

Town of Colebrook

Annual Town Report



This seal was designed specifically for the Colebrook 250th Celebration Committee by Zach Johnsen at the Woods Design Co. & Michele Johnsen.

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Year Ending December 31, 2020

COLEBROOK THANKS DENALI DUVAL



The State of New Hampshire formally recognized young Denali Duval with the State Fire Marshal's Award of Excellence for his quick response to a September 27, 2020 fire at his home, a 7-apartment complex at 187 Main Street.

Way to Go Denali! Colebrook is proud of you!

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GENERAL INFORMATION FOR COLEBROOK

<i>Emergencies</i>		911
Police Department	<i>pd@colebrooknh.org</i>	237-4487
Town Offices	<i>http://www.colebrooknh.org</i>	237-4070
Board of Selectmen	<i>scollins@colebrooknh.org</i> <i>coosgardens@gmail.com</i> <i>gregplacy@gmail.com</i>	
Town Manager	<i>spenney@colebrooknh.org</i>	
Tax Collector	<i>mmathieu@colebrooknh.org</i>	
Town Clerk	<i>townclerk@colebrooknh.org</i>	237-5200
Recreation Department	<i>colebrookrecreation@gmail.com</i>	237-5086
Public Works	<i>tjrossitto1962@gmail.com</i>	237-8019
Water & Sewer Department	<i>briansullivan229@gmail.com</i>	237-5354
Planning Board	<i>mouellet@colebrooknh.org</i>	331-2159
Library	<i>colebrookpublib@gmail.com</i>	237-4808
District Court & Family Division		1-855-212-1234
Schools (SAU Offices)	<i>http://www.colebrook.sau7.org</i>	237-5571
US Post Office		237-5761
North Country Chamber of Commerce	<i>http://www.chamberofthenorthcountry.com</i>	237-8939

HOURS OF OPERATION

Town Offices	Monday - Friday	8:00 a.m. – 4:00 p.m.
Transfer Station	Tuesday, Thursday, Saturday & Sunday	9:00 a.m. – 2:00 p.m.
Town Clerk	Monday – Thursday	8:00 a.m. – 3:30 p.m.
	Friday	8:00 a.m. – 1:00 p.m.

TOWN HOLIDAYS

New Year's Day	Independence Day	Thanksgiving Day
Civil Rights Day	Labor Day	the Day after Thanksgiving
President's Day	Columbus Day	Christmas Day
Memorial Day	Veterans Day	

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ELECTED TOWN OFFICERS

MODERATOR

Ronald Patterson 2022
Resigned 09/2020
Neal Brown
Appointed 09/2020

SELECTMEN

Suzanne Collins 2021
Raymond Gorman 2023
Greg Placy 2022

TREASURER

Alicia Boire 2023

TOWN CLERK

Tracey McKinnon 2023

TRUSTEES OF TRUST FUNDS

Kelly Laperle
Resigned 2/2020
Andrew Nolette 2022
Rosemary Mulliken 2023
Albert W. Ferns, Jr. 2021

LIBRARY TRUSTEES

Kathy Woodard 2022
Amy Patterson 2023
Diane Holman 2021
Mary Trask 2021
Alicia Boire 2023

PLANNING BOARD

Sandra Riendeau 2022
Robert Murphy 2023
John Jolles 2021
Gregory Sipple 2021

SUPERVISORS OF CHECKLIST

Brent W. Lyons 2026
Bill Sambito 2022
Debra Thompson 2024

CEMETERY TRUSTEES

Daniel Lyons 2021
Jodi Smith 2022
Julie J. Brunault 2023
Terrence Rosi 2023
Denise VanBeuren 2022

APPOINTED TOWN OFFICERS

TOWN MANAGER (Overseer of Welfare)

Sharon Penney

TAX COLLECTOR

Melanie Mathieu

DEPUTY TAX COLLECTOR

Rita Hibbard

DEPUTY TREASURER

Julie Brunault

DEPUTY TOWN CLERK

Sheila Beauchemin

ROAD AGENT

Anthony "TJ" Rossitto

RECREATION DIRECTOR

Melissa Shaw

CHIEF OF POLICE

Stephen R. Cass

FIRE CHIEF

Brett Brooks

PUBLIC HEALTH OFFICER

Dr. Robert Soucy

EMERGENCY MANAGEMENT

Wayne Frizzell, Director –

Resigned: 01/2020

Dean Woodard-Neary –

Appointed 03/2020

Brad Sheltry, Deputy

ASSISTANT TO THE TOWN MANAGER

Christine Charman

BOARD OF ADJUSTMENTS

Joseph Anderson 2022

Samuel Bird 2023

Brian LaPerle 2023

David Thatcher 2021

Dennis Bailey 2021

AUDITOR

Roberts & Greene, PLLC

ASSESSORS

Brett S. Purvis & Associates Inc.

CONSERVATION COMMISSION

James Hesselbacher 2022

Joseph Anderson 2023

Wayne Richards 2023

Sam Bird 2021

Mary Ellen Hesselbacher 2021

NH SCENIC HIGHWAY COMMITTEE

Gregory Sipple – Appt. 2015

NORTH COUNTRY COUNCIL

REPRESENTATIVE

Gregory Sipple – Appt. 2016

Town Warrant
Colebrook, New Hampshire
The Polls will be Open from 8 AM to 6 PM

To the Inhabitants of the Town of Colebrook, in the County of Coös, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified to meet at the Colebrook School Gymnasium in said Town of Colebrook, on **Tuesday, March 9, 2021 at 7:00 PM** in the evening, to act upon the following subjects:

Article 1: To bring in your ballots for the selection of Town Officers to be elected by ballot for the Town of Colebrook for the ensuing year.

Article 2: To see if the Town will vote to raise and appropriate the sum of Two million five hundred sixty-three thousand nine hundred seventy-five dollars (**\$2,563,975**) **for General Government**. This article does not include special or individual articles addressed. (The Selectmen do recommend passage of this article). Majority vote required.

Executive	\$137,800
Town Clerk, Voter Registration, Town Meeting, Elections	\$118,550
Financial Administration	\$277,275
Revaluation of Property	\$24,700
Legal Expense	\$10,000
Planning & Zoning	\$25,925
General Government Buildings	\$62,700
Advertising and Regional Association	\$2,550
Police	\$627,900
Ambulance	\$189,600
Fire	\$14,650
Emergency Management	\$4,000
COVID-19 Expenses	\$6,000
Highways	\$548,100
Street Lighting	\$26,500
Transfer Station & Recycling	\$171,155
Health Administration	\$30,650
Animal Boarding	\$250
Welfare Administration	\$6,900
Parks & Recreation	\$125,120
Patriotic Purposes	\$4,200
Economic Development	\$2,400
Conservation Commission	\$300
Bond Payment and Tax Anticipation Note Interest	\$146,750
Total Article 2.	\$2,563,975

Article 3: To see if the Town will vote to raise and appropriate the sum of Two hundred eighty-two thousand five hundred dollars (**\$282,500**) for the following **Capital Reserve Funds**. This appropriation shall be funded by taxation with the exception of the water and sewer short-lived assets, which will be funded by user fees. (The Selectmen do recommend passage of this article). Majority vote required.

Capital Reserve Funds	
Highway Equipment	\$80,000
Emergency Management	\$2,500
Police Cruiser	\$15,000
Bridge Fund	\$75,000
Re-evaluation 2024	\$10,000
Building Repairs	\$10,000
Highway Paving	\$50,000
Water - Short Lived Assets	\$20,000
Sewer - Short Lived Assets	\$20,000
Total Article 3.	\$282,500

Article 4: To see if the Town will vote to raise and appropriate the sum of Sixty-one thousand dollars (**\$61,000**) for the purpose of paving sections of Piper Hill Road and South Hill Road and to authorize the withdrawal of Sixty-one thousand dollars (**\$61,000**) from the Highway Paving Capital Reserve Fund previously established for paving. (The Selectmen do recommend passage of this article). Majority vote required. No tax impact.

Article 5: To see if the Town will vote to raise and appropriate the sum of One hundred twenty thousand six hundred fifty dollars (**\$120,650**) for Landfill Closure Expenses and to authorize the withdrawal of Fifty thousand dollars (**\$50,000**) from the Sanitary **Landfill Closure Capital Reserve Fund** as offsetting revenue against these expenses. (The Selectmen do recommend passage of this article). Majority vote required.

Article 6: To see if the Town will vote to raise and appropriate the sum of Sixteen thousand seven hundred dollars (**\$16,700**) for the purpose of repairs to the Town Hall's sewer line and to authorize withdrawal of Sixteen thousand seven hundred dollars (**\$16,700**) from the Town Building Capital Reserve Fund previously established for building repairs. (The Selectmen do recommend passage of this article). Majority vote required. No tax impact.

Article 7: To see if the Town will vote to raise and appropriate the sum of Nine thousand two hundred dollars (**\$9,200**) for the purpose of purchasing a Transfer Station Container and to authorize withdrawal of Nine thousand two hundred dollars (**\$9,200**) from the Transfer Station Equipment Capital Reserve Fund previously established for replacement of transfer station equipment. (The Selectmen do recommend passage of this article). Majority vote required. No tax impact.

Article 8: To see if the Town will vote to raise and appropriate the sum of Six hundred eighteen thousand four hundred dollars (**\$618,400**) for the **Colebrook Water Department and the Colebrook Sewer Facilities**. Said funds to be offset by user fees. (The Selectmen do recommend passage of this article). Majority vote required.

Water	\$283,975
Sewer	\$334,425

Article 9: To see if the Town will vote to raise and appropriate the sum of Two hundred one thousand three hundred sixty dollars (**\$201,360**) for support of the **Colebrook Public Library**. One hundred eighty thousand six hundred thirty-five dollars (\$180,635) to be raised through taxation and Twenty thousand seven hundred twenty-five dollars (\$20,725) is to come from other library balance on hand January 1, 2021, book sales, donations, trust funds, non-resident fees, other communities, overdue fines, book resale, copying fees, etc., such funds to be expended under the direction of the Board of Library Trustees. (The Selectmen do recommend passage of this article). Majority vote required.

Article 10: To see if the Town will vote to raise and appropriate the sum of Five thousand dollars (**\$5,000**) to be added to the previously established **Library Building Repairs and Replacement Capital Reserve Fund** for Library Building Repairs and Replacement. (The Selectmen do recommend passage of this article). Majority vote required.

Article 11: To see if the Town will vote to raise and appropriate the sum of One hundred thousand six hundred fifty dollars (**\$100,650**) for the operation and maintenance of the **Colebrook Cemeteries**, the sum of Ninety-four thousand nine hundred dollars (**\$94,900**) to be raised through taxation and Five thousand seven hundred fifty dollars (**\$5,750**) to be raised from burials, cemetery trust funds and other Colebrook Cemetery revenues. (The Selectmen do recommend passage of this article). Majority vote required.

Article 12: To see if the Town will vote to raise and appropriate the sum of Five thousand dollars (**\$5,000**) to be added to the Colebrook **Cemetery Grounds Maintenance and Reclamation Expendable Trust Fund**. (The Selectmen do recommend passage of this article). Majority vote required.

Article 13: To see if the Town will vote to raise and appropriate the sum of Three hundred twenty-five thousand dollars (**\$325,000**) for the **Northern Borders Dispatch Center**, One hundred sixty-two thousand two hundred forty-four dollars (**\$162,244**) to come from participating towns, and One hundred sixty-two thousand seven hundred fifty-six dollars (**\$162,756**) to come from taxation. (The Selectmen do recommend passage of this article). Majority vote required.

Article 14: To see if the Town will vote to raise and appropriate the sum of Two thousand dollars (**\$2,000**) for the purpose of funding **Northern Borders Dispatch Center** Trail Maintenance. One thousand six hundred dollars (**\$1,600**) to come from participating towns and Four hundred dollars (**\$400**) to come from taxation. (The Selectmen do recommend passage of this article). Majority vote required.

Article 15. To see if the Town will vote to raise and appropriate Twenty-three thousand dollars (**\$23,000**) for the **Northern Borders Dispatch Center Capital Reserve Fund** to be used for future replacement of dispatch equipment. Eighteen thousand four hundred dollars (**\$18,400**) to come from participating towns and Four thousand six hundred dollars (**\$4,600**) to come from taxation. (The Selectmen do recommend passage of this article). Majority vote required.

Article 16: To see if the Town will vote to raise and appropriate the sum of Twenty four thousand five hundred fifty dollars (**\$24,550**) for **Stonegarden Police Department Equipment and Patrol**. This amount is to be reimbursed from Grant Revenues. (The Selectmen do recommend passage of this article). Majority vote required. No Tax Impact.

Article 17: To see if the Town will vote to raise and appropriate the sum of Two thousand five hundred dollars (**\$2,500**) for the purpose of expending the funds for a **Used Oil Grant**. This amount is to be reimbursed from the State of NH. (The Selectmen do recommend passage of this article). Majority vote required. No tax impact.

Article 18. To see if the Town will vote to raise and appropriate Five hundred thousand dollars (**\$500,000**) for a Community Development Block Grant for upgrades to the water distribution system at the Colebrook Homeowners Cooperative located off Couture Street. This amount will be reimbursed from grant revenues. (The Selectmen do recommend passage of this article). Majority vote required. No tax impact.

Article 19. To see if the Town will vote to raise and appropriate Thirty thousand dollars (**\$30,000**) for a SEARCH (*Special Evaluation Assistance for Rural Communities and Households*) Grant from USDA Rural Development and expend grant funds for the purpose of evaluating the town's water and wastewater needs relating to the American Performance Polymers (APP) expansion. This amount will be reimbursed from grant revenues. (The Selectmen do recommend passage of this article). Majority vote required. No tax impact.

Article 20. To see if the Town will vote to raise and appropriate Five hundred fifty thousand dollars (**\$550,000**) for work on a new water well project. Said funds will come from the settlement of a lawsuit over failed water wells. (The Selectmen do recommend passage of this article). Majority vote required. No tax impact.

Article 21. To see if the Town will vote to raise and appropriate the sum of Three Million Dollars (**\$3,000,000**) for the purpose of upgrading the waste water treatment facility. Said funds will come from federal, state, and private sources. This special warrant article will be non-lapsing per RSA 32:7, VI and will not lapse until 12/31/2026, or the project is completed, whichever is sooner. (The Selectmen do recommend passage of this article). Majority vote required. No tax impact.

Article 22. To see if the Town will vote to discontinue the **250th Anniversary Celebration Fund and the Colby Street Ditching Fund**. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. (The Selectmen do recommend passage of this article). Majority vote required.

Article 23: To see if the Town will vote to accept, ratify and confirm the reports of the Agents, Selectmen, Auditors and all other Town Officers.

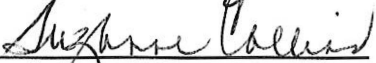
Article 24: To transact any other business that may legally come before this meeting.

Given under our hands and seals this 9th day of February, 2021.

Colebrook Board of Selectmen.



Greg Placy, Chairman Board of Selectmen



Suzanne Collins, Selectman



Raymond Gorman, Selectman

APPROPRIATIONS BUDGET

	2019	2019	2020	2020	2021	2020 to 2021
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
Board of Selectmen						
EX Salary	12,360	12,360	12,600	12,600	12,850	250
EX Recording Clerk	4,200	1,227	2,500	1,660	-	(2,500)
EX Contracted Services	2,500	2,345	2,000	2,064	2,100	100
EX Social Security	1,040	842	950	884	800	(150)
EX Medicare	250	197	250	207	200	(50)
EX Workers' Compensation	100	62	150	140	125	(25)
EX Enforcement Services	1,500	-	1,500	-	3,000	1,500
EX Training & Mileage	1,500	1,242	1,500	72	1,500	-
EX Tax Map Updates	3,500	3,150	3,500	3,150	3,500	-
EX Printing, Dues & Subscripti	3,000	3,362	3,250	3,210	3,250	-
EX Supplies	750	186	500	-	-	(500)
EX Recognition	2,000	1,866	2,000	3,713	2,000	-
Total	32,700	26,839	30,700	27,700	29,325	(1,375)
Town Administrator						
TA Salary	72,100	72,921	78,500	74,596	75,000	(3,500)
TA Health/Dental	14,100	14,322	14,700	14,660	13,000	(1,700)
TA Social Security	4,500	4,521	4,650	4,625	4,650	-
TA Medicare	1,100	1,057	1,100	1,082	1,100	-
TA Retirement	8,200	8,220	8,400	8,332	9,500	1,100
TA Workers' Compensation	150	661	150	140	125	(25)
TA Training & Mileage	2,000	1,427	2,000	139	2,000	-
TA Pre-Employment	-	75	-	-	100	100
TA Equip Rental, Repairs, Prch	250	-	250	-	2,000	1,750
TA Print, Dues & Subscriptions	500	205	500	355	500	-
TA Supplies	750	372	750	222	500	(250)
Total	103,650	103,781	111,000	104,151	108,475	(2,525)
Town Clerk						
TC Salary	36,600	37,456	38,900	38,211	47,200	8,300
TC Deputy	13,500	7,835	13,400	14,462	15,100	1,700
TC Health/Dental	30,700	31,280	32,100	31,297	28,400	(3,700)
TC Social Security	3,200	2,322	3,300	2,730	3,850	550
TC Medicare	750	543	800	649	900	100
TC Retirement	4,200	4,223	4,350	4,268	6,000	1,650
TC Workers' Compensation	130	81	150	140	175	25
TC Software Support	1,750	1,618	1,800	2,261	4,300	2,500
TC Training & Mileage	500	321	500	66	750	250
TC Telephone	800	791	800	791	800	-
TC Equip Rental, Repairs, Prch	3,700	2,966	2,500	1,996	1,900	(600)
TC Print, Dues & Subscriptions	1,100	1,009	600	562	700	100
TC Supplies	1,700	1,650	1,600	1,489	2,200	600
TC Computer Hardware &	-	-	9,500	9,843	-	(9,500)
Total	98,630	92,095	110,300	108,765	112,275	1,975
Voter Registration						
EL Employee Wages	550	963	3,000	2,440	1,650	(1,350)
EL Social Security	40	65	200	155	100	(100)

APPROPRIATIONS BUDGET

	2019	2019	2020	2020	2021	2020 to 2021
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
EL Medicare	10	15	50	36	50	-
EL Print, Dues & Subscriptions	100	46	200	57	100	(100)
EL Office Supplies	100	68	200	-	50	(150)
EL Meals & Mileage	100	-	100	66	200	100
Total	900	1,157	3,750	2,754	2,150	(1,600)
Town Meeting & Election						
MTG Employee Wages	1,200	288	4,100	4,140	1,400	(2,700)
MTG Social Security	75	18	250	254	100	(150)
MTG Medicare	25	4	60	59	25	(35)
MTG Equip Rentals, Repairs &	350	500	500	398	400	(100)
MTG Town Report	2,100	1,868	2,000	1,891	2,000	-
MTG Meals & Mileage	150	180	800	1,080	200	(600)
Total	3,900	2,858	7,710	7,822	4,125	(3,585)
General Office						
GO Employee Wages	24,800	25,480	26,100	26,192	48,700	22,600
GO Health/Dental	14,100	14,322	14,700	14,660	13,900	(800)
GO Social Security	1,550	1,580	1,600	1,624	3,050	1,450
GO Medicare	350	370	400	380	700	300
GO Retirement	2,850	2,838	2,900	2,877	3,350	450
GO Workers' Compensation	100	62	150	140	175	25
GO Training & seminars	500	93	500	61	500	-
GO Telephone	4,500	4,435	4,500	4,393	4,500	-
GO Equip Rental, Repairs &	1,000	-	3,000	2,096	2,500	(500)
GO Unemployment	1,500	3,489	3,050	564	2,700	(350)
GO Print, Dues & Subscriptions	1,000	567	750	997	850	100
GO Supplies	5,000	6,803	7,000	9,422	9,000	2,000
Total	57,250	60,039	64,650	63,406	89,925	25,275
Tax Collection / Financial Admin						
TX Employee Wages	43,400	45,046	45,100	48,000	45,200	100
TX Contracted Services	57,400	57,447	57,400	57,756	59,600	2,200
TX Health/Dental	14,100	14,322	28,000	14,660	28,000	-
TX Social Security	2,700	2,793	2,800	2,976	2,800	-
TX Medicare	625	653	650	696	650	-
TX Retirement	5,000	4,991	5,100	5,274	5,700	600
TX Workers' Compensation	100	62	100	140	150	50
TX Audit Services	15,100	14,069	15,700	15,250	15,700	-
TX Training & Mileage	3,500	3,502	2,500	240	2,000	(500)
TX Recording, Discharge &	1,100	413	750	534	750	-
TX Equip Rental, Repairs & Prc	-	-	2,000	2,226	1,500	(500)
TX Print, Dues & Subscriptions	650	930	650	772	650	-
TX Supplies	5,500	4,465	5,500	4,620	5,500	-
TX Small Claims	300	-	-	-	-	-
Total	149,475	148,693	166,250	153,144	168,200	1,950
Treasury / Trustees of Trust Funds						
T Salaries	3,050	3,025	3,200	3,085	3,200	-
T Social Security	190	188	200	191	200	-

APPROPRIATIONS BUDGET

	2019	2019	2020	2020	2021	2020 to 2021
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
T Medicare	45	44	50	45	50	-
T Workers' Compensation	100	62	150	140	-	(150)
T Insurance	2,000	1,780	2,000	1,713	2,000	-
T Supplies - Trustees	200	118	200	-	200	-
Total	5,585	5,217	5,800	5,174	5,650	(150)
Data Processing						
DP Software Support	10,100	10,280	10,700	10,814	11,000	300
DP Maintenance & Repairs	500	-	500	-	500	-
DP Hardware Upgrades	500	960	500	-	2,000	1,500
Total	11,100	11,240	11,700	10,814	13,500	1,800
Assessing						
AS Assessing Services	20,000	20,000	20,000	20,004	20,000	-
AS Assessing Software	2,900	2,577	5,100	3,304	4,700	(400)
2019 Re-evaluation	70,000	70,000	-	-	-	-
Total	92,900	92,577	25,100	23,308	24,700	(400)
Legal						
LE Town Attorney	15,000	4,727	15,000	9,077	10,000	(5,000)
Total	15,000	4,727	15,000	9,077	10,000	(5,000)
Planning Board						
PB Salaries	3,400	2,800	3,400	3,100	3,500	100
PB Employee Wages	13,400	13,647	14,600	14,585	14,600	-
PB Social Security	1,050	1,020	1,150	1,096	1,150	-
PB Medicare	250	238	275	256	275	-
PB Legal	1,500	-	1,500	-	1,500	-
PB Training & Mileage	250	60	250	-	250	-
PB Recording Fees	50	-	50	-	50	-
PB Equip Rental, Repairs, Prch	500	510	500	360	500	-
PB Print, Dues & Subscriptions	1,000	1,076	1,000	1,624	1,000	-
PB Supplies	1,500	878	1,500	1,643	1,500	-
Total	22,900	20,229	24,225	22,664	24,325	100
Zoning Board						
ZBA Employee Wages	200	-	200	146	200	-
ZBA Social Security	15	-	15	9	15	-
ZBA Medicare	5	-	5	2	5	-
ZBA Legal	500	-	500	-	500	-
ZBA Training & Mileage	500	-	500	-	500	-
ZBA Print, Dues & Subscription	250	55	250	96	230	(20)
ZBA Supplies	500	-	150	103	150	-
Total	1,970	55	1,620	356	1,600	(20)
General Buildings						
GB Employee wages	17,300	12,644	18,000	13,533	18,000	-
GB Contracted Services	3,500	1,760	-	-	-	-
GB Social Security	1,100	784	1,150	839	1,150	-
GB Medicare	250	183	250	196	250	-
GB Workers' Compensation	500	277	400	374	400	-
GB Pre-Employment	100	-	100	-	100	-

APPROPRIATIONS BUDGET

2020 to 2021

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Requested	2020 to 2021 Budget Comparison
GB Town Hall Electric	9,700	8,266	8,500	7,531	8,000	(500)
GB Heating Oil	8,000	8,585	8,100	5,331	7,500	(600)
GB Water & Sewer	1,000	1,162	750	620	750	-
GB Equip Rental, Repairs, Prch	1,000	2,633	4,500	8,068	4,500	-
GB Insurance	9,600	8,694	9,600	8,224	9,600	-
GB Print, Dues & Subscriptions	250	50	200	98	200	-
GB Supplies	2,500	1,896	2,500	2,085	2,500	-
GB Tax Deeded Prop Expenses	-	-	-	1,310	3,000	3,000
GB Improvements	3,750	3,982	3,750	5,771	6,750	3,000
GB Side Town Hall Capital	45,000	45,305	-	-	-	-
GB Town Hall Sewer Upgrade	-	-	-	-	16,700	16,700
Total	103,550	96,221	57,800	53,980	79,400	21,600
Advertising & Regional						
North Country Council	2,660	2,658	2,700	2,640	2,550	(150)
Total	2,660	2,658	2,700	2,640	2,550	(150)
Police Department						
PD Salary	67,200	67,969	69,900	67,949	83,800	13,900
PD Employee Wages	198,900	187,799	188,300	163,985	199,200	10,900
PD PT Employee wages	48,000	45,419	65,400	41,222	63,600	(1,800)
PD Overtime Wages	25,000	40,374	30,000	50,408	45,000	15,000
PD Resource Officer	19,440	6,325	1,000	-	-	(1,000)
PD Health/Dental	84,000	84,467	103,800	85,866	88,150	(15,650)
PD Social Security	4,200	1,260	6,000	644	8,700	2,700
PD Medicare	5,200	4,896	4,700	4,513	5,700	1,000
PD Retirement	86,300	86,845	73,500	80,027	79,100	5,600
PD Workers' Compensation	6,600	6,338	7,980	7,470	7,050	(930)
PD Software Support	1,800	1,618	1,800	2,221	300	(1,500)
PD Training & Mileage	1,000	1,002	1,000	1,091	1,000	-
PD Telephone	4,000	3,883	3,000	3,883	4,000	1,000
PD Pre-employment	700	450	700	219	700	-
PD Blood Test	200	132	200	112	500	300
PD Equip Rent, Repairs & Prch	11,000	6,982	8,000	8,025	11,000	3,000
PD Leased Equipment	1,000	953	1,000	953	1,000	-
PD Insurance	7,500	6,577	7,000	6,192	7,000	-
PD Print, Dues & Subscriptions	2,600	2,858	2,600	2,737	2,800	200
PD Uniforms	2,000	1,089	2,000	2,983	2,000	-
PD Supplies	2,100	2,399	2,000	1,596	2,000	-
PD Gasoline	7,500	9,438	7,500	8,313	8,000	500
PD Random Drug Testing	300	355	300	333	300	-
PD Information Management	3,600	3,612	3,750	3,784	7,000	3,250
Total	590,140	573,040	591,430	544,526	627,900	36,470
Stonegarden / Warrant Articles						
PD Stonegarden Wages	4,908	11,960	17,100	14,950	17,100	-
PD Stonegarden Medicare	-	164	250	208	250	-
PD Stonegarden Retirement	1,515	2,563	4,900	2,429	4,900	-
PD Stonegarden Equipment	11,810	-	-	-	-	-

APPROPRIATIONS BUDGET

	2019	2019	2020	2020	2021	2020 to 2021
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
PD Stonegarden Mileage	642	-	2,300	-	2,300	-
PD Cruiser Expense	26,000	26,460	-	-	-	-
Total	44,875	41,147	24,550	17,587	24,550	-
Ambulance						
AM Emergency Medical	177,600	177,554	187,350	187,314	189,600	2,250
Total	177,600	177,554	187,350	187,314	189,600	2,250
Fire Department						
FD Permits	500	513	550	506	550	-
FD Trainings	100	50	100	-	100	-
FD Outside Fires	8,500	10,247	10,000	13,875	14,000	4,000
Total	9,100	10,810	10,650	14,381	14,650	4,000
Emergency Management						
EM Employee Wages	-	73	250	537	2,500	2,250
EM Social Security	-	5	50	33	150	100
EM Medicare	-	1	5	8	50	45
EM Workers' Compensation	400	-	-	-	-	-
EM Training & Mileage	500	-	500	-	500	-
EM Equip Rental, Repairs, Prch	200	149	200	710	200	-
EM Print, Dues & Subscriptions	-	-	-	118	100	100
EM Supplies	1,000	565	750	231	500	(250)
EM Pre-Disaster Planning	2,500	-	8,000	4,000	-	(8,000)
Total	4,600	793	9,755	5,637	4,000	(5,755)
Capital Reserve Funds						
EM Capital Reserve	2,500	2,500	2,500	2,500	2,500	-
Total	2,500	2,500	2,500	2,500	2,500	-
COVID Expenses						
COVID FT Wages	-	-	-	19,674	5,000	5,000
COVID PT Wages	-	-	-	3,400	-	-
COVID Insurance	-	-	-	3,093	-	-
COVID Social Security	-	-	-	116	-	-
COVID Medicare	-	-	-	321	-	-
COVID Retirement	-	-	-	1,071	-	-
COVID Equipment Repairs &	-	-	-	18,554	1,000	1,000
COVID Print, Dues & Subscripti	-	-	-	493	-	-
COVID Supplies	-	-	-	2,031	-	-
Total	-	-	-	48,753	6,000	6,000
Highway Department						
HW Employee Wages	170,200	168,392	173,700	162,243	173,800	100
HW Overtime Wages	40,000	48,433	43,000	36,898	43,000	-
HW Contracted Services	17,700	14,668	17,700	14,536	17,700	-
HW Health/Dental	28,500	28,448	42,100	40,236	37,700	(4,400)
HW Social Security	13,100	13,429	13,450	12,298	13,450	-
HW Medicare	3,050	3,140	3,150	2,864	3,150	-
HW Retirement	23,100	23,756	23,000	21,871	26,500	3,500
HW Workers' Compensation	7,800	9,018	8,450	7,910	8,450	-
HW Training & Mileage	1,000	86	1,000	-	1,000	-

APPROPRIATIONS BUDGET

2020 to 2021

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Requested	Budget Comparison
HW Telephone	1,700	1,535	1,600	1,584	1,600	-
HW Pre-Employment	500	399	500	47	500	-
HW Highway Garage Electric	4,200	4,388	4,200	4,235	4,200	-
HW Heating Fuel & Propane	8,000	8,232	8,000	4,157	7,000	(1,000)
HW Water & Sewer	1,000	620	700	620	1,000	300
HW Equip Rental, Repairs,	46,100	52,383	46,100	44,512	46,000	(100)
HW Major Equipment Repair	20,000	11,551	6,000	5,831	-	(6,000)
HW Sidewalk Repairs & Maint	5,000	5,000	10,000	10,000	10,000	-
HW Equipment Insurance	-	-	-	60,275	-	-
HW Insurance	7,900	6,645	7,000	6,347	7,000	-
HW Print, Dues & Subscriptions	750	1,077	1,000	791	1,000	-
HW Uniforms	1,000	809	1,000	1,032	1,000	-
HW Supplies	28,300	28,558	36,000	32,641	36,000	-
HW Tires	8,000	7,935	8,400	9,607	3,500	(4,900)
HW Chloride	12,000	10,938	12,000	11,070	-	(12,000)
HW Winter Sand	20,000	20,000	24,000	13,572	24,000	-
HW Gravel	35,000	34,678	38,000	16,150	32,000	(6,000)
HW Salt	8,000	6,909	8,000	6,306	8,000	-
HW Colby St Stream Mitigation	-	-	5,000	4,500	250	(4,750)
HW Gasoline & diesel	37,500	39,137	36,000	25,030	36,000	-
HW Paving	-	-	-	-	4,000	4,000
HW CDL Testing	-	310	300	410	300	-
Total	549,400	550,474	579,350	557,573	548,100	(31,250)
Highway Warrant Articles						
HW Paving	-	-	130,000	105,790	61,000	(69,000)
HW Used Oil Grant	2,500	-	2,500	-	2,500	-
HW New Plow Truck	200,000	197,356	-	-	-	-
Total	202,500	197,356	132,500	105,790	63,500	(69,000)
Street Lighting						
SL Street Lights & Replacement	25,000	26,723	26,000	26,234	26,500	500
Total	25,000	26,723	26,000	26,234	26,500	500
Transfer Station						
TS Employee Wages	32,400	29,492	34,000	32,074	35,200	1,200
TS Health/Dental	-	2	-	18	-	-
TS Social Security	2,000	1,829	2,100	1,988	2,200	100
TS Medicare	500	428	500	465	500	-
TS Retirement	-	24	-	129	-	-
TS Workers' Compensation	1,500	1,292	1,300	1,217	1,225	(75)
TS Training & Mileage	1,000	100	500	239	500	-
TS Telephone	750	977	1,000	1,027	1,080	80
TS Pre-Employment	250	-	250	-	250	-
TS Hauling Services	30,000	29,868	32,000	34,466	34,000	2,000
TS Disposal of Shingles	4,000	2,441	4,000	5,968	6,000	2,000
TS Disposal of Tires	4,000	4,427	5,000	9,908	5,000	-
TS Disposal of Electronics	3,000	3,975	4,000	2,515	2,500	(1,500)
TS Transfer Station Electric	1,000	771	1,000	797	800	(200)

APPROPRIATIONS BUDGET

	2019	2019	2020	2020	2021	2020 to 2021
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
HE Helping Hands Inc.	1,000	1,000	1,000	1,000	1,000	-
HE CAP Homeless Intervention	-	-	700	700	-	(700)
HE Mental Health	2,400	2,400	2,400	2,400	2,400	-
HE Emergency Service	7,600	7,600	7,600	7,600	7,600	-
HE Community Health/Hospice	9,000	9,000	9,000	9,000	9,000	-
HE Health Officer	900	900	900	900	900	-
Total	31,550	31,550	32,250	32,250	30,650	(1,600)
Animal Control						
AC Animal Boarding	250	-	250	-	250	-
Total	250	-	250	-	250	-
General Assistance						
GA Wages	-	-	-	2,593	-	-
GA Contracted Services	-	-	1,500	-	-	(1,500)
GA Social Security	-	-	-	161	-	-
GA Medicare	-	-	-	38	-	-
GA Pre-Employment	-	-	-	47	-	-
GA Electric	400	65	400	102	400	-
GA Rentals	4,000	540	2,500	900	1,500	(1,000)
GA Heating Fuel	300	436	500	205	500	-
GA Board & Care	500	1,941	2,000	1,613	3,000	1,000
GA Meals	50	-	50	-	-	(50)
GA Burials	1,500	750	1,500	-	1,500	-
Total	6,750	3,732	8,450	5,659	6,900	(1,550)
Parks & Recreation						
REC Salary	45,200	45,885	47,150	46,682	47,200	50
REC Employee wages	34,000	33,118	34,000	26,541	34,000	-
REC Health/Dental	30,650	31,280	32,100	32,016	28,400	(3,700)
REC Social Security	4,900	4,412	5,050	4,041	5,050	-
REC Medicare	1,150	1,032	1,200	945	1,200	-
REC Retirement	5,100	5,172	5,300	5,241	6,000	700
REC Workers' Compensation	1,600	2,018	2,450	2,293	2,450	-
REC Training & Mileage	5	-	5	-	5	-
REC Telephone	800	791	800	791	800	-
REC Print, Dues & Subscription	200	65	5	-	5	-
REC Supplies	5	-	5	-	5	-
REC Adult Programs	5	-	5	-	5	-
Total	123,615	123,773	128,070	118,550	125,120	(2,950)
Patriotic Purposes						
PAT Memorial Day	1,200	1,200	1,200	1,200	1,200	-
PAT Fourth of July	3,000	3,000	-	-	3,000	3,000
250th Celebration	-	-	-	3,125	-	-
Total	4,200	4,200	1,200	4,325	4,200	3,000
Economic Development						
ED Main Street-CDDA	8,600	8,600	8,600	-	-	(8,600)
ED Colebrook Homepage	1,500	781	1,200	854	1,200	-

APPROPRIATIONS BUDGET

	2019	2019	2020	2020	2021	2020 to 2021
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
ED North Country Chamber of	1,200	1,200	1,200	1,200	1,200	-
Total	11,300	10,581	11,000	2,054	2,400	(8,600)
Conservation Commission						
CO Membership Dues	300	275	300	275	300	-
Total	300	275	300	275	300	-
Debt Service						
DS Debt Service Principal	69,200	69,197	71,113	71,112	73,100	1,987
DS Debt Service Interest	72,515	72,515	70,600	70,600	68,650	(1,950)
DS Debt Service TAN Interest	2,500	8,339	5,000	6,276	5,000	-
DS Abatement Interest Paid	-	15	-	519	-	-
Total	144,215	150,066	146,713	148,507	146,750	37
Capital Reserve Funds						
CR Equipment Purchase	80,000	80,000	-	-	80,000	80,000
CR Police Cruiser	10,000	10,000	-	-	15,000	15,000
CR 250th Anniversary in 2020	2,500	2,500	-	-	-	-
CR Bridge Fund	-	-	-	-	75,000	75,000
CR Revaluation Monies	10,000	10,000	-	-	10,000	10,000
CR GB Repairs Capital	10,000	10,000	-	-	10,000	10,000
CR Highway Paving	50,000	50,000	-	-	50,000	50,000
Total	162,500	162,500	-	-	240,000	240,000
Water						
WA Salaries	53,100	53,681	55,200	53,461	44,300	(10,900)
WA Employee Wages	14,000	14,682	14,550	13,869	12,500	(2,050)
WA Overtime Wages	2,000	1,513	2,000	872	1,600	(400)
WA Contracted Services	15,000	24,659	15,000	9,892	12,000	(3,000)
WA Health/Dental	15,800	16,269	16,500	15,066	15,000	(1,500)
WA Social Security	4,300	4,382	4,300	4,277	3,650	(650)
WA Medicare	1,000	1,025	1,050	1,000	850	(200)
WA Retirement	8,000	7,867	8,000	7,600	7,400	(600)
WA Workers' Compensation	1,400	866	1,650	1,544	1,075	(575)
WA Audit	2,750	1,943	2,500	2,421	2,500	-
WA Engineering	-	-	-	-	3,200	3,200
WA Legal Expense	28,000	59,256	50,000	36,854	10,000	(40,000)
WA Software Support	2,500	1,991	5,600	5,377	5,200	(400)
WA Training & Mileage	3,000	1,039	3,000	627	3,000	-
WA Telephone	1,000	497	500	541	550	50
WA Pre-Employment	100	-	100	-	100	-
WA Insurance	2,400	2,064	2,400	2,056	2,400	-
WA Unemployment	1,100	334	225	40	200	(25)
WA Print, Dues & Subscriptions	1,000	2,386	1,000	725	1,000	-
WA Supplies	1,500	66	750	937	750	-
WA Consortium Services	100	83	100	155	200	100
WA Bond Payment (ARRA)	60,100	60,106	60,100	60,106	60,100	-
WO Flushing Program	1,000	-	50	-	50	-
WO Leak Detection	1,000	-	50	-	50	-
WO Electricity	37,100	39,228	40,000	31,077	35,000	(5,000)

APPROPRIATIONS BUDGET

2020 to 2021

	2019	2019	2020	2020	2021	2020 to 2021
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
WO Heating Fuel	100	-	100	75	100	-
WO Equip Rental, Repairs,	18,000	16,396	19,000	17,256	30,000	11,000
WO Meters & Equipment	1,000	376	21,000	578	1,000	(20,000)
WO Uniforms	500	140	500	75	500	-
WO Analysis	3,000	2,858	3,000	3,310	4,000	1,000
WO Chemicals & Op Supplies	2,500	1,193	2,000	1,412	2,000	-
WO Gas & Oil	2,000	1,020	1,500	906	1,200	(300)
WO Pumping Station	10,000	7,094	10,000	40	10,000	-
Total	294,350	323,014	341,725	272,149	271,475	(70,250)
Capital Reserve Funds						
CR Short Lived Asset 2016	20,000	20,000	20,000	20,000	20,000	-
Water & Sewer Truck	-	-	-	-	12,500	12,500
Total	20,000	20,000	20,000	20,000	32,500	12,500
Sewer						
SO Salaries	53,100	53,681	55,200	53,877	66,450	11,250
SO Employee Wages	14,000	13,745	14,550	13,589	18,800	4,250
SO Overtime Wages	2,000	1,514	200	912	2,400	2,200
SO Contracted Services	40,000	46,877	40,000	48,207	40,000	-
SO Health/Dental	15,800	15,880	16,500	15,093	22,400	5,900
SO Social Security	4,300	4,324	4,300	4,288	5,450	1,150
SO Medicare	1,000	1,011	1,050	1,003	1,300	250
SO Retirement	8,000	7,772	8,000	7,620	11,050	3,050
SO Workers' Compensation	1,400	857	1,750	1,638	1,600	(150)
SO Auditing Services	2,750	1,943	2,500	2,421	2,500	-
SO Engineering	-	-	-	-	11,800	11,800
SO Software Support	2,500	1,991	5,600	5,377	5,600	-
SO Training & Mileage	2,000	911	2,000	189	2,000	-
SO Telephone	500	497	550	541	550	-
SO Pre-Employment	100	-	100	-	100	-
SO Electric	40,000	34,383	40,000	40,016	60,000	20,000
SO Propane & Diesel	500	62	500	385	500	-
SO Equip Rental, Repairs, Prch	30,000	25,740	50,000	11,142	50,000	-
SO New Equipment Purchase	10,000	6,186	20,000	21,531	-	(20,000)
SO Insurance	1,600	1,407	1,600	1,371	1,600	-
SO Unemployment Insurance	1,050	328	225	40	225	-
SO Printing, Dues, Subscription	1,500	3,543	1,500	1,583	1,500	-
SO Uniforms	500	188	500	75	500	-
SO Outside Lab Testing	2,500	2,089	2,500	4,187	5,000	2,500
SO Supplies	8,000	3,846	5,000	3,597	4,000	(1,000)
SO Gravel	5,000	-	5,000	-	5,000	-
SO Gas & Oil	1,400	1,112	1,500	898	1,200	(300)
SO Immunizations	200	-	200	-	200	-
SO Consortium Services	100	83	100	155	200	100
Total	249,800	229,970	280,925	239,735	321,925	41,000

APPROPRIATIONS BUDGET

	2019	2019	2020	2020	2021	2020 to 2021
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
Capital Reserve Funds						
CR Short Lived Assets 2016	20,000	20,000	20,000	20,000	20,000	-
Water & Sewer Truck	-	-	-	-	12,500	12,500
Total	20,000	20,000	20,000	20,000	32,500	12,500
Library						
<i>Appropriated Expense</i>						
LA Employee Wages	83,706	81,479	87,000	76,458	86,400	(600)
LA Health/Dental	28,400	28,954	29,700	29,643	26,300	(3,400)
LA Social Security	5,150	5,038	5,400	4,726	5,400	-
LA Medicare	1,205	1,155	1,275	1,105	1,300	25
LA Retirement	6,485	6,268	7,550	6,233	7,550	-
LA Workers' Compensation	400	86	200	187	150	(50)
LA Auditing	3,250	2,294	3,250	3,582	3,250	-
LA Pre-Employment	-	-	-	-	250	250
LA Property Insurance	1,650	1,376	1,650	1,413	1,500	(150)
LA Unemployment	1,050	319	275	49	275	-
LA Building Cap Reserve	5,000	5,000	5,000	5,000	5,000	-
Adult Books	5,000	4,495	5,000	4,511	5,000	-
Adult Programs	500	-	500	25	-	(500)
Building and Equipment Repairs	6,500	5,575	6,500	502	3,500	(3,000)
Children's Books	3,000	2,907	3,000	3,034	3,000	-
Children's Programs	1,000	788	1,000	590	1,000	-
Computer, Supplies and Repairs	3,300	3,040	3,300	2,575	3,300	-
Electric	5,000	4,914	5,000	3,790	5,000	-
Heating Oil and Fuel	10,000	12,181	12,000	5,702	12,000	-
Legal Fees	1,000	-	1,000	-	1,000	-
Maintenance	3,000	2,996	3,000	1,257	3,000	-
Media and Tapes	1,200	865	1,200	1,009	1,200	-
Newspaper Notices	550	57	550	199	550	-
Postage	200	194	200	194	200	-
Reimbursement	-	-	-	40,000	-	-
Sewer	380	380	380	380	380	-
Supplies	1,219	989	1,000	1,550	1,500	500
Telephone Internet	2,000	1,944	2,000	2,061	5,000	3,000
Training and Seminars	1,500	1,683	1,500	677	1,500	-
Water & Sewer Truck	380	240	380	240	380	-
<i>Trustee Expenses</i>						
Adult Books	4,250	1,665	4,250	947	4,250	-
Adult Periodicals	700	817	700	-	700	-
Adult Programs	-	-	-	-	500	500
Auditing	-	750	750	750	750	-
Children's Books	2,500	2,421	2,500	496	2,500	-
Children's Periodicals	125	25	125	-	125	-
Children's Programs	750	732	750	1,753	750	-
Copier Expenses	400	457	400	610	400	-
Genealogy	500	200	500	200	500	-

APPROPRIATIONS BUDGET

	2019	2019	2020	2020	2021	2020 to 2021
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
Media and Tapes	200	305	200	195	200	-
Miscellaneous	-	47	-	74	-	-
Other Trustee Expense	6,937	-	6,937	17,651	10,500	3,563
Postage	200	55	200	123	200	-
Replacement Books	100	-	100	50	-	(100)
Resale Purchases	500	597	500	226	100	(400)
Tillotson Grant	2,488	-	2,488	-	-	(2,488)
Total	201,675	183,288	209,210	219,767	206,360	(2,850)
Cemetery						
CE Employee Wages	13,500	10,138	15,000	10,293	17,000	2,000
CE Social Security	850	629	950	638	1,050	100
CE Medicare	200	147	225	149	250	25
CE Workers' Compensation	900	126	480	449	500	20
CE Trees & Shrubs	350	358	350	333	350	-
CE Auditing	200	148	200	196	200	-
CE Legal Fees	150	450	150	-	150	-
CE Pre-employment	250	-	-	-	250	250
CE Electric	300	149	300	227	300	-
CE Water	330	240	250	301	400	150
CE Equip Rent, Repairs & Prch	8,000	656	6,000	1,459	6,000	-
CE Property Insurance	100	66	100	86	100	-
CE Unemployment	600	40	50	8	50	-
CE Printing, Dues & Subscripti	350	113	350	344	350	-
CE Supplies	1,000	147	750	506	750	-
CE Gas	250	65	200	21	200	-
CE Opening of Graves	1	900	1,000	1,950	2,500	1,500
CE Contracted Services	55,000	52,760	52,500	52,144	52,500	-
CE Capital Improvements	12,000	9,945	12,000	11,262	10,000	(2,000)
CE Expendable Trust Fund	5,000	5,000	5,000	5,000	5,000	-
CE Monuments	6,500	-	6,500	-	6,500	-
CE St. Brendans	1,000	1,000	1,000	1,000	1,000	-
CE Memorials	250	250	250	-	250	-
Prior year encumbered funds	4,000	4,000	-	-	-	-
Total	111,081	87,327	103,605	86,366	105,650	2,045
Dispatch						
DP Employee Wages	151,800	153,939	157,600	153,665	148,900	(8,700)
DP Part time wages & training	37,600	26,903	34,700	24,517	36,000	1,300
DP Overtime Wages	7,000	3,607	4,000	4,213	3,500	(500)
DP Health/Dental	52,900	53,529	54,800	49,926	40,900	(13,900)
DP Social Security	12,200	11,205	12,200	11,284	11,500	(700)
DP Medicare	2,900	2,620	2,900	2,639	2,700	(200)
DP Retirement System	18,300	17,752	18,800	17,559	19,400	600
DP Workers' Compensation	400	250	250	309	350	100
DP Auditing	2,200	1,554	2,200	2,130	1,700	(500)
DP Legal	500	-	500	-	500	-
DP Training & Mileage	2,500	813	2,000	155	2,000	-

APPROPRIATIONS BUDGET

	2019	2019	2020	2020	2021	2020 to 2021
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
DP Telephone	2,100	1,808	1,850	1,808	1,850	-
DP Pre-employment	400	-	400	-	400	-
DP Equip Rental, Repairs & Prc	5,000	3,048	2,500	826	2,500	-
DP Insurance	250	315	350	261	300	(50)
DP Unemployment	1,100	719	1,100	115	800	(300)
DP Print, Dues & Subscriptions	400	98	400	1,070	1,000	600
DP Special Use Permits	2,000	2,000	2,900	2,000	2,000	(900)
DP Supplies	1,200	1,277	1,200	1,484	1,000	(200)
DP Consortium	200	230	250	313	200	(50)
DP Annual Maint Agree	17,000	17,000	17,000	17,000	17,500	500
DP Grant writing Admin	500	-	500	-	500	-
DP Rent	9,600	9,600	9,600	9,600	10,000	400
DP Payroll	1,100	1,100	1,100	1,100	2,000	900
DP Benefits Admin	3,700	3,700	3,700	3,700	3,500	(200)
DP Ben Young Tower	1,800	1,800	1,800	1,800	2,000	200
DP Software Support	7,000	6,781	7,000	7,839	12,000	5,000
DP Trail Expenses	-	-	-	3,750	-	-
DP Equipment Lease	11,200	11,112	8,335	8,334	-	(8,335)
DP Trail Maintenance Funding	2,000	2,000	2,000	2,000	2,000	-
DP Console & Antenna	-	100,000	-	89,165	-	-
DP Equipment Capital Reserve	11,800	11,800	14,665	14,665	23,000	8,335
Total	366,650	446,560	366,600	433,227	350,000	(16,600)
Recreation State Revolving						
REC Special Activities	-	34,504	-	5,269	-	-
RSR Expense	-	5,234	-	6,440	-	-
Total	-	39,738	-	11,709	-	-
Grants						
Sewer Treatment Plant	-	-	-	-	3,000,000	3,000,000
Water Well Project	-	-	-	-	550,000	550,000
River Walk Grant	-	254	-	1,808	-	-
Pre-Disaster Planning	7,500	3,700	-	3,600	-	-
CMA - USDA - Contract	-	53,174	-	125,104	-	-
TAP Construction Contract	-	-	-	556	-	-
TAP Engineering Contract	-	-	-	79,898	-	-
JP Sicard-USDA-Contract Amt	-	62,635	-	706,291	-	-
Beyond ROW Grant	-	-	-	139,781	-	-
Beyond ROW CRF	-	-	-	28,887	-	-
Riverwalk Payroll	-	12,984	-	8,242	-	-
Riverwalk FICA	-	805	-	511	-	-
Riverwalk Medicare	-	188	-	120	-	-
NH Empower Youth Tilly Cafe	-	-	-	10,966	-	-
CHC Water Main Grant	-	-	-	-	500,000	500,000
Search Grant	-	-	-	-	30,000	30,000
Bear Rock Bridge	75,000	-	-	36,662	-	-
Harvey Swell Bridge	75,000	-	-	-	-	-
NH DWGWT Main St / Mtr	-	437,230	-	214,737	-	-

APPROPRIATIONS BUDGET

	2019	2019	2020	2020	2021	2020 to 2021
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
Main St / Mtr Project Town exp	-	220,558	-	-	-	-
Northern Borders Grant	-	287,419	-	91,809	-	-
CDBG Planning Grant	-	-	25,000	10,902	-	(25,000)
Total	157,500	1,078,947	25,000	1,459,874	4,080,000	4,055,000
Police Special Detail						
Police Detail Wages	-	23,462	-	18,308	-	-
Police Social Security	-	238	-	-	-	-
PSD Medicare	-	323	-	250	-	-
PSD Retirement	-	3,718	-	3,481	-	-
Total	-	27,741	-	22,039	-	-
Grand Totals	4,471,871	5,437,398	4,176,013	5,480,400	8,441,485	4,265,472

REVENUE BUDGET

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Requested	2020 to 2021 Budget Comparison
Revenue from Taxes						
Property Taxes - Current Year	2,252,972	2,228,019	2,147,707	2,139,341	2,367,866	220,159
Land Use Taxes - Current Year	2,200	4,400	11,833	11,833	7,000	(4,833)
Excavation Tax	474	474	256	256	300	44
Yield Tax - Current Year	29,978	29,755	10,820	10,821	7,500	(3,320)
Payment in Lieu of Taxes	-	-	28,900	28,455	30,000	1,100
Interest and Penalties	95,000	98,405	80,000	88,640	73,000	(7,000)
Total	2,380,624	2,361,053	2,279,516	2,279,346	2,485,666	206,150
Motor Vehicles						
Motor Vehicle Permit Fees	425,000	467,323	430,000	469,325	475,000	45,000
Total	425,000	467,323	430,000	469,325	475,000	45,000
Building Permits						
Building Permits	1,750	1,865	2,000	11,826	2,500	500
Total	1,750	1,865	2,000	11,826	2,500	500
Other Licenses & Fees						
Town Clerk Monies	10,000	12,626	11,000	10,144	10,000	(1,000)
Total	10,000	12,626	11,000	10,144	10,000	(1,000)
Federal Funds						
StoneGarden	18,875	1,958	24,550	19,726	24,550	-
COVID Reimbursements	-	-	-	63,844	-	-
Total	18,875	1,958	24,550	83,570	24,550	-
Other Governments						
NH - Shared Revenue	41,484	41,484	49,827	49,827	-	(49,827)
Room & Meals Tax	117,528	117,528	117,550	117,550	118,000	450
Highway Block Grant	97,023	96,877	94,495	94,484	90,000	(4,495)
In lieu of Railroad Tax	413	412	409	410	400	(9)
Diamond Pond Road	4,200	4,167	4,250	4,250	4,200	(50)
Predisaster Planning	-	-	4,000	3,700	-	(4,000)
Used Oil Grant	-	-	-	-	2,500	2,500
Total	260,648	260,468	270,531	270,221	215,100	(55,431)
Income from Departments						
TA Discounts Fr Retailers	750	406	500	1,200	500	-
TA Income From Dispatch	4,800	4,800	4,800	4,800	5,500	700
TA Insurance Claim	-	4,891	-	63,258	-	-
TA Misc. Sales	250	105	500	6,022	100	(400)
PB Application Fees	2,000	2,446	2,500	3,537	2,500	-
ZBA Application Fees	115	115	-	-	-	-
PD Police Revenues	1,131	2,261	1,750	2,140	1,500	(250)
PD Restitution	233	384	400	1,805	500	100
PD Resource Officer	19,440	2,155	1,000	-	-	(1,000)
FD Fire Dept Reimbursements	5,000	4,902	6,000	4,193	7,000	1,000
HW Highway Income	450	1,780	800	1,170	1,500	700
REC Recreation Dept Income	11,000	11,000	13,000	6,142	5,000	(8,000)
TS Demo	9,500	9,904	8,500	12,664	9,000	500
TS Tire Permits	2,400	3,198	3,000	3,899	4,200	1,200
TS Freon Removal	750	910	1,000	1,499	1,000	-
TS Shingles	2,000	2,195	1,750	3,405	2,500	750
TS Propane Tanks	25	25	50	79	50	-
TS Electronic Permits	2,500	2,674	1,750	2,157	2,000	250
TS Fluorescent Bulbs	300	312	300	441	300	-
TS Scrap Metal	1,500	1,529	2,500	3,879	2,000	(500)
Total	64,144	55,992	50,100	122,290	45,150	(4,950)
General Buildings						
GB Rental Payments	35,200	35,220	35,400	35,336	34,900	(500)
Total	35,200	35,220	35,400	35,336	34,900	(500)

REVENUE BUDGET

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Requested	2020 to 2021 Budget Comparison
Sale of Town Property						
Sale of Town Property	-	7,610	500	-	64,500	64,000
Total	-	7,610	500	-	64,500	64,000
Miscellaneous Income						
Bank Interest	25	31	-	23	-	-
Private Grants	-	2,000	-	190	-	-
Miscellaneous Interest & Penal	-	2,945	-	180	100	100
Health member refunds	-	-	-	830	-	-
Total	25	4,976	-	1,223	100	100
Capital Reserves						
Capital Reserve (Revenue In)	365,000	362,296	195,000	161,275	136,900	(58,100)
Total	365,000	362,296	195,000	161,275	136,900	(58,100)
Water						
Bank Interest	-	1,510	1,000	456	250	(750)
Water Use Charges	314,350	241,403	358,225	256,190	299,725	(58,500)
Water Interest	-	3,264	2,500	4,398	3,000	500
Water Misc. revenue	-	2,489	-	2,086	1,000	1,000
Total	314,350	248,666	361,725	263,130	303,975	(57,750)
Sewer						
Other State Revenues	-	-	-	19,810	19,810	19,810
Bank Interest	-	1,200	-	355	100	100
Sewer Use Charges	269,800	346,598	270,925	337,850	314,515	43,590
Sewer Use Interest	-	5,640	5,000	7,251	5,000	-
Sewer Misc	-	14,815	5,000	19,188	15,000	10,000
Sewer Grant Revenue	-	-	-	3,252	-	-
Capital Reserve Revenue In	-	-	20,000	-	-	(20,000)
Total	269,800	368,253	300,925	387,706	354,425	53,500
Library						
Town Appropriations	-	175,170	-	34,130	-	-
Book Sales	1,210	1,281	1,210	348	1,210	-
Copying Fees	800	934	800	262	800	-
Donations	745	910	745	963	820	75
Interest and Penalties	-	7	-	-	-	-
KBA Grant	-	300	-	8	-	-
Miscellaneous	-	31	-	245	-	-
Non-Resident Fees	780	826	780	370	780	-
Other Communities	3,735	3,735	3,735	3,735	3,735	-
Overdue Fees	850	756	850	167	850	-
Replacement Books	100	110	100	277	100	-
Resale Sales	500	597	500	130	500	-
Trust Fund Income	930	1,024	930	907	930	-
Trustee Income - Other	1,000	472	10,000	8,370	11,000	1,000
Total	10,650	186,153	19,650	49,912	20,725	1,075
Cemetery						
Cemetery Revenues	-	5,620	5,000	5,490	5,000	-
Trust Fund Monies	3,000	867	3,000	-	750	(2,250)
Total	3,000	6,487	8,000	5,490	5,750	(2,250)
Dispatch						
DP Federal Grant	-	50,000	-	-	-	-
Dispatch Operations	192,906	191,034	184,305	184,305	182,244	(2,061)
DP Bank Interest	-	216	-	177	-	-
Trans from Gen Fund	-	-	-	2,000	-	-
Total	192,906	241,250	184,305	186,482	182,244	(2,061)

REVENUE BUDGET

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Requested	2020 to 2021 Budget Comparison
Recreation Revolving						
RSR Rec Donations & Fund	-	7,587	-	25,561	-	-
SRS Rec User Fees	-	33,654	-	4,685	-	-
Total	-	41,241	-	30,246	-	-
Grants						
River Walk Grant	-	14,160	-	11,349	-	-
Pre-Disaster Planning	7,500	-	-	-	-	-
CDBG Planning Grant	-	-	25,000	5,617	-	(25,000)
NH Empower Youth Grant	-	-	-	11,000	-	-
CDBG CHC Water Main Grant	-	-	-	-	500,000	500,000
Search Grant	-	-	-	-	30,000	30,000
USDA Swr Trtmt Plant	-	-	-	-	3,000,000	3,000,000
Main Street State Tap	-	398,076	-	791,734	-	-
TAP State DOT Roadway	-	-	-	58,657	-	-
Beyond ROW CRF	-	-	-	206,945	-	-
Water Well Settlement	-	-	-	-	550,000	550,000
Transfers from CRF / ETF	150,000	-	-	-	-	-
Northern Borders Grant	-	235,422	-	-	-	-
Used Oil Grant	2,500	-	-	-	-	-
MTBE Revenue	-	550,314	-	403,504	-	-
Total	160,000	1,197,972	25,000	1,488,806	4,080,000	4,055,000
Police Special Detail						
Federal Revenues	-	5,027	-	-	-	-
Private Revenues	-	34,766	-	30,098	-	-
Bank Interest	-	9	-	26	-	-
Total	-	39,802	-	30,124	-	-
Grand Total	4,511,972	5,901,211	4,198,202	5,886,452	8,441,485	4,243,283

Official Town Minutes
March 10th, 2020
Colebrook, New Hampshire

Ron Patterson, Moderator, called the meeting to order at 7pm with the Pledge of Allegiance. He advised those attending (approximately 150), to pick up a voting card from the Supervisors of the Checklist table if they hadn't already done so. He reminded the attendees to be kind and respectful to one another, wait for the microphone before speaking, to be sure to state their name and to address their questions or comments to the front of the meeting and not someone in the audience.

Before commencing the business portion of the meeting, Moderator Patterson asked everyone to observe a moment of silence in honor of long-time public servant Sally Wentzell who lost her life in the past week. Sally served the Town of Colebrook in various capacities from 1969 to 2020.

Article 1: To bring in your ballots for the selection of Town Officers to be elected by ballot for the Town of Colebrook for the ensuing year.

Moderator:	TBD
Selectman:	Raymond Gorman
Treasurer:	Alicia Boire
Town Clerk:	Tracey McKinnon
Trustee of the Trust Funds:	Rosemary J. Mulliken
Planning Board:	Robert Murphy
Library Trustee:	Amy Patterson
Library Trustee:	Terrence Rosi
Supervisor of the Checklist:	Brent W. Lyons
Cemetery Trustee:	Julie J. Brunault
Cemetery Trustee:	Terrence Rosi
Cemetery Trustee:	Denise Van Beuren

Article 2: Ray Gorman made the motion to see if the Town will vote to convey a Conservation Easement to the State of New Hampshire, Bureau of Trails, Division of Parks and Recreation, with respect to South Hill Road, from the intersection of NH Route 145 to the terminus of the road where it is bisected by the Colebrook-Stewartstown town line. Greg Placy seconded the motion. Greg explained the easement would restrict ATV road access to keep ATV's off South Hill and on the trails. Mr. Placy added, should an individual that resides on South Hill wish to take their ATV from their place of residency to the trail head, the resident will need to stop by the town hall to fill out a "Permission to Utilize Town Road Form". After light discussion, the motion passed with an affirmative show of voting cards.

Article 3: Sue Collins made the motion to raise and appropriate the sum of Two million five hundred twenty-seven thousand seven hundred seventy-three dollars (\$2,527,773) for General Government. This article does not include special or individual articles addressed. Greg Placy seconded the motion.

Executive	\$141,700
Town Clerk, Voter Registration, Town Meeting, Elections	\$121,760
Financial Administration	\$248,400
Revaluation of Property	\$25,100
Legal Expense	\$15,000
Planning & Zoning	\$25,845
General Government Buildings	\$57,800
Advertising and Regional Association	\$2,700
Police	\$591,430
Ambulance	\$187,350
Fire	\$10,650
Emergency Management	\$9,755
Highways	\$579,350
Street Lighting	\$26,000
Transfer Station & Recycling	\$156,700
Health Administration	\$32,250
Animal Boarding	\$250

Welfare Administration	\$8,450
Parks & Recreation	\$128,070
Patriotic Purposes	\$1,200
Economic Development	\$11,000
Conservation Commission	\$300
Bond Payment and Tax Anticipation Note Interest	\$146,713
Total Article 3.	\$2,527,773

After discussion, Tom Yorke made a motion to amend Article #3 by 10% to a total of \$2,274,995. David Hodge seconded the motion. Mr. Yorke explained his request for the amendment was to the fact the town rate increased by 10%, even though the state, school and county rates had decreased. He, therefore, felt it fair that the budget be cut by 10%. A secret ballot vote to amend the article passed.

Moderator Patterson then called for a vote on the amended article to raise and appropriate the sum of Two million, two hundred seventy-four thousand nine hundred ninety-five dollars (\$2,274,995) for General Government. A show of hands was indecisive. A secret ballot vote followed:

Yes – 43

No – 47

The Amended Article to reduce the General Government total FAILED.

A vote was then requested on the original motion to raise and appropriate the sum of Two million five hundred twenty-seven thousand seven hundred seventy-three dollars (\$2,527,773) for General Government. The motion passed with an affirmative show of voting cards.

Article 4: Moderator Ron Patterson asked for a motion “To see if the Town will vote to raise and appropriate the sum of Two hundred and thirty-five thousand dollars (\$235,000) for the following Capital Reserve Funds. This appropriation shall be funded by taxation with the exception of the water and sewer short-lived assets, which will be funded by user fees.

Capital Reserve Funds	
Highway Equipment	\$80,000
Police Cruiser	\$15,000
Bridge Fund	\$50,000
Highway Paving	\$50,000
Water - Short Lived Assets	\$20,000
Sewer - Short Lived Assets	\$20,000

Total Article 4.	\$235,000
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Greg Placy made the motion to amend Article #4 to read to raise and to raise and appropriate the sum of forty thousand dollars (\$40,000) for the following Capital Reserve Funds. This appropriation shall be funded by taxation with the exception of the water and sewer short-lived assets, which will be funded by user fees. Sue Collins seconded the motion. The motion passed with an affirmative show of voting cards.

Capital Reserve Funds	
Highway Equipment	\$80,000 \$0
Police Cruiser	\$15,000 \$0
Bridge Fund	\$50,000 \$0
Highway Paving	\$50,000 \$0
Water - Short Lived Assets	\$20,000
Sewer - Short Lived Assets	\$20,000
Total Article 4.	\$235,000 \$40,000

Article 5: Greg Placy made the motion to raise and appropriate the sum of One hundred thirty thousand dollars (\$130,000) for the purpose of paving Hughes Road and to authorize the withdrawal of One hundred thirty thousand dollars (\$130,000) from the Highway Paving Capital Reserve Fund previously established for paving. Ray Gorman seconded the motion. After light discussion the motion passed with an affirmative show of voting cards.

Article 6: Sue Collins made the motion to raise and appropriate the sum of One hundred twenty-one thousand six hundred twenty-five dollars (\$121,625) for Landfill Closure Expenses and to authorize the withdrawal of Sixty-five thousand dollars (\$65,000) from the Sanitary Landfill Closure Capital Reserve Fund as offsetting revenue against these expenses. Greg Placy seconded the motion. The motion passed with an affirmative show of voting cards.

Article 7: Sue Collins made the motion to raise and appropriate the sum of Six hundred twenty-two thousand six hundred fifty dollars (\$622,650) for the Colebrook Water Department and the Colebrook Sewer Facilities. Said funds to be offset by user fees. Ray Gorman seconded the motion. After light discussion the motion passed with an affirmative show of voting cards.

Water \$341,725

Sewer \$280,925

Article 8: Greg Placy made the motion to raise and appropriate the sum of Two hundred four thousand two hundred ten dollars (\$204,210) for support of the Colebrook Public Library. One hundred eighty-four thousand five hundred sixty dollars (\$184,560) to be raised through taxation and Nineteen thousand six hundred fifty dollars (\$19,650) is to come from other library balance on hand January 1, 2020, book sales, donations, trust funds, non-resident fees, other communities, overdue fines, book resale, copying fees, etc., such funds to be expended under the direction of the Board of Library Trustees. Sue Collins seconded the motion. The motion passed with an affirmative show of voting cards.

Article 9: Ray Gorman made the motion to see if the Town will vote to raise and appropriate the sum of Five thousand dollars (\$5,000) to be added to the previously established Library Building Repairs and Replacement Capital Reserve Fund for Library Building Repairs and Replacement. Greg Placy seconded the motion. The motion passed with an affirmative show of voting cards.

Article 10: Sue Collins made the motion to raise and appropriate the sum of Ninety-eight thousand six hundred five dollars (\$98,605) for the operation and maintenance of the Colebrook Cemeteries, the sum of Ninety thousand six hundred five dollars (\$90,605) to be raised through taxation and Eight thousand dollars (\$8,000) to be raised from burials, cemetery trust funds and other Colebrook Cemetery revenues. Greg Placy seconded the motion. The motion passed with an affirmative show of voting cards.

Article 11: Sue Collins made the motion to raise and appropriate the sum of Five thousand dollars (\$5,000) to be added to the Colebrook Cemetery Grounds Maintenance and Reclamation Expendable Trust Fund. Greg Placy seconded the motion. The motion passed with an affirmative show of voting cards.

Article 12: Ray Gorman made the motion to raise and appropriate the sum of Three hundred forty-one thousand six hundred dollars (\$341,600) for the Northern Borders Dispatch Center, one hundred sixty-four thousand three hundred five dollars (\$164,305) to come from participating towns, and One hundred seventy-seven thousand two hundred ninety-five dollars (\$177,295) to come from taxation. Greg Placy seconded the motion. After light discussion the motion passed with an affirmative show of voting cards.

Article 13: Ray Gorman made the motion to raise and appropriate the sum of Ten thousand three hundred thirty-five dollars (\$10,335) for the purpose of funding Northern Borders Dispatch Center Equipment totaling Eight thousand three hundred thirty-five dollars (\$8,335) and Two thousand dollars (\$2,000) for trail maintenance. Eight thousand two hundred sixty-eight dollars (\$8,268) to come from participating towns and Two thousand sixty-seven dollars (\$2,067) to

come from taxation. Greg Placy seconded the motion. After light discussion the motion passed with an affirmative show of voting cards.

Article 14. Ray Gorman made the motion to raise and appropriate Fourteen thousand six hundred sixty-five dollars (\$14,665) for the Northern Borders Dispatch Center Capital Reserve Fund to be used for future replacement of dispatch equipment. Eleven thousand seven hundred thirty-two dollars (\$11,732) to come from participating towns and Two thousand nine hundred thirty-three dollars (\$2,933) to come from taxation. Greg Placy seconded the motion. After light discussion the motion passed with an affirmative show of voting cards.

Article 15: Greg Placy made the motion to raise and appropriate the sum of Twenty-four thousand five hundred fifty dollars (\$24,550) for Stonegarden Police Department Equipment and Patrol. This amount is to be reimbursed from Grant Revenues. Ray Gorman seconded the motion. The motion passed with an affirmative show of voting cards.

Article 16: Greg Placy made the motion to raise and appropriate the sum of Two thousand five hundred dollars (\$2,500) for the Emergency Management Capital Reserve Fund for the purpose of future purchases of emergency management capital equipment. Sue Collins seconded the motion. The motion passed with an affirmative show of voting cards.

Article 17: Greg Placy made the motion to raise and appropriate the sum of Two thousand five hundred dollars (\$2,500) for the purpose of expending the funds for a Used Oil Grant. This amount is to be reimbursed from the State of NH. Ray Gorman seconded the motion. The motion passed with an affirmative show of voting cards.

Article 18. Sue Collins made the motion to raise and appropriate Twenty-five thousand dollars (\$25,000) for a Community Development Block Grant to study and plan upgrades to the water distribution system at the Colebrook Mobile Home Cooperative located off Couture Street. This amount will be reimbursed from grant revenues. Ray Gorman seconded the motion. The motion passed with an affirmative show of voting cards.

Article 19: Greg Placy made the motion to see if the Town will vote to accept, ratify and confirm the reports of the Agents, Selectmen, Auditors and all other Town Officers. Sue Collins seconded the motion. The motion passed with an affirmative show of voting card.

Article 20: Sue Collins made the motion to transact any other business that may legally come before this meeting. Ray Gorman seconded the motion. The motion passed with an affirmative show of voting cards.

The 2020 Citizens of the Year was awarded to Vincent & Michelle Roscillo and Phil & Susan Lambert for their generous donation of land on which to construct an ATV trail. This led to a breakthrough in the impasse between residents of South Hill Road, the Metallak ATV Club, and the Town with all parties working cooperatively on the solution.

Greg Placy announced Dean Woodard-Neary had been appointed as Emergency Management Director, the position recently vacated by Wayne Frizzell. In addition, he recognized outgoing Sheldon Gray (Cemetery Trustee) and Ron Patterson (Planning Board member) for their service.

Respectfully submitted,

A handwritten signature in black ink that reads "TAMcKinnon". The letters are connected and written in a cursive style.

Tracey A. McKinnon

SELECTMEN'S REPORT 2020: WHAT A YEAR!

Twenty-twenty began on a celebratory note on January 1st as the Town and its 250th Anniversary Committee held opening ceremonies at the Tillotson Center acknowledging Colebrook's Sestercentennial. The Committee, under the leadership of David Collins, outlined its plans for a year of commemorative festivities. January 1st was a good day!

In February, the Presidential primary saw a high turnout with more than 20 candidates on each of the Democratic and Republican ballots. That was followed by local elections and Town Meeting on March 10th.

And then on March 13th regular everyday life as we knew it changed. First the schools closed, then non-essential businesses closed – that included many of our stores, restaurants and lodging. Our new vocabulary included pandemic, social-distancing, self-isolation and quarantine. Suddenly days on the calendar all looked alike – mostly blank without appointments, meetings, projects, travel, and get-togethers with friends. Events were cancelled entirely or postponed for months. It was no ordinary time during the international outbreak of COVID-19. The business of running a town remained an essential business but Town Hall closed to the public. In order to connect and serve, we developed a more acute relationship with technology and beginning on April 13, 2020 Selectmen's meetings were conducted with a ZOOM app.

Late in 2019, Wayne Frizzell had stepped down as the Town's Emergency Management Director, a volunteer position. (Thanks Wayne!) Fortunately for the Town, Dean Woodard-Neary came forward and applied for the position. The Selectmen appointed Dean on March 9, 2020. Within a few weeks he was tasked with being the Incident Command Director for local preparations if the pandemic hit locally. In conjunction with the NH National Guard an overflow health care facility was set up in the school gymnasium. It was later dis-assembled prior to the fall opening of Colebrook Academy and Elementary School.

The town department most affected by social distancing was the recreation department which faced a challenging year with Recreation Director Melissa Shaw adjusting to new protocols and finding creative ways to provide recreational opportunities amid the pandemic. The department pivoted 180 degrees, partnered with the library for several programs and launched new versions of summer camp programs and holiday programs with precautions to keep kids safe and meet state mandates.

The majority of businesses in town were affected by the pandemic. We watched our favorite restaurants and hair salons close for several weeks. Our travel, tourism and event venue businesses became victims too.

The Governor did not announce “re-opening” (for many organizations on a limited basis) until mid-June. Town Hall re-opened to the public on July 6th. The final phase of the water main upgrade on Park Street (US Route 145) began the same day.

In August we learned that American Performance Polymers (APP) had received federal funding to expand its glove making operation at its Gould Street facility with the goal of producing 500,000,000 American-made gloves annually by July 2021. The company is adding 115,200 square feet of new space and has accelerated hiring. The prospect of 250+ new jobs in Colebrook remains truly exciting. The manufacturing demands of glove production on the capacity of the Town’s water system and waste water treatment facilities are currently being evaluated by teams of engineers representing both APP and the Town. The NH Department of Environmental Services is a party to the ongoing discussions.

The local real estate market has been robust and the Planning Board has been busy keeping up with subdivisions, site plans and building permits. Dunkin’ is building a new store at the corner of Titus and Main. A new real estate office, a tack shop and a couple barber shops have opened.

This year has been challenging. We are proud of our town employees who did a terrific job of delivering “essential services” and hardly missing a beat through all these unusual circumstances. We are thankful to the citizens who stepped up and volunteered during the primary and general elections; to the folks who revitalized the Memorial lot; and to those who kept us focused on the truncated celebration of our Town’s 250th anniversary. There are many volunteers who worked behind the scenes on ATV and snowmobile trails that were essential to keeping our fragile tourism sector alive. There are no words to express adequate appreciation to all the front-line health care workers who stood up to the deadly threat of COVID-19.

Chief Steve Cass who has been with the Colebrook Police Department announced his retirement and we are truly grateful for his years of leadership and service to our Town.

As we wonder when the old normal will come back, we will continue our work to make Colebrook stronger and more relevant for the next year, 50 years or 100 years.

Respectfully submitted,

Greg Placy, Chairman
Raymond Gorman, Vice-Chair
Suzanne Collins
Selectmen

TOWN MANAGER'S REPORT

Every March, after months of multiple budget meetings, worry and many very long days, the completion of town meeting brings a collective sigh of relief from municipal employees and boards. During the March 2020 town meeting, the proposed budget was approved albeit with a deep cut to capital reserves funding (which is our savings account for town infrastructure improvements and vehicle replacements). Despite this significant budget impact, our town meeting concluded successfully, and our path through 2020 looked to be straight and well-charted. However, this was not to be the case.

Within days, the national alarm sounded in response to the exponentially contagious COVID19 virus. This resulted in Governor Sununu issuing executive orders for shutdowns and quarantine. Only then did we realize how lucky we were to have completed the annual town meeting process. Many towns in NH were caught flat-footed and were unable to complete their annual meetings; such as in SB2 towns. These towns had to spend weeks hashing out budgetary legalities with the governor's office and state legislature as their annual meetings were put on hold.

At the onset of the shutdown and quarantine orders, Colebrook's municipal employees scrambled to conduct the day-to-day aspects of running a town while simultaneously creating new protocols to protect themselves and the public. It was soon evident that the upgrades to IT equipment in years past (and the blessing of reasonably dependable internet at town hall) were going to get us through this brave new world.

While staff did their best to provide business as usual, town employees were not immune to the chaotic effects of shutdown. We closed town hall as schools closed, and other local employers followed suit. Regular schedules and normal responsibilities were completely upended as employees joined the rest of our state and country in juggling childcare and on-line learning for children, working from home and defining new infection prevention protocols. There were delays in supplies, deliveries and a mounting concern about when or if this pandemic would end. Not once did the ball drop at town hall even in this highly uncertain new environment.

Later in 2020, the virus landed suddenly in Colebrook and quarantining of employees possibly exposed to the virus (along with a few who became ill), upped the ante and increased the difficulty of maintaining departmental operations. Again, town business was conducted efficiently and successfully. Additional stringent disinfection protocols were implemented in town buildings and our participation in North Country virus response team meetings soon became the norm.

We are one year into this state of emergency and Colebrook town employees have done an exemplary job of working while balancing the stress and worry that accompanied this pandemic and its unknowns. The best example of your employees' exemplary commitment during these

unprecedented circumstances is the Water and Sewer Department's rapid response to repair the extreme damage and pump burnout caused by sanitizing wipes being flushed into the municipal sewer during March. With help from the highway department, and administrative support from Town Hall, we were able to avoid a public health emergency. The clogs nearly shut down the entire municipal system. Pump repair and replacement costs were in the thousands of dollars.

I am choosing to detail this one example to highlight the multiple responsibilities your town employees undertake in their day-to-day operations. Even as a small town of approximately 2,300 souls, Colebrook is the medical, social service, law enforcement, business and service center for Northern Coos County. This community's resources require frequent integration with all town departments to keep the fabric of our region intact. Much of this effort and coordination goes unseen by those who dare to imagine how town government functions. The Town of Colebrook collaborates daily with various outside agencies and regional partners which is to the benefit of all Colebrook citizens. As an example, we are involved in the current Coos County Broadband Initiative which is region-wide and will bring high-speed internet infrastructure to area towns in the next couple of years.

While snowplowing and tax billing are essential municipal functions, there is so much more to successfully running even a small town. Our physical resources are limited, and our annual budget is very modest compared to other towns in northern New Hampshire. We operate with less than 20 full-time employees excluding Northern Borders Dispatch and the library who each have separate internal operating structures. This relatively small number of employees, along with our part-time folks provides a full array of services which rival larger towns such as Lancaster or Littleton.

Very few towns of Colebrook's size run a wastewater treatment plant, transfer station, regional emergency dispatch, recreational programs and a library, along with providing a substation for state police and other law enforcement entities as well as accommodating state district court facilities within our modest town hall. The demand for Town welfare assistance continues to grow while regional social service agencies struggle with Covid-impacted onsite response. Town staff have coordinated emergency housing, transportation, fuel, and food assistance to clients while pushing for better resource collaboration with area social service agencies.

This year, employees continued work on four separate grant-funded projects including the final phase of our water and sewer infrastructure upgrades and installation of water metering technology, preliminary engineering on the Bear Rock Road bridge, continued progress on the Main Street - US Route 3 upgrade of sidewalks and streetscape and oversight of a Community Development Block Grant awarded to the Colebrook Homeowner's Cooperative mobile home park.

The surprise expansion of American Performance Polymers (APP) in late summer with the awarding of a \$24 million dollar US Department of Defense contract for nitrile glove

manufacture created an opportunity for the Town to meet APP's needs by seeking additional grant funding on municipal infrastructure upgrades.

This APP expansion will provide a great economic boost to the town and we are pleased to host this enterprise. The accelerated timeframe for APP to ramp up to full-production capacity in July, creates an ambitious schedule to implement associated upgrades to our existing wastewater facility. We are fully engaged with APP and with our contracted engineering firm CMA Engineers as well as with state and federal funding agencies. We are playing a critical role in a rapid response solution for these upgrades. We are hopeful that this expansion will create a more diversified commercial tax base in Colebrook and a better community as a result.

A dedicated group of town employees, board of selectmen and volunteers, began a several months long process of upgrading our local emergency operations and hazard mitigation response plans which is required by NH Department of Safety/Homeland Security every five years. The effort was overseen by Mapping and Planning Solutions of Whitefield and the plans provide accurate and detailed response protocols for municipal and regional emergencies such as flooding, major fires, hurricanes, ice storms and the like. The upgrade of these plans provides a current inventory of resources and equipment - making emergency response more streamlined in times of crisis.

The town-wide revaluation of property by our contracted assessing firm was completed in February of 2020 after a several-months delay. While many property owners were not thrilled with the increased worth of their property after revaluation, the higher values given to Colebrook properties boosted the total valuation of the town which can positively affect tax value calculations within the convoluted formula of New Hampshire property tax law. For those people now selling local properties in a red-hot Covid19-driven real estate market, those higher values validate comparative real estate values and support increased listing prices.

All in all, it has been a busy and very different time since we were together at our last town meeting. Colebrook is a small town with great potential. Through ongoing cooperation and collaboration among all citizens, we can land solidly on a common goal of renewed municipal excellence. That being said, however, good democracy does not happen in a vacuum. Support your town government by being a citizen informed by the facts, listen to other opinions with an open mind, volunteer with an open heart and provide constructive criticism towards implementing local solutions.

Please keep in mind your hard-working employees and support opportunities for well-planned growth as you vote on March 9th.

Sincerely,

Sharon A. Penney

Colebrook Town Manager

TOWN CLERK'S REPORT

I would like to take this opportunity to thank the Town of Colebrook and all its residents for allowing me to serve as your Town Clerk. It has been an honor, a privilege, and an experience that I will never forget. The duties and responsibilities of a Town Clerk are numerous and varied. On any given day you can be registering motor vehicles as well as digging through records older than your grandmother to find a piece of lost history. Somedays you are offering a hug and lending a shoulder to someone as you process death certificates for them. You also celebrate new babies that come in for a birth certificate or couples who are shaking as they apply for their marriage license. This past year brought all these along with preparing for the annual town meeting, primary election and a presidential election. You never know what your day will bring and that truly has been my favorite piece of being a Town Clerk.

As I slowly step down from this position, I know I am leaving it in great hands. Debra Thompson believes that the Town Clerk position is an honor and privilege as well. She understands it is a position one must earn, keep by being there for the town, and by doing your best for them every day.

I cannot forget to thank Sheila Beauchemin for all she has done to teach me everything about a Town Clerk but also a friend. Sheila Beauchemin is an amazing, smart, caring and dedicated human being. The immense knowledge she carries with her regarding all things Colebrook is astounding. Thank you, Sheila Mary, for everything. Now, let's take that ride we've always talked about!

Now on to business, as shown by the breakdown, the revenue received in the Town Clerk's office has increased a bit over the last year. As in years past, the biggest portion of it can be attributed to motor vehicle fees, requests for birth, death and marriage certificates and the number of boats being registered in office.

Revenues turned over to the Treasurer during 2020:

Motor Vehicle Registrations (3057)	\$483,565.41
Dog Licenses (291)	\$1,608.00*
Fines Incurred for Licensing Late	\$0
State Vital Record Fees	\$4,442.00*
Fees for Abstract Records, Unincorporated Townships Transactions, UCC Fees	\$7,616.60
Boat Registrations (112)	\$1,959.39

Bad Check Collection Fees	\$25.00
Total Turned Over to the Treasurer	\$499,216.40

*Of the total turned over to the Treasurer, \$543.00 is paid to the Department of Agriculture for Animal Control per RSA 466:4. The full amount of \$4,442.00 collected for the State Vital Record fees is also remitted to the New Hampshire Department of State.

Respectfully submitted,

Tracey McKinnon
Town Clerk

TREASURER'S REPORT

Twenty-twenty is a year that most of us were happy to put behind us. The Town of Colebrook was coming out of a period of inconsistent revenues and expenses when we were struck with an even more challenging experience. We were quickly thrown into a situation that would require a great deal of creativity, patience, and dedication of our town employees to continue to perform the essential activities necessary to fulfil our daily financial responsibilities. I commend all of our staff for the hard work they did to keep the town operating. We maneuvered through and are still doing the work that needs to be done. We have had a very stable period of positive cash flow and that is a welcome feeling. We have established new financial partnerships that we believe will allow us to maintain consistent and efficient financial experiences for the taxpayers and the vendors we do business with. These relationships will provide flexible options that will allow our staff to complete our daily transactions effectively using appropriate cash management practices.

This annual town report contains a complete record of the financial transactions for the Town of Colebrook as detailed in:

- Bank account balances
- Loan schedule reports
- General budget of revenues and expenditures
- Budget reports for special projects
- Trustee account balances
- Auditor's report

If additional information or explanation is necessary, please do not hesitate to contact me and I will do my best to answer your questions or concerns.

As always, I would like to extend a huge thank you to Gaetane Boire, the treasurer for the Colebrook School District, for her cooperation and coordination with the town. A huge thank you to our dedicated administrative staff as they keep the engines running and to Tammy Letson, Coos Advisors for her expertise and knowledge. Finally, I wish to thank Julie Brunault, deputy treasurer, for her contributions throughout the year when I was unable to perform my duties.

Respectfully,

Alicia Boire, Treasurer
Town of Colebrook

TAX COLLECTOR'S REPORT

	DEBITS			
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>Prior</u>
Uncollected taxes beginning of year				
Property Taxes	-	2,061,934.41	(9.18)	2,440.75
Land Use Change	-	-	-	-
Yield Taxes	-	348.00	-	-
Utility Charges	-	91,940.17	18,457.54	443.22
Interest & penalties	-	24.87	-	30.15
Prepayments	-	-	-	-
Taxes committed this year				
Property Taxes	5,330,950.86	-	-	-
Land Use Change	11,833.20	-	-	-
Yield Taxes	10,820.80	-	-	-
Excavation Tax @ \$.02/yd	255.60	-	-	-
Utility Charges	430,581.35	148,591.36	-	-
Other Charges	1,440.00	574.50	-	-
Overpayment refunds				
Property Taxes	4,984.05	23,593.16	-	-
Utilities	-	2,591.73	-	-
Interest & penalties on delinquent tax	3,960.45	38,470.24	2,780.02	-
TOTAL DEBITS	<u>5,794,826.31</u>	<u>2,368,068.44</u>	<u>21,228.38</u>	<u>2,914.12</u>
	CREDITS			
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>Prior</u>
Remitted to treasurer				
Property taxes	4,918,721.86	1,856,954.37	(9.18)	-
Land Use Change	7,483.20	-	-	-
Yield Taxes	10,117.36	348.00	-	-
Interest (include lien conversion)	3,960.45	34,013.17	2,780.02	-
Excavation Tax @ \$.02/yd	255.60	-	-	-
Utility Charges	336,581.57	180,573.98	6,237.52	-
Conversion to Lien (principal only)	-	242,556.05	11,493.72	-
Other Charges	1,380.00	574.50	-	-
Abatements made				
Property Taxes	663.30	31,919.97	-	-
Yield Taxes	-	-	-	-
Utility Charges	3,210.95	2,836.77	-	216.00
Current levy deeded	-	-	-	-
Uncollected taxes end of year				
Property Taxes	444,824.98	(0.05)	-	2,440.75
Land Use Change	4,350.00	-	-	-
Yield Taxes	703.44	-	-	-
Utility Charges	91,964.44	18,292.93	666.30	167.22
Penalty Charges/Interest	-	(1.25)	-	30.15
Prepayments	(29,450.84)	-	-	-
Other Charges	60.00	-	60.00	60.00
TOTAL CREDITS	<u>5,794,826.31</u>	<u>2,368,068.44</u>	<u>21,228.38</u>	<u>2,914.12</u>

TAX COLLECTOR'S REPORT

	LIEN DEBITS			
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>Prior</u>
Unredeemed Liens Beg of Year	-	241,667.16	120,204.60	54,526.54
Liens Executed During Fiscal Year	273,260.85	-	-	-
Interest & Costs Charged	3,594.15	16,686.00	31,310.59	2,646.18
TOTAL DEBITS	<u>276,855.00</u>	<u>258,353.16</u>	<u>151,515.19</u>	<u>57,172.72</u>

	LIEN CREDITS			
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>Prior</u>
Redemptions	53,591.83	91,103.20	91,944.15	6,763.05
Interest & Costs Collected	2,217.67	17,542.50	32,340.12	2,740.59
Abatements of Unredeemed Liens	964.69	1,215.04	1,241.97	4,937.21
Liens Deeded to Municipality	5,177.02	5,057.73	4,852.72	9,337.29
Unredeemed Liens Balance	214,903.79	143,434.69	21,136.23	33,394.58
TOTAL CREDITS	<u>276,855.00</u>	<u>258,353.16</u>	<u>151,515.19</u>	<u>57,172.72</u>

Respectfully submitted by,
Melanie Mathieu
Certified Tax Collector

POLICE DEPARTMENT REPORT

The year 2020 “a year to be remembered” is not an understatement. With the events that occurred across the country, to include a pandemic, there was a change in the way society communicated. Twenty-twenty is gone and with it, we hope, all the bad luck as well.

Officer Joshua Lindor joined the department in November. He is a young man from the area, and I am sure he will be a good fit for the town.

The police department will be going through significant changes in the very near future surrounding the governors order dealing with law enforcement accountability. The recommendations involve a statewide accreditation process. The attorney general’s office is looking to have all police departments in the state adopt the same policies and procedures. This is going to put a burden on smaller agencies that do not have modern facilities. Another part of the process will involve requirements from New Hampshire Police Standards and Training in Concord. Yearly training requirements for certified officers will jump in the coming years. The length of training academies is going to increase soon. All the training requirements involve more money in training budgets and more money in the overtime budget to fill empty shifts.

The region has seen a sharp increase in the number of thefts involving catalytic converters. The perpetrators are just crawling underneath vehicles with a cutting device and cutting the exhaust pipe on either side of the converter. The unknowing victim does not realize anything is wrong until they start their vehicle. Like any crime the smallest thing could lead to that crime being solved.

I wanted to take a minute and acknowledge the Emergency Management Director Dean Neary. Dean came on when the previous Emergency Management Director resigned and a very short time later the governor’s emergency declaration soon followed. Dean stepped into a position that is a volunteer position and basically became the voice of the region. Dean has been balancing his full-time job and the EMD position.

By the time all of you read this in the town report I will be retired. Paul Rella will be assuming the position of Chief of Police. I wish him and the other staff well in the coming years.

Remember if you want to give an anonymous tip about drug activity call 1-800-NAB-DOPE (1-800-622-3673).

Respectfully,

Stephen R. Cass
Chief of Police

WATER AND SEWER DEPARTMENT REPORT

Two-thousand twenty was another mixed year for the Water and Sewer Department. The Covid-19 pandemic caused numerous problems and delays in the department's work schedule. The water and sewer main replacement work experienced a delayed start, due to delays by the Vermont construction contractor, COVID-19, and regulatory delays. Access to homes for new meter installation was also problematic.

However, by year's end the installation of meters was over 90 percent complete, and we hope to finish the Route 145- Corliss Lane portion of the water and sewer project in early 2021.

I wish to thank Greg Marchand for the extra time and effort expended to bring the meter system online for the department. In addition to their normal daily workload, I thank the Colebrook Highway Department for their help and manpower given to us to help with breaks and traffic control. I also thank the office staff for handling the many calls coming in when we were forced to shut services down to repair leaks. Thank you to the Town Manager and Select board for their support in allowing us the time and supplies to improve the system. Finally, a thanks to the residents for their support and understanding through this process.

Respectfully,

Brian Sullivan
Water and Sewer Superintendent

HIGHWAY DEPARTMENT REPORT

In 2020 the Colebrook Highway Department was very productive and accomplished many necessary road projects to help maintain our roads and keep them safe.

Examples of work accomplished:

- Paved Hughes Road.
- Cut down bent trees along roads.
- Replaced 3 culverts.
- Replanted some small areas.
- Put down 600 tons of stone for mud season.
- Added 3,000 tons of gravel in necessary places.

Additional town work included:

- Hauled 3,000 yards of winter sand.
- All town gravel roads were graded; rock-raked; and received applications of calcium chloride 2 to 3 times.
- Year-round maintenance and repairs to town trucks, plow and other highway equipment.

The end of 2019 was as demanding as the entire year. The winter that carried us into 2020 was just as demanding and continued through April 2020. Then, Covid-19 hit hard.

I would like to thank my crew for all the time spent plowing and sanding to keep the roads and sidewalks clear throughout the 2019-2020 winter season.

The hard work and dedication they put into work everyday and the sacrifice of time spent away from their families is greatly appreciated.

I would like to thank Brian Sullivan and Greg Marchand from the Water & Sewer Department for their help and cooperation throughout the year.

Sincerely,

Anthony "TJ" Rossitto
Road Agent

PLANNING BOARD REPORT

In 2020 the Planning Board issued 38 Zoning Ordinance Certificates of Compliance. Seven were for new home construction. The majority of the remainder were for additions, sheds, and garages.

The Planning Board continues to try to make the permitting process as simple, easy and streamlined as possible. The Board has tried to be as proactive as possible to make the permitting process easy and also safe as possible during this pandemic.

The Board continues to look at the Town's regulations and ordinances to keep them current with the times. We hope to be prepared for any major changes in the area or to assist in attracting and facilitating new businesses. This year the Planning Board will reexamine and update the Town Master Plan to help project future infrastructure improvements and aid in obtaining grants.

There was a slight rise in violations in 2020. If you are not sure a permit is needed, just call and someone will answer your questions and if needed, assist you in the permit process. If you have an idea for a project or business, bring it to the Board and they will assess and guide you through the conceptual idea all the way to the final plan. There is no permit fee associated with a conceptual plan.

There are openings on the Board as a regular member and as alternate members, we welcome anyone interested in serving. It is always interesting and a good form of civic duty.

Our meetings continue to be held on the first Tuesday of the month, beginning at 6 pm. Current meetings are being held via ZOOM. When things get back to normal, they will be held in the courtroom at the Town Hall. Everyone is invited and encouraged to attend.

Respectfully,

Mike Ouellet
Planning Board Administrator

Statistics for 2020:

	<u>Permits Issued</u>
Certificates of Compliance Issued	38
Certificates of Compliance Extended	1
Sign Permits Issued	8
Driveway Permits Issued	5
Site Plans Approved	11
Subdivisions Approved	4
Boundary-Line Adjustments Approved	2
Voluntary Mergers	1

RECREATION DEPARTMENT REPORT

A Year-Round Recreation Department!

The Colebrook Recreation Department celebrated its 23rd year of offering programs to the community in 2020 and it was done a bit differently. At times it did seem as if the year was becoming much longer than it should have been. Due to many mandates, protocols, and procedures that COVID-19 made necessary, many of our traditional programs did not happen in the same manner. We were able to offer a number of virtual programs at the start of the shut down and then adapt as time went on. During the spring quarantine we were able to offer over a dozen virtual programs to the children of the community with craft kits, movie nights, and scavenger hunts.

Due to the programs being offered in a different way during 2020 the fee structure was also adjusted. With fewer programs there was less income falling \$7000 short of the expected revenue. Also because of the circumstances in 2020 there was a surplus of the employee wages line item. Although we were not able to raise the expected revenue funds, between what we did raise and what we saved, it equaled what the town was planning for money from the department.

Some key events for the Recreation Department in 2020.

- The partnership between the Colebrook Recreation Department and Colebrook Public Library earned the collaboration a place in the Tillotson Learning Community.
- The department expanded its ability to reach community members by offering Netflix Parties and Kahoot quizzes.
- The partnership formed with the Colebrook Kiwanis has been a rewarding relationship. Members have assisted with delivering food boxes, volunteered to hang lights, and assist with the holiday programs. Making all these programs a success for our community.
- The community support for the first Halloween River Walk was outstanding. The community donated over \$500 and enough candy to fill 700 candy bags for the children in the community.
- Assistance from the Tillotson North Country Foundation aided the Recreation Department, Public Library, and Kiwanis to put on the 12 Activities for Christmas throughout the month of December.
- The Recreation Department wrote several grants to assist with programming in 2020:
 - Snowshoe Rack for access to snowshoes for the community
 - Bangor Bank Cultural Grant Programs
 - Children's Literacy Foundation At Risk Grant
 - NH Empower Youth Program Grant to fund the Tilly Cafe teen program
 - New Hampshire Charitable Foundation technology grant for virtual recreation
 - Tillotson North Country Foundation Winter COVID-19 Programming funds
 - Tillotson North Country Foundation River Walk staffing grant

Thank you to Dan's Construction and Don Noyes Chevrolet for making donations to the Colebrook Recreation Department so we are able to continue offering programs to our community through these new times.

With limited access to the schools all events and programs can be found in the News and Sentinel, Colebrook Recreation Department Facebook page or our website at www.colebrookrecreation.weebly.com.

Respectfully submitted,
Melissa Shaw
Colebrook Recreation Director
603-237-5086
colebrookrecreation@gmail.com

PUBLIC LIBRARY REPORT

Twenty-twenty was a year we will never forget. The Library circulations were down 53% and patron visits were down 75%. We closed for three months, then opened for curbside and had three weeks in October that we allowed minimum visits before closing again to just curbside.

Dona Sparklin left us and Elise Fuller was hired to take her place.

Covid-19 arrived in March and we needed to come up with ideas to engage our readers. We encouraged people to use our Online catalog to search and put holds on books. Elise Fuller started a Library Podcast, emphasizing local services available to the community. (Fire Safety, Domestic Violence, History of local aviation and Palliative care.) Also, Elise did a monthly newsletter via email (44 people signed up). We upped our Facebook posts to keep people informed of resources during Covid-19.

The Children's Room had to rework its in- person programming. Melissa used Facebook for story hours and Lego club. Summer Reading was done virtually with a lot of outside activities (Scavenger hunts and take and make activity kits.) We teamed up with the Recreation Department to have their counselors read to kids in their driveways.

We received a Clif Grant to do poetry in April, because of the Sesquicentennial, they focused on Colebrook. We published the poems and have a copy at the library. Because this grant was not fully utilized Clif gave us permission to use the monies to build a Story walk on the Riverwalk.

The Kids Books & the Arts grant, along with a donation from the Historical Society were used to hire Simon Brooks, a storyteller, who told the story of the Colebrook Flood of 1929.

Since we were closed March through May, we renovated the bathroom in the Children's Room with funds from a Tillotson Grant we had received.

Nancy Dodge's House was sold and our portion of the proceeds have been entrusted to the Trustees of Trust Funds for the purpose of keeping her collection updated.

We digitized the News & Sentinel from 1870-1975, which is available through our website; colebrookpubliclibrary.weebly.com.

I want to thank everyone who donated their time and materials for our projects over the year. Donations were greatly appreciated since we did not have our Book & Bake sale, we thank you. To my Trustees and staff, thank you for the support during this trying time.

Respectfully submitted,

Julie Colby, Director

CEMETERY TRUSTEE'S ANNUAL REPORT

The unprecedented year of 2020 has seen many changes for all of us and the Cemetery Trustees continued with business making necessary adjustments for meetings, burials, etc. with our last urn burial being completed on December 10th. We welcomed three new additions to our Board this year with Julie Brunault (Treasurer), Denise VanBeuren (Vice Chairman) and Terrence Rosi. The Colebrook Village Cemetery opened on May 15th and our sexton Sheila Parkhurst has recorded 12 full burials and 20 urn burials for the year with David Bunnell helping to cover duties whenever needed. Sheila also completed a full inventory of the cemetery shed in August.

Dorman Paving efficiently completed the paving of two additional roads within the cemetery. Our mowing, trimming and leaf removal contract has been awarded to Boire Property Maintenance for the next three years. David Hicks has been working on the monument list and has completed the main entrance monuments. Plans are to complete the landscape work at the main entrance once weather allows to complete this project.

A great deal of time was spent by the Board discussing, revisiting, and revising the Bylaws of the Town of Colebrook Municipal Cemeteries along with the updating to more modern plot maps for the Colebrook Village Cemetery.

The Board is looking forward to a more stable and enjoyable 2021 for us all and continuing our work in keeping our cemeteries within the Township of Colebrook to the highest standards that we can provide.

Respectfully submitted,

Jodi L. Smith

Cemetery Trustee/Secretary



Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Town Manager and Members of the Board of Selectmen
Town of Colebrook
Colebrook, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Colebrook, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Colebrook, as of December 31, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof, and budgetary comparisons for the major governmental funds, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 8 and the pension and OPEB information on pages 46 through 49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited

procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on this information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Colebrook's basic financial statements. The combining nonmajor governmental and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining nonmajor governmental and individual general fund schedules and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental and individual general fund schedules and schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 2, 2021 on our consideration of the Town of Colebrook's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the Town of Colebrook's internal control over financial reporting and compliance.

Roberts & Heune, PLLC

Concord, New Hampshire
February 2, 2021



Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Town Manager and Members of the Board of Selectmen
Town of Colebrook
Colebrook, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Colebrook, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town of Colebrook's basic financial statements, and have issued our report thereon dated February 2, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Colebrook's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Colebrook's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

February 2, 2021

Roberts & Greene, PLLC



Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR THE MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Town Manager and Members of the Board of Selectmen
Town of Colebrook
Colebrook, New Hampshire

Report on Compliance for the Major Federal Program

We have audited the Town of Colebrook's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the Town of Colebrook's major federal program for the year ended December 31, 2019. The Town's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the Town of Colebrook's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the Town of Colebrook's compliance.

Opinion on the Major Federal Program

In our opinion, the Town of Colebrook, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2019.

Report on Internal Control over Compliance

Management of the Town of Colebrook is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR THE MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

February 2, 2021

Roberts & Greene, PLLC

Bank Accounts for The Town of Colebrook

Town Funds

General Fund Account		Recreation Revolving Fund	
Beginning Balance	1,142,997.93	Beginning Balance	13,784.59
YTD Revenues	11,914,701.61	Deposits Made	27,408.00
YTD Expenditures	(11,499,984.61)	Withdrawals	(8,739.88)
Ending Balance	1,557,714.93	Ending Balance	32,452.71
Police Detail State Revolving Fund		River Wall/River Walk	
Beginning Balance	1,844.43	Beginning Balance	14,345.99
Transfers in	18,185.57	Interest Earned	13.09
Interest Earned	25.95	Deposits Made	190.00
Ending Balance	20,055.95	Withdrawals	(1,808.48)
		Ending Balance	12,740.60

NHPDIP Funds

Water & Sewer Truck Fund		Dispatch Fund	
Beginning Balance	42,403.65	Beginning Balance NHPDIP	8,091.75
Deposits Made	-	Transfers in	35,926.27
Interest Earned	265.77	Interest Earned	152.00
Ending Balance	42,669.42	Withdrawals	-
		Ending Balance	44,170.02
Water Fund		Sewer Fund	
Beginning Balance	51,526.92	Beginning Balance	35,267.59
Deposits Made	-	Transfers in	2,875.38
Interest Earned	322.95	Interest Earned	222.15
Ending Balance	51,849.87	Ending Balance	38,365.12
Dispatch Trail Maintenance			
Beginning Balance	2,085.05		
Deposits Made	4,000.00		
Interest Earned	24.91		
Withdrawals	(3,750.00)		
Ending Balance	2,359.96		

Town Trustee Accounts

Sanitary Landfill Closure Fund		Equipment Highway Fund	
Beginning Balance	545,285.39	Beginning Balance	151,826.92
Interest Earned	6,348.23	Deposits Made	-
Withdrawals	(65,000.00)	Interest Earned	1,839.25
Ending Balance	486,633.62	Withdrawals	-
		Ending Balance	153,666.17

Town Trustee Accounts continued

Cruiser Fund			Bridge Fund	
Beginning Balance	38,570.17		Beginning Balance	140,688.89
Deposits Made	-		Interest Earned	1,697.10
Interest Earned	461.96		Withdrawals	-
Withdrawals	-		Ending Balance	142,385.99
Ending Balance	39,032.13			
Property Reassessment			Main Street	
Beginning Balance	23,697.31		Beginning Balance	957,959.57
Interest Earned	190.07		Interest Earned	9,396.17
Withdrawals	-		Withdrawals	(206,945.45)
Ending Balance	23,887.38		Ending Balance	760,410.29
Digital Mapping			Road Paving	
Beginning Balance	21,768.94		Beginning Balance	259,516.54
Interest Earned	262.60		Interest Earned	3,095.71
Ending Balance	22,031.54		Withdrawals	(93,150.00)
Transfer Station Equipment			Ending Balance	169,462.25
Beginning Balance	10,529.06		Sewer Assets	
Interest Earned	127.01		Beginning Balance	61,115.92
Ending Balance	10,656.07		Deposits made	20,000.00
Town Building			Interest Earned	764.45
Beginning Balance	27,012.34		Ending Balance	81,880.37
Deposits Made	-		250th Anniversary	
Interest Earned	321.21		Beginning Balance	10,243.29
Withdrawals	-		Interest Earned	162.05
Ending Balance	27,333.55		Withdrawals	(3,125.00)
Disaster Management			Ending Balance	7,280.34
Beginning Balance	40,988.41		Water Assets	
Interest Earned	38.42		Beginning Balance	61,115.92
Ending Balance	41,026.83		Deposits Made	20,000.00
Northern Borders Dispatch Center			Interest Earned	764.45
Beginning Balance	11,800.00		Ending Balance	81,880.37
Deposits Made	14,665.00		Emergency Management	
Interest Earned	219.37		Beginning Balance	2,500.00
Ending Balance	26,684.37		Deposits Made	2,500.00
			Interest Earned	46.27
			Ending Balance	5,046.27
			Colby Street Ditching	
			Beginning Balance	156.12
			Interest Earned	1.88
			Ending Balance	158.00

Library Trust Accounts

Non-Appropriated Fund		Building Maint & Repairs Savings	
Beginning Balance	22,481.97	Beginning Balance	2,382.55
Income/Deposits	16,336.05	Interest	1.72
Interest	2.14	Ending Balance	2,384.27
Expenses	(22,324.06)		
Ending Balance	16,496.10		
		Technology Fund (CD)	
		Beginning Balance	2,730.93
		Interest	10.96
		Ending Balance	2,741.89
		Helen Hulse Memorial Fund	
		Beginning Balance	5,068.65
		Interest	63.76
		Ending Balance	5,132.41
		Janice Davis Memorial Fund	
		Beginning Balance	9,241.59
		Interest	72.77
		Ending Balance	9,314.36
		Nancy Dodge Memorial Fund	
		Beginning Balance	20,377.17
		Interest	143.60
		Ending Balance	20,520.77

Library Accounts Held by Trustee of Trust Funds

LJ Cree Sr		IOOF Library Trust	
Beginning Balance	20,241.53	Beginning Balance	9,057.04
Interest	242.02	Interest	57.25
Withdrawals	(241.53)	Withdrawals	-
Ending Balance	20,242.02	Ending Balance	9,114.29
		Memorial Trust	
		Beginning Balance	65,688.57
		Transfers from Memorial Savings	195.62
		Interest	786.65
		Withdrawals	(782.49)
		Ending Balance	65,888.35
		Mary Walker/Rolfe	
		Beginning Balance	1,154.32
		Interest	15.69
		Ending Balance	1,170.01
		Nancy Dodge Memorial Fund	
		New Funds	45,310.52
		Interest	211.42
		Ending Balance	45,521.94

Cemetery Trust Accounts

General Cemetery Fund		Cemetery Fence Maintenance	
Beginning Balance	6,841.55	Beginning Balance	5,321.73
Interest Earned	120.78	Interest Earned	33.65
Withdrawals	-	Withdrawals	-
Ending Balance	6,962.33	Ending Balance	5,355.38
A Harding & L Woodard Fund		Cemetery Maintenance & Reclamation	
Beginning Balance	1,000.00	Beginning Balance	99,908.63
Interest Earned	12.08	Deposits Made	10,225.00
Withdrawals	-	Interest Earned	1,737.40
Ending Balance	1,012.08	Ending Balance	111,871.03
Minetta Tibbets		Nellie & Elizabeth Young Fund	
Beginning Balance	15,947.71	Beginning Balance	8,000.00
Interest Earned	181.87	Interest Earned	96.61
Withdrawals	-	Withdrawals	-
Ending Balance	16,129.58	Ending Balance	8,096.61
Abner & Laura Bean		Leonard/Forristoll	
Beginning Balance	29,133.07	Beginning Balance	2,100.00
Interest Earned	27.31	Interest Earned	25.36
Withdrawals	-	Withdrawals	-
Ending Balance	29,160.38	Ending Balance	2,125.36
Perm Cemetery Trust		Cemetery Escrow	
Beginning Balance	245,829.83	Beginning Balance	2,793.05
New funds	-	Deposits Made	2,400.00
Interest Earned	2,629.66	Interest Earned	2.30
Withdrawals	-	Withdrawals	-
Ending Balance	248,459.49	Ending Balance	5,195.35

New Hampshire Department of Environmental Services

ARRA Drinking Water SRF Loan Schedule

Lendor:	NH DES	Total Disbursements:	1,885,049.21
Project No:	0481010 ARRA	Principal forgiven:	930,167.34
Term:	20 Years	Interest Rate:	2.720%

	Scheduled Payment Date	Principal payment	Interest payment	Total payment	Loan balance
	Paid to Date:	346,459.23	218,463.52	563,599.75	
10	12/1/2021	43,557.16	16,549.09	60,106.25	564,865.48
11	12/1/2022	44,741.91	15,364.34	60,106.25	520,123.57
12	12/1/2023	45,958.89	14,147.36	60,106.25	474,164.68
13	12/1/2024	47,208.97	12,897.28	60,106.25	426,955.71
14	12/1/2025	48,493.06	11,613.19	60,106.25	378,462.65
15	12/1/2026	49,812.07	10,294.18	60,106.25	328,650.58
16	12/1/2027	51,166.96	8,939.29	60,106.25	277,483.62
17	12/1/2028	52,558.70	7,547.55	60,106.25	224,924.92
18	12/1/2029	53,988.29	6,117.96	60,106.25	170,936.63
19	12/1/2030	55,456.78	4,649.47	60,106.25	115,479.85
20	12/1/2031	56,965.20	3,141.05	60,106.25	58,514.65
21	12/1/2032	58,514.65	1,591.60	60,106.25	-
	Remaining payments:	650,826.41	130,554.84	781,381.25	

United States Department of Agriculture

Main Street Loan Schedule

Lendor: USDA Total Disbursements: \$ 3,825,765.84
Term: 27 Years Interest Rate: 2.75%

Payment Date	Loan balance	Principal payment	Interest payment	Total payment
	Paid to Date:	\$ 174,205.23	\$ 180,074.77	\$ 354,280.00
2021	2,513,794.77	73,081.65	68,630.35	141,712.00
2022	2,654,105.00	75,105.21	66,606.79	141,712.00
2023	2,578,999.79	77,184.80	64,527.20	141,712.00
2024	2,501,814.98	79,321.98	62,390.02	141,712.00
2025	2,654,106.00	81,518.33	60,193.67	141,712.00
2026	2,572,587.67	83,775.50	57,936.50	141,712.00
2027	2,488,812.17	86,095.16	55,616.84	141,712.00
2028	2,654,107.00	88,479.06	53,232.94	141,712.00
2029	2,565,627.94	90,928.96	50,783.04	141,712.00
2030	2,474,698.99	93,446.70	48,265.30	141,712.00
2031	2,654,108.00	96,034.15	45,677.85	141,712.00
2032	2,558,073.85	98,693.24	43,018.76	141,712.00
2033	2,459,380.61	101,425.97	40,286.03	141,712.00
2034	2,654,109.00	104,234.36	37,477.64	141,712.00
2035	2,549,874.64	107,120.51	34,591.49	141,712.00
2036	2,442,754.14	110,086.57	31,625.43	141,712.00
2037	2,654,110.00	113,134.77	28,577.23	141,712.00
2038	2,540,975.23	116,267.36	25,444.64	141,712.00
2039	2,424,707.87	119,486.70	22,225.30	141,712.00
2040	2,654,111.00	122,795.17	18,916.83	141,712.00
2041	2,531,315.83	126,195.26	15,516.74	141,712.00
2042	2,405,120.57	129,689.48	12,022.52	141,712.00
2043	2,654,112.00	133,280.46	8,431.54	141,712.00
2044	2,520,831.54	136,970.88	4,741.12	141,712.00
2045	2,383,860.66	69,443.00	954.84	70,397.84
	Remaining Payments:	\$ 2,584,907.83	\$ 1,028,290.00	\$ 3,613,197.84

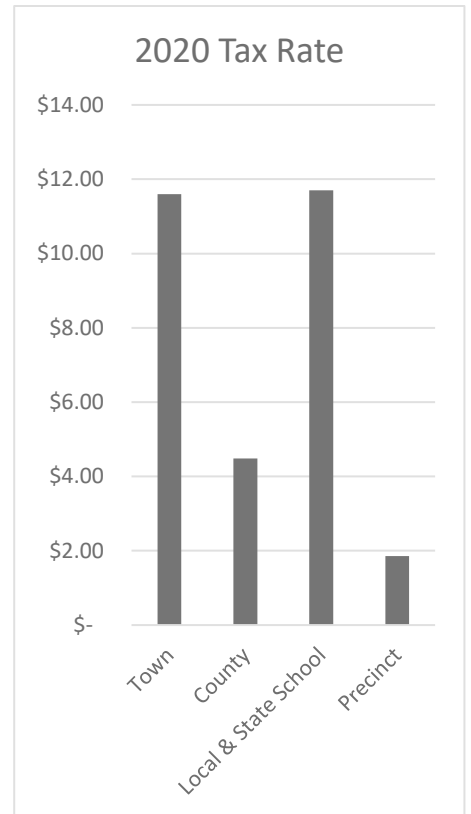
MAIN STREET PROJECT AND WATER INFRASTRUCTURE GRANT FUNDING

Warrant article 2 of the 2015 Town Meeting authorized \$6,500,000 for the reconstruction of Main Street from the intersection of South Main Street to the base of Cooper Hill. Funding for this project was split between \$3,000,000 from the issuance of bonds or notes, \$2,700,000 from State and Federal grants, and \$800,000 from the Main Street Capital Reserve Fund. Additionally, the Town received a \$400,000 grant from the Norther Borders Commission and a \$1,150,000 grant from the NH Drinking Water and Groundwater Trust Fund. The following summarizes the activity through December 31, 2020.

	Expenditures		Revenues
Prior Years Activity		Prior Years Activity	
Engineering	1,096,340	Bond Proceeds	2,687,999
Construction	3,700,859	Grant Funds	<u>2,436,269</u>
Meters	269,890	Total Prior Years	5,124,268
Legal	8,932		
Advertising	696		
Easements	500		
Traffic Count	3,177		
Energy Audit	7,180		
Administrative	4,603		
Interest on Short-term Financing	32,042		
Miscellaneous	<u>49</u>		
Total Prior Years Activity	5,124,268		
 Current Year Activity		 Current Year Activity	
Engineering	205,002	Grant Funds	850,391
Construction	1,005,757	Capital Reserve Funds	<u>206,945</u>
Meters	83,939	Total Current Year	1,057,336
Administrative	<u>556</u>		
Total Current Year Activity	1,295,254		

2020 Tax Rate Calculation

	Tax Effort	Tax Rate
Appropriations	4,176,013	
Less Revenues	(2,052,995)	
Less Use of Fund Balance	-	
Add Overlay	24,689	
War Service Credits	20,725	
Net Town Appropriation	2,168,432	
<i>Approved Town Tax Rate</i>		\$ 11.60
Due to County	837,963	
Approved County Tax Effort	837,963	
<i>Approved County Tax Rate</i>		\$ 4.48
Net Local School Budget	4,411,616	
Less Adequate Education Grant	(2,255,089)	
State Education Taxes	(304,240)	
Approved School Tax Effort	1,852,287	
<i>Approved Local School Tax Rate</i>		\$ 9.91
Net Valuation without Utilities	169,764,381	
State Education Tax	304,240	
<i>Approved State School Tax Rate</i>		\$ 1.79
Out of Precinct Rate		\$ 27.78
Colebrook Village Fire Precinct		
Fire Precinct Valuation	84,024,073	
Net Appropriation	156,285	
Tax Commitment	156,285	
<i>Approved Village District Tax Rate</i>		1.86
Total In Precinct Rate		\$ 29.64
 Gross Tax Amount	 5,319,207	
Less Tax Credits:	(20,725)	
Late Inventory Penalties:	-	
Net Tax Amount to Collect	5,298,482	



Summary of Valuations

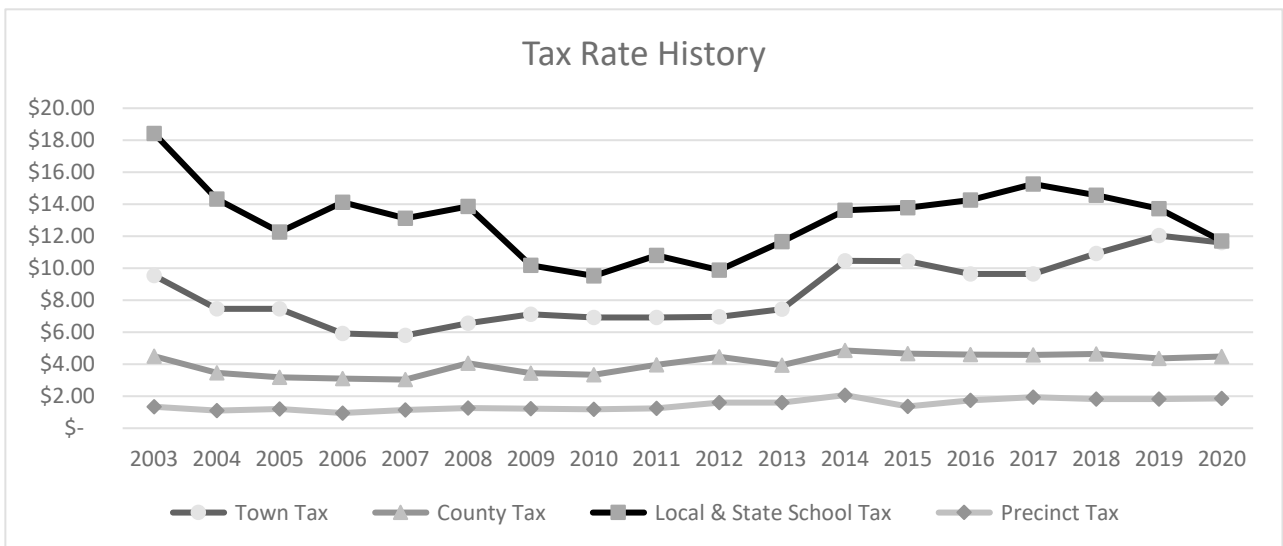
Lands	39,466,103
Buildings	130,528,278
Utilities	17,193,800
Total Valuation	187,188,181
Exemptions off Valuation	(230,000)
Net Valuation	186,958,181

Tax Rate History

Tax Rates For:	2003	2004	2005	2006	2007	2008
Town Tax	\$ 9.54	\$ 7.47	\$ 7.47	\$ 5.93	\$ 5.80	\$ 6.56
County Tax	4.51	3.46	3.18	3.11	3.04	4.07
Local & State School Tax	18.43	14.32	12.26	14.12	13.12	13.87
Subtotal Tax Rates	\$ 32.48	\$ 25.25	\$ 22.91	\$ 23.16	\$ 21.96	\$ 24.50
Precinct Tax	1.35	1.10	1.20	0.95	1.15	1.26
Total Tax Rates	\$ 33.83	\$ 26.35	\$ 24.11	\$ 24.11	\$ 23.11	\$ 25.76

Tax Rates For:	2009	2010	2011	2012	2013	2014
Town Tax	\$ 7.12	\$ 6.93	\$ 6.93	\$ 6.96	\$ 7.45	\$ 10.47
County Tax	3.45	3.35	3.96	4.46	3.95	4.86
Local & State School Tax	10.18	9.52	10.81	9.89	11.67	13.62
Subtotal Tax Rates	\$ 20.75	\$ 19.80	\$ 21.70	\$ 21.31	\$ 23.07	\$ 28.95
Precinct Tax	1.22	1.18	1.25	1.60	1.60	2.07
Total Tax Rates	\$ 21.97	\$ 20.98	\$ 22.95	\$ 22.91	\$ 24.67	\$ 31.02

Tax Rates For:	2015	2016	2017	2018	2019	2020
Town Tax	\$ 10.44	\$ 9.65	\$ 9.65	\$ 10.93	\$ 12.04	\$ 11.60
County Tax	4.67	4.60	4.58	4.64	4.36	4.48
Local & State School Tax	13.78	14.26	15.26	14.56	13.73	11.70
Subtotal Tax Rates	\$ 28.89	\$ 28.51	\$ 29.49	\$ 30.13	\$ 30.13	\$ 27.78
Precinct Tax	1.36	1.74	1.95	1.83	1.83	1.86
Total Tax Rates	\$ 30.25	\$ 30.25	\$ 31.44	\$ 31.96	\$ 31.96	\$ 29.64



ABATEMENT LIST

Name	Property Tax	Name	Property Tax
Aubin, Tr of Tr, David	394.70	Hicks, Lillian	46.99
Bartlett, Dana	1,307.64	Hinkley, Scott	256.11
Caliri Jr., Joseph	346.50	Hodge, David	1,268.47
Call, Nancy	265.14	Hurlbert, Guy	41.55
Cameron, Warren	66.20	Hutchinson, Jesse	1,039.00
Caplette, David	792.42	Katlubeckm Anthony	448.94
Carrier, Tr of Tr, Bernard	556.10	Katz, Bruce	402.86
Centracchio, Nicola	2.90	Kelly, Kathleen	482.08
Chandoha, John	119.00	Klei, Herbert	123.53
Clark, Patricia	147.64	Lambert, Todd	3,116.00
Cotnoir, Donald	39.17	Lee, James	765.72
Crawford, Ronald	246.09	Lenhardt, Stephen	683.95
Dagesse, Joseph	5,104.02	Letourneau, Maxime	2,139.23
Dauphinais, Philip	520.94	Lewis, Julie	380.32
Day, Bonnie	35.16	Lynch, Ralph	129.56
Deering, Daniel	60.72	Lyons, Daniel	334.44
DeMaire, Marc	677.93	Merritt, Ryan	560.42
Dumont, Peter	84.36	Merrow, Becky	108.47
Eldridge, Tr of Tr, Robert	322.80	Miller, Tr of Tr, Sue	370.74
Frenette, Stephen	464.00	Nash, Dana	171.74
G.L. Gettings Inc.	28.25	Nash, Susan	283.22
Gadwah, Pamela	153.66	Patton, Mark	322.39
Gueymard, Marie	3,431.81	Peters, Naomi	236.50
Hann, Bradley	377.13	Smith, Roland	69.30
Hanson, Peter	235.01	Soucy, Jeanne	81.35
Harris, Tr of Tr, Richard	174.75	White, Beverly	420.40
Haynes, Louise	99.08	Woodard, David	195.00
Herres, Roxanne	300.42	York, Thomas	295.27
Hicks Jr. Tr of Tr, Richard	1,383.87	Zizza, Mark	72.31
Total Property Abated			32,583.27
Name	Tax Lien	Total Tax Lien Abated	8,358.91
Hartlen, Andy	8,358.91		
Name	Sewer	Name	Sewer
Biron, Michael	134.90	Parker, Lee	81.89
Colebrook Hosp. Holdings LLC.	1,798.65	Potter, Philip	95.00
Hartlen, Andy	203.00	Sandhammer-Pires, Carol	25.65
Hicks, Tr of Tr, Olive	12.54	White, John	120.54
Lewis, Miyo	140.42		
Total Sewer Abated			2,612.59
Name	Water	Name	Water
Biron, Michael	23.28	Parker, Lee	51.72
Brooks, Micheline	33.00	Potter, Philip	60.00
Colebrook Hosp. Holdings LLC.	1,195.99	Sandhammer-Pires, Carol	16.20
Hartlen, Andy	168.00	Tallmage, William	1,930.20
Hicks, Tr of Tr, Olive	7.92	White, John	76.14
Lewis, Miyo	88.68		
Total Water Abated			3,651.13

CHARITABLE & NOT FOR PROFIT LISTING

Name	Valuation	Name	Valuation
45th Parallel Emerg. Medical	404,000.00	Methodist Church	513,600.00
American Legion Post # 62	131,800.00	Mohawk Grange	87,100.00
Borders Development Corp	474,700.00	North Country Community	
Canaan School District	22,900.00	Recreation Center	653,000.00
Colebrook Community Child Care	127,400.00	Shallow River Properties	413,900.00
Community Baptist Church	338,800.00	St. Brendan's Church	493,100.00
Congregational Church	530,800.00	St. Stephen's Mission Episcopal	183,800.00
Coos Animal Sanctuary, Inc	21,700.00	Tillotson Center, Inc	408,200.00
Helping Hands North, Inc.	134,800.00	Tri County Community Action	103,900.00
Indian Stream Health Center	1,261,100.00	UCVH	4,035,500.00
Jehovah Witness	316,900.00		
Subtotal	3,764,900.00	Subtotal	6,378,500.00
Total			\$ 10,143,400.00

Taxes for the Charitable & Not For Profit Listing \$ 281,783.65
Based on the 2020 Tax Rate Out of Precinct

TOWN PROPERTY INVENTORY

Map/Lot	Description	Acres	Land Value	Bldg. Value	Total Value
102-019	L/B Route 3 Cemetery	44.00	27,600	17,300	44,900
103-030	L/B Edwards Street Pump House	0.07	5,600	-	5,600
104-001	L/B Sewer Lagoons	22.00	22,500	2,500	25,000
104-006	L/B Main Street Pump House	0.05	4,800	1,900	6,700
105-015	L/O Bridge Street	0.09	1,900	-	1,900
106-013	L/B 34 Transfer Street	7.80	25,600	230,700	256,300
106-022-OPUMP	L/O 70 Bridge Street	-	-	14,000	14,000
106-038	L/B Bridge Street Parking Lot	1.90	22,700	32,000	54,700
106-048	L/O Main Street Old Town Dump	0.52	13,900	-	13,900
109-002	L/B 126 Main Street	0.29	43,300	564,400	607,700
109-025	L/B 18 Pleasant Street	0.38	28,700	218,500	247,200
109-205	L/B 17 Bridge Street	0.28	25,700	398,100	423,800
112-002	L/B South Main Street Water Co	6.17	24,800	1,080,000	1,104,800
212-002	L/B 221 Tr. LGL Memorial Hwy	101.00	90,000	31,300	121,300
214-008	L/O South Hill Road	105.00	99,300	900	100,200
225-007	L/O Reed Road	0.25	1,400	-	1,400
234-019	L/O Reed Road Cemetery	1.70	21,400	-	21,400
241-009	L/B Robert Bourne Property	2.92	26,500	5,900	32,400
244-046	L/O Route 26	0.06	1,300	-	1,300
246-026	L/B Skyline Drive	74.00	108,000	63,200	171,200
250-006	L/O Columbia Road	0.52	7,800	-	7,800
250-010	L/B 89 Skyline Drive	23.00	114,100	50,400	164,500
251-013	L/O Titus Hill Cemetery	0.36	10,000	-	10,000
254-008	L/O Josie Road (Road)	0.26	-	-	-
255-029	L/B 20 Washburn Road	296.00	192,600	100,600	293,200
Totals:		688.62	919,500	2,811,700	3,731,200

NORTHERN BORDERS DISPATCH

17 BRIDGE ST.

COLEBROOK, NH 03576

(603) 237-4487

Fax: (603) 237-9852

Email: dispatch@colebrooknh.org

911



Northern Borders Dispatch Center saw some more major, but necessary upgrades, in 2020 thanks to the grants awarded by New Hampshire Emergency Management (Homeland) and the Tillotson North Country Foundation. We were able to begin phase 2, by upgrading the Fire/EMS channel on top of Magalloway Mountain and the PD channel on Ben Young. We were unable to secure a new site on Mount Monadnock, but the Dispatch Committee was able to work with a property owner on Cree Notch to get a 10-year lease agreement for a new site.

The year 2020 was a difficult year for many people. Dispatch had a total of 8,628 calls which is small increase in calls from 2019.

In June Gary Dinco retired after more then 15 years dispatching. In December we had to say goodbye to a long-time friend to dispatch and police department with the passing of Michael Divney.

Going forward, it is vital that homes and businesses be properly numbered so emergency personnel can easily locate a property. It could save a life.

I would like to thank the staff at Northern Borders Dispatch for their continued hard work, selflessness and dedication. Without all of you, Northern Borders would not be what it is today.

I would also like to extend gratitude to our police, fire and ambulance departments as well as the Border Patrol, State Police and Fish & Game for their service to our community.

Sincerely,

Becky Robinson
NBD Administrator/ Supervisor

EMERGENCY MANAGEMENT REPORT

In 2020 the Office of Emergency Management (OEM) worked with our partners to prepare, respond, and recover from the disasters that effect the citizens of Colebrook and the North Country.

Since March, this past year has been overshadowed by the COVID-19 virus. The OEM has worked with our partners at the State Emergency Operations Center, our local health officials, SAU, law enforcement, and fire departments to plan our community's response to COVID-19. In April, with assistance from the New Hampshire National Guard, a surge hospital was set up in the Colebrook CAES gymnasium. Thankfully, the surge hospital was not activated and was torn down in July. Although the surge hospital was dismantled, we are ready to reestablish it if the need arises. We continue to meet with our community partners, state officials, and as part of the Regional Unified Command Staff for the Public Health Region for Coos and Northern Grafton Counties. These meetings will continue until this pandemic has subsided.

In September the OEM proposed to the Board of Selectmen, the creation of the Colebrook Emergency Notification System. This notification system allows us to call every landline number in Colebrook in seconds to notify our residents of active emergencies. This system also allows us to notify select neighborhoods of pending water shutoffs, road closures, etc. If you would like to register your mobile device for the Colebrook Emergency Notification System TEXT "COLEBROOK" to 99411.

During 2020 the OEM worked with our partners and Mapping and Planning Solutions on the completion of the town's updated Hazard Mitigation Plan and Emergency Operations Plan. These documents help us recognize potential hazards in the area and our disaster response plans.

This fall the OEM applied for and was awarded a grant from the state's COVID Emergency Preparedness Grant Program to purchase a computer and printer for our Emergency Operations Center.

Deputy EMD Brad Sheltry and I would like to congratulate Chief Steve Cass and Chief Brett Brooks on their retirement from our Police and Fire Departments. We thank them both for their many years of service to the Town of Colebrook. We look forward to working with Chief Paul Rella and Chief David Woodard this coming year.

Finally, we would like to thank the Board of Selectmen and citizens of Colebrook for allowing us to serve our community as we plan, prepare, respond, and recover from disasters.

Respectfully Submitted,



Dean Woodard-Neary
Emergency Management Director

45th Parallel Emergency Medical Services

2020 Annual Report



Proudly serving the Communities of:
Canaan, Clarksville, Colebrook, Columbia, Dixville, Lemington,
Norton, Pittsburg, Stewartstown, and the United Towns and
Gores

January 2021

A Note from the Chief

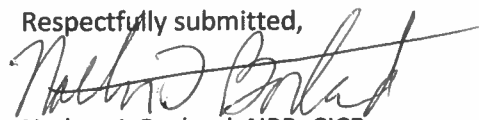
It is a pleasure to present the 2020 Annual Report for the 45th Parallel Emergency Medical Services. 2020 presented some significant challenges for Emergency Medical Services, our staff, and our community. Almost overnight, the Covid-19 pandemic changed the face of healthcare for the foreseeable future. Personal Protective Equipment (PPE) and other medical supplies that were once readily available were suddenly backordered for three to six months at a time. Responding to even routine emergency calls became tedious, as every patient now had to be considered infectious until proven otherwise. The pandemic also brought changes to our community, adjusting to "the new normal" with masks, social distancing and many businesses and people suffering due to shutdowns.

Despite the numerous challenges created by the pandemic, there were a lot of positive changes that came about as a result. The 45th Parallel EMS and Upper Connecticut Valley Hospital (UCVH) have worked closely together in developing, coordinating, and implementing response plans, along with testing and vaccination strategies. UCVH rapidly constructed a drive through testing and vaccination facility. UCVH and the 45th Parallel EMS continue to coordinate and work together to staff daily Covid testing, and vaccine clinics are being added as supplies are becoming more available.

2020 was the busiest year on record for the 45th Parallel EMS. Despite the slowest second quarter ever recorded, the year ended with a 6% total increase from the previous year. The added call volume and increase in other duties such as Covid testing could not have been accomplished without the dedication of our employees. Our staff is committed to our mission to improve the health and safety of our community.

It has been an honor and a pleasure to serve this community for another year. For more information on our CPR, First Aid and Stop the Bleed classes, Public Access Defibrillator Program, 911 sign campaign, or to learn how you can get involved, please contact us at (603) 237-5593, or feel free to stop by our station at 46 Ramsey Road, Colebrook, NH 03576.

Respectfully submitted,



Nathan J. Borland, NRP, CICP

Chief Executive Officer

45th Parallel EMS

Introduction

The 45th Parallel EMS is a 501-C-3 nonprofit corporation that was founded in 2008 to provide emergency medical services to Beecher Falls, Canaan, Clarksville, Colebrook, Columbia, Dixville, Lemington, Norton, Pittsburg, Stewartstown, and the United Towns and Gores. The agency started as a mix of volunteer and paid staff and has steadily grown over the years. The 45th Parallel EMS is now a full-time paramedic level service, offering the highest available Advanced Life Support services to the member towns, and critical care transport services between local hospitals and larger specialty care and trauma centers.

The 45th Parallel EMS has a Medical Resource Hospital Agreement (MHRA) with Upper Connecticut Valley Hospital in Colebrook, NH, and a transport contract with North Country Hospital in Newport, VT. The 45th Parallel EMS also provides Paramedic Interfacility Transport (PIFT) services to Androscoggin Valley Hospital, Cottage Hospital, Littleton Regional Hospital, Memorial Hospital, Northeastern Vermont Regional Hospital, and Weeks Medical Center.

2020 Ambulance Activity

• 911 Responses	651
• Interfacility Transport Responses	416
• Total Call Volume	1123
• Total Number of Patient Contacts	1139

Responses by Town

Canaan	45
Clarksville	30
Colebrook	278
Columbia	62
Dixville	6
Lemington	9
Norton	21
Pittsburg	84
Stewartstown	113
United Towns and Gores	3
CCNH	49

Equipment

The 45th Parallel EMS currently owns and operates a fleet of 4 ambulances:

- **45A1** - 2010 Ford E450 Type 3 manufactured by AEV
- **45A2** - 2017 Ford F550 4x4 Type 1 manufactured by AEV
- **45A3** - 2015 Ford F550 4x4 Type 1 Manufactured by AEV
- **45A4** 2016 Ford F550 4x4 Type 1 Manufactured by AEV

In April 2020, the 45th Parallel EMS was awarded an equipment grant through the New Hampshire Department of Justice. This equipment grant was to improve the ability of the 45th Parallel EMS to handle critically ill Covid-19 patients. As a result, every 45th ambulance is now equipped with a McGrath EMS video laryngoscope and Zoll Z-vent transport ventilator.

Personnel

The 45th Parallel EMS strives to provide the highest quality of patient care possible. Maintaining a highly educated, skilled and competent staff are critical to our mission. We currently employ:

- 7 Emergency Medical Technicians (EMT)
- 5 Advanced Emergency Medical Technicians (AEMT)
- 7 Nationally Registered Paramedics (NRP).
 - 4 of our 7 paramedics have completed either the Certified Intensive Care Provider (CICP) program, or the CCEMTP Critical Care Paramedic class.

Due to significant shortages in EMS staffing nationwide, we have expanded our search for employees beyond the local community. As a result of these efforts, the 45th Parallel EMS has recruited talented and highly qualified staffing from all over New England. At the time of this writing, approximately 30% of our staff commutes long distances to provide care to the community. The average commute time is one hour and 15 minutes, with the longest being more than two hours. Without these providers, we would not be able to offer adequate services. The members of the 45th Parallel EMS would like to extend the invitation to any community members that may be interested in learning about EMS and helping the community.

Community Education and Involvement

The 45th Parallel continues to offer CPR and First Aid training to healthcare professionals and community members. We also continue to work with state and local agencies teaching “Stop the Bleed” classes. The “Stop the Bleed” campaign is a national awareness campaign and call-to-action. Stop the Bleed is intended to cultivate grassroots efforts that encourage bystanders to become trained, equipped, and empowered to help in a bleeding emergency before professional help arrives.

The 45th Parallel EMS maintains Public Access Defibrillators in local businesses, schools, public buildings and churches. As part of an Emergency Response Plan, the importance of Public Access Defibrillators cannot be stressed enough.

- Defibrillation within three minutes of sudden cardiac arrest increases the chances of survival to 70 percent. Shock within one minute of collapse raises the survival rate to 90 percent.
- Calling 911 is necessary, but the wait for first responders can take too long. The national average call-to-shock time is nine minutes.
- OSHA now recommends AEDs in the workplace, and recent legislation requires many workplaces to provide them.

Being able to easily identify the address of the incident is of vital importance in an emergency. Having a reflective 911 sign that is clearly visible from the road helps improve our ability to respond. The 45th Parallel EMS can provide you with a 6" x 18" reflective sign to mark your address. These signs are sold by donation, and readily available at our station.

Board of Directors

Edward Laverty, Chairman
Steve Young, Vice Chairman
Greg Placy, 2nd Vice Chair
Michel Dionne, Treasurer
Mike Collins, Secretary
Anthony Soldo (alternate rep)
Arnold Gray
Barbara Nolan
David White
Dwayne Covell
Franklin Henry
Jennifer Fish
Richard Judd
Robert Couture
Scott Colby

Upper Connecticut Valley Hospital
Beecher Falls Volunteer Fire Department
Town of Colebrook
Town of Clarksville
Town of Columbia
United Towns and Gores
Pittsburg Fire Department
United Towns and Gores
Town of Lemington
Town of Stewartstown
Town of Norton
Town of Dixville
Town of Pittsburg
Town of Canaan
Upper Connecticut Valley Hospital

STATE OF NEW HAMPSHIRE

Executive Council

MICHAEL J. CRYANS

Executive Councilor

District One



State House Room 207

107 North Main Street

Concord, NH 03301

WWW.NH.GOV/COUNCIL

(603) 271-3632

2020 Year-End Report from Councilor Michael Cryans

On January 6, 2020, I will complete my term as Executive Councilor.

This District is comprised of over 100 towns and four cities (Berlin, Claremont, Laconia and Lebanon). It covers up to ½ of the land area, from Tilton to Pittsburg.

The five members of the Council each represent approximately 275,000 constituents. The Council meets approximately every two weeks and most of the meetings are held at the State House in Concord. Unfortunately due to COVID-19, from March until September, all of the Council meetings were held via telephone, and no meetings were held in each of the Councilors districts during the summer.

The Executive Council votes on all contracts with the state over \$10,000 as well as appointments to Boards and Commissions. About fifty persons from District 1 were confirmed to various positions on State Boards and Commissions this year. The Council also votes on Commissioners and Deputy Commissioners of State Agencies as well as confirms the appointment of judges to serve in New Hampshire District, Supreme and Superior Courts.

The function that I enjoy most is constituent service. Again, COVID-19 presented a whole new set of problems. First of all, it restricted traveling from town to town. Secondly, after the major health crisis, nothing was more impactful than the economic devastation to individuals and businesses. One glaring example was unemployment. The week prior to the pandemic, 500 people applied for unemployment assistance. The next four weeks, 119,000 filed for unemployment assistance. District 1, which is known for its restaurants, hotels, resorts and hospitality industry was hit the hardest with 44 towns seeing a 20-35% unemployment rate.

If you wish to serve on any Boards or Commissions, please submit your resume to Jonathan Melanson of the Governor's office. The Boards and Commissions, along with the qualifications needed, can be reviewed at <http://sos.nh.gov/GC2.aspx>.

Please feel free to contact me if you feel I can be helpful. My contact information is mjcryans@hotmail.com or 603-443-1901 or PO Box 999, Hanover, NH 03755.

I have enjoyed serving you the last two years. It has truly been an honor.

Sincerely,
Michael Cryans
Executive Councilor, District One

Entire Counties of Coos and Grafton, the incorporated place of Hale's Location, the towns of Albany, Alton, Andover, Bartlett, Brookfield, Center Harbor, Chatham, Conway, Cornish, Croydon, Danbury, Eaton, Effingham, Freedom, Gilford, Grantham, Hart's Location, Hill, Jackson, Madison, Meredith, Middleton, Milton, Moultonborough, New Durham, New Hampton, New London, Newport, Ossipee, Plainfield, Sanbornton, Sandwich, Springfield, *Sunapee*, Tamworth, Tilton, Tuftonboro, Wakefield, Wilmot and Wolfeboro, and the cities of Claremont and Laconia



**THE GENERAL COURT
OF NEW HAMPSHIRE**

Concord, NH 03301

February 11, 2021

Colebrook Select Board Members and Town Residents:

It is my honor to represent the people of District 1 in the State Senate and keeping you all up to date is an important aspect of my duties as your State Senator.

The past year has been especially challenging. The health and economic consequences of the COVID-19 pandemic have been especially hard on the North Country. Last year, as a State Representative and as a Legislative Advisor to the Governor's Office for Economic Relief and Recovery, I worked to ensure that our state's response to this crisis met the unique economic and demographic needs of Northern New Hampshire. As your State Senator, I will continue this work.

As a member of the Senate Education Committee, Senate Finance Committee, and Senate Ways and Means Committee, my top priorities in this legislative session will be aimed at restoring New Hampshire's strong and growing economy and meeting the educational needs of all our students. This includes helping to expand access to broadband services throughout the North Country. Access to broadband is essential for our students learning from home and our workforce working remotely.

Given the economic hardships facing our state and our region, crafting the state's two-year budget will be an immense challenge. Demand for state assistance has increased while some state revenues have dropped. Fortunately, responsible fiscal policy over the past several years leaves us in better shape than many states as we head into the budget process.

Prior to the pandemic outbreak, the NH Legislature and Governor Sununu were able to implement some positive changes in the state including increasing our support systems for veterans; adding funding and increasing provider rates to help with our state's mental health crisis; increasing education funding by restoring stabilization grants to 100% and fully funding full-day Kindergarten; and passing legislation to train teachers and administrators on suicide prevention in schools.

I look forward to hearing from my constituents about their priorities at the State House. Please feel free to contact me with any questions or concerns you may have at (603) 271-4151 or via email at Erin.Hennessey@leg.state.nh.us. I am happy to meet virtually or in person.

Sincerely,

A handwritten signature in black ink that reads "Erin Hennessey".

Erin Hennessey
NH Senate District 1

Town Specific Annual Report 2020 - Colebrook

North Country Home Health & Hospice Agency provides quality services that include home health, hospice, nursing, rehabilitation, social services, homemaking and long-term care in 48 towns, covering all of Coos County and northern Grafton County. **In 2020, for the Town of Colebrook, we provided 2,719 visits with services to 73 clients (9 of which were Hospice and the remaining were Home Health and Long-Term Care clients).** We are committed to our community in that we provide community health clinics and screenings such as blood pressure checks and foot care clinics, health education programs, and a bereavement support group.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long term institutional care.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Colebrook for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Colebrook to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

BIRTHS

Registered in the Town of Colebrook for the year ending December 31, 2020

*Please Note: RSA's for Vital Records States Mother's Name Only, Not Maiden Name

<u>Date</u>	<u>Place</u>	<u>Name of Child</u>	<u>Name of Father</u>	<u>Mother's Name</u>
<u>January</u>				
22	Berlin	Summer Rayne Weatherwax-Hope	Gerald Hope	Erika Weatherwax
<u>February</u>				
3	Berlin	Lennox Jack Snyder	Tyler Snyder	Jessica Klee
<u>March</u>				
4	Littleton	Ashton Conner Leduc	Jaime Leduc	Jamie Boucher
6	Littleton	Sumner Raine Jamie Riley	Dylan Riley	Chandla Cooney
<u>July</u>				
23	Berlin	Bella Marie Cushing	Anthony Cushing	Kayla Chamberlain
<u>August</u>				
1	Littleton	Colton Beckett Griffin	Bryan Griffin	Elizabeth Griffin
27	Berlin	Floyd Gene Epperson III	Floyd Epperson	Katie Epperson
<u>November</u>				
25	Littleton	Odaxis Gordon Lematty	Calvin Lematty	Lauren Lematty

MARRIAGES

Registered in the Town of Colebrook for the Year Ending December 31, 2020

<u>Date of Marriage</u>	<u>Name of Bride & Groom</u>	<u>Residence of Each at Time of Marriage</u>
<u>July</u> 18	Maria A. Potter James V. Hall, Jr.	Colebrook, NH Colebrook, NH
<u>September</u> 19	Kara S. Ladd Christian D. Byrnes	Colebrook, NH Colebrook, NH
<u>October</u> 11	Kendra D. Curless Stanley Duval	Colebrook, NH Colebrook, NH
<u>December</u> 26	Brooke A. Stevens Christopher G. Kenney	Colebrook, NH Colebrook, NH

DEATHS

Registered in the Town of Colebrook for the Year Ending December 31, 2020

<u>Date</u>	<u>Place of Death</u>	<u>Decedent's Name</u>	<u>Father's Name</u>	<u>Mother's Maiden Name</u>
January				
30	Lebanon	Larry Y. Dagesse	George Dagesse	Marie Dagesse
February				
8	Littleton	David Stewart Rainville	Stewart Rainville	Winnie Hibbard
18	Lebanon	Steven Frederick Earley	Daniel Earley	Helena Valley
23	Colebrook	Sally S. Wentzell	Clark Swail	Doris Whittemore
March				
6	Lebanon	Geneva M. Porter	Herbert Hanks	Effie Whitcomb
April				
8	Colebrook	Raymond Scott Higgins, Sr.	Franklin Higgins	Shirley Fife
11	Colebrook	Linda Lee Shallow	Burleigh Hammond	Unknown
15	Colebrook	Josephine Harding	Leon Grant	Alice Grover
May				
5	West Stewartstown	Geraldine C. Cross	Unknown	Marion Carey
June				
1	Colebrook	Marilla Jane Dorman-Smith	Jesse Cass, Sr.	Lillian Coates
5	Colebrook	Jack P. Johnston	James Johnston	Virginia Volpe
11	Hampton	Pauline Annette MacKinnon	Sylvio Ottolini	Yvonne Valliere
17	Colebrook	Marion M. Dube	Emile Therrien, Sr.	Edna Uran
20	Colebrook	Patricia I. Gadwah	Leonard Whiting	Evelyn Bordeau
July				
12	Lebanon	Jean K. Haynes	Howard Keach, Sr.	Susie Oakes
August				
9	Colebrook	Danny Allen Rowan	Unknown	Irma Rowan
20	Colebrook	Stewart Albert Rainville	Albert Rainville	Evelyn Grapes
27	Colebrook	Mary-Ann Gilbert	Paul Jackson	Constance Beloin
September				
13	Colebrook	Robert Francis Haveron	Robert Haveron	Anna Cody
27	Colebrook	Douglas Elwin Holmes	Gerald Holmes	Mildred Bean
October				
2	Colebrook	James B. Hunt	Chester Hunt, Sr.	Janice Holden
3	Colebrook	Solange R. Hebert	Adalbert Lemieux	Amanda Fontaine
31	Colebrook	Debra Doyle	Larry Doyle	Mildred Morgan

November

5	West Stewartstown	Minnie Helen Egan	Howard Hart	Ida Jordan
11	Colebrook	Virginia S. Wright	Henry Roberts	Rachel Shorey
30	West Stewartstown	Bruce Everett Grover	Glenn Grover	Ruby Clark

December

1	Colebrook	Thomas H. Homer	Bernard Homer	Jean Englander
23	Colebrook	Irene M. Bean	Walter Bryant, Sr.	Mina McLean
23	Colebrook	John Michael Divney, Jr.	John Divney, Sr.	Mary McNaughton
30	Colebrook	Paul E. Leclair	Delphis Leclair	Clara Aube

Fire Precinct Report

Annual Report of the Colebrook Village Fire Precinct
For the year ended December 31, 2020

Precinct Officers

Moderator

Ronald Patterson

Clerk

Andrew Nolette

Treasurer

Suzanne Gray

Auditor

John Falconer

Fire Wardens

Wayne Frizzell	Term Expires 2023
David Woodard	Term Expires 2022
Earl Bunnell	Term Expires 2021

Members of the Colebrook Fire Department

Chief

Brett Brooks

First Assistant

David R. Woodard

Second Assistant Chief

Earl Bunnell

Engine No. 1

Bradley Woodard, Capt.
Jeremy Crawford, Lt.
Michael Collins
Andrew Nolette
Cody Riff
Russell Woodard

Tanker No. 1

Ken Knapper, Capt.
Dan Lyons, Lt.
Zeb Brigham
Brandon Crawford
Hayden Gonyer
Ben Kosalek
Aidan Lawton

Quint 6/Rescue 1

Jason Rella, Capt.
Dean Woodard-Neary, Lt.
Ben Adair
Zacharie Covill
Murray Duke
Wayne Frizzell
E. H. Roy

Engine No. 3

Arthur Beauchemin, Capt.
Chris Thivierge, Lt.
Brian Burrill
Nathan Lyons
Ryan Ouimette

Fire Precinct Warrant – 2021


STATE OF NEW HAMPSHIRE, County of Coos, to the inhabitants of the Colebrook Village Fire Precinct, qualified to vote on Precinct affairs: you are hereby notified to meet at the Fire Station in said Precinct on March 23rd, at 7:00 o'clock in the evening, to act upon the following articles:

- ARTICLE 1: To choose by ballot and plurality vote, a Moderator for the ensuing year.
- ARTICLE 2: To choose by ballot and major vote, a Treasurer for the ensuing year.
- ARTICLE 3: To choose by ballot and major vote, a Clerk for the ensuing year.
- ARTICLE 4: To choose by ballot and major vote, a Fire Commissioner for the ensuing three years.
- ARTICLE 5: To choose all other officers and agents for the ensuing year or to authorize the Fire Commissioners to appoint the same.
- ARTICLE 6: To see if the Precinct will vote to raise and appropriate the sum of \$83,000 for General Government for the year 2021.
- ARTICLE 7: To see if the Precinct will vote to raise and appropriate the sum of \$50,000 for outside fire services to be reimbursed by charging for services for the year 2021.
- ARTICLE 8: To see if the Precinct will vote to raise and appropriate the sum of \$43,612.39 for debt service for the year 2021.
- ARTICLE 9: To see if the Precinct will vote to raise and appropriate the sum of \$55,000 to transfer to the Equipment Capital Reserve Trust Fund. (The Commissioners recommend this article)
- ARTICLE 10: To see if the Precinct will vote to raise and appropriate the sum of \$15,000 to be placed in the SCBA/SCBA Filling Station Capital Reserve Fund. (The Commissioners recommend passage of this article)
- ARTICLE 11: To see if the Precinct will vote to raise and appropriate \$70,000.00 for the purchase of new Portable Radios \$66,5000 to come from a FEMA grant and \$3,500.00 to come from the Equipment Capital Reserve Fund. This appropriation is contingent on receipt of the grant. (The Commissioners Recommend this article)
- ARTICLE 12: To see if the Precinct will vote to authorize the Commissioners to borrow money to defray the expenses of the Precinct in anticipation of taxes, for the ensuing year. (The Commissioners recommend this article)

ARTICLE 13: To see if the Precinct will vote to accept and approve the reports of the Fire Commissioners, Treasurer, and Auditors as printed in the annual Report of the Town of Colebrook for the year ending December 31, 2020.

ARTICLE 14: To transact any other business that may legally come before this meeting.

Given under our hands at said, Colebrook, N. H. this 29th, day of January, 2021



David R. Woodard, Term Expires 2022



Wayne Frizzell, Term Expires 2023



Earl Bunnell, Term Expires 2021

**COLEBROOK FIRE PRECINCT
FY 2020**

List of Precinct Property

2,000 ft. Of 1 3/4 Hose	\$ 4,000.00
3,000 ft. of 4" Hose & Fittings	18,000.00
3,600 ft. of 1 1/2 " Hose	2,400.00
6,000 ft. of 2 1/2" Hose	6,000.00
75 ft. Aerial Ladder & 200 ft. of Ladder	125,000.00
SCBA Air Compressor	40,000.00
Communication Equipment	85,000.00
Engine Number 1	340,000.00
Engine Number 3	25,000.00
Fire Station and Lot	225,000.00
Generator	25,000.00
Ice Rescue Boat	3,500.00
Jaws of Life & Accessories	25,000.00
Misc. Equipment & Supplies	120,000.00
Rescue Sled & ARGO/Traijer/ATV	25,000.00
Rescue Truck	110,000.00
Tank Truck Number 1	206,000.00
Total Property	<u>\$ 1,384,900.00</u>

Summary of Receipts

Allstate Insurance	\$ 10.00
Bangor Savings Account Interest	158.52
Bradeen, Latie & John	500.00
Cash Sales (Poker Run and scrap metal)	310.00
Coos County	5,994.70
D4 Rubbish Removal Service	661.50
Debanville General Store	504.60
Hamel, Raymond	500.00
Lufkin Security System	272.40
Metropolitan Reporting Bureau	5.00
No Country Firemen's Assoc.	75.00
State of NH - Smith Restitution	340.39
State of NH - Stimulus Check	9,942.95
Town of Bloomfield, Vermont	3,890.80
Town of Canaan, Vermont	2,614.50
Town of Colebrook Outside Fires	12,675.90
Town of Colebrook Raised by Taxes	156,285.00
Town of Columbia, New Hampshire	14,696.40
Town of Lemington, Vermont	3,708.00
Town of Stewartstown	10,295.13
Total Receipts	<u>\$223,440.79</u>

Care of the Fire Station
(amount raised \$21,000.00)

Brooks, Brett (Plowing)	\$ 1,085.00
C. Bean Transport	3,958.16
CN Brown	118.09
Consolidated Communications	1,722.81
Dan's Glass	450.00
Ducret, Philip	4,700.00
Eversource	2,279.92
Mohawk Plumbing & Heating	195.00
Northern Human Services	210.00
P. A Hicks & Sons	144.47
Town of Colebrook Water & Sewer	860.00
Treasurer State of NH DOT	69.99
Total	\$ 15,793.44

Equipment & Supplies
(amount raised \$14,000.00)

Bergeron Clothing	\$ 584.33
Brigham Industries	5,300.00
Fire Tech & Safety	8,217.73
Impact Fire	275.40
Industrial Protection	1,497.00
J. J. Keller Assoc.	74.97
Lemieux Garage Inc.	400.00
Ossipee Mountain Electronics	1,062.70
Woodard, David	399.00
Woodard-Neary, Dean	163.12
Total	\$ 17,974.25

Precinct Charges
(amount raised \$21,000.00)

45th Parellel EMC	\$ 56.00
Adair, Ben	50.00
Beauchemin, Arthur	100.00
Ben's Uniforms	134.00
Bergeron Protective Clothing	42.14
Brigham, Zeb	50.00
Brooks, Brett	50.00
Bunnell, Earl	349.40
Burrill, Brian	50.00
Colebrook Copy Center	38.50
Collins, Michael	50.00
Coos Auto Supply	349.98
Covill, Zacharie	50.00
Crawford, Brandon	50.00
Crawford, Jeremy	50.00
Cross, Katrina	705.00

Precinct Charges (Cont'd)

Deluxe Checks	304.27
Duke, Murray	50.00
Frizzell, Wayne	50.00
Gonyer, Hayden	50.00
Gray, Suzanne	50.00
Green Insurance Assoc.	2,987.00
Knapper, Ken	437.82
Kosalek Benjamin	50.00
Laperle's IGA	716.56
Lawton, Aidan	50.00
Lemieux Garage Inc.	16.00
Lewis & Woodard Inc.	106.00
Lyons, Dan	50.00
Lyons, Nathan	50.00
NCFMAD	250.00
News & Sentinel	166.13
NH Firemen's Assoc	756.00
Nolette, Andrew	140.88
Ouimette, Ryan	50.00
P A Hicks & Sons	129.39
Patterson, Ronald	25.00
Penguin Management	1,128.00
Primex Risk Management	3,699.89
Rella, Jason	154.65
Riff, Cody	75.00
Roy, E. H.	50.00
Thivierge, Chris	50.00
Town of Colebrook	75.00
US Postal Service	112.00
Woodard, Brad	175.00
Woodard, David	50.00
Woodard, Russell	50.00
Woodard-Neary, Dean	64.57
Total	\$ 14,344.18

Additional Precinct Charges

Gas-Oil-Repairs

These items are listed separately because they were repaid to the precinct for fires outside of the Precinct

C Bean Transport	\$ 554.61
C-4 Automotive	133.90
Coos Auto Supply	124.46
Lemieux Garage	317.92
Lewis & Woodard	1,163.00
Treasurer State of NH DOT	1,390.76
Woodard, Brad	25.00
Total	\$ 3,709.65

Payroll of Firemen & Precinct Officers
(amount raised \$22,000.00)

Bangor Bank Savings Bank	\$ 5,099.21
Colebrook Fire Department	34,324.73
Colebrook Firemen Assoc.	270.00
Keyser, Peter	6.62

Total **\$ 39,700.56**

Payments on Notes

Bangor Savings Bank-Engine 1	\$ 29,462.19
Bangot Savings Bank-Tanker 1	14,150.20

Total **\$ 43,612.39**

Capital Reserve

SCBA/SCBA Equipment & Filling Station	\$ 15,000.00
Trustee of Trust Funds Equipment Fund	50,000.00

Total **\$ 65,000.00**

Miscellaneous Expenses

Adair, Benjamin	\$ 414.29 *
Beauchemin, Arthur	1,242.86 *
Brooks, Brett	414.29 *
Bunnell, Earl	414.29 *
Burrill, Brian	414.29 *
Collins, Michael	414.29 *
Crawford, Jenemy	414.29 *
Duke, Murray	414.29 *
Frizzell, Wayne	414.29 *
Gonyer, Hayden	414.29 *
Knapper, Ken	414.29 *
Lawton, Aidan	414.29 *
Lyons, Dan	414.29 *
Lyons, Nathan	414.29 *
Nollette, Andrew	414.29 *
Ouimette, Ryan	414.29 *
Riff, Cody	414.29 *
Roy, E. H.	414.29 *
Thivierge, Chris	414.29 *
Town of Bloomfield	272.40
Woodard, Brad	414.29 *
Woodard, David	414.29 *
Woodard, Russell	414.29 *

Total **\$ 10,215.35**

*Covid 19 Stimulus Stipends

Total of Expenses: **\$ 210,349.82**

Capital Reserve Fund

Article 15 of the March 25, 1986 Precinct Meeting

It was voted to authorize the Wardens to close the present truck savings account established pursuant to Article 14 of the Warrant for the annual fire precinct meeting of March 29, 1932 by authorizing the Wardens to close out said account and establish a trust fund there from; this trust shall be an expendable trust established to New Hampshire revised statutes annotated 31:19a, and the Wardens were appointed as agents to expend sums from the trust fund when an appropriation exists.

Beginning Balance 2020	\$ 160,969.19
Deposits 2020	\$ 50,000.00
Interest Earned 2020	\$ 2,306.73
Ending Balance 2020	<u><u>\$ 213,275.92</u></u>

Article 11 of the March 28, 2017 Precinct Meeting

It was voted to raise and appropriate the sum of \$15,000.00 for the creation of a Capital Reserve Fund entitled SCBA/SCBA Fund entitled SCBA/SCBA Filling Station Fund and to name the Commissioners agents to expend.

Beginning Balance 2020	\$5,032.98
Deposits 2020	\$15,000.00
Interest Earned 2020	\$168.23
Ending Balance 2020	<u><u>\$20,201.21</u></u>

Summary of Payment for the Year Ending 2020

	Raised	Spent
Starting Balance	\$ 47,465.84	
Care of the Fire Station	21,000.00	15,793.44
Equipment & Supplies	14,000.00	17,974.25
Payroll-Precinct, Fires & Officers	22,000.00	39,700.56
Precinct Charges	21,000.00	14,344.18
Gas-Oil Repairs		3,709.65
Misc. Expense		10,215.35
Capital Reserve	50,000.00	50,000.00
SCBA/SCBA Capital Reserve Fund	15,000.00	15,000.00
Outside Fires	50,000.00	
Payment Engine 1 & Tanker #1	43,612.39	43,612.39
Total	<u><u>\$ 236,612.39</u></u>	<u><u>\$ 210,349.82</u></u>
Less 2020 Ending Balance	\$ (60,556.81)	
Total	<u><u>\$ 176,055.58</u></u>	

Proposed Budget for 2021

General Government		\$ 83,000.00
Care of the Fire Station	\$ 23,000.00	
Equipment & Supplies	17,000.00	
Payroll	22,000.00	
Precinct Charges	21,000.00	
Payment on Engine 1		29,462.18
Payment on Tanker		14,150.20
New Portable Radios		3,500.00
Capital Reserve Fund		55,000.00
Capital Reserve Fund SCBA		15,000.00
Total Proposed Budget		200,112.38
Less Ending Balance 2020		\$ (60,556.81)
Amount to be Raised by Taxes		<u>\$ 139,555.57</u>

The estimated amount of money needed for 2021 is \$139,555.57 as compared to the figure of \$ 139,146.55 for 2020. Actual Budget is \$409.02 higher than last year.