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Bicentennial Issue

Grafton County Report

FISCAL YEAR 1976

July 1, 1975 - June 30, 1976

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ANNUAL REPORT OF THE COMMISSIONERS
OF

Grafton County

Together with the Reports of the
Treasurer, Auditors, Administrator - Superintendent,
Clerk of Court, Attorney, Sheriff,
Chaplain, Physician, and
Extension Service
For the Year Ending June 30, 1976

(July 1, 1975 — June 30, 1976)

COURIER PRINTING CO., INC.
LITTLETON, N. H.

ANNUAL REPORT OF THE COMMISSIONERS

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(July 1, 1975 — June 30, 1976)

GRAFTON COUNTY OFFICERS — 1975 - 1976

COMMISSIONERS

George F. Clement, Landaff
Barbara B. Hill, Lebanon
Richard L. Bradley, Woodstock

TREASURER

Willard B. Bromage, Jr., Littleton

COUNTY ATTORNEY

John B. Eames, Littleton

SHERIFF

Herbert W. Ash, Campton

CLERK OF COURT

Walter L. Murphy, Plymouth

JUDGE OF PROBATE

Robert A. Jones, Lebanon

REGISTER OF PROBATE

Barbara J. Fortier, Woodsville

REGISTER OF DEEDS

Charles A. Wood, Woodsville

ADMINISTRATOR, NURSING HOME

William Siegmund, Woodsville

SUPERINTENDENT, FARM AND JAIL

William Siegmund, Woodsville

CHAPLAINS

Rev. John D. Cornelius, Woodsville
Rev. Jean A. Tremblay, Woodsville

PHYSICIANS

C. D. Eastman, M.D., Medical Director, Woodsville
H. M. Rowe, M.D., Associate Physician, Wells River

AUDITORS

George H. Richardson, Littleton — through Dec. 31, 1975
Floyd D. Chase, Jr., Woodsville — through Dec. 31, 1975
John E. Rich & Co., Concord

GRAFTON COUNTY DELEGATION — 1975 - 1976

- Dist. No. 1 Ira E. Allen, Littleton
R. Shep Melnick, Littleton
Kathleen W. Ward, Littleton
- Dist. No. 2 George H. Cate, Landaff
- Dist. No. 3 Anthony Pepitone, Bethlehem
- Dist. No. 4 Eino O. Fimlaid, Lisbon
- Dist. No. 5 Richard L. Bradley, Woodstock
W. Murray Clark, Lincoln
- Dist. No. 6 Paul I. LaMott, Haverhill
Ezra B. Mann, II, Haverhill
- Dist. No. 7 Fayne E. Anderson, Warren
- Dist. No. 8 Carl F. Altman, Canaan
Myrl R. Eaton, Enfield
Albert C. Jones, Enfield
- Dist. No. 9 Harold V. Buckman, Ashland
Malcolm Taylor, Holderness
- Dist. No. 10 John K. Gemmill, Hebron
- Dist. No. 11 Cynthia M. Clark, Plymouth
William M. Webb, Plymouth
- Dist. No. 12 Gaylord G. Cummings, Bristol
- Dist. No. 13 Hanover
David J. Bradley, Hanover
Mary P. Chambers, Hanover
Marion L. Copenhaver, Hanover
Michael R. Cornelius, Hanover
- Dist. No. 14 (Wards 1, 2, & 3) Lebanon
Roger M. Duhaime, Lebanon
Ralph Degnan Hough, Lebanon
James L. Logan, Lebanon
Joanne L. Symons, Lebanon
Bruce C. Townsend, Lebanon

**GRAFTON COUNTY
EXECUTIVE MEETING**

DATE: Monday, July 7, 1975
PLACE: Grafton County Court House
TIME: 10:00 A.M.

Present: Ward, LaMott, Mann, Buckman, Copenhaver, Cornelius, Logan, Fimlaid
Absent: Clark
Commissioners: Clement, Hill, Bradley
Others: Mrs. Evelyn Smith

To finalize budget recommendations.

Report of Wage and Benefit study committee: Rep. LaMott and Ward recommended the county adopt a standard policy on all employees as to payroll schedules.

Motion LaMott, second, Ward: Twenty cents an hour (\$8.00 a week) added to every employee's base pay. Unanimous approval.

Motion Ward, second Copenhaver: Any county tenant shall pay \$23.08 per week towards utilities. Unanimous approval.

Motion LaMott, second Buckman: County give credit of \$11.54 per week to Mr. C. Page, D. Woodward, D. Bigelow, towards their utility charges for the next fiscal year, July 1, 1975 - June 30, 1976. Unanimous approval.

Motion LaMott, second Buckman: The County Commissioners be granted an annual salary of \$3,500.00. 8 years, 1 nay, Ward.

Motion LaMott, second Buckman: That all salary increases, changes and adjustments become effective October 1, 1975. Unanimous approval.

Motion Ward, second Copenhaver: That Grafton County make a study to evaluate all County employees, using state department labor grades personnel standards as a basis. Unanimous approval.

Motion LaMott, second Copenhaver: That a sum of \$5,000.00 be appropriated for this evaluation study, to be reduced by any state and federal funds received. This program will be administered by the County Commissioners. Unanimous approval.

Motion LaMott, second Buckman: That a salary adjustment fund of \$10,000.00 be set up to be administered by the County Commissioners to take care of any inequities between budget periods which might come up. Unanimous approval.

Motion Buckman, second Fimlaid: That the County Commissioners be allowed to borrow up to \$500,000.00 in anticipation of taxes. Unanimous approval.

The following departments were reviewed and line item changes were made to their budget requests for the ensuing year; Sheriff's Department; Probate Court; Court House; Superior Court; Public Welfare; Social Services; Capital Outlay Construction; Administration.

All other departments had been passed on in a previous meeting on June 30, 1975.

This completes the proposed budget to be presented to the full delegation and subsequently to a public hearing.

Adjourned: 2:15 p.m.

Respectfully submitted,

Eino O. Fimlaid, Clerk

GRAFTON COUNTY CONVENTION

Public Hearing

DATE: August 4, 1975

PLACE: Court House, North Haverhill, N. H.

TIME: 7:30 p.m.

Executive members present: LaMott, Fimlaid, Buckman, Cornelius

Absent: Mann, Copenhaver, Logan, Clark, Ward

Commissioners: Clement, Hill, Bradley

Administrative: Smith

In the absence of Mann and Copenhaver, LaMott acted as Moderator of the Public Hearing with Fimlaid as clerk.

We are indebted to the County Extension Service for the use of their visual and audio equipment.

Summaries of the expected revenues and expenditures were flashed upon the screen, enabling everyone in the audience of approximately one hundred people, to follow Mr. LaMott's explanation of all items.

Mr. LaMott explained the anticipated income. He noted an expected deficit of \$100,000 in current budget due to incorrect figures furnished by the State Welfare Department, which became apparent after the previous budget had been passed.

The proposed budget showed \$1,358,286 to be raised by the property tax owners of the various towns in the county, an increase of \$249,242 over current budget taxes of \$1,109,044 or 22%.

Summary of Expenditures totaling \$2,574,908.00 were then flashed upon the screen:

Mr. LaMott explained the actual expenses in the previous 12 month period, the amount requested by the various agencies, and the recommended figure by the Executive Committee.

Administration: No comments.

County Attorney: In response to an inquiry by Rep. Allen, Mr. LaMott explained that the County Attorney's office in the Court House was not operational until this fiscal period, thus creating the increase of \$11,396.00.

No comments made on Medical Referee, Register of Deeds, Register of Probate, Court House Maintenance, Superior Court, Extension Service, or Miscellaneous Items.

Mr. LaMott explained the Salary Adjustment Fund and Job Classification Study noting that Grafton County is going to evaluate County positions with thought toward classification, using State labor grades and other County and Nursing Home Standards as a basis.

Sheriff's Department: Sheriff Ash came forward to explain why he felt the County should fund his requests for the ensuing year. He explained the department realizes there is a financial crunch, noting the department was doing everything possible to reduce expenses, but felt that public safety required minimum expenditures to give the proper service to the various towns in the county.

He felt that the Executive Committee did not give proper recognition to the department by not coming to observe the work that this department was doing, even though he appeared by request on many occasions to explain his reasons for the items he has requested in his proposed budget. He explained that printing costs were kept at a minimum due to gifts of materials which enabled him to service practically all the printing requests at practically no cost.

He said lost crime commission grants were the reason for his request of additional personnel.

He felt the Executive Committee was treating his department as second class citizens.

He felt that his department was doing an excellent job in training his personnel, and that his crew was working many hours over the required time in order to serve the county, and that this was not recognized.

He presented copies of various functions of his department which would indicate the Sheriff's Department is serving the county well.

Chief of Police Young from Sugar Hill commented on the cooperation that the Sheriff's Department was giving Sugar Hill and suggested that Sheriff Ash's requests be honored.

Mrs. Briggs spoke in favor of the juvenile officer requested.

Rep. Symons requested an explanation of the work done by the department, which Sheriff Ash acceded to by furnishing the various reports.

Public Welfare: No comments.

County Nursing Home: Wendell Page submitted requests made by the Nursing Home employees, attached.

Dr. Eastman spoke on Nursing Home problems.

Mrs. Briggs spoke several times on the work at the County Nursing Home and the good work and commitment of the employees.

Mrs. MacDonald spoke several times in support of the proposals made by Wendell Page.

Mrs. Mitchell commented on Nursing Home problems.

No comments were expressed on the County Jail figures.

County Farm: Mrs. Ethel Woodard spoke for her husband, Darrell Woodard, expressing that the proposed increases and benefits to farm employees were in her opinion not sufficient to cover the additional expenses, and that Blue Cross and social security deductions would more than offset the increases being proposed.

Mr. LaMott explained that a discretionary fund of \$10,000 is being set up to be administered by the commissioners to take care of situations where inequities exist.

It was pointed out that the County Farm is self-sustaining.

Social Services: Memorandum for Headrest was presented by Emily B. Gould of Hanover, N.H., who presented her reasons for supporting Headrest, and expressed her appreciation of the appropriation of \$3,000 for this purpose.

It was decided to hold a meeting of the Executive Committee on next Monday, August 11, 1975, at the Court House at 9:00 a.m. to consider the testimony given at the public hearing.

Mr. Fimlaid congratulated Paul LaMott in the manner in which he conducted the hearing on five minutes notice. He noted that all suggestions and recommendations would be given fair hearing at the coming Executive Committee meeting. He also commented that all County expenditures borne, by taxpayers must be kept in mind, and with the absence of necessary revenues it will be difficult to do all that the Executive Committee would like to do.

Hearing adjourned about 10:00 p.m.

Respectfully submitted,

Eino O. Fimlaid, Clerk

We, the Grafton County Nursing Home Employees, request the following:

1. 20% raises for the coming year, retroactive to July 1.
Budgets be based on the July 1 (first) date so there will be a measure of consistency in receiving raises.
2. Raises to be given three times a year (every four months) based on the cost of living increases. Three times a year so that employees would not have to wait a whole year to be eligible. The base for these raises we recommend should be the National Price Index.
3. Full Health Insurance coverage.

4. It is felt that the recommendation for Health Insurance coverage recommended is discriminatory, we request —
 - a. Full Health Insurance coverage, or
 - b. \$1500 Life Insurance on the employee while employed at the Grafton County Nursing Home, or
 - c. Cash in lieu of the above.
5. Differential for the different shifts:
 - .05 for 3-11 p.m.
 - .10 for 11 p.m. to 7 a.m.

THE EMPLOYEES OF THE
GRAFTON COUNTY NURSING HOME
Wendell A. Page
Representative

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

Date: August 11, 1975

Place: Court House, North Haverhill, N. H.

Time: 9:00 a.m.

Members present: Mann, Copenhaver, Finlaid, Buckman, Cornelius, Logan, Ward,
LaMott

Absent: Clark

Commissioners: Clement, Hill, Bradley

Administrative: Smith

Copenhaver opened the meeting, and shortly afterward Mann came in and presided over the meeting.

The meeting was called to consider the suggestions and recommendations received at the public hearing held at the Court House on Monday, August 4, 1975.

At the hearing all the budget proposals with exception of the wage/benefit recommendations and the Sheriff's Department appeared to be satisfactory, for no comments or suggestions were forthcoming. Therefore, only wage/benefit proposals and the Sheriff's Department will be considered.

Wage-Benefit Recommendation:

The following motion was made by LaMott, second Finlaid: A flat \$8.00 week/20c hour raise for all eligible personnel effective July 1, 1975, plus additional flat \$8.00 week/20c hour raise effective January 1, 1976. (Total raise for FY 76 of \$16.00 week/40c hour reflects a 20% increase to the minimum wage category and would elevate minimum wage personnel above the minimum requirements.)

Group Health Insurance coverage for eligible personnel desiring same at no cost to employee, effective October 1, 1975.

Minimum new hire rate would be @ \$2.10 effective July 1, 1975 (except students) @ \$2.30 effective January 1, 1976 (except students).

Policy changes for "live-in" farmers in county-owned homes would be effective July 1, 1975. Farmers in 3 homes under policy change would receive \$12.00 raise July 1, 1975, and additional \$4.00 January 1, 1976, for the total raise of \$16.00 week in FY 76 budget.

Motion passed unanimously. Cornelius wished to be recorded that he was not entirely satisfied with the health insurance provision.

Sheriff's Department: Sheriff Ash was called into the meeting to consider his suggestions and recommendations to the Sheriff's budget.

Chairman Mann spoke to Sheriff Ash that his conduct at the public hearing and the remarks he made were very uncalled for; that he was not to take as a forum at this meeting to advance his political theories, which have no bearing on the sub-

mission of the budget; that his actions in calling in delegates to promote his ideas, which may have been contrary to his ideas, which is the responsibility of the Executive Committee in preparing the budget for submission to the entire delegation, which is the ultimate body to decide the final budget; that his comment that the Executive Committee did not come down to see his men at work, was very uncalled for. He appeared several times before the executives in discussion of his proposed budget, and that is the place to bring forth any criticism or comment which affects his department that should have been aired, and not at a public hearing, which can only cause hard feelings and dissension.

The Executive Committee is very cognizant of the good work that is being done by the Sheriff's Department, and that in no way has there been a reference that they are to be considered second class citizens. The Executive Committee has by its actions in approving practically all his requests recognized this very important department in the County government. They will continue to do so within the means that are provided.

Sheriff Ash was then given the floor to make suggestions and recommendations to the proposed budget. He explained in great detail the work that his department was doing and submitted in detail the civil and criminal work that his men were performing. It is an impressive record and proves that the Sheriff's Department in Grafton County is doing the job which has been given to them, and which is expected from them.

Mrs. Ward made the following motion, seconded by Mrs. Copenhaver.

I move that one regular deputy at a base salary of \$9200 plus proposed FY 76 wage increases and fringe benefits be added to the Sheriff's Department budget, to replace deputy being transferred to the Superior Court.

Motion passed unanimously.

Mrs. Hill brought out the fact that the State Welfare Reimbursement might possibly be less than planned due to change in federal regulations. There might be a change in the formula of allocation to the various states, and it is possible that we will receive only 72% of the 1974 actual costs. It was the consensus of the Executive Committee, that we would proceed on the planned basis until more concrete information is forthcoming.

Mr. Clement commented on the Warren Pease report which appeared recently in the Manchester Union, stating that the rest of the counties in the state are not in the same fortunate condition as far as women prisoners are concerned, and that he would be opposed to any central state building to house women prisoners. Mrs. Hill commented that she is vice president of a committee studying this situation and that there might be some concrete proposals forthcoming after a study has been made and a report has been submitted.

Mrs. Ward submitted a letter from the Littleton Board of Selectmen in regard to the Moore Dam Problem, and the Littleton Board's request for an abatement because of a court decision that Littleton should be refunded some of the taxes which they have been paying to the county. The matter has been referred to the County Attorney for research.

Some changes were recommended in the original budget as follows:

	From	To
1. Relocate Extension Office	\$12,000	\$11,000
2. Salary Adjustment Fund	10,000	5,000
3. Eliminate the Job Classification Study	5,000	-0-

On motion by Copenhaver, seconded by Buckman, \$1,000 was allotted for expenses in connection with the Job Classification Study, which will be incorporated in the final budget. This motion was passed unanimously.

Meeting adjourned at 11:30 a.m. on motion by Fimlaid, and seconded by Cornelius.

Respectfully submitted,
Eino O. Fimlaid, Clerk

GRAFTON COUNTY CONVENTION

Date: Monday, August 18, 1975

Place: Courthouse, No. Haverhill, N.H.

Time: 10:00 a.m.

Members present: Allen, Ward, Cate, Pepitone, Richard Bradley (not voting), LaMott, Mann, Eaton, Buckman, C. Clark, Cummings, David Bradley, Chambers, Copenhaver, Cornelius, Duhaimé, Hough, Logan, Symons. (19)

Members absent: Fimlaid, W. M. Clark, Anderson, Altman, Jones, Taylor, Gemmill, Webb, Townsend. (9)

Chairman Mann called meeting to order noting that budget action would be considered and taken item by item from the N. H. State Department of Revenue Administration budget form as presented, with supporting breakdown available.

Section I, Appropriations: All line items accepted as projected with no comment except: 4140: Sheriff's Dept.; 5140: Nursing Services; Social Services; Legal Fees.

4140 Sheriff's Dept:

Rep. Eaton questioned reduction in Sheriff's budget request. Sheriff Ash explained short of manpower due to court deputy transfer and loss of grant funded positions. Superior Court requirements have doubled as a Master now sits for hearings requiring deputy services in addition to regular court term requirements while in session.

Rep. Logan stated understanding at last Executive meeting that it was okay to eliminate Juvenile Officer position as other deputies could assume duties of same, if another regular deputy was added. Fourth regular deputy position was added to recommendations accordingly.

Rep. Copenhaver stated she felt last Executive Committee meeting took care of the manpower shortage.

Rep. Symons requested list of actual services by area, as previously requested at public hearing; a geographical breakdown.

Rep. Ward noted that one position was reinstated for deputy sheriff to cover Hanover-Lebanon area.

Sheriff Ash presented court docket for September term, noting one docket for Master hearings and one docket for regular court session.

Rep. Cornelius noted 13 days in three weeks for Master and questioned need of another deputy for 13 days. Sheriff stated docket not complete, and Special deputies receive \$40.00 per day plus 25c per mile.

Rep. Ward asked if Clerk of Court sits as Master? NO.

Rep. Pepitone questioned adequacy of allowance for special deputies.

Rep. D. Bradley noted Executive Committee is a good one that sits over budget, and would like to support them. Should take changes on the per diem costs this year, and act accordingly next budget year.

Rep. Eaton moved to add \$9,808 to Sheriff's budget for another man. No second.

Rep. Chambers asked how much could be absorbed in present budget and how much of a problem it would present.

Sheriff Ash stated that the outside services account of \$2,000 could be increased to cushion extra requirements.

Citizen Guaraldi asked why there was only one public hearing this year. Rep. Mann replied that only one required by statute, and others are held if requested. No request for additional hearings this year.

Rep. Pepitone moved that Item 4140.29 be increased to \$4,000 to give reserve of \$2,000 for outside services.

Rep. D. Bradley seconded. Motion passed.

5140—Nursing Services:

Rep. Cornelius noted that County Nursing Home employees came in with several

requests at public hearing, and that the Executive Committee had considered most of them and made changes to budget recommendations. One area was not addressed, that being shift differential of 5c and 10c for Aides and Orderlies. RNs and LPNs receive differential for shifts, yet aides and orderlies working same shifts receive no extra compensation, which is actually a small budget item.

Rep. Cornelius moved line item 5140.04 be increased by the amount of \$1747.20 in order to pay 2nd and 3rd shift differential to aides and orderlies.

Rep. Symons seconded. Motion passed unanimously.

Rep. D. Bradley asked for clarification on Health Insurance recommendation.

Rep. LaMott explained County to pick up full cost for eligible personnel desiring coverage.

Rep. Cornelius reiterated his opposition to this procedure, stating he favors full single coverage equalling same benefit to all.

Rep. Ward stated original recommendation was adopting state policy of single coverage.

Social Services:

Questioned Bristol Meals on Wheels understanding that the program was not fully operational, and no one now in that agency. Comm. Hill clarified, stating that this is another agency in Bristol area to provide services no longer available through former agency.

Rep. Eaton questioned amount of United Way donations to Social Services. Comm. Hill stated amount not known; allocations are now available for this year.

Rep. Symons stated United Way does give some on the basis that agency will raise remainder of amount needed.

Rep. Eaton asked if County Commissioners have sent any County welfare recipients to the LISTEN agency, and was informed that indeed many County cases have received emergency food assistance, clothing, etc., from LISTEN, in some cases keeping persons off welfare rolls.

Rep. Copenhaver moved that the sum of \$1500 be added to the \$1000 recommended for LISTEN to bring appropriation to original sum of \$2500 requested.

Seconded by Rep. Duhaime.

Chairman Mann noted that Rep. Altman, absent due to illness, had written in to request that the \$1500 be restored to LISTEN. Motion passed unanimously.

Rep. C. Clark asked why funds were dropped for the Development Center in Plymouth.

Comm. Hill explained that the Executive Committee felt it was not a total County project, and one area. Each agency had been mailed copies of proposals to be made aware of the changes made in agency requests.

Rep. C. Clark moved that \$7269 be restored in the budget for the Plymouth Area Development Center. No second.

Legal Fees:

Rep. Ward noted under Legal Fees that no amount had been recommended, and felt that an appropriation should be considered in anticipation of possible legal action in Town of Littleton's request for tax abatement. (Moore Dam overassessed). Grafton County Attorney is a Littleton resident and Littleton taxpayer, and therefore could be conflict of interest to handle case for County.

Rep. LaMott moved that the sum of \$2500 be included under Legal Fees in the budget. Rep. Ward seconded.

Rep. LaMott stated that Littleton is not the only town in this situation and that this could be a landmark case as the other towns are sitting back waiting for outcome. Motion passed unanimously.

Chairman Mann continued on to Section II, Source of Revenue.

Comm. Hill spoke on Nursing Home Revenue, patient income, stating that the estimated receipt may be changed; Federal legislation for same is stalled, may not be passed, and that possibly they will pay only 72% of the 1974 cost. May lose reim-

bursement of \$20 per day cost if not passed. Until new legislation is passed in September, it is not known if there will be enough money to reimburse at proposed rate. Also, may be disallowances of present reimbursements. This will also affect payments.

Rep. LaMott asked why Occupation Therapy is not reimbursed. Comm. Hill stated it is not known, although it is a Title 19 requirement.

Rep. Symons moved that the County Delegation ask the Clerk to send letters in delegation's name to Congressional members requesting support of said legislation. (also to Comm. Whaland)

Rep. Cornelius seconded. Motion passed. Will make no change in budget at this time.

Clarified deficit factor. Noted to go with revenue as anticipated, hoping for reimbursement legislation to pass as drafted.

Rep. LaMott moved to raise the sum of \$1,311,019 by County Tax. Rep. Hough seconded. Passed.

Rep. LaMott moved total budget appropriation of \$2,588,033. Rep. Ward seconded. Passed.

Rep. Copenhaver moved anticipated Revenue Sharing Funds in the amount of \$128,467 be appropriated as follows: \$54,728, Social Services (Mental Health); \$63,931, Nursing Home Services; \$9,808, Public Safety (added deputy). Apply additional credits to Nursing Service. Rep. Allen seconded. Passed.

Rep. Copenhaver asked for comment from Mr. Sargent, Extension Service, as to new quarters in Court House. Mr. Sargent stated very satisfactory, working out well. Proper lighting is now being installed which will greatly improve working conditions, and other than lighting, the set-up is good.

Comm. Clement thanked Executive Committee, each member, for their fine work on this budget, and time spent with Commissioners working out recommendations.

Chairman Mann noted his letter to delegation in May stating budget would be later this year; had planned for passing budget prior to July 1st, but because of State legislation and other pertinent matters, it was delayed. Thanked members for patience and support, stating all have worked hard for an economical budget.

Rep. Allen moved for adjournment.

Rep. Pepitone seconded. Passed.

Evelyn I. Smith, Sec. pro-tem

E. B. Mann, Chairman

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

DATE: Monday, December 8, 1975

PLACE: Grafton County Court House, No. Haverhill, N.H.

TIME: 10:00 a.m.

Members present: Mann, Copenhaver, Fimlaid, LaMott, Buckman, Ward, Cornelius, Logan, Clark

Commissioners: Clement, Bradley, Hill

Others: Evelyn Smith, Treasurer Bromage

The quarterly statement for period ending September 30, 1975 was reviewed. A few explanations were given on items which needed clarification. On the whole it is an excellent report, showing that Grafton County Commissioners are doing a good job in administering the County affairs.

Request by Manchester Union Leader for the salary scales received by the employees of Grafton County. Mr. Clement supplied them with a job scale analysis which each position pays. In addition he gave them a list of employees, noting what each employee receives is confidential and private between employer and employee. This information is available to the proper authorities, and complies with our concept of the Right To Know Law.

Motion by LaMott: The Executive Committee supports the Commissioners in not matching name to position as requested by the Manchester Union.

Seconded by Buckman, passed unanimously.

The Littleton Tax Abatement Request: Mrs. Ward requested action at the request of the Littleton Selectmen. It was noted that upon receipt of original request last May it was referred to County Attorney to research the legalities. Mr. Eames, County Attorney, requested decision into the meeting and explained that he had written the Attorney General to see if there was a conflict of interest, as he is a resident of Littleton. The Attorney General said it was not a state matter, and would not rule on it.

Motion by LaMott: That the Executive Committee take no action on Littleton's request for a tax abatement unless otherwise ordered by the proper authorities.

Second by Buckman. Motion passed eight ayes, one nay. Mrs. Ward wished to be recorded as nay.

Commissioners Hill and Clement commented on the Revenue Sharing bill which expires end of 1976, and that everything was being done to urge Congress to pass a bill by the end of year 1975 extending Revenue Sharing to enable Grafton County to act intelligently on the coming years budgets.

Commissioner Hill also wanted the records to show that County Attorney Eames was doing everything possible in assisting the Commissioners in their legal problems, and has been very helpful.

Respectfully submitted,

Eino O. Fimlaid, Clerk

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

DATE: Monday, January 19, 1976

PLACE: Grafton County Court House, No. Haverhill, N. H.

TIME: 11:00 a.m.

Present: Mann, Copenhaver, Fimlaid, LaMott, Buckman, Ward, Cornelius, Logan
Commissioners: Clement, Bradley

Absent: Clark

Others: Evelyn Smith, Walter Murphy, Mr. Siegmund; **Littleton Selectmen:** Chairman, Ronald C. Marsh, James Dwyer, James Alt, and Assistant, Robert Baker

Walter Murphy brought to the attention of the committee, that due to Legislative action the present Criminal Code will become obsolete upon the effective statute date. It will add considerable costs to administrate this act.

Registrar of Probate, Barbara Fortier requested advice as to what she should do regarding requests to photograph records. Motion by LaMott, second by Buckman. "Authorize Commissioners to oppose any move to anyone who requests the photographing of records of the Registrar of Probate. The records are always available for inspection." Passed unanimous vote.

Dialogue between Chairman Clement and Mr. Siegmund regarding Bar Association report and recommendations for the County Home.

Motion by Cornelius, second by Ward: "Executive Committee directs the Super-

visor of the County Home to decline the implementation of recommendation #12 made by the Bar Association." Vote Unanimous.

Letter received by the Commissioners from Environmental Engineers regarding Grafton County Sewer System. Letter on file. Motion by LaMott, seconded by Copenhaver.

"That the Grafton County Commissioners apply for Federal Project Aid in grant monies to build the Grafton County Home Complex pumping station, force main, and sewer to the Woodsville Precinct District."

Request by the Littleton Selectmen for an abatement of \$94,246.45, due to Littleton abatement to New England Power for excess assessment of the Moore Dam property as allowed by the courts. Considerable discussion ensued on the pros and cons of this request.

Motion by LaMott, seconded by Copenhaver.

"That the County Attorney be directed to make a thorough research of the legal aspects of the case, and give a full report within two weeks." Unanimous vote.

Chairman Mann called for an Executive Meeting on Monday, February 2, 1976 to consider the report. Time 9:30 a.m. then to meet with the Littleton Selectmen at 10:30 a.m.

Meeting adjourned: 12:15 p.m.

Respectfully submitted,

Eino O. Fimlaid, Clerk

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

Date: Monday, February 2, 1976

Place: Grafton County Courthouse

Time: 10:00 a.m.

Present: Mann, Copenhaver, Fimlaid, LaMott, Buckman, Ward, Cornelius, Logan

Absent: Clark

Others: Commissioners, Clement, Hill; Evelyn Smith; Treasurer Bromage, County Attorney Eames, Littleton Selectmen: Marsh, Chairman, Dwyer, Alt, Ass't. Baker

The meeting was called to hear the report of County Attorney John B. Eames on Littleton's request for abatement of taxes in the matter of New England Power Company, which had received a favorable reply from the courts allowing the Power Company a rebate on Moore Dam Property. Mr. Eames' complete report is attached. He reported that under the present state statutes, there is no provision under the laws where the County is allowed to abate taxes. He was very specific and gave his opinion based on considerable research involving constitutional authority, checking the laws of the fifty states, cases in the New Hampshire courts, and the statutes of the State of New Hampshire.

Chairman Mann noted that in consideration of Attorney's opinion, previous action of Executive Committee remains unchanged.

Discussion ensued on the Grafton County Sewer System. Following motion was made by Paul LaMott, seconded by Copenhaver, passed unanimously. "Authorize County Commissioners to apply, negotiate, and do all other things necessary to obtain such Federal, State, or other assistance as may be available for the report for, design of, and construction of a sewage disposal system."

Commissioner Hill reported as a matter of information that she is working with Planning Health Groups in the matter of obtaining funds not only for the State but for participation of the counties. More information will be provided at a later date. Meeting adjourned at 11:45 a.m.

Respectfully submitted,
Eino O. Fimlaid, Clerk

**GRAFTON COUNTY
Informational Meetings on County Government
Structure, Taxes, Etc.**

**Littleton Town Hall, Wednesday, February 18th at 8:00 p.m.
Hanover Municipal Building, Thursday, February 19th at 8:00 p.m.
Plymouth Court House, Thursday, February 26th at 8:00 p.m.**

Present: Ezra B. Mann, II, Chairman; Commissioners Clement, Hill and Bradley, Treasurer Bromage, Attorney Eames, Administrator and Co-Administrator Mr. and Mrs. Siegmund, Executive Secretary Smith, and Area Representatives.

By request, Grafton County officials held informational meetings with interested area selectmen, council members regarding County government, tax structure, services provided, and other areas of interest. The sessions were not public hearings, but due to low attendance an informal atmosphere of discussion prevailed, and anyone having questions was heard and participated in the discussion.

**GRAFTON COUNTY
EXECUTIVE COMMITTEE MEETING**

DATE: March 8, 1976

Present: Mann, Copenhaver, Fimlaid, LaMott, Logan, Clark

By telephone vote, Executive Committee authorized transfer of funds within Extension Service Department budget to purchase needed equipment with line item surplus. Total Extension Service Department expenditures will remain under total department appropriations during current budget year.

**GRAFTON COUNTY
EXECUTIVE COMMITTEE MEETING**

DATE: Monday, April 19, 1976

PLACE: Grafton County Court House, No. Haverhill, N.H.

TIME: 9:30 a.m.

Present: Mann, Copenhaver, Fimlaid, LaMott, Buckman, Ward, Logan

Absent: Cornelius, Clark

Commissioners: Clement, Hill, Bradley

Others: Evelyn Smith, Treasurer Bromage

New Hampshire Council on Aging. Apparently there is a problem in the administration of various programs of the Council on Aging in N.H. At present Nutrition

Program is administered by C.A.P. Group headed by and brought to the meeting by Mr. Dwyer, Chairman of the Board of Selectmen in Littleton, presented Mr. Thomas Pryor, Council on Aging, spoke for the group. He explained the program, including the Meals on Wheels. There apparently is a lack of communication between the three counties administrative groups. Mr. Pryor brought out that it has been suggested that the program be separated and that it be administered in Grafton County by the Upper Valley Senior Citizens, Lebanon, considered better qualified to administer the program. Funds for this program come from: 1) Federal Funds; 2) Grafton County Funds; 3) Title 20; 4) Local Funds.

Mr. Glen Eastman, C.A.P. Director, will be present at the next meeting to discuss the matter.

The problem and possible solution of maintenance of air conditioners was discussed with Mr. Demers. Apparently the air conditioners were improperly installed resulting in burned out generators, and other major problems occurring with greater and greater frequency. Mrs. Ward presented the following motion, seconded by Mrs. Copenhaver:

"That the Commissioners be authorized to engage a professional mechanical engineer to survey and recommend necessary improvements for proper functioning of heating and air conditioning system, to report to the delegation prior to final draft of budget." Passed unanimously.

Mr. Wood was present to discuss Register of Deeds budget request.

The Sheriff's Proposed Budget was reviewed briefly in preparation of meeting with him at the next meeting. Mrs. Ward made the following motion, which was seconded by LaMott that:

"Superior Court and Sheriff's Department report in budgeting form the gross amount of income in fees, salaries paid, positions held and number holding same." Unanimous vote.

Discussions were held in preparation of subjects to be reviewed at the next meeting such as the retirement program, the nursing home farm, and prison classification of employees program, etc., with the recommendation that the committee give it careful thought and be prepared to discuss at the next meeting. This includes the County Attorney's office. Along with this Mrs. Ward made a motion, seconded by Copenhaver.

"That a list be prepared to show all positions whose prime location of employment is the Court House Complex, and indicate those positions which are reimbursed mileage." Passed.

Meeting adjourned at 2:00 p.m. to enable members and Commissioners to attend the Volunteer Recognition Services at the County Home.

Respectfully submitted,

Eino O. Fimlaid, Clerk

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

DATE: Monday, April 26, 1976

PLACE: Grafton County Court House, No. Haverhill, N.H.

TIME: 9:30 a.m.

Present: Mann, Copenhaver, Fimlaid, LaMott, Buckman, Ward, Cornelius, Logan

Absent: Clark

Commissioners: Clement, Hill, Bradley

Others: Evelyn Smith, Treasurer Bromage

Mr. C. Antonucci reported on the special study on Job Classification Analysis, which included the Nursing Home, Farm, Jail, and Sheriff's Department and other Departments utilizing the Court House complex.

He has made a study of the various departments of local Nursing Homes, Glenclyff, and counties in the state. It was a comprehensive report, very well done, and should materially help in assisting the committee to come to a fair and conclusive assessment of what is best for the personnel who are working for Grafton County. He will summarize the report for presentation for the next meeting on Tuesday, May 4, 1976.

New Hampshire Council on Aging: Mr. Glen Eastman, Director of Community Action programs in the Tri County and responsible for all programs under C.A.P. including the programs administered by the Senior Council in Littleton, met with Executive Committee.

He explained his responsibility and goals for administering a \$2,000,000 program, which he has done for many years with great success. Apparently, from his testimony, the lack of leadership and direction at the state level in the New Hampshire Council on Aging has created problems at the local level.

He was unaware of the local lack of communications which has been developing for some time. He will immediately check into the problems, particularly in the Littleton Office and see what can be done to straighten out the confusion which exists now.

More to come on this subject at future meetings.
Adjourned 3:05 p.m.

Respectfully submitted,

Eino O. Fimlaid, Clerk

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

DATE: Tuesday, May 4, 1976
PLACE: Grafton County Court House
TIME: 9:30 a.m.

Present: Mann, Copenhaver, Fimlaid, LaMott, Buckman, Ward, Cornelius, Logan
Absent: Clark

Commissioners: Clement, Hill, Bradley

Others: Evelyn Smith, Treasurer Bromage

Meeting opened by Chairman Mann.

LaMott made the following motion, seconded by Buckman: "That auditors come to the Court House to review records and that no records be removed from the Court House to another building for the purpose of audit." Unanimous vote.

Copenhaver made the following motion, seconded by LaMott: "That the Commissioners advise the auditing department to arrange a convenient date for the purpose of auditing the county books." Unanimous vote.

The Sheriff's Department Budget for the coming year was reviewed with Sheriff Ash, who noted that with aid Crime Commission and L.E.A.A. Funds a generator was being installed by the state to service all radios on top of Cannon Mountain.

Sheriff Ash also stated that a small generator was being installed in the Court House building to service all equipment in the building (intercoms, radios, monitor equipment in the jail building, scanning equipment). He informed the committee that all telephone calls and radio transmissions were being recorded. It is considered one of the finest installations in the state and was given a very high rating by the Federal inspectors and monitors.

As a result of Crime Commission and Man Power funds being received by the County sometimes unknown to Delegation, it was suggested that all such funds be channelled through the Commissioners and Executive Committee for their knowledge and approval.

This will be put into a formal motion, with assistance of the County Attorney for the proper wording.

Also the problem of travel expense which is not being handled in the same manner in the various departments in the County, some of which are stipulated by R.S.A.'s passed by the General Court, has to be clarified. This motion also was passed on to County Attorney for the proper wording, to cover all legal aspects. This will be presented at the next Executive Committee meeting.

Discussed State Council on Aging's recommendation that funds and administration for nutrition programs presently handled by Community Action be separated. It has been recommended by the Council on Aging that a pilot program be set up for Grafton County exclusively, to be administered by Upper Valley Senior Citizens Council for the nutrition programs.

Chairman Mann appointed a subcommittee consisting of, Commissioner Hill, and Representatives Logan, Cornelius, and Copenhaver to study Social Service Budget requests and give their recommendations at the next budget meeting.

LaMott made the following motion, seconded by Buckman: "That the Superior Court submit monthly to the Commissioners the amount of revenue received to reflect the true cost of the Superior Court account, and that it be carried as a line item of revenue in the county budget." Unanimous vote.

Commissioner Hill brought to the attention of the committee some of the problems in the Public Welfare program. Due to the lack of proper leadership in Concord, confusion has been created for the counties. The problems are known and everything is being done to straighten them out.

Chairman Mann announced the following dates to finish the budget work: May 17th, 9:30 a.m.; May 24th, 9:30 a.m.; June 7th, 8:00 p.m., public hearing; June 28th, 8:00 p.m., delegation meeting.

Respectfully submitted,

Eino O. Fimlaid, Clerk

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

DATE: Thursday, May 20, 1976

PLACE: Grafton County Court House

TIME: 9:30 a.m.

Present: Mann, Copenhaver, Fimlaid, Buckman, Logan, Cornelius, Ward, LaMott

Absent: Clark

Commissioners: Clement, Hill, Bradley

Others: Evelyn Smith

David Nadeau and David St. Hilaire, State Welfare Auditors for Nursing Home cost reimbursement, gave a report of their audit of the Grafton County books and the Nursing Home records, concluding that the records were in excellent condition; they noted that the reports and record maintenance by the administrative personnel was accurate and according to the best standards required by the accounting profession.

Paul LaCasse, Director of the Tri-County Council, gave a report of the activities of the many programs relating to Title 2, Title 6, Title 3, Title 1, of Federal programs

covering Summer Youth Programs, Public Service Programs, Employment Programs, On-the-Job Training, Economic Programs to the Disadvantage. His report was very comprehensive, indicating his desire to work very closely with the County officers to assist and give information about the Federal programs that he was administering. His home base is the Berlin County Court House.

Motion by Buckman, seconded by LaMott: "That the Grafton County Executive Committee support the efforts of Tri-County Council, Inc. in its efforts to be designated eligible for Prime Sponsorship of C.E.T.A. (Comprehensive Employment & Training Act of 1973) programs for fiscal year 1977." Vote unanimous.

A very detailed and comprehensive study was made of the Job Classification Report, which we hope to incorporate into the forthcoming budget. Progress was made in most of the report, leaving only a few clarifications to be made, which will be completed by the next meeting of the Executive Committee. It was voted to accept the Job Classifications Report.

Mr. Wood, Registrar of Deeds, was in requesting permission to study the possibility of microfilming his records, which are getting voluminous. Authorization was given to proceed with study.

Motion by LaMott, seconded by Cornelius, that the Commissioners be authorized to borrow in anticipation of taxes up to \$400,000.00. Vote unanimous.

As a result of the request made by the committee at the meeting of May 4, 1976 to have the County Attorney prepare motions with respect to outside funds received and employee travel expense, the County Attorney submitted report with two motions. It was voted to accept the County Attorney's report and motions effective this date. Cornelius moved, LaMott seconded, unanimous.

"All applications for crime commission or other funds and manpower positions by any elected or appointed official within Grafton County be presented to the Commissioners and the Executive Committee in the first instance for their knowledge and approval."

"The County establish a uniform mileage rate, said rate being fifteen cents per mile, and that the County shall not pay mileage for travel from an employee's residence to their County office (or from County office to residence); and that the County establish a uniform per diem rate, said rate to be not more than twenty-five dollars per day."

Chairman Mann announced that the next meeting of the Executive Committee would be on Wednesday, May 26 at 9:00 a.m. If for some reason the House is in session on Wednesday, the meeting will be held on Thursday, May 27, 1976, same time.

Meeting adjourned 4:15 p.m. Closing homage made in memory of Kenneth Bell who passed away on Wednesday, May 19th, 1976.

Respectfully submitted,

Eino O. Fimlaid

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

DATE: Thursday, May 27, 1976
PLACE: Grafton County Court House
TIME: 9:00 a.m.

Present: Mann, Copenhagen, Fimlaid, LaMott, Buckman, Cornelius, Logan, Clark
Absent: Ward
Commissioners: Clement, Hill, Bradley
Others: Evelyn Smith

Motion by Copenhaver, second Buckman: "Authorize the Commissioners to borrow on short term notes to finance Microfilming and purchase of equipment, all of which to be done on competitive bid basis of the Register of Deeds records, to be paid out of income." Unanimous vote.

Motion by LaMott, second Cornelius: "That we determine dollar cost of Job Classification Report, the cost not to exceed \$74,000.00 or 7% of annual payroll for the Nursing Home Complex." Vote unanimous.

Motion by LaMott, second by Clark: "Move that there be no funding of .02 or .05 positions in the Sheriff's Department Budget in the next year, and that no new positions be added in the Sheriff's Department in the next fiscal year, and that no position presently Federally funded shall be continued if the present funding ceases." Vote unanimous.

Motion by LaMott, second by Copenhaver: "Sheriff's Department Budget. That we trade four cruisers for two new cars. That it would be that two '73's and two '74's be traded for two new '76's cars. Vote unanimous.

Motion by LaMott, second Cornelius: "Move that the Commissioner's Office institute a research of the services offered by the Sheriff's Dept. in the field of transportation and radio dispatch in Grafton County and report back not later than November 30, 1976, to the Executive Committee the results of the research: said research should reflect the amount of work accomplished for each town in Grafton County in the field of both services." Vote unanimous.

Motion by Cornelius, second LaMott: "Move that Grafton County appropriate \$20,000 for FY 1977 for the purpose of conducting Meals on Wheels in Grafton County, to the Agency chosen as prime sponsor by Council on Aging." Vote unanimous.

Motion by LaMott, second by Cornelius: "Do not encumber balance of CAP funds as of 6/30/76, but hereby move to include \$5,000 in FY 1977 budget for transportation to be spent in Grafton County." Vote unanimous.

Motion by Chairman Mann, second by LaMott that we approve the Budget as Amended, to be presented to the Public Hearing on June 7th, 8:00 p.m. and to the Delegation Hearing on Monday, June 28, 1976, at 10:00 a.m. Vote unanimous.

Chairman Mann complimented and thanked the staff for the wonderful preparation of the Budget for 1977.

Respectfully submitted,

Eino O. Fimlaid, Clerk

GRAFTON COUNTY EXECUTIVE COMMITTEE MEETING

DATE: Monday, June 28, 1976
PLACE: Grafton County Court House
TIME: 9:00 a.m.

Present: Mann, Copenhaver, Fimlaid, LaMott, Buckman, Ward, Cornelius, Logan
Absent: Clark
Commissioners: Clement, Bradley
Others: Evelyn Smith, Executive Director

The meeting was called for final review of the budget prior to presentation to the full delegation of Grafton County Representatives.

Copenhaver moved that mental health monies for community mental health services be reinstated contingent upon revenue sharing funds being available after December 1976. Second, Cornelius. Roll call requested. Ayes: Copenhaver, Cornelius, Logan; Nays: Fimlaid, LaMott, Buckman, Ward. Motion lost.

LaMott moved that the Forest Patrol be provided as in previous year. Second, Copenhaver. Passed unanimously.

LaMott moved that the Personnel Classified Job System which has been approved to made effective July 5, 1976. Second by Buckman. Passed unanimously.

To recognize Evelyn Smith, LaMott moved that she be appointed Executive Director with a minimum salary of \$10,000 annually. Second by Chambers. Passed unanimously.

Respectfully submitted,

Eino O. Fimlaid, Clerk

GRAFTON COUNTY FULL DELEGATION MEETING

DATE: Monday, June 28, 1976

PLACE: Grafton County Court House

TIME: 10:00 a.m.

Present: District 1 — Ira Allen, R. Shep Melnick, Kathleen Ward; 2 — Absent; 3 — Anthony Pepitone; 4 — Eino O. Fimlaid; 5 — Richard Bradley; 6 — Paul LaMott, Ezra Mann; 7 — Absent; 8 — Carl Altman; 9 — Harold Buckman; 10 — Absent; 11 — Cynthia Clark; 12 — Gaylord Cummings; 13 — David Bradley, Mary Chambers, Marion Copenhaver, Michael Cornelius; 14 — James Logan.

Chairman Mann declared a quorum present of 17 and opened the meeting for the purpose of discussing the Budget for the coming fiscal year.

Others present: Evelyn Smith, Executive Director; Registrar of Deeds, Mr. Wood; Les Sargent, Extension Service; Mr. and Mrs. Siegmund, Nursing Home Complex Administrators; Herbert Ash, Sheriff; Mr. Demers, Building and Maintenance Supervisor.

Delegation action on motions previously adopted by Executive Committee, as follows:

Motion by LaMott, second by Dr. Bradley. Authorize Commissioners to borrow up to \$45,000 on short term notes to finance microfilming and purchase of equipment on bid basis for Register of Deeds records, to be repaid out of increased Deeds income. Passed.

Motion by Dr. Bradley, second by LaMott. Accept Job Classification of County Home, Jail, Farm employees effective July 5, 1976, as set forth by recent seurvey. Passed.

Motion by Dr. Bradley, second Pepitone. All applications for crime commission or other funds and manpower positions by any elected or appointed officials within Grafton County be presented to the Commissioners and the Executive Committee in the first instance for their knowledge and approval. Passed.

Motion by Dr. Bradley, second by Copenhaver. The County establish a uniform mileage rate, said rate being fifteen cents per mile, and that the County shall not pay mileage for travel from an employee's residence to their County office (or from County office to residence), and that the County establish a uniform per diem rate, said rate to be not more than twenty-five dollars per day, except writ service and Superior/Supreme Court attendance which are set by Statute. Passed.

Motion by LaMott, second by Allen. Authorize/support Tri-County Manpower Agreement with State; Barbara Hill is authorized agent to negotiate/sign in behalf of Grafton County.

Paul LaCasse spoke on the work of the Tri-Council and explained the implications and meaning of this motion. Youth programs, adult programs are involved. Passed.

Discussion/Action of the details of the Budget:

Administration: The only change was the motion by LaMott, as passed by the Executive Committee, that Evelyn Smith be appointed Executive Director, with a minimum salary of \$10,000.00. Second, Copenhagen. Passed.

There will be no change in the line item amount requested.

Treasurer, County Auditors, County Delegation Expenses, County Attorney, Medical Referee, and Contracted Legal Services approved as presented.

Register of Deeds: In conjunction with previous motion on microfilming of Deeds' records, Registrar Wood recommended the following changes:

Item .01 Salary, Clerical, Reduce by	(\$1,500.00)
Item .87 Deleted Microfilm Expense	(1,000.00)
Item .88 Add Equip. Rental Expense	500.00
	<hr/>
	(\$2,000.00)

Recommendations approved resulting in a reduction of \$2,000.00 in Deeds budget.

Register of Probate: Approved as presented.

Sheriff's Department: Rep. Altman proposed that approval be made of the Sheriff's budget as originally presented by the Sheriff.

LaMott spoke against the reinstatement of requested funds, no changes in the budget as presented. He explained in detail the reasons for no change. Discussion ensued. Questioned fact that as budget stands, no vehicle available if manpower extends deputy position. LaMott answered that there should be no need for a 7th vehicle, as the court deputy does not need a cruiser, but should come to the court house on his own, and vehicle now used by court deputy should be dispatched from court house.

Sheriff Ash spoke to justify budget requests, emphatically pointing out extra hours worked by staff and that they have "only the basics".

LaMott noted that the Executive Committee has requested a survey to determine services performed and per cent of benefits to each town, including transports, dispatch, etc., with intention of bringing statistics back to towns for their consideration as to whether such services should be town or county funded.

Motion by Altman: That the sum eliminated be returned to the Sheriff's Department. No second.

Motion by Altman, seconded by Allen: That the sum of \$20,000 be added to the Sheriff's budget to bring the total to \$170,964.00.

Roll Call vote, Ayes 6; Nays 10. Motion lost. Ayes: Altman, Ward, R. Bradley, Allen, Buckman, D. Bradley. Nays: Melnick, Pepitone, Fimlaid, LaMott, C. Clark, Cummings, Cornelius, Logan, Copenhagen, Chambers.

No further discussion. The Sheriff's Budget approved as presented.

Court House Maintenance, Superior Court, Public Welfare, and Extension Service approved as presented.

Social Services: Cornelius moved that the appropriation for Mental Health Centers be increased from \$.75 to \$1.00 per capita, contingent upon the availability of revenue sharing funds after December 31, 1976; that the cost of this appropriation be charged against revenue sharing funds if possible, and, if not, that the cost be charged against county tax revenue, said cost to be offset by the application of revenue sharing funds to other county expenses. Second, Copenhagen.

Cornelius spoke on his motion.

Buckman spoke against the motion, questioning the legality of using revenue sharing funds for this purpose and suggesting that all revenue sharing funds would be lost.

Dr. Bradley proposed an amendment to eliminate all references to revenue sharing, which was accepted by Cornelius, so that the motion read as follows: That the appropriation for Mental Health Centers be increased from \$.75 to \$1.00 per capita. Second, Copenhagen.

Dr. Bradley spoke on his motion.

Ward spoke against the motion explaining in detail the actions of the House in passing HB 4 where third party payments for the first time would be available rather than depending on the tax dollar in full. She felt it would be sufficient to cover the reduction made in the County Budget.

Question called. Amendment passed.

Roll call requested on motion.

Ayes 5, Nays 11. Motion lost. Ayes: Melnick, C. Clark, Cornelius, Copenhaver, Chambers. Nays: Allen, Ward, Pepitone, Fimlaid, R. Bradley, LaMott, Altman, Cummings, D. Bradley, Logan, Buckman.

Social Services was then approved as presented.

Miscellaneous Other Expenditures: Mr. Demers recommended that \$6,500.00 be added to Capital Outlay 9200 to renovated Air Conditioning to total 9,000.00. Burned out condenser reason for request.

With this addition the "Other Expenditure" section of the budget was approved as presented.

Nursing Home Complex: Approved as presented.

Jail: Approved as presented with a comment by Commissioner Clement that we have the only facilities in the state which can accommodate women prisoners.

Farm: Approved as presented.

Chairman Mann then called for the approval of the Budget as amended; LaMott moved to adopt the budget as amended for total appropriation of \$2,965,607.00. Dr. Bradley seconded. Roll Call requested. Passed, Ayes 13, Nays 3. Ayes: Allen, Melnick, Pepitone, Fimlaid, R. Bradley, LaMott, Altman, Buckman, C. Clark, Cummings, D. Bradley, Chambers, Logan. Nays: Ward, Cornelius, Copenhaver.

Allen moved, Ward seconded, that Planned Use for Revenue Sharing Funds in the amount of \$111,190 be appropriated as follows:

Public Safety	\$ 15,141
Health	38,385
Social Services	50,064
General Gov't.	7,600

\$111,190

Approved.

Moved by Allen, second by Dr. Bradley, that the Tax Revenue figure be set at \$1,573,217. Passed.

Requested Delegation to take action to negotiate contracts on County owned water lines with Woodsville precinct.

LaMott moved that the Water Contracts be tabled for review and further study, seconded by Pepitone. Passed.

Moved by Cornelius, second by LaMott. Chairman appoint a subcommittee to study and develop a policy relating to the county funding of social services and recommend said policy to the Executive Committee no later than December 1, 1976. Passed.

Notices:

Sewage System: Public Hearing is tentatively scheduled for 7:30 p.m., Monday, July 26, 1976 at Court House.

Court House Mechanical Deficiencies: Meeting of all sub-contractors, contractor, architect, engineer, Commissioners, Atty., etc., tentatively scheduled for 10:30 a.m., July 19, 1976 at the Court House.

Bicentennial Activities/Projects: Commissioner Clement gave some of the details and plans for the County's participation in the programs.

Dr. Bradley spoke and thanked the Commissioners and Executive Committee for the excellent work accomplished in the administration and planning not only on the

budgets, but also the harmonious relations that existed among the employees of the County, and the relationship existing between the County officials and the citizens of the County. This was in behalf of the delegation.

Commissioner Clement announced that he would not seek reelection next year. After 24 years as commissioner, he feels it is "time to retire". He expressed sincere thanks to all concerned for their cooperation and support over the years.

He was given a standing ovation by the assembly.

Chairman Mann also expressed his appreciation to everyone who has assisted in any way in keeping the Grafton County government running as smoothly as it is, and adjourned the meeting at 1:30 p.m.

Respectfully submitted,

Eino O. Fimlaid, Clerk

BUDGET OF GRAFTON COUNTY

JULY 1, 1975 — JUNE 30, 1976

SOURCES OF INCOME	Estimated Revenue
Register of Deeds	\$ 70,000
Sheriff's Writ Fees	15,000
County Nursing Home	884,987
County Farm	142,700
Extension Service	5,000
Reimbursement of Expenses for Support of Poor	5,000
Miscellaneous Revenues	2,500
Rental Income	3,360
Payment on Sale of Court Houses	20,000
Revenue Sharing Funds Used	128,467
TOTAL ESTIMATED REVENUES	\$1,277,014

PURPOSE OF EXPENDITURES	Estimated Expenses
General Government:	
Administration—Commissioners Office	\$ 45,400
Administration—Treasurer	800
Administration—Auditors	400
County Attorney	28,435
Register of Deeds	65,629
Register of Probate	21,103
Sheriff	150,596
Medical Referee	6,000
Maintenance of Court House	62,023
Superior Court	107,715
Public Welfare	230,000
County Nursing Home:	
Administration	148,706
Dietary	190,000
Nursing	434,825
Plant Operation	98,540
Laundry and Linen	47,300
Housekeeping	68,300
Physicians and Pharmacy	34,485
Special Services	43,900
County Jail:	
Jail Expense	131,238
County Farm:	
Farm Expense	144,192
Cooperative Extension Service:	
Expense	64,463
Rent and Relocation	11,000

Debt Service:

Interest—Nursing Home Bond	26,560
On Tax Anticipation Notes	6,000
On Long Term Notes	3,855
On Bonded Debt—Court House	86,450
Principal—Nursing Home Bond	45,000
Long Term Notes	36,709
Bonded Debt—Court House	100,000
Capital Outlay—New Construction and Equipment	6,300
Sewage System—Phase II	12,500
General Liability and Malpractice Ins.	7,500
Job Classification Study—Expenses	1,000
Legal Fees	2,500
County Convention Expense	1,200
Social Services and Lebanon Regional Airport	112,409
Contingency Fund—Salary Adjustment Fund	5,000
	<hr/>
TOTAL ESTIMATED EXPENDITURES	\$2,588,033
Less Revenue	1,277,014
	<hr/>
AMOUNT TO BE RAISED BY COUNTY TAX	\$1,311,019

REPORT OF THE GRAFTON COUNTY COMMISSIONERS

To the Citizens of Grafton County:

As required by Statute, the Commissioners of Grafton County herewith submit the reports of the various county officials for Fiscal Year 1976.

The final financial report for the fiscal year reflecting a \$17,041 surplus is an incredibly close figure on a 2½ million budget estimate. Although the welfare expenditures, especially intermediate nursing care, continue to be unpredictable and on a rapid upward trend, other areas of the budget are in good order and department heads and officials are to be commended on their budget consciousness. Register of Deeds and County Farm continue to be self-supporting, having revenues in excess of expenditures.

Some time was spent the first of this year by the County Attorney, Executive Committee and County Commissioners on research and hearings for the Town of Littleton on their request for tax abatement based on court decision lowering evaluation of New England Power Company's Moore Dam property. Unanimous opinion of County officials is that no abatement is due as County officials do not make property evaluations nor do they make tax assessments.

County officials held three informational meetings for selectmen and/or local government officials regarding county government, services provided, and tax structure. Though attendance was at a minimum, the meetings were interesting and questions posed were appropos.

Grafton County is fortunate to continue receiving grants through LEAA and CETA programs. The 50-95% grant funding has allowed the county to acquire needed equipment and positions without further straining tax dollars. Support of Social Service programs continues at a pace consistent with anticipated revenue sharing allocations.

The Sewage System Project for the nursing home initiated in 1972 has finally progressed from Phase I (planning) to Phase II (design), and though the wheels of progress turn very slowly where State and Federal governments are involved, it appears that advancement to Phase III (construction) may be in sight by the end of 1977. Federal grant allocation has been made to assist in financing the project.

In May of this year we were greatly saddened to lose one of Grafton County's more outstanding and dedicated citizens. Mr. Kenneth Bell had devoted over 45 years to public service, including 30 years as your County Commissioner. A memorial fund has been established in his name at the Grafton County Nursing Home to be used for the recreation of the patients, as he desired.

In closing an active year, we wish to express appreciation to staff, employees, County Delegation and Executive Committee, town and city officials, and State officials and agencies for their continued support and cooperation.

Respectfully submitted,

GEORGE F. CLEMENT, Chairman

BARBARA B. HILL, Clerk

RICHARD L. BRADLEY

Grafton County Commissioners

AUDITORS' REPORT

July 28, 1976

Board of County Commissioners
Grafton County
Woodsville, New Hampshire 03785

Gentlemen:

We have examined the Balance Sheet of Grafton County as at June 30, 1976 and the related Statements of Revenue and Expenditures for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. The supplementary data consisting of Cost Statements for the Nursing Home and Jail are unaudited, but are provided as additional information for County officials.

In our opinion, the accompanying Balance Sheet and related Statements of Revenue and Expenditures present fairly the financial position of Grafton County as at June 30, 1976 and its operations for the year then ended in conformity with generally accepted accounting principles for municipalities applied on a basis consistent with that of the preceding year.

Respectfully submitted,

JOHN E. RICH & COMPANY
Accountants and Auditors

NOTES TO FINANCIAL STATEMENTS

Note 1 — Summary of Significant Accounting Policies

The accounts of the County are maintained on the modified accrual basis of accounting with revenue not received and expenditures not paid being accrued at year end, except accrued interest on outstanding indebtedness, which is paid together with matured indebtedness from appropriations of the following year. Inventories are recorded at cost. Expenditures for general fixed assets are expensed in the year of purchase. Retirement funds for the benefit of employees are provided through the New Hampshire Retirement System.

Note 2 — Salary Adjustment Fund

This account was established to offset any over-expenditures in the various salary accounts (Account Numbers 5100.01, 5100.02, 5100.03, 4110.00 and 5190.02). However, in order to show a more realistic figure for actual expenditures and to assist in future budgeting, no adjustment was made to the Salary Adjustment Fund at year end.

GRAFTON COUNTY BALANCE SHEET

As at June 30, 1976

ASSETS

Accounts Receivable	\$ 83,151
Inventories, At Cost	29,841
Crime Commission Escrow Accounts	24,358
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TOTAL ASSETS	\$137,350

LIABILITIES AND SURPLUS

Cash Overdraft	\$ 60,077
Accounts Payable	47,440
Surplus (See Below)	29,833
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TOTAL LIABILITIES AND SURPLUS	\$137,350

DETAILS OF CHANGES IN SURPLUS FOR THE YEAR ENDED JUNE 30, 1976

BALANCE (Deficit) July 1, 1975	\$ (5,209)
Add:	
Unexpended Balance of Completed Crime Commission Escrow Accounts	\$ 13,493
Adjustment of Prior Year's Accounts Payable	4,500
Excess of Actual over Budget Revenue	76,459
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	94,452
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	89,243
Less:	
Excess of Actual over Budget Expenditures	59,410
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BALANCE, June 30, 1976	\$ 29,833

**GRAFTON COUNTY
COUNTY INDEBTEDNESS**

As at June 30, 1976

Bonds	Date of Issue	Rate of Interest	Total Issue	Balance 6/30/76	Due in 1976	Holder
Nursing Home Bonds	9/ 1/68	4.75%	\$ 850,000	\$ 535,000	\$ 45,000	National Shawmut Bank Boston, Massachusetts
Court House Bonds	9/ 1/70	6.40%	1,800,000	1,300,000	100,000	National Shawmut Bank Boston, Massachusetts
Special Notes						
House of Correction	12/ 5/66	4.05%	70,000	7,000	7,000	Bank of Lebanon Lebanon, New Hampshire
Court House	11/15/72	4.20%	183,546	73,418	36,709	State of New Hampshire
TOTALS			<u>\$2,903,546</u>	<u>\$1,951,418</u>	<u>\$ 188,709</u>	

GRAFTON COUNTY
STATEMENT OF REVENUE SHARING FUNDS
As at June 30, 1976

Revenue

Entitlements:	
July 7, 1975	\$42,643
October 6, 1975	32,116
January 1, 1976	32,116
April 5, 1976	32,116

Total Entitlements	\$138,991
Interest Earned	2,276

Total Revenue	\$141,267

Total Revenue and Balance	\$141,267

Expenditures

Funds Appropriated in 1975-76 County Budget	\$141,267
Unencumbered Fund Balance, June 30, 1976	-0-

SCHEDULE OF COUNTY PROPERTY
June 30, 1976

DESCRIPTION

Land and Buildings:

Courthouse	\$1,850,000
Jail/House of Correction	132,500
County Farm	424,000
Water System	30,000
Nursing Home	820,000

Furnishings and Equipment:

Courthouse	70,000
Jail/House of Correction	7,500
County Nursing Home	149,900
Sheriff's Dept. Radio Communications	55,000

Vehicles and Farm Machinery:

Sheriff's Dept. Vehicles	15,000
Farm Vehicles	22,600
Farm Equipment/Machinery	46,200

GRAFTON COUNTY
SUMMARY OF REVENUE
COMMISSIONERS' OFFICE

For the Year Ended June 30, 1976

	1975-76 Budget	Actual Revenue	Budget More or (Less)
County Nursing Home	\$ 884,987	\$ 903,985	\$ (18,998)
County Jail		18,690	(18,690)
County Farm	142,700	156,792	(14,092)
Building Rental	3,360	2,940	420
Register of Deeds	70,000	83,995	(13,995)
Reimbursement of Expenditures for Support of Poor, O.A.A., Direct Relief and Board and Care of Children	5,000	2,550	2,450
Sheriff's Department	15,000	14,950	50
Payments on Sale of Court House	20,000	20,000	
Revenue Sharing Funds	128,467	141,267	(12,800)
Extension Service	5,000	4,586	414
County Taxes	1,311,019	1,311,019	
Miscellaneous	2,500	3,718	(1,218)
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TOTALS	\$2,588,033	\$ 2,664,492	\$ (76,459)

GRAFTON COUNTY
SUMMARY OF EXPENDITURES
COMMISSIONERS' OFFICE
For the Year Ended June 30, 1976

	1975-76 Budget	Actual Expenditures	Budget More or (Less)
Administration	\$ 47,800	\$ 48,145	\$ (345)
County Attorney	28,435	28,367	68
Medical Referee	6,000	5,978	22
Legal Fees	2,500	1,225	1,275
Register of Deeds	65,629	60,554	5,075
Register of Probate	21,103	19,820	1,283
Sheriff's Department	150,596	140,175	10,421
Court House Maintenance	62,023	69,665	(7,642)
Superior Court	107,715	114,881	(7,166)
Public Welfare	230,000	256,702	(26,702)
Extension Service	64,463	59,209	5,254
Social Services	110,409	102,880	7,529
Interest	96,305	99,900	(3,595)
Payment on Bonds and Notes	136,709	136,709	
Capital Outlay	6,300	7,658	(1,358)
Extension Service Relocation	11,000	10,721	279
General Liability and Malpractice Ins.	7,500	8,215	(715)
Sewage System—Phase II	12,500	12,500	
Lebanon Regional Airport	2,000	2,000	
Salary Adjustment Fund	5,000		5,000
Job Classification Study Expenses	1,000	644	356
County Nursing Home	1,137,616	1,169,542	(31,926)
County Jail	131,238	138,870	(7,632)
County Farm	144,192	153,083	(8,891)
TOTALS	\$2,588,033	\$ 2,647,443	\$ (59,410)

GRAFTON COUNTY
APPORTIONMENT OF COUNTY TAX — 1975

\$1,311,019.00

Revised 9-18-75

	Proportion of Tax	Amount of Tax
Alexandria	\$ 12.26	\$ 16,073.09
Ashland	20.83	27,308.53
Bath	10.54	13,818.14
Benton	2.38	3,120.23
Bethlehem	26.00	34,086.50
Bridgewater	18.30	23,991.65
Bristol	41.22	54,040.20
Campton	35.21	46,160.98
Canaan	27.10	35,528.62
Dorchester	2.39	3,133.34
Easton	4.20	5,506.28
Ellsworth	1.29	1,691.21
Enfield	32.80	43,001.42
Franconia	24.89	32,631.26
Grafton	9.65	12,651.33
Groton	5.50	7,210.60
Hanover	119.04	156,063.70
Haverhill	55.53	72,800.89
Hebron	14.19	18,603.36
Holderness	30.64	40,169.62
Landaff	7.07	9,268.90
Lebanon	133.99	175,663.44
Lincoln	34.99	45,872.55
Lisbon	14.51	19,022.89
Littleton	90.66	118,856.98
Lyman	5.74	7,525.25
Lyme	25.28	33,142.56
Monroe	13.46	17,646.32
Orange	3.85	5,047.42
Orford	13.62	17,856.08
Piermont	12.42	16,282.86
Plymouth	40.58	53,201.15
Rumney	16.90	22,156.22
Sugar Hill	17.93	23,506.57
Thornton	18.64	24,437.39
Warren	6.42	8,416.74
Waterville Valley	25.60	33,562.09
Wentworth	8.97	11,759.84
Woodstock	15.41	20,202.80
	\$1,000.00	\$1,311,019.00

GRAFTON COUNTY
DETAILS OF EXPENDITURES
COMMISSIONERS' OFFICE

For the Year Ended June 30, 1976

Account Number	1975-76 Budget	Actual Expenditures	Budget More or (Less)
4100.00 Administration			
.00 Salaries—Commissioners	\$ 10,500	\$ 10,500	\$
.01 Salaries—Clerical	16,500	16,130	370
.10 Social Security	1,620	1,684	(64)
.12 Health Insurance	2,000	1,945	55
.13 Retirement	300	209	91
.14 Workmen's Compensation Ins.	80	56	24
.29 Contracted Services (Accountant)	4,000	4,000	
.35 Printing, Binding, Books	2,000	1,554	446
.36 Office Supplies	150	162	(12)
.37 Dues, Licenses and Subscriptions	550	465	85
.38 Postage	800	700	100
.67 Advertising and Public Relations	200	246	(46)
.68 Telephone	1,200	1,032	168
.70 Travel and Expenses—Commissioners	2,000	1,882	118
.71 Travel and Expenses—Other	1,500	1,374	126
.82 Equipment Repairs & Maintenance	700	806	(106)
.85 Equipment Rental	800	638	162
.97 New Equipment	500	612	(112)
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Sub-Total — Administration	45,400	43,995	1,405
4101.00 Treasurer			
.00 Salary—Note 2	700	1,324	(624)
.70 Travel and Expenses	100	42	58
4102.00 Auditors			
.21 Audit Fees	400	200	200
9370.00 County Delegation			
.74 Delegation Expenses	1,200	2,584	(1,384)
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Totals — Administration	47,800	48,145	(345)
4110.00 County Attorney			
.00 Salary—Attorney	15,000	15,000	
.01 Salary—Secretary	6,240	6,240	
.10 Social Security	1,200	1,243	(43)
.12 Health Insurance	460	508	(48)
.14 Workmen's Compensation Ins.	35	28	7
.29 Contracted Services, Special Witness, etc.	1,500	1,607	(107)
.35 Printing, Binding and Books	200	221	(21)
.36 Office Supplies	250	252	(2)
.37 Dues, Licenses, Subscriptions	300	283	17

Account Number	1975-76 Budget	Actual Expenditures	Budget More or (Less)
.38 Postage	300	121	179
.68 Telephone	900	983	(83)
.70 Travel and Expenses	2,000	1,830	170
.82 Equipment Repairs and Maintenance	50	51	(1)
Totals — County Attorney	28,435	28,367	68
4150.00 Medical Referee			
.24 Consultant Fees and Expenses	6,000	5,978	22
4115.00 Legal Fees	2,500	1,225	1,275
4120.00 Register of Deeds			
.00 Salary—Register	16,624	16,624	
.01 Salary—Clerical	27,500	25,763	1,737
.10 Social Security	2,435	2,370	65
.12 Health Insurance	920	1,016	(96)
.13 Retirement	500	404	96
.14 Workmen's Compensation Ins.	100	56	44
.35 Printing, Binding, Books	4,000	3,687	313
.36 Office Supplies	500	350	150
.38 Postage	1,700	1,733	(33)
.68 Telephone	1,000	857	143
.70 Travel and Expenses	50	188	(138)
.82 Equipment Repairs & Maintenance	1,500	456	1,044
.87 Microfilm Expenses	1,000	1,112	(112)
.88 Equipment Rental	2,000	2,485	(485)
.89 Photocopy Expenses	4,000		4,000
.93 General Liability Insurance	800	792	8
.96 Renovations		737	(737)
.97 New Equipment	1,000	1,924	(924)
Totals — Register of Deeds	65,629	60,554	5,075
4130.00 Register of Probate			
.01 Salary—Clerical	10,748	10,607	141
.10 Social Security	1,000	1,251	(251)
.12 Health Insurance	520	516	4
.13 Retirement		22	(22)
.14 Workmen's Compensation Ins.	35	28	7
.20 Outside Services—Legal	150		150
.29 Unappropriated Fees		390	(390)
.35 Printing, Binding, Books	500	237	263
.36 Office Supplies	600	334	266
.38 Postage	900	847	53
.65 Telephone	1,000	1,026	(26)
.70 Travel and Expenses	150	158	(8)
.71 Expenses—Lebanon Office	2,500	2,500	
.82 Equipment Repairs & Maintenance	200	185	15
.87 Photocopy and Microfilm Expenses	1,400	568	832

Account Number	1975-76 Budget	Actual Expenditures	Budget More or (Less)
.88 Equipment Rentals	800	634	166
.97 Equipment	600	517	83
Totals — Register of Probate	21,103	19,820	1,283
4140.00 Sheriff's Department			
.00 Salary—Sheriff	14,624	14,629	(5)
.01 Salary—Secretary	7,160	7,152	8
.03 Salary—Regular Deputies	39,232	38,053	1,179
.04 Salary—Court/Civil Deputy	10,338	10,308	30
.06 Dispatch Center	15,642	15,964	(322)
.10 Social Security	1,000	1,211	(211)
.12 Health Insurance	3,800	3,637	163
.13 Retirement	6,100	5,218	882
.14 Workmen's Compensation Ins.	1,400	1,645	(245)
.29 Fees, Special Female Deputy, etc.	4,000	4,515	(515)
.35 Printing, Binding, Books	700	449	251
.36 Office Supplies	600	441	159
.38 Postage	500	536	(36)
.39 Other Supplies	500	570	(70)
.52 Clothing—Uniform Allowance	600	600	
.63 Telephone	5,000	3,771	1,229
.69 Watts Incoming Line	2,000	1,753	247
.70 Cruiser Expense—Sheriff	2,000	1,718	282
.71 Cruiser Expense—4 Deputy Cruisers	10,000	5,613	4,387
.72 Cruiser Expense— Court/Civil Deputy	2,500	982	1,518
.73 Cruiser Expense— Back-up/Surveillance	1,500	1,392	108
.74 Jury/Prisoner Van Expense	2,000	791	1,209
.82 Equipment Repairs & Maintenance	1,800	2,080	(280)
.88 Equipment Rental	800	634	166
.93 Liability Insurance	400	560	(160)
.95 Vehicle Insurance	1,400	2,156	(756)
.97 New Equipment	12,000	11,994	6
4145.00 Contingency for Available Grants	3,000	1,803	1,197
Totals — Sheriff's Department	150,596	140,175	10,421
4160.00 Court House Maintenance			
.00 Salaries	20,528	20,604	(76)
.10 Social Security	1,200	794	406
.12 Health Insurance	635	943	(308)
.13 Retirement		26	(26)
.14 Workmen's Compensation Ins.	120	276	(156)
.29 Outside Services—Elevator Maint.	120	191	(71)
.39 Supplies	1,000	1,603	(603)
.61 Electricity	11,900	16,001	(4,101)
.63 Water	480	480	
.65 Fuel	16,000	18,698	(2,698)
.68 Telephone	350	401	(51)

Account Number	1975-76 Budget	Actual Expenditures	Budget More or (Less)
.80 Care of Grounds	500	556	(56)
.81 Building Repairs and Maintenance	2,000	2,784	(784)
.82 Tractor Repairs and Maintenance	200	166	34
.83 Rubbish Removal	130	130	
.84 Plowing and Salting	700	782	(82)
.93 Liability Insurance—Building	5,700	4,838	862
.97 New Equipment	460	392	68
Totals—Court House Maint.	62,023	69,665	(7,642)
4180.00 Superior Court			
.00 Allowance for Clerk Hire and Clerical Expense	33,000	50,590	(17,590)
Less: Credits		(30,890)	30,890
Sub Total	33,000	19,700	13,300
.01 Bailiff (Per Diem)	7,000	7,520	(520)
.10 Social Security	2,100	2,582	(482)
.12 Health Insurance	700	746	(46)
.13 Retirement	1,000	1,440	(440)
.14 Workmen's Compensation Ins.	40	56	(16)
.35 Printing, Binding, Books	1,000	3,037	(2,037)
.36 Office Supplies	1,400	1,341	59
.37 Dues, Licenses, Subscriptions	120	100	20
.38 Postage	1,500	1,299	201
.40 Jury Payroll	25,000	32,348	(7,348)
.41 State vs Payroll (Witness)	2,000	3,483	(1,483)
.42 Masters' Fees	5,000	7,770	(2,770)
.43 Court Stenographers' Fees	18,000	24,704	(6,704)
.68 Telephone	2,700	2,511	189
.70 Travel and Expenses—			
Clerk of Court	2,500	2,616	(116)
.71 Travel and Expenses—Bailiff	2,500	2,178	322
.82 Equipment Repairs and Maintenance	175	265	(90)
.88 Equipment Rental—Xerox	800	634	166
.89 Equipment Rental—Dictating Equip.	430		430
.93 Liability Insurance	750	365	385
.97 New Equipment		186	(186)
Totals — Superior Court	107,715	114,881	(7,166)
4190.00 Public Welfare			
.00 Salaries—Caseworkers	8,000	7,486	514
.10 Social Security	470	416	54
.29 Contracted Services, Lebanon			
Office Rent	1,680	1,709	(29)
.39 Supplies	150	139	11
.53 Direct Assistance	40,000	45,310	(5,310)
.55 Aid to OAA and APTD	28,000	8,054	19,946
.56 Intermediate Nursing Care	107,000	158,617	(51,617)
.57 Soldiers' Aid	11,000	4,156	6,844
.58 Board and Care of Children	32,000	29,394	2,606

Account Number	1975-76 Budget	Actual Expenditures	Budget More or (Less)
.68 Telephone	700	621	79
.70 Travel and Expenses—Caseworkers	1,000	800	200
Totals — Public Welfare	230,000	256,702	(26,702)
8360.00 Extension Service			
.00 Salary—Agents	28,938	23,572	5,366
.01 Salary—Office Clerks	12,540	12,612	(72)
.03 Salary—Summer Work Study	450	388	62
.04 Salary—Forestry		1,150	(1,150)
.10 Social Security	750	969	(219)
.12 Health Insurance	455	486	(31)
.13 Retirement		41	(41)
.14 Workmen's Compensation Ins.	50	29	21
.35 Printing, Binding, Books	475	203	272
.36 Office Supplies	2,000	2,238	(238)
.37 Dues and Subscriptions	175	175	
.38 Postage	125	124	1
.39 Other Supplies	1,000	818	182
.68 Telephone	3,500	3,682	(182)
.70 Travel and Expenses—Agents	11,850	10,175	1,675
.74 Travel and Expenses—Council	300	170	130
.82 Equipment Repairs and Maint.	330	436	(106)
.87 Rental	425	235	190
.93 Liability Insurance	300	142	158
.97 New Equipment	800	1,564	(764)
Totals — Extension Service	64,463	59,209	5,254
9610.00 Social Services			
Mental Health—Littleton	17,532	17,532	
Lebanon/Hanover	25,006	25,006	
Plymouth	12,190	12,190	
Homemaker/Home Health—Littleton	7,900	7,900	
Plymouth—Center for Human Resources, Pemi-Baker	4,681	2,523	2,158
C.A.P.	30,000	27,629	2,371
Bristol Meals on Wheels—Nutrition	3,000		3,000
LISTEN	2,500	2,500	
Headrest	3,000	3,000	
RSVP	4,600	4,600	
Totals — Social Services	110,409	102,880	7,529
Miscellaneous Other Expenditures			
Interest			
9100.92 Tax Anticipation Notes	6,000	9,646	(3,646)
9110.92 Long-Term and Serial Notes	3,855	3,854	1
9120.92 Bonded Debt	86,450	86,400	50

Account Number		1975-76 Budget	Actual Expenditures	Budget More or (Less)
Principal				
9160.90	Long-Term and Serial Notes	36,709	36,709	
9170.90	Bonded Debt	100,000	100,000	
Capital Outlay				
9200.00	Renovate Air Conditioner	2,000	5,107	(3,107)
	Seal Asphalt Paving	2,300		2,300
	Unleaded Gas Tank	2,000	2,551	(551)
9300.00	Sewage System—Phase II	12,500	12,500	
9400.00	Extension Service Relocation	11,000	10,721	279
9500.00	General Liability and Malpractice Insurance	7,500	8,215	(715)
9600.00	Lebanon Regional Airport	2,000	2,000	
	Salary Adjustment Fund—Note 2	5,000		5,000
	Job Classification Study Expenses	1,000	644	356
	County Nursing Home	1,137,616	1,169,542	(31,926)
	County Jail	131,238	138,870	(7,632)
	County Farm	144,192	153,083	(8,891)
	Totals—Miscellaneous Other Expenditures	1,691,360	1,739,842	(48,482)
	TOTALS	\$2,588,033	\$2,647,443	\$ (59,410)

**DETAIL OF
PUBLIC WELFARE ASSISTANCE PAYMENTS**

Towns	Direct Relief	Soldiers Aid
Ashland	\$ 759.37	\$ 389.62
Bath	116.37	
Bethlehem	267.40	
Bristol	1,204.91	
Canaan	502.76	80.00
Enfield	7,219.28	
Grafton	864.66	
Hanover	693.02	198.00
Haverhill	1,640.60	
Holderness	25.00	
Landaff	552.63	
Lebanon	26,056.21	2,049.48
Lincoln	75.00	
Lisbon	414.99	848.87
Littleton	2,962.85	215.00
Lyme	434.76	
Orford	80.00	
Piermont		187.49
Plymouth	1,070.58	
Rumney	4.65	100.00
Warren	76.72	87.58
Woodstock	288.36	
TOTALS	\$45,310.12	\$ 4,156.04

DETAIL OF ASSISTANCE PAYMENTS

	Direct Relief	Soldiers' Aid	Board & Care of Children
1975			
July	\$ 804.92	\$ 230.00	\$ 1,748.00
August	1,982.11	358.14	2,481.00
September	3,475.39	726.41	2,199.50
October	382.21	124.38	2,477.70
November	3,247.69	364.31	2,216.20
December	6,593.39	362.44	2,670.60
1976			
January	2,714.98	146.14	2,364.08
February	5,535.59	529.71	2,057.51
March	7,437.31	642.66	3,207.62
April	2,560.75	35.00	2,467.66
May	3,657.03	343.00	3,216.78
June	6,918.75	293.85	2,287.00
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	\$45,310.12	\$ 4,156.04	\$29,393.65

DELEGATION EXPENSES

JULY 1, 1975 - June 30, 1976

Ira E. Allen	\$ 39.20
R. Shep Melnick	19.60
*Kathleen W. Ward	254.80
George H. Cate	18.50
Anthony Pepitone	41.20
*Eino O. Fimlaid	191.40
*W. Murray Clark	61.80
*Paul I. LaMott	210.00
*Ezra B. Mann, II	240.00
Carl F. Altman	26.40
Myrl R. Eaton	24.00
*Harold V. Buckman	325.00
Cynthia M. Clark	47.60
Gaylord G. Cummings	51.60
David J. Bradley	45.20
Mary P. Chambers	45.20
*Marion L. Copenhaver	293.80
*Michael R. Cornelius	271.20
Roger M. Duhaime	23.60
Ralph Degnan Hough	23.60
*James L. Logan	306.80
Joanne L. Symons	23.60
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	\$2,584.10

*Executive Committee

TREASURER'S CASH REPORT

July 1, 1975 Cash Balance \$ 85,447

Revenues:

Commissioner's Acct.	\$ 173,361
County Home—Farm Acct.	1,042,912
Revenue Sharing Funds	141,267
Taxes received from Towns	1,311,019
Grant Funds received	56,482
Tax Anticipation Loans	600,000
C.D.'s returned w/interest	402,972
	<hr/>
Total Revenues	\$3,728,013

\$3,813,460

Disbursements:

Payroll Expense	\$1,327,792
Commissioner's Orders	915,920
County Home—Farm Orders	376,783
Court Orders (minus Payroll)	53,939
Tax Anticipation Loans Paid	800,000
Certificate of Deposit Purchases	400,000
	<hr/>
Total Disbursements	\$3,874,434

\$ (60,974)

June 30, 1976—CASH BALANCE

Balance in Lafayette National Bank	\$ 126,369*
Less Outstanding Payables	\$ 187,343
	<hr/>

June 30, 1976 Reconciled Bank Balance *\$ (60,974)

*Does not include reconciled balance of \$500 in Payroll Acc't., Lafayette National Bank

**REPORT OF GRAFTON COUNTY
NURSING HOME ADMINISTRATORS**

Honorable Board of Commissioners of Grafton County:

During the past year, a patient call bell system was installed in the Main House, thereby completing the major renovation/expenditure to bring the nursing home into compliance with Life Safety Codes.

Consultants services mandated under Federal Regulation 92-603 (Title XIX) have proved very beneficial to our patients. Our In-Service Training Director has recently begun full-time work, thereby affording all our employees the opportunity to broaden and perfect their skills without leaving the facility.

We successfully applied for an L.E.A.A. Grant to fund Female Correctional Officers full time. Grafton County Jail and House of Correction is now able to serve women prisoners on an on going basis. Written contracts with other counties enable Grafton County to charge the per diem cost, as established by our accountant, on out of county prisoners.

Our 5th Annual Volunteer Recognition Day was held April 19th to honor our 72 dedicated volunteers. Their service to our patients can not be over emphasized, nor our gratitude ever fully expressed.

The Grafton County Home Association has done an admirable job of supplying volunteers and raising funds for patient recreation, and our thanks go out to their membership.

Annually, our nursing home is enhanced through the efforts of our dedicated personnel; our faithful Clergymen; an interested Public and a Supportive Board of Commissioners and Delegation. We offer our thanks and appreciation accordingly.

Respectfully submitted,

WILLIAM SIEGMUND
Administrator

IRENE SIEGMUND
Co-Administrator

GRAFTON COUNTY
SUMMARY OF REVENUE
NURSING HOME, JAIL AND FARM
For the Year Ended June 30, 1976

	1975-76 Budget	Actual Revenue	Budget More or (Less)
NURSING HOME			
Room/Board from Social Security and Retirement	\$ 170,000	\$ 290,477	(\$ 120,477)
Room/Board from State	688,987	599,925	89,062
Medicine and Drugs	21,500	10,815	10,685
Miscellaneous	4,500	2,768	1,732
JAIL			
Miscellaneous		18,690	(18,690)
FARM			
Sale of Milk	90,000	102,784	(12,784)
Sale of Livestock	15,000	13,160	1,840
Sale of Wood	1,500	1,975	(475)
Produce to County Home	30,500	34,093	(3,593)
State Highway Gas Tax	800		800
Reimburse Expenses—Farm House	4,800	4,385	415
Miscellaneous	100	395	(295)
Totals	\$ 142,700	\$ 156,792	\$ (14,092)
TOTALS	\$1,027,687	\$1,079,467	\$ (51,780)

GRAFTON COUNTY
SUMMARY OF EXPENDITURES
NURSING HOME, JAIL AND FARM
For the Year Ended June 30, 1976

Account Number	1975-76 Budget	Actual Expenditures	Budget More or (Less)
NURSING HOME			
Administration	\$ 220,266	\$ 220,688	\$ (422)
Dietary	190,000	197,488	(7,488)
Nursing Services	434,825	449,171	(14,346)
Plant	98,540	96,913	1,627
Laundry	47,300	50,232	(2,932)
Housekeeping	68,300	76,748	(8,448)
Physicians and Pharmacy	34,485	37,637	(3,152)
Special Services	43,900	40,665	3,235
Totals	\$1,137,616	\$1,169,542	\$ (31,926)
JAIL	131,238	138,870	(7,632)
FARM	144,192	153,083	(8,891)
TOTALS	\$1,413,046	\$1,461,495	\$ (48,449)

GRAFTON COUNTY

DETAILS OF EXPENDITURES—NURSING HOME

For the Year Ended June 30, 1976

Account Number	1975-76 Budget	Actual Expenditures	Budget More or (Less)
5100.00 Administrative			
.01 Salary—Administrator—Note 2	\$ 13,608	\$ 14,584	\$ (976)
.02 Salary—Co-Administrator—Note 2	9,108	10,144	(1,036)
.03 Salary—Office Clerical—Note 2	14,400	14,941	(541)
.04 Salary—Purchasing	6,700	6,708	(8)
.10 Social Security	42,500	46,197	(3,697)
.12 Health Insurance	22,000	21,562	438
.13 Retirement	1,740	1,735	5
.14 Workmen's Compensation Ins.	4,450	4,791	(341)
.17 Education and Conference	1,400	998	402
.36 Office Supplies	2,200	1,636	564
.37 Dues, Licenses, Subscriptions	600	519	81
.38 Postage	900	748	152
.67 Advertising and Public Relations	175	247	(72)
.68 Telephone	3,000	3,004	(4)
.70 Travel Expenses—Reimbursed	200	197	3
.72 Travel Expenses—Station Wagon	600	567	33
.82 Equipment Repairs and Maintenance		28	(28)
.90 Principal on Bond	45,000	45,000	
.91 Interest on Bond	26,560	26,584	(24)
.93 Insurance—Building	3,700	2,768	932
.96 Building Addition— Major Renovations	17,000	14,124	2,876
.97 New Equipment	4,425	3,606	819
Totals — Administrative	220,266	220,688	(422)
5130.00 Dietary			
.01 Salaries	86,500	89,445	(2,945)
.39 Supplies	8,000	9,052	(1,052)
.50 Food Supplies	94,500	98,195	(3,695)
.52 Gas	1,000	796	204
Totals — Dietary	190,000	197,488	(7,488)
5140.00 Nursing Services			
.01 Salary—Director	10,374	10,369	5
.02 Salary—Charge Nurse	8,704	9,032	(328)
.03 Salaries—RN's and LPN's	108,000	116,436	(8,436)
.04 Salaries—Aides/Orderlies	289,247	299,301	(10,054)
.39 Supplies	18,500	14,033	4,467
Totals — Nursing Services	434,825	449,171	(14,346)
5150.00 Plant			
.01 Salaries	43,500	46,924	(3,424)
.61 Electricity	10,400	10,227	173
.62 Gas	125	83	42

Account Number	1975-76 Budget	Actual Expenditures	Budget More or (Less)
.63 Water	2,450	2,888	(438)
.65 Fuel	56,000	47,254	8,746
.81 Building Repairs and Maintenance	6,700	8,169	(1,469)
.82 Equipment Repairs and Maintenance	1,500	1,082	418
.83 Unallocated Repairs and Maintenance	2,500	1,977	523
	<hr/> 123,175	<hr/> 118,604	<hr/> 4,571
Less: Amount Allocated to Account Nos. 6100.60 and 7100.60	24,635	21,691	2,944
Totals — Plant	<hr/> 98,540	<hr/> 96,913	<hr/> 1,627
5160.00 Laundry			
.01 Salaries	34,500	34,335	165
.39 Supplies	6,300	7,333	(1,033)
.78 Linen Purchases	6,500	8,564	(2,064)
Totals — Laundry	<hr/> 47,300	<hr/> 50,232	<hr/> (2,932)
5170.00 Housekeeping			
.01 Salaries	62,000	69,920	(7,920)
.39 Supplies	6,300	6,828	(528)
Totals — Housekeeping	<hr/> 68,300	<hr/> 76,748	<hr/> (8,448)
5810.00 Physicians and Pharmacy			
.01 Salaries	8,635	8,283	352
.33 Drugs	25,000	28,637	(3,637)
.34 Oxygen	600	448	152
.59 Medical/Dental	250	269	(19)
Totals — Physicians and Pharmacy	<hr/> 34,485	<hr/> 37,637	<hr/> (3,152)
5190.00 Special Services			
.01 Salaries—Occupational Therapy	26,700	26,635	65
.02 Salary—Social Worker—Note 2	7,300	7,494	(194)
.23 Consultants	1,600	750	850
.28 Funeral and Cemetery Expenses	500	408	92
.29 Clergymen	1,000	920	80
.39 Supplies—O.T. and P.T.	3,300	2,655	645
.52 Clothing and Supplies for Residents	3,500	1,803	1,697
Totals — Special Services	<hr/> 43,900	<hr/> 40,665	<hr/> 3,235
TOTALS	<hr/> \$1,137,616	<hr/> \$1,169,542	<hr/> \$ (31,926)

DETAILS OF EXPENDITURES—JAIL
For the Year Ended June 30, 1976

6100.00			
.01 Salaries	\$ 61,000	\$ 62,055	\$ (1,055)
.01a Salaries—Female Correctional Officers		6,244	(6,244)
.09 Employee Maintenance—Uniforms	400	458	(58)
.10 Social Security	3,570	4,073	(503)

Account Number	1975-76 Budget	Actual Expenditures	Budget More or (Less)
.12 Health Insurance	2,500	2,605	(105)
.13 Retirement		96	(96)
.14 Workmen's Compensation Ins.	930	1,167	(237)
.17 Education and Conference	200	104	96
.23 Consultants	500	495	5
.25 Physicians' Services	2,600	2,703	(103)
.39 Supplies	2,150	2,387	(237)
.51 Meals	23,000	24,409	(1,409)
.52 Prisoner Clothing/Supplies	3,975	3,710	265
.59 Medical/Dental	600	350	250
.60 Plant Operation	19,708	17,353	2,355
.81 Repairs and Maintenance	1,000	1,311	(311)
.90 Principal/Interest on Note	7,425	7,449	(24)
.93 Liability Insurance—Building	180	179	1
.96 Building Improvements/ Renovations	200	1,648	(1,448)
.97 New Equipment	100	74	26
Crime Commission Grant Match			
Contingency for LEAA Funds	1,200		1,200
TOTALS	\$ 131,238	\$ 138,870	\$ (7,632)

DETAILS OF EXPENDITURES—FARM

For the Year Ended June 30, 1976

7100.00			
.01 Salaries	\$ 41,600	\$ 41,285	\$ 315
.09 Employee Maintenance	3,500	6,584	(3,084)
.10 Social Security	2,435	2,427	8
.12 Health Insurance	2,300	2,543	(243)
.13 Retirement	280	262	18
.14 Workmen's Compensation Ins.	950	981	(31)
.26 Veterinary's Fees	2,000	1,864	136
.27 Breeding, Testing, Registration	2,600	2,603	(3)
.39 Supplies	2,800	4,005	(1,205)
.60 Plant Operation	4,927	4,338	589
.67 Advertising and Public Relations	400	394	6
.72 Gas, Oil, etc.	3,750	7,013	(3,263)
.73 Vehicle Repairs and Maintenance	3,050	1,952	1,098
.76 Seed, Fertilizer, Spray	10,800	7,701	3,099
.77 Feed—Dairy	32,500	42,731	(10,231)
.78 Bedding and Sawdust	1,500	1,198	302
.79 Feed and Swine	5,400	5,043	357
.81 Building Repairs and Maintenance	750	631	119
.82 Equipment Repairs and Maintenance	4,000	4,297	(297)
.85 Real Estate Tax	5,300	4,733	567
.93 Liability Ins.—Bldg. & Equipment	2,600	1,341	1,259
.96 Dike Repairs and Maintenance	350	410	(60)
.97 New Equipment	10,400	8,747	1,653
TOTALS	\$ 144,192	\$ 153,083	\$ (8,891)

GRAFTON COUNTY
COST STATEMENT—NURSING HOME
For the Year Ended June 30, 1976

(Unaudited)

SUPPLEMENTARY DATA

Costs	Amount	Cost Per Patient Day
Administrative	\$ 220,688	\$ 4.68
Dietary	197,488	4.19
Nursing Service	449,171	9.52
Plant	96,913	2.05
Laundry	50,232	1.06
Housekeeping	76,748	1.63
Physicians and Pharmacy	37,637	.80
Special Service	40,665	.86
	<hr/>	<hr/>
TOTAL COSTS	\$1,169,542	\$ 24.79
Patient Days	47,173	

COST STATEMENT—JAIL

For the Year Ended June 30, 1976

(Unaudited)

SUPPLEMENTARY DATA

Costs	Amount	Cost Per Inmate Day
Salaries	\$ 68,299	\$ 10.68
Social Security	4,073	.64
Health Insurance	2,605	.41
Retirement	96	.02
Workmen's Compensation Insurance	1,167	.18
Physicians' Services	2,703	.42
Consultants	495	.08
Meals	24,409	3.82
Plant Operations	17,353	2.71
Repairs and Maintenance	1,311	.21
New Equipment	74	.01
Education and Conference	104	.02
Jail Supplies	2,387	.37
Prisoner Clothing and Supplies	3,710	.58
Employee Maintenance—Uniforms	458	.07
Medical/Dental	350	.05
Principal/Interest on Note	7,449	1.16
Liability Insurance—Building	179	.03
Building Improvements/Renovations	1,648	.26
	<hr/>	<hr/>
TOTAL COSTS	\$ 138,870	\$ 21.72
Inmate Days	6,395	

GRAFTON COUNTY NURSING HOME

Inventory at 6/30/76

5100.36	Office Supplies	\$ 195.00
5130.39	Dietary Supplies	623.00
.50	Food	4820.00
5140.39	Nursing Supplies	3105.00
5150.65	Fuel	5372.00
.81	R&M—allocated	332.00
.83	R&M—unallocated	555.00
5160.39	Laundry Supplies	601.00
.78	Linen Purchases	1945.00
5170.39	Housekeeping Supplies	183.00
5180.33	Drugs	8590.00
5190.39	O.T. Supplies	389.00
.52	Patient Clothing & Supplies	1462.00

GRAFTON COUNTY JAIL

Inventory at 6/30/76

6100.39	Supplies	198.00
.52	Inmate Clothing & Supplies	698.00

GRAFTON COUNTY FARM

Inventory at 6/30/76

7100.39	Supplies	205.00
.72	Gasoline, Oil	246.00 + Gas
.26	Veterinarian Medicine	322.00

As of June 30, 1976

Milkers	71	Bulls	2
Heifers (to Freshen)	26	Steers (Ready to Kill)	6
Heifers (open Heifer)	32	Sows	14
Steers (1 year)	23	Pigs	28
Calves	21	Boar	1

FARM PRODUCE USED IN COUNTY HOME

Beef	\$16,894.06	Beets	39.75
Veal	2,182.10	Tomatoes	190.00
Pork	8,414.33	Peas	104.76
Milk	4,479.20	String Beans	252.00
Potatoes	785.80	Cucumbers	72.50
Squash	562.50	Corn	72.00
		Pumpkins	44.00
			\$34,093.00

INMATES OF GRAFTON COUNTY

HOUSE OF CORRECTION

JULY 1, 1975 - JUNE 30, 1976

Name	Crime	Age	Time Served	
			Wks	Days
Allen, Douglas R.,	Criminal Mischief	18	12	3
Bacon, Patricia,	Disorderly Conduct	20	—	4
Baird, Norman R.,	Burglary	21	—	6
Berry, Ronald W.,	Operation After Revocation	23	3	2
Blair, Kenneth,	Assault	26	2	6
Boughton, Clarence,	Willful Concealment	18	2	1
Carrier, Mary Frances,	Bad Checks	37	2	2
Carrier, Mary Frances,	Violation of Probation	37	4	2
Cattabriga, Lisa,	Transportation of Narcotics	21	1	—
Champayne, Charles,	Driving without License	35	2	6
Comeau, James M.,	Assault	21	1	—
Comeau, Wayne,	Habitual Offender	28	34	3
Cook, William,	Burglary—Escape	44	23	2
Demers, Bruce,	D.W.I.	20	2	6
Dearborn, Kenneth A.,	Assault	21	2	6
Dow, Harold J.,	Assault	18	1	3
Dunn, Joseph,	Possession of Forgeries	27	8	5
Eastwood, John Jr.,	Negligent Homicide	26	26	1
Eastman, Marvin Jr.,	Taking without Authority	18	11	3
Ellsworth, Francis H., Jr.,	RSA 318-B:2 Sale of a Controlled Drug	28	1	3
Ferdinand, Rodney H.,	Disorderly Conduct	38	8	5
Flatterty, Thomas K.,	D.W.I. 2nd Driving after Revocation	21	—	2
Forbush, Maurice W. Jr.,	Breaking & Entering (37 counts)	20	7	2
Gonyer, Clifford,	Sale of a Controlled Drug	23	1	3
Goodrich, Steven,	Burglary	21	6	3
Goodrich, Steven,	Criminal Threatening	20	—	6
Gray, Bruce R.,	Resisting Arrest—D.W.I.	23	7	3
Grigas, Robert S.,	Receiving Stolen Property	19	2	1
Hall, Roger,	D.W.I. 2nd	45	2	4
Harriman, Peter,	Being Knowingly Present	18	9	5
Hartshorn, Brian,	Failure to Answer a Summons	19	2	6
Hathcock, Jeffery,	Theft by Unauthorized Taking	21	—	5
Hill, Nathan D.,	Contempt of Court	20	—	1
Homo, Bruce,	Burglary	26	2	6
Huntoon, Robert,	Larceny	33	1	2
Hurley, James,	Criminal Trespass	19	3	2
Johnson, Reginald D.,	Receiving Stolen Property	44	2	2
Kenney, John,	Sale of a Controlled Drug	25	—	6
Kenyon, Earl H. Jr.,	Burglary	20	1	3
Knapp, Robert,	Burglary	20	21	5
LaPete, Claudette,	Receiving Stolen Property	18	17	3
LaPete, Flavys,	D.W.I., Disobeying an Officer	27	1	—
Lary, Stacey J.,	Arson of Auto	20	7	3
Lefevre, Gregory,	Sale of a Controlled Drug	22	2	6
Linteau, Allen James,	Breaking & Entering	18	2	6
Liveston, Michael,	Disorderly Conduct	20	2	6

MacElman, John D., Resisting Arrest	19	—	4
Malonson, Gerald E., Jr., Contempt of Court	20	—	4
Marsh, Bonnie L., 637:3 Theft by Unauthorized Taking	25	2	6
Marsh, Bonnie L., Arson	25	17	2
Martignetti, John W., Violation of Probation	27	16	2
Martignetti, John W., Illegal Possession of Deer Illegal Nite Hunting	27	—	—
Martin, Chris, Interstate Transportation of Securities	31	2	1
Meredith, Chester K., D.W.I.	20	—	2
Miller, Dale E., Contempt of Court	21	1	—
Moody, Theodore N. Jr., Possession of a Controlled Drug and Burglary	23	6	3
Morrison, Raymond C., Sale of Controlled Drug	21	6	1
Morton, Terry A., Sale of a Controlled Drug	22	1	—
Nadeau, Gene P., Burglary	24	1	—
Norton, William A. Jr., Theft by Unauthorized Taking	23	3	—
O'Mara, David, Arson	22	1	6
Papiniau, James A., Bail Jumping	19	11	3
Parsons, Brian Lee, Theft by Unauthorized Taking	20	—	1
Peters, Thomas E., Burglary	20	—	6
Pickering, Robert, Reckless Conduct	29	1	3
Pickering, Robert, Disorderly Conduct	29	—	5
Pickering, Robert, Unauthorized Taking without Authority	29	13	—
Prew, Dale E., D.W.I. Bail Jumping	21	—	1
Provencal, William, Arson	21	24	4
Pushee, James A., Operation After Revocation	21	—	4
Putnam, Brenda, Arson	18	34	2
Reynolds, Timothy H., Possession of a Controlled Drug	31	1	3
Rich, Deborah, Receiving Stolen Property	26	17	3
Sanborn, Kenneth, Possession of Forgeries	41	10	2
Sanborn, Kenneth, Intoxication—Default of Court	41	9	—
Santy, Richard, Aggravated Assault, Assault, Disorderly Conduct	22	—	20
Santy, Robert, Resisting Arrest, Disorderly Conduct	26	2	6
Sargent, Ricky, Criminal Mischief	19	5	5
Scott, Harold L. Jr., Sale of a Controlled Drug	43	1	3
Seaver, Michael, Operation After Revocation	20	2	6
Shannon, Edwin Jr., Criminal Trespass	24	11	4
Shannon, Edwin Jr., Burglary	24	7	1
Smith, George W., Burglary	27	17	3
Softy, Herbert J. Jr., Sale of a Controlled Drug	23	1	3
Staples, James A., Intoxication	53	2	6
Stretch, Timothy E., D.W.I.—O.A.R.	37	—	4
Sturtevant, Wilbur, Violation of Probation	28	—	6
Thayer, Raymond, Jr., Unauthorized Taking Motor Vehicle	20	5	5
Thompson, Stephen, Sale of a Controlled Drug	25	1	3
Tibbets, Lawrence A., Burglary	21	1	3
Twomey, Timothy, D.W.I.	46	11	4
Vittum, Carroll B., Reckless Conduct	30	1	3
Watterson, Donald, Willful Concealment	26	2	6
Weeks, Arthur, Contempt of Court	23	2	1
Weeks, Arthur, Breaking and Entering	23	1	2
Wells, Jeffery, Sale of a Controlled Drug	25	1	3
Whitcomb, William, Possession of a Controlled Drug	23	2	6
Whitlowek, James, D.W.I.	32	—	2

Wright, James, D.W.I.	24	—	5
Wozny, Kim, Criminal Trespass	22	2	6
Wyatt, Donald, Conspire to Commit Burglary	19	3	6
Young, Terrel, Burglary	22	1	3
Shattuck, Amos E., Reckless Operation	19	5	5

GRAFTON COUNTY
IN ACCOUNT WITH THE CLERK OF
SUPERIOR COURT

For the Year Ending June 30, 1976

Allowance for Clerk of Superior Court	\$28,999.92
Clerical Expense in Office	21,590.00
Bailiff Expense	7,520.00
	<hr/>
TOTAL CHARGES	\$58,109.92
 Income from Fees:	
Naturalization	\$ 55.00
Transfers to Supreme Court	529.65
Entries	9,053.00
Passports	474.00
All Other Fees	6,749.86
	<hr/>
TOTAL FEES	\$16,861.51
Fines, Costs, Bail Forfeitures	\$12,425.00
Miscellaneous County Credits	1,603.11
	<hr/>
TOTAL CREDITS	\$30,889.62
Payment by County Orders to Clerk for Excess Charges	\$27,220.30

Respectfully submitted,

WALTER L. MURPHY, Clerk

REPORT OF THE GRAFTON COUNTY ATTORNEY

July 1, 1975 to June 30, 1976

To the Commissioners and Citizens of Grafton County:

Herein is the annual fiscal report of the office of your county attorney. During the 12-month period this office handled approximately 166 felonies, 112 misdemeanors, 40 uniform reciprocal support actions that were initiated by us for citizens of this county and 51 uniform reciprocal support actions that we received from other jurisdictions to be handled in Grafton County. In addition, your county attorney on occasion advised the Grafton County Commissioners, the County Home, the various law enforcement agencies within the county, some of the towns and their subdivisions and numerous individuals. On request your county attorney was readily available to appear in any municipal or district court to help the local police department.

During this past term, as was the case during my first term, I have kept the budget down to the minimum and yet there have been no problems in running this office. Nor have there been any problems in spite of my refusal to allow this office to become another wasteful bureaucracy by accepting assistants and/or investigators that eventually would have their salaries paid for by Grafton County when certain federal grants had run their course.

As stated in the last report, it has long been my feeling that a county attorney should not be merely interested in prevailing in each case. Rather, his goal should be to insure that simple justice is done in all instances. I have attempted to carry through with this ideal while balancing the public interests, the arresting officer's interests and the interests of the accused. It will never be an easy task as long as each case is considered on an individual basis.

In conclusion, I would like to say that although I have enjoyed being your county attorney for the past two terms, I have decided not to run again at the present time. My reasons are threefold. First, I feel that two straight terms in any position such as this is probably enough without a self-imposed break in order that one may look at the office from afar and perhaps notice things that had not been observed before because of the inherent closeness to the situation that is inevitable. Secondly, this offers someone else the opportunity to bring in new ideas that may prove to be of some benefit to the county. And finally, this will allow me the opportunity to establish a law practice and help my family in Littleton, something I've been unable to find the time for while in office.

I would like to express my sincere appreciation to all of the dedicated law enforcement people within Grafton County for their assistance and cooperation this past term.

Respectfully submitted,

JOHN B. EAMES

Grafton County Attorney

**REPORT OF THE
GRAFTON COUNTY SHERIFF'S DEPARTMENT**

July 1, 1975 to June 30, 1976

Honorable Chairman of the Grafton County Delegation, Delegation Members, Grafton County Commissioners, and Voters of Grafton County:

As Sheriff of Grafton County, I respectfully submit the following report of the activities of the Grafton County Sheriff's Department for the period of July 1, 1975 to June 30, 1976. Itemized lists of these activities accompany this report.

I would like to take this opportunity to especially thank the Governor's Commission on Crime and Delinquency, Tri-County Council, Inc. (Manpower), and the United States Forest Service. By virtue of their funding, this department was able to furnish the people of Grafton County additional services, which are so vital to the Criminal Justice System.

I would also like to take this opportunity to thank all the law enforcement agencies for their cooperation and assistance during this past year.

Respectfully submitted,

HERBERT W. ASH

Grafton County Sheriff

CRIMINAL CASES

**Handled by the Grafton County Sheriff's Department
July 1, 1975 to June 30, 1976**

Petty Larceny	36
Grand Larceny	27
Fraud by Check	59
Restitution — Fraud by Check	38
Burglary Investigations	223
Malicious Damage	28
Forgery	13
Drug Investigations	51
Juvenile Drug Investigations	22
Capias and Mittimus for Contempt	74
Assaults	18
Disorderly Persons	24
Arson Investigations	16
Sexual Assault	19
Fraud (other than checks)	18
Commitments to State Hospital	14
Commitments to State Prison	7
Commitments to Industrial School	18
Runaways	27
Missing or Lost Persons	24
Untimely Deaths and Suicides	9
Extraditions	11
Prisoner Transports	564
Juvenile Transports	104
Juvenile Investigations	47
Assists to Other Dept. (Treasury, F.B.I., Police Depts., Counties, etc.)	297
<hr/>	
Total Criminal Cases for the Fiscal Year of July, 75 to June, 76	1788

CIVIL PROCESS

Served by the Grafton County Sheriff Department for the following periods

July 1, 1975 to September 30, 1975	312
October 1, 1975 to December 31, 1975	266
January 1, 1976 to March 31, 1976	314
April 1, 1976 to June 30, 1976	344
TOTAL	1236

24 HOUR DISPATCH SERVICE

Grafton County Dispatch experienced their busiest year, reflecting both an increased crime rate, and greater reliance by law enforcement agencies on the services provided by dispatch. Dispatch activity for the fiscal 1975 to 1976 was as follows:

Radio Transmissions	99,013	+	7%
Incoming Phone Calls	12,964	+	8%
Total Phone Calls (in and out)	18,802	+	20%

Grafton County Dispatch became part of the Civil Defense Warning System during the past year.

Radios were installed for the first time in the police chief's vehicles in Easton, Bath, Thornton, Dorchester, and Ellsworth. None of these towns had ever had radios before. Both Sheriff's Department matrons had radios installed in their vehicles, and two more ambulances came on the Grafton County frequency.

GRANT AWARDS

Received by the Grafton County Sheriff's Department

During the past year, the Governor's Commission on Crime and Delinquency awarded several grants to this department in the amount of \$40,782.00, as follows:

1. \$8,685 to purchase a generator and new power cable on Cannon Mt. This provides emergency power for about a dozen public safety radios serving Grafton County.
2. \$2,873 to purchase a generator to provide emergency power for the Sheriff's Department radios at the Court House in North Haverhill.
3. \$4,910 to purchase logging recorders and instant replay phone recorders for Grafton County Dispatch.
4. \$2,503 for security equipment at Grafton County Dispatch, including closed circuit TV, intercom, and electro-magnetic door lock.
5. \$19,884 for salaries of dispatchers in Grafton County Dispatch.
6. \$787 for a Summer Police Cadet and Cadet Training Academy.
7. \$1,140 to provide an Outgoing Telephone WATS line for one year.

In addition, the Tri-County Council, Inc. (Manpower Program) funded a criminal deputy's position and a secretary's position, along with funds from a Federal Forestry Contract for a security patrol of various Federal campsites throughout Grafton County.

CATHOLIC CHAPLAIN'S REPORT

To the Commissioners of Grafton County:

As Catholic Chaplain at Grafton County Home I would like, at this time, to make my report as to my activities and services rendered to the Home this past year.

My services consist of visits to the patients, administering the Sacrament of the Sick to those in need; offering the Holy Sacrifice of the Mass every 1st Friday of the month and visiting the County Jail whenever there is a need of my services.

As in the past, I have been very well received by Mr. and Mrs. Siegmund, the nurses and attendants at the Home. They have been very helpful to me in making my work at the Home much easier and more pleasant.

Rev. Jean A. Tremblay

Catholic Chaplain

PROTESTANT CHAPLAINS' REPORTS

To the Commissioners of Grafton County:

My visitations during the year at both the Home and Hospital plus holding a Sunday afternoon Church Service have been very rewarding.

As the residents in most cases are a special kind of people and are in need of someone they feel free to talk to, it is an experience that can not be forgotten.

During my three years as Chaplain I have been treated royally by the nursing staff, office personnel and Mr. and Mrs. Siegmund.

I have remarked many times as to how clean the buildings are kept and also that the residents of the home and the patients of the hospital are well cared for.

As I have now retired I still hope to visit my many friends at the home and hospital in the near future.

Rev. John D. Cornelius

Protestant Chaplain

To the Commissioners of Grafton County:

Since the beginning of May I have been ministering to the needs of the inmates of the Grafton County Jail. I thank my Lord for the privilege. I meet with the inmates every Wednesday night, as well as special visits during the week when needed.

From a Bible study with two in the Jail and House of Correction, I now have three Bible studies; one with the male inmates of the House of Correction, one with the female inmates, and one with the inmates of the Jail. There has been a total of 23 individuals who have come to the Bible studies at least once.

I have given out 10 Bibles plus other literature. We have had one special service and have shown one film. If these things will bring some to God and will help start some on the right path, so they don't return, the time will have been well spent.

I have appreciated very much the excellent cooperation I have received from Mr. Siegmund, as well as the cooperation of the correctional officers.

Because of Calvary,

Rev. William E. Freiheit

Protestant Chaplain

REPORT OF GRAFTON COUNTY

COOPERATIVE EXTENSION SERVICE

What is Cooperative Extension?

Cooperative Extension is:

—An informal education organization for all ages functioning outside the classroom.

—A source of factual information which forms a basis for decision making by the people.

—A network of County offices which are accessible to and subject to the guidance and control of local people.

—Cooperatively financed by federal, state and county governments.

—Guided by local people in establishing program priorities.

—Practical and problem centered.

Your Grafton County Cooperative Extension Service is constantly striving to identify the urgent needs of the people of Grafton County. It works to serve these needs through its many and varied educational programs in Agriculture, Home Economics, 4-H Youth Development, Forestry and Community Resource Development.

The local governing body for the Grafton County Cooperative Extension Service is a 13-member Advisory Council made up of three elected representatives from the four lines of work and one member of the County Delegation. The Council Chairman for 1976 is Mr. Richard Boulanger, Forester, Upper Connecticut Mgmt. Center of the New England Forestry Foundation located in Littleton, N.H. The Delegation representative is Mr. Paul LaMott of Haverhill.

1976 Staff Members — Glenn F. Rogers, County Agricultural Agent; Kevin B. Kennedy, Area Dairy Agent serving Grafton and Coos Counties; Muriel B. Currier, Extension Home Economist; Edwina P. Stewart, Extension Home Economist; Richard F. Fabrizio, 4-H Youth Development Agent; Judy L. Tenney, 4-H Youth Development Agent; Leslie B. Sargent, Grafton County Forester; J. B. Cullen, Baker Watershed Forester (terminated June 30, 1976); Jeffrey N. Bryan, Assistant County Forester.

Your Extension Agents are available to work with all the people of Grafton County — our services and assistance are only limited by the time available.

Respectfully submitted,

LESLIE B. SARGENT

Grafton County Coordinator

COUNTY PHYSICIAN'S REPORT

JULY 1, 1975 TO JUNE 30, 1976

To the Commissioners of Grafton County:

This has been an average year for us. Both the hospital wing and the resident section have been filled to almost 100%.

The health of the residents has been good in general. Our Physiotherapy and Occupational Therapy departments have been active and a big improvement in care and outlook of our patients and residents.

We had a rather serious outbreak of Influenza in February and March, in spite of inoculations. We expect to get an early allotment of the new Swine Influenza vaccine to vaccinate all patients, residents and personnel.

Our Electrocardiogram machine has been frequently used during this year, as has all the rest of our equipment.

The Pharmacy has been remodeled, giving us a lot more room which we needed, because we have 137 beds for patients, residents and a jail population that varies from 10-25. Almost all of these are on some kind of medication because of age in most cases and social problems in others.

CYRUS D. EASTMAN, M.D.

Patients in Infirmary — July 1, 1975	131
Admissions	47
Discharges	16
Deaths	28
Patients in Infirmary	134
Daily Average	128.2

GRAFTON COUNTY HOME ASSOCIATION

To the Commissioners of Grafton County:

I herewith submit my report of the Grafton County Home Association for the period from April 1975 to July 1, 1976.

As in the past this Voluntary Non-Profit Organization has carried on its share in providing social and recreational programs for the patients and residents of the Nursing Home.

Funds for these services come from donations by individuals, various organizations and local merchants. In July of 1975 we held the usual Flee Market and in the fall the Bazaar. Both did very well. During this period the Association sponsored the Volunteer Recognition day as well as the Dress Shop, Birthday Parties, Movies, Bingo games and several other projects. A Slide Projector has been donated by the family of William C. Aamot in his memory.

The By-laws have been revised and new ones printed. It has also been clarified by the Attorney General's office that the Grafton County Home Association is ruled exempt from filing annual reports for a period of five years.

The Association meets at the Grafton County Nursing Home the second Tuesday of each month at 12:00 o'clock noon. Everyone is welcome. We now have thirty-five members.

The Association would like to thank all interested people, organizations and volunteers for your support.

It is your support and interest that makes it possible for the patients and residents to have and enjoy these programs.

ANNIE M. JOHNSON

President

TRI-COUNTY COUNCIL, INC.

A Report on Employment and Training Programs Activities in Grafton County

Introduction:

A. CETA and The Balance of State

Under Title I of the Comprehensive Employment and Training Act of 1973 (CETA), the Federal Government makes grants to local governments or combinations of local governments to enable them to provide locally planned and administered employment and training services to eligible clients within the local area.

Gov. Thomson, with his philosophy of local rule in government, expressed the wish that the Balance of State be further broken down into sub-grantee areas. Hence, several counties have joined together to form non-profit corporations to receive the funds for their areas and to operate their own programs.

Under the provisions of the act and reinforced by the Governor's philosophy, the Tri-County area of Coos, Carroll and Grafton Counties have combined to form the Tri-County Council, Inc.

The Council was formed to enable the three (3) political jurisdictions to cooperate for the optimal delivery of employment and training serviced under the Comprehensive Employment and Training Act of 1973 (CETA). The chief elected officials who are authorized by their legislative bodies to represent these bodies to the Council are as follows: Barbara Hill, Grafton County Board of Commissioners; Thomas Corrigan, Coos County Board of Commissioners; Gordon Thayer, Carroll County Board of Commissioners; Frederick King, Coos County Coordinator.

The Tri-County Council, Inc. is just one of three such corporations which comprise the Balance of State which are under sub-contractual agreements with the Prime Sponsor for the Balance of State the N.H. Office of Manpower Affairs.

The others are: The Belknap/Merrimack Employment & Training Administration which covers those counties; and the Southwest Employment & Training Administration which covers Sullivan and Cheshire Counties.

The basic design of the system and the services offered are the result of long and complex planning process undertaken each year. All major decisions on services, funding levels, priority groups and delivery agencies must go through the Tri-County area employment and training Advisory Board, the Tri-County Council, Inc. Executive Board, the Balance of State Planning Council and the State Manpower Services Council.

Each sub-grantee has its own area employment and training Advisory Board. In Tri-County, two basic policy decisions were made: 1) To provide a single system of comprehensive services instead of continuing categorical programs which existed before CETA; 2) To administer and operate programs and to provide services to clients directly through staff hired by the Tri-County Council, Inc.

B. The Local CETA System (TCC)

The result of the basic policy decisions is that a group of local agencies, which had been providing fragmented services, are now involved in a cooperative Intake and Assessment Unit for the purpose of performing services as part of a comprehensive employment and training system. This enables each agency to take advantage of the services offered by other agencies within the system.

It also requires careful cooperation and coordination among the agencies, the development of cooperative agreements, and the adherence to system-wide procedures which still need to be reinforced.

The comprehensive employment and training system has three main goals which are: 1) To place economically disadvantaged unemployed family heads and youth in good jobs with adequate pay to support themselves and their families at an income above the poverty level and to help them retain those jobs; 2) To place some clients in other positive situations which will benefit the individuals concerned. These

positive situations include returning to school or other full-time training, entering the military, obtaining a CETA Title II Public Service Employment position, and others; 3) To provide in-school, economically disadvantaged, potential dropouts, 16-21 year old youth with training and other services which will prepare them for entering the world of work at some future time.

The priority groups which have been established by the Tri-County Council, Inc. indicate that we are attempting to serve the lower 3% of the labor force, those who would tend to remain unemployed even if our economy were in good shape. We feel that the chronically unemployed, which we are trying to serve, suffer multiple barriers to employment including lack of education, lack of financial resources, family responsibilities, racial and sex discrimination, and other barriers including lack of understanding of the world of work and lack of a stable work record.

Clearly, to accomplish the primary goal of unsubsidized job placement and retention for the economically disadvantaged, we need to provide services which will eliminate these barriers. The CETA system is designed to provide the flexible and comprehensive services which a client would need to eliminate the employment barriers.

For the program and fiscal year of July 1, 1975 through June 30, 1976, Federal funds in the amount of \$1,000,892.00 have been made available to Tri-County Council, Inc. for a variety of program activities under different titles of CETA.

Title I	\$569,654.00	Employment and Training
Title II	234,638.00	Public Service Employment
Title VI	766,396.00	Public Service Employment
Title III	230,204.00	Summer Youth Employment
Total	<u>\$1,800,892.00</u>	

The following information reflects weekly participant wages and total number of persons served as of May 31, 1976.

The projected cumulative participant wages reflect our estimate for the total to be expended through June 30, 1976 in Grafton County.

Tri-County Council, Inc.

Grafton County Employment & Training Programs

Program	*No. of Persons Served	Projected Commulative Participant Wages
Title I	79	\$294,242.00
Title II	42	153,920.00
Title III	200	91,320.00
Title VI	76	310,760.00
**Total	<u>397</u>	<u>\$850,242.00</u>

Program Activities	No. of Persons Served
Work Experience: on-the-job training, classroom training	79
Public Service Employment	118
Summer Youth Employment	200

*As of 5-31-76

**Totals may vary and change since these are estimates only.

