

Annual Report



For The Year Ending

2015

TOWN OF EAST KINGSTON

EMERGENCY CALLS DIAL 911

BUSINESS CALLS

- Building Inspector**.....642-8406
Elementary School.....642-3511
Emergency Management.....642-3141
Fire/Burn Permits.....642-3141
Fire Department.....642-3141 Non-emergency
Police Department.....642-5427 Non-emergency
Public Library.....642-8333
Monday 9 AM - 7 PM, Tuesday 3 PM - 7 PM, Wednesday 9 AM - 7 PM,
Thursday 3 PM - 7 PM, Friday 9 AM - 1 PM, Saturday 9 AM - 3 PM.
Sunday Closed.
Recycling Pick-up.....642-8406
Recycling every other Monday 7 AM curbside.
Rubbish Pick-up.....642-8406
Rubbish every Monday 7 AM curbside.
Selectmen's Office.....642-8406
Monday - Friday 8 AM - 1 PM Notary
State Police.....679-3333 Non-emergency
Town Cemeteries.....642-8406
Town Clerk/Tax Collector.....642-8794
Mon. 8:00 AM - 5:00 PM, Tues. 8:00 AM - 2:30 PM,
Wed. 6:00 PM - 8:00 PM, Thur. 8:00 AM - 2:30 PM, Fri. 8:00 AM - 2:30 PM.
Notary/JP services available during office hours
Town Official Website.....eastkingstonnh.org or eknh.org



**ANNUAL REPORTS
OF THE
SELECTMEN, TAX COLLECTOR, TOWN CLERK,
TRUSTEES OF THE CEMETERY,
TRUSTEES OF THE PUBLIC LIBRARY,
TRUSTEES OF THE TRUST FUNDS
AND TREASURER**

**FOR THE YEAR ENDING
DECEMBER 31, 2015**

BOARD OF EDUCATION AND SCHOOL TREASURER

**FOR THE YEAR ENDING
JUNE 30, 2015**

TOGETHER WITH THE VITAL STATISTICS OF THE

**TOWN OF EAST KINGSTON
NEW HAMPSHIRE
2015**

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**TOWN OFFICERS
ELECTED OFFICERS**

Board of Selectmen (RSA 41:8 to 8-E) 3 year term

2017	Richard S. Poelaert	642-3406
2018	Matthew B. Dworman	642-5816
2016	Ronald F. Morales	642-8623

Moderator (RSA 40:1) 2 year term

2016	Keri J. Marshall	642-5311
2016	Philip C. Marshall, Asst. (Appt.)	642-5311

Road Agent (RSA 231:62 to 62-B) 1 year term

2016	Mark Brinkerhoff	642-3061
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Supervisors of the Checklist (RSA 41:46-a) 6 year term

2016	Margaret Goudreau	642-3502
2020	Sarah B. Lazor	642-5955
2018	Laura Walstad	642-4873

Town Clerk/Tax Collector (RSA 41:45-A) 3 year term

2016	Barbara A. Clark	642-8794
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Treasurer (RSA 41:26 to 26B) 3 year term

2016	Katherine A. Hankin	394-7426
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Trustees of the Cemetery (RSA 31:22) 3 year term

2017	Henry F. Lewandowski, Jr.	642-8406
2017	Michael P. Benjamin, Appt Sexton	770-1686
2018	Ronald W. Metcalf	772-6971
2016	Barbara Clark (Appointment)	

Trustees of the Public Library (RSA 202-A:6) 3 year term

2017	Deborah Hobson	
2016	Barbara Williams	347-1007
2016	Nancy Parker, Alternate, (Appointment)	
2017	Sarah J. Courchesne	394-2026
2018	Conrad V. Moses	642-4697
2018	Jeanne Furfari	

Trustees of the Trust Funds (RSA 31:22) 3 year term

2017	J. Roby Day, Jr.	642-7956
2018	Edward A. Lloyd, Jr.	394-7410

NOTE: Elected Officers serve until Town Meeting of year noted

APPOINTED OFFICERS

Animal Control Officer		778-0570
Dec. 2016	Robert A. Marston, DVM	
Dec. 2016	Deborah J. Marston - Deputy	
Dec. 2016	Richard C. Marston - Deputy	
Board of Adjustment (RSA 673:5)		642-8406
Dec. 2017	John V. Daly, Chairman	
Dec. 2017	Catherine E. Belcher, Vice Chairman	
Dec. 2016	David E. Ciardelli	
Dec. 2018	Timothy J. Allen	
Dec. 2018	Paul E. Falman	
Dec. 2017	Frank Collamore, Alternate	
	*Barbara A. White, Secretary	
Building Inspector		642-8406
Dec. 2016	John E. Moreau, Jr.	
Dec. 2016	Thomas L. Welch, Sr.	
Conservation Commission		642-8406
Mar. 2017	Dennis G. Quintal, Chairman	
Mar. 2017	David G. Miller	
Mar. 2018	Marilyn B. Bott	
Mar. 2017	Karen Quintal	
Deputy Town Clerk/Tax Collector		642-8794
Dec. 2016	Judith M. Cash- Assistant	
Deputy Treasurer		642-8406
Dec. 2016	Anne M. Rossi	
Emergency Management		642-8406
Dec. 2016	Michelle Cotton-Miller	
Dec. 2016	Laurie A. McCarter, Deputy	
Energy Committee		642-8623
Dec. 2016	Ronald F. Morales, Chairman	
Dec. 2016	Robert Nigrello	
Dec. 2016	Steve Smith	

2015 East Kingston Town Report - Appointed Officers

Fire Wardens (Deputies - State appointed) 3 year term

Dec. 2016	Roland D. Estabrook	642-8184
Dec. 2016	Matthew L. Gallant	642-5326
Dec. 2015	Michael C. Hall	394-7060
Dec. 2016	Richard S. Urwick	642-6839
Dec. 2016	Edward G. Warren	642-8112

Health Officer (State appointed RSA 128:1) 3 year term

Apr. 2015	Richard S. Urwick	642-6839
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Historical Committee

Road Agent

Mar. 2016	Mark Brinkerhoff	642-3061
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Library

642-8333

- * Tracy J. Waldron, Librarian
- * Diane S. Sheckells, Asst. Librarian
- * Carly M. Belcher, Library Aide
- * Heather M. Lindsay, Library Aide
- * Zoe Sucu, Library Aide

Planning Board (RSA 673:5)

642-8406

Mar. 2017	Joseph M. Cacciatore, Chairman
Mar. 2016	Robert A. Marston, DVM
Mar. 2017	Joshua D. Bath
Mar. 2016	Chris Delling
Mar. 2017	William R. Caswell, Alternate
Mar. 2016	Ronald F. Morales, Ex-Officio
Mar. 2016	Richard S. Poelaert, Ex-Officio Alternate
Mar. 2016	Matthew B. Dworman, Ex-Officio Alternate
	* Barbara A. White, Secretary

Police Department

Emergency 911

Business

642-5427

Dec. 2016	Timothy J. Connell, Chief
Dec. 2016	Garrett Almstrom
Dec. 2016	Craig R. Charest, Corporal
Dec. 2016	Mark A. Heitz
Dec. 2016	Clayton A. Jervis, Corporal
Dec. 2016	Charles Rodolakis
Dec. 2016	Eric T. Vichill

Note: * Indicates Town employees, not appointed

2015 East Kingston Town Report - Appointed Officers

Recreation Committee

642-8406

Dec. 2016	Benjamin Darby
Dec. 2016	Anthony Campello
Dec. 2016	Chris LaBroad
Dec. 2016	Ethan Lessard
Dec. 2016	Justin Lyons
Dec. 2016	Michael C. Moore
Dec. 2016	Tod A. Paton
Dec. 2016	Steve Rancourt
Dec. 2016	Phil Renzi
Dec. 2016	Randall Sckaal
Dec. 2016	Laura Smith
Dec. 2016	Jill N. Turner
Dec. 2016	Bryan P. Wall, Chairman

Rockingham Planning Commission

778-0885

Mar. 2018	Edward G. Warren	642-8112
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Safety Committee

642-8406

Dec. 2016	Cheryll A. Hurteau, Chairman
Dec. 2016	Timothy J. Connell
Dec. 2016	Craig R. Charest
Dec. 2016	Keith Hurteau
Dec. 2016	Edward G. Warren

Solid Waste and Recycling Committee

Dec. 2016	Ronald F. Morales	642-8623
Dec. 2016	Robert Caron	
Dec. 2016	Daniel L. Guilmette	

Town Custodian

642-8406

* Keith Hurteau

2015 East Kingston Town Report - Appointed Officers

Town Office Staff

642-8406

- * Cheryll A. Hurteau, Town Office Manager
- * Deborah R. Aubert, Administrative Assistant

Welfare Agent

642-8406

Dec. 2016 Cheryll A. Hurteau, Welfare Officer
Dec. 2016 Deborah R. Aubert, Deputy Welfare Officer

Contracted Auditors

Plodzick & Sanderson Professional Association 225-6996

Note: * Indicates Town employees, not appointed

STATE OF NEW HAMPSHIRE

Governor

Margaret Wood Hasssan **271-2121**
State House, 107 North Main St., Concord, NH 03301

State Representatives District 11

Bob Nigrello **394-7591**
2 Pine Woods Rd., East Kingston, NH 03827

Richard E. Gordon **642-7252**
4 Burnt Swamp Rd., East Kingston, NH 03827

State Senator District 23

Russell E. Prescott **642-4243**
8 Farm Road, Kingston, NH 03848

Governor's Executive Council District 3

Christopher T. Sununu **658-1187**
71 Hemlock Ct., Newfields, NH 03856

County Commissioner District 1

Kevin St. James **679-9350**
119 North Road, Brentwood, NH 03833

UNITED STATES

U.S. Senators

Jeanne Shaheen **202-224-3324**
Senate Office Bldg., 520 Hart, Washington DC, 20510

Kelly Ayotte **202-224-3324**
Senate Office Bldg., 144 Russell, Washington DC, 20510

U.S. Congressman

Frank Guinta **641-9536**
33 Lowell St., Manchester, NH 03101

TOWN OF EAST KINGSTON BOARD OF SELECTMEN

Charles W. Monahan	1940-1955
Ralph B. West, Jr.	1950-1956
Frederic L. Smith	1954-1963 / 1970-1973
Richard G. Kelley	1955-1962
Guy E. Nickerson	1956-1964
Marshall G. Bean	1962-1967
Ernest J. Moreau	1963-1969
Wesley S. Nickerson	1964-1971
Richard F. Connelly	1967-1970
Richard B. Pelley	1969-1972
William R. Osgood	1971-1974
Daniel T. Bodwell	1972-1979
David C. Andrzejewski	1973-1980 / 1983-1985
Henry F. Lewandowski, Jr.	1974-1977
William V. Chouinard, Jr.	1977-1978
Richard A. Smith, Jr.	1978-1984
Walter B. Schotterbeck	1979-1982
Donald C. Andolina	1980-1983 / 1987-1993 / 1997-2002
Nathaniel B. Rowell	1982-1989
Barbara M. Metcalf	1984-1987
Donald H. Clark	1985-1988
Raymond R. Donald	1988-1997 / 1999-2005
William A. DiProffo	1989-1995
Joseph C. Cacciatore	1993-1996
Andrew L.T. Berridge	1995-1998
James Roby Day, Jr.	1996-1999
John L. Fillio	1998-2004
Matthew B. Dworman	2003-2006 /2009-Present
Ronald F. Morales	2004-2007 /2013-Present
Robert J. Forrest	2005-2008
Robert A. Caron	2006-2009
Richard S. Poelaert	2007-2010/2011-2013/2014-Present
David R. Pendell, Jr.	2008-2011
Kimberley I. Casey	2010-2011
Mark A. Cook	2011-2014

2015 SELECTMEN'S REPORT

Over the last 10 years East Kingston has seen unprecedented growth in our rural residential and agricultural community. Along with significant growth, you are bound to experience some growing pains, and yes, we've had our share. The Selectmen are charged with overseeing the administrative duties in town, while keeping the needs of the citizens, including their safety at the forefront, while holding the bottom line to meet the budget and keep property taxes as low as we can for all citizens. This has definitely been a challenge and I'm pleased to report that we've been able to tackle these challenges and even have some successes.

We implemented new software for our financials. We now have QuickBooks Pro, which is the industry standard, with improved capability to track and run income and expense reports as well as electronic payroll. This saves time and money. We changed Medical Plans for our full time employees saving the town almost \$9,000 a year, while maintaining excellent benefits.

Led by Corporal Craig Charest, the Police Department was successful in selling all of the government surplus equipment that was sitting around town, except for the Humvees, which we cannot sell or return according to government regulations. It is hoped that we can dispose of them at some point in the future. The amount received for equipment sold was approximately \$20,000.

The Energy Committee negotiated the first ever contracts for electricity, heating oil, and propane resulting in a savings in all three areas. The Committee has also performed energy studies to seek out opportunities to save more on energy costs. See the Energy Committee's Report for the details.

The Solid Waste Removal & Recycle Committee negotiated a 5 year agreement with Waste Management that further reduced the cost of solid waste removal. The recycling effort has saved money by avoiding the cost of solid waste removal. We have saved approximately \$ 25,000 in 2015. We are averaging about a \$25,000 savings per year and have saved over \$300,000 in solid waste removal since 2005. I initiated the curbside recycling initiative during my first term of office in 2005. We have come a long way since then and are one of the top communities in the state of NH for recycling. Thank you all for your efforts. Remember, most things are recyclable. Our goal is to reach a 40% rate of recycled material. With just a little more effort on everyone's part, we can achieve that and more. See the Solid Waste Removal & Recycle Committee's Report for more details.

We will continue to look for cost savings in 2016 to make sure that we are spending our tax dollars wisely. In order to assist us in this endeavor, we are seeking to establish a Procurement Committee. If you are interested in becoming a member,

Selectmen's Report (cont.)

please send a letter or email of interest to Cheryll Hurteau at churteau@eastkingstonnh.gov.

After one of the worst winters on record (127 inches of snow), our Road Agent and his crew performed admirably in keeping our roads cleared. We still were able to remain in budget for this line item. We have implemented a new snow removal policy going forward. Check the Town Web Site for details.

We have relocated the Veterans Memorial that was in front of the Fire Department to the Library lawn. This will allow for better viewing access and is an improved location to hold our annual Wreaths Across America Ceremony. We are installing a double sided LED message board in front of the Fire Department in the previous location of the memorial. This message board will be used by Emergency Management, as well as, other departments within town for special announcements.

After a long and difficult search, we hired a new Chief of Police. Timothy Connell was sworn in at a ceremony in the Town Offices on December 11, 2015. His new position commenced on December 14, 2015. Tim has 29 years of law enforcement experience. He was the New Ipswich police chief for three years. Tim has a Master of Science Degree from Western New England College in Criminal Justice Administration. He graduated Magna Cum Laude from the University of New Hampshire with a B.S. in Criminal Justice Management. He has extensive experience as an instructor in firearms training and as an Adjunct Professor of Criminal Justice at Hesser College. Tim is looking to moving the police department in a fresh direction. He has the proven track record and experience that we need to provide areas of personal growth for our police staff to reach their full potential and to achieve excellence in all areas. We thank the staff for their outstanding team work to always provide the citizens a safe community during the transition and challenges of the past two years.

We now have a Facebook page to keep everyone informed, https://www.facebook.com/Eastkingstonnh/?ref=aymt_homepage_panel as well as the Town WEB Site, <http://eastkingstonnh.org/> Be sure to check both sites often for the latest Town news and information. Also, look for important messages on the new message board in front of the Fire Department starting in 2016.

I want to thank each of the citizens for their help and support in making East Kingston one of the best places to live in the State of New Hampshire. May God bless each of you and keep you well in 2016.

Ronald F. Morales
Chairman of the Board

TOWN OF EAST KINGSTON
First Session of the 2015 Annual Meeting
Deliberative Session – February 3, 2015

Selectmen

Matthew B. Dworman, Chairman
Ronald F. Morales
Richard S. Poelaert

Barton L. Mayer, Town Counsel
Keri J. Marshall, Moderator
Barbara A. Clark, Town Clerk

The Moderator, Keri Marshall, called the meeting to order at 7:04PM with 35 residents in attendance.

Matthew Dworman read Article 2 in its entirety.

2. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,756,127. Should this article be defeated, the default budget shall be \$2,740,049, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

Seconded: Ronald Morales

Discussion: None

Vote on Article 2 as written: Passed

Article 2 will appear on the ballot as written.

Ronald Morales read Article 3 in its entirety.

3. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.

Seconded: Richard Poelaert

Discussion: None

Vote on Article 3 as written: Passed

Article 3 will appear on the ballot as written.

Motion to not reconsider Articles 2 & 3: Robert Nigrello

Seconded: Richard Pothier

Voted: Passed

Richard Poelaert read Article 4 in its entirety.

4. To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars (\$11,000) to be added to the existing Library Building Maintenance expendable trust fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building.

Seconded: Matthew Dworman

Discussion: None

Vote on Article 4 as written: Passed

Article 4 will appear on the ballot as written.

Motion to not reconsider Article 4: Robert Nigrello

Seconded: Ronald Morales

Voted: Passed

Matthew Dworman read Article 5 in its entirety.

5. To see if the Town will vote to change the purpose of the Library Maintenance Expendable Trust Fund to include major repairs and replacement of equipment and to name the fund the Library Building Major Repair/Replacement Reserve Fund and to further name the Library Trustees as Agents to expend.

Seconded: Ronald Morales

Discussion: None

Voted on Article 5 as written: Passed

Article 5 will appear on the ballot as written.

Motion to not reconsider Article 5: Ronald Morales

Seconded: Robert Nigrello

Voted: Passed

Ronald Morales read Article 6 in its entirety.

6. To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

Seconded: Richard Poelaert

Discussion: Richard Pothier said he remembers this article in the past to be for \$50,000

and one year the fire chief forgot to put it on the ballot. He asked if this was correct and was informed it was voted down in 2013. He said that is why it went to \$100,000 in 2014 and shouldn't it now be \$50,000.

Edward Warren, Fire Chief, said somehow they fell off the cycle. He said a replacement truck is going to cost about \$450,000. He said the truck they are presently using should have been replaced five years ago, and they are trying to hold off. He said trucks are supposed to be replaced every twenty years, and the truck they are using is almost twenty six.

Henry Lewandowski asked if the article last year was for \$50,000 and was motioned to amend by the Board of Selectmen to \$100,000 and he was informed that it was.

Vote on Article 6 as written: Passed

Article 6 will appear on the ballot as written.

Motion to not reconsider Article 6: Robert Nigrello

Seconded: Ronald Morales

Voted: Passed

Richard Poelaert read Article 7 in its entirety.

7. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.

Seconded: Ronald Morales

Discussion: None

Vote on Article 7 as written: Passed

Article 7 will appear on the ballot as written.

Motion to not reconsider Article 7: Ronald Morales

Seconded: Richard Tracy

Voted: Passed

Matthew Dworman read Article 8 in its entirety.

8. To see if the Town will vote to change the office of Road Agent from an elected position to an appointed position per RSA 231:62. Such appointment shall be made annually before April 1 by the Board of Selectmen in writing and shall include the compensation to be paid. If approved, the current elected Road Agent may continue to serve until the March, 2016 annual Town Meeting, at which time the Road Agent shall be appointed.

Seconded: Ronald Morales

Discussion: Nancy Parker asked what the advantage would be to have an appointed vs. elected road agent.

Matthew Dworman said the town does not own any equipment as far as snow plows. He said the road agent is responsible for hiring contractors. He said last year the road agent came to the Board of Selectmen and said it was a little bit of a challenge in that he wanted to commit to buying equipment so that he could perform the job, but being that it was an elected position, he didn't know if he was going to be reelected the following year, and he just invested \$100,000 in a new truck. He said it makes them leery to want to make that investment.

He said with an appointed position it would give that commitment to someone that we know is doing a good job, and they don't have to have that concern.

Matthew Dworman said it was a one year appointment but unless they do something grievous, there is no reason to make a change. He said the road agent takes care of getting bids for major expenditures under his budget.

Richard Pothier said he doesn't see the difference between elected and appointed.

Matthew Dworman said they appoint both the fire chief and police chief annually.

Motion to amend the article to make it a three year term: Henry Lewandowski
Seconded: Matthew Dworman

To see if the Town will vote to change the office of Road Agent from an elected position to an appointed position per RSA 231:62. Such appointment shall be made for three years before April 1 by the Board of Selectmen in writing and shall include the compensation to be paid. If approved, the current elected Road Agent may continue to serve until the March, 2016 annual Town Meeting, at which time the Road Agent shall be appointed.

Vote on Amendment: Passed

Motioned to not reconsider Article 8

Seconded: Edward Warren

Voted: Passed

Ronald Morales read Article 9 in its entirety.

9. Shall we rescind the provisions of RSA 40:13 (known as SB-2), as adopted by the Town of East Kingston on Tuesday, March 10, 2009, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law?

Seconded: Matthew Dworman

Discussion: The Moderator said we can discuss this article, but we can't change the wording.

Robert Nigrello asked if this would also apply to the School Board or is this only for the town.

Matthew Dworman said this would only be for the town warrant, essentially bringing back town meeting, and the school would have to go through their own process.

Bruce Kalapinski suggested leaving SB-2 alone.

Richard Tracy felt his vote would be more secure in a ballot box. He asked why it keeps coming back every year.

No further discussion.

The Moderator said we can't change the wording on the next article.

Richard Poelaert read Article 10 in its entirety.

10. Do you approve of having two (2) sessions for the annual Town Meeting in this Town, the first session for choice of Town Officers elected by official ballot and other action required to be inserted on said official ballot and the second session, on a date set by the Selectmen, for transaction of other business? (This article is conditioned upon the passage of Article 9. The intent of this article is to seek to hold the Town Meeting on Saturday).

Seconded: Ronald Morales

Discussion: None

Matthew Dworman read Article 11 in its entirety.

11.To see if the Town will vote, pursuant to NH RSA 35:9-a II., to authorize the Trustees of Trust Funds to pay for capital reserve fund investment management services, and any other expenses incurred, from capital reserve funds income. No vote by the Town to rescind such authority shall occur within five (5) years of the original adoption of this article.

Seconded: Richard Poelaert

Discussion: Matthew Dworman said this is new state legislation that just passed. He said the trustees of the trust fund have been inquiring about this for some time. He said our trust funds generate income for the town but they have a cost associated with them so it is a separate line item they have to budget for. He said with this new state legislation, it allows those investment fees to come directly out of the proceeds of the trust. He said this just simplifies things.

Vote on Article 11 as written: Passed

Article 11 will appear on the ballot as written.

Motion to not reconsider Article 11: Ronald Morales
Seconded: Matthew Dworman
Voted: Passed

The Moderator, Keri Marshall, read Article 12 in its entirety.

12. On the petition of David Toothaker and 25 other registered voters in East Kingston, "We the undersigned petition for zoning change in East Kingston specifically for map 14-02-03 to be changed from residential/agricultural to commercial for the front two acres of the parcel for the purpose of operating a general repair station and State of N.H. inspection station. Family business."

Discussion: Nancy Parker asked where it is located and was informed that it is 71 Main Street, Daniel Musso's residence.

Robert Nigrello asked if it was legal to spot zone one piece of land.

Bart Mayer said there is a hearing coming up before the planning board. He said he wouldn't be able to answer whether it is or it is not spot zoning because we do not have enough facts about it and would have to look at the master plan. He said by signaling out one parcel for special treatment different than all other parcels, without there being any public purpose, would be the definition of spot zoning.

No further discussion.

The Moderator asked if there was any further business at this time.

Matthew Dworman said the town has finally joined the 21st century and now has its own Facebook page, a way to get information out to residents about events. He said if you have Facebook, you can like the page, and let your friends know about it.

Bruce Kalapinski said this deliberative session wasn't well publicized. Cheryll Hurteau said it went into the Exeter Newsletter, it was on the website, and posted around town.

Richard Poelaert said in the future they could use the Fire Department's electronic sign and put the sign up 2-3 days before.

Robert Nigrello said the school would allow them to put it on the school marquis.

Matthew Dworman said they looked into getting one of the light-up signs and they are awfully expensive and they are also an eye sore.

Matthew Dworman said Article 7 talks about putting money into the Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund. He said the

2015 East Kingston Town Report- 1st Session Annual Meeting

old town hall on Main Street no longer has any purpose. He said the grange was using it monthly for their ham & bean suppers, and now they are going to be hosting their ham & bean suppers at the school. He said the only purpose for the town hall is a rental facility. He said right now that building, even though it is a beautiful old building, is essentially a money pit for the town and has no real purpose. He said if they expand the fire station, there is really nothing centrally located, except that building. He said there is certainly the possibility of doing something where the two adjoining parcels, the fire station and the town hall, can be joined together as a single parcel to create a new structure for the emergency operations center. He said they wanted people to start thinking about what your thoughts are on that building and how important is it as a town building since it no longer has a function.

Robert Nigrello said the road agent, we have now, is doing a great job with all the snow we have gotten in the past weeks.

No further discussion.

Meeting adjourned 7:34PM.

Respectfully submitted,

Barbara A. Clark, Town Clerk

***The following Article was amended at the Deliberative Session: Article 8**

**MINUTES OF THE TOWN OF EAST KINGSTON
SECOND SESSION – 2015 ANNUAL TOWN MEETING
VOTING SESSION – MARCH 10, 2015**

The polls were open from 8:00AM until 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, to choose the following officers and vote, by ballot, on the town official ballot, Articles 2-12, school district ballot, Article 1, and the Exeter Cooperative School District ballot, Articles 1-4. We had 377 voters participate, giving us a 22% turnout.

Results of election of Town Officials

Selectman, 3 Yr. Term

Matthew B. Dworman 278

Road Agent, 1 Yr. Term

Mark Brinkerhoff 302

Trustee of the Cemetery, 1 Yr. Term

(Write-in)

Trustee of the Cemetery, 3 Yr. Term

Ronald W. Metcalf 318

Trustee of the Public Library, 3 Yr. Term (2)

Jeanne Furfari 275

Conrad Moses 241

Trustee of the Trust Fund, 1 Yr. Term

(Write-in)

Trustee of the Trust Fund, 3 Yr. Term

Edward A. Lloyd, Jr. 296

2. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,756,127. Should this article be defeated, the default budget shall be \$2,740,049, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED

YES 228 NO 133

3. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at

2015 East Kingston Town Report - 2015 Town Election

Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.

MAJORITY VOTE REQUIRED

YES 249 NO 115

4. To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars (\$11,000) to be added to the existing Library Building Maintenance expendable trust fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building.

MAJORITY VOTE REQUIRED

YES 222 NO 146

5. To see if the Town will vote to change the purpose of the Library Maintenance Expendable Trust Fund to include major repairs and replacement of equipment and to name the fund the Library Building Major Repair/Replacement Reserve Fund and to further name the Library Trustees as Agents to expend.

2/3 VOTE REQUIRED PER RSA 35-16

YES 251 NO 113

6. To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED

YES 216 NO 145

7. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED

YES 238 NO 122

8. To see if the Town will vote to change the office of Road Agent from an elected position to an appointed position per RSA 231:62. Such appointment shall be made for three years before April 1 by the Board of Selectmen in writing and shall include the compensation to be paid. If approved, the current elected Road Agent may continue to serve until the March, 2016 annual Town Meeting, at which time the Road Agent shall be appointed.

MAJORITY VOTE REQUIRED

YES 162 NO 202

9. Shall we rescind the provisions of RSA 40:13 (known as SB-2), as adopted by the Town of East Kingston on Tuesday, March 10, 2009, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law? (If this article fails, Article 10 is null and void).

3/5 MAJORITY VOTE REQUIRED

YES 111 NO 246

10. Do you approve of having two (2) sessions for the annual Town Meeting in this Town, the first session for choice of Town Officers elected by official ballot and other action required to be inserted on said official ballot and the second session, on a date set by the Selectmen, for transaction of other business? (This article is conditioned upon the passage of Article 9. The intent of this article is to seek to hold the Town Meeting on Saturday).

MAJORITY VOTE REQUIRED

YES 161 NO 188

11. To see if the Town will vote, pursuant to NH RSA 35:9-a II., to authorize the Trustees of Trust Funds to pay for capital reserve fund investment management services, and any other expenses incurred, from capital reserve funds income. No vote by the Town to rescind such authority shall occur within five (5) years of the original adoption of this article.

MAJORITY VOTE REQUIRED

YES 219 NO 121

12. On the petition of David Toothaker and 25 other registered voters in East Kingston, "We the undersigned petition for zoning change in East Kingston specifically for map 14-02-03 to be changed from residential/agricultural to commercial for the front two acres of the parcel for the purpose of operating a general repair station and State of N.H. inspection station. Family business."

MAJORITY VOTE REQUIRED

YES 94 NO 276

Results of election of School District Officials

School Board Member, 3 Yr. Term

David McBride (Write-in) 79

School District Treasurer, 1 Yr. Term

(Write-in)

School District Moderator, 1 Yr. Term

Keri Marshall (Write-in) 14

School District Clerk, 1 Yr. Term

Kassandra Paton (Write-in) 110

1. Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,747,240? Should this article be defeated, the default budget shall be \$2,718,848, which is the

2015 East Kingston Town Report - 2015 Town Election

same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

MAJORITY VOTE REQUIRED

YES 195 NO 126

Results of election of Exeter Region Cooperative School District Officers (East Kingston results only)

Exeter Member on Cooperative School Board, 3 Yr. Term

Margaret (Maggie) Bishop 254

Exeter Member on Cooperative School Board, 2 Yr. Term

Dennis Grubbs 241

Kensington Member on Cooperative School Board, 2 Yr. Term

(Write-in)

Newfields Member on Cooperative School Board, 3 Yr. Term

(Write-in)

Stratham Member on Cooperative School Board, 3 Yr. Term

Helen Joyce 216

Cooperative School District Moderator, 1 Yr. Term

Katherine B. Miller 229

East Kingston Member on Cooperative School District Budget Committee, 3 Yr. Term

David Pendell 224

Exeter Member on Cooperative School District Budget Committee, 3 Yr. Term

Mark Paige 117

Michael Demartino 71

Stratham Member on Cooperative School District Budget Committee, 3 Yr. Term

(Write-in)

1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$55,721,982? Should this article be defeated, the operating budget shall be \$55,962,349, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$55,721,982 as set forth on said budget.)

YES 252 NO 68

2. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Paraprofessional Association covering the three-year period from September 1, 2015 to August 31, 2018 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2015-2016	\$95,242
2016-2017	\$96,674
2017-2018	\$97,723

and further raise and appropriate the sum of \$95,242 for the 2015-2016 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? (The School Board and the Budget Advisory Committee both recommend this appropriation.)

YES 197 NO 149

3. To see if the school district will vote to establish a Synthetic Turf Replacement Capital Reserve Fund under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School

and to raise and appropriate the sum of up to \$50,000 to be placed in this fund. Further, to name the Exeter Region Cooperative School Board as agents to expend from said fund. This sum to come from June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

MAJORITY VOTE REQUIRED

YES 177 NO 171

4. (By Citizens Petition) "Are you in favor of having the Cooperative Middle School (CMS) readdress the formal policy for student use of personal electronic communication devices during the hours that CMS is in session?"

YES 226 NO 110

Respectfully submitted,

Barbara A. Clark, Town Clerk
East Kingston



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of East Kingston
East Kingston, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of East Kingston as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of East Kingston, as of December 31, 2014, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

*Town of East Kingston
Independent Auditor's Report*

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of East Kingston as of December 31, 2014, and the respective changes in financial position and the budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management's Discussion and Analysis - Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of East Kingston's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

June 22, 2015

*Plodzik & Sanderson
Professional Association*



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S COMMUNICATION OF SIGNIFICANT DEFICIENCY

To the Members of the Board of Selectmen
Town of East Kingston
East Kingston, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of East Kingston as of and for the year ended December 31, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of East Kingston's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the Town of East Kingston's internal control to be a significant deficiency:

Documentation of internal controls revealed that the East Kingston's Public Library's Director is an authorized signer on the library's checking account. Authorized signers should be limited to the Library Treasurer, as this condition presents a lack of segregation of duties. We recommend the Library Director be removed as a signer on the bank account, and that all checks be signed by the Library Treasurer. In the event that the Library Treasurer is not available, another Library Trustee should be appointed as a deputy authorized to sign checks in the Library Treasurer's absence. This is a repeat recommendation.

This communication is intended solely for the information and use of management, Board of Selectmen, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

June 22, 2015

*Plodzik & Sanderson
Professional Association*

EXHIBIT C-1
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2014

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 3,304,398	\$ 336,726	\$ 3,641,124
Investments	279,936	252,791	532,727
Accounts receivable (net)	2,572	19,334	21,906
Taxes receivable	360,428	-	360,428
Tax dedeed property, subject to resale	19,211	-	19,211
Total assets	<u>\$ 3,966,545</u>	<u>\$ 608,851</u>	<u>\$ 4,575,396</u>
LIABILITIES			
Accrued salaries and benefits	\$ 15,087	\$ -	\$ 15,087
Intergovernmental payable	2,572,542	-	2,572,542
Retainage payable	20,000	-	20,000
Total liabilities	<u>2,607,629</u>	<u>-</u>	<u>2,607,629</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - Property taxes	62,081	-	62,081
FUND BALANCES			
Nonspendable	19,211	185,963	205,174
Restricted	13,013	89,975	102,988
Committed	282,910	332,913	615,823
Unassigned	981,701	-	981,701
Total fund balances	<u>1,296,835</u>	<u>608,851</u>	<u>1,905,686</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 3,966,545</u>	<u>\$ 608,851</u>	<u>\$ 4,575,396</u>

The notes to the basic financial statements are an integral part of this statement.

SCHEDULE 1
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2014

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 1,808,678	\$ 1,846,065	\$ 37,387
Land use change	8,000	4,045	(3,955)
Yield	193	4,631	4,438
Interest and penalties on taxes	20,470	26,272	5,802
Total from taxes	<u>1,837,341</u>	<u>1,881,013</u>	<u>43,672</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	1,939	1,984	45
Motor vehicle permit fees	450,000	466,046	16,046
Building permits	6,000	5,872	(128)
Other	7,300	9,169	1,869
Total from licenses, permits, and fees	<u>465,239</u>	<u>483,071</u>	<u>17,832</u>
Intergovernmental:			
State:			
Meals and rooms distribution	114,356	114,356	-
Highway block grant	44,949	45,110	161
State and federal forest land reimbursement	14	14	-
Other	800	6,618	5,818
Federal:			
Other	21,499	21,449	(50)
Total from intergovernmental	<u>181,618</u>	<u>187,547</u>	<u>5,929</u>
Charges for services:			
Income from departments	28,852	29,652	800
Miscellaneous:			
Sale of municipal property	2,500	57,562	55,062
Interest on investments	200	173	(27)
Rent of property	-	200	200
Fines and forfeits	-	385	385
Other	21,000	30,549	9,549
Total from miscellaneous	<u>23,700</u>	<u>88,869</u>	<u>65,169</u>
Other financing sources:			
Transfers in	43,500	43,500	-
Total revenues and other financing sources	<u>2,580,250</u>	<u>\$ 2,713,652</u>	<u>\$ 133,402</u>
Unassigned fund balance used to reduce tax rate	350,000		
Total revenues, other financing sources, and use of fund balance	<u>\$ 2,930,250</u>		

SCHEDULE 2
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations and Expenditures (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2014

	Appropriations	Expenditures	Variance Positive (Negative)
Current:			
General government:			
Executive	\$ 104,081	\$ 88,099	\$ 15,982
Election and registration	53,239	46,917	6,322
Financial administration	120,220	116,271	3,949
Revaluation of property	54,500	49,909	4,591
Legal	45,000	11,647	33,353
Personnel administration	279,671	227,816	51,855
Planning and zoning	25,683	18,645	7,038
General government buildings	138,702	109,843	28,859
Cemeteries	11,825	12,449	(624)
Insurance, not otherwise allocated	64,000	52,043	11,957
Other	25,000	(138)	25,138
Total general government	<u>921,921</u>	<u>733,501</u>	<u>188,420</u>
Public safety:			
Police	414,028	345,621	68,407
Ambulance	19,000	9,282	9,718
Fire	198,549	187,509	11,040
Building inspection	10,870	7,402	3,468
Emergency management	30,810	21,006	9,804
Total public safety	<u>673,257</u>	<u>570,820</u>	<u>102,437</u>
Highways and streets:			
Highways and streets	415,000	271,855	143,145
Street lighting	3,000	3,291	(291)
Total highways and streets	<u>418,000</u>	<u>275,146</u>	<u>142,854</u>
Sanitation:			
Solid waste collection	199,200	195,558	3,642
Health:			
Administration	700	700	-
Pest control	3,000	1,551	1,449
Other	30,000	26,000	4,000
Total health	<u>33,700</u>	<u>28,251</u>	<u>5,449</u>
Welfare:			
Intergovernmental welfare payments	14,700	10,724	3,976
Vendor payments	10,774	1,077	9,697
Total welfare	<u>25,474</u>	<u>11,801</u>	<u>13,673</u>
Culture and recreation:			
Parks and recreation	7,500	7,377	123
Library	112,399	107,321	5,078
Patriotic purposes	1,000	-	1,000
Total culture and recreation	<u>120,899</u>	<u>114,698</u>	<u>6,201</u>
Conservation	6,000	5,950	50

(Continued)

SCHEDULE 2 (Continued)
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations and Expenditures (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2014

	Appropriations	Expenditures	Variance Positive (Negative)
Debt service:			
Principal of long-term debt	250,000	250,000	-
Interest on long-term debt	158,299	158,299	-
Total debt service	<u>408,299</u>	<u>408,299</u>	<u>-</u>
Other financing uses:			
Transfers out	<u>123,500</u>	<u>125,052</u>	<u>(1,552)</u>
Total appropriations, expenditures, and other financing uses	<u>\$ 2,930,250</u>	<u>\$ 2,469,076</u>	<u>\$ 461,174</u>

SCHEDULE 3
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance
For the Fiscal Year Ended December 31, 2014

Unassigned fund balance, beginning (Non-GAAP Budgetary Basis)	\$ 785,642
Changes:	
Unassigned fund balance used to reduce 2014 tax rate	(350,000)
2014 Budget summary:	
Revenue surplus (Schedule 1)	\$ 133,402
Unexpended balance of appropriations (Schedule 2)	<u>461,174</u>
2014 Budget surplus	594,576
Decrease in nonspendable fund balance	<u>(6,436)</u>
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)	1,023,782
Reconciliation of Non-GAAP Budgetary Basis to GAAP Basis:	
To comply with generally accepted accounting principles by deferring property taxes not collected within 60 days of fiscal year-end	(62,081)
Elimination of the allowance for uncollectible taxes	<u>20,000</u>
Unassigned fund balance, ending (GAAP basis Exhibit C-1)	<u>\$ 981,701</u>

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
DEPARTMENT: Selectmen's Office				DATE: 10/19/15						
DEPARTMENT HEAD: Cheryl Hurteau				APPROVED: 10/26/15						
ACCT. #	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSES 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
BOARD OF SELECTMEN (BOS)		2015	2016							
4130-113	Selectmen Salary WA #3 2010-2012			13,000	13,000	13,000	13,000	13,000	13,000	13,000
4130-181	Selectmen Expenses	\$500 ea.	\$500 ea.	1,500	1,500	1,719	1,500	1,500	1,500	1,500
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		806			806		806
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		189			189		189
TOTAL Board of Selectmen's Salary and Expenses				14,500	15,495	14,719	14,500	15,495	14,500	15,495
SELECTMEN'S OFFICE		2015	2016							
FULL TIME - SELECTMEN'S OFFICE										
4130-211	Town Office Manager (Salary/Exempt)***			34,675	34,675	36,275	35,715	35,715	35,715	35,715
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		2,150			2,214		2,214
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		503			518		518
4155-200	Insurance Benefits				9,002			9,272		9,272
4155-223	NH Retirement (% of Gross Wages)*	11.17%	11.17%		3,873			3,989		3,989
TOTAL Full Time Salary, Payroll Taxes & Benefits				34,675	50,209	36,275	35,715	51,708	35,715	51,708
PART TIME - SELECTMEN'S OFFICE										
4130-212	Administrative Asst.*** Hours: 715* Rate: \$19.60 \$20.20	\$19.60	\$20.20	14,014	14,014	14,846	14,443	14,443	14,443	14,443
4130-212	Administrative Asst.*** Hours: 390* Rate: \$15.00	\$15.00					5,850	5,850	5,850	5,850
4130-212	Vacation Coverage Hours: 30 Rate: \$19.60 \$20.20	\$19.60	\$20.20	588	588	0	606	606	606	606
4130-212	Town Report Data Entry Hours: 25 Rate: \$15.00 \$15.00	\$15.00	\$15.00	375	375	0	0	0	0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		929			1,296		1,296
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		217			303		303
TOTAL Part Time Wages				14,977	16,123	14,846	20,899	22,498	20,899	22,498
TOTAL Selectmen's Office Salary/Wages, Pay, Taxes & Benefits				64,152	81,821	65,840	71,114	89,701	78,114	89,701
EXPENSES:										
4130-231	Engineering Fees			2,000	2,000	0	2,000	2,000	2,000	2,000
4130-234	Recording Fees			200	200	67	100	100	200	200
4130-244	Equipment Rental			3,800	3,800	2,454	3,200	3,200	3,800	3,800
4130-245	Telephone:			3,000	3,000	2,485	3,000	3,000	3,000	3,000
4130-255	Printing/Publishing			2,000	2,000	1,646	1,500	1,500	2,000	2,000
4130-256	Dues/Subscriptions			2,700	2,700	2,452	2,700	2,700	2,700	2,700
4130-257	Workshops/Training			200	200	1,744	200	200	200	200
4130-262	General/Custodial Supplies			3,200	3,200	3,212	3,200	3,200	3,200	3,200
4130-267	Books/Periodicals			800	800	542	800	800	800	800
4130-268	Postage			2,000	2,000	1,168	1,700	1,700	2,000	2,000
4130-281	Employee Expenses			200	200	62	200	200	200	200
4130-285	Non-Capital Equipment < \$1,000			0	0	0	0	0	0	0
4130-289	Miscellaneous Expenses			300	300	44	200	200	300	300
Total Expenses:				20,400	20,400	15,876	18,800	18,800	20,400	20,400
4130-200	TOTAL SELECTMEN'S OFFICE BUDGET:			84,552	102,221	81,716	89,914	108,301	94,514	110,101
**Note: Administrative Assistant 715 hours = 39 weeks 25 hours a week + 13 weeks 35 hours a week										
*** 50% Town Office Manager and Administrative Assistant salary expense. Remaining 50% under Financial Management.										

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
ACCT. #	DESCRIPTION OF BUDGET ITEM			MS-6		ACTUAL	MS-6		MS-6	DEFAULT
				BUDGET	BUDGET	EXPENSES	BUDGET	BUDGET	DEFUALT	BUDGET
				2015	2015	2015	2016	2016	2016	2016
TOWN ELECTION EXPENSES										
	Town Election Expenses WA #3 2010-2012									
4130-313/	Sal:Mod/Asst225x2/Supr375/125x3/EW \$8.00 12x10=960									
	Town Election									
4130-313	Moderator	\$225		450	450		450	450	450	450
4130-313	Assistant Moderator	\$225		450	450		450	450	450	450
4130-313	Supervisors of the Checklist	\$125 ea.		750	750		750	750	750	750
4130-315	Election Workers (12) Hours: 10 Rate:	\$10.50	\$10.50	1,260	1,260	1,504	1,260	1,260	1,260	1,260
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		180			180		180
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		42			42		42
	SUBTOTAL Town Election--			2,910	3,132	1,504	2,910	3,132	2,910	3,132
4130-355	Printing (Town Report/Ballots)			8,500	8,500	4,672	7,500	7,500	7,500	7,500
4130-364	Meals			250	250	208	250	250	250	250
4130-389	Misc. - Set up Election Town Election Only			500	500	120	125	125	500	500
4130-300	TOTAL TOWN ELECTION EXPENSE:			12,180	12,382	6,504	10,785	11,007	11,160	11,382
	TOTAL: BOS/Selectmen's Office/Election			96,712	114,603	88,220	100,699	119,508	102,874	121,483
Notes:										
2011-Due to the change to SB2, the two moderators and the three supervisors of the checklist were paid for both the deliberative session and election day.										
Town Election: March 8, 2016										
Other Elections (see separate budget):										
Presidential Primary 7, 2016										
State Primary September 13, 2016										
State General Election November 8, 2016										

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
DEPARTMENT: TRUSTEES OF THE TRUST FUND						DATE: 10/9/15				
DEPARTMENT HEAD: J. Roby Day, Jr.						APPROVED: 10/13/15				
ACCT. #	DESCRIPTION OF BUDGET ITEM	MS-6		ACTUAL	MS-6		MS-6	DEFAULT	DEFAULT	
		BUDGET	BUDGET		BUDGET	BUDGET				
		2015	2015	2015	2016	2016	2016	2016	2016	
SALARIES:										
4130-413	Salary: WA #3 2010-2012			700	700	700	700	700	700	700
4155-222	FICA Taxes (% of Gross Wages)(Employers Portion)	6.20%	6.20%		43			43		43
4155-224	Medicare (% of Gross Wages)(Employers Portion)	1.45%	1.45%		10			10		10
TOTAL SALARY AND PAYROLL TAXES				700	753	700	700	753	700	753
EXPENSES:										
4130-438	Legal Expenses			1	1	0	1	1	1	1
4130-489	Misc. Expenses WA #3 2010-2012			300	300	0	300	300	300	300
4130-489	Investment Advisor Fees*			4,400	4,400	0	0	0	0	0
TOTAL EXPENSES				4,701	4,701	0	301	301	301	301
TOTAL TRUSTEES OF THE TRUST FUND BUDGET				5,801	5,454	700	1,001	1,054	1,001	1,054
*Note: Advisor fees estimates:										
		Dec	Sep	Jun	Mar					
2012		1,087.70	999.26	990.06	982.96					
2013		1,000.00	1,063.16	1,085.83	1,088.43					
2014		1,100.00	1,100.00	1,113.32	1,117.14					
2015		1,100.00	1,100.00	1,100.00	1,100.00					

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
DEPARTMENT: Town Clerk				DATE: 9/28/15						
DEPT. HEAD: Barbara Clark				APPROVED: 9/29/15						
ACCT. #	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSES 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
	SALARIES:			2015	2016					
	Town Clerk									
4140-113	Town Clerk-Warrant Article #3 2010-2012					20,750	20,750	20,750	20,750	20,750
4155-200	Insurance Benefits					12,182			12,182	12,182
4155-222	FICA Taxes (% of Gross Wages)			6.20%	6.20%	1,287			1,287	1,287
4155-224	Medicare (% of Gross Wages)			1.45%	1.45%	301			301	301
4155-223	New Hampshire Retirement			11.17%	11.17%	2,318			2,318	2,318
	Total Salary and Benefits Town Clerk					20,750	36,838	20,750	36,838	36,838
	Assistant Town Clerk									
4140-112	Hours:600/600 at Rate:			\$17.00	\$17.50	10,200	10,200	9,991	10,500	10,500
4155-222	FICA Taxes (% of Gross Wages)			6.20%	6.20%	632			651	651
4155-224	Medicare (% of Gross Wages)			1.45%	1.45%	148			152	152
	Total Salary Assistant Town Clerk					10,200	10,980	9,991	10,900	11,303
	Total Salaries:					30,950	47,818	30,741	31,250	48,141
	EXPENSES:									
4140-143	Copier Maintenance					469	469	0	469	469
4140-145	Telephone/Internet Access					1,800	1,800	1,485	1,800	1,800
4140-156	Dues/Subscriptions					200	200	215	200	200
4140-157	Workshops/Training					900	900	694	900	900
4140-161	General Supplies					1,800	1,800	1,418	1,800	1,800
4140-181	OHRV Reg. -(Reimbursed to State)					4,000	4,000	5,284	6,800	4,000
4140-185	Non-Capital Equip. < \$1,000					1,000	1,000	0	1,000	1,000
4140-189	WA-BAC Expenses					1,600	1,600	1,726	1,600	1,600
4140-192	Stats/Animal Payments					2,900	2,900	2,630	3,100	2,900
	E-Reg Support					300	300	0	2,085	300
	Total Expenses:					14,969	14,969	13,492	19,754	14,969
4140-100	TOTAL TOWN CLERK BUDGET					45,919	62,787	44,193	51,004	46,219

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2016									
DEPARTMENT: NON-TOWN ELECTIONS					DATE: 10/19/15				
DEPARTMENT HEAD: BOS					APPROVED: 10/26/15				
ACCT. #	DESCRIPTION OF BUDGET ITEM		MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSES 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
4140			2015	2016					
OTHER ELECTIONS:									
<i>Wages/Payroll Taxes Other Elections (3 In 2016)</i>									
4140-313	Moderator - WA #3 2010-2012	\$225	\$225	0	0	0	675	675	675
4140-313	Assistant Moderator WA #3 2010-2012	\$225	\$225	0	0	0	675	675	675
4140-313	Supervisors of the Checklist WA#3 11/12	\$125 ea.		0	0	0	1,125	1,125	1,125
4140-315	Election Workers (10) WA#3 Hours: 12 Rate:	\$10.50	\$10.50	0	0	0	3,780	3,780	3,780
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%	0	0	0		388	388
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%	0	0	0		91	91
	SUBTOTAL: Wages/Payroll Taxes Other Elections:			0	0	0	6,255	6,734	6,734
4140-355	Printing & Publishing			0	0	0	5,500	5,500	5,500
4140-364	Election Meals			0	0	0	750	750	750
4140-389	Misc. Expenses-Set up Election			0	0	0	300	300	300
4140-300	TOTAL NON ELECTION BUDGET			0	0	0	12,805	13,284	13,284
Notes:									
2016 - Presidential Primary January 7, 2016									
2016 - State Primary September 13, 2016									
2016 - State General Election November 8, 2016									
Other Elections:									
Town Election: March 10, 2015 - see selectmen's budget									
Town Election: March 8, 2016 - see selectmen's budget									

TOWN OF EAST KINGSTON, NEW HAMPSHIRE
 DEPARTMENTAL BUDGET WORKSHEET
 BUDGET YEAR 2016

DEPARTMENT: Tax Collector				DATE: 9/28/15						
DEPARTMENT HEAD: Barbara A. Clark				APPROVED: 9/28/15						
ACCT. #	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSES 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
4150	SALARIES:									
	Tax Collector									
4150-411	Tax Collector-Warrant Article #3 2010-2012			20,750	20,750	20,750	20,750	20,750	20,750	20,750
4155-200	Insurance Benefits				12,182			12,182		12,182
4155-222	FICA Taxes (% of Gross Wages)			6.20%	6.20%	1,287		1,287		1,287
4155-224	Medicare (% of Gross Wages)			1.45%	1.45%	301		301		301
4155-223	New Hampshire Retirement			11.17%	11.17%	2,318		2,318		2,318
	Total Salary and Benefits Tax Collector			20,750	36,838	20,750	20,750	36,838	20,750	36,838
	Assistant Tax Collector									
4150-412	Hours: 600/600 at Rate:			\$17.00	\$17.50	10,200	10,200	9,614	10,500	10,500
4155-222	FICA Taxes (% of Gross Wages)			6.20%	6.20%	632		651		651
4155-224	Medicare (% of Gross Wages)			1.45%	1.45%	148		152		152
	Total Salary Assistant Tax Collector			10,200	10,980	9,614	10,500	11,303	10,500	11,303
	Total Salaries:			30,950	47,818	30,364	31,250	48,141	31,250	48,141
	Expenses:									
4150-434	Recording Fees			2,050	2,050	537	2,050	2,050	2,050	2,050
4150-481	Postage			3,100	3,100	2,554	3,500	3,500	3,100	3,100
	Total Expenses:			5,150	5,150	3,091	5,550	5,550	5,150	5,150
4150-400	TOTAL TAX COLLECT BUDGET			36,100	52,968	33,455	36,800	53,691	36,400	53,291

TOWN OF EAST KINGSTON, NEW HAMPSHIRE											
DEPARTMENTAL BUDGET WORKSHEET											
BUDGET YEAR 2016											
DEPARTMENT: Financial Administration/Audit/Treasurer/IT					DATE: 10/19/15						
DEPARTMENT HEAD: BOS					APPROVED: 10/26/15						
ACCT. #	DESCRIPTION OF BUDGET ITEM		MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSE 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016		
4150	SELECTMEN'S OFFICE		2015	2016							
	FULL TIME - FINANCIAL ADMINISTRATION										
4150-111	Town Report Staff: 25 Hours ***			375	375	0	0	0	0		
4150-212	Town Office Manager (Salary/Exempt)			34,675	34,675	34,675	35,715	35,715	35,715		
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		2,173		2,214		2,214		
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		508		518		518		
4155-200	Insurance Benefits				9,002		9,272		9,272		
4155-203	NH Retirement (% of Gross Wages)*	11.17%	11.17%		3,873		3,989		3,989		
	TOTAL Full Time Salary, Payroll Taxes & Benefits				35,090	50,609	34,675	35,715	35,715	51,708	
	PART TIME - FINANCIAL ADMINISTRATION										
4150-112	Administrative Asst.*** Hours: 715* Rate:*	\$19.60	\$20.20	14,014	14,014	14,257	14,443	14,443	14,443		
4150-112	Administrative Asst.*** Hours: 390* Rate:*		\$15.00				5,850	5,850	5,850		
4150-112	Vacation Coverage Hours: 30 Rate:	\$19.60	\$20.20	588	588		606	606	606		
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		905		1,296		1,296		
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		212		303		303		
	TOTAL Part Time Wages				14,602	15,719	14,257	20,899	20,899	22,498	
	TOTAL Financial Admin. Salary/Wages, Pay, Taxes & Benefits				49,692	66,328	48,932	56,614	56,614	74,206	
4150-200	Audit Contract Service			14,500	14,500	14,500	14,650	14,650	14,650		
4150-400	Total Tax Collector (Separate budget worksheet)										
4150-900	Treas Salary	Dep. Salary	Emp Exp	Misc Exp							
2011	1,700	365/25	400	435 = 2,900							
		2015	2016								
4150-513	Treasurer Pay: WA #3 2010-2012			1,700	1,700	1,700	1,700	1,700	1,700		
4150-512	Deputy Treasurer Pay: Hours: 25	\$14.60	\$14.60	365	365		365	365	365		
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		128		128		128		
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		30		30		30		
4150-581	Treasurer Expense			400	400		400	400	400		
4150-589	Treasurer Misc. Expense			400	400	0	400	400	400		
	Total Treasurer:				2,865	3,023	1,700	2,865	3,023	2,865	3,023
4150-600	Info Systems: Website/Computers/Software/Maintenance										
4150-633	Processing Services/Direct Deposit Fees			9,260	9,260	10,017	9,000	9,000	9,000		
4150-674	Capital Purchases			5,000	5,000	2,585	4,000	4,000	4,000		
4150-685	Non-Capital Purchases			1,755	1,755	12,021	1,000	1,000	1,000		
	Total Information Systems:				16,015	16,015	24,623	14,000	14,000	14,000	
4150	TOTAL FIN./AUDIT/TREAS./IT				89,032	99,863	89,755	88,129	88,129	105,879	
	* Note: Administrative Assistant 715 hours = 39 weeks 25 hours a week + 13 weeks 35 hours a week										
	*** 2012 Welfare administration is performed by Selectmen's Office personnel										
	*** 50% Town Office Manager and Administrative Assistant salary expense. Remaining 50% under Selectmen's Office.										

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
DEPARTMENT: CONTRACT SERVICES		CAPITAL RESERVE FUNDS			DATE: 10/19/15					
DEPARTMENT HEAD: BOS		WA #4, 5, 6 & 7			APPROVED: 10/26/15					
ACCT. #	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSE 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
4150		2015	2016							
4152-137	Assessing-Contract service			8,400	8,400	13,247	17,976	17,976	17,976	17,976
4153-132	Legal Services-Contract service			40,000	40,000	17,855	40,000	40,000	40,000	40,000
4155-100	Personnel Admin.									
4155-222	EBEN - FICA Payments *			30,693	0	31,821	32,270	0	32,270	0
4155-223	EBEN - NH Retirement Payments - Admin	11.17%	11.17%	18,648	0	19,241	19,068	0	19,068	0
4155-225	EBEN - NH Retirement Payments - Police	26.38%	26.38%	74,650	0	62,036	79,471	0	79,471	0
4155-225	EBEN - NH Retirement Payments - Fire	N/A	N/A	0	0	0	0	0	0	0
4155-224	EBEN - Medicare Payments			11,282	0	15,493	11,915	0	11,915	0
4155-200	EBEN - Insurance Benefits (Health,Dental,Life,Disability)			137,478	0	129,735	140,920	0	140,920	0
4155-289	EBEN - Misc. Expenses (Christmas Bonuses) + WA #28 BAC			0	0	0	0	0	0	0
	SUBTOTAL ASSESSING/LEGAL/EBEN			321,151	48,400	289,427	341,620	57,976	341,620	57,976
4196-352	Liability/Property Insurance			27,000	27,000	30,807	34,000	34,000	34,000	34,000
4196-452	Workers Comp Insurance/Unemployment Comp Insurance			32,000	32,000	23,064	26,000	26,000	26,000	26,000
4199-182	Refunds-Overpay			15,000	15,000	14,468	10,000	10,000	15,000	15,000
4199-183	Tax Abatements			10,000	10,000	14,135	10,000	10,000	10,000	10,000
	SUBTOTAL			84,000	84,000	82,474	80,000	80,000	85,000	85,000
4323-339	Solid Waste-Contract Service			190,000	190,000	177,300	190,000	190,000	190,000	190,000
4323-289	White Goods/eCycle/Furniture Pick Up			8,000	8,000	557	8,000	8,000	8,000	8,000
4323-339	Hazardous Waste-Contract Service			1,000	1,000	684	1,000	1,000	1,000	1,000
	SUBTOTAL			199,000	199,000	178,541	199,000	199,000	199,000	199,000
	WARRANT ARTICLES - not included in Warrant Article #1									
4915-296	Capital Reserve Fund-Approved 3/13/12									
2015	WA #3 = Revaluation Fund		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
2015	WA #4 = Library Maint. Fund - Adjusted to Library Budget*		11,000							
2015	WA #6 = FD Apparatus Fund - Adj to FD budget*		100,000							
2015	WA #7 = Fire Dept/EOC Land and/or Building		10,000							
	SUBTOTAL WARRANT ARTICLES			10,000	10,000	10,000	10,000	10,000	10,000	10,000
	TOTAL CONTRACT-SERVICES BUDGET			614,151	341,400	560,442	630,620	346,976	635,620	351,976

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2016									
DEPARTMENT: Planning Board					DATE: 10/9/15				
DEPARTMENT HEAD: Joseph Caccatore					APPROVED: 10/13/15				
ACCT. #	DESCRIPTION OF BUDGET ITEM	MS-6 BUDGET		ACTUAL EXPENSE 2015	MS-6 BUDGET		MS-6 BUDGET		DEFAULT BUDGET 2016
		2015	2016		2016	2016			
SALARIES:									
	Planning Board Secretary								
4191-112	Planning Board (12 meetings) (240 Hrs)	\$16.50	\$16.50	3,960	3,960	3,267	3,960	3,960	3,960
	Agricultural Commission (112 Hrs)	\$16.00		0	0		0	0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%	246			246		246
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%	57			57		57
	TOTAL SALARIES:			3,960	4,263	3,267	3,960	4,263	3,960
4191-131	Circuit Rider/Targeted Block Grant/Rock. Planning Commission			14,014	14,014	15,008	14,731	14,731	14,731
	2016=CR \$10,416+TBG \$2,000+RPC DUES \$2,315								
	2015=CR \$9,744+TBG \$2,000+RPC DUES \$2,270								
	2014=CR \$9,240+TBG \$2,000+RPC DUES \$2,270								
	2013=CR \$9,240+TBG \$2,000+RPC DUES \$2,198								
	2012=CR \$9,240+TBG \$2,000+RPC DUES \$2,192								
	2011=CR \$9,240+TBG \$2,000+RPC DUES \$2,260								
	2010=CR \$11,100+TBG \$2,000+RPC DUES \$2,100								
	2009=CR \$11,625+TBG \$2,000+RPC DUES \$2,066								
	2008=CR \$9,300+TBG \$2,000+RPC DUES \$1,965								
	2007=CR \$9,300+TBG \$1,600+RPC DUES \$1,792								
4191-189	Exp.=Advertising/Postage/Supplies/Training			6,100	6,100	1,877	6,100	6,100	6,100
	TOTAL EXPENSES:			20,114	20,114	16,885	20,831	20,831	20,831
	TOTAL PLANNING BOARD			24,074	24,377	20,152	24,791	25,094	25,094
NOTES:									
Year 2002: Selectmen increased salary based on increased hours/meetings for recording clerk.									
Year 2003: Advertised for position & unsuccessful in hiring a recording clerk.									
Year 2004: Chair recommends offering 20 hr. per week position to attract qualified candidates.									
Year 2006: RPC Dues deleted from 4197 & added to 4191-131 \$1,680.									
Year 2007: Increase in advertising costs + dues (population increase).									
Year 2008: Increase in salary & TBG expense.									
Year 2009: Increase in CR \$2,325 to align w/RPC Calendar Apr. - Apr.									
Year 2010: Hours reduced based on decrease in requests for LLA/SUB/SPR.									
Year 2011: RPC CR increased rate from \$50 to \$55 per hour & reduced CR hours. Split hours w/Agr. Comm.									
Year 2012: RPC CR rate \$55 per hour. Moved Agric. Commission to separate budget. Secretary \$200 per meeting.									
Year 2013: Secretary salary increased to \$225.00 per meeting.									
Year 2014: Secretary salary increased to 20 hours maximum per month @ \$16.50 per hours.									

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
DEPARTMENT: Zoning Board of Adjustment					DATE: 9/17/15					
DEPARTMENT HEAD: John Daly					APPROVED: 10/13/15					
4191-300	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSE 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
	SALARIES:	2015	2016							
4191-312	Hours: 60 Rate:	\$16.50	\$16.50	1,238	1,238	1,151	990	990	990	990
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		77			61		61
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		18			14		14
	Total Salaries:			1,238	1,333	1,151	990	1,065	990	1,065
4191-389	Miscellaneous Expenses			300	300	598	300	300	300	300
	Total Expenses:			300	300	598	300	300	300	300
TOTAL	BOARD OF ADJUSTMENT			1,538	1,633	1,749	1,290	1,365	1,290	1,365

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
DEPARTMENT: Code Enforcement				DATE: 9/23/15						
DEPARTMENT HEAD: John Moreau				APPROVED: 9/28/15						
4191-500	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSE 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
4191-500	SALARIES:	2015	2016							
4191-512	Hours: 25 at Rate:	\$21.00	\$21.00	525	525	525	525	525	525	525
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		33			33		33
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		8			8		8
	Total Salaries:			525	566	525	525	566	525	566
4191-589	Miscellaneous Expenses:			50	50	0	50	50	50	50
	2014-mileage @ .56									
	2015-mileage @ .575									
TOTAL	TOTAL CODE ENFORCEMENT BUDGET			575	616	525	575	616	575	616

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
DEPARTMENT: TOWN OWNED BUILDINGS					DATE: 10/19/15					
DEPARTMENT HEAD: BOS.					APPROVED: 10/26/15					
4194	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSES 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
GEN. GOVT. BLDGS.		2015	2016							
4194-100	Library - Adjusted to Library Budget Worksheet*				*					*
4194-112	Custodian Hours: 156	\$16.50	\$17.00	2,574	2,574	2,294	2,652	2,652	2,652	2,652
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		160			164		164
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		37			38		38
4194-141	Electricity			4,800	4,800	4,509	3,840	3,840	4,800	4,800
4194-142	Heat			5,000	5,000	3,131	5,000	5,000	5,000	5,000
4194-143	Repair/Maintenance Services			4,400	4,400	4,724	4,400	4,400	4,400	4,400
4194-189	Misc. Expense			2,500	2,500	0	2,500	2,500	2,500	2,500
SUBTOTAL LIBRARY				19,274	19,471	14,658	18,392	18,598	19,352	19,594
4194-200	Town Offices Building									
4194-212	Custodian Hours: 520	\$16.50	\$17.00	8,580	8,580	10,907	8,840	8,840	8,840	8,840
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		532			548		548
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		124			128		128
4155-200	Custodian Insurance									0
4194-241	Electricity			3,800	3,800	3,232	3,400	3,400	3,800	3,800
4194-242	Heat			8,100	8,100	4,255	4,500	4,500	8,100	8,100
4194-243	Repair/Maintenance Services			20,000	20,000	10,288	25,000	25,000	20,000	20,000
4194-289	Misc. Expense			0	0	0	0	0	0	0
SUBTOTAL TOWN OFFICE BUILDING				40,480	41,136	28,682	41,740	42,418	40,740	41,416
4194-300	Town Hall									
4194-312	Custodian Hours: 104	\$16.50	\$17.00	1,716	1,716	1,246	1,768	1,768	1,768	1,768
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		106			110		110
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		25			26		26
4194-341	Electricity			1,500	1,500	934	1,500	1,500	1,500	1,500
4194-342	Heat			2,000	2,000	197	800	800	2,000	2,000
4194-343	Repair/Maintenance Services			4,000	4,000	1,850	3,000	3,000	4,000	4,000
4194-389	Misc. Expense			0	0	0	0	0	0	0
SUBTOTAL TOWN HALL				9,216	9,347	4,227	7,068	7,204	9,268	9,494
4194-400	EOC									
4194-412	Custodian Hours: 208	\$16.50	\$17.00	0	0	0	0	0	0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		0			0		0
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		0			0		0
4194-441	Electricity			1,984	1,984	2,851	2,300	2,300	1,984	1,984
4194-442	Heat			4,000	4,000	2,395	3,500	3,500	4,000	4,000
4194-443	Repair/Maintenance Services			3,000	3,000	2,237	3,000	3,000	3,000	3,000
4194-489	Misc. Expense			0	0	44	0	0	0	0
SUBTOTAL EOC				8,984	8,984	7,527	8,800	8,800	8,984	8,984
4194-500	Pound School									
4194-512	Custodian Hours: 208	\$16.50	\$17.00	3,432	3,432	2,492	3,536	3,536	3,536	3,536
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		213			219		219
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		50			51		51
4194-541	Electricity			800	800	657	800	800	800	800
4194-542	Heat			3,200	3,200	1,689	2,500	2,500	3,200	3,200
4194-543	Repair/Maintenance Services			5,000	5,000	4,504	5,000	5,000	5,000	5,000
4194-589	Misc. Expense			0	0	0	0	0	0	0
SUBTOTAL POUND SCHOOL				12,432	12,695	9,342	11,836	12,106	12,536	12,806
4194-600	Fire Station									
4194-612	Custodian Hours: 104	\$16.50	\$17.00	1,800	1,800	0	0	0	0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		112			0		0
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		26			0		0
4194-641	Electricity			2,500	2,500	2,288	2,500	2,500	2,500	2,500
4194-642	Heat			5,000	5,000	4,941	4,700	4,700	5,000	5,000
4194-643	Repair/Maintenance Services			7,000	7,000	-4,446	7,000	7,000	7,000	7,000
4194-689	Misc. Expense			0	0	0	0	0	0	0
SUBTOTAL FIRE STATION				16,300	16,438	2,783	14,200	14,200	14,500	14,500
4194-700	Railroad Depot									
4194-712	Custodian Hours: 13	\$16.50	\$17.00	215	215	17	221	221	221	221
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		13			14		14
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		3			3		3
4194-741	Electricity			200	200	143	200	200	200	200
4194-742	Heat			0	0	0	0	0	0	0
4194-743	Repair/Maintenance Services			2,500	2,500	3,962	2,500	2,500	2,500	2,500
4194-789	Misc. Expense			0	0	0	0	0	0	0
SUBTOTAL RAILROAD DEPOT				2,915	2,931	4,122	2,921	2,938	2,921	2,938
4194-800	Police Station									
4194-812	Custodian Hours: 468	\$16.50	\$17.00	7,722	7,722	6,526	7,956	7,956	7,956	7,956
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		479			493		493
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		112			115		115
4194-841	Electricity			4,000	4,000	4,501	4,800	4,800	4,000	4,000
4194-842	Heat			9,000	9,000	6,436	5,700	5,700	9,000	9,000
4194-843	Repair/Maintenance Services			6,500	6,500	13,139	6,500	6,500	6,500	6,500

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
4194-889	Misc. Expense			0	0	1,270	0	0	0	0
	SUBTOTAL POLICE STATION			27,222	27,813	31,872	24,956	25,564	27,458	28,064
4194-900	Other Facilities - FOSS Field, Salt Shed									
4194-912	Custodian	Hours: 0		0	0	0	0	0	0	0
4155-222	FICA Taxes (% of Gross Wages)	\$0.00	6.20%	6.20%		0	0	0	0	0
4155-224	Medicare (% of Gross Wages)		1.45%	1.45%		0	0	0	0	0
4194-941	Electricity			450	450	346	550	550	450	450
4194-942	Heat			0	0	0	0	0	0	0
4194-943	Repair/Maintenance Services			1,800	1,800	1,965	1,800	1,800	1,800	1,800
4194-989	Misc. Expense									
	SUBTOTAL OTHER FACILITIES			2,250	2,250	2,311	2,350	2,350	2,250	2,250
	Total Expenses:									
4194	TOTAL GOVERNMENT BUILDING BUDGET			189,073	181,063	105,524	132,263	134,172	138,007	139,916

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
DEPARTMENT: CEMETERIES				DATE: 09/25/15						
DEPARTMENT HEAD: Hank Lewandowski				APPROVED: 9/28/15						
4195	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSES 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
	SALARIES:	2015	2016							
4195-212	Sexton Hours: 150 at Rate:	\$15.50	\$16.00	2,325	2,325	1,705	2,400	2,400	2,400	2,400
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		144			149		149
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		34			35		35
	Total Salary, Payroll Taxes and WC			2,325	2,503	1,705	2,400	2,584	2,400	2,584
4195-196	Cemetery Committee Payment (Ferrullo/Readel-2 Main St. - \$256,000			7,925	7,925	7,924	7,925	7,925	7,925	7,925
4195-243	Cemetery Repair/Maintenance			19,500	19,500	19,346	9,432	9,432	19,500	19,500
4195-289	Miscellaneous Expenses			0	0	90	2,000	2,000	0	0
	Total Expenses:			27,425	27,425	27,360	19,357	19,357	27,425	27,425
							0		0	0
4195	TOTAL CEMETERY BUDGET			29,750	29,928	29,065	21,757	21,941	29,825	30,009

TOWN OF EAST KINGSTON, NEW HAMPSHIRE											
DEPARTMENTAL BUDGET WORKSHEET											
BUDGET YEAR 2016											
DEPARTMENT: POLICE					DATE: 10/23/15						
DEPARTMENT HEAD: OIC Craig Charest					APPROVED: 10/26/15						
4210	DESCRIPTION OF BUDGET ITEM				MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSES 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
SALARIES											
Full Time:											
4210-111	Police Chief Salary				78,100	78,100		77,500	77,500	77,500	77,500
4210-111	Sergeant Salary	Hours: 2080	Rate:	26.75	27.55	55,640	55,640				0
4210-111	Corporal Salary	Hours: 2080	Rate:	25.25	26.00	52,520	52,520				0
4210-111	Corporal Salary	Hours: 2080	Rate:					54,080	54,080	54,080	54,080
4210-111	Patrolman Salary	Hours: 2080	Rate:	23.25	24.00	48,360	48,360				0
4210-111	Patrolman Salary	Hours: 2080	Rate:					49,920	49,920	49,920	49,920
4210-111	Patrolman Salary	Hours: 2080	Rate:	23.25	24.00	48,360	48,360				0
4210-111	OverTime	Hours: 404	Rate:		39.00			15,756	15,756	15,756	15,756
4155-224	Medicare (% of Gross Wages)		Rate:	1.45%	1.45%		4,103		4,368		4,368
4155-224	Medicare Special Detail/Reimbursable		Rate:	1.45%							0
4155-225	NH Retirement (Group 2)		Rate:	26.38%	26.38%	74,650		0	79,471		79,471
4155-225	NH Retirement Special Detail/Reimbursable		Rate:	26.38%	26.38%				0		0
4155-200	Insurance Benefits					82,860			85,410		85,410
SUBTOTAL: Full Time Salaries, Payroll Taxes, & Benefits					282,980	444,593	209,635	301,256	470,505	301,256	470,505
2015 2016											
4210-112	PT Salary (PT Cert)	Hours: 600	Rate:	\$18.55	\$18.55	11,130	11,130		11,130	11,130	11,130
4210-112	PT Salary (PT Cert)	Hours: 600	Rate:	\$20.60	\$20.60	12,360	12,360		12,360	12,360	12,360
4210-112	Vac/Sick/Holiday/Coverage: 672/672		Rate:	\$19.57	\$19.57	13,151	13,151		13,151	13,151	13,151
4210-112	Over Time Hours: 300/300		Rate:	\$37.22		11,166	11,166		0	0	0
4210-112	Training Hours: 0/0 (Mixed Hrs)		Rate:			5,000	5,000		5,000	5,000	5,000
4210-112	Secretary	Hours: 1560/1560	Rate:	\$17.50	\$18.00	27,300	27,300		28,080	28,080	28,080
4210-112	Court Costs (Partially Reimbursable)					500	500		500	500	500
4210-112	Grants (Partially Reimbursable)					0	0		0	0	0
4155-222	FICA Taxes (% of Gross Wages)		Rate:	6.20%	6.20%		4,998		4,354		4,354
4155-224	Medicare (% of Gross Wages)		Rate:	1.45%	1.45%		1,169		1,018		1,018
SUBTOTAL: Part Time & Other Salaries & Payroll Taxes					80,607	86,774	42,151	70,221	75,593	70,221	75,593
TOTAL: Salaries, Payroll Taxes and Benefits					363,587	531,367	251,786	371,477	546,098	371,477	546,098
EXPENSES											
4210-145	Telephone / Air Cards				5,000	5,000	5,763	5,000	5,000	5,000	5,000
4210-156	Dues/Subscriptions				200	200	400	200	200	200	200
4210-163	Office Supplies				3,000	3,000	3,464	3,000	3,000	3,000	3,000
4210-167	Forms/Books				200	200	54	200	200	200	200
4210-189	Misc. Expenses/Repairs				1,000	1,000	27,839	1,000	1,000	1,000	1,000
4210-457	Firearms/Other Training				7,000	7,000	12,509	7,000	7,000	7,000	7,000
4210-543	Vehicle Maintenance				6,000	6,000	20,529	6,000	6,000	6,000	6,000
4210-563	Equipment Repair				2,000	2,000	2,037	2,300	2,300	2,000	2,000
4210-564	Uniforms				4,000	4,000	7,343	4,000	4,000	4,000	4,000
4210-565	Vehicle Fuels per gallon 5,000 Miles			\$3.60	\$2.50	18,000	18,000	11,484	12,500	18,000	18,000
4210-574	Capital Equipment > \$1,000 Spots/Crimestar				6,000	6,000	17,361	0	0	6,000	6,000
4210-585	Noncapital Equipment < \$1,000 (Leased Equip)				0	0	353	2,050	2,050	0	0
4210-586	Information Technology				12,115	12,115	27,197	15,000	15,000	15,000	15,000
4210-589	Prosecutor				7,836	7,836	7,836	8,071	8,071	7,836	7,836
SUBTOTAL EXPENSES:					72,351	72,351	184,169	66,321	66,321	75,236	75,236
Police Station Building Expense:											
4194-812	Payroll/Janitor 468 Hrs			\$16.50	\$17.00	7,722	7,722	6,526	7,956	7,956	7,956
4155-222	FICA Taxes (% of Gross Wages)		Rate:	6.20%	6.20%		479		493		493
4155-224	Medicare (% of Gross Wages)		Rate:	1.45%	1.45%		112		115		115
4194-841	Electricity				4,000	4,000	4,501	4,800	4,800	4,000	4,000
4194-842	Heat				9,000	9,000	6,436	5,700	5,700	9,000	9,000
4194-843	Repair/Maint Services				6,500	6,500	13,139	6,500	6,500	6,500	6,500
4194-898	Misc. Expense				0	0	1,270	0	0	0	0
Total Police Station Building Expense:					27,222	27,813	31,872	24,956	25,564	27,856	28,084
EXPENSES (Continued):											
Bond Payments:											
4711-196	Principal					40,000	40,000		40,000		40,000
4721-196	Interest					22,830	22,830		20,830		20,830
Total Bond Payments:					0	62,830	62,830	0	60,830	0	60,830
4902-174	Budget-Vehicle				15,000	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL EXPENSES:					114,573	177,994	253,871	106,277	167,715	117,892	179,130
TOTAL POLICE DEPARTMENT:					478,160	709,361	505,657	477,754	713,813	489,169	725,228
4299	SPECIAL POLICE DETAILS > 100% Reimbursed										

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2016									
DEPARTMENT: Ambulance & Fire Department					DATE: 10/9/15				
DEPARTMENT HEAD: Fire Chief Ed Warren					APPROVED: 10/13/15				
4215/422	DESCRIPTION OF BUDGET ITEM	MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSE 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016	
	SALARIES:	2015	2016						
4220-112	Part Time Fire Chief		15,000	15,000	15,000	15,000	15,000	15,000	15,000
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%	930		930		930	
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%	218		218		218	
	Total Part Time Fire Chief		15,000	16,148	15,000	15,000	16,148	15,000	16,148
4220-112	Rate: Part Time Payroll w/qualifications (\$8.25-\$16.50/hour)		71,000	71,000	68,418	71,000	71,000	71,000	71,000
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%	4,402		4,402		4,402	
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%	1,030		1,030		1,030	
	Total Part Time Payroll w/qualifications		71,000	76,432	68,418	71,000	76,432	71,000	76,432
	TOTAL SALARIES:		86,000	92,580	83,418	86,000	92,580	86,000	92,580
	EXPENSES:								
4220-145	Telephone/Cell/Internet/Utilities		4,500	4,500	4,566	4,500	4,500	4,500	4,500
4220-156	Dues/Subscriptions/Fire Prevention		3,500	3,500	4,078	3,500	3,500	3,500	3,500
4220-164	Clothing/Food		16,000	16,000	13,101	15,000	15,000	16,000	16,000
4220-189	Misc./Employee Exp.		1,500	1,500	1,543	1,500	1,500	1,500	1,500
4220-457	Training/Supplies/Schools		9,600	9,600	3,221	8,600	8,600	9,600	9,600
4220-543	Maintenance		25,000	25,000	10,544	24,000	24,000	25,000	25,000
4220-563	Communication Repair/Supplies		5,000	5,000	7,294	5,000	5,000	5,000	5,000
4220-563	Fuel		5,000	5,000	2,154	4,000	4,000	5,000	5,000
4220-574	Cap. Equip>\$1,000		0	0	0	0	0	0	0
4220-633	Information Technology Services		5,000	5,000	10,958	5,000	9,000	9,000	9,000
4220-585	Cap. Equip<\$1,000 (Radios)		7,000	7,000	0	7,000	7,000	7,000	7,000
	Subtotal:		82,100	82,100	57,459	82,100	82,100	86,100	86,100
	Fire Department Building:								
4194-612	Payroll/Janitor (104)	\$16.50	1,800	1,800	0	0	0	0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%	112		0		0	
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%	26		0		0	
4194-641	Electricity		2,500	2,500	2,288	2,500	2,500	2,500	2,500
4194-642	Heat		5,000	5,000	4,941	4,700	4,700	5,000	5,000
4194-643	Repair/Maint Services		7,000	7,000	-4,446	7,000	7,000	7,000	7,000
4194-689	Misc. Expenses		0	0	0	0	0	0	0
	Subtotal Fire Department Building Expense:		16,300	16,438	2,783	14,200	14,500	14,500	14,500
	TOTAL EXPENSES:		98,400	98,538	60,242	96,300	96,300	100,600	100,600
	TOTAL FIRE DEPARTMENT BUDGET		184,400	191,118	143,660	182,300	188,880	186,600	193,180

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2016									
DEPARTMENT: Ambulance & Fire Department					DATE: 10/9/15				
DEPARTMENT HEAD: Fire Chief Ed Warren					APPROVED: 10/13/15				
AMBULANCE									
4215-135	Immunizations		2,500	2,500	0	2,500	2,500	2,500	2,500
4215-543	Ambulance/Equipment Maintenance		6,000	6,000	3,756	6,000	6,000	6,000	6,000
4215-561	Supplies/Med Training		11,500	11,500	12,050	11,500	11,500	11,500	11,500
TOTAL AMBULANCE:			20,000	20,000	15,806	20,000	20,000	20,000	20,000
4215/422	TOTAL FIRE AND AMBULANCE:		204,400	211,118	159,466	202,300	208,880	206,600	213,180
WARRANT ARTICLES - not included in Warrant Article #1									
4902-276	All Other Non-Capital Expenses:		2015	2016					
Failed	2013 WA #6 Capital Reserve Fund - Vehicle								
Passed	2013 WA #7 Land &/or Building Fire Station								
	2014 WA #6 Capital Reserve Fund - Vehicle								
	2014 WA #7 Land &/or Building Fire Station								
	2015 WA #6 Capital Reserve Fund - Vehicle	100,000	100,000	100,000	100,000				
	2015 WA #7 Land &/or Building Fire Station	10,000	10,000	10,000	10,000				
	2016 WA # Capital Reserve Fund - Vehicle		100,000			100,000	100,000	100,000	100,000
	2016 WA # Land &/or Building Fire Station		10,000			10,000	10,000	10,000	10,000
TOTAL FIRE, AMBULANCE, AND WARRANTS			314,400	321,118	269,466	312,300	318,880	316,600	323,180
Notes:									
PAYROLL HISTORY									
Full Time Fire Chief									
2010 = \$1,500									
Part Time Fire Chief									
2011 = 10,000									
2012 =									
Part Time Payroll									
2012 = \$8.25-\$16.50									
2011=\$8.25-\$13.35									
2010=\$8.25-\$12.35									
2005=3% bottom line increase w/\$5,000 added to exp. & revenue for Fire Prevention (\$146,700 + \$5,000=\$151,700)									
2006=Tanker body \$50,890 (4220-543) 2007=FC Stipend to FT/ Decrease PT payroll									
2007=FT FC position @ \$47,000 (\$22.60), not increased to \$49,000 (\$23.56)									
2008=Eng 3 paint/pump seal, replace compressor (\$40,900)									
2009=SCBA's replacement w/WA #14 \$25,000 [5] Added to 4220-574 (41,000)									
2010=Removed WA #14 \$25,000 for SCBA's-Added WA #8 Fire Truck \$285,000 = \$191,000 CRF + \$94,000									
2011=Change from full to part time Fire Chief, includes duty shifts Mon-Fri, increase in medical calls for Amb. Budget									
Payroll includes 12 additional for total of 26 on roster.									

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
DEPARTMENT: Building Inspector					DATE: 9/21/15					
DEPT. HEAD: John Moreau					APPROVED: 9/28/15					
4240	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSES 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
	SALARIES:	2015	2016							
4240-112	Inspector Hours: 225 Salary			12,000	12,000	12,000	6,500	6,500	6,500	6,500
4240-112	Deputy Inspector Hours: 225 Salary						6,500	6,500	6,500	6,500
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		744			806		806
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		174			189		189
	Total Salaries:			12,000	12,918	12,000	13,000	13,995	13,000	13,995
4240-189	Misc Exp:mileage/dues/training/books 14=0.56 15=0.575	13=0.556		1,420	1,420	385	400	400	1,420	1,420
	Total Expenses:			1,420	1,420	385	400	400	1,420	1,420
4240	TOTAL BUILDING INSPECTOR BUDGET			13,420	14,338	12,385	13,400	14,395	14,420	15,415

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
DEPARTMENT: Emergency Management					DATE: 10/9/15					
DEPT. HEAD: Michelle Cotton-Miller					APPROVED: 10/13/15					
DESCRIPTION OF BUDGET ITEM	MS-6 BUDGET		ACTUAL EXPENSES		MS-6 BUDGET		MS-6 DEFAULT		DEFAULT	
	2015	2016	2015	2015	2016	2016	2016	2016	2016	
SALARIES:										
4290-112 Part Time Payroll	Hours: 208/177	Rate: \$25.00	\$25.00	5,310	5,310	6,000	6,000	6,000	6,000	6,000
4290-112 First Drill	Hours: 216	Rate: \$25.00	\$25.00	0	0	4,400	4,400	4,400	4,400	4,400
4290-112 Second Drill	Hours: 0	Rate: \$25.00	\$25.00	0	0	4,400	4,400	4,400	4,400	4,400
4290-112 Graded Exercise	Hours: 0	Rate: \$25.00	\$25.00	0	0	4,400	4,400	4,400	4,400	4,400
4290-112 Misc. P/R Town	Hours: 280/280	Rate: \$25.00	\$25.00	10,000	10,000	10,000	10,000	10,000	10,000	10,000
4155-222 FICA Taxes (% of Gross Wages)		6.20%	6.20%		949			1,810		1,810
4155-224 Medicare (% of Gross Wages)		1.45%	1.45%		222			423		423
TOTAL SALARIES:				15,310	16,461	17,194	29,200	31,433	29,200	31,433
EXPENSES:										
4290-162 Office Supplies (Plan/Adm Clothing) (Flat rate)		Seabrook	8,500	8,500	-4,256	8,500	8,500	8,500	8,500	8,500
4290-164 Clothing/Food (Food)		Seabrook	500	500	303	500	500	500	500	500
4290-457 Training-NonPayroll (200 x \$25.00)		Seabrook	3,000	3,000	0	2,100	2,100	3,000	3,000	3,000
4290-543 Radio Repairs/Batteries/Materials		Town	1,500	1,500	0	1,500	1,500	1,500	1,500	1,500
4290-589 Miscellaneous Expenses			3,500	3,500	11,678	3,500	3,500	3,500	3,500	3,500
SUBTOTAL EXPENSES:			17,000	17,000	7,725	16,100	16,100	17,000	17,000	17,000
Emergency Management Building:										
4194-412 Payroll/Janitor	Hours:				0	0	0	0	0	0
4155-222 FICA Taxes (% of Gross Wages)		6.20%	6.20%		0			0		0
4155-224 Medicare (% of Gross Wages)		1.45%	1.45%		0			0		0
4194-441 Electricity			1,984	1,984	2,851	2,300	2,300	1,984	1,984	1,984
4194-442 Heat			4,000	4,000	2,395	3,500	3,500	4,000	4,000	4,000
4194-443 Repair/Maint Services			3,000	3,000	2,239	3,000	3,000	3,000	3,000	3,000
4194-489 Misc. Expenses			0	0	44	0	0	0	0	0
TOTAL Emergency Management Building Expense:			8,984	8,984	7,529	8,800	8,800	6,984	6,984	6,984
TOTAL EXPENSES:			25,984	25,984	15,254	24,900	24,900	25,984	25,984	25,984
TOTAL EMERGENCY MANAGEMENT BUDGET:			41,794	42,465	32,448	54,100	56,333	55,184	57,417	57,417
Notes:										
Miscellaneous Expense History:										
2007=Phone \$8,890 + Misc \$1,800=\$10,690 Seabrook Radio Equip \$8,360+Cones \$4,000=\$12,360 Town										
2008=Radio Equlo \$4,065 +Trailer \$6,485 +Seabrook \$500										
2009=(2) portable radios \$5,000 + trailer supplies \$1,000+network system \$1,000=\$7,000										
2010: Copier Contract \$300 + Supplies \$700										
2011=Misc. supplies										
2012=										
Seabrook Reimbursement										
2007: Seabrook=\$18,190 (100% reimbursable) + Town \$23,110 =Total \$41,300										
2008: Seabrook=\$ 8,700 (100% reimbursable) + Town \$19,815 =Total \$28,515										
Purchase copier w/07 funds approved by BOS 11/26/2007										
2009: Seabrook=\$20,200 (100% reimbursable) + Town \$17,800 =Total \$38,000										
2010: Seabrook=\$20,200 (100% reimbursable) + Town \$ 7,800 =Total \$28,000										
2011: Seabrook=\$13,250 (100% reimbursable) + Town \$ 6,750 =Total \$20,000 (No drills-2011)										
2012: Seabrook=\$15,900 (100% reimbursable) + Town \$										

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2016									
DEPARTMENT: Highway & Streets					DATE: 10/9/15				
DEPT. HEAD: Mark Brinkerhoff					APPROVED: 10/13/15				
DESCRIPTION OF BUDGET ITEM	MS-6 BUDGET		ACTUAL EXPENSE 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016		
	2015	2016						2015	2015
SALARIES:									
4312-100 Director of Highway Operations Salary	\$60.00	\$60.00	10,000	10,000	3,120	0		0	0
4155-222 FICA Taxes (% of Gross Wages)									
4155-224 Medicare (% of Gross Wages)									
Total Salaries			10,000	10,000	3,120	0	0	0	0
4312-277 Capital Road Projects – Reconstruction & Paving			174,844	174,844	160,599	180,000	180,000	174,844	174,844
4312-339 Professional Services – Maintenance & Cleaning			45,000	45,000	43,776	45,000	45,000	45,000	45,000
4312-435 Professional Services – Snow and Ice Removal			160,000	160,000	205,774	160,000	160,000	160,000	160,000
4312-439 Vehicle Maintenance					7,500	7,500		0	0
4312-277 Highway Block Grant			45,156	45,156	48,410	48,410	48,410	48,410	48,410
TOTAL HIGHWAY BUDGET			425,000	425,000	410,149	440,910	440,910	428,254	428,254
4316-341 Street Lighting			3,000	3,000	3,416	3,200	3,200	3,200	3,200
TOTAL LIGHTING BUDGET			3,000	3,000	3,416	3,200	3,200	3,200	3,200
TOTAL HIGHWAY/LIGHTING			438,000	438,000	416,585	444,110	444,110	431,454	431,454
WARRANT ARTICLES - not included in warrant article #1									
			2012	2013					
2011 WA #7 Giles Rd Repair/Replace Culvert Pipe			Failed						
2012 WA #7 Giles Rd Repair/Replace Culvert Pipe		100,000			0	0		0	0
Encumbered WA #7 Giles Rd Repair for 2013			100,000						
TOTAL HIGHWAY/LIGHTING			438,000	438,000	416,585	444,110	444,110	431,454	431,454
NOTES:									
Year 2004: Eaton Woods \$17,000, Pine Woods \$20,000, Stumpfield Rd. \$34,000, 11 Fire Hydrants \$5,000, Repave Police/EOC/Fire/TH \$20,000, South Road \$35,000, & Tilton Ln. \$25,000 = \$156,000.									
Year 2005: Eaton Woods \$20,000, Pine Woods \$20,000, Willow Road \$45,000, Giles Road \$43,000, Fire Hydrants \$6,000 = \$134,000									
Year 2006: Kelley Lane, Pine Woods, Eaton Woods & Giles Road									
Year 2007: Pine Woods, Willow Road, Sanborn Road, Forest Drive, and drain Giles Road (WA additional \$5,000 to grade emergency lanes-\$265,000)									
Year 2008: Pine Woods, Salt storage area									
Year 2009: Pheasant Run, Sanborn Road, Forest Drive, portion of Andrews Lane-WA 19 \$35,800 for these projects									
Year 2010: Overlay Sanborn Rd., repave Forest Dr., Pheasant Run (Unable to complete in 2009)									
Year 2009: Pheasant Run, Sanborn Road, Forest Drive, portion of Andrews Lane-WA 19 \$35,800 for these projects									
Year 2011: Forest Dr.: grind & pave, overlay Pheasant Run & Andrews Ln., repair/pave Giles Rd. Bridge Warrant Article #7 \$100,000 FAILED to repair Giles Rd.									
Year 2012: Resurface Pheasant Run; Andrews Lane overlay; Sections of South Road need resurfacing									
Year 2013: Finish South Road - Brandy Wine Drive and Foxhollow Court									
Year 2014: Stumpfield Road-Brandywine Drive-reconstruct									

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2016									
DEPARTMENT: ANIMAL CONTROL/HEALTH/WELFARE					DATE: 10/19/15				
DEPT. HEAD: BOS					APPROVED: 10/26/15				
DESCRIPTION OF BUDGET ITEM			MS-6	BUDGET	ACTUAL	MS-6	BUDGET	MS-6	DEFAULT
	2015	2016	BUDGET	2015	EXPENSE	BUDGET	2016	DEFAULT	BUDGET
			2015	2015	2015	2016	2016	2016	2016
4414-239 Animal Control			2,500	2,500	2,725	2,500	2,500	2,500	2,500
TOTAL Animal Control Budget			2,500	2,500	2,725	2,500	2,500	2,500	2,500
4415-112 Health Officer-Stipend			500	500	0	500	500	500	500
4155-222 FICA Taxes (% of Gross Wages)	6.20%	6.20%		31			31		31
4155-224 Medicare (% of Gross Wages)	1.45%	1.45%		7			7		7
4415-181 Health Officer-Expenses			200	200	35	200	200	200	200
4415-189 Health-Dragon Mosquito Contract			9,000	9,000	5,000	9,000	9,000	9,000	9,000
TOTAL Health Budget:			9,700	9,738	5,035	9,700	9,738	9,700	9,738
4442-112 Welfare- Payroll*									
4155-222 FICA Taxes (% of Gross Wages)	6.20%	6.20%							
4155-224 Medicare (% of Gross Wages)	1.45%	1.45%							
4442-189 Welfare-Miscellaneous			0					0	0
4444-196 Welfare-Social Services Funding			10,309	10,309	10,309	11,309	11,309	10,309	10,309
Welfare-Shelter/Heat/Elec/Tele/Food/ 6000/6000/1000/100/100			13,200	13,200	2,205	13,200	13,200	13,200	13,200
**2012 Welfare administration is performed by Selectmen's Office personnel									
TOTAL Welfare Budget:			23,509	23,509	12,514	24,509	24,509	23,509	23,509
4414/45 TOTAL ACO/HEALTH/WELFARE			35,709	35,747	20,274	36,709	36,747	35,709	35,747

TOWN OF EAST KINGSTON, NEW HAMPSHIRE								
DEPARTMENTAL BUDGET WORKSHEET								
BUDGET YEAR 2016								
DEPARTMENT: Recreation Committee				DATE: 10/5/15				
DEPT. HEAD: Bryan Wall				APPROVED: 10/26/15				
4520	DESCRIPTION OF BUDGET ITEM	MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSE 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016
	Expenses:							
4520-164	Uniforms		4,000	1,906	4,000	4,000	4,000	4,000
4520-161	General Supplies							
4520-163	Maintenance & Repair		4,500	8,402	4,500	4,500	4,500	4,500
4520-185	Non-Capital Equipment < \$1,000		1,500	0	1,500	1,500	1,500	1,500
4520-189	Misc. Expenses/Equip Maint. Per TG		2,500	2,104	2,500	2,500	2,500	2,500
4520	TOTAL RECREATION BUDGET		12,500	12,412	12,500	12,500	12,500	12,500
	WARRANT ARTICLES - not included in Warrant Article #1							
4520-163	2011 Repairs Foss Wasson Field Phase III				0	0	0	0
	2012 N/A							
	TOTAL RECREATION BUDGET & WARRANT ARTICLES		12,500	12,412	12,500	12,500	12,500	12,500
Year 2008: \$2,500 increase for one time expense to install basketball hoops at EKES. Previous budget has been \$4,000.								
Year 2009: \$5,000 misc. exps=15% of total cost of Foss Wasson renovation project. (Default budget passed, \$5,000 not included for this purpose in 2009. Special Revenue Revolving Fund to be used for completion of project w/fundraising efforts. No warrant article requested.								
Year 2010: Increase of \$3,500 to cover replacement of equip. & cover program costs for 140 kids participating. \$20,000 used from Recreation Special Revolving Fund late 2009 and remaining \$35,000 requested in a Warrant Article for 2010 to complete the project at Foss Wasson								
2011: Flat line budget \$7,500 + WA #9 approved \$25,000 for Phase III Improvements Foss Wasson Field.								

TOWN OF EAST KINGSTON, NEW HAMPSHIRE											
DEPARTMENTAL BUDGET WORKSHEET											
BUDGET YEAR 2016											
DEPARTMENT: Library				DATE: 10/21/15							
DEPT. HEAD: Barbara Williams				Prepared by: Sarah Courchesne				APPROVED: 10/26/15			
4520	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSE 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016	
	SALARIES:	2015	2016								
	Full Time Employees:										
4550-111	Library Director Hours: 1820			56,100	56,100	56,100	57,783	57,783	57,783	57,783	
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		3,478			3,583		3,583	
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		813			838		838	
4155-200	Insurance Benefits				12,250			12,602		12,602	
4155-223	New Hampshire Retirement (% of Gross Wages)*	11.17%	11.17%		6,266			6,454		6,454	
	Total Full Time Salaries, Benefits & Payroll Taxes			56,100	78,907	56,100	57,783	81,260	57,783	81,260	
	Part Time Employees:										
4550-112	Assistant Librarian Hours: 572/637 Rate:	\$17.50	\$18.55	10,010	10,010		11,816	11,816	11,816	11,816	
4550-112	Library Aide Hours: 0/0 Rate:	\$11.00	\$11.00				0	0	0	0	
4550-112	Library Aide Hours: 624/624 Rate:	\$11.50	\$12.50	7,176	7,176		7,800	7,800	7,800	7,800	
4550-112	Library Aide Hours: 520/520 Rate:	\$10.000		5,200	5,200		0	0	0	0	
4550-112	Library Aide Hours: 624/804 Rate:	\$11.00	\$11.50	6,864	6,864		9,246	9,246	9,246	9,246	
4550-112	Vacation Coverage Hours: 100/100 Rate:	\$13.00	\$14.00	1,300	1,300		1,400	1,400	1,400	1,400	
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		1,894			1,876		1,876	
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		443			439		439	
	Total Wages and Payroll Taxes Part Time Staff			30,590	32,867	23,512	30,262	32,377	30,262	32,377	
	TOTAL LIBRARY SALARIES, BENEFITS & PAYROLL TAXES			86,690	111,794	79,612	88,045	113,637	88,045	113,637	
	Library Building Expense:										
4194-112	Payroll/Janitor Hours: 156	\$16.50	\$17.00	2,574	2,574	2,294	2,652	2,652	2,652	2,652	
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		160			164		164	
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		37			38		38	
4194-141	Electricity			4,800	4,800	4,509	3,840	3,840	4,800	4,800	
4194-142	Heat			5,000	5,000	3,131	5,000	5,000	5,000	5,000	
4194-143	Repair/Maintenance Services			4,400	4,400	4,724	4,400	4,400	4,400	4,400	
4194-189	Miscellaneous (Contingency)			2,500	2,500	0	2,500	2,500	2,500	2,500	
	Total Library Building Expenses			19,274	19,474	14,658	18,392	18,394	19,352	19,354	
4550-196	Expenses/Cost of Library Services & Support Costs*			29,000	29,000	29,000	29,250	29,250	29,000	29,000	
	*Media/Programming/Education/Training/Equipment Maint.										
	IT Expenses/Legal/Utilities/Supplies/Miscellaneous										
	See Separate Budget Prepared by Library Trustees										
	Bond Payments:										
4711-196	Principal				25,000	25,000		25,000		25,000	
4721-196	Interest				14,088	14,088		12,838		12,838	
	Total Bond Payments:			0	39,088	39,088	0	37,838	0	37,838	
4550	TOTAL LIBRARY BUDGET			134,924	199,353	162,358	185,687	199,519	136,397	200,229	
	WARRANT ARTICLES - not included in Warrant Article #1										
Passed	2013 Library Building Maintenance Reserve Fund	9250		0			0		0	0	
Passed	2014 Library Building Maintenance Reserve Fund	7500		0			0		0	0	
Passed	2015 Library Building Maintenance Reserve Fund	11000		11,000	11,000	11,000	0	0	0	0	
	2016 Library Building Maintenance Reserve Fund			0			11,000	11,000	11,000	11,000	
	TOTAL LIBRARY BUDGET AND WARRANT ARTICLES			145,924	210,353	173,358	146,687	210,519	147,397	211,229	

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2016									
DEPARTMENT: Patriotic Budget/Historical Committee					DATE: 10/19/15				
DEPT. HEAD:					APPROVED: 10/26/15				
4583/89	DESCRIPTION OF BUDGET ITEM	MS-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSE 2015	MS-6 BUDGET 2016	BUDGET 2016	MS-6 DEFAULT 2016	DEFAULT BUDGET 2016	
4583-961	Patriotic-Flags	1,000	1,000	1,035	1,000	1,000	1,000	1,000	1,000
TOTAL PATRIOTIC BUDGET		1,000	1,000	1,035	1,000	1,000	1,000	1,000	1,000
4589-189	Misc. Expenses-Archive Materials	0	0	0	0	0	0	0	0
TOTAL HISTORICAL BUDGET		0	0	0	0	0	0	0	0
4583/89	TOTAL HISTORIC/PATRIOTIC	1,000	1,000	1,035	1,000	1,000	1,000	1,000	1,000
WARRANT ARTICLES - not included in Warrant Article #1									
Failed 2012 275th Anniversary Celebration									
TOTAL HISTORIC, PATRIOTIC, AND WARRANTS		1,000	1,000	1,035	1,000	1,000	1,000	1,000	1,000

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2016									
DEPARTMENT: Conservation Commission					DATE: 10/26/15				
DEPT. HEAD: Dennis Quintal					APPROVED: 10/26/15				
4619	DESCRIPTION OF BUDGET ITEM		M5-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSE 2015	M5-6 BUDGET 2016	BUDGET 2016	M5-6 DEFAULT 2016	DEFAULT BUDGET 2016
4619-156	Dues & Subscriptions		700	700	1,861	700	700	700	700
4619-157	Workshops & Training		200	200	189	200	200	200	200
4619-161	General Supplies & Mileage		100	100	100	100	100	100	100
4619-189	Mulfoil Treatment		5,000	5,000	3,850	5,000	5,000	5,000	5,000
Total Expenses:			6,000	6,000	6,000	6,000	6,000	6,000	6,000
Bond Payments:									
4711-196	Principal			185,000	185,000		185,000		185,000
4721-196	Interest			109,257	109,257		100,194		100,194
Total Bond Payments:			0	294,257	294,257	0	285,194	0	285,194
4619 TOTAL CONSERVATION BUDGET			6,000	300,257	300,257	6,000	291,194	6,000	291,194

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2016										
DEPARTMENT: DEBT SERVICE					DATE: 10/19/15					
DEPT. HEAD: BOS					APPROVED: 10/26/15					
4711/23	DESCRIPTION OF BUDGET ITEM	2015	2016	M5-6 BUDGET 2015	BUDGET 2015	ACTUAL EXPENSES 2015	M5-6 BUDGET 2016	BUDGET 2016	M5-6 DEFAULT 2016	DEFAULT BUDGET 2016
4711-196	Bond Payments-Prncpal	2015	2016							
	Conservation Easements	185,000	185,000	185,000			185,000		185,000	
	Library	25,000	25,000	25,000			25,000		25,000	
	Police	40,000	40,000	40,000			40,000		40,000	
	Total Principal Payments	250,000	250,000	250,000	0	0	250,000	0	250,000	0
4721-196	Bond Payments-Interest									
	Conservation Easements	109,257	100,194	109,257			100,194		100,194	
	Library	14,088	12,838	14,088			12,838		12,838	
	Police	22,830	20,830	22,830			20,830		20,830	
	Total Interest Payments	146,175	133,862	146,175	0	0	133,862	0	133,862	0
4723-196	BAN/TAN Notes (Cons. Easements)									
4711/23	TOTAL BOND/DEBT SERVICE			396,175	0	0	383,862	0	383,862	0

CEMETERY FINANCIAL STATEMENT

Beginning Balance - January 1, 2015 **\$22,753.97**

Receipts:

Bank Interest	\$2.30
Cemetery Fees	\$1,150.00
Sale Of Lots	\$700.00
Donations	\$208.00
Dedicated Town Tax	\$7,924.00

Total Receipts: **\$9,984.30**

Payments:

Cemetery Maintenance	(\$1,534.80)
Capitol Improvements	(\$3,153.42)
Insurance	(\$100.00)
Tractor Registration	(\$8.00)
To Trustees of Trust Funds	(\$700.00)

Total Expenditures: **(\$5,496.22)**

Ending Balance - December 31, 2015 **\$27,242.05**

Respectfully submitted,

Ronald W. Metcalf, Bookkeeper

CONSERVATION FUND
Year Ending December 31, 2015

BALANCE	January 1, 2015	\$92,337.96
RECEIPTS	Interest from NHPDIP	\$1.33
	Interest from Citizens Bank	\$9.16
	Balance from 2014 Budget	\$1,115.80
	Refund Overpayment Treatment of Powwow Pond	\$303.28
	TOTAL RECEIPTS	\$93,767.53
EXPENDITURES:		
	TOTAL EXPENDITURES	\$0.00
BALANCE	December 31, 2015	\$93,767.53
	NHPDIP	\$1,963.36
	Citizens Bank	\$91,804.17
	TOTAL	\$93,767.53

Respectfully submitted,

Dennis G. Quintal, Chairman

Library Financial Statement

	Public Funds	Other Funds	Private Funds	Total
<u>Open Balances 1/1/15</u>				
Cash				
Disbursements Checking	1,768.30			
Public Funds Account	59.66			
Restricted Funds Account			5,124.05	
Unrestricted Funds Account			6,336.62	
Totals	<u>\$1,827.96</u>		<u>\$11,460.67</u>	<u>\$13,288.63</u>
<u>Closing Balances 12/31/15</u>				
Cash				
Disbursements Checking	1,038.89			
Public Funds Account	70.12			
Restricted Funds Account			4,963.21	
Unrestricted Funds Account			3,613.20	
Totals	<u>\$1,109.01</u>		<u>\$8,576.41</u>	<u>\$9,685.42</u>
Library Funds Held By Town	Opening Balances		Ending Balances	
	1/1/15		12/31/15	
Capital Reserve Fund	595.88		597.89	
Building Maintenance Reserve Fund	28,902.45		40,105.29	
Total	<u>\$29,498.33</u>		<u>\$40,703.18</u>	

2015 East Kingston Town Report—Library Financial Statement

Income & Spending Statement

	Public Funds	Other Funds	Private Funds	Friends Support	Total
Beginning Balance Jan. 1, 2015	\$59.66		\$11,460.67		\$11,520.33
2015 Receipts					
Town Budget Support Payments	\$29,000.00				\$29,000.00
Fees (copier, fax, out-of-town patron)		\$332.25			\$332.25
Donations (restricted)			\$15,600.00		\$15,600.00
Donations (unrestricted)			\$866.22		\$866.22
Bank Interest	\$0.70		\$5.97		\$6.67
Town Payroll and Direct Expenses	\$118,543.30				\$118,543.30
Friends Support				\$10,659.45	\$10,659.45
Total 2015 Receipts	\$147,544.00	\$332.25	\$16,472.19	\$10,659.45	\$175,007.89
2015 Expenditures					
2014 Expense Paid in 2015	\$234.96				
Building Maintenance	\$7,825.61			\$580.00	\$8,405.61
Education	\$1,243.12				\$1,243.12
IT Expenses	\$185.09				\$185.09
Legal Expenses				\$136.50	\$136.50
Major Items			\$3,000.00	\$18,690.38	\$21,690.38
Media	\$21,826.23	\$332.25			\$22,158.48
Payroll	\$104,218.63				\$104,218.63
Programs	\$1,310.27		\$866.22	\$7,477.07	\$9,653.56
Supplies & Services	\$2,198.69		\$1,466.22		\$3,664.91
Utilities	\$8,480.74				\$8,480.74
Miscellaneous & Contingency					
Total 2015 Expenditures	\$147,523.34	\$332.25	\$5,332.44	\$26,883.95	\$180,071.98
Ending Balance 12/31/15					
2015 Expenses to be Paid in 2016					
Junior Library Guild	252.96				
Baker and Taylor	1010.71				

**TAX COLLECTOR REPORT
(MS-61)**

CREDITS

<u>REMITTED TO TREASURER</u>	2015	2014
Property Taxes	\$7,329,994.69	\$252,351.21
Land Use Change Taxes		
Yield Taxes	1,471.74	
Interest	2,926.59	13,377.47
Penalties		769.00
Conversion to lien		48,153.10

ABATEMENTS

Property Taxes
Current Levy Deeded

UNCOLLECTED TAXES - END OF YEAR

Property Taxes	\$239,010.78	
Property Tax Credit Balance	(207.35)	
TOTAL CREDITS	\$7,573,196.45	\$314,650.78

DEBITS

UNCOLLECTED TAXES - BEGINNING OF YEAR

Property Taxes		\$300,504.31
Property Tax Credit Balance	(1,025.38)	

TAXES COMMITTED

Property Taxes	7,555,919.00	
Land Use Change Taxes		
Yield Taxes	1,471.74	

OVERPAYMENT

Property Taxes	13,904.50	
Interest Penalties on Resident Taxes	2,926.59	14,146.47
TOTAL DEBITS	\$7,573,196.45	\$314,650.78

**TAX COLLECTOR LEVY BALANCES CONTINUED
(MS 61)**

	TAX YEARS		
DEBITS	2014	2013	2012
Unredeemed Liens	\$0.00	\$35,532.73	\$24,391.18
Liens Executed	52,392.45	0.00	0.00
Interest & Costs Collected	877.72	910.04	5,401.76
TOTAL LIEN DEBITS	\$53,270.17	\$36,442.77	\$29,792.94
CREDITS	2014	2013	2012
Redemptions	\$14,540.18	\$5,717.27	\$14,801.05
Interest & Costs Collected	877.72	910.04	5,401.76
Abatements Unredeemed Liens	56.97	53.80	52.24
Liens Deeded to Municipality			
Unredeemed Liens	37,795.30	29,761.66	9,537.89
TOTAL CREDITS	\$53,270.17	\$36,442.77	\$29,792.94

Respectfully submitted,

Barbara A. Clark, Tax Collector

2015 East Kingston Town Report - Town Clerk Revenues

TOWN CLERK REVENUES

January 1, 2015 to December 31, 2015

MOTOR VEHICLE PERMITS

January	\$37,686.00
February	33,788.17
March	42,766.00
April	42,233.00
May	47,764.00
June	38,021.00
July	42,531.00
August	44,415.00
September	33,598.50
October	34,926.08
November	49,924.75
December	30,249.00
TOTAL MV REVENUES	\$477,902.50

OTHER REVENUES

Dog Licenses/Penalties	\$4,508.50
Titles	992.00
UCC's	240.00
Vital Statistics Certificates	690.00
Marriages	530.00
Bad Check Fees	125.00
Municipal Agent Fees (decal fees)	9,612.00
Mail-in Registration Fees	2,469.00
Boat Agent & Permit Fees	2,131.04
OHRV Agent & Permit Fees	4,528.00
Fish/Hunt Agent & Permit Fees	1,076.00
Miscellaneous	411.38
TOTAL OTHER REVENUES	\$27,312.92
REMITTANCE TO THE TREASURER	\$505,215.42

Respectfully submitted,

Barbara A. Clark, Town Clerk

TREASURER'S FINANCIAL STATEMENT

BEGINNING BALANCE - JANUARY 1, 2015 **\$3,350,548.44**

SELECTMEN - RECEIPTS

Application Fees- Home Occupation & Permits	2,475.00
Application Fees - Septic Disposal/Permits	1,075.00
Application Fees - Site Plan Review & ZBA	850.00
Application Fees - Subdivision	200.00
Building Permits - Home Improvements	3,300.20
Building Permits - New Construction	25.00
Cable Franchise Fee	30,611.76
Fines & Forfeitures - Court/Parking Fines	844.00
Fire Dept.-Burner permits	1,175.00
Bank Interest	203.76
Miscellaneous - Other Revenue	14,484.20
Police Special Details	72,600.00
Refunds Miscellaneous General	24,770.15
Rental of Town Property - Town Hall	200.00
Special Fees - Perc Tests	400.00
Special Permits - Pistol	330.00
State-Emergency Management Reimbursement	5,817.60
State-Forest Reimbursement	23.63
State-Highway Block Grant	47,013.06
State-Room & Meals Reimbursement	114,788.35
Town Sales - deeded property	12,103.00

TOTAL SELECTMEN'S RECEIPTS **\$333,289.71**

**TREASURER'S FINANCIAL STATEMENT
(continued)**

TOWN CLERK - RECEIPTS

Business Filing Fees & UCC Filing	\$334.00
Motor Vehicle Registration Fees	447,841.25
Motor Vehicle Sticker Fees	9,669.00
Motor Vehicle Title Fees	1,024.00
Animal Dog Licenses & Late Fees	4,548.00
Marriage Licenses/Vital Statistic Certificates	1,035.00
OHRV Agent & Reg. Fees	3,988.00
Boat Agent & Permit Fees	1,982.72
Fish/Hunt Agent & Permit Fees	1,024.00
Overpayments & Bad Checks	191.40
Motor Vehicle Mail-In Registrations	1,540.50
TOTAL TOWN CLERK RECEIPTS	\$473,177.87

TAX COLLECTOR - RECEIPTS

Property Tax This Year	\$7,285,710.32
Property Tax Last Year - Pre-Lien	253,766.06
Property Tax Last Year - Post-Lien	6,300.15
Property Tax Two Years Past	12,644.01
Property Tax Three Years Past	17,490.12
Land Use Tax This Year	8,045.00
Yield Tax This Year	4,630.64
Property Tax Interest This Year	3,014.46
Property Tax Interest Last Year Pre-Lien	8,902.37
Property Tax Interest Last Year Post-Lien	403.69
Property Tax Interest Two Years Past	3,261.15
Property Tax Interest Three Years Past	6,689.80
At Lien Interest & Penalty Interest & Fees	4,001.38

**TREASURER'S FINANCIAL STATEMENT
(continued)**

At Lien Interest & Penalty Interest & Fees	\$4,239.35	
Overpayment Tax This Year	13,904.50	
TOTAL TAX COLLECTOR'S RECEIPTS	\$7,691,291.82	
TOTAL RECEIPTS FOR YEAR 2015	\$8,196,507.24	
GRAND FOR YEAR 2015		\$11,880,345.39
LESS TOTAL EXPENDITURES	\$8,497,327.80	
CLOSING BALANCE DECEMBER 31, 2015		\$3,383,017.59

Respectfully submitted,

Katherine A. Hankin, Treasurer

2015 East Kingston Town Report– Schedule of Town Property

SCHEDULE OF TOWN PROPERTY

MBL#	PROPERTY	ITEMS	VALUE (\$)
02-01-01	33 Rowell Rd.	0.50 acres	6,400
02-01-20	2 Indian Rd.– McGaffigan Land	0.17 acres	16,100
02-01-34	26 Rowell Rd.	0.96 acres	87,300
02-01-37	2 Cove Rd.	1.25 acres	68,400
02-04-04	39 Powwow River Rd.– Christ Church Land	9.20 acres	225,600
02-04-05	45 Powwow River Rd. - B & M Railroad Land	3.47 acres	74,800
02-06-13	8 Kelley Ln. - B & M Railroad Land	1.30 acres	172,600
02-07-05	50 Powwow River Rd. - Janvrin Land	1.50 acres	80,400
03-01-06	111 Powwow River Rd. - Frascone Land	.003 acres	100
03-02-06	8 Woldridge Ln. - Daniel West Land	2.80 acres	3,500
06-01-36	16 Pheasant Run - Recreation Land	5.00 acres	103,500
06-01-43	6 Blue Heron Ct. - Ed Smith Land - CU	43.90 acres	47,700
07-03-14	9 Robin Ln. Rear - Corbett Land	10.00 acres	11,900
07-03-60	7 Blue Heron Ct. - Conservation Land	31.07 acres	33,600
07-03-64	7 Robin Ln. Rear - Levi Bartlett Land	1.00 acres	1,300
09-02-07	3 Depot Rd. - Railroad Depot	L/B 0.20 acres	189,600
09-02-05	12 Haverhill Rd.	3.2 acres	66,500
09-05-01	41 Depot Rd. - Pound School	L/B 0.50 acres	213,400
09-06-04	24 Depot Rd. - Town Offices	L/B 2.40 acres	640,900

2015 East Kingston Town Report- Schedule of Town Property

SCHEDULE OF TOWN PROPERTY

MBL#	PROPERTY	ITEMS	VALUE (\$)
09-07-03	3 Main St. - Town Hall/EOC	L/B 1.49 acres	403,100
09-07-13	47 Maplevale Rd. - Public Library	L/B 2.00 acres	707,400
09-08-02	44 Main St. - Olde Cemetery	0.87 acres	121,200
09-08-13	8 Main St. - Foss-Wasson Field	5.20 acres	100,800
09-08-21	29 Haverhill Rd. - Hillside Cemetery	5.44 acres	122,400
09-08-23	37 Haverhill Rd. - Parsonage Land	11.34 acres	25,900
10-05-07	42 Fish Rd. - Kennard Land	1.00 acres	40,700
10-05-08	52 Fish Rd. - Kennard Land	2.50 acres	42,800
10-05-12	33 Burnt Swamp Rd.	0.24 acres	7,500
10-06-02	50 Burnt Swamp Rd.	0.55 acres	51,500
11-02-04	29 Clement Ln. - Welch Land	11.80 acres	92,400
11-02-39	3 Bowley Rd. - Police Station	L/B 2.00 acres	560,700
11-03-05	96 Burnt Swamp Rd. - Berry Land	2.60 acres	12,900
14-04-03	17 South Rd. - Union Cemetery	2.68 acres	139,200
14-04-06	5 Andrews Ln. - Elementary School	L/B 7.97 acres	1,497,900
14-04-07	11 Andrews Ln. - Cole House	L/B 1.00 acres	199,200
16-01-04	Off Giles Road	3.8 acres	4,800
16-02-12	37 Giles Rd. - Giles Road Bridge	0.00	67,500
17-02-14	28 Joslin Rd.	1.50 acres	1,800
Total Acreage Owned by Town		182.403 acres	\$6,243,300

INVENTORY OF VALUATION

LAND

Total Taxable Land 5,694.51 acres \$103,054,582

BUILDINGS

Residential	175,525,500
Manufactured Housing	1,582,300
Commercial	<u>4,838,400</u>

Total Taxable Buildings \$181,946,200

PUBLIC UTILITIES

Gas	7,766,900
Electric	5,278,000
Pipeline	12,009,100
Water	<u>236,900</u>

Total Public Utilities \$25,290,900

Total Valuation Before Exemptions \$310,291,682

LESS EXEMPTIONS Elderly (1) + Blind (2) + Solar (2) 135,371

Total Less Exemptions for Net Valuation \$310,156,311

NET VALUATION ON WHICH TAX RATE IS COMPUTED

County, Town & Local Education **\$310,156,311**

LOCAL TAX RATE COMPUTATION

\$6,984,060 (Property Taxes to be raised) ÷ **\$310,156,311** = **0.22518**

\$22.52

STATE TAX RATE COMPUTATION

(Net valuation) **\$310,156,311** less public utilities **\$25,290,900** =

\$284,865,411 of which the state tax rate is computed.

\$2.25

Net Assessed Valuation

State Education Tax	\$284,865,411	\$2.25	\$641,606
All Other Taxes	\$310,156,311	<u>\$22.52</u>	<u>\$6,984,060</u>
TOTAL		\$24.77	\$7,625,666

TAX RATE BREAKDOWN

YEAR	COUNTY	TOWN	SCHOOL	TOTAL TAX RATE	EQUALIZED VALUE
2015	1.02	7.25	16.5	\$24.77	90.7%
2014	.96	6.2	17.84	\$25.00	98.9%
2013	1.06	5.29	18.41	\$24.76	104.7%
2012	1.03	5.74	16.79	\$23.56	109.3%
2011	0.99	5.87	16.33	\$23.19	104.6%
2010	0.98	6.18	16.17	\$23.33	100%
2009	0.97	6.18	15.96	\$23.11	100%
2008	0.98	6.08	15.82	\$22.88	95%
2007	0.98	5.08	16.20	\$22.26	88%
2006	0.96	2.68	16.62	\$20.26	81%
2005	0.92	2.73	15.55	\$19.20	82%
2004	0.93	3.42	14.50	\$18.85	92%
2003	0.87	2.45	13.68	\$17.00	100%
2002	2.11	3.02	28.67	\$33.80	51%
2001	2.13	5.32	26.35	\$33.80	55%
2000	1.45	5.33	25.37	\$32.15	62%
1999	1.25	5.33	22.87	\$29.45	78%
1998	1.35	3.79	26.76	\$31.90	78%

The tax rate is based on the total amount due to cover county, town and school operating costs. The county portion is derived from the percentage the town is liable for of the 37 Rockingham County towns that support the county nursing home, jail, sheriff's department, etc. The town portion is derived from the operating budget plus warrant articles approved at Town Meeting each year, which includes the support of the operation of the town, i.e. library, police, fire, roads, etc. The school portion covers the support of grade levels K-12.

Annually, the Department of Revenue Administration (DRA) is charged with equalizing the valuation of property in towns throughout the State. A sales report is submitted by the Town's Assessing Officer (Selectmen) and submitted to DRA. The report reflects detailed information regarding each sale or purchase of property in town, based on a twelve-month period, October - October. Then, DRA determines the average level of assessment for land and buildings as of April 1st of each year. The property assessment is then equalized by taking the Town's value and dividing it by the current equalized percentage to arrive at today's fair market value.

**Town Of East Kingston
Financial Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2015**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Income	Expended During Year	Balance End of Year		Principal & Income
CHARITABLE & PRIVATE TRUSTS												
1900-2004	Perpetual Care	Lot Care	Common TF	140,794.98	597.10	141,392.08	56,510.37	4,779.89	0.00	61,290.23	202,682.31	205,124.21
1994	Expansion of Existing Cemeteries	Lot Care	Common TF	2,033.56	8.63	2,042.19	916.13	69.06	0.00	985.19	2,927.38	2,962.65
1994	Futura Cemetery Land Acquisition	Lot Care	Common TF	1,333.87	5.76	1,339.63	544.13	48.02	0.00	590.15	1,931.58	1,973.09
1995	Union Cemetery	Lot Care	Common TF	23,557.08	99.91	23,656.97	9,454.90	799.72	0.00	10,254.62	33,911.59	34,320.13
2011	Cemetery Maintenance Fund	Maintenance	Common TF	4,250.93	898.32	5,120.25	205.77	128.17	0.00	333.94	5,454.19	5,519.90
1855	Jeremiah Morrill	School	Common TF	14,370.57	43.93	14,414.50	144.43	351.83	0.00	496.08	14,910.55	15,090.19
1882	Elizabeth Towle	School	Common TF	12,476.73	38.14	12,514.87	125.39	305.29	0.00	430.68	12,945.55	13,191.51
1954	E. Philbrick	School	Common TF	457.37	1.48	458.77	4.60	11.21	0.00	15.81	474.58	480.30
2009	R. E. Sargent Expandable Trust	School	Common TF	219,206.94	632.11	219,839.05	9,517.38	5,430.03	6,664.98	8,282.43	228,121.48	230,889.55
Total Charitable & Private Trusts				418,503.81	2,296.39	420,800.11	87,326.42	11,716.84	1,726.16	82,579.11	503,379.22	509,443.53
CAPITAL RESERVES												
1993	Building Preservation	Town Buildings	Common CRF	20,771.95	(19.82)	20,752.13	1,257.41	247.89	0.00	1,505.30	22,257.43	22,413.77
1999	Revaluation	Revaluation	Common CRF	6,654.65	9,968.56	16,653.23	36.19	96.79	0.00	132.98	16,786.21	16,904.12
1994	Elementary School Development	School	Common CRF	1,496.96	(1.42)	1,485.54	90.03	17.75	0.00	107.78	1,593.32	1,604.51
1997	School Building Expansion	Construction	Common CRF	574,182.79	(560.01)	577,822.78	44,191.86	7,003.82	0.00	51,195.48	628,818.28	633,235.10
2004	Special Education Expendable	School	Common CRF	39,153.73	(37.36)	39,116.37	2,370.07	487.26	0.00	2,837.33	41,953.70	42,248.38
2005	School Maintenance	School	Common CRF	15,902.90	(14.50)	15,978.36	166.82	181.83	0.00	348.65	16,327.01	16,441.69
2012	Fire Department	Construction	Common CRF	15,994.73	9,960.84	25,964.77	169.54	203.30	0.00	372.94	26,337.71	26,542.85
1999	Fire Apparatus Capital Reserve	Fire Apparatus	Common CRF	199,738.09	99,891.49	299,600.58	5,274.94	2,521.86	0.00	7,796.80	307,397.38	309,556.55
1997	Library Capital Expansion	Library	Common CRF	554.10	(0.53)	553.57	33.52	6.63	0.00	40.15	593.72	597.89
2010	Library Maintenance	Library	Common CRF	27,664.75	10,879.41	38,644.16	837.02	344.37	0.00	1,181.39	39,825.55	40,105.29
Total Capital Reserves				906,195.65	131,000.00	(804.16)	1,036,391.49	54,427.41	11,091.39	65,514.80	1,101,910.29	1,109,659.15
TOTAL FUNDS UNDER MANAGEMENT				1,324,699.46	131,850.00	1,457,191.60	131,750.51	23,012.38	8,664.98	148,097.91	1,605,299.51	1,619,093.68

CAPITAL IMPROVEMENTS PLAN (CIP)

Project/Equipment by Department	Total Tax Impact of Project	2016	2017	2018	2019	2020	2021
MUNICIPAL CAPITAL PROJECTS:							
FIRE/RESCUE DEPARTMENT & EMERGENCY MANAGEMENT							
Replace Emergency Vehicles	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Fire Station Land and/or Building		\$50,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
TOTAL	50,000	100,000	150,000	150,000	150,000	150,000	150,000
POLICE DEPARTMENT							
Police Station	\$1,245,750	\$60,830	\$58,621	\$55,758	\$51,455	\$49,605	\$47,755
Police cruiser	\$30,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Computer Upgrades	\$15,816	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Protective Vests	\$8,235	\$4,118	0	0	0	0	\$5,000
Building Interior - Painting	\$4,000	0	\$2,000	\$2,000	0	0	0
TOTAL	1,303,801	83,948	79,621	76,758	70,455	68,605	71,755
HIGHWAY DEPARTMENT							
Topcoat Brandywine Road	TBD	TBD					
Topcoat Stumpfield Rd	\$35,000	\$35,000					
Overlay Greystone Road	\$60,000	0	\$60,000				
TOTAL	95,000	35,000	60,000				
CEMETERY TRUSTEES							
Develop Parsonage land		\$30,000	\$30,000				New cemetery - NCRF for Operations 2016
TOTAL		\$30,000	\$30,000				
CONSERVATION COMMISSION							
Conservation easements	\$3,669,400	\$285,194	\$273,832	\$264,979	\$244,381	\$236,113	\$222,950
Monahan Farm Cons. Easement	117,000	117,000					
TOTAL	3,786,400	402,194	273,832	264,979	244,381	236,113	222,950
LIBRARY TRUSTEES							
Library building CRF/Mun Bond	\$865,495	\$37,837	\$36,588	\$35,338	\$32,588	\$31,338	\$25,150
Lib. bldg. main. & Exp. Trust Fund	\$6,800	\$6,800	\$6,800	\$6,800	\$6,800	\$6,800	\$6,800
TOTAL	872,295	44,637	43,388	42,138	39,388	38,138	31,950

CAPITAL IMPROVEMENTS PLAN (CIP)

Project/Equipment by Department	Total Tax Impact of Project	2016	2017	2018	2019	2020	2021
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MUNICIPAL CAPITAL PROJECTS:

TOWN CLERK/TAX COLLECTOR

Town records preservations	\$150,000	\$150,000		Seeking Grant Funds			
TOTAL	150,000	150,000					

HISTORICAL COMMITTEE

Restore Railroad Depot	No figures submitted						
Archive historical records	No figures submitted						
Patriotic -Flags	\$1,000	\$1,000					
TOTAL	1,000						

RECREATION COMMITTEE

TOTAL MUNICIPAL CAPITAL PROJECTS:	6,288,496	695,779	606,841	533,875	504,224	492,856	476,655
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SCHOOL DISTRICTS CAPITAL PROJECTS:

ELEMENTARY SCHOOL

School addition - 2005-2022	\$1,500,000	\$88,235	\$88,235	\$88,235	\$88,235	\$88,235	\$88,235
Municipal Budget							
TOTAL	1,500,000	88,235	88,235	88,235	88,235	88,235	88,235

EXETER REGION COOPERATIVE SCHOOL DISTRICT (East Kingston 2009 share =)

Do not have this information

RECOMMENDED CAPITAL EXPENSE - 2016 BUDGET

Project/Equipment by Department	Proposed Funding Source	Dept. Rank	Project Year	Original Project Cost	Expected Total Tax Impact	Notes
MUNICIPAL CAPITAL PROJECTS:						
FIRE/RESCUE DEPARTMENT & EMERGENCY MANAGEMENT						
Replace Emergency Vehicles	CRF	1	2016	\$50,000	\$50,000	Fire Apparatus CRF
Fire Station Land and/or Building	CRF	2	2016	\$10,000		
		TOTAL		\$60,000	\$50,000	
POLICE DEPARTMENT						
Police Station	Municipal bond/budget	1	2014	\$850,000	\$1,245,750	Bond @ 4.56% for 20 years
Police cruiser	Municipal budget	2	2014	\$15,000	\$30,000	
Computer Upgrades		3	2014	\$4,000	\$15,816	
Records Management		4	2014/2015	\$10,810	\$21,620	
Remote Access to Data Bases from Laptops		5	2014	\$1,670	\$1,670	
Building Interior - Painting		6	2016/2017	\$2,000	\$4,000	
		TOTAL		\$881,480	\$1,314,856	
HIGHWAY DEPARTMENT						
Overlay Brandywine Drive	Municipal budget	4	2016	TBD	TBD	
Overlay Greystone Road	Municipal budget	5	2017	\$60,000	\$60,000	
Overlay Stumpfield Road	Municipal budget	5	2016	\$35,000	\$35,000	
		TOTAL		\$95,000	\$95,000	
CEMETERY TRUSTEES						
Develop Parsonage land	CRF/municipal bond		2016	\$30,000	\$30,000	New NCRF for cemetery operations
		TOTAL		\$30,000	\$30,000	

Project/Equipment by Department	Proposed Funding Source	Dept. Rank	Project Year	Original Project Cost	Expected Total Tax Impact	Notes
CONSERVATION COMMISSION						
Conservation easements	Municipal bond	1	2009	\$2,719,400	\$3,909,385	20 years
		2	2010	\$950,000	\$1,452,059	20 years
Monahan Farm Conservation Easement		3	2016	\$117,000	\$117,000	
		TOTAL		\$3,786,400	\$5,478,444	
LIBRARY TRUSTEES						
Library building	CRF/municipal bond	1	2008	\$560,000	\$865,495	Bond for principal less CRF
	CRF/Library Building Maint. Expense Trust fund	2	2014	6,800	6,800	
		TOTAL		\$566,800	\$872,295	
TOWN CLERK/TAX COLLECTOR						
Town records preservatons	Municipal bond/new CRF		2016	\$150,000	\$150,000	Microfilm vital records dating from 1700s
		TOTAL		\$150,000	\$150,000	
HISTORICAL COMMITTEE						
Restore Railroad Depot	LCHIP/CRF/Municipal budget			No figures submitted		
Archive historical records	NCRF/Municipal budget			No figures submitted		
Patriotic - Flags			2016	\$1,000	\$1,000	
RECREATION COMMITTEE						
SCHOOL DISTRICTS CAPITAL PROJECTS:						
ELEMENTARY SCHOOL						
School addition	Municipal budget		1 2005-22	\$1,500,000		
EXETER REGION COOPERATIVE SCHOOL DISTRICT (East Kingston 2009 share =)						

2015 EAST KINGSTON BIRTH RECORD

D.O.B.	CHILD'S NAME	FATHER'S NAME	MOTHER'S NAME	PLACE OF BIRTH
07/06/2015	Marston, Olivia Rose		Marston, Rose	Exeter, NH
07/09/2015	French, Finnegan Leopold	French, Brandon	Pinette, Michelle	Exeter, NH
10/15/2015	Clark, Benjamin Theodore	Clark, Mark	Clark, Kelly	Exeter, NH
11/27/2015	Hodgdon, Caleb John	Hodgdon, Derek	Hodgdon, Dana	Portsmouth, NH

2015 EAST KINGSTON DEATH REPORT

D.O.D.	DECEDENT'S NAME	FATHER'S NAME	MOTHER'S MAIDEN	PLACE OF DEATH
01/11/15	Damsell, Janet	Wiggins, Richard	Wilkinson, Helen	East Kingston
01/15/15	Bogdan, Chester	Bogdan, Francisczk	Bogusiewska, Josephine	Exeter
02/18/15	McMahon, Constance	McMahon, Francis	Lemire, Beatrice	Exeter
03/12/15	Sullivan, Ruth	Corey, Raymond	Plunkette, Gertrude	Exeter
04/06/15	Brink, Dorothy	Laser, John	Sholtis, Susan	Greenfield
07/12/15	Marshall, Madeline	Smurrage, Frederick	White, Madeline	East Kingston
09/07/15	Jacques, Lucienne	Legrand, Leo	Desrochers, Bertha	Dover
11/25/15	Merrill, Thomas	Merrill, Frederick	Currier, Nancy	Exeter
12/26/15	Madej, Eugene	Madej, Ferdinand	Pokora, Julia	East Kingston
12/29/15	Turco, William	Turco, Paul	Rinaldi, Lucile	East Kingston

2015 EAST KINGSTON MARRIAGE REPORT

DATE	PERSON A's NAME AND RESIDENCE	PERSON B's NAME AND RESIDENCE	TOWN OF ISSUANCE	PLACE OF MARRIAGE
03/01/2015	Stockbridge, Richard G. East Kingston, NH	Meece, Lori L. Arlington, MA	East Kingston	East Kingston
06/20/2015	Foustoukos, William J. East Kingston, NH	Giordani, Nicole M. East Kingston, NH	East Kingston	Mason
07/18/2015	Glancy, Lauren R. East Kingston, NH	Janvrin, Gary S. East Kingston, NH	East Kingston	Rye
08/29/2015	Wing, Benjamin L. East Kingston, NH	Pawnell, Jessica L. East Kingston, NH	East Kingston	East Kingston
09/12/2015	Smith, Sarah E. East Kingston, NH	Kukesh, Michael T. Exeter, NH	East Kingston	Exeter
09/26/2015	Braker, Roxanne S. East Kingston, NH	Loudin, Lorne C. Patterson, NY	East Kingston	East Kingston
10/11/2015	Brennan, Kathleen C. East Kingston, NH	Kimball, Kevin P. East Kingston, NH	East Kingston	Lee

**TOWN OF
EAST KINGSTON
BUDGET
AND
WARRANT
FOR THE YEAR
2016**

The State of New Hampshire

To the Inhabitants of the Town of East Kingston in the [L.S.] County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified in accordance with SB-2, the first session of all business other than voting by official ballot shall be held on Tuesday, February 2, 2016 at 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston. The first session shall consist of explanation, discussion, and debate of each warrant article. Warrant Articles may be amended, subject to the following limitations:

- (a) Warrant Articles whose wording is prescribed by law shall not be amended.
(b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion, as amended.

The second session of the annual meeting, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot shall be held on Tuesday, the eighth Day of March, 2016, with polls open from 8:00AM - 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston to act upon the following:

Given under our hands and seal, this 19th day of January, in the year of our Lord two thousand sixteen (2016).

Handwritten signatures of three selectmen enclosed in a bracketed box.

Selectmen of East Kingston



A true copy of Warrant -- Attest:

Three horizontal lines for attestation enclosed in a bracketed box.

TOWN OF EAST KINGSTON, NEW HAMPSHIRE

- 1. To choose all necessary Town Officers for the year ensuing.**
- 2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:**

Article II Definitions

The following amendments shall be made to the Town of East Kingston Zoning Ordinance, Article II Definitions:

Delete the existing definition of “Frontage” in Article II – Definitions and replace the definition of “Frontage” with the following text “Frontage - Shall mean the length of a lot bordering on a town or state maintained highway or street [road] approved by and constructed in accordance with the standards established by the town, excepting limited access highways.”

Delete the definition of “Street”.

Article VIII. Uses Permitted, section F.2 Accessory Dwelling Units

The following amendments shall be made to the Town of East Kingston Zoning Ordinance, Article VIII Uses Permitted, section F.2 Accessory Dwelling Units:

Amend Article VIII Uses Permitted, section F.2 Accessory Dwelling Units, Living Area Configuration by changing the allowable maximum square footage for an accessory dwelling unit from 500 square feet to 900 square feet.

Article IX.F Lot, Area and Yard Requirements

The following amendments shall be made to the Town of East Kingston Zoning Ordinance, Article IX.F Lot, Area and Yard Requirements:

**Delete the following text in Article IX.F Lot, Area and Yard Requirements (text on page 27):
“Any non-conforming lot of record is buildable, provided it passes State standards for soil conditions, and meets current Town setbacks for structures.”**

Article XIII. Growth Management

Delete all text in Article XII section E.11.

Article XXI. Non-Conforming Lots, Structures and Uses

Delete the existing text in in the Town of East Kingston Zoning Ordinance Article XXI Structure or Land Use Conformance and replace with the following text.

Article XXI. Non-Conforming Lots, Structures and Uses

A. Non-Conforming Lots

A lot which was legally created prior to the enactment of this Article or which at the time of its creation was in conformance with the terms of the Zoning Ordinance, may be used for the purposes for which a lot may be used in the zoning district in which it is located, subject to the following requirements:

1. The lot was a legal lot of record, described in a deed, or plan, or subdivision plat approved by the Planning Board, and remaining in conformance with RSA 674:39;
2. The lot is capable of supporting a well and septic system, designed in compliance with all applicable N.H. Department of Environmental Services regulations;
3. The lot has sufficient frontage to accommodate a private driveway intersecting with a highway (except Class I and VI highways) or an approved subdivision road, located in the Town of East Kingston;
4. The building, structure, well and septic system to be constructed on the lot shall comply with all setback requirements of the Zoning Ordinance.

B. Non-Conforming Structures

Where a lawful building or structure exists on the effective date of this Article, or applicable amendment that could not be built under the terms of this Zoning Ordinance by reason of restrictions on area, lot coverage, height, yard setbacks, or other dimensional requirements, the building or structure may be continued so long as it remains otherwise lawful, subject to the following provisions:

1. No such non-conforming building or structure may be enlarged or altered in a way, except if granted relief to do so from the Zoning Board of Adjustment, but any building or structure may be altered in such a manner to decrease its non-conformity;
2. A non-conforming building or structure which is destroyed by fire or other hazard may be restored to its former footprint and square footage, provided that it was not destroyed voluntarily and restoration has begun within 12 months after the casualty;
3. Should a non-conforming building or structure be intentionally relocated or removed for any reason and for any distance whatsoever, it shall thereafter conform to the regulations for the district within which it is located after it is relocated or replaced.

C. Non-Conforming Uses

Where on the effective date of the adoption of this Article or applicable amendment, a lawful use of land exists which would not be permitted by regulations imposed by this Zoning Ordinance, the use may be continued so long as it remains otherwise lawful, provided that:

1. The use may not be enlarged or increased, nor extended to occupy a greater area of the building or land that was occupied at the effective date of adoption of the Ordinance or amendment which would have prohibited the use;
2. No such non-conforming use shall be moved, in whole or in part, to any portion of the lot or building other than that occupied by such use at the effective date of the adoption of the Ordinance or amendment which would have prohibited same;

3. If any non-conforming use ceases for any reason for a period of more than one year, any subsequent use of such land shall conform to the regulations specified by the Zoning Ordinance for the district in which the use is located.
 4. The marketing and physical maintenance of a building for the continuation of an existing non-conforming use shall be deemed as evidence of intent to continue the use.
3. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,792,808. Should this article be defeated, the default budget shall be \$2,809,339, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.
MAJORITY VOTE REQUIRED
4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
 5. To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars (\$11,000) to be added to the existing Library Building Major Repair/Replacement Reserve Fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
 6. To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
 7. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
 8. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of long term maintenance costs for the Police Department Building and to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be placed into this fund and further to name the Selectmen as agents to expend from said fund.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

9. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of long term equipment replacement for the Police Department and to raise and appropriate the sum of ten thousand dollars (\$10,000) to be placed into this fund and further to name the Selectmen as agents to expend from said fund.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

10. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

Supervisor of the Checklist	\$125 per election \$125 per purge of the Checklist	(1) (2)
Moderator	\$225 per election	(1)
Election Officers	\$10.50 per hour	(1) (2)
Bookkeeper of the Trust Funds	\$800 per year Actual Expenses	(3)
Treasurer	\$1,700 per year Actual Expenses	(3)
First Selectman	\$5,000 per year Actual Expenses	(3)
Second and Third Selectmen	\$4,000 per year Actual Expenses	(3)
Town Clerk/Tax Collector	\$45,000 per year Actual Expenses	(4) (3)

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisor of the Checklist and Elected Officials shall be paid the greater of \$10.50 per hour or the applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk / Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. The Town Clerk / Tax Collector will determine which night to have the evening session. These total hours shall include two weeks paid vacation per year. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- All Salaries are retroactive to January 1, 2016.
- The Town shall retain all fees collected by any elected official.
- A Salary Review Committee shall be appointed by the Moderator in 2018 to make recommendations to the 2019 Annual Meeting of the Town.

MAJORITY VOTE REQUIRED

11. To see if the Town will vote to change the office of Road Agent from an elected position to an appointed position per RSA 231:62. Such appointment shall be made bi-annually (2-year term) before April 1 by the Board of Selectmen in writing and shall include the compensation to be paid. If approved, the current elected Road Agent may continue to serve until the March, 2017 annual Town Meeting, at which time the Road Agent shall be appointed.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

12. To see if the Town will vote to authorize the Board of Selectmen to convey the Property described as "Parcel A" in a deed from LaNoria Development Corporation to the Town of East Kingston, recorded in the Rockingham County Registry of Deeds at Book 4007, Page 1759, previously intended as a subdivision road and now intended to allow for the construction of a driveway to a single family home.

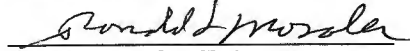
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

13. On the petition of Joann E. Brandt and 38 other registered voters in East Kingston, "We the undersigned wish to have the following question added to the ballot: Do the residents of the Town of East Kingston want to keep the East Kingston Town Hall open as a functional Town Building, and to encourage the Selectmen to find ways to advertise the use of the Town Hall for residents and non residents as a functional town building and a rental building?"

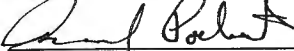
MAJORITY VOTE REQUIRED

Given under our hands & seal, this 19th day of January, in the year of our Lord Two Thousand Sixteen.

A true copy of Warrant – Attest:



Ronald F. Morales, Chairman



Richard S. Poelaert



Matthew B. Dworman

Town of East Kingston
Board of Selectmen

BUDGET OF THE TOWN

OF: East Kingston

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2016 to December 31, 2016

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.


1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): _____

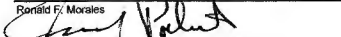
GOVERNING BODY (SELECTMEN)

Please sign in ink.

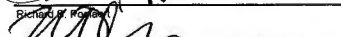
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.



Ronald F. Morales



Richard F. Rowland



Matthew B. Dworkin

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

MS-6
Rev. 12/11

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Enacting Year: GENERAL GOVERNMENT						
4130-4139	Executive		102,113	88,920	101,700	
4140-4149	Election, Reg. & Vital Statistics		45,919	44,193	63,809	
4150-4151	Financial Administration		119,132	123,210	124,929	
4152	Revaluation of Property		8,400	13,247	17,976	
4153	Legal Expense		40,000	17,855	40,000	
4155-4159	Personnel Administration		272,751	258,325	283,644	
4191-4193	Planning & Zoning		26,187	22,426	26,656	
4194	General Government Buildings		139,073	105,524	132,263	
4195	Cemeteries		29,750	29,065	21,757	
4196	Insurance		59,000	53,871	60,000	
4197	Advertising & Regional Assoc.					
4199	Other General Government		25,000	28,603	20,000	
PUBLIC SAFETY						
4210-4214	Police		435,938	395,955	437,798	
4215-4219	Ambulance		20,000	15,806	20,000	
4220-4229	Fire		168,100	140,877	168,100	
4240-4249	Building Inspection		13,420	12,385	13,400	
4290-4298	Emergency Management		32,310	24,919	45,300	
4299	Other (Incl. Communications)					
AIRPORT/AVIATION CENTER						
4301-4309	Airport Operations					
HIGHWAYS & STREETS						
4311	Administration		10,000	3,120	0	
4312	Highways & Streets		425,000	410,149	440,910	
4313	Bridges					
4316	Street Lighting		3,000	3,416	3,200	
4319	Other					
SANITATION						
4321	Administration					
4323	Solid Waste Collection		199,000	178,541	199,000	
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					

Page 2

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Rev. 10/10

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensnung FY (Recommended)	Appropriations Ensnung FY (Not Recommended)
Ensnung Year WATER DISTRIBUTION & TREATMENT						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
ELECTRIC						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
HEALTH						
4411	Administration					
4414	Pest Control		2,500	2,725	2,500	
4415-4419	Health Agencies & Hosp. & Other		9,700	5,035	9,700	
WELFARE						
4441-4442	Administration & Direct Assist.		0	0	0	
4444	Intergovernmental Welfare Pymts		10,309	10,309	11,309	
4445-4449	Vendor Payments & Other		13,200	2,205	13,200	
CULTURE & RECREATION						
4520-4529	Parks & Recreation		12,500	12,412	12,500	
4550-4559	Library		115,650	108,612	117,295	
4583	Patriotic Purposes		1,000	1,035	1,000	
4589	Other Culture & Recreation		0	0	0	
CONSERVATION						
4611-4612	Admin. & Purch. of Nat. Resources					
4619	Other Conservation		6,000	6,000	6,000	
ECONOMIC DEVELOPMENT						
4631-4632	Redevelopment and Housing					
4651-4659	Economic Development					
DEBT SERVICE						
4711	Princ. - Long Term Bonds & Notes		250,000	250,000	250,000	
4721	Interest-Long Term Bonds & Notes		146,175	146,175	133,862	
4723	Int. on Tax Anticipation Notes		0	0	0	
4790-4799	Other Debt Service					

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Enabling FY (Recommended)	Appropriations Enabling FY (Not Recommended)
CAPITAL OUTLAY						
4901	Land					
4902	Machinery, Vehicles & Equipment		15,000	15,000	15,000	
4903	Buildings					
4909	Improvements Other Than Bldgs.					
OPERATING TRANSFERS OUT						
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer					
	- Water					
	- Electric					
	- Airport					
4915	To Capital Reserve Fund*					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
OPERATING BUDGET TOTAL			2,756,127	2,529,915	2,792,808	

Use page 5 for special and individual warrant articles.

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3,V, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
4915	To Capital Reserve Fund					
	Revaluation CRF		\$10,000	\$10,000	\$10,000	
	Library Bldg. Maint. TRF		\$11,000	\$11,000	\$11,000	
	Fire Apparatus CRF		\$100,000	\$100,000	\$100,000	
	Fire/EOC Land Bldg. CRF		\$10,000	\$10,000	\$10,000	
	PD Building Long Term Maintenance				\$15,000	
	PD Long Term Equipment Replacement				\$10,000	
	Cemetery Stone Wall CRF					
4916	To Exp.Tr.Fund					
4917	To Health Maint. Trust Funds					
SPECIAL ARTICLES RECOMMENDED					\$156,000	

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
INDIVIDUAL ARTICLES RECOMMENDED					\$0	

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES					
3120	Land Use Change Taxes - General Fund		8,000	0	8,000
3180	Resident Taxes				
3185	Timber Taxes		4,500	1,472	1,500
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		26,000	24,263	24,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		1,900	1,890	1,900
3220	Motor Vehicle Permit Fees		460,000	497,613	498,000
3230	Building Permits		5,000	3,325	3,300
3290	Other Licenses, Permits & Fees		9,000	9,184	9,100
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		114,000	114,788	114,800
3353	Highway Block Grant		45,210	47,013	47,000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		14	24	24
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		6,000	4,200	4,200
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401-3406	Income from Departments		29,000	34,627	35,000
3409	Other Charges				
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		0	12,103	0
3502	Interest on Investments		300	175	175
3503-3509	Other		25,000	54,752	25,000

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1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
Appropriations: INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes				
	Amount Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			733,924	805,429	771,999

****BUDGET SUMMARY****

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	2,756,127	2,792,808
Special Warrant Articles Recommended (from page 5)	131,000	\$156,000
Individual Warrant Articles Recommended (from page 5)	0	\$0
TOTAL Appropriations Recommended	2,887,127	2,948,808
Less: Amount of Estimated Revenues & Credits (from above)	733,924	771,999
Estimated Amount of Taxes to be Raised	2,153,203	2,176,809

DEFAULT BUDGET OF THE TOWN

OF: East Kingston, NH

For the Ensuing Year January 1, 2016 to December 31, 2016

or Fiscal Year From _____ to _____

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as


- | |
|---|
| <ol style="list-style-type: none"> 1. Use this form to list the default budget calculation in the appropriate columns. 2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant. 3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing. |
|---|

GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.



Ronald E. Morales



Richard S. Poole



Matthew B. Dworman

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

Default Budget - Town of East Kingston, NH

FY 2016

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
GENERAL GOVERNMENT					
4130-4139	Executive	102,113	1,562		103,675
4140-4149	Election, Reg. & Vital Statistics	45,919	13,105		59,024
4150-4159	Financial Administration	119,132	5,397		124,529
4152	Revaluation of Property	8,400	9,576		17,976
4153	Legal Expense	40,000	0		40,000
4155-4159	Personnel Administration	272,751	10,893		283,644
4191-4193	Planning & Zoning	26,187	469		26,656
4194	General Government Buildings	139,073	-1,066		138,007
4195	Cemeteries	29,750	75		29,825
4196	Insurance	59,000	1,000		60,000
4197	Advertising & Regional Assoc.				
4199	Other General Government	25,000	0		25,000
PUBLIC SAFETY					
4210-4214	Police	435,938	10,775		446,713
4215-4219	Ambulance	20,000	0		20,000
4220-4229	Fire	168,100	4,000		172,100
4240-4249	Building Inspection	13,420	1,000		14,420
4290-4298	Emergency Management	32,310	13,890		46,200
4299	Other (Incl. Communications)				
AIRPORT/AVIATION CENTER					
4301-4309	Airport Operations				
HIGHWAYS & STREETS					
4311	Administration				
4312	Highways & Streets	435,000	-6,746		428,254
4313	Bridges				
4316	Street Lighting	3,000	200		3,200
4319	Other				
SANITATION					
4321	Administration				
4323	Solid Waste Collection	199,000	0		199,000
4324	Solid Waste Disposal				
4325	Solid Waste Clean-up				
4326-4329	Sewage Coll. & Disposal & Other				

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1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
WATER DISTRIBUTION & TREATMENT					
4331	Administration				
4332	Water Services				
4335-4339	Water Treatment, Conserv. & Other				
ELECTRIC					
4351-4352	Admin. and Generation				
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				
HEALTH					
4411	Administration				
4414	Pest Control	2,500	0		2,500
4415-4419	Health Agencies & Hosp. & Other	9,700	0		9,700
WELFARE					
4441-4442	Administration & Direct Assist.	0	0		0
4444	Intergovernmental Welfare Pymnts	10,309	0		10,309
4445-4449	Vendor Payments & Other	13,200	0		13,200
CULTURE & RECREATION					
4520-4529	Parks & Recreation	12,500	0		12,500
4550-4559	Library	115,650	1,395		117,045
4583	Patriotic Purposes	1,000	0		1,000
4589	Other Culture & Recreation	0	0		0
CONSERVATION					
4611-4612	Admin. & Purch. of Nat. Resources				
4619	Other Conservation	6,000	0		6,000
4631-4632	REDEVELOPMENT & HOUSING				
4651-4659	ECONOMIC DEVELOPMENT				
DEBT SERVICE					
4711	Princ.- Long Term Bonds & Notes	250,000	0		250,000
4721	Interest-Long Term Bonds & Notes	146,175	-12,313		133,862
4723	Int. on Tax Anticipation Notes	0	0		0
4790-4799	Other Debt Service				

Default Budget - Town of East Kingston, NH

FY 2016

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
CAPITAL OUTLAY					
4901	Land				
4902	Machinery, Vehicles & Equipment	15,000			15,000
4903	Buildings				
4909	Improvements Other Than Bldgs.				
OPERATING TRANSFERS OUT					
4912	To Special Revenue Fund				
4913	To Capital Projects Fund				
4914	To Enterprise Fund				
	Sewer-				
	Water-				
	Electric-				
	Airport-				
4917	To Health Maint. Trust Funds				
4918	To Nonexpendable Trust Funds				
4919	To Fiduciary Funds				
	TOTAL	2,756,127			2,809,339

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
4130-4139	Additional personnel/decrease in advisor fees	4194	Decrease in custodian hours
4140-4149	Additional elections	4312	Decrease personnel
4150-4159	Additional personnel	4721	Decrease interest owed
4152	Increase in Assessing Contract for add'l data verif		
4155-4159	Personnel benefits increases		
4191-4193	Increase in personnel wages		
4195	Increase Sexton Cemetery wages		
4196	Insurance increases		
4210-4214	IT Increases/personnel wages increase		
4220-4229	IT Increases		
4240-4249	Increase personnel wages		
4290-4298	Increase number of drills/exercises		
4316	Increase cost for street lighting		
4550-4559	Increase in personnel wages		

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TOWN OF EAST KINGSTON
First Session of the 2016 Annual Meeting
Deliberative Session – February 2, 2016

Selectmen

Ronald F. Morales, Chairman
Matthew B. Dworman
Richard S. Poelaert (absent)

Barton L. Mayer, Town Counsel
Keri J. Marshall, Moderator
Barbara A. Clark, Town Clerk

The Moderator, Keri Marshall, called the meeting to order at 7:00PM with 46 residents in attendance.

Ronald Morales read Article 3 in its entirety.

3. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,792,808. Should this article be defeated, the default budget shall be \$2,809,339, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED

Discussion: Edward Warren said he wanted to talk about Article 3, the town budget, and Article 6, to raise and appropriate \$100,000 to be added to the existing fire apparatus capital reserve fund, and to replace a 28 year old fire truck. He said this will be the last year to have the money to buy the truck if this warrant article passes and then we will drop it back down to \$65,000 where it was to get us back on track. Edward Warren said through an oversight of his, Article 6 should have included, "to see if the town would allow us to take the money out and spend it" and the wording is not there. He said what that means is it takes a year to build a fire truck. He said it means we would have to wait two more years on a truck that should have already been replaced 7 or 8 years ago. Edward Warren said he could add an amendment to Article 6 to have the Selectmen act as agents in the event that it passes so we can spend the money. He said the problem with this is you run the risk of the Department of Revenue looking at that and saying they might not have voted for that without that amendment there, and they are going to wipe out the entire question. He said even if you approve the \$100,000, there is a chance it could get wiped out. Edward Warren said on further reflection, he was considering amending Article 3, from \$2,792,808 to \$2,892,808 and that way the money gets used right away to purchase the fire truck. He said it was basically the same amount of money but being put in a different question. He asked the group if they were willing to endorse that amendment. He said if Article 3 were to pass with the additional \$100,000, we could, when we get to Article 6, amend that to either zero or a dollar amount, whatever legal term to drop that amount back down.

Barton Mayer said the concern is you can't gain access to the money if you need it this year so if you incorporate it within the budget, there is no risk of not being able to gain access. His suggestion was to incorporate it into the budget and when you get to Article 6 to amend the article to read "if the budget passes, then Article 6 shall be void."

Roby Day said if we do vote to change Article 3 and make Article 6 simply to designate the Board of Selectmen as agents for withdrawing the money, and if the original capital reserve fund wasn't established with agents named, then you have a problem.

Edward Warren said if we don't do something then he will be forced to ask for an emergency meeting sometime during the next year to replace the truck.

Barton Mayer said if Article 3 is amended to increase by \$100,000, the monies will be available. He said if Article 3 passes, then Article 6 is null and void so you are not raising \$100,000 twice. He said the last point to remember if Article 3 fails, you go to a default budget, and at least Article 6 may pass and raise the money.

Edward Warren made the following motion to amend Article 3: to increase the budget of \$2,792,808 to \$2,892,808 with the additional \$100,000 slated for the Fire Department.

Sarah Courchesne said if we add \$100,000 to Article 3, the proposed budget is higher than the default budget. She asked if the proposed budget gets defeated, do the other departments get affected by that when we drop down to the default budget.

Ronald Morales said the other department's budgets could be affected.

Edward Warren said if the \$100,000 is put into the budget then we can spend it and order the truck. He said the truck won't be ready for 12 months. He said there will be another meeting before we take delivery and then we will have a warrant article allowing us to expend the rest of the funds.

Ted Lloyd said he thinks it is a tremendous gamble based on what Sarah Courchesne had said, saying the proposed budget will now be in excess of the default budget.

Edward Warren said if the default budget passes then the \$100,000 will not be there and whatever your budget was in 2015 will stay in 2016.

Ronald Morales said the current budget is \$16,531 less than the default budget. He said the default budget is higher.

Edward Warren said we can make the amendment and leave Article 6 as it is with the wording the Selectmen would have access to those funds. He said if Article 3 fails and we can't somehow manage to get the truck through then he would have to call an emergency town meeting to resolve it that way. He said however we decide as a group here tonight, he thinks communication is the key to the game, and he will send a letter to every resident in town explaining what it is and why.

Second the motion to amend: Robert Nigrello
Vote to amend Article 3: Passed
Vote to approve amended Article 3: Passed

Matthew Dworman read Article 4 in its entirety.

4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion: None

Vote on Article 4 as written: Passed

Article 4 will appear on the ballot as written.

Motion to not reconsider Article 4: Ronald Morales

Seconded: Matthew Dworman

Voted: Passed

Ronald Morales read Article 5 in its entirety.

5. To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars (\$11,000) to be added to the existing Library Building Major Repair/Replacement Reserve Fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion: Daniel Guilmette said if you look at warrant articles 5, 7, 8, and 9, the greatest need the town has is the fire station. He said the library and the police station are brand new. He thinks we should extend our efforts and our future dollars where it is going to be needed as far as the fire department and the buildings they are dealing with right now. He said he wasn't against these warrant articles but we really need to think about looking forward to these articles and thinking about what's our greatest need, and he is not sure the library and the police buildings are our greatest need right now. He addressed Article 9 with the addition of \$10,000 for long term equipment replacement for the Police Department. To him, that is a code word for cruiser.

Ronald Morales said the \$10,000 in Article 9 is not for a police cruiser and Ronald Morales introduced our new Police Chief, Tim Connell, and said he can talk about the article.

Tim Connell addressed Article 9 in particular and said it was for long term equipment replacement and not for cruisers. He said long term equipment such as tasers as the present tasers are several years old. He said the present tasers cannot be repaired, and the new tasers are \$1,000 each which adds up very quickly. He said the issues they are looking at as long term are fire arm replacements and long term equipment such as computers. He said this is basically to establish a reserve fund not necessarily to be expended on a yearly basis.

Ronald Morales said he encouraged the chief to come up with these two warrant articles just for that purpose like the library did, to have a fund sitting there, so when something goes we don't say whoops we don't have the money. He said the money will be there, and it won't be impacting us severely one year over the next.

Vote on Article 5 as written: Passed

Article 5 will appear on the ballot as written.

Motion to not reconsider Article 5: Ronald Morales
Seconded: Matthew Dworman
Voted: Passed

Matthew Dworman read Article 6 in its entirety.

6. To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Matthew Dworman made a motion to amend Article 6 to read: "if Article 3 passes, Article 6 will be null and void.

Seconded: Ronald Morales

Edward Warren said with regard to Article 6, when he was talking to town counsel earlier, the suggestion was to add at the end of the article "to have the Selectmen act as agents to access the fund." He said there was a very good chance it might not pass, and the default budget might pass because now it is higher than the original. He asked to leave this warrant article the way it is with the amendment of having the selectmen act as agents and that way there we are doubling our chances of getting this passed. He said there might be an extra \$100,000 but since he has been chief in this town they have done a fantastic job putting in for grants every year and have given back anywhere from \$30,000 to \$65,000 each year and he doesn't spend money just because he has it.

Matthew Dworman withdrew his amendment.

Edward Warren made the following motion to amend Article 6 to read: To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus and further to name the Selectmen as agents to expend from said fund.

Christophe Courchesne questioned the fact that we might have an extra \$100,000 added to the original request. He said it will be in both the budget and Article 6.

Matthew Dworman said if both articles pass then \$100,000 would be slated to not be spent and would go directly back. It would not cost the town.

Robert Nigrello asked if Article 3 passes and Article 6 doesn't, would the Selectmen not be able to act as agents and access the money.

Matthew Dworman said if Article 3 passes and Article 6 doesn't, the \$100,000 approved in the budget, would be ready for the fire department to expend.

Ronald Morales said the \$100,000 would allow the fire department to make a down payment and at next year's meeting we would then have the language to be able to expend the funds when the engine comes in 12 months later.

Sarah Courchesne said the vote could be split if in both places, with some people thinking the best way to pass it is vote for this warrant article and some people thinking the best way is in the budget.

Edward Warren said it is his responsibility to make that letter clear when he sends it out.

Vote on Article 6 as amended: Passed
Motion to not reconsider Article 6: Ronald Morales
Seconded: Edward Warren
Voted: Passed

Ronald Morales read Article 7 in its entirety.

7. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion: None

Vote on Article 7 as written: Passed
Article 7 will appear on the ballot as written.

Motion to not reconsider Article 7: Ronald Morales
Seconded: Edward Warren
Voted: Passed

Matthew Dworman read Article 8 in its entirety.

8. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of long term maintenance costs for the Police Department Building and to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be placed into this fund and further to name the Selectmen as agents to expend from said fund.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0

Board vote).

Discussion: None

Vote on Article 8 as written: Passed
Article 8 will appear on the ballot as written.

Motion to not reconsider Article 8: Ronald Morales
Seconded: Ronald Edmiston
Voted: Passed

Ronald Morales read Article 9 in its entirety.

9. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of long term equipment replacement for the Police Department and to raise and appropriate the sum of ten thousand dollars (\$10,000) to be placed into this fund and further to name the Selectmen as agents to expend from said fund.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion: None

Vote on Article 9 as written: Passed

Article 9 will appear on the ballot as written.

Motion to not reconsider Article 9: Ronald Morales

Seconded: Ronald Edmiston

Voted: Passed

Matthew Dworman read Article 10 as written:

10. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

Supervisor of the Checklist	\$125 per election \$125 per purge of the Checklist	(1) (2)
Moderator	\$225 per election	(1)
Election Officers	\$10.50 per hour	(1) (2)
Bookkeeper of the Trust Funds	\$800 per year Actual Expenses	(3)
Treasurer	\$1,700 per year Actual Expenses	(3)
First Selectman	\$5,000 per year Actual Expenses	(3)
Second and Third Selectmen	\$4,000 per year Actual Expenses	(3)
Town Clerk/Tax Collector	\$45,000 per year Actual Expenses	(4) (3)

1. Election pay includes any associated meetings until adjournment thereof.

2. Supervisor of the Checklist and Elected Officials shall be paid the greater of \$10.50 per hour or the applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.

3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.

4. Salary is based on the Town Clerk / Tax Collector working a minimum of 35 hours per week.

There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. The Town Clerk / Tax Collector will determine which night to have the evening session. These total hours shall include two weeks paid vacation per year. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- **All Salaries are retroactive to January 1, 2016.**
- **The Town shall retain all fees collected by any elected official.**
- **A Salary Review Committee shall be appointed by the Moderator in 2018 to make recommendations to the 2019 Annual Meeting of the Town.**

MAJORITY VOTE REQUIRED

Keri Marshall said the Salary Review Committee serves every two years approximately and it is a tough job and a great group.

Discussion: None

Vote on Article 10 as written: Passed
Article 10 will appear on the ballot as written.

Motion to not reconsider Article 10: Ronald Morales
Seconded: Robert Nigrello
Voted: Passed

Ronald Morales read Article 11 in its entirety.

11. To see if the Town will vote to change the office of Road Agent from an elected position to an appointed position per RSA 231:62. Such appointment shall be made bi-annually (2-year term) before April 1 by the Board of Selectmen in writing and shall include the compensation to be paid.

If approved, the current elected Road Agent may continue to serve until the March, 2017 annual Town Meeting, at which time the Road Agent shall be appointed.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion: Ronald Morales said this is the third time this has been on the ballot, third year in a row. He said the road agent supports this as well as the Board of Selectmen. He said the reason being currently the road agent is elected and it is a one year term. He said you can appreciate what the equipment costs, to purchase it, maintain it, etc. and it takes a pretty dedicated person, which we are fortunate to have. The road agent has to gamble and spend money to be able to take care of us and hope they are going to be reelected again. He said the purpose of this article is to be able to appoint that person and if they are doing their job, they should have it forever or until they quit. He asked for support of this article. He said it is in the best interest of you, the town, and the road agent and is a win-win situation. He doesn't know why it keeps getting voted down and questioned

whether they aren't doing a good job explaining it. He said the Board of Selectmen hope you spread the word that this is something we seriously are considering adopting going forward.

Robert Nigrello asked if the article were to pass would there be sufficient safeguards in there that if for some reason the road agent wasn't doing their job correctly that you would have the ability to replace him.

Ronald Morales said absolutely. He said there would be a contract with that person and stipulations of what the expectations were. He said we can't do that with an elected position.

Nancy Parker asked what kind of benefits would be provided.

Ronald Morales said it is a part time position so they would not get benefits.

Conrad Moses asked if you sign a contract, isn't it a 1099 position.

Cheryll Hurteau, Town Office Manager, said it is a 1099 position not a W-2.

Vote on Article 11 as written: Passed
Article 11 will appear on the ballot as written.

Motion to not reconsider Article 11: Ronald Morales
Seconded: Ronald Edmiston
Voted: Passed

Matthew Dworman read Article 12 in its entirety.

12. To see if the Town will vote to authorize the Board of Selectmen to convey the Property described as "Parcel A" in a deed from LaNoria Development Corporation to the Town of East Kingston, recorded in the Rockingham County Registry of Deeds at Book 4007, Page 1759, previously intended as a subdivision road and now intended to allow for the construction of a driveway to a single family home.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Barton Mayer, Town Counsel, said what happened with this property was part of a subdivision application that was denied by the Planning Board and ended up in Superior Court. He said it is located in Woldridge Lane, a cul-de-sac, off of 107A. He said there is an extension from the end of the cul-de-sac but it's too long under the subdivision regulations. He said the trial court was sure a lesser demand would be acceptable to the town. He said when the applicant came back and said they would just like to put in one home they realized the access way, Parcel A, had been deeded to the town. He said the town's property was blocking it. He said this is a total solution to the problem and to deed out that access way to the current owner of the property.

Roby Day asked how big this piece of property was and he was informed it was 10-20 acres.

Barton Mayer said they were proposing several more homes out there, and the planning board said that it wasn't safe and the court upheld the planning board decision.

Vote on Article 12 as written: Passed:
Article 12 will appear on ballot as written.

Motion to not reconsider Article 12: Ronald Morales
Seconded: Conrad Moses
Voted: Passed

Joann E. Brandt read Article 13 in its entirety.

13. On the petition of Joann E. Brandt and 38 other registered voters in East Kingston, “We the undersigned wish to have the following question added to the ballot: Do the residents of the Town of East Kingston want to keep the East Kingston Town Hall open as a functional Town Building, and to encourage the Selectmen to find ways to advertise the use of the Town Hall for residents and nonresidents as a functional town building and a rental building?”

MAJORITY VOTE REQUIRED

Discussion: Robert Nigrello said he hasn't been in the town hall for a while but the last time he was in it, he was concerned there might be some safety violations with the fire department regulations, and the building is not up to code. He said he has concerns about using the building for much of anything.

Joann Brandt was under the impression the different organizations had been asked to go to the Pound School which is much smaller, in place of the town hall, for any events going on during the winter months, and she said they are talking about closing it totally and she also heard it could be torn down. She said we should have had one of the articles that we have had in the past, a capital reserve fund for the buildings in town, because each building seems to not be touched until it is ready to fall down and it is sad to see that.

Matthew Dworman said it is a beautiful building and it does have history. He expressed his gratitude to the grange for all the work they have done throughout the years. He said they have done pretty much the majority of all the upkeep and maintenance within that building. He said for the last several years, the grange is really the only organization that has been making use of the building and maybe 2 to 3 times a year the town rents it out as a hall for functions. He said unfortunately, as times change, buildings see different uses and really the town, as an entity, has no use for the building anymore. He said it is too small to hold town meeting in it, and it does not meet current handicap regulations. He said the bathroom is up on the stage. He said there are health and safety issues regarding the kitchen and just a number of other issues. He said it costs an arm and a leg to maintain the building. He said it is an older building that needs some TLC to keep it in a condition that would be usable but we really have no use for it as a town anymore. He said there has been some discussion about what to do with the building. He said we have a warrant article on the ballot here for setting aside money in the capital reserve fund for a future home of a fire department building and an EOC center. He said he thinks the location where the fire department and the town hall is right now makes the most sense as far as it being centrally located in the town, and he thinks that is where it should go. He did say we are many years away from this and we will have a vote but until that point in time, the selectmen in town unanimously agree it really is not fair to the taxpayers to continue to burden them with the cost of maintaining and the upkeep of this building. He said the school has offered to host the grange functions. He said they have a beautiful state of the art kitchen, everything is handicap accessible, clean, plenty of room, and it serves its purpose for town meetings and for other larger venues and other events. He said

the hall right here is the only function room in town that is large enough to deal with large town events. He said, unfortunately, the town hall is no longer able to do so.

Joann Brandt said the grange has asked for an itemized list so they could see if there is anything they could do to help defray some of the costs. She said they have not submitted any kind of list to the grange. She said she only saw \$1,400 being used for the town hall expenses to keep it going. She said it is not just grange members that signed the petition. She said although the grange started it, because we wanted it known in town, the Selectmen want to tear it down and want to close it, and I know there are other people that probably feel the same way because they don't have the historical value to any building. She said she felt there was a need to let the town's people know what is intended in town because not everyone goes to town meetings, and we don't have them anymore.

Dan Guilmette said he wants to look at the issue more globally. He said in 2001, the town approved \$120,000 for the revitalization and purchase of the Train Depot. He said the point we have to look at is not only the Train Depot, it's the town hall, it's the Pound School and Brown's Academy, it is all of the buildings that we are paying for one way or the other. He said we need a global view of our buildings and there is enough talent in this town that a group could be put together that could look at this very objectively. He said it is the leadership of the Selectmen to go out and appoint people and to make this a focus for the next few years because these buildings just get older. He said it was really time to look at the whole issue of town space globally, not just one piece of it, but everything we have.

Sarah Courchesne spoke of the idea that the space has no current use. She said it was a bit of a chicken and egg problem. She said we are not using it because it is not usable at the moment. She said in the winter we can't use it. She said from the library's perspective, it being very active and a busy place and it is used for a lot of different things, but they do have occasions where they have conflicting user ships. She said they have Brownies, 4-H, Cub Scouts, yoga, and knitting and then they have people that just want a quiet library once in a while, and it is hard to balance those things. She said we can't make the assumption that no one is going to use the space because they can't currently use the space. She said she thinks that is something that needs a lot more study.

Robert Nigrello said the school library could also be used and you would just have to coordinate times with the principal or secretary. He said the school is sometimes not considered as part of the town, but we all know it is. He said in fact this building was built to be part of the town and to be used by all the town's people. He said for those times when there is a conflict, get in touch with the school, and they are always accommodating.

Norman Brandt said the grange, itself, has asked the school for prices. He said if we wanted to use it, there is a \$30/hr., two hour minimum, for a janitor and there is a rental fee which he thinks is around \$150. He said so you are talking about increasing the amount and for example, 4-H, doesn't have that in their budget. He said the town hall worked very well. He said he went to 4-H and Cub Scouts in the town hall. He said the grange was willing to bring some of the stuff up to code like a lift for a wheelchair, extending the handicap access so they could access the stage. He said instead of hearing no we don't want that from our Selectmen, we hear the town hall has rodents and we want it down.

Ronald Morales told him to read the minutes and that was never said.

Norman Brandt referenced a comment from Richard Poelaert that talked about the vermin and how the building was not safe. He also referenced an article that was removed that mentioned remodeling, rebuilding, and removing the building in its entirety. He asked, "Is that not tearing it down?"

Ronald Morales said that was an article that was proposed, which they withdrew, for the people to vote to see what they wanted to do.

Matthew Dworman said Article 13 is a Citizens' petition and it is not binding. He said the current budget for that building is \$9,400 to maintain ownership of the building.

Ted Lloyd asked if it is a citizens' petition, is that not enforceable.

Matthew Dworman said there is no binding action to be taken from a vote on this.

Ted Lloyd asked for the opinion of the town attorney whether it is not enforceable.

Barton Mayer said it is an advisory vote.

Virginia Daly said she didn't realize there was a charge to use the school building.

Erin Pettinato, School Board Member, did confirm that there was a janitor fee and a small rental fee. She didn't believe it was a binding agreement. She said there would be janitorial fees if the grange wanted to use it, but didn't believe there would be a rental fee or it certainly could be a negotiable item if a town group like that wants to use it.

Edward Warren said there were many issues with the town hall. He said it would cost tens of thousands of dollars, if not more, to bring the building up to current code. He said the building is falling in on itself. He also mentioned the Depot and said you can't even walk in the building. He reiterated that the entire town can use the multi-purpose room. He said you just have to communicate the need. He said with all the property we have in town, do we want to keep sinking tons and tons of money into it. He also said he was the one who initiated the proposed warrant article that was removed. He said the Board of Selectmen asked him to come up with something to get the people thinking about what we want to do with the town hall. He said he wasn't looking to tear down the building. He said we are looking to find out how we can make the most use of what we have.

Vote on Article 13 as written: Passed:
Article 13 will appear on ballot as written.

Motion to not reconsider Article 13: Ronald Morales
Seconded: Robert Nigrello
Voted: Passed

Keri Marshall reminded residents the East Kingston local school meeting (deliberative session) is tomorrow, February 3, 2016 at 6:30PM.

No further discussion.

Meeting adjourned 8:09PM.

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Respectfully submitted,

Barbara A. Clark, Town Clerk

*The following articles were amended at the Deliberative Session: Article 3 and Article 6

**TOWN OF EAST KINGSTON, NEW HAMPSHIRE
AMENDED WARRANT ARTICLES FOR BALLOT FOLLOWING DELIBERATIVE SESSION**

- 1. To choose all necessary Town Officers for the year ensuing.**
- 2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:**

Article II Definitions

The following amendments shall be made to the Town of East Kingston Zoning Ordinance, Article II Definitions:

Delete the existing definition of "Frontage" in Article II – Definitions and replace the definition of "Frontage" with the following text "Frontage - Shall mean the length of a lot bordering on a town or state maintained highway or street [road] approved by and constructed in accordance with the standards established by the town, excepting limited access highways."

Delete the definition of "Street".

Article VIII. Uses Permitted, section F.2 Accessory Dwelling Units

The following amendments shall be made to the Town of East Kingston Zoning Ordinance, Article VIII Uses Permitted, section F.2 Accessory Dwelling Units:

Amend Article VIII Uses Permitted, section F.2 Accessory Dwelling Units, Living Area Configuration by changing the allowable maximum square footage for an accessory dwelling unit from 500 square feet to 900 square feet.

Article IX.F Lot, Area and Yard Requirements

The following amendments shall be made to the Town of East Kingston Zoning Ordinance, Article IX.F Lot, Area and Yard Requirements:

**Delete the following text in Article IX.F Lot, Area and Yard Requirements (text on page 27):
"Any non-conforming lot of record is buildable, provided it passes State standards for soil conditions, and meets current Town setbacks for structures."**

Article XIII. Growth Management

Delete all text in Article XII section E.11.

Article XXI. Non-Conforming Lots, Structures and Uses

Delete the existing text in in the Town of East Kingston Zoning Ordinance Article XXI Structure or Land Use Conformance and replace with the following text.

Article XXI. Non-Conforming Lots, Structures and Uses

A. Non-Conforming Lots

A lot which was legally created prior to the enactment of this Article or which at the time of its creation was in conformance with the terms of the Zoning Ordinance, may be used for the purposes for which a lot may be used in the zoning district in which it is located, subject to the following requirements:

1. The lot was a legal lot of record, described in a deed, or plan, or subdivision plat approved by the Planning Board, and remaining in conformance with RSA 674:39;
2. The lot is capable of supporting a well and septic system, designed in compliance with all applicable N.H. Department of Environmental Services regulations;
3. The lot has sufficient frontage to accommodate a private driveway intersecting with a highway (except Class I and VI highways) or an approved subdivision road, located in the Town of East Kingston;
4. The building, structure, well and septic system to be constructed on the lot shall comply with all setback requirements of the Zoning Ordinance.

B. Non-Conforming Structures

Where a lawful building or structure exists on the effective date of this Article, or applicable amendment that could not be built under the terms of this Zoning Ordinance by reason of restrictions on area, lot coverage, height, yard setbacks, or other dimensional requirements, the building or structure may be continued so long as it remains otherwise lawful, subject to the following provisions:

1. No such non-conforming building or structure may be enlarged or altered in a way, except if granted relief to do so from the Zoning Board of Adjustment, but any building or structure may be altered in such a manner to decrease its non-conformity;
2. A non-conforming building or structure which is destroyed by fire or other hazard may be restored to its former footprint and square footage, provided that it was not destroyed voluntarily and restoration has begun within 12 months after the casualty;
3. Should a non-conforming building or structure be intentionally relocated or removed for any reason and for any distance whatsoever, it shall thereafter conform to the regulations for the district within which it is located after it is relocated or replaced.

C. Non-Conforming Uses

Where on the effective date of the adoption of this Article or applicable amendment, a lawful use of land exists which would not be permitted by regulations imposed by this Zoning Ordinance, the use may be continued so long as it remains otherwise lawful, provided that:

1. The use may not be enlarged or increased, nor extended to occupy a greater area of the building or land that was occupied at the effective date of adoption of the Ordinance or amendment which would have prohibited the use;
2. No such non-conforming use shall be moved, in whole or in part, to any portion of the lot or building other than that occupied by such use at the effective date of the adoption of the Ordinance or amendment which would have prohibited same;

3. If any non-conforming use ceases for any reason for a period of more than one year, any subsequent use of such land shall conform to the regulations specified by the Zoning Ordinance for the district in which the use is located.
4. The marketing and physical maintenance of a building for the continuation of an existing non-conforming use shall be deemed as evidence of intent to continue the use.

3. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,892,808. Should this article be defeated, the default budget shall be \$2,809,339, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED

4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

5. To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars (\$11,000) to be added to the existing Library Building Major Repair/Replacement Reserve Fund established at 2010 Town Meeting for the purpose of funding long-term maintenance for the library building. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

6. To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus and further to name the Selectmen as agents to expend from said fund. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

7. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

8. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of long term maintenance costs for the Police Department Building and to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be placed into this fund and further to name the Selectmen as agents to expend from said fund. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

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9. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of long term equipment replacement for the Police Department and to raise and appropriate the sum of ten thousand dollars (\$10,000) to be placed into this fund and further to name the Selectmen as agents to expend from said fund.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

10. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

Supervisor of the Checklist	\$125 per election	(1) (2)
	\$125 per purge of the Checklist	
Moderator	\$225 per election	(1)
Election Officers	\$10.50 per hour	(1) (2)
Bookkeeper of the Trust Funds	\$800 per year	
	Actual Expenses	(3)
Treasurer	\$1,700 per year	
	Actual Expenses	(3)
First Selectman	\$5,000 per year	
	Actual Expenses	(3)
Second and Third Selectmen	\$4,000 per year	
	Actual Expenses	(3)
Town Clerk/Tax Collector	\$45,000 per year	(4)
	Actual Expenses	(3)

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisor of the Checklist and Elected Officials shall be paid the greater of \$10.50 per hour or the applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk / Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. The Town Clerk / Tax Collector will determine which night to have the evening session. These total hours shall include two weeks paid vacation per year. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- All Salaries are retroactive to January 1, 2016.
- The Town shall retain all fees collected by any elected official.
- A Salary Review Committee shall be appointed by the Moderator in 2018 to make recommendations to the 2019 Annual Meeting of the Town.

MAJORITY VOTE REQUIRED

11. To see if the Town will vote to change the office of Road Agent from an elected position to an appointed position per RSA 231:62. Such appointment shall be made bi-annually (2-year term) before April 1 by the Board of Selectmen in writing and shall include the compensation to be paid. If approved, the current elected Road Agent may continue to serve until the March, 2017 annual Town Meeting, at which time the Road Agent shall be appointed.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

12. To see if the Town will vote to authorize the Board of Selectmen to convey the Property described as "Parcel A" in a deed from LaNoria Development Corporation to the Town of East Kingston, recorded in the Rockingham County Registry of Deeds at Book 4007, Page 1759, previously intended as a subdivision road and now intended to allow for the construction of a driveway to a single family home.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

13. On the petition of Joann E. Brandt and 38 other registered voters in East Kingston, "We the undersigned wish to have the following question added to the ballot: Do the residents of the Town of East Kingston want to keep the East Kingston Town Hall open as a functional Town Building, and to encourage the Selectmen to find ways to advertise the use of the Town Hall for residents and non residents as a functional town building and a rental building?"

MAJORITY VOTE REQUIRED

ANIMAL CONTROL OFFICER

Dogs Reported Lost	25	Horses Picked Up	2
Dogs Reported Found	16	Horses Impounded	2
Dogs Impounded	9	Horses Rounded up/Returned	5
Dogs Returned to Owners	10	Horse Complaints	1
Dog Complaints	16	Pigs Impounded	2
Cats Reported Lost	3	Pigs Returned	1
Cats Reported Found	1	Goats Impounded & Returned	1
Cats Impounded	2	Guinea pigs Impounded / Adopted	2
Cats Returned to Owners	2	Domestic Birds Impounded/ Adopted	4
Poultry	6	Wildlife Complaints	8
Poultry Picked Up	2	Wildlife Picked Up & Buried	7

We plan to have a rabies clinic in the spring of 2016.

Please make sure you have some identification on your animals.

Respectfully submitted,

Robert A. Marston, DVM
Robert A. Marston, DVM,
Animal Control Officer



BUILDING INSPECTOR

The following is a summary of building permits and occupancy certificates for 2015:

- 0 Permits for new single-family homes
- 0 Permits for Over 55 Housing
- 0 Commercial Building
- 0 Replacement homes
- 3 Occupancy Certificates Issued for new homes
- 0 Demolition Permits

The current total for single-family homes is 814 plus 153 for 55 and over housing, for a grand total of 967.

There were 6 permits for emergency generators issued. The installation of generators fueled by propane requires both a building permit and a permit from the Fire Department.

Additionally, there were 43 building permits issued for additions and alterations. A building permit is required for additions or alterations that are valued at \$1,000 or more, including labor and materials.

The State of New Hampshire continued to update code requirements for new homes and major updates. Among the most significant are the requirements for energy efficiency and shore line protection.

Respectfully submitted,

John E. Moreau, Jr.
John E. Moreau, Jr., Building Inspector

CODE ENFORCEMENT OFFICER

The job of Code Enforcement sometimes blends in with the duties of the Building Inspector. Most of the projects for Code Enforcement this year were propagated from the Annual Selectmen's Town Tour, or a call from citizens with inquiries. Some of the concerns/problems investigated or resolved by the Code Enforcement Officer in the past are now under the purview of the Health Officer or the Fire Chief. Occasionally, unauthorized building additions or unregistered vehicle complaints are received. For the most part, East Kingston residents constitute a very concerned community. Our Town is fortunate to have a dedicated group of people working from the Selectmen's Office, whether on a paid or volunteer status, and all residents should feel free to call with any questions or concerns.

Respectfully submitted,

John E. Moreau, Jr.

John E. Moreau, Jr., Code Enforcement Officer

CONSERVATION COMMISSION

The Conservation Commission was again involved in a variety of activities related to the management of the natural resources in Town.

ADOPT-A-HIGHWAY: We continue to participate in the NHDOT Adopt-A-Highway Program, picking up litter along Haverhill Road, Route 108 from 107 to the Newton Town Line.

INVASIVE SPECIES - Supported treatment of variable milfoil and other invasive species emerging in the East Kingston portion of Powwow Pond.

CONSERVATION EASEMENTS: We have been working with landowners in Town toward protecting open space by placing Conservation Easements on their property. There were no additions in 2015. Land conserved through private donations or easements maintains and preserves the rural character of our Town. It is our goal to support this initiative. Numerous studies show that for several reasons, property values increase for land abutting conservation parcels.

OTHER ACTIVITIES:

- Provided input to the Planning Board, as needed.
- Inspection of Town Forest Lots.
- Provided the opportunity for local students to attend Summer Conservation 4H Camp.

CONSERVATION COMMISSION (cont.)

- Provided information to Citizens about wetland impacts and conservation issues.
- Presented informational displays at the Town Meeting.
- Assisted the Selectmen with advice and information on wetland impact issues.
- Assisted the Road Agent with advice on drainage issues in Town.

BUDGET - We are proposing no increase to our 2016 Budget.

As always, members of the Commission are available to answer your questions regarding conservation issues and management of the natural resources in our Town.

If anyone is interested in filling a vacant position on the Commission and joining us for monthly meetings, please contact the Selectmen's Office at 642-8406.

Respectfully submitted,

Dennis G. Quintal, Chairman

**Conservation Commission
Status of Conservation Easements as of January 1, 2015**

Don Kemp – 9.13 acres off Willow Road (MBL #07-03-68). Funded by EK Conservation Fund (EKCF), \$28,571.00 **Closed 5/17/04.**

Pat O'Shea – 27.55 acres on Stumpfield Road (MBL #15-03-02). Funded by USDA Farm and Ranchland Protection Program (FRPP) \$92,500; and EKCF \$92,500. **Closed 5/3/05.**

Edwin Crosby – 36.3 acres on South Road (MBL #12-03-01). Bargain sale funded by EKCF \$75,000, (total easement value= \$300,000, savings of \$225,000). **Closed 8/26/05.**

Dan Bodwell – 19.54 acres on North Road (MBL #15-03-01). Funded by FRPP \$142,500; and EKCF \$142,500. **Closed 9/13/05.**

Carol Nupp – 10.94 acres on North Road (MBL #15-01-01). Funded by FRPP \$13,350; EKCF \$40,000; and Town Bond \$136,650. **Closed 10/29/05.**

Harold Bodwell – 129.54 acres on Stumpfield Road (MBL #15-03-04). Funded by FRPP \$447,500; and Town Bond \$447,500. **Closed 10/4/05.**

Donald Clark – 28.84 acres on Sanborn Road (MBL #07-03-08). Funded by Town Bond \$215,000. **Closed 10/4/05.**

Marilyn Bott – 38.5 acres on South Road (MBL #13-03-18). Funded by Town Bond \$520,000. **Closed 12/29/05.** (28.7 ac in East Kingston + 9.8ac Kensington = 38.5 total)

Richard and Elena Poelaert – 22.44 acres on Willow Road (MBL #08-01-10). Funded by Town Bond \$208,000. **Closed 9/13/06.**

Richard and Eva Smith – 105.67 acres on Sanborn and Willow Roads (MBL #07-02-01). Funded by FRPP \$337,750; Town Bond \$627,250. **Closed 3/01/07.**

Richard C. & Mary Ellen Marcella – 42.15 acres on Haverhill Road (MBL #09-08-18). Funded by Town Bond \$530,000. **Closed 6/15/07.**

Heirs of Frederic L. Smith – 5.93 acres in East Kingston on Powwow River Road (MBL #03-01-02) (16.93 in Kingston). Funded by EKCF - \$277,000 (development value all in East Kingston). **Closed 10/16/07.**

2015 East Kingston Town Report - Conservation Commission

Matt & Lynne Blunt Revocable Trusts—47.05 acres, on Joslin Rd. (MBL #17-02-02/07).
Funded by Town Bond \$360,000. **Closed 12/30/08.**

Clinton Furnald Trust—23.05 acres on Stagecoach & Pine Woods, (MBL #12-3-
6/7/8/9/19). Funded by Town Bonds \$550,000. **Closed 04/08/09.**

Whippoorwill Realty Trust – 19.80 acres in East Kingston on South Road (MBL # 12-2-
1/2-2/2-5). Funded by Town Bond \$112,500. **Closed 04/13/12**

SUMMARY:

Total Protected – 566.43 Acres

Total Appraised Value of Development Rights - \$5,958,571.00

Matching Funds (FRPP) - \$1,258,600.00 Town Funds (EKCF) - \$655,571.00

Town Bond—\$3,706,900 + \$75,000 for admin. costs=\$3,781,900

Potential House Lots Unavailable for Development = 120

Acres 566.43 +town lands w/CE 35.83 + Finch 137.0 + Woodworth
34.0=773.26+Howfirma Trust 268.10+ State Forest 41.90=Grand Total 1,083.26
Acres protected w/cons. easements from total land of 6,165.03 acres (or 17.57%
of town).

Town Meeting—March 13, 2003—Warrant Article #7 was approved to acquire
\$4,000,000 of conservation easements. (\$4,000,000 less expended of \$3,781,900
= \$218,100 balance remaining unexpended to date).

EMERGENCY MANAGEMENT

This year has been very productive here at the EOC. We were able to get the Town reimbursement from FEMA for the expenses incurred during the blizzard of January 26-28th, in the amount of \$22,195.78. This check goes directly back to the General Fund for the Town.

Last year we updated our Hazard Mitigation Plans, and this year we updated our Local Emergency Operations Plans (LEOP). These types of plans need updating every five years. We were able to get a grant for \$4,000.00 from the EMPG program and with the help of the following people, were able to meet a "soft match" of \$4,000.00 to pay for it. So, we would like to thank the following people for volunteering their time, input, work, and training hours, so that it didn't cost the taxpayers anything.

Chief Ed Warren	Mark Brinkerhoff
Mark Durkee	Ron Morales
Craig Charest	Jen Conti
Tim Conti	George Kelloway
Ed Decatur	Brandon Lisowski
Margery Young	Marsha Haines
Ed Blanchard	Olin Garneau
June Garneau	Laurie McCarter
Michelle Cotton-Miller	

As we do every year, we attended many trainings, meetings, and conferences to add to our knowledge and to better our skills to protect the citizens of East Kingston.

Every other year we participate in practice drills in coordination with the State, local EOCs, Seabrook Station and FEMA. We had our first practice drill on November 18th and it went very well. We have another practice February 10th before our FEMA Graded Exercise on April 5th.

If you are in need of assistance in the event of a real emergency evacuation, please pre-plan by referring to your yearly Emergency Public Information Calendars. There are cards in the back to fill out and send in.

We are always looking for new members to join our Fire Department and EOC. No experience is necessary. We will train you! You get back way more than you give!!!

Laurie and I would also like to thank Chief Ed Warren, Cheryl, and Deb for their endless support and to wish all of you a safe and happy new year!

Respectfully submitted,

Michelle Cotton-Miller
Chelly7775@comcast.net
978-360-5196

Laurie McCarter
Lauriemccarter@hotmail.com
978-360-5953

Energy Committee Report

The Energy Committee began the year with three active members. Ronald F. Morales served as Chairman, Steven Smith served as Recording Secretary, and Bob Nigrello served as a member at large. A monthly meeting schedule was developed and minutes of the meetings submitted to the Town Office Manager.

In an effort to benefit from lower negotiated energy prices for the Town, for the second year, the Committee again participated in the energy bid solicitation process led by the Rockingham County Complex (RCC). The Town's requirements for electricity, propane, heating oil, diesel fuel, and unleaded gasoline were compiled and submitted to the RCC for inclusion in their bid solicitations. Unfortunately, again there were no bids for these fuels that were sufficiently attractive to be pursued.

The detailed analysis of the cost benefit to convert from T-12 to T-8 fluorescent lamps at certain locations within Town buildings was presented to the Board of Selectmen. Due to the relatively small apparent cost benefit and uncertainty regarding the future of certain Town buildings, the decision was made to defer any conversion effort at this time.

Efforts continued throughout the year to find the lowest electricity rates in a rapidly changing market. The alternatives included collaborative purchasing with the RCC, collaborative purchasing with the Southern New Hampshire Planning Commission (SNHPC), or direct bid solicitation from qualifying electricity providers. The RCC option did not provide any significant advantages, and the SNHPC option would not be possible until Spring of 2016. Therefore, two sequential fixed price contracts were established with ENH Power rather than continuing with Unitil. However, because of a radical drop in the Unitil rate after this change was made, the net cumulative 2015 impact of this action was a cost increase of \$238. Fortunately, due to another planned Unitil rate increase; there will be an estimated overall net cost reduction from June 2015 through May 2016 of \$352. It was decided not to change electricity suppliers in the future unless there was a high likelihood of a significant cost benefit to making such a change.

Contact was established with the State purchasing agent responsible for the State's procurement of heating oil, propane, and diesel fuel. The objective was to explore the Town's utilization of existing State contracts for these fuels to achieve lower costs. While local contracted suppliers for these fuels were identified and contacted, no significant cost benefits were apparent. There was also some reluctance by some suppliers to apply the State price to Town purchases, despite it being a contractual requirement.

Negotiations with the Town's propane and heating oil supplier were completed resulting in contracts which fixed the prices for these fuels from October 2015 through May 2016. The resulting initial benefit in 2015 was a savings of \$290 for heating oil and \$382 for propane compared to the typical variable prices that had been paid earlier in the year.

Work to procure and install an automatic stand-by electrical generator for the Town Offices

Energy Committee Report (cont.)

Building was resumed after some months of inactivity. Candidate generator vendors were identified and sent requests for quotation. The Town's propane supplier was also asked to provide an estimate for the installation of the required propane tank to support the generator. All quotations were reviewed and a final recommendation was submitted to the Board of Selectmen. However, the criticality of installing a generator was being revisited by the Board and no action was taken.

To follow up specific findings in the 2011 Peregrine Energy Group study, an initial assessment of the Police Station's heating and cooling system was conducted. The resulting assessment report suggested serious system problems stemming from maintenance neglect and apparently uncontrolled modifications which require some significant professional attention. The chronic building heating and cooling problems reported by the Police Department staff seemed to validate this assessment. As initial steps to remedy the situation, the following actions were then taken:

A comprehensive professional air quality assessment was completed and confirmed that no significant air quality issues existed within the building.

A detailed Request for Proposal was created and sent to several HVAC contractors asking them to provide bids to complete a thorough assessment of the station's HVAC system and provide recommendations to restore it to good working order.

Bids received from two contractors were evaluated, and a recommendation to proceed with the system assessment using one of the two contractors was submitted to the Board of Selectmen. The Board approved the recommendation, and the assessment will be scheduled for completion as soon as possible.

The plan for 2016 will be to accomplish the following:

Support the continued remediation of the Police Station's HVAC system

Engage the SNHPC and explore collaborative purchasing opportunities

Monitor fuel and electricity costs and take appropriate actions to minimize corresponding Town costs

Steve Smith – Recording Secretary

**2015 Annual Report
Exeter-Squamscott River Local Advisory Committee**



The Exeter-Squamscott River Local Advisory Committee (ESRLAC) is comprised of dedicated volunteers representing the twelve communities in the Exeter-Squamscott River watershed: Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham and Newfields. The Exeter-Squamscott River is one river with two names, reflecting the fresh water (Exeter River) and salt water (Squamscott River) portions of this major tributary to Great Bay.

ESRLAC Representatives:

Brentwood:	Emily Schmalzer Eric Turer
Chester:	Vacant
Danville:	Vacant
East Kingston:	Vacant
Exeter:	Donald Clement Peter Richardson
Fremont:	Ellen Douglas John Roderick
Kensington:	Vacant
Kingston:	Evelyn Nathan
Newfields:	William Meserve
Raymond:	Vacant
Sandown:	Mark Traeger
Stratham:	Donna Jensen Nathan Merrill

ESRLAC celebrated its 19th year of stewardship of the river and its watershed in 2015. The year was marked by several activities, including on-going discussions with municipalities and state and federal agencies about water quality in the river and its impact on water quality in Great Bay, the review of development proposals along the river corridor, and assisting with stormwater management projects. Several ESRLAC members participated in Project WISE, an innovative project designed to identify ways in which the Towns of Exeter, Stratham, and Newfields can work together to cost effectively protect water quality in the river. Development and population growth in the Exeter-Squamscott River watershed result in an increasing amount of pollutants entering the river from lawns, septic systems, roads and parking lots.

In 2016, ESRLAC will continue to work with residents and towns to reduce the amount of pollution entering the river to improve water quality and wildlife habitat, and increase public access and recreational opportunities on the river. ESRLAC looks forward to the removal of the Great Dam in downtown Exeter in 2016, as dam removal will improve fish passage along the river and restore the river's natural flow, improving water quality.

The Exeter-Squamscott River is enrolled in the New Hampshire Rivers Management and Protection Program, a unique partnership between citizens and state and local governments designed to promote and protect the river's outstanding natural and cultural resources. ESRLAC seeks members from all communities in the watershed. Please call the Rockingham Planning Commission at 603-778-0885 for more information.

EAST KINGSTON FIRE DEPARTMENT

I would like to start this report with a thank you to all the residents that supported our \$100,000 warrant article last year.

Just as a reminder, the passing of that article brought us three quarters of the way to our goal of being able to replace our 26 year old fire truck. It should have been replaced in 2010.

In 2015, your Fire department responded to 224 calls for assistance. This is down for the first time in several years. As a result, we were able to return unspent taxpayer money to the town.

I would like to take a minute to thank every member of the East Kingston Fire department, both past and present. The amount of time, dedication, compassion and effort they have and continue to give, cannot be over stated. East Kingston is truly blessed to have all of them.

We would like to spend some time asking for your assistance when we are responding to calls. Everyone knows where they live; unfortunately we are not as familiar with your home as you are. It would be a tremendous help and time saver if you could make sure your homes are well marked with a street number that is clearly visible from the road. Many times we are responding in the dark, in a storm, when there is no power, etc. One of our goals is to provide you with the best service and as timely a response as we can. Providing well marked homes and driveways will help with that goal.

Another safety item that has been on a dramatic rise is carbon monoxide poisoning (CO). Hundreds of people die every year from CO poisoning. Here are a few things you should do to help prevent this from happening.

- Every year, have a professional inspect all fuel burning systems including water heaters and furnaces
- Install CO alarms in hallways near bedrooms in each sleeping area
- Check CO alarm batteries monthly and replace them annually
-

Another major cause of CO poisoning is portable generators. Using a generator indoors can kill you in minutes. Here is a couple "don'ts" when using portable generators.

- Don't use portable generators inside a home, garage, shed or other partially enclosed space, even if the doors and windows are open
- Don't use a portable generators near openings to your home including doors, windows or vents

For more information on CO poisoning visit www.cpsc.gov

EAST KINGSTON FIRE DEPARTMENT (cont.)

We are always looking for more members. If you would like to become an EMT or a Firefighter and have the time, we would love to talk with you. Visit the fire station Monday – Friday 7:00am to 4:00pm or stop by one of our trainings on Tuesday nights at 7:00pm.

Respectfully submitted,

Ed Warren
East Kingston Fire Chief

FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The ability to obtain fire permits on line was initiated in 2015. Approximately 120 towns participated in the online system with over 4,000 permits issued. To obtain a permit on line visit www.NHfirepermit.com. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfi.org.

This past fire season burned 635 acres which was the most recorded since 1989 when 629 acres burned. The fire season began in early April with the first reported fire occurring on April 8th. The largest fire was the 275 acre Bayle Mountain fire in Ossipee. This fire started on May 5th and burned for several days. The Bayle Mt. fire was also the largest individual fire in NH in over 25 years. There were also a number of other sizable fires in May which definitely kept NH's wildland firefighting resources stretched to the limit. These larger fires increased the average wildland fire size to 5.12 acres. As usual our higher fire danger days correlated well with the days that there were fires actually reported. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting capability was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2015 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!



2015 FIRE STATISTICS

(All fires reported as of November 2015)

<u>County</u>	<u>Acres</u>	<u># of Fires</u>
Belknap	15.3	11
Carroll	276	2
Cheshire	27.6	18
Coos	1.6	6
Grafton	22.6	17
Hillsborough	49.7	22
Merrimack	228	16
Rockingham	7	13
Strafford	5.5	15
Sullivan	1.1	4

Causes of Fires Reported

Arson	7
Debris	14
Campfire	12
Children	2
Smoking	12
Railroad	0
Equipment	6
Lightning	4
Misc. (power lines, fireworks, elec. fences)	67

<u>Year</u>	<u>Total Fires</u>	<u>Total Acres</u>
2015	124	635
2014	112	72
2013	182	144
2012	318	206

*Respectfully Submitted,
Adam J. Mazur, Jr.
Adam J. Mazur, Jr.
Forest Fire Warden*

Town of East Kingston Mosquito Control

The epic winter of 2014-2015 lingered well into April. Snow and cold temperatures delayed the much anticipated arrival of spring weather. While winter weather may delay the start of mosquito season by a week or two, the adult mosquito emergence will catch up once the warmer temperatures arrive. In 2015, the first adult mosquitoes hatched by mid-May. The dry summer had a negative impact on anything that needed water for survival including mosquitoes. Low mosquito numbers meant fewer samples were sent to the State Lab in Concord for disease testing. Overall, the mosquito population was down by 30% from previous years.

Mosquitoes tested positive for West Nile Virus (WNV) in East Kingston, Manchester and Keene. A raven in Holderness has tested positive for WNV. One batch of mosquitoes caught in Newton and one batch in Candia tested positive for Eastern Equine Encephalitis (EEE) this season. No human cases were reported in NH this year. Maine reported one human death from EEE in 2015. Massachusetts had nine human cases of WNV with 2 deaths and no human cases of EEE. Nationwide, drought stricken states had little to no EEE activity in 2015. Dry conditions favor WNV. There were over 1900 human cases of WNV across the country in 2015.

The control program was not funded in 2015, but the trapping and disease testing of adult mosquitoes received continued funding. Adult mosquitoes were monitored at four locations throughout town. Over 5500 mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab in Concord where they were tested for diseases. One sample of mosquitoes collected in East Kingston tested positive for West Nile Virus last season. Spraying to control adult mosquitoes was not conducted last season.

In 2016, the State will extend disease testing for mosquitoes until mid-October. Normally, the State stops testing mosquitoes on September 30th. The mosquito season doesn't end until the area has received two hard freezes. That may not occur until November in Rockingham County. The risk of contracting EEE or WNV is greatest from July through October.

Homeowners can reduce the number of mosquitoes in their yard by emptying any outdoor containers that hold standing water such as buckets, trash barrels, tarps, flower pots, boats and canoes. Tires collect enough water for mosquitoes to survive. It is also a good idea to change the water in bird baths every two or three days.

Respectfully submitted,

Sarah MacGregor
President
Dragon Mosquito Control, Inc.
603.734.4144

LIBRARY

Libraries are changing. It was inevitable with the introduction of electronics that how we delivered information would look very differently. I imagine when I am long gone, the library will still be standing but the inside will little resemble the library where I go to work each day. If you are a library user you have seen those changes. We have slowly, over the last few years, become more of a community center. Monday afternoons are a busy, loud time at the library. We have a big group of knitters who hang out by the fire for 2 to 3 hours. One Tuesday a month you will find a Girl Scout Troop meeting in the afternoon and on Tuesdays and Thursdays there is yoga. In the fall we held a Maker Space workshop on an early release day from school. The kids took the bus from school, were dropped off at the library and took things apart. They deconstructed coffee pots, fans, and many other household items.

We have held concerts on the lawn, movies on Friday nights, workshops to make holiday centerpieces and hayrides in January. We try in all aspects of our service to be community driven. The library is a place that you can realize your tax dollars every day. Talk to us if you have ideas. We love to get your input.

On the electronic side, we continue to offer e books and downloadable audios. This year we have added downloadable magazines through Overdrive. All it takes is the Nook app on your device and you can download a magazine. As part of a statewide consortium, we feel lucky to be able to provide these services for our users at an affordable cost. We also provide some databases to our users through our website and with the help of the New Hampshire State library. We are always on the lookout for more opportunities to provide new technologies to our patrons.

As always, the library cannot function without the help of many people. First and foremost, the staff. We are so fortunate to have Diane Sheckells who has been here for 15 years. She writes great articles for the paper and makes the library look beautiful. Heather and Zoe have been using or working at the library pretty much since they were born. They are amazing young women and the library is fortunate to have them. Volunteer Gerry Murray has been reading to the kids at story hour on Fridays for years. She engages the kids and has the best holiday headwear! The Board of Trustees works diligently to oversee the running of the library. There is much that goes on behind the scenes that requires many hours. They work diligently and professionally to assure your tax dollars are spent wisely. We could not do all the extra programming and provide many other extras without the Friends of the Library. Museum passes, computers, furniture and programs are a few things that they provide. Thank you one and all.

Respectfully Submitted,

Tracy Waldron
Library Director

LIBRARY STATISTICS FOR 2015

Annual Visits	18,254
New Patrons	70
Books Added to Collection	2,137
Books Removed	2,579
Adult Programs	152
Attendance at those programs	958
Children's Programs	125
Attendance at those programs	1,047

Circulation

Adult	9,261
Kids	9,719
DVD	4,216
Interlibrary Loans Lent	1,100
Interlibrary Loans Borrowed	681
EBooks Download	953
Audio Download	1,514
Nook Magazine Downloads	80
Museum Passes	105

Total Circulation **27,629**

PLANNING BOARD

The Planning Board consists of five regular members, three alternates, and an ex-officio Selectman member who meet on the third Thursday of the month. Noticing requirements and publication deadlines require applications be received three weeks prior to the scheduled hearing date.

In 2015, the Board heard applications of various descriptions. The Board reviewed and approved one site plan and one lot line adjustment. They also approved an amended site plan for 5 Depot Road for additional storage units.

Two Home Occupations were reviewed and approved - one for an e-commerce shop and one for vehicle restoration. Another Home Occupation was approved to change from an invisible to a visible home occupation. A change of management was also approved for 89 Main Street.

The Board approved one commercial change of use for 14 Powwow River Road for vehicle restoration and approved two new tenants in the light industrial park.

Throughout the year, public hearings were conducted for regulation changes to incorporate new state laws and for clarification.

The annual review of the Growth Management Ordinance was conducted. The Board made no changes to the Elderly Housing Ordinance in their yearly review.

East Kingston is a dues paying member of the Rockingham Planning Commission (RPC) and holds two Commissioner seats. The Commissioners are the direct connection between State planning bodies in the Town, and advise the Planning Board of events, legislation, and issues which can impact the Town in matters of zoning, transportation, conservation, and other related subjects.

There is an opening on the Planning Board for three alternate members. You may submit your letter of interest at the Selectmen's Office. We invite residents who would like to exercise their civic duty to serve with us.

Respectfully Submitted,

Joseph Cacciatore

Joseph Cacciatore, Chairman

Dr. Marston, Vice Chairman
Josh Bath, Member
Chris Delling, Member
Bill Caswell, Member
Ron Morales, Ex-Officio

POLICE DEPARTMENT

The Police Department currently consists of 5 full time officers, including the Chief position, 2 part time officers, 1 part time prosecutor and an administrative assistant. On December 11, 2015 Timothy Connell was sworn in as Chief of Police. In the absence of a Chief since 2013, the police department has been headed up by Corporals, Craig Charest and Clayton Jervis.

Crime statistics in East Kingston have remained very low for 2015. The officers have continued their proactive work in keeping a presence and investigating suspicious activity.

Motor vehicle infractions continue to make up the bulk of work as our officers patrol the streets of East Kingston. These interactions result in a significant amount of warnings, summons and arrests.

Each year the police department gets more and more involved in our partnership with the East Kingston Elementary School. Our goal as always is to be a positive influence on the students in hopes that they continue on the path towards being productive adults.

We work closely with Newton, Kingston, Kensington, and South Hampton Police departments for backup and coverage when needed and return the favor when asked. NH State Police helps with town coverage as well. In small communities such as ours, mutual aid from other agencies is critical.

As we look forward to 2016, the members of the police department will continue to serve the people of East Kingston with safety and security being a top priority. The continued support that we receive from citizens does not go unnoticed or unappreciated. Thank you for allowing us to serve you!

Respectfully submitted,

Craig Charest

Craig Charest

**POLICE DEPARTMENT ACTIVITIES
2015**

Arrests	78
DWI	2
Assaults	3
Assist Other Agencies	203
Burglaries	1
Domestic	14
Motor Vehicle Fatalities	0
Juvenile	20
Calls for Service	1,725
Motor Vehicle Accidents	27
Summons Issued	57
Warnings Issued	889
Motorist Assists	42
Assist EKFD	91
Citizen Assists	108

RECREATION COMMITTEE

The Recreation Department had a successful 2015 that achieved most of its goals for the year. Coupling the success of our existing programs with the success of expanding into a few new areas, all while seeing decrease numbers in the school, we feel the year was positive.

The department maintained the original core members, which helped with the consistency we hoped for. We were fortunate to add 3 new active members, all with younger children, giving us a secure feeling for the future. All 3 members participated by coaching while one offered to coordinate Camp David.

Our 2015 goals were met by installing a scoreboard at EKES, and a batting cage at Foss Field, purchasing hoops for our 1st and 2nd grade basketball program, and successfully growing our softball program. We did experience issues with the power for the scoreboard at EKES field, which required us to spend additional funds on a solar kit. The kit will be installed in the spring, and we anticipate having the scoreboard up and running for opening day. Our softball program successfully added 2 teams and transferred into the EJBSL league.

We were happy with the results of our current programs. Some highlights included:

- Adding a 3rd/4th grade girls basketball team which we did not have last year.
- A League Championship and Tournament Championship for our 5/6 boys basketball program.
- Consistent baseball participation where most towns had a decrease.

We incurred additional charges for field maintenance this year. We had the infields for both locations completely redone this spring. At the end of the season we were forced to redo Foss Field, including seeding the entire infield. We also purchased a small lawn tractor to help with the upkeep at Foss.

We are looking forward to growing in 2016. Our goals for this year are as follows:

1. EK Scoreboard up with solar power added.
2. Adding a 7th/8th grade girls team to the Lamprey River League. This is being tested with a 7/8 boys team this year.
3. Bringing back an AAA East Kingston baseball team.

RECREATION COMMITTEE (cont.)

4. Possible expansion of Camp David to make it a more competitive program and compete with other towns.
5. A Town event / fundraiser during holidays or in the summer.

Our year end status has us showing a bit over \$6,000 in our account, but are still waiting for our basketball equipment and uniform billing. We anticipate to be in the \$3,500 range after our bills are paid. Leaving us a balance of \$2,000 -\$3,000. Our town budget has been exhausted as of last week.

We are looking forward to the new year, and hope to see growth in all areas. We will continue to provide the programs our families are looking for, and always have our doors open to new ideas. Interest in flag football and lacrosse have both been mentioned as possible programs to add to our East Kingston Recreation program.

Respectfully submitted,

Bryan Wall

Bryan Wall Chairman
East Kingston Recreation Committee

ROAD AGENT

The winter of 2015 brought multiple blizzards and heavy snow fall that required numerous man hours along with equipment and materials to make our Town roads safe for travel.

During the spring and summer months, work was focused on potholes in the roads that needed patching, signs replaced or repaired, culverts cleaned and roadside tree and brush removal.

Road reconstruction was performed on Brandywine Drive, including installing a subsurface drain, road shoulder and drainage work. Reclaiming of the existing pavement and then one new course of pavement and some shoulder work.

For safety and efficiency, the Town has adopted a snow and ice removal policy specifying the methods and procedures for maintaining our roadways during snow storms. Some points of interest for residents, vehicles and private objects must not be within the Town right-of-way during snow storms. Mailboxes must be placed 4 feet off the edge of road pavement.

I would like to take this opportunity to thank all the people that have helped me along the way; both former Road Agents, the Director of Highway Operations, the Board of Selectmen and the Town administrators. Most of all, I would like to thank the residents of East Kingston for their help and support. I encourage feedback and I am happy to hear what our residents have to say.

Respectfully submitted,

Mark Brinkerhoff

Mark Brinkerhoff
Road Agent

ROCKINGHAM PLANNING COMMISSION

The Rockingham Planning Commission (RPC) supports the 26 municipalities in its sea-coast area planning region and acts as a federally-designated transportation planning agency or Metropolitan Planning Organization (MPO). Serving as a regional partnership among the U.S. Department of Transportation, New Hampshire Department of Transportation, other state agencies and regional stakeholders, the MPO leads development of the region's long-range transportation plan and short-range Transportation Improvement Program. The RPC also provides a variety of services to municipalities in the region including grant opportunities, grant writing assistance, general planning and technical assistance, GIS and mapping assistance, and data collection and analysis.

As part of the town's 2015 Circuit Rider contract with the Rockingham Planning Commission, Senior Planner Julie LaBranche, assisted the Planning Board through a busy year of zoning and regulations review, and application reviews including Home Occupations, minor subdivisions, lot line adjustments, and a zoning appeal case. The Planning Board began review of the current Subdivision Regulations to update outdated publication and technical references, and revised specific sections to be compliant with state statutes and standards. The review focused on updating the soil-based lot sizing requirements, erosion and sediment control and stormwater management standards, and fire safety standards. The Planning Board expects to complete the update for these regulations in 2016. Ms. LaBranche also facilitated discussions with the Planning Board about the potential for expansion of commercial uses and the commercial zoning district, and possible amendments to Zoning Ordinance Article XVI Home Occupations. The Planning Board drafted proposed amendments to Article II Definitions, Article VIII Uses Permitted, Article IX Lot Area and Yard Requirements, and Article XXI Structure or Land Use Conformance of the Zoning Ordinance which will be brought forward as a warrant article for the 2016 town meeting. In 2016, the Circuit Rider Planner will assist the Planning Board in updating the Vision Chapter and Land Use Chapter of the Master Plan, including a community workshop and survey to gain public input. In 2015, the RPC Circuit Rider Planner also provided support to the Planning Board, Zoning Board, Building Inspector and Board of Selectmen on various zoning and code enforcement issues, and a zoning appeal case.

Thanks and happy holidays,

Julie

Julie LaBranche
Senior Planner
Rockingham Planning Commission
156 Water Street
Exeter, NH 03833

SAFETY COMMITTEE

The Town of East Kingston Safety Committee schedules quarterly meetings during the year to discuss safety issues and concerns of the Town owned buildings, based upon a Worker's Compensation statute established in 1995.

The Committee's purpose is to advise the Board of Selectmen of any recommendations or suggestions to correct existing safety problems, and/or prevent unsafe situations. The Committee performs annual inspections of each Town-owned building.

The following summarizes each Town-owned building's status in 2015:

The Town Offices building remains in need of slate roof repairs, the Town Hall building needs kitchen updates and renovations, the Railroad Depot Building has been maintained with no new renovations and a few small repairs during 2015, the Library has been well maintained and utilized and continues to be clean, neat and well organized, the Pound School remains the location for many of the Town's committees, as well as the location of the Friends of the Library Bookstore, which is open on Fridays and Saturdays, the Fire Station and EOC buildings are in good shape, and the Police Station has been occupied since 2007 and is very well maintained.

During the winter months, each building is provided sand and salt to prevent slip and falls, and all walkways are sanded and shoveled by a landscaping contractor. The Road Agent plows and sands all parking lots.

Each September, the fire extinguishers located in all buildings are inspected and those that do not meet code are replaced.

The Town contracts with Waste Management and has scheduled a Bulk Pick-Up Day in May, as well as a White Goods Pick-up and Electronic Waste Pick-Up Day in October. The Committee recommends that Department Heads and Elected Officials take advantage of these opportunities to discard any and all unnecessary items.

No new Workers' Compensation claims were filed in 2015.

The Committee's goal is to maintain each building and to prevent unsafe situations.

Respectfully submitted,

Cheryll A. Hurteau

Cheryll A. Hurteau, Chairman

Solid Waste Removal & Recycle Committee Report

Members:

Ronald F. Morales – Chairman
Dan Guilmette
Rob Caron
William "Bud" Staples – Recording Secretary

The SWR&RC is pleased to report that East Kingston continues to be one of the leaders in recycling efforts here in New Hampshire. Last year we set our 2015 recycling target at 40% of our total solid waste tonnage. Through November, the town's recycling measured 31% compared to the same 31% for all of 2014. This is not bad news. You may have witnessed over the past year that many of the glass containers and heavier plastic and cardboard containers previously used by manufacturers have been replaced with lighter weight plastics and wraps that have lowered shipping costs and reduced the weight of materials that can be recycled. Your efforts to recycle have improved, and this is much appreciated, but there is still room for improvement going forward.

Last year the committee negotiated a new 5 year contract with Waste Management for the town. This replaced taking an "option" to the previous expiring contract that would have raised the rate paid per ton of solid waste from \$78.00/ton in 2014 to \$79.50/ton in 2015. We were also paying a reduced rate for recycled tonnage and a pick-up fee for emptying each cart and dumpsters in the senior communities and town facilities. The new contract for 2015 includes a reduced tonnage rate at \$70.00/ton with an effective rate of \$0.00/ton for recycled tonnage. The actual savings to the town through November, compared to the same time period last year, is \$16,788 or 9.3%, even though we generated 34 additional tons of solid waste. Had we not negotiated a new contract, there would have been an additional cost for solid waste removal during the option year of approximately 2% or nearly \$4,000. We expect that our total savings for the current year will be approximately \$22,500 when the December report is issued. Had the town reached the target recycling goal of 40%, our chargeable tonnage would have been reduced by 75 tons through November, saving our taxpayers another \$5,250.

Part of the savings in 2015 came from having only one Bulk Goods pickup for the year. We did however add an "eWaste" collection program that occurred at the same time as the White Goods pickup in the fall. The cost to the town for the White Goods pickup and eWaste collection was significant enough that a "pay to throw" program was implemented that had a resident prepayment fee of \$10/item to be collected. A total of 56 items were collected that raised \$560 in fees that helped offset the \$1800 collection bill. We expect that in 2016 the town will sponsor similar Bulk Goods, White

Solid Waste Removal Recycle Committee Report (cont.)

Goods and eWaste pickups and these will be explained in further detail in the Waste Management flyer that will be issued in the March/April timeframe.

During the upcoming primary election and the March 8th town election, members of your SWR&RC along with a representative from Waste Management will be on hand to assist in educating voters on our recycling program and to provide clarification to questions regarding materials that can or cannot be recycled. The overall goal is to reduce solid waste generation, which in turn, generates costs to the town's taxpayers.

As we enter 2016, we look forward to continued improvements in recycling efforts from all our residents. The goal of 40% is very attainable and the associated savings, significant. We seek your assistance in making this goal a reality and we thank you in advance for your continued recycling efforts.

William "Bud" Staples – Recording Secretary

2015 Recycling and Solid Waste Totals by Month

	<u>Curbside Single Stream</u>	<u>Total Tonnage</u>	<u>Clean Up</u>	<u>Solid Waste</u>	<u>Total Tons</u>	<u>SW & R Total</u>	<u>% Recycled</u>
January	20.17	22.10		47.26	47.26	69.36	32%
February	17.85	19.26		40.81	40.81	60.07	32%
March	19.78	22.27		56.68	56.68	78.95	28%
April	22.00	23.30		50.35	50.35	73.65	32%
May	21.71	24.33	50.63	51.39	102.02	75.72	32%
June	36.63	39.60		73.02	73.02	112.62	35%
July	22.70	24.31		49.31	49.31	73.62	33%
August	22.54	24.37		65.09	65.09	89.46	27%
September	22.69	25.71		51.33	51.33	77.04	33%
October	20.85	23.11		49.24	49.24	72.35	32%
November	23.38	25.54		64.96	64.96	90.50	28%
December	42.24	44.65		50.87	50.87	95.52	47%
Totals	292.54	318.55	50.63	650.31	700.94	968.86	33%

TAX COLLECTOR

At 2015-year end, our outstanding receivables were as follows:

2012 tax year - \$ 9,537.89
2013 tax year - \$29,761.66
2014 tax year - \$37,795.30
2015 tax year (1st billing) - \$ 74,961.36
2015 tax year (2nd billing) - \$164,049.42

We executed 19 liens for unpaid 2014 property taxes. At year-end, 11 have yet to be redeemed.

There were no properties deeded in 2015.

We continue to provide online tax services with Interware Development Company. In 2015, we had 46 property owners pay their taxes with this service.

On April 22, 2015, I attended the 2015 New Hampshire Tax Collectors' Association Annual Spring Workshop in Hampton, NH. The workshop included updates on legislation, court cases and other pertinent issues.

I attended the New Hampshire Tax Collectors' Association 77th Annual conference from October 21-23, 2015. I was recognized with a 20 year longevity award.

In the spring of 2016, we are planning on accepting credit cards online and over-the-counter for your tax payments.

If you have outstanding taxes, please feel free to contact our office to set up a payment plan.

Respectfully submitted,

Barbara A. Clark

Barbara A. Clark, Tax Collector

TOWN CLERK

The Annual Meeting (deliberative session) was held on February 3, 2015 with 35 residents in attendance.

The Town Election was held on March 10, 2015 with 377 voters participating, giving us a 22% voter turnout.

On Saturday, April 18, 2015, Dr. Kirk Smith of Amesbury Animal Hospital held a rabies clinic at the Town Office Building and our office was open to license dogs as well.

On April 23, 2015, I attended an advanced training class put on by the Division of Motor Vehicles with presentations from registration, title, the dealer & inspection desk, audit, and NH State Police.

On May 20, 2015, Judy Cash and I attended the Seacoast Regional NH City & Town Clerk's Association spring regional meeting. Representatives from various state agencies were in attendance to update us on the latest changes.

I attended the NH City & Town Clerk's 90th Annual Conference in North Conway from September 9-11th. I was recognized with a 20 year longevity award.

On October 1, 2015, I attended HAVA (Help America Vote Act) Election training in Concord, NH.

Reminders:

- Title exempt vehicles are 1999 and older.
- Please bring in ID when registering or renewing your motor vehicle as well as a current registration and/or renewal mail-in form.
- All dogs need to be licensed by April 30th.
- Notary Public services are provided free of charge to residents.
- Renew your motor vehicle or dog license online at www.eknh.org (Under Town Clerk/Tax Collector) – see icons.
- Fishing/Hunting licenses are available in our office.
- OHRV registrations are available in our office.
- Spring of 2016, we are planning on accepting credit cards online and over-the-counter for motor vehicle transactions.

Thank you for the opportunity to serve you and our best to you in 2016.

Respectfully submitted,

Barbara A. Clark
Barbara A. Clark, Town Clerk

TREASURER

The year 2015 is gone, but not forgotten. We become so busy during the year it's hard to believe it is over.

I again want to thank the ladies in the Town Offices for their assistance when needed during the past year. Thank you to Cheryll Hurteau, Town Office Manager and Debi Aubert, her assistant and thanks to the Town Clerk/Tax Collector, Barbara Clark and her assistant Judith Cash, who are kept busy with taxes twice a year, which greatly help our financial situation.

We again want to thank Citizens Bank for being there when we are in need and we continue to have a good relationship with them.

Thank you!

Respectfully submitted,

Katherine A. Hankin

Katherine A. Hankin, Treasurer

TRUSTEES OF THE CEMETERY

Union Cemetery

The new wall extension was completed this past summer, along with cutting down three trees and removing their stumps. We also had a portion of the old road in front of the new wall removed as well as doing some rough grading on the site. We then had a paved turnaround installed and added "Cemetery Parking Only" signs.

Next year we plan to plant roses in front of the new wall, finish the grading and install a new lawn. We also hope to start improvements to the back of this parcel for future burials.

Olde Cemetery

We continue with routine maintenance only.

Hillside Cemetery

We are still on track to improve the front of the cemetery with a new culvert and lawn, and replacement of shrubs with roses.

Sexton

Our current sexton, Mike Benjamin has resigned. As trustees, we will miss his attention to detail and his dedication to helping families through the process of having to deal with the loss of a loved one. Mike helped maintain our cemeteries to a very high standard, which made our job much easier. Thank you for your service, Mike.

Respectfully submitted for the trustees,

Henry F. Lewandowski Jr
Henry F. Lewandowski Jr., Chairman

CEMETERY RULES AND REGULATIONS

The rules and regulations as set forth here-in apply to all Cemeteries and are intended to preserve and protect the beauty and character of our cemeteries and to ensure proper care and maintenance consistent with the respect due to the deceased.

Section I - General Provisions:

1. The Trustees, Sexton and their employees shall have the right at all times to enter upon any lot or other parts of the cemetery to perform their duties, and they shall have right to remove, or cause to be removed, any tree, shrub or device, which they may consider detrimental, dangerous, inconvenient to the proper functioning of the cemetery, or in violation of any rule of the cemetery.
2. The Sexton is authorized to make any emergency rule for the proper conducting of the cemetery that the exigencies of the occasion may require, but such rules shall be subject to approval of the Trustees.
3. Automobiles are permitted on roadways only and then as a privilege, not as a legal right.
4. Heavy trucking is not permitted in the cemeteries.
5. Damages caused by motor vehicles operated within the cemetery will be charged to the owner of said vehicles.
6. The Sexton, having care of the cemetery, is authorized to remove all persons who violate cemetery rules and is directed to cause the violators to be prosecuted.
7. The cemetery is closed to all persons from sunset to dawn and no person or persons shall enter the cemetery except the Trustees, Sexton or their employees.
8. No cement may be poured after October 31st.
9. All cemeteries are closed between December 15th and April 15th, during which time, no burials will be permitted. Exceptions may be granted, in writing by the Trustees, at their sole discretion, provided that the cemetery grounds are not frozen and/or not covered by snow.

Section II - Purchase of Lots:

1. Persons desirous of purchasing a burial lot shall apply to the Trustees of the Cemeteries, who shall provide necessary information as to size, location, and cost. etc.
2. No lot shall be sold to anyone, other than a legal resident of East Kingston, with perpetual care only, with exceptions, only with approval by the Cemetery Trustees.
3. Applications for lots must be accompanied by payment in full, including cost of granite corner markers. No assignment or reservation of a lot may be made in advance.
4. All deeds to lots sold shall be recorded with the Town Clerk by the Trustees of the

2015 East Kingston Town Report - Cemetery Rules and Regulations

Cemeteries.

5. Burial Lots shall be sold under one name only, and each lot shall have corner posts, as specified by the Trustees.
6. Burial lots and locations are assigned by the Sexton as directed by the Trustees.
7. Assignment or transfer of deeds by whatever means, is prohibited except that deeds may be assigned or transferred to the Trustees of the Cemeteries with full refund of the monies paid.
8. In the event a deed is lost or the owner is unknown, it shall be the duty of anyone claiming the lot to provide proper affidavits (as determined by the Trustees) to satisfy the claim.
9. Any failure to comply with the conditions of sale, shall result in the forfeiture of all monies paid thereon, and said lot or lots shall be immediately returned to the possession of the cemetery.
10. Olde Cemetery is closed for any further burials.

Section III - Interments:

1. No burial may be made in a lot, until paid in full, and the deed is issued and properly recorded with the Town Clerk.
2. It shall be the duty of the Sexton to determine which grave in the lot is to be used and to require advanced payment of the cost of the grave opening and other administrative fees as may be assessed by the Trustees.
3. Burials shall be made in a suitable vault in accordance with the specifications of the Trustees of the Cemeteries. All traditional burials shall use a suitable vault. Cremains shall be placed in a durable container.
4. In the event the Sexton is shown the wrong grave location, it shall be the duty of said funeral director or other person ordering the burial, to pay the costs of removal and re-burial.
5. No grave shall be opened for interment or for removal, except by permission of the Sexton, and the cost of such opening shall be paid for in advance.
6. Any failure to comply with the provisions of this section and with the order of the Trustees, may cause the body or bodies, that have been interred, thereon to be removed to such portion of the cemetery as may be selected by them. All associated costs of such removal shall be assessed to the person or persons responsible for the non-compliance.

Section IV - Monuments and Stones:

1. All Monuments and Markers before being placed, must be approved in writing by the Trustees. This provision includes, but is not limited to, Type, Size and Placement. (See Section X Monuments and Markers)
2. Monuments & markers are not allowed until the lot is paid for in full and then only

2015 East Kingston Town Report - Cemetery Rules and Regulations

as specified in (1) above.

3. No monument, headstone, curbing or other structure will be allowed to be erected, unless it rests on a foundation, built of solid masonry, with good cement or mortar, and from 2 to 6 feet deep and finished 2 inches below grade as the Sexton shall direct.
4. No curbing around lots, corner posts, platforms, urns, steps or buttresses will be allowed, except by written approval of the Trustees.
5. No tablets, fences, hedges or wooden devises are permitted.
6. Monuments and Headstones may only be set between May 1st and November 15th.

Section V - Care and Maintenance of lots:

1. No person except the Sexton or his designee, shall be allowed to perform any work on any lot or parcel of ground within the Cemetery, without a written permit from the Trustees.
2. No trees, flowers or shrubs may be planted without the written permission of the Trustees.
3. Flowers, wreaths, etc., will be removed from gravesites, as soon as possible, after they have wilted or died. All flags on a gravesite will be removed prior to snow covering the ground. The Trustees are not responsible for anything left on lots.
4. Glass containers are not permitted on graves, but other flower containers may be placed upon graves, except that they may not be embedded into the ground.
5. No artificial flowers or artifacts are permitted. No perpetual lights, stationary or hanging hooks are permitted.
6. The Trustees reserve the right to remove any items infringing on these regulations.

Respectfully submitted,

Henry F. Lewandowski Jr

Henry F. Lewandowski, Trustee of the Cemetery

Ronald Metcalf, Trustee of the Cemetery

Michael P. Benjamin, Sexton

TRUSTEES OF THE LIBRARY

As digital technology continues to progress and infiltrate nearly every aspect of our lives, many may question what role a public library serves in a high tech society. The Board of Trustees is pleased and gratified to assure our patrons that our library only becomes more relevant with time.

Usage of the physical space continues to evolve; on a given afternoon, one may find residents using the wi-fi connection or public computers to search for jobs, apply to colleges, or research their health care options. Groups of kids gather over reference books working on school reports, and a tutor works on spelling words with an elementary school age child. A knitting and crafting group may be gathered by the fireplace, and a patron heads to the circulation desk to retrieve a book he requested through interlibrary loan.

We credit our library staff with creating this welcoming, friendly and helpful atmosphere. The Board would like to thank Library Director Tracy Waldron and the entire library staff for their hard work and outstanding service. The Board of Trustees also offers our heartfelt thanks to the Friends of the East Kingston Public Library for their continued aid and support. We are most fortunate to have them, and we look forward to another fantastic year in 2016.

Cognizant of the shifting needs of patrons in a digital age, we are constantly seeking new ways to improve.

- In an effort to maximize outreach and communication with our patrons and the larger community, we now have an active Facebook page, with 280 likes, and an average of 150 visits each week.
- We've established a blog (<http://ekpublib.wordpress.com>) where community members can follow the activities of the Board, the Friends.
- Our library has recognized and is responding to upward trends in DVD usage and downloads of both audio and ebooks, and has also acquired additional database access and improved features in our online catalog.
- We have initiated a Makerspace. Makerspaces are community centers with tools, unique in exactly how they are arranged to fit the purposes of the community they serve.
- In our quest to be more economical, we took on a major project – the installation of solar panels on the roof of the library. This will lower the energy expense for the Town of East Kingston. The cost of this was generously borne by the Friends of the East Kingston Public Library

According to the New Hampshire Library Trustees Association, we continue to update our By-laws and Policies. We have approved a new Employee Handbook, Unattended Children Policy, and we continue to work on the By-laws and the many other policies that guide the operations of the Library.

2015 East Kingston Town Report - Trustees of the Library

As the landscape facing libraries nationwide continues to shift, we are confident that with our excellent Director and staff, and a truly stellar Friends group, we will continue to adapt and thrive. We extend our thanks to the residents of this town for their continued support, ideas and input. We look forward to continuing to serve you this coming year, and to providing you with the best library service and experience we can provide. Thank you!

Sincerely,

The Board of Trustees

Barbara Williams, Chairman
Sarah Courchesne, Treasurer
Deborah Hobson, Secretary
Conrad Moses
Jeanne Furfari

TRUSTEES OF THE TRUST FUNDS

As of 31 December 2015, the charitable (private) trust funds amounted to \$509,443.53, and capital reserve funds (CRF) amounted to \$1,109,650.15 for a combined investment value of \$1,819,093.68.

Presently, all of the public and private trust funds the trustees oversee are managed through Mackensen & Co., Inc., Hampton, New Hampshire. State statute requires we employ investment advisors as a consequence of our electing to be so-called "Prudent Investors", rather than "Prudent Men", and the benefit from doing so is greater latitude in how we invest. Historically, a diversified portfolio has reaped greater returns for us than placing all our funds in ultra-conservative and guaranteed financial instruments. Diversification into our economy has enabled us to stay ahead of the tax we call inflation, and the State supports such an investment strategy.

In the course of a performance review in September with Mackensen's principal, David Mayes, Mr. Mayes brought to the trustees' attention an administrative action that the U.S. Securities and Exchange Commission (SEC) had brought against the firm. A fine was levied which the firm paid. The New Hampshire Department of Justice is aware of the proceedings and consulted with Mr. Mayes about the soundness of investments employed for municipal funds. Mr. Mayes assured the Director of Charitable Trusts (NH DOJ) that the investment instruments used for municipalities were solvent "and could easily withstand withdrawals by any or all of the municipalities..."

In 2016 the trustees will be looking very closely at whether to remain with Mackensen & Co. for investment advice and support. In terms of the firm's administrative support for our municipality, it has been thorough and professional, and remains so. In terms of the firm's ability to deliver financial reward in the form of a rate of return, we have seen it broadly follow the securities markets. Our former investment advisor (a bank) had proven to be a disappointment, and the move to Mackensen resulted in an improved financial return costing the Town a very competitive advisor fee.

For all the Town's private trusts and capital reserves, the management fees are taken directly from the trust, as the State now allows.

Respectfully,

Vacant position, '16

J. Roby Day, Jr., '17

Edward A. Lloyd, Jr., '18

VOLUNTEER FIREMEN'S ASSOCIATION

NO REPORT SUBMITTED

2015 East Kingston Town Report- Wages

NAME	DEPARTMENT	AMOUNT
Almstrom, Garret R.	Police Department	\$61,360.56
Ash, Annacarrrie M.	Fire Department	1,180.00
Aubert, Deborah R.	Administrative Assistant	28,052.50
Belcher, Carly M.	Library	45.00
Benjamin, Michael P.	Cemetary Sexton	1,705.01
Bertogli, Keith E.	Fire Department	1,819.15
Brinkerhoff, Mark F.	Fire Department	279.88
Burnim, Todd A.	Fire Department	1,974.65
Cash, Judith M.	Assistant Town Clerk/ Tax Collector	19,605.25
Chaisson, Cherise M.	Police Department Admin	26,932.50
Charest, Craig R.	Police Department	51,742.48
Clark, Barbara A.	Town Clerk/ Tax Collector	35,479.36
Connell, Timothy J.	Police Department	1,490.39
Conti, Jennifer	Fire Department	8,821.75
Conti, Timothy D.	Fire Department	2,725.81
Cotton-Miller, Michelle L.	Fire Department	9,914.40
Day, James R., Jr.	Trustee of the Trust Fund	700.00
Decatur, Edwin F. III	Fire Department	2,858.46
Decatur, Estelle M.	Election Worker	126.00
Durkee, Mark T.	Fire Department	21,673.00
Dworman, Matthew B.	Selectman/Fire Department	4,000.00
Gallant, Christopher R.	Fire Department	288.50
Gallant, Matthew L.	Fire Department	2,745.11
Gallant, Sarah E.	Emergency Management	244.20
Goudreau, Margaret M.	Supervisor of the Checklist	182.75
Hall, Michael C.	Fire Department	2,986.00
Hankin, Katherine A.	Treasurer	1,700.00
Head, Andrew W.	Fire Department	51.75

2015 East Kingston Town Report-- Wages

NAME	DEPARTMENT	AMOUNT
Heitz, Mark A.	Police Department	1,582.84
Hurteau, Cheryl A.	Town Office Manager	67,611.00
Hurteau, Keith R.	Town Custodian	23,479.50
Jervis, Clayton A.	Police Department	69,890.55
Kelloway, George R.	Fire Department	346.20
Kelloway, Timothy G.	Fire Department	111.30
Latham, Thomas A.	Fire Department	2,407.23
Lazor, Sarah B.	Supervisor of Checklist	156.50
Lindsay, Heather M.	Library	6,704.50
Lisowski, Brandon J.	Fire Department	8,026.50
Mackie, Gina A.	Election Worker	46.73
Marshall Keri J.	Moderator	225.00
Marshall, Philip C.	Assistant Moderator	225.00
McCarter, Laurie	Fire Department/EOC	8,833.86
Morales, Ronald F.	Selectman	5,228.75
Moreau, John E. Jr.	Building Inspector	6,262.50
Newman, Frederick W.	Emergency Management	87.50
Nisbet, Jess M.	Police Department	6,033.60
Osterloh, Douglas D.	Fire Department	270.00
Poelaert, Richard S.	Selectman	4,000.00
Quintal, Dennis	Highway	3,120.00
Ranz, Matthew H.	Fire Department	545.00
Rodolakis, Charles A.	Police Department	67,266.24
Rogers-Osterloh, Sandra J.	Fire Department	150.00
Scandurra, M. D.	Election Worker	126.00
Sheckells, Diane S.	Library	9,292.50
Sucu, Zoe M.	Library	7,470.00
Turner, Steven P.	Fire Department	1,009.88

2015 East Kingston Town Report- Wages

NAME	DEPARTMENT	AMOUNT
Urwick, Laurel	Fire Department	390.00
Urwick, Richard S.	Fire Department	3,904.55
Ventura, John	Police Department	2,616.20
Vichill, Eric T.	Police Department	2,427.50
Wade, Sandra J.	Election Worker	123.38
Wagner, Audrey A.	Election Worker	126.00
Waldron, Tracy J.	Library Director	55,752.42
Walstad, Laura L.	Supervisor of Checklist	167.00
Warren, Edward J.	Fire Chief	16,149.87
Warren, Jason	Fire Department	862.50
Welch, Thomas L.	Deputy Building Inspector	6,262.50
White, Barbara A.	Planning/ZBA Secretary	4,417.92

WELFARE AGENT

In 2015, the Town provided assistance to approximately three families of East Kingston, including occasional assistance from the food pantry. Four residents were assisted in 2014.

The food pantry has been well supplied thanks to generous donations. Donations of non-perishable food items, paper products and personal hygiene products are welcome and accepted at the Selectmen's Office, Monday through Friday, between the hours of 8:00AM – 1:00PM.

We wish to extend many thanks to the individuals and groups who donated food and dry goods throughout the year. We appreciate and acknowledge the generous donations from the following:

Wingold Grange #308, Nam Knights of America-Seacoast Chapter, First Congregational Church of Kingston, the East Kingston Public Library and several anonymous donations.

Residents of East Kingston requesting assistance are required to submit a public assistance application to the Selectmen's Office. Applicants are then required to meet with the Board of Selectmen, who will determine whether or not to grant assistance. All cases are treated with confidentiality.

For further information, you may contact the Welfare Agent, Cheryll Hurteau at the Selectmen's Office during normal business hours: Monday through Friday, 8:00AM – 1:00PM or by calling 642-8406.

Respectfully submitted,

Cheryll A. Hurteau

Cheryll A. Hurteau, Welfare Agent

ZONING BOARD OF ADJUSTMENT

The East Kingston Zoning Board of Adjustment met four times during the past year. In the course of those meetings, one appeal of an administrative decision and one special exception were granted and one Motion for a Rehearing was denied. Minutes of the meetings are posted on the Town website.

The Board meets on an as needed basis. However, it tries to schedule hearings on the fourth Thursday of the month whenever practical. Notice requirements and publication deadlines mean that applications must be received 3 weeks prior to the scheduled hearing date. More information is available on the Town website.

From time to time board members attend training seminars (for example, the NHMA Law Lecture Series) to further enhance their knowledge of the procedures and changes in the laws.

The ZBA exists to hear appeals from administrative decisions involving the Town's Zoning Ordinance, and decide variance applications and applications for special exceptions under the Zoning Ordinance; its role is quasi-judicial in that it exercises independent judgment.

The board includes five regular members and up to three alternates. At present, there is but one alternate member and the board would like to add at least one more. The Board welcomed Frank Collamore as an Alternate Member in 2015. Please contact the Chairman or any of the Members if you are interested.

John V. Daly, Chairman
Catherine E. Belcher, Vice Chairman
David E. Ciardelli, Member
Paul E. Falman, Member
Timothy J. Allen, Member
Frank Collamore, Alternate Member
Barbara White, Secretary

December 31, 2015

**ANNUAL REPORTS
OF THE
SCHOOL DISTRICT
OF
EAST KINGSTON, NEW HAMPSHIRE
FOR THE FISCAL YEAR
2015-2016**

**East Kingston Elementary
Exeter Region Cooperative
SAU #16**

EAST KINGSTON SCHOOL DISTRICT OFFICERS

Korrine D. Bork
778-0689
2017

SCHOOL BOARD

David McBride
642-5519
2018

Erin Pettinato
347-1308
2016

TREASURER

Erica Larson
772-2185
2016

MODERATOR

Keri J. Marshall
642-5374
2016

CLERK

Kasandra Paton
347-5350
2016

SUPERINTENDENT OF SCHOOLS

Michael A. Morgan
775-8653

ASSOCIATE SUPERINTENDENT OF SCHOOLS AND DIRECTOR OF HUMAN RESOURCES

Paul A. Flynn
775-8652

ASSISTANT SUPERINTENDENT OF SCHOOLS

Sandra McDonald
775-8679

ASSISTANT SUPERINTENDENT OF SCHOOLS

Esther T. Asbell
775-8655

East Kingston Elementary School Town Report

It is my pleasure to submit the East Kingston Elementary School's 2016 annual town report to the community.

Enrollment-

As of December 1, 2015, the enrollment at EKES is 144 students. While our student population is holding steady in relationship to last year (147 students), I am projecting that our population will drop to between 130-135 students in the 2016-2017 school year. With the last of our larger fifth grade classes leaving at the end of the 2015-2016 school year, our student numbers should stabilize for a few years.

Faculty-

Following 41 years of dedicated service to the East Kingston School District, Mr. James McMahon retired from teaching this past June. Passionate about his craft and students, nothing brought greater joy to Mr. McMahon than to be in his classroom sharing and learning along with his students. Mr. McMahon's four decades of service to the children of East Kingston is an amazing accomplishment! Congratulations and thank you Mr. Mc.!

After eighteen years as the school's food service director, Mrs. Mary Russell retired this past June. Whether offering a free lunch to a needy student, providing snack at recess or simply passing out hugs, students could always count on Mrs. Russell's care and compassion. Congratulations and thank you Mrs. Russell!

Long time first grade teacher, Ms. Kate Zimar, resigned her teaching position this past June to take a job closer to her home. Ms. Zimar worked at EKES for thirteen years beginning her career as a UNH intern. Thank you Ms. Zimar for your dedicated service and best of luck at your new school!

Following her UNH internship in 2007, Mrs. Megan (Porter) Gamache served as a skilled literacy tutor and grade one teacher before making the decision to stay home and raise her young family. We wish you and your family the very best Mrs. Gamache!

Arriving at EKES in 2012 as a talented UNH intern, Miss Chessie Leone served the district for two years as a co-teacher in kindergarten and as a long-term substitute in grade one. This past spring, Miss Leone accepted a second grade position closer to her home. We will miss you Miss Leone!

Joining our professional teaching staff this year is **Mrs. Kaitlin Groshon**. Mrs. Groshon is beginning her fourth year of teaching at the primary level and comes to us by way of Guilford, ME. A graduate of the University of Maine, Mrs. Groshon was recently married and lives in Pembroke with her husband, Brian. Welcome Mrs. Groshon.

With a commitment to maintaining small class size and differentiated instruction, the EKES School Board will maintain nine classroom teachers for the 2016-2017 school year. However, reductions in staff are inevitable when schools face decreasing enrollments. Projected staff reductions for the 2016-2017 include: physical education from 100% to 80%; speech/language pathology from 100% to 80%; guidance from 60% to 40%; media generalist from 60% to 50%; and, occupational therapy from 40% to 30%. There will be reductions to para-professional and staff positions as well.

Curriculum-

Schools work to improve through collaboration and continual reflection on student learning. Best practices are studied and implemented in a manner that supports and enhances student achievement. Schools pursue strategies of professional growth and development that promote cohesive practice and common language. To these ends, EKES is seeking to:

- Continue with the implementation of the common core in the areas of reading, writing and mathematics.
- Support the adoption of the Everyday mathematics 4 program and expand teacher knowledge and access to Common Core mathematics supplemental resources.
- Support teachers in the implementation of the Words Their Way program to better support word study and spelling.
- Prepare students for the administration of the Smarter Balanced Assessment in literacy and mathematics in the spring of 2016.
- Continue to support teachers' efforts to strengthen the inquiry process across the content areas of science and social studies.
- Continue to expand and enhance student and teacher use of Google Docs as a cloud based application.
- Continue improvements in the oversight of the Response to Instruction (RTI) programming. RTI is designed enrich individual student learning.
- Continue to work with the Wellness Committee to support vegetable gardens for each classroom.

Partnerships-

This year marks our school's thirteenth year as a member of the **UNH School/University Collaborative**. EKES is one of eight elementary schools on the NH seacoast selected to host UNH graduate level education interns to work with our classroom teachers for the school year. We are proud and excited to be a member of the Collaborative and to have three UNH interns joining us this school year. They are Miss Meghan Sullivan in Mrs. Young's 1/2 multi-age, Miss Sarah Coutts in Mrs. Simmon's third grade, and Miss Hannah Feneberg in Mrs. Walker's 3/4 multi-age. We are pleased to have Mrs. Barbara Knapp, past principal of the South Hampton Elementary School, back for a third year as our UNH intern supervisor.

At EKES, nothing is more important than the safety of our students and staff. This makes the work of our school's **Emergency Management Committee (EMC)** so vital. Chaired by our school nurse, Sarah Mercer, the EMC works closely with the SAU 16 central admini-

stration and EK Police and Fire to develop plans in the event of an emergency. One of the primary goals for the 2015-2016 school year is to review, update and improve safety procedures as outlined in recommendations generated by a recent Physical Security Assessment conducted by the State's director of Homeland Security and Emergency Management.

The **Partnership Advisory Council (PAC)** is a study group that serves the School Board in a consultative capacity. PAC provides a representative voice to parents, staff and community on educational issues or ideas the Board seeks to better understand. PAC recently completed a comprehensive study on the feasibility of establishing a tuition based (parent paid), universal preschool at EKES. PAC's recommendation is that the development of a public preschool at EKES is not fiscally feasible at this juncture. While there is extensive research highlighting the numerous educational benefits of universal preschool and a community survey showing positive support for the initiative, the requirements and operating costs of running a public preschool is significantly higher than the operation of private preschool. For EKES to offer a competitive tuition rate would require state funding that is presently not available and/or annual funds to be raised by East Kingston tax payers to offset the difference in cost. Unfortunately, with the challenges the district already faces, the timing is not right for this initiative. A special thanks to Lilliane Conlan, Emily Darby, Heather Grant, Lisa Massicotte, and Colleen Singleton for service on the PAC Preschool Feasibility Study.

The EKES Volunteer Program is coordinated by the school's **Parent Teacher Organization** or PTO. The primary goal of the volunteer program is to strengthen, enrich and expand student experiences at school. The PTO accomplishes this on several fronts. They encourage the ongoing and daily participation of volunteers supporting teaching and learning around the building. Second, they support annual activities and events such as the Welcome Back to School Social, After-School Enrichment Programming, Book Fairs, Artist in Residency Programming, Father/Daughter Dance, Thanksgiving Feast, Senior Luncheon, Teacher Appreciation Day, and the Mother/Son Bowling. And third, they organize fund raisers to support many of the aforementioned activities, and to tackle major school improvement projects. For example, last year, the PTO was instrumental in supporting a school-wide artist in residency project that culminated with a 100 foot long student made sculpture mounted on the exterior of the school. The sculpture called, "Putting Our Imagination Up Front" truly reflects the positive energy and spirit of our school and PTO volunteers.

Building and grounds-

Last year, the School Board approved the construction of a new storage facility on the existing foundation of the Cole house. The Cole house is a small cape style building along Andrews Ln. that the district purchased in 1968. The project entailed the demolition of the house and a new structure to be built by students from the Seacoast School of Technology's (SST), Building Trades Program. In the development of plans, the engineering firm deemed the project commercial due to its construction on public property. Unfortunately,

2015 School District Report - East Kingston Elementary School

Building and Trades students are not able to work on commercial sites and SST needed to withdraw from of the project. Back to square one, the School Board sought out quotes from commercial builders and found the cost of new construction prohibitive. The Board opted instead to have the Cole House renovated. Renovations are presently underway and the project will be completed by the spring of 2016.

A note from the principal-

After 33 years of teaching, including thirteen years as principal of the EKES, I have made the decision to retire at the end of this school year. Believe me when I say this was a difficult decision. I have truly loved and embraced my role as principal of the East Kingston Elementary School. Simply put, my time here has been a labor of love. Thank you for your support and kind words over the years. Please rest assured that I will continue to work hard and will do all I can to help with the transition of a new principal.

EKES is a great place for students to learn and grow. The faculty and staff are committed to providing students with a high quality education in a safe and caring environment. We are proud of what our students can do and the type of community minded people they become. I hope you sense that pride when you visit our school and, as always, we are extremely grateful for your support. Want to learn more about EKES? Check out our web page at: <http://eks.sau16.org/>

Respectfully Submitted,
James Eaves, Principal

2015 School District Report - East Kingston Elementary School and Total Enrollment

**TOTAL ENROLLMENT
Grades 1 through 5**

	K	1	2	3	4	5	Total
2015-2016	20	17	24	25	25	33	144
2014-2015	19	20	25	22	34	27	147
2013-2014	21	28	21	36	27	37	170
2012-2013	26	21	39	24	36	36	182
2011-2012	18	38	27	37	34	43	197

ELEMENTARY SCHOOL STAFF

Kindergarten	Mrs. Marne Dohrmann
Grade K/1	Ms. Kaitlin Groshon
Grade 1/2	Ms. Katie-Jean Young
Grade 2	Mrs. Sarah Oppenheimer
Grade 3	Mrs. Debra Simmons
Grade 3/4	Mrs. Lynne Walker
Grade 4	Ms. Cheryl Titone
Grade 5	Mr. Matt Stevens
Grade 5	Mrs. Carol Miller
Special Education Teacher/Coordinator	Mrs. JoAnne Phillips
Special Education Teacher	Miss Colleen Singleton
Music	Miss Erin Murphy
Art	Mrs. Merrilyn SanSoucie
Physical Education	Mr. Christopher Benson
School Nurse	Mrs. Sarah Mercer
Speech Pathologist	Mrs. Jane Edmiston
Occupational Therapist	Mrs. Tracy Janelle
Counselor/Home School Coordinator	Mrs. Betsy Schulthess
Technology Teacher	Mrs. Sarah O'Connor
Librarian	Mrs. Melissa Foy
Literacy Coach	Mrs. Emily Darby
Literacy Tutor	Mrs. Kimberly Kady
Literacy Tutor	Mrs. Sharon Norman
Mathematics Tutor	Mrs. Kimberly Kemp

2015 School District Report - Elementary School Staff

Special Ed. Paraprofessionals	Mrs. Heather Bell
	Mrs. Laurel Blackett
	Mrs. Jodi Day
	Mrs. Jodi Guilmette
	Mrs. Barbara Hauck
	Mrs. Karen Hoffmaster
	Mrs. Bea Matheson
	Miss Katie McCormack
	Mrs. Morna Nigrello
	Mrs. Kasandra Paton
	Mrs. Stacey Wood
Administrative Assistant	Mrs. Paula Rolfs
Special Ed. Secretary	Mrs. Dawn Ebbetts
Office Paraprofessional	Ms. Mary George
Maintenance Coordinator	Mr. Wayne Mizzi
Evening Custodian	Mr. Michael Benjamin
Food Service Manager	Mr. Brad Rice
Food Service Assistant	Mrs. Kim Gallant
Principal	Mr. James Eaves

**East Kingston Elementary Perfect Attendance
2014-2015**

Robert Berthel
Elizabeth Carlson
Malcolm Courchesne
Grace Goodreau
Nathan Grant
Margaret Koza
Sarah Richer
Ryan Swift
Amanda Varney
Katelyn Varney

**East Kingston School District
Special Education Programs**

Previous Two Fiscal Years Per RSA 32:11-a

<u>SPECIAL EDUCATION EXPENSES</u>	2013-2014	2014-2015
1210 Special Programs	352,822	369,787
1430 Summer School	0	0
2140 Psychological Services	18,329	19,111
2139 Vision Services	0	0
2150 Speech and Audiology	64,766	66,932
2159 Speech - Summer School	0	0
2160 Physical Therapy	0	0
2160 Occupational Therapy	23,426	24,188
2722 Special Transportation	7,647	9,687
2729 Summer School Transportation	0	0
Total Expenses	466,990	489,705
<u>SPECIAL EDUCATION REVENUE</u>		
1950 Services to other LEAs	0	0
3110 Special Ed. Portion Adequacy Funds	38,110	40,463
3110 Foundation Aid	0	0
3111 Catastrophic Aid	0	0
3190 Medicaid	<u>23,211</u>	<u>26,683</u>
Total Revenues	61,321	67,146
<u>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</u>	405,669	422,559

East Kingston School District Deliberative Session

Wednesday, February 4, 2015

Present: Korrine Bork, Chair EKES School Board

Christina Cassano Pelletier, EKES School Board

Erin Petinatto, EKES School Board

Jim Eaves, EKES Principal

Esther Asbell, SAU 16 Assistant Superintendent

Kasie Paton, EKES School District Clerk/School Board Secretary

East Kingston Residents: Elsworth Russell, Mary Russell, Kingsley Turner, Christina Cassano, Kasandra Paton, Shani Gamble, Morna Nigrello, Erin Petinatto, Margaret Goudreau, Laura Walsted, Korrine Bork, Conrad Moses, Keri Marshall, Vanessa Preble

Keri Marshall opened the session at 6:03 p.m.

After board introductions, Ms. Cassano Pelletier read aloud Warrant Article 1.

1. Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,747,240? Should this article be defeated, the default budget shall be \$2,718,848, which is the same as last year, with certain adjustments required by previous action of the District or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board recommends \$2,747,240 as set forth on said budget.)

Ms. Bork asked for any questions or need for clarification. Mr. Moses asked for clarification of an inconsistency in the amount of the budget. This was clarified as a typo. Budget proposed is \$2,747,240.

After all discussion, Warrant Article 1 shall be placed on the ballot as written.

On a motion made by Korrine Bork and seconded by Morna Nigrello, it was voted unanimously to add Warrant Article 1 to the ballot.

Ms. Marshall adjourned the meeting at 6:07 p.m.

Respectfully Submitted,

Kasie Paton



Jim Eaves, Principal
Witness

EAST KINGSTON SCHOOL DISTRICT WARRANT

To the inhabitants of the School District of the town of East Kingston, County of Rockingham, State of New Hampshire, qualified to vote on District affairs:

You are hereby notified to meet at the East Kingston Elementary School in said District on TUESDAY, THE EIGHTH DAY OF MARCH, 2016, at 8:00 AM to 7:00 PM, to act upon the following subjects:

1. To choose one (1) School Board member for the ensuing three (3) years.
2. To choose one (1) School District Treasurer for the ensuing one (1) year.
3. To choose one (1) School District Moderator – one (1 year term)
4. To choose one (1) School District Clerk – one (1 year term)

Given under our hands this 14th day of January 2016.

State of New Hampshire
True Copy of Warrant - Attest

EAST KINGSTON SCHOOL BOARD


Korrine Bork, Chairperson


Erin Pettinato, Vice Chair


David McBride, Member

School: East Kingston Local School

New Hampshire

Warrant and Budget

2016

To the inhabitants of the town of East Kingston Local School in the County of Rockingham in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

Date: February 3, 2016

Time: 6:30 pm

Location: East Kingston Elementary

Details:

Second Session of Annual Meeting (Official Ballot Voting)

Date: March 8, 2016

Time: 8:00 am – 7:00 pm

Location: East Kingston Elementary

Details:

Article 1: East Kingston Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,708,139? Should this article be defeated, the default budget shall be \$2,710,253, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required.) (The School Board recommends \$2,708,139 as set forth on said budget.)

Yes No

Article 2: Agents/Committees

To hear reports of agents and committee or officers heretofore chosen.

Yes No

Article 3: Business Transactions

To transact any other business which may legally come before the meeting.

Yes No

Given under our hands, January , 2016		
We certify and attest that on or before January , 2016 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at East Kingston Town Hall, SAU #16 offices and delivered the original to the Town Administrator.		
Printed Name	Position	Signature
Korrine Bork	School Board Chair	<i>Korrine Bork</i>
Erin Pettinato	School Board Vice Chair	<i>Erin Pettinato</i>
David McBride	School Board Member	<i>David McBride</i>



Default Budget: East Kingston Local School

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: <<DATE>>

For Assistance Please Contact:
NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board or Budget Committee Certifications		
Printed Name	Position	Signature
Korrine Bork	School Board Chair	<i>Korrine Bork</i>
Erin Pettinato	School Board	<i>Erin Pettinato</i>
David McBride		<i>David McBride</i>

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:
NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
General Administration					
0000-0000	Collective Bargaining	\$0			\$0
2310 (840)	School Board Contingency	\$0			\$0
2310-2319	Other School Board	\$15,650	\$1,000		\$16,650
Instruction					
1100-1199	Regular Programs	\$840,051	(\$44,270)		\$795,781
1200-1299	Special Programs	\$383,957	(\$15,163)		\$368,794
1300-1399	Vocational Programs	\$0			\$0
1400-1499	Other Programs	\$11,970			\$11,970
1500-1599	Non-Public Programs	\$0			\$0
1600-1699	Adult/Continuing Education Programs	\$0			\$0
1700-1799	Community/Junior College Education Programs	\$0			\$0
1800-1899	Community Service Programs	\$0			\$0
Support Services					
2000-2199	Student Support Services	\$201,262	(\$24,933)		\$176,329
2200-2299	Instructional Staff Services	\$110,037	\$3,753		\$113,790
Executive Administration					
2320 (310)	SAU Management Services	\$53,498	\$709		\$54,207
2320-2399	All Other Administration	\$0			\$0
2400-2499	School Administration Service	\$184,985	\$30,402		\$215,387
2500-2599	Business	\$0			\$0
2600-2699	Plant Operations and Maintenance	\$184,419	\$704		\$185,123
2700-2799	Student Transportation	\$96,342	(\$3,018)		\$93,324
2800-2999	Support Service, Central and Other	\$608,069	\$13,829		\$621,898
Non-Instructional					
3100	Food Service Operations	\$57,000			\$57,000
3200	Enterprise Operations	\$0			\$0
Facilities Acquisition					
4100	Site Acquisition	\$0			\$0
4200	Site Improvement	\$0			\$0
4300	Architectural/Engineering	\$0			\$0
4400	Educational Specification Development	\$0			\$0
4500	Building Acquisition/Construction	\$0			\$0
4600	Building Improvement Services	\$0			\$0
4900	Other Facilities Acquisition and Construction	\$0			\$0
Other Debt					
5110	Debt Service - Principal	\$0			\$0
5120	Debt Service - Interest	\$0			\$0
Fund Transfers					
5220-5221	To Food Service	\$0			\$0
5222-5229	To Other Special Revenue	\$0			\$0
5230-5239	To Capital Projects	\$0			\$0
5251	To Capital Reserve Fund	\$0			\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0			\$0
5253	To Non-Expendable Trust Funds	\$0			\$0
5254	To Agency Funds	\$0			\$0
5310	To Charter Schools	\$0			\$0
5390	To Other Agencies	\$0			\$0
9990	Supplemental Appropriation	\$0			\$0
9992	Deficit Appropriation	\$0			\$0
Total Appropriations		\$2,747,240			\$1,710,253

1100-1199	reduction in staffing
1200-1299	reduction in services
2000-2199	reduction in services
2200-2299	reduction in expenses
2310-2319	increase in expenses
2320 (310)	contractual obligations
2400-2499	contractual obligations
2600-2699	increase in expenses
2700-2799	contractual obligations
2800-2999	increase due to contractual obligations



School Budget Form: East Kingston Local School

(RSA 21-J:34)

Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2016 to June 30, 2017

This form was posted with the warrant on: _____

For Assistance Please Contact:
NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board Members	
Printed Name	Signature
Korrine Bork	<i>Korrine Bork</i>
Erin Pettinato	<i>Erin Pettinato</i>
David McBride	<i>David McBride</i>

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:
NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Existing FY (Recommended)	Appropriations Existing FY (Not Recommended)
Instructional						
1100-1199	Regular Programs	1	\$953,361	\$840,051	\$793,548	\$0
1200-1299	Special Programs	1	\$369,786	\$383,957	\$379,266	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	1	\$11,339	\$11,970	\$6,700	\$0
1500-1599	Non-Public Programs	1	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	1	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Support Services						
2000-2199	Student Support Services	1	\$195,611	\$201,262	\$175,629	\$0
2200-2299	Instructional Staff Services	1	\$97,612	\$110,037	\$107,190	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	1	\$14,326	\$15,650	\$16,650	\$0
Executive Administration						
2320 (310)	SAU Management Services	1	\$60,588	\$53,498	\$54,207	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	1	\$161,947	\$164,985	\$214,659	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	1	\$189,705	\$184,419	\$186,980	\$0
2700-2799	Student Transportation	1	\$87,469	\$96,342	\$95,324	\$0
2800-2999	Support Service, Central and Other	1	\$600,084	\$608,069	\$622,986	\$0
Non-Instructional Services						
3100	Food Service Operations	1	\$0	\$57,000	\$57,000	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Debt Service						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
Other Transfers						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$2,741,828	\$2,747,240	\$2,708,139	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Current Year as Approved by DRA	Enslung FY (Recommended)	Enslung FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
Special Articles Recommended						

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Current Year as Approved by DRA	Enslung FY (Recommended)	Enslung FY (Not Recommended)
Individual Articles Recommended						

Revenues

Account Code	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Enslung Fiscal Year
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	1	\$475	\$400	\$500
1600-1699	Food Service Sales	1	\$0	\$46,700	\$46,700
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	1	\$399	\$2,998	\$500
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid		\$0	\$0	\$0
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	1	\$0	\$1,800	\$1,800
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants		\$0	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	1	\$0	\$8,500	\$8,500
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	1	\$26,683	\$20,000	\$20,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	1	\$67,090	\$147,903	\$35,000
Total Estimated Revenues and Credits			\$94,647	\$228,301	\$133,000

Budget Summary

Item	Current Year	Encumbrance
Operating Budget Appropriations Recommended	\$2,747,240	\$2,708,139
Special Warrant Articles Recommended	\$0	\$0
Individual Warrant Articles Recommended	\$0	\$0
TOTAL Appropriations Recommended	\$2,747,240	\$2,708,139
Less: Amount of Estimated Revenues & Credits	\$102,100	\$113,000
Less: Amount of State Education Tax/Grant	\$305,772	\$295,837
Estimated Amount of Taxes to be Raised	\$2,339,368	\$2,299,302

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EAST KINGSTON SCHOOL DISTRICT
2016-2017 FISCAL YEAR BUDGET

PROGRAM	ACTUAL	ACTUAL	BUDGET 2015-16		Total	DEFAULT	BUDGET 2016-17		REQUESTS	PROPOSED
	2013-14	2014-15	Salary	Non-Salary		BUDGET	Salary	Non-Salary		OPERATING
						2016-17				BUDGET
REGULAR EDUCATION	\$ 872,447	\$ 953,361	\$ 812,451	\$ 27,800	\$ 840,051	\$ 795,781	\$ 768,331	\$ 27,450	\$ (2,233)	\$ 793,548
SPECIAL EDUCATION	344,481	389,786	319,807	64,150	383,957	368,794	298,044	72,750	10,472	379,286
ATHLETICS/XCURR	6,747	11,339	2,770	9,200	11,970	11,970	2,770	9,200	(5,270)	6,700
GUIDANCE/ATTENDANCE	39,283	40,428	41,252	150	41,402	29,908	29,758	150	-	29,908
NURSE/PSYCH/SPEECH	143,833	186,831	139,885	21,175	159,860	148,421	125,248	21,175	(700)	145,721
MEDIA/DIR OF INSTR	68,272	25,685	27,831	19,425	47,056	49,813	30,188	19,425	(4,500)	45,113
COMPUTER SERVICES	51,208	61,279	25,801	37,380	62,981	64,177	28,797	37,380	(2,100)	62,077
SCHOOL BOARD	10,113	14,328	5,875	9,875	15,650	16,650	5,875	10,875	-	16,650
SAU #16 ADMIN	60,946	60,588	-	53,498	53,498	54,207	-	54,207	-	54,207
SCHOOL ADMIN.	151,988	181,947	155,835	29,150	184,985	215,387	188,237	29,150	(728)	214,659
PLANT OPERATIONS	153,199	189,705	64,408	120,011	184,419	185,123	64,408	120,715	1,857	188,980
TRANSPORTATION	75,688	87,489	-	96,342	96,342	93,324	-	93,324	-	93,324
SUPPORT SERVICES	587,878	600,084	-	608,089	608,089	621,898	-	621,898	1,088	622,986
GENERAL FUND TOTAL	\$ 2,552,799	\$ 2,741,828	\$ 1,594,115	\$ 1,098,125	\$ 2,690,240	\$ 2,853,253	\$ 1,535,454	\$ 1,117,799	\$ (2,114)	\$ 2,851,139
DEBT SERVICE	-	-	-	-	-	-	-	-	-	-
FEDERAL/STATE GRANTS	-	-	-	-	-	-	-	-	-	-
FOOD SERVICE FUND	-	-	-	57,000	57,000	57,000	-	57,000	-	57,000
OPERATING BUDGET	\$ 2,552,799	\$ 2,741,828	\$ 1,594,115	\$ 1,153,125	\$ 2,747,240	\$ 2,710,253	\$ 1,535,454	\$ 1,174,799	\$ (2,114)	\$ 2,708,139
						\$ (38,887)				\$ (38,101)
						-1.35%			-0.08%	-1.42%
									Request Incr	Request Incr
SPECIAL WARRANT ARTICLE	41,800	-	-	-	-	-	-	-	-	-
TEACHER CONTRACT	-	-	-	-	-	-	-	-	-	-
TOTAL - ALL FUNDS	\$ 2,594,599	\$ 2,741,828	\$ 1,594,115	\$ 1,153,125	\$ 2,747,240	\$ 2,710,253	\$ 1,535,454	\$ 1,174,799	\$ (2,114)	\$ 2,708,139
						\$ (38,687)				\$ (38,101)
						-1.35%			-0.08%	-1.42%
						Default +/-			Requested +/-	Total Request

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

For the Year Ending June 30, 2015
For the Proposed 2016-2017 Budget

EXETER REGION COOPERATIVE SCHOOL DISTRICT

SUPERINTENDENT'S OFFICE

Michael A. Morgan
Superintendent of Schools
(603) 775-8653
mmorgan@sau16.org

Sandra L. MacDonald
Assistant Superintendent of Schools
(603) 775-8679
samacdonald@sau16.org

Paul A. Flynn
Associate Superintendent of Schools
Director of Human Resources
(603) 775-8652
pflynn@sau16.org

Amy R. Ransom
Business Administrator
(603) 775-8669
aransom@sau16.org

Esther T. Asbell
Assistant Superintendent of Schools
(603) 775-8655
easbell@sau16.org

Helen M. Rist
Special Education Administrator
(603) 775-8646
hrist@sau16.org

EXETER REGION COOPERATIVE SCHOOL DISTRICT

BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: Helen Joyce

NAME	TERM EXPIRES	TOWN
Maggie Bishop	2018	Exeter
Paul Bauer	2018	Newfields
Darrell Chichester	2016	Exeter
Travis Thompson	2016	Stratham
Linda Garey	2016	Brentwood
Denny Grubbs	2017	Exeter
Deborah Hobson	2017	East Kingston
Helen Joyce	2018	Stratham
Jim Webber	2016	Kensington

School District Website: www.sau16.org

Moderator: Kate Miller 2016

School District Clerk: Susan EH Bendroth

School District Treasurer: Mark Portu

BUDGET ADVISORY COMMITTEE MEMBERS

Chair of the Budget Advisory Committee: David Pendell

NAME	TERM EXPIRES	TOWN
John Bridle	2016	Exeter
Lucy Cushman	2016	Stratham
Connie Gilman	2018	Stratham
Simon Heslop	2016	Newfields
Cheryl McDonough	2017	Kensington
Roy Morrisette	2017	Exeter
Mark Paige	2018	Exeter
David Pendell	2018	East Kingston
Krista Steger	2017	Brentwood

Regional School: Exeter Coop
New Hampshire
Warrant and Budget
2016

To the inhabitants of the town of Exeter Coop in the County of [COUNTY NAME] in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

Date: February 4, 2016

Time: 6:00 PM

Location: Exeter High School Auditorium

Details:

Second Session of Annual Meeting (Official Ballot Voting)

Date: March 8, 2016

Time: Various

Location: Various

Details:

Article 01: ERCSD Operating Budget FY17

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$56,692,794? Should this article be defeated, the operating budget shall be \$56,520,140 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$56,692,794 as set forth on said budget.)

Yes No

Article 02: CRF for Synthetic Turf Replacement

To see if the school district will vote to raise and appropriate the sum of up to \$50,000 to be placed in the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School. This sum to come from June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

Yes No

Article 03: CMS EXPANSION AND RENOVATION

To see if the town will vote to establish a Cooperative Middle School Renovation Capital Reserve Fund under the provisions of RSA 35:1 for the renovation and expansion of the Cooperative Middle School and to raise and appropriate the sum of \$2,000,000 to be placed in this fund. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required

Yes No

Article 04: Citizens Petition

"Shall the district ask the Exeter Regional Cooperative School Board to accept a vote of "no confidence" in the continuing leadership and tenure of Superintendent Michael Morgan?" **The School Board does not recommend.**

Yes No

Given under our hands, January 20, 2016		
We certify and attest that on or before January 20, 2016 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the SAU #16 offices, Brentwood, East Kingston, Exeter, ERCSD, Kensington, Newfields and Stratham schools and delivered the original to the Town Officials		
Printed Name	Position	Signature
Helen Joyce	School Board Chair	<i>Helen Joyce</i>
Linda Garey	School Board Vice Chair	<i>Linda Garey</i>
Deborah Hobson	School Board Member	<i>Deborah Hobson</i>
Maggie Bishop	School Board Member	<i>Maggie Bishop</i>
Darrell Chichester	School Board Member	
Denny Grubbs	School Board Member	<i>Denny Grubbs</i>
James Webber	School Board Member	<i>James Webber</i>
Travis Thompson	School Board Member	<i>Travis Thompson</i>
Paul Bauer	School Board Member	<i>Paul Bauer</i>

EXETER REGION COOPERATIVE SCHOOL DISTRICT WARRANT

To the inhabitants of the School District of the Exeter Region Cooperative School District, County of Rockingham, State of New Hampshire, qualified to vote on District affairs:

You are hereby notified to meet at the following locations in said Districts on TUESDAY, THE EIGHTH DAY OF MARCH, 2016, at various times, to act upon the following subjects:

<u>VOTERS IN TOWN OF</u>	<u>POLLING PLACE</u>	<u>POLLING HOURS</u>
Brentwood	Recreation Center	8:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School Multi-purpose room	8:00 AM to 7:00 PM
Exeter	Talbot Gym Tuck Learning Campus	7:00 AM to 8:00PM
Kensington	Kensington Elementary School	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM


The following positions are open for School District elections:

School District Moderator	1-year Term Expiring 2017,
School District Member (Brentwood)	3-year Term Expiring 2019,
School District Member (Exeter)	3-year Term Expiring 2019,
School District Member (Kensington)	3-year Term Expiring 2019,
School District Member (Stratham)	1-year Term Expiring 2017,
Budget Committee Member (Exeter)	3-year Term Expiring 2019,
Budget Committee Member (Newfields)	3-year Term Expiring 2019,
Budget Committee Member (Stratham)	3-year Term Expiring 2019,

Given under our hands this 20 day of January 2016.

State of New Hampshire
True Copy of Warrant - Attest

EXETER REGION COOPERATIVE SCHOOL BOARD

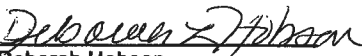


Helen Joyce, Chairperson


Linda Garey, Vice Chair

Darrell Chichester

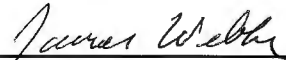
Maggie Bishop



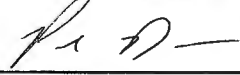
Deborah Hobson



Dennis Grubbs



James Webber



Paul Bauer



Travis Thompson

EXETER REGIONAL COOPERATIVE SCHOOL DISTRICT 2016-2017 FISCAL YEAR PROPOSED BUDGET

PROGRAM	BUDGET	ACTUAL	BUDGET 2015-16			DEFAULT	BUDGET 2016-17			PROPOSED
	2014-15	2014-15	Salary	Non-Salary	Total	BUDGET 2016-17	Salary	Non-Salary	REQUESTS	OPERATING BUDGET 2016-17
REGULAR EDUCATION	\$ 13,679,331	\$ 13,456,095	\$ 13,622,792	\$ 737,258	\$ 14,360,049	\$ 14,247,758	\$ 13,788,014	\$ 459,744	\$ 399	\$ 14,248,157
SPECIAL EDUCATION	6,090,766	5,671,990	3,731,886	2,580,646	6,292,532	6,703,926	4,225,030	2,478,898	5,718	\$ 6,709,642
VOCATIONAL EDUCATION	1,604,084	1,586,007	1,495,051	144,113	1,639,164	1,811,119	1,660,119	151,000	7,818	\$ 1,818,937
ATHLETICS/XCURR	947,113	907,479	792,341	157,960	950,302	943,083	791,217	151,866	11,888	\$ 954,971
GUIDANCE/ATTENDANCE	1,321,087	1,312,533	1,324,954	132,934	1,457,888	1,478,191	1,380,139	98,052	6,343	\$ 1,484,534
NURSE/PSYCH/SPEECH	1,033,708	1,017,544	1,174,649	86,328	1,262,977	1,321,400	1,215,300	106,100	1,490	\$ 1,322,889
MEDIA/DIR OF INSTR	562,798	516,981	369,477	162,300	531,777	541,701	381,541	160,160	-	\$ 541,701
COMPUTER SERVICES	1,327,839	1,239,361	738,529	568,557	1,307,086	1,104,356	584,091	520,265	7,919	\$ 1,112,274
SCHOOL BOARD	99,500	139,170	-	99,500	99,500	95,100	-	95,100	-	\$ 95,100
SAU #16/ALUM/CABLE	1,271,380	1,143,278	90,377	998,072	1,088,449	1,090,018	46,668	1,043,350	1,139	\$ 1,091,157
SCHOOL ADMIN.	1,661,364	1,615,833	1,340,076	265,725	1,605,801	1,808,914	1,341,214	267,700	16,262	\$ 1,825,176
PLANT OPERATIONS	4,667,529	4,384,062	1,634,706	3,202,002	4,836,710	4,950,295	1,978,042	2,972,253	95,401	\$ 5,045,696
TRANSPORTATION	1,874,099	1,759,554	28,356	1,786,172	1,814,528	1,894,646	51,448	1,843,199	652	\$ 1,895,298
SUPPORT SERVICES	12,014,459	9,961,819	11,845,432	11,845,432	11,845,432	12,096,845	1,978,042	12,096,845	17,629	\$ 12,114,474
ALLOC TO CHARTER SCHOOLS	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	-	\$ 280,000
DEBT SERVICE	4,493,653	4,428,653	4,431,278	4,431,278	4,431,278	4,434,278	4,434,278	4,434,278	-	\$ 4,434,278
GENERAL FUND TOTAL	\$ 52,928,669	\$ 49,400,380	\$ 26,343,195	\$ 27,480,277	\$ 53,803,472	\$ 54,801,630	\$ 27,442,823	\$ 27,158,808	\$ 172,654	\$ 54,774,284
FEDERAL/STATE GRANTS	818,510	331,252	-	618,510	818,510	818,510	-	818,510	-	818,510
FOOD SERVICES	1,100,000	929,760	-	1,100,000	1,100,000	1,100,000	1,100,000	-	-	1,100,000
OPERATING BUDGET	\$ 54,847,179	\$ 50,661,392	\$ 26,343,195	\$ 29,378,787	\$ 55,721,982	\$ 56,520,140	\$ 27,442,823	\$ 29,077,318	\$ 172,654	\$ 56,692,794
						\$ 798,158				\$ 970,812
						1.43%			0.31%	1.74%
									Request Incr	Request Incr
SPECIAL WARRANT ARTICLE	-	-	-	-	95,242					
INDIVIDUAL WARRANT			Trust fund - turf		50,000		Trust fund - turf			50,000
TOTAL - ALL FUNDS	\$ 54,847,179	\$ 50,661,392	\$ 26,343,195	\$ 29,378,787	\$ 55,867,224	\$ 56,520,140	\$ 27,442,823	\$ 29,077,318	\$ 172,654	\$ 56,742,794
						\$ 875,570				\$ 875,570
						1.43%			0.31%	1.57%
						Default Incr			Requested Incr	Total Request



School Budget Form: Exeter Coop (RSA 21-J:34) Appropriations and Estimates of Revenue for the Fiscal Year from: **July 1, 2016 to June 30, 2017** Form Due Date: **20 days after meeting**

This form was posted with the warrant on: 1-20-16 For Assistance Please Contact: NH DRA Municipal and Property Division Phone: (603) 230-5090 Fax: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

SCHOOL BOARD CERTIFICATION Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board Members	
Printed Name	Signature
Helen Joyce	<i>Helen Joyce</i>
Linda Garey	<i>Linda Garey</i>
Deborah Hobson	<i>Deborah L. Hobson</i>
Maggie Bishop	<i>Maggie Bishop</i>
Darrell Chichester	
Denny Grubbs	<i>Denny Grubbs</i>
James Webber	<i>James Webber</i>
Travis Thompson	<i>Travis Thompson</i>
Paul Bauer	<i>Paul Bauer</i>

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address: NH DEPARTMENT OF REVENUE ADMINISTRATION MUNICIPAL AND PROPERTY DIVISION P.O. BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Enslung FY (Recommended)	Appropriations Enslung FY (Not Recommended)
Instruction						
1100-1199	Regular Programs	01	\$13,456,095	\$14,368,585	\$14,248,157	\$0
1200-1299	Special Programs	01	\$5,671,990	\$6,372,470	\$6,709,642	\$0
1300-1399	Vocational Programs	01	\$1,586,007	\$1,639,164	\$1,818,937	\$0
1400-1499	Other Programs	01	\$791,065	\$798,617	\$805,718	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$116,414	\$151,685	\$149,253	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Support Services						
2000-2199	Student Support Services	01	\$2,330,077	\$2,720,865	\$2,807,423	\$0
2200-2299	Instructional Staff Services	01	\$1,756,362	\$1,838,862	\$1,653,976	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$139,170	\$99,500	\$95,100	\$0
Executive Administration						
2320 (310)	SAU Management Services	01	\$1,062,231	\$1,042,350	\$1,042,350	\$0
2320-2399	All Other Administration	01	\$81,047	\$46,099	\$48,807	\$0
2400-2499	School Administration Service	01	\$1,615,833	\$1,605,801	\$1,625,176	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$4,364,062	\$4,836,710	\$5,045,696	\$0
2700-2799	Student Transportation	01	\$1,759,554	\$1,814,528	\$1,895,298	\$0
2800-2999	Support Service, Central and Other	01	\$9,961,819	\$11,852,200	\$12,114,474	\$0
Non-Instructional Services						
3100	Food Service Operations	01	\$929,760	\$1,100,000	\$1,100,000	\$0
3200	Enterprise Operations	01	\$331,252	\$818,510	\$818,510	\$0
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal	01	\$2,421,409	\$2,309,977	\$2,204,801	\$0
5120	Debt Service - Interest	01	\$2,007,244	\$2,121,301	\$2,229,476	\$0
Fund Transfers						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools	01	\$280,000	\$280,000	\$280,000	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$50,661,391	\$55,817,224	\$56,692,794	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Current Year as Approved by DRA	Ensuing FY (Recommended)	Ensuing FY (Not Recommended)
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	03	\$0	\$0	\$2,000,000	\$0
	Purpose:					
5251	To Capital Reserve Fund	02	\$0	\$0	\$50,000	\$0
	Purpose:					
Special Articles Recommended			\$0	\$0	\$2,050,000	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Current Year as Approved by DRA	Ensuing FY (Recommended)	Ensuing FY (Not Recommended)
Individual Articles Recommended						

Revenues

Account Code	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
Local Sources					
1300-1349	Tuition	01	\$1,085,297	\$1,073,000	\$1,173,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	01	\$12,274	\$10,000	\$10,000
1600-1699	Food Service Sales	01	\$768,170	\$910,000	\$910,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$441,326	\$387,472	\$387,472
State Sources					
3210	School Building Aid	01	\$1,551,848	\$1,486,873	\$1,486,873
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	01	\$664,347	\$577,509	\$631,650
3240-3249	Vocational Aid	01	\$1,059,603	\$1,100,000	\$1,200,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$8,306	\$10,000	\$10,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	01	\$235,868	\$478,510	\$478,510
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education	01	\$331,252	\$340,000	\$340,000
4560	Child Nutrition	01	\$163,324	\$180,000	\$180,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	01	\$317,948	\$250,000	\$250,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	02	\$0	\$50,000	\$50,000
9999	Fund Balance to Reduce Taxes	01	\$3,201,490	\$3,893,829	\$2,000,000
Total Estimated Revenues and Credits			\$9,841,053	\$10,747,193	\$9,107,505

Budget Summary

Item	Current Year	Ensuing Year
Operating Budget Appropriations Recommended	\$55,721,982	\$56,692,794
Special Warrant Articles Recommended	\$50,000	\$2,050,000
Individual Warrant Articles Recommended	\$95,242	\$0
TOTAL Appropriations Recommended	\$55,867,224	\$58,742,794
Less: Amount of Estimated Revenues & Credits	\$8,172,022	\$9,107,505
Less: Amount of State Education Tax/Grant	\$6,175,877	\$6,216,247
Estimated Amount of Taxes to be Raised	\$41,519,325	\$43,419,042



Default Budget: Exeter Coop

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the succeeding budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision. This form was posted with the warrant on: <<DATE>> **For Assistance Please Contact: NH DRA Municipal and Property Division** Phone: (603) 230-5090 Fax: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board or Budget Committee Certifications		
Printed Name	Position	Signature
Helen Joyce	School Board Chair	<i>Helen Joyce</i>
Linda Garey	School Board Vice Chair	<i>Linda Garey</i>
Deborah Hobson	School Board Member	<i>Deborah Hobson</i>
Maggie Bishop	School Board Member	<i>Maggie Bishop</i>
Darrell Chichester	School Board Member	<i>Darrell Chichester</i>
Denny Grubbs	School Board Member	<i>Denny Grubbs</i>
James Webber	School Board Member	<i>James Webber</i>
Travis Thompson	School Board Member	<i>Travis Thompson</i>
Paul Bauer	School Board Member	<i>Paul Bauer</i>

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address: NH DEPARTMENT OF REVENUE ADMINISTRATION MUNICIPAL AND PROPERTY DIVISION P.O.BOX 487, CONCORD, NH 03302-0487

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
General Administration					
0000-0000	Collective Bargaining	\$0	\$0		\$0
2310 (840)	School Board Contingency	\$0	\$0		\$0
2310-2319	Other School Board	\$99,500	(\$4,400)		\$95,100
Instruction					
					798617
1100-1199	Regular Programs	\$14,368,585	(\$120,827)		\$14,247,758
1200-1299	Special Programs	\$6,372,470	\$331,456		\$6,703,926
1300-1399	Vocational Programs	\$1,639,164	\$171,955		\$1,811,119
1400-1499	Other Programs	\$798,617	(\$7,219)		\$791,398
1500-1599	Non-Public Programs	\$0	\$0		\$0
1600-1699	Adult/Continuing Education Programs	\$151,685	\$0		\$151,685
1700-1799	Community/Junior College Education Programs	\$0	\$0		\$0
1800-1899	Community Service Programs	\$0	\$0		\$0
Support Services					
2000-2199	Student Support Services	\$2,720,865	\$78,726		\$2,799,591
2200-2299	Instructional Staff Services	\$1,838,862	(\$192,805)		\$1,646,057
Executive Administration					
2320 (310)	SAU Management Services	\$1,042,350	\$0		\$1,042,350
2320-2399	All Other Administration	\$46,099	\$1,569		\$47,668
2400-2499	School Administration Service	\$1,605,801	\$3,113		\$1,608,914
2500-2599	Business	\$0	\$0		\$0
2600-2699	Plant Operations and Maintenance	\$4,836,710	\$113,585		\$4,950,295
2700-2799	Student Transportation	\$1,814,528	\$80,118		\$1,894,646
2800-2999	Support Service, Central and Other	\$11,852,200	\$244,645		\$12,096,845
Non-Instructional Services					
3100	Food Service Operations	\$1,100,000	\$0		\$1,100,000
3200	Enterprise Operations	\$818,510	\$0		\$818,510
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0		\$0
4200	Site Improvement	\$0	\$0		\$0
4300	Architectural/Engineering	\$0	\$0		\$0
4400	Educational Specification Development	\$0	\$0		\$0
4500	Building Acquisition/Construction	\$0	\$0		\$0
4600	Building Improvement Services	\$0	\$0		\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0		\$0
Other Outlays					
5110	Debt Service - Principal	\$2,309,977	(\$105,175)		\$2,204,802
5120	Debt Service - Interest	\$2,121,301	\$108,175		\$2,229,476
Fund Transfers					
5220-5221	To Food Service	\$0	\$0		\$0
5222-5229	To Other Special Revenue	\$0	\$0		\$0
5230-5239	To Capital Projects	\$0	\$0		\$0
5251	To Capital Reserve Fund	\$0	\$0		\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0		\$0
5253	To Non-Expendable Trust Funds	\$0	\$0		\$0
5254	To Agency Funds	\$0	\$0		\$0
5310	To Charter Schools	\$280,000	\$0		\$280,000
5390	To Other Agencies	\$0	\$0		\$0
9990	Supplemental Appropriation	\$0	\$0		\$0
9992	Deficit Appropriation	\$0	\$0		\$0
Total Appropriations		\$55,817,224			\$56,520,140

Explanation for Increases and Decreases	
Account	Explanation
2310-2319	per contract
1100-1199	change in services offered, contractual obligations, change in staffing
1200-1299	change in services offered, contractual obligations, change in staffing
1300-1399	change in staffing
1400-1499	change in staffing
2000-2199	change in services offered, contractual obligations
2200-2299	change in services offered, contractual obligations
2320-2399	per contract
2400-2499	per contract
2600-2699	increase in contracted services and supplies
2700-2799	based on contract
2800-2899	based on contractual obligations, increase in rates
5110	per repayment schedule
5120	per repayment schedule

**EXETER REGION COOPERATIVE SCHOOL DISTRICT
SPECIAL EDUCATION EXPENSES/REVENUES**

<u>SPECIAL EDUCATION EXPENSES</u>	<u>2013-2014</u>	<u>2014-2015</u>
1200/1230 Special Programs	4,872,268	5,506,036
1430 Summer School	56,636	53,186
2140 Psychological Services	153,110	251,624
2150 Speech and Audiology	256,167	337,933
2162 Physical Therapy	23,438	30,950
2163 Occupational Therapy	6,115	0
2332 Administration Costs	133,029	112,769
2722 Special Transportation	367,362	408,645
	<hr/>	<hr/>
TOTAL EXPENSES	5,868,125	6,701,143
<u>SPECIAL EDUCATION REVENUES</u>		
1950 Service to other LEAs	0	0
3110 Special Ed Portion Adequacy Funds	802,796	862,135
3240 Catastrophic Aid	535,567	664,347
4580 Medicaid	267,419	317,948
	<hr/>	<hr/>
TOTAL REVENUES	1,605,782	1,844,430
ACTUAL DISTRICT COST FOR SPECIAL EDUCATION	<hr/> 4,262,343 <hr/>	<hr/> 4,856,713 <hr/>

Minutes of the Exeter Region Cooperative School District
First Session of the 2015 Annual Meeting
Deliberative Session - Thursday, February 5, 2015
Exeter High School Arthur Hanson III Center

ERCSD BOARD MEMBERS PRESENT:

Helen Joyce, Chair – Stratham	Linda Garey, Vice-Chair – Brentwood
Deb Hobson – East Kingston	Darrell Chichester – Exeter
Paul Staller – Kensington	James Firmin – Stratham
Denny Grubbs – Exeter	Maggie Bishop – Exeter
Alicia Heslop - Newfields	

ADMINISTRATION: Michael Morgan, Superintendent
Amy Ransom – Business Administrator for SAU 16

OTHERS: Katherine Miller – ERCSD Moderator
Barbara Loughman – Attorney for the School District
Dave Pendell – Chair of District’s Budget Advisory Committee
Susan Bendroth – ERCSD Clerk

Moderator Kate Miller called the meeting to order at 7 :00 PM followed by the Pledge of Allegiance and introduction of board members and other officials. Moderator Miller explained that the District is an “SB2” or “Official Ballot” school district. Moderator Miller reviewed the purpose, rules and procedures for the meeting.

Moderator Miller called Luke Breton, School District Treasurer, Alicia Heslop, ERCSD Newfields Board Member and Paul Staller, ERCSD Kensington Board Member to the podium where Helen Joyce, Chair of the ERCSD recognized them for their time and talent to the school district, as they are not seeking re-election or re-appointment.

Moderator Miller turned to Warrant Article #1:

Warrant Article #1: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$55,721,982? Should this article be defeated, the operating budget shall be \$55,962,349, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$55,721,982 as set forth on said budget.)

Helen Joyce, Stratham Board Member, moved the article.

Linda Garey, Brentwood Board Member, seconded.

Helen Joyce introduced Amy Ransom, Business Administrator, who reviewed the default budget and proposed changes highlighting the larger items through a power point presentation.

Suzanne Stone, Exeter, questioned monies for the alternative education program. Michael Morgan, Superintendent, answered saying this is not the place for that discussion but instead at the Curriculum and Philosophy Committee meeting set for March 3, 2015 at 6:00 Pm at the SAU office.

Moderator Miller confirmed that the discussion needed to be limited to the items on the warrant.

Brian Grisct, Exeter asked about salary related increases and tax impact for each town.

Amy Ransom, Business Administrator, referred to the orange sheet of paper available to attendees that outlines the total cost of special education and regular education.

Frank Ferraro, Exeter, questioned the presentation format, lack of clarity and parents request for out of district placement.

Denny Grubbs, Exeter Board Member, explained that the proposed budget is built off of the default budget.

Moderator Miller clarified that if the district can meet a students needs than they do not need to be placed out of district.

Maureen Barrows, Exeter, asked again about the possibility of closing the alternative education program and expressed her disapproval.

Michael Morgan, Superintendent, requested that both she and Suzanne Stone attend the curriculum and Philosophy Committee Meeting on March 3, 2015.

Brian Grisct, Exeter, requested that on voting day voters be given a comparison of the budgets for this year and next.

Moderator Miller stated that these comparisons are available on the SAU 16 web site.

Rob Bergin, Brentwood, moved to end discussion.

Arthur Baillargeon, Exeter, seconded.

Darrell Chichester, Exeter Board Member, moved to restrict reconsideration of Article #1.

Rob Bergin, Brentwood, seconded.

Moderator Miller explained that if this motion passes, then, Article #1 cannot be reconsidered during this session. If this motion passes, and then there is a subsequent motion to reconsider Article #1, and if that subsequent motion passes, then reconsideration of Article #1 could occur, but not until we have adjourned session of this deliberative session, at least seven days from now.

The motion to restrict reconsideration passed.

Moderator Miller declared the article to appear on the ballot as presented.

Moderator Miller turned to Warrant Article #2:

Warrant Article #2: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Paraprofessional Association covering the three-year period from September 1, 2015 to August 31, 2018 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
------	--------------------

2015-16	\$95,242
2016-17	\$96,674
2017-18	\$97,723

and further raise and appropriate the sum of \$95,242 for the 2015-16 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

Deb Hobson, East Kingston Board Member, moved the article.

Alicia Heslop, Newfields Board Member, seconded.

Deb Hobson, East Kingston Board Member, explained the agreement and asked to amend the article to delete "Pursuant to RSA 273-A:12" as it is no longer needed.

Alicia Heslop, Newfields Board Member seconded the amendment.

Michael Morgan, Superintendent, moved to restrict reconsideration of Article #2.

Rob Bergin, Brentwood, seconded.

The motion to restrict reconsideration passed.

Moderator Miller declared the article to appear on the ballot as amended.

Moderator Miller turned to Warrant Article #3:

Warrant Article #3: To see if the school district will vote to establish a Synthetic Turf Replacement Capital Reserve Fund under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School and to raise and appropriate the sum of up to \$50,000 to be placed in this fund. Further, to name the Exeter Region Cooperative School Board as agents to expend from said fund. This sum to come from June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

Darrell Chichester, Exeter Board Member, moved the article.

Maggie Bishop, Exeter Board Member, seconded.

Darrell Chichester, Exeter Board Member, spoke to the article explaining that this fund would be set up to ease the blow of the cost of replacement when the time comes. The field is designed to last 15 to 20 years and we are currently in the 8th year. The Board is not looking to increase appropriations, as this money would come from monies available at the end of the year.

Conrad Moses, East Kingston, asked what would happen to this money if the school is no longer playing football by replacement time

Darrell Chichester, Exeter Board Member, explained that the field is used by other sports as well.

Crystal Slegger, Brentwood, added that indeed it does impact taxes as this is money that would not be returned to the taxpayers.

Arthur Baillargeon, Exeter, asked if this is something we would vote on every year.

Michael Morgan, Superintendent, confirmed that this is the only fund we are requesting money for this year and yes it would come before the voters in the future.

Darrell Chichester, Exeter Board Member, moved to restrict reconsideration of Article #3.

Linda Garey, Brentwood Board Member, seconded.

The motion to restrict reconsideration passed.

Moderator Miller declared the article to appear on the ballot as presented.

Moderator Miller turned to Warrant Article #4:

Warrant Article #4: (By Citizens Petition) "Shall the Exeter Region Cooperative School District require the adoption of a policy for the Cooperative Middle School that prohibits student use of personal electronic communication devices during the hours that the Cooperative Middle School is in session? Such a policy would neither prohibit the use of devices provided by the School District that support the teaching and learning environment nor would the policy prohibit personal devices that are identified by school administrators for Individual Education Plans or for accommodations under a Section 504 Plan." (The School Board does not recommend the article.)

Lauren Burns, Stratham, moved the article.

Dianna Lankler, Stratham seconded. She went on to explain that over 200 parents signed this petition as they feel the present SAU 16 policy on personal communication devices is inadequate. It doesn't keep the students safe or fully engaged with their peers, teachers and community. A policy needs to be established that restricts usage between 7:45 and 2:00.

Darrell Chichester, Exeter Board Member, stated that this article would not allow any student to use their personal communication device during the school day.

Dianna Lankler, Stratham, offered an amendment:

"Shall the voters of the Exeter Region Cooperative School District require the adoption of a formal policy for the Cooperative Middle School that restricts student use of personal electronic communication devices during the hours that the Cooperative Middle School is in session?

Such a policy would not prohibit students from bringing devices to school but would require devices to be turned off and stored during the school day. And furthermore, such a policy would not conflict with a BYOD policy that allows students to "bring your own device" into a classroom to use for specific educational purposes with parent permission and strict teacher supervision."

Heidi Hanson, Stratham, seconded.

David Pendell, East Kingston, appreciated the presentation and suggested that prohibits be taken out and replaced with addresses.

Heidi Hanson, Stratham, spoke in support of the amendment and expressed concerns about legal issues.

Helen Joyce, Stratham Board member, agrees with concerns but this is an issue for administration to address.

Ruth Black, Stratham, shared a letter written by Lauren Ruben, a neuropsychologist in Portsmouth supporting the article.

Wren Haynes, East Kingston, a teacher for 10 years, opposed the motion. We are providing an education to make good choices so lets write a policy to address the usage not restrict it.

Heidi Hanson, Stratham, clarified the amendment and asked for fully engaged students working on building critical thinking skills.

Steve Langford, Stratham, expressed concern about addressing as more and more data is coming in that shows children are not able to learn while on their personal devices. We want our students to concentrate on teacher's lessons and respect education.

Adam Wiggan, Kensington, expressed concern about loopholes in the policy.

Linda Garey, Brentwood Board Member, read the policy outlined in the CMS handbook.

Dianna Lankler, Stratham, felt that the wording is unclear.

Bob Montigary, Brentwood, stated that parents can restrict their children's accounts and asked to move the amendment.

Luke Breton, Stratham seconded.

The amendment did not pass.

Lucy Cushman, Stratham, stated that it is the job of the school board to write policy not appropriate to have the school district doing it.

Alicia Heslop, Newfields Board Member, stated there is a policy committee that reviews such policies periodically.

David Pendell, East Kingston offered an amendment:

"Are you in favor of having the Cooperative Middle School readdress the formal policy for student use of personal electronic communication devices during the hours that CMS is in session?"

Alyson Vanderwater, Stratham asked if she understood it correctly that CMS doesn't set the policy but the SAU sets the policy.

Michael Morgan, Superintendent, answered by saying that the SAU has a policy committee. Each individual district has their own policies with some minor differences but try to have a common policy. There is a procedure at CMS.

Dianna Lankler, Stratham, stated that they did go to the administration but did not get anywhere.

David Pendell, East Kingston, responded by saying having brought the issue before the board they will listen to the community.

A motion was made to move the amendment and seconded.

Moderator Miller declared the article to appear on the ballot as amended.

A motion to restrict reconsideration was moved and seconded.

The motion to restrict reconsideration passed.

Moderator Miller turned to Warrant Article #5:

Warrant Article #5: to hear the reports of agents, auditors and committers or officers heretofore chosen.

No reports.

Moderator Miller turned to Warrant Article #6:

Warrant Article #6: To transact any other business that may legally come before this meeting.

No other business.

The following positions are open for School District elections:

School District Moderator 1-year Term Expiring 2016

School District Board Member (Exeter) 2-year Term Expiring 2017

School District Board Member (Exeter) 3-year Term Expiring 2018

School District Board Member (Kensington) 2-year Term Expiring 2017

School District Board Member (Newfields) 3-year Term Expiring 2018

School District Board Member (Stratham) 3-year Term Expiring 2018

Budget Committee Member (Exeter) 3-year Term Expiring 2018

Budget Committee Member (Stratham) 3-year Term Expiring 2018

Budget Committee Member (E. Kingston) 3-year Term Expiring 2018

Moderator Miller adjourned the meeting at 9:14 PM with 149 voters from 6 towns present at the meeting.

Respectfully submitted,



Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk

February 5, 2015

Kimberly F. Williams
2-16-2015

KIMBERLY F. WILLIAMS
NOTARY PUBLIC
State of New Hampshire
My Commission Expires
October 16, 2018

MINUTES OF THE EXETER REGION COOPRATIVE SCHOOL DISTRICT
 SECOND SESSION OF THE 2015 ANNUAL MEETING
 VOTING SESSION – MARCH 10, 2015

The polls were open at the polling place at the hours below to choose the following District Officers: Cooperative School Board Member (Exeter – 3 years), Cooperative School Board Member (Exeter – 2 years), Cooperative School Board Member (Kensington – 2 year), Cooperative School Board member (Newfields – 3 year), Cooperative School Board Member (Stratham – 3 year), Cooperative School District Moderator, Cooperative School Budget Member (East Kingston), Cooperative School Budget Member (Exeter), Cooperative School Budget Member (Stratham) and vote by ballot on articles listed 1, 2, 3 and 4.

VOTERS IN TOWN OF	POLLING PLACE	POLLING HOURS
Brentwood	Recreation Center	8:00 A.M. to 7:00 P.M.
East Kingston	East Kingston Elementary School Multi-Purpose Room	8:00 A.M. to 7:00 P.M.
Exeter	Talbot Gym	7:00 A.M. to 8:00 P.M.
Kensington	Kensington Elementary	8:00 A.M. to 7:30 P.M.
Newfields	Newfields Town Hall	8:00 A.M. to 7:00 P.M.
Stratham	Stratham Municipal Center	8:00 A.M. to 8:00 P.M.

Results of the election of Exeter Region Cooperative School District Officers:

Exeter Cooperative Board Member, term ending 2018 election:

Margaret (Maggie) Bishop 3,006

Exeter Cooperative Board Member, term ending 2017 election:

Dennis Grubbs 2,857

Kensington Cooperative Board Member, term ending 2017 election:
(write-ins):

James Bauer 33

Newfields Cooperative Board Member, term ending 2018 election: (write-ins):

Paul Bauer 6

Stratham Cooperative Board Member, term ending 2018 election:

Helen Joyce 2,666

Cooperative School District Moderator, term ending 2016 election:

Katherine B. Miller 2,671

East Kingston Cooperative Budget Member, term ending 2018 election:

David Pendell 2,531

Exeter Cooperative Budget Member, term ending 2018 election:

Mark Paige 1,420

Michael Demartino 904

Stratham Cooperative Budget Member, term ending 2018 election: (write-ins)

Connie Gilman

47

Article #1: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$55,721,982? Should this article be defeated, the operating budget shall be \$55,962,349, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$55,721,982 as set forth on said budget.)

YES	2,981	NO	637
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Article #2: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Paraprofessional Association covering the three-year period from September 1, 2015 to August 31, 2018 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2015-16	\$95,242
2016-17	\$96,674
2017-18	\$97,723

and further raise and appropriate the sum of \$95,242 for the 2015-16 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? (The School Board and Budget Advisory Committee both recommend this appropriation.)

YES	2,639	NO	1,273
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Article #3: To see if the school district will vote to establish a Synthetic Turf Replacement Capital Reserve Fund under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School and to raise and appropriate the sum of up to \$50,000 to be placed in this fund. Further, to name the Exeter Region Cooperative School Board as agents to expend from said fund. The sum to come from June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote needed.

YES	2,275	NO	1,610
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Article #4: (By Citizens Petition) "Are you in favor of having the Cooperative Middle School (CMS) readdress the formal policy for student use of personal electronic communication devices during the hours that CMS is in session?"

YES	2,554	NO	1,172
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Respectfully submitted

Susan E. Bendroth

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk
March 17, 2015

Kimberly F. Williams
3/17/2015
KIMBERLY F. WILLIAMS
NOTARY PUBLIC
State of New Hampshire
My Commission Expires
October 16, 2018



Annual Report of SAU 16

For the Year Ending June 30, 2015

For the Proposed 2016-2017 Budget

2015-2016 REPORT OF THE SUPERINTENDENT OF SCHOOLS

For the second consecutive year our nation's economy has experienced a precipitous drop in oil and gas prices which now average below \$2.00 a gallon for the first time in eight years. Add to that the interesting phenomenon that property tax rates in all six SAU 16 communities declined in late 2015. The value of the US dollar is strong against both the Canadian dollar and the Euro which translates to a stronger economy for our country and our region. New Hampshire has the lowest rate of people living in poverty and our employment rate is 6th best in the country. In fact, the NH unemployment rate (3.2%) is the lowest it has been in 14 years. It is among these economic factors that School Administrative Unit (SAU) 16 schools continue to work hard to provide the best possible education that serves the students and families in our communities while respecting the heavy burden that local property taxes have on residents. School Board Members and administrators are very sensitive to the fact that approximately 80% of SAU 16 households do not have school age children residing in them while also being very aware that New Hampshire is second only to Florida in its aging average population.

Continuing to understand the relevancy of economic trends in an SAU school system that is the third largest in the state of New Hampshire is a marvelous educational endeavor. Professional educators here are strongly committed to developing good citizens who will learn extensively and work hard to contribute to a culture and a society that values honesty, integrity, hard work, and high ethical and moral standards. That is part of the reason that our Vision Statement and Mission Statement help to drive the services that our six communities provide to students and families.

SAU 16 VISION STATEMENT

To provide a rigorous and comprehensive education that will prepare our students for diverse post-secondary educational opportunities, a competitive workplace, and active civic participation.

SAU 16 MISSION STATEMENT

To help students gain knowledge and skills that build intellect, character, and a lifelong thirst for learning.

HIGHLIGHTS

Curriculum, Communication, Community Service, and Transitions continue to be the focus of student-centered initiatives, personalized instruction, and work within the six communities of SAU 16. The successful implementation of the 2010-2015 Strategic Plan has been a cooperative effort of students, staff, administrators, and School Board Members. Monthly Superintendent Reports to the community are published and available at the SAU website (www.sau16.org). Efforts are underway to develop the next SAU Strategic Plan for 2016-2021. Approximately 40 interested members of the public have joined this collaborative effort and have identified three significant Focus Areas for future goals: 1) Teaching and Learning; 2) Design, Philosophy, and Governance; and 3) Health and Community. Highlights of the past year include:

1. The SAU is committed to achieve high academic standards and to provide the best possible selection of courses and educational opportunities to students from pre-school to high school graduation. The SAU goal is to have every student career and college ready and to become actively involved as a contributing member in society.

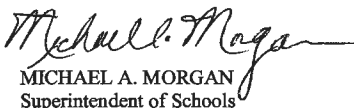
2. *Individualized Innovative Instruction* is the overarching theme of the school year as teachers and administrators strive to make education “personalized” so that each student may achieve his/her highest potential.
3. The SAU administration and faculty are continuing the implementation of the NextGen Science standards to advance curriculum work throughout all of the schools in the SAU.
4. The College Board recognized Exeter High School in its 6th Annual AP District Honor Roll — a list of approximately 425 districts across the U.S. and Canada being honored for increasing access to AP[®] course work while simultaneously maintaining or increasing the percentage of students earning scores of three (3) or higher on Advanced Placement exams.
5. The SAU 16 professional staff is strongly committed to improving its art and its method of teaching. Using the “instructional rounds process,” teams of staff members are consistently bridging the knowledge gap between educators and their practices. Each year these teams work with each other to visit classrooms and then engage in discussions of explicit practices that are directly tied into the process of school improvement.
6. The SAU Safety and Security Committee continued to strengthen collaboration among the 11 schools in the SAU and the six local police departments. This year’s work extended to involvement with the NH Department of Safety Office of Homeland Security which conducted a “School Security Assessment” for each facility. These “safety audits” are designed to improve all safety and security protocols and practices in our schools.
7. In conjunction with the Stratham Police Department and the NH Department of Safety, the Cooperative Middle School conducted a day-long “active shooter” training exercise in August 2015.
8. This school year brought the largest enrollment ever (737 students) to the Seacoast School of Technology (SST). SST began in 1980 and is currently in its 37th year of operation. It offers 12 programs in career and technical education fields. Currently 171 students are earning 462 college credits through “Dual Enrollment” programs offered in conjunction with various colleges and universities.
9. All seven of the SAU 16 elementary schools were recognized by New Hampshire Partners in Education for their outstanding parent and community volunteer programs.
10. Exeter Adult Education has completed 30 years of successful programming for those students seeking to earn their high school diploma or a diploma equivalency. It also offers a wide variety of “enrichment programs” for adults.
11. The Exeter School District welcomed Mr. Drew Bairstow as the new principal for Lincoln Street School (LSS).
12. Four members of the Exeter High School (EHS) Class of 2015 earned the prestigious distinction of being named *National Merit Scholars*: Guinevere Gilman, Meredith Gilman, Cameron Morris, and Caroline Ritter.
13. The National Association of Music Merchants (NAMM) Foundation named the SAU 16 schools as one of its 2015 “Best Communities for Music Education” in the US.
14. Exeter High School (EHS) teacher and coach Jim Tufts was inducted into the New Hampshire Interscholastic Athletic Association (NHIAA) Hall of Fame. Coach Tufts teaches Physical Education at EHS and is the Varsity Boys Soccer and Ice Hockey Coach. He also initiated Special Olympics at EHS and still coordinates its events.
15. Cooperative Middle School (CMS) Physical Education teacher and EHS Varsity Girls Soccer Coach Megan Young was inducted into the New Hampshire Soccer Coaches Hall of Fame. She is the first woman to ever receive this honor since the program was established in 1994. She joins 30 men, including Coach Tufts, who have been lauded with this honor.
16. The New England League of Middle Schools (NELMS) honored Cooperative Middle School (CMS) teacher Pat Glennon as a “Master in the Middle” for her outstanding work and emphasis on community service by introducing, supporting, and continuing to nurture the widely-

- implemented *Travis Manion Foundation* which honors fallen heroes with the motto of “If not me, then who...” throughout CMS.
17. SAU 16 saw the retirements of 16 SAU professional staff members who dedicated a combined total of 408 years of service to our children and their families. Couple this with the 16 professional staff members who retired a year ago. They had dedicated a total of 352 years of faithful service. This means that in two years, 32 staff members have retired from working in SAU 16. Given the demographics of current employees, this trend will continue for several more years.
 18. SAU 16 presently has 20 students who are classified as “immigrants” according to criteria established by the NH Department of Education.
 19. SAU 16 currently has 90 students who are registered for “Home School” programs.
 20. The “Officer Stephen Arkell Community 5K” run/walk raised over \$71,000 through the efforts of over 1,800 participants and volunteers.
 21. Thanks to the generous involvement of local individuals and organizations, 90 graduates in the Exeter High School Class of 2015 received over \$190,000 in scholarships and tuition aid for college.
 22. Ms. Anne DeMarco, Animal and Plant Science teacher at the Seacoast School of Technology (SST) was one of only 42 nationwide teachers recognized at the 2015 National FFA Conference for having earned her Honorary American FFA Degree.
 23. Ms. Cathy Clermont, Cooperative Middle School (CMS) Local Education Administrator and formerly a CMS physical education teacher, was recognized by the NH Association for Health, Physical Education, Recreation and Dance (NHAHPERD) as its “2015 Adapted Physical Education Teacher of the Year.”
 24. The New Hampshire Football Officials Association presented one of its three 2015 Sportsmanship Awards to Exeter High School (EHS) and recognized Coach Bill Ball for the EHS football team’s collective efforts in the important area of sportsmanship.
 25. The Exeter High School (EHS) Unified Soccer Team won its first state championship in the fall of 2015.
 26. Mrs. Sue Noseworthy received the coveted 2015 *Eustis Award* at the formal opening of the SAU 16 school year. Mrs. Noseworthy has distinguished herself as someone who truly exemplifies the outstanding qualities characterized by an SAU 16 education. She has taught art at Lincoln Street School (LSS) for 32 years and joins 13 other SAU 16 professional staff members who have been recognized in this way since the *Eustis Award* began in 2004.
 27. Ms. Helen Burnham, Library Media Specialist at Lincoln Street School (LSS) was selected as the “2015 School Librarian of the Year” by the New Hampshire School Library Media Association.
 28. Ms. Lili Spinosa, Physical Education teacher at Kensington Elementary School (KES) received the 2015 Outstanding Achievement Award from the New Hampshire Governor’s Council on Physical Activity and Health.
 29. Mr. Dan Provost, Exeter High School (EHS) English teacher and Advisor to the Student Senate, received the 2015 Warren E. Shull Advisor of the Year Award for his outstanding work with and dedication to the EHS Student Senate.
 30. Mr. Josh Felch, Math teacher at the Cooperative Middle School (CMS) was honored by Phillips Exeter Academy (PEA) in the fall of 2015 with the *Honoring Early Education Award* which recognizes those teachers who have a profound impact on one or more PEA students.
 31. Student enrollment continues to be monitored carefully in all schools. Among the schools in the SAU, East Kingston Elementary School, Kensington Elementary School, Newfields Elementary School, and Swasey Central School in Brentwood have experienced the most significant losses in student enrollment over the past 10 years.
 32. In November, the SAU Joint Board hosted its 6th annual meeting with state legislators as they continue ways to discuss topics of mutual interest and to share ideas about what is happening politically and financially at the state and local levels.

33. Ms. Claire Bloom, the founder of the *End 68 Hours of Hunger* program, was presented with the statewide "Champions for Children Award" by the New Hampshire Association of School Administrators Association in May 2015. This successful weekend food backpack program now benefits approximately 85 students within the SAU and is coordinated locally by Ms. Kim Army from Newfields and Ms. Sue Abizaid from Stratham.
34. The SAU 16 Safety and Security Committee continues to meet at least three times each year to strengthen the collaboration and communication among school officials and local police departments. Over 40 individuals are directly involved in this important community work.
35. Schools continue to use a wide variety of media - including websites, newspapers, cable access television, and blogs - to communicate the schools' mission and service to the community.
36. The Exeter Area Lions Club continues to work with SAU 16 schools through *Operation KidSight*, its vision screening program. Its mission is "to prevent blindness through early detection and treatment of the most common vision disorders in children." Each year many children benefit from this free screening provided to students and this often leads to children receiving important eye care as soon as possible.
37. SAU 16 continues to support the work of the Exeter Adult Education Program, the Great Bay eLearning Charter School (GBeCS) and the Virtual Learning Academy Charter School (VLACS) as each embraces non-traditional ways of student learning.
38. Channel 13, the SAU 16 Educational Channel that is provided to all Comcast subscribers within the six towns of the SAU, continues to expand its program offerings to keep the public informed about school events, activities, and meetings.
39. The community of educators remains diligent in supporting the needs of students entrusted to each of us.

This is my eighth year working with you in this important educational process. Please know that I am very grateful to the outstanding teachers, support staff members, administrators, and school board members who share our common goal of providing the best possible education for our students and their families at a reasonable cost to taxpayers. Public education faces many challenges each day because of the changing needs of students and the expectations placed upon it. Nevertheless, SAU 16 remains committed to preparing all students to be good citizens who will emerge as responsible stewards, powerful leaders, and dedicated workers in our society.

Respectfully submitted,


MICHAEL A. MORGAN
Superintendent of Schools

SAU 16

Superintendent Salaries

SUPERINTENDENT'S PRORATED SALARY 2015-2016

BRENTWOOD	\$9,086.80
EAST KINGSTON	\$5,304.48
EXETER	\$26,876.02
EXETER REGION COOP	\$85,209.91
KENSINGTON	\$4,935.47
NEWFIELDS	\$3,951.45
STRATHAM	\$18,388.86
	\$153,753.00

ASSOCIATE AND ASSISTANT SUPERINTENDENT'S SALARIES (Total reflects 3.0 positions, \$129,700, \$115,500, \$105,000) 2015-2016

BRENTWOOD	\$20,696.82
EAST KINGSTON	\$12,081.90
EXETER	\$61,214.96
EXETER REGION COOP	\$194,080.84
KENSINGTON	\$11,241.42
NEWFIELDS	\$9,000.14
STRATHAM	\$41,883.92
	\$350,200.00

SAU# 16 PROPOSED BUDGET

FISCAL YEAR 2016-17

ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	CHANGE	NOTES
		FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	IN \$\$	
CENTRAL OFFICE ADMINISTRATION									
11-2320-110	ADMINISTRATIVE SALARIES	398,676.13	403,888.41	408,449.96	419,097.92	431,680.00	447,127.00	15,447.00	3% incr
11-2320-112	ADJUSTMENTS	0.00	0.00	0.00	8,500.00	10,000.00	0.00	(10,000.00)	
11-2320-111	TREASURER & BRD MINUTES	1,000.00	1,000.00	1,000.00	1,100.00	1,000.00	1,000.00	0.00	
11-2320-113	SPECIAL ED ADMIN SALARIES	92,000.00	94,300.00	22,200.00	95,000.00	97,850.00	101,970.00	4,120.00	
11-2320-114	ANNUITY	5,000.00	5,000.00	6,000.00	7,000.00	7,000.00	7,000.00	0.00	per contract
11-2320-115	ADMIN ASSISTANT SALARIES	143,761.44	147,730.45	150,575.00	155,013.00	159,670.00	164,452.00	4,782.00	3% incr
11-2320-117	HUMAN RESOURCES	58,467.02	59,928.55	61,127.04	62,961.08	64,850.00	66,795.50	1,945.50	3% incr
11-2320-211	HEALTH INSURANCE	110,469.59	87,070.55	93,784.67	118,589.69	124,490.00	134,022.52	9,532.52	7.6% - 8.1% incres
11-2320-212	DENTAL INSURANCE	7,046.03	7,390.05	7,131.19	7,416.74	8,250.00	8,243.04	(6.96)	0% increase
11-2320-213	LIFE INSURANCE	1,844.20	1,845.08	1,861.06	2,772.00	2,520.00	2,512.80	(7.20)	per agreement
11-2320-214	DISABILITY INSURANCE	2,095.12	1,929.50	2,150.32	2,617.13	2,390.00	2,946.24	556.24	per agreement
11-2320-231	LONGEVITY	3,855.01	3,620.00	5,156.21	6,931.12	4,740.00	4,984.92	244.92	per salaries
11-2320-232	RETIREMENT (11.17%)	59,751.40	61,247.12	73,248.63	87,207.16	86,770.00	86,767.44	(2.56)	per salaries
11-2320-220	FICA (7.65%)	51,827.81	53,267.58	51,789.85	55,655.75	59,430.00	59,424.44	(5.57)	per salaries
11-2320-250	WORKERS COMPENSATION	1,638.44	3,832.59	5,944.11	3,600.00	3,730.00	3,728.59	(1.41)	per salaries
11-2320-260	UNEMPLOYMENT COMP.	1,523.40	3,748.58	1,484.31	686.00	1,230.00	1,224.00	(6.00)	per staffing
11-2320-290	CONFERENCES	4,916.72	5,541.82	4,222.21	8,093.55	6,000.00	7,600.00	1,600.00	
11-2320-270	COURSE REIMBURSEMENTS	1,000.00	1,000.00	1,000.00	4,834.00	1,000.00	4,830.00	3,830.00	
11-2320-320	STAFF TRAINING	16,256.20	15,015.60	7,245.44	6,926.62	12,000.00	10,000.00	(2,000.00)	
11-2320-371	AUDIT EXPENSE	14,000.00	10,249.50	19,535.00	13,781.00	13,904.00	13,904.00	0.00	per agreement
11-2320-372	LEGAL EXPENSE	4,618.00	5,399.23	6,189.71	7,430.75	5,000.00	5,000.00	0.00	
11-2320-373	MENTOR TRAINING	5,255.55	2,584.58	4,609.50	4,649.04	5,500.00	5,500.00	0.00	
11-2320-440	REPAIR & MAINTENANCE	4,899.95	2,555.43	2,330.74	5,654.79	4,500.00	4,500.00	0.00	
11-2320-531	TELEPHONE/COMMUNICATION	12,526.56	20,684.93	13,635.00	17,098.59	19,225.00	19,225.00	0.00	
11-2320-532	POSTAGE	4,873.09	2,129.41	3,011.70	3,332.04	4,000.00	4,000.00	0.00	
11-2320-580	TRAVEL	22,207.50	21,823.47	18,440.72	22,678.86	23,880.00	23,880.00	0.00	per contract
11-2320-610	SUPPLIES	19,364.72	17,837.98	6,017.11	16,661.79	16,250.00	16,000.00	(250.00)	
11-2320-611	MAINTENANCE CONTRACTED	4,344.26	5,473.68	52,464.36	8,323.00	4,500.00	4,500.00	0.00	
11-2320-733	LEASED EQUIPMENT	11,577.66	14,916.12	13,920.86	13,082.20	15,500.00	14,500.00	(1,000.00)	
11-2320-810	DUES & SUBSCRIPTIONS	3,478.52	17,385.39	3,677.72	23,692.70	13,050.00	13,300.00	250.00	
11-2320-870	CONTINGENCY	5,513.70	2,500.00	4,515.46	4,000.00	5,000.00	4,000.00	(1,000.00)	
		1,073,788.02	1,080,895.60	1,046,717.88	1,194,386.52	1,214,909.00	1,242,937.48	28,028.48	
							% Change 16-17	2.31%	

SAU# 16 PROPOSED BUDGET
FISCAL YEAR 2016-17

ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	CHANGE	NOTES
		FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY16-17	IN \$\$	
FISCAL SERVICES ADMINISTRATION									
11-2321-110	BUSINESS ADMINISTRATION	101,000.00	92,250.04	97,000.00	99,910.00	102,910.00	106,090.00	3,180.00	3% incr
11-2321-116	FISCAL SRV MGR/ACCOUNTANT	101,517.00	106,879.80	108,062.24	112,315.00	115,690.00	111,410.00	(4,280.00)	3% incr
11-2321-130	PAYROLL/A/P SALARIES	161,812.48	166,795.96	173,173.32	184,615.00	193,130.00	188,070.00	(5,060.00)	3% incr
11-2321-211	HEALTH INSURANCE	99,171.54	106,857.69	133,322.47	110,141.51	125,910.00	129,926.47	4,016.47	7.6% - 8.1% increase
11-2321-212	DENTAL INSURANCE	4,445.76	4,439.76	4,177.70	4,254.12	4,710.00	4,702.80	(7.20)	0% increase
11-2321-213	LIFE INSURANCE	403.08	354.12	422.18	524.16	680.00	679.39	(0.61)	per agreement
11-2321-214	DISABILITY INSURANCE	1,137.93	1,157.63	1,190.88	1,154.79	1,300.00	1,590.91	290.91	per salaries
11-2321-220	FICA (7.65%)	27,923.40	27,945.63	28,495.05	29,042.27	31,900.00	31,896.68	(3.33)	per salaries
11-2321-231	LONGEVITY	5,979.30	6,457.05	7,507.14	8,210.40	5,220.00	2,392.00	(2,828.00)	per salaries
11-2321-232	RETIREMENT (11.17%)	27,002.44	27,223.20	37,076.46	33,968.70	46,580.00	46,573.32	(6.69)	increased per state
11-2321-250	WORKERS COMPENSATION	1,850.00	1,760.00	2,005.00	1,654.00	2,010.00	2,001.36	(8.64)	per salaries
11-2321-260	UNEMPLOYMENT COMPENSATION	720.00	0.00	1,140.00	443.00	1,080.00	1,071.00	(9.00)	per staffing
11-2321-290	CONFERENCES	2,806.65	3,037.17	2,152.25	3,000.00	3,000.00	3,000.00	0.00	
11-2321-330	COMPUTER SUPPORT SERVICES	17,386.91	16,261.15	18,307.94	18,217.65	18,500.00	30,756.00	12,256.00	Change in vendor
11-2321-440	REPAIR AND MAINTENANCE	2,007.16	2,600.00	1,599.50	1,213.61	1,500.00	1,500.00	0.00	
11-2321-531	TELEPHONE/COMMUNICATION	600.00	638.88	600.00	600.00	600.00	600.00	0.00	
11-2321-580	MILEAGE	1,217.88	979.60	1,476.62	452.26	1,750.00	1,000.00	(750.00)	
11-2321-610	SUPPLIES EXPENSE	2,484.49	2,659.53	3,564.67	1,984.09	3,000.00	3,000.00	0.00	
11-2321-741	EQUIPMENT	449.00	4,484.35	445.00	0.00	600.00	600.00	0.00	
	FISCAL SVS TOTALS	559,915.02	572,781.56	621,718.42	611,700.56	660,070.00	666,859.93	6,789.93	
							% Change 16-17	1.03%	

SAU# 16 PROPOSED BUDGET									
FISCAL YEAR 2016-17									
ACCT#	ITEM DESCRIPTION	ACTUAL FY 2011-12	ACTUAL FY 2012-13	ACTUAL FY 2013-14	ACTUAL FY 2014-15	BUDGET FY 2015-16	PROPOSED FY16-17	CHANGE IN \$\$	NOTES
TECHNOLOGY									
2820-110	TECHNICAL ASSISTANCE SALARIES	47,798.91	40,207.97	41,578.72	42,577.99	44,370.00	45,700.00	1,330.00	3% incr
2820-321	TECHNICAL CONSULTANT	15,290.74	11,498.54	1,768.20	1,794.40	7,500.00	5,000.00	(2,500.00)	reduction of service
2820-329	TECHNICAL TRAINING	16,235.93	19,771.84	3,603.00	0.00	3,850.00	2,000.00	(1,850.00)	
2320-531	TELEPHONE/COMMUNICATION	69.43	796.22	1,276.03	1,103.96	1,920.00	960.00	(960.00)	
2320-580	MILEAGE	5,211.16	5,168.78	5,522.02	3,792.35	4,300.00	1,665.00	(2,635.00)	
2820-610	SUPPLIES	2,453.61	7,068.20	1,229.47	1,515.29	4,000.00	2,750.00	(1,250.00)	
2820-641	BOOKS AND PERIODICALS	426.00	0.00	43.54	0.00	0.00	0.00	0.00	
2820-650	SOFTWARE	15,324.78	8,589.47	15,011.13	2,577.49	34,150.00	28,850.00	(5,300.00)	
2820-738	REPLACEMENT OF EQUIPMENT	1,831.82	3,848.98	0.00	3,500.00	3,500.00	3,500.00	0.00	
2820-739	EQUIPMENT	5,184.95	11,171.91	2,679.35	8,749.00	5,500.00	0.00	(5,500.00)	
2900-211	HEALTH INSURANCE	16,755.04	19,467.61	22,171.45	16,842.04	22,300.00	17,774.42	(4,525.58)	7.6% - 8.1% increas
2900-212	DENTAL INSURANCE	541.68	1,060.27	460.90	422.83	510.00	502.80	(7.20)	0% increase
2900-213	LIFE INSURANCE	28.56	21.42	30.80	42.00	60.00	50.40	(9.60)	per agreement
2900-214	DISABILITY INSURANCE	149.52	106.24	150.12	142.20	180.00	175.82	(4.18)	per salaries
2900-220	FICA (7.65%)	4,722.49	3,032.70	3,021.21	3,109.65	3,400.00	3,394.31	(5.70)	per salaries
2900-221	RETIREMENT (11.17%)	4,067.98	3,538.35	4,478.00	4,585.66	4,960.00	4,956.13	(3.87)	per salaries
2900-250	WORKERS COMPENSATION	400.00	330.00	290.00	0.00	270.00	260.98	(9.02)	per salaries
2900-260	UNEMPLOYMENT COMP	200.00	0.00	120.00	0.00	160.00	153.00	(7.00)	per salaries
TECHNOLOGY TOTAL		136,692.60	135,678.50	103,433.94	90,754.86	140,930.00	117,492.85	(23,237.15)	
							% Change 16-17	-16.49%	
TOTAL - Central Office, Fiscal		1,770,395.64	1,789,355.64	1,771,870.24	1,896,841.94	2,015,909.00	2,027,490.26	11,581.26	
Services and Technology									
							% Change 16-17	0.57%	
Savings Returned from Prior Years Budget		(87,610.00)	(100,000.00)	(175,000.00)	(75,000.00)	(175,000.00)	(100,000.00)	75,000.00	
Revised SAU Total to be raised from Tax		1,682,785.64	1,689,355.64	1,596,870.24	1,821,841.94	1,840,909.00	1,927,490.26	86,581.26	
							% Change in 16-17 Assessment	4.70%	

SAU# 16 PROPOSED BUDGET

FISCAL YEAR 2016-17

ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	CHANGE	NOTES
		FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY16-17	IN \$\$	
OTHERWISE FUNDED									
	INDIRECT COSTS	29,890.72	38,985.59	13,353.21	60.05	60,000.00	50,000.00	(10,000.00)	
	NON-ASSESSMENT IMPACT	34,551.02	21,092.81	66,684.08	21,725.66	83,308.00	39,412.11	(43,895.89)	
	TITLE I ADMINISTRATOR	50,567.16	51,788.75	53,700.96	65,797.56	54,000.00	0.00	(54,000.00)	
	SUBSTITUTE COORDINATOR	13,714.87	13,587.80	16,448.94	16,836.60	16,500.00	16,500.00	0.00	
	GRAND TOTALS	1,899,119.41	1,914,810.61	1,922,057.43	2,001,261.81	2,229,717.00	2,133,402.37	(96,314.63)	
FEDERAL FUNDS									
	IDEA/PRESCHOOL ENTITLEMENTS	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	0.00	
	CLASS SIZE REDUCTION								
	TITLE FUNDS								
	GRAND TOTAL APPROPRIATION - ALL FUNDS	4,899,120.00	4,914,811.00	4,922,058.00	5,001,262.00	5,229,717.00	5,133,403.00	(96,314.00)	
							-1.84%	3,205,912.74	

SAU #16 Budget - FY 2016-17

Town	2014-2015 Equalized val.	Valuation Percentage	# Pupils ADM 14-15	Pupil %	Combined Percentage	FY 2016-17 Assessment	Change from 15-16 %	\$
Brentwood	\$ 204,689,795	4.68%	306.62	5.784%	5.23%	\$ 100,876	1.09%	\$ 1,088
East Kingston	127,197,151	2.91%	143.90	2.715%	2.81%	\$ 54,207	1.30%	\$ 696
Exeter	773,857,836	17.70%	957.04	18.055%	17.88%	\$ 344,618	3.80%	\$ 11,981
Kensington	107,585,859	2.46%	123.77	2.335%	2.40%	\$ 46,223	-8.11%	\$ (3,010)
Newfields	105,149,032	2.41%	135.32	2.553%	2.48%	\$ 47,786	10.20%	\$ 4,422
Stratham	566,456,847	12.96%	588.00	11.093%	12.03%	\$ 231,795	5.47%	\$ 12,011
Co Op	2,486,298,094	56.88%	3,046.10	57.465%	57.17%	\$ 1,101,985	5.70%	\$ 59,392
TOTAL	\$ 4,371,234,614	100.00%	5,300.75	100.00%	100.00%	\$ 1,927,490	4.70%	\$ 86,581

SAU 16 CALENDAR 2016-2017

 Approved
10/19/16

2016

JULY							Days
S	M	T	W	T	F	S	Student
					1	2	0
3	4	5	6	7	8	9	Staff
10	11	12	13	14	15	16	0
17	18	19	20	21	22	23	
24 ²¹	25	26	27	28	29	30	

AUGUST							Days
S	M	T	W	T	F	S	Student
	1	2	3	4	5	6	3
7	8	9	10	11	12	13	Staff
14	15	16	17	18	19	20	5
21	22	23	24	[25]	[26]	27	
28	29	30	31				

SEPTEMBER							Days
S	M	T	W	T	F	S	Student
				1	2	3	20
4	5	6	7	8	9	10	Staff
11	12	13	14	15	16	17	20
18	19	20	21	22	23	24	
25	26	27	28	29	30		

OCTOBER							Days
S	M	T	W	T	F	S	Student
						1	20
2	3	4	5	6	7	8	Staff
9	10	11	12	13	14	15	20
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

NOVEMBER							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	17
5	6	7	[8]	9	10	[11]	Staff
12	13	14	15	16	17	18	18
19	20	21	22	23	24	25	
26	27	28	29	30			

DECEMBER							Days
S	M	T	W	T	F	S	Student
				1	2	3	17
4	5	6	7	8	9	10	Staff
11	12	13	14	15	16	17	17
18	19	20	21	22	23	24	
25	[26]	[27]	[28]	[29]	[30]	31	

Symbol Key

- = No School / Holiday / Vacation
- [] = Teacher In-Service (No School)
- < > = SAU Early Release

2017

JANUARY							Days
S	M	T	W	T	F	S	Student
1	[2]	3	4	5	6	7	20
8	9	10	11	12	13	14	Staff
15	[16]	17	18	19	20	21	20
22	23	24	25	26	27	28	
29	30	31					

FEBRUARY							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	16
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	16
19	20	21	22	23	24	25	
26	[27]	[28]					

MARCH							Days
S	M	T	W	T	F	S	Student
			[1]	[2]	[3]	4	19
5	6	7	8	9	10	11	Staff
12	13	14	15	16	[17]	18	20
19	20	21	22	23	24	25	
26	27	28	29	30	31		

APRIL							Days
S	M	T	W	T	F	S	Student
						1	15
2	3	4	5	6	7	8	Staff
9	10	11	12	13	14	15	15
16	17	18	19	20	21	22	
23	[24]	[25]	[26]	[27]	[28]	29	
30							

MAY							Days
S	M	T	W	T	F	S	Student
		1	2	3	4	5	22
6	7	8	9	10	11	12	Staff
13	14	15	16	17	18	19	22
20	21	22	23	24	25	26	
27	[28]	30	31				

JUNE							Days
S	M	T	W	T	F	S	Student
				1	2	3	9
4	5	6	7	8	9	10	Staff
11	12	13**	[14]	15	16	17	9 or 10
18	19	20	21	22	23	24	
25	26	27	28	29	30		

****June 14, 15, 16, 19 & 20
are snow make-up
days if needed**

Important Dates

2016	NS = No School	
August		
Teacher In-Service	NS	Aug 25-26
School Opens - All Students		Aug 29
School Days		3
September		
Friday before Labor Day	NS	Sept 2
Labor Day	NS	Sept 5
School Days		20
October		
Columbus Day	NS	10
School Days		20
November		
Teacher In-Service	NS	Nov 8
Veterans' Day	NS	Nov 11
Thanksgiving Recess	NS	Nov 23-25
School Days		17
December		
Holiday Break	NS	Dec 26-30
School Days		17
2017		
January		
Holiday Break	NS	Jan 2
MLK, Jr. Day	NS	Jan 16
School Days		20
February		
Winter Vacation	NS	Feb 27-28
School Days		18
March		
Winter Vacation (cont)	NS	March 1-3
Teacher In-Service	NS	March 17
School Days		19
April		
Spring Vacation	NS	Apr 24-28
School Days		15
May		
Memorial Day	NS	May 29
School Days		21
June		
Last day for students		June 13**
Teacher In-service	NS	June 14
School days		9
Graduation - to be announced after February vacation		