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Grafton County Report



FISCAL YEAR 1978

July 1, 1977 - June 30, 1978

**ANNUAL REPORT OF THE COMMISSIONERS
OF**

Grafton County

**Together with the Reports of the
Treasurer, Auditors, Administrator-Superintendent,
Clerk of Court, Attorney, Sheriff,
Chaplain, Physician, and
Extension Service
For the Year Ending June 30, 1978**

(July 1, 1977 — June 30, 1978)




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MAP OF GRAFTON COUNTY, N.H. SHOWING

TOWNS -----

REPRESENTATIVE DISTRICTS ----- ①

COUNTY COMMISSIONER DISTRICTS

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- 2 
- 3 

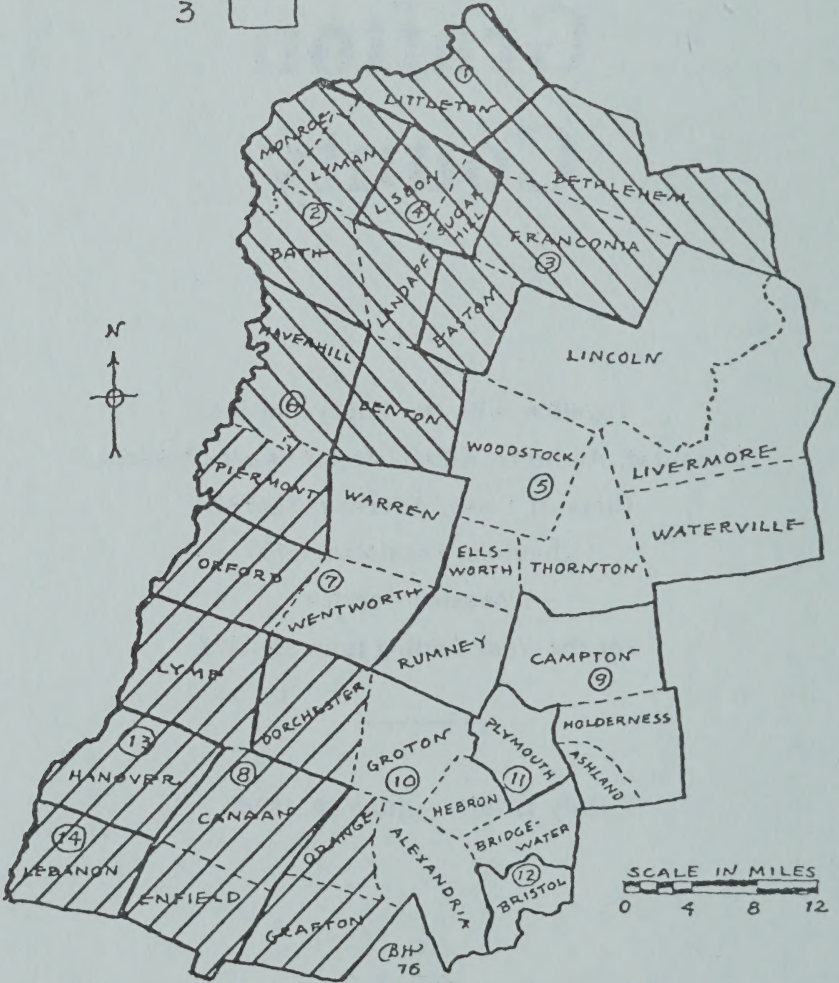


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GRAFTON COUNTY OFFICERS — FY 1978**COMMISSIONERS**

Ezra B. Mann II, Woodsville
Barbara B. Hill, Lebanon
Richard L. Bradley, Woodstock

TREASURER

Willard B. Bromage, Jr., Littleton

COUNTY ATTORNEY

John M. A. Rolli, Littleton

SHERIFF

Herbert W. Ash, Campton

CLERK OF COURT

Michael Slive, Hanover

JUDGE OF PROBATE

Robert A. Jones, Lebanon

REGISTER OF PROBATE

Barbara J. Fortier, Woodsville

REGISTER OF DEEDS

Charles A. Wood, Woodsville

ADMINISTRATOR, NURSING HOME

William Siegmund, Woodsville

SUPERINTENDENT, FARM AND JAIL

William Siegmund, Woodsville

CHAPLAINS

Rev. Huntley Halvorsen, Woodsville
Rev. Roger Bilodeau, Woodsville

PHYSICIANS

Marvin Kendall, Barnet

AUDITORS

John E. Rich & Co., Concord

GRAFTON COUNTY DELEGATION

- Dist. No. 1 Ira E. Allen, Littleton
Rita C. McAvoy, Littleton
Kathleen W. Ward, Littleton
- Dist. No. 2 George H. Cate, Landaff
- Dist. No. 3 Anthony Pepitone, Bethlehem
- Dist. No. 4 Fred W. Snell, Lisbon
- Dist. No. 5 W. Murray Clark, Lincoln
Betty Jo Taffe, Rumney
- Dist. No. 6 Paul I. LaMott, Haverhill
Ezra B. Mann, II, Haverhill
- Dist. No. 7 Glyneta B. Thomson, Orford
- Dist. No. 8 Myrl R. Eaton, Enfield
Carol Stomberg, Canaan
Michael S. Woodard, Lyme
- Dist. No. 9 Harold V. Buckman, Ashland
Malcolm Taylor, Holderness
- Dist. No. 10 John K. Gemmill, Hebron
- Dist. No. 11 Robert W. Dearborn, Plymouth
Neil F. McIver, Plymouth
- Dist. No. 12 Bruce C. Rounds, Bristol
- Dist. No. 13 Hanover
Mary P. Chambers, Hanover
Marion L. Copenhaver, Hanover
Michael R. Cornelius, Hanover
Elizabeth L. Crory, Hanover
- Dist. No. 14 (Wards 1, 2, & 3) Lebanon
Frederick C. Aldrich, Lebanon
Roger M. Duhaime, Lebanon
Ralph Degnan Hough, Lebanon
James L. Logan, Lebanon
Madeline G. Townsend, Lebanon

**GRAFTON COUNTY
EXECUTIVE COMMITTEE**

DATE: July 12, 1977

PLACE: State House, Room 105A, Concord, N.H.

Present: Buckman, Rounds, McAvoy, Taffe, LaMott, Logan, Eaton, Snell, and Commissioner Mann.

Commissioner Mann announced that Grafton County is eligible to receive \$60,000 in Federal Funds (no match required) to deal with child abuse throughout the entire county. The County will receive 5% to cover administrative costs.

Representative Snell moved, Eaton seconded, that Grafton County sponsor the child abuse program, that the Commissioners be authorized to accept the \$60,000 grant, provided that the County accept no liability for continuing the program after the expiration of the funds. It is the intent of the Executive Committee that the funds be used to train existing caseworkers. Motion passed unanimously.

Betty Jo Taffe, Acting Clerk
Harold V. Buckman, Clerk

**GRAFTON COUNTY
EXECUTIVE COMMITTEE MEETING
Monday, August 1, 1977—Commissioners Office
Court House, No. Haverhill, N.H. 9:30 A.M.**

To work on FY 1978 budget recommendations.

Present: Executive Committee members Rounds, LaMott, Buckman, Snell, Taffe, Copenhaver, Logan, McAvoy, Commissioners Hill and Bradley, and Executive Secretary Evelyn Smith.

LaMott called the meeting to order at 9:45 A.M.

Evelyn Smith explained the wage situation in the county. Commissioner Hill explained the reason for wage increase. Snell moved that longevity consideration be at the fifth anniversary, and thereafter be at the rate of two cents per hour. Seconded by Taffe. Logan moved the question. Motion passed.

Rounds moved that we accept the Commissioners Revised Job Classification and Salary Schedule, dated July 4, 1977. Seconded by Taffe. Motion passed.

Copenhaver moved that the County go on to the computer with the payroll, not to exceed \$3,000. Seconded by McAvoy. Motion passed.

Logan moved that the Travel & Expense Item 71 be increased to \$3,000. Seconded by Taffe. LaMott amended Item 71 to read \$2,000. Seconded by Snell. Amendment passed. Motion passed as amended.

Meeting adjourned at 3:45 P.M.

Harold V. Buckman, Clerk

**GRAFTON COUNTY
EXECUTIVE COMMITTEE MEETING**

DATE: Monday, August 8, 1977

PLACE: Court House, No. Haverhill

TIME: 9:00 A.M.

Present: Commissioners Mann, Hill, and Bradley. Exec. Committee members Snell, Rounds, Logan, Copenhaver, Taffe, LaMott, McAvoy, and Buckman.

To work on FY 1978 Budget recommendations.

LaMott called the meeting to order at 9:15 A.M.

LaMott explained his meeting with the Insurance Commissioner.

Snell moved that the chairman of the Delegation be instructed to contact Welfare Director Lacombe to express the opinion that the Grafton County Executive Committee feels that in the event sufficient funds are not available they should not use the alternative of reducing the number of recipients but reduce the overall amount proportionately. Seconded by McAvoy. Motion passed.

Rounds moved that we reconsider our action on the 6% pay increase May 21, 1977. Seconded by Taffe. Motion passed.

Rounds moved that the County Attorney's pay increase of 6% take effect January 1, 1978. Seconded by Snell. Withdrawn.

Rounds moved that 6% pay increase for all elected officials take effect January 1, 1979. Seconded by Snell.

LaMott moved to amend the Rounds motion by striking out the effective date of January 1, 1979 and inserting in place the following: 6% salary increase shall be granted to all elected officials except the County Attorney on July 1, 1977. The County Attorney increase of 6% effective January 1, 1978. Seconded by Logan. Not passed. The amendment failed and Rounds original motion passed, 6 Yes, Rounds voted in favor, LaMott voting against. Copenhaver in the chair wished to be recorded against.

Copenhaver moved that the Register of Probate be given permission to hire a new clerk at a rate higher than normal. Seconded by Logan. Motion passed.

LaMott moved that the Commissioners recommendation of one Secretary and one additional Deputy Sheriff in Line Items 01 and 03 in the Sheriff's budget be reconsidered. Seconded by Buckman. LaMott moved that the appropriation for the position be contingent upon the Deputy living in the Lebanon area. Seconded by Taffe. Roll call: Yes — Copenhaver, LaMott, Logan, Buckman. No — Snell, McAvoy, Rounds, Taffe. Motion lost. Taffe moved that a Secretary be added to the Sheriff's Dept. Seconded by LaMott. Motion passed 7-1, Rounds voting No.

LaMott moved that we reinstate the travel cost of the Clerk of Court at \$2,000 and the Bailiff at \$1,500 in the Superior Court under Line Items 70 and 71. Seconded by Logan. Motion passed 7-1, Rounds voting No. Superior Court budget — LaMott moved that Line Item 97 be \$1,440 for two filing cabinets and a typewriter. Seconded by Logan. Motion passed. LaMott moved that Meals on Wheels and Transportation be handled by the Upper Valley Senior Citizens to total \$39,480. Seconded by Buckman. Logan moved that we delay action on the motion until we get a report from the Investigating Committee, Monday, August 15. Seconded by Taffe. Motion passed.

LaMott moved that Social Services be tabled. Seconded by Rounds. Motion passed.

LaMott moved that \$1,000 be deleted from the Line Item 9900. Seconded by McAvoy. Motion passed.

LaMott moved that \$800 be added to Line Item 9200, Landscaping. Logan seconded. Defeated.

LaMott moved that the Executive Committee shall meet Monday, August 15 at 9:00 A.M. and the Delegation meeting be held Monday, August 29 at 10:00 A.M. Seconded by Snell. Adopted.

Meeting adjourned at 4 P.M.

Harold V. Buckman, Clerk

SOCIAL SERVICE STUDY COMMITTEE

DATE: Wednesday, August 10, 1977

PLACE: Grafton County Court House, No. Haverhill

TIME: 10:00 A.M.

Present: Committee Members Woodard, Pepitone, and Dearborn, and Commissioner Mann.

Social Service Study Committee met to finalize report to Executive Committee on recommendations for Social Service funding requests.

Report follows.

Meeting adjourned at 4:00 P.M.

REPORT AND RECOMMENDATIONS OF SOCIAL SERVICES STUDY COMMITTEE

As of last Monday afternoon we on this committee were notified to have a report ready for the Executive Committee before Monday, August 15. This despite assurances from Chairman LaMott on July 19 that without a state budget there was no point for our committee to attempt any action.

Therefore, little time or objective searching has been done. Never the less, we will attempt to make some realistic recommendations based on what may be a very sparse state budget (Plan C) and its' effects on the County Home and welfare. We have attempted to be consistent with respect to funding these requests by applying the following:

1. No funding of any new programs.
2. No funding by both cities/towns and the County.
3. No elimination of critical funds, that is, ones which will either terminate the program or cause loss of a substantial amount of matching funds.

These recommendations are not meant to pass judgement on the necessity, the value, or the benefits of the programs involved. Rather they are based on an objective analysis of the financial information as presented to us. We would like to reiterate the **absolute necessity of an oversight committee** if you are to fund any of these areas. To do an adequate and equitable job there has got to be a great deal of time given to meeting with the requesting agencies and hammering out questions and compromises of requests. The need has been further addressed to us in the form of the transportation mess we had with Tri-County CAP. Constant oversight and accountability is necessary.

I. MENTAL HEALTH	\$1.00 per head	Fund	Cost per Visit
A. Lebanon/Hanover		\$25,000	\$ 39.36
B. Littleton	\$50 per visit	1,200	71.68
C. Plymouth	\$60 per visit (90 mi. RT)	1,560	144.60

Note: All three must supply on-site visits and follow-up for individuals from catchment areas at County Home, Farm, or Jail, averaging at least two visits per month (24 visits per year).

- a. Littleton/White Mtn. presently receiving \$1.25 per head from local municipalities in Grafton County.
- b. Plymouth/Lakes Region administrative salaries \$44,000 and \$38,000 respectively, plus surpluses.

II. HOMEMAKER/HOME HEALTH	
A. Littleton/North Country Home Health Agency	
	Fund O — Cost per case \$190.35
B. Pemi-Baker (Plymouth)	
	Fund O — Cost per case \$323.67
C. Lebanon/Hanover	
	Fund O — Cost per case \$705.12

Note: All receive funds from towns besides requesting taxes from County.

III. LISTEN

Recommend \$0 on basis of charter change to "political action" organization.

IV. HEADREST

Recommend \$0. Cost per case \$19.31. Excluded from funding because they are also funded by towns.

V. RSVP

Now sponsored by United Way and North Country Community Services.

Cost per volunteer \$300.83 — 125 volunteers

Unrecommended as we are not familiar with North Country Community Services and no reports available. We therefore withhold recommendations.

***VI. UPPER VALLEY TRAINING CENTER**

Fund \$4,000. It is our understanding that they are not eligible for further funds from other sources; therefore, definitely need money for matching funds.

VII. YOUTH HOUSE ASSOCIATION

Willing to fund with 25% reduction, in the interest of economy. Requested \$6,000. Fund \$4,500.

VIII. MEALS ON WHEELS

Little opportunity to look into this area other than appearing before State Council on Aging concerning transportation grant/Tri-County CAP. As Executive Committee has already recommended funding we feel we are not in position to recommend funding either way.

***IX. FAMILY PLANNING**

A. Littleton/Ammonoosuc

No other funds available for matching funds. Recommend same amount as last year — \$2,000.

Total recommended is \$77,746, which is approximately 62% of FY 1977 budget.

*Indicates receive no other funds needed for matching funds.

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

DATE: Monday, August 15, 1977 PLACE: Court House, No. Haverhill

PLACE: Court House, No. Haverhill

TIME: 9:00 A.M.

Present: Commissioners Mann, Hill and Bradley, Executive Committee members Snell, Eaton, Rounds, Logan, Copenhaver, McAvoy, LaMott, Buckman, Social Service Study Committee members Woodard and Pepitone, and Executive Secretary Evelyn Smith.

To finalize the Budget.

Chairman LaMott opened the meeting at 9:15 A.M. LaMott read a communication from John M.A. Rolli, copy submitted to be part of the record.

Rounds moved that the minutes of the meeting of August 8, 1977 be accepted as corrected. Seconded by Snell. Motion passed.

LaMott moved that all elected officials in Grafton County be awarded a 6.1% cost of living increase, increase effective July 1, 1977. Seconded by Eaton. Motion failed. Copenhaver in chair, recorded as in favor; LaMott in favor; Rounds against.

Rounds moved that the Executive Committee give a deep vote of thanks to the Social Services Study Committee. Motion adopted unanimously.

Snell moved that the County pay mileage of the Social Service Study Committee. Eaton seconded. Amendment by Copenhaver that the Delegation also be compensated for Public Hearing on the budget. Amendment passed. Motion as amended passed.

Copenhaver moved that Social Service Oversight Committee as recommended be enacted. Seconded by Buckman. Passed.

Logan moved to amend Study Committee's recommendations to award \$2,000 to LISTEN. Seconded by Copenhaver. Objection — Mr. Buckman — political reasons. Objection to Buckman objection. Roll call vote — Yes — Copenhaver, Logan. No — Rounds, McAvoy, Snell, Eaton, Buckman. Motion for amendment lost.

McAvoy moved that the Study Committee's recommendations on Social Services be taken up item by item. Rounds seconded. Roll call vote — Yes — Rounds, McAvoy, Snell, Eaton, Buckman. No — Copenhaver, Logan. Motion passed.

Copenhaver moved that Mental Health Services be funded as recommended by the Study Committee. Logan seconded.

	Fund	Cost per Visit
A. Lebanon/Hanover	\$25,000	39.36

B. Littleton	\$50 per visit	1.200	71.68
C. Plymouth	\$60 per visit (90 Mi. round trip)	1.560	144.60

Note: All three must supply on-site visits and follow-up for individuals from catchment areas at County Home, Farm, and Jail, averaging at least two visits per month, 24 visits per year, if necessary. Roll call vote — Yes — Copenhaver, Rounds, Logan, Buckman. No — McAvoy, Snell, Eaton. Motion passed.

Snell moved that the Committee recommendations for Homemaker/Home Health agencies be accepted. Seconded by Rounds. Roll call vote — Yes — Copenhaver, Rounds, Eaton, Logan, Buckman, McAvoy, Snell. Motion passed.

Snell moved that the Committee's recommendation of no funding for Headrest be accepted. Seconded by Eaton. Roll call vote — Yes — Copenhaver, Eaton, Rounds, McAvoy, Snell, Logan, Buckman.

Eaton moved that no funding be given to RSVP. Seconded by Rounds. Roll call vote — Yes — Rounds, McAvoy, Snell, Eaton, Buckman, Logan. No — Copenhaver.

Snell moved that \$3,500 be appropriated for the Upper Valley Training Center. Seconded by Copenhaver. Roll call vote — Yes — Copenhaver, Rounds, McAvoy, Snell, Eaton, Logan, Buckman.

Copenhaver moved Youth House Association be funded \$4,500. Seconded by Rounds. Roll call vote — Yes — Copenhaver, Rounds, Snell, Logan, Eaton. No — Buckman, McAvoy.

Snell moved that the Meals & Wheels/Transportation be funded at \$39,480. Copenhaver seconded. Roll call vote — Yes — Copenhaver, Rounds, McAvoy, Snell, Buckman, Eaton, Logan.

Snell moved no funding for Littleton/Ammonoosuc Family Planning. Seconded by Rounds. Roll call vote — Yes — Rounds, McAvoy, Snell, Eaton, Logan, Buckman. No — Copenhaver.

Snell moved that Commissioner Hill be authorized to apply for and accept federal funds dealing with Courts and Corrections. Seconded by Eaton. Motion passed.

Copenhaver moved that this Board of Commissioners be allowed to accept pass through federal grant funds without asking approval of the Executive Committee until January 1, 1979. Seconded by Eaton. Motion carried.

Snell moved that the action of August 1, August 8, and August 15 on the budget be presented in proper form to the County Delegation that will meet on August 29, 1977 at 10 A.M.

Harold V. Buckman, Clerk

GRAFTON COUNTY FULL DELEGATION MEETING

DATE: Monday, August 29, 1977

PLACE: Grafton County Court House

TIME: 10:00 A.M.

Meeting called to act on budget recommendations for Fiscal Year 1978.

Present: Ira Allen, Rita McAvoy, Kathleen Ward, George Cate, Anthony Pepitone, Fred Snell, Betty Jo Taffe, Paul LaMott, Ezra Mann II, Myrl Eaton, Carol Stomberg, Michael Cornelius, Harold Buckman, John Gemmill, Neil McIver, Bruce Rounds, Mary Chambers, Marion Copenhaver, Michael Woodard, Elizabeth Crory, Frederick Aldrich, Roger Duhaime, Ralph Hough, James Logan, Madeline Townsend. (25 Present. Absent: W. Murray Clark, Glyneta Thomson, Malcolm Taylor, and Robert Dearborn.)

Others Present: Commissioners Mann, Hill and Bradley; Evelyn Smith, Exec. Dir.

Chairman LaMott called meeting to order at 10:00 A.M., noting 1) that if a deputy is not added to Sheriff's Department, fee estimates must be reduced and 2) that recommendations do not include increases for elected officials. If there are no questions, the budget will be considered as a whole.

Rep. Mann, speaking as a delegation member, moved to restore \$20,869 in Social Services for Homemaker/Home Health, and \$1,200 for Ammonoosuc Family Planning. Rep. Ward seconded.

Representatives Mann, Ward, Hough, Copenhaver, Crory, Townsend, McIver and Aldrich spoke in favor of motion—more to be saved than cost to county. Rep. Woodard and Pepitone explained Study Committee's position. Rep. Pepitone moved that the question be divided; Allen seconded.

Roll Call vote to reinstate \$20,869 to Homemaker/Home Health: Allen—No, McAvoy—No, Ward—Yes, Cate—No, Pepitone—No, Snell—No, Taffe—Yes, Mann—Yes, Eaton—No, Stomberg—Yes, Woodard—Yes, Buckman—No, Gemmill—Yes, McIver—Yes, Rounds—No, Chambers—Yes, Copenhaver—Yes, Cornelius—Yes, Crory—Yes, Aldrich—No, Duhaime—Yes, Hough—Yes, Logan—Yes, Townsend—Yes. 15—Yes, 9—No. Motion carried.

Roll Call vote to reinstate \$1,200 for Ammonoosuc Family Planning: Allen—No, McAvoy—No, Ward—Yes, Cate—No, Pepitone—No, Snell—No, Taffe—Yes, Mann—Yes, Eaton—No, Stomberg—Yes, Woodard—Yes, Buckman—No, Gemmill—No, McIver—No, Rounds—No, Chambers—Yes, Copenhaver—Yes, Cornelius—Yes, Crory—Yes, Aldrich—No, Duhaime—No, Hough—Yes, Logan—Yes, Townsend—Yes. 12-12 tie vote. Chair votes Yes to break tie. Motion carried 13 to 12.

Rep. Hough moved that \$3,250 be reinstated for the LISTEN program, seconded by Rep. Logan.

Rep. Hough, Crory, Copenhaver, Stomberg, Logan, and Chambers spoke in favor of motion. Rep. Rounds, Ward, Gemmill and McIver spoke against motion. Rep. Woodard and Pepitone explained Study Committee position on motion.

Roll Call vote on motion: Allen—No, McAvoy—No, Ward—Yes, Cate—No, Pepitone—No, Snell—No, Taffe—No, LaMott—Yes, Rounds—No, Chambers—Yes, Copenhaver—Yes, Cornelius—Yes, Crory—Yes, Aldrich—Yes, Duhaime—No, Hough—Yes, Logan—Yes, Townsend—No. 12-12 tie vote. Chair voted Yes to break tie. Motion carried 13-12.

Rep. Eaton moved that \$6,600 be appropriated for the RSVP programs in Littleton and Upper Valley. Rep. Copenhaver seconded.

Rep. Copenhaver and McIver spoke in favor of motion. Rep. Rounds questioned pay aspect. Rep. Crory explained. Rep. Pepitone explained Study Committee report.

Roll Call vote on motion: Allen—No, McAvoy—No, Ward—Yes, Cate—No, Pepitone—No, Snell—No, Taffe—No, Mann—Yes, Eaton—Yes, Stomberg—Yes, Woodard—Yes, Buckman—No, Gemmill—Yes, McIver—Yes, Rounds—No, Chambers—Yes, Copenhaver—Yes, Cornelius—Yes, Crory—Yes, Aldrich—Yes, Duhaime—Yes, Hough—Yes, Logan—Yes, Townsend—Yes. 16—Yes, 8—No. Motion carried.

Rep. Stomberg moved that \$4,770 be reinstated for Headrest. Rep. Crory seconded. Rep. Stomberg, Crory, Hough, Cornelius and Townsend spoke in favor of motion. Rep. McAvoy spoke in favor of "Home Rule" application to Social Service programs. Rep. Aldrich agreed, stating Social Service programs should be put on notice regarding future funding, especially as to local programs. Rep. Pepitone spoke on Study Committee's recommendation.

Roll Call vote: Allen—No, McAvoy—No, Ward—Yes, Cate—No, Pepitone—No, Snell—No, Taffe—No, Mann—No, Eaton—No, Stomberg—Yes, Woodard—Yes, Buckman—No, Gemmill—No, McIver—Yes, Rounds—No, Chambers—Yes, Copenhaver—Yes, Crory—Yes, Aldrich—No, Duhaime—No, Hough—Yes, Logan—Yes, Townsend—Yes. 11—Yes, 13—no. Motion lost.

Rep. Allen moved to reduce Hanover/Lebanon area Mental Health funding to \$1,200. Rep. Townsend seconded.

Rep. Hough spoke against motion. Rep. McIver and Taffe spoke on motion, requesting explanation. Rep. Woodard and Pepitone explained Study Committee's recommendation. Rep. McAvoy wanted to go on record as being opposed to county funding of Social Service programs.

Roll Call vote on motion to reduce Hanover area Mental Health to \$1,200: Allen—Yes, McAvoy—Yes, Ward—No, Cate—Yes, Pepitone—No, Snell—Yes, Taffe—No, Mann—No, Eaton—No, Stomberg—No, Woodard—No, Buckman—Yes, Gemmill—No, McIver—no, Rounds—No, Chambers—No, Copenhaver—No, Cornelius—No, Crory—No, Aldrich—No, Duhaime—No, Hough—No, Logan—No, Townsend—No. 5—Yes, 19—No. Motion lost.

Rep. Snell moved to fund Mental Health programs at 75c per capita: Littleton - \$13,149, Lebanon/Hanover - \$18,755, Plymouth - \$9,660. Rep. Allen seconded. Discussion: Rep. Pepitone moved to amend motion to include "All three must supply on-site visits and follow-up for individuals from catchment areas at County Home, Farm, or Jail, averaging at least two visits per month (24 visits per year) if necessary." Seconded by Snell. Hand vote on amendment — Unanimous on favor.

Rep. Hough moved to amend motion to fund at \$1.00 per capita to Littleton Mental Health (\$17,532) and Lebanon/Hanover (\$25,006), and to fund only \$1,560 to Plymouth area for on-site visits due to surplus in that budget. Rep. Ward seconded. Hand vote on amendment. 17—Yes, 7—No. Amendment carried.

Roll Call vote on motion as amended: Allen—Yes, McAvoy—Yes, Cate—Yes, Pepitone—Yes, Snell—Yes, Taffe—No, Mann—Yes, Eaton—Yes, Stomberg—Yes, Woodard—Yes, Buckman—No, Gemmill—No, McIver—Yes, Rounds—No, Chambers—Yes, Copenhaver—Yes, Cornelius—Yes, Crory—Yes, Aldrich—No, Duhaime—Yes, Hough—Yes, Logan—Yes, Townsend—Yes, Ward—Yes. 18—Yes, 5—No. Motion as amended carried. Rep. Ward left after voting on motion.

Copenhaver in Chair.

LaMott moved that elected officials be granted a 6% salary increase, effective July 1, 1977. Seconded by Rep. Hough. LaMott spoke on the motion. Rep. Hough spoke in favor of the motion. Rep. Rounds, Taffe, and Snell spoke against the motion.

Eaton moved to amend the motion that the 6% raise be reconsidered for July 1, 1978. Rep. Allen seconded. Crory asked LaMott to explain the motion. LaMott spoke on the motion. Townsend and Stomberg questioned motion and amendment. Cornelius spoke against the motion.

Roll Call vote on amendment: Allen—No Vote, McAvoy—Yes, Cate—Yes, Pepitone—No, Snell—No, Taffe—No, LaMott—No, Mann—Rule 16, Eaton—Yes, Stomberg—No, Woodard—No, Buckman—No, Gemmill—Yes, McIver—No, Rounds—Yes, Chambers—No, Cornelius—No, Crory—No, Aldrich—Yes, Duhaime—No, Hough—No, Logan—No, Townsend—No. 6—Yes, 15—No. Amendment lost.

Roll Call vote on motion for 6% salary increase effective July 1, 1977: Allen—No, McAvoy—No, Cate—No, Pepitone—Yes, Snell—No, Taffe—No, LaMott—Yes, Mann—Rule 16, Eaton—No, Stomberg—Yes, Woodard—Yes, Buckman—No, Gemmill—No, McIver—Yes, Rounds—No, Chambers—Yes, Cornelius—Yes, Crory—Yes, Aldrich—No, Duhaime—Yes, Hough—Yes, Townsend—Yes, Logan—Yes. 12—Yes, 10—No. Motion carried.

Delegation recessed for lunch at 1:35 P.M. Meeting reconvened at 2:05 P.M. Cate, McIver, and Cornelius did not return after lunch break. Rep. Mann in chair.

Regarding Social Services, Rep. Aldrich questioned how Upper Valley Senior Citizens is broken down.

Rep. Townsend moved that the following resolution be adopted. Seconded by Allen. Resolution as follows: "That in the future the County will not fund any Social Service agencies or programs that cannot be proven to be of service to the County as a whole. Be it further resolved that this resolution be implemented by an oversight committee of six members, to be appointed at this session of the delegation, representing the three areas of the County—two from each area. The purpose of the oversight committee will be to determine if there is duplication of services and duplication of taxation and to make recommendations to the delegation how the people of Grafton County can best be served."

Rep. Crory spoke on the resolution. Woodard, Rounds, and Pepitone were appointed to the oversight committee, and three more will be appointed at a later date.

Roll Call vote to adopt resolution: Allen—Yes, McAvoy—Yes, Pepitone—Yes, Snell—Yes, Taffe—Yes, Mann—Yes, Eaton—Yes, Stomberg—Yes, Woodard—Yes, Buckman—Yes, Gemmill—Yes, Rounds—Yes, Chambers—Yes, Copenhaver—No, Crory—No, Aldrich—Yes, Duhaime—Yes, Hough—Yes, Logan—Yes, Townsend—Yes. 18—Yes, 2—No. Motion carried.

Copenhaver in chair.

Rep. LaMott moved that the position of one deputy sheriff be placed into the

budget as of October 1st contingent on the fact that the deputy live in the Lebanon/Hanover area (\$6,525 wages, \$457 retirement, \$235 workmen's compensation, Total \$7,217). Rep. Duhaime seconded. LaMott spoke on the Motion. Hough spoke against the motion.

Roll Call vote on motion: Allen—Yes, McAvoy—Yes, Pepitone—Yes, Snell—Yes, Taffe—No, LaMott—Yes, Mann—Yes, Eaton—Yes, Stomberg—Yes, Woodard—Yes, Buckman—Yes, Gemmill—Yes, Rounds—No, Chambers—Yes, Aldrich—Yes, Hough—No, Logan—Yes, Townsend—Yes, Duhaime—Yes, Crory—Yes. 17—Yes, 3—No. Motion carried.

LaMott returned to chair.

Duhaime moved that members of the delegation be paid \$15.00 plus mileage for attending the Public Hearing on the budget. Seconded by Snell. Hand vote on motion: 17—Yes, 3—No. Motion carried.

Rep. Duhaime moved to appropriate \$8,400 in Antirecession Funds to be allocated to Public Welfare Assistance Account (4,190.53). Rep. Copenhaver seconded.

Roll Call vote on motion: Allen—Yes, McAvoy—Yes, Pepitone—Yes, Snell—Yes, Taffe—Yes, Mann—Yes, Eaton—Yes, Stomberg—Yes, Woodard—Yes, Buckman—Yes, Gemmill—Yes, Rounds—Yes, Chambers—Yes, Copenhaver—Yes, Crory—Yes, Aldrich—Yes, Hough—Yes, Logan—Yes, Townsend—Yes, Duhaime—Yes. 20 Yes. Motion carried.

Rep. Hough moved to appropriate \$176,352 in Revenue Sharing Funds to be allocated as Follows:

Mental Health	\$44,098
Admin: Computer Svc	3,000
Deeds: Microfilm	9,200
Sheriff: New Equip.	8,700
Sheriff: Add'l Secretary	5,751 (with benefits)
Sheriff: Add'l Deputy	7,217 (with benefits)
LISTEN	3,250
Capital Improvements	23,883
Jail Equip. & Improvements	1,900
Nursing Services	69,353

Rep. Eaton seconded appropriation.

Roll Call vote on motion: Allen—Yes, McAvoy—Yes, Pepitone—Yes, Snell—Yes, Taffe—Yes, Mann—Yes, Eaton—Yes, Stomberg—Yes, Woodard—Yes, Buckman—Yes, Gemmill—Yes, Rounds—Yes, Chambers—Yes, Copenhaver—Yes, Crory—Yes, Aldrich—Yes, Hough—Yes, Logan—Yes, Townsend—Yes, Duhaime—Yes. 20 Yes. Motion carried.

Rep. Snell moved total Fiscal Year 1978 budget appropriation at \$3,237,667. Seconded by Rep. Taffe.

Roll Call vote on motion: Allen—Yes, McAvoy—Yes, Pepitone—Yes, Snell—Yes, Taffe—Yes, Mann—Yes, Eaton—Yes, Stomberg—Yes, Woodard—Yes, Buckman—Yes, Gemmill—Yes, Rounds—Yes, Chamber—Yes, Copenhaver—Yes, Crory—Yes, Aldrich—Yes, Hough—Yes, Logan—Yes, Townsend—Yes, Duhaime—Yes. 20 Yes. Motion carried.

Rep. Snell moved that \$1,653,435 be raised by taxes. Rep. Duhaime seconded.

Roll Call vote on motion: Allen—Yes, McAvoy—Yes, Pepitone—Yes, Snell—Yes, Taffe—Yes, Mann—Yes, Eaton—Yes, Stomberg—Yes, Woodard—Yes, Buckman—Yes, Gemmill—Yes, Rounds—Yes, Chambers—Yes, Copenhaver—Yes, Crory—Yes, Aldrich—Yes, Hough—Yes, Logan—Yes, Townsend—Yes, Duhaime—Yes. 20 Yes. Motion carried.

Rep. Snell moved that the Commissioners be authorized to borrow \$300,000.00 in Anticipation of Taxes. Seconded by Rep. Taffe. Unanimous approval.

Meeting adjourned at 3:30 P.M.

Harold V. Buckman, Clerk
Grafton County Convention

GRAFTON COUNTY EXECUTIVE COMMITTEE

DATE: Monday, November 14, 1977

PLACE: Commissioners Office, Court House, No. Haverhill

TIME: 10:00 A.M.

Present: Executive Committee members LaMott, Buckman, Taffe, Rounds, Eaton, Copenhaver, Logan, McAvoy; Commissioners Mann, Hill, and Bradley; Executive Director Evelyn Smith.

Meeting called to review quarterly financial statement, discuss status of Mental Health, review Nursing Home reimbursement cost as per recent audit, and to discuss/verify telephone poll of CETA Deputy Sheriff position.

Chairman LaMott called the meeting to order at 10:00 A.M.

Copenhaver moved to confirm telephone poll action of Executive Committee on November 7, 1977, to approve request for CETA grant for female deputy in the sheriff's department, with no future commitment to the County. (Poll: Taffe—Yes, McAvoy—Unavailable, Snell—Unavailable, Eaton—Unavailable, Buckman—Yes, Rounds—Yes, Copenhaver—Yes, Logan—Yes.) Seconded by Taffe. Motion adopted.

Regarding Nursing Home, Taffe moved that the state be asked to provide a list of patients and the Nursing Home in which they are located and the rate in each case. McAvoy seconded. Motion adopted.

Copenhaver in chair.

LaMott moved that the Executive Committee support the Commissioners for their action in engaging a consultant to investigate the possibility of a suit to recover the damages due the County from the contractors who planned and constructed the Court House. Seconded by Eaton. Motion adopted.

Re: delegation meeting August 29, 1977 — Chairman LaMott appointed Social Service Study Committee members as follows: Bruce Rounds, Betty Jo Taffe, Anthony Pepitone, Michael Woodard, Ezra Mann, and a sixth member to be appointed at a later date. The committee will meet November 28, 1977.

LaMott turned the chair over to Rep. Copenhaver and left the meeting at 11:55 A.M.

McAvoy moved to adjourn the meeting at 12:00 noon. Seconded by Logan.

Harold V. Buckman, Clerk

SOCIAL SERVICE OVERSIGHT COMMITTEE

DATE: November 28, 1978

PLACE: Commissioners' Office, Court House, No. Haverhill

TIME: 10:00 A.M.

Present: Rounds, Taffe, Mann

Meeting to establish guidelines and goals of committee in compliance with Delegation action of August 29, 1977.

Committee met with Grafton County Commissioners and Lakes Region Mental Health representatives to clarify position of mental health services and financial structure of the Lakes Region Mental Health Center.

MEETING OF SOCIAL SERVICE OVERSIGHT COMMITTEE

DATE: February 2, 1978

PLACE: Commissioners' Office, Court House, No. Haverhill

TIME: 10:00 A.M.

Present: LaMott, Rounds, Taffe, Pepitone, and Woodard.

Absent: Mann (meeting in Concord)

There was general discussion on guidelines and/or requirements desired for County funding of Social Service agencies.

Action taken:

1. Woodard moved: "We recommend that the balance of the Lakes Region Mental Health request of \$12,880 be reinstated for the Plymouth catchment area." (Appropriated \$1,560 and reinstate \$11,320 = total request of \$12,880.) Taffe seconded. Vote — 3 yes. 1 abstention (Pepitone).

2. It was decided to send a letter to Boards of Selectmen and City Managers quoting delegation resolution of August 29, 1977, and noting same was forwarded to agencies currently receiving County funding.

3. It was also decided to send letters to agencies requesting 12/31/77 quarterly financial report in compliance with budget request agreement. (A stronger letter to agencies that have not submitted quarterly report for 9/30/77 will be sent.)

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

DATE: February 13, 1978

PLACE: Commissioners Office, Court House, North Haverhill

TIME: 9:30 A.M.

Present: Rounds, McAvoy, Snell, Eaton, Copenhaver, Logan, Taffe, LaMott, Buckman, Commissioners Mann, Hill, and Bradley.

Agenda to review quarterly financial statement, reconsider social service funding, and other business as necessary.

Chairman LaMott called the meeting to order at 9:40 A.M.

Reviewed/discussed Summary of Revenue and Expenditures on 6 month financial statement.

It was decided that the Delegation should act to have the State calculate unemployment statistics in a more factual manner. Commissioner Hill explained that new legislation on unemployment compensation will cost 2.7% on the first \$6,000 of each employee, an approximate cost of \$40,000 to Grafton County. There will be a meeting of the N.H. Association of Counties February 23, regarding liability changes in unemployment compensation.

It was noted that County Farm income was down last quarter, but should level off at year end.

Sheriff Ash met with the Executive Committee to explain motor vehicle plates for Sheriff's Department vehicles, and to request authorization to overspend line item 4100.97, purchase of cruisers, as all bids are over appropriation.

County Attorney Rolli reiterated the County's position on resentencing of State prisoners to the County Jail without reimbursement from the State. Taffe moved and Snell seconded that the County continue its' present policy of not accepting any prisoners unless we are properly reimbursed. Vote unanimous.

Attorney Rolli requested that the County pay his personal health insurance policy in the amount of Blue Cross - Blue Shield benefits. Rounds questioned precedent. Discussion. Snell moved to authorize the Commissioners to pay the health insurance company the sum of \$642, the equivalent of annual Blue Cross - Blue Shield benefits. Seconded by Copenhaver. Chair to Copenhaver. LaMott spoke against the motion. Discussion. Chair to LaMott. Roll call vote on the motion - Logan—No, Eaton—No, Snell—Yes, McAvoy—No, Rounds—No, Taffe—No, LaMott—No, Buckman—No, Copenhaver—Yes. Motion lost.

Rounds moved to recommend to the Delegation that the monies removed from Lakes Region Mental Health (\$11,320) be reinstated. Copenhaver seconded. Roll call vote - Logan—Out, Eaton—Abstained, Snell—Yes, McAvoy—No, Rounds—Yes, Taffe—Yes, Copenhaver—Yes, Buckman—Yes. Motion passed. Chair voted no.

Chair to Copenhaver. Taffe moved not to approve additional money for cruisers but that the Commissioners renegotiate bids on 2 cruisers. LaMott seconded. LaMott moved an amendment that no cruisers be purchased that would increase the total number of vehicles in the Sheriff's Department to exceed 6 cruisers and 1 van; 3 vehicles must be traded/sold for 2 purchased. Amendment seconded by Taffe. Vote unanimous on amendment. Vote unanimous on motion as amended.

Taffe moved and LaMott seconded to express the intent of the Executive Committee that the Commissioners investigate the purchase of smaller models for cruisers, instead of faster pursuit models. Motion unanimous.

LaMott moved and Taffe seconded that Sheriff Ash be allowed to spend \$266 as match money for the Crime Commission Grant for equipment for radio/dispatch. Vote unanimous.

Eaton moved and Copenhaver seconded that the County Attorney be authorized to spend \$414 from his contingency fund for an intern student. Motion unanimous.

Returned to review of financial statement.

Meeting was adjourned at 1:40 P.M.

The next Executive Committee meeting is tentatively scheduled for March 27.

Harold V. Buckman, Clerk

MEETING OF SOCIAL SERVICE OVERSIGHT COMMITTEE

DATE: February 16, 1978

TIME: 9:00 A.M.

PLACE: Commissioners Office, Court House, No. Haverhill

Present: LaMott, Rounds, Taffe, Pepitone, Woodard, and Mann.

Discussion on guidelines for County funding of social service agencies was broken down into 5 issues.

1. Definition of "Countywide" — The term "Countywide" was taken to mean that a specific service will be provided throughout the entire County by one or more agencies.

2. Duplication of services — While agencies sometimes overlap in peripheral areas, there is no evidence of duplication of **basic** services.

3. Duplication of taxation — What if an agency gets only partial funding from towns? A denial of County funding could jeopardize that service, resulting in the necessity of total County support for certain individuals. (Not fully discussed.)

4. Ability of agencies to achieve funding through other sources — Not discussed.

5. Services/agencies rejected by municipal voters—Towns don't consider County funding when voting on funding social services; they only consider whether or not they want to fund the programs. It was felt that the County should not fund programs rejected by local taxpayers. On the other hand, some agencies go **only** to the County for funding, not to the towns; does this give them an unfair advantage? (Needs further discussion.)

It was decided to advertise in area newspapers regarding requests for funding applications. Upon receipt of requests for application, 6 page budget form will be sent out, along with a copy of the Delegation resolution of Aug. 29, 1977. A notice will also be included stating that applications must be in the Commissioners possession by April 3, 1978 and that all items on applications must be completed or application will be rejected.

The next meeting of the Committee will be held Tuesday, March 7, 1978 at 9 A.M. in the Commissioners Office.

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

DATE: April 3, 1978

PLACE: Commissioners Office, Court House, North Haverhill

TIME: 9:30 A.M.

Present: LaMott, Taffe, Snell, Buckman, Logan, Eaton, Copenhaver, McAvoy, Commissioners Hill and Bradley, Executive Director Evelyn Smith. **Absent:** Rounds and Commissioner Mann.

Agenda to review/discuss Employee Council wage/benefit requests with Commissioners, act on Extension Service request for line item transfers to enable purchase of necessary equipment, review/discuss and/or take action on cruiser bids, meet with

Employee Council at 1 P.M., and other business as may be necessary.

Chairman LaMott called the meeting to order at 9:30 A.M.

Commissioner Hill explained the wage/benefit requests and offered background information. Snell moved that the Grafton County Executive Committee and Commissioner Hill support and encourage revision of the Nursing Home rate for unemployment compensation for Grafton County. Motion adopted unanimously.

Snell moved that the Commissioners be authorized to meet with the Extension Service to arrange for the purchase (without bids) from Greydon-Freeman, Inc. of White River Jct. a stencil cutter in the amount of \$1,782.00, delivered and set up. Seconded by Taffe. Adopted.

Snell moved that the Executive Committee approve the transfer of funds as requested by Les Sargent:

Request transfer of the following funds from the designated accounts to the New Equipment Account \$8,360.97:

Account	Surplus Anticipated
8360.36 Office Supplies	\$ 200.00
8360.38 Postage	50.00
8360.74 Travel & Exp. Agents	250.00
8360.87 Rental	200.00
	<hr/>
Total to be transferred	700.00
8360.97 New Equipment	100.00
	<hr/>
	\$ 800.00
Use of unanticipated income from Penalty Mail rebate	1000.00
	<hr/>
Total funds to Purchase Equip.	\$ 1800.00

Seconded by Taffe. Adopted.

Commissioner Hill provided background information on the cruiser bids. Sheriff Ash was in to explain the year and model of cruisers to be traded and stated his preference as to the new cruisers to be purchased, stating that the Nova is too small.

Meeting recessed for lunch at 12:00 noon. Meeting reconvened at 12:30 P.M. with Copenhaver in chair. LaMott moved that the Commissioners be requested to consider the bid on the Pontiac Phoenix and that they award the bid to the bidder getting rid of two of the three mentioned cruisers and that the Commissioners dispose of the third cruiser expeditiously. Seconded by Taffe. Unanimous.

Chair to LaMott.

There will be a meeting of the Social Service Oversight Committee Monday, April 10, 1978 at 9:00 A.M.

The Executive Committee will meet Monday, April 17, 1978 at 9:30 A.M. to work on budget recommendations with the Commissioners.

Old business: Copenhaver questioned the status of difficulties with the architect. Commissioners noted that litigation/arbitration is in process.

Executive Committee met with the Employee Council at 1 P.M.

Harold V. Buckman, Clerk

SOCIAL SERVICES OVERSIGHT COMMITTEE

DATE: April 10, 1978

PLACE: Conference Room, Court House, No. Haverhill

TIME: 10:00 A.M.

Present: Taffe, Pepitone, Mann

Meeting called to consider recommendations of Social Service funding requests in the FY 1979 Grafton County Budget.

No formal action taken this date, but recommendations will be worked out for presentation at the next Executive Committee meeting on total budget consideration.

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

DATE: April 17, 1978

PLACE: Commissioners Office, Court House, North Haverhill

TIME: 9:30 A.M.

Present: Buckman, Eaton, Snell, LaMott, Rounds, Copenhaver, Taffe, Logan, McAvoy, Commissioners Bradley and Hill, Executive Director Evelyn Smith, and Gloria Poliquin of the Manchester Union Leader.

Chairman LaMott called the meeting to order at 9:50 A.M. to consider and/or act on FY 1979 budget recommendations.

Chair recognized Rep. Rounds: "At the outset of this meeting I would like the record to show that I am incensed with the Commissioners for insulting my constituents by proposing to this committee that the County grant a fifteen per cent across the board pay increase to all employees, elected officials (except the Commissioners) included. This fifteen per cent increase represents an additional quarter of a million dollars a year burden on our constituents and there is no way that it can be justified. The Commissioners have apparently forgotten that they also are elected officials and as such have a responsibility to the same constituents we represent. This outrageous pay increase proposal is an abrogation of their responsibilities."

Rounds moved that the budget be rejected in total and be returned to the Commissioners for their reconsideration and downward revision. Seconded by Snell. Copenhaver spoke against rejection action, and requested Commissioners speak to question. Chair recognized Commissioner Hill, who explained the Employee Council requests and the Commissioners reasons/justifications for recommended wage increases. Commissioner Bradley was recognized to speak on issue. Discussion. Roll call vote: Yes—Logan, Eaton, Snell, McAvoy, Rounds, Taffe, Buckman. No—Copenhaver. Motion carried.

Discussion ensued on Employee Council requests vs Commissioners recommendations as presented to the Executive Committee at meeting of April 3, 1978.

Rounds moved that the meeting be adjourned. Seconded for discussion by Snell. Chair to Copenhaver. Roll call vote: No—Logan, Eaton, LaMott, Taffe, Buckman. Yes—Snell, Rounds, McAvoy. Motion lost.

Chair returned to LaMott, who read a letter from the Lakes Region Mental Health Center stating that they still need \$11,320. Rounds spoke on the issue.

There was discussion on justification and reasons Correctional Officers are requesting hazardous duty pay.

Court House problems and pending law suit were discussed.

Snell moved that the minutes of November 14, February 13, and April 3 be accepted. Seconded by Taffe. Motion adopted.

Attention was called to the report on the Dispatch Center and discussion followed.

Commissioner Bradley asked if anyone would set guidelines for wage increments. Rounds stated he intends to move **no** increment for elected officials. No other suggestions offered, except 15% too high, unjustified.

Rounds moved to adjourn the meeting at 12:15 P.M. Seconded by Snell. Passed.

Harold V. Buckman, Clerk

GRAFTON COUNTY EXECUTIVE COMMITTEE

DATE: May 29, 1978

PLACE: Grafton County Court House, North Haverhill

TIME: 9:30 A.M.

Present: Rounds, Snell, Buckman, LaMott, Copenhaver, Taffe, Logan, McAvoy, Commissioners Mann, Hill and Bradley, Executive Director Evelyn Smith. **Absent:** Eaton.

Chairman LaMott called the meeting to order at 9:30 A.M. to consider and/or act

on FY 1979 budget recommendations.

Woody Roth explained the Headrest program. Rep. Logan requested explanation for refusals for funding by Lebanon and Enfield. Discussion on agency services and funding sources.

Noted changes in appropriations for grant funded projects. Chairman LaMott requested a breakdown of all grants since January 1st.

Taffe questioned County Farm stability. Discussion on farm revenues (down) vs expenses; also discussed subsidized housing and vacant tenements.

Chair to Copenhaver.

LaMott moved that the Commissioners be authorized to rent any and all vacant tenements at an unsubsidized level of rent. Seconded by Snell. Roll call vote—Yes: Logan, Snell, McAvoy, Rounds, Taffe, LaMott, Buckman, Copenhaver. Unanimous. Motion carried.

LaMott returned to chair.

Reviewed other revenue and expense items. Noted that Deeds revenue is up, Sheriff's revenue down. Discussed increased welfare accounts.

Discussed Register of Deeds microfilm project and need for additional equipment. Copenhaver moved that the Register of Deeds be authorized to order the necessary microfilm equipment by the first of June prior to price increase. Seconded by McAvoy. Roll call vote—Yes: Logan, Snell, McAvoy, Rounds, Taffe, Copenhaver, Buckman, LaMott. Unanimous. Motion carried.

Discussed previously recommended reinstatement of Lakes Region Mental Health funding in FY 78. Snell moved that we transfer \$11,320 of existing surplus funds to account 9610 for funding the Lakes Region Mental Health Center. Taffe seconded. Roll call vote—Yes: Logan, Snell, McAvoy, Taffe, Buckman, LaMott, Copenhaver. Rounds—Rule 16. Motion carried.

Discussed other recommended expenditures. Questioned reasoning for recommendations on funding/non-funding of Social Service agencies and reason for overall wage increase of 15%.

Next meeting will be Monday, June 5, 1978 at 9:30 A.M. at the Court House.

Snell moved to adjourn at 12:37 P.M. Taffe seconded.

Harold V. Buckman, Clerk
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE

DATE: June 5, 1978

PLACE: Grafton County Court House, North Haverhill

TIME: 9:30 A.M.

Present: LaMott, Eaton, Snell, Rounds, Taffe, Buckman, Copenhaver, Logan (excused intermittently for jury duty), Rep. Pepitone, Commissioners Mann, Hill, and Bradley, and Executive Director Evelyn Smith.

Absent: McAvoy.

Chairman LaMott called the meeting to order at 9:40 A.M. to work on budget recommendations for FY 1979.

LaMott explained the Farm revenues.

Discussed Social Services. Chairman LaMott read a letter from the Littleton Mental Health and Homemaker/Home Health.

The Committee invited Fred Bowles, Blue Cross-Blue Shield agent, to speak on health insurance coverage.

Discussed the Commissioners recommended wage package; noted need to distinguish "cost of living" vs "raise".

Chair to Copenhaver.

LaMott moved that all of the current 1978 salaries for all elected officials and employees be increased by 6%, effective July 1, 1978, to be classified as a cost of living increase. Seconded by Eaton. Discussion on "cost of living" motion only. Rounds requested record reflect that, as highly unlikely as it is, if the cost of living reaches a point that it dips down, the "cost of living" consideration can be removed. Roll call

vote on motion: Yes—Eaton, Rounds, Taffe, LaMott, Buckman. No—Snell. Chair Copenhagen recorded as in favor. Logan absent. Motion carried.

Snell moved that no salary increase be granted in addition to the 6% cost of living just voted. Not seconded.

LaMott moved a salary increase of 3%, effective July 1, 1978, to all employees excluding elected officials in office, 3% to elected officials to be effective January 1, 1979. Seconded by Eaton. Discussion. Roll call vote: Yes—Eaton, LaMott, Buckman. No—Snell, Rounds, Taffe. Chair Copenhagen in favor. Logan absent. Motion adopted.

Chair to LaMott.

Rep. Pepitone addressed Committee regarding Study Committee review of Social Service agencies. Snell moved that the County will fund the White Mountain Mental Health Center in the amount of \$17,532, with appropriation to be conditional upon agency reimbursing towns for monies contributed, not to exceed \$1.00 per head or the amount appropriated at last town meeting. Seconded by Rounds. Discussion. Attorney Rolli called in to discuss motion. Roll call vote: Yes—Logan, Eaton, Snell, Rounds, Taffe, Copenhagen, Buckman. Chair LaMott recorded as in favor. Motion adopted.

Snell moved that the sum of \$7,500 be allocated to Littleton Homemaker/Home Health conditional upon said sum to be returned by Homemaker/Home Health to contributing communities on a prorated basis. Seconded by Taffe. Amendment offered by Taffe, seconded by Snell, that the sum of \$2,969 be appropriated the the Plymouth Homemaker/Home Health agency conditional upon the agency returning collected funds to the contributing towns on a prorated basis. Roll call vote on amendment: Yes—Eaton, Snell, Rounds, Taffe, Copenhagen, Buckman. Logan absent. Chair LaMott recorded as in favor. Amendment adopted. Roll call vote on motion as amended: Yes—Eaton, Snell, Rounds, Taffe, Copenhagen, Buckman. Logan absent. Chair LaMott recorded as in favor. Motion adopted.

Eaton moved, seconded by Taffe, that the \$5,000 for LISTEN be deleted from the Social Services budget. Roll call vote on motion: Yes—Eaton, Snell, Rounds, Taffe, Buckman. No—Copenhagen. Logan absent. Motion carried.

Copenhagen moved, Snell seconded, that the RSVP be funded for \$6,600 as recommended by the Commissioners. Roll call vote: Yes—Logan, Eaton, Snell, Rounds, Taffe, Copenhagen, Buckman. Chair LaMott recorded as in favor. Motion adopted.

Eaton moved, Copenhagen seconded, that the four Development Training Centers be funded as recommended by the Commissioners: Upper Valley Training Center—\$5,000, T.E.M.P.O. Workshop—\$5,000, Pemigewasset Development Center—\$4,000, Development Center of Upper Valley—\$4,000. Chair to Copenhagen. LaMott spoke against motion noting that it adds three new programs to the budget which are educational and **not** County functions, and accordingly is against all four. Chair returned to LaMott. Copenhagen spoke to issue in disagreement with LaMott. Motion amended by Eaton that the funding be as follows: Upper Valley Training Center—\$2,000, T.E.M.P.O. Workshop—\$2,000, Pemigewasset Development Center—\$2,000, Development Center of Upper Valley—\$2,000. Seconded by Copenhagen for discussion purposes. Roll call vote on amendment: Yes—Eaton, Taffe, Logan, Copenhagen. No—Snell, Rounds, Buckman. Amendment adopted 4-3. Roll call vote on motion as amended: Yes—Eaton, Logan Copenhagen. No—Snell, Rounds, Buckman, Taffe. Motion to fund lost.

Rounds moved that \$2,500 be granted to the Ammonoosuc and Plymouth Family Planning Council. Seconded by Copenhagen. Roll call vote on motion: Yes—Logan, Eaton, Rounds, Taffe, Copenhagen, Buckman. No—Snell. Motion carried.

Snell moved that \$40,000 be appropriated for Senior Meals & Wheels as recommended by the Commissioners. Seconded by Rounds. Roll call vote: Yes—Logan, Eaton, Rounds, Taffe, Snell, Buckman, Copenhagen. Motion carried.

Copenhagen moved that the Youth House Association be funded for \$6,000. Motion withdrawn. Discussed Youth House functions and services. Snell moved that the Youth House Association be funded for \$4,500, as recommended by the Commissioners. Seconded by Eaton. Roll call vote: Yes—Logan, Eaton, Snell, Rounds, Taffe, Copenhagen, Buckman. Chair LaMott recorded in favor. Motion unanimous.

Next meeting scheduled for June 9th to continue work on budget recommendations.

Meeting adjourned at 3:55 P.M.

Harold Buckman, Clerk
Grafton County Delegation

GRAFTON COUNTY EXECUTIVE COMMITTEE

DATE: June 12, 1978

PLACE: Grafton County Court House, North Haverhill

TIME: 1:00 P.M.

Present: LaMott, Copenhaver, Eaton, Rounds, Snell, Taffe, McAvoy, Buckman (late due to town business), Logan (on jury duty until 2:40), Commissioners Mann, Hill, and Bradley, and Executive Director Evelyn Smith.

Chairman LaMott opened the meeting to work on budget recommendations at 1:00 P.M.

Copenhaver moved to increase farm revenue: milk to \$110,000, produce to \$31,000, and livestock to \$20,000. Snell seconded. Vote unanimous. Motion carried.

Rounds moved that pay increases would be effective on the first pay period of the new fiscal year, unless otherwise specified. Copenhaver seconded. All in favor.

Chairman LaMott noted salary lines and related benefits would be adjusted according to motion of June 5, 1978 in all departments.

4100—Administration: Rounds questioned Workmen's Compensation changes and possible liabilities to County due to recent legislative action. LaMott explained Workmen's Compensation coverage; beneficiaries cannot sue for damages. Attorney Rolli met the Committee to discuss status/liability under Workmen's Compensation and explained how current law works and direction headed regarding law suits and liabilities. Commissioners to pursue obtaining umbrella liability coverage.

4101—Treasurer: Snell moved that Account 4101, Treasurer, be approved as recommended with appropriate salary adjustments. McAvoy seconded. Unanimous.

9370—County Convention: Snell moved that the sum for Account 9370 be increased to \$3,500. Eaton seconded. Motion passed with Rounds voting no.

4110—County Attorney: Discussed merits of computer program. Snell moved to accept Account 4110, Attorney, as recommended with appropriate salary/benefit adjustments. McAvoy seconded. Motion passed unanimously.

4150—Medical Referee: Snell moved to accept Account 4150, Medical Referee, as recommended. McAvoy seconded. Unanimous.

4115—Outside Legal: Taffe moved to accept Account 4115, Outside Legal, as recommended. Eaton seconded. Unanimous.

4120—Register of Deeds: Discussed merits of microfilm. Eaton moved to accept Account 4120 as recommended with appropriate salary/benefit adjustments. McAvoy seconded. Unanimous.

(Rep. Logan joined meeting.)

4130—Register of Probate: Copenhaver moved to accept Account 4130 as recommended with addition of \$750 to line item .12—Health Insurance, and with appropriate salary/benefit adjustments. Snell seconded. All in favor.

4140—Sheriff's Department: Passed over temporarily.

4160—Court House Maintenance: Questioned line .29—contracted services; includes additional maintenance agreements. Asked about maintenance contracts being reviewed with the Executive Committee prior to acceptance. Chair requested a hold on line .29 for review of individual maintenance agreements. Rounds moved to accept Account 4160 as recommended with appropriate salary/benefit adjustments and line .29 conditional upon Executive Committee review. Snell seconded. Unanimous in favor.

(Rep. Buckman joined meeting.)

Paul Meyeette met with Committee regarding liability insurance on individuals. Cannot find market. Discussed Commissioners responsibilities. Asked estimated cost if policy can be written. Unknown. Copenhaver moved to include line item on Page 3

(.93) in the sum of \$4,000 to cover professional liability insurance coverage as discussed. If it needs to be increased, Executive Committee can take up action at that time. Eaton seconded. All in favor.

Return to 4100—Administration: Snell moved to accept Administrative budget as recommended with appropriate salary/benefit adjustments and addition of line .93, Insurance, in the amount of \$4,000. Unanimous in favor.

Return to 4140—Sheriff's Department: Reviewed revenue estimates. Sheriff met with Executive Committee to discuss budget requests. Reviewed dispatch system merits, redundancy, charging towns for service, etc. Discussed cruiser repair and maintenance account, cost of transmission vs allowance to sell. Discussed revenue vs additional full time deputy. Questioned raising revenue figure. Sheriff stands by \$12,-000 as estimated fee revenue. Questioned necessity of new dispatch equipment. Snell moved to reduce line .68 (telephone) to \$8,000, to reduce line .72 (gas & oil) to \$6,600, to reduce line .29 (outside services) to \$3,000, to eliminate dispatch equipment in the amount of \$4,479 under new equipment (line .97), and to increase revenue fees to \$18,-000. Taffe seconded. Discussion. Snell moved question—all in favor.

4180—Superior Court: Eaton moved to accept Account 4180 as recommended. Copenhaver seconded. All in favor.

4190—Public Welfare: Discussed increase in general assistance, Supplemental OAA and Intermediate Nursing Care. Copenhaver moved to accept welfare budget as recommended with appropriate salary/benefit adjustments. Taffe seconded. All in favor.

8360—Extension Service: Snell moved to accept Account 8360 as recommended with appropriate salary/benefit adjustments. Taffe seconded. All in favor.

9610—Social Services: Appropriations recommended at last meeting. Questioned cutting funding to development centers. Taffe moved to reconsider action of last meeting whereby funds were denied to the Upper Valley Training Center, Development Center of Upper Valley, Pemigewasset Development Center, and T.E.M.P.O. Workshop in the amount of \$2,000 each. Rounds seconded. Roll call vote: Yes—Buckman, Logan, Eaton, Rounds, Snell, Taffe, McAvoy, Copenhaver. Roll call vote unanimous. Taffe moved to fund the four training/development centers at \$2,000 each. Rounds seconded. Roll call vote: Yes—Buckman, Logan, Eaton, Rounds, Snell, Taffe, McAvoy, Copenhaver. Roll call vote unanimous.

Miscellaneous Expenditures: Discussed increasing salary adjustment account to \$7,500 to cover minimum wage laws. Snell moved to accept Miscellaneous Expenditures as recommended. Taffe seconded. All voted in favor.

NURSING HOME: Noted need to add accounts for Court House Administrative Services and Farm Services.

5100—Administration: Rounds moved to accept Nursing Home Account 5100, Administration, as recommended with appropriate salary/benefit adjustments. Eaton seconded. All voted in favor of motion.

5130—Dietary: Snell moved to increase line .50, food supplies, to \$125,000 and to accept Account 5130 as recommended the food supplies and appropriate salary adjustments. Seconded by Taffe. All voted in favor of motion.

5140—Nursing Service: Commissioner Hill recognized to speak to special request to upgrade RNs and LPNs. Discussion on various proposals for change.

Chair to Copenhaver for LaMott motion.

LaMott moved to add 20c per hour to the present pay rate for the RNs (all steps), the add 6% cost of living and 3% raise. Snell seconded. Roll call vote: Yes—LaMott, Buckman, Logan, Eaton, Rounds, Snell, Taffe, McAvoy. Chair Copenhaver recorded in favor. Unanimous.

LaMott moved to adopt same schedule change for LPNs with 15c on all base figures, then add 6% cost of living and 3% raise. Eaton seconded. Roll call vote: Yes—LaMott, Buckman, Logan, Eaton, Rounds, Snell, Taffe, McAvoy. Chair Copenhaver recorded in favor.

LaMott moved that a sufficient amount be transferred from the salary adjustment account to cover minimum wage adjustments. Snell seconded. All in favor.

Chair returned to LaMott.

Buckman moved to accept Accounts 5140 and 5150 as adjusted. Seconded by Snell. Unanimous.

5190—Special Services: Discussed consultants services.

Chair to Copenhaver.

Taffe moved that the minutes of the last meeting be corrected to reflect that the intent of Mental Health funding be on the same basis as last year regarding consultant services. Snell seconded. Unanimous. Record to indicate that this money is not to be used for Nursing Home psychiatrist services if Mental Health accepts County funds.

5190.28—Funeral and Cemetery Expense: Noted the Administration would like to add \$1,400 for refurbishing cemetery lots. Committee against. Felt this has always been done by County employees and should continue without additional funding. Rounds moved to accept Page 16 as recommended with appropriate wage adjustments. Seconded by Taffe. Unanimous.

6100—Jail: Questioned feasibility of female detention center, cost vs service and revenue, how many Grafton County female inmate days? Committee wants more information.

Eaton moved to adjourn. Another meeting will be called to finalize budget recommendations.

Meeting adjourned at 6:50 P.M.

Evelyn Smith, Secretary Pro-tem
Harold Buckman, Clerk

GRAFTON COUNTY PUBLIC HEARING

DATE: Monday, June 12, 1978, 7:30 P.M.

PLACE: Grafton County Court House, North Haverhill, N.H.

Public Hearing on the budget for FY 1979

Present: Executive Committee: Snell, LaMott, Copenhaver, Buckman, Taffe, Rounds.
Delegation: Allen, Cate, Aldrich, Dearborn, Woodard. **Commissioners:** Mann, Hill, and Bradley, and **Executive Director Evelyn Smith.**

Chairman LaMott called the meeting to order at 7:30 P.M. and explained budget recommendations.

Kathryn Johnson, Chairman of the Grafton County Nursing Home Employee Council, spoke on behalf of the Nursing Home employees, requesting reconsideration of their request for 15% wage and cost of living increase.

Ivor Watts, President of the North Country Home Health Agency, expressed concern over the Commissioners recommendation for no funding to that agency.

Roberta Daycock, Director of the North Country Home Health Agency, explained the Homemaker program and use of funding.

Bruce Pacht explained the functions and services of the four development training centers and presented a petition requesting reinstatement of their \$18,000 budget request.

Charles Cummings of RSVP wished to be recorded as pleased with budget recommendations.

Norraine Williams spoke on behalf of the Ammonoosuc Family Planning Program.

Peter Riviere explained the North Country Community Services.

Tom Campbell, Paul Gruber, and Rob Richter spoke about the White Mountain Mental Health Center.

Woody Roth explained the Headrest program, requesting consideration for County funding.

Rev. Christopher Iver, member of the Board of Directors of the North Country Home Health Agency, explained double dipping.

Chairman LaMott explained the Oversight Committee's position on double dipping.

Rev. Hancock explained funding for mental health

The meeting adjourned at 9:35 P.M.

Harold V. Buckman, Clerk

BUDGET OF GRAFTON COUNTY

JULY 1, 1977 — JUNE 30, 1978

SOURCES OF INCOME

	Estimated Revenue
Register of Deeds	\$ 100,000
Sheriff's Department Fees	22,500
County Nursing Home	1,035,000
County Jail	15,000
County Farm	162,040
Extension Service	1,000
Reimbursement for Expenses for Support of Poor	3,000
Miscellaneous Revenues	8,000
Building Rental	2,940
Payments on Sale of Court House	10,000
Revenue Sharing Funds	176,352
Antirecession Funds	8,400
	\$1,544,232

TOTAL ESTIMATED REVENUES

PURPOSE OF EXPENDITURES

	Estimated Expenses
General Government:	
Administration—Commissioners Office	57,600
Administration—Treasurer	1,724
County Attorney	30,427
Register of Deeds	77,330
Register of Probate	27,075
Sheriff's Department	184,455
Medical Referee	7,500
Maintenance of Court House	82,360
Superior Court	121,760
Public Welfare	386,255
County Nursing Home:	
Administration	221,834
Dietary	243,950
Nursing	595,000
Plant Operation	117,488
Laundry and Linen	50,800
Housekeeping	92,800
Physicians and Pharmacy	41,400
Special Services	15,100
County Jail:	
Jail Expense	182,593
County Farm:	
Farm Expense	176,290
Cooperative Extension Service:	
Expense	76,061
Debt Service:	
Interest—Nursing Home Bond	22,305
On Tax Anticipation Notes	8,800

On Long Term Notes	771
On Bonded Debt-Court House	73,600
Principal—Nursing Home Bond	45,000
Long Term Notes	36,709
Bonded Debt-Court House	100,000
Capital Outlay, New Construction and Equipment	23,883
Outside Legal Fees	1,000
Social Services	123,497
County Convention Expense	2,200
Grant/Small Equip. Contingencies	5,100
Contingency Fund (Salary Adjustment)	5,000
	<hr/>
TOTAL ESTIMATED EXPENDITURES	3,237,667
Less Surplus Used to Reduce Tax Rate	40,000
Less Revenue	1,544,232
	<hr/>
AMOUNT TO BE RAISED BY COUNTY TAX	\$1,653,435

REPORT OF THE GRAFTON COUNTY COMMISSIONERS

To the Citizens of Grafton County:

As required by Statutes, the Commissioners of Grafton County herewith submit the reports of the various County officials for Fiscal Year 1978.

We are pleased to announce that the fiscal year ended with a sizeable surplus due to revenues greater than anticipated and to the conscientious efforts of all department heads to keep within budget allocations. Nursing Home revenues are up considerably because of the increased cost reimbursement allocations. Register of Deeds and the County Farm reflected higher than usual revenues, and additional revenue was gained by interest earned in a good money management system.

One of the single largest, unpredictable, ever-expanding expenses is in State programs for Old Age Assistance, Aid to Disabled, and Nursing Home Care under the Welfare account—a State mandated expense with little or no control at local level.

The sewage disposal system project is progressing slowly but surely (we hope) with construction anticipated within the next two years. Grafton County and Woodsville precinct have combined efforts in the sewage disposal project to have one treatment plant which will be owned and operated by Woodsville precinct. Grafton County will be responsible for pumping its' waste to the treatment plant.

Through Law Enforcement Assistance Administration grants the Court House security system was expanded to cover the front entrance and the court room as well as the back entrance. Grants have also provided a computerized docket management system for the County Attorneys office, additional equipment for the Jail and Dispatch Center and continued participation in the Dispatch Center operation, and staffing for the female correctional facility.

Two projects for land improvement under the capital outlay budget included building a ditch behind the Court House to alleviate the drainage problem and repairing road/dike connection between the island meadow and the mainland of County Farm property.

Active steps have been taken to investigate the possibility of increasing the size of the kitchen at the County Nursing Home. Kitchen facilities were not expanded at the time of the addition to the building, but a definite need for positive action exists. Meetings have been held with the Administrator and interested architectural firms with the intention of including a request in next years budget proposal.

As is the trend, we have gratefully experienced growing public awareness in the affairs of county government, and encourage the increased interest of the citizens in their government. Better coverage by the news media and special efforts by reporters to understand government operation and report factually is to be commended. Commissioners meetings are held regularly every Monday morning at the Court House and are open to the public. Remember—it is your County and your tax dollars.

In closing we wish to express our appreciation to the staff, employees and the Employee Council, County Delegation and Executive Committee, town and city officials and State officials, and agencies for their continued support and cooperation. We especially appreciate the fine communication and rapport of all concerned.

Respectfully submitted,

EZRA B. MANN II, Chairman

BARBARA B. HILL, Clerk

RICHARD L. BRADLEY

Grafton County Commissioners

AUDITORS' REPORT

August 10, 1978

Board of County Commissioners
Grafton County
Woodsville, New Hampshire 03785

Gentlemen:

We have examined the financial statements of the various funds of Grafton County for the year ended June 30, 1978, listed in the foregoing table of contents. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the aforementioned financial statements present fairly the financial position of the various funds of Grafton County at June 30, 1978, and the results of operations of such funds for the year then ended in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

The accompanying supplemental data consisting of cost statements for the nursing home and jail are unaudited, but are provided as additional information for county officials.

In connection with our examination, we also (1) made a study and evaluation of the County's system of internal accounting control, (2) performed tests of compliance with the Revenue Sharing and Antirecession Fiscal Assistance Acts and regulation as required by Sections II.C.3. and III.C.3. of the Audit Guide and Standards for Revenue Sharing and Antirecession Fiscal Assistance Fund Recipients (Guide) issued by the Office of Revenue Sharing, U.S. Department of the Treasury and (3) compared the data on Bureau of Census Form RS-900 to records of Grafton County as required by Section II.C.4. of the "Guide." Our findings are set forth in special fund pages of this report.

Based on these procedures, we noted no instance of noncompliance with the regulations and no difference between Census data on Form RS-900 and the records of Grafton County for the year ended June 30, 1978.

Respectfully submitted,
JOHN E. RICH & COMPANY
Accountants and Auditors

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies

The accounts of the County are maintained on the modified accrual basis of accounting with revenue not received and expenditures not paid being accrued at year end, except accrued interest on outstanding indebtedness, which is paid together with matured indebtedness from appropriations of the following year. Inventories are recorded at cost. Expenditures for general fund fixed assets are expensed in the year of purchase.

2. Pension

The County provides for pension benefits to substantially all employees through a contributory retirement system under New Hampshire law. The law prescribes the formula for computing retirement allowances and presently does not permit advance funding of pension liabilities. Retirement allowances are paid from County funding and employee contributions. Employee contributions constitute an annuity savings fund from which a portion of the retirement allowance is paid. Pension expense for the year totaled \$30,718, determined on an actuarial basis.

3. Equipment Fund

Land, buildings and equipment are recorded at historical cost. Depreciation is com-

puted on the straight-line method over the estimated useful lives of the assets. Ranges of annual depreciation rates are as follows:

	Estimated Useful Life (Years)
Buildings and Improvements	5 to 70
Furniture and Office Equipment	5 to 15
Equipment	5 to 15
Automobile	3

When property units are retired, or otherwise disposed of, the applicable cost and accumulated depreciation thereon is removed from the property records and related asset and depreciation reserve accounts.

GRAFTON COUNTY
COMBINED BALANCE SHEET—ALL FUNDS
As at June 30, 1978

	General Fund	General Long-Term Debt	Superior Court	Property and Equipment
Assets				
Cash	\$ 303,054	\$	\$ 88,915	\$
Accounts Receivable	151,783			
Taxes Due from Towns	4,714			
Inventories	24,803			
Property and Equipment				2,628,584
Amount Required to be Provided in the Future for Retirement of Debt		1,545,000		
Prepaid Expenses	1,761			
TOTAL ASSETS	<u>\$ 486,115</u>	<u>\$ 1,545,000</u>	<u>\$ 88,915</u>	<u>\$ 2,628,584</u>

LIABILITIES AND FUND BALANCES

Liabilities				
Accounts Payable	\$ 115,226	\$	\$ 88,915	\$
Deferred Revenue	33,100			
Bonds Payable		1,545,000		
TOTAL LIABILITIES	<u>148,326</u>	<u>1,545,000</u>	<u>88,915</u>	
Fund Balances	<u>337,789</u>			<u>2,628,584</u>
TOTAL LIABILITIES & FUND BALANCES	<u>\$ 486,115</u>	<u>\$ 1,545,000</u>	<u>\$ 88,915</u>	<u>\$ 2,628,584</u>

GRAFTON COUNTY BALANCE SHEET
As at June 30, 1978

ASSETS

Cash	\$ 303,054	
Accounts Receivable	151,783	
Taxes Due from Towns	4,714	
Inventories, At Cost	24,803	
Prepaid Expenses	1,761	
TOTAL ASSETS		\$ 486,115

LIABILITIES AND FUND BALANCE

Accounts Payable	\$ 115,226	
Deferred Revenue*	33,100	
Fund Balance	337,789	
TOTAL LIABILITIES AND FUND BALANCE		\$ 486,115

**DETAILS OF CHANGES IN FUND BALANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 1978**

Balance, July 1, 1977		\$ 66,136
Add:		
Excess of Actual over Budget Revenue		280,794
Less:		
Excess of Actual over Budget Expenditures		9,141
BALANCE, June 30, 1978		\$ 337,789

*Income received fiscal year 1978, but not applicable until fiscal year 1978-79.

**GRAFTON COUNTY
GENERAL LONG-TERM DEBT
BALANCE SHEET
As at June 30, 1978**

ASSETS

Amount Required to be provided in the Future for		
Retirement of Debt		
Nursing Home	\$ 445,000	
Court House	1,100,000	
TOTAL ASSETS		\$1,545,000

LIABILITIES

Bonds Payable		
4.75%, Issued September 1, 1968, Nursing Home Addition	445,000	
6.40%, Issued September 1, 1970, Court House Building	1,100,000	
TOTAL LIABILITIES		\$1,545,000

Debt Requirement for the Year Ended June 30, 1978		\$ 45,000
Court House Building		100,000
Total Debt Requirement		<u>\$ 145,000</u>

**GRAFTON COUNTY
FEDERAL REVENUE SHARING FUNDS
RECIPIENT'S ACCOUNT NUMBER 30-1-005-005
Statement of Revenue, Expenditures and Fund Balance
For the Fiscal Year Ended June 30, 1978**

Available Funds, July 1, 1977		\$ -0-
Revenue		
Entitlements		
July 15, 1977	\$ 42,785	
October 7, 1977	44,078	
March 31, 1978	45,512	
April 7, 1978	45,512	
Total Revenue		<u>177,887</u>
Total Revenue and Balance		177,887
Expenditures		
Administration, Computer Services	3,300	
Deeds, Microfilm Equipment	9,190	
Sheriff's Department	17,958	
Social Services	47,348	
Capital Improvements, Court House	28,183	
Jail Equipment & Improvements	1,763	
Nursing Services	70,145	
Total Expenditures		<u>177,887</u>
Unencumbered Fund Balance, June 30, 1978		<u>\$ -0-</u>

**GRAFTON COUNTY
FEDERAL ANTIRECESSION FISCAL ASSISTANCE FUNDS
Statement of Revenue, Expenditures & Fund Balance
For the Fiscal Year Ended June 30, 1978**

Available Funds, July 1, 1977		\$ -0-
Revenue		
Entitlements		
July 15, 1977	\$ 2,883	
April 28, 1978	1,995	
Total Revenue		<u>4,878</u>

Total Revenue and Balance		4,878
Expenditures		
General Assistance Programs	4,878	
	<hr/>	
Total Expenditures		4,878
		<hr/>
Unencumbered Fund Balance, June 30, 1978		\$ -0-
		<hr/> <hr/>

**GRAFTON COUNTY
PROPERTY AND EQUIPMENT FUND
As at June 30, 1978**

ASSETS

Property, Plant and Equipment

Court House

Land	\$ 35,000	
Building & Improvements	1,958,330	
Furniture & Office Equipment	76,642	
Equipment	80,463	
	<hr/>	
Total	2,150,435	
Less: Accumulated Depreciation	409,708	
	<hr/>	

Net Depreciated Value

\$ 1,740,727

Nursing Home

Buildings & Improvements	1,088,830	
Equipment	113,514	
Office Equipment	3,548	
Automobile	3,724	
	<hr/>	

Total

1,209,616

Less: Accumulated Depreciation

383,908

Net Depreciated Value

825,708

Farm

Land	11,000	
Building	438,989	
Equipment	49,023	
	<hr/>	

Total

499,012

Less: Accumulated Depreciation

455,620

Net Depreciated Value

43,392

Jail

Building & Improvements	139,791	
Equipment	22,942	
	<hr/>	

Total

162,733

Less: Accumulated Depreciation

143,976

Net Depreciated Value

18,757

TOTAL ASSETS

\$ 2,628,584

FUND BALANCE

Fund Balance

\$ 2,628,584

GRAFTON COUNTY
SUMMARY OF REVENUE
COMMISSIONERS' OFFICE
For the Fiscal Year Ended June 30, 1978

	1977-78 Budget	Actual Revenue	Budget More or (less)
County Nursing Home	\$ 1,035,000	\$ 1,299,244	\$ (264,244)
County Jail	15,000	22,673	(7,673)
County Farm	162,040	184,459	(22,419)
Building Rental	2,940	3,430	(490)
Register of Deeds	100,000	134,139	(34,139)
Reimbursement of Expenditures for Support of Poor, O.A.A., Direct Relief and Board and Care of Children	3,000	6,401	(3,401)
Sheriff's Department Fees	22,500	13,650	8,850
Sheriff's Department, Merrimack County Court Costs and Miscellaneous		1,197	(1,197)
Payments on Sale of Court House	10,000	10,000	
Revenue Sharing Funds	176,352	177,887	(1,535)
Extension Service	1,000	237	763
Miscellaneous Revenue and Interest Earned	8,000	18,151	(10,151)
Antirecession Funds	8,400	4,878	3,522
	<hr/>	<hr/>	<hr/>
Subtotals	1,544,232	1,876,346	(332,114)
Surplus Used to Reduce Tax Rate	51,320		51,320
County Taxes	1,653,435	1,653,435	
	<hr/>	<hr/>	<hr/>
Totals	\$ 3,248,987	\$ 3,529,781	\$ (280,794)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

GRAFTON COUNTY
SUMMARY OF EXPENDITURES
COMMISSIONERS' OFFICE
For the Fiscal Year Ended June 30, 1978

	1977-78 Budget	Acutal Expenditures	Budget More or (less)
Administration	\$ 61,524	\$ 65,827	\$ (4,303)
County Attorney	30,427	29,727	700
Medical Referee	7,500	7,205	295
Outside Legal Fee	1,000	2,561	(1,561)
Register of Deeds	77,330	72,660	4,670
Register of Probate	27,075	25,364	1,711
Sheriff's Department	184,455	177,223	7,232
Court House Maintenance	82,360	89,597	(7,237)
Superior Court	121,760	118,897	2,863
Public Welfare	386,255	447,148	(60,893)
Extension Service	76,061	73,381	2,680
Social Services	134,817	134,817	
Interest	83,171	82,420	751
Payment on Bonds and Notes	136,709	136,709	
Capital Outlay	23,883	28,183	(4,300)
General Liability Insurance		6,688	(6,688)
Salary Adjustment Fund	5,000		5,000
Contingency Accounts	5,100	579	4,521
County Nursing Home	1,445,677	1,404,522	41,155
County Jail	182,593	188,513	(5,920)
County Farm	176,290	166,107	10,183
 Totals	 <u>\$ 3,248,987</u>	 <u>\$ 3,258,128</u>	 <u>\$ (9,141)</u>

GRAFTON COUNTY
APPORTIONMENT OF COUNTY TAX — 1977
\$1,653,435.00

	Proportion of Tax	Amount of Tax
Alexandria	\$ 10.44	\$ 17,261.86
Ashland	19.57	32,357.72
Bath	12.41	20,519.13
Benton	3.97	6,564.14
Bethlehem	22.76	37,632.18
Bridgewater	18.40	30,423.20
Bristol	36.54	60,416.51
Campton	42.01	69,460.80
Canaan	25.12	41,534.29
Dorchester	2.02	3,339.94
Easton	4.82	7,969.56
Ellsworth	1.90	3,141.53
Enfield	32.77	54,183.06
Franconia	23.70	39,186.41
Grafton	9.92	16,402.08
Groton	6.41	10,598.52
Hanover	126.89	209,804.37
Haverhill	50.01	82,688.28
Hebron	16.55	27,364.35
Holderness	35.73	59,077.23
Landaff	8.40	13,888.85
Lebanon	130.69	216,087.42
Lincoln	41.26	68,220.73
Lisbon	12.18	20,138.84
Littleton	97.44	161,110.71
Lyman	4.45	7,357.79
Lyme	22.31	36,888.13
Monroe	11.57	19,130.24
Orange	6.48	10,714.26*
Orford	14.29	23,627.59
Piermont	12.35	20,419.92
Plymouth	35.64	58,928.42
Rumney	15.46	25,562.11
Sugar Hill	16.21	26,802.18
Thornton	21.61	35,730.73
Warren	6.73	11,127.62
Waterville Valley	17.60	29,100.46
Wentworth	8.43	13,938.46
Woodstock	14.61	24,156.68
Unincorporated Places	.35	578.70
	<hr/>	<hr/>
	\$ 1,000.00	\$1,653,435.00
*Orange Overassessed		- 3,769.83
Balance due from other		
city/towns underassessed		+ 3,769.83
		<hr/>
		\$1,653,435.00
	<hr/> <hr/>	<hr/> <hr/>

GRAFTON COUNTY
DETAILS OF EXPENDITURES
COMMISSIONERS' OFFICE
For the Fiscal Year Ended June 30, 1978

Account Number		1977-78 Budget	Actual Expenditures	Budget More or (Less)
4100.00	Administration			
.00	Salaries, Commissioners	\$ 11,130	\$ 11,135	\$ (5)
.01	Salaries, Clerical	23,100	24,227	(1,127)
.10	Social Security	2,100	2,201	(101)
.12	Health Insurance	2,200	2,247	(47)
.13	Retirement	650	749	(99)
.14	Workmen's Compensation Ins.	195	49	146
.29	Contracted Services (Accountant)	7,000	7,300	(300)
.35	Printing, Binding, Books	1,800	2,566	(766)
.36	Office Supplies	200	258	(58)
.37	Dues, Licenses & Subscriptions	1,025	1,025	
.38	Postage	800	732	68
.67	Advertising & Public Relations	300	318	(18)
.68	Telephone	1,300	1,363	(63)
.70	Travel & Expenses, Commissioners	2,000	2,076	(76)
.71	Travel & Expenses, Other	2,000	2,376	(376)
.82	Equipment Repairs & Maintenance	900	1,019	(119)
.88	Equipment Rental	800	884	(84)
.97	New Equipment	100		100
	Subtotals, Administration	57,600	60,525	(2,925)
4101.00	Treasurer			
.00	Salary	1,624	1,624	
.70	Travel and Expenses	100		100
9370.00	County Delegation			
.74	Delegation Expenses	2,200	3,678	(1,478)
	Totals, Administration	61,524	65,827	(4,303)
4110.00	County Attorney			
.00	Salary, Attorney	17,013	17,013	
.01	Salary, Secretary	6,614	6,600	14
.10	Social Security	1,370	1,403	(33)
.12	Health Insurance	500	227	273
.13	Retirement	250	218	32
.14	Workmen's Compensation Ins.	30	6	24
.29	Contracted Services, Special Witness, etc.	1,500	2,149	(649)
.35	Printing, Binding, Books	300	498	(198)
.36	Office Supplies	600	225	375
.37	Dues, Licenses, Subscriptions	100	250	(150)
.38	Postage	200	182	18
.68	Telephone	800	761	39
.70	Travel and Expenses	250	135	115
.82	Equipment Repairs & Maintenance	100	60	40

Account Number		1977-78 Budget	Actual Expenditures	Budget More or (Less)
.97	New Equipment	200		200
	Computer Time Rental	600		600
	Totals, County Attorney	30,427	29,727	700
4150.00	Medical Referee			
.24	Consultant Fees & Expenses	7,500	7,205	295
4115.00	Outside Legal Services	1,000	2,561	(1,561)
4120.00	Register of Deeds			
.00	Salary, Register	19,080	19,080	
.01	Salary, Clerical	28,000	26,653	1,347
.10	Social Security	2,800	2,602	198
.12	Health Insurance	2,160	2,460	(300)
.13	Retirement	1,250	1,104	146
.14	Workmen's Compensation Ins.	55	14	41
.35	Printing, Binding, Books	4,000	2,300	1,700
.36	Office Supplies	400	247	153
.38	Postage	2,000	2,016	(16)
.68	Telephone	1,000	1,014	(14)
.70	Travel and Expenses	300	166	134
.82	Equipment Repairs & Maintenance	2,185	385	1,800
.88	Equipment Rental	3,500	3,800	(300)
.93	General Liability Ins.	800	1,035	(235)
.97	New Equipment	600	594	6
	Subtotals, Register of Deeds	68,130	63,470	4,660
	Microfilm	9,200	9,190	10
	Totals, Register of Deeds	77,330	72,660	4,670
4130.00	Register of Probate			
.01	Salary, Clerical	12,445	12,070	375
.10	Social Security	1,300	1,342	(42)
.12	Health Insurance	700	53	647
.13	Retirement	200	126	74
.14	Workmen's Compensation Ins.	20	3	17
.20	Outside Services, Legal	150		150
.35	Printing, Binding, Books	800	837	(37)
.36	Office Supplies	400	240	160
.38	Postage	1,500	1,287	213
.49	Fee Court Expense: Re Appeals	2,000	1,845	155
.68	Telephone	1,300	1,288	12
.70	Travel and Expenses	150	23	127
.71	Expenses, Lebanon Office	2,500	2,500	
.82	Equipment Repairs & Maintenance	250	283	(33)
.87	Microfilm	100	183	(83)
.88	Equipment Rentals	800	884	(84)
.93	Liability Insurance	960	834	126

Account Number		1977-78 Budget	Actual Expenditures	Budget More or (Less)
.97	Equipment	1,500	1,566	(66)
	Totals, Register of Probate	27,075	25,364	1,711
4140.00	Sheriff's Department			
.00	Salary, Sheriff	16,822	16,820	2
.01	Salary, Secretary	8,374	8,374	
	Salary, Additional Secretary	5,200	3,862	1,338
.03	Salary, Regular Deputies	56,775	56,775	
	Salary, Additional Deputies	6,525	5,063	1,462
.06	Salary, Dispatch Center	30,825	30,072	753
.10	Social Security	1,000	834	166
.12	Health Insurance	6,300	5,581	719
.13	Retirement	7,457	7,742	(285)
.14	Workmen's Compensation Ins.	3,447	712	2,735
.29	Fees, Special Female Deputy etc.	3,000	1,514	1,486
.35	Printing, Binding, Books	700	363	337
.36	Office Supplies	600	591	9
.38	Postage	600	544	56
.39	Other Supplies, Film	350	439	(89)
.52	Uniform Allowance	600	597	3
.68	Telephone	8,000	7,564	436
.70	Expense, Out of State and Miscellaneous	1,000	1,062	(62)
.71	Cruiser Maintenance & Repair	4,000	5,791	(1,791)
.72	Cruiser, Gas and Oil	6,600	5,578	1,022
.82	Equipment Repairs & Maintenance	3,000	3,276	(276)
.88	Equipment Rental	800	884	(84)
.93	Liability Insurance	630	1,394	(764)
.95	Vehicle Insurance	3,150	3,591	(441)
.97	New Equipment	8,700	8,200	500
	Totals, Sheriff's Dept.	184,455	177,223	7,232
4160.00	Court House Maintenance			
.00	Salaries	26,300	26,135	165
.10	Social Security	1,560	1,555	5
.12	Health Insurance	1,500	1,323	177
.13	Retirement	450	415	35
.14	Workmen's Compensation Ins.	670	189	481
.29	Contracted Services	1,500	285	1,215
.39	Supplies	1,500	1,607	(107)
.61	Electricity	18,000	22,691	(4,691)
.63	Water	480	480	
.65	Fuel	20,500	25,319	(4,819)
.68	Telephone	500	403	97
.80	Care of Grounds	600	623	(23)
.81	Building Repairs & Maintenance	2,500	2,089	111
.84	Plowing and Salting	800	564	236
.93	Liability Ins., Building	5,500	5,544	(44)
.97	New Equipment		375	(375)
	Totals, Court House Maint.	82,360	89,597	(7,237)

Account Number		1977-78 Budget	Actual Expenditures	Budget More or (Less)
4180.00	Superior Court			
.00	Allowance for Clerk Hire, Clerical & Bailiff Expense	67,500	69,071	(1,571)
	Less: Credits, Clerk Hire Cost	(30,000)	(37,751)	7,751
	Subtotal	37,500	31,320	6,180
.10	Social Security	3,100	3,216	(116)
.12	Health Insurance	1,400	1,306	94
.13	Retirement	2,500	1,663	837
.14	Workmen's Compensation Ins.	45	16	29
.35	Printing, Binding, Books	2,500	3,971	(1,471)
.36	Office Supplies	1,500	1,257	243
.37	Dues, Licenses, Subscriptions	150	285	(135)
.38	Postage	2,000	1,533	467
.40	Jury Payroll	30,000	27,391	2,609
.41	State vs Payroll (Witness)	2,200	5,957	(3,757)
.42	Masters' Fees	5,000	7,164	(2,164)
.43	Court Stenographers' Fees/Expenses	25,000	26,673	(1,673)
.68	Telephone	2,200	2,669	(469)
.70	Travel & Expenses, Clerk of Court	2,000	459	1,541
.71	Travel & Expenses, Bailiff	1,500	1,868	(368)
.82	Equipment Repairs & Maintenance	175	366	(191)
.88	Equipment Rental	800	884	(84)
.93	Liability Insurance	750	293	457
.97	New Equipment	1,440	606	834
	Totals, Superior Court	121,760	118,897	2,863
4190.00	Public Welfare			
.00	Salaries, Caseworkers	10,500	10,213	287
.10	Social Security	600	579	21
.14	Workmen's Compensation Ins.	15	2	13
.29	Contracted Services, Lebanon Rent	1,740	1,705	35
.35	Printed Forms	400	214	186
.39	Supplies	300	243	57
.53	Direct Assistance	65,000	70,833	(5,833)
.55	Supplemental OAA & APTD	20,000	24,490	(4,490)
.56	Intermediate Nursing Care			
	At County Home	143,000	173,999	(30,999)
	Outside County Home	102,000	127,525	(25,525)
.57	Soldiers' Aid	5,000	2,571	2,429
.58	Board & Care of Children	35,000	33,112	1,888
.68	Telephone	700	613	87
.70	Travel and Expenses	1,000	1,049	(49)
	Termination Costs, Adoptive Cases	1,000		1,000
	Totals, Public Welfare	386,255	447,148	(60,893)
8360.00	Extension Service			
.00	Salary, Agents	31,686	31,085	601
.01	Salary, Office Clerks	17,333	16,828	505
.03	Summer Work Study	700	479	221
.10	Social Security	1,042	1,205	(163)
.12	Health Insurance	1,400	1,283	117

Account Number	1977-78 Budget	Actual Expenditures	Budget More or (Less)
.13 Retirement	565	531	34
.14 Workmen's Compensation Ins.	20	4	16
.35 Printing, Binding, Books	350	113	237
.36 Office Supplies	2,500	2,127	373
.37 Dues & Subscriptions	150	156	(6)
.38 Postage	275	148	127
.39 Other Supplies	1,000	1,118	(118)
.68 Telephone	4,800	4,731	69
.70 Travel & Expenses, Agents	12,340	12,226	114
.74 Travel & Expenses, Council	300	314	(14)
.82 Equipment Repairs & Maintenance	500	595	(95)
.87 Rental	675	242	433
.93 Liability Insurance	25	16	9
.97 New Equipment	400	180	220
Totals, Extension Service	76,061	73,381	2,680
9610.00 Social Services			
Mental Health			
Littleton	17,532	17,532	
Lebanon/Hanover	25,006	25,006	
Plymouth	12,880	12,880	
Homemaker/Home Health			
Littleton	7,900	7,900	
Plymouth	2,969	2,969	
Lebanon/Hanover	10,000	10,000	
LISTEN	3,250	3,250	
RSVP	6,600	6,600	
Upper Valley Training Center	3,500	3,500	
Youth House Association	4,500	4,500	
Senior Meals on Wheels	39,480	39,480	
Ammonoosuc Family Planning	1,200	1,200	
Totals, Social Services	134,817	134,817	
Miscellaneous Other Expenditures			
Interest			
9100.92 Tax Anticipation Notes	8,800	8,024	776
9110.92 Long-Term & Serial Notes	771	771	
9120.92 Bonded Debt	73,600	73,625	(25)
Principal			
9160.90 Long-Term & Serial Notes	36,709	36,709	
9170.90 Bonded Debt	100,00	100,00	
Capital Outlay			
9200.00 Ceiling Repair		861	(861)
Renovate Air Conditioning	18,000	21,987	(3,987)
Drainage, Rear of Courthouse	3,433	3,059	374
Island, Land Improvement	2,000	2,276	(276)
Repair Rug Seams	450		450
9500.00 General Liability Insurance		6,688	(6,688)
9700.00 Salary Adjustment Fund	5,000		5,000

Account Number		1977-78 Budget	Actual Expenditures	Budget More or (Less)
9900.00	*Contingency Accounts	5,100	579	4,521
	County Nursing Home	1,445,677	1,404,522	41,155
	County Jail	182,593	188,513	(5,920)
	County Farm	176,290	166,107	10,183
	Totals, Miscellaneous Other Expenditures	<u>2,058,423</u>	<u>2,013,721</u>	<u>44,702</u>
	TOTALS	<u>\$ 3,248,987</u>	<u>\$ 3,258,128</u>	<u>\$ (9,141)</u>
	*Contingency Accounts			
	Sheriff	\$ 3,000	\$ 166	\$ 2,834
	Jail	1,000	18	982
	Farm	500	175	325
	Attorney	600	220	380
		<u>\$ 5,100</u>	<u>\$ 579</u>	<u>\$ 4,521</u>

**DETAIL OF
PUBLIC WELFARE ASSISTANCE PAYMENTS**

Towns	Direct Relief	Soldiers Aid
Ashland	\$ 749	\$
Benton	193	
Bethlehem	3,929	1,162
Bristol	168	
Campton	25	60
Canaan	5,145	
Enfield	7,649	
Grafton	698	
Groton		115
Hebron	216	
Hanover	1,412	
Haverhill	2,372	366
Holderness	917	
Landaff	321	
Lebanon	34,627	672
Lincoln	31	
Lisbon	1,511	107
Littleton	3,624	
Lyme	252	89
Monroe	112	
Orford	350	
Plymouth	664	
Rumney	3,468	
Thornton	12	
Warren	190	
Woodstock	999	
	\$ 69,634*	\$ 2,571

DETAIL OF ASSISTANCE PAYMENTS

1977	No. Persons	Direct Relief	Soldiers Aid	Board & Care of Children	No. Children
July	131	5,508	196	2,315	25
August	133	4,963	284	2,525	26
September	113	4,694	671	2,351	25
October	43	1,040	47	2,631	28
November	104	5,773	324	2,265	23
December	166	8,859	171	3,502	31
1978					
January	94	4,121	110	2,569	27
February	141	6,009	242	2,326	26
March	212	13,380	428	2,942	29
April	74	2,630	98	2,554	26

May	130	5,715	2,377	25
June	142	6,942	2,755	27
		<u> </u>	<u> </u>	
		\$ 69,634*	\$ 2,571	\$ 31,112
June 30,				
1978-Acct. Payable			<u> </u>	2,000
			<u> </u>	\$ 33,112

*Account 4190.53:	70,833	
	<u> </u>	-1,199 FY 77 Credit
	69,634	

DELEGATION EXPENSES

Ira E. Allen	\$	43.80
*Rita C. McAvoy		247.50
Kathleen W. Ward		21.90
George H. Cate		40.50
Anthony Pepitone		187.20
*Fred W. Snell		222.75
W. Murray Clark		-0-
*Betty Jo Taffe		384.75
*Paul I. LaMott		341.30
**Ezra B. Mann II		15.90
Glyneta B. Thomson		-0-
*Myrl R. Eaton		207.90
Carol Stomberg		32.10
Michael S. Woodard		157.50
*Harold V. Buckman		385.50
Malcolm Taylor		-0-
John K. Gemmill		31.20
Robert Dearborn		57.00
Neil F. McIver		28.50
*Bruce C. Rounds		428.40
Mary P. Chambers		26.40
*Marion L. Copenhaver		316.80
Michael R. Cornelius		26.40
Elizabeth L. Crory		26.40
Frederick C. Aldrich		55.80
Roger M. Duhaime		27.90
Ralph Degnan Hough		27.90
*James L. Logan		309.00
Madeline G. Townsend		27.90
		<u> </u>
TOTAL	\$	3,678.20

*Executive Committee

**Commissioner—zero expense except
on Study Committee

REPORT OF GRAFTON COUNTY NURSING HOME ADMINISTRATORS

Honorable Board of Commissioners:

As usual, the past year has been busy and diversified.

At the nursing home, we continue to have a full census with a waiting list.

Annual accreditation surveys were conducted by the New Hampshire Bureau of Health Care Facilities Administration, and the nursing home was granted continuing certification. These surveys are performed yearly to assure that the home is in compliance with all Medicaid laws and regulations. Under these regulations, we have a host of ancillary services to our patients, such as physical and recreational therapy; social services; dental and dietetic consultants; as well as mental health clinicians.

Very active this year, was the Grafton County Nursing Home Association which continues to provide funds and volunteers for bingo, field trips, movies, etc. It also serves as liaison between the County and the Community.

The Kenneth Bell Memorial Park was dedicated in May 1973. This mini-park provides a barrier free outdoor garden for all patients, including those confined to wheelchairs.

During the year, Grafton County hosted seven workshops sponsored by the federally-funded Project Comet. These sessions were open to sister facilities and were well attended.

The Woodsville Water and Light Company installed an alarm in the Jail office so our staff can monitor the depth of the Route 112 Reservoir.

Maintenance Department personnel constructed a new entrance for the Jail building for better access to the dining room. They also replaced the waterline in the tunnel and wire-meshed the pipes. They replaced two major door locks and provided repairs to plumbing, etc. during the year.

The whole jail interior was painted by inmate labor.

An all-day workshop on "Hostages" was conducted in March by the New Hampshire State Police. Their S.W.A.T. team provided valuable information to our staff, as well as to other law enforcement agencies attending.

Reverend Alan McCain and Mrs. Susan Briggs provided tutoring for eight inmates, who went on to obtain high school equivalency diplomas while incarcerated.

The federal grant to provide female correctional officers for women prisoners was funded at 50% level.

With the impending federal regulations, Grafton County is well on its way to compliance already. All correctional officers have had a minimum of 80 hours of outside training; a Grievance Committee has been meeting with the Superintendent monthly for over a year (this consists of three inmates representing all inmates); a Disciplinary Board with community representation, has been in place for months. (This affords any reprimanded inmate the opportunity to have a hearing before being disciplined.) A television set; new mattresses, book shelves and a set of small individual personal property lockers were provided for inmates.

The Work Release Program has been used by 7 inmates in the past year and many inmates served their sentences on weekends only.

The farm has been producing well. During the year we slaughtered 20 steers and 16 utility cows for consumption at the nursing home. We also sold 14 head at cattle sales, averaging \$1,100.00 per head, with the top sale bringing \$2,300.00. Milk production will hit 1,200,000 pounds, while maintaining 3.9 butter fat average. Demand for piglets constantly exceeds our supply.

We had the barn yard cemented, using maintenance department personnel, and we purchased a John Deere tractor.

Our Staff is to be complimented. Their expertise, dedication and loyalty are what make the Complex work. We take this opportunity to also commend the Clergy and the

Community for their participation and concern. We have enjoyed working with your Board and your office staff and appreciate the many courtesies extended, as well as your continued understanding and support.

Respectfully submitted,

WILLIAM SIEGMUND
Administrator

IRENE SIEGMUND
Co-Administrator

GRAFTON COUNTY
DETAILS OF REVENUE—NURSING HOME
For the Fiscal Year Ended June 30, 1978

5020.00	Room/Board from Social Security and Retirement	\$ 198,000	\$ 213,068	\$ (15,068)
5021.00	Room/Board from State	834,000	1,082,415	(248,415)
5029.00	Miscellaneous	3,000	3,761	(761)
	TOTALS	\$1 ,035,000	\$ 1,299,244	\$ (264,244)

DETAILS OF EXPENDITURES—NURSING HOME
For the Fiscal Year Ended June 30, 1978

5100.00	Administrative			
.01	Salary, Administrator	\$ 16,960	\$ 16,923	\$ 37
.02	Salary, Co-Administrator	11,649	11,624	25
.03	Salary, Clerical	20,570	20,688	(118)
.04	Salary, Purchasing	7,700	7,812	(112)
.10	Social Security	52,300	56,354	(4,054)
.12	Health Insurance	38,550	38,625	(75)
.13	Retirement	12,000	14,921	(2,921)
.14	Workmen's Compensation Ins.	28,600	7,234	21,366
.17	Education & Conference	1,400	1,405	(5)
.35	Printing, Binding, Books	400	306	94
.36	Office Supplies	2,000	1,464	536
.37	Dues, Licenses, Subscriptions	600	500	100
.38	Postage	900	609	291
.67	Advertising & Public Relations	250	227	23
.68	Telephone	3,400	3,452	(52)
.70	Travel Expenses, Reimbursed	400	474	(74)
.71	Travel Expenses, Station Wagon	775	723	52
.82	Equipment Repairs & Maintenance	200	313	(113)
.90	Principal on Bond	45,000	45,000	
.91	Interest on Bond	22,305	22,276	29
.93	Insurance, Building	3,400	2,834	566
.96	Building Addition/Major Renovations	200	224	(24)
.97	New Equipment	19,580	20,888	(1,308)
	Totals, Administrative	289,139	274,876	14,263
5130.00	Dietary			
.01	Salaries	\$ 105,000	\$ 110,809	\$ (5,809)
.39	Supplies	9,875	7,867	2,008
.50	Food Supplies	128,000	104,698	23,302
.52	Gas	1,075	997	78
	Totals, Dietary	243,950	224,371	19,579

5140.00	Nursing Services			
.01	Salary, Director	11,300	11,158	142
.02	Salary, Charge Nurse	9,900	9,355	545
.03	Salaries, RN's & LPN's	145,800	146,981	(1,181)
.04	Salaries, Aides/Orderlies	380,000	376,376	3,624
.05	Salaries, Restorative Nursing	28,000	30,882	(2,882)
.36	Supplies, Restorative Nursing	3,000	2,021	979
.39	Supplies	17,000	21,025	(4,025)
	Totals, Nursing Services	<u>595,000</u>	<u>597,798</u>	<u>(2,798)</u>
5150.00	Plant			
.01	Salaries	55,250	51,775	3,475
.61	Electricity	15,900	14,183	1,717
.62	Gas	110	83	27
.63	Water	3,100	2,840	260
.65	Fuel	59,500	55,956	3,544
.81	Building Repairs & Maintenance	10,000	7,665	2,335
.83	Unallocated Repairs & Maint.	2,400	4,770	(2,370)
	Subtotals	<u>146,260</u>	<u>137,272</u>	<u>8,988</u>
	Less: Amount Allocated to Acct. Numbers 6100.60 & 7100.60	<u>(28,772)</u>	<u>(26,500)</u>	<u>(2,272)</u>
	Totals, Plant	<u>117,488</u>	<u>110,772</u>	<u>6,716</u>
5160.00	Laundry			
.01	Salaries	37,000	32,670	4,330
.39	Supplies	7,300	6,338	962
.78	Linen Purchases	6,500	5,716	784
	Totals, Laundry	<u>50,800</u>	<u>44,724</u>	<u>6,076</u>
5170.00	Housekeeping			
.01	Salaries	85,000	88,096	(3,096)
.39	Supplies	7,800	7,805	(5)
	Totals, Housekeeping	<u>92,800</u>	<u>95,901</u>	<u>(3,101)</u>
5180.00	Physicians & Pharmacy			
.01	Salaries	\$ 12,300	\$ 11,433	\$ 867
.33	Drugs	28,000	30,420	(2,420)
.34	Oxygen	600	867	(267)
.59	Medical/Dental	500	501	(1)
	Totals, Physicians and Pharmacy	<u>41,400</u>	<u>43,221</u>	<u>(1,821)</u>
5190.00	Special Services			
.02	Salary, Social Worker	7,700	7,961	(261)
.23	Consultants	1,600	1,119	481
.28	Funeral & Cemetery Expenses	1,000	324	676

.29 Clergymen	1,000	960	40
.52 Clothing & Supplies for Residents	3,800	2,495	1,305
Totals, Special Services	15,100	12,859	2,241
TOTALS	\$ 1,445,677	\$ 1,404,522	\$ 41,155

**GRAFTON COUNTY
DETAILS OF REVENUE—JAIL
For the Fiscal Year Ended June 30, 1978**

6040.00 Miscellaneous	\$ 15,000	\$ 22,673	\$ (7,673)
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**DETAILS OF EXPENDITURES—JAIL
For the Fiscal Year Ended June 30, 1978**

6100.00			
.01 Salaries	\$ 78,000	\$ 73,434	\$ 4,566
.01a Salaries, Female			
Correctional Officers	17,300	20,558	(3,258)
.09 Employee Uniforms	850	829	21
.10 Social Security	5,800	5,031	769
.12 Health Insurance	3,660	4,651	(991)
.13 Retirement	1,700	2,229	(529)
.14 Workmen's Compensation Ins.	4,950	1,191	3,759
.17 Education & Conferences	175	149	26
.23 Consultants	1,000	640	360
.25 Medical Services	2,600	2,727	(127)
.39 Supplies	2,300	2,412	(112)
.51 Meals	31,840	42,737	(10,897)
.52 Prisoner Clothing/Supplies	4,800	6,501	(1,701)
.59 Medical/Dental	1,500	704	796
.60 Plant Operation	23,018	21,200	1,818
.81 Repairs & Maintenance	1,000	1,118	(118)
.93 Liability Ins., Building	200	639	(439)
.96 Building Improvements/ Renovations	1,500	1,321	179
.97 New Equipment	400	442	(42)
TOTALS	\$ 182,593	\$ 188,513	\$ (5,920)

GRAFTON COUNTY
DETAILS OF REVENUE—FARM
For the Fiscal Year Ended June 30, 1978

7050.00	Sale of Milk	\$ 110,000	\$ 113,047	\$ (3,047)
7052.00	Sale of Livestock	15,000	21,140	(6,140)
7055.00	Sale of Wood	1,500	3,966	(2,466)
7056.00	Produce to County Home	31,000	39,533	(8,533)
7058.00	House Expenses Reimbursed	4,290	2,998	1,292
7059.00	Miscellaneous	250	3,775	(3,525)
	TOTALS	\$ 162,040	\$ 184,459	\$ (22,419)

DETAILS OF EXPENDITURES—FARM
For the Fiscal Year Ended June 30, 1978

7100.00				
.01	Salaries	\$ 46,500	\$ 46,139	\$ 361
.09	Employee Maintenance	6,000	4,901	1,099
.10	Social Security	2,750	2,750	
.12	Health Insurance	3,350	2,587	763
.13	Retirement	1,200	1,127	73
.14	Workmen's Compensation Ins.	2,310	616	1,694
.26	Veterinary's Fees	2,000	2,345	(345)
.27	Breeding, Testing, Registration	2,600	3,695	(1,095)
.39	Supplies	3,000	3,076	(76)
.60	Plant Operations	5,755	5,300	455
.67	Advertising & Public Relations	400	271	129
.72	Gas, Oil, etc.	5,500	5,550	(50)
.73	Vehicle Repairs & Maintenance	2,000	2,366	(366)
.76	Seed, Fertilizer, Spray	10,500	7,293	3,207
.77	Feed, Dairy	45,500	47,150	(1,650)
.78	Bedding and Sawdust	1,500	1,009	491
.79	Feed, Swine	6,700	6,099	601
.81	Building Repairs & Maintenance	800	225	575
.82	Equipment Repairs & Maintenance	2,000	2,261	(261)
.85	Real Estate Tax	5,500	5,747	(247)
.93	Liability Insurance, Building and Equipment	1,000	1,467	(467)
.96	Dike Repairs & Maintenance	800	545	255
.97	New Equipment	2,625	1,434	1,191
	New Equipment, Tractor	16,000	12,154	3,846
	TOTALS	\$ 176,290	\$ 166,107	\$ 10,183

GRAFTON COUNTY
COST STATEMENT—NURSING HOME
For the Fiscal Year Ended June 30, 1978
(Unaudited)

Supplemental Data

	Amount	Cost Per Patient Day
Administrative	\$ 274,876	5.67
Dietary	224,371	4.63
Nursing	597,798	12.33
Plant	110,772	2.28
Laundry	44,724	.92
Housekeeping	95,901	1.98
Physicians and Pharmacy	43,221	.89
Special Services	12,859	.27
	TOTAL COSTS	28.97
	\$ 1,404,522	48,480
Patient Days		<u>48,480</u>

COST STATEMENT—JAIL
For the Fiscal Year Ended June 30, 1978
(Unaudited)

Supplemental Data

	Amount	Cost Per Inmate Day
Salaries	\$ 93,992	\$ 9.64
Social Security	5,031	.52
Health Insurance	4,651	.48
Retirement	2,229	.23
Workmen's Compensation	1,191	.12
Medical Services	2,727	.28
Consultants	640	.07
Meals	42,737	4.38
Education and Conferences	149	.02
Plant Operation	21,200	2.17
Repairs and Maintenance	1,118	.11
Jail Supplies	2,412	.25
Prisoner Clothing and Supplies	6,501	.67
Employee Uniforms	829	.08
Medical/Dental	704	.07
Building Improvements/Renovations	1,321	.13
New Equipment	442	.04
Liability Insurance, Building	639	.06
	TOTAL COSTS	19.32
	\$ 188,513	9,755
Inmate Days		<u>9,755</u>

GRAFTON COUNTY PATIENT FUNDS
STATEMENT OF RECEIPTS, DISBURSEMENTS & FUND BALANCE
For the Fiscal Year Ended June 30, 1978

Balance, July 1, 1977		\$ 69,678
Receipts		
Includes pension & social security payments, gifts by families, relatives and friends)		47,938
		117,616
Disbursements		
(Includes transfers to nursing home to pay for patient care and patient's own personal needs)		45,304
		45,304
Balance, June 30, 1978		\$ 72,312*
*Held as follows:		
Checking Account	\$ 31,771	
Savings Account	40,541	
	72,312	
Balance, June 30, 1978		\$ 72,312**
**Composed as follows:		
Patient Personal Accounts	\$ 31,771	
Patient Burial Accounts	40,541	
	72,312	
Balance, June 30, 1978		\$ 72,312*

**INMATES OF GRAFTON COUNTY
HOUSE OF CORRECTION
July 1, 1977 - June 30, 1978**

(By Date of Admission)

Name	Crime	Age	Time Served Weeks	Days
Wright, Leonard J.,	Criminal Trespass	24	17	5
Allen, Douglas, O.W.L. &	Reckless Dr.	19	16	3
Newman, Stephen,	Hold for Federal Auth.	49	25	2
Lee, Stanley,	Burglary	29	16	4
Donley, Mark A.,	Assault & Forgery	24	3	0
Richards, William J.,	Resisting Arrest	39	2	6
Lafoe, Peter A.,	Breaking & Entering	18	14	0
Duguay, William R.,	Criminal Trespass	18	2	5
Chase, Wayne A.,	Contempt of Court	19	0	5
Bennett, Steven W.,	Possession of Controlled Drug	18	1	3
Kelly, Steven A.,	Assault on Police Officer	28	12	5
Jenks, Richard D.,	Assault & Burglary	22	4	5
Chase, Wayne A.,	Del. of Articles Proh.	19	1	3
Grant, Gary E.,	Burglary	20	1	5
Blanchette, Donna M.,	Illegal Sale of Cont. Drug	22	14	2
Karrer, Tana,	Contempt of Court	19	1	0
Riley, Shawn M.,	Bail Jumping—O.A.R.			
	D.W.I.—O.A.R. 2nd	25	13	5
Moody, Theodore Jr.,	Criminal Mischief	25	2	6
Adams, Kenneth,	Contempt of Court	31	8	4
Bishop, Kenneth,	Intoxication	47	2	6
Tremblay, Paul E.,	Kidnapping	27	11	5
Moody, Theodore N. Jr.,	Violation of Probation	25	10	1
Palmer, Samuel S.,	Disorderly Conduct	47	3	0
Richards, William J.,	Contempt of Court	39	0	6
Chevalier, Edmond C.,	Burglary	31	10	6
Daigle, John J.,	D.W.I. 2nd	20	1	1
Dennis, Douglas E.,	Sale of Controlled Drug	20	1	3
Schmidt, William P.,	Issuing Bad Checks	41	10	5
Heath, Michael,	Forgery	24	10	4
Jory, Jack,	Reckless Operation & Disobeying Officer	21	3	3
Becker, Gerald F.,	Attempted Burglary	20	9	6
Smith, Dale A.,	Burglary	22	2	6
Papineau, James,	Assault—2 counts			
	Criminal Trespass	22	8	6
Nieuwendaal, Gerald,	Theft of Services	30	1	3
Chase, Wayne A.,	Del. of Articles Prohibited &			
	Contempt of Court—2 Counts	19	8	2
Wanitzky, Edward J.,	Larceny	26	2	6
Smith, North C.,	O.A.R.	22	4	6
Mardin, Brian,	Assault	20	22	6
Sheehan, JoAnne,	Criminal Trespass	29	2	6
Sebek, Anezka,	Criminal Trespass	27	0	4
Lippie, Patricia,	Criminal Trespass	22	0	4
Doran, Judith,	Criminal Trespass	25	0	4
Gage, Margaret,	Criminal Trespass	32	0	4
Freudenthal, Millie,	Criminal Trespass	28	2	6

Kilton, David R., Assault	26	3	6
McGuire, John H. Jr., Assault on Police Officer	26	1	0
Waldman, Bruce, Concealment of Merchandise	18	0	1
Richards, William J., Intoxication	39	0	2
Noyes, Clyde, Receiving Stolen Property	20	1	2
Sargent, George, Assault	24	1	2
Allen, Douglas R., False Fire Alarm	19	0	5
Simard, Gaetan J., O.A.R.	18	0	4
Ferdinand, Rodney, Assault	38	28	3
Sanville, David A., Simple Assault	20	31	1
Shorey, Dwight F., Forgery	23	10	4
Delong, Gary, Violation of Probation	31	8	4
Duguay, William R., Criminal Trespass	18	14	5
Gilbert, O'Brien, Theft	18	24	5
Parker, Zakian T., Violation of Probation	19	1	3
King, Paul A., Robbery—Class A	27	22	0
Patten, Theophile, Burglary & Stolen Property	19	2	6
LaFoe, Peter A., Violation Probation, Giving Beer to Minors, & Cruelty to Animals	18	17	0
Gonzalez, Edward, Narcotics	39	15	6
Roszbach, John A., Criminal Trespass	28	2	6
Brooks, Roger L., Theft	19	1	0
Stokes, William E., Intoxication	52	0	5
Judd, Bruce F., Burglary & Theft of Firearm	27	13	4
Palmer, Samuel S., Intoxication	48	2	6
Shambo, Gerald A., Transfer from Sullivan County	38	12	2
McLaughlin, Robert A., Assault	45	2	6
Briggs, Mark D., Criminal Trespass	20	1	0
Patten, Theophile P., Criminal Mischief	19	11	1
Adams, Kenneth A., Capais (Contempt)	33	5	5
Shorey, Dwight F., Violation Probation	24	10	2
Rollins, Roger L., Criminal Trespass	18	9	4
DeGrace, David L., Misdemeanor Riot	25	8	6
Allen, Stephen G., Unauthorized Use of Vehicle Bail Jumping—Theft of Unauthorized Taking	24	11	1
Chisholm, John D., Unauthorized Use of Vehicle	40	8	2
Moses, Stewart R., Sale of Controlled Drug	20	2	4
Dacey, Rowena, Criminal Mischief	33	1	0
Provencal, William, Burglary	23	6	3
O'Connor, Joseph T., Criminal Trespass	19	0	6
Savage, Laura M., Criminal Trespass	18	0	6
Austin, Ray W., D.W.I. 1st	27	1	2
Jones, James A., Forgery	24	3	5
Toto, Stephen A., Criminal Trespass	27	0	2
Bennett, Lance E., Burglary	20	3	5
LaClair, Robert, Forgery	39	3	4
Casey, Michael J., D.W.I. & Bail Jumping	34	0	2
Hall, Darrell R., Burglary	18	2	6
Arellano, Patrick, Burglary	31	2	6
Rainwater, Billy, Disorderly Conduct	36	2	5
Bedell, Ralph H. Jr., Burglary Class B	24	2	4
Tullar, Linda, Violation of Probation	18	2	1
Osmar, Randall V., Receiving Stolen Property	21	0	5
Beach, Patrick, Sexual Assault	19	0	5
Dolley, Daniel R., Knowingly Present	19	0	1
Worrall, Phyllis P., Escape—Non-payment of fine	28	0	1

NOTE: Time served figures are for the fiscal year only; not actual length of sentence for some inmates.

House of Correction

Total Inmate Days	4282
Total Number of Inmates	101

Jail

Total Inmate Days	2823
Total Number of Inmates	271

**GRAFTON COUNTY
IN ACCOUNT WITH THE CLERK OF
SUPERIOR COURT
For the Year Ending June 30, 1978**

Allowance for Clerk of Superior Court	\$ 31,032.12	
Clerical Expense in Office	30,570.00	
Bailiff Expense	7,080.00	
Miscellaneous Cash Disbursements	4.84	
Return of Bail Previously Forfeited to County	150.00	
Return of Bondsman's Fee (RSA 598-A)	100.00	
TOTAL CHARGES		\$ 68,936.96
Income from Fees:		
Naturalization	\$ 150.00	
Transfers to Supreme Court	979.68	
Entry Fees	11,674.00	
Passport Fees	459.00	
All Other Fees	8,037.46	
TOTAL FEES		\$ 21,300.14
Fines, Costs, Bail Forfeitures	14,995.00	
Miscellaneous County Credits	1,456.74	
TOTAL CREDITS		\$ 37,751.88
Payment by County Orders to Clerk for Excess Charges		\$ 31,185.08

Respectfully submitted,
MICHAEL L. SLIVE, Clerk

**GRAFTON COUNTY SUPERIOR COURT
STATEMENT OF CASH RECEIPTS & DISBURSEMENTS
For the Fiscal Year Ended June 30, 1978**

Cash Balance, July 1, 1977	\$ 114,953
Receipts	
Bail and Bonds	\$ 90,406
Fees	21,300
Fines	14,995
Miscellaneous	2,715
Commissioners' Office	31,320
Total Receipts	160,736
Total Receipts and Balance	275,689
Disbursements	
Clerk Hire, Clerical & Bailiff Expenses	69,071
Bail and Bonds Returned	117,703
Total Disbursements	186,774
Cash Balance, June 30, 1978	\$ 88,915

REPORT OF THE GRAFTON COUNTY ATTORNEY

July 1, 1977 to June 30, 1978

The past year has seen the innovation of two programs recommended by the Judicial Planning Committee. The first was the establishment of two assistant prosecutors for the purpose of prosecuting cases in the district courts. Thus, every district and municipal court with the exception of Plymouth, Bristol and Hanover (which has its own prosecutor), has had the services of a trained attorney to assist in the prosecution of cases which were formerly handled by police officers. This experimental one-year program was funded entirely by Law Enforcement Assistance Administration funds. The program was initiated at the request of local departments which felt that the several weeks of training at the Police Academy was inadequate compared with the several years of law school training that the defendant's legal representative in the district court has obtained. This program has been generally well received by the public and the police departments handling cases in district and municipal courts.

The second innovation was the recalling of the Grand Jury towards the end of the Fall Term in an effort to reduce case processing time and court delay. Formerly, there was no Grand Jury between the second week of September and the first week of April. Under the new system, trial dates can be advanced as much as six months for those crimes brought into Superior Court after the first Fall sitting of the Grand Jury.

The Judicial Planning Committee in its comprehensive plan for the year 1979 has recommended that more counties follow the example of Rockingham County and establish the office of full-time prosecutor. I have generally opposed this suggestion feeling that the present system of a part-time prosecutor as is followed in Grafton County or a part-time prosecutor with a full-time assistant as is followed in many of the other counties should be sufficient to meet the needs of our citizens. The arguments of the Judicial Planning Committee in favor of a full-time prosecutor are, however, quite persuasive and should be studied in detail by the County Delegation, in view of the growing caseload and rapidly increasing population of the southern part of the County.

Although the Computerized docket management system is due to be terminated at the end of the year, it is being transferred to the Office of the Clerk where it is hoped it can be expanded to ultimately handle civil as well as criminal cases.

Respectfully submitted,

JOHN M. A. ROLLI

Grafton County Attorney

**REPORT OF THE
GRAFTON COUNTY SHERIFF'S DEPARTMENT
July 1, 1977 to June 30, 1978**

Honorable Chairman of the Grafton County Delegation, Delegation Members, Grafton County Commissioners and Voters of Grafton County:

As Sheriff of Grafton County, I respectfully submit the following report of the activities of the Grafton County Sheriff's Department. Itemized lists of these activities accompany this report.

During the past two years, the following improvements in the Grafton County Sheriff's Department, and the 24 Hour Dispatch-Communications System have been introduced:

1. An entirely new record system was designed and implemented, including cross references by victim, crime, and town, for better record retrieval.
2. In conjunction with the record system, Grafton Sheriff's Office began reporting crime statistics to the Uniform Crime Reporting section of the New Hampshire State Police, as part of the national crime reporting system. Logs and forms were designed to better log all activity of the Sheriff's Department for more accurate records and annual reports.
3. A new deputy position was created for the Lebanon-Canaan-Hanover area.
4. A cooperative agreement between the Sheriff's Department and the White Mountain National Forest was entered into, with the Sheriff's Department providing part-time mobile patrols of Federal Campgrounds, and a walking patrol of National Forest trails. Funds are provided by the White Mountain National Forest.
5. Several recorders were added to Dispatch, so that all phones and radio messages are recorded on tape.
6. All ambulances in the County were permitted to have the capability of the county police frequency for interface purposes, and to increase protection to the crews when on a run.
7. A cooperative agreement between the Sheriff's Department and the Twin State Fire Mutual Aid system was entered into, and the Sheriff's Department will provide dispatching services to seventeen fire departments for a yearly fee. Start up time will be in the near future.
8. A micro fiche viewer was added to dispatch, to permit the rapid looking up of motor vehicle listings, by plate, owners name, or VIN.
9. Additional closed circuit TV equipment was added, so that Dispatch may monitor the front and rear doors of the Court House after hours. Intercom, electric door locks and a unique motion detector device was installed on one TV camera, that alerts the dispatcher to look at the screen when someone moves on the screen.
10. A duress alarm is being installed in the Court room, plus other key points in the Court House, which will alert Dispatch to trouble in the Court rooms.
11. We have provided deputies each year to assist the State at the Seabrook nuclear plant confrontation.

I would like to take this opportunity to especially thank the Governor's Commission on Crime and Delinquency and the United States Forestry Service. By virtue of their funding, this department was able to furnish the people of Grafton County additional services, which are so vital to the Criminal Justice System.

I would also like to take this opportunity to thank all the law enforcement agencies for their cooperation and assistance during this past year.

Respectfully,
HERBERT W. ASH
Grafton County Sheriff

CIVIL PROCESS

Served by the Grafton County Sheriff's Department for the following periods:

July 1, 1977 to September 30, 1977	242
October 1, 1977 to December 31, 1977	310
January 1, 1978 to March 31, 1978	424
April 1, 1978 to June 30, 1978	393

1977 CRIMINAL ACTIVITY

Total of 231 principal cases in 1977

1	Rape	
24	Burglary	
11	Larcenies	
5	Motor vehicle thefts	
1	Arson	
114	Fraud by check (\$16,655)	Recovered \$12,463
29	Non-supports	
19	Violations of Probation	
8	Untimely Deaths	
190	Assists to agencies	
	(Traffic, backup, fires, etc.)	
530	Transports	
	33 Y.D.C.	
	40 N.H. State Hospital	
	10 N.H. State Prison	
	Stolen Property \$48,733	
	Recovered \$16,670	
	Recovered property for others \$4,704	
70	Adult arrests for Sheriff Office cases	
21	Adult arrests for Other agencies	
9	Juvenile arrests	
3	Missing Persons	
2	Drug Cases	

CRIMINAL ACTIVITY

January 1, 1978 to June 30, 1978

Total of 205 cases 1st 6 months, showing a 70% increase

Principal cases along with the percentage increase over the first six months of last year.

28	Burglaries	+100%
7	Larcenies	+ 80%
92	Fraud by Check	+ 60%
		Amount: \$7,095 Recovered: \$4,181
19	Non supports	+ 30%
139	Assists to other agencies	+ 95%
291	Transports	+ 40%
39	Arrests for Sheriff's Department	
	(34 last year this time)	
19	Arrests for Other Agencies	
	(10 last year this time)	
	Stolen Property: \$21,993	
	(Four times the amount of last year this time)	
	Stolen Property Recovered: \$18,538	
	(Four times the amount of last year this time)	

24 HOUR DISPATCH ACTIVITY
YEAR OF 1977

Radio Transmissions from Dispatch	231,357
Radio Messages Logged	98,738
Incoming Telephone Calls	15,506
Outgoing Telephone Calls	5,733
Total Telephone Calls handled by Dispatch	21,239
Requests for Motor Vehicle Listings	3,071
Requests for Stolen or Wanted Checks	1,479
Wanted or Stolen "Hits"	10

Substantial increases in all categories have been noted in the first six months of 1978, ranging from a plus 20% in radio transmissions to approximately a plus 40% in Motor Vehicle Listings.

CATHOLIC CHAPLAIN'S REPORT

To the Commissioners of Grafton County:

As Catholic Chaplain at Grafton County Home I would like, at this time, to make my report as to my activities and services rendered to the Home this past year.

My services consist of visits to the patients, administering the Sacrament of the Sick to those in need; offering the Holy Sacrifice of the Mass every First Friday of the month and visiting the County Jail whenever there is a need of my services.

As in the past, I have been very well received by Mr. and Mrs. Siegmund, the nurses and attendants at the Home. They have been very helpful to me in making my work at the Home much easier and more pleasant.

Rev. Roger P. Bilodeau
Catholic Chaplain

PROTESTANT CHAPLAIN'S REPORT

To the Commissioners of Grafton County:

I have enjoyed my second year as Protestant Chaplain to the Grafton County Home and Grafton County Jail.

I have conducted worship services for residents on Sunday afternoons in rotation with area clergy. I have led Bible study for residents on Thursday mornings. I visit residents and patients on a regular basis and the County Jail when requested.

I would like to thank all those who work at the County Home for their caring for the residents and patients, and for the help they have given me. I extend a special thank you to Mr. and Mrs. Siegmund for their support and help.

Respectfully submitted,
Rev. Huntley Halvorson
Protestant Chaplain

REPORT OF GRAFTON COUNTY COOPERATIVE EXTENSION SERVICE

Cooperative Extension—What is it?

What does it mean to the people of Grafton County?

Cooperative Extension is:

- An informal education organization for all ages functioning outside the classroom.
- A source of factual information which forms a basis for decision making by the people.
- A network of County offices which are accessible to and subject to the guidance and control of local people.
- Cooperatively financed by federal, state and county governments.
- Guided by local people in establishing program priorities.
- Practical and problem centered.

Your Grafton County Cooperative Extension Service is constantly striving to identify the urgent needs of the people of Grafton County. It works to serve these needs through its many and varied educational programs in Agriculture, Home Economics, 4-H Youth Development, Forestry and Community Resource Development.

The local governing body for the Grafton County Cooperative Extension Service is a 13-member Advisory Council made up of three elected representatives from the four lines of work and one member of the County Delegation. The Council Chairman for 1978 is Mr. George Hicks, prominent dairy farmer, Slate Ledge Road, Littleton, N.H. with a long standing interest in 4-H Youth Development. The delegation representative is Mr. Fred Snell of Lisbon.

Other Council Members at this writing are: Mr. Lloyd Cate, Warren; Mr. David Keith of No. Haverhill; Mrs. Dot Lang, Monroe; Mrs. Sylvia Wheeler, Woodsville; Mrs. Beatrice Hutchins, Rumney; Mr. George Tyler, Monroe; Mr. Richard Dearborn, Plymouth; Mr. Donald Miller, Jr., No. Haverhill; Mr. Howard Patch, Lebanon.

1978 Staff members are as follows: Glenn F. Rogers, County Agricultural Agent; Kevin B. Kennedy, Area Dairy Agent serving Grafton and Coos Counties; Muriel B. Currier, Extension Home Economist; Edwina P. Stewart, Extension Home Economist; Richard F. Fabrizio, 4-H Youth Development Agent; Marjorie Goodson, Ass't. 4-H Youth Development Agent; Leslie B. Sargent, Grafton County Forester, Kenneth Sutherland, Jr., Ass't. County Forester.

Your Extension Agents are available to work with all the people of Grafton County—our services and assistance are only limited by the time available.

Respectfully submitted,

LESLIE B. SARGENT
Grafton County Coordinator

GRAFTON COUNTY COOPERATIVE EXTENSION SERVICE
SUMMARY OF EXPENDITURES

For the Fiscal Year Ended June 30, 1978

	Total	Agri- culture	Home Economist	4-H Develop- ment	Forestry	Other
Salaries						
Agents	\$ 23,347	\$ 4,752	\$ 4,571	\$ 7,852	\$ 6,172	\$
Assistants	7,738		4,173		3,565	
Clerical	17,307	4,326	4,327	4,327	4,327	
Travel						
Agents	12,226	2,144	3,625	4,040	2,417	
Other	314					314
Other Expenses						
Social Security	1,205	302	301	301	301	
Health Insurance	1,263	320	321	321	321	
Retirement	531	132	133	133	133	
Workmen's Compensation Insurance	4	1	1	1	1	
Printing, Binding, Books	113	29	28	28	28	
Office Supplies	2,127	531	532	532	532	
Dues and Subscriptions	156	39	39	39	39	
Postage	148	37	37	37	37	
Other Supplies	1,118	280	280	279	279	
Telephone	4,731	1,182	1,183	1,183	1,183	
Equipment Repairs and Maintenance	595	148	149	149	149	
Rental	242	60	60	61	61	
Liability Insurance	16	4	4	4	4	
New Equipment	180	45	45	45	45	
Totals	\$ 73,381	\$ 14,332	\$ 19,809	\$ 19,332	\$ 19,594	\$ 314

The examination of the Grafton County Cooperative Extension Service expenditures was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as were considered necessary under the circumstances.

JOHN E. RICH & COMPANY
Accountants and Auditors

COUNTY PHYSICIAN'S REPORT

To the Commissioners of Grafton County:

As, usual, Grafton County Nursing Home is operating at 100% capacity with 81 hospital and 61 resident patients. Present bed capacity is 142, an increase to two, due to a conversion of a storage room.

Occupational Therapy, headed by Jerilyn Fortier, had been quite active. A new feature this year has been a Lawn Sale of patient crafts. Part of the proceeds of the sale going to patients themselves and the other part is kept for the improvement of the Occupational Therapy Department.

Carol Miller, registered Physical Therapist, has been with us two years. Currently she is scheduled at the Grafton County Home two mornings a week. Her program is augmented by aides during the rest of the week.

Our Co-ordinator of Volunteers, Shirley McKean, is retiring in November. In the four years that she has held this position many activities have been added for the pleasure of the residents of the Home. Amy Emerson will be our new Co-ordinator of Volunteers and will carry on these activities and projects. These include car rides and shopping trips. In addition, R.S.V.P. provides projects such as Mini-bus activities, specifically fishing and shopping trips.

There have been changes in Federal and State drug regulations, stimulating us to use Uni-dose system, now under contract with Putnam's Pharmacy, Hanover, New Hampshire. This has just been initiated and it's benefits and difficulties are yet to be assessed.

In general, I feel the patients are well cared for here and I take great pride in my association with the Grafton County Home.

MARVIN KENDALL, M.D.

Staff Physician

GRAFTON COUNTY HOME ASSOCIATION

Dear Commissioners:

This is the 1977-78 report of the Grafton County Home Association. This Association is a non-profit, free membership organization for the sole purpose of providing social and recreational programs for the County Complex. Meetings are the second Tuesday of each month at 12:00 noon at the Home.

Donations and the Fall Bazaar are the only sources of income.

Two new picture tubes were purchased for the hospital TV's.

Volunteer Recognition Day was sponsored at the Dean Memorial Airport with a cookout. Thirty-one of the eighty-eight volunteer attended.

The permanent activities of volunteers are the commissary cart; dress shop; bingo; birthday parties; bowling; movies; scenic rides; North Haverhill Fair; Doc Williams Show; library service; fishing; and friendly visiting.

More volunteers and donations are necessary for the future of this organization.

Thank you for your attention.

Respectfully submitted,

PHOEBE CARR

President

