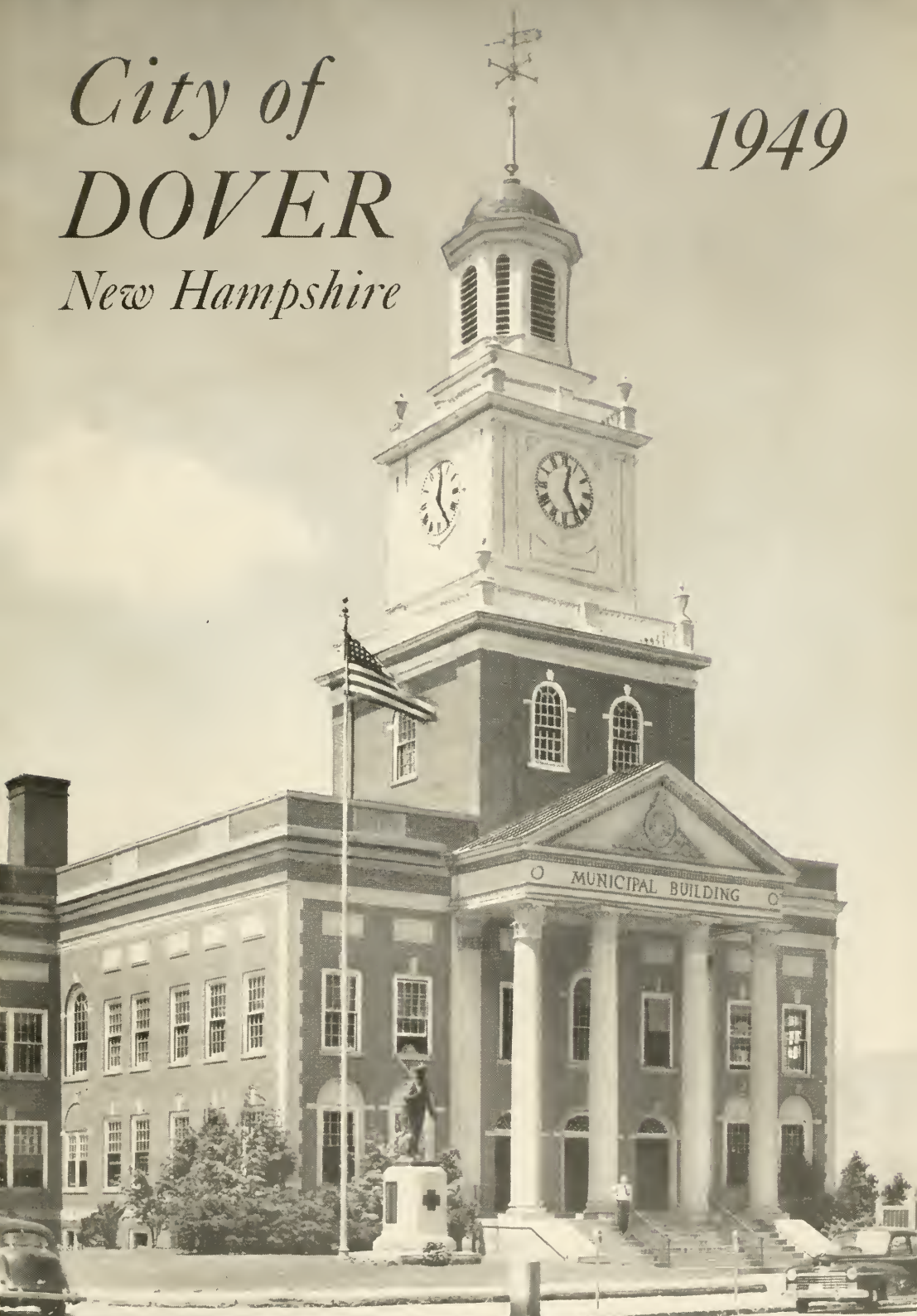


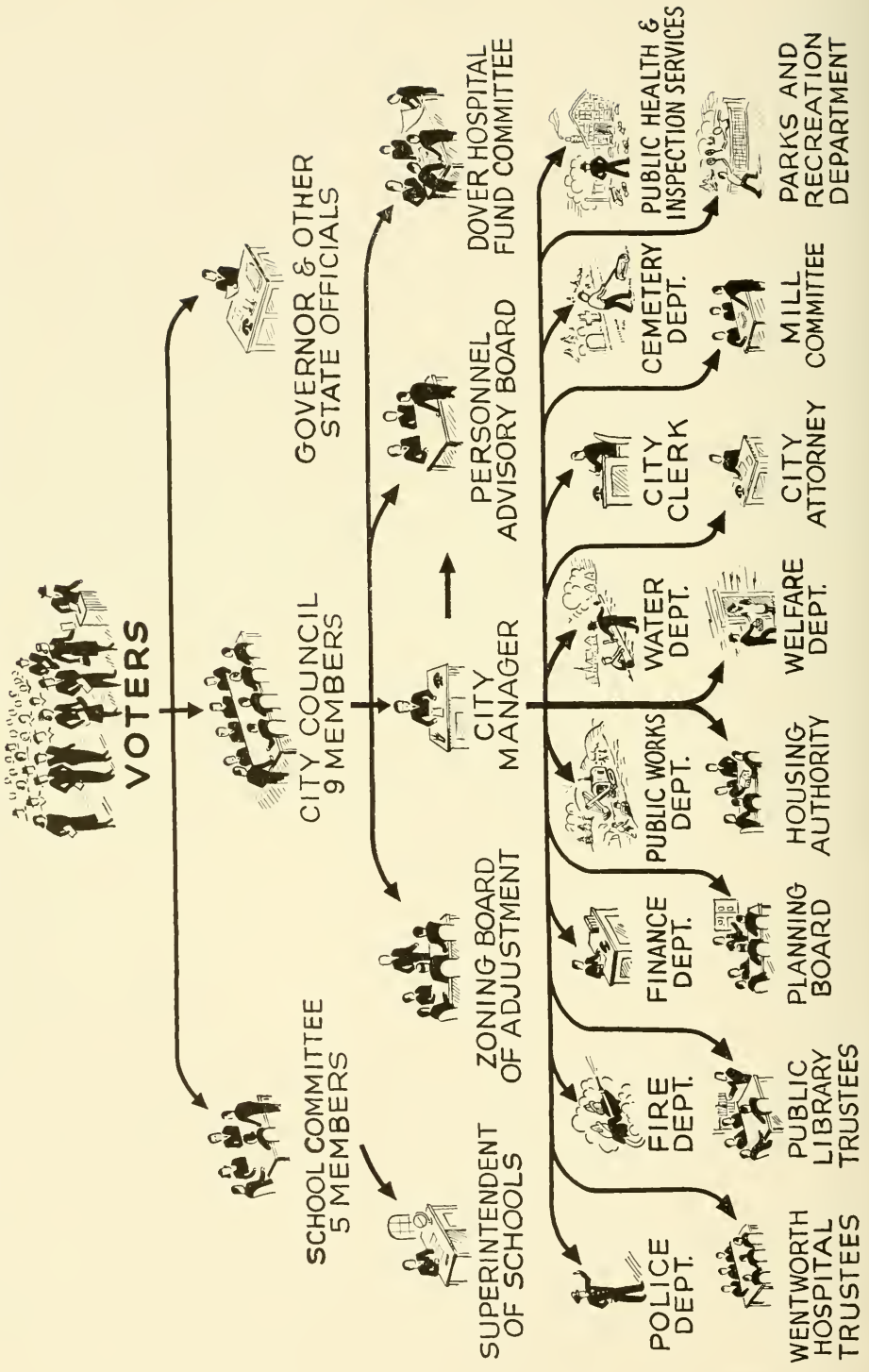
City of
DOVER
New Hampshire

1949



Second Annual Report Under Council-Manager Government

CITY OF DOVER - MUNICIPAL ORGANIZATION



SECOND ANNUAL REPORT

of the

City of Dover, N. H.

Under Council-Manager Government

For the Year Ending

DECEMBER 31, 1949

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CITY MANAGER'S MESSAGE

To the Honorable Council and Citizens of Dover:

In its second year of operation the effect of the reorganization of the city under the Council-Manager Plan brought clear proof to the citizens of the wisdom of their choice. Their satisfaction was emphatically expressed by their more than two to one defeat of an attempt to repeal the Council-Manager Charter.

Strict budgetary control brought the city through the year in the black with an increase in available surplus of \$53,665.22.

The Trickey trust fund of \$10,742.88 was restored to the hospital.

Re-appraisal of the city was completed guaranteeing the equitable distribution of the tax burden.

An engineering study was made of the water system with recommendations scheduling urgently needed improvements.

Application was made for matching Federal funds for the repairing of Central Avenue.

A comprehensive traffic survey was made and the State Highway Department in co-operation with the Planning Board made a thorough study of ways of relieving the acute traffic situation on Central Avenue. Actual construction may start in 1950.

Our modern 750 gallon pumping engine was purchased to replace a 24 year old unit. To bring the Fire Department equipment up to standard an 85 foot aerial and another 750 gallon pumper is needed.

The City Council authorized an \$875,000.00 bond issue to make an immediate start on a new grade school.

Sale of No. 1 Mill was consummated and 1,000 people are now employed there.

Dover is assuming a top place among the municipalities of the State. With efficient services and a low tax rate our city will continue to progress.

With the absence of partisan politics and the fading of ward boundaries, a new spirit of unity and co-operation pervades the community. Dover is a city with a bright future and it is with regret that I leave those loyal citizens and faithful employees who have contributed so much to make a better city.

Respectfully submitted,

WOODBURY BRACKETT,
City Manager.

DEPARTMENTAL

ACTIVITIES

CITY COUNCIL

Nine members

Expenditures:

\$5,698.94

The City Council of nine members is elected at large on a non-partisan ballot. As governing body of the city, the councilmen establish the general policies by which the City Manager, their appointee, administers the business affairs of the city. Expenditures under their immediate direction are for Council activities, \$1,647.11, and Annual Post Audit, \$4,051.83; the actual expenditures in 1949.

In this, their second year of office, the Council continued to look to all best interests of the city as a growing community. The following members gave fully of their energies during the year:

Dr. Simon G. Markos, Mayor

Ambrose E. Breen

Ernest W. Christensen

S. Judson Dunaway

Carroll E. Hall

Valentine D. Mathes

Howard Mitchell

Fred C. Smalley

William Penn Tuttle

Mayor Pro Tem Dunaway, in the absence of the Mayor, opened the first regular monthly meeting and our Council began directly to attend to the city's affairs.

Council Proceedings During the Year

January

- Voted to restore Trickey Trust Fund to Hospital Trustees.
- Authorized a Building Committee for a new school.
- Adopted the pay schedule for permanent municipal employees.

February

- Considered in detail the 1949 budget proposals.
- Authorized the preparation of an audit and financial history of Mills.
- Conducted public hearing on 1949 budget.

March

- Enacted the 1949 budget.
- Set the effective date of the Retirement System, January 1, 1949.
- Reappointed Harold A. Holbrook and appointed James H. McAdams to be members of the Planning Board.
- Appointed Foster R. Spofford a member of the Zoning Board of Adjustment.

April

- Granted renewals of petroleum licenses.
- Accepted a cemetery individual care trust fund in name of Grace P. Ross.

May

- Authorized sale of city owned stone crusher, asphalt plant, and other properties at Gage's Hill.
- Granted renewals of bowling and billiard licenses.
- Authorized School Committee to engage an architect for Woodman School project.
- Increased contribution to Dover Veterans Council.

Conducted hearing and voted approval of \$66,000.00 bond issue for new fire truck and special highway construction.

June

Amended Parking Meter Ordinance to correspond with Friday evening shopping hours.
Instructed the City Manager to publish a report of the city's purchasing procedures and the savings accruing therefrom.
Submitted request for approval of State Legislature for enabling act to authorize large bond issue for new school.

July

Authorized the acceptance of Bellamy Park from the State.
Appointed Albert E. Alie a member of the Planning Board.
Voted to confer with responsible officials for correction of hazards on railroad grade crossing in business section.
Authorized the requesting of cost estimates for the Water Department survey.

August

Conducted public hearings on acceptance of road in Elliott Park and added appropriation for School Budget.
Approved increase in School Budget and acceptance of road.
Amended pay scale for several positions within city departments.

September

After public hearing, authorized the issuance of New School Bonds in the amount of \$875,000.00.
Initiated action to attract a steel industry to locate in this area.
Authorized the sale of Dover Gravel Pit on Rochester Road and the purchase of Redden Street sewer.
Agreed to assignment of Mill lease to Crescent Corporation.

October

Approved building of parking space at rear of American House.
Accepted statement of vote for Referendum on Council-Manager plan of city government—retaining the plan by a majority of more than 2 to 1.

November

Canvassed vote and conducted a requested recount of the municipal election.
Instructed the Planning Board to study traffic hazards at junction of Central Received City Manager's proposed Budget for 1950.
and Stark Avenues.

December

Voted contribution to Dover Merchants for Christmas lighting.
Received for study, the recommendations on solution of traffic hazards at Central and Stark Avenues.
Authorized the City Manager to engage an auditing firm to conduct annual audit of all city accounts.
Authorized the requesting of bids for 1950 anticipation notes.

Regular meetings	10	Ordinances passed	5
Special meetings	12	Ordinances amendments	5
Public hearings	5	Resolutions passed	36

CITY CLERK

Employees: 2
 Election officials: 53

Expenditures: \$9,397.53
 Revenues: \$4,184.00

The City Clerk maintains the documentary records of our city. His office also correlates all activities for elections, collection of vital statistics, and the issuance of all licenses and permits which are not specifically delegated to another city office.

A special referendum on the Council-Manager form of city government and the regular biennial elections were held in 1949. By a plurality of 1,776 votes of the 5,094 votes, the Council-Manager charter was re-affirmed. In the biennial election, Councilmen Fred C. Smalley, Ambrose E. Breen, Valentine D. Mathes, and Harley A. Crandall were elected; and as members of the School Committee were chosen Maurice J. Murphy and Irvin Lavine. The vote on licensing beano in our city was in the affirmative, 1,873 to 919 against. Total expenditures for the elections this year were \$2,969.31, including upkeep of the polling places.

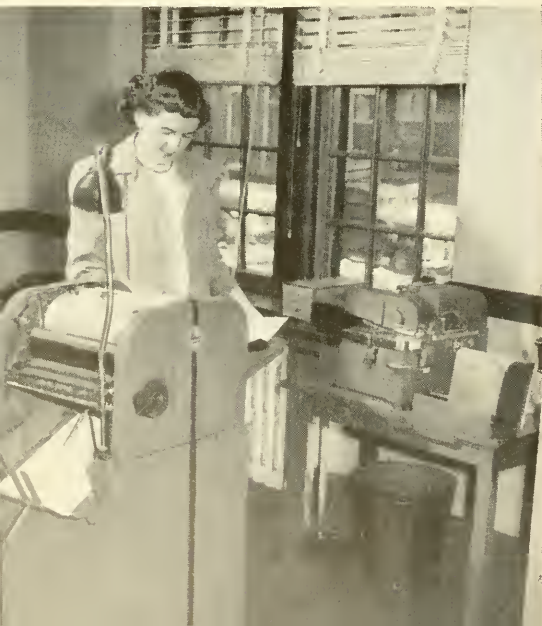
Fewer births and fewer deaths occurred this year than did in 1948. Marriages increased in total for the year by only one.

	1949	1948	<i>More in 1948</i>
Births	439	459	20
Marriages	183	182	
Deaths	177	224	47

Payments to the doctors and other attending persons who have reported the births and deaths totaled \$210.00.

Dog licenses are also issued from this office, and only 638 were registered although this is required by State Law. The balance \$1,378.95, after payment of approved dog damages, was turned over to the School Department. In the future, such balance is to be transferred to city accounts as changed by recent legislation. Chapter 22, New Hampshire Laws of 1949.

All activities of the City Clerk not specifically charged to elections or vital statistics are recorded as administration of office. This year's expenditures for administration totaled \$6,158.22.



The Multigraph and postage meter serve all city departments and represent improved administration over duplicating, printing, and mailing costs. In addition to the savings in quantity duplicating and handling of office materials, there has resulted increasing standardization of forms, reports, and stationery. The 1950 Budget and worksheets were completely multigraph work.

FINANCE DEPARTMENT

Employees:	Full time	7	Expenditures:	\$30,562.14
	Part time	3	Revenues: Taxes	\$825,660.37
			Other	\$44,606.39

The Finance Department assists the operating departments in the fiscal affairs of the city. The department's primary purpose is to serve the city activities which in turn serve you. Through the several divisions of the department, the Finance Director supervises the preparation of the budget, the assessment procedures, billing, collections, purchasing, treasury, accounting activities, and financial reporting.

The highlight of financial activities in 1949 was the development and use of the scientific, comprehensive assessment procedures. This complete process is illustrated on the following pages. Direct responsibility for the detailed assessment is that of our City Assessor. To this office, Paul N. Caros, graduate Architect, was appointed on November 1, 1949. The assessment division must also evaluate personal property and stock-in-trade for tax purposes, and prepare the list of poll taxpayers based on the survey conducted annually by the Police Department. Of the total expenditures, \$15,417.75, for assessment activities, this year's payment on the reappraisal contract was \$10,000.00.

Notable improvements were also made in the budget document prepared for 1950. More conclusive figures on revenues and expenditures were available from the new system of 1949 records. By these, all departments could better estimate their requirements to render services in 1950. New standard worksheets were developed to the better understanding of all persons using them. Requirements and allowances can thus be compared between departments when the budget estimates are described in the same terms.

Centralized purchasing practices have been expanded. Further savings of money by quantity buying has resulted from awarding purchase contracts to the best and lowest bidders on such articles as gasoline, tires, coal, fuel oil, and office supplies. The City Manager performs the duties of Purchasing Agent for the city. Expenditures (\$758.00) for purchasing activities, therefore, include only necessary part time clerical assistance and the office supplies used.

Prompt, but pre-audited, payments for all city bills and the daily deposits of all monies received by the Treasury division has kept all city accounts current, and reflected the close budget control in the regular monthly statements. Use of the Addressograph equipment made possible the more explanatory property tax bills, and reduced by more than 60% the costs in preparing the poll tax roll and in the other billing activities. These and other financial details are performed by the Treasury division at this year's expenditures of \$5,154.76.

Collection activities also benefited from the more co-ordinated tax activities, and more attention could be given to the oversize backlog of delinquent property and poll taxes. The lateness of our approved tax rate and the resulting delay in the tax billing were reflected in a drop in the collection rate on current taxes with only 88% collection compared to almost 91% in 1948. Total expenditures for the tax collector's office were \$3,813.26.


The divisions of the Finance Department benefited from the acquisition of an all-electric calculator and automatic coin sorter. An average weekly parking meter collection means some 26,000 coins to be sorted and counted.

City employees gained the benefits of the State Retirement Program starting with the first of the year. Present employees have the option of joining, as many have, and all new employees automatically enter the system when they receive permanent appointment.

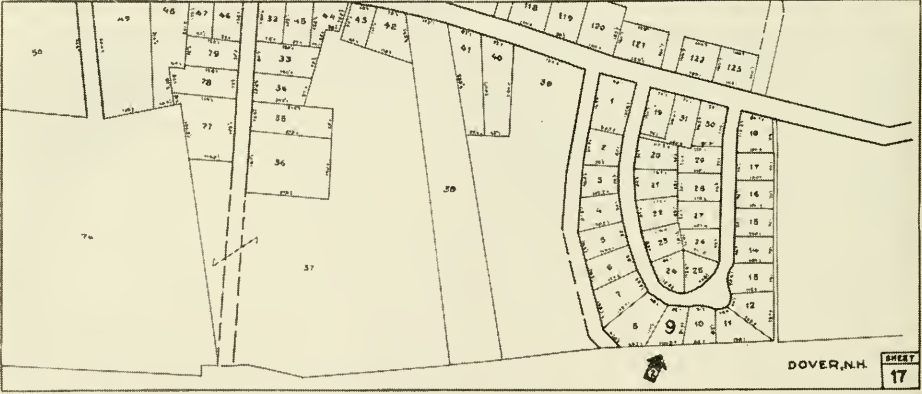
BASIS FOR NEW TAX BILLS

These are the steps used in computing your tax bills:

1



2



DOVER, N.H. SHEET 17

PROPERTY ASSESSMENT RECEIPT - CITY OF DOVER, N.H.

17-2

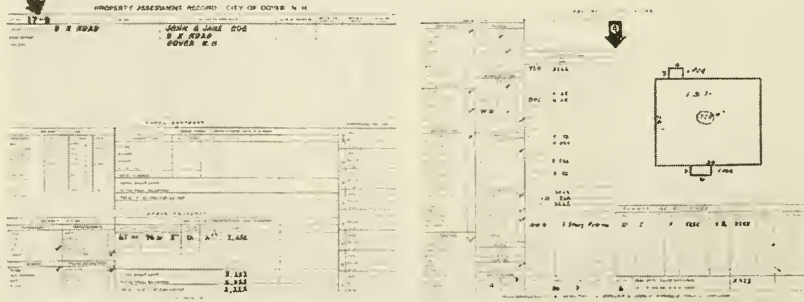
W. E. ROAD

JOHN B. JAMES 506
S. E. ROAD
DOVER, N.H.

NO.	AREA	VAL.	CHG.	TOTAL
1	1.00	100.00		100.00
2	1.00	100.00		100.00
3	1.00	100.00		100.00
4	1.00	100.00		100.00
5	1.00	100.00		100.00
6	1.00	100.00		100.00
7	1.00	100.00		100.00
8	1.00	100.00		100.00
9	1.00	100.00		100.00
10	1.00	100.00		100.00
11	1.00	100.00		100.00
12	1.00	100.00		100.00
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14	1.00	100.00		100.00
15	1.00	100.00		100.00
16	1.00	100.00		100.00
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31	1.00	100.00		100.00
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40	1.00	100.00		100.00
41	1.00	100.00		100.00
42	1.00	100.00		100.00
43	1.00	100.00		100.00
44	1.00	100.00		100.00
45	1.00	100.00		100.00
46	1.00	100.00		100.00
47	1.00	100.00		100.00
48	1.00	100.00		100.00
49	1.00	100.00		100.00
50	1.00	100.00		100.00

3

4





JOHN A. JAMES
9 X ROAD
DOVER, N. H.

17-9 0 Y ROAD X,XXX
BLDG X,XXX
A,XXX 1,000



Form F-21
OFFICE
RECORDED

CITY OF DOVER, N. H.
PROPERTY TAX — 1949

Form F-21
CITY OF DOVER
TAXPAYER

CITY OF DOVER, N. H.
PROPERTY TAX — 1949

This is your 1949 property tax bill (poll taxes are assessed separately) as has been committed to the Collection Office. The continuation and improvement of the City's services and facilities depends upon your prompt payment of your city taxes.

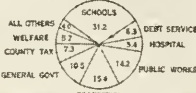
TAX RATE
PER THOUSAND
\$33.00

See instructions on reverse side of bill

IMPORTANT
WHEN PAYING
BY MAIL

Please show on your remittance this account number

YOUR 1949
CITY TAX DOLLARS PROVIDE



DATE	INT PAID	TAX PAID	BALANCE

ACCOUNT NUMBER

REFERENCE
Cash _____
Ck. _____
M. O. _____

DATE	INT PAID	TAX PAID	BALANCE

income after Dec. 1
TAX DUE

Total Paid



JOHN A. JAMES
9 X ROAD
DOVER, N. H.

MAP REF 17-9 0 Y ROAD X,XXX
REAL ESTATE ASSESSED BLDG X,XXX
PERSONAL A,XXX 1,000

REAL ESTATE PERSONAL VETERAN EXEMPTION PREPAYABLE

ACCOUNT NUMBER

income after Dec. 1
TAX DUE

Total Paid

PROPERTY TAXATION IN DOVER, N. H. — 1949

1. Aerial Photographs: Actual photographs of parcels indicating clearly the location with regard to all surrounding features.
2. Tax Map: Complete subdivision of the land area of the city with perimeter dimensions of each parcel. A map reference number is assigned to each parcel for tax purposes.
3. Property Assessment Record: Listing ownership, location, and description for each parcel in the city. Also on the front side of the card record are listed all factors influencing the determined land assessment. To this is added total assessed valuation for buildings of the parcel as detailed on reverse side of card (see arrow 4).
4. Property Assessment Record (reverse side): A diagram of structures scaled to actual measurements and all descriptive features which influence the computed building assessment.
5. Addressograph Plate: Embossed metal plate recording owner's name, mailing address, map reference number and location of property, and total assessed valuation for lands and buildings. The identical information is thus printed on file cards, tax roll book, and tax bill (see arrow 6).
6. Property Tax Bill: For the owners of each parcel, all information, that appears on the completed tax roll, is recorded on the tax bill.

POLICE DEPARTMENT

Employees: Full time 17
Part time 4

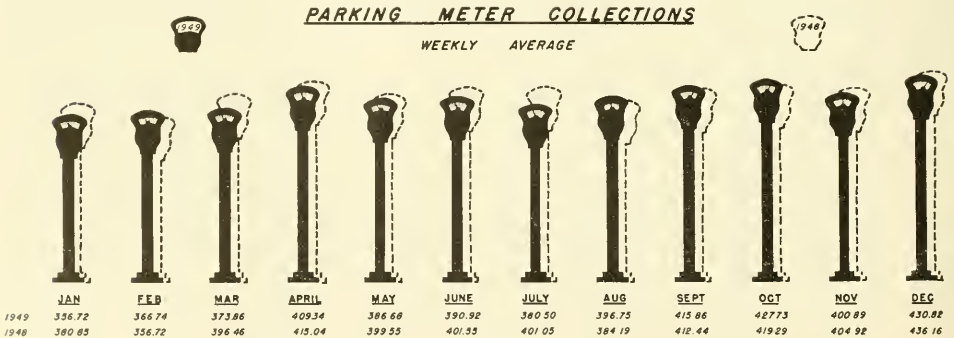
Expenditures: \$91,129.84
Revenues: \$23,230.31

To the Police Department we entrust the safe-guarding of our family and property. Prevention and detection of crimes is the department's greatest time consumer, but the city vehicle traffic is an ever-increasing problem. Adding more patrolmen is not sufficient; the solution will be reached wisely through the combined study of the engineer, planner, and policeman—both municipal and State.

Crime is increasing and the trend is expected to continue upward. Other than traffic violations, the offenses investigated by the Police Department totaled 395 compared with 378 in the previous year. Of the 15 cases on breaking and entering, nine were cleared by arrest. Apprehension of four persons who pleaded guilty cleared the one serious holdup of 1949. Also there were six automobile thefts reported of which all cars were recovered and four cases fully cleared by arrests. During the year, \$11,791.00 of lost and stolen property was recovered and returned to the rightful owners. This year's protection activities cost \$52,173.55.

There were no, repeat, no motor vehicle fatalities in Dover during 1949. This is most encouraging when viewed in the light of State Highway Department reports that an average of 16,000 motor vehicles are now passing on Central Avenue in one twenty-four hour period. Cruising of the new patrol car has helped to reduce the speeding on our streets, and also increased the number of violators apprehended from 91 in 1948 to a total of 130 this year. This year's expenditures for traffic control were \$11,572.93. Adequate street lighting is an essential of traffic safety, especially on our most travelled thoroughfares. The city expended \$27,383.36 for its much improved street lighting in 1949.

Bicycles of the city are required to be registered with the Police Department, and during this year there were 1,388 licenses issued. Besides making the bicycle riders conscious that part of the traffic problem is theirs, registration has assisted in the recovery of lost and stolen bicycles.



MUNICIPAL COURT

Employees: Part time 3

Expenditures:
Revenues:

\$2,500.00
\$2,875.47

The Municipal Court for our city was created by State Legislative act, and the presiding Justice is appointed by the Governor and Council. In the absence of the Judge, the special Justice presides. Clerk of Court, who is also Probation Officer for our city, is appointed by the Municipal Court Judge.

An increased number, 305, of cases were entered on the Court's record as compared with last year, 265. Criminal and civil cases totaled 298, and there were seven juvenile cases.

Terminating almost eight years of diligent service as Clerk of Court and Probation Officer, Charles W. Webb relinquished his duties due to failing health. To the office was appointed James A. Pierce on December 1, 1949.

All cases are heard by the Court in the courtroom, lower floor of the Municipal building. Regular daily sessions are held as cases are brought before the Municipal Court. Effective co-operation of our City Solicitor and Police Department brought more cases against traffic violators before the court. Last year there were 91 violators before our court as compared to 130 this year. Impartial and undelayed dispensing of justice means better enforcement of our laws.

LAW DEPARTMENT

Employees: Part time 1

Expenditures:

\$2,059.04

The duties of our City Attorney are many and varied. Primarily he is municipal prosecuting attorney in daily sessions of Municipal Court and legal counsel to all officers of our city government.

As a part of the collection activities of the City Attorney, many past due accounts were personally investigated and collections were made for the Wentworth Hospital, Water Department, Overseer of the Poor, and Tax Collector. Final disposition of the former Canning Plant equipment was made with payment in full received, although the notes extended over more years.

All suits brought by the city, as well as suits against the city, are handled by our City Attorney. Tax abatement suits totaled 31 in 1949, of which 28 were settled by agreement and 3 were disposed of by trial. The one case concerning the Board of Adjustment gave judgment in favor of the city. This matter is being appealed to the New Hampshire Supreme Court for its consideration during the coming year. Judgment was also obtained and satisfied in a suit for the Water Department.

Contracts, leases, and other legal instruments were prepared for the several city departments. The City Attorney attends all Council meetings. Criminal matters, claims for dog damages, and any other matter which may involve legal opinion are referred to the City Attorney for his report.

FIRE DEPARTMENT

Employees: Full time 12
Call firemen 42

Expenditures: \$46,863.78

Preventing fire and minimizing its destruction are the primary responsibilities of our Fire Department. The smaller the damages and losses caused by fire; the more effective the work of the department. All personnel, equipment, and their energies are directed to eliminating the hazards. This not only reduces the number starting, but also lessens the damages.

Inspection service is available upon your request. During the year, there were 376 inspections made of buildings. Other preventative measures involve continued maintenance of the box alarm system, supervision over 10 complete school drills for all the schools, and inspection of fire extinguishers. Of the 157 extinguishers inspected, refills were necessary for 89. Prevention is the best part of preparedness in combating fire destruction.

The Fire Department responded to 284 calls. Of these, 42 were box alarms and 242 calls were still or telephone calls. Four calls turned out to be false alarms, and 11 were rescue calls. Resuscitation was ineffective on the two bodies recovered on calls for drowning accidents. Our greatest potential danger, especially in the dry season, is the all-too-frequent grass and brush fires. Carelessness of the hiker in the field and the driver on the road makes this a constant hazard, as well as the cause of frequent alarms.

This year's responses for fires were 284, six more in number than the 278 in 1948. The total estimated worth of buildings involved in fires was scarcely half that of last year, while the loss in value was greater. The following estimates indicate each year's totals.

Fire Losses

Year	Number of Alarms	Worth of Buildings	Loss by Fire
1946	302	\$ 156,000.00	\$55,969.00
1947	339	1,577,800.00	16,430.57
1948	278	313,300.00	32,621.00
1949	284	159,000.00	38,867.90

The new pumping engine and two-way communication between the pump-er, another fire truck, and the central station bolsters our major apparatus available to combat any type of fire. For the added safety of our firemen, the Fire Department has purchased heavy duty rubber coats and boots, aluminum safety helmets, and air-pax respiratory masks.



Pictured at left is the fire station transmitter with microphone, a small part of the two-way communication equipment. On the assigned frequency of 154.19 m. c., the call sign is KCA 769.

WELFARE DEPARTMENT

Employees: 1

Expenditures: \$49,332.67
Revenues: \$1,633.22

The burden is increasing in our Welfare Department. Investigating and placing proper emphasis on requests for aid is the responsibility of our Overseer of the Poor. Rising unemployment is reflected in the increasing costs for both direct relief, \$28,350.84, and old age assistance, \$20,981.83. Many receiving unemployment compensation have exhausted their benefits and must turn to public welfare.

Our city's share of old age assistance is but 25% of the cases maintained by the State. Direct relief and administration include the following costs:

Relief payments:		Administration:	
Food	\$ 7,990.75	Salaries	\$ 3,493.88
Fuel	1,296.61	Communication	125.76
Rent	1,815.41	Office supplies	82.89
Board and care, adults	7,083.78		
Board and care, minors	5,287.24		\$3,702.53
Medical	472.28		
Burials	317.00	Total	\$28,350.84
Clothing	282.84		
Electricity	96.40		
Ambulance	8.00		

Total relief \$24,648.31

Over the last five-year period our direct relief costs have risen steadily to almost a 280% increase. The number of cases handled has fluctuated since 1945 but now stands nearly twice that of five years ago. These facts are set forth in the following table and graph:

Year	Relief Costs	Cases
1945	\$10,621.01	296
1946	17,710.00	495
1947	21,765.82	308
1948	26,047.88	416
1949	28,350.84	520

DIRECT RELIEF COSTS



1945
1946
1947
1948
1949

Each story represents \$5,000.00. Each adult represents 100 Welfare Cases .



PUBLIC LIBRARY

Employees:	Full time	7	Expenditures:	\$17,297.26
	Part time	4	Revenues:	\$624.92

Our Public Library contains within its rooms a wealth of entertainment and means of self-improvement. The responsibility to obtain and encourage the use of an assortment of worthwhile books, periodicals, pictures, and other documents is a vital one to our community's well-being. Both adults and children alike can find full reward for regular, frequent visits to the library.

More readers and browsers are taking advantage of the materials available at the main library and the book station in the Neighborhood Store, 612 Central Avenue. The gradual increase in circulation is reflected in the following table:

Circulation Changes

	1947	1948	1949
Registration of borrowers	711	777	690
Books purchased	675	674	700
Books donated	356	74	153
Books withdrawn	71	275	519
Circulation of books—adult	45,104	44,117	45,892
Circulation of books—children	18,102	20,634	20,416
Pictures circulated	387	1,105	1,366
Periodicals received regularly		162	160

The physical plant of the Public Library has been improved by the pleasant brightness of newly painted walls in the reading room, children's room, office, and work rooms. Rearrangement and new facilities added further to the attractiveness of the children's room.

The Dover district of the New Hampshire Library Association held an all-day meeting at the library. To celebrate Book Week, the librarian and the newly appointed children's librarian, Mrs. Patricia Sanborn, visited every room in the grade school to explain the books sent on display and to invite the children to the improved children's room at the library. The regular activities of the library include the following:

<i>Feature</i>	<i>Term</i>	<i>Dates</i>
Local Artists' Exhibition	Annually	March
Children's Story Hour	Weekly	Saturday, 11.00 A. M.
Illustrated Lectures		As announced
High School Art Work	Annually	June
Book Review Round-table	Bi-weekly	October to April

Plans are now formulated for a continuous program for library improvements based on existing trust funds. Budget expenditures included \$1,865.01 for books and binding, and \$15,432.25 for general administration of the library.

PUBLIC HEALTH DEPARTMENT

Employees:	1	Expenditures:	\$3,479.61
		Revenues:	\$383.87

Food sanitation, milk inspection, environmental sanitation, rat control, and restriction of communicable diseases—these are the responsibilities of our Sanitary Officer. An allied function of our Public Health Department is the sealing of weights and measures.

Sanitation of food and food products has been emphasized in the 370 inspections of food handling establishments. Steady improvements in our eating places has been most encouraging, but there is still much to be done toward raising the level of sanitation in a number of these places. The inspection of milk covers both the production and sale of milk products.

From private water supplies, 172 samples were collected and analysis reports returned promptly to the users with suggestions for the correction of detrimental conditions. Inspections were made of 192 nuisance complaints, dumping sites, private buildings, and unsanitary dwellings. During the year, 15 dwellings were quarantined in the control of communicable diseases, and 46 calls were made in connection with these quarantines.

The heavy rat-infestation in the city caused the development of our full-scale rat control program. The work is based on promotion of sanitation, aid to home owners and businesses upon their requests, and active control on city property. The preliminary survey for future control work was made after the Sanitary Officer visited 37 homes and businesses. The city dump was poisoned during December with an estimated 80% of the rats destroyed in that area.

Correct weights and measures received by the public is the responsibility of the Public Health Department. This service is of benefit to the merchant as well as the customer. Of the 42 gas pumps found incorrect, 85% were giving over measure. Tests and sealings made for 1949 were as follows:

Scales	290	Weights	13	Products in packages	
Gas pumps	97	Cart bodies	2	and containers	245

PLANNING BOARD

Employees: Part time 2

Expenditures: \$3,024.45

As the planning agency for our city, the Planning Board studies and recommends to the City Council those measures which the Board believes necessary for the best possible use of all resources of the community. The Board may make any study it deems necessary, and whenever requested by our City Council or another municipal agency.

Paramount in the work of the Planning Board is the preliminary survey of the present traffic congestions, particularly in the heart of our business district. Use of the automobile has permitted the growth of our city, but the increasing volume of vehicles threatens to overrun the capacity of our streets. Any hazardous, more difficult driving route is a detriment to the community and its continued growth.

For this reason, the Planning Board has devoted the major portion of its energies during 1949 to a comprehensive study of traffic patterns and the driving habits of motorists using the Dover Street system. A preliminary report should be available in the coming year.

The zoning plan for any city must be kept alive and current. To this end the Planning Board conducts necessary public hearings followed by their recommendations to the Council. The Zoning Ordinance is administered by the Building Inspector, who is also our City Assessor. The five member Zoning Board of Adjustment are the appellate board for hearing of requests in contest of the zoning administration.



PARK AND RECREATION DEPARTMENT

Employees: Full time 5
Part time 9

Expenditures: \$16,222.81
Revenues: \$247.09

Park facilities and a well balanced recreation program are the responsibilities of our Park and Recreation Department. Inadequate provisions for intelligent use of leisure hours are quickly reflected in delinquency, crime, and lagging interest in our own community. Increasing responsibilities for local recreation have resulted from the reduced activities of the State.

On August 1, the Park and Recreation Department was assigned responsibility for the operation of Bellamy Park. Pool operation continued with closing time extended one-half hour. Free bathing to all users meant full maintenance requirements had to be borne by the department's budget and personnel. Through careful management, this was accomplished.

Other facilities of Bellamy Park area received special maintenance. Under the voluntary supervision of Councilman William Penn Tuttle, the resurfacing of the football area began in the spring. To combat the summer's dryness, both the Fire Department and Park Department assisted in the frequent waterings necessary. These co-ordinated efforts were rewarded by the excellent condition of the field for football season. Substantial repairs to the bleachers were also possible through the assistance of the School Department. Care of these grounds are partially financed by the licensing of concession rights at the games to local merchants and the 10% portion of gross gate receipts. Total expenditures for park maintenance were \$9,272.17 this year.

Dover's first night softball game in the play of the Recreation Softball League began our summer recreation activities in May. Summer playgrounds officially opened the last week in June. Attendance at the supervised playgrounds in Henry Law, Woodman, and Hancock Park averaged over 800 each week. An unusual pet show proved that there are few limits to animals for pets; and the contest winners were:—First, pet goat owned by Jane Redden; Second, bantam hen of Connie Brock; and Third, Boston terrier owned by Grant Hickman.

For the winter's recreation, ice skating rinks were set up and repairs started in October. At the three rinks on Home Street, Hancock Street, and Woodman Park the lighting facilities were increased four-fold by the co-operative work of the Davis Vocational School. All recreation activities for 1949 required the expenditure of \$6,950.64.

Care of trees received extra attention during the year. The annual work of spraying city trees began in May. Park foreman, Lawrence J. Myers, was appointed Tree Warden for Dover by the State Forestry Department. A greater part of the warden's responsibility is in advising private and public agencies in the working of regulations on trees.

Timber and brush clearing activities encompassed all sections of the community. Garrison Hill observatory and ski slope were given particular attention. The wood cut in this and other park projects supplies fire wood to the welfare cases of the city. Instead of the Welfare Department spending over \$10.00 for similar privately cut wood, a nominal charge of five dollars is made with a marked savings accruing to the city.

A new 2 ton stake-body truck eased the transportation problems of the Department and gave assistance to the School Department and other city agencies. Use of the new snowplow blade for the tractor shortened the work in clearing of the ice rinks; and a heavy duty power mower enables one workman to keep the major part of the park lawns in trim.

PUBLIC WORKS DEPARTMENT

Employees: Full time 33
Part time 21

Expenditures: \$129,590.44
Revenues: \$8,613.31

The Public Works Department is responsible for the maintenance and construction of streets, highways, bridges, and sewers in the City of Dover. This includes approximately 120 miles of streets and roads, 75 miles of sewers and 12 bridges. It also includes refuse collection service and the operation of a municipal garage for all City-owned motor equipment.

Streets and Bridges

Approximately five miles of streets and roads were constructed, rebuilt or resurfaced, including Court Street, Locust Street, Elliott Park, Parker Street, Long Meadow Road, Beech Road, Woodland Road, Middle Road, Tuttle Lane, George Street and Sonnet Street. Approximately 1,200 feet of existing city street pavement was resurfaced with bituminous concrete on Locust Street and Central Avenue.

Extensive maintenance work was performed including the application of 89,000 gallons of tar and asphalt to 17 miles of streets and roads. A total of 6,828 yards of gravel was spread on country roads and 823 tons of bituminous patching material was placed on the streets of the City. Extensive bridge plank replacement was necessary on the Eliot Road Bridge and the County Farm Bridge. The lower Washington Street Bridge was repainted. More than 1,100 feet of sidewalk was relaid with bituminous concrete. All street maintenance costs were covered in the current appropriations with expenditures for summer maintenance totaling \$77,193.97.

Snow removal work was not excessive, but, the icy conditions of a mild winter required an abnormal increase in sanding and salting of streets. Winter maintenance costs for the year were \$17,219.21.

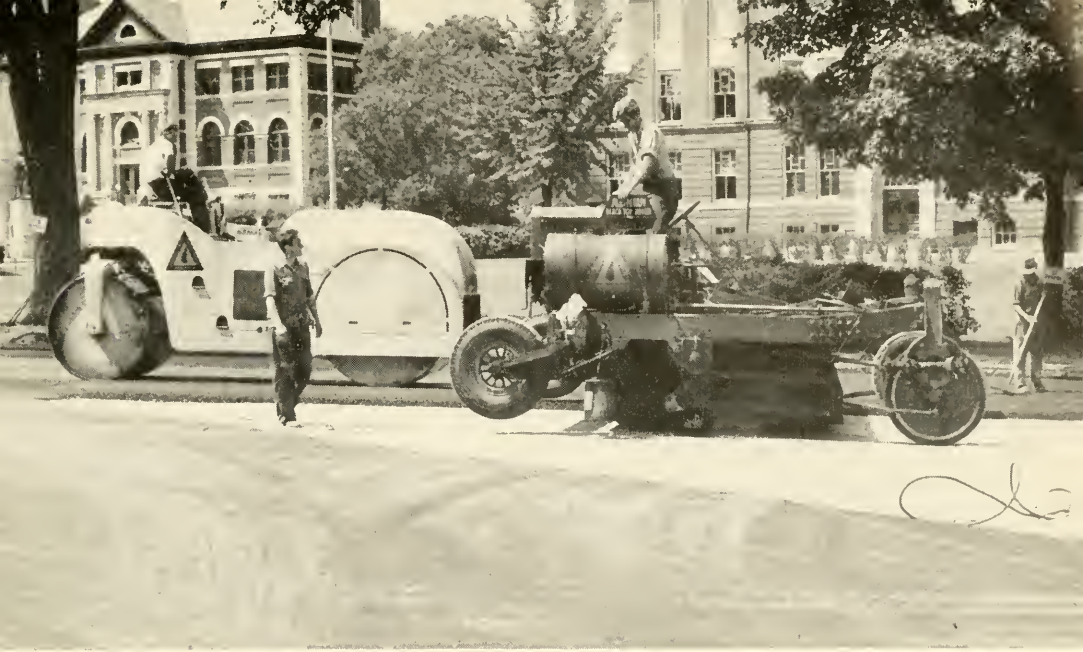
Sewers

The most extensive sewer construction program in years consisted of the laying of approximately 6,000 feet of sewer main. This work included 500 feet of 36-inch pipe laid in Henry Law Park to relieve storm water overflow in the lower Washington Street sewer. Eight-inch sewers were laid in Hough Street, Horne Street, Horne Court, Redden Street, Ash Street extension, Hancock Street, Birchwood Place, McFadden Street, Parker Street, Fairfield Drive, Elmwood Avenue, Merry Street, Ridge Street, Gilman Street and Hall Street. Also included were 2,058 feet of 8-inch pipe on Stark Avenue connecting into Elliott Park. Capital expenditures under bond issue were \$16,021.36 during the year.

Maintenance work of the department was facilitated by the purchase of a power-drive for the flexible sewer rods and an M-Scope, a special tool to locate



TARRING COURT STREET.



PAVING LOCUST STREET WITH BITUMINOUS CONCRETE.

hidden sewers, and major repairs and replacements were done on Cedar Street. A total of 62 new sewer connections were made by the department—32 new man-holes and 6 new catch basins were constructed. Maintenance expenditures of \$9,624.22 were made during the year.

Refuse Disposal

Weekly refuse collection service is provided to all homes and business places in the built-up area of the city. An average of 15 loads per day was hauled by two trucks to the city dump and incinerator. The collection services required the expenditure of \$22,065.73.

Municipal Garage

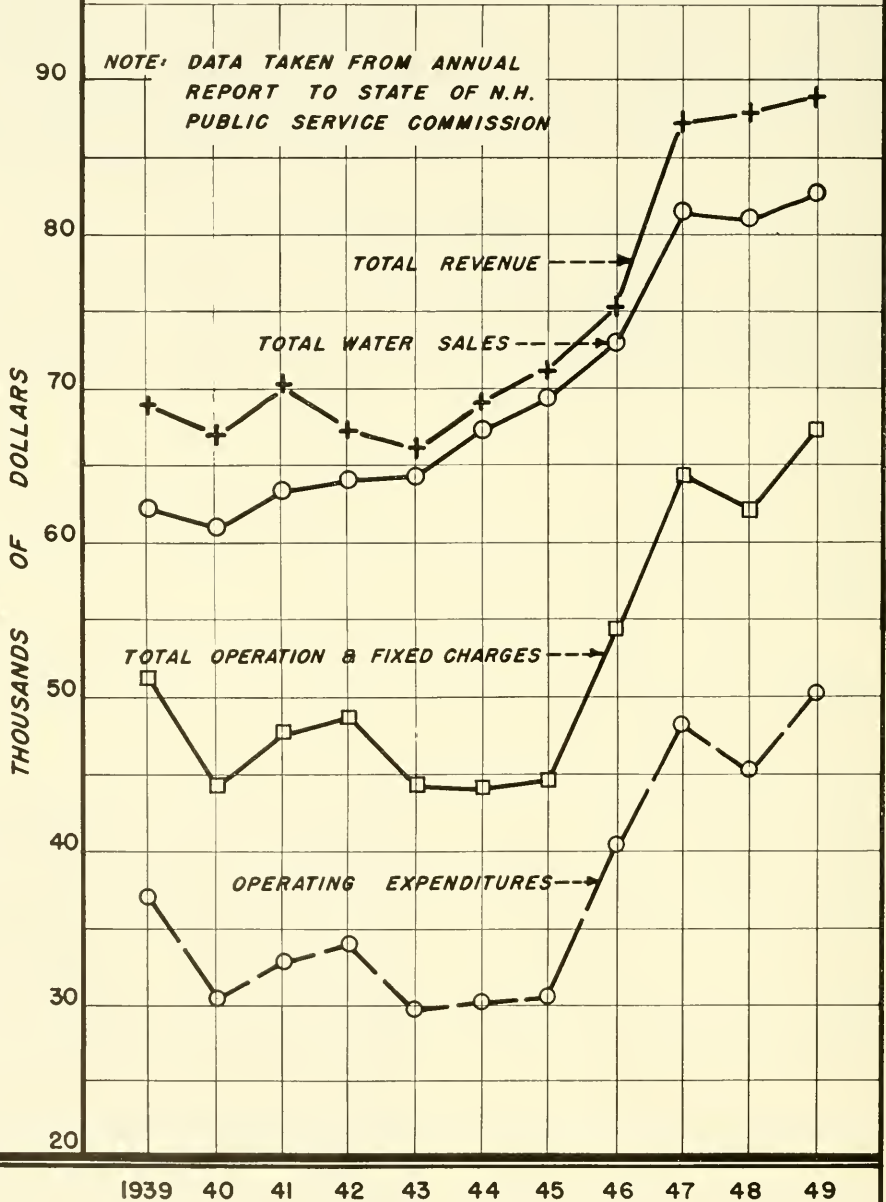
All municipally owned motor equipment is repaired and maintained by this division of the department, including trucks, tractors, passenger vehicles, fire equipment, school buses, pumps, power lawn mowers, grader, roller, air compressors, street sweeper, bulldozers, snowplows and sundry small equipment. Special work consisted of the installation of flashing and directional lights on all ten school buses and the major overhaul of four pieces of ageing equipment. New equipment purchased consisted of one heavy truck and snowplow and one concrete mixer.



REPAINTING WASHINGTON ST.
BRIDGE.

WATER DEPARTMENT

REVENUES & EXPENDITURES - 1939 THRU 1949



WATER DEPARTMENT

Employees:	Full time	13	Expenditures:	\$73,436.54
	Part time	6	To General Fund:	\$20,000.00
			Revenues:	\$88,993.92

Good, clear water is but a part of the responsibilities of our Water Department. The presence of a hydrant in the neighborhood would mean little if the pressure were lacking or the source of supply gave out. Ahead of us is a development program to clear and strengthen the distribution system and sources of water supply which now exist, and to develop new sources with adequate distributive facilities for the future demands as our community grows.

Extensions were made this year solely from current revenues, and throughout the system 98 new services were added. Nearly every sector of the city received some extension of mains, and over 2,460 feet of new water lines were installed at a total cost of \$8,638.25.

To neutralize the acidity of the water being pumped from Barbadoes Well, a new chemical feeder was installed. Measured quantities of neutralizing soda ash will minimize the corrosive action of water from this source.

During the year, 400 new meters were purchased in the program to replace long worn out meters. Inaccuracies to the extreme of free flow in stopped meters are reflected in the estimate that only 65.7% of water pumped was ever recorded on the meters of consumers. New meters have been installed in 83 new homes, and 183 old meters have been replaced by accurate meters.

Charles T. Main, Inc., firm of consulting engineers, was contracted to develop a workable appraisal of our present water facilities and suggestions for future developments. In the preliminary draft of the survey findings, it has been stated that sources of water are "barely sufficient for present requirements" and "present water production facilities are so limited in capacity as to be hazardous." An intelligent long range development program must be developed from this thorough survey.

From the Main report, the following table of Water Department finances has been extracted in part and is graphically illustrated on the preceding page:

Revenues and Expenditures 1939 Thru 1949

<i>Year</i>	<i>Operating Expenditures</i>	<i>Total Operation and Fixed Charges</i>	<i>Water Sales</i>	<i>Total Revenue</i>
1939	\$37,305.99	\$51,426.02	\$62,054.40	\$69,646.43
1940	30,751.52	44,872.06	61,892.61	67,015.02
1941	32,977.07	47,734.12	63,387.07	70,449.77
1942	33,685.54	48,162.28	64,611.54	67,252.37
1943	29,953.51	44,233.32	64,823.74	66,387.58
1944	30,127.50	44,129.87	67,592.09	69,188.28
1945	30,761.71	44,879.68	69,223.22	71,269.11
1946	40,393.54	54,781.27	73,059.91	75,581.44
1947	48,835.54	64,415.00	81,580.21	87,714.48
1948	45,322.27	62,238.44	81,228.68	87,275.23
1949	50,307.62	67,610.68	83,102.97	88,993.92

CEMETERY DEPARTMENT

Employees: Full time 4
Part time 12-16

Expenditures: \$21,714.26
Revenues: \$18,795.55
From city taxes: \$2,500.00

Care of the consecrated grounds where our deceased loved ones now rest is the responsibility of our Cemetery Department. Weather, other natural elements, and occasional unthinking vandalism add to the continuing need for maintenance work in the Pinehill Cemetery. Regular activities also include burials, the setting of headstones, markers, and other monuments, and lawn care in the warm months or snow removal in the winter.

For a second year in succession, the number of interments decreased. From 131 in 1947, to 127 in 1948, and 115 in 1949. Ceremonies for four veterans of World War II with full military honors were conducted on the return of the bodies from overseas burial sites. Assignment of lots and graves were made in the sale of two twelve grave lots, five six grave lots, six three grave lots, and 23 single graves. To the approval of many families, concrete sectional grave liners are now being used instead of the wooden frames formerly allowed. There were 37 concrete liners placed during the past year.

Resurfacing of the avenues through the cemetery was completed with the close co-operation of the Public Works Department. A new sidewalk now leads from the main entrance to the Chapel. As another part of the city painting activities, the cemetery chapel interior and greenhouse framework were refinished. Year around cemetery care and services are improved with the addition of a 1½ ton dump truck with its attachment of a hydraulic hoist for a snowplow.

MILL DEPARTMENT

Employees: Full time 3
Part time 2

Expenditures: \$33,802.96
Revenues: \$44,400.33

Production of steam for the tenants and owners of the several Mill properties is the responsibility of our Mill Department. Other activities of the Mill personnel include regular maintenance to the distribution system and meters, and special boiler plant repairs.

Two new steam meters were installed to put the users on a 100% metered basis. The companies are charged just what it costs to produce the steam. Increased operating efficiency reduced the unit cost from \$1.80 in 1948 to \$1.25 this year. Long needed repairs to the boiler room roof and steam production facilities were accomplished to the added efficiency in winter's operations. Thorough cleaning took place during the summer months throughout the boiler plant.

For the first year since the city assumed the steam activities the revenues exceeded the expenditures. With steam production paying for itself, the rentals from tenants were sufficient to repay the city \$10,090.00 on previous loans from general funds. Additional rent income during future years under existing leases will permit in less than two years the repayment of all funds advanced to finance the city's possession of the Mill properties.

With the purchase of Mill No. 1, Clarostat Corporation began manufacturing operations. Its continued growth has made employment for more residents of our community. The leases with Miller-Hermer, Incorporated and Crescent Corporation were reviewed and renewals approved by the City Council.



WENTWORTH HOSPITAL

Employees: Full time 72
 Part time 22

Expenditures: \$271,901.67
Revenues: \$221,022.09
From city taxes \$48,850.00

The health center of our community is the Wentworth Hospital, the only municipally owned hospital in the State of New Hampshire. The patient lists for 1949 included residents of 65 other towns and cities of New Hampshire, and 27 towns of Maine comprised almost 13% of the patients admitted to Wentworth Hospital. The families which must look to the hospital when sickness or an emergency occurs number well over 50,000 persons.

During the year, 3,435 patients were discharged from the hospital. Including all general types of service, hospital care totalled to 21,108 patient days. The following table indicates the service distribution on discharged patients:

	<i>Patients</i>	<i>Patient Days</i>	<i>Out Patients</i>
Medical	756	5,935	32
Surgical	1,159	8,100	267
Obstetrical	496	2,884	1
Newborn	441	2,778	5
E. E. N. T.	583	1,411	68
	<hr style="width: 50%; margin: 0 auto;"/> 3,435	<hr style="width: 50%; margin: 0 auto;"/> 21,108	<hr style="width: 50%; margin: 0 auto;"/> 373

The communities using the facilities of Wentworth Hospital, to mention the ten principal ones and the respective number of residents, were:

Dover, N. H.	2,190	Portsmouth, N. H.	78
South Berwick, Me.	266	Berwick, Me.	72
Somersworth, N. H.	133	Rochester, N. H.	41
Rollinsford and Salmon Falls	127	Newmarket, N. H.	36
Durham, N. H.	99	North Berwick, Me.	32

The hospital's present bed complement is 69 beds and 15 bassinets. The highest daily census for any one day was 82 patients, while the average of occupancy for the year was 67.75%, or an average of 57 patients.

New Buildings for the Hospital

Plans for our new hospital were brought to the final stages. State health authorities have reviewed the plans and given their approval to assist by paying one-third of the cost of construction.

In preparation for the increased nursing staff for the facilities to be added, the Hospital Trustees approved the purchase and renovation of house and property adjoining the hospital area. The new Nurses' Home accommodates eleven, and has been financed as an investment of trust funds of the hospital. Monthly payments, as rent, are to repay the investment plus 5% interest annually over the next 15 years. Ownership of the home then passes to the hospital from the trust funds.

Improvements in 1949

Several important physical improvements have been accomplished. The city-wide painting program placed special emphasis in and around the Wentworth Hospital.

Presentation of a portable iron lung to the Wentworth Hospital was made by the Dover Exchange Club. This is a most valuable addition to the equipment now available and ready to relieve sickness and preserve life. A Blood Bank was started in the hospital, under the direction of Dr. Robert D. Sall, member of the hospital medical staff and city physician. Having whole blood available when necessary is essential in good medical treatment.

A far reaching step was made in the micro-filming of hospital case records. All medical records have to be preserved, and providing space for storage had constituted a real problem in the hospital. What was several rooms of voluminous files and records will now be contained in one drawer of film rolls, fully indexed for easy reference. Duplication of any medical record will be by the fully accurate and more efficiency photostat process.

Kitchen equipment purchased during the year included an electrical peeling machine, dishwasher, and stainless steel hoods and shelves. In the boiler plant, all the tubes of one of the larger boilers were replaced.

Principal development in organization and administration was begun with the contracting of the consulting firm, James A. Hamilton and Associates. In the detailed report of their management study for the Wentworth Hospital, the consultants dealt with all phases of the institution and made 143 recommendations including governing body, medical staff, and administration. Further special assistance by Hamilton and Associates helped to develop and install the new accounting records. This change will provide better management tools and facilitate the reporting of financial information.

Finances

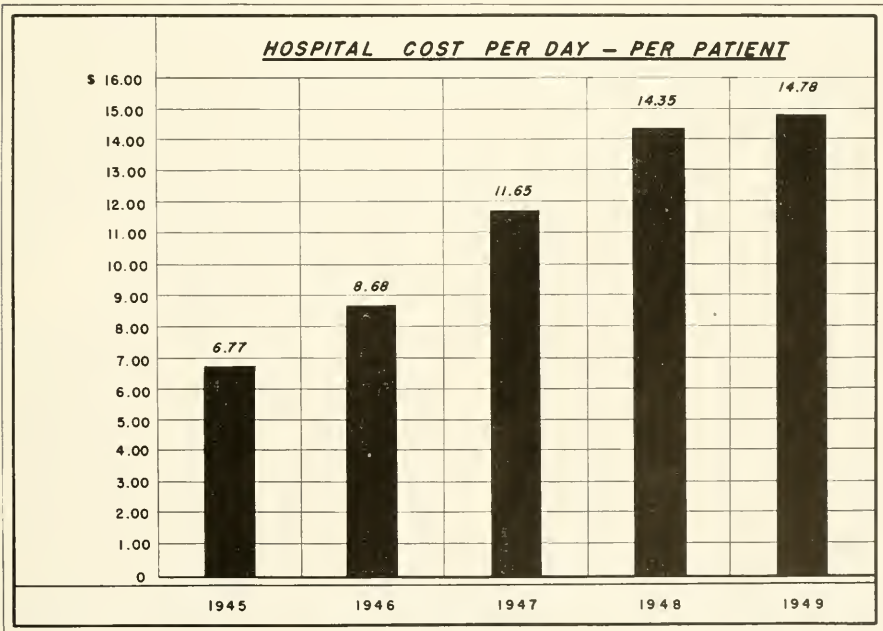
To partly rectify the deficit operations of our City Hospital, the Board of Trustees increased the room charges to:

Ward	\$ 7.00
Ward Private	10.00
Private Rooms	11.50

A little less than the year's income to the Hospital Trust Funds was transferred to be used for worthy cases. The \$4,250.00 from trust funds and the increased service charges produced sufficient cash receipts to total but \$2,029.58 less than the total expenditures for the year. Cash available at the beginning of the fiscal year offset this operating deficit.

The dependence of other neighboring communities upon Wentworth Hospital may warrant favorable action on the proposal to solicit financial aid through town appropriation to relieve some of the annual burden on Dover taxpayers. In this connection, renewed and more positive collection activities are being developed under the new office business manager in close co-operation with the City Attorney.

Expenditures continued to increase although the number of patient days was less than the last year. This is reflected in a cost per day increase of \$0.43 for each patient. Some savings were effected in quantity purchasing on low bid awards. Other steps have been taken to combine purchasing activities with hospitals of nearby communities. Improved purchasing practices will help to restrain any further increases in daily costs per patient. The graph below illustrates the rising trend in costs since 1945.



SCHOOL DEPARTMENT

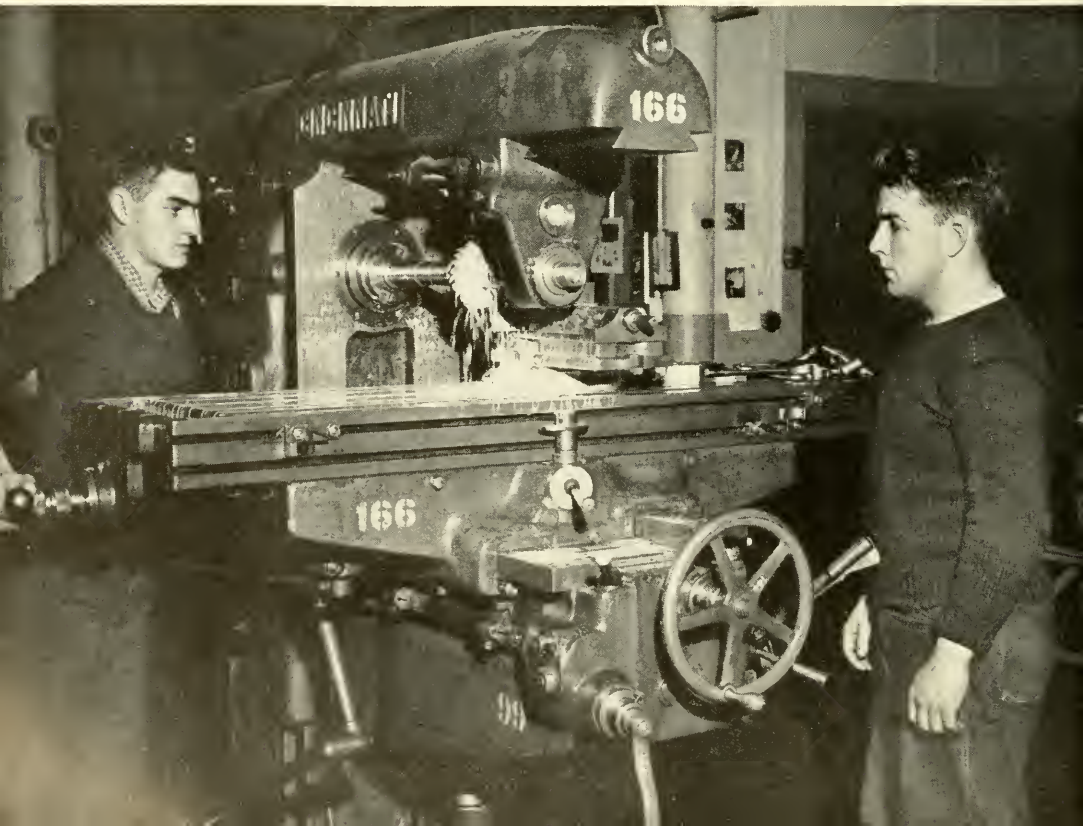
Employees: Full time 101
 Part time 72

Expenditures: \$406,510.86
 Revenues: \$466,007.29

All public schools of our city are operated for the benefit of all the children of our community, to develop good citizenship, to perpetuate democracy, to guard against communism, to develop toleration and co-operation, to strengthen and inform our citizenry, to produce knowledge and skills for industry and professions, for developing and retaining educational funds, and to inculcate good habits of character. Our elementary schools teach thoroughly the tool subjects of reading, writing, arithmetic, spelling, and grammar. Science, mathematics, physical education, safety, and conservation are stressed through the grades. Home economics and manual training are taught in grades seven and eight. Our High School has an academic course for pupils preparing for college, home economics for future home owners, and vocational courses for those learning the fundamentals for office work, small business, and industry.

High School enrollment is 928 pupils, divided into 273 Freshmen, 234 Sophomores, 210 Juniors, 199 Seniors, and 12 Specials. Enrollment in our elementary schools is as follows with inclusive grades also indicated:

<i>Schools</i>	<i>Pupils</i>	<i>Grades</i>	<i>Schools</i>	<i>Pupils</i>	<i>Grades</i>
Belknap	151	5-6	Sawyer	304	1-8
Hale	164	1-4	Sherman	110	5-8
Hanson	133	7-8	Varney	140	1-4
Pierce	105	1-4		—	
			Total	1,107	



The City Council has approved a bond issue for the new Woodman Park School and gymnasium with construction to start in 1950, and the building to be ready for occupancy in September, 1951. This new school will consist of 26 classrooms, a library-study hall, cafeteria, manual training department, home economics room, science room, offices, and gymnasium. Opening of the new elementary school will permit the closing of Hale, Varney, and Belknap Schools—all old structures erected during the Civil War period. The Hanson School will probably be used to relieve the overcrowded High School.

The City of Dover possesses the best vocational school in New England in the Davis Vocational School. This building provides facilities for annually educating approximately 400 day-school pupils with courses in beauty culture, auto mechanics, cabinet making, electricity, radio, machine shop, and sheet metal. The school has operated trade courses for veterans since the war with a daily attendance of approximately 100 World War II veterans. Dover High School operates vocational courses in agriculture, cooks and bakers, and commerce.

Americanization classes are held in the schools two evenings a week to teach new immigrants reading and writing in the English language. There is also an adult education program with 500 adults attending classes in chemistry, commerce, blueprint reading, cooking, dressmaking, and millinery. The schools conduct an auto driving course for high school pupils with 100 receiving drivers' licenses. This course will help to minimize local automobile accidents. A central cafeteria is operated at the High School and a small cafeteria is at the Davis Vocational School. About \$5,000.00 per year is raised from the Federal lunch program.

Our schools were the first in the State to initiate lip-reading instruction for about 25 pupils annually, giving these youngsters a better chance to take advantage of their educational opportunities. Physically handicapped children are taught in their own homes by two teachers giving each pupil two hours of instruction weekly. These children, when capable, may then return to their regular grades without losing school hours. The school textbook situation has been improved annually by appropriations by the City Council with the schools now having the most modern textbooks in the history of our schools.

The School Department was the first in New Hampshire to operate municipal buses. The entire cost of transportation, not including depreciation, was \$12,718.00 in 1949. This also included over 300 educational and athletic trips. Two buses and two swimming instructors have been furnished as part of the city summer recreation program.

Since the chief problem of the Dover schools has been the removal of old elementary schools and the construction of modern schools, the chief expenditures for repairs have been made at the High School. With the investment of \$50,000.00, our High School now has the best equipped and most extensive science courses offered in any high school in the State. In 1949, the heating system was renovated, a new restroom for girls was established, a new bituminous playground built, and extensive improvements made in lighting and painting.

The School Department finished the financial year of 1949 with a favorable balance of \$66,000.00, thus reducing the appropriation for schools in 1950. This balance was caused by increased enrollments of tuition pupils from neighboring towns and cities under the area vocational program, by a large number of veterans taking trade courses, and by economical management of the schools. Our schools now have a salary schedule comparable with all the cities of southeastern New Hampshire. This schedule is based of training and experience with the minimum of \$2,000.00 and a maximum of \$3,700.00.

FINANCIAL
STATEMENTS

AUDIT CERTIFICATE

February 24, 1950.

*To the Mayor, Councilmen and City Manager,
City of Dover,
Dover, New Hampshire.*

Gentlemen:

We have examined the accounts and records of the City of Dover for the year ended December 31, 1949, and present our report herewith. We examined the system of internal control and the accounting procedures of the city, and, without making a detailed audit of all transactions, have examined or tested accounting records and other supporting evidence by methods and to the extent we deemed appropriate.

The departmental accounts receivable shown in the balance sheet are stated on the basis of lists submitted by the departments concerned and were not confirmed by us. With regard to taxes receivable, we examined the records of property taxes for 1949 and earlier years in considerable detail and made a comprehensive test confirmation of unpaid 1949 property taxes. The poll tax records for 1949 and earlier years were also examined in considerable detail, but without direct confirmation. No reserve for loss through non-collection of taxes is provided against any of the tax accounts, although a considerable portion of the unpaid poll taxes will undoubtedly not be collected in full. However, it should be pointed out that revenues received during the year are taken into account only as collected in cash; also, that the portion of the current surplus account attributable to tax or other accounts receivable, is shown as reserved pending realization of the receivables.

In our opinion, subject to qualification as regards the collectibility of taxes and accounts receivable, the attached balance sheet and related statements of appropriations and revenues present fairly the position of the City of Dover at December 31, 1949, and the results of its operations for the year, in conformity with generally accepted municipal accounting principles.

Detailed comments on the balance sheet accounts and the related statements of revenue and appropriations, with their supporting schedules, will be found in the following pages.

Respectfully submitted,

ROBERT DOUGLAS & COMPANY.
(Signed) EDWARD S. CULVER,
Certified Public Accountant.

CITY OF
Consolidated Comparative

Dec. 31, 1949 Dec. 31, 1948

GENERAL FUND ASSETS

Cash on hand and in banks			
Petty cash funds,	\$	305.00	
Strafford National Bank			
General account,	11,414.68		
Payroll account,	77.29		
Merchants National Bank			
School account,	66,720.88		
	<u> </u>	\$ 78,517.85	\$ 45,339.38
Taxes receivable			
Property taxes—1949,	88,077.87		
Prior,	12,180.90		
Poll taxes—1949,	5,424.00		
Prior,	\$17,604.00		
Less—State of N. H. equity in 1944 and 1945,	<u>4,101.00</u>		
	13,503.00		
Unredeemed taxes from tax sales,	8,966.28		
	<u> </u>	128,152.05	122,310.42
Departmental accounts receivable			
Public works,	647.16		
Water accounts,	8,731.11		
Hospital accounts,	56,552.22		
Cemetery,	3,034.18		
Mill,	8,792.15		
School,	16,668.12		
	<u> </u>	94,424.94	77,726.52
Miscellaneous assets			
Postage meter deposit,	100.00		
Special advance to finance inventory and ac- counts receivable of public works depart- ment,	1,694.07		
Inventory of multigraph supplies (recover- able),	61.05		
	<u> </u>	1,855.12	3,890.95
Total general fund assets,		<u>302,949.96</u>	<u>249,267.27</u>

TRUST FUND AND EARMARKED FUND ASSETS

Merchants National Bank, special deposits, account for earmarked funds,	33,635.90	79,777.19
Trust fund investments		
Uninvested cash in the Strafford National Bank,	17,197.96	
Savings bank deposits,	238,414.88	
Stocks and bonds,	293,141.47	
Equities in real estate,	19,543.55	
	<u> </u>	568,297.86
		539,540.29

CAPITAL FUND ASSETS

Nominal value of capital assets as measured by bonded debt through which such assets were acquired,	399,600.00	528,700.00
	<u> </u>	<u> </u>
	\$1,304,483.72	\$1,397,284.75

DOVER, N. H.

Balance Sheet

Dec. 31, 1949 Dec. 31, 1948

GENERAL FUND LIABILITIES AND SURPLUS

Accounts payable

Encumbrances — city activity appropriations,	\$ 3,406.45		
Amounts withheld from employees for income tax, retirement and sundries,	1,141.11		
Suspense,	1,745.75		
	<u> </u>	\$ 6,293.31	\$ 17,214.37

Current surplus

(a) Available—as measured by excess of cash and part of the miscellaneous assets over accounts payable. (See statement on City Activities),	69,790.23	16,125.01
(b) Appropriated—amount set aside as capital reserve of the water department,	3,289.43	12,000.00
(c) Reserved—not available until the following receivables are realized: (See contra)		
Tax accounts,	128,152.05	
Departmental accounts,	94,424.94	
Miscellaneous assets (part),	1,000.00	
	<u> </u>	<u>203,927.89</u>
Total general liabilities and surplus,	302,949.96	249,267.27

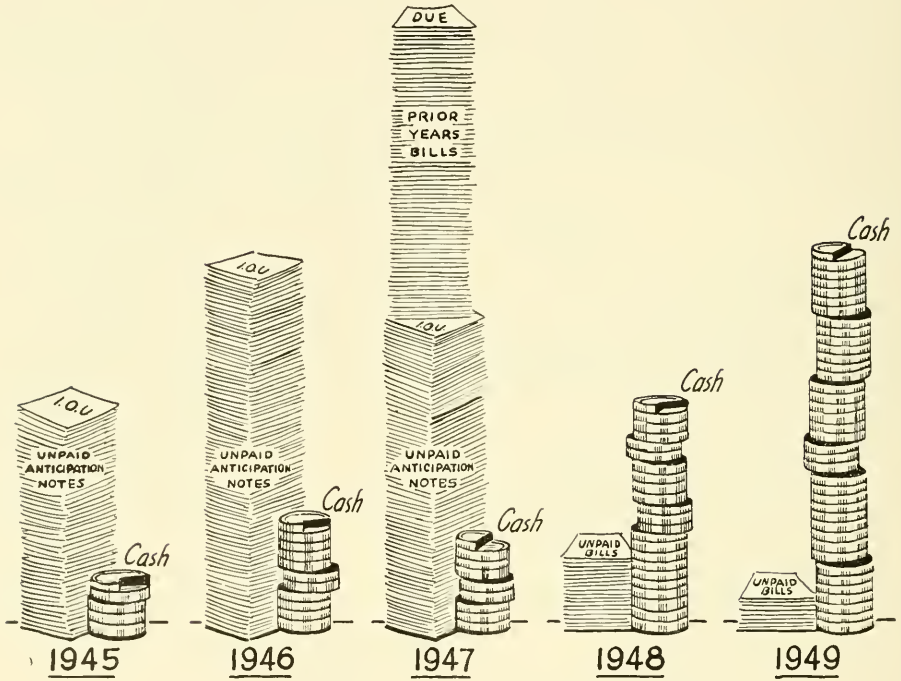
TRUST FUNDS AND EARMARKED FUNDS

Total earmarked funds,	33,635.90	79,777.19
Trust funds		
Principal,	421,200.68	
Accumulated income,	39,759.37	
Funds for hospital construction—principal and income restricted,	107,337.81	
	<u> </u>	<u>539,540.29</u>

CAPITAL FUND LIABILITIES

Bonded debts,	399,600.00	378,700.00
Short term notes—Mills property No. 1,		150,000.00
	<u> </u>	<u> </u>
	\$1,304,483.72	\$1,397,284.75

DOVER PROGRESSES IN 1949 ON CASH BASIS



YEAR	AVAILABLE CASH - DEC. 31	UNPAID ANTI- CATION NOTES	ACCOUNTS PAYABLE
1945	\$ 9,310.82	\$ 50,000.00	?
1946	20,437.08	76,000.00	?
1947	17,058.15	63,000.00	\$ 63,690.45
1948	45,339.38	NONE	17,214.37
1949	78,517.85	NONE	6,293.31

Source: Published annual reports of City of Dover, N.H., and audit reports Robert Douglas & Co., Boston, 1948 & 1949.

STATEMENT OF AVAILABLE SURPLUS ACCOUNT

For the Year Ended December 31, 1949

City activities,	\$16,366.68
Water department,	1,000.00
Cemetery department,	1,255.78
Wentworth Hospital,	536.97
School department,	66,720.88
Mill fund (deficit),	(16,090.08)
	<hr/>
Available surplus on balance sheet,	\$69,790.23

STATEMENT OF CITY ACTIVITIES

For the Year Ended December 31, 1949

Surplus on city activity accounts, as follows:

Excess of actual revenue receipts over budget estimates,	\$10,112.57
Unexpended 1949 appropriations, as measured by excess of amounts appropriated over the expenditures and encumbrances,	172.65
	<hr/>

Operating surplus for the year, \$10,285.22

Fund balance forward, January 1, 1949, \$14,446.47

Add—Adjustment of reserve against miscellaneous assets, 390.95

\$14,837.42

Deduct—Portion of opening balance carried forward as estimated revenue of 1949 and used to establish the 1949 budget,

8,755.96

6,081.46

Fund balance, December 31, 1949—City Activities,

\$16,366.68

STATEMENT OF APPROPRIATIONS — CITY ACTIVITIES

For the Year Ended December 31, 1949

	Original Appropriation	Transfers	Adjusted Appropriation	Expended and Encumbered
City Council				
Compensation and ceremonials,	\$ 1,900.00	(\$ 250.00)	\$ 1,650.00	\$ 1,647.11
Annual post audit,	2,000.00	2,052.00	4,052.00	4,051.83
City Clerk				
Administration of office,	6,345.00		6,345.00	6,158.22
Elections,	3,565.00	(595.00)	2,970.00	2,969.31
Vital statistics,	240.00		240.00	210.00
Executive Department				
Administration of office,	11,646.50	423.50	12,070.00	12,069.68
Operation of city buildings,	12,896.00	1,156.00	14,052.00	14,050.92
Civic promotions,	950.00	1,199.00	2,149.00	2,148.86
Finance Department				
Accounts and internal audit,	5,265.00	154.00	5,419.00	5,418.37
Insurance and bonds,	3,660.00	(1,015.00)	2,645.00	2,644.96
Employees' retirement,	8,750.00	(14.00)	8,736.00	8,735.53
Treasury activities,	4,861.00	294.00	5,155.00	5,154.76
Assessment activities,	14,700.00	718.00	15,418.00	15,417.75
Collection activities,	3,005.00	809.00	3,814.00	3,813.26
Purchase activities,	150.00	608.00	758.00	758.00
Law Department				
Administration of office,	1,900.00	160.00	2,060.00	2,059.04
Planning Board				
Administration of office,	3,300.00	(185.00)	3,115.00	3,024.45
Municipal Court				
Compensation of officials,	2,500.00		2,500.00	2,499.96
Fire Department				
Fire protection,	47,472.00	(608.00)	46,864.00	46,863.78
Police Department				
Street lighting,	25,750.00	1,634.00	27,384.00	27,383.36
Police protection,	52,385.00	(211.00)	52,174.00	52,173.55
Traffic control,	11,945.00	(372.00)	11,573.00	11,572.93
Public Works Department				
General administration,	3,990.00	(502.00)	3,488.00	3,487.31
Streets and bridges,	57,560.00	11,773.00	69,333.00	69,332.67
Street cleaning,	11,000.00	(3,138.00)	7,862.00	7,861.30
Winter maintenance,	25,002.60	(8,644.00)	16,358.60	17,219.21
Refuse disposal,	22,105.00	(39.00)	22,066.00	22,065.73
Sewer maintenance,	9,525.00	100.00	9,625.00	9,624.22
Carried forward,	\$354,368.10	\$ 5,507.50	\$359,875.60	\$360,416.07

STATEMENT OF APPROPRIATIONS — CITY ACTIVITIES (Continued)

For the Year Ended December 31, 1949

	Original Appropriation	Transfers	Adjusted Appropriation	Expended and Encumbered
Brought forward,	\$354,368.10	\$ 5,507.50	\$359,875.60	\$360,416.07
Public Health Department				
Inspection services,	2,980.00	501.00	3,481.00	3,479.61
District Nursing Association				
Clerical services,	2,000.00		2,000.00	2,000.00
Welfare Department				
Administration and relief,	26,902.00	1,449.00	28,351.00	28,350.84
Old age assistance,	20,000.00	982.00	20,982.00	20,981.83
Parks Department				
Recreation program,	4,645.00	2,887.00	7,532.00	6,950.64
Maintenance,	12,160.00	(2,887.00)	9,273.00	9,272.17
Public Library				
General administration,	15,440.00	(7.00)	15,433.00	15,432.25
Purchase of books,	1,600.00	266.00	1,866.00	1,865.01
School Committee				
City share in operations,	312,069.63		312,069.63	312,069.63
Payment of pensions,	3,522.45	(396.45)	3,126.00	3,125.82
Wentworth Hospital				
City share in operations,	48,850.00		48,850.00	48,850.00
Cemetery				
City share in operations,	2,500.00		2,500.00	2,500.00
Financial				
Capital outlay,	9,523.89	(370.41)	9,153.48	9,133.18
Interest on current borrowings,	3,745.00		3,745.00	3,745.00
Maturing bonds, other than water department,	43,072.00		43,072.00	43,019.00
County taxes,	66,612.64	(7,931.64)	58,681.00	58,680.76
Restitution of trust funds,	10,801.63		10,801.63	10,742.88
	\$940,792.34		\$940,792.34	\$940,619.69
Expenditures less than appropriation,				172.65
				\$940,792.34

STATEMENT OF REVENUES — CITY ACTIVITIES
For the Year Ended December 31, 1949

	Revenues Received	Budget Estimates
City Clerk		
Licenses,	\$ 2,136.85	\$ 1,970.00
Registration fees,	1,037.15	850.00
Rent of auditorium,	1,010.00	1,000.00
Treasurer		
Interest and dividend tax,	20,352.50	17,500.00
N. H. railroad stock tax,	13,871.17	13,200.00
N. H. savings bank tax,	6,083.05	2,800.00
Interest on investments,	1,099.23	900.00
Interest—Canning factory note,	143.90	50.00
Sale of city property,	160.00	
Canning factory note collection,	2,500.00	
Miscellaneous,	396.54	
Tax Collector		
Property taxes—1949,	* 703,153.09	716,786.38
Prior,	* 63,282.40	60,600.00
Poll taxes—1949,	* 9,348.00	9,000.00
Prior,	* 5,563.00	6,000.00
Interest, costs and fees,	3,582.92	2,300.00
Motor vehicles—1950,	* 37,540.87	28,000.00
1949,	* 529.01	400.00
Tax sale redemptions,	814.83	5,000.00
National bank stock tax,	1,846.25	1,700.00
Parking meter collections,	20,963.28	20,800.00
Contribution from Water fund,	20,000.00	20,000.00
Contribution from Mill fund,	10,090.00	8,000.00
Municipal Court,	2,875.47	2,000.00
Police Department		
Licenses,	440.25	80.00
Fines,	1,517.25	1,400.00
Miscellaneous,	309.53	
Public Works		
Service charges, rentals of equipment and sale of materials,	8,613.31	8,900.00
Health Department		
Licenses and fees,	172.00	200.00
Sealer of weights and measures,	211.87	200.00
Welfare Department		
Refunds on welfare cases,	1,633.22	1,800.00
Parks Department		
Sundry sales and rentals,	247.09	
Library		
Fines and collections,	624.92	600.00
Totals for the year,	\$942,148.95	\$932,036.38
Portion of 1948 revenue surplus carried forward in 1949 budget,	8,755.96	8,755.96
	\$950,904.91	\$940,792.34
Excess of actual over estimated,		10,112.57
		\$950,904.91

* Tax revenues are stated net after the following deductions:

Refunds:		Payment to State of New Hampshire for equity in poll tax collections of prior years,	
1949 property taxes,	\$1,890.81		
Prior property taxes,	8,298.69		711.00
1949 poll tax,	4.00	Payment of taxes on properties in 1949 tax sale by city—deducted from collections of prior years taxes,	
Prior poll tax,	27.00		
1950 motor vehicles tax,	61.73		
1949 motor vehicles tax,	32.01		1,278.03

STATEMENT OF OPERATIONS — WATER DEPARTMENT
For the Year Ended December 31, 1949

Revenues Received		
Meter rates,		\$82,513.41
Service piping and sales of pipe and meters,		5,890.95
Miscellaneous sales,		361.31
Penalties and fines,		128.25
Hydrant rentals,		100.00
		\$88,993.92
Operating Expenditures		
Source of supply labor,	\$ 3,513.19	
Pumping station		
Labor,	2,781.51	
Supplies,	696.66	
Purification supplies and expenses,	203.27	
Power purchased,	8,760.87	
Repairs		
Water supply equipment,	94.59	
Pumping station,	632.35	
Mains and hydrants,	1,418.73	
Services and meters,	199.49	
Distribution		
Wages,	14,267.20	
Supplies and expenses,	6,082.34	
Meter Department		
Labor,	847.64	
Supplies,	263.61	
Salaries		
Meter readers,	2,691.52	
Superintendent,	924.95	
General office,	2,893.64	
Motor vehicle expense,	1,380.14	
General and office expense,	548.00	
Insurance,	638.72	
Stationery and printing,	418.51	
Employee retirement,	1,050.69	
Taxes,	249.61	
Interest on bonds,	991.50	
	51,548.73	
Operating gain,		\$37,445.19
Capital Expenditures		
New mains and extensions,	\$8,638.25	
New equipment,	4,849.56	
Bond principal payments,	8,400.00	
	21,887.81	
Revenue surplus for the year,		\$15,557.38
Revenue surplus, forward, January 1, 1949,		\$ 6,834.59
Add		
Unused encumbrances, January 1, 1949,		86.46
Surplus for the year, as above,		15,557.38
Sale of land,		1,811.00
		\$24,289.43
Deduct		
Transfer to city general revenues,	\$20,000.00	
Transfer to capital reserve,	3,289.43	
	23,289.43	
Revenue surplus balance, December 31, 1949, to available surplus,		\$1,000.00

STATEMENT OF OPERATIONS — CEMETERY DEPARTMENT

For the Year Ended December 31, 1949

Revenues Received

Care and maintenance,	\$ 2,589.30
Interments,	2,576.00
Sale of materials and stores,	1,005.00
Sale of lots,	1,795.00
Rent of house and tomb,	100.00
Transfer of trust fund income,	10,730.25
Appropriation from city activities,	2,500.00
	\$21,295.55

Expenditures

Salaries and wages,	\$17,432.07
Supplies,	386.27
Cement burial forms,	565.00
Street paving materials,	226.41
Coal and gasoline,	276.03
Repairs and maintenance,	459.35
Light and water,	53.60
Insurance,	269.41
Telephone and telegraph,	103.73
Postage and stationery,	45.59
Purchase of new truck,	1,896.80
	21,714.26

Operating surplus (deficit) for the year, (\$418.71)

Fund balance forward, January 1, 1949, \$1,674.49

Deduct

Operating deficit for 1949, as above, 418.71

Fund balance, December 31, 1949, to available surplus
account, \$1,255.78

STATEMENT OF OPERATIONS — PACIFIC MILLS

For the Year Ended December 31, 1949

Revenues Received

Rent of space,	\$ 8,973.63
Rent of elevators,	315.00
Sales of steam (including adjustments of billings for 1948),	34,890.15
Sale of materials and stores,	221.55
	\$44,400.33

Expenditures

Salaries and wages,	\$ 7,936.29
Fuel oil and coal,	15,982.70
Electricity and water,	576.28
Rent paid,	649.70
Plant repairs and small tools,	1,225.77
Repairs to buildings and grounds,	6,446.59
Janitors' supplies,	54.82
Insurance,	124.12
Telephone and telegraph,	89.00
Interest on borrowings,	325.00
Miscellaneous,	392.69
	\$33,802.96

Operating surplus for the year,	\$10,597.37
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Fund balance (deficit) forward, January 1, 1949,	(\$16,597.45)
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Deduct

Operating surplus for the year,	10,597.37
	(\$ 6,000.08)

Add

Transfer of 1949 operating income to city general revenue,	10,090.00
	\$16,090.08

Fund balance (deficit) December 31, 1949, to available surplus account,	(\$16,090.08)
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STATEMENT OF OPERATIONS — WENTWORTH HOSPITAL
For the Year Ended December 31, 1949

Revenues Received

Receipts from patients at or before discharge,	\$ 76,749.13
Receipts from patients after discharge,	48,258.70
Receipts under hospital insurance plans,	89,205.99
Tuitions,	600.00
Miscellaneous refunds,	1,352.00
Transfers of income from trust funds,	4,464.88
Appropriation from city,	48,850.00
Miscellaneous income,	391.39
	\$269,872.09

Expenditures

Total of all operating expenses for the year,	271,901.67
Operating surplus (deficit) for the year,	(\$2,029.58)

Fund balance forward, January 1, 1949,	\$2,566.55
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Deduct

Operating deficit for 1949, as above,	2,029.58
Fund balance, December 31, 1949, to available surplus account,	\$536.97

STATEMENT OF OPERATIONS — SCHOOL DEPARTMENT

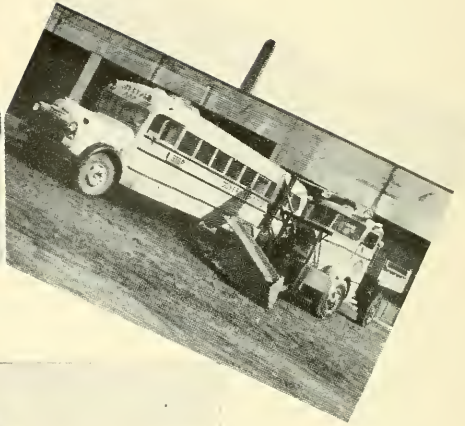
For the Year Ended December 31, 1949

Revenues Received		
Appropriation from city,		\$312,069.63
Receipts and grants for lunch program,		16,606.96
Tuition fees from other districts,		34,930.97
Reimbursements for Area Vocational program,		38,436.83
Reimbursements for veterans' courses,		60,725.80
Dog licenses,		1,348.30
Income from trust funds,		26.50
Sales of materials for projects,		1,166.15
Miscellaneous income and refunds,		696.15
		\$466,007.29
Expenditures		
General administration, salaries,	\$ 9,230.25	
Expenses, administration,	715.92	
Salaries, teachers and principals,	238,932.17	
Textbooks and instructional aids,	7,314.80	
Other scholars' supplies,	21,663.49	
Other expenses for instruction,	14,428.01	
Salaries, clerical assistants,	1,512.06	
Salaries, janitors,	18,489.25	
Fuel and heat,	16,031.12	
Water, light and janitor supplies,	9,477.43	
Repairs and replacements,	16,388.71	
Health supervision,	306.89	
Transportation of pupils,	12,008.71	
Lunch and cafeteria expenses,	15,453.66	
Other special activities,	3,315.01	
Tax for statewide supervision,	3,662.00	
Insurance and bonds,	3,433.76	
Teachers' retirement contribution,	10,017.40	
Disbursement of trust funds,	26.50	
Purchase of new equipment,	4,103.72	
		406,510.86
Operating surplus for the year,		\$59,496.43
Fund balance forward, January 1, 1949, as adjusted,		\$ 7,200.57
Add		
Operating surplus, as above,		59,496.43
Capital reserve, appropriated as of December 31, 1948,	\$12,000.00	
Less expenditures therefrom in 1949,	10,275.14	
		1,724.86
		\$68,421.86
Deduct		
Transfer of surplus on lunch program to earmarked funds,		1,700.98
Fund balance, December 31, 1949, to available surplus,		\$66,720.88

The new Maxim
750 gallon Pumper—
Engine No. 4



The new 60 passenger
School Bus and new
truck with plow



View of the new Eliot road

SCHEDULE OF EARMARKED FUNDS

For the Year Ended December 31, 1949

	Balance Jan. 1, '49	Receipts	Payments	Balance Dec. 31, '49
Proceeds of Bond Issues				
New Ward Five house, Fairfield Drive,	\$ 3,249.67			\$ 3,249.67
Cataract Avenue, Library,	3,000.00		\$ 513.32	2,486.68
Highway Department, new sewer, Cemetery, new truck,	961.08			961.08
New back hoe,	494.95	\$* 24.45	519.40	
School, new equipment,	3.21			3.21
Water Department, new equipment, Hospital, new construction,	419.04		296.06	122.98
Finance Department, addressograph, Public works equipment,	1,500.00	* 3,000.00	4,500.00	
Central Avenue, Fresh Creek Bridge,	21,240.12		20,808.93	431.19
New school bus, New hospital equipment,	6,653.77		6,653.77	
Interest and premium on bonds, New fire truck,	4,770.00		3,500.13	1,269.87
Eliot Road and bridge, New sewers,	1,706.37	* 91.61	1,797.98	
	1,571.82		1,571.82	
	2,604.01		2,600.26	3.75
	8,000.00		7,287.16	712.84
	4,500.00		4,500.00	
	1,478.10			1,478.10
	539.98	739.25	1,279.23	
		15,500.00	12,764.40	2,735.60
		27,500.00	20,000.00	7,500.00
		23,000.00	16,021.36	6,978.64
Total bond proceeds and supplementary transfers,	\$62,692.12	*\$69,855.31	\$104,613.82	\$27,933.61
Special Collections				
War bond deductions, prior years,	\$ 113.74		\$ 90.74	\$ 23.00
City Clerk, dog licenses,	(13.20)	1,392.15	1,378.95	
Vending machines, City Hall,	11.11	409.43	361.70	58.84
Soldiers' bonus poll taxes,	567.00		567.00	
Planning board, sale of maps, Municipal Court, administration and operation,	24.85	24.00		48.85
Library, sales of scrap,	332.71	6,636.12	6,768.83	200.00
Sale of mill properties,	48.86	7.17	4.80	51.23
Purchase of parking meters,	16,000.00	134,000.00	150,000.00	
Public works garage, fire insurance loss,		20,963.28	20,963.28	
Parks and recreation,		7,748.96	4,129.57	3,619.39
School lunch program,		113.00	113.00	
		1,700.98		1,700.98
Total special collections,	\$17,085.07	\$172,995.09	\$184,377.87	\$ 5,702.29
Combined,	\$79,777.19	\$242,850.40	\$288,991.69	\$33,635.90

* Supplementary transfers from general funds, \$3,116.06.

STATEMENT OF TAX ACCOUNTS
For the Year Ended December 31, 1949

	1949 Taxes		Prior Years Taxes	
	Property	Polls	Property	Polls
Balances January 1, 1949,			\$85,496.81	\$28,295.00
Committed to tax collector,	\$801,710.52	\$14,944.00		
Taxes added to list,	17,712.59	200.00		442.00
Corrections and adjustments,			441.70	65.00
Total charges to collector,	<u>\$819,423.11</u>	<u>\$15,144.00</u>	<u>\$85,938.51</u>	<u>\$28,802.00</u>
Accounted for as follows:				
Collections turned over to treasurer,	\$705,043.90	\$ 9,352.00	\$72,859.12	\$ 6,301.00
1949 taxes collected in 1948,	25.00			
Authorized abatements,	26,276.34	368.00	785.41	4,897.00
Corrections and adjustments,			113.08	
Uncollected, December 31, 1949,	88,077.87	5,424.00	12,180.90	17,604.00
	<u>\$819,423.11</u>	<u>\$15,144.00</u>	<u>\$85,938.51</u>	<u>\$28,802.00</u>

AGE ANALYSIS OF UNPAID TAXES PRIOR TO 1949

	Property Taxes	Poll Taxes
Levied for the year 1948,	\$ 7,543.38	\$ 1,926.00
1947,	3,643.44	1,640.00
1946,	213.90	1,411.00
1945,	83.80	3,612.50
1944,	68.10	3,015.00
1943,	9.50	897.00
1942,	155.11	836.00
1941,	133.66	888.00
1940,	245.47	747.00
1939,	10.75	517.00
1938,	41.00	277.00
1937,	9.30	256.50
1936,	23.49	599.00
1935,		622.00
1934,		360.00
	<u>\$12,180.90</u>	<u>\$17,604.00</u>

SUMMARY OF TRUST FUND BALANCES

December 31, 1949

	Principal	Income Accumulated
<hr/>		
Cemetery		
Perpetual care funds,	\$190,159.89	\$19,350.01
Special funds for other cemetery purposes,	12,306.56	5,801.84
Dover Public Library		
Funds for the purchase of books, general maintenance and other library purposes received prior to 1949,	21,210.12	3,198.16
The Parker Memorial Fund received in 1949,	7,322.39	
Dover School District		
Funds for sundry school purposes,	3,975.00	2,441.64
Park Department		
Funds for the care of parks received prior to 1949,	5,450.00	435.08
Fund for locker room at Bellamy Field received in 1949,	280.00	
Trust funds for poor relief,	8,000.00	258.82
Wentworth Hospital		
Free bed funds and general maintenance funds received prior to 1949,	154,164.72	6,862.94
Additional bequest under the Ida M. Buzzell fund received in 1949,	9,000.00	
The James E. Trickey and the Louise S. Trickey funds for free beds received in 1949,	9,332.00	1,410.88
	<hr/>	<hr/>
	\$421,200.68	\$39,759.37
Wentworth Hospital		
Construction funds received in cases where principal and income must be used for new hospital construction.		
The B. F. Nealley Building Fund,	15,000.00	24,712.60
The Clara Augusta L. McD. Hayes Fund,	64,598.06	3,027.15
	<hr/>	<hr/>
	\$500,798.74	\$67,499.12

STATEMENT OF BONDED DEBT
For the Year Ending December 31, 1949

	Rate	Balance Dec. 31, '49	Paid in 1949	
			Principal	Interest
GENERAL				
Funding loan, 1933,	4½ %	\$ 14,000.00	\$ 7,000.00	\$ 892.50
Public improvements, 1934,	3 %	(a) 21,000.00	7,000.00	840.00
New city hall, 1935,	2½ %	24,000.00	4,000.00	650.00
Construction and equipment, 1945,	2 %	21,000.00	3,500.00	490.00
Construction and equipment, 1946,	1½ %	(b) 43,400.00	6,200.00	744.00
Construction and equipment, 1947,	1½ %	51,000.00	9,000.00	900.00
Improvement bonds, 1948,	1¾ %	(c) 103,000.00		1,802.50
Improvement and equipment, 1949,	1¾ %	66,000.00		
Total, city proper,		\$343,400.00	\$36,700.00	\$6,619.00
WATER DEPARTMENT				
Water works, 1946,	1½ %	\$ 20,000.00	\$ 5,000.00	\$ 375.00
Water works extension, 1947,	1½ %	27,200.00	3,400.00	459.00
Water works, 1948,	1¾ %	9,000.00		157.50
Total Water Department,		\$56,200.00	\$8,400.00	\$991.50
Total bonded debt,		\$399,600.00		

(a) After providing, in current accounts payable, for bond of \$1,000.00 and coupons of \$30.00 not presented when due on December 31, 1949.

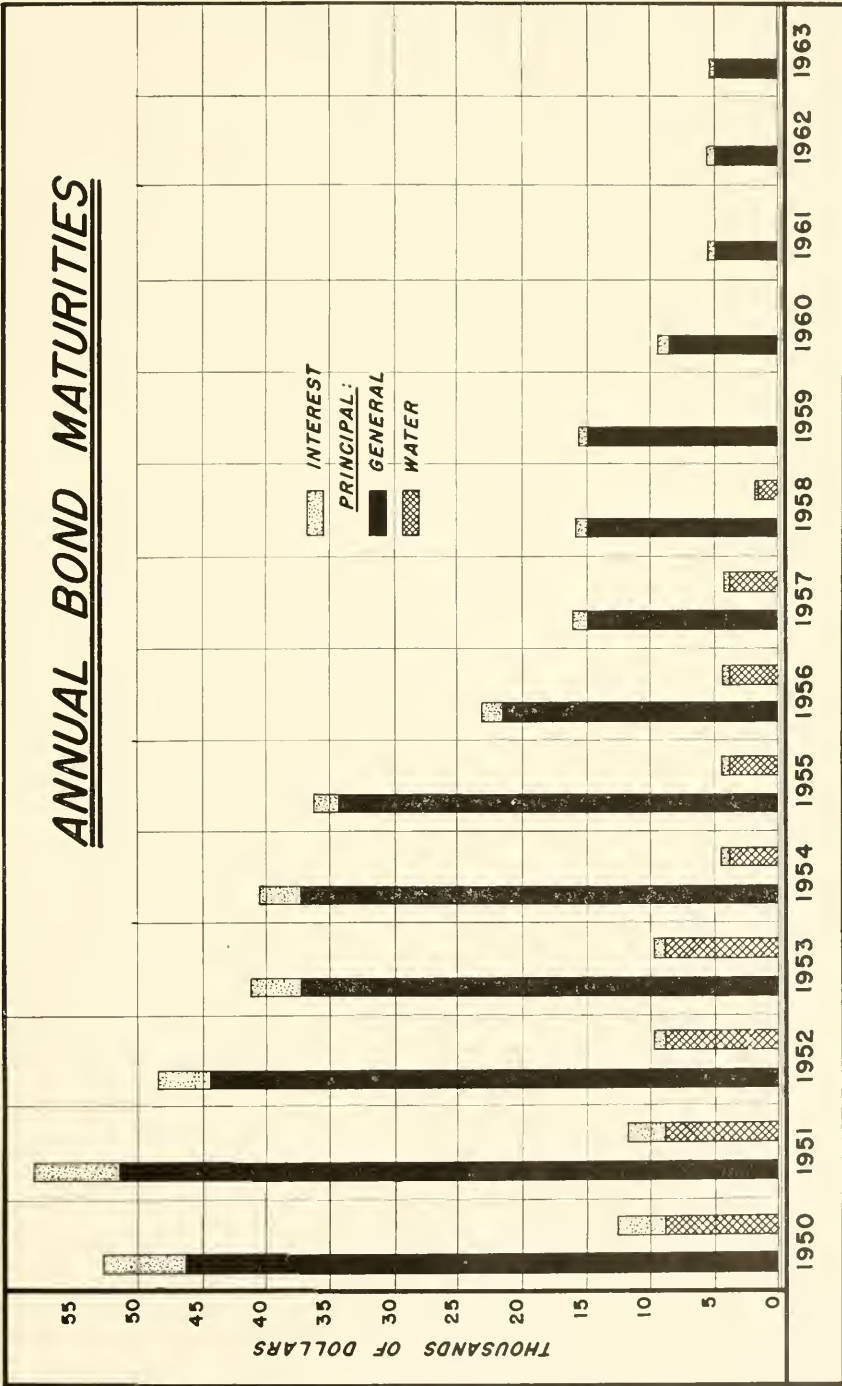
(b) After providing, in current accounts payable, for \$180.00 of coupons not presented.

(c) After providing, in current accounts payable, for \$43.75 of coupons not presented.

ANALYSIS OF FUNDED DEBT MATURITIES

	General		Water Works	
	Principal	Interest	Principal	Interest
Due in 1950,	\$ 46,700.00	\$ 6,568.50	\$ 9,400.00	\$ 865.50
1951,	52,700.00	5,488.00	9,400.00	722.00
1952,	44,700.00	4,302.50	9,400.00	578.50
1953,	37,700.00	3,432.00	9,400.00	435.00
1954,	37,700.00	2,771.50	4,400.00	291.50
1955,	34,700.00	2,111.00	4,400.00	223.00
1956,	21,200.00	1,545.50	4,400.00	154.50
1957,	15,000.00	1,190.00	4,400.00	86.00
1958,	15,000.00	927.50	1,000.00	17.50
1959,	15,000.00	665.00		
1960,	8,000.00	402.50		
1961,	5,000.00	262.50		
1962,	5,000.00	175.00		
1963,	5,000.00	87.50		
Bonds outstanding,	\$343,400.00		\$56,200.00	
Interest to be paid,		\$ 29,929.00		\$ 3,373.50
Total bond maturities,		\$373,329.00		\$59,573.50

ANNUAL BOND MATURITIES



MUNICIPAL OFFICIALS

City Council

Dr. Simon G. Markos, Mayor	S. Judson Dunaway, Pro Tem	Howard Mitchell
Ambrose E. Breen	Carroll E. Hall	Frederick C. Smalley
Ernest W. Christensen	Valentine D. Mathes	William Penn Tuttle

School Committee

Thomas H. Keenan, Chairman	Mrs. Florence M. Dame
Maurice A. Blais	Thomas C. Dunnington
Dr. Irvin Lavine, Secretary	

Municipal Court

Ovila J. Gregoire, Justice	Walter A. Calderwood, Special Justice
James A. Pierce, Clerk of Court and Probation Officer	

Trustees, Boards, and Committees

Trustees of Trust Funds

Harold A. Holbrook
William S. Leonard
E. Damon Wallace

Plumbing Board

Joseph Dondero
Patrick Hanratty
Robert Labrie

Hospital Trustees

Stanley M. Burns
Roscoe B. King
Arthur R. Mills
E. Damon Wallace
Thomas C. Winebaum

Housing Authority

Donald Bryant
Samuel W. Greene
William Nebesky
Guy Wiggin
Ralph E. Wiggins, Jr.

Planning Board

James F. Behan
Samuel B. Blair
Ernest W. Christensen
Harold A. Holbrook
James H. McAdams
Franklin J. Bills, Exec. Dir.

Dover Hospital Fund

Mrs. H. B. Carberry
Peter Daeris
Harold A. Holbrook
Dr. John A. Hunter
Roy B. Ireland
James C. Lawless
Mrs. J. C. Lawlor
Arthur R. Mills
Joel F. Sheppard
Sam Smith

Library Trustees

Rose V. Connelly
Charles W. Webb
Frank G. Wilkinson

Licensing Board

Woodbury E. Brackett
Alfred J. Guilmette
Andrew H. McDaniel

Personnel Advisory Board

Roy B. Ireland
Carlton A. Newton
Hubert C. Stanley

Zoning Board of Adjustment

Thomas Hanson
Edward V. McDonald
Foster R. Spofford
George G. Towle
Albert C. Wentworth

Administrative Officers

City Manager	
Personnel Officer	Woodbury E. Brackett
Purchasing Agent	
Superintendent of Schools	Gordon L. Fox
Assessor	Paul N. Caros
Cemetery Superintendent	Walter S. McDaniel
City Clerk	Alfred J. Guilmette
City Physician	Dr. Robert D. Sall
Engineer	Phillip W. Pease
Finance Director	Donald T. McDaniel
Fire Chief	Edward F. Knott
Librarian	Miss Anne E. Leach
Overseer of the Poor	Mrs. Helena M. Dillon
Parks Superintendent	Lawrence J. Myers
Police Chief	Andrew H. McDaniel
Public Works Superintendent	Edward C. Smith
Sanitary Officer	Arthur J. Mayo
Solicitor	T. Casey Moher
Tax Collector	Donald T. McDaniel
Treasurer	Albert F. Charbonneau
Water Department Superintendent	Walter C. Campbell
Wentworth Hospital Director	Miss Mary H. Callahan

Your attention is invited
to the Organization Chart inside the front cover.

SUMMARY STATISTICAL DATA

Settled	1623	Population:	
Incorporated	1855	1900	13,207
Adopted Council-Manager Charter	1948	1910	13,247
Corporate area in square miles	28.2	1920	13,029
Miles of streets and roads	Approx. 170	1930	13,593
Miles of sewers, combined	75	1940	14,990
		Present estimate	18,000
Street lighting:		Municipal water plant:	
Incandescent lamps	738	Number of consumers	2,981
Lumens	1,361,000	Daily average consumption	
Sodium vapor lamps	7	in gals.	1,240,000
Lumens	70,000	Plant capacity in gals.	2,300,000
Mercury vapor lamps	62	Miles of water mains	50.6
Lumens	992,000	Number of fire hydrants	338
Total lamps	807		
Total lumens	2,423,000	Building permits issued in 1949:	
Employees (January, 1950)		<i>No. Permits</i>	<i>Est. Cos:</i>
	<i>Govt. Schools</i>	73 for single residences	\$442,000.00
Full time	197	72 alterations	72,600.00
Part time	8	24 commercial	130,350.00
Temporary	45	1 industrial	17,000.00
Totals	235	13 miscellaneous	35,640.00
	173	183 total	\$697,590.00

CITY DEBT MARGIN

As of December 31, 1949

Net taxable property valuation		\$23,884,423.00
	<i>General</i>	<i>School</i>
Percent allowed, including special legislation	3%	5%
Debt limits	\$716,533.00	\$1,194,221.00
Bonds outstanding:		
School purposes		66,565.00
General government	276,835.00	
Water purposes	56,200.00	
	333,035.00	
Debt margins,	383,498.00	1,127,656.00
Bonds authorized, to be issued		875,000.00
Margin for further issues	\$383,498.00	\$252,656.00

FIRE ALARM BOXES

- | | | | |
|----|---------------------------|-----------|---------------------------------|
| 6 | Henry Law & Niles | 54 | Gov. Sawyer Farm |
| 7 | Coheco & School | 56 | Junc. Middle & Dover Pt. |
| 8 | Henry Law & Hanson | 57 | Dover Point Fire Station |
| 9 | Washington & Main | 58 | Dover Pt. & Boston Harbor |
| 12 | Washington & Walnut | 61 | Summer, near Belknap |
| 13 | Near American House | 62 | Rutland, near Fisher |
| 14 | No. 1 Mill (Private) | 63 | Fisher, near Elm |
| 15 | Broadway & St. John | 64 | Washington, cor. Prospect |
| 16 | Portland & Essex | 65 | Pacific Mills (Private) |
| 17 | Broadway & New York | 67 | Fourth & Washington |
| 18 | Cor. Atlantic & Portland | 68 | Tolend & Whittier |
| 19 | Broadway & Hill | 123 | Chestnut (Cotton House) |
| 21 | First & Central | 124 | Cor. Oak & Florence |
| 23 | Third & Chestnut | 148 | Littleworth & Columbus |
| 24 | Grove & Fourth | 172 | Ham & East Concord |
| 25 | Reservoir & Mt. Vernon | 175 | Dover & Park |
| 26 | Central & Sixth | 218 | Coheco Country Club |
| 27 | Hough & Grove | 231 | Boston & Maine Depot |
| 28 | Central, near Hill | 241 | Sixth, near Horne |
| 29 | Central & Abbott | 242 | Grove & Sixth |
| 31 | Central & St. Thomas | 243 | Sixth & Whittier |
| 32 | Central & Orchard | 261 | Cor. Milk & Mt. Vernon |
| 34 | Central & Silver | 262 | Cor. Maple & Ash |
| 35 | Spring & Locust | 291 | Page's Corner |
| 36 | Locust, near B and D Ct. | 292 | Gage's Hill |
| 37 | Station 3, Central Ave. | 293 | Granite State Park |
| 38 | Central & Stark | 324 | Sawyer Upper Mill |
| 39 | Back River, near Meader's | 325 | Sawyer Lower Mill |
| 42 | Washington & Green | 411 | American Legion |
| 43 | Durham Road | 481 | Cor. Arch and Silver |
| 45 | Washington & Lexington | 521 | City Farm |
| 46 | Silver, near Atkinson | 3-3-3 | Engineer's Call |
| 47 | Arch, near Washington | 4-4-4-4 | Boy Scout Call |
| 48 | Knox Marsh & Bellamy | 5-5-5-5-5 | Military Call |
| 51 | Court & South Pine | 1 | Stroke, after an Alarm, All Out |
| 53 | Hanson, near Mt. Pleasant | 2 | Strokes, Still Alarm |

AT YOUR SERVICE



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