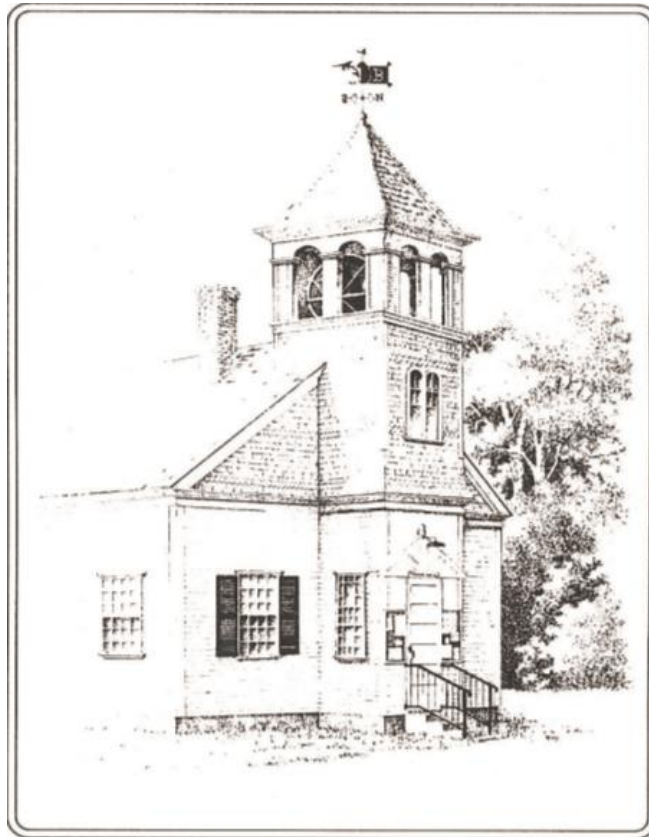


**ANNUAL REPORTS  
OF THE TOWN OFFICERS**

**BROOKFIELD, NEW HAMPSHIRE**

**2015**



For the fiscal year ending December 31, 2015

Vital Statistics for 2015



**Annual Reports  
of the  
Town Officers**

**Brookfield  
Carroll County  
New Hampshire  
2015**

**Fiscal year ending December 31, 2015**

**Vital Statistics for 2015**

**Town Office Building**

**267 Wentworth Road**

**Brookfield, NH 03872**

**(603) 522-3688 / Fax (603) 522-6245**

**[www.brookfieldnh.org](http://www.brookfieldnh.org)**

**Emergency Telephone Number**

**911**

Fire, Police, and Ambulance

**Selectmen Hours**

Last Saturday of the month, 9:00 am to 12:00 pm  
Town Office Building

**Selectmen Meetings**

2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, 6:30 pm  
Town Office Building

**Administrative Assistant Hours**

Wednesday, 8:30 am to 12:30 pm  
Town Office Building

**Town Clerk Hours**

Monday, 11:00 am to 6:00 pm  
Tuesday, 8:30 am to 1:00 pm  
Last Saturday of the month, 9:00 am to 12:00 pm  
Town Office Building

**Tax Collector Hours**

2<sup>nd</sup> and 4<sup>th</sup> Fridays, 10:00 am to 2:00 pm  
Town Office Building

**Assessor Hours**

Friday, 8:30 am to 12:30 pm  
Town Office Building

**Building Inspector / Code Enforcement Officer Hours**

Thursday, 8:30 am to 12:30 pm  
Town Office Building

**Planning Board Meeting**

Third Thursday of the month, 6:30 pm  
Town Office Building

**Conservation Commission Meeting**

First Wednesday of the month, 6:00 pm  
Churchill School House

**Heritage Commission Meeting**  
Second Wednesday of the month, 7:00 pm  
Town Office Building

**Trustees of the Trust Funds Meeting**  
Last Saturday of the month, quarterly, 9:00 am  
Town Office Building

**Cemetery Trustees**  
Second Thursday of the month, 7:00 pm  
Town Office Building

*Meeting dates and times are subject to change, please check the website.*

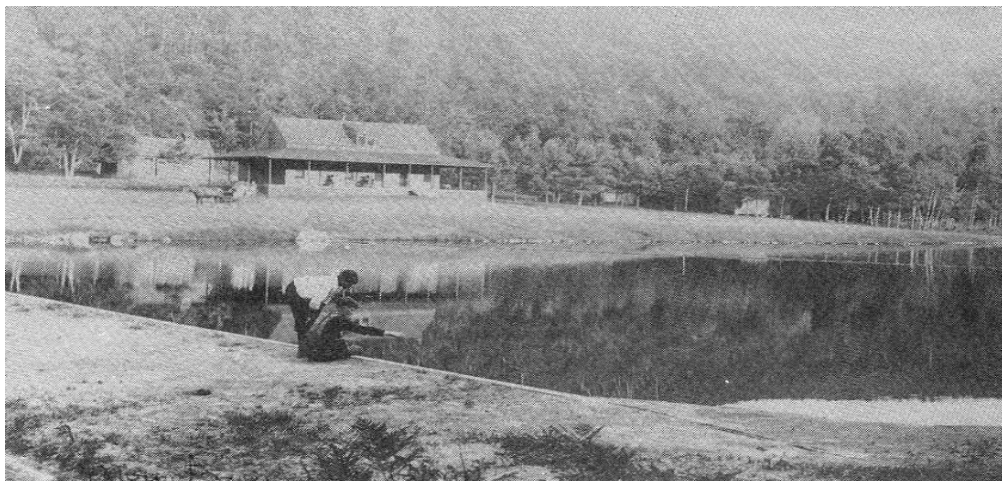
**Brookfield Corner**



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**Mountain Lake**

## Dedication

### DIANA J. PECKHAM



Our 2015 Annual Town Report is dedicated to Diana J. Peckham, who has been our Town Tax Collector for the past 30 years.

As a trained pediatric nurse, Diana worked at Lawrence Memorial Hospital and Exeter Hospital until 1968 when she married Dick Peckham and gave up her nursing career to raise their five children in Rye, NH. In 1983, when their youngest child Steven went off to college, they built a home in Cedar Park, Brookfield, not far from their summer property on Lovell Lake in Wakefield, NH.

In 1985, at the urging of Norman Royle, Sr, she ran for and was elected Brookfield Tax Collector, an office she has held unopposed for the past 30 years. Diana established herself as a caring, professional public servant with not only the citizens of Brookfield, but also with successive Town officers such as Board of Selectmen, Town Treasurer, Assessor Clerk, Town Clerk, and Auditors. In 1985, collecting taxes was much different than today. She collected taxes at her kitchen table at home and wrote the tax bills by hand. With the opening of the new Town Office Building in 2000, she moved to her current location, sharing office space with the Selectmen, subsequently converting to a computerized tax collecting system.

Her willingness to work with taxpayers has resulted in an admirable record of fiscal funding over the years for the Town of Brookfield. To better serve the taxpayers of Brookfield, she gives out her home telephone number so that tax issues may be addressed and discussed during after-office hours. She is a noted member of the New Hampshire Tax Collectors Association and religiously attends their regional workshops and annual conventions contributing her experience and insight to their programs. With the assistance of her Deputy, Rose Zacher, they have established a recognized professionally efficient Tax Office for the Town of Brookfield.

An avid outdoors person, she enjoys her passion for water sports at the family properties on Lovell Lake, and continues to pursue alpine skiing now with her family members including great grandchildren.

It is only fitting that this year's Town Report be dedicated to Diana Peckham in recognition of her 30 years of professional and dedicated service.



**Colonel James Hackett**  
**(1739 – 1802)**



*The ship depicted on the NH State Seal and flag, frigate  
RALEIGH, built by Colonel James Hackett in 1776.*

Colonel James Hackett was born in Amesbury, Massachusetts on November 29, 1739, to a family of accomplished shipbuilders. He apprenticed as a merchant shipwright. When he was still a teenager he joined Roger's Rangers, the precursor of today's special operations forces, to fight in the French and Indian War. He was a member of Captain John Stark's company.

At the beginning of the American Revolution, James Hackett participated in the raid at Fort William & Mary in New Castle, New Hampshire in December of 1774. Then as a Captain, he led a company to Cambridge, Massachusetts, in April 1775 following the attacks on Lexington and Concord. On July 4, 1776, he was appointed Colonel in Wingate's Regiment. He turned down command of a New Hampshire regiment in 1776 to fit out armed vessels built in New Hampshire. In 1778, he volunteered for duty under General Sullivan in Rhode Island in a company raised by Colonel John Langdon in Portsmouth and was made lieutenant. He served as Colonel in Saratoga with Langdon's New Hampshire Independent Company.

For his indispensable services, Hackett was given command of a battalion of artillery of three companies in Portsmouth. He had the honor of receiving General Washington with a "grand salute" at the occasion of his Excellency's reception at Portsmouth on October 31, 1789.

*Pictured below is the USS Frigate RANGER, built by Colonel James Hackett, in 1777.*

Colonel Hackett is best known as a Master Shipbuilder completing an incomparable list of vessels for the Continental Navy. With the assistance of his compatriots James Hill and Stephen Paul, he constructed the frigate RALEIGH, the ship that appears under construction on the seal and flag of the State of New Hampshire. He also built the famed sloop of war RANGER; the largest Continental warship of the Revolution, the ship of the line AMERICA; two early vessels of the service which was a forerunner to the United States Coast Guard, the United States Revenue Service cutters SCAMMEL II and the GOVERNOR GILMAN; the USS CONGRESS, which was one of the first six frigates of the United States Navy; a host of privateers and merchant vessels including the McCLARY, the



PORTSMOUTH I, the BELLONA and the FREE TRADE; and the tribute ship frigate CRESCENT.

"...on March 20, 1784, John Langdon contracted with Major James Hackett of Exeter for 'a good well-built Ship' to be delivered at Langdon's Island 'finished to a cleat.' Hackett was to be paid as follows: "Four Hundred and Thirty Pounds in cash---three hogsheads rum at four shillings and six pence per gallon; five hogsheads molasses, at two shillings per gallon; one teirce coffee at one shilling and three pence per Lt.; fifteen barrels sugar at three pounds per hundred weight; two hundred weight of Bohea Tea, at four and six pence per pound. The remainder in any dry goods the said Langdon may have at two for one from the sterling cost." *Quoted from William G. Saltonstall's book "Ports of Piscataqua"*.

In 1801, Colonel James Hackett was discharged from the office of naval constructor due to the downsizing of the Navy. At that time, he sold his property in Exeter and moved to land he had purchased in Brookfield.

While living in Brookfield in 1801, at a meeting at Richard Hanson's, the men of the Town voted to draw up a petition to find a method of building schoolhouses. One of the signers of the petition was James Hackett. This petition was put to a vote on April 6, 1802, at which time the Town voted to build four schoolhouses as districted by the Selectmen in 1797. The Hackett School still stands today as a private residence.

Colonel James Hackett died in Brookfield in 1802. In a September 16, 1806, article in the *New Hampshire Gazette* when the property was auctioned, Colonel Hackett's former site was described as follows: A "valuable and elegantly situated farm of 320 acres (200 clear), with good stone walls, 180 apple trees for cider, with a large handsome two story Dwelling House 38 by 46 feet in good repair, excellent well near the door, 2 good barns (one entirely new, 48 feet by 34, the other 106 by 34) and a convenient store 20 by 36 feet. Every kind of farm utensil will also be sold. The auctioneer, Mr. Cazneau Bayley of Portsmouth, noted the property was considered one of the best and most productive farms in New Hampshire, 52 head of horned cattle, besides sheep and horses, have been wintered and summered on said farm".

On Sunday, April 29, 2012, the Heritage Commission held a reception for the relatives of Colonel James Hackett. On that day a grave marker was placed for Colonel Hackett at the Hackett family graveyard.

At the March 2016 Annual Town Meeting, Brookfield residents will vote whether to purchase approximately 246 acres of the land formerly owned by Colonel James Hackett, including the Hackett family cemetery. The Town would retain ownership of all the land in perpetuity. Undeveloped land would remain open to public use unless restrictions are approved by two-thirds of the people voting at a future Town meeting. The Town would be able to develop land for municipal use in the future.

Brookfield  
Selectman Bill  
Nelson speaking at  
the dedication of  
the grave marker  
for Colonel James  
Hackett.



## Town Officials

<b>Position</b>	<b>Individual</b>	<b>Term Expires (E=Elected / A=Appointed)</b>
<b>Selectmen</b>	Brian Robischeau, Chair	2016 – E
	William Nelson, Vice Chair	2017 – E
	Richard Zacher	2018 – E
<b>Administrative Assistant</b>	Laurie Champy	A
<b>Agricultural Commission</b>	Ed Nason, Chair	A
	Rich Zacher, Selectmen’s Rep	
<b>Auditors</b>	Laurie Champy	2017 – E
	Amanda Pierce	2016 – E
<b>Ballot Clerks</b>	Susan Brown	A
	Frank Frazier	A
	Douglas Vanderpool	A
<b>Board of Assessors</b>	Selectmen	
	Avitar Associates of N.E. Inc.	
	Jessica Robischeau, Assessor Clerk	A
<b>Cemetery Trustees</b>	Craig Evans, Chair	2017 – E
	Richard Surette	2016 – A
	Judy Lewis	2018 – E
	William Nelson, Selectmen’s Rep.	
<b>Code Enforcement Officer</b>	Edward Nason	A
<b>Conservation Commission</b>	Tom Hill, Chair	2016 – A
	John Nelson	2018 – A
	Jean Jones	2016 – A
	Richard Peckham	2018 – A
	Terry Jones	2017 – A
	George Yeager, Alternate	2016 – A
<b>Emergency Management Director</b>	Richard Zacher, Selectmen’s Rep	
	Bradford N. Williamson, Director	A
	William Nelson, Deputy Director	A
<b>Forest Fire Wardens</b>	Bradford N. Williamson, Warden	A
	Janet S. Williamson, Deputy	A
	Richard Zacher, Deputy	A

<b>Position</b>	<b>Individual</b>	<b>Term Expires (E=Elected / A=Appointed)</b>
<b>Health Officer</b>	Dr. William Marsh	A
<b>Heritage Commission</b>	Marilou MacLean, Chair	2016 – A
	Harriet Wilson	2017 – A
	Patricia Golden	2017 – A
	Steven Michalsky	2017 – A
	Brian Robischeau, Selectmen’s Rep	
<b>Joint Loss Management</b>	Jessica Robischeau	A
	Ed Nason	A
	Marilou MacLean	A
	Brian Robischeau, Chair	A
<b>Moderator</b>	Dr. William Marsh	2016 – E
	Craig Evans, Assistant Moderator	A
<b>Newsletter</b>	Laurie Champy	A
<b>Planning Board</b>	Rick Surette, Chair	2016 – E
	Rob Collins, Vice Chair	2016 – E
	David Champy II	2017 – E
	Ed Comeau	2016 – E
	Jim Freeman	2017 – E
	Geary Ciccarone	2018 – E
	John Merrigan, Alternate	2017 – A
	Dianne Smith, Alternate	2018 – A
	George Nick, Admin Asst.	
	Richard Zacher, Selectmen Rep	
<b>Road Agent</b>	T.E.N. Construction	A
<b>Supervisors of Checklist</b>	Carol Leary	2016 – E
	Cheryl Perry	2020 – E
	Rose Zacher	2018 – E
<b>Tax Collector</b>	Diana Peckham	2016 – E
	Rose Zacher, Deputy	A
<b>Town Clerk</b>	Virginia A. McGinley	2016 – E
	Jennifer McKown, Deputy	A
<b>Treasurer</b>	Marilou MacLean	2016 – E

<b><i>Position</i></b>	<b><i>Individual</i></b>	<b><i>Term Expires (E=Elected / A=Appointed)</i></b>
<b>Trustees of Trust Funds</b>	Richard Nordin	2018 – E
	Thomas Lavender, Chair	2016 – E
	Peter Holland	2017 – E
<b>Welfare Officer</b>	Lynn Watts	A
<b>Webmaster</b>	Virtual Town Hall	A
	Laurie Champy	A
	Rose Zacher	A
<b>Zoning Board of Adjustment</b>	Paul Tremblay, Chair	2017 – A
	Frank Frazier, Vice Chair	2018 – A
	David Dansereau	2018 – A
	Ernie Brown	2016 – A
	Richard Mauser	2017 – A
	Susan Weiske	2018 – A
	William Nelson, Selectmen’s Rep Jessica Robischeau, Secretary	
<b>Wakefield Animal Control Officer</b>	Fred Guldbrandsen	
<b>Wakefield Fire Chief</b>	Todd Nason	
<b>Wakefield Police Chief</b>	Kenneth Fifield	

## Elected Officials – Federal and State

### Governor of New Hampshire

**Maggie Hassan**

Office: State House,  
107 N. Main St, Concord, NH 03301  
**Phone:** (603) 271-2121 **Fax:** (603) 271-7680

### US House Representative

**Frank Guinta**

**Washington, DC Office**  
326 Cannon House Office Building  
Washington, DC 20515  
**Phone:** (202) 225-5456  
**Fax:** (603) 641-9561

**Manchester Office**

Office: 33 Lowell Street  
Manchester, NH 03101  
**Phone:** (603) 641-9536  
**Fax:** (603) 641-9561

### US Senators

**Kelly Ayotte**

**Washington, D.C. Office**  
144 Russell Senate Office Building  
Washington, D.C. 20510  
**Phone:** (202) 224-3324  
**Fax:** (202) 224-4952

**Portsmouth Office**

14 Manchester Square, Suite 140  
Portsmouth, NH 03801  
(603) 436-7161

**Jeanne Shaheen**

**Washington, D.C. Office**  
506 Hart SOB  
Washington, DC 20510  
**Phone:** (202) 224-2841  
**TTY:** (202) 224-4049  
**Fax:** (202) 228-3194

**Dover Office**

340 Central Ave, Suite 205  
Dover, NH 03820  
(603) 750-3004

### NH State Representatives District 05

**Ed Comeau**

212 Stoneham Road  
Brookfield, NH 03872  
(603) 522-2275  
[ed@edcomeau.org](mailto:ed@edcomeau.org)

**Bill G. Nelson**

98 Lyford Road  
Brookfield, NH 03872  
(603) 522-5279  
[bill.nelson@leg.state.nh.org](mailto:bill.nelson@leg.state.nh.org)

**Lino Avellani**  
PO Box 516  
Sanbornville, NH 03872  
(603) 858-5196  
[lino.avellani@leg.state.nh.us](mailto:lino.avellani@leg.state.nh.us)

**NH State Representatives  
District 08**

**Ted(Donald) S Wright**  
160 Sodom Road  
Tuftonboro, NH, 03254  
(603) 544-3700  
[ted.wright@leg.state.nh.us](mailto:ted.wright@leg.state.nh.us)

**NH State Senate  
District 03**

**Jeb Bradley**  
630 South Main Street  
Wolfeboro, NH 03894  
(603) 387-2365  
[jeb.bradley@leg.state.nh.us](mailto:jeb.bradley@leg.state.nh.us)

**Concord Office**  
State House Rm # 103  
107 North Main Street  
Concord, NH 03301

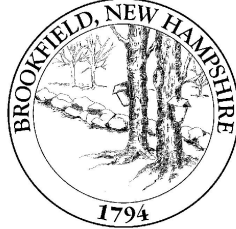
**Brookfield Station**





## Town of Brookfield

Warrant – Town Meeting March 10, 2015



*State of New Hampshire*

The inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday, the tenth of March, next, to act upon warrant Articles 1 thru 16 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 17 thru 28.

1. To choose all necessary Town Officers for the coming year - *By Ballot.*
2. Are you in favor of Amendment #1 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to add a definition of home occupation and home based business as businesses located and operated on the property where the owner resides or on an adjacent property used as part of the owner's residential property. – *By Ballot (Majority Vote Required) Passed*
3. Are you in favor of Amendment #2 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to make various minor typographical changes which have no impact on the substance of the zoning ordinance. – *By Ballot (Majority Vote Required) Passed*
4. Are you in favor of Amendment #3 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: amend the building lot requirements and definitions to remove the requirement for an increased lot size in certain circumstances, to require frontage on a Class V or approved private road, and to require lots fronting on Kingswood Lake to have 250 feet of shore frontage. – *By Ballot (Majority Vote Required) Passed*
5. Are you in favor of Amendment #4 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to require farm stand structures up to 200 square feet to be setback at least 10 feet from the traveled way and, if there is a stone wall along the right of way, to be no closer than the stone wall. – *By Ballot (Majority Vote Required) Passed*
6. Are you in favor of Amendment #5 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to require that all uses permitted by conditional use obtain a permit from the planning board and to eliminate the renewal process, which is contrary to state law. – *By Ballot (Majority Vote Required) Passed*

7. Are you in favor of Amendment #6 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to change the definition of multi-family dwelling in the workforce housing overlay district to be as defined in state law, and to change the per lot. – *By Ballot (Majority Vote Required) Passed*
8. Are you in favor of Amendment #7 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to require the Town to obtain a court order prior to removing dilapidated buildings from properties. – *By Ballot (Majority Vote Required) Passed*
9. Are you in favor of Amendment #8 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to clarify the process for obtaining special exceptions to alter or construct buildings on non-conforming lots, and to amend the definitions of non-conforming building/structure, nonconforming lot, and nonconforming use such that they are a building/structure, lot or use which was legally created but which no longer conforms to the zoning ordinance. – *By Ballot (Majority Vote Required) Passed*
10. Are you in favor of Amendment #9 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to clarify that neither manufactured housing parks nor recreational campgrounds or camping parks are permitted in Brookfield and to provide that camping or travel type house trailers or recreational vehicles may be occupied on a seasonal basis. Further, to change the definition of tent camping to no longer be dependent on whether compensation is made for such use. – *By Ballot (Majority Vote Required) Passed*
11. Are you in favor of Amendment #10 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to amend Article VII--Personal Wireless Service Facilities-- by eliminating any co-location requirements that do not comply with state law and providing that co-location applications shall be governed by RSA 12-K. – *By Ballot (Majority Vote Required) Passed*
12. Are you in favor of Amendment #11 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: amend Article VIII--Small Wind Energy Systems-- to comply with state law by designating the Board of Selectmen/Building Inspector as the body to review applications rather than the planning board, to eliminate the need for site plan approval, to establish the minimum setback requirement as 1 ½ times the system height, and to allow 12 months of discontinuance of use before a system is deemed abandoned. Further, to remove references to meteorological towers, which are required to comply with all normal zoning requirements. – *By Ballot (Majority Vote Required) Passed*
13. Are you in favor of Amendment #12 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to amend the definition of hydric soils to be as defined in the Field Indicators for Identifying Hydric Soils in New England and to amend the definitions of poorly drained soils and very poorly drained soils to be as defined in the Site Specific Soil Mapping Standards for New Hampshire and Vermont. – *By Ballot (Majority Vote Required) Passed*
14. Are you in favor of Amendment #13 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to delete the definitions of "owner" and "owner of record." – *By Ballot (Majority Vote Required) Passed*
15. Are you in favor of Amendment #14 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to amend the definition of structure to be "anything permanently

affixed to the ground, including but not limited to, dwellings, accessory buildings, and accessory items.” – *By Ballot (Majority Vote Required). Passed*

16. Are you in favor of Amendment #15 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to amend the restriction of funnel development to provide that no rights in any lot with frontage on a water body shall be granted for purposes of access to the water body unless that lot has at least 50 feet of shoreline for each person to whom rights are conveyed. – *By Ballot (Majority Vote Required) Passed*
17. To see if the Town will vote to authorize the Selectmen as agents to purchase land for a for a new Town cemetery for \$10,000. Funding for this purchase will come from the Town Cemetery Capital Reserve Fund, from which the selectmen are agents to expend. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
18. To see if the Town will vote to establish a Selective Bridge Repair Capital Reserve Fund and raise and appropriate the sum of \$15,000 to be deposited into the Selective Bridge Repair Capital Reserve Fund. Further, to designate the selectmen as the agents to expend. *The Selectmen recommend this appropriation. (Majority Vote Required). An amendment was called to change the Selective Bridge Capital Reserve Fund to read Moose Mountain Capital Reserve Fund. The amendment was read and passed as read.*
19. To see if the Town will vote to raise and appropriate the sum of \$65,000 to be added to the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
20. To see if the Town will vote to raise and appropriate the sum of \$75,000 for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
21. To see if the Town will vote to raise the annual salary for the Town Treasurer from \$5,000 per year to \$5,500 per year. *The Selectmen recommend this appropriation. (Majority Vote Required). An amendment was called to see if the Town will vote to appropriate the sum of \$500 to increase the salary of the Town treasurer to \$5,500 per year. The amendment was read and passed as read.*
22. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the Conservation Fund. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
23. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the Heritage Fund. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
24. To see if the Town will vote to raise and appropriate the sum of \$2,000 to be added to the Town Building Office Equipment Expendable Trust previously established. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
25. To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Capital Reserve Fund known as the Building Ground Maintenance fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required). An amendment was*

*called to change the Building Ground Maintenance Fund to read Town Building and Ground Maintenance Fund. The amendment was read and passed as read.*

- 26. To see if the Town will vote to raise and appropriate the sum of \$9,000.00 to be added to the Property Revaluation Expendable Trust Fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
- 27. To see if the Town will vote to establish a Town House Repair Capital Reserve Fund and raise and appropriate the sum of \$10,000 to be deposited into the Town House Capital Reserve Fund. Further, to designate the selectmen as the agents to expend. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
- 28. To see if the Town will vote to raise and appropriate the Selectmen’s recommended sum of **\$861,690** for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *The Selectmen recommend this appropriation. (Majority Vote Required). An amendment was called to change the operating budget from \$861,690 to read \$674,690. “After this book was published three errors were found. On pg. 14, warrant article 28, the proposed Town operating budget should be \$674,690. On pg. 21, line 4700 should appear above “Sub-Total Operating Budget” and the subtotal should read \$674,690. On pg. 23, a line for debt servicing should be included in the amount of \$3,000 and the total should be \$674,690.” The amendment was read and passed as read.*

Richard Zacher \_\_\_\_\_ Date \_\_\_\_\_

Brian Robischeau \_\_\_\_\_ Date \_\_\_\_\_

William Nelson \_\_\_\_\_ Date \_\_\_\_\_

Warrant – Town Meeting March 08, 2016



*State of New Hampshire*

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday, the 8<sup>th</sup> of March, next, to act upon Warrant Articles 1 through 4 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 5 thru 22.

1. To choose all necessary Town Officers for the coming year - *By Ballot.*
2. Are you in favor of amendment number one of the Brookfield Zoning Ordinance as proposed by the Planning Board as follows: to add definitions of private road (a street not open to public use, which is privately maintained and which serves three or more lots); and approved private road (a private road that was approved by the Subdivision Regulation process) – *By Ballot (Majority Vote Required)*
3. Are you in favor of amendment number two of the Brookfield Zoning Ordinance as proposed by the Planning Board as follows: to clarify that a driveway is required for each dwelling and that a driveway cannot serve more than two lots. – *By Ballot (Majority Vote Required)*
4. Are you in favor of amendment number three of the Brookfield Zoning Ordinance as proposed by the Planning Board as follows: to clarify the definition of frontage as the part of the lot or lot line abutting a road or body of water. – *By Ballot (Majority Vote Required)*

5. To see if the Town will vote to enter into a 7-year contract in order to purchase approximately 246 acres of land located off Lyford Road (Map #19 Lot #10 & Map #20 Lot #3) in the amount of **\$210,000** by paying **\$30,000** per year over 7 years beginning October 2016 through October 2022; further to raise and appropriate \$30,000 for the first year's payment. *The Selectmen recommend this appropriation. (2/3 Vote Required)*
6. To see if the Town of Brookfield will adopt the following: To leave the traveled portion of Brice Drive in its present location and avoid the cost of relocating the road within the centered right of way. *The Selectmen do not recommend this petitioned advisory warrant article.*
7. To see if the Town will raise and appropriate the additional sum of **\$7,000** for the annual salary of the Town Treasurer. The current salary is **\$5,500**; this would raise the annual salary to **\$12,500** to be in line with other elected officials. This is in response to the broadening scope of this position. *The Selectmen recommend this petition warrant article. (Majority vote required)*
8. To see if the Town will vote to raise and appropriate the sum of **\$75,000** to be added to the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. Majority Vote Required).*
9. To see if the Town will vote to raise and appropriate the sum of **\$99,000** for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*
10. To see if the Town will vote to raise and appropriate the sum of **\$500** to be added to the Conservation Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*
11. To see if the Town will vote to raise and appropriate the sum of **\$500** to be added to the Heritage Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*
12. To see if the Town will vote to raise and appropriate the sum of **\$2,000** to be added to the Town Building Office Equipment Expendable Trust previously established. *The Selectmen recommend this appropriation. (Majority Vote Required).*
13. To see if the Town will vote to raise and appropriate the sum of **\$9,000** to be added to the Property Revaluation Expendable Trust Fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required).*
14. To see if the Town will vote to raise and appropriate the sum of **\$200** to increase the combined annual salaries for the Town Auditors from **\$300** to **\$500** per year. The combined current annual salaries of **\$300** are included in the operating budget. *The Selectmen recommend this appropriation. (Majority Vote Required)*
15. To see if the Town will vote to raise and appropriate **\$10,000** to the Town House Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*
16. To see if the Town will vote to dissolve the Town Scholastic Capital Reserve Fund (public funds). All the public monies that have been deposited in the fund, with the accumulated interest to date, will be returned to the General Fund. All private donations made for these purposes will continue

to be held by the Trustees of the Trust Funds and will be administered according to the original intent of the fund. *The Selectmen recommend this action. (Majority Vote Required)*

17. To see if the Town will vote to change the name and purpose of the Town Road Maintenance Equipment Trust account to the existing Moose Mountain Capital Reserve Fund, so that the funds may be used for maintenance and repair of the public bridge located on Moose Mountain Road. *The Selectmen recommend this action. (2/3 vote required).*
18. To see if the Town will rescind its 2001 vote to have the Planning Board create a Capital Improvement Plan. *The Selectmen recommend this action. (Majority vote required)*
19. To see if the Town will vote to discontinue the “Town Cemetery Purchase” Capital Reserve Fund created by voters in 2003 exclusively for the purchase of land for a new Town cemetery. Said funds, with accumulated interest to the date of withdrawal, are to be transferred to the Town’s general fund. *The Selectmen recommend this action. (Majority vote required)*
20. To see if the Town will vote to establish a Cemetery Maintenance and Improvement Expendable Trust Fund pursuant to RSA 31:19-a, and RSA 289:2-a for the maintenance and improvement of Town cemeteries, and to authorize the deposit of cemetery lot sale income into said fund. Further, to appoint the Board of Selectmen as agents to expend. *The Selectmen recommend this action. (Majority vote required)*
21. To see if the Town will vote, pursuant to RSA 31:19-a(IV), to authorize the acceptance of private donations indefinitely to be utilized for the same purpose as the Cemetery Maintenance and Improvement Expendable Trust Fund. Such donated funds are to be invested and accounted for by the Trustees of the Trust Funds, who shall expend the donated funds according to the directions of the donors. *The Selectmen recommend this action. (Majority vote required)*
22. To see if the Town will vote to raise and appropriate the Selectmen’s recommended sum of **\$708,379** for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *The Selectmen recommend this appropriation. (Majority Vote Required).*

Brian Robisheu \_\_\_\_\_ Date \_\_\_\_\_

William Nelson \_\_\_\_\_ Date \_\_\_\_\_

Richard Zacher \_\_\_\_\_ Date \_\_\_\_\_

## 2016 Proposed Town Budget

(Warrant Articles Included)  
As of December 31, 2015

Town Account Number	Description	2015 Budget	2015 Actual	2015 Balance Left	2015 Percent Left	2016 Warrant #	2016 Proposed Budget
<b>REVENUE</b>							
<b>3110</b>	<b>Property Taxes</b>	<hr/>					
3110.110	Property Tax		1,821,059				
3110.130	Overpayment Refunds/Abatement						
3115.100	Lien Redemptions		42,532				
3110.150	Property Taxes - Other						
	<b>Total Property Taxes</b>		<b>1,863,591</b>				
<b>3120</b>	<b>Land Use Change Tax</b>	<hr/>					
3120.100	Land Use Taxes	5,000	11,850	-6,850			12,000
	<b>Total Land Use Change Tax</b>	<b>5,000</b>	<b>11,850</b>	<b>-6,850</b>	<b>237%</b>		<b>12,000</b>
<b>3185</b>	<b>Yield/Excavation Taxes</b>	<hr/>					
3185.100	Yield Taxes	8,000	9,933	-1,933			8,000
	<b>Total Yield Taxes</b>	<b>8,000</b>	<b>9,933</b>	<b>-1,933</b>	<b>124%</b>		<b>8,000</b>
<b>3189</b>	<b>Other Taxes</b>	<b>0</b>	<b>0</b>		<b>0%</b>		<b>0</b>
<b>3190</b>	<b>Penalties &amp; Interest</b>	<hr/>					
3190.100	Yield Tax Interest	0	38	-38			0
3190.110	Property Tax Interest	5,000	8,660	-3,660			5,000
3190.120	Lien Interest	2,000	12,195	-10,195			5,000
3190.150	Other Interest & Penalty		703				
	<b>Total Penalties &amp; Interest</b>	<b>7,000</b>	<b>21,597</b>	<b>-14,597</b>	<b>309%</b>		<b>10,000</b>
<b>3220</b>	<b>Motor Vehicle Permit Fees</b>	<hr/>					
3220.100	Motor Vehicle Permits	105,000	132,268	-27,268			115,000
	<b>Total Motor Vehicle Permit Fees</b>	<b>105,000</b>	<b>132,268</b>	<b>-27,268</b>	<b>126%</b>		<b>115,000</b>
<b>3230</b>	<b>Building Permits</b>	<hr/>					
3230.100	Building Permits - Construction	3,500	7,607	-4,107			5,000
3230.110	Building Permits - Other	500	250	250			Combine
	<b>Total Building Permits</b>	<b>4,000</b>	<b>7,857</b>	<b>-3,857</b>	<b>196%</b>		<b>5,000</b>
<b>3290</b>	<b>Other Licenses, Permits &amp; Fees</b>	<hr/>					
3290.100	Dog Licenses	1,000	728	272			500
3290.101	Dog License Fines	0	44	-44			0
3290.110	Land Fill Permits	500	475	25			500
3290.120	Other	0	150	-150			0
	<b>Total Other Licenses, Permits &amp; Fees</b>	<b>1,500</b>	<b>1,397</b>	<b>103</b>	<b>93.1%</b>		<b>1,000</b>



<b>3292</b>	<b>Planning &amp; ZBA</b>	<b>1</b>	<b>732</b>	<b>(731)</b>	<b>100%</b>		<b>1</b>
<b>3351</b>	<b>Shared Revenue Block Grant</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>		<b>0</b>
<b>3352</b>	<b>Rooms &amp; Meals Tax Dist.</b>	<b>30,000</b>	<b>34,143</b>	<b>(4,143)</b>	<b>100%</b>		<b>25,000</b>
<b>3353</b>	<b>Highway Block Grant</b>	<b>15,000</b>	<b>30,559</b>	<b>(15,559)</b>	<b>100%</b>		<b>18,000</b>
<b>3359</b>	<b>Other State Grant &amp; Reimbursement</b>	<b>0</b>	<b>460</b>	<b>(460)</b>	<b>100%</b>		<b>0</b>
<b>3501</b>	<b>Sale of Municipal Property</b>	<b>100</b>	<b>5,300</b>	<b>(5,200)</b>	<b>100%</b>		<b>500</b>
<b>3502</b>	<b>Interest on Investments</b>	<b>450</b>	<b>666</b>	<b>(216)</b>	<b>100%</b>		<b>450</b>
<b>3503</b>	<b>Town Owned Property-Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>		<b>0</b>
<b>3508</b>	<b>Contributions &amp; Donations</b>	<b>0</b>	<b>400</b>	<b>(400)</b>	<b>100%</b>		<b>0</b>
<b>3509</b>	<b>Misc. Income - Grant Income</b>	<b>0</b>	<b>95</b>	<b>(95)</b>	<b>100%</b>		<b>0</b>
<b>3901</b>	<b>Re-Purchase of Conveyed Property</b>	<b>0</b>	<b>29,199</b>	<b>(29,199)</b>			<b>0</b>

<b>3915</b>	<b>Transfer from Capital Reserve</b>						
3915.400	Road & Bridge Repair	75,000	75,000	0	0%	#9	99,000
3915.500	Town Cemetery Funds	10,000	10,665	-665	100%	#19	1,000
3915.410	Town Scholastic Award Fund	0	0	0	0%	#16	8,000
	<b>Total Transfer from Capital Reserve</b>	<b>85,000</b>	<b>85,665</b>	<b>-665</b>	<b>100%</b>		<b>108,000</b>
				-			
	<b>Total Revenue</b>	<b>261,051</b>	<b>2,235,711</b>	<b>1,974,660</b>			<b>302,951</b>

**EXPENSES**

**GENERAL GOVERNMENT**

<b>4130</b>	<b>Executive</b>						
4130.101	Selectmen's Salary	15,000	15,000	0	0%		15,000
4130.102	Board Secretary Salary	3,750	3,953	-203	-5%		6,750
4130.200	Board Expenses	1,000	1,090	-90	-9%		100
4130.203	NH Municipal - Dues	0	0	0	0%		980
4130.205	Selectmen's Expenses	1	0	1	100%		200
4130.210	Office & Computer Supplies & Equipment	2,000	764	1,236	62%		1,000
4130.300	Public Notices	300	200	100	33%		300
4130.800	Town Meeting Expenses	1,000	481	519	52%		750
4130.350	Town Contracts - IT	3,000	2,647	353	12%		3,000
4130.400	Perambulation of Town Lines	0	0	0	0%		0
	<b>Total Executive</b>	<b>26,051</b>	<b>24,136</b>	<b>1,915</b>			<b>28,080</b>

<b>4140-4149</b>	<b>Election, Registration &amp; Vital Statistics</b>						
<b>4140</b>	<b>Registration, Vital Statistics</b>						
4140.101	Salary - Town Clerk	13,000	13,000	0	0%		13,000
4140.102	Salary - Deputy Town Clerk	1,800	1,917	-117	-7%		1,800
4140.200	Expenses	729	1,020	-291	-40%		415
4140.210	Software - Clerkworks	271	271	0	0%		279
4140.270	Mileage	100	271	-171	-171%		250
4140.310	Dues & Workshop	650	697	-47	-7%		650
4140.350	Local IT Support	1,000	893	108	11%		1,000
	<b>Total Registration, Vital Statistics</b>	<b>17,550</b>	<b>18,068</b>	<b>-518</b>			<b>17,394</b>

4141	Supervisor of the Check List						
4141.101	Salaries	1,000	378	622	62%		2,200
4141.200	Expenses	150	31	119	79%		150
4141.270	Mileage	75	0	75	100%		75
4141.300	Public Notices	500	90	410	82%		800
	<b>Total Supervisors of the Check List</b>	<b>1,725</b>	<b>499</b>	<b>1,226</b>			<b>3,225</b>
4142	Elections						
4142.101	Salaries-Moderator, Election Officials	400	60	340	85%		1,600
4142.200	Expenses	1	152	-151	0%		1
4142.270	Mileage	1	0	1	100%		1
4142.300	Public Notices	1	47	-46	0%		50
4142.310	Dues & Workshop	20	40	-20			40
	<b>Total Elections</b>	<b>423</b>	<b>300</b>	<b>123</b>			<b>1,692</b>
	<b>Total Election, Registration &amp; Vital Statistics</b>	<b>19,698</b>	<b>18,867</b>	<b>831</b>			<b>22,311</b>
<b>4150-4157</b>	<b>Financial Administration</b>						
4150	Treasurer						
4150.100	Salary - Treasurer	5,500	5,500	0	0%	<b>#7</b>	12,500
4150.200	Expenses	500	303	197	39%		500
4150.210	Software	600	429	171	29%		250
4150.310	Dues & Workshop	250	40	210	84%		250
	<b>Total Treasurer</b>	<b>6,850</b>	<b>6,272</b>	<b>578</b>			<b>13,500</b>
4151	Tax Collector						
4151.100	Salary - Tax Collector	12,500	12,500	0	0%		12,500
4151.102	Salary - Deputy Tax Collector	800	473	327	41%		800
4151.200	Expenses	1,340	1,125	215	16%		1,565
4151.210	Software	1,550	1,733	-183	-12%		1,645
4151.250	Tax Lien Searches	750	320	430	57%		750
4151.270	Mileage	100	142	-42	-42%		100
4151.310	Dues & Workshop	400	267	133	33%		400
	<b>Total Tax Collector</b>	<b>17,440</b>	<b>16,559</b>	<b>881</b>			<b>17,760</b>
4152	Assessor/Assessor Clerk						
4152.100	Salary - Assessor Clerk	3,300	2,585	715	22%		3,000
4152.150	Salary - Deputy Assessor Clerk	0	1,218	-1,218	0%		750
4152.200	Expenses	600	123	477	79%		250
4152.210	Software	1,362	1,362	0	0%		1,400
4152.270	Mileage	170	46	124	73%		150
4152.310	Dues & Workshop	325	20	305	94%		350
4152.320	Tax Map Maintenance	750	750	0	0%		750
4152.350	Assessor Contract (Avitar)	9,060	2,508	6,552	72%		9,114
	<b>Total Assessor/Assessor Clerk</b>	<b>15,567</b>	<b>8,613</b>	<b>6,954</b>			<b>15,764</b>
4154	Trustee of the Trust Funds						
4154.100	Salary - Trustee of the Trust Funds	450	0	450	100%		450
4154.200	Expenses/Dues	50	0	50	100%		50
4154.310	Dues & Workshop	200	0	200	100%		200
	<b>Total Trustee of the Trust Funds</b>	<b>700</b>	<b>0</b>	<b>700</b>			<b>700</b>

4157	Auditing						
4157.100	Salary - Auditing	300	300	0	0%	#14	500
4157.200	Expenses	25	0	25	100%		1
4157.350	MS-5	600	575	25	4%		600
	<b>Total Auditing</b>	<b>925</b>	<b>875</b>	<b>50</b>			<b>1,101</b>
	<b>Total Financial Administration</b>	<b>41,482</b>	<b>32,319</b>	<b>9,163</b>			<b>48,825</b>
<b>4153</b>	<b>Legal Expenses</b>						
4153.301	Selectmen	6,000	8,303	-2,303	-38%		6,000
4153.302	Planning Board	6,000	0	6,000	100%		6,000
4153.303	Zoning Board	6,000	0	6,000	100%		6,000
	<b>Total Legal Expenses</b>	<b>18,000</b>	<b>8,303</b>	<b>9,697</b>			<b>18,000</b>
<b>4160</b>	<b>Revaluation of Property</b>						
4160.100	Salary - Revaluation	1	0	1			1
	<b>Total Revaluation of Property</b>	<b>1</b>	<b>0</b>	<b>1</b>			<b>1</b>
<b>4170</b>	<b>Personnel Administration</b>						
4170.100	FICA	6,000	5,833	167	3%		7,500
4170.200	Worker's Compensation Insurance	1,615	537	1,078	67%		1,445
	<b>Total Personnel Administration</b>	<b>7,615</b>	<b>6,370</b>	<b>1,245</b>			<b>8,945</b>
<b>4191-4192</b>	<b>Planning &amp; Zoning</b>						
4191	Planning Board						
4191.100	Salary - Planning Board Secretary	7,000	7,287	-287	-4%		7,000
4191.200	Expenses	750	415	335	45%		750
4191.250	Planning & Development	1	0	1	100%		1
4191.300	Public Notices	600	1,122	-522	-87%		400
4191.310	Dues & Workshop	150	0	150	100%		150
	<b>Total Planning Board</b>	<b>8,501</b>	<b>8,824</b>	<b>-323</b>			<b>8,301</b>
4192	Zoning Board of Adjustment						
4192.100	Salary - ZBA Administrative Asst.	400	0	400	100%		400
4192.200	Expenses	400	159	241	60%		400
4192.300	Public Notices	300	0	300	100%		300
4192.310	Dues & Workshop	400	0	400	100%		400
	Total Zoning Board of Adjustment	1,500	159	1,341			1,500
	<b>Total Planning &amp; Zoning</b>	<b>10,001</b>	<b>8,983</b>	<b>1,018</b>			<b>9,801</b>
<b>4194</b>	<b>General Government Buildings</b>						
4194.100	Salary - Cleaning Personnel	1,500	1,500	0	0%		1,500
4194.200	Expenses	500	87	413	83%		500
4194.210	Repairs to Building & Grounds	20,000	12,655	7,345	37%		14,000
4194.230	Building & Ground Maintenance	6,500	3,607	2,893	45%		5,000
4194.240	Shoveling Snow/Mowing	1,500	1,689	-189	-13%		1,500
4194.401	Fuel/Oil, Propane & Electricity	7,500	10,606	-3,106	-41%		7,500
4194.402	Telephone/Internet	1,500	1,390	110	7%		1,500
4194.404	Web-site Support	2,000	1,964	36	2%		2,000
4194.500	Town Owned Properties	600	0	600	100%		600
	<b>Total General Government Buildings</b>	<b>41,600</b>	<b>33,498</b>	<b>8,102</b>			<b>34,100</b>

<b>4195</b>	<b>Town Cemetery</b>					
4195.200	Care of Old Town Cemetery & Supplies	400	977	-577	-144%	1,220
	<b>New Town Cemetery:</b>					
4195.501	Boundary Survey	2,500	4339	-1,839	-74%	0
4195.502	Logging & Prep	3,000	15500	-12,500	-417%	0
4195.503	Clearing & Site Work	0	0	0	0%	15,000
4195.504	Survey Layout-Burial Plot Plan	0	0	0	0%	5,000
	<b>Total Cemetery</b>	<b>5,900</b>	<b>20,816</b>	<b>-14,916</b>	<b>-253%</b>	<b>21,220</b>
<b>4196</b>	<b>Insurance</b>	<b>2,629</b>	<b>2,629</b>	<b>0</b>	<b>0%</b>	<b>3,000</b>
<b>4197</b>	<b>Regional Association</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>100%</b>	<b>1</b>
<b>4199</b>	<b>Other General Government</b>					
4199.400	Archival - Record Processing	800	50	750	94%	800
4199.450	Archival Supplies	200	0	200	100%	200
4199.500	Contingency	15,000	0	15,000	100%	7,500
	<b>Total General Government</b>	<b>16,000</b>	<b>50</b>	<b>15,950</b>		<b>8,500</b>
	<b>PUBLIC SAFETY</b>					
<b>4210</b>	<b>Public Safety</b>					
4211.300	Wakefield Fire/Police/Ambulance	205,542	205,542	0	0%	213,000
	<b>Total Public Safety</b>	<b>205,542</b>	<b>205,542</b>	<b>0</b>		<b>213,000</b>
<b>4225</b>	<b>Forestry</b>					
4225.300	Forestry Expenses	500	0	500	100%	1
4225.301	Forest Fire Control	1	0	1	100%	1
4225.302	Forest Fire Management	1	0	1	100%	1
4225.303	Dry Hydrants	2,500	0	2,500	100%	2,000
4225.500	Truck Maintenance	1	171	-170	0%	1
4225.600	Mileage	1	0	1	100%	1
	<b>Total Forestry</b>	<b>3,004</b>	<b>171</b>	<b>2,833</b>		<b>2,005</b>
<b>4240</b>	<b>CEO &amp; Building Inspection</b>					
4240.100	Salary - CEO & Building Inspection	5,000	5,000	0	0%	5,000
4240.150	Salary - Admin Asst. for CEO	3,000	2,400	600	13%	3,000
4240.200	Expenses	1,250	1,354	-104	-8%	1,250
4240.270	Mileage	200	0	200	100%	200
4240.310	Dues & Workshop	125	0	125	100%	125
4240.350	Building Inspections - Ind. Contractor	50	0	50	100%	50
	<b>Total CEO &amp; Building Inspection</b>	<b>9,625</b>	<b>8,754</b>	<b>871</b>		<b>9,625</b>
<b>4290</b>	<b>Emergency Management</b>					
4290.300	Emergency Management	500	0	500	100%	500
	<b>Total Emergency Management</b>	<b>500</b>	<b>0</b>	<b>500</b>		<b>500</b>

**HIGHWAYS & STREETS****4312****Highways & Streets**

<i>Summer Maintenance</i>						
4312.361	Road Agent Charges	65,000	78,498	-13,498	-21%	80,000
4312.362	Materials	30,000	24,508	5,492	18%	30,000
<i>Snow &amp; Ice Removal</i>						
4312.371	Road Agent Charges	55,000	57,100	-2,100	-4%	55,000
4312.372	Materials	15,000	12,556	2,444	16%	15,000
<b>Total Highways &amp; Streets</b>		<b>165,000</b>	<b>172,661</b>	<b>-7,661</b>		<b>180,000</b>

**SANITATION****4323****Sanitation**

4323.350	Wakefield Solid Waste Disposal	65,101	65,101	0	0%	70,951
<b>Total Sanitation</b>		<b>65,101</b>	<b>65,101</b>	<b>0</b>		<b>70,951</b>

**4415****Health Agencies**

4415.401	Northern Human Services	358	358	0	0%	358
4415.402	Central NH VNA & Hospice	2,000	2,000	0	0%	1,500
4415.403	Meals on Wheels	1,500	1,500	0	0%	1,500
4415.404	Medication Bridge - Huggins Hospital	315	315	0		184
<b>Total Health Agencies</b>		<b>4,173</b>	<b>4,173</b>	<b>0</b>	<b>0</b>	<b>3,542</b>

**WELFARE****4441-4445****Direct Assistance**

4445.500	Administration & Direct Assistance	10,000	502	9,498	95%	7,500
<b>Total Direct Assistance</b>		<b>10,000</b>	<b>502</b>	<b>10,000</b>		<b>7,500</b>

**Vendor Payments & Others**

4445.401	Tri-County CAP	4,000	4,000	0	0%	4,000
4445.402	Wakefield Food Pantry	2,000	2,000	0	0%	2,000
<b>Total Vendor Payments &amp; Others</b>		<b>6,000</b>	<b>6,000</b>	<b>0</b>		<b>6,000</b>

**CULTURE & RECREATION**

<b>4520</b>	<b>Parks &amp; Recreation - Wolfeboro</b>	<b>1</b>	<b>4,216</b>	<b>-4,215</b>	<b>421500%</b>	<b>4,217</b>
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<b>4520.400</b>	<b>Town Parks - Brookfield</b>	<b>1</b>	<b>0</b>	<b>1</b>		<b>1</b>
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<b>4550</b>	<b>Library - Gafney Library - Wakefield</b>	<b>13,000</b>	<b>13,000</b>	<b>0</b>	<b>0%</b>	<b>13,500</b>
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<b>4583</b>	<b>Patriotic Purposes</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>100%</b>	<b>200</b>
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**4589 Agricultural Commission**

4589.200	Supplies & Postage	1	0	1	100%	1
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4589.301	Miscellaneous - Signs	1	0	1	0%	1
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4589.310	Dues & Workshop	1	0	1	100%	1
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<b>Total Agricultural Commission</b>		<b>3</b>	<b>0</b>	<b>3</b>		<b>3</b>
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**4589.600 Heritage Commission Expenses**

4589.610	Dues	160	150	10	6%	150
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4589.630	Miscellaneous	100	0	100	100%	100
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4589.650	Workshops & Activities	200	0	200	100%	200
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<b>Total Heritage Commission Expenses</b>		<b>460</b>	<b>150</b>	<b>310</b>	<b>67%</b>	<b>450</b>
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<b>Total Agriculture &amp; Heritage Commission</b>		<b>463</b>	<b>150</b>	<b>313</b>	<b>68%</b>	<b>453</b>
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**CONSERVATION**

<b>4611</b>	<b>Conservation Commission</b>						
4611.200	Administration	1	0	1	0%		1
4611.300	Dues	100	100	0	0%		100
4611.310	Workshops & Activities	200	0	200	100%		200
	<b>Total Conservation Commission</b>	<b>301</b>	<b>100</b>	<b>201</b>	<b>100%</b>	<b>0</b>	<b>301</b>
<b>4723</b>	<b>Debt Service - Interest on Debt</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>100%</b>		<b>1,000</b>
	<b>Sub-total Operating Budget</b>	<b>671,690</b>	<b>636,341</b>	<b>50,767</b>	<b>7.5%</b>	<b>0</b>	<b>715,579</b>
<b>4589.500</b>	<b>Heritage Fund</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>0%</b>	<b>#11</b>	<b>500</b>
<b>4619</b>	<b>Conservation Fund</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>0%</b>	<b>#10</b>	<b>500</b>
<b>4900</b>	<b>Capital Outlay</b>						
4904.500	Repair of Town Roads	75,000	75,000	0	0%	#9	99,000
4901.200	Purchase of Town Cemetery	10,000	6,545	3,455	35%		0
	<b>Purchase of Town Land</b>					<b>#5</b>	<b>30,000</b>
	<b>Total Capital Outlay</b>	<b>85,000</b>	<b>81,545</b>	<b>0</b>	<b>0</b>		<b>129,000</b>
<b>4915</b>	<b>Transfer to Capital Reserve</b>						
4915.201	Road Repair	65,000	65,000	0	0%	#8	75,000
4915.204	Bridge Repair	15,000	15,000		0%		0
4915.455	Town Cemetery Fund	0	0	0	0%		0
	<b>Total Transfer to Capital Reserve</b>	<b>80,000</b>	<b>80,000</b>	<b>0</b>	<b>0</b>		<b>75,000</b>
<b>4916</b>	<b>Transfer to Expendable Trust</b>						
4916.102	Building Maintenance & Grounds Fund	10,000	10,000	0	0%		0
4916.206	Office Equipment	2,000	2,000	0	0%	#12	2,000
4916.205	Property Revaluation Fund	9,000	9,000	0		#13	9,000
4916.300	Town House Repair Trust Fund	10,000	10,000	10,000		#15	10,000
	<b>Total Transfer to Expendable Trust</b>	<b>31,000</b>	<b>31,000</b>	<b>10,000</b>	<b>0</b>		<b>21,000</b>
	<b>Total Appropriations</b>	<b>871,690</b>	<b>829,886</b>	<b>60,767</b>	<b>7%</b>		<b>941,579</b>

**2016 Operating Budget**  
(Warrant Articles NOT included)

<b>General Government</b>		
	Executive	28,080
	Election, Registration & Vital Statistics	22,311
	Financial Administration	41,625
	Legal Expenses	18,000
	Revaluation of Property	1
	Personnel & Administration	8,945
	Planning & Zoning	9,801
	Buildings	34,100
	Cemeteries	21,220
	Insurance	3,000
	Regional Associations	1
	Other	8,500
<b>Public Safety</b>		
	Police/Fire/Ambulance	213,000
	Forestry	2,005
	Building Inspections	9,625
	Emergency Management	500
<b>Highways &amp; Streets</b>		
	Highways & Streets	180,000
<b>Sanitation</b>		
	Solid Waste Disposal	70,951
<b>Health</b>		
	Health Agencies	3,542
<b>Welfare</b>		
	Direct Assistance & Vendor Payments	13,500
<b>Culture &amp; Recreation</b>		
	Library - Gafney	13,500
	Agricultural Commission	3
	Heritage Commission	450
	Parks & Recreation - Wolfeboro	4,217
	Parks & Recreation - Brookfield	1
	Patriotic	200
<b>Conservation</b>		
	Conservation Commission	301
<b>Debt Service</b>		
	Interest	1,000
<b>TOTAL</b>		<b>\$ 708,379</b>

## **Board of Selectmen**

During 2015 the Board of Selectmen was hard at work with several noteworthy accomplishments:

The new Town Cemetery located on Lyford Road took a giant leap toward completion. The sale was finalized and the deed was signed. Shortly after the completion of the sale, we had the property cleared and stumped. With the support of the voters at Town Meeting, we can take the final step in the spring with the grading of the lower portion of the cemetery land. We anticipate that the new Town Cemetery will be ready in the fall!

Several years ago the Town upgraded our heating systems from older oil furnaces to modern and efficient LP gas units. In 2015, we continued to make improvements by adding meters to each of the buildings to monitor usage. We were also able to purchase and install a second 1,000-gallon LP tank to ensure a back-up supply of LP fuel for the Town's heating and emergency systems. In conjunction with Emergency Management Director Brad Williamson, our generator service contractor, and our fuel supplier, we confirmed that this extra LP tank was a proactive form of readiness in the event of an emergency. This will provide extra capacity to run our LP generator and heating systems for a longer period of time. The installation of the second tank allowed us to address several additional issues at the same time. With the grading and reconfiguration work performed during the installation behind the office building, we were able to tidy up and provide additional parking. This will be a big relief during Town Meetings and other activities occurring at the Town facilities.

The grading on the eastern side of the Town House was creating run-off problems that affected the integrity of the foundation. After reviewing several options, we decided on a grading process that would allow the water to drain away from the structure. As you will read next, with the installation of a new roof and the correction of these drainage issues, we have made great strides to protect these older structures from the elements.

The Town House and School House roofs were in tough shape. It was best to address the issue prior to having leaks that would create additional problems and expenses. We now have new roofs that will help preserve these older buildings for many years to come. Additionally, we are happy to report that the project was completed under budget.

The Stoneham Road project took another leap toward completion. Because of the expense to rebuild and pave this rather long road, the project was divided into four stages. The third section was completed in 2015 with the goal of section four to be addressed this coming summer. This will be a great relief to those living on the road and those who travel across it.

Our Selectmen's meetings have shown a slight rise in attendance, an increased following on the web ([www.governmentoversite.com](http://www.governmentoversite.com)) and increased visits to the Town web site. If you would like to sign up for email alerts, or just want to review property tax information, you are urged to check out the site at ([www.brookfieldnh.org](http://www.brookfieldnh.org)). You are reminded that the Selectmen have office hours 9AM -12PM on the last Saturday of each month. While we utilize these office hours for the completion of projects, we would rather meet with anyone who would like to discuss any issues or just chat. So please feel free to stop in to talk or just say "hi"!

Respectfully submitted,

*Brian Robischeau*, Selectman Chair

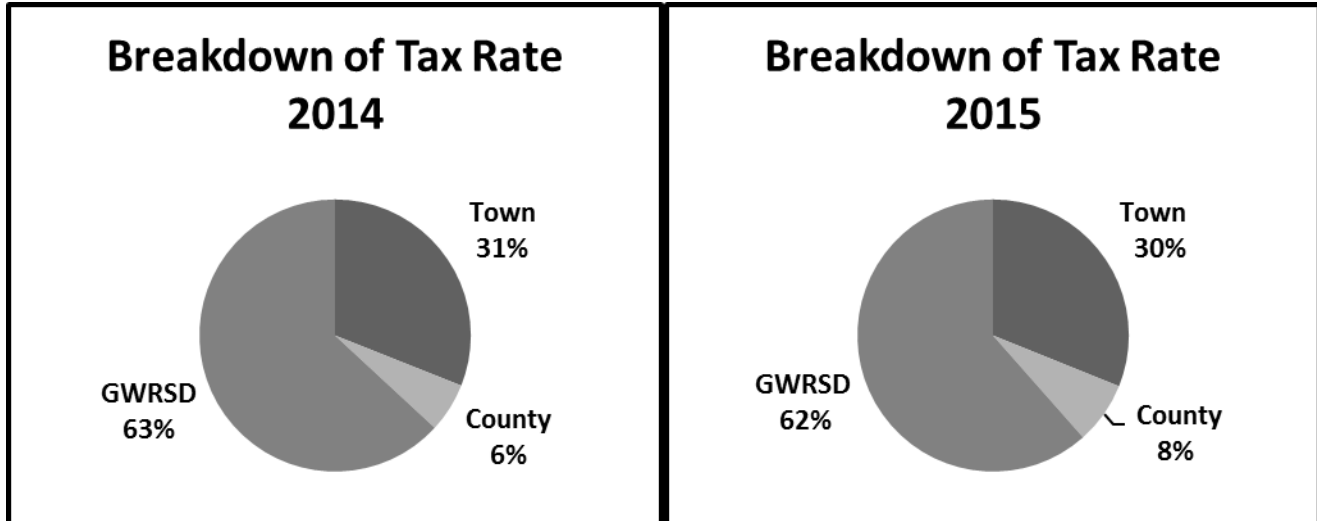
*William Nelson*, Selectman Vice Chair

*Richard Zacher*, Selectman



**Breakdown of Tax Rate**

	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Town	\$4.42	\$4.65	\$6.08	\$5.90
Carroll County Government	1.04	.99	1.15	\$1.40
GW School District – Local	9.30	8.03	9.91	\$9.26
GW School District – State	<u>2.38</u>	<u>2.46</u>	<u>2.47</u>	<u>\$2.42</u>
<b>Total Tax Rate</b>	<b><u>\$17.14</u></b>	<b><u>\$16.13</u></b>	<b><u>\$19.61</u></b>	<b><u>\$18.98</u></b>



**Agricultural Commission**

There was no activity for the year.

Respectfully submitted,  
*Ed Nason*  
 Chair

**Archivist**

This was a rather slow year for the Archives as other responsibilities have interfered that required more of my time. I did some organizing of the sub-division surveyor’s plats and discovered a box of plats yet to be unfolded and stored in flat files. This processing also needs to be done with the older septic designs and their approvals from the 1980s forward to about 2000. The usual number of genealogical queries were handled through the Town Clerk’s office as well as from individuals who contacted me directly. As in the past, the research of Town business matters was aided with the use of the records and documents in the vault. There still remains a great deal of processing of Town records to be done.

Once again, the Archives received a major donation of three additional Dudley Pike account books and day books, which represent the earlier years of his store-keeping in Town. The records and artifacts of the “Brookfield Bloomers” were also donated to the Archives upon their dissolution. Additionally, two Churchill School photographs were donated representing the 1930s and probably the 1920s, pictured below, as well as one unidentified photograph.



Legend for photo as given to Craig Evans.

1. Thelma York
2. Caroline Hutchins
3. Edith Cate
4. Dorothy Cate
5. Frances Witham
6. Christine Drew
7. Alice Burroughs
8. Mrs. Eva Willey
9. Harry Cate
10. Philip Rines

*Photo by E. Dore,  
Photographer -Farmington, NH*

Legend for photo as given to Craig Evans.

1. Carl Smith
2. Neal Hanson
3. Corinne Drew
4. Patsy Welch
5. Dickie Churchill
6. Ted Nason
7. \_\_\_\_\_Frazier
8. \_\_\_\_\_Romis
9. \_\_\_\_\_
10. Forrest Drew???
11. Charlie Stead
12. \_\_\_\_\_Frazier
13. Francis Frazier
14. Jimmy Smith
15. Eva Willey, Teacher,  
Standing (center back)



Judy Churchill and Forrest Drew are also in this picture. Please help Craig with the identification if you know who is who. *Photo taken by Lewis R. Herron.*

Respectfully submitted,  
Craig F. Evans  
Archivist

### **Assessor Clerk**

I have fully resumed my role as Assessor Clerk as of January 2016. The office hours are Friday from 8:30 am to 12:30 pm. Please continue to visit and bring your questions.

The Selectmen are the elected assessors for the Town of Brookfield. With the help and knowledge of the Town's contracted assessor, Avitar Associates, the Selectmen are able to make the necessary decisions to meet the needs of the residents. As the Assessor Clerk, I meet with residents during office hours in order to discuss any tax assessment issues they may have. I work directly with the Selectmen and Avitar on any requests or questions.

Please stop by the office to review your most recent property assessment card. It is important to make sure all the correct property information is reflected on this card as this is the information from which your taxes are derived. The public computer is available in the Town Office to access your assessment card. A copy of this card is free for all residents and \$1.00 for all non-residents. Copies of maps are \$3.00 for all non-residents.

Please note our website, [www.brookfieldnh.org](http://www.brookfieldnh.org), which contains helpful information regarding abatements, exemptions, and current use on the Assessing Page as well as other important information.

Respectfully submitted,  
*Jessica Robischeau*  
Assessor Clerk

### **Auditors**

There are five parts to the report submitted by the Town Auditors. The five parts are as follows: General Ledger, Treasurer, Tax Collector, Trustees, and Town Clerk. Each of the five parts consists of three sections; general questioning, testing, and a summary along with suggested recommendations. This report is to be completed annually by local elected auditors as required by law.

For the Town of Brookfield, the coordination among Town Clerk, Treasurer, and Tax Collector is a smooth flowing arrangement. There is a system of checks and balances between these departments. The Trustees of the Trust Funds engage a professional team of individuals who execute the monetary operation of such designated accounts. The audit of the accounts of the Town of Brookfield for the year 2015 will be completed in March 2016 and the report will be available for public inspection at the Selectmen's office.

Respectfully submitted,  
*Amanda Peirce*  
*Laurie Champy*  
Town Auditors

### **Cemetery Trustees**

In February, the Board of Selectmen nominated and appointed Rick Surette to fill the position vacated by John Nelson in April 2014. Rick is up for election in 2016.

The Cemetery Trustees met in public eight times, one of which was a joint meeting with the Board of Selectmen. The focus of the work this year continued to be the finalization of the purchase of land for a new Town cemetery as well as extensive work developing the appropriate policies and procedures for the management of the new cemetery. The purchase was approved at the Town Meeting and, after working with

White Mountain Survey to carve out the five-acre subdivision and with the expedited approval by the Planning Board, the deed was signed on October 20<sup>th</sup>.

The Selectmen accepted a proposal by T.E.N. Construction to clear approximately two acres of the land purchased. The proposal also included the removal of all tree stumps, and the placement of stumps, large boulders and rocks in an onsite dump. This was completed by early November. The site of the first two sections to be opened, with approximately 120 burial plots, has been staked. Once the ground is workable in the spring, final excavation, grading, and seeding will be done. We continue to expect that we will be able to sell burial plots by mid to late summer of 2016.

The Trustees are responsible for the management of both Town cemeteries. They have updated the policy pertaining to the old or historic Town cemetery, which is essentially closed now, except for two reserved plots and the burial of cremains where space allows. We expect to have the policies, procedures and forms for the new cemetery posted on the website by April 15<sup>th</sup>.

The Trustees have also undertaken two other projects. Judith has taken on the leadership in developing a re-invigorated volunteer program for the care of the dozens of private graveyards. Expect to hear more about this effort in 2016. Both Judith and Craig have also developed a database in which the map and lot as well as current land owner is identified for each known graveyard. GPS coordinates will be added to this database in 2016.

Tom Hill, the Town graveyard sexton, clocked 69.5 hours working on the Town cemetery and private graveyards. Of that total number of hours, 30 hours were donated in-kind by Tom. The remaining hours are paid from the various graveyard trust funds and the annual operating budget for the care of the Town cemetery. In all, 23 private graveyards received attention from Tom. Other graveyards are also cared for by volunteers from the community. As in past years, the Trustees, on behalf of the Townspeople, want to acknowledge Tom's time and labor maintaining the many graveyards which would otherwise receive no attention.

All three Trustees attended a day-long training in Concord provided by the Office of the Attorney General, Charitable Trust Unit, on June 4<sup>th</sup>. The training laid out the laws that regulate the activities and responsibilities of the Trustees.

Lastly, the Trustees are accepting ideas for a possible name for the new cemetery. Please pass your suggestion along to one of the Trustees for consideration. The default would be: "The New Town Cemetery".

The following interment of cremains took place in Brookfield in 2015:

**William Syer** (1920 – 2015) was buried in the old Town Cemetery in July

**Margaret Palmer Leighton** (1937 – 2014) was buried in the Palmer graveyard in July

**Leonard R. Chase** (1928 – 2013) was buried in the old Town Cemetery on December 2.

Respectfully submitted,  
*Craig F. Evans,*  
Chair

## Code Enforcement Officer

Permits issued and inspected for the year of 2015:

<b>Owner</b>	<b>Project</b>	<b>Estimated Value</b>
F. Carr	Garage	\$40,960
J&C Hare	Greenhouse	\$3,600
T&J Jones	Garage	\$38,400
L. Macleod	Remodel	\$7,000
S. Charles	Deck	\$2,000
M. Pike	Addition	\$67,345
E. Talpin	House	\$113,440
M. Murfey	Second floor	\$65,840
R. Laste	Garage	\$33,810
S. Knudsen	Enclosed porch	\$9,694
D. Smiley	House	\$449,440
W. Gehring	Re-roof	\$7,000
J. Chick	Barn	\$5,760
Greenhalgh	Garage	\$28,080
B. Nelson	Re-side	\$6,500
J. Walpole	P.V. solar	\$26,000
K. Premo	Barn	\$69,400
S. Bertolino	Re-roof	\$6,800
B. Robischeau	Porch	\$4,000
A. Dame	Swimming pool	\$20,000
D.Guttadauro	Barn	\$252,800
B. Williamson	Re-roof	\$7,000
G. Randall	Remodel	\$7,000
M.Kirwan	Re-roof	\$5,700
<b>Total Estimated Value:</b>		<b><u>\$1,277,569.00</u></b>

Respectfully submitted,  
*Edward Nason*  
Code Enforcement Officer

## Conservation Commission

The Conservation Commission sponsored the annual roadside cleanup on Saturday April 25, in conjunction with the Selectmen's breakfast. Eighteen people signed up and several others participated. The Commission created and installed a sign at the location of the Pike Mill Dam (circa 1828) on the newest section of the walking trail between Wakefield and Clark Road. The Commission also created a map of the trails to Mountain Lake and installed it at the kiosk on Hanson Road. Members of the Commission attended the annual meeting of the area Town conservation commissions in Farmington in December.

The Commission has changed the location of the monthly meetings to the Churchill School House. All are welcome to attend. We are looking for new members.

Respectfully Submitted,  
*Thomas Hill*  
Chair

### **Emergency Management**

During 2015, there were two major accomplishments in Emergency Management. The first was working with the Selectmen to have a second 1,000-gallon propane tank installed at the Town complex. When used as a shelter and Emergency Operations Center, the Town buildings could use a lot of propane to heat the buildings and run the generator. With this second tank and a regular refill schedule, there should be sufficient propane to last several days.

The second accomplishment was the completion of the All Hazards Mitigation Plan (HazMit Plan). This plan identifies potential hazards that exist within the Town. This plan is also required by FEMA for the Town to be eligible for federal funding should a natural disaster be declared by the government.

The Town House will be open during emergencies, severe weather, and other extreme situations, providing cooking facilities and drinking water, as well as shelter if necessary. The building will be open from 6:00 am to 8:00 pm unless sheltering is needed, when it will be open 24 hours.

Always be personally prepared for an emergency. Maintain a supply of drinking water, canned and dried foods, flashlights with a supply of batteries and lanterns that are fully charged or have plenty of lantern fuel on hand. Also maintain a supply of personal items and medications you may require. Remember, cordless telephones do not work when the power is out and cell phones only work when the battery is charged, so maintain at least one hardwired telephone that does not require electricity to operate. If you do not have a conventional landline be sure to keep your cell phone vehicle charger handy. If you have any questions about emergency preparedness contact me or Deputy Director William Nelson.

If you have an emergency, whether the need is for Police, Ambulance, or Fire Department services dial **911** as your first call. **911** will immediately contact the County Dispatch which will dispatch the appropriate emergency service(s) to help you. Remember though, without a clearly posted and readable road address number at the end of your driveway, Emergency Services will be delayed in locating and helping you. Delays can be lengthy if several houses in a row are not numbered and visible from both directions on the road. Numbers should be at least 3" high and 4" is better. The numbers need to be on a contrasting background and preferably reflective. Help us help you!

Respectfully Submitted,  
*Bradford Williamson*  
Emergency Management Director

### **Forest Fire Warden**

Brookfield has been fortunate over the last few years in not having any wildfires of significant size despite the dry spells of weather this year. This is due in part to responsible outdoor burning by Town land owners. Brookfield was far more fortunate than our neighbor to the north, Ossipee. In early May, Ossipee had the Bayle Mountain wild land fire that burned a total of 275 acres at a total cost exceeding \$200,000. The main part of the fire lasted four days, required in excess of 300 firefighters, thousands of feet of forestry hose, numerous trucks and small equipment, and three helicopters. The cost of the helicopters exceeded \$80,000.

The Brookfield land owners have been very good about acquiring permits for both camp fires and burning brush, but the number of permits written this year declined from previous years. This year fewer than 80 permits were written compared to previous years when the number was closer to 100.

When someone gets a permit it gives the Warden and Deputies the opportunity to ensure that only permitted materials are being burned and are being burned safely, it also affords the opportunity to educate property owners on safe and proper outdoor burning. Remember, ANY outdoor burning of wood, whether a campfire or brush, requires a permit if the ground is not completely covered with snow; four inches of snow cover is recommended. Permits are available from the Warden and any of the Deputy Wardens; they are quick to fill out and are FREE. Land owners are responsible for any fire kindled on their property so, by state law, permits can only be issued to the owner. If someone else is using the property, they must have a letter of permission from the property owner to kindle a fire.

The Wakefield Fire Department does not issue fire permits for Brookfield. Also, per State RSA, the Town of Brookfield is responsible for any “forestry” (non-structural) fires in Town; this is not the responsibility of the Wakefield Fire Department – a car fire or structure fire would be covered by the contract.

By state law, each Town is responsible for any wildland fires, including cost of suppression, that occur within their boundaries. If the fire was caused by an identifiable person, they can be charged the cost of suppression and damages including neighboring buildings, homes and equipment. The state does cost share on fire suppression costs when no responsible party can be found, paying up to 50% of their published rates, which are far below actual costs and what other departments charge for assisting in extinguishing the fire.

Remember, fire permits are required by state law whenever there is bare ground showing, regardless of the time of year. Thank you to all residents for another successful year as we look forward to the same in 2016.

Respectfully Submitted,  
*Bradford Williamson*  
Forest Fire Warden

### **Gafney Library**

If 2014 was the year of generating more awareness of the Gafney, 2015 could be called the year of “action,” putting into action a plan for library expansion. Thanks to voter approval of the 2015 Wakefield warrant article appropriating \$15,000 toward Gafney expenses for a fundraising consultant and architect, the Gafney Steering Committee was able to come to agreement that expanding the library in its current location and to the rear of the existing building is the way to proceed. Though expanding the existing library has always been the desire, in 2015 circumstances required that the committee look for other locations to build a new, expanded library. After working with a local real estate agent to find property in the village area and hiring a cost estimator to provide the committee with realistic figures for a new/versus expanded building, it became clear that expanding the existing library would be more cost effective. It also became apparent that expanding to the 10,000 to 12,000 square feet recommended by a library consultant would probably not be achievable in terms of a fundraising goal given that the library is a nonprofit organization not owned by a municipality. A more moderate 6,000 square foot building will be the final result. The Steering Committee has been meeting every two weeks and will continue to work on finalizing a building plan and begin fundraising efforts in 2016.

Reflected in the expanded building will be physical changes that are occurring in libraries worldwide. Attention will be focused on more seating for reading, hookups for electronic device users, space for

cooperative study, a community room for programming and meetings. Makerspaces, where library users learn skills necessary for personal enrichment and employment, are very popular. Diane Cassidy, Children's Librarian, is adapting space in the youth library now for these types of activities which are so important for Wakefield and Brookfield children and young adults. A current corner makerspace allows children to participate in building crafts of all kinds using available materials and equipment. Other educational space is visible in the form of science activities and projects for individual use at various tables.

New items in the Gafney collection for circulation this year include a laptop, a word processor and a telescope. Gafney members may access their library account through the library's website at [www.gafneylibrary.org](http://www.gafneylibrary.org) to reserve these and other items including books, audiobooks, eBooks and movies. A check with other NH libraries reflects a downturn in the annual number of circulating items. The Gafney is down almost 5% over 2014 but compared to other NH libraries, some whose circulation is down by 34%, our stats are good. This expected downturn is due in part to library use being more than books. Libraries are now places where people come to learn to use computers, to participate in educational programs, to study for better paying jobs, and many other educational uses. Libraries are also becoming community centers, where people interact with neighbors, attend art receptions, view exhibits, and attend programs. Another contributing factor to lower circulation for the Gafney is space constraint – there is limited space for new items, so all items not circulating since 2010 are being weeded from the shelves to make room. This makes it difficult for readers to find older books in-house and requires staff to process interlibrary loan (ILL) requests, borrowing from other libraries. 502 items were borrowed from other libraries in 2015. Many people do not want to wait a week or two to get their desired item and therefore walk out without making an ILL request.

In 2015 eBook and audiobook users totaled 135 at the Gafney, with a total of 1,803 eBooks, 1,200 audiobooks and new in 2015 - 147 magazines - downloaded through the NH Downloadable Book consortium of which the Gafney is a paying member (cost was \$1085 in 2015). Wakefield and Brookfield commuters appreciate the downloadable program, which they can use from home, and the many audiobooks on the shelves in the library.

Based on a built-in calculator in the Gafney's circulation software that attaches retail prices to items in the system, a total savings of \$307,518 was made on behalf of Wakefield-Brookfield residents. That is, if Wakefield and Brookfield residents had to buy the items they borrowed from the Gafney, they would have paid a combined total of \$307,518. The Gafney has 4,128 active library users. 156 are from Brookfield.

As testament to people using libraries for educational purposes, the Gafney Literacy program was very busy in 2015 working with students to obtain a high school equivalency certification (HiSET...formerly GED), upgrade reading/writing skills, working with college students on math and report writing skills, helping folks with computer basics and more complicated software issues, providing resources for those who are job hunting...resume writing, interviewing skills, job searches and applications. Our literacy tutors pride themselves in being able to address any literacy issue presented at the door by area residents at the Greater Wakefield Resource Center where the Gafney pays rent for a weekly drop in center on Wednesdays from 3:00 to 7:00pm. We also rent the center for our HiSET testing program once a month on the third Thursday. Exhibit Coordinator Peter Abate handed in his resignation in December after 11 years of service to the Gafney. The Friends of Wakefield Libraries gave Peter a small monthly stipend, but Peter really volunteered his talent and time and put a lot of effort into the monthly art exhibits and annual "Art at the Gafney fundraiser." He will be greatly missed for his loyalty, attention and his gift of being able to present a visually appealing exhibit each month. Efforts are now being made to find someone to coordinate the monthly exhibits.



The Friends of Wakefield Libraries (FOWL) have been active in providing the library with summer reading materials and other youth library items, daily and weekly newspaper subscriptions, tables and other items not included in the annual library budget. The FOWL is a separate nonprofit organization and therefore put out an annual appeal in August. They also take on the annual two-day book sale in September.

The Towns of Wakefield and Brookfield contribute about 85% of the Gafney's operating expenses with the Board of Directors devising fundraisers for the remainder. The Gafney's annual appeal approached \$12,000 in 2015. The annual wreath sale took in \$1,200 and the Art at the Gafney June and July fundraiser took in \$1,700.

Gafney volunteers contributed over 2,000 hours of "people power" again in 2015. These loyal workers help staff with special projects, check items in and out and shelve checked in items. Volunteers in both the adult and youth libraries make it possible for staff to focus on work at hand during open hours. It can be especially busy in the summer months, with more than 200 items being checked out in a day.

The Gafney Knit Wits program, headed by Library Assistant Janice King, celebrated ten years of knitting, crocheting and friendship building with a fine luncheon at the Wakefield Inn. The Knit Wits donate to the community in the form of chemo caps, helmet liners for soldiers and afghans for soldiers in Afghanistan. New members are always welcome and they meet on Mondays when the library is closed, from 10:00 to noon.

Children's Librarian Diane Cassidy reported that the 2015 summer reading program "Every Hero Has a Story" was a success with 81 children registered - 11 who were young adults registered for the Young Adult "Unmask" Program. 1,277 books and 29,045 minutes were recorded and read. 116 adults and 155 children attended the 26 programs. 29 young adults attended the 6 young adult programs. The Norman Ng Magic Performance was enjoyed by 75 people - 38 adults and 37 children. The young adult Teen Advisory Board which meets twice a month, was active in organizing a Halloween event, working with Gabe Smith on a library video and listening to program presenter/author Adi Rule talk about writing and publishing. The Friends of Wakefield Libraries is considering funding the Teen Advisory Board to enable more exciting opportunities for the group...tee shirts and more programs among other things.

The Gafney Board of Directors and staff look forward to an exciting 2016. Stay tuned!

Respectfully submitted,  
*Beryl Donovan*  
Library Director

### **Governor Wentworth Regional School District**

No submission given.

### **Heritage Commission**

We served over 100 dinners at our 7<sup>th</sup> Annual Old Home Day dinner on Saturday, August 15th. The meat for the dinner was Memphis style B-B-Q, prepared by Rick Surette of SeaBrisket fame. This year we had picnic tables outside donated for the event by Tumbledown Farms. Dinner was followed by music from Moose Mountain String Band and it was a great way to end a wonderful day of celebrating the history of our Town. We thank the community for its support.

A Veterans Day Pot Luck Dinner was held at the Town House November 7th. We had many Townspeople attend to honor our veterans. A lovely patriotic program was presented by the Moose Mountain String Band put together by Lance MacLean. It was a nice evening to honor our veterans. We hope more people will attend in the future – the food was great and so was the entertainment.

Frequently I am asked about the Heritage Fund that the Town has supported in the past. What follows is an explanation.

The Town voted at the 2010 Town Meeting to establish a “Heritage Fund” and to deposit \$500.00 to start. The Town has voted each year since to add another \$500.00 to the fund. The Fund is under the custody of the Town Treasurer. Last year, the Brookfield Bloomers added \$2,170.22 to the Fund, upon their dissolution; we were honored to receive their funds. The fund balance was \$5,674.77 as of December 31, 2015.

According to State of New Hampshire RSA 674:44-d, “Money may be expended from such fund by the heritage commission for its purposes without further approval of the local legislative body.” We also know from RSA 673:16, that the funds can be used for “the expense of consultant services or investigative studies”. The Heritage Commission could approve the expenditure to do a study on an area of the Town House repairs we are looking to do in the future, such as a lighting study or a study on interior painting to repair the beautiful painted walls. We know that the color just under the outer coat of paint is a darker red, but we don’t know all the under colors. The main purpose of a Heritage Commission is to survey and inventory our historical and cultural resources; then to conduct research and publish the findings. Another use for these funds would be to fund research similar to what the Wakefield Heritage Commission undertook with the help of a grant on the research and study of their mill sites.

We hope the Town will continue to contribute money to this fund so we can expand our research and study of the valuable historic resources we have in Town, and preserve them for future generations.

Respectfully submitted,  
*Marilou MacLean,*  
Chair

### **Moderator**

2016 marks the 100<sup>th</sup> anniversary of the New Hampshire Presidential Primary. The Secretary of State worries it may be the last as many states would rather New Hampshire had less influence.

At a recent training session, I learned how to use the camera provided by the Secretary of State for the photos they now require on Challenged Voter Forms. I also learned how to set up the new Accessible Voting System – it’s hard to imagine, but the Secretary of State claims it was less expensive to buy new touchscreen tablets for every voting location in the state than to maintain the old fax based AVS system.

We have a very professional crew of election workers, and I hope the whole Town joins me in appreciating them. Craig Evans continues to be my Assistant. Moderator. Frank Frazier and Susan Brown serve as Inspectors for their parties and also as Ballot Clerks, with Tom Lavender and Ernie Brown now assisting them. Doug Vanderpool continues as our most experienced Ballot Clerk. And of course I appreciate our Town Clerk, Virginia McGinley, and our Supervisors of the Checklist, Rose Zacher, Carol Leary and Cheryl Perry.

2016 dates to remember:

Town Meeting, March 8

Filing period for State Primary: June 1 to June 10  
State Primary: September 13  
General Election: November 8

Compared to last year's report about the tied election, this one is rather anticlimactic. Nevertheless, the job of making sure everyone's vote counts remains essential to continuing our democracy.

Respectfully submitted,  
*William M Marsh*  
Moderator

### **Planning Board**

The Planning Board continues to work on a number of projects that keep us current and preserve the rural and agricultural characteristics of our Town. The Master Plan and Zoning Ordinances guide our efforts to keep meaningful projects moving forward.

#### *Capital Improvements Plan (CIP):*

The Planning Board has completed and submitted to the Board of Selectmen a Capital Improvement Plan. This plan is a tool for the Selectmen to use while addressing the needs of the Town. It contains input from all departments of the Town that are responsible for assets that need improvements, investment, and maintenance.

#### *Zoning Ordinances:*

The Planning Board has submitted three warrant articles that address clarification and updates to our Zoning Ordinances. The Planning Board is developing a plan to work on zoning ordinances every month to keep this document current.

#### *Alternates:*

The Planning Board needs alternate members. Alternates participate in the meetings by keeping up with the meeting business and are chosen to fill in for absent elected Planning Board members. We need informed people in the room to keep business moving forward. Please consider coming to a Planning Board meeting and see how we work for the Town. Also, meetings are open to the public. Please plan to attend a meeting soon!

#### *Planning Board:*

The Planning Board is an elected group of volunteers. We donate our time and efforts to the Town. It is our desire to keep Brookfield as a great place to live for everyone. Please accept my sincere thanks to all the current and past Planning Board members and alternates.

Respectfully submitted,  
*Rick Surette*  
Chair

### **Supervisors of the Checklist**

2015 was a quiet year for elections. The only elections were the Town election and Town meeting, held on March 10. One hundred three residents voted in the election and fifty-three attended Town meeting. Four hundred ninety-four residents were registered to vote.

The Supervisors hold meetings periodically during the year to accept new voter registrations and to update and manage the voter registration database. We post notice of these meetings in the Granite State News, in the kiosks at the Town Office and on Stoneham Road, and on the Town's website.

The Secretary of State hosts a voter lookup page on their website: <http://app.sos.nh.gov>. On this site, you can check your information in the database, including your party affiliation and, if you have requested one, the status of your absentee ballot.

Finally, we thank Carol Leary for her service to Brookfield as Supervisor. Carol has decided not to run again in 2016. Her professionalism and attention to detail have been greatly appreciated.

Respectfully submitted,  
*Carol Leary,*  
*Cheryl Perry,*  
*Rose Zacher*  
Supervisors of the Checklist

### **Tax Collector**

2015 has come and gone. We all like it when the tax rate decreases and are not so happy when it increases. Fortunately, we saw a decrease of \$0.63 as our rate changed from \$19.61 to \$18.98. The Selectmen do their best to keep the Town budget as low as possible.

There was some questioning this year regarding the earlier due date on the tax bill in December. Due to the State setting the tax rate earlier than usual, we were able to issue the tax bills promptly, thus allowing us to meet the target date of Dec 01, as set forth by the State. In the future, we are expecting the due dates for tax bills to be July 1<sup>st</sup> and Dec 1<sup>st</sup>.

The property tax warrant this year was \$1,777,585.41. At present, \$1,682,011.12 has been collected and \$95,574.29 unpaid. There are currently six properties scheduled for deeding for unpaid 2013 taxes. The tax lien for the unpaid 2015 taxes will be April 15, 2016, with any unredeemed 2013 liens being deeded to the Town on April 22, 2016. These actions are required under the State RSAs.

The new online tax kiosk, which allows anyone to access property tax information, is being utilized more frequently. You can obtain information through the Town web site or by going to [www.nhtaxkiosk.com](http://www.nhtaxkiosk.com). It will be very handy for the people making partial payments as it gives you an account of your transactions without you needing to send a self-addressed stamped envelope to get a receipt. We hope this continues to be of benefit to everyone; please let us know how you feel about it.

A reminder: my office hours are every 2<sup>nd</sup> and 4<sup>th</sup> Friday from 10:00 am to 2:00 pm or by appointment. My office number is 522-3688 and my home number is still 522-6551, where you can leave a message and I will call you back. My e-mail is [tax.collector@brookfieldnh.org](mailto:tax.collector@brookfieldnh.org). I accept partial payments and have more owners taking advantage of this all the time.

Respectfully submitted,  
*Diana Peckham*  
Tax Collector

# MS-61 Report



*New Hampshire*  
Department of  
Revenue Administration

**2015  
MS-61**

## Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

**ENTITY'S INFORMATION ?**

Municipality:  County:  Report Year:

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2014	Year: 2013	Year: 2012	
Property Taxes	3110		\$195,666.46			
Resident Taxes	3180					
Land Use Change Taxes	3120		\$7,350.00			
Yield Taxes	3185					
Excavation Tax	3187		\$9.00			
Other Taxes	3189					
Property Tax Credit Balance ?		(\$251.47)				
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	2014	Prior Levies	
Property Taxes	3110	\$1,777,585.41			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$4,500.00	\$4,500.00		
Yield Taxes	3185	\$9,932.72			
Excavation Tax	3187				
Other Taxes	3189				
<input type="text"/>					
<input type="button" value="Add Line"/>					

Overpayment Refunds	Account	Levy for Year of this Report	2014	2013	2012
Property Taxes	3110	\$5,830.01	\$237.00		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
<input type="text"/>					
<input type="button" value="Add Line"/>					
Interest and Penalties on Delinquent Taxes	3190	\$1,741.67	\$7,660.01		
Interest and Penalties on Resident Taxes	3190				

<b>Total Debits</b>	<b>\$1,799,338.34</b>	<b>\$215,422.47</b>		
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New Hampshire  
Department of  
Revenue Administration

2015  
MS-61

### Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

<b>ENTITY'S INFORMATION ?</b>			
Municipality:	<input type="text" value="BROOKFIELD"/>	County:	<input type="text" value="CARROLL"/>
		Report Year:	<input type="text" value="2015"/>



New Hampshire  
Department of  
Revenue Administration

2015  
MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2014	2013	2012
Property Taxes	\$1,639,439.99	\$132,856.71		
Resident Taxes				
Land Use Change Taxes	\$4,500.00	\$3,000.00		
Yield Taxes	\$9,932.72			
Interest (Include Lien Conversion)	\$1,716.67	\$6,553.01		
Penalties	\$25.00	\$1,107.00		
Excavation Tax		\$9.00		
Other Taxes				
Conversion to Lien (Principal Only)		\$67,131.38		
<input type="text"/>				
<input type="button" value="Add Line"/>				
Discounts Allowed				

Abatements Made				
Abatements Made	Levy for Year of this Report	Prior Levies		
		2014	2013	2012
Property Taxes	\$1,486.57	\$265.37		
Resident Taxes				
Land Use Change Taxes		\$4,500.00		
Yield Taxes				
Excavation Tax				
Other Taxes				
<input type="text"/>				
<input type="button" value="Add Line"/>				
Current Levy Deeded				



**New Hampshire**  
Department of  
Revenue Administration

**2015  
MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	2014	Prior Levies	
			2013	2012
Property Taxes	\$142,613.40			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance ?	(\$376.01)			
Other Tax or Charges Credit Balance ?				
<b>Total Credits</b>	<b>\$1,799,338.34</b>	<b>\$215,422.47</b>		

Summary of Debits				
Last Year's Levy	Prior Levies (Please Specify Years)			
	Year: 2014	Year: 2013	Year: 2012	
Unredeemed Liens Balance - Beginning of Year		\$43,989.02	\$31,495.40	
Liens Executed During Fiscal Year	\$72,398.59			
Interest & Costs Collected (After Lien Execution)	\$1,040.08	\$1,256.31	\$9,998.90	
<input type="text"/>				
<input type="button" value="Add Line"/>				
<b>Total Debits</b>		<b>\$73,438.67</b>	<b>\$45,245.33</b>	<b>\$41,494.30</b>

Summary of Credits				
Last Year's Levy	Prior Levies			
	2014	2013	2012	
Redemptions	\$14,876.58	\$3,087.46	\$24,467.82	
<input type="text"/>				
<input type="button" value="Add Line"/>				
Interest & Costs Collected (After Lien Execution) #3190	\$1,040.08	\$1,256.31	\$9,998.90	
<input type="text"/>				
<input type="button" value="Add Line"/>				
Abatements of Unredeemed Liens	\$152.97	\$203.68		
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$57,369.04	\$40,697.88	\$7,027.58	
<b>Total Credits</b>		<b>\$73,438.67</b>	<b>\$45,245.33</b>	<b>\$41,494.30</b>

## Town Clerk

You can now register your boat right here in Town. Please share this information with other boaters, as you do not need to be a resident of Brookfield to register here. It is required, however, that you bring either your renewal or new boat registration information.

I hope you all have a chance to view the poster of the original 1892 ballot boxes that is on display. It was sent to us by the State. I thank Tom Hill, who did a beautiful job of framing the poster.

## Revenue

January 1, 2015 – December 31, 2015

Automobile Permits	Remitted to Treasurer	<u>\$ 128,776.83</u>
Dog Licenses		
Licenses	\$ 722.96	
Late Fees	\$ 44.00	
	Remitted to Treasurer	<u>\$ 766.96</u>
Municipal Agent Fees	Remitted to Treasurer	<u>\$ 3,131.00</u>
Miscellaneous		
Vital Statistics	\$ 45.00	
Marriage Licenses	\$ 105.00	
Town History	\$ 90.00	
Wakefield History	\$ 19.99	
Landfill Permits	\$ 480.00	
Blue Title Application	\$ 360.00	
Tax Cards	\$ 26.00	
	Remitted to Treasurer	\$ 1,125.99
<b>Total Income</b>		<b><u>\$ 133,800.78</u></b>



## Vital Statistics – 2015

### **Births**

None recorded in 2015

### **Deaths**

<u>Date of Death</u>	<u>Name of the Deceased</u>	<u>Place of Death</u>	<u>Military</u>
04/01/2015	Richards, Donna	Wolfeboro	N
09/08/2015	Knight, John	Manchester	Y
10/27/2015	Walpole, Neda	Ossipee	N

### **Marriages**

<u>Date of Marriage</u>	<u>Location of Marriage</u>	<u>Name of Person A</u>	<u>Name of Person B</u>
07/04/2015	Dover	French, Nicholas G	Ling, Kelsey D

I hereby certify that the births, deaths and marriages are correct to the best of my knowledge.

Respectfully submitted,  
*Virginia McGinley*  
Town Clerk

### **Treasurer**

As directed by New Hampshire State RSA 80:61-64, the Town bought property and yield taxes in the amount of \$72,398.59, to process the 2015 tax lien. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed are reflected in the reports.

Once again the Town did not need to borrow any money in anticipation of taxes. This continues to be a great saving to the Town in interest payments and to me and the Selectmen in the form of reduced paperwork. We did contact Meredith Village Savings Bank and set up a Tax Anticipation Note in case we needed to borrow money during our “lean” months of the year (typically June and November). We did not have to use the Note this year. There is a line in the Operating Budget to include interest, should we need to borrow funds.

The reports in this booklet are summaries taken from the books of the Treasurer for the period of January 1, 2015 through December 31, 2015, and are complete to the best of my knowledge and belief.

Respectfully submitted,  
*Marilou MacLean*  
Town Treasurer

## Profit and Loss Statement

### Calendar Year 2015

<b>Income:</b>		
3110	Property Taxes	\$ 1,863,591
3120	Land Use Change Tax	11,850
3185	Yield Taxes	9,933
3190	Penalties & Interest	21,597
3220	Motor Vehicle Permit Fees	132,268
3230	Building Permits	7,857
3290	Other Licenses, Permits & Fees	1,397
3292	Planning & ZBA	732
3352	Room & Meals Tax - State of NH	34,143
3353	Highway Block Grant	30,559
3359	Other State Grant Reimbursement	460
3501	Sale of Municipal Property	5,300
3502	Interest on Investments	666
3508	Contributions and Donations	400
3509	Other Miscellaneous Income	95
3901	Re-Purchase of Conveyed Property	29,199
3915	Transfer from Capital Reserve	85,665
	<b>Total Income</b>	<b>\$ 2,235,711</b>
<b>Expenses:</b>		
4130	Executive	24,136
4140	Town Clerk	18,068
4141	Elections - Supervisors of Check List	499
4142	Elections - Moderator & Ballot Clerks	300
4150	Town Treasurer	6,272
4151	Tax Collector	16,559
4152	Assessor Clerk	8,613
4154	Trustee of Trust Finds	-
4157	Auditing	875
4153	Legal Expenses	8,303
4170	Personnel Administration	6,370
4191	Planning Board	8,824
4192	Zoning Board	159
4194	General Government Buildings	33,498
4195	Town Cemetery	20,816
4196	Insurance	2,629
4199	Archival	50
4210	Wakefield Fire/Police/Ambulance	205,542

4225	Forestry	171
4240	CEO/Building Inspection	8,754
4312	Highways & Streets	172,661
4323	Wakefield Solid Waste Disposal	65,101
4411	Health Agencies	4,173
4445	Welfare & Vendor Payments	6,502
4520	Parks & Recreation	4,216
4550	Library - Gafney Library - Wakefield	13,000
4589	Heritage Commission Trust Fund	500
4589	Heritage Commission	150
4611	Conservation Commission	100
4619	Conservation Trust Fund	500
4900	2015 Capital Outlay	81,545
4915	Transfer to Capital Reserve	80,000
4916	Transfer to Expendable Trust	31,000
4931	Taxes Paid to Carroll County	131,918
4933	Taxes Paid to School - GWRSD	1,113,086
	<b>Total Expenses</b>	<b>\$2,074,890</b>
	<b>Net Income</b>	<b>\$ 160,821</b>

### 2015 Vendor Payments and Payroll

#### **Vendor Payments - 2015**

A-440 Computer Service	3,595.55	Medication Bridge - Huggins	315.00
A. H. Harris & Sons	5,973.78	Middleton Building Supply	13.06
Allen "A" Motor Inn	69.00	Mitchell Municipal Group	8,004.96
Amanda Peirce	150.00	Moose Mtn Reg Greenways	100.00
American Security Alarm	360.00	Mor Electric Heating Assn.	349.72
ANCO Signs & Stamps, Inc.	16.00	Morton Salt	5,502.24
Armand G. Martineau	575.00	Mtn View Title Abstracting	320.00
Avitar Associates of NE	5,709.98	N H Municipal Assoc., Inc.	950.00
Bob Sonricker Electric, LLC	105.00	NH Town Clerks Assn.	238.00
Brian Robischeau	153.03	NH Preservation Alliance	50.00
CAI Technologies	750.00	Nat'l Trust for Hist Preserve	100.00
Carol A. Leary	139.50	NH Dept. of State	110.00
Carroll County Registrar	157.99	NH Electric Coop	363.00
Central NH VNA & Hospice	2,000.00	NH Govt Finance Officers	40.00
Cheryl A. Perry	130.50	NH Assn of Assessing Officials	20.00
Conservation Commission Fund	500.00	NH Tax Collectors Assn.	40.00
Craig Evans	200.00	Northern Human Svcs.	358.00

## Vendor Payments - 2015

Crowell's Towing & Repair	119.02	Ossipee Aggregates	11,464.51
Diana Peckham	1,228.77	Mr. & Mrs. Paul Tremblay	158.58
Darrell Warren-Sedliar	5,632.01	Pike Industries, Inc.	976.05
David & Nancy Nason	198.00	Porter Office Machines	326.96
Doug Vanderpool	43.50	Positively Creative Solutions	140.00
Eleanor DeBow	312.00	Postmaster	98.00
Eric Clifford	12,330.00	Primex	1,615.00
Ernest Brown, Jr.	43.50	Property Liability Trust	2,629.46
Eversource	2,300.07	Red Jacket Mountain View	389.00
F. R. Carroll, Inc.	79,805.99	Rich Zacher	63.57
Fairpoint Communications	8,230.44	Richard & Harriet Wilson	79.00
Ferguson Waterworks #590	1,605.60	Rose E. Zacher	138.92
Foster's Daily Democrat	539.13	Russell E. Meade	1,159.57
Freedom Printers	120.47	Salmon Press, LLC	616.20
Gafney Library, Inc.	13,000.00	Samuel Marsh	7.25
Geary Ciccarone	7.25	Seacoast Media Group	682.91
Generator Connection	470.00	Staples	677.14
George Nick, AA	619.64	State of NH Criminal Records	25.00
Granite State Minerals	1,897.91	State of NH - DMV	15.00
Gov. Wentworth School District	1,113,086.00	State of NH-Secy of State	94.00
Heritage Commission Fund	500.00	Strafford Regional Commission	60.00
Holden Engineering & Surveying	3,000.00	T.E.N. Construction, LLC	153,267.75
IDS	82.49	The Keeper of the Stationery	19.00
Interware Development Co.	271.00	TitlePro, LLC	645.49
Internal Revenue Service	5,793.66	Tom Hill	990.23
J. Jeddrey, LLC	915.00	Town & Country Reprographics	481.25
Jennifer McKown	10.34	Town of Wakefield	270,643.00
John Nelson	150.00	Town of Wolfeboro	4,216.00
Kathleen E. Eidson	1,122.00	Treasurer, State of NH	583.11
Lakes Region Regional	70.00	Treasurer, Carroll County	131,918.00
Lakes Region Septic Service	315.00	Tri-County CAP	4,000.00
Lakes Region Technology Ctr.	261.57	Trustee of Trust Funds	111,000.00
Land Technical Services	208.00	Verizon Wireless	1,323.19
Larry Warren	43.50	Virginia A. McGinley	290.66
Laurie M. Champy	9.92	Virtual Town & Schools	1,500.00
Longmeadow Supply	659.37	Wakefield Food Pantry	2,000.00
M & T Bank	237.00	Wakefield/Brookfield Historical	19.99
Marilou MacLean	554.19	White Mountain Oil	8,853.42
Marsha Hunter	6,000.00	White Mountain Survey	4,338.75
Meals on Wheels	1,500.00	William Marsh	40.00

## Payroll - 2015

Laurie M. Champy	3,037.52	Diana Peckham	12,500.00
Eleanor DeBow	1,200.00	Brian Robischeau	5,000.00
Marilou MacLean	5,500.00	Jessica Robischeau	1,560.00
Virginia McGinley	13,000.00	Lynn Watts	70.00
Jennifer McKown	2,038.90	Richard Zacher	5,000.00
Edward J. Nason	5,000.00	Rose Zacher	847.53
William Nelson, Sr.	5,000.04		
George Nick	12,098.75	<b>Total Payroll 2015</b>	<b>71,852.74</b>

## Cash Book Accounts

<b>Meredith Village Savings Bank</b>	
<b>Checking Account:</b>	
Balance - January 1, 2015	\$ 160,538.97
Deposits	\$ 330,081.58
Transfer from Savings Account	\$ 1,185,000.00
Transfer to Savings Account	\$ (1,000,000.00)
Transfer from Profile Bank	\$ 1,582,500.00
Paid by Selectmen's Orders	\$ (2,125,685.87)
<b>BALANCE - December 31, 2015</b>	<b>\$ 132,434.68</b>
<b>Savings Account:</b>	
Balance - January 1, 2015	\$ 7,040.70
Transfers In from Checking Account	\$ 1,000,000.00
Transfers Out to Checking Account	\$ (1,185,000.00)
Transfer from Profile Bank	\$ 710,000.00
Interest Earned	\$ 583.89
<b>Balance December 31, 2015</b>	<b>\$ 532,624.59</b>

<b>Conservation Commission Fund</b>	
Balance - January 1, 2015	\$ 3,087.63
Deposit - Per Warrant Article #22 - Town Meeting 3/10/2015	\$ 500.00
Interest Earned	\$ 1.16
<b>Balance, December 31, 2015</b>	<b>\$ 3,588.79</b>

<b>Heritage Fund</b>	
Balance - January 1, 2015	\$ 5,172.90
Deposit - Per Warrant Article #23 - Town Meeting 3/10/15	\$ 500.00
Interest Earned	\$ 1.87
<b>Ending Balance, December 31, 2015</b>	<b>\$ 5,674.77</b>

<b>Profile Bank</b>	
Balance - January 1, 2015	\$ 429,800.82
Deposits	\$ 1,920,998.63
Transfers to Meredith Village Savings Bank-Checking	\$ (1,582,500.00)
Transfers to Meredith Village Savings Bank-Savings	\$ (710,000.00)
Interest Earned	\$ 83.91
Bank Fees	\$ (5.00)
<b>Ending Balance, December 31, 2015</b>	<b>\$ 58,378.36</b>

<b>Other Cash</b>	
Town Clerk's Petty Cash	\$ 75.00
<b>Ending Balance, December 31, 2013</b>	<b>\$ <u>75.00</u></b>

## **Trustees of The Trust Funds**

The Town's funds are arranged into three accounts as noted below:

Private burial ground funds are funds given by families and managed by the Town for the maintenance of some of the private burying grounds that you see around Town. They are allocated at 71% fixed income, 24% equity and 5% cash. These earned very little this year.

Capital Reserve Funds are various accounts set up by the Town and funded by taxes used for capital improvements. They are allocated at 55% fixed income and 45% cash, returning about 1.9%. These consist of a NH money market fund and a series of NH state and local bonds.

Common Funds are funds donated by the public for a specific purpose. These are allocated at 80% fixed income and 20% equity, returning 0.5% this year.

The total of all investments is \$317,600.00.

Our income was down from last year, but we feel that we are well set for the long haul.

Respectfully submitted,

*Tom Lavender*

Chair

### Brookfield Trust Funds as of December 31, 2015

<b>Cemetery Funds</b>							
Creation Date	Name of Trust Fund	Initial Deposit	Beginning Balance	Income Amount	Spent (note 1)	Ending Balance	%
1926	Lang, R. A.	\$200.00	\$217.39	\$0.40	\$22.50	\$195.29	2.24%
1927	Dealand, Thomas F.	\$50.00	\$413.56	\$0.10	\$5.63	\$408.03	0.56%
1944	Robinson, Noah H.	\$100.00	\$624.12	\$0.20	\$11.25	\$613.07	1.12%
1944	Podrasnik, Joseph N.	\$500.00	\$7,271.91	\$0.99	\$56.16	\$7,216.75	5.59%
1948	Palmer, Jasper T.	\$873.00	\$1,125.53	\$1.74	\$98.15	\$1,029.12	9.77%
1950	Garland, Mary	\$200.00	\$580.02	\$0.40	\$22.50	\$557.92	2.24%
1956	Allen, Samuel	\$300.00	\$738.77	\$0.60	\$33.75	\$705.61	3.36%
1965	Churchill, Joseph	\$300.00	\$2,143.58	\$0.60	\$33.75	\$2,110.42	3.36%
1970	Wentworth, Walter	\$200.00	\$495.77	\$0.40	\$22.50	\$473.67	2.24%
1972	Hansen Trust	\$300.00	\$694.20	\$0.60	\$33.75	\$661.04	3.36%
1974	Franges, Justine C.	\$3,000.00	\$23,038.66	\$5.96	\$337.13	\$22,707.49	33.56%
1977	Willey Fund	\$315.00	\$1,129.69	\$0.63	\$35.36	\$1,094.95	3.52%
1982	Churchill, Thomas Lindsay	\$400.00	\$596.86	\$0.80	\$45.00	\$552.65	4.48%
1987	Cate, James (Chamberlain)	\$500.00	\$1,223.99	\$0.99	\$56.16	\$1,168.83	5.59%
1987	Cate, Myron (Cate)	\$500.00	\$1,331.49	\$0.99	\$56.16	\$1,276.33	5.59%
1993	Syer, Harriet (Brookfield)	\$200.00	\$360.21	\$0.40	\$22.50	\$338.11	2.24%
1995	Dailey, Louis B. (Blake)	\$1,000.00	\$1,696.28	\$1.99	\$112.41	\$1,585.86	11.19%
	<b>COMMON TRUST TOTAL</b>	<b>\$8,938.00</b>	<b>\$43,682.03</b>	<b>\$17.77</b>	<b>\$1,004.57</b>	<b>\$42,695.13</b>	<b>100.00%</b>



### Brookfield Trust Funds as of December 31, 2015

Creation Date	Name of Trust Fund <b>Capital Reserve Fund</b> (Town appropriated)	Beginning Balance	New Funds	Gain	Withdrawals	Ending Balance		%
3/12/1991	Road & Bridge Repair	\$71,645.72	\$65,000.00	\$1,589.92	\$75,000.00	\$63,235.64		34.99%
3/12/1991	Town Road Maint. Equip.	\$50,312.85		\$1,116.45		\$51,429.30		24.57%
3/12/1991	Parks & Rec Equip	\$6,292.87		\$139.50		\$6,432.37		3.07%
10/01/2000	Town Scholastic Awd	\$7,874.54		\$174.94		\$8,049.48		3.85%
12/30/2003	Town Cemetery Fund	\$11,383.32		\$252.64	\$10,000.00	\$1,635.96		5.56%
3/09/1991	Mutual Aid	\$10,641.45		\$236.28		\$10,877.73		5.20%
3/12/1991	Town Bldg. & Grd Maint.	\$25,054.50	\$10,000.00	\$556.18		\$35,610.68		12.24%
3/11/1997	Records Preservation	\$11,180.09		\$248.10		\$11,428.19		5.46%
3/12/2002	Property Re-Evaluation	\$8,377.77	\$9,000.00	\$185.85		\$17,563.62		4.09%
3/14/2006	Town Bldg Office Equip.	\$2,012.76	\$2,000.00	\$44.53		\$4,057.29		0.98%
3/11/2015	Moose Mountain Fund	\$0.00	\$15,000.00	\$0.00		\$15,000.00		0.00%
3/11/2015	Town House Repair	\$0.00	\$10,000.00	\$0.00		\$10,000.00		0.00%
	Investment Fee				\$747.92	(\$747.92)		
	<b>COMMON TRUST TOTAL</b>	<b>\$204,775.87</b>	<b>\$111,000.00</b>	<b>\$4,543.94</b>	<b>\$85,747.92</b>	<b>\$234,572.34</b>		<b>100%</b>

Creation Date	Name of Trust Fund <b>Common Funds</b> (Publically donated)	Beginning Balance	New Funds (note 2)	Gain	Withdrawals	Ending Balance		%
3/01/1996	Public Scholastic Awd	30,543.49	0.00	161.26	1,500.00	29,204.75		88.19%
10/22/2012	Park Committee Fund	4,091.69	1,100.00	21.60	1,362.49	3,850.80		11.81%
	<b>COMMON TRUST TOTAL</b>	<b>34,635.18</b>	<b>1,100.00</b>	<b>182.86</b>	<b>2,862.49</b>	<b>33,055.55</b>		<b>100.00%</b>

Note 2: Donations received from various sources

## Wakefield Fire and Rescue Department

2015 showed an increase in combined calls, with EMS calls remaining about the same, and a 22% increase in fire calls. We operate four fulltime Firefighter/EMT personnel to make up coverage 6am to 6pm, 7days a week. Call personnel assist during the day and cover 6pm to 6am.

The Wakefield Fire and Ambulance responded to a total of 965 calls in 2015. EMS calls in 2015 were 608. Fire calls in 2015 were 357.

Medical Calls	509	Storm Damage	1
Motor Vehicle Accidents	108	Alarm Activations	63
Structure Fires	7	Cooking Fires	1
Car Fires	11	Chimney Fires	7
Illegal Fires	15	Brush Fires	27
Service calls	16	Mutual Aid	102
Good Intent	20	Spills, Leaks	13
Power Lines	22	Lost Person	5
		Misc. calls	26

### **Areas of Town: Total Calls Fire/EMS:**

Calls in Wakefield	534
East Wakefield	220
Union	54
Brookfield	55
Mutual Aid	102

Wakefield is a member of the Ossipee Valley Mutual Aid Association, which covers most of the Towns in southern Carroll County. We also have mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. Wakefield responded to 102 calls for fire or ambulance in other communities.

Listed below are the members of the Wakefield Fire Rescue Department. I would like to thank them for their dedication and their families for the support and understanding for the long hours.

Rhodes Haskell, Deputy Chief	Brad Beveridge, FF/AEMT
Jerry Rowe, Captain FF	Evan Young, FF/AEMT
Sam Morrill, Captain FF/EMT-I	Cody Nason FF/EMT
Jane Runnels, Captain EMT	Andrew Perkins, FF/AEMT
Jason Behrens Lieut. FF/EMT	Peter Pszonowsky FF/AEMT
Steve Petsche, Lieut. FF/EMT-I	Brad Williamson, FF/AEMT
Janet Williamson, Paramedic	Patricia Brackett, FF/EMS Admin
Derek Chouinard FF/Paramedic	Chris Stevens, FF/EMT
Joseph Riley, FF/AEMT	Caitlin Chouinard, FF

Courtney Trepanier, FF  
Eric Boggs, FF  
Steve Libby, FF  
Dave Silcocks, FF  
Jared Pierce, FF/AEMT  
Kathrine Sirianni, AEMT  
Jon Gould, FF/EMT  
Michael Moore, FF

Jason Johnson, FF/EMT  
Ken Paul Jr., FF  
Charles Libby, FF  
Garrett Anthony, FF  
Dawson Libby, FF  
Melissa Swain, EMT  
Frank Pevear, FF  
Michael Walsh, FF

My thanks and gratitude to the Sanbornville Firemen's Association, and the members of the department that assist in raising money throughout the year. All funds that are raised go toward the purchase of new equipment. Thank You!

The Officers and members of the Wakefield Fire Rescue Department want to thank all the Town departments and the citizens of Wakefield. We appreciate and value your support. Thank you all.

**Check your smoke and CO detectors! Stay safe and have a healthy 2016!**

Respectfully submitted,  
*Todd C. Nason, Chief*  
Wakefield Fire Rescue Department

### **Wakefield Police Department**

#### **Year in review:**

This last year was challenging in many respects. We were able to make progress in some areas but lost ground in others. We had a significant increase in overdose responses and the heroin problem is one of our main challenges. We have found in many cases that crimes are also linked to the drug problem. We are developing a proactive response to these problems, and are going to reach out to the community for more solutions. In other areas we were able to reduce overall crime numbers, while at the same time handling more reported calls; consequently, our road enforcement efforts were reduced due to officer availability. I feel we need to deploy more basic patrol to deter criminal activity and to keep the roads safer, and we will put more emphasis on that this coming year. It is my continuing goal to keep the residents of our Town safe, and to be able to live in a community where we still can enjoy the small Town way of life.

#### **Policing Efforts in 2015:**

- Grant funded patrols – Again we conducted several patrols through cooperative grants: Speed patrols, DWI, & area wide DWI patrols, DWI Check point, and Safe Commuter patrols.
- We continue to offer the SHIELD program at the Paul School and other local crime prevention seminars at the public safety building; including Fraud, Firearm Safety & Home Defense, and “Hard Targets” property crime protection.
- The Firearms Safety course was very popular; I support an armed citizenry and the right to self-defense. I believe criminals take notice.

**Animal Control:**

- Once again we were able to find homes for every stray dog or cat last year through our adoption program.
- The rabies clinic was successful and will be run again this year.
- The ACO ran 10 Cat clinics this year and a rabies clinic.
- Reminder, most animal control calls are non-responsible owners, not animals.
- Reminder, although ACO works part time, the Police Department handles animal calls 24/7. Please call County dispatch for these calls at 539-2284.

**Improvements:**

- The Facebook page has been very successful. This last year we had over 25,000 views. It is designed to post relevant Police information to the community, please “like” our page and receive timely posts. We are also maintaining our web page for more statistical purposes.
- We have a link for you to receive emergency notices on your phone or device. Look for this on Facebook.
- We post items regularly on the PEG channel for those who would rather view TV instead of social media.
- We are continuing to host Regional trainings which bring more high quality training to our Officers at a lower cost than sending them out.
- We are receiving equipment from the Government surplus program which we might not otherwise be able to purchase.
- Once again, we are encouraging homeowners to display your street number at your residence; this saves valuable time, and could save a life.
- We are looking to acquire two pole mounted speed collection devices. These can be used to gather traffic data at problem areas. This will enable us to develop a plan to assess and address any problems that we find, thus allowing deployment of manpower when it would be most effective.
- We are hoping to finish the 2<sup>nd</sup> floor of the Public Safety Building this year, with a proposal put forth by the PSB Committee. The completion of the building will allow for 24 hour EMT coverage with a substantial reduction in response times. It will also provide an emergency management operation, improvements to the Police department sally port and evidence holding. This final completion of the PSB will serve this community for the foreseeable future, and bring us into compliance with best practice standards for the facility.

**Officer of the year:**

The members of the Police Department have voted for Officer Claire Briggs as Officer of the Year. Claire is EMT certified and has provided emergency medical services to several people, and has saved a few lives. She also is a rock solid Police Officer with a great attitude.

**Brookfield Reported Cases**

Calls for service	928	Medical emergencies	18
Fraud, Theft	19	Directed Patrols	12
Trespass, or Vandalism	13	Security Checks	269
Liquor law violation	17	Animal Control Calls	46
Domestic violence related	5	Mental Health related	4
Suspicious activity reports	15	Pistol permits	26

**Motor Vehicle Activity**

Accidents or Incidents	17	With 1 injury
Total stops	89	
Speed trailer & Surveys	14	
Speed check enforcement	42	

**Note:** The Police Department conducted 42 speed checks and added specific commuter enforcement patrols; we continued with the reduction in accidents & injuries for the 6<sup>th</sup> year in a row; please keep up the good driving. Please remember, call us anytime something looks suspicious. We still offer the good morning program and encourage seniors to take part. This year the Brookfield residents called in less suspicious activity than the year prior. Please stay on guard and call for anything out of place; when in doubt, let us check it out! Reminder: in an emergency, call 911, but for Carroll County dispatch, call 603-539-2284.

Sincerely,  
*Kenneth G. Fifield*  
Chief of Police

## Wakefield Transfer Station



	<b>2014</b>	<b>2015</b>
<b>Recyclables</b>		
Antifreeze	75 gal	100 gal
Batteries	2.53 tons	2.42 tons
Mixed Paper	222.66 tons	256.83 tons
Aluminum Cans	11.09 tons	13.2 tons
Glass	117.81 tons	137.75 tons
Fluorescent Bulbs	6882 units	3914 units
Used Motor Oil	2150 gal	2975 gal
Electronics	16.33 tons	21.12 tons
Textiles	24 tons	19.89 tons
Scrap Metals	74.6 tons	202.4 tons
<b>High Cost Waste</b>		
Tires	9.05 tons	785 units
Bulky (Demolition)	530.15 tons	500.61 tons
MSW (Household)	1384.14 tons	1430.49 tons

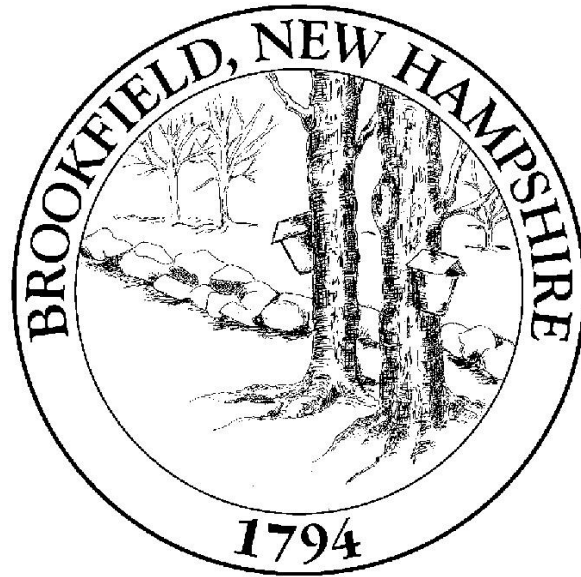
During 2016 we will be installing new informational signage to better assist the public to identify drop-off areas. In addition, the Board of Selectmen has enlisted the aid of an engineer to investigate the possibility of separating the recycle area from the household trash area.

Respectfully submitted,  
*Warren Winn*  
Transfer Station Manager

## Zoning Board of Adjustment

There was no activity for the year.

Respectfully submitted,  
*Paul Tremblay, Chair*



Town Seal

Original Pen & Ink by Judy Brenner

Front Cover - Brookfield Town House

Original Pen & Ink by Lynn Kirby