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2011



ANNUAL REPORT 2011

ANNUAL REPORT

of the

TOWN OFFICERS

OF THE TOWN OF

JEFFERSON, NH

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FOR THE YEAR ENDING DECEMBER 31, 2011

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*In Memory
of
Franklin Gray
7-23-1949 - 4-30-2011*



Frank had worked at the Transfer Station since its inception and enjoyed working there. Frank will be greatly missed by all. In his honor the Transfer Station has been named the Frank Gray Transfer Station.

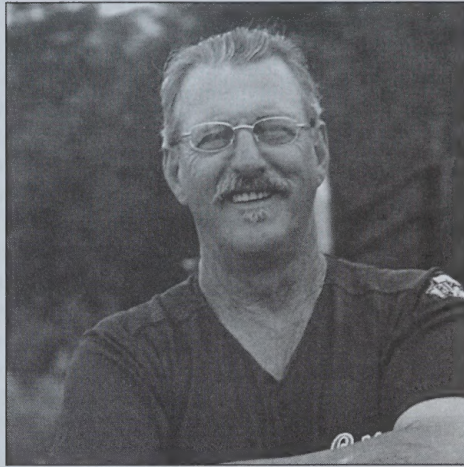


Photo compliments of Jeanne Kenison

2011 brought the profound loss of Forrest Paul Hicks, a husband, father, grandfather and coach.

Baseball and Jefferson seem to go hand in hand, but the truth is Jefferson had no organized ball until Forrest Hicks. Forrest, a native of Jefferson, served his country and came home to raise his family as he knew the value of the small town.

Some 30 plus years ago, Dave Bedell asked Forrest to help organize a baseball team for Jefferson. Before you knew it, Jean Paul Couture donated the Riverton Field and the first team was formed. Santa's Village was contacted and became the first sponsor and has continued its dedication for over 30 years to the youth of Jefferson. Forrest helped to build the Santa's Village team working with children from 9-12 in the Little League program to the present day Carl Ripkin League until his death.

From the Riverton Field his barn was taken down, local carpenters donated their time and the dugouts were built, fencing purchased, and the field developed and established at the Jefferson School. Community support and excitement were building. What a great scene, the field filled with generations who were supporting their little town, to the coach who could only say "Good Bye" the first year, the Little Red Wagon hot dogs and snacks that were sold, to league champs and all stars year after year!!

Building character, instilling sportsmanship and discipline has provided many very fine athletes and generations of young men who continue to give back to this community. Forrest had the pleasure of coaching his neighborhood son, Arron Gross throughout his Jefferson career and eventually they went on to coach the 9-12 year olds for ten years together, as well as All Star teams for 5 years. Forrest enjoyed coaching and working with Jason Call from the very first Santa's Village team and was so pleased that Jason and he could coach his two sons together. A special gift was given by Jason Foster who allowed Forrest to participate in his beloved sport of baseball when he could the last year of his life. There are but a few examples of a program that helps to build the character of one's citizenry and who are active today. How fortunate we are!

This spring the Forrest Hicks Field will be dedicated and generations will have the supreme pleasure of enjoying baseball with their families and privilege of carrying on this legacy for future generations. Thank you for the memories, Forrest!

Retirement



On October 1, 2011 Jean Paul Couture retired after thirty plus years of service as the Town's Road Agent. We would like to wish Paul and Elizabeth the very best and hope that he enjoys his free time.

TOWN OFFICERS

MODERATOR	Paul F. Donovan
SELECTMEN	Bruce Hicks, Chairman Norman Brown Kevin Meehan
TREASURER	Katherine Savage
TAX COLLECTOR	Mary L. Gross
TOWN CLERK	Opal L. Bronson
SUPERVISORS OF THE CHECKLIST	Cheryl Meehan Diana Lizak Sally Brooks
EMERGENCY MANAGEMENT	Jeffrey Wiseman, Director
PLANNING BOARD	Charles Muller, Chairman
BOARD OF ADJUSTMENTS	Kim Perry, Chairman
FIRE CHIEF	Chris Milligan
TRUSTEES OF THE TRUST FUNDS	Jason Call Eric Higgins Bernadette Nay
LIBRARY TRUSTEES	Deborah Dubois Cheryl Meehan Jeannie Kenison Bette Bovio Judy Friend
CONSERVATION COMMISSION	David Govatski, Chairman

WARRANT 2012 TOWN MEETING

THE POLLS WILL BE OPEN FROM NOON TO 8:00 P.M.

To the inhabitants of the Town of Jefferson in the County of Coos in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Town of Jefferson on Tuesday, the Thirteenth day of March next, at 7:30 of the clock in the evening, to act upon the following subjects:

ARTICLE 1: To choose all necessary Town Officers for the ensuing year**

ARTICLE 2: To see what action the Town will take on the following: **

Are you in favor of amending the Jefferson Land Use Ordinance as recommended by the Planning Board as follows: Article V, Section 9, Floodplain Development Ordinance updating and making changes to the ordinance as recommended by FEMA. These regulations are required to qualify to participate in the National Flood Insurance Program. (the changes are available in the Town Office)

****ARTICLES 1 and 2 TO BE VOTED ON BY OFFICIAL BALLOT WHILE THE POLLS ARE OPEN.**

ARTICLE 3: To see if the Town will vote to raise and appropriate \$572,656 to defray Town charges for the ensuing year. Selectmen recommend.

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of \$70,000 to be added to the Capital Reserve Funds as listed. Selectmen recommend.

\$ 2,000 Dump Closure CRF	\$12,000 Fire Truck CRF
\$45,000 Highway Vehicle CRF	\$ 6,000 Building CRF
\$ 5,000 Rt. 115B Reconstruction CRF	

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of \$32,000 to be added to the Expendable Trust Funds as listed. Selectmen recommend.

\$25,000 Town Library Fund	\$ 2,000 Cemetery Maintenance Fund
\$ 5,000 Athletic Expendable Trust	

ARTICLE 6: To see if the Town will vote to raise and appropriate up to the sum of \$75,000 for the purchase of a new highway truck, plow, sander, and to authorize the Selectmen to withdraw up to \$75,000 from the Highway Vehicle CRF for this purchase. NO funds to be raised by taxation. Selectmen recommend.

ARTICLE 7: To see if the Town will vote to raise and appropriate up to the sum of \$40,000 for the purchase of an excavator, and to authorize the Selectmen to withdraw up to \$40,000 from the Highway Vehicle CRF for this purchase. NO funds to be raised by taxation. Selectmen recommend.

Town of Jefferson, NH

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of \$1,000 for the purpose of work to be done at the Forrest Hicks Ball Field and to fund this appropriation by authorizing the withdrawal of said amount from the unexpended fund balance as of December 31, 2011 (surplus). This amount is equivalent to funds received through a donation for this purpose. NO funds to be raised by taxation. Selectmen recommend.

ARTICLE 9: Shall we modify the Elderly Exemptions from property tax in the Town of Jefferson, based on the assessed value, for qualified taxpayers, to be as follows: a person 65 years of age up to 75 years \$25,000; a person 75 years of age up to 80 years, \$37,500; a person 80 years of age or older \$50,000. To qualify, a person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$35,000 or, if married, a combined net income of less than \$40,000; and own net assets not in excess of \$50,000 or, if married assets not in excess of \$75,000 (excluding person's residence).

ARTICLE 10: To see if the Town will vote to amend the Mandatory Recycling Ordinance by adding a new Section 7 to prohibit removal of items by individuals from the Transfer Station other than from any Swap Area which may be established by the Board of Selectmen.

ARTICLE 11: To see if the Town will vote to authorize the Selectmen to dispose of such equipment of the Town as the Selectmen in their sole discretion deem equitable, just and subject to existing laws.

ARTICLE 12: To see if the Town will vote to allow the Tax Collector to accept prepayment of taxes in accordance to RSA 80:52-a.

ARTICLE 13: To transact any other business that may come before the meeting.

Given under our hands and seal this 27th day of February in the year of our Lord Two Thousand-twelve.

A True Copy: ATTEST

BRUCE HICKS
NORMAN BROWN
KEVIN MEEHAN
Board of Selectmen
Town of Jefferson, NH

PROPOSED BUDGET FOR 2011

Purpose of Appropriations	Approp. Prior Year As Approved By DRA	Actual Expend. Prior Year	Approp. Ensuing Fiscal Year (Recom.)
GENERAL GOVERNMENT			
Executive	\$48,000	\$45,680.41	\$48,000
Election, Registration & Vital Statistics	15,000	12,938.12	15,000
Financial Administration	28,000	26,872.21	28,000
Revaluation of Property	13,200	13,200.00	20,000
Legal Expense	7,000	8,114.78	7,000
Planning and Zoning	9,000	4,573.89	7,000
General Government Buildings	14,000	50,038.17	15,000
Cemeteries	15,000	11,687.00	14,000
Insurance	36,000	34,507.60	30,000
Other General Government	8,000	6,997.61	8,000
PUBLIC SAFETY			
Police	6,000	4,224.48	6,000
Ambulance	16,000	16,000.00	16,000
Fire	35,000	34,132.09	35,000
Emergency Management	500	299.40	500
Other: EMS & Forestry	7,130	4,496.63	2,500
AIRPORT/AVIATION CENTER			
Airport Operations	756	756.00	756
HIGHWAYS & STREETS			
Highways & Streets	124,000	137,003.02	124,000
Bridges	5,000	-	5,000
Street Lighting	6,000	5,283.02	6,000
Other: Crush Gravel			12,000
SANITATION			
Solid Waste Disposal	80,000	74,337.41	77,000
Solid Waste Clean-Up	9,000	7,910.00	10,000
Sewage Collection & Disposal & Other	1,000	-	1,000
HEALTH			
Pest Control	500	-	500
Health Agencies & Hospitals & Other	14,000	13,367.00	14,000
WELFARE			
Administration & Direct Assistance	5,000	1,407.22	5,000
CULTURE & RECREATION			
Parks & Recreation	4,000	6,526.37	5,000
Library	16,000	15,942.10	16,000
Patriotic Purposes	5,000	3,125.44	4,000
Other Culture/Library Committee	15,000	1,833.16	15,000

Town of Jefferson, NH

CONSERVATION			
Other Conservation	400	325.00	400
DEBT SERVICE			
Princ.-Long Term Bonds & Notes	20,000	19,674.18	20,000
Interest-Long Term Bonds & Notes	2,000	1,672.42	2,000
Interest on Tax Anticipation Notes	4,000	2,242.07	3,000
OPERATING TRANSFERS OUT			
To Capital Reserve Fund	74,000	74,000.00	
To Exp. Tr. Fund-except #4917	30,000	30,000.00	
TOTAL APPROPRIATIONS	<u>\$672,486</u>	<u>\$669,167.00</u>	<u>\$572,656</u>

SPECIAL WARRANT ARTICLES

Purpose of Appropriations	Warrant Article #	Approp. Prior Year As Approved by DRA	Actual Expenditures Prior Year	Approp. Ensuing FY (Recommended)
CRF Highway Vehicle	4	\$ 40,000	\$ 40,000	\$ 45,000
CRF Dump Closure	4	2,000	2,000	2,000
CRF Fire Truck	4	12,000	12,000	12,000
Building CRF Route 115B	4	5,000	5,000	6,000
Reconstruction CRF	4	10,000	10,000	5,000
Athletic Association ETF	5	0	-	5,000
Library Trust Fund	5	25,000	25,000	25,000
Cemetery Maintenance & Repair Trust Fund	5	2,000	2,000	<u>2,000</u>
				\$102,000

INDIVIDUAL WARRANT ARTICLES

Purpose of Appropriations	Warrant Article #	Approp. Prior Yr. As App. by DRA	Actual Exp. Prior Yr.	Approp. Ens. FY (Rec.)	Approp. Ens. FY (Not Rec.)
1.5 Ton Highway Truck Fully Equipped	6			\$75,000	
Excavator	7			40,000	
Athletic Field Improvements	8			1,000	

Town of Jefferson, NH

Source of Revenue	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ens. Year
TAXES			
Land Use Change Taxes	\$ 6,000	\$ 8,936	\$ 2,000
Resident Taxes	-	-	-
Timber Taxes	5,000	4,734	4,000
Payment in Lieu of Taxes	28,000	35,313	25,363
Other Taxes/Sewer Fees	3,000	3,800	3,000
Interest & Penalties on Delinq. Taxes	20,000	30,969	22,000
Excavation Tax (\$.02 cents per cu. yd.)	100	84	100
LICENSES, PERMITS AND FEES			
Motor Vehicle Permit Fees	190,000	202,369	190,000
Building Permits	30	15	30
Other Licenses, Permits & Fees	3,000	3,118	3,000
FROM FEDERAL GOVERNMENT			
FROM STATE			
Shared Revenues	-	-	-
Meals & Rooms Tax Distribution	46,000	49,465	46,000
Highway Block Grant	48,420	47,125	41,585
State & Federal Forest Land Reimbursement	-	-	-
Other (Including Railroad Tax) USF&W PILT	-	16,340	15,187
CHARGES FOR SERVICES			
Income from Departments	1,000	1,177	1,000
Other Charges	5,000	5,421	5,000
MISCELLANEOUS REVENUES			
Sale of Municipal Property		19,600	-
Interest on Investments	2,000	1,992	2,000
Other	9,000	72,110	9,000
INTERFUND OPERATING TRANSFERS IN			
Sewer (Offset)	1,000	-	1,000
From Capital Reserve Funds Warr. Art. #6, 7	0	16,429	115,000
From Trust & Agency Funds	15,000	750	15,700
OTHER FINANCING SOURCES			
Amount VOTED from F/B ("Surplus")	4,630	4,630	1,000
Fund Balance ("Surplus") to Reduce Taxes	0	-	0
TOTAL ESTIMATED REVENUE & CREDITS	\$387,180	\$524,379	\$501,965

BUDGET SUMMARY

	Prior Year	Ensuing Year
Appropriations Recommended	\$563,856	\$572,656
Special Warrant Articles Recommended	104,000	102,000
"Individual" Warrant Articles Recommended	4,630	116,000
TOTAL Appropriations Recommended	672,486	790,656
Less: Amount of Estimated Revenues & Credits	-387,180	-501,965
Estimated Amount of Taxes to be Raised	\$285,306	\$288,691

SUMMARY INVENTORY OF VALUATION

	Number of Acres	2011 Assessed Valuation
LAND		
Current Use (at current use value)	\$16,939.56	\$ 1,349,549
Conservation Restriction Assessment	40.00	4,710
Residential (improved & unimproved)	3,749.65	31,177,000
Commercial/Industrial/Mixed Use	460.75	2,024,100
TOTAL TAXABLE LAND		34,555,359
BUILDINGS		
Residential		71,368,200
Manufactured Housing		3,371,200
Commercial/Industrial/Mixed Use		10,064,200
TOTAL OF TAXABLE BUILDINGS		84,803,600
UTILITIES		
Public Service Company of New Hampshire		1,482,900
Portland Pipeline Corporation		2,677,500
TOTAL UTILITIES		4,160,400
VALUATION BEFORE EXEMPTIONS		123,519,359
EXEMPTIONS		
Blind		0
Elderly (3)		50,000
TOTAL EXEMPTIONS		50,000
NET VALUE FOR LOCAL TAX COMPUTATION		\$123,469,359
Less Utilities		4,160,400
NET VALUE FOR STATE TAX COMPUTATION		\$119,308,959

Land tax exempt and non-taxable 9,071.71 acres value \$12,040,600 buildings
tax exempt and non-taxable value \$2,443,000.

TAX RATE COMPUTATION

Town Appropriations	\$ 672,486
Less Revenues	-454,222
Net Town Appropriations	218,264
Add School Appropriations	1,924,624
Less Adequate Education Grant	-495,042
Less State Education Tax	-308,670
Add County Appropriations	606,393
TOTAL	<u>\$1,945,569</u>
Less Shared Revenues	0
Add Veteran Credit	2,400
Add Overlay	14,740
LOCAL TAXES TO BE RAISED	1,962,709
STATE EDUCATION TAX TO BE RAISED	<u>308,670</u>
TOTAL TAXES BEING RAISED	\$2,271,379

PROOF OF COMPUTATION - local valuation 123,359,683 times \$15.91 per thousand equals 1,962,709, state education tax, local valuation less utilities 119,199,283 times \$2.59 per thousand equals 308,670.

SUMMARY OF RECEIPTS

TAXES

Property Taxes	\$2,322,904
Payment in Lieu of Taxes	35,313
Excavation Taxes	84
Sewer Tax	4,126
Yield Taxes	4,734
Interest and Penalties	31,161
Land Use Change Tax	8,936

LICENSES AND PERMITS

Motor Vehicles	202,369
Building Permits	15
Other Licenses and Permits	3,118

FROM STATE AND FEDERAL

Shared Revenue	-
Highway Block Grant	47,125
Fire Warden Reimbursement 1/2	161
USF & W	15,187
NH Railroad	992
Rooms and Meals Tax	49,465

MISC. REVENUE SOURCES

Reimbursements	4,805
Income from Departments	1,188
Interest on Investment	2,098
Sale of Scrap Metal	2,597
Other Revenues	5,532
FEMA Reimbursement Hurricane	36,759
Homeland Security Generator Grant	17,741
Donations	1,535
Town Clerk Fees Reimbursed	5,421

SALE OF TOWN PROPERTY

Cemetery Lots	600
Tax Deeded Property (2 parcels)	19,000

INTERFUND OPERATING TRANSFERS

Library Expendable Trust	-
Reclamation Trust Fund	3,299
Cemetery Trust Fund	750
Closed CRF	16,429

TEMPORARY LOAN

Tax Anticipation Note	<u>476,500</u>
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TOTAL REVENUE ALL SOURCES

\$3,319,944

SUMMARY OF EXPENDITURES

GENERAL GOVERNMENT

Executive	\$ 45,681
Election, Registration & Vital Statistics (10,072 reimbursed clerk fees)	12,938
Financial Administration	26,872
Revaluation	13,200
Planning Board	4,188
Zoning Board	397
Legal Expenses	8,115
Town Hall & Other Government Buildings (installation of emergency generator 34,282)	50,038
Insurance	34,508
Cemeteries	11,687
Tax Abatements & Refunds	2,213
Other Government Reimbursement	4,785
Taxes Bought by Town	72,588
Whitefield Regional Airport	756

PUBLIC SAFETY

Fire Department	34,132
Forestry Equipment	3,844
Ambulance Service	16,000
Police	4,224
Animal Control	0
EMS	653
Emergency Management	299

HIGHWAY AND STREETS

Highway Department	137,003
Street Lighting	5,283
Bridges	0

SANITATION

Solidwaste Disposal and Recycling	74,338
Sewerage Collection and Disposal	0
Landfill Monitoring & Groundwater Plans	7,910

HEALTH

Senior Meals	570
Community Food Cupboard	250
Health Services	12,547

Town of Jefferson, NH

WELFARE

Direct Assistance 1,407

CULTURE AND RECREATION

Park and Recreation 6,526

Library 15,943

Library Committee Planning 1,833

Patriotic Purposes 3,125

CONSERVATION

Conservation Commission 325

DEBT SERVICES

Temporary Loans (TAN) 476,500

Interest Tax Anticipation Note 2,242

PRINCIPAL LONG TERM DEBT

Freightliner Fire Truck 19,674

Interest Long Term Debt - Firetruck 1,672

INTERFUND OPERATING TRANSFERS OUT

Transfer to Capital Reserve Funds 74,000

Transfer to Expendable Trust 30,000

PAYMENTS TO OTHER GOVERNMENTS

Taxes Paid to County 606,393

Taxes Paid to School District 1,401,655

TOTAL

\$3,226,315

BALANCE SHEET 2011

CURRENT ASSETS	Audited FY10	Unaudited FY11
Cash	\$485,249	\$479,778
Taxes Receivable	395,959	390,202
Tax Liens Receivable	77,979	72,588
Accounts Receivable	-	-
Due From Other Funds	-	1,817
TOTAL ASSETS	<u>\$959,187</u>	<u>\$944,385</u>
CURRENT LIABILITIES		
Warrants & Accounts Payable	182	3,216
Due to School District	471,155	499,082
Deferred Revenue	420,091	296,332
Due to Other Funds	2,000	-
TOTAL LIABILITIES	<u>\$893,428</u>	<u>\$798,630</u>
FUND EQUITY		
Reserve for Special Purposes	-	-
Reserve for Approp. From Surplus	-	-
Unreserved Fund Balance	65,759	145,755
TOTAL FUND EQUITY	<u>\$ 65,759</u>	<u>\$145,755</u>
TOTAL LIABILITIES AND FUND EQUITY	\$959,187	\$944,385

SCHEDULE OF TOWN PROPERTY

Town Hall, land and buildings	\$ 285,000
furniture and equipment	185,700
Library, land and buildings	89,500
furniture, equipment, books	96,500
Police Department	2,500
Fire Department, building	124,600
equipment	650,250
Highway Department, Garage	87,800
equipment	340,000
Parks, commons and playgrounds	77,900
Gravel Pit	57,800
Solid Waste Facility	49,700
Cemeteries	134,700
Deeded Property	244,100
Total	<u>\$2,426,050</u>

TAX COLLECTOR'S REPORT

	LEVY FOR YEAR	PRIOR LEVIES		
	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008+</u>
DR.				
UNCOLLECTED TAXES				
AT THE BEGINNING OF YEAR*				
Property Taxes		\$311,777.41	\$1,626.00	
Timber Yield Taxes		181.00		
Utility Charges		2,676.00		
Prior Years' Credits Balance **	(\$ 62.58)			
This Year's New Credits	(\$813.96)			
TAXES COMMITTED				
THIS FISCAL YEAR:				
Property Taxes	\$2,271,021.00			
Land Use Change Taxes	8,936.00			
Timber Yield Taxes	4,900.42			
Excavation Tax @ \$.02/yd.	68.42			
Utility Charges	3,148.00			
OVERPAYMENT REFUNDS:				
Credits Refunded	643.71			
Interest - Late Tax	518.72	17,818.28	368.13	
TOTAL DEBITS	<u>\$2,288,359.73</u>	<u>\$332,452.69</u>	<u>\$1,994.13</u>	<u>\$0.00</u>

*This amount should be the same as the last year's ending balance.
If not, please explain.

**Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

Town of Jefferson, NH

	LEVY FOR YEAR	PRIOR LEVIES		
	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008+</u>
CR.				
REMITTED TO TREASURER:				
Property Taxes	\$1,951,429.93	\$245,647.69	\$1,626.00	
Land Use Change Taxes	8,936.00			
Timber Yield Taxes	4,552.53	181.00		
Interest & Penalties	518.72	17,818.28	368.13	
Excavation Tax @ \$.02/yd.	68.42			
Utility Charges	1,450.00	2,024.00		
Converted to Liens (principal only)	66,781.72			
Prior Year Overpayments Assigned	(62.58)			
ABATEMENTS MADE:				
Property Taxes	862.00			
UNCOLLECTED TAXES				
END OF YEAR:				
Property Taxes	318,729.07			
Timber Yield Taxes	347.89			
Utility Charges	1,698.00			
Property Tax Credit Balance*	(170.25)			
TOTAL CREDITS	<u>\$2,288,359.73</u>	<u>\$332,452.69</u>	<u>\$1,994.13</u>	<u>\$0.00</u>

* Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.

(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

TAX COLLECTOR'S REPORT
Summary of Tax Sale/Lien Accounts

DR.	2010	PRIOR LEVIES 2009	2008+
UNREDEEMED & EXECUTED LIENS:			
Unredeemed Liens			
Beginning of Fiscal Year		\$38,212.17	\$28,341.99
Liens Executed During Fiscal Year	\$72,587.63		
Interest & Costs Collected	1,428.40	2,425.88	8,817.34
TOTAL LIEN DEBITS	<u>\$74,016.03</u>	<u>\$40,638.05</u>	<u>\$37,159.33</u>

CR.	2010	PRIOR LEVIES 2009	2008+
REMITTED TO TREASURER:			
Redemptions	\$16,346.12	\$14,924.44	\$25,849.40
Interest and Costs Collected	1,428.40	2,425.88	8,817.34
Unredeemed Liens End of Fiscal Year	56,241.51	23,287.73	2,492.59
TOTAL LIEN CREDITS	<u>\$74,016.03</u>	<u>\$40,638.05</u>	<u>\$37,159.33</u>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? NO

Respectfully submitted,

MARY L. GROSS
Tax Collector

TOWN CLERK'S REPORT

I hereby certify that during the year ending December 31, 2011, I issued 1,808 automobile registrations, which I collected for same \$200,653.50, which I turned over to the Treasurer.

I collected 1,690 Reclamation Trust Fund Fees, amounting to \$4,624.00, which I turned over to the Treasurer.

I issued 271 Dog Licenses, collecting for same \$1,761.50, which I turned over to the Treasurer.

I issued 5 Marriage Licenses, which I reported to the State Vital Records Bureau.

I collected \$3.00 in Filing Fees, which I turned over to the Treasurer.

My expenses for postage and supplies was \$17.28.

Respectfully submitted,

OPAL L. BRONSON

Town Clerk

Town of Jefferson, NH

TREASURER'S REPORT

GENERAL FUND

Cash on hand Jan 1, 2011		\$ 485,189.12
Received from Tax Collector	\$2,371,945.38	
Received from Town Clerk	214,335.00	
Received from Selectmen	253,180.00	
Interest Earned on N.O.W. and MMA	2,097.63	
Bank Loan (Tax Anticipation Note)	476,500.00	

Total General Fund Receipts		<u>\$3,318,058.01</u>
		\$3,803,247.13

General Fund Disbursements:

Disbursements per Selectmen's Orders	\$3,236,110.42	
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Total General Fund Disbursements		\$3,236,110.42
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2011 General Fund 12/31/11 Balance		\$ 567,136.71
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R.T.F.

2010 Bank Balance		673.42
2011 Deposits	4,685.00	
2011 Interest	2.99	4,687.99

R.T.F. Total Credits and Balance		<u>\$ 5,361.41</u>
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R.T.F. Disbursements

Disbursement sent to HIFI	3,299.00	3,299.00
Tire Removal & Electronics	3,299.00	

RTF 12/31/11 Balance		<u>\$ 2,062.41</u>
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R.T.F. CD 12/31/11 Balance		\$ 28,331.60
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Sewer Fund

2010 Balance		\$ 9,135.37
2011 Deposits	3,229.00	
2011 Interest	8.02	

Sewer Fund Total Credits		<u>\$ 3,237.02</u>
		\$ 12,372.39

2011 Sewer Disbursements

2011 Transfer to Sewer CD	6,963.38	
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Sewer Fund Total		\$ 5,409.01
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Sewer CD 12/31/10 Balance		\$ 30,527.74
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2011 New CD Sewer Deposits	6,963.38	
2011 Interest Passumpsic CD	257.89	
2011 Interest on CRBNA CD	24.46	6,987.84

		<u>\$ 37,515.58</u>
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Conservation Comm. Fund

2010 Balance		\$ 2,793.23
2011 Interest	3.43	
2011 Deposits	90.00	93.43

Conservation Fund Total Credits & Balance		\$ 2,886.66
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Conservation Fund Disbursements

2010 Expenses	0.00	
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Conservation Fund Total Disbursements	<u>\$0.00</u>	
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2011 Conservation Fund 12/31/11 Balance		\$ 2,886.66
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Respectfully submitted, Katherine Savage

**FINANCIAL REPORT OF JEFFERSON
TRUSTEES OF TRUST FUNDS
For the Year Ended 12/31/2011**

Deposits with Passumpsic Savings Bank		
Cemetery Care	\$ 89,453.01	
Jefferson Memorial Health Fund	2,641.56	
Friends of Ben Kenison Fund	935.00	
H. Hartley Conservation Fund	1,942.24	
Skating Rink Fund	1,246.09	
Honor Roll Fund	1,805.30	
Nevers-Jefferson Scholarship Fund	30,000.60	
Total Deposits with Passumpsic Savings Bank	\$128,023.80	
Deposits with NH Public Deposit Investment Pool		
Capital Reserve Funds		
#1 Highway Vehicle	152,125.78	
#2 Revaluation	0.00	
#3 Dump Closure	140,093.98	
#4 Bridge Repair & Maintenance	4,946.77	
#5 Reconstruction of Rte. 115B	118,285.57	
#6 Fire Truck	57,853.62	
#7 Buildings	85,860.29	
#8 Highway Garage	0.00	
#9 Highway Repair	40,919.19	
#10 Municipal Software	0.00	
Perambulating Town Lines	16,578.65	
Town Library Fund	195,225.12	
Athletic Trust Fund	4,614.03	
Cemetery Maintenance	25,416.92	
Total Funds in PDIP	\$841,919.92	
Total of all Trust Accounts as of 12/31/2011		969,943.72
Total of all Trust Accounts as of 12/31/2010		883,064.92
Expenditures		
Care of Cemeteries - Town of Jefferson	725.00	
White Mtns. Regional H.S. Library	3.63	
Nevers/Jefferson Scholarships	1,350.00	
Bank Charges - Passumpsic SB	10.15	
Close out CR from Town Meeting 2011	15,429.18	
Athletic Trust Fund	1,000.00	
Total Expenditures	\$ 18,517.96	
Additions to Funds		
Interest Earned on Accounts	1,046.76	
Nevers/Jefferson Scholarship Donations	350.00	
CR#1 Highway Vehicle	40,000.00	
CR#3 Dump Closure Fund	2,000.00	
CR#5 Reconstruction of 115B	10,000.00	
CR#6 Fire Truck	12,000.00	
CR#7 Buildings	10,000.00	
Town Library Fund	25,000.00	
Cemetery Maintenance Fund	5,000.00	
Total Additions	\$105,396.76	
Net Increase to all Funds		86,878.80
Balance as of 12/31/2011		\$969,943.72
Trustees of Trust Funds:		
JASON CALL ERIC HIGGINS BERNADETTE NAY		

Town of Jefferson, NH

DETAILED EXPENSES

EXECUTIVE

Norman Brown	\$ 1,500	
Kevin Meehan	1,500	
Bruce Hicks	1,500	
Paul Donovan, Moderator	100	
Employer FICA & Medicare	344	
Linda Cushman, Assistant	27,589	
Employer FICA & Medicare	2,110	
NH Retirement Company Match	2,526	
Printing	1,916	
Dues & Memberships	1,046	
Office Supplies	1,115	
Postage & Envelopes	147	
Phone	535	
Cable - Time Warner	608	
Advertising	251	
Office Machine Repair & Maintenance	-	
Avitar Software Service Contract	1,718	
Miscellaneous	1,050	
TOTAL		\$ 45,555

ELECTION, REGISTRY & VITAL

Opal Bronson, Town Clerk	1,000	
Cheryl Meehan, Supervisor	200	
Diana Lizak, Supervisor	200	
Sally Brooks, Supervisor	200	
Employer FICA & Medicare	122	
Fees Paid to Clerk		
Auto Registration Fees	3,674	
Municipal Agent Fees	4,055	
Title Fees	492	
Dog Licenses Fees	271	
Marriage Licenses Fees	2	
Vital Records	67	
Reclamation Trust Fees	840	
UCC Filing Fees	670	
Dog Licenses & tags	116	
Supervisors' Expenses	143	
Clerk Convention, Meetings & Dues	561	
Miscellaneous	287	
Postage	38	
TOTAL		12,938

FINANCIAL ADMINISTRATION

Tax Map Update	-	
Subtotal		-

Town of Jefferson, NH

Treasurer		
Katherine Savage	2,000	
Employer FICA & Medicare	153	
Postage, Envelopes	253	
Expenses	501	
Subtotal	2,907	2,907
Tax Collector		
Mary Gross	7,000	
Employer FICA & Medicare	536	
Avitar Software Service Contract	1,718	
Lien Filing	73	
Redemptions	72	
Postage & Envelopes	1,268	
Supplies	368	
Dues & Meeting	70	
Subtotal	11,105	11,105
Auditing of Town Books	12,860	
Subtotal	12,860	12,860
TOTAL	26,872	26,872

PLANNING & ZONING

Planning		
Secretary		
Secretary	2,109	
Employer FICA & Medicare	162	
Advertising	267	
Office Supplies	54	
Abutters Hearings	242	
Abutters Notices	149	
Engineering Services	-	
Envelopes & postage	128	
Dues	1,027	
Miscellaneous	50	
Subtotal	4,188	4,188
Zoning		
Secretary	255	
Employer FICA & Medicare	19	
Postage	52	
Advertising	71	
Subtotal	397	397
TOTAL	4,574	4,574

AIRPORT OPERATIONS

White Mountain Regional Airport	756	
TOTAL	756	756

INSURANCE

Worker Compensation	5,052	
Property Liability - NHMA Trust	11,795	

Town of Jefferson, NH

Health Insurance	17,661	
TOTAL		34,508
POLICE		
Charles Huntington, Officer	2,358	
Employer FICA & Medicare	180	
Mileage	1,021	
Supplies	97	
Miscellaneous	68	
CASA	500	
TOTAL		4,224
LIBRARY		
Suzanne Crafton, Librarian	2,923	
Joy McCorkhill	3,354	
Thomas McCorkhill	736	
Employer FICA & Medicare	537	
Trustees Budget	5,000	
Heating Fuel	2,446	
Phone	359	
Electricity	580	
Miscellaneous	8	
TOTAL		15,943
STREET LIGHTING		
Public Service Company	5,283	
TOTAL		5,283
CONSERVATION COMMISSION		
Dues	200	
Seminars	125	
TOTAL		325
EMS		
Payroll	188	
Medical Supplies	465	
TOTAL		653
LEGAL EXPENSES		
General Expenses	1,565	
Board of Adjustments – Sheehan	4,788	
Estabrooks	1,762	
TOTAL		8,115
GENERAL GOVERNMENT BUILDINGS		
Grounds Payroll	5,267	
Employer FICA	379	
Electricity	1,262	
Heating Fuel	4,467	
Sewer Rent Paid	146	

Town of Jefferson, NH

Town Hall Maintenance	193	
Library Maintenance	202	
Furnace Cleaning & Repair	191	
Maintenance, Supplies & Fuel - Grounds	1,264	
Emergency Generator (1/2 Grant funded)	34,423	
Miscellaneous	2,244	
TOTAL		50,038

CEMETERIES

Starr King	1,978	
Indian	174	
Hillside	1,836	
Forrest Vale	2,609	
Riverton	625	
Kilkenny View	1,633	
Wentworth-Reed	129	
Applebee	204	
Lawn Tractor	2,499	
TOTAL		11,687

PATRIOTIC PURPOSES

Memorial Day	125	
4th of July	3,000	
TOTAL		3125

PARK AND RECREATION

Electricity	236	
Heater Fuel	119	
Skating Rink Maintenance	400	
Snow Blower Fuel	31	
Swim Lessons	400	
Portable Toilets	560	
Miscellaneous	586	
New Snow Blower (Athletic Assoc 1/2)	2,000	
Replace Well Pump	2,194	
TOTAL		6,526

HIGHWAY DEPARTMENT

Paul Couture	18,603	
Frank Gray	5,832	
Mark Dubois	27,019	
Mike Kenison	919	
Neil Gross	3,414	
Stephen Noyes	1,685	
Employer FICA & Medicare	4,407	
Employer NH Retirement	2,015	
General Highway Expenses		
Electricity	852	
Garage Fuel	1,401	
Building Repair & Maintenance	2,937	

Town of Jefferson, NH

Telephone	422	
International Repairs & Maintenance	948	
2002 Ford Repair & Maintenance	3,325	
Plow Repair & Maintenance	2,982	
Backhoe Repair & Maintenance	898	
Rock Rake Repair & Maintenance	1,094	
Grader Repair & Maintenance	870	
Radio Repair & Maintenance	82	
Vehicle Fuel	16,588	
Chloride	8,055	
Winter Sand	9,054	
Salt	2,507	
Pressure Cleaner	681	
Fuel Tank & Pump, Tool Box & Tools	1,657	
Maintenance Supplies	2,714	
Road Maintenance	5,993	
Hired Equipment	7,405	
Fire Extinguisher Service	203	
Miscellaneous	2,441	
TOTAL		137,003

SOLID WASTE DISPOSAL

Franklin Gray	3,245	
Jimmy Howland	14,045	
Stephen Noyes	4,783	
Paul Couture	135	
Employer FICA & Medicare	1,712	
Employer NH Retirement	381	
Electricity	644	
Heater Fuel	128	
Hauling to Mt. Carberry Landfill	7,690	
Hauling to Recycling Ctr. - Berlin	11,484	
Disposal Cost Mt. Carberry Landfill	22,749	
Annual Membership Fee	4,789	
Telephone	177	
Miscellaneous	2,374	
TOTAL		74,336

FIRE DEPARTMENT

Chris Milligan, Chief	1,934
Lawrence Coulter, Jr.	190
Ian Milligan	102
Larry Kenison	220
Christina Winslow	60
Taylor Simino	164
Kevin Staines	370
Larry Wells	230
Jeff Wiseman	214
Paul Ingersoll	80
William Jones	120

Town of Jefferson, NH

Jack Paschal	250	
Alan Reynolds	60	
Joe Beliveau	36	
John Bishop	24	
John Silver, Jr.	104	
Barry Nelson	336	
Kevin Meehan	257	
Employer FICA & Medicare	378	
Electricity	1,019	
Building Fuel	2,639	
Radio & Pager	6,733	
New Gear	4,318	
New Equipment	3,156	
Training	700	
Air System	2,027	
General Maintenance Supplies	1,981	
Vehicle Fuel	886	
Telephone	345	
Fire Warden Expenses	409	
Building Repair & Maintenance	2,190	
Dues	350	
General Vehicle Maintenance Supplies	435	
Engine I Repair & Maintenance	76	
Engine II Repair & Maintenance	40	
Engine III Repair & Maintenance	-	
Tanker I	-	
Van -		
Miscellaneous	1,824	
TOTAL		34,257

OTHER GOVERNMENT EXPENSES

(moneys collected & paid out)		
Refunds Over Payment Property Tax	954	
Abatements	1,259	
State Payment Vital Records	455	
Tire, Television & Computer Removal	3,299	
State Animal Population Control	438	
Miscellaneous Expenses	592	
TOTAL		6,997

AMBULANCE

Yearly Contract	16,000	
TOTAL		16,000

HEALTH AGENCIES

Weeks Home Health	5,684	
North Country Senior Meals	570	
White Mountain Mental Health	1,401	
Tri County Community Action	1,065	
Littleton Regional Hospital	2,250	

Town of Jefferson, NH

Caleb Group	1,650	
Community Food Cupboard	250	
Red Cross	497	
TOTAL		13,367
 WELFARE		
Direct Assistance	1,407	
TOTAL		1,407
 REVALUATION		
Assessing Revaluation	13,200	
TOTAL		13,200
 LANDFILL CLOSURE PLANS		
Annual Report, Monitoring, Groundwater Permit	7,910	
TOTAL		7,910
 PRINCIPAL LONG TERM		
Tanker	19,674	
TOTAL		19,674
 TAX ANTICIPATION		
TOTAL	476,500	476,500
 INTEREST PAID		
Tanker Interest	1,672	
TAN Interest	2,242	
TOTAL		3,914
 PAYMENTS TO TRUST FUNDS		
Athletic	-	
Cemetery	5,000	
Library	25,000	
TOTAL		27,000
 PAYMENT TO CAPITAL RESERVE FUNDS		
TOTAL	74,000	74,000
 PAYMENT TO OTHERS		
County Tax	606,393	
WMR School District	1,401,655	
Taxes Bought	72,588	
TOTAL		2,080,636
 LIBRARY COMMITTEE EXPENSES		
TOTAL	325	325

**CORRETTE & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS**

**P.O. Box 4039 • St. Johnsbury, VT 05819
(802) 748-4858 • Toll Free (888) 748-4867 • Fax (802) 748-2497**

INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen
Town of Jefferson
Jefferson, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Jefferson, New Hampshire as of and for the year ended December 31, 2010, which collectively comprise the Town of Jefferson's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Jefferson's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The Town of Jefferson, New Hampshire does not accurately record operating transfers between funds; the Town does not maintain a distinct self-balancing set of books for each fund. The amounts by which these departures would affect the assets, liabilities, fund balances, net assets, and revenues and expenditures/expenses of the Special Revenue Funds, Proprietary Fund, and Fiduciary Funds of the Town of Jefferson are not reasonably determinable.

In our opinion, except for the matters discussed in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Jefferson, New Hampshire as of December 31, 2010, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated May 25, 2011 on our consideration of the Town of Jefferson, New Hampshire's internal control over financial reporting and on our tests of its com-

Town of Jefferson, NH

pliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal controls over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary information on pages 3 through 6 and page 31 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Jefferson, New Hampshire's financial statements as a whole. The combining and individual non-major governmental funds financial statements are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual non-major governmental funds financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Corrette & Associates

Corrette & Associates, P.C.

May 25, 2011

Vermont License #092-0000130

New Hampshire License #879

ROAD AGENT'S REPORT**Winter Road Maintenance**

Salaries		
Paul Couture	\$8,377.50	
Frank Gray	4,915.00	
Mark Dubois	11,704.49	
Neil Gross	451.14	
Stephen Noyes	1,685.25	
Michael Kenison	918.75	
	<hr/>	
Total		\$28,052.13

Summer Road Maintenance

Salaries		
Jean Paul Couture	\$10,226.25	
Frank Gray	917.50	
Mark Dubois	15,314.18	
Neil Gross	2,963.31	
	<hr/>	
Total		\$29,421.24

Hired Equipment

Mike Malasky - Excavator Rental	\$ 600.00	
Avery's Sweeper	650.00	
Jeffrey Heath - Mowing	1,170.00	
Mark Dubois - Chipper Rental	200.00	
	<hr/>	
Total		\$ 2,620.00

Hurricane Irene Damage

Mike Gray & Son Trucking	\$ 5,385.00	
Mike Malasky - Excavator Rental	1,680.00	
Carroll Concrete - 454.83 Tons Gravel	5,102.02	
	<hr/>	
Total	\$12,167.02	
(cost was reimbursed by FEMA)		

TRANSFER STATION REPORT

We would like to acknowledge Frank Gray for all his years of dedicated service. Frank took his job at the Transfer Station very seriously and enjoyed helping the residents of Jefferson with their recycling needs. Frank will be missed by all.

To assist in the operation of the Transfer Station please pre-sort your garbage and recyclables before you get to the Transfer Station. With the **COOPERATION** of our residents we can continue to be successful cutting cost.

Please continue to keep the operation of the Transfer Station working smoothly by doing the following:

1. If you are not sure where something goes **ask** the Attendant.
2. **Please** sort your items **before** you get to the Transfer Station; this will help keep traffic moving.
3. Corrugated cardboard flatten, remove all contents.
4. Light cardboard (cereal, cracker boxes, etc.) now go with the corrugated cardboard. This is a change from previous procedures.
5. Junk mail
6. Newspapers and magazines together
7. Check with attendant for proper disposal of **mercury-containing products**.
8. **CPU's** along with the other video display devices (computer monitors, televisions, liquid crystal displays and plasma displays) greater than 4 inches in diagonal measure, are being collected at the Transfer Station for disposal.
9. **A point of interest:** Jefferson generated 664.61 tons of waste that went to landfills during 2011. Of this total tonnage approximately 250 tons was unsorted waste. Jefferson is assessed an annual membership fee based on the amount of waste sent to the landfills. The fee for 2012 will be \$7,684.48 based on the 2011 tonnages. This assessment could be reduced if we all recycled.

Hazardous Waste collection day is June 2, 2012. Check with the attendants for further details.

TRANSFER STATION HOURS

Summer Hours (after Father's Day)

Monday 3:00 to 5:00

Wednesday Noon to 5:00

Saturday 8:00 to 5:00

Winter Hours (after Columbus Day)

Monday Closed

Wednesday 3:00 to 5:00

Saturday 8:00 to 5:00

We would like to thank everyone for their cooperation.

JIMMEY HOWLAND

STEPHEN NOYES

Transfer Station Attendants

JEFFERSON FIRE DEPARTMENT AND EMERGENCY MEDICAL SERVICE 2011

This past year our departments have seen a reduction in incident calls. We responded to twenty-seven fire and EMS incidents, which is down from the fifty to sixty incidents per year we have responded to in the past and I would like to thank our residents for being proactive in fire safety and fire prevention. And even though we had what we would say a quiet year, we continue to be active within the community and with our training.

We had the opportunity to do some live training on a house in March that was donated to the department. This gave us the chance to have a mutual aid training session with departments we work with. Having these types of training sessions are invaluable to all of us as this type of training cannot be learned from a book, lectures or videos. We do all aspects of training, from using the incident command system, self contained breathing apparatus (SCBA), search and rescue, ventilation and extinguishing the fire. We also held tanker shuttles, meaning water tank trucks hauling water to the scene. When a resident wishes to donate a house for this type of training, there are procedures they/we need to follow before we use the house for this type of training. First the house needs to be inspected by a certified company, and if any hazards are found they must be removed. Then a plan with the certification is sent to NHDES for approval to use the house for this type of training. And after the training is completed, the property is properly cleaned up by a contractor. Some people wonder why there is so much involved, and why it does take so much equipment and firefighters at times during a fire. Like a lot of surrounding communities, depending on the time of day, is to who might be able to respond, and or not having enough volunteers, and having the lack of a town wide water system with hydrants. This can sometimes cause the impression there are too many people and too much equipment on a scene. Having enough firefighters on the scene ensures we are able to rotate people for safety reasons, having to truck water to the scene, and other departments may have needed equipment another department may not have. During situations like these, it is good to have too much, rather than not enough.

Our town, as the entire east coast, got an August greeting from tropical storm Irene. Thankfully we were spared from the devastation that hit a lot of areas. Though there was some damage in town, it was repaired fairly quickly.

Each year we take the time to visit with our students and staff at the Elementary and the Kids Connection Schools, that takes place during Fire Prevention Week. Our programs focus on fire prevention and fire safety for the younger children. It is well spent time with the students and they seem to retain what they have learned from year to year. Perhaps one day they too will become members of the department. Thank you to the schools and staff for your hospitality. Special thanks to Joe Beliveau for setting up the programs and we will see you all again in October. The Fourth of July weather was perfect for the parade which our members participated in. And warm temps and clear skies were on tap for the fireworks display at the Waumbek Golf Course, which our crew helped oversee. This event was well attended and Joel White and his crew put on a terrific show.

Town of Jefferson, NH

Our department also participated in the Lancaster parade of lights in October during Fire Prevention Week, and we were awarded a trophy for the most spirited department. It was a soggy night but a good time was had by all.

I know each year I enclose our safety tips section, but I feel that this is very important to all of us, and please should any resident have any concerns about fire safety and prevention, feel free to contact us.

We all must take fire safety seriously. Each year thousands of people are injured or killed, with property damage in the millions across the country.

Each year these safety tips are in this report. I feel they are a good refresher, and a safe home is all our responsibility.

1. Fire Safety Is Fire Prevention.

How safe is your home? This can be simple things, such as not overloading extension cords and maintaining our heating systems by having them cleaned and inspected yearly. Burn wood? With the high price of fuel oil, more people are returning to alternate heating sources. Please have your wood stove installation approved and inspected. Keep check on creosote build-up in pipes and chimneys and disposing of **wood ashes properly. Improperly placed wood ashes have caused fatalities and thousands of dollars in damages this fall. Start by placing them in a metal container, take them outside and wet them down. Never place in a cardboard box or plastic container! Do not leave them in your home, or bring them back into your home!**

Do not operate any unapproved, unvented heating system in the home. Never leave combustible items near any heating system. Make sure all vents for any heating system, dryer vents, doors leading to the outside are clear and clean, especially during the winter months. Always use open fire safely and responsibly. We should all have a check list and the entire family can get involved to help make us safer. Have an escape plan and practice it often, make sure everyone knows where the designated meeting place is. Never return into a building that has some type of problem.

2. Properly Operating Back-Up Generators

As we all know from time to time we do lose power here in town. If we should have to rely on a generator to get by until the power is restored, please never run the generator in an enclosed area, meaning basements or garages. Refuel only after the generator has cooled down, and do not try to run more items than the generator is rated for.

Knowing what to do during an emergency may have a better ending in a bad situation. For our residents, the fire department, free of charge, is willing to give your home a safety inspection, or contact us with any concerns you may have.

3. Smoke And Carbon Monoxide Detectors.

We cannot stress this enough. Every home should have adequate **Smoke Alarms and Carbon Monoxide Detectors**. These are our first defense should something go wrong. These need to be in all living areas. Test all you may have once a month. Change your clocks, change your batteries. Have at least 2 working ABC fire extinguishers easily accessible and know how to use them. If you need help in installing a detector, please contact any member.

4. The Only Number To Call For Fire, EMS, Police Is 911.

Keep this number and all Emergency Numbers posted near your phones. Teach your younger children the necessity of this number and only use when there is an emergency. Never let a small problem become a large one, and never feel you are bothering us. This is a service we provide residents 24 hours a day.

5. Make Sure Your House Number Is Visible.

The number issued to your home is **your responsibility**, please be sure your number is in good condition and visible from the road. This will help us and other agencies find you that much faster should you need that service.

6. Permits For Outside Fires.

In accordance with the laws of New Hampshire Forests and Lands, any outdoor fire requires a written permit, when conditions allow. You must obtain a permit for campfires, and to burn brush. Permits are not required for charcoal and gas grills. Permits are only good for the time they are issued for. No exceptions. Any type of fire to do with wood requires a permit. No written permit is needed when there is adequate snow on the ground, covering the area completely where you wish to burn in. If you are not sure of the snow requirements, please call a permit issuer first, it might save a lot of aggravation later and it is also a good idea to call a permit issuer and advise us so we can call it into our dispatch center. This lessens the possibility of a well meaning citizen making an unnecessary 911 call.

It is Against The Law to Burn Any Type of Household Trash. This Act is Punishable By Fines. The transfer station will accept all our separated trash. Please call me or a Deputy Warden for any questions you may have.

Knowing what to do during an emergency may have a better ending in a bad situation. For our residents, the fire department, free of charge is willing to give your home a safety inspection, or please contact us with any concerns you may have.

I will take this time to extend my appreciation to our members who serve these departments and our community. Thank you for giving up free and family time to attend meetings, train, to accept the call of duty 365 days, 24 hours a day, and strive to give the best possible emergency services we can. I am grateful to have such dedicated people on these departments. Be proud members, you serve your community well. We are thankful for the continued support we receive from the Board of Selectmen and from our community members and to all the past members who helped make the department what it is today.

Thank you to NHDOT District 1 Lancaster, for our fire department dispatching and assistance, Weeks Hospital for our EMS dispatching, to the members of North Pac Mutual Aid, helping us when we need it, and Lancaster EMS for ambulance service.

I dedicate this report to a long time friend and supporter, Frank Gray, who passed away in April. Rest easy, good friend and thank you.

May we all be safe and have a healthy 2012.

Respectfully submitted,

Chief CHRISTOPHER MILLIGAN

JEFFERSON FIREMEN'S ASSOCIATION

We started out this year by thanking Mark Corrigan, who has been the President of our association for the past twenty years, and has stepped down from this position. Mark has been instrumental over the years with his leadership for the association's function and well being. Mark is staying on as a member and we thank him for his years of dedication to the association. In May we held our annual Soup, Chowder, Chili Cook-Off which is held at the fire station. We had a good mix of entries and tasters. This has become a very popular event for us and the good folks who attend. Awards are presented to the entries who place first, second and third in each category which are determined by the tasters, and we had an increase in the youth division this year and the younger chefs are doing quite well for themselves. This is a nice way to welcome spring and anyone can enter. This year's event will be held May 5th at the fire station so hone up on your favorite recipe and hope to see you there.

Our pancake breakfasts once again were well attended. We wish to thank the Jefferson Odd Fellows Lodge #103 for the use of the hall and the Jefferson Christian Members for giving up your Sundays at the hall. We are truly grateful for the generous donations from the Old Corner Store and crew, The Water Wheel Restaurant for the food products and supplies. We also thank Kim and Paige's Bakery, and the Home Town Market and Grill. We cannot thank enough all the good folks who donated muffins, beans, doughnuts and other goodies that help make our breakfasts a huge success.

Our August Merwyn Baker Memorial golf tournament was cancelled on August 28th, due to tropical storm Irene, and was rescheduled for October 1. It turned out also to be a rainy day event, but all those who played had a good time. Thank you Larry Fellows and staff for hosting this event. To all the people and businesses who donated prizes and gave us sponsorships, thank you, we really appreciate your continued support. Thank you for all your efforts you put into this that make this event possible. We are making plans for the coming year for the tournament, and hopefully the weather will be on our side this year.

Each year our Firemen's Association holds these fundraisers to fund projects for the betterment of the association, the Fire Department and the Town of Jefferson.

These events would not be successful, or allow us to continue our projects without the hard work from the members, the generous donations we receive, or the great folks who attend. Thank you members for all your hard work and dedication this past year. I wish everyone to know your efforts are greatly appreciated. May we all have a safe and happy 2012.

We dedicate this year's report to long time supporter and friend, Frank Gray, who passed away in April. We could always count on him to be there for us and he will be truly missed.

Respectfully submitted,
President, TAYLOR SIMINO

**JEFFERSON FIRE AND EMS
INCIDENT RUNS
JANUARY 01 - DECEMBER 31, 2011**

Alarm Activations	
Building Check	1 C02 alarm
JEMS Med Calls	12
Homes Hit by Lightning	2
Mutual Aid	
(To Other Towns)	5
Motor Vehicle Accidents	3
Structure Fire	2
Trees/Wires Down	1
Vehicle Fire	<u>2</u>
Total to Date	27

JFD OFFICER ROSTER 2011

Chief Christopher Milligan	Deputy Chief Mark Corrigan
Captain John Paschal	Lieutenant Lawrence Kenison
Lieutenant Lawrence Coulter, Jr.	Lieutenant Larry Wells
Lieutenant Kevin Staines	
Emergency Management Director Jeffery Wiseman	
Police Officer Charles Huntington	

JFD Membership: 23
JEMS: 5

**NH FOREST AND LANDS
TOWN OF JEFFERSON**

Forest Fire Warden Larry Wells	Deputy Warden Mark Corrigan
Deputy Warden Lawrence Coulter, Jr.	Deputy Warden Lawrence Coulter, Sr.
Deputy Warden Fred Ingerson	Deputy Warden Lawrence Kenison
Deputy Warden Christopher Milligan	

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

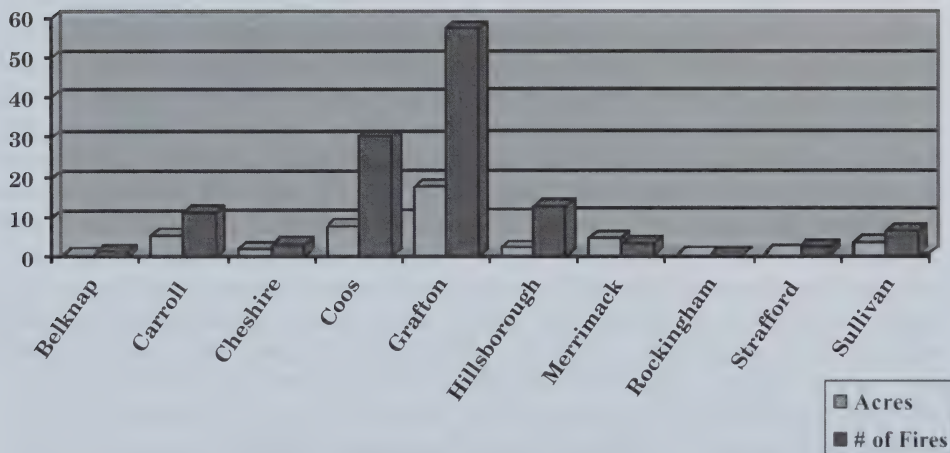
Both in terms of the number of fires, as well as the number of acres burned, this past fire season was the smallest since records have been kept. Extensive rainfall virtually all season long kept the fire danger down. When fires did start they were kept very small. The largest fire for the season was only 5.4 acres which occurred in Littleton on May 2nd 2011. There was however a small window of high fire danger in the northern third of the state during July when little rainfall was recorded. During this time there were a number of lightning started fires which are fairly unusual in New Hampshire. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The tower's fire spotting was supplemented by contracted aircraft and the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable fuels intermix. Several of the fires during the 2011 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

2011 FIRE STATISTICS

(All fires reported as of November 2011)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	.5	1
Carroll	5	11
Cheshire	2	3
Coos	7.5	30
Grafton	17.5	57
Hillsborough	2	12
Merrimack	4	3
Rockingham	0	0
Strafford	.5	2
Sullivan	3	6



CAUSES OF FIRES REPORTED

		Total Fires	Total Acres
Arson	7	2011	42
Debris	63	2010	145
Campfire	10	2009	173
Children	2	2008	175
Smoking	9	2007	212
Railroad	1		
Equipment	1		
Lightning	3		
Misc.*	29		

(*Misc.: power lines, fireworks, electric fences, etc.)

ONLY YOU CAN PREVENT WILDLAND FIRE

LIBRARY BUILDING COMMITTEE REPORT

As with most long term projects like this one, some years are better than others. After several years of moving forward and seeing great progress, we were back to the drawing board in 2011. While eager to move on to the next phase of the project, there were hurdles we couldn't overcome with the land donor, and ultimately we had to restart our search for a new library location.

Though this was a disappointment, we are hard at work to find a new piece of land, and currently have several good leads. Also, depending on the site, the plans developed by the architect we hired should be put to good use. The Committee is hopeful 2012 will find us back on track, as we are anxious to continue the job of securing the future of Jefferson's library.

As always, the committee welcomes any questions, comments or input regarding the project, and thanks the community for its continued support.

Respectfully submitted,
The Jefferson Library Building Committee

MARY GROSS - Chairperson
DEBBIE DUBOIS - Library Trustee
SHERRY MERROW
BIFF WYMAN
HEIDI WELLS
RUPERT CORRIGAN
JOE MARSHALL

2011 LIBRARY REPORT

We want to thank everyone who has contributed to the library in the past year. This includes: books and material donations, donations of monetary amounts, volunteering your time by supporting programs, getting involved in fund-raising events or attending meetings. We want to thank you for recognizing the importance of the library's role in providing the opportunity for "knowledge and learning...essential to the preservation of a free government." (RSA 202-A:1).

The library offers high speed wireless internet access to patrons who bring in their laptops or tablets to the library as well as two public access computers. We also have a copier and wireless printer available to the public. Of course, we still have new, popular movies and audio books. Our collection contains several newspaper subscriptions and a variety of magazine subscriptions. We are constantly taking suggestions on how to make the collection more useful for our patrons.

The summer reading program was again very successful thanks to volunteers who helped and the theme was "One World Many Stories. Read!". Jefferson's Crocheting & Knitting Group and Historical Society continues to use the library as a weekly meeting location.

Friends of the Library continue their financial support of the library with our newspaper, subscriptions and an online subscription to Ancestry.com for users. They support the library with various fundraisers including the community calendar and Christmas cookie walk. We appreciate all their help and encourage the community to support their efforts on our behalf.

Finally, our long time library director, Sue Crafton, retired in October from her position after thirteen years of service. We sincerely appreciate all of the efforts that she and her family have made over the years for the betterment of the library. They have done everything from painting to moving books and shoveling the walks. Sue will be missed but we wish her well in all of her future endeavors.

Our library is open to every member of our community and surrounding communities as well. If you are unable to physically access the building feel free to contact us for assistance by phone at 586-7791 or by email at lookup@ne.rr.com.

Library Hours: Tuesday and Thursday 2:00-8:00 p.m.

Saturday 10:00 a.m.-2:00 p.m.

Library Website: www.myjeffersonlibrary.com

Facebook Page:

[www.facebook.com/pages/Jefferson-Public Library/106775262771620](http://www.facebook.com/pages/Jefferson-Public-Library/106775262771620)

Library Trustees:

DEBBIE DUBOIS

JUDY FRIEND

JEANNE KENISON

CHERYL MEEHAN

BETTY BOVIO

Library Staff:

SUZANNE CRAFTON

TOM McCORKHILL

JOY McCORKHILL

**JEFFERSON PUBLIC LIBRARY TRUSTEES
TREASURER'S REPORT 2011**

Checking Account Balance 1/1/2011	\$ 910.92
Income:	
Town Budget	4,600.00
Fees	188.00
Donation/Gifts	500.00
Total	<u>\$6,198.92</u>
Expenses:	
279 Books	\$3,947.23
7 Periodicals	160.81
43 DVD/CD	473.19
Supplies	987.13
Membership NHLTA	20.00
Total	<u>\$5,588.36</u>
Checking Account Balance 12/31/2011	\$ 610.56

Respectfully submitted,
CHERYL MEEHAN, Treasurer
Library Trustees

REPORT OF THE PLANNING BOARD

The Jefferson Planning Board held eighteen meetings this past year. One boundary line adjustment of properties and one merger of lots were approved. Four subdivisions of property were approved. Throughout their deliberations Board members have tried to keep to this purpose: to avoid scattered and premature subdivision of land and to provide for the harmonious development of the municipality and its environs in general, which will create conditions favorable to health, safety, convenience, and prosperity while avoiding an excessive expenditure of public funds for the supply of public services.

Charles Muller and Susan Griffin again ably served as Chairman and Vice-Chairman for the past year. Board members include Michael Meehan, Vernon Matson and Gordon Rebello. Jason Call resigned from the Board as a regular member but continues to serve as an alternate. Jeffery Young was also appointed as an alternate. A representative from the Board of Selectmen, currently Kevin Meehan, also serves on the Planning Board. Charlene Wheeler continues to serve as secretary to the Board. It was with regret the Board accepted the resignation of Ronald Demers. We thank him for his service to our community. Currently there are openings for alternate members on the Board. Citizens who may be interested in serving the Town in this capacity are encouraged to contact the Town office for information.

The Board has also worked many hours reviewing and revising the Land Use Ordinance and the Subdivision Procedures and Regulations. During the year representatives from the Planning Board and Selectmen met with officials from the New Hampshire Office Energy and Planning and the Federal Emergency Management Agency to aid in revising the town's Floodplain Development Ordinance. After a hearing, the Board has approved these revisions and they will be voted on at town meeting. Property owners in the town would not qualify for flood insurance unless these revisions are adopted. Revisions are an ongoing process and input from citizens of the town is welcomed. The currently updated documents are available at the town office for anyone to read.

Board member Susan Griffin attended a workshop in March sponsored by North Country Council on a smart growth tool kit developed by the Northern New England Chapter of the American Planning Association. The Planning Board was again involved in recommending needed highway repairs and improvements in Jefferson to the New Hampshire Department of Transportation. Board member Charles Muller serves on the transportation committee and acts as a liaison to the Planning Board.

The Planning Board meets on the second and fourth Tuesday of each month in the town office. All meetings are open to the public and the Board encourages anyone who is interested to attend.

CHARLES MULLER
Chairman

The Jefferson Planning Board, pursuant to RSA 674:39-aa (Each municipality shall publish this notice in its 2011 through 2015 annual reports.), is giving notice to property owners in Jefferson of the following information regarding involuntary merged lots:

674:39-aa Restoration of Involuntarily Merged Lots. –

I. In this section:

(a) “Involuntary merger” and “involuntarily merged” mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.

(b) “Owner” means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.

(c) “Voluntary merger” and “voluntarily merged” mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.

II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body prior to December 31, 2016.

(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.

IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II.

V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.

VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner’s request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.

Source. 2011, 206:4, eff. July 24, 2011.

REPORT OF THE ZONING BOARD OF APPEAL

The Jefferson Zoning Board of Appeal held two meetings this past year. The Board, which usually schedules meetings for the second Thursday of the month, only meets when an application for an appeal is received requesting a variance, a special exception, or an appeal from an administrative decision.

A variance is an authorization, which may be granted under special circumstances, to use your property in a way that is not permitted under the strict terms of the Land Use Ordinance. Certain sections of the Land Use Ordinance provide that a particular use of property will be permitted by special exception if specific conditions are met. Some examples of permitted uses by special exception are operating a business, a clinic, or telecommunication facilities.

Anyone wishing to erect a new building or any landowner wanting to add on to or to modify an existing building must apply to the Selectmen for permission to build. The Selectmen will then study the case and, if it is not in violation of the Land Use Ordinance, will give written permission, or in any instance requiring subdivision, will refer the application to the Planning Board. In the case where the construction will be in violation of the Land Use Ordinance, the Selectmen must deny permission and will so notify the applicant in writing. At this time, if the applicant so desires, he or she may apply to the Zoning Board of Adjustment for a variance or special exception. The applicant will be given the forms and instructions at the town office for applying to the Board and will be told when the Board meets.

Also if you have been denied a permit, or are affected by some other decision regarding the administration of the Jefferson Land Use Ordinance, and you believe that the decision was made in error under the provisions of the ordinance, you may appeal the decision to the Board of Adjustment. The appeal will be granted if you can show that the decision was indeed in error.

Kim Perry and Jason Call again ably served as Chairman and Vice-Chairman for the past year. Board members include Thomas Walker, Burleigh Wyman, and Cricket Ingerson. Charlene Wheeler serves as the Board's secretary. It was with regret the Board accepted the resignation of Jennifer Barton. We thank her for her service to our community. Currently there are openings for alternate members on the Board to fill. Citizens who may be interested in serving the Town in this capacity are encouraged to contact the Town office for information.

KIM PERRY
Chairman

REPORT OF THE JEFFERSON HISTORICAL SOCIETY

Dear Members and Friends,

Our 2011 season has been highlighted by an increasing interest in our collection... we were visited by around 150 visitors from all over the country and Canada, with the majority being regionally located. Some of our visitors made our museum their destination and others stopped on a whim and became absorbed in what our museum had to offer. This year, thanks to the efforts of Charlie Bond, we now have a docent guide book. It is full of much needed information on our collection, enabling us to answer many of the visitors' questions. It is a beautiful bound piece of work, complete with pictures and a huge addition to our educational efforts.

We have also reached out to other area Historical Societies, and now are joint members of the Littleton, Lancaster, Sugar Hill, Gorham, Bethlehem and Whitefield Societies. This effort has enabled us to be mutually aware of other societies, plans and projects. With this in mind, on August 3rd, we planned a joint luncheon at the Water Wheel in Jefferson with the Whitefield Society. About 20 members attended, and it was a mutually enjoyable get together. This was followed by a visit and talk about the six Jefferson cottages that have been designated a National Historic District. They are the last remaining buildings from the original Waumbek Resort. Members strolled around the properties and enjoyed a fine afternoon.

Through a grant from the New Hampshire Humanities Council, we were able to host a program on June 21st on: "Old Time Rules will Prevail, The Fiddle Contest in Vermont, NH and New England." Adam Boyce from Vermont gave many interesting facts on the history of fiddling. Best of all, he himself was a fiddler and demonstrated the various tunes and techniques. The audience were active participants, and the room was alive with fiddling and tapping feet. We definitely plan another event next season. The Council offers many choices!

We were fortunate throughout the summer to have received a number of donations in the form of books, pictures and tools. We appreciate these thoughtful additions as they add so much interest to our collection.

Part of our collection is now available on line at whmt.org. This has been accomplished through the efforts of Rick Russeck who is gradually photographing regional historical society collections, and adding them to the site. Check out whmt.org for other collections. We have featured our Cherry Mt. Slide Exhibit, our Tool Exhibit, and our Waumbek Hotel Exhibit.

This year, we have ramped up our Public Relations efforts and have produced a rack card. It is small, in color, and briefly informative about our collection. It will be available at Town Centers, Farmer's Markets, local stores, and wherever we think it will call attention to what our museum has to offer. Each member will also receive a copy. We are also noted in the Northern Arts Alliance calendar as well as in local papers. We are now on Facebook at Facebook JHS.

Town of Jefferson, NH

One of our members, Lucille Cameron, has been compiling records on our founder, Helen Merrill, as well as Abner Davis who was instrumental in creating our library. She has also produced a file on our ornaments which has been a very much sought after Christmas present. This is a much appreciated effort in our ongoing effort to update our file.

On July 21st, we were again fortunate enough to be given a benefit concert by Ben Sears, Brad Conner and ably supported by Cynthia Mork. The program featured "You Ought to be in Pictures", a collection of nostalgic and popular Hollywood tunes. We had a good and enthusiastic crowd as is always the case. Ben and Brad gave a fabulous performance for us and they contribute all proceeds to the museum. How lucky we are!

On August 20th, we had our annual Postcard Show, which is our biggest fund raiser. We are blessed with numerous volunteers who contribute time and physical effort to help Joe Marshall set up this exciting day. We cannot thank these members enough for all their work and best of all, their enthusiasm in preparing the Hall, the luncheon, greeting the visitors, and all the necessary clean up afterwards. All we can say is, what a fabulous crew, and thank you!

We will be participating in the Jefferson Annual Bazaar. We will have interesting items for sale at our table, and our ornament this year will be the original Old Corner Store. Don't miss this fabulous day.

We would like to again express our appreciation to those ten volunteers who staff our museum throughout the summer. Through their efforts, our museum is available to visitors, and they have become more informed about our collection due to their own efforts and our new docent manual. We are open mid June to mid October, on Thursdays and Sundays from 1pm to 4pm.

This year, we have been fortunate to receive several large donations in addition to numerous other donations. Such generosity will enable us to begin to implement projects that need to be done.

We are asking all of you to renew your membership. As a non profit organization, we depend on your support to help us preserve Jefferson's past. Your membership fees and generous donations give us the opportunity to continue our renovating and restoration efforts.

We meet monthly on the first Tuesday of the month at 7pm at the museum in the summer, May through October and November and February through April at the Jefferson Library. All of you are welcome, and especially we welcome your ideas and thoughts.

Sincerely,

WINIFRED S. WARD
VALERIE GAUTHIER
MARJORIE DOAN
ADELE WOODS

The Officers of The Jefferson Historical Society

**ANDROSCOGGIN VALLEY REGIONAL
REFUSE DISPOSAL DISTRICT
2011 ANNUAL REPORT OF DISTRICT ACTIVITIES**

The AVRDD 2011 Budget apportionment for our member municipalities totaled \$441,800. A surplus of \$328,976.59 from the 2010 budget was used to reduce apportionments with a net budget of \$112,823.41. The net budget was reduced further with fifty percent (50%) of each member's share being covered by the Mt. Carberry Landfill Budget. The proportionate share of the credit for the Town of Jefferson was \$11,845.58 reducing your gross apportionment of \$21,424.80 to \$9,579.22 with fifty percent (50%) or \$4,789.61 being billed. Preliminary reconciliation of the 2011 budget shows a surplus of approximately \$221,078.24 being available to credit toward 2012 apportionments. In addition, for 2012, member municipalities will only be billed twenty-five percent (25%) of their net apportionment due with the other seventy-five percent (75%) being covered by the Mt. Carberry Landfill Budget.

Our Materials Recycling Facility marketed a total of 1,510.95 tons of recyclables, for the period January 1, 2011 through December 31, 2011, representing \$163,278.98 of marketing income to the District.

For calendar year 2011, our Transfer Station received 2,685 deliveries from District residents for a total of 724.45 tons of bulky waste and construction and demolition debris. In addition, our 294 commercial accounts delivered 315.52 tons of bulky waste and construction and demolition debris and 209.87 tons of wood. Recycling at the Transfer Station consisted of 922.41 tons of wood that was processed through a grinder, 270.20 tons of scrap metal, 370.93 tons of leaf and yard waste and 78.08 tons of brush which was chipped with the District owned chipper. In addition, 298 refrigerators/air conditioners; 725 propane tanks; 5,087 tires; 18,400 feet of fluorescent bulbs; 672 fluorescent U tubes and HID lamps; 305 pounds of ballasts and 55.58 tons of electronics were recycled. We also received 1,955 gallons of waste oil from our residents which was used in our waste oil furnace to heat the recycling center. Transfer Station recycling income totaled \$43,646.60. The Recycling Center and Transfer Station are operated, under contract with the District, by FERCO Recycling, Inc. of Berlin.

Election of officers was held at the District Annual Meeting in April 2011: Linda Cushman of Jefferson was re-elected Chairman; Ray Aube of Randolph was re-elected Vice Chairman and Clara Grover of Errol was re-elected Secretary-Treasurer. Other District Representatives are: Raymond Holt of Dummer, Yves Zornio of Gorham, Thomas McCue of Berlin, Paul Grenier for the Coos County Unincorporated Places, Richard Lamontagne of Milan, Winston Hawes of Northumberland and George Bennett of Stark.

In June, the District conducted its twentieth annual Household Hazardous Waste Collection Day. The collection was held at the District Transfer Station with 328 households participating. The project was funded through the District Household Hazardous Waste Fund with a \$15,000 payment from the Mt. Carberry Landfill Budget. No assessment was made to the District communities. In addition, a grant from the State of New Hampshire reimbursed the District at twelve cents (\$.12) per capita. The next Household Hazardous Waste Collection Day will be held Saturday, June 2, 2012 at the District Transfer Station.

2011 was the ninth year of operations for the AVRRDD - Mt. Carberry Landfill. Since purchasing the landfill in December 2002, no assessments have been made to the District municipalities for Mt. Carberry Landfill operations, with income raised through landfill tipping fees covering operating expenses. The landfill is operated, under contract with the District, by Cianbro Corp.

Respectfully submitted,
SHARON E. GAUTHIER
Executive Director

NORTH COUNTRY COUNCIL, INC.
REGIONAL PLANNING COMMISSION &
ECONOMIC DEVELOPMENT DISTRICT

The Cottage at the Rocks • 107 Glessner Road • Bethlehem, NH 03574
(603) 444-6303 • Fax: (603) 444-7588 • E-mail: nccinc@nccouncil.org

Dear Friends,

I would like to thank all of you for your support of the North Country Council this past year. It has been a difficult year for the Council and for our region. Cuts in the State and Federal government have made it a challenge to continue to provide a high quality of support for our region and the communities. However, we once again affirmed the Council's commitment to serve community and regional needs.

The Council continued to deliver planning and economic development services throughout the region. We have and we will continue to adjust our capacities to respond to the needs of the communities and you will see this in the programs that we will be introducing in the coming years. We have continued with our traditional programs in master planning, natural resource planning, Brownfields Assessments, energy planning and transportation planning, and these will continue to be a focus of North Country Council. We applied along with the eight other planning commissions in the State for funding from the U.S. Department of Housing and Urban Development through the Sustainable Communities Initiative which will provide additional resources to help the region and communities in the development of regional and community plans. Unfortunately we did not receive the award; however, we have reapplied this year and are more confident than ever we will receive the award.

In economic development we continue our strong relationship with the U.S. Department of Commerce Economic Development Administration (EDA) in bringing funding and project development to the region. We were awarded a grant to develop a reuse plan for the Groveton Mill and will be spending next year working with the community, the owner and the regional leaders to develop a use that will bring robust economic development to the region and, most importantly, jobs. Construction for an addition to the Dartmouth Regional Technology Center (DRTC) started this year and will be completed in 2012. DRTC has been and continues to be a wonderful economic driver for the state and is a national model for incubators. These along with other economic opportunities will continue to be a focus in the coming year.

Again, thank you for all of your support for the Council. I hope that I and my staff can continue to be of service to your community. The Council is here to serve you. It is your organization. Our staff and Board are committed to responding to community needs. If there is a project or a need in your town, please call us. We are dedicated to both supporting our individual towns and promoting regional unity in the North Country. Thank you for the privilege of allowing me to serve as your Executive Director.

Respectfully submitted,
MICHAEL KING
Executive Director

REPORT TO THE PEOPLE OF DISTRICT ONE

Ray Burton, Executive Councilor, District One

The Governor and Council have had a busy year since being sworn in to office on January 6, 2011. We meet approximately every two weeks to dispose of official business brought to us from the Governor's Office and the Departments of NH State Government.

The Governor's Advisory Commission in Intermodal Transportation (GACIT) submitted our recommendations for the 10 year transportation plans for air, rail, highway and other public transportation to Governor Lynch on December 15, 2011. The Governor will review it and submit his recommendations to the NH House and Senate by January 15, 2012. It is now up to the NH House and Senate Committees to come to conclusions by July 12, 2012 on what our roads, bridges, airports, rail systems, and public transportation will be for the next ten years. Find your local state Senator and Representative by going to <http://www.gencourt.state.nh.us/house/members/wml.aspx>. Another valuable resource is your local library and town/city clerks. Speak up and let them know what you believe should be done to maintain and improve our public transportation!

Hurricane Irene caused million of dollars worth of damage to not only town and state road systems, but also caused major river/stream bank erosion. One of the best sources for FEMA and related matters is Chris Pope, Emergency Manager Director, at NH Dept. of Safety. His direct line is 545-5842. NH DOT and NH Environmental Services, Depts. of Safety and local town/city agencies coupled with private construction companies deserve lots of credit for putting back together roads and bridges for safe and timely travel.

A very important function and duty of the Governor and Executive Council is to find citizens to volunteer on the dozens of State Boards and Commissions. If you are interested please send your letter of interest and resume to Jennifer Kuzma, Governor's Office, 107 North Main Street, Concord, NH 03301 Tel. 603-271-2121.

2012 is an election year. The NH Secretary of State has a very valuable political calendar with all appropriate dates for filing for office, financial reports, and election dates plus much more. Call NH Secretary of State at 271-3242 or my office for a copy or go to: <http://www.sos.nh.gov/polcal2012-13forweb.pdf>.

District Health Councils offer a lively forum to discuss health issues - federal, state and local. If you would like to serve on one of the three District Health Councils in Council District One please send me your name and contact information.

My office has NH Constitutions, official tourist maps, and other information. I always enjoy speaking and participating in local events.

I am at the service of this District. It is an honor to hear from you!

Sincerely,
RAY BURTON

**TRI-COUNTY COMMUNITY ACTION
PROGRAM INC.**

Serving Coos, Carroll & Grafton Counties

30 Exchange Street • Berlin, NH 03570

(603) 752-7001 • Toll Free: 1-800-552-4617 • Fax: (603) 752-7607

Website: <http://www.tccap.org> • E-mail: admin@tccap.org

Executive Director: Lawrence M. Kelly

Tri-County Community Action Program is a private, non-profit agency that is requesting \$1,035.00 in funding from the Town of Jefferson to help support its Community Contact Division for 2012.

Community Contact provides these and other necessary services for less fortunate citizens in your town and surrounding vicinities. We are depending upon funding from your town and others countywide.

We sincerely appreciate the Town of Jefferson's past support and look forward to our continuing partnership to provide essential services to your residents.

Sincerely,

AMY CORDWELL

TCCAP

73 Main St.

Lancaster, NH 03584

Ph: 603-788-4477

Fax: 603-788-4407

NORTH COUNTRY ELDER PROGRAMS
SENIOR MEALS/SENIOR CENTERS
ALZHEIMER'S HEALTH CARE SERVICES
SERVICELINK
TRICOUNTY COMMUNITY ACTION PROGRAM, INC.

Dear Board of Selectmen:

On behalf of North Country Elder Programs, I would like to respectfully request funding in the amount of \$570.00 for the Senior Meals Program to be included in the upcoming Town of Jefferson budget process.

During the time period of July 1, 2010 to June 30, 2011 (Fiscal Year 2011) we served Jefferson residents a total of 3,771 home delivered meals. The Senior Meals Program in Fiscal Year 2011 prepared and served 147,617 meals county-wide to senior citizens in need of nutritional assistance.

As evidenced in the figures above, the current need for hot, nutritious meals to the frail and home-bound is paramount and is likely to be amplified as the population continues to age and require nutritional assistance.

The Town of Jefferson's past support for this community-based program has been greatly appreciated and I welcome your questions and comments pertaining to this request for funding. Please call our administrative offices at 752-3010, Monday through Friday, and I'd be glad to speak with you.

Thank you for your consideration of this request.

Respectfully,

PATRICIA STOLTE, Director
North Country Elder Programs

JEFFERSON ATHLETIC ASSOCIATION 2011 ANNUAL REPORT

The Jefferson Athletic Association had another successful year in 2011. Our youth programs continue to thrive, events are well attended, and facilities maintained and expanded. The support we receive from everyone is greatly appreciated.

Our first winter with a new liner system at the Hillside ice skating rink was very successful. While there are always frustrating aspects to any outdoor rink, the new system with a full plastic liner and short perimeter boards has worked very well. The 30+ year old snow blower proved inadequate for clearing the ice area, especially when the snow banks grew as the winter progressed. A new snow blower was purchased this fall with partial funding from the Athletic Trust Fund. The biggest problem this winter is the changing temperature. Frequent thaws and frozen slush mean that the ice must be recoated with a new layer of water to recreate a smooth skating surface. Thanks go out to everyone who has helped with the maintenance of the rink, especially the Fire Department who helps with the initial flooding every year.

Programs held at the Jefferson School included a soccer skills program and 3/4 travel team, the popular ski program, and youth basketball. The basketball programs were especially successful, with the 5th & 6th grade boy's team winning four of the five tournaments it entered last winter. We continue to enjoy a good cooperative relationship with our school.

While our Jefferson baseball and softball teams had strong seasons as usual, the program experienced a great loss with the passing of Forrest Hicks in August. He founded Jefferson baseball in 1980 with the first Santa's Village Little League team and continued coaching right through this spring. His years of coaching touched all of us in many ways. He taught the fundamentals, teamwork and sportsmanship, but most importantly taught us about life and having fun. His legacy will live on at the new ball field which is now appropriately named Forrest Hicks Field. A monument will be erected at the field this spring commemorating Forrest and his contributions to our community.

Sincerely,

**THE JEFFERSON
ATHLETIC ASSOCIATION**



Northwoods Home Health & Hospice

A Division of Weeks Medical Center

278 Main Street • Lancaster, NH 03584

120 Main Street • Suite 5 • Colebrook, NH 03576

1-800-750-2366 • Fax: 603-788-5068

ANNUAL REPORT

On behalf of Northwoods Home Health & Hospice, we want to report to the residents of **Jefferson**, that 2011 has been filled with excitement and activities...and to thank you for your continued support and caring. At a time when insurance reimbursements are decreasing, the number of uninsured residents are escalating and the home care needs of community members are rising – we continue to be committed to meet these challenges and continue to provide the services that you have come to rely on. Without your investment in the mission of our agency and your continuing commitment to your residents, we could not have served the health care needs of many of your residents. Highlights are:

- **Hospice:**

We recently celebrated our one year anniversary of our expansion of Hospice services! As a result of this expansion, we hired a Palliative Care Coordinator, (Karen Lachance, RN) to ensure that we continue to be responsive to the needs of our Hospice families and provide excellence in end of life care.

Due to the importance of having trained volunteers available to our patients and families, our Patient Care Coordinators (Mary Bates, MSW and Cherish Brachtel, MSW) offered additional Hospice Volunteer Trainings and community education. These community education sessions resulted in an additional 20 Hospice volunteers being committed to help support our friends, neighbors, co-workers and loved ones during extremely difficult and challenging times.

In our commitment to support and recognize the importance of specialized training, we congratulate Chris Stinson, Licensed Nursing Assistance for achieving her certification in Hospice and Palliative Care!

- **Home Health:**

2011 Elite Home Health Award - The Northwoods Home Health & Hospice Agency, a division of Weeks Medical Center, was recently named one of the best home health agencies in the country! This impressive recog-

dition is reflective of the quality of patient care that we provide while maintaining good financial management of our resources.

We provided over 500 flu shots during community flu clinics throughout the North Country. This year we worked with the Granite State Immunization Program to help defray the cost to offer free flu shots to those individuals who were either underinsured or who had no insurance.

- **Jefferson Services:**

The total number of home health and/or hospice visits provided to the residents of **Jefferson** in 2011 was **1,028 visits**. Visits were provided by registered nurses, social workers, licensed nursing assistance, homemakers, physical, occupational and speech therapists.

In conclusion, Northwoods Home Health & Hospice is committed to providing the best possible care to your community members. A very special thanks to the Town of **Jefferson** for your continued support of our quality home care programs.

Sincerely,

GAIL TATTAN-GIAMPAOLO
Director



CALEB INTERFAITH VOLUNTEER CAREGIVERS

Enhancing independent living for seniors by relieving isolation and assisting with friendly visits, care and supportive services through a network of volunteers and the fostering of caring communities.

Serving 8 area communities (Bethlehem, Carroll, Dalton, Groveton, Jefferson, Lancaster, Littleton and Whitefield) the non-profit organization doing business as Caleb Caregivers has been around 16 years.

Annually we provide services to approximately 250-300 clients who are 60 years of age and ambulatory. We are best known and relied on for transportation (especially for medical appointments - local and long distance) and visitation. We also provide some light-housekeeping services, friendly calling, telephone reassurance and delivery of Commodity Supplemental Foods.

In 2010 Caleb volunteers travelled 37,557 miles while taking 4,169 trips and amassed about 3,104 hours (about \$73,158 worth of service to community members. (Our 2011 numbers will not be complete until mid-January). All services to Seniors are provided free of charge in keeping with our mission statement to keep Seniors living independently. Numerous studies show that home care and support services are preferred and cheaper alternatives than nursing home residency costs.

Much of Caleb's funding is garnered from grants, an annual appeal, support from the faith community and a "planned giving" program that encourages family members to gift Caleb Caregivers in appreciation for keeping parents or other loved ones living independently. We also rely on town appropriations and are grateful to Jefferson residents for their continued support of Caleb services.

Our plans for the coming year include a focus on greater collaboration with service providers to close gaps in service as well as a 30% increase in volunteer recruitment and training and a resulting expansion of services to the growing Senior population.

Besides clients, volunteers are our most cherished participants and the need for those willing to provide some measure of service is greater than ever. If you, or someone you know, would be willing to volunteer (even committing to a half day a week) would be a significant boost to the program and your community. We provide accident and liability insurance and supplemental vehicle insurance as well as reimbursement for mileage incurred in transporting clients.

Please contact us at our offices in the Whitefield town building (next to the police station) or call us at 837-9179 or via email at calebdirector@gmail.com. Our web site is www.caleb-interfaith.org.

Sincerely,
PETER RIVIERE
Interim Executive Director

**NORTHERN HUMAN SERVICES
2011 Director's Report**

White Mountain Mental Health and Common Ground

This year Northern Human Services/White Mountain Mental Health has provided 121.58 hours of outpatient mental health services to 18 residents of Jefferson who were either uninsured or under-insured. In addition Common Ground, our program for persons living with a developmental disability, has provided a comprehensive array of supports to 90 residents of Grafton County.

The numbers above only tell part of the story. Access to mental health treatment is important, but the availability of a Community Mental Health Center in an emergency situation is equally crucial. Our 24/7 crisis service, staffed by experienced, master's level clinicians and supported by board certified psychiatrists, means that any resident or visitor can receive a competent assessment, day or night, in the event of a suicidal or homicidal crisis. This year we have made these services available with no waiting, even in the middle of the night, through the use of video equipment at all local hospital emergency rooms.

As every town makes hard choices about how to allocate scarce resources, human service organizations are often "on the chopping block". Sadly, this is exactly the time when mental health care is most needed and least afforded, as individuals and families face job loss, relationship disruption and depression. Mental illness can be a fatal disease and the rate of suicide is on the rise. In addition to the terrible impact of a suicide, the cost of untreated mental illness to local towns in terms of police involvement, town welfare and public safety is significant.

Support from our towns has allowed us to continue to offer treatment on a sliding fee scale to anyone who comes to our door. Your support also allows us to intervene without any fee to tragic incidents in any of our communities - in schools, places of business or scenes of a natural disaster. We also respond, without cost, to situations of concern to local residents or law enforcement, both by providing emergency services and by providing consultation and support.

As always, we thank you for continuing to help us make these services available.

Respectfully submitted,
JANE C. MacKAY, Area Director

NEVERS-TOWN OF JEFFERSON SCHOLARSHIP FUND

This scholarship was established in 1981 by the family of Wilbur and Gurda Nevers in honor of their 50th Wedding Anniversary. It is available to any Jefferson high school senior wishing to advance in higher education in any field. Any student wishing to apply for the scholarship may request an application from the Guidance Department at the White Mountains Regional High School.

The Scholarship Committee consists of the Library Trustees, Librarian, and the Town Clerk. This year a scholarship was awarded to Shelby Ingerson.

We wish to express our sincere appreciation to the Nevers family and to all that have contributed to their scholarship fund. Donations to the fund may be sent to the Nevers-Town of Jefferson Scholarship Fund in care of the Jefferson Trustee of Trust Funds, Jefferson, NH 03583.

Respectfully submitted,
DEBORAH DUBOIS, Library Trustee Chairman
CHERYL MEEHAN, Library Trustee
JEANNIE KENISON, Library Trustee
JUDY FRIEND, Library Trustee
BETTE BOVIO, Library Trustee
SUZANNE CRAFTON, Librarian
OPAL BRONSON, Town Clerk

ENMAN SCHOLARSHIP FUND

2011 was the twenty-eighth year for the Scholarship honoring the late Charles and Dorothy Enman who were both active and highly regarded in the Jefferson Elementary School. The fund was able to provide scholarships to Layla Couture and Brooke MacKillop.

Any Senior who is a resident of Jefferson attending either high school or private school, regardless of location and planning on continuing his or her education is eligible to apply for this scholarship.

Donations may be made by taking or sending checks to Marietta Ingerson, checks should be made payable to the Charles Enman Scholarship Fund.

I would like to again thank all who have donated to the fund.

Sincerely,

MARIETTA INGERSON

**BIRTHS REGISTERED IN THE TOWN OF JEFFERSON, N.H.
FOR THE YEAR ENDING DECEMBER 31, 2011**

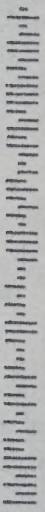
Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
Ingerson, Easton Buck	04/30/2011	Littleton, NH	Ingerson II, Fredrick	Ingerson, Jennifer

**DEATHS REGISTERED IN THE TOWN OF JEFFERSON, N.H.
FOR THE YEAR ENDING DECEMBER 31, 2011**

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's Parent's Name Prior to First Marriage/ Civil Union
Christenson, Evelyn	01/08/2011	Jefferson	Coyne, Tom	Burke, Edna
Foster, David	02/04/2011	Jefferson	Foster, Maurice	Hartford, Doris
Maltby, Sally	02/15/2011	Manchester	Maltby, Leroy	Anderson, Alice
Gray, Franklin	04/30/2011	Lancaster	Gray, Dewey	Cass, Mildred
Smith, Brian	07/30/2011	Lancaster	Smith, Ned	Sheridan, Phyllis
Giguere, Vivian	08/07/2011	Jefferson	Charrette, Willie	Anger, Beatrice
King, Lucille	08/14/2011	Lebanon	Hook, Grant	Jeffers, Mildred
Hicks, Forrest	08/22/2011	Jefferson	Hicks, Clayton	Thayer, Patricia
Forbes, John	08/27/2011	Lebanon	Forbes, Frank	Jack, Theresa
Dupont, Marion	09/15/2011	Lancaster	Willoughby, Frederick	Izatt, Marjorie
Finch, Gilbert	10/10/2011	Lebanon	Finch Sr., Gilbert	Lydon, Alice

**MARRIAGES REGISTERED IN THE TOWN OF JEFFERSON, N.H.
FOR THE YEAR ENDING DECEMBER 31, 2011**

Date	Person A's Name and Address	Person B's Name and Address	Town of Issuance	Place of Marriage
01/01/2011	Lawrence W. Coulter Jefferson, NH	Holly Ramsay Jefferson, NH	Jefferson, NH	Lancaster, NH
03/12/2011	Patrick R. McLaughlin Fort Meade, MD	Rachel Wells Jefferson, NH	Concord, NH	Gorham, NH
05/07/2011	Stuart Hotchkiss Jefferson, NH	Brenda Cunningham Jefferson, NH	Jefferson, NH	Jefferson, NH
06/10/2011	Jessica Dobson Jefferson, NH	Nicholas D. Bisson Jefferson, NH	Jefferson, NH	Berlin, NH
09/10/2011	Kevin J. Warren East Hampton, NY	Melanie C. Lauzon East Hampton, NY	Jefferson, NH	Jefferson, NH
10/14/2011	Heather L. McIntire Lancaster, NH	Andre Senuhe Raven Lancaster, NH	Jefferson, NH	Jefferson, NH
12/18/2011	Mary Steudle Jefferson, NH	Victor W. Trygstad Jefferson, NH	Jefferson, NH	Lancaster, NH



University of NH
Special Collections
Durham, NH 03824

