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1987

**1987**  
**REPORT**  
**OF THE**  
**OFFICERS**  
**OF**  
**CHESHIRE COUNTY**



For The Year  
Ending December 31, 1987



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**ANNUAL REPORT  
OF  
CHESHIRE COUNTY**

**FOR THE  
YEAR ENDING DECEMBER 31  
1987**



COUNTY OFFICERS

COMMISSIONERS

John H. Lamb  
David G. Jones  
Walter E. Thompson

James  
Walter  
George

MEMBERS OF THE COMMISSIONERS

Clara B. Brown

George

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Minor County

County

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John H. Lamb

James

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COUNTY OFFICERS

Commissioners

Jane P. Lane	Keene
David G. Adams	Westmoreland
Dale E. Thompson	Rindge

Assistant to the Commissioners

Ellen DeYoung	Swanzey
---------------	---------

Treasurer

Roger Conway	Swanzey
--------------	---------

Attorney

Edward J. O'Brien	Keene
Bruce E. Reynolds	Keene
William M. Albrecht IV	Hillsboro

Sheriff

Kenneth N. Lysitt	Keene
-------------------	-------

Clerk of Superior Court

Stillman D. Rogers	Keene
--------------------	-------

Judge of Probate

Peter S. Espieffs	Keene
-------------------	-------

Register of Probate

Beverly LaMothe	Keene
-----------------	-------

Register of Deeds

Evelyn S. Hubal	Keene
-----------------	-------

Human Services Administrator

Mimi Barber	Keene
-------------	-------

Medical Examiner

Charles E. Schofield	Keene
----------------------	-------

Superintendent of Farm, Jail and Maplewood Home

Patrick McManus	Westmoreland
-----------------	--------------

Director of Nursing Services

Harriet T. Davenport	Westmoreland
----------------------	--------------

Physicians of Maplewood Nursing Home

William H. Tatum, M.D.	Walpole
Barry L. Stern, M.D.	Keene
George Idelkope, M.D.	Hinsdale

MEMBERS OF CHESHIRE COUNTY CONVENTION

- Dist. No. 1 (Alstead, Walpole):  
Jeffrey C. Miller,  
David A. Young,
- Dist. No. 2 (Chesterfield, Surry, Westmoreland)  
\* Richard J. Deschbach,  
Jo Ann T. Morse,
- Dist. No. 3 (Hinsdale, Winchester)  
Eugene W. Clark,  
\* Kenneth A. Cole,  
Robert F. Delano,
- Dist. No. 4 (Gilsun, Marlow, Stoddard, Sullivan)  
Daniel A. Eaton,
- Dist. No. 5 (Dublin, Harrisville, Marlborough, Nelson, Roxbury)  
Irvin H. Gordon,  
William A. Riley,
- Dist. No. 6 (Jaffrey)  
Richard A. Grodin,  
\* Alfred P. Sawyer,
- Dist. No. 7 (Troy)  
William R. Matson,
- Dist. No. 8 (Fitzwilliam, Richmond)  
Jesse F. Davis,
- Dist. No. 9 (Rindge)  
\* John B. Hunt,
- Dist. No. 10 (Swanzy)  
David M. Perry,  
Margaret A. Ramsay,
- Dist. No. 11 (Fitzwilliam, Richmond, Rindge, Swanzy)  
Ralph Parker,
- Dist. No. 12 (Keene - Ward 1)  
Paul G. Blacketer,
- Dist. No. 13 (Keene - Ward 2)  
Susan Schwartz,
- Dist. No. 14 (Keene - Ward 3)  
William Arnott, III,
- Dist. No. 15 (Keene - Ward 4)  
Frederick T. Frink,
- Dist. No. 16 (Keene - Ward 5)  
\* David M. Lamar,
- Dist. No. 17 (Keene - Wards 1, 2, 3, 4 and 5)  
\* Douglas A. Corrigan,  
\* Richard F. Doucette,  
\* Katherine D. Foster,  
\* David A. Pierce,



COMMISSIONERS REPORT FOR 1987

To the Citizens of Cheshire County:

In accordance with the Statutes of the State of New Hampshire, the Commissioners of Cheshire County present their annual report for the year 1987.

The 1987 Cheshire County Budget of \$9,396,832 was approved by the Cheshire County Delegation on March 28, 1987.

In January of 1987 two key administrative changes developed. The Commissioners were joined by Dale E. Thompson, newly elected Commissioner from Rindge and Mr. Patrick McManus who was appointed by the Commissioners to assume the duties of Nursing Home Administrator at the Maplewood Nursing Home complex in Westmoreland.

The construction of a new barn and outbuilding at the Maplewood Nursing Home complex was completed in June of 1987 replacing the facilities which had been destroyed by fire in June of 1986. An open house was held on June 27, 1987 to celebrate the completed project and was attended by local citizens and State dignitaries including Gov. John Sununu.

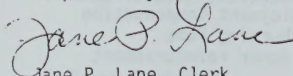
Construction continued to progress on the addition to the County Jail in Westmoreland during 1987. Upon completion in 1988, the new addition will provide additional facilities for 31 inmates increasing inmate capacity to 70, which will include facilities for four female inmates.

As the year progressed, Cheshire County continued to experience exceptional growth. It became evident the office facilities at the Court House in Keene were rapidly becoming inadequate to offer the needed County services to a growing community. In October of 1987 the County purchased a building adjacent to the County Court House from the Indian Head Bank. Renovation plans were being prepared by a selected architect and upon completion of this facility in 1988 will be occupied by the Commissioners Business Office, Registry of Deeds and the Human Services department. The Cheshire County Extension Service also is expected to maintain offices at this facility.

In September of 1987 the Commissioners and the County Delegation agreed to demolish the older unused County buildings at the Westmoreland complex as these buildings created a hazard as well as an eye sore to the surrounding community. Bids were solicited for the project which is expected to be completed in 1988.

The Board of Commissioners thank all members of the Cheshire County Delegation, Elected officials, County employees and Cheshire County Citizens for their efforts and support during this very busy year.

Respectfully submitted,



Jane P. Lane, Clerk  
Cheshire County Board of Commissioners

COUNTY OF CHESHIRE  
1987  
TREASURER'S REPORT

To the board of Commissioners of the County of Cheshire:

Gentlemen: I hereby submit the report of the Treasurer of the County of Cheshire for the year ending December 31, 1987.

REVENUE

Alstead	\$ 88,455
Chesterfield	235,138
Dublin	160,950
Fitzwilliam	147,530
Gilsum	34,954
Harrisville	96,079
Hinsdale	177,045
Jaffrey	408,883
Keene	1,391,345
Marlborough	116,276
Marlow	39,769
Nelson	51,406
Richmond	50,960
Rindge	297,289
Roxbury	13,197
Stoddard	96,258
Sullivan	29,693
Surry	52,119
Swanzy	319,581
Troy	100,449
Walpole	264,653
Westmoreland	112,709
Winchester	173,701
TAXES SUBTOTAL	<u>4,458,439</u>
Bailiff reimbursement	35,860
Miscellaneous income	6,648
NHMT Workman's Compensation	44,479
Register of Deeds Fees	301,685
State Litter Grant	25,398
Sheriff's Department Fees	42,853
Fire Mutual Aid	93,712
Unified Courts Lease	189,864
Interest Income	112,809
State Reimbursement on Bond Maturity	4,255
Child Board and Care Reimbursement	225
Direct Aid Reimbursement	5,190
Federal Revenue Sharing Funds	11,129
NHMT Unemployment Compensation	13,268
Maplewood Nursing Home	3,487,659
Jail - prisoner reimbursement	16,225
Farm	<u>196,803</u>
Fund Balance used to reduce 1987 Appropriation	<u>450,000</u>
TOTAL REVENUE	<u><u>5,038,062</u></u>

Capital Reserve Fund - Courthouse

Balance January 1, 1987	\$52,520
Interest earned	<u>5,225</u>
Balance December 31, 1987	<u>57,746</u>

Capital Reserve Fund - Jail

Balance January 1, 1987	-0-
Interest earned	15
Increase reserve	<u>35,000</u>
Balance December 31, 1987	<u>35,015</u>

Capital Reserve Fund - Nursing Home

Balance January 1, 1987	3,187
Interest earned	<u>171</u>
Balance December 31, 1987	<u>3,358</u>

Capital Reserve Fund - Farm Equipment

Balance January 1, 1987	46,068
Interest earned	2,221
Other revenue	4,090
Increase reserve	<u>15,000</u>
Subtotal	<u>67,379</u>
Expenditures (Truck)	<u>(15,628)</u>
Balance December 31, 1987	<u>51,751</u>

Respectfully submitted,

Roger W. Conway  
Cheshire County Treasurer



DAVID L. CONNORS & CO., P.C.

*Certified Public Accountants*

194A Pleasant St. • Concord, N.H. 03301 • 603-225-7772

Board of County Commissioners  
County of Cheshire, New Hampshire

Gentlemen:

We have examined the combined financial statements, as listed in the table of contents of the County of Cheshire, New Hampshire as of and for the year ended December 31, 1987. Our examination was made in accordance with generally accepted auditing standards and requirements for financial and compliance audits as set forth in Standards for Audit of Governmental Organizations, Programs, Activities and Functions, issued by the U.S. General Accounting Office; the Single Audit Act of 1984; and the provision of OMB Circular A-128 Audits of State and Local Governments and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances, except as stated in the following paragraph.

In our opinion, the financial statements listed in the foregoing table of contents present fairly the financial position of the County of Cheshire, New Hampshire, at December 31, 1987 and the results of its operations and the changes in financial position of its proprietary fund type for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

May 16, 1988

*David L. Connors & C. P. C.*



Exhibit 1

COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Combined Balance Sheet  
All Fund Types and Account Groups  
December 31, 1987

	Governmental Fund Type		
	General	Special Revenue	Capital Projects
<u>ASSETS</u>			
Cash	\$ 373,822	\$ 28,552	\$1,152,136
Investments	-	-	131,008
Accounts receivable	197,128	-	-
Due from other funds	650,207	-	-
Intergovernmental receivables	-	15,113	-
Inventories	-	-	-
Prepaid expenses	-	-	-
Property, plant and equipment, net	-	-	-
Amount required to be provided in the future for retirement of debt	-	-	-
<u>Total Assets</u>	<u>\$ 1,221,157</u>	<u>\$ 43,665</u>	<u>\$1,283,144</u>
<u>LIABILITIES AND FUND EQUITY</u>			
<u>Liabilities</u>			
Accounts payable	\$ 533,731	\$ -	\$ 6,681
Contract payable - architect	-	-	112,043
Contract payable - contractor	-	-	289,173
Accrued expenses	-	-	-
Due to patients and other agencies	-	-	-
Due to other funds	-	15,113	579,755
Advance from general fund	-	-	-
General obligation bonds and notes payable	-	-	-
<u>Total Liabilities</u>	<u>533,731</u>	<u>15,113</u>	<u>987,652</u>
<u>Fund Equity</u>			
Bonds Authorized but Unissued	-	-	(400,000)
Investment in general fixed assets	-	-	-
Contributed capital	-	-	-
Retained earnings	-	-	-
Reserved for nursing home equipment replacement	-	-	-
Fund balance:			
Designated for special purposes	-	-	970,537
Deficiency on jail addition	-	-	(288,614)
Designated for interest on jail bonds	-	-	13,569
Unreserved:			
Undesignated	687,426	28,552	-
<u>Total Fund Equity</u>	<u>687,426</u>	<u>28,552</u>	<u>295,492</u>
<u>Total Liabilities and Fund Equity</u>	<u>\$ 1,221,157</u>	<u>\$ 43,665</u>	<u>\$1,283,144</u>

The accompanying notes are an integral part of this combined balance sheet

Exhibit 1

Proprietary Fund Type	Fiduciary Fund Type	Account Groups		Total (Memorandum Only) December 31, 1987
		General	General	
		Fixed Assets	Long-Term Debt	
\$ 200	\$ 238,664	\$ -	\$ -	\$ 1,793,374
-	-	-	-	131,008
247,618	32,941	-	-	477,687
-	-	-	-	650,207
-	-	-	-	15,113
69,550	522	-	-	70,072
9,077	-	-	-	9,077
3,056,061	-	8,846,267	-	11,902,328
-	-	-	4,525,000	4,525,000
<u>\$3,382,506</u>	<u>\$ 272,127</u>	<u>\$ 8,846,267</u>	<u>\$ 4,525,000</u>	<u>\$ 19,573,866</u>
\$ 77,722	\$ 137,908	\$ -	\$ -	\$ 756,042
-	-	-	-	112,043
-	-	-	-	289,173
160,170	-	-	-	160,170
-	78,880	-	-	78,880
-	55,339	-	-	650,207
-	-	-	-	-
<u>2,420,000</u>	<u>-</u>	<u>-</u>	<u>4,525,000</u>	<u>6,945,000</u>
<u>2,657,892</u>	<u>272,127</u>	<u>-</u>	<u>4,525,000</u>	<u>8,991,515</u>
-	-	-	-	(400,000)
-	-	8,846,267	-	8,846,267
155,266	-	-	-	155,266
569,348	-	-	-	569,348
-	-	-	-	-
-	-	-	-	970,537
-	-	-	-	(288,614)
-	-	-	-	13,569
-	-	-	-	715,978
<u>724,614</u>	<u>-</u>	<u>8,846,267</u>	<u>-</u>	<u>10,582,351</u>
<u>\$3,382,506</u>	<u>\$ 272,127</u>	<u>\$ 8,846,267</u>	<u>\$ 4,525,000</u>	<u>\$ 19,573,866</u>

The accompanying notes are an integral part of this combined balance sheet



COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Combined Statement of Revenues, Expenditures and Changes in Fund Balance  
All Governmental Fund Types  
For the Year Ended December 31, 1987

	<u>Governmental Fund Types</u>			Total (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>December 31 1987</u>
<u>Revenues</u>				
Taxes	\$4,458,439	\$ -	\$ -	\$4,458,439
Intergovernmental	139,242	29,133	-	168,375
Charges for services	360,763	-	-	360,763
Other	254,259	9,491	4,090	267,840
County farm	196,803	-	-	196,803
Interest	109,509	3,855	26,141	139,505
Refunds	-	319	-	319
<u>Total Revenues</u>	<u>\$5,519,015</u>	<u>\$ 42,798</u>	<u>\$ 30,231</u>	<u>\$5,592,044</u>
<u>Expenditures</u>				
General government	\$3,465,424	\$ 421,999	\$ -	\$3,887,423
House of correction	493,095	-	-	493,095
Prisoners held in other institutions	27,200	-	-	27,200
County farm	221,812	-	-	221,812
Capital outlay	42,188	-	1,016,588	1,058,776
Debt service	644,190	-	-	644,190
<u>Total Expenditures</u>	<u>\$4,893,909</u>	<u>\$ 421,999</u>	<u>1,016,588</u>	<u>6,332,496</u>
<u>Excess (Deficiency) of Revenues over Expenditures</u>	<u>625,106</u>	<u>(379,201)</u>	<u>(986,357)</u>	<u>(740,452)</u>
<u>Other Financing Sources (Uses)</u>				
Proceeds of general obligation bonds	-	-	1,000,000	1,000,000
Operating transfers in	3,300	361,209	183,761	548,270
Operating transfers out	(925,148)	(3,300)	-	(928,448)
<u>Total Other Financing Sources (Uses)</u>	<u>(921,848)</u>	<u>357,909</u>	<u>1,183,761</u>	<u>619,822</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures and Other Uses</u>	<u>(296,742)</u>	<u>(21,292)</u>	<u>197,404</u>	<u>(120,630)</u>
Fund balance, beginning of year, as restated	984,168	49,844	98,088	1,132,100
<u>Fund Balance, End of Year</u>	<u>\$ 687,426</u>	<u>\$ 28,552</u>	<u>\$ 295,492</u>	<u>\$1,011,470</u>

The accompanying notes are an integral part of this statement.

Exhibit 3

COUNTY OF CHESHIRE, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes in Fund Balance,  
Budget (GAAP Basis) and Actual - General and Special Revenue Fund Types  
For the Year Ended December 31, 1987

	General Fund		Variance Favorable (Unfavorable)
	Budget	Actual	
<u>Revenues</u>			
Taxes	\$4,458,439	\$4,458,439	\$ -
Intergovernmental	94,250	139,242	44,992
Charges for services	305,000	360,763	55,763
Other	241,000	254,259	13,259
County farm	211,000	196,803	(14,197)
Interest	125,000	109,509	(15,491)
Refunds	-	-	-
<u>Total Revenues</u>	<u>5,434,689</u>	<u>5,519,015</u>	<u>84,326</u>
<u>Expenditures</u>			
General government	3,507,428	3,465,424	42,004
House of correction	472,737	493,095	(20,358)
Prisoners held in other institutions	30,000	27,200	2,800
County farm	226,197	221,812	4,385
Capital outlay	47,750	42,188	5,562
Debt service	644,267	644,190	77
<u>Total Expenditures</u>	<u>4,928,379</u>	<u>4,893,909</u>	<u>34,470</u>
<u>Excess (Deficiency) of Revenues over Expenditures</u>	<u>506,310</u>	<u>625,106</u>	<u>118,796</u>
<u>Other Financing Sources (Uses)</u>			
Annex oper trans to cap proj fund	1,400,000	-	(1,400,000)
Operating transfers in	-	3,300	3,300
Operating transfers out	(2,606,310)	(925,148)	1,681,162
<u>Total Other Financing Sources (Uses)</u>	<u>(1,206,310)</u>	<u>(921,848)</u>	<u>284,462</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures and Other Uses</u>	<u>(700,000)*</u>	<u>(296,742)</u>	<u>403,258</u>
Fund balance, beginning of year	480,313	984,168	503,855
<u>Fund Balance, End of Year</u>	<u>\$ (219,687)</u>	<u>\$ 687,426</u>	<u>\$ 907,113</u>

\* \$450,000 was appropriated to reduce 1987 taxes.  
250,000 was appropriated later to pay barn loan.  
\$700,000

The accompanying notes are an integral part of this statement.



Special Revenue Funds			Total (Memorandum Only) December 31, 1987		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$ -	\$ -	\$ -	\$4,458,439	\$4,458,439	\$ -
44,572	29,133	(15,439)	138,822	168,375	29,553
-	-	-	305,000	360,763	55,763
-	9,491	9,491	241,000	263,750	22,750
-	-	-	211,000	196,803	(14,197)
-	3,855	3,855	125,000	113,364	(11,636)
-	319	319	-	319	319
<u>44,572</u>	<u>42,798</u>	<u>(1,774)</u>	<u>5,479,261</u>	<u>5,561,813</u>	<u>82,552</u>
403,998	421,999	(18,001)	3,911,426	3,887,423	24,003
-	-	-	472,737	493,095	(20,358)
-	-	-	30,000	27,200	2,800
-	-	-	226,197	221,812	4,385
-	-	-	47,750	42,188	5,562
-	-	-	644,267	644,190	77
<u>403,998</u>	<u>421,999</u>	<u>(18,001)</u>	<u>5,332,377</u>	<u>5,315,908</u>	<u>16,469</u>
<u>(359,426)</u>	<u>(379,201)</u>	<u>(19,775)</u>	<u>146,884</u>	<u>245,905</u>	<u>99,021</u>
-	-	-	1,400,000	-	-
359,426	361,209	1,783	359,426	364,509	5,083
-	(3,300)	(3,300)	(2,606,310)	(928,448)	27,862
<u>359,426</u>	<u>357,909</u>	<u>(1,517)</u>	<u>(846,884)</u>	<u>(563,939)</u>	<u>282,945</u>
-	(21,292)	(21,292)	(700,000)	(318,034)	381,966
-	49,844	49,844	480,313	1,034,012	553,699
<u>\$ -</u>	<u>\$ 28,552</u>	<u>\$ 28,552</u>	<u>\$ (219,687)</u>	<u>\$ 715,978</u>	<u>\$ 935,665</u>

The accompanying notes are an integral part of this statement.



COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Combined Statement of Revenues, Expenses and Changes in Retained Earnings  
Proprietary Fund Type  
For the Year Ended December 31, 1987

	<u>Proprietary Fund Type</u>	
	<u>Enterprise</u>	
<u>Operating Revenues</u>		
Charges for services	3,379,667	
Meals to jail	81,226	
Physicians' fees	16,014	
Resale supplies	2,355	
Medical supplies	6,236	
Miscellaneous	2,161	
<u>Total Operating Revenues</u>		\$3,487,659
<u>Operating Expenses</u>		
Administration	352,929	
Dietary	501,557	
Nursing	1,580,620	
Plant operations	349,265	
Laundry and linen	145,820	
Housekeeping	211,105	
Physicians and pharmacy	170,154	
Special services	7,540	
Activity	87,281	
Social services	42,627	
Occupational therapy	325	
Physical therapy	69,668	
Depreciation	152,687	
<u>Total Operating Expenses</u>		\$3,671,578
<u>Operating (Loss)</u>		(183,919)
<u>Non-Operating (Expense)</u>		
Interest expense	(183,417)	
Expended items in capital outlay	(6,278)	
<u>Total Non-Operating (Expenses)</u>		(189,695)
<u>(Loss) Income Before Operating Transfers</u>		(373,614)
<u>Operating Transfer In:</u>		
General fund		380,178
<u>Net Income</u>		6,564
Retained earnings, beginning of year		845,407
Adjustment to beginning retained earnings - contributed capital		(282,623)
Retained earnings, restated		562,784
<u>Retained Earnings, End of Year</u>		\$ 569,348

The accompanying notes are an integral part of this statement.



COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Combined Statement of Changes in Financial Position  
Proprietary Fund Type  
For the Year Ended December 31, 1987

	<u>Proprietary Fund Type</u>	
	<u>Enterprise</u>	
<u>Sources of Working Capital</u>		
Operations:		
Net income	\$ 6,649	
Items not affecting working capital:		
Depreciation	152,687	
Depreciation prior period	<u>4,843</u>	
<u>Total</u>		164,179
 <u>Total Sources of Working Capital</u>		
 <u>Uses of Working Capital</u>		
Current maturity of long-term debt	164,919	
Purchase of building additions and equipment - net	<u>16,196</u>	
<u>Total Uses of Working Capital</u>		<u>181,115</u>
<u>Increase in Working Capital</u>		<u>\$ (16,936)</u>

ANALYSIS OF CHANGES IN WORKING CAPITAL

Increase (Decrease) in Current Assets

Cash reserved	\$ 3,358
Accounts receivable	96,398
Inventories	(7,899)
Prepaid expense	937
<u>Net Increase in Current Assets</u>	<u>\$ 92,794</u>

Increase (Decrease) in Current Liabilities

Current portion of general obligation bonds	\$ (14,919)
Accounts payable	86,286
Accrued expenses	<u>38,363</u>
<u>Net Increase in Current Liabilities</u>	<u>109,730</u>

<u>Decrease in Working Capital</u>	<u>\$ (16,936)</u>
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The accompanying notes are an integral part of this statement.



COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the County of Cheshire, New Hampshire conform to generally accepted accounting principles as applicable to governmental units.

The following is a summary of the more significant policies:

A. Basis of Presentation

The accounts of the county are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equities, revenues and expenditures or expenses. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the county:

GOVERNMENTAL FUNDS

General Fund - The general fund is the general operating fund of the county. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Capital Projects Funds - Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by special assessments or enterprise operations.

PROPRIETARY FUNDS

Enterprise Fund - The Enterprise Fund, Cheshire County Nursing Home (Maplewood), is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises -- where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987  
(Continued)

FIDUCIARY FUNDS

Agency Funds - Agency funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUPS

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

General Fixed Assets Account Group - Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. The values for the general fixed assets shown in Note 4 of this report are based on historical costs as provided by county management and historical cost and current appraisal data as provided by insurance companies.

Assets purchased are recorded as expenditures in the Governmental Funds and capitalized at cost in the General Fixed Assets Account Group. No depreciation has been provided on general fixed assets.

COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1967  
(Continued)

General Long-Term Debt Account Group - Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the Governmental Funds. It is the county's intention to retire these bonds from revenues generated by the governmental funds. The bonds bear the full faith and credit of the county.

The two account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Their spending measurement focus and expenditure recognition for governmental fund types is limited to exclude amounts represented by non-current liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

The proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and liabilities (whether current or non-current) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

Cheshire County Nursing Home (Maplewood) bonded debt expected to be retired from Enterprise revenues is recorded as a liability of the Enterprise Fund. These bonds also bear the full faith and credit of the County and are not just the obligation of the Cheshire County Nursing Home (Maplewood).

COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987  
(Continued)

B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

Expenditures for governmental funds are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule are principal and interest on general long-term debt which are recognized when due.

All proprietary funds are accounted for using the full accrual basis of accounting. Their revenues are recognized when earned, and their expenses are recognized when they are incurred.

C. Budgets and Budgetary Accounting

The county follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The county commissioners shall deliver or mail to each member of the county convention who will be in office on the date that appropriations are voted, to the chairman of the board of selectmen in each town, the Mayor of each city within the county, and to the secretary of state prior to December 1, annually; their operating budget for the ensuing calendar year, together with a statement of actual expenditures and income for at least nine months of the preceding calendar year.
2. Not earlier than ten nor later than twenty days after mailing of the commissioner's statement, there shall be held within the county at such time and place as the chairman of the county convention may specify, a public hearing on the budget estimates as submitted by the clerk of the county convention, with a summary of the budget as submitted, for publication in a newspaper of general circulation in the county at least three days prior to the date of said hearing.

COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987  
(Continued)

3. Twenty-eight days must have elapsed from the mailing of such operating budget before the county convention shall vote for the ensuing budget period.
4. The county convention shall adopt its annual budget within 90 days after the beginning of the calendar year.
5. The final form of the county budget shall be filed with the secretary of state's office and the commissioner of revenue administration no later than 30 days after the adoption of the budget.
6. The commissioners are authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the executive committee of the delegation.
7. Formal budgetary integration is employed as a management control device during the year for the general fund, special revenue funds and enterprise fund.
8. The county prepares one budget for all funds. For financial reporting purposes this budget is broken down between the various funds. Budgets for the general and special revenue funds are reported on a basis consistent with generally accepted accounting principles (GAAP). Budgets for the enterprise fund are adopted on a basis which is not consistent with GAAP. The budget for the enterprise fund is prepared on the modified accrual basis while GAAP requires full accrual basis.
9. Expenditures cannot exceed the appropriations for which the county convention has voted, except for the payment of judgments rendered against the county. All unencumbered and unexpended appropriations lapse at year end.
10. The commissioners may apply to the county convention for an appropriation to be made subsequent to the adoption of the annual county budget. The commissioners shall deliver or mail to each member of the county convention (who will be in office on the date of the convention vote on the proposed supplemental appropriation) and to the chairman of the board of selectmen in each town and the mayor of each city within the county and to the secretary of state a statement including the amount of the proposed supplemental appropriation and the objects for which the money is required. The commissioners shall schedule a public hearing on such appropriation to be held within 30 days of the mailing or delivery of said statement.

COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987  
(Continued)

Notice of the date of said hearing, and the date of the convention vote on the proposed appropriation shall accompany said statement. A supplemental county appropriation shall require a vote of the county convention.

- D. Interfund Receivables  
Interfund loans receivable (reported in "Due From: asset accounts" are considered "available spendable resources".
- E. Inventory  
Inventory is valued at the lower of cost or market on a (first-in first-out) basis for the proprietary and some agency funds and consists of expendable materials and supplies. All other funds do not recognize inventories.
- F. Property, Plant and Equipment  
Property, plant and equipment owned by the proprietary fund (Enterprise) fund - County Nursing Home is stated at cost. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

<u>Enterprise Fund</u>	
Cheshire County Nursing Home building	15-40 Years
Cheshire County Nursing Home equipment	4-25 Years

- G. Accrued Expenses  
Accrued expenses of the enterprise fund (Cheshire County Maplewood Nursing Home) are composed of the following:

Accrued holiday and vacation	\$ 84,083
Accrued payroll expense	26,047
Accrued bond interest payable	29,040
Accrued withholding	21,000
Total	<u>\$160,170</u>

- H. Retained Earnings Reserved for Nursing Home Equipment Replacement  
The \$3,358 shown as a reservation of fund balance in the enterprise fund retained earnings represents the remaining funds left after a sale of furniture at the old facility and accumulated interest, which is designated for nursing home equipment replacement.



COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987  
(Continued)

1. Revenues

Property tax revenue and other major county revenue sources are susceptible to accrual under the modified accrual basis of accounting.

Property tax revenues are collected by the towns and cities in the county district and are turned over to the county on an annual basis.

J. Total Columns (Memorandum Only) on Combined Statements

Total columns on the Combined Statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

K. Accumulation of Sick Leave and Vacation Leave

Sick Leave

Sick leave shall be accumulated at a rate of .83 days per month. Sick leave may be accumulated to a maximum of sixty days.

Upon accumulation of sixty days sick leave by an employee all sick leave days which the employee accumulated during each subsequent year after reaching the maximum shall be paid to the employee at the end of each year, at the rate of one-half day per day accumulated. Employees may not carry over such compensation to subsequent years, nor are they eligible to be paid for unused sick time should they terminate their employment.

Vacation and Holiday Leave

For the commissioners' office holiday and vacation days must be used in the year earned and cannot be carried over to a subsequent year.

At the nursing home vacation may be accrued to one and one-half times the employee's maximum. Any vacation accrued beyond this amount will be forfeited.

At the nursing home employees are allowed to take a given holiday within a period running from thirty days before to thirty days after that given holiday. Normally the holiday is lost if it is not taken within that time frame, although the nursing home administrator may grant exceptions to that rule.



COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987  
(Continued)

2. INTERFUND RECEIVABLE AND PAYABLE

Interfund receivable and payable balances at December 31, 1987 were as follows:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General fund	\$ 650,207	\$ -
Special revenue funds	-	15,113
Capital projects fund	-	579,755
Agency funds	-	55,339
<u>Total</u>	<u>\$ 650,207</u>	<u>\$ 650,207</u>

3. INTERGOVERNMENTAL RECEIVABLE

Intergovernmental receivable represents monies owed the County on the State Litter Grant.

4. FIXED ASSETS

A summary of proprietary fund type (enterprise fund and nursing home) property, plant and equipment at December 31, 1987 follows:

<u>Description</u>	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Depreciated Value</u>
Enterprise fund:			
Land	\$ 75,211	\$ -	\$ 75,211
Building and improvements	3,881,486	1,051,825	2,829,661
Equipment	506,557	355,368	151,189
<u>Totals</u>	<u>\$4,463,254</u>	<u>\$ 1,407,193</u>	<u>\$3,056,061</u>

The changes in General Fixed Assets are as follows:

	<u>Balance Jan. 1, 1987</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance Dec. 31, 1987</u>
<u>Cost or Estimated Value</u>				
Buildings and land:				
General government	\$3,502,044	\$ -	\$ -	\$3,502,044
Old complex, Westmoreland	810,000	-	-	810,000
Construction in progress,				
Jail addition	-	2,356,489	-	2,356,489
Jail and house of correction	757,586	-	-	757,586
New farm building	730,861	54,764	-	785,625
Equipment:				
General government and jail	411,155	28,631	-	439,786
County farm	165,552	29,185	-	194,737
<u>Totals</u>	<u>\$6,377,198</u>	<u>\$2,469,069</u>	<u>\$ -</u>	<u>\$8,846,267</u>

COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987  
(Continued)

5. LONG-TERM DEBT

The following is a summary of general obligation bonds and note transactions of the county for 1987:

	Balance Beginning of Year	General Obligation Bonds and Note Issued	General Obligation Bonds and Note Retired	Balance End of Year
<u>General Obligation Bonds and Note Payable</u>				
Public Improvements:				
House of correction	\$2,340,000	\$ -	\$ 245,000	\$2,095,000
Courthouse	1,560,000		130,000	1,430,000
Courthouse	13,081		13,081	-
County Annex*	-	1,000,000	-	1,000,000
<u>Total General Fund</u>	<u>\$3,913,081</u>	<u>\$1,000,000</u>	<u>\$ 388,081</u>	<u>\$4,525,000</u>
Public Improvements:				
Nursing home	\$2,570,000	\$ -	\$ 150,000	\$2,420,000
Nursing home	14,919	-	14,919	-
<u>Total Enterprise Fund</u>	<u>\$2,584,919</u>	<u>\$ -</u>	<u>\$ 164,919</u>	<u>\$2,420,000</u>
<u>Total General Obligation Bonds and Note Payable</u>	<u>\$6,498,000</u>	<u>\$1,000,000</u>	<u>\$ 553,000</u>	<u>\$6,945,000</u>

\*Authorized \$1,400,000, \$400,000 not issued at this time.

COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987  
(Continued)

Bonds and notes payable at December 31, 1987 are comprised of the following individual issues:

<u>General Obligation Bonds</u>	
\$880,000 - 1974 house of correction serial bonds due in annual installments of \$45,000 to \$40,000; interest at 6.70% through November, 1994	\$ 295,000
\$2,600,000 - 1978 court house serial bonds due in annual installments of \$130,000 through May, 1998; interest at 5.50%	1,430,000
\$4,223,000 - 1975 nursing home serial bonds due in annual installments of \$153,000 to \$100,000 through November 2005; interest at 7.20%	2,420,000
\$2,000,000 - Jail addition serial bond due in annual installments of \$200,000 through July 15, 1996; variable interest rate, average rate at 7.155%	\$ 1,800,000
\$1,000,000 - County Annex serial bond due in annual installments of \$100,000 through January 15, 1998; variable interest rate, average rate at 6.785%	<u>\$ 1,000,000</u>
<u>Total</u>	<u>\$ 6,945,000</u>

The annual requirements to amortize all debt outstanding as of December 31, 1987;

<u>Year</u>	<u>Principal</u>
1988	\$ 625,000
1989	625,000
1990	625,000
1991	620,000
1992	\$ 620,000
Subtotal	<u>\$ 3,115,000</u>
1993 - 2005	3,830,000
<u>Total</u>	<u>\$ 6,945,000</u>

Interest expense for 1987 was \$183,417 and \$371,631 for the enterprise fund and general fund respectively.

COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987  
(Continued)

6. CONTINGENCIES

The county is a defendant in a lawsuit filed by a former inmate, Mr. Govey, at the Cheshire County House of Correction seeking damages for abuse and mistreatment. Mr. Govey has brought an action in connection with an incident(s) which occurred at the Cheshire County Jail, claiming that he was abused and mistreated. In his initial pleading, Mr. Govey requested the Federal Court grant him immediate release from jail and award him \$2,000,000.00 in punitive damages. This matter is presently still pending.

The County participates in two federally-assisted grant programs, the Federal Revenue Sharing which ended in 1987 and Department of Health and Human Services, Medicaid (Title XIX). These programs are subject to Program Compliance audits by the grantors or their representatives.

7. PENSION FUND

The county of Cheshire, New Hampshire participates in two pension plans.

The county is a member of the New Hampshire Retirement system. The retirement system is a defined benefit plan. It is a contributory retirement plan covering substantially all employees of the county and permanent policemen and fireman. Retirement allowances are paid by county funding and employee contributions, based on age and entry level. Employee contributions constitute an annuity savings fund from which a portion of the retirement allowances are paid. Employees contribute a fixed percentage of annual compensation. The rates vary by group of employees and are as follows:

Regular county employees	4.6% (1)
Permanent Firemen and Policemen	9.3%

(1) Applicable to compensation under the FICA tax limit, the rate goes to 9.2% for compensation over the FICA tax limit.

The County is also a member of the New Hampshire Policeman Retirement system. The New Hampshire Policeman retirement system is a defined benefit, contributory retirement plan covering all permanent policemen and firemen in the county of Cheshire, New Hampshire who are not members of the New Hampshire Retirement system.

The value of vested benefits of the employees has not been determined. Pension expense for the year ended December 31, 1987 totals \$60,391.

COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987  
(Continued)

8. JAIL ADDITION

On December 1, 1986, the county entered into a construction contract for an addition to the jail amounting to \$1,911,163. As of December 31, 1987, the construction was substantially completed.

The construction costs are being financed from the proceeds of a \$2,000,000 general obligation bond issued June 27, 1986.

9. BARN CONSTRUCTION

On August 13, 1986, the county entered into a construction contract with Agway, Inc., for the building of a barn amounting to \$587,589. As of December 31, 1987, \$642,353 has been spent on construction, the architect, and for other charges. At this time County management has decided not to rebuild the piggery.

The construction costs are being financed from the insurance proceeds of \$480,861 and \$250,000 from the General Fund.

10. ANNEX AND COURT HOUSE RENOVATIONS

On October 30, 1986, the county purchased a former bank building across the street from the court house for \$550,000. No renovation work except architectural work had been completed on December 31, 1987. The purchase was financed by \$55,000 from 1986 surplus and \$495,000 from \$1,000,000 bond issued that includes renovation to the annex and some renovations for the courthouse. A total of \$1,400,000 is authorized, \$400,000 remains unissued at this time.

11. SUBSEQUENT EVENT

On February 23, 1988, the county issued revenue anticipation notes totaling \$4,275,000. The anticipated interest that will have to be paid on these revenue anticipation notes will amount to \$185,739.



COUNTY OF CHESHIRE, NEW HAMPSHIRE  
Notes to Financial Statements  
December 31, 1987  
(Continued)

12. RESTATEMENT OF BEGINNING FUND BALANCES

A. CAPITAL PROJECTS FUND

Capital projects beginning fund balances were increased \$2,115 for minor changes.

B. ENTERPRISE FUND

The beginning balance of the enterprise fund was decreased by \$282,623 to reclassify contributed capital.

13. The deficit in the jail expansion may be financed out of surplus or additional borrowing to be determined in the fall of 1988.
14. The County has recognized bonds authorized but unissued in the amount of \$400,000 as \$1,000,000 of the bonds have been issued. The remaining balance of \$400,000 are expected to be issued in the fall of 1988.





CHESHIRE COUNTY ATTORNEY  
ANNUAL REPORT  
1987

As County Attorney for the County of Cheshire, I herewith submit the report of the Cheshire County Attorney's Office for the year ending December 31, 1987.

The year 1987 was a very productive year for the Office of the Cheshire County Attorney. The following is a break-down of cases, by specific categories, which were handled by the Cheshire County Attorney's Office during the year 1987:

<u>CATEGORIES</u>	<u>NO. of CASES</u>
Felonies	375
Informations (Replacing Felony)	29
Appeals	75
Informations (Misdemeanors)	3
Appeals (Violations)	23
Informations (Miscellaneous)	58
Information (Replacing Violation)	1
Annulments	25
Suspended Sentences	45
Work Release	17

In addition to the above, the Office of the Cheshire County Attorney handled numerous other Motions, such as, Motions for Discovery, Motions to Quash, Motions to Dismiss, Motions for Exculpatory Evidence, Motions to Suppress, Motions to Sever, Motions for Depositions, Motions to Continue, Motions to Take Depositions, Motions for Bill of Particulars, Motion in Limine, as well as a number of Miscellaneous Motions. These numerous other Motions total approximately 354. In almost all cases, the State, by the Office of the Cheshire County Attorney, files a written Answer to each Motion within a 10-day period of time, from receipt of a Motion, as provided by Statute. In addition to filing a written Answer, it is necessary to have a hearing before the Court, especially on such Motions as Motions to Discover, Motions to Suppress, Motions in Limine and Motions for Bill of Particulars.

In addition to the above, in almost all cases where a Motion to Suspend Sentence is filed, the State, by the Office of the Cheshire County Attorney, files an Answer of objection to the granting of such Motion and requests that a hearing be held whereby the Defendant must appear before the Court, as the burden is on the Defendant to show cause why a Suspended Sentence should be further suspended.

The Office of the Cheshire County Attorney also handles URESA'S (Uniform Reciprocal Enforcement of Support Actions). In these cases, the Cheshire County Attorney's Office appears as Representative of the Out-of-State Petitioner. In the year 1987, the Office of the Cheshire County Attorney handled approximately 100 to 150 URESA matters, consisting of hearings on new Petitions and Review Hearings. In addition, the Office of the Cheshire County Attorney handles the filing of URESA Petitions for Cheshire County to other States. In the year 1987 we processed approximately 20 to 25 URESA Petitions, as well as doing follow-up communications on numerous pending URESA actions.

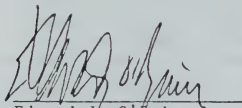
As in the past, an area of great concern for Cheshire County, is the availability, use and distribution of drugs. With the New Hampshire Drug Task Force now in place, a greater number of suppliers, as well as users, have been arrested and appropriate criminal action taken. The problem of drugs within Cheshire County will certainly not be resolved over-night, it will take years. Even then, the problem of drugs will still exist, however, hopefully a curb will have been put on the availability of such drugs.

As I have stated in the past, drug and alcohol use are responsible for the majority of both criminal and anti-social behavior in this County.

Another area of great concern and an area which is on the increase year by year, is the number of reported Child Abuse/Child Neglect cases. This problem has always existed in Cheshire County, as it does in every other County, but more cases are coming to light due to the fact of awareness of the community. Not a great number of these cases, consisting of physical abuse and/or sexual abuse, end up in trial, mainly because of the age of the victims, anywhere from 2-years old to 9-years old, and their inability to testify. This is not to say that there are not a number of victims who are from the age of 9-years old and up. In a number of these cases, appropriate action is taken through the lower Court, resulting in Contracts being instituted whereby the Perpetrators are required to go through Counselling for a substantial period of time and then are placed on probation for an extended period of time. In some cases, this action has proved successful. Like everything else, you have those cases where, no matter what action is taken, it proves inappropriate and the end result is that the Perpetrator is back before the System.

In summary, the year 1987 was an extremely busy year for the Cheshire County Attorney's Office. As in the past years, the County Attorney's Office received excellent service from all Law Enforcement Agencies. Those Agencies have rendered excellent service to the community and deserve the support of the community.

Respectfully submitted,



Edward J. O'Brien,  
County Attorney

SHERIFF'S DEPARTMENT

To the Honorable Board of County Commissioners and citizens of Cheshire County.

As Sheriff of Cheshire County I herewith submit my report for the year ending December 31, 1987.

The Cheshire County Sheriff's Department acts as an agent and as a crier of the Court for the County of Cheshire and as public servants of the citizens of Cheshire County at many various levels. It provides many functions including service of civil process and acting on capii issued from Superior Court and civil orders of arrest from district courts in and out of this County. It handles civil and criminal investigations and assistance pertaining to such for any law enforcement agency upon request; and it is instrumental in co-ordinating assistance arising from untimely deaths and the necessary investigations thereof. It also works closely with the County Attorney's Office in many areas.

This year the serving of civil process rose to 3,771 over 3,218 in 1986, with the average amount of papers going from 268 per month in 1986 to 314 a month in 1987. In addition, 418 subpoenas were served for the County Attorney's Office. The total monies received for the year for service of writs was approximately \$75,000. compared to approximately \$62,300. in 1986, reflecting the increase of papers served.

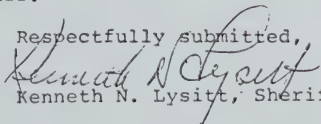
Another service of this department is to provide transportation of prisoners to and from the Courts - and transportation of patients from Keene to the New Hampshire State Hospital in Concord. We are most pleased with the new addition and renovations at the County Jail, especially as there are now accommodations for females. Previously we had to transport them to and from Grafton or Sullivan Counties to be held or for Court hearings.

This Department assists towns in the County that do not have full-time police departments and sometimes those that do; for example - with civil and criminal investigations. I feel there is a good rapport and interaction with all law enforcement agencies.

The officers of this Department are law enforcement agents with the same training as all police officers and are required to go through the Police Academy. The Department staff consists of one Sheriff, one Chief Deputy, five deputies, three special officers affiliated with the Department who are not at the office itself, seven bailiffs in Superior Court, and two clerical/dispatch personnel.

I would like to thank Lt. Richard Foote, Troop C Commander of the State Police and his personnel and the police departments (not only in Cheshire County), - especially departments that have assisted my personnel in extraditions of subjects from other areas. I would like to thank the U. S. Marshall's Office and the nine other Sheriff's Departments in New Hampshire for their continued co-operation in all matters. And I would like to give special thanks to the County Attorney, Edward J. O'Brien and his staff.

Respectfully submitted,

  
Kenneth N. Lysitt, Sheriff

The following is a summary of cases investigated, arrests made etc. during 1987.

Investigations:

Bomb Threat	1
Burglary	4
Cruelty to Animals	1
Escape	3
Felon in Possession	1
Homicide	2
Issuing Bad Checks	3
Juvenile Custody	1
Larceny	1
Perjury	1
Possession of Controlled Drug	1
Possible Homicide	1
Scam	1
Sexual Assault	4
Simple Assault	2
Theft	1
Untimely Deaths:	
Accidental	4
Natural	3
Suicide	7

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Patients to N.H. State Hospital	20
Prisoners Transported for other Departments	434
Prisoners Transported for Sheriff's Dept.	368
Civil Process Served	3771
Subpoenas Served for County Attorney	418

Arrests:

Capias:

Failure to Appear	83
Violation of Court Order	103
Violation of Probation	18
Armed Robbery	1
Burglary	3
D. W. I.	1
Escape	1
Felon in Possession	1
Habitual Offender	1
Issuing Bad Checks	3
Possession of Stolen Property	1
Sexual Assault	4

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Felon in Possession	1
Fugitive from Justice	1
Sexual Assault	1

CHESHIRE COUNTY REGISTRY OF DEEDS  
ANNUAL REPORT  
1987

To the Honorable Board of County Commissioners  
and the Citizens of Cheshire County

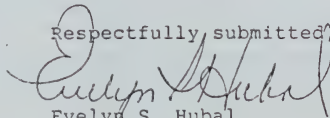
As Register of Deeds of Cheshire County, I hereby submit my annual report for the year ending December 31, 1987.

The staff of 5 full time employees and 1 part-timer helped to serve the many users of the Registry. One member of the staff, Hazel Mizo, was honored by the New Hampshire Association of Counties at the annual conference in the fall, as Register of Deeds employee of the year. It was an honor that reflected 48 years of dedicated, loyal service to the County of Cheshire and especially to the Registry of Deeds. On December 4, because of the back log of indexing due to the training of a new computer operator, Belknap County Deputy Register of Deeds, Rachel Normandin, Judy Livernois and Barbara Luther, Belknap employees, came to our rescue and spent all day Saturday inputting data into the computer. Their assistance was appreciated by staff and abstractors alike and with deep gratitude, we say "Thank you".

Business continued at peak levels throughout 1987 and not until late fall was there a mild decline. A total of 17214 instruments were recorded in 1987 with income of \$301720 turned over to the County. Expenses for the year totaled \$176055. Transfer tax for 1987 collected was \$1652341, which was an increase of 3% above 1986 even though there was a 7% reduction in the tax rate beginning July 1, 1987.

I would like to thank my staff for their assistance and support and to the Board of County Commissioners and their staff, especially to Ellen DeYoung, Administrative Assistance, who is always available for any assistance and information that may be needed.

Respectfully submitted,



Evelyn S. Hubal  
Register of Deeds





## MAPLEWOOD NURSING HOME, COUNTY FARM AND DEPARTMENT OF CORRECTIONS

I respectfully submit herein the annual report of the Cheshire County Maplewood Nursing Home, County Farm and Department of Corrections for the period of January 1, 1987 through December 31, 1987.

As we reflect upon 1987, certain trends manifest themselves in the service of Cheshire County's elderly under our care. New admissions, more than ever, require a higher level of care than normally associated with an Intermediate Care Facility. Maplewood Nursing Home can only expect this type of admission and, subsequently, will provide more intensive care to its residents in the future. As a related trend, Maplewood's staff has met the increased demands through their dedication and commitment to the over-all mission of the Maplewood Nursing Home.

The Maplewood Nursing Home continues to give quality care to its residents without compromise. The nursing department provides exceptional care on a twenty-four hour basis. The dietary department serves three nourishing and appealing meals daily. Both the maintenance department and the housekeeping department maintain a safe and clean environment. The activities department encourages and supports individual and group activities for the growth and well-being of each and every resident. The auxiliary support from social services, laundry, physical therapy and the business office is evident. Each employee of every department contributes to the overall mission of Maplewood Nursing Home.

During the year there were forty-eight admissions to the nursing home; twenty-eight residents discharged to acute care institutions (hospitals), of which twenty-three were readmitted. There were three residents discharged to their home and three residents discharged to other nursing homes. Overall, there were 54,348 patient days for a 98.2% occupancy rate. The average number of private pay residents totaled 16 or 10.8% of total census.

The nursing home took full advantage of the purchasing affiliations it had with three group purchasing associations. These affiliations, along with separate negotiations with individual primary vendors, allowed the facility to enjoy discounted prices resulting in substantial savings.

The annual survey conducted by the State Department of Health resulted in an excellent rating. Only with the continued growth, development and cooperation of all the staff, working as a team, can we obtain such high recognition. A note of thanks is extended to Maplewood's medical practitioners, the clergy, volunteers, visitors and all of Maplewood's supporters who enter the front doors on behalf of the residents.

The county farm continues to be a leader in milk production. Total milk shipped for the year 1987 was in excess of 1,100,000 pounds; revenues generated from the sale of milk was in excess of \$132,000. The county farm retains an average of 138 head of Holsteins; 55 to 58 of these milking daily; the remainder primarily being the replacement herd. The county farm retained 24 hogs in 1987; this solely for the purpose of supplying pork for the Maplewood Complex.

The county's department of corrections had an average daily population of 47.0 in 1987 versus 52.4 in 1986. This decrease in population was due to the department's construction project to expand the department. Other statistics of note:

Average age of inmate	27.4 years
Average length of stay	17 days
Total # of bookings for year	884

The department of corrections now has the capacity to house seventy inmates: the house of corrections to house sentenced inmates; the jail to house pre-trial detainees. The department provides for the separate management of inmates by classification to include level of custody required, housing assignments and participation in correctional support and rehabilitation programs.

The department of corrections is staffed with 18.00 full-time equivalents to include a correctional supervisor, assistant supervisor, secretary and correctional officers. Correctional personnel are well-trained, dedicated and committed professionals. The county takes great pride in its department of corrections; more so in its correctional supervisors, officers and auxiliary personnel.

	Burglary	Drugs	Theft	Assault	P.C. Hold	D.M.I.	Non-Support	Forgery	M/V Violations	Fel. Sexual Assault	Viol. of Probation	Misc.	Average Age	High Day	M A N D A Y S				Total man average		
															H OF C	JAIL	Daily Average	W/R			
JANUARY	3	0	1	7	5	23	0	1	11	2	7	23	30	61	1137	36.7	502	16.2	65	3.2	56.15
FEBRUARY	1	3	5	5	5	23	0	0	14	1	10	23	28	59	1001	32.3	410	13.2	88	4.4	49.90
MARCH	3	2	2	2	1	17	0	1	13	1	17	22	29	64	1068	34.5	596	19.2	107	5.3	59.05
APRIL	4	2	7	5	0	17	0	1	10	1	13	9	27	54	731	24.3	417	13.9	176	5.8	44.13
MAY	6	0	8	5	5	22	0	1	15	1	23	24	28	71	945	30.5	533	17.2	170	5.4	53.16
JUNE	4	4	6	2	3	31	0	0	14	6	36	24	27	62	1207	40.2	460	15.3	171	5.7	61.26
JULY	8	6	8	2	5	20	0	0	14	6	36	24	26	62	891	27.8	496	16.0	147	4.7	49.48
AUGUST	3	7	12	2	5	27	0	0	11	4	28	22	27	52	968	31.2	336	10.8	107	3.4	45.45
SEPTEMBER	8	5	8	4	8	17	0	1	17	4	16	25	28	58	805	26.8	295	9.8	157	5.2	41.83
OCTOBER	3	3	9	1	4	27	0	2	17	7	17	23	27	50	803	25.9	278	8.9	182	5.8	40.60
NOVEMBER	3	4	9	9	5	18	0	0	11	8	15	33	25	51	644	21.4	366	12.2	172	5.7	39.30
DECEMBER	2	6	3	10	1	26	0	1	11	6	5	26	27	52	750	24.1	432	13.9	66	2.1	40.13
TOTAL FOR YEAR	48	42	78	54	47	268	0	8	169	48	216	270			10950	912.5	4641	8667	1608	1340	1433.20
Average Daily age														27.4							
Average Daily day high for year														58							

STOCK ON THE FARM - JANUARY 1, 1988

COWS:

- 74 Registered Holstein Cows and Heifers (2 years and over)
- 25 Registered Holstein Heifers (1 year and over)
- 15 Registered Holstein Heifers (6 months and over)
- 24 Registered Holstein Heifers (under 6 months)

HOGS: None

FOOD INVENTORY - January 1, 1988

FREEZER	\$12,484.71
STOREROOM + COOLER	8,640.63
ROOT CELLAR	3,372.00
TOTAL	\$ 24,497.34

PRODUCE USED FROM FARM:

Asperagus - 356 lbs	1.18	420.08
Beans, Green - 1077 lbs	.70	753.90
Beans, Yellow - 781 lbs	.65	507.65
Beets - 810 lbs	.40	324.00
Beet Greens - 468 lbs	.50	234.00
Broccoli - 76 lbs	.65	49.40
Cabbage - 84 lbs	.20	16.80
Cabbage, Red - 227 lbs	.50	113.50
Cantalope - 299 lbs	.35	104.65
Carrots - 1799 lbs	.24	431.76
Cauliflower - 104 lbs	.89	92.56
Corn - 181 dz	1.50	271.50
Cucumbers - 2444 lbs	.55	1344.20
Lettuce - 181 hds	.45	81.45
Melon, Honeydew - 715 lbs	1.00	715.00
Onions - 3015 lbs	.22	663.30
Parsnips - 60 lbs	.70	42.00
Peppers - 355 lbs	.59	209.45
Potatoes - 2164 lbs	.08	173.12
Radishes - 481 lbs	.35	168.35
Squash - Blue Hubbard - 51 lbs	.18	9.18
Squash - Summer - 190 lbs	.35	136.50
Squash - Zucchini - 1293 lbs	.45	581.85
Squash - Butternut - 120 lbs	.33	40.80
Strawberries - 1245 ctr	1.25	1556.25

PRODUCE USED FROM FARM (Cont.)

Watermelon - 1714 lbs	.39	668.46
Tomatoes - 4321 lbs	.56	2419.76
Beef (dressed wgt) - 18,033 lbs	1.30	23,442.90
Pork (dressed wgt) - 6,577 lbs	1.20	7,892.40
		<hr/>
	Total	367,968.11





## 1987 ANNUAL REPORT

### SOUTHWESTERN NEW HAMPSHIRE DISTRICT FIRE MUTUAL AID SYSTEM

32 Vernon Street, P.O. Box 175  
Keene, New Hampshire 03431  
352-1291

July, 1987 was a transition period for our agency. I officially started my duties on the 19th, and Chief Robert C. Callahan retired on the 31st.

Our system is organized under New Hampshire R.S.A. 154:30, which allows 10 or more municipalities within the State to form a district fire mutual aid system, as a public municipal corporation. We were chartered in 1958, opened our dispatch center in 1962, expanded into more area in 1973, and continue to grow.

The dispatch center is staffed by eight full time and five part-time personnel. While we are a fire service organization, our responsibilities also include dispatching of emergency ambulances in the area, plus all local police departments with the exception of Keene.

Overall, our organization is responsible to an area protected by 60 fire departments, 9 emergency ambulance services, and 27 police departments. In addition, we work directly with the Sheriff's Department, N.H. State Police, N.H. Fish & Game, N.H. Marine Patrol, N.H. Forestry, N.H. Office of Emergency Management, Keene Police, and Hillsborough Dispatch.

Statistics for the year indicate a small decrease in fire calls from 1986, mostly because of wet conditions reducing brush fires, and reduced chimney fires (possibly due to better user education or economic conditions which favored the easier to use liquid fuels). The total number of fire calls were 4,159.

In addition, we dispatched assistance to 5,331 calls for medical aid, and had 20,625 calls for police incidents. There were over 126,580 telephone calls, and over 689,900 radio messages.

Special thanks to my highly skilled and competent staff, our Board of Directors, the Cheshire County Delegation, and County Commissioners, for their consideration and support.

Respectfully submitted,

John S. Marechal  
Chief Coordinator





## 1987 ANNUAL REPORT

### CHESHIRE COUNTY COOPERATIVE EXTENSION SERVICE

800 Park Avenue, Post Office Box 798  
Keene, New Hampshire 03431  
352-4550

The New Hampshire Cooperative Extension Service is organized as a division of the University of New Hampshire in cooperation with the U.S. Department of Agriculture, the State of N.H. and County Government.

A unique partnership is established between Federal, State and County governments to provide sound, research - based information and assistance to the people through Extension professionals located in each County in the State.

The Extension Service has the responsibility for conducting all educational work in the fields of agriculture and home economics and subjects related thereto as authorized by Smith-Lever Act as amended and other acts supporting Cooperative Extension work.

Through the Cheshire County Office, informal educational programs are offered to help people help themselves and assist them in making informed decisions about their own resources and lifestyles. Such programs are offered in environmental quality, personal and family living, management and use of our natural resources, wise spending of the consumer dollar, production, processing, marketing and distribution of agricultural products, nutrition and youth development through 4-H.

Assistance is provided by the professional Extension agents located at the County Extension office in Keene, with the resources of the University of New Hampshire providing a broad base of back-up support, through specialist and research efforts for all programs.

Cheshire County Cooperative Extension is guided by county people in establishing program priorities. Advisory Councils made up of county residents work in each major program area in order to assure that programs meet the needs of county residents.

Extension presents information to the public through educational workshops and courses, radio shows, newspaper articles, 4-H Clubs, Home Economics Groups, personal visits to farmers and woodland owners, field tours, newsletters and bulletins.

This report gives a brief overview of the Cooperative Extension Service programs in Cheshire County. These educational programs are available to all citizens. Thousands of requests are received and serviced annually for assistance and information through phone calls, written requests and office visits.

Because no report of this length can cover all facets of our program, our staff and members of the Extension Service Advisory Council are all available to provide further information as to who we are and what we can do for you.

Please call or visit us.

MEMBERS OF THE CHESHIRE COUNTY EXTENSION SERVICE  
COUNCIL

Agriculture:

Hank Kenney, Marlborough  
Peter Davis, Jaffrey  
Bruce Smith, Westmoreland

Home Economics:

Roxanne Kreyling, Swanzey  
Judy Willett, Keene  
Janis Barrett, Keene

4-H Youth Development:

Freeland Yardley, Walpole  
Elaine Burroughs, Alstead  
Wes Cobb, Keene, Treasurer

Forestry:

Peter Renzelman, Alstead, Chairman  
Roger Bienvenu, Surry, Secretary  
David Parody, Keene, Vice-Chairman

County Delegation:

David LaMar, Keene

COUNTY EXTENSION AGENTS

Bruce A. Clement, Agriculture Agent  
Linda M. Elliott, Home Economist  
Judy "Samm" Krulish, EFNEP Program Assistant  
Vacant, 4-H Agent  
Lauren L. Bressett, 4-H Agent (part-time)  
Marshall Patmos, Forester & County Extension Coordinator  
Steve Wood, Forester (part-time)  
Secretarial Staff - Diane DuGray  
Helen Meagher

## HOME ECONOMICS

Linda M. Elliott  
County Extension Agent, Home Economics

The Home Economics program of the Cheshire County Cooperative Extension Service helps people of all ages and income levels to learn new skills and apply new knowledge toward better living. The program assists people in the areas of food and nutrition, clothing and textiles, housing and home furnishings, human development, and family resource management. Each year the educational program focus is determined through the use of advisory committees and surveys, which identify problems and concerns in Cheshire County.

The Extension Home Economist conveys information in a variety of ways. There are over 800 individual contacts per year from people seeking general information and solutions to specific problems. A monthly newsletter, The Extension Line, reaches approximately 872 Cheshire County families with timely information in all areas of Home Economics. The Cradle Crier, a newsletter for parents of firstborns, is also available for distribution. Currently 130 new mothers are taking advantage of the newsletter, which covers growth and development during their baby's first year of life. Twenty (20) families are also benefitting from the quarterly newsletter, Toddler Tales, which focuses on children ages 12 months to 2 years. Efforts continue, in cooperation with other health agencies, to reach all new parents with this valuable information.

Seven hundred (700) Cheshire County families benefited from a variety of public workshops, demonstrations, and informational meetings on pattern fit and alteration, nutrition, weight loss through behavior modification, cancer prevention, exploring family finances, V.I.P.P. groundwater, family folklore and tradition, clothing, construction and consumer issues.

Approximately 75 individuals completed correspondence courses on microwave cookery, nutrition, and family financial planning.

Six appearances on WKBK Open Mike generated approximately 110 requests for information on a variety of Home Economics topics. A regular column in the Keene Shopper using a question and answer format written by all extension agents has been well received.

The Extension Home Economics program also works in cooperation with the 11 Extension Homemaker groups located throughout Cheshire County. The Homemaker groups meet monthly to work on community projects and present educational programs sponsored by the Extension Home Economist. This fall, approximately 210 volunteers were trained in topics on nutrition, behavior modification, food preparation, groundwater, family folklore, clothing, construction, and consumer economics. Each leader, in turn, plans to train another 10 people back in their community, reaching an additional 2,100 families. This close relationship between volunteers and professionals help make it possible for current research and information to reach the general public.

Extension Home Economics programs are open to all interested persons and regardless of race, color, national origin, religion, sex, age or handicap. To reach as many people as possible, sessions are scheduled free of charge in the daytime and again in the evening in communities throughout Cheshire County.

## EFNEP

Judy "Samm" Krulish  
EFNEP Extension Program Assistant

The Expanded Food and Nutrition Program is run under the Home Economics Department of the Cooperative Extension Service. The EFNEP Program Assistant works with low income families in their homes to improve the Homemaker's knowledge of nutrition through the use of the four food groups. EFNEP also helps the Homemaker make wise nutritional and economical choices at the grocery store, works to help improve cooking and sanitation skills, understand packaging and nutrition labeling, understand unit pricing, use proper canning and freezing techniques, improve budgeting information, and provides nutrition counseling during pregnancy and feeding information for the infant.

The EFNEP Program was available in 1987 to families in Keene, Winchester, Hinsdale and Swanzey. Twenty nine (29) new families began the EFNEP Program. Nine (9) families were graduated from the program. The program assistant had a caseload of more than twenty (20) families at a time. She taught nutrition to more than one hundred (100) children in cooperation with the Keene Parks and Recreation Department, the YMCA, and Keene Schools. Samm presented nutrition workshops for the Headstart Program and Monadnock Family Services. She trained 4-H camp counselors in teaching nutrition to children.

Samm also refers clients to appropriate agencies and received referrals from seven (7) other agencies. In 1987, the EFNEP Program made over two thousand (2,000) individual contacts in Cheshire County.

## AGRICULTURE

Bruce A. Clement  
County Extension Agent, Agriculture

Agriculture is still a very significant economic force in Cheshire County. The most recent census data shows that we have over 250 full and part-time farms with total sales of over \$13 million dollars. Approximately forty of these farms are full-time with sales of \$50,000 or more and another 65 are significant part-time farms with sales of over \$5,000 per year.

The Cheshire County Extension Service is the major source of unbiased, research based information, education, and farm management advice for these commercial farms. Our major program emphasis has been on improving the competitiveness and profitability of agricultural businesses in Cheshire County.

Some of our most recent programs include:

- A demonstration project to introduce the techniques of containerized vegetable growing and wide row covers. These techniques help to increase the length of the growing season for vegetable crops resulting in greater yield and profit.
- An alfalfa yield and variety study to demonstrate improved management techniques that will allow farmers to grow this high protein crop successfully. On many farms, home grown alfalfa allows the farmer to reduce the quantity of purchased grain needed to feed his cows. This usually results in increased profits for the farmer.



## ARICULTURE (Continued)

- An educational video tape on forage seeding developed with the assistance of Cherubini Associates of Rindge. This tape will be used to show people how to properly prepare a field for seeding. We have already had requestes from other Extension Agents in the Northeast for copies of this tape for use in their programs.

If you would like more details on these programs or if you would like to see the video tape, just give us a call at the Extension office.

Although our major focus is on programs for commercial full and part-time farmers, we also provide significant programs available to all the citizens of Cheshire County. These programs include:

- A monthly agricultural newsletter
- Workshops and seminars for home gardeners
- A weekly advice column in the Monadnock Shopper
- Frequent appearances on WKBK's open mike program
- Soil testing
- Plant disease identification and control recommendations
- Insect identification and control recommendations
- Pesticide use training and certification

Agriculture continues to make an important social and economic impact on Cheshire County. The interest in commercial agriculture and home food production is quite strong. The Extension Service has been the major source of information and education on agriculturally related topics for the residents of Cheshire County and we hope to continue this tradition through the development and implementation of worthwhile educational programs and by continuing to provide sound professional advice.

## FORESTRY

Marshall Patmos  
County Extension Forester

Steve Wood  
County Extension Forester (part-time)

The Extension forestry Program provides educational service in the field of forestry to the private woodland owners, primary processors, organizations and communities of Cheshire County. The delivery of assistance is through individual field visits, group meetings and demonstrations, newsletters, bulletins, news articles and radio.

Continued interest in multiple-use forest management including timber sales, intermediate forest practices, fuelwood, and wildlife, comprise the bulk of assistance provided by the program. The financial and economic aspects of owning and managing woodland continue to be major concerns as evidenced by the numbers of requests and assists provided in the area. Insects and disease, urban forestry and general forest conservation concerns round out the types of activity the foresters are involved in. While some assists can be handled by phone or mail, many require a field visit and examination.

Working relationships with other groups and agencies such as the Conservation District, Soil Conservation Service, N.H. Division of Forests and Lands, N.H. Timberland Owners Association, Society for the Protection of N.H. Forests, the N.H. Tree Farm program, forest industry and private forestry consultants are important in

## FORESTRY (Continued)

helping to promote the sound management of the forest resource. Referrals and assistance to the private sector and encouragement of its development is an important function of the program.

The sound management and utilization of the 405,100 acres of forest land in the County continues to be the major objective of the Cheshire County Forestry Program.

In 1987 we provided 678 assists involving 14,847 acres. These include:

- 138 woodland exams involving 10,533 acres
- 52 landowners performing 446 acres of timber land stand improvement work
- 140 insect and disease, and urban forestry assists
- 77 finance and tax assists
- 72 marketing assists
- 11 towns were provided assistance
- 92 assists and referrals to the private sector
- 45 information and education ( radio, newspaper, presentation, etc.) assists

## 4-H YOUTH DEVELOPMENT

Lauren L. Bressett  
County Extension Agent, 4-H

The Cheshire County 4-H Program served 39% of the youth in the county during the 1987 program year. Four per cent of the youth are enrolled in regular 4-H clubs and 35.8 per cent are reached through school enrichment and group programs.

The enrichment programs reached 5,019 youth with programs including:

- International 4-H Youth Exchange
- Kids on the Block Handicapped Puppets
- Cow to School
- Conservation Field Day
- Embryology
- Bicycle Safety
- Babysitting Short Courses
- Expanded Food and Nutrition Education Program youth groups
- Forestry and Conservation Presentations.

We also provide resource materials to schools upon request in such areas as nutrition, science, safety, and natural resources.

The 4-H Club Program is open to any boy or girl who is at least 8 years old by January 1 of the project year. They may be in 4-H until they are 18 years of age. Children under 8 may be Associate Members if the leader accepts younger children. The mission of 4-H is to assist youth in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive and contributing members of society. The county 4-H clubs had 563 youth enrolled in long and short term projects with the most popular projects in order of enrollment being:

citizenship	clothing and textiles
leadership	small animals
arts and crafts	dairy
horse	photography
foods and nutrition	woodworking

There are currently organized clubs in the following towns:

Alstead	Marlow	Surry
Chesterfield	Munsonville	Swanzy
Jaffrey	Rindge	Westmoreland
Keene	Richmond	Walpole
Marlborough	Stoddard	Winchester



#### 4-H YOUTH DEVELOPMENT (continued)

We also have youth from Langdon, Gilsum, Sullivan, Drewsville, Roxbury, Charlestown, Dublin, Peterborough, and Hinsdale involved in the program through clubs outside of their town.

The club program is aided by 158 volunteers serving as 4-H leaders and an additional 142 adult volunteers serving in other capacities. There are also three volunteer boards that advise the program and manage the money raised by members and volunteers for the program. The 4-H Foundation had income of \$4783 and also received \$3500 raised by the 4-H Leaders Association. They approved a budget of \$6055 for 1987-1988 in scholarships and awards to leaders and members for recognition and for various trips to 4-H events. The Horse Leaders' Association raises about \$2000 annually to fund various horse activities and as scholarships to various activities.

The UNH Extension Service also cooperates with other agencies in planning and presenting programs. Some of the agencies worked with include the Red Cross, Keene State College, Rise, Monadnock Family and Mental Health Services, Volunteer Center, State Department of Education, Police and Fire Departments, and the United Way.

As a result of this support and support from the State 4-H Foundation for National Trips, Cheshire County had:

- 31 participate at Eastern States Exposition
- 6 serve on State Curriculum Committees
- 2 teens serve on the NH Teen Council
- 10 teens attend NH Teen Conference
- 3 teens elected to NH Teen Council
- 3 attend Citizenship Washington Focus
- 2 on NH Livestock Judging team
- 2 on NH Horse Quiz Bowl team
- NH Horse Public Speaker attend regionals in Louisville KY
- 2 on NH Dairy Quiz Bowl team
- 1 attend National 4-H Congress
- 1 attend National 4-H Conference
- 1 LABO participant travel to Japan
- 2 leaders attend National 4-H Animal Scienc Leaders Forum
- 2 leaders attend Northeast Leader Forum



## MINUTES

Cheshire County Executive Committee  
Budget Hearings  
Cheshire County Court House  
February 2, 1987

PRESENT: Committee Members: Representatives Ramsay, Schwartz, Arnott, Blacketer, Davis, Delano, Forster, Gordon, LaMar, Matson, Parker, Perry, Young, Daschbach. Commissioners: Adams, Lane, Thompson.

At 10:00 a.m. Chairman Ramsay opened the meeting. The Chairman stated that there would be no motions at this meeting. The first order of business was a report by the County Attorney, Edward O'Brien.

4110.01.02.03-- County Attorney, Ed O'Brien, reported that the department's request for staff salaries is \$59,6j84, whereas the Commissioner's proposal is \$37,184. He proposed an additional staff person as an investigator to be attached to the County Attorney's office. The additional work could be followed up by an investigator who would do a substantial number of man hours to research and acquire information and unput regarding cases for trial. The cost would be approximately \$13,000 to \$14,000 to implement a qualified investigator.

Attorney O'Brien also presented a description of the various functions of his office, the role of his assistants, the benefits of having a prosecutor with many years of experience, and qualified personnel on staff. The County Attorney further presented the Committee with a salary survey which compared present and jproposed salaries for County Attorneys throughout the state, their assistants, Court Justices and lawyers who work in the Attorney General's office. An excerpt from the survey is as follows:

"The highlight of the position of prosecutor should, therefore, attract a professional of unquestioned integrity, with the combined experience of an administrator, a trial lawyer, and even a sociologist. In addition, the increased professionalization of the prosecution included upgrading of professional and supporting staff, as well as increased investigative capacity."

Attorney O'Brien proposed that his salary be increased to \$44,000 from \$37,500. He commented that his salary was reviewed on a 2-year basis.

At this time, the 1987 proposed budget reflected the present salary with no increase.

Chairman Ramsay thanked Attorney O'Brien for his report.

Chairman Ramsay suggested a tour of the Commissioner's office space within the Court House. The conference room where the Executive Committee met was also scheduled for other meetings as well. The next office toured was used in conjunction with the Registry of Deeds. There was a small filing room, Ellen DeYoung's office, and the reception room.

Chairman Ramsay commented that there were no major changes in the Commissioner's 1987 budget as compared to the 1986 budget. The requested amount is a little lower than last year. There was a general discussion on various Line Items of the budget as follows:

4100.26 -- Dues, Memberships & Subscription. The joining to the Association Of Counties and the National Association reflected on the proposed budget amount.

4100.03 -- The additional amount in the proposal referred to sending a clerk to Maplewood full time.

4100.12 -- Blue Cross/Blue Shield will run through the Administrative Budget.

4100.20.22 -- Travel. A comment was made that so little was spent that the Commissioners would not charge for inter-county travel. It was suggested that the Commissioners should make an effort to attend seminars. In reference to Continuing Education, there was a seminar on Official Management in Nashua for two days. The fees were approximately \$25.00 to \$30.00. Mr. Parker suggested a reserve fund for this type of expenditure.

4100.94 -- Insurance & Bonds. Catastrophic and self-insurance was discussed. It was suggested that people with background dig into insurance information and make recommendations.

Lunch Break 11:45 a.m.

The meeting reconvened at 12:30 p.m.

4100.29 -- Outside Services. Ernie Larson reported that anything over \$1000 is put out for bid. Anything under \$1000 would not be put out for bid. Mr. Larson said he did considerable competitive shopping and telephone surveys to procure the lowest price when services were under \$1000.

Chairman Ramsay recongnized the speaker from Monadnock Region Substance Abuse.

4190.66 -- Monadnock Region Substance Abuse. Mr. Merrifield stated that alcohol and substance abuse was a major social problem facing the country, and the citizens in this county today. New Hampshire is 47th in state funding for alcohol programs, and ranks number 3 in alcohol consumption. The organization's goals are to provide comprehensive community based services consisting of outpatient counselling, alcohol crises intervention, consultation and education services and specific services to adolescents. Also, to meet county need regardless of ability to pay. Mr. Merrifield was asked if any of the small towns support this program. The answer was no. A decision was made to seek county funding since the association provided services throughout the whole region. This year, the association has worked in cooperation with the Monadnock Health Services and have provided services in Winchester, and one day a week in the jPeterborough area. It is calculated the cost would be about 9¢ per capita in the county.

Chairman Ramsay thanked Mr. Merrifield for his report.

4190.63 -- Youth Services of Monadnock Inc. Linda Kent, Director, reported that the Youth Services has grown enormously during the past three years. Home Based counselling program to work with families in their homes was implemented in September of 1986. Last year they had a staff of 3, and this year the staff now consists of 8. She said that 95% of the referrals is through the Court. Another area they serve is for adolescents leaving foster care of residential programs at age 16 or 17 are frequently ill-equipped to live independently although the reality is that many of them will be living on their own. Beginning in spring of 1987, Youth Services will begin offering an Independent Living Program for teenagers from 16-19 years of age. She stated that the cost per day for foster care is \$14.79 and \$950 per month for home services.

Chairman Ramsay thanked Linda Kent for her report.

4190.60 -- New Hope/New Horizons. Mr. Ed Crowley of Monadnock Department of Health Services commented that New Hope/New Horizons was undergoing management and fiscal restructure, and they are being assisted in putting their fiscal house in order. They are being helped to come out next year with a balanced budget in June 30, 1987. Mr. Crowley further stated that during the last 20 years New Hope/New Horizon has been the primary employer of people with severe disabilities in providing them employment, and during the last 3 years in finding employment for the handicapped. At the present time, 34 people with various disabilities work within the community agency. Mr. Crowley continued that our measures of success will be amount of wages earned by our clients, and the degree of full integration into job sites. Some of these people are now paying taxes back into the community.

Chairman Ramsay thanked Mr. Crowley for his report.

4190.64 -- Women's Crisis Center. Karen Wagner, Administrative Director, reported that they had a good year and that things have finally started to level off. The biggest increase is from the Peterborough area, and she estimated the same level of services to the Peterborough area. She spoke of a battered women's shelter would be established to provide housing to help individuals leave violent situations and become financially and emotionally independent. Women's Crisis Services will continue to offer advocacy with legal and social service systems, emergency shelter and 24 hour crisis intervention to victims of domestic and sexual abuse.

4190.61 -- Helpline. Noreen Dunnells stated that Helpline is a 24 hour referral service and helps link the community to social services. There are also volunteers who take over the evening hours. The information and referral specialist or volunteer upon receiving a call will briefly assess the situation, offer suggestions as to appropriate services. In cases where the service agency is unresponsive, the specialist will follow-up with the agency, and when necessary act as an advocate for the caller. A reference was made that this might be a duplication of services.

Chairman Ramsay thanked Noreen Dunnells for her report.



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The meeting recessed at 3:30 p.m. to reconvene Friday, February 6, 1987 at 10:00 a.m.

Executive Committee Minutes  
Budget Hearings  
2/6/87

PRESENT: -- Committee Members: Representatives Ramsay, Schwartz, Davis, Eaton, Foster, Gordon, LaMaar, Matson, Parker, Perry, Young. Commissioners: Adams, Lane, Dale Thompson.

Chairman Ramsay opened the meeting at 9:30 a.m. The first order of business was a report by Mr. Patmos of the Cheshire County Extension Service.

8360. -- Cheshire County Extension Service. Mr. Patmos reported that at the present time there are 4 full time agents; 2 ½ time agents, 1 EFNEP Aide; and 2 support staff. He stated further that there are 24 sources of Federal funds that support the Extension Service. The County appropriation is approximately 31% of funding needed to support the Cheshire Extension Service. An additional \$17,935 is needed due to Federal cutbacks. There will also be an additional reduction in 1987 in the amount of \$1500. Reference was made to the payroll step increase plus 3%. The total budget proposal had an increase of 23%. Chairman Ramsay indicated that the goals and needs should be reviewed.

4140.22 -- Sheriff's Department. Mr. Kenneth Lysitt stated that the budget is pretty much the same expense-wise as 1986 with the exception for equipment. He proposed an addition to Continuing Education for the attending of various schools out of state. The Sheriff's Department requested a proposed amount of \$1000 for Continuing Education.

4140.29 -- Outside Services. The referred to transporting of prisoners, meals and, if necessary, living facilities out of state. This line item was increased by \$200 over what it was last year.

4140.86 -- Equipment Purchase. Two vehicles will need replacement by spring of this year. Also included in Equipment Purchase were needed fire arms.

4140.93 -- Insurance and Bonds. The Sheriff said that four agencies handle the insurances on every vehicle owned by the county and the costs have gone up.

4140.26 -- Dues, Memberships & Subscriptions. The Sheriff reported that only \$40 was spent in 1986 and proposed an increase of \$500 for 1987. This included membership within various law enforcement agencies, and periodicals which have gone up in cost.

4140.26 -- Clothing & Allowance. The deputies suggested to the Sheriff that they would purchase and take care of their own uniforms. The Sheriff felt that in criminal work a uniform creates better attention. The budget proposal for this line item was \$1500.

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2/6/87  
Page 5

4140.16 -- Dental Insurance. The proposal on Dental Insurance was for \$500.

Mr. Parker Suggested that a Capital Reserve fund be initiated for all departments in the event a large expenditure is presented, hopefully, this money can be set aside.

Chairman Ramsay thanked the Sheriff for his report.

4120.03 -- Register of Deeds. Evelyn Hubal reported that last year the Register turned over \$300,000 to the County budget, and that 1987 seems to be progressing along the same lines. She requested an additional staff person to begin work during the summer months. She referred to documents that now take six to eight weeks to get back which would require an additional staff person to help in this area.

4120.20 -- Travel. Basically, this involved mileage for cars normally traveling to Concord Register, annual meetings, and attending New Hampshire conferences.

4120.26 -- Dues, Memberships & Subscriptions. The Department's request was \$80 to cover membership dues, a law directory and Notary Public fees. It was suggested that someone on staff might meet the requirements to become a Notary Public for the department.

4120.39 -- Printing, Binding & Books. Included in the Department's request was \$8,000 for legal binders, plan books, etc. An additional \$12,440 for micro-filming process, and the hiring of an individual to start on the micro-filming system that is being set up. Two items inadvertently neglected did not appear on the budget. These were a mechanical volume page numbering machine and a document machine. The two items amounted to a proposed \$1,340.

4190.62 -- Home Health Care & Comm Services. Jane F. Gary, Executive Director, reported that the County has helped to support one of their major basic services, the Homemaker. Typical services provided include personal care, light housekeeping, laundry, meal planning and preparation, grocery shopping, and assistance with household management. Nursing visits usually occur once or twice a week and will include supervision of Homemaker/Home Health aides as well as all activities performed by professional nurses. These services help maintain a home-bound individual's independence. Ms. Gary stated they try to be very conservative in their request of a 5% increase in funding. She was asked if some of the families contribute to the expenses of the services. She said they use a scale in charging rates, and that some people are able to contribute more than the scale. She stated further that the budget increase is 1.3% and they are asking for the additional 5% from the County because Federal funding has been reduced.

Chairman Ramsay thanked Ms. Gary for her report.



Welfare Department -- Mimi Barber, Welfare Director, presented a proposed revised budget to the Executive Committee for their review in reference to the following line items:

4190.54 -- Old Age Assistance. This line item was over expended by \$3800. The average cost per client per month is \$37.46. The Department is requesting \$36,500 for Old Age Assistance.

4190.55 -- Aid to The Permanently and Totally Disabled. This was under expended but a slight increase in clients is expected. The cost per client is \$106 per month. The Department is requesting a proposed amount of \$291,300.

4190.56 -- Intermediate Nursing Care. The Department is anticipating annual net increase of 24 patients spreading out over the year at two per month. This item was under expended by \$31,810. The cost per month per patient is \$373. The majority of patients are in the Maplewood Nursing Home. Representative Parker asked in regards to the money paid out to each client if there was any reclamation. Ms. Barber answered that each client has some type of personal resources and these are deducted off the top before Federal, State and County pick up their portion.

4190.58 -- Board and Care of Children. The 1986 appropriation for this item was \$318,000. Additional bills have been put through December, 1986 in the amount of \$327,524 resulting in the over expending of \$9,524. The Hemenway Fund paid \$8,800 to Board and Care of Children.

The Welfare Director further reported that \$35,150 was the County share per month for foster care, home-based services, YSI services, group homes and institutions. A yearly cost of \$144,000 was for YDC, Philbrook ADC, inpatient psychiatric facilities and ancilliary services. She continued that bills for services provided in December have not yet been paid, and there are also unprocessed bills making a total of \$94,300 to be carried over and made part of 1987 requested appropriation for \$660,100. The total over expenditure for 1986 was \$103,824.

Chairman Ramsay thanked the Welfare Director for her report.

9080.02 -- Mutual Aid. Chief Robert Callahan reported that in reference to his retirement, it will be difficult to hire someone at his present salary.

9080.12 -- Blue Cross/Blue Shield. Mr. Callahan stated that they had to go up on the Blue Cross/Blue Shield insurance, but he is making a study on the Municipal Association Group Insurance that would roughly save \$3000.

9080.03 -- Clerical Support. A proposal was made to raise the clerical support to \$9500.

9080.82 -- Equipment. The operating console will need to be replaced. The present one was bought in 1961 and is so obsolete that parts are diddicut to buy. Mr. Callahan estimates the cost of the console to be approximately \$70,000.

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A motion was made by Rep. Schwartz directing the Commissioners for a suitable memo to Chief Robert Callahan upon his retirement. The motion was seconded by Daniel Eaton and approved unanimously.

Cheshire County Conservation District -- Mr. J. Jacobs reported that they are located in the Post Office building. Their rent is being paid by the Federal Government, and they have one full time employee. The rest are volunteers. The District prepared 225 soil cards and 16 soils maps for to the N.H. Water Supply and Pollution Control Commission in 1986. Overlay soils maps for subdivisions were made for 73 properties. They assist towns, private landowners, farmers, developers to properly plan the use of land and water resources. A suggestion was made for the District to consider charging a user fee.

A motion was made by Rep Schwartz and seconded by Rep Perry to move into an executive session for discussion on personnel.

The secretary was excused at 3:30 p.m. and the meeting to reconvene Monday, February 9, 1987 at 10:00 a.m.

Executive Committee Minutes  
Budget Hearings  
2/9/87

PRESENT -- Committee Members: Rep Davis, Perry Ramsay, LaMar, Delano, Parker, Schwartz, Gordon, Balcketer. Commissioners: Adams, Lane, Thompson.

Chairman Ramsay opened the meeting at 10:00 a.m. The first order of business was a report by Administrator McManus of the Maplewood Complex.

Administrator McManus reported that the budget was reviewed by line item and cut backs were done wherever possible. He proposed a 2% increase for Health Departments plus additional money where it is needed. Department requests have no scaling and no guidelines. The financial planning, purchasing, computer services have not been done to any extent; although built into the budget are accounts payable and general ledger.

5100.26 -- Dues, Membership and Subscriptions. This involved joining more organizations, attending annual conferences to the American Society for Health Care Systems.

5100.30 -- Telephone. Telephone costs have been reduced by \$2000.

5100.34 -- Advertising. This item was used for recruiting of personnel.

5100.20 -- Travel. Travel pertained to conventions and seminars.

5100.91 -- State Assessment. Mr. McManus stated we never had any expenditure made against state assessment.

5130.01 -- Dietitian. After evaluating the job, a proposal was requested to go another \$2500.

MINUTES

Cheshire County Executive Committee  
Budget Hearings  
Cheshire County Courthouse  
February 21, 1987

PRESENT: Committee Members: Representatives Ramsay, Schwartz, Arnott, Eaton, Foster, Gordon, LaMar, Matson, Perry, Daschbach, Frink, Cole. Commissioners Adams, Lane, Thompson.

At 10:10 a.m., Chairman Ramsay opened the meeting. Commissioner Adams briefly explained the purpose for the 1987 County Budget Data (changes) dated February 20, 1987, that were given to each member.

The Cheshire County Commissioners Proposed Budget for 1987 included much discussion regarding the Cheshire County Sheriff's Department. The changes that were covered are as follows:

Page 4, Schedule II, Item 4110.03 - decrease from 22,500 to 0.

Page 5, Schedule II, Totals - decrease from 455,318 to 432,818; Net Decrease (Ex Public Assistance) from 398,865 to 376,365.

Page 7, Schedule III, Net Decrease from 132,565 to 110,065; \$9,350,728 to \$9,373,228.

Page 8, Schedule IV, Account Number 4000, 1987 Revised from \$4,472,729 to 4,495,229.

Page 9, Schedule IV. Total, 1987 Revised, from 9,350,728 to 9,373,228.

At 9:30 a.m., a motion was made, and seconded, to move to executive session for a discussion on Personnel under RSA 91. Unanimous.

At 10:15, the meeting reconvened. No motions were made in the executive session. It was suggested that any motions made during this meeting be seconded by Chairman Ramsay, unless she objected to any motion.

A motion was made by Rep. Perry, seconded by Rep. Schwartz, to move to take up official salaries of the County Attorney, Register of Deeds, and the Sheriff. A vote was taken by the executive committee with 4 yes votes and 5 no votes. The options were: (a) adopt salaries as they are; or (b) recut, line by line. The option is to recut line by line.

After lengthy discussions on the Sheriff's Department, travel, salaries, grade movement and bonding, Rep. Schwartz made a motion to recess the meeting and to reconvene on Saturday, March 7, 1987 at 9:00 a.m.

The meeting recessed at 11:30 a.m.

Eileen Flagg  
Recording Secretary

Delegation Meeting  
March 28, 1987  
Page 3

Account No. 5100 - moved to adopt; much discussion - finally adopted total at \$354,153.

The following accounts were moved and seconded:

5310 - \$493,053  
5140 - \$1,539,246  
5150 - \$446,246  
5160 - \$192,046  
5170 - \$223,976  
5180 - \$163,376  
5190 - \$97,697  
5195 - \$40,873  
5196 - \$163,887  
5197 - \$249,821

Account No. 6100 - Rep. Perry moved to adopt, seconded; total adopted \$48,879.

Account No. 6100 - 6200 - Rep. Perry moved to adopt, seconded; total adopted \$512,839.

The following accounts were moved and adopted:

7100 - \$239,090

Rep. Parker moved to authorize repayment of the \$250,000 on barn; seconded.

Rep. Gordon moved to authorize the Treasurer to borrow money or notes in anticipation of taxes. Seconded, passed.

The meeting adjourned at 1:05 p.m.

Respectfully submitted,

\_\_\_\_\_  
William Arnott, Clerk

by

\_\_\_\_\_  
Eileen Flagg  
Recording Secretary



Moved by Rep. Ramsay to divide the question. Seconded by Rep. Schwartz. Discussion took place. Motion lost. 6 yes, 13 no.

Chairman Matson called for the vote on Rep. Gordon's motion. Roll call vote taken.

SUPPORT OF MOTION

Rep. Arnott  
Rep. Clark  
Rep. Davis  
Rep. Delano  
Rep. Doucette  
Rep. Foster  
Rep. Gordon  
Rep. Grodin  
Rep. LaMar  
Rep. Morse  
Rep. Parker  
Rep. Perry  
Rep. Riley  
Rep. Sawyer  
Rep. Young

AGAINST MOTION

Rep. Cole  
Rep. Matson  
Rep. Ramsay  
Rep. Schwartz

Motion passed by over two thirds. 15 yes, 4 no.

Rep. LaMar moved to take off table a motion to authorize the demolition of County buildings. Seconded by Chair. Passed with no dissent.

Rep. Schwartz moved that the Delegation authorize the Commissioners to demolish County Buildings expending no more than \$50,000 to come out of current budget surplus. Seconded by Ramsay. Motion passed.

Move to adjourn made by Rep. Foster and seconded by Chairman. Motion passed.

MINUTES SUBMITTED BY: Representative William Arnott, Clerk

MINUTES

Cheshire County Delegation Meeting  
Budget Hearings  
Maplewood Nursing Home  
Westmoreland, N.H.  
March 28, 1987

PRESENT: W. Arnott, P. Blacketor, E. Clark, K. Cole, J. Davis, R. Delano, D. Eaton, K. Foster, F. Frink, I. Gordon, R. Grodin, J. Hunt, D. LaMar, W. Matson, J.A. Morse, R. Parker, A. Sawyer, S. Schwartz, D. Young, D. Perry, Treasurer Conway, Commissioners Adams, Lane, Thompson, Assistant DeYoung.

At 9:45, Chairman Matson opened the meeting. A quorum was present. The budget would be gone over line by line.

Account No. 4100 - Adm--Comm - Rep. Arnott moved \$1.00 be placed in 4100.02, seconded; total adopted \$101,108.

Account No. 4101 - Rep. Perry moved to adopt, seconded; total adopted \$3280.00.

MINUTES

PUBLIC HEARING  
CHESHIRE COUNTY JURY ASSEMBLY ROOM  
KEENE, NEW HAMPSHIRE  
SEPTEMBER 14, 1987

Cheshire County Delegation Chairman Matson opened the public hearing at 7:12 p.m.

7:14 - Commissioner Thompson summarized the proposal for bonding and reviewed the proposed renovations.

7:20 - Comments from members of the Delegation: Representatives Perry, Grodin, LaMar, Doucette stated support. Representative Schwartz questioned the lay-out of the various offices. Representative Blacketer responded to Rep. Schwartz's concern.

Comments from the public: Gail Kennedy, Ed Goodrich, Tim Noonan all spoke in favor. Holmes Whitmore spoke against the proposal.

Vice Chairman Perry took the chair from Chairman Matson. Rep. Matson spoke of his opposition to the renovations at this time but to purchase the bank at this time.

Written support received from C.T. Male Assoc. and New Hampshire Land Surveyors' Association.

8:18 - Rep. Ramsay moved. Rep. Riley seconded to close the public hearing. Motion supported.

MINUTES SUBMITTED BY: Representative William Arnott, Clerk

MINUTES

CHESHIRE COUNTY DELEGATION MEETING  
CHESHIRE COUNTY COURTHOUSE  
KEENE, NEW HAMPSHIRE  
SEPTEMBER 14, 1987

Delegation Members Present: Rep. Arnott, Rep. Clark, Rep. Cole, Rep. Davis, Rep. Delano, Rep. Doucette, Rep. Foster, Rep. Gordon, Rep. Grodin, Rep. LaMar, Rep. Matson, Rep. Morse, Rep. Parker, Rep. Perry, Rep. Ramsay, Rep. Riley, Rep. Sawyer, Rep. Schwartz, Rep. Young.

8:25 - Chairman Matson called the meeting to order.  
Clerk Arnott called roll - 19 present being a quorum.

Rep. Gordon moved that \$1,400,000 be appropriated for balance of purchase of Indian Head Bank building and for renovations to the County Annex and to the Courthouse and that the Commissioners be authorized to borrow \$1,400,000. Seconded by Rep. Grodin.



EXECUTIVE COMMITTEE MEETING -  
1988 BUDGET HEARINGS  
CHESHIRE COUNTY COURTHOUSE  
December 16, 1987

PRESENT: Chairman Margaret Ramsay, Representatives Foster, Perry, Davis, Parker, LaMar, Gordon, Matson.

9:30 a.m. Treasurer Conway appeared to ask permission to borrow funds in anticipation of taxes. Rep. Gordon was asked by Chairman Ramsay to act as Clerk pro tem.

Moved by Rep. Perry, seconded by Rep. Davis, that the Treasurer be authorized to borrow amount(s) not to exceed \$5,000,000 to operate the county until tax income is available for the year 1988. Motion approved unanimously.

9:50 a.m. Karen Wagner, representing the Women's Crisis Center, requested continued support; provided explanation of activities, sources of funding, etc., requested \$5,000.

10:25 a.m. Youth Services, Linda Kent, passed brochures; have added older children's services; training new mediators; \$20,000 requested, is constantly representing a smaller percentage of agency cost because of increasing total budget. Agency has foster homes program.

11:00 a.m. United Way - Jack Jennings - Susan Curtis (Help Line)

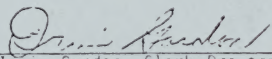
Eight-minute tape - What is information and referral?  
Explained reorganization - Merging of U.W. & C.C.H. and W. Council  
1987 requested \$10,500 - got \$6,666.00  
1988 requested \$11,000 - got (Hope for favorable action)

11:45 (Explained by Sandra Swift)  
Conservation Commission - Hank Kenney, Chairman  
Explained problems regarding wetlands - as it involves land fills, construction of malls, quarries, other projects involving soils, etc.  
Explained that charges for fees for services are restricted because this is a government agency; no RSA regarding formula for funding, availability of speaker for schools, etc.

12:15 p.m. Monadnock Substance Abuse - Director Gordon McRae

Had sent out a broad explanation of organization and later explained new parts of the agency activity; spoke of request of \$5,750; hopes for support.

1:00 p.m. Recessed

  
\_\_\_\_\_  
Irvin Gordon, Clerk Pro tem

Next meeting 12/19/87





