skies Community”. There will also be more project meetings to work toward implementing the results of the Plan NH report. Volunteers will be needed to take on short term tasks. This will be a great way to be a part of the revitalization effort without being required to be at a lot of meetings. 2020 should be an exciting year! I hope many people will be interested in being a part of it!

A great driving force over the past 20+ years has been Planning Board Chairman Herman Wiegelman. After working passionately for the town of Hillsborough Herm retired from the Planning Board after over 20 years of service. We all miss him and wish him an enjoyable retirement.

I encourage those with any interest in participating on any of our land use boards or committees. Please contact me if you have any suggestions for or interest in upcoming projects. I encourage anyone who has questions to please e-mail, call or stop by my office at 27 School Street Monday-Thursday from 9:00 am to 4:00 pm.

Respectfully submitted,

Robyn L. Payson
Planning Director
Direct Line-603 464-7971
robyn@hillsboroughnh.net

PURPOSED ARTICLE CHANGES

Warrant Article I

Amend Article II General Provisions section 229-6 Definitions and Word Usage

- **Dwelling Unit**

Purpose:

The purpose of this article is to amend the definition of “Dwelling Unit” as shown in Article II General Provisions section 229-6 Definitions and Word Uses for clarifications purposes.

Article will read:

To see if the town will vote to amend the definition of “Dwelling Unit” as shown in Article II General Provisions section 229-6 Definitions and Word Uses read as stated below:

DWELLING UNIT--One or more rooms arranged for the use of one or more persons living together as a single housekeeping unit, and having cooking, living, sanitary and sleeping facilities, but not including hotel, motel, tourist cabin (camp), lodging house, institutional home, residential club units or other similar commercial accommodations offered for occupancy.

- a) Dwelling, Single- A single building, situated on a single lot, having one dwelling unit.
- b) Dwelling, Two Unit (including duplex)- A single building situated on a single lot having two dwelling units which are either attached side-by-side, through the use of a common party wall, or stacked with one dwelling unit over the other. Two detached dwelling units on a single lot are not allowed as a matter of right.
- c) Dwelling, 3 and 4 Unit- Any building or structure located on a single lot containing three or four dwelling units.
- d) Dwelling, More Than 4 Units- Any building or structure located lot containing three or four dwelling units

Warrant Article II

Amend Article II al Provisions section 229-6 Definitions and Word Usage

- **Family**

Purpose:

The purpose of this article is to remove the term “Family” and its definition as shown in Article II General Provisions section 229-6 Definitions and Word Uses because the town is not allowed to define what a family is.

Article will read:

To see if the town will vote to amend Article II General Provisions section 229-6 Definitions and Word Uses to delete the term and definition of “Family”

Warrant Article III

Amend Article IX Administration and Enforcement section 229-61 to Adopt Commercial/Multi Family/Combined Use Site Maintenance Ordinance in the Commercial Zone and Central Business District.

Purpose:

The purpose of this article is to adopt a new Commercial/Multi Family/Combined Use site maintenance ordinance in the Commercial Zone and Central Business District. This ordinance is intended to address the condition of properties in the Central Business and Commercial Zones.

Article will read:

To see if the town will vote to amend Article IX Administration and Enforcement, section 229-61 of the Zoning Ordinance to adopt the Commercial/Multi Family/Combined Use site maintenance ordinance in the Commercial Zone and Central Business District

Warrant Article IV

Historic District Ordinance

The purpose of this article is to update, clarify and integrate Chapter 38 “Historic District” adopted at Town Meeting 3/4/1975 and Chapter 147 “Historic District Rules” adopted at Town Meeting 3/13/1979 as part of the main body of the Zoning Ordinance.

Article will read:

To see if the town will vote to amend the following articles to insert the revised Historic District Ordinance into the Zoning Ordinance as follows:

1. Amend Article II General Provisions section 229-6 Definitions and Word Uses to include definition of Certificate of Approval-Historic District,
2. Amend Article III section 229-19.4 “Use Districts” to add the verbiage of Chapter 38 “Historic District” to the listing of zoning districts in the Zoning Ordinance.
3. Amend Article VI Special Regulations section 229-39, D. “Specific Sign Regulations by District” by adding number 4. Historic District - sign criteria
4. Amend Article X Administration and Enforcement, section 229-59 Building Permits to add letter J. Procedure for Approval of Building Permits in the Historic District
5. Amend Article XV 229-93-229-99 to add the updated “Historic District Ordinance”
6. Amend Table 2 Lot, Area, and Frontage Requirements to include the “Historic District”
7. Amend Table 3 Setback, Coverage and Building Height Requirements to include the “Historic District
8. Amend Table 4 Chart of Uses by adding the Historic District and the following uses and their permissions:

By Right: Dwelling-Single Family - Dwelling- 2 Family - Home Occupation - Home Business - Municipal Facility – Agriculture – Agritourism - Artist’s Studio - Farm.

By Special Exception: Bed and Breakfast - Auction House - Farmer’s Market – Inn – Office - Retail Business - Day Care Facility Child or Family – Museum - Religious Institutions for less than 250 People – School - Building and Service Trade

9. Amend Chapter 147 of the Town Code to eliminate the verbiage and reserve the chapter.
10. Amend Chapter 38 of the Town Code to eliminate the verbiage and reserve the chapter

MANAHAN PARK

This year Manahan Park had Joyce Aubrey and Tiffany Stafford return for their fourth year as co-directors. We had many of our excellent counselors return for another summer and some new faces joined our team.

This year we started the summer off with elementary camp and ended with middle schoolers only. This change went smoothly. As elementary camp is our busiest time of the summer, our counselors were fresh, motivated and ready to welcome our more than 100 registered campers' right from day one!

Our waterfront director Christa Liquori returned and did an outstanding job running swim lessons with the help of her swim instructors. Campers also took part in swim lessons as part of their daily schedule in order to strengthen their swimming skills.

We went on four field trips this year: Water Country, Yankee Lanes Bowling, Wallis Sands and the AMC theatre. The campers seemed to really enjoy going to see the new Toy Story movie! Again this summer, Zachary Rioux and Tiffany lead a small group of campers on a hike! This year we hiked around Fox State Forest. We hope to continue to take small groups of campers on more hikes in years to come!

The library limo made a few appearances again this summer. The children enjoyed borrowing books to read as they sit on the beach or in the field. We had our fifth annual spirit week, sand castle competitions and candy bar bingo. Fun was had by all campers. We can't wait to do it again in 2020!



*Our dedicated
counselors even let the
campers bury them!*



*Group 1 competing in
a relay race set up by
their counselors!*



*Nothing like a beach
Luau theme day for
spirit week!*



POLICE DEPARTMENT REPORT

In 2019 we had several staffing changes. Officer Travis Bennett left Hillsboro PD to take a position as a State of NH Juvenile Probation and Parole officer. We wish him well in his new position. Dispatcher Taylor Burrows completed her Master's Degree in Homeland Security and transferred into the open Officer's position. She will be attending the Police Academy in 2020. Morrigan Bernier, a local resident, was hired to take the open Dispatch Position. Officer Matt Mitchell, who is a full time Certified Officer working for Henniker PD, was hired to fill one of the three open part-time positions. As of this time, we are having trouble filling the other two positions. Attorney Martha Jacques replaced Attorney Darrin Brown as the Department's Court Prosecutor.

In 2019 we again partnered with the Hillsborough County Sheriffs Street Crimes Task Force. This task force was created to effectively combat the distribution and use of illegal substances and property-related crimes that affect the quality of life in Hillsborough County. This task force is made up of County Sheriffs and local Police Officers. This partnership makes the additional needed resources available to the Town that we would not ordinarily have. Our partnership in 2019 culminated in the arrest of numerous street-level drug dealers in Hillsboro.

This year, there is a warrant article for body cams. I chose to put this as a warrant article so that we can have a discussion and have you, the voters, ultimately decide whether you would like to see the Police Department wear body cams. It is not uncommon to watch the news and see body cam footage of some tragic event. In NH, there are quite a few agencies that wear body cams. If we are involved in a horrible situation involving a Hillsboro officer, I don't want to be facing the question of why Hillsboro does not have body cams. Like everything, there are pros and cons. Most of them apply to the police operations themselves. I won't get into those here.

The biggest "pro" for the community is police transparency. This is an important topic in today's atmosphere. As I have stated before, we are extremely fortunate that we are not having the challenges that Law Enforcement in other parts of our country are having. We are also grateful that we have the trust and respect of our community. I want to make sure that this continues! The "con" is money. As you will see, we are requesting 50 thousand dollars to outfit the uniformed officers with body cams. This will cover 5 years' worth of replacement, service, and storage. I am estimating that there will be another 5-10 hours of work per week required managing the videos. This would include uploading/downloading, providing discovery for court, attaching to cases, etc. So, in short, this is not an inexpensive endeavor; however, I feel that it is worth your consideration.

For the 7th year in a row, Danielle Normand played in the CHAD fundraiser baseball game at the Fisher Cats Stadium. Last year's game raised over \$124,000 through sponsorships, player investment, ticket sales, and donations. Since its inception, the game has raised almost \$555,000 to support programs that serve CHAD kids and families. Additionally, Rory Bohanan participated in the Special Olympics Torch Run. Our Police Union (local 51) decided this year to raise money with their Novem-beard for the Child Advocacy Center. They raised \$785.00. New Hampshire Child Advocacy Center community partnerships are dedicated to pursuing the truth in child abuse cases and coordinating social services for child victims. By bringing together our state law enforcement, county attorneys, protective services, victim advocacy agencies and health professionals, New Hampshire's child advocacy centers provide safe, child-friendly locations for interviewing child victims. A forensic interviewer, who has special training and is experienced in working with children, interviews children. The interviewer's goal is to make the child as comfortable as possible while gathering information needed to prosecute the case.

I am extremely proud of each person that works for the Police Department, and I thank them for their efforts and dedication. Our personnel are truly our best asset!

In closing, if there is anything you feel that the Hillsboro Police could assist you with, areas we should improve on, or have general questions, do not hesitate to call or stop by and see me. It is an honor to serve you and I thank you for your continued support.

Respectfully Submitted,

David Roarick
Chief of Police

Below is a fraction of the calls that the department is involved in. Please do not hesitate to call if you would like any further statistical information or have questions.

Phone calls handled by Dispatch 33,806

911 Calls 1,336

Police incidents Dispatched 20,598



Group A Crimes Against Persons

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Murder/Non-negligent Manslaughter	2019											1		1
	2018												1	1
	Pct											n/a	n/a	0%
Kidnaping/ Abduction	2019		1				1						1	3
	2018			2	1	1					4			8
	Pct		n/a	n/a	n/a	n/a	n/a				n/a		n/a	-63%
Forcible Rape	2019	1				1		1						3
	2018		1			1		1	1				1	5
	Pct	n/a	n/a			0%		0%	n/a				n/a	-40%
Forcible Sodomy	2019							1						1
	2018													
	Pct							n/a						n/a
Forcible Fondling	2019	2		1			1	2		1		2		9
	2018	1	1	1		1					1	3	1	9
	Pct	+100%	n/a	0%		n/a	n/a	n/a		n/a	n/a	-33%	n/a	0%
Aggravated Assault	2019	2	1			1			1	1			1	7
	2018			3	1	1		3		1		1		10
	Pct	n/a	n/a	n/a	n/a	0%		n/a	n/a	0%		n/a	n/a	-30%
Simple Assault	2019	11	2	7	4	8	6	7	5	3	7	8	7	75
	2018	13	5	3	20	13	9	13	6	6	13	21	10	132
	Pct	-15%	-60%	+133%	-80%	-38%	-33%	-46%	-17%	-50%	-46%	-62%	-30%	-43%
Intimidation	2019	7	3	5	1	6	2	4	4	9	3		4	48
	2018	4	4	1	10	3	6	7	2	5	10	4	4	60
	Pct	+75%	-25%	+400%	-90%	+100%	-67%	-43%	+100%	+80%	-70%	n/a	0%	-20%
Incest	2019												2	2
	2018					1			1					2
	Pct					n/a			n/a				n/a	0%
Statutory Rape	2019													
	2018					2		1						3
	Pct					n/a		n/a						n/a
Total Crimes Against Persons	2019	23	7	13	5	16	10	15	10	14	10	11	15	149
	2018	18	11	10	32	23	15	25	10	12	28	29	17	230
	Pct	+28%	-36%	+30%	-84%	-30%	-33%	-40%	0%	+17%	-64%	-62%	-12%	-35%

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2019													
	2018		1		1									2
	Pct		n/a		n/a									n/a
Burglary/ Breaking and Entering	2019	1			3	1	4			1	2		1	13
	2018			1	4			3	2	2	3			15
	Pct	n/a		n/a	-25%	n/a	n/a	n/a	n/a	-50%	-33%		n/a	-13%
Extortion/ Blackmail	2019													
	2018				1									1
	Pct				n/a									n/a
Larceny (purse snatching)	2019					1								1
	2018													
	Pct					n/a								n/a
Larceny (shoplifting)	2019	1	1	1		1				2	1			7
	2018	1	3	1	2	1	1	1		1	1		2	14
	Pct	0%	-67%	0%	n/a	0%	n/a	n/a		+100%	0%		n/a	-50%
Larceny (from building)	2019		1		2			1	1	2		1		8
	2018	1			3		2	2	3	2			1	14
	Pct	n/a	n/a		-33%		n/a	-50%	-67%	0%		n/a	n/a	-43%
Larceny (from coin operated machines)	2019			1										1
	2018													
	Pct			n/a										n/a
Larceny (from motor vehicles)	2019				2	1	2	1		2	1			9
	2018		9	1		1	1	1					1	14
	Pct		n/a	n/a	n/a	0%	+100%	0%		n/a	n/a		n/a	-36%
Larceny (of motor vehicle parts)	2019												2	2
	2018		1									1		2
	Pct		n/a									n/a	n/a	0%
Larceny (all other)	2019		1		2	3	1	2	1	2	3	1	4	20
	2018		2				1	3	4	3	2	5	1	21
	Pct		-50%		n/a	n/a	0%	-33%	-75%	-33%	+50%	-80%	+300%	-5%
Motor Vehicle Theft	2019				2			1				1		4
	2018				1				3	1			1	6
	Pct				+100%			n/a	n/a	n/a		n/a	n/a	-33%
Counterfeit/ Forgery	2019		1	1	2			1	2	2			1	10
	2018					1		1						2
	Pct		n/a	n/a	n/a	n/a		0%	n/a	n/a			n/a	+400%

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (false pretense; swindle)	2019	2	3		2		2	2	2	1	2		2	18
	2018	1		1		1	1	3	1	3		2	2	15
	Pct	+100%	n/a	n/a	n/a	n/a	+100%	-33%	+100%	-67%	n/a	n/a	0%	+20%
Fraud (credit/debit card; ATM)	2019	2			1			1				1	1	6
	2018	1		1	2	1	1	1				2		9
	Pct	+100%		n/a	-50%	n/a	n/a	0%				-50%	n/a	-33%
Fraud (impersonation)	2019						1							1
	2018	1					1			1				3
	Pct	n/a					0%			n/a				-67%
Fraud (wire)	2019							1						1
	2018													
	Pct							n/a						n/a
Stolen Property	2019	1	1		4				1			1		8
	2018	1	3					1	2	1		1	1	10
	Pct	0%	-67%		n/a			n/a	-50%	n/a		0%	n/a	-20%
Destruction of Property/Vandalism	2019	3	2	4	1	3	4	4	2	3	3	1	3	33
	2018	1	1	2	7	4	2	1	5	5	6	6	2	42
	Pct	+200%	+100%	+100%	-86%	-25%	+100%	+300%	-60%	-40%	-50%	-83%	+50%	-21%
Total Crimes Against Property	2019	10	10	7	21	10	14	14	9	15	12	6	14	142
	2018	7	20	7	21	9	10	17	20	19	12	17	11	170
	Pct	+43%	-50%	0%	0%	+11%	+40%	-18%	-55%	-21%	0%	-65%	+27%	-16%

Group A Crimes Against Society

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2019	29	17	14	16	17	12	14	15	12	10	12	9	177
	2018	9	21	18	9	12	22	11	15	13	21	13	18	182
	Pct	+222%	-19%	-22%	+78%	+42%	-45%	+27%	0%	-8%	-52%	-8%	-50%	-3%
Pornography/Obscene Material	2019	2			1					2				5
	2018		1	1			1	1			2		2	8
	Pct	n/a	n/a	n/a	n/a		n/a	n/a		n/a	n/a		n/a	-38%
Weapon Law Violations	2019	3	2	2	1			1		1				10
	2018	1	1					1	5	3	1	1	4	17
	Pct	+200%	+100%	n/a	n/a			0%	n/a	-67%	n/a	n/a	n/a	-41%
Total Crimes Against Society	2019	34	19	16	18	17	12	15	15	15	10	12	9	192
	2018	10	23	19	9	12	23	13	20	16	24	14	24	207
	Pct	+240%	-17%	-16%	+100%	+42%	-48%	+15%	-25%	-6%	-58%	-14%	-63%	-7%

Group B Crimes

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2019			1				1						2
	2018		1											1
	Pct		n/a	n/a				n/a						+100
Curfew/Loitering/Vagrancy	2019											1		1
	2018										1			1
	Pct										n/a	n/a		0%
Disorderly Conduct	2019	4	4	1	3	2		2	1	3	3			23
	2018	1	1	3	4	4	9	3	1	2	3			31
	Pct	+300	+300	-67%	-25%	-50%	n/a	-33%	0%	+50	0%			-26%
Driving under Influence	2019	2	6	6	4	2	8	2	6	2	6	7	2	53
	2018	5	4	7	8	7	7	8	4	2	6	3	1	62
	Pct	-60%	+50	-14%	-50%	-71%	+14	-75%	+50	0%	0%	+133	+100	-15%
Drunkenness	2019	3	2		1	2	1		1		1	1	4	16
	2018	1		3	3		3		2		2	3	5	22
	Pct	+200	n/a	n/a	-67%	n/a	-67%		-50%		-50%	-67%	-20%	-27%
Family Non Violent Offenses	2019	2	1	1			2			1	1			8
	2018		1		3	3		1			1	3	3	15
	Pct	n/a	0%	n/a	n/a	n/a	n/a	n/a		n/a	0%	n/a	n/a	-47%
Liquor Law Violations	2019	1	3	1	1		1		1	6		2	1	17
	2018	1	3	2	1		1	3		1	2			14
	Pct	0%	0%	-50%	0%		0%	n/a	n/a	+500	n/a	n/a	n/a	+21
Peeping Tom	2019													
	2018	1												1
	Pct	n/a												n/a
Runaways (under 18yr old)	2019			1						1				2
	2018			3	1	1					2			7
	Pct			-67%	n/a	n/a				n/a	n/a			-71%
Trespass of Real Property	2019	1	1	1	8	3	3	1		5		1	1	25
	2018	2	1	2	1	2	3	1	2	3	5	1		23
	Pct	-50%	0%	-50%	+700	+50	0%	0%	n/a	+67	n/a	0%	n/a	+9%
All Other Offenses	2019	15	11	3	9	12	11	14	7	8	5	4	9	108
	2018	16	14	9	14	20	17	8	9	19	21	12	7	166
	Pct	-6%	-21%	-67%	-36%	-40%	-35%	+75	-22%	-58%	-76%	-67%	+29	-35%
Total Group B Crimes	2019	28	28	15	26	21	26	20	16	26	16	16	17	255
	2018	27	25	29	35	37	40	24	18	27	43	22	16	343
	Pct	+4%	+12	-48%	-26%	-43%	-35%	-17%	-11%	-4%	-63%	-27%	+6%	-26%

PROJECT LIFT REPORT

This past year Project LIFT provided services to **forty-nine** residents of Hillsborough and surrounding communities. In addition to providing free classes and tutoring in basic academic skills, High School Equivalency Test (HiSET) preparation, and English as a Second Language (ESL), in 2019 we added Paraprofessional II certification test preparation and increased the use of distance learning and video conferencing to accommodate student needs.

English Language Learners

Five English language learners received instruction and completed the program with increased EFLs.

Transitions Highlights

- One student completed LNA recertification and gained employment in her field.
- One student achieved Paraprofessional II certification.
- Eight residents received college and career transition services.
- One student started college.



Project LIFT is funded through a grant from the State of New Hampshire Department of Adult Education and contributions from the Towns of Hillsborough, Antrim, and Washington. Additional contributions were received from The Hillsborough Center Ladies' Benevolent Society and from a private donation.

Thank you for your support.

Thank you to the LIFT staff, volunteers, students, and the greater Hillsborough community for your dedication and support.

Respectfully submitted,

Trish Bush
Director, Project LIFT

Of the **forty-one** students enrolled at LIFT this year, 69% increased Educational Functioning Levels (EFL), with four students completing the HiSET.

- **Eighteen** students increased EFLs and completed the program
- **Ten** students increased EFLs and continued in the program.
- **Ten** students left prior to post-testing.
- **Three** students were not eligible for post-testing and continued in the program.



SOLID WASTE ADVISORY BOARD

2019 was our first full year back in action in over two decades. It turned out to be good timing, with big shifts taking place in the recycling market we were poised to be responsive with more conversation, research and perspectives taken into consideration.

We spent the first part of the year taking stock in the many issues of solid waste stream and discussing how to organize our priorities into action. Our first action was to be present at the Hillsboro Fest and Fair in July. The purpose was to raise awareness about current trash and recycling issues and what we can do about it. We gave people literature and engaged in many good discussions. We offered free water to the public to encourage refilling containers versus using single-use plastic water bottles. We had aluminum can recycling set up around Grimes Field. Our presence was met with positive response and we look forward to making the July Fest an annual event for SWAB to represent at.

Our local State Representative Marjorie Porter attended a meeting this fall and alerted us to the work being done on the state level at this time. At her urging we submitted testimonial to be considered for the new state report in response to HB 617 on Recycling Streams and Solid Waste Management in New Hampshire.

As a board, we learned details from Transfer Station manager Luke Levesque and other facility staff about their operations. As we became aware of the financial picture for plastic recycling we pursued ideas for new vendors to take our plastics. When no viable alternative plastic recycling vendor could be identified, we supported the proposal put forth by Luke to the Hillsboro Selectman to stop recycling plastics as of January 1, 2020, even though we hope to identify another option in the future. To support the change, the SWAB members spent time at the Transfer Station talking with residents and encouraging people to continue recycling the products we do still separate and sell.

We maintain our monthly meetings with the same consistent members 2 from Windsor, 2 from Hillsboro, and 1 from Deering. If anyone is interested in the vacant seat please contact us at: SWAB@hillsboroughnh.net

Respectfully Submitted,

Audrey Bethel – Hillsborough
Adam VonDette- Hillsborough
Charlotte Hebert- Windsor
Kim Drake- Windsor
Phil Griffin- Deering

STATE OF NEW HAMPSHIRE EXECUTIVE COUNCIL

End of the Year Report 2019 from Councilor Debora Pignatelli

It is an honor for me to represent District Five on the Executive Council. I would like to take this opportunity to highlight some of the important work we have achieved this past year. The Governor and Executive Council had 23 meetings in 2019. Most meetings were held at the State House but six were hosted in communities around the state. I was pleased to bring the Governor and Council to District Five on September 18th when Peterborough hosted our meeting at the Peterborough Town House.

The Executive Council has been an important part of the Executive Branch of NH State Government since colonial times as a check on executive powers. In this capacity we reviewed over two thousand items that covered expenditures, appointments and contracts. Those items totaled over 6 billion dollars.

The responsibilities of the Council are very wide-ranging. In addition to approving all state contracts, as I mentioned, the Council also approves all judicial appointments, approves all people to lead our important agencies and commissions, grants or denies all pardons, protects our lakefronts and shorelines, sets the tolls on all New Hampshire Turnpikes, makes important recommendations on the Ten Year highway plan, oversees the operations of state agencies, addresses a wide variety of constituent concerns, and, of course, acts as a important check on gubernatorial exercise of power.

Another important responsibility is our position on the Governor's Advisory Commission on Intermodal Transportation, otherwise known as (GACIT.) We reviewed needed transportation improvements and created a ten-year plan that is submitted to the Governor and then is forwarded to the legislature. I held meetings in District Five to gather input from local leaders and citizens on what projects were important to be included and ranked in the Ten Year Highway plan. Additional information can be found at:

<https://www.nh.gov/dot/org/projectdevelopment/planning/typ/index.htm>

In November, the Council passed our recommendations on to the Governor. After 17 years of advocating for the removal of the Merrimack tolls, I was pleased that the Council recommended the toll for Exit 11, in Merrimack, be reduced to zero!

Sincerely,

Debora B. Pignatelli
Executive Councilor

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Frankestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, Windsor and the City of Nashua

NEWS RELEASE FOR DISTRICT FIVE

January 9, 2020 Concord, NH - Listed below are some of the items that were approved at the Governor and Council Meeting on January 8, 2020 that might be of interest to District Five constituents.

The next Governor and Council Meeting will be held Wednesday, January 22, 2020 at 10:00 a.m. in the Council Chamber at the State House in Concord, NH.

5 #A. Authorized the Bureau of Highway Design to amend a contract with Alta Planning + Design Inc., Cambridge, MA (originally approved by G&C on 10-17-18, item #12), for the development of a Statewide Pedestrian and Bicycle Transportation Plan, by extending the completion date from February 28, 2020 to August 31, 2020. No Additional Funding. **VOTE: 5-0**

#13 Authorized the Bureau of Bridge Design to enter into an agreement with Hoyle, Tanner & Associates Inc., for the preliminary design, public involvement process, and associated environmental & cultural services for the replacement or rehabilitation of the existing bridge carrying US 202 and NH 123 over the Contoocook River in the Town of Peterborough, for an amount not to exceed \$569,948.72. Effective upon G&C approval through June 30, 2022. **100% Federal Funds. VOTE: 5-0**

#14 Authorized the Bureau of Aeronautics to provide **retroactive** funding to the Nashua Airport Authority in Nashua, NH, for the design and bidding for airport pavement maintenance, rehabilitation, and marking of the inner taxiway and public-use taxilanes in the vicinity of Foxtrot Golf and Hotel aprons, Phase I, at the Boire Field, Nashua, NH, in the amount of \$199,500. Effective upon G&C approval through June 27, 2023. **95% Federal Funds, 5% General Funds. VOTE: 5-0**

#15 Authorized the Bureau of Construction to enter into a contract with Eurovia Atlantic Coast LLC, Charlotte, NC, for resurfacing of five sections of Tier 2 roadways in District 4, on the basis of a low bid of \$2,831,784.88. (2) Further Authorized a contingency in the amount of \$141,589.24 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through September 11, 2020. **100% Federal Funds. VOTE: 5-0**

#46 Authorized James Orr's request to perform work on Lake Winnepesaukee in Alton. **VOTE: 4-1** (Pignatelli)

#48 Authorized Little Mark Island Trust's request to perform work on Lake Winnepesaukee in Alton. **VOTE: 4-1** (Pignatelli) *The Governor nominated the following individuals to serve on State Boards and Commissions*

Quentin B. Estey, Peterborough, NH; Anthony W. Raymond, Holderness, NH; Richard Darling, Milford, NH; David R. Place, Amherst, NH; and Vincent A. Baiocchetti, Gilmanton, NH to the Advisory Board on Private Investigative Agencies, Bail Recovery Agents and Security Services
Matthew J. Kfoury, Manchester, NH to the Advisory Council on Unemployment Compensation
Mitchell L. Weinberg, Deputy Chief Medical Examiner, NH Department of Justice
Michael D. Todd, Concord, NH; Deputy Director- Division of Motor Vehicle

The Executive Council confirmed the following individuals to serve on State Boards and Commissions

Eric Anderson, Portsmouth, NH to the Advisory Committee on Marine Fisheries
Mark Lambert, Laconia, NH to the Air Resources Council
Janet Stevens, Rye, NH to the Board of Mental Health Practice
James Gray, Derry, NH to the Board of Home Inspectors
Tiler Eaton, Nottingham, NH to the Community College System of NH Board of Trustees
Susan Bryant-Kimball, Sandwich, NH to the Current Use Advisory Board
Lori Harnois, Epsom, NH: Director of Division of Travel & Tourism Development
Michael Donahue, Newington, NH Division of Ports and Harbors Advisory Council
Mary Sargent, Nashua, NH to the Family Mediator Certification Board
Mark Petrozzi, Gilford, NH and Brian Heon, North Conway to the Passenger Tramway Safety Board
Jeffrey Kelcourse, Manchester, NH and Gail Wilson, Deerfield, NH to the Personnel Appeals Board
Timothy Emperor, Stark, NH to the Nash Stream Forest Citizens Committee
Richard A. Cook, Warner, NH to the NH Land and Community Heritage Authority Board of Directors
Kelly Boyer, Goffstown, NH to the Volunteer NH Board of Directors
Philip Croasdale, Manchester, NH to the Water Council

The Executive Council welcomes public input on nominations that are brought forward by the Governor for consideration and confirmation to State Boards and Commissions.

If you have interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume, to Jonathan Melanson in care of the Governor's office.

A listing of the Boards and Commissions, along with the qualifications required, can be found at <http://www.sos.nh.gov/redbook/index.htm>

TOWN CLERK'S REPORT

2019 Registration	\$1,019,476.48	
Dog Licenses	3,238.50	
Dog Fines	843.00	
Marriage licenses	1,300.00	
Certified Copies	9,495.00	
UCC	525.00	
Paid to the Town of Hillsborough		\$1,034,877.98

Vital Statistics

Births	34
Marriages	31
Deaths	82

2019 Hillsborough Deaths

Evert Asbridge	Jason M Asselin	Norman A Bennett
Donna M Boudreau	Joyce R Bouchard	Barbara E Brady
Ryan M Burgess	Oliver W Burnham	Robert J Burton
Katherine L Butler	Arnold B Byam	Lorraine R Cabana
William R Cahill	Barbara Amadio Campbell	Gerald K Classon
George H Croteau	Beatrice O Cusick	Linda L David
James F Dellogono	Makenzie Deuse	Miles D Deuse
Joan A Donoghue	Patricia A Drouin	Peter A Dubuque
Peter B Dwight	Marion J Ekstrand	Chester Fesmire Jr.
Philip J Gambale Jr.	Fernand G Gelinas	Pauline F Gilman
Wendy G Goonan	Vernon C Gray Sr	Donald Gullage
Philip R Harvey	Eugene M Hebert	Karen M Hembrough
Ariel L Hill	Harry B Hill Jr	Ada R Houghton
Virgil N Houghton Jr	Arlene V Johns	Richard Kennedy
Jean P Kimball	Thomas Laffin	Irene C Latawicz
Paul S Leighton	Edward A Lemire	Brenda F Lennox
Doris B Macdermod	George L Maidrand III	William A Marchant Jr.
Gail A Marvin	Catherine L McCulloch	John F Mello
Linda J Minery	Thomas M Murphy	Haven H Newton
Russell A Niven	Lynn M Peasley	Dariel Peterson
Beverly A Powers	James P Powers	Carol A Przybyla
Villa T Ramsey	Bernice E Rizzitano	Jay S Robinson
Jonathan K Spence	Ruth C Stadig	Luisa G Temple

Arianna K Theberge
Linda S Wadleigh
Dorothy M Welch
Albert C Young Sr.
Shawn W. Jordan

Catherine R Tinker
Todd A Waldron
Sharon N Whipple
Phillip B Herzig

Annie M Trombly
Harold J Waterhouse
Ralph G Whitney
Joyce A. Marquis

Respectfully Submitted,

Deborah J. McDonald
Hillsborough Town Clerk

TRANSFER STATION TONNAGE REPORT

<u>Month</u>	<u>Aluminum Cans</u>	<u>Cardboard</u>	<u>Televisions/Monitors]</u> [IN POUNDS]	<u>Commingle Recyclables</u>	<u>Metal</u>
January	1.16			6.42	11.81
February	0.74			6.42	
March	0.58	19.12		6.42	11.65
April	1.22		6,129	6.42	19.50
May	1.05	21.31		8.56	29.73
June	1.06		7,101	6.42	21.12
July	1.41			8.56	28.37
August	1.86	20.72	5,969	8.56	27.99
September	1.09			6.42	25.88
October	0.92	21.37	6,229	6.42	27.15
November	0.58			6.42	18.66
December	0.54		6,102	2.14	15.89
Total Tonnage	12.21	82.52	31530.00	79.18	237.75
		<u>Refrigerator/ac</u>	<u>Demolition</u>	<u>Municipal solid waste</u>	
January	7.72	44	33.66	133.43	
February	8.56		33.15	130.61	
March	8.81		45.23	132.48	
April		58	78.12	165.57	
May	17.50		105.70	196.78	
June	8.39	69	94.82	157.21	
July	8.01	42	5.70	195.84	
August	8.18	103	94.44	174.22	
September	8.64	60	77.89	155.34	
October	8.65	35	87.42	164.34	
November	7.63	86	57.28	151.53	
December	7.75	47	45.55	118.68	
Total Tonnage	99.84	544	758.96	1876.03	



Northeast Resource Recovery Association
 2101 Dover Road, Epsom, NH 03234
 Phone: 603.736.4401 Fax: 603.736.4402
 Email: info@nrna.net Web: www.nrra.net

“Partnering to make recycling strong through economic and environmentally sound solutions”

Hillsborough, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2019	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Aluminum Cans	27,880 lbs.	Conserved enough energy to run a television for 2,838,184 hours!
Fibers/Paper	140.2 tons	Saved 2,385 trees!
Scrap Metal	247.6 gross tons	Conserved 693,406 pounds of iron ore!

Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about 1,798 tons of carbon dioxide emissions this is the equivalent of removing 383 passenger cars from the road for an entire year

WATER & SEWER COMMISSIONERS REPORT

A new sewer discharge permit, which has been under review by the Environmental Protection Agency (EPA), was issued in August of 2019. (The last permit was issued in 2007 and expired in 2016). Under the new 5-year permit, the permitted daily maximum flow from the wastewater treatment facility (WWTF) on Norton Drive into the Contoocook River will increase from 475,000 gallons to 600,000 gallons, but with additional conditions from the previous permit.

In order to meet the new conditions of this permit, Wastewater Treatment Plant operator Paul Dutton started operating a new chemical feed system to comply with the new permit conditions. This system treats the wastewater with additional chemicals – ferric chloride and caustic soda to be exact - to remove various metals and other contaminants to meet the stricter guidelines of the new discharge permit. Dutton has conducted tests to determine optimal application rates; overall, summer 2019 exhibited relatively low flow rates, resulting in lower additive costs so future average chemical costs are still to be determined.

Other work completed this year included the repair and or/replacement of twenty-two (22) sewer manholes as part of the town's resurfacing of Meeting Hill Road, Gibson Road, Symonds Road, and Bradford Circle; repair or replacement of five (5) sewer manholes; television inspection and cleaning of 12,045 linear feet of sewer main by Ted Berry Co.; five (5) point repairs to various sewer mains by Ted Berry Company; and clearing and/or mowing of half of the commission's cross-country sewer easements.

Also, work in 2020 will include separation of sewer and storm drains under River Street that was thought to be completed in a 1980's contract.

The commissioners also conducted a field walk with Paul Dutton to assess vegetative growth on other commission easement alignments. This work will be described for contracting work by the commission in the 2020 calendar year.

Maintenance work completed on the water system included the replacement of two water gate valves; one at the intersection of Bridge and Wyman Streets and the other at the intersection of Church and Pleasant Streets. The commission also received input from Water Treatment Facility operator Cody Boisvert regarding maintenance at the reservoir on Bible Hill Road, work that will likely be scheduled during the 2020 calendar year. An assessment was also conducted on the filter sand condition at the WTP that showed this replacement work can be safely delayed for another few years.

Many of you may have noticed that the Water and Sewer offices have moved to a new location at 63 West Main Street. This move was necessary due to some serious structural issues in parts of the Church Street building that previously housed those offices. Through the extraordinary efforts of Penny and John Griffin, along with the commissioner's volunteering their time, expertise and materials, and the help of local contractor Jeff Browning, the Water and Sewer offices were efficiently moved to the new location. This move was conducted with minimal impact, both in time and expense, to the town and system users.

As a reminder to residents, while the commission's sewer and water budgets are subject to approval by the voters at the annual town meeting, they are funded entirely through user fees and do not impact the community's tax rate. As always, we would like to thank our customers for their continued support, and we would also like to take this opportunity to thank our employees - Administrator Penny Griffin, WWTF operator Paul Dutton and WTP operator Cody Boisvert for their continued efforts on behalf of the commission and the community.

Respectfully submitted,

Peter Mellen, Chairman
Chris Sieg
Dave Lewis

WELFARE DEPARTMENT REPORT

The office of General Assistance exists to meet the Town of Hillsborough’s responsibility as outlined in RSA 165, which states “Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseer of public welfare of such town.” RSA165:1-I

The office also advocates for those having trouble negotiating the complicated process of applying for Unemployment, Fuel Assistance, Food Stamps, Section 8 and other programs which reduce the need for town financial involvement. The office assists in searches for more affordable housing, assists with and teaches people how to use the computer for online job searching and holds people accountable to put those skills to good use and show verifiable results. Budgeting assistance and education is also a large part of every appointment.

In 2019, financial assistance was requested by members of our community who were homeless, unemployed, underemployed, waiting for help from other sources (Social Security, CAP agencies), facing eviction, trying to pay for the burial of a loved one, unable to pay for medications and myriad other situations.

Case help was also given to members of our community who were facing some of the above, to assist them to use their money more wisely, get organized with job or housing searches, provide documentation to the State of NH for further help, or find opportunities to further their education and careers.

We are fortunate to have a variety of individuals, groups and foundations that help out our struggling neighbors throughout the year. One item we continue to need is Gasoline Gift Cards and other transportation options. If you are interested in finding out more about how you can help, please contact the welfare office:

Respectfully submitted,

Dana P Brien
 Welfare Administrator
dana@hillsboroughnh.net
 603-464-7974

2019 Assistance Breakdown					
Medical	Housing/Shelter	Food/Hygiene	Electric	Heat	Cremation
\$470	\$33,534	\$9,320	\$4,500	\$16,261	\$1,400

Welfare Budget History							
2012		2013		2014		2015	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$168,029	\$146,789	\$160,636	\$162,636	\$155,073	\$167,030	\$168,634	\$138,475
2016		2017		2018		2019	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$174,256	\$145,464	\$176,464	\$166,692	\$171,635	\$156,490	\$168,892	\$154,825

YOUTH SERVICES & RECREATION REPORT



Project Genesis Demographics:

Total enrollment: 41

Youth grade average: 7th grade

Monthly average eating dinner: 14 youth/day (open 16 days/month-224) 2,688 Free Meals per year

Busiest day of the week: Thursday

Least busy day of the week: Friday

Homeschooled Youth: 8

Current youth employed with their first job: 6

Current youth who obtained a driver's license: 2

Graduated youth: 4

Enrollment increase since 2017 re-programming:

2017: 8 youth

2018: 18 youth

2019: 41 youth

Staff on Payroll: 3

Bill Whisman: Part time Support Staff

Marc Famiglietti: Part time Support Staff

Alyssa Bender: Full time Program Assistant

Supplemental Staffing: 23

Total number of consistent volunteers: 5

Total number of event/occasional volunteers: 12

Total number of interns: 6

Juvenile Diversion Demographics

Total number of Diversion Community Accountability Board Members: 15

Towns covered under Hillsborough Jurisdiction:

Hillsboro, Deering, Washington, Antrim, Bennington, Frankestown, Sharon Greenfield, Temple/Greenville, Hancock, Peterborough, New Ipswich, Jaffrey, and Rindge

Diversion Revenue

Diversion Network Grant: \$7,200

Program Fees paid by participants: \$75.00/case

Total revenue from Diversion: \$8,816 as of October 2019

Case referral increase:

2018: 17 cases (11 from Hillsborough) 2019: 44 cases (37 from towns outside of Hillsborough)

Prevention Programs and Services Available

- Juvenile Diversion
- Community Service Opportunities
- Drug Testing & Monitoring (Diversion cases only)
- Trauma and Crisis Assessment
- Victim/Witness Advocacy
- Suicide Prevention and Intervention
- Mental Health Referrals
- Substance Abuse and Mental Health Screenings (SBIRT Test)
- Respect and Consent
- Parent Wise- Adult course

3rd Millennium Online

Juvenile Education

Courses

- Shoplifting
- Marijuana 101
- Alcohol 101
- Cyber Bullying and Social Conflict
- Under the Influence
- Nicotine 101

Partnerships

The OYS has partnered with Keene State College, Rivier University and New England College for an all-inclusive internship and work study program for students interested in criminal justice, social work, juvenile justice, nonprofit management or early childhood education. These partnerships bring fresh ideas and dedicated college students into Project Genesis Youth Center for a unique hands-on experience working within the field of Human Services.

Therapy Dog Program

The OYS has partnered with Boonefield Labradors Therapy Dog Program to provide free services to towns and school districts under our jurisdiction. In 2019 Olive, our current therapy dog, received her national certification under the Alliance of Therapy Dog Program and was AKC certified with her Canine Good Citizen and Therapy Dog Titles for achieving multiple hours of service. Olive is now working towards her top Therapy Dog AKC title and her Crisis Response Dog title in order to provide crisis support throughout the state. She will continue to provide therapy services for Project Genesis and will expand to cover local schools, police departments, nursing homes and mental health facilities throughout Hillsborough and Cheshire County. In 2020 the OYS will also welcome a new addition to the Therapy Dog Program, Bruin-- a Labrador and German Shepherd mix who will be working towards his certifications as well. Each therapy dog receives extensive training and is covered by the Alliance of Therapy Dog for insurance and liability. The Therapy Dog Program is afforded by donations, sponsorships and personally by the dogs' owner, Chelsea Szalanski.



The success of the office and the youth we serve relies heavily on the investments and commitments from the community. On behalf of all youth attendees, families, staff and clients, we thank you for your trust and support of our office, our center and our efforts.

***If you are interested in volunteering with the Office of Youth Services or being a Community Accountability Board Member please contact the Program Assistant for more information (603-464-3877 ext. 231) ***

Respectfully submitted,

Chelsea Szalanski
Youth Services Director

ZONING BOARD OF AJUSTMENT

The Zoning Board of Adjustment (ZBA) is made up of five regular members – David Rogers (Chairman), Roger Racette (Vice Chairman), Russell Galpin, Nancy Torres, and Dana Brien. Alternate members are Larry Baker and John Segedy.

During 2019, the ZBA held eight (8) Public Hearings to address requests for Variances (6 petitions) and Special Exceptions (2 petitions). The following list outlines the actions taken by the ZBA in each instance:

1. Variance – Robert and Paulette LaMacchia – 59 Marina Road -- Granted
2. Variance – Scott and Kathy Bennett – 45 and 54 Myrtle Street -- Granted
3. Variance – John Reguera and Marcia Maxfield #1 – 50 Grimes Cottage Road – Denied
4. Variance – John Reguera and Marcia Maxfield #2 – 50 Grimes Cottage Road -- Granted
5. Special Exception – Mark G. Phillips – 37-55 Henniker Street -- Granted
6. Variance – Randy Emery – 15 Turtle Bridge Crossing -- Granted
7. Variance – Cheryl Barlow – 12 Gould Pond Road -- Granted
8. Special Exception – Melanie and Peter Nagy – 29 2d NH Turnpike – Granted

In addition, an Administrative Appeal of Kay and Steve Bennett at 1 North Road that was granted with conditions by the ZBA in 2018 to allow installation of a solar panel array, was subject to a re-consideration request in 2019. After re-hearing, the ZBA affirmed its original approval of the array. Thereafter, an abutter appealed this decision to the Superior Court but, ultimately, the matter was resolved by the parties without the need of extensive litigation. The Bennetts were subsequently permitted to install their solar panels as granted by the ZBA.

The ZBA meets regularly on the 2nd Monday of each Month.

The ZBA would like to thank Planning Director Robyn Payson for her able assistance and coordination of the activities of the ZBA!

Respectfully submitted,

David J. Rogers, Chairman
Hillsborough Zoning Board of Adjustment

Town of Hillsborough



2019 Town Meeting Minutes

2019 TOWN MEETING MINUTES

At a legal meeting of the Town of Hillsborough, County of Hillsborough, in said State, inhabitants qualified to vote in Town Affairs of said Town on the 12th of March 2019, at seven o'clock in the forenoon at the Hillsboro-Deering Middle School Auditorium, the Moderator called the meeting to order. Article One, election of officers through Article Five were to be voted on by official ballot at the polls between seven o'clock in the morning through seven o'clock in the evening. Articles Six through Sixteen were to be taken up at 7:30 pm at the same auditorium.

Article 1: The voters of Hillsborough proceed to ballot for one Selectman for three years, one Trustee of the Trust Funds for three years, two Trustees of the Fuller Public Library for three years, one Water and Sewer Commissioner for three years, one Cemetery Trustee for three years, two Planning Board members for three years, one Supervisor of Checklist for five years, and all other necessary Town Officers or agents for the ensuing year.

Article 2: The Town voted to adopt the Zoning Amendment as proposed by the Planning Board to amend the definition of "Agritourism" as stated in Article II General Provisions section 229-6 Definitions and Word Uses and replace the current definition with a reference to RSA 21:34-a.

Yes 441 No 148

Article 3: The Town voted to adopt the Zoning Amendment as proposed by the Planning Board to amend Article II General Provisions section 229-6 Definitions and Word Uses to remove "Laundromats" and "Dry Cleaners" from the definition of "Personal Services", and define them separately. This article is also to amend the Table 4 Chart of Uses Commercial Uses to permit Laundromats and Dry Cleaners in the Commercial zone

Yes 483 No 141

Article 4: The Town voted to amend Article XVI of the Zoning Ordinance to adopt the Groundwater Protection Ordinance with its associated map.

Yes 464 No 148

Article 5: The Town voted to correct and amend Table 3 Setback, Coverage and Building Height Requirements by including criteria for Lake Lots in the Residential zone.

Yes 434 No 176

The 2019 Hillsborough Town Meeting was called to order at 7:30 p.m. by Moderator Leigh Bosse. Boy Scout Troop #73 posted the colors as the residents stood at attention and recited the Pledge of Allegiance, while still standing Kathryn Thyng, a six grade student at Hillsboro-Deering Middle School sang the National Anthem, with a loud applause for her excellent rendition. The Moderator than asked for a moment of silence for all persons listed on page 42 of the town report.

Mr. Bosse asked all Veterans to stand for applause and thanked them for their service, with that service we are able to have these Town Meetings.

Mr. Bosse, the moderator than introduced the table, Town Administrator Laura Buono, Selectman Chairman James Bailey III, Selectman David Fullerton and Jonathan Daley and Town Clerk Deborah McDonald.

Mr. Bosse gave the rules of the meeting and reminded everyone that we entered as friends and neighbors, let's leave that way.

Article 6: Moved by Mr. Bailey and seconded by Mr. Daley, the Town voted to raise and appropriate the sum of \$7,609,842.00 (Seven Million Six Hundred Nine Thousand Eight Hundred Forty-Two Dollars) as a 2019 Operating Budget. This amount does not include amounts from any other warrant articles.

Article 7: Moved by Mr. Daley and seconded by Mr. Fullerton, the Town voted to raise and appropriate the sum of \$712,660.00 (Seven Hundred Twelve Thousand Six Hundred Sixty Dollars) for the purpose of operating the Water Department during 2019. Of that sum \$712,660.00 (Seven Hundred Twelve Thousand Six Hundred Sixty Dollars) is to come from Water Department income.

Article 8: Moved by Mr. Daley and seconded by Mr. Bailey, the Town voted to approve the sum of \$875,144.00 (Eight Hundred Seventy-Five Thousand One Hundred Forty-Four Dollars) for the purpose of operating the Sewer Department during 2019. Of that sum \$875,144.00 (Eight Hundred Seventy-Five Thousand One Hundred Forty-Four Dollars) is to come from Sewer Department income.

Article 9: Moved by Mr. Fullerton and seconded by Mr. Daley, the amount of \$314,000.00 (Three Hundred Fourteen Thousand Dollars) to be deposited in the following already established Capital Reserve Funds:

- Highway Department Equipment CRF \$ 50,000.00
- Ambulance CRF \$ 75,000.00
- Municipal Buildings Maintenance, Repairs & Upgrades CRF \$100,000.00
- Police Department Equipment CRF \$ 35,000.00
- Fire Department Equipment CRF \$ 40,000.00
- Transfer Station Equipment CRF \$ 10,000.00
- Cemetery Maintenance & Repair CRF \$ 4,000.00

Of that sum, \$235,000.00 (Two Hundred Thirty-Five Thousand Dollars) is to come from the undesignated fund balance and \$79,000.00 (Seventy Nine Thousand) to come from taxation. Mr. John Segedy purposed an amendment to this article, but the amendment was defeated by vote and the article was then passed as written.

Article 10: Moved by Mr. Bailey and seconded by Mr. Daley, the Town voted to raise and appropriate the non-lapsing sum of \$250,000.00 (Two Hundred Fifty Thousand Dollars) for the purpose of road work. This article is to be non-lapsing until December 31, 2020.

Article 11: Moved by Mr. Daley and seconded by Mr. Fullerton, the Town voted to authorize the Selectmen to enter into a 5 year lease purchase agreement containing a non-appropriation clause, in the amount of \$271,000.00 (Two Hundred Seventy-One Thousand Dollars) for the purpose of purchasing new Highway Department Loader and to raise and appropriate the sum of \$58,252.00 (Fifty-Eight Thousand Two Hundred Fifty-Two Dollars) for the first year's payment for that purpose. Mr. Daley amended the article to be in the amount of \$250,000.00 (Two Hundred Fifty Thousand Dollars) and the first year's payment to be the sum of \$53,837.26 (Fifty-Three Thousand Eight Hundred Thirty-Seven Dollars and Twenty Six Cents), seconded by Mr. Fullerton. Amendment was because a better deal was received from the Dealer. Amendment passed and the Article then passed as amended. Mr. Bosse thanked William Goss, Highway Foreman and his crew for the great work this winter.

Article 12: Moved by Mr. Fullerton and seconded by Mr. Bailey, the Town voted to raise and appropriate the sum of \$26,576.00 (Twenty-Six Thousand Five Hundred Seventy-Six Dollars) for the purpose of completing the Garage Building at Kemp Park. Of that sum \$26,576.00 (Twenty-Six Thousand Five Hundred Seventy-Six Dollars) to come from the undesignated fund balance.

Article 13: Moved by Mr. Bailey and seconded by Mr. Fullerton, adopt the provisions of RSA 72:81, and enable the Town to grant tax exemptions below for new construction performed on commercial or industrial uses?

- Year 1 - 50% of the increased assessment value as described above;
- Year 2 - 40% of the increased assessment value as described above;
- Year 3 - 30% of the increased assessment value as described above;
- Year 4 - 20% of the increased assessment value as described above;
- Year 5 - 10% of the increased assessment value as described above.

For the purposes of this exemption, the term “new construction” shall mean new structures, additions, renovations, or improvements to existing structures. The term “commercial” shall include commercial uses defined in the Hillsborough Zoning Ordinance, as it may be amended from time to time. This exemption will become effective April 1, 2019. Mr. Segedy amended the article to “all” new construction, seconded by Mrs. Poole and the amendment passed by vote. The article then passed with the amendment, of the word “all “ added.

Article 14: Moved by Mr. Fullerton and seconded by Mr. Daley, the Town voted to discontinue a portion of Ray Road running parallel to Map 6 Lot 33 approximately 150’ from Ray Road to Concord End Road.

Article 15: Moved by Mr. Daley and seconded by Mr. Fullerton, the Town voted to discontinue a portion of Briggs Street that runs northwest for approximately 80’ from the corner of High Street and Briggs Street shown on Hillsborough Tax Map 25.

Article 16: To transact any other business that may legally come before the meeting.

Elections results were read by Mr. Bosse.

Moved and seconded the 2019 Hillsborough Meeting was adjourned at 8:45pm.

A True Copy of Attest:

Deborah J. McDonald, Hillsborough Town Clerk

2019 TOWN MEETING MINUTES (Results of Article 1 – voted on at the polls)

Selectmen for Three Years:

David N. Fullerton	249
John P. Stohrer	386

Trustee of Fuller Public Library for Three Years (Two Positions):

Helen M. Cole	491
Melinda S. Gehris	450

Planning Board for Three Years (Two Positions):

Adam Charrette	385
John P. Segedy	227
Gary Sparks	409

Supervisor of Checklist for five Years:

Mary Lou Kulbacki	603
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Trustee of Trust Funds for Three Years:

Arthur J. Kaufman	544
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Water & Sewer Commissioner for Three Years:

Chris Sieg	568
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Cemetery Trustee for Three Years:

Iris Campbell	580
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SCHOOL OFFICIALS: (These results are Hillsborough only, Deering results are not included):

One School Board Member at Large:

James Fedolfi	300
Herla Iadonisi	342

One School Board Member From Deering:

Christopher Bober	365
Donn Mann III	212

Moderator:

John Segedy	428
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A True Copy of Attest:

Deborah J. McDonald, Hillsborough Town Clerk

Town of Hillsborough



Town Warrant

TOWN WARRANT
For the Town of Hillsborough
The State of New Hampshire

TUESDAY, MARCH 10, 2020
HILLSBORO-DEERING MIDDLE SCHOOL

TO THE INHABITANTS OF THE TOWN OF HILLSBOROUGH, IN THE COUNTY OF HILLSBOROUGH,
IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Hillsboro-Deering Middle School in said Hillsborough, NH on Tuesday, March 10, 2020 at seven o'clock in the morning. Balloting on Article One, election of officers through Article Five will take place between seven o'clock in the morning through seven o'clock in the evening. Articles Six through Fifteen will be taken up at 7:30 P.M.

Article 1

To choose Town Officers for the ensuing year.

Article 2

Shall the Town vote to amend the definition of "Dwelling Unit" as shown in Article II General Provisions section 229-6 Definitions and Word Uses read as stated below:

DWELLING UNIT--One or more rooms arranged for the use of one or more persons living together as a single housekeeping unit, and having cooking, living, sanitary and sleeping facilities, but not including hotel, motel, tourist cabin (camp), lodging house, institutional home, residential club units or other similar commercial accommodations offered for occupancy.

- e) Dwelling, Single- A single building, situated on a single lot, having one dwelling unit.
- f) Dwelling, Two Unit (including duplex)- A single building situated on a single lot having two dwelling units which are either attached side-by-side, through the use of a common party wall, or stacked with one dwelling unit over the other. Two detached dwelling units on a single lot are not allowed as a matter of right.
- g) Dwelling, 3 and 4 Unit- Any building or structure located on a single lot containing three or four dwelling units.
- h) Dwelling, More Than 4 Units- Any building or structure located lot containing three or four dwelling units.

(Recommended by the Planning Board)

Article 3

Shall the Town vote to amend Article II General Provisions section 229-6 Definitions and Word Uses to delete the term and definition of "Family"? (Recommended by the Planning Board)

Article 4

Shall the Town vote to amend Article IX Administration and Enforcement, section 229-61 of the Zoning Ordinance to adopt the Commercial/Multi Family/Combined Use site maintenance ordinance in the Commercial Zone and Central Business District? (Recommended by the Planning Board)

Article 5

To see if the town will vote to amend the following articles to insert the revised Historic District Ordinance into the Zoning Ordinance as follows:

11. Amend Article II General Provisions section 229-6 Definitions and Word Uses to include definition of Certificate of Approval-Historic District,
12. Amend Article III section 229-19.4 “Use Districts” to add the verbiage of Chapter 38 “Historic District” to the listing of zoning districts in the Zoning Ordinance.
13. Amend Article VI Special Regulations section 229-39, D. “Specific Sign Regulations by District” by adding number 4. Historic District - sign criteria
14. Amend Article X Administration and Enforcement, section 229-59 Building Permits to add letter J. Procedure for Approval of Building Permits in the Historic District
15. Amend Article XV 229-93-229-99 to add the updated “Historic District Ordinance”
16. Amend Table 2 Lot, Area, and Frontage Requirements to include the “Historic District”
17. Amend Table 3 Setback, Coverage and Building Height Requirements to include the “Historic District
18. Amend Table 4 Chart of Uses by adding the Historic District and the following uses and their permissions:

By Right: Dwelling-Single Family - Dwelling- 2 Family - Home Occupation - Home Business - Municipal Facility – Agriculture – Agritourism - Artist’s Studio - Farm.

By Special Exception: Bed and Breakfast - Auction House - Farmer’s Market – Inn – Office - Retail Business - Day Care Facility Child or Family – Museum - Religious Institutions for less than 250 People – School - Building and Service Trade

19. Amend Chapter 147 of the Town Code to eliminate the verbiage and reserve the chapter.

20. Amend Chapter 38 of the Town Code to eliminate the verbiage and reserve the chapter

(Recommended by the Planning Board)

Article 6

Shall the Town raise and appropriate the sum of \$7,944,653.00 (Seven Million Nine Hundred Forty-Four Thousand Six Hundred Fifty-Three Dollars) as a 2020 Operating Budget? This amount does not include amounts from any other warrant articles. (Recommended by the Board of Selectmen)

Article 7

Shall the Town raise and appropriate the sum of \$722,672.00 (Seven Hundred Twenty-Two Thousand Six Hundred Seventy-Two Dollars) for the purpose of operating the Water Department during 2020? Of that sum \$722,672.00 (Seven Hundred Twenty-Two Thousand Six Hundred Seventy-Two Dollars) is to come from Water Department income. (Recommended by the Board of Selectmen)

Article 8

Shall the Town raise and appropriate the sum of \$868,229.00 (Eight Hundred Sixty-Eight Thousand Two Hundred Twenty-Nine Dollars) for the purpose of operating the Sewer Department during 2020? Of that sum \$868,229.00 (Eight Hundred Sixty-Eight Thousand Two Hundred Twenty-Nine Dollars) is to come from Sewer Department income. (Recommended by the Board of Selectmen)

Article 9

Shall the Town raise and appropriate the amount of \$384,000.00 (Three Hundred Eighty-Four Thousand Dollars) to be deposited in the following already established Capital Reserve Funds:

- Highway Department Equipment CRF \$ 50,000.00
- Ambulance CRF \$ 50,000.00
- Municipal Buildings Maintenance, Repairs & Upgrades CRF \$100,000.00
- Police Department Equipment CRF \$ 35,000.00
- Fire Department Equipment CRF \$ 40,000.00
- Transfer Station Equipment CRF \$ 10,000.00
- Cemetery Maintenance & Repair CRF \$ 4,000.00
- Bridge Repair CRF \$ 25,000.00
- Sidewalks CRF \$ 20,000.00
- Library Building CRF \$ 50,000.00

(Recommended by the Board of Selectmen)

Article 10

Shall the Town raise and appropriate the non-lapsing sum of \$250,000.00 (Two Hundred Fifty Thousand Dollars) for the purpose of road work? This article is to be non-lapsing until December 31, 2021 (Recommended by the Board of Selectmen)

Article 11

Shall the Town raise and appropriate the sum of \$50,000.00 (Fifty Thousand Dollars) for the purpose of purchasing police body cameras? (Recommended by the Board of Selectmen)

Article 12

Shall the Town rescind the 2008 Town Meeting vote to establish a Recreation Revolving Fund and to close said fund with the remaining monies to be transferred into the General Fund? (Recommended by the Board of Selectmen)

Article 13

Shall the Town vote to adopt the New Hampshire Resolution for Climate Action stating that we the Town of Hillsborough hereby call upon our State and Federal elected representatives to pass carbon-pricing legislation, in the US Congress (such as HR763) and in the NH General Court (such as HB735), to protect New Hampshire from both the costs and the environmental impacts of continued inaction. We want a “Carbon Cash-Back” program that uses revenue-neutral, market-based carbon price with cash-back rebates to all NH residents aged 18 and over. Carbon cash-back programs provide significant economic benefits to consumers by correcting long-standing market-failures and delivering rapid reductions in harmful emissions. We understand that if the federal bill passes there will be no duplication of carbon pricing fees.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire’s natural resources upon which we all rely. Further we support Carbon Cash-Back because it promotes energy independence, decreases fossil fuel dependence and keeps New Hampshire’s energy dollars in New Hampshire’s economy.

The record of the vote approving this article shall be transmitted by written notice to the Hillsborough’s State Legislators and to Hillsborough’s Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents by Hillsborough’s Select Board within 30 days of the vote. (By Petition)

Article 14

Shall the Town urge the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the 2020 census, to do so in a manner that ensures fair and effective representation of New Hampshire voters? That in order to fulfill this obligation the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor particular political parties or candidates.

The record of the vote approving this article shall be transmitted by written notice from the Selectmen to the Town of Hillsborough's State Legislators and to the Governor of New Hampshire informing them of the instructions from their constituents within 30 days of the vote. (By Petition)

Article 15

To transact any other business that may legally come before the meeting.

Hillsborough Board of Selectmen

Jonathan M. Daley, Chairman
James C. Bailey III, Selectman
John P. Stohrer, Selectman

Town of Hillsborough



Town Budgets & Financial Records

TOWN OF HILLSBOROUGH BUDGET

DEPARTMENT	2019 Budget	2019 Expended	2020 Budget	\$ Diff.
Administration	\$416,179	\$424,164	\$444,023	\$27,844
Animal Control	\$6,004	\$2,935	\$5,854	-\$150
Audit	\$21,500	\$21,500	\$21,750	\$250
Building Inspector	\$81,477	\$81,171	\$84,903	\$3,426
Cemeteries	\$27,775	\$26,367	\$28,575	\$800
Conservation Commission	\$11,719	\$11,719	\$14,142	\$2,423
Debt Expense	\$93,050	\$92,514	\$93,049	-\$1
Dispatch	\$533,060	\$505,120	\$558,444	\$25,384
Elections	\$4,990	\$3,828	\$11,306	\$6,316
Emergency Management	\$10,000	\$7,612	\$10,000	\$0
Fire Department	\$765,152	\$760,257	\$769,612	\$4,460
Forest Fire	\$4,010	\$350	\$4,300	\$290
General Government Buildings	\$58,187	\$50,962	\$56,704	-\$1,483
Health Agencies	\$4,000	\$4,000	\$4,000	\$0
Highway Department	\$1,283,026	\$1,292,696	\$1,346,271	\$63,245
Insurance	\$129,250	\$124,593	\$140,539	\$11,289
Legal	\$9,000	\$13,902	\$13,500	\$4,500
Library (Incl. Building Expenses)	\$239,579	\$247,188	\$250,043	\$10,464
Land Use & Economic Development	\$125,677	\$128,957	\$134,591	\$8,914
Parks	\$77,976	\$92,029	\$89,357	\$11,381
Patriotic Purposes	\$17,532	\$16,595	\$17,501	-\$31
Police Dept. (Incl. Building Expenses)	\$2,358,810	\$2,321,062	\$2,448,946	\$90,136
Recreation (Manahan)	\$106,614	\$90,107	\$98,291	-\$8,323
Revaluation	\$67,900	\$76,122	\$85,000	\$17,100
Other Culture & Recr. (Senior/Concerts)	\$16,500	\$15,999	\$16,500	\$0
Street Lighting	\$54,000	\$57,382	\$55,000	\$1,000
Tax Map (Other Gen. Govt.)	\$4,002	\$3,379	\$4,003	\$1
Town Clerk/Tax Collector	\$194,941	\$177,377	\$201,281	\$6,340
Transfer Station	\$556,120	\$560,465	\$578,685	\$22,565
Welfare (General Assistance)	\$168,892	\$154,825	\$160,602	-\$8,290
Youth Services (Incl Bldg. Exp.)	\$162,921	\$147,544	\$197,884	\$34,963
TOTAL OPERATING BUDGET	\$7,609,843	\$7,512,721	\$7,944,656	\$334,813
				Diff. 4%

WARRANT ARTICLES (Capital Outlay)	2019	2020	\$ Diff.	
Ambulance CRF	\$75,000	\$50,000	-\$25,000	
Road Construction	\$250,000	\$250,000	\$0	
Govt. Building/Maintenance/Repair CRF	\$100,000	\$100,000	\$0	
Fire Department Equipment CRF	\$40,000	\$40,000	\$0	
Highway Department Equipment CRF	\$50,000	\$50,000	\$0	
Highway Truck Purchase	\$58,252	\$0	-\$58,252	
Bridge Repair CRF	\$0	\$25,000	\$25,000	
Police Department Equipment CRF	\$35,000	\$35,000	\$0	
Parks Maintenance & Repairs CRF	\$0	\$0	\$0	
Cemetery Maint. & Repairs CRF	\$4,000	\$4,000	\$0	
Sidewalks CRF	\$0	\$20,000	\$20,000	
Transfer Station Equipment CRF	\$10,000	\$10,000	\$0	
Kemp Park Garage	\$26,576	\$0	-\$26,576	
Library CRF	\$0	\$50,000	\$50,000	
Police Body Cameras	\$0	\$50,000	\$50,000	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
Total Capital Outlay	\$648,828	\$684,000	\$35,172	5%
Less Offsetting Revenue **	\$810,000	\$0	\$0	
Net Capital Outlay	-\$161,172	\$684,000	\$35,172	
Total Operating/Capital Budgets	\$7,448,671	\$8,628,656	\$369,984	4.97%

DEBT SCHEDULE THROUGH 2024

Long Term Debt	Year	2019	2020	2021	2022	2023	2024	2025	2026
Water Filtration	Balance	\$649,610	\$529,110	\$413,490	\$302,905	\$197,525	\$96,350		
RDC-EXP 2024	Principal	\$97,000	\$95,000	\$94,000	\$93,000	\$93,000	\$94,000		
NHMBB - 12C	Interest	\$23,500	\$20,620	\$16,585	\$12,380	\$8,175	\$2,350		
Water Dept.		\$80,333	\$77,080	\$73,723	\$70,253	\$67,450	\$67,383		
Town		\$40,167	\$38,540	\$36,862	\$35,127	\$33,725	\$28,967		
Total Payment		\$120,500	\$115,620	\$110,585	\$105,380	\$101,175	\$96,350		
Advest. Nov. 2004 Bond	Balance	\$686,831	\$557,505	\$437,379	\$321,253	\$209,127	\$101,001		
Issue	Principal	\$105,000	\$100,000	\$100,000	\$100,000	\$100,000	\$97,000		
Bank of New York	Interest	\$24,326	\$20,126	\$16,126	\$12,126	\$8,126	\$4,001		
Total Payment		\$129,326	\$120,126	\$116,126	\$112,126	\$108,126	\$101,001		
Water Main	Balance	\$592,130	\$480,157	\$376,824	\$276,931	\$180,478	\$87,465		
Bank of New York	Principal	\$91,000	\$86,000	\$86,000	\$86,000	\$86,000	\$84,000		
	Interest	\$20,973	\$17,333	\$13,893	\$10,453	\$7,013	\$3,465		
Total Payment		\$111,973	\$103,333	\$99,893	\$96,453	\$93,013	\$87,465		
Fire Station Addition	Balance	\$94,706	\$77,352	\$60,558	\$44,324	\$28,650	\$13,536		
Bank of New York	Principal	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$13,000		
	Interest	\$3,354	\$2,794	\$2,234	\$1,674	\$1,114	\$536		
Total Payment		\$17,354	\$16,794	\$16,234	\$15,674	\$15,114	\$13,536		
2010 Smith House	Balance	\$224,413	\$197,574	\$169,858	\$141,203	\$111,595	\$81,002	\$49,397	\$16,735
Loan #6000738498	Principal	\$26,839	\$27,716	\$28,655	\$29,608	\$30,593	\$31,605	\$32,663	\$16,735
Lake Sunapee Bank	Interest	\$7,188	\$6,312	\$5,373	\$4,420	\$3,435	\$2,423	\$1,365	
Total Payment		\$34,027	\$34,028	\$34,028	\$34,028	\$34,028	\$34,028	\$34,028	\$16,735
Loon Pond ARRA Loan	Balance	\$26,510	\$13,373						
Project #1141010-01	Principal	\$13,137	\$13,373						
NHDES	Interest	\$475	\$239						
Total Payment		\$13,612	\$13,612						
Bible Hill ARRA Loan	Balance	\$79,728	\$74,656	\$69,426	\$64,035	\$58,476	\$52,744	\$46,834	\$40,741
Project #1141010-02	Principal	\$5,072	\$5,229	\$5,392	\$5,559	\$5,732	\$5,910	\$6,093	\$6,282
NHDES	Interest	\$2,475	\$2,317	\$2,155	\$1,988	\$1,815	\$1,637	\$1,454	\$1,265
Total Payment		\$7,547	\$7,546	\$7,547	\$7,547	\$7,547	\$7,547	\$7,547	\$7,547
Screw Pump Replacement	Balance	\$323,919	\$270,585	\$217,252	\$163,919	\$110,585	\$57,252	\$3,973	
Loan #6000746040	Principal	\$53,334	\$53,334	\$53,334	\$53,334	\$53,334	\$53,334	\$3,919	
Lake Sunapee Bank	Interest	\$8,544	\$7,085	\$5,604	\$4,144	\$2,678	\$1,212	\$54	
Total Payment		\$61,878	\$60,419	\$58,938	\$57,478	\$56,012	\$54,546	\$3,973	
UVARRA Loan	Balance	\$749,901	\$707,615	\$664,975	\$621,985	\$578,649	\$534,969	\$505,837	\$475,322

Project #1141010-03	Principal	\$22,671	\$23,905	\$25,168	\$26,459	\$27,781	\$29,132	\$30,515	\$31,930
NHDES	Forgiven	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966
	Interest	\$19,615	\$18,735	\$17,822	\$16,877	\$15,899	\$14,885	\$13,836	\$12,750
Total Payment		\$42,286	\$42,640	\$42,990	\$43,336	\$43,680	\$44,017	\$44,351	\$44,680
Tax Exempt Leasing Corp.	Balance	\$269,186.30	\$215,349.04	\$161,511.78	\$107,674.52	\$53,837.26	(\$0.00)		
Schedule #5	Principal	\$53,837.26	\$46,304.61	\$48,082.71	\$49,929.08	\$51,846.34			
2019 Highway Loader	Interest		\$7,532.65	\$5,754.55	\$3,908.18	\$1,990.92			
Total Payment		\$53,837.26	\$53,837.26	\$53,837.26	\$53,837.26	\$53,837.26			

FINANCIAL REPORT

DECEMBER 31, 2019

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.

February 4, 2020

Jonathan M. Daley, James C. Bailey, III, John P. Stohrer

Selectmen of Hillsborough, NH

General Fund	Assets	
Checking – Bar Harbor Bank & Trust	5,424,561.50	
NH Public Deposit Investment Pool	26,142.56	
TD Bank – Municipal Money Market	38,272.97	
Petty Cash	600.00	
Payroll Checking – Bar Harbor Bank & Trust	2,130.86	
Total Cash		\$5,491,707.89
Taxes		
Property Taxes Receivable	1,242,713.61	
Unredeemed Receivable	1,387,917.98	
Land Use Change Tax	7,500.00	
Yield Tax Receivable	467.63	
Water Receivable	44,510.38	
Sewer Receivable	35,672.84	
Allowance For Uncollectible & Elderly Lien	-419,000.00	
Total Tax Receivable		\$2,299,782.44
Due From Others		
Due From Sale of Town Property	24,500.00	
Due From Trust Fund	11,360.02	
Due From Deering	4,070.00	
Due From Other Funds	2,380.05	
Due From Manahan Trust	1,913.99	
Due From Water Fund	3,694.85	
Due From Sewer Fund	3,159.21	
Due From Rescue Billing Services	91,101.18	
Total Due From Others		\$142,179.30
Other Assets		
Pre-Paid Expense & Other Assets	544,359.61	
Total Other Assets		\$544,359.61
Total Assets		\$8,478,029.24

Accounts Payable	Liabilities	
Accounts Payable	140,426.78	
Accrued Salaries & Benefits	113,675.62	
Emerald Lake Water Payable	6,989.14	
Emerald Lake Water Interest Payable	202.27	
Emerald Lake District Payable	143,980.20	
ELVD Property Tax Interest Payable	83.01	
YS – Special Projects	-418.40	
Franklin Pierce Restoration	88.43	
Historic Dist. Building Donations	252.30	
Local Education Tax Payable	4,688,150.35	
State Education Tax Payable	580,343.41	
Yield Tax Bond Payable	4,394.98	
Excavation Tax Bond Payable	340.00	
Total Accounts Payable		\$5,678,508.09
Due To		
Due To Vendors	5.00	
Due To Conservation Fund	12,800.00	
Due To Capital Projects Non-lapsing	12,864.72	
Total Due To		\$25,669.72
Other Liabilities		
Restitution Payable	-1,040.00	
Butler Park Renovations	343.92	
Partners Farm/Black Pond Brook Bond	24,789.30	
Deferred Revenue	77,595.67	
2006 DAR Collection	41.00	
Encumbrances	28,500.00	
Total Other Liabilities/Encumbrances		\$130,229.89
Total Liabilities		\$5,834,407.70
Total Fund Balance		\$2,643,621.54
Total Liabilities & Fund Balance		\$8,478,029.24

Conservation Commission		
Assets		
Cash-NHPDIP Investment Account	111,652.61	
Due From General Fund	12,800.00	
Total Assets		\$124,452.61
Liabilities		
Due to General Fund		
Undesignated Equity		\$124,452.61
Total Liabilities and Fund Balance		\$124,452.61

DETAILED STATEMENT OF EXPENSES

Account Description	2019 Expended
Executive	
TO - Contracted Services	1,977.50
TO - Selectmen - Payroll	10,500.00
TO - Selectmen - FICA	651.00
TO - Selectmen - Medicare	152.25
TO - Advertisement	182.00
TO - Box Rent - Postal	92.00
TO - Computer Syst. & Support	32,488.99
TO - Town Clock Repairs	0.00
TO - Equipment Rental	1,661.58
TO - Equipment Repair	1,810.00
TO - Health Insurance	46,546.62
TO - Dental Insurance	2,483.94
TO - Longevity	1,000.00
TO - Mileage	377.02
TO - Misc. Expense	1,582.37
TO - Office Equipment	32.97
TO - Office Supplies	2,669.96
TO - Wellness Programs	374.76
TO - Payroll	257,915.43
TO - Payroll O.T.	0.00
TO - Postage	2,201.16
TO - Printing Costs	2,510.92
TO - Professional dues	5,889.44
TO - Registry Copies	1,129.50
TO - FICA	16,216.64
TO - Medicare	3,792.69
TO - Telephone	13,306.06
TO - Meetings/Training Costs	3,808.95
TO - Retirement	12,810.64
Executive Totals	424,164.39
Elections	
Elect - Advertising	110.00
Elect - Ballot Clerk/Moderator	230.00
Elect - Computer Software Support	500.00
Elect - Booth Set Up	150.00
Elect - Election Meals	551.97
Elect - Miscellaneous	10.00
Elect - Office Supplies	60.99

Elect - Payroll	1,088.17
Elect - Postage	33.07
Elect - Printing Costs	992.80
Elect - FICA	82.15
Elect - Medicare	19.22
Elections Totals	3,828.37
Financial Administration	
Audit - Prof. Services	21,500.00
Town Clerk/Tax Collector	
TC/TC - Advertisement/Bids	0.00
TC/TC - Postal Box Rental	150.00
TC/TC - Data Processing	5,335.18
TC/TC - Equipment Repair	0.00
TC/TC - Health Insurance	25,384.02
TC/TC - Dental Insurance	1,498.26
TC/TC - Longevity	2,000.00
TC/TC - Mileage	588.67
TC/TC - Miscellaneous	270.00
TC/TC - Office Equipment	1,469.24
TC/TC - Office Supplies	1,554.43
TC/TC - Payroll	105,453.28
TC/TC - Overtime	230.85
TC/TC - Postage	6,705.68
TC/TC - Printing Costs	1,175.00
TC/TC - Professional Dues	80.00
TC/TC - Record Maintenance	1,500.00
TC/TC - Registry Expense	1,281.37
TC/TC - FICA	6,637.90
TC/TC - Medicare	1,552.23
TC/TC - Training Costs	1,179.00
TC/TC - Retirement	7,718.96
TC/TC - Tax Lien Expense	5,612.78
Town Clerk/Tax Collector Totals	177,376.85
Revaluation	
Revaluation Appropriation	76,122.24
Revaluation Totals	76,122.24
Legal	
Legal Fees	13,901.50
Legal - Union Negotiations	0.00
Legal Totals	13,901.50

Land Use & Economic Development	
Advertisement	2,745.29
Contract Services	0.00
Legal Expense	5,893.02
Office Equipment and Supplies	462.26
Postage	1,698.52
Printing	401.08
Training	1,050.00
Computer	0.00
Membership and Dues (CNHRPC)	6,913.00
Mileage	99.07
Telephone	300.00
Miscellaneous	0.00
Economic Development	272.53
Community Marketing and Branding	0.00
Plan NH Charrette	6,964.45
Esri GIS Mapping	0.00
Payroll	67,496.02
FICA	4,157.14
Medicare	972.11
Retirement	4,693.46
Medical Insurance	23,110.08
Dental Insurance	1,728.72
Land Use & Economic Development	128,956.75
General Government Buildings	
Comm. Bldg - Contracted Services	6,626.00
Comm. Bldg - Maintenance & Upgrades	329.00
Comm. Bldg - Regular Maintenance	5,068.85
Comm. Bldg - Electricity	6,438.65
Comm. Bldg - Equipment Purchase	0.00
Comm. Bldg - Equipment Repair	406.55
Comm. Bldg - Fuel Oil	3,775.16
Comm. Bldg - Gasoline	20.00
Comm. Bldg - Janitorial Supplies	470.81
Comm. Bldg - Miscellaneous	55.97
Comm. Bldg - Mileage	0.00
Comm. Bldg - Payroll	14,822.74
Comm. Bldg - FICA	923.26
Comm. Bldg - Medicare	216.05
Comm. Bldg - Telephone	478.73
Comm. Bldg - Water	403.03
Comm. Bldg - Sewer	480.00

Museum - Maintenance	1,612.44
Museum - Electricity	3,999.24
Museum - Propane	2,249.47
Museum- Telephone	1,690.22
Museum - Water	285.60
Museum - Sewer	480.00
Center Clubhouse Building Repairs	130.00
Center Hillsborough Contracted Services	0.00
Tax Deeded Property Expense	0.00
General Government Bldg. Totals	50,961.77
Cemeteries	
Cem - Advertisement	0.00
Cem - Major Maintenance Projects	0.00
Cem - Contract Costs	25,999.98
Cem - Electricity	187.15
Cem - Grass Seed, Etc.	160.00
Cem - Miscellaneous	20.00
Cemetery Totals	26,367.13
Insurance	
Ins. - LT Disability & Life	14,389.86
Ins. - Property & Liability	77,147.00
Ins. - Unemployment Compensation	3,751.00
Ins. - Workers Compensation	29,305.53
Insurance Totals	124,593.39
Other General Government	
Tax Maps - Professional Services	4,000.00
Other	2.30
Bank Charges	0.00
NSF Checks	-623.80
Other General Government Totals	3,378.50
Police Department	
Police - Advertisement	3,633.98
Police - Ammo/Handguns	11,798.07
Police - Box Rent - Postal	150.00
Police - Clothing Expense	21,153.65
Police - Computer Syst. & Support	50,397.34
Police - Contract Services	28,920.17
Police - Cruiser Expense	20,837.79
Police - Equipment Purchase	4,424.60
Police - Equipment Repair	584.99

Police - Gasoline	20,809.83
Police - Health Insurance	232,456.94
Police - Dental Insurance	16,470.47
Police - Longevity	4,365.92
Police - Investigative Aids	19,652.73
Police - Special Legal	50,769.40
Police - Legal Publications	4,229.21
Police - Meals	149.44
Police - Mileage	70.76
Police - Miscellaneous	1,601.49
Police - Firing Range Exp. & Maint.	0.00
Police - K9	2,740.63
Police - Office Equipment	904.23
Police - Office Supplies	3,209.98
Police - Payroll	1,063,980.34
Police - Payroll Overtime	182,247.62
Police - Payroll w/Holiday	32,164.40
Police - Special Details	0.00
Police - NH Retirement	341,775.47
Police - Postage	664.50
Police - Printing Costs	779.70
Police - Prisoner Expense	0.00
Police - Professional Dues	2,191.97
Police - Professional Publications	0.00
Police - Professional Services	1,558.00
Police - Radio Maintenance	1,468.72
Police - Safety supplies	2,508.59
Police - FICA	4,393.18
Police - Medicare	18,469.61
Police - Special Investigations	122.77
Police - Telephone	27,667.84
Police - Tires	3,187.00
Police - Training Costs	23,227.26
Police - V.R. Cruiser	44,940.54
Police - Retirement	3,854.15
Police Station - Maintenance	12,582.80
Police Station - Contract Services	14,040.09
Police Station - Electricity	18,013.57
Police Station - Equip. Purchase	3,722.90
Police Station - Fuel Oil	12,432.85
Police Station - Janitorial Supplies	3,075.17
Police Station - Miscellaneous	0.00
Police Station - Water	2,181.33
Police Station - Sewer	480.00
Police Totals	2,321,061.99

Fire Department	
Fire - Advertisement	0.00
Fire - Chemicals/Hazmat	510.00
Fire - Clothing Expense	1,622.29
Fire - Computer System & Software	3,006.73
Fire - Contracted Services	52,311.00
Fire - Equipment Purchases	114,054.00
Fire - Equipment Repairs	4,832.14
Fire - Fire Alarm Maintenance	0.00
Fire - Fire Prevention	2,241.00
Fire - Vehicle Fuel	2,611.61
Fire - Health Insurance	23,110.08
Fire - Dental Insurance	1,728.72
Fire - Longevity	750.00
Fire - Investigation Aids	219.06
Fire - Medical Expense	612.68
Fire - Miscellaneous	161.95
Fire - Office Equipment	747.76
Fire - Office Supplies	232.89
Fire - Payroll	147,656.28
Fire - Overtime	937.27
Fire - Retirement	27,137.35
Fire - Postage	182.09
Fire - Printing Costs	0.00
Fire - Professional Dues	720.00
Fire - Professional Publications	1,553.44
Fire - Radio Maintenance	5,306.85
Fire - Shoveling Hydrants	250.00
Fire - FICA	3,627.40
Fire - Medicare	2,143.50
Fire - Telephone	10,606.10
Fire - Tires	0.00
Fire - Training Costs	7,401.93
Fire - VR 59R1 Chief Crsr	827.72
Fire - VR 59M1 - E1 Pumper (1993)	140.00
Fire - VR 59M2 E-One - 1989	350.00
Fire - VR 59L1 Ladder Truck	227.50
Fire - VR 59K1 2002 Intl Tanker	122.50
Fire - VR 59 Tanker 2 - 2008	122.50
Fire - VR 59U1 Utility	77.45
Fire - F350 Forestry	113.97
Fire - VR Miscellaneous	2,809.56
Fire Rescue - Advertising	0.00
Fire Rescue - Uniforms	3,413.10

Fire Rescue - Equipment Purchase	2,112.07
Fire Rescue - Equipment Repairs	6,373.62
Fire Rescue - Fuel	8,124.66
Fire Rescue - Medical Expense	0.00
Fire Rescue - Miscellaneous	0.00
Fire Rescue - Labor	242,578.82
Fire Rescue - Overtime	598.93
Fire Rescue - FICA	14,714.56
Fire Rescue - Medicare	3,441.31
Fire Rescue - Training	550.00
Fire Rescue - Vehicle Repair	1,858.84
Fire Rescue - Intercept Expense	15,600.00
Fire Rescue - Medical Supplies	8,340.78
Fire Station Maintenance	3,537.26
Fire Station Contract Costs	3,031.37
Fire Station Electricity	9,761.39
Fire Station Fuel Oil	11,952.36
Fire Station Janitorial Supplies	1,396.63
Fire Station Miscellaneous Exp.	0.00
Fire Station Water	1,325.97
Fire Station Sewer	480.00
Fire Department Totals	760,256.99
Building Inspector - Health Officer	
Bldg Insp/Health - Medical Ins.	17,120.16
Bldg Insp/Health - Dental	985.68
Bldg Insp/Health - Mileage	363.15
Bldg Insp/Health - Supplies	425.59
Bldg Insp/Health Vehicle Maintenance	7.00
Bldg Insp/Health - Payroll	51,739.90
Bldg Insp/Health - Postage	152.75
Bldg Insp/Health - Printing	0.00
Bldg Insp/Health - Dues	70.00
Bldg Insp/Health - FICA	3,194.46
Bldg Insp/Health - Medicare	747.04
Bldg Insp/Health - Telephone	300.00
Bldg Insp/Health - Gas	457.23
Bldg Insp/Health - Computer	699.99
Bldg Insp/Health - Prof Publication	840.06
Bldg Insp/Health - Training Exp.	208.50
Bldg Insp/Health - Retirement	3,859.00
Building Insp/Health Officer Totals	81,170.51
Forest Fire	
Forest Fire - Clothing Expense	0.00

Forest Fire - Equipment Purchase	0.00
Forest Fire - Equipment Repair	0.00
Forest Fire - Miscellaneous Expense	0.00
Forest Fire - Payroll	0.00
Forest Fire - Professional dues	350.00
Forest Fire - FICA	0.00
Forest Fire - Medicare	0.00
Forest Fire Totals	350.00
Emergency Management	
EM - Equipment Purchase	0.00
EM - Mileage	0.00
EM - Office Supplies	0.00
EM - Payroll	2,500.00
EM - Postage	0.00
EM - Code Red	4,000.00
EM - FICA	93.00
EM - Medicare	36.25
EM - Telephone	982.86
EM - Training	0.00
Emergency Management Totals	7,612.11
Dispatch	
Dispatch - Clothing Expense	751.00
Dispatch - Computer Support	8,428.79
Dispatch - Contract Services	10,438.14
Dispatch - Electricity	847.19
Dispatch - Equipment Purchase	2,667.79
Dispatch - Medical Insurance	57,622.68
Dispatch - Dental Insurance	4,252.09
Dispatch - Longevity	1,750.32
Dispatch - Misc. Expense	0.00
Dispatch - Office Equipment	799.98
Dispatch - Office Supplies	2,139.52
Dispatch - Payroll	338,474.90
Dispatch - Payroll Overtime	13,468.27
Dispatch - Payroll w/Holiday	11,678.67
Dispatch - Postage	0.00
Dispatch - Radio Maintenance	6,895.00
Dispatch - FICA	22,414.56
Dispatch - Medicare	5,241.81
Dispatch - Telephone	2,852.88
Dispatch - Training	4,116.75
Dispatch - Retirement	10,279.86

Dispatch Totals	505,120.20
Youth Services & Recreation	
YS - Advertisement	76.50
YS - Computer Systems	350.00
YS - Clothing	0.00
YS - Equipment Repair	488.62
YS - Gasoline	63.32
YS - Health Insurance	10,015.56
YS - Dental Insurance	555.78
YS - Mileage	622.34
YS - Misc. Expense	1,010.62
YS - Office Equipment	393.38
YS - Office Supplies	414.40
YS - Payroll	95,357.96
YS - Postage	1.15
YS - Printing Expenses	0.00
YS - Professional Services	0.00
YS - Volunteer Appreciation & Tng	506.72
YS - Diversion Programs & Expense	773.75
YS - Social Security (FICA)	5,910.29
YS - Medicare	1,382.29
YS - Telephone	2,140.15
YS - Training & Staff Development	662.00
YS - Vehicle Repair	375.29
YS - Retirement	0.00
Lifeskills Programs	10,850.39
Recreation Programs	2,282.74
61-63 W. Main St. - Maintenance	1,537.72
61-63 W. Main St. - Electricity	3,380.97
61-63 W. Main St. - Fuel Oil	2,149.41
61-63 W. Main St. - Propane	3,634.71
61-63 W. Main St. - Water	687.89
61-63 W. Main St. - Sewer	1,920.00
Youth Services Totals	147,543.95
Highway Department	
HWY - Advertisement	98.90
HWY - Building Maintenance	5,122.71
HWY - Chemicals/Paint	8,529.91
HWY - Clothing Expense	5,968.22
HWY - Cold Patch/Hot Top	3,492.06
HWY - Line Painting	19,736.48
HWY - Contract Blasting	1,800.00
HWY - Miscellaneous Projects	7,720.10

HWY - Roadside Mowing	7,930.00
HWY - Culverts	2,000.00
HWY - Diesel Fuel	52,738.58
HWY - Electricity	3,706.99
HWY - Equipment Purchase	8,873.42
HWY - Equipment Rental	15,309.75
HWY - Equipment Leases	89,749.81
HWY - Equipment Repair	6,142.11
HWY - Gasoline	348.26
HWY - Sand & Gravel	38,395.92
HWY - Hardware	2,650.95
HWY - Health Insurance	117,769.90
HWY - Dental Insurance	7,341.52
HWY - Longevity	5,500.00
HWY - Janitorial Supplies	158.16
HWY - Lubricants	5,495.11
HWY - Mileage	8.00
HWY - Miscellaneous Expense	261.57
HWY - Gases (Oxygen, etc.)	675.24
HWY - Payroll	415,816.53
HWY - Payroll Overtime	77,021.11
HWY - Payroll w/Holiday	7,124.93
HWY - Plow Blades/Shoes	8,543.85
HWY - Prof. Svcs. Drug Testing & Phys.	0.00
HWY - Propane	6,608.33
HWY - Radio Maintenance	2,506.28
HWY - Salt	144,106.50
HWY - Signs	1,026.27
HWY - FICA	31,080.15
HWY - Medicare	7,280.48
HWY - Steel	1,581.65
HWY - General Supplies	1,574.84
HWY - Telephone & Cable	1,381.59
HWY - Tires	5,743.44
HWY - Training	0.00
HWY - Tree Removal	3,800.00
HWY - VR #701 Pickup	1,524.72
HWY - VR #702 Volvo DT	13,070.40
HWY - VR #704 Int. Sander	3,726.35
HWY - VR #703 Chevy DT	3,931.05
HWY - VR #705 Int. DT	1,311.68
HWY - VR #707 Int. Sander	3,410.74
HWY - VR #706 Int. Sander	1,430.69
HWY - VR #710 JD Loader	4,410.73
HWY - VR #711 Grader	6,803.84

HWY - VR #712 JD Backhoe	2,115.25
HWY - VR #709 Water Truck	2,141.61
HWY - VR #708 Platform 4x4	2,087.16
HWY - VR #714 Chevy 1-ton	305.84
HWY - VR #713 Sidewalk Plow	2,047.39
HWY - VR #715 5-Ton DT	248.80
HWY - Water	285.60
HWY - Retirement	35,009.24
HWY - Labor Other Departments	-6,300.00
Road Side Maint. - Hot Top	13,391.00
Road Side Maint. - Sealing	60,624.45
Road Side Maint. - Equip. Rental	8,400.00
Highway Department Totals	1,292,696.16
Street Lighting	
Street Lighting - Electricity	54,031.66
Street Lighting - Miscellaneous	3,350.00
Street Lighting Totals	57,381.66
Transfer Station	
T.S. - Advertisement	199.00
T.S. - Bldg/Site Maintenance	2,957.72
T.S. - Clothing Expense	2,477.45
T.S. - Computer Systems	0.00
T.S. - Trash Hauling Contract	39,343.78
T.S. - Tipping Fees	96,777.03
T.S. - Metal Removal	0.00
T.S. - Tire Removal	0.00
T.S. - Hauling - Aluminum	0.00
T.S. - Recycling Tipping	50,903.06
T.S. - Brush Hauling/Removal	6,000.00
T.S. - E-Waste Recycling	8,069.90
T.S. - Demolition Removal	85,686.80
T.S. - Diesel Fuel	1,768.25
T.S. - Electricity	3,707.02
T.S. - Equipment Repair & Purchase	825.00
T.S. - Gasoline	26.04
T.S. - Hardware	0.00
T.S. - Hazardous Waste	19,560.50
T.S. - Health Insurance	20,384.04
T.S. - Dental Insurance	1,971.36
T.S. - Longevity	2,000.00
T.S. - P & L Insurance	4,050.00
T.S. - Mileage	172.26

T.S. - Miscellaneous Expense	399.55
T.S. - Trash Bags	10,292.20
T.S. - Office Supplies	2,326.85
T.S. - Payroll	146,091.10
T.S. - Payroll Overtime	4,660.93
T.S. - Postage	67.00
T.S. - Professional Dues & Licenses	905.06
T.S. - Propane	381.88
T.S. - Signs	0.00
T.S. - FICA	9,599.58
T.S. - Medicare	2,245.45
T.S. - Telephone	2,088.54
T.S. - Tires	0.00
T.S. - Heavy Equip. Repair	7,459.81
T.S. - Water	285.60
T.S. - Workers Compensation	3,987.00
T.S. - Retirement	4,891.31
T.S. - Contract Services	0.00
T.S. - Water & Gas Testing	17,904.23
Transfer Station Totals	560,465.30
Animal Control	
Animal Control - Clothing Expense	0.00
Animal Control - Contract Services	0.00
Animal Control - Equip. Purchase	0.00
Animal Control - Gasoline	300.00
Animal Control - Miscellaneous	107.69
Animal Control - Payroll	2,141.94
Animal Control - Overtime	0.00
Animal Control - Printing	0.00
Animal Control - FICA	129.76
Animal Control - Medicare	30.35
Animal Control - Training	225.00
Animal Control Totals	2,934.74
Health Agencies	
Grapevine Services	4,000.00
Riverbend Community Health	0.00
Health Agencies Total	4,000.00
General Assistance Administration	
Gen. Assistance - Computer Sys/Sup	378.32
Gen. Assistance - Health Insurance	22,713.36
Gen. Assistance - Dental Insurance	1,728.72

Gen. Assistance - Mileage	496.87
Gen. Assistance - Misc. Expense	0.00
Gen. Assistance - Office Supplies	358.19
Gen. Assistance - Payroll	49,930.41
Gen. Assistance - Postage	65.11
Gen. Assistance - Prof. Dues	30.00
Gen. Assistance - FICA	3,118.94
Gen. Assistance - Medicare	729.51
Gen. Assistance - Longevity	500.00
Gen. Assistance - Telephone	300.00
Gen. Assistance - Training Cost	230.00
Gen. Assistance - Retirement	3,984.23
Gen. Assistance Admin. Totals	84,563.66
General Assistance - Direct Asst.	
Gen. Assistance - Misc. Voucher	1,400.00
Gen. Assistance - Telephone	0.00
Gen. Assistance - Food Voucher	9,976.23
Gen. Assistance - Gasoline Voucher	10.00
Gen. Assistance - Medical Voucher	500.14
Gen. Assistance - Rent Voucher	33,534.21
Gen Assistance - Heating Fuels	16,261.18
Gen. Assistance - Electricity	4,499.97
St. Joseph's Appropriation	4,080.00
Direct Assistance Totals	70,261.73
Parks	
Parks - Advertising	0.00
Parks - Athletic Programs	17.50
Parks - Athletic Equipment	0.00
Parks - Contract Plumbing	2,931.75
Parks - Electricity	2,672.40
Parks - Equip. Purchase	1,327.86
Parks - Equip. Repair	1,610.22
Parks - Gasoline	1,291.71
Parks - Hardware/Tools	762.61
Parks - Medical Insurance	2,417.31
Parks - Dental Insurance	171.85
Parks - Janitorial Supplies	0.00
Parks - Park Maintenance	25,648.67
Parks - Payroll	45,157.14
Parks - Overtime	0.00
Parks - FICA	2,799.78
Parks - Medicare	643.62

Parks - Telephone	1,617.18
Parks - Water	2,585.34
Parks - Retirement 401	0.00
Parks - Sewer	275.60
Parks - Grimes Field Improvements	17.99
Parks - Butler Park Improvements	80.16
Parks Totals	92,028.69
Recreation	
Manahan - Programs	8,331.90
Manahan - Improvements	0.00
Manahan - Electricity	241.99
Manahan - Equip. Purchase	2,088.22
Manahan - Miscellaneous	694.77
Manahan - Park Maintenance	0.00
Manahan - Payroll	70,318.62
Manahan - Overtime	714.84
Manahan - Prof. Dues	0.00
Manahan - Office Supplies/Expenses	0.00
Manahan - FICA	4,404.12
Manahan - Medicare	1,030.13
Manahan - Telephone	0.00
Manahan - Training	300.00
Manahan - Transportation (Field Trips)	1,981.89
Recreation Totals	90,106.48
Library	
Library - Clock Maintenance	350.00
Library - Books	10,000.00
Library - Computer Maintenance	1,000.00
Library - Follett Hosting Fee (Computer)	1,500.00
Library - Museum Passes	0.00
Library - Media	2,600.00
Library - Periodicals & Electronic Material	0.00
Library - Literacy Program Art.	13,500.00
Library - Health Insurance	40,228.74
Library - Dental Insurance	1,728.72
Library - Payroll	113,759.01
Library - FICA	6,972.41
Library - Medicare	1,630.65
Library - Retirement	5,739.05
Smith Mansion - Maintenance/Improv.	4,412.57
Smith Mansion - Contracted Services	9,068.15
Smith Mansion - Electricity	28,812.51
Smith Mansion - Equipment Purchase	4,821.00

Smith Mansion - Equipment Repairs	300.00
Smith Mansion - Gasoline	0.00
Smith Mansion - Janitorial Supplies	0.00
Smith Mansion - Water	285.60
Smith Mansion - Sewer	480.00
Library Totals	247,188.41
Fireworks & Patriotic Purposes	
Fireworks	7,500.00
Patriotic Purposes - Flags	715.10
Police Town Event Details	8,153.50
Police Town Events - FICA	129.43
Police Town Events - Medicare	96.60
Fireworks & PP Totals	16,594.63
Other Culture & Recreation	
Greater Hillsborough Senior Services	13,000.00
Main St. Summer Concerts	2,998.70
Other Culture & Recreation Totals	15,998.70
Conservation	
Conservation Comm. - Advertising	0.00
Conservation Comm. - Cont. Serv.	4,622.50
Conservation Comm. - Legal	0.00
Conservation Comm. - Misc.	0.00
Conservation Comm. - Payroll	1,954.37
Conservation Comm. - Postage	1.94
Conservation Comm. - Printing	0.00
Conservation Comm. - Dues	875.00
Conservation Comm. - FICA	122.22
Conservation Comm. - Signs	390.30
Conservation Comm. - Medicare	28.53
Conservation Comm. - Training	180.00
Transfer To Consv. Fund	3,500.00
Conservation Comm. - Material	44.14
Conservation Commission Totals	11,719.00
Debt Service, Inc.	
Notes - Principal	73,177.12
Notes - Interest	18,370.95
Interest on TANS	965.75
Total Debt Services	92,513.82
Total Operating Budget	7,512,719.62

DETAILED STATEMENT OF REVENUE

	2019 Estimated	2019 Actual	2020 Estimated
TAXES:			
Yield Tax	\$15,678.00	\$22,652.00	\$20,000.00
Payment in Lieu of Taxes	\$3,118.00	\$2,856.46	\$3,118.00
Excavation Tax	\$750.00	\$516.95	\$500.00
Other Taxes			
Interest & Penalties on Delinquent Taxes	\$250,000.00	\$252,603.88	\$255,000.00
LICENSES, PERMITS & FEES:			
Business Licenses & Permits	\$360.00	\$525.00	\$700.00
Motor Vehicle Permit Fees	\$1,000,000.00	\$1,019,476.48	\$1,010,000.00
Building Permits	\$37,000.00	\$40,571.14	\$45,000.00
Other Licenses, Permits & Fees	\$3,223.00	\$3,383.50	\$3,500.00
STATE SOURCES:			
Municipal Aid	\$144,787.00	\$144,787.00	\$140,000.00
Meals & Rooms Tax	\$304,598.00	\$304,597.92	\$305,000.00
Highway Block Grant	\$183,835.00	\$183,564.88	\$183,835.00
State & Federal Forest Land Reimbursement.	\$1,853.00	\$1,853.13	\$1,853.00
Other (Incl. Railroad Tax)	\$7,134.00	\$6,846.99	\$7,000.00
From Other Governments	\$35,000.00	\$11,362.13	\$15,000.00
CHARGES FOR SERVICE:			
Income from Departments	\$600,000.00	\$629,567.61	\$650,000.00
Dispatch \$ 85,940.63			
Police \$ 87,696.82			
Fire \$ 175,333.24			
Transfer Station \$ 219,677.97			
Youth Services \$ 11,002.43			
Parks \$ 37,348.94			
Land Use \$ 6,644.10			
Welfare \$ 5,923.48			
MISCELLANEOUS REVENUES:			
Sale of Municipal Property	\$60,000.00	\$140,150.00	\$15,000.00
Interest on Investment	\$50,000.00	\$48,669.60	\$50,000.00
Other	\$17,279.00	\$30,371.74	\$20,000.00

	2019 Estimated	2019 Actual	2020 Estimated
INTERFUND OPERATING TRANS. IN			
From Sewer (Offsetting)	\$875,144.00	\$875,144.00	\$868,229.00
From Water (Offsetting)	\$712,660.00	\$712,660.00	\$722,672.00
From Trust & Fiduciary Funds	\$10,000.00	\$11,360.02	\$10,000.00
OTHER FINANCING SOURCES:			
Amount Voted from Fund Balance	\$261,576.00	\$261,576.00	
Total Estimated Revenues	\$4,573,995.00	\$4,705,096.43	\$4,326,407.00

FULLER PUBLIC LIBRARY FINANCIAL REPORT

Fiscal Year Ended December 31, 2019

RECEIPTS

Book Sales	\$2,734.85
Cartridge Recycling Program	\$73.45
Copies & Faxes	\$1,244.04
Donations	\$2,166.00
Fines	\$379.86
Furniture Sold	\$475.00
Grants	\$200.00
Local Authors' Books	\$295.20
Lost or Damaged Books/Media	\$403.50
Memorial Donations	\$1,188.00
Museum Passes	\$150.25
New Books/Media	\$104.86
Nonresident Fees	\$857.00
Other Income	\$122.64
Program Income	\$1077.00
Raffle	\$276.50
Solomon Fund	\$6,132.25
Summer Reading Program Donations	\$50.00
Summer Reading Program T-shirts	\$187.55
Tote Bags	\$156.00
Town Appropriations	\$175,577.99
Town of Windsor Appropriations	\$1,000.00
Transfers from NHPDIP	\$5,132.10
TOTAL RECEIPTS	\$199,984.04

FULLER PUBLIC LIBRARY FINANCIAL REPORT

EXPENSES

Paid with Town funds

<u>Books</u> : New and Replacement of lost/damaged	\$10,000.00
<u>Computer Maintenance/Technology</u> :	\$59.99
<u>Integrated Library System (ILS)</u> :	\$1,500.00
<u>Media</u> :	
Movies and Music - New and Replacement of lost/damaged	\$1,302.16
Periodicals - newspapers and magazines	\$1,297.84
<u>Payroll</u> :	
FICA & Medicare	\$8,603.06
Health & Dental	\$41,957.46
Payroll	\$109,628.42
Retirement	<u>\$5,739.05</u>
Total paid with Town funds:	\$180,087.98

Paid with Library funds

<u>Books</u> : New and Replacement of lost/damaged	\$1,775.66
<u>Electronic Materials</u> : NH Downloadable Books, Ancestry.com and Kanopy	\$1,547.00
<u>Garden</u> : from memorial donations	\$825.14
<u>Gifts</u> :	\$70.98
<u>Integrated Library System (ILS)</u> :	\$1,775.00
<u>Memorials</u> : from memorial donations	\$16.40
<u>Museum Passes</u> :	\$880.00
<u>Operating Expenses</u> :	
Bank Fees	\$51.00
Compensation	\$3,767.75
Dues & Conference Fees / Education	\$945.00
Equipment / Equipment Maintenance	\$1,741.45
Furnishings (\$595 from memorial donations)	\$838.94
Mileage	\$183.21
Postage & Delivery	\$337.99
Security	\$2,689.55
Supplies	\$2,041.12
Telephone	\$676.62
Tote Bags	\$102.99
<u>Periodicals</u> : newspapers and magazines	\$1,019.21
<u>Programs</u> : Currently paid from the Solomon Fund	
Adult Programs	\$2,545.69
Children's Program	\$858.26
Summer Reading Program / SRP T-shirts	\$1,587.07
Teen Program	<u>\$472.60</u>
Total paid with Library funds:	\$26,748.63

TOTAL EXPENSES	\$206,836.61
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FULLER PUBLIC LIBRARY ACCOUNTS WITH NH PUBLIC DEPOSIT INVESTMENT POOL

PROJECT LIFT

Beginning Balance	\$190,973.45
Contributions	114,445.36
Income Earned	4,231.54
Total Income	309,650.35
Withdrawals	<u>96,000.00</u>
Ending Balance	213,650.35

LIBRARY ACCOUNT

Beginning Balance	\$322,776.88
Contributions	0
Income Earned	<u>7,007.61</u>
Total Income	329,784.49
Withdrawals	0
Ending Balance	329,784.49

PROJECT LIFT EXPENSE / REVENUE REPORT

REVENUE

Town of Antrim	\$1,000.00
Town of Francestown	\$200.00
Town of Hillsboro	\$13,500.00
Town of Washington	\$500.00
ConVal School District	\$60.00
Hillsborough Area Community Service Corp.	\$225.00
Hillsboro-Deering School District	\$16,700.70
Hillsboro Centre Ladies Benevolent Society	\$40.00
NH Department of Education	\$84,747.01
Donation in Memory of Timothy B. Tokarz	<u>\$500.00</u>
TOTAL	\$117,472.71

EXPENSES

Administrative Services	\$514.08
Advertising & Postage	\$232.74
Dental Insurance	\$1,732.00
FICA	\$3,796.15
Health Insurance	\$23,045.87
Instructional Materials	\$327.32
Life Insurance	\$295.32
Maintenance & Repair (equipment)	\$385.00
Medicare	\$887.86
Office Supplies	\$812.16
Payroll	\$61,228.61
Scholarships	\$447.50
Software & Computers	\$739.98
Student Support	\$700.34
Telephone/Internet	\$1,613.67
Tutoring Fees	<u>\$484.50</u>
TOTAL	\$97,243.10

TAX COLLECTOR'S REPORT
SUMMARY OF TAX ACCOUNTS
 Deborah J. McDonald - Tax Collector
 Fiscal Year January 1 through December 31, 2019

DEBITS	2019	2018
Uncollected Taxes - Beg. of Fiscal Year		
Property Taxes		\$1,066,589.76
Yield Taxes		509.24
Water Taxes		50,547.56
Sewer Taxes		40,524.92
Emerald Lake Water		104,516.60
Gravel Tax		
Taxes Committed to Collector		
Property Taxes	\$16,422,223.70	
Yield Taxes	22,652.95	
Current Use Taxes	18,600.00	
Water Taxes (2017 Delinquent)	75,228.76	
Sewer Taxes (2017 Delinquent)	68,794.03	
Emerald Lake Water	386,170.00	
Gravel Tax	382.10	
Interest & Cost On Tax Lien		60,193.54
Interest (Delinquent Taxes)	9,266.59	28,280.62
Refunds	22,664.34	
Total Debits	\$17,025,982.47	\$1,351,162.24

SUMMARY OF TAX ACCOUNTS Continued

CREDITS	2019	2018
Remitted to Treasurer During Fiscal Year		
Property Taxes	\$15,198,977.64	\$589,558.93
Yield Taxes	22,185.32	
Water Taxes	33,795.93	19,546.99
Sewer Taxes	31,098.21	17,019.52
Emerald Lake Water	293,060.50	59,741.11
Current Use Tax	11,100.00	
Gravel Tax	382.10	
Interest on Taxes	9,266.59	28,280.62
Interest & Cost on Tax Lien		60,193.54
Taxes Taken to Lien		573,802.07
	1205.26	2654.46
Abatements Allowed		
Property Taxes	1,951.57	
Emerald Lake Water	365.00	365.00
Water Taxes	1,127.66	
Sewer Taxes	687.65	
Yield Taxes		
Uncollected Taxes End of Fiscal Year		
Property Taxes	1,244,753.57	
Gravel Tax		
Yield Taxes	467.63	
Water Taxes	40,305.17	
Sewer Taxes	35,008.17	
Emerald Lake Water	92,744.50	
Current Use Tax	7,500.00	
Total Credits	\$17,025,982.47	\$1,351,162.24

SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Deborah J. McDonald - Tax Collector
Fiscal Year January 1 through December 31, 2019

	2018	2017	PRIOR
Tax Sale/Lien on Account of Levies			
Balance of Unredeemed Taxes		\$443,401.13	\$860,096.78
Beginning of Fiscal Year			
Taxes Sold/Executed to Town	\$634,103.86		
During Year			
Interest Collected After Sale/ Lien Execution	5,934.84	29,749.99	114,140.15
Total Debits	\$640,038.70	\$473,151.12	\$974,236.93
CREDITS			PRIOR
Remittance to Treasurer During Fiscal Year			
Redemptions	\$179,551.16	117,819.75	\$219,005.83
Interest & Cost After Sale	5,934.84	29,749.99	114,140.15
Abatements of Unredeemed	4,999.47	4,068.15	6,176.30
Deeded Property to Town		3,219.84	11,354.53
Unredeemed Taxes End of Year	449,553.23	318,293.39	623,560.12
Total Credits	\$640,038.70	\$473,151.12	\$974,236.93

STATEMENT OF TAX RATE SETTING

		2019 Tax Rate	2018 Tax Rate	Difference
Appropriations	9,842,059.00			
Less: Revenues	-4,312,419.00			
Less: Fund Balance Voted Surplus	-261,576.00			
Less: Fund Balance Reduce Taxes	0			
Add: Overlay	103,201.00			
War Service Credits	-180,500.00			
Net Town Appropriation	\$5,551,765.00	\$10.68	\$10.05	+\$0.63
Regional School Apportionment	15,614,334.00			
Less: Adequate Education Grant	-5,430,125.00			
Less: State Education Taxes	-1,033,828.00			
Net Local School Appropriation	\$9,150,381.00	\$17.62	\$16.17	+\$1.15
State Education Taxes Assessment	\$1,033,828.00	\$2.13	\$2.13	\$0.00
Due to County	\$586,024.00			
Less: Shared Revenue	0.00			
Net County Appropriation	\$586,024.00	\$1.13	\$1.15	-\$0.02
Combined Tax Rate		\$31.56	\$29.50	+\$2.06
Total Property Taxes Assessed	\$16,429,434.00			
Commitment Analysis				
Total Property Taxes Assessed	16,429,434.00			
Less: War Service Credits	-180,500.00			
Add: Village District	287,936.00			
Total Property Taxes Commitment	\$16,536,870.00			
Town	519,423,042.00			
Net Assessed Valuation				
			Tax Rate	Commitment
Emerald Lake District Valuation	\$77,610,850.00		\$3.71	\$16,536,870

SUMMARY OF TOWN VALUATION

Total Taxable Land	154,600,522.00	
Total Taxable Buildings	334,121,300.00	
Public Utility	33,329,874.00	
Valuation Before Exemptions		\$522,051,696.00
Blind Exemptions	45,000.00	
Elderly Exemptions	2,171,600.00	
Wood Heating Exemption	43,800.00	
Improvements to Assist Persons with Disabilities	25,000	
Solar Energy/Wood Heating	188,589.00	
Disabled Exemptions	250,000.00	
Total Exemptions		\$-2,723,989.00
Net Value for Tax Rate(Town, County & Local School)		\$519,327,707.00
Net Valuation for State Education Rate(Less: Public Utilities)		\$485,997.833.00
Emerald Lake Valuation		
Total Taxable Land	27,466,500	
Total Taxable Buildings	46,278,100	
Public Utility	4,401,500	
Valuation Before Exemptions		\$78,121,100.00
Disabled Exemptions	125,000.00	
Elderly Exemptions	385,250.00	
Total Exemptions		\$-510,250.00
Net Valuation for Tax Rate Emerald Lake		\$77,610,850.00

TREASURER'S REPORT
Fiscal Year Ended December 31, 2019

General Fund		
Opening Balances		January 1, 2019
Checking – Bar Harbor Bank & Trust	\$4,912,048.99	
Payroll Checking – Bar Harbor Bank & Trust	\$1,143.92	
Public Deposit Pool – General Fund	\$25,587.06	
Money Market Account – TD Bank	\$38,120.20	
Petty Cash Accounts	\$600.00	
Total – Open Balances		\$4,977,500.17
Receipts		
Checking – Bar Harbor Bank & Trust	\$21,689,394.35	
Payroll Checking – Bar Harbor Bank & Trust	\$2,820,307.98	
Public Deposit Pool – General Fund	\$555.50	
Money Market Account – TD Bank	\$152.77	
Petty Cash Accounts	\$0.00	
Total – Receipts		\$24,510,410.60
Disbursements		
Checking – Bar Harbor Bank & Trust	\$21,176,881.84	
Payroll Checking – Bar Harbor Bank & Trust	\$2,819,321.04	
Public Deposit Pool – General Fund	\$0.00	
Money Market Account – TD Bank	\$0.00	
Petty Cash Accounts	\$0.00	
Total – Disbursements		\$23,996,202.88
Closing Balances		December 31, 2019
Checking – Bar Harbor Bank & Trust	\$5,424,561.50	
Payroll Checking – Bar Harbor Bank & Trust	\$2,130.86	
Public Deposit Pool – General Fund	\$26,142.56	
Money Market Account – TD Bank	\$38,272.97	
Petty Cash Accounts	\$600.00	
Total – General Fund Cash		\$5,491,707.89

<u>Conservation Fund</u>		
		January 1, 2019
NHPDIP Investment Account	\$106,902.16	
Income	\$4,750.45	
Disbursements	\$0.00	
Ending Balance – December 31, 2019		\$111,652.61
<u>Hillsboro Senior Outings</u>		
		January 1, 2019
Checking – TD Bank	\$0.35	
Income	\$0.00	
Disbursements	\$0.35	
Ending Balance – December 31, 2019		\$0.00
This Account held by Treasurer for Senior Citizen Group. Closed in February.		
<u>Parks & Recreation Revolving Fund</u>		
		January 6, 2019
Checking – TD Bank	\$3,029.12	
Income	\$0.00	
Disbursements	\$0.00	
Ending Balance – January 5, 2020		\$3,029.12
<u>Police Department Revolving Fund</u>		
		January 12, 2019
Checking – TD Bank	\$10,508.20	
Income	\$19,655.13	
Disbursements	\$14,083.44	
Ending Balance – January 11, 2020		\$16,079.89
<u>Office of Youth Services</u>		
		January 1, 2019
Checking – TD Bank	\$9,294.30	
Income	\$2,077.00	
Disbursements	\$5,184.68	
Ending Balance – December 31, 2019		\$6,186.62

<u>Drug Forfeiture Revolving Fund</u>		
		January 1, 2019
Checking – TD Bank	\$3,773.74	
Income	\$4,739.74	
Disbursements	\$0.00	
Ending Balance – December 31, 2019		\$8,513.48

TRUSTEES OF THE TRUST FUNDS 2019

NAME OF FUND	Purpose Of Trust	How Invested	PRINCIPAL				INCOME					End Bal Prin & Income
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/Out	Earned	Expended	End Bal	
ELVD RDS & BRS CIP	Cap Res	San 550	121616.18	78138.53	17500.00	182254.71	4361.68		2737.57		7099.25	189353.96
BRIDGE REPAIRS	Cap Res	San 569	40119.90		40119.90	0.00	21062.86		1244.15	20880.10	1426.91	1426.91
RESCUE SQUAD	Cap Res	San 577	2317.05			2317.05	44.07		48.01		92.08	2409.13
HILLSBORO HIST FUND	Town	San 585	1537.20			1537.20	9.48		31.28	9.48	31.28	1568.48
AMBULANCE CAP RES	Town	San 607	195546.00	75000.00	266943.25	3602.75	9907.53		4063.96		13971.49	17574.24
TOWN HISTORY EXP	Town	San 615	4314.17			4314.17	985.28		107.76		1093.04	5407.21
ELVD WATER METER	Cap Res	San 623	48146.03		35146.03	13000.00	1182.88		734.11		1916.99	14916.99
MAINT EXPEND FUND	School Libr	San 631	157857.50	100000.00		257857.50	21819.55		4053.59		25873.14	283730.64
SPEC EDUC FUND	Cap Res	San 658	500000.00	50000.00		550000.00	9401.10		10558.60		19959.70	569959.70
WATER CAP RES	Cap Res	San 666	115080.05	10000.00		125080.05	4324.84		2612.58		6937.42	132017.47
SEWER CAP RES	Cap Res	San 674	200193.28	10000.00		210193.28	5761.57		4372.57		10134.14	220327.42
PENSTOCK FD (PS Co)	Conservatn	San 682	15000.00			15000.00	951.29		324.37		1275.66	16275.66
SEWER SLUDGE C R	Cap Res	San 704	397627.21			397627.21	5312.34		8193.78		13506.12	411133.33
SEWER INFLOW C R	Cap Res	San 712	40396.28	36127.80		76524.08	1959.80		1335.42		3295.22	79819.30
SEWER SYS IMPR	Cap Res	San 720	160000.00			160000.00	2795.40		3310.44		6105.84	166105.84
WATER SYS IMPR	Cap Res	San 739	106664.45	10000.00		116664.45	1359.76		2381.15		3740.91	120405.36
SAND REPL CAP RES	Cap Res	San 747	200000.00	30000.00		230000.00	2347.83		4668.17		7016.00	237016.00
CONS COMM MON FD	Cap Res	San 755	2500.00			2500.00	40.72		51.67		92.39	2592.39
ELVD WTR SURPLUS	Cap Res	San 763	829.18			829.18	210.10		21.13		231.23	1060.41
SMITH HOUSE R&M FD	Cap Res	San 801	47584.86		24245.00	23339.86	1388.43		995.87		2384.30	25724.16
ELVD MEETINGHOUSE	Cap Res	San 909	20000.00		20000.00	0.00	270.58		292.90	525.69	37.79	37.79
WATERLINE REHAB	Cap Res	San 910	142000.33	15000.00		157000.33	1421.54		3193.20		4614.74	161615.07
UV BULB REPL	Cap Res	San 911	1349.80			1349.80	23.35		27.92		51.27	1401.07
MUNICIP BDGS R&M	Cap Res	San 912	51975.13	100000.00	107000.22	44974.91	1888.04		1784.02		3672.06	48646.97
ELVD WATER CIP FD	Cap Res	San 913	134590.69	60000.00	8933.19	185657.50	727.14		3155.66		3882.80	189540.30
FIRE DEPT EQUIP FD	Cap Res	San 914	26809.72	40000.00	39424.05	27385.67	780.04		867.18		1647.22	29032.89
HWY DEPT EQUIP FD	Cap Res	San 915	93509.20	50000.00	103827.50	39681.70	972.78		2303.97		3276.75	42958.45

NAME OF FUND	Purpose Of Trust	How Invested	PRINCIPAL				INCOME					End Bal Prin & Income
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/Out	Earned	Expended	End Bal	
HILLSBORO CTR PRES	Cap Res	San 916	9090.00			9090.00	81.39		186.50		267.89	9357.89
PARKS R&M	Cap Res	San 917	66932.00			66932.00	500.67		1249.06		1749.73	68681.73
SIDEWALK BDG & MNT	Cap Res	San 918	59361.62			59361.62	441.01		1216.09		1657.10	61018.72
POLICE DEPT EQUIP	Cap Res	San 919	105179.07	35000.00	26335.28	113843.79	1321.85		2091.76		3413.61	117257.40
TRANSFR STN EQUIP	Cap Res	San 920	25546.74	10000.00	22779.00	12767.74	208.76		600.27		809.03	13576.77
CEMETERY R&M	Cap Res	San 921	16000.00	4000.00		20000.00	136.17		358.74		494.91	20494.91
HD ROOF FD	Cap Res	San 922	100000.00			100000.00	709.22		2047.92		2757.14	102757.14
HD PAVING FD	Cap Res	San 923	6105.00			6105.00	100.22		126.18		226.40	6331.40
HD TECH FD	Cap Res	San 924	97725.00	50000.00		147725.00	380.19		2194.93		2575.12	150300.12
MANAHAN TRUST	Town	UBS 06	349513.21	152138.95		501652.16	174070.64	-152138.95	35078.70	3816.89	53193.50	554845.66
HILLS MED SERV TR	Scholarshp	UBS 09	200000.00			200000.00	18429.21		15855.88	16000.00	18285.09	218285.09
S & G SMITH MEM	Library	UBS 10	11732.96			11732.96	689.31		715.83	689.31	715.83	12448.79
TINGLEY SCHOL FD	Scholarshp	UBS 11	2327.38			2327.38	-45.85		147.47		101.62	2429.00
M NELSON CHILD REC	Town	UBS 12	3000.00			3000.00	4936.87		598.92		5535.79	8535.79
ETTA GILE	Library	UBS 13	9503.73			9503.73	558.34		579.82	558.34	579.82	10083.55
J SIMOES SCHOL	Scholarshp	UBS 14	3200.00			3200.00	625.38		222.88	600.00	248.26	3448.26
EM BARNES SCHOL	Scholarshp	UBS 15	36346.84			36346.84	2329.51		2406.41	2300.00	2435.92	38782.76
HUMPHREY MEM RM	Library	UBS 16	4853.53			4853.53	285.14		296.11	285.14	296.11	5149.64
NELSON LIBR FD	Library	UBS 17	3792.71			3792.71	222.82		231.39	222.82	231.39	4024.10
CN MURDOUGH MEM	School Libr	UBS 18	572.05			572.05	431.67		75.74		507.41	1079.46
JM KIMBALL MEM	Libr Books	UBS 19	722.85			722.85	354.49		65.53		420.02	1142.87
PEASLEE SCHOL	Scholarshp	UBS 20	3635.04			3635.04	430.07		246.50	400.00	276.57	3911.61
HASLET SCHOL	Scholarshp	UBS 22	37003.11			37003.11	2374.98		2451.77	2300.00	2526.75	39529.86
C A FOX FD	Town	UBS 23	50651.09			50651.09	3770.80		3834.71	3770.80	3834.71	54485.80
ABNEY SIMONDS	Town	UBS 25	2660.00			2660.00	198.03		201.38	198.03	201.38	2861.38
MARK FULLER LIB	Library	UBS 26	1866.25			1866.25	109.64		113.86	109.64	113.86	1980.11
INNESS SCHOL	Scholarshp	UBS 28	1133.52			1133.52	128.39		77.50	100.00	105.89	1239.41
HASLET TR	Town	UBS 29	48338.58			48338.58	3598.64		3659.63	3598.64	3659.63	51998.21

NAME OF FUND	Purpose Of Trust	How Invested	PRINCIPAL				INCOME					End Bal Prin & Income
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/Out	Earned	Expended	End Bal	
CENTER SCHOOL	School Libr	UBS 32	900.00			900.00	1374.62		171.65		1546.27	2446.27
OLD SCHOOL FUND	Scholrshp	UBS 33	3771.17			3771.17	469.62		255.82	450.00	275.44	4046.61
ISABEL WARD	Library	UBS 34	1000.00			1000.00	58.75		61.01	58.75	61.01	1061.01
T HENSON SCHOL	Scholrshp	UBS 36	1800.00			1800.00	230.50		122.10	225.00	127.60	1927.60
S & G SMITH MEM	Scholrshp	UBS 37	32238.00			32238.00	2987.21		2158.97	2900.00	2246.18	34484.18
BUTLER PARK	Town	UBS 38	2769.44			2769.44	206.17		209.67	206.17	209.67	2979.11
SARAH FULLER LIB	Library	UBS 40	1000.00			1000.00	58.75		61.01	58.75	61.01	1061.01
HASLET LIBRARY	Library	UBS 41	2000.00			2000.00	117.50		122.02	117.50	122.02	2122.02
V WOODS / A BAILEY	Needy kids	UBS 43	3838.73			3838.73	5654.57		716.37		6370.94	10209.67
BERNICE MILLER LIB	Library	UBS 44	267.06			267.06	15.69		16.29	15.69	16.29	283.35
E A BUTLER SCHOL	Scholrshp	UBS 45	11275.75			11275.75	752.54		749.01	700.00	801.55	12077.30
SARAH WHITE	Library	UBS 46	27693.28			27693.28	1626.97		1689.57	1626.97	1689.57	29382.85
SARAH GRIMES	Town	UBS 47	400.00			400.00	29.78		30.28	29.78	30.28	430.28
W&L DUBBEN FD	Town	UBS 51	10437.35			10437.35	777.02		790.19	777.02	790.19	11227.54
GERT ADAMS FUND	Scholrshp	UBS 62	13565.04			13565.04	892.33		899.92	850.00	942.25	14507.29
COCA COLA SCH FD	Scholrshp	UBS 66	2135.35			2135.35	287.11		147.44	225.00	209.55	2344.90
WITHINGTON AWARD	Scholrshp	UBS 67	25000.00	519.43		25519.43	4519.43	-519.43	3043.51	1500.00	5543.51	31062.94
LILA MURPHY SCHOL	Scholrshp	UBS 70	423997.85			423997.85	28151.75		29869.09	26767.11	31253.73	455251.58
DANA CRANE FUND	Scholrshp	UBS 95	103952.84	925.55		104878.39	62490.71	-925.55	11866.85	5253.44	68178.57	173056.96
G FREDERICK FD	Library	UBS 79	6625.00			6625.00	389.19		404.19	389.19	404.19	7029.19
CEMETERY	Perp Care	UBS 35	82902.43			82902.43	4441.04		3602.88	4441.04	3602.88	86505.31
			4841925.78	918869.26	712253.42	5046522.62	434218.79	-153583.93	197390.35	102956.29	375068.92	5421591.54

**HILLSBOROUGH WASTEWATER TREATMENT FACILITY
REPORT OF THE TREASURER**

Bar Harbor Bank (operating account)		
Balance 1/01/2019		\$235,567.32
2019 Lien Warrant = \$66,794.03(\$63,408.55 inv & \$3,385.48 int thru 1/31/19)	\$66,794.03	
2018 Receivables Collected	\$29,010.28	
2018 Receivables Interest Collected	\$930.09	
2019 Receivables Collected	\$695,629.72	
2019 Receivables Interest Collected	\$1,921.38	
Credit Memos	\$21,811.30	
New Service Fees	\$2,500.00	
Misc.	\$630.65	
Checking Account Interest Earned	\$1,110.17	
Due from General Fund - Bridge Street project	\$5,701.52	
PDIP funds to transfer to I/I Reduction Capital Reserve	\$36,127.80	
Total Income		\$862,166.94
2019 Operating Budget	\$662,098.80	
2018 Invoices paid in 2019	\$30,216.37	
Refund Credit	\$4,560.00	
Bank Fees	\$92.38	
Transfer Surplus Funds to NH PDIP	\$135,567.32	
Contribution to II Reduce Capital Reserve	\$36,127.80	
Due from General Fund	\$63.00	
Bridge Street Sewer Project Paid Invoices – Due from General Fund	\$4,845.30	
Total Disbursements		\$873,570.97
Balance as of 12/31/2019		\$224,163.29
Cash Register		
Beginning Balance 1/01/2019		\$100.00
Balance as of 12/31/2019		\$100.00
NH PDIP (investment account)		
Balance as of 1/01/2019		\$298,897.34
Interest Earned	\$8,053.03	
Transfer Surplus Funds to NH PDIP	\$135,567.32	
Contribution to II Reduce Capital Reserve	-\$36,127.80	
Balance as of 12/31/2019		\$406,389.89

<u>Bar Harbor Bank (Bridge Street Sewer Line Replacement Project Retainage)</u>		
Balance as of 01/01/2019		\$14,020.22
Deposits	\$0.00	
Interest Earned	\$6.42	
Bank Fee	-\$110.00	
Bank Fee Refunded	\$120.00	
Reduce Retainage	-\$14,036.64	
Balance as of 12/31/2019		\$0.00
<u>Bar Harbor Bank (Beard Brook Realty Escrow Account)</u>		
Balance as of 1/01/2019		\$4,088.84
Deposits	\$0.00	
Reimbursement Issued for Expenses	\$0.00	
Balance as of 12/31/2019		\$4,088.84

<u>Summary of Water Treatment Funds Held</u>		
Bar Harbor (operating account)		\$224,163.29
Cash Register		\$100.00
NH PDIP (investment account)		\$406,389.89
<u>Bar Harbor Bank (Bridge Street Sewer Line Replacement Project Retainage)</u>		\$0.00
<u>Bar Harbor Bank (Beard Brook Realty Escrow Account)</u>		\$4,088.84
Total Funds Held as of 12/31/2019		\$634,742.02

HILLSBOROUGH WASTEWATER TREATMENT FACILITY FINANCIAL REPORT

WASTEWATER FUND

ASSETS

Bar Harbor Bank	\$224,163.29
Cash Register	\$100.00
NH PDIP (investment account)	\$406,389.89
Bar Harbor Bank (Bridge Street Sewer Line Replacement Prj Retainage)	\$0.00
Bar Harbor Bank (Beard Brook Realty Escrow)	\$4,088.84
TOTAL CASH	\$634,742.02

OUTSTANDING INCOME

Uncollected Receivables	<u>\$133,491.39</u>
TOTAL ASSETS	\$768,233.41

HILLSBOROUGH WASTEWATER TREATMENT FACILITY DETAILED STATEMENT OF EXPENSES

ACCOUNT	EXPENDED AMOUNT
Advertising	\$165.00
Building Maintenance	\$18,087.42
Caustic	\$8,819.09
Ferric	\$9,625.00
Chemicals	\$4,343.28
Chlorine	\$3,280.75
Clothing Expenses	\$2,128.10
Computer	\$1,742.82
Contract Mowing/Clearing	\$1,915.00
Contract Services	\$4,537.84
Electricity	\$66,368.83
Engineering	\$38,115.40
Equipment Purchase	\$2,498.68
Equipment Rental	\$626.26
Equipment Repair	\$1,841.25
Oil-Heating/Generator	\$4,801.20
Gasoline	\$1,510.97
Health Insurance	\$44,074.25
Dental Insurance	\$2,934.75
Life & Disability Insurance	\$682.88
Paving	\$477.50
Property & Liability Insurance	\$7,950.00
Debt Service Interest	\$8,545.73
Janitorial Supplies	\$259.28
Lab Fees	\$8,937.00
Lab Supplies	\$4,651.03
Lubricants	\$293.68
Miscellaneous Expense	\$1,310.39
Office Supplies	\$1,369.41
Payroll	\$114,202.32
Payroll Overtime	\$26,067.23
Holiday Pay	\$1,744.44
Plant Operations	\$1,003.97
Postage	\$1,599.25
Debt. Principal	\$53,333.32
Printing Costs	\$258.70
Propane	\$1,304.18

Safety Supplies	\$403.63
FICA	\$8,804.86
Medicare	\$2,058.94
System Repair	\$24,066.20
System Maintenance	\$60,750.15
Telephone	\$4,481.59
Tool Purchase	\$775.02
Training Cost	\$440.00
Truck	\$3,057.99
Worker's Comp.	\$1,572.05
Retirement	\$10,538.03
Emergency CAP Reserve	\$10,000.00
I/I Reduce CAP Reserve	\$50,000.00
Total Expenses	\$667,725.11

HILLSBOROUGH WATER TREATMENT FACILITY REPORT OF THE TREASURER

<u>Bar Harbor Bank (operating account)</u>		
Balance 01/01/2019		\$268,858.22
2019 Lien Warrant = \$75,228.76 (\$71,519.85 inv & \$3,708.91 int thru 1/31/18)	\$75,228.76	
2018 Receivables Collected	\$31,275.18	
2018 Receivables Interest Collected	\$956.90	
2019 Receivables Collected	\$580,576.45	
2019 Receivables Interest Collected	\$1,679.73	
Credit Memos	\$14,751.27	
New Service Fees	\$2,500.00	
Misc.	\$1,411.86	
Emerald Lake Water Purchase	\$3,700.52	
Checking Account Interest Earned	\$1,017.29	
Water Filtration Grant	\$14,267.19	
Total Income		\$727,365.15
2019 Operating Budget	\$621,790.97	
2018 Invoices paid in 2019	\$16,017.13	
Refund Credits	\$2,521.32	
Bank Fees	\$93.38	
Due From General Fund	\$43.53	
Transfer Surplus Funds to NHPDIP	\$168,858.22	
Total Disbursements		\$809,324.55
Balance as of 12/31/2019		\$186,898.82
<u>Petty Cash</u>		
Beginning Balance 01/01/2019		\$100.00
Balance as of 12/31/2019		\$100.00
<u>NH PDIP (investment account)</u>		
Balance as of 01/01/2019		\$454,966.78
Interest Earned	\$12,484.21	
Transfer Surplus Funds to NHPDIP	\$168,858.22	
Balance as of 12/31/2019		\$636,309.21
<u>Summary of Water Treatment Funds Held</u>		
Bar Harbor Bank (operating account)		\$186,898.82
Cash Register		\$100.00
NH PDIP (investment account)		\$636,309.21
Total Funds Held as of 12/31/2018		\$823,308.03

**HILLSBOROUGH WATER TREATMENT FACILITY
FINANCIAL REPORT**

WATER FUND

ASSETS

Bar Harbor Bank	\$186,898.82
Petty Cash	\$100.00
NH PDIP (investment account)	<u>\$636,309.21</u>
TOTAL CASH	\$823,308.03

OUTSTANDING INCOME

Uncollected Receivables	<u>\$108,971.41</u>
TOTAL ASSETS	\$932,279.44

HILLSBOROUGH WATER TREATMENT FACILITY DETAILED STATEMENT OF EXPENSES

ACCOUNT	EXPENDED AMOUNT
Advertising	\$263.00
Building Maintenance	\$8,442.76
Chlorine	\$2,871.00
Ammonium Sulfate	\$1,663.83
Clothing Expenses	\$1,976.13
Computer	\$2,178.61
Contract Mowing/Clearing	\$715.00
Contract Services	\$11,633.64
Electricity	\$20,914.07
Engineering	\$4,000.00
Equipment Purchase	\$1,608.27
Equipment Rental	\$626.26
Equipment Repair	\$323.78
Gasoline	\$1,662.97
Health Insurance	\$34,807.38
Dental Insurance	\$2,593.08
Life & Disability	\$527.64
Paving	\$6,432.50
Property & Liability Insurance	\$2,336.00
Debt. SVC Interest	\$59,203.04
Janitorial Supplies	\$194.55
Lab Supplies	\$2,608.50
Miscellaneous Expense	\$560.40
Office Supplies	\$1,532.29
Payroll	\$86,982.77
Payroll Overtime	\$14,204.22
Holiday Pay	\$368.16
Plant Operations	\$57.74
Postage	\$1,496.50
Caustic	\$9,934.00
Debt SVC Principal	\$196,546.17
Printing Costs	\$513.94
Professional Dues	\$1,024.05
Propane	\$4,211.38
Safety Supplies	\$171.71
FICA	\$6,331.39

Medicare	\$1,437.63
System Repair	\$18,296.95
System Maintenance	\$3,428.84
Telephone	\$4,763.66
Tool Purchase	\$149.13
Training Cost	\$793.00
Truck	\$3,065.99
System Parts	\$33,510.02
Lab Fees	\$3,745.60
Worker's Comp.	\$218.50
Retirement	\$2,378.29
Emergency Capital Reserve	\$10,000.00
Sand Replacement Capital Reserve	\$30,000.00
System Imp. Capital Reserve	\$10,000.00
Line Rehab Capital Reserve	\$15,000.00
Total Expenses	\$628,004.34