

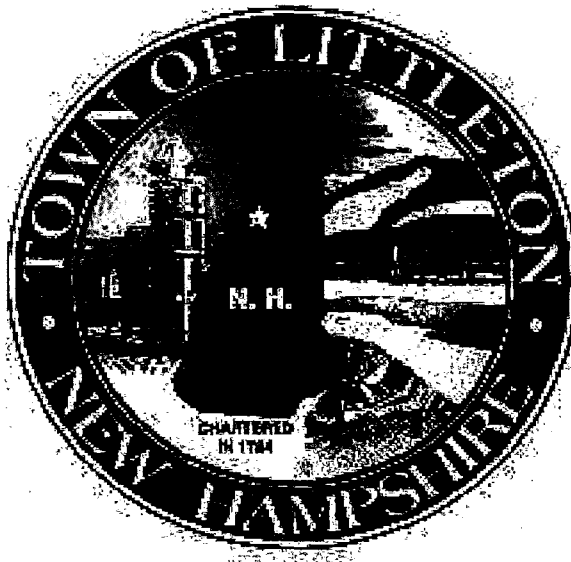
TOWN OF
LITTLETON
NEW HAMPSHIRE
Annual Report



For Year Ending December 31, 2002

THE TOWN OF
LITTLETON

New Hampshire



Annual Report
For The Year Of
2002

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Elected Officials

Board of Selectmen

William Hight, Chairman (2003)
George O Hicks, Vice Chairman (2004)
Burton E. Ingerson, Secretary (2002)

Moderator Gerald Winn (2002)
Town Clerk Judith White (2004)
Treasurer Lillian Rayno (2004)

Supervisors of the Checklist	Trustees of the Trust Funds
Raymond G. Hopkins (2002)	Stanley Fillion (2002)
Donald Sargent (2004)	Robert Paddock (2003)
Richard L. Hill (2006)	Janet Costa (2004)

Representatives to the General Court

Stephanie Eaton (2004)
Michael Gilman (2004)
Brien Ward (2002)

State Senator District 1

Harold Burns (2003)

Executive Councilor

Raymond Burton (2003)

Elected Officials

Library Trustees

Joan Buffington (2004)
Robert O'Connor (2003)
Patricia Eastman (2003)
Martha Hill (2003)
Louise Tabbut (2004)

Thomas Campbell (2002)
Waldemar Poulsen (2002)
Henry Peterson (2004)
Marghie Seymour (2002)

Parks Commissioners

Jon Wood (2002)
Todd McKee (2003)
Mark Driscoll (2004)



Appointed Officials

Town Government

Planning and Assessing Coordinator	Carol Cullen
Bookkeeper	Karen Noyes
Chief of Police	Cameron Brown
Deputy Town Clerk Collector	Linda Dowling
DPW Project Manager	Cathy Conway
Executive Assistant	Cheryl Sargent
Fire Chief	Paul Lopes
Health Officer	Dr. Richard Hill
Landfill/Recycling Manager	Anthony Ilacqua
Parks Superintendent	Michael Spaulding
Police Department Secretary	Donna Santo
Receptionist/Secretary	Joan Santy
Superintendent of Public Works	Larry Jackson
Tax Collector/Facilities Manager	Joseph Wiggett
Town Manager	Donald R. Jutton
Assistant Town Manager	Jason Hoch
Water & Light Superintendent	Tom Considine
Welfare Director/Assistant Tax Collector	Joan Santy

Town/School Budget Committee

Steve Kelly, Chair. (2002)
Wendell Lucas (2002)
George Kirk (2003)
Eddy Moore (2002)
Patricia Eastman (2003)
Ed Haines (2003)
Tim Vaughan (2003)

Appointed Officials

Conservation Committee

Wendell Lucas, Chair. (2002)
Gwen Howe, Vice-Chair. (2003)
Charles Richey (2003)
Connie McDade (2001)
Pricilla Didio (2001)
Sheila Beck (2003)
Jan Edick (2003)
Carlton Schaller, Alt. (2003)
Bill Nichols, Alt. (2001)

Planning Board

Robert C. May, Jr. Chair (2003)
Charlie Ryan, Vice-Chair (2002)
Anthony Ilacqua (2004)
Joseph Dubey (2004)
Linda MacNeil (2004)
Burton Ingerson (Ex Officio)
Irene Yeargle (2003)
David Willis (2004)

Zoning Board of Adjustment

Eddy Moore, Chair (2002)
Mike Lombardi Vice-Chair (2002)
David Crowell (2003)
Faye V. White (2004)
Richard Merrow (2002)
William Hight, Alt. (2002)
Schuyler Sweet (2004)

Water & Light Commissioners

Eddy Moore (2002)
Perry Goodell (2003)
Donald Craigie (2004)

Appointed Officials

Public Works Roster

Highway

Larry Jackson
Lionel Sylvester
George Chartier
Rex Fisher
Peter Kappler
Robert Hayward
Edward Parker
William B. Sargent
Doran Wentworth

Transfer

Tony Ilacqua
Ralph Lucas
Shane Champney
Jacqueline King
Herbert Plante

Fire Department Roster

Jeff Whitcomb, Captain/EMT-B
William Brusseau, FF/EMT-B
Raymond Bowler, FF/EMT-B

James Pineo, FF/EMT-B
Nick Antonucci, FF/EMT-B

Call Company

James Duranty, 1st Engineer
Robert Reinhard, 1st Lt.
James McMahon, Safety Officer
Greg Bartholomew, FF
Dan Gerlack, FF/EMT-B
Wes Hicks, 2nd Lt./EMT-I
Julien Marquis, FF
Dave Mooney, EMT-B
Bill Sencabaugh, 1st Lt.
Todd McKee, 1st Lt./EMT-B
Adam Smith, FF/EMT-I
Bill Sargent, 2nd Lt.

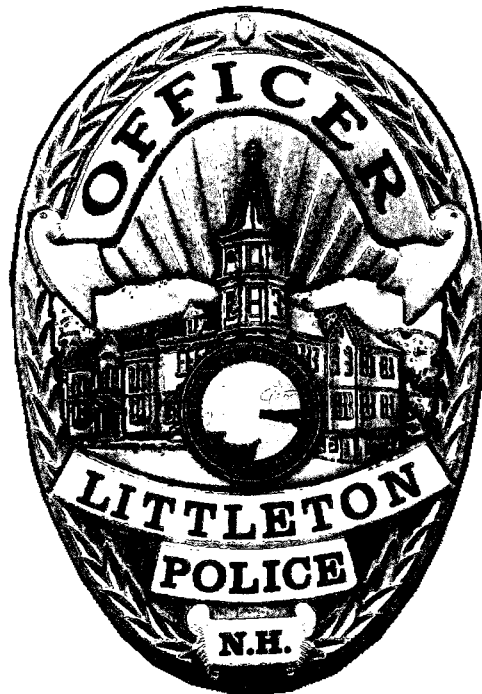
Paul Smith, FF
Jeremy Doyle, 2nd Lt./FF
Jason Finkle, FF
Fred Gilbert, FF
Vanja Antunovic, FF
Tim Leavitt, 2nd Lt./FF/EMT-I
Joe Mello, FF/EMT-B
Keith Reinhard, FF
Jason Hodgeman, FF/EMT-B
Tammy Ross, FF/Paramedic
Hank Verret FF/EMT-B

Appointed Officials

Police Department Roster

Full Time

Cameron Brown, Chief of Police
Paul Smith, Corporal
David Wentworth, Corporal
Jonathan Magoon, Patrol Officer
Fred Gilbert, Patrol Officer
Chris Tyler, Patrol Officer
Stephen Cox, Patrol Officer
Michelle Soares, Patrol Officer
Aaron Roberts, Patrol Officer
Matthew Culver, Patrol Officer
Steve Keeney, School Resource Officer
Donna Santo, Executive Secretary
Lori Higgins, Administrative Assistant



Special Officers-Part Time

Dan Fowler
Keith Consentino
John Rice, Parking Enforcement Officer

Auxiliary Units

Keith Bowles, Traffic Control
Shari Brooks, Traffic Control

Appointed Officials

Police Citizens Advisory Board

Pam Hennessey, Chairperson
Paul Starring
Dennis Fekay
Rev. Mac Starring
Kristen Lucas
Duncan MacIver
Deb Kezerian

Linda MacNeil, Secretary
Dale Mitchell
Ev Chambers
Jessica Genreau
Tamara Toney
Janet Parker
Eddy Moore

Littleton Town Building Restoration Committee

Dan Stearns, Chair
Ed Haines
Mike Dickerman
Don Merrill
Richard Merrow
Ruth Taylor
Joe Wiggett
Dave Willis
Vi Hopkins
Wendell Lucas
Jeff Wheeler



Town and School Projects

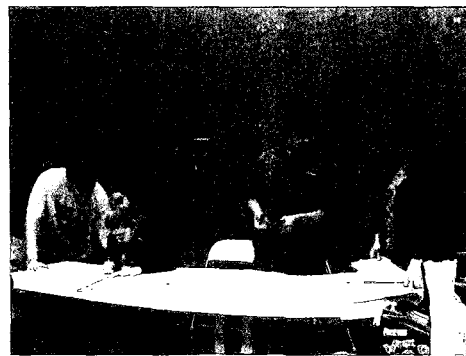
“The Littleton InvenTeam is proposing to create a prototype of a heating system for the main street and sidewalks of Littleton in an effort to keep them clear of snow and ice during the winter months. The focus of our project will be on creating a cost effective system that will use alternative energy sources such as hydroelectric, geothermal, solar, wind, compression pads, or waste heat generators. In the next three years, Littleton’s Main Street will be completely rebuilt. This rare opportunity will allow the town to use our prototype. The benefits of this project for our community will be improved pedestrian safety and traffic flow, reduced use of costly and environmentally damaging road salt, and increased business activity in the Main Street area. Through this project, students will have an enlightening, once-in-a-lifetime learning experience. This project is not only a worthwhile endeavor that helps in the education process, but also helps a community solve a problem.”

This copy of the abstract sent by Bill Church, Littleton High School physics teacher, from a group of students that excitingly got involved in applying for a \$10,000 dollar grant from Massachusetts Institute of Technology that started in the summer, earlier this year.

This project has generated quite a bit of support from not only students and faculty but also engineers and various experts willing to donate their time and effort to help students create a snow melting Main Street. Students are experiencing ways to apply concepts from their physics courses as well as being introduced to the people who can show them to the answers needed to pull this project off. By involving all of his physics classes, Bill Church has gotten all of his students participating. This is an amaz-

ing opportunity presented to the students and community alike and could be only the beginning to a more valuable relationship between the town and school.

Thoughtfully,
Ryan Haley
Administrative Intern.



Cathy Conway and Students

Town and School Projects

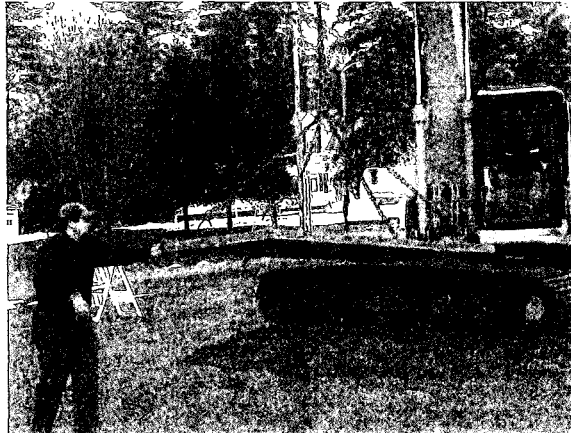
Every year, the Littleton Town Crew systematically erects all of the fallen marking stakes that display the location to the culverts. This time consuming activity occupies a large chunk of this teams efforts to complete a continuing list of projects. An estimated 500 hours is required to finish this individual task, every year.

A plan was devised to attempt an integration of the global positioning system with the global information system to produce exact locations of these culverts. When Larry Jackson met with Tom Schubert they produced the idea to use students to teach this system to the town crew in hope that they would be able to use it in assisting them with locating the culverts. By mapping every culvert this way it would save time from staking every year and money by allowing them to skip the project. This would let the town crew move to other assignment somewhere else instead of

requiring their much-needed labors on the project.

The town crew and the students of Littleton High School were both willing to pursue such a worthwhile endeavor. Working in shifts, due to time constraints, the two groups met on two different days and versed the willing members in the technology. With the success noted within this project, both the Town of Littleton and Littleton High School can look forward to helping each other solve everyday problems.

Thoughtfully,
Ryan Haley
Administrative Intern.



Conservation Commission

The Conservation Commission operated with a full roster and two alternates this year. John Blake was appointed to fill a vacancy left when Sheila Beck moved away, and Jan Edick, Carl Schaller, and Wendell Lucas were reappointed. Reviewing wetland permits continues to be the prime job of the commission, with 2002 being the busiest year yet. The procedure includes review of only those permits involving wetlands and making recommendations to the NH Wetlands Bureau based on impact. Ultimately, the bureau makes all permitting decisions.

The commission hired Ray Lobdell to complete a Natural Resources Inventory for Littleton, as required by the state. The completed inventory includes information on soils, watersheds, flora and fauna, and areas of special note. Digital maps will allow for a wide variety of displays. Funds were also spent to sponsor two students to the Barry Conservation Camp in Berlin. Kayla Pineo and Josh Wheeler spent a week learning about the environment and outdoor sports; the commission heard their enthusiastic report in November.

Other ongoing work includes overseeing our three natural areas at The Dells, Kilburn Craggs and Pine



Hills. Visitation at The Dells continues to rise as locals and tourists find the trails and picnic areas a scenic respite. New blacktop has

been added to the parking area off Dells Road to alleviate erosion caused by storm water drainage. Volunteers have continued to upgrade trails at Kilburn Craggs, adding stepping stones and water bars where needed.

Perhaps our most ambitious project involved upgrading trails on Pine Hill. Littleton High School's conceptual physics class, along with teacher Bill Church, worked with Commissioner Bill Nichols to install stone steps in the steepest part of the trail. A rock sled and pulley system designed by the

photo by Philip Lauriat courtesy of *The Courier*



Conservation Commission

students using Newton's Laws and the principles of energy allowed them to maneuver the rocks back up the hill. Vandals had previously removed the boulders and rolled them to the bottom. The sled system, along with mattocks, wedges, and crowbars allowed students to complete much of the step work last spring (see photo below). Another class worked to complete the job this fall.

Other ongoing work includes overseeing our three natural areas at The Dells, Kilburn Crags and Pine Hills. Visitation at The Dells continues to rise as locals and tourists find the trails and picnic areas a scenic respite. New blacktop has been added to the parking area off Dells Road to alleviate erosion caused by storm water drainage. Volunteers have continued to upgrade trails at Kilburn Crags, adding stepping stones and water bars where needed.

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The sled system, along with mattocks, wedges, and crowbars allowed students to complete much of the step work last spring (see photo below). Another class worked to complete the job this fall.

The project was also supported by COSEED, a cooperative program involving the school, the Appalachian Mountain Club and graduate students from Antioch College. COSEED promotes hands-on environmental education and the Conservation Commission hopes to be an integral part of future projects.

Respectfully Submitted,
Pricilla Didio, Secretary
For Wendell Lucas, Chair

Fire Department

Carbon Monoxide

Every home should have a working smoke detector and a working carbon monoxide detector. Carbon monoxide is a tasteless, odorless, invisible gas, which is absorbed by the human body 200 times faster than oxygen. Carbon monoxide will cause people to fall into a deep sleep and cause death. Any device that produces a flame will produce carbon monoxide. Never idle your car in the garage, as it will produce large levels of carbon monoxide which can be drawn into the home. If you suspect a carbon monoxide problem have everyone leave the home and meet outside, then call the fire department to check.

To the citizens of Littleton;

The past seven months has flown by for me since I started as chief of the Littleton Fire Department. In June, when I started, Captain Jeff Whitcomb was filling in, as the previous chief, Harry McGovern, had moved on in January to work for the New Hampshire Fire Academy. It has been a very busy year for the department responding to calls, maintaining equipment, attending training and conducting inspections.

Your department is staffed by a full time chief, five full time staff firefighters and twenty one call members. On week days from 7 am to 5 pm there are two firefighters on duty in the station. After 5 pm and until 7 am there is one firefighter on duty in the station. When needed the department is dispatched to an emergency and the call firefighters are paged to assist. These call firefighters work and live throughout our community and are asked to leave their homes and jobs to respond.

I would like to thank the men and women of the Littleton Fire Department for their dedication, strength and courage in serving their community the way they do. I think it is also important to thank the spouses, family and friends of our firefighters. Without them to stand behind their loved ones, these fine people may not have found the strength to carry on in what is often a difficult calling. In the past years there have been many nights of interrupted sleep, missed meals and late appointments which have allowed each and every one of us to respond when called. Thank you for allowing us these latitudes and inconveniences to serve the people of our community.

I look forward to serving Littleton in the years to come and to working with many of the citizens, groups and organizations throughout the area. Together we can all achieve the balance of a safe community and sound economy that will be a shining example to all.

Sincerely

Paul R. Lopes, Chief

Fire Department

Outside of our regular monthly training and company drills many of our department members have taken an extra step in improving their skills and knowledge by achieving certification in various fields. I would like to take a moment to congratulate the following members on their efforts.

Varnja Antunovic – Firefighter level I, Firefighter level II, Emergency Medical Technician

Nick Antonucci – Rescue Systems II, Driver Operator, Ice Rescue Technician

Greg Bartholomew – Firefighter level II, Fire Inspector I

Raymond Bowler – Fire Inspector I, Introduction to Technical Rescue Skills, Fire Prevention for the First Responder and Small Department

Bill Brusseau – Rescue Systems II, Driver Operator, Ice Rescue Technician

Jason Finkle – Driver Operator

Dan Gerlack – Firefighter level II

Robert Magoon – Firefighter level II

James McMahon – Driver Operator

Todd McKee – Health & Safety Officer

James Pineo – Fire Officer, Driver Operator

William Sargent – Emergency Medical Technician, Driver Operator

William Sencabaugh – Firefighter level II

Jeff Whitcomb – Driver Operator, Firefighter Safety & Survival

Fire Safety Tips:

Did you know that: Having a working smoke alarm more than doubles one's chances of surviving a fire?

Escape Planning – Life Saving Tips:

1. Make sure everyone in your family knows two routes of escape from bedrooms.
2. Buy a collapsible ladder for escape from upper story windows.
3. In an emergency dial 911
4. Have a flashlight by your bed, to help you see and a whistle to alert your family.
5. Practice feeling your way out of the house with your eyes closed.
6. Never open doors that are hot to the touch.
7. Teach your family to stop, drop to the ground and roll if their clothes catch fire.
8. Designate a meeting place outside and take attendance.
9. Remember to escape first, then notify the fire department
10. Install a smoke alarm on every level of your home. Test the batteries every month and change them at least once a year.



Fire Department

During 2002 the Fire Department responded to 689 calls for service. This number includes all calls that were considered emergency in nature and broke down as follows:

Fire - Building/dwelling	16
Fire - Cooking	11
Fire - Chimney	4
Fire - Oil Burner Malfunction	3
Fire - Vehicle	6
Fire - Outdoors	9
Explosions/Ruptures	5
Medical Responses	341
Extrication	1
High Angle Rescue	2
Ice Rescue	1
Fuel Spill	21
Gas Leak (natural gas or LPG)	6
Chemical Spill	2
Carbon Monoxide	4
Electrical Problem/Short	14
Motor Vehicle Collision	114
Water/Steam Problem	9
Smoke	10
Assist Police	5
Authorized/Unauthorized Burning	15
Alarm – Good Intent	10
Alarm – False	45
Service Call/Person in Distress	19
Other – Non Specific	16
Fire Department Apparatus	



Engine 3	1995 KME Class A Pumper
Engine 6	1997 KME Class A Pumper
Ladder 1	1979 America LaFrance 100 foot Aerial
Rescue 1	1989 Chevrolet Flatbed
Tanker 1	1985 Chevrolet Tanker
Forestry 1	1970 Converted Army Surplus

House Numbers

It is important that every home have a number displayed so that it can be easily identified from the road. In the event of an emergency, every second counts.

Highway Department

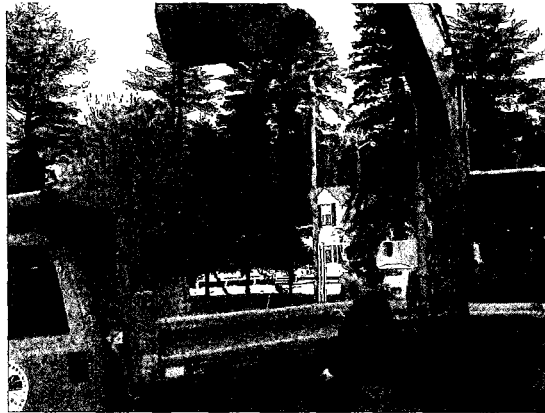
The Highway Department has a crew of ten employees including the foreman George Chartier and operations manager Larry Jackson. The employees are not only responsible for keeping the roads open and safe during the winter storms of snow and ice, but also maintaining 64 miles of roads around the year.

With Town Meeting's approval of a sweeper replacement, we took delivery of a new Elgin Sweeper late in 2002. This machine will allow the department to manage catch basin cleaning with our own staff and own equipment.

This past summer Kilburn Street was resurfaced; Williams Road was reconstructed and resurfaced; Sampson Road was resurfaced and a portion of Mt. Eustis Road from Cottage Street to Birchcroft Road was reconstructed and resurfaced.

The Department enjoyed the opportunity to work with high school students on several projects. Early in the year, we worked with the Physics class to move rocks and material for their project reconstructing the stone stairs on Pine Hill. Later, we were able to assist the student teams working on the project to find a way to heat sidewalks. Obviously, the Highway Department has a strong interest in the success of that project! Additionally, our staff received training from students in the Spatial Information Science pro-

Men from the Town Crew dig a hole for the installation of the heating system used by the Students of Littleton High School to aide in the research of heated streets and sidewalks.



gram in correct usage of Global Positioning Systems (GPS). With mapping that occurred this summer, and our new knowledge of GPS, we will be better able to respond to problems with drainage, catch basins and buried manholes.

As the year came to a close, the Department began planning for a 2003 celebration for Public Works Week to better help the community understand the operations and challenges faced by the Highway Department in maintaining town infrastructure.

Jason Hoch
Town Manager

Littleton Library

The major 2002 event at Littleton Public Library was the installation of the sculpture of author Eleanor Hodgman Porter's storybook character, Pollyanna.

Commissioned by the Eames family, and created by sculptor Emile Birch, the Pollyanna statue was unveiled to a very glad crowd at a public celebration on Saturday, June 15.

An installation of a different sort occurred in July when to the great relief of patrons and staff alike the main floor of the library was air-conditioned.

The library offered a variety of programs for children and adults. Children's programs included two reading-incentive programs; Polar Pals in January and February, and the Summer Reading Program in June and July. Toddler Tales and Preschool Story Time were held throughout the year. Other youth events included a visit from the Montshire Mobile Museum, a performance by Ha'Penny Theater, a teen poetry writing workshop and a poetry café. Programs for adults included the monthly book discussion group, the New Hampshire Humanities Council's "What Is New Hampshire Reading?" and several author readings. During "Turn Off the TV Week" in April the Village Book and the library offered numerous events for all ages.

The library held three fund raising events; the Summer Gala

What You Can Do At the Library

BROWSE the library's 80+ magazine and newspaper subscriptions.

RESEARCH your family roots or local history.

BORROW books, magazines, audio books and videos.

USE A COMPUTER to access the Internet or type a letter or report.

LEARN to use a computer: individualized instruction is available.

ACCESS online full text article databases.

GET HELP with homework and research projects.

REQUEST an Interlibrary loan.

PARTICIPATE in ongoing programs and special events.

If a patron wants a book that is not owned by the Littleton Public Library we will attempt to locate and borrow that book from another library no matter how far. In 2002 the farthest Interlibrary Loan was from a library in San Francisco.

Littleton Library

To contact the Library, or
for information:

Visit or call: Tuesday – Friday
9 a.m. – 7 p.m.
Saturday 9 a.m. – 2 p.m.

phone # 444-5741

Check the library web site:
[www.ncia.net/library/
littleton](http://www.ncia.net/library/littleton)

Send an e-mail:
litt_lib@ncia.net

Genealogy researchers from all over the country come to Littleton Public Library to use the resources in the New Hampshire History and Genealogy Room. In 2002 along with the local users and other New England residents, researchers came from Florida, Idaho, Utah, Alabama, Nevada, Oregon, New Mexico, Kansas, Georgia, Texas, and California.

which raises funds for building improvements, the Book Sale, and the Fund Drive which raises money to purchase books and to clean and repair the paintings.

This past summer a reassessment of staff resources and user needs resulted in a change in the hours of service. The new schedule was implemented in August. Library hours are Tuesday through Friday, 9 AM to 7 PM, and Saturday 9 AM to 2 PM.

Last year 2,181 materials were added to the library's collection, and 1,204 materials were withdrawn. At the end of 2002 library holdings of print and non-print materials totaled 46,695. The number of items borrowed from the adult collection was 25,334, and the number of items borrowed from the children and juvenile collection was 17,639 for a total circulation of 42,973. At the end of 2002 there were 1,696 resident library cardholders and 278 non-resident cardholders.

Library staff and trustees express deep appreciation to the volunteers, organizations, and businesses that contributed so much to the library with their gifts of time, funds, and services. Library staff and trustees also thank the other town departments for their cooperation and assistance, and the citizens of Littleton for their continued support of the library.

Respectfully Submitted,
Jeanne Dickerman, Director

Park Commissioners

2002 was another successful year for the Littleton Parks and Recreation department. We continue to provide excellent playing conditions for all the town's athletic teams. As always Mike Spaulding, our Parks Superintendent, did an exemplary job in keeping the grounds in superb shape. Visiting teams look forward to coming to Littleton because they know the fields will be first rate.

These fields include Remick Park, Apthorp Common, Norton Pike, and our newest addition, the field on Brickyard road. This may turn out to be the best athletic field in town. Our goal is to be using it this fall. It has been seeded and started to grow in. Thanks again to Jeff Brammer and family for their donation of part of the land for this project. Thanks to Farquharson Construction for the great job with the site work.

Our summer program was well received as always this past summer. It was run under the extremely capable guidance of Crystal Blasdel and Ann Champagne. They handled the daily routine and an occasional bump in the road with great professionalism and motivation. We greatly appreciate their efforts as well as the qualified counselors that made this summer a success. The pool had an excellent turn out for our lesson programs again this summer. Thanks to the entire pool staff for a job well done.

Our special thanks, as always, to Clint Clough for use of his tractor to allow us to provide a great ice surface for skating. New England weather sometimes makes it difficult to have as long a skating season as we would like, but you can be sure that the surface will be the best around when the rink is open. We also want to thank our volunteers for helping us keep the rink open.

Special thanks needs to go to Lucy Magoon and the rest of the Garden Club for the work they do around the gazebo and the rest of town. Their work sometimes goes unnoticed unless you're out in the early hours of the morning and witness Lucy making sure everything is watered on a regular basis. Speaking of the gazebo Jim Lindorf has a host of volunteers lined up to give the gazebo a fresh facelift this spring. Thanks in advance. The commissioners hope that everyone knows that the gazebo is available for family or business functions. All anyone needs to do is contact us to reserve a date.

The summer concert series held at Remick Park were a great addition to the town. Special thanks to Greg Eastman and the Chamber for starting the series that we all hope will become an annual event.

As always we want to thank all the other departments in Littleton for all the help they give us during the course of the year.

Our long-range goal for the

Park Commissioners

Parks Department is to again ask the voters of town to pass a warrant article to allow us to hire a full time Community Activities Director. This person would coordinate the programs already established as well as focus on providing the town with new programs that will focus on senior activities, adult recreation, and cultural events for all ages. This person will also work closely with the schools in town to provide additional programs for the students. We feel that the time is right to take the next step to be able to offer more to our residents in recreation and many other community activities.

Respectfully submitted,

Jon Wood
Todd McKee
Mark Driscoll

Littleton Park Commissioners

Planning and Zoning

Planning Board and Zoning Board of Adjustment activity has increased again this year and once again the number of building permits increased.

If you have any questions about whether permits or approvals are necessary, please do not hesitate to call or visit us and we will work with you to determine if any applications are necessary and to ensure that any needed applications are completed in an accurate manner.

Planning Board

The Littleton Planning Board consists of unpaid citizen volunteers appointed by the selectmen to 3 year terms. There are seven full members plus for two "alternate" members, who attend planning board meetings and sit as voting members when needed to fill in for regular members who are absent from a meeting. At the end of 2002, the two alternate member positions were vacant. The board normally meets twice a month, on the first and third Tuesday, at 7:00pm, normally in the

PLANNING BOARD	
Subdivisions	17
Excavation Permits	00
Net new lots approved	64
Lot line adjustments	8
Second site subdivisions	4
Waiver - Use	0

BUILDING PERMITS	
Total permits granted	137
<i>Building Permits</i>	120
New homes	26
Mobile homes	7
Additions/alterations	75
Commercial development	5
Commercial additions	5
Multifamily	1
<i>Site work permits</i>	1
<i>Zoning clearance permits</i>	17

ZONING BOARD OF ADJUSTMENT	
Cases	47
<i>Special Exceptions</i>	17
Approved	16
Withdrawn	1
Denied	0
Grandfathered Use	00
<i>Variances</i>	28
Approved	24
Withdrawn	3
Denied	1
<i>Appeal of Administrative Decision</i>	0
<i>Modification of Previous Approval</i>	2
<i>Equitable Waiver of Dimension Requirement</i>	0
<i>Rehearing Request</i>	2

Planning and Zoning

Opera House. Meetings are open to the public.

The Planning Board has two distinct functions. First, it serves as a regulatory body to hear and decide requests various changes in existing lots, primarily sub-divisions. Sub-division approval is required before a landowner can divide a lot into smaller lots or building sites, and it is often need before new development projects. The board holds a public hearing to assure that any concerns of the public, especially of the people who live next door, are considered. In addition, the board determines if the proposed changes comply with state and local laws, and if they are reasonably safe and appropriate for Littleton as a whole. The personal opinions of board members about whether the proposed development is "good" or "bad" play no role in these decisions. The Planning Board is also a planning agency for the town. In this role, the board considers and holds hearings on possible changes to the town zoning ordinance, subdivision regulations, and Master Plan, and the personal convictions of board members are very important. This year the board is recommending that town re-zone a portion of the town from Residential R-II to Residential R-I, to permit smaller house lots, serviced by town water and sewer. Board members have also volunteered to serve on various committees working on Littleton's new grant-funded Trans-

portation and Community Safety Project (TCSP), which will allow the board to prepare a substantial revision of the Master Plan in the next year or two.

Zoning Board of Adjustment

Variances comprised approximately fifty-nine percent of the hearings of the Zoning Board of Adjustment. Variances involve situations in which an applicant shows that although their proposed use or building setback does not meet the requirements of the zoning ordinance, they have a hardship due to the land or location and are requesting that the board waive the requirements. Special Exceptions comprised thirty-six percent of the board's cases. These hearings are to determine if proposed land uses in a particular zone are appropriate uses on that site.

Planning Board and Zoning Board of Adjustment Members attended the Municipal Law Lectures sponsored this fall. This year's topics included "Growing Smart: Strategies for Managing and Directing Growth in New Hampshire Communities", "Effective Enforcement of Local Land Use Decisions and Regulations", and "Grandfathered – The Law of Nonconforming Uses and Vested Rights".

Police Department

Citizens' Advisory Board

Now part way through its fourth year of existence, the Citizens' Advisory Board (CAB) to the Littleton Police Department is made up of ten members with Chief Brown as an Ex Officio. These members represent a large cross-section of Littleton's community. They are business owners, clergy, educators, high school students, and concerned citizens who serve as liaisons between citizens and the police department.

The Citizens' Advisory Board's Mission is to assist and support both the community and the police department. CAB is responsible for promoting communication between both groups; this includes voicing citizens concerns at meetings and making the public aware of happenings in the police department. Most discussions during CAB meetings arise of happenings from one-on-one conversations that have occurred between citizens and Board members.

It was another busy year for the department; our dispatch center at the Grafton County Sheriffs Department received 16,443 calls for the police department, (over 21% of their total activity), and our own administrative personnel received approximately 12,000 additional calls at the police department. This resulted in officers handling 11,334 *new* calls for service. This does not include activity pertaining to and required for investigation, follow-up or prosecution of *existing* cases.

The officers responded to 211 motor vehicle accidents. We stopped 1457 vehicles, which resulted in 157 summons and 1101 warnings. We assisted 409 motorists who needed a wide range of help, including 107 people who locked themselves out of their cars. Officers monitored traffic with radar 1387 times at all hours of the day and night in direct response to citizen complaints/requests in specific locations, (as well as while on general patrol throughout the community).

There were a total of 411 arrests for criminal offenses; 37 juvenile and 374 adult. Additionally, there were 82 people taken into protective custody for intoxication; 14 juveniles and 68 adults.

There were 930 new criminal investigations opened this year; 14 of them were at the high school and/or middle school.

Police Department

Our School Resource Officer program (Officer Steve Keeney) continues to be a major asset in handling and investigating many of the cases that occur at the school; the remaining 898 cases occurred throughout the rest of the community.

Officers assisted other agencies 291 times, and responded to 201 residential and commercial alarms.

We conducted over 20,000 checks of both commercial and private properties throughout the year.

Our police canine "Jenny" and her handler/partner Officer Fred Gilbert completed their first full and very active year. In addition to their regular patrol schedule, they were called out 21 additional times to assist this police department as well as 9 other state and local law enforcement agencies. This resulted in the seizure of over \$57,000.00 in illegal narcotics, \$21,000.00 in cash and multiple arrests. They put on 10 demonstrations at the High School, at various area safety fairs and at the summer Park and Recreation Program to name a few. We are grateful for the donations we received to help support this program; over \$1,000.00 was received from the Lions Club, Wal-Mart and Pennies for Police Dogs. We look forward to Officer Gilbert and Jenny's team efforts and anticipated achievements in the coming year.

In closing, we would like to express our

In this past year, CAB has been involved many activities and has discussed several important issues. CAB members volunteered at the annual Easter Egg Hunt, participated in the police department's ride-along program, promoted the first Patriot's Day, and viewed the potential site of the new police department. One of the most important issues discussed this year was that of safety on Main Street. CAB has initiated the *Stop, Look, Wave* campaign through a pedestrian safety poster contest. The citizens' Advisory Board welcomes and encourages the community to provide feedback and is looking forward to another year of serving the Littleton Police Department and the community.

Respectfully submitted,
Tamara Toney, Secretary;
Pam Hennessey, Co-Chair;
Janet Parker, Co-chair

Members: Ev Chambers, Tyler Drummond, Denny Fekay, Ralph Green, Dale Mitchell, Eddy Moore, Mac Starring, Chief Cameron Brown

Police Department

sincere thanks to the Board of Selectmen and Town Manager, without whose guidance and assistance none of our successes would have been possible. We also gratefully acknowledge the continuing help that is provided by the members of all the other Town Departments. Last, but certainly not least, we offer our most sincere thanks to you, the citizens of Littleton for your continued encouragement and support that helps us achieve our community goals. We pledge our

continued efforts towards being a professional law enforcement agency that is respected by the community, and one that you will be proud to call *your* police department.

Respectfully,

Cameron M. C. Brown
Chief of Police



Animal Control

Randy and Mary Whiting
Littleton Pet Center & Kennel

This picture is a young boxer mix stray dog found scared and cold running around on the St. Johnsby Road on a snowy, winter evening in November. He had frost-bite on his nose, and was thin; so it appeared that he had probably been abandoned by his owner, and had spent some time on his own out in the cold. He was leery for us to approach him, but his need for food and warm shelter was so strong, that he realized we were his best chance of getting both. He is one of many stray dogs we picked up running loose in Littleton in the year 2002.



We would like to thank the townspeople for their support of town animal control, and we will continue to help in any way we can to implement the town and state laws regarding animals, and to offer quality care to all pets who come to our facility to keep them safe, and warm until their owner or a new home is found. We will continue to serve the pets of our community for their welfare, and of the welfare of the community.

Respectfully submitted,
Randy and Mary Whiting

Unfortunately, there is no clipboard hanging around their neck giving any details on who they are, where they belong, how old they are or if they are friendly; the only chance we have of returning a dog to its home, is if there is a name tag, town license, or rabies tag attached to the dog's collar. In addition to assisting with the capture and containment of lost dogs, we have spent the year responding to barking dog complaints, pets hit by vehicles, investigation of abused and neglected pets, and assisting with the town

licensing program. We physically responded to 123 incidents of animal control. Dog incidents made up 104 of those calls, the remainder were cats, raccoons, skunk. We assisted many situation by phone calls that didn't require us to respond physically to a location.

A common question we are asked, that we wish we had a better answer for, is how people handle stray cat situations. Unfortunately, we cannot respond to these calls, and must advise the caller to ignore the cat so that it will just go away, or if the cat is friendly to catch, and they want to contact one of the local humane societies to take the cat from them; then those are their only options. We are hoping that someday the town has the funds to be able to

There were a total of 1,113 dogs licensed in the year 2002.

Public Works

During 2002, the Public Works Department strengthened existing operations and made significant progress on long-term infrastructure planning and management. The Highway Department's equipment needs over a fifteen year period were identified and a replacement schedule developed to smooth over annual carrying costs. At the same time, a ten year road improvement plan was developed combining field data about road conditions and levels of use. From this, yearly plans to tackle the lowest scoring roads first within a budget of approximately \$300,000 per year was developed. The Transfer Station enjoyed another record setting year of recycled material collection and revenue generation. The new facility and equipment have proven to increase efficiency and convenience for both staff and customers. The sewer department continues to be operated by Woodard and Curran.

The department has enhanced its use of a computerized maintenance system, tracking work orders, improving scheduling, tracking maintenance and expenses. Our use of Geographic Information Systems (GIS) throughout the department has increased our knowledge and effectiveness in the field.

Public Works

In developing this year's town report, we looked back in history at a newspaper account that was published on February 1, 1962 in the Littleton Courier. Forty years later it is interesting to compare and contrast how far we've come – or how much some things stay the same. Some interesting statistics follow:

	1962	2002
Operating Budget	\$123,000	\$692,948
Replacement Value of Equipment	\$106,700	\$1,168,000
Large Trucks	5	5
Small Trucks	2	4
Sweeper	1	1
Backhoe	0	1
Grader	1	1
Loader	2	1
Sidewalk Plow	2	1
Sewer Jet	1	1
2 way radios	2	all vehicles
<p>The 1960 sweeper cost \$13,000 and relieved 8-10 men of hand sweeping all of the roads. The 2001 sweeper cost \$160,000 and allows the crew to also clean catch basins and ditches with the vacuum truck.</p>		
Crew Size	17	11
Sidewalk Mileage	25 miles	12 miles
Town Roads Mileage	90 miles	62 miles
<p><i>Approximately 30 miles of roads were given up when Moore Dam was created in the 1950's. <u>IS THIS TRUE??? WHAT HAPPENED TO MILEAGE??</u></i></p>		
Length of time to plow town	5 hours	4 hours
Salt used for winter maintenance	600 tons	1300 tons
Sand Used for winter maint.	5000 cy	4000 cy
Snow removal	dumped into river	placed in snow dumps
<p>In 1962 the sidewalks were sanded by hand and it took approximately 4 hours to spread the 300 cy of sand.</p>		
Facility	1957 modern garage	1957 garage w/ 40x100 add.

Sewer Department

The wastewater treatment plant continues to run efficiently under the guidance of plant manager Bill Gilpatrick of Woodard and Curran. Reconstruction of the 30+ year old Meadow Street Pump Station was completed. The program to evaluate sewer mains and sewer manholes as well as the cleaning of sewer mains continued in 2002. This has helped us to reduce excess flow to the plant and prioritize repairs for high cost maintenance areas. This year, we put together a plan that takes this data and organizes necessary improvements to the sewer system by the cost and benefit of improvements.

As the treatment plant ages, we continue to review alternatives for replacing the roof to the grit room, which should be completed in 2003 as well as necessary electrical improvements.

Finally, the Department faces a continued challenge in the cost of biosolids disposal, which now costs over \$100,000 annually. During 2003, we will face some tough choices about how we wish to proceed on this issue.

Jason Hoch
Town Manager

Tax Collector

I am pleased to report to you that the condition of the Littleton Tax Office is good. At the close of business on this date 93 percent of the Second Issue 2002 Property Taxes has been collected. This is right in line with 2001.

The Tax Collectors office is responsible for collecting revenue for property taxes; yield taxes, excavation and current use penalties; and sewer fees. In addition to collecting revenue other duties of the Tax Office include responding to inquiries from banks, mortgage companies, attorney's offices, real estate offices and the general public in a courteous and timely manner are major departmental responsibilities.

At the 2002 Annual Tax Association Convention held at the Conway Grand Hotel in North Conway I had the great honor of being elected to serve as the First Vice President of the New Hampshire Tax Collectors Association. The Tax Collectors Association represents the tax departments of every town and city in the State of New Hampshire. It is the representatives, Tax Collectors of each town and city, who elect a slate of officers each year. The duties of the First Vice President are, in the absence of the President, to preside at meetings of the Tax Collectors Association or of the Executive Board and in the event of the death or resignation of that office to take over the duties of that office. In addition the First Vice President over-

sees County Coordinators, the Mentor Program and new collectors.

We have been nearly two years in our new quarters here at the Laconia Savings Bank at 125 Main Street. This location continues to work extremely well for all of the administrative officers. The relationship with the Laconia Savings Bank has been nothing short of wonderful and we thank them very much for their generosity. However, our stay in this office is limited and we are looking forward to moving back to our renovated offices in the Opera House.

Sincerely,

Joe Wiggett, Tax Collector

DID YOU KNOW?

The single largest property tax payment received in 2002 was for \$862,365.78 from US Generating New England for payment of their second issue 2002 property taxes. US Generating New England is the owner of Moore Dam.

Tax Collector

The Municipality of : Littleton	Levy for Year of this report	Year Ending 2002		
		2001	Prior Levies 2000	1999
<i>Uncollected Taxes - Beg of Year:</i>				
Property Taxes		579,965.60	4,307.13	-71.29
Yield Taxes		2,480.45		
In Lieu of Taxes		1,308.64		
Land Use Change		1,200.00		
Penalty		16.25		69.00
Interest		34,933.76	264.16	
Utilities		57,228.07		
<i>Taxes Committed - This Year:</i>				
Property Taxes	9,200,374.76			
Land Use Change	15,734.00			
Yield Taxes	5,795.79			
Utilities	643,859.74	999.59		
Penalty	2,407.00	773.39	26.87	71.29
Interest	5,694.12			
In Lieu of Taxes	35,037.28			
<i>Overpayment:</i>				
Property Taxes	2,301.67			
Interest Collected				
Utilities				
Interest Collected				
on delinquent Taxes				
Tax penalties				
Total Debits	9,911,204.36	678,905.75	4,598.16	69.00

Tax Collector

	Levy for Year of this report	2001	Prior Levies 2000	1999
<i>Remitted to Treas. During FY:</i>				
Property Taxes	8,362,243.70	385,195.11	1,338.59	
Yield Taxes	4,740.72	2,480.45		
Utilities	550,811.88	55,695.31		
Interest	5,694.21	34,960.41	264.16	
Penalties	430.00	16.25		69.00
Land Use Change	14,234.00	1,200.00		
In Lieu of Taxes	33,698.79			
Conversion to Lien		185,801.16		
<i>Discounts Allowed:</i>				
<i>Abatements Made:</i>				
Property Taxes		6,097.64		
Yield Taxes				
Utilities		2,526.90		
<i>Uncollected Taxes - End of Year:</i>				
Property Taxes	840,432.64	3,618.43	2,995.41	
Penalty	1,977.00			
Yield Taxes	1,055.07			
Utilities	93,047.86	5.45		
Land Use Change	1,500.00			
In Lieu of Taxes	1,338.49	1,308.64		
Total Credits	9,911,204.36	678,905.75	4,598.16	69.00

Tax Collector

	Levy for Year	Prior Levies		
	Year of this report	2001	2000	1999+
Unredeemed Liens		142,093.77	77,501.99	56,168.85
Balance at Beg. Of Fiscal Year				
Liens Executed				
During Fiscal Year	207,020.80			
Int. & Cost Collected				
After Lien Execution	2,342.62	14,014.11	17,113.71	12,788.50
Total Debits				
	209,363.42	156,107.88	94,615.70	68,957.35
CR.				
Remittance to Treas.				
Redemptions	68,193.19	79,659.74	55,072.53	24,094.85
Int & Costs (After Lien Execution)	2,342.62	15,347.51	18,045.04	13,015.86
Abatements of Unredeemed Taxes		307.52		1,621.05
Bal. End of Year.	138,827.61	60,793.11	21,498.13	30,225.59
	209,363.42	156,107.88	94,615.70	68,957.35

Joseph A. Wiggett, Tax Collector

Summary of Valuation

CURRENT USE LAND	1,056,232
RESIDENTIAL LAND	50,203,131
COMMERCIAL/INDUSTRIAL LAND	23,797,000
TOTAL TAXABLE LAND	75,056,363
RESIDENTIAL BUILDINGS	120,604,700
MANUFACTURED HOUSING	5,992,900
COMMERCIAL/INDUSTRIAL BUILDINGS	64,426,996
TOTAL TAXABLE BUILDINGS	191,024,596
PUBLIC UTILITIES-SECTION A	101,361,357
PUBLIC UTILITIES-SECTION B	
VALUATION BEFORE EXEMPTIONS	367,442,316
BLIND EXEMPTIONS	180,000
ADJUSTED ELDERLY EXEMPTIONS	2,429,600
TOTAL EXEMPTIONS OFF VALUE	2,609,600
VALUATION ON WHICH MUNICIPAL, COUNTY & LOCAL EDUCATION TAX RATE IS COMPUTED	364,832,716
LESS PUBLIC UTILITIES-SECTION A	101,351,357
VALUATION ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED	263,481,359
VETERANS EXEMPTIONS	36,150
DISABLED VETERANS	2,800
TOTAL TAX CREDITS	38,950
NON-TAXABLE LAND AND BUILDINGS	53,136,782

Elderly Exemption

OFF ASSESSED VALUATION

<u>AMOUNT</u>	<u>REQUIRED AGE</u>	<u>INCOME LIMITATION</u>
20,000	65 TO 74	Not in excess of:
30,000	75 TO 79	\$22,000 if single;
40,000	80 AND UP	\$35,000 if married.

ASSET LIMITATION: Not in excess of \$75,000, excluding the value of the residence and up to two acres of land.

TAX LIEN FOR THE ELDERLY AND DISABLED

Amount: The assessing officials may annually grant a tax lien for all or part of the taxes due, plus annual interest at 5%.

Total tax liens on a single property shall not be more than 85% of its assessed value.

If the property is subject to mortgage, the owner must obtain the mortgage holder's approval of the tax lien.

Who May Apply: Any resident property owner may apply for the lien if he/she:

- A: Is either 65 years of age or eligible under the Federal Social Security Act for the totally and permanently disabled;
- B: Have owned the homestead for at least 5 years; and
- C: Are living in the homestead.

Elderly Exemption

TYPES OF TAX CREDITS/EXEMPTIONS Off Land Valuation or Tax

Blind Exemption

(\$15,000)

Every inhabitant owning residential real estate, and is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education department.

VETERANS

Standard

(\$100)

Every resident who served in the armed forces in any of the qualifying wars or armed conflicts, as listed in RSA 72:28, and was honorably discharged; or the spouse/surviving spouse of such resident.

Surviving Spouse

(\$700)

The surviving spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28, so long as the person does not remarry.

Service-Connected Disability

(\$700)

Received a Form DD-214, and who has a total and Permanent service-connected disability, or is a double amputee or paraplegic because of the service-Connected injury, or the surviving spouse of such a person if such surviving spouse has not remarried.

The Town of Littleton Assessing Department is in the process of reviewing all properties to ensure the accuracy of our records. Representatives from the department may be seen around town inspecting or measuring properties – these individuals have identification from the town and residents should feel free to ask to see it.

Department of Revenue Administration Certification Representatives will also be reviewing properties.

If you have any concerns or questions, please contact the Town Offices at 444-3996 Extension 16.

Town Building Restoration

In the second year of existence, the Littleton Town Building & Opera House Restoration Committee, in conjunction with the architectural firm, Bast & Rood, The Lawton Co., and community, completed development of a plan for restoration of the town's signature landmark building. The 2.5 million dollar plan allows for the return of the municipal offices to the building, along with upgrades to improve efficiency and overall utility.

The committee held numerous meetings and community outreach efforts throughout the past year. A "Visioning Session" in March, sponsored in part by Littleton CO-SEED team, focused on Littleton's heritage and town building. Numerous ideas were shared with the committee. Liz Ward of The Small Business Development Center-Littleton Office, presented insightful information to the committee on fundraising and planning. Three graduate students, under the direction of Craig Zamzow, from the Small Business Institute at Plymouth State College, are working on a plan for operation of the Opera House. We look forward to its release in the first quarter of 2003.

Two successful fundraisers were sponsored by the committee. Over 300 supporters enjoyed an "April Showers" turkey supper, under the direction of Raymond Hopkins. In Sep-

tember, approximately \$10,000 worth of goods and services were donated by businesses and individuals from the greater Littleton area, for a "penny sale" to benefit restoration efforts. The receipt of a \$75,000 New Hampshire Land and Community Heritage Investment Program (L-CHIP) grant augmented local fundraising.

Throughout the year, the committee wrestled with management issues associated with the challenges presented by the building's current situation.

In closing, I wish to thank the community for the ongoing support this volunteer committee has enjoyed. The community has a tremendous asset in the Town Building & Opera House. In the years ahead, may we keep the vision and strive to be better stewards of this landmark.

Respectfully submitted,
Daniel Stearns, Chairperson

Town Clerk

The year 2002 has been interesting. We have gone full cycle and now all of our customers should be aware of the move the Town offices made to the Laconia Savings Bank 2nd floor. Everything is running smoothly as multi functions can take place in the same location. However, on voting day in March, the polls are open at the Opera House. The polls are open from 8:00 AM to 7:00 PM. Littleton residents who are not registered to vote may do so with the Supervisors of the Checklist on voting day. There is a table set up in the polling place for registration purposes.

The Town Clerk's office has been very busy with the numerous elections that took place this year. There were record numbers of eligible residents signing up before elections at my office. It is wonderful to see the interest by the young, first time voters. They are our future and the sooner they get interested in what is involved in voting, the more they will understand what is needed to forge forward to a better life for all of us.

There is a new employee in the Town Clerk's office this year. Linda Dowling accepted the position of Deputy Town Clerk in July. You may have seen Linda in the Town offices, as she was the receptionist and Human Resources/Benefits Administrator. She carried the latter position

Now, for some reminders:

Dogs need to be licensed by April 30th (See Next Page)

Always bring your current registration when renewing a vehicle. (A copy is fine.)

Do not give up your registration to a dealer when changing vehicles; you will need it if you are going to transfer plates.

You may renew dog licenses and vehicle registrations by mail.

Please feel free to call Linda or myself for the amount due. You will be required to send a copy of the rabies certificate on the dog and a copy of the registration on the vehicle, along with the appropriate fees and a self addressed stamped envelope.

Town Clerk

with her when she came to the Town Clerk's office. Linda has served in municipal government since 1988 and became an employee of the Town of Littleton in 1998.

I have been a member of the New Hampshire Tax Collector's/City and Town Clerk's Certification Committee since 1999. As a committee member, I spent the second week of July in Bow, New Hampshire helping to coordinate this year's certification. The networking between Town Clerks and Tax Collectors is a valuable tool.

In October, the annual conference for the City and Town Clerk's took place in North Conway at the North Conway Grand Hotel. It was a three-day conference and attendance was good. Many vendors were present, from auditors to computer software companies, and record retention companies to stamp

and sign companies. The variety of vendors gave us a good chance to see some of the tried and true products and some of the new products coming out soon.

Respectfully submitted,

Judith F White
Littleton Town Clerk

You may reach us at
603-444-3995. Office
hours are Monday –
Friday 8:00 – 12:30
and 1:00 – 4:00.
Judith White ext. 20
Linda Dowling ext. 23

The following is revenue taken in for 2001 and 2002:

Year	Registrations	Decals	Vitals	Marriages	Dogs	UCCs	Misc.	Elections
2001	775,249.00	10,472.50	17,281.00	2715.00	8929.00	3915.00	568.47	12.00
2002	835,177.00	10,972.00	18,940.00	2295.00	9664.50	4350.00	213.96	14.00

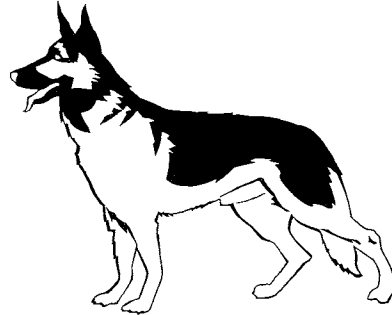
The increase in revenue for 2002 over 2001 is \$62,484.49. This represents 7% of total revenue taken in for 2002.

Town Clerk

DOG LICENSING

Why?

Many people ask WHY do I need to license my dog? There is a State Law RSA 466:1, that state that every owner of keeper of a dog shall register it with the town. Due to the threat of disease, including rabies, towns can be assured that dogs living in their town are both protected from the disease and cannot pass it on to others.



WHEN?

Any dog over the age of three months old is required to be licensed annually, on or before April 30. If your dog is not licensed by this date, there is an additional charge of \$1.00 for each month or any part thereof that the fees remain unpaid. If you fail to license your dog pursuant to RSA 466:1, RSA466:13 states a forfeiture may be issued to you which carries with it a \$25.00 fine, as well as the proper licensing fee.

WHERE? Generally, the Town Clerk issues dog licenses. The Town Clerk may have an agent to help do this record-keeping. In the Town of Littleton at this present time, you must go to the Town Clerk's office at the Town hall.

HOW?

Before a license is issued, the owner

must furnish to Town Clerk with verification from a licensed veterinarian that the dog has been vaccinated against rabies. The Town Clerk must see the copy of the rabies certificate in order to verify the rabies tag number, the veterinarian, the date of the vaccination, and the expiration date of the vaccination. The license fees vary as follows:

Senior Citizen (over 65)	\$2.00
Dog Male/Female	\$10.00
Dog Neutered/Spayed	\$7.50
Group License (5 or more dogs)	\$20.00
Service Dog	No Charge

Any further questions regarding licensing,
Contact the Town Clerk (444-3995)
Police Department (444-2422)
Or Animal Control Officers
(444-6285)

Transfer Station

If your not recycling it, your wasting it!
This is the motto of the Town of Littleton
Transfer Station. We at the Transfer Sta-
tion consider these as words to live by.

What is it? And what would you be wast-
ing? It is many items from junk mail, ce-
real boxes, cardboard and much more to
high grade computer paper, virtually all
clean paper is recyclable, therefore it.

It can be cans, bottles, metal items and
clothing. A complete list of recyclables is
available at the Transfer Station and
Town Office.

It is also the raw materials and energy
not used to produce an item.

It is 17,000 trees saved in 2002 by paper
recycling at the Littleton Transfer Station.

It is also 60,000 lbs of effluent not emit-
ted to the atmosphere, electricity, and
water were also saved in large sums by
recycling it. Landfill space saved through
recycling at the transfer station was
4,641 cubic yards.

It also refers to money, your money. Be
it user fees such as pay by bag and
demolition debris or disposal fees paid
for industrial and commercial waste.

Tax money is definitely it.
The avoided cost, money not spent by re-
cycling it, was \$111,500 in 2002.
Revenue generated through recycling

HOURS OF OPERATION

CLOSED SUNDAY
& MONDAY

TUESDAY & THURSDAY
12 NOON – 4 PM

WEDNESDAY
12 NOON – 6 PM

FRIDAY & SATURDAY
8 AM – 4 PM

BURN DUMP HOURS

TUESDAY & THURSDAY
11 AM – 3 PM

SATURDAY
8 AM – 4 PM

HOLIDAYS CLOSED

NEW YEARS
4TH OF JULY
THANKSGIVING
DAY AFTER THANKSGIVING
CHRISTMAS DAY

Transfer Station

helped to keep the operating cost of the transfer station in 2002 down to approximately \$65,000. The off the tax rate amount was \$110,000. The difference of \$45,000 will be put aside for future capital expenses. There are many towns in New Hampshire of equal size and less that spend up to \$450,000 a year on solid waste.

The ability to rebuild and equip the new transfer station following the fire without borrowing a penny was the result of not wasting it.

The transfer stations off the tax rate request have been reduced by 9% in 2003.

This is the third year in a row the budget has decreased. To maintain this trend we need your help. The more industry, commercial enterprises and homeowners recycle it, the less it cost all of us.

The employees of the transfer station are here to help reduce your waste no matter how big or small you are.

Remember, change your trashy ways....

**IF YOUR NOT RECYCLING IT,
YOUR WASTING IT!**

Tony Ilacqua
Solid Waste Manager

ANTIFREEZE- Accepted from do-it-yourself residential. **Littleton Residents ONLY**. No commercial antifreeze accepted.

ASHES- Not Accepted

BAGS, TOWN- Not sold at Transfer Station. Cost: \$1.00 for 20 gal size and \$1.50 for 33 gal size.

Sold at: Butsons, Shaws, Central Building Supply, Aubuchons hardware, Brooks, Rite Aid, Jiffy Mart, Simons, J&S variety, Profido's, Irvings, PriceMart.

BURN DUMP- Littleton Residents **Only**. Brush & limbs no greater than 5" in diameter. Clean un-painted, untreated wood **ONLY**. Example: plywood is treated wood.

CHRISTMAS TREES- Accepted year round.

COMMERCIAL HAULERS-
Whitings: 444-2094 Waste Management: 1-800-649-4576 North Country Environmental Services: 869-3366 Normandeu Trucking: 636-1671

DEMOLITION- See price schedule. We accept only small

Transfer Station

limited amounts. No more than pick up truck full at a time. See commercial hauler list for large amounts.

DUMP STICKERS- Not Required.

ELECTRONIC RECYCLING- Call Transfer Station for detail.

FLORESCENT BULBS- Littleton Residents **ONLY**. No charge. Limited to 32 linear feet per calendar quarter.

HOUSEHOLD HAZARDOUS WASTE- Once a year. Household Hazardous Waste Day call Transfer Station for Details.

Commercial Hazardous Waste- Call Transfer Station for details.

LIQUID WASTE- Not accepted

OIL & FILTERS RECYCLING- No charge, Do-It-Yourself residential used oil only-also oil filters.

PAINT RECYCLING - Seasonal Only. May 1st – September 30th. No lead paint or automotive paint.

RECYCLING - Items recycled see brochure.

RESIDENTIAL RUBBISH SERVICE- Whiting Rubbish 444-2094

SAWDUST & WOOD CHIPS- From untreated wood no charge. From treated wood- charged as Demolition.

SHREDDING, DOCUMENTS- For Littleton Businesses and residents— Any time 8 am-3:30 pm Tuesday-Saturday. For very large amounts 10 file size boxes or more, please call for a time.

TIRES- Car and light truck-\$2.00 per tire, \$4.00 if attached to rim. Other sizes call Transfer Station for details.

YARD WASTE- No Charge. Leaves, grass clippings, garden debris, Apples, etc.

Water and Light

This past year was a minimal growth year for the Littleton Water & Light Department (LWL) with regard to retail sales, though in terms of system growth it was a very successful and productive year.

Sales of water were down as metered sales were approximately 460,000 gallons per day, down slightly (by 20,000 GPM) from 2001's average daily sales.

Retail electric energy sales were basically flat, selling slightly less than 78,000,000 kWh, which is just below 2001 sales though our system recorded a high load of more than fourteen (14) mega-watts (record) in August.

In general, LWL continued to upgrade the water and electric infrastructure throughout the year with an ultimate goal of ensuring excellent quality products at a reasonable price.

Due to several aggressive preventative maintenance programs, such as infrared testing, tree trimming, hydrant flushing the frequency of emergency trouble call-outs has been reduced. By minimizing interruption in service our commitment to customer satisfaction and reliability of services justifies our maintenance efforts.

Working in close proximity and in partnership with a variety of town agencies and local civic organizations, many community-based projects were accomplished to help foster community service and pride.

Private Well Users!

Have you had your well tested recently?

Drinking water from private wells in New Hampshire sometimes contain contaminants at levels that can pose health risks. Only a water quality test, by a competent laboratory, can assure that your family is protected.

What types of contaminants, some naturally-occurring and others man-made, have been found in private well water in New Hampshire:

Arsenic
Bacteria
Fluoride
Nitrate
Radium
Radon
Sodium
Uranium
Volatile Organic Chemicals (VOC's)

For further information, please visit the N.H. Department of Environmental Services' website at www.des.state.nh.us/wseb, then select "fact sheets," then 2-1.

Water and Light

ELECTRIC

The electric division continued with the implementation of the Construction Work Plan (CWP) as contractor vehicles were a common sight throughout the summer and fall on Union Street and the Mann's Hill area.

Contractors that worked for LWL were not the only ones busy with our CWP. LWL forces spent much of their available work time addressing various phases and projects associated with the plan.

We finished a third circuit leaving the South Street substation. This additional circuit will give us the flexibility to manage loads more efficiently and effectively, as loads will be dissipated more readily throughout the system.

Working with the highway department and in conjunction with community minded organizations and leaders the proposed River Walk green space, located behind the Littleton diner was improved. Many of the overhead electrical and telecommunication wires were placed underground and a new architectural streetlight was added to the area to entice its charm and functionality as a beginning point for the proposed River Walk.

More than 2700 liner feet of new electrical overhead lines were constructed expanding our system. The continued and ongoing enhancement of the Geographical Information Systems electri-

cal database, more commonly know as GIS, increased the department's operational effectiveness. Utilizing our GIS database, we are more able to comply with the new Government Accounting Standard Board Statement No. 34 (GASB 34). This new directive will require governmental agencies to report and manage their infrastructure assets (in our case poles, wire and water pipes) and plan for their repairs\ replacement.

WATER DIVISION

For the second year in a row, New Hampshire was faced with a significant drought condition. Though Littleton faired much better than other communities especially those in the Southern part of the state, the drought did have an impact on our system. Many customers voluntarily invoked conservation measures on themselves, due in part to early warning alerts and notices from state agencies. Though we were not in danger of losing our supply (though levels did drop slightly below comfort level) the thought of everyone doing their part to properly manage their water usage and our water resources was reassuring. We maintained and sustained adequate supply and reserves throughout the year and we thank everyone for their voluntarily followed conservation measures.

Water and Light

The slow sand filter has been in service for just over a year and the filter media continues to mature. This is a slow process due to the pristine quality of water from the North Branch of the Gale River. The long-term benefits of this facility will become even more evident as the regulations surrounding community drinking water supply increases in response to the changing world environment.

The LWL acquired a 100 kW, three-phase portable generator in 2002 for emergency management operations. The primary function of this generator will be to supply power to operate our pump stations in the event of a sustained electrical outage.

2003 is expected to be another busy year for LWL with regard to making capital investments in the infrastructure. A new eight (8) inch water main will be finished at the top of Elm Street that will increase the available water supplied to that area of town. On Route 18 a new distribution substation near Williams Road will provide additional power to the area adjacent to Exit 43. These are examples of just some of the projects that will be accomplished this coming year by LWL.

We owe a debt of gratitude to Perry Goodell, Donald Craigie and Eddy Moore for their time, effort and guidance that they have invested as

Commissioners for the LWL on behalf of our customers and employees. In addition special thanks to the LWL Budget Committee, Chairman Bob Copenhaver and members Ed Hennessey, Rodney Trahan and John Pilgram for their proactive involvement and input.

Also, we appreciate the continued assistance from the Town of Littleton Administration, Police, Highway and Fire Departments for working together and towards a direction that is in the best interest of the LWL customers and citizens of the Town of Littleton.

In closing, we invite you to participate at the Commissioners public meetings held the first and third Monday's of the month at 1:00 PM at the LWL conference room.

On behalf of the Board of Commissioners and the employees of the Littleton Water & Light Department, it has been our honor to serve the Town of Littleton and our customers over the past year and invite your comments or feedback at any time.

Respectfully submitted on behalf of the Littleton Water & Light Department.

Thomas F. Considine
Superintendent

Welfare

Through the years, the Town of Littleton has assisted many individuals with rent, food, electric, fuel, medication and miscellaneous items. Aid amounts are predetermined and set forth in the Town's written Guidelines.

At this time, I want to mention and thank the many agencies in the area that have assisted these same individuals and others. They have taken the burden off the taxpayers of Littleton.

The Social Security Administration, State of New Hampshire Division of Welfare, Department of Employment Security, White Mountain Mental Health, North Country Home Health Agency, Hospice of the Littleton Area and Ammonoosuc Community Family Support.

I especially want to mention Tri-Country Community Action, The Littleton Area Senior Center, Homeless Outreach – PATH/Tri-Co Cap, Support Center at Burch House, Catholic Charities of NH and all the churches in the local area.

Respectfully submitted,

Joan A. Santy
Welfare Director

Joan Santy has been collecting newspaper articles of various subjects all of which concern the town of Littleton. So please come in and ask to view this growing tomb of information about your town!

American Red Cross

The American Red Cross, Greater White Mountain Chapter provides programs and services to help individuals prepare for, prevent and respond to emergencies and disasters. The Greater White Mountain Chapter covers a 3,000 square mile area from Gilmanton to the Canadian border. Red Cross has four major program areas; emergency disaster services, health and safety services, armed forces emergency services and biomedical/blood services. **Emergency Disaster Services** provide relief for replacement of basic human needs, food, clothing, shelter, medicine and mental health counseling after a fire, flood, major snow/ice storm, hurricane, and other natural or man-made disaster or terrorist attack. **Health and Safety** programs educate communities in CPR, oxygen, administration, instructor training, sports safety, emergency response, water safety, first aid, emergency response, babysitting, automated external defibrillation and HIV/AIDS prevention. **Armed Forces Emergency Services** communicates emergency messages from family members to military personnel. The American Red Cross serves as the intermediary between families and the US military case management system. **Biomedical/Blood Services** provide many blood

products to area hospitals in the community and across the state.

Last fiscal year, the Greater White Mountain Chapter helped 102 clients affected by fires, floods and hazardous material spills. In addition, the Chapter provided health and safety training to 7,323 people and provided military communication to 55 military families. Also during fiscal year 2002, 54 Blood drives were held yielding 3624 productive units of blood.

The Greater White Mountain Chapter is fortunate to have the support of over 300 disaster and health and safety volunteers from Gilmanton to the Canadian border. Red Cross volunteers have received training in lifesaving CPR/AED, first aid and disaster services and are dispatched to structure fires and other local disasters as well as tornadoes, hurricanes and flooding occurring in other parts of the country. During 2002, the Greater White Mountain Chapter sent disaster action team volunteers to Ground Zero, Corpus Christie, Texas (floods and tornadoes) and Birmingham, Alabama (tornadoes).

Caleb Volunteer Program

Our heartfelt mission...

Enhancing independent living for the elderly, infirm and homebound by relieving isolation and assisting with friendly visits, care and supportive services through a network of volunteers and the fostering of caring communities.

Caring for the people and covering these nearby towns...

Bethlehem, Dalton, Groveton, Jefferson, Lancaster, Littleton, Twin Mountain and Whitefield.

Who calls to request services?

Anyone can request assistance for a friend, family member, neighbor; others like congregations and community groups, senior centers; home health or social service agencies, hospitals; or in-need adults. The adult needs to be 60 years of age or older to receive services.

The year 2002, was a very productive year for The Caleb Group. During the year we were able to raise enough funds, and recruit and train volunteers so we could continue our heartfelt mission. The Caleb Group assisted more than 211 Bethlehem, Dalton, Groveton, Jefferson, Lancaster, Littleton, Twin Mountain and Whitefield seniors. In 2002, volunteers donated over 4,100 hours and 33,337 miles. This is a great accomplishment on the part of our volunteers. Transportation is a *big* issue here in the North Country, our Caleb volunteers drove an additional 1,000 miles, over the previous year. We are very honored and blessed to have over 119 active volunteers, who provide a very crucial support system to their older adult neighbors. Without these volunteers, The Caleb Group would not exist. Other than the services that are listed at the beginning of this report, The Caleb Group also provides assistance with the Commodity Supplemental Food Program through the State of NH. We also provide day old bread from Shaw's of Littleton, and pet food from Wal-Mart of Littleton, to seniors that are having financial difficulty. Caleb Volunteers still provide training for seniors who want to learn how to use computers. Computer classes are held at the Highland House Computer Lab.

The Caleb Group would like to thank the residents of Littleton for their support, and for making it possible for us to continue to provide these much needed services to the area's elders. The \$1,500 appropriated at last year's Town Meeting was greatly appreciated, and we ask for your continued support in 2003.

Volunteers are always in great demand, so if you would like to be a volunteer caregiver, request a volunteer, or know someone who would benefit from our services, please contact the Caleb Office at 837-9179.

Respectfully submitted,
Bobbie Gaudes
Program Director

Caleb Volunteer Program

How does The Caleb Group work?

The Caleb Office, located in Whitefield, helps assess solutions that link the in-need older adult with existing services and benefits; including volunteer assistance.

What does a Caleb Volunteer Do?

Volunteer caregivers are carefully trained to assist the older adult in ways such as; friendly visits, transportation to medical appointments and shopping trips, errands, reading and writing, light housekeeping, telephone reassurance, business tasks and resolving other needs.

Who are the Caleb Volunteers?

- Neighbors helping neighbors through their congregations and communities;
- People with a genuine concern for older impaired and/or disabled individuals;
- Men, women, and young adults trained to give non-medical support to those homebound;
- Children with their parents, learning the values of volunteerism and helping others

How much do the services cost?

There is **NO FEE (no cost)** for the recipient when volunteer care giving services are provided. As a non-profit program, The Caleb Group is dependent upon funding and gifts - individual, organization, business, towns and foundation support – towards the continuation of this **FREE** and care-filled program.

The Caleb Volunteer Program's
30 Highland Street
Whitefield, NH 03598



Brenda Boudreau
(Volunteer) and Ruby
Chandler (Care Receiver)
Both of them Littleton
Residents. They have
been matched for over 5
years.

Connecticut Riverbend Subcommittee

This year, the Subcommittee sponsored a public meeting to share the results of a study of river sediments and fish tissue in our region, by the EPA and the states of Vermont and New Hampshire.

We also worked with the Towns of Lunenburg and Lancaster, and the Vermont Leadership Center, to build a new public access at the Mt. Orne Bridge for fishing and launching car-top boats.

We have distributed boating guides to the river and a new map and guide for the Connecticut River Byway, a regional economic development project focusing on the river, natural resources, recreation, farming, history, culture, and local products. Copies of both of these free publications are available at the visitor centers in Lancaster and Wells River.

We have continued to carry out our legal obligation to provide information and assistance to the states, towns, and local landowners on projects near the river, including riverbank stabilization.

The Riverbend Subcommittee is advisory and has no regulatory authority. Citizens interested in representing the Town should contact the Selectmen. The public is invited to join our meetings, held on the fourth Thursday evening of every other month, usually

in the Littleton Community House. Helpful information, including advice on bank erosion, riparian buffers, and obtaining permits for work in or near the river, a calendar of meetings, and a summary of the *Connecticut River Corridor Management Plan*, are on the web at www.crjc.org.

Dr. Richard Hill and Donna Cahill,
Littleton representatives

Connecticut River Joint Commission

This year the Connecticut River Joint Commissions have looked at issues as wide-ranging as management of wild trout in the river's headwaters to recreational trails on abandoned rail lines. Appointed by legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river and its valley.

This year we hosted public presentations by the states and EPA on a major study of contamination in the river's sediments. Following up on widespread public concern for river-bank erosion, we have restored two priority sites identified by our technical team and the county conservation district on the mainstem. A third will be completed next summer. We have assisted the Army Corps of Engineers with a reconnaissance of other major erosion sites.

With the support of the four US senators from NH and VT, we were able to provide \$145,000 in Partnership Program grants for locally-inspired projects, including grants for citizen water quality monitoring on Mill Brook in VT and the Ashuelot River in NH, a bi-state Milk Marketing Study Group, and the Connecticut River

Birding Tail guide. We continue to work to bring the attention of federal and state agencies to *the Connecticut River Corridor Management Plan*, to give local people new influence in the decisions of their government when it comes to their river. For example, our local subcommittees called for better local protection of shore land, valley farms, and floodplains. We encourage towns to adopt the *River Plan* into their town's master plan.

CRJC supports efforts to safeguard natural, agricultural, and historic assets of the valley, and are working with businesses and the states to strengthen the local base for tourism through visitor centers in ten "waypoint communities" along the Connecticut River Byway. This year we created exhibits for each of them, and provided staff and coordination for the Byway effort. Visit the Byway and www.ctrivertravel.net

Our five local river subcommittees are an active voice for river issues in their regions. We welcome the public to our meetings on the last Monday of each month. Visit our web site at www.crtc.org for a calendar of meetings, useful information and links, or see our newsletter, *River Valley News*.

Executive Council

A new era is underway in the Executive Branch of your NH State Government, headed by Governor Craig Benson. I envision that his administration will be bringing new and innovative ideas of a modernized New Hampshire State Government, by utilizing tools of the new age of technology. This will bring enhanced services to the citizens and users of NH State Government. Through the many checks and balances of power at the State Capitol, Governor Benson will not go too slow or too fast.

I encourage citizens to contact Governor Benson and offer to serve on a Board or Commission. Each biennium more than 300 citizens are appointed to these public Boards. The address is: State House, 107 North Main St. Concord, NH 03301. The phone number is: 603-271-2121. A new administration is in Concord. Let's make very sure our region is a part of the Benson era of New Hampshire! For a listing of the Boards and Commissions under the authority of the Governor and Council, please visit the Secretary of State Web Site at: <http://webster.state.nh.us/sos/> or call my office at 271-3632.

As Councilor, I will be conducting official tours with Commissioners and Directors of State Agencies all summer and fall of 2003. If you have a special event or project you would like a certain agency to visit or focus on, please let me know.

As Councilor, I will be holding

official summer 2003 hearings on proposed changes to the NH Ten Year Highway Plan. All Town, Counties and Cities will be notified of the schedule of public hearings in your region. Please utilize your regional Planning Commission as a starting point for your transportation ideas and concerns. For detailed information on the Ten Year Highway Plan visit the Department of Transportation web site: <http://webster.state.nh.us/dot/>

All citizens and public agencies should contact our NH Congressional Delegation and ask for more support from Washington, DC. New Hampshire ranks near the bottom of the list in monies returned back from the Federal budget.

For every dollar of taxation we send to Washington we get back ONLY 71 CENTS! Let's send many lists to Senators Gregg, and Sununu, and Congressmen Bass and Bradley and give them a chance to do better!

Please keep in touch with my office. I am at your service.

Sincerely Yours,
Raymond S. Burton
Executive Councilor

Grafton County Commissioners

Grafton County Commissioners

As New Hampshire towns head into the Town Meeting season, government and the purpose of local and regional government come into focus not only in the budget cycle, but also in services delivered by those local and regional systems of government.

County Government has been around as long as New Hampshire and even prior to that, having its roots in England. Here in Grafton County, citizens really get a great big bang for their tax dollar.

Through our 38 towns and the City of Lebanon, Grafton County Government acts often as the intermedi-

ate unit of government between town, state, and federal programs. The elected County Commissioners administer the business of the County and exercise budgetary control over County operations which include the Nursing Home, Department of Corrections, County Attorney, Register of Deeds, County Treasurer, UNH Cooperative Extension, Sheriff's Department, County Farm, Human Services Department, and the Dispatch Center. We also act as landlord for the Grafton County Superior Court, Probate Court, and the Probation & Parole Department.

Anyone Desiring more information about these functions of your County Government should call and ask for a detailed copy of our County Government Brochure, and a recently issued Grafton County Annual Report. Please call 603-787-6941.

It is a pleasure to serve you as one of your elected officials in Grafton County

By Ray Burton,
County Commissioner

Raymond S. Burton
Room 207
State House
Concord, NH 03301
Telephone:
603-271-3632
Email: rburton@gov.state.nh.us

Glenwood Cemetery

The total burials for the Glenwood Cemetery, Wheeler Hill Cemetery and St. Rose of Lima Cemetery were 61, of which 34 were cremations and 27 were full burials. This is a substantial increase in burials from the previous year. The trend toward cremation burials continues as they account for more than half of our burials.

Clean up from winter damage kept us busy during the spring time. At this time, we decided to have 2 large Pine trees taken down which had decayed to the point of being a safety concern.

We continued with the process of cleaning monuments as time allowed, and this will continue in the future years. We have received many favorable compliments on the work we have completed.

Various fences within the cemetery were repaired and painted.

Much of the summer was spent on the general maintenance of the three major cemeteries along with the five outlying town cemeteries and the Horse Cemetery.

The Littleton Historical Society was gracious enough to volunteer their time to collect information throughout the cemetery. We are now in the process of logging this information along with our own records onto a computer system. This is a long and tedious process that will take many hours to complete. Once it is completed it will allow us to serve the public as well as cemetery personnel in a more efficient manner.

We purchased a 2002 John Deere 345 lawn tractor. This tractor replaces the 1996 John Deere 345 lawn tractor.

We also purchased two Echo back pack blowers. The use of these during the spring and fall saves us many man hours of labor. This rotation of equipment will allow us to maintain the cemeteries in a timely and efficient manner.

We would like to give thanks to the Highway Department, Police Department, Fire Department, Littleton Water & Light, Town Officials and several dedicated citizens who have lent a helping hand to us during the past year.

Respectfully submitted:

Paul Harvey
Sec./Treas.

Any questions or concerns please

phone Glenwood Cemetery at:
444-2680

or forward to:
Glenwood Cemetery Association
PO Box 447
Littleton, N.H. 03561

Grafton County Senior Citizens Council, Inc.

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverrhill and Lincoln and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors.

During 2002, 602 older residents of Littleton were served by one or more of the Council's programs offered through the Littleton Area Senior Center:

- Older adults from Littleton enjoyed 11,559 balanced meals in the company of friends in the Littleton center's dining room.
- They received 19,937 hot, nourishing meals delivered to their homes by caring volunteers.
- Littleton residents were transported to health care providers or other community resources on 6,343 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 1,314 visits by a trained social worker.
- Littleton's citizens also volunteered to put their talents and skills to work for a better community through 9,016 hours of volunteer service.

NOTE:

1. Unit cost from Audit Report for October 1, 2001 to September 30, 2002
Services were funded by: Federal and State programs 51%, Municipalities, Grants & Contracts, County and United Way 14.3%, Contributions 10.9%, In-Kind donations 16.2%, Other 2%, Friends of GCSCC 5.6%.

Grafton County Senior Citizens Council, Inc.

As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Littleton's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Carol W. Dustin,
Executive Director

Statistics for the Town of Littleton
October 1, 2001 to September 30, 2002

During the fiscal year, GCSCC served 602 Littleton residents (out of 1,116 residents over 60, 2000 Census).

Number of Littleton volunteers: 88. Number of Volunteer Hours: 9,479

GCSCC cost to provide services for Littleton residents only	<u>\$272,319.00</u>
Request for Senior Services for 2002	\$23,900.00
Received from Town of Littleton for 2002	\$23,900.00
Request for Senior Services for 2003	<u>\$23,900.00</u>

Services	Type of Service	Units of Service	x	Unit (1) Cost	Total Cost of Service
Congregate/ Home Delivered	Meals	31,496	x	\$5.74	180,787.00
Transportation	Trips	6,343	x	\$10.60	67,236.00
Adult Day Service	Hours	0	x	\$3.27	0.00
Social Services	Half-hours	1,314	x	\$18.49	24,296.00

The cost to provide Council services for Littleton residents in 2002 was \$272,319.00.

Hospice of Littleton

In this, our 13th year of town funding, Hospice of the Littleton Area provided services to a total of 202 patients and families in our service area, which includes the towns of Littleton, Bath, Bethlehem, Carroll (Twin Mountain), Franconia, Sugar Hill, Easton, Lisbon, Lyman, Landaff, Monroe, Woodsville/Haverhill, Woodstock and Lincoln.

Our director, volunteer coordinator and hospice volunteers provided supportive care in patient's homes, at Littleton Regional Hospital, or in nursing homes to 79 individuals and families coping with the advanced and final stages of illness. In addition, our bereavement care program supported a total of 124 clients through mailings, phone contact, one-on-one counseling sessions, and a bi-monthly grief support group. It should be noted that we started a new bi-monthly support group at the Haverhill Senior Center this year.

Hospice of the Littleton Area continues its partnership with two (2) area programs. We provide volunteer and bereavement services to the North Country Home Health Agency's Medicare Hospice Program and we offer supportive care to patients and families in the Hospice Room at Littleton Regional Hospital.

Our Volunteer Coordinator conducted an annual six-week, (18-hour)

Hospice Volunteer Training Program for individuals interested in becoming volunteers or increasing their knowledge about hospice care. Eight people completed our 2002 Spring Training Program. Since 1983 we have trained 266 people and currently we have 65 active volunteers available to support area residents.

There is *no charge* to patients or families for the services of Hospice of the Littleton Area, which was founded in 1983. This service is made possible through the generous support provided by the towns that we serve. Without the support of town funding we would be unable to continue to provide services to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we continue to provide care to residents of area communities.

Respectfully submitted,

Martha A. Hill

Executive Director

In all our efforts this year, the Hospice of the Littleton Area staff and volunteers gave over 4200 hours in services.

Mt. Washington Airport

The year 2002 was a challenging time for the aviation industry in the aftermath of the 9-11-01 terrorist attacks on America. The aftershocks were felt at Mount Washington Regional Airport (MWRA) into 2002 as air traffic was down during the first quarter of 2002, but increased steadily throughout the year allowing the Commission to report a modest \$5,835 surplus.

The MWRA Commission is composed of volunteers who meet monthly at the airport terminal building in Whitefield. Commissioners are: Ken Jordan, Joe Elgosin, and Florian Corriveau, Whitefield; Brain Hardy, Dalton; Fred Hollis, Twin Mountain; Burt Ingerson and David Willis, Littleton; David Hill, Lancaster; Carl Rod, Jefferson; Jayne O'Connor, North Woodstock; E. Jon LaBrecque, Lincoln; Susan Simpson, Franconia, and Chip Holmes, Bethlehem. Meetin notices and meeting minutes are posted in member towns.

Sources of MWRA of funding include hangar leases, gasoline sales and appropriations from member towns reported on the Commission. The Airport Commission recognizes that the generous financial support of member communities is vital to the airport's operation.

During the past year two significant safety improvement projects were completed: (1) a major tree clearing project that removed obstructions along the west to east flight path, and (2) installation of a new rotating safety beacon. Ninety percent of the funds for the more than \$500,000 investment came from the Federal Aviation Administration (FAA)

with the state Division of Aeronautics and MWRA each contributing 5 percent matches.

The year 2002 will be one of transition. Richard Polonsky, the airport's consultant for several years, has stepped down to devote more time to his business. The Commission intends to recruit a part-time executive director to oversee development of the airport's master plan, implementation of the marketing study and to seek outside funding sources to solidify MWRA's financial picture through increased airport usage.

The airport continues to grow. This year the Commission expects to review plans for additional hangars. In 2004, work includes design and permitting for a 500 foot runway extension to be built in 2005.

On the human side of the equation, the airport participates in the angel flight program, enabling North Country residents to take advantage of free flights to medical facilities as far away as Boston and Worcester, MA.

With the help of user pilots, the MWRA hopes to kindle more interest in flying among young people with airplane rides and discussion groups with local pilots. MWRA plans to have two fly-ins during the calendar year.

The Mount Washington Regional Airport is a valuable asset supporting the transportation needs of North Country Residents, resort hotels recreation, and business. We welcome your thoughts on how we can fulfill our mission to the North Country.

North Country Council

It has been another busy year at North Country Council. We continued to complete a number of local and regional projects for all of our 51 communities throughout the region. Summaries of some of the major projects are as follows:

Transportation:

- Completed with the NHDOT and member communities the regional bike path map.
- Completed the Route 2 Corridor Study and continue to participate in the Route 2 working group.
- Provided technical transportation assistance to the majority of the communities in our region.
- Coordinated the North Country Transportation Committee. Conducted 138 traffic counts in 38 communities.

Economic Development:

- Submitted two EDA economic development applications. (The MWVEC technology village and the Dartmouth Incubator).
- Coordinated the North Country District Economic Development Committee.
- Updated the Comprehensive Economic Development Strategy (CEDS) for the region.

- Finish Phase I of the Industrial Park Marketing Program.

Community/Regional Planning:

- Provided technical assistance to 28 towns throughout the region.
- Participated in the update of 12 master plans and zoning ordinances for member communities.
- Coordinated the Law Lecture Series for the Office of State Planning.

Environmental Planning:

- Provided technical assistance to over 38 communities in the area of solid waste and hazardous waste management.
- Coordinated the Household Hazardous Waste collections for 32 communities.
- Conducted solid waste and transfer station evaluations for three community transfer stations.
- Began a pilot fluorescent light collection program.
- Managed a source water protection program for the Department of Environmental Services, which developed methods to help in the prevention of surface intake contamination.
- Provided technical assistance in the National Flood Insurance

North Country Council

Program throughout the region.

Many of these programs will continue into the year 2003.

We continue to enhance our staff capacity and will be looking to provide additional technical assistance and planning support to all our communities. We presently have nine staff people focusing on providing technical assistance in Transportation, Community Planning, Economic Development and Environmental Planning. Major programs for the year 2003 will be completion of our five year update of the Comprehensive Economic Development Strategy (CEDs), the development of a Regional Plan (transportation, natural resources, economic development, community planning) and the continued assistance of solid waste management with an emphasis on conducting town evaluations on their solid waste management practices.

Our overall goal, however, remains the same: to provide support and leadership to the region, its governments, businesses and citizens.

Sincerely,

Michael J. King
Executive Director

North Country Home Health & Hospice

Home care is critical to serving the growing health care need of this country. It provides care for the sick, disabled, and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible, and the highest degree of human dignity. These people include seniors who need help to stay in their own homes, adults who are caring for aging relatives, young people with chronic illness and people of all ages who are discharged from the hospital following stays that are still becoming shorter and shorter.

North Country Home Health and Hospice Agency staff assist people who are recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends. Expensive hospital stays are reduced, moves to nursing homes are eliminated or delayed, and families are supported through the competent and comprehensive care provided by North Country Home Health and Hospice Agency staff.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of

Explanation of Services:

Skilled Services – shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

Supportive Care Services – home health aides, homemakers, and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals, and help with their activities of daily living.

Hospice Care – a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

North Country Home Health & Hospice

providing home care services to people with limited or no health benefits. Because of your generosity and support, North Country Health and Hospice continues its 31-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time

consuming issues facing home care today, the staff of North Country Health and Hospice Agency wants to thank you for your continued support so vital to helping people in your town be assured of continuing quality medical care at home.

Respectfully submitted,

Gail Jurasek,
Executive Director

Services provided to the Town of Littleton in FY2002 include:

<u>Type of Care</u>	<u># of Visits</u>
Nursing	1714
Physical/Occupational/Speech Therapy	808
Medical Social Service	136
Home Health Aid/Homemaker/Companion	3515
<u>Total</u>	<u>6173</u>

North Country YMCA

Greetings from your North Country YMCA! On behalf of the Board of Directors, I wish to thank the Town of Littleton for its continued support over the years, and for allowing us the opportunity to submit this annual report.

Since the early sixties, the North Country YMCA (NCYMCA) has reached thousands of families throughout northern NH and VT by offering and supporting programs through schools and in communities delivering an outreach YMCA. The year 2002 completed our third chartered year as an 'alternative facility YMCA' - a 'Y without walls' - as a necessity in rural areas of the country with the collaboration between the towns, schools & community associations through grant applications, programs, and initiatives. February 27, 2003 actually marks our 6th year following the decision by the NHYMCA to dissolve which is when we had to make a decision to go forward and hold onto our vision. Follows are highlights of the North Country YMCA's involvement within the town of Littleton and the fulfillment of our mission in providing programs that build healthy spirit, mind and body for all:

Programs: Stay After for Enrichment: After School Program, Lakeway Elementary with over 45 families involved and local personnel and high school student staff; Soccer and Field Hockey Specialty Summer Camp Weeks; Adult Aquatic Program & Aquatic Safety Class; Y's Way to Strengthening for Active Older Adults, Cottage Hospital; High School: Junior Business Management Institute

(4/3), Youth & Government (3/9 & 22/23), Older Girls' Conference, Leadership Training Institute; & Surviving Junior High Conference

Events: Walk America (4/28), November Clothing Drive (11/2), Annual Hoop Shoot (12/7), Gilbert R. Rhoades Memorial Track Meet (5/11), Lilac Fun Run/Walk (5/25), Anything that Goes Show; and Benefit Golf Tournament, LVCC (8/18)

Committee Representation & Advocacy: (all within the Town of Littleton) Littleton Area Senior Citizens Advisory Committee, Community Action Team, North Country Council, Chamber of Commerce, Scenic By Ways & OSP CT River Commission, Community Profile, Concordia Project, and Industrial Roundtable.

We look forward to our continued relationship with the Town of Littleton and providing opportunities to 'build strong kids, strong families, strong communities'. Please don't hesitate to contact us at 747-3508, fax at 747-2408, drappa@valley.net or by accessing our web page with complete program information at: www.northcountryymca.org

Again, thank you, on behalf of the North Country YMCA Inc. Board of Directors, I remain,

Sincerely,

Dianne L. Rappa

Ross Ambulance

Thank-you for giving us the opportunity to serve the Town of Littleton in 2002.

Ross Ambulance Service continued our commitment to the education for future emergency medical technicians (E.M.T.) and paramedics in 2002 by being a "ride" site for E.M.T. classes, the allied health program at Gallen Regional Vocational Center and the New England E.M.S. Institute. Students responded to calls for service with our crews gaining hands on experience in the field of E.M.S. We also had 4 employee's attend the New England E.M.S. Institute paramedic program. Paramedic education and training requires one to dedicate well over 1000 hours to classroom and clinical locations. All 4 graduated from the program in December and those who have not already done so will be testing for certification with the National Registry of Emergency Medical Technicians in the coming months.

Ross Ambulance Service also provides CPR training on a continual basis to members of public. To set up a class for an individual or a group one may call the office at anytime.

In addition to formal training our crews are frequently ask questions by members of the community. One of the most common is "Are you an E.M.T.

or an ambulance driver?" Every crewmember on Ross Ambulance is an E.M.T. In New Hampshire there are 3 levels of E.M.T., basic, intermediate and paramedic. We employ at all three levels. The state requires that every ambulance be staffed by at least 2 E.M.T.s.

Ross Ambulance Service responded to 1276 calls for service during the past year. Calls to Littleton represent approximately 60% of the total at 770. The 770 responses break down as follows, 391 emergency transports, 122 non-emergency transfers, 26 emergency transfers and 231 non-transports. The non-transport calls are evaluations and refusals, fire standbys and unfounded calls.

Call Ross Ambulance Service at: 444-5377

Ross Ambulance

The next most common question is how to become an E.M.T. Area ambulance and rescue squads as well as fire departments and hospitals frequently sponsor basic classes. There are also a few businesses in the state that continually offer classes. Basic training consists of about 120 hours of classroom and 10 hours of clinical time in a hospital emergency department. Some classes will require additional clinical hours or objectives. Classes are usually held weeknights and weekend days. The intermediate level is almost exclusively obtained by E.M.T. basics who have had at least 1 year of experience in the field. Paramedics attend classes for 1 to 2 years and the requirements for admission vary from high-school graduate to several years of experience as and intermediate. Information on current classes can be obtained from the NH division of E.M.S. by calling 1-888 U ASK EMS or via their web site at www.state.nh.us/safety and linking to the division of E.M.S. One may also call our office and we will assist in finding a class in this area if there are any current available. We will also be happy to answer any other questions one may have.

For 2003 Ross Ambulance Service is requesting \$38,931.00 to provide ambulance service to Littleton. We will also be requesting an additional \$1000.00 to be used as membership dues in the Twin State Fire Mutual Aid Association. In the past Ross Ambulance Service has received dispatching services from Twin State by acting as an agent of Littleton Fire Department. Twin State has requested that Ross Ambulance become a separate member of the association in order to fully comply with the intent of the association's by-laws.

Ross Ambulance Service is proud to be the ambulance provider for the Town of Littleton and we look forward to serving the community in 2003.

Respectfully Submitted,

Adam W. Smith
Manager,
Ross Ambulance Service

Ross Ambulance Service's Mailing Address is:
282 West Main Street
Littleton NH, 03561

Tri-County CAP

Dear Select Board:

Tri-County Community Action Program is a private, not-for-profit agency which is requesting, at your 2003 Town Meeting, \$8,000 in funding from the Town of Littleton to help support its Community Contact Division.

The following is a report of services provided in fiscal year 2002-2003:

In total, 3,244 individuals from Littleton received services. There were 476 services for energy related programs, including 289 households for Fuel Assistance, 255 of which were approved. Of these, 102 are elderly persons and 105 are disabled. Fuel Assistance disbursed \$134,859 in benefits to 541 residents. Weatherization for four households totaled \$8,509.

Food pantry recipients from Littleton totaled 1,988, there were 86 health referrals, 126 for income/budget, seven for legal or clothing referrals. FEMA assistance totaled \$1,333.11 for Littleton clients. McKinney Homeless Funds aided with \$2,432 for several Littleton families. Client Services Fund provided \$555.02 as well. Salvation Army, Littleton Unit, gave \$892 in miscellaneous essential help.

Community Contact provides these and other necessary services for the less fortunate citizens in your town and surrounding vicinities. We are depending upon funding from your town and others countrywide. The local funds are combined with the Community Services Block Grants, Fuel Assistance and NH Emergency Shelter Grant, Homeless Programs and FEMA. We also are the conduit through which the USDA Surplus Food gets distributed to the emergency food pantries through Grafton County. This year over a million dollars in commodities was distributed in our county.

We sincerely appreciate the Town of Littleton's past support and look forward to our continuing partnership to provide essential services to your residence.

Very truly yours,

Cecilia Vistica
Grafton Community Contact Manager

DID YOU KNOW: Tri-county community action has spent \$148,580.13 on Littleton citizens between July 1, 2001 and June 30, 2002.

White Mountain Mental Health & Development

The past year has been one of unprecedented demand on the mental health system, both locally and nationally. It does not require any special training in behavioral health to recognize the increased incidence of anxiety, depression and substance abuse in our communities. Most people reading this report will be easily able to identify the impact of these issues on their own lives. These symptoms often go untreated and lead to marital problems, impaired job performance, emotional and physical abuse of children and even suicide. This is a time of pervasive concern about the stability of the world, personal economic and job stability and the general safety of our environment. Children especially, are often unable to understand and manage these feelings, and are therefore especially vulnerable.

With this as a backdrop, it is distressing to report to you that White Mountain Mental Health and Developmental Services is less able to meet the demands of the average person in our community than we were at this time last year. Shrinking reimbursements and increasing costs have meant that we are having increased difficulty in recruiting, retaining and adequately compensating staff to provide needed services.

Hours:

8:30 am - 4.00 pm
Monday - Friday

Mailing Address:
29 Maple Street
P.O. Box 599
Littleton, NH 03561

Phone Numbers:

Mental Health
(603) 444-5358

Developmental Services
(603) 444-6894

White Mountain Mental Health & Development

We struggle daily with many more referrals for care than we can manage. It is ironic that mental health services are not seen as a priority by society, in spite of the escalation of personal and societal distress. This is clearly an era of crisis for our system of care.

This *is* some good news! We continue to work very hard to maintain *quality*, and we are succeeding. Our mental health staff is highly trained, well respected and extremely dedicated. We continue to prioritize services to children, and our efforts as lead agency for the CARE-NH federal grand has meant that children continue to come home from costly out-of-district placements to live with their families. We can also be proud of the fact that people who receive our services report overwhelmingly that our intervention in their lives made a positive difference. Our developmental service program, *Common Ground*, has become a model for the State and has developed a national reputation for innovative and effective supports to persons with developmental disabilities. *Common Ground* was recently awarded a nationally competitive grand from the University of Montana to implement self directed business and career development for indi-

Our agency placed first in the state in "key performance indicators" of effective mental health treatment.

disabilities. There is much to celebrate, even in this difficult time.

This year is a particularly appropriate time to thank you, our neighbors, for your support over the past thirty years. Contributions from the communities we serve are absolutely essential in allowing us to provide the support and treatment that is so crucial in this "post September 11" world. Thank you for making this possible.

Respectfully submitted,
Jane C. Mackay
Area Director

Chamber of Commerce

2002 – The Year in Review

Under the leadership of President Barbara Ashley and an active Board of Directors, much was accomplished this past year. The membership was increased by 29 with over 90% retention rate of the past year's membership.

We took part in the POLLYANNA celebration on June 15th. Since that time we have had the pleasure of promoting this public art sculpture to visitors in our office and booth as well as on our website and visitor/relocation packages. She is proudly displayed on the cover of our 2003 Membership Directory.

Riverglen, a new assisted living facility, opened in November. Working with Dan Hassen and Nancy Nelson as they brought a dream to reality was a rewarding experience. The AHEAD building and Ammonoosuc Green project is a major improvement in Littleton.

The Chamber was among several chambers in New Hampshire taking part in the New Hampshire Department of Tourism Summer and Winter promotions throughout New England.

A new 4-color brochure promoting the Littleton area "the heart of the White Mountains" was printed and 100,000 copies distributed year-round throughout the state.

The monthly Business After Hours/ Chamber Mixer continued to be a time for networking and socializing. The Chamber is involved in the Riverwalk project, Main Street reconstruction, 2005 Planning, N.C. Business Roundtable, Model Community project as well as working with the New Hampshire Chamber Executive's Coalition on Health Insurance.



Caption for photo: Regatta funds returned to the Chamber to be used as a revolving fund for promotional purposes.

Chamber of Commerce

With Littleton High School the Chamber sponsored a Career Day with 30 local businesses participating and students from Profile, Lisbon and White Mountains Regional as well as Littleton attending. The Chamber hosted a well-attended Cultural Tourism workshop with Commissioner Van McLeod in June. A new "Littleton product" was unveiled at Duck Soup in July – The *IM 2000 Professional Sharpening System* – developed by Norton Company, packaging & graphics by Cavallino Graphics and photos by G. M. Foto.

A new event "Concerts in Remich Park" on Friday evenings was well received. There were 9 concerts; each sponsored by local businesses.

This Fall the Chamber hosted an Energy Workshop with Bill Gabler, Energy Consultant and another workshop with Littleton Police Cpl. David Wentworth on Safe-guarding Your Home & Business. In November the Chamber co-hosted the Economic Development Task Force Luncheon.

The 21st Annual Trout Tournament was another success with over 650 anglers competing for \$20,000 in cash and prizes. The 33rd Art Show & Sale attracted 50 artisans with hundreds of peo-

ple filling the downtown. Sidewalk Sale Days and Moonlight Madness once again drew people into town to shop. Christmas celebrations included a parade (with 40+ floats), Citizen of the Year, many colorful characters, dignitaries and children's groups. A Santa Party for area children followed the parade and a 2-day Craft Fair completed the Thanksgiving weekend. Next came the 2nd Annual Holiday Home & Inn Tour with several homes/inns dressed in their holiday finery.

The newest event is Frostbite Follies Winter Carnival "*in the heart of the White Mountains*". At the time of this report there are 70 events, including an evening parade and fireworks planned for February 7-9. This is regional with 6 area towns participating. We applied for, and received, a grant from DRED for promotion of the event.

Without the cooperation of the Town of Littleton officials, our volunteers and dedicated Board of Directors our successes would be few.

Respectfully Submitted,
Georgia Golden
Executive Director

DID YOU KNOW... That over 81,000 visitors passed through the Exit 44 Welcome Center? **DID YOU KNOW...** That Littleton Shaws had 510,000 customers in 2002 with double digit increase in sales? They employ 131 people?

Community Center

The year 2002, again, was a very active year for the Littleton Community Center. We had approximately 35,000 persons utilizing the facility including those persons considered permanent residents. Unfortunately, two of the four residents that occupied office space on a daily basis acquired their own businesses and moved out. Those include Tri-County Headstart and College for Lifelong Learning. Although this, along with a decrease in donations, has posed some noticeable decline in income, we approach the year 2003 with optimism. We are willing to work within an expected tight budget but feel we can operate and still have all the services that the town and surrounding communities anticipates and needs.

This past year, with the help of many organizations, the Littleton Community Center has been festively adjusted for the changing season. The people that utilize the Center still very much admire the décor of the building and really appreciate the facilities it offers.

At Christmas this year, the Littleton Community Center was abundantly decorated for the holiday season. It was adorned with beautiful trees, garland, candles and lights which was enjoyed by all who viewed it. The Littleton Community Center

was picked as the prime location in the community for its Christmas ensemble and so a special effort was put forth to decorate the building. To help in this endeavor, a donation in the amount of \$500.00 was given from the Littleton Area Chamber of Commerce and the Littleton High School Community Service Program. Special recognition is to be extended to Ellen Pritham, Duck Soup; Carol Hartnett and Jackie Smith, from Blossoms Forever; Mr. Paul Reitsma and Bobbie Chambers. They all took time out of their busy schedules to help decorate the Littleton Community Center.

We are looking forward to the new year and anticipating hosting any and all groups that come to the Center for Hospitality and comfortable accommodations.

In closing, I want to take this opportunity to thank the Board of Directors for their guidance, hard work, and support. Also, thanks to our hostess, Wendy S Marino and our custodian, Lucien Larrivee for a job well done.

Respectfully,
Raymond Hopkins
President

Historical Society

The Littleton Area Historical Society, now in its 36th year of existence, had another successful and busy year in 2002. In addition to operating the Littleton Historical Museum in the old fire station on Cottage Street, LAHS hosted six evening meetings and sponsored two summer field trips to places of local historical interest.

We began the year with our annual meeting, held on January 9, 2002. In addition to electing new officers and directors for the year, those in attendance enjoyed a fun-filled program by Debbie Alberini, author of "Our Richard's Alamanc," the entertaining book chronicling the life of longtime North Country veterinarian and Littleton resident Dr. Richard "Doc" Hill.

After taking the rest of the winter off, our program schedule resumed in April with a presentation by Cathy Bedor of Littleton, part owner of the historic Mount Washington Hotel at Bretton Woods. Cathy talked about the early history of the grand hotel and revealed what was in store for the hotel's grand centennial celebration, which was held last summer. Cathy Bedor's program was followed in May by a talk on the history of the Bethlehem-based Women's Rural Entrepreneurial Network (WREN). The guest speaker

Karen also spent countless hours last winter and spring putting together a great new display focusing on the many students who have passed through the doors of Littleton High School. This display was a hit with the many LHS graduates who returned to the area for the summertime school reunion.

The museum was also a bustling place in June when the new Pollyanna statute in front of the Littleton Public Library was unveiled. Following the morning ceremony at the library, which was attended by several hundred area residents, dozens of folks made their way down Main Street to the museum to see the Pollyanna display created just for this occasion. Interestingly enough, many of these visitors had never before been inside the museum.

The Littleton Area Historical Society is located just under the Police station and Opera house. Their mailing address is:
1 Cottage Street
Littleton, NH 03561

Historical Society

With the fate of the proposed town building renovations still up in the air as the new year dawns, the LAHS board of directors and museum committee members are keeping a close eye on what may lie in the future for the Union Street landmark and the Society's museum, in particular. It is evident that if, at some point, funds are allocated to undertake a major renovation of the building, the museum will have to vacate its current space during the actual renovation work and probably be relocated within the same building once all work is completed. At present, it appears as though there will be space allocated for the museum on the third floor of the town building. Whether this space

will be adequate to meet our needs remains to be seen as architectural plans have yet to be finalized. In any event, the museum operation will be greatly impacted by any restoration activity within the town building.

In closing, I wish to once again thank all who have donated items to our collection of artifacts. It is great to see that so many people have such a deep appreciation of the past and are so willing to give items that will help preserve the region's rich history.

Respectfully submitted,

Mike Dickerman, President

Industrial Development

LIDC: Littleton Industrial Development Corp.
 EDA: Economic Development Admin.
 OSP: Office of State Planning Grant
 FmHA: Farmers Home Administration
 * Five year note fully paid
 ** Power Line Improvements

<u>EXPENDITURES</u>	<u>SOURCE OF FUNDS</u>					
	TOTAL	LIDC	TOWN	EDA	FmHA	STATE OSP
Planning/Engineers, 1973	\$ 15,000		\$ 15,000			
Phase I/Land Purchase, 1974	\$ 68,000	\$ 23,000			\$ 45,000	
Burndy Road, 1975	\$ 85,000	\$ 85,000				
Burndy Sewer, 1975-76	\$150,000		\$150,000			
Phase I/Lower Road, 1976	\$150,000		\$ 60,000	\$ 90,000		
Phase I/Interest	\$ 20,000		\$ 20,000			
Kenmartin/Water-Sewer, 1981-82	\$ 18,000	\$ 18,000*				
Phase II/Land Purchase, 1983	\$ 75,000	\$ 11,000		\$ 24,000	\$ 40,000	
Phase II/Study-Topo Maps, 1983	\$ 16,000	\$ 16,000				
Phase II/Road,Sewer,Power, Water, Drainage,Site Improvements, 1984-85	\$755,500	\$176,000	\$ 82,000	\$481,500	\$ 16,000**	
Access Road-Preliminary Engineering, 1988		\$ 20,000	\$ 5,000		\$ 15,000	

Industrial Development

Access Road-Intermediate Engineering Rights of Way, Environmental Testing, 1990-91	\$103,100	\$ 50,000	\$ 53,100			
Bridge OFF Ramp/Access Road Clearing Footprint through landfill LIDC share - 20%, 1992-93	\$ 35,600	\$ 35,600				
Access Road to LIDC Park & Littleton Recycling Center, 1994-95	\$802,400		\$519,000			\$283,400
Phase III Existing Park Improvements, 3,300 ft. Mt. Eustis Rd. to Lisbon line, road, sewer, water, power, drainage; paving, water system, land transfers, 1994-97	\$1,592,093		\$ 92,093	\$1,500,000		
	\$3,905,693	\$384,000	\$1,026,793	\$2,110,500	\$101,000	\$283,400

PROPERTY TAX REVENUE:

1977-2001 \$3,908,953

2002 362,464
\$4,271,417

JOBS/JOBS!

2002 1,100

ANNUAL PAYROLL

2002 \$42,000,000

Annual Economic Benefit \$126,000,000
Factor 3.0

Main Street Inc.

Littleton Main Street, Inc. is an economic revitalization program with a focus on historic preservation. Established in 1997, it uses the National Main Street Four-Point © Approach to downtown revitalization. With four volunteer committees – Design, Promotion, Business Development, and Organization – Littleton Main Street, Inc., a 501 (c) (3) non-profit organization, works within the community to foster the development of a strong downtown retail sector. The work of Littleton Main Street is based on the principles that progress is incremental; efforts at economic stability must be comprehensive; projects must involve public and private partnerships; the group must use existing assets, and success must be based on a self-help concept. Success also lies in the use of quality standards and acceptance of the fact that changes in attitudes and practice are necessary to move forward. And finally, the Main Street plan focuses on planning for the future while creating visible change and activity now.

In May of 2002 Littleton Main Street, Inc. celebrated its fifth anniversary with a party at the Masonic Hall honoring the many volunteers who have worked hard on Littleton's downtown economic revitalization effort since 1997.

That work was rewarded in June when Littleton received a favorable fifth-year assessment visit from professional staff in Concord and the National Main Street regional office in Boston. Their verdict after two days of interviews: "Downtown Littleton is a changed place from five years ago... Littleton is more attractive and well-maintained; it has grown stronger economically...and it has polished its image as a shopping destination for locals and visitors alike." About the organization, they said, "We find Littleton Main Street in a solid place...with a highly skilled board and operating committees." The team also credited the success to a strong relationship with the town and many individuals throughout the community.

In 2002, Littleton Main Street said goodbye, with great thanks for their support and hard work, to three stalwart board members who had served the organization since its inception: Brien Ward, Jere Eames and Ron Murro.

There was much to celebrate this year: the town's record of achievement also was capped in 2002 with recognition by the National Trust for Historic Preservation, which chose Littleton as one of 20 finalists in the 2002 annual Great American Main Street

Main Street Inc.

competition. Over the past five years, Littleton also has achieved status as N. H. Community of the Year for 1999, and a total of 20 first place awards for excellence and five honorable mentions in competition with other Main Street programs in the state.



Photo of down town Littleton
Take by Ruth Taylor

2002 highlights

- The Ray Burton Roast at the Littleton Elks Club in January, not only successful as a fundraising event, but a great North Country social event
- The June 15 unveiling of the Pollyanna sculpture, commissioned by the Eames family; a project initiated in 1998 by Littleton Main Street with a grant from the N.H. State Council on the Arts
- Completion of the Littleton Community Mural on lower Mill Street, a 210-foot long folk art depiction of events in Littleton's 230 year history, also a grant-funded project through the arts council
- Relocation of electrical power lines underground on Green Street, an aesthetic improvement that will complement the River walk, a public-private partnership project

New businesses/expanding businesses:	83	Promotions:	\$220,760
New jobs:	164.5	Public Improvements:	\$828,216
Businesses closed/relocated:	31	Private building Improvements:	\$2,416,939
Jobs lost:	72.5	New Construction:	\$7,926,798*
Net jobs gained:	92	Property Sales:	\$2,161,000
Net new businesses:	52	* includes Ammonoosuc Green & River-glen House	

Main Street Inc.

- Completion of a report to the town on a downtown public parking survey conducted by the LMSI Business Development Committee
- Outstanding performance at the annual N.H. Main Street Center awards ceremony with three first place awards and three honorable mentions
- Another successful window display contest by the Design Committee, with 10 retail competitors
- A new promotional undertaking with The Rocks Estate to boost downtown Christmas sales with a coupon book
- Expansion of the popular Littleton Farmers' Market, with a doubling of the number of all types of vendors, an increase in the number of farmers participating and an increase in customers
- Continued certification status with National Main Street Center by maintaining high standards of operation and achievement
- Initiation of a telephone survey of Littleton's market area to determine shopping patterns among area residents

The Future

Looking ahead to 2003, Littleton Main Street has a full slate of work plans on its agenda. In brief, the committees all will work closely with the town as it gears up for the Main Street redesign and reconstruction project. The Design Committee will continue its successful façade grant program. The Promotion Committee will continue to support the popular Farmers' Market, as well as work on event planning and image development for downtown. And the Business Development Committee plans to strengthen the LMSI relationship with downtown businesses through a visitation program. The Organization Committee will continue to oversee the administration of the Main Street program, including fundraising and volunteer recruitment activities.

The table on previous page represents the reinvestment statistics (through October 2002) in downtown Littleton since the Main Street program began in 1997.

Littleton Main Street, Inc. is grateful for the continued financial support of the town and the many businesses and individuals in the community.

Regional Hospital



- Littleton Regional Hospital is located at 600 St. Johnsbury Road, Littleton, NH 03561
- Our Board of Trustees Chairman is Mr. George Brodeur.
- Our Chief of Medical Staff is Edward L. Duffy, M.D.
- Our Hospital Administrator is Chip Holmes.
- Quorum Health Resources has managed our hospital since 1986.
- We can be reached at (603) 444-9000 or (800) 464-7731.
- Our Fax # is (603) 444-0443.
- For directions to our facility, please call (800) 464-7731 or visit our website.
- Please visit our website at: www.littletonhospital.org
- More than **42** physicians actively practice at Littleton Regional Hospital. Over **92%** of all physicians on our medical staff are board certified. Our medical staff provides for the following services at Littleton Regional Hospi-

Interesting facts about Littleton Regional Hospital.....

- Our new facility is two years old.
- Our new building is **157,500** sq. ft.
- Our campus covers **252** acres in six parcel/lots.

Payer Mix % at Littleton Regional Hospital:

Medicare	41%
Medicaid	7%
BC/BS	23%
Commercial Insurance	21%
Self Pay	8%

- Service Mix % at Littleton Regional Hospital:

70% of our services are provided to outpatients
30% of our services are provided to inpatients

- We utilized **175** adult/junior volunteers in 2002.
- Our dedicated volunteers provided **15,245** hours of service in 2002.

Regional Hospital

Anesthesiology
Audiology
Cardiology
Diagnostic Imaging
Emergency Medicine
Family Practice
Gastroenterology
General Surgery
Internal Medicine
Neurology
Obstetrics
Gynecology
Oncology
Ophthalmology
Orthopedic Surgery
Otolaryngology
Pathology
Pediatrics
Physiatry
Podiatry
Psychiatry
Pulmonology
Sports Medicine
Urology

- There were *71,807* admissions in 2002. Of the 71,807 admissions, **18,654** were residents of Littleton.
- The Hospital employed *406* dedicated, professionals in 2002.
- Annual Payroll (including salaries, employee benefits, and the services of physician specialists) totaled **\$18,752,000**.
- Our Littleton Regional Hospital provided **\$842,000** in charity care for individuals who were unable to pay for services.

- Our Occupational Health Department administered **891** influenza flu shots.
- Hospice of the Littleton Area served **35** patients in 2002, and provided the hospital with **227.5** volunteer & staff hours.
- Our facility used **64,081** kW. of electricity in 2002.
- We used more than **421,872** gallons of water in 2002.
- **311,702** gallons of fuel was burned to keep our patients & visitors warm.
- The Health Information Management Department transcribed over **528,000** lines of physician dictation.
- Our hospital handles more than **one million** pages of medical information annually.
- There are three (3) elevators in our facility.
- **116,175** meals were served at our hospital in The Birthing Center delivered 262 babies, which represents a 20% increase over 2001.

Regional Hospital

- procedures in 2002.
- The Paramedic Intercept Program Provided **183** Runs in 2002.
- Littleton Regional Hospital is 1 of 100 hospitals nationally participating in the Consumer Product Safety Commission Injury Reporting System.
- Littleton Regional Hospital acts as a medical resource hospital to ambulance service and life squads in our area providing EMS education, continuing education, medical direction, quality assurance and oversight.

Littleton Regional Hospital is proud to provide 24 hour per day, 365 days per year high quality, compassionate, accessible and cost effective healthcare. compassionate, accessible and cost effective healthcare.

- The Emergency Department treated 8,298 patients in 2002.
- The Hospital Acute Care Average daily census equaled **9.53** patients per day.
- In the past twelve months 24,243 X-rays were taken at our hospital.
- The Laboratory performed **348,566** tests in 2002.
- Our surgeons performed **1,930** 2002.
- **28,800** Band-Aids were used in the past twelve months.
- **1,738** ace bandages were applied.
- **360** packages of baby diapers were used in 2002.
- In a twelve month period we disposed of **180,000** lbs. of solid waste.
- We properly disposed of **26,000** lbs. of bio-hazardous waste and **18,000** lbs. of chemical waste in the past 12 months.
- **1,736** admission kits were put to use at our hospital.
- As many as **18,156** bags of IV solution was used.
- We handled a staggering **204,462** lbs. of laundry in the past year.

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
DOUCETTE, JENNA MARIE	January 2, 2002	LITTLETON, NH	DOUCETTE, MICHAEL	DOUCETTE, LOUISE
RICE, EMILY NICOLE	January 15, 2002	LITTLETON, NH	RICE, WILLIAM	RICE, CARLENE
DAYAN, ERIN RAE GATAL	January 16, 2002	LITTLETON, NH	DAYAN, ERWIN	DAYAN, MILAGROS VALERIE
COSENTINO, ALEXIS MAE	February 13, 2002	LITTLETON, NH	COSENTINO, KEITH	COSENTINO, JENNIFER
ALLAIRE, JILLIAN AUDRA	February 17, 2002	LITTLETON, NH	ALLAIRE, JON	ALLAIRE, JAMIE
FISHER, CHARLES BENJAMIN	February 23, 2002	LITTLETON, NH	FISHER, SIMON	FISHER, ELIZABETH
DAIGLE, CADEN COLE	March 3, 2002	LITTLETON, NH	DAIGLE, MARC	DAIGLE, KATHLEEN
ROCHEFORT, ELIZABETH AMY	March 11, 2002	LITTLETON, NH	ROCHEFORT, DAVID	ROCHEFORT, HEATHER
HAGAN, JOSSLYN LEE	March 19, 2002	LEBANON, NH	HAGAN, JOHN	HAGAN, JESSICA
SORRELL, AVERIE LYNN	March 29, 2002	LITTLETON, NH	SORRELL, KEVIN	SORRELL, LORI
KROL, MADALYN ROSE	April 29, 2002	LITTLETON, NH	KROL, JAMES	KROL, REBECCA
HASTINGS, AUSTIN PATRICK	May 13, 2002	LITTLETON, NH	HASTINGS, KEVIN	HASTINGS, TAMMY
SANTO, FAITH ANNE	May 13, 2002	LITTLETON, NH	SANTO, KEVIN	SANTO, DONNA
NORMAN, PARKER MICHAEL	May 16, 2002	LITTLETON, NH	NORMAN, MICHAEL	NORMAN, ANNETTE
FILLION, NICOLETTE MOR- GAN	May 21, 2002	LITTLETON, NH	FILLION, PETER	FILLION, LORIANN
FOSTER, JACOB COLE	May 23, 2002	LITTLETON, NH	FOSTER, FERNE	FOSTER, HILLARY
FOSTER, JEREMY MANNING	May 23, 2002	LITTLETON, NH	FOSTER, FERNE	FOSTER, HILLARY
EAMES, MORGAN SCOTT	May 30, 2002	LITTLETON, NH	EAMES, JACK	EAMES, VICTORIA
RUMMO, LILYANA MAREE	June 1, 2002	LITTLETON, NH	RUMMO, PAUL	RUMMO, REBECCA
SKIDMORE, WILLARD JO- SEPH	June 7, 2002	LITTLETON, NH	SKIDMORE, GEORGE	SKIDMORE, KIMBERLY

Births

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
TRAHAN, BRINSON RYAN	June 14, 2002	LITTLETON, NH	TRAHAN, RYAN	TRAHAN, MELISSA
BRYANT, GAVIN MACIVER	June 24, 2002	LITTLETON, NH	BRYANT, BRETT	BRYANT, SANDRA
HOPKINS, ALEXANDER RUSSELL	July 9, 2002	LITTLETON, NH	HOPKINS, PAUL	HOPKINS, VALERIE
KING, ELI LOUIS	July 23, 2002	LITTLETON, NH	KING, FRANK	KING, CHARLENE
POUSSARD, ARIELLE LINA	August 10, 2002	LITTLETON, NH	POUSSARD, MARC	POUSSARD, ANNA
KOCH, CATRINA LEE	September 3, 2002	LITTLETON, NH	KOCH, ANTHONY	KOCH, VANESSA
SOLER, IGNACIO HIROKI	September 14, 2002	LITTLETON, NH	SOLER, IGNACIO	ABE, MAKI
SMITH, MASON JAMES	October 10, 2002	LITTLETON, NH	SMITH, PETER	SMITH, LINDSEY
HENING, ANONA CARLENE	October 10, 2002	WHITEFIELD, NH	HENING, SCOTT	HENING, TONYA
LEACH, TAMARA ANN	October 30, 2002	LITTLETON, NH	LEACH, RANDALL	ROTHNEY, LYNN
CAULFIELD, SOPHIE LAWRENCE	November 1, 2002	LITTLETON, NH	CAULFIELD, DOUGLAS	ALVORD, VIRGINIA
STILLINGS, LOGAN JOHN	November 21, 2002	LITTLETON, NH	STILLINGS, ROBERT	STILLINGS, HEIDI
STILLINGS, MARIAH LYN	November 21, 2002	LITTLETON, NH	STILLINGS, ROBERT	STILLINGS, HEIDI
CASEY, BRIANNA LEIGH	November 24, 2002	LITTLETON, NH	CASEY, TIMOTHY	CASEY, SHAUNA
DESCHESNE, MARY HOLMES	December 30, 2002	LITTLETON, NH	DESCHESNE, JOHN	DESCHESNE, DIANE
FINKLE, JOSHUA MARTIN	December 31, 2002	LITTLETON, NH	FINKLE, JASON	FINKLE, AMY

I hereby certify that the above is correct according to the best of my knowledge and belief.

JUDITH F WHITE
LITTLETON TOWN CLERK

Births

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
HOWES, EARL	January 2, 2002	FRANCONIA, NH	HOWES, EARL	LEMONS, LAURA
BREAULT, ALINE D	January 3, 2002	LITTLETON, NH	BREAULT, JOSEPH	DUPLIN, PAMELA
ROBINSON, ROBERT	January 20, 2002	CONCORD, NH	ROBINSON, ROBERT	BROWN, GLADYS
KITTRIDGE, RUTH R	January 30, 2002	LITTLETON, NH	ROBINSON, GEORGE	GRANT, MARIAN
FINN, MAUDE M	February 9, 2002	LITTLETON, NH	SANTY, MAURICE	LOCKE, ETHEL
SCHMIDT, DAVID	February 11, 2002	LITTLETON, NH	SCHMIDT, WALTER	UNKNOWN, NOEL
MCAVOY, RITA C	February 12, 2002	WHITEFIELD, NH	CLOUTIER, GIDEON	LAMBERT, MARIE
BURLOCK, BERNARD H	February 23, 2002	LITTLETON, NH	BURLOCK, HARVEY	DODGE, MAY
STARTERI, SUZANNE L	February 23, 2002	LITTLETON, NH	RABINE, ROBERT	PLUDE, SONIA
FREEMAN, FRANK L	February 24, 2002	LITTLETON, NH	FREEMAN, CHARLES	MARQUETTE, EVA
WALKER, WILLIAM W	February 25, 2002	FRANCONIA, NH	WALKER, WILLIAM	STOUT, CHARLOTTE
TRICEBOCK, KENNETH F	March 1, 2002	FRANCONIA, NH	TRICEBOCK, JOHN	DENIKER, BESSIE
MARDIN, BARBARA	March 2, 2002	LITTLETON, NH	WILKINS, DANA	DOUGLAS, ABBY
BOWLES, RONNIE R	March 8, 2002	LITTLETON, NH	BOWLES, ADOLPHUS	MOULTON, MADELINE
CAMPBELL, MARTIN L	March 30, 2002	FRANCONIA, NH	CAMPBELL, MARTIN	MACKAY, ANNIE
EMMONS, ROBERT D	April 5, 2002	OSSIPEE, NH	EMMONS, RALPH	ROBINSON, MYRA
HAZLETT, NANCY J	April 6, 2002	NORTH HAVERHILL, NH	MOREY, GERALD	POWERS, HAZEL
MCLAUGHLIN, AMBROSE P	April 17, 2002	LITTLETON, NH	MCLAUGHLIN, AMBROSE CARROLL	MARY

Deaths

TURCOTTE, ANITA M	May 5, 2002	LITTLETON, NH	TURCOTTE, HENRY	MARTIN, CORRINE
MITCHELL, ELEANOR E	May 17, 2002	LITTLETON, NH	BEAN, LAWRENCE	DAIGNEAULT, EYVONNE
COPENHAVER, CHARLES W	May 29, 2002	FRANCONIA, NH	COPENHAVER, MEEK	BETTS, MOLLY
HATHAWAY, JOYCE M	May 31, 2002	LITTLETON, NH	HATHAWAY, RALPH	JENKS, EVA
CLARK, CLAUDE L	June 3, 2002	LITTLETON, NH	CLARK, LESLIE	WEBB, NILA
WARD, SARAH J	June 8, 2002	LITTLETON, NH	FADDEN, JOSEPH	BAKER, BARBARA
FAULKNER, MARION S	June 8, 2002	LITTLETON, NH	SIMONDS, JAMES	HILLIARD, SUSIE
DURANT, CLARENCE M	June 10, 2002	WHITE RIVER JUNC- TION, VT	DURANT, ALFRED	PALMER, MARGARET
FENOFF, VIRGINIA H	June 28, 2002	LITTLETON, NH	HALLENBECK, LEWIS	DAY, MINETTA
MORRISSETTE, FLORENCE E	July 5, 2002	FRANCONIA, NH	BIXBY, GUY	ALLARD, EMMA
NOCKY, SHIRLEY A	July 5, 2002	LITTLETON, NH	MARTIN, GEORGE	BRUNGOT, CONSTANCE
PAYE, KENNETH E	July 8, 2002	LANCASTER, NH	PAYE, KENNETH	MUZZEY, MARGARET
THOMPSON, RICHARD P	July 9, 2002	LITTLETON, NH	THOMPSON, MILLEDGE	MILLER, MARY
MOHR, GEORGE H	July 26, 2002	NORTH HAVERHILL, NH	MOHR, ROBERT	WAHL, LOUISE
LAFRENIERE, EMMA E	August 3, 2002	LITTLETON, NH	LAFRENIERE, CHARLES	MILLER, EMMA
BOISVERT, ALICE B	August 5, 2002	LITTLETON, NH	BRADY, WALTER	BENNETT, LILLIAN
BELMORE, ROSE L	August 25, 2002	LITTLETON, NH	LANDRY, JOSEPH	PILOTTE, ROSALIE

Deaths

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
LAFLAMME, MONICA M	August 27, 2002	LITTLETON, NH	GLODE, WALTER	CUSHING, EMILY
STRICKLAND, LENA E	September 4, 2002	LITTLETON, NH	PIERCE, GEORGE	SHERMAN, BESSIE
SANTY, ELIZABETH A	September 7, 2002	LITTLETON, NH	ORR, ALBERT	ENGLISH, BLANCHE
MACKAY, RICHARD C	October 12, 2002	LEBANON, NH	MACKAY, SCYRUS	BENNETT, REBECCA
LAFITTE, NICOLE D	October 16, 2002	LEBANON, NH	LAFITTE, PIERRE	HECKER, DENISE
GOODWIN, VICTORIA A	October 21, 2002	LITTLETON, NH	DINGMAN, LAWRENCE	COOVEY, MARGARET
ASH, RAYMOND	October 27, 2002	LITTLETON, NH	ASH, WARREN	GILBERT, LENA
TELLIER, ROSAIRE W	November 7, 2002	LITTLETON, NH	TELLIER, HERMENE- GILDE	RAYMOND, JOSEPHINE
HANEY, GLENN	December 6, 2002	LITTLETON, NH	HANEY, EARL	REID, EVA
COOK, ANDREW R	December 7, 2002	LITTLETON, NH	COOK, HARRY	ROSS, CAROLINE
BOCHNAR, BOGDAN J	December 15, 2002	LITTLETON, NH	BOCHNAR, JOSEPH	GAWRYCH, ZOFIA
NOYES, DONALD A	December 18, 2002	LITTLETON, NH	NOYES, JOHN	LURVEY, FLOSSIE
KNAPTON, KENNETH S	December 18, 2002	NORTH HAVERHILL, NH	KNAPTON, KENNETH	IVES, GEORGIA
TAY, KELLY A	December 27, 2002	LITTLETON, NH	TAY, FRANCIS	HORTON, GLENNA
HOBERT, NED J	December 29, 2002	LITTLETON, NH	HOBERT, KENIN	JOHN, ROSE

I hereby certify that the above is correct according to the best of my knowledge and belief.

JUDITH F WHITE
LITTLETON TOWN CLERK

Deaths

POTTER, BRUCE M	GORHAM, NH	ROBERTSON, DONNA M	LITTLETON, NH	LITTLETON	JEFFERSON	October 12, 2002
HEWES, JASON D	LITTLETON, NH	STEBBINS, KATRINA L	LITTLETON, NH	LITTLETON	SUGAR HILL	October 12, 2002
FILLION, GREGORY J	LITTLETON, NH	BRONSON, TRACY B	LITTLETON, NH	LANDAFF	LANDAFF	October 19, 2002
BESSETTE, NICHOLAS A	LEWISTON, ME	MORRIS, JENNIFER A	LITTLETON, NH	LITTLETON	BETHLEHEM	November 9, 2002
KING, BRUCE B	LITTLETON, NH	LORD, TAMMY A	LITTLETON, NH	LISBON	FRANCONIA	December 14, 2002
CURRIER, LEON J	LITTLETON, NH	FOYE, JENNIFEER M	LUNENBURG, VT	LITTLETON	LITTLETON	December 14, 2002
TAVERAS POLANCO, EDWARD R	LITTLETON, NH	HOOD, JESSICA L	BERLIN, NH	LITTLETON	LITTLETON	December 14, 2002
DESFOSSSES, ROBERT G	LITTLETON, NH	MERCHANT, RACHAEL M	CHICOPEE, MA	SALEM	SALEM	December 23, 2002

I hereby certify that the above is correct according to the best of my knowledge and belief.

JUDITH F WHITE

LITTLETON TOWN CLERK

Marriages

Treasurers Report

Description	2002 Budget	2002 Actual	Over (Under) Budget
<i>Taxes</i>			
Property Taxes	2,356,881	2,354,125	(2,756)
Land Use Change Tax	15,000	15,734	734
Yield Taxes	12,500	5,796	(6,704)
Payments in Lieu of Taxes	34,289	35,037	748
Boat Taxes	3,000	2,930	(70)
Excavation Activity Taxes	-	-	-
Int/Penalties on Taxes	80,000	91,883	11,883
<i>License & Permit Fees</i>			
Business Licenses	-	-	-
Motor Vehicle Registration Fees	870,000	845,679	(24,321)
Planning Board - Building Permits	11,400	9,186	(2,214)
Other Licenses, Permits & Fees	14,300	22,824	8,524
<i>From the State</i>			
Shared Revenue	127,356	139,723	12,367
Highway Block Grant	136,742	136,742	-
Rooms & Meals Tax	168,828	168,828	0
Cable Franchise Fee	25,662	25,662	-
Railroad Tax	1,900	-	(1,900)
<i>Other Governmental Revenue</i>			
Income from Departments	17,000	14,328	(2,672)
Federal Grants	92,024	63,068	(28,956)
State Grants	-	119,128	119,128
Rental of Town Property	4,000	3,850	(150)
Sale of Town Owned Property	13,500	425	(13,075)

Treasurers Report

Description	2002 Budget	2002 Actual	Over (Under) Budget
Taxes			
Miscellaneous Revenues			
Interest on Deposits	13,000	16,811	3,811
Insurance Dividends/Reimbursements	4,500	600	(3,900)
Other	2,500	4,682	2,182
Transfer from Capital Reserve	-	4,865	4,865
Bond Proceeds - Landfill	1,470,000	785,875	(684,125)
Vacation Accrual	-	68,322	68,322
Use of Fund Balance	198,275	-	(198,275)
Subtotal Operating Revenues	5,672,657	4,936,103	(736,554)
Outside Board Funds			
Sidewalk/Hydrant	37,721	37,221	(500)
Parks & Recreation	41,100	38,259	(2,841)
Transfer Station	142,800	190,616	47,816
Opera House	1,400	6,069	4,669
Community & Economic Dev	5,000	140	(4,860)
Grant Fund	-	627,593	627,593
Subtotal Board Funds	228,021	899,897	671,876
Enterprise Funds			
Sewer	1,042,687	1,326,669	283,982
Parking Meters	40,174	34,240	(5,934)
Subtotal Enterprise Funds	1,082,861	1,360,909	278,048
Total	6,983,539	7,196,909	213,370

Chairman and Selectman

During 2002, the Town of Littleton focused on expanding opportunities for community development. We saw construction projects, subdivisions and business expansions occur, while at the same time, we were able to work on projects involving community members and students in problem solving.

We watched with pleasure as the Riverglen assisted living facility opened its doors late in the year. In addition, plans for a hotel and restaurant were approved for the Meadow, with construction anticipated in 2003. The former site of Littleton Regional Hospital continued to be a challenge throughout the year. The Town established an advisory committee and worked with a variety of parties to try to find a solution that would make the building active again. By the end of the year, no clear plan was in place, but control of the building returned to local hands, with AHEAD agreeing to hold the building for three years while trying to find a realistic development plan. The team formed in 2001 to respond to the potential closure of Hitchiner Manufacturing, worked hard in 2002 to tie together loose ends on a plan to keep Hitchiner and its jobs here in Littleton. We received support from a variety of state agencies and local organizations to make this happen. By the end of the year, plans were also in place to recruit a new company that can perform heat treatment of materials made at Hitchiner.

The Board of Selectmen and the School Board continue their collaboration. George Hicks from our Board served on the High School Building committee reviewing plans for the expansion and renovation currently underway. Students have been an important part of our focus this year, with students working with the Highway Department on rebuilding a trail on Pine Hill, teaching the Highway Department how to use GPS and researching ways to use low cost sources of energy to heat the Main Street sidewalks. Spending Town time and resources on supporting student projects that solve Town problems helps us get more benefit out of every dollar we spend.

Town Manager

Over the past several years, Littleton has enjoyed a variety of successes, particularly in the physical aspects of economic development, with new businesses, relocated and expanded businesses and property owner's re-investment in their properties. In 2002, we began an effort to complement the physical aspects of community and economic development with greater attention on the social and human faces of development.

An integral part of the plan to retain Hitchiner Manufacturing was the development of training opportunities for employees to transition to differing job expectations. The Town of Littleton was pleased to be a part of convening a group of people to make this a reality.

The Town of Littleton joined forces with the North Country Health Consortium to convene a wide range of business leaders and social service providers to identify ways that Littleton could be a model community for finding new ways to include the elderly and people with disabilities in the economic, social and cultural life of the community. We were chosen as the sole model community in the state of New Hampshire to develop a series of demonstration projects from which others in the state can learn.

Our commitment to working closely

with the schools deepened and intensified to ensure that our collaboration did not just occur between administration and elected officials, but also between our staff and students. In the pages of this report you will read about a variety projects where our staff and students worked together to solve some of our community problems. I am thrilled that we can address these challenges in a way that uses our time and money to meet learning objectives and to build a greater sense of community stewardship amongst our students. In addition, from time to time, some of us benefit from the reminder that these students are a community asset.

I am honored to now be serving as your Town Manager. Over the past four and half years, many people in Littleton have taken the time and care to educate me on the wide variety of issues, concerns, history and hopes that are held here. I look forward to continuing my service on your behalf. I am proud to be working with a intelligent, committed group of municipal employees who believe strongly in community service and customer service. From time to time, our actions and statements may confuse you. Please give us the opportunity to learn from you and to help you understand why we work in the manner that we do.

Town Manager

Finally, this report would not have been possible without Ryan Haley's assistance. I met Ryan, a junior at Littleton High School, during the initial application to MIT for the sidewalk-heating project. At that time, I was impressed with his organizational skills and writing ability. As we have streamlined our administrative operations, I knew that we would not be able to finish this report in our office. Ryan agreed to work as an intern on this project. He managed gracefully to put together a complete and attractive document, while trying to corral a variety of town staff and community groups to prepare and deliver materials in a complete and timely fashion. He also understood and accepted the input of the Assistant Town Manager, who managed to have many vaguely expressed ideas and all of the last minute report submissions. Sincerely,

Jason Hoch
Town Manager

Minutes for 2002

Article 4 Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling, \$5,037,639 (Five Million Thirty Seven Thousand Six Hundred Thirty Nine Dollars). Should this article be defeated, the operating budget shall be \$4,991,488 (Four Million Nine Hundred Ninety One Thousand Four Hundred Eighty Eight Dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13,X and XVI, to take up the issue of a revised operating budget only.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 4 PASSED

932 YES

539 NO

AFSCME LOCAL 1348 UNION CONTRACT

Article 5 To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Selectmen and AFSCME Local 1348 Union (representing Fire and Public Works employees) which calls for increases in total salaries in the 2001 fiscal year in the amount of \$20,529 (Twenty Thousand Five Hundred Twenty Nine Dollars), increases in the fiscal year 2002 in the amount of \$52,478 (Fifty Two Thousand Four Hundred Seventy Eight Dollars) and increases in total salaries for the 2003 fiscal year in the amount of \$44,878 (Forty Four Thousand Eight Hundred and Seventy Eight Dollars), such sums representing the additional cost attributable to the increase in salaries over those of the appropriation at the current staffing levels paid in the 2001 fiscal year, and to further raise and appropriate the sum of \$73,007 (Seventy Three Thousand Seven Dollars) to fund these obligations for the years 2001 and 2002.

Note: This is a three year contract which runs from April 1, 2001 – March 31, 2004

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 5 PASSED

928 YES

518 NO

SEA OF NH CHAPTER #57 UNION CONTRACT

Article 6 To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Selectmen and State Employees Association of NH Chapter #57 (representing Police employees which calls for increases in total salaries in the 2001 fiscal year in the amount of \$9,594 (Nine Thousand Five Hundred Ninety Four Dollars), increases in the fiscal year 2002 in the amount of \$10,360 (Ten Thousand Three

Minutes for 2002

Hundred Sixty Dollars) and increases in total salaries for the 2003 fiscal year in the amount of \$24,472 (Twenty Four Thousand Four Hundred Seventy Two Dollars), such sums representing the additional cost attributable to the increase in salaries over those of the appropriation at the current staffing levels paid in the 2001 fiscal year, and to further raise and appropriate the sum of \$19,954 (Nineteen Thousand Nine Hundred Fifty Four Dollars) to fund these obligations for the years 2001 and 2002.

Note: This is a three year contract which runs from April 1, 2001 – March 31, 2004

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 6 PASSED

915 YES

528 NO

RECREATION DIRECTOR

Article 7 To see if the town will raise and appropriate \$39,300 (Thirty Nine Thousand Three Hundred Dollars) for the salary, all tax and benefit costs, and associated start up costs of a Recreation Director to serve under the direction of the Littleton Parks and Recreation Commissioners.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 7 WAS DEFEATED

668 YES

785 NO

LANDFILL CLOSURE FUND TRANSFER

Article 8 To see if the Town will vote to raise and appropriate the sum of \$50,000 (Fifty Thousand Dollars) to be placed in the landfill capital reserve fund, and to authorize the funding of this appropriation by transfer of that amount from surplus in the unexpended fund balance as of December 31, 2001. This amount is equivalent to the amount raised by vote of the town for solid waste disposal alternatives at the 2001 Town Meeting, which amount was not spent in 2001.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 8 PASSED

982 YES

458 NO

BRIDGE REPAIR FUND

Article 9 To see if the Town will vote to raise and appropriate the sum of \$16,200 (Sixteen Thousand Two Hundred Dollars) for the purpose of repair or reconstructing the Dells Road Culvert, bridge cleaning and emergency repairs to bridges. It is intended to present a warrant article in 2003 to place any funds raised by this article and not used for this

Minutes for 2002

purpose into the Capital Reserve Fund previously established for Bridge Repair.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 9 PASSED

1054 YES

396 NO

OPERA HOUSE/TOWN BUILDING FACILITIES CAPITAL RESERVE FUND

Article 10 To see if the town will vote to raise and appropriate the amount of \$25,000 (Twenty Five Thousand Dollars) to be placed in the Opera House/Town Building Facilities Capital Reserve Fund.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 10 PASSED

889 YES

561 NO

PURCHASE OF REPLACEMENT SWEEPER FOR THE HIGHWAY DEPARTMENT

Article 11 To see if the Town will vote to authorize the Selectmen to enter into a five year lease/purchase agreement for the purpose of leasing a 2002 Elgin Sweeper as a replacement for the 1995 Johnson Sweeper in service in the Littleton Highway Department so that the net acquisition cost is \$159,855 (One Hundred Fifty Nine Thousand Eight Hundred Fifty Five Dollars) and to authorize the Selectmen to trade in the replaced vehicle for a value of \$12,500 and to apply such proceeds toward the first year lease payment and setup costs and further to raise and appropriate the sum of \$19,671 (Nineteen Thousand Six Hundred Seventy One Dollars), this amount being the balance of the first year lease payment and setup costs.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 11 PASSED

879 YES

574 NO

RECONSTRUCTING/RE-PAVING AND UPGRADING VARIOUS TOWN ROADS

Article 12 To see if the Town will vote to raise and appropriate the sum of \$184,000 (One Hundred Eighty Four Thousand Dollars) for the purpose of upgrading and improving various Town Roads as follows:

- 1) Resurfacing with hot bituminous pavement approximately 1060 linear feet of Kilburn Street – estimated cost \$17,000.
- 2) Reconstructing and resurfacing with chip seal approximately 3700 linear feet of Williams Road – estimated cost \$37,000.

Minutes for 2002

town to establish one or more development districts, and for each such district, the municipality shall establish a development program and tax increment financing plan? Creation of a specific district will require a specific plan and approval at a future town meeting. This authorization will remain in effect until rescinded by a vote of the town meeting.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 15 PASSED

760 YES

664 NO

VACATION ACCRUAL TRUST FUND

Article 16 To see if the Town will vote to create an expendable trust fund under the provisions of RSA 31:19-a to be known as the Vacation Accrual Trust Fund and to authorize the Board of Selectmen to serve as agents to expend from the funds, and further to raise and appropriate the sum of \$64, 822 (Sixty Four Thousand Eight Hundred and Twenty Two Dollars) for transfer into this fund, and further to authorize the funding of this appropriation by the transfer of this sum from the surplus unexpended fund balance as of December 31, 2000. This amount is being held in that unexpended fund balance under the accounting heading of Vacation Accrual Fund.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 16 WAS DEFEATED

617 YES

808 NO

PEMI-BAKER SOLID WASTE DISTRICT

Article 17 To see if the town will vote to become a member of the Pemi-Baker Solid Waste district, and to authorize the Selectmen to enter into a membership agreement on terms agreeable to the Selectmen.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 17 PASSED

1028 YES

399 NO

ACCEPTING OF GRANT AUTHORIZATION

Article 18 Shall the town accept the provisions of RSA 31: 95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept and expend without further action by town meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year?

RECOMMENDED BY THE BOARD OF SELECTMEN

Minutes for 2002

ARTICLE 18 PASSED 992 YES 443 NO

RESCINDING TOWN MEETING 2001 ARTICLE 15: TOWN FISCAL YEAR

Article 19 To see if the Town will vote to rescind Town Meeting 2001 Warrant Article 15 which allowed the Town to adopt an optional fiscal year running from July 1st to June 30th, as permitted by RSA 31:94-a.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 19 PASSED 1044 YES 313 NO

RELIEF OF REIMBURSEMENT OF FIRE TRUCK

Article 20 To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) at the request of the Eureka Hose Company to relieve them of the annual \$5,000 (Five Thousand Dollars) reimbursement payment toward the 1997 KME Fire Truck; and further to direct the Board of Selectmen to include such payments in the annual Fire Department operating budget for the remaining seven years of the lease/purchase agreement.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 20 PASSED 945 YES 428 NO

TRANSFER OF LAND BETWEEN THE TOWN OF LITTLETON AND USGEN

Article 21 To see if the Town will vote to authorize the Selectmen to exchange Town property located off Hilltop Road, Tax Map 240, lot 27 for portions of property located on NH Route 135, Tax Map 246, Lots 1 and 2 as well as property located on NH Route 18, Tax Map 218, Lot 3 with the U.S. Generating Company. The land to be acquired by the Town on NH Route 135 will be used to expand the Wheeler Hill Cemetery and the land on NH Route 18 will be used by Littleton Water and Light.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 21 PASSED 1145 YES 225 NO

Minutes for 2002

PETITIONED ARTICLES

LITTLETON AREA SENIOR CENTER

Article 22 *By Petition:* To see if the Town will vote to raise and appropriate the sum of \$23,900 (Twenty Three Thousand Nine Hundred Dollars) for support of home delivered meals, senior dining room services, transportation, outreach, care management and other services provided by the Littleton Area Senior Center during the fiscal year 2002.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 22 PASSED 1239 YES 152 NO

NORTH COUNTRY YMCA

Article 23 *By Petition:* To see if the town will vote to raise and appropriate the sum of \$500 (Five Hundred Dollars) for the purpose of the North Country YMCA's multitude of intergenerational programs offered throughout the year to the families and citizens of the Town of Littleton.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 23 PASSED 1045 YES 345 NO

LITTLETON REGIONAL HOSPITAL

Article 24 *By Petition:* To see if the town will raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) for the Littleton Regional Hospital for the purpose of helping defray the costs associated with providing free medical services to the citizens of the Town of Littleton.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 24 PASSED 843 YES 545 NO

CALEB INTERFAITH GROUP

Article 25 *By Petition:* To see if the voters will vote to raise and appropriate the sum of \$1,500 (One Thousand Five Hundred Dollars) to help support the Caleb Group Interfaith Volunteer Caregiver Program that serves the needs of elderly and disabled people in the community.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 25 PASSED 1012 YES 372 NO

Minutes for 2002

HOSPICE OF LITTLETON

Article 26 *By Petition:* To see if the town will vote to raise and appropriate the sum of \$3,697 (Three Thousand Six Hundred Ninety-Seven Dollars) to support the social and volunteer services of Hospice of Littleton Area, a non-profit organization which offers supportive care to terminally ill patients and their families in the Town of Littleton.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 26 PASSED 1223 YES 172 NO

TRI-COUNTY C.A.P.

Article 27 *By Petition:* To see if the town will vote to raise an appropriate the sum of \$7,500 (Seven Thousand Five Hundred Dollars) for the Tri-County Community Action Program, Littleton, to offer energy, rental, housing and food or other emergency assistance to low-income, elderly and handicapped residents of Littleton.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 27 PASSED 1071 YES 315 NO

NORTH COUNTRY HOME HEALTH

Article 28 *By Petition:* To see if the town will vote to raise and appropriate the sum of \$15,966.50 (Fifteen Thousand Nine Hundred Sixty-Six Dollars and Fifty Cents) for the support of home health care, supportive care, medical hospice and community health programs and services of North Country Home Health Agency, Inc. in the fiscal year 2002 for the residents of the Town of Littleton, NH.

RECOMMENDED BY THE BOARD OF SELECTMEN

ARTICLE 28 PASSED 1074 YES 311 NO

A TRUE COPY, ATTEST:

**JUDITH F. WHITE
LITTLETON TOWN CLERK**



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Littleton
Littleton, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Littleton as of and for the year ended December 31, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Littleton has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Littleton as of December 31, 2001, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Littleton taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Littleton. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

April 17, 2002

*Plodzik & Sanderson
Professional Association*

TOWN OF LITTLETON

2003 PROPOSED BUDGET

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4130	EXECUTIVE OFFICES				
	2-110 PERMANENT SALARIES	93,655	106,144	110,140	16,485
	1-120 TEMPORARY POSITIONS	6,400	7,260	6,400	0
	1-130 SELECTMEN SALARY	6,400	6,400	6,400	0
	1-140 OVERTIME	618	0	662	44
	1-190 SELECTMEN EXPENSE	1,200	1,200	1,200	0
	2-190 TRAVEL & EXPENSE REIMBURSEMENT	1,450	807	1,400	-50
	1-210 HEALTH INSURANCE	14,383	15,727	14,905	523
	1-215 LIFE INSURANCE	263	324	308	45
	1-219 DISABILITY INSURANCE	1,405	1,437	1,652	247
	1-220 SOCIAL SECURITY	6,315	7,518	7,337	1,022
	1-225 MEDICARE	1,477	1,759	1,716	239
	1-230 RETIREMENT	4,075	4,570	5,529	1,454
	1-240 TRAINING EXPENSE	1,950	601	1,350	-600
	1-390 PROFESSIONAL SERVICES (MANAGEMENT)	92,385	62,750	40,000	-52,385
	3-390 PROFESSIONAL SERVICES (COMMUNITY DEVELOPMENT)	16,500	0	14,000	-2,500
	1-560 DUES	390	35	390	0
	1-625 POSTAGE	1,000	655	1,100	100
	1-670 BOOKS & PERIODICALS	654	326	650	-4
	1-860 EMERGENCY MANAGEMENT	1,000	0	750	-250
	1-840 EVENTS & ACTIVITIES	900	721	900	0
	1-841 POLICE CITIZEN'S ADVISORY COMMITTEE	500	0	750	250
	4-110 HEALTH OFFICER SALARY	1,800	1,800	1,800	0
	3-130 MODERATOR SALARY	250	250	250	0
TOTAL	EXECUTIVE OFFICES	254,970	220,283	219,590	-35,379

TOWN OF LITTLETON

2003 PROPOSED BUDGET

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4140	ELECTION, REGISTRATION, VITALS				
	1-130 TOWN CLERK SALARY	32,354	37,723	35,422	3,068
	1-120 TEMPORARY POSITIONS	2,000	2,010	5,000	3,000
	1-190 MILEAGE REIMBURSEMENT	650	252	400	-250
	1-210 HEALTH INSURANCE	3,813	3,903	3,726	-87
	1-215 LIFE INSURANCE	91	120	99	8
	1-219 DISABILITY INSURANCE	485	527	531	46
	1-220 SOCIAL SECURITY	2,006	2,519	2,196	190
	1-225 MEDICARE	469	589	514	45
	1-230 RETIREMENT	1,409	1,626	1,778	369
	1-240 TRAINING EXPENSE	617	479	885	268
	1-341 TELEPHONE	360	359	360	0
	1-342 DATA PROCESSING	5,058	911	1,810	-3,448
	1-390 PROFESSIONAL SERVICES (ELECTION)	1,556	2,253	750	-806
	1-550 NOTICES & PUBLICATIONS	335	595	400	65
	1-551 PRINTING	1,500	1,218	1,250	-250
	1-560 DUES	20	20	20	0
	1-625 POSTAGE	400	379	250	-150
	1-670 BOOKS & PERIODICALS	318	319	320	2
	1-680 RENTALS & LEASES (DEPARTMENTAL)	971	1,003	500	-471
	1-740 EQUIPMENT PURCHASE	200	43	200	0
	3-120 POLL WATCHERS	1,400	1,200	500	-900
	2-130 SUPERV. OF THE CHECKLIST	900	900	900	0
TOTAL	ELECTION, REGISTRATION, VITALS	56,912	58,949	57,612	700

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4145 TAX COLLECTING				
1-110 PERMANENT SALARIES	32,970	34,216	36,145	3,175
1-190 MILEAGE REIMBURSEMENT	700	431	600	-100
1-210 HEALTH INSURANCE	10,371	10,629	10,061	-310
1-215 LIFE INSURANCE	92	118	101	9
1-219 DISABILITY INSURANCE	495	519	542	48
1-220 SOCIAL SECURITY	2,044	2,121	2,241	197
1-225 MEDICARE	478	496	524	46
1-230 RETIREMENT	1,435	1,483	1,614	379
1-240 TRAINING EXPENSE	1,450	735	1,450	0
1-342 DATA PROCESSING	1024	713	784	-240
1-390 PROFESSIONAL SERVICES (FINANCE)	200	0	300	100
1-391 GRAFTON COUNTY RECORDING	700	912	1,000	300
1-393 TAX LIEN RESEARCH	0	22	400	400
1-550 NOTICES & PUBLICATIONS	300	0	300	0
1-551 PRINTING	1,800	1,143	1,800	0
1-560 DUES	40	20	20	-20
1-625 POSTAGE	4,600	3,613	4,400	-200
TOTAL TAX COLLECTING	58,699	57,172	62,483	3,784

TOWN OF LITTLETON

2003 PROPOSED BUDGET

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4150	FINANCIAL ADMINISTRATION				
	1-110 PERMANENT SALARIES	32,354	32,751	37,315	4,961
	1-120 TEMPORARY POSITION	7,350	5,611	8,081	731
	5-130 TREASURER/TRUST FUND SALARY	2,500	2,500	2,500	0
	1-190 MILEAGE AND TRAVEL EXPENSE REIMBURSEMENT	400	263	400	0
	1-210 HEALTH INSURANCE	6,756	644	3,726	-3,030
	1-215 LIFE INSURANCE	91	112	104	14
	1-219 DISABILITY INSURANCE	523	491	560	37
	1-220 SOCIAL SECURITY	2,462	2,465	2,815	353
	1-225 MEDICARE	629	577	658	29
	1-230 RETIREMENT	1,408	1,420	1,873	465
	1-240 TRAINING EXPENSE	1,130	310	1,400	270
	2-301 AUDIT	13,350	12,820	13,850	500
	1-342 DATA PROCESSING	792	792	871	79
	1-390 PROFESSIONAL SERVICES	14,900	33,836	19,620	4,720
	1-560 DUES	190	70	190	0
	1-625 POSTAGE	1,644	468	925	-719
	1-670 BOOKS AND PERIODICALS	250	132	250	0
TOTAL	FINANCIAL ADMINISTRATION	86,729	95,262	95,139	8,410

TOWN OF LITTLETON

2003 PROPOSED BUDGET

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4152	REAL PROPERTY APPRAISAL				
	2-110 PERMANENT POSITIONS	27,331	29,052	31,824	4,493
	2-140 OVERTIME	0	60	0	0
	2-210 HEALTH INSURANCE	3,813	3,903	3,726	-87
	2-215 LIFE INSURANCE	77	95	89	13
	2-219 DISABILITY INSURANCE	410	421	477	67
	2-220 SOCIAL SECURITY	1,695	1,773	1,973	279
	2-225 MEDICARE	396	415	461	65
	2-230 RETIREMENT	1,189	1,260	1,598	409
	2-240 TRAINING EXPENSE	750	677	750	0
	1-312 PROFESSIONAL SERVICES (ASSESSING)	29,169	33,213	31,500	2,331
	1-315 PROFESSIONAL SERVICES (MAPPING)	5,000	7,313	3,500	-1,500
	2-342 DATA PROCESSING	3,888	4,606	4,646	758
	1-390 PROFESSIONAL SERVICES (FORESTRY)	1,000	515	1,000	0
	2-392 GRAFTON COUNTY COPIES	350	383	350	0
	1-551 PRINTING	2,910	85	1,000	-1,910
	1-560 DUES	0	20	370	370
	2-625 POSTAGE	240	0	400	160
TOTAL	REAL PROPERTY APPRAISAL	78,218	83,792	83,665	5,447

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4153	LEGAL				
	1-320 LEGAL EXPENSES	33,000	32,355	25,000	-8,000
	1-321 LEGAL EXPENSES -- AUDIT LETTERS	0	1,407	1,500	1,500
	4-330 COLLECTIVE BARGAINING	1,500	1,154	7,500	6,000
TOTAL	LEGAL	34,500	34,916	34,000	-500

TOWN OF LITTLETON

2003 PROPOSED BUDGET

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4155	PERSONNEL ADMINISTRATION				
	1-190 MERIT AND PERFORMANCE COMPENSATION	7,000	0	9,149	2,149
	1-195 COLA COMPENSATION ADJUSTMENTS – NON-UNION	10,894	0	22,199	11,305
	1-250 UNEMPLOYMENT	2,993	1,660	2,219	-774
	1-260 WORKERS COMPENSATION	18,297	24,168	27,583	9,286
	1-290 TOWN COINSURANCE	5,000	8,591	0	-5,000
	1-350 MEDICAL SERVICES	2,000	3,168	2,000	0
	1-352 BENEFIT ADMINISTRATION	1,200	1,200	1,280	60
	1-390 PRE-EMPLOYMENT SCREENING	3,235	4,749	3,235	0
	1-550 NOTICES & PUBLICATIONS	600	244	600	0
	1-695 EMPLOYEE RELATIONS	1,000	551	1,000	0
	1-840 EVENTS & ACTIVITIES	1,750	478	1,750	0
TOTAL	PERSONNEL ADMINISTRATION	53,969	44,809	70,995	17,027

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4191	PLANNING AND ZONING				
	1-110 PERMANENT POSITIONS	35,000	5,077	0	-35,000
	1-120 TEMPORARY POSITIONS	0	3,970	0	0
	1-190 TRAVEL & EXPENSE REIMBURSEMENT	750	38	500	-250
	1-210 HEALTH INSURANCE	3,813	932	0	-3,813
	1-215 LIFE INSURANCE	98	25	0	-98
	1-219 DISABILITY INSURANCE	525	113	0	-525
	1-220 SOCIAL SECURITY	2,170	648	0	-2,170
	1-225 MEDICARE	508	152	0	-508
	1-230 RETIREMENT	1,523	258	0	-1,523
	1-240 TRAINING EXPENSE	800	490	800	0
	1-315 PROFESSIONAL SERVICES (MAPPING SERVICES)	10,000	10,000	8,000	-2,000
	1-391 GRAFTON COUNTY RECORDING	600	621	600	0
	1-550 NOTICES/PUBLICATIONS	1,500	2,634	2,000	500
	1-551 PRINTING	1,250	6	800	-450
	1-560 DUES	192	25	192	0
	1-625 POSTAGE	1,500	3,069	2,500	1,000
	1-670 BOOKS AND PERIODICALS	530	60	400	-130
TOTAL	PLANNING AND ZONING	60,759	28,117	15,792	-44,967

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4194 GENERAL GOVERNMENT BUILDINGS				
1-110 PERMANENT POSITIONS	12,121	10,053	11,400	-721
1-190 MILEAGE REIMBURSEMENT	300	225	200	-100
1-220 SOCIAL SECURITY	752	623	707	-45
1-225 MEDICARE	176	146	165	-10
1-341 TELEPHONE & COMMUNICATION	6,048	5,290	5,480	-588
1-342 DATA PROCESSING	3,980	4,899	7,790	3,810
1-410 ELECTRICITY	6,800	6,175	6,800	0
1-411 HEATING FUEL	5,000	5,705	5,900	900
1-412 WATER	600	715	700	100
1-413 SEWER	800	135	300	-500
1-430 BUILDING MAINTENANCE	1,000	1,610	1,555	555
1-431 BUILDING REPAIR	4,000	5,855	4,000	0
2-440 RENTALS & LEASES	25,741	18,368	27,373	1,632
1-610 GENERAL SUPPLIES	2,475	1,607	2,000	-475
1-620 OFFICE SUPPLIES	9,624	6,877	6,800	-2,824
1-630 EQUIPMENT MAINTENANCE	500	224	350	-150
1-631 EQUIPMENT REPAIR	400	170	300	-100
1-740 MACHINERY AND EQUIPMENT	750	799	1,200	450
TOTAL GENERAL GOVERNMENT BUILDINGS	81,067	69,476	83,000	1,933

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4195 CEMETERIES				
1-650 GROUNDSKEEPING	50,000	50,000	50,000	0
TOTAL CEMETERIES	50,000	50,000	50,000	0

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4196 TOWN INSURANCE				
1-480 PROPERTY-LIABILITY	54,500	58,709	59,000	4,500
1-490 DEDUCTIBLE PROP-LIABILITY	1,000	1,572	3,000	2,000
TOTAL TOWN INSURANCE	55,500	60,281	62,000	6,500

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4197 ADVERTISING/REG ASSOCIATION				
1-550 NOTICES/PUBLICATIONS	5,500	1,597	2,600	-2,900
1-552 TOWN REPORT PUBLICATION	6,000	5,560	5,600	-400
1-555 MEDIA SERVICES	0	438	9,000	9,000
1-560 DUES	7,187	7,648	7,978	791
TOTAL ADVERTISING/REG ASSOCIATION	18,687	15,242	25,178	6,491

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4199 OTHER GENERAL GOVERNMENT				
1-820 ECONOMIC DEVELOPMENT	15,000	15,000	16,000	1,000
1-823 CHAMBER OF COMMERCE	9,500	9,500	15,000	5,500
1-824 COMMUNITY CENTER OPERATING SUBSIDY	28,400	28,400	33,500	5,100
1-825 MT WASHINGTON REGIONAL AIRPORT	4,388	4,384	4,388	0
TOTAL OTHER GENERAL GOVERNMENT	57,288	57,284	68,888	11,600

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4210 POLICE DEPARTMENT				
1-110 PERMANENT POSITIONS	407,252	415,043	493,462	86,211
1-120 TEMPORARY POSITIONS	26,089	10,103	29,720	3,631
1-140 OVERTIME	35,096	54,325	41,250	6,154
1-190 TRAVEL REIMBURSEMENT	2,800	1,384	1,700	-1,100
1-210 HEALTH INSURANCE	88,024	100,001	114,026	26,001
1-215 LIFE INSURANCE	1,093	1,207	1,378	284
1-219 DISABILITY INSURANCE	5,859	5,267	7,380	1,520
1-220 SOCIAL SECURITY	4,068	4,177	6,305	2,237
1-225 MEDICARE	7,464	7,214	8,184	720
1-230 RETIREMENT	18,529	26,364	33,874	15,345
4-240 TRAINING	5,000	7,256	5,700	700
1-241 PHYSICAL TRAINING	3,600	933	3,000	-600
1-291 UNIFORMS	22,150	12,057	19,226	-2,924
1-320 PROFESSIONAL SERVICES (LEGAL)	20,000	0	0	-20,000

TOWN OF LITTLETON

2003 PROPOSED BUDGET

1-315 PROFESSIONAL SERVICES (MAPPING)	5,000	5,001	5,000	0
1-341 TELEPHONE & COMMUNICATIONS	4,992	8,990	10,560	5,568
1-342 DATA PROCESSING	12,900	13,211	9,405	-3,495
1-350 MEDICAL SERVICES	800	103	600	-200
1-355 PROFESSIONAL SERVICES (PHOTOGRAPHIC)	200	285	200	0
1-390 PROFESSIONAL SERVICES (TECHNICAL)	520	167	750	230
1-395 TOWING VEHICLES	300	260	300	0
1-399 CANINE UNIT	840	762	2,048	1,208
1-551 PRINTING	1,500	922	2,000	500
1-560 DUES	565	225	1,115	550
1-610 GENERAL SUPPLIES	3,050	4,569	4,140	1,090
2-610 GENERAL SUPPLIES -- TRAINING	3,750	1,529	4,690	940
1-620 OFFICE SUPPLIES	3,970	4,989	3,500	-470
1-625 POSTAGE	900	1,054	1,000	100
1-630 EQUIPMENT MAINTENANCE	2,470	1,881	2,133	-337
1-631 EQUIPMENT REPAIR	1,400	851	1,350	-50
1-635 GASOLINE	7,500	7,417	7,500	0
1-660 VEHICLE MAINTENANCE	3,945	6,762	3,945	0
1-661 VEHICLE REPAIR	3,000	3,952	2,500	-500
1-670 BOOKS AND PERIODICALS	1,094	2,120	2,164	1,070
1-680 RENTALS AND LEASES (DEPARTMENTAL)	16,327	20,445	19,404	3,077
1-740 EQUIPMENT PURCHASE - VEHICLE	27,698	30,111	28,500	892
2-740 EQUIPMENT PURCHASE - STATION	900	989	710	-190
3-740 EQUIPMENT PURCHASE - FIELD	122	38	380	258
1-810 SPECIAL INVESTIGATIONS	250	855	250	0
1-812 BIKE PATROL	1,794	836	1,564	-230
1-840 EVENTS & ACTIVITIES	1,700	2,591	2,500	800
1-880 SPECIAL DETAIL	16,500	20,381	12,000	-4,500
SUBTOTAL POLICE DEPARTMENT	771,011	786,628	895,501	124,490

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4211 DISPATCH				
1-330 GRAFTON COUNTY	46,000	46,663	84,480	38,480
2-330 TWIN STATE MUTUAL AID/NORTHERN NH MUTUAL FIRE AID	3,500	3,663	3,446	-54
1-341 TELEPHONE	7,260	4,457	3,210	-4,050
TOTAL DISPATCH	56,760	54,784	91,136	34,376

TOWN OF LITTLETON

2003 PROPOSED BUDGET

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4215	AMBULANCE				
	1-350 MEDICAL SERVICES	37,728	37,728	39,931	2,203
TOTAL	AMBULANCE	37,728	37,728	39,431	1,703
		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4220	FIRE DEPARTMENT				
	1-110 PERMANENT POSITIONS	160,261	176,951	189,008	28,747
	1-120 TEMPORARY POSITIONS - CALL CO.	35,740	33,490	37,856	2,116
	1-140 OVERTIME	27,608	37,114	41,798	14,191
	1-190 MILEAGE REIMBURSEMENT	5,598	2,415	4,500	-1,098
	1-210 HEALTH INSURANCE	52,052	48,969	48,815	-3,237
	1-215 LIFE INSURANCE	449	518	506	57
	1-219 DISABILITY INSURANCE	2,404	2,286	2,709	305
	1-220 SOCIAL SECURITY	2,216	2,076	2,347	131
	1-225 MEDICARE	3,563	3,578	3,896	333
	1-230 RETIREMENT	11,325	14,947	22,293	10,968
	4-240 TRAINING EXPENSE	14,200	8,118	12,550	-1,650
	1-241 PHYSICAL TRAINING	1,200	-133	1,200	0
	1-291 UNIFORMS	3,650	3,996	3,650	0
	1-330 MAPPING	5,000	7,254	5,000	0
	1-341 TELEPHONE & COMMUNICATIONS	2,698	2,085	2,634	-64
	1-342 DATA PROCESSING	1,125	1,515	2,000	875
	1-410 ELECTRICITY	3,950	4,203	4,000	50
	1-411 HEATING FUEL	2,800	2,651	3,000	200
	1-412 WATER	220	218	275	55
	1-413 SEWER	250	276	300	50
	1-430 BUILDING MAINTENANCE	2,515	2,515	2,835	320
	1-431 BUILDING REPAIR	550	733	375	-175
	1-560 DUES	477	390	497	20
	2-440 RENTALS & LEASES	0	0	1,500	1,500
	1-610 GENERAL SUPPLIES - JANITORIAL	790	959	1,210	420
	2-610 GENERAL SUPPLIES - FIREFIGHTING	2,135	2,130	1,915	-220
	3-620 GENERAL SUPPLIES - MECHANICAL	640	605	640	0
	1-620 OFFICE SUPPLIES	889	1,082	905	16
	1-625 POSTAGE	200	218	250	50

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1-630	EQUIPMENT MAINTENANCE	3,902	3,196	3,902	0
1-631	EQUIPMENT REPAIR	1,375	1,472	1,400	25
1-635	GAS AND OIL	2,300	1,871	2,000	-300
1-660	VEHICLE MAINTENANCE	2,445	2,446	2,445	0
1-661	VEHICLE REPAIRS	3,575	16,148	3,725	150
1-670	BOOKS AND PERIODICALS	570	570	770	200
1-740	EQUIPMENT PURCHASE	23,694	23,709	22,704	-990
2-760	RENTALS & LEASES (CAPITAL EQUIPMENT)	25,495	24,880	24,750	-745
1-840	EVENTS & ACTIVITIES	1,460	971	1,950	490
1-880	UNANTICIPATED REIMBURSED EXPENSES	6,000	0	3,000	-3,000
SUBTOTAL FIRE DEPARTMENT		415,321	436,421	465,109	49,788

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4311	PUBLIC WORKS ADMINISTRATION				
1-110	PERMANENT SALARIES	84,683	82,463	66,484	-18,199
1-120	TEMPORARY POSITIONS	0	125	0	0
1-190	MILEAGE AND EXPENSE REIMBURSEMENT	500	492	500	0
1-210	HEALTH INSURANCE	15,510	18,549	6,856	-8,654
1-215	LIFE INSURANCE	237	316	109	-128
1-219	DISABILITY INSURANCE	1,270	1,447	583	-687
1-220	SOCIAL SECURITY	5,250	5,705	4,122	-1,128
1-225	MEDICARE	1,228	1,334	964	-264
1-230	RETIREMENT	3,686	3,988	1,952	-1,734
1-240	TRAINING	1,100	117	925	-175
1-310	PROFESSIONAL SERVICES (ENGINEERING)	2,500	2,981	3,250	750
1-315	PROFESSIONAL SERVICES (MAPPING)	10,000	7,226	8,000	-2,000
1-341	TELEPHONE	960	840	240	-720
1-390	PROFESSIONAL SERVICES (MANAGEMENT)	0	7,149	0	0
1-560	DUES	470	486	195	-275
1-620	OFFICE SUPPLIES	300	26	0	-300
1-625	POSTAGE	200	289	300	100
1-670	BOOKS AND PERIODICALS	150	35	200	50
SUBTOTAL PUBLIC WORKS ADMINISTRATION		128,044	133,567	94,681	-33,363

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		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4312	HIGHWAY DEPARTMENT				
	1-110 PERMANENT POSITIONS	204,526	218,165	239,661	35,135
	1-120 TEMPORARY POSITIONS	0	9,540	0	0
	1-140 OVERTIME	29,156	40,184	34,668	5,512
	1-190 MILEAGE AND EXPENSE REIMBURSEMENT	150	0	0	-150
	1-210 HEALTH INSURANCE	50,830	64,372	61,271	10,441
	1-215 LIFE INSURANCE	570	727	639	69
	1-219 DISABILITY INSURANCE	3,069	3,132	3,423	354
	1-220 SOCIAL SECURITY	14,446	16,555	16,826	2,380
	1-225 MEDICARE	3,389	3,871	3,935	546
	1-230 RETIREMENT	10,203	11,806	11,505	1,302
	1-240 TRAINING EXPENSE	1,820	1,215	1,100	-720
	1-291 UNIFORMS	6,443	8,894	7,700	1,257
	1-341 TELEPHONE & COMMUNICATION	1,440	1,651	1,620	180
	1-342 DATA PROCESSING	0	487	264	264
	1-390 PROFESSIONAL SERVICES	16,200	17,194	17,260	1,060
	1-410 ELECTRICITY	3,941	4,115	4,000	59
	1-411 HEATING FUEL	4,500	4,854	5,000	500
	1-412 WATER	500	503	500	0
	1-413 SEWER	400	239	350	-50
	1-430 BUILDING MAINTENANCE (PROPERTY)	5,000	4,036	550	-4,450
	1-431 BUILDING REPAIR	500	1,653	7,110	6,610
	1-610 GENERAL SUPPLIES - SHOP/GARAGE	9,804	8,414	9,315	-489
	2-610 GENERAL SUPPLIES - CONSTRUCTION	2,200	1,872	2,000	-200
	3-610 GENERAL SUPPLIES - DRAINAGE	11,390	9,511	11,390	0
	4-610 GENERAL SUPPLIES - TRAFFIC CONTROL	5,470	1,676	4,470	-1,000
	1-620 OFFICE SUPPLIES	550	1,166	1,200	650
	1-635 GAS AND OIL	24,500	26,628	24,500	0
	1-660 VEHICLE MAINTENANCE	14,440	12,403	12,394	-2,046
	1-661 VEHICLE REPAIRS	32,000	35,808	28,800	-3,200
	1-655 SALT	68,900	67,526	60,700	-8,200
	1-656 SAND AND GRAVEL	30,450	22,115	36,050	5,600
	1-657 PAVEMENT MAINTENANCE (ROADS)	19,000	19,222	19,000	0
	1-658 SIGNS AND POSTS	3,862	5,898	4,545	683
	1-680 RENTALS & LEASES (DEPARTMENTAL)	75,744	74,744	98,595	22,851
	1-740 MACHINERY & EQUIPMENT	3,900	3,165	3,650	-250
TOTAL	HIGHWAY DEPARTMENT	659,293	703,342	733,991	74,698

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4316 STREET LIGHTING				
3-410 ELECTRICITY	46,992	41,485	31,000	-15,992
3-730 SYSTEM IMPROVEMENTS	0	0	2,500	2,500
TOTAL STREET LIGHTING	46,992	41,485	33,500	-13,492

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4324 LANDFILL				
1-390 PROFESSIONAL SERVICES	15,000	8,695	15,000	0
TOTAL LANDFILL	15,000	8,695	15,000	0

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4414 ANIMAL CONTROL				
1-190 MILEAGE REIMBURSEMENT	50	0	0	-50
1-330 PROFESSIONAL SERVICES (ANIMAL CONTROL)	16,851	16,651	17,484	633
1-396 BOARDING	2,400	2,003	2,400	0
1-550 NOTICES & PUBLICATIONS	100	90	100	0
1-551 PRINTING	100	69	100	0
1-620 OFFICE SUPPLIES	188	587	128	-60
1-625 POSTAGE	100	105	100	0
TOTAL ANIMAL CONTROL	19,789	19,504	20,312	523

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2003 PROPOSED BUDGET

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4441 WELFARE				
1-110 PERMANENT POSITIONS	30,668	31,327	32,760	2,092
1-190 TRAVEL & EXPENSE REIMBURSEMENT	364	40	365	1
1-210 HEALTH INSURANCE	6,756	7,920	7,452	696
1-215 LIFE INSURANCE	86	100	92	6
1-219 DISABILITY INSURANCE	460	442	491	31
1-220 SOCIAL SECURITY	1,901	1,942	2,031	130
1-225 MEDICARE	445	454	475	30
1-230 RETIREMENT	1,335	1,356	1,645	310
1-240 TRAINING EXPENSE	150	55	150	0
1-560 DUES	60	51	60	0
1-625 POSTAGE	50	45	50	0
1-670 BOOKS & PERIODICALS	60	55	60	0
1-680 RENTALS AND LEASES	971	1,003	0	-971
4442-1-850 MEDICAL ASSISTANCE	1,200	1,113	1,400	200
4442-1-851 ELECTRICITY - ASSISTANCE	2,750	898	2,400	-350
4442-1-852 HEATING FUEL ASSISTANCE	2,000	245	1,250	-750
4442-1-853 RENT ASSISTANCE	17,500	22,716	23,000	5,500
4442-1-854 MISCELLANEOUS ASSISTANCE	2,742	79	500	-2,242
4442-1-855 FOOD ASSISTANCE	2,250	1,482	2,250	0
4442-1-856 FUNERAL ASSISTANCE	2,250	0	2,250	0
SUBTOTAL WELFARE	73,998	71,323	78,681	4,683

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2003 PROPOSED BUDGET

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4583 PATRIOTIC PURPOSES				
1-840 SPECIAL EVENTS	1,400	1,360	1,300	-100
TOTAL PATRIOTIC PURPOSES	1,400	1,360	1,300	-100

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4611 CONSERVATION COMMISSION				
1-240 TRAINING	200	79	200	0
1-330 PROFESSIONAL SERVICES	0	0	1,500	1,500
1-430 MAINTENANCE & UPKEEP	300	303	300	0
1-560 DUES	550	550	530	0
1-610 GENERAL SUPPLIES	150	6	60	-100
1-625 POSTAGE	75	5	25	-50
1-730 OTHER IMPROVEMENTS	0	0	1,000	1,000
1-740 EQUIPMENT PURCHASE	300	368	300	0
1-840 SUMMER CAMP	500	450	500	0
TRANSFER TO TRUST FUND	0	314	0	0
TOTAL CONSERVATION COMMISSION	2,075	2,075	4,425	2,350

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2003 PROPOSED BUDGET

		2002 APPROVED BUDGET	2002 REVENUES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
08-3502	SIDEWALKS/HYDRANTS PRECINCT				
	00-001 INTEREST INCOME	500	0	500	0
	TOTAL PROJECTED INCOME	500	0	500	0
	SUBTOTAL OF EXPENDITURES	37,721	38,405	45,541	7,820
	TOTAL APPROPRIATION ON PRECINCT TAX RATE	37,221	37,221	45,041	7,820

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
08-4317	SIDEWALKS/HYDRANTS PRECINCT				
	1-110 PERMANENT POSITIONS	13,545	6,306	14,408	861
	1-140 OVERTIME	2,605	3,120	2,250	-355
	1-220 SOCIAL SECURITY	840	584	1,011	171
	1-225 MEDICARE	196	137	237	41
	1-260 WORKERS COMPENSATION	922	1,315	824	-98
	1-440 RENTALS AND LEASES (HYDRANTS)	11,308	11,308	11,308	0
	1-630 EQUIPMENT MAINTENANCE	655	3,659	355	-300
	1-631 EQUIPMENT REPAIR	2,000	2,238	2,000	0
	1-635 FUEL	650	541	650	0
	1-655 SALT	0	5,536	5,000	5,000
	1-657 SIDEWALK REPAIR	5,000	3,661	7,500	2,500
08-4317	SIDEWALKS/HYDRANTS PRECINCT	37,721	38,405	45,541	7,820

	2002 APPROVED BUDGET	2002 REVENUES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
11-3404 TRANSFER/RECYCLING FUND				
RECYCLING CHARGES				
1-001 BOTTLE RECYCLING	200	778	500	300
1-002 PAPER FIBER RECYCLING	30,000	61,625	50,000	20,000
1-003 ALUMINUM CAN RECYCLING	3,400	3,331	3,400	0
1-004 TIRE DISPOSAL FEES	2,500	2,079	2,200	-300
1-005 APPLIANCE DISPOSAL FEES	1,200	2,174	1,600	400
1-006 ALL OTHER CHARGES	5,000	2,764	4,000	-1,000
1-007 PLASTICS	3,500	4,948	3,500	0
1-008 DEMOLITION DEBRIS	18,000	25,044	20,000	2,000
1-009 PAY PER BAG	62,000	70,696	68,500	6,500
1-010 SCRAP METAL RECYCLING	500	969	500	0
1-011 CASELLA WASTE MANAGEMENT DUMPING RIGHTS	15,000	15,000	15,000	0
1-015 INTEREST INCOME	1,500	1,209	1,700	200
TOTAL RECYCLING CHARGES (REVENUES)	142,800	190,616	170,900	28,100
SUBTOTAL OF EXPENDITURES	253,460	265,534	265,676	12,216
TOTAL APPROPRIATION ON TAX RATE	110,660	110,660	94,776	-15,884

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
11-4324 TRANSFER/RECYCLING CENTER				
1-110 PERMANENT POSITIONS	94,004	97,144	109,451	15,446
1-120 TEMPORARY POSITIONS	16,640	16,319	14,820	-1,820
1-140 OVERTIME	260	90	260	0
1-190 MILEAGE REIMBURSEMENT	150	727	500	350
1-210 HEALTH INSURANCE	27,994	20,489	25,525	-2,469
1-215 LIFE INSURANCE	263	309	298	35
1-219 DISABILITY	1,410	1,353	1,598	188
1-220 SOCIAL SECURITY	5,828	6,997	7,705	1,877
1-225 MEDICARE	1,363	1,636	1,802	439
1-230 RETIREMENT	4,092	4,222	5,347	1,256
1-240 TRAINING EXPENSE	650	574	650	0
1-260 WORKERS COMPENSATION	5,000	4,115	4,213	-787
1-291 UNIFORMS	3,000	3,291	3,050	50
1-341 TELEPHONE	600	525	540	-60
1-390 PROFESSIONAL SERVICES	900	1,192	700	-200

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2003 PROPOSED BUDGET

1-410 ELECTRICITY	1,800	2,558	2,200	400
1-411 HEATING FUEL	400	591	600	200
1-412 WATER	230	136	230	0
1-413 SEWER	100	173	150	50
1-430 BUILDING MAINTENANCE	500	6,922	500	0
1-550 NOTICES & PUBLICATIONS	400	90	200	-200
1-560 DUES	4,390	3,890	3,950	-440
1-610 GENERAL SUPPLIES	800	739	700	-100
1-620 OFFICE SUPPLIES	200	382	400	200
1-625 POSTAGE	100	19	60	-40
1-630 EQUIPMENT MAINTENANCE	750	1,479	750	0
1-631 EQUIPMENT REPAIR	1,600	2,830	1,600	0
1-635 FUEL	1,750	895	950	-800
1-660 VEHICLE MAINTENANCE	915	1,824	1,600	685
1-661 VEHICLE REPAIR	630	233	630	0
1-681 BAGS	7,000	9,450	7,000	0
1-740 EQUIPMENT PURCHASE	3,700	10,000	0	-3,700
4-813 RECYCLING DIRECT DISPOSAL	4,700	4,716	7,200	2,500
1-813 TIPPING FEES	56,323	51,500	53,438	-2,885
2-813 TRANSPORTATION	3,618	6,667	6,760	3,142
1-840 EVENTS & ACTIVITIES	1,400	1,458	300	-1,100
SUBTOTAL TRANSFER/RECYCLING CENTER	253,460	265,534	265,676	12,216

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2003 PROPOSED BUDGET

		2002 APPROVED BUDGET	2002 REVENUES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
05-3401	LIBRARY				
	LIBRARY REVENUES				
	MEMORIAL FUNDS	3,000	6,199	3,000	0
	DUE FROM TRUST FUNDS	13,000	16,976	12,000	-1,000
	GRANTS	1,500	1,500	1,500	0
	LIBRARY INCOME	10,000	9,809	10,000	0
	SPECIAL EVENTS	7,000	9,530	8,000	1,000
	TOTAL INCOME	34,500	44,014	34,500	0
	SUBTOTAL OF EXPENDITURES	239,040	228,558	250,742	11,702
	TOTAL APPROPRIATION ON TAX RATE	204,540	204,540	216,242	11,702

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2003 PROPOSED BUDGET

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
05-4550	LIBRARY				
	PERMANENT POSITIONS	127,716	120,261	140,136	12,420
	HEALTH INSURANCE	22,020	20,477	18,631	-3,389
	LIFE INSURANCE	302	314	261	-41
	DISABILITY INSURANCE	1,616	1,376	1,394	-222
	SOCIAL SECURITY	7,918	7,450	8,687	769
	MEDICARE	1,854	1,744	2,031	177
	RETIREMENT	4,685	3,978	4,662	-23
	TRAINING	1,320	516	1,320	0
	UNEMPLOYMENT INSURANCE	325	77	325	0
	WORKERS COMPENSATION	241	123	241	0
	VAC/SICK ACCRUAL	1,000	1,000	1,000	0
	TELEPHONE	2,457	2,374	2,495	38
	PROFESSIONAL SERVICES	835	1,088	850	15
	EQUIPMENT MAINTENANCE	2,050	2,303	2,286	236
	RENTALS AND LEASES	800	708	708	-92
	DUES	340	185	350	10
	GENERAL SUPPLIES	800	621	800	0
	OFFICE SUPPLIES	3,500	3,551	3,500	0
	POSTAGE	2,000	1,824	2,000	0
	BUILDING MAINTENANCE	14,500	16,279	14,500	0
	BOOKS	21,503	24,737	22,004	501
	SUBSCRIPTIONS	4,106	3,959	4,284	178
	BOOKS ON TAPE	1,700	1,744	2,000	300
	VIDEO CASSETTES	800	15	800	0
	PROGRAMS	2,700	2,559	3,000	300
	BINDING	300	0	300	0
	MISCELLANEOUS	100	0	100	0
	EQUIPMENT PURCHASE	4,000	2,850	4,000	0
	ELECTRICITY & WATER	4,000	3,817	4,000	0
	HEATING FUEL	3,477	2,515	3,977	500
	SEWER	75	115	100	25
TOTAL LIBRARY		239,040	228,558	250,742	11,702

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2003 PROPOSED BUDGET

		2002 APPROVED BUDGET	2002 REVENUES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
10-3409	PARKS & RECREATION				
PARKS REVENUES					
5-001	DAY CAMP	25,000	24,676	25,000	0
5-002	POOL SWIMMING LESSONS	2,500	2,283	2,500	0
5-003	POOL SEASON PASSES	1,500	1,984	1,500	0
5-004	POOL DAILY ADMISSIONS	2,500	1,413	2,500	0
5-005	CONCESSIONS	2,500	2,362	2,500	0
5-007	SCHOOL DONATIONS	2,000	2,000	2,000	0
5-015	INTEREST INCOME	5,100	1,949	1,750	-3,350
05-011	DONATION	0	995	0	0
09-001	MISCELLANEOUS INCOME	0	598	0	0
TOTAL INCOME (REVENUES)		41,100	38,259	37,750	-3,350
SUBTOTAL OF EXPENDITURES		174,862	166,948	179,632	4,769
TOTAL APPROPRIATION ON TAX RATE		133,762	133,762	141,882	8,119

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
10-4520	PARKS & RECREATION				
1-110	PERMANENT POSITIONS	36,599	31,808	37,951	1,352
1-120	TEMPORARY POSITIONS	54,191	47,280	54,191	0
1-130	COMMISSIONERS SALARIES	1,200	1,800	1,800	600
1-140	OVERTIME	1,800	2,285	1,800	0
1-210	HEALTH INSURANCE	6,756	10,629	10,061	3,305
1-215	LIFE INSURANCE	102	103	85	-17
1-219	DISABILITY INSURANCE	1,362	448	457	-905
1-220	SOCIAL SECURITY	5,629	5,069	5,713	84
1-225	MEDICARE	1,317	1,274	1,445	128
1-230	RETIREMENT	1,267	1,405	1,529	262
1-240	TRAINING (RED CROSS)	600	737	600	0
1-260	WORKERS COMPENSATION	5,000	2,232	2,786	-2,214
1-290	COINSURANCE	100	0	0	-100
1-291	UNIFORMS	1,000	2,149	1,100	100
1-341	TELEPHONE	700	719	725	25
1-410	ELECTRICITY	6,500	5,702	7,000	500
1-411	HEATING FUEL	1,800	1,707	1,800	0

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2003 PROPOSED BUDGET

1-412 WATER	2,250	4,492	3,000	750
1-413 SEWER	2,500	4,211	2,500	0
1-430 BUILDING MAINTENANCE	2,000	2,534	2,000	0
1-431 POOL EQUIP. MAINTENANCE	2,000	1,254	2,000	0
1-550 NOTICES & PUBLICATIONS	0	66	0	0
1-610 PARKS OPERATING SUPPLIES	500	393	1,000	500
1-611 POOL OPERATING SUPPLIES	4,600	2,845	3,000	-1,600
1-630 EQUIPMENT MAINTENANCE	1,000	1,340	1,000	0
1-635 GAS AND OIL	1,400	1,328	1,400	0
1-650 GROUNDSKEEPING	7,500	7,611	7,500	0
1-660 VEHICLE MAINTENANCE	500	293	500	0
1-693 CONCESSIONS	2,500	2,009	2,500	0
1-740 PARKS EQUIPMENT PURCHASE	700	706	700	0
1-742 POOL EQUIPMENT PURCHASE	400	357	400	0
1-760 RENTALS AND LEASES (CAPITAL EQUIPMENT)	6,089	5,530	6,089	0
1-840 SUMMER PROGRAM	15,000	16,634	17,000	2,000
TOTAL PARKS & RECREATION	174,862	166,948	179,632	4,769

TOWN OF LITTLETON

2003 PROPOSED BUDGET

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
01-4711 DEBT SERVICE				
2-980 PRINCIPAL OF LT BONDS	51,133	51,133	46,718	-4,415
4721-2-981 INT EXP-LONG TERM BONDS	40,664	40,664	37,908	-2,756
4725-1-981 TAX ANTICIPATION NOTES-INT	6,000	0	3,000	-3,000
SUBTOTAL DEBT SERVICE	97,797	91,797	87,626	-10,171

	2002 APPROVED BUDGET	2002 REVENUES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
03-3290 PARKING METERS				
6-001 PARKING METER REVENUE	29,000	27,508	30,310	1,310
6-002 PARKING VIOLATIONS	6,000	4,235	3,000	-3,000
6-015 INTEREST INCOME	6,000	2,497	3,000	-3,000
TOTAL PARKING METERS	41,000	34,240	36,310	-4,690

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
03-4210 PARKING METERS				
1-120 TEMPORARY POSITIONS	14,040	10,979	9,776	-4,264
1-220 SOCIAL SECURITY	870	681	606	-264
1-225 MEDICARE	204	159	142	-62
1-260 WORKERS COMPENSATION	265	280	138	-129
1-297 UNIFORMS	500	486	150	-350
1-440 RENTALS AND LEASES (PARKING LOT)	22,000	22,368	23,250	1,250
1-625 POSTAGE	45	0	50	5
1-630 MAINTENANCE & REPAIR	250	686	200	-50
3-740 EQUIPMENT PURCHASE	2,000	733	2,000	0
TOTAL PARKING METERS	40,174	36,372	36,310	-3,864

TOWN OF LITTLETON

2003 PROPOSED BUDGET

	2002 APPROVED BUDGET	2002 REVENUES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
SEWER USERS SUBTOTAL				
SEWER REVENUE	584,519	648,978	605,568	21,049
SEWER OVERLAY	-5,000	-6,118	-5,000	0
SEPTIC DISPOSAL	33,000	48,205	50,000	17,000
STATE AID WATER POLLUTION	424,168	424,168	405,660	-18,508
INTEREST EARNED	6,000	4,452	6,000	0
TOTAL SEWER USERS REVENUE	1,042,687	1,119,684	1,062,228	0
SUBTOTAL OF SEWER EXPENDITURES	1,042,687	1,036,207	1,062,228	19,541

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
02-4326 SEWER USERS				
1-110 PERMANENT POSITIONS	15,039	12,313	13,639	-1,400
1-120 TEMPORARY POSITIONS	1,000	0	1,100	100
1-140 OVERTIME	1,265	364	630	-635
1-210 HEALTH INSURANCE	1,617	0	596	-1,021
1-215 LIFE INSURANCE	21	0	9	-12
1-219 DISABILITY INSURANCE	110	0	51	-59
1-220 SOCIAL SECURITY	1,037	444	910	-127
1-225 MEDICARE	233	104	213	-20
1-230 RETIREMENT	320	0	170	-150
1-260 WORKERS COMPENSATION	1,030	1,334	780	-250
1-315 MAPPING	12,500	12,500	12,500	0
1-330 PROFESSIONAL SERVICES (PLANT OPERATION)	326,877	327,683	336,684	9,807
1-342 DATA PROCESSING	0	312	343	343
1-397 BIO SOLIDS REMOVAL	81,800	92,630	105,000	23,200
1-398 PROFESSIONAL SERVICES (LAB TESTS)	8,250	7,270	8,250	0
1-550 PRINTING	1,300	1,413	1,500	200
1-610 SEWER LINE MAINT/MATERIALS	10,700	16,050	13,000	2,300
1-625 POSTAGE	1,000	1,843	2,072	1,072
1-680 RENTALS & LEASES	0	0	3,800	3,800
1-630 EQUIPMENT MAINTENANCE AND REPAIR	14,000	10,513	14,000	0
1-631 CLEANING & MONITORING & REPAIR	70,000	53,541	68,750	-1,250
TOTAL SEWER OPERATING	548,099	538,315	583,997	35,899

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
2-4711	DEBT SERVICE-SEWER BONDS				
	1-980 PRINCIPAL	285,900	285,900	285,900	0
	1-981 INTEREST	158,851	158,860	139,771	-19,080
TOTAL	DEBT SERVICE -- SEWER	444,751	444,760	425,671	-19,080

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
2-4913	REPLACEMENT COST RESERVE				
	1-930 REPLACEMENT COST RESERVE	49,371	53,132	52,560	3,189
TOTAL	REPLACEMENT COST RESERVE	49,371	53,132	52,560	3,189

TOWN OF LITTLETON

2003 PROPOSED BUDGET

	2002 APPROVED BUDGET	2002 REVENUES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
12-3401 OPERA HOUSE				
01-001 RENTAL FEES	1,000	175	500	-500
01-002 USER FEES -- PROFIT	100	275	100	0
01-003 USER FEES-- NON-PROFIT	50	0	50	0
00-001 INTEREST INCOME	250	206	250	0
01-005 DONATIONS	0	5,413	0	0
TOTAL PROJECTED INCOME	1,400	6,069	900	-500
SUBTOTAL OF EXPENDITURES	6,959	3,805	4,483	-2,476
TOTAL APPROPRIATION ON TAX RATE	5,559	5,559	3,583	-1,976

	2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
12-4621 OPERA HOUSE				
01-110 PERMANENT POSITION	1,000	1,046	2,200	1,200
01-220 SOCIAL SECURITY	62	65	136	74
01-225 MEDICARE	15	15	32	17
01-250 UNEMPLOYMENT	7	0	14	7
01-430 BUILDING MAINTENANCE	3,550	1,004	1,500	-2,050
1-480 LIABILITY INSURANCE	750	800	0	-750
1-610 GENERAL SUPPLIES	1,150	654	500	-650
01-625 POSTAGE	425	221	100	-325
TOTAL OPERA HOUSE	6,959	3,805	4,483	-2,476

TOWN OF LITTLETON

2003 PROPOSED BUDGET

		2002 APPROVED BUDGET	2002 REVENUES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
13-3401	COMMUNITY AND ECONOMIC DEVELOPMENT FUND				
	01-001 RENTAL FEES	5,000	0.00	5,250	250
	01--002 INTEREST INCOME	0	140	100	100
	TOTAL PROJECTED INCOME	5,000	140	5,350	350
	SUBTOTAL OF EXPENDITURES	5,000	5,000	5,350	350
	TOTAL APPROPRIATION ON TAX RATE	0	0	0	0

		2002 APPROVED BUDGET	2002 EXPENDITURES (UNAUDITED)	2003 PROPOSED BUDGET	CHANGE
13-4191	COMMUNITY AND ECONOMIC DEVELOPMENT FUND				
	01-390 PROFESSIONAL SERVICES	5,000	5,000	5,350	350
TOTAL	COMMUNITY AND ECONOMIC DEVELOPMENT FUND	5,000	5,000	5,350	350

Warrant Articles

To the inhabitants of the Town of Littleton in the State of New Hampshire, qualified to vote in town affairs:

FIRST SESSION

You are hereby notified to meet for the First (Deliberative) Session of the annual town meeting, to be held at the Littleton High School Auditorium, Littleton, NH on the fourth day of February 2003 being Tuesday, at six in the evening (6:00 P.M.) The First (Deliberative) Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to propose, debate and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law. This session will be conducted in cooperation with the Littleton School District.

SECOND SESSION

You are also notified to meet for the Second Session of the annual town meeting, to elect town officers by official ballot and to vote by official ballot on the warrant articles as they may have been amended at the First Session, to be held at the Littleton Opera House, 2 Union Street, Littleton NH, on the eleventh day of March 2003, being Tuesday, at eight o'clock in the forenoon (the polls are to be open at 8:00 A.M. and may not close prior to 7:00 P.M.) to act upon the following:

ELECTION OF OFFICERS

Article 1 To choose necessary officers including Selectman (1), Trustee of Trust Funds, Library Trustees (3) and Park Commissioner (Ballot Vote).

EXTENSION OF RESIDENTIAL-1 ZONE ALONG FARR HILL ROAD

Article 2 Are you in favor of the adoption of the zoning amendment to the existing town zoning ordinance as proposed by the Planning Board?

The amendment extends the Residential-I zone to properties on the west side of Farr Hill Road, behind the existing Commercial zone along West-Main Street.

RECOMMENDED BY THE PLANNING BOARD

TOWN BUILDING/OPERA HOUSE RENOVATION BOND AND TEMPORARY FACILITIES RELOCATION

Article 3 To see if the Town will vote to raise and appropriate the sum of \$2,500,000 (Two Million Five Hundred Thousand Dollars), for the purpose of renovating and restoring the Littleton Town Building/Opera House, said amount to be raised through a bond or other borrowing in compliance with the provisions of the Municipal Finance Act (RSA 33), and to further authorize the Selectmen to issue and negotiate such notes and/or bonds and to determine the rate of interest thereon and to take such other action as may be necessary to effect the issuance, negotiation, sale and delivery of such notes and/or bonds as shall be in the best interest of the town, and to further raise and appropriate up to \$2,500 (Two Thousand Five Hundred Dollars) for administrative and legal costs associated with such borrowing. (60% majority vote required)

Warrant Articles

TOWN BUDGET

Article 4 Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling \$5,318,638 (Five Million Three Hundred Eighteen Thousand Six Hundred Thirty Eight Dollars). Should this article be defeated, the operating budget shall be \$5,335,420 (Five Million Three Hundred Thirty Five Thousand Four Hundred Twenty Dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13,X and XVI, to take up the issue of a revised operating budget only.

SEA OF NH CHAPTER #57 UNION CONTRACT

Article 5 To see if the town will vote to approve the cost items included in an amendment to the collective bargaining agreement reached between the Selectmen and State Employees Association of NH Chapter #57 (representing Police employees which calls for increases in total salaries in the 2003 fiscal year in the amount of \$27,746 (Twenty Seven Thousand Seven Hundred Forty Six Dollars). This appropriation includes all cost items related to wages, benefits and taxes.

COMMUNITY ACTIVITIES DIRECTOR

Article 6 To see if the town will raise and appropriate the sum of \$23,477 (Twenty Three Thousand Four Hundred Seventy Seven Dollars), of which \$16,333 (Sixteen Thousand Three Hundred Thirty Three Dollars) represents the cost of wages and \$7,144 (Seven Thousand One Hundred Forty Four Dollars) represents the cost of benefits and taxes for the purpose of hiring a Community Activities Director beginning after June 1, 2003. And further to direct the Board of Selectmen to establish an Advisory Committee with representation from Parks and Recreation, the Littleton Area Senior Center, Littleton High School, Daisy Bronson Middle School, Lakeway Elementary School, Littleton Youth Soccer, Cal Ripken Baseball and the Community Accessibility Advisory Board. This Advisory Committee will report quarterly to the Board of Selectmen and present a report on progress to the 2004 Town Meeting.

TOWN BUILDING/OPERA HOUSE

VFW COMMEMORATIVE PLAQUE

Article 7 To see if the Town will vote to raise and appropriate the sum of \$500 (Five Hundred Dollars) for the purpose of placing a commemorative plaque recognizing the Veterans Memorial Bridge.

BRIDGE REPAIR FUND

Article 8 To see if the Town will vote to raise and appropriate the sum of \$2,500 (Two Thousand Five Hundred Dollars) for the purpose of bridge cleaning and emergency bridge repairs. It is intended to present a warrant article in 2004 to place any funds raised by this article and not used for this purpose into the Capital Reserve Fund previously established for Bridge Repair.

Warrant Articles

PURCHASE OF REPLACEMENT TRUCK FOR THE HIGHWAY DEPARTMENT

Article 9 To see if the Town will vote to authorize the Selectmen to enter into a five year lease/purchase agreement for the purpose of leasing a 2003 one and one half ton truck as a replacement for the 1998 one ton truck in service in the Littleton Highway Department so that the total acquisition cost is \$48,000 (Forty Eight Thousand Dollars) and to authorize the Selectmen to trade in the replaced vehicle for a value of \$4800 (Four Thousand Eight Hundred) and to apply such proceeds toward the lease payment and setup costs and further to raise and appropriate the sum of \$9,120 (Nine Thousand One Hundred Twenty Dollars), this amount being the balance of the first year lease payment and setup costs.

PURCHASE OF SEWER JET FOR THE HIGHWAY DEPARTMENT

Article 10 To see if the Town will vote to authorize the Selectmen to enter into a five year lease/purchase agreement for the purpose of leasing a replacement for the 1983 sewer jet in service in the Littleton Highway Department so that the net acquisition cost is \$40,000 (Forty Thousand Dollars) and further to raise and appropriate the sum of \$7,600 (Seven Thousand Six Hundred Dollars), this amount being the first year lease payment.

RECONSTRUCTING/RE-PAVING AND UPGRADING VARIOUS TOWN ROADS

Article 11 To see if the Town will vote to raise and appropriate the sum of \$299,942 (Two Hundred Ninety Nine Thousand Nine Hundred Forty Two Dollars) for the purpose of upgrading and improving various Town Roads and to use the sum of \$56,676 (Fifty Six Thousand, Six Hundred Seventy Six Dollars) from the unexpended fund balance as of December 31, 2002, so that the amount to be raised by taxes will be \$243,266 (Two Hundred Forty Three Thousand Two Hundred Sixty Six Dollars). The roads to be upgraded and improved are:

- *Bronson Street – overlay – estimated cost \$19,859 (Nineteen Thousand Eight Hundred Fifty Nine Dollars)*
- *Brickyard Road – add gravel & shape – estimated cost \$13,100 (Thirteen Thousand One Hundred Dollars)*
- *Orchard Hill Road – overlay – estimated cost \$14,341 (Fourteen Thousand Three Hundred Forty One Dollars)*
- *Owen Drive – overlay -- estimated cost \$8,721 (Eight Thousand Seven Hundred Twenty One Dollars)*
- *Pine Hill Road – reconstruct -- estimated cost \$15,321 (Fifteen Thousand Three Hundred Twenty One Dollars)*
- *Railroad Street – shim and pave -- estimated cost \$60,192 (Sixty Thousand One Hundred Ninety Two Dollars)*
- *Remick Street – shim and overlay -- estimated cost \$8,436 (Eight Thousand Four Hundred Thirty Six Dollars)*
- *Slate Ledge Road – cold plane and overlay -- estimated cost \$101,018 (One Hundred One Thousand Eighteen Dollars)*
- *Summer Street – shim and overlay -- estimated cost \$4,089 (Four Thousand Eighty Nine Dollars)*
- *Summit Avenue – shim and overlay -- estimated cost \$10,862 (Ten Thousand Eight Hundred Sixty Two Dollars)*
- *Washington Street -- shim and overlay -- estimated cost \$35,292 (Thirty Five Thousand Two Hundred Ninety Two Dollars)*
- *Wilkins Farm Road – add gravel and shape -- estimated cost \$8,711 (Eight Thousand Seven Hundred Eleven Dollars)*

Warrant Articles

TRANSFER STATION IMPROVEMENTS

Article 12 To see if the Town will vote to raise and appropriate the sum of \$23,400 (Twenty Three Thousand Four Hundred Dollars) for the purpose of improvements at the Transfer Station to include:

- Purchase of four replacement storage trailers for the purpose of materials storage – estimated cost \$8,400 (Eight Thousand Four Hundred Dollars)
- Addition to the glass and shingle bunker for a new sheetrock recycling program – estimated cost \$3,000 (Three Thousand Dollars)
- Facility and/or equipment improvements for the purpose of a starting glass aggregation program – estimated cost \$12,000 (Twelve Thousand Dollars)

Said funds to come from the Transfer Station unexpended fund balance as of December 31, 2002. This will have no tax impact.

POLICE DEPARTMENT AND HISTORICAL SOCIETY TEMPORARY MOVES

Article 13 To see if the town will vote to raise and appropriate the sum of \$25,000 (Twenty Five Thousand Dollars) for the purpose of setup and moving of equipment, materials and records of the Police Department and Littleton Historical Society to temporary facilities until such time as a permanent facility plan is approved by Town Meeting. And further, to direct the Board of Selectmen to hold at least two public hearings to discuss the temporary location of the Police Department at such time as a plan is completed.

ELDERLY TAX EXEMPTION

Article 14 Shall we modify the elderly exemption from the property tax in the Town of Littleton, such that the taxpayer must have a net income of not more than \$25,000, or, if married, a combined income of less than \$35,000 and own net assets not in excess of \$75,000, excluding the value of the person's residence. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years.

LEAVE TIME LIABILITY TRUST FUND

Article 15 To see if the Town will vote to create an expendable trust fund under the provisions of RSA 31:19-a to be known as the Leave Time Liability Accrual Trust Fund as recommended by the Town's auditor and to authorize the Board of Selectmen to serve as agents to expend from the funds, and further to raise and appropriate the sum of \$76,089.62 (Seventy Six Thousand Eighty Nine Dollars and Sixty Two Cents) for transfer into this fund, and further to authorize the funding of this appropriation by the transfer of this sum from the surplus unexpended fund balance as of December 31, 2001. This amount is being held in that unexpended fund balance under the accounting heading of Vacation Accrual Liability. This will have no tax impact.

ROAD DISCONTINUANCE

Article 16 To see if the Town will discontinue completely a section of road, formerly Old Beacon Street, running perpendicular to Highland Avenue between Tax Map Lots 13 and 14. This section of road is not currently in use.

Warrant Articles

LAND AND COMMUNITY HERITAGE INVESTMENT PROGRAM

Article 17 To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and has provided funding for preservation of the Littleton Opera House and Town Building, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget.

PETITIONED ARTICLES

LITTLETON AREA SENIOR CENTER

Article 18 *By Petition:* To see if the Town of Littleton will vote to raise and appropriate the sum of \$23,900 (Twenty Three Thousand Nine Hundred Dollars) for support of home delivered meals, senior dining room services, transportation, outreach, care management and other services provided by the Littleton Area Senior Center during fiscal year 2003.

NORTH COUNTRY YMCA

Article 19 *By Petition:* To see if the Town of Littleton will vote to raise and appropriate the sum of \$500 (Five Hundred Dollars) for the purpose of the North Country YMCA's multitude of intergenerational programs offered throughout the year to families and citizens of the Town of Littleton.

LITTLETON REGIONAL HOSPITAL

Article 20 *By Petition:* To see if the Town of Littleton will raise and appropriate the sum of \$15,500 (Fifteen Thousand Five Hundred Dollars) for Littleton Regional Hospital for the purpose of helping defray the costs associated with providing free medical services to the citizens of the Town of Littleton.

CALEB INTERFAITH GROUP

Article 21 *By Petition:* To see if the Town of Littleton will vote to raise and appropriate the sum of \$1,500 (One Thousand Five Hundred Dollars) to help support the Caleb Group Interfaith Volunteer Caregiver Program that serves the needs of elderly and disabled people in the community.

HOSPICE OF THE LITTLETON AREA

Article 22 *By Petition:* To see if the Town of Littleton will vote to raise and appropriate the sum of \$3,697 (Three Thousand Six Hundred Ninety Seven Dollars) (based on 61 cents per capita) to support the social and volunteer services of Hospice of the Littleton Area, a non-profit organization which offers supportive care and bereavement services to terminally ill patients and their families in the Town of Littleton.

TRI-COUNTY C.A.P.

Article 23 *By Petition:* To see if the town of Littleton will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) for Tri-County Community Action Program, Littleton to offer energy, rental, housing and food or other emergency assistance to the low-income, elderly and handicapped resident of Littleton.

Warrant Articles

NORTH COUNTRY HOME HEALTH AND HOSPICE

Article 24 *By Petition:* To see if the Town of Littleton will vote to raise and appropriate the sum of \$15,966.50 (Fifteen Thousand Nine Hundred Sixty-Six Dollars and Fifty Cents) for the support of the home health care, supportive care, medical hospice and community health programs and services of the North Country Home Health and Hospice Agency, Inc. in the fiscal year 2003 for the residents of Littleton, NH.

WHITE MOUNTAIN MENTAL HEALTH AND DEVELOPMENTAL SERVICES

Article 25 *By Petition:* To see if the Town of Littleton will vote to raise and appropriate the sum of \$9,506 (Nine Thousand Five Hundred Six Dollars) as the Town's contribution to White Mountain Mental Health Development Services, a non-profit mental health and developmental service center.

AMERICAN RED CROSS

Article 26 *By Petition:* To see if the Town of Littleton will vote to raise and appropriate the sum of \$2,420.80 (Two Thousand Four Hundred Twenty Dollars and Eighty Cents) (based on .40 cents per resident) for disaster relief, community health and safety services, and military communication and disaster preparedness programs provided by the American Red Cross, Greater White Mountain Chapter.

1931 FIRE TRUCK

Article 27 *By Petition:* To see if the Town of Littleton will vote to raise and appropriate the sum of \$5,938 (Five Thousand Nine Hundred Thirty Eight Dollars) for the purpose of repairing the engine in the 1931 Fire Truck owned by the Town of Littleton Fire Department.

Article 28 To transact any other business that may legally come before said meeting.

Dated and signed on January 27, 2003 and ordered posted by the undersigned members of the Town of Littleton, New Hampshire Board of Selectmen.

William Hight
Selectman,
Chair

George Hicks
Selectman, Vice
Chair

Burton Ingerson
Selectman

Office Hours

All Emergency Calls Dial 9-1-1

Office	Hours	Phone/Fax/Ext.
Fire Department	Monday-Friday	P#603-444-2137
230 West Main Street	8:00AM-4:00PM	F#603-444-2218
Library	Monday-Friday	P#603-44-5741
92 Main Street	10:00AM-7:00PM	F#603-444-1706
	Saturday	
	10:00AM-2:00PM	
Municipal Offices	Monday-Friday	P#603-444-3996
125 Main St. Ste. 200	8:00AM-4:00PM	F#603-444-1703
Town Manager	Donald Jutton	X-14
Assist. Town Manager	Jason Hoch	X-13
Executive Assistant	Cheryl Sargent	X-15
Office/Facility Mgr.	Joe Wiggett	X-12
Planning/Assessing	Carol Cullen	X-16
Principal Bookkeeper	Karen Noyes	X-11
Administrative Aid	Joan Santy	X-10
Dir. Public Works	Cathy Conway	X-17

Office Hours

Tax Collector	Joe Wiggett	X-18
Welfare Director	Joan Santy	X-22
Highway Department	Monday-Friday	P#603-444-5051
240 West Main St.	6:30AM-3:00PM	
Transfer Station	Tues. & Thurs.	P#603-444-1447
Mt. Eustis Road	12:00PM-4:00PM	
	Wednesday	
	12:00PM-6:00PM	
	Saturday	
	8:00AM-4:00PM	
Burn Dump	Tues. & Thurs.	P#603-444-1447
Mt. Eustis Road	11:00AM-3:00PM	
	Saturday	
	8:00-4:00PM	
Sewer Department	Monday-Friday	P#603-444-5400
Wastewater Plan	6:30AM-3:00PM	
323 Meadow Street		

