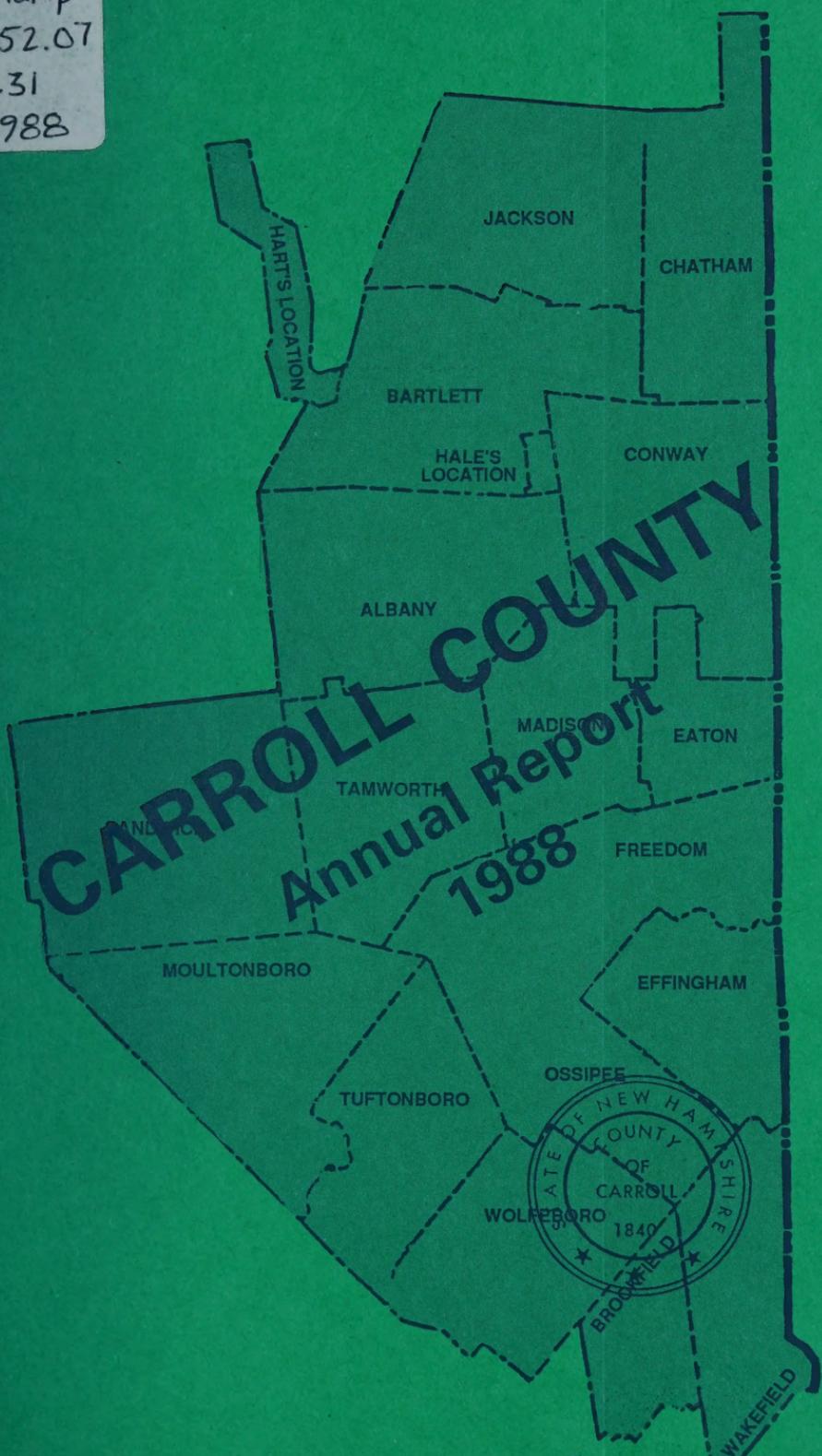


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ANNUAL REPORT
*of the Commissioners, Treasurer,
and Other County Officers*

CARROLL COUNTY
New Hampshire

for the Year Ending
December 31, 1988



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**CARROLL COUNTY OFFICERS
1988**

COMMISSIONERS

Brenda M. Presby, Chairman	Freedom
Marjorie M. Webster	Tuftonboro
Milburn F. Roberts, Clerk	North Conway

TREASURER

Richard H. Thurston	Wolfeboro
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COUNTY ATTORNEY

William D. Paine II	Intervale
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CLERK OF SUPERIOR COURT

Richard J. D'Amours	Wolfeboro
---------------------	-----------

JUDGE OF PROBATE

Arlond C. Shea	North Conway
----------------	--------------

REGISTER OF PROBATE

Gail S. Tinker	Wolfeboro
----------------	-----------

REGISTER OF DEEDS

Lillian O. Brookes	Wolfeboro
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NURSING HOME ADMINISTRATOR

Gregory F. Froton, Sr.	Center Ossipee
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CHAPLAIN, NURSING HOME

Rev. Patricia Williams	Ossipee
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HUMAN RESOURCES DIRECTOR

Forrest W. Painter	Wolfeboro
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SUPERINTENDENT, COUNTY JAIL

Russell F. Whiting, Sr.	Ossipee
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FARM MANAGER

COUNTY MAINTENANCE SUPERVISOR

Russell F. Whiting, Sr.	Ossipee
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NURSING HOME PHYSICIAN

Gerard G. Bozuwa, M.D.	Wakefield
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**CARROLL COUNTY DELEGATION
NEW HAMPSHIRE HOUSE OF REPRESENTATIVES**

1988

DISTRICT NO. 1

Bartlett, Chatham, Jackson, Hart's Location
GENE G. CHANDLER, Vice Chairman

Bartlett

DISTRICT NO. 2

Conway, Hale's Location
NANCI A. ALLARD
HOWARD C. DICKINSON
WILLIAM J. HOUNSELL

Conway
Center Conway
North Conway

DISTRICT NO. 3

Albany, Eaton, Freedom, Madison
ROBERT B. HOLMES, JR.

Madison

DISTRICT NO. 4

Sandwich, Tamworth, Moultonboro
FRANK MCINTIRE
JACK H. SCHOFIELD

Center Harbor
Moultonboro

DISTRICT NO. 5

Tuftonboro, Effingham, Ossipee
HOWARD N. SAUNDERS
GERARD E. POWERS, JR.

Melvin Village
Ossipee

DISTRICT NO. 6

Wolfeboro, Brookfield
RUSSELL C. CHASE
KENNETH J. MACDONALD, Chairman

Wolfeboro
Wolfeboro

DISTRICT NO. 7

Wakefield
J. LISBETH OLIMPIO, Clerk

Sanbornville



Commissioners Marjorie Webster and Brenda Presby

REPORT OF THE COMMISSIONERS

The year 1988 was saddened by the death of former Commissioner Gordon O. Thayer and former Treasurer G. Colby Weeks in September. Their many years of service to Carroll County will long be remembered.

Financially, we experienced an extremely tight year due to unanticipated expenses and a reduction in revenues compounded by a budgeting error in the Nursing Home. However, with the cooperation of all departments, we were able to complete the year without a supplemental budget.

Spatially, we made several changes. The office of the County Attorney was moved from the Court house to the second floor of the Annex building. The new suite of offices has provided much more space and a pleasant view. In the Administration building, the Sheriff's department renovated an area on the second floor making an office and two consultation rooms for the county child services unit offices and video interview procedures. Also, on the second floor of the Administration building, a temporary lease was completed with the Administrative Office of the Courts to house the Ossipee District Court providing a clerk's office and use of the Probate Court room.

County Government Week was celebrated with special activities including an open house at the Complex with tours of all county facilities and a visit by Governor Sununu.

In June, Commissioner Presby attended the National Association of Counties Annual Conference in Anaheim, California and was appointed to the National Steering Committee on Human Services.

After discussion with the Delegation, meetings were held with representatives of each town in the County to discuss the problems of solid waste disposal. Sub-committees were formed, resulting in the decision to conduct a county-wide study of possible solutions to the problems of solid waste disposal. After reviewing proposals and interviewing firms, Wehran Engineering of Methuen, Mass. was chosen to conduct the study.

During the year, we were fortunate to hire Deborah Gallant and Sandra Ellis as support staff in the business office.

As always, we express our appreciation to the County Delegation, our fellow elected officials, our employees and the people of Carroll County for their continued support.

Respectfully submitted,
Brenda M. Presby
Milburn F. Roberts
Marjorie M. Webster

CARROLL COUNTY SHERIFF'S DEPARTMENT

1988 ANNUAL REPORT

To The Honorable County Commissioners:

As required by statute, I hereby report my activity and the activity of the Carroll County Sheriff's Department for the year 1988.

The workload in the Civil Division has increased over that of 1987 which has resulted in more revenue being collected by the department and turned over to the county to be credited to my budget.

The Criminal Division, which is responsible for the handling of all criminal investigations and, upon request, with the assisting of other departments within the county with investigations has had a very active year. Calls for services for this department shows an increase over the 1987 report, a copy of the 1988 activities report for the Criminal Division is enclosed.

The Sheriff's Department again received funds from the Federal Government, which allowed us to continue our law enforcement patrol within certain areas of the National Forest system within Carroll County. This patrol was done this year by rotating the shifts and giving all members a chance to work this patrol. As in 1987, a heavy concentration of deputies' time was used along the highway to slow down the speed and thereby reduce the chance of accidents happening. This again, resulted in a fairly large number of speeding violations and warnings being issued by members of this department. A copy of the activities for the year's patrol of the Kancamagus Highway is attached.

The Youth Services Unit, under the leadership of Cpl. Wayne Black, showed an increase over the previous year. There was a 73% increase in reported child abuse cases and an overall increase of 22% in total juvenile cases, as shown on the attached Youth Services Unit report, investigated by this department. Members of this unit have also spent many hours in the county elementary schools where they have presented our child safety programs.

The Dispatch Center continues to grow and has done an excellent job throughout the year and we will continue to try and provide the same courteous and professional service to you, the public, in the years to come. This department logged over 563,841 radio and phone messages in 1988. There were 66, 911 requests that went through the Carroll County Police Dispatch Telecommunication Terminal for this department and other departments within the county which is an increase of over 25% over 1987.

With the help of the Mutual Aid Fire Departments, a new Motorola Centracom Series II Control Center System was added to the Dispatch Center Control Room. This new system duplicates our existing Centracom Console function, should we lose it, and it also provides us with room for expansion capabilities should the need arise in the future.

Training programs continued this year as they are an essential tool in keeping the members of the Department abreast of new laws as they take effect. This year Cpl. Steve Richardson attended and completed a course on "White Collar Crime," which was held at the Highway Hotel in Concord, New Hampshire. Deputy Richard Jones attended and completed a course on "Interviewing and Interrogation Techniques," which was held at Nason College in Springvale, Maine. Deputies Brian Scaletti and Scott Kinmond attended and completed the Intoximeter School, which was held at the New Hampshire Police Academy in Concord, New Hampshire. Cpl. Wayne Black attended and completed the school on "Gaze Nystagmus/DWI," which was held at the New Hampshire Police Academy in Concord, New Hampshire. Deputies Scott Kinmond and John Kelly attended and completed the course on "How to Handle Prisoner Transportations," which was held at the New Hampshire Police Academy in Concord, New Hampshire. Members of this department along with members off the National Forest Service attended and completed a course on "Proper Handcuffing and the Use of Restraint Measures In Taking a Person Into Custody," which was presented by certified instructor Chief Brunelle of Sandwich, New Hampshire, and held at the Saco River Station in Conway, New Hampshire. Special female deputies and female guards from the Carroll County House of Correction attended and completed a course on "Female Search and Restraint Techniques," which was held at the Federal Building in Concord, New Hampshire and was put on by the U.S. Marshal's office.

All of the members of the Carroll County Sherriff's Department received firearms training from qualified instructors. The Sheriff's Department range was utilized for our firearms training program this year.

Overall my budget for the year is in good shape with only a few categories being over spent, but the bottom line didn't change.

There were 2,478 Writs served and 89 Executions acted upon as of December 31, 1988. This resulted in revenue of \$63,000.00 being turned over to the county. There is \$3,919.00 on hand and \$2,977.30 owed by attorneys at this time.

At this time, I would like to thank the County Commissioners, the County Delegation, members of my department and all law enforcement agencies, along with the general public, who have helped and aided me and the Sheriff's Department throughout the year. Your support and vote of confidence is greatly appreciated.

Respectfully submitted,

Roy H. Larson Jr., Sheriff

January 1, 1989

Roy H. Larson, Jr., Sheriff
Carroll County Administration Building
Ossipee, N.H. 03864

Dear Sir:

Herein is my report on bad check cases handled by this department for the year 1988.

Total Number of Cases Investigated	228
Misdemeanor Cases Resulting in District Court Action	19
Felony Cases Resulting in Superior Court Action	18
Cases Resolved Without Court Action	159
Total Restitution Returned to Complainants for 1988	\$18,153.31
Total Restitution Returned to Complainants in 1988 for 1987 Cases	\$17,056.67
Total Restitution for 1988	\$35,209.98

This department also handled 77 civil bench warrants from the district courts throughout the state in 1988.

Respectfully submitted,

Robert W. Meserve, Sergeant

January 11, 1989

Sheriff Roy Larson, Jr.
Carroll County Sheriff's Dept.
Ossipee, New Hampshire 03864

RE: 1988 Youth Services Unit Report

Dear Sheriff Larson:

Again 1988 showed an increase in the juvenile case load for the Sheriff's Department over previous years. There was a 73% increase in reported child abuse cases and an overall increase of 22% in total juvenile cases.

Deputy Irene Englund, with the assistance of other deputies and local police departments, has continued her "Officer Friendly" and "McGruff Crime Dog" safety programs in the county elementary schools. Irene continues to update her programs and seek out new programs that would be valuable to our children. It is through her efforts that I feel that we have one of the finest safety education programs for our communities' children in the state.

The Sheriff's Department Youth Services Unit now offers child identification services to all residents of the county. This is a valuable child protection service that has been utilized by several residents of the county.

Probably the single largest accomplishment completed in 1988 was the construction of the Youth Services Unit facilities in the County Administration Building. This was a major undertaking that, if it were not for the efforts of many people, could not have been done. The number of people involved in this project is too numerous to mention however, I would like to extend my sincere appreciation to you, Sheriff Larson, the County Commissioners and County Delegation, for your support of this project. I would also like to thank the many people who provided labor, materials, equipment, and countless number of volunteer hours to complete this facility. I have had comments from many professionals who have had the opportunity to see and use our Youth Services Unit that say they feel we have one of the finest youth service and interview facilities in the state.

Although the increase in the number of cases has caused a great deal of demand upon the Sheriff's Department, I believe we have been able to meet these demands much more completely and efficiently since the completion of the new Youth Services Unit facilities. Also, the recent addition of Deputy Jan Bergeron to the Youth Services Unit will hopefully fill a much needed "female influence" gap when dealing with abuse cases and permit us to respond more quickly to reported cases of abuse.

Again, I would like to express my thanks to all county officials, state law enforcement and child protection agencies, and members of the community who have assisted me over the past year. It is through your efforts that I feel that we have one of the safest communities in the state for our children to live and grow in.

Respectfully submitted, .

Corporal Wayne A. Black,
Youth Services Unit



*Annex Building
County Attorney's Office - 2nd Floor*

CARROLL COUNTY SHERIFF'S DEPARTMENT YOUTH SERVICES UNIT

Case Report For 1988

<u>Type of Case</u>	<u>#Cases 1988</u>	<u>#Cases 1987</u>
Total sexual assault cases reported	52	30
Sexual assault victims	45	30
Juvenile sex offenders	7	0
Physical abuse cases reported	5	12
Juvenile physical abuse offenders	0	1
Neglect cases reported	11	4
Status offenses (CHINS)	4	12
Intoxication (PC)	2	3
Criminal trespass	11	1
Poss. Drugs/Alcohol	6	7
OHRV violations	0	2
Criminal mischief	0	1
Theft	4	5
Unauthorized use of a propelled vehicle	0	2
Forgery	0	1
Reckless conduct	1	0
Criminal threatening	1	0
Child abduction	3	0
 TOTAL JUVENILE CASES INVESTIGATED	 100	 81

**CARROLL COUNTY SHERIFF'S DEPARTMENT
YOUTH SERVICES UNIT**

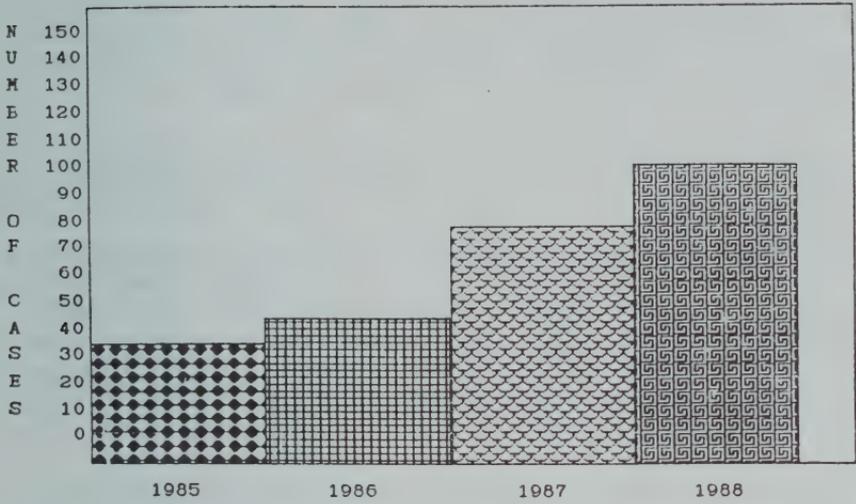
Disposition of Juvenile Cases 1988

Case	Court	Refer to other agency for dispositon	Unfounded or lack of P.C.	Other*	Diversion
Sexual abuse	23	8	15	6	
Physical abuse	3	1	1		
CHINS	3				1
Crim. Trespass	11				
Child neglect	2	7	2		
Intoxication					2
Drugs/Alcohol	4				2
Theft	3				1
Reckless Cond.					1
Criminal Threatening					1
Child Abduction	2		1		

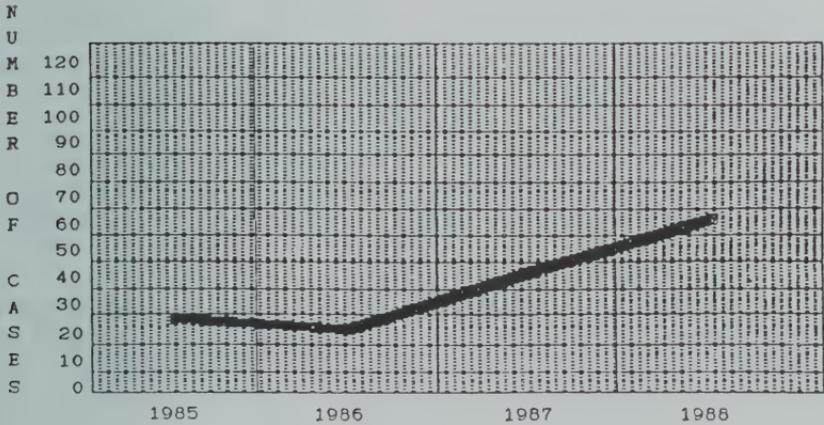
* Victim recant of disclosure or unable to develop case due to immaturity of victim.

CARROLL COUNTY SHERIFF'S DEPT. YOUTH SERVICES UNIT

YEARLY TRENDS IN REPORTED JUVENILE CASES



YEARLY TRENDS IN REPORTED ABUSE CASES



Roy H. Larson, Jr.
High Sheriff
Carroll County Sheriff's Dept.
Ossipee, N.H. 03864

Yearly Report of the Criminal Division for 1988

Activity during 1988 showed a marked increase over 1987 as seems to be the trend throughout the country. This Department investigated crimes that only a few years ago were crimes that seemed to be confined to large cities but now have surfaced in the country.

The criminal division acted in an assist capacity to other law enforcement agencies on many occasions this year and this resulted in numerous offenders being arrested and brought to justice. In addition, on many occasions Deputies responded as backup when other agencies requested assistance which of course resulted in no one being seriously hurt at a potentially dangerous situation. Deputies in the Criminal Division originated many of their own cases, and following various leads and information solved a variety of cases, i.e., thefts, burglary, arson and drug cases. As a result of these cases, in the vicinity of \$20,000.00 in stolen vehicles and property, was returned to victims of crimes.

Perhaps the greatest increase of activity this year was the drug investigations and arrests stemming from those investigations. It has been pretty well established that many burglaries, thefts, disorderly conduct, assaults and murders are a direct result of persons using drugs, including alcohol, and one's need for monies to support that habit or disease. This department made 61 drug arrests in 1988, an increase of 52% over 1987 and took over \$125,000.00 worth of drugs off the "streets." We also spoke to various civic groups and schools about drugs and their effects and dangers. We will continue our efforts to combat the drug problem within Carroll County because not only are they dangerous to our children but also are the common denominator to a variety of other crimes.

In all, this department assisted other agencies on 850 occasions. We assist other agencies by assisting to process crime scenes by means of fingerprinting, photographing the scene with still photos as well as with video, and in any other facet that needs to be done. Quite frequently a perpetrator is arrested and at this point, it becomes the deputies' responsibility to transport that person to court from his point of incarceration, rather it be the County Jails or the New Hampshire State Prison. Deputies made 338 transports during 1988.

Sgt. Meserve continued to work the Bad Check Detail with excellent results. \$35,209.98 was turned over to victims of bad checks. 228 bad check cases were handled with 19 persons arrested and brought before the District Court and another 18 persons arrested and brought before

the Superior Court.

This year all Deputies assigned to the Criminal Division also worked a variety of different shifts on the Kancamagus Highway. Their duties not only included the patrolling of the highway, Rte. 112, and the camp-grounds, but also investigating thefts from vehicles, stolen vehicles, burglaries, and drug and alcohol offenses. This new procedure worked well as all Deputies became familiar with Rte. 112 and the problems that arise on the "Kanc" which are alien to other parts of the County. Approximately 65% of all thefts were solved this year that occurred on the Kancamagus Highway and a marked decrease of alcohol and drug offenses was seen after the first month of summer and the word got out that these offenses were being strictly enforced. In addition Deputies were running radar on every shift and with many summons and warnings being issued, the accident rate decreased very noticeably.

Following is a breakdown of incidents investigated by Deputies of the Carroll County Sheriff's Department this year, 1988.

Respectfully submitted,

Sgt. Guy H. Eldridge, Jr.
Sgt. Robert W. Meserve

Breakdown of calls for service during 1988

	<u>1988</u>	<u>1987</u>	<u>INCREASE</u>
Arrests	279	240	25%
Assist other Departments	850	661	29%
Alarms	54	31	43%
Assaults	16	7	56%
Accidents	56	76	
Burglary	33	35	
Domestics	28	16	38%
Drug arrests	61	29	52%
Criminal Mischief	26	19	27%
Transports	338	326	
Thefts	71	78	
Misc.	165	230	
Juvenile (See Separate report)			
Bad Checks	228	263	

Breakdown of arrests for 1988

	<u>1988</u>	<u>1987</u>
Bad Check	37	29
Burglary	4	6
Capias & Bench Warrants	57	82
Criminal Mischief	1	
Criminal Trespass	1	
Criminal Threatening	1	
DWI	23	17
Poss. Marijuana	48	
Poss. Cocaine	6	
Manufacture Drug	7	
Poss. Alcohol	43	
Poss. Stolen Property	6	
M.V. Arrest	21	
Resisting arrest	4	
Assault	7	
Disorderly	6	
Fugitive	6	

Respectfully submitted,

Sgt. Guy H. Eldridge, Jr. and
Sgt. Robert W. Meserve



County Jail & House of Correction

CARROLL COUNTY ATTORNEY

1988

The office of the County Attorney has settled into its new quarters with a real feeling of pleasure in having room to work. The distance from the Court, however, has been a problem at times, in that there is no one at the Courthouse to talk to and reassure witnesses who are waiting to testify. We have also found that there is a substantial amount of "dead" time due to waiting to be heard by the Court and being unable to deal with waiting work at the office.

This has been a year of transition. It has been the first full year without an investigator in the office which has hampered the preparation of cases and forced the office to have the law enforcement agencies do the additional "leg" work. This has been a problem because many of the departments are short handed and have problems covering the street shifts within their towns. The office of the County Attorney has also been called upon to assist Safety Services, Fish and Game, Forestry Department, Electrical Licensing Board and Plumbing Licensing Board in the prosecution of cases.

The office has expanded not only in physical size but also in the amount of work being processed. This increased paperwork, telephone calls and personnel visits has been handled by Gail Gustafson and Carol Perry. Warren Lindsey, the Assistant County Attorney, has now been with the office almost two years and has been a great help in the everyday workings of the office, the prosecution of cases and the continuing training classes for Carroll County law enforcement agencies.

A great deal of educational classes, for officers, have received attention during the year with funding by the Office of Highway Safety and the Attorney General's office. A program of drug abuse prevention has been initiated through the schools and churches to help prevent the interjection of drugs into the schools and home.

There has been a volunteer victim/witness person, Carolann Jensen, working in the office the last eight months of the year. She has been a great help with working with victims but also researching the availability of services within the County. Her presence has provided the wisdom of the expenditures in funding the victim/witness program within the County Attorney's office. Her efforts and dedication were much appreciated.

The police forces within Carroll County are dedicated people who work hard to protect the people of Carroll County, however, additional personnel is needed in all departments to continue to provide the quality level of protection owed to the citizens of Carroll County.

I would like to thank all of the law enforcement agencies in Carroll County, the County Delegation and County Commissioners for all of their support during this past year.

Respectfully submitted,

William D. Paine, II
Carroll County Attorney

DISPOSITIONS FOR 1988

	<u>FELONIES</u>	<u>MIS/VIO</u>	<u>HABITUAL OFFENDERS</u>
Plead Guilty/ Found Guilty	120	35	0
Not Guilty	2	7	0
Plead to Mis.	61	0	0
Placed on File/ Cont. for Sentence	0	0	0
Nol-Prossed ***	87	6	0
Directed Verdict	0	0	0
Motion to Quash/ Dismiss	10	2	1*
Remanded/Withdrawn	0	54	0
<hr/>			
TOTAL	280	104	1*

Total cases disposed of 384 plus 1 Habitual Offender Petition.

*(Habitual Offender Petitions are now handled by the Dept. of Motor Vehicles)

# of Indictments entered	373
# of Misdemeanor/Violations entered	128
Ureasas	39
Untimely deaths	50
(4 suicides/ 1 suspicious/ 1 accidental and 1 homicide)	

*** 6 (same victim) Victim deceased
1 Victim refused to testify
3 Defendant deceased
32 Plead to other charges

MOUNTAIN VIEW NURSING HOME

1988 ANNUAL REPORT

TO THE CARROLL COUNTY COMMISSIONERS:

The Mountain View Nursing Home, formerly called Carroll County Nursing Home, located on the County Complex, continues its mission to serve the 103 sick and elderly residents of our County, who require care in an Intermediate Care Facility.

A resident must require assistance with one or a combination of the following criteria to be admitted to the home.

Assistance with ambulation, medication administration, bathing and the 24 hour a day supervision of a licensed nurse.

Our mission statement which states: "It is the mission of the staff of the Mountain View Nursing Home to provide an environment in which the residents can realize the highest possible quality of life. It is our belief that this mission will best be attained by providing physical, medical, emotional, and spiritual support to each resident in a loving, compassionate, homelike atmosphere where they may achieve their fullest potential," serves as a constant reminder to us that we are here to serve our elderly.

While this is a major responsibility and the demands great, the personal satisfaction we experience, in caring for elderly, is most gratifying. To carry out our mission, we have 139 employees, composed of full and part-time.

Our 103 resident census is composed for 18 private paying and 85 Medicaid paying residents. We have a 99.3% rate of occupancy. The Medicaid reimbursement rate is \$71.88 per day and our semi-private room rate is \$75.00 per day.

The following is a brief report from the departments:

NURSING – The nursing department has 53 Certified Nursing Assistants, 10 Licensed Practical Nurses and 8 Registered Nurses, plus the Director of Nursing to carry out the nursing care. The Nursing staff also administers the medications to the inmates in the House of Correction.

In an effort to maintain an adequately trained staff, the In-Service Department, which is part of the Nursing Department, conducted 2 CNA Training Classes. The Course consists of 200 hours of classroom and clinical training, followed by three months of work experience training.

Upon satisfactorily passing the CNA test, the employee becomes Certified. Six of the 14 students are presently still working with us.

The department has had difficulty at times recruiting licensed personnel, due to the shortage of LPN and RN's locally and nationally. While the department had to utilize the use of a nursing pool, it was able to attract licensed personnel by offering flex-time and per diem rates of pay.

The 25 bed Alzheimer and Related Disorder Wing, which opened in February 1987, has been functioning successfully. There have been noticeable reductions in chemical and fabric material restraints, which resulted in either maintaining or in some cases improving the resident's quality of life. The home hosted an area wide workshop on Alzheimer Disease which Nancy Peppard, M.S.G., M.P.A., Founder of the Professional Gerontologists, conducted.

The Facility also sponsored three Cholesterol Screening and Cardiac Risk Profile clinics for the staff and public. This helped to promote health awareness to the community. All programs were very well attended.

PHYSICAL THERAPY – The Physical Therapy Department treated an average of 55 residents actively and 16 other residents with doctor's orders for treatment, as needed. On an average, 30 residents were seen daily by the department.

The department provides whirlpool baths, hotpacks, paraffin baths, infra-red therapeutic exercise, gait training, electrical stimulation, traction and therapeutic massage. The department also coordinates and manages the podiatry program. There are 3 employees in the department.

DIETARY DEPARTMENT – Our dietary served 167,206 meals to our residents, staff and guests. Included in our total are the meals prepared for the House of Correction and guards. The special Mother's Day Buffet was served to about 150 residents and family members.

The department prepared several "Special Breakfast Programs" for our residents. A revised five week menu cycle was introduced for the Fall and Winter months. In May, we hired Bill Hartford as our Food Service Director. There are 17 full-time equivalent employees in this department.

Claire Dodge, R.D., is our consultant dietician, who supervises the special diet preparation and ensures all nutritional requirements are met, as well as special physician orders.

PLANT OPERATIONS – There are 3 staff members in this department, one of which is the supervisor.

Last year, over 50 incandescent light fixtures were replaced with fluorescent light fixtures, water saving aerators were put on water faucets and the four roof exhaust fans were updated with new motors, all to realize greater energy savings. We continue to realize savings by having the 18,000 gallon bulk propane storage capability. Over \$30,000 was saved last year.

SOCIAL SERVICE – The Social Service Department is responsible to “fill the beds.” A waiting list is used and all new admissions are taken chronologically. There were 42 admitted to the nursing home and 29 were readmitted in 1988.

This department serves as the internal ombudsman to protect the resident's rights. A second resident support group was formed wherein a small group of residents meet to discuss their feelings about life, death and other important common issues.

The department updated the pre-admission process to include pre-admission screening as required by current state and federal regulations. There are three employees who work in this department with a portion of their time dedicated to County Welfare.

HOUSEKEEPING – The Housekeeping Department has 8 employees. In addition to their job duties, the housekeepers have a special relationship and rapport with the residents. The residents develop a trust in the housekeeper as they view this staff member as a confidant and often share their concerns about the home and their health.

The housekeepers are often “silent heros” who in addition to their work, find the time to provide an extra favor, or respond to a resident's non-medical need and they go un-noticed. There is one full-time person in this department whose main responsibility is to maintain and keep the floors clean and waxed.

BUSINESS OFFICE – The nursing home Business Office is responsible for processing the County payroll, via its IBM System 36 computer application. The department has computerized the residents' accounts receivable, residents' personal trust accounts and the admission, discharge, transfer census application.

In addition to the routine functions of a business office, the office is the “hub” of internal and external communications, as it handles the telephones, the mail for residents and staff, and serves as the informational receptionist responsibilities.

SOCIAL ACTIVITY – The five employees of the Social Activity Department provide social and recreational programs for our residents. The director also serves as the coordinator of the volunteers. They coordinate and spearhead three major fund-raising events yearly. This raised

\$9,100.00, which provided special gifts for resident birthdays and Christmas as well as special restaurant trips.

LAUNDRY – This department has one employee who is responsible for washing and mending all the residents' clothing. This department labels all the residents' clothing at the time of admission and when new articles of clothing are brought in to prevent loss.

The nursing home has to send out the "whites," sheets, towels, johnnies, etc., to a commercial laundry, because, it is not feasible to have an in-house laundry due to the septic and drainage limitations.

SUMMARY – The Facility passed both the State Licensure Inspection, PACS – Patient Assessment Care Services and Medicaid Survey, uneventfully.

The residents, staff and I thank our volunteers for their fund-raising events, the countless hours of volunteering within the home and for the art program.

We thank the Wrangler Square Dancers and the Moultonboro Singers for their entertainment, the Moultonboro Lions and all the local merchants who are always ready to donate items for our fund-raising events.

Lastly, a thank you to our County Commissioners and County Delegation who recognize and support the nursing home's mission.

Respectfully submitted,

Gregory F. Froton, Sr.
Administrator



Mountain View Nursing Home

CARROLL COUNTY HUMAN RESOURCES

1988 ANNUAL REPORT

The Human Service Department role is to handle the responsibilities associated with the local unit share of the costs of Old Age Assistance (OAA), Aid to the Permanently and Totally Disabled (APTD), Intermediate Nursing Care (INC), and Board and Care of Children (B&C).

Budgetarily, the department ended the year with sizeable over expenditures in the categorical programs of OAA, APTD, and INC. In preparing the budget for next year, the 1988 expenditures and the method of estimating expenses was reviewed to identify the causes of the over expenditures. As the actual expenditures are a function of case numbers and case costs, which cannot be known in advance, the budget estimates recognize known expenditures for current periods adjusted for the future based on previous trends. The expenses from year to year prior to 1987 had been showing insignificant increases or in some cases, decreases in expenditures. The 1988 projections thus reflected little or no increases over the 1987 expenditures. However, in reviewing the 1988 actuals, all the categories began to show significant increases in the latter part of the year and a review of the case counts confirms that this was in large part due to increasing case numbers. The budget proposal for 1989 reflects the increasing trend that established itself in 1988.

Board and Care was reviewed in the same manner as there was a significant over expenditure in this category also, however, the cause of the significant increase is more involved. There has been an increase in case numbers, but also, the additional cases tend to be more expensive. Carroll County has been unique in that it is one of the few counties in the state that has not had probation officers associated with towns and/or district courts. The only probation services were provided by the State Probation Department. However, beginning in 1988, as a result of legislation, Juvenile Service Officers (JSO's) to handle CHINS and delinquents became a part of the Division of Children and Youth Services. There has been an initial surge in cases as a result and it is the placement of a delinquent child that tends to be the most expensive. It is anticipated that we experienced an initial surge in 1988 and that the case load should now remain somewhat stable as a result of natural attrition.

Concurrent with the County's involvement with Board and Care in the administration of the Juvenile Prevention Program Grant funds. A panel of five persons consisting of M. Jayne Jarvis, citizen; Robert Kelley, Division for Children and Youth; Wayne Black, Carroll County Sheriff's Department; Frances Strayer, Ossipee Central School; and Forrest W. Painter, County Human Resources Director, were appointed to review grant applications and make recommendations for funding to the County

Commissioners. A total of \$23,000.00 has been granted to the following programs: Early Support For Children And Families (Wolfeboro Area Children's Center, Inc.), Family Mediation Project (Cedar Hill Mediation Services), Big Brother/Big Sister Program (Southern Carroll County Big Brother/Big Sister Program), Appalachian Mountain Teen Project (Appalachian Mountain Teen Project, Inc.), and the More for 3 to 4 Program (Children & Youth Project of Mt. Washington Valley).

Respectfully submitted,

Forrest W. Painter
Director of Human Resources



The Old County Farm Road

**CARROLL COUNTY JAIL
AND HOUSE OF CORRECTION
ANNUAL REPORT
1988**

To The Carroll County Commissioners:

This is my report of activities at the Carroll County Jail and House of Correction, for the year ending December 31, 1988.

We processed 682 male inmates with 23 holdovers from 1987, for a total of 705. We processed 28 females, 4 being committed and serving a total of 115 days. A total of 10,593 days was served by both male and female inmates during 1988. A total of 24,647 meals was served during the year.

We had 135 different types of crimes, from DWI to murder. DWI led the number with a total of 231 DWI related cases. We held two subjects on murder charges.

1988 has been a very busy year, and we are in need of additional space, especially on weekends.

The Carroll County Mental Health people served the Jail and House of Correction inmates, who needed their service. Mr. Frank Holt is the regular councilor and comes one day a week.

The A.A. attendance has been up and down. The volunteers still come on a weekly basis, or as needed. Many thanks to these devoted people.

Our religious service and needs have been met by lay people and they have offered a great service to the inmates and have been well received. I now have two ministers interested in serving the jail. Hopefully, one or both will come on a regular basis, and work with the lay people.

The inmates are well fed and clothed, and the general morale is good. To my entire staff, thank you for a job well done.

In closing my report, I extend my thanks to the Commissioners, Delegation, Nursing Home Staff, County Attorney, Sheriff, state and local authorities for their cooperation and assistance throughout the year.

Respectfully submitted,

Russell F. Whiting, Sr.
Superintendent

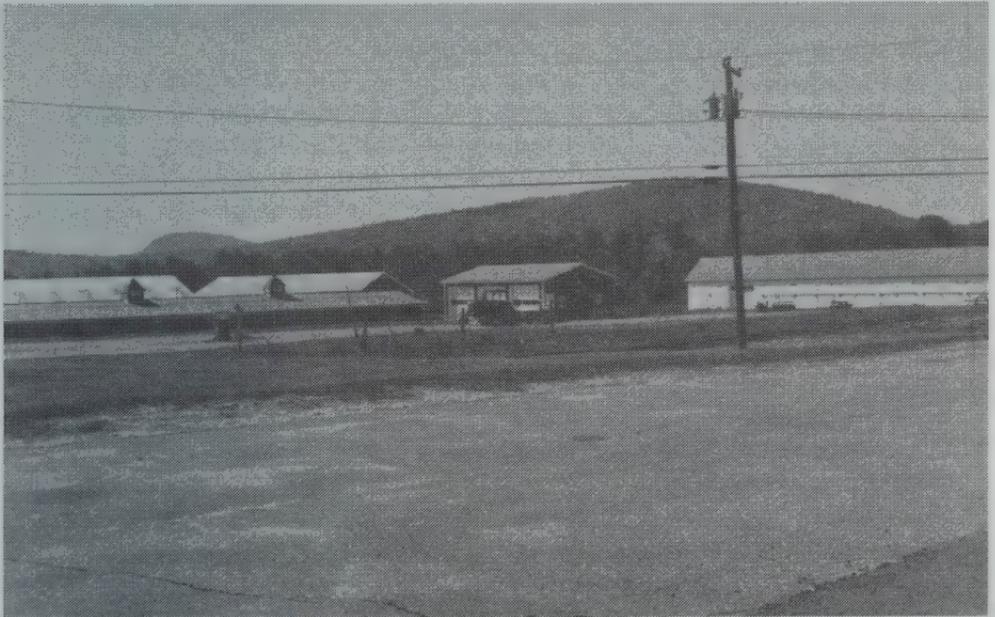
A. Total Number of Inmates Booked in 1987 and Held Over into 1988:				
1.	Held Adult Males	9	Days Served in 1988	1,298
2.	Committed Adult Males	13	Days Served in 1988	1,277
3.	Held Adult Females	1	Days Served in 1988	169
4.	Committed Adult Females	0	Days Served in 1988	0
	Total Handled	23	Total Days Served	2,744
B. Total Number of Males Booked in 1988:				
1.	Total Adult Males Held	535	Days Served in 1988	3,284
2.	Total Juvenile Males Held	3	Days Served in 1988	3
3.	Total Adult Males Comm.	144	Days Served in 1988	4,447
4.	Total Juvenile Males Comm.	0	Days Served in 1988	0
	Total Handled	682	Total Days Served	7,734
C. Total Number of Females Booked in 1988:				
1.	Total Adult Females Held	24	Days Served in 1988	87
2.	Total Juvenile Females Held	0	Days Served in 1988	0
3.	Total Adult Females Comm.	4	Days Served in 1988	28
4.	Total Juvenile Females Comm.	0	Days Served in 1988	0
	Total Handled	28	Total Days Served	115
D. Total 1988 Male & Female Bookings				
1.	Total 1988 Bookings	710	Total Days Served	7,849
E. Total of 1988 Male & Female Bookings, plus Carry-Overs from 1987:				
1.	Total of All Inmates Handled in 1988	733		
2.	Total of All Time Served in 1988	10,593		
3.	Total Meals Served Inmates in 1988	24,647		
F. Breakdown of Inmate Age Groups:				
1.	10-18 Years Old	17		
2.	19-25 Years Old	338		
3.	26-35 Years Old	259		
4.	36-45 Years Old	70		
5.	46-55 Years Old	21		
6.	56-65 Years Old	4		
7.	66-75 Years Old	1		
8.	Over 75 Years Old	0		
	Total of Above:	710		

G. The following is a list of alleged crimes committed by inmates who were confined in the Carroll County Jail and House of Correction in 1988:

1. Protective Custody	158
2. DWI	52
3. DWI 2nd Offense	49
4. Aggravated DWI	13
5. Negligent Homicide	1
6. Boating While Intoxicated	2
7. Speeding	7
8. Criminal Trespass	28
9. Disobeying A Police Officer	17
10. Operating After Revocation	38
11. Operating After Suspension	68
12. Criminal Mischief	19
13. Hold For Transport To N.H.S.P.	2
14. Manufacture Of Controlled Drug	7
15. Possession Of Controlled Drug	32
16. Minor In Possession Of Alcohol	37
17. Driving After Having Been Adjudicated A Habitual Offender	3
18. Illegal Night Hunting	1
19. Conduct After An Accident	8
20. Theft	11
21. Possession of Narcotic Drug	8
22. Willful Concealment	1
23. Operating Without License	13
24. Simple Assault	31
25. Operating Without Financial Responsibility	2
26. Resisting Arrest	33
27. Disorderly Conduct	22
28. Joyriding	2
29. Hold For State Of Maine	2
30. Hold For Appearance At Superior Court	3
31. Possession of Stolen Property	1
32. Theft By Unauthorized Taking	6
33. Reckless Operation	10
34. Assault	10
35. Possession Of A Controlled Substance	4
36. Attempted Burglary	4
37. Bail Jumping	6
38. Possession Controlled Drugs 2nd Offense	2
39. Receiving Stolen Property	13
40. Warrant	5
41. Transportation Of Alcohol	6
42. Bench Warrant	25
43. Failure To Appear	10
44. Violation Of A Restraining Order	1
45. Capias	18
46. Taking Bear By Aide Of A Snare	2
47. Theft By Deception	4
48. Failure To Answer Summons	5
49. Yellow Line Violation	1
50. Felonious Sexual Assault	4
51. Carrying A Firearm Without License	1
52. False Personation	1
53. Hold For Strafford County	1
54. Unsworn Falsification	2

55. Bad Checks	5
56. Transportation Of Controlled Drug	9
57. Possession Controlled Drug with Intent to Distribute	8
58. Lewd Lascivious	1
59. Involuntary Emergency Hold For Transport	1
60. Hold For Transport To Grafton County	3
61. Possession of Cocaine With Intent To Distribute	2
62. Fugitive From Justice	7
63. Parole Violation	5
64. Contributing To A Minor	1
65. Criminal Threatening	17
66. Reckless Conduct	5
67. DWI Subsequent	7
68. Riot	7
69. Providing Alcohol To Minors	4
70. Felonious Use Of Firearm	1
71. Burglary	24
72. Taking Crows During Closed Season	1
73. Attempting To Take Crows During Closed Season	1
74. Violation Of Probation	13
75. Escape	4
76. Unregistered	5
77. Aggravated Felonious Sexual Assault	2
78. Sale Of Controlled Drug	1
79. Possession Of A Firearm	1
80. Unauthorized Use Of Firearm	1
81. Criminal Liability	1
82. Accomplice To Robbery	1
83. Non-Payment Of Fines	1
84. 72 Hour Hold	10
85. Murder	1
86. Misuse of Plates	2
87. Felon In Possession Of Firearm	1
88. 1st Degree Assault	8
89. Misrepresenting Age	2
90. Reckless Conduct With A Firearm	1
91. Attempted 1st Degree Assault	1
92. Unauthorized Use Of Rental Property	1
93. Hold For Transport To Rockingham County	1
94. 1st Degree Murder	1
95. Arson	4
96. Defaulted Appearance For Weekend Appearance	1
97. Conspiracy	4
98. Hold For Transport To State Of Massachusetts	1
99. Violation of P/R Bail Conditions	3
100. Possession of Marijuana Over 1 lb.	2
101. Witness Tampering	1
102. Prohibited Sales	3
103. Illegal Possession	3
104. Assault On Police Officer	2
105. Receiving Stolen Property (Firearm)	1
106. Indecent Exposure	4
107. Unauthorized Use Of OHRV (F)	1
108. Attempted Theft	1
109. Taking Without Owner's Consent	2
110. Unauthorized Use Of Propelled Vehicle	4
111. Uttering Bad Check	1

112. Dogs At Large	1
113. Acts Prohibited	1
114. Unnecessary Noise	1
115. Conspiracy To Possess Controlled Drug	1
116. (4) Counts Of Attempted Capital Murder	1
117. Littering	1
118. Safe Passage	1
119. 2nd Degree Assault	2
120. Failure To Pay Restitution	2
121. Unsafe Tires	1
122. Unauthorized Use Of Property	1
123. Kidnapping	1
124. Theft Of Services	2
125. Cruelty To Animals	2
126. Without Inspection	1
127. Driving To Endanger	1
128. Operating Without Eye Protection	1
129. Attempted 2nd Degree Assault	1
130. License Required	2
131. False Imprisonment	1
132. Hindering Apprehension	1
133. Military Warrant AWOL	1
134. Loaded Firearm In Vehicle	1
135. Firing On Private Property	1
Total:	<u>1,047</u>



Some County Farm Buildings

CARROLL COUNTY FARM & MAINTENANCE 1988 ANNUAL REPORT

To The Carroll County Commissioners:

The Carroll County Farm had an excellent year, the crops did very well. We harvested and sold sixty-eight hundred (6800) bales of excellent hay.

We harvested and sold one hundred and twenty (120) cords of firewood. This wood was cut under the supervision of Carroll County Forester, Peter Pohl, who marks the trees to be harvested.

Our vegetable garden did very well, although 1988 was a very dry year. We planted sweet corn and sold 52 dozen to the nursing home. We harvested 500 bushels of potatoes, selling many bushels during harvest time. We are supplying the nursing home all through the winter, as the nursing home has first chance at our vegetables and fruits, before selling to the outside local restaurants and stores.

We harvested and sold approximately 1,400 quarts of strawberries. Our other various types of small fruit, red raspberries, black raspberries, blueberries and blackberries all did very well.

The farm and maintenance people utilized the services of the available House of Correction inmates to the fullest. Bushes around the fields have been cut back, which will increase our hay crop. Many of our old stone walls have been rebuilt, and they show up nicely with the bushes cut away.

The buildings and equipment are in good repair. The buildings are in need of paint, which will be done during the coming year. The grounds required a lot of extra care, due to the dry summer and winter kill.

In closing my report, I extend my thanks to the Commissioners, the Delegation, Sheriff, state and local authorities for their cooperation and assistance during the year.

Respectfully submitted,

Russell F. Whiting, Sr.
Superintendent

CARROLL COUNTY REGISTRY OF DEEDS

ANNUAL REPORT 1988

During 1988 the Registry experienced some of the results of the down turn in the real estate market. For the first time since it became County operated, the actual income was less than projected. Actual income remitted to the County was \$406,265.82 as against the \$496,000.00 projected.

The security filming of 438 deed books was completed. The "Re-Creation" of the negative books still continues with the Registry staff's assistance. The detail of this project has required considerable time and effort by all of us. The security filming of the 1861 to 1951 indices during early months of 1989 will complete the historical security filming contract.

It is anticipated that security filming of current documents will be assumed by Registry staff when the present contract expires.

The laser operated image scanner continues to be of interest. We are following closely the adaptation of it to Registry work as experienced in some of the larger Counties in the state. It is anticipated that acquisition of such equipment would be appropriate when the need arises to update our present system.

In anticipation of the installation of the Ossipee District Court offices in the second floor closing rooms, the Registry arranged to provide facilities for the closing of real estate transactions within its staff area. Pre-arranged reservations for the time and space will help this new service to flow smoothly.

We look forward to the volume of business in 1989 being about the same as in 1988 and providing our usual good service to the public.

I wish to express my sincere appreciation for their splendid support, to my deputies, office staff and the County Business Office, as well as the courtesy shown me by the County Commissioners and members of the Delegation.

Lillian O. Brookes,
Register of Deeds

TREASURER'S REPORT

1988

CASH ON HAND: JANUARY 1, 1988 \$1,135,411

RECEIPTS:

Taxes from Towns	2,054,900	
Register of Deeds	406,266	
Sheriff's Department	131,679	
Miscellaneous	2,117	
Insurance Refunds	<u>13,743</u>	2,608,705
County Nursing Home	2,640,435	
Jail	10,642	
Farm	72,109	
Annex Rents	7,200	
Water Rents	7,600	
Court Rentals	<u>34,200</u>	2,722,186
Interest - Tax Anticipation	25,955	
Interest - General Funds	23,852	
Interest - Revenue Sharing	<u>10,940</u>	60,747
Welfare/Social Services	23,052	
Surplus Funds	<u>214,956</u>	238,008
Total		<u>\$6,815,057</u>

DISBURSEMENTS:

Paid on Commissioners Orders		5,703,682
Paid on Long Term Debt		143,100
Interest Payments		89,709
Regional Appropriations	99,800	
Cooperative Extension Service	132,350	
County Convention	6,112	
Payments to Capital Reserve Fd.	<u>50,000</u>	288,262
Total Disbursements		<u>6,224,753</u>

<u>CASH ON HAND:</u>	DECEMBER 31, 1988	\$590,304
General Fund Account	45,388	
General Fund Investments	11,115	
Payroll Account	4,000	
Nursing Home Account	13,742	
Petty Cash	1,100	
Revenue Sharing	165,165	
Special Projects Fund Accts.	14,400	
Capital Reserve Fund	<u>335,394</u>	
Total		<u><u>\$6,815,057</u></u>

CARROLL COUNTY
Bank Balances of Investments & Accounts
December 31, 1988

BankEast	417,536
Wolfeboro National Bank	159,026
Indian Head Bank – North	13,742
	<u><u>\$590,304</u></u>

The County's long term indebtedness as of December 31, 1988 was \$405,000. This is the outstanding bonded debt on the Administration Building.

All of the county funds are placed in income producing accounts or intermediate term investment accounts so as to provide the county with the maximum possible income consistent with safety.

My thanks to the employees in the business office, as well as the Commissioners, for their assistance during the year.

Respectfully submitted,

Richard H. Thurston,
Treasurer

COOPERATIVE EXTENSION SERVICE

1988 ANNUAL REPORT

The UNH Carroll County Extension Service is responsible for carrying out educational programs in Agriculture, 4-H & Youth Development, Home Economics and Forestry.

AGRICULTURE

We have 127 farms which average 201 acres, with a value of products sold on these farms at \$2,880,000. The breakdown in commodities is as follows:

- 27 small fruit
- 18 greenhouse & nursery
- 32 vegetable
- 42 hay & silage
- 76 livestock & poultry

VOCATIONAL EDUCATION

Twenty adult education courses were offered with over 312 adults participating. A 15 hour course on Pesticides was held with vocational agricultural teachers, golf course workers, Christmas tree growers, and fruit growers attending.

FORESTRY

This past year's highlight was a land use planning and protection series held during May and June. A series of workshops addressing major growth issues were offered. Each session was attended by an average of 35-40 people, including representatives from 14 of the 18 towns in Carroll County.

A total of 157 woodland exams were made involving approximately 4500 acres. Approximately 1600 acres were referred to the private consulting sector for forestry assistance. Approximately 100 acres of woodland was marked representing 1200 cords of plywood and 250 thousand board feet of sawtimber.

We received 90 requests for assistance from new clients and 284 requests from repeat customers.

HOME ECONOMICS

A variety of questions were answered on nutrition, clothing, energy, asbestos removal, quilt history, water testing, and home-based businesses.

Several newsletters are mailed bi-monthly directly to homes providing information on current home economics and parenting children. The Extension Family News reaches 401 people and the Pre-Schooler reaches 460 parents of young children. The Cradle Crier and Toddler Tales are both sent to new parents.

4-H YOUTH

Throughout 1988 there were 88 volunteer leaders working with 4-H members. Another 50 volunteers helped with different events. Figuring the volunteer's time at a salary of \$5.50 per hour, a monetary figure of \$60,500. was donated by the volunteers.

During the year 250 youth were formally enrolled in the 4-H Club program and 769 in the 4-H Pumpkin-Sunflower Project. There are 22 organized 4-H Clubs in Carroll County. They are located in Sandwich, Tuftonboro, Wolfeboro, Ossipee, Freedom, Madison, Silver Lake, Center Conway, Wakefield, Sanbornville, and Conway.

Members of 4-H were involved in many programs this year in conjunction with the local schools. It was a very busy and exciting year for all involved.

Respectfully submitted,

David C. Sorensen
Extension Educator, Agriculture
County Coordinator



County Wood For Sale

CARROLL COUNTY
County Tax Apportionment
1988

	<u>Proportion Of Tax</u>	<u>Amount Of Tax</u>
Albany	.833	\$17,123
Bartlett	8.014	164,688
Brookfield	.889	18,262
Chatham	.484	9,940
Conway	15.387	316,185
Eaton	.770	15,827
Effingham	1.341	27,560
Freedom	2.970	61,039
Hart's Location	.090	1,854
Jackson	3.183	65,416
Madison	3.028	62,229
Moultonboro	22.789	468,283
Ossipee	5.747	118,089
Sandwich	3.569	73,339
Tamworth	3.092	63,535
Tuftonboro	7.390	151,847
Wakefield	6.345	130,388
Wolfeboro	14.075	289,219
Hale's Location	.004	77
Totals	100%	\$2,054,900

CARROLL COUNTY

Community	Population	Republican	Democratic	Undeclared	Total
Albany	474	119	57	188	364
Bartlett	1,587	756	304	899	1,959
Brookfield	415	238	60	73	371
Chatham	229	67	26	71	164
Conway	8,353	2,608	1,062	1,491	5,161
Eaton	298	138	58	24	220
Effingham	783	273	116	189	578
Freedom	890	372	105	249	726
Hale's Location	—	—	—	—	—
Hart's Location	24	5	—	12	17
Jackson	637	218	76	254	548
Madison	1,227	481	114	413	1,008
Moultonboro	2,727	1,580	309	943	2,832
Ossipee	2,785	976	309	907	2,192
Sandwich	966	550	230	167	947
Tamworth	1,753	786	393	502	1,681
Tuftonboro	1,735	941	156	259	1,356
Wakefield	2,683	1,142	398	561	2,101
Wolfeboro	<u>4,684</u>	<u>2,156</u>	<u>590</u>	<u>1,011</u>	<u>3,757</u>
TOTAL	32,250	13,406	4,363	8,213	25,982

Senate District 3

Senator Roger C. Heath

Council District 1

Executive Councilor Raymond S. Burton

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
December 15, 1987

On Tuesday, December 15, 1987, the Carroll County Budget Hearing was held at the Mountain View Nursing Home, Ossipee. The purpose of this meeting was for the County Commissioners to present the 1988 Carroll County budget and to receive input from the public.

Present:	Rep. Kenneth J. MacDonald, Chairman	<u>Commissioners:</u>
	Rep. J. Lisbeth Olimpio, Clerk	
	Rep. Nanci A. Allard	Brenda M. Presby
	Rep. Gerard E. Powers, Jr.	

There were about ten people in the audience, including the Treasurer and Department Heads. (It was a very stormy night.)

Chairman MacDonald opened the hearing at 7:10 p.m., and Commissioner Presby presented an overview of the budget. She stated that the budget will be reviewed by the Carroll County Delegation; each department will be reviewed; and Regional Appropriations hearings will be held on Monday, January 11, 1988, beginning at 9:30 a.m. She then asked the public for any input or questions they might have. Presby also stated that the amount to be raised by taxation is a few hundred dollars less than in 1987 so there will be no significant impact on the tax rate.

There were no questions from the public on the proposed budget. Concern was expressed that it was so stormy that people could not get to the hearing. Chairman MacDonald announced that if anyone has concerns, letters can be written to the Commissioners or to the Delegation to allow for further input. These will be accepted as testimony for this meeting.

The Treasurer asked whether a copy of the budget is placed in newspapers, and the Business Manager responded that there is a copy of the budget in the business office. There was a suggestion that perhaps copies could go in the selectmen's offices.

Rep. Powers asked whether there is a balance in the Revenue Sharing fund, and Commissioner Presby answered that the Delegation had voted that any funds remaining in that account plus interest be credited to the Jail Improvement account.

The budget review hearing closed at 7:30 p.m.

J. Lisbeth Olimpio
Clerk

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
January 11, 1988

On Monday, January 11, 1988, members of the Carroll County Delegation met at the Administration Building, Ossipee, with the following present:

Rep. Kenneth J. MacDonald, Chairman	<u>County Commissioners:</u>
Rep. J. Lisbeth Olimpio, Clerk	
Rep. Nanci A. Allard	
Rep. Russell C. Chase	Brenda M. Prosby
Rep. Howard C. Dickinson, Jr.	Marge M. Webster
Rep. Robert B. Holmes, Jr.	
Rep. William J. Hounsell	
Rep. Gerard E. Powers, Jr.	
Rep. Howard N. Saunders	
Rep. Jack H. Schofield	

At 9:30 a.m. Chairman MacDonald called the meeting of the Executive Committee to order.

The purpose of this meeting was to review requests for County funds from regional agencies and to act upon any other business which might properly come before this meeting.

The first agency to review its request was the Carroll County Extension Service. David Sorensen, County Agent, and Dana Steele, Chairman of the Extension Service Council, explained the increase of \$7,750, a 6 percent overall increase.

Sorensen said that agents' salaries are determined by the University of New Hampshire (2 1/2 percent across the board, 2 1/2 percent merit, and 1 percent for any inequities). He also stated that an average of \$7,500 was due to a change in agents and/or the amount of merit awarded. Over \$4,000 of this average was used to replace a photocopier and a typewriter. Sorensen asked for feedback from the Delegation regarding the spending of the balance of \$1,862. He recommended the purchase of new video equipment or there is the alternative of reducing the request to the County by that amount. An increase in the rent was explained by an increase in the cost of square footage; from \$3.90 to \$4.49.

Chairman MacDonald asked that Sorensen be present when the Farm budget is discussed; he was on the study committee. MacDonald mentioned that there seems to be some question about the proposed Farm budget. He and Rep. Schofield both noted that during the first ten months of this year the Farm showed a profit of \$6,000, but the budget

projects a cost of \$30,000 for Farm operation. Rep. Schofield will go over the figures to clarify this account.

Rep. Saunders made a motion that action be delayed on any proposed budgets by any organizations until the Delegation has a chance to review them all. Motion passed unanimously.

During discussion Chairman MacDonald noted that the total increase of \$14,645 in the Commissioners' Budget does not include the Gibson Center's request for \$5,000.

Center of Hope. Virginia Pullan introduced Peter Blue, the new director of the Center of Hope. This organization requested \$10,000, an increase of \$2,000 over the \$8,000 it received last year. Ms. Pullan said that this amount is part of the workshop budget and makes up the difference from other funds received from towns, Medicare, etc. Rep. Dickinson and Rep. MacDonald both pointed out that this money was originally used for transportation, and that's the County's main concern. Peter Blue said there are no State funds for buying vehicles. Ms. Pullan stated there is no problem with using County money just for transportation.

At the end of the presentation Ms. Pullan invited members of the Delegation to visit the Center's workshops or group homes.

Carroll County Retired Senior Volunteer Program. Judy Hebert, Director; Judy Fuller and Dolores Week, members of the Advisory Council; and Dick Folsom, fund-raising Chairman, were present for that organization. The request was for \$24,000, an increase of \$2,000. Ms. Hebert explained that ACTION funds had not been increased as anticipated because an error had been made in ACTION's interpretation of figures. Rep. Robert Smith's office is checking into how these funds are allocated. She also explained that efforts to bring salaries into line with the rest of the state accounts for increases in those items. Also the Coordinator South's position has more responsibility and now requires 40 hours rather than 30 hours.

Rep. Schofield asked for figures showing what percent of the budget salaries take up in other areas of the state.

Rep. Powers noted that the services offered by RSVP keep people in their homes instead of nursing homes. If these services were not available, the cost would be "astronomical." The value of services rendered should be considered.

Ms. Hebert also mentioned that RSVP is an administrative program, so the budget is apt to be top heavy in salaries.

Rep. Olimpio asked for nine-month figures before a decision is made.

In answer to a question by Rep. Hounsell, Ms. Hebert said that if ACTION funds re increased, the request to the County will be decreased.

Rep. Dickinson asked for correct language for a letter to be sent to ACTION to reinforce Rep. Smith's request for information.

A five-minute break was taken.

The Gibson Center. Glenna Mori, Director, and Janine Bean, part-time coordinator for the Wheels program were present. This is a new request to the County.

Ms. Bean presented the request of \$5,000 to match a grant for transportation from the New Hampshire Charitable Trust. Money from the Trust will be available only if matched by other funds. This money is to be used for out-of-town medical transportation. Both Ms. Bean and Ms. Mori stated there is a need to expand services to the southern and central part of the County. Also there's a possibility of a housing project for the elderly in Madison, and transportation would increase in that area.

Ms. Mori gave a history and explanation of services of the Gibson Center and explained that through reorganization, funds have been cut while the needs have expanded. They're going to towns for funds for the Gibson Center and nutrition programs and to the County for transportation.

Rep. Olimpio suggested that a balance sheet would be helpful. She also asked what would happen if the county granted only \$3,000. Would the Charitable Trust match that amount? Ms. Mori thought that whatever sum is granted, the Trust would match; but in view of the expansion, \$5,000 is needed.

A five-minute break was taken.

Children Unlimited. Jackie Sparks, Director, and Debbie DeRosier, bookkeeper, were present for this organization. Ms. Sparks gave the background of this organization from its break from Visiting Nurse Services to its own corporation. Services have been expanded and the number of clients have increased from ten to thirty-four over the last three years.

Rep. MacDonald noted that Children Unlimited and the Wolfeboro Area Children's Center cover the whole county.

Sparks explained that along with the increase in services and the number of clients, come increases in staff and transportation costs. State funding has stayed the same or decreased.

The meeting was interrupted for a few minutes by a visit from Neil Bush, son of Presidential candidate George Bush.

The meeting reconvened and Rep. Olimpio again stated she would like to see a better breakdown of salaries and other expenses for 1987-88.

Ms. DeRosier said that this is the fifth year the organization has come to the County for funds and the first time that an increase had been sought, so it's actually a 20 percent increase in five years.

In response to a question by Rep. Olimpio, Sparks said if funds weren't granted, fund raising would be necessary. This is difficult in an area already burdened with fund raising, and it is also time consuming.

The following agencies had little or no increases in their requests and were not called in for explanation: Carroll County Conservation District, Carroll County Mental Health Service, and Wolfeboro Early Intervention.

Rep. Allard suggested that agencies not asking for increases may have funds left over and appropriations could be decreased.

Rep. Schofield responded as President of the Home & Health Care, that sometimes this means that the organization is operated more efficiently. Commissioner Presby also praised the Director, Maryellen LaRoche, for her expert leadership.

Sheriff Roy Larson requested permission to enter into a three-year lease program for four additional cruisers and the continuance of a lease on the fifth cruiser already in service.

Larson explained the savings in maintenance and repair and the ability to lease larger cars that stand up under the work load of the Department. The Department will dispose of the three cars it now owns before the end of the year, so some revenue will be realized. Rep. Powers made a motion that the Delegation recommend to the Convention that it move forward with the authorization for the lease of four vehicles for the Sheriff's Department. Motion passed unanimously.

Rep. Hounsell made a motion that the Carroll County Home Care Services, Carroll County Conservation District, Carroll County Mental Health Service, Wolfeboro Children's Area Intervention Program, Gafney Library will be authorized by the Delegation and not to come personally to present their budgets; that enough information has been given for consideration in Convention. Motion passed unanimously.

Rep. Chase made the motion that this body recommend to the Convention that we authorize the County to put out a bid to borrow up to

\$1,500,000 in anticipation of taxes for 1988. Motion passed unanimously.

Chairman MacDonald announced the next meeting will be Monday, February 1, 1988, at 9:15 a.m.

Rep. Hounsell made a motion that the Delegation recess at the call of the Chair and/or until February 1, 1988 and that the Executive Committee go into Convention at this time. The motion passed unanimously.

Rep. Chase made a motion that the Delegation authorize the County to put out to bid the borrowing of up to \$1,500,000 in anticipation of taxes for 1988. Motion passed unanimously.

Rep. Powers made a motion that the Convention vote \$20,000 (Acct. #4140.72) to the Sheriff's Department for the leasing of four vehicles and to continue leasing one car for the ensuing year and further authorize the Sheriff to sign the lease agreement for three years. (Rep. Hounsell noted that this Delegation is authorizing the lease for three years, but funding for only one year). The motion passed unanimously.

There was no other business to be brought to the Convention.

Rep. Hounsell made a motion to recess and reconvene at the call of the Chair. Meeting adjourned at 12:45 p.m.

J. Lisbeth Olimpio
Clerk

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
February 1, 1988

On Monday, February 1, 1988, members of the Carroll County Delegation met at the Administration Building in Ossipee, New Hampshire, with the following present:

Rep. Kenneth J. MacDonald, Chairman
 Rep. Gene G. Chandler, Vice-Chairman
 Rep. J. Lisbeth Olimpio, Clerk
 Rep. Nanci A. Allard
 Rep. Robert B. Holmes, Jr.
 Rep. William J. Hounsell
 Rep. Gerard E. Powers, Jr.
 Rep. Howard N. Saunders
 Rep. Jack H. Schofield
 Rep. Frank McIntire

County Commissioners:

Brenda M. Presby
 Marge M. Webster

At 9:15 a.m. Chairman MacDonald called a meeting of the Executive Committee to order.

Rep. Chandler made a motion to accept the Minutes of January 11, 1988. The motion passed unanimously.

The following budget items were acted upon:

<u>Acct. No</u>	<u>Title</u>	<u>Motion to Recommend</u>	<u>Amount</u>	<u>Action</u>
#9370	Carroll County Conven.	Rep. Chandler	\$7,700	Passed
#4100	Commissioners	Rep. Chandler	104,077	Passed
#4102	Spec. Fees & Services	Rep. Chandler	14,500	Passed 4-3

Discussion indicated legal fees could be reduced from \$20,000 to \$10,000
 Auditor 4,500

<u>Yes</u>	<u>No</u>
Rep. Allard	Rep. McIntire
Rep. Chandler	Rep. Powers
Rep. Olimpio	Rep. Saunders
Rep. Schofield	

(Reps. Holmes and Hounsell not yet present)

#4101	Treasurer	Rep. Saunders	5,240	Passed
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<u>Acct. No</u>	<u>Title</u>	<u>Motion to Recommend</u>	<u>Amount</u>	<u>Action</u>
#9100	Interest Expense	Rep. Saunders	\$72,125	Passed
#9160	Long-Term Debt	Rep. Chandler	143,100	Passed
#4170	Administration Bldg.	Rep. McIntire	56,895	Passed

Commissioner Presby explained increased costs for full-time janitorial service and increases in electricity for computer use.

#4190	Human Services	Rep. Saunders	909,815	Passed
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Commissioner Presby gave reasons for salary increases.

#4193	Maintenance	Rep. Chandler	7,650	Passed
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Commissioner Presby explained that changes in location of charges for maintenance wouldn't change bottom line of budget, just "in-house."

#4197	Sewer System	Rep. Powers	6,500	Passed
#4106	Water Works	Rep. McIntire	5,450	Passed

The County Treasurer was present and explained his salary was less than proposed because he didn't work a full year. He will check when bonds expire in answer to a question by the Delegation.

#4150	Medical Referee	Rep. Powers	2,200	Passed
#8200	County Annex Bldg.	Rep. Chandler	20,554	Passed

Questions were raised as to whether the County Attorney's office has been moved from the Courthouse to the Administration Building. Commissioner Presby said Commissioners have allowed space in the Annex and the County Attorney has been notified verbally. There has been no decision or action by the County Attorney. Written notification will be given today (2/1/88). The new space was available January 28, 1988, and the County isn't responsible for rent in another location after that time. The last information Presby received from the County Attorney was that he hadn't made up his mind.

There was a break between 10:20 a.m. and 10:35 a.m.

<u>Acct. No</u>	<u>Title</u>	<u>Motion to Recommend</u>	<u>Amount</u>	<u>Action</u>
#5100	Nursing Home Admin.	Rep. Chandler	\$185,972	Passed
	<p>Nursing Home Director Gregory Froton was present to answer questions. Rep. Schofield suggested new equipment be placed in an account separate from operating expenses and that items be broken down by department. Rep. Olimpio suggested that the accounting system not be changed but make the information available. The secretary was asked to keep a list of new equipment.</p>			
#5130	Nursing Home Dietary Dept.	Rep. Chandler	554,049	Passed
	<p>Director Froton explained salary increases in October to make salaries competitive with others in the area. There was discussion regarding planning for further increases now. Commissioner Presby felt this was not necessary. Rep. Saunders asked whether the benefits offered are also competitive, and the Commissioners feel they are. There was a question whether Delegation members were aware of the October raises, and the Minutes of November 2, 1987, established that members had been informed.</p> <p>Rep Hounsell made a motion that the "Food" category be increased from \$174,000 to \$184,000. Motion defeated 5-4.</p>			
#5140	Nursing Dept.	Rep. Hounsell	1,535,004	Passed
#5150	Plant Operation	Rep. Hounsell	173,417	Passed
#5160	Laundry Dept.	Rep. Chandler	83,274	Passed
#5170	Housekeeping Dept.	Rep. Hounsell	155,127	Passed
	<p>Chairman MacDonald left the meeting temporarily, and Vice-Chairman Chandler took over the meeting.</p>			
#5180	Physicians & Pharmacy	Rep. McIntire	5,400	Passed
#5190	Physical Therapy Dept.	Rep. McIntire	74,781	Passed
#5191	Recreational Therapy Dpt.	Rep. Hounsell	104,661	Passed

<u>Acct. No</u>	<u>Title</u>	<u>Motion to Recommend</u>	<u>Amount</u>	<u>Action</u>
#5192	Social Services	Rep. McIntire	\$38,452	Passed
#5193	Special Services	Rep. Saunders	1,800	Passed
	Rep. MacDonald returned to the Chair.			
#4120	Registry of Deeds	Rep. Hounsell	265,771	Passed

New Equipment list will be presented at next meeting.

The revised agenda and date for the next meeting were discussed.

Rep. Hounsell made a motion that the next meeting be held Monday, February 22. Motion passed.

Rep. Powers made a motion that the meeting recess to the call of the Chair. Meeting adjourned at 12:10 p.m.

J. Lisbeth Olimpio
Clerk

**CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
February 22, 1988**

On Monday, February 22, 1988, members of the Carroll County Delegation met at the County Administration Building in Ossipee, New Hampshire, with the following present:

Rep. Kenneth J. MacDonald, Chairman
Rep. Gene G. Chandler, Vice-Chairman
Rep. J. Lisbeth Olimpio, Clerk
Rep. Nanci A. Allard
Rep. Robert B. Holmes, Jr.
Rep. William J. Hounsell
Rep. Gerard E. Powers, Jr.
Rep. Howard N. Saunders
Rep. Jack H. Schofield

County Commissioners:

Brenda M. Presby
Marge M. Webster

At 9:30 a.m. Chairman MacDonald called a meeting of the Executive Committee to order. The purpose of this meeting was to discuss any Delegation business and to further review the 1988 County Budget.

There was no Delegation business.

The following budget items were acted upon:

<u>Acct. No</u>	<u>Title</u>	<u>Motion to Recommend</u>	<u>Amount</u>	<u>Action</u>
#4110	Attorney			Hold

Attorney William Paine was present to answer questions. The County Attorney's and the Commissioners' proposed figures were discussed at length.

#4110-097 New Equipment: a photocopier, whether to buy a new or used, and the details were referred to a subcommittee of Reps. Holmes and Chandler to meet with Attorney Paine to work out details and to make a recommendation to the Delegation. Paine concurred that the Commissioners should sign any maintenance contracts on equipment. He also reported that as a result of a newspaper article, he had received \$1,050 in donations to set up a conference room for interviewing children.

There was a short recess from 9:35 a.m.-10:37 a.m.

In response to a question about procedure from Rep. Olimpio regarding the role of the Delegation in discussing the budgets, Chairman MacDonald explained that since the County Attorney's budget and the Commissioners' proposed budget did not agree, it was appropriate for the Delegation to hear both proposals. Commissioner Presby stated that the Commissioners and departments usually come to agreement before this point. Temporary approval was given to most accounts, but no motion was made to approve until the next meeting when information will be received regarding the photocopier.

<u>Acct. No</u>	<u>Title</u>	<u>Motion to Recommend</u>	<u>Amount</u>	<u>Action</u>
#4140	Sheriff's Dept.	Rep. Hounsell	\$499,917	Passed Unanimously
	<p>#4140-008 was changed to \$66,500; #4140-029 was changed to \$2,000; #4140-037 was changed to \$2,000; #4140-052 was changed to \$4,500; #4140-068 was changed to \$7,000; All other figures were approved as the Commissioners proposed.</p> <p>Rep. Powers expressed concern about the time and expense involved with the Sheriff's transporting; i.e., mental patients to hospitals. Rep. Holmes suggested that if the County is expected to fill this responsibility, the Delegation should come up with a solution in another year.</p>			
#4142	Dispatch Center	Rep. Hounsell	\$144,370	Passed Unanimously
	<p>#4142-052 was changed to \$1,500; #4142-068 was changed to \$10,000; All other figures were approved as the Commissioners proposed.</p> <p>Rep. Powers suggested that a competent typist be hired to type reports for this department.</p>			
	Sheriff's Income	Rep. Hounsell	\$131,840	Passed Unanimously
#4010-25	Mutual Aid was changed to \$11,840; The total changed to reflect this.			

The Delegation complimented Sheriff Roy Larson for excellence in his Department.

<u>Acct. No</u>	<u>Title</u>	<u>Motion to Recommend</u>	<u>Amount</u>	<u>Action</u>
#6100	Jail & House of Correction	Rep. Chandler	\$395,524	Passed Unanimously

Russell Whiting was present to answer questions and explained that salary increases and a request for new surveillance cameras to replace old ones were the major causes for increases.

#6040-040	Jail Income	Rep. Chandler	\$3,000	Passed Unanimously
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Farm Income

There was discussion as to why the farm income proposed was lower than this year's. Whiting explained that one example was that two years' hay crop was sold in one and that income should increase with the purchase of new equipment. Reps. Chandler and Schofield both expressed opinions that maintenance charges and labor should be increased to reflect a more realistic picture.

#7100	The Farm	Rep. Chandler		Hold
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After discussion regarding salaries and again labor and maintenance costs, it was decided to "Hold."

Rep. Hounsell made a motion to direct the Commissioners to go back and review the budget and split between the farm and maintenance and to present a new budget created with appropriate labor into maintenance and income into maintenance and further to increase the rates charged on maintenance income from \$10 to \$12 per hour and equipment from \$15 to \$17. No further action to be taken on this budget until this is done. Commissioner Presby recommended not changing the worksheet format. The Commissioners would give a separate report that could be made public. Motion passed unanimously.

Action on a proposal by Reps. Chandler and Holmes regarding a county-wide facility for waste disposal management was held until another meeting.

Action on Regional Appropriations was placed on HOLD until next meeting.

Rep. Chandler moved to accept the Minutes of November 2, 1987, and February 1, 1988. The motion passed unanimously.

At 12:43 p.m. Rep. Chandler moved to recess until Monday, March 14, 1988, with public announcement of the meeting at which the Delegation will discuss the budgets not yet approved and then go into Convention.

J. Lisbeth Olimpio
Clerk

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
March 14, 1988

On Monday, March 14, 1988, members of the Carroll County Delegation met at the Administration Building, Ossipee, New Hampshire, with the following present:

Rep. Kenneth J. MacDonald, Chairman
 Rep. Gene G. Chandler, Vice-Chairman
 Rep. Nanci A. Allard
 Rep. Russell C. Chase
 Rep. Howard C. Dickinson, Jr.
 Rep. Gerard E. Powers, Jr.
 Rep. Howard N. Saunders
 Rep. Jack H. Schofield

County Commissioners:

Brenda M. Presby
 Marge M. Webster

At 9:30 a.m. Chairman MacDonald called a meeting of the Executive Committee to order.

The purpose of this meeting is to finalize the 1988 County Budget and to act upon any other business which may properly be brought before the meeting.

The first item under Delegation business was a request by Rep. Chandler that the Minutes be mailed in advance.

Rep. Chase made a motion that all the transfers for 1987 requested by the Commissioners in a letter of March 7, 1988, be approved. (See letter attached.) The motion passed unanimously.

Chairman MacDonald handed out an agenda for completing the budget, and the following actions were taken:

<u>Acct. No</u>	<u>Title</u>	<u>Motion to Recommend</u>	<u>Amount</u>	<u>Action</u>
4110-097	Attorney, New Equip.	Chandler & Amend Saunders	\$2,500	Passed Unanimously
4110-097	Attorney, New Equip.	Powers	2,900	Passed Unanimously
4110-097	Attorney, New Equip.	Chandler	1,430	Passed Unanimously

4110-097	Attorney, New Equip.	Chandler	\$ 750	Passed Unanimously
	(New Equip. Total)	Chandler	7,180	Passed Unanimously
4110-099	Attorney, Extradition	Saunders	3,500	Passed Unanimously
4110-088	Attorney, Asst. Salary	Chandler	26,180	Passed Unanimously
4110-	Attorney, New Acct., Part-time Sec.	Chandler	900	Passed Unanimously
4110-	Attorney, New Dept. Ttl.	Chandler	133,082	Passed Unanimously

Chairman MacDonald brought up the question whether the County Attorney's office needs a computer. It was decided to put this on "Hold" to see whether a grant might be available.

7100	Farm	Chandler	77,711	Passed Unanimously
7000	Farm Income	Chandler	63,000	Passed Unanimously

Rep. Schofield suggested that some idle fields should be used for hay to increase income. This was suggested in a farm report by the County Agent. Also, the price of hay may be too low.

8360-001	Coop. Extension	Dickinson	132,350	Passed Unanimously
9180	Regional Appropriation	Chandler		
-151	Health & Home Care		50,000	
-153	R.S.V.P.		24.00	

-154	Center of Hope		8,000	
-155	Conservation District		13,500	
-156	Mental Health		14,565	
-157	Wolfeboro Area Children		4,200	
-158	Children Unlimited		4,200	
	Gibson Center (New)			Passed Unanimously

9230-140	Capital Outlay	Chandler	50,000	Passed Unanimously
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The meeting recessed from 10:45 a.m. to 10:52 a.m.

9900	County Convention Contingency Fund	Dickinson	5,000	Passed Unanimously
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Rep. Schofield suggested this contingency be set aside for items such as Solid Waste, not New Equipment.

The following were changes on accounts that had already been approved:

4106-081	Water Works Maint. & Repair	Chandler	1,650	Passed Unanimously
4106-083	Labor Cost	Chandler	600	Passed Unanimously
4106	(New Total)	Dickinson	5,750	Passed Unanimously
4140-012	Sheriff's Dept. Medical Ins. (Total)	Dickinson	17,556 499,917	Passed as amend. 4-3
	Amended by That a policy providing spousal coverage be adopted starting October 1.	Chandler		

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Rep. Chandler	X	
Rep. Dickinson		X
Rep. Chase	X	

Rep. Powers		X
Rep. Saunders		X
Rep. Schofield	X	
Rep. Allard	X	

Commissioner Presby was concerned that any change in benefits in one department sets a precedent for other County employees. She felt there were "creative ways" to work this out within the department.

4142-012 Dispatch Center	Chandler	6,270	
Medical Ins.		144,370	
(Total)			
Amendment that a policy providing spousal coverage be adopted starting October 1.			Passed Unanimously
4170-081 Admin. Bldg. Repair & Maint.	Dickinson	5,900	
083 Maint. & Labor		1,600	
New Total		57,895	Passed Unanimously
4190-009 Human Service Dpt.	Dickinson	38,650	
-056 Inter. Nursing Care		675,000	
-058 Board & Care Children		70,000	
New Total		888,023	Passed Unanimously
4193-001 Gen. Maintenance	Chandler	3,800	
-009 Salary		3,600	
New Total		11,450	Passed Unanimously
4197-081 Sewer System Maint. & Repair	Dickinson	1,500	
-083 Labor Costs		3,700	
New Total		7,000	Passed Unanimously
5130-050 Nursing Home Dietary Food	Dickinson	182,000	

New Total		562,059	Passed Unanimously
5150-080 Plant Operation			
Care of Grounds	Chandler	14,150	
-083 Maint. & Labor		2,300	
New Total		174,767	Passed Unanimously
5192-029 Social Services Dept.			
Other Fees & Services	Chandler	22,250	Passed Unanimously
		35,795	
6100-009 Jail/House of Corr.			
Salary	Dickinson	194,822	
-078 Boiler House Expense		2,200	
-080 Care of Grounds		1,750	
-083 Maint. & Labor		1,150	
New Total		392,524	Passed Unanimously
8200-078 County Annex Bldg.			
Boiler House Expense	Chandler	2,200	
-080 Care of Grounds		1,900	
8200-083 County Annex Bldg.	Dickinson	1,150	
New Total		21,304	Passed Unanimously
9100-100 Interest Expense			
Int. Tax Antic. on Notes	Chandler	57,304	
New Total		88,276	Passed Unanimously

Rep. Chandler moved that the new Total Appropriations be \$6,094,345. The motion passed unanimously.

Rep. Chandler moved that the following Sources of Revenue be accepted:

4020 Registry of Deeds	496,000
Nursing Home:	
Patient Income	2,848,034

Misc. Income			98,521	
Court Lease Income			34,200	
Interest Income 9000-060 Tax Anticipation			38,000	
New Total			66,000	
Other Revenue				
Social Services Dept. 9500-074			22,250	
New Total			122,250	Passed Unanimously
Surplus 9500-099			250,000	
Rep. Dickinson made a motion that \$200,000 be used to reduce the tax rate and that \$50,000 be transferred to the Capital Reserve Fund (9230-140).				Passed Unanimously
Annex Bldg. Rental Income 8000			7,200	Passed Unanimously
Total Income From All Sources Except Taxation				
Motion:	Chandler		4,039,445	Passed Unanimously
County Tax	Motion:	Chandler	2,054,900	Passed Unanimously
Total Revenues				
Motion:	Dickinson		6,094,345	Passed Unanimously

Rep. Chandler made a motion to give authority to Commissioners when completing the budget to make slight adjustments with no changes on the bottom line. Motion passed unanimously.

Rep. Chandler made a motion to adjourn to Convention at 12:05 p.m. Motion passed unanimously.

Rep. Dickinson made a motion that the Delegation approve the budget as recommended by the Executive Committee, resulting in a total budget of \$6,094,345. Motion passed unanimously.

Rep. Powers moved that the Delegation accept the transfers as recommended by the Commissioners. Motion passed unanimously.

Rep. Powers made a motion to set up a subcommittee to recommend salaries for elected officials and that they be acted upon before the filing date. Motion passed unanimously.

Chairman MacDonald asked that the Commissioners, elected officials, and a subcommittee on benefits make recommendations for all personnel, including the Commissioners. If possible this information should be ready by the 15th of April for the next meeting. The subcommittee on benefits: Rep. Holmes, Chairman; Reps. Hounsell and Olimpio.

Rep. Chandler made a motion that a policy providing spousal coverage be adopted starting October 1. Motion passed unanimously.

Rep. Chandler made a motion to recess at the call of the Chair, 12:20 p.m. Motion passed unanimously.

J. Lisbeth Olimpio
Clerk

March 7, 1988

Carroll County Delegation
c/o Rep. Kenneth J. MacDonald, Chairman
Administration Building
Ossipee, NH 03864-0152

We request your approval of the following Carroll County budget appropriation transfers for 1987:

\$18,595.68 from 5140 Nursing Dept. (not fully staffed) to 5130 Dietary Dept. (Food costs)

2,701.45 from 5140 Nursing Dept. to 5190 Physical Therapy

1,105.67 from 5140 Nursing Dept. to 5191 Recreational Therapy

964.08 from 5150 N. Home Plant Operations to 5170 Housekeeping

948.35 from 4190 Human Services Dept. (Intermediate Nursing Care under expended) to 4130 Probate (no monies appropriated)

8,679.60 from 4190 Human Services Dept. to 4160 Court House (Full year instead of 1/2 year. Rec'd \$17,300.00 extra income)

9,227.76 from 4190 Human Services Dept. to 4170 Administration Building (Higher electrical expenses)

2,296.56 from 4190 Human Services Dept. to 4106 Water Works (Extra repairs)

2,331.57 from 4190 Human Services Dept. to 4197 Sewer System (Extra repairs)

12,258.06 from 4190 Human Services Dept. to 6100 Jail (Meals and medical costs for extra number of prisoners)

\$59,108.78 Total Transfers

Very truly yours,

Carroll County Commissioners

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
May 16, 1988

On Monday, May 16, 1988, members of the Carroll County Delegation met at the Administration Building, Ossipee, New Hampshire, with the following present:

Rep. Kenneth J. MacDonald, Chairman
Rep. Gene G. Chandler, Vice-Chairman
Rep. Nanci A. Allard
Rep. Howard C. Dickinson, Jr.
Rep. Robert B. Holmes, Jr.
Rep. William J. Hounsell
Rep. Gerard E. Powers, Jr.
Rep. Howard N. Saunders

County Commissioners:

Brenda M. Presby
Marge M. Webster

At 10:20 a.m. Chairman MacDonald called a meeting of the Executive Committee to order.

The purpose of this meeting was to review the County's First Quarter Operating Statement and to act upon any other business properly brought before the meeting.

Commissioner Presby announced there was an error in the budget figures on the Income of Nursing Home. She believes this over-estimation of about \$200,000 will be covered by overages in other departments. The Commissioners hope to get to the end of the year without a supplemental budget. At the end of seven months, accounts will be calculated (by special audit if necessary) and a projection given. If at that time a supplemental budget is needed, the proper steps will be taken. Rep. Hounsell suggested that in August decisions can be made as to how this should be handled with regard to any surplus within the budget.

The figures of the First Quarter Operating Budget were reviewed, and the Commissioners answered questions.

Under No. 4110 Attorney, Commissioner Presby explained the Commissioners are trying to eliminate some of the charges for the storage of vehicles.

Under No. 4170 Administration Building, explained that some charges are initially charged to Administration but later are pro-rated to various departments; i.e., trash removal.

Other Business: Rep. Dickinson made a motion to accept the Minutes of December 15, 1987 with a correction of the ending time. The motion passed unanimously.

Rep. Chandler moved the acceptance of the Minutes of November 2, 1987. The motion passed unanimously.

Rep. Dickinson moved the acceptance of Minutes of March 14, 1988, as corrected by the secretary. The motion passed unanimously.

The next item of business was to set salaries of county officials for the biennium beginning 1989.

County Attorney. Rep. Chandler made a motion to set the salary of the County Attorney at \$50,000 each year of the biennium. Rep. Hounsell asked to discuss this figure, stating there was some understanding that part of the Attorney's salary was to be used for the Asst. County Attorney's salary. There was further discussion regarding the status of this position – full or part-time, the amount of the salary, and whether the Attorney can be under the same retirement system as other County employees. (It was pointed out that anyone filing for office should be told the law about belonging to the retirement system.) Commissioner Presby explained that as a result of negotiated agreement, the County had paid the employees' share of retirement. This has been declared illegal, so retirement must come from the employee's salary. Rep. Hounsell made a motion to amend the salary to \$43,000.

At 11:45 a.m. Rep. Chandler took the chair. Rep. MacDonald amended the motion to have the salary set at \$50,000, explaining his point of view regarding the responsibilities and expectations of the position. Rep. Holmes commented on the growth in Carroll County and the increasing problems; i.e., drug abuse. The vote on the amendment was 6 Yes and 1 No. The first amendment (\$43,000) was defeated 6 No and 1 Yes. The vote on the original motion (\$50,000) was 6 Yes and 1 No.

Chairman MacDonald returned to the chair at 12:00 noon.

Sheriff's Salary. Rep. Chandler made a motion to set the Sheriff's salary at \$33,000 for the biennium 1989-90. The motion passed unanimously.

Register of Deeds. Rep. Dickinson made a motion to set the salary for the Register of Deeds at \$27,000 for the biennium 1989-90. The motion passed 6 to 1.

County Treasurer. Rep. Chandler made a motion to set the County Treasurer's salary at \$3,200 for the biennium. Rep. Hounsell amended the figure to \$3,800. The vote on the amendment was 1 Yes and 6 No. The vote on the original motion was 6 Yes and 1 No.

Commissioners. Rep. Dickinson made a motion to set the Commissioners salaries at \$5,000 for the next biennium. Rep. Hounsell amended

the figure to \$6,000; Rep. Chandler amended to \$5,500. There was a 5-minute recess for discussion. All previous motions were withdrawn. Rep. Chandler moved to set the salaries of the Commissioners at \$6,000 and the Chairman of the Commissioners at \$6,500. The motion carried 6 to 1.

Rep. Chandler distributed a letter from the Town of Bartlett encouraging attendance at a meeting with regard to the solid waste problem. Rep. Holmes explained that these meetings are preliminary and in the planning stages. Rep. Chandler said he just wanted an indication of the feeling of the members of the Delegation; whether they would support this effort on the part of the County.

Rep. Holmes made a motion that the Delegation support this effort. The motion passed unanimously.

Rep. Holmes then asked whether there might be space available for this committee to meet, keep records, and perhaps have an office when it gets to that point. The consensus was "Yes."

Rep. Hounsell made a motion to notify all people filing for elected office that the benefits will be the same as any other salaried Carroll County employee. The motion passed unanimously.

Rep. Powers asked whether it is necessary to have a town vote to participate in solid waste plans or would it be the selectmen's decision? It was the consensus that the County Delegation could vote on that issue.

Rep. Dickinson moved to recess the Executive Committee to the call of the Chair and go into Convention at 12:55 p.m. The motion passed unanimously.

Rep. Chandler made a motion to set the following salaries for the biennium beginning 1989-90:

County Attorney, \$50,000; Register of Deeds, \$27,000; Sheriff, \$33,000; County Treasurer, \$3,200; Commissioners, \$6,000; and Chairman of the Commissioners, \$6,500. The motion passed unanimously.

Rep. Dickinson asked that the Delegation support the idea of the New Hampshire Land Trust's purchasing a "finger of land" (20-30 acres) in Hale's Location and adding it to Echo Lake State Park. Rep. Dickinson made a motion that the Convention direct the Chair to write a letter to the New Hampshire Land Trust in support of its purchase of this property. The motion passed unanimously.

Rep. Chandler made a motion to recess at the call of the Chair at 1:05 p.m.

J. Lisbeth Olimpio
Clerk

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
August 15, 1988

On Monday, August 15, 1988, members of the Carroll County Delegation met at the Administration Building, Ossipee, New Hampshire, with the following present:

Rep. Kenneth J. MacDonald, Chairman
Rep. Gene G. Chandler, Vice-Chairman
Rep. Nanci A. Allard
Rep. Russell C. Chase
Rep. Howard C. Dickinson, Jr.
Rep. Robert B. Holmes, Jr.
Rep. William J. Hounsell
Rep. Gerard E. Powers, Jr.
Rep. Howard N. Saunders

County Commissioners:

Brenda M. Presby
Marge M. Webster

At 10:10 a.m. Chairman MacDonald called a meeting of the Executive Committee to order.

The purpose of this meeting was to review the County's Second Quarter Operating Statement and to act upon any other business properly brought before the meeting.

At the suggestion of the secretary, Rep. Chandler moved to correct the last paragraph of page 4 of the Minutes of May 16, 1988, to read "Echo" Lake State Park. The Minutes were unanimously approved as corrected.

The status of each account as of this date was discussed. There was little or no discussion on all accounts except Account No. 5140 Nursing Home Department. There is a shortage of a little over \$200,000 in that account. Commissioner Presby explained this is due to an error in the original budgeting process. By the time the error was discovered, it was April, so the Commissioners had the choice of asking for a supplemental budget or trying to remedy the situation within the county budget. Their choice was the latter. All members of the "county family" are working to increase income and decrease expenses. It is still the Commissioners' opinion that a supplemental budget will not be necessary. The Commissioners asked for a "gentlemen's agreement" with the Delegation that if additional funds are needed, the Delegation will authorize the taking of the needed funds; i.e., \$50,000, from the Capital Reserve Fund with the provision that the \$50,000 would be returned to the Capital Reserve Fund next year. There would be a special meeting of the Delegation to authorize that action, but at present the Commissioners were asking only for assurance.

The increase in costs in this account was explained by Presby;

nurses had to be hired from a nursing pool to cover summer vacations and part-time employees. Their salaries were higher than regular employees.

Much discussion followed regarding the use of money from the Capital Reserve Fund for operating expenses. Reps. Dickinson and Hounsell both expressed concern as to any effects on the tax rate and being sure that it is all handled in the "open."

Commissioner Presby explained the down side of presenting a supplemental budget. They are confident they can get along with the \$50,000 figure by using efficiency and cooperation of the staff. It would be part of the October business for the Delegation to approve such action, and there would be public notice.

The legality of this procedure was questioned, and Presby and Rep. Chase referred to sections of the law RSA 35:1 and RSA 35:3. After discussion it was decided it is acceptable to take money from the Capital Reserve Fund but it must be used for the purposes designated in the law. Rep. Hounsell made a motion "to accept the Commissioners' recommendation to give a "gentlemen's agreement" that as the time comes to properly notice detailed outline of where the capital money is to go, we will move monies from the Capital Reserve at the vote of this Delegation to the General Fund budget after public hearing." The motion passed unanimously.

In "Other Business" Rep. Chandler, as Chairman of the Carroll County Solid Waste Disposal Planning Committee, explained that at its July 14, 1988 meeting, a motion was passed to recommend to the Commissioners and the Delegation that they undertake raising the money for a study for a possible solution to the county waste problem. Sixteen-eighteen towns were represented, and the vote was unanimous; with Ossipee abstaining.

The North Country Council has estimated the cost from \$75,000-\$90,000 and \$15,000 in administrative costs.

Chandler has contacted Commissioners, and they have agreed to take on that responsibility. Chandler also explained that two subcommittees will work with the Commissioners; the first will sit with the Commissioners and the Lakes Region Planning Committee to establish the scope of the study; the second will work with the Commissioners on the selection of an engineering firm.

There were many questions as to the set-up of planning districts, the funding of such an operation. Rep. Holmes strongly urged that an executive director be hired from "day one" and that provision for that position be included in next year's budget.

Rep. Chandler favors this as county business. In his opinion, "This is the most important business the Delegation and Commissioners have done for Carroll County."

Chandler moved "to authorize the Commissioners to select and enter into a contract with an engineering firm to conduct a study of the solid waste problem, such study to include solutions and possible sites."

In a roll call vote, the motion passed:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Rep. MacDonald	X		
Rep. Chandler	X		
Rep. Allard	X		
Rep. Chase	X		
Rep. Dickinson	X		
Rep. Holmes	X		
Rep. Hounsell	X		
Rep. Powers		X	
Rep. Saunders			X

At 12:25 p.m. Rep. Hounsell moved to go into Convention.

Rep. Chandler's motion passed as noted above.

At 12:35 p.m. a motion was made to adjourn to the call of the Chair. Motion passed unanimously.

J. Lisbeth Olimpio
Clerk

CARROLL COUNTY DELEGATION

Ossipee, New Hampshire

November 7, 1988

On Monday, November 7, 1988, members of the Carroll County Delegation met at the Administration Building, Ossipee, New Hampshire, with the following present:

Rep. Kenneth J. MacDonald, Chairman
Rep. Gene G. Chandler, Vice-Chairman
Rep. J. Lisbeth Olimpio, Clerk
Rep. Nanci A. Allard
Rep. Robert B. Holmes, Jr.
Rep. William J. Hounsell
Rep. Gerard E. Powers, Jr.
Rep. Howard N. Saunders

County Commissioners:

Brenda M. Presby
Marge M. Webster

At 10:10 a.m. Chairman MacDonald called a meeting of the Executive Committee to order.

The purpose of this meeting was to review the County's Third Quarter Operating Statement and to consider and act upon any other business which might properly be brought before the meeting.

A typing error on page 2 of the August 15, 1988, Minutes was corrected. A motion was made to accept the Minutes as corrected. The motion passed unanimously.

The status of each account at the end of the third quarter (and some accounts as of this date) was discussed.

Account #4106 Water Works. Expenditures were explained by the Commissioners. Water-testing costs were higher than anticipated.

Account #4110 Attorney. Concern was expressed by Commissioners and Delegation members that some items in this budget are over-expended. Commissioner Presby pointed out there's a discrepancy with the travel expense policy. It has been the Commissioner's policy to pay travel for out-of-town functions, not to and from work. The Assistant County Attorney has submitted travel vouchers including trips from his office to Superior Court (a local trip). The Commissioners have not allowed these payments, so there is a misunderstanding; the Commissioners just wanted the Delegates to be aware of the situation.

Rep. Chandler expressed concern about the fact that it seems as if

the County Attorney isn't concerned about keeping within the budget; about the only thing over which the Commissioners have control is the new equipment. The Commissioners explained that it is difficult for them not to pay bills even if an account is over-extended. Rep. Olimpio asked whether there was a weakness in the basic budget; and Commissioner Presby responded that there has been a pattern of overspending over the past five years. Rep. Olimpio asked who controls the budget; and the Commissioners responded that once the bottom line is set, it is pretty much in control of the County Attorney. If the Commissioners "shut off" payments such as telephone and salaries, there would be legal ramifications. Some accounts, i.e., #4110-037 Dues and Licenses, are controllable.

There was also a question about who owns a FAX machine in the County Attorney's office. According to an explanation by the Attorney's secretary to Commissioner Presby, the machine belongs to the Attorney. Rep. Saunders stated that at an Open House, this machine was visible and its use explained to visitors.

Both Reps. Chandler and MacDonald suggested that the Commissioners recommend to the County Attorney that every effort be made to stay within the budget by December 31. Rep. Holmes agreed, saying that a realistic budget should be presented and adhered to. Rep. Hounsell stated that when accounts have been overspent, the Attorney has made up the difference from his own salary. Rep. Chandler commented that these accounts in the budget would be overspent, and the Attorney would still receive his salary of \$50,000. There was further discussion about the Commissioners' rights with regard to paying bills, and again Presby stated that with elected officials, there is less control over spending. Rep. Allard asked whether there is a system of the Commissioners' approving purchase orders. Presby's reply was that the law dictates there are certain duties to be performed by that office, and these duties must be done; they can't refuse to pay.

Rep. Saunders pointed out that only 82.4 percent of the total County Attorney's budget has been spent, so he questioned whether these criticisms are unreasonable.

There was a ten-minute break at 10:50 a.m. so members could come up with a motion to deal with the situation.

The Delegation was back in session at 11:00 a.m.; and while the motion was being written, other business was considered:

Accounts #4142 Dispatch Center, #4140 Sheriff's Department, and #4150 Medical Referee were perused, with no questions. Account #4170 Administration Building was discussed, and Commissioner Presby stated that all department heads are making every effort to keep expenses down. Account #4190 Human Services Department 4190-056 Intermedi-

ate Nursing Care has spent 90.8 of its appropriation. Commissioner Presby explained that charges for Old Age Assistance, Medical Nursing Aid, Aid for the Disabled, and Boarding Care of Children are mandated by the State. The Commissioners are monitoring the situation, but the County is paying more than 50 percent of the non-federal share of these costs. The State has decreased its share, so the County must pay more. Also there is a “catch-up” factor for six or eight months’ charges.

All other expense accounts were discussed, and no problems were apparent.

In reviewing the income accounts, it was noted that Account #4020 Registry of Deeds has shown a decrease in income. Presby stated there was a \$70,000 decrease, but expenses have been cut; the actual deficit is only \$40,000.

Account #5000 Nursing Home Income still reflects the incorrect calculation of \$250,000 in income. The Commissioners still think that holding expenses in all areas will take care of that figure. All other figures in that department are ok.

Account #6040 Jail Income shows an increase because of money received from work release and other income. Rep. Holmes asked about the criteria for people sent out on work release. Commissioner Presby responded that they (Commissioners) have taken a stand with the court that prisoners should “earn” the privilege of work release after proving themselves. Rep. Holmes complimented the Commissioners’ position.

In discussing Account #8500 Court Lease Income, Rep. Hounsell commented about the dirty condition of the Courthouse and asked whether anything could be done on the state level.

After discussion of all income accounts, Commissioner Presby stated that according to the most recent calculation there is a shortage of about \$132,000. Again she stated that through the efforts to cut expenses and management of funds, the situation will be remedied.

Rep. Holmes made the following motion:

Whereas all elected public officials are financially accountable to the citizens they serve; the Carroll County Delegation herein directs the County Attorney to function within the budget as requested by him and voted on by the Carroll County Delegation. Further, the Carroll County Delegation supports the efforts of the Carroll County Commissioners to hold all County agencies to their duly appropriated budgets.

Motion A. The Carroll County Delegation herein declines to pay for the following:

1. Mileage for County Attorney and/or Assistant County Attorney while on official business on or about the County Complex.
2. New Equipment other than or in excess of that requested in the budget.
3. Dues, Licenses and Subscriptions in excess of that requested and voted in the budget.

During discussion Reps. Allard and Saunders expressed feelings that since the bottom line of the budget is not out of control (just individual items), they would oppose the motion.

The results of a roll call vote were 4 Yes and 3 No:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Rep. Allard		X	
Rep. Chandler	X		
Rep. Holmes	X		
Rep. Hounsell	X		
Rep. Olimpico	X		
Rep. Powers		X	
Rep. Saunders		X	

Rep. MacDonald suggested that letters of commendation be sent to departments succeeding in controlling and cutting expenses. Commissioner Presby stated that would be done.

The hearing on the 1989 budget will be held Monday, December 12, 1988, at 10 a.m. at the Mountain View Nursing Home. The morning meeting was suggested by Rep. Chandler, an effort for better attendance. The new officers will be elected at that meeting and luncheon will follow.

It should be understood that participating organizations will be present as resource people to accept questions from the public, not to present details of budget.

Rep. Holmes thanked the Delegation and Commissioners for the privilege of being a Representative.

Rep. Chandler made a motion to thank all "retiring" Representatives on behalf of the citizens of Carroll County. Motion passed unanimously.

Commissioner Presby will report on the budget status as of November 30 at the December 12 meeting.

A motion was made and unanimously passed to adjourn the meeting to the call of the Chair at 12:25 p.m.

J. Lisbeth Olimpico
Clerk

December 12, 1988

Mr. Kenneth MacDonald
Wolfeboro, N.H. 03894

Dear Ken:

I was once again dismayed to read, in the Carroll County Independent, that discussions and comments were made about the office and budget of the County Attorney without my being present. At the delegation meeting on Monday, November 7, 1988, as has happened on prior occasions when discussions were held, without notice, when I was in Superior Court and after no request made for any explanation or opportunity for explanation. In reviewing the situation over the last years, this method of proceeding has been followed very frequently. I have always tried to treat the members of the delegation with courtesy and respect and would have hope for the same treatment from them. The alleged overspending of the County Attorney's budget was called to account but with no attempt to review what has occurred. I would like to take an opportunity to review the current status of my budget with you and ask for an opportunity to discuss the matter with you publicly. I am enclosing general comments based upon the members which were not available until December 1988 and would be happy to respond to questions to each of you individually or collectively as you may wish. It is my sincere desire to balance the law enforcement needs of the County against cost within the budget structure. Crime is an abstraction unless the victim is someone closely associated with you. However, every crime committed in Carroll County involves someone either police or victim in Carroll County. Successful prosecution for departments spending over 3 million for investigation can only be had just so cheaply.

I have reviewed the minutes of the meeting and would like to discuss the various areas of concern. There are certain parts of the County Attorney's budget which are driven by costs which are caused by factors beyond the control of the County Attorney:

a. Autopsies are a factor of:

1. Cost — transportation, physicians and hospital
2. Number of deaths that need autopsies

There has been an increase in the deaths which require toxicology which must be sent out of state which takes 6 to 8 weeks.

3. There are less and less doctors who will go to crime or death scenes, therefore, in order to be safe more autopsies are required.
4. There has been an increase in the number of autopsies because of a change in criteria which has been developed by the State Medical Examiner
5. Autopsies are predominantly done in Concord by the State Medi-

cal Examiner

6. That the cost has increased due to the additional cost of using the Concord Hospital (\$150.00 per autopsy not including any extras), the extra transportation costs (approximately \$100.00) and the cost of the autopsy (\$300.00)

In the discussion on the Dues, Fees and Subscription account which encompasses dues for the National District Attorney's Association, updates to the statute books (N.H. Revised Statutes Annotated (estimated cost of \$200.00 per year) and Corpus Juris Secundum, reference books and case books, such as the U. S. Supreme Court Decisions (at \$436.00 per year) and the N.H. Supreme Court Decisions (at \$60.00 per year), which are used for the basis upon which legal opinions are given to the law enforcement agencies and from which law arguments and memorandums are made. During this year, we were given a complete set of legal research books, at no cost to the County, (see attached letter) which had been in the judge's chamber at the Courthouse, the cost of updating these books was \$488.60. Also, based on prior years expenses we had requested \$1,200.00 in our proposed budget for 1988 and were given \$1,015.00 by the County.

In the Criminal Cases Expenses and Fees and Other Services are charges for storage of vehicles which were impounded at the request of various departments. This impoundment, as can be seen, may or may not result in prosecution, nevertheless was felt by these departments to be necessary to complete their investigation of the cases.

- a. Vehicle held at Elliott Bros. for the State Police due to a fatal accident which resulted in the death of two people but no charges were brought after receiving drug test results. The test results took approximately 6 weeks to be received from an out of state lab. Cost \$2064.00
- b. Vehicle held at the Buffing Wheel at the request of the Ossipee Police Dept. based on van containing stolen property and charges brought against 4 defendants. This has resulted in conviction with some cases still pending. Cost \$2016.00
- c. Vehicle held at the Chocorua Service Center at the request of the Sheriff's Dept. This did not result in any prosecution. Cost \$744.00
- d. Vehicle held at the Redstone Salvage at the request of the Conway Police Dept. This matter did result in a number of arrests and these cases are still pending in the Superior Court. Cost \$1578.00

Other factors in the monies spent this year were the cost to the County Attorney for copies of depositions. In the past, the County Attorney was given a copy by the defense counsel or the stenographer, at no cost, this year the stenographers started charging the County Attorney

for the copies. The Court also ordered an evaluation of an incompetent defendant at the County Attorney's cost of \$500.00 and in a pending case it was necessary to incur costs for medical examinations which cost \$1028.00.

According to the Minutes of the November 7th meeting, there was discussion about the continued over runs in my budget in recent years. I am enclosing copies of the last three years ending budget:

1985 was 94.8 expended

1986 was 93.9 expended

1987 was 95.1 expended

I thank you for your time in reading this review and would ask that should you have any questions on any of the above information, please feel free to contact me.

Respectfully yours,

William D. Paine, II
Carroll County Attorney

1988 BUDGET OF CARROLL COUNTY
Appropriations and Estimates of Revenue
For the Calendar Year January 1, 1988 to December 31, 1988

Purpose of Appropriation	Appropriations	Actual	Appropriations
	Fiscal Year	Expenditures	Fiscal Year
	1988	1988	1989
Current Maintenance:			
General Government:			
Administration - Commissioner's Office	\$104,077.00	\$97,836.65	\$114,979.00
Administration - Treasurer	5,240.00	4,844.32	6,261.00
Administration - Auditors, Legal	14,500.00	6,675.84	9,500.00
County Attorney	133,082.00	140,488.23	139,909.00
Register of Deeds	265,771.00	248,170.08	247,031.00
Sheriff	499,917.00	467,924.27	591,604.00
Dispatch Center	144,370.00	132,930.28	153,169.00
Medical Referee	2,200.00	2,030.46	1,700.00
Maintenance - Administration Building	57,895.00	60,510.06	67,886.00
General Maintenance	11,450.00	8,699.20	9,800.00
Public Welfare	888,023.00	1,026,121.19	1,092,507.00
Water Works	5,750.00	8,955.95	7,000.00
Sewer System	7,000.00	3,881.84	6,050.00
Mountain View Nursing Home	2,918,640.00	2,877,285.93	3,122,192.00
Jail	392,524.00	391,702.95	422,424.00
Farm	77,711.00	74,325.40	85,000.00
Annex Building	21,304.00	20,513.43	23,583.00

Debt Service:				
Interest:				
On Tax Anticipation Notes	57,151.00	58,583.81	92,000.00	
On Long Term Notes	5,137.00	5,925.00	-0-	
On Bonded Debt	25,988.00	25,200.00	22,680.00	
Principal:				
Long Term Notes	63,100.00	63,100.00	-0-	
Bonded Debt	80,000.00	80,000.00	45,000.00	
Regional Appropriations (Grants)	118,465.00	99,800.00	110,700.00	
Cooperative Extension Service	132,350.00	132,350.00	139,300.00	
Capital Outlay, New Construction and Equipment:				
Solid Waste Study	-0-	-0-	89,956.00	
Deficit Appropriation	-0-	-0-	35,044.00	
Transfer to Capital Reserve Fund	50,000.00	50,000.00	-0-	
County Convention Expense	12,700.00	6,112.47	6,950.00	
	<u> </u>	<u> </u>	<u> </u>	
Total Appropriations	\$6,094,345.00	6,093,967.36	6,642,225.00	

	Estimated Revenue Fiscal Year 1988	Actual Revenue Fiscal Year 1988	Estimated Revenue Fiscal Year 1989
Sources of Revenue			
Register of Deeds -- Fees	496,000.00	406,265.82	420,700.00
Sheriff's Writ Fees	46,000.00	53,698.00	55,000.00
Sheriff's Other Income	85,840.00	71,981.38	86,040.00
Mountain View Nursing Home	2,946,555.00	2,634,969.49	2,831,636.00
Jail	3,000.00	10,642.25	8,000.00
Farm	63,000.00	72,108.43	64,500.00
Court Lease Income	34,200.00	34,200.00	41,200.00
Other Income			
Interest	66,000.00	49,806.80	70,000.00
Social Services	22,250.00	23,052.02	25,390.00
Water Rents	7,400.00	7,600.00	7,500.00
Annex Rents	7,200.00	7,200.00	7,200.00
Miscellaneous County	2,000.00	1,190.36	2,000.00
Insurance Refunds	10,000.00	9,664.60	11,000.00
Unincorporated Places	-0-	-0-	500.00
Received From Capital Reserve	-0-	-0-	125,000.00
Surplus -- Used to Reduce Tax Rate	200,000.00	200,000.00	-0-
Surplus -- Transfer to Capital Reserve	50,000.00	50,000.00	-0-
Total Income From All Sources Except Taxation	<u>4,039,445.00</u>	<u>3,632,379.15</u>	<u>3,755,666.00</u>
Amount Necessary To Be Raised by County Tax	<u>2,054,900.00</u>	<u>2,054,900.00</u>	<u>2,886,559.00</u>
Total Revenues	<u><u>\$6,094,345.00</u></u>	<u><u>\$5,687,279.15</u></u>	<u><u>\$6,642,225.00</u></u>

COUNTY OF CARROLL, NEW HAMPSHIRE
REPORT ON INTERNAL ACCOUNTING CONTROL
FOR THE YEAR ENDED DECEMBER 31, 1988

February 15, 1989

County Commissioners
Carroll County
Ossipee, New Hampshire 03864

Commissioners:

We have examined the general purpose financial statements of the County of Carroll, New Hampshire for the year ended December 31, 1988, and have issued our report thereon dated February 15, 1989. As part of our examination, we made a study and evaluation of the internal control systems, including applicable internal administrative controls, used in administering federal financial assistance programs to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards, the standards for financial and compliance audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities, and Functions, issued by the U.S. General Accounting Office, the Single Audit Act of 1984, and the provisions of OMB Circular A-128, Audits of State and Local Governments. For the purpose of this report, we have classified the significant internal accounting and administrative controls used in administering federal financial assistance programs in the following categories:

- (1) Accounting Applications
 - (a) Cash Receipts and Disbursements
 - (b) Receivables and Billings
 - (c) Accounts Payable and Purchasing
 - (d) Payrolls
 - (e) Property and Equipment

(2) Controls Used in Administering Federal Programs

General Requirements

- (a) Political Activity
- (b) Davis-Bacon Act
- (c) Civil Rights
- (d) Cash Management
- (e) Relocation Assistance and Real Property Acquisition
- (f) Federal Financial Reports

Specific Requirements

- (a) Types of Services
- (b) Eligibility
- (c) Matching Level of Effort
- (d) Reporting
- (e) Cost Allocation

The management of the County of Carroll, New Hampshire is responsible for establishing and maintaining internal control systems used in administering federal financial assistance programs. In fulfilling that responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of internal control systems used in administering federal financial assistance programs are to provide management with reasonable, but not absolute, assurance that, with respect to federal financial assistance programs, resource use is consistent with laws, regulations, and policies; resources are safeguarded against waste, loss, and misuse; and reliable data are obtained, maintained, and fairly disclosed in reports.

Because of inherent limitations in any system of internal accounting and administrative controls used in administering federal financial assistance programs, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the systems to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study included all of the applicable control categories listed above. During the year ended December 31, 1988, the County of Carroll, New Hampshire, expended 99% of its total federal financial assistance under major federal financial assistance programs. With respect to internal control systems used in administering major federal financial assistance programs, our study and evaluation included considering the types of errors and irregularities that could occur, determining the internal control procedures that should prevent or detect such errors and irregularities, determining whether the necessary procedures are prescribed and are being followed satisfactorily, and evaluating any weaknesses.

With respect to the internal control systems used solely in administering the nonmajor federal financial assistance programs of the County of Carroll, New Hampshire, our study and evaluation was limited to a preliminary review of the systems to obtain an understanding of the control environment and the flow of transactions through the accounting system. Our study and evaluation of the internal control systems used solely in administering the nonmajor federal financial assistance programs of the County of Carroll, New Hampshire, did not extend beyond this preliminary review phase.

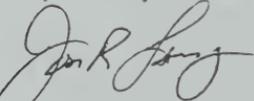
Our study and evaluation was more limited than would be necessary to express an opinion on the internal control systems used in administering the federal financial assistance programs of the County of Carroll, New Hampshire. Accordingly, we do not express an opinion on the internal control systems used in administering the federal financial assistance programs of the County of Carroll, New Hampshire. Further, we do not express an opinion on the internal control systems used in administering the major federal financial assistance programs of the County of Carroll, New Hampshire.

Also, our examination, made in accordance with the standards mentioned above, would not necessarily disclose material weaknesses in the internal control systems used solely in administering nonmajor federal financial assistance programs.

However, our study and evaluation and our examination disclosed no condition that we believe to be a material weakness in relation to a federal financial assistance program of the County of Carroll, New Hampshire.

This report is intended solely for the use of management and the cognizant audit agency and other federal audit agencies and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the County of Carroll, New Hampshire is a matter of public record.

Respectfully submitted,



Jon R. Lang
Certified Public Accountant
MASON & RICH PROFESSIONAL ASSOCIATION
Accountants and Auditors

INTERNAL CONTROL

(1) CASH RECEIPTS AND DISBURSEMENTS

Significant internal accounting controls: segregation of duties, use of cash receipts book, prompt recording and depositing, bonding of employees handling cash, control over unused, returned and voided checks, bank accounts reconciled monthly, authorization for payment, cancellation of invoices, and disbursements properly recorded.

We have evaluated the following internal controls identified in the preceding sentence: segregation of duties, use of cash receipts book, prompt recording and depositing, bonding of employees, the control over unused, returned and voided checks, bank accounts reconciled monthly, authorized for payment, cancellation of invoices, and disbursements properly recorded. We found no material weaknesses.

(2) RECEIVABLES AND BILLINGS

Significant internal accounting controls: segregation of duties, standard billing rate, and control of receipt for miscellaneous transactions.

We have evaluated the following internal controls identified in the preceding sentence: segregation of duties, standard billing rate, and control of receipt for miscellaneous transactions. We found no material weakness in this area.

(3) ACCOUNTS PAYABLE AND PURCHASING

Significant internal accounting controls: control established over incoming invoices, segregation of duties, authorized payment, review of vouchers to check that proper procedures were followed, program charged checked against budget, bid process procedures, and receipt of goods.

We have evaluated the following internal controls identified in the preceding sentence: control established over incoming invoices, segregation of duties, authorized payment, review of vouchers to check that proper procedures were followed, program charged checked against budget, bid process procedures, and receipt of goods. We found no material weaknesses.

(4) PAYROLL

Significant internal accounting controls: segregation of duties, written personnel policies, payroll charges checked to approved budget, and wages paid at or above Federal minimum wage.

We have evaluated the following internal controls identified in the preceding sentence: segregation of duties, written personnel policies, payroll charges checked to approved budget, and wages paid at or above Federal minimum wage. We found no material weaknesses in this area.

(5) PROPERTY AND EQUIPMENT

Significant internal accounting controls: authorization for capital expenditures, detailed records of County Home fixed assets are maintained, and equipment is being used in the operation of programs for which it was acquired.

We have evaluated the internal accounting controls identified in the preceding sentence and found no material weaknesses on items under our tests.

(6) CONTROLS USED IN ADMINISTERING GENERAL REQUIREMENTS FOR FEDERAL PROGRAMS

We evaluated the controls used and found no material weaknesses except for the following. We did not evaluate the controls in connection with the cash management, or relocation assistance and real property acquisition as those requirements were not applicable to the federal programs the County received during the current fiscal year. We noted no material weaknesses.

COUNTY OF CARROLL, NEW HAMPSHIRE
REPORT ON COMPLIANCE
FOR THE YEAR ENDED DECEMBER 31, 1988

February 15, 1989

County Commissioners
Carroll County
Ossipee, New Hampshire 03864

Commissioners:

We have examined the combined financial statements of the County of Carroll, New Hampshire, as of and for the year ended December 31, 1988, and have issued our report thereon dated February 15, 1989. Our examination was made in accordance with generally accepted auditing standards; the standards for financial and compliance audits contained in the U.S. Comptroller General's Standards for Audit of Governmental Organizations, Programs, Activities, and Functions, the Single Audit Act of 1984 and the provisions of the Office of Management and Budget's Circular No. A-128 and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

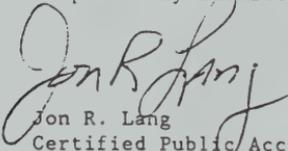
As the cognizant agency (H.H.S.) informed us that the State of New Hampshire's Office of Provider Audits would test for compliance with the requirements of Title XIX (Medicaid) for Intermediate Nursing Care Facilities, we performed no tests for compliance with Title XIX, the County's only major federal program.

The management of the County of Carroll, New Hampshire, is responsible for the County's compliance with laws and regulations. In connection with the examination referred to above, we selected and tested transactions and records from nonmajor federal financial assistance programs to determine the County's compliance with laws and regulations noncompliance with which we believe could have a material effect on the allowability of program expenditures.

The results of our tests indicate that for the transactions and records tested, the County of Carroll, New Hampshire complied with the laws and regulations referred to above. Our testing was more limited than would be necessary to express an opinion on whether the County of Carroll, New Hampshire, administered those programs in compliance in all material respects with laws and regulations, noncompliance with which we believe could have a material effect on the allowability of program expenditures; however, with respect to the transactions that were not tested by us, nothing came to our attention to indicate that the County of Carroll, New Hampshire had violated those laws and regulations referred to above.

This report is intended solely for the use of the County of Carroll, New Hampshire, the cognizant audit agency, and other federal audit agencies and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report which, upon acceptance by the County of Carroll, is a matter of public record.

Respectively submitted,



Jon R. Lang
Certified Public Accountant
MASON & RICH PROFESSIONAL ASSOCIATION
Accountants and Auditors

JRL/mkp

We have tested and evaluated the following federal funds of the County of Carroll, New Hampshire, for the year ended December 31, 1988 for legal compliance. Our findings are as follows:

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Questioned
Costs

Findings

MAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAMS

Program

- | | | |
|--|--|------------|
| <p>1. <u>DEPARTMENT OF HEALTH AND HUMAN SERVICES - Medical Assistance Program (Medicaid or Title XIX of the Social Security Act) - County as sub-recipient through New Hampshire Department of Health and Human Services - #13.714</u></p> | <p>The Department of Health and Human Services, as the cognizant agency, informed us that the New Hampshire Department of Health and Human Services would test for compliance with the requirements. Accordingly, we performed no compliance tests for this program.</p> | <p>-0-</p> |
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NONMAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAMS

- | | |
|---|--|
| <p>1. <u>DEPARTMENT OF THE TREASURY - Federal Revenue Sharing Funds - ORS Account #30-1-002-002 - #21.300</u></p> | <p>We tested the transactions selected for compliance with the applicable items in the OMB compliance audit program. Nothing came to our attention to indicate non-compliance.</p> |
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