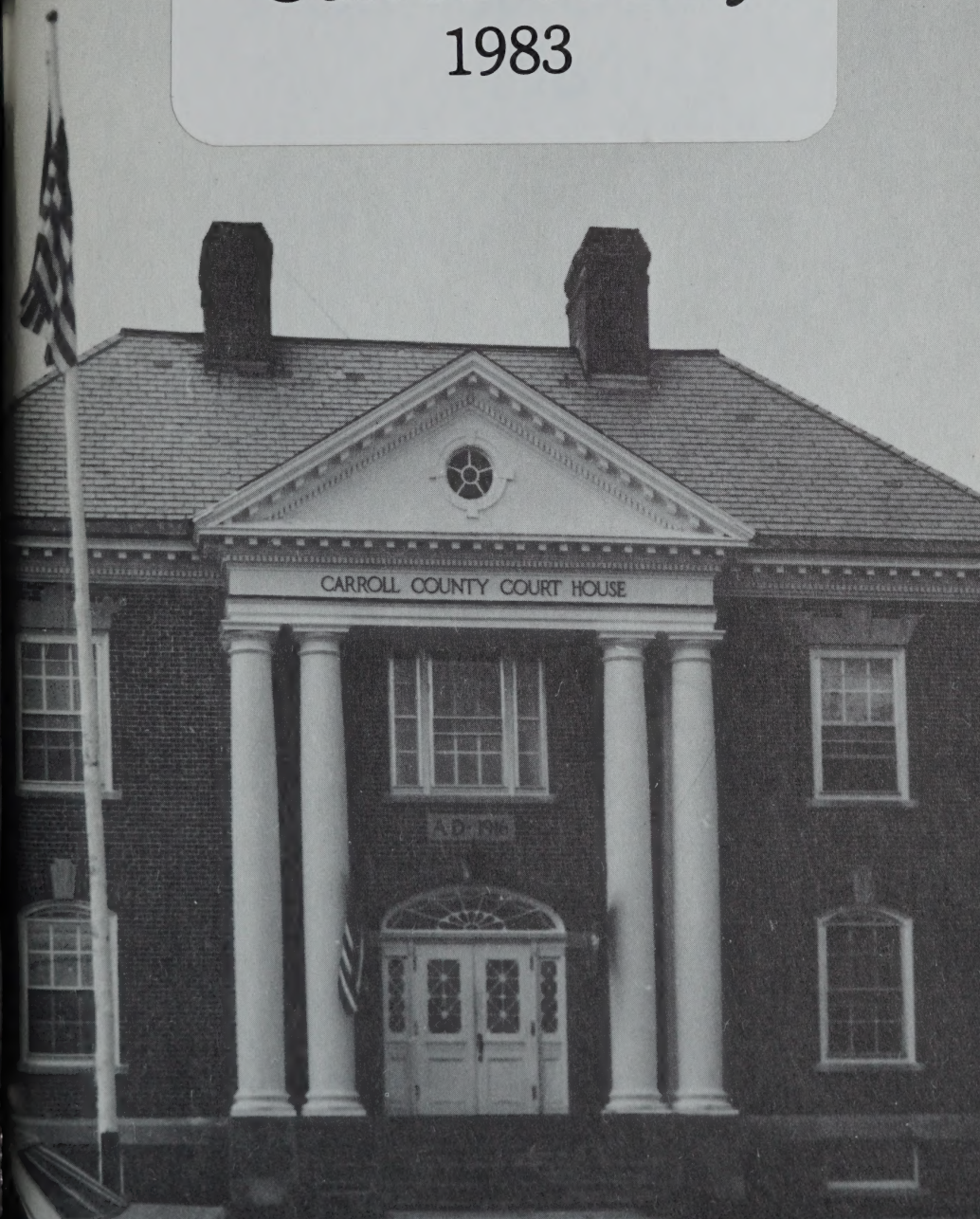
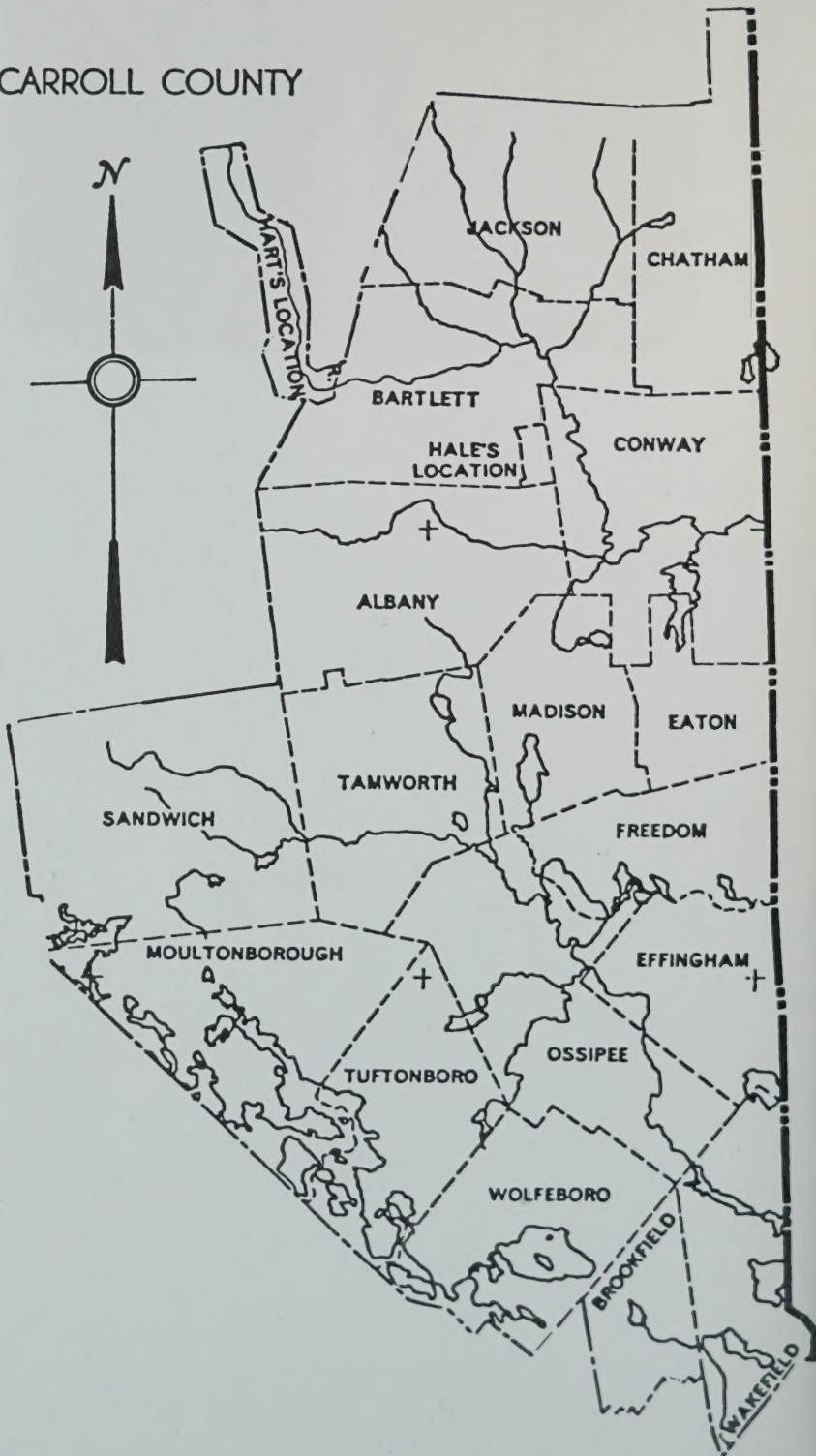


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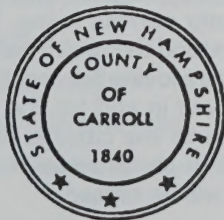
CARROLL COUNTY



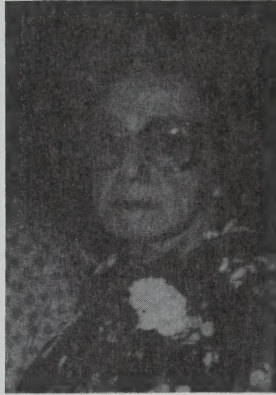
ANNUAL REPORT
of the Commissioners, Treasurer,
and Other County Officers

CARROLL COUNTY
New Hampshire

for the Year Ending
December 31, 1983



Printed by
Hurd's Offset Printing Corp.
Springfield, Vt.



In Memoriam

REP. DONALDA K. HOWARD

October 7, 1910 to February 19, 1983

Representative Howard served the people of Carroll County faithfully and with distinction for over 21 years as a member of the New Hampshire House of Representatives. She was Chairman of the Carroll County Delegation, Vice-Chairman of the Standing Committee on State Institutions and was an honored member of the Organization of Women Legislators. Rep. Howard was instrumental in establishing the county nursing home. Because of her nursing background, she understood the problems not only of the patients, but also the staff. She was a loving person - one who would fight hard for the things she believed in and for the people she served. Her record of public service to the citizens of this State serves as an exemplary model to all of us. She was a courageous, caring and dedicated woman. She will be missed.

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CARROLL COUNTY OFFICERS - 1983

COMMISSIONERS

Brenda M. Presby, Chairman	Freedom
Gordon O. Thayer, Vice Chairman	Tuftonboro
Milburn F. Roberts, Clerk	North Conway

TREASURER

Richard H. Thurston	Wolfeboro
---------------------	-----------

COUNTY ATTORNEY

William D. Paine II	Intervale
---------------------	-----------

COUNTY SHERIFF

Earl R. Fullerton	Multonboro
-------------------	------------

CLERK OF SUPERIOR COURT

John D. McLaughlin	Tamworth
--------------------	----------

JUDGE OF PROBATE

Arlond C. Shea	North Conway
----------------	--------------

REGISTER OF PROBATE

Ruth C. Eckhoff	Ossipee
-----------------	---------

REGISTER OF DEEDS

Lillian O. Brookes	Wolfeboro
--------------------	-----------

NURSING HOME ADMINSTRATOR

Richard H. Hamel	Moultonboro
------------------	-------------

CHAPLAIN, NURSING HOME

Rev. Nelson J. Wenner	Wolfeboro
-----------------------	-----------

WELFARE SERVICES DIRECTOR

Forrest W. Painter	Center Ossipee
--------------------	----------------

SUPERINTENDENT, COUNTY JAIL

Russell F. Whiting, Sr.	Ossipee
-------------------------	---------

CHAPLAIN, HOUSE OF CORRECTION

Rev. Mark P. Chaffin	Conway
----------------------	--------

FARM MANAGER

COUNTY MAINTENANCE SUPERVISOR

Russell F. Whiting, Sr.	Ossipee
-------------------------	---------

MEDICAL REFEREE

Harry M. Rose, M.D.	Sandwich
---------------------	----------

NURSING HOME PHYSICIAN

Gerard G. Bozuwa, M.D.	Wakefield
------------------------	-----------

**CARROLL COUNTY DELEGATION
NEW HAMPSHIRE HOUSE OF REPRESENTATIVES
1983**

DISTRICT NO. 1

Bartlett, Chatham, Jackson, Hart's Location

GENE G. CHANDLER

BARTLETT

DISTRICT NO. 2

Conway, Hale's Location

PAUL O. ASHNAULT

NORTH CONWAY

HOWARD C. DICKINSON

CENTER CONWAY

ELIZABETH D. MURPHY

KEARSARGE

DISTRICT NO. 3

Albany, Eaton, Freedom, Madison

ROBERT B. HOLMES, JR.

MADISON

DISTRICT NO. 4

Sandwich, Tamworth, Moultonboro

ROGER C. HEATH, Vice Chairman

CENTER SANDWICH

FRANK MCINTIRE

CENTER HARBOR

DISTRICT NO. 5

Tuftonboro, Effingham, Ossipee

HOWARD N. SAUNDERS

MELVIN VILLAGE

GERARD E. POWERS, JR.

OSSIPEE

DISTRICT NO. 6

Wolfeboro, Brookfield

RUSSELL C. CHASE, Chairman

WOLFEBORO

KENNETH J. MACDONALD

WOLFEBORO

DISTRICT NO. 7

Wakefield

JOHN B. HRABA, Clerk

WAKEFIELD

1983 ANNUAL REPORT OF COUNTY COMMISSIONERS

Weekly meetings of the Commission were held on Thursdays and each county department was reviewed at that time.

During 1983 we began construction of our waste water facility, which was seventy-five percent completed by December. This facility has been in the planning stages for many years. It is rewarding to at last have completion in sight.

A good deal of time was spent gathering information on all types of insurance for the county with final concentration on Health & Life Insurance benefits. Hopefully a more comprehensive insurance program has resulted.

This year we have worked steadily with Donald Coburn of Kenneth F. Parry Associates, architectural firm, on plans for renovation and addition of ancillary service space at the Nursing Home.

A new emergency generator was installed to replace an obsolete system, parts of which had been purchased used from the Mount Washington Hotel many years ago. The new fully automated system provides electricity to the Nursing Home, Jail, Farm and Annex in the event of a power failure.

We wish to thank all of the employees and elected officers for their continued dedication to Carroll County. It was through their efforts that we were able to maintain not only a balanced budget, but also return a surplus to reduce taxation.

Respectfully submitted,
BRENDA M. PRESBY, Chairman
GORDON O. THAYER, Vice Chairman
MILBURN F. ROBERTS, Clerk



*Claire Sanford of the County Business Office,
posting the general ledger.*

CARROLL COUNTY SHERIFF'S DEPARTMENT ANNUAL REPORT

To the Honorable County Commissioners:

As required by statute, I hereby report my doings and the doings of the Carroll County Sheriff's Department for the year 1983.

This report brings to a close my first year as Sheriff for Carroll County. It has been a challenging year but a successful one.

My thanks to all Law Enforcement Agencies and personnel for their assistance given to me and my department and I wish to thank the Commissioners and Delegation for the help they have given me.

During 1983 there have been two changes in personnel. Deputy Mark P. Schultz resigned to take a Chiefs job in Lyndeboro, NH. Deputy Thomas Crowell resigned to go into the private sector. They were replaced by Deputy Wayne A. Black and Deputy Charles D. Morneau. Both are doing a good job. Deputy Richard Jones was made Chief Deputy and also works as investigator for the County Attorney. Deputy Nathaniel H. Sawyer, Jr. was transferred to Detectives in September.

Training this year included Deputy Schultz to Identikit, Deputy Harbison in Officer Survival and Criminalistics, Deputy Sawyer in Supervision and Deputy Meserve in Auto Theft. Deputy Black took a Juvenile Refresher course, Dispatch Supervisor Damon took a course in (NCIC) National Crime Information Center. Also, most of the Deputies qualified in Fire Arms. Many thanks to Chief Woodman, Lt. John MacDonald and Chief Marc Maybery for their time and effort in Fire Arms training.

During June we received our three new Ford LTD Crown Victorias, Police Package. The New equipment was installed by Deputy receiving same. The color of vehicles was changed to Brown and were undercoated. They were purchased at State bid price saving money for the County.

During 1983 at the request of the County auditors, a separate account was set up to handle money collected on executions. Deputy Banks and Guzman went back through all executions to come up with a dollar figure that belonged to said account. On July 28, 1983, \$15,603.87 was transferred from writ fees to Execution Account. This will show less money to County on writ fees.

In December we received our new Radio Console and added 40 square feet to the Dispatch Center. At this time we thank the Ossipee Valley Mutual Aid Association for the new carpet that was installed in the Dispatch Center.

We again patrolled the Kancamagus Highway and I am remitting to you a copy of Deputy Sawyers report.

A copy of the Criminal and Uniform Investigators report along with a report on the Dispatch Center is also enclosed.

The Court system utilized three Deputies this year with sessions being held in the Superior Court and Probate Court. Non jury cases were heard in Probate Court most of the summer.

1764 Writs were served as of December 31, 1983, \$36,499.80 was turned over to the County Treasurer for writ fees, \$2,104.71 is on hand and \$2,688.50 owed by attorneys and pro se cases at this time.

222 Executions were received in this office this year. Money collected on Excutions as of December 31, 1983 \$127,948.34. \$9,934.59 is on hand and \$8,883.94 was turned over to the writ fees account and \$119,064.40 was returned to Plaintiffs.

Respectfully,
EARL R. FULLERTON,
Sheriff

**CARROLL COUNTY SHERIFF'S DEPARTMENT
REPORT OF KANCAMAGUS PATROL**

December 12, 1983

Sheriff Earl Fullerton:

This summer I was joined on the Kancamagus by Deputy Charles Morneau. Together we logged some 15,475 miles and 1,000 hours on the Kanc.

This being my fifth summer I have seen a very big change in the campgrounds. This summer was very quiet as our activity reflects. The following is a list of our activity for the 1983 summer:

Arrests	12
Warnings	18
Thefts	5
Motor Vehicle Accidents	6
Traffic Tickets	18
Aids to Public	36
Assist to Forest Officers	32
Check ups	16
House checks	1

As you can see this summer showed a dramatic drop in thefts, I believe this to be accountable to the arrests of two subjects who had been working the area, and also the joint efforts between the Forest Service and the New Hampshire State Police, and this department.

With the drop in activity in the area we saw a rise in the families returning to the area, and spending their vacations there.

At this time we would like to thank the U.S. Forest Service for their cooperation, and a job well done.

Respectfully submitted,
NATHANIEL H. SAWYER
CHARLES D. MORNEAU
Carroll County
Deputy Sheriffs

CARROLL COUNTY SHERIFF'S DEPARTMENT REPORT OF THE CRIMINAL AND UNIFORM DIVISIONS

December 31, 1983

To Sheriff Earl R. Fullerton
Carroll County High Sheriff

In 1983 members of the Carroll County Sheriff's Department handled 1263 calls for service, a 25% increase over 1982, showing this to be one of our busiest years. Some classifications of crime such as bad checks and criminal mischief show a substantial increase while crimes of theft and burglary show a dramatic decrease. I believe that part of the reason for a decrease in these crimes is that during 1983 the Uniform Division have made a concerted effort to patrol the backroads of the County, and have greatly assisted the Criminal Division in solving as well as preventing crimes in these areas, and partly due to Sheriff Fullerton's progressive approach to law enforcement.

We again this year gave lectures to various groups on Crime Prevention and look forward to more lectures during 1984. I can only reiterate in saying that people should become more involved in their communities and their police departments and let their departments know when something out of the ordinary is seen by them.

The following is a breakdown of the activities of the Carroll County Sheriff's Department for 1983.

Animal complaints	4	DWI	22
Arrest	163	Domestics	21
Assaults	8	Miscellaneous	121/increase 35%
Alarms	59	Motorist assist	25
Assist other Depts.	312/incr. 30%	Accidents	72
Burglary	43/decrease 25%	M.V. Thefts	3
Criminal Mischief	21/incr. 40%	Thefts	50/decrease 30%
Disorderly conduct	3	Transports (court)	316/incr. 42%
Drug offenses	14	Untimely deaths	4

Respectfully submitted,
SGT. GUY H. ELDRIDGE, JR.
Criminal Division



Dispatcher Scott Kinmond at the communications console with Sheriff Earl Fullerton reviewing the daily log.

CARROLL COUNTY SHERIFF'S DEPARTMENT REPORT OF DISPATCH CENTER

December 31, 1983

Sheriff Earl R. Fullerton:

This past year was a busy one for the Dispatch Center. Besides the usual radio and telephone traffic, we installed the new console system. The new system has been in operation for several weeks now and has worked out exceptionally well. We also remodeled the Dispatch room giving us an additional 40 square feet. New carpet was put on the floor which was donated by the Ossipee Valley Mutual Aid Association. We painted the walls and ceiling. At this time the room and equipment is in good shape. The Dispatch Center was staffed by four full time and two part time dispatchers.

We hope to be installing new computer equipment this coming year which will replace the teletype system that the State Police is phasing out.

There are too many people to thank individually for the help and support given to the Dispatch Center in putting together the new console system but we would like them all to know that their assistance was greatly appreciated.

The following is the totals for 1983:

CARROLL COUNTY SHERIFF'S DEPT. COMMUNICATIONS CENTER 1983 LOG TALLY

MONTH	CCSD RADIO	FIRE RADIO	IN-NE P.D.	IN-NE FIRE	IN WATS	OUT P.D.	OUT WATS
January	9889	1504	1807	291	682	370	331
February	8217	1234	1585	211	528	293	240
March	8516	1067	1442	248	607	329	234
April	8587	1174	1493	218	541	371	235
May	9884	818	1501	187	521	358	221
June	11003	1374	1966	267	739	546	443
July	12815	1950	2223	314	749	633	408
August	10697	1398	2030	292	698	524	333
September	9399	1199	1659	216	687	439	345
October	9404	1482	1791	318	688	469	280
November	7959	892	1518	208	526	328	197
December	8248	806	1347	215	506	371	225
TOTAL:	114,618	14,898	20,362	2,985	7,472	5,031	3,492

CHRISTOPHER DAMON,
Dispatch Supervisor

CARROLL COUNTY ATTORNEY ANNUAL REPORT - 1983

The year 1983 was a year of transition for the Carroll County Attorney's Office, Peter MacFarland was very helpful in providing materials and assistance in making the transition as easy as he could. It was a very enlightening and interesting experience for me to get to know the law enforcement personnel around the County. The actual office of the County Attorney was moved to the County Court House and a full time secretary was installed who was first June Hurd and then Gail Gustafson. Each of them has contributed a great deal to the orderly operations of the office. The various aspects of the public needs have been much better served by this change. The civil aspect of the County business have greatly increased. The county Attorney's Office helps collect over \$114,000.00 in support payments through the URESA process. Having full time secretary at the office expedited the filing of these petitions so that the women or men who came in to see us were given immediate service. We were fortunate to have two interns working the summer of 1983 who also contributed to the smooth running of the office.

The statistical chart attached to this report will give a greater indication of the growth of the work of the County Attorney and the functions of the office.

There is a considerable civil practice that falls within the area of the County Attorney's office. This year has been no exception. I have had to go into both Federal and State Courts on matters involving the County. Probate Court matters involving residents at the County Nursing Home have also increased.

Another matter of continuing interest has been seminars and other continuing educational programs for a law enforcement. The County Attorney's Office has instituted a monthly program of having sessions to provide access to current problems in law enforcement to all persons in Carroll County law enforcement.

I would like to extend my thanks to the Commissioners, Russell Whiting, and all law enforcement agents of the County.

Respectfully submitted,
William D. Paine, II
Carroll County Attorney

**CARROLL COUNTY ATTORNEY
ANNUAL REPORT - 1983**

The year 1983 was a year of transition for the Carroll County Attorney's Office, Peter MacFarland was very helpful in providing

CRIMINAL CASES DISPOSED OF 1/1/83 - 12/3/83

Felonies	174
Misdemeanor Violations	80
Violations	<u>67</u>
TOTAL	321
Plead to misdemeanor/No Lo/Plead to Felony	127
Nol Pros 38 Transferred/Dismissed/Quashed/Withdrawn	9
Entered as misdemeanor/violation	
Plea	86
Trials	37
Nol Pros	19
Placed on file without findings	5
Number of Indictments handed down 1/1/83 - 11/30/83	171
URESAs CASES	51
UNTIMELY DEATHS	48

REPORT OF THE CLERK OF SUPERIOR COURT

To the Commissioners of Carroll County

Mrs. Presby and Gentlemen:

The following is a correct report of the receipts and disbursements of the office of the Clerk of Superior Court for the calendar year 1983. As this is the last annual report to be filed with the County, I would like, on behalf of the Superior Court, its Judges, Clerks and Staff, to express our appreciation to all of the County agencies for their cooperation and support throughout the years.

Receipts

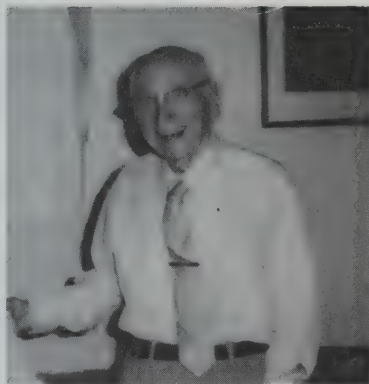
Entry Fees (Civil and Equity)	\$10,929.00	
Other Fees	19,443.96	
Fines	32,822.45	
County Payments to Clerk	<u>44,787.78</u>	
		\$107,983.19

Disbursements

Clerk's Allowance	\$71,313.70	
Postage	3,618.53	
Misc. (Directories, Handbooks etc.) list on file	228.51	
Fines to the County	<u>32,822.45</u>	
		\$107,983.19

May 15, 1984

Respectfully submitted,
JOHN D. McLAUGHLIN,
Clerk
Carroll County Superior Court



In Memoriam

REVEREND HORATIO J. CHASE

December 6, 1894 to January 27, 1983

Reverend Chase served as the Carroll County Nursing Home Chaplain for the past nine years. He gave much of himself during those years and he touched the lives of many people. No request made of him was ever too small, or challenge too big, because he loved his people and they loved him. He enjoyed his ministry at the nursing home and it was his hope and dream that the space problems of the "Home" would be corrected with a building addition. He did not live to see his dream realized, but his dream is not dead, and just like his own determined spirit, the plans for expansion to improve the internal space problems continue to be pursued.

CARROLL COUNTY NURSING HOME ADMINISTRATOR'S REPORT

To the Honorable Commissioners of Carroll County:

I submit my annual report with great pleasure. The keynote for 1983 was progress, and I believe the result was success. The plan was to continue to promote resident environment by making improvements in plant conditions and improve equipment availability while at the same time increase attention to patient services and morale. These results were well achieved as plant improvement continued in the form of painting projects throughout the facility and patient rooms, and the acquisition of new chairs for the dining room as well as wheelchairs and other patient related equipment for the physical therapy and nursing departments.

A major contribution to plant improvement was the acquisition of an automatic emergency power generator which has significantly improved the life safety code of the Home for the protection of our residents.

Through the generous donation of the volunteers of the Carroll County Nursing Home Association patient environment was much improved by the addition of a new TV antenna system which provides reception in every room in the facility. The Association was also responsible for starting a new art class project which has added a new dimension to patient recreation.

What has made 1983 all the more successful is the fact that all the progress was accomplished while expending one hundred forty thousand dollars (\$140,000.00) less than the planned budget, while meeting expected revenues for the year at 100%. The success, therefore, has registered favorably not only with the residents, but also with all of us working on cost containment.

The improvement recorded and those yet to take place would not be possible without dedicated nursing home personnel, a supportive Board of Commissioners and a concerned County Delegation. The successes achieved clearly, indicate that all these elements are present.

I am especially appreciative for the counsel, guidance and cooperative support provided by Commissioner Brenda Presby, Gordon Thayer and Milburn Roberts. Additionally, I wish to thank the physicians, the clergymen, community businesses, fraternal organizations, the Carroll County Nursing Home Association and private individuals who shared time and provided our residents with service, attention and love.

With the help of all, the Carroll County Nursing Home is able and very pleased to serve our communities by caring for people with people who care.

Sincerely,
RICHARD J. HAMEL
Administrator



Director of Nursing, Connie Bagley (right) reviews resident's chart with Sue Scott, R.N.



Carroll County Nursing Home main entrance.

CARROLL COUNTY PUBLIC WELFARE ANNUAL REPORT

The following is an account of the activities associated with Public Welfare for the year 1983. These activities include changes in accounting, guidelines, and expenditures.

Accounting changes reflect a reorganization of the salary and travel expenses. This office continues to function in the dual roles of welfare office and nursing home social service office. Formerly, all salary and travel expenses were listed in the budget under nursing home social services and were later adjusted by the various audits. Salaries are now charged in their entirety under public welfare and the nursing home is billed accordingly for the portion of time (50%) devoted by the employees to nursing home work. This income is reflected on the income side of the welfare budget. Both the nursing home and welfare budgets now have categories to reflect travel associated with each discipline. By adopting these changes, each budget shows only actual costs.

Guideline changes were in the disbursement amounts which were updated in June of this year in two separate categories - food and rent. The federal food stamp allotments were adopted for the food category while the new rental amounts were based on an internally conducted survey of the rentals available throughout the county.

As has been characteristic of the last several years, the changes in expenditures have been increases. Disallowing for the changes in accounting mentioned earlier the budget showed an increase of approximately 14 percent over 1982. The most significant of these increases were in the categories of Direct Aid (66%) and Board and Care of Children (60%).

The increases in the category of Direct Aid are a result in part due to an increase in the number of applications, but even more than the increase in numbers was an increase in the length of the period of assistance. Previous case histories show a tendency toward assistance periods of only several weeks. However, the case histories for 1983 show numerous longterm cases lasting several months or more.

Board and Care of Children on the other hand experienced, in addition to its regular foster care placements, one court ordered, institutional placement. Whereas a standard foster care placement costs \$220.00 per month, this institutional placement was billed to the county at a rate of \$92.00 per **DAY**. Subsequently, board and care costs showed a rather significant increase.

The category of Intermediate Nursing Care actually showed an increase of only 8% but as this is a large expenditure an increase of this size translates into \$23,500.00. This increase reflects changes in nursing home rates and numbers of cases.

It is hoped that the changes in the guidelines and accounting procedures will contribute to an improvement in the administration of public welfare. The changes in expenditures, although increasing more than would be hoped for, continue to be monitored by the county's conservative fiscal policies.

Respectfully submitted,
FORREST W. PAINTER

CARROLL COUNTY JAIL & HOUSE OF CORRECTION ANNUAL REPORT

To the Carroll County Commissioners:

The following is my report of activities at the Carroll County Jail and House of Correction for the year ending December 31, 1983.

1983 has been a busy year with a total of seven hundred and fifty subjects processed and handled. Eleven inmates were carry overs from 1982, making a grand total of seven hundred and sixty one. Thirty five of the above subjects were female. Nineteen male juveniles and one female juvenile were held. Six juveniles were committed and two females committed. A total of eight thousand two hundred and sixty three days were served. Eighteen thousand nine hundred and forty-three meals were purchased from the Nursing Home. There were ninety two different types of alleged crimes, with D.W.I. topping the list followed by D.W.I. II. We had one escape in 1983, from the outside exercise yard. The subject escaped on April 29th and was returned to the jail on April 30th. Due to the professional efforts of the State, County and local departments a speedy recovery and capture was made.

Rev. Mark Chaffin, assisted by Newell "Dusty" Trails conduct weekly religious services and bible study classes, both of these gentlemen are well received and attendance is good.

The A.A. meetings are well attended, many thanks to the group leaders for coming to the Jail and working with our people.

The Carroll County Mental Health continues to serve the Jail inmates on a weekly basis and are on call twenty-four hours per day. Our thanks to Don Nuri and the complete staff.

The inmates of the Carroll County Jail and House of Correction are well fed and clothed, and the general morale is good.

In closing my report, I extend my thanks to the Commissioners, Delegation, County Attorney, Sheriff, and the State and Local Authorities for their cooperation and assistance during the year 1983.

Respectfully submitted,
RUSSELL F. WHITING, SR.
Superintendent

A. Total Number of Inmates Booked in 1982 and Held Over into 1983

1. Held Adult Males	2	Days Served in 1983	293
(Both Booked in 1981 and Held into 1983)			
2. Committed Adult Males	9	Days Served in 1983	607
3. Held Adult Females	0	Days Served in 1983	0
4. Committed Adult Females	0	Days Served in 1983	0
Total Handled	<u>11</u>		<u>900</u>

B. Total Number of Males Booked in 1983

1. Total Adult Males Held	604	Days Served in 1983	4,199
2. Total Juvenile Males Held	13	Days Served in 1983	18
3. Total Adult Males Comm.	92	Days Served in 1983	2,984
4. Total Juvenile Males Comm.	6	Days Served in 1983	86
Total Handled	<u>715</u>		<u>7,287</u>

C. Total Number of Females Booked in 1983

1. Total Adult Females Held	32	Days Served in 1983	48
2. Total Juvenile Females Held	1	Days Served in 1983	1
3. Total Adult Females Comm.	2	Days Served in 1983	27
4. Total Juvenile Females Comm.	0	Days Served in 1983	0
Total Handled	<u>35</u>		<u>76</u>

D. Total of 1983 Male and Female Bookings

1. Total 1983 Bookings	750	Total Days Served	7,363
------------------------	-----	-------------------	-------

E. Total of 1983 Male and Female Bookings, Plus Carry Overs From 1982

1. Total of All Inmates Handled in 1983	761
2. Total of All Time Served in 1983	8,263 Days
3. Total Meals Served Inmates in 1983	18,943

F. Breakdown of Inmate Age Groups

1. 10 to 18 Years Old	20
2. 18 to 25 Years Old	347
3. 26 to 35 Years Old	218
4. 36 to 45 Years Old	89
5. 46 to 55 Years Old	44
6. 56 to 65 Years Old	19
7. 66 to 75 Years Old	13
8. Over 75 Years Old	0
Total of Above	<u>750</u>

G. The following is a list of alledged crimes committed by inmates that were confined in the Carroll County Jail and House of Correction in 1983.

1. Negligent Homicide	1
2. Armed Robbery	1
3. First Degree Assault	3
4. Second Degree Assault	2
5. Aggravated Assault	1
6. Simple Assault	35
7. Aggravated Felonious Sexual Assault	6
8. Attempted Felonious Sexual Assault	2
9. Sexual Assault	2
10. Reckless Conduct	4
11. Arson	1
12. Criminal Mischief	10
13. Criminal Trespass	22
14. Criminal Threatening	6
15. Theft	9
16. Attempted Theft	3
17. Theft by Extortion	2
18. Theft by Unauthorized Taking	10
19. Burglary	25
20. Attempted Burglary	2
21. Felonious use of Firearm	1
22. Felon in Possession of Firearm	2
23. Indecent Exposure	1
24. False Fire Alarm	1
25. Having a Loaded Firearm in Vehicle	1
26. Conduct After Accident	6
27. DWI	125
28. DWI 2nd	59
29. Aggravated DWI	8
30. Reckless Operation	14
31. Operating After Suspension	24
32. Operating After Revocation	23
33. Unauthorized Use of Motor Vehicle	4
34. Concealing Identity of Motor Vehicle	2
35. Unregistered Motor Vehicle	1
36. Misuse of Plates	2
37. Theft of Gas	1
38. Speed	1
39. Harrassment	1
40. Hindering Apprehension	1
41. Conspiracy	3
42. Escape	6
43. Resisting Arrest	8
44. Operating without License	4
45. Operating without Valid License	2
46. Capias Class A	7
47. Capias Class B	5
48. Bench Warrant	14
49. Failure to Appeal	6
50. Contempt of Court	4
51. False Report to a Police Officer	4

52. Fugitive from Justice	10
53. Criminal Liability for Conduct of Another	2
54. Allowing Unlicensed person to operate a M. V.	1
55. Loitering	1
56. Solid Line	5
57. Welfare Fraud	1
58. Prohibited Sales	1
59. Uninspected Motor Vehicle	1
60. Failure to Stop for a Police Officer	2
61. Endangering a Minor	1
62. False Impersonation	1
63. Disobeying a Police Officer	4
64. Forgery	11
65. Violation of Probation	4
66. Hunting without a License	3
67. No License in Possession	2
68. Receiving Stolen Property	4
69. Default	11
70. Issuing Bad Checks	6
71. Disorderly Conduct	40
72. Runaway	2
73. Protective Custody	62
74. Possession of Beer	3
75. Illegal Possession of Alcohol	3
76. Non-Payment of Fine	5
77. Failure to Answer Summons	7
78. Violation of Court Order	1
79. Sale of Alcohol to Minors	2
80. Shoplifting	2
81. Bail Jumping	5
82. False Prescription	2
83. Possession of Controlled Drug with Intent to Sell	2
84. Knowing Present of Drugs	5
85. Possession of Controlled Drug	21
86. Possession of Controlled Drug - felony	2
87. Transportation of Drugs	10
88. Sale of Controlled Drug	1
89. Manufacturing of controlled Drug	7
90. Possession of Cocaine	3
91. Theft of Services	3
92. Non-Support	3
TOTAL	<hr/> 750



Forrest W. Painter, Director of Social Services, confers with Rachel Fall, Head Clerk of the County Nursing Home.

*Sgt. Constance A. Fuller
Correctional Officer,
County Jail.*



*View of the Annex
(old Alms House),
and County Jail &
House of Correction.*



CARROLL COUNTY FARM & MAINTENANCE ANNUAL REPORT

To the Carroll County Commissioners:

The year 1983 has been productive with many of our planned projects completed.

Land recovery and fence repair seems like an on going endless job. We repaired and replaced six miles of posts and wire, the pasture fences are now in good repair and will only need the normal spring check.

Working with Dave Sorenson and Peter Pohl, we recovered ten acres of land on the hillside, off Route 171. This land should increase our yield of hay considerably. We worked on recovery at our lower pasture, and should complete this section in the Spring of 1984.

Under Peter Pohl's selective system, we cut and sold one hundred and twenty cords of firewood.

In order to make way for the new County Sewer System it was necessary to harvest twenty thousand board feet of saw logs. I had this sawed into boards and timbers for County use.

A thousand plant asparagus bed has been set out, under the supervision of Dave Sorenson. The income from his project will add to the farm income.

We realized over a thousand dollars on strawberries and raspberries on their first yield year. We have added a second variety of raspberries, this will enable us to check one variety against the other. Our gardens in general gave us an excellent yield.

Working with the Extension Service, and the available people from the University, we have culled our beef herd and started to upgrade. The culling of the beef herd was long over due. We have upgraded the swine herd with new boars and culling of sows. We had an excellent yield of piglets, and could have sold more. We may find it necessary to increase the size of our piggery, for future growth.

We held the Extension Service Farm Field Day, on July 23rd, again we had a beautiful day and a very large turnout of interested people. All of the events, exhibits and activities were too numerous to mention here. I will mention, that the Honey Extracting, Beef Judging and the Sow Weighing were well attended, as were the other events. Peter Pohl's forestry round up was a great success and well attended.

We harvested an excellent crop of hay, both first and second crop, seventy-eight hundred bales. Our corn exceeded three hundred tons and was tested at U.N.H. as some of the best in the State.

Many improvements were made to the grounds and buildings, and the general maintenance is excellent.

The year 1983 has been a good year with much accomplished.

Respectfully Submitted,
RUSSELL F. WHITING, SR.
Superintendent



View of the Probate Office with Rita F. Jones, Clerk (right), Ruth C. Eckhoff, Register of Probate (left front), and Deputy Register Charlotte L. Hormell (left rear).



*Lillian O. Brookes
Register of Deeds*

CARROLL COUNTY REGISTRY OF DEEDS 1983 ANNUAL REPORT

During the first full year of County operation of the Registry of Deeds, our volume increased substantially; the gross amount of income was \$195,383.51.

We acquired (1) our Electric Date-Time-Number Stamp, which permits a document count, as well as an audit trail for the indexing process; (2) an Electric Book and Page Stamp; as well as (3) a Computer Cash Register with coded department facility.

With the conversion of the Transfer Tax Meter to permit printing the tax stamp directly on the documents, we have established a more efficient procedure for recording of documents. Everyone appreciates being able to obtain assigned Book and Pages at the time of recording.

We have continued our annual program of repair and rebinding of books in the vault and have begun an "in-house" restoration of Plan Book 6 in order to preserve some very valuable plans.

I wish to express my sincere appreciation for their splendid support to my deputies, office staff and the County Business Office, as well as the courtesy shown me by the County Commissioners and members of the Delegation.

LILLIAN O. BROOKES
Register of Deeds

CARROLL COUNTY PROBATE COURT ANNUAL REPORT

The Carroll County Probate Court has been in a period of transition this past year. The passage of HB 200, the Unified Court System Bill, has effected many procedural changes. The change over will be completed as of July 1, 1984. At that time the state will assume the financing as well as the operation of the office and Court.

Judge Arlond C. Shea presided over twelve regular sessions of Court held the first Tuesday of each month. Special Sessions and contested hearings were held on Tuesdays and Thursdays throughout the year.

The Court collected five thousand nine hundred and ninety-nine dollars in fees paid to the County. In 1984 the fees will go to the State.

RUTH C. ECKHOFF
Register of Probate

TREASURER'S REPORT 1983



*Richard H. Thurston,
Treas., Carroll County*

CASH ON HAND: January 1, 1983 \$ 810,901

RECEIPTS:

Taxes from Towns	\$2,165,384	
Superior Court Fees/Fines	64,988	
Register of Deeds	195,384	
Register of Probate	5,999	
Sheriff's Department	54,655	
Miscellaneous	2,337	
		2,488,747
County Nursing Home	1,975,189	
Jail	3,050	
Farm	56,075	
Annex Rents	3,220	
Water Rents	4,250	
		2,041,784
Interest - General Funds	31,534	
Interest - Tax Anticipation	37,475	
Interest - Revenue Sharing	54,994	
		124,003
Welfare/Social Services	17,888	
Revenue Sharing Entitlements	121,607	
Federal/State EPA Funds	281,435	
		420,930
Total		\$5,886,365

DISBURSEMENTS:

Paid on Commissioners Orders		\$3,660,855
Paid on Long Term Debt		134,000
Interest Payments		122,574
Jury and Witness Payrolls	74,669	
Referees & Masters	22,896	
Court Stenographers	44,001	
Clerk of Court	79,379	
Guardian Ad Litem Fees	2,268	
		223,213
Regional Appropriations	68,140	
Co-operative Extension Service	97,550	
County Convention	7,499	
Capital Project - Waste Water	441,641	
		614,830
TOTAL DISBURSEMENTS		4,755,472

CASH ON HAND: December 31, 1983		1,130,893
General Fund Account	402,595	
General Fund Investments	129,219	
Payroll Account	33,000	
Nursing Home Account	9,992	
Petty Cash	1,160	
Capital Projects Fund Accounts	117,728	
Revenue Sharing	417,199	
Parsons Account	<u>20,000</u>	
Total		<u><u>\$5,886,365</u></u>

CARROLL COUNTY
Bank Balances of Investments & Accounts
December 31, 1983

BankEast Savings Bank & Trust		\$ 435,596
Kingswood Trust & Savings Bank		226,742
Meredith Bank & Trust		225,000
Indian Head Bank North		108,904
Wolfeboro National Bank		96,676
White Mountain National Bank		37,120
North Conway Bank		<u>855</u>
Total		<u><u>\$1,130,893</u></u>

CARROLL COUNTY
Long Term Indebtedness
December 31, 1983

Notes Outstanding			
County Jail	\$ 40,000		
County Jail Addition	<u>29,000</u>		
			\$ 69,000
Bonds Outstanding			
County Nursing Home	175,000		
County Administration Building	<u>630,000</u>		
			<u>805,000</u>
Total Indebtedness			<u><u>\$ 874,000</u></u>

My thanks to Colby Weeks, your former Treasurer, to the employees in the Business Office as well as the commissioners, for their assistance during my first year as County Treasurer.

All of the County funds are placed in income producing accounts or intermediate term investment accounts so as to provide the County with the maximum possible income consistent with safety.

Respectfully submitted,
RICHARD H. THURSTON,
Treasurer

1983 CARROLL COUNTY EXTENSION SERVICE REPORT

The UNH Cooperative Extension Service has the responsibility of conducting all educational work in the fields of agriculture, home economics, 4-H and Youth, forestry and subjects related thereto as authorize by the 1914 Smith-Lever Act. In Carroll County there are four professional educators representing the four major fields. The programs and activities carried out at the county level are sponsored, promoted and guided by an Extension Council of 13 elected county people.

This report summarizes some of the Extension activities completed in Carroll County in 1983.

Over 1773 bulletins and fact sheets were given out to county people with the most popular being wildlife, growing vegetables, fruit, recipe booklets, spray guides, raising livestock, pasture and hayland renovation. Thirteen thousand newsletters were sent to residents during the year informing them of new research results, educational meetings to attend and information on items that might better their standard of living.

Major programs in Extension Home Economics fell into three categories: Nutrition and Health, Controlling Family Spending and Human Development. There are 8 organized Extension homemaker groups representing 160 members from the towns of Bartlett, Sandwich, Wakefield, Conway, Ossipee, Jackson, Tamworth, Moultonboro Wolfeboro and Chatham. These groups have monthly educational programs throughout the year with all programs open to the general public.

Major efforts in agriculture were in the areas of improving school playgrounds and athletic fields with minimum expenditure of funds. Increasing the demonstration area at the County Farm to include new varieties of raspberries, new planting methods of strawberries, and the newest variety of asparagus will help develop this facility into an agricultural educational center for the county. Fruit, both small and tree fruit, is another area where extension focuses its attention on pruning practices, spraying, fertilizing, harvesting and marketing. An additional 10 acres were planted to orchards and 4 acres to small fruit in 1983.

The County Forester has advised 23 landowners on Current Use Assessment. Reevaluitaion of a community forces landowners to explore Current Use as an option to lower their property tax. Ossipee's reevaluation has generated many requests for assistance in this area.

During the year 378 requests for forester assistance were received, with 117 being new contacts. These included insect and shade tree problems, forest marketing information, timber marking assistance, and woodland examinations. The forester completed 10 intensive forest management plans during the year totaling 1800 acres.

There are 77 adult leaders and 291 children in 17 Extension 4-H clubs throughout Carroll County. Forty-nine boys and girls from Carroll County attended 4-H camp; nineteen of these received a 4-H camp scholarship. Of the 49, there were 29 who were non 4-H club members.

The Extension Field Day was held again in 1983 with about 600 people attending. Many aspects of the 4-H program were presented along with demonstrations of small forestry equipment, small fruit planting, and fresh vegetable demonstration. State Commissioner of Agriculture, county delegation members, state senator and several UNH Extension Specialists took an active part in the days activities. County Farm facilities, equipment and livestock were in good shape for the public to view; thanks to the Farm Superintendent and his men.

DAVID C. Sorensen
County Extension Agent,
Agriculture

MARION I. STOCKING
County Extension Agent,
Home Economics

PETER W. POHL
County Extension Forester

ALICE L. COLBY
County Extension Agent,
4-H & Youth

CARROLL COUNTY

County Tax Apportionment 1983

\$2,1565,384.00

	Proportion of Tax	Tax	Percent of Tax
Albany	\$ 11.70	\$ 25,335.00	1.2%
Bartlett	70.15	151,902.00	7.0%
Brookfield	11.50	24,902.00	1.2%
Chatham	5.27	11,412.00	.5%
Conway	179.79	389,313.00	18.0%
Eaton	10.88	23,559.00	1.1%
Effingham	14.96	32,394.00	1.5%
Freedom	36.14	78,257.00	3.6%
Harts Location	1.62	3,508.00	.2%
Jackson	34.36	74,403.00	3.4%
Madison	37.15	80,444.00	3.7%
Moultonboro	172.09	372,641.00	17.2%
Ossipee	66.62	144,258.00	6.7%
Sandwich	39.50	85,533.00	.9%
Tamworth	42.31	91,617.00	4.2%
Tuftonboro	55.59	120,374.00	5.6%
Wakefield	72.23	156,406.00	7.2%
Wolfeboro	138.08	298,996.00	13.8%
Hale's Location	.06	130.00	.0%
	<u>\$1,000.00</u>	<u>\$2,165,384.00</u>	<u>100.0%</u>

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
December 8, 1982

On Wednesday, December 8, 1982, at 10:00 A.M. at the Carroll County Administration Building, Delegation Room, Ossipee, New Hampshire, the Carroll County Delegation met for the purpose of the election of Officers for 1983. The following members were present:

Rep. Donalda Howard, Vice-chairman
Rep. Kenneth MacDonald, Clerk
Rep. Paul Ashnault
Rep. Howard Dickinson
Rep. Elizabeth Murphy
Rep. Robert Holmes, Jr.
Rep. Roger Heath
Rep. Frank McIntire
Rep. Howard Saunders
Rep. Russell Chase
Rep. John Hraba
Rep. Gerard Powers

Rep. Kenneth MacDonald, acting chairman during the election of chairman, asked for nominations. Rep. Paul Ashnault nominated Rep. Donalda Howard. Nominations were closed. Rep. Heath moved for the Clerk to cast the first ballot followed by a unanimous vote. Rep. Donalda Howard elected Chairman. The meeting was then turned over to the new Chairman.

The nominations were then opened for Vice-chairman. Rep. Heath nominated Rep. Dickinson. Rep. MacDonald nominated Rep. Russell Chase. Ballots were passed out with the return vote of 8 for Rep. Chase and 4 for Rep. Dickinson.

Rep. Dickinson moved that the election of Rep. Russell Chase as Vice-chairman be made unanimous. Vote 12 for - 0 against/passed.

The nominations were then opened for Clerk of the Delegation. Rep. Gerard Powers nominated Rep. John Hraba for Clerk. Rep. Russell Chase nominated Rep. Kenneth MacDonald. Rep. MacDonald declined, Rep. Howard moved for the clerk to cast the first ballot followed by a unanimous vote for Rep. John Hraba as Clerk of the Delegation.

Election of the Executive committee was next. Rep. Howard explained, for the new members, the procedure in the past was that the Convention, as a whole, was the Executive Committee. Rep. MacDonald made the motion that the Convention, as a whole, be the Executive Committee. Some discussion followed. Rep. Chase recommended that all members serve on the Executive Committee.

Vote on Rep. MacDonalds motion 12 for - 0 against/passed.

Chairman Donalda Howard reminded all members that the Public Hearing on the Proposed Budget would be on December 14th. There would be a little different format and asked that members consolidate their remarks. The budget would be presented by the Commissioners to the Delegation and the Public and that there would be several meetings with various department heads at a later date for further discussions.

December 8, 1982

Rep. Howard Dickinson asked for a vote from the Delegation to write a letter to the Director of Fish and Game asking him to delay any action on the disposition of the Summer Brook Fish Hatchery in Ossipee. The Town of Ossipee is very interested in working out some kind of an arrangement to get it back, from the State. The Hatchery originally had belonged to the Town. Discussion followed. Rep. Dickinson, Rep. Powers and Rep. Heath volunteered to work together and draft a letter.

Rep. Howard suggested that the Delegation go along with the sponsoring of a letter with Rep. Dickinson, Rep. Powers and Rep. Heath as co-sponsors of the letter.

Rep. Chase moved that the Delegation send letters to proper authorities requesting a delay in the proposed sale of the Summer Brook Fish Hatchery in Ossipee until after March 1983, to allow the opportunity for all methods of disposal to be considered.

Vote on motion 12 for - 0 against/Passed.

Rep. Chase made a motion that the chair appoint a committee for a study of the functions of the Sheriff's Department. Rep. Chase explained his motion and discussion followed.

Vote on motion 12 for - 0 against/Passed.

Rep. Gerard Powers made a motion that the Delegation offer a resolution of condolence to the family of Chuck Severance.

Vote on motion 12 for - 0 against/Passed.

Rep. Dickinson made the motion that all minutes be read and approved by the members of the Delegation before being sent to the Secretary of State as the official record. Discussion followed.

Vote on motion 12 for - 0 against/Passed.

Rep. Howard announced that Budget meetings with the Executive Committee and the Convention would begin on January 10th and continue every Monday until completed.

Rep. Ashnault moved to adjourn. Vote unanimous

Adjourned 11:00 A.M.

Respectfully submitted,
REP. JOHN B. HRABA
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
December 14, 1982

PUBLIC HEARING
ON
COMMISSIONERS PROPOSED BUDGET
REVENUE SHARING PROPOSED BUDGET
FOR 1983

On Tuesday, December 14, 1982, 7:30 P.M. at the Carroll County Convention held a Public Hearing, in the Dining Room of the Carroll County Nursing Home, Ossipee, New Hampshire, with the following members present:

- Rep. Donald Howard, Chairman
- Rep. Russell Chase, Vice-chairman
- Rep. John Hraba, Clerk
- Rep. Howard Dickinson
- Rep. Elizabeth Murphy
- Rep. Robert Holmes, Jr.
- Rep. Roger Heath
- Rep. Frank McIntire
- Rep. Howard Saunders
- Rep. Russell Chase
- Rep. Gerard Powers, Jr.
- Rep. Kenneth MacDonald

with the Hon. Paul Ashnault absent and the presence of Commissioners Brenda Presby, Chairman, Gordon Thayer, Vice-chairman, and Milburn Roberts, Clerk.

Rep. Donald Howard, Chairman, opened the meeting at 7:40 P.M., and acknowledged the fact that the meeting was called to satisfy a law that says, - 'Not less than 10 or more than 20 days after the Commissioners have mailed their Budgets, the Convention shall have a Public Hearing for the Commissioners to present their Budget to the Public and the Delegation.' After they have presented their Budget they are also going to take up there Proposed Usage of Revenue Sharing Funds.

Rep. Howard introduced the members of the Delegation by the Districts that they represent - and turned the meeting over to Commissioner Brenda Presby, Chairman.

Commissioner Brenda Presby recommended that Regional Appropriations be presented first.

Commissioner Milburn Roberts presented the Commissioners recommendations for Regional Appropriations. The recommendations for each Program is to stay the same as was appropriated for 1982.

C.C. Health & Home Care Service	\$30,800.00
C.C. Retired Senior Volunteer Program	12,500.00
C.C. Mental Health Services	4,000.00
C.C. Conservation District	3,000.00
Total Proposed by Commissioners	\$50,300.00

December 14, 1982

Commissioner Brenda Presby
9200 - Waste Water Disposal System

1982 - \$400,000.00 1983 - \$400,000.00

-In the spring of 1983, the Commissioners are in hopes of going into the Construction Phase of the Waste Water Disposal System, that has been in the works for several years. The procedure is that the County borrows the money and upon completion of the project the County will be reimbursed by

- 75% - Federal Government

- 20% - State Government

The County being responsible for 5% of the project. Estimated Revenue for 1983 - \$340,000.00 -

Commissioner Brenda Presby

9370 - County Convention Expense 1982- \$8,850.00 1983 - \$9,300.00

Commissioner Gordon Thayer

9285 - Revenue Sharing

(1) To update Communication System in Sheriff's Dispatch Office -	\$20,000.00
(2) Security System, Alarms and Cameras for County Complex. (With this system money can be saved by disbursing with the Watchmen) -	\$ 10,000.00
(3) Bookkeeping Maching Expense and Maintenance Contract -	\$ 3,500.00
(4) Small Business Computer for County (Business Office)	\$ 20,000.00
(5) 7 Acre Land Recovery Program	\$ 4,000.00
(6) Renovation of Farm Slaughter House and New Storage Shed	\$ 1,500.00
(7) Repair steps at County Jail	\$ 1,000.00
(8) Repair County Complex Walks and Drive Ways	\$ 1,000.00
(9) Capital Equipment for Jail - (Filing Cabinet and Calculator)	\$ 600.00
(10) Emergency Electrical Generator for Complex	\$ 75,000.00
(11) 8 Passenger Van for Nursing Home	\$ 11,000.00
(12) Nursing Home Equipment (Beds, Mattresses, Nightstands, Wheelchairs, Repairs, etc.)	\$ 15,000.00
Total Request - Proposed use of Revenue Sharing	<u>\$162,600.00</u>

Rep. Kenneth MacDonald questioned the purchase of a Van for the Nursing Home when there was a Van belonging to the Sheriff's Department that had not been used for a couple of years. Mr. Fullerton reported that the Van was used to transport the Jury and that it would be hard to use for wheelchair patients at the Nursing Home.

Rep. MacDonald also questioned the \$20,000.00 for an updated Communication System and expressed that he noticed there was nothing provided for the purchase of any new cruisers. He felt there was more need for new vehicles than there was for a new Communication System.

December 14, 1982

Chris Damon, Dispatcher, explained the problems that existed in the Dispatch Office at the present time and the need for a new updated system.

Discussion followed: -

Rep. Donald Howard mentioned that there was a rumor around the County, that the Delegation voted to do away with the Communications Center in the Sheriff's Department. She has received some very irate phone calls from people in the County, including Selectman concerning this rumor.

Rep Russell Chase inquired about the new Emergency Generator.

Commissioner Brenda Presby responded and explained that the generator for the Sheriff's Department and also the one at the Nursing Home have to be turned on manually and does not have enough Voltage to run everything in case of emergency power shortage. Therefore, we're in the hopes of replacing the old generator with an Electric Generator that could handle everything at the County Complex.

Some discussion followed:

Total Appropriations as Proposed by the Commissioners to the Delegation for 1983:

\$5,154,405.00

Total Income from all sources except Taxation; -

\$2,829,237.00

4000 - Amount Necessary to be Raised by County Tax

\$2,325,168.00

Meeting Adjourned, December 14, 1982, 10:20 P.M.

Respectively submitted,
REP. JOHN B. HRABA
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
January 10, 1983

On January 10, 1983, at 10:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Executive Committee met, for the purpose of authorizing the County Treasurer to borrow funds in anticipation of taxes for 1983 and to review the proposed budgets for - Commissioners, Annex, Water Works, and the Waste Water Disposal System. The following members were present:

Rep. Donalda Howard, chairman
Rep. Russell Chase, Vice-chairman
Rep. John Hraba, Clerk
Rep. Paul Ashnault
Rep. Howard Dickinson
Rep. Elizabeth Murphy
Rep. Robert Holmes, Jr.
Rep. Roger Heath
Rep. Frank McIntire
Rep. Howard Saunders
Rep. Kenneth MacDonald
Rep. Gerard Powers, Jr.

Rep. Russell Chase, Vice-chairman opened the meeting at 10:10 A.M. Members of the Delegation read the minutes of December 8th and December 14th, (Public Hearing). Rep. Elizabeth Murphy made the motion to approve the minutes of the last two meetings. With no objections the minutes stand as approved.

Rep. Kenneth MacDonald made the motion that the Delegation should not approve any Budgets until the 12 month figures were available. Rep. Chase accepted the motion. Discussion followed. It was suggested by Rep. Ashnault, that possibly the Delegation could receive a Budget with a 10 month figure and a projected 12 month figure.

Vote on motion 11 - for 0 - against/Motion passed.

Rep. Donalda Howard continued with the meeting and said that it would be impossible to take any final votes until the year end figures were available. Rep. Howard explained the procedure and responsibilities of the Executive Committee and the Convention for the new members of the Delegation.

The chair introduced County Treasurer Richard Thurston, who came before the Delegation asking authority to borrow funds in anticipation of taxes, the sum of \$1,500,000.00. Mr. Thurston explained that in 1982, on February 1st the County borrowed \$1,500,000.00 at a rate of 8.95% which was paid back by December 31st, as the town tax money came in. The actual cost to the County was \$120,203.00. The funds that were not needed immediately were invested, and the County realized an income of \$75,622.00, which made the net cost of the loan \$44,581.00 - just under 3%. The same procedure is planned for 1983. Discussion followed.

Rep. Dickinson made the motion that the County Treasurer be authorized to borrow \$1,500,000.00 in anticipation of taxes for 1983 and that bids go out to all banking institutions in the County.

Vote on motion 12 - for 0 - against/Motion passed.

Rep. John Hraba, Clerk read a letter sent to the County Commissioners, from Ross Heald, Chairman, Board of Selectmen, Town of Jackson concerning the Sheriff's Department Dispatch Center. Copies of the letter were presented to Rep. Russell Chase, Chairman and members of his sub-committee for the Sheriff's Department Study. Rep. Chase assured that the sub-committee would keep every member of the Delegation informed of all findings of the study.

Commissioner Brenda Presby was introduced and she presented the commissioners line item Budget in detail.

4100 - Clerical Salary involves 3 people, (one Secretary, one Secretary-Bookkeeper, and one Head Bookkeeper). Two of which will receive increases based on commissioners pay scale set up previously. Head Bookkeeper is a salaried position. Commissioners Salary increased by a vote of the Delegation of 8%. Health Insurance, Retirement, Workmen's Comp. and Unemployment Tax based on Clerical Salaries and FICA based on all salaries. Mrs. Presby explained the increases in conferences, dues, licenses and subscriptions, postage, telephone, yearly reports and Ossipee taxes. All other accounts to stay the same as in 1982. Discussion followed, Commissioners asking for \$82,069.00 for 1983.

Rep. Paul Ashnault asked for a copy of the Commissioners pay scale being used. Rep. Kenneth MacDonald asked if it was their intention for the sub-committee for insurance, to study all insurance, including health insurance. Commissioner Presby said that their intention was to study all insurance for the county and mentioned that the Errors & Omissions Liability Insurance was for all elected and appointed county officials. Discussion followed.

Rep. John Hraba questioned telephone cost and asked for a breakdown for the various departments by number. Rep. Paul Ashnault also asked if there was a log maintained to show the authenticity of all calls. Rep. Howard Dickinson - after looking at the County tax bills from the Town of Ossipee - asked for a better breakdown of County properties being taxed. There was much discussion regarding the audit and the production of the yearly reports. The law, on yearly reports - read by Rep. Russell Chase - 'All Counties shall have a standard report of the system and that the Dept. of Revenue Administration is authorized to establish the rules'.

8200 - The building has, in this past year been greatly modified and improved with vinyl siding and insulation. Salary was a part time position for housekeeping (janitorial type of duties). Salary related accounts based on this salary. Mrs. Presby explained the increases for supplies, boiler house expense, care of grounds, building repair and maintenance, maintenance labor and decreases for fuel, watchmen and insurance. All other accounts were to stay the same as in 1982, and were based on experience in 1982. Discussion followed.

Based on questions from Rep. John Hraba on electricity, Commissioner Presby explained that it was hard to determine the exact cost for the Annex, as it was not metered and it was prorated, along with Nursing Home and the Jail. She also explained that the cost of fuel, watchmen and boiler house expense were also prorated. Hopefully in 1983, the watchmen account could be eliminated and replaced with mechanical devices, such as TV cameras and exterior alarm systems. (Fire and intrusion Alarm Systems). The cost of the changes would appear in the Proposed Revenue Sharing Budget. The commissioners asking for \$33,886.00 for the Annex. Income for the Annex is estimated as \$3,360.00 for office space rentals.

January 10, 1983

4106 - Water Works - Commissioner Presby explained that this account is basically for the maintenance and operation of the County Water System. She explained the County Water System to the Delegation and how the system supplies water to several (31) homes and businesses plus the Court House and the entire county complex. There have been new wells dug to improve the system which is at the cost of the county. There is not any metering on the water in the village. Commissioners asking for \$4,350.00, with a projected income of \$4,275.00 from water rents.

9200 - Waste Water Disposal System - Commissioner Presby explained this is a new system for the entire county complex. Our present system has been in violation for 10 years. There has been an approval for a system under an E P A Federal Grant - which the Federal Government will pay 75% - State Government 20% and the cost to the county will be 5%. It is planned that construction bids will go out in the Spring. This has come after 8 years of work trying to get an approved system. She explained a little about the approved system. The total cost of the system will be \$921,000.00 plus an amount, not covered by the Grants, for the connection from the Administration Building to the system. There is a small escrow account from funds left over from the construction of the Administration Building and had been earmarked for a sewage system, in anticipation of this project.

Rep. Donald Howard asked the members of the Delegation if they wanted to take up the Revenue Sharing Budget as they went along or preferred to take it up after all budgets were passed. It was the consensus of the Delegation, to listen to the various department heads, as they presented their budgets and then vote on the Revenue Sharing Budget after all budgets were analyzed.

Discussion followed and it was observed that at the Convention Meeting, on January 17th, the Delegation would vote on the approval of the borrowing of funds in Anticipation of Taxes for the County Treasurer.

Rep. Howard Dickinson made the motion to recess Executive Session.

Vote on motion 12 - for - 0 against/Motion passed.

Executive Meeting recessed 12:45 P.M.

Respectfully submitted,
REP. JOHN HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
January 17, 1983

On January 17, 1983, at 10:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Executive Committee met for the purpose of reviewing the budgets for the County Treasurer, Auditors and County Attorney. The following members were present:

Rep. Donalda Howard, Chairman
Rep. Russell Chase, Vice-chairman
Rep. John Hraba, Clerk
Rep. Paul Ashnault
Rep. Howard Dickinson
Rep. Elizabeth Murphy
Rep. Robert Holmes, Jr.
Rep. Roger Heath
Rep. Frank McIntire
Rep. Howard Saunders
Rep. Kenneth MacDonald
Rep. Gerard Powers, Jr.

Rep. Donalda Howard, Chairman opened the meeting at 10:20 A.M. and introduced Mr. Richard Thurston, Carroll County Treasurer, who presented his budget for 1983.

4101 - Treasurer's Salary has been set at \$2,700.00, FICA and Workmen's Comp. are based on this salary. He noted that the Health Insurance was refigured and could be decreased to \$425.00. The proposed amount of \$700.00 for the Fidelity Bond is for two years. The Bonding Co. bills the County for two years. The actual cost per year is \$348.00. The approximate year-end figures are - Salary \$2,500.00 - FICA - \$168.00 - Health Insurance - \$611.00 - Workmen's Comp. - \$4.00 - Office Supplies - \$194.00 - Travel Expense - \$1,184.00 - Fidelity Bond - \$348.00. Total of \$5,009.00 for 1982. The additional proposed for Office Supplies is for new printing cost for the new Treasurer. Treasurer asking for \$5,566.00.

Mr. Thurston stated that the Bids, on borrowing in anticipation of taxes were sent out Thursday, January 13th. Opening date will be January 27th, at 2:00 P.M., by the Commissioners. Discussion followed.

Rep. Russell Chase made a report on progress of his sub-committee, assigned to review the Sheriff's proposed budget. A letter was sent to the communities in the County asking for their observations on a suggestion, to take a look at the Highway Patrol section of the Department. Discussion followed pertaining to a Bill that is presently before a committee in the Legislature, setting up tenure for Sheriff's Deputies and to what effect it might have on the proposal of Rep. Chase and his sub-committee.

Rep. Howard Dickinson brought up the fact that a motion was in order to approve temporary payments on the basis of payment for the previous year, for the County agencies, until the budget was passed. Rep. Heath objected to this procedure - which he felt set up a principal that puts a preliminary look into the funding of County Agencies. Discussion followed. Rep. Hraba made a motion to have County Agencies, with the hardship cases, identified. Rep. Dickinson listed the agencies involved - C. C. Retired Senior Volunteer Program, C. C. Health and

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Home Care, C. C. Extension Service, Center of Hope and C. C. Mental Health, and said that this procedure was not followed on a blank approval but on 'A as requested basis'. Discussion followed. Motion withdrawn.

Rep. McIntire made the motion to accept the minutes for January 10, 1983. Rep. Roger Heath moved to amend the motion and to accept the minutes after a correction in the third paragraph, in the third line, first word - excepted to accepted.

Vote on motion 11 - for 0 - against/Motion passed.

There was some discussion on Telephone Credit Cards. Rep. MacDonald made the motion to continue the practice of Telephone Credit Cards for the Chairman, Vice-chairman and the Clerk. Rep. Heath amended to include, that the old cards be recalled and new ones reissued. Rep. MacDonald withdrew motion.

Rep. Heath moves to recall outstanding Telephone Credit Cards issued to Delegation Officers, to issue new ones to Chairman, Vice-chairman and Clerk, and to keep a book of copies of itemized Delegation bills on file in Delegation Room for public viewing.

Vote on motion 11 - for - 0 - against/Motion passed

Rep. Donald Howard introduced the County Attorney William Paine. 4110 - Attorney - After reviewing the proposed budget, the Attorney commented on a couple of areas of concern. Autopsies, which is under the budget for Medical Referee. Seeing that it was the responsibility of the Attorney to make the decision for an Autopsy, his suggestion was to have it under the Attorney's budget. Another point of concern was for the funds appropriated for extraditions, which is now under the Sheriff's budget. It is the Attorney's responsibility to approve any extraditions of defendants. It would probably give the Delegation a clearer picture of expense if put into the Attorney's budget. It is currently in Deputy Expense in the Sheriff's Budget. He explained that he could cut copier expense to \$500.00. Office Supplies proposed \$500.00 and would suggest an additional \$500.00 to purchase a set of State Statutes and chairs for the Office. It was his feeling that the County would be better served by making his office a full time office - getting a secretary - putting her on the County payroll - with a suggested salary of \$10,000.00 - in the event of a change of County Attorney, all material would be on file right in that office.

Rep. Heath mentioned that the Medical Referee was a County position and felt it should be kept in its own budget. Attorney Paine's main concern was that the Delegation realize that it is the responsibility of the Attorney or the Attorney General, under the Statute 6:11 to call for an autopsy. He explained that although the County had an appointed Medical Referee, that they would probably be using a more different Pathologist than in the past. Our present Medical Referee is not a Pathologist - to explain this situation Attorney Paine read statutes 6:11, 10, 11, 12,. Discussion followed pertaining to the Additional Secretarial Allowance - Office Supplies, Extraditions and Medical Referee.

Rep. Ashnault reviewed some of the line items - Secretary, \$10,000.00 - Office Supplies, \$1,000 - Copier expense, \$500.00 - as a suggested amount for Extraditions, \$6,000.00. The suggestion being that instead of Extradition cost being in the Deputy Expense, it be in the Attorneys budget. Discussion followed.

Rep. Heath made the motion to insert a line item in the Sheriff's budget reflecting the cost for extraditions. Rep. Ashnault suggested that the line item be put in the Attorney's budget at this time and when the Delegation reviewed the

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Sheriff's budget it could be decided which budget it belonged in. Much discussion followed.

Vote on motion 11 - for - 0 - against/Motion passed.

Attorney Paine commented on Other Fees and Services, asking for \$1,000.00. He explained this account was to be able to employ outside experts to testify in certain cases. There were questions as to the Detective working in his office. It was explained that his job was to help in special investigations, to allow them to prosecute effectively, at no cost to the County.

Executive Committee recessed at 12:05.

Convention was called to order 1:15 P.M., to vote on recommendations of the Executive Committee for the budgets of the Commissioners, Annex, Water Works and Waste Disposal System.

Rep. Dickinson made the motion that C. C. Health & Home Care and C. C. Retired Senior Volunteer Program be funded monthly at the same rate as the 1982 appropriation.

Vote on motion 5 - for - 3 against/Motion passed.

It was noted that the year-end figures were not available and referring to Rep. MacDonalds motion on January 10th, it would be impossible to vote or take any action on the 1983 Budgets, until the 12 month report was received from the Business Office.

Rep. Heath made the motion to request the Commissioners to furnish the Delegation with copies of their minutes to be inserted into the notebooks.

Vote on motion 9 - for - 0 against/Motion passed.

The new telephone credit cards arrived and the Clerk, Rep. John Hraba, issued the cards to the Chairman, Vice-chairman and the Clerk. Rep. Hraba also read a letter from the Town of Bartlett in regard to the Sheriff's Department Dispatch Center.

Rep. Dickinson mentioned that a breakdown of County properties taxed by the Town of Ossipee, had been requested and to date had not been received.

Rep. Howard will contact the Business Office in regard to both the 12 month report and the breakdown of the County properties.

Recessed 1:45 P.M.

Respectfully submitted,
REP. JOHN HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
January 24, 1983

On January 24, 1983, at 10:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Executive Committee met for the purpose of reviewing the budgets for the Superior Court, Register of Probate and Register of Deeds. The following members were present:

Rep. Donalda Howard, Chairman
Rep. Russell Chase, Vice-chairman
Rep. John Hraba, Clerk
Rep. Paul Ashnault
Rep. Howard Dickinson
Rep. Elizabeth Murphy
Rep. Robert Holmes, Jr.
Rep. Roger Heath
Rep. Frank McIntire
Rep. Howard Saunders
Rep. Kenneth MacDonald
Rep. Gerard Powers, Jr.

Rep. Donalda Howard, called the meeting to order at 10:30 A.M. and called on John McLaughlin, Clerk of Superior Court to present and discuss the 1983 Budget for the superior Court.

4180 - Superior Court - Security Guard Salary \$13,730.00. The Security Guard is provided by the Sheriff's Dept. - Expensed through the Sheriff's Budget and reimbursed through the Superior Court Budget. The Superior Court is responsible for its own security by law. It also says that it is the Sheriff's responsibility to protect the court. FICA and Health Insurance are for the Clerk and his staff. Retirement - Mr. McLaughlin has been made aware that there is the possibility that his staff could come under the State Retirement System. This was as a result from a suit brought in Belknap County - County employees had to be brought into the system. There is a question as to whether his staff would qualify, and at this time is waiting for a further order of clarification from the Attorney General. There were many questions on Retirement, Workmens Comp and Unemployment Tax, which were answered by Mr. Robert Wallace of the Business Office. Retirement - Part of this is for the Clerk of Court and the rest is for the Security Guard. There has not been any amount proposed at this time. Commissioners waiting for more information on qualification. Workmens Comp only includes clerk and his staff. Staff is charged at the clerical rate of 18¢ per \$100.00 of salary. The Security Guard which is at a higher rate is expensed in the Sheriff's Budget. Unemployment Tax expense is paid @ 1% of salary up to \$6,000.00 in 1982 and will be up to \$7,000.00 in 1983.

Discussion and questions - whether to keep Security Guard and Bailiff's (also furnished by the Sheriff's Department) in the Superior Court Budget. Mr. Wallace explained it showed more accurately the actual expense, if kept in the Superior Court Budget.

Library - \$3,100.00 - Just to upkeep the Law Library. - Printing and Binding - \$1,200.00 - for the printing of the various forms and bonds required in the Court.

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There were several questions on the low expenditure for 1982 and what inventory there was left for 1983, and would be looked into by Mr. Wallace before passing the budget. Office Supplies - \$3,300.00. Dues - Bar Association dues. License - Notary Public & Justice of the Peace - Subscriptions - to various Law publications necessary for the court - asking \$300.00. Postage \$2,800.00.

Jury Payroll - in 1982 there was a surplus of \$13,000.00 because one of the First Degree murder cases had changed their plea and did not have a jury trial. Mr. McLaughlin is asking for \$45,000.00 again this year because there could be some expensive trials in 1983. State Vs. Payroll - is for State witnesses and are paid \$30.00 a day plus expenses - asking for \$5,000.00. Masters Fees - increased because of more criminal cases coming before the court - asking \$21,000.00. Court Stenographers - a billing that comes directly from the State Supreme Court. The Superior Court bills each County for the salary of one Court Stenographer. For 1983 this will be \$30,000.00 - the balance is for other Court Stenographers needed when he has the Masters, and in cases where a record is requested - asking \$49,500.00. Guardian Ad Litem - there is a system in the court where a guardian is appointed to take care of the interest of the children in divorce cases - asking \$3,000.00. There were several questions pertaining to these accounts that were explained fully by the Clerk of Court.

Bailiffs (for Jury & Judge) - a Deputy Sheriff from the Sheriff's Department - that works when needed for the Court at \$40.00 per day. - asking \$7,000.00. Clerk Allowance - is for the salary of the office staff - 3 full time - 1 part-time - asking \$45,000.00. Clerk's Salary - is set by the Superior Court. This Salary is \$32,700.00 at the present time but with a projected 9% increase is asking \$35,643.00. Telephone - asking \$3,400.00 - Travel - N.H. Bar Association meetings - \$500.00. Equipment Rent and Repairs for all office equipment and Postage Meter not including Copier - \$1,500.00 - Copier Expense - \$2,400.00. Asked about the cost of the service contract and the cost of the lease, Mr. McLaughlin will see that the Delegation gets a copy of the Service Contract, the Lease and number of copies made this past year, and also a copy of Entry Fees for Writs & Petitions received by the Court.

Insurance - Errors & Omissions plus Liability Insurance - \$1,000.00. Fidelity Bonds \$100.00. In 1982 the estimated Income of the Court was \$30,000.00 - collected for the year was \$47,490.84 - which was turned over to the County. Mr. McLaughlin also mentioned that his Flat Filing System would be full by the end of 1983 and in order not to have to purchase more files they would have to be Microfilmed and that in 1984 there would be a need to purchase a Reader-printer. Total asking for 1983. - Superior Court Budget - \$255,821.00.

4130 - Register of Probate - Ruth Eckhoff presented and explained her line item Budget - Probate Salary - The Commissioners approved \$9,590.00 - Salary for the Probate Clerk and she explained that the clerk started part-time in 1975 and has worked her way to a full-time, very qualified clerk. She performs her duties far beyond the call of duty and Mrs. Eckhoff asked the Delegation to consider the approval of an increase to \$10,350.00. Court Expenses - to purchase Books and Supplements to establish a Law Library, which had been available to them when at the Court House. Asking for \$500.00 - instead of \$300.00. Court Fees - \$2,000.00 - to pay Court Stenographers or the Indigent Attorney Fees in the event of an Indigent case. In 1982 \$525.00 was expensed - \$866.00 was reimbursed.

The only expense for the copier is for supplies as it is owned by the Probate Court. Micro Filming - \$175.00 - Equipment Repairs - \$400.00 - New Equipment

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-\$300.00. Insurance - the County is now assessing each department with a portion of Insurance - \$200.00 - Fidelity Bond - \$35.00. Retirement for the Clerk is a requirement - \$655.00. Ruth Eckhoff, Register is on half salary, paid by the State and half fees. - FICA is paid by the County on the Fees and on Clerks Salary. Total asking for 1983 - Register of Probate Budget - \$20,080.00.

Rep. Paul Ashnault made the motion to accept the minutes of last week (January 17, 1983) as submitted.

Vote - 11 - for 0 - against/Motion passed.

Rep. Howard Dickinson mentioned that there was going to be a train called the "Alpine Express", sponsored by the Massachusetts Bay Railroad Enthusiasts - run Saturday, February 26, 1983, from Boston to Ossipee (Ossipee Aggregates Gravel Pit). He suggested that it would be beneficial to the Delegation if at least 2 members went along and possibly the expenses could be approved by the Delegation to come out the the Delegation Budget. Discussion followed.

Recessed for Lunch.

Executive Committee reconvened at 1:30 P.M. Rep. Donald Howard, chairman introduced Lillian Brooks, who presented her line item Budget for the Registry of Deeds. She explained that her budget may appear to be a little high in comparison to 1982 year end figures which only reflected 9 months expenditures, due to a change in the system. Her 1983 proposed Budget was based on twelve month expenses. Salary \$63,000.00 - Salary of the Register - 3 full-time clerks and 1 part-time clerk when needed. Salary related accounts based on the salary figure.

There was a question as to which items were previously paid by the County or by the Registry of Deeds. Mr. Wallace had a copy of the budget under its previous system. Discussion followed. It was suggested that these figures could be compared at a later time and that it was pretty hard to compare to Budgets of past history -against the Budget of the present system without reviewing, completely, both systems and their Budgets, and that the Delegation should be the best advice, at this time, from the incumbent and the person who was here before. Asked about income, Mrs. Brooks said based on experience in 1982, it would be reasonable to project an income of \$120,000.00.

Index Contract - \$15,000.00 - Mrs. Brooks explained what this contract was for. Work was done by Connor & Connor and considered an expert in this field. Micro-filming - \$2,000.00 - is used to view the plans only. Discussion followed. Mrs. Brooks was asked to give the Delegation a copy of the Lease and the Maintenance Contract. - Office Furniture - \$2,335.00 - The Register expressed the desire to purchase a computer type cash register, date and stamp machine for incoming documents and some modified plan holders and explained they would be very helpful, and make a more efficient office. She also would like to purchase new office furniture for her office to put it in equal value to other offices in the building. She would also like to have a utilization study made of the Vault, with some recommendations of the right kind of equipment. There were many questions from the Delegation and explained fully by Mrs. Brooks. Total asking for 1983 - Register of Deeds - \$117,540.00.

Going into Conention, Rep. Donald Howard asked if the members of the Delegation thought it would be worth-while to ask the various department heads to review and decrease their budgets by a percentage. Discussin followed. It was felt by several members that it was the responsibility of the Delegation to review the

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budgets and determine if they wanted to cut back on any accounts. Rep. Robert Holmes felt that it might be a good idea to consider general reviews of all departments as they went along, as is being done in the Sheriff's Department.

Rep. John Hraba moved that Madam Chairman appoint a sub-committee, to establish a schedule for in depth review of departments per year/by year and the cycle also be considered by the sub-committee.

Vote - 10 - for - 0 against/Motion passed.

Rep. Hraba commented that, having just received the year-end figures, if it wouldn't be better - especially for the new members - to have an extra week to personally review the year-end figures and the proposed budget before passing a new budget for 1983. Rep. Powers also mentioned that there had been several questions asked of the Commssioners that had not been answered. Members also asked for the 12 month figures be updated on the budget form with total Expenditures and Revenues, for an easier comparison.

Rep. Chase moved to recess.

Vote - 10 - for - 0 - against/Motion passed.

Recessed 2:45 P.M.

Respectfully submitted,
REP. JOHN HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION

Ossipee, New Hampshire

January 31, 1983

On January 31, 1983, at 10:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Executive Committee met, for the purpose of reviewing the budgets for the Jail, Farm, Maintenance, Watchmen. The following members were present:

Rep. Donalda Howard, Chairman
Rep. Russell Chase, Vice-chairman
Rep. John Hraba, Clerk
Rep. Paul Ashnault
Rep. Howard Dickinson
Rep. Elizabeth Murphy
Rep. Robert Holmes, Jr.
Rep. Roger Heath
Rep. Frank McIntire
Rep. Howard Saunders
Rep. Kenneth MacDonald
Rep. Gerard Powers, Jr.

Rep. Donalda Howard, called the meeting to order at 10:20 A.M. and called Russell Whiting, Superintendent of the Jail, Farm and Maintenance. Mr. Whiting presented his line item budgets, starting with the Jail.

6100 - Jail - Salaries which consist of a 5% increase to Jail employees. FICA, Health Insurance, Retirement, Workmen's Comp., Unemployment Tax - all Salary related accounts. Medical Expenses - for the prisoners - \$6,500.00. Other fees and services - includes Pest Control, Conferences and any outside service needed. Office Supplies - Photos of prisoners, Postage, General Office Supplies. Dues, Licenses, Subscriptions, - Association of Counties dues, National Jailers Association, Correctional Magazines and New Hampshire Law Directory. Other Supplies - coffee, detergent, razor blades, tooth brushes & paste etc. - Supplies from County Home. - toilet paper, paper towels, ketchup, mustard, salt & pepper, sugar, etc. Jail Chaplain - \$500.00 - Meals for inmates - \$40,000.00 - (20,000 meals @ \$2.00/meal - furnished from the Nursing Home). As the population increased, so did the price of food. - Uniforms - \$1,000.00 - Clothing for Inmates - with the population increase Mr. Whiting is asking for an additional \$500.00. Board of Inmates - which is for imprisoned females - the County can not afford to keep female prisoners in Carroll County unless there are more than 5 at a time. They are boarded at Belknap County or Grafton County. Gafney Library - \$1,000.00. The Gafney Library is a County Library - located in Wakefield, New Hampshire and services the Jail and the County Nursing Home. Rep. John Hraba gave a brief history on the library. Judge Gafney, who had been a resident of Ossipee and later moved to Strafford County, left some funds in his Will to build a County Library, leaving the decision of the construction with 4 trustees. At the present time it is a Public Corporation. After some discussion Rep. Hraba agreed to get a copy of the total budget and By-Laws for the Delegation. Telephone - increased to \$1,000.00 - Laundry - \$600.00 - Vehicle Expense - \$1,500.00. Electric, Fuel and Boiler House - Expenses are prorated by percentage, along with the Nursing Home and the Annex. Members of the Delegation questioned the distribution of expenses and would like to have a consolidation of these expenses. Discussion followed. Rep.

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Hraba is trying to review the system, to see if there could be separate metering at each building. Care of Grounds - decreased by \$50.00. Repair on Buildings and Equipment Repair the same as in 1982. - Maintenance Labor - \$360.00 - Watchmen - \$3,210.00 - Insurance \$3,800.00 - Fidelity Bonds is questionable at this time. Asking for \$286,163.00 for 1983 -

Boiler House - includes a small salary for maintenance man and general expense and repairs for operational costs.

7100 - Farm - Salary, \$45,735.00 - A small increase for the Farm help. The Farm manager's position has been eliminated and Mr. Whiting has taken over the responsibility of managing the Farm. - FICA, Health Insurance, Retirement, Workmen's Comp. and Unemployment Tax are Salary related accounts. Veterinarian Services - \$750.00 - Supplies & Services - \$4,000.00 - consists of Bailing Twine, Fencing materials, salt, sawdust, etc. - Office Supplies - \$300.00 - Dues, Licenses - \$100.00 - Meals - at the Nursing Home - \$2,000.00 - Gasoline - \$6,000.00 - Diesel Fuel - \$3,000.00 - There were questions on the purchasing procedures on Supplies, gasoline etc. Mr. Whiting explained. Discussion followed about some Hay Fields that had been leased in Granite. Mr. Whiting explained the problems of working inmates off the County property and the additional cost. He commented that it would be better to clean up the existing fields that belong to the County and regain some 25 acres of working land along with having a nicer looking Farm. Telephone - \$200.00 - Butchering - decreased by \$400.00 - Travel - \$150.00 - Seed - same as last year - Fertilizer - \$850.00 - which also includes Lime. Mr. Whiting explained that he was working very close with the Extension Service and the Forestry and that they had been very helpful. Feed for the animals - \$5,000.00. He explained that they planned on decreasing the Herd. There would be less cattle but at the same time a better and bigger grade of cattle. Building Maintenance and Repair - \$1,500.00 - Equipment Maintenance and Repair - \$5,000.00. Maintenance - Labor - \$2,500.00 - Watchmen - \$3,215.00. There were questions on the duties of the Watchmen. Mr. Whiting explained and stated that there were plans for a Monitoring System with cameras, smoke detectors etc. -

Income - There were questions on the Income and the amount of activity done with the Inmates on the Farm. Much discussion followed. Mr. Whiting asking \$108,885.00 for expenditures for 1983 and estimates an income of \$56,350.00.

4193 - Maintenance - This account consists of anything for maintenance not covered by any other departments. General Maintenance of lawnmowers, shovels, rakes, wheelbarrows, etc. Salary \$3,600.00 - Contracted fees/services - for anything that cannot be done within our own departments. Office Supplies - Meals - Telephone - Travel. Asking \$7,650.00.

4194 - Watchmen - Mr. Whiting just made note of the fact that the cost of Watchmen was prorated by percentage to the Nursing Home Farm - Annex and the Jail. He believes that if the Monitoring System - with cameras etc. was installed - it would save the County some money.

Rep. Russell Chase read a request from the Commissioners for the approval of Appropriation Transfers for 1982.

\$ 190.85 from 5170 Housekeeping to 5192 Social Services
541.90 from 5190 Physical Therapy to 5100 Nursing Home Administration
268.29 from 4160 Court House to 4180 Superior Court
2,139.92 from 8200 Annex to 6100 Jail

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16,126.16 from 5140 Nursing Department to 5180 Physicians & Pharmacy
19,742.80 from Nursing Department to 4190 Public Welfare
8,212.12 from 7100 Farm to 4190 Public Welfare
1,133.60 from 4100 Commissioners to 4102 Auditors

Discussion followed. The fact being that some of these over-expended accounts could and should be analyzed much earlier in the year. It was suggested that the Commissioners keep the Delegation well-informed during the year - of the possibility of over expenditures in any one department, and that they should get approval from the Delegation to over spend in any one department, on a quarterly basis. The Delegation made note - that in the future the Commissioners should come before the Delegation - at least by the 1st of December and make them aware of the fact that certain departments were over-running their Budgets. even though the total County Budget is not exceeded. It was mentioned that the Commissioners should - during the year - revamp their total budget and submit their transfers on a quarterly basis and that the year-end figure should not exceed 5% over the amount appropriated.

Rep. Paul Ashnault made the motion to approve the letter of transfers as presented by the Commissioners of January 27th, 1983.

Vote on motion - 11 - for - 0 against/Motion passed.

Recessed for Lunch 12:35 P.M.

Reconvened 1:45 P.M. - Rep. Russell Chase read a letter that was sent to Judge Dunfrey from the Commissioners stating that they would like to meet with the Judge or anyone else - to clarify the Retirement situation - with the Clerk of Court and Superior Court employees.

The Delegation reviewed the Commissioners Budget. Rep. John Hraba and Rep. Gerard Powers questioned Salaries and suggested that Salaries be deferred, pending a review of all salaries and asked for a sub-committee to review all Salaries. They also asked for a consolidated list of all Salaries for employees.

Rep. Hraba moved to ask the Commissioners to provide the Delegation with a total Salary Schedule for full and part time people - by department - including Job Title - 1982 Salary - increase & recommendations by Department Heads - increase recommended by Commissioners and a total proposed Salary for 1983 - and that the Delegation review that list and have those figures re-instated into the individual Budgets. Discussion followed.

Vote on motion - 8 - for - 1 - against/Motion passed.

Rep. Powers questioned the purchase of Office Supplies - if purchased in Bulk Lots - it could be purchased at a better price. Rep. Hraba would like to have the purchasing system explained to the Delegation. The Delegation asked that the Commissioners look into and consider a Central Purchasing System. It was also recommended that a survey be made of all Telephones assigned to various Departments.

Rep. Kennet MacDonald made the motion to recommend to the Convention, for Account #4100 - Commissioners - the sum of \$80,269.00.

Vote on motion - 9 - for - 0 - against/Motion passed.

There was some discussion on the Annex accounts with some concern for the Electric and Fuel allocations. Rep. Hraba is looking into the installation of meters in each building. There were also questions about the Watchmen and the proposed monitoring system.

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Rep. Hraba moved to recommend to the Convention, for account #8200 -Annex - the sum of \$33,886.00 - subject to further information about the Watchmen and the Monitoring System.

Vote on motion - 9 - for 0 - against/Motion passed.

Rep. Elizabeth Murphy moved to recommend to the Convention, for account #4101 - Treasurer - the sum of \$5,699.00.

Vote on motion - 9 - for 0 - against/Motion passed.

There were questions and discussion on the Electric and Labor Costs, for the Water Works. It was suggested that a separate meter be placed at the Farm House.

Rep. Frank McIntire moved to recommend to the Convention, for account #4106 - Water Works - the sum of \$4,000.00.

Vote on motion - 9 - for 0 - against/Motion passed.

Rep. Russell Chase made the motion for the Delegation to contact the Commissioners to get the proper wording for the Waste Disposal System.

Vote on motion - 8 - for 0 - against/Motion passed.

There was some discussion and many questions concerning the Attorney's Budget - The Attorney had suggested that the money appropriated for Extraditions in the Sheriff's Budget be put in the Attorney's Budget. He would also like to have a full time Secretary at the Court House to provide continuity in the Office in the event there was a change in County Attorneys. The Delegation decided to hold off another week and meet with the Attorney for further discussion of his Budget.

The Budget for the Register of Deeds was reviewed. The purchase of Office Equipment was discussed. Rep. Powers questioned the Utilization Study - Rep. Chase mentioned that any changes in the property was the responsibility of the Commissioners.

Rep. Robert Holmes questioned - the Copier Equipment in every department and asked that the Commissioners also look into Centralized Purchasing or Leasing of Copier Equipment for all offices in the County.

Rep. Russell Chase moved to recommend to the Convention, for account #4120 - Register of Deeds - the sum of \$118,540.00.

Vote on motion - 8 - for 0 - against/Motion passed.

The Budget for the Register of Probate was reviewed. The ncrease of Probate Salary and Court Expenses were discussed.

Rep. Frank McIntire made the motion to recommend to the Convention, for Account #4130 - Register of Probate - the sum of \$20,080.00.

Vote on motion - 8 - for 0 - against/Motion passed.

The Executive Committee Recessed 3:20 P.M.

Respectfully submitted,
REP. JOHN HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
February 14, 1983

On February 14, 1983, at 10:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Executive Committee met, for the purpose of reviewing the budgets for the 1983 Proposed Budget for the Nursing Home. The following members were present:

Rep. Russell Chase, Vice-chairman
Rep. John Hraba, Clerk
Rep. Paul Ashnault
Rep. Howard Dickinson
Rep. Robert Holmes, Jr.
Rep. Roger Heath
Rep. Frank McIntire
Rep. Howard Saunders
Rep. Gerard Powers, Jr.

In the absence of the Chairman, Donald Howard, Vice-chairman, Russell Chase opened the meeting at 10:00 A.M. The members reviewed the minutes of the previous meeting. The motion was made that the minutes of January 31, 1983 be approved.

Vote on motion - 8 - for 0 - against/Motion passed.

The motion was made that the Delegation approve the purchase of flowers for Donald Howard, not to exceed \$15.00.

Vote on motion - 8 - for 0 - against/Motion passed.

Rep. Russell Chase introduced Mr. Hamel, Administrator of the Nursing Home, who presented his line item Budget for 1983. Mr. Hamel spoke briefly on a few changes and recommendations. He is presently working on a new personnel policy and would like to institute a uniform allowance of up to \$25.00 per year, per employee. he also explained that he has recommended, (and has been passed by the Commissioners) an increase in the Private Rate. Started on February 1, 1983 -increased \$3.00 per day, to \$53.00, and starting July 1, 1983 another \$3.00 per day, to \$56.00.

There were several questions on the policies of the Nursing Home and the residents which were explained by Mr. Hamel.

In presenting the Nursing Home line item budget Mr. Hamel explained that there was an increase in the budget of 11.7% over-all. Revenues have also increased by 13.5%. The net result requested from County Funds is a reduction of 8.5%.

5100 - Administration - Salaries - a new item of overtime wages - broken out from regular salaries. A new Salary Scale has been initiated, with 10 steps and 25 grades -and explained by Mr. Hamel - that all raises would be Merit raises, and not automatic raises. Every employee would be evaluated on their anniversary date. Much discussion followed. Line items - Education and Travel have been eliminated and combined with Dues, Meetings and Training. Audit, Payroll Expense, Office Supplies, Postage, Advertising, Insurance are budgeted the same as in 1982. Other Supplies decreased by \$400.00. Telephone and Fidelity Bonds increased. Contingency Fund \$1,000.00. Basic increases are for salaries and related accounts.

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5130 - Dietary - Uniforms \$400.00 - Mr. Hamel explained line item for longevity. He is proposing a Longevity Benefit for employees that have reached the top of the pay scale and have over 10 years of service to receive \$100.00 - 15 years - \$200.00 - 20 years - \$300.00 to be given, pay day prior to Christmas - of that year. Increases in salary related accounts. General operating supplies \$14,000.00 - Food \$161,000.00 - Food from the Farm \$20,000.00 - Propane Gas (strictly for Dietary) moved from Plant Operations and requested an increase of \$300.00 over the Commissioners proposed budget. Travel account moved to Inservice under Nursing Department. Equipment Maintained & Repair - requesting \$2,000.00 - increased by \$1,000.00 over Commissioners proposed. Discussion followed as to the renovations of the Nursing Home which would include the area of the kitchen and dining area and facilities.

5140 - Nursing Department - Uniforms \$1,600.00. Salaries and related accounts, increased. Mental Health Consultant, same as in 1982. Inservice Training, \$2,600.00, for all departments in the facility including Nursing Aide Courses and other Volunteer Courses. Medical Supplies and Services \$50,000.00, moved from Physicians and Pharmacy - Office Supplies \$300.00 - other Supplies incorporated under Medical Supplies and Services. Travel included in Inservice Training. Equipment Maintenance and Repair taken out of Plant Operations requesting \$400.00.

5150 - Plant Operations - Overtime wages \$700.00 - Other Salary and related accounts increased. Supplies and Electric same as budgeted in 1982. Fuel - decreased, \$43,700.00 - Services Purchased \$3,800.00. (Maintenance Labor has been reduced and put into this account - which reflects the type of maintenance that can not be done by Nursing Home personnel, such as Fire Alarm repair - Pest Control, etc. Vehicle Expense - Gas and repair of County vehicle. Hopefully when Revenue Sharing is considered, this vehicle may be replaced, as it is getting old and repair of the present vehicle could become costly. - Boiler House, Care of Grounds, Maintenance - Labor and Watchmen are prorated. Building Repair and Maintenance \$6,000.00, Equipment \$2,000.00.

5160 - Laundry - Uniforms, Salary and related accounts are for the employee of all in-house - personnel laundry. General Operating Supplies - Propane Gas - Fuel - Equipment Maintenance and Repair - reflect cost of County Laundry facility. Contracted Fees and Services - for all other Laundry, \$70,000.00. Linen \$400.00.

5170 - Housekeeping - Uniforms - Salary and related accounts increased. General Operating Supplies increased by \$1,000.00 over 1982.

5180 - Physicians and Pharmacy - There are some line item changes which are reflected in other Nursing Home Budgets. Personal physicals have been eliminated. \$800.00 being appropriated for TB test and other test and necessary blood work required by law.

5190 - Physical Therapy - Uniforms - Salary and related accounts increased. Supplies \$800.00 - Equipment Maintenance and repair - \$100.00.

Estimated Income - explained by Mr. Hamel. S.S., Va, Ret., Insurance (resources from patients) \$257,052.00 - State - \$1,150,000.00. Total from medicade Patients - \$1,407,052.00. Private - \$43,090.00 - Semi-Private - \$454,080.00. Speech Therapy - \$11,000.00, Physical Therapy - \$7,000.00 - Medical Supplies - \$9,000.00. Miscellaneous - \$1,000.00 - Meals (Farm and Jail) - 42,600.00. Total estimated income \$1,974,822.00.

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5191 - Recreational Therapy - Uniforms, Salary and related accounts increased. Consultant \$50.00 - General Operating Supplies - \$50.00. Activity - services \$500.00 - Gafney Library Service - \$2,000.00 - Bus Expense - \$1,000.00.

5192 - Social Service - Salary and related accounts - decreased. A part of this Salary is in Public Welfare. The Social Service Director also is the Director of Public Welfare for the County. Mr. Hamel explained the purpose of a Recreational Therapist, which deals with all activities pertaining to crafts, trips and different types of recreation to service the patients. Social Service deals with the families and personal psychological problems etc.

5193 - Special Services - includes - Speech Therapy - Occupational Therapy -Chaplain. Asking total for Special Services - \$5,350.00.

Discussion followed on long range improvements. Mr. Hamel expressed concern for improvements in the kitchen, dining area and recreation and the continuing malfunction of the fire alarm system.

Recessed for Lunch - 12:30 P.M.

Reconvened at 1:30 P.M.

4120 - Register of Deeds - There was much discussion as to the income to be received and to the amount appropriated for salaries. The motion as made to eliminate \$6,542.00 from the salary account. Discussion followed. Motion withdrawn.

Rep. John Hraba made the motion to present a letter to Mrs. Brookes, Register of Deeds, stating that the Delegation wishes to limit her expenditures to \$114,000.00 and would appreciate her telling the Delegation how she would reconstruct her budget and would further appreciate her reviewing the estimated revenue - upward - if appropriate.

Vote on motion - 5 - for 0 - against/Motion passed.

Rep. Russell Chase reported on the Public Hearing that was held in reference to the elimination of the Highway Patrol of the Sheriff's department. The hearing was well represented by the towns in the County and it was very obviously expressed, that in most cases - especially the small towns - that they were strongly opposed to the elimination of the Highway Patrol that the Sheriff's Department is now doing. There are still some questions and discussion followed. Attorney Paine commented on the level of law enforcement in the small towns - the cost to the County to continue the Highway Patrol and the cost to the small towns to provide their own patrol and as to what it would entail.

Attorney Paine explained to the Delegation the need of a full time secretary for the County Attorney's Office. In the past years there was a Secretarial Allowance for a secretary when needed. It was his feeling that it would be in the best interest to the County to have a trained full time secretary to keep up on all the typing and filing of reports and indictments and follow-ups of these reports. With a full time secretary the County Attorney's Office would receive better continuity in the paper work and duties of the county Attorney.

Further discussion followed as to the amount of \$6,000.00 for extraditions be brought over from the Sheriff's Budget and be put in the Attorney's Budget as had been previously discussed. Attorney Paine only wanted to explain that the reason for this request and that for autopsies, is that it relates to the responsibility of the Attorney to order extraditions and also autopsies. He also pointed out that in the

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Superior Court Budget - line item for State Vs. — is also totally controlled by the attorney's Office - which is for Witness Fees for Grand Jury and regular State Cases. Discussion followed.

The Delegation agreed to add an additional \$4,000.00 for a full time Secretary - an additional \$500.00 for Office Supplies and to reduce the commissioners proposed for copier expense to \$500.00. Making a total for the Attorney's Budget of \$46,341.00.

Rep. Gerard Powers made the motion to approve \$46,341.00 - subject to adjustments in salary related accounts to be supplied by the business office.

Vote on motion - 5 - for - 0 - against/Motion passed.

Superior Court - questions on retirement. The Delegation awaiting an answer from the Commissioners as to their meeting with Judge Dunfrey and decided to wait until a later date to review the budget of the Superior Court.

Maintenance - \$7,650.00 - Rep. Heath moved to approve the sum of \$7,650.00 for the Maintenance Department.

Vote on motion - 5 - for - 0 - against/Motion passed.

Jail - Rep. Frank McIntire made the motion to approve \$286,476.00 - subject to a check on Fidelity Bonds with Robert Wallace.

Vote on motion - 5 - for - 0 - against/Motion passed.

Rep. Heath reported for the sub-committee on County Sunset - the sub-committee has decided on a 4 year schedule to review, in depth, each area in the County Budget (1) By March 1984 - Sheriff's, Deeds and Superior Court. (2) By March 1985 - Nursing Home, Delegation, Commission and Regional Appropriations. (3) By March 1986 - Farm, County Attorney and Jail (4) By March 1987 - Probate, Water Works, Waste, Boiler and Generator.

Rep. Roger Heath made the motion that in coming years that the delegation receive a tracking budget reflecting a budget under an old system as well as under the new system, where there have been changes in Budget procedures. Rep. John Hraba seconded.

Vote on motion - 5 - for - 0 - against/Motion passed.

Rep. Heath made the motion to change the method of reporting Revenues and requested a worksheet be presented to the Delegation along with the appropriations worksheet showing the Revenue Estimates for the previous year - Actual Revenues for the previous year and the Commissioners recommended Revenue Estimates for the new year.

Vote on motion - 5 - for - 0 - against/Motion passed.

Rep. Heath made the motion that items that are prorated also appear on a tracking budget sheet - on a page that shows the whole of the budget and the breakdown for each department - in terms of dollars and percentage that has been prorated showing a gross annual figure - breakdown as prorated and a gross proposed annual figure, for all accounts that are divided out for various departments.

Vote on motion - 5 - for - 0 - against/Motion passed.

Rep. Heath made the motion that the item for longevity appear as a separate item in the budget when ever used.

Vote on motion - 5 - for - 0 - against/Motion passed.

Meeting recessed 3:00 P.M.

Respectfully submitted,
REP. JOHN HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
February 28, 1983

On February 14, 1983, at 10:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Executive Committee met for the purpose of reviewing the 1983 Proposed Budgets. The following members were present:

Rep. Russell Chase, Vice-chairman
Rep. John Hraba, Clerk
Rep. Paul Ashnault
Rep. Howard Dickinson
Rep. Robert Holmes, Jr.
Rep. Roger Heath
Rep. Frank McIntire
Rep. Howard Saunders
Rep. Gerard Powers, Jr.
Rep. Kenneth MacDonald

Rep. Russell Chase opened the meeting at 10:30 A.M. and announced that he would be willing to fill the vacancy as chairman, due to the death of former Chairman Rep. Donald Howard, if the Delegation so desired.

Rep. Howard Saunders made the motion that Rep. Russell Chase be nominated as Chairman.

Rep. MacDonald accepted the motion. Discussion followed.
Vote - 8 - for - 0 - against. Motion passed.

Rep. Gerard Powers, Jr. Made the motion to nominate Rep. Roger Heath to be Vice-Chairman.

Vote - 8 - for - 0 - against. Motion passed.

Rep. Russell Chase made the motion that the Delegation sponsor the resolution being prepared by the House, regarding Donald Howard.

Vote - 8 - for - 0 - against. Motion passed.

Rep. Frank McIntire mentioned that it might be appropriate to have a portrait of Rep. Donald Howard placed in the Delegation Room, in her memory.

Rep. Paul Ashnault made the nomination to elect Donald Howard as the Honorary Chairman of the Delegation, for the current period and that a notice of said election will be sent to the family.

Vote - 9 - for - 0 against. Motion passed.

Commissioner Brenda Presby and Sheriff Earl Fullerton met with the Delegation to discuss some of the negotiable items concerning the Sheriff's Department.

Rep. Frank McIntire made the motion to go into Executive Session - to discuss County Personnel.

Vote - 9 - for - 0 - against. Motion passed.

Commissioner Brenda Presby and Sheriff Earl Fullerton discussed with members of the Delegation, a proposal of recommendations presented to them by a negotiating team representing the Sheriff's Department, at a previous meeting

held with Rep. Gerard Powers and Rep. Frank McIntire. These recommendations were:

- #1 - Full Family paid Blue Cross
- #2 - Increase in clothing allowance, from \$150.00 to \$250.00 per man.
- #3 - Life Insurance - paid by the County
- #4 - Increased equipment - flashlights, batteries, ammunition, etc.

Commissioner Presby went on to explain that in 1983 employees in the Sheriff's Department was already receiving an 8% increase in salary - based on a salary scale approved in 1982, and an additional 12½% of their share of the Retirement Fund paid by the County.

There was an informal discussion on all recommendations with emphasis on Health Insurance. Asked about the cost of Blue Cross, Commissioner Presby explained that a single policy was \$594.60/year and the family policy was \$2,353.80/year. Sheriff Fullerton explained that the total added cost to the County for full paid coverage would be \$15,700.08. There was a question on the Dental Plan. The Sheriff's Department has not - up to this time - been able to pick up the family portion.

Rep. Gerard Powers spoke on one of the things that has become apparent to the Salary Sub-committee is that County-wide there are inequities in vacation, longevity, grade levels, etc. In the County Farm, Nursing Home situation they have come to the conclusion that if a new Step & Grade System was started - a lot of bad situations could be solved. This system should provide an income with a career possibility and with a Benefit Package that employees could look forward to. He explained how the system could be set up and how it would work and that all departments - County-wide could be inter-meshed in the same system. There would have to be a personnel policy to go along with the system where as each employee would be evaluated before being up-graded.

Rep. John Hraba said that the Committee would like to propose a move to a total classification system for all employees in the County and would like to move toward a uniform Fringe Benefit Program.

There was further discussion on Life Insurance, Uniform Allowance and Equipment. Rep. Chase asked Commissioner Presby and Sheriff Fullerton if they had enough information and had received enough in-put from members of the Delegation to help them with their negotiations. Sheriff Fullerton felt that he was satisfied for the present time.

Rep. Chase accepted a motion to close the Executive Session.
Vote - 8 - for - 0 - against. Motion Passed.

With the meeting back to order Commissioner Presby and the Delegation discussed the status of the renovations of the Nursing Home. The Commissioners are in the process of making arrangements to contact some architectural firms, from New Hampshire, experienced in Hospitals or Nursing Home type of construction, and to have a preliminary architectural survey and drawings presented to the Delegation and the Commissioners in the near future.

Rep. Chase read the RSA: on Salaries pertaining to County Elected Officials, Sheriff and Deputy Sheriff's - Said salaries shall be established not less than biennially by the County Convention upon recommendation of the executive Committee. Discussion followed.

The minutes of the February meeting were accepted as printed.

Rep. Howard Dickinson presented the recommendations for 1983, of the Regional Appropriations Sub-committee.

Carroll County Home and Health Care	\$33,124.00
Carroll County R S V P	14,500.00
Carroll County Conservation District	4,000.00
Carroll County Mental Health	10,500.00
Gafney Library	3,000.00
Total appropriations recommended	<u>\$65,124.00</u>

It was recommended by the sub-committee not to fund Center of Hope. There was some discussion on these recommendations with much concern for Center of Hope in terms of their service within the County. Their request was for \$7,680.00.

Rep. Paul Ashnault expressed concern and mentioned that without the work of Center of Hope there would be many mentally and physically handicapped people within the County, that can not maintain on their own and would become wards of the County if they were not being helped by Center of Hope and felt that funding should be re-considered.

Rep. Roger Heath expressed that he had no doubt that they served a very fine purpose but maintained that they have centralized their operation to the degree that they do not serve in all ends of the County and did not agree with a County Level of Funding. Discussion followed.

Rep. Russell Chase moved to accept the report of the sub-committee as presented on the premise that the sub-committee and other members of the Delegation have a tour of their facilities and a further study of their needs. There will be a review of all recommendations before a final vote.

The sub-committee recommended an appropriation for Carroll County Extension Service of \$97,550.00. Comments and discussion followed.

Delegation members have decided to met at 9:00 A.M. - March 7, 14, 18, and at 10:00 A.M. March 21, to work on finalizing the 1983 Budget.

Recessed for Lunch - 12:30 P.M.

Reconvened 1:30 P.M.

Eleanor McGuire Spoke to the Delegation, that she has been notified that her Title #3 Grant will be reduced by 44% in 1983 and explained what effect it would have in terms of Home and Health Care. She also explained the Medi-Alert Program and mentioned that they now have 9 units in operation, through-out the County and would like to purchase 3 more at a cost of \$450.00 per unit.

The Delegation then proceeded to review the Nursing Home Budget. After reviewing and discussing each line item - The Executive Committee moved to recommend to the Delegation to approve \$125,520.00 for Nursing Home Administration, #5100.

Vote - 8 - for - 0 against. Motion Passed.

After some discussion on Dietary #5130 - noting a request of an additional \$300.00 for Propane Gas and an additional \$1,000.00 for Equipment Maintenance and Repair, - The Executive Committee moved to recommend to the Delegation

the Approval of \$474,625.00 for Nursing Home Dietary - #5130.

Vote - 8 - for - 0 - against. Motion Passed.

Mr. Hamel, Administrator of the Nursing Home addressed the Delegation and presented a change in the amount appropriated for Employment Tax Expense which would apply to every department. After making this change of \$744.00 in the Nursing Department Budget, it was moved the Executive Committee recommend to the Delegation to approve \$1,053,025.00 for Nursing Home - Nursing Department #5140.

Vote - 8 - for - 0 - against. Motion Passed.

Going back to Administration #5100 a change in Unemployment Tax Expense from \$420.00 to \$490.00. There was a motion to amend the previous motion and would recommend a total of \$125,590.00 for Nursing Home Administration #5100.

Vote 8 - for - 0 - against. Motion Passed.

A change in Unemployment Tax Expense for Dietary from \$1,200.00 to \$1,400.00. A motion to amend previous motion and would recommend the appropriation of \$474,825.00 for Nursing Home Dietary #5130.

Vote 8 - for - 0 against. Motion Passed.

There was a review of the line items for Plant Operations - Unemployment Tax was changed from \$120.00 to \$140.00. There was discussion on all prorated accounts. Commissioner Brenda Presby explained the basis of the prorated accounts and what percentages were charged to the Nursing Home, Jail and Annex. There was a reduction in fuel to \$40,000.00. There was also some discussion about a contract for Garbage Removal - a new item - under Care of Grounds in the amount of \$2,430.00, bringing this line item from \$10,125.00 to \$12,555.00.

Rep. Chase entertained a motion for the Executive Committee to recommend to the Delegation the appropriation of \$125,660.00 for Plant Operations #5150.

Vote 8 - for - 0 against. Motion Passed.

Laundry #5160 - an increase in Unemployment Tax Expense from \$60.00 to \$70.00. A motion for the Executive Committee to recommend the appropriation of \$87,474.00 for Laundry #5160.

Vote 8 - for - 0 - against. Motion Passed.

Housekeeping #5170 - an increase in Unemployment Tax Expense from 518.00 to \$604.00. No discussion - A motion for the Executive Committee to recommend the appropriation of \$115,432.00 for Housekeeping #5170.

Vote 8 - for - 0 - against. Motion Passed.

Physicians and Pharmacy #5180. A motion for the Executive Committee to recommend the appropriation of \$5,500.00 for Physicians and Pharmacy #5180.

Vote 8 - for - 0 - against. Motion Passed.

Physical Therapy #5190 - a change in Unemployment Tax Expense from \$180.00 to \$210.00. A motion for the Executive Committee to recommend the appropriation of \$48,001.00 for Physical Therapy #5190.

Vote 8 - for - 0 - against. Motion Passed.

Recreational Therapy #5191 - an increase in Unemployment Tax Expense from \$192.00 to \$224.00. A motion for the Executive Committee to recommend the appropriation of \$49,003.00 for Recreational Therapy #5191.

Vote 8 - for - 0 - against. Motion Passed.

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Social Service #5192 - an increase in Unemployment Tax Expense from \$120.00 to \$140.00. A motion for the Executive Committee to recommend to the Delegation the appropriation of \$29,352.00 for Social Service #5192.

Vote 8 - for - 0 - against. Motion Passed.

Special Service #5193 - A motion for the Executive Committee to recommend to the Delegation the appropriation of \$5,350.00 for Special Service #5193.

Vote 8 - for - 0 - against. Motion Passed.

Mr. Hamel presented some new figures of estimated income to the Delegation. All the figures have been revised and are based on the most current available information.

S.S., VA, Ret. Ins.	\$ 262,105.00
State	1,232,000.00
Private	43,090.00
Semi-private	376,162.00
Speech Therapy	1,100.00
Physical Therapy	7,000.00
Medical Supplies	9,000.00
Miscellaneous	3,000.00
Meals (Farm & Jail)	42,600.00
Total estimated N. Home Revenue	<u>\$1,976,057.00</u>

A motion was entertained for the Executive Committee to recommend the approval of \$1,976,057.00 for estimated Revenue for the Nursing Home.

Vote 8 - for - 0 - against. Motion Passed.

Discussion followed on Insurance for the County. Rep. Dickinson mentioned William Barringer's report on Insurance and for clarification of the purchasing and bidding of Liability Insurance for the County it was recommended that there be a meeting set up to meet with Mr. Barringer and discuss all possibilities.

Recessed 3:20 P.M.

Respectfully submitted,
REP. JOHN HRABA, Clerk,
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
March 7, 1983

On March 7, 1983, at 9:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Executive Committee met for the purpose of reviewing the 1983 Proposed Budgets. The following members were present:

Rep. Russell Chase, Vice-chairman
Rep. Roger Heath, Vice-Chairman
Rep. John Hraba, Clerk
Rep. Paul Ashnault
Rep. Howard Dickinson
Rep. Robert Holmes, Jr.
Rep. Roger Heath
Rep. Frank McIntire
Rep. Howard Saunders
Rep. Gerard Powers, Jr.
Rep. Kenneth MacDonald

Rep. Russell Chase opened the meeting at 9:25 A.M. and spoke about Revenue Sharing Funds. These funds are received from the Federal Government each year and must be appropriated within 2 years or the Funds are lost. Over the years there have been funds appropriated for projects and there is an accumulation of approximately \$39,000.00 that was not needed, and should be reappropriated. This will require a Public Hearing which has been set up for March 14, 1983 at 1:30 P.M.

There was a motion to approve the minutes of the previous meeting - as corrected on page 2 and page 3.

Vote 6 - for - 0 - against. Motion Passed.

Sheriff Earl Fullerton presented his line item budget for 1983. He explained about salaries and related accounts. Dispatch has 4 full time men and 1 part time man. -\$55,788.00 - a reduction from the original proposed budget. All salaries reflect an 8% increase - approved in 1982. There was some discussion about the salary for Court Security and Bailiff's charged to the Sheriff's Department and had not been credited back from Superior Court. Special Deputies - \$3,200.00 - which includes \$1,200.00 that was being paid to Chuck Severance as a pension and had been paid to Mrs. Severance since his death. Discussion followed.

Rep. Gerard Powers commented that Mr. and Mrs. Severance had worked for some 30 years for the County, back when there were no retirement benefits and would like to see at least the Blue Cross Benefit continued.

There was some discussion on FICA, the status of Retirement for the Dispatchers and Workmens Comp. and this will be further checked out by the Business Office. Compensatory Time - \$10,552.00 - Straight Time, limited to 100 hours per year - per man for extra time worked.

Rep. Paul Ashnault questioned Deputy Expense and if this included Extraditions which the County Attorney asked to be put in his budget. Discussion followed and Mr. Fullerton felt that something should be put into the Attorneys Budget for Extraditions as he was the one to decide whether to go after prisoners or not. There was nothing in the Sheriff's Budget for Extraditions. The proposed budget for Deputy Expense \$3,000.00 - includes training, meals when out of the

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County, Sheriff's Expense, and for ammunition for Deputy Sheriff's when being certified on the range.

Uniforms - asking a \$200.00 allowance per man. Teletype - 1,000.00 - slightly higher than in 1982, - expecting a new computerized system to be hooked up to Troop E and Concord. Mr. Fullerton explained a new computer system for the Sheriff's Department - Dispatch Office - with an approximate cost of \$10,000.00. There will be lease purchase plans available but the Sheriff did not have prices at this time, and it is not in the budget. Discussion followed. It was discussed that perhaps Revenue Sharing Funds could be appropriated at a later date.

Telephones - \$12,000.00 - 3 local lines- 1 incoming WATS line - 1 outgoing WATS line and Mt. Whittier. Radios - \$7,000.00 - for all Maintenance Contracts for all Radios belonging to the Sheriff's Department. Discussion on radios. Gas, Oil, Tires - \$25,500.00 - Discussion - Trade Cruisers - \$22,630.00 - based on State Bids. The Sheriff explained that he would like to get rid of 4 old cruisers and replace them with 3 full size cars. He explained why he wanted full size cars. Discussion followed. Dark Room - \$500.00.

Insurance \$10,266.00 - includes Insurance for false arrest - Cruisers - Van -Equity Insurance and Mt. Whittier Building and base. Fidelity Bonds - \$525.00 for 1 year - The Commissioners proposal was for \$1,000.00 - for 2 years.

New Equipment - a new item in the Budget - \$8,000.00 The Sheriff is requesting permission to start replacing radios in the cruisers, to purchase some portable radios, rechargeable flashlights, cameras, jump cables, first-aid kits, etc. He felt that there should be an item in the budget to be able to purchase and replace some of the out-dated equipment. Discussion followed on firearms. At the present time all firearms and leather, etc. are owned by the deputies. Sheriff Fullerton said he felt the County should own the handguns in case of lawsuits - if owned by the County, the County would then have control of the weapons and its condition and could be sure that they were operating correctly at all times. Mr. Fullerton mentioned that he had prices on handguns and holsters that had belonged to State Troopers, that were for sale on a cash only basis. He explained what kind of guns they were.

Rep. Saunders expressed his feelings that all weapons should belong to the County and inspected by the County. Mr. Fullerton was asked to look into the matter of purchasing firearms for the department. Much discussion followed.

The members of the Delegation and the Sheriff discussed the purchase of a new console for the Dispatch Office. The Sheriff presented a brief discription of the console they want and what it could do - including dispatch, cross dispatching, inter-transmitting, paging, etc. A representative from Motorola has analyzed the system and claims that the now existing system plus any expansions to the system could be adaptable to the new console, including the new teletype system. Mr. Fullerton explained in detail about the new system Vs/ the old system. The Delegation members along with Mr. Fullerton made a tour of the Dispatch Office.

Recessed for lunch.

Reconvened 1:15 P.M.

Mr. Russell Whiting answered questions about the Annex Budget and then presented the Line Item Budget for the Court House. Salary and related accounts are for a part time custodian. Care of Grounds - There is a need of work on the grounds, both in the back and the front of the building.

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Rep. Gerard Powers commented that he had been approached as to some problems that existed at the Court House. One being the accessibility to the Court House for handicapped people, and the other problem of private conference rooms for the Attorneys at the Court House. Much discussion followed. Air-conditioning at the Court House, on the 3rd floor, was also discussed. Under the present conditions Court is not being held in the summer - because there is not any air-conditioning facilities.

Rep. Howard Dickinson moved to have Russell Whiting look into the cost for proper accessibility to the Court house for the handicapped and or any alternatives for same.

Vote 7 - for - 0 - against. Motion Passed.

Mr. Whiting then presented the Line Item Budget for the Administration Building. General increase in salary and related accounts for custodian. Questions and discussion on electric and fuel. It was asked that Mr. Whiting present to the Delegation, figures for the last 2 years for comparison. Care of Grounds - walks and culverts need repair - \$3,950.00. Equipment Repair up to \$2,000.00. Compressor and minor repair needed in the boiler room. Asking \$58,865.00 - Administration Building. The Delegation accepted the proposal of \$58,865.00 subject to answers on electric and fuel. There was further discussion on the emergency lighting unit which is 45 years old and should be replaced, or find other alternatives to get the system working in proper order.

Mr. Forrest Painter presented his Line Item Budget for Public Welfare #4192. Salary and related accounts for welfare supervisor and secretary. He continued and explained about appropriations for direct aid - asking an additional \$12,500.00 based on current Direct Aid Welfare Cases. Additional for O A A to \$17,000.00, and A P T D to \$68,400.00. Intermediate Nursing Care increased to \$350,000.00 -based on current billing and circumstances. Decrease in Direct Aid - Intermediate Nursing Care to \$8,500.00 and board and care of children to \$36,000.00.

There were several questions and answers at length by Mr. Painter. He explained the Medi-Caid Program and how it worked with the County. He also explained about the board and care of people and what the County responsibility was.

Rep. Howard Dickinson questioned the programs of Center of Hope and the benefits it provides to the County. Discussion followed.

Mr. Painter explained the Welfare Program and how applications are done and how clients are checked out. They work very close with the Division of Welfare in most cases. He was asked many questions and discussion continued on the over-all existing problems of County Welfare.

Recessed 2:35 P.M.

Respectfully submitted,
REP. JOHN HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
March 14, 1983

On March 14, 1983, at 9:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Executive Committee met, for the purpose of reviewing the 1983 Proposed Budget. The following members were present:

- Rep. Russell Chase, Chairman
- Rep. Roger Heath, Vice-chairman
- Rep. John Hraba, Clerk
- Rep. Paul Ashnault
- Rep. Howard Dickinson
- Rep. Robert Holmes, Jr.
- Rep. Frank McIntire
- Rep. Howard Saunders
- Rep. Gerard Powers, Jr.
- Rep. Kenneth MacDonald

Rep. Chase opened the meeting at 9:25 A.M. There was discussion on the County Insurance situation. It was suggested that the Delegation should meet with the Commissioners and Insurance Representatives from the different agencies for clarification of the different types of insurance and coverages that are needed for the County. An outline of information on Bid Specifications from William Barringer, prepared when he was on the sub-committee for insurance, was presented to each member.

Rep. Chase mentioned that the Delegation was invited by the Commissioners to meet on another matter and that perhaps could set up a meeting with Insurance Agencies for the same day. Discussion followed.

Rep. Russell Chase will ask the Commissioners to call the Insurance Representatives together on April 11th for the purpose of discussing the County Insurance package and to include loss ratios, type of loss, number of claims and where they were in the last two fiscal years.

Rep. Heath moved to adopt the minutes of the last meeting.
 Vote - 9 - for - 0 - against. Motion passed.

Rep. Russell Chase received a letter from the Commssioners with a list of changes for the proposed budget for Superior Court and Social Services, expense figures for Interest, Long Term Debt and Capital Outlay and County Income estimates for 1983.

Rep. Russell Chase and members of the Delegation reviewed some of the budgets that have been agreed on to recommend to the convention and discussed others that were still open based on further information needed.

#4100 - Commissioners	\$80,269.00
#8200 - Annex	\$33,886.00
#4101 - Treasurer	\$ 5,699.00
#4106 - Water Works	\$ 4,000.00

4102 - Auditors - Rep. Howard Dickinson moved to recommend to the convention the amount of \$7,000.00 for Auditors - #4102
 Vote 9 - for - 0 - against. Motion passed.

March 14, 1983

#4110 - Attorney - There was some discussion on Extraditions and Additional Secretary Allowance. - \$10,000.00 for full time secretary had been agreed on and it was suggested that additional allowance be struck from the title of account #4110-23. It was recommended to put \$6,000.00 for Extraditions into the Attorneys Budget.

Rep. Kenneth MacDonald moved to recommend to the convention the amount of \$52,341.00 for Attorney - #4110.

Vote - 9 - for - 0 - against. Motion passed.

#4120 - Register of Deeds - Members read a letter from Lillian Brookes, Register of Deeds, dated March 3, 1983 in answer to the Delegation request, asking her to try and reconstruct her budget and to review the estimated revenue. She stated that she would be willing to project \$128,000.00 as income for 1983 but felt in no way could she reduce her budget on expenditures.

Rep. John Hraba moved to delete the item for Office Equipment and consider the possibility of using Revenue Sharing at a later date.

Vote - 9 - for - 0 - against. Motion passed.

Rep. Howard Dickinson made the motion to recommend to the convention the amount of \$115,205.00 for Register of Deeds - #4120.

Vote - 9 - for - 0 - against. Motion passed.

#4130 - Register of Probate

\$20,080.00

#4140 - Sheriff's Department - Rep. Russell Chase, Rep. Robert Holmes and Rep. Paul Ashnault, an appointed committee to review the County Sheriff's Department presented their findings and Rep. Ashnault read the report and their recommendations to the Delegation. Several members of the Delegation commented on their own personal feelings of the recommendations. Some of the feelings were that they should have a further review and study on the console requested by the Sheriff. Rep. Chase said he will appoint a committee to continue further study.

Rep. Kenneth MacDonald commented that his feeling was that the Sheriff's Department could get along with 2 new cruisers for this year. Mr. Fullerton said that he would need more money appropriated for repairs if not allowed to purchase 3 cruisers because of the high mileage on some of his older cars and they would need repair and tires.

More discussion, with many comments from the members of the Delegation, continued on the console and whether there should be a fee charged for the alarm system.

Rep. Kenneth MacDonald expressed his concern with the Sheriff's Budget and wanted to make one point clear. At this time the estimated cost to the County for 1983 in comparison to the cost in 1982, there is an estimated increase of cost of 30.5%. If \$20,000.00, Revenue Sharing Funds are used, it would bring the increase cost to 37%. As far as he is concerned this is too much for the taxpayers.

Rep. Gerard Powers asked for deference on accounts #4140.06, .07, .08 until negotiations were complete.

Rep. Kenneth MacDonald made the motion to table the Sheriff's Budget, for final judgement, until Friday, March 18, 1983.

Vote - 9 - for - 0 - against. Motion passed.

March 14, 1983

#4150 - Medical Referee - Rep. Roger Heath made the motion to recommend to the Convention the amount of \$3,900.00 for Medical Referee - #4150.

#4160 - Court House	\$31,649.00
#4170 - Administration Building	\$58,865.00

Rep. Paul Ashnault made the motion to accept the report of the sub-committee on the Sheriff's Department.

Vote - 9 - for - 0 - against. Motion passed.

Rep. Roger Heath recommended that the title on the Budget Form for Maintenance of Court House (2nd location) be changed to Administration Building.

#4180 - Superior Court - Rep. Kenneth MacDonald mentioned that it was recommended to delete account #4180.09 - Security Guard and #4180.45 - Bailiffs. They are furnished by the Sheriff's Department and will stay in his budget. Retirement - There is a new amount for Retirement - The Counties portion for the Office Staff at the Court House. Commissioner Presby explained that they are still trying to find out their legal responsibility on Retirement for the Clerk of Court. If the County is responsible for his retirement it may mean that there will have to be a supplemental budget at a later date.

There was some discussion on the clerk's salary. Rep. Paul Ashnault mentioned that the 9% increase in the clerk's salary is established by the Court in conjunction with State salaries, which would depend on passage by the State, of the increase in State Wages, which was not passed.

Rep. Paul Ashnault made the motion to maintain the clerk's salary the same as in 1982 - \$32,700.00.

The Delegation was reminded by Rep. Gerard Powers, that actually it would be the Courts decision to make any increase in salaries for the Clerk of Court and that the County actually had no control.

Vote - 9 - for - 0 - against. Motion passed.

Rep. Howard Dickinson moved to recommend \$43,000.00 for the clerk's allowance.

Vote - 9 - for - 0 - against. Motion passed.

Recommended - \$232,472.00 for Superior Court Budget #4180 -

#4192 - County Convention - There was some discussion and Telephone was decreased to \$500.00 and travel decreased to \$2,500.00.

Rep. Gerard Powers moved to recommend the amount of \$8,600.00 for the County Convention - #4192.

Vote - 9 - for - 0 - against. Motion passed.

#4193 - Maintenance	\$ 7,650.00
#5100 - Nursing Home Administration	\$ 125,590.00
#5130 - Dietary	\$ 474,825.00
#5140 - Nursing Department	\$1,053,025.00
#5150 - Plant Operations	\$ 125,660.00
#5160 - Laundry	\$ 87,474.00
#5170 - Housekeeping	\$ 115,432.00
#5180 - Physicians and Pharmacy	\$ 5,500.00
#5190 - Physical Therapy	\$ 48,001.00
#5191 - Recreational Therapy	\$ 49,003.00
#5193 - Special Service	\$ 5,350.00

March 14, 1983

There were some questions on the Social Service - #5192 changes and will have to be clarified with the Business Office.

#6100 - Jail - There was some discussion and questions on Fidelity Bonds and electricity, and the cost of installing separate meters. Fidelity Bonds were decreased to \$100.00.

Rep. Howard Dickinson moved to recommend to the Convention the amount of \$286,176.00 for Jail - #6100.

Vote - 9 - for - 0 - against. Motion passed.

Rep. Kenneth MacDonald questioned inventory. He noticed that some accounts had not been reduced at the end of the year. Mrs. Presby said that the auditors would adjust to actual inventories.

#7100 - Farm - It was moved to recommend to the Convention the amount of \$108,885.00 for the Farm #7100.

Vote - 9 - for - 0 - against. Motion passed.

Recessed 12:30 P.M.

Respectfully submitted,
REP. JOHN HRABA, Clerk
Carroll County Delegation

**CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
March 14, 1983**

**PUBLIC HEARING
REVENUE SHARING FUNDS**

Rep. Russell Chase, chairman of the Carroll County Delegation, opened the Public Hearing at 1:30 P.M., Delegation Room, Administration Building, Ossipee, New Hampshire.

Rep. Kenneth MacDonald made a motion to expend from Revenue Sharing, \$22,630.00 for 3 new cruisers for the Sheriff's Department. He said that this would reduce the Sheriff's Budget. He would like to see a good study made on the Communication System and could appropriate Revenue Sharing for this system at a later date. Discussion followed.

Rep. Russell Chase appointed a 3 man committee to make a study on the Communication System in the Sheriff's Department. Rep. Robert Holmes, chairman, Rep. Paul Ashnault, Rep. Kenneth MacDonald, and said that he has accepted the idea that these people probably need some help and guidance from others, so is leaving it up to the committee to get those people from what ever source necessary to advise them.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Roger Heath moved to expend from Revenue Sharing \$10,000.00 for a Security System for Complex.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Howard Dickson commented that the Communication System should not be voted down and made the motion to reconsider.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Howard Dickinson moved to reconsider the previous motion regarding \$22,630.00 for Cruisers.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Kenneth made the motion to authorize \$22,630.00 of Revenue Sharing Funds for 3 Cruisers for the Sheriff's Department.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Howard Dickinson made the motion to place \$20,000.00 on the table for the Communication System.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Heath made the motion to expend from Revenue Sharing \$1,000.00 to repair front steps of County Jail.

Vote on motion - 7 - for - 0 - against. Motion passed.

March 14, 1983

Rep. Roger Heath made the motion to expend from Revenue Sharing \$1,000.00 for repair of County Complex walks and driveways.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Roger Heath made the motion to expend from Revenue Sharing \$600.00 for Capital Equipment for Jail.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Kenneth MacDonald made the motion to expend from Revenue Sharing \$15,000.00 for Nursing Home Equipment.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Dickinson made the motion to expend from Revenue Sharing \$1,500.00 for renovation of Farm slaughter house and new storage shed.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Howard Dickinson made the motion to expend from Revenue sharing \$4,000.00 for seven acre land recovery program.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. John Hraba commented - He has talked to several people on the condition of the existing generator and would recommend to try and find someone that knows about diesels and clean the generator and get it in proper working condition. He would also recommend to get an electrician to install the proper instrumentation. Much discussion followed.

Rep. John Hraba moved to approve to expend out of Revenue Sharing \$5,000.00 for improvement of the Electric Generator.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Howard Dickinson moved to table \$75,000.00 for the Emergency Electric Generator for Complex.

Vote on motion - 7 - for - 0 - against. Motion passed.

There was some disucssion on bookkeeping machine expenses and maintenance contract and a small Business Computer for the County.

There was a motion to approve the expenditure from Revenue Sharing of \$3,500.00 for Bookkeeping expenses and Maintenance contract.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. John Hraba moved to approve \$20,000.00 from Revenue Sharing for a Small Business Computer for the County. After much discussion the motion was changed.

Rep. John Hraba moved to table the \$20,000.00 for a Small Business Computer for the County.

Vote on motion - 7 - for - 0 - against. Motion passed.

March 14, 1983

Rep. John Hraba moved to approve the expenditure from Revenue Sharing of \$1,000.00 for a Small Business Computer Study.

Vote on motion - 7 - for - 0 - against. Motion passed.

There was some discussion about purchasing an eight passenger van for the Nursing Home. Commissioner Presby explained what the van would be used for.

Rep. Gerard Powers moved to approve the expenditure from Revenue Sharing for \$11,000.00 for an eight passengr van for the Nursing Home.

Vote on motion - 7 - for - 0 - against. Motion passed.

Commissiner Brenda Presby explained the procedure that should be used when appropriating Revenue Sharing Funds. It was suggested to get some legal advise as far as the money appropriated for Cruisers.

Public Hearing - Recessed until Friday morning, 9:00 A.M., March 14, 1983

Commissioner Brenda Presby talked to the Delegation about the boiler problems and had some men look over the situation and she presented their recommendations. Discussion followed.

Respectfully submitted,
REP. JOHN HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION

Ossipee, New Hampshire

March 18, 1983

PUBLIC HEARING REVENUE SHARING FUNDS

On March 18, 1983, at 9:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Delegation met for the purpose of reopening the Public Hearing on Revenue Sharing Funds - and to review the County Budgets. The following members were present:

Rep. Russell Chase, Chairman
Rep. Roger Heath, Vice-chairman
Rep. John Hraba, Clerk
Rep. Paul Ashnault
Rep. Howard Dickinson
Rep. Robert Holmes, Jr.
Rep. Frank McIntire
Rep. Howard Saunders
Rep. Gerard Powers, Jr.
Rep. Kenneth MacDonald
Rep. Elizabeth Murphy

Rep. Chase opened the meeting at 9:30 A.M and the members of the Delegation read the minutes of the last meeting.

Rep. Kenneth MacDonald made the motion to lay the minutes on the table until the following Monday.

Vote on motion - 7 - for - 0 - against. Motion passed.

The Revenue Sharing Public Hearing was reopened. Rep. Chase told the members that upon advice from Washington there was no difficulty at all of including in the Revenue Sharing Funds, the cost of the cruisers for the Sheriff's Department.

Rep. Howard Saunders made the motion to include the amount of \$22,630.00, to be expended from Revenue Sharing, for 3 cruisers.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Roger Heath moved to include the amount of \$10,000.00, to be expended from Revenue Sharing, for a Security System for the Complex.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Kenneth MacDonald made the motion to include the amount of \$3,500.00, to be expended from Revenue Sharing Funds, for Bookkeeping machine expenses and Maintenance Contract.

Vote on motion - 7 - for - 0 - against. Motion passed.

March 18, 1983

Rep. Howard Saunders made the motion to include the amount of \$1,000.00, to be expended from Revenue Sharing Funds for a Small Business Computer Study.

Vote on motion - 8 - for - 0 - against. Motion passed.

Rep. Roger Heath made the motion to include the amount of \$4,000.00, to be expended from Revenue Sharing Funds for a seven acre land recovery program.

Vote on motion - 8 - for - 0 - against. Motion passed.

Rep. Elizabeth Murphy made the motion to include the amount of \$1,500.00, to be expended from Revenue Sharing Funds for renovation of the old Farm slaughter house and new storage shed.

Vote on motion - 8 - for - 0 - against. Motion passed.

Rep. Elizabeth Murphy made the motion to include the amount of \$1,000.00, to be expended from Revenue Sharing Funds, for repair of front steps of County Jail.

Vote on motion - 8 - for - 0 - against. Motion passed.

Rep. Robert Holmes made the motion to include the amount of \$1,000.00, to be expended from Revenue Sharing Funds for repair of County Complex walks and driveways.

Vote on motion - 8 - for - 0 - against. Motion passed.

Rep. Elizabeth Murphy made the motion to include the amount of \$600.00, to be expended from Revenue Sharing funds for Capital Equipment for Jail.

Vote on motion - 8 - for - 0 - against. Motion passed.

Rep. John Hraba made the motion to include the amount of \$5,000.00, to be expended from Revenue Sharing Funds for improvement to the existing Electrical Generator.

Vote on motion - 8 - for - 0 - against. Motion passed.

Rep. Gerard Powers made the motion to include the amount of \$11,000.00, to be expended from Revenue Sharing Funds for an eight passenger van for the Nursing Home.

Vote on motion - 8 - for - 0 - against. Motion passed.

Rep. John Hraba made the motion to include the amount of \$15,000.00, to be expended from Revenue Sharing Funds for Nursing Home equipment.

Vote - 8 - for - 0 against. Motion passed.

These items add to a total of \$76,230.00 to be expended from the Revenue Sharing Funds account. Rep. Elizabeth moved to recommend to the Convention an amount of \$76,230.00 for Revenue Sharing expenditures.

Some discussion followed on Revenue Sharing Funds on hearings and appropriations to follow at a later date.

Public Hearing on Revenue Sharing was closed and the Delegation is now acting as the Executive Committee.

CARROLL COUNTY DELEGATION

Executive Committee

March 18, 1983

Rep Russell Chase went down the list of accounts that had been voted on to recommend to the Convention.

4100 - Commissioners	\$ 80,269.00	approved	1-31-83
8200 - Annex	\$ 33,886.00	approved	3-7-83

There was some discussion and questions on the Health Insurance account in the Treasurers Budget.

4106 - Water Works	\$ 4,000.00	approved	1-31-83
4102 - Auditors	\$ 7,000.00	approved	3-14-83
4110 - Attorney	\$ 52,341.00	approved	3-14-83

Mr. Robert Wallace of the Business Office answered the questions on the Health Insurance in the Treasurers Budget.

Rep. Howard Saunders moved to recommend to the Convention the amount of \$5,699.00 for the Treasurers Budget - #4101.

Vote - 10 - for - 0 - against. Motion passed.

4120 - Register of Deeds - After some discussion Rep. John Hraba moved to recommend \$115,205.00 for Register of Deeds. Much discussion followed on the entire Budget of the Registry and the letter received from Lillian Brookes, Register, with many comments concerning the last paragraph of the letter which Mrs. Brookes said that she would strongly urge that any surplus in the budget be allowed for use in the Registry and not diverted to any other use.

4120 - Register of Deeds	\$115,205.00	approved	3-14-83
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4130 - Register of Probate - There were some changes in salary related accounts -FICA #4130.10 - \$1,400.00 - Retirement #4130.13 - \$665.00 - Unemployment tax -#4130.15 - \$70.00.

Rep. John Hraba moved to recommend to the Convention the amount of \$20,150.00 for Register of Probate - #4130.

Vote - 10 - for - 0 - against. Motion passed.

4140 - Sheriff's Department - There was some discussion on the salary for Security Guard and Bailiffs. There was a review of how these accounts were handled in 1982. In 1983 they will be deleted from the Superior Court Budget and be carried in the Sheriff's Budget.

4150 - Medical Referee	\$ 3,900.00	approved	3/4/83
4160 - Court House	31,649.00	approved	3-7-83
4170 - Administration Building	58,865.00	approved	3-7-83
4180 - Superior Court	232,472.00	approved	2-14-83
4190 - Public Welfare	551,246.00		

4192 - County Convention	8,600.00	approved	3-14-83
4193 - Maintenance	7,650.00	approved	2-14-83
5100 - Nursing Home - Admin.	125,590.00	approved	2-28-83
5130 - Dietary	474,825.00	approved	2-28-83
5140 - Nursing	1,053,025.00	approved	2-28-83
5150 - Plant Operations	125,660.00	approved	2-28-83
5160 - Laundry & Linen	87,474.00	approved	2-28-83
5170 - Housekeeping	115,432.00	approved	2-28-83
5180 - Physicians & Pharmacy	5,500.00	approved	2-28-83
5190 - Physical Therapy	48,001.00	approved	2-28-83
5191 - Recreational Therapy	49,003.00	approved	2-28-83
5192 - Social Service	29,332.00	approved	2-28-83
5193 - Special Service	5,350.00	approved	2-28-83
6100 - Jail	286,266.00	approved	2-14-83
7100 - Farm	108,885.00	approved	3-14-83

8360 - Cooperative Extension Service -

Rep. Howard Dickinson moved to recommend to the Convention the amount of \$97,550.00 - for Extension Service.

Vote - 10 - - for - 0 - against. Motion passed.

Rep. Howard Dickinson moved to recommend to the Convention the amount of \$34,300.00 for Health & Home Care.

Rep. Roger Heath moved to ammend the motion and increase the amount of \$34,300.00 by \$450.00, to a total of \$34,750.00, so that Health and Home Care may purchase a medallion.

Vote - 10 - for - 0 - against. Motion passed.

Rep. Howard Dickinson moved to recommend to the Convention the amount of \$14,500.00 for R S V P. Some discussion followed.

Rep. John Hraba moved to accept the amount of \$14,500 for R S V P.

Vote - 10 - for - 0 - against. Motion passed.

Rep. Howard Dickinson moved to recommend to the Convention the amount of \$4,000.00 for the Conservation District.

Vote - 10 - for - 0 - against. Motion passed.

Rep. Howard Dickinson moved to recommend to the Convention the amount of \$7,210.0 for Mental Health. It was explained that there was a direct distribution to the Nursing Home - #5140.23 for \$1,330.00 and #5192.23 for \$1,960.00 in the total amount of \$3,290.00. This would make the total appropriation for Mental Health \$10,500.00.

There was much discussion and Rep. Roger Heath said that he had no objection to the appropriation for the Nursing Home but did object to the County-wide general appropriation, and this he objected to, only because of the direction that he sensed in his town. So that on the behalf of his District he would have to vote against any appropriation for Mental Health. Rep. Powers recommended \$7,210.00 and commented in favor of the appropriation.

Vote - 8 - for - 1 - against. Motion passed.

March 18, 1983

Rep. Howard Dickinson moved to recommend to the Convention the amount of \$7,680.00 for Center of Hope.

Rep. Howard Dickinson explained the decision of the committee and that after a further review, he felt that the County was very fortunate to have some of the programs, conducted by Center of Hope, for the Handicapped people. Discussion followed.

Vote - 9 - for - 0 - against. Motion passed.

The Gafney Library request of 3,000.00 is directly distributed in Nursing Home Budget - #5191.66 - for \$2,000.00 and the Jail Budget - #6100.66 - for \$1,000.00 and has already been voted on.

The total for the General appropriation for Regional Appropriations is \$68,140.00.

Rep. Gerard Powers moved to recommend to the Convention to appropriate a total of \$68,140.00 for Regional Appropriations.

Vote - 9 - for - 0 - against. Motion passed.

The Executive Committee returned to the Sheriff's Budget #4140 - Rep. Powers, chairman of the Sheriff's Department committee, presented a report from the Deputies, including the Employees Proposal and recommendations for the consideration of the Delegation. There was discussion on 100% - B/C - B/S family plan, paid by the County - Increase Clothing Allowance - Life Insurance for employees of the Sheriff's Department - paid by the County - and Additional Equipment.

Rep. Gerard Powers stated that preliminary figures show that a Term Life Insurance Policy would cost approximately \$100.00 per year per person, and that the committee urged that a base amount be made and then a longevity amount be made and he explained his feeling. Discussion followed. It might be possible that after the conclusion of the study on Health Insurance that Life Insurance could be part of the Insurance package for all County Employees. Rep. Gerard Powers said that if the Delegation did accept this fact of Term Life Insurance for every County Employee, then he would ask for a flat sum or a percentage of wage, and would accept the fact that the Deputies and dispatch are in a Higher Risk position than some of the other employees and this should be acknowledged but policy should be set for this type of benefit.

Rep. Kenneth MacDonald suggested that perhaps this could be reconsidered at a later time in the year - after all the facts and information were available from the sub-committee.

Rep. Gerard Powers said he would accept the concept - Term Life Insurance - and say that the Delegations intentions would be to fund and approve it when all the information was before them.

Rep. Frank McIntire commented that his decision would be to table B/C - B/S and the request for Life Insurance until a later date - but would accept the proposed 8% pay step increase for 1984 - which the committee believes is an approved increase based on 1982 negotiations.

March 18, 1983

It was the consensus of the Delegation that they were locked into the 8% increase for 1983 - 1984, but could be and should be negotiated after that time.

Rep. Russell Chase asked to be recorded that he was going to vote in opposition of an 8% increase in salaries.

Rep. Gerard Powers made the motion to recommend to the Convention to table - 100% paid family B/C - B/S Health Insurance with a notation to the employees that an investigation will continue in this area.

Vote - 10 - for - 0 - against. Motion passed.

The Clothing Allowance has been established at \$200.00 per person in the Sheriff's 1983 Budget.

Rep. Gerard Powers made the motion to accept the concept of the Sheriff's request for Term Life Insurance for Deputies and Dispatchers only - contingent upon the Insurance Committees investigations of price and amount, with a study of cost not to exceed \$100.00 per year per man. Discussion followed.

Rep. John Hraba moved to table the motion for a few weeks until the Delegation can get some facts on the Insurance available, that is currently available and until they can have a policy discussion of Fringe Benefits and Insurance.

Vote - 5 - Yes - 5 - No Chairman Votes No - Motion defeated.

Rep. Paul Ashnault moved to amend the original motion to read that the Delegation appropriate \$1,800.00 for Life Insurance for the Sheriff, Deputies and Dispatchers - not - exceed \$100.00 per year per man. Rep. Ashnault explained his motion and much discussion followed.

Vote on amended motion - 1 - for - 8 - against. Motion defeated.

Rep Howard Dickinson moved to amend the original motion to read that the Delegation support the concept for a Life Insurance Policy for the employees of the Sheriff's Department - not to exceed \$100.00 cost per year per man.

Rep. Robert Holmes urged the members of the Delegation to vote the motion down and refer it to the Insurance Committee for further study.

Vote on motion - 3 - yes - 6 - no. Motion defeated.

Rep. John Hraba moved to table Rep. Gerard Powers original Motion.

Vote on motion - 6 - yes - 4 - no. Motion passed.

Rep. John Hraba moved to refer the subject of Life Insurance for the sheriff's Department Employees to a committee consisting of the Delegations Insurance Committee and a Policy committee of three persons of the Delegation. Discussion followed.

Vote on motion - 6 - yes - 4 - no. Motion passed.

The Committee moved to recommend to table the Sheriff's request for extra equipment.

Vote - 9 - for - 0 - against. Motion passed.

March 18, 1983

Rep. Gerard Powers moved to recommend to the Convention to accept the proposed pay - step increases for 1984 with an agenda that states that further increases must be negotiated.

It was discussed that based on 1982 negotiations the Delegation understood that they were in fact locked into the Salary increase for 1983 and 1984 and could be negotiated up or down after 1984 - that they were not bound beyond that point.

Vote on motion - 8 - for - 1 - against. Motion passed.

Recess for Lunch - 12:30 P.M.

Reconvened at 1:45 P.M.

Rep. Chase opened the meeting by reviewing each line item in the Sheriff's Budget.

Rep. Kenneth MacDonald recommended to the Convention the expenditure of \$30,630.00 - from Revenue Sharing Funds - to purchase and equip cruisers. This is \$8,000.00 in addition to the \$22,630.00 for cruisers.

Rep. Kenneth MacDonald made the motion to recommend to the Convention - to accept a total expenditure from Revenue Sharing Funds of \$84,230.00.

Rep. Roger Heath moved to recommend to the Convention the amount of \$421,947.00 to be appropriated for the Sheriff's Department - #4140.

Vote on motion - 9 - for - 0 - against. Motion passed.

There was some discussion on selling some of the radios that will be replaced in the Sheriff's Department. The sum of \$1,200.00 will be recommended for additional Revenues for the Sheriff's Department.

There was a motion to recommend to the Convention the amount of \$551,246.00 for Public Welfare - #4190.

Vote on motion - 9 - for - 0 - against. Motion passed.

#9200 - Waste Water Disposal System - \$400,000.00 was recommended for Waste Water Disposal. There has been a proposal that has been approved and plans have been drawn to build the Waste Water Disposal System for a number of years. The cost is \$400,000.00, which is shared - 75% - 25% - 5% - The cost to the County is \$20,000.00 plus \$20,000.00 to connect the Administration Building to the System. The income will come from Federal and State Governments and the \$40,000.00 to defray our cost. Income #4087 - will be \$360,000.00.

Rep. Roger Heath made the motion to recommend to the Convention the sum of \$68,405.00 for Tax Anticipation Notes-Interest - #9100.

Vote on motion - 9 - for - 0 - against. Motion passed.

Rep. John Hraba made the motion to recommend to the Convention the sum of \$7,594.00 for Interest on Long Term Notes for the Jail - #9110.

Vote on motion - 9 - for - 0 - against. Motion passed.

March 18, 1983

Rep. Roger Heath made the motion to recommend to the Convention the sum of \$46,575.00 on the Interest for Bonded Debt - #9120.

Vote on motion - 9 - for - 0 - against. Motion passed.

Rep. John Hraba made the motion to recommend to the Convention the sum of \$49,000.00 - for the Principal on Long Term Notes - #9160.

Vote on motion - 9 - for - 0 - against. Motion passed.

Rep. John Hraba made the motion to recommend to the Convention the sum of \$85,000.00 - for the Principal on Bonded Debt - #9170.

Vote on motion - 9 - for - 0 - against. Motion passed.

Rep. Gerard Powers made the motion to recommend to the Convention the sum of \$400,000.00 for Waste Water Disposal System - #9200.

Vote on motion - 9 - for - 0 - against. Motion passed.

Rep. Russell Chase and the Delegation reviewed all accounts with the Estimated Revenue for 1983.

Estimated Revenues for 1983:

4010 - Superior Court - Fines & Forfeited Bail	45,000.00
4011 - Register of Deeds	128,000.00
4013 - Register of Probate	5,500.00
4018 - Water Rents	4,275.00
4019 - Miscellaneous County	2,000.00
4012 - Sheriff's Writ Fees	44,000.00
4014, 16, 17, 20 - Sheriff's Miscellaneous	20,600.00
5020, 1, 2, 3 - Nursing Home Patient Income	1,913,357.00
5025, 6, 7, 8, 9 - Nursing Home Miscellaneous	62,700.00
6040 - Jail	800.00
7050, 1, 2, 3, 8, 9, 60, 61 - Farm	56,350.00
8010 - 8013 - Annex Rents	3,120.00
9060 - Interest Income	42,000.00
9074 - Services	17,400.00
9075 - Miscellaneous	500.00
9085 - Revenue Sharing	84,230.00
9087 - Waste Water disposal System	360,000.00
9099 - Surplus Used to Reduce Tax Rate	100,000.00

Mr. Robert Wallace explained to the Delegation about the Estimated Interest income and also told the Delegation that the Auditors recommended using \$100,000.00 of our Surplus to reduce taxes. Discussion followed.

Recessed at 2:45 P.M.

Respectfully submitted,
REP. JOHN HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
March 21, 1983

On March 21, 1983, at 10:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Delegation met to finalize the 1983 Budget. The following members were present:

Rep. Russell Chase, Chairman	Rep. Robert Holmes, Jr.
Rep. Roger Heath, Vice-chairman	Rep. Frank McIntire
Rep. John Hraba, Clerk	Rep. Howard Saunders
Rep. Paul Ashnault	Rep. Gerard Powers, Jr.
Rep. Howard Dickinson	Rep. Kenneth MacDonald

Rep. Russell Chase, chairman of the Delegation, opened the meeting and reviewed a few items in the Budget. (1) It was noted that \$6,000.00 was added to the Attorney's Budget for Extraditions. This had never been budgeted before and is an additional appropriation. (2) It was noted that the appropriations for Security Guard and Bailiffs have been deleted from Superior Court budget and put into the Sheriff's Budget. Also in the Superior Court Budget, the appropriations for Clerks Allowance was decreased to \$43,000.00 and Clerk's Salary will stay at \$32,700.00 (3) Administration Building - the appropriation is \$58,865. (4) Interest Income - instead of \$42,000.00, the estimated revenue will be \$50,000.00.

There was much discussion as to using Revenue Sharing funds for the Counties expense portion of the proposed Waste Water disposal System. This will be looked into and if this is possible it will be included with other possible proposals at a Public Hearing at a later date.

There was much concern and discussion, as to the percentage of increase in the 1983 Budget, showing a 39.75% increase in Public Welfare alone. If Revenue Sharing Funds can be applied in some areas, it could reduce the budget and the tax rate considerably.

Rep. Howard Saunders was very much concerned with the percentage of increase and said that he wanted to hold the budget and would not vote for anything over a 6% increase.

A further review was made of the Public Welfare Budget.

Rep. Gerard Powers said that he felt that in working with the budget - the Delegation had dealt with 3 elements in the County, personnel, plant and services. He felt that the Delegation had asked questions in all areas and they had been satisfactorily worked out. The problems of the increase are reflected in what is being mandated from the Federal and State Governments to the County. At some level these responsibilities must be met.

Rep. Frank McIntire felt that this budget was the best that could be done at this point, and that possibly after a review of the 1983, 6 month figures there could be some changes.

Much discussion followed.

Rep. Kenneth MacDonald made the motion for the Executive Session to recess and go into Convention.

Vote on motion - 9 - for - 0 - against. Motion passed.

CARROLL COUNTY CONVENTION
Ossipee, New Hampshire
March 21, 1983

Rep. Russell Chase presented the recommendation of the Executive Committee to the Convention.

4100 - Commissioners	\$ 80,269.00
4101 - Treasurer	5,699.00
4102 - Auditors'	7,000.00
4110 - Attorney	52,341.00
4120 - Register of Deeds	115,205.00
4130 - Register of Probate	20,150.00
4140 - Sheriff	421,947.00
4150 - Medical Referee	3,900.00
4160 - Maintenance of Court House	31,649.00
4170 - Administration Building	58,865.00
4180 - Superior Court	232,472.00
4190 - Public Welfare	551,246.00
4193 - Maintenance	7,650.00
5100 - Nursing Home Administration	125,590.00
5130 - Dietary	474,825.00
5140 - Nursing	1,053,025.00
5150 - Plant Operations	125,660.00
5160 - Laundry and Linen	87,474.00
5170 - Housekeeping	115,432.00
5180 - Physicians and Pharmacy	5,500.00
5190, 1, 2, 3 - Special Services	131,686.00
6100 - Jail	286,266.00
4106 - Water Works	4,000.00
7100 - Farm	108,885.00
8200 - Annex	33,886.00
8360 - Cooperative Extension Service	97,550.00
9100 - Interest-On Tax Anticipation Notes	68,405.00
9110 - Interest-On Long Term Notes	7,594.00
9120 - Interest-On Bonded Debt	46,575.00
9160 - Principal-Long Term Notes	49,000.00
9170 - Principal-Bonded Debt	85,000.00
9180 - Regional Appropriations	68,140.00
9200 - Waste Water Disposal System	400,000.00
9285 - Revenue Sharing	84,230.00
9370 - County Convention Expense	8,600.00
Total Appropriations	\$5,055,716.00

Estimated Revenues

4010 - Superior Court - Fines and Forfeited Bail	\$ 45,000.00
4011 - Register of Deeds - Fees	128,000.00
4012 - Sheriff's Writ Fees	44,000.00
4014, 16, 17, 20 - Sheriff's Miscellaneous	20,600.00
5020, 1, 2, 3 - Nursing Home Administration	1,913,357.00

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5025, 6, 7, 8, 9 - Miscellaneous	62,700.00
4013 - Register of Probate	5,500.00
6040 - Jail	800.00
7050, 1, 2, 3, 8, 9, 60, 61 - Farm	56,350.00
9060, 1 - Interest	50,000.00
9074 - Services	17,400.00
9075 - Miscellaneous	500.00
4018 - Water Rents	4,275.00
9087 - Waste Water Disposal System	360,000.00
8010 - 8013 - Annex Rents	3,120.00
4019 - Miscellaneous County	2,000.00
9085 - Revenue Sharing Funds Used	84,230.00
9099 - Surplus Used to Reduce Tax Rate	100,000.00
Total Estimated Revenues	<u>\$2,897,832.00</u>

Rep. John Hraba made the motion to move in to Executive Session to discuss some personnel items.

Vote on motion - 9 - for - 0 - against. Motion passed.

Rep. Paul Ashnault made the motion for all discussion to be kept confidential.

Vote on motion - 9 - for - 0 - against. Motion passed.

Rep. John Hraba made the motion to go out of Executive Session.

Vote on motion - 9 - for - 0 - against. Motion passed.

Discussion on Personnel Issues.

Rep. John Hraba spoke on one item in particular of establishing a Salary Schedule for all classified employees for the County. Each department has a different schedule and he would like to propose - that the County go to a single salary schedule which commits the County, very slightly to the future - and provides the opportunity to boost the scale annually. That a set of Personnel Policies be developed to go with the schedule - that all personnel be classified by a professional firm, and after having completed all this - adopt a total personnel budget as early in December as possible - prior to the total budget.

Discussion followed.

Rep. Paul Ashnault felt that in getting involved in this type of operation it would be infringing on the authority of the Commissioners in establishing administrative policy and that if the Delegation decides to take a step like this there should be a committee or individual work with the Commissioners and then with agreement between the Commissioners and the individuals, come up with a solution.

Discussion followed.

Rep. Hraba made the motion to raise County Convention Budget by \$7,500.00 for the purpose of establishing a personnel classification system.

Vote on motion - 7 - for - 2 - against. Motion passed.

March 21, 1983

Rep. Frank McIntire suggested that the Delegation have a meeting with the Commissioners to discuss the issues at hand.

Rep. Paul Ashnault agreed and mentioned that there has never been a joint meeting between the Delegation and the Commissioners to discuss some of these proposals and issues.

Rep. Gerard Powers - very concerned also - was in full agreement that the Delegation should meet and work with the Commissioners to get a direction on how to make things better in years to come.

Rep. John Hraba made the motion for the Delegation to have a meeting to decide those issues, that the Delegation would like to discuss with the Commissioners - then have a meeting with the Commissioners, to discuss those items, and also advise the Commissioners as to the purpose of the meeting, as they might like to prepare a list of issues that they would like to discuss, with the Delegation.

Vote on motion - 9 - for - 0 - against. Motion passed.

A meeting of the Delegation was set for March 28, 1983 - at 10:00 A.M.

The County Convention Expense has changed to \$16,100.00 - #9370.

The Total Appropriation for 1983	\$5,063,216.00
The Total Income from all Sources	<u>2,897,832.00</u>
Amount necessary to be raised by County Tax	<u>\$2,165,384.00</u>

The motion was made to adopt the amount of \$5,063,216.00 for Total Appropriations - \$2,897,832.00 for Total Income from all sources - and \$2,165,384.00 the amount necessary to be raised by County Tax for the County Budget for 1983.

Discussion followed.

Rep. Howard Saunders commented that he was very unhappy with the percentage of increase and could not in all conscience consider anything more than a 6% increase in the Budget, over what was expended in 1982.

There was further discussion on the theory that Revenue Sharing Funds could be used to reduce taxes. But only after a series of Hearings.

Vote on motion - 7 - yes - 1 - no. Motion passed.

Rep. Saunders being recorded as opposed.

Recessed 12:15 P.M.

Respectfully submitted,
REP. JOHN HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
March 28, 1983

On March 28, 1983, at 10:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Delegation met to further review some items in the Budget - and to discuss some Policy Issues. The following members were present:

Rep. Russell Chase, Chairman
Rep. Roger Heath, Vice-chairman
Rep. John Hraba, Clerk
Rep. Paul Ashnault
Rep. Howard Dickinson
Rep. Robert Holmes, Jr.
Rep. Frank McIntire
Rep. Gerard Powers, Jr.
Rep. Kenneth MacDonald

Rep. Russell Chase opened the meeting and along with members of the Delegation reviewed some of the Budgets and discussed some of the reasons for the increases. There was still much concern for the total increase in the 1983 Budget - and much discussion followed - on the various accounts.

Rep. John Hraba made the motion to reconsider the budget that was passed on Marcy 21, 1983. Discussion followed.

Vote on motion - 7 - for - 0 - against. Motion passed.

Much discussion followed and it was the consensus of the members of the Delegation that there had been a lot of time put into the Budget. There had been several discussions with the Department Heads and already have justified many of the increases, and that upon review of the Quarterly Reports and the possible use of Revenue Sharing Funds, sometime later in the year, that the Budget perhaps could be reviewed and reduced in many areas at a later time.

Rep. Howard Dickinson suggested to resolve to the budget now and to open the books, if necessary, at a later date.

Rep. John Hraba made the motion to reaffirm the previous decision of the Budget.

Vote on motion - 8 - for - 0 - against. Motion passed.

1983 - Budget is reconfirmed - and will be filed with the Secretary of State.

The minutes of March 18, 1983 do not indicate a formal approval of Revenue Sharing Funds - in the amount of adding \$8,000.00 to the Sheriff's portion and the total amounting to \$84,230.00. The motion at this time will correct this over-site.

Vote on motion - 8 - for - 0 - against. Motion passed.

A list of suggested Policy Issues was presented to the members of the Delegation by Rep. John Hraba. Some items apply only to the Delegation and some apply to the Commissioners and the Delegation agreed that if anything was adopted, it would be discussed with the Commissioners, where it was appropriate.

March 28, 1983

There was some discussion as to the law, and the point of authority, whether it would fall with the Delegation or the Commissioners - or both.

It was recommended that at least one Commissioner should be present at all hearings of the Delegation. Rep. Russell Chase, chairman, will talk with the Commissioners and express the desire of the Delegation.

Much discussion followed about the future of the Farm and it was suggested that based on the much improved conditions at the present time and with the continued help of the Extension Service that this could be something to look into in the future.

Further discussion followed on Policies for the Regional Appropriations and the Register of Deeds. Policy for the Register of Probate is set by State Law.

Rep. Russell Chase will keep in close contact with the Commissioners and keep the Delegation informed to all happenings, along with meeting to review the Quarterly Budgets.

Rep. Hraba recommended that there be a Policy Committee appointed and report to the Convention any of their suggestions.

Rep. John Hraba made the motion to recess at the call of the chair.

Vote on motion - 8 - for - 0 - against. Motion passed.

Respectfully submitted,
REP. JOHN HRABA, Clerk
Carroll County Delegations

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
May 2, 1983

On May 2, 1983, at 10:00 A.M. at the Carroll County Administration Building, Ossipee, New Hampshire, the Delegation met to review the 1st Quarterly Report of the 1983 Budget. The following members were present.

- Rep. Russell Chase, Chairman
- Rep. Roger Heath, Vice-chairman
- Rep. Kenneth MacDonald, Acting Clerk
- Rep. Paul Ashnault
- Rep. Gerard Powers, Jr.
- Rep. Howard Saunders
- Rep. Robert Holmes, Jr.
- Rep. Howard Dickinson

Rep. Russell Chase opened the meeting and suggested the Delegation review the minutes of March 14, March 18, 21 and 28, 1983.

Rep Paul Ashnault made the motion to approve all the minutes for March 14, 18, 21, and 28th, 1983.

Vote on motion - 7 - for - 0 - against. Motion passed.

Rep. Roger Heath read a letter from Doctor Hope of Sandwich, who was opposed to the funding for Mental Health Services. The report was accepted by the Delegation.

Rep. Robert Holmes reported on a preliminary review of the Sheriff's Communications System. Discussion followed.

The members of the Delegation continued the meeting and reviewed the Quarterly Report of the 1983 Budget.

There was some discussion on income. Total of collected Revenue is 10.9% - basically due to uncollected Income for Taxes, - which will not appear until last quarter. Further discussion followed on expenditures.

Commissioner	Expended	26.2%
Treasurer	"	25.5%
Auditors	"	25.5%
Water works	"	22.1%
Attorney	"	28.5%
Register of Deeds	"	25.4%
Register of Probate	"	25.6%
Sheriff	"	25.3%
Medical Referee	"	13.1%
Court House	"	25.1%
Administration Building	"	30.8%
Superior Court	"	19.0%
Public Welfare	"	21.8%
Maintenance	"	15.5%
Nursing Home	"	22.8%

May 2, 1983

Nursing Home	Collected Revenues	23.7%
Jail	Expended	26.4%
Farm	"	23.8%
Annex	"	31.8%
Extension Service	"	33.3%
Interest	"	27.8%
Long Term Debt	"	59.9%
Regional Appropriations	"	25.7%
Revenue Sharing	"	7.6%
County Convention	"	28.9%

Although most departments are running on target for the first quarter, there were some over expended accounts within the line item budgets. There were several questions from members of the Delegation, and were answered by Mr. Wallace of the Business Office. Most of the over expended accounts were due to the fact that there were many one time charges and payments and this would level out as the year progressed.

Rep. Paul Ashnault questioned photo copy expense. Discussion followed.

Rep. Roger Heath suggested that the Business Office present a line item breakdown for all sources of income.

A letter was written to the commissioners, asking about the status of the Waste Water Project.

Recessed to the call of the chair - 12:30 P.M.

Respectfully submitted,
REP. KENNETH MacDONALD, acting clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION
Executive Committee
Ossipee, New Hampshire
August 18, 1983

At 7:40 P.M. on Thursday, August 18, 1983, Chairman Chase called the meeting of the Executive Committee to order, in the dining room, of the Carroll County Nursing Home, Ossipee, New Hampshire with the following members present:

Rep. Russell Chase, Chairman
Rep. Roger Heath, Vice-chairman
Rep. John Hraba, Clerk
Rep. Gerard E. Powers, Jr.
Rep. Robert Holmes, Jr.
Rep. Howard Saunders
Rep. Elizabeth D. Murphy

and Commissioners, Chairman Brenda Presby and Gordon O. Thayer. Chairman Presby reviewed in detail the list of items being requested for the supplemental appropriation to the 1983 budget. All items to be funded with federal revenue sharing funds.

Rep. Chase called a recess while awaiting the arrival of additional delegation members.

Chairman Chase called Delegation to order at 8:45 P.M. and reviewed the public hearing for Rep. Hraba.

There was a discussion with regard to whether this hearing would actually appropriate funds.

(1) Rep. Chase asked for a motion with regard to items. To approve \$41,000 for maintenance. Moved by Powers. Amended by Rep. Hraba to delete generator (\$35,000). He spoke to his amendment.

Commissioner Presby outlined work done in deciding whether to repair or replace generator. Questions by Rep. Heath as to the need for the generator and in regard to the numbers of hours that electricity has been lost in recent years. Rep. Hraba asked about frequency of power failure of current generator.

Chair stated we would vote on amendment. Voice vote - carried (generator deleted). Main motion to repair the boiler burner carried (\$6,000).

(2) Registry of Deeds

Rep. Saunders motion to appropriate 3,000 for purposes outlined for new equipment for Registry of Deeds. Voice vote - carried.

(3) Motion to appropriate \$70,100 for Nursing Home by Rep. Powers. Rep. Powers spoke to his motion. Questioned whether architect fees should be tabled until then. Rep. Powers moved to amend to table architectural fees of \$42,500 until

August 18, 1983

Delegation may be brought up to date on the plans. Chair ruled motion to amend was proper. It would not be proper to hear Mr. Hamel again, at this point, except for brief questions. Rep. Powers withdrew his amendment. Back to main motion, to appropriate \$70,100 for Nursing Home. Question of Mr. Hamel with regard to timing of his request. Voice vote - Approved \$70,100 (New Equipment \$27,600 and Architectural fees \$42,500).

(4) Motion to approve \$25,000 for console and \$10,000 for teletype by Rep. Holmes for a total of \$35,000 for the Sheriff's Department. Rep. Heath suggested policy for Sheriff's Department direction be addressed and moved to table. Rep. Chase could not accept tabling as discussion proceeded. Rep. Heath made a parliamentary inquiry with regard to procedure. Rep. Hraba moved to table \$35,000. Vote - to table 4, opposed 3. Tabling stands. Rep. Hraba asked that we meet soon to discuss the Sheriff's recommendation.

(5) Revenue Sharing Expenses

Motion to appropriate \$2,000 for revenue sharing expenses by Rep. Powers. By a voice vote, motion passed.

Commissioner Presby suggested the delegation move to appropriate \$39,000 which represented prior years revenue sharing funds not expended that could be revoked now. By doing so, this would reduce the total \$81,100 appropriated tonight by \$39,000 to a total of \$42,100 of "new" revenue sharing funds. Chair asked if we could set up a meeting in the future to address that approval. Commissioner Presby agreed. Delegation moved to address that question at a future date.

Chair recessed meeting until Thursday, August 25, 1983 at 10:00 A.M.

Respectfully submitted,
REP. JOHN B. HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
Revenue Sharing
August 25, 1983

At 10:00 A.M. on August 25, 1983, members of the Delegation met in the Delegation Room at the Administration Building, Ossipee, New Hampshire with the following members present:

Rep. Russell Chase, Chairman
Rep. John Hraba, Clerk
Rep. Kenneth MacDonald
Rep. Paul Ashnault
Rep. Elizabeth Murphy
Rep. Robert Holmes, Jr.
Rep. Frank McIntire
Rep. Howard Saunders
Rep. Gerard Powers

to continue the recessed meeting of Thursday August 18, 1983. Rep. Chase made a motion to discuss the Sheriff's appropriation tabled last meeting. Motion carried.

There was discussion of a Lease-Purchase agreement regarding the console.

The Sheriff has requested revenue sharing funds for the following items:

\$25,000 - Communication Console
\$10,000 - Computer (Teletype)
\$ 4,000 - Remodeling

The motion tabled was that the Delegation approve the sum of \$35,000 for a console and teletype. Motion made by Rep. MacDonald to table for a week until 10:00 o'clock next Thursday to give the Clerk time to notify, in writing, every fire chief, every police chief and all rescue squads in the county and get their input. Vote - motion to table defeated.

Amendment to the above motion. That we eliminate \$10,000 for the teletype and leave \$25,000 for console only.

Rep. John Hraba made motion to table until later. Motion defeated.

Rep. Kenneth MacDonald made motion to table until they receive information from Concord. In favor 3 - Opposed 5. Motion defeated.

Rep. Paul Ashnault made the motion in favor of eliminating \$10,000 for teletype. In favor 2 - Opposed 5. Motion defeated.

Motion made that we approve the appropriation from revenue sharing funds \$25,000 to cover the cost of the console. Motion passed. Rep. Hraba and Rep. MacDonald voted against.

Rep. Hraba asked to go on record that "he had never seen a sloppier way of doing business as portrayed today".

August 25, 1983

Motion that we table the teletype installation of \$10,000 until a later date. In favor 5 - Opposed 3. Motion carries. Tabled until a later date.

Rep. Paul Ashnault made the motion that we vote \$4,000 to modify the county office building to receive the new console. Vote - In favor 4 - Opposed 4. Motion defeated.

Nursing Home

Received a letter from Mr. Hamel, Nursing Home Administrator, asking that we reconsider the vote we passed regarding the cost of an electric generator and matters pertaining to it.

Rep. John Hraba made the motion that the sum of \$35,000 be appropriated with the understanding that the old generator be traded in toward the purchase price of the new generator. Rep. John Hraba amended his motion to include that this be subject to coordination with the new Nursing Home addition and renovation.

Motion by Rep. Paul Ashnault to table original motion by Rep. Hraba until we find out when the Nursing Home will be constructed. In favor 3 - Opposed 5. Motion defeated.

A vote taken on Rep. Hraba's original motion. In favor 7 - Opposed 1. Motion carries.

RECAP:

\$ 6,000 - Repair to Boiler Burner
25,000 - Sheriff's Communication Console
3,000 - Registry of Deeds - new equipment
2,000 - Commissioners - Revenue Sharing expenses
70,100 - Nursing Home. \$42,500 Architect fees & \$27,600 new equipment
35,000 - Emergency Power Generator
<hr/>
\$141,100

Motion by Rep. Kenneth MacDonald to approve the sum of \$141,100 from revenue sharing funds. Motion carried. Rep. John Hraba voted against the motion.

A motion by Rep. Russell Chase to approve the use of \$39,442.14 of unexpended balance to offset a portion of the \$41,500 appropriated for architectural fees. Motion to be amended. A five minute recess was called. After the recess a quorum was not present.

Meeting adjourned.

Respectfully submitted,
REP. JOHN B. HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
October 24, 1983

On October 24, 1983, at 10:00 A.M., at the Carroll County Administration Building, Ossipee, New Hampshire, the Delegation met in Executive Session, to review the 9 month, 3rd Quarterly Budget. Following members present:

Rep. Russell Chase, Chairman
Rep. John Hraba, Clerk
Rep. Howard Saunders
Rep. Paul Ashnault
Rep. Kenneth MacDonald
Rep. Howard Dickinson
Rep. Elizabeth Murphy
Rep. Frank McIntire
Rep. Gene Chandler

Rep. Russell Chase opened the meeting at 10:00 A.M. and introduced two representatives from the Extension Service and explained that they were asking for consideration and approval of spending some excess surplus funds to purchase a computer terminal to tie in with the University of New Hampshire.

Dave Sorenson, Rep. of the Extension Service explained that there will be approximately \$6,000.00 surplus in funds in the 1983 Budget, that would normally be turned back for the 1984 Budget - and with that in mind - asked the Delegation for consideration of spending this surplus to purchase a computer terminal to tie in with the University of New Hampshire. He explained the purpose and that it would be of great help in the field of training and for farmers throughout the County. Much discussion followed.

Rep. Kenneth MacDonald made the motion to appoint a committee of (3) to review the proposal and have a report by the Public Hearing or sooner.

Vote - 6 - for - 0 - against. Motion passed.

Rep. Russell Chase appointed a committee of (3) - Rep. Robert Holmes, Jr., Rep. Howard Saunders, and Rep. John Hraba.

Rep. Russell Chase then introduced the Carroll County Treasurer, Richard Thurston, who proceeded to explain the situation that the County was faced with at the present time, which was a cash flow problem for the necessary payments for the Waste Water Disposal System. He explained that the payments that must be made by the end of the year totaled \$475,000.00, with the last payment being December 20, 1983. The Federal reimbursement of 75% would not be made for 60 to 90 days, and not knowing when the State reimbursement of 20% would be received, he requested the authorization to borrow up to \$500,000.00 as and if needed for up to 6 months to enhance the cash flow situation to the County.

Much discussion followed with members of the Delegation and Commissioners Brenda Presby and Milburn Roberts.

Treasurer Richard Thurston explained that he would consider setting up a line of credit with the bank. Draw out money as needed and repaying as reimbursement

October 24, 1983

was received, with an approximate cost to the County of 5¼% on the borrowed funds, if possible.

The motion was made to authorize the Treasurer to borrow up to \$500,000.00, up to a 6 month period as and if needed for the purpose of cash flow for the Waste Water Disposal System.

Vote on motion - 7 - for - 0 - against. Motion passed.

The meeting was continued with a review of the 9 month Operating Statement. There was some discussion on Income. Total collected Revenue to Date - 37.6%. Income from taxation will reflect in the last quarter.

Review of expenditures followed:

Commissioners	Expended	72.7%
Treasurer	"	72.0%
Auditors	"	90.3%
Water Works	"	65.8%
Attorney	"	81.5%
Register of Deeds	"	75.2%
Register of Probate	"	74.4%
Sheriff	"	73.0%
Medical Referee	"	88.9%
Court House	"	69.1%
Administration Building	"	67.9%
Superior Court	"	86.1%
Public Welfare	"	67.2%
Maintenance	"	38.7%
Nursing Home	"	65.7%
Collected Revenues	"	74.4%
Jail	Expended	70.3%
Farm	"	70.6%
Annex	"	63.4%
Extension Service	"	75.0%
Interest	"	76.9%
Long Term Debt	"	87.9%
Regional Appropriations	"	86.5%
Capital Outlay	"	46.7%
Revenue Sharing	"	42.3%
County Convention	"	40.3%

There were questions and discussion on the Attorney's Budget. Other Fees and Services - Expenses that had been occurred in 1982 and had to be paid out of the 1983 Budget. Commissioner Brenda Presby explained. Much discussion followed. This account will be monitored closely by the Commissioners in the next 3 months.

Some discussion followed on Revenue Sharing - Proposed and allowable usage. Overall - Expenditures running @ 68.5%

Sheriff Earl Fullerton met with Delegation Members and Commissioners to

October 24, 1983

discuss money for renovation of space in the Administration Building to accommodate the new Dispatch Console, expected to arrive about November 1st. His request was for \$11,720.00.

A previous request of \$4,000.00 - to be done with voluntary help never materialized. With further study it was realized that professional installation and set up for same would be necessary.

Sheriff Fullerton explained the need for additional space to be able to operate the equipment in the Dispatch Room with full efficiency. The room presently being used was too small to accommodate both the new and the old console. He wanted the older console to be used as a back-up system for fire and emergency dispatch during any extreme emergencies.

There was much discussion about this and about the present and future scope of the Dispatch Center and to who was responsible to make the decisions for it's location and operation.

Rep. John Hraba suggested 2 motions. (1) - to meet soon to discuss the future responsibility of the Dispatch Center, and (2) - to have a committee to specifically look in to the the building requirements.

More discussion followed.

Rep. John Hraba made the motion that the Delegation meet in the very near future to talk about the present and future scope of the Dispatch Center.

Vote on motion - 8 - for - 1 - against. Motion passed.

Discussion followed - Next meeting to be November 1, 1983 - @ 10:00 A.M.

Rep. John Hraba made the motion that the Committee that did the previous study - on the Console - be requested to review the space requirements and make a recommendation.

Vote on motion - 8 - for - 1 - against. Motion passed.

The motion was made for the Executive Committee to recess and reconvene as the Delegation.

Vote on motion - 8 for - 0 - against. Motion passed.

The motion before the Delegation was to authorize the County Treasurer to make arrangements to borrow up to \$500,000.00, up to a 6 month period, as and if needed for the purpose of cash flow for the Waste Water Disposal System.

Vote on motion - 8 - for - 0 - against. Motion passed.

Motion to adjourn - 11:30 A.M. - Motion passed.

Respectfully submitted,
REP. JOHN B. HRABA, Clerk
Carroll County Delegation

CARROLL COUNTY DELEGATION
Ossipee, New Hampshire
October 31, 1983

All members present

The following motions were made by Rep. Hraba:

1. Moved that the Delegation endorse the current operation of the Dispatch Center under the direction of the Sheriff's Office. Passed.
2. Moved that the Sheriff's Office conduct a study of the feasibility of charging back to the towns and private citizens for services rendered and report back to the Delegation by December 15. Failed.
3. Moved that the present Dispatch Center system to be stripped down and modified for back-up service continue to be owned by the County. Passed.
4. To welcome a gift from the Ossipee Valley Mutual Aid and others toward the new Dispatch Center system. Passed.
5. Moved that the Delegation recommend to the Commissioners that they in concert with the Sheriff employ architectural—engineering services to determine renovations, and the costs thereof, to locate the new and modified dispatch center both on the first floor and on the second floor. Passed.
6. Moved that the Delegation's Dispatch Center committee recommend to the Delegation relative to the physical facilities upon completion of the architectural—engineering study - as soon as possible. Passed.

JOHN B. HRABA,
Clerk

COUNTY OF CARROLL, NEW HAMPSHIRE

General Purpose Financial Statements as of December 31, 1983

Together with Auditors' Report

ADDITIONAL SUPPORTING SCHEDULES MAY BE SEEN AT THE
CARROLL COUNTY BUSINESS OFFICE
CARROLL COUNTY ADMINISTRATION BUILDING
OSSIPEE, NEW HAMPSHIRE

03864

Board of County Commissioners
County of Carroll, New Hampshire

We have examined the combined financial statements, as indexed, of the County of Carroll, New Hampshire as at and for the year ended December 31, 1983. Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

Prior to January 1, 1977 the County did not maintain a record of general fixed assets. The general fixed assets which were acquired prior to January 1, 1977 are shown on the financial statements at estimated historical costs. Due to the nature of the County's records we were unable to satisfy ourselves as to the estimated historical costs of the general fixed assets acquired prior to January 1, 1977.

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had we been able to satisfy ourselves as to the estimated historical cost of the general fixed assets acquired prior to January 1, 1977, the combined financial statements referred to above present fairly the financial position of the County of Carroll, New Hampshire at December 31, 1983 and the results of its operations and the changes in financial position of its proprietary fund types for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year after giving retroactive effect to the change, with which we concur in the method of accounting for general fund inventory as described in Note 9 to the financial statements.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The supporting schedules listed in the index are presented for purposes of additional analysis and are not a required part of the combined financial statements. Such information has been subjected to the auditing procedures applied in the examination of the combined financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

May 18, 1984



JOHN J. HURLEY & CO., P.C.
Certified Public Accountants

Exhibit 1

COUNTY OF CARROLL, NEW HAMPSHIRE
Combined Balance Sheet
All Fund Types and Account Groups
December 31, 1983

	Governmental Fund	
	General	Special Revenue
<u>ASSETS</u>		
Cash	\$ 565,875	\$ 103,791
Temporary investments, at cost	-	320,589
Accounts receivable (net of \$58,307 allowance for doubtful accounts - enterprise fund)	7,371	-
Due from other funds	157,341	1,190
Due from other governments	-	36,831
Inventories	29,170	-
Prepaid expenses	14,209	-
Property, plant and equipment (net of accumulated depreciation)	-	-
Amount required to be provided for retirement of long-term debt	-	-
	\$ 773,966	\$ 462,401
<u>LIABILITIES AND FUND EQUITY</u>		
<u>Liabilities</u>		
Short term note payable	\$ -	-
Accounts payable	313,021	11,658
Due to other funds	41,783	-
Due to specific individuals or groups	-	-
Accrued liabilities	6,457	-
Bonds and notes payable	-	-
<u>Total Liabilities</u>	361,261	11,658
<u>Fund Equity</u>		
Investment in general fixed assets	-	-
Contributed Capital: county	-	-
federal	-	-
donations	-	-
Retained earnings	-	-
Fund Balance		
Reserved for inventories	29,170	-
Reserved for prepaid expenses	14,209	-
Reserved by trust instrument	-	-
Unreserved		
Designated for specific appropriations	-	267,678
Designated for specific capital projects	-	-
Undesignated	369,326	183,065
<u>Total Fund Equity</u>	412,705	450,743
<u>Total Liabilities and Fund Equity</u>	\$ 773,966	\$ 462,401

The accompanying notes

Exhibit 1

Types	Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Totals (Memorandum Only) End of Year
			Agency and Expendable Trust	General Fixed Assets	
Capital Projects	Enterprise				
\$ 67,517	\$ 10,092	\$ 257,272	\$ -	\$ -	\$1,004,547
50,210	-	27,749	-	-	398,548
-	212,707	-	-	-	220,078
32,037	-	8,556	-	-	199,124
-	-	-	-	-	36,831
-	25,405	-	-	-	54,575
-	23,793	-	-	-	38,002
-	756,565	-	3,203,096	-	3,959,661
-	-	-	-	699,000	699,000
<u>\$ 149,764</u>	<u>\$1,028,562</u>	<u>\$ 293,577</u>	<u>\$3,203,096</u>	<u>\$ 699,000</u>	<u>\$6,610,366</u>
\$ 103,500	\$ -	\$ -	\$ -	\$ -	\$ 103,500
72,197	50,102	-	-	-	446,978
-	157,341	-	-	-	199,124
-	-	265,021	-	-	265,021
-	67,337	-	-	-	73,794
-	175,000	-	-	699,000	874,000
<u>175,697</u>	<u>449,780</u>	<u>265,021</u>	<u>-</u>	<u>699,000</u>	<u>1,962,417</u>
-	-	-	3,203,096	-	3,203,096
-	273,659	-	-	-	273,659
-	250,073	-	-	-	250,073
-	7,299	-	-	-	7,299
-	47,751	-	-	-	47,751
-	-	-	-	-	29,170
-	-	-	-	-	14,209
-	-	28,556	-	-	28,556
-	-	-	-	-	267,678
(25,933)	-	-	-	-	(25,933)
-	-	-	-	-	552,391
<u>(25,933)</u>	<u>578,782</u>	<u>28,556</u>	<u>3,203,096</u>	<u>-</u>	<u>4,647,949</u>
<u>\$ 149,764</u>	<u>\$1,028,562</u>	<u>\$ 293,577</u>	<u>\$3,203,096</u>	<u>\$ 699,000</u>	<u>\$6,610,366</u>

are an integral part of this combined balance sheet.

Exhibit 2

COUNTY OF CARROLL, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For the Year Ended December 31, 1983
Governmental Fund

	<u>General</u>
<u>Revenues</u>	
Taxes	\$2,165,384
Charges for services	321,028
Annex	3,220
County farm	56,076
Intergovernmental	17,888
Interest	69,009
Other	9,877
<u>Total Revenues</u>	<u>2,642,482</u>
<u>Expenditures</u>	
Current	
General government	1,762,437
County jail	265,392
County farm	99,995
Annex	29,604
Capital outlay	2,534
Debt service	
Principal	94,000
Interest	45,394
<u>Total Expenditures</u>	<u>2,299,356</u>
<u>Excess (Deficiency) of Revenues Over Expenditures</u>	<u>343,126</u>
<u>Other Financing Sources (Uses)</u>	
Operating transfers in	-
Operating transfers out	(281,671)
<u>Total Other Financing Sources (Uses)</u>	<u>(281,671)</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources</u> <u>Over Expenditures and Other Uses</u>	<u>61,455</u>
Cumulative effect of accounting change on year prior to 1983	29,170
Fund balance, beginning of year	<u>322,080</u>
<u>Fund Balance, End of Year</u>	<u>\$ 412,705</u>

The accompanying notes

Exhibit 2

<u>Types</u>		<u>Fiduciary Fund Types</u>	<u>Totals (Memorandum Only) End of Year</u>
<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Expendable Trust</u>	
\$ -	\$ -	\$ -	\$2,165,384
-	-	-	321,028
-	-	-	3,220
-	-	-	56,076
130,542	278,922	-	427,352
46,552	7,454	2,487	125,502
3,652	-	-	13,529
<u>180,746</u>	<u>286,376</u>	<u>2,487</u>	<u>3,112,091</u>
96,844	-	-	1,859,281
-	-	-	265,392
1,050	-	-	101,045
-	-	-	29,604
201,947	513,838	-	718,319
-	-	-	94,000
-	-	-	45,394
<u>299,841</u>	<u>513,838</u>	<u>-</u>	<u>3,113,035</u>
<u>(119,095)</u>	<u>(227,462)</u>	<u>2,487</u>	<u>(944)</u>
97,550	143,500	-	241,050
-	-	-	(281,671)
<u>97,550</u>	<u>143,500</u>	<u>-</u>	<u>(40,621)</u>
<u>(21,545)</u>	<u>(83,962)</u>	<u>2,487</u>	<u>(41,565)</u>
-	-	-	29,170
<u>472,288</u>	<u>58,029</u>	<u>26,069</u>	<u>878,466</u>
<u>\$ 450,743</u>	<u>\$ (25,933)</u>	<u>\$ 28,556</u>	<u>\$ 866,071</u>

are an integral part of these statements.

Exhibit 3

COUNTY OF CARROLL, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - General and Special Revenue Fund Types
For the Year Ended December 31, 1983

	General Fund		Actual Over/(Under) Budget
	Budget	Actual	
<u>Revenues</u>			
Taxes	\$2,165,384	\$2,165,384	\$ -
Charges for services	243,100	321,028	77,928
Annex	3,120	3,220	100
County farm	56,350	56,076	(274)
Intergovernmental	17,900	17,888	(12)
Interest	50,000	69,009	19,009
Other	7,075	9,877	2,802
<u>Total Revenues</u>	2,542,929	2,642,482	99,553
<u>Expenditures</u>			
<u>Current</u>			
General government	1,745,038	1,762,437	17,399
County jail	286,266	265,392	(20,874)
County farm	108,885	99,995	(8,890)
Annex	33,886	29,604	(4,282)
Capital outlay	-	2,534	2,534
Debt service			
Principal	94,000	94,000	-
Interest	45,394	45,394	-
<u>Total Expenditures</u>	2,313,469	2,299,356	(14,113)
<u>Excess (Deficiency) of Revenues Over Expenditures</u>	229,460	343,126	113,666
<u>Other Financing Sources (Uses)</u>			
Operating transfers in	-	-	-
Operating transfers out	(329,460)	(281,671)	47,789
<u>Total Other Financing Sources (Uses)</u>	(329,460)	(281,671)	47,789
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses</u>	(100,000)	61,455	161,455
Cumulative effect of accounting change on year prior to 1983	-	29,170	29,170
Fund balance, beginning of year	100,000	322,080	222,080
<u>Fund Balance, End of Year</u>	\$ -	\$ 412,705	\$ 412,705

The accompanying notes

Exhibit 3

<u>Special Revenue Funds</u>			<u>Totals (Memorandum Only)</u>		
<u>Budget</u>	<u>Actual</u>	<u>Actual Over/(Under) Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Actual Over/(Under) Budget</u>
\$ -	\$ -	\$ -	\$2,165,384	\$2,165,384	\$ -
-	-	-	243,100	321,028	77,928
-	-	-	3,120	3,220	100
-	-	-	56,350	56,076	(274)
225,330	130,542	(94,788)	243,230	148,430	(94,800)
-	46,552	46,552	50,000	115,561	65,561
-	3,652	3,652	7,075	13,529	6,454
<u>225,330</u>	<u>180,746</u>	<u>(44,584)</u>	<u>2,768,259</u>	<u>2,823,228</u>	<u>54,969</u>
100,950	96,844	(4,106)	1,845,988	1,859,281	13,293
-	-	-	286,266	265,392	(20,874)
-	1,050	1,050	108,885	101,045	(7,840)
-	-	-	33,886	29,604	(4,282)
223,530	201,947	(21,583)	223,530	204,481	(19,049)
-	-	-	94,000	94,000	-
-	-	-	45,394	45,394	-
<u>324,480</u>	<u>299,841</u>	<u>(24,639)</u>	<u>2,637,949</u>	<u>2,599,197</u>	<u>(38,752)</u>
(99,150)	(119,095)	(19,945)	130,310	224,031	93,721
97,550	97,550	-	97,550	97,550	-
-	-	-	(329,460)	(281,671)	47,789
<u>97,550</u>	<u>97,550</u>	<u>-</u>	<u>(231,910)</u>	<u>(184,121)</u>	<u>47,789</u>
(1,600)	(21,545)	(19,945)	(101,600)	39,910	141,510
-	-	-	-	29,170	29,170
<u>1,600</u>	<u>472,288</u>	<u>470,688</u>	<u>101,600</u>	<u>794,368</u>	<u>692,768</u>
<u>\$ -</u>	<u>\$ 450,743</u>	<u>\$ 450,743</u>	<u>\$ -</u>	<u>\$ 863,448</u>	<u>\$ 863,448</u>

are an integral part of these statements.

COUNTY OF CARROLL, NEW HAMPSHIRE
Statement of Revenues, Expenses and Changes in Retained Earnings
Proprietary Fund
For the Year Ended December 31, 1983

Enterprise
Carroll County
Nursing Home

<u>Operating Revenues</u>	
Charges for services	\$1,969,856
Other	5,333
<u>Total Operating Revenues</u>	<u>1,975,189</u>
<u>Operating Expenses</u>	
Administration	124,408
Dietary	436,897
Nursing	995,220
Plant operations	107,318
Laundry	82,276
Housekeeping	107,213
Physicians and pharmacy	1,498
Physical therapy	45,054
Recreational therapy	47,466
Social service	29,133
Speech therapy	5,338
Depreciation	34,205
<u>Total Operating Expenses</u>	<u>2,016,026</u>
<u>Operating Loss</u>	(40,837)
<u>Non-Operating Expenses</u>	
Interest	(8,100)
<u>Net Loss Before Operating Transfers</u>	(48,937)
Operating transfers in	40,621
<u>Net Loss</u>	(8,316)
Retained earnings, beginning of year	56,067
<u>Retained Earnings, End of Year</u>	<u>\$ 47,751</u>

The accompanying notes are an integral part of these statements.

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the County of Carroll, New Hampshire, conform to generally accepted accounting principles as applicable to governmental units.

The following is a summary of the more significant policies:

A. Basis of Presentation

The accounts of the County are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equities, revenues, and expenditures or expenses as appropriate. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the County:

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the County. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From this fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative actions.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by special assessments or enterprise operations.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds (Carroll County Nursing Home) are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises -- where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
Statement of Changes in Financial Position
Proprietary Fund
For the Year Ended December 31, 1983

		Enterprise
<u>Sources of Working Capital</u>		<u>Carroll County</u> <u>Nursing Home</u>
Operations		
Net loss (exhibit 4)	\$ (8,316)	
Items not requiring working capital:		
Depreciation	34,205	
Working capital provided from operations	25,889	
Federal contributions	74,688	
Donations	7,298	
<u>Total Sources of Working Capital</u>		<u>\$ 107,875</u>
 <u>Uses of Working Capital</u>		
Acquisition of fixed assets	84,559	
Retirement of bonds	40,000	
<u>Total Use of Working Capital</u>		<u>124,559</u>
 <u>Net Decrease in Working Capital</u>		 <u>\$ (16,684)</u>
 <u>Increase (Decrease) in Components of Working Capital</u>		
Cash		\$ 4,081
Accounts receivable (net of allowance for doubtful accounts)		(42,473)
Inventories		(2,970)
Prepaid expenses		(855)
Accounts payable		218
Due to other funds		35,859
Accrued liabilities		(10,544)
 <u>Net Decrease in Working Capital</u>		 <u>\$ (16,684)</u>

The accompanying notes are an integral part of these statements.

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983
(Continued)

FIDUCIARY FUNDS

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Expendable Trust Funds are accounted for in essentially the same manner as governmental funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUPS

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds and Expendable Trust Funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

General Fixed Assets Account Group - Fixed assets used in governmental fund type operations (general fixed assets) are recorded as expenditures at the time of purchase in the governmental funds and capitalized at cost in the General Fixed Assets Account Group. The values for the general fixed assets acquired before January 1, 1977 shown in Exhibit 1 are based on estimated historical costs as provided by County Management. Additions to general fixed assets after January 1, 1977 are recorded at cost. No depreciation has been provided on general fixed assets.

General Long-Term Debt Account Group - Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The two account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983
(Continued)

The proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds and expendable trust funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. All significant revenue sources have been treated as "susceptible to accrual" under the modified accrual basis.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this rule include: (1) accumulated unpaid vacation, sick pay, and other employee amounts which are not accrued; (2) principal and interest on general long-term debt which is recognized when due; and (3) prepaid expenses.

All proprietary funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

C. Budgets and Budgetary Accounting

The County observes the following procedures in establishing the budgetary data reflected in the financial statements:

1. The County Commissioners shall deliver or mail to each member of the County convention who will be in office on the date that appropriations are voted and to the Chairman of the Board of Selectmen in each town and the Mayor of each city within the County and to the Secretary of State prior to December 1 annually their operating budget for the ensuing calendar year, together with a statement of actual expenditures and income for at least nine months of the preceding calendar year.

(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983
(Continued)

2. Not earlier than ten, nor later than twenty, days after mailing of the Commissioners' Statement there shall be held within the County at such time and place as the Chairman of the County convention may specify, a public hearing on the budget estimates as submitted by the Commissioners. Notice of such public hearing shall be submitted by the Clerk of the County convention, with a summary of the budget as submitted, for publication in a newspaper of general circulation in the County at least three days prior to the date of said hearing.
3. Twenty-eight days must have elapsed from the mailing of such operating budget before the County convention shall vote for appropriations for the ensuing budget period.
4. The County convention shall adopt its annual budget within 90 days after the beginning of the calendar year.
5. The final form of the County Budget shall be filed with the Secretary of State's office and the Commissioner of Revenue Administration no later than 30 days after the adopting of the budget.
6. The Commissioners are authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the executive committee of the delegation.
7. Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds and Enterprise Fund. However, the County legally adopts only one budget for the three funds.
8. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for the Enterprise Fund are adopted on a basis which is not consistent with GAAP. The budget for the Enterprise Fund is prepared on a spending measurement focus using the modified accrual basis of accounting while the Enterprise Fund is reported on a cost of services measurement focus using accrual basis of accounting.

(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983
(Continued)

D. Temporary Investments

Temporary investments consist of certificates of deposit and are reported at cost which approximates market value.

E. Inventories

Inventories are priced at lower of cost or market on the first-in, first-out basis. Inventories are recognized on the General Fund and Enterprise Fund (Carroll County Nursing Home). General Fund inventories consist of supplies and gasoline. Enterprise Fund inventories consist of supplies and food.

F. Prepaid Expenses

Prepaid expenses of the Enterprise Fund (Carroll County Nursing Home) represent prepayments of subsequent year's expenses. They will be written off as actual expenses when they are incurred during 1984.

Prepaid expenses of the general fund are for prepaid workman's compensation insurance. Reported prepaid expenses are equally offset by a fund balance reserve account (reserve for prepaid expenses) as they do not represent available spendable resources, even though they are a component of net income assets.

G. Interfund Receivables

Interfund loans receivable (reported in the "due from" asset accounts) are considered available spendable resources.

H. Accrued Liabilities

Accrued liabilities of the Enterprise Fund (Carroll County Nursing Home) are comprised of the following:

Accrued payroll	\$ 44,339
Accrued payroll taxes	2,971
Accrued interest	2,953
Accrued employee compensation - Vacation leave	<u>17,074</u>

Total Accrued Liabilities \$ 67,337

The accrued liabilities of the General Fund consist of payroll and payroll deductions.

(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983
(Continued)

I. Fund Balance Reserved by Trust Instrument

The \$28,556 of fund balance reserved by trust instrument represents expendable trust fund balance of the Mildred Parsons Trust Fund.

J. Fund Balance Designated for Specific Appropriations

Encumbrances and designations of fund balances of general and special revenue funds are carried forward to the subsequent year. Encumbrances outstanding at year end are reported as reservations of fund balances since they do not yet constitute expenditures or liabilities. The amount of \$267,678 designated on the special revenue fund represents Federal Revenue Sharing fund balance appropriated by the County for specific Federal Revenue Sharing expenditures.

K. Fund Balance Designated for Specific Capital Projects

The \$(25,933) of fund balance designated for specific capital projects represents the following:

Administration building fund	\$ 13,526
Waste disposal project	(88,903)
Jail addition fund	1,682
Deeds vault fund	9,798
Sewer project fund	37,109
Water fund	855
<u>Total</u>	<u>\$ (25,933)</u>

There is a deficit fund balance in the waste disposal project because the project is waiting for reimbursement of expenses from federal and state governments.

Revenues

Property tax revenue and other major County revenue sources are susceptible to accrual under the modified accrual basis of accounting.

Property tax revenues are collected by the towns and cities in the county district and are turned over to the county on an annual basis.

L. Total Columns (Memorandum Only) on Combined Statements

Total columns on the Combined Statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983
(Continued)

NOTE 2 - PENSION FUND

The County provides for pension benefits to substantially all employees through a contributory retirement system under New Hampshire law. The law prescribes the formula for computing retirement allowances and presently does not permit advance funding of pension liabilities. Retirement allowances are paid by County funding and employee contributions, based on age and date of entry. Employee contributions constitute an annuity savings fund from which a portion of the retirement allowances are paid. Pension expense for the year totaled \$127,864 determined on an actuarial basis. Carroll County's portion of the unfunded accrued liability, the excess of vested benefits over plan assets at the actuarial valuation date, is not available for inclusion in this report. Such amount, however, does not represent a current demand upon the plan's resources as such vested benefits in the long-term course of the plan operation are anticipated to be disbursed over future years as retirement benefits to members. The value of vested benefits of the employees has not been determined.

NOTE 3 - ACCUMULATED UNPAID EMPLOYEE BENEFITS

Accumulated unpaid vacation and sick leave of the general county government at the end of the year is quite small and does not exceed a normal year's accumulation.

Accumulated unpaid vacation leave of the Enterprise Fund (Carroll County Nursing Home) is recognized as an expense in the year the leave is earned. Employees are entitled to paid vacations according to the following schedule:

After	Six Months	5 Working Days
After	1 Year	10 Working Days
After	5 Years	15 Working Days
After	10 Years	20 Working Days

Accumulated unpaid vacation leave at December 31, 1983 of the Enterprise Fund (Carroll County Nursing Home) was \$17,074.

Sick pay is not vested and is not recorded on the Enterprise Fund.

NOTE 4 - LONG TERM DEBT

The following is a summary of bond and note transactions of the County for the year ended December 31, 1983:

	General Obligation Bonds and Notes
Bonds and notes payable at beginning of year	\$1,008,000
New bonds and notes issued	-
Bonds and notes retired	134,000
Bonds and notes payable at end of year	<u>\$ 874,000</u>

(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983
(Continued)

Bonds and notes payable at December 31, 1983 are comprised of the following individual issues:

General Obligation Bonds:

\$775,000 - 1969 Nursing Home Bonds, Due in Annual Installments of \$40,000 through February 15, 1983, \$35,000 Annually from February 15, 1984 through 1988, Interest at 4.50% (This issue is being serviced, principal and interest, by the Carroll County Nursing Home - Enterprise Fund)	\$ 175,000
<u>Total Enterprise Fund</u>	<u>\$ 175,000</u>
\$200,000 - 1976 Jail Improvements Bonds, Due in Annual Installments of \$20,000 through December 15, 1985, Interest at 5.95%	40,000
\$855,000 - 1979 Administration Building Bonds, Due in Annual Installments of \$45,000 through November 1, 1989, \$40,000 Annually from November 1, 1990 through 1998, Interest at 5.60%	630,000
\$87,000 - April 1, 1982 Jail Addition Notes, Three (3) Serial Notes of \$29,000 each. The Notes mature on April 1, 1983, and 1984, Interest at 9.25% due on April 1 and October 1 of each year until maturity. The first principle payment was made in 1982.	29,000
<u>Total General Fund</u>	<u>699,000</u>
<u>Total General Obligation Bonds and Notes</u>	<u>\$ 874,000</u>

Short-Term Note Payable

\$103,500 - November 31, 1983 Waste Disposal Project Temporary Note, Due May 18, 1984, Interest at 6%	<u>\$ 103,500</u>
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The debt service requirements of both the General Fund and the Enterprise Fund (Carroll County Nursing Home) outstanding bonds and notes at December 31, 1983 are as follows:

Year	Principal	Interest	Total
1984	129,000	46,089	175,089
1985	100,000	39,462	139,462
1986	80,000	34,178	114,178
1987	80,000	30,082	110,082
1988	80,000	25,200	105,200
Subtotal	469,000	175,011	644,011
1989-1999	405,000	123,480	528,480
Total	\$ 874,000	\$ 298,491	\$1,172,491

Interest expense for 1983 was \$112,574.

(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983
(Continued)

NOTE 5 - PROPERTY, PLANT AND EQUIPMENT

<u>Changes in General Fixed Assets</u>	Balance Beginning of Year	Additions	Retirements	Balance End of Year
<u>Cost or Estimated Value</u>				
<u>Buildings and land</u>				
General government	\$1,193,743	\$ 17,778	\$ -	\$1,211,521
Court house	209,624	-	-	209,624
Jail	486,387	-	-	486,387
Farm	121,168	5,033	-	126,201
Land	35,000	-	-	35,000
<u>Equipment</u>				
General government	146,262	79,689	-	225,951
Court house	41,384	-	-	41,384
Jail	44,628	-	-	44,628
Farm	118,464	-	-	118,464
<u>Construction in Progress</u>				
Waste disposal project	148,688	513,838	-	662,526
Water system study	41,410	-	-	41,410
<u>Total Cost or Estimated Cost</u>	<u>\$2,586,758</u>	<u>\$ 616,338</u>	<u>\$ -</u>	<u>\$3,203,096</u>
 <u>Investment in General Fixed Assets From</u>				
<u>General obligation bonds and notes</u>	\$1,142,000	\$ 103,500	\$ -	\$1,245,500
<u>General fund revenues</u>	693,196	138,094	-	831,290
<u>Federal grants</u>	391,618	248,800	-	640,418
<u>State grants</u>	-	30,122	-	30,122
<u>Federal revenue sharing</u>	359,130	95,822	-	454,952
<u>Donations</u>	814	-	-	814
<u>Total Investment in General Fixed Assets</u>	<u>\$2,586,758</u>	<u>\$ 616,338</u>	<u>\$ -</u>	<u>\$3,203,096</u>

Enterprise Fund

Property, plant and equipment owned by the Enterprise Fund (Carroll County Nursing Home) is stated at cost. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Buildings	10 to 40 Years
Equipment	5 to 15 Years

(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983
(Continued)

The following is a summary of enterprise fund property, plant and equipment at December 31, 1983:

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Depreciated Value</u>
Buildings	\$ 995,715	\$ 323,441	\$ 672,274
Equipment	150,253	65,962	84,291
Totals	<u>\$1,145,968</u>	<u>\$ 389,403</u>	<u>\$ 756,565</u>

Depreciation recognized on fixed assets acquired through federal entitlements (Federal Revenue Sharing) is closed to Contributed Capital: Federal.

The County entered into a construction contract for the construction of the waste disposal project in the amount of \$492,609. There was a total appropriation of \$400,000 and a total of \$360,000 budgeted revenue from federal and state sources to finance this project for 1983.

NOTE 6 - DUE FROM OTHER GOVERNMENTS

The amount due from other governments in the Special Revenue Fund is an entitlement due from the Office of Revenue Sharing.

NOTE 7 - INDIVIDUAL FUND INTERFUND RECEIVABLES AND PAYABLES

The balances at December 31, 1983 were:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$157,341	\$ 41,783
Special Revenue Fund		
Other donations fund	1,190	-
Capital Projects Fund		
Waste disposal project	32,037	-
Enterprise Fund		
Carroll County Nursing Home		157,341
Agency Fund		
Mildred Parsons trust fund	8,556	
<u>Totals</u>	<u>\$199,124</u>	<u>\$199,124</u>

(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983
(Continued)

NOTE 8 - LITIGATION

There is presently pending 2 cases to which the County attorney believes the county has potential liability amounting in total to \$22,500.

There is also one settlement that the county is liable for amounting to \$10,000. No accrual was made for this amount at December 31, 1983.

NOTE 9 - CHANGES IN ACCOUNTING PRINCIPLE

During 1983 the county changed its method of reporting certain departmental supplies. The county at year end recorded the balance in supplies as inventory while in prior years these supplies were expensed. The county believes that this change would more closely match its expenses with its revenue. No pro-forma amounts or effect on prior years net income can be presented comparing 1983 to 1982 because no inventory was taken at the end of 1982.

NOTE 10 - BUDGETED DECREASE IN FUND BALANCE - GENERAL FUND

The \$100,000 budgeted decrease in fund balance shown on Exhibit 3 represents fund balance budgeted by the County to be used to reduce taxes in 1983.

(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
Notes to Financial Statements
December 31, 1983
(Continued)

NOTE 11 - FACILITIES ESCROW ACCOUNT - SUPERIOR AND PROBATE COURT

N.H. RSA 490:26-c established an escrow account for each superior and probate court in the state. The account is funded by \$3.00 from each \$5.00 entry fee collected by the Court and is administered by the state. The funds are to be used for improvement of court facilities and the improvements must be approved by the County Convention, the court, and by the N.H. Court Accreditation Commission.

The amount held by the State of New Hampshire at December 31, 1983 for the Carroll Superior and Probate Court was \$3,894 and \$2,466, respectively.

NOTE 12 - CONTINGENT LIABILITIES

The County participates in a number of federally assisted grant programs, principal of which are the General Revenue Sharing and Department of Health and Human Services, Medicaid (Title XIX). These programs are subject to program compliance audits by the grantors or their representatives. The audits of these programs for or including the year ended December 31, 1983 have not yet been conducted. Accordingly, the County's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the County expects such amounts, if any, to be immaterial.

NOTE 13 - FIDUCIARY FUND TYPE - AGENCY

The Register of Deeds checking account, Probate Court checking account and Sheriff Department checking escrow accounts were added to the Agency Fund. The Register of Deeds and Probate Court checking accounts are used to hold cash and then transfer fees collected to the County and State.

The Sheriff Department escrow checking accounts are used to pay back escrow monies and remit fees to the County.

NOTE 14 - SUBSEQUENT EVENTS

On January 1, 1984, the State of New Hampshire instead of the County will receive the Superior Court and Probate Court revenues. However, the County will be responsible for the two courts' expenditures until June 30, 1984, except for salaries and related payroll expenses which the State will pay as of January 1, 1984.

In February 1984, the County issued tax anticipation notes of \$1,500,000 at a rate of 5.9% due at the end of 1984.

COUNTY OF CARROLL, NEW HAMPSHIRE
General Fund
Statement of Revenues - Budget and Actual
For the Year Ended December 31, 1983

	<u>Budget</u>	<u>Actual</u>	<u>Actual Over/(Under) Budget</u>
<u>Revenues</u>			
<u>Taxes</u>	\$2,165,384	\$2,165,384	\$ -
<u>Charges for Services</u>			
Superior court fines	45,000	64,988	19,988
Register of deeds fees	128,000	195,385	67,385
Register of probate	5,500	5,999	499
Sheriff's fees	44,000	36,501	(7,499)
Forestry	16,400	14,200	(2,200)
Sheriff other	4,200	3,955	(245)
<u>Total Charges for Services</u>	<u>243,100</u>	<u>321,028</u>	<u>77,928</u>
<u>Annex</u>			
<u>Rent</u>			
Probation	1,950	1,950	-
Thrift shop	1,170	1,170	-
Community action	-	100	100
<u>Total Annex</u>	<u>3,120</u>	<u>3,220</u>	<u>100</u>
<u>County Farm</u>			
Sale of livestock	22,500	23,585	1,085
Sale of produce	3,000	3,416	416
Sale of wood	10,000	12,847	2,847
Maintenance	19,850	15,328	(4,522)
Miscellaneous	1,000	900	(100)
<u>Total County Farm</u>	<u>56,350</u>	<u>56,076</u>	<u>(274)</u>
<u>Intergovernmental</u>			
Social services	17,400	17,371	(29)
Welfare miscellaneous	500	517	17
<u>Total Intergovernmental</u>	<u>17,900</u>	<u>17,888</u>	<u>(12)</u>
<u>Interest</u>	<u>50,000</u>	<u>69,009</u>	<u>19,009</u>
<u>Other</u>			
Water rent	4,275	4,250	(25)
Jail	800	3,050	2,250
Miscellaneous revenue	2,000	2,577	577
<u>Total Other</u>	<u>7,075</u>	<u>9,877</u>	<u>2,802</u>
<u>Total Revenues, General Fund</u>	<u>\$2,542,929</u>	<u>\$2,642,482</u>	<u>\$ 99,553</u>

COUNTY OF CARROLL, NEW HAMPSHIRE
General Fund

Statement of Expenditures - Budget and Actual
For the Year Ended December 31, 1983

	<u>Budget</u>	<u>Actual</u>	<u>Actual Over/(Under) Budget</u>
<u>Current</u>			
<u>General Government</u>			
Commissioners' office	\$ 80,269	\$ 75,250	\$ (5,019)
Treasurer	5,699	5,420	(279)
Water works	4,000	3,742	(258)
County attorney	52,341	55,343	3,002
Register of deeds	115,205	112,856	(2,349)
Register of probate	20,150	19,338	(812)
Sheriff	421,947	412,383	(9,564)
Medical referee	3,900	5,290	1,390
Court house	31,649	24,766	(6,883)
Maintenance of administration building	58,865	48,780	(10,085)
Superior court	232,472	276,819	44,347
Public welfare	551,246	566,134	14,888
Other			
Interest - tax anticipation notes	68,405	68,405	-
Audit	7,000	6,822	(178)
Regional appropriations	68,140	68,140	-
County convention	16,100	7,499	(8,601)
General maintenance	7,650	5,450	(2,200)
<u>Total General Government</u>	<u>1,745,038</u>	<u>1,762,437</u>	<u>17,399</u>
<u>County Jail</u>	<u>286,266</u>	<u>265,392</u>	<u>(20,874)</u>
<u>County Farm</u>	<u>108,885</u>	<u>99,995</u>	<u>(8,890)</u>
<u>Annex</u>	<u>33,886</u>	<u>29,604</u>	<u>(4,282)</u>
<u>Capital Outlay</u>			
<u>General Government</u>			
Public welfare	-	2,534	2,534
<u>Total Capital Outlay</u>	<u>-</u>	<u>2,534</u>	<u>2,534</u>
<u>Debt Service</u>			
Principal	94,000	94,000	-
Interest	45,394	45,394	-
<u>Total Expenditures, General Fund</u>	<u>\$2,313,469</u>	<u>\$2,299,356</u>	<u>\$ (14,113)</u>

COUNTY OF CARROLL, NEW HAMPSHIRE
Carroll County Nursing Home - Enterprise Fund
Statement of Revenues and Expenses Compared to Budget
(NON-GAAP Budgetary Basis)*
For the Year Ended December 31, 1983

	<u>Actual</u>
<u>Operating Revenues</u>	
<u>Charges for Services</u>	
Welfare	\$1,112,439
Social security	282,074
Private	42,098
Semi-private	472,643
Meals - farm and jail	41,051
Physical therapy and speech therapy	8,851
Medical supplies	10,700
<u>Total Charges for Services</u>	<u>1,969,856</u>
<u>Other</u>	5,333
<u>Total Operating Revenues</u>	<u>1,975,189</u>
<u>Operating Expenses</u>	
<u>General Operating</u>	
Administration	124,408
Dietary	436,897
Nursing	995,220
Plant operations	107,318
Laundry	82,276
Housekeeping	107,213
Physicians and pharmacy	1,498
Physical therapy	45,054
Recreational therapy	47,466
Social service	29,133
Speech therapy	5,338
<u>Total General Operating Expenses</u>	<u>1,981,821</u>
Depreciation	34,205
<u>Total Operating Expenses</u>	<u>2,016,026</u>
<u>Operating Income (Loss)</u>	<u>(40,837)</u>
<u>Non-Operating (Expenses)</u>	
Debt service	
Principal	-
Interest	(8,100)
<u>Total Non-Operating (Expenses)</u>	<u>(8,100)</u>
<u>Income (Loss) Before Operating Transfers</u>	<u>(48,937)</u>
<u>Operating Transfers In (Out)</u>	
Operating transfers to/from general fund	40,621
<u>Total Operating Transfers In (Out)</u>	<u>40,621</u>
 <u>Net Income (Loss)</u>	 <u>\$ (8,316)</u>

*Spending measurements focus using modified accrual basis of accounting.

**Adjustments include assets previously capitalized, inventories reclassified as expenses, prepaid expenses reclassified as expenses, and bond retirement reclassified as expense.

<u>Adjustments to Budgetary Basis**</u>	<u>Actual on Budgetary Non-GAAP Basis*</u>	<u>Budget</u>	<u>Actual Over/(Under) Budgetary Basis</u>
\$ -	\$1,112,439	\$1,232,000	\$ (119,561)
-	282,074	262,105	19,969
-	42,098	43,090	(992)
-	472,643	376,162	96,481
-	41,051	42,600	(1,549)
-	8,851	8,100	751
-	10,700	9,000	1,700
-	<u>1,969,856</u>	<u>1,973,057</u>	<u>(3,201)</u>
-	5,333	3,000	2,333
-	<u>1,975,189</u>	<u>1,976,057</u>	<u>(868)</u>
(9,296)	115,112	125,590	(10,478)
(3,547)	433,350	474,825	(41,475)
(1,121)	994,099	1,053,025	(58,926)
748	108,066	125,660	(17,594)
69	82,345	87,474	(5,129)
(295)	106,918	115,432	(8,514)
-	1,498	5,500	(4,002)
(91)	44,963	48,001	(3,038)
(734)	46,732	49,003	(2,271)
(519)	28,614	29,332	(718)
-	5,338	5,350	(12)
(14,786)	<u>1,967,035</u>	<u>2,119,192</u>	<u>(152,157)</u>
(34,205)	-	-	-
(48,991)	<u>1,967,035</u>	<u>2,119,192</u>	<u>(152,157)</u>
48,991	<u>8,154</u>	<u>(143,135)</u>	<u>151,289</u>
(40,000)	(40,000)	(40,000)	-
(675)	(8,775)	(8,775)	-
(40,675)	(48,775)	(48,775)	-
8,316	(40,621)	(191,910)	151,289
-	<u>40,621</u>	<u>191,910</u>	<u>(151,289)</u>
-	<u>40,621</u>	<u>191,910</u>	<u>(151,289)</u>
<u>\$ 8,316</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

