

Town of  
**ORFORD**  
New Hampshire



*Annual Report*

For the Year Ending December 31, 2018



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# ORFORD TOWN OFFICIALS

## Elected by nonpartisan ballot on Town Meeting Day

### MODERATOR

|             |          |              |             |
|-------------|----------|--------------|-------------|
| Harry Pease | 353-9080 | 2018 to 2020 | 2-year term |
|-------------|----------|--------------|-------------|

### SELECTBOARD

|             |          |              |             |
|-------------|----------|--------------|-------------|
| John Adams  | 353-9201 | 2018 to 2021 | 3-year term |
| Jim McGoff  | 353-4835 | 2018 to 2019 | 1-year term |
| David Smith | 353-4585 | 2016 to 2019 | 3-year term |

### TREASURER

|              |          |              |             |
|--------------|----------|--------------|-------------|
| Nancy Murphy | 353-9029 | 2016 to 2019 | 3-year term |
|--------------|----------|--------------|-------------|

### SUPERVISORS OF THE CHECKLIST

|              |          |              |             |
|--------------|----------|--------------|-------------|
| Sarah Putnam | 353-9636 | 2018 to 2024 | 6-year term |
| Brenda Smith | 353-8114 | 2016 to 2022 | 6-year term |
| Jane Hebb    | 353-4496 | 2014 to 2020 | 6-year term |

### TAX COLLECTOR

|                 |          |              |             |
|-----------------|----------|--------------|-------------|
| Deborah Hadlock | 353-4404 | 2017 to 2020 | 3-year term |
|-----------------|----------|--------------|-------------|

### TOWN CLERK

|                 |          |              |             |
|-----------------|----------|--------------|-------------|
| Deborah Hadlock | 353-4404 | 2017 to 2020 | 3-year term |
|-----------------|----------|--------------|-------------|

### PLANNING BOARD

|                |              |              |             |
|----------------|--------------|--------------|-------------|
| Harry Osmer    | 353-         | 2018 to 2021 | 3-year term |
| Terry Martin   | 353- 9830    | 2018 to 2021 | 3-year term |
| Deborah McGoff | 353-4835     | 2017 to 2020 | 3-year term |
| Tom Thomson    | 353-4488     | 2017 to 2020 | 3-year term |
| Ruth Hook      | 353-4855     | 2018 to 2019 | 1-year term |
| Paul Carriero  | 603-865-4661 | 2016 to 2019 | 3-year term |
| Mark Burger    |              |              | Alternate   |

## Nominated and Elected from the floor on Town Meeting Day

### OVERSEERS OF PUBLIC WELFARE

|             |          |              |             |
|-------------|----------|--------------|-------------|
| Selectboard | 353-4889 | 2018 to 2019 | 1-year term |
|-------------|----------|--------------|-------------|

### FENCE VIEWERS

|                 |      |              |             |
|-----------------|------|--------------|-------------|
| P. Chase Kling  | 353- | 2018 to 2019 | 1-year term |
| Dennis Streeter | 353- | 2018 to 2019 | 1-year term |

### HEALTH OFFICER

|             |          |              |             |
|-------------|----------|--------------|-------------|
| Faith Knapp | 353-4333 | 2018 to 2019 | 1-year term |
|-------------|----------|--------------|-------------|

### SEXTON

|                     |  |              |             |
|---------------------|--|--------------|-------------|
| Cemetery Commission |  | 2018 to 2019 | 1-year term |
|---------------------|--|--------------|-------------|

**BUDGET ADVISORY COMMITTEE**

|                    |          |              |             |
|--------------------|----------|--------------|-------------|
| Tom Thomson        | 353-4488 | 2018 to 2019 | 1-year term |
| Robert Palifka     | 353-9367 | 2018 to 2019 | 1-year term |
| Paul Carreiro      | 865-4661 | 2018 to 2019 | 1-year term |
| Ruth Hook          | 353-4855 | 2018 to 2019 | 1-year term |
| Lawrence Hibbard   | 353-4841 | 2018 to 2019 | 1-year term |
| Anne Duncan Cooley | 353-2139 | 2018 to 2019 | 1-year term |
| William Paxton     | 353-4389 | 2018 to 2019 | 1-year term |

**ORFORD FREE LIBRARY TRUSTEES**

|                |          |              |             |
|----------------|----------|--------------|-------------|
| Carol Boynton  | 353-4874 | 2018 to 2021 | 3-year term |
| Susan Kling    | 353-9166 | 2017 to 2020 | 3-year term |
| Heather Lepene | 353-     | 2018 to 2019 | 1-year term |

**ORFORD SOCIAL LIBRARY**

|             |          |              |             |
|-------------|----------|--------------|-------------|
| Gail Keefer | 353-4424 | 2016 to 2019 | 3-year term |
|-------------|----------|--------------|-------------|

**PARKS & PLAYGROUNDS**

|                  |          |              |             |
|------------------|----------|--------------|-------------|
| Craig Pelletier  | 353-9409 | 2018 to 2021 | 3-year term |
| J.J. Hebb        | 353-8125 | 2017 to 2020 | 3-year term |
| Robb Day         | 353-4140 | 2018 to 2020 | 2-year term |
| Lawrence Hibbard | 353-4841 | 2018 to 2019 | 1-year term |

**TRUSTEES OF TRUST FUNDS**

|                |          |              |             |
|----------------|----------|--------------|-------------|
| Joe Davis      | 353-9725 | 2018 to 2021 | 3-year term |
| Mark Blanchard | 353-9873 | 2017 to 2020 | 3-year term |
| Seth Carter    | 353-9222 | 2016 to 2019 | 3-year term |

**CEMETERY COMMISSION**

|                  |          |              |             |
|------------------|----------|--------------|-------------|
| Brenda Smith     | 353-8114 | 2018 to 2021 | 3-year term |
| Paul Messer, Sr. | 353-4883 | 2017 to 2020 | 3-year term |
| Ken Wiren        | 353-     | 2017 to 2019 | 2-year term |

**Appointed by the Selectboard**

**AUDITOR**

|                  |  |              |             |
|------------------|--|--------------|-------------|
| Roberts & Greene |  | 2018 to 2019 | 1-year term |
|------------------|--|--------------|-------------|

**FIRE CHIEF**

|                |          |              |             |
|----------------|----------|--------------|-------------|
| Terry Straight | 353-4629 | 2018 to 2019 | 1-year term |
|----------------|----------|--------------|-------------|

**POLICE CHIEF**

|              |          |              |             |
|--------------|----------|--------------|-------------|
| Jason Bachus | 353-4252 | 2018 to 2019 | 1-year term |
|--------------|----------|--------------|-------------|

**ROAD AGENT**

|              |          |              |             |
|--------------|----------|--------------|-------------|
| Kevin Sawyer | 353-9366 | 2018 to 2019 | 1-year term |
|--------------|----------|--------------|-------------|

**EMERGENCY MANAGEMENT DIRECTOR**

|                 |          |              |             |
|-----------------|----------|--------------|-------------|
| Michael Gilbert | 353-9621 | 2018 to 2019 | 1-year term |
|-----------------|----------|--------------|-------------|

**DEPUTY TREASURER**

Peter Dooley 353-4887 2018 to 2019 1-year term

**NILES FUND COMMITTEE**

David Coker 353-4104 2018 to 2019 1-year term  
Sheila Conley 353-4353 2018 to 2019 1-year term  
Melinda Ricker 353-9099 2018 to 2019 1-year term  
Ann Green 353-4150 2018 to 2019 1-year term  
Ruth Hook 353-4855 2018 to 2019 1-year term

**CONSERVATION COMMISSION**

Harrison Pease 353-9080 2018 to 2021 3-year term  
Craig Putnam 353-9636 2018 to 2021 3-year term  
John Miller 353-4877 2018 to 2020 3-year term  
Jeff MacQueen 353-4232 2018 to 2020 3-year term  
Ted Cooley 353-2139 2016 to 2019 3-year term  
Tom Bubolz 353-4303 2016 to 2019 3-year term  
Carl Schmidt 353-9307 2016 to 2019 3-year term  
Alternates  
Paul Goundrey 353-9813 2018 to 2021 3-year term  
Emily Bryant 353-9033 2018 to 2021 3-year term  
Fran Plaisted 353-4601 2018 to 2021 3-year term  
Carl Cassel 353-4434 2018 to 2020 3-year term  
Diane Gildersleeve 353-9759 2016 to 2019 3-year term

**TREE WARDEN**

Bill Wilson 353-9414 2018 to 2019 1-year term

**ZONING BOARD OF ADJUSTMENT FOR FLOOD PLAINS**

Paul Messer, Sr. 353-4883 2017 to 2020 3-year Term  
Peter Dooley 353-4887 2017 to 2020 3-year Term  
Esther Dobbins Marsh 353-9007 2017 to 2020 3-year Term  
Shawn Washburn 353-4207 2017 to 2020 3-year Term

**INSPECTORS OF ELECTION**

Marion Spottswood 353-4423 2018 to 2020 2-year term  
Betty Messer 353-4883 2018 to 2020 2-year term  
Judith Parker 353-4882 2018 to 2020 2-year term  
Patricia Buck 353-9268 2018 to 2020 2-year term

## SELECTBOARD REPORT for 2018

This has been a transitional year for the administration of the Town. In May Jim McGoff was appointed, per NH statutes and Town tradition, as a selectman to fill the vacancy created by the resignation of Paul Goundrey. Our new full-time Police Chief Jason Bachus started work in late June and then went to the police academy in the fall. He successfully completed his training in December and has committed to serving the town for at least three years. Esther Dobbins Marsh started in July as Administrative Assistant to the Selectboard. Her background in accounting, analysis, and administration was immediately put to use as the annual budget proposal was created, with transitional assistance from Sheri Clifford. Kevin Sawyer was appointed as Road Agent and a new crew of Russell Dennis and Brian Duff were hired in the fall just in time to deal with the snow storms in November.

The significant amount of FEMA funds due to the Town for the damage caused by rain events in July/October 2017 did not arrive during the year. As a result of the cash flow crunch that occurred, all non-essential spending was put on hold. Meetings were held with FEMA in September, October and December to help resolve open issues. We now expect these funds during 2019.

This year's proposed operating budget is down 2.7% despite offering a 2% raise to eligible Town employees. A 10.5% increase in health care costs was partially offset by increasing the employee contribution from 7% to 11%.

The proposed Warrant Article 3 set asides for Capital Reserve Funds, (CRF) was vigorously debated by the Selectboard and the Budget Advisory Committee before reaching a consensus that included a \$3,000 increase in Bridges and Roads; a \$2,000 increase to Heavy Equipment maintenance; and a \$1,000 decrease for Fire Trucks. Also funding now is re-instated: Grader; Backhoe/Loader; Police Cruiser; and Cemetery Mower/BLDG. If the Town builds a structure to house town equipment (Warrant Article 4), the grader's extended life cycle will lead to an annual decrease in the grader set-aside. This lower annual set-aside will offset the cost of the structure.

The Selectboard would like to thank the members of the Budget Advisory Committee in providing data, opinions, guidance, and solutions during the creation of the budget proposal for 2019 Town Meeting.

Our Town web page has been reactivated. This web page will be the location, as allowed by NH statues, of official information, such as minutes from meetings, calendar of up-coming events, and election results. In addition to this location, postings in local newspapers, at the Post office, and at the Town Office will continue as required. The Selectboard seeks your input about whether our list-serve should become a "locally required posting place" for information and official notices by local Town commissions and committees. A poll of opinions on this matter will be taken at this Town meeting. If you cannot attend, please contact a Selectboard member to express your opinion.

Selectboard: John Adams, David Smith, Jim McGoff

**TOWN OF ORFORD  
STATE OF NEW HAMPSHIRE  
ANNUAL TOWN MEETING  
March 13, 2018**

The Polls were opened at 4:00p.m. The ballots were counted (238 plus 35 absentees)  
The voting began for the Town Offices. Ballots will be accepted until at least 9:00 p.m.

The Annual Town Meeting for the Town of Orford was called to order at 7:00 p.m. by  
Moderator Harrison Pease.

John O'Brien asked that we all rise for the Pledge of Allegiance.

Tom Steketee spoke on behalf of the bandstand, saying there are 6 bands playing this  
summer.

Moderator Harrison Pease reminded people that you have to be a registered voter on the  
checklist in order to vote, he also highlighted the procedures printed in the annual report  
and called on speakers to be courteous and civil.

**ARTICLE 1.**

To choose all necessary Town Officers. The polls will be open from four o'clock in the  
afternoon and will close no earlier than nine o'clock in the evening for you to cast your  
ballot for the following officers:

|                             |             |
|-----------------------------|-------------|
| Selectboard Member          | 3 Year Term |
| Moderator                   | 2 Year Term |
| Planning Board              | 3 Year Term |
| Planning Board              | 3 Year Term |
| Supervisor of the Checklist | 6 Year Term |

**ARTICLE 2.**

To see if the Town will vote to raise and appropriate the sum of one million, thirty-three  
thousand five hundred eighty-five dollars (\$1,033,585) for general municipal operations.

**GENERAL GOVERNMENT**

|                              |            |
|------------------------------|------------|
| Executive                    | \$ 100,461 |
| Election & Registration      | 33,854     |
| Financial Administration     | 65,496     |
| Revaluation of Property      | 24,320     |
| Legal Expenses               | 13,000     |
| Engineering Expenses         | 4,500      |
| Planning Board               | 8,500      |
| General Government Buildings | 16,390     |
| Cemeteries                   | 21,253     |
| Insurance                    | 32,397     |
| Regional Association         | 1,681      |
| Contingency Fund             | 5,000      |

**PUBLIC SAFETY**

|                      |            |
|----------------------|------------|
| Police               | \$ 160,731 |
| Ambulance            | 53,191     |
| Fire Department      | 83,896     |
| Emergency Management | 800        |

**HIGHWAYS AND BRIDGES**

|                 |            |
|-----------------|------------|
| Highways        | \$ 298,368 |
| Street Lighting | 9,500      |



**SANITATION**

|                      |          |
|----------------------|----------|
| Solid Waste Disposal | \$ 7,256 |
| Land Fill Closure    | 3,500    |

**HEALTH**

|                |        |
|----------------|--------|
| Animal Control | \$ 800 |
|----------------|--------|

**WELFARE**

|                   |          |
|-------------------|----------|
| Direct Assistance | \$ 5,000 |
|-------------------|----------|

**CULTURE AND RECREATION**

|                       |           |
|-----------------------|-----------|
| Parks and Playgrounds | \$ 24,421 |
| Libraries             | 48,000    |
| Patriotic Purposes    | 800       |

**CONSERVATION COMMISSION**

|  |          |
|--|----------|
|  | \$ 1,970 |
|--|----------|

**IMPROVEMENTS OTHER THAN BUILDINGS**

|                                |       |
|--------------------------------|-------|
| Maintenance of Community Field | 8,500 |
|--------------------------------|-------|

**John Adams gave a review of the town’s budget and Kelley Monahan spoke of the hours spent by the Selectboard and Budget Advisory Committee to put it together. A motion was made by Sylvia Paxton and seconded by Carl Cassel. The article passed by voice vote.**

**Ruth Hook made a motion to move article 14, seconded by Sally Tomlinson.**

**ARTICLE 14. Petition**

To see if the Town will vote to raise the sum of \$1.00 to demonstrate the will of the people of Orford to purchase the Orford Academy Building from Rivendell Interstate School District. This vote will serve as an indicator to the Rivendell Interstate School Board members to act in accordance with the wishes of the people of Orford regarding decisions affecting this property.

**Kelley Monahan voiced her opposition to plans for the Orford Academy Building. Rivendell School**

**Board Chair, Mark DeBois said the School Board has no intention of giving the building and property up. After much discussion. Carl Cassel called the question, seconded by Mark Marsh. Before the meeting was started the Moderator was presented with a request for paper ballot. Signed by six residences. Yes 63, No 110. The article was defeated.**

**Mark DeBois made a motion to move article 16, seconded by Deborah Hadlock.**

**ARTICLE 16. Petition**

To see if the Town favors the renovation of the historic Orford Academy Building for senior housing.

Mark DeBois

**After much discussion the article was called by Ruth Cserr and seconded by Mark Marsh. The article passed by voice vote.**

**ARTICLE 3.**

To see if the Town will vote to raise and appropriate the sum of two hundred twenty-five thousand nine hundred dollars (\$225,900) for payments into the following Capital Reserve Funds as follows:

|                                       |           |
|---------------------------------------|-----------|
| Bridges & Roads CRF (1989)            | \$100,000 |
| Heavy Equip. Maint. CRF (2003)        | \$ 4,000  |
| Fire Trucks CRF (1989)                | \$ 40,000 |
| Fire Dept. Equip. CRF (2015)          | \$ 25,000 |
| Grader CRF (1983)                     | \$ -0-    |
| Highway Dept. Trucks CRF (1983)       | \$ 37,000 |
| Backhoe/Loader CRF (1983)             | \$ -0-    |
| Police Cruiser CRF (1978)             | \$ -0-    |
| Town Buildings CRF (1991)             | \$ 16,400 |
| Cemetery Mower/Bldg CRF (2014)        | \$ -0-    |
| Fire Dept. Major Repair/Maint. (2017) | \$ 3,500  |

**Passed by voice vote.**

**Ruth Cserr made a motion to move article 15, seconded by Mark Marsh.**

**ARTICLE 15. Petition**

To see if the Town will vote to direct the Orford Selectboard and the Conservation Commission under the provisions of RSA 79-A:25-a to adjust the allocation of the Land Use Change Tax Fund from 100% to the Conservation Commission to a division of 80/20. The 80% will be dedicated to the Bridges and Roads Capitol Reserve Fund established in 1989, overseen by the Board of Selectman, with 20% dedicated to the Conservation Commission.

**Moderator Harrison Pease began by saying that he had been uncertain about whether this petition article was legal as written. His concerns were corroborated by the NH Municipal Assoc. and the Town Attorney. Orford does not have a land use change tax fund, the only other place a portion of the revenue could go, and the article cannot be amended to create one.**

**Kelley Monahan made a motion to pass over this article, seconded by Carl Cassel.**

**ARTICLE 4.**

To see if the Town will vote to raise and appropriate ninety-seven thousand dollars (\$97,000) to purchase a one and one-half ton F550 or equivalent dump truck equipped with hydraulic hoist stainless-steel dump body, 10' snow plow, 100W 2-way radio, including an extended seven-year warranty to be paid as follows: To authorize the withdrawal of up to ninety-seven thousand dollars (\$97,000) from the highway department trucks capital reserve fund and authorize the selectmen to dispose of the current one-ton dump truck with the proceeds to be applied to the purchase price and reduce the amount to be withdrawn from the capital reserve fund.

**Paul Goundrey made a motion to amend the article to take out stainless and to add a sand spreader. After much discussion by voice vote the amendment to the article was defeated.**

**Ron Smith ask to amend the article to take out stainless-steel (dump body), 10 foot (snow plow), 100W (2-way radio) and Seven-year (warranty).**

**The article will now read as follows:**

To see if the Town will vote to raise and appropriate ninety-seven thousand dollars (\$97,000) to purchase a one and one-half ton F550 or equivalent dump truck equipped with hydraulic hoist dump body, snow plow, 2-way radio, sand spreader, including an extended warranty to be paid as follows: To authorize the withdrawal of up to ninety-seven thousand dollars (\$97,000) from the highway department trucks capital reserve fund and authorize the selectmen to dispose of the current one-ton dump truck with the proceeds to be applied to the purchase price and reduce the amount to be withdrawn from the capital reserve fund.

The article was passed by paper ballot Yes 63 to No 39.

The Ballot Box was closed at 9:20pm. The Supervisors of the Checklist and Ballot Clerks proceeded to count the ballots for the elected Town Officers.

#### **ARTICLE 5.**

To see if the Town will vote to raise and appropriate the sum of seventy-five thousand dollars (\$75,000). To pave River Road, or any other paving project approved by the Selectboard. This will be a non-lapsing appropriation per RSA 32:7, VI.

**Jordon Sutherlin asked if the highway would have time and resources to do this.**

**Paul Goundrey said they would. The article passed by voice vote.**

#### **ARTICLE 6.**

To see if the Town will vote to raise and appropriate the sum of two thousand, five hundred dollars (\$2,500) to perform test pits to determine the quality and quantity of sand remaining over the entire parcel of the Town's present sand pit on the west side of Town Shed Road. Work will be performed *by the Highway Department with assistance from professional services*. Professional services *will begin a reclamation plan and other materials necessary to meet state regulations*. This will be a non-lapsing appropriation per RSA 32:7, VI.

**Paul Goundrey made an amendment to increase the amount to \$5,000. Seconded by Sylvia Paxton. Paul explained that the increase was to look at the quality and quantity of sand. Plus a closure plan. Charles Smith, Jr. said he will do the soil classification for free.**

**By voice vote the amended article was passed.**

**Melinda Ricker made a motion to amend the article to let the Selectboard to spend up to \$5,000. The amendment was not seconded.**

**The article will now read to raise and appropriate the sum of (\$5,000) Five Thousand Dollars. The article was passed by voice vote.**

**ARTICLE 7.**

To see if the Town will vote to raise thirteen thousand seventy-nine dollars (\$13,079) for the following requests for appropriations:

|                                   |         |
|-----------------------------------|---------|
| Visiting Nurse Alliance/Hospice   | \$7,000 |
| Grafton County Senior Citizen's   | \$2,000 |
| Rivendell Trails Association      | \$ 450  |
| Tri-County CAP                    | \$1,000 |
| Public Health of the Upper Valley | \$ 929  |
| CASA                              | \$ 500  |
| West Central Behavioral Health    | \$1,200 |

**The motion was made by Sylvia Paxton and seconded by Mark Blanchard. The article passed by voice vote.**

**ARTICLE 8.**

To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1,000) for updating of the Town's Master Plan

**The motion was made by Mark Blanchard and seconded by Sylvia Paxton. The article was passed by voice vote.**

**ARTICLE 9.**

To see if the Town will vote to raise and appropriate the sum of nine hundred dollars (\$900) to participate in the Upper Valley Lake Sunapee Regional Planning Commission household hazardous waste collection to be held in Piermont NH.

**The motion was made by Mark Blanchard and seconded by Ruth Cserr. The article was passed by voice vote.**

**ARTICLE 10.**

To see if the Town will vote to appropriate three hundred two thousand, seven hundred fifty-six dollars (\$302,756.00) to be added to the Bridges and Roads Capital Reserve Fund, with said funds to come from the unassigned fund balance. This represents the FEMA funds received as a result of the two 2017 storm events.

**The motion was made by Mark Marsh and seconded by Paul Goundrey. The article was passed by voice vote.**

**ARTICLE 11.**

To see if the Town will vote to discontinue the Reappraisal Capital Reserve Fund established in 1987 with said funds and any accumulated interest to date to be placed in the town's general fund.

**The Motion was made by Sylvia Paxton and seconded by Mark Marsh. The article was passed by voice vote.**

**ARTICLE 12. Petition**

We the residents and voters of Orford, New Hampshire petition the Town to elect the Road Agent by Australian ballot on Town Meeting day 2019.

**After some discussion, The article was defeated 24 Yes and 43 No, with a show of hands.**

**ARTICLE 13. Petition**

To see if the Town will vote to direct the Orford Selectboard to form a “Orford Town Road Commission” made up of five resident-taxpayers with town road experience, for the purpose of assisting and suggesting to both the Selectboard and Road Agent on issues that pertain to town roads, town bridges, town equipment and vehicles and any other items that fall under the Orford Road Department. Members to be picked as follows: two by the Selectboard, two by the Budget Advisory Committee and one by the Road Agent.

**Anne Duncan Cooley called the question, seconded by Nancy Murphy 2<sup>nd</sup>, the article was defeated by voice vote.**

**ARTICLE 17.**

To hear the reports of Agents, Auditors and Committees heretofore chosen and to pass any vote relating thereto.

**There were none made.**

**ARTICLE 18.**

To transact any other business that may legally come before said meeting.

Given under our hand and seal at Orford the 9th day of February in the year two thousand and eighteen.

John Adams  
Paul Goundrey  
David Smith  
SELECTBOARD, TOWN OF ORFORD

The results of the Ballots were as follow:

Moderator for 2 Years

Harrison Pease - 259

Larry Taylor – 1

Carl Cassel – 1

Tom Thomson – 1

Judy Franklin – 1

Selectboard Member for 3 Years

John Adams – 157

Jim McGoff – 109

Jude Parker – 1

Bruce Taylor Jr. – 1

Tom Thomson – 1

Planning Board Member for 3 Years

Harry Osmer – 203

Terry Martin – 152

Kelley Monahan – 125

Larry Taylor – 1

P. Chase Kling – 1

Jordan Sutherlin – 1

Mark Burger – 1

Deb McGoff – 1

David Smith – 1

Supervisor of Checklist

Sarah Putnam – 264

Brenda Smith – 1

John O'Brien - 1

The foregoing is a true copy. Attest: Deborah Hadlock, Town Clerk

## 2019 BUDGET OF THE TOWN OF ORFORD

Appropriations & Estimates of Revenue for the Ensuing Year January 1, 2019 to December 31, 2019 or Fiscal Year from January 1, 2019 to December 31, 2019.

| PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) |   |                         | Appropriations<br>2018 | Actual<br>Expenditures<br>2018 | Recommended<br>Appropriations<br>2019 |
|---|---|-------------------------|------------------------|--------------------------------|---------------------------------------|
|   |   | Warrant<br>Article<br># |                        |                                |                                       |
| <u>Acct. #</u>                            | <u>GENERAL GOVERNMENT</u>   |                         |                        |                                |                                       |
| 4130-4139                                 | Executive   | 2                       | \$ 100,461             | \$ 89,448                      | \$ 87,200                             |
| 4140-4149                                 | Election, Registration &<br>Vital Statistics                        | 2                       | \$ 33,854              | \$ 31,552                      | \$ 30,054                             |
| 4150-4151                                 | Financial Administration  | 2                       | \$ 65,496              | \$ 52,995                      | \$ 63,312                             |
| 4152                                      | Revaluation of Property   | 2                       | \$ 24,320              | \$ 21,555                      | \$ 24,320                             |
| 4153                                      | Legal Expense   | 2                       | \$ 13,000              | \$ 6,876                       | \$ 10,500                             |
| 4153                                      | Engineering Expenses  | 2                       | \$ 4,500               | \$ 0                           | \$ 4,500                              |
| 4191-4193                                 | Planning Board  | 2                       | \$ 8,500               | \$ 6,426                       | \$ 7,680                              |
| 4194                                      | General Government Buildings  | 2                       | \$ 16,390              | \$ 13,970                      | \$ 15,550                             |
| 4195                                      | Cemeteries  | 2                       | \$ 21,253              | \$ 20,879                      | \$ 21,695                             |
| 4196                                      | Insurance*  | 2                       | \$ 32,397              | \$ 32,538                      | \$ 26,561                             |
| 4197                                      | Advertising &<br>Regional Associations                              | 2                       | \$ 1,681               | \$ 1,681                       | \$ 1,698                              |
| 4199                                      | Contingency Fund  | 2                       | \$ 5,000               | \$ 1,231                       | \$ 5,000                              |
|   | <u>PUBLIC SAFETY</u>  |                         |                        |                                |                                       |
| 4210-4214                                 | Police  | 2                       | \$160,731              | \$ 97,765                      | \$155,454                             |
| 4215-4219                                 | Ambulance   | 2                       | \$ 53,191              | \$ 53,191                      | \$ 54,428                             |
| 4220-4229                                 | Fire*   | 2                       | \$ 83,896              | \$ 65,984                      | \$ 85,750                             |
| 4290-4298                                 | Emergency Management  | 2                       | \$ 800                 | \$ 111                         | \$ 800                                |
|   | <u>HIGHWAY AND STREETS</u>  |                         |                        |                                |                                       |
| 4312                                      | Highways & Streets  | 2                       | \$298,368              | \$235,892                      | \$296,326                             |
| 4316                                      | Street Lighting   | 2                       | \$ 9,500               | \$ 8,841                       | \$ 9,000                              |
|   | <u>SANITATION</u>   |                         |                        |                                |                                       |
| 4324                                      | Solid Waste Disposal<br>Land Fill Closure                           | 2                       | \$ 7,256<br>\$ 3,500   | \$ 7,226<br>\$ 3,900           | \$ 8,700<br>\$ 4,900                  |
|   | <u>HEALTH</u>   |                         |                        |                                |                                       |
| 4414                                      | Pest Control  | 2                       | \$ 800                 | \$ 0                           | \$ 600                                |
|   | <u>WELFARE</u>  |                         |                        |                                |                                       |
| 4441-4442                                 | Direct Assistance   | 2                       | \$ 5,000               | \$ 1,650                       | \$ 5,000                              |
|   | <u>CULTURE AND RECREATION</u>                                       |                         |                        |                                |                                       |
| 4520-4529                                 | Parks & Recreation  | 2                       | \$ 24,421              | \$ 21,990                      | \$ 25,971                             |
| 4550-4559                                 | Library   | 2                       | \$ 48,000              | \$ 47,930                      | \$ 49,000                             |
| 4583                                      | Patriotic Purposes  | 2                       | \$ 800                 | \$ 865                         | \$ 850                                |
|   | <u>CONSERVATION</u>   |                         |                        |                                |                                       |
| 4619                                      | Other Conservation  | 2                       | \$ 1,970               | \$ 1,720                       | \$ 1,900                              |
|   | <u>DEBT SERVICE</u>   |                         |                        |                                |                                       |
| 4711                                      | Principal – Long Term<br>Bonds & Notes                              | 2                       | \$ 0                   | \$                             | \$ 0                                  |
| 4721                                      | Interest – Long Term<br>Bonds & Notes                               | 2                       | \$ 0                   | \$                             | \$ 0                                  |
| 4800                                      | <u>OTHER APPROPRIATIONS</u><br>Improvements Other<br>Than Buildings | 2                       | \$ 8,500               | \$ 8,500                       | \$ 8,500                              |
| <b><u>SUBTOTAL 1</u></b>                  |   |                         | <b>\$1,033,585</b>     | <b>\$ 834,716</b>              | <b>\$1,005,249</b>                    |

\*Re-classed FD insurance into the FD Line Item

**2019 BUDGET OF THE TOWN OF ORFORD – 2**

| PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) |                         | Appropriations<br>2018 |                  | Appropriations<br>2019 |
|---|-------------------------|------------------------|------------------|------------------------|
|   |                         | Warrant                |                  |                        |
|   | SPECIAL*                | Article                |                  |                        |
| <u>Acct. #</u>                            | <u>WARRANT ARTICLES</u> | <u>#</u>               |                  |                        |
|   | Bridges Replace/Repair  | 3                      | \$100,000        | \$103,000              |
|   | Fire Truck              | 3                      | 40,000           | 39,000                 |
|   | Fire Equipment          | 3                      | 25,000           | 25,000                 |
|   | Grader                  | 3                      | 0                | 6,000                  |
|   | Highway Trucks          | 3                      | 37,000           | 30,000                 |
|   | Heavy Equipment Maint.  | 3                      | 4,000            | 6,000                  |
|   | Loader/backhoe          | 3                      | 0                | 7,500                  |
|   | Police Cruiser          | 3                      | 0                | 6,000                  |
|   | Town Buildings          | 3                      | 16,400           | 16,400                 |
|   | Cemetery Mower/Bldg     | 3                      | 0                | 1,200                  |
|   | FD Major Repair/Maint   | 3                      | 3,500            | 3,500                  |
| <b><u>SUBTOTAL 2 RECOMMENDED</u></b>      |                         |                        | <b>\$225,900</b> | <b>\$243,600</b>       |

\*Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a non-lapsing or nontransferable article.

| PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) |                           | Appropriations<br>2018 | Expenditures<br>2018 | Appropriations<br>2019 |
|---|---------------------------|------------------------|----------------------|------------------------|
|   | INDIVIDUAL**              |                        |                      |                        |
| <u>Acct. #</u>                            | <u>WARRANT ARTICLES</u>   |                        |                      |                        |
| 4325                                      | Household Hazardous Waste | \$ 900                 | 900                  | \$ 1,500               |
| 4902                                      | HWY Truck                 | 97,000                 | 90,981               | 0                      |
| 4902                                      | Cemetery Mower/Building   | 0                      | 0                    | 11,000                 |
| 4902                                      | HWY Roadside Mowing       | 0                      | 0                    | 7,000                  |
| 4904                                      | Road Improvement/Paving   | 75,000                 | 0                    | 1                      |
| 4909                                      | Tree Care Replenishment   | 0                      | 0                    | 1,000                  |
| 4909                                      | Highway Building          | 0                      | 0                    | 10,000                 |
| 4909                                      | PD Body Camera System     | 0                      | 0                    | 1,500                  |
| 4909                                      | Charitable Appropriations | 13,079                 | 13,079               | 12,929                 |
| 4909                                      | HWY Sand Pit Clearing     | 5,000                  | 0                    | 0                      |
| 4909                                      | PB Master Plan Update     | 1,000                  | 617                  | 0                      |
| <b><u>SUBTOTAL 3 RECOMMENDED</u></b>      |                           | <b>\$191,979</b>       | <b>\$105,577</b>     | <b>\$ 44,930</b>       |

\*\*\*"Individual" warrant articles are not necessarily the same as "special warrant articles." Individual warrant articles might be negotiated cost items for labor agreements or items of a one-time nature you wish to address individually.



**2019 BUDGET OF THE TOWN OF ORFORD -- 3**

| SOURCE OF REVENUE                                   |  | Revenue<br>Used for Tax Rate<br>2018 | Estimated<br>Revenue<br>2019 |
|---|--|--------------------------------------|------------------------------|
|   | Warrant<br>Article<br>#                                  |                                      |                              |
| <u>Acct. #</u>                                      | <u>TAXES</u>   |                                      |                              |
| 3120  | Land Use Change Taxes                                    | \$ 0                                 | \$ 0                         |
| 3185  | Timber Taxes   | 13,318                               | 13,318                       |
| 3186  | Payment in Lieu of Taxes                                 | 3,528                                | 3,528                        |
| 3189  | Other Taxes  | 300                                  | 300                          |
| 3190  | Interest & Penalties on Delinquent Taxes                 | 6,000                                | 6,000                        |
|   | Inventory Penalties                                      | 0                                    | 0                            |
| 3187  | Excavation Tax (2 cents per cu. Yd.)                     | 0                                    | 0                            |
|   | <u>LICENSES, PERMITS AND FEES</u>                        |                                      |                              |
| 3220  | Motor Vehicle Permit Fees                                | \$260,000                            | \$260,000                    |
| 3290  | Other Licenses, Permits & Fees                           | 1,500                                | 1,500                        |
| 3311-3319   | <u>FROM FEDERAL GOVERNMENT</u>                           | \$ 0                                 | \$ 0                         |
|   | <u>FROM STATE</u>  |                                      |                              |
| 3351  | Shared Revenues  | 0                                    | 0                            |
| 3352  | Meals & Rooms Tax Distribution                           | 63,640                               | 63,640                       |
| 3353  | Highway Block Grant                                      | 65,291                               | 65,291                       |
| 3359  | Other (Including Railroad Tax)                           | 0                                    | 0                            |
| 3379  | <u>FROM OTHER GOVERNMENTS</u>                            | 8,500                                | 8,500                        |
|   | <u>CHARGES FOR SERVICES</u>                              |                                      |                              |
| 3401-3406   | Income from Departments                                  | \$ 0                                 | \$ 0                         |
| 3409  | Other Charges  | 0                                    | 0                            |
|   | <u>MISCELLANEOUS REVENUES</u>                            |                                      |                              |
| 3501  | Sale of Municipal Property                               | \$ 0                                 | \$ 0                         |
| 3502  | Interest on Investments                                  | 0                                    | 0                            |
| 3503-3508   | Other (Insurance Refunds)                                |                                      |                              |
|   | <u>INTERFUND OPERATING TRANSFERS IN</u>                  |                                      |                              |
| 3915  | From Capital Reserve Funds<br>(special warrant articles) | \$ 97,000                            | \$ 11,000                    |
|   | <u>OTHER FINANCING SOURCES</u>                           |                                      |                              |
|   | Fund Balance ("Surplus") to<br>Reduce Taxes              | <u>0</u>                             | <u>0</u>                     |
| <b><u>TOTAL ESTIMATED REVENUE &amp; CREDITS</u></b> |  | <b>\$ 519,077</b>                    | <b>\$433,077</b>             |

| <b>BUDGET SUMMARY</b>                                | 2018              | 2019              |
|--|-------------------|-------------------|
| SUBTOTAL 1 Appropriations Recommended                | \$ 1,033,585      | \$1,005,249       |
| SUBTOTAL 2 Special Warrant Articles Recommended      | 225,900           | 243,600           |
| SUBTOTAL 3 "Individual" Warrant Articles Recommended | <u>191,979</u>    | <u>44,930</u>     |
| TOTAL Appropriations Recommended                     | \$1,451,464       | \$1,293,779       |
| Less: Amount of Estimated Revenues & Credits         | <u>519,077</u>    | <u>433,077</u>    |
| Estimated Amount of Taxes to be Raised               | <b>\$ 932,387</b> | <b>\$ 860,702</b> |

**SUMMARY OF REVISED ESTIMATED REVENUES  
For the Town of ORFORD – 2019**

RSA 21-J:34

| Account #                           | SOURCE OF REVENUE  | Warr.<br>Art. #          | For Use by<br>Municipality |
|-------------------------------------|--|--------------------------|----------------------------|
|                                     | <u>TAXES</u>   |                          |                            |
| 3120                                | Land Use Change Tax  |                          |                            |
| 3185                                | Timber Tax   |                          | 13,318                     |
| 3186                                | Payment in Lieu of Taxes   |                          | 3,528                      |
| 3187                                | Excavation Tax   |                          | 0                          |
| 3189                                | Other Taxes  |                          | 300                        |
| 3190                                | Interest & Penalties on Delinquent Taxes                           |                          | 6,000                      |
|                                     | <u>LICENSES, PERMITS AND FEES</u>                                  |                          |                            |
| 3220                                | Motor Vehicle Permit Fees  |                          | \$260,000                  |
| 3290                                | Other Licenses, Permits and Fees                                   |                          | 1,500                      |
| 3311-3319                           | FROM FEDERAL GOVERNMENT (3 HWY<br>Safety Grants Dept. of Interior) |                          | 0                          |
|                                     | <u>FROM STATE</u>  |                          |                            |
| 3351                                | Shared Revenues  |                          | \$ 0                       |
| 3352                                | Meals and Rooms Tax Distribution                                   |                          | 63,640                     |
| 3353                                | Highway Block Grant  |                          | 65,291                     |
| 3359                                | Other (including Railroad Tax)                                     |                          | 0                          |
| 3379                                | FROM OTHER GOVERNMENTS (Rivendell Com. Field)                      |                          | 8,500                      |
|                                     | <u>CHARGES FOR SERVICES</u>  |                          |                            |
| 3401-3406                           | Income from Departments  |                          | \$ 0                       |
| 3409                                | Miscellaneous Charges & Fees                                       |                          | \$                         |
|                                     | <u>MISCELLANEOUS REVENUES</u>                                      |                          |                            |
| 3501                                | Sale of Municipal Property   |                          | \$ 0                       |
| 3502                                | Interest on Investments  |                          | 0                          |
| 3503                                | Other (Old Town Hall)  |                          | \$ 0                       |
|                                     | <u>INTERFUND OPERATING TRANSFERS IN</u>                            |                          |                            |
| 3915                                | From Capital Reserve Funds   |                          | \$ 11,000                  |
| <b>SUBTOTAL OF REVENUES</b>         |  |                          | <b>\$433,077</b>           |
|                                     |  | <u>For Municipal Use</u> |                            |
| General Fund Balance                |  |                          |                            |
| Unassigned Fund Balance             | 410,521  |                          |                            |
| Less Voted from Fund Balance        |  |                          |                            |
| Fund Balance – Retained             | 410,521  |                          |                            |
| <b>TOTAL REVENUES AND CREDITS</b>   |  |                          | <b><u>\$ 433,077</u></b>   |
| <b>REQUESTED OVERLAY (RSA 76:6)</b> |  |                          | <b>\$ 6,000</b>            |

## **Moderator's 2019 Orford Town Meeting Procedures Harrison Pease, Orford Town Moderator**

### Speaking

- Please wait to be recognized by the Moderator before speaking.
- Speakers must be registered voters in the Town of Orford. Others can be recognized by the Moderator to speak if the voters agree.
- Please go to the microphone to speak so that everyone can hear you.
- Please state your name the first time you speak.
- Please limit comments to no more than 5 minutes so that everyone who wishes to speak has a chance to do so.
- Please add to previous comments, but do not just repeat what has already been said.
- The Moderator will recognize those who have not spoken on an article before recognizing anyone who has already spoken.
- A motion to “Call the Question” cuts off debate. If the motion is seconded, it will be voted on immediately. It is not debatable. Majority vote will decide.
- It's okay to disagree, but please be respectful of other people and their opinions.

### Motions

- All motions must be moved and seconded before discussion begins.
- One motion or amendment at a time please to avoid confusion.
- A “Motion to Reconsider” any previous vote on an article can occur at any time after the first vote was taken.
- A “Motion to Restrict Reconsideration” of any previous vote on an article can be made at any time after the first vote was taken (RSA 40:10).
- If you believe the Moderator has erred in terms of procedure, you may request a “Point of Order” and the voters will decide. A majority vote is required to overrule the Moderator (RSA 40:4).

### Voting

- To vote, you must be a registered voter in the Town of Orford, not just a resident.
- Any article may be voted by paper ballot if 5 registered voters make a request in writing to the Moderator prior to the vote (RSA 40:4-a).
- When any vote, other than by ballot, declared by the Moderator is questioned by 7 or more of the voters present, orally or in writing, the vote shall be retaken by paper ballot immediately and before any other business is begun (RSA 40:4-b).
- Without objection, these procedures are for the 2019 Orford Town Meeting. These procedures may be altered by the voters at the meeting by majority vote (RSA 40:4)

**TOWN OF ORFORD  
STATE OF NEW HAMPSHIRE**

**PROPOSED  
ANNUAL TOWN MEETING WARRANT**

**2019**

TO THE INHABITANTS OF THE TOWN OF ORFORD, County of Grafton, in said state, qualified to vote on Town Affairs:

You are hereby notified to meet at the Rivendell Academy Gymnasium in said Orford on Tuesday the 12th of March next at seven o'clock in the evening to act on the following subjects:

**ARTICLE 1.**

To choose all necessary Town Officers. The polls will be open from four o'clock in the afternoon and will close no earlier than nine o'clock in the evening for you to cast your ballot for the following officers:

|                    |             |
|--------------------|-------------|
| Selectboard Member | 3 Year Term |
| Selectboard Member | 1 Year Term |
| Treasurer          | 3 Year Term |
| Planning Board     | 3 Year Term |
| Planning Board     | 3 Year Term |

**ARTICLE 2.**

To see if the Town will vote to raise and appropriate the sum of one million, five thousand two hundred forty-nine dollars (\$1,005,249) for general municipal operations. (Majority vote required.)

**GENERAL GOVERNMENT**

|                              |           |
|------------------------------|-----------|
| Executive                    | \$ 87,200 |
| Election & Registration      | 30,054    |
| Financial Administration     | 63,312    |
| Revaluation of Property      | 24,320    |
| Legal Expenses               | 10,500    |
| Engineering Expenses         | 4,500     |
| Planning Board               | 7,680     |
| General Government Buildings | 15,550    |
| Cemeteries                   | 21,695    |
| Insurance                    | 26,561    |
| Regional Association         | 1,698     |
| Contingency Fund             | 5,000     |

**PUBLIC SAFETY**

|                      |            |
|----------------------|------------|
| Police               | \$ 155,454 |
| Ambulance            | 54,428     |
| Fire Department      | 85,750     |
| Emergency Management | 800        |

**HIGHWAYS AND BRIDGES**

|                 |            |
|-----------------|------------|
| Highways        | \$ 296,326 |
| Street Lighting | 9,000      |

**SANITATION**

|                      |          |
|----------------------|----------|
| Solid Waste Disposal | \$ 8,700 |
| Land Fill Closure    | 4,900    |

**HEALTH**

|                |        |
|----------------|--------|
| Animal Control | \$ 600 |
|----------------|--------|

**WELFARE**

|                   |          |
|-------------------|----------|
| Direct Assistance | \$ 5,000 |
|-------------------|----------|

**CULTURE AND RECREATION**

|                       |           |
|-----------------------|-----------|
| Parks and Playgrounds | \$ 25,971 |
| Libraries             | 49,000    |
| Patriotic Purposes    | 850       |

**CONSERVATION COMMISSION**

|  |          |
|--|----------|
|  | \$ 1,900 |
|--|----------|

**IMPROVEMENTS OTHER THAN BUILDINGS**

|                                |       |
|--------------------------------|-------|
| Maintenance of Community Field | 8,500 |
|--------------------------------|-------|

**ARTICLE 3.**

To see if the Town will vote to raise and appropriate the sum of two hundred forty-three thousand six hundred dollars (\$243,600) for payments into the following Capital Reserve Funds as follows:

|                                       |           |
|---------------------------------------|-----------|
| Bridges & Roads CRF (1989)            | \$103,000 |
| Heavy Equip. Maint. CRF (2003)        | \$ 6,000  |
| Fire Trucks CRF (1989)                | \$ 39,000 |
| Fire Dept. Equip. CRF (2015)          | \$ 25,000 |
| Grader CRF (1983)                     | \$ 6,000  |
| Highway Dept. Trucks CRF (1983)       | \$ 30,000 |
| Backhoe/Loader CRF (1983)             | \$ 7,500  |
| Police Cruiser CRF (1978)             | \$ 6,000  |
| Town Buildings CRF (1991)             | \$ 16,400 |
| Cemetery Mower/Bldg CRF (2014)        | \$ 1,200  |
| Fire Dept. Major Repair/Maint. (2017) | \$ 3,500  |

*(The majority of the Selectboard recommend this article.)*

**ARTICLE 4.**

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) for the purpose of constructing a permanent structure near the highway garage to house the grader and other town equipment.

*(The majority of the Selectboard recommend this article.)*

**ARTICLE 5.**

To see if the Town will vote to combine the offices of Town Clerk and Tax Collector thereby creating a new office of Town Clerk/Tax Collector, to be held by one individual and to be elected for a three-year term. This office will be compensated by a salary set each year by the Town Meeting. If this article is approved, the Town shall at the 2020 Town Meeting elect one individual to hold this office for a three-year term.

*(The majority of the Selectboard recommend this article.)*

**ARTICLE 6.**

To see if the town will vote to raise and appropriate one thousand five hundred dollars (\$1,500) for the police body camera system consisting of a body-worn camera (Axon Body 3 or equivalent) with full warranty, repair, and replacement coverage. A five-year contract is required. In future years \$543 per year for secure storage data system and camera output storage will be included in the Police Department operating budget.

*(The majority of the Selectboard recommend this article.)*

**ARTICLE 7.**

To see if the Town will vote to raise and appropriate the sum of seven thousand dollars (\$7,000) to contract road-side mowing, for a maximum of two passes per side.  
*(The majority of the Selectboard recommend this article.)*

**ARTICLE 8.**

To see if the Town will vote to appropriate the sum of up to eleven thousand dollars (\$11,000) for the purchase of a new or used Gator, or equivalent vehicle, with dump body to be used by the Cemetery Commission with said funds to come from the Cemetery Mover/Bldg. Capital Reserve Fund.  
*(The majority of the Selectboard recommend this article.)*

**ARTICLE 9.**

To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be deposited into the Tree Care and Replenishment Expendable Trust Fund.  
*(The majority of the Selectboard recommend this article.)*

**ARTICLE 10.**

To see if the Town will vote to raise and appropriate twelve thousand nine hundred twenty-nine dollars (\$12,929) for the following requests for appropriations:  
Visiting Nurse Alliance \$7,000  
Grafton County Senior Citizen's \$2,000  
Rivendell Trails Association \$450  
Tri-County CAP \$1,000  
Public Health of the Upper Valley \$929  
West Central Behavioral Health \$1,200  
Ammonoosuc Community Health Services \$350  
*(The majority of the Selectboard recommend this article.)*

**ARTICLE 11.**

To see if the Town will vote to raise and appropriate the sum of fifteen hundred dollars (\$1,500) to participate in the Upper Valley Lake Sunapee Regional Planning Commission household hazardous waste collection. A boxholder to be mailed and dates posted on the Orford List Serve.  
*(The majority of the Selectboard recommend this article.)*

**ARTICLE 12.**

To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit. If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged, or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28  
*(The majority of the Selectboard recommend this article)*

**ARTICLE 13.**

To see if the Town will vote to change the title of the Town Buildings Capital Reserve Fund, originally established in 1991 as "the Orfordville Town Buildings Capital Reserve Fund", to the "Town Buildings Maintenance Capital Reserve Fund" and to name the Selectmen as agents to expend from this fund for upkeep and repair in any town-owned building. A 2/3 majority vote is required.  
*(The majority of the Selectboard recommend this article)*

**ARTICLE 14.**

To see if the Town will vote to appropriate one hundred thirty eight thousand, seven hundred fifty dollars (\$138,750.00) to be added to the Bridges and Roads Capital Reserve Fund, with said funds to come from the unassigned fund balance. This represents 75% of the Capital Reserve funds used for the two 2017 storms to be refunded by FEMA.

*(The majority of the Selectboard recommend this article)*

**ARTICLE 15.**

To see if the Town will vote to raise and appropriate the sum of one dollar (\$1.00) for reconstruction of Archertown Hill Road from approximately High Bridge Road to 247 Archertown Road. This will be a non-lapsing appropriation per RSA 32:7, VI

*(The majority of the Selectboard recommend this article)*

**ARTICLE 16.**

To hear the reports of Agents, Auditors and Committees heretofore chosen and to pass any vote relating thereto.

**ARTICLE 17.**

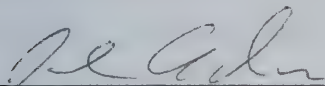
To transact any other business that may legally come before said meeting.


Given under our hand and seal at Orford the 13th day of February in the year two thousand and nineteen.

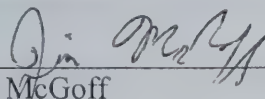
John Adams  
David Smith  
Jim McGoff  
SELECTBOARD, TOWN OF ORFORD

**RETURN OF POSTING**

We, the undersigned Selectboard for the Town of Orford, do hereby certify that on February 14, 2019 a copy of the warrant was posted at the Orford Post Office and at the Town Office, these being two public places within the Town of Orford, as prescribed in RSA 39 and RSA 669:2.

  
\_\_\_\_\_  
John Adams

  
\_\_\_\_\_  
David Smith

  
\_\_\_\_\_  
Jim McGoff

TOWN OF ORFORD, SELECTBOARD

**REPORT OF TRUSTEES OF TRUST FUNDS, TOWN OF ORFORD FOR YEAR ENDING DECEMBER 31, 2018**

| 1/31/2018 | NAME OF TRUST FUND                               | TOTAL Y/E 2017:        |                     |                      |                    | 2018 TOTAL          |                       |
|-----------|--|------------------------|---------------------|----------------------|--------------------|---------------------|-----------------------|
|           |  | 2018 BEG. BEG. BALANCE | PRINCIPAL ADDED     | INVESTMENT GAIN/LOSS | INTEREST & DIVS    | EXPENDED IN YEAR    | YEAR-END BALANCE      |
|           | <b>TOTAL COMMON CEMETERY TRUSTS</b>              | \$279,474.30           | \$900.00            | \$27,782.54          | \$4,342.80         | \$0.00              | \$312,499.64          |
|           | <b>CAPITAL RESERVES AND OTHER TOWN FUNDS:</b>    |                        |                     |                      |                    |                     |                       |
| 1989      | Town of Orford/ BRIDGES & ROADS CRF (Exp 2006)   | \$115,775.49           | \$100,000.00        |                      | \$651.19           | \$21,614.37         | \$194,812.31          |
| 1984      | Town of Orford/ COMM. FIELD 1 ( HAZEN MOREY)     | 457.10                 |                     |                      | 1.06               | -                   | 458.16                |
| 1985      | Town of Orford/ COMM. FIELD 2 (HAZEN MOREY)      | 17,976.78              |                     |                      | 31.62              | -                   | 18,008.40             |
| 1983      | Town of Orford/ COMM. FIELD CRF                  | 2,628.63               |                     |                      | 10.06              | -                   | 2,638.69              |
| 1991      | Town of Orford/ DUMP CLOSURE Exp. Trust          | 12,518.51              |                     |                      | 48.05              | -                   | 12,566.56             |
| 1989      | Town of Orford/ FIRE TRUCKS CRF                  | 190,829.47             | 40,000.00           |                      | 609.80             | -                   | 231,439.27            |
| 2015      | Town of Orford/ FIRE EQUIP CRF (Exp)             | 33,734.51              | 25,000.00           |                      | 123.22             | 4,873.44            | 53,984.29             |
| 2017/8    | Town of Orford/ FIRE TRUCK MAJOR MAINT CRF (Exp) | 0.00                   | 7,000.00            |                      | 11.84              | -                   | 7,011.84              |
| 2003      | Town of Orford/ HVY EQUIP MAINT. Exp Trust       | 20,854.76              | 4,000.00            |                      | 69.38              | 8,556.75            | 16,367.39             |
| 1983      | Town of Orford/ GRADER                           | 195,695.28             |                     |                      | 744.84             | -                   | 196,440.12            |
| 1983      | Town of Orford/ HWY DEPT TRUCKS                  | 284,547.79             | 37,000.00           |                      | 1,323.21           | 90,981.60           | 231,889.40            |
| 1983      | Town of Orford/ LOADER                           | 29,336.20              |                     |                      | 112.48             | -                   | 29,448.68             |
| 1978      | Town of Orford/ POLICE CRUISER                   | 16,446.88              |                     |                      | 50.80              | -                   | 16,497.68             |
| 1991      | Town of Orford/ TOWN BUILDINGS CRF               | 57,384.00              | 16,400.00           |                      | 323.52             | 7,047.80            | 67,059.72             |
| 2002      | Town of Orford/ TAX MAP CRF (Exp)                | 4,284.64               |                     |                      | 21.17              | -                   | 4,305.81              |
| 1992      | Town of Orford/ CEM MOWER/BLDG Exp Tr 2015       | 15,545.59              |                     |                      | 47.66              | -                   | 15,593.25             |
| 1983      | Town of Orford/ IMPR H/CAP CRF                   | 164.20                 |                     |                      | 0.65               | -                   | 164.85                |
| 1991      | Town of Orford/ TREES CARE & REPL Exp Tr         | 7,545.61               |                     |                      | 23.56              | 1,200.00            | 6,369.17              |
| 2000      | Town of Orford/ TOWN PROPERTIES Exp Tr           | 30,471.82              | 17,000.00           |                      | 200.93             | 1,105.64            | 46,567.11             |
| 2004      | Town of Orford/ WW II MON. MAINT. Exp Tr         | 2,936.90               |                     |                      | 11.28              | -                   | 2,948.18              |
| 2004      | Town of Orford/ WILDFIRE SUPPR Exp Tr            | 6,322.04               |                     |                      | 24.26              | -                   | 6,346.30              |
| 2011      | Town of Orford/ PLAYGROUND Exp Tr                | 6,587.01               |                     |                      | 11.60              | -                   | 6,598.61              |
| 1985      | Town of Orford/ HAZEN MOREY H.S. STUDENTS        | 2,603.05               |                     |                      | 3.06               | -                   | 2,606.11              |
| 1987      | Town of Orford/ MENTA SAWYER SCHOL               | 10,871.00              |                     |                      | 14.27              | 500.00              | 10,385.27             |
| 1991      | Town of Orford/ LENORE NILES FUND                | 114,877.34             |                     | 11,972.12            | 1,371.63           | 1,100.00            | 127,121.09            |
| 1989      | Town of Orford/ SCHOOLS FUND FOR EXCEL.          | 35,542.07              |                     |                      | 120.53             | -                   | 35,662.60             |
| 2013      | Town of Orford/ TOWN HALL HERITAGE CTR TR        | 46,675.25              | 1,000.00            |                      | 143.48             | 533.69              | 47,285.04             |
| 1949      | Orford School District Bequest (ALICE MANN)      | 7,254.31               |                     | 466.56               | 97.19              | 700.00              | 7,118.06              |
|           | <b>TOTAL FUNDS HELD</b>                          | <b>\$1,549,340.53</b>  | <b>\$248,300.00</b> | <b>\$40,221.22</b>   | <b>\$10,545.14</b> | <b>\$138,213.29</b> | <b>\$1,710,193.60</b> |

All investment values reported at Cost, which for all non-bank assets is below Market value. 12/31/18 at Market Total Funds Held = \$1,776,225.82  
Please See next page for Trustees' Comments.

Respectfully submitted:

M. Blanchard, for M. Blanchard, S. Carter, J. Davis ::: Trustees.



## TRUSTEES OF TRUST FUNDS (TTF)

Opportunities and Challenges Become a Trustee. It is a non-political unobtrusive way to serve our town. Over three years all three Trustees will retire from their elected posts. The TTF role may be unique to New Hampshire. Separately elected from the Selectboard and not subject to their control, Trustees hold fiduciary responsibility for the Town's nearly \$1.8 Million assets in Capital Reserve Funds and Trusts as provided by the NH RSAs. In short, the job is to see that money set aside is used only as stipulated by the people who provided the funds, be they Taxpayer Voters in the case of CRFs or donors as in gifts/bequests. We are looking for alternates who would like to learn the ropes and run for election in each of the next 3 years. Talk to us.

2018 Results and Comments Please look over the report grid on the adjacent page. It is an easier-to-read version of the State MS-9 report we will file. Of the nearly \$1.8 Million Trusts total at 12/31/18, \$1.4+ million was in Taxpayer voted funds, all of which is in bank deposits. Total assets of the non-voted trusts, at market were \$633K, of which \$433K were risk bearing non-bank securities held primarily for Cemetery PC and Niles trusts with a little for Alice Mann and Town Hall trusts. Trustees' aim in the long term is to maintain the purchasing power of these holdings and the only way to do it is prudent acceptance of some market risk. In 2018 these investments produced record receipts of Capital Gains and Dividends which, unfortunately, were offset by unrealized market value losses in December. 2018 is only one of three years since 2003 with value losses. Even so, at year-end our investments were still \$66K over cost. As many know, fall 2018 and especially December saw unusual day-to-day market volatility such that as of 12/31 our 2018 Total Annual Return on non-bank investments was -2.74%. To illustrate the erratic nature of last December, we note in just 25 days to 1/25/19 our values increased by nearly \$31,000, making a total return for 390 days since Y/E 2017 +3.82% instead of a slight loss. Trustees recognize likelihood of continuing large swings 2017 given chaos in Washington and angst over tariff policy changes. The basic economy still seems strong and we understand "trying to time the market" can be risky and reduce long-term rewards. Our mutual funds have performed respectably over medium and long terms and sizably bested bank deposits given interest rates since the 2008 economic debacle. Just last summer interest rates on CDs finally began ticking up from 0.5% or less into the 2% + range for certain 1 year CDs.

Trustees reviewed and updated our "Prudent Man" based Investment Policy and will shortly file it with the State as required. Please contact us for a copy.

Joe Davis, Trustee 18 yrs. Seth Carter, Trustee 12 yrs. Mark Blanchard, Trustee,  
Treasurer/Bookkeeper 34 yrs.

**CAPITAL RESERVE WORKSHEET FOR 2019 BUDGET 1/29/2019**

|           | YRS                   | 2011 | 2012      | 2013      | 2014      | 2015      | 2016      | 2017      | 2018      | 2019      | 2020      | 2021      |           |
|-----------|-----------------------|------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 1989      | BRIDGES & ROADS       |      |           |           |           |           |           |           |           |           |           |           |           |
|           | ADD EACH YR           |      |           | \$50,000  | \$75,000  | \$77,250  | \$79,568  | \$81,955  | \$100,000 | \$103,000 | \$106,090 | \$109,273 |           |
|           | PROJECTED BALANCE     |      | \$53,734  | \$103,734 | \$145,872 | \$223,122 | \$235,179 | \$115,775 | \$194,812 | \$297,812 | \$403,902 | \$513,175 |           |
| 1983      | HIGHWAY DPT TRUCKS    |      |           |           |           |           |           |           |           |           |           |           |           |
|           | TRUCK 2, 2012         | 10   | \$148,400 |           |           |           |           |           |           |           |           |           |           |
|           | TRUCK 3, 2008         | 10   |           |           |           |           |           |           |           |           |           |           |           |
|           | 1.5 TON TRUCK         | 8    |           |           |           |           |           |           | \$90,982  |           |           |           |           |
|           | CREDIT TRADE IN       | 15%  | \$22,280  |           |           |           |           |           | \$0       |           | \$25,000  |           |           |
|           | ADD EACH YR           |      | \$49,719  | \$51,211  | \$52,750  | \$33,000  | \$4,327   | \$24,000  | \$17,000  | \$37,000  | \$30,000  | \$30,900  |           |
|           | PROJECTED BALANCE     |      | \$180,179 | \$106,442 | \$159,192 | \$229,978 | \$234,305 | \$259,869 | \$284,548 | \$231,889 | \$261,889 | \$79,087  |           |
| 1983      | LOADER/BACKHOE        |      |           |           |           |           |           |           |           |           |           |           |           |
|           | LOADER 1998           | 25   |           |           |           |           |           |           |           |           |           |           |           |
|           | BACKHOE 2015          | 17   |           |           |           | \$97,675  |           |           |           |           |           |           |           |
|           | CREDIT TRADE IN       | 14%  |           |           |           | \$28,000  |           |           |           |           |           |           |           |
|           | ADD EACH YR           |      | \$7,431   | \$7,653   | \$7,885   | \$29,445  | \$30,000  | \$7,000   | \$19,000  | \$0       | \$7,500   | \$7,725   |           |
|           | PROJECTED BALANCE     |      | \$24,949  | \$34,122  | \$42,007  | \$71,887  | \$3,248   | \$10,315  | \$29,336  | \$29,449  | \$36,949  | \$44,674  |           |
| 1983      | GRADER 2006           | 30   |           |           |           |           |           |           |           |           |           |           |           |
|           | CREDIT TRADE IN       | 10%  | \$17,484  | \$18,008  | \$18,550  | \$19,107  | \$19,880  | \$12,000  | \$12,360  | \$0       | \$6,000   | \$6,180   |           |
|           | PROJECTED BALANCE     |      | \$89,738  | \$111,431 | \$129,981 | \$150,136 | \$165,101 | \$182,809 | \$195,695 | \$196,440 | \$202,440 | \$208,620 |           |
| 2003      | HEAVY EQUIPT MAINT    |      |           |           |           |           |           |           |           |           |           |           |           |
|           | ADD EACH YR           |      |           |           |           | \$20,000  | \$0       | \$6,000   | \$4,000   | \$6,000   | \$6,300   | \$6,615   |           |
|           | WITHDRAWALS           |      |           |           |           |           |           |           | \$8,557   |           |           |           |           |
|           | PROJECTED BALANCE     |      |           |           | \$76      | \$20,076  | \$20,117  | \$20,855  | \$16,367  | \$22,367  |           |           |           |
| 1989      | FIRE DPT TRUCKS       |      |           |           |           |           |           |           |           |           |           |           |           |
|           | PUMPER #3 1996        | 30   |           |           |           |           |           |           |           |           |           |           |           |
|           | RESCUE 1999           | 30   |           |           |           |           |           |           |           |           |           |           |           |
|           | TANKER TRUCK #2 2016  | 30   |           |           |           | \$321,911 |           |           |           |           |           |           |           |
|           | CREDIT TRADE IN       | 5%   |           |           |           | \$0       |           |           |           |           |           |           |           |
|           | ADD EACH YR           |      | \$25,750  | \$20,000  | \$26,000  | \$45,000  | \$46,350  | \$40,000  | \$35,000  | \$40,000  | \$39,000  | \$40,170  |           |
|           | PROJECTED BALANCE     |      | \$322,440 | \$371,681 | \$397,681 | \$446,457 | \$120,432 | \$161,264 | \$190,829 | \$231,439 | \$270,439 | \$310,609 |           |
| 2015      | FIRE DEPT EXP TRUST   |      |           |           |           |           |           |           |           |           |           |           |           |
|           | Protective Gear       | 10   |           |           |           | \$6,000   | \$6,180   | \$6,489   | \$6,522   | \$5,217   | \$5,478   | \$5,752   |           |
|           | SCBA (Air Packs)      | 10   |           |           |           | \$6,000   | \$6,180   | \$6,489   | \$6,522   | \$5,217   | \$5,478   | \$5,752   |           |
|           | Dry Hydrants          | 10   |           |           |           | \$6,000   | \$6,180   | \$6,489   | \$6,522   | \$5,217   | \$5,478   | \$5,752   |           |
|           | Hose                  | 10   |           |           |           | \$3,000   | \$3,090   | \$3,245   | \$3,261   | \$2,609   | \$2,739   | \$2,876   |           |
|           | Radios, Pagers        | 10   |           |           |           | \$2,000   | \$2,060   | \$2,163   | \$2,174   | \$1,739   | \$1,826   | \$1,917   |           |
|           | Expenditures          |      |           |           |           |           |           |           | \$4,873   |           |           |           |           |
|           | ADD EACH YR           | 5%   |           |           |           | \$23,000  | \$23,690  | \$24,875  | \$25,000  | \$25,000  | \$21,000  | \$22,050  |           |
|           | PROJECTED BALANCE     |      |           |           |           | \$23,000  | \$14,073  | \$33,735  | \$53,984  | \$78,984  |           |           |           |
| 2017      | FIRE DEPT MAJ REPAIRS |      |           |           |           |           |           |           |           |           |           |           |           |
|           | ADD EACH YR           |      |           |           |           |           |           | \$3,500   | \$3,500   | \$3,500   |           |           |           |
|           | PROJECTED BALANCE     |      |           |           |           |           |           | \$3,500   | \$7,012   | \$10,512  |           |           |           |
| 1978      | CRUISERS              |      |           |           |           |           |           |           |           |           |           |           |           |
|           | Interceptor 2014      | 7    |           |           | \$32,330  | \$7,000   |           |           |           |           |           |           |           |
|           | TRADE CREDIT/GRANT    | 2%   |           |           |           | \$0       |           |           |           |           |           |           |           |
|           | ADD EACH YR           |      | \$7,212   | \$7,428   | \$7,650   | \$7,880   | \$9,000   | \$5,000   | \$1,000   | \$0       | \$6,000   | \$6,180   |           |
|           | PROJECTED BALANCE     |      | \$17,068  | \$26,000  | \$1,320   | \$9,344   | \$11,344  | \$16,389  | \$16,447  | \$16,498  | \$22,498  | \$28,678  |           |
| 1992/2015 | CEM MOWER/BLDG        |      |           |           |           |           |           |           |           |           |           |           |           |
|           | CEMETARY              | 4    | \$5,600   |           |           | \$6,300   |           |           |           |           | \$7,313   |           |           |
|           | CREDIT TRADE IN       | 5%   | \$560     |           |           | \$315     |           |           |           |           | \$366     |           |           |
|           | ADD EACH YR           |      |           |           |           |           |           | \$1,150   | \$0       | \$1,200   | \$1,236   | \$1,273   |           |
|           | Expenditures          |      |           |           |           |           | \$12,990  |           |           |           |           |           |           |
|           | PROJECTED BALANCE     |      | \$20,260  | \$32,191  | \$32,191  | \$32,432  | \$26,447  | \$14,354  | \$15,546  | \$15,593  | \$16,793  | \$11,082  |           |
| 1991      | TOWN BUILDINGS        |      |           |           |           |           |           |           |           |           |           |           |           |
|           | ADD EACH YEAR         | 3%   |           | \$6,500   | \$7,000   | \$7,210   | \$15,000  | \$15,450  | \$15,914  | \$16,400  | \$16,400  | \$16,892  |           |
|           | WITHDRAWALS           |      |           |           |           |           |           |           |           |           |           |           |           |
|           | PROJECTED BALANCE     |      | 2011      | 2012      | 2013      | 2014      | 2015      | 2016      | 2017      | 2018      | 2019      | 2020      |           |
|           |                       |      |           | \$9,332   | \$16,332  | \$23,611  | \$38,611  | \$54,289  | \$57,384  | \$67,060  | \$83,460  | \$100,352 | \$117,750 |

**PROJECTED BALANCES ADJUSTED FOR 2017 & 2018 ACTUALS AS OF 1/29/2019**

**CAPITAL RESERVE WORKSHEET FOR 2019 BUDGET 1/29/2019**

|           | YRS                   | 2022      | 2023      | 2024      | 2025      | 2026        | 2027        | 2028        | 2029        | 2030        | 2031        | 2032        |
|-----------|-----------------------|-----------|-----------|-----------|-----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| 1989      | BRIDGES & ROADS       |           |           |           |           |             |             |             |             |             |             |             |
|           | ADD EACH YR           | \$112,551 | \$115,927 | \$119,405 | \$122,987 | \$126,677   | \$130,477   | \$134,392   | \$138,423   | \$142,576   | \$146,853   | \$151,259   |
|           | PROJECTED BALANCE     | \$625,726 | \$741,653 | \$861,059 | \$984,046 | \$1,110,723 | \$1,241,200 | \$1,375,592 | \$1,514,015 | \$1,656,591 | \$1,803,445 | \$1,954,704 |
| 1983      | HIGHWAY DPT TRUCKS    |           |           |           |           |             |             |             |             |             |             |             |
|           | TRUCK 2, 2012         | 10        | \$217,592 |           |           |             |             |             |             |             |             | \$292,426   |
|           | TRUCK 3, 2008         | 10        |           |           |           |             |             |             |             | \$288,004   |             |             |
|           | 1.5 TON TRUCK         | 8         |           |           |           | \$130,477   |             |             |             |             |             |             |
|           | CREDIT TRADE IN       | 15%       | \$47,870  |           |           | \$19,572    |             |             |             | \$43,201    |             | \$43,864    |
|           | ADD EACH YR           |           | \$32,782  | \$33,765  | \$34,778  | \$35,822    | \$36,896    | \$38,003    | \$39,143    | \$40,317    | \$41,527    | \$42,773    |
|           | PROJECTED BALANCE     |           | -\$26,026 | \$7,739   | \$42,517  | \$78,339    | \$4,330     | \$42,333    | \$81,476    | \$121,793   | -\$81,483   | -\$38,710   |
| 1983      | LOADER/BACKHOE        |           |           |           |           |             |             |             |             |             |             |             |
|           | LOADER 1998           | 25        |           |           |           |             |             | \$267,130   |             |             |             |             |
|           | BACKHOE 2015          | 17        |           |           |           |             |             |             |             |             |             | \$206,606   |
|           | CREDIT TRADE IN       | 14%       |           |           |           |             |             | \$24,000    |             |             |             | \$28,000    |
|           | ADD EACH YR           |           | \$8,195   | \$8,441   | \$8,695   | \$8,955     | \$9,224     | \$9,501     | \$9,786     | \$10,079    | \$10,382    | \$10,693    |
|           | PROJECTED BALANCE     |           | \$60,826  | \$69,267  | \$77,962  | \$86,917    | \$96,141    | \$105,642   | -\$127,702  | -\$117,623  | -\$107,241  | -\$96,548   |
| 1983      | GRADER 2006           | 30        |           |           |           |             |             |             |             |             |             | -\$264,140  |
|           | CREDIT TRADE IN       | 10%       |           |           |           |             |             |             |             |             |             |             |
|           | ADD EACH YR           |           | \$6,556   | \$6,753   | \$6,956   | \$7,164     | \$7,379     | \$7,601     | \$7,829     | \$8,063     | \$8,305     | \$8,555     |
|           | PROJECTED BALANCE     |           | \$221,542 | \$228,295 | \$235,251 | \$242,415   | \$249,794   | \$257,395   | \$265,223   | \$273,287   | \$281,592   | \$290,147   |
| 2003      | HEAVY EQUIPT MAINT    |           |           |           |           |             |             |             |             |             |             |             |
|           | ADD EACH YR           |           | \$6,946   | \$7,293   | \$7,658   | \$8,041     | \$8,443     | \$8,865     | \$9,308     | \$9,773     | \$10,262    | \$10,775    |
|           | PROJECTED BALANCE     |           |           |           |           |             |             |             |             |             |             | \$11,314    |
| 1989      | FIRE DPT TRUCKS       |           |           |           |           |             |             |             |             |             |             |             |
|           | PUMPER #3 1996        | 30        |           |           |           | \$481,373   |             |             |             |             |             |             |
|           | RESCUE 1999           | 30        |           |           |           |             |             |             | \$279,615   |             |             |             |
|           | TANKER TRUCK #2 2016  | 30        |           |           |           |             |             |             |             |             |             |             |
|           | CREDIT TRADE IN       | 5%        |           |           |           | \$24,069    |             |             | \$13,981    |             |             |             |
|           | ADD EACH YR           |           | \$42,616  | \$43,895  | \$45,212  | \$46,568    | \$47,965    | \$49,404    | \$50,886    | \$52,413    | \$53,985    | \$55,605    |
|           | PROJECTED BALANCE     |           | \$394,601 | \$438,496 | \$483,707 | \$530,275   | \$120,936   | \$170,340   | \$221,227   | \$8,005     | \$61,990    | \$117,595   |
| 2015      | FIRE DEPT EXP TRUST   |           |           |           |           |             |             |             |             |             |             |             |
|           | Protective Gear       | 10        | \$6,040   | \$6,342   | \$6,659   | \$6,992     | \$7,341     | \$7,708     | \$8,094     | \$8,499     | \$8,924     | \$9,370     |
|           | SOBA (Air Packs)      | 10        | \$6,040   | \$6,342   | \$6,659   | \$6,992     | \$7,341     | \$7,708     | \$8,094     | \$8,499     | \$8,924     | \$9,370     |
|           | Dry Hydrants          | 10        | \$6,040   | \$6,342   | \$6,659   | \$6,992     | \$7,341     | \$7,708     | \$8,094     | \$8,499     | \$8,924     | \$9,370     |
|           | Hose                  | 10        | \$3,020   | \$3,171   | \$3,329   | \$3,496     | \$3,671     | \$3,854     | \$4,047     | \$4,249     | \$4,462     | \$4,685     |
|           | Radios, Pagers        | 10        | \$2,013   | \$2,114   | \$2,220   | \$2,331     | \$2,447     | \$2,569     | \$2,698     | \$2,833     | \$2,974     | \$3,123     |
|           | Expenditures          |           |           |           |           |             |             |             |             |             |             |             |
|           | ADD EACH YR           | 5%        | \$23,153  | \$24,310  | \$25,526  | \$26,802    | \$28,142    | \$29,549    | \$31,027    | \$32,578    | \$34,207    | \$35,917    |
|           | PROJECTED BALANCE     |           |           |           |           |             |             |             |             |             |             | \$37,713    |
| 2017      | FIRE DEPT MAJ REPAIRS |           |           |           |           |             |             |             |             |             |             |             |
|           | ADD EACH YR           |           |           |           |           |             |             |             |             |             |             |             |
|           | PROJECTED BALANCE     |           |           |           |           |             |             |             |             |             |             |             |
| 1978      | CRUISERS              |           |           |           |           |             |             |             |             |             |             |             |
|           | Interceptor 2014      | 7         | \$38,192  |           |           |             |             |             | \$46,972    |             |             |             |
|           | TRADE CREDIT/GRANT    | 2%        | \$763.85  |           |           |             |             |             | \$939       |             |             |             |
|           | ADD EACH YR           |           | \$6,556   | \$5,500   | \$5,665   | \$5,835     | \$6,010     | \$6,190     | \$6,376     | \$6,567     | \$7,300     | \$7,519     |
|           | PROJECTED BALANCE     |           | \$4,171   | \$9,671   | \$15,336  | \$21,171    | \$27,181    | \$33,371    | \$39,747    | \$282       | \$7,582     | \$15,101    |
| 1992/2015 | CEM MOWER/BLDG        |           |           |           |           |             |             |             |             |             |             |             |
|           | CEMETARY              | 4         |           |           | \$8,231   |             |             | \$9,264     |             |             |             | \$10,426    |
|           | CREDIT TRADE IN       | 5%        |           |           | \$412     |             |             | \$463       |             |             |             | \$521       |
|           | ADD EACH YR           |           | \$1,311   | \$1,351   | \$1,391   | \$1,433     | \$1,476     | \$1,520     | \$2,060     | \$2,122     | \$2,185     | \$2,600     |
|           | Expenditures          |           |           |           |           |             |             |             |             |             |             |             |
|           | PROJECTED BALANCE     |           | \$13,666  | \$15,017  | \$8,589   | \$10,022    | \$11,498    | \$13,018    | \$6,217     | \$8,277     | \$10,399    | \$12,584    |
| 1991      | TOWN BUILDINGS        |           |           |           |           |             |             |             |             |             |             |             |
|           | ADD EACH YEAR         | 3%        | \$17,921  | \$18,458  | \$19,012  | \$19,582    | \$20,170    | \$20,775    | \$21,398    | \$22,040    | \$22,701    | \$23,382    |
|           | WITHDRAWALS           |           |           |           |           |             |             |             |             |             |             |             |
|           | PROJECTED BALANCE     |           | \$135,671 | \$154,130 | \$173,142 | \$192,724   | \$212,894   | \$233,669   | \$255,067   | \$277,108   | \$299,809   | \$323,191   |
|           |                       |           | 2022      | 2023      | 2024      | 2025        | 2026        | 2027        | 2028        | 2029        | 2030        | 2031        |
|           |                       |           |           |           |           |             |             |             |             |             |             | 2032        |

**PROJECTED BALANCES ADJUSTED FOR 2017 & 2018 ACTUALS AS OF 1/29/2019**

**STATEMENT OF APPROPRIATIONS ACTUALLY VOTED**

**Voted by the Town of Orford on March 13, 2018**

This is to certify that the information contained in this form, appropriations actually voted by the town meeting, was taken from official records and is complete to the best of our knowledge and belief. RSA 21-J:34.

Town of Orford Selectboard

| <u>PURPOSE OF APPROPRIATIONS</u> |   | <u>Warr.</u>  | <u>Appropriations</u> |
|----------------------------------|---|---------------|-----------------------|
|                                  |   | <u>Art. #</u> | <u>as Voted</u>       |
| <u>Account #</u>                 | <u>GENERAL GOVERNMENT</u>                 |               |                       |
| 4130-4139                        | Executive                                 | 2             | \$100,461             |
| 4140-4149                        | Election, Registration & Vital Statistics | 2             | 33,854                |
| 4150-4151                        | Financial Administration                  | 2             | 65,496                |
| 4152                             | Revaluation of Property                   | 2             | 24,320                |
| 4153                             | Legal Expense                             | 2             | 13,000                |
| 4153                             | Engineering Expense                       | 2             | 4,500                 |
| 4191-4193                        | Planning and Zoning                       | 2             | 8,500                 |
| 4194                             | General Government Buildings              | 2             | 16,390                |
| 4195                             | Cemeteries                                | 2             | 21,253                |
| 4196                             | Insurance                                 | 2             | 32,397                |
| 4197                             | Advertising and Regional Associations     | 2             | 1,681                 |
| 4199                             | Other General Government/Contingency      | 2             | 5,000                 |
|                                  | <u>PUBLIC SAFETY</u>                      |               |                       |
| 4210-4214                        | Police                                    | 2             | 160,731               |
| 4215-4219                        | Ambulance                                 | 2             | 53,191                |
| 4220-4229                        | Fire                                      | 2             | 83,896                |
| 4290-4298                        | Emergency Management                      | 2             | 800                   |
|                                  | <u>HIGHWAYS AND STREETS</u>               |               |                       |
| 4312                             | Highways and Streets                      | 2             | 298,368               |
| 4313                             | Bridges                                   | 2             |                       |
| 4316                             | Street Lighting                           | 2             | 9,500                 |
|                                  | <u>SANITATION</u>                         |               |                       |
| 4324                             | Solid Waste Disposal                      | 2             | 7,256                 |
| 4325                             | Solid Waste Clean-up                      | 2             | 3,500                 |
|                                  | <u>HEALTH</u>                             |               |                       |
| 4414                             | Pest Control                              | 2             | 800                   |
|                                  | <u>WELFARE</u>                            |               |                       |
| 4441-4442                        | Administration and Direct Assistance      | 2             | 5,000                 |
|                                  | <u>CULTURE AND RECREATION</u>             |               |                       |
| 4520-4529                        | Parks and Recreation                      | 2             | 24,421                |
| 4550-4559                        | Library                                   | 2             | 48,000                |
| 4583                             | Patriotic Purposes                        | 2             | 800                   |
|                                  | <u>CONSERVATION</u>                       |               |                       |
| 4619                             | Other Conservation                        | 2             | <u>1,970</u>          |
| <b>TOTAL OPERATING EXPENSES</b>  |   |               | <b>\$1,025,085</b>    |

**STATEMENT OF APPROPRIATIONS ACTUALLY VOTED - 2**  
**Voted by the Town of Orford on March 13, 2018**

| PURPOSE OF APPROPRIATIONS  | Warr.<br>Art. # | Appropriations<br>as Voted |
|--|-----------------|----------------------------|
| <u>CAPITAL RESERVE EXPENDITURES</u>                                      |                 |                            |
| 4902 HW Truck  | 4               | 97,000                     |
| 4904 Rd Improvements/Paving  | 5               | 75,000                     |
| 4909 Charitable Appropriations   | 7               | 13,079                     |
| 4909 HW Sand Pit Analysis  | 6               | 5,000                      |
| 4909 Master Plan   | 8               | 1,000                      |
| 4909 UVLSRPC Hazardous Waste Collection                                  | 9               | 900                        |
| <u>TRANSFERS TO CAPITAL RESERVE FUNDS</u>                                |                 |                            |
| 4915 To Capital Outlay Fund  | 3               | 225,900                    |
| 4916 To Expendable Trust Funds<br>(except Health Maintenance Trust Fund) | 2               | 8,500                      |
| <b>TOTAL VOTED APPROPRIATIONS</b>  |                 | <b><u>\$1,451,464</u></b>  |

**2018  
TAX FOR EACH OF THE MAJOR CATAGORIES  
FOR EACH \$1,000 OF PROPERTY VALUATION**



**NOTE: THE STATE SCHOOL TAX GOES DIRECTLY TO THE SCHOOL,  
AND WHEN COMBINED WITH THE TOWN SCHOOL TAX COMPRISES 69.47%  
OF THE TAX BILL, WHILE THE MUNICIPAL PORTION IS 23.56%**

**2018 TAX RATE CALCULATION**

**TOWN/CITY: ORFORD**

|                                    |           |
|------------------------------------|-----------|
| Gross Appropriations               | 1,451,464 |
| Add: FEMA Capital Reserve Payment* | 302,756   |
| Less: Revenues                     | 519,077   |
| Less: FEMA Fund Bal*               | 302,756   |
| Less: Shared Revenues              | 0         |
| Add: Overlay                       | 6,688     |
| War Service Credits                | 34,200    |

|                              |          |
|------------------------------|----------|
| Net Town Appropriation       | 973,275  |
| Fund Balance to Reduce Taxes | (75,000) |

**TOWN RATE 6.56**

|                               |         |
|-------------------------------|---------|
| Approved Town/City Tax Effort | 898,275 |
|-------------------------------|---------|

**SCHOOL PORTION**

|   |           |
|---|-----------|
| Net Local School Budget (Gross Approp.-Revenue) |           |
| 2,972,329      329,299                          |           |
| Regional School Apportionment                   | 0         |
| Less: Adequate Education Grant                  | (329,299) |

**LOCAL SCHOOL RATE 17.08**

|                               |           |
|-------------------------------|-----------|
| State Education Taxes         | (305,075) |
| Approved School(s) Tax Effort | 2,337,955 |

**STATE EDUCATION TAXES**

**STATE SCHOOL RATE 2.26**

|                                    |         |
|------------------------------------|---------|
| Equalized Valuation (no utilities) |         |
|                                    | 305,075 |

**COUNTY PORTION**

**COUNTY RATE 1.94**

|                       |         |
|-----------------------|---------|
| Due to County         | 265,759 |
| Less: Shared Revenues | 0       |

|                            |         |
|----------------------------|---------|
| Approved County Tax Effort | 265,759 |
|----------------------------|---------|

**TOTAL RATE 27.84**

|                                      |                  |
|--------------------------------------|------------------|
| Total Property Taxes Assessed        | 3,807,064        |
| Less: War Service Credits            | (34,200)         |
| Add: Village District Commitment(s)  | 0                |
| <b>Total Property Tax Commitment</b> | <b>3,772,864</b> |

\*Based on the assumption FEMA funds would be received in 2018

**SUMMARY OF DISBURSEMENTS      January 2018 to December 2018**

| Account Number      | Account Name                         | 2018<br>Budget<br>(3) | 2018<br>Actual<br>(4) | Variance<br>Under<br>(Over) | %<br>Under<br>(Over) |
|---------------------|--------------------------------------|-----------------------|-----------------------|-----------------------------|----------------------|
| <b>Executive</b>    |                                      |                       |                       |                             |                      |
| -----               |                                      |                       |                       |                             |                      |
| EXECUTIVE           |                                      |                       |                       |                             |                      |
| -----               |                                      |                       |                       |                             |                      |
| 01-4130.10-130      | EX Salaries - Selectmen              | 4500.00               | 4500.00               |                             | 0.00                 |
| 01-4130.10-220      | EX Social Security                   | 279.00                | 279.00                |                             | 0.00                 |
| 01-4130.10-225      | EX Medicare                          | 65.00                 | 65.25                 | (0.25)                      | (0.38)               |
| 01-4130.10-341      | EX Telephone                         | 1270.00               | 1201.44               | 68.56                       | 5.40                 |
| 01-4130.10-350      | EX Copier maintenance/Lease          | 1195.00               | 947.64                | 247.36                      | 20.70                |
| 01-4130.10-390      | EX Recording Fees                    | 350.00                | 99.00                 | 251.00                      | 71.71                |
| 01-4130.10-550      | EX Printing                          | 100.00                |                       | 100.00                      | 100.00               |
| 01-4130.10-560      | EX Dues & Subscriptions              | 2100.00               | 1866.00               | 234.00                      | 11.14                |
| 01-4130.10-570      | EX Advertising                       | 2000.00               | 3543.90               | (1543.90)                   | (77.20)              |
| 01-4130.10-620      | EX Office Supplies                   | 1800.00               | 2115.42               | (315.42)                    | (17.52)              |
| 01-4130.10-625      | EX Postage                           | 1700.00               | 1194.01               | 505.99                      | 29.76                |
| 01-4130.10-690      | EX Selectmen's Expenses              | 100.00                | 35.00                 | 65.00                       | 65.00                |
| 01-4130.10-740      | EX Office Equipment                  | 500.00                |                       | 500.00                      | 100.00               |
|                     | <b>**TOTAL** EXECUTIVE</b>           | <b>15959.00</b>       | <b>15846.66</b>       | <b>112.34</b>               | <b>0.70</b>          |
|                     |                                      |                       |                       |                             |                      |
| TOWN ADMINISTRATION |                                      |                       |                       |                             |                      |
| -----               |                                      |                       |                       |                             |                      |
| 01-4130.20-110      | TA-Town Administrator                | 50752.00              | 49259.84              | 1492.16                     | 2.94                 |
| 01-4130.20-120      | TA - Deputy Admin Asst               |                       | 351.00                | (351.00)                    | 0.00                 |
| 01-4130.20-210      | TA Health                            | 16159.00              | 7981.99               | 8177.01                     | 50.60                |
| 01-4130.20-215      | TA HRA/FSA Insurance                 | 4085.00               | 4763.59               | (678.59)                    | (16.61)              |
| 01-4130.20-217      | TA Dental                            | 967.00                | 385.67                | 581.33                      | 60.12                |
| 01-4130.20-219      | TA Life                              | 130.00                | 66.24                 | 63.76                       | 49.05                |
| 01-4130.20-220      | TA Social Security                   | 3147.00               | 2849.46               | 297.54                      | 9.45                 |
| 01-4130.20-225      | TA Medicare                          | 736.00                | 666.34                | 69.66                       | 9.46                 |
| 01-4130.20-300      | TA NH Retirement                     | 5776.00               | 4791.23               | 984.77                      | 17.05                |
| 01-4130.20-690      | TA Mileage/Expenses                  | 150.00                | 161.32                | (11.32)                     | (7.55)               |
| 01-4130.20-850      | TA Training & Seminars               | 100.00                |                       | 100.00                      | 100.00               |
|                     | <b>**TOTAL** TOWN ADMINISTRATION</b> | <b>82002.00</b>       | <b>71276.68</b>       | <b>10725.32</b>             | <b>13.08</b>         |
|                     |                                      |                       |                       |                             |                      |
| TOWN MEETING        |                                      |                       |                       |                             |                      |
| -----               |                                      |                       |                       |                             |                      |
| 01-4130.30-550      | MTG Town Report Printing             | 2100.00               | 2010.16               | 89.84                       | 4.28                 |
| 01-4130.30-625      | MTG Postage                          | 400.00                | 314.54                | 85.46                       | 21.36                |
|                     | <b>**TOTAL** TOWN MEETING</b>        | <b>2500.00</b>        | <b>2324.70</b>        | <b>175.30</b>               | <b>7.01</b>          |
|                     | <b>**TOTAL** **Total** Executive</b> | <b>100461.00</b>      | <b>89448.04</b>       | <b>11012.96</b>             | <b>10.96</b>         |

| Account Number | Account Name | 2018<br>Budget<br>(3) | 2018<br>Actual<br>(4) | Variance<br>Under<br>(Over) | %<br>Under<br>(Over) |
|----------------|--------------|-----------------------|-----------------------|-----------------------------|----------------------|
|----------------|--------------|-----------------------|-----------------------|-----------------------------|----------------------|

**ELECTION & REGISTRATION**

TOWN CLERK

|                |                               |                 |                 |                |             |
|----------------|-------------------------------|-----------------|-----------------|----------------|-------------|
| 01-4140.10-120 | TC Wages - Deputy Town Clerk  | 2500.00         | 2463.50         | 36.50          | 1.46        |
| 01-4140.10-130 | TC Wages-Town Clerk           | 17709.00        | 17273.48        | 435.52         | 2.46        |
| 01-4140.10-220 | TC Social Security            | 1098.00         | 1223.66         | (125.66)       | (11.44)     |
| 01-4140.10-225 | TC Medicare                   | 257.00          | 286.20          | (29.20)        | (11.36)     |
| 01-4140.10-341 | TC Telephone                  | 430.00          | 428.28          | 1.72           | 0.40        |
| 01-4140.10-560 | TC Dues & Subscriptions       | 125.00          | 75.00           | 50.00          | 40.00       |
| 01-4140.10-613 | TC Dog Licenses               | 700.00          | 736.15          | (36.15)        | (5.16)      |
| 01-4140.10-615 | TC Vital Statistics           | 300.00          | 483.00          | (183.00)       | (61.00)     |
| 01-4140.10-620 | TC Office Supplies            | 800.00          | 312.04          | 487.96         | 61.00       |
| 01-4140.10-625 | TC Postage                    | 700.00          | 605.50          | 94.50          | 13.50       |
| 01-4140.10-850 | TC Training/Seminars/Mileage  | 1400.00         | 1207.56         | 192.44         | 13.75       |
| 01-4140.10-855 | TC BMSI - Software & Training | 2415.00         | 2102.00         | 313.00         | 12.96       |
|                | <b>**TOTAL** TOWN CLERK</b>   | <b>28434.00</b> | <b>27196.37</b> | <b>1237.63</b> | <b>4.35</b> |

VOTER REGISTRATION

|                |  |                 |                 |                |              |
|----------------|--|-----------------|-----------------|----------------|--------------|
| 01-4140.20-130 | EL Wages - Election Officials                | 4500.00         | 3372.51         | 1127.49        | 25.06        |
| 01-4140.20-220 | EL Social Security                           | 279.00          | 209.12          | 69.88          | 25.05        |
| 01-4140.20-225 | EL Medicare                                  | 66.00           | 48.90           | 17.10          | 25.91        |
| 01-4140.20-570 | EL Advertising                               | 125.00          | 141.56          | (16.56)        | (13.25)      |
| 01-4140.20-620 | EL Printing & Supplies                       | 50.00           | 114.57          | (64.57)        | (129.14)     |
| 01-4140.20-690 | EL Meals                                     | 300.00          | 300.00          |                | 0.00         |
| 01-4140.20-850 | EL Training/Mileage                          | 100.00          | 169.24          | (69.24)        | (69.24)      |
|                | <b>**TOTAL** VOTER REGISTRATION</b>          | <b>5420.00</b>  | <b>4355.90</b>  | <b>1064.10</b> | <b>19.63</b> |
|                | <b>**TOTAL** ELECTION &amp; REGISTRATION</b> | <b>33854.00</b> | <b>31552.27</b> | <b>2301.73</b> | <b>6.80</b>  |

**FINANCIAL ADMINISTRATION**

TAX COLLECTION

|                |                                 |                 |                 |                |              |
|----------------|---------------------------------|-----------------|-----------------|----------------|--------------|
| 01-4150.40-190 | TX Tax Collector's Fees         | 25250.00        | 22348.10        | 2901.90        | 11.49        |
| 01-4150.40-195 | TX Deputy Tax Collector         | 2000.00         | 188.50          | 1811.50        | 90.58        |
| 01-4150.40-220 | TX Social Security              | 124.00          | 11.69           | 112.31         | 90.57        |
| 01-4150.40-225 | TX Medicare                     | 29.00           | 2.73            | 26.27          | 90.59        |
| 01-4150.40-390 | TX Mortgage Research            | 1000.00         |                 | 1000.00        | 100.00       |
| 01-4150.40-560 | TX Dues                         | 40.00           | 20.00           | 20.00          | 50.00        |
| 01-4150.40-620 | TX Office Supplies              | 500.00          | 386.02          | 113.98         | 22.80        |
| 01-4150.40-625 | TX Postage                      | 2500.00         | 1690.20         | 809.80         | 32.39        |
| 01-4150.40-630 | TX Avitar Software              | 4000.00         | 4026.00         | (26.00)        | (0.65)       |
| 01-4150.40-740 | TX Office Equipment             |                 |                 |                | 0.00         |
| 01-4150.40-850 | TX Training and Seminars        | 1400.00         | 525.00          | 875.00         | 62.50        |
|                | <b>**TOTAL** TAX COLLECTION</b> | <b>36843.00</b> | <b>29198.24</b> | <b>7644.76</b> | <b>20.75</b> |



| Account Number                   | Account Name                               | 2018<br>Budget<br>(3) | 2018<br>Actual<br>(4) | Variance<br>Under<br>(Over) | %<br>Under<br>(Over) |
|----------------------------------|--|-----------------------|-----------------------|-----------------------------|----------------------|
| <b>TREASURY</b>                  |  |                       |                       |                             |                      |
| 01-4150.50-130                   | T Salary - Treasurer/Deputy                | 2000.00               | 2000.00               |                             | 0.00                 |
| 01-4150.50-220                   | T Social Security                          | 124.00                | 124.00                |                             | 0.00                 |
| 01-4150.50-225                   | T Medicare                                 | 29.00                 | 29.00                 |                             | 0.00                 |
| 01-4150.50-340                   | T Bank Fees                                | 100.00                | 283.01                | (183.01)                    | (183.01)             |
| 01-4150.50-620                   | T Office Supplies                          | 250.00                |                       | 250.00                      | 100.00               |
| 01-4150.50-630                   | T Training and Seminars                    | 100.00                | 50.00                 | 50.00                       | 50.00                |
|                                  | <b>**TOTAL** TREASURY</b>                  | <b>2603.00</b>        | <b>2486.01</b>        | <b>116.99</b>               | <b>4.49</b>          |
| <b>IT INFORMATION TECHNOLOGY</b> |  |                       |                       |                             |                      |
| 01-4150.60-330                   | IT Support (E)                             | 5000.00               | 4550.00               | 450.00                      | 9.00                 |
| 01-4150.60-335                   | IT Equip. & Maintenance                    | 3000.00               | 1761.69               | 1238.31                     | 41.28                |
| 01-4150.60-340                   | IT Licenses & Fees                         | 7400.00               | 5868.68               | 1531.32                     | 20.69                |
| 01-4150.60-341                   | IT - Topsham (internet)                    | 850.00                | 779.88                | 70.12                       | 8.25                 |
|                                  | <b>**TOTAL** IT INFORMATION TECHNOLOGY</b> | <b>16250.00</b>       | <b>12960.25</b>       | <b>3289.75</b>              | <b>20.24</b>         |
| <b>AUDITOR</b>                   |  |                       |                       |                             |                      |
| 01-4150.70-135                   | AUD Annual Audit                           | 9800.00               | 8350.00               | 1450.00                     | 14.80                |
| 01-4150.70-136                   | GASB - Municipal Resources                 |                       |                       |                             | 0.00                 |
|                                  | <b>**TOTAL** AUDITOR</b>                   | <b>9800.00</b>        | <b>8350.00</b>        | <b>1450.00</b>              | <b>14.80</b>         |
|                                  | <b>**TOTAL** FINANCIAL ADMINISTRATION</b>  | <b>65496.00</b>       | <b>52994.50</b>       | <b>12501.50</b>             | <b>19.09</b>         |
| <b>REVALUATION OF PROPERTY</b>   |  |                       |                       |                             |                      |
| 01-4152.10-390                   | AS Assessing/Pick-ups                      | 11500.00              | 9180.00               | 2320.00                     | 20.17                |
| 01-4152.10-391                   | AS Statistical Update                      | 10320.00              | 10320.00              |                             | 0.00                 |
| 01-4152.20-110                   | TM Wages - Tax Maps                        | 500.00                | 500.00                |                             | 0.00                 |
| 01-4152.20-650                   | TM Tax Mapping                             | 2000.00               | 1555.00               | 445.00                      | 22.25                |
|                                  | <b>**TOTAL** REVALUATION OF PROPERTY</b>   | <b>24320.00</b>       | <b>21555.00</b>       | <b>2765.00</b>              | <b>11.37</b>         |
| <b>LEGAL EXPENSE</b>             |  |                       |                       |                             |                      |
| 01-4153.10-320                   | LE Town Attorney                           | 11000.00              | 6876.02               | 4123.98                     | 37.49                |
| 01-4153.10-690                   | LE Other Expenses Floodplain               | 2000.00               |                       | 2000.00                     | 100.00               |
|                                  | <b>**TOTAL** LEGAL EXPENSE</b>             | <b>13000.00</b>       | <b>6876.02</b>        | <b>6123.98</b>              | <b>47.11</b>         |
| <b>Engineering Services</b>      |  |                       |                       |                             |                      |
| 01-4153.20-320                   | Engineering Services                       | 4500.00               |                       | 4500.00                     | 100.00               |
|                                  | <b>**TOTAL** Engineering Services</b>      | <b>4500.00</b>        |                       | <b>4500.00</b>              | <b>100.00</b>        |

| Account Number                    | Account Name                                | 2018<br>Budget<br>(3) | 2018<br>Actual<br>(4) | Variance<br>Under<br>(Over) | %<br>Under<br>(Over) |
|-----------------------------------|---|-----------------------|-----------------------|-----------------------------|----------------------|
| TOTAL PLANNING BOARD              |   |                       |                       |                             |                      |
| 01-4191.10-390                    | PB Recording Fees                           | 200.00                | 391.60                | (191.60)                    | (95.80)              |
| 01-4191.10-391                    | PB-Planning Assistant                       | 5430.00               | 4801.15               | 628.85                      | 11.58                |
| 01-4191.10-400                    | PB Secretarial                              | 720.00                | 694.00                | 26.00                       | 3.61                 |
| 01-4191.10-550                    | PB Legal/Professional Fees                  | 1400.00               | 107.69                | 1292.31                     | 92.31                |
| 01-4191.10-560                    | PB Dues & Subscriptions                     | 100.00                | 14.00                 | 86.00                       | 86.00                |
| 01-4191.10-570                    | PB Advertising                              | 200.00                | 295.68                | (95.68)                     | (47.84)              |
| 01-4191.10-625                    | PB Postage                                  | 450.00                | 122.29                | 327.71                      | 72.82                |
|                                   | **TOTAL** TOTAL PLANNING BOARD              | 8500.00               | 6426.41               | 2073.59                     | 24.40                |
| GOVERNMENT BUILDING               |   |                       |                       |                             |                      |
| 01-4194.10-360                    | GB Custodial Services                       | 1000.00               | 250.00                | 750.00                      | 75.00                |
| 01-4194.10-365                    | GB Sidewalk Shoveling Services              | 2000.00               | 1650.00               | 350.00                      | 17.50                |
| 01-4194.10-410                    | GB Electricity                              | 2500.00               | 2397.30               | 102.70                      | 4.11                 |
| 01-4194.10-411                    | GB Propane                                  | 5200.00               | 6147.49               | (947.49)                    | (18.22)              |
| 01-4194.10-430                    | GB Repairs & Maintenance                    | 800.00                | 1321.44               | (521.44)                    | (65.18)              |
| 01-4194.10-610                    | GB Supplies                                 | 350.00                | 349.46                | 0.54                        | 0.15                 |
| 01-4194.10-710                    | GB Improv Grounds/Testing                   | 1000.00               |                       | 1000.00                     | 100.00               |
| 01-4194.10-720                    | GB Improvements to Buildings                | 2500.00               | 1838.45               | 661.55                      | 26.46                |
| 01-4194.10-750                    | GB Furniture                                | 200.00                | 16.29                 | 183.71                      | 91.86                |
| 01-4194.10-800                    | P&P Herbicide Application                   | 840.00                |                       | 840.00                      | 100.00               |
|                                   | **TOTAL** GOVERNMENT BUILDING               | 16390.00              | 13970.43              | 2419.57                     | 14.76                |
| CEMETERIES                        |   |                       |                       |                             |                      |
| 01-4195.10-110                    | CE Wages                                    | 17420.00              | 18322.77              | (902.77)                    | (5.18)               |
| 01-4195.10-220                    | CE Social Security                          | 1080.00               | 1126.98               | (46.98)                     | (4.35)               |
| 01-4195.10-225                    | CE Medicare                                 | 253.00                | 263.50                | (10.50)                     | (4.15)               |
| 01-4195.10-490                    | CE Supplies/Maint                           | 1000.00               | 407.97                | 592.03                      | 59.20                |
| 01-4195.10-630                    | CE Mileage & Seminars                       |                       |                       |                             | 0.00                 |
| 01-4195.10-635                    | CE Gasoline                                 | 1500.00               | 758.16                | 741.84                      | 49.46                |
|                                   | **TOTAL** CEMETERIES                        | 21253.00              | 20879.38              | 373.62                      | 1.76                 |
| INSURANCE NOT OTHERWISE ALLOCATED |   |                       |                       |                             |                      |
| 01-4196.10-520                    | IN Property & Liability                     | 15442.00              | 15442.00              |                             | 0.00                 |
| 01-4196.10-521                    | IN Worker's Comp Ins                        | 10435.00              | 10435.00              |                             | 0.00                 |
| 01-4196.10-522                    | IN Unemployment                             |                       |                       |                             | 0.00                 |
| 01-4196.10-525                    | IN Insurance Deductibles                    |                       |                       |                             | 0.00                 |
| 01-4196.10-530                    | FD Supplemental Ins                         | 6520.00               | 6661.00               | (141.00)                    | (2.16)               |
|                                   | **TOTAL** INSURANCE NOT OTHERWISE ALLOCATED | 32397.00              | 32538.00              | (141.00)                    | (0.44)               |

| Account Number                                 | Account Name                   | 2018<br>Budget<br>(3) | 2018<br>Actual<br>(4) | Variance<br>Under<br>(Over) | %<br>Under<br>(Over) |
|--|--------------------------------|-----------------------|-----------------------|-----------------------------|----------------------|
| ADVERTISING AND REGIONAL ASSOCIATION           |                                |                       |                       |                             |                      |
| 01-4197.10-560                                 | UVLSRPC Dues                   | 1681.00               | 1681.08               | (0.08)                      | 0.00                 |
| **TOTAL** ADVERTISING AND REGIONAL ASSOCIATION |                                | 1681.00               | 1681.08               | (0.08)                      | 0.00                 |
| CONTINGENCY FUND                               |                                |                       |                       |                             |                      |
| 01-4199.10-000                                 | CF Contingency Fund            | 5000.00               | 1230.74               | 3769.26                     | 75.39                |
| **TOTAL** CONTINGENCY FUND                     |                                | 5000.00               | 1230.74               | 3769.26                     | 75.39                |
| **TOTAL** TOTAL GENERAL OPERATIONS BUDGET      |                                | 326852.00             | 279151.87             | 47700.13                    | 14.59                |
| PUBLIC SAFETY                                  |                                |                       |                       |                             |                      |
| POLICE DEPARTMENT                              |                                |                       |                       |                             |                      |
| 01-4210.10-110                                 | PD Salaries - F/T              | 75000.00              | 49312.81              | 25687.19                    | 34.25                |
| 01-4210.10-113                                 | PD Salaries Office Support     | 1725.00               | 1150.00               | 575.00                      | 33.33                |
| 01-4210.10-120                                 | PD Special Details             | 2000.00               | 600.00                | 1400.00                     | 70.00                |
| 01-4210.10-210                                 | PD Health Insurance            | 21735.00              | 7853.93               | 13881.07                    | 63.87                |
| 01-4210.10-215                                 | PD HRA/FSA Insurance           | 4085.00               | 423.28                | 3661.72                     | 89.64                |
| 01-4210.10-217                                 | PD Dental                      | 1687.00               | 455.79                | 1231.21                     | 72.98                |
| 01-4210.10-219                                 | PD Life                        | 150.00                | 28.80                 | 121.20                      | 80.80                |
| 01-4210.10-220                                 | PD Social Security             | 180.00                | 71.30                 | 108.70                      | 60.39                |
| 01-4210.10-225                                 | PD Medicare                    | 1113.00               | 534.04                | 578.96                      | 52.02                |
| 01-4210.10-230                                 | PD NH Retirement               | 22073.00              | 10348.16              | 11724.84                    | 53.12                |
| 01-4210.10-341                                 | PD Telephone & Communication   | 900.00                | 869.76                | 30.24                       | 3.36                 |
| 01-4210.10-390                                 | PD Dispatch                    | 15487.00              | 12393.04              | 3093.96                     | 19.98                |
| 01-4210.10-430                                 | PD Vehicle Maint & Repairs     | 1000.00               | 1148.40               | (148.40)                    | (14.84)              |
| 01-4210.10-560                                 | PD Prof. Dues/School Resources | 150.00                | 50.00                 | 100.00                      | 66.67                |
| 01-4210.10-620                                 | PD Office Supplies & Equip.    | 500.00                | 342.70                | 157.30                      | 31.46                |
| 01-4210.10-635                                 | PD Gasoline                    | 2700.00               | 696.54                | 2003.46                     | 74.20                |
| 01-4210.10-690                                 | PD Prosecution                 | 6706.00               | 5304.00               | 1402.00                     | 20.91                |
| 01-4210.10-840                                 | PD Uniforms & Equipment        | 500.00                | 2951.02               | (2451.02)                   | (490.20)             |
| 01-4210.10-845                                 | PD Computer software/IMC       | 2540.00               | 3026.36               | (486.36)                    | (19.15)              |
| 01-4210.10-850                                 | PD Training & Education        | 250.00                | 170.59                | 79.41                       | 31.76                |
| 01-4210.10-870                                 | PD Legal Expenses/Transcrip.   | 250.00                | 34.00                 | 216.00                      | 86.40                |
| **TOTAL** POLICE DEPARTMENT                    |                                | 160731.00             | 97764.52              | 62966.48                    | 39.18                |

| Account Number       | Account Name                          | 2018<br>Budget<br>(3) | 2018<br>Actual<br>(4) | Variance<br>Under<br>(Over) | %<br>Under<br>(Over) |
|----------------------|---------------------------------------|-----------------------|-----------------------|-----------------------------|----------------------|
| AMBULANCE            |                                       |                       |                       |                             |                      |
| 01-4215.10-351       | AMB Upper Valley Ambulance            | 53191.00              | 53191.00              |                             | 0.00                 |
|                      | <b>**TOTAL**</b> AMBULANCE            | 53191.00              | 53191.00              |                             | 0.00                 |
| FIRE DEPARTMENT      |                                       |                       |                       |                             |                      |
| 01-4220.10-120       | FD Wages - P/T                        | 23000.00              | 19484.83              | 3515.17                     | 15.28                |
| 01-4220.10-130       | FD Wages - Fire Wardens               | 400.00                | 400.00                |                             | 0.00                 |
| 01-4220.10-220       | FD Social Security                    | 1699.00               | 1342.24               | 356.76                      | 21.00                |
| 01-4220.10-225       | FD Medicare                           | 397.00                | 313.90                | 83.10                       | 20.93                |
| 01-4220.10-390       | FD Dispatch                           | 5100.00               | 4928.85               | 171.15                      | 3.36                 |
| 01-4220.10-395       | FD Emergency Medical Supplies         | 1200.00               | 279.45                | 920.55                      | 76.71                |
| 01-4220.10-430       | FD Equipment Maintenance              | 4800.00               | 4476.52               | 323.48                      | 6.74                 |
| 01-4220.10-435       | FD Hose Testing                       |                       |                       |                             | 0.00                 |
| 01-4220.10-440       | FD Rent                               | 8400.00               | 8400.00               |                             | 0.00                 |
| 01-4220.10-442       | FD Utilities                          | 6000.00               | 5277.49               | 722.51                      | 12.04                |
| 01-4220.10-530       | FD Supplemental Insurance             |                       |                       |                             | 0.00                 |
| 01-4220.10-560       | FD Dues & Subscriptions               | 150.00                |                       | 150.00                      | 100.00               |
| 01-4220.10-620       | FD - Office Supplies                  | 350.00                | 147.32                | 202.68                      | 57.91                |
| 01-4220.10-625       | FD - Postage                          | 100.00                | 54.00                 | 46.00                       | 46.00                |
| 01-4220.10-630       | FD Vehicle Maintenance                | 5200.00               | 6299.09               | (1099.09)                   | (21.14)              |
| 01-4220.10-635       | FD Vehicle Fuel                       | 1600.00               | 858.31                | 741.69                      | 46.36                |
| 01-4220.10-740       | FD Equipment                          | 8000.00               | 10333.29              | (2333.29)                   | (29.17)              |
| 01-4220.10-830       | FD Forest Fire                        | 1000.00               |                       | 1000.00                     | 100.00               |
| 01-4220.10-840       | FD Communication Maint/Replacement    | 7000.00               | 623.66                | 6376.34                     | 91.09                |
| 01-4220.10-845       | FD - Uniforms                         | 500.00                |                       | 500.00                      | 100.00               |
| 01-4220.10-850       | FD Training/Mileage                   | 9000.00               | 2765.21               | 6234.79                     | 69.28                |
|                      | <b>**TOTAL**</b> FIRE DEPARTMENT      | 83896.00              | 65984.16              | 17911.84                    | 21.35                |
| EMERGENCY MANAGEMENT |                                       |                       |                       |                             |                      |
| 01-4290.10-000       | Storm Damage                          |                       |                       |                             | 0.00                 |
| 01-4290.10-690       | EM Emergency Management               | 800.00                | 110.57                | 689.43                      | 86.18                |
|                      | <b>**TOTAL**</b> EMERGENCY MANAGEMENT | 800.00                | 110.57                | 689.43                      | 86.18                |
|                      | <b>**TOTAL**</b> PUBLIC SAFETY        | 298618.00             | 217050.25             | 81567.75                    | 27.32                |

| Account Number              | Account Name                          | 2018<br>Budget<br>(3) | 2018<br>Actual<br>(4) | Variance<br>Under<br>(Over) | %<br>Under<br>(Over) |
|-----------------------------|---------------------------------------|-----------------------|-----------------------|-----------------------------|----------------------|
| <b>HIGHWAYS AND STREETS</b> |                                       |                       |                       |                             |                      |
| <b>ROAD MAINTENANCE</b>     |                                       |                       |                       |                             |                      |
| 01-4312.20-110              | HW Wages - F/T                        | 118130.00             | 103484.70             | 14645.30                    | 12.40                |
| 01-4312.20-120              | HW Wages - P/T                        | 10000.00              |                       | 10000.00                    | 100.00               |
| 01-4312.20-210              | HW Health Insurance                   | 31549.00              | 19268.30              | 12280.70                    | 38.93                |
| 01-4312.20-215              | HW HRA/FSA Insurance                  | 8500.00               |                       | 8500.00                     | 100.00               |
| 01-4312.20-217              | HW Dental                             | 1974.00               | 941.07                | 1032.93                     | 52.33                |
| 01-4312.20-219              | HW Life                               | 360.00                | 148.08                | 211.92                      | 58.87                |
| 01-4312.20-220              | HW Social Security                    | 7324.00               | 6416.51               | 907.49                      | 12.39                |
| 01-4312.20-225              | HW Medicare                           | 1713.00               | 1500.55               | 212.45                      | 12.40                |
| 01-4312.20-230              | HW NH Retirement                      | 13443.00              | 13840.54              | (397.54)                    | (2.96)               |
| 01-4312.20-341              | HW Telephone                          | 1500.00               | 1457.52               | 42.48                       | 2.83                 |
| 01-4312.20-410              | HW Electricity                        | 2000.00               | 1757.41               | 242.59                      | 12.13                |
| 01-4312.20-411              | HW Heating Oil                        | 2000.00               | 1866.20               | 133.80                      | 6.69                 |
| 01-4312.20-430              | HW Drug & Alcohol Testing             | 200.00                | 105.00                | 95.00                       | 47.50                |
| 01-4312.20-440              | HW Equipment Rental                   | 1000.00               | 135.00                | 865.00                      | 86.50                |
| 01-4312.20-445              | HW Contracted Services                | 10500.00              | 11430.55              | (930.55)                    | (8.86)               |
| 01-4312.20-560              | HW Dues & Subscriptions               | 25.00                 | 25.00                 |                             | 0.00                 |
| 01-4312.20-610              | HW Building Supplies                  | 1000.00               | 1123.76               | (123.76)                    | (12.38)              |
| 01-4312.20-611              | HW Safety Supplies                    | 900.00                | 1014.21               | (114.21)                    | (12.69)              |
| 01-4312.20-630              | HW Vehicle Maint & Repairs            | 15000.00              | 23630.46              | (8630.46)                   | (57.54)              |
| 01-4312.20-635              | HW Gasoline                           | 150.00                | 135.93                | 14.07                       | 9.38                 |
| 01-4312.20-636              | HW Diesel                             | 15000.00              | 16215.55              | (1215.55)                   | (8.10)               |
| 01-4312.20-637              | HW Propane                            | 1400.00               | 816.20                | 583.80                      | 41.70                |
| 01-4312.20-640              | HW Building Maintenance               | 500.00                | 1836.07               | (1336.07)                   | (267.21)             |
| 01-4312.20-730              | HW Road Reconstruction                | 4000.00               | 24.82                 | 3975.18                     | 99.38                |
| 01-4312.20-732              | HW Road Treatment                     | 6100.00               | 4462.20               | 1637.80                     | 26.85                |
| 01-4312.20-740              | HW New Equipment                      | 1500.00               | 199.44                | 1300.56                     | 86.70                |
| 01-4312.20-840              | HW Uniforms                           | 3800.00               | 1913.97               | 1886.03                     | 49.63                |
| 01-4312.20-861              | HW Culverts                           | 5000.00               |                       | 5000.00                     | 100.00               |
| 01-4312.20-862              | HW Gravel                             | 22000.00              | 5697.04               | 16302.96                    | 74.10                |
| 01-4312.20-863              | HW Cold Patch                         | 1500.00               | 490.78                | 1009.22                     | 67.28                |
| 01-4312.20-864              | HW Road Salt                          | 7500.00               | 15307.76              | (7807.76)                   | (104.10)             |
| 01-4312.20-865              | HW Road Signs                         | 1000.00               | 350.20                | 649.80                      | 64.98                |
| 01-4312.20-866              | HW Training/Travel                    | 1000.00               | 263.26                | 736.74                      | 73.67                |
| 01-4312.20-868              | HW Private Road Signs                 | 100.00                |                       | 100.00                      | 100.00               |
| 01-4312.20-890              | HW Roadside Refuse Disposal           | 100.00                |                       | 100.00                      | 100.00               |
| 01-4312.20-891              | HW Vandalism                          | 500.00                | 33.42                 | 466.58                      | 93.32                |
| 01-4312.20-895              | HW Tree Removal                       | 100.00                |                       | 100.00                      | 100.00               |
|                             | <b>**TOTAL** ROAD MAINTENANCE</b>     | <b>298368.00</b>      | <b>235891.50</b>      | <b>62476.50</b>             | <b>20.94</b>         |
| <b>STREET LIGHTING</b>      |                                       |                       |                       |                             |                      |
| 01-4316.10-410              | SL Street Lighting                    | 9500.00               | 8841.37               | 658.63                      | 6.93                 |
|                             | <b>**TOTAL** STREET LIGHTING</b>      | <b>9500.00</b>        | <b>8841.37</b>        | <b>658.63</b>               | <b>6.93</b>          |
|                             | <b>**TOTAL** HIGHWAYS AND STREETS</b> | <b>307868.00</b>      | <b>244732.87</b>      | <b>63135.13</b>             | <b>20.51</b>         |

| Account Number | Account Name | 2018<br>Budget<br>(3) | 2018<br>Actual<br>(4) | Variance<br>Under<br>(Over) | %<br>Under<br>(Over) |
|----------------|--------------|-----------------------|-----------------------|-----------------------------|----------------------|
|----------------|--------------|-----------------------|-----------------------|-----------------------------|----------------------|

**SANITATION**

SOLID WASTE DISPOSAL

|                                       |                              |                |                |              |             |
|---------------------------------------|------------------------------|----------------|----------------|--------------|-------------|
| 01-4324.10-390                        | WD Disposal-Floyd's Rubbish  | 7026.00        | 7026.30        | (0.30)       | 0.00        |
| 01-4324.10-395                        | WD Dues - Northeast Resource | 130.00         | 100.00         | 30.00        | 23.08       |
| 01-4324.40-395                        | WD Disposal-Septage-Plymouth | 100.00         | 100.00         |              | 0.00        |
| <b>**TOTAL** SOLID WASTE DISPOSAL</b> |                              | <b>7256.00</b> | <b>7226.30</b> | <b>29.70</b> | <b>0.41</b> |

LAND CLOSURE

|                               |                     |                 |                 |                 |                |
|-------------------------------|---------------------|-----------------|-----------------|-----------------|----------------|
| 01-4324.50-100                | WD Landfill Closure | 3500.00         | 3900.00         | (400.00)        | (11.43)        |
| <b>**TOTAL** LAND CLOSURE</b> |                     | <b>3500.00</b>  | <b>3900.00</b>  | <b>(400.00)</b> | <b>(11.43)</b> |
| <b>**TOTAL** SANITATION</b>   |                     | <b>10756.00</b> | <b>11126.30</b> | <b>(370.30)</b> | <b>(3.44)</b>  |

**HEALTH**

ANIMAL CONTROL

|                                 |                        |               |  |               |               |
|---------------------------------|------------------------|---------------|--|---------------|---------------|
| 01-4414.10-390                  | AC Veterinary/Boarding | 800.00        |  | 800.00        | 100.00        |
| <b>**TOTAL** ANIMAL CONTROL</b> |                        | <b>800.00</b> |  | <b>800.00</b> | <b>100.00</b> |
| <b>**TOTAL** HEALTH</b>         |                        | <b>800.00</b> |  | <b>800.00</b> | <b>100.00</b> |

**WELFARE**

DIRECT ASSISTANCE

|                                    |                      |                |                |                |              |
|------------------------------------|----------------------|----------------|----------------|----------------|--------------|
| 01-4442.10-410                     | DIR ASST Electricity | 500.00         | 200.00         | 300.00         | 60.00        |
| 01-4442.10-411                     | DIR ASST Heat        | 1000.00        |                | 1000.00        | 100.00       |
| 01-4442.10-440                     | DIR ASST Rent        | 3000.00        | 1450.00        | 1550.00        | 51.67        |
| 01-4442.10-690                     | DIR ASST Food/Misc   | 500.00         |                | 500.00         | 100.00       |
| <b>**TOTAL** DIRECT ASSISTANCE</b> |                      | <b>5000.00</b> | <b>1650.00</b> | <b>3350.00</b> | <b>67.00</b> |
| <b>**TOTAL** WELFARE</b>           |                      | <b>5000.00</b> | <b>1650.00</b> | <b>3350.00</b> | <b>67.00</b> |

| Account Number | Account Name | 2018<br>Budget<br>(3) | 2018<br>Actual<br>(4) | Variance<br>Under<br>(Over) | %<br>Under<br>(Over) |
|----------------|--------------|-----------------------|-----------------------|-----------------------------|----------------------|
|----------------|--------------|-----------------------|-----------------------|-----------------------------|----------------------|

CULTURE AND RECREATION

PARKS AND RECREATION

|                  |                             |                 |                 |                |             |
|------------------|-----------------------------|-----------------|-----------------|----------------|-------------|
| 01-4520.10-120   | P&P Wages - P/T             | 3000.00         | 2229.50         | 770.50         | 25.68       |
| 01-4520.10-130   | P&P Wages - Swim Instructor | 2000.00         | 2014.50         | (14.50)        | (0.73)      |
| 01-4520.10-131   | P&P Swim Aides              | 1800.00         | 2350.00         | (550.00)       | (30.56)     |
| 01-4520.10-133   | P&P Swim Program - Misc.    | 300.00          |                 | 300.00         | 100.00      |
| 01-4520.10-220   | P&P Social Security         | 422.00          | 408.86          | 13.14          | 3.11        |
| 01-4520.10-225   | P&P Medicare                | 99.00           | 95.59           | 3.41           | 3.44        |
| 01-4520.10-360   | P&P Mowing                  | 11500.00        | 11500.02        | (0.02)         | 0.00        |
| 01-4520.10-410   | P&P Electricity             | 600.00          | 596.97          | 3.03           | 0.50        |
| 01-4520.10-691   | P&P Portable Toilets        | 2000.00         | 1276.38         | 723.62         | 36.18       |
| 01-4520.10-695   | P&P Improvements            | 700.00          | 338.08          | 361.92         | 51.70       |
| 01-4520.10-800   | P&P Herbicide Application   |                 | 680.00          | (680.00)       | 0.00        |
| 01-4520.10-821   | P&P Rivendell Rec Dept      | 1500.00         |                 | 1500.00        | 100.00      |
| 01-4520.10-900   | P&P Orford Garden Club      | 500.00          | 500.00          |                | 0.00        |
| <b>**TOTAL**</b> | <b>PARKS AND RECREATION</b> | <b>24421.00</b> | <b>21989.90</b> | <b>2431.10</b> | <b>9.95</b> |

LIBRARY

|                  |                     |                 |                 |              |             |
|------------------|---------------------|-----------------|-----------------|--------------|-------------|
| 01-4550.10-110   | LIB Wages           | 11564.00        | 11499.00        | 65.00        | 0.56        |
| 01-4550.10-220   | LIB Social Security | 717.00          | 712.86          | 4.14         | 0.58        |
| 01-4550.10-225   | LIB Medicare        | 168.00          | 166.74          | 1.26         | 0.75        |
| 01-4550.20-490   | LIB Free Lib-Approp | 11551.00        | 11551.00        |              | 0.00        |
| 01-4550.30-490   | LIB Soc Lib-Approp  | 24000.00        | 24000.00        |              | 0.00        |
| <b>**TOTAL**</b> | <b>LIBRARY</b>      | <b>48000.00</b> | <b>47929.60</b> | <b>70.40</b> | <b>0.15</b> |

PATRIOTIC PURPOSES

|                  |                            |               |               |                |               |
|------------------|----------------------------|---------------|---------------|----------------|---------------|
| 01-4583.10-610   | PP Patriotic Purposes-Misc | 200.00        | 289.86        | (89.86)        | (44.93)       |
| 01-4583.10-611   | PP Parades                 | 600.00        | 575.00        | 25.00          | 4.17          |
| <b>**TOTAL**</b> | <b>PATRIOTIC PURPOSES</b>  | <b>800.00</b> | <b>864.86</b> | <b>(64.86)</b> | <b>(8.11)</b> |

**\*\*TOTAL\*\* CULTURE AND RECREATION 73221.00 70784.36 2436.64 3.33**

CONSERVATION COMMISSION

|                  |                                |                |                |               |              |
|------------------|--------------------------------|----------------|----------------|---------------|--------------|
| 01-4619.10-000   | CONS E-Coli Testing            | 1970.00        | 1098.00        | 872.00        | 44.26        |
| 01-4619.10-360   | CONS Mowing                    |                | 480.00         | (480.00)      | 0.00         |
| 01-4619.10-550   | CONS Legal/Professional Fees   |                | (190.00)       | 190.00        | 0.00         |
| 01-4619.10-560   | CONS Dues & Subscriptions      |                | 250.00         | (250.00)      | 0.00         |
| 01-4619.10-570   | CONS Advertising               |                | 82.29          | (82.29)       | 0.00         |
| <b>**TOTAL**</b> | <b>CONSERVATION COMMISSION</b> | <b>1970.00</b> | <b>1720.29</b> | <b>249.71</b> | <b>12.68</b> |

| Account Number                            | Account Name  | 2018<br>Budget<br>(3) | 2018<br>Actual<br>(4) | Variance<br>Under<br>(Over) | %<br>Under<br>(Over) |
|---|---|-----------------------|-----------------------|-----------------------------|----------------------|
| <b>OTHER APPROPRIATIONS</b>               |   |                       |                       |                             |                      |
| 01-4800.10-112                            | ET Maintenance-Comm.Field                           | 8500.00               | 8500.00               |                             | 0.00                 |
|   | <b>**TOTAL** OTHER APPROPRIATIONS</b>               | 8500.00               | 8500.00               |                             | 0.00                 |
| <b>**TOTAL**</b>                          | <b>TOTAL OF TOWN DEPARTMENTS &amp; OTHER APPROP</b> | <b>706733.00</b>      | <b>555564.07</b>      | <b>151168.93</b>            | <b>21.39</b>         |
|   | <b>**TOTAL** BUDGET GRAND TOTAL</b>                 | <b>1033585.00</b>     | <b>834715.94</b>      | <b>198869.06</b>            | <b>19.24</b>         |
| <b>WARRANT ARTICLES</b>                   |   |                       |                       |                             |                      |
| 01-4902.10-740                            | CO Mach & Equip.-Truck                              | 97000.00              | 90981.60              | 6018.40                     | 6.20                 |
| 01-4904.10-701                            | Rd Improve/Paving                                   | 75000.00              |                       | 75000.00                    | 100.00               |
| 01-4909.10-700                            | Charitable Appropriations                           | 13079.00              | 13079.00              |                             | 0.00                 |
| 01-4909.10-720                            | HWY Sand Pit Clearning                              | 5000.00               |                       | 5000.00                     | 100.00               |
| 01-4909.10-734                            | CO Imp Other Than Bldgs-HazWas                      | 900.00                | 900.00                |                             | 0.00                 |
| 01-4909.10-741                            | CO Master Plan update                               | 1000.00               | 617.18                | 382.82                      | 38.28                |
|   | <b>**TOTAL** WARRANT ARTICLES</b>                   | 191979.00             | 105577.78             | 86401.22                    | 45.01                |
| <b>TRANSFERS TO CAPITAL RESERVE FUNDS</b> |   |                       |                       |                             |                      |
| 01-4915.10-930                            | CRF Transfers to CRF                                | 225900.00             | 225900.00             |                             | 0.00                 |
|   | <b>**TOTAL** TRANSFERS TO CAPITAL RESERVE FUNDS</b> | 225900.00             | 225900.00             |                             | 0.00                 |
| <b>**TOTAL**</b>                          | <b>APPROPRIATED FUNDS - CURRENT YEAR</b>            | <b>1451464.00</b>     | <b>1166193.72</b>     | <b>285270.28</b>            | <b>19.65</b>         |



**TREASURER'S REPORT  
for the Year 2018**

**General Fund**

Cash on Hand January 1, 2018  
Woodsville Guaranty Bank: \$217,312.02  
Mascoma Savings Bank: \$1,379,332.55

**Revenue:**

Receipts: Tax Collector: Debbie Hadlock: \$3,761,440.33  
Receipts: Town Clerk: Debbie Hadlock: \$306,084.20

Interest:  
Woodsville Guarantee Bank: \$112.23  
Mascoma Savings Bank: \$1,485.41

Other Sources:  
FEMA: \$18,825.57  
State of New Hampshire: \$128,894.25  
Rivendell license fee for use of town fields: \$8,500.00  
Transfers from Trustee of Trust Funds: \$147,893.60  
Miscellaneous: \$4,589.30

**Total receipts:** \$4,377,824.89

**Disbursements:**

Rivendell Interstate School District: \$2,664,309.00  
Grafton County Tax: \$265,759.00  
Transfers to Trustees of Trust Funds: \$235,600.00  
Misc. Town Expenses: \$858,686.83

**Total Disbursements:** \$4,024,345.83

**Balance:** \$353,470.06

Cash on Hand December 31, 2018  
Woodsville Guarantee Bank: \$762,804.46  
Mascoma Savings Bank: \$1,187,310.17

**2018 Funds Encumbered/Liabilities**

Rivendell Assessment for school year ending June 2019: \$1,351,722.00  
(Paid in Full January 2019)  
HW Truck Purchase (2018 Warrant Article): \$87,623.60

## Restricted Funds

### Conservation Commission Fund

|                            |              |
|----------------------------|--------------|
| Balance December 31, 2017: | \$143,282.50 |
| Income:                    | \$345.95     |
| Expenses:                  | \$201.01     |
| Balance December 31, 2018: | \$143,427.44 |

### Special Projects Fund

|                            |             |
|----------------------------|-------------|
| Balance December 31, 2017: | \$1,749.70  |
| Additions:                 | \$10,593.75 |
| Expenses:                  | \$5,462.62  |
| Balance December 31, 2018: | \$6,880.83  |

### Firefighter's Memorial Fund

|                            |          |
|----------------------------|----------|
| Balance December 31, 2017: | \$379.30 |
| Additions:                 | \$100.00 |
| Expenses:                  | \$6.11   |
| Balance December 31, 2018: | \$473.19 |

### Playground Fund

|                            |            |
|----------------------------|------------|
| Balance December 31, 2017: | \$1,938.80 |
| Additions:                 | \$460.00   |
| Balance December 31, 2018: | \$2,398.80 |

Respectfully Submitted,  
Nancy L Murphy, Treasurer

## TAX COLLECTOR'S REPORT FISCAL YEAR ENDED DECEMBER 31, 2018

### Committed to Collector

|                                       |              |
|---------------------------------------|--------------|
| Property Taxes, 1 <sup>st</sup> Issue | 1,836,672.00 |
| Property Taxes, 2 <sup>nd</sup> Issue | 1,938,734.00 |
| Yield Taxes                           | 19,743.00    |
| Total                                 | 3,795,149.00 |

### Remitted to Treasurer

|                                       |              |
|---------------------------------------|--------------|
| Property Taxes, 1 <sup>st</sup> Issue | 1,786,315.91 |
| Property Taxes, 2 <sup>nd</sup> Issue | 1,694,312.41 |
| Past Property Taxes                   | 275,205.08   |
| Yield Taxes                           | 17,553.44    |
| Total                                 | 3,773,386.84 |

### Uncollected Taxes

|                                       |            |
|---------------------------------------|------------|
| Property Taxes, 1 <sup>st</sup> Issue | 50,356.09  |
| Property Taxes, 2 <sup>nd</sup> Issue | 244,421.59 |
| Yield Taxes                           | 2,189.56   |
| Total                                 | 296,967.24 |

**TOWN CLERK'S ACCOUNTS RECEIVABLE REPORT  
JANUARY 1, 2018 - DECEMBER 31, 2018**

|                         |                     |
|-------------------------|---------------------|
| Auto Registration Fee   | \$307,882.20        |
| Dog License & Penalties | 1,232.00            |
| Boat Registrations      | 787.94              |
| Vital Records           | 449.00              |
| Miscellaneous           | <u>27.00</u>        |
| <b>TOTAL REVENUE</b>    | <b>\$310,378.14</b> |

**Town Clerk Office Hours: Tuesday 1:00 to 6:00PM, Wednesday 10:00AM to 1:00PM,  
Thursday 8:00 to 11:00AM**

**DOG LICENSE FEES**

|                                     |        |
|-------------------------------------|--------|
| Male or Female                      | \$9.00 |
| Altered Animals                     | 6.50   |
| Senior Citizens (over 65 years old) | 2.00   |

**Group Licenses**

The minimum number of dogs required to qualify for a group license is five (5) dogs, with a standard fee of \$20.00

**Proof of rabies vaccination and altering are required.  
All dogs should be licensed by April 30, 2019**

**If your dog is not licensed with the Town of Orford by May 31, 2019, you will be in violation of RSA 466:1. A civil forfeiture will be issued which carries a \$25.00 fine plus late fees.**

**RABIES CLINIC**

**An Orford/Fairlee joint Rabies Clinic is scheduled for Wednesday, March 13, 2019, between 6:00-7:00pm at the Fairlee Fire Station. This has been arranged with the Oxbow Veterinary Clinic of Bradford, VT. The Orford Town Clerk will be present. Attendance at this program is not only convenient, but also offers the Rabies Shots at a reduced rate of \$10.00.**

**If anyone sees an animal they suspect of being rabid, please contact dispatch or the NH Fish and Game Department.**



## INDEPENDENT AUDITOR'S REPORT

Orford Selectboard:

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Orford, as of December 31, 2017, and the respective changes in financial position thereof, and the budgetary comparison for the General Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the pension schedules on pages 28 – 30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational and economic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Orford has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be a part of, the basic financial statements.

*Roberts & Greene, PLLC*

Concord, New Hampshire

## BUDGET COMMITTEE REPORT

The Town of Orford Budget Committee jointly convened on more than six occasions with the Selectboard. We thank the Selectboard, departments, and organizations for their time. Six of the Committee members were present to discuss and vote on Warrant Articles below. Two proposed articles listed below\* have since been struck by the Selectboard and do not appear as warrant articles. Article 14 was revised, and Article's 13 and 15 added afterward were not voted on by the Budget Committee. Individual's comments are included alongside some Articles.

**Article 2: 5 Favor, 1 Oppose**      \$1,005,249.40 Municipal Operations      **Passed**

**Article 3: 3 Favor, 3 Oppose**      \$243,600 Capital Reserve Funds      **Did Not Pass**  
Comments: Highway Trucks and Backhoe/Loader should be funded at a higher level; Fire Department Expendable CRF should be reduced; it should not be a given expectation new vehicles are automatically purchased if they still have service life in them.

**Article 4: 6 Favor, 0 Oppose**      \$10,000 Grader/Town Equipment structure      **Passed**

**Article 5: 1 Favor, 5 Oppose**      Combine Town Clerk and Tax Collector job      **Did Not Pass**

**Article 6: 6 Favor, 0 Oppose**      \$1,500 Police body camera system      **Passed**

**Article 7: 5 Favor, 1 Oppose**      \$7,000 Roadside mowing      **Passed**

**Article 8: 5 Favor, 1 Oppose**      \$11,000 Cemetery vehicle      **Passed**

**Article 9: 6 Favor, 0 Oppose**      \$1,000 Tree care      **Passed**

**Article 10: 6 Favor, 0 Oppose**      \$12,929 Outside agency appropriations      **Passed**

**Article 11: 6 Favor, 0 Oppose**      \$1,500 Hazardous waste collection      **Passed**

**Article 12: 6 Favor, 0 Oppose**      Veterans' Tax Credit      **Passed**

\*Struck:      **1 Favor, 5 Oppose**      Purchase of E-Ticket Software System      **Did Not Pass**

\*Struck:      **1 Favor, 5 Oppose**      Purchase of Taser Weapon System      **Did Not Pass**

### **Recommendations**

1. Timeframes for service life of vehicles that drive funding the financial accounts must be clarified and presented uniformly in all documents.
2. Town sand pit utilization results must be acquired and a plan developed.

Respectfully submitted, Paul Carreiro, *Chairman*

Robert Palifka, Ruth Hook, Tom Thomson, Lawrence Hibbard, Anne Duncan Cooley, Bill Paxton

# Emergency Management

This year for Orford Emergency Management it has been all about recovery. For the past year and a half we have been working with FEMA and the state Emergency Management to recover some of the money that the town has spent for the repairs from the two storms the town had been hit by in the summer of 2017. Most of the time has been spent doing site visits with FEMA and producing documentation for man hours, equipment hours and material used. Many of the projects required engineering studies and permits before the work could be started. At this point most of the repairs have been completed, but there are still a couple projects that still need to be completed. I am happy to say that this fall the town started to see some of this recovery money start to come in, but there is still much more needed and a lot of work that still needs to be done. The other thing we have been working on is applying for mitigation grants. Mitigation projects are areas in town that have been identified as inadequate and could cause damage during a storm. This could be a culvert that is too small to handle the water flow during a storm and causes flooding. Some of the projects that we are putting in for are, upgrading a culvert on Quinttown Road to a larger one. This culvert is one of the reasons that the road keeps washing out. There is a section of river bank next to the Brook Rd bridge that was identified by FEMA as needing to be built up. The last project is updating the culvert on Town Rd 100, it is being engineered now, but possibly upgrading to a concrete box. Some of the equipment that we are looking to purchase this year are things to make it easier and more accurate to document storm damage like a GPS unit and camera with GPS. As we go through this recovery process we have learned how to better document these storms to make us more efficient with FEMA and ultimately getting our reimbursement faster.

Michael Gilbert  
Emergency Management Director



# HIGHWAY DEPARTMENT

The Highway Department was faced with a challenging year starting with the leaving of the previous crew, Roger Hadlock – Road Agent, Justin Cole and Terry Straight, crew members.

Kevin Sawyer started July 23<sup>rd</sup> and found himself on his own within a week. I, Jim McGoff, Selectmen Liaison, volunteered to prioritize projects that had not been completed. We welcomed Russell Dennis August 29<sup>th</sup> to the team. By the end of August, grading of the roads had been caught up and the crew started cleaning out culverts. With winter approaching, sand was put up and road salt ordered. December 10<sup>th</sup>, we welcomed our 3<sup>rd</sup> man to the team, Brian Duff.

A major project from the 2017 storm event, Quinttown Road Bridge, had been repaired, opened, and posted for legal loads as E-1 rated bridge one lane width by June. In the fall, we were assisted by Ronald Taylor with the clean-up of a channel block in Jacobs Brook on Quinttown Road. Over the past several years, it was reported that the furnace in the Highway Garage had issues. With due diligence, the problem has been solved and there is no need for a replacement.

2019 still holds many challenges. On our agenda is the replacement of Town Road #100 Bridge, Upper Stonehouse Mtn. Road, along with many other projects that were not addressed during 2018.

We want to give a special thank you to Allen Bean who showed up with the right equipment and helped us get back on the road within 3 hours during a snow storm when the 1-ton truck had an issue.

I, Kevin Sawyer, want to thank the Selectboard for their confidence in me with offering me the Road Agent’s job. I also do not want to forget to thank all the private contractors, volunteers, and Orford citizens for their support as well.

Kevin Sawyer – Road Agent

Co-author - Jim McGoff – Selectboard Liaison

ORFORD VEHICLE AND EQUIPMENT REPLACEMENT SCHEDULE  
Revised Jan 10, 2019 for 2019

| YEARS                        | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 0 |
|------------------------------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| <b>HIGHWAY DEPARTMENT</b>    |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Truck #2 10                  | ■ |   |   |   |   |   |   |   |   |   | ■ |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Truck #3 10                  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | ■ |
| 1.5 Ton Truck 8              |   |   |   |   |   |   |   | ■ |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Loader 25                    |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Backhoe 17                   |   |   |   |   | ■ |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Grader 30                    |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| <b>POLICE DEPARTMENT</b>     |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| CRUISER-INTERCEPTOR 7        |   | ■ |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| <b>FIRE DEPARTMENT</b>       |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 97 Pumper Engine #3 30       |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 97 Rescue Equipment Truck 30 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 16 Tanker Truck #2 30        |   |   |   |   |   |   | ■ |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| <b>CEMETERY</b>              |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Mower 4                      |   |   |   |   | ■ |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |

## ORFORD FIRE DEPARTMENT

Our mission continues to be community focused through our efforts to protect the life, property, and environment of our local communities and visitors with compassionate trained professionals. We currently have 17 certified firefighters (level 1 and higher), and 5 EMTs (4 are AEMT). *All members are CPR/AED certified.* Our team put in over 600 hours of training in 2018, which includes fire and EMS training. In addition, many of our members put in an excess of 100 hours working, including but not limited to upkeep of the fire trucks, cleaning the station, fire hydrant maintenance, and performing equipment checks.

We continue to train in such areas as cold water pumping, first-aid refreshers, Twin State Fire School offerings, basic pump training, driver training, and hazmat and gas meter knowledge.

We also spend time “preplanning” various scenarios so that we are better prepared to serve the community for any future emergencies. We spend time looking for possible water sources for hard to get to places, troublesome driveways, and places that might provide us with challenges and how to best approach the situation if an emergency ever happened there.

We do all these activities, because we are a group of people who love serving the town of Orford. We know that the cost of many services has gone up, and we know that the cost of most of our gear, equipment, and trucks continue to rise. We would like you to know that we did our best this year to control these costs in our budget and still adhere to the safety standards we are bound to and that our community expects. We hope that by taking excellent care of our equipment and keeping it on a strict maintenance schedule will prolong the life of everything we use and the equipment is always ready to be used on the first try.

Please dial 911 in the event of any emergencies. The members of the Orford Fire Department would like to remind you that we are on call 24/7, 365 days a year. We are here to serve the community. If you have any questions or would like to check us out, please feel free to reach out to any of our officers. We are always looking for new, dedicated members. If you have a desire to serve and help your community, please contact the Department. Stop by the fire station on the first Monday of the month when we have monthly meetings, or the third Monday of the month when we have our monthly training. Stay up-to-date with Department news by following us on Facebook @ Orford NH. Fire Department.

The members of the Department would like to thank the town of Orford for their continuing support. Your Orford Fire Department responded to a record-breaking 153 calls in 2018:

|                  |    |                 |    |                    |   |
|------------------|----|-----------------|----|--------------------|---|
| Mutual Aid Calls | 17 | Powers Lines    | 4  | Rescue - Mt. Cube  | 1 |
| Brush Fires      | 6  | Medical Calls   | 62 | CO2 Alarms         | 0 |
| Fire Alarms      | 10 | Auto Accidents  | 9  | Line of Duty Death | 0 |
| Auto Fires       | 0  | Structure Fires | 1  | Animal Rescue      | 1 |
| Service Calls    | 15 | Chimney Fires   | 0  |                    |   |

Our call volume continues to grow each year:

2016–117 calls, 2015–132 calls, 2014–110 calls, 2013–104 calls, 2012–96, 2011–70 calls

In October, five members of the Orford Fire Department accompanied Charlie Waterbury’s family and attended the 36<sup>th</sup> Annual National Fallen Firefighter’s Memorial Weekend in Emmitsburg, Maryland. This memorial weekend is the official tribute to all firefighters who died in the line of duty during the previous year. Charlie Waterbury was honored and remembered as his name was engraved into the National Memorial. As Fire Chief, I was honored to attend the memorial as Charlie’s friend and as a representative for the Orford community.

*Respectfully submitted, Terry Straight, Fire Chief*



# Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

In 2019, we will be recognizing Smokey Bear's 75<sup>th</sup> birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**



As we prepare for the 2019 fire season, please remember to contact **Forest Fire Warden Jim Hook 353-4834** or either of the Deputy Forest Fire Wardens, Jimmy Carter 353-9669, John Dunham 603-276-0213, Terry Straight 603-728-7569, or Arthur Dennis to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

## 2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



| Year | Number of Wildfires | Wildfire Acres Burned | Number of Unpermitted Fires* |
|------|---------------------|-----------------------|------------------------------|
| 2018 | 53                  | 46                    | 91                           |
| 2017 | 65                  | 134                   | 100                          |
| 2016 | 351                 | 1090                  | 159                          |
| 2015 | 143                 | 665                   | 180                          |
| 2014 | 112                 | 72                    | 53                           |

\* Unpermitted fires which escape control are considered Wildfires.

## CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

| Arson | Debris Burning | Campfire | Children | Smoking | Railroad | Equipment | Lightning | Misc. |
|-------|----------------|----------|----------|---------|----------|-----------|-----------|-------|
| 1     | 10             | 4        | 1        | 5       | 0        | 6         | 2         | 24    |

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**In 2018, 148 Police Officers were killed while serving their communities. My thoughts and prayers go to their families and their communities. May they all Rest in Peace, knowing the sacrifice was not in vain, but a sacrifice of love for the communities they served.**

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## **Report of the Orford Police Department 2018**

The Orford Police Department's mission is to provide professional and compassionate police service through partnerships that build trust, reduce crime, create a safe environment, and enhance the quality of life in the Orford community. To fulfill that mission, Integrity, Respect, Fairness, and Excellence are the core values of the department.

In July 2018, after fourteen months of not having an officer, I was hired and appointed as your Chief of Police. My plan is to bring the department back up to full operational status and in compliance with state and federal requirements as soon as possible. The first step in this plan was for me to attend the New Hampshire Police full-time officer academy. I completed that task on 12/14/18 and learned a great deal about the nuances and specifics of New Hampshire law enforcement. I look forward to applying them, as well as my previous experience, into protecting and serving the Town of Orford.

The major next step in my plan is to review, update, and create newly required policies and procedures for the department, ensuring compliance with town, county and state objectives, rules, and expectations.

I would like to thank the New Hampshire State Police, Lyme Police Department, and the Piermont Police Department for their service and continued support of the Orford Police Department and Orford community.

It is my goal to provide the citizens and tax payers of Orford with the highest levels of Integrity, Respect, Fairness, and Excellence that was provided by my predecessors and re-establish the Orford Police Department as an integral part of the safety and security of the Upper Valley area.

Please keep your family safety and security in mind at all times by locking and securing your homes and vehicles, and report any suspicious activity. If you see something, say something.

*The calls-for-service indicated were conducted between June 1<sup>st</sup> and December 31<sup>st</sup>, excluding August 27<sup>th</sup> thru December 14<sup>th</sup> when I was attending the academy.*

Respectfully,  
Jason D. Bachus  
Chief of Police  
Orford Police Department

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## **Report of the New Hampshire State Police 2018**

I would like to take this opportunity to provide a report to the residents of Orford regarding the calls-for-service that the State Police have responded to in your community during the last year. This will hopefully provide you with a good baseline and understanding of the present law enforcement needs that currently exist within the community, as well as serving as a guide to determine what level of law enforcement resources the community desires, based upon the current trends and expectations of the residents as they look forward to the future.

Currently, the State Police respond to calls as requested as part of our regular patrol duties, as well as providing troopers to conduct specific law enforcement directed patrols specifically dedicated to your community as requested by the town. Troopers conducted 86, 4-hour directed patrols during the course of the year.

In closing, it has been a pleasure to serve the residents of Orford during the past year and we look forward to assisting you with your law enforcement requests in 2019.

Respectfully,  
Staff Sergeant Victor G. Muzzey  
Assistant Troop Commander  
Troop F

| Law Enforcement Agency<br>Calls for Service | (These years reflect combined calls) |      |      |      | OPD  | NHSP |
|---|--------------------------------------|------|------|------|------|------|
|   | 2014                                 | 2015 | 2016 | 2017 | 2018 | 2018 |
| Total Incidents                             | 2421                                 | 2884 | 1948 | 497  | 77   | 1074 |
| Accidents                                   | 8                                    | 5    | 7    | 18   | 4    | 31   |
| Administrative Calls                        | *                                    | *    | *    | *    | 1    | 0    |
| Alarm Response                              | *                                    | *    | *    | *    | 2    | 26   |
| Animal Complaint                            | 31                                   | 22   | 28   | 14   | 6    | 8    |
| Assault (active/past)                       | 2                                    | 2    | 2    | 4    | 0    | 5    |
| Assist Agency (PD, FD, Amb)                 | *                                    | *    | *    | *    | 9    | 10   |
| Assist Citizen/House Check                  | 1200                                 | 1421 | 847  | 2    | 7    | 22   |
| Assist DCYF/APS                             | *                                    | *    | *    | *    | 0    | 9    |
| Criminal Threatening                        | 1                                    | 1    | 1    | 3    | 1    | 6    |
| Disorderly Conduct                          | 2                                    | 1    | 3    | 0    | 0    | 0    |
| Domestic Disturbances                       | 5                                    | 2    | 2    | 6    | 0    | 6    |
| Drug Violations                             | 0                                    | 1    | 0    | 0    | 0    | 2    |
| DUI   | 0                                    | 0    | 1    | 0    | 0    | 0    |
| Follow-ups/Inv/Misc                         | 202                                  | 126  | 110  | 0    | 2    | 0    |
| Forgery/Bad Check/Fraud                     | 2                                    | 5    | 9    | 0    | 0    | 0    |
| Harassment                                  | 4                                    | 3    | 0    | 0    | 1    | 0    |
| Hit and Run                                 | *                                    | *    | *    | *    | 0    | 2    |
| Illegal Dumping/Littering                   | *                                    | *    | *    | *    | 1    | 0    |
| MV Unlocks                                  | 4                                    | 5    | 2    | 0    | 0    | 0    |
| Paper Service                               | *                                    | *    | *    | *    | 5    | 22   |
| Parking and Misc MV                         | *                                    | *    | *    | *    | 6    | 22   |
| Public Relations/Lectures                   | 16                                   | 12   | 10   | 0    | 0    | 0    |
| Roadway Obstruction/Misc                    | *                                    | *    | *    | *    | 0    | 1    |
| Robbery/Burglary                            | 3                                    | 1    | 1    | 4    | 0    | 0    |
| Sex Offender Registration                   | 4                                    | 4    | 4    | 5    | 0    | 6    |
| Sexual Assault/Rape                         | 1                                    | 2    | 1    | 0    | 0    | 1    |
| Suspicious Activity/Person                  | *                                    | *    | *    | *    | 1    | 16   |
| Theft (Property/Identity)                   | 14                                   | 9    | 9    | 13   | 1    | 13   |
| Total MV Stops                              | 347                                  | 438  | 257  | 154  | 21   | 808  |
| Citations Issued                            | 20                                   | 38   | 20   | 40   | 0    | 103  |
| Warnings Issued                             | 327                                  | 400  | 237  | 114  | 21   | 698  |
| Unattended Death/Suicidal                   | *                                    | *    | *    | *    | 0    | 4    |
| Vandalism                                   | 8                                    | 7    | 24   | 6    | 0    | 0    |
| VIN Verification                            | 10                                   | 8    | 9    | 1    | 2    | 1    |
| Weapon / Fish & Game                        | *                                    | *    | *    | *    | 6    | 5    |
| Welfare Check / House Check                 | *                                    | *    | *    | *    | 1    | 29   |
| 911 Hangups                                 | *                                    | *    | *    | *    | 0    | 9    |
| Misc Criminal Activities                    | *                                    | *    | *    | *    | 0    | 17   |
| NHSP Contracted calls during PD absence     |                                      |      |      | 113  |      | 123  |

\*information not collected prior to 2018

\*\* 16 of the Motor vehicle stops made after 0100

NOTE: The Orford Police Department (OPD) calls-for-service indicated above, resulted in no custodial arrests and issuance of two Arrest Warrants.

NOTE: The New Hampshire State Police (NHSP) calls-for-service indicated above, resulted in 10 custodial arrests.

## ORFORD BANDSTAND COMMITTEE

We have now finished our 5th successful season of "Concerts on the Common". Using the bandstand this year gave us a chance to tweak the lights, electricity, etc. Only the front step is left to finish and it will be done prior to the dedication which will be the last Saturday in June (29th). We are planning a very special day with a concert, a strawberry shortcake fundraiser and other activities. With the input we received, we have created an exciting line up of a wide variety of musical entertainment for you to enjoy. If you have suggestions or would like to help with these events, please let us know.

This year (2019), in conjunction with the Orford Social Library, we hope to begin having "Movies Under the Stars" at the bandstand. Due to regulations and royalty charges, we will not be able to announce the name of the movies in advertising. We will instead be giving clues. We would like to do these on Friday nights, once or twice a month. We are planning some theme movie nights...like a pajama party and "drive-in" where families can make cardboard cars for the children (or even grownups) to sit in. Ideas are welcome.

We had our 1st wedding at the bandstand last October. We hope there will be many more. We have also had 2 plays that the libraries have sponsored. Also, it has been used for Rivendell senior photos.

We wish to thank all of those who came to support us in the early years as we tested the philosophy, "Build it and they will come". You came...so we built it. If you haven't come to an event, please make 2019 the year you give it a try. The tentative dates for concerts are June 29, July 13 & 27, and Aug 10 & 24. Please put them on your calendar.

The Lions Club donated a lovely park bench in the memory of Beth Blauvelt **and** the gardens planted & watered by Mill Gardens. These were done in Beth's memory as she had a "green thumb" & loved gardening. Also, many thanks to all of the townspeople, neighbors, and local businesses for all of their support in building this bandstand. Without all of you, this never would have become a reality.

We look forward to seeing you at one or all of our events.

Bandstand Committee: Jim Beaulieu (chair), Brad McCormack, Eva Daniels, Ann Green, Tom Steketee, Lesley Butman, John Berryman, John O'Brien, Ann Cogle

## **THE NILES TRUST FUND COMMITTEE**

The Niles Trust Fund was established in 1990 following a generous bequest of \$50,000 to the Town of Orford made by Mrs. Eleanor (Harry) Niles. Both Mrs. Niles and her husband, Harry, developed a fondness for Orford and its citizens following their move to town in 1950. They made this bequest to the town to be used for activities and opportunities that will be of benefit to Orford residents. In keeping with their wishes, the funds are available for improving community facilities and sponsoring organizations and individuals of Orford with financial aid for opportunities that otherwise might be unattainable.

Requests for funding are reviewed by a committee of five Orford residents who are appointed by the Board of Selectmen. This year, the Committee received four applications. Two were approved for a combined funding total of \$1300. Another was carried over to 2019 for further consideration and the fourth was approved by the Committee but not approved by the Select Board. Projects supported were the Rivendell cycling trip to Quebec and the participation of an Orford member of the Connecticut Valley North Little League in an out of state Little League Regional Tournament. The Committee encourages Orford residents, committees and organizations to consider applying for funding of special needs or activities that will benefit the town of Orford and its residents. Applications may be obtained on the Orford website or Town Office. Interested applicants are encouraged to submit requests at least two weeks in advance of event in order to allow time for the Committee to convene. Thank you.

Respectfully submitted by,

The Niles Committee

Ann Green (Chair), Melinda Ricker, David Coker, Ruth Hook, Sheila Conley

## **CEMETERY COMMISSION**

We are asking for funds of up to \$11,000 to be available from the Cemetery Mower/BLDG Fund, to purchase a small vehicle with dump body for conveyance in opening graves and many other cemetery chores. These tasks have been done in the past with borrowed equipment. A good used unit would be considered.

The cemetery commission has been in contact with Grafton County Corrections Department for the staining of our storage building. This was scheduled for last fall, but the weather was not favorable.

Someone has volunteered to paint the cemetery fence, once it is power washed. As always, the cemetery commissioners, thank Kurt Gendron for his great work and pride in maintaining our cemeteries for the past twenty plus years. We also thank the volunteer Louise Mack for her bookkeeping. A big "Thank you" to those donating wreaths enhancing our cemeteries.

Paul B Messer, Sr  
Brenda Smith  
Kenneth Wiren  
Cemetery Commissioners

# CONSERVATION COMMISSION

## 2018 Annual Report

The Orford Conservation Commission (OCC) has again this year actively worked on various conservation-related projects throughout Orford. Our objective continues to be to promote and continue dedicated stewardship of the remarkable natural resources in Orford. The projects undertaken by the OCC in 2018 included:

- Mountain View Farm Conservation Area (formerly Mason Pond Project): The OCC worked with the NH Barn Committee and the Architecture Faculty at Keene State University to devise plans to stabilize and maintain the historic barn and shed once owned by Billy Brown.
- Orford Conservation Land: Continued maintenance of hiking trail to the Connecticut River and monitored tree planting of riparian buffer. Teacher and OCC Commissioner, Jeff MacQueen, conducted summer program classes.
- Easement Reviews: Conducted annual reviews of conserved land in Orford.
- Conservation Easements: Discussed conservation easement projects, including Brackett Brook Farm, with the Upper Valley Land Trust (UVLT). Held a public hearing on donating \$10,000 from the Conservation Fund to help the UVLT purchase the easement (in progress).
- Updating Orford's Natural Resources Inventory (NRI): Work on the NRI continued. In addition to updating facts and figures, several stories were collected from residents regarding farming, logging, invasive species, climate change, oral history, etc.
- Jacobs Brook flooding/erosion mitigation and restoration of life: Worked with NH DES, Connecticut River Conservancy, and wetlands engineer Jim Kennedy to obtain a permit for work along NH Route 25A in Orfordville. Worked with CRC to apply for grant to pay for work.
- Culverts Study: Met with Meghan Butts of the Upper Valley Lake Sunapee Regional Planning Commission. Began discussions to conduct culvert study along town roads.
- Other activities: Presented a conservation slide show at Town Meeting; reviewed wetland permit applications; reviewed NH Department of Environmental Services (DES) letters to landowners warning of wetlands violations or failing septic systems; and discussed possible sites for Connecticut River Conservancy cleanup efforts.
- Water Testing: Conducted water testing from May through September at seven sites along Jacobs Brook. (The State of NH tests at Indian Pond beach/boat launch). Orford testing sites were added, and more frequent testing is recommended for 2019. New water testers will be trained.

Edmond Cooley (Chair), [orford.conservation@gmail.com](mailto:orford.conservation@gmail.com), Jeff MacQueen (Vice-Chair), Tom Bubolz, John Miller, Harry Pease, Craig Putnam, and Carl Schmidt; Alternates: Emily Bryant, Fran Plaisted (Secretary), Carl Cassel, Diane Gildersleeve, and Paul Goundrey; Select Board *Liaison*: David Smith.

|                   |              |
|-------------------|--------------|
| Starting Balance: | \$143,253.17 |
| Interest:         | \$345.86     |
| Expenses:         | \$200.00     |
| Bank Fees:        | \$0.76       |
| Subtotal:         | \$143,398.27 |
| Committed:        | \$10,000.00  |
| Current Balance:  | \$133,398.27 |

## ORFORD ENERGY COMMITTEE 2018 Annual Report

We are pleased to report that the Orford Energy Committee (OEC) remained busy again this past year. We actively participated in Vital Communities' Weatherize Program, and worked on plans and projects to help reduce energy consumption by the Town. We also provide information and energy saving tips to residents of Orford.

The various projects undertaken by the Energy Committee included:

- Worked with Facilities Coordinator on energy projects around Orford
- Hosted Weatherize Kickoff Event for Orford, Piermont, and Lyme (OPL, pronounced "Opal")
  - o Helped residents apply for program
  - o Followed up on resident signups for Weatherize
- Provided annual Energy Survey to Vital Communities
- Handed out energy saving information at Town Meeting
- Recommended to Selectboard that engineering study be conducted on foundation and basement of Orford Town Offices (Study conducted in May)
- Recommended that Selectboard seek bids for recommended foundation and drain work. The OEC is seeking estimates and recommendations for scope of work.
- Reported street lights needing repair
- Researched Tesla Power Wall batteries and possible deployment programs
- Looked into municipal weatherize programs for Town buildings
- Started gathering information regarding energy saving tips and programs
- Started gathering information on understanding climate change
- Foundation of Town Offices: holes in the foundation and sills were plugged and insulated. Some clapboards were replaced. More work will proceed following vermin removal
- Weatherize: Participation was far greater than hoped for. A total of 52 (estimate was 20-25) residents engaged in projects to reduce energy usage and costs.

The OEC is always looking for Orford residents who are interested in energy issues and are willing to participate. We also continue to explore information and programs to help you save on your energy costs.

Edmond Cooley (Chair), Mark Blanchard (Vice Chair), Robb Day (Secretary), and Emily Bryant; Alternates: John Miller and Jordon Sutherland; and David Smith (Select Board *Liaison*).

Email: [orford.energy@gmail.com](mailto:orford.energy@gmail.com)

Follow us on Facebook at Orford Energy Committee

## ORFORD FREE LIBRARY

The Free Library enjoyed another successful year in 2018. We are pleased to be able to offer a wide variety of services to our patrons. During the year we had 2263 patron visits and 4144 items were borrowed from the library.

The library held events for adults, children and families throughout the year. These included: a book discussion series focused on world religions; a Valentine card making workshop led by Pam Benware; a mud season Scrabble night; a Zendoodle workshop; the Summer Reading Program “Libraries Rock!” held in conjunction with the Social Library which included a production of *Treasure Island* at the bandstand; monthly Sunday afternoon story hours; our summer bake sale; a how-to session about the new catalog system; our annual Halloween pumpkin carving event; and the Holiday Open House. The ‘Ville Quilters continued to meet regularly at the library on Saturday mornings. Ancestry and HeritageQuest are both available to provide our patrons with an extensive database for genealogical research. The “1000 Books Before Kindergarten” program has been utilized by many young children and their families, with six children completing the program.

The much anticipated digital catalog system is up and running. Patrons can access the catalog online to see what books are available and to hold and renew their books. We have also made upgrades in the historical/meeting and children’s rooms. We are indebted to the Friends of the Orford Libraries for their support of the catalog system and improvements made at the library. Thank you Friends.

We extend a thank you to long-serving trustee, Christie Manning, who resigned from her position this summer. We are pleased to welcome Heather Lepene as our new trustee. As always, we owe a debt of gratitude to our volunteers and those who have contributed books, supplies, refreshments and donations. Our annual Volunteer Appreciation event was held in September to honor the efforts of these loyal volunteers.

Board of Trustees: Susan Kling, Carol Boynton, Heather Lepene

Library Director: Laurel Fulford

### Receipts

|                                      |              |
|--------------------------------------|--------------|
| Cash on hand January 1, 2018         | \$ 15,891.79 |
| Town of Orford                       | 23,114.50    |
| Bake Sale                            | 369.00       |
| Gifts/Donations                      | 595.00       |
| Friends of the Orford Libraries gift | 3,000.00     |
| Misc.                                | 79.30        |
| Interest                             | 8.58         |
|                                      | \$ 43,058.17 |

### Expenditures

|   |              |
|---|--------------|
| Books   | 2,947.48     |
| Multimedia                                    | 978.24       |
| Magazines                                     | 250.26       |
| Librarian                                     | 11,563.50    |
| Fuel/Heat                                     | 2,190.21     |
| Repair/Improvements                           | 209.60       |
| Postal  | 72.00        |
| Telephone                                     | 521.76       |
| Electric                                      | 540.55       |
| Copier/Library Supplies                       | 541.63       |
| Grounds                                       | 373.31       |
| Computer/Internet Services                    | 692.52       |
| Dues/Memberships                              | 935.00       |
| Programs/Materials                            | 142.38       |
| Equipment/Furniture                           | 1,327.31     |
| Howe/Evergreen Annual Fees                    | 1,000.00     |
| Misc.   | 219.03       |
| Balance in checking account December 31, 2018 | \$ 18,553.39 |
|   | \$ 43,058.17 |



## ORFORD SOCIAL LIBRARY

The Orford Social Library offers a place to learn, find resources, and connect with neighbors. Patron visits increased over 10% again this year to 5182. Expanded programming offered 150 programs serving 1426 participants.

Ongoing groups include monthly a history book group, fiction book group, art displays, Mah Jongg, knitting, computer help sessions, children's story and art time, and knitting.

Special events covered a variety of topics such as Chocolate-pairing at Valentine's Day, Bicycle Maintenance, Brook Trout, 12,000 Years in the Granite State, Made in Orford, Poem on a Postcard, Fermentation, Puerto Rico Relief Work, Pruning, Perennial Exchange, Oktoberfest, Witches of Orford at Halloween, Holiday Centerpieces, and our Holiday Open House. Both libraries also participated again in a Vermont Reads project with the 6<sup>th</sup> graders at Samuel Morey Elementary School.

Another grant, "Kids, Books and the Arts", provided funding for a theater production of Treasure Island held in August at the Bandstand in conjunction with the Orford Free Library.

A big thanks to the volunteers who assist with all aspects of the library operation and to many others who help with presentations, projects and donations. The Friends of the Orford Libraries continue to be a great supporter providing enhancements to both libraries. Their support is very much appreciated.

Trustees: Carl Cassel, Gary Barrett, Bev Andrews-Potry, Cassie Brugger, Tom Trunzo, Tom Bubolz, Terry Martin, Gail Keefer, Althea Goundrey and Laina Warsavage (Director)

We appreciate the support of the community. Our Balance sheet is below.

|                                |                  |                                |                  |
|--------------------------------|------------------|--------------------------------|------------------|
| Cash Balance as of 01/01/2018  | 5,121.09         | <b>2018 Expenses:</b>          |                  |
| <b>2017 Income:</b>            |                  | Salaries & P/R Taxes           | 25,380.43        |
| Town of Orford                 | 24,000.00        | Education, Dues & Travel       | 714.65           |
| General Fundraising            | 7,480.00         | Books, Magazines & Audio       | 2,491.62         |
| Other Donations                | 903.00           | Library Office Expenses        | 1,455.59         |
| Book Sale                      | 579.00           | Office Utilities               | 3,812.99         |
| Misc. Income                   | 179.52           | Insurance                      | 2,969.00         |
| Investment Redemption          | 7,925.00         | Accounting Fee                 | 960.00           |
| Designated Income:             |                  | Building & Grounds Maintenance | 1,889.67         |
| Friends                        | 3,000.00         | Computer & Copier Expenses     | 877.95           |
| Other Donations                | 583.50           | Telephone & DSL                | 1,176.68         |
| Investment Redemption-Projects | 3,875.00         | Program Expenses               | 1,051.28         |
| <b>Total 2017 Income</b>       | <b>48,525.02</b> | Fundraising Expenses           | 443.12           |
|                                |                  | Designated Income Expenses     | 7,449.32         |
|                                |                  | <b>Total 2017 Expenses</b>     | <b>50,672.30</b> |
|                                |                  | Cash Balance as of 12/31/18    | 2,973.81         |

## **PARKS AND PLAYGROUNDS COMMITTEE**

The committee would like to thank John O'Brien for his many years of service to the town.

Green up day was a success again this past year. Thank you everyone who helped clean up the area roadways. A big thanks to the muffin bakers and to Patterson's for donating the coffee. They were a huge hit!

In 2018 the swim program ran a trial of two sessions of two weeks each instead of just one session that was 3 weeks long. It was a welcome change for the families that use the program from both Orford and Piermont. It has been decided that the program will continue offering the 2 sessions. A huge thank you to Jody Mace for once again handling the monitor duties.

In early August grubs were discovered on the Community Field and the Common. After consulting with the County Extension Service and the company that sprays the mall walk it was decided it would be best to just monitor the situation, and start a treatment plan in the Spring/Summer when it would be most effective.

This year we plan to do some work to improve the beach area at Indian Pond. We will also start on some maintenance at the Community Field. We plan on posting the work dates on the ListServe for anyone that is willing to lend a hand. If you have an interest in helping on one of these projects or any project in the future please email or call the town office, and Esther will pass along your information.

Parks and Playground Committee

JJ Hebb

Chair

## **PLANNING BOARD**

This year we continued to work within the scope of activities outlined in the Orford Planning Board Rules of Procedure. This document is available for you to review at Town Hall and on the town website. Our regular meetings at Town Hall are held the third Tuesday of the month, at 7:00 p.m. We encourage you to attend, become familiar with the work, and consider joining. Per RSA 91-A:2, Ch. 234 (HB 170), Planning Board meeting notices/agendas and minutes are officially posted and available for your review at both Town Hall, Route 25A and U.S. Post Office, Route 10. Time permitting, unofficial, courtesy copies may later be posted on the town website.

This year, in addition to the routine work of lot line adjustments and mergers, the Board with two years of public meetings and input, successfully completed the adoption on a majority vote, six (6) in favor and one (1) opposed, of a new Orford Master Plan 2018. All previous Master Plans in their entirety were retired as obsolete. We accomplished this, spending under the \$2,500 total approved in Warrant Articles at two Town Meetings.

For your perspective, in 2016 our Board was handed the previous Master Plan that no one had worked on since 2001. We examined and discussed with various professional Planning Assistants what the law required and how much the previous Master Plan had been actively utilized. The consensus was it had sat on the shelf ignored by the Selectboard and department heads. The Board acquired a quote from Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) of a \$15,000 starting price, possibly going as high as \$25,000.

Considering this extravagant price a boondoggle, the Board gauged the lack of utilization as reflecting a poor return on investment especially when comparing similar but critical costs in line items from the 2018 Town budget, i.e. Warrant Article #7 for Hospice, Senior Services, Trails, and Health Programs = \$13,000; two years of Fire Department radios = \$14,000, and that a Master Plan price was just \$5,000 less than what you appropriated for the Town Library. In addition, you have recently paid for a \$17,360 Community Infrastructure Plan (CIP) and an ongoing Natural Resources Inventory (NRI) that no financial figures could be found for. The Board and Planning Assistant began by reviewing many other town Master Plans and surveys, especially the two sections required under the law, and determined no benefits were lost sticking with the state's laws. The Board concluded to undertake the state requirement; say what we were going to do, how we would do it, and then do it. Make the plan, work the plan. This document is available for you to review at Town Hall, on the town website, and a certified copy filed with the Town Clerk.

While the Board continues the search for a professional Planning Assistant, lot change applications can be obtained at Town Hall and on the town website. Temporarily and until further notice, materials are to be submitted and fees paid at the Town office.

Also, please appreciate we are not a full-time Board. Business is conducted during the monthly meetings, i.e. applications reviewed, mylars stamped, mail read, invoices administered, etc. We emphasize functions such as these and others are not undertaken between the regular monthly meetings. The ownership and responsibility is on the landowner and their agent to plan projects accordingly, to allow for enough time to be available to complete the required work. Remember, others in town are also putting forth business for the monthly agenda. Thank you.

Respectfully submitted, Paul Carreiro, *Chairman*  
Deb McGoff, Tom Thomson, Harry Osmer, Terry Martin, Ruth Hook, *Members*  
Jim McGoff, *Selectboard Ex-Officio*

## 2018 SUMMARY INVENTORY OF VALUATION

### Town of ORFORD in Grafton County

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief. Rev 1707.03(d)(7) - Selectboard of the Town of Orford

| <u>CATEGORY</u>  | Number<br>of<br><u>Acres</u> | 2018<br>Assessed<br>Valuation<br>by City/Town |
|--|------------------------------|---|
| <b>1. VALUE OF LAND ONLY</b>   |                              |   |
| A. Current Use (At Current Use Values) RSA 70-A  | 25,596.79                    | \$ 1,638,728                                  |
| B. Conservation Restriction Assessment<br>(AT Current Use Values) RSA 79-B   | 0                            | 0   |
| C. Discretionary Easement RSA 79-C   | 0                            | 0   |
| D. Discretionary Preservation Easement RSA 79-D  | 0                            | 0   |
| E. Taxation of Land Under Farm Structures RSA 79-F   | 0                            | 0   |
| F. Residential Land  | 2,321.29                     | 37,229,700                                    |
| G. Commercial/Industrial Land ( <b>DO NOT</b> include Utility Land)  | 180.37                       | 2,787,500                                     |
| H. Total of Taxable Land   | <b>28,098.45</b>             | <b>41,655,928</b>                             |
| I. Tax Exempt and Non-Taxable Land   | 1,767.30                     | 5,653,300                                     |
| <b>2. VALUE OF BUILDINGS ONLY</b> (Exclude Amounts Listed on Lines 3A and 3B)  |                              |   |
| A. Residential   |                              | 83,831,160                                    |
| B. Manufactured Housing as defined in RSA 674:31   |                              | 2,363,200                                     |
| C. Commercial/Industrial ( <b>DO NOT</b> include Public Buildings)   |                              | 7,000,600                                     |
| D. Discretionary Preservation Easement RSA 79-D  |                              |   |
| Number of structures   | 9                            | 30,040  |
| E. Taxation of Farm Structures RSA 79-F  | 0                            | 0   |
| <b>F. Total of Taxable Buildings</b>   |                              | <b>\$ 93,225,000</b>                          |
| G. Tax Exempt & Non-Taxable Buildings  |                              | 9,692,100                                     |
| <b>3. PUBLIC UTILITIES</b> (see RSA 83-F:1 V for complete definition)  |                              |   |
| A. Public Utilities (Real estate/buildings/structures/machinery/<br>dynamos/apparatus/poles/wires/fixtures of all kinds and<br>descriptions/pipelines, etc.)                                   |                              | <b>\$ 2,108,200</b>                           |
| <i>Utility Summary:</i>  |                              |   |
| Eversource Energy  | \$ 829,600                   |   |
| New Hampshire Electric Corp  | 1,052,000                    |   |
| Great River Hydro LLC  | 226,400                      |   |
| Granite Ridge Energy LLC   | <u>200</u>                   |   |
| Grand Total Valuation of all Utility Companies   | \$2,108,200                  |   |
| B. Other Public Utilities  |                              | 0   |
| <b>4. MATURE WOOD AND TIMBER</b> (RSA 79:5)  |                              | 0   |
| <b>5. VALUATION BEFORE EXEMPTIONS</b> (Total of Lines 1G, 2E, 3A, 3B and 4)<br>(This figure represents the gross sum of all taxable property in your municipality)                             |                              | <b>\$136,989,128</b>                          |
| <b>6. Certain Disabled Veterans</b> RSA 72:36-a (Paraplegic and Double Amputees<br>Owning Specially Adapted Homesteads with VA Assistance)   |                              |   |
| Total # granted  | 0                            | 0   |
| <b>7. Improvements to Assist the Deaf</b> RSA 72:38-b  |                              |   |
| Total # granted  | 0                            | 0   |
| <b>8. Improvements to Assist Persons with Disabilities</b> RSA 72:37-a   |                              |   |
| Total # granted  | 0                            | 0   |
| <b>9. School Dining/Dormitory/Kitchen Exemption</b> RSA 72:23 IV<br>(Standard Exemption Up To \$150,000 for each)  |                              |   |
| Total # granted  | 0                            | 0   |
| <b>10. Water/Air Pollution Control Exemptions</b> RSA 72:12-a  |                              |   |
| Total # granted  | 0                            | 0   |
| <b>11. MODIFIED ASSESSED VALUATION OF ALL PROPERTIES</b><br>(Line 5 minus Lines 6, 7, 8, 9 and 10) This figure will be used for<br>calculating the total equalized value of your municipality. |                              | <b><u>\$136,989,128</u></b>                   |
| <b>12. Blind Exemption</b> RSA 72:37   |                              |   |
| Total # granted  | 0                            |   |
| Amount granted per exemption   | 0                            | \$ 0  |

**2018 SUMMARY INVENTORY OF VALUATION - 2**

| <u>CATEGORY</u>   | <u>Number<br/>of<br/>Acres</u> | <u>2018<br/>Assessed<br/>Valuation<br/>by City/Town</u> |
|---|--------------------------------|---|
| <b>13. Elderly Exemption RSA 72:39 a &amp; b</b> Total # granted  | 3                              | 65,000  |
| <i>Elderly Exemption Report:</i>  |                                |   |
| <b>TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE<br/>CURRENT YEAR &amp; TOTAL AMOUNT OF EXEMPTION GRANTED</b>          |                                |   |
|   | <b>MAXIMUM ALLOWABLE</b>       | <b>TOTAL ACTUAL</b>                                     |
| <b>AGE</b> <b>#</b>   | <b>EXEMPTION AMOUNT</b>        | <b>EXEMPTION AMOUNT</b>                                 |
| 65 – 74      0  | \$15,000                       | \$ 0  |
| 75 - 79      2  | \$ 20,000                      | \$40,000  |
| 80+          1  | \$25,000                       | <u>\$25,000</u>   |
| <b>TOTAL</b> 3  |                                | <u>\$65,000</u>   |
| <b>14. Deaf Exemption RSA 72:38-b</b> Total # granted   | 0                              |   |
| Amount granted per exemption  | 0                              | 0   |
| <b>15. Disabled Exemption RSA 72:37-b</b> Total # granted   | 1                              |   |
| Amount granted per exemption  | 5,000                          | 5,000   |
| <b>16. Wood-Heating Energy Systems Exemption RSA 72:70</b>  |                                |   |
| Total # granted   | 0                              | 0   |
| <b>17. Solar Energy Exemption RSA 72:62</b> Total # granted   | 0                              | 0   |
| <b>18. Wind Powered Energy Systems Exemption RSA 72:66</b>  |                                |   |
| Total # granted   | 0                              | 0   |
| <b>19. Additional School Dining/Dormitory/Kitchen Exemption</b><br>RSA 72:23 IV (Amounts in excess of \$150,000 exemption)                |                                |   |
| Total # granted   | 0                              | 0   |
| <b>20. TOTAL DOLLAR AMOUNT OF EXEMPTIONS</b><br>(Sum of Lines 12-19)  |                                | <b>\$ 70,000</b>  |
| <b>21. NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL,<br/>COUNTY &amp; LOCAL EDUCATION TAX IS COMPUTED</b><br>(Line 11 minus Line 20) |                                | <b><u>\$136,919,128</u></b>                             |
| <b>22. LESS Utilities (Line 3A)</b><br>Do NOT include the value of OTHER utilities listed in line 3B                                      |                                | <b>\$ 2,108,200</b>                                     |
| <b>23. NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE<br/>FOR STATE EDUCATION TAX IS COMPUTED (Line 21 minus Line 22)</b>              |                                | <b><u>\$134,810,928</u></b>                             |

| <u>TAX CREDITS</u>   | <u>Limits</u>  | <u>Individual</u> | <u>Tax Credits</u> |
|--|----------------|-------------------|--------------------|
| Totally and permanently disabled veterans,<br>Their spouses or widows and the widows of<br>Veterans who died or were killed on active<br>duty. RSA 72:35 | \$ 700 minimum | 1                 | \$ 700             |
| Enter optional amount adopted by<br>municipality. \$2,000  | \$2,000        | 5                 | \$ 10,000          |
| Other war service credits. RSA 72:28   | \$ 50 minimum  | 0                 | \$ 0               |
| Enter optional amount adopted by<br>Municipality. \$500  | \$ 500         | <u>47</u>         | <u>\$ 23,500</u>   |
| <b>TOTAL NUMBER AND AMOUNT</b>   |                | <b>53</b>         | <b>\$ 34,200</b>   |

\*If both husband and wife qualify for the credit they count as 2.

\*If someone living at a residence as say brother and sister and one qualifies count as 1, not one-half.

**DISABLED EXEMPTION REPORT**

|         | <u>Income Limits</u> | <u>Assess Limits</u> |
|---------|----------------------|----------------------|
| Single  | \$13,400             | \$ 35,000            |
| Married | 20,400               | 35,000               |

**2018 SUMMARY INVENTORY OF VALUATION - 3**

Total No. of Acres

**CURRENT USE REPORT – RSA 79-A**

|  | <u>Receiving Current Use<br/>Assessment</u> | <u>Assessed<br/>Valuation</u>    |
|--|---|----------------------------------|
| Farm Land                                    | 1,709.39                                    | \$ 602,562                       |
| Forest Land                                  | 8,001.53                                    | 493,965                          |
| Forest Land with Documented Stewardship      | 14,545.62                                   | 516,691                          |
| Unproductive Land                            | 1,215.68                                    | 22,965                           |
| Wetland                                      | <u>124.57</u>                               | <u>2,545</u>                     |
| <b>TOTAL (See Item 1A)</b>                   | <b>25,596.79</b>                            | <b>\$ 1,638,728</b>              |
|  |   | <u>Total Number<br/>of Acres</u> |
| Receiving 20% Recreation Adjustment          |   | 10,332.90                        |
| Removed from Current Use during Current Year |   | 1.00                             |

**OTHER CURRENT USE STATISTICS**

|  |     |
|--|-----|
| Total Number of Owners in Current Use  | 214 |
| Total Number of Parcels in Current Use | 427 |

**LAND USE CHANGE TAX**

Gross monies received for Calendar Year  
(January 1, 2018 through December 31, 2018) or Fiscal Year \$ 3,600.00

Conservation

Allocation: Percentage: 100% AND/OR Dollar Amount  
 Monies to Conservation Fund \$ 3,600.00  
 Monies to General Fund

**DISCRETIONARY PRESERVATION EASEMENTS -- RSA 79-D**

Historical Agriculture Structures

|   |  |
|---|--|
| Total Number of<br>Structures in Discretionary<br>Easements - 9 | Description of Discretionary Preservation Easement Granted<br>(i.e.: Barns, Silos, etc.) |
|---|--|

Map & Lot – Percentage Granted

|                       |  |
|-----------------------|--|
| Total Number of Acres | 79D Historic Barn / 000008 000093 000051 / 65% |
|                       | 79D Historic Barn / 000008 000029 000054 / 60% |
|                       | 79D Historic Barn / 000001 000091 000032 / 65% |
|                       | 79D Historic Barn / 000008 000093 000077 / 70% |
|                       | 79D Historic Barn / 000008 000093 000077 / 65% |
|                       | 79D Historic Barn / 000008 000093 000077 / 65% |
|                       | 79D Historic Barn / 000008 000093 000077 / 75% |
|                       | 79D Historic Barn / 000008 000093 000077 / 75% |
|                       | 79D Historic Barn / 000008 000093 000077 / 75% |

|                    |                  |
|--------------------|------------------|
| Assessed Valuation | Number of Owners |
| \$ 0 L/O           | 4                |
| \$ 30,040          |                  |

**Village District: VILLAGE WATER DISTRICT**

| <u>CATEGORY</u>  | <u>Number<br/>of<br/>Acres</u> | <u>2018<br/>Assessed<br/>Valuation<br/>by City/Town</u> |
|--|--------------------------------|---|
| <b>1. VALUE OF LAND ONLY</b>   |                                |   |
| A. Current Use (At Current Use Values) RSA 70-A                            | 36.00                          | \$ 9,528  |
| B. Conservation Restriction Assessment RSA 79-B                            | 0                              | 0   |
| C. Discretionary Easement RSA 79-C   | 0                              | 0   |
| D. Discretionary Preservation Easement RSA 79-D                            | 0                              | 0   |
| E. Taxation of Land Under Farm Structures RSA 79-F                         | 0                              | 0   |
| F. Residential Land (Improved and Unimproved Land)                         | 40.42                          | 2,251,900   |
| G. Commercial/Industrial Land ( <b><u>DO NOT</u></b> include Utility Land) | 19.43                          | 827,700   |
| <b>H. Total of Taxable Land</b>  | <b>95.85</b>                   | <b>3,089,128</b>  |
| I. Tax Exempt and Non-Taxable Land   | 15.03                          | 516,000   |

**2018 SUMMARY INVENTORY OF VALUATION - 4**

|  | Number<br>of<br>Acres | 2018<br>Assessed<br>Valuation |
|--|-----------------------|-------------------------------|
| <b>2. VALUE OF BUILDINGS ONLY</b> (Exclude Amounts Listed on Lines 3A and 3B)  |                       |                               |
| A. Residential   |                       | \$ 4,401,200                  |
| B. Manufactured Housing as defined in RSA 674:31   |                       | 132,600                       |
| C. Commercial/Industrial ( <b>DO NOT</b> include Public Buildings)   |                       | 1,603,600                     |
| D. Discretionary Preservation Easement RSA 79-D  |                       |                               |
| Number of structures   | 0                     | 0                             |
| E. Taxation of Farm Structures RSA 79-F  | 0                     | 0                             |
| F. Total of Taxable Buildings  |                       | \$ <b>6,137,400</b>           |
| G. Tax Exempt & Non-Taxable Building (\$1,252,000)   |                       | 753,800                       |
| <b>3. PUBLIC UTILITIES</b> (see RSA 83-F:1 V for complete definition) <b>within district</b>   |                       |                               |
| A. Public Utilities (Real estate/buildings/structures/machinery/<br>dynamamos/apparatus/poles/wires/fixtures of all kinds and<br>descriptions/pipelines, etc.)                                 |                       | \$ 0                          |
| B. Other Public Utilities  |                       | 0                             |
| <b>4. MATURE WOOD AND TIMBER</b> (RSA 79:5)  |                       | 0                             |
| <b>5. VALUATION BEFORE EXEMPTIONS</b> (Total of Lines 1G, 2E, 3A, 3B and 4)<br>(This figure represents the gross sum of all taxable property in your municipality)                             |                       | \$ <b><u>9,226,528</u></b>    |
| <b>6. Certain Disabled Veterans</b> RSA 72:36-a (Paraplegic and Double Amputees<br>Owning Specially Adapted Homesteads with VA Assistance)   |                       |                               |
| Total # granted  | 0                     | 0                             |
| <b>7. Improvements to Assist the Deaf</b> RSA 72:38-b  |                       |                               |
| Total # granted  | 0                     | 0                             |
| <b>8. Improvements to Assist Persons with Disabilities</b> RSA 72:37-a   |                       |                               |
| Total # granted  | 0                     | 0                             |
| <b>9. School Dining/Dormitory/Kitchen Exemption</b> RSA 72:23 IV<br>(Standard Exemption Up To \$150,000 for each)  |                       |                               |
| Total # granted  | 0                     | 0                             |
| <b>10. Water/Air Pollution Control Exemptions</b> RSA 72:12-a  |                       |                               |
| Total # granted  | 0                     | 0                             |
| <b>11. MODIFIED ASSESSED VALUATION OF ALL PROPERTIES</b><br>(Line 5 minus Lines 6, 7, 8, 9 and 10) This figure will be used for<br>calculating the total equalized value of your municipality. |                       | \$ <b><u>9,226,528</u></b>    |
| <b>12. Blind Exemption</b> RSA 72:37   |                       |                               |
| Total # granted  | 0                     |                               |
| Amount granted per exemption   | 15,000                | \$ 0                          |
| <b>13. Elderly Exemption</b> RSA 72:39 a & b   |                       |                               |
| Total # granted  | 0                     | 0                             |
| <b>14. Deaf Exemption</b> RSA 72:38-b  |                       |                               |
| Total # granted  | 0                     |                               |
| Amount granted per exemption   | 0                     | 0                             |
| <b>15. Disabled Exemption</b> RSA 72:37-b  |                       |                               |
| Total # granted  | 0                     |                               |
| Amount granted per exemption   | 5,000                 | 0                             |
| <b>16. Wood-Heating Energy Systems Exemption</b> RSA 72:70   |                       |                               |
| Total # granted  | 0                     | 0                             |
| <b>17. Solar Energy Exemption</b> RSA 72:62  |                       |                               |
| Total # granted  | 0                     | 0                             |
| <b>18. Wind Powered Energy Systems Exemption</b> RSA 72:66   |                       |                               |
| Total # granted  | 0                     | 0                             |
| <b>19. Additional School Dining/Dormitory/Kitchen Exemption</b><br>RSA 72:23 IV (Amounts in excess of \$150,000 exemption)   |                       |                               |
| Total # granted  | 0                     | 0                             |
| <b>20. TOTAL DOLLAR AMOUNT OF EXEMPTIONS</b> (Sum on Lines 12-19)  |                       | <u>0</u>                      |
| <b>21. NET VALUATION ON WHICH THE TAX RATE</b><br><b>FOR VILLAGE DISTRICT IS COMPUTED</b> (Line 11 minus Line 20)  |                       | \$ <b><u>9,226,528</u></b>    |

**SCHEDULE OF TOWN PROPERTY**  
**TOWN-OWNED LAND, BUILDINGS, AND EQUIPMENT**

*2018 Revaluation Assessments*

| <u>Departments</u>  | <u>Land &amp; Buildings</u><br><u>Assessed Value</u> | <u>Equipment</u><br><u>Replacement Value</u> |
|---|--|--|
| <b><u>Cemeteries</u></b>  |  |  |
| Dame Hill Cemetery  | \$ 44,000  |  |
| Orford West Cemetery (Street Cemetery)                                | 112,900  |  |
| Orford East Cemetery (Davistown)                                      | 38,200   |  |
| Equipment*  |  | 10,000                                       |
| <b><u>Fire Department</u></b>   |  |  |
| Mobile Equipment*   |  | 75,000                                       |
| Vehicles*   |  | 750,000                                      |
| Hose & Rack*  |  | 15,000                                       |
| <b><u>Highway Department</u></b>                                      |  |  |
| Land and Buildings, Recycling Center                                  | 207,900  |  |
| Townshed Road Gravel Pit  | 59,500   |  |
| Orfordville HWY Garage  | 1,800  |  |
| Mobile Equipment*   |  | 94,570                                       |
| Vehicles*   |  | 650,000                                      |
| Contents*   |  | 39,000                                       |
| <b><u>Library - Free Library</u></b>                                  |  |  |
| Land and Building   | 153,200  |  |
| Furniture and Equipment*  |  | 15,000                                       |
| <b><u>Parks and Playgrounds</u></b>                                   |  |  |
| Community Field   | 143,500  |  |
| Bandstand   | 20,000   |  |
| Connecticut River Boat Landing  | 144,000  |  |
| East Common   | 92,800   |  |
| West Common   | 22,100   |  |
| Indian Pond Picnic Area   | 240,500  |  |
| Lower Baker-Boat Access   | 138,400  |  |
| Upper Baker Pond-Town Beach   | 166,600  |  |
| Mobile Equipment*   |  | 10,000                                       |
| <b><u>Police Department</u></b>                                       |  |  |
| Vehicle*  |  | 56,200                                       |
| <b><u>Town Office (Includes Police Department)/Town Buildings</u></b> |  |  |
| Land and Buildings  | 297,000  |  |
| Furniture and Equipment*  |  | 90,000                                       |
| Heritage Center   | 79,900   |  |
| <b><u>Conservation Commission</u></b>                                 |  |  |
| Former Watkins Land (Sunday Mt. Development)                          | 1,600  |  |
| Former Richmond Land  | 202,600  |  |
| Former Theodore R. Eck Land   | 58,200   |  |
| <b><u>Additional Town Property</u></b>                                |  |  |
| Flat Rock   | 10,400   |  |
| Hall Land   | 20,700   |  |
| Huckins Hill Road   | 12,600   |  |
| N/S Rt 25A former Jones Property                                      | 11,400   |  |
| Former Brookside Store Land   | 1,300  |  |
| Former Ducharme Property  | <u>154,500</u>                                       |  |
| (Adjacent to Boat Launch)   |  |  |
|   | \$ 2,424,200   | \$1,804,770                                  |

\*Replacement Values for buildings, contents, vehicles and equipment are insured thru PRIMEX



## GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2018

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP's Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2017-18, 59 older residents of Orford were served by the Council's programs offered through the Orford, Horse Meadow and Upper Valley Senior Centers, as well as RSVP. Twenty-eight Orford residents were assisted by ServiceLink.

- Older adults from Orford enjoyed 939 balanced meals in the company of friends in the senior dining rooms.
- They received 1,716 hot, nourishing meals delivered to their homes by caring volunteers.
- Orford residents were transported to health care providers or other community resources on 42 occasions by volunteers.
- They received assistance with problems, crises or issues of long-term care through 106 contacts with ServiceLink and 25 appointments with the GCSCC outreach worker.
- Orford's citizens also volunteered to put their talents and skills to work for a better community through 1,033 hours of volunteer service.

The cost to provide Council services for Orford residents in 2017-2018 was \$29,189.17.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Orford's population over age 60 has increased 57.4% over the past 20 years according the US Census data from 1990 to 2010.*

Grafton County Senior Citizens Council very much appreciates Orford's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Kathleen Vasconcelos, Executive Director

## **VISITING NURSE AND HOSPICE FOR VT AND NH**

*Home Health, Hospice and Maternal Child Health Services in Orford, NH*

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2017 and June 30, 2018 VNH made 565 homecare visits to 35 Orford residents. This included approximately \$27,405 in unreimbursed care to Orford residents.

- **Home Health Care**: 524 home visits to 34 residents with short-term medical or physical needs.
- **Long-Term Care**: 41 home visits to 1 resident with chronic medical problems who need extended care in the home to avoid admission to a nursing home.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Orford's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Hilary Davis, Director Community Relations and Development (1-888-300-8853)

## **Public Health Council of the Upper Valley**

We want to thank the Town of Orford for your long-standing support for the Public Health Council of the Upper Valley (PHC).

As one of the State of New Hampshire's 13 regional health networks, which also serves 22 communities in Vermont, the PHC has quickly become the largest and broadest coalition of advocates on public and population health issues in the greater Upper Valley region. The PHC is a dynamic organization with the flexibility to forge solutions that respond to the needs of its grass-root members with backing from governmental, philanthropic, and health care institutions. Through monthly meetings and ongoing initiatives, the PHC empowers organizations, professionals, and citizens who together make our communities healthier and better places.

Alice Ely, Executive Director

## **West Central Behavioral Health**

West Central Behavioral Health is grateful for the support the Town of Orford has provided in the past to help ensure residents of Orford have access to community mental health services when needed. Funding from towns in our service area has allowed us to provide mental health services throughout the region. During the past year, we provided care for six residents of Orford, including two children.

For families, adults, and children in need in Orford, WCBH is the only area provider of comprehensive, community-based mental health treatment and support services. Services provided include outpatient care for children and families dealing with depression, substance misuse, and other critical issues, treatment for those with severe mental illness, and emergency services for those in crisis. Throughout the region, we assist close to 2,010 individuals each year and provide nearly \$500,000 in charitable care annually.

Thank you for making care accessible for the residents of your community.

Catherine Hogan, Director of Development & Community Relations

## **Community Action Tri-County CAP**

Community Contact Offices provide outreach services to households applying for energy assistance programs; fuel assistance, Electric Assistance and Weatherization.

During the agency's fiscal year 2018; July 1, 2017-June 30, 2018, Community Contact Offices throughout Coos, Carrol and Grafton Counties provided services to 5,984 households through \$6.1 MM in Fuel Assistance, \$2.1 MM in Electric discounts, \$1.2MM in Weatherization, and \$296,000 in food value distributed to local food banks; totaling \$9.6MM in total assistance distributed to our neighbors in need. Community Contact does not charge a fee for services provided, and services are available for all income eligible households.

TCCAP and our Community Contact Offices are dedicated to provide services to all residents of Coos, Carroll and Grafton County's residents. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Andrea Brochu, MPA, Energy, Elder & Outreach Services, Division Director

## **Ammonoosuc Community Health Services (ACHS)**

ACHS provides comprehensive preventive healthcare to all, *regardless of ability to pay*. Many of our services are paid through Medicare, Medicaid and grants, as well as funding sources at the federal and state level. These funds enable us to offer a sliding fee scale discount for uninsured and under-insured patients who qualify, so they may get the health AND dental care they need. These funds also help offset costs and keep residents away from preventable emergency department visits or hospitalization. *Preventing one avoidable ED visit saves taxpayers \$1,500-\$2,000 (average cost of an ED visit).*

However, these funds are continually in jeopardy as they are modified, diminished or cut. Support from towns enables us to serve as a medical home to nearly 11,000 patients in NH and VT, including citizens of the 26 towns in northern Grafton and southern Coos counties, which includes Orford. Last year ACHS provided services to a total of 49 patients from the Town of Orford.

Ammonoosuc Community Health Services' board of directors and staff

## **Rivendell Trails Association**

The Rivendell Trails Association (RTA) 2018 activities included community events and educational programs. In April, the RTA Annual Meeting was held. Over the summer, RISD students supported by the RTA participated in trail crew activities in cooperation with the Upper Valley Trails Alliance. The students learned trail maintenance skills and provided much-needed trail work in each town. RTA also collaborated with local libraries to offer the first annual Sundaes at Sunday on Sunday, a free guided hike up Sunday Mountain with ice cream at the top! In September, the 14th Annual Rivendell RAMBLE took place in Orford, where hikers and trail runners enjoyed perfect weather and fall foliage while fundraising for the CRT. We had our best turnout in several years at this year's RAMBLE, which included a kids' fun run, live music and a raffle of local goods and services. Over the past year, RTA has also supported education programs on the trail in collaboration with the Rivendell Interstate School District. Students built bridges on the trail, learned wilderness survival and leadership skills, built a forest classroom and explored forest ecology topics including insects, rivers and streams, seeds and plant life cycles, tree identification, native and invasive species, and forest soils. Orford students, RTA members, trail adopters, landowners, and residents enjoy and support the Cross Rivendell Trail. The RTA welcomes and actively seeks community involvement as committee members, volunteer trail adopters, and donors. More information is available on the RTA / CRT website: [www.rivendelltrail.org](http://www.rivendelltrail.org), on Facebook at "Cross Rivendell Trail", or via email: [rivendelltrail@rivendellstudent.org](mailto:rivendelltrail@rivendellstudent.org).

The Rivendell Trails Association Board of Directors



# UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION

## ANNUAL REPORT TO MEMBER COMMUNITIES 2018

Serving 27 communities in Grafton, Sullivan and Merrimack Counties since 1963, the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) has been providing professional planning assistance to municipal boards, along with inter-municipal planning, liaison between local and state/federal agencies, and assistance on development, public health, and environmental issues.

In February UVLSRPC said goodbye to Amber Boland, our GIS Coordinator/Planner and in April we welcomed Olivia Uyizeye. Olivia has a background with GIS, has assisted with our regional housing needs assessment, staffed the local subcommittees of the Connecticut River Joint Commission as well as several field work commitments.

Highlights of our work and accomplishments in 2018 include:

- Responded to more than 150 requests from our towns and cities for technical assistance.
- Provided Household Hazardous Waste Collections that served approximately 1,000 households.
- Worked with Sullivan County on developing an Economic Development Profile
- Established a regional Brownfields identification, assessment, and remediation planning program.
- Trained local staff about environmentally responsible transfer station practices..
- Assisted school districts with green cleaning practices
- Worked on and help develop the 2021-2030 Ten-Year Transportation Improvement Plan.
- Helped to identify transit and paratransit issues in Sullivan County, to restore needed mobility services, and to coordinate planning for improved public and human services transportation.
- Conducted more than 110 traffic counts across the region.
- Helped Claremont with digitizing their stormwater system and created a distinct GIS layer.
- Assisted Lebanon, Hanover, and Advance Transit with public transit signal prioritization analysis.
- Assisted Enfield Shaker Village and Lake Sunapee Scenic Byway committees.
- Provided Circuit Rider planning staff assistance to Newport, Springfield, Claremont, Wilmot, and New London.
- Assisted on the Wilmot Master Plan with the completion of the Community Survey.
- Assisted on the Unity Master Plan
- Helped Planning Boards to evaluate Projects of Regional Impact.
- Provided administrative and staffing assistance to the Connecticut River Joint Commissions.
- Provided GIS Technical Assistance to Claremont DPW and Claremont Planning and Development Departments.
- Conducted full assessment of all locally owned culverts for the Town of Lyme.
- Increased GIS capacity and developed an Open Data Portal for Regional GIS data.
- Completed Hazard Mitigation Plans for Acworth, New London and Springfield.
- Re-established the Regional Planners Brown Bag Lunch to share and coordinate amongst our region's planning professionals.
- Performed a build-out analysis on zoning regulations for the Town of Lyme.
- Assisted the Town of Sunapee with a Route 11 Corridor study.
- Assisted Sullivan County Transit develop a county wide public transit plan.
- Coordinated with Two Rivers Ottauquechee Regional Commission and Southern Windsor County Regional Planning Commission on a true Upper Valley regional housing needs assessment.

Our goals for 2019 include developing a comprehensive regional housing needs assessment, facilitate workforce development training, help our region become age-friendly, develop corridor focused transportation plans and establish a non-profit to support regional planning efforts. Please contact us at (603) 448-1680 or [sschneider@uvlsrpc.org](mailto:sschneider@uvlsrpc.org), to share your thoughts and suggestions.

It is a pleasure to serve the municipalities of this region. Thank you for your support over the decades.

Steven Schneider

## Upper Valley Ambulance

The mission of Upper Valley Ambulance (UVA) is to provide round-the-clock emergency medical response to residents and visitors of the nine communities we serve. Emergency Medical Services (EMS) is one of the three legs of public safety, along with law enforcement and fire/rescue. While we all hope that we never require the services of a public safety agency, having those services available is very important to our peace of mind.

The communities of Bradford, Corinth, Fairlee, Orford, Piermont, Thetford, Strafford, Vershire and West Fairlee have a combined population of over 12,000 full-time residents. We think of it as a single community with a population similar to the larger communities in our region, Hanover, Hartford, and Lebanon, but with a much larger area, over 340 square miles! Approximately 1100 calls for medical aid came through the 9-1-1 system for our area in 2018. When someone calls 9-1-1 it is because they are experiencing an event that overwhelms their ability to cope with. We and our community FAST squads respond and bring professional intervention skills, mostly medical but often just a helping hand and reassurance. Perhaps an individual has fallen and cannot get up without assistance. We conduct an assessment to determine if they are injured or have an underlying medical problem that caused them to fall. If not, we help them up and leave them with advice on how to stay safe in the future. Those kinds of calls make up 35% of what we do, no ambulance transport. We provide that service at no charge to the patient. The next call can be a rollover accident on the highway with multiple injured patients. We have to be prepared to handle anything. That is what you, our constituents, expect of us.

UVA employs highly skilled, highly educated allied health professionals (EMT's, Advanced EMT's, Paramedics). Two providers are on duty 24 hours a day, 365 days a year. In addition, we have a second ambulance on duty during the day, and if our ambulances are already committed to calls when another one comes in, we pay for another ambulance service to respond to that call. You are thus ensured that if you call 9-1-1, an ambulance will always respond. The expense of running UVA is split between the income we generate by billing for ambulance transport, and a fee that we charge the communities. The split is roughly 50-50. The fees are paid by the towns according to the year-round population. The UVA Board of Directors and I are very careful with the public's money. We believe we run a tight financial ship, and welcome a comparison with any other public safety entity covering a community of 12,000 souls. Finally, we are grateful to have the opportunity to serve you, although we sincerely hope you won't need us.

Management and Staff of Upper Valley Ambulance

## VITAL STATISTICS

for the Town of Orford for the year ending December 31, 2018

### Marriages

| <b>Date</b> | <b>Groom's Name</b>   | <b>Bride's Name</b>    | <b>Place of Residence</b> | <b>Marriage</b> |
|-------------|-----------------------|------------------------|---------------------------|-----------------|
| 08/17/18    | Descoteaux, Darren K. | Gray, Cassandra K.     | Orford                    | Orford          |
| 08/25/18    | Hall, Damien B.       | Monterosso, Melissa D. | Orford                    | Orford          |
| 10/12/18    | Trussell, Ben E.      | Tanguay, Alice J.      | Orford                    | Orford          |

### Births

| <b>Date</b> | <b>Child's Name</b>       | <b>Place of Birth</b> | <b>Father's Name</b> | <b>Mother's Name</b> |
|-------------|---------------------------|-----------------------|----------------------|----------------------|
| 02/07/18    | Goodrich-Hickman, Kamiyah | Lebanon, NH           |                      | Goodrich, Casey      |
| 02/16/18    | Dansereau, Kinslee Mace   | Lebanon, NH           | Dansereau, Dwight    | Mace, Haley          |
| 04/02/18    | Muhlestein, Levi Fritz    | Lebanon, NH           | Muhlestein, Michael  | Muhlestein, Natalie  |
| 05/13/18    | Taylor, Cyrus Abraham     | Lebanon, NH           | Taylor, Clifton      | Bencze, Danielle     |
| 08/05/18    | Spaulding, Lydia Eve      | Lebanon, NH           | Spaulding, Gary      | Spaulding, Mikayla   |
| 10/03/18    | O'Hara, Lillian Mary      | Lebanon, NH           | O'Hara, Dwight       | O'Hara, Leslie       |

### Deaths

| <b>Date</b> | <b>Decedent's Name</b> | <b>Death Place</b> | <b>Father's Name</b> | <b>Mother's Name</b> |
|-------------|------------------------|--------------------|----------------------|----------------------|
| 02/11/18    | Baker, Barbara         | Lebanon            | Brown, Harold        | Nash, Marjorie       |
| 02/12/18    | Dyke, Beulah           | Lebanon            | Bockus, Harry        | Deming, Jennie       |
| 05/26/18    | Isenberg, Jackson      | Lebanon            | Isenberg, Stefan     | Bencze, Danielle     |
| 06/19/18    | Quackenbush, William   | North Haverhill    | Quackenbush, Fred    | Hackett, Grace       |
| 07/16/18    | Pike, Gary             | Orford             | Pike, Allie          | Heath, Marjorie      |
| 09/02/18    | Stevens III, Frank     | Orford             | Stevens II, Frank    | Carroll, Mary        |
| 10/05/18    | Welch, Mary            | Lebanon            | Gallup, Harley       | Johnson, Ella        |
| 12/19/18    | Radick, Thomas         | Lebanon            | Radick, Leon         | Horbach, Antonina    |









# TOWN DIRECTORY

Web Site: [www.orfordnh.us](http://www.orfordnh.us)

E-mail: [orfordselectmen@orfordnh.us](mailto:orfordselectmen@orfordnh.us)

## SELECTBOARD MEETINGS

2529 Route 25A, Orford, NH

Selectboard meets every 2<sup>nd</sup> & 4th Wednesday at 5:30 PM in the Town Office to conduct Town business; Appointments with the public start at 6:00 PM.

## SELECTBOARD OFFICE

**353-4889 \* Fax: 353-4489**

Selectboard's office is in the Town Office.

Esther Dobbins-Marsh, Administrative Assistant

**Office Hours: Monday - Thursday 9:00 AM - 4:00 PM**

**Friday**

**9:00 AM - 1:00 PM**

## TOWN CLERK

**353-4404, E-mail: [townclerk@orfordnh.us](mailto:townclerk@orfordnh.us)**

Town Clerk's office is in the Town Office.

Deborah Hadlock, Town Clerk

**Office Hours: Tuesday 1:00 - 6:00 PM**

**Wednesday 10:00 AM - 1:00 PM**

**Thursday 8:00 - 11:00 AM**

## TAX COLLECTOR

**353-4404**

Tax Collector's office is in the Town Office

Deborah Hadlock, Tax Collector

**Office Hours: Thursday 11:00 AM - 1:00 PM**

## POLICE DEPARTMENT Call 9-1-1 for emergencies

Police Department is in the Town Office

Jason Bachus, Police Chief **353-4252** (office)

## AMBULANCE

**CALL 9-1-1**

## ANIMAL CONTROL

**353-4252 or 353-4889**

## FIRE DEPARTMENT Call 9-1-1 for emergencies

Terry Straight, Fire Chief **603-728-7569**

## EMERGENCY MANAGEMENT

Michael Gilbert, Director

**353-9621**

## FIRE PERMITS

Fire Warden Jim Hook 353-4834, or Deputies: Chief Terry Straight 603-728-7569,

Jimmy Carter 353-9975, John Dunham 603-276-0213 or Arthur Dennis

## HIGHWAY DEPARTMENT **353-9366**

Kevin Sawyer, Road Agent

Urgent Dispatch

**603-643-2222**

## PLANNING BOARD

**353-4889**

Planning Board meets the third Tuesday of every month at 7:00 PM in the Niles Room at the Town Office. If you need to schedule an appointment, please call the

Selectboard's Admin Assistant at 603-353-4889 or email: [orfordselectmen@orfordnh.us](mailto:orfordselectmen@orfordnh.us)

## FREE LIBRARY

**353-9166**

Laurel Fulford, Librarian

Tuesday and Friday 3:30-7:30 PM; Saturday 9 -11:30 AM; Sunday 2-5 PM

Email: [orfordfreelibrary@mytopsmail.com](mailto:orfordfreelibrary@mytopsmail.com)

## SOCIAL LIBRARY -353-9756, E-mail: [orfordsoclib@gmail.com](mailto:orfordsoclib@gmail.com)

Monday 1-8 PM; Wednesday 9 AM-1 PM; Thursday 1-8 PM; Saturday 9 AM-1 PM

**TOWN OF ORFORD  
2529 ROUTE 25A  
ORFORD, NH 03777**

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UNH Library  
Special Collections  
Durham, NH 03824-3592

