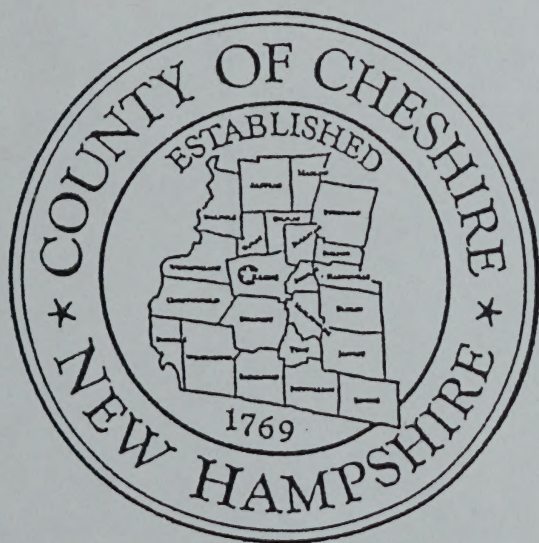


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1989
REPORT
OF THE
OFFICERS
OF
CHESHIRE COUNTY



For The Year
Ending December 31, 1989

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CHESHIRE COUNTY OFFICERS

COMMISSIONERS

Jane P. Lane, Keene
David G. Adams, Westmoreland
Dale E. Thompson, Rindge

ASSISTANT TO THE COMMISSIONERS

Ellen DeYoung, Swanzey

TREASURER

Roger Conway, Swanzey

ATTORNEY

Edward J. O'Brien, Keene

ASSISTANT COUNTY ATTORNEYS

Bruce E. Reynolds, Keene
William M. Albrecht, IV, Hillsboro

SHERIFF

William F. Moffitt, Keene

CLERK OF SUPERIOR COURT

Stillman D. Rogers, Keene

JUDGE OF PROBATE

Peter S. Espieles, Keene

REGISTER OF PROBATE

Beverly LaMothe, Keene

REGISTER OF DEEDS

Evelyn S. Hubal, Keene

HUMAN SERVICES ADMINISTRATOR

Mimi Barber, Keene

MEDICAL EXAMINER

Charles E. Schofield, Keene

SUPERINTENDENT OF FARM, JAIL AND MAPLEWOOD HOME

Patrick McManus, Westmoreland

DIRECTOR OF NURSING SERVICES

Bonnie Carroll, Alstead

PHYSICIANS OF MAPLEWOOD NURSING HOME

Barry L. Stern, M.D., Keene
George Idelkope, M.D., Hinsdale

CHESHIRE COUNTY
1989 REPRESENTATIVES

District 1	Jeffrey C. Miller David A. Young	Walpole Alstead
District 2	John J. Laurent Joann T. Morse	Westmoreland Spofford
District 3	Kenneth A. Cole Irene A. Pratt Robert F. Delano	Winchester Winchester Hinsdale
District 4	Daniel A. Eaton	Stoddard
District 5	Stephen G. Avery Irvin H. Gordon	Dublin Marlborough
District 6	Richard A. Grodin Alfred P. Sawyer	Jaffrey Jaffrey
District 7	William R. Matson	Troy
District 8	Donald O. Crutchley	Fitzwilliam
District 9	John B. Hunt	Rindge
District 10	Stacey W. Cole David M. Perry	West Swanzey West Swanzey
District 11	Katherine H. Metzger	Fitzwilliam
District 12	Paul G. Blacketor	Keene
District 13	Susan Schwartz Spear	Keene
District 14	Douglas E. Hill	Keene
District 15	Gertrude Pearson	Keene
District 16	David M. LaMar	Keene
District 17	Robert E. Barber, Jr Richard F. Doucette Katherine E. Foster David A. Pierce	Keene Keene Keene Keene

COMMISSIONERS REPORT FOR 1989

To the Citizens of Cheshire County:

In accordance with the Statutes of the State of New Hampshire, the Commissioners of Cheshire County present their annual report for the year 1989.

Following the Swearing in Ceremonies on January 4, 1989 the Commissioners held a brief organizational meeting at which time Dale Thompson of Rindge was elected to serve as Chairman of the Board, David Adams of Westmoreland to serve as Vice Chairman and Jane Lane of Keene to act as Clerk to the Board.

The 1989 Cheshire County Budget of \$11,845,059 was adopted by the Delegation on March 18, 1989. This budget included \$80,000 transferred from the Maplewood Capital Reserve Fund to the Maplewood Plant Operations Maintenance and Repair account to cover the cost of purchase and installation of fuel oil tanks which revealed leakage in the fall of 1988. They were replaced in 1989 by Bremco, Inc. for the sum of \$75,760 with the completion of the project in early summer.

The year saw the final completion of the renovations to the former Indian Head Bank building located at 33 West Street, now known as the County Administration Building with the Registry of Deeds located on the first floor and the Commissioners' Conference Room and Business Office along with the Human Service Department and UNH Extension Service on the second floor. A dedication ceremony was held on Sunday, June 4 with local dignitaries and citizens in attendance.

Early in the year Cheshire County entered into negotiations with the Federal Government for the placement of Federal prisoners at the Cheshire County House of Corrections. These individuals are housed on the jail side of the facility and the County is reimbursed \$50.00 per diem for each individual in placement.

In mid July it was brought to the attention of the Commissioners by the Facilities Manager, that the artesian well which was the county's main supplier of water at the county complex had run dry. The remainder of the summer and into the fall was dedicated to seeking an alternative water supply. After many attempts and failures the county went into negotiations with the firm of Caswell Eichler & Hill for the exploration and development of ground water. The work will proceed in early spring of 1990.

The year 1989 also saw renovations to the Court House following a request from the State of New Hampshire for

additional space. The area renovated for this purpose was the Delegation meeting room, and the maintenance storage area located in the basement. In September the project was completed, adding an additional 705 feet of space consisting of another courtroom and Judges Chambers.

During 1990 budget preparations the Commissioners were made aware by the current Health Benefits carrier that an increase of 30% over the current premium rates could be anticipated in 1990. In November it was the decision of the Board to proceed with a Self-insurance Health plan to be administered through Susquehanna Administrative Services Inc. With this decision to become self-insured the County would then realize only a 5% increase in premium rates for the coming year.

The Board of Commissioners thank all members of the Cheshire County Delegation, Elected Officials, County Employees and Cheshire County Citizens for their efforts and support this past year.

Respectfully submitted,

Jane P. Lane, Clerk
Cheshire County
Board of Commissioners

COUNTY OF CHESHIRE

1989

TREASURER'S REPORT

To the Board of Commissioners of the County of Cheshire:

Gentlemen:

I hereby submit the report of the Treasurer of the County of Cheshire for the year ending December 31, 1989.

REVENUESTAXES

Alstead	134,658.00
Chesterfield	356,665.00
Dublin	224,523.00
Fitzwilliam	218,439.00
Gilsum	54,860.00
Harrisville	147,210.00
Hinsdale	244,203.00
Jaffrey	508,894.00
Keene	1,763,719.00
Marlborough	157,464.00
Marlow	60,862.00
Nelson	76,642.00
Richmond	83,074.00
Rindge	459,260.00
Roxbury	20,273.00
Stoddard	159,241.00
Sullivan	49,192.00
Surry	61,420.00
Swanzy	476,703.00
Troy	129,323.00
Walpole	335,642.00
Westmoreland	146,994.00
Winchester	233,426.00
Taxes Subtotal	<u>6,102,687.00</u>

INTERGOVERNMENTAL

Fire Mutual Aid	102,758.00
State Reimbursement: Bond	3,884.00
Courthouse Repairs	8,213.00
Bailiff Reimbursement	39,050.00
Intergovernmental Subtotal	<u>153,905.00</u>

Treasurer's Report (continued)

Page Two

CHARGES FOR SERVICES

Register of Deeds	293,977.00
Sheriff's Department	60,141.00
Prisoner Reimbursement	74,731.00
Services Subtotal	<u>428,849.00</u>

OTHER

Abandoned Property	153.00
Miscellaneous	11,475.00
Courthouse Rental	36,294.00
N.H.M.T. Unemployment Compensation	8,736.00
Unified Courts Lease	243,560.00
N.H.M.T. Worker's Compensation	58,005.00
Other Subtotal	<u>358,223.00</u>

FARM

Sale of Timber	-
Sale of Milk	184,019.00
Sale of Livestock	9,965.00
Sale of Wood	4,400.00
Cash Produce	383.00
Farm Rental	4,645.00
Meat	25,097.00
Produce	17,140.00
Other	4,041.00
Farm Subtotal	<u>249,690.00</u>

INTEREST

Interest	236,157.00
Interest of County Taxes	3,609.00
Interest Subtotal	<u>239,766.00</u>
Revenue Total	7,533,120.00

CAPITAL RESERVE FUND - COURTHOUSE

Balance January 1, 1989	66,169.00
Interest earned	6,484.00
Increase reserve	5,000.00
Balance December 31, 1989	<u><u>77,653.00</u></u>

TREASURER'S REPORT (continued)

page 3

CAPITAL RESERVE FUND - JAIL

Balance January 1, 1989	42,763.00
Interest earned	3,508.00
Interest reserve	3,000.00
Balance December 31, 1989	<u>49,271.00</u>

CAPITAL RESERVE FUND - NURSING HOME

Balance January 1, 1989	48,566.00
Interest earned	4,218.00
Interest reserve	77,000.00
Subtotal	<u>129,784.00</u>
Expenditures (oil tanks)	(80,000.00)
Balance December 31, 1989	<u><u>49,784.00</u></u>

CAPITAL RESERVE FUND - FARM BUILDINGS

Balance January 1, 1989	6003.00
Interest earned	547.00
Subtotal	<u>6550.00</u>
Expenditures (Blood Farm)	(6000.00)
Balance December 31, 1989	<u><u>550.00</u></u>

CAPITAL RESERVE FUND - FARM EQUIPMENT

Balance January 1, 1989	85,487.00
Interest earned	7,353.00
Balance December 31, 1989	<u><u>92,840.00</u></u>

CAPITAL RESERVE FUND - WASTE TREATMENT

Balance January 1, 1989	-0-
Interest earned	-0-
Increase Reserve	5,000.00
Balance December 31, 1989	<u><u>5,000.00</u></u>

Respectfully Submitted,



Roger W. Conway
Cheshire County Treasurer

Mason & Rich Professional Association
 ACCOUNTANTS & AUDITORS

RONALD F. MASON, P.A.
 W. R. LANG, C.P.A.
 THOMAS L. MARSH, C.P.A.

CHARLES G. LULL, C.P.A.
 LEON P. SCHMITT, C.P.A.
 JOHN E. LYFORD, C.P.A.
 SANDA A. JOHNSON, C.P.A.
 RICHARD F. SHINN, C.P.A.

OFFICES AT
 TWO CAPITAL PLAZA, SUITE J-1
 CONCORD, NEW HAMPSHIRE 03301
 TELEPHONE (603) 224-2000

TWENTY LADD STREET
 PORTSMOUTH, NEW HAMPSHIRE 03301
 TELEPHONE (603) 436-0906

INDEPENDENT AUDITOR'S REPORT

January 26, 1990

Board of County Commissioners
 County of Cheshire, New Hampshire

We have audited the accompanying general purpose financial statements of the County of Cheshire, New Hampshire as of and for the year ended December 31, 1989 as listed in the table of contents. These financial statements are the responsibility of the County's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the combined financial statements referred to above present fairly in all material respects, the financial position of the County of Cheshire, New Hampshire as of December 31, 1989 and the results of its operations and cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

County of Cheshire, N.H.

January 26, 1990

Our audit was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The accompanying combining and individual fund financial statements listed as supporting schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements of the County of Cheshire, New Hampshire. The information has been subjected to the auditing procedures applied in the audit of the combined financial statements and in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

Respectfully submitted,

Mason + Rich, P.A.

MASON & RICH PROFESSIONAL ASSOCIATION
Accountants and Auditors

COUNTY OF CHESHIRE, NEW HAMPSHIRE
 COMBINED BALANCE SHEET
 ALL FUND TYPES AND ACCOUNT GROUPS
 DECEMBER 31, 1989

	Fiduciary										Totals (Memorandum Only)	
	Governmental Fund Types		Proprietary Fund Types		Fund Types		Account Groups			General		
	General	Special Revenue	Capital Projects	Enterprise Fund	Agency	Fixed Assets	Long Term Debt	General				
ASSETS												
Cash	\$ 197,314	\$ 80,206	\$181,356	\$ 200	\$240,887	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 701,963
Temporary Investments	700,000	-	355,814	-	-	-	-	-	-	-	-	1,055,814
Investments	-	-	-	-	201,079	-	-	-	-	-	-	201,079
Accounts Receivable	41,574	-	-	329,958	21,346	-	-	-	-	-	-	392,978
Due from Other Funds (Note 3)	474,815	-	5,284	-	-	-	-	-	-	-	-	480,099
Due from Other Governments	387,675	13,597	-	-	-	-	-	-	-	-	-	401,272
Inventories	-	-	-	79,440	-	-	-	-	-	-	-	79,440
Prepaid Expenses	17,336	-	-	7,495	-	-	-	-	-	-	-	24,831
Property, Plant and Equipment (Net of Accumulated Depreciation)	-	-	-	2,938,582	-	-	9,489,841	-	-	-	-	12,428,423
Amount to be Provided for Sick Pay	-	-	-	-	-	-	-	-	24,922	-	-	24,922
Amount to be Provided in Future Years for Retirement of Long-term Debt	-	-	-	-	-	-	-	-	4,075,000	-	-	4,075,000
TOTAL ASSETS	\$1,818,714	\$ 93,803	\$544,454	\$1,355,575	\$463,312	\$9,489,841	\$4,099,922	\$19,865,621				

The Notes to the Financial Statements are an Integral Part of This Statement.

COUNTY OF CHESHIRE, NEW HAMPSHIRE
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1989

	Governmental Fund Types		Proprietary Fund Types		Fiduciary Fund Types		Account Groups		Totals
	General	Special Revenue	Capital Projects	Enterprise Fund	Agency	Fixed Assets	General	Long Term Debt	
<u>Liabilities and Fund Equity</u>									
<u>Liabilities:</u>									
Accounts Payable	\$ 812,582	\$ 5,437	\$ -	\$ 45,027	\$ -	\$ -	\$ -	\$ -	\$ 863,046
Accrued Expenses	54,591	-	-	158,884	-	-	-	-	213,475
Due to Other Funds (Note 3)	5,284	22,493	249,552	151,686	51,084	-	-	-	480,099
Accrued Sick Pay	-	-	-	26,053	-	-	-	24,922	50,975
Due to Specific Individuals and/or Groups	-	-	-	-	412,228	-	-	-	412,228
Bonds Payable (Note 6)	-	-	-	2,120,000	-	-	-	4,075,000	6,195,000
<u>Total Liabilities</u>	<u>872,457</u>	<u>27,930</u>	<u>249,552</u>	<u>2,501,650</u>	<u>463,312</u>	<u>-</u>	<u>-</u>	<u>4,099,922</u>	<u>8,214,823</u>
<u>Fund Equity</u>									
Contributed Capital	-	-	-	155,266	-	-	-	-	155,266
Investment in General Fixed Assets	-	-	-	-	-	-	9,489,841	-	9,489,841
Retained Earnings	-	-	-	698,659	-	-	-	-	698,659
Fund Balance:									
Reserved for Encumbrances (Note 7)	21,123	-	-	-	-	-	-	-	21,123
Reserved for Prepaids	17,336	-	-	-	-	-	-	-	17,336
Unreserved:									
Designated for Specific Capital Projects (Note 7)	-	-	294,902	-	-	-	-	-	294,902
Designated for Specific Purposes (Note 7)	907,798	65,873	-	-	-	-	-	-	65,873
Undesignated	907,798	-	-	-	-	-	-	-	907,798
<u>Total Fund Equity</u>	<u>946,257</u>	<u>65,873</u>	<u>294,902</u>	<u>853,925</u>	<u>-</u>	<u>-</u>	<u>9,489,841</u>	<u>-</u>	<u>11,650,798</u>
<u>TOTAL LIABILITIES AND FUND EQUITY</u>	<u>\$1,818,714</u>	<u>\$ 93,803</u>	<u>\$544,454</u>	<u>\$3,355,575</u>	<u>\$463,312</u>	<u>\$9,489,841</u>	<u>\$4,099,922</u>	<u>\$19,865,621</u>	

COUNTY OF CHESHIRE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 ALL GOVERNMENT FUND TYPES
 FOR THE YEAR ENDED DECEMBER 31, 1989

	General	Special Revenue	Capital Projects	Totals (Memorandum Only)
Revenues:				
Taxes	\$6,102,687	\$ -	\$ -	\$6,102,687
Intergovernmental	153,905	72,959	7,000	233,864
Charges for Services	428,849	-	-	428,849
Other	358,223	22,979	-	381,202
Farm	249,690	-	-	249,690
Interest	239,766	4,482	34,189	278,437
Total Revenues	<u>7,533,120</u>	<u>100,420</u>	<u>41,189</u>	<u>7,674,729</u>
Expenditures:				
Current:				
General Government	4,352,538	485,246	-	4,837,784
House of Corrections	758,540	-	-	758,540
Prisoners Held in Other Institution	4,000	-	-	4,000
Farm	271,758	-	-	271,758
Capital Outlay	25,333	46,769	98,644	170,746
Debt Retirement	759,875	-	-	759,875
Total Expenditures	<u>6,172,044</u>	<u>532,015</u>	<u>98,644</u>	<u>6,802,703</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>1,361,076</u>	<u>(431,595)</u>	<u>(57,455)</u>	<u>872,026</u>
Other Financing Sources (Uses):				
Operating Transfers In	72,860	460,975	90,000	623,835
Operating Transfers (Out)	- (940,472)	(16,135)	(136,725)	(1,093,332)
Total Other Financing Sources (Uses)	<u>(867,612)</u>	<u>444,840</u>	<u>(46,725)</u>	<u>(469,497)</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other (Uses)	493,464	13,245	(104,180)	402,529
Fund Balances at Beginning of Year, Restated (Note 11)	<u>452,793</u>	<u>52,628</u>	<u>399,082</u>	<u>904,503</u>
Fund Balances at End of Year	<u>\$ 946,257</u>	<u>\$ 65,873</u>	<u>\$294,902</u>	<u>\$1,307,032</u>

The Notes to the Financial Statements are an Integral Part of This Statement.

COUNTY OF CHESHIRE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUND TYPES
 FOR THE YEAR ENDED DECEMBER 31, 1989

	General Fund		Variance Favorable (Unfavorable)	Special Revenue		Variance Favorable (Unfavorable)
	Budget	Actual		Budget	Actual	
Revenues:						
Taxes	\$6,102,667	\$6,102,687	\$ -	\$ -	\$ -	\$ -
Intergovernmental	150,800	153,905	3,105	30,000	13,597	(16,403)
Changes for Services	340,000	428,849	88,849	-	-	-
Other	340,487	358,223	17,736	-	22,979	22,979
Farm	239,225	249,690	10,465	-	-	-
Interest	175,000	239,766	64,766	-	3,074	3,074
Total Revenues	7,348,199	7,533,120	184,921	30,000	39,650	9,650
Expenditures:						
Current:						
General Government	4,407,085	4,352,538	54,547	462,340	449,564	12,776
House of Corrections	813,407	758,540	54,867	-	-	-
Prisoners Held In Other Institutions	2,000	4,000	(2,000)	-	-	-
Farm	270,723	271,758	(1,035)	-	-	-
Capital Outlay	21,718	25,333	(3,615)	27,836	46,769	(18,933)
Debt Retirement	761,042	759,875	1,167	-	-	-
Total Expenditures	6,275,975	6,172,044	103,931	490,176	496,333	(6,157)
Excess (Deficiency) of Revenues Over Expenditures	1,072,224	1,361,076	288,852	(460,176)	(456,683)	3,493
Other Financing Sources (Uses):						
Operating Transfers In	6,000	72,860	66,860	460,176	460,975	799
Operating Transfers (Out)	(1,331,328)	(940,472)	390,856	-	(16,135)	(16,135)
Total Other Financing Sources (Uses)	(1,325,328)	(867,612)	457,716	460,176	444,840	(15,336)
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other (Uses) (Budgetary Basis)	(253,104)	493,464	746,568	-	(11,843)	(11,843)

(Continued)

The Notes to the Financial Statements are an Integral Part of This Statement.

COUNTY OF CHESHIRE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUND TYPES
 FOR THE YEAR ENDED DECEMBER 31, 1989

	General Fund		Variance Favorable (Unfavorable)	Special Revenue		Variance Favorable (Unfavorable)
	Budget	Actual		Budget	Actual	
Adjustments:						
Nonbudgeted Special Revenue Funds Not Included in Adopted Budget	-	-	-	25,088	25,088	
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses (GAAP Basis) (Note 10)	(253,104)	493,464	746,568	13,245	13,245	
Fund Balances at Beginning of Year, Restated (Note 11)	452,793	452,793	-	52,628	52,628	
Fund Balances at End of Year	\$ 199,689	\$ 946,257	\$ 746,568	\$ 52,628	\$ 55,073	\$ 13,245

This statement presents comparisons of the legally adopted budget (more fully described in Note 1) with actual data on a budgetary basis. Since accounting principles applied for purposes of developing data on a budgetary basis differ significantly from those used to present financial statements in conformity with generally accepted accounting principles, a reconciliation of resultant basis, timing, perspective and entity differences in the excess (deficiency) of revenues and other sources of financial resources over expenditures and other use of financial resources for the year is presented.

The Notes to the Financial Statements are an Integral Part of This Statement.

COUNTY OF CHESHIRE, NEW HAMPSHIRE
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS
PROPRIETARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1989

	Proprietary Fund Types <u>Enterprise</u>
<u>Operating Revenues</u>	
Charges for Services	\$4,212,136
Miscellaneous	209,704
Total Operating Revenues	<u>4,421,840</u>
<u>Operating Expenses</u>	
General Operating Expenses:	
Administration	145,286
Accounting/Finance	226,922
Dietary	636,199
Nursing	2,136,483
Plant Operations	410,001
Laundry and Linens	180,189
Housekeeping	241,453
Physicians and Pharmacy	204,065
Special Services	8,453
Activity	101,719
Social Services	52,367
Occupational Therapy	30,566
Physical Therapy	81,976
Increase (Decrease) in Sick Pay	26,053
Depreciation	158,651
Total Operating Expenses	<u>4,640,383</u>
Operating Income (Loss)	(218,543)
<u>Non-Operating Revenues (Expenses)</u>	
Interest	(161,640)
Income (Loss) Before Operating Transfers	<u>(380,183)</u>
<u>Operating Transfers In (Out):</u>	
From General Fund	389,496
From Capital Projects	80,000
Total Operating Transfers In (Out)	<u>469,496</u>
Net Income (Loss)	89,313
Retained Earnings Beginning of Year	<u>609,346</u>
Retained Earnings End of Year	<u>\$ 698,659</u>

The Notes to the Financial Statements are an Integral Part of This Statement

COUNTY OF CHESHIRE, NEW HAMPSHIRE
STATEMENT OF CASH FLOWS
PROPRIETARY FUND TYPES
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS
FOR THE YEAR ENDED DECEMBER 31, 1989

	Proprietary Fund Types <u>Enterprise - Nursing Home</u>
<u>Cash Flows from Operating Activities</u>	
Net Operating Income (Loss), Exhibit 4	\$ (218,543)
Adjustments to Reconcile Net Operating Income (Loss) To Net Cash Provided by Operating Activities:	
Depreciation	158,651
Change in Operating Assets and Liabilities:	
(Increase) Decrease In Operating Assets:	
Accounts Receivable	(60,078)
Inventories	(11,674)
Prepaid Expenses	(1,302)
Increase (Decrease) in Operating Liabilities:	
Accounts Payable	7,542
Accrued Expenses and Other Liabilities	78,498
Total Adjustments	<u>171,637</u>
Net Cash Provided (Used) by Operating Activities	<u>(46,906)</u>
<u>Cash Flows from Noncapital Financing Activities</u>	
Operating Transfers in From Other Funds	<u>469,496</u>
<u>Cash Flows from Capital and Related Financing Activities</u>	
Principal Paid on Bonds	(150,000)
Interest Paid on Bonds	(163,440)
Acquisition of Equipment	<u>(109,150)</u>
Net Cash Provided (Used) for Capital and Related Financing Activities	<u>(422,590)</u>
Increase (Decrease) in Cash and Cash Equivalents	-
Cash and Cash Equivalents at Beginning of Year	<u>200</u>
Cash and Cash Equivalents at End of Year	<u>\$ 200</u>

The Notes to the Financial Statement are an Integral Part of This Statement.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the County of Cheshire, New Hampshire conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The accompanying financial statements include the transactions of all funds and account groups of the County of Cheshire, New Hampshire and other governmental organizations over which the County's elected officials exercise oversight responsibility in accordance with the criteria set forth in the National Council on Governmental Accounting (NCGA) Statement No. 3. The funds are established under the authority of the County and their operations as reflected in these financial statements are those under the control of the County. The account groups are those required by financial reporting standards for governmental units.

B. Basis of Presentation

I. Fund Accounting

The accounts of the County are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equities, revenues and expenditures or expenses, as appropriate. The various funds are grouped in the financial statements in this report into five generic fund types and three broad fund categories as follows:

Governmental Funds

(1) General Fund - The General Fund is the general operating fund of the County. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

(2) Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

(3) Capital Projects Funds - Capital Projects Funds are used to account for financial resources segregated for the acquisition or construction of major capital facilities, other than those financed by special assessment or enterprise operations.

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
(Continued)

Proprietary Funds

(4) Enterprise Funds - Enterprise Funds (County Nursing Home) are used to account for operations (a) that are financed and operated in a manner similar to business enterprises -- where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Fiduciary Funds

(5) Agency Funds - Agency Funds are used to account for assets held by the County as an agent for individuals, private organizations, other governmental units and/or other funds.

Agency Funds are custodial in nature (assets equals liabilities) and do not involve measurement of results of operations.

II. Account Groups

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

General Fixed Assets Account Group

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. No depreciation has been provided on general fixed assets.

Fixed assets purchased after December 31, 1978 are stated at cost. Fixed assets purchased prior to December 31, 1978 are stated at estimated historical cost. Donated fixed assets are valued at their estimated fair market value on the date donated.

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
(Continued)

General Long-Term Debt Account Group

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the Governmental Funds.

The two account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Noncurrent portions of long-term receivables due to governmental funds are reported on their balance sheets, in spite of their spending measurement focus. Special reporting treatments are used to indicate, however, they should not be considered "available spendable resources", since they do not represent net current assets. Recognition of governmental fund type revenues represented by noncurrent receivables is deferred until they become current receivables.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

All Enterprise Funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary Fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against their operations. Accumulated depreciation is reported on proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight line method. The estimated useful lives are as follows:

Maplewood Nursing Home Buildings	15-40 Years
Maplewood Nursing Home Equipment	4-25 Years

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
(Continued)

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds and agency funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

Tax revenues are recognized in the year for which taxes have been levied to the extent that they become available, i.e., due or receivable within the current fiscal year and collected within the current period or within 60 days of year end.

Licenses and permits, charges for services and other revenues are recorded as revenues when received in cash as they are generally not measurable until actually received. Investment earnings are recorded as earned if they are both measurable and available.

In applying the susceptible to accrual concept to intergovernmental revenues (grants, subsidies and shared revenues), the legal and contractual requirements of the numerous individual programs are used as a guidance. There are however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the County; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to the purpose of expenditure and nearly irrevocable, i.e., revocable only for failure to comply with prescribed compliance requirements, e.g., equal employment opportunity. These resources are reflected as revenues at the time of receipt or earlier if they meet the criterion of availability.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) principal and interest on general long-term debt which is recognized when due; and (2) prepaid expenses.

All Proprietary Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred.

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
(Continued)

D. Budgets and Budgetary Accounting

The County observes the following procedures in establishing the budgetary data reflected in the financial statements:

1. The County Commissioners deliver or mail to each member of the County Convention and to the Chairman of the Board of Selectmen in each town and the Mayor of each city within the County and to the Secretary of State prior to December 1, annually their operating budget for the ensuing calendar year, together with a statement of actual expenditures and income for at least nine months of the preceding calendar year.
2. Within ten to twenty days after mailing the budget, a public hearing is held on the budget estimates as submitted by the Commissioners.
3. Twenty-eight days must elapse after the mailing of the operating budget before the County Convention may vote on the appropriations for the ensuing budget period.
4. The County Convention must adopt its annual budget no later than March 31.
5. The final form of the County Budget is filed with the Secretary of State's office and the Commissioner of Revenue Administration no later than March 31.
6. The Commissioners are authorized to transfer budgeted amounts from department to department. However, any revisions that alter the total expenditures of any fund must be approved by the Executive Committee of the delegation.
7. Except for the payment of judgements rendered against the County, expenditures cannot exceed the total appropriations which the County Convention has voted.
8. The Commissioners may apply to the County Convention for a supplemental appropriation to be made subsequent to the adoption of the annual County budget.
9. Budget appropriations lapse at year end except for any outstanding encumbrances or approved appropriation carryovers.
10. Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds (County Extension Service, Fire Mutual Aid, and State Litter Grant) and the Enterprise Fund. The County legally adopts one inclusive budget for the General, Special Revenue and Enterprise Funds.

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
(Continued)

11. Budgets for Governmental Funds are adopted on a basis consistent with generally accepted accounting principles. Budgets for the Enterprise Funds are adopted on a basis which is not consistent with GAAP. Their budgets are prepared on a spending measurement focus using the modified accrual basis of accounting while the Enterprise Fund is reported on a cost of services measurement focus using the accrual basis of accounting.

E. Deposits and Temporary Investments

Deposits

For purposes of the statement of cash flows, all highly liquid investments (including restricted assets) were a maturity of three months or less when purchased are considered to be cash equivalents.

Deposits are carried at cost plus interest earned to year end. The carrying amount of deposits is separately displayed on the balance sheet as "Cash" (\$701,963).

At year end the carrying amount of the County's deposits was \$701,963 and the bank balance was \$915,212. Of the bank balance \$535,642 was covered by federal depository insurance and \$379,570 was uninsured and uncollateralized. The uninsured and uncollateralized deposits were held by the General Fund (\$294,893), Capital Projects (\$83,356) and Agency Fund (Register of Deeds \$1,321).

Temporary Investments

Temporary investments consist of certificates of deposit and are reported at cost, which approximates market value.

The County Treasurer is authorized by State statutes and with the approval of the Commissioners to invest excess funds "in obligations of the U.S. Government, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire or in certificates of deposits of banks incorporated under the laws or in the State of New Hampshire or in national banks located within the State or the State of Massachusetts".

Certificates of Deposits	<u>\$200,000</u>	<u>\$8,255,814</u>	<u>\$1,055,814</u>
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The uninsured, uncollateralized temporary investments were held by the General Fund (\$600,000) and Capital Projects Fund (Capital Reserves \$255,814).

F. Investments

Investments of the Agency Funds, (IRC Section 457 Deferred Compensation Plan) are carried at market value (\$201,079). Additional disclosures are not required as the plan is operated by a third party.

(Continued)

G. Inventories

Inventories of the Enterprise Funds (County Nursing Home) consist of materials and supplies and are recorded at the lower of cost (first-in, first-out basis) or market.

H. Prepaid Expenses

Prepaid expenses of the General Fund are for prepaid health insurance. Reported prepaid expenses are equally offset by a fund balance reserve account (reserve for prepaid expenses) as they do not represent "available spendable resources" even though they are a component of net current assets.

I. Interfund Receivables

Interfund loans receivable (reported in the "due from" asset accounts) are considered available spendable resources.

J. Accumulated Unpaid Vacation and Sick Pay

Statement 4 of the NCGA requires that the current portion of vacation liabilities be reported on the governmental fund balance sheets. For the general County employees, holiday and vacation days must be used in the year earned and cannot be carried over to a subsequent year. Consequently, the County has no accrued accumulated vacation in the General Fund except for the House of Corrections and County Farm.

At the Nursing Home, vacation may be accrued to one and one-half times the employee's maximum. Any vacation accrued beyond this amount will be forfeited.

At the Nursing Home (Enterprise Fund), employees are allowed to take a given holiday within a period running from thirty days before to thirty days after that given holiday. Normally, the holiday is lost if it is not taken within that time frame, although the Nursing Home administrator may grant exceptions to that rule.

Consequently, the Nursing Home accrues accumulated unpaid vacation pay and recognizes the expense in the period the pay is earned. The accumulated accrual at year end was \$75,632.

Sick leave accumulates at the rate of .83 days per month and may be accumulated to a maximum of sixty days.

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
 NOTES TO FINANCIAL STATEMENTS
 (Continued)

Under the current sick leave policy, upon accumulation of sixty days sick leave, all sick leave days over sixty days are paid to the employee at the end of the year, at the rate of one-half day per day accumulated. Employees may not carry over such compensation to subsequent years nor are they eligible to be paid for any unused sick leave time should they terminate their employment. However, when the current sick leave policy was adopted in 1982, accumulated sick leave to that time vested from those employees who were hired prior to 1978.

Accumulated unpaid sick pay at December 31, totaled \$50,975; \$24,922 as long-term (General Fund) and \$26,053 as current (Enterprise Fund).

K. Accrued Expenses

Accrued expenses of the Enterprise Fund (County Nursing Home) are comprised of the following:

Accrued Payroll and Related Items	\$ 57,812
Accrued Vacation and Holiday Leave	75,632
Accrued Interest	<u>25,440</u>
Total Accrued Expenses	<u>\$158,884</u>

L. Total Columns (Memorandum Only) on Combined Statements

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or change in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2 - PENSION FUND

The County full-time employees participate in a contributory state-wide retirement system under New Hampshire law ("System"), a multiple-employer public employee retirement system. The payroll for employees covered by the System for the year was \$2,407,866; the County's total payroll was \$4,095,949.

County employees are eligible to retire on a service retirement allowance the first day of any month after their 60th birthday. No minimum period of employment is required. The annual retirement benefit received is based on one sixtieth of the average compensation for the three highest paid years times the number of years creditable service. At age sixty-five the benefit is reduced by a portion of Social Security benefits. The system also provides death and disability benefits. These benefit provisions and all other requirements are established by state statute.

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
(Continued)

Covered employees are required by State statute to contribute 5.0 percent (9.3 for Sheriff's Department) of their salary to the Plan. The County is required by the same statute to contribute the remaining amounts necessary to pay benefits when due. The contribution requirement for the year was \$191,563 which consisted of \$65,983 from the County and \$125,580 from employees; these contributions represented 2.7% and 5.2% of covered payroll respectively.

The amount shown as "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure which is the "actuarial present value of credited projected benefits," is intended to help users assess the System's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due and make comparisons among PERS and employers. The System does not make separate measurements of assets and pension benefit obligation for individual employers. The pension benefit obligation at June 30, 1989 for the System as a whole, determined through an actuarial valuation performed as of that date, was \$1,284,356,666. The System's net assets available for benefits on the date (valued at Market) were \$1,150,653,357, leaving an unfunded pension benefits of \$169,735,423. The County's 1989 contribution represented .27 percent of total contributions required of all participating entities.

Five-year historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is presented in the System's June 30, 1989 annual financial report.

NOTE 3 - INDIVIDUAL FUND INTERFUND RECEIVABLES AND PAYABLES

The balances at year end were:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$474,815	\$ 5,284
Special Revenue Funds:		
County Extension Service	-	8,896
State Litter Grant	-	13,597
Capital Projects Funds:		
Jail Capital Reserve	1,816	-
Nursing Home Capital Reserve	181	80,000
Farm Building Capital Reserve	-	6,000
Farm Equipment Capital Reserve	3,287	-
Administration Building	-	163,552
Enterprise Fund:		
Nursing Home	-	151,686
Agency Funds:		
Sheriff	-	5,964
Register of Deeds	-	45,120
Total	<u>\$480,099</u>	<u>\$480,099</u>

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 4 - DUE FROM OTHER GOVERNMENTS

Grants and miscellaneous receivables due from other governments include:

<u>General Fund</u>	
U.S. Department of Justice	\$ 2,600
State of New Hampshire	8,213
Town of Hinsdale	246,102
Town of Troy	130,760
	<u>387,675</u>
<u>Special Revenue</u>	
State of New Hampshire - Litter Grant	13,597
	<u>\$401,272</u>

NOTE 5 - FIXED ASSETS

Changes in General Fixed Assets:

<u>Cost or Estimated Value</u>	<u>Beginning of Year</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance End of Year</u>
<u>Building and Land:</u>				
General Government and Jail	\$6,578,430	\$ -	\$ -	\$6,578,430
Construction in Progress:				
Administration Building	1,347,609	98,644	-	1,446,253
New Farm Building	785,625	-	-	785,625
<u>Equipment:</u>				
General Government and Jail	459,346	1,950	-	461,296
County Farm	214,237	4,000	-	218,237
Totals	<u>\$9,385,247</u>	<u>\$104,594</u>	<u>\$ -</u>	<u>\$9,489,841</u>

Property, Plant and Equipment - (Enterprise Fund) depreciable assets at year end are summarized as follows:

<u>Description</u>	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Depreciated Value</u>
Land	\$ 75,211	\$ -	\$ 75,211
Building and Improvements	3,983,418	(1,270,938)	2,712,480
Equipment	569,086	(418,195)	150,891
Total	<u>\$4,627,715</u>	<u>\$(1,689,133)</u>	<u>\$2,938,582</u>

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 6 - LONG-TERM DEBT

The following is a summary of the long-term debt transactions of the County for the year:

	General
	Obligation
	<u>Bonds</u>
Payable at Beginning of Year	\$6,820,000
New Bonds Issued	-
Bonds Retired	(625,000)
Net Change in Employee Benefits Payable	24,922
Bonds Payable at End of Year	<u>\$6,219,922</u>

Bonds payable are comprised of the following issues:

General Obligation Bonds

\$4,223,000 - 1975 Nursing Home serial bonds, due in annual installments of \$153,000 to \$100,000 through November 2005; interest at 7.20%	<u>\$2,120,000</u>
Total Nursing Home Bonds Payable	<u>2,120,000</u>
\$2,600,000 - 1978 Court House serial bonds, due in annual installments of \$130,000 through May, 1998; interest at 5.50%	1,170,000
\$880,000 - 1974 House of Corrections serial bonds, due in annual installments of \$45,000 to \$40,000 through November, 1994; interest at 6.70%	205,000
\$2,000,000 - Jail Addition serial bonds, due in annual installments of \$200,000 through July, 1996; variable interest rate, average rate at 7.155%	1,400,000
\$1,000,000 - County Administration Building serial bonds, due in annual installments of \$100,000 through January, 1998; variable interest rate, average rate at 7.029%	900,000
\$400,000 - 1988 Administration Building Serial bonds, due in annual installments of \$80,000 through January 1994; interest at 7.10%	400,000
Total General Long-Term Debt Account Group	<u>4,075,000</u>
TOTAL	<u>\$6,195,000</u>

The annual requirements to amortize all debt outstanding are as follows:

Year	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1990	\$ 705,000	\$ 418,285	\$1,123,285
1991	700,000	371,465	1,071,465
1992	700,000	324,155	1,024,155
1993	700,000	275,445	975,445
1994	700,000	226,535	926,535
Subtotal	<u>3,505,000</u>	<u>1,615,885</u>	<u>5,120,885</u>
1995 - 2005	<u>2,690,000</u>	<u>700,260</u>	<u>3,390,260</u>
Total	<u>\$6,195,000</u>	<u>\$2,316,145</u>	<u>\$8,511,145</u>

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
(Continued)

Interest expense for the year was \$576,779 (\$284,875 on bonds and \$291,904 on tax anticipation notes) and \$161,640 for the general fund and enterprise fund respectively.

NOTE 7 - RESERVES AND DESIGNATIONS OF FUND EQUITY

The County has set up "reserves" of fund equity to segregate fund balances which are not available for expenditure in the future or which are legally set aside for a specific future use. Fund "designations" have also been established to indicate tentative plans for future financial utilization.

Reserved for Encumbrances - Encumbrances of fund balances of the General Fund are carried forward to the subsequent fiscal year. Encumbrances outstanding at year end are reported as reservations of fund balances since they do not yet constitute expenditures or liabilities.

The amount of \$21,123 designated on the General Fund represents appropriation carryovers approved by the County Commissioners as follows:

<u>General Government</u>	
Commissioners' Office	\$ 569
House of Corrections	3,253
Farm	300
Operating Transfers Out:	
Nursing Home	17,001
Total	<u>\$ 21,123</u>

Designated for Specific Capital Projects - Designated for specific capital project expenditures in future years as follows:

Capital Reserves	
Courthouse	\$ 77,653
Jail	49,271
Nursing Home	49,784
Farm Building	550
Farm Equipment	92,840
Waste Treatment	5,000
Administration Building	19,804
Total	<u>\$294,902</u>

Designated for Specific Purposes - Designated for future expenditures of that fund as follows:

Fire Mutual Aid	\$ 16,742
County Extension Service	999
5% Incentive Fund	48,132
	<u>\$ 65,873</u>

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 8 - DEFERRED COMPENSATION PLAN

The County offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all County employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts and all income attributable to those amounts, property or rights are (until paid or made available to the employee or other beneficiary) solely the property and rights of the County (without being restricted to the provisions of benefits under the plan), subject only to the claims of the County's general creditors. Participants' rights under the plan are equal to those of general creditors of the County in an amount equal to the fair market value of the deferred account for each participant.

It is the opinion of counsel that the County has no liability for losses under the plan but does have the duty of due care that would be required of any ordinary prudent investor. The County believes that it is unlikely that it will use the assets to satisfy the claims of general creditors in the future.

The plan is administered by a nongovernmental third party which provides financial data to the County annually.

NOTE 9 - CONTINGENCIES

The County participates in a federally-assisted contract for services with the Department of Health and Human Services, Medicaid (Title XIX) through the New Hampshire Department of Health and Human Services. The contract is subject to program compliance audits by the grantors or their representatives. The audit of the contract for or including the year ended December 31, 1989 has not yet been reviewed by the grantor. Accordingly, the County's compliance with applicable contract requirements will be established at some future date after the grantor's review. The amount if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the County expects such amounts if any, to be immaterial.

NOTE 10 - BUDGETED DECREASE IN FUND BALANCE - GENERAL FUND

The \$253,104 budgeted decrease in fund balance shown on Exhibit 3 represents fund balance \$250,000 budgeted by the County to reduce the 1989 tax rate and \$3,104 of prior year encumbrances approved by the County Commissioners from 1988.

(Continued)

COUNTY OF CHESHIRE, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 11 - RESTATEMENT OF BEGINNING FUND EQUITY

Beginning fund equities have been restated as follows:

General Fund

January 1, 1989 Balance Before Restatement	\$521,754
Less: Correction of Amount Due From	
Capital Projects - Administration Building - 1987	(68,961)
Fund Balance, as Restated	<u>\$452,793</u>

General fund beginning fund balance has been restated to correct the amounts previously report in error as Capital Projects Expenditures in 1987. The amounts had been approved by the Delegation in 1986 and 1987 to be expended from General Fund surplus.

Capital Projects

January 1, 1989 Balance Before Restatement	\$330,121
Add: Correction of 1987 Expenditures	<u>68,961</u>
Fund Balance as Restated	<u>\$399,082</u>

NOTE 12 - LITIGATION

There is a 1983 Civil Rights Action presently pending in the United States Federal District Court for \$2,000,000 in punitive damages.

Until such time as this matter is resolved, by settlement or dismissal, it will remain a contingent liability. There is no time period once suit has been filed.

A suit for \$1,200,000 is also pending against the County in connection with an incident at the House of Corrections.

CHESHIRE COUNTY ATTORNEY
ANNUAL REPORT
1990

As County Attorney for the County of Cheshire, I herewith submit the report of the Cheshire County Attorney's Office for the year ending December 31, 1989.

The following is a breakdown of cases, by specific categories, categories being broken down as to new cases established and number of cases disposed of for each category.

<u>CATEGORIES</u>	<u>NO OF NEW CASES</u>	<u>NO OF CASES DISPOSED OF</u>
Felonies	322	331
Informations	0	14
[replacing felonies]		
Appeals - Misdemeanor	60	68
Informations	0	4
[replacing Misdemeanors]		
Appeals - Violations	11	6
Appeals - Informations	16	43
Informations	0	4
[replacing Violations]	_____	
TOTALS	409	470

As indicated by the above figures, the year 1989 was a very productive year for the Cheshire County Attorney's Office. Not included in the above are figures for the number of other matters handled by the County Attorney's Office, such as various Motion hearings, hearings of various Petitions, hearings for Sentence Review, etc.

The Office of the Cheshire County Attorney also handles URESA's [Uniform Reciprocal Enforcement of Support Actions]. We prepare and file all URESA Petitions going to other States and we handle hearings in the Cheshire County Superior Court on all URESA's coming into the State of New Hampshire. Hearings on the URESA Petitions being handled in the Cheshire County Superior Court are scheduled once a month. Each case must be fully reviewed and, in many cases, required additional information being obtained from the initiating State prior to hearing and follow-up work after the hearing.

Two areas that still remain great concerns in Cheshire County are the number of sexual abuse cases and drug availability, use and distribution. A great deal of time is devoted to those areas, both in the investigative stage, the prosecution stage and disposition stage. With all the time

that is being devoted to those areas, not only in the areas mentioned, but in trying to make the public aware that everything possible is being done to minimize these areas. We had hoped to see a decrease in those areas in 1989, but unfortunately there was an increase. We do feel that as the laws change, to the benefit of the victims and law enforcement, it will be easier to prosecute such cases with more positive results.

In summary, 1989 was extremely busy for the Office of the Cheshire County Attorney.

Respectfully submitted,

Edward J. O'Brien,
County Attorney

SHERIFF'S DEPARTMENT
ANNUAL REPORT
1989

To the Honorable Board of County Commissioners and Citizens of Cheshire County:

In my first full year as Sheriff of Cheshire County, I am very pleased with our progress. I have appointed twenty-three [23] staff members as full and part-time deputies and bailiffs. The breakdown is as follows:

1 Sheriff
6 Full-time Deputies
16* Part-time Deputies

Of the sixteen [16], I have one who assists as a county drug enforcement officer and six [6] that are used as needed to assist in extraditions of prisoners and transports of prisoners or involuntary emergency hospitalization of patients. I also have two [2] secretaries that run my office with great expertise.

In 1989, we have assisted almost every town in our county with both transports and criminal investigations, using my appointed full-time criminal investigator. With this year's budget in place after March 10, 1990, we will have myself and the six [6] Deputies using county-owned vehicles, all of which will be equipped with radios and emergency equipment.

Also, for the first time, all deputies will have individual pagers and portable radios so that there is consistent communication with our office at all times.

I hope to have a computer on board to update our criminal and civil files which will allow us to accelerate our job performance. This will save valuable time and allow the personnel to be more productive and effective both in the office and in the field.

Again, for the first time, I hope to have Department issued weapons which will help cut down liability, and bullet proof vests for the protection of the deputies.

The support that the Department has received from all law enforcement agencies in our communities has been very rewarding. We, as a county of twenty-three [23] towns, are all working together as a team and this is showing excellent results.

I am excited about the future of our Department because it is plain to see, working together brings progress in all areas of law enforcement, and, as our county grows, this is going to be very important.

I would also like to state I have had, in my first year, an excellent working relationship with our three [3] County Commissioners and I hope that we will continue to do so for the enhancement of the Department.

Sincerely,

William F. Moffitt

*8 are used as court
Bailiffs as needed

The following is a summary of cases investigated, arrests made etc during 1989 by the Cheshire County Sheriff's Department:

INVESTIGATIONS

Abandoned Car	1
Aggravated Felonious Sexual Assault	1
Assault	1
Assist Other Departments (Police Information)	15
Bail Jumping	1
Bomb Threat	1
Burglary	8
Domestic Violence	1
Driving After Suspension	1
Escape/Failure to Show	5
Fire/Arson	2
Fugitive From Justice	2
Guns Reportedly Stolen	1
Illegal Residence	1
Issuing Bad Check	7
Missing Person	1
Possession of Controlled Drug	4
Receiving Stolen Property	1
Sale of Car Incident	1
Suicide Attempt	1
Sworn Falsification	1
Theft	6
Theft by Unauthorized Taking	1
Theft by Deception	7
Untimely Deaths:	
Natural	17
Accidental	3
Suicide	5
	25

TOTAL INVESTIGATIONS

<u>PATIENTS TRANSPORTED TO N.H. STATE HOSPITAL</u>	96
<u>PRISONERS TRANSPORTED FOR OTHER DEPARTMENTS (includes 6 juveniles)</u>	34
<u>PRISONERS TRANSPORTED FOR CHESHIRE COUNTY SUPERIOR COURT</u>	452
<u>CIVIL PROCESS SERVED</u>	497
<u>SUBPOENAS SERVED FOR THE COUNTY ATTORNEY</u>	4912
<u>CAPIAS ARRESTS</u>	563

Failure to Appear	114
Failure to Accept Service	1
Violation of Court Order	197
Breach of Conditions	1
Burglary	1
Contempt of Court	1
False Token	1
Forgery	3
Fugitive From Justice	2
Habitual Offender	1
Sale of Controlled Drug	1
Sexual Assault	2
Theft	1
Theft by Unauthorized Taking	2
Theft of Services	1
Vehicular Habitual Offender	1
Violation of Probation	3
Witness Tampering	1

TOTAL CAPIAS ARRESTS

<u>MOTOR VEHICLE WARNINGS AND SUMMONSES</u>	334
<u>MOTOR VEHICLE ASSISTS</u>	106
	5

REGISTRY OF DEEDS
ANNUAL REPORT
1989

To the Honorable Board of Commissioners
and the Citizens of the County of Cheshire:

I hereby submit my annual report for the year ending December 31, 1989.

The staff in the Registry remains at six [6] full-time employees and one part-time basis.

Actual documents recorded for 1989 showed a decrease of 10 percent, but income for the county increased when recording fees were increased in July. Recording and copy fees totalled \$296,612 for the year and transfer tax collected was \$1,463,452.

With the additional space available, it was a productive year, and necessary equipment was finally obtained. All the plans were completed on security micro-film and three used viewers were installed. File cabinets were obtained for storage of the aperture cards. We continued to film the books for security and started evaluating the older micro-film which will have to be redone. Copies of all the records increased.

The antique grantor-grantee index rack was moved into my personal office and revamped as a stand for the new personal computer which was acquired. Besides using it for personnel files, office records and such, an employee started building a file of old deeds which cannot be copied on the machine due to the delicate condition of the binders.

Another outstanding feature in the new space was the addition of a closing room. It was used frequently by out-of-town law firms and occasionally by local lawyers and real estate agencies. A collection of photographs of previous registers hangs on one wall in this room.

Several people donated funds to the Registry of Deeds for restoration projects, such as the old Pierce maps of Stoddard. We are grateful to Mr. and Mrs. Trevor Price and Harry Powers for their generous contribution. Loney Construction, Pietz and Michal and Melanson Roofing were very gracious and generous in donating funds to restore architectural drawings of the old Court House which will hang in the Commissioners' conference room. Jim Milani very graciously donated topographic maps to the Registry for everyone's use. Attorney George Hanna donated funds for D. Reed Chaplin's photograph. A most heartfelt thanks to all of these people for their generosity and concern with the Registry of Deeds.

County Historical Society held a meeting here. The paralegal course held a class in the office and everyone's reaction was positive.

I wish to thank my staff for their loyalty and the commissioners' office for all their assistance.

Respectfully submitted,

Evelyn S. Hubal,
Register of Deeds

HUMAN SERVICES DEPARTMENT

ANNUAL REPORT
1989

To the Honorable Board of Commissioners and Citizens of Cheshire County: As Human Services Administrator for Cheshire County, I hereby submit my report for the year ending December 31, 1989.

The Human Services Department is responsible for meeting the needs of the elderly, the disabled, the infirm, and the youth of the county who qualify for certain state mandated programs.

For those individuals receiving monetary assistance, the cost of these programs is shared with the state on a 50-50 basis. This year approximately 330 persons received payments at a cost of \$293,400.00 to the county.

The cost for those individuals residing in nursing homes and eligible for the Medicaid Program is split three ways, with the federal share being 50%; state share being 19.25%; and county share being 30.75% after deduction of any personal income available to the resident. The county expended \$1,946,135.00 as their share of the costs for approximately 410 individuals during 1989.

The county shares with the Division for Children and Youth Services the costs of certain court-ordered services provided to the juvenile and/or family at a 25% [county] 75% [state] ratio. Some of these services include: foster homes, residential treatment facilities, confinement at the Youth Development Center, in-patient psychiatric facilities, legal counsel, clothing, transportation, diagnostic evaluations, counseling, parent aide, family service aide, case management, intensive tracking and supervision, and medical and dental care.

During 1989, there were 280 active cases [cases involving payment/expenses] and the cost to Cheshire County totalled approximately \$627,000.00.

For the past few years, the ten counties within the state have been receiving monies from the Division for Children and Youth Services known as 5% Incentive Funds which are used to fund programs at the local level designed to prevent out-of-home placement of juveniles. Toward the end of 1989, we received approximately \$40,000 in 5% Incentive Funds. Awards were made to the following agencies to fund programs during 1990: Monadnock Family Services [community based program designed to provide parent education and support groups for parents of young children, as well as parents of pre-teens and adolescents]; Juvenile

Juvenile Conference Committee [court diversion of first-time, non-violent offenders]; Home Health Care and Community Services [respite services to poverty-level "at risk" families]; RISE [early intervention program serving developmentally delayed children 0-3]; Earn-It [victim restitution program which arranges work situations for juvenile offenders, ages 12-18, to enable the youthful offender to pay for damages he has caused and to make amends with the community].

The County Human Services Department remains a vital link between the courts, the Division for Children and Youth Services, and the providers of court-ordered services for juveniles.

Respectfully submitted,

Mimi Barber

MAPLEWOOD NURSING HOME, COUNTY FARM
AND DEPARTMENT OF CORRECTIONS

I respectfully submit herein the annual report of the Cheshire County Maplewood Nursing Home, County Farm and Department of Corrections for the period of January 1, 1989 through December 31, 1989.

As we reflect upon 1989, certain trends continue to manifest themselves in services to Cheshire County's long-term care residents at Maplewood. More treatments, more special care plans and heavier resident case loads for Registered and Licensed Nurses and the Certified Nursing Assistants were evident. The degree of confusion and aggressive behavior on the special care unit [Floor III], further challenged Maplewood's professional nursing staff. Factors such as family satisfaction, resident complaints, numbers of nosocomial infections, frequency of skin areas, etc., indicate that Maplewood maintains a high level of resident care.

The Admissions Committee became more acutely attuned to potential candidates and their needs that could over-tax Maplewood's ability to give quality care. Registered nurse[s] visited prospective residents at the hospital, other nursing home, or private residence[s], as necessary, to assess the individual's condition and to determine appropriate placement. Maplewood Nursing Home can only expect more seriously ill admissions and, subsequently, will need to provide more intensive care to its residents in the future.

Maplewood's Registered Pharmacist met the increased demands for medication[s] as prescribed by the in-house or attending physician[s] for the Home's residents. As part of the Pharmacy regimen, drug interactions and compatability with other auxiliary procedures being planned for the residents' care were closely evaluated.

Social Services continues to lend support to residents, present or prospective, and their families and friends. More pre-admission visits were made and the pre-admission screening [form 276C] was utilized in accordance with the new OBRA guidelines for appropriate placement of mentally retarded applicants. Various outside agencies [i.e., Monadnock Developmental Services, Monadnock Worksource, Living Networks, Home Health Care and Community Services] were used by Social Services in the discharge planning process.

The Multiple Sclerosis and Related Diseases Support Service, Monadnock Hospice, Maplewood Clergy, area funeral

homes, area hospitals social services staff, Social Security Administration and Veterans' Administration were utilized as resources in addressing the needs and issues of the resident population.

The Occupational Therapy, Physical Therapy and Activities department functioned for the benefit of the residents successfully during the past year.

The addition of an Occupational Therapist to the staff during the last year activated a defunct department and filled a felt need for the residents for evaluation and teaching of activities of daily living skills and prevention of contractures of upper extremities. The Occupational Therapist established a good working relationship with the nursing and other professional staff and has been a valuable contributor to the care planning sessions.

Physical Therapy has maintained an active treatment program. The Registered Physical Therapist has been involved with in-services for the staff and an ongoing employee health and fitness program.

Activities reorganized their program early in the year, resulting in more programs available to a wider range of residents and more programs up on the resident floors.

The Volunteer Coordinator was very successful in building a large complement of volunteers. The public relations aspect of this work enhances the reputation of Maplewood, as well as the obvious benefits to the residents and staff from the many hours of work the volunteers have contributed.

VOLUNTEERISM

- 1989 -

	VOLUNTEER HOURS	NO. OF VOLUN- TEERS	FULL-TIME EMPLOYEE EQUIVALENCY [FTE]	MONETARY CONTRIBUTION AS RELATED TO FTE HOURLY WAGE
TOTAL	6351	802	3.1	\$44,457.00
MONTHLY	529	67	3.1	\$3,705.00

Ancillary departments maintained the essential support to ensure the integrity of services to the Maplewood residents. The Dietary Department provided nourishing and appealing meals daily; this being quite an accomplishment in consideration of the number of meals served.

MEALS SERVED

	RESIDENTS	STAFF	DEPT OF CORRECT- IONS.	ADMIN	GUESTS	SPECIAL FUNCTION
TOTAL	160,689	37,393	86,102	513	130	1,726
DAILY AVERAGE	440	102	236	02	0.5	07

The Maintenance Department addressed and resolved without disruptions several major issues:

Major kitchen equipment repairs

Maintenance of well water for the Cheshire County Complex while sections of the well system collapsed. Water exploration essential, 1990.

Oil tank replacement[s] due to leakage[s] in existing tank[s].

Farm house [Blood Farm] repairs and painting.

Because of the caliber and training of the Maintenance personnel, much of the work on the major projects was accomplished [along with daily maintenance activities] by the in-house maintenance staff.

Environmental Services [Housekeeping and Laundry] allows Maplewood to enjoy the reputation of upholding high standards of cleanliness for the residents and the facility. Over 75,000 square feet of floor space is "cared for" daily. Laundry processes over 434,000 pounds per year.

LAUNDRY POUNDAGE

	RESIDENTS	DEPT OF CORRECTIONS	FARM
TOTAL	360,607	63,720	9,859
AVERAGE DAILY	1,194	211	33

Support from Administration and Finance is ever-present. Finance not only controls and monitors the essential functions of Accounts Payable/Receivable and Personnel with computer assistance but also dedicates itself to education and training, not only for its own staff but also for the other departments at the Cheshire County Complex.

The Administrative support given by the Administrative Assistant, the secretaries, and the receptionists at the Cheshire County Complex, however immeasurable, complements the dedication and commitment of the staff to the overall mission of Maplewood.

During the year, there were forty-five [45] residents admitted to the Nursing Home; forty [40] discharges to acute care institutions, of which thirty [30] were readmitted. There were two [2] discharges to the individual's [private] residence. There were no discharges to other nursing homes. Overall there were 53,597 patient days for a 97.89 percent occupancy [up 1.7% over 1988]. The percent of private pay residents was 18% [an average of 26 residents daily].

YEARLY COMPARISON

	1982	1983	1984	1985	1986	1987	1988	1989
DISCHARGES TO HOSPITAL	47	46	48	33	44	28	33	40
DISCHARGES TO HOME	09	08	01	04	03	03	00	02
DISCHARGES TO OTHER NURSING HOMES	02	03	05	03	01	03	02	00
DEATHS	26	36	37	38	48	43	51	42
READMISSIONS FROM HOSPITAL	41	38	46	28	36	23	24	30
ADMISSIONS	39	50	44	50	51	48	53	45

The nursing home took full advantage of the purchasing affiliations it had with three group purchasing associations. These affiliations, along with separate negotiations with individual primary vendors, allowed the facility to enjoy discounted prices resulting in substantial savings.

The annual survey conducted by the State Department of Health resulted in an excellent rating. Only with the continued growth, development and cooperation of all the staff, working as a team, can we obtain such high recognition. A note of thanks is extended to Maplewood's medical staff, the clergy, volunteers, visitors and all of Maplewood's supporters who enter the front doors on behalf of the residents.

The County Farm continues to be a leader in milk production. Total milk shipped for the year of 1989 was in excess of 1,400,000 pounds. Revenues generated from the sale of milk was in excess of \$180,000. Five registered Holsteins were auctioned in 1989. The County Farm retains an average of 138 head of Holsteins; 55 to 58 of these milking daily; the remainder primarily being the replacement herd.

The County's Department of Corrections had an average daily population of 75 in 1989 versus 58 in 1988. Other statistics of note:

- Average age of inmate 28.3 years
- Average length of stay 15.3 days
- Total # bookings for year 1783

The Department of Corrections has the capacity to house seventy-four [74] inmates; the House of Corrections to house sentenced inmates, the jail to house pre-trial detainees. The Department provides for the separate management of inmates by classification to include level of custody required, housing assignments and participation in correctional support and rehabilitation programs.

The Corrections Supervisor and Assistant Supervisor had attended several professional educational programs; these programs resulting in certifications as instructors for training in the use of PR24 and Defensive Tactics. As certified instructors, training was provided for not only Cheshire County Department of Corrections professional staff, but also for police officers from Troy, Richmond, Jaffrey and Swanzey.

Respectfully submitted,

Patrick McManus, Administrator



1989 ANNUAL REPORT

SOUTHWESTERN NEW HAMPSHIRE DISTRICT FIRE MUTUAL AID SYSTEM

32 Vernon Street, P.O. Box 175
Keene, New Hampshire 03431
352-1291

Our renovated facility is now in full operation, complete with three dispatch positions. As with each past year, our workload has increased, but the changes have allowed us to accept the increases in stride.

Organized under New Hampshire RSA 154.30, the System's membership represents 64 member fire departments and districts in Vermont, New Hampshire, and Massachusetts.

Chief John S. Marechal is the Coordinator. His duties include: responsibility for the operation of the emergency communications center and radio maintenance shop; providing advice, assistance, and preplanning to area fire departments; and establishing policies and procedures for all emergency communications in the system.

The Dispatch Center is located in the Keene Fire Station. In addition to Supervisor Paul Szoc, there are seven full time dispatchers and five part time personnel, working two persons to a 12 hour shift. All of them are either current or former members of area public safety groups and represent many of the communities served. They are: David Carter, Dublin, N.H.; Walter Kesek, Saxtons River, Vt.; Barbara Johnson, Keene, N.H.; Philip Tirrell, Lempster, N.H.; David Whipple, Swanzey, N.H.; Joseph Sangermano, Dublin, N.H.; Neal Collier, Keene, N.H.; Winston Wright, Fitzwilliam, N.H.; Robert Cunningham, Fitzwilliam, N.H.; Linden Joseph, Hancock, N.H.; William Nichols, Antrim, N.H.; James Young, Gilsum, N.H.; and Paul Hebert, Walpole, N.H.

This public safety communications facility dispatches for 51 fire departments and districts, 27 police departments, and serves 11 ambulance groups. Last year, nearly 11,000 fire and emergency medical calls, and 19,000 police incidents were handled by the System. Our communications area extends in approximately a 50 mile radius, requiring radio sites in Keene, Westmoreland, Winchester, Greenfield, Lempster, and Peterborough N.H.

The Radio Repair Shop employs two technicians, Michael Maguire of Shelburne, Mass., and Leonard Goodnow of Spofford. It is completely self supported, receiving no public funding. Income is earned from radio repairs for the municipalities we

Continued.

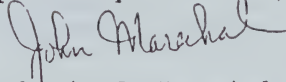
Page 2, continued
1989 Annual Report

serve, which pay for the salaries, benefits, and operating expenses. At the same time, our hourly rate and cost of parts represent a significant savings to these customers.

Our Dispatch Center also monitors central station alarms for Honeywell Protection Services, currently there are over 2,000 monitored. Revenues earned from this function are used to reduce the annual district assessments. While by law, we can assess each community for our services, Cheshire County has assisted us with the annual funding for all of the area served. Each community is assessed a proportionate share of our annual expenses, based on fair market property valuations provided by the states of Vermont and New Hampshire and by the services rendered. Those assessments outside of Cheshire County, plus any additional income earned, is then returned to the County as revenue. Last year, the System returned revenue to the County equal to one third of the annual budget.

The continued success of the System is due to the support and cooperation of our personnel, membership, Board of Directors, Cheshire County Delegation, and Commissioners.

Respectfully submitted,



Chief John S. Marechal
Coordinator

1989 ANNUAL REPORT

UNH COOPERATIVE EXTENSION - CHESHIRE COUNTY

COURT HOUSE ANNEX
33 West Street PO Box 798
Keene, NH 03431
603-352-4550

Organized to be an innovative educational outreach program of the University of New Hampshire, Extension with its unique arrangement between Federal, State and County government, continues to provide relevant, timely, research-based programs to the people of Cheshire County.

A thirteen member advisory council, made up of county residents representing major program areas, provides guidance to assure that programs meet the needs of county residents in addition to addressing state and national concerns.

Extension Educators provide assistance through educational workshops and courses, radio shows, newspaper articles, 4-H Clubs, Home Economics Groups, personal visits to farmers and woodland owners, field tours, newsletters and bulletins.

The start of the transition period for Cooperative Extension was 1988. Responding to the shifting needs of the state, Extension is reorganizing to better accommodate a changing New Hampshire.

Natural resources, agriculture, youth development, and home economics will continue as a fundamental base programs while new interdisciplinary approaches will increase efficiencies. Issues programming, interaction between traditional disciplines and across county lines are all part of Extension's reorganization to help deal with critical public concerns such as water quality, solid waste and youth at risk.

In December the office moved to new facilities at the Court House Annex on West Street in Keene. The move to the improved county facility is a positive force in having Extension provide quality programs.

Nineteen eighty-nine marked the 75th Anniversary of Cooperative Extension and will continue to see a responsive grass roots organization serving the people of Cheshire County.

Please call or visit us.

MEMBERS OF THE CHESHIRE COUNTY EXTENSION COUNCIL
1989

AGRICULTURE

Hank Kenny, Marlborough
Peter Davis, Jaffrey
David Rennard, Marlborough

HOME ECONOMICS

Darlene Robinson, Keene
Judy Willett, Keene
Ann Bridge, Keene

4-H YOUTH DEVELOPMENT

Lee Sawyer, Jaffrey
Elaine Burroughs, Alstead
Maureen Bigelow, Surry

FORESTRY

Peter Benzelman, Keene, Chairman
Roger Bienvenu, Surry, Secretary
Wayne Young, W. Swanzey

COUNTY DELEGATION

David LaMar, Keene

COUNTY EXTENSION EDUCATORS

Bruce Clement, Agriculture
Linda M. Elliott, C.H.E., Home Economics
Elaine Amer, EFNEP Program Assistant
Andrea Chickering, 4-H Associate Educator
Lauren Bressett, 4-H [PART-TIME]
Marshall Patmos, Forester & County Extension Coordinator

Support Staff - Diane DuGray
Diana Florey

HOME ECONOMICS

Linda Elliott, C.H.E.
Extension Educator, Home Economics

The Home Economics Program of the Cheshire County Cooperative Extension helps people of all ages and income levels to learn new skills and apply new knowledge toward better living. The program assists people in the areas of food and nutrition, clothing and textiles, housing and home furnishings, human development, and family resource management. Each year the educational program focus is determined through the use of advisory committees and surveys, which identify problems and concerns in Cheshire County.

The Extension Home Economist conveys information in a variety of ways. There are 850 individual contacts per year from people seeking visual information and solutions to specific problems. A bi-monthly newsletter, The Extension Line, reaches approximately 459 Cheshire County families with timely information in all areas of Home Economics. The Cradle Crier, a newsletter for parents of firstborns, is also available for distribution. Currently, 84 new mothers are taking advantage of the newsletter, Toddler Tales, which focuses on children ages 12 months to 2 years. Efforts continue, in cooperation with other health agencies, to reach all new parents with this valuable information.

Seven hundred and fifty Cheshire County families benefited from a variety of public workshops, demonstrations, and informational meetings on nutrition, weight loss through behavior modification, exploring family finances, consumer issues, conflict management, aging, water control, cholesterol.

Approximately 50 individuals completed correspondence courses on microwave cookery, nutrition, and family financial planning.

Eight appearances on WKBK Open Mike generated approximately 125 requests for information on a variety of Home Economics topics. A column in the Keene Sentinel written by all Extension Agents has been well received.

The Extension Home Economics program also works in cooperation with the 11 Extension Homemaker groups located throughout Cheshire County. The Homemaker groups meet monthly to work on community projects and present educational programs sponsored by the Extension Home Economist. This fall, approximately 225 volunteers were trained in topics on behavior modification, dietary fiber, water testing, aging, and managing retirement income and assets. Each leader, in turn, plans to train at least another 10 people back in their community, reaching an additional 2,250 families. This close relationship between volunteers and professionals help make it possible for current research and information to reach the general public.

behavior modification, dietary fiber, water testing, aging, and managing retirement income and assets. Each leader, in turn, plans to train at least another 10 people back in their community, reaching an additional 2,250 families. This close relationship between volunteers and professionals help make it possible for current research and information to reach the general public.

Extension Home Economics programs are open to all interested persons regardless of race, color, national origin, religion, sex, age or handicap. To reach as many people as possible, sessions are scheduled free of charge in the daytime and again in the evening in communities throughout Cheshire County.

EFNEP

Elaine Amer
EFNEP Extension Program Associate

The Expanded Food and Nutrition Program is run under the Home Economics component of the Cooperative Extension. The EFNEP program assistant works with low income families in their homes to improve the Homemaker's knowledge of nutrition through the use of the six food groups. EFNEP also helps the Homemaker make wise nutritional and economical choices at the grocery store, works to help improve cooking and sanitation skills, understand packaging and nutrition labeling, understand unit pricing, use proper canning and freezing techniques, improve budgeting information, and provides nutrition counseling during pregnancy and feeding information for the infant.

Clients are also referred to appropriate agencies. In 1989, the EFNEP Program reached 252 families in individual instruction, 466 families in group instruction, and 1,119 youth in group instruction state-wide.

AGRICULTURE

Bruce A. Clement
Extension Educator, Agriculture

Agriculture is still a very significant economic force in Cheshire County. The most recent census data shows that we have over 250 full and part-time farms with total sales of over \$13 million dollars. Approximately forty of these farms are full-time with sales of \$50,000 or more and another 65 are significant part-time farms with sales of over \$5,000 per year.

The Cheshire County Extension is the major source of unbiased, research based information, education, and farm management advice for these commercial farms. Our major program emphasis has been on improving the competitiveness and profitability of agricultural businesses in Cheshire County.

Some of our most recent programs include:

- A project to utilize newspapers as livestock bedding.
- A continuation of our effort to protect the agricultural land base here in Cheshire County. There is now approximately 1000 acres of prime farm land protected from development here in the county.
- A program to reduce the amount of pesticides used on Cheshire County farms. This program is called IPM, Integrated Pest Management, and has been put in practice in over 25 farms here in Cheshire County.
- A program involving UNH specialists in farm business management that help farmers do an in-depth financial analysis of their farms.
- A program to make more efficient use of fertilizer and feed on the County's dairy and livestock farms. This program has resulted in dramatic economic benefit to many of the farms in the county.

NATURAL RESOURCES, FORESTRY

Marshall Patmos
County Extension Educator, Forester

The Extension Forestry Program provides educational assistance in the field of forestry to the private woodland owners, primary processors, organizations and communities of Cheshire County. The delivery of assistance is through individual field visits, group meetings and demonstrations, newsletters, bulletins, news articles and radio.

Due to State and Federal budget reductions the half-time forestry position for Cheshire County was eliminated in 1989. This reduction comes at a time of increased need for the efforts of UNH Extension in providing programming in the wise use and conservation of the forest resource.

Multiple use forest management including timber sales, intermediate forest practices, fuel wood, and wildlife comprise the bulk of assistance provided by the program. The financial and economic aspects of owning and managing

woodland continue to be major concerns. Increased awareness and concern for conserving the land base is evident with more landowners requesting assistance with land preservation, conservation easements information. Insects and disease, urban forestry and general forest conservation concerns are additional types of assistance the program is requested to provide. While some assists can be handled by the phone or mail, many require a field visit and examination.

Working relationships with other groups and agencies such as the Conservation District, Soil Conservation Service, N.H. Division of Forest and Lands, N.H. Timberland Owners Association, Society for the Protection of N.H. Forests, the N.H. Tree Farm Program, forest industry and private forestry consultants are important in helping to promote the sound management of the forest resource. Referrals and assistance to the private sector and encouragement of its development is an important function of the program.

In 1989 790 assists were provided involving 10944 acres, including:

- 66 woodland exams involving 5255 acres
- 190 landowners performing 1115 acres of woodland improvement work
- 206 insect and disease, and urban forestry assists
- 103 finance and tax assists
- 189 marketing assists
- 16 towns were provided assistance
- 51 assists and referrals to the private sector
- 74 information and education [radio, newspaper, presentation, etc.] assists

4-H YOUTH DEVELOPMENT

Lauren L. Bressett
Extension Educator, 4-H

Andrea Chickering
Extension Program
Associate

The Cheshire County 4-H Program served 31% of the youth in the county during the 1989 program year [we reached 60% of the youth age 6-14]. 3.5% of the youth are enrolled in regular 4-H clubs and 27.5 percent are reached through school enrichment and group programs.

The enrichment programs reached 7,728 youths with programs including:

- International 4-H Youth Exchange
- Kids on the Block Handicapped Puppets
- Cow to School
- Conservation Field Day

- Embryology
- Bicycle Safety
- Blue Sky Below My Feet

We also provide resource materials to schools upon request in such areas as nutrition, science, safety, and natural resources.

The 4-H Club Program is open to any boy or girl who is at least 8 years old by January 1 of the project year. They may be in 4-H until they are 18 years of age. Children under 8 may be Associate Members if the leader accepts younger children. The mission of 4-H is to assist youth in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive and contributing members of society. The county 4-H clubs had 463 youth enrolled in long and short term projects with the most popular projects in order of enrollment being:

CITIZENSHIP	CLOTHING AND TEXTILES
LEADERSHIP	WOODWORKING
ARTS AND CRAFTS	DAIRY
HORSE	PHOTOGRAPHY
FOOD AND NUTRITION	GARDENING

There are currently organized clubs in the following towns:

ALSTEAD	MARLOW	SURRY
CHESTERFIELD	MUNSONVILLE	SWANZEY
JAFFREY	RINDGE	WESTMORELAND
HINSDALE	WALPOLE	WINCHESTER
KEENE	MARLBOROUGH	STODDARD
FITZWILLIAM		

We also have youth from Antrim, Langdon, Gilsum and Richmond involved in the program through clubs outside of their town.

The club program is aided by 133 volunteers serving as 4-H leaders and an additional 378 adult volunteers serving in other capacities. There are also three volunteer boards that advise the program and manage the money raised by members and volunteers for the program. The 4-H Foundation had income of \$2,000 and an additional \$3,500 was raised by the 4-H Leaders Association. They approved a budget of \$5,930 for 1989-1990 in scholarships and awards to leaders and members for recognition and for various trips to 4-H events. The Horse Leaders' Association raises about \$3,500 annually to fund various horse activities and as scholarships to various activities.

As a result of this support and support from the State 4-H Foundation for National Trips, Cheshire County had:

- 32 participate at Eastern States Exposition
- 10 serve on State Curriculum Committees
- 4 teens serve on the N.H. Teen Council
- 14 teens attend N.H. Teen Conference
- 2 teens elected to N.H. Teen Council
- 4 attend Citizenship Washington Focus
- 1 on N.H. Judging Team - Dairy
 - 1 on N.H. Hippology team
 - 1 On N.H. Horse Judging team
- 1 on N.H. Horse Quiz Bowl team
- N.H. Horse Public Speaker attend regionals in Louisville, KY
- 2 on N.H. Dairy Quiz Bowl team
- 1 teen attend National 4-H Conference
- 1 teen attend Camp Minniwanca Leadership camp
- 1 teen attend National 4-H Congress
- 2 teens attend National Profiles for Tomorrow Conference

The UNH Extension also cooperates with other agencies in planning and presenting programs. Some of the agencies worked with include the Keene State College, Monadnock Family and Mental Health Services, Volunteer Center, State Department of Education, State Department of Safety, Police and Fire Departments, and the United Way.

CHESHIRE COUNTY EXECUTIVE MEETING
Budget Meeting Minutes
January 14, 1989
Cheshire County Administration Building

ATTENDANCE: Representatives Avery, Cole, Delano, Foster, Gordon, Lamar, Matson, Pierson, Perry, Pierce, Pratt, Spear, Laurent, Commissioners Adams, Lane and Thompson.

Chairman Gordon called the meeting to order at 9:45 a.m.

COMMISSIONERS [4100.01--]

4100.94: Rep. Matson requested that the difference between the insurance premium for the NHMA Health Insurance Trust and the Connecticut General be presented at the next meeting.

The necessity for a County Administrative Assistant was discussed. Rep. LaMar was asked to continue to chair the Committee previously appointed to investigate this position. However, the Chairman of the Delegation declined to give said authorization without the full delegation approval. Rep. LaMar was requested to submit a report based on his prior investigation.

DELEGATION [4103.03--.92]

Voted that in the future the current chair of the Delegates and the current chair of the Executive Committee be consulted in the preparation of the budget.

Rep. LaMar asked if the figures would be enough to cover his committee's expenses, and the consensus was that the figures are adequate.

The request was made to check if there is reimbursement for delegates who attend Executive Committee meetings but who are not members of the Committee.

COUNTY ATTORNEY [4110.01--.84] Edward J. O'Brien

Rep. Spear asked why the position authorized in March, 1988 has not been filled. Additional activity caused by moving to a new office is part of the explanation.

4110.86: Rep. Cole questioned the advisability of investigating a FAX machine. A check will be made with John Hunt by Edward O'Brien.

REGISTRY OF DEEDS [4120.01--.94]: Evelyn Hubal

The new office is very satisfactory, and there is ample storage for the next fifteen years. A cordial invitation was extended to visit the new office.

COUNTY SHERIFF [4140.01--.42]: William Moffitt

4140.04: Bailiff is a wash item, but Rep. Perry requested that a realistic twelve month figure be inserted.

4140.86: Discussion on leasing cars versus purchasing cars. Rep. Perry and Commissioner Thompson concur that leasing is better.

Afternoon Session at 12:45 p.m.
Attendance: Rep. Foster not present

MEDICAL EXAMINER [4150.20--.42]: Reviewed by Commissioner Thompson

PLANT OPERATIONS COURT HOUSE [4160.01--.94]
COUNTY ADMINISTRATION BUILDING [4170.29--.94]
Richard Isakson, Facilities Manager, and Stephen Pinard

HUMAN SERVICES [4190.01--.92]
Mrs. Barber will review the four line items 4190.54 through 4190.58 at a later meeting. Commissioner Thompson discussed the balance of the Human Services Budget.

DEBT SERVICE [9100.91]
[9120.91]
99170.90] Commissioner Thompson
A revision of previous sheets was distributed.

About a year ago, Georgie Thomas, State Treasurer, did a review and said it would not be worthwhile to rewrite the schedule.

The Blood property needs extensive repairs, and there will have to be a decision made on whether to renovate, demolish, or sell the property. Commissioners will provide an estimate for the renovations prior to the annual meeting in March.

Chairman Gordon stated that there will be at least three more Executive Committee Budget meetings, and the meeting recessed at 2:30 p.m. to convene at the Cheshire County Administration Building on Friday, January 20, 1989 at 9:30 a.m.

Submitted by,

Gertrude B. Pearson, Clerk

CHESHIRE COUNTY EXECUTIVE COMMITTEE
Budget Meeting Minutes
January 20, 1989
Cheshire County Administration Building

ATTENDANCE: Representatives Avery, Cole, Delano, Gordon, LaMar, Laurent, Matson, Pearson, Perry, Pierce, Pratt, Spear; Commissioners Adams and Thompson

Chairman Gordon called the meeting to order at 9:40 a.m.

Commissioner Thompson responded to the three questions asked at the meeting on January 14, 1989,

Connecticut General Health Insurance premiums are less than the NHMA Health Insurance Trust premiums.

Neither prior Delegation or Executive Committee minutes reflect any action as to pay for non-members attendance of Executive Committee meetings.

However, the Chairman of the Delegation authorized the Commissioners to pay travel only for non-member attendance of Executive Committee meetings along with the same allowance for Delegation attendance at Commissioners' meetings.

The Sheriff's salary had been set at \$27,000.00 for this biennium.

Patrick McManus, Administrator, reviewed the budget for the Westmoreland Complex.

Maplewood [5100.01-5197.86]

County Jail and House of Correction [6100.01-.94]

County Farm [7100.01-.94]

Representative Spear requested the 1988 twelve month actual expenditures before she is willing to vote on the 1989 budget.

Representative Perry, Chairman of the Cheshire County Delegation, suggested February 11th or February 25th for County Selectmen and the County Delegation to tour the Westmoreland Complex; Commissioners will advise.

An invitation will be extended to Robert Williams, Keene Industrial Development Corporation, to attend the next meeting.

The meeting recessed at 12:20 p.m. and will reconvene on Saturday, January 28, 1989 at 9:30 a.m. at the Cheshire County Administration Building.

Submitted by,

Gertrude B. Pearson, Clerk

CHESHIRE COUNTY EXECUTIVE COMMITTEE
Budget Meeting Minutes
January 28, 1989
Cheshire County Administrative Building

Attendance: Representatives Avery, Cole, Delano, Foster, Gordon, LaMar, Laurent, Matson, Pearson, Perry, Pierce, Pratt, Spear; Commissioners Adams, Lane and Thompson.

Chairman Gordon called the meeting to order at 9:40 a.m.

Cooperative Extension Service [8360.02-.94] reviewed by Marshall Patmos.

SNWH Fire Mutual Aid [9080,02-.94] reviewed by John Marechal. Pay is less than for a regular fireman, but the health insurance benefits are greater.

Youth Services of the Monadnock Region [4190.63] reviewed by Kipton Tewksbury, President of the Board. Introduction of Lee Weber, the new Director. Introduction of J. R. Davis, Attorney, Board Member.

An effort will be made to have other counties share the financial burden.

Help-Line [4190.61] reviewed by Susan Curtis

No money appropriated for 1989 based on the belief that when the program started it would only be funded for three years.

Women's Crisis Center [4190.64] reviewed by Karen Wagner, Administrative Director.

Rep. Perry is hopeful that at some future date there can be shared building space in order to decrease expenses.

Afternoon Session at 1:09 p.m.

Attendance: Rep. Avery not present

Hospice of Cheshire County, Inc. [4190.67] reviewed by Carol Jue, Executive Director; Terry Parsells-Riddle, President of the Board, present.

Keene Industrial Development Corporation

A request for \$20,000.00 by Robert Williams, Executive Director. The county might be able to offer office space. It was suggested that a name change could include more than Keene.

Monadnock Region Substance Abuse [4190.66] reviewed by Alfred Merrifield, City Health Director.

Executive Director position is vacant, but there are several excellent candidates applying for the position.

Alcohol abuse continues to be the major problem, but there is a large increase in the combined abuse of alcohol and drugs.

Cheshire County Conservation District [9304.02], Harry Kenny, III, Chairman and Ted Fellows.

The meeting recessed at 3:30 p.m. and will convene on Friday, February 3, 1989 from 9:30 a.m. - 1:30 p.m. at the Cheshire County Administration Building.

Submitted by,

Gertrude B. Pearson, Clerk

CHESHIRE COUNTY EXECUTIVE COMMITTEE
Budget Meeting Minutes
February 3, 1989
Cheshire County Administration Building

Attendance: Representatives Cole, Delano, Foster, Gordon, LaMar, Laurent, Matson, Pearson, Perry, Pierce, Spear; Commissioners Adams and Lane.

Chairman Gordon called the meeting to order at 9:45 a.m.

Department of Human Services, Mimi Barber,

Revised projected figures for the 1989 budget for the following line-item categories were reviewed.

4190.54 Old Age Assistance from \$40,000.00 to \$44,000.00. A projected average monthly case load of 83 at \$44.00 per month.

4190.55 Aid to the Permanently and Totally Disabled from \$220,000.00 to \$228,000.00. A projected average monthly case load of 186 at \$102.00 per month.

4190.56 intermediate Nursing Care from \$1,656,000 to \$1,964,000. Projected average monthly case load of 318 at \$502.00 per month for 9 months. Per Diem for Nursing Home is increased in October. Based on a projected 10% average per diem increase, for three months it will be 318 at \$552.00 per month.

4190.58 Board and Care of Children from \$600,000 to \$652,000. Eligibility for services as determined by others. The county only has the financial responsibility. Support was asked for HB 141-FN and HB 142-FN relative to parental reimbursement weekly or monthly and giving authority to place liens if payments are not made. Support is needed to add twenty [20] more Juvenile Service Officers. We are reminded that fourth quarter amounts from the state will be cut 3%. It was suggested that there should be an acceptable ratio between funds appropriated for people in trouble and funds appropriated for prevention services.

Having completed the review of the budget, the committee began its 1989 Executive Committee recommendations.

4100. Commissioners \$96,327
Rep. Spear moved, Rep. Delano seconded; passed unanimously.

4101. Treasurer \$4863
Rep. Perry moved, Rep. Spear seconded; passed

4102. Delegation \$7850
Rep. Pearson moved, Rep. Spear seconded; passed

4110. County Attorney \$221,168
\$2,500 deleted for purchase of FAX and telephone charge for FAX. Rep. Perry moved, Rep. Foster seconded; passed

4120. Register of Deeds \$217,045.00
Rep. LaMar moved, Rep. Foster seconded; passed

4140. County Sheriff \$356,326
Rep. Perry moved, Rep. Spear seconded; passed
The \$27,000 salary for the Sheriff does not reflect the quality of the performance, but reflects only on the position itself.

4150. Medical Examiner \$16,600.00
Rep. Pierce moved, Rep. LaMar seconded; passed

4160. Plant Operations, Courthouse \$154,089
Rep. LaMar moved, Rep. Perry seconded; passed

4170. Plant Operations, Cheshire County Administration Building \$34,325.00. Rep. LaMar moved, Rep. Delano seconded; passed.

4190. Human Services 42,934,742
Rep. Spear moved, Rep. Foster seconded; passed

Outside Agencies

4190.59 Juvenile Conference Committee \$9,000
Rep. Spear moved, Rep. Foster seconded; passed.
A formula should be worked out so that there can be more equitable payments for those served.

4190.60 New Hope/New Horizons
Rep. Foster moved, Rep. Pierce seconded; passed

4190.61 HELPLINE 0
Rep. Pierce moved, Rep. Perry seconded; passed

Rep. Young has received a request from the American Legion Drug Program. Any requests for consideration in a budget should be given to the Commissioners by October 1st.

Chairman Gordon will notify Executive Committee members if a scheduled meeting has to be cancelled.

The meeting recessed at 1:35 p.m. to convene at the Cheshire County Administration Building on Friday, February 10, 1989, from 9:00 a.m. - 1:00 p.m.

Submitted by,

Gertrude B. Pearson, Clerk

5160. Laundry and Linen, \$211,531

Rep. Foster moved, Rep. LaMar seconded; passed

5170. Housekeeping, \$279,258

Rep. Foster moved, Rep. LaMar seconded; passed

5180. Pharmacy, \$175,518

Rep. LaMar moved, Rep. Foster seconded; passed

A motion by Rep. LaMar, seconded by Rep. Perry, to raise 5180.70 from \$1,760 to \$2,240 passed 5-3

5190. Activities - Religious, \$7,000

Rep. LaMar moved, Rep. Foster seconded; passed

5193. Activities, \$112,004

5195. Social Services, \$51,931

Rep. Foster moved, Rep. LaMar seconded; passed

5196. Occupational Therapy, \$31,832

Rep. LaMar moved, Rep. Foster seconded; passed

5197. Physical Therapy, \$104,681

Rep. Foster moved, Rep. LaMar seconded; passed

6100. County Jail and House of Correction, \$824,307

Rep. Perry moved, Rep. Delano seconded; passed

7100. County Farm, \$249,093

Rep. Foster moved, Rep. LaMar seconded; passed. Rep. LaMar made a motion, seconded by Rep. Foster, to recommend to the Delegation that money for immediate repairs to the Blood property be taken out of Capital Reserve Funds; passed.

8360. Cooperative Extension Service, \$158,846

Rep. LaMar moved, Rep. Foster seconded; passed

9080. SWNH Fire Mutual Aid, \$304,338

Rep. Foster moved, Rep. LaMar seconded; passed

9384. Cheshire County Conservation District, \$15,000

Rep. Foster moved, Rep. LaMar seconded; passed

9200.97 Capital Reserve Funds, \$117,000

Rep. Perry moved, Rep. Pierce seconded; passed

9100 Debt Service, \$1,359,482

Rep. Delano moved, Rep. Perry seconded; passed.

9100.91 increased to \$285,000.

Rep. Perry moved, Rep. LaMar seconded; passed

CHESHIRE COUNTY EXECUTIVE COMMITTEE
 Budget Meeting Minutes
 February 10, 1990
 Cheshire County Administration Building

Attendance: Representatives Delano, Foster, Gordon, LaMar, Pearson, Perry, Pierce, Spear; Commissioners Adams, Lane, Thompson.

Chairman Gordon called the meeting to order at 9:10 a.m.

The Executive Committee continued with its 1989 budget recommendations.

4190.62 Home Health Care \$73,093.00
 Rep. LaMar moved, Rep. Delano seconded; passed

4190.63 Youth Services of Monadnock, Inc. \$30,000.00
 Rep. Spear moved, Rep. LaMar seconded; passed

4190.64 Women's Crisis Center, \$5,000
 Rep. LaMar moved, Rep. Spear seconded; passed

4190.65 Household Hazard Waste 0
 Rep. Perry moved, Rep. LaMar seconded; passed

4190.66 Monadnock Region Substance Abuse \$5,750.00
 Rep. Foster moved, Rep. Delano seconded; passed

4190.67 Hospice 0
 Rep. Pierce moved, Rep. Delano seconded; passed
 A motion by Rep. Foster and seconded by Rep. LaMar to recommend \$1,500.00 was defeated 3-4.

4222. State Roadside Cleanup Grant, \$30,000.00
 Rep. Pierce moved, Rep. LaMar seconded; passed

5100. Maplewood Administration, \$163,633
 Rep. Perry moved, Rep. Delano seconded; passed

5101. Finance/Accounting, \$257,910
 Rep. Perry moved, Rep. Rep. Pearson seconded; passed

5130. Dietary, \$593,033
 Rep. Foster moved; Rep. Pearson seconded; passed

5140. Nursing, \$2,257,246
 Rep. Foster moved, Rep. Pearson seconded; passed

5150. Plant Operations - Maplewood, \$449,013
 Rep. Perry moved, Rep. Delano seconded; passed

Keene Industrial Development Corporation, O
Rep. Foster moved, Rep. Perry seconded; passed

4000. Revised Revenue Sheet will be prepared for the committee.

The annual meeting of the Cheshire County Delegation will be held at Maplewood on March 18, 1989 at 9:00 a.m.

The meeting recessed at 1:20 p.m., to convene at the Cheshire County Administration Building on Friday, February 17, 1989, at 9:00 a.m.

Submitted by,

Gertrude B. Pearson, Clerk

CHESHIRE COUNTY EXECUTIVE COMMITTEE
Budget Meeting Minutes
February 17, 1989
Cheshire County Administration Building

Attendance: Representatives Cole, Delano, Foster, Gordon, LaMar, Laurent, Pearson, Perry, Pierce, Pratt, Spear; Commissioners Lane and Thompson.

Chairman Gordon called the meeting to order at 9:20 a.m.

Commissioner Thompson distributed the revised figures for the 1989 Revenue and Proposed Budget.

Rep. Spear moved, seconded by Rep. Foster, that we set as a working figure an increase of 9.9%. This would be \$327,678 decrease in the proposed budget. Vote: 7 in favor; one [1] opposed; two [2] abstained.

9200.97 Capital Reserve Funds

Rep. Spear moved, seconded by Rep. Pratt, that the funds be reduced \$27,000 to 490,000. Vote: five [5] in favor; four [4] opposed.

4190. Human Services

Youth Services of Monadnock decreased to \$20,000
Rep. Pierce moved, seconded by Rep. Foster
Vote: six [6] in favor; two [2] opposed

Rep. Perry moved, seconded by Rep. LaMar to further reduce Human Services by \$3,250.

Vote: seven [7] in favor; one [1] opposed
Total figure reduced to \$3,044,335

4140 County Sheriff

Rep. Perry moved, seconded by Rep. Pratt, to reduce account \$1,000.

Vote: unanimous

Total figure is \$355,326

4160 Courthouse

Rep. Delano moved, seconded by Rep. Perry; to reduce account by \$8,275 to \$145,814

Vote: Unanimous

5100 Maplewood

6100 County Jail

7100 County Farm

Rep. Pearson moved, seconded by Rep. Delano - to reduce the amount for the Westmoreland Complex by \$25,800

Vote: unanimous

Total figure for the Westmoreland Complex is \$5,742,190

4100 Commissioners

Rep. Spear moved, seconded by Rep. Pierce - to reduce figure \$1,950 to \$94,377

Vote: Unanimous

4103 Delegation

Rep. Pierce moved, seconded by Rep. Foster - to reduce figure by \$950 TO \$6,900

Vote: unanimous

4110. County Attorney

Rep. Spear moved, Rep. Pierce seconded; to reduce figure \$8,950 to \$212,218

[By the time a Victim's Witness Coordinator is hired, one third of the year will have passed]

Vote: Unanimous

4120. Register of Deeds

Rep. Pierce moved, Rep. Spear seconded; to reduce figure \$3,600 to \$213,445

Vote: Seven [7] in favor; one [1] opposed

8360 Cooperative Extension Service

Rep. Spear moved, Rep. Pierce seconded; to reduce figure \$2,000 to \$156,846

Vote: six [6] in favor; two [2] opposed

9080 SWNH Fire Mutual Aid

Rep. Pearson moved, seconded by Rep. Delano, to reduce figure \$1,000 to \$303,338

Vote: unanimous

Rep. Delano moved, Rep. Cole seconded, to recommend to the Delegation to spend \$20,000 for necessary repairs to the Blood property.

Vote: five [5] in favor: four [4] opposed

Rep. Pearson moved, Rep. by Rep. Delano, to present a proposed budget of \$11,845,059 to the delegation at the meeting at Maplewood on March 18, 1989 at 9:00 a.m.

Vote: five [5] in favor; two [2] opposed.

The meeting adjourned at 1:44 p.m.

Submitted by,

Gertrude B. Pearson, Clerk

CHESHIRE COUNTY CONVENTION
Annual Meeting
March 18, 1989
Maplewood Nursing Home

Attendance: Representatives Barber, Blacketor, Cole, Crutchley, Delano, Doucette, Foster, Gordon, Grodin, Hill, Hunt, LaMar, Laurent, Matson, Metzger, Miller, Morse, Pearson, Perry, Pierce, Pratt, Spear, Sawyer; Commissioners Adams, Lane, Thompson.

Chairman Perry called the meeting to order at 9:20 a.m.

Commissioner Thompson explained the procedure used by the Executive Committee to arrive at the recommended county budget.

Rep. Matson requested a review of the revenue accounts, and Commissioner Thompson explained Courthouse rentals.

The delegation acted on the budgetary appropriations.

A. Expense Accounts:

I. Courthouse:

Commissioners, \$94,377

Rep. Foster moved, Rep. Morse seconded

Treasurer, \$4,863

Rep. Foster moved, Rep. Gordon seconded

Delegation, \$6,900

Rep. LaMar moved, Rep. Pratt seconded

Attorney, \$212,2188

Rep. Delano moved, Rep. LaMar seconded

Sheriff, Rep. LaMar moved, Rep. Cole seconded

There was a discussion on the salary of the Sheriff. Rep. Matson moved, seconded by Rep. Doucette, that the salary be increased by \$1,768. four [4] in favor of the motion; thirteen [13] opposed. The salary does not reflect on the quality of the performance, but only on the position itself.

Medical Examiner, \$16,600

Rep. Hunt moved, seconded by Rep. LaMar

Plant Operations, Courthouse \$145,814

Rep. Delano moved, seconded by Rep. Gordon

Administration Building Maintenance \$34,325

Rep. Foster moved, Rep. Delano seconded

Human Services, sub-total \$2,934,242

Rep. Spear moved, Rep. LaMar seconded

Human Services including Outside Agencies, total \$3,044,335

Rep. Pratt moved, Rep. Hunt seconded

Rep. Foster suggested that possibly Women's Crisis Center could become a United Way responsibility next year.

Roadside Litter Grant, \$30,000

Rep. Hunt moved, Rep. Morse seconded

II. Maplewood

Administration, \$161,433

Rep. Foster moved; Rep. Metzger seconded
In the future, Continuing Education Funds probably could be eliminated.

Finance/Accounting, \$257,910

Rep. LaMar moved, Rep. Delano seconded

Dietary, \$592,733

Rep. LaMar moved, Rep. Delano seconded

Nursing, \$2,256,676

Rep. LaMar moved, Rep. Gordon seconded

Plant Operations, \$443,513

Rep. Foster Moved, Rep. Gordon seconded

Laundry and Linen, \$208,106

Rep. Foster moved, Rep. LaMar seconded

Housekeeping, \$279,048

Rep. Delano moved, Rep. Foster seconded

Physicians and Pharmacy, \$175,518

Rep. Pratt moved, Rep. LaMar seconded

Religious Activities, \$7,000

Rep. LaMar moved, Rep. Foster seconded

Activities, \$111,529

Rep. Foster moved, Rep. Delano seconded

Social Services, \$51,731

Rep. Metzger moved, Rep. Doucette seconded

Occupational Therapy, \$31,732

Rep. Foster moved, Rep. LaMar seconded

Physical Therapy, \$104,531

Rep. LaMar moved, Rep. LaMar seconded

County Jail and House of Correction, \$816,007
 Rep. Delano moved, Rep. Foster seconded
County Farm, \$264,723
 Rep. Foster moved, Rep. Metzger seconded

III. Outside Agencies

Cooperative Extension Service, \$156,846
 Rep. Foster moved, Rep. Delano seconded
S.W.N.H. Fire Mutual Aid \$303,338
 Rep. Foster Moved; Rep. Morse seconded
Conservation District \$ 15,000
 Rep. Hunt Moved; Rep miller seconded

IV. Debt Service and Capital Outlay \$1,359,482
 Rep Delano moved; Rep. Crutchley seconded
Capital Reserve Funds \$ 90,000
 Rep LaMar moved; Rep. Foster Seconded

B. REVENUE ACCOUNTS

1. Total Revenue \$11,845,059
 Rep. LaMar moved; seconded by Rep. Delano
 2. Amount of total to be raised from taxes
 \$ 6,102,687
 Rep. Barber moved; Rep. LaMar seconded

V. OTHER

1. Rep. Crutchley moved; Rep. LaMar seconded to authorize the Cheshire County Commissioners to transfer \$6,000 from the Farm Buildings Capital Reserve Fund into the Farm Buildings Repair Account to cover renovations costs to the Blood Farm Property. Passed.

2. Rep. Pratt moved; Rep. Foster Seconded, to authorize the Cheshire County Commissioners to utilize \$50,000 of the Annex Bond monies for 1989 payment of principal and interest a part of the surplus to reduce taxes. Passed.

3. Rep. Laurent moved; Rep. Pearson seconded, to authorize the Cheshire County Commissioners to transfer \$80,000 from the Maplewood Capital Reserve Fund to the Maplewood Plant Operations Maintenance and Repair account to cover cost of purchase and installation of fuel oil tanks. Passed.

Rep. Barber moved; Rep. Grodin seconded, to have a County Delegation meeting in the near future in Concord after a legislative session to formulate an expression for the necessity for a new source of revenue. Passed. The meeting adjourned at 12:15p.m..

Submitted by,

Gertrude Pearson, Clerk

CHESHIRE COUNTY DELEGATION
Administration Building
Monday, December 18, 1989

PRESENT: Representatives Avery, Cole, Crutchley, Delano, Doucette, Foster, Gordon, Grodin, Hill, LaMar, Hunt, Matson Metzger, Miller, Morse, Pearson, Perry, Pratt, Spear, Young.

Chairman Perry Convened the meeting at 7:35 P.M.

Commissioner Thompson explained the proposed 1990 County Budget.

Karen Wagner of the Women's Crisis Center read a letter from Sandra Matheson, Director of the State Office of Victim and Witness Assistance within the Attorney General's Office, making a plea to implement the program in Cheshire County.

Judi Hamilton, Parent Educator for the Monadnock Family Services and Chairperson for the Monadnock Area Task Force on Child Abuse and Neglect, spoke to support the need for a Victim/Witness Coordinator in Cheshire County.

Commissioner Adams stated that pressure should be put on the County Attorney to establish the position.

Representatives Grodin and Matson Requested an in-depth look at two of the largest items in Human Services: Board and Care of Children and Intermediate Nursing Care.

Roger Conway, County Treasurer, personally appeared before the County Executive Board, and Representative Spear, vice chairman of the Executive Committee, recognized a motion by Representative Avery seconded by Representative Delano to grant permission to Treasurer Conway to borrow \$5,000,000 in anticipation of 1990 taxes to be collected. The vote was unanimous.

Chairman Perry reported that on November first he had been notified by the Attorney General that there would be no further investigations of difficulties at the County Jail. No definite charges had been made.

The meeting was adjourned at 8:35 p.m.

Submitted by,

Gertrude Pearson, Clerk

