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# ***MUNICIPAL SERVICES DIRECTORY***

<b>Building Inspector/Code Enforcement</b>	464-3877 ext. 259
<b>Community Planning</b> Monday – Thursday 9:30 a.m. to 3:00 p.m. Email: <a href="mailto:robyn@hillsboroughnh.net">robyn@hillsboroughnh.net</a> First & Third Thursday at 7:00 p.m.	464-3877 ext. 227
<b>Conservation Commission</b>	464-3877 ext. 221
<b>Fire Department</b>	464-3477
<b>Health Officer</b>	464-3877 ext. 226
<b>Highway Department</b>	464-3877 ext. 253
<b>Library</b> Monday & Friday 12:00 p.m. to 5:00 p.m. Tuesday & Thursday 9:00 a.m. to 8:00 p.m. Saturday 9:00 a.m. to 1:00 p.m.	464-3595
<b>Planning Board</b> First & Third Wednesday at 7:00 p.m.	464-5378 ext. 227
<b>Police</b>	464-5512
<b>Selectmen</b> Second & Fourth Tuesday Open Session 6:00 p.m. to 6:15 p.m. or By Appointment. Please call the Town Office.	464-3877 ext. 221
<b>Supervisors of the Checklist</b>	464-3877 ext. 221
<b>Town Administrator</b>	464-3877 ext. 222
<b>Town Clerk/Tax Collector</b> Monday – Friday 9:00 a.m. to 4:45 p.m. Tuesday 9:00 a.m. to 6:45 p.m. Last Saturday of every month 10:00 a.m. to 11:45 a.m.	464-3877 ext. 224
<b>Town Office</b> Monday – Friday 8:30 a.m. to 5:00 p.m. E-Mail: <a href="mailto:hillsboro@hillsboroughnh.net">hillsboro@hillsboroughnh.net</a> Web Site: <a href="http://www.town.hillsborough.nh.us">www.town.hillsborough.nh.us</a>	464-3877 ext. 221 464-4270 Fax
<b>Transfer Station</b> Tuesday, Friday & Saturday 8:30 a.m. to 4:30 p.m. Thursday 12:00 p.m. to 8:00 p.m.	464-3877 ext. 254
<b>Water and Sewer Commissioners</b> Office Hours: Monday – Friday 8:30 a.m. to 3:00 p.m. Water meets the 2 <sup>nd</sup> Thursday of each month at 6:00 p.m. Sewer meets the 4 <sup>th</sup> Tuesday of each month at 6:00 p.m.	464-3877 ext. 229
<b>Wastewater Treatment Plant</b>	464-3877 ext. 255
<b>Welfare Officer</b>	464-3877 ext. 226
<b>Youth Services Office</b>	464-3877 ext. 230
<b>Zoning Board of Adjustment</b>	464-3877 ext. 227

# **TOWN OFFICERS**

## **Building Inspector/Code Enforcement**

Michael Borden

## **Cemetery Trustees**

Iris Campbell, Chairman - 2019

Raymond Barker - 2020

Wendy Brien-Baker - 2021

## **Chief of Police**

David Roarick

## **Community Planning Director**

Robyn L. Payson

## **Conservation Commission**

Richard Head, Chairman - 2020

Linda White - 2020

Russell Galpin - 2021

Vacancy - 2019

John Segedy - Alternate - 2020

Roger Shamel - Alternate - 2021

## **Economic Development Commission**

Jane Williams, Chairman - 2019

Douglas Hatfield - 2019

Richard Hellings - 2020

Herman Wiegelman, Ex-Officio Planning Board

Peter Mellen - Water/Sewer Com. Ex-Officio

Laura Buono - Town Administrator

Robyn Payson - Community Planning Director

Suzanne White - Chamber of Commerce Ex-Officio

Dana Brien - Alternate -2019

Vacant Position

## **Emergency Management**

Scott Murdough

## **Fire Chief**

Kenneth R. Stafford Jr.

## **Fire Warden**

Kenneth R. Stafford Jr.

## **Health Officer**

Dana Brien

## **Highway Foreman**

William Goss

## **Historic District Commission**

James Larkin III - 2020

Jan Michael - 2019

Jay Emmert - 2021

Herm Wiegelman - Planning Board Ex-Officio

James Bailey - Selectman Ex-Officio

## **Library Director**

Samantha Gallo

## **Moderator**

Leigh Bosse - 2020

## **Planning Board**

Herman C. Wiegelman, Chairman - 2020

Gary Sparks, Vice Chairman - 2019

Denise Dargie DeForest - 2019

Michael Reopel - 2020

Robert G. Hansen - 2021

Susanne White - 2021

James C. Bailey, III - Selectman Ex-Officio

Larry Baker - Alternate - 2019

Charles Denton - Alternate - 2020

Adam Charette - Alternate - 2019

## **Selectmen and Assessors**

James C. Bailey, III - 2021

David N. Fullerton - 2019

Jonathan M. Daley - 2020

## **Solid Waste Advisory Board**

Luke Levesque

Audrey Bethel

Adam Vondette

## **Solid Waste Facility Manager**

Luke Levesque

## **Supervisors of the Checklist**

Arlene Johns, Chairman - 2024

Joyce Bosse - 2022

Sharon Wilkens - 2020

**TOWN OFFICERS** *continued*

**Administrative/ Land Use Secretary**

Dianne Rutherford

**Town Administrator**

Laura G. Buono

**Town Office Administrative Assistant**

Nancy E. Torres

**Town Clerk/Tax Collector**

Deborah J. McDonald - 2020

**Town Clerk/Tax Collector, Deputy**

Denise DeForest

**Treasurer**

Robert R. Charron - 2020

**Treasurer, Deputy**

Gail Crimmins - 2020

**Trustees of the Fuller Public Library**

Philip Daley, Chairman - 2021

Robert Woolner - 2021

Melinda S. Gehris - 2019

Benjamin James Ainslie - 2019

Norma Hubbard - 2020

Helen Cole - Alternate

Michelle B. Prentiss - Alternate - 2020

**Trustee of Trust Funds**

Douglas S. Hatfield - 2021

Arthur Kaufman - 2019

Hudson Lemkau - 2020

**Youth Services Director**

Chelsea Szalanski

**Water/Sewer Commissioners**

Peter Mellen, Chairman - 2020

Christopher Sieg - 2019

David Lewis - 2021

**Welfare Officer/Senior Services**

Dana Brien

**Zoning Board of Adjustment**

David Rogers, Chairman - 2020

Roger Racette, Vice-Chairman - 2020

Nancy Torres - 2019

Dana Brien - 2019

Russell Galpin - 2021

Clarence (Larry) Baker - Alternate - 2020

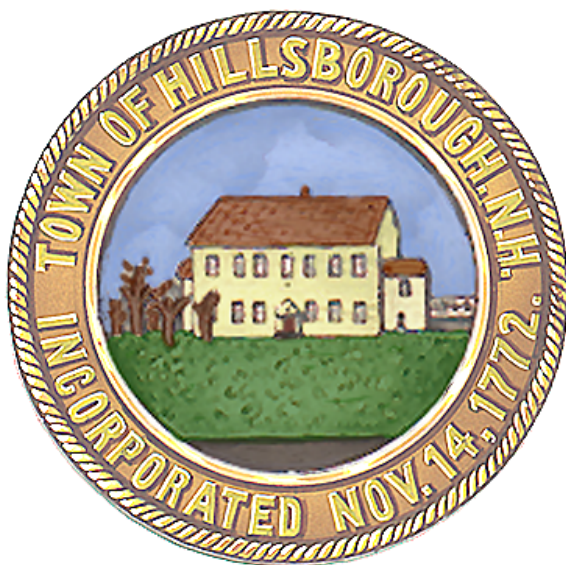
John Segedy - Alternate - 2020

***PUBLIC NOTICE TO HILLSBOROUGH RESIDENTS AND PROPERTY OWNERS***

[RSA 674:39-aa.VI]

Pursuant to Chapter 327 (SB 411) of the 2016 Legislative session, and RSA 674:39-aa, notice is hereby given to all Hillsborough residents and property owners that any involuntarily merged lots may be restored to premerger status upon the owner's request to the Board of Selectmen. Notice was posted at the Hillsborough Town Offices on October 24, 2011 and shall remain posted through December 31, 2021. Notice shall also be published in the Town's 2016 through 2020 annual reports.

# *Town of Hillsborough*



## *Boards & Departments*

# **BOARD OF SELECTMEN AND TOWN ADMINISTRATOR ANNUAL REPORT**



The Board of Selectmen and Town Administrator tackled many ongoing projects throughout 2018 with the goal of continuing to keep the Town running smoothly and in a forward direction.

The main project has been the ongoing work toward building the new sidewalk that runs from the end of the current downtown sidewalk to the area of Shaw's Supermarket. Engineering firms were interviewed with Dubois & King being chosen. Currently, the mandated pre-engineering phase of the project is being worked on with the final engineering expected during 2019.

The Board acted on a request from a local ATV Club to use various roads within the Town to develop a new trail that would connect to an existing trail in a neighboring community. After discussing the request and hearing public comments, the Selectmen ultimately denied it due to the location of the proposed trails in conjunction with public concerns.

Hillsborough's downtown revitalization continues to be a topic of discussion both with the Board of Selectmen and the Economic Development Committee. In order to get the public's input we've applied for and have been awarded a grant to complete a Plan NH Charrette which will enable the public to provide us with visions and ideas for the downtown area. Look for more information in the near future on the Charrette which will be held the evening of May 17<sup>th</sup> and all day May 18<sup>th</sup>.

The Selectmen and Town Administrator work with various committees and commissions within the Town as often as possible in order to keep communication open and provide information and solutions when necessary. This year, Selectman Daley acted as the liaison between the Water & Sewer Department and the Selectmen in order to improve communications as well as sitting on the Solid Waste Advisory Committee and Economic Development Committee; Chairman Bailey participated on the Planning Board and Historic District Commission and assisted with bringing the Commission into compliance by preparing to add the District to our zoning ordinance which should have been done at the time it was adopted; Selectman Fullerton volunteered to be the Town representative on the committee formed to research the feasibility of building an arts center as part of the School; Town Administrator Buono also worked with the Historic District Commission, Solid Waste Advisory Board, the Economic Development Committee, and opened communications with the ELVD Commissioners to assist with various questions and offer assistance in the absence of an administrator.

The 2019 budget process was challenging since the goal of the Selectmen, Town Administrator and Department Heads is to bring forward a responsible budget with no additional tax rate change. Although we have been successful in reaching this goal over the past several years, we were not able to meet the needs of the Town while keeping the impact level. With that in mind, we are bringing forward a proposed budget that carries a 5.9% increase which is equal to approximately \$39 for every \$100,000 of property valuation.

We would like to thank the residents of Hillsborough for your continued support. If you would like to volunteer on any committees, please contact Laura Buono at [Laura@Hillsboroughnh.net](mailto:Laura@Hillsboroughnh.net).

Respectfully Submitted,

James Bailey III, Chairman  
David N. Fullerton, Selectman

Jonathan M. Daley, Selectman  
Laura Buono, Town Administrator

# ASSESSING DEPARTMENT REPORT

In 2018, the town's contracted assessing firm of M&N Assessing Services, LLC began a new five (5)-year property re-valuation project for tax year 2022. Sales examination for tax year 2018 showed an increase in both the number of sales in Hillsborough as well as increase in the sale prices. Both new construction and remodel/additions to property in Hillsborough increased the Town's total tax base in 2018.

Town-Wide assessed values are determined in part with the use of Computer-Assisted Mass Appraisal (CAMA) software. This method is different from the single-property appraisal method most people are familiar with. It is a single-property appraisal that is used by banks for mortgaging and refinancing decisions. There are differences between the two types of appraisals, mostly in scale and in quality control. However, both types of appraisals follow a similar basic process. Both rely on current market data as a basis for analysis in determining equitable results. The nature of the Mass Appraisal method is more statistically based than the single-appraisal. The assessment models created via mass appraisal are tested against and evaluated according to the statistical results of the model performance when applied to the sales properties.

Per RSA 75:1, the Town is required to maintain all property assessments at their fair and true value. Therefore, the International Association of Assessing Officials (IAAO) and the Assessing Standards Board (ASB) have established statistical guidelines that are enforced by the Department of Revenue Administration (DRA). Those statistics are as followed:

- 1) The **Median Ratio** must be between 0.90 and 1.10 with a 90% confidence level in the year of review. The *median* is the midpoint or middle value when a set of values is ranked in order of magnitude.
- 2) The overall **Coefficient of Dispersion (COD)** for the municipality's Median Ratio must be 20.0 or less without the use of a confidence interval. The *Coefficient of Dispersion* is the average deviation of a group of numbers from the median expressed as a percentage of the median. In ratio studies, the COD is the average percentage deviation from the median ratio.
- 3) The **Price Related Differential (PRD)** must be between 0.98 and 1.03 with a 90% confidence level. The PRD is the *mean* divided by the *weighted mean*. The *mean* is the result of adding all the values of a variable and dividing by the number of values. The *weighted mean* or *weighted average* is the result of dividing the total sum of the assessments by total sum of the sales prices.

The summary results of my 2018 Equalization Trial Report overall were:

Description	Mean Ratio	Median Ratio	WM Low CI	WM Ratio	WM High CI	COD	PRD	Total Strata	Sales PA34	Valid	Valid %
Any & All	93.73	91.71	90.98	92.56	94.27	10.02	1.01	173	149	107	61.8%

	2017 Revaluation	2018 Trial
MEDIAN RATIO:	90 - 1.10	99.2
COD:	20.0 or less	7.30
PRD:	0.98 - 1.03	1.02

2018 Town median ratio is *within* the mandated guidelines set forth by the Assessing Standards Board.

A decrease in the Median Ratio can be partly attributed to 2018 sales prices that were generally higher than their current assessments. The C.O.D. was *within* the state guidelines. The P.R.D., which is a vertical measure of equity within a strata, was *within* the mandated guidelines.

The results indicate the Town's *assessments are equitable and proportionate in an upward Real Estate Market.*

**Total 2017 Town Valuation before Exemptions as reported on Line 5 of annual MS-1 Report:  
\$523,791,497.**

**Total 2018 Town Valuation before Exemptions as reported on Line 5 of annual MS-1 Report:  
\$525,473,235.**

Respectfully submitted,  
David Marazoff, CNHA





## ***INDEPENDENT AUDITOR'S REPORT***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hillsborough, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note I.B.3. to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities is not reasonably determinable.

Also, as discussed in Note I.B.3., management has not recorded its capital assets in governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that those assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

### ***Adverse Opinion***

In our opinion, because of the significance of the matters discussed in the "Basis for Adverse Opinion on Governmental Activities" paragraphs, the financial statements referred to above do not present fairly the financial position of the

governmental activities of the Town of Hillsborough, as of December 31, 2017, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Opinions***

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Hillsborough, as of December 31, 2017, and the respective changes in financial position thereof and budgetary comparisons of the major funds, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the pension information on pages 32-34 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Hillsborough has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

#### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hillsborough's basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual general fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

*Roberts & Greene, PLLC*

Robert & Greene, PLLC

## ***BUILDING INSPECTOR / CODE ENFORCEMENT REPORT***

Greetings from the Building Department, it has been a busy year for construction all over the nation and with no exception here in Hillsborough. New home construction is up by more than 50% in 2018 and home additions and renovations are up by more than 400%. Other permitting has been relatively steady from the previous year. It would appear that people are opting to stay in their homes and investing in what they already have making them fit their needs by expansion rather than moving to larger homes or relocating.

The building code has been proposed to be updated by NH Building Code review Board which is comprised of the NH Home Builders Association, NH Building Officials, NH Realtors Association and our NH Legislature. Change comes slowly in this state so we hang on to what we know and are comfortable with. The Life Safety Code and the National Electric Code continue to be updated as time passes, but we are still using the 2009 version of the Building code. The main problem with lagging code adoption is technology does not stop advancing so there are all sorts of new materials and methods that are not addressed in the Building Code which forces the building official to require a third party approval (Architect/Engineer) in order to be used, which actually cost the home owner/builder more money.

We have some great local contractors and they have been great to work with. The really good contractors want their work to be inspected because they know it levels the playing field, and they want to know someone else that knows what they are looking at has approved their work. On the other side of the coin it is my responsibility to protect their licenses and their livelihood from those individuals that choose not to follow building code and licensing requirements.

Our new online permitting process has allowed contractors and individuals the ability to obtain permits in advance (which is required by law), easily without having to come to the office and fill out the paper form. At least 50% of our permits come this way and can be paid for by credit card through the same process. Both processes allow the Building department to better serve our community as we move forward.

The Building Department and the Fire Department work together in many aspects of building safety and inspection. It is due to this process that we have far fewer tragic/expensive ending events in our community. The Fire Chief and I have developed a great working relationship and a strong communication front which has allowed us to view potential issues that affect public safety and welfare. We are public servants and our job is not only to deal with events as they occur but to project what could occur and mitigate potential problems before they happen.

To this end we are going to take on a joint program of apartment rental inspection on an annual basis. Our goal would be to view every individual rental unit in Hillsborough for Life Safety as provided for under the NH State Fire and NH State Building Code. This means that we would ensure that proper egress, fire escape, fire alarm and carbon monoxide safety is in place and maintained for all the citizens that live in Hillsborough. We would ask that you contact the Building Department if you own any residential rental property whether an apartment building, apartment in your home, mixed use residential or an ADU, in town to get on the schedule for inspection. Our goal is to perform inspections one day a week and get to every residential rental unit on a yearly basis. We are going to actively seek out those unreported rentals for inspection. Thank you in advance for your cooperation and support in this program to ensure public safety in Hillsborough.

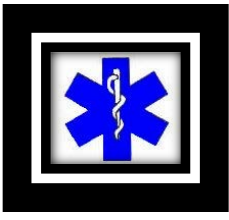
It is truly an honor to serve this great community and I thank you for your cooperation, support and friendship. I am glad to give any direction, advice or any education component that I can and I am available most days at my office, by phone or appointment.

Respectfully submitted,

Michael Borden,  
Building Inspector, Code Enforcement/Deputy Health Officer

## ***BUILDING PERMITS ISSUED***

<b>Year</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>Additions</b>	<b>4</b>	<b>3</b>	<b>5</b>	<b>15</b>	<b>6</b>	<b>9</b>	<b>8</b>
<b>Awning</b>					<b>1</b>	<b>0</b>	<b>0</b>
<b>Barns</b>				<b>3</b>	<b>4</b>	<b>1</b>	<b>1</b>
<b>Business CO</b>					<b>6</b>	<b>6</b>	<b>9</b>
<b>Car Port</b>				<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>
<b>Chimney</b>						<b>2</b>	<b>0</b>
<b>Commercial Build</b>			<b>3</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>0</b>
<b>Decks</b>	<b>9</b>	<b>8</b>	<b>14</b>	<b>14</b>	<b>12</b>	<b>16</b>	<b>5</b>
<b>Demolition</b>	<b>3</b>	<b>5</b>	<b>12</b>	<b>10</b>	<b>5</b>	<b>10</b>	<b>11</b>
<b>Electrical</b>	<b>7</b>	<b>17</b>	<b>36</b>	<b>16</b>	<b>32</b>	<b>51</b>	<b>38</b>
<b>Foundations</b>				<b>2</b>	<b>5</b>	<b>6</b>	<b>1</b>
<b>Garages</b>	<b>11</b>	<b>3</b>	<b>9</b>	<b>10</b>	<b>15</b>	<b>7</b>	<b>9</b>
<b>Gas / Mechanical</b>		<b>5</b>	<b>8</b>	<b>14</b>	<b>46</b>	<b>65</b>	<b>66</b>
<b>Generator</b>				<b>4</b>	<b>6</b>	<b>3</b>	<b>4</b>
<b>Mobile Homes</b>		<b>1</b>	<b>2</b>			<b>0</b>	<b>4</b>
<b>Modular Homes</b>		<b>2</b>	<b>0</b>			<b>0</b>	<b>2</b>
<b>New Homes</b>	<b>5</b>	<b>0</b>	<b>4</b>	<b>6</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>Oil Burner</b>					<b>2</b>	<b>3</b>	<b>0</b>
<b>Other / Misc.</b>	<b>6</b>	<b>2</b>	<b>3</b>	<b>2</b>		<b>3</b>	<b>0</b>
<b>Plumbing</b>	<b>7</b>	<b>8</b>	<b>5</b>	<b>20</b>	<b>28</b>	<b>8</b>	<b>14</b>
<b>Pools</b>	<b>6</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>3</b>
<b>Porches</b>	<b>2</b>	<b>1</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>1</b>	<b>5</b>
<b>Ramp</b>				<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>
<b>Renovations</b>	<b>7</b>	<b>12</b>	<b>17</b>	<b>22</b>	<b>33</b>	<b>19</b>	<b>14</b>
<b>RV permit</b>				<b>1</b>		<b>0</b>	<b>4</b>
<b>Sheds</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>5</b>	<b>3</b>	<b>3</b>	<b>6</b>
<b>Signs</b>	<b>5</b>	<b>4</b>	<b>15</b>	<b>15</b>	<b>10</b>	<b>5</b>	<b>4</b>
<b>Solar Array</b>				<b>6</b>	<b>6</b>	<b>7</b>	<b>5</b>
<b>TOTAL</b>	<b>74</b>	<b>76</b>	<b>141</b>	<b>182</b>	<b>239</b>	<b>238</b>	<b>223</b>
<b>REVENUE</b>	<b>\$9,273</b>	<b>\$8,183</b>	<b>\$16,965</b>	<b>\$47,214</b>	<b>\$32,593</b>	<b>\$27,935.10</b>	<b>\$32,593.37</b>



## ***CAPITAL AREA MUTUAL AID FIRE COMPACT***

The 2018 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2018. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

We welcomed the Town of Washington as a new member of the Compact in July. We are happy to have them as active members. The Compact now serves 23 communities in 4 counties. The Compact's operational area is now 817 square miles with a resident population of 134,457. The Equalized Property Valuation in our coverage area is over 13.8 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Ernie Petrin. Emergency calls dispatched during 2018 totaled 25,124, a 3.3% increase over 2017. A detailed activity report by town/agency is attached.

The 2018 Compact operating budget was \$ 1,236,600. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Phase 3 communications work funded with a 2015 grant was completed during 2018. That project added a simulcast site at Oak Hill in Loudon and included additional microwave links to improve the resiliency of our microwave system. During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2018 and will be completed during 2019.

The Compact and Hazmat Team have received over 3.4 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2018. The vendor missed two scheduled implementation dates. We continue to work with them to get this project back on track. Continued improvements were made to our simulcast system and the 2015 grant that funded that upgrade was closed out in 2018.

As Chief Coordinator, I responded to 179 incidents, a 27.9% increase over 2017. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2018 were:

President, Chief Jon Wiggin, Dunbarton  
Vice President, Chief Ed Raymond, Warner  
Secretary, Chief Alan Quimby, Chichester  
Treasurer Chief Jeff Yale, Hopkinton

The Training Committee, chaired by Concord Captain Mick Costello; with members Chichester Deputy Chief Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Anthony Manning has taken over as Chief of

the Hazmat Team and is working with several other Team members to update the hazard plan and to pursue new grant opportunities.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

*Capital Area Mutual Aid Fire Compact  
2018 Incidents vs. 2017 Incidents*

ID #	Town	2017 Incidents	2018 Incidents	% Change
50	Allenstown	716	688	<b>-3.9%</b>
51	Boscawen	181	197	<b>8.8%</b>
52	Bow	1048	1104	<b>5.3%</b>
53	Canterbury	372	339	<b>-8.9%</b>
54	Chichester	504	514	<b>2.0%</b>
55	Concord	8246	9005	<b>9.2%</b>
56	Epsom	936	984	<b>5.1%</b>
57	Dunbarton	215	242	<b>12.6%</b>
58	Henniker	928	972	<b>4.7%</b>
59	Hillsboro	1102	1196	<b>8.5%</b>
60	Hopkinton	1192	1144	<b>-4.0%</b>
61	Loudon	1116	941	<b>-15.7%</b>
62	Pembroke	351	355	<b>1.1%</b>
63	Hooksett	2350	2396	<b>2.0%</b>
64	Penacook Rsq	887	863	<b>-2.7%</b>
65	Webster	200	184	<b>-8.0%</b>
66	CNH HazMat	7	8	<b>14.3%</b>
71	Northwood	755	671	<b>-11.1%</b>
72	Pittsfield	947	878	<b>-7.3%</b>
74	Salisbury	166	171	<b>3.0%</b>
79	Tri-Town Ambulance	1254	1306	<b>4.1%</b>
80	Warner	438	412	<b>-5.9%</b>
82	Bradford	180	180	<b>0.0%</b>
84	Deering	236	277	<b>17.4%</b>
86	Washington 7/10/18 -12/31/2018		97	
	Windsor	26	49	<b>88.5%</b>
Totals		24327	25124	<b>3.3%</b>
Mutual Aid Coordinator responses		140	179	<b>27.9%</b>
Fire alarm systems placed in/out of service for maintenance		2888	3158	<b>9.3%</b>



# ***CENTRAL NEW HAMPSHIRE REGIONAL PLANNING***

## ***COMMISSION***

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hillsborough is a member in good standing of the Commission. Herman Weigelman, Gary Sparks, Bob Hansen (Alternate) Susanne White (Alternate) are the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2018, CNHRPC undertook the following local activities in Hillsborough:

- Provided continued assistance to the Planning Board to complete the Hillsborough Master Plan Update. The Plan was adopted by the Planning Board on October 3, 2018.
- Provided assistance to the Planning Board on the development of the 2018-2023 Capital Improvements Program (CIP). With much of the work undertaken in 2017, the Capital Improvements Program was adopted by the Planning Board on February 8, 2018.
- Reviewed the draft Groundwater Protection Ordinance (GPO) and identified source information for the Planning Board.
- Coordinated working groups, walking tours, sponsoring and developed an online survey to begin preparation of the Hillsborough Safe Routes to Play Plan through funding provided by the NH Children's Health Foundation.

In addition to local activities, various region-wide activities were completed:

- Completed the development of the Central/Southern NH Comprehensive Economic Development Strategy (CEDS) for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Planning Commission region.
- Provided Hazard Mitigation Plan update development assistance to nine community Hazard Mitigation Committees.
- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). In Hillsborough, Phase II assessment activities were undertaken at Woods Woolen Mill. In 2019 it is expected that final Phase II assessment activities will be completed, and reuse planning will begin. For more information on brownfields and the regional Brownfields Assessment Program please visit [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2018, CNHRPC held six (6) TAC meetings. The CNHRPC TAC ranked the region's Transportation Alternative Program projects, participated in the development of the Long-Range Transportation Plan and was involved with the initiation of the NHDOT Fiscal Year 2021-2030 State of New Hampshire Ten Year Transportation Improvement Plan Update.

- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program. In Hillsborough, CNHRPC conducted fifteen (15) traffic counts along state and local roads.
- Continued to support an enhanced volunteer driver program (VDP) in our region that was established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. In 2018, the VDP provided over 3,500 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination between existing transportation providers. In Hillsborough, there are currently five (5) residents receiving rides and one (1) driver providing rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit [www.midstatercc.org](http://www.midstatercc.org).
- Developed the draft West Central Trails Plan, which evaluates and describes two former railroad corridors in the Central NH planning region, the Concord & Claremont and the Contoocook Valley rail lines, in the towns of Bradford, Warner, Hopkinton, Henniker, Hillsborough, and Concord to document and formalize known trails and shared use path projects. The WCT Plan envisions a future potential rail trail system across the western Central NH Regional Planning Commission (CNHRPC) planning region to link together communities and open spaces, providing miles of recreational and active transportation opportunities.
- CNHRPC staff continued to promote CommuteSmart New Hampshire. Staff organized the CommuteSmart Central NH Commuter Challenge (May 14-18, 2018), including a Bike to Work Day Breakfast, contest prizes, and outreach through newsletters and social media. Staff provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other organizations, staff will continue to organize and participate in a Coordination Committee, establishing commuting challenges and continuing outreach and recruitment of local businesses and employers. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
- CNHRPC staff participated in the planning and preparation of the 2018 NH Complete Streets Conference, held in October, working closely with the New Hampshire Department of Transportation's Complete Streets Advisory Committee, Regional Planning Commissions, and Bike-Walk Alliance of New Hampshire.
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.
- Updated CNHRPC Community Profiles located on the CNHRPC webpage with the most recent American Community Survey (ACS) data. These profiles can be viewed at [www.cnhrpc.org/gis-data/2010-census-data](http://www.cnhrpc.org/gis-data/2010-census-data).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC





## ***CONSERVATION COMMISSION REPORT***

We were very happy to welcome Russ Galpin and Roger Shamel to the Commission as full time members.

Survey work was completed and boundaries marked on various Town and Conservation Commission properties; among them Partners Farm Easement, the Lake District Lot and the Contoocook Confluence Trail property.

The Commission would like to thank James McDonough for his work in designing and establishing the Contoocook Confluence Trail on conservation property located to the south and east of Shaw's. This hiking trail, which skirts the Contoocook River for a short distance, will be a very nice walk once completed and open to all. Discussion of boardwalks over wet sections, a parking area and kiosk is ongoing.

The Commission spent several meetings discussing a draft proposal from the Planning Board for an Aquifer Protection District in town. We subsequently provided written and verbal comments to the Board.

The Commission also spent several meetings discussing the Woodlands ATV Club's proposal for an ATV trail in the northeast corner of town. The Commission's focus was on natural resource impacts that might occur with the creation of the trail. A large amount of data was collected and was in the process of being organized for a position paper when the Select board denied the request.

Input was given to the Department of Environmental Services for several Wetlands Permit applications.

Conservation easement monitoring was conducted on all properties with easements held by the Commission. No infringement of easement conditions were noted.

We are looking for new members and invite you to attend our meetings, held every first and third Thursdays of the month, at 7 PM, in the Town Office.

Respectfully submitted,

Richard Head,  
Conservation Commission Chair

## ***EMERGENCY MANAGEMENT REPORT***

During 2018, the Emergency Management Team had no incidents during the year. We are moving forward in upgrading the Town's alert system and continue to work with different vendors to determine what are the best options whether its sirens, cell phones or Code Red (through your home phone).

The town has been informed that Liz Gilboy is our new Field Representative from New Hampshire Homeland Security and Emergency Management. She replaces Heather Dunkley who has moved on to a different role in Field Services. Liz has been with the agency for over two years working in Operations. She brings expertise with WebEOC – Drills and Exercises. Her primary responsibility is to be our liaison for our community in any matters relating to emergency preparedness and emergency management. We look forward to working with Liz and her expertise which will support our community.

I would like to thank the Town of Hillsborough for the opportunity to serve as your Emergency Management Director. If you have any questions or concerns with regards to emergency preparedness, please visit the Emergency Management Link on the Hillsborough website or call (603) 464-6411.

Respectfully submitted,

Scott Murdough,  
Deputy Fire Chief/Emergency Management Director

## ***FIRE DEPARTMENT EMERGENCY MEDICAL***



The Hillsboro Fire Department and Emergency Medical Services were very busy during 2018. The department responded to 1196 calls for service and 184 Life Safety inspections with a large increase in calls for service.

EMS ambulance coverage continues to work on a 24-hour shift schedule and has proven over the years to be a great asset to the department. The call volume for both ambulances has continued to rise and having staff at the station means a faster response. Currently there are two rooms at the station designated as sleeping quarters for the overnight staff. Throughout the year there were many times when both ambulances were out at the same time on two different calls and would pass on the road coming back to town. The ability to run both ambulances at the same time is a testament to the dedication of the men and woman of the department.

The fire department has also seen a rise in call volume. As the town continues to grow and restructure, we have more and more fire protection systems being installed which keeps the department busy with fire alarm activations and sometimes cold weather issues with the systems. The department graduated three new firefighters from the state firefighter 1 class this year which will bolster the roster for the coming years.

In the near future the department will be needing more space for its day to day operation. As the Chief I would like to take 2019 to gather information and weigh all resources to come up with the best plan moving forward for the department as well as the citizens. I have been approached by taxpayers with many options and I urge all of you that would like to share to please come see me at the station.

In 2018 we put a new ladder truck in service and it has proven its worth time and time again. When the truck was delivered, we did have our share of issues with it, however the factory as well as the dealer fixed the issues in a timely manner. New SCBA (self-contained breathing apparatus) were also put into service.

On behalf of the Chief Officers, Company Officers, and members, I would like to say it is an honor and privilege to serve the citizens of the town. Also, I would like to thank all the other town departments as well as taxpayers for their continued support. We all look forward to serving you in the coming year.

Respectfully submitted,

Kenny Stafford Jr.,  
Fire Chief, Hillsboro Fire Department/Emergency Medical Service



# FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

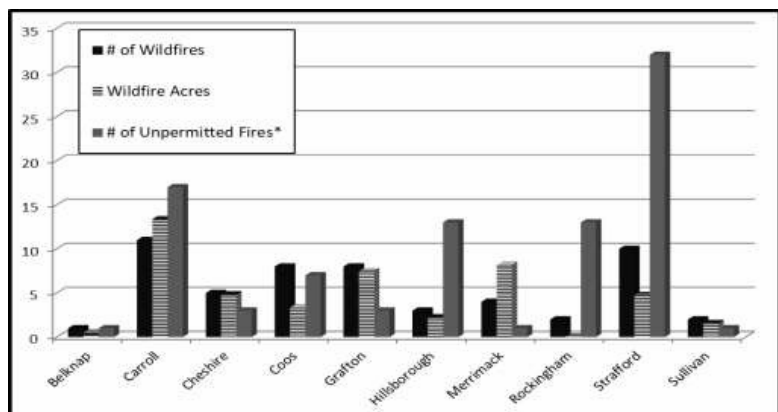
This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

In 2019, we will be recognizing Smokey Bear's 75<sup>th</sup> birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done.



As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).



Year	Number of	Wildfire Acres Burned	Number of Unpermitted Fires*
201	53	46	91
201	65	13	100
201	35	109	159
201	14	66	180
201	11	72	53

## CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

# ***FULLER PUBLIC LIBRARY REPORT***

My first year as Director of the library has been very exciting! I have appreciated the support of the Trustees, patrons and former Directors; you have all made my job easier.

## **ADULT PROGRAMS**

On the first Tuesday of every month, you can learn a new skill or craft. We thank all of those that have volunteered their time and supplies to support our programs. Here are just some of the programs we offered this year: beginner's yoga, raising bees, beginner's drawing, planting seeds, a patriotic wreath, card making, rustic pumpkins, Reiki, and rolled paper ornaments. Do you have a skill you'd like to share? Give us a call!

On the first Thursday of every month, our book group meets at 7 pm. We welcome all to discuss the monthly book. Copies are available at the library. We were pleased to have the author of Flight of Remembrance, Marina Kirsch join us in August, thanks to a NH Humanities To Go grant.

We also have a military history book group. They meet the second Monday of the month at 2pm. anyone is welcome to join. Give us a call so we can order a book for you!

We were able to offer free tax preparation services, thanks to the Grapevine and certified volunteer Larry Schwartz.

Some other programs offered this year were: Adult Paint Nights, the Mount Washington Observatory, Realty 101, First Aid Class, Harmonica Workshop, the Mike Rogers Trio performance, Trivia Nights, an Adult Murder Mystery Party, Scrabble Club, Knitting Purls, the Amy Beach Exhibit on loan from UNH including memorabilia from the Hillsborough Heritage Museum, a Balsam Wreath Workshop, and an Artist of the Month display every month.

Our annual Book Sale in May was a big success thanks to the generous donations received all year long. We already have a huge collection ready for our sale this May!

In June we had a visit from a group of librarians from Mongolia as part of a program through the World Affairs Council of NH. Ten librarians and three interpreters toured the building and asked questions about small libraries, how they are run, where funds come from, etc.

Our gardens were spruced up and plants were moved. We will continue in the Spring of 2019. Big thanks to: Arlene Johns, Robin Sweetser, Jean LaPointe, Tammy and Tom McClure, Marianne Hammond, Carol Dunbar and Marsha Murphy for your help. If you would like to help, call the library!

## **CHILDREN'S PROGRAMS**

Preschool Storytime meets on Tuesdays and Thursdays at 10am through the school year. The kids join Ms. Laura for stories, songs, and a project each week. We have a great collection of Legos, Lincoln Logs, cars, and doll houses for the kids to play with, thanks to generous donations.

Stop in on Saturdays for a Make & Take craft, offered all day or until they are gone!

During February vacation we offered Fuller Fun Week with something fun to do each day. We offered candy bar bingo, making a bouncy ball, a movie with popcorn, and made delicious vanilla ice cream.

New this year we offered STEAM (science, technology, engineering, art, and math) programs with the assistance of Ingrid Cullen. Ingrid has wowed the kids with experiments on: rocket launching, weather, wobble bots, conducting electricity with lemons, oozing pumpkins, and edible architecture.

We participate in the 1,000 Books Before Kindergarten program. The objectives are to promote reading to newborns, infants, and toddlers, and to encourage parent and child bonding through reading. Families keep a log of every 100 books read, and they return the log to the library for a prize. A special gift is given when the goal of 1,000 books is reached! Signing up for this program is easy. Stop in to find out how.

The Summer Reading Program theme this summer was Libraries Rock! 110 kids pledged to read 4,018 books. Storyteller Odds Bodkin kicked off the summer with a rockin' program. Throughout the summer, we made rock candy, tie dyed tee shirts, learned how to play the harmonica, teens attended a murder mystery party, viewed the Disney movie Coco, had a scavenger hunt, and an obstacle course. We wrapped up our summer of rock with a performance of Treasure Island from Hampstead Stage Company. Our program couldn't be successful without the generosity of local and other NH businesses.

The children of Stonebridge Montessori Preschool traveled to the library once a week this past summer for a special Storytime. Ms. Laura has also visited them several times during the school year to read stories and deliver books.

DID YOU KNOW? You can follow us on Facebook and Instagram. Check out our website at [www.fullerlibrary.info](http://www.fullerlibrary.info). You can also stop in for a monthly newsletter and events brochure.

We have museum passes to lend: SEE Science Center, Currier Museum of Art in Manchester, The Museum of Fine Arts in Boston, and The McAuliffe Shepard Discovery Center. The MFA you only have to pay \$10 to get in, the other passes are FREE entrance. On Saturdays you can have a tour of the Smith Mansion. Ask at the front desk!

### THANK YOU'S

We are appreciative of so many people for their generosity. Thank you to: Chris Sieg at Piexx and Trustee Phil Daley for keeping our computers running and Janet Byron for her help with our webpage. Thank you to Rhoda Ross and Joe Soloman, Jon Rheault, the LCHIP Monitoring Fund, Harmony Lodge Masons of Hillsborough, the Rotary Club of Henniker, Shaw's, Angus Lea, Sampan, Agway, Dunkin' Donuts, Ming Du, Toppers, the employees of Tractor Supply, and Hillsborough Lions Club for your monetary donations and prize donations. Thank you to the newspapers: The Villager, Messenger, and Nancy Shee with The Concord Monitor. Thank you to everyone who has donated books for our book sales. Thanks to Gayle Eastley for organizing a weekly knitting group and Scrabble club and Ingrid Cullen for her STEAM programs. Thank you also to Laurel and Bob Woolner for the donations of toys and crafting supplies and to Walt and Bonnie Morse for the balsam boughs for our wreath workshop!

### **Board of Trustees:**

Phil Daley, Chairperson; Robert Woolner, Secretary; Ben Ainslie, Melinda Gehris, Norma Hubbard; Treasurer, Helen Cole, alternate; and Michelle Prentiss, alternate.

### **STATISTICS**

<u>Number of titles in the collection</u>	<u>36,141</u>
<u>Number of titles added</u>	<u>1,568</u>
<u>Number of titles removed</u>	<u>935</u>
<u>Number of registered borrowers</u>	<u>4,483</u>
<u>Number of items borrowed</u>	<u>30,133</u>
<u>Number of items lent and borrowed from other libraries</u>	<u>2,047</u>
<u>Total ebooks downloaded</u>	<u>1,630</u>
<u>Total audio books downloaded</u>	<u>2,682</u>
<u>Internet usage (not including wireless)</u>	<u>1,299</u>
<u>Ancestry.com usage</u>	<u>1,335</u>

Respectfully submitted,

Samantha Gallo,  
Director

## ***GRAPEVINE FAMILY RESOURCE CENTER***



The Grapevine's Mission is to promote family and community health and well-being through education, support and the sharing of resources. The Grapevine has served its community for over 22 years and remains committed to seeking new program and resource opportunities, responding to the ongoing needs of the community and keeping its doors and programs open to all, regardless of financial need.

From July 1, 2017 through June 30, 2018, The Grapevine served **1,635** children, youth and adults at the center and in the community. In direct service to the people of Hillsborough:

Served **259 individuals** through its various programs and services including: Parent-Child programs, Home Visiting, Counseling services, Information and Referral, Tax Preparation, People's Service Exchange, Avenue A Teen + Community Center and Special Events and Parent Education Programs.

The weekly Hillsborough parent –child playgroup continues in partnership with Smith Memorial Church. Due to its popularity, a second day of program has been added at the Dubben House. Over the past two years, over **50 Hillsborough parents and children** have participated in these programs.

We continued our partnership with the Fuller Public Library to offer a Free Tax Preparation Program for Hillsborough and area residents throughout tax season. In 2018 we served **55 families** through this program, helping many claim the Earned Income Tax Credit. This program will again be offered in 2019.

The Grapevine convenes monthly Hillsborough resource meetings with nearly **40 participating Hillsborough area service organizations** including town welfare, the local food pantry, schools, police, mental health agencies, hospitals, home visiting programs, faith based organizations, Catholic Charities, Hillsborough Adult Education and Head Start. The goal of these meetings is to gain better understanding of our respective roles in supporting children and families, as well improving and aligning our efforts to serve the people of Hillsborough and surrounding communities. A revised version of the *Hillsborough Area Resource Guide* is now available, thanks in part to the work of this group.

We are grateful to the Town of Hillsborough for the funding support provided to The Grapevine.

## ***GREATER HILLSBOROUGH SENIOR SERVICES***

Greater Hillsborough Senior Services (GHSS) is a NH non-profit corporation serving all seniors in the Greater Hillsborough, NH area comprising the towns of Hillsborough, Deering, Antrim, Bennington, Peterborough, Washington and Windsor. Our mission is to provide support, services, and congregate opportunities and advocate to help seniors remain active, respected and vital members of the community.

We provide drivers to the State's Volunteer Driver program that transports seniors to doctor appointments, lab tests, and clinics in outlying areas; as well as other appointments that individuals are unable to access because of lack of public transportation in the area. We are a conduit with many other service industries to answer senior needs on a wide variety of issues, such as tax preparation, heating sources, referrals, caregiver resources, etc.

Regular monthly activities include: Yoga, pickle ball, strong living, and meditation, Crafty Critters for crafters, games/cards, monthly movies, biweekly Maple Leaf trips, senior luncheons and out-of-town shopping trips to a variety of locations such as Walmart, the Christmas Tree Shop, and Trader Joe's. Our Senior Luncheons provide healthy food and socialization opportunities at a nominal fee. Monthly luncheons are held at St. Mary's Church, Chinese New Year's Luncheon at the Deering Town Hall, our annual Senior Barbecue at the Deering Church, and the annual Silver Christmas Tea and Luncheon at St. Mary's.

Our bus traveled extensively to provide a wide variety of social, cultural and educational opportunities. Examples include some big bus trips to Sunapee, The Hobo Railroad, Bright Lights and Yankee Candle. We regretfully had two trips scheduled for earlier in the year which resulted in low interest and necessitated us having to cancel those two trips. We intend to make 2019 trips of different locations and interests for a variety, as well as many of the popular well attended trips.

Annually we create, publish and mail/transmit via email over 9,000 issues of our monthly newsletter "Seniors Alive!" to our members. Copies are also left at places in and around the community for those not on our mailing lists. Also, GHSS gives back to the community. This past year we provided transportation during a two-day period of the Living History Event and our Holiday Gift Project provided additional gifts in the Lion's Club Christmas Food Pantry gift baskets which has become an annual support for us to help in the community.

Our wishes for the future are to continue to provide all the things we currently do but to replace our worn bus by purchasing a new 15 passenger bus. Our used bus is having some issues, and we want to be sure to have a safe, available bus for our population. We appreciate the support of the Town of Hillsborough and other towns and people who donate to our programs.

Respectfully submitted,

Pat Mathison,  
Chairperson



**GREATER HILLSBOROUGH SENIOR SERVICES HILLSBOROUGH REPORT  
JANUARY – DECEMBER 2018**

	<u>Revenues</u>	<u>Expenses</u>	
<b>Beginning Balance 1/1/18</b>			\$ <b>7,855.20</b>
<b>Income:</b>			
Donations	\$ 3,603.63		
Town of Deering	\$ 3,000.00		
Town of Hillsborough	\$ 13,000.00		
North American Commission	\$ 204.00		
Luncheon Receipts	\$ 1,268.00		
Cabin Fever Receipts	\$ 460.05		
Raffle Receipts	\$ 2,044.00		
Bus Trip Receipts	\$ 5,051.05		
Other Activity Receipts	\$ 621.00		
<b>Expenses:</b>			
Office Expenses		\$ 4,002.76	
Luncheon Expenses		\$ 729.52	
Raffle Expenses		\$ 587.97	
Bus Trip Expenses		\$ 10,226.35	
Bus Maintenance/Repair/Insurance/Etc.		\$ 6,988.16	
Other Activity Expenses		\$ 288.00	
<b>Transfer to Bus for Us Account</b>		<b>\$ 7,398.16</b>	
Totals	\$ 29,251.73	\$ 30,220.92	
Sub Total			\$ (969.19)
<b>Ending Balance 12/31/18</b>			<b>\$ 6,886.01</b>
<b>Bus for Us Reserve Account</b>			
Beginning Balance 1/1/18	\$ 28,896.39		
Donations	\$ 805.00		
Interest Income	\$ 79.55		
<b>Transfer From Operating Accounts</b>	<b>\$ 7,398.16</b>		
<b>Ending Balance 12/31/18</b>	<b>\$ 37,179.10</b>		

# ***HIGHWAY DEPARTMENT REPORT***

The winter of 2018 was a busy year.

January we had fluctuating temperatures, January 5<sup>th</sup> received 14 inches of snow and on the 12<sup>th</sup> of January it was 45 degrees and we had a hard rain.

February, we had several days and nights of freezing rain and snow, which was challenging in the treatment of the roads.

March 8<sup>th</sup> and 9<sup>th</sup> we received 13 inches of snow. March 14<sup>th</sup> we had 12 inches of snow.



April, beginning signs of spring. The Highway Department got underway sweeping streets in town and grading back roads. Started re-constructing West Mill Street and Windsor Road 4700 feet of underground drainage and 25 catch basins.

May, June, and July we cleared and stumped a new site for the salt shed. Chip sealed Old Henniker Road, Contoocook Fall Road, Miller Road, and Schwartz Road. We screened 7,000 yards of winter sand.

September, Mill Street and Winsor Road were paved, and we continued grading and raking the back roads.

I appreciate the efforts of the highway staff over the past year and I am proud to be their department Head.

I would like to thank the citizens of Hillsborough for their continued support.

Respectfully submitted,

William Goss,  
Highway Foreman

# ***HISTORIC DISTRICT COMMISSION REPORT***



The Hillsborough Center Historic District is a unique and beautiful asset to the town. It is important to recognize the importance of this and appreciate it as an enjoyable place to live and raise a family.

The Historic District was adopted by the voters in 1974. At that time, the zone's boundaries were defined and the Historic District Commission was established. The Commission was to be comprised five individuals. Three members at large, at least two of which must be residents of the Historic District, an Ex-Officio from the Board of Selectmen, and a representative of the Planning Board. In 1979 the voters elected to include the Historic District in the Town Plan (Zoning Ordinance).

In the summer of 2018 it came to the attention of the Board of Selectmen that over time the size and comprisal of the Historic District Commission had departed from what was voted for in 1974. It also became evident that the Historic District Ordinance had never been added to the Hillsborough Zoning Ordinance. The task was taken on with the guidance of the Planning Director to update the Historic District Ordinance and include it in the Zoning Ordinance in 2019.

The update comes before the voters in 2020.

## ***KEMP PARK COMMITTEE REPORT***

On behalf of the Kemp Park Committee, we submit the following report of our activities during 2018. This report is written before year-end, but will essentially cover what we've done. The Committee has met on an as-needed basis throughout the year. We started the year with the project of trying to complete the construction of an exhibition building for the two antique trucks that were given to the Town as part of the settlement of the Richard Kemp Estate. The Town had voted to raise \$35,000 if the Committee would match it, which we were able to do.

Following the site plan that we had previously provided, and under the guidance of Jay Crowley, we developed the site and with the assistance of Bill Goss, prepared the site for a slab type of foundation.

At this time, we attempted to find persons, with emphasis on local persons, who would be willing to submit an offer to construct the building in accordance with preliminary drawings which had been provided to the Committee by an architect. After several attempts, we were unable to obtain any type of commitment that would allow us to proceed with the construction within the timeframe and the budget constraints that we had. At this point Jay Crowley, who had been working with the Committee pro bono, offered to present a proposal in which he would oversee the construction and actually participate in the construction of the building. The Committee, recognizing this potential conflict, had a special meeting to review the situation and determine that under the circumstances it was the only way we could move forward with the project. We recognized that we had a deadline of December 31, 2018 at which time our Town funding would expire.

Jay undertook the project, ordered the materials, and hopefully by the time this report is ready for printing, the building will be up and closed in. I would make a special note at this time that the Committee received a very generous offer from Don Solomon, electrician to provide the labor for the wiring of the facility. And while I'm recognizing people that donated services, I would bring to your attention Chris Sieg who donated cameras and IT services so that we could have some security on the premises. This was necessary because we've been experiencing some vandalism in the area.

As I prepare this report, I don't have the final costs to report as the project is just being completed at this time.

Once the building is complete and secured against the weather, we will work with the Town to move the vehicles into the garage and then start developing a plan so that they can be refurbished and made available for public viewing. We do hope to contact the Mack truck company in the hope that they will give us either some technical or financial support as we move forward with the final restoration. As we continue to develop more plans for Kemp Park, I encourage residents to drive by, pull in, and take a look at what we're doing and particularly, walk up to the riverbank and look at the very significant view of the Contoocook River that runs by the Town Kemp Park property.

Respectfully submitted,

On Behalf of the Kemp Park Committee



Douglas S. Hatfield

# ***LAND USE & ECONOMIC DEVELOPMENT DEPARTMENT***

I cannot believe that I have the honor of being your Planning director for over 6 years! I have enjoyed and appreciated working with the town employees and various boards, commissions and citizens as we work together to make Hillsborough meet its potential to become a thriving vibrant community.

The Planning Board held 24 Meetings in 2018

## **Planning Board Use Applications**

<u>Applicant</u>	<u>Application</u>	<u>Status</u>
Thomas and Deborah Wallace	Minor Subdivision	Approved
American Legion Post 49	Site Plan Amendment	Approved

## **Master Plan**

The primary focus of the Planning Boards work in 2018 was the completion and approval of the Master Plan. This was accomplished in October thanks to the diligent work of the Master Plan Committee, the Planning Board and the boundless support of the Central New Hampshire Regional Planning Commission. The culmination of these efforts produced a useful actionable plan that will be used and will not just sit on a shelf.

## **Capital Improvement Plan**

In February of 2018 the Planning Board adopted the updated Capital Improvements Plan. Central New Hampshire Regional Planning Commission worked with town departments to identify and plan for future needs and expenditures. The CIP will be reviewed yearly by the department heads to identify any new projects and remove any that are no longer are needed.

## **Sidewalk Project**

The Sidewalk Project continued to move forward with the selection of Dubois and King as our consultant for the project. In September, the first “Public Concerns” hearing was held. We also received the “notice to proceed” with the development of the initial study for the project. Citizens with question are encourage to contact my office by phone or e-mail.

## **Woods Woolen Mill**

The effort to clean up the Woods Woolen Mill site continued throughout 2018. Currently, we are looking for funding to demolish the Boiler House located on the property.

## **Central New Hampshire Regional Planning Commission**

If one thing is clear in this report, it is the amount of assistance and support Hillsborough has received from the Central New Hampshire Regional Planning Commission. They have not hesitated to help with projects like the Master Plan, CIP and to look for grants to help for the Woods Woolen Mill project.

## **Economic Development Commission**

The Economic Development Commission has been working on the challenges that face Hillsborough particularly in the Central Square area. The EDC is looking forward to the Plan New Hampshire “Vibrant Villages” Charrette, expected to be held in the spring. The EDC is also involved with obtaining funding for a feasibility study to review the Water and Sewer services in town and to look into the possibility of expanding access. The EDC also is looking at becoming involved with town events and being a more visible force in the progress of the town.

### **Looking Forward**

The upcoming year is one that will be full of diverse projects. An ordinance addressing solar power will need to be written, the Master Plan moves in to its implementation stage as we begin to put the will of the townspeople in to motion. The Plan NH Charrette will be an exciting opportunity to work with consultants at the top of their fields, the property owners and town citizens to inject life in to our down town and move Hillsborough forward.

Respectfully submitted,

Robyn L. Payson,  
Planning Director

## **Zoning Amendments**

### **Warrant Articles for Town Meeting 2019**

#### **Article II -Agritourism**

##### **Purpose:**

The purpose of this article is to amend the definition of “Agritourism” as shown in Article II General Provisions section 229-6 Definitions and Word Uses to replace the current definition with a reference to RSA 21:34-a per the 2018 adoption of Senate Bill SB 412 which states “No municipality shall adopt an ordinance, bylaw, definition, or policy regarding Agritourism activities that conflicts with the definition of Agritourism in RSA 21:34-a.”

##### **Article will read:**

To see if the town will vote to adopt the Zoning Amendment as proposed by the Planning Board to amend the definition of “Agritourism” as stated in Article II General Provisions section 229-6 Definitions and Word Uses and replace the current definition with a reference to RSA 21:34-a

#### **Article III -Laundromats and Dry Cleaners**

##### **Purpose:**

The purpose of article is to amend Article II General Provisions section 229-6 Definitions and Word Uses will remove “Laundromats” and “Dry Cleaners” from the definition of “Personal Services”, and define them separately. This article will also amend the Table 4 Chart of Uses Commercial Uses to permit Laundromats and Dry Cleaners in the Commercial Zone by right and in the Central Business District by Special Exception.

##### **Article will read:**

To see if the town will vote to adopt the Zoning Amendment as proposed by the Planning Board to amend Article II General Provisions section 229-6 Definitions and Word Uses to remove “Laundromats” and “Dry Cleaners” from the definition of “Personal Services”, and define them separately. This article is also to amend the Table 4 Chart of Uses Commercial Uses to permit Laundromats and Dry Cleaners in the Commercial zone

#### **Article IV -Groundwater Protection Ordinance**

**Purpose:** The purpose of this article is to adopt amend ARTICLE XVI and adopt a new Groundwater Protection Ordinance and its associated map.

**Article will read:**

To see if the town will vote to amend Article XVI of the Zoning Ordinance to adopt the Groundwater Protection Ordinance with its associated map.

#### **Article V Lake Lots-Residential Zone**

**Purpose:** This article is a housekeeping article to amend and correct Table 3 Setback, Coverage and Building Height Requirements to include Lake Lots in Residential Districts. Currently the table indicates only lake lots in the Rural Zone.

**Article will read:**

To see if the town will vote to correct and amend Table 3 Setback, Coverage and Building Height Requirements by including criteria for Lake Lots in the Residential zone.

I encourage those with any interest in participating on any of our land use boards, or anyone with questions comments or concerns to call or come by my office at 27 School Street e-mail me at [robyn@hillsboroughnh.net](mailto:robyn@hillsboroughnh.net) or call me at 603-464-3877 extension 227

# MANAHAN PARK

This year Manahan Park had Joyce Aubrey and Tiffany Stafford return for their third year as co-directors. We had excellent counselors to coordinate daily activities such as field games, board games, daily games, nature and beach activities, water games, and arts and crafts. Manahan Camp's float placed in the top three for the Hillsboro Balloon Fest Annual Parade for the fourth year in a row! The CIT's were eager to learn from counselors and put forth their best in order to make camp enjoyable for all campers.

Our waterfront director Christa Liquori did an outstanding job running swim lessons with the help of her swim instructors. Campers also took part in swim lessons as part of their daily schedule in order to strengthen their swimming skills.

We went on four field trips this year: Canobie Lake Park, Fisher Cats Game, Yankee Lanes Bowling and Wallis Sands State Beach. New this summer, Zachary Rioux and Tiffany lead a small group of campers on a hike up Pack Mondanock and hope to continue to take small groups of campers on more hikes in years to come!

The library limo made a few appearances. The children enjoyed borrowing books to read as they sit on the beach or in the field. We had our fourth annual spirit week, sand castle competition and candy bar bingo. Fun was had by all campers.

*The Sand Castle Competition had some special guest stars!*



*Glow Bowling and Dance Party at Yankee Lanes!*



*The Before and After of our hike up Pack Monadnock!*







## ***POLICE DEPARTMENT REPORT***

2018 was a challenging year for the Police department, but we got through it safely thanks to the hard work of the women and men of HPD and the continued support of our community.

Many staffing changes occurred this year. Captain Ian Donovan retired after 13 years of service to the community. We wish him well. Detective Sergeant Brown was promoted to the rank of Lieutenant.

Sergeant Mark Philibert transferred to the Criminal Investigation Division as a Detective Sergeant. Patrol Officer Christopher Parsons was promoted to Patrol Sergeant. We hired Michael DeTurriss as a full-time police officer; he is attending the full-time academy. Dispatcher Lisa Cahill was promoted to Dispatch Supervisor.

In 2018 the department, in its aggressive stance on illegal drugs, made 178 drug arrests. While the opioid problem is still present, we have seen a sharp rise in methamphetamine use. One of the issues with Methamphetamine is it's users display erratic and dangerous behavior. I attribute part of the rise in violent crimes in 2018 to methamphetamine use. As you will see in the statistics at the end of this report, there has been a rise in almost all areas of criminal activity.

In partnership with our schools, we held multiple training sessions on active shooter response. Active shooter incidents evolve rapidly and are unpredictable. In the midst of the chaos, anyone can play an integral role in mitigating the impacts of an active shooter incident. We believe that ongoing preparedness training is the best tool to combat these horrific events.

In January, Monadnock Center for Violence Prevention advocates nominated Detective Sergeant Derek Brown to receive the "Partners in Justice" award. This was the result of interaction an advocate had with him during an interview he conducted with a sexual assault survivor. The advocate described him as "remarkably kind, considerate and trauma-informed" in his communication with the victim. It is because of this that he was nominated to receive an award we use to recognize law enforcement in our community for their dedication, hard work, and compassion for survivors of domestic and sexual violence."

In October, McDonalds awarded 4 of our officers in their "Honoring Excellence in Law Enforcement."

### **Detective Christopher McGillicuddy**

Chris McGillicuddy is an 11-year veteran and currently serves as the lead detective in the Criminal Investigations Division. Despite an enormous caseload, Chris goes the extra step to make sure victims know that we are committed to solving their case and does so with compassion and understanding. Chris is also involved in the community teaching Safety and Awareness classes as well as being a coach for youth sports.

### **Officer Danielle Normand**

Danielle Normand is a 7-year veteran and currently serves as a patrol officer/investigator in the patrol division. Danielle offers a tremendous amount of logistical and technical support for criminal investigation cases, the majority of this work can be tedious at best. Danielle is very diligent and pays close attention to the small details that can make or break cases. Outside of her duties, Danielle raises money for CHAD every year by playing in the Battle of the Badges Baseball game.

Sergeant Christopher Parsons

Chris Parsons is an 11-year veteran and was recently promoted to a Sergeant in the Patrol Division. He is a Certified Drug Recognition Expert and is consistently one of the top performers in combating drug and alcohol problems in our community. Chris consistently treats all those involved with dignity and respect and serves as a role model. As a Traffic Accident Reconstructionist, he has put the puzzle pieces back together so families can find closure after horrific events. When not policing, Chris has served as a coach for youth sports and has played in the Battle of the game raising money for CHAD.

Detective Sergeant Mark Philibert

On September 29, 2017, at approximately 8:21 pm, Sergeant Philibert, a 16-year veteran, was dispatched to a possible structure fire. Upon arrival, he learned that there was a male still inside the burning building attempting to extinguish the fire. Although he could not see through the smoke, Sergeant Philibert entered the building and followed a garden hose he saw laying on the ground. At the end of the hose, he located the homeowner who was beginning to lose consciousness. Sergeant Philibert was able to pull the homeowner out of the building to safety. Although transported to the hospital, the homeowner recovered. If not for Sergeant Philibert's quick actions and disregard for his own personal safety to save another, the outcome could have been different.

The times we face as a Town, State, and Country will be progressively challenging. We need your continued involvement and support to keep our community safe. One way to accomplish this is to continue to communicate situations that look suspicious or out of place. Even if it doesn't seem like a "big deal," call us. We would like to remind you once again that the Town of Hillsboro is a member of the Concord Regional Crimeline. If you have information or a tip about a crime that has occurred in our community, please call the Crime Line. You can remain anonymous and get paid for the tip! The number is 226-3100.

I would like to thank all of the Communications officers, sworn officers, and civilian staff for their dedication in making the department one that the town can be proud of. I also thank the Hillsboro residents for their continued support of the Police Department and its operations. We wish everyone a safe and happy 2019.

Respectfully Submitted,

David Roarick,  
Chief of Police

Below is a fraction of the calls that the department is involved in. Please do not hesitate to call if you would like any further statistical information or have questions.

<b>Phone calls handled by Dispatch</b>	<b>37,150</b>
<b>911 Calls</b>	<b>1,304</b>
<b>Police incidents dispatched</b>	<b>22,832</b>

# Hillsboro Police Department

## Crime Comparison Report For the period ending 12/31/2018

### Group A Crimes Against Persons

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Murder/Non-negligent Manslaughter	2018												1	1
	2017													
	Pct												n/a	n/a
Negligent Manslaughter	2018													
	2017	1												1
	Pct	n/a												n/a
Kidnaping/ Abduction	2018			2	1	1					4			8
	2017	1						1					2	4
	Pct	n/a		n/a	n/a	n/a		n/a			n/a		n/a	+100%
Forcible Rape	2018		1			1		1	1				1	5
	2017			2										2
	Pct		n/a	n/a		n/a		n/a	n/a				n/a	+150%
Forcible Fondling	2018	1	1	1		2					1	3	1	10
	2017	5	1	1		1	1	2	2		1	2		16
	Pct	-80%	0%	0%		+100%	n/a	n/a	n/a		0%	+50%	n/a	-38%
Aggravated Assault	2018			3	2	1		3		1		1		11
	2017	5		2		1	1				1		1	11
	Pct	n/a		+50%	n/a	0%	n/a	n/a		n/a	n/a	n/a	n/a	0%
Simple Assault	2018	13	5	3	21	13	9	13	6	6	13	21	9	132
	2017	5	4	3	3	6	8	4	5	6	14	8	4	70
	Pct	+160%	+25%	0%	+600%	+117%	+13%	+225%	+20%	0%	-7%	+163%	+125%	+89%
Intimidation	2018	4	4	1	9	3	6	7	2	5	10	3	4	58
	2017	2	11	1	3	7	5	2		6	4	6	2	49
	Pct	+100%	-64%	0%	+200%	-57%	+20%	+250%	n/a	-17%	+150%	-50%	+100%	+18%
Incest	2018					1			1					2
	2017													
	Pct					n/a			n/a					n/a
Statutory Rape	2018					3		1						4
	2017									1				1
	Pct					n/a		n/a		n/a				+300%
Total Crimes Against Persons	2018	18	11	10	33	25	15	25	10	12	28	28	16	231
	2017	19	16	9	6	15	15	9	7	13	20	16	9	154
	Pct	-5%	-31%	+11%	+450%	+67%	0%	+178%	+43%	-8%	+40%	+75%	+78%	+50%

## Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2018		1		1									2
	2017												1	1
	Pct		n/a		n/a								n/a	+100%
Burglary/ Breaking and Entering	2018			1	3			3	2	2	3			14
	2017		1		1	1	2	1	2	1	1	2	1	13
	Pct		n/a	n/a	+200%	n/a	n/a	+200%	0%	+100%	+200%	n/a	n/a	+8%
Extortion/ Blackmail	2018				1									1
	2017													
	Pct				n/a									n/a
Larceny (purse snatching)	2018													
	2017							1						1
	Pct							n/a						n/a
Larceny (shoplifting)	2018	1	3	1	2	1	1	1		1	1		2	14
	2017		2				1	2	1	1	1	1		9
	Pct	n/a	+50%	n/a	n/a	n/a	n/a	0%	-50%	n/a	0%	0%	n/a	n/a
Larceny (from building)	2018				3		2	1	2	2			1	11
	2017	2	1	2	1	1		1	2	1	1			12
	Pct	n/a	n/a	n/a	+200%	n/a	n/a	0%	0%	+100%	n/a		n/a	-8%
Larceny (from motor vehicles)	2018		10	1		1	1	1					1	15
	2017	1		1	1		1		1	1	1		1	8
	Pct	n/a	n/a	0%	n/a	n/a	0%	n/a	n/a	n/a	n/a		0%	+88%
Larceny (of motor vehicle parts)	2018		1									1		2
	2017						1							1
	Pct		n/a				n/a					n/a		+100%
Larceny (all other)	2018		2	1	1		2	5	6	3	2	5		27
	2017	3	3	2	4	1	3	2	3	5	4	3	2	35
	Pct	n/a	-33%	-50%	-75%	n/a	-33%	+150%	+100%	-40%	-50%	+67%	n/a	-23%
Motor Vehicle Theft	2018				1				2	1			1	5
	2017			1					1					2
	Pct			n/a	n/a				+100%	n/a			n/a	+150%
Counterfeit/ Forgery	2018					1		1						2
	2017				3	1			2	1				7
	Pct				n/a	0%		n/a	n/a	n/a				-71%
Fraud (false pretense;swindle)	2018	1				1	1	3	1	3		2	1	13
	2017			3	2	4	1	2	2	1				15
	Pct	n/a		n/a	n/a	-75%	0%	+50%	-50%	+200%		n/a	n/a	-13%

## Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (credit/debit card;ATM)	2018	1		1	2	1	1	1				2		9
	2017	2	1		2			1	4		2	1	1	14
	Pct	-50%	n/a	n/a	0%	n/a	n/a	n/a	0%	n/a		n/a	+100%	n/a
Fraud (impersonation)	2018	1					1			1				3
	2017		1		1			1		1				4
	Pct	n/a	n/a		n/a		n/a	n/a		0%				-25%
Fraud (wire)	2018													
	2017	1			1									2
	Pct	n/a			n/a									n/a
Embezzlement	2018													
	2017	1												1
	Pct	n/a												n/a
Stolen Property	2018	1	2					1	2	1		1	1	9
	2017	2					1		1	1				5
	Pct	-50%	n/a				n/a	n/a	+100%	0%		n/a	n/a	+80%
Destruction of Property/Vandalism	2018	1	1	2	8	4	2	1	5	4	6	6	2	42
	2017		5	4	5	1	6	1	7	2	9	4	5	49
	Pct	n/a	-80%	-50%	+60%	+300%	-67%	0%	-29%	+100%	-33%	+50%	-60%	-14%
Bribery	2018													
	2017												1	1
	Pct												n/a	n/a
Total Crimes Against Property	2018	6	20	7	22	9	11	18	20	18	12	17	9	169
	2017	12	14	13	21	9	16	12	26	15	19	11	12	180
	Pct	-50%	+43%	-46%	+5%	0%	-31%	+50%	-23%	+20%	-37%	+55%	-25%	-6%

## Group A Crimes Against Society

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2018	9	22	18	9	13	24	11	15	13	22	13	18	187
	2017	7	7	17	10	10	9	5	7	12	10	11	16	121
	Pct	+29%	+214%	+6%	-10%	+30%	+167%	+120%	+114%	+8%	+120%	+18%	+13%	+55%
Pornography/Obscene Material	2018		1	1			1	1			2		2	8
	2017	1		2								1		4
	Pct	n/a	n/a	-50%			n/a	n/a			n/a	n/a	n/a	+100%
Weapon Law Violations	2018	1	1					1	5	3	1	1	5	18
	2017	1							1			1	1	4
	Pct	0%	n/a					n/a	+400%	n/a	n/a	0%	+400%	+350%
Total Crimes Against Society	2018	10	24	19	9	13	25	13	20	16	25	14	25	213
	2017	9	7	19	10	10	9	5	8	12	10	13	17	129
	Pct	+11%	+243%	0%	-10%	+30%	+178%	+160%	+150%	+33%	+150%	+8%	+47%	+65%

## Group B Crimes

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2018		1											1
	2017									1		1		2
	Pct		n/a							n/a		n/a		-50%
Curfew/Loitering/Vagrancy	2018										1			1
	2017							1	1					2
	Pct							n/a	n/a		n/a			-50%
Disorderly Conduct	2018	1	1	2	4	4	9	3	1	2	3			30
	2017				1	4	2	5	8	5	8	4	1	38
	Pct	n/a	n/a	n/a	+300%	0%	+350%	-40%	-88%	-60%	-63%	n/a	n/a	-21%
Driving under Influence	2018	5	4	7	8	7	7	8	4	2	6	3	1	62
	2017	5	5	6	3	3	9	5	5	6	12	3	10	72
	Pct	0%	-20%	+17%	+167%	+133%	-22%	+60%	-20%	-67%	-50%	0%	-90%	-14%
Drunkenness	2018	1		3	3		3		2		2	3	5	22
	2017		1	2	1		3	3	1	2		3	4	20
	Pct	n/a	n/a	+50%	+200%		0%	n/a	+100%	n/a	n/a	0%	+25%	+10%
Family Non Violent Offenses	2018		1		3	3		1			1	3	3	15
	2017	1				1	4		1	1		3		11
	Pct	n/a	n/a		n/a	+200%	n/a	n/a	n/a	n/a	n/a	0%	n/a	+36%
Liquor Law Violations	2018	1	3	2	1		1	3		1	2			14
	2017	4	8	3		1	2	3		5	2	1	3	32
	Pct	-75%	-63%	-33%	n/a	n/a	-50%	0%		-80%	0%	n/a	n/a	-56%
Peeping Tom	2018	1												1
	2017													
	Pct	n/a												n/a
Runaways (under 18yr old)	2018			3	1	1					2			7
	2017			1		1			1	1	2			6
	Pct			+200%	n/a	0%			n/a	n/a	0%			+17%
Trespass of Real Property	2018	2	1	2	1	2	3	1	2	3	5	1		23
	2017	3	1	2	2	3	6	3	8		4	4	1	37
	Pct	-33%	0%	0%	-50%	-33%	-50%	-67%	-75%	n/a	+25%	-75%	n/a	-38%
All Other Offenses	2018	16	15	9	14	21	17	8	9	18	21	12	8	168
	2017	7	12	16	13	9	10	9	7	11	13	7	12	126
	Pct	+129%	+25%	-44%	+8%	+133%	+70%	-11%	+29%	+64%	+62%	+71%	-33%	+33%
Total Group B Crimes	2018	27	26	28	35	38	40	24	18	26	43	22	17	344
	2017	20	27	30	20	22	36	29	32	32	41	26	31	346
	Pct	+35%	-4%	-7%	+75%	+73%	+11%	-17%	-44%	-19%	+5%	-15%	-45%	-1%

## ***PROJECT LIFT REPORT***

It is hard to believe that 2018 was Project LIFT's twenty-sixth year of providing free adult education services to the greater Hillsborough community. Over the last year, LIFT continued to incorporate digital literacy and employability skills into instruction and focused on transitioning students into education and training opportunities upon program completion.

Of the thirty-seven students that enrolled at LIFT this year, **twelve** completed the High School Equivalency Test (HiSET), **twelve** increased their skill levels and continued in the program, and **five** increased their skill levels and completed the program.

### **Graduation**

LIFT celebrated this year's HiSET graduates with a cap and gown ceremony where family and friends traveled from as far away as Rhode Island to celebrate their student's success.



### **English Language Instruction**

Five students received English language instruction and completed the program with increased skill levels. One student also achieved naturalization.

### **College and Career Transitions**

To support the demand for a skilled workforce in New Hampshire and the necessity for residents to earn a living wage, each student meets with a trained career counselor to identify a career

pathway. LIFT then works with state and local agencies to connect students to training opportunities and secondary education. Individuals with high school diplomas, GEDs, or HiSETs who need to improve their academic skills to compete in the workforce or enter training or college also receive education and counseling services.

This year's Transitions highlights are:

- Students toured NHTI Concord's Community College and Job Corps Manchester;
- One student entered the Facilities Maintenance Program at Job Corps;
- New Hampshire Higher Education Assistance Foundation (NHHEAF) provided assistance completing the Free Application for Federal Student Aid (FAFSA) and provided information about college financing and the application process;
- Two HiSET graduates and one volunteer tutor completed the WorkReady NH Program at NHTI and received the National Career Readiness Certification;
- A training coordinator from MyTurn Inc. met with students and community members who were interested in MyTurn's paid training program. Three LIFT graduates completed the training program and received college certification from Nashua Community College and full-time employment;
- One student received his Heavy Equipment Operations Certification while enrolled at LIFT;
- One student completed her first semester of college and another student started college.

## Computer Project

This year, we had the opportunity to assist the Bureau of Adult Education by refurbishing twelve computers to be redistributed throughout the state's adult education programs.

2018 LIFT graduate, Ben, provided technical expertise and countless volunteer hours for repairs.

The project provided a wonderful hands-on experience for students while supporting the state's digital literacy efforts.



## Funding

Project LIFT is funded through a grant from the State of New Hampshire Department of Adult Education and contributions from the Towns of Hillsborough, Antrim, Bennington, Deering, Frankestown, Henniker, and Washington. Additional contributions were received from Southern New Hampshire Services, and The Hillsborough Center Ladies' Benevolent Society. Thank you for your support.

Thank you to the LIFT staff, volunteers, students, and the greater Hillsborough community for another successful year.

Respectfully submitted,

Trish Bush,  
Director, Project LIFT



## ***SOLID WASTE ADVISORY BOARD***

The Solid Waste Advisory Board hopes to bring fresh ideas to the table and work to educate the public about what's going on with our waste. We are looking at what options make the most sense to save the town money through an environmentally responsible lens. The recycling business is not what it once was, and Hillsboro has been trying to respond to the difficult questions that all communities across the country are being forced to look at: What makes sense to recycle? How do we best recycle it and where? What sorts of products do we need to buy and what sort of packaging do they need to come in? How can we re-use what we have? How do we get others to know about why these things matter?

Each municipality has had to negotiate different contracts over the years, and often work together to get the best prices for waste disposal, as the markets fluctuate and certain materials become more or less valuable. For example- one big issue we need to take a look at is how to deal with our comingled plastic recycling stream. The plastics market has been extremely volatile, especially since China decided to severely limit the plastics they would take from our country earlier this year. It may come as a surprise to many, but plastics from Hillsboro were part of that stream of recyclable material getting shipped all the way to China to be processed. This new shift in our global trade has meant that all of a sudden the main avenue for Americans to recycle their plastics has been cut off. As a result, plastics have become more costly to get rid of. There are no easy answers to this latest shift, but the Solid Waste Advisory Board is motivated to learn what other communities around the state and country are doing. We are hopeful that our research can spur innovative ideas to support the transfer station and the region.

Another important aspect of our mission is to help folks think about the trash they generate more consciously. We want to educate our community about consumer choices and minimizing waste. We have started with a campaign to encourage people to choose cans when possible (over glass, for example) and recycle aluminum as much as possible because aluminum actually generates a small amount of revenue for our town. Composting is another topic we are interested in, and we will be researching more about various small and large scale compost projects so we can better understand what it takes to do it right.

The Board's composition is to have two representatives from Deering, Windsor, and Hillsborough. Currently there is one vacant seat for the Town of Deering. Hillsborough Selectman Jon Daley, Transfer Station Manager Luke Levesque, and Town Administrator Laura Buono are also participating so that things can be coordinated properly and effectively with the Town. This current version of the board had its first official meeting this past August and we have been continuing to meet one Friday each month at 7:30 am at the Town Offices. Our next meeting will be held January 25<sup>th</sup> 2019.

Meetings are open to the public so if you would like to attend or have an interest in the vacant Deering position, please contact our Hillsborough's Town Administrator through email at [Laura@Hillsboroughnh.net](mailto:Laura@Hillsboroughnh.net) or by phone at 603-464-7970 to find out more information. We look forward to talking trash with you.



## **TOWN CLERK'S REPORT**

<b>2018 Registration</b>	\$1,004,937.78	
Dog Licenses	3,166.50	
Dog Fines	511.00	
Marriage licenses	1,400.00	
Certified Copies	7,079.00	
UCC	705.00	
<b>Paid to the Town of Hillsborough</b>		\$1,017,799.28

### **Vital Statistics**

Births	38
Marriages	35
Deaths	58

### **2018 Hillsborough Deaths**

CAROLYN ADAMS	ROSE ARGIE	CLARA A BEAUPRE
EDWARD BLACK	STANLEY BLACKMAN	CAROLE A BOROWIEC
ROGER BRADLEY	ELEANOR BROTHWELL	JAMES BUEHLER
HERBERT BURGESS SR	ROBERT BURTON SR	JAMES M CAREW
HARVEY CHANDLER	VICKI COFFIN	HILDEGARDE DALY
LAURIE DECOSTA	RICHARD FASS	MICHAEL FLEMING
GARY FREEDMAN	PATRICIA GULACHENSKI	JAMES GRUHLER
ANNA HAHN	KENNETH HALLETT	STEVEN HALLETT
ELIZABETH HATFIELD	ERIC HAYS	RONALD F HOUGHTON
BARBARA JENKINS	JENNIFER JOHNSON	FLOYD JONES
MARY KING	FREDERICK KULBACKI	VIRGINIA LABAR
YVONNE LANDRY	ROBERT LINT	JOHN T MARTELL
MARY LOUISE MCCARRON	JOAN MCMINN	PETER MCCOSKER II
SUSAN A MILLER	DAVID MOODY	JACQUELINE MOREHOUSE
SCOTT MORTON	CLARENCE MOWRY JR	RICHARD NOVAK
THELMA PAVLICEK	JOANN LEE RAJAMIEMI	PHYLISS ROGERS
JEAN SMITH	JOSEPH TABOR SR	MARK TIBBETTS
NORMAN TROTTIER	ROBERT WADLEIGH	DOROTHY WAGNER
ALICE WHEELER	JUNE WHITNEY	VIRGINIA R WING
VLADIMIR WINCHELL		

## **TRANSFER STATION TONNAGE REPORT**

<b>Month</b>	<b><u>Aluminum Cans</u></b>	<b><u>Cardboard</u></b>	<b><u>Televisions/Monitors]</u></b>	<b><u>Commingle Recyclables</u></b>	<b><u>Metal</u></b>
			[ IN POUNDS ]		
January	1.33			6.86	6.33
February	1.29			7.88	6.50
March	0.37	17.59	6,398	6.42	12.60
April	1.14			8.56	15.79
May	0.97	20.20	7,521	6.42	25.52
June	0.59			6.42	31.18
July	1.18		6,340	10.70	21.16
August	1.34	21.89	8,046	6.42	23.20
September	1.77			5.35	20.66
October	0.67	23.38	6,488	8.56	26.52
November	1.37			6.42	16.98
December	0.58	17.53	6,422		8.68
<b>Total Tonnage</b>	<b>12.60</b>	<b>100.59</b>	<b>41215.00</b>	<b>80.01</b>	<b>215.12</b>
	<b><u>Paper</u></b>	<b><u>Refrigeration/AC</u></b>	<b><u>Demolition</u></b>	<b><u>Municipal Solid Waste</u></b>	
January	8.80		22.36	150.03	
February			30.37	120.96	
March	8.52	55	38.67	104.35	
April	8.25		54.27	142.94	
May	8.26	59	80.76	173.38	
June	10.23	74	90.01	187.08	
July	8.95	56	81.20	172.73	
August	8.77	42	48.54	191.03	
September	15.54	76	104.84	162.04	
October	9.32		81.57	176.37	
November		80	65.00	167.36	
December		40	29.48	158.77	
<b>Total Tonnage</b>	<b>86.64</b>	<b>482</b>	<b>727.07</b>	<b>1907.04</b>	



## Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

<b>Recyclable Material</b>	<b>Amount Recycled In 2018</b>	<b>Environmental Impact!</b> Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Aluminum Cans	27,020 lbs.	Conserved enough energy to run a television for 2,750,636 hours!
Paper	204.5 tons	Saved 3,476 trees!
Scrap Metal	214.7 gross tons	Conserved 601,125 pounds of iron ore!

### **Avoided Emissions:**

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **1,848 tons** of carbon dioxide emissions. This is the equivalent of removing **393 passenger cars** from the road for an entire year!

## ***WATER & SEWER COMMISSIONERS REPORT***

This past year has been a very busy one for the Water and Sewer Commission and its employees, with several projects completed and new projects begun.

The largest expenditure was the replacement of the sewer main on Bridge Street from Summer Street north to the Bear Hill Road/West Mill Street intersection. This area was the last of three areas identified during sewer main cleaning and inspection as in need of replacement.

The other two areas - the main on Butler Street and the main on Henniker Street from Central Square east to Cross Street - have been either replaced or slip-lined in recent years, but the Bridge Street project was the largest and most expensive of the three. The cost of the replacement was shared between the commission and the town, and the commissioners would again like to thank the Selectmen and the voters for their willingness to assist in the funding of this project.

Another project completed this year was the installation of meters on the last of the town properties, Butler Park. In the past the water services for the park had been fed from West Main Street and were not metered and did not have up-to-date backflow prevention devices in place. Rather than install a meter pit which requires annual removal of the meter when the water service is shut off during the winter, the Selectmen allowed the commission to provide water to the park via the existing water service to the former fire house on Central Street, now known as the Hillsborough Heritage Museum. As part of this project the commission installed state-required backflow prevention devices as well as repairing and relocating the drinking fountain.

Other work completed this year included the repair and or/replacement of seven sewer manholes and water gate boxes as part of the town's reconstruction of West Mill Street; the television inspection of 18,749 linear feet of sewer main and cleaning of 15,972 feet of sewer main by Ted Berry Co.; clearing and/or mowing of half of the commission's cross country sewer easements; removal of trees and brush outside the perimeter fence at the Wastewater Treatment Facility (WWTF) on Norton Drive as mandated by state inspectors; raising of monitoring well casings at the WWTF to prevent contamination of water samples by wildlife; upgrades to the control systems at the West Main Street pump station; and replacement of control floats at the Bear Hill Road pump station.

For residents curious about the obstacle-course like conditions on portions of West Main Street, we offer the following. Typically when streets with water and/or sewer services are reconstructed or resurfaced, the manholes covers and water gate boxes are removed prior to the start of construction, with the manholes being covered with steel plates. Once the road has been rebuilt and the binder pavement, usually 2 inches in thickness, has been installed, the manholes and gate boxes are re-installed not even with the base pavement but protruding above the base pavement a distance equal to the thickness of the top, or wearing, course of pavement. Once the wearing course is applied, the manhole frames & covers and gate boxes are even with the roadway. Presently the cost to remove and reinstall each manhole frame & cover is approximately \$800.

On streets maintained by the town we are notified ahead of schedule by the highway department to allow sufficient time for this work to be budgeted for and completed between the application of the base course and the wearing course. (For 2019 we will be budgeting for the removal and reinstallation of 24 manholes on Bradford Circle, Gibson Road, McNeil Road, Meeting Hill Road and Symonds Road.) On roads maintained by the state, however, such as NH Route 149 (West Main Street from Route 202 to Central Square and Bridge Street south to Deering), the time frames are often quite a bit shorter and the work scope continually changing.

In August we were notified by the New Hampshire Department of Transportation (NHDOT) that portions of that road were to be dragged shimmed during the Labor Day weekend in order to stabilize them for the winter, with a ¾" shim from Route 202 east and south to the Hillsborough-Deering town line planned for 2019. Because there

was no time to schedule the manhole work before Labor Day, our sewer personnel suggested NHDOT simply pave over the manholes for the winter, after which we would raise them in anticipation of the 2019 shimming. If emergency access was required over the winter the pavement could be removed with a jackhammer.

NHDOT decided against that and the result can be felt along the section of West Main Street by Bara Dental. That decision may have been evidence of NHDOT's prescience, however, as on December 14 we received an email stating that the planned 2019 ¾" shim had been cancelled.

Five days later we received a second email stating NHDOT will instead be applying a "drag shim treatment" from Route 202 to Dunkin Donuts and from Central Street east and south to the town line, for the most part those areas which were not shimmed this year. According to NHDOT's Utility Coordinator Tom Santos, this "drag shim will be at current grade to level off the roadway."

"If you have any water shut-off or any sewer manhole covers in the roadway that are lower than grade, they will be paved over," Santos states. "For this verification request, we need to know the type and how many covers in the roadway you need to raise. We also need to know how weeks advance notice you require from the Contractor prior to paving in your service area and how many days work you need to raise covers."

As of the December 21 deadline for submission of this report, commission personnel were in the process of determining how many of our manholes and gate boxes were "lower than grade" and would have to be raised.

Underwood Engineers, the commission's engineering consultant has received from the Boston office of the Environmental Protection Agency a verbal description of the potential parameters of the long awaited sewer discharge permit. The permit, which has been before EPA for seven (7) years, would increase the permitted daily maximum flow out of the wastewater treatment facility (WWTF) from 475,000 gallons to 600,000 gallons per day

Typically, the next step in the permit process is for EPA to issue the permit for a 30-day public comment period, after which EPA will re-issue the permit with responses to any public comment received during the comment period. The timing between the end of the 30-day public comment period and the issuance of the permit with responses can vary depending upon the number and make-up of the comments received.

The permit usually becomes effective 60 days after issuance. In anticipation of the new permit, Underwood Engineers, in conjunction with wastewater plant personnel, have begun the process of bringing on-line additional treatment processes which were installed at the WWTF as part of the 2009 plant upgrade but not operated on a regular basis under the older permit.

These systems treat the wastewater with additional chemicals to remove various metals and other contaminants to meet the stricter guidelines of the new discharge permit. The commissioners anticipate sewer rates may have to be increased to cover the cost of these additional chemicals and for more frequent laboratory testing.

At the water treatment facility (WTF) on East Washington Road the drinking water has been treated with chloramines and ultraviolet light since 2014 under the supervision of Cody Boisvert of WSO Plus of Henniker, the state-licensed company contracted to operate the water plant. In October of this year Boisvert accepted a position as a full-time employee of the water and sewer department, bringing our operations personnel back to 2009 levels.

The commission believes having Boisvert operating the drinking water system on a full-time basis rather than the part-time attention provided by WSO Plus will improve both system maintenance and water quality. In addition, Boisvert's abilities as a licensed wastewater treatment plant operator will allow for the weekend and holiday on-call duties to be shared among our three operators.

The 2019 Town Meeting marks the one year anniversary of the election of our newest commissioner, Dave Lewis. A civil engineer with working knowledge of the administrative and technical aspects of water and wastewater systems, Lewis has been an asset to the commission and we look forward to his continued participation in the years to come.

As a reminder to residents, while the commission's sewer and water budgets are subject to approval by the voters at the annual town meeting, they are funded entirely through user fees and do not impact the community's tax rate. As always, we would like to thank our customers for their continued support, and we would also like to take this opportunity to thank our employees - Administrator Penny Griffin, WWTF operator Paul Dutton, WWTF assistant operator Eric Edwards and WTF operator Cody Boisvert for their continued efforts on behalf of the commission and the community.

Respectfully submitted,

Peter Mellen, Chairman  
Chris Sieg  
Dave Lewis

## ***WELFARE DEPARTMENT REPORT***

The office of General Assistance exists to meet the Town of Hillsborough's responsibility as outlined in RSA 165, which states "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseer of public welfare of such town." RSA165:1-I

The office also advocates for those having trouble negotiating the complicated process of applying for Unemployment, Fuel Assistance, Food Stamps, Section 8 and other programs which reduce the need for town financial involvement. The office assists in searches for more affordable housing, assists with and teaches people how to use the computer for online job searching and holds people accountable to put those skills to good use and show verifiable results. Budgeting assistance and education is also a large part of every appointment.

2018 was a year that presented challenges and triumphs for the most vulnerable members of our community. The robust job market within the state of New Hampshire has presented people with transportation options some exciting opportunities. Employers have been giving chances to many workers who don't fit into the traditional mold for different positions. It will be exciting to see the effect this has on wages going forward.

We are fortunate to have so many other individuals, groups and foundations that help out our struggling neighbors throughout the year. From heating fuel to gasoline, to toys and food for the holidays, our community works hard to give help to those who need it. If you are interested in finding out more about how you can help, please contact the welfare office.

Respectfully submitted,

Dana P Brien,  
Welfare Administrator



## ***YOUTH SERVICES & RECREATION REPORT***

The Office of Youth Services provides programs and services aimed at supporting local youth and families in order to reduce juvenile delinquency, court involvement and other community challenges. The Office of Youth Services' main goal is to contribute to the overall success of youth and families by maintaining cooperative relationships with schools, community programs, police departments and local businesses. This year, Project Genesis Community Youth Center has welcomed a new part-time staff member, Bill Whisman and full-time Program Assistant, Deven Freihofer. Working alongside staff are interns from New England College and Keene State College due to our new Intern Program. Each semester NEC pays for their students to work at Project Genesis in exchange for school credit. Keene State sends volunteer interns to assist them with resume building and job skill expansion.



Since adding new staff, Project Genesis has seen a significant increase in program attendance and volunteer engagement which allowed us to expand hours to include an additional day. The new hours are Monday, Wednesday, Thursday and Friday from 2-6:00pm with community service events and fundraisers held on a monthly basis. The Life Skills Program was a much needed success that brought in several donations from the community, eager and willing volunteers, and provided 1,427 meals to our youth. This year's monetary donations totaled \$2,620 that was used to enhance current programs at Project Genesis, provide nightly meals to our youth, and update our current center to accommodate the needs of more participants.

Be sure to "Like" us on our two Facebook Pages:  
**Project Genesis  
Community Youth Center  
&  
Office of Youth Services-  
Hillsborough**

### Hillsborough Juvenile Diversion:

The Office of Youth Services received a \$12,000 grant for 2019 to assist in our regional expansion and improve research to assist in providing youth intervention to combat the NH Drug Epidemic. Each Diversion referral is given a Screening to Brief Intervention and Referral to Treatment (SBIRT) Assessment during their intake to determine additional mental health or drug education needs. Every assessment that is completed will result in \$250 for OYS programming to be used to expand drug prevention and education for the Hillsborough community.

In addition to the grant, Director Chelsea Szalanski has been working on expanding the Hillsborough Diversion Program to include both Hillsborough and Jaffrey District Court towns. Each town that chooses to participate in Juvenile Diversion has a yearly contract that reimburses and supplements Diversion Program costs. Each referral to the OYS costs participating youth \$75.00 (\$10.00 for tobacco violations) to be deposited into Hillsborough Town Revenue and requires a minimum of 15 hours of community service to be completed by each youth. New and pending partnerships include:

#### Jaffrey District Court:

- Town of Jaffrey
- Town of Peterborough
- Town of Rindge
- Town of Hancock (pending 2019)



#### Hillsborough District Court:

- Town of Hillsborough
- Town of Deering (pending 2019)
- Town of Antrim (pending 2019)

Volunteers & Community Accountability Boards (previously known as Diversion Boards): Currently, the OYS has 17 volunteers from Cheshire and Hillsborough County who meet twice a month to serve on the CAB in Hillsborough, Peterborough and Jaffrey area. Project Genesis has 2 regular volunteers who come on Wednesdays and Thursdays to cook meals for the youth, while several parents and community members volunteer for events and occasional days.

This year Director Szalanski also went on to achieve her certification in Advanced Victim Advocacy specializing in Domestic Violence and Child Sexual Assault. New full-time Program Assistant, Deven Freihofer, has also become a NH Court Appointed Special Advocate for Hillsborough. Together, the two will be able to create victim advocacy programming to incorporate into Project Genesis as well as intervention within schools and police departments. The main goal for 2019 is to address and increase awareness and prevention of bullying and signs of early childhood trauma in the home and in the community. Olive, our adored OYS therapy pup, will also be furthering her training at Monadnock Humane Society to better meet the needs of the youth and communities she works in and provide assistance to individuals experiencing trauma and loss.



*The success of the office and the youth we serve relies heavily on the investments and commitments from the community. On behalf of all youth attendees, families, staff and clients, we thank you for your trust and support of our office, our center and our efforts.*

**\*If you are interested in volunteering with the Office of Youth Services or being a Community Accountability Board Member please contact the Program Assistant for more information (603-464-3877 ext. 231) \***

Respectfully submitted,

Chelsea Szalanski,  
Youth Services Director

## ***ZONING BOARD OF AJUSTMENT***

The Zoning Board of Adjustment (ZBA) is made up of five regular members – David Rogers (Chairman), Roger Racette (Vice Chairman), Russell Galpin, Nancy Torres, and Dana Brien. Alternate members are Larry Baker and John Segedy.

During 2018, the ZBA held eight (8) Public Hearings to address a total of seven (7) petitions for variances, special exceptions, and appeals of administrative decisions. The following list outlines the actions taken by the ZBA in each petition:

1. Special Exception – Michael and Patricia Pascal – 192 Barden Hill Road -- Approved
2. Variance – Sunny Mulligan and Patrick Shea – 21 Morgan Road -- Approved
3. Variance – Charles Eastley – 23-25 Myrtle Street -- Approved
4. Variance – Beverly and Timothy Skillings – 125 Gould Pond Road -- Approved
5. Variance – Robert Charron – 20 Pearl Street -- Approved
6. Variance – Marilyn Broek – 28 Hemlock Street -- Approved
7. Administrative Appeal – Kay and Steve Bennett – 1 North Road -- Approved

The ZBA meets regularly on the 2d Monday of each Month.

The ZBA would like to thank Planning Director Robyn Payson for her able assistance and coordination of the activities of the ZBA!

Respectfully submitted,

David J. Rogers,  
Chairman

# *Town of Hillsborough*



## *2018 Town Meeting Minutes*

## ***2018 TOWN MEETING MINUTES***

At a legal meeting of the Town of Hillsborough, County of Hillsborough, in said State, inhabitants qualified to vote in Town Affairs of said Town on the 13th of March 2018, at seven o'clock in the forenoon at the Hillsboro-Deering Middle School Auditorium, the Moderator called the meeting to order. Article One, election of officers through Article Two were to be voted on by official ballot at the polls between seven o'clock in the morning through seven o'clock in the evening. Articles Three through Seventeen were to be taken up at 7:00 pm at the same auditorium, on Thursday March 15th because of snow storm.

Article 1: The voters of Hillsborough proceed to ballot for one Selectman for three years, one Trustee of the Trust Funds for three years, two Trustees of the Fuller Public Library for three years, one Water and Sewer Commissioner for three years, one Cemetery Trustee for three years, two Planning Board members for three years, one Town Moderator for two years, one Supervisor of Checklist for six years, one Supervisor of Checklist for two years and all other necessary Town Officers or agents for the ensuing year.

Article 2: The Town voted to adopt this zoning amendment as proposed by the Planning Board; to amend the "Table 4 Chart of Uses", "Commercial Uses" under the "Village Residential District" by allowing "Personal Services" "Repair Services" and "Retail Business" by Special Exception subject to "Change of Use" and "Site Plan" regulations.

Yes 268 No 87

The 2018 Hillsborough Town Meeting was called to order at 7:00 p.m. by Moderator Russell Galpin, on March 15th. Heidi Welch the HD High School music teacher, sang the National Anthem as the residents stood at attention. The Moderator than asked for a moment of silence for all persons listed on page 40 of the town report.

Mr. Galpin, the moderator than introduced the table, Town Administrator Laura Buono, Selectman Chairman James Bailey III, Selectman David Fullerton and Jonathan Daley and Town Clerk Deborah McDonald.

Mr. Galpin recognized Mr. Bailey for the presentation of a crystal plaque and proclamation for 38 years of dedicated service to the Town. Mrs. Iris Campbell was Selectman's secretary, cemetery trustee, clerk for water and sewer, on the Town safety committee and many other committees in her many years with the Town.

Mr. Galpin recognized Mr. Peter Mellen, Water and Sewer commissioner for presentation of a faucet plaque to Mr. Henn Wiegelman, for his years of service as a Water and Sewer commissioner.

Voting results from Tuesdays voting were announced by Mr. Galpin.

Article 3: Moved by Mr. Bailey and seconded by Mr. Daley, the Town voted to raise and appropriate the sum of \$7,263,236.00 (Seven Million Two Hundred Sixty-Three Thousand Two Hundred Thirty-Six Dollars) as a 2018 Operating Budget. This amount does not include amounts from any other warrant articles. There was no discussion on this article, passed by voice vote.

Article 4: Moved by Mr. Daley and seconded by Mr. Fullerton, the Town voted to raise and appropriate the sum of \$746,975.00 (Seven Hundred Forty-Six Thousand Nine Hundred Seventy-Five Dollars) for the purpose of operating the Water Department during 2018. Of that sum \$746,975.00 (Seven Hundred

Forty-Six Thousand Nine Hundred Seventy-Five Dollars) is to come from Water Department income, passed by voice vote.

Article 5: Moved by Mr. Daley and seconded by Mr. Fullerton, the Town voted to raise and appropriate the sum of \$701,804.00 (Seven Hundred One Thousand Eight Hundred Four Dollars) for the purpose of operating the Sewer Department during 2018. Of that sum \$701,804.00 (Seven Hundred One Thousand Eight Hundred Four Dollars) is to come from Sewer Department income, passed by voice vote.

Article 6: Moved by Mr. Bailey and seconded by Mr. Fullerton, the Town voted to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and Hillsborough Town Employees; AFT Local #3912, AFT-NH, AFL-CIO which covers full time highway department personnel, full and part time transfer station personnel, the welfare director, the deputy town clerk/tax collector, and the full time paramedic, and which calls for the following increases in wages and benefits at the current staffing levels:

Year	Estimated Increase Over Prior Year
2018	\$27,688.44
2019	\$15,531.18
2020	\$31,546.81

and further to raise and appropriate the sum of \$27,688.44 (Twenty-Eight Thousand Six Hundred Eighty-eight Dollars and Forty-Four .cents) for the 2018 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2017 fiscal year. After some discussion and questions on this article, it was passed with a voice vote.

Article 7: If Article 6 is defeated, the Town will vote to authorize the governing body to call one special meeting, at its option, to address Article 8 cost items only. Article was not needed and was not voted on.

Article 8: Moved by Mr. Bailey and seconded by Mr. Fullerton, the Town voted to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and New England Police Benevolent Association Local No. 51, which covers full time full time police patrol officers and full and part time dispatchers in the Police Department, and which calls for the following increases in wages and benefits at the current staffing levels:

Year	<u>Estimated Increase Over Prior</u>
2018	\$22,090.77
2019	\$39,707.75
2020	\$46,191.15

and further to raise and appropriate the sum of \$22,090.77 (Twenty-Two Thousand Ninety Dollars and Seventy-Seven cents) for the 2018 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2017 fiscal year. Article passed after some discussion.

Article 9: If Article 8 is defeated, the Town will vote to authorize the governing body to call one special meeting, at its option, to address Article 10 cost items only. Article was not needed and was not voted on.

Article 10: Moved by Mr. Daley and seconded by Mr. Fullerton, the Town voted to raise and appropriate the amount of \$300,000.00 (Three Hundred Thousand Dollars) to be deposited in the following already established Capital Reserve Funds:

- Highway Department Equipment CRF \$50,000.00
- Ambulance CRF \$75,000.00
- Sidewalks CRF \$30,000.00
- Municipal Buildings Maintenance, Repairs & Upgrades CRF \$50,000.00
- Police Department Equipment CRF \$35,000.00
- Bridge Repairs CRF \$20,000.00
- Fire Department Equipment CRF \$40,000.00

Of that sum, \$300,000.00 (Three Hundred Thousand Dollars) is to come from the undesignated fund balance. After much discussion and many questions, the article passed with voice vote.

**Article 11:** Moved by Mr. Fullerton and seconded by Mr. Daley, the Town voted to raise and appropriate the non-lapsing sum of \$250,000.00 (Two Hundred Fifty Thousand Dollars) for the purpose of road work. This article is to be non-lapsing until December 31, 2019, passed by voice vote.

**Article 12:** Moved by Mr. Daley and seconded by Mr. Bailey, the Town voted to raise and appropriate the sum of \$350,000.00 (Three Hundred Fifty Thousand Dollars) for the purpose of assisting the Sewer Commission in the repair and replacement of sewer lines on Bridge Street. Of that sum, \$350,000.00 (Three Hundred Fifty Thousand Dollars) is to come from the undesignated Fund Balance. This article is to be non-lapsing until December 31, 2019. After some discussion on the article it was passed with a voice vote.

**Article 13:** Moved by Mr. Daley and seconded by Mr. Fullerton, the Town voted to raise and appropriate the sum of \$100,000.00 (One Hundred Thousand Dollars) for the purpose of upgrading the West Main Street Pump Station under the supervision of the Sewer Commission? Of that sum, \$100,000.00 (One Hundred Thousand Dollars) is to come from the undesignated fund balance. This article is to be non-lapsing until December 31, 2019. The article passed with a voice vote, after much discussion and a failed amendment.

**Article 14:** Moved by Mr. Fullerton and seconded by Mr. Daley, the Town voted to adopt the provisions of RSA 72:81 "Commercial and Industrial Construction Exemption" to provide incentives to businesses to build, rebuild, modernize, or enlarge within the municipality. The exemption shall apply only for municipal and local school property taxes assessed by the municipality which shall exclude state education property taxes under RSA 76:3 and county taxes assessed against the municipality under RSA 29:11, and shall be a specified percentage on an annual basis of the increase in assessed value attributable to construction of new structures, and additions, renovations, or improvements to existing structures, but which shall not exceed 50 percent per year. The exemption may run for a maximum period of 10 years following the new construction. A voice vote passed this article, with much discussion and a failed amendment.

**Article 15:** Moved by Mr. Bailey and seconded by Mr. Donald Solomon, a petition was given to Moderator Galpin to have a ballot vote on this article. Much discussion on the article, polls opened at 9:10 pm and closed at 9:35 pm. The Town voted not to discontinue the water and sewer commission and vest in the Board of Selectmen all of the authority to manage and control the water and sewer systems provided for under RSA chapter 149-I and RSA chapter 38. Article was submitted by petition. Yes 30 No 9 6

**Article 16:** Moved by Mr. Daley and seconded by Mr. Bailey, the Town voted to allow the operation of Keno games within the Town. Submitted by petition. Some discussion on the article, then passed on voice vote.

**Article 17:** To transact any other business that may legally come before the meeting.

Mr. Leigh Bosse commended and thanked the William Goss and the Highway Department for the great service in keeping the roads taken care of through the hard winter.

Mr. Richard McNamara spoke on how the HD High School Acappella Choral Group had sung at the State House in Concord.

Residents were asked to go and visit the Historical Society, it is open on Wednesday and Saturday.

Moved and seconded, the 2018 Hillsborough Town Meeting was adjourned at 9:45pm. by retiring Moderator Russell Galpin.

A True Copy of Attest:

Deborah J. McDonald Hillsborough Town Clerk

2018 MEETING MINUTES (Results of Article 1 -voted on at the polls)

Selectmen for Three Years:

James C. Bailey III 376

Trustee of Fuller Public Library for Three Years (Two Positions): Philip Daley 338

Robert Woolner 323

Town Moderator for Two Years:

Leigh Bosse 342

Planning Board for Three Years (Two Positions):

Robert G. Hansen II 313

Susanne F. White 309

Supervisor of Checklist for Six Years:

Arlene V. Johns 396

Supervisor of Checklist for Two Years: Sharon Wilkens 393

Trustee of Trust Funds for Three Years: Douglas S. Hatfield 389

Water & Sewer Commissioner for Three Years:

David Lewis 375

Cemetery Trustee for Three Years:

Wendy Brien-Baker 385



SCHOOL OFFICIALS: (These results are Hillsborough only, Deering results are not included):  
School Board Member at Large for Three Years (TWO POSITIONS):

Kathryn McGinn	251
Melany Nagy	127
Richard Pelletier	253
John Segedy	170
Moderator for one year	
Jonathan Daley	388

# *Town of Hillsborough*



## *Town Warrant*

**TOWN WARRANT**  
For the Town of Hillsborough  
The State of New Hampshire

TUESDAY, MARCH 12, 2019  
HILLSBORO-DEERING MIDDLE SCHOOL

TO THE INHABITANTS OF THE TOWN OF HILLSBOROUGH, IN THE COUNTY OF HILLSBOROUGH,  
IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Hillsboro-Deering Middle School in said Hillsborough, NH on Tuesday, March 12, 2019 at seven o'clock in the morning. Balloting on Article One, election of officers through Article Five will take place between seven o'clock in the morning through seven o'clock in the evening. Articles Six through Sixteen will be taken up at 7:30 P.M.

**Article 1**

To choose Town Officers for the ensuing year.

**Article 2**

To see if the town will vote to adopt the Zoning Amendment as proposed by the Planning Board to amend the definition of "Agritourism" as stated in Article II General Provisions section 229-6 Definitions and Word Uses and replace the current definition with a reference to RSA 21:34-a.

**Article 3**

To see if the town will vote to adopt the Zoning Amendment as proposed by the Planning Board to amend Article II General Provisions section 229-6 Definitions and Word Uses to remove "Laundromats" and "Dry Cleaners" from the definition of "Personal Services", and define them separately. This article is also to amend the Table 4 Chart of Uses Commercial Uses to permit Laundromats and Dry Cleaners in the Commercial zone

**Article 4**

To see if the town will vote to amend Article XVI of the Zoning Ordinance as proposed by the Planning Board to adopt the Groundwater Protection Ordinance with its associated map.

**Article 5**

To see if the town will vote to correct and amend Table 3 Setback, Coverage and Building Height Requirements as proposed by the Planning Board by including criteria for Lake Lots in the Residential zone.

**Article 6**

Shall the Town raise and appropriate the sum of \$7,609,842.00 (Seven Million Six Hundred Nine Thousand Eight Hundred Forty-Two Dollars) as a 2019 Operating Budget? This amount does not include amounts from any other warrant articles. (Recommended by the Board of Selectmen)

**Article 7**

Shall the Town raise and appropriate the sum of \$712,660.00 (Seven Hundred Twelve Thousand Six Hundred Sixty Dollars) for the purpose of operating the Water Department during 2019? Of that sum \$712,660.00 (Seven Hundred Twelve Thousand Six Hundred Sixty Dollars) is to come from Water Department income. (Recommended by the Board of Selectmen)

**Article 8**

Shall the Town raise and appropriate the sum of \$875,144.00 (Eight Hundred Seventy-Five Thousand One Hundred Forty-Four Dollars) for the purpose of operating the Sewer Department during 2019? Of that sum \$875,144.00 (Eight Hundred Seventy-Five Thousand One Hundred Forty-Four Dollars) is to come from Sewer Department income. (Recommended by the Board of Selectmen)

**Article 9**

Shall the Town raise and appropriate the amount of \$314,000.00 (Three Hundred Fourteen Thousand Dollars) to be deposited in the following already established Capital Reserve Funds:

- Highway Department Equipment CRF \$ 50,000.00
- Ambulance CRF \$ 75,000.00
- Municipal Buildings Maintenance, Repairs & Upgrades CRF \$100,000.00
- Police Department Equipment CRF \$ 35,000.00
- Fire Department Equipment CRF \$ 40,000.00
- Transfer Station Equipment CRF \$ 10,000.00
- Cemetery Maintenance & Repair CRF \$ 4,000.00

Of that sum, \$235,000.00 (Two Hundred Thirty-Five Thousand Dollars) is to come from the undesignated fund balance and \$79,000.00 (Seventy Nine Thousand) to come from taxation. (Recommended by the Board of Selectmen)

**Article 10**

Shall the Town raise and appropriate the non-lapsing sum of \$250,000.00 (Two Hundred Fifty Thousand Dollars) for the purpose of road work? This article is to be non-lapsing until December 31, 2020 (Recommended by the Board of Selectmen)

**Article 11**

Shall the Town vote to authorize the Selectmen to enter into a 5 year lease purchase agreement containing a non-appropriation clause, in the amount of \$271,000.00 (Two Hundred Seventy-One Thousand Dollars) for the purpose of purchasing new Highway Department Loader and to raise and appropriate the sum of \$58,252.00 (Fifty-Eight Thousand Two Hundred Fifty-Two Dollars) for the first year’s payment for that purpose? (Recommended by the Board of Selectmen)

**Article 12**

Shall the Town raise and appropriate the sum of \$26,576.00 (Twenty-Six Thousand Five Hundred Seventy-Six Dollars) for the purpose of completing the Garage Building at Kemp Park? Of that sum \$26,576.00 (Twenty-Six Thousand Five Hundred Seventy-Six Dollars) to come from the undesignated fund balance. (Recommended by the Board of Selectmen)

### **Article 13**

Shall the Town of Hillsborough vote to adopt the provisions of RSA 72:81, and enable the Town to grant tax exemptions below for new construction performed on commercial or industrial uses?

- Year 1 - 50% of the increased assessment value as described above;
- Year 2 - 40% of the increased assessment value as described above;
- Year 3 - 30% of the increased assessment value as described above;
- Year 4 - 20% of the increased assessment value as described above;
- Year 5 - 10% of the increased assessment value as described above.

For the purposes of this exemption, the term “new construction” shall mean new structures, additions, renovations, or improvements to existing structures. The term “commercial” shall include commercial uses defined in the Hillsborough Zoning Ordinance, as it may be amended from time to time. This exemption will become effective April 1, 2019. (Recommended by the Board of Selectmen)

### **Article 14**

Shall the Town vote to discontinue a portion of Ray Road running parallel to Map 6 Lot 33 approximately 150’ from Ray Road to Concord End Road? (Recommended by the Board of Selectmen)

### **Article 15**

Shall the Town vote to discontinue a portion of Briggs Street that runs northwest for approximately 80’ from the corner of High Street and Briggs Street shown on Hillsborough Tax Map 25? (Recommended by the Board of Selectmen)

### **Article 16**

To transact any other business that may legally come before the meeting.

### **Hillsborough Board of Selectmen**

James C. Bailey III, Chairman  
David N. Fullerton, Selectman  
Jonathan M. Daley, Selectman

# *Town of Hillsborough*



## *Town Budgets & Financial Records*

## TOWN OF HILLSBOROUGH BUDGET

DEPARTMENT	2018 Budget	2018 Expended	2019 Budget	\$ Diff.	% Diff.
Administration	\$ 408,554	\$ 400,121	416,179	\$ 7,625	
Animal Control	\$ 8,210	\$ 3,517	6,004	\$ (2,206)	
Audit	\$ 21,000	\$ 21,000	21,500	\$ 500	
Building Inspector	\$ 80,148	\$ 78,210	81,477	\$ 1,329	
Cemeteries	\$ 32,775	\$ 27,849	27,775	\$ (5,000)	
Conservation Commission	\$ 11,719	\$ 11,719	11,719	\$ -	
Debt Expense	\$ 96,200	\$ 94,700	93,049	\$ (3,151)	
Dispatch	\$ 490,606	\$ 483,433	533,060	\$ 42,454	
Elections	\$ 7,138	\$ 9,638	4,990	\$ (2,148)	
Emergency Management	\$ 11,001	\$ 9,961	10,000	\$ (1,001)	
Fire Department	\$ 752,769	\$ 759,754	765,152	\$ 12,383	
Forest Fire	\$ 4,010	\$ -	4,010	\$ -	
General Government Buildings	\$ 59,048	\$ 75,976	58,187	\$ (861)	
Health Agencies	\$ 8,000	\$ 8,000	4,000	\$ (4,000)	
Highway Department	\$ 1,224,714	\$ 1,265,159	1,283,026	\$ 58,312	
Insurance	\$ 164,400	\$ 143,300	129,250	\$ (35,150)	
Legal	\$ 9,000	\$ 9,913	9,000	\$ -	
Library (Incl. Building Expenses)	\$ 224,011	\$ 235,406	239,579	\$ 15,568	
Land Use & Economic Development	\$ 125,028	\$ 121,023	125,677	\$ 649	
Parks	\$ 92,266	\$ 63,558	77,976	\$ (14,290)	
Patriotic Purposes	\$ 17,532	\$ 16,077	17,532	\$ -	
Police Dept. (Incl. Building Expenses)	\$ 2,155,446	\$ 2,175,103	2,358,810	\$ 203,364	
Recreation (Manahan)	\$ 107,273	\$ 97,041	106,614	\$ (659)	
Revaluation	\$ 65,000	\$ 66,556	67,900	\$ 2,900	
Other Culture & Recr. (Senior/Concerts)	\$ 16,500	\$ 16,500	16,500	\$ -	
Street Lighting	\$ 55,000	\$ 52,961	54,000	\$ (1,000)	
Tax Map (Other Gen. Govt.)	\$ 4,002	\$ 6,553	4,002	\$ -	
Town Clerk/Tax Collector	\$ 176,008	\$ 172,863	194,941	\$ 18,933	
Transfer Station	\$ 559,590	\$ 535,145	556,120	\$ (3,470)	
Welfare (General Assistance)	\$ 172,371	\$ 156,490	168,892	\$ (3,479)	
Youth Services (Incl Bldg. Exp.)	\$ 153,697	\$ 126,045	162,921	\$ 9,224	
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 7,313,016</b>	<b>\$ 7,243,571</b>	<b>\$ 7,609,842</b>	<b>\$ 296,826</b>	<b>4%</b>
<b>WARRANT ARTICLES (Capital Outlay)</b>	<b>2018</b>	<b>2019</b>	<b>\$ Diff.</b>	<b>% Diff.</b>	
Ambulance CRF**	\$ 75,000.00	\$ 75,000.00	\$ -		
Road Construction	\$ 250,000.00	\$ 250,000.00	\$ -		
Govt. Building/Maintenance/Repair CRF **	\$ 50,000.00	\$ 100,000.00	\$ 50,000.00		
Fire Department Equipment CRF **	\$ 40,000.00	\$ 40,000.00	\$ -		
Highway Department Equipment CRF**	\$ 50,000.00	\$ 50,000.00	\$ -		
Highway Truck Purchase	\$ -	\$ 58,252.00	\$ 58,252.00		

Bridge Repair CRF**	\$ 20,000.00	\$ -	\$ (20,000.00)		
Police Department Equipment CRF**	\$ 35,000.00	\$ 35,000.00	\$ -		
Parks Maintenance & Repairs CRF	\$ -	\$ -	\$ -		
Cemetery Maint. & Repairs CRF	\$ -	\$ 4,000.00	\$ 4,000.00		
Sidewalks CRF**	\$ 30,000.00	\$ -	\$ (30,000.00)		
Transfer Station Equipment CRF **	\$ -	\$ 10,000.00	\$ 10,000.00		
Kemp Park Garage **		\$ 26,576.00	\$ 26,576.00		
Police Union Contract	\$ 22,090.77	\$ -	\$ (22,090.77)		
Employee Union Contract	\$ 27,688.44	\$ -	\$ (27,688.44)		
Bridge Street Infrastructure Repairs	\$ 350,000.00	\$ -	\$ (350,000.00)		
Pump Station Upgrade	\$ 100,000.00	\$ -	\$ (100,000.00)		
<b>Total Capital Outlay</b>	<b>\$ 1,049,779.21</b>	<b>\$ 648,828.00</b>	<b>\$ (400,951.21)</b>	<b>-38%</b>	
<b>Less Offsetting Revenue **</b>	<b>\$ 810,000.00</b>	<b>\$ 260,566.00</b>			
<b>Net Capital Outlay</b>	<b>\$ 239,779.21</b>	<b>\$ 388,262.00</b>			
<b>Total Operating/Capital Budgets</b>	<b>\$ 7,552,795.21</b>	<b>\$ 7,998,104.00</b>	<b>\$ 445,308.79</b>	<b>5.90%</b>	
<b>** Offsetting Revenues 2019</b>	Fire Equipment	Building CRF	Transfer Station	Police Equip.	
	\$40,000	\$100,000	\$10,000	\$35,000	
	Hwy Dept Equip	Kemp Park		<b>Total</b>	
	\$50,000	\$26,576		<b>\$261,576</b>	



## DEBT SCHEDULE THROUGH 2024

Long Term Debt	Year	2018	2019	2020	2021	2022	2023	2024
Water Filtration	Balance	\$774,765	\$649,610	\$529,110	\$413,490	\$302,905	\$197,525	\$96,350
RDC-EXP 2024	Principal	\$98,000	\$97,000	\$95,000	\$94,000	\$93,000	\$93,000	\$94,000
NHMBB - 12C	Interest	\$27,155	\$23,500	\$20,620	\$16,585	\$12,380	\$8,175	\$2,350
Water Dept.		\$83,437	\$80,333	\$77,080	\$73,723	\$70,253	\$67,450	\$67,383
Town		\$41,718	\$40,167	\$38,540	\$36,862	\$35,127	\$33,725	\$28,967
<b>Total Payment</b>		<b>\$125,155</b>	<b>\$120,500</b>	<b>\$115,620</b>	<b>\$110,585</b>	<b>\$105,380</b>	<b>\$101,175</b>	<b>\$96,350</b>
Advest. Nov. 2004 Bond	Balance	\$820,357	\$686,831	\$557,505	\$437,379	\$321,253	\$209,127	\$101,001
Issue	Principal	\$105,000	\$105,000	\$100,000	\$100,000	\$100,000	\$100,000	\$97,000
Bank of New York	Interest	\$28,526	\$24,326	\$20,126	\$16,126	\$12,126	\$8,126	\$4,001
<b>Total Payment</b>		<b>\$133,526</b>	<b>\$129,326</b>	<b>\$120,126</b>	<b>\$116,126</b>	<b>\$112,126</b>	<b>\$108,126</b>	<b>\$101,001</b>
Water Main	Balance	\$706,703	\$592,130	\$480,157	\$376,824	\$276,931	\$180,478	\$87,465
Bank of New York	Principal	\$90,000	\$91,000	\$86,000	\$86,000	\$86,000	\$86,000	\$84,000
	Interest	\$24,573	\$20,973	\$17,333	\$13,893	\$10,453	\$7,013	\$3,465
<b>Total Payment</b>		<b>\$114,573</b>	<b>\$111,973</b>	<b>\$103,333</b>	<b>\$99,893</b>	<b>\$96,453</b>	<b>\$93,013</b>	<b>\$87,465</b>
Fire Station Addition	Balance	\$113,660	\$94,706	\$77,352	\$60,558	\$44,324	\$28,650	\$13,536
Bank of New York	Principal	\$15,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$13,000
	Interest	\$3,954	\$3,354	\$2,794	\$2,234	\$1,674	\$1,114	\$536
<b>Total Payment</b>		<b>\$18,954</b>	<b>\$17,354</b>	<b>\$16,794</b>	<b>\$16,234</b>	<b>\$15,674</b>	<b>\$15,114</b>	<b>\$13,536</b>
2010 Smith House Loan #6000738498	Balance	\$250,388	\$224,413	\$197,574	\$169,858	\$141,203	\$111,595	\$81,002
	Principal	\$25,975	\$26,839	\$27,716	\$28,655	\$29,608	\$30,593	\$31,605
Lake Sunapee Bank	Interest	\$8,053	\$7,188	\$6,312	\$5,373	\$4,420	\$3,435	\$2,423
<b>Total Payment</b>		<b>\$34,028</b>	<b>\$34,027</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>
Loon Pond ARRA Loan Project #1141010-01	Balance	\$39,417	\$26,510	\$13,373				
	Principal	\$12,907	\$13,137	\$13,373				
NHDES	Interest	\$706	\$475	\$239				
<b>Total Payment</b>		<b>\$13,613</b>	<b>\$13,612</b>	<b>\$13,612</b>				

Bible Hill ARRA Loan	Balance	\$84,647	\$79,728	\$74,656	\$69,426	\$64,035	\$58,476	\$52,744
Project #1141010-02	Principal	\$4,919	\$5,072	\$5,229	\$5,392	\$5,559	\$5,732	\$5,910
NHDES	Interest	\$2,627	\$2,475	\$2,317	\$2,155	\$1,988	\$1,815	\$1,637
<b>Total Payment</b>		<b>\$7,546</b>	<b>\$7,547</b>	<b>\$7,546</b>	<b>\$7,547</b>	<b>\$7,547</b>	<b>\$7,547</b>	<b>\$7,547</b>
Screw Pump Replacement Loan #6000746040	Balance	\$377,252	\$323,919	\$270,585	\$217,252	\$163,919	\$110,585	\$57,252
	Principal	\$53,334	\$53,334	\$53,334	\$53,334	\$53,334	\$53,334	\$53,334
Lake Sunapee Bank	Interest	\$10,011	\$8,544	\$7,085	\$5,604	\$4,144	\$2,678	\$1,212
<b>Total Payment</b>		<b>\$63,345</b>	<b>\$61,878</b>	<b>\$60,419</b>	<b>\$58,938</b>	<b>\$57,478</b>	<b>\$56,012</b>	<b>\$54,546</b>
UVARRA Loan Project #1141010-03	Balance	\$791,827	\$749,901	\$707,615	\$664,975	\$621,985	\$578,649	\$534,969
	Principal	\$21,463	\$22,671	\$23,905	\$25,168	\$26,459	\$27,781	\$29,132
NHDES	Forgiven	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966
	Interest	\$20,463	\$19,615	\$18,735	\$17,822	\$16,877	\$15,899	\$14,885
<b>Total Payment</b>		<b>\$41,926</b>	<b>\$42,286</b>	<b>\$42,640</b>	<b>\$42,990</b>	<b>\$43,336</b>	<b>\$43,680</b>	<b>\$44,017</b>

# FINANCIAL REPORT

DECEMBER 31, 2018

*This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.*

February 14, 2019

James C. Bailey, III, David N. Fullerton, Jonathan M. Daley

Selectmen of Hillsborough, NH

<b>General Fund</b>	<b>Assets</b>	
Checking – Bar Harbor Bank & Trust	4,912,048.99	
NH Public Deposit Investment Pool	25,587.06	
TD Bank – Municipal Money Market	38,120.20	
Petty Cash	600.00	
Payroll Checking – Bar Harbor Bank & Trust	1,143.92	
<b>Total Cash</b>		<b>\$4,977,500.17</b>
<b>Taxes</b>		
Property Taxes Receivable	1,068,210.26	
Unredeemed Receivable	1,305,366.21	
Yield Tax Receivable	509.24	
Water Receivable	51,825.42	
Sewer Receivable	41,092.58	
Allowance For Uncollectible & Elderly Lien	-396,000.00	
<b>Total Tax Receivable</b>		<b>\$2,071,003.71</b>
<b>Due From Others</b>		
Due From Project LIFT	2,877.27	
Due From Trust Fund	40,064.41	
Due From Deering	24,632.28	
Due From HPD Revolving Fund	3,839.07	
Due From Manahan Trust	3,316.89	
Due From Water Fund	12,338.57	
Due From Sewer Fund	17,644.06	
Due From Rescue Billing Services	129,207.86	
<b>Total Due From Others</b>		<b>\$233,920.41</b>
<b>Other Assets</b>		
Pre-Paid Expense & Other Assets	583,258.51	
<b>Total Other Assets</b>		<b>\$583,258.51</b>
<b>Total Assets</b>		<b>\$7,865,682.80</b>

<b>Accounts Payable</b>	<b>Liabilities</b>	
Accounts Payable	247,331.71	
Accrued Salaries & Benefits	89,140.58	
Emerald Lake Water Payable	10,834.78	
Emerald Lake Water Interest Payable	297.86	
Emerald Lake District Payable	126,441.53	
ELVD Property Tax Interest Payable	168.63	
YS – Special Projects	-2,291.53	
Franklin Pierce Restoration	88.43	
Historic Dist. Building Donations	252.30	
Local Education Tax Payable	4,003,350.39	
State Education Tax Payable	573,090.95	
Yield Tax Bond Payable	1,228.28	
Excavation Tax Bond Payable	600.00	
<b>Total Accounts Payable</b>		<b>\$5,050,533.91</b>
<b>Due To</b>		
Due To Vendors	87.40	
Due To Conservation Fund	2,410.71	
Due To Capital Projects Non-lapsing	211,101.61	
<b>Total Due To</b>		<b>\$213,599.72</b>
<b>Other Liabilities</b>		
Restitution Payable	-1,040.00	
Butler Park Renovations	343.92	
Colbath Performance Bond	5,000.00	
Partners Farm/Black Pond Brook Bond	24,789.30	
Deferred Revenue	45,638.53	
2006 DAR Collection	41.00	
Encumbrances	56,080.65	
<b>Total Other Liabilities/Encumbrances</b>		<b>\$130,853.40</b>
<b>Total Liabilities</b>		<b>\$5,394,987.03</b>
<b>Total Fund Balance</b>		<b>\$2,470,695.77</b>
<b>Total Liabilities &amp; Fund Balance</b>		<b>\$7,865,682.80</b>

<b>Conservation Commission</b>		
<b>Assets</b>		
Cash-NHPDIP Investment Account	106,902.16	
Due From General Fund	2,410.71	
<b>Total Assets</b>		<b>\$109,312.87</b>
<b>Liabilities</b>		
Due to General Fund		
<b>Undesignated Equity</b>		<b>\$109,312.87</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$109,312.87</b>

## ***DETAILED STATEMENT OF EXPENSES***

<b>Account Description</b>	<b>2018 Expended</b>
<b>Executive</b>	
TO - Contracted Services	880.40
TO - Selectmen - Payroll	10,500.00
TO - Selectmen - FICA	651.00
TO - Selectmen - Medicare	152.25
TO - Advertisement	60.00
TO - Box Rent - Postal	90.00
TO - Computer Syst. & Support	20,989.73
TO - Town Clock Repairs	0.00
TO - Equipment Rental	1,617.96
TO - Equipment Repair	1,760.00
TO - Health Insurance	50,195.60
TO - Dental Insurance	2,787.18
TO - Longevity	1,000.00
TO - Legal Publications	0.00
TO - Mileage	359.58
TO - Misc. Expense	1,209.30
TO - Office Equipment	791.02
TO - Office Supplies	2,815.66
TO - Wellness Programs	419.10
TO - Payroll	241,097.70
TO - Payroll O.T.	946.63
TO - Postage	1,846.72
TO - Printing Costs	2,132.00
TO - Professional dues	5,628.00
TO - Professional Publications	0.00
TO - Registry Copies	251.51
TO - FICA	15,167.49
TO - Medicare	3,547.43
TO - Telephone	16,296.29
TO - Meetings/Training Costs	3,289.20
TO - Retirement	13,639.47
<b>Executive Totals</b>	<b>400,121.22</b>
<b>Elections</b>	
Elect - Advertising	190.00
Elect - Ballot Clerk/Moderator	660.00
Elect - Computer Software Support	450.00
Elect - Booth Set Up	450.00
Elect - Election Meals	906.11

Elect - Equip. Purchase	0.00
Elect - Miscellaneous	83.92
Elect - Office Supplies	54.86
Elect - Payroll	3,578.27
Elect - Postage	31.04
Elect - Printing Costs	2,978.20
Elect - FICA	207.21
Elect - Medicare	48.45
<b>Election Totals</b>	<b>9,638.06</b>
<b>Financial Administration</b>	
Audit - Prof. Services	<b>21,000.00</b>
<b>Town Clerk/Tax Collector</b>	
TC/TC - Advertisement/Bids	0.00
TC/TC - Postal Box Rental	144.00
TC/TC - Data Processing	5,237.80
TC/TC - Equipment Repair	0.00
TC/TC - Health Insurance	25,930.92
TC/TC - Dental Insurance	1,464.60
TC/TC - Longevity	2,000.00
TC/TC - Mileage	687.02
TC/TC - Miscellaneous	195.00
TC/TC - Office Equipment	1,286.74
TC/TC - Office Supplies	1,342.06
TC/TC - Payroll	100,437.30
TC/TC - Overtime	149.94
TC/TC - Postage	4,234.03
TC/TC - Printing Costs	1,175.00
TC/TC - Professional Dues	80.00
TC/TC - Record Maintenance	1,000.00
TC/TC - Registry Expense	844.52
TC/TC - FICA	6,329.95
TC/TC - Medicare	1,480.12
TC/TC - Training Costs	1,123.00
TC/TC - Retirement	7,360.48
TC/TC - Tax Lien Expense	10,360.41
<b>Town Clerk/Tax Collector Totals</b>	<b>172,862.89</b>
<b>Revaluation</b>	
Revaluation Appropriation	66,556.39
<b>Revaluation Totals</b>	<b>66,556.39</b>

<b>Legal</b>	
Legal Fees	9,372.46
Legal - Union Negotiations	540.00
<b>Legal Totals</b>	<b>9,912.46</b>
<b>Land Use &amp; Economic Development</b>	
Advertisement	2,095.03
Contract Services	0.00
Legal Expense	2,644.82
Office Equipment and Supplies	352.28
Postage	1,253.18
Printing	651.00
Training	490.00
Computer	0.00
Membership and Dues (CNHRPC)	6,852.00
Mileage	48.18
Telephone	300.00
Miscellaneous	66.94
Master Plan Expenses	0.00
Economic Development	999.00
Community Marketing and Branding	5,470.33
Plan NH Charrette	0.00
Payroll	64,898.29
FICA	4,004.75
Medicare	936.54
Retirement	4,521.54
Medical Insurance	23,748.90
Dental Insurance	1,689.84
<b>Land Use &amp; Economic Development</b>	<b>121,022.62</b>
<b>General Government Buildings</b>	
Comm. Bldg - Contracted Services	6,035.00
Comm. Bldg - Maintenance & Upgrades	709.25
Comm. Bldg - Regular Maintenance	5,396.59
Comm. Bldg - Electricity	6,392.39
Comm. Bldg - Equipment Purchase	25,640.17
Comm. Bldg - Equipment Repair	0.00
Comm. Bldg - Fuel Oil	3,267.69
Comm. Bldg - Gasoline	45.03
Comm. Bldg - Janitorial Supplies	195.88
Comm. Bldg - Mileage	0.00
Comm. Bldg - Payroll	17,836.56
Comm. Bldg - FICA	1,128.05
Comm. Bldg - Medicare	263.85



Comm. Bldg - Water	327.17
Comm. Bldg - Sewer	360.00
Museum - Maintenance	713.40
Museum - Electricity	3,062.74
Museum - Propane	2,490.40
Museum- Telephone	1,466.07
Museum - Water	285.60
Museum - Sewer	360.00
HLBO - Center House Building Repairs	0.00
Center Hillsborough Contracted Services	0.00
Tax Deeded Property Expense	0.00
<b>General Government Bldg. Totals</b>	<b>75,975.84</b>
<b>Cemeteries</b>	
Cem - Advertisement	0.00
Cem - Major Maintenance Projects	700.00
Cem - Capital Improvement Projects	0.00
Cem - Contract Costs	25,999.98
Cem - Electricity	180.19
Cem - Grass Seed, Etc.	968.20
Cem - Miscellaneous	0.92
<b>Cemetery Totals</b>	<b>27,849.29</b>
<b>Insurance</b>	
Ins. - LT Disability & Life	14,487.21
Ins. - Property & Liability	74,431.00
Ins. - Unemployment Compensation	3,980.00
Ins. - Workers Compensation	50,402.00
<b>Insurance Totals</b>	<b>143,300.21</b>
<b>Other General Government</b>	
Tax Maps - Professional Services	4,000.00
Other	2,251.05
Bank Charges	-25.00
NSF Checks	327.10
<b>Other General Government Totals</b>	<b>6,553.15</b>
<b>Police Department</b>	
Police - Advertisement	1,189.86
Police - Ammo/Handguns	5,999.66
Police - Box Rent - Postal	144.00
Police - Clothing Expense	16,529.70
Police - Computer Syst. & Support	39,798.86

Police - Contract Services	34,105.18
Police - Cruiser Expense	51,963.12
Police - Equipment Purchase	641.95
Police - Equipment Repair	935.52
Police - Gasoline	23,340.89
Police - Health Insurance	238,334.57
Police - Dental Insurance	16,332.46
Police - Longevity	5,181.23
Police - Investigative Aids	9,727.55
Police - Special Legal	35,640.00
Police - Legal Publications	3,131.03
Police - Meals	185.30
Police - Mileage	101.37
Police - Miscellaneous	1,641.00
Police - Firing Range Exp. & Maint.	0.00
Police - K9	2,827.73
Police - Office Equipment	5,188.72
Police - Office Supplies	5,492.57
Police - Payroll	983,163.07
Police - Payroll Overtime	168,731.84
Police - Payroll w/Holiday	24,210.30
Police - Special Details	0.00
Police - NH Retirement	326,755.65
Police - Postage	1,097.00
Police - Printing Costs	289.92
Police - Prisoner Expense	0.00
Police - Professional Dues	1,280.00
Police - Professional Publications	0.00
Police - Professional Services	2,061.00
Police - Radio Maintenance	2,872.35
Police - Safety supplies	1,053.14
Police - FICA	3,724.57
Police - Medicare	17,115.94
Police - Special Investigations	0.00
Police - Telephone	29,527.30
Police - Tires	2,679.46
Police - Training Costs	15,497.62
Police - V.R. Cruiser	25,364.26
Police - Retirement	3,618.15
Police Station - Maintenance	14,962.25
Police Station - Contract Services	14,995.31
Police Station - Electricity	18,953.97
Police Station - Equip. Purchase	3,330.71
Police Station - Fuel Oil	10,748.34
Police Station - Janitorial Supplies	2,097.72

Police Station - Miscellaneous	5.70
Police Station - Water	2,174.80
Police Station - Sewer	360.00
<b>Police Totals</b>	<b>2,175,102.64</b>
<b>Fire Department</b>	
Fire - Advertisement	0.00
Fire - Chemicals/Hazmat	832.57
Fire - Clothing Expense	3,311.90
Fire - Computer System & Software	6,839.67
Fire - Contracted Services	52,524.54
Fire - Equipment Purchases	115,526.27
Fire - Equipment Repairs	3,326.20
Fire - Fire Alarm Maintenance	4,787.20
Fire - Fire Prevention	1,959.63
Fire - Vehicle Fuel	3,800.06
Fire - Health Insurance	23,748.90
Fire - Dental Insurance	1,689.84
Fire - Longevity	750.00
Fire - Investigation Aids	367.88
Fire - Medical Expense	0.00
Fire - Miscellaneous	132.21
Fire - Office Equipment	2,207.40
Fire - Office Supplies	33.98
Fire - Payroll	143,322.78
Fire - Overtime	1,370.15
Fire - Retirement	25,955.78
Fire - Postage	360.28
Fire - Printing Costs	0.00
Fire - Professional Dues	558.00
Fire - Professional Publications	2,274.42
Fire - Radio Maintenance	5,013.60
Fire - Shoveling Hydrants	100.00
Fire - FICA	3,831.81
Fire - Medicare	2,099.35
Fire - Telephone	9,013.90
Fire - Tires	1,023.66
Fire - Training Costs	6,248.06
Fire - VR 59R1 Chief Crsr	0.00
Fire - VR 59M1 - E1 Pumper (1993)	105.00
Fire - VR 59M2 E-One - 1989	87.50
Fire - VR 59L1 Ladder Truck	175.00
Fire - VR 59K1 2002 Intl Tanker	105.00
Fire - VR 59 Tanker 2 - 2008	157.50
Fire - VR 59U1 Utility	35.00

Fire - F350 Forestry	0.00
Fire - VR Miscellaneous	11,370.70
Fire Rescue - Advertising	0.00
Fire Rescue - Uniforms	1,907.35
Fire Rescue - Equipment Purchase	1,159.22
Fire Rescue - Equipment Repairs	5,651.42
Fire Rescue - Fuel	6,462.73
Fire Rescue - Medical Expense	0.00
Fire Rescue - Miscellaneous	0.00
Fire Rescue - Labor	230,029.82
Fire Rescue - Overtime	269.18
Fire Rescue - FICA	14,212.15
Fire Rescue - Medicare	3,323.83
Fire Rescue - Training	1,900.00
Fire Rescue - Vehicle Repair	5,380.21
Fire Rescue - Intercept Expense	12,149.00
Fire Rescue - Medical Supplies	7,366.60
Fire Station Maintenance	7,656.58
Fire Station Contract Costs	2,061.40
Fire Station Electricity	9,685.02
Fire Station Fuel Oil	12,818.42
Fire Station Janitorial Supplies	1,364.59
Fire Station Miscellaneous Exp.	118.10
Fire Station Water	832.64
Fire Station Sewer	360.00
<b>Fire Department Totals</b>	<b>759,754.00</b>
<b>Building Inspector - Health Officer</b>	
Bldg Insp/Health - Medical Ins.	17,594.88
Bldg Insp/Health - Dental	963.54
Bldg Insp/Health - Mileage	542.29
Bldg Insp/Health - Supplies	31.18
Bldg Insp/Health Vehicle Maintenance	155.00
Bldg Insp/Health - Payroll	50,263.02
Bldg Insp/Health - Postage	171.46
Bldg Insp/Health - Printing	0.00
Bldg Insp/Health - Dues	105.00
Bldg Insp/Health - FICA	3,095.84
Bldg Insp/Health - Medicare	723.98
Bldg Insp/Health - Telephone	300.00
Bldg Insp/Health - Gas	538.45
Bldg Insp/Health - Training Exp.	230.00
Bldg Insp/Health - Retirement	3,495.40
<b>Building Insp/Health Officer Totals</b>	<b>78,210.04</b>

<b>Forest Fire</b>	
Forest Fire - Clothing Expense	0.00
Forest Fire - Equipment Purchase	0.00
Forest Fire - Equipment Repair	0.00
Forest Fire - Miscellaneous Expense	0.00
Forest Fire - Payroll	0.00
Forest Fire - Professional dues	0.00
Forest Fire - FICA	0.00
Forest Fire - Medicare	0.00
<b>Forest Fire Totals</b>	<b>0.00</b>
<b>Emergency Management</b>	
EM - Equipment Purchase	2,362.00
EM - Mileage	0.00
EM - Office Supplies	0.00
EM - Payroll	2,500.00
EM - Postage	0.00
EM - Code Red	4,000.00
EM - Professional Publications	0.00
EM - FICA	93.00
EM - Medicare	36.25
EM - Telephone	970.17
EM - Training	0.00
<b>Emergency Management Totals</b>	<b>9,961.42</b>
<b>Dispatch</b>	
Dispatch - Clothing Expense	2,908.00
Dispatch - Computer Support	11,115.85
Dispatch - Contract Services	7,049.72
Dispatch - Electricity	833.01
Dispatch - Equipment Purchase	3,800.00
Dispatch - Medical Insurance	57,167.96
Dispatch - Dental Insurance	4,156.56
Dispatch - Longevity	1,750.32
Dispatch - Misc. Expense	0.00
Dispatch - Office Equipment	165.31
Dispatch - Office Supplies	1,854.08
Dispatch - Payroll	314,016.20
Dispatch - Payroll Overtime	16,962.16
Dispatch - Payroll w/Holiday	11,260.29
Dispatch - Postage	0.00
Dispatch - Radio Maintenance	11,230.72
Dispatch - FICA	21,077.83
Dispatch - Medicare	4,929.46

Dispatch - Telephone	2,775.47
Dispatch - Training	2,558.32
Dispatch - Retirement	7,821.61
<b>Dispatch Totals</b>	<b>483,432.87</b>
<b>Youth Services &amp; Recreation</b>	
YS - Advertisement	215.48
YS - PO Box Rental	0.00
YS - Computer Systems	0.00
YS - Equipment Repair	528.75
YS - Gasoline	116.73
YS - Health Insurance	7,616.24
YS - Dental Insurance	253.36
YS - Longevity	0.00
YS - Mileage	238.51
YS - Misc. Expense	721.14
YS - Office Equipment	0.00
YS - Office Supplies	337.79
YS - Payroll	79,579.07
YS - Postage	1.88
YS - Printing Expenses	0.00
YS - Professional Services	60.00
YS - Volunteer Appreciation & Tng	170.07
YS - Diversion Programs & Expense	94.11
YS - Substance Use Education	0.00
YS - Social Security (FICA)	5,068.14
YS - Medicare	1,185.42
YS - Telephone	1,940.08
YS - Training & Staff Development	520.00
YS - Vehicle Repair	835.72
YS - Retirement	0.00
YS - Teen Center Miscellaneous	0.00
Lifeskills Programs	10,565.79
Recreation Programs	861.35
61-63 W. Main St. - Maintenance	2,793.18
61-63 W. Main St. - Electricity	4,100.91
61-63 W. Main St. - Fuel Oil	2,134.89
61-63 W. Main St. - Propane	4,075.54
61-63 W. Main St. - Water	591.01
61-63 W. Main St. - Sewer	1,440.00
<b>Youth Services Totals</b>	<b>126,045.16</b>
<b>Highway Department</b>	
HWY - Advertisement	0.00
HWY - Building Maintenance	7,929.65

HWY - Chemicals/Paint	3,049.98
HWY - Clothing Expense	6,541.38
HWY - Cold Patch/Hot Top	2,262.45
HWY - Line Painting	7,550.00
HWY - Contract Blasting	643.14
HWY - Miscellaneous Projects	6,502.94
HWY - Roadside Mowing	6,500.00
HWY - Culverts	1,941.80
HWY - Diesel Fuel	59,380.15
HWY - Electricity	3,645.35
HWY - Equipment Purchase	8,406.08
HWY - Equipment Rental	12,920.00
HWY - Equipment Leases	90,355.81
HWY - Equipment Repair	7,621.00
HWY - Gasoline	311.63
HWY - Sand & Gravel	29,249.89
HWY - Hardware	4,256.49
HWY - Health Insurance	120,832.44
HWY - Dental Insurance	7,216.86
HWY - Longevity	6,500.00
HWY - Janitorial Supplies	0.00
HWY - Lubricants	5,132.66
HWY - Mileage	0.00
HWY - Miscellaneous Expense	302.49
HWY - Gases (Oxygen, etc.)	558.45
HWY - Payroll ***	407,441.78
HWY - Payroll Overtime **	87,826.24
HWY - Payroll w/Holiday **	1,154.51
HWY - Plow Blades/Shoes	8,094.10
HWY - Prof. Svcs. Drug Testing & Phys.	53.11
HWY - Propane	5,219.37
HWY - Radio Maintenance	2,614.03
HWY - Salt	128,601.85
HWY - Signs	3,311.38
HWY - FICA	31,372.00
HWY - Medicare	7,337.17
HWY - Steel	1,738.42
HWY - General Supplies	2,435.44
HWY - Telephone	1,379.11
HWY - Tires	16,651.30
HWY - Training	0.00
HWY - Tree Removal	1,000.00
HWY - VR #701 Pickup	7,071.02
HWY - VR #702 Volvo DT	10,837.15
HWY - VR #704 Int. Sander	2,608.20

HWY - VR #703 Chevy DT	1,083.40
HWY - VR #705 Int. DT	2,779.32
HWY - VR #707 Int. Sander	4,495.15
HWY - VR #706 Int. Sander	1,455.14
HWY - VR #710 JD Loader	6,019.82
HWY - VR #711 Grader	5,934.38
HWY - VR #712 JD Backhoe	3,343.15
HWY - VR #709 Water Truck	1,824.82
HWY - VR #708 Platform 4x4	200.17
HWY - VR #714 Chevy 1-ton	-140.00
HWY - VR #713 Sidewalk Plow	1,918.60
HWY - VR #715 5-Ton DT	601.11
HWY - Water	285.60
HWY - Retirement	35,091.03
HWY - Labor Other Departments	-6,186.25
Road Side Maint. - Hot Top	667.26
Road Side Maint. - Sealing	75,429.60
Road Side Maint. - Equip. Rental	4,000.00
<b>Highway Department Totals</b>	<b>1,265,159.12</b>
<b>Street Lighting</b>	
Street Lighting - Electricity	52,960.49
Street Lighting - Miscellaneous	0.00
<b>Street Lighting Totals</b>	<b>52,960.49</b>
<b>Transfer Station</b>	
T.S. - Advertisement	170.00
T.S. - Bldg/Site Maintenance	3,909.08
T.S. - Clothing Expense	2,125.11
T.S. - Computer Systems	0.00
T.S. - Trash Hauling Contract	33,709.44
T.S. - Tipping Fees	96,357.39
T.S. - Metal Removal	4,512.30
T.S. - Tire Removal	0.00
T.S. - Hauling - Aluminum	300.00
T.S. - Recycling Tipping	51,819.28
T.S. - Brush Hauling/Removal	6,000.00
T.S. - E-Waste Recycling	5,035.86
T.S. - Demolition Removal	68,754.00
T.S. - Diesel Fuel	2,298.92
T.S. - Electricity	3,645.35
T.S. - Equipment Repair & Purchase	950.52
T.S. - Gasoline	53.36
T.S. - Hardware	118.76



T.S. - Hazardous Waste	21,688.62
T.S. - Health Insurance	20,309.88
T.S. - Dental Insurance	1,927.08
T.S. - Longevity	1,500.00
T.S. - P & L Insurance	4,421.00
T.S. - Mileage	161.32
T.S. - Miscellaneous Expense	843.43
T.S. - Trash Bags	11,142.00
T.S. - Office Supplies	1,441.24
T.S. - Payroll	138,056.89
T.S. - Payroll Overtime	6,170.57
T.S. - Postage	100.16
T.S. - Professional Dues & Licenses	800.77
T.S. - Propane	587.65
T.S. - Signs	0.00
T.S. - FICA	9,408.04
T.S. - Medicare	2,200.67
T.S. - Telephone	2,184.12
T.S. - Tires	730.00
T.S. - Heavy Equip. Repair	4,461.66
T.S. - Water	285.60
T.S. - Workers Compensation	4,408.00
T.S. - Retirement	4,525.41
T.S. - Contract Services	2,450.00
T.S. - Water & Gas Testing	15,581.50
<b>Transfer Station Totals</b>	<b>535,144.98</b>
<b>Animal Control</b>	
Animal Control - Clothing Expense	0.00
Animal Control - Contract Services	0.00
Animal Control - Equip. Purchase	0.00
Animal Control - Gasoline	0.00
Animal Control - Miscellaneous	40.00
Animal Control - Payroll	3,079.29
Animal Control - Overtime	65.22
Animal Control - Printing	0.00
Animal Control - FICA	224.23
Animal Control - Medicare	52.46
Animal Control - Training	55.37
<b>Animal Control Totals</b>	<b>3,516.57</b>
<b>Health Agencies</b>	
Grapevine Servies	4,000.00
Riverbend Community Health	4,000.00

<b>Health Agencies Total</b>	<b>8,000.00</b>
<b>General Assistance Administration</b>	
Gen. Assistance - Computer Sys/Sup	734.16
Gen. Assistance - Health Insurance	23,132.22
Gen. Assistance - Dental Insurance	1,689.84
Gen. Assistance - Mileage	471.59
Gen. Assistance - Misc. Expense	47.00
Gen. Assistance - Office Supplies	282.23
Gen. Assistance - Payroll	47,379.63
Gen. Assistance - Postage	27.73
Gen. Assistance - Prof. Dues	30.00
Gen. Assistance - FICA	2,952.82
Gen. Assistance - Medicare	690.54
Gen. Assistance - Longevity	500.00
Gen. Assistance - Telephone	300.00
Gen. Assistance - Training Cost	165.00
Gen. Assistance - Retirement	3,769.90
<b>Gen. Assistance Admin. Totals</b>	<b>82,172.66</b>
<b>General Assistance - Direct Asst.</b>	
Gen. Assistance - Misc. Voucher	0.00
Gen. Assistance - Telephone	0.00
Gen. Assistance - Food Voucher	8,693.33
Gen. Assistance - Gasoline Voucher	0.00
Gen. Assistance - Medical Voucher	176.00
Gen. Assistance - Rent Voucher	47,812.41
Gen Assistance - Heating Fuels	8,802.64
Gen. Assistance - Electricity	4,752.61
St. Joseph's Appropriation	4,080.00
<b>Direct Assistance Totals</b>	<b>74,316.99</b>
<b>Parks</b>	
Parks - Advertising	0.00
Parks - Athletic Programs	50.67
Parks - Athletic Equipment	0.00
Parks - Contract Plumbing	1,146.75
Parks - Electricity	2,687.63
Parks - Equip. Purchase	5,254.87
Parks - Equip. Repair	609.05
Parks - Gasoline	1,194.42
Parks - Hardware/Tools	0.00
Parks - Medical Insurance	3,576.62
Parks - Dental Insurance	208.34

Parks - Professional Dues	0.00
Parks - Misc. Expense	0.00
Parks - Janitorial Supplies	0.00
Parks - Park Maintenance	8,711.18
Parks - Payroll	32,832.25
Parks - Overtime	0.00
Parks - FICA	2,035.70
Parks - Medicare	476.15
Parks - Telephone	1,522.47
Parks - Water	1,539.77
Parks - Retirement 401	876.28
Parks - Sewer	212.00
Parks - Grimes Field Improvements	275.00
Parks - Butler Park Improvements	348.78
<b>Parks Totals</b>	<b>63,557.93</b>
<b>Recreation</b>	
Manahan - Programs	8,321.92
Manahan - Improvements	0.00
Manahan - Electricity	240.54
Manahan - Equip. Purchase	99.95
Manahan - Miscellaneous	292.05
Manahan - Park Maintenance	0.00
Manahan - Payroll	80,051.19
Manahan - Overtime	0.00
Manahan - Prof. Dues	0.00
Manahan - Office Supplies/Expenses	498.73
Manahan - FICA	4,963.35
Manahan - Medicare	1,160.85
Manahan - Telephone	0.00
Manahan - Training	0.00
Manahan - Transportation (Field Trips)	1,412.45
<b>Recreation Totals</b>	<b>97,041.03</b>
<b>Library</b>	
Library - Clock Maintenance	300.00
Library - Books	12,000.00
Library - Computer Maintenance	1,000.00
Library - Follett Hosting Fee (Computer)	1,000.00
Library - Health Insurance	41,296.81
Library - Dental Insurance	1,689.84
Library - Longevity	0.00
Library - Payroll	105,995.27
Library - Media	2,600.00
Library - Programs	1,000.00

Library - FICA	6,580.48
Library - Medicare	1,539.16
Library - Retirement	5,266.35
Library - Literacy Program Art.	13,500.00
Smith Mansion - Maintenance	3,225.65
Smith Mansion - Contracted Services	8,000.00
Smith Mansion - Electricity	29,606.91
Smith Mansion - Equipment Purchase	160.36
Smith Mansion - Equipment Repairs	0.00
Smith Mansion - Gasoline	0.00
Smith Mansion - Janitorial Supplies	0.00
Smith Mansion - Water	285.60
Smith Mansion - Sewer	360.00
<b>Library Totals</b>	<b>235,406.43</b>
<b>Fireworks &amp; Patriotic Purposes</b>	
Fireworks	7,500.00
Patriotic Purposes - Flags	475.60
Police Town Event Details	8,027.50
Police Town Events - FICA	0.00
Police Town Events - Medicare	73.76
<b>Fireworks &amp; PP Totals</b>	<b>16,076.86</b>
<b>Other Culture &amp; Recreation</b>	
Senior Advisory Committee	0.00
Greater Hillsborough Senior Services	13,000.00
Main St. Summer Concerts	3,500.00
Senior Van - Gasoline	0.00
<b>Other Culture &amp; Recreation Totals</b>	<b>16,500.00</b>
<b>Conservation</b>	
Conservation Comm. - Advertising	0.00
Conservation Comm. - Cont. Serv.	8,000.00
Conservation Comm. - Legal	0.00
Conservation Comm. - Misc.	0.00
Conservation Comm. - Payroll	1,598.40
Conservation Comm. - Postage	3.26
Conservation Comm. - Printing	0.00
Conservation Comm. - Dues	883.00
Conservation Comm. - FICA	96.15
Conservation Comm. - Signs	0.00
Conservation Comm. - Medicare	22.48
Conservation Comm. - Training	0.00
Transfer To Consv. Fund	1,115.71
Conservation Comm. - Material	0.00

<b>Conservation Commission Totals</b>	<b>11,719.00</b>
<b>Debt Service, Inc.</b>	
Notes - Principal	73,643.69
Notes - Interest	21,056.06
Interest on TANS	0.00
<b>Debt Services Totals</b>	<b>94,699.75</b>
<b>Total Operating Budget</b>	<b>7,243,570.07</b>

## DETAILED STATEMENT OF REVENUE

	2018 Estimated	2018 Actual	2019 Estimated
<b>TAXES:</b>			
Yield Tax	\$15,000.00	\$9,903.77	\$10,000.00
Payment in Lieu of Taxes	\$1,334.00	\$2,709.00	\$2,709.00
Excavation Tax	\$1,000.00	\$775.99	\$1,000.00
Other Taxes			
Interest & Penalties on Delinquent Taxes	\$240,000.00	\$253,763.33	\$260,000.00
<b>LICENSES, PERMITS &amp; FEES:</b>			
Business Licenses & Permits	\$500.00	\$705.00	\$700.00
Motor Vehicle Permit Fees	\$940,000.00	\$1,004,918.00	\$1,000,000.00
Building Permits	\$25,000.00	\$31,109.86	\$35,000.00
Other Licenses, Permits & Fees	\$3,000.00	\$2,760.00	\$3,000.00
<b>STATE SOURCES:</b>			
Meals & Rooms Tax	\$306,365.00	\$306,365.00	\$306,365.00
Highway Block Grant	\$177,781.00	\$177,680.00	\$177,680.00
State & Federal Forest Land Reimb.	\$1,762.00	\$1,762.00	\$1,762.00
Other (Incl. Railroad Tax)	\$30,000.00	\$30,740.74	\$30,000.00
From Other Governments	\$33,129.00	\$33,128.86	\$35,000.00
<b>CHARGES FOR SERVICE:</b>			
Income from Departments	\$700,000.00	\$795,303.57	\$800,000.00
Dispatch	\$ 89,057.63		
Police	\$ 93,124.51		
Fire	\$ 300,605.20		
Transfer Station	\$ 253,770.42		
Youth Services	\$ 917.72		
Parks	\$ 38,047.00		
Land Use	\$ 3,015.00		
Welfare	\$ 16,766.09		
<b>MISCELLANEOUS REVENUES:</b>			
Sale of Municipal Property	\$1,000.00	\$5,504.00	\$30,000.00
Interest on Investment	\$43,000.00	\$51,052.00	\$50,000.00
Other	\$24,375.00	\$15,029.78	\$15,000.00
<b>INTERFUND OPERATING TRANS. IN</b>			
From Sewer (Offsetting)	\$701,804.00	\$701,804.00	\$875,144.00
From Water (Offsetting)	\$746,975.00	\$746,975.00	\$712,660.00
From Trust & Fiduciary Funds	\$2,500.00	\$12,031.00	\$10,000.00
<b>OTHER FINANCING SOURCES:</b>			
Amount Voted from Fund Balance	\$750,000.00	\$750,000.00	\$261,576.00
Trust Funds & Grant Outstanding			
<b>Total Estimated Revenues</b>	<b>\$4,744,525.00</b>	<b>\$4,934,020.90</b>	<b>\$4,617,596.00</b>

***FULLER PUBLIC LIBRARY FINANCIAL REPORT***  
***FISCAL YEAR ENDED DECEMBER 31, 2018***

RECEIPTS

Book Sales	\$2,716.75
Cartridge Recycling Program	\$46.10
Copies & Faxes	\$1,461.40
Donations/Gifts	\$15,927.21
Fines	\$505.05
Grants	\$560.00
Lost or Damaged Books/Media	\$436.49
Museum Passes	\$179.55
New Books	\$443.02
NH Humanities Council	\$499.00
Nonresident Fees	\$1,470.00
Other Income	\$78.00
Raffle	\$518.50
Reimbursement	\$945.49
Solomon Fund	\$6,188.65
Tote Bags/T-shirts	\$152.45
Town Appropriations	\$169,639.37
Town of Windsor Appropriations	\$2,000.00
Transfers from NHPDIP	\$54,444.00
<b>TOTAL RECEIPTS</b>	<b>\$258,211.03</b>
Balance on hand Jan.1, 2017	<u>\$ 38,034.79</u>
	<b>\$296,245.82</b>

# ***FULLER PUBLIC LIBRARY FINANCIAL REPORT***

***FISCAL YEAR ENDED DECEMBER 31, 2018***

## **EXPENSES**

FICA & Medicare	\$8,263.72
Health & Dental	\$33,275.88
Longevity	\$1,000.00
Payroll	\$104,223.76
Retirement	\$4,976.01
Adult Programs	\$697.03
Advertising	\$179.00
Automated Library System	\$1,042.50
Bank Fees	\$48.00
Books	\$9,747.74
Building	\$6553.00
Capital Reserve Fund	\$54,444.00
Children's Program	\$67.11
Dues & Conference Fees	\$725.00
Electronic Materials	\$1,869.00
Equipment	\$1,083.39
Furniture	\$112.50
Maintenance	\$345.00
Media	\$851.39
Mileage	\$369.98
NH Humanities Council Programs	\$672.00
Passes	\$780.00
Periodicals	\$2,007.20
Postage & Delivery	\$328.24
Refunds	\$12.50
Software	\$145.00
Summer Reading Program	\$1,363.65
Supplies	\$1,770.70
Telephone	\$808.96
Workers' Comp	\$260.00
<b>TOTAL EXPENSES</b>	<b>\$238,022.26</b>
Balance on hand Dec. 31, 2017	<u>\$ 58,223.56</u>
	<b>\$296,245.82</b>



**FULLER PUBLIC LIBRARY ACCOUNTS WITH NH PUBLIC DEPOSIT  
INVESTMENT POOL**

**PROJECT LIFT**

Beginning Balance	\$ 162,763.72
Contributions	112,873.53
Income Earned	3,336.20
Total Income	271,163.90
Withdrawals	<u>88,000.00</u>
Ending Balance	\$190,973.45

**LIBRARY ACCOUNT**

Beginning Balance	\$ 267,473.51
Contributions	50,000.00
Income Earned	5,303.37
Total Income	322,776.88
Withdrawals	<u>00.00</u>
Ending Balance	\$322,766.88

# ***PROJECT LIFT EXPENSE / REVENUE REPORT***

## **REVENUE**

Town of Antrim	1000.00
Town Of Francestown	200.00
Town of Henniker	350.00
Town of Hillsboro	13500.00
Town of Washington	500.00
ConVal School District	3552.00
Hillsboro-Deering School District	14217.00
Hillsboro Center Ladies	35.00
Benevolent Society	
NH Department of Education	70179.63
Reimbursement - Testing Fee	100.00
Southern NH Services	400.00
<b>TOTAL</b>	<b>104033.63</b>

## **EXPENSES**

Administrative Services	493.18
Advertising & Postage	2.00
Dental Insurance	1832.26
FICA	3407.57
Health Insurance	25720.02
Instructional Materials	1179.86
Life Insurance	295.32
Maintenance & Repair (equipment)	441.01
Medicare	796.75
Memberships & Subscriptions	19.95
Mileage	1499.51
Office Supplies	436.44
Payroll	54959.20
Scholarships	140.00
Software	1046.00
Student Support	1177.13
Telephone/Internet	1554.54
Tutoring Fees	2783.50
<b>TOTAL</b>	<b>97784.24</b>

**TAX COLLECTOR'S REPORT**  
**SUMMARY OF TAX ACCOUNTS**

Deborah J. McDonald - Tax Collector  
 Fiscal Year January 1 through December 31, 2018

DEBITS	2018	2017
<b>Uncollected Taxes - Beg. of Fiscal Year</b>		
Property Taxes		\$1,289,948.57
Yield Taxes		791.91
Water Taxes		54,238.83
Sewer Taxes		49,809.74
Emerald Lake Water		95,982.66
Gravel Tax		602.00
<b>Taxes Committed to Collector</b>		
Property Taxes	\$15,396,101.63	
Yield Taxes	9,903.77	
Current Use Taxes	2,590.00	
Water Taxes (2017 Delinquent)	80,921.00	
Sewer Taxes (2017 Delinquent)	68,450.81	
Emerald Lake Water	386,170.00	
Gravel Tax	587.18	
Interest & Cost On Tax Lien		47,746.11
Interest (Delinquent Taxes)	14,887.32	52,188.32
Refunds	27,092.85	
<b>Total Debits</b>	<b>\$15,986,704.56</b>	<b>\$1,591,308.14</b>

<b>CREDITS</b>	<b>2018</b>	<b>2017</b>
<b>Remitted to Treasurer During Fiscal Year</b>		
Property Taxes	\$14,345,558.56	\$808,955.28
Yield Taxes	8,682.09	
Water Taxes	29,774.74	28,204.04
Sewer Taxes	26,800.89	29,026.54
Emerald Lake Water	281,288.40	63,695.61
Current Use Tax	2,590.00	
Gravel Tax	587.18	602.00
Interest on Taxes	14,887.32	52,188.32
Interest & Cost on Tax Lien		47,746.11
Taxes Taken to Lien		554,935.16
<b>Abatements Allowed</b>		
Property Taxes	9,425.66	3,410.08
Emerald Lake Water	365.00	
Water Taxes	598.70	1,225.97
Sewer Taxes	1,125.00	1,319.03
Yield Taxes	712.44	
<b>Uncollected Taxes End of Fiscal Year</b>		
Property Taxes	1,068,210.26	
Gravel Tax		
Yield Taxes	509.24	
Water Taxes	50,547.56	
Sewer Taxes	40,524.92	
Emerald Lake Water	104,516.60	
Current Use Tax		
<b>Total Credits</b>	<b>\$15,986,704.56</b>	<b>\$1,591,308.14</b>

## ***SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS***

Deborah J. McDonald - Tax Collector  
**Fiscal Year January 1 through December 31, 2018**

	2017	2016	PRIOR
<b>Tax Sale/Lien on Account of Levies</b>			
Balance of Unredeemed Taxes		\$491,722.07	\$735,482.96
Beginning of Fiscal Year			
Taxes Sold/Executed to Town	\$610,460.27		
During Year			
Interest Collected After Sale/	9,117.00	37,195.66	91,749.64
Lien Execution			
<b>Total Debits</b>	<b>\$619,577.27</b>	<b>\$528,917.73</b>	<b>\$827,232.60</b>
<b>CREDITS</b>			<b>PRIOR</b>
<b>Remittance to Treasurer During Fiscal Year</b>			
Redemptions	\$167,059.14	\$169,619.91	\$194,246.13
Interest & Cost After Sale	9,117.00	37,195.66	91,749.64
Abatements of Unredeemed		158.65	382.76
Deeded Property to Town			
Unredeemed Taxes End of Year	443,401.13	321,943.51	540,854.07
<b>Total Credits</b>	<b>\$619,577.27</b>	<b>\$528,917.73</b>	<b>\$827,232.60</b>

## STATEMENT OF TAX RATE SETTING

		2018 Tax Rate	2017 Tax Rate	Difference
Appropriations	9,761,794.00			
Less: Revenues	-3,994,525.00			
Less: Fund Balance Voted Surplus	-750,000.00			
Less: Fund Balance Reduce Taxes	0			
Add: Overlay	48,380.00			
War Service Credits	-187,500.00			
<b>Net Town Appropriation</b>	<b>\$5,253,149.00</b>	<b>\$10.05</b>	<b>\$10.09</b>	<b>\$-0.04</b>
Regional School Apportionment	14,496,186.00			
Less: Adequate Education Grant	-5,017,534.00			
Less: State Education Taxes	-1,029,106.00			
<b>Net Local School Appropriation</b>	<b>\$8,449,546.00</b>	<b>\$16.17</b>	<b>\$17.13</b>	<b>\$-0.96</b>
<b>State Education Taxes Assessment</b>	<b>\$1,029,106.00</b>	<b>\$2.13</b>	<b>\$2.08</b>	<b>\$0.05</b>
<b>Due to County</b>	<b>\$602,540.00</b>			
Less: Shared Revenue	0.00			
<b>Net County Appropriation</b>	<b>\$602,540.00</b>	<b>\$1.15</b>	<b>\$1.17</b>	<b>\$-0.02</b>
<b>Combined Tax Rate</b>		<b>\$29.50</b>	<b>\$30.47</b>	<b>\$-0.97</b>
<b>Total Property Taxes Assessed</b>	<b>\$15,334,341.00</b>			
<b>Commitment Analysis</b>				
Total Property Taxes Assessed	15,334,341.00			
Less: War Service Credits	-187,500.00			
Add: Village District	237,339.00			
<b>Total Property Taxes Commitment</b>	<b>\$15,384,180.00</b>			
<b>Town</b>	<b>522,650,195.00</b>			
Net Assessed Valuation				
			<b>Tax Rate</b>	<b>Commitment</b>
<b>Emerald Lake District</b>	<b>\$78,329,700.00</b>		<b>\$3.03</b>	<b>\$15,384,180</b>

## SUMMARY OF TOWN VALUATION

Total Taxable Land	154,161,600.00	
Total Taxable Buildings	331,950,235	
Public Utility	39,361,400	
<b>Valuation Before Exemptions</b>		<b>\$525,473,235.00</b>
Blind Exemptions	30,000.00	
Elderly Exemptions	2,374,150.00	
Wood Heating Exemption	43,800.00	
Solar Energy/Wood Heating	1000,090.00	
Disabled Exemptions	250,000.00	
<b>Total Exemptions</b>		<b>\$-2,798,040.00</b>
<b>Net Value for Tax Rate(Town, County &amp; Local School)</b>		<b>\$522,675,195.00</b>
<b>Net Valuation for State Education Rate(Less: Public Utilities)</b>		<b>\$483,288,795.00</b>
<b>Emerald Lake Valuation</b>		
Total Taxable Land	27,423,700.00	
Total Taxable Buildings	45,770,500.00	
Public Utility	5,385,500.00	
<b>Valuation Before Exemptions</b>		<b>\$78,554,700.00</b>
Disabled Exemptions	75,000.00	
Elderly Exemptions	150,000.00	
<b>Total Exemptions</b>		<b>\$-225,000.00</b>
<b>Net Valuation for Tax Rate</b>		<b>\$78,329,700.00</b>

**TREASURER'S REPORT**  
**Fiscal Year Ended December 31, 2018**

<b>General Fund</b>		
<b>Opening Balances</b>		<b>January 1, 2018</b>
Checking – Bar Harbor Bank & Trust	\$5,439,511.76	
Payroll Checking – Bar Harbor Bank & Trust	\$1,123.63	
Public Deposit Pool – General Fund	\$25,121.59	
Certificate of Deposit – TD Bank	\$37,968.05	
Petty Cash Accounts	\$600.00	
<b>Total - Open Balances</b>		<b>\$5,504,325.03</b>
<b>Receipts</b>		
Checking – Bar Harbor Bank & Trust	\$20,546,943.65	
Payroll Checking – Bar Harbor Bank & Trust	\$2,694,764.35	
Public Deposit Pool – General Fund	\$465.47	
Certificate of Deposit – TD Bank	\$152.15	
Petty Cash Accounts	\$0.00	
<b>Total - Receipts</b>		<b>\$23,242,325.62</b>
<b>Disbursements</b>		
Checking – Bar Harbor Bank & Trust	\$21,074,406.42	
Payroll Checking – Bar Harbor Bank & Trust	\$2,694,744.06	
Public Deposit Pool – General Fund	\$0.00	
Certificate of Deposit – TD Bank	\$0.00	
Petty Cash Accounts	\$0.00	
<b>Total - Disbursements</b>		<b>\$23,769,150.48</b>
<b>Closing Balances</b>		<b>December 31, 2018</b>
Checking – Bar Harbor Bank & Trust	\$4,912,048.99	
Payroll Checking – Bar Harbor Bank & Trust	\$1,143.92	
Public Deposit Pool – General Fund	\$25,587.06	
Certificate of Deposit – TD Bank	\$38,120.20	
Petty Cash Accounts	\$600.00	
<b>Total - General Fund Cash</b>		<b>\$4,977,500.17</b>
<b>Conservation Fund</b>		
		<b>January 1, 2018</b>
NHPDIP Investment Account	\$101,529.25	
Income	\$5,372.91	
Disbursements	\$0.00	



<b>Ending Balance - December 31, 2018</b>		<b>\$106,902.16</b>
<b><u>Hillsboro Senior Outings</u></b>		
		<b>January 1, 2018</b>
Checking - TD Bank	\$0.35	
Income	\$0.00	
Disbursements	\$0.00	
<b>Ending Balance - December 31, 2018</b>		<b>\$0.35</b>
This Account held by Treasurer for Senior Citizen Group		
<b><u>Parks &amp; Recreation Revolving Fund</u></b>		
		<b>January 6, 2018</b>
Checking - TD Bank	\$3,029.12	
Income	\$0.00	
Disbursements	\$0.00	
<b>Ending Balance - January 5, 2019</b>		<b>\$3,029.12</b>
<b><u>Police Department Revolving Fund</u></b>		
		<b>January 12, 2018</b>
Checking - TD Bank	\$8,189.22	
Income	\$28,476.37	
Disbursements	\$26,157.39	
<b>Ending Balance - January 11, 2019</b>		<b>\$10,508.20</b>
<b><u>Office of Youth Services</u></b>		
		<b>January 1, 2018</b>
Checking - TD Bank	\$11,735.72	
Income	\$2,903.35	
Disbursements	\$5,344.77	
<b>Ending Balance - December 31, 2018</b>		<b>\$9,294.30</b>
<b><u>Drug Forfeiture Revolving Fund</u></b>		
		<b>January 1, 2018</b>
Checking - TD Bank	\$11,764.83	
Income	\$8.91	
Disbursements	\$8,000.00	
<b>Ending Balance - December 31, 2018</b>		<b>\$3,773.74</b>

**TRUSTEES OF THE TRUST FUNDS**

**FYE December 31, 2018**

NAME OF FUND	Purpose Of Trust	How Invested	PRINCIPAL				INCOME					End Bal Prin & Income
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/Out	Earned	Expended	End Bal	
CEMETERY	Perp Care	San 542	0.00			0.00	165.61			165.61	0.00	0.00
ELVD RDS & BRS CIP	Cap Res	San 550	69116.18	52500.00		121616.18	3738.94		622.74		4361.68	125977.86
BRIDGE REPAIRS	Cap Res	San 569	120935.90	20000.00	100816.00	40119.90	20661.13		401.73		21062.86	61182.76
RESCUE SQUAD	Cap Res	San 577	2317.05			2317.05	29.60		14.47		44.07	2361.12
HILLSBORO HIST FUND	Town	San 585	1537.20			1537.20	5.79		9.48	5.79	9.48	1546.68
LIBRARY SPACE NEED	Library	San 593	0.00			0.00	5.50			5.50	0.00	0.00
AMBULANCE CAP RES	Town	San 607	120546.00	75000.00		195546.00	8738.44		1169.09		9907.53	205453.53
TOWN HISTORY EXP	Town	San 615	4314.17			4314.17	803.45	100.00	81.83		985.28	5299.45
ELVD WATER METER	Cap Res	San 623	48146.03			48146.03	880.72		302.16		1182.88	49328.91
MAINT EXPEND FUND	School Libr	San 631	157857.50			157857.50	20718.99		1100.56		21819.55	179677.05
SPEC EDUC FUND	Cap Res	San 658	500000.00			500000.00	6280.85		3120.25		9401.10	509401.10
WATER CAP RES	Cap Res	San 666	105080.05	10000.00		115080.05	3595.33		729.51		4324.84	119404.89
SEWER CAP RES	Cap Res	San 674	190193.28	10000.00		200193.28	4501.88		1259.69		5761.57	205954.85
PENSTOCK FD (PS Co)	Conservatn	San 682	15000.00			15000.00	853.58		97.71		951.29	15951.29
SEWER SLUDGE C R	Cap Res	San 704	357627.21	40000.00		397627.21	2851.66		2460.68		5312.34	402939.55
SEWER INFLOW C R	Cap Res	San 712	170790.83	140000.00	270394.55	40396.28	1464.05		495.75		1959.80	42356.08
SEWER SYS IMPR	Cap Res	San 720	160000.00			160000.00	1798.21		997.19		2795.40	162795.40
WATER SYS IMPR	Cap Res	San 739	96664.45	10000.00		106664.45	699.94		659.82		1359.76	108024.21
SAND REPL CAP RES	Cap Res	San 747	170000.00	30000.00		200000.00	1113.97		1233.86		2347.83	202347.83

CONS COMM MON FD	Cap Res	San 755	2500.00			2500.00	25.15		15.57		40.72	2540.72
ELVD WTR SURPLUS	Cap Res	San 763	829.18			829.18	203.71		6.39		210.10	1039.28
SMITH HOUSE R&M FD	Cap Res	San 801	161488.72		113903.86	47584.86	848.56		539.87		1388.43	48973.29
ELVD MEETINGHOUSE	Cap Res	San 909	20000.00			20000.00	146.42		124.16		270.58	20270.58
WATERLINE REHAB	Cap Res	San 910	127000.33	15000.00		142000.33	545.83		875.71		1421.54	143421.87
UV BULB REPL	Cap Res	San 911	1349.80			1349.80	14.95		8.40		23.35	1373.15
MUNICIP BDGS R&M	Cap Res	San 912	254268.75	50000.00	252293.62	51975.13	1069.44		818.60		1888.04	53863.17
ELVD WATER CIP FD	Cap Res	San 913	58090.69	85000.00	8500.00	134590.69	144.69		582.45		727.14	135317.83
FIRE DEPT EQUIP FD	Cap Res	San 914	94200.49	40000.00	107390.77	26809.72	305.37		474.67		780.04	27589.76
HWY DEPT EQUIP FD	Cap Res	San 915	101856.00	50000.00	58346.80	93509.20	424.25		548.53		972.78	94481.98
HILLSBORO CTR PRES	Cap Res	San 916	9090.00			9090.00	25.21		56.18		81.39	9171.39
PARKS R&M	Cap Res	San 917	66932.00		6008.56	60923.44	121.40		379.27		500.67	61424.11
SIDEWALK BDG & MNT	Cap Res	San 918	54581.62	30000.00	25220.00	59361.62	97.75		343.26		441.01	59802.63
POLICE DEPT EQUIP	Cap Res	San 919	158015.15	35000.00	87836.08	105179.07	232.15		1089.70		1321.85	106500.92
TRANSFR STN EQUIP	Cap Res	San 920	25546.74			25546.74	51.01		157.75		208.76	25755.50
CEMETERY R&M	Cap Res	San 921	20000.00		4000.00	16000.00	35.31		100.86		136.17	16136.17
HD ROOF FD	Cap Res	San 922	100000.00			100000.00	92.36		616.86		709.22	100709.22
HD PAVING FD	Cap Res	San 923	6105.00			6105.00	62.20		38.02		100.22	6205.22
HD TECH FD	Cap Res	San 924	100000.00	50000.00	52275.00	97725.00	32.13		348.06		380.19	98105.19
MANAHAN TRUST	Town	UBS 06	349513.21			349513.21	193322.86		34548.17	53800.39	174070.64	523583.85
HILLS MED SERV TR	Scholarship	UBS 09	200000.00			200000.00	21184.74		15244.47	18000.00	18429.21	218429.21
S & G SMITH MEM	Library	UBS 10	11732.96			11732.96	1274.86		689.31	1274.86	689.31	12422.27
TINGLEY SCHOL FD	Scholarship	UBS 11	2327.38			2327.38	209.09	100.00	145.06	500.00	-45.85	2281.53
M NELSON CHILD REC	Child Activ	UBS 12	3000.00			3000.00	4394.81		542.06		4936.87	7936.87

NELSON LIBR FD	Library	UBS 17	3792.71			3792.71	412.10		222.82	412.10	222.82	4015.53
CN MURDOUGH MEM	School Libr	UBS 18	572.05			572.05	363.12		68.55		431.67	1003.72
JM KIMBALL MEM	Libr Books	UBS 19	722.85			722.85	295.38		59.11		354.49	1077.34
PEASLEE SCHOL	Scholarshp	UBS 20	3635.04			3635.04	311.90	175.00	243.17	300.00	430.07	4065.11
HASLET SCHOL	Scholarshp	UBS 22	37003.11			37003.11	2280.89		2344.09	2250.00	2374.98	39378.09
C A FOX FD (Boys Activ)	Library	UBS 23	50651.09			50651.09	7743.67		3770.80	7743.67	3770.80	54421.89
ABNEY SIMONDS	Town	UBS 25	2660.00			2660.00	406.67		198.03	406.67	198.03	2858.03
MARK FULLER LIB	Library	UBS 26	1866.25			1866.25	202.78		109.64	202.78	109.64	1975.89
INNESS SCHOL	Scholarshp	UBS 28	1133.52			1133.52	102.71	50.00	75.68	100.00	128.39	1261.91
HASLET TR	Town	UBS 29	48338.58			48338.58	7390.13		3598.64	7390.13	3598.64	51937.22
CENTER SCHOOL	School Libr	UBS 32	900.00			900.00	1219.27		155.35		1374.62	2274.62
OLD SCHOOL FUND	Scholarshp	UBS 33	3771.17			3771.17	267.63	200.00	251.99	250.00	469.62	4240.79
ISABEL WARD	Library	UBS 34	1000.00			1000.00	108.66		58.75	108.66	58.75	1058.75
T HENSON SCHOL	Scholarshp	UBS 36	1800.00			1800.00	159.07	100.00	121.43	150.00	230.50	2030.50
S & G SMITH MEM	Scholarshp	UBS 37	32238.00			32238.00	2238.25	850.00	2098.96	2200.00	2987.21	35225.21
BUTLER PARK	Town	UBS 38	2769.44			2769.44	423.40		206.17	423.40	206.17	2975.61
SARAH FULLER LIB	Library	UBS 40	1000.00			1000.00	108.66		58.75	108.66	58.75	1058.75
HASLET LIBRARY	Library	UBS 41	2000.00			2000.00	217.31		117.50	217.31	117.50	2117.50
V WOODS / A BAILEY	Needy kids	UBS 43	3838.73			3838.73	5006.21		648.36		5654.57	9493.30
BERNICE MILLER LIB	Library	UBS 44	267.06			267.06	29.02		15.69	29.02	15.69	282.75

NAME OF FUND	Purpose Of Trust	How Invested	PRINCIPAL				INCOME					End Bal Prin & Income
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/Out	Earned	Expended	End Bal	
E A BUTLER SCHOL	Scholarshp	UBS 45	11275.75			11275.75	784.90		717.64	750.00	752.54	12028.29
SARAH WHITE	Library	UBS 46	27693.28			27693.28	3009.04		1626.97	3009.04	1626.97	29320.25
SARAH GRIMES	Town	UBS 47	400.00			400.00	61.15		29.78	61.15	29.78	429.78
W&L DUBBEN FD	Town	UBS 51	10437.35			10437.35	1595.69		777.02	1595.69	777.02	11214.37
GERT ADAMS FUND	Scholarshp	UBS 62	13565.04			13565.04	978.51		863.82	950.00	892.33	14457.37
COCA COLA SCH FD	Scholarshp	UBS 66	2135.35			2135.35	192.93	100.00	144.18	150.00	287.11	2422.46
WITHINGTON AWARD	Scholarshp	UBS 67	25000.00			25000.00	4599.11		1570.32	1650.00	4519.43	29519.43
LILA MURPHY SCHOL	Scholarshp	UBS 70	423997.85			423997.85	29569.24		28698.55	30116.04	28151.75	452149.60
DANA CRANE FUND	Scholarshp	UBS 95	102844.77	1108.07		103952.84	61469.09		11674.32	10652.70	62490.71	166443.55
G FREDERICK FD	Library	UBS 79	6625.00			6625.00	715.72		389.19	715.72	389.19	7014.19
CEMETERY	Perp Care	UBS 35	82902.43			82902.43	3281.84		4441.04	3281.84	4441.04	87343.47
			5179294.39	743608.07	1086985.24	4835917.22	443601.87	1775.00	141778.66	152936.74	434218.79	5270136.01

**HILLSBOROUGH WASTEWATER TREATMENT FACILITY  
REPORT OF THE TREASURER**

<b>Bar Harbor Bank (operating account)</b>		
Balance 1/01/2018		\$176,421.41
2018 Lien Warrant = \$68,450.81 (\$64,855.98 inv & \$3,594.83 int thru 1/31/18)	\$68,450.81	
2017 Receivables Collected	\$27,784.63	
2017 Receivables Interest Collected	\$810.83	
2018 Receivables Collected	\$520,766.46	
2018 Receivables Interest Collected	\$1,313.35	
Credit Memos	\$10,755.62	
Misc.	\$34.39	
Checking Account Interest Earned	\$800.39	
Due to Water	\$2,080.46	
Due from General Fund - Bridge Street project	\$295,978.02	
Due From I/I Reduction Capital Reserve – Bridge Street Project	\$300,000.00	
<b>Total Income</b>		<b>\$1,228,774.96</b>
2018 Operating Budget	\$589,706.96	
2017 Invoices paid in 2018	\$10,486.51	
Refund Credit	\$90.00	
Due to Water	\$2,116.79	
Bridge Street Sewer Replacement Project Paid Invoices	\$567,228.79	
<b>Total Disbursements</b>		<b>\$1,169,629.05</b>
<b>Balance as of 12/31/2018</b>		<b>\$235,567.32</b>
<b>Cash Register</b>		
Beginning Balance 1/01/2018		\$100.00
<b>Balance as of 12/31/2018</b>		<b>\$100.00</b>
<b>NH PDIP (investment account)</b>		
Balance as of 1/01/2018		\$293,459.96
Interest Earned	\$5,437.38	
<b>Balance as of 12/31/2018</b>		<b>\$298,897.34</b>

<b>Bar Harbor Bank (Bridge Street Sewer Line Replacement Project Retainage)</b>		
Balance as of 01/01/2018		\$0.00
Deposits	\$25,418.75	
Interest Earned	\$3.23	
Reduce Retainage	(\$11,391.76)	
Bank Fee	-10.00	
<b>Balance as of 12/31/2018</b>		<b>\$14,020.22</b>
<b>Bar Harbor Bank (Beard Brook Realty Escrow Account)</b>		
Balance as of 1/01/2018		\$4,088.84
Deposits	\$0.00	
Reimbursement Issued for Expenses	\$0.00	
<b>Balance as of 12/31/2018</b>		<b>\$4,088.84</b>

<b>Summary of Water Treatment Funds Held</b>		
Bar Harbor (operating account)		\$235,567.32
Cash Register		\$100.00
NH PDIP (investment account)		\$298,897.34
<u>Bar Harbor Bank (Bridge Street Sewer Line Replacement Project Retainage)</u>		\$14,020.22
<u>Bar Harbor Bank (Beard Brook Realty Escrow Account)</u>		\$4,088.84
<b>Total Funds Held as of 12/31/2018</b>		<b>\$552,673.72</b>

## HILLSBOROUGH WASTEWATER TREATMENT FACILITY FINANCIAL REPORT

<b><u>WASTEWATER FUND</u></b>		<b><u>ASSETS</u></b>
Bar Harbor Bank		\$235,567.32
Cash Register		\$100.00
NH PDIP (investment account)		\$298897.34
Bar Harbor Bank (Bridge Street Sewer Line Replacement Prj Retainage)		\$14,020.22
Bar Harbor Bank (Beard Brook Realty Escrow)		\$4,088.84
<b>TOTAL CASH</b>		<b>\$552,673.72</b>
<b><u>OUTSTANDING INCOME</u></b>		
Uncollected Receivables		\$92,418.83
<b>TOTAL ASSETS</b>		<b>\$645,092.55</b>



# HILLSBOROUGH WASTEWATER TREATMENT FACILITY DETAILED STATEMENT OF EXPENSES

ACCOUNT	EXPENDED AMOUNT
Advertising	\$77.00
Building Maintenance	\$3,859.75
Caustic	\$3,570.24
Chemicals	\$8,307.45
Chlorine	\$2,458.50
Clothing Expenses	\$1,436.90
Computer	\$1,108.30
Contract Mowing/Clearing	\$9,400.00
Contract Services	\$5,060.43
Electricity	\$57,746.36
Engineering	\$34,285.77
Equipment Purchase	\$186.00
Equipment Rental	\$619.02
Equipment Repair	\$3,378.10
Oil-Heating/Generator	\$4,867.35
Gasoline	\$1,657.59
Health Insurance	\$50,953.56
Dental Insurance	\$3,131.04
Life & Disability Insurance	\$783.81
Property & Liability Insurance	\$8,212.00
Debt Service Interest	\$10,012.40
Janitorial Supplies	\$398.09
Lab Fees	\$5,054.50
Lab Supplies	\$5,502.82
Legal Fees	\$536.50
Lubricants	\$309.30
Miscellaneous Expense	\$710.90
Office Supplies	\$610.34
Payroll	\$123,603.07
Payroll Overtime	\$20,040.63
Holiday Pay	\$1,527.81
Plant Operations	\$650.16
Postage	\$1,996.17
Debt. Principal	\$53,333.32
Printing Costs	\$209.99
Professional Publication	\$32.50
Propane	\$1,632.29

<b>ACCOUNT</b>	<b>EXPENDED AMOUNT</b>
Safety Supplies	\$50.00
FICA	\$9,000.50
Medicare	\$2,104.71
System Repair	\$15,749.38
System Maintenance	\$48,122.82
Telephone	\$3,008.49
Tool Purchase	\$445.03
Training Cost	\$410.00
Truck	\$1,910.46
Worker's Comp.	\$1,599.00
ICMARC Retirement	\$10,262.98
Emergency CAP Reserve	\$10,000.00
I/I Reduce CAP Reserve	\$90,000.00
<b>Total Expenses</b>	<b>\$619,923.33</b>

**HILLSBOROUGH WATER TREATMENT FACILITY  
REPORT OF THE TREASURER**

<b><u>Bar Harbor Bank (operating account)</u></b>		
Balance 01/01/2018		\$194,944.44
2018 Lien Warrant =\$80,921.00 (\$777,043.32 inv & \$3,877.68 int thru 1/31/18)	\$80,921.00	
2017 Receivables Collected	\$40,859.77	
2017 Receivables Interest Collected	\$969.36	
2018 Receivables Collected	\$563,978.40	
2018 Receivables Interest Collected	\$1,161.27	
Credit Memos	\$8,753.33	
Misc.	\$2,379.59	
Checking Account Interest Earned	\$1,089.68	
Water Filtration Grant	\$14,818.34	
Due to Sewer	\$903.62	
<b>Total Income</b>		<b>\$715,834.36</b>
2018 Operating Budget	\$638,090.48	
2017 Invoices paid in 2018	\$2,555.08	
Refund Credits	\$101.40	
Due to Sewer	\$1,173.62	
<b>Total Disbursements</b>		<b>\$641,920.58</b>
<b>Balance as of 12/31/2018</b>		<b>\$268,858.22</b>
<b><u>Petty Cash</u></b>		
Beginning Balance 01/01/2018		\$100.00
<b>Balance as of 12/31/2018</b>		<b>\$100.00</b>
<b><u>NH PDIP (investment account)</u></b>		
Balance as of 01/01/2018		\$446,690.27
Interest Earned	\$8,276.51	
<b>Balance as of 12/31/2018</b>		<b>\$454,966.78</b>
<b><u>Summary of Water Treatment Funds Held</u></b>		
Bar Harbor Bank (operating account)		\$268,858.22
Cash Register		\$100.00
NH PDIP (investment account)		\$454,966.78
<b>Total Funds Held as of 12/31/2017</b>		<b>\$723,925.00</b>

**HILLSBOROUGH WATER TREATMENT FACILITY  
FINANCIAL REPORT**

<b><u>WATER FUND</u></b>		<b><u>ASSETS</u></b>
Bar Harbor Bank		\$268,858.22
Petty Cash		\$100.00
NH PDIP (investment account)		\$454,966.78
<b>TOTAL CASH</b>		<b>\$723,925.00</b>
<b><u>OUTSTANDING INCOME</u></b>		
Uncollected Receivables		\$102,795.03
<b>TOTAL ASSETS</b>		<b>\$826,720.03</b>

**HILLSBOROUGH WATER TREATMENT FACILITY  
DETAILED STATEMENT OF EXPENSES**

<b>ACCOUNT</b>	<b>EXPENDED AMOUNT</b>
Advertising	\$152.00
Building Maintenance	\$4,946.45
Chlorine	\$2,048.75
Ammonium Sulfate	\$3,219.35
Clothing Expenses	\$1,276.45
Computer	\$3,586.90
Contract Mowing/Clearing	\$3,000.00
Contract Services	\$56,815.00
Electricity	\$24,008.79
Equipment Purchase	\$34,831.00
Equipment Rental	\$825.36
Equipment Repair	\$1,810.52
Gasoline	\$1,657.60
Health Insurance	\$18,073.20
Dental Insurance	\$1,272.18
Life & Disability	\$246.03
Paving	\$5,078.00
Property & Liability Insurance	\$1,346.00
Debt. SVC Interest	\$66,471.75
Janitorial Supplies	\$16.58
Lab Supplies	\$2,716.50
Miscellaneous Expense	\$435.94
Office Supplies	\$1,115.92
Payroll	\$46,620.02
Payroll Overtime	\$5,373.51
Holiday Pay	\$364.50
Plant Operations	\$1,240.50
Postage	\$2,031.63
Caustic	\$6,903.00
Debt SVC Principal	\$194,621.78
Printing Costs	\$510.67
Professional Dues	\$936.05
Professional Publication	\$32.50
Propane	\$3,852.58
Safety Supplies	\$85.00

<b>ACCOUNT</b>	<b>EXPENDED AMOUNT</b>
FICA	\$3,246.31
Medicare	\$759.38
System Repair	\$20,949.31
System Maintenance	\$27,180.14
Telephone	\$3,115.11
Tool Purchase	\$2,716.10
Truck	\$1,870.95
System Parts	\$26,415.96
Lab Fees	\$2,875.00
Worker's Comp.	\$186.00
ICMARC Retirement	\$2,271.34
Emergency Capital Reserve	\$10,000.00
Sand Replacement Capital Reserve	\$30,000.00
System Imp. Capital Reserve	\$10,000.00
Line Rehab Capital Reserve	\$15,000.00
<b>Total Expenses</b>	<b>\$654,107.61</b>