

**CHESTERFIELD**  
NEW HAMPSHIRE  
**ANNUAL REPORTS**

for the Year Ending  
DECEMBER 31, 2018



[www.nhchesterfield.com](http://www.nhchesterfield.com)

**CHESTERFIELD SCHOOL DISTRICT**  
for the Year Ending JUNE 30, 2018

**CHESTERFIELD FIRE & RESCUE PRECINCT**  
DECEMBER 31, 2018

**SPOFFORD FIRE DEPARTMENT**  
DECEMBER 31, 2018

## DEDICATION



A small town in the northern part of the country of Lebanon was home to Paul Saba. In 1998, he immigrated to the United States to work for his brother, Pierre, at West Chesterfield Riverside Grocery. Paul learned to speak English from the customers, and for the first three years he worked seven days a week. Over the next ten years, he became fluent in English and learned the retail business.

Paul purchased Mort's store in 2008 and undertook a total renovation. It was a big risk and a "Big Deal." He slowly added to the grocery line with wines and every sort of beverage travelers and locals might want. A coffee bar became popular. Paul is proud of the high-quality food he offers the public. The store is open every day from 6 am to 10 pm, serving everything from breakfast to burgers and pizza. Recently, Paul added a patio in the rear for customers to enjoy ice cream and a casual meal outside. Big Deal seems to be "the" gathering place to meet someone for business or just a visit.

This year's annual report is dedicated to a local business person who has demonstrated his desire to be a vital part of the community, without fanfare or recognition. In addition to helping those in need, he has been very generous to organizations in town. Although his contributions are too numerous to list here, below are a few of the donations he makes on a regular basis.

Paul is reluctant to talk about it, but he's always there with urns of coffee, cases of soft drinks, water and food for the Firemen's fundraisers, Lions Club, the Economic Development Committee functions and school programs. The Big Deal is a regular stop for our police officers to greet and meet the public. Paul contributes two bicycles with helmets every year to the DARE program. He gives to local walks and races. He even closes his breakfast counter when the Lions Club hosts its pancake breakfast on Super Bowl Sunday.

Paul's motivation is to give back to the community that welcomed him. His goal for himself and his family is to be good citizens in the community. Paul lives in Spofford with his wife, Mirna, and two children, Elio and Vivian.

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**2018  
TOWN OFFICERS**

REPRESENTATIVES TO THE GENERAL COURT	Michael Abbott Paul Berch Catherine Harvey Lucy Weber	2020 2020 2020 2020
SENATOR - DISTRICT 10	Jay Kahn	2020
MODERATOR	Rebecca Todd	2019
ASSISTANT MODERATOR		
SELECTMEN	Norman W. VanCor Jon McKeon, Chairman Jeanny Aldrich	2019 2020 2021
TOWN ADMINISTRATOR	Alissa Thompson	
TOWN CLERK	Barbara Girs	2021
DEPUTY TOWN CLERK	Kristin McKeon	
TAX COLLECTOR	Elizabeth Benjamin	2019
DEPUTY TAX COLLECTOR	Barbara Doyle	
TOWN TREASURER	Edward Cheever	2019
DEPUTY TOWN TREASURER	Margaret Winn	
PUBLIC WORKS DIRECTOR	Chris Lord	
TRANSFER STATION SUPERVISOR	Chris Lord	
FULL-TIME POLICE	Duane Chickering, Chief Michael Bomba, Lieutenant Gerald Palmer Derek Jackson Donna Magdycz Jack LaPorte	
PART-TIME POLICE	Lester Fairbanks John Mousseau Steve Laskowski	
ANIMAL CONTROL OFFICER	Vacant	
TRUSTEE OF TRUST FUNDS	Christine Prah Amanda Fryberger Karen LaRue	2019 2020 2021



CEMETERY SEXTON	Chris Flagg	
HEALTH OFFICER	Steve Dumont	
DEPUTY HEALTH OFFICER	Vacant	
CODE ENFORCEMENT OFFICER	Rod Parsons	
DEPUTY CODE ENFORCEMENT	Steve Dumont	
EMERGENCY MANAGEMENT	Michael Chamberlin, Director John Keppler Chris McKay Cheryl Maibusch Hazel Hunter	
LIBRARIAN	George Preston	
LIBRARY TRUSTEES	Dave Smith Jill Dumont Carole Wheeler Bruce Potter Linda Skrzyniarz Ron Scherman Cathy Harvey Edward Cheever, Alt Gail Fleming, Alt Jon McKeon, Selectmen's Rep	2019 2019 2019 2020 2021 2021 2021 2019 2019
BUDGET COMMITTEE	Gary Winn, Chair Dan Cotter, Vice Chair Doug Foster David Smith Carole Wheeler George Goulet Steve Laskowski Fran Shippee Brad Roscoe Jon McKeon, Selectmen's Rep Chris Babcock, Spofford Fire Rep Rick Cooper, Chesterfield Fire Rep Cathy Harvey, School Board Rep Amy LaFontaine, Secretary	2020 2019 2019 2019 2020 2020 2020 2020 2020 2020 2020 2020 2020 2020
SUPERVISORS OF THE CHECKLIST	John Hudachek Clifford White Edward Cheever	2024 2020 2022
BOARD OF ADJUSTMENT	Kristin McKeon Lucky Evans John Zannotti Joe Hanzalik Richard Aldrich Joe Parisi (Alt) Jeanny Aldrich, Selectmen's Rep	2021 2021 2020 2021 2021 2021 2021

PLANNING BOARD	James Corliss, Chair	2020
	Joe Parisi, Vice-Chair	2019
	Roland Vollbeh	2020
	Davis Peach	2021
	John Koopmann	2021
	Joseph Brodbine	2019
	John Pieper (Alt)	2018
	Jon McKeon, Selectmen's Rep	
	Tricia Lachenal, Secretary	
CEMETERY COMMISSION	Cornelia Jenness, Chair	2019
	Pat Porter	2019
	Fran Shippee	2020
	Cheryl Maibusch	2020
	Ed Cheever	2021
	Norman VanCor, Selectmen's Rep	
PARKS & RECREATION COMMISSION	Fran Shippee	2020
	Dewey Auger	2020
	Sue Parker	2021
	Norman VanCor, Selectmen's Rep Fran Shippee, Secretary	
PARKS & RECREATION DIRECTOR	Samantha Hill	
CONSERVATION COMMISSION	Kathy Thatcher	2019
	Lynne Borofsky	2020
	Pam Walton	2020
	Steve Hardy	2018
	Bruce Jacobs	2021
	Kristin McKeon (Alt)	2019
	Jeanny Aldrich, Selectmen's Rep	
ECONOMIC DEVELOPMENT COMM.	Christine Dufresne, Chair	2019
	Phil Shaw	2021
	Simon Jones	2021
	Ron Rsaza	2021
	Jeanny Aldrich Selectmen's Rep	

## Selectboard Report 2018

Chesterfield is growing, and with it, the need to improve services and modernize town government has been a priority.

It was a large undertaking, but the antiquated property file system that identifies all Town properties has been changed from owner's name to map and lot. This will allow information to be accessed more easily on each property as it transfers to new property owners. Along with that, property tax cards are now available on-line through the Town's website. Anyone can access property information from home or the office.

Personnel changes are a part of our working lives. Lieutenant Kevin White retired from our Police Department after thirty years of dedicated services. Our own secretary, Pat Grace, also retired from her duties in the Selectmen's office. On the other side, we welcomed a new Town Administrator, Alissa Thompson, to our management team. Samantha Hill joined our Parks and Recreation Department as Director. Chris Lord was promoted to Director of Public Works while keeping his duties as Road Agent. Throughout our transition, Tricia Lachenal has been invaluable in keeping things moving and operating as smoothly as possible. Her extra effort is certainly appreciated.

The Town went through the revaluation process as smoothly as can be expected. The re-evaluation process was explained at the summer public information forum.

Several other projects have kept the Selectboard busy throughout the year. We have completed the design phase of road drainage and erosion remediation for Wares Grove and North Shore beaches. The project should be completed by Memorial Day 2019.

The Town Hall Annex project is moving ahead. A contractor has been hired, the architect has design renderings and scheduling is underway.

The former town office building is switching gears a bit as last year's prospects have had a change of heart. The Selectboard began the process of finding a new owner and the EDC has joined in to help in this effort.

A successful "Old Home Day" gave us encouragement that community vitality is not a thing of the past. The Summer Concert Series was another opportunity to bring us together and improve cultural well-being.

Every year, we make a point to report that we continue to have many good volunteers who serve on all of our Boards and Commissions. We are thankful for their contributions. We are proud to serve you.

Jon McKeon, Chairman

Norman W. VanCor

Jeanny Aldrich

Board of Selectmen

**2019 TOWN WARRANT  
TOWN OF CHESTERFIELD  
STATE OF NEW HAMPSHIRE**

To the inhabitants of the Town of Chesterfield, in the County of Cheshire, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the CHESTERFIELD TOWN HALL in said Chesterfield, on Tuesday, the 12<sup>th</sup> day of March, at ten o'clock in the forenoon to ballot for Town Officers and other questions required by law to be decided by ballot. Polls will close at 7:00 pm.

**ARTICLE 1:** To vote an Australian Ballot for all necessary Town Officers.

**ARTICLE 2:** To vote by ballot on amendments to the Zoning Ordinances.

The following part of the Town Meeting shall be adjourned until Saturday, March 16<sup>th</sup> at ten of the clock in the forenoon at the CHESTERFIELD SCHOOL in said Chesterfield.

**ARTICLE 3:** To hear the report of the Budget Committee, or act in any way related thereto.

**ARTICLE 4:** To see if the Town will vote to raise and appropriate the sum of Four Million Three Hundred Thousand Dollars (\$4,300,000) for the purpose of Installing a Fiber Optic Broadband Network in the Town of Chesterfield; With One Million Eight Hundred Thousand Dollars (\$1,800,000) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended and Two Million Five Hundred Thousand Dollars (\$2,500,000) of such sum as a donation from the broadband provider; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, gifts and donations, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto.

(Recommended by Board of Selectmen) (Recommended by the Budget Committee)

**ARTICLE 5:** To see if the Town will vote to raise and appropriate the sum of Three Million Five Hundred Eighty-One Thousand, Seven Hundred Ninety-Eight Dollars (\$3,581,798) for the following purposes, or act in any way related thereto.

	Recommended by the Budget Committee	Recommended by the Selectmen
1. Executive	155,362	155,362
2. Elections, Registrations, Vital Stats	73,174	73,174
3. Financial Administration	72,393	72,393
4. Legal Expense	50,000	50,000
5. Personnel Administration	483,560	483,560
6. Planning Board	15,522	15,522
7. Board of Adjustment	9,150	9,150
8. General Government Buildings	76,370	76,370
9. Cemeteries	42,472	42,472
10. General Insurance	76,950	76,950
11. Regional Association (SWRPC)	4,003	4,003
12. Economic Development Committee	2,400	2,400
13. Police	547,015	547,015
14. Police Reimbursable Detail	25,000	25,000

15. Ambulance	83,200	83,200
16. Code Enforcement	72,120	72,120
17. Office of Emergency Management	5,100	5,100
18. Forest Fires	6,000	6,000
19. Highway/Town Road Maintenance	858,676	858,676
20. Highway Block Grant	155,476	155,476
21. Street Lighting	15,000	15,000
22. Solid Waste	211,039	211,039
23. Health Officer	2,800	2,800
24. Animal Control	1,650	1,650
25. General Assistance	25,000	25,000
26. Parks and Recreation	137,810	137,810
27. Library	177,790	177,790
28. Patriotic Purposes	700	700
29. Conservation Commission	3,450	3,450
30. Debt Service	<u>192,616</u>	<u>192,616</u>
TOTAL	3,581,798	3,581,798

**ARTICLE 6:** To see if the Town will vote to raise and appropriate the sum of Two Hundred and Fifty-Seven Thousand One Hundred Seventy-One Dollars (\$257,171) for the purpose of resurfacing Town roads, or act in any way related thereto, said appropriation to be offset by the Highway Block Grant funds provided by the State of New Hampshire in the amount of One Hundred Fifty-Five Thousand Four Hundred Seventy-Six Dollars (\$155,476) This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of One Hundred Twenty-One Thousand Dollars (\$121,000) to be added to the already established Highway Heavy Equipment Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 8:** To see if the Town will vote to raise and appropriate the sum of One Hundred Sixty-Seven Thousand Dollars (\$167,000) to purchase a new 26,000 GVW Truck for the Highway Department and authorize the withdrawal of the sum of One Hundred Sixty-Seven Thousand Dollars (\$167,000) from the Highway Heavy Equipment Capital Reserve Fund.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 9:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the already established Roadways Construction/Reconstruction Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the already established Revaluation Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Six Hundred Dollars (\$25,600) to be added to the already established Town Buildings Maintenance Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 12:** To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Four Hundred Dollars (\$14,400) to be added to the already established Town Buildings Maintenance Expendable Trust Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the sum of Twenty-Seven Thousand Two Hundred Twenty Dollars (\$27,220), and authorize the withdrawal of the sum of Twenty-Seven Thousand Two Hundred Twenty Dollars (\$27,220) from the Town Buildings Maintenance Capital Reserve Fund, to support the following, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

	Recommended By the Budget Committee	Recommended By the Selectmen
Highway Garage – Modine Heaters	6,000	6,000
Town Hall Oil Boiler	0	18,280
Town Hall Side Room – Hot Water Heater & Fan	<u>0</u>	<u>2,940</u>
<b>TOTAL</b>	<b>\$6,000</b>	<b>\$27,220</b>

**ARTICLE 14:** To see if the town will vote to raise and appropriate the sum Twenty-Seven Thousand Dollars (\$27,000) to be added to the already established Police Cruiser Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 15:** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the already established Police Department Equipment Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 16:** To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000) for the purchase of a four bullet proof vests, and authorize the withdrawal of the sum of Four Thousand Dollars (\$4,000) from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 17:** To see if the Town will vote to raise and appropriate the sum of Four Thousand Three Hundred Dollars (\$4,300) for a mobile data terminal laptop and authorize the withdrawal of the sum of Four Thousand Three Hundred Dollars (\$4,300) from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 18:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of Mitigating Drainage Erosion Damage at Wares Grove and North Shore Beaches, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 19:** To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to host concert programs, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 20:** To see if the town will vote to raise and appropriate the sum of Nine Thousand One

Hundred Dollars (\$9,100) to be added to the Parks and Rec Pickup Truck Expendable Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 21:** To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) to be added to the already established Parks and Rec Pickup Truck Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 22:** To see if the town will vote to discontinue the following Parks and Recreation Outdoor Court Construction Capital Reserve Fund. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 23:** To see if the town will vote to raise and appropriate the sum of Five Thousand Eight Hundred Dollars (\$5,800) to be added to the Parks and Rec 4x4 All-Terrain Vehicle Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. This is a special warrant article per RSA 32:10 I (d). If article 22 fails this article is null and void.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 24:** To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) for the purchase of a 4x4 All-Terrain Vehicle for the Parks and Rec, and authorize the withdrawal of the sum of Six Thousand Dollars (\$6,000) from the Parks and Rec 4x4 All Terrain Vehicle Capital Reserve Fund for that purpose, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d). If article 23 fails this article is null and void.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 25:** To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to be added to the already established Parks and Rec 4x4 All-Terrain Vehicle Capital Reserve Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 26:** To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to be added to the already established Parks and Rec Activities Enhancements Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 27:** To see if the town will vote to discontinue the following Wares Grove Recreation Facility Enhancement Capital Reserve Fund. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 28:** To see if the town will vote to raise and appropriate the sum of One Hundred Thirty-Six Dollars (\$136) to be added to the Parks and Rec Building Expendable Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. This is a special warrant article per RSA 32:10 I (d). If article 27 fails this article is null and void.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 29:** To see if the town will vote to discontinue the following Wares Grove Recreational Facility Enhancement Trust Fund. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund.

(Recommended by the Selectmen) (Not Recommended by the Budget Committee)

**ARTICLE 30:** To see if the town will vote to raise and appropriate the sum of Six Thousand Six Hundred Fifty-Five Dollars (\$6,655) to be added to the Parks and Rec Building Expendable Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. This is a special warrant article per RSA 32:10 I (d). If article 29 fails this article is null and void.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 31:** To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to the already established Wildland Fire Suppression Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 32:** To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the already established Cemetery Truck Replacement Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 33:** To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to be added to the already established Cemetery Mower Replacement Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 34:** To see if the Town will vote to raise and appropriate the sum of Twenty-Four Thousand One Hundred Forty-Four Dollars (\$24,144) for the purchase of upgrading the information technology (server, physical hardware and software, five computers, cloud backup solution, network switch, wifi access point, firewall, power protection, backup solution hardware) in the Town Office Building, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 35:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Six Hundred Sixty Dollars (\$5,660) for the purchase of ClerkWorks and ePay2Gov for the Town Clerks Office, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 36:** To see if the Town will vote to raise and appropriate the sum of Three Thousand Four Hundred Dollars (\$3,400) for the purchase of ePay2Gov for the Transfer Station, Selectmen's Office, Police Department, Tax Collector and Parks and Recreation, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 37:** To see if the Town will vote to raise and appropriate the sum of Twenty-Three Thousand and Twenty-Two Dollars (\$23,022) to support the following, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).



Chesterfield Senior Meals program	500
Home Health, Meals on Wheels and Age in Motion	8,584
Monadnock Family Services/Mental Health	4,505
Community Kitchen	3,500
Southwestern Community Services	2,238
Big Brothers Big Sisters	400
MCVP Crisis & Prevention Center	795
Hundred Nights Inc	2,500

TOTAL 23,022  
(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 38:** To see if the Town will vote to discontinue completely a portion of the road that consists of an area approximately 0.03 acres on the Southerly side of NH Route 9. This abandoned right-of-way is not identified on the Chesterfield Tax Maps but it is shown as a portion of the NH Route 9 right-of-way in front of parcels identified as Chesterfield Tax Map 13, Lots 8 and 9.

**ARTICLE 39:** To see if the Town will recognize the achievements of the 2018 Chesterfield Old Home Day and express its support for this new tradition continuing into the future. The 2019 Old Home Day is scheduled for the 21<sup>st</sup> day of September 2019 (with a rain date of September 28<sup>th</sup>) And, we encourage the town to make available any resources and property reasonably appropriate for this town-wide event.

(Inserted by Petition)

**ARTICLE 40:** To see if the will vote to approve the following resolution: "Call to Prevent Nuclear War". Whereas nine nations together have over 14,000 nuclear weapons in their arsenals, most far more destructive than the two that killed hundreds of thousands in Japan in 1945; Whereas detonation of even a small number of these weapons could have catastrophic human and environmental consequences affecting everyone on the planet; Whereas the United States maintains hundreds of nuclear missiles in underground silos on hair-trigger alert, to be launched within minutes with great risk of an accidental, mistaken or unauthorized launch; Whereas the United States reserves the right to use nuclear weapons first, making a nuclear war more likely; Whereas the U.S. President has the sold and unchecked authority to order the use of nuclear weapons; Whereas over the next 30 years, the United States plans to spend an estimated \$1.7 trillion to replace its entire nuclear arsenal; Whereas the United States, as well as Britain, China, France and Russia, are obligated under the Nuclear Non-Proliferation Treaty (NPT) to take concrete steps toward eliminating their nuclear arsenals; NOW THEREFORE BE IT RESOLVED that the Town of Chesterfield calls upon the U.S. Government to embrace the Treaty on the Prohibition of Nuclear Weapons and make global nuclear disarmament the centerpiece of our national security policy. BE IT FURTHER RESOLVED that the Town of Chesterfield calls upon the U.S. Government to spearhead a global effort to prevent nuclear war by: renouncing the option of using nuclear weapons first; ending the sole, unchecked authority of any president to launch a nuclear attack; taking U.S. nuclear weapons off hair-triggered alert; cancelling the plan to replace its entire arsenal with enhanced weapons; and actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals. AND BE IT FURTHER RESOLVED that Chesterfield's Board of Selectmen will send copies of this resolution with a record of its adoption to all members of our New Hampshire Congressional Delegation and to the President.


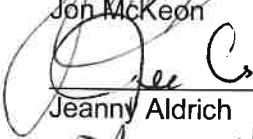
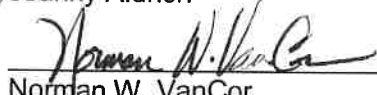
(Inserted by Petition)

**ARTICLE 41:** To see if the Town will vote to allow the Board of Selectmen to dispose of municipal assets by sealed bid, or by other means as deemed appropriate, or act in any way related thereto.

**ARTICLE 42:** To transact any other business that may legally come before this meeting.

Given under our hands and seal this 13<sup>th</sup> day of February in the year of our Lord Two Thousand and Nineteen.

Chesterfield Board of Selectmen

  
\_\_\_\_\_  
Jon McKeon  
\_\_\_\_\_  
Jeanny Aldrich  
\_\_\_\_\_  
Norman W. VanCor

A True Attested Copy of the Warrant  
Chesterfield Selectmen

BUDGET OF THE TOWN OF CHESTERFIELD 2019

PURPOSE OF APPROPRIATION	ACTUAL APPROP. 2018	ACTUAL EXPEND. 2018	SELECTMEN'S RECOMMENDED 2019	NOT RECOMMENDED BY SELECTMEN 2019	BUDGET COMM. RECOMMENDED 2019	NOT RECOMMENDED BY BUDGET COMM. 2019
<b>General Government</b>						
Executive	149,218	133,076	155,362		155,362	
Elections, Regs., Vital Stats	72,582	63,307	73,174		73,174	
Financial Administration	66,594	60,821	72,393		72,393	
Legal Expense	50,000	38,203	50,000		50,000	
Personnel Administration	465,750	466,965	483,560		483,560	
Planning & Zoning	20,650	20,807	24,672		24,672	
General Government Buildings	54,800	57,917	76,370		76,370	
Cemeteries	39,938	40,810	42,472		42,472	
General Insurance	77,000	54,543	76,950		76,950	
Regional Associations (SWRPC & EDC)	6,400	4,217	6,403		6,403	
<b>PUBLIC SAFETY</b>						
Police & Reimbursable Details	561,342	519,687	572,015		572,015	
Ambulance	97,800	97,750	83,200		83,200	
Code Enforcement	60,600	48,423	72,120		72,120	
OEM/Emergency Management	6,400	7,080	5,100		5,100	
Forest Fires	6,000	0	6,000		6,000	
<b>HIGHWAYS AND STREETS</b>						
Administration, Highways & Streets	820,607	783,035	858,676		858,676	
Highways and streets			155,476		155,476	
Street Lighting	15,000	14,489	15,000		15,000	
<b>SANITATION</b>						
Transfer Station	202,753	199,125	211,039		211,039	
<b>HEALTH/WELFARE</b>						
Health Officer	1,525	2,337	2,800		2,800	
Animal Control	1,650	347	1,650		1,650	
Health Agencies & Hosp. & Other	300	0	0		0	
Direct Assistance - Welfare	25,000	907	25,000		25,000	

BUDGET OF THE TOWN OF CHESTERFIELD 2019

PURPOSE OF APPROPRIATION	ACTUAL APPROP. 2018	ACTUAL EXPEND. 2018	SELECTMEN'S RECOMMENDED 2019	NOT RECOMMENDED BY SELECTMEN 2019	BUDGET COMM. RECOMMENDED 2019	NOT RECOMMENDED BY BUDGET COMM. 2019
<b>CULTURE AND RECREATION</b>						
Parks and Recreation	113,846	107,743	137,810		137,810	
Library	169,550	131,642	177,790		177,790	
Patriotic Purposes	700	563	700		700	
Other Culture and Recreation	2,600	1,921	0		0	
<b>CONSERVATION</b>						
Conservation Commission	3,250	2,541	3,450		3,450	
<b>DEBT SERVICE</b>						
Principa/Interest/TAN	162,900	162,800	192,616		192,616	
<b>CAPITAL OUTLAYS</b>						
Resurfacing	256,200		101,695		101,695	
Highway Garage Modine Heaters- from CRF	7,500		6,000		6,000	
Highway 1 ton truck from CRF	95,000		0		0	
Highway 2600 GVW Truck from CRF	0		167,000		167,000	
Police Cruiser - from CRF	35,500		0		0	
Police Portable Radio - Fro CRF	5,600		0		0	
Police Radar - from CRF	2,300		0		0	
Police Handheld Radar	2,500		0		0	
PD Mobile Data Terminal Laptop from CRF	4,000		4,300		4,300	
Police 4 Bullet Proof Vests	0		4,000		4,000	
Town Hall Oil Boiler	0		18,280		0	18,280
Town hall Side Room - Hot Water Heater & Fan	0		2,940		0	2,940
Code Enforcement IT Upgrades	3,500		0		0	
Stormwater plan for town beaches	28,000		0		0	
Mitigating Drainage Erosion Damage WG&NS	0		10,000		0	
Broadband Infrastructure Bonding	0		1,800,000		1,800,000	
Design/build project upgrading annex Bonding	440,000		0		0	
ADA Complaint bathroom Annex Reconfigure	58,000		0		0	
Design study for future Town Hall Annex Reconfigur	30,000		0		0	
Historical Society Building paint & maint- CRF	6,000		0		0	

BUDGET OF THE TOWN OF CHESTERFIELD 2019

PURPOSE OF APPROPRIATION	ACTUAL APPROP. 2018	ACTUAL EXPEND. 2018	SELECTMEN'S RECOMMENDED 2019	NOT RECOMMENDED BY SELECTMEN 2019	BUDGET COMM. RECOMMENDED 2019	NOT RECOMMENDED BY BUDGET COMM. 2019
Color Multi-Function copier for TO	5,000	0	0	0	0	0
Town Office IT Upgrade	0	0	24,144	24,144	24,144	0
Town Clerk- Clerkworks & ePay2Gov	0	0	5,660	5,660	5,660	0
Epay2Gov for all other Town Depts	0	0	3,400	3,400	3,400	0
Establish Solar Energy Capital Reserve Fund	6,000	6,000	0	0	0	0
Repair Roof Wares Grove Concession from CRF	5,500	5,500	0	0	0	0
Repair roof at North Shore Beach house from CRF	4,500	4,500	0	0	0	0
Repair bathrooms at Wares Grove Concession	8,000	8,000	0	0	0	0
P & R 4x4 ATV	0	0	6,000	6,000	6,000	0
Create & host concerts at Wares Grove	2,600	2,600	0	0	0	0
Host Concerts	0	0	3,500	3,500	3,500	0
Chesterfield Senior Meals	500	500	500	500	500	0
Home Health/M.O.W./Age in Motion	8,212	8,212	8,584	8,584	8,584	0
Monadnock Family Serv/Mental health	4,505	4,505	4,505	4,505	4,505	0
Community Kitchen	2,500	2,500	3,500	3,500	3,500	0
Southwestern Community Services	1,447	1,447	2,238	2,238	2,238	0
Visiting Nurse Alliance	500	500	0	0	0	0
Groundworks Collaborative	200	200	0	0	0	0
Monadnock Child Advocacy Center	1,000	1,000	0	0	0	0
Big Brothers Big Sisters	400	400	400	400	400	0
The Gathering Place	1,000	1,000	0	0	0	0
Hundred Nights	1,000	1,000	2,500	2,500	2,500	0
MCVP Crisis & Prevention Center	377	377	795	795	795	0

BUDGET OF THE TOWN OF CHESTERFIELD 2019

PURPOSE OF APPROPRIATION	ACTUAL APPROP. 2018	ACTUAL EXPEND. 2018	SELECTMEN'S RECOMMENDED 2019	NOT RECOMMENDED BY SELECTMEN 2019	BUDGET COMM. RECOMMENDED 2019	NOT RECOMMENDED BY BUDGET COMM. 2019
<b>TO CAPITAL RESERVES</b>						
Highway Heavy Equipment CRF	121,000		121,000		121,000	
Roadways Construction/Reconstruct CRF	25,000		25,000		25,000	
Revaluation CRF	25,000		25,000		25,000	
Town Buildings Maintenance CRF	33,500		25,600		25,600	
Police Cruiser CRF	23,000		27,000		27,000	
PD Equipment CRF	8,500		15,000		15,000	
Parks & Rec 4X4 ATV CRF	500		6,300		6,300	
<b>TO TRUST &amp; AGENCY FUNDS</b>						
Town Buildings Maintenance Exp Tr	6,500		14,400		14,400	
Parks & Rec Pickup Truck Exp Tr	1,000		15,100		15,100	
Parks & Rec Activities Enhance Exp Tr	500		500		500	
Cemetery Truck Exp Tr			2,500		2,500	
Cemetery Mower Exp Tr			1,500		1,500	
Wildland Fire Suppression Exp Tr	3,000		3,000		3,000	
<b>TOTAL APPROPRIATIONS</b>	<b>4,529,596</b>		<b>6,043,639</b>		<b>6,022,419</b>	<b>21,220</b>

**ESTIMATED REVENUES for 2019****Estimated****TAXES**

Land Use Change Tax	\$0.00
Timber Tax	\$15,000.00
Payment in Lieu of Taxes	\$27,602.00
Other Taxes	\$0.00
Interest & Penalties on Delinquent Taxes	\$71,500.00
Excavation Tax (\$.02 cents per cu yd)	\$300.00

**LICENSES, PERMITS & FEES**

Business Licenses & Permits	\$900.00
Motor Vehicle Permit Fees	\$800,000.00
Building Permits	\$32,000.00
Other Licenses, Permits & Fees	\$10,500.00

**FROM FEDERAL GOVERNMENT****FROM STATE**

Shared Revenues	\$0.00
Meals & Rooms Tax Distribution	\$180,000.00
Highway Block Grant	\$155,476.00
State & Federal Forest Land Reimbursement	\$2,500.00
Flood Control Reimbursement	\$0.00
Other (Including Railroad Tax)	\$3,000.00
FROM OTHER GOVERNMENTS	\$0.00

**CHARGES FOR SERVICES**

Income from Departments	\$58,400.00
Other Charges	\$136,231.00

**MISCELLANEOUS REVENUES**

Sale of Municipal Property	\$5,000.00
Interest on Investments	\$5,000.00
Other	

**INTERFUND OPERATING TRANSFERS IN**

From Special Revenue Funds	
From Capital Projects Funds	
From Enterprise Funds	
From Capital Reserve Funds	\$288,691.00
From Trust & Agency Funds	\$4,400.00

**OTHER FINANCING SOURCES**

Proc. From Long Term Bonds & Notes	\$1,800,000.00
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**TOTAL OF REVENUES****\$3,596,500.00**

**SUMMARY OF INVENTORY OF VALUATION 2018**

	Chesterfield & W. Chesterfield	Spofford	Total Town
Value of Land Only:			
Current Use	\$ 665,140	\$ 321,090	\$ 986,230
Conservation Restriction Assessment	4,340	1,590	5,930
Discretionary Easement	0	18,900	18,900
Residential	61,918,670	127,627,270	189,545,940
Commercial/Industrial	7,646,500	5,180,700	12,827,200
<b>Total of Taxable Land</b>	<b>70,234,650</b>	<b>133,149,550</b>	<b>203,384,200</b>
Value of Buildings Only			
Residential	\$ 135,053,100	\$ 138,315,200	\$ 273,368,300
Manufactured Housing	516,000	677,000	1,193,000
Commercial/Industrial	27,322,650	4,987,050	32,309,700
<b>Total Value of Taxable Buildings</b>	<b>162,891,750</b>	<b>143,979,250</b>	<b>306,871,000</b>
Public Utilities			\$ 6,958,500
<b>Valuation Before Exemptions</b>	<b>\$ 233,126,400</b>	<b>\$ 277,128,800</b>	<b>\$ 517,213,700</b>
Blind Exemptions	0	0	0
Elderly Exemptions (7)	430,000	(8) 520,000	(15) 950,000
Solar Energy Systems Exemption (6)	84,000	(6) 86,300	(12) 170,300
<b>Total Dollar Amount of Exemption</b>	<b>514,000</b>	<b>606,300</b>	<b>1,120,300</b>
<b>NET VALUATION ON WHICH TAX RATE IS COMPUTED</b>	<b>\$232,612,400</b>	<b>\$276,522,500</b>	<b>\$516,093,400</b>
REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAXES			
State Forest Land			2,852
Camp Spofford			27,602
TAX CREDITS			
Totally & Permanently Disabled Veterans		(11)	22,000
Other War Service Credits		(161)	80,178
ELDERLY EXEMPTION COUNT			
Number of Individuals With Initial Applications in 2017		0 @ \$40,000	
		0 @ \$60,000	
		0 @ \$80,000	
Total Number of Elderly Exemptions Granted in 2017		3 @ \$40,000	
		5 @ \$60,000	
		7 @ \$80,000	

**CURRENT USE REPORT**

<u>Use</u>	<u>Acres</u>	
Farm Land	1,391	
Forest Land	12,193	
Forest Land w/Documented Stewardship	2,602	
Unproductive Land	106	
Wet Land	528	
Total Number of Acres Exempted Under Current Use		16,821



**2018 TOWN WARRANT  
TOWN OF CHESTERFIELD  
STATE OF NEW HAMPSHIRE**

Proceedings of the Annual Town Meeting of the voters of the Town of Chesterfield, New Hampshire, called at the Chesterfield Hall in said town on Tuesday March 13, 2018.

Moderator Pro Tempore Tim Butterworth called the Town Meeting/Town Elections to order at 10:00 in the forenoon and declared the polls open for voting by ballot for Town Officials and to amend Zoning Ordinances.

Polls were closed at 7:00 p.m. by Moderator Pro Tempore Susan Newcomer and counting of ballots commenced. Town Meeting resumed on Saturday March 17, 2018 at the Chesterfield School.

Moderator Pro Tempore Susan Newcomer called the meeting to order at 10:15 a.m.

Police Chief Duane Chickering led the meeting in the salute to the flag.

**ARTICLE 3:** Gary Winn, chairman of the Budget Committee, spoke for the committee.

**ARTICLE 4:** Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee. Jon McKeon made a motion, seconded by Gary Winn, to see if the Town will vote to raise and appropriate the sum of Four Hundred Forty Thousand Dollars (\$440,000) for the Design and Build Project for Upgrading the Town Hall Annex, and to authorize the issuance of not more than Three Hundred Fifty Thousand (\$350,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the withdrawal of up to Ninety Thousand Dollars (\$90,000) from the Town Hall Annex Capital Reserve Fund created for this purpose. (2/3 Ballot Vote required)

(Recommended by the Selectmen) **(Not Recommended by the Budget Committee)**

Jon McKeon addressed the history of the Annex, the many times it has been studied, and the 2017 vote—essentially the current Article 6—which was voted down. Gary Winn said the Budget Committee (BC) supported Article 6 but not Articles 4 and 5. The BC does not see enough income from public use of the building. Voters must understand it will never pay for itself. He is concerned about septic. Bond will add \$8.00/\$100,000 to tax bill for the next 10 years. James Hancock claimed a problem with freedom of religion, as churches are not charged for use of the building when all others are. Feels it is a waste of money as the school has space for large gatherings. Neil Jenness responded that all non-profits are treated the same, not only churches. She felt that a commercial kitchen would allow for more use and increase revenue. Ron Rzasa, who was on the group which this year looked at possibilities for the Annex, feels they have come up with the best solution for the building. The school does not lend itself to small gatherings; the Annex will accommodate 40-50 people for parties and more intimate meals. Jeff Scott said the Town Hall and Annex are part of the community. Towns like Walpole and Swanzey make money with their facilities. Scott offered to have the first pancake breakfast for the town if this is passed. Cathy Harvey mentioned going to a senior lunch and, though a lovely event, thought the kitchen facilities are dismal. Food must be brought in by seniors and warmed there, a potential problem for the elderly. New building plans also include efficient heating for Town Hall and Annex. Audrey Ericson spoke to the history of the building. Ella Montgomery said, as one of the youngest in the crowd, small towns are about community and we need a place to celebrate that. Alex Winn asked if a commercial kitchen required, why not a nice home kitchen? Jon McKeon: It is required. Only other option is a warming kitchen. Dan Cotter in favor of Article 5: fix the bathrooms and move on. Town will never get the use out of the Annex and we don't need another study.

Mike Wiggin: thinks this is premature. We need to think to the future. This fix won't be enough for what's needed in 100 years. Discussion continued. Bayard Tracy called the question. Tom Duston seconded. Motion passed. The Moderator instructed those voting to use the first paper ballot and that voting would be open for a minimum of one hour. The vote was later tallied as 151 YES votes, 60 NO votes. The Article was passed with the required 2/3 majority.

**Brad Roscoe moved to pass over Article 5, seconded by Ella Montgomery. The motion passed.**

**ARTICLE 5:** To see if the Town will vote to raise and appropriate the sum of Fifty-Eight Thousand Dollars (\$58,000) to reconfigure the Town Hall Annex for ADA compliant bathrooms and authorize the withdrawal of the sum of Fifty-Eight Thousand Dollars (\$58,000) from the Town Hall Annex Capital Reserve Fund for that purpose, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) **(Not Recommended by the Budget Committee)**

**ARTICLE 6: Brad Roscoe moved to pass over Article 6, seconded by Ella Montgomery. The motion passed.** To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for a Design Study for the future construction of the Town Hall Annex, or act in any way related thereto. and authorize the withdrawal of the sum of Thirty Thousand Dollars (\$30,000) from the Town Hall Annex Capital Reserve Fund for that purpose, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d). This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 7:** Jon McKeon made a motion, seconded by Gary Winn, to see if the Town will vote to raise and appropriate Budget Committee recommended sum of Three Million Two Hundred Fifty-Two Thousand One Hundred Fifty-Five Dollars (\$3,252,155) for the following purposes, or act in any way related thereto.

1. Executive	149,218	154,218
2. Elections, Registrations, Vital Stats	72,582	72,582
3. Financial Administration	66,594	66,594
4. Legal Expense	50,000	50,000
5. Personnel Administration	465,750	465,750
6. Planning Board	13,700	13,700
7. Board of Adjustment	6,950	6,950
8. General Government Buildings	54,800	54,800
9. Cemeteries	39,938	39,938
10. General Insurance	77,000	77,000
11. Regional Association (SWRPC)	4,000	4,000
12. Economic Development Committee	2,400	2,400
13. Police	536,342	536,342
14. Police Reimbursable Detail	25,000	25,000
15. Ambulance	97,800	97,800
16. Code Enforcement	60,600	60,600
17. Office of Emergency Management	6,400	6,400
18. Forest Fires	6,000	6,000
19. Highway/Town Road Maintenance	820,607	820,607
20. Street Lighting	15,000	15,000
21. Solid Waste	202,753	202,753
22. Health Officer	1,525	1,525
23. Animal Control	1,650	1,650
24. Other Health (Hepatitis B Shots)	300	300
25. General Assistance	25,000	25,000
26. Parks and Recreation	113,846	113,846
27. Library	169,550	169,550
28. Patriotic Purposes	700	700
29. Conservation Commission	3,250	3,250
30. Debt Service	162,900	162,900
TOTAL	3,252,155	3,257,155

(Recommended by the Budget Committee) (3,257,155 Recommended by the Selectmen)

Brad Roscoe explained that the difference in suggested budget was that the Selectmen were asking for \$5000 to hire a forester to monitor timber cuts and unclaimed cuts. Roscoe made a motion, seconded by Jon McKeon to add the \$5000 to the budget. Gary Winn, speaking for the BC, said town is probably losing more money to unpermitted cutting rather than incorrect records of yields. Town has police and building inspector driving around and they can report unpermitted cutting. Norm VanCor clarified that forester would monitor filed timber cuts. After intent to cut is signed by selectmen it goes to the state and then to the owner—who files the yield after finished cutting. It goes by type of lumber and values vary. We are asking owner to say what is owed to the town. Forester would file yield. Other towns are finding huge differences. Margaret Halpert asked if forester would monitor health of property, including watersheds. VanCor: No. Dan Cotter felt that the cost of the logger would not pay for itself and that loggers had no incentive to lie. James Hancock asked about raising the permit fee to pay for a logger. VanCor responded that there is no fee and that this is regulated by the state. Also stated that each household can cut 20 cords for personal use without a permit. Question called. The motion to amend was defeated on a hand count, 86 to 100. On original Article, James Hancock asked why the increase was greater than the rate of inflation. Brad Roscoe: Building Inspector went from part to full time; the same occurred with the police detective and library director. In response to a question from Margaret Halpert, Roscoe pointed out that the ambulance line pays for our contracted services from Rescue and Keene. Article 7 passed on a voice vote.

ARTICLE 8: Norm VanCor made a motion, seconded by Gary Winn, to deny Article 8 which follows: Shall the town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the town under RSA 72:28.

(Inserted by Petition)

Nick Goulas, a veteran, said we should not do what we do on the backs of veterans. Gary Winn offered that though the BC did not have a vote on this because it proceeds under different rules from the budget, they are against it due to cost. Previous exemptions based on combat duty or conflict, this one is not. Questions arose on what the motion would do, as worded. VanCor withdrew the motion in the interest of clarity. The original article was moved by VanCor, seconded by James Hancock. Dan Cotter: veterans who he spoke to have a problem with giving this to someone who only served 90 days. Jeanny Aldrich: she has a family member who joined the service and left due to illness but had every intention of serving. Much discussion about actual numbers of vets in town, how many would apply, and eventual cost. John Pieper pointed out that the increase from this Article was potentially 3 times higher than what was discussed for Article 4. Bayard Tracy, a veteran, suggested we use veterans' pension guidelines and vote against this article. Jeff Scott, a veteran, suggested that people take their passion for support of vets and work to stop war, thus creating fewer veterans. Jon McKeon called the question, seconded by Paula Duston. Of 200 ballots cast, 64 voted YES, 136 NO. The article failed.

A request was made to discuss Article 9, 10 and 11 together and to vote by paper ballot.

ARTICLE 9: Jon McKeon made a motion, seconded by Gary Winn to see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for the demolition of the old town office building or act in anyway thereto. This is a special warrant article per RSA 32:10 1 (d)

(Inserted by Petition)

(NOT Recommended by the Selectmen) (Recommended by the Budget Committee)

McKeon spoke to the articles: Article 10, which was put in by petition, must appear as it was written. Because selectmen felt the meaning wasn't exactly as the petitioners intended, selectmen inserted Article 11. The Board of Selectmen do not support Article 9. Open Houses have been held and a potential buyer has come forward. All due diligence was done in informing the public of potential problems with the property. Experts in the field of property law and prior practice have been consulted; stipulations for the look and use of the building have been addressed. All of this will be covered in a deed in order to protect the town. Dan Cotter proposed an amendment, seconded by Norm VanCor, to add "located at 504 Route 63, Chesterfield, NH" so that it conforms to the other articles. The amendment passed. Cotter continued: some time ago he listened to arguments that building was uninhabitable, dangerous and should be torn down; water well to service the building is shared by fire department and town office, and many other concerns. Joe Scrivani spoke at length about his involvement with the building and his many concerns about future lawsuits should the building be sold. Suggested evidence was overwhelming to tear down the building. Kristi Dompier introduced herself as

the person, with her husband, who wishes to buy the building. They are 25 year residents of the town with two sons who went through the school. Steve Dompier is an electrician, she is an artist. They will repair any structural damage and bring up to code. They intend to use the back room for her studio and think the front would make a perfect little café. Building is in excellent shape considering how long it has been cold and vacant. Elaine Croteau agreed with Dan Cotter and voiced concern about sketchy characters who might come to the building which is so close to the school. Suggested the Dompier's buy the building and move it. In response to a question from Paula Duston, Jon McKeon replied that although years ago a town lawyer had warned about selling the building and possible liability issues, two current lawyers the Selectboard consulted said this opinion was incorrect—as long as all known issues are revealed to a prospective buyer. John Pieper offered that if weird people hanging around near the school are a concern, the town should shut down the library. Burt Riendeau asked about zoning. Sandy Harris: the building has historic quality to it and would be a tragedy for it to come down. Ella Montgomery thanked the older residents who are concerned about the future but assured them that people like her would be here. NH has a problem keeping young people; saving history will help. Tom Woodman said the families of his campers always mention the gingerbread house in town, not the lovely stone buildings. When it's gone it's gone forever. Wants the building to stay. Jeff Scott described his efforts in cleaning up the interior of the building according to state regulations with closed windows and HEPA filter vacuum, and pointed out that the original \$445,000 figure for fixing the building included an elevator. The numbers were inflated to guarantee a new office building. "We take risks every day." Of 180 votes cast, 60 voted YES, 120 voted NO. Article 9 failed. Dan Cotter made a motion, seconded by Jon McKeon to restrict reconsideration. The motion carried. Cotter raised a point of order and read RSA 40:10 IV to stop a vote on Article 11. Selectboard and Moderator agreed that it does not apply but will check with Department of Revenue Administration after the meeting.

Jon McKeon moved to take Article 10 and 11 together, then rescinded the motion.

**ARTICLE 10:** : A voice vote was in the affirmative on a motion made by Jon McKeon and seconded by Ella Montgomery: Per RSA 41:14-a, the proposed sale of the Former Town Office Building located at 504 Route 63 shall be inserted as an article in the warrant for the town meeting. (Inserted by Petition)

**ARTICLE 11:** Brad Roscoe made a motion, seconded by Ella Montgomery to see if the Town will allow the Board of Selectman to sell the building on the property located at 504 Rt. 63, Chesterfield, NH. Paula Duston called the question, seconded by Barbara Evans. The motion passed. Of 143 votes, 102 voted YES, 41 voted NO. The motion passed.

**ARTICLE 12:** Bayard Tracy made a motion, seconded by Jon McKeon, to pass over the following: To see if the Town will vote to allow the Board of Selectmen to enter into the proposed agreements to facilitate the leasing of Town Property on the corner of Route 63 and Stage Road to the Chesterfield Community Solar, LLC for the purpose of installing a Solar Array. These agreements include a minimum of the following: 1.) a 10 year lease, 2.) a PILOT agreement (Payment in lieu of taxes), and 3.) A PPA agreement (Power Purchase Agreement). These agreements will only be entered into if the LLC acquires sufficient funding for the project. The motion passed

**ARTICLE 13:** Bayard Tracy made a motion, seconded by Jeff Newcomer, to pass over the following: To see if the Town will vote to establish a Solar Energy Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of purchasing a solar array on Town Property, and to raise and appropriate the sum of Six Thousand Dollars (\$6,000) to be placed in this fund.

(Recommended by the Selectmen) **(Not Recommended by the Budget Committee)**

The motion passed.

**By request from the floor, Article 39 is moved forward.**

**ARTICLE 39:** Brad Roscoe made a motion, seconded by Gary Winn, to see if the town will vote to rescind the Fireworks Ordinance put into effect, by the Board of Selectmen, November 1, 2017.

(Inserted by Petition)

Roscoe explained that over the last several years the Selectboard has received complaints from homeowners having to pick up trash after their neighbors' fireworks and about being awakened at 2 a.m. by the noise of fireworks. Also, there are state ordinances that say fireworks cannot be set off over another person's property—as well as state property, which includes the lake. Dan Cotter responded that he had initiated the petition for this article. He felt at some point enough is enough. Zoning ordinances were started in 1985 and keep being added to. This seems like 'ask permission so I can know what you're doing.' James

Hancock said laws are unnecessary. Chesterfield has a police force that will arrest someone doing anything illegal. We don't need Selectboard involved. Paula Duston: we have laws because people don't behave. Jeanny Aldrich spoke of her Iraq veteran son who suffers when he hears fireworks. Jon McKeon noted that Chesterfield does not have a noise ordinance, state law is disturbing the peace; action is up to the discretion of an officer who is there at the time. Becomes almost unenforceable. Chief Chickering said because a police officer's peace cannot be disturbed, the complaint cannot be anonymous. People don't always want to openly complain about their neighbors. Sandy Harris has complained for 20 years. Fireworks are destroying quality of life. She must clean up their trash, and it happens night after night. Tom Woodman added that the noise disturbs horses and dogs. Jeff Scott doesn't want more laws but those on the books aren't being respected. The ordinance gives the PD a better ability to enforce laws. Dan Cotter agrees about veterans, horses and dogs; doesn't like getting a permit. James Hancock said many who light fireworks are from out of state. The ordinance will only inconvenience townspeople. Ray Dunn called the question. In paper ballot voting, 61 voted YES, 93 voted NO. The motion failed.

**ARTICLE 14:** Gary Winn made a motion, seconded by Jeff Newcomer, to see if the Town will vote to raise and appropriate the sum of Two Hundred and Fifty-Six Thousand Two Hundred Dollars (\$256,200) for the purpose of resurfacing Town roads, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

Tom Woodman asked if this amount would address the area on Rt 63 in front of the Town Hall and across from the Post Office. Norman VanCor: Rt 63 is a State road and the pull off is in their right of way. It needs to be discussed at a later date. Will Vogeley suggested getting the person in charge of District Four out to show them what needs to be done. The motion passed on a voice vote.

**ARTICLE 15:** Brad Roscoe made a motion, seconded by Norm VanCor, to see if the Town will vote to raise and appropriate the sum of One Hundred Twenty-One Thousand Dollars (\$121,000) to be added to the already established Highway Heavy Equipment Capital Reserve Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (**\$100,000** Recommended by the Budget Committee)

Wayne Dingman asked how much was already in the fund. Roscoe: \$209,000. Dan Cotter moved, and Gary Winn seconded, a motion to amend the amount to \$100,000. Norm VanCor responded for the Selectboard who oppose the amendment. He said it was an honest proposal by the Road Agent. He would like to know how the Budget Committee came to their figure. Lengthy discussion ensued about why last year it seemed the fund was flush with money but this year there needs to be catch-up. Road Agent Chris Lord stated that the numbers are realistic. Some previous estimates were underestimated. John Pieper called the question on the amendment. It failed on a voice vote. The motion passed on a voice vote.

**ARTICLE 16:** Norman VanCor made a motion, seconded by Wayne Dingman, to see if the Town will vote to raise and appropriate the sum of Ninety-Five Thousand Dollars (\$95,000) to purchase a new 1-ton Truck for the Highway Department and authorize the withdrawal of the sum of Ninety-Five Thousand Dollars (\$95,000) from the Highway Heavy Equipment Capital Reserve Fund. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

Road Agent Chris Lord was asked if he considered hiring outside contractors for the roads the same way the state does. He responded that he had not brought that to the Selectboard. Norm VanCor: Board will look at this. Discussion ensued. The motion passed on a voice vote.

**ARTICLE 17:** A voice vote was in the affirmative on a motion made by Brad Roscoe and seconded by Jon McKeon, to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the already established Roadways Construction/Reconstruction Capital Reserve Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 18:** A voice vote was in the affirmative on a motion made by Jon McKeon and seconded by Brad Roscoe, to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the already established Revaluation Capital Reserve Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 19:** A voice vote was in the affirmative on a motion made by Jon McKeon and seconded by Brad

Roscoe, to raise and appropriate the sum of Thirty-Three Thousand Five Hundred Dollars (\$33,500) to be added to the already established Town Buildings Maintenance Capital Reserve Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 20:** A voice vote was in the affirmative on a motion made by Jon McKeon and seconded by Brad Roscoe, to raise and appropriate the sum of Six Thousand Five Hundred Dollars (\$6,500) to be added to the already established Town Buildings Maintenance Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 21:** A voice vote was in the affirmative on a motion made by Jon McKeon and seconded by Dan Cotter, to raise and appropriate the sum of Thirty-One Thousand Five Hundred Dollars (\$31,500), and authorize the withdrawal of the sum of Thirty-One Thousand Five Hundred Dollars (\$31,500) from the Town Buildings Maintenance Capital Reserve Fund, to support the following. This is a special warrant article per RSA 32:10 I (d).

Modine Heaters for Highway Garage	7,500
Painting and Maintenance Historical Society	6,000
Repair Roof Wares Grove Concession Building	5,500
Repair Roof North Shore Beach House	4,500
Repair Bathrooms at Wares Grove Concession	8,000
<b>TOTAL</b>	<b>31,500</b>

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 22:** Brad Roscoe made a motion, seconded by Norman VanCor, to see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the Purchase of a Color Multi-Function Copier for the Town Office Building, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

Margaret Halpert asked if there was enough activity to justify the purchase. Jon McKeon: yes; it also includes maintenance costs. The motion passed on a voice vote.

**ARTICLE 23:** Brad Roscoe made a motion, seconded by Jon McKeon, to see if the Town will vote to authorize the Board of Selectmen to rent or lease municipal property for a term of up to 5 years without further vote or ratification of the town. Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to the rescission shall remain in effect in accordance with RSA 41:11-a III Roscoe pointed out that this was to allow the Selectboard to contract for more than one year before having to come before the town. Gary Winn clarified that this was for the town to lease to others, not for others to lease to the town. The motion passed on a voice vote.

**ARTICLE 24:** Brad Roscoe made a motion, seconded by Jon McKeon, to see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) for the Purchase of upgrading the Information Technology of the Code Enforcement Office, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

Roscoe explained that this was to get us away from having only paper records, but that actual items had not yet been identified. The motion passed on a voice vote.

**ARTICLE 25:** A voice vote was in the affirmative on a motion made by Brad Roscoe and seconded by Norman VanCor, to raise and appropriate the sum Twenty-Three Thousand Dollars (\$23,000) to be added to the already established Police Cruiser Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 26:** A voice vote was in the affirmative on a motion made by Norman VanCor and seconded by Jon

McKeon, to raise and appropriate the sum of Eight Thousand Five Hundred Dollars (\$8,500) to be added to the already established Police Department Equipment Capital Reserve Fund, or act in any way related thereto.  
(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 27:** A voice vote was in the affirmative on a motion made by Norman VanCor and seconded by Brad Roscoe, to raise and appropriate the sum of Thirty-Five Thousand Five Hundred Dollars (\$35,500) for the purchase of a police cruiser and switchover costs, and authorize the withdrawal of the sum of Thirty Five Thousand Five Hundred Dollars (\$35,500) from the Police Cruiser Capital Reserve Fund for that purpose, or act in any way related thereto.  
(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 28:** A voice vote was in the affirmative on a motion made by Norman VanCor and seconded by Ella Montgomery, to raise and appropriate the sum of Five Thousand Six Hundred Dollars (\$5,600) for a Portable Radio at the Police Department and authorize the withdrawal of the sum of Five Thousand Six Hundred Dollars (\$5,600) from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).  
(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 29:** A voice vote was in the affirmative on a motion made by Norman VanCor and seconded by Brad Roscoe, to raise and appropriate the sum of Two Thousand Three hundred dollars (\$2,300) to purchase a Cruiser Mounted Radar Unit at the Police Department, funding for this purchase will be from a grant in the amount of at least One Thousand One Hundred and Fifty Dollars (\$1,150) from The NH Highway Safety, and further to authorize the withdrawal of the balance up to One Thousand One Hundred and Fifty Dollars (\$1,150) from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).  
(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 30:** A voice vote was in the affirmative on a motion made by Norman VanCor and seconded by Brad Roscoe,, to raise and appropriate the sum of Two Thousand Five- hundred dollars (\$2,500) to purchase a Hand Held Radar Unit at the Police Department, funding for this purchase will be from a grant in the amount of at least One Thousand Two Hundred and Fifty Dollars (\$1,250) from The NH Highway Safety, and further to authorize the withdrawal of the balance up to One Thousand Two Hundred and Fifty Dollars (\$1,250) from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).  
(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 31:** A voice vote was in the affirmative on a motion made by Norman VanCor and seconded by Brad Roscoe, to raise and appropriate the sum of Four Thousand Dollars (\$4,000) for a Mobile Data Terminal Laptop Unit at the Police Department and authorize the withdrawal of the sum of Four Thousand Dollars (\$4,000) from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto.  
(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 32:** A voice vote was in the affirmative on a motion made by Norman VanCor and seconded by Brad Roscoe, to raise and appropriate the sum of Twenty-Eight Thousand Dollars (\$28,000) to develop a Storm Water Plan for North Shore and Ware's Grove beaches, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).  
(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 33:** Brad Roscoe made a motion, seconded by Jon McKeon, to see if the Town will vote to raise and appropriate the sum of Two Thousand Six Hundred Dollars (\$2,600) to create and host concert programs at Ware's Grove Beach, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).  
(Recommended by the Selectmen) (Recommended by the Budget Committee)

Gary Winn read a statement from the petitioner, Erin Scaggs, who was at a Destination Imagination meeting. She was excited to bring forward concerts at Ware's Grove Beach. The motion passed on a voice vote.

**ARTICLE 34:** A voice vote was in the affirmative on a motion made by Brad Roscoe and seconded by Norman VanCor, to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the already established Parks and Rec. Pickup Truck Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 35:** A voice vote was in the affirmative on a motion made by Norman VanCor and seconded by Brad Roscoe, to raise and appropriate the sum of Five Hundred Dollars (\$500) to the already established Parks and Rec 4x4 All-Terrain Vehicle Capital Reserve Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**ARTICLE 36:** Brad Roscoe made a motion, seconded by Jon McKeon, to see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to be added to the already established Parks and Rec Activities Enhancements Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (**Not** Recommended by the Budget Committee)

Gary Winn, speaking for the BC, is not in favor. Article 33 already enhanced the Parks and Rec Budget. Margaret Halpert asked what the \$500 was for. Brad Roscoe stated that the fund was started years ago to allow the Rec program to be more than just summer camp, for seniors, etc. The motion passed on a voice vote.

**ARTICLE 37:** Jon McKeon made a motion, seconded by Brad Roscoe, to see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to the already established Wildland Fire Suppression Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

(Recommended by the Selectmen) (Recommended by the Budget Committee)

Neil Jenness mention the passing of Merrill Yeaw. The motion passed on a voice vote.

**Neil Jenness made a motion to dispense with reading the full Article 38, seconded by Jon McKeon. The motion passed.**

**ARTICLE 38:** A voice vote was in the affirmative on a motion made by Jon McKeon and seconded by Ella Montgomery, to see if the Town will vote to raise and appropriate the sum of Twenty-One Thousand Six Hundred and Forty-One Dollars (\$21,641) to support the following, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

Chesterfield Senior Meals program	500
Home Health, Meals on Wheels and Age in Motion	8,212
Monadnock Family Services/Mental Health	4,505
Community Kitchen	2,500
Southwestern Community Services	1,447
Visiting Nurse Association & Hospice	500
Groundworks Collaborative	200
Monadnock Child Advocacy Center	1,000
Big Brothers Big Sisters	400
The Gathering Place	1,000
Hundred Nights	1,000
MCVP Crisis & Prevention Center	377
Total	21,641

(Recommended by the Selectmen) (Recommended by the Budget Committee)

**(Article 39 was addressed earlier, after Article 13)**



**On a motion by Ella Montgomery, seconded by Gary Winn, Article 40 was tabled.**

**Article 40:** Pursuant to RSA 39:3 To see if the Town will vote to disallow the Board of Selectmen to enter into the proposed agreements to facilitate the leasing of Town Property on the Corner of Rt-63 and Stage Road to the Chesterfield Community Solar LLC for the purpose of installing a Solar Array. These agreements include a minimum of the following: 1) a 10 year lease, 2) a Pilot agreement (Payment in Lieu of Taxes), and 3) a PPA Agreement (Power Purchase Agreement).  
(Inserted by Petition)

**Article 41:** Ella Montgomery made a motion, seconded by Barbara Girs, to pass the following: Shall the Town of Chesterfield, NH express its support for NH to join existing efforts in Massachusetts and Maine to study the feasibility of developing offshore wind power in the Gulf of Maine, by providing written notice urging Governor Sununu to request the formation of an intergovernmental task force. A bipartisan NH legislative committee studied offshore wind in 2014 and recommended the establishment of the task force. Floating wind turbines located far offshore in federal waters and barely visible from land, combined with other renewable energy sources, would help move NH to 100% renewable energy by 2050. The building of offshore wind farms would also bring significant jobs and income to NH.  
(Inserted by Petition)

Jeff Scott said this effort was to be part of a larger energy portfolio in the US. The motion passed on a voice vote.

**ARTICLE 42:** A voice vote was in the affirmative on a motion made by Jon McKeon and seconded by Brad Roscoe, to allow the Board of Selectmen to dispose of municipal assets by sealed bid, or by other means as deemed appropriate, or act in any way related thereto.

**ARTICLE 43:** To transact any other business that may legally come before this meeting. Gary Winn asked for results of Tuesday's election. Barbara Girs: All who ran unopposed won. Gary Winn won for Budget Committee as a write-in; Carole Wheeler won as write-in for Library Trustee; Jeanny Aldrich won Selectboard seat; Barbara Girs remains Town Clerk. All zoning questions passed. Val Starbuck thanked all boards, Selectmen, Planning Board, ZBA and all volunteers who serve the town. John Pieper thanked Susan Blum Newcomer for stepping in as moderator. Jeff Scott also thanked volunteers and Brad Roscoe, who will be missed. Dan Cotter: motion to adjourn. Ella Montgomery seconded. Motion passed.

The meeting ended at 3:49 p.m.

The results of ballots cast under Article 1 are as follows:

<b>Selectman (1)</b>		<b>Library Trustee--3 Year (2)</b>	
Jeanny Aldrich	324	Cathryn Harvey	507
Scott Riddlemoser	290	Linda Skrzyniarz	433
<b>Treasurer (1)</b>		<b>Library Trustee--2 Year (1)</b>	
Edward Cheever	555	Nicole Martin	523
<b>Tax Collector (1)</b>		<b>Library Trustee--1 Year (1)</b>	
Elizabeth Benjamin	567	Carole Wheeler*	15
<b>Budget Committee (3)</b>		<b>Trustee of Trust Funds</b>	
Brad Roscoe	423	Karen LaRue	532
Fran Shippee	486	<b>Supervisor of Checklist (1)</b>	
Gary Winn*	26	John Hudachek	543
<b>Town Clerk (1)</b>		<b>Cemetery Commission (2)</b>	
Barbara Girs	332	Fran Shippee	544
<b>Moderator (1)</b>		Edward Cheever*	10
Rebecca Todd	483		

**The results of ballots cast under Article 2 are as follows:**

1. Are you in favor of adoption of Amendment #1 as proposed by the Planning Board for the Town Zoning Ordinances, as follows with new language in bold:

400.1 Required number of parking spaces

Adding "**Museums**" under Public and Semi-Public Type of Use and adding "**One (1) space for each employee or staff member for the maximum number to be onsite and one (1) space for each 500 sq. ft of gross floor area**

YES **423** NO 157

2. Are you in favor of adoption of the following Amendment, inserted by petition:

Amending the present zoning status of property described as map 0007, Lot G0001-0000 located at 22 Glebe Road in the village of Spofford, Town of Chesterfield. The amendment would change the present zone status from Residential and to Commercial/Industrial District.

YES **316** NO 248

3. Are you in favor of adoption of the following Amendment, inserted by petition:

To amend the Permitted Uses in Section 203.2 of the Zoning Regulations of the Town of Chesterfield NH, change "*O Accessory uses customarily incidental to the above*" to P and add letter O. Museums.

YES **360** NO 163

**Respectfully submitted,  
Barbara Girs  
Town Clerk**

**REPORT OF APPROPRIATIONS ACTUALLY VOTED**  
**March 17, 2018**

This is to certify that the information contained in this form, appropriations actually voted by the town meeting, was taken from official records and is complete to the best of our knowledge and belief. RSA 21-J:34.

Jon McKeon  
Brad Roscoe  
Norman W. VanCor  
BOARD OF SELECTMEN

**GENERAL GOVERNMENT:**

Executive	\$	149,218
Election, Registration & Vital Stats.		72,582
Financial Administration		66,594
Revaluations of Property		
Legal Expense		50,000
Personnel Administration		465,750
Planning and Zoning		20,650
General Government Buildings		54,800
Cemeteries		39,938
Insurance		77,000
Advertising & Regional Association		6,400

**PUBLIC SAFETY:**

Police		561,342
Ambulance		97,800
Code Enforcement		60,600
Emergency Management		6,400
Other Public Safety (Forest Fires)		9,500

**HIGHWAYS AND STREETS:**

Highways & Streets		820,607
Street Lighting		15,000

**SANITATION:**

Administration		202,753
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**HEALTH:**

Health Officer		1,525
Animal Control		1,650
Health Agencies and Hospitals		21,941

**WELFARE:**

Direct Assistance		25,000
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**CULTURE AND RECREATION:**

Parks and Recreation		113,846
Library		169,550
Patriotic Purposes		700

**CONSERVATION:**

Commission Commission 3,250

**DEBT SERVICE:**

Principal - Long Term Bonds & Notes 110,000

Interest - Long Term Bonds & Notes 52,800

Interest on TANS 100

**CAPITAL OUTLAY:**

Machines, Vehicles & Equipment 149,900

Buildings 471,500

Improvements Other Than Buildings 284,200

**OPERATING TRANSFERS OUT:**

To Capital Reserve Funds 236,500

To Expendable Trust Funds 11,000

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**TOTAL APPROPRIATIONS:** \$ 4,430,396

**NET ASSESSED VALUATION:** 516,093,400

**TOTAL PROPERTY TAX COMMITMENT** 10,811,559

**TAX RATE PER THOUSAND OF VALUATION:**

Municipal 3.36

County 3.90

School (local) 10.73

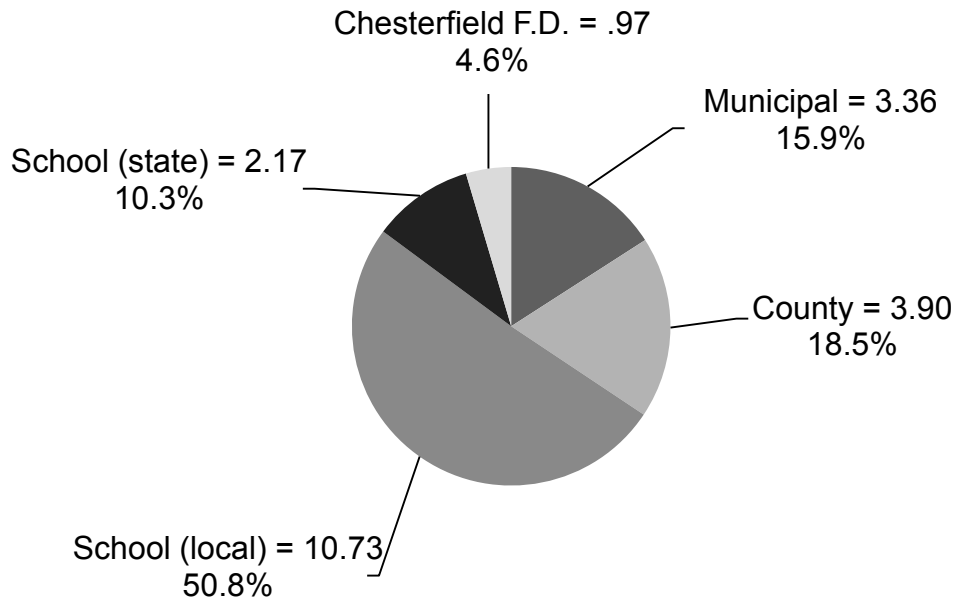
School (state) 2.17

TOTAL 20.16

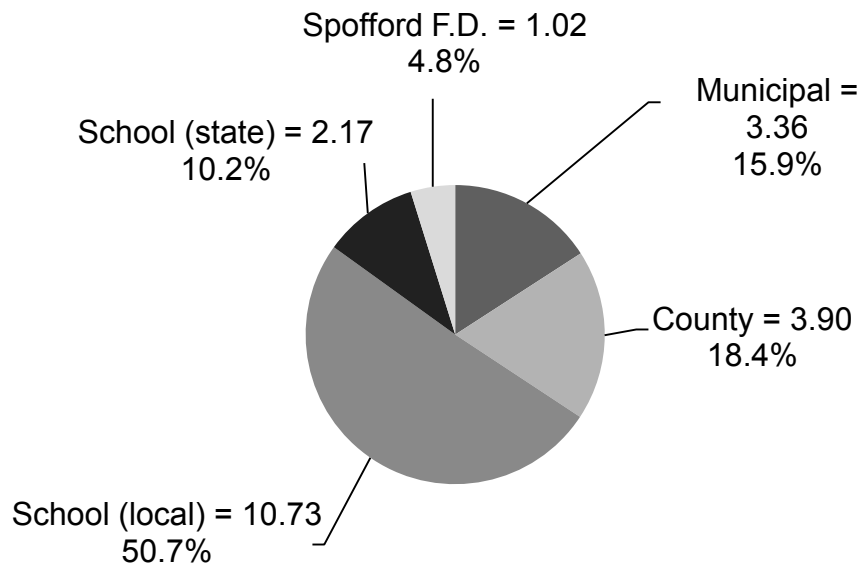
Spofford Fire District 1.02 TOTAL = 21.18

Chesterfield Fire Department 0.97 TOTAL = 21.13

# Chesterfield/W. Chesterfield Tax Rate = 21.13 2018



# Spofford Tax Rate = 21.18 2018



COMPARATIVE STATEMENT OF EXPENSES - 2018

ITEMS	18 Approp.	Expended	Unexpended (Overdraft)
Executive	149,218	133,076	16,142
Elections/Registration/Vital Statistics	72,582	63,307	9,275
Financial Administration	66,594	60,821	5,773
Revaluation	0	68,595	(68,595)
Legal	50,000	38,203	11,797
Personnel Administration	465,750	466,965	(1,215)
Planning Board	13,700	11,648	2,052
Zoning Board	6,950	9,159	(2,209)
General Government Buildings	54,800	57,917	(3,117)
Cemeteries	39,938	40,810	(872)
General Insurance	77,000	54,543	22,457
Regional Association	4,000	3,988	12
Police	536,342	514,400	21,942
Police Reimbursable Detail	25,000	5,287	19,713
Ambulance	97,800	97,750	50
Code Enforcement	60,600	48,423	12,177
OEM/Emergency Management	6,400	7,080	(680)
Forest Fires	6,000	0	6,000
Highways & Streets	820,607	783,035	37,572
Street Lighting	15,000	14,489	511
Solid Waste	202,753	199,125	3,628
Health Officer	1,525	2,337	(812)
Animal Control	1,650	347	1,303
Hepatitis B Shots	300	0	300
General Assistance	25,000	907	24,093
Parks & Recreation	113,849	99,845	14,004
Wares Grove Concerts	2,600	1,921	679
Library	169,550	164,581	4,969
Patriotic Purposes	700	240	460
Conservation Commission	3,250	2,541	709
Economic Development	2,400	229	2,171
Debt Service	162,900	162,800	100
Highway 1-Ton Truck	95,000	95,000	0
Copier - THOB	5,000	5,000	0
Information Technology - CEO	3,500	0	3,500
PD Cruiser Purchase	35,500	34,153	1,347
PD Portable Radio	5,600	5,619	(19)
PD Radar Unit for Cruiser	2,300	2,330	(30)
PD Hand Held Radar Unit	2,500	0	2,500
PD Mobile Data Terminal Laptop	4,000	3,993	7
Highway Garage Heaters	7,500	5,875	1,625
Historical Society Painting & Maint.	6,000	0	6,000
Roof Wares Grove Consession Building	5,500	0	5,500

COMPARATIVE STATEMENT OF EXPENSES - 2018

Roof North Shore Beach House	4,500	0	4,500
Bathroom Rep. Wares Grove Concession	8,000	0	8,000
Resurfacing	256,200	256,200	0
P&R Storm Water Plan Beaches	28,000	28,000	0
Home Health/M.O.W.	8,212	3,540	4,672
Monadnock Fam. Serv./Mental Health	4,505	4,505	0
Keene Community Kitchen	2,500	2,500	0
The Gathering Place	1,000	1,000	0
Chesterfield Senior Meals	500	500	0
Southwestern Community Services	1,447	1,447	0
Visiting Nurse Association & Hospice	500	500	0
Groundworks Collaborative	200	200	0
Monadnock Child Advocacy Center	1,000	1,000	0
Big Brothers Big Sisters	400	400	0
Hundred Nights	1,000	1,000	0
MCVP Crisis & Prevention Center	377	377	0
Highway Heavy Equipment CRF	121,000	121,000	0
Roadways Construct/Reconstruct CRF	25,000	25,000	0
Police Cruiser CRF	23,000	23,000	0
Police Equipment CRF	8,500	10,830	(2,330)
Parks & Rec 4x4 ATV CRF	500	500	0
Revaluation CRF	25,000	25,000	0
Town Buildings Maintenance CRF	33,500	33,500	0
Town Buildings Maintenance Exp Tr	6,500	6,500	0
Wildland Fire Suppression Exp Tr	3,000	3,000	0
P&R Pickup Truck Exp Tr	1,000	10,100	(9,100)
P&R Enhancements Exp Tr	500	500	0
<b>TOTALS</b>	<b>3,992,999</b>	<b>3,826,438</b>	<b>166,561</b>

Liabilities to Carry Over - 2018		Excess Appropriations:	166,561
Information Technology - CEO	3,500		
Historical Society Painting & Maint.	6,000		
Roof Wares Grove Consession Building	5,500		
Roof North Shore Beach House	4,500		
Bathroom Rep. Wares Grove Concession	8,000		
		Liabilities to Carry Over	(27,500)

Revenues Received:	2,212,171	Revenues In Excess of Est	137,398
Revised Estimated Revenues:	2,074,773		
Revenues In Excess of Estimate:	137,398	Balance:	276,459

**These figures are based on the Town portion of the budget only and do not include tax revenues, discounts & refunds or payments to the School, Spofford Fire District, Chesterfield Fire and Rescue Precinct, Cheshire County or the State of New Hampshire.**

**STATEMENT OF ESTIMATED AND ACTUAL REVENUES FOR 2018**

<u>SOURCE</u>	<u>ESTIMATED</u> (Oct. 2018)	<u>ACTUAL</u>
<b>TAXES</b>		
Land Use Change Tax	0	0
Timber/Yield Tax	12,259	14,018
Payment in Lieu of Taxes	27,602	27,602
Excavation Tax	0	0
Interest & Penalties on Taxes	49,000	47,176
<b>LICENSES, PERMITS &amp; FEES</b>		
Business Licenses & Permits	1,180	1,181
Motor Vehicle Permit Fees	750,000	847,647
Building Permits	35,000	36,354
Other Licenses, Permits & Fees	9,000	9,496
<b>FROM FEDERAL GOVERNMENT</b>		
	3,400	0
<b>FROM STATE</b>		
Meals & Rooms Tax Distribution	186,463	186,463
Highway Block Grant	154,400	154,313
State & Fed. Forest Land Reimb.	2,852	2,852
Misc State Grants & Reimbursement	0	5,500
Other	3,335	3,335
<b>CHARGES FOR SERVICES</b>		
Income From Departments	58,700	61,344
Other Charges: Parks & Rec	131,056	131,001
<b>MISCELLANEOUS REVENUES</b>		
Sale of Municipal Property	9,026	4,001
Interest on Investments	3,500	5,015
Other	24,000	63,667
<b>INTERFUND OPERATING TRANSFERS IN</b>		
From Capital Reserve Funds	264,000	246,701
From Expendable Trusts & Agency Funds	0	14,576
<b>OTHER FINANCING SOURCES</b>		
Proceeds from Long Term Bonds & Notes	350,000	350,000
<b>TOTALS</b>	<b>2,074,773</b>	<b>2,212,242</b>



**Statement of Bonded Debt**

**Town Office/Police Station Bond**

20 years, 4.57%, \$2,224,450

New Hampshire Municipal Bond Bank

<b>Fiscal Year</b>			<b>Interest</b>	<b>Less 2015</b>	
<b>ending 12/31</b>	<b>Principal</b>	<b>Interest</b>	<b>Rate</b>	<b>Interest Refunding</b>	<b>Total Payment</b>
2008	114,450	109,276.06	4.00%		223,726.06
2009	115,000	97,337.50	4.00%		212,337.50
2010	115,000	92,737.50	4.00%		207,737.50
2011	115,000	88,137.50	4.00%		203,137.50
2012	115,000	83,537.50	4.25%		198,537.50
2013	110,000	78,650.00	4.25%		188,650.00
2014	110,000	73,975.00	4.25%		183,975.00
2015	110,000	69,300.00	5.00%		179,300.00
2016	110,000	63,800.00	5.00%		173,800.00
2017	110,000	58,300.00	5.00%		168,300.00
2018	110,000	52,800.00	5.00%		162,800.00
2019	110,000	47,300.00	5.00%	(8,000.00)	149,300.00
2020	110,000	41,800.00	4.75%	(8,000.00)	143,800.00
2021	110,000	36,575.00	4.75%	(10,200.00)	136,375.00
2022	110,000	31,350.00	4.75%	(10,227.00)	131,123.00
2023	110,000	26,125.00	4.75%	(9,000.00)	127,125.00
2024	110,000	20,900.00	4.75%	(9,200.00)	121,700.00
2025	110,000	15,675.00	4.75%	(7,500.00)	118,175.00
2026	110,000	10,450.00	4.75%	(400.00)	120,050.00
2027	110,000	5,225.00	4.75%	(2,500.00)	112,725.00
<b>TOTALS</b>	<b>2,224,450</b>	<b>1,103,251.06</b>		<b>(65,027.00)</b>	<b>3,262,674.06</b>

**Town Hall Annex**

10 Years, 2.57%, \$310,400

New Hampshire Municipal Bond Bank

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Interest Rate</b>	<b>Total Payment</b>
2019	310,410	18,556.75	5.10%	53,956.75
2020	275,000	14,025.00	5.10%	49,025.00
2021	240,000	12,240.00	5.10%	42,240.00
2022	210,000	10,710.00	5.10%	40,710.00
2023	180,000	9,180.00	5.10%	39,180.00
2024	150,000	7,650.00	5.10%	37,650.00
2025	120,000	6,120.00	5.10%	36,120.00
2026	90,000	4,590.00	5.10%	34,590.00
2027	60,000	3,060.00	5.10%	33,060.00
2028	30,000	1,530.00	5.10%	31,530.00
<b>TOTALS</b>	<b>1,665,410</b>	<b>87,661.75</b>		<b>398,061.75</b>

**SCHEDULE OF TOWN PROPERTY**

**GENERAL GOVERNMENT BUILDINGS & LANDS:**

4-A4	Land		18,200
4-A5	Highway Garage & Recycling Center		616,400
5D-B35	North Shore L&B		536,500
5M-A11	Wares Grove L&B		992,600
12-B1	Friedsam Forest		195,800
12-B3	Friedsam Memorial Park		147,100
12B-B4	Library L&B		788,900
12B-B5	Town Hall & Friedsam Building		420,000
12B-C8	Town Office/Police Station		1,326,400
12B-C9	Former Town Office L&B		279,900
24-A1	James O'Neil Sr. Forest		38,900
24-A2	James O'Neil Sr. Forest		25,700
24-A4	James O'Neil Sr. Forest		88,000

**LANDS & BUILDINGS ACQUIRED BY TAX COLLECTOR'S DEED:**

5E-D12	Pine St.	.43 acres	17,800
5E-D19	N. Shore Rd.	12,231 sf	24,200
5E-D22	Pierce St.	16,406 sf	21,500
5K-A4	Off Canal St.	1,800 sf	63,600
8-C3	Off Rte. 9	3.00 acres	28,000
8-C23	Off Forestview Drive	8.00 acres	9,900
10B-A2	400 Route 9A	1.37 acres	125,300
11A-B5	40 Old Chesterfield Rd	.23 acres	39,200
11A-B6	Old Chesterfield Rd.	7,313 sf	13,700
11A-B7	Old Chesterfield Rd.	10,000 sf	14,100
13B-A12	Main St.	8,750 sf	6,900
14B-C1	Route 9	12,750 sf	7,300
14B-C2	Route 9	9,435 sf	7,000
14C-C15	Mountain Road	8,000 sf	11,800
14C-C16	Mountain Road	7,000 sf	9,600
15-A15.4	Gulf Rd.	5.00 acres	30,100
18A-B13	Access Road	6.70 acres	8,000
18A-B14	Access Road	5.80 acres	6,900
20-A12	Ebon Brown Rd.	7.66 acres	4,600
20-E1	Old Swanzey Rd.	8.50 acres	22,300
21-A3.1	Winchester Rd.	4.75 acres	16,000
25-A12	Gulf Road	5.10 acres	37,600

**OTHER PROPERTIES:**

4-B2	Poocham Rd		26,400
5C-C9	Wheeler lot- N. Shore		322,300
5N-B3	Route 9A		22,600
6A-A3	High St		11,400
6-A32.1	Westmoreland Rd.		36,600
7-A7	Westmoreland Rd.		6,000
7-D6	Edgar Rd		2,100
10-B22	Old Bartlett Rd		200
12-B4	Route 63		66,500
12B-A12	Rte. 63 – Sunset Strip		33,100
12B-D3.1	Fire Pond – Old Chesterfield Rd.		8,900
13-F6	Poor Rd		237,300
13-H22	Morrisse Gift - Route 9		19,200
14-B2	Welcome Hill Rd		29,300
14C-D5	Gulf Rd. Green Belt		40,900
15-A14	Gulf Rd		200
15-D4	Stage Rd		34,000
16-A5	Route 63 & Stage Rd (old hwy lot)		60,100
18-A6.1	Old Swanzey Rd		1,200
20-G1.1	Near Draper Rd		7,900
24A-A3	North Hinsdale Rd		9,300
25A-A7	Mountain Rd		1,400
<b>Total:</b>			<b>6,976,700</b>

**REPORT OF THE TOWN CLERK  
FOR THE YEAR 2018**

**RECEIPTS  
AS OF DECEMBER 31, 2018**

Dog Licenses		
795 Issued	\$ 5,254.50	\$ 5,254.50
Vehicle Permits (5470)	\$868,198.50	
Vital Records	\$ 1,095.50	
Marriage Licenses	\$ 500.00	
Civil Forfeiture fines	\$ 1,696.50	
Returned check fees	\$ 55.00	
Copies of checklist fees	\$ 204.00	
Misc. Fees & payments	\$ 260.00	
	\$872,009.50	\$872,009.50
	Total Receipts:	\$877,264.00

**PAYMENTS**

Paid to Treasurer:		
Dog Licenses	\$ 5,254.50	
Vehicle Permits	\$868,198.50	
Vital Records	\$ 1,095.50	
Marriage Licenses	\$ 500.00	
Civil Forfeiture Fines	\$ 1,696.50	
Returned Check Fees	\$ 55.00	
Copies of Checklist Fees	\$ 204.00	
Misc. Fees & Payments	\$ 260.00	
	\$877,264.00	
	Total Payments:	\$877,264.00

**TAX COLLECTOR'S REPORT  
FISCAL YEAR ENDING 2018**

Uncollected Taxes Beginning of Year	Levy for Year of this Report 2018	2017	2016	2015
Property Taxes	XXXXXX	400,153.99	0.00	-10.00
Land Use Change	XXXXXX	6,100.00		
Yield Taxes	XXXXXX	694.91		
ExcavationTax @.02/yd	XXXXXX			
Utility Charges	XXXXXX			
Penalties - Other Taxes				10.00
Adj to uncollected property tax	interest			
Property Tax Credit balance	< >			

Taxes Committed This Year:	10,812,094.00
Property Taxes	
Land Use Change	80.00
Yield Taxes	13,323.37
ExcavationTax @.02/yd	
Utility Charges	
Other Charges	

Overpayment:				
Property Taxes				
Yield Taxes				
Costs before Lien	2,732.00			
Interest - Late Tax property	4,731.20	20,800.67		
Adjustment				
<b>TOTAL DEBITS</b>	<b>10,832,960.57</b>	<b>427,749.57</b>	<b>0.00</b>	<b>0.00</b>

Remitted to Treasurer	Levy for Year of this Report	2017	2016	2015
Property Taxes	10,273,660.19	232,616.21		
Land Use Change				
Yield Taxes	13,323.37	694.91		
Interest	4,706.68	20,800.67		
Penalties - bad check				
Excavation Tax @ \$.02/yd				
Conversion to Lien - Property	2,135.00	167,537.78		
Cost Not Liened	597.00			26.00
Other charges -				
Discounts Allowed:				

Abatements Made:				
Property Taxes				
Yield Taxes				
Land Use Change Taxes				
Interest				
Uncollected Taxes End of Year				
Property Taxes	453,495.81			-10.00
Land Use Change	80.00	6,100.00		
Yield Taxes				
Interest	24.52			
Penalties - Other Taxes				10.00
Property Tax Credit Balance	< >			
Other Tax or Charges Credit Balance				
<b>TOTAL CREDITS</b>	<b>10,748,022.57</b>	<b>427,749.57</b>	<b>0.00</b>	<b>26.00</b>

**TAX COLLECTOR'S REPORT FOR CHESTERFIELD**

**DEBITS**

	Last Year's Levy	Prior Levies		
	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Unredeemed Liens Balance				
At Beginning of Fiscal Year:		106,056.99	68,439.06	127,839.31
Liens Executed				
During Fiscal Year:				
Interest & Cost Collected (After Lien Execution)		4,674.58	17,680.59	2,682.01
Liens - Yield				
<b>TOTAL DEBITS</b>	<b>\$0.00</b>	<b>\$110,731.57</b>	<b>\$86,119.65</b>	<b>\$130,521.32</b>

**Credits**

Remitted to Treasurer:	Last Year's Levy	Prior Levies		
	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Redemptions		39,662.04	46,418.56	5,209.90
Interest & Costs Collected (After Lien Execution)		4895.61	17346.15	2,724.51
Liens Executed - Yield				
Abatements of Unredeemed Liens		704.68	3,558.01	
Liens Deeded to Municipality				
Unredeemed Liens Balance End of Year		65,469.24	18,796.93	122,586.91
<b>TOTAL CREDITS</b>	<b>\$0.00</b>	<b>\$110,731.57</b>	<b>\$86,119.65</b>	<b>\$130,521.32</b>

TOWN OF CHESTERFIELD  
2018 TREASURERS REPORT

**2018 BEGINNING BALANCE** **3,856,593.06**

REVENUE FROM TAXES

Property Taxes	9,884,102.71
Redemptions	138,834.89
Land Use Change Tax	-
Yield Tax	14,018.28
Payment in Lieu of Taxes	27,602.00
Overpayments	12,727.53
Penalties & Interest	41,616.19

**TOTAL REVENUE FROM TAXES** **10,118,901.60**

REVENUE FROM LICENSES, PERMITS & FEES

Business Licenses & Permits	1,180.51
Motor Vehicle Permits, Fees & Overpayments	866,602.50
Building Permits & Renewals	36,354.00
Other Licenses, Permits & Fees	9,615.50

**TOTAL REVENUE FROM LICENSES, PERMITS & FEES** **913,752.51**

REVENUE FROM FEDERAL GOVERNMENT

Federal Grants

**TOTAL REVENUE FROM FEDERAL GOVERNMENT**

REVENUE FROM THE STATE OF N.H.

Shared Revenue – Block Grants	
Room and Meals	186,463.01
Highway Block Grants	154,312.93
Forest Land Grants & Reimb.	2,852.22
Misc State Grants	3,335.00

**TOTAL REVENUE FROM THE STATE OF N.H.** **346,963.16**

REVENUE FROM DEPARTMENT SERVICES

Police Department	12,880.97
Planning & Zoning Boards	3,616.56
Highway Department	87.00
Cemetery Commission	10,450.00
Recycling Center	33,366.72
Recreational Services	132,226.65
Miscellaneous Department Revenue	942.39

**TOTAL REVENUE FROM DEPT. SERVICES** **193,570.29**

REVENUE FROM MISCELLANEOUS SOURCES

Sale of Town Property	4,001.00
Interest on Investments	5,015.17
Rents	2,474.80
Fines and Forfeits	3,430.50
Insurance Payments, Dividends & Reimb.	32,879.62
Contributions and Donations	4,000.00
Cemetery Trust Funds	5,202.11

**TOTAL REVENUE FROM MISC. SOURCES** **57,003.20**

REVENUE FROM OTHER MISC. SOURCES

Miscellaneous Revenue	580.46
Reimbursements	5,579.90
Return of Appropriations - Parks & Rec	9,100.00
Revenue Adjustments	22,477.72

**TOTAL REVENUE FROM OTHER MISC. SOURCES** **37,738.08**

INTERFUND OPERATING TRANSFERS IN

Transfers from Annex Bond	5,500.00
Transfers from Capital Reserves	215,615.83
Transfers from Expendable Trusts	31,085.24
Transfers from Trust Funds	8,576.44

**TOTAL REVENUE FROM INTERFUND TRANSFERS** **260,777.51**

**TOTAL FUNDS AVAILABLE - FISCAL YEAR 2018** **15,785,299.41**

**2018 PAID ORDERS** **(12,881,694.80)**

**2018 YEAR END BALANCE** **2,903,604.61**

**REPORT ON INTERNAL CONTROL BASED ON  
AN AUDIT OF BASIC FINANCIAL STATEMENTS**

To the Board of Selectmen  
Town of Chesterfield, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Chesterfield, New Hampshire (the Town) as of and for the year ended December 31, 2017, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, significant deficiencies or material weaknesses may exist that were not identified. However, as discussed below, we identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiency in the Town's internal control to be a material weakness:

**TAX COLLECTOR RECORDS**

***Observation***

The Form MS-61 (Tax Collector's Report) submitted to the Department of Revenue Administration and as presented for the audit contained numerous errors and omissions. These errors and omissions resulted in current year collections to be understated by \$37,800 and year end receivables to be overstated by \$32,000. Additionally, certain yield and land use change tax warrants were not maintained within the operating system.



***Implication***

As the Town maintains its general ledger on the cash basis of accounting there is an increased risk the collections on an improperly prepared Form MS-61 will not reconcile to the general ledger. Failure to capture all tax activity within the operating system may prevent the Tax Collector from preparing an accurate Form MS-61.

Additional time was necessary in order to reconcile the collections from the Tax Collector's remittances to the Treasurer and the Town's general ledger as well as reconstruct the Form MS-61 from the Tax Collector's records.

***Recommendation***

We recommend that the Tax Collector fully utilize the operating system and enter all committed taxes and transactions into the accounting software. This will ensure accurate records for all taxes and assist in preparing an accurate Form MS-61.

\*\*\*\*\*

This communication is intended solely for the information and use of management, the Board of Selectmen, and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

*Vochoi, Olney & Company PC*

Manchester, New Hampshire  
December 28, 2018

**TOWN OF CHESTERFIELD  
CONSERVATION COMMISSION ACCOUNTS  
2018**

**SAVINGS ACCOUNT #603008713**

Balance - 01/01/2018	70.79	
Earned Interest	0.04	
Deposits	--	
Withdrawals (service charges)	--	
<b>BALANCE</b>		<b>70.83</b>

**CD #6393642536**

Balance - 01/01/2018	96,708.09	
Earned Interest	437.36	
Town of Chesterfield (LUC)	--	
Transferred from Savings Account	--	
2018 Withdrawal	[6000.00]	
<b>BALANCE</b>		<b>91,145.45</b>

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**PARKS AND RECREATION REVOLVING FUND  
2018**

ACCT # 2900004713

Balance - 01/01/2018	12,614.07	
Deposits through 12/31/2018	9,942.24	
Expenses paid through 12/31/2018	[6,295.04]	
<b>BALANCE</b>		<b>16,261.27</b>

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**DEPARTMENT OF JUSTICE  
EQUITY SHARING ACCOUNT  
2018**

ACCT # 6500066114

Balance - 01/01/2018	1,768.90	
Deposits through 12/31/2018	--	
Earned interest	0.89	
Withdrawals 2017	--	
<b>BALANCE</b>		<b>1,769.79</b>

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**PROJECT D.A.R.E.  
2018**

ACCT # 0601003516

Balance - 01/01/2018	82.38	
Deposits through 12/31/2018	500.00	
2018 paid outs	[431.50]	
<b>BALANCE</b>		<b>150.88</b>

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TOWN HALL ANNEX BOND  
MUNICIPAL COLLATERALIZED SAVINGS

ACCOUNT # 5514156945

Account opened 06/13/2018	350,000.00	
2018 Earned interest	413.17	
Paid out through 12/31/2018	[5,500.00]	
<b>BALANCE</b>		<b>344,913.17</b>

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# NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2021.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*This notice must be:*

- *Posted continuously in a public place from January 1, 2012 until December 31, 2021, and*
- *Published in the 2011 through 2020 Annual Report.*

*Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).*

DETAILED STATEMENT OF RECEIPTS 2018

ACCT #	SOURCE	2018 REC'D	
	TAXES:		
3120	Land Use Change Tax	0	
3185	Timber/Yield Taxes	14,018	
3186	Payment in Lieu of Taxes	27,602	
3187	Excavation Tax	0	
3190	Interest & Penalties on Taxes		
	Interest on Property tax	20,140	
	Land Use Change Int & Penalty	0	
	Redemptions Interests & Costs	25,347	
	Yield Tax Interest	72	
	Tax Lien fees	1,618	
			\$88,797
	LICENSES, PERMITS, FEES:		
3210	Business Licenses & Permits	1,181	
3220	Motor Vehicle Permit Fees	847,647	
	State Reg Fees - Town Clerk	12,804	
	Motor Vehicle Overpayments	71	
3230	Building Permits	36,354	
3290	Other Licenses, Permits & Fees		
	Dog Licenses	4,432	
	Marriage Licenses	430	
	Vital Records	571	
	Misc Town Clerk Fees	3,285	
	Pistol Permits	375	
	Filing, Recording, Misc fees	404	
			\$907,552
	FROM STATE:		
3352	Meals & Rooms Tax Distribution	186,463	
3353	Highway Block Grant	154,313	
3356	Forest Land Reimbursement	2,852	
3359	Other:		
	Misc State Grants & Reimburse	3,335	
			\$346,963
3379	FROM OTHER GOVERNMENTS		
	Miscellaneous Transfers	5,500	
			\$5,500
	CHARGES FOR SERVICES:		
3401-3406	Income from Departments		
	Police Dept Revenue		
	Accident Reports	701	
	Reimbursable Details	11,462	
	Witness Fees	60	
	Misc. Police Revenue	659	
	Planning Board	1,942	
	Zoning Board	1,675	
	Highway Department Revenue	87	

## DETAILED STATEMENT OF RECEIPTS 2018

	Cemetery/Burials	10,450	
	Misc Department Revenue	942	
3404	Solid Waste/Recycling Fees		
	Refuse - Commercial	8,356	
	Refuse - Landfill	25,010	
3409	Parks & Rec/Admissions, etc	112,620	
	Parks & Rec Misc Revenue	18,381	
			\$192,345
	MISCELLANEOUS REVENUES:		
3501	Sale of Town Property	4,001	
3502	Interest on Investments		
	Interest on Annex Bond	413	
	Interest on Investments - Other	5,015	
3503	Rents	2,475	
3504	Court Fines	625	
	Parking Fines	1,115	
	Town Clerk Fines & Forfeitures	1,630	
	Tax Collector - Misc Charges	480	
3506	Workers Comp. Dividends/Reimb		
	Contributions & Donations	4,000	
	Property/Liability Ins Reimb	14,475	
	Insurance Claim Payments	18,405	
	NH Retirement System Reimb	136	
	Cemetery Trust Funds	5,086	
3509	Copies	539	
	Misc. Outside Reimbursements	1,039	
	Welfare Reimbursements	432	
	Forest Fire Reimbursements	305	
	Reimburse Town Office	63	
	Utilities Reimbursements	334	
	Reimburse Tax Lien - Town Office	795	
	Public Works Reimbursements	2,633	
	Return of Appropriation	9,100	
			\$73,096
3912-16	TRANSFERS IN:		
	From Capital Reserve Funds	215,616	
	From Expendable Trust Funds	31,085	
	From Cemetery Trust Funds	8,500	
	From Other Trust Funds	76	
	Transfer From Conservation Fund	6,000	
			\$261,278
3930-40	OTHER FINANCING SOURCES		
	Proceeds from Notes & Bonds	350,000	
			\$350,000
	<b>TOTAL REVENUES AND CREDITS</b>		<b>\$2,225,530</b>

## Detailed Statement of Expenditures 2018

<b>Executive/General Government</b>		
Selectmen's Salary	9,263	
Meetings & Conferences	1,491	
Mileage	178	
General Services	4,034	
Tax Map Updating	0	
Technical Assistance	3,479	
Telephone	2,272	
Advertising	2,630	
Printing Town Rept/Inv. Bks	1,910	
Dues	4,369	
Selectmen's Expense	4,355	
Safety Committee Expense	0	
Office Supplies	4,408	
Postage	273	
Town Car Maintenance	0	
Office Equipment	1,531	
Equipment Repairs	1,176	
Computer Equipment	3,435	
Town Administrator Salary	41,961	
Selectmen's Secretary	39,963	
Supervisor of Checklist	2,353	
Trustees of Trust Funds	3,957	
Trustees Expense	40	
		\$133,077
<b>Elections, Regs,Vital Stats</b>		
Town Clerk Salary	29,405	
Motor Vehicle	13,688	
Town Clerk Misc Fees	3,485	
Deputy Town Clerk	7,166	
Town Clerk Telephone/Internet	645	
Vital Records - State	872	
Dog Licenses - State	1,983	
Town Clerk Office Supplies	1,673	
Town Clerk postage	468	
Election Payroll	1,437	
Election Supplies	173	
Election Meals	481	
Election Ballots	0	
Election Advertising	1,833	
		\$63,307
<b>Financial Administration</b>		
Bookkeeper Salary	2,093	
CPA Services	13,500	
Property Appraisal	7,480	
Deputy Tax Collector Salary	3,604	
Tax Collector Fees	1,924	
Tax Collector Salary	12,807	
Tax Collector Expense	5,840	
Tax Collector Telephone	322	
Treasurer Salary	10,496	
Deputy Treasurer	492	
Treasurer's Expense	1,007	
Budget Committee Secretary	1,256	
		\$60,821
<b>Revaluation of Property</b>	<b>68,595</b>	
		<b>\$68,595</b>

## Detailed Statement of Expenditures 2018

<b>Legal</b>	38,203	
		\$38,203
<b>Personnel Administration</b>		
Health Insurance	205,719	
Life Insurance/Long Term Disability	6,828	
Dental Insurance	19,445	
FICA/Medicare	66,031	
Employees Retirement	67,446	
PD Retirement	100,996	
Unemployment Compensation	500	
		\$466,965
<b>Planning Board</b>		
Part-time Secretary	8,397	
Technical Assistance	0	
Services	228	
Printing	0	
Meetings & Conferences	960	
Office Supplies	247	
Advertising	1,084	
Secretary Expense	0	
Postage	732	
		\$11,648
<b>Zoning Board</b>		
Part-time Secretary	6,466	
General Supplies	192	
Meetings & Conferences	680	
Advertising	606	
Secretary's Expense	0	
Postage	1,214	
		\$9,159
<b>General Government Buildings</b>		
Janitor	4,171	
Electricity	9,593	
Fuel Oil	10,950	
Repairs & Maintenance	26,587	
Supplies	2,297	
Lawn Care	3,818	
Alarm Contract	500	
		\$57,917
<b>Cemeteries</b>		
Sexton	13,800	
Part-time Salaries	15,164	
Subcontract	875	
Lot Repurchase	750	
Admin Expense	0	
Meetings & Conferences	0	
Transportation	6,009	
Electricity	399	
Dues	0	
Supplies	1,133	
Materials & Equipment	483	
Equipment Maintenance	1,230	
Maintenance	365	
Stone Repair	602	
		\$40,810



## Detailed Statement of Expenditures 2018

<b>General Insurance</b>	54,543	
		\$54,543
<b>SWRPC Regional Association</b>	3,988	
<b>Economic Development Comm.</b>	229	
		\$4,217
<b>Police</b>		
Chief Salary	74,267	
Full time Salaries	250,581	
Regional Prosecutor	14,328	
Salaries- P/T	34,079	
Full time Overtime	5,138	
Uniforms	1,751	
Uniform Cleaning	595	
Telephone	5,089	
Fleet Maintenance	18,329	
Vehicle Supplies	879	
Printing	3,072	
Dues & Subscriptions	625	
Office Supplies	3,764	
Investigations	3,260	
Postage	114	
Gas & Oil	12,590	
Building Maintenance	3,429	
Building Supplies	188	
Information Technolgy	10,424	
Office Equipment	1,896	
Office Equip. Repair	3,494	
FT/Court	375	
PT/Court	41	
Community Policing	82	
Meetings/Conferences	0	
Training	6,476	
Officer Certification	4,384	
Secretary	37,434	
Janitor	261	
Electricity	5,802	
Fuel Oil	1,001	
Equipment Purchase	9,580	
Equipment Maintenance	1,073	
		\$514,400
<b>Police Reimbursable Detail</b>	5,287	
		\$5,287
<b>Ambulance</b>	97,750	
		\$97,750
<b>Code Enforcement</b>		
Code Enforcement Salary	47,813	
Meetings & Conferences	320	
Mileage	0	
Telephone	0	
Dues	110	
Supplies	179	
		\$48,423
<b>OEM/Emergency Management</b>		
Administration/Training	1,294	

## Detailed Statement of Expenditures 2018

Secretarial	0	
Travel	0	
Telephone	1,087	
Electricity	1,289	
Fuel	222	
Supplies/Misc.	103	
Maintenance/Repairs	2,545	
Equipment	540	
OEM Grants	0	
		\$7,080
<b>Forest Fires</b>		
Forest Fires/Training	0	
Vehicle Maintenance	0	
		\$0
<b>Highway</b>		
PW Director Salary	23,022	
Meetings & Conferences	400	
Mileage	0	
Uniforms	5,188	
Telephone	964	
Electricity	2,712	
Spofford Dam	750	
Dues	125	
Supplies & Safety Req.	3,331	
Building Maintenance	3,056	
Contracted Services	1,886	
Equipment Repair (small)	366	
Rented Equipment	0	
Parts/Supplies/Edges	3,772	
Asphalt	2,394	
Gas,Oil,Diesel	56,832	
Sm. Equipment Purchase	170	
Repair & Upkeep (large)	147,655	
Miscellaneous	1,261	
Salaries - F/T	279,969	
Salaries - P/T	21,955	
Full Time Overtime	24,395	
Part Time Overtime	0	
Delins, Posts & Signs	1,521	
Chloride	5,993	
Culverts, Blocks & Covers	4,140	
Sand & Gravel	57,954	
Salt	133,224	
		\$783,035
<b>Street Lighting</b>	14,489	
		\$14,489
<b>Solid Waste Department</b>		
Full Time Salaries	32,781	
Part Time Salaries	23,675	
Full Time Overtime	106	
Part Time Overtime	2,639	
Meetings and Conferences	420	
Uniforms	591	
Telephone	671	
Electricity	1,807	
Safety & Supplies	1,078	

## Detailed Statement of Expenditures 2018

Office Supplies	696	
Fuel	503	
General Supplies	2,782	
Building Maintenance	1,833	
Equipment Repair	7,098	
Tipping Fees	72,635	
Contracted Services	6,540	
Hauling	43,271	
		\$199,125
<b>Health Officer</b>		
Health Officer Salary	2,187	
Mileage	0	
Dues	0	
Supplies	0	
Miscellaneous Expense	150	
		\$2,337
<b>Animal Control</b>		
Salary	0	
Equipment Purchase	0	
Supplies	347	
Animal Containment	0	
		\$347
<b>Other Health (Hepatitis B Shots)</b>	0	
		\$0
<b>General Assistance</b>	907	
		\$907
<b>Parks and Recreation</b>		
COMMISSION		
Commission Treasurer	1,382	
Director Salary	19,264	
Commission Secretary	350	
Recertification	843	
Mileage	82	
Advertising	895	
Water Testing	440	
Background checks	745	
Building Maintenance	0	
Tennis Court	0	
Supplies	1,489	
T-shirts	80	
Miscellaneous	3,064	
SUMMER PROGRAM		
Prog. Salaries	14,276	
Recreation Coord.	4,819	
Prog Materials	1,301	
OTHER PROGRAMS		
Before Care Program	1,653	
WARES GROVE		
Salaries	21,883	
Telephone	1,638	

## Detailed Statement of Expenditures 2018

Electricity	2,587	
Maintenance	6,033	
Supplies	2,142	
Concession Supplies	7,583	
Plumbing/Pumping	2,055	
Sand	0	
Rubbish Removal	1,610	
Fencing	476	
New Equipment	2,048	
NORTH SHORE		
Salaries	0	
Electricity	559	
Maintenance	58	
Supplies	73	
Septic	418	
Sand	0	
New Equipment	0	
		\$99,846
<b>Library</b>		
Director	32,517	
Staff/Custodian	57,484	
Bookkeeper	0	
FICA/Medicare	6,830	
Retirement Contribution	3,700	
Workman's Comp	364	
Health Insurance	19,307	
Mileage	652	
Education/Dues	741	
Books/Media	18,563	
Electronic Subscriptions	1,043	
Supplies - Library	662	
Supplies - Janitorial	680	
Supplies - Programs	772	
Postage	99	
Utilities-Telephone	949	
Utilities-Electricity	3,390	
Utilities-Fuel	2,553	
Utilities- Water Testing	160	
Fire Alarm System/Security	400	
Maintenance Building/Grounds	1,380	
Equipment Maintenance	486	
Furniture/Equipment	426	
Property & Liability Insurance	1,240	
Legal & Financial	500	
Computers	2,468	
Per Diem Contracts	295	
Social Media	2,239	
Intergrated Library System	1,779	
Financial Management System	135	
Office Supplies	651	
Copying Supplies	682	
Hospitality	131	
Bank Charges	44	
Miscellaneous	560	
Return Unused Budget Fund	699	
		\$164,581
<b>Patriotic Purposes</b>	240	
		\$240
<b>Culture and Recreation</b>	1,921	
		\$1,921

## Detailed Statement of Expenditures 2018

### Conservation Commission

Secretary Salary	991	
Contracted Services	993	
Supplies & Signs	200	
Dues	296	
Meetings/Conferences	60	
Postage	0	
Equipment Maintenance	0	
Miscellaneous	0	
		\$2,540

### Debt Service

Principal Bond/Note	110,000	
Interest Bond/Note	52,800	
Interest Temporary Loans	0	
		\$162,800

### Capital Outlay/Warrant Articles

Highway 1-Ton Truck	95,000	
Copier - THOB	5,000	
PD Cruiser Purchase	34,153	
PD Portable Radio	5,619	
PD Radar Unit for Cruiser	2,330	
PD Mobile Data Terminal Laptop	3,993	
Highway Garage Heaters	5,875	
Resurfacing	256,200	
P&R Storm Water Plan Beaches	28,000	
		\$436,170

Home Health/M.O.W./Age In Motion	3,540	
Monadnock Fam. Serv./Mental Health	4,505	
Keene Community Kitchen	2,500	
The Gathering Place	1,000	
Chesterfield Senior Meals	500	
Southwestern Community Services	1,447	
Visiting Nurse Alliance	500	
Groundworks Collaborative	200	
Monadnock Child Advocacy Center	1,000	
Big Brothers Big Sisters	400	
Hundred Nights	1,000	
MCVP Crisis & Prevention Center	377	
		\$16,969

### Capital Reserves & Trust Payments

Highway Heavy Equipment	121,000	
Roadways Constuction/Reconstruction	25,000	
Police Cruiser CRF	23,000	
Police Equipment CRF	10,830	
P&R 4x4 ATV CRF	500	
Revaluation CRF	25,000	
Town Buildings Maintenance CRF	33,500	
Town Buildings Maintenance Exp Tr	6,500	
Wildland Fire Suppression Exp Trust	3,000	
Library Building Maint Exp Tr	16,581	
P&R Pickup Truck Expt Trust	10,100	
P&R Activities Enhancement Exp Tt	500	
		\$275,511

## Detailed Statement of Expenditures 2018

### Unclassified

Property Tax overpayment	16,218	
Motor Vehicle overpayment	20	
Legal and Court Ordered Payments		
Miscellaneous refunds	207	
Abatements	12,881	
Conservation Fund	6,000	
Expendable Trust Expenditures	29,470	
Special Highway Block Grant	3,508	
Town Annex Expense - Bond	5,500	
Uncategorized Expense - Insurance Claims	29,674	
		\$103,478

### Payments to Other Governments

County Taxes	2,012,216	
Spofford Fire District	283,861	
Chesterfield Fire & Rescue Precinct	229,527	
School District	6,390,506	
		\$8,916,110

**TOTAL PAYMENTS FOR ALL PURPOSES** **\$12,862,606**

<b>Financial Statement</b>			
<b>Trustees of Trust Funds</b>			
<b>Town of Chesterfield</b>			
<b>January 1, 2018 through December 31, 2018</b>			
<b><u>Beginning Balance Fiscal Year 2018</u></b>			<b>\$2,453,466</b>
<b><u>Additions</u></b>			
Capital Reserve Additions		\$	490,723
Non Capital Reserve Additions		\$	49
Expendable Trust Additions		\$	34,298
Trusts		\$	9,563
<b>Total Additions:</b>		<b>\$</b>	<b>534,633</b>
<b><u>Withdrawals, Disbursements and Market Adjustments</u></b>			
Capital Reserves Paid Out		\$	(580,506)
Expendable Trust Paid Out		\$	(43,091)
Non Capitol Reserves Paid Out		\$	0
Chesterfield Cemetery Commission:			
Cemetery Maintenance		\$	(4,917)
Library Trustees			
Sallie Friedsam		\$	(17)
Frank Hamilton		\$	(41)
Etta Hubbard - general		\$	(282)
Etta Hubbard		\$	(155)
Beckley		\$	(37)
Selectmen:			
Hamilton - Child Christmas		\$	0
Hamilton Elderly		\$	0
Home Health Services		\$	(169)
E. Bonney Funds:			
School Fund		\$	(34)
Grace Community Evangelical Free Church Fund		\$	(15)
Friends Of Chesterfield School Scholarship		\$	0
Vocational Scholarship		\$	0
Chesterfield Scholars Fund		\$	(1,000)
Winfred Chickering Scholarship Fund		\$	0
United Natural Foods Fund		\$	0
Fund Management Fees - Income		\$	(1,967)
Market Adjustment - Trusts		\$	(23,648)
Miscellaneous Adjustments			
<b>Total Expenditures</b>		<b>\$</b>	<b>(655,879)</b>
<b><u>Ending Balance Fiscal Year 2018</u></b>		<b>\$</b>	<b>2,332,220</b>

Report of the Trust Funds of the Town of Chesterfield on December 31, 2018

Date Created	Name of Trust Fund	Purpose	Beneficiary	How Invest	%	Principal				Income				Total Principal/Income Year-End
						Balance Beg. Year	New Funds	Market Adjustment/ Fees	Withdrawals	Balance End Year	Income Bal. Beg. Year	Income Amount	Fees	
	Checking Account	Checking		PB	100%	0.00				0.00	200.00			200.00
	Common Fund #1	Trust	Trust	PB	100%	328193.25		(18665.50)		309527.75	5662.82	8112.59	1740.87	6386.54
1992	United Natural Foods	Education/Grant	CCS	PB	100%	36385.99		(2287.14)		34078.85	10362.92	661.63	103.01	10921.54
1990	Chesterfield Scholars	School	INDIV	PB	100%	12500.00		(689.05)		11810.95	2616.46	201.67	31.35	1786.78
1986	FOCS/PFTA Scholarstic Award	School	INDIV	PB	100%	13818.60		(685.52)		13133.08	187.30	198.31	30.88	354.73
1989	Vocational Scholarship	Voc Scholarship	INDIV	PB	100%	8400.00		(454.66)		7945.34	889.24	131.53	20.48	1000.29
2000	W. Chickering	Scholarship	INDIV	PB	100%	16894.48		(889.53)		16004.95	1279.54	257.32	40.06	1486.80
2009	Town of Chesterfield	WG Rec. Facility Enhanc - donor	EXTRUST	PB	100%	6626.26		23.36		6649.62	0.00	0.00	0.00	6649.62
	<b>Total of Trusts</b>					<b>422798.58</b>		<b>(23,648.04)</b>		<b>399150.54</b>	<b>21198.28</b>	<b>9563.05</b>	<b>1,966.65</b>	<b>6668.00</b>
														<b>421277.22</b>
2003	Chesterfield Fire Precinct	Hvy Equip	CRF	PB	100%	347720.41		1236.05		419956.46	0.00			419956.46
2002	Chesterfield Fire Precinct	Small Equip	CRF	PB	100%	64508.80		228.19		65000.00	0.00			65000.00
1997	Chesterfield School District	Renov/Recon	CRF	PB	100%	226423.09		667.14		209823.23	0.00			209823.23
1989	Spofford Fire District	Hvy Equip	CRF	PB	100%	188134.71		467.97		18762.73	0.00			18762.73
2000	Spofford Fire District	Small Equip	CRF	PB	100%	14510.84		74.77		14585.61	0.00			14585.61
1988	Town of Chesterfield	Cruiser Repl	CRF	PB	100%	26851.42		94.73		16293.15	0.00			16293.15
1989	Town of Chesterfield	Highway Equip	CRF	PB	100%	207882.12		736.60		234618.72	0.00			234618.72
1997	Town of Chesterfield	Parks & Rec Otdr Ct	CRF	PB	100%	5777.90		20.37		5798.27	0.00			5798.27
2010	Town of Chesterfield	Parks & Rec. 4x4 ATV	CRD	PB	100%	1516.02		5.42		2021.44	0.00			2021.44
1999	Town of Chesterfield	Police Dept Equip	CRF	PB	100%	11428.21		39.78		11927.77	0.00			11927.77
1994	Town of Chesterfield	Revaluation	CRF	PB	100%	104249.48		361.24		68594.68	0.00			68594.68
2005	Town of Chesterfield	Roadways Constr	CRF	PB	100%	228124.15		807.82		253931.97	0.00			253931.97
2012	Town of Chesterfield	Town Hall Annex	CRF	PB	100%	91292.41		321.83		91614.24	0.00			91614.24
2016	Town of Chesterfield	Town Buildings Maintenance	CRF	PB	100%	68222.73		244.48		68091.83	0.00			68091.83
2005	Town of Chesterfield	Trans Sta Hvy Veh/Equip	CRF	PB	100%	46242.29		163.02		46405.31	0.00			46405.31
2009	Town of Chesterfield	WG Rec. Facility Enhancement	CRF	PB	100%	135.91		0.48		136.39	0.00			136.39
	<b>Total of CRF</b>					<b>1633020.49</b>		<b>5469.89</b>		<b>1543237.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1543237.60</b>
1994	Chesterfield Fire Precinct	Fire Pond	EXTRUST	PB	100%	8627.76		30.70		10658.46	0.00			10658.46
2007	Chesterfield Fire Precinct	Firefighting Equip Repl	EXTRUST	PB	100%	7850.20		27.67		7877.87	0.00			7877.87
1992	Chesterfield School District	HS/SpecEd	EXTRUST	PB	100%	183763.14		649.27		194412.41	0.00			194412.41
2010	Spofford Fire District	Building Maintenance	EXTRUST	PB	100%	7741.65		34.36		10776.01	0.00			10776.01
2007	Spofford Fire District	Catastrophic Emerg Fund	EXTRUST	PB	100%	7427.55		33.12		9510.67	0.00			9510.67
1989	Spofford Fire District	Water Holes	EXTRUST	PB	100%	674.65		11.20		2130.18	0.00			2130.18
2004	Town of Chesterfield	Cemetery Mower	EXTRUST	PB	100%	12318.23		42.20		3860.43	0.00			3860.43
2004	Town of Chesterfield	Cemetery Truck	EXTRUST	PB	100%	13031.31		45.94		13077.25	0.00			13077.25
2003	Town of Chesterfield	Friedsam Cemetery	EXTRUST	PB	100%	11699.57		41.24		11740.81	0.00			11740.81
2015	Town of Chesterfield	Library Building Maintenance	EXTRUST	PB	100%	20036.64		68.25		3523.65	0.00			3523.65
2006	Town of Chesterfield	Library Insurance Ded	EXTRUST	PB	100%	1191.37		4.20		1195.57	0.00			1195.57
2002	Town of Chesterfield	OEM Emerg	EXTRUST	PB	100%	648.05		1.95		650.00	0.00			650.00
2014	Town of Chesterfield	Parks & Rec Bldg	EXTRUST	PB	100%	3558.53		12.54		3571.07	0.00			3571.07
2012	Town of Chesterfield	Parks & Rec Activities Enhanc	EXTRUST	PB	100%	1805.32		6.44		2311.76	0.00			2311.76
2010	Town of Chesterfield	Parks & Rec Pickup Truck	EXTRUST	PB	100%	8118.16		28.76		9146.92	0.00			9146.92
2002	Town of Chesterfield	ROW Survey	EXTRUST	PB	100%	5062.82		17.84		5080.66	0.00			5080.66
2016	Town of Chesterfield	Town Buildings Maintenance	EXTRUST	PB	100%	28620.11		99.74		20715.85	0.00			20715.85
2011	Town of Chesterfield	Wares Grove Trees	EXTRUST	PB	100%	9511.01		33.53		9544.54	0.00			9544.54
2005	Town of Chesterfield	Wildland Fire Supp	EXTRUST	PB	100%	30784.00		108.96		33892.96	0.00			33892.96
	<b>Total Expendable Trust</b>					<b>362470.07</b>		<b>1297.91</b>		<b>43,090.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>353677.07</b>
2003	Chesterfield Fire Precinct	Bldng Maint	NCRF	PB	100%	13978.78		49.28		14028.06	0.00			14028.06
	<b>Total Non-CRF</b>					<b>13978.78</b>		<b>49.28</b>		<b>14028.06</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14028.06</b>
	<b>Grand Total</b>					<b>2,432,267.92</b>		<b>(16,830.96)</b>		<b>2,310,993.27</b>	<b>21,198.28</b>	<b>9,563.05</b>	<b>1,966.65</b>	<b>22,126.68</b>
														<b>\$2,332,219.95</b>



**Highway Heavy Equipment  
Capital Reserve Fund**  
(Subject to annual review)

yearly contribution (2019 dollars)	<b>\$121,000</b>	interest inflation	<b>1.0%</b> <b>4.0%</b>
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Year	Item	Description	2008 Cost (Inflation factored)	CRF Balance
2010	CRF	deposit into fund	75,000	\$240,425
	replace	grader	-192,500	\$47,925
		Interest	1,917	\$49,842
2011	CRF	deposit into fund	77,000	\$126,842
	replace	550 Ford	-74,933	\$51,909
		Interest	510	\$52,419
2012	CRF	deposit into fund	79,000	\$131,419
	replace	19000 GVW	-69,482	\$61,937
		Interest	452	\$62,389
2013	CRF	deposit into fund	100,000	\$162,389
	replace	25000 GVW w/35000 GVW	-147,680	\$14,709
		Interest	225	\$14,934
2014	CRF	deposit into fund	83,000	\$97,934
	replace	NONE	0	\$97,934
		Interest	72	\$98,006
2015	CRF	deposit into fund	75,000	\$173,006
	replace	backhoe	-92,362	\$80,644
		Interest	339	\$80,983
2016	CRF	deposit into fund	87,000	\$167,983
		NONE	0	\$167,983
		Interest	297	\$168,280
2017	CRF	deposit into fund	89,000	\$257,280
	replace	tractor with mower	-50,000	\$207,280
		Interest	2,073	\$209,353
2018	CRF	deposit into fund	121,000	\$330,353
	replace	1-ton	-95,000	\$235,353
		Interest	2,094	\$237,446
2019	CRF	deposit into fund	121,000	\$358,446
	replace	35000 GVW	-167,000	\$191,446
		Interest	2,374	\$193,821
2020	CRF	deposit into fund	122,000	\$315,821
	replace	35000 GVW	-174,678	\$141,142
	replace		0	\$141,142
		Interest	1,938	\$143,080
2021	CRF	deposit into fund	126,000	\$269,080
	replace	loader	-267,155	\$1,925
		Interest	0	\$1,925
2022		Interest	1,431	\$3,356
	CRF	deposit into fund	120,000	\$123,356
		1-ton	-100,786	\$22,570
2023		Interest	34	\$22,604
	CRF	deposit into fund	119,000	\$141,604
		1-ton	103,809	\$245,413

**Highway Heavy Equipment  
Capital Reserve Fund**  
(Subject to annual review)

		Interest	226	\$245,639
	CRF	deposit into fund	124,000	\$369,639
2024	replace	35000 GVW	-204,349	\$165,290
		Interest	2,456	\$167,746
	CRF	deposit into fund	129,000	\$296,746
2025	replace	grader	-250,027	\$46,719
		interest	1,677	\$48,396
	CRF	deposit into fund	134,000	\$182,396
2026	replace	NONE	0	\$182,396
		interest	484	\$182,880
	CRF	deposit into fund	139,000	\$321,880
2027	replace	1-ton	-130,014	\$191,866
		Interest	7,315	\$199,182
	CRF	deposit into fund	145,000	\$344,182
2028	replace	backhoe	-133,592	\$210,590
		Interest	1,992	\$212,581
	CRF	deposit into fund	151,000	\$363,581
2029	replace	1-ton	-146,248	\$217,333
		Interest	2,126	\$219,459
	CRF	deposit into fund	157,000	\$376,459
2030	replace	35000 GVW	-258,567	\$117,892
	replace	1-ton	-152,098	(\$34,206)
		Interest	2,195	(\$32,011)

**Amount added to CRF (inflation factored)**

Year	amount	rounded	added to fund
2006	\$67,000		\$67,000
2007	\$69,000		\$69,000
2008	\$71,000		\$71,000
2009	\$72,775		\$73,000
2010	\$74,825		\$75,000
2011	\$76,875		\$77,000
2012	\$78,925		\$79,000
2013	\$80,975		\$81,000
2014	\$83,025		\$83,000
2015	\$85,075		\$85,000
2016	\$87,125		\$87,000
2017	\$89,175		\$89,000
2018	\$121,000		\$121,000
2019	\$125,840		\$121,000
2020	\$125,840		\$126,000
2021	\$131,040		\$131,000
2022	\$136,240		\$136,000
2023	\$119,000		\$119,000
2024	\$123,760		\$124,000
2025	\$128,960		\$129,000
2026	\$134,160		\$134,000
2027	\$139,360		\$139,000

**Highway Heavy Equipment  
Capital Reserve Fund**  
(Subject to annual review)

2028	\$144,560	\$145,000
2029	\$150,800	\$151,000
2030	\$157,040	\$157,000

current year	cycle	description	replacement year(s)	cost less 5% for trade-in	2017 dollars estimate d cost
2015	13 years	backhoe	2028	90,250	95000
2010	15 years	grader	2025	190,000	200000
2006	15 years	loader	2021	237,500	250000
2011	9 years	1-ton	2020 & 2029	95,000	100000
2012	9 years	1-ton	2021 & 2030	95,000	100000
n/a	9 years	1-ton	2018 & 2027	95,000	100000
2008	11 years	35000 GVW	2019 & 2030	161,500	170000
2009	11 years	35000 GVW	2020	161,500	170000
2013	11 years	35000 GVW	2024	161,500	170000
2017	20 years	Tractor w/ mower	2037	52,250	55000
2013	15 years	RA pickup	2028	30,000	35000
	20 years	Roller	2031	15,000	18500

years	purchase	years	purchase
2018	1-ton	2026	
2019	35000 GVW	2027	1-ton
2020	& 1-ton loader	2028	backhoe
2021	& 1-ton	2029	1-ton
2022		2030	35000 GVW
2023			& 1-ton
2024	35000 GVW		
2025	grader		

## Police Cruiser CRF

### YEARS

yearly contribution                      \$23,000                      2012-2025                      interest                      1.00%

Year	Cycle in Years	Item	Description	Cost	NOTES	CRF Balance
2012	every	CRF	deposit into fund	0		\$39,641
	2nd year	none		0		\$39,641
		interest		342		\$39,983
2013	every	CRF	deposit into fund	23,000		\$62,983
	3rd year	PD cruiser	Equipment installed	-32,873	purchase	\$30,110
		interest		143		\$30,253
2014	every	CRF	deposit into fund	23,000		\$53,253
	1st year	PD cruiser	Equipment installed	-20,942		\$32,311
		interest		114		\$32,425
2015	every	CRF	deposit into fund	23,000		\$55,425
	2nd year	PD SUV	Equipment installed	-41,611	purchase	\$13,814
		interest		109		\$13,923
2016	every	CRF	deposit into fund	23,000		\$36,923
	3rd year			0		\$36,923
		interest		52		\$36,975
2017	every	CRF	deposit into fund	23,000		\$59,975
	1st year	PD cruiser	Equipment installed	-33,525	purchase	\$26,450
		interest		128		\$26,578
2018	every	CRF	deposit into fund	23,500		\$50,078
	2nd year	PD cruiser	Equipment installed	-34,153	purchase	\$15,925
		interest		95		\$16,020
<b>2019</b>	<b>every</b>	<b>CRF</b>	<b>deposit into fund</b>	<b>27,000</b>		<b>\$43,020</b>
	<b>3rd year</b>			<b>0</b>		<b>\$43,020</b>
		<b>interest</b>		<b>430</b>		<b>\$43,450</b>
2020	every	CRF	deposit into fund	23,000		\$66,450
	1st year	PD cruiser	Equipment installed	-36,000		\$30,450
		interest		304		\$30,754
2021	every	CRF	deposit into fund	23,000		\$53,754
	2nd year	PD cruiser	Equipment installed	-36,500	purchase	\$17,254
		interest		173		\$17,427
2022	every	CRF	deposit into fund	23,000		\$40,427
	3rd year			0		\$40,427
		interest		404		\$40,831
2023	every	CRF	deposit into fund	23,000		\$63,831
	1st year	PD cruiser	Equipment installed	-37,000		\$26,831
		interest		268		\$27,100
2024	every	CRF	deposit into fund	23,000		\$50,100
	2nd year	PD cruiser	Equipment installed	-37,500	purchase	\$12,600
		interest		126		\$12,726
2025	every	CRF	deposit into fund	23,000		\$35,726
	3rd year	PD SUV	Equipment installed	-45,000		-\$9,274
		interest		-93		-\$9,367

## Police Equipment CRF

		<b>YEARS</b>			
yearly contribution		\$7,000	2015-2025	interest	1.00%
	2016-forward	\$8,500			

Year	Item	Description	Cost	NOTES	CRF Balance
2014	CRF	deposit into fund	7,000		\$17,577
	Vests	3 units	-2,997		\$14,580
	DVR	Replace dvr & VPN	-4,000		\$10,580
	Computer	Upgrade of hardware	-1,497		\$9,083
	interest		39		\$9,122
2015	CRF	deposit into fund	7,000		\$16,122
	Firearms	replace duty weapon and holsters	-3,674		\$12,448
	Computer	Upgrade of hardware	-3,492		\$8,956
	interest		32		\$8,988
2016	CRF	deposit into fund	8,500		\$17,488
	Lightbar	Replace lightbar	-3,432		\$14,056
	Port. Radio	Motorola digital portable radio	-5,698		\$8,358
	interest		31		\$8,389
2017	CRF	deposit into fund	8,500		\$16,889
	Radio	Portable radio	-3,800		\$13,089
	Radar Unit	Radar Unit (cruiser mounted)	-2,800		\$10,289
	interest		103		\$10,391
2018	CRF	deposit into fund	8,500		\$18,891
	Radar Unit	Radar Unit (cruiser mounted)	-1,150		\$17,741
	Radio	Portable radio	-5,600		\$12,141
	Radar	Handheld Radar	-1,250		\$10,891
	Laptop	Laptop Terminal Unit	-4,000		\$6,891
	interest		40		\$6,931
<b>2019</b>	<b>CRF</b>	<b>deposit into fund</b>	<b>15,000</b>		<b>\$21,931</b>
	<b>Vests</b>	<b>8 units</b>	<b>-4,000</b>		<b>\$17,931</b>
	<b>Cruiser video</b>	<b>Replace cruiser video</b>	<b>-4,300</b>		<b>\$13,631</b>
	<b>interest</b>		<b>179</b>		<b>\$13,811</b>
2020	CRF	deposit into fund	8,500		\$22,311
	Lightbar	Replace lightbar	-4,000		\$18,311
	Radar Trailer	Replace radar trailer	-5,000		\$13,311
	Port. Radio	Motorola digital portable radio	-4,800		\$8,511
	interest		85		\$8,596
2021	CRF	deposit into fund	8,500		\$17,096
	Lightbar	Replace lightbar	-4,000		\$13,096
	Radar Unit	Replace Cruiser mounted radar	-2,500		\$10,596
	interest		106		\$10,702
2022	CRF	deposit into fund	8,500		\$19,202
	Radar Unit	Replace Radar (cruiser mounted)	-2,500		\$16,702
	interest		167		\$16,869
2023	CRF	deposit into fund	8,500		\$25,369
	Firearms	replace duty weapon and holsters	-5,000		\$20,369
	interest		204		\$20,572
2024	CRF	deposit into fund	8,500		\$29,072
	DVR	Replace DVR & VPN	-5,000		\$24,072
	Vests	8 units	-8,000		\$16,072
	interest		161		\$16,233
2025	CRF	deposit into fund	8,500		\$24,733
					\$24,733
	interest		247		\$24,980

## **CHESTERFIELD HIGHWAY DEPT**

2018 has come to an end and with it a challenging year has been put behind us. While the year went well overall, we continue to face uncertain weather trends and patterns as well as the normal routine of road maintenance.

We resurfaced just over 6 miles of road using a paver and new asphalt to bring our roads back into shape, create a new crown for runoff and give a longer lasting wear surface to the roads we paved. In the coming year we plan on paving another 5.4 miles of road and chip sealing about 2 miles. We replaced several problematic culverts this year and plan to do more in 2019. We were also able to add some gravel to a few dirt roads to bring the travel surface back to a manageable depth after a rough mud season, let's hope the spring of 2019 will give us a little break from the mud!

A total of 11 driveway permits were issued. The winter of 2018 was a demanding one. The snow totals were not that high but the number of small storms and wintry-mix type events really put a dent in our budget. We persevered and, in the end, had a little money left over to turn back in at the end of December, it's always a challenge balancing what you would like to get done with what you have enough money in the budget to actually do after a long drawn-out winter.

I want to thank my team for all their hard work and tireless service! I would like to thank the entire crew for their dedication and commitment, it takes a special person get called in to plow roads at 2 a.m. without complaint. I would like to thank Tricia for her tireless service to the town and her willingness to step in and help whenever and wherever she may be needed.

I look forward to 2019, the challenges it brings and the chance to serve the Chesterfield community to the best of my and my team's abilities!

Respectfully yours,

Chris Lord  
Public Works Director

## **CHESTERFIELD POLICE DEPARTMENT**

With the retirement of Lt. White, we were again in a period of transition. Officer Bomba was promoted to Lieutenant. Officer Bomba is a seasoned officer with almost 20 years of Law Enforcement Experience and was already in a leadership position as the Senior Patrolman. In August of 2018, Officer Jack Laporte was hired. Our part-time officers have been flexible with all of the extra shifts. We appreciate their hard work and dedication to the Town.

Some of the goals for 2018 included Officer Donna Magdycz taking over the Dare Program and adding more classes into the Chesterfield School curriculum. Another goal in 2018 was to combat the ongoing issue of persons driving under the influence of Opioids, Prescription Drugs, Marijuana, Hallucinogenic and Alcohol by training an Officer to be a Drug Recognition Expert. Officer Derek Jackson was chosen for this very difficult training which included him going to a three-week school in Concord and then an additional week of training in the Maricopa Jail in Arizona. Derek completed the Drug Recognition School at the top of his class. Detective Gerald Palmer was sent to numerous investigatory schools to improve his skills. We are seeing an increase in computer/credit card fraud which is a very time-consuming type of investigation. I am currently looking for grants in 2019 that will assist in purchasing some of the equipment that is needed to properly investigate these crimes.

We were awarded a Traffic Safety Grant which covers the cost for officers to combat motor vehicle violators in Chesterfield. In conjunction with this grant, we are also deploying officers to monitor school bus stops. Some drivers are not stopping for the red lights while students are boarding and exiting the buses. Numerous citations have been written related to these violations.

This is just a reminder that the **Chesterfield Police Department Facebook** Page and the **Chesterfield Police Department website** are still active. Our website address is [www.nhchesterfield/police](http://www.nhchesterfield/police). Please "like" us on Facebook so that you can get our latest posts or visit our website. As a reminder, if you have an emergency, please call 911. Do not make an emergency request via Facebook or our website. These sites are not monitored 24 hours a day.

Our business line is (603) 363-4233, Cheshire County Sheriff's Dispatch is (603) 355-2000 and, if you need an immediate response/ call 911.

**Chesterfield Police  
Department Activity**

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Assaults	19	17	8	10	11	10	12	16	13	16
Fraud	10	17	7	9	12	14	8	20	13	9
Thefts	28	30	43	28	35	44	52	46	66	71
Burglaries	10	6	20	13	14	18	9	10	29	31
Alcohol Violations	15	12	15	14	25	12	14	7	26	2
DWI Arrests	12	9	12	6	9	6	5	3	10	9
Drug Offense	14	15	15	24	10	7	5	8	5	5
Sexual Offenses	8	3	14	7	5	2	4	2	5	9
Threatening	6	0	0	4	4	12	11	6	6	7
Trespassing	8	2	6	4	23	20	11	21	9	22
Animal Complaints	248	228	189	243	148	173	247	233	259	170
Assist Other Depart	205	191	209	196	182	146	222	246	249	180
Citizen Assists	1115	1170	1107	1033	753	650	485	773	787	768

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**Total Calls**                                 **1568   1589   1645   1721   1348   1281   1438   1758   1810   1532**

<b>Accidents:</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
Total	83	76	97	83	85	60	67	58	73	61
Injuries	12	16	11	12	12	18	15	17	23	15
Fatalities	1	0	0	1	1	2	1	0	1	0
<b>Summonses:</b>	428	667	510	607	469	797	621	652	754	503
<b>Warnings:</b>	495	509	300	777	507	869	712	363	433	364

Respectfully Submitted,

Duane M. Chickering  
Chief of Police



# **Solid Waste Department**

## **Transfer Station**

Another year has come to an end we would like to thank everyone for their continued efforts in keeping the recycling program front and center. Recycling helps the environment and everyone in town benefits from the savings. Each year your efforts increase the amount of recycling and therefore reduce the amount of trash sent to landfills. Although hauling prices increased in the middle of the year, the Transfer Station was able to come in under budget.

In an effort to keep everyone informed as to what can and cannot be brought to the Recycle Center, we accept most household waste and small construction debris. While there is a fee associated with some things (couches, refrigerators, microwaves, etc.), plastic or cardboard is free to dispose of. The one item we cannot accept are televisions; these need to be brought to an approved location. Best Buy stores will take them as well as the Keene Transfer Station.

When things get left on the side of the road, the entire town suffers. We have had numerous tv's, tires and couches dumped on the roadsides and it creates an eyesore as well as headaches for the Police and Highway Departments as they are the ones who then deal with the mess.

The transfer station has added two new part-time employees this year. Rick Cooper and Jason Cooper have joined the team and are doing a great job.

Please be aware, in an effort to discourage out of Town usage of the Transfer Station, a new permit is required every two years for each resident, proof of residency must be shown and new sticker issued and affixed to your vehicle's windshield. Thank you for your understanding and cooperation with this transition.

Do not hesitate to ask an attendant for assistance if you are unsure what can and cannot be recycled. Please remember that the Transfer Station is on a closed-circuit surveillance system for your safety and the safety of our staff.

Thank you to Julie, Rick and Jason for the tremendous job you do.

Chris Lord

Public Works Director

# Transfer station & Recycle center 2018

DESCRIPTION	2017	2018	Figures Expressed in Tons		
				2017	2018
Air Conditioner	48	41			
Dehumidifier	28	32	Solid Waste	607.59	587.37
Dishwasher	19	10	Paper	115.89	104.91
Dryer	11	9	Glass, Plastic, Aluminum	158.63	119.6
Freezer	4	7	Cardboard	88.6	54.66
Furnace / Boiler / Oil	7	5	Metal	63.33	65.83
Propane Tank	31	22	Construction & Large Items	98.06	48.59
Refrigerator	32	17			
Stove	14	7			
Wheel Barrow/Bike Tires	0	1			
Tires ~ under 16"	5	0	TRASH TONS	607.59	587.37
Tires ~ 16" to 20"	0	4			
On-road Tires ~ Over 20"	0	0	RECYCLE TONS	426.45	345
Off-road Lg Equip Tires	0	0			
Trash Compactor	0	0	TOTAL TONS	1034.04	932.37
Washer	8	17			
Water Heater	23	8	RECYCLE RATE	41.24%	37.00%
Box Spring	24	33			
Chairs ~ Stuffed	40	31			
Couch / Loveseat	39	37			
Sleeper Couch	4	1			
Furniture - Other / small	90	122	Recycle rate is the % of recycled material salvaged compared to total waste stream.		
Large Irr. Shape	41	66			
Mattress	52	60			
Microwave	45	54			
Sheetrock (CY)	15.37	13.03			
Shingles (CY)	12.85	3.42			
Bulky Demo(CY)	261.38	317.16			
Recycle demo(CY)	20.15	17.25			

## **Building Inspector - Code Enforcement**

### **Annual Report for 2018**

The Building and Code Enforcement departments show the following statistics for the reporting year of 2018 compared to the prior year.

#### **Building Permits Issued**

2017 – 116 vs 2018 – 149

#### **Building Certificates of Occupancy/Completion Issued**

2017 – 131 vs 2018 – 78

#### **Building Inspection**

This function is responsible for overseeing repairs, renovations and new construction in Chesterfield. It includes plan review, permitting, periodic progress inspections and final inspections. Also, the department acts as a resource for information regarding Chesterfield's ordinances to prospective and existing residents.

#### **Code Enforcement**

This role is responsible for the enforcement of Chesterfield's Zoning and Planning Ordinances. As the statistics show, this area received considerably more attention in 2017 than in years past.

Examples of the type of activity include: Hazardous Building, Junk Yard, Non-Permitted Property Use, Sign Violations, Erosion Control and other Zoning related conditions dealing with unpermitted work and setback infringements. Some of these issues could be considered minor, while others required action involving the court systems to enforce.

## **Chesterfield Health Office**

### **2018 Report**

The Chesterfield health offices are appointed by the NH Department of Health and Human Services, as recommended by the Board of Selectmen.

As health officers, we are responsible for investigating failed septic systems, in addition to approving homes for the placement of foster care and adoptive children. We are also responsible for the periodic health inspections of child day care centers. NHDHHS also requires periodic health inspections of Chesterfield school. Mostly, the school health inspection will be performed in conjunction with fire & life safety inspections. The drinking water systems which supply the library and both public beaches are tested in the spring for bacteria and also in the fall for nitrates & bacteria.

The Building Inspector signs off on septic designs for new and replacement systems prior to state approval. NHDES is responsible for the final system approvals for design and use.

In 2018, the following inspections were performed:

- Chesterfield School
- 4 Foster care and adoptive homes
- 2 Child day care centers
- Semi-annual Public Drinking Water Supplies

Respectfully Submitted,

Steven Dumont  
Health Officer

## Office of Emergency Management

In 2018 we have seen a few weather events that have activated limited response of Office Emergency Management (OEM). For the next year we're working to update the Spofford Emergency Response plan.

We also have a group of folks working on a sheltering plan for household pets.

Chesterfield OEM recommends the following Web Sites and apps for the residence of Chesterfield to stay informed.

- **ReadyNH-** [www.readynh.gov](http://www.readynh.gov)
  - At ReadyNH.gov you can stay informed with the latest safety information using Homeland Security and Emergency Management's (HSEM's) Twitter feed, know of dangers in your area using NH Alerts, and learn what to do before, during and after a disaster, including completing emergency contact cards, find out what you should have in your emergency kit, and complete a family emergency plan.
- NH Alerts- App
  - New Hampshire residents are asked to download the NH Alerts mobile application from the App Store and Google Play to receive emergency and severe weather notifications from state officials.
- Eversource- [www.eversource.com](http://www.eversource.com)
  - Here are some important considerations for staying safe during an outage:
    - Report a [power outage online](#) or call 800-662-7764 – 24/7.
    - Sign-up to [receive outage and restoration updates](#) via text, email or phone. By signing up to receive text updates, you'll also be able to report an outage by text message and receive on-demand updates.
    - Be attentive to severe weather warnings.
    - Leave your home if authorities order an evacuation.
    - In frigid weather, if your power is likely to be out for more than a few days, you may want to call your plumber and ask about draining your home's water pipes so they don't freeze and burst.
    - If you don't have surge protectors/suppressors, unplug your sensitive equipment. Voltage irregularities can occur for any number of reasons during or after a storm, especially if there has been damage on or near your home.

Over the next year we are continuing to build the OEM team. We are looking for Ham Radio Operators, Emergency Operations Center volunteers, folks to help at warming centers and help manage shelters during times of need. If you're interested participating please e-mail, Mike Chamberlin at [OEM@nhchesterfield.com](mailto:OEM@nhchesterfield.com).

Submitted by Michael Chamberlin, Emergency Management Director

## **Chesterfield Parks and Recreation Report - 2018**

Parks and Rec hosted a beach clean-up day before the Memorial Day weekend opening. The community support was huge! Volunteers came to Ware's Grove to rake, cut brush, weed garden beds, and move equipment. Parks and Rec will host another community clean-up day at both beaches next spring.

We continued to modified schedules and staffing at Ware's Grove. Weather was a huge factor in the beach closings. We were understaffed all summer, especially lifeguards. Occasionally, we utilized signage to warn swimmers that there was no lifeguard on duty.

We closed Ware's Grove beach for swimming for two days after water testing revealed high bacteria.

Due to all the rain, Ware's Grove and North Shore continued to experience significant erosion. The Selectmen and DES have been working together to remediate road drainage erosion before we open the beaches for the 2019 season.

The anonymous gift of \$4,000 for enhancements at Ware's Grove beach was not expended this year. After the erosion remediation project is complete, we will utilize the gift appropriately.

The Summer Concert Series was kicked off this year at Ware's Grove in the gazebo with a ribbon cutting ceremony by the Lions Club. Parks and Rec is happy to be hosting the concerts again next summer.

Parks and Rec offered several new programs this year such as Yoga on the Beach with instructor Ari. This program ran every Saturday and Sunday morning, weather permitting. Class sizes ranged from 5-11 participants. The program was free to the public and will be returning in the summer of 2019. Other events and programs provided by Parks and Rec this year were: Trivia Night, Parent's Night Out, and the Ware's Grove Flea Market.

Rec camp had the highest enrollment ever recorded with 102 campers. For safety and an appropriate counselor to camper ratio, we hired more counselors. Campers went on two field trips to Kilburn Pond and multiple kayak trips to Pierce Island. Next summer we hope to expand our local field trips and have more special guests at the camp.

The soccer program continued to be a success with 81 participants. With this growth, we were able to retire the broken goalposts and buy two new ones that are lighter and more portable. This year, we were able to send one team to the Putney soccer tournament and they placed second. The season ended with an award celebration with participation ribbons and pizza.

The "Before Care Program" is new this year from the Parks and Rec department. This program allows families to drop their children off at Chesterfield Central School as early as 6:45 am. Participants are offered several table top activities, gym games, and participants were also provided a cafeteria breakfast. The price of the program was only \$7.00 per day.

Insulation, new HVAC system and other improvements were made to the cottage.

Overall, it was another good year for Chesterfield Parks and Recreation. We are looking forward to continuing to grow and develop programs that fulfill the needs of our community.

Samantha Hill

Parks and Recreation Director

## **Chesterfield Cemetery Commission**

The Cemetery Crew works from April 1 to November 1 each year. The second half of the season became challenging due to weather and storm damage. It was difficult to keep up with mowing, leaf blowing and other maintenance.

A large oak tree fell at Welcome Cemetery, resulting in several old stones being damaged. The Crew was assisted with removal of larger sections of the tree by New Hampshire Department of Transportation District 4. An equal size oak also fell at Partridge-Albee Cemetery, again resulting in stone damage and a great deal of debris to be cleaned up. We hope to address this tree and damage in the spring.

Chris Lord and Town Crew, as they do every year, lent a hand and equipment when needed. It is greatly appreciated. The old 52" X-mark mower was traded and a new one purchased. The Cemetery truck broke down this year and needed hefty repairs.

The Crew performed nine (9) burials & twenty (20) cremations last season, the most since I have been Sexton.

Gary Montgomery, Tom Flavin and I hope to return again for the 2019 season.

Chris Flagg  
Sexton, Town of Chesterfield

Town Expenditures 2011 - 2018

ACCT NAME	2011	2012	2013	2014	2015	2016	2017	2018
Executive	116,525	133,452	119,180	123,996	133,499	138,188	136,269	133,076
Elections, Reg., Vital Stats	49,360	51,274	47,425	51,668	57,304	62,296	58,013	63,307
Financial Administration	60,514	62,395	62,450	67,820	67,362	66,842	64,799	60,821
Legal Expense	28,850	21,210	12,386	31,282	20,361	46,055	63,601	38,203
Personnel Administration	392,705	380,510	413,030	431,764	428,814	398,938	438,734	466,965
Planning Board	8,935	15,917	8,974	10,044	12,782	9,301	10,697	11,648
Zoning Board	2,571	4,380	4,644	7,302	5,435	7,657	4,947	9,159
General Gov. Buildings	38,857	39,827	37,843	40,408	44,894	55,951	44,954	57,917
Cemeteries	44,399	42,372	42,955	40,018	43,152	36,963	38,003	40,810
General Insurance	58,802	50,944	33,845	28,891	37,801	37,934	73,322	54,543
Regional Association	4,146	3,966	3,963	3,969	4,242	4,419	5,317	4,217
Police	365,595	382,391	418,119	416,852	438,061	425,234	507,542	514,400
PD Reimbursable Detail	5,217	11,560	16,906	2,904	9,419	6,109	4,399	5,287
Ambulance	66,398	72,709	76,959	80,016	76,228	93,757	98,409	97,750
Code Enforcement	27,293	22,675	18,715	27,001	28,665	31,813	45,511	48,423
OEM/Emerg. Management	31,211	22,042	25,128	8,936	16,085	18,103	10,852	7,080
Forest Fires	3,226	3,077	3,754	4,605	2,269	5,404	1,016	0
Highway/Town Rd. Maint.	699,074	708,416	735,140	812,842	757,513	715,005	721,922	783,035
Street Lighting	18,472	20,250	20,697	20,780	15,057	14,197	14,612	14,489
Solid Waste	210,479	212,146	208,602	196,440	208,000	176,361	189,894	199,125
Health Officer	756	538	1,538	1,135	949	303	1,224	2,337
Animal Control	257	675	417	311	469	547	194	347
Hep. B Shots/Misc. Health	19,777	20,130	18,699	19,212	21,782	0	23,304	16,969
General Assistance	7,916	21,744	24,786	2,126	5,012	750	1,583	907
Parks & Recreation	77,997	82,624	76,630	75,622	132,282	107,743	100,639	99,845
Library	117,886	126,853	129,114	133,802	139,881	131,642	142,392	164,581
Patriotic Purposes	612	114	235	0	347	563	0	240
Conservation Commission	2,331	1,820	3,219	2,549	1,424	2,060	3,388	2,541
Debt Service	203,138	198,538	188,650	183,975	179,300	173,800	168,300	162,800
Capital Outlay, Warrant Articles	439,123	501,181	492,410	352,338	485,836	297,720	344,612	438,091
Capital Reserve & Trust Pay.	169,500	198,546	240,176	197,800	224,895	258,500	225,500	275,511
<b>TOTAL TOWN EXPENDITURES</b>	<b>3,271,922</b>	<b>3,414,276</b>	<b>3,486,589</b>	<b>3,376,408</b>	<b>3,599,120</b>	<b>3,324,155</b>	<b>3,543,949</b>	<b>3,774,424</b>
Payments to Other Governments	8,215,372	8,097,716	7,743,741	9,380,904	9,245,926	9,003,891	9,326,584	8,916,110



Town Tax History 2011 - 2018

	2011	2012	2013	2014	2015	2016	2017	2018
<b>TAXES: DRA Computations</b>								
Town Appropriations	3,433,446	3,590,521	3,636,618	3,571,985	3,822,525	3,593,368	3,898,761	4,432,996
less Revenues	-1,451,562	-1,676,820	-1,611,321	-1,505,952	-1,596,628	-1,581,352	-1,717,065	-2,074,773
less Voted from Surplus	0	0	0	0	-17,895	-35,000	0	0
Fund Balance to Reduce Taxes	-150,000	-100,000	-165,000	-190,000	-160,000	-215,000	-400,000	-750,000
add Overlay	16,781	18,203	30,256	21,370	23,568	27,190	23,973	25,361
add War Service Credits	72,600	73,200	73,100	74,500	73,150	70,150	98,250	102,178
Net Town Appropriation	1,921,265	1,905,104	1,963,653	1,971,903	2,144,720	1,859,356	1,903,919	1,735,762
<b>Town Tax Rate</b>	<b>3.42</b>	<b>3.38</b>	<b>4.06</b>	<b>4.06</b>	<b>4.36</b>	<b>3.77</b>	<b>3.81</b>	<b>3.36</b>
Net Local School Budget	7,091,353	7,076,429	6,998,444	7,771,525	7,399,711	7,418,971	7,700,089	7,399,800
Adequate Education Grant	-1,143,053	-1,143,053	-748,723	-673,060	-629,747	-565,964	-759,583	-758,435
State Education Taxes	-1,237,720	-1,333,811	-1,166,061	-1,200,340	-1,182,991	-1,237,403	-1,120,860	-1,102,630
Net School Appropriation	4,710,580	4,599,565	5,083,660	5,898,125	5,586,973	5,615,604	5,819,646	5,538,735
<b>Local School Tax Rate</b>	<b>8.39</b>	<b>8.14</b>	<b>10.53</b>	<b>12.13</b>	<b>11.38</b>	<b>11.38</b>	<b>11.64</b>	<b>10.73</b>
<b>State School Tax Rate</b>	<b>2.22</b>	<b>2.38</b>	<b>2.44</b>	<b>2.50</b>	<b>2.44</b>	<b>2.53</b>	<b>2.27</b>	<b>2.17</b>
<b>Total School Tax Rate</b>	<b>10.61</b>	<b>10.52</b>	<b>12.97</b>	<b>14.63</b>	<b>13.82</b>	<b>13.91</b>	<b>13.91</b>	<b>12.90</b>
Due to County	1,851,828	1,595,726	1,674,265	1,712,676	1,827,607	1,764,571	1,809,905	2,012,216
Net County Appropriation	1,851,828	1,595,726	1,674,265	1,712,676	1,827,607	1,764,571	1,809,905	2,012,216
<b>County Tax Rate</b>	<b>3.30</b>	<b>2.82</b>	<b>3.47</b>	<b>3.52</b>	<b>3.72</b>	<b>3.58</b>	<b>3.62</b>	<b>3.90</b>
Total Property Taxes Assessed	9,721,393	9,434,206	9,887,639	10,783,044	10,742,291	10,476,934	10,654,330	10,389,343
less War Service Credits	-72,600	-73,200	-73,100	-74,500	-73,150	-70,150	-98,250	-102,178
add Village Dist. Commitments	385,892	419,305	470,091	458,507	479,854	479,356	513,672	514,584
Total Property Tax Commitments	10,034,685	9,780,311	10,284,630	11,167,051	11,148,995	10,886,140	11,069,752	10,801,749
Net Assessed Valuation of all Property in Town	561,486,614	564,999,284	482,929,331	486,104,728	491,106,338	493,407,519	499,916,759	516,093,400
<b>Tax Rate</b>	<b>17.33</b>	<b>16.72</b>	<b>20.50</b>	<b>22.21</b>	<b>21.90</b>	<b>21.26</b>	<b>21.34</b>	<b>20.16</b>
% of Market Value	1.17	1.16	0.98	0.98	0.93	0.92	0.96	0.99
<b>Amt. Of Tax on \$100,000 Home</b>	<b>2,025.88</b>	<b>1,942.86</b>	<b>2,015.15</b>	<b>2,183.24</b>	<b>2,036.70</b>	<b>1,955.92</b>	<b>2,048.64</b>	<b>1,985.76</b>
add for Spofford Fire District	0.75	0.85	1.04	1.01	1.04	1.03	1.15	1.02
add for Chesterfield Fire District	0.61	0.61	0.89	0.86	0.90	0.90	0.88	0.97

## **Economic Development Committee 2018 Annual Report**

### **Committee Charter:**

The Town of Chesterfield established the Economic Development Committee to advise the Board of Selectmen, Planning Board and other committees on matters related to economic development and to support and promote projects that expand the Town's commercial tax base in a manner consistent with the character of our community.

### **Past Achievements / Current Endeavors:**

- Completed the Town of Chesterfield Marketing Survey
- Completed the EDC's Mission Statement
- Currently updating businesses listed within the Town
- Developing plan for use of the former Town office building
- Developing a "Doing Business in Chesterfield" package to guide prospective businesses through the various required permitting processes.
- Worked closely with the Old Home Day group through the planning and event to make the experience successful
- Reviewed need for affordable housing in Chesterfield/determined it is not currently viable

Thank you to all the EDC members who served on the Committee this past year:

Phil Shaw, Simon Jones, Ron Rzasa, Don Brehm, Jeanny Aldrich/BOS Rep, Christine Dufresne/Chair  
Jon Starbuck/Past Chair, Norman VanCor/Past BOS Rep, Rick Carrier/Past Town Administrator,

## CHESTERFIELD PUBLIC LIBRARY REPORT - 2018

The Chesterfield Public Library has had another successful year with an increase in attendance and circulation of materials.

The Library currently has 2,266 patrons, up 266 from last year, and a collection of print and non-print materials of 31,501. Of this total 1,119 are DVD's; 1,149 CD's (audio books); 35 magazine subscriptions; puzzles and games. Circulations for the year were 15,511 and 2,321 of this was downloadable books and magazines through the State Library.

There were 11,641 patron visits that came through our door and we hosted 121 programs (for young and old) with 1,231 in attendance. The Library still offers home delivery service, computers for public use, WiFi, inter-library loan service and a copier and fax machine.

When you go by the Library check out how pristine it looks. We completed a major project by having the building painted last year and a new side door installed. We also had a very successful Silent Auction and Book Sale. A big Thank You to everyone who donated and assisted with these events. If ever needed, we now have an Emergency Defibrillator.

Thank you to our wonderful volunteers who gave their time with a total of 495 hours.

The Youth Services Librarian provided many different programs for our younger patrons, such as: Monday morning story-time at 10:30am; Summer Reading Program; 4-6 year old book group; Paws for Reading; monthly evening PJ story-time plus Mag-Formers; Gears, Gears, Gears; Little Bits and 3-D printer loaned from the State Library.

The Friends of Chesterfield Library offered many programs throughout the year for all age groups. The following is a list of some of the offerings: starting the Summer Reading Program with Wildlife Encounters; Author's Contest; Halloween Party and Zumba with Parks and Rec.; Crafts and Breakfast with Santa along with the Chesterfield Lions Club; Oni Judge (George Washington slaves) presentation at Senior Lunch; New England Light Houses; Hurricane 38 with Chesterfield Historical Society. The last three programs also sponsored by the NH Humanities Council. Thanks to your membership and support these wonderful programs were provided.

We appreciate everyone who has supported the Library throughout the years and hope to see you soon.

Respectfully submitted,

Claudette M. Russell  
Interim Director

**Chesterfield Public Library**  
**YTD Actual vs. Budget by Class**  
**January through December 2018**

	Town Appropriated Funds		
	Jan - Dec 18	Budget	% of Budget
<b>Income</b>			
<b>100 TOWN OF CHESTERFIELD</b>			
101 Operations - 281 0000	43,139.00	47,750.00	90.34%
102 Sal & Benes 281 0110-0140	118,048.49	121,800.00	96.92%
100 TOWN OF CHESTERFIELD - Other	1,604.20		
<b>Total Income</b>	<b>162,791.69</b>	<b>169,550.00</b>	<b>96.01%</b>
<b>Expense</b>			
<b>300 PERSONNEL</b>			
<b>310 Staff Salaries</b>			
311 Director (2810110)	31,834.56	38,000.00	83.78%
313 Assistant Director	30,387.04	30,000.00	101.29%
315 Youth Services Librarian	11,853.86	10,000.00	118.54%
317 Librarian	12,817.77	10,000.00	128.18%
319 Librarian	134.13		
329 Custodian	1,321.95	4,000.00	33.05%
<b>Total 310 Staff Salaries</b>	<b>88,349.31</b>	<b>92,000.00</b>	<b>96.03%</b>
330 FICA/Medicare (2810131)	6,755.89	7,000.00	96.51%
340 Retire Benes (2810133)	3,636.63	4,000.00	90.92%
<b>Total 300 PERSONNEL</b>	<b>98,741.83</b>	<b>103,000.00</b>	<b>95.87%</b>
<b>350 OTHER PERSONNEL EXPENSES</b>			
351 Health Insurance	19,306.66	19,400.00	99.52%
352 Workers Comp Insurance	364.20	400.00	91.05%
353 Continuing Education	40.00	1,000.00	4.0%
355 Dues & Subscriptions	375.00	350.00	107.14%
357 Conferences	301.06	500.00	60.21%
359 Mileage/Lodging/Meals	651.82	650.00	100.28%
370 Other Personnel Expenses	25.00		
<b>Total 350 OTHER PERSONNEL EXPENSES</b>	<b>21,063.74</b>	<b>22,300.00</b>	<b>94.46%</b>
<b>400 CONTRACTUAL</b>			
410 Insurance	1,240.00	1,900.00	65.26%
420 Legal & Financial	500.00	1,000.00	50.0%
430 Housekeeping & Grounds	1,208.40	1,500.00	80.56%
440 Equipment Mainenance	486.32	500.00	97.26%
450 Per Diem Contracts	295.00	500.00	59.0%
460 Network and computers	2,467.61	2,000.00	123.38%
470 Social Media	2,239.35	250.00	895.74%
480 Water Bubblers	171.50	250.00	68.6%
490 Fire Alarm Monitoring	400.00	250.00	160.0%
<b>Total 400 CONTRACTUAL</b>	<b>9,008.18</b>	<b>8,150.00</b>	<b>110.53%</b>
<b>500 COLLECTIONS</b>			
<b>510 Books</b>			
512 Adult	8,559.55	8,000.00	106.99%
514 Young Adult	1,516.61	2,500.00	60.66%
516 Children's	3,603.70	3,200.00	112.62%
520 Nonfiction	419.34	500.00	83.87%

# Chesterfield Public Library

## YTD Actual vs. Budget by Class

January through December 2018

Town Appropriated Funds

	Jan - Dec 18	Budget	% of Budget
<b>Total 510 Books</b>	14,099.20	14,200.00	99.29%
<b>530 Periodicals</b>			
<b>532 Subscriptions</b>	795.36	300.00	265.12%
<b>Total 530 Periodicals</b>	795.36	300.00	265.12%
<b>540 A/V Resources</b>			
<b>544 CDs - Talking Books</b>	1,891.91	1,500.00	126.13%
<b>546 DVDs - Video</b>	1,264.49	1,000.00	126.45%
<b>Total 540 A/V Resources</b>	3,156.40	2,500.00	126.26%
<b>550 Digital Resources</b>			
<b>554 Database Subscriptions</b>	225.00	1,250.00	18.0%
<b>556 eBooks - Park Street Foun</b>	818.00	750.00	109.07%
<b>Total 550 Digital Resources</b>	1,043.00	2,000.00	52.15%
<b>560 Binding &amp; Labeling</b>	662.33	1,500.00	44.16%
<b>Total 500 COLLECTIONS</b>	19,756.29	20,500.00	96.37%
<b>600 PROGRAMMING</b>			
<b>610 Children's</b>	454.74	250.00	181.9%
<b>630 Adult</b>	167.50	250.00	67.0%
<b>650 Movie Licensing</b>	0.00	150.00	0.0%
<b>660 Webinars / Digital</b>	0.00	250.00	0.0%
<b>670 Outreach/Public Relations</b>	150.00	250.00	60.0%
<b>Total 600 PROGRAMMING</b>	772.24	1,150.00	67.15%
<b>700 GENERAL &amp; ADMINISTRATIVE</b>			
<b>705 Integrated Library System</b>	1,779.10	6,000.00	29.65%
<b>710 Financial Management Syst</b>	134.85		
<b>720 Printing</b>	265.00	500.00	53.0%
<b>725 Postage &amp; PO Box</b>	98.63	100.00	98.63%
<b>730 Facility Maint &amp; Supplies</b>	679.69	400.00	169.92%
<b>740 Office Supplies</b>	651.02		
<b>750 Copying Supplies</b>	682.26		
<b>760 Furniture &amp; Equipment</b>	426.05	500.00	85.21%
<b>770 Hospitality</b>	131.21	250.00	52.48%
<b>780 Bank charges</b>	44.04		
<b>785 Charitable Contributions</b>	0.00		
<b>790 Miscellaneous</b>	560.00		
<b>795 Return Unused Budget Fund</b>	698.98		
<b>Total 700 GENERAL &amp; ADMINISTRATIVE</b>	6,150.83	7,750.00	79.37%
<b>800 UTILITIES</b>			
<b>810 Electric</b>	3,390.06	3,600.00	94.17%
<b>820 Water</b>	160.00		
<b>840 Telephone</b>	948.70	1,000.00	94.87%
<b>860 Heating Oil</b>	2,552.95	2,100.00	121.57%
<b>Total 800 UTILITIES</b>	7,051.71	6,700.00	105.25%
<b>Total Expense</b>	162,544.82	169,550.00	95.87%
<b>Net Income</b>	<b>246.87</b>	<b>0.00</b>	<b>100.0%</b>

**Chesterfield Public Library**  
**YTD Actual vs. Budget by Class**  
**January through December 2018**

Town Appropriated Funds

	<u>Jan - Dec 18</u>	<u>Budget</u>	<u>% of Budget</u>
<b>2017 Library Trustees Funds</b>			
<b>Other Inome / Expense</b>			
<b>Other Income</b>			
Non Lapsing Revenue Account	10,261.08	5,605.00	183.07%
<b>Total Other Income</b>	<u>10,261.08</u>	<u>5,605.00</u>	<u>183.07%</u>
<b>Other Expense</b>			
Non Lapsing Expense Account	2,895.98	780.00	371.28%
<b>Total Other Expense</b>	<u>2,895.98</u>	<u>780.00</u>	<u>371.28%</u>
<b>Net Other Income</b>	<u>7,365.10</u>	<u>4,825.00</u>	<u>-188.21%</u>
<b>Net Income</b>	<u>7,118.23</u>	<u>4,825.00</u>	<u>-188.21%</u>

## **2018 Annual Report - Conservation Commission**

The Chesterfield Conservation Commission continues to focus on environmental protection, educational activities, hiking trails, enhancing visual and wildlife characteristics in town and assisting the State of New Hampshire through the wetland permit process.

In 2018, the Chesterfield Conservation Commission contributed to the successful Spofford Lake milfoil prevention program and supported the work of the Spofford Lake Association in their efforts to reduce erosion and maintain high water quality.

The CCC has been in partnership this year with the Monadnock Conservancy, working on acquiring two parcels of donated lands with conservation easements.

The CCC partnered with the newly formed Wantastiquet-Monadnock Trail Coalition in celebrating the completion of the 50-mile Wantastiquet-Monadnock Trail. The commission lead the first of the nine sectional hikes on April 21, 2018 from the Connecticut River to Madame Sherri Forest. The CCC and the Friends of Pisgah were the pioneers of this thru trail which has been the culmination of 25 years of planning, negotiations and trail building. The Conservation Commission would like to publicly thank Tom Duston for his vision, determination and hard work, which led to Chesterfield's lands being a part of a protected greenway and a long-distance hiking experience.

On May 3rd, the Conservation Commission hosted a presentation by Doug Cygan, the New Hampshire Invasive Species Coordinator at the N.H. Department of Agriculture, educating the general public on the growing threat of invasive plant species in our environment. Doug's presentation was designed to give those in attendance the information needed in identifying and removing these opportunistic plants from the local landscape. The New Hampshire Guide to Upland Invasive Species booklet can be found in the Chesterfield Library. Kathy Thatcher shared this important information on invasive awareness during Old Home Day.

The CCC continues to maintain hiking trails in the Friedsam Town Forest and the Madame Sherri Forest, thanks to the work of the much-appreciated trail adopters. The Commission also thanks Chris Lord and the highway crew for keeping the three lots plowed at the trailheads. This year, in the Friedsam Forest, the ancient cherry tree has been awarded NH Champion Status. A trail rerouting project was completed this summer on the Mine Ledge Trail in the Madame Sherri Forest with work by the Vermont Youth Conservation Corps, making the once rocky steep slope much more accessible to all hikers.

We all thank Jeff Newcomer who is leaving the commission after thirty years working on trails, taking beautiful pictures, designing a website and always being a calm, logical contributor to our many issues and endeavors.

## **WELFARE DIRECTOR'S REPORT 2018**

The Welfare program helps those who are in need and qualify for assistance.

As the Welfare Director, I take my responsibility the Town and its taxpayers very seriously. I help those who qualify for assistance as well as direct clients who seek assistance from the State and/or local organizations.

The Family Resource Guide is available to the applicant(s) and provides a wealth of information on other agencies in the Monadnock Region that provide help for young children, parents and families.

Most of the requests during 2018 were for fuel and electric assistance.

I will be attending local and statewide Health and Human Service meetings throughout this year. I will continue to attend meetings, seminars and conferences to grow and learn and to better serve our community in this capacity.

Thank you to all the individuals who get involved through the Southwest Community Services and the volunteers at Joan's Pantry, Keene Community Kitchen, and the Salvation Army who help those in our community who are in need.

Respectfully submitted,

Susan Rigg  
Welfare Director



## **Chesterfield Fire Warden Report for 2018**

The 2018 forest fire season was uneventful. There were no major fires in our area. I would hope that the major contributor to this was the vigilance of people to follow all laws when kindling an open fire.

I, like so many others in Town, was saddened by the loss of the long-time Warden, Merrill Yeaw. Merrill was a man who cared deeply for this Town and was very passionate about doing a great job as Warden. He also gave a lot of his time and the use of his tractor to ensure that Mt. Wantastiquet was kept accessible to fire-fighters in case there was a fire on the mountain. Merrill also gave of his time to the Cheshire County Forest Fire Wardens Association. After his passing, he was, posthumously bestowed the Al Britton Award for his many contributions to Forestry in the State of New Hampshire. This is a very prestigious award in the Fire Service.

I, along with the Deputy Fire Wardens issued well over 200 permits in 2018. I enjoyed meeting all of you. I also issued two warnings for burning without a permit, and one warning for burning illegal materials. It is illegal to kindle an open fire without a permit in the State of New Hampshire, unless there is snow on the ground. You may go to the State website, Forest and Lands to obtain a permit. There is a \$3.00 State charge. I receive a notification when you obtain a permit via the computer. But as always, I am available to personally write a permit at no charge. You may contact me at 603-363-4681 or 603-398-1344. I am also available for questions regarding any issues related to burning.

Respectfully submitted,

Stephen A. Buckley Jr.  
Forest Fire Warden

## **Chesterfield Senior Activities (2018)**

We provide a home cooked meal on the second Wednesday of every month except for January February and August. In March, along with the Friends of Chesterfield Library, we were able to have Gwendolyn-Quezaire-Presulti and her presentation of "If I Am Not For Myself, Who Will Be For Me" and George Washington's Runaway Slave, who went by the name Oney Judge.

In May, Chief Chickering and his detective again talked to our seniors about staying safe in their homes and the scams to be aware of. We as a town are lucky to have a police force that cares about our citizens.

In July, we had a barbecue at Wares Grove at Spofford Lake. Our other meals are served at the Town Hall at 12.30. This year we will be moving to the Spofford Fire Station while our kitchen is being renovated. Thank you, Spofford, for the offer of your facility for our seniors Home Health Care holds a blood pressure clinic from 11.30 to 12.30 each month at our senior meals. In October they offer free flu shots for anyone on Medicare. In October, Cheryl Maibusch gave a talk on disaster preparation for families with pets.

In December, the children from Chesterfield School entertain our seniors with their musical talents and we do a small gift exchange.

Our seniors contribute a small donation towards the cost of the meals and we receive support from the Town of Chesterfield to help defray the cost of food and supplies. Reservations are helpful' Please call Joanne at 363 8348.

The Age in Motion program sponsored by Home Healthcare takes place twice a week on Mondays and Wednesdays from 9 to 10 for ten weeks in early spring and fall. Call Wellness at Home Healthcare, 352-2253 Ext 168, for more information.

We thank the Town of Chesterfield for helping to make these programs possible for our seniors.

Respectfully submitted,  
Carole Vogeley and the kitchen crew

## **Rescue Inc.**

Rescue Inc. is your community non-profit provider of emergency medical treatment and transportation. Rescue Inc, founded in 1966, has been providing service to the region for the past fifty-three years. Citizens and visitors of our fifteen-member towns receive state of the art emergency medical response, critical care transport and rescue services, as well as stand-by and disaster response. Our regional service delivery model allowed us for the second year in a row to respond to 100% of emergency calls in our coverage area. We gladly supported our neighbors with mutual aid and provided both non-emergency and critical care transportation from our local hospitals. In total we responded to more than 6200 requests for service. We operate nine ambulances out of stations located in West Townshend and Brattleboro. During the last year, through the generosity of our communities, we have been able to upgrade two stretchers and two ambulances, purchase bullet-proof vests for our medical providers, and purchase a drone to support our search and rescue team. Our public education team trained hundreds of citizens in CPR, Stop the Bleed, and First Aid. Our EMS educators hosted four classes, training the region's next generation of basic and advanced emergency medical responders. Other highlights include hosting three national speakers on critical care transport as well as an intense two-day training on active shooter response. We thank you for your continued support and look forward to advancing the delivery of pre-hospital medicine serving this region in the future.

**Warrant for the Chesterfield Fire & Rescue Precinct  
Town of Chesterfield, NH  
For the Year 2019**

To the inhabitants of the Chesterfield Fire & Rescue Precinct, Town of Chesterfield, County of Cheshire, State of New Hampshire, qualified to vote in Precinct Affairs:

You are hereby notified to meet at the Center Station of the Chesterfield Fire Department, 492 Route 63, in said Chesterfield, on Tuesday, the 19<sup>th</sup> day of March, 2019, at 7:00 PM, to select Precinct Officers and to vote on the following articles:

Article 1: To elect a Moderator for the ensuing year;

Article 2: To elect a Clerk/Treasurer for the ensuing year;

Article 3: To elect a Commissioner for three years (2019-2022);

Article 4: To see if the Precinct will vote to raise and appropriate the sum of \$138,000.00 for the following purposes, or act in any way related thereto:

<b>Item</b>	<b>Recommended by the Commissioners</b>	<b>Recommended by the Budget Committee</b>
Administrative Exp	\$1,200.00	\$1,200.00
Building Maintenance	\$3,500.00	\$3,500.00
Small Equipment	\$7,000.00	\$7,000.00
Small Equipment Repairs	\$2,500.00	\$2,500.00
Fire Prv Program	\$200.00	\$200.00
Insurance	\$14,500.00	\$14,500.00
Training & Dues	\$6,000.00	\$6,000.00
Stipends & Other Related Exp	\$37,500.00	\$37,500.00
Worker's Compensation	\$3,000.00	\$3,000.00
Audit	\$2,500.00	\$2,500.00
Contracted Services	\$4,500.00	\$4,500.00
Rescue Supplies	\$2,000.00	\$2,000.00
Electricity	\$4,000.00	\$4,000.00
Heating Oil	\$5,500.00	\$5,500.00
Propane	\$3,000.00	\$3,000.00
Telephone	\$1,200.00	\$1,200.00
Gas & Diesel Fuel	\$3,000.00	\$3,000.00
Equipment Repairs & Maint	\$11,000.00	\$11,000.00
Hepatitis B,TB & Flu	\$1,500.00	\$1,500.00
Payment for Mutual Aid	\$24,400.00	\$24,400.00
	\$138,000.00	\$138,000.00

Article 5: To see if the Precinct will vote to raise and appropriate the sum of \$73,000 to be added to the already established Chesterfield Fire & Rescue Precinct Heavy Equipment Capital Reserve Fund;  
(Recommended by Commissioners)      (Recommended by Budget Committee)

Article 6: To see if the Precinct will vote to raise and appropriate the sum of \$11,000 to be added to the already established Chesterfield Fire & Rescue Precinct Small Equipment Capital Reserve Fund;  
(Recommended by Commissioners)      (Recommended by Budget Committee)

Article 7: To see if the Precinct will vote to raise and appropriate the sum of \$2,000 to be added to the already established Chesterfield Fire & Rescue Precinct Fire Pond Expendable Trust Fund;  
(Recommended by Commissioners) (Recommended by Budget Committee)

Article 8: To see if the Precinct will vote to raise and appropriate \$350,000 for the purpose of purchasing a pumper truck and equipment. Funding for this purchase will be from a Federal Grant up to \$309,524 and the balance up to \$40,476 to come from the Chesterfield Fire & Rescue Precinct Heavy Equipment CRF. If the Grant is not awarded the entire amount will come from the Chesterfield Fire & Rescue Precinct Heavy Equipment CRF. This is a special warrant article per RSA 32:10 I (d). This is a non-lapsing article per RSA 32:7, VI  
(Recommended by Commissioners) (Recommended by Budget Committee)

Article 9: To see if the Precinct will vote to raise and appropriate \$10,000 for the purpose of purchasing a Thermal Imaging Camera and Equipment. Funding for this purchase will be from a Federal Grant up to \$9,524 and the balance up to \$476 to come from the Chesterfield Fire & Rescue Precinct Small Equipment CRF. This is a special warrant article per RSA 32:10 I (d). Monies will be spent only if the grant is awarded. This is a non-lapsing article per RSA 32:7, VI  
(Recommended by Commissioners) (Recommended by Budget Committee)

Article 10: To transact any other business that may legally come before the meeting.

Commissioners:

\_\_\_\_\_  
Robert Goderre

\_\_\_\_\_  
George Wright

\_\_\_\_\_  
Michael Chamberlin

## **Chesterfield Fire Department**

Well it's been a year, we were extremely busy with 5 structure fires in the township. Thankfully there were no injuries to the homeowners or the firefighters. Along with the fires we had 2 fatal accidents this year along with many accidents with less serious injuries, one of the fatal accidents the responders received a Unit Citation from the State of New Hampshire.

We also received 3 grants; Communications (for radios), the Generator (at the fire station) and an Active Shooter Grant. These are all very good grants involving money for much needed upgrades and equipment.

The department was very busy, but we all managed to keep a good working relationship through all the incidents, we have a good working department. I would like to thank Captain David Sheldon for the 8 years he committed to the Chesterfield Fire Department and would like to wish him well in his new position as Deputy Chief in East Dover Vermont.

As always keep safe and watch out for each other, also if you are interested in joining the department feel free to stop by the Chesterfield Center Station on Sunday mornings between 9 and 10 am.

Sincerely,

Chief Rick Cooper

Chesterfield Fire

# CHESTERFIELD FIRE DEPT

## 2018 CALLS

Medical Calls	122
Alarms	21
Structure	14 (includes mutual aid)
Motor Vehicle Crashes	25
Chimney Fires	1
Lift Assist	7
Good Intent Calls	3
Dive	2
Car Fires	2
Brush Fires	2
Cover Trucks	11
Lines Down	21
Hazardous Material	4
Service Calls	6
Dispatched and Cancelled	21
Misc	10
Total Calls	273

CHESTERFIELD FIRE RESCUE PRICINCT  
2018 ROSTER

Firefighter	Served	Firefighter	Served
Stephen "Bart" Bevis	45	Megan Chickering	8
Gary Cutts	1	Steven Chickering Jr	13
James Kersten	1	Penny Cooper	32
Steven Chickering Sr.	37	Hans Dennie	23
Richard Cooper	42	Kim Weaver	18
Sarah McLeroy	7	Bruce Gideos	32
Richard Gauthier	47	Yari McKeon	9
John Herrick	38	William Vogeley	59
Mike Plante	38	Mike McLeroy	5
Al Rydant	8	Alex Millar	3
Garrett Sheldon	8	Sandy Morelli	3
Eric Stoddard	16		
James Finkenstadt	6		



Financial Statement		
Chesterfield Fire & Rescue Precinct		
For the Calendar Year 2018		
Cash- January 1, 2018		\$16,921.06
<b>Revenue</b>		
Revenue from Taxes	\$229,527.00	
Fire Code Inspection	\$2,000.00	
Fuel oil refund	\$680.08	
NHDOS Warm Zone	\$6,000.00	
Spofford Fire Dept Warm Zone	\$439.33	
Trustees of Trust Funds - SECRF	\$4,760.00	
Trustees of Trust Funds - SECRF	\$845.00	
Misc Credit	\$41.00	
Interest Income	\$18.41	
		\$244,310.82
<b>Expenses</b>		
Budget Appropriations	\$127,854.10	
Heavy Equipment Capital Reserve Fund	\$71,000.00	
Small Equipment Capital Reserve Fund	\$11,000.00	
Fire Pond Expendable Trust	\$2,000.00	
NHDOS	\$6,439.33	
NHEMPG	\$32,250.00	
Bury & Screen Propane Tank for Generator	\$3,500.00	
Small Equipment Capital Reserve Fund (Spofford Host Grant)	\$845.00	
Small Equipment Capital Reserve Fund (Gear)	\$4,760.00	
		\$259,648.43
Reimbursement NHEMPG 2/4/2019		\$16,125.00
Cash Balance December 31, 2018		\$1,583.45

**Grant Account**

Beginning Balance 1/1/2018	\$ 1,000.01
Communications Grant Spofford	\$ 4,091.00
Communications Grant Westmoreland	\$ 4,785.00
interest	\$ 0.81
Ending Balance 12/31/2018	\$ 9,876.82

	Budget Report				
	Chesterfield Fire & Rescue Precinct				
	For the Calendar Year 2018				
<b>GL#</b>	<b>Category</b>	<b>Budget</b>		<b>Total Exp</b>	<b>Variance</b>
600020	Administrative Exp	\$ 1,200.00		\$ 839.01	\$ 360.99
600030	Building Maintenance	\$ 2,500.00		\$ 6,152.80	\$ (3,652.80)
600040	Small Equipment	\$ 7,000.00		\$ 5,462.45	\$ 1,537.55
600050	Small Equipment Repairs	\$ 2,500.00		\$ 2,916.98	\$ (416.98)
600060	Fire Prv Program	\$ 200.00		\$ 100.00	\$ 100.00
600070	Insurance	\$ 14,500.00		\$ 13,626.54	\$ 873.46
600080	Training & Dues	\$ 6,000.00		\$ 1,493.42	\$ 4,506.58
600090	Payroll & Other Related Exp	\$ 36,000.00		\$ 35,821.97	\$ 178.03
600100	Worker's Compensation	\$ 3,000.00		\$ 2,186.00	\$ 814.00
600110	Audit	\$ 2,400.00		\$ 2,400.00	\$ -
600120	Contracted Services	\$ 4,000.00		\$ 4,809.44	\$ (809.44)
600130	Rescue Supplies	\$ 2,000.00		\$ 886.73	\$ 1,113.27
600140	Electricity	\$ 4,000.00		\$ 4,672.65	\$ (672.65)
600150	Heating Oil	\$ 4,920.00		\$ 2,888.76	\$ 2,031.24
600160	Propane	\$ 2,500.00		\$ 4,409.40	\$ (1,909.40)
600170	Telephone	\$ 1,200.00		\$ 1,084.81	\$ 115.19
600180	Gas & Diesel Fuel	\$ 3,000.00		\$ 1,701.20	\$ 1,298.80
600190	Equipment Repairs & Maint	\$ 11,000.00		\$ 13,679.23	\$ (2,679.23)
600210	Hepatitis B, TB & Flu	\$ 1,500.00		\$ 290.00	\$ 1,210.00
	Mutual Aid	\$ 23,000.00		\$ 22,432.71	\$ 567.29
Total		\$ 132,420.00		\$ 127,854.10	\$ 4,565.90
<b>Warrant</b>					
<b>Article</b>					
5	Heavy Equipment CRF	\$71,000.00		\$71,000.00	
6	Small Equipment CRF	\$11,000.00		\$11,000.00	
7	Fire Pond Ex Trust	\$2,000.00		\$2,000.00	
8	NH EMPG	\$32,250.00		\$16,125.00	
9	Bury & Screen Tank for Generator	\$3,500.00		\$3,500.00	
10	Fire Truck Grant	\$450,000.00		\$0.00	
11	Thermal Imaging Camera Grant	\$10,000.00		\$0.00	
12	Communications Grant	\$329,100.00		\$0.00	Encumbered
13	Joint Training	\$845.00		\$845.00	
	Small Equipment CRF Purchases	\$4,760.00		\$4,760.00	
	NHDOS Warm Zone	\$0.00		\$6,000.00	

**CHESTERFIELD  
FIRE & RESCUE PRECINCT  
ANNUAL MEETING  
MARCH 20, 2018**

Moderator Gary Winn called the meeting to order at 7 PM.

Article 1: Richard Cooper moved to nominate Gary Winn as Moderator for the ensuing year. The motion was seconded by Steven Chickering, Jr.. There were no other nominations. The motion passed unanimously.

Article 2: Steven Chickering, Jr. moved to nominate Amy LaFontaine as Clerk/Treasurer for the ensuing year. The motion was seconded by Penny Cooper. There were no other nominations. The motion passed unanimously.

Article 3: Richard Cooper moved to nominate Michael Chamberlin as Commissioner for three years (2018-2021). The motion was seconded by Penny Cooper. There were no other nominations. The motion passed unanimously.

Article 4: To see if the Precinct will vote to raise and appropriate the sum of \$132,420.00 for the following purposes, or act in any way related thereto:

<b>Item</b>	<b>Recommended by the Commissioners</b>	<b>Recommended by the Budget Committee</b>
Administrative Exp	\$1,200.00	\$1,200.00
Building Maintenance	\$2,500.00	\$2,500.00
Small Equipment	\$7,000.00	\$7,000.00
Small Equipment Repairs	\$2,500.00	\$2,500.00
Fire Prv Program	\$200.00	\$200.00
Insurance	\$14,500.00	\$14,500.00
Training & Dues	\$6,000.00	\$6,000.00
Stipends & Other Related Exp	\$36,000.00	\$36,000.00
Worker's Compensation	\$3,000.00	\$3,000.00
Audit	\$2,400.00	\$2,400.00
Contracted Services	\$4,000.00	\$4,000.00
Rescue Supplies	\$2,000.00	\$2,000.00
Electricity	\$4,000.00	\$4,000.00
Heating Oil	\$4,920.00	\$4,920.00
Propane	\$2,500.00	\$2,500.00
Telephone	\$1,200.00	\$1,200.00
Gas & Diesel Fuel	\$3,000.00	\$3,000.00
Equipment Repairs & Maint	\$11,000.00	\$11,000.00
Hepatitis B, TB & Flu	\$1,500.00	\$1,500.00
Payment for Mutual Aid	\$23,000.00	\$23,000.00
	<hr/>	
	\$132,420.00	\$132,420.00

George Wright moved to approve Article 4. The motion was seconded by Richard Cooper and passed unanimously.

Article 5: To see if the Precinct will vote to raise and appropriate the sum of \$71,000 to be added to the already established Chesterfield Fire & Rescue Precinct Heavy Equipment Capital Reserve Fund; (Recommended by Commissioners)(Recommended by the Budget Committee).

Richard Cooper moved to approve Article 5. The motion was seconded by Michael Chamberlin and passed unanimously.

Article 6: To see if the Precinct will vote to raise and appropriate the sum of \$11,000 to be added to the already established Chesterfield Fire & Rescue Precinct Small Equipment Capital Reserve Fund; (Recommended by Commissioners)(Recommended by the Budget Committee).

Richard Cooper moved to approve Article 6. The motion was seconded by Robert Goderre and passed unanimously.

Article 7: To see if the Precinct will vote to raise and appropriate the sum of \$2,000 to be added to the already established Chesterfield Fire & Rescue Precinct Fire Pond Expendable Trust Fund; (Recommended by Commissioners)(Recommended by the Budget Committee).

Penny Cooper moved to approve Article 7. The motion was seconded by Rick Cooper and passed unanimously.

Article 8: To see if the Precinct will vote to raise and appropriate \$32,250 for the purpose of purchasing and installing a generator for the Center Fire Station. It is anticipated that up to \$16,125 may come from the State of NH from a NHEMPG 50/50 Grant. This is a special warrant article per RSA 32:10 I(d). (Recommended by Commissioners)(Recommended by the Budget Committee).

Steven Chickering, Jr. moved to approve Article 8. The motion was seconded by Michael Chamberlin. The RSA 32:10 I(d) requires funding be spent only on the items declared in the article. The article was worded this way so that the Generator could be purchased if the Grant was not received. The Precinct is still in the running for the Grant. The motion passed unanimously.

Article 9: To see if the Precinct will vote to raise and appropriate \$3,500 to bury the propane tank for the generator and screen it from view. This article is contingent on the passage of Article 8. This is a special warrant article per RSA 32:10 I(d). (Recommended by Commissioners)(Recommended by the Budget Committee).

Richard Cooper moved to approve Article 9. The motion was seconded by James Kersten and passed unanimously.

Article 10: To see if the Precinct will vote to raise and appropriate \$450,000 for the purpose of purchasing a pumper truck and equipment. Funding for this purchase will be from a Federal Grant up to \$309,524 and the balance up to \$140,476 to come from the Chesterfield Fire & Rescue Precinct Heavy Equipment CRF. This is a special warrant article per RSA 32:10 I (d). Monies will be spent only if the grant is awarded. (Recommended by Commissioners)(Recommended by the Budget Committee).

James Kersten moved to approve Article 10. The motion was seconded by Steven Chickering, Jr. and passed unanimously.

Article 11: To see if the Precinct will vote to raise and appropriate \$10,000 for the purpose of purchasing a Thermal Imaging Camera and Equipment. Funding for this purchase will be from a Federal Grant up to \$9,524 and the balance up to \$476 to come from the Chesterfield Fire & Rescue Precinct Small Equipment CRF. This is a special warrant article per RSA 32:10 I (d). Monies will be spent only if the grant is awarded. (Recommended by Commissioners)(Recommended by the Budget Committee).

Penny Cooper moved to approve Article 11. The motion was seconded by James Kersten and passed unanimously.

Article 12: To see if the Precinct will vote to raise & appropriate the sum of \$329,100 for the purpose of purchasing communications and related equipment along with Westmoreland and Spofford. Funding for this purchase will be from a Federal Grant up to \$313,429 and the balance up to \$6,795 to come from Chesterfield Fire & Rescue Precinct Small Equipment CRF; up to \$4,091 from Spofford and up to \$4,785 from Westmoreland. This is a special warrant article per RSA 32:10 I(d). Monies will be spent only if the grant is awarded. (Recommended by Commissioners)(Recommended by the Budget Committee).

James Kersten moved to approve Article 12. The motion was seconded by Penny Cooper. The Grant is intended to purchase Mobile Radios for Trucks and Portables for all personnel. The motion passed unanimously.

Article 13: To see if the Precinct will vote to raise and appropriate \$845 as our share, to be paid to the Spofford Fire Precinct, for the purpose of purchasing Driver Training and Pump Training. The sum to come from the Small Equipment Capital Reserve Fund. This is part of a combined grant application with Spofford and Westmoreland Fire. The total value of Chesterfield's share of the grant purchase is \$17,750. Monies will be spent only if the grant is awarded. (Recommended by Commissioners) (Recommended by the Budget Committee).

Penny Cooper moved to approve Article 13. The motion was seconded by Steven Chickering, Jr.. The question was asked if training could be expended out of Small Equipment CRF. The wording of the article has been approved by the DRA. The motion passed unanimously.

Article 14: To transact any other business that may legally come before the meeting. Rick Cooper moved to thank Frank Underwood for his service as Commissioner. Rick Cooper moved to remember Lester Chickering and Merrill Yeaw as they passed away this year. Frank Underwood moved to thank Rick and Penny Cooper and Amy LaFontaine for their organizational contributions to the Precinct.

Rick Cooper moved to adjourn at 7:21 PM. The motion was seconded by Steven Chickering, Jr. and passed unanimously.

Respectfully Submitted,

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Amy LaFontaine  
Clerk

Spofford Fire District Commissioner's Report  
For the year ending December 31, 2018

We begin with a note of thanks and appreciation to all of the members and officers of the Spofford Fire Department for their dedication and service to the community. Their commitment to increased training and behind the scenes work provides for a continuously increasing level of emergency response capability for our residents.

During 2018 we have accomplished many significant capital improvements regarding the tools and equipment needed to provide effective firefighting and rescue services. These improvements were completed through the award of federal grant applications which provided \$120,490 of funding to the Spofford Fire District in 2018. The total cost for the complete replacement of our hose, nozzles, fittings, breathing air compressor and other tools was \$126,515. As a result of the grant funding the cost to our taxpayers was limited to just \$6,025. The benefits of completing the hose grant in a regional application extended similar savings and improvements to our application partners in Chesterfield and Westmoreland. This provided them with the same type of financial assistance and ensures that all 3 departments now have full complements of modern hose, nozzles and equipment which is vital to us as we all rely on each other for mutual aid when a structure fire occurs.

2018 also brought news of two more grant awards. The first is a large regional communications grant sponsored through the Chesterfield Fire District which will replace all of the vehicle and handheld radios for each of the three departments. This will provide the complete replacement of our aging radios later this year. Spofford's estimated project cost is \$85,900 of which \$81,809 will be paid for through federal grant funds. This reduces the local cost to just \$4,091. The regional grant application hosted by Spofford and also awarded in 2018 will provide \$53,250 for instructor led training classes involving driver training and pump operations for all three departments at a local cost of just \$845 per department. These training events along with the radios and equipment recently received will combine to provide for better emergency response capability, improved life safety and property protection within Spofford and throughout Chesterfield and Westmoreland.

The apparatus approved at last year's meeting have been ordered and are currently in production. We are expecting delivery in the late Spring to early Summer time period. As you can see the Spofford Fire Commissioners have been working hard and are dedicated to meeting the safety needs of our community and firefighters, while also maintaining a sound and stable budget for the residents. The improved safety and financial benefits provided by these grant awards cannot be stated strongly enough.

As is the nature of all volunteer fire departments, additional volunteers are needed within the Spofford Fire District. The Spofford Fire Department provides firefighting and emergency medical first response services. Spofford residents age 18 or over may join the department and choose to serve in either or both capacities. Spofford residents age 14-17 may join the Spofford Fire District Fire Explorer/Junior Firefighter Program, which provides an introduction to the emergency services. Personnel are at the fire station most Mondays at 7 pm and Sundays at 9 am. We welcome you to stop by and visit us.

Thank you for your continued support. We look forward to another successful year of service to the community.

Chris Babcock, Chairman

Dave Thomas

David Jordan

Commissioners of the Spofford Fire District

# Warrant for the Spofford Fire District For the Year 2019

To the inhabitants of the Spofford Fire District qualified to vote on the affairs of the District:

You are hereby notified to meet at the Spofford Fire Station on Tuesday, March 19, 2019 at 7:30PM to vote on the following articles:

Article 1: To choose a moderator for the ensuing year.

Article 2: To choose a clerk for the ensuing year.

Article 3: To choose a treasurer for the ensuing year.

Article 4: To choose a Commissioner for three years: 2019, 2020, 2021

Article 5: To see if the District will vote to raise and appropriate the amount of \$ 220,702 for General Government

Propane	\$ 4,000
Telephone	\$ 1,600
Electricity	\$ 5,200
Insurance	\$12,000
Worker's Compensation	\$ 2,000
Contracted Expenses	\$ 5,000
Administrative Expenses	\$ 1,500
Rescue Supplies	\$ 2,000
Gas & Diesel Fuel	\$ 1,500
Equipment Repairs & Maintenance	\$ 9,000
Small Equipment Repair	\$ 4,000
Building: Maintenance and Upgrade	\$ 6,500
Training & Dues	\$ 4,000
Stipends & other related expenses	\$30,230
Small Equipment	\$ 3,500
Fire Prevention Program	\$ 100
NFPA Testing	\$ 3,500
Firefighters Physicals / Inoculations	\$ 1,000
Financial Audit	\$ 2,300
Bond Interest	\$21,432
Bond Principal	\$75,000
Mutual Aid Payment	\$25,340

Totals \$ 220,702

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 6:

To see if the District will vote to raise and appropriate the sum of \$50,334 to be added to the Heavy Equipment Capital Reserve Fund previously established.

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 7:

To see if the District will vote to raise and appropriate the sum of \$14,884 to be added to the Small Equipment Capital Reserve Fund previously established.

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 8:

To see if the District will vote to raise and appropriate the sum of \$2,000 to be added to the Spofford Water Hole Expendable Trust previously established.

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 9:

To see if the District will vote to raise and appropriate the sum of \$2,000 to be added to the Catastrophic Emergency Expendable Trust Fund previously established.

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 10:

To see if the District will vote to raise and appropriate the sum of \$2,000 to be added to the Spofford Fire Building Maintenance Expendable Trust Fund previously established.

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 11:

To see if the District will vote to raise and appropriate the sum of \$400 to be added to the Heavy Equipment Capital Reserve Fund previously established. Said sum is to come from the unassigned fund balance and represents the \$400 which was previously approved and deposited in 2017 but was required to be withdrawn from the fund and returned to the district in 2018 due to a typographic error in the Annual Meeting Minutes.

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 12:

To see if the District will vote to raise and appropriate the sum of \$760 to be added to the Small Equipment Capital Reserve Fund previously established. Said sum to come from the unassigned fund balance and represents the funds which were received as unanticipated income in 2018 through disposal of obsolete equipment.



(Majority vote required)  
(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 13:

To see if the District will vote to raise and appropriate the sum of \$8,000 to upgrade Personal Protective Equipment (PPE) and accessories and to authorize the withdrawal of \$8,000 from the existing Small Equipment Capital Reserve Fund created for that purpose.

(Majority vote required)  
(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 14:

To see if the District will vote to raise and appropriate \$22,500 to purchase a SCBA fit tester and other equipment. Funding for this purchase will be from a Federal Grant up to \$21,429 from the Federal Government and the balance up to \$1,071 from the Small Equipment CRF. Money will be spent only if the grant is awarded. This is a non-lapsing article per RSA 32:7, VI.

(Majority vote required)  
(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 15:

To see if the District will vote to raise and appropriate \$3,000 to purchase equipment storage components and accessories and to authorize the withdrawal of \$3,000 from the existing Small Equipment Capital Reserve Fund created for that purpose.

(Majority vote required)  
(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 16:

To see if the District will vote to raise and appropriate \$10,000 to repair/replace electrical equipment including the generator transfer switch, fixtures and components and to authorize the withdrawal of \$10,000 from the existing building maintenance expendable trust fund created for that purpose.

(Majority vote required)  
(Recommended by the Commissioners) (Recommended by the Budget Committee)

Article 17:

To transact any other business that may legally come before said meeting.

Spofford Fire District Commissioners

Chris Babcock, Chairman \_\_\_\_\_

Dave Thomas \_\_\_\_\_

David Jordan \_\_\_\_\_

**Spofford Fire Department  
2018 Chief's Report**

It is the mission of the Spofford Fire Department to provide the highest quality emergency response services to our residents and patrons.

In order to maintain this commitment training our members is essential. In this past year our members completed over five hundred hours in both fire and emergency medical services training as well as various driver training programs. This year the Spofford Fire Department is hosting a regional federal grant for emergency vehicle driver operator and fire apparatus pumps classes with Chesterfield Fire Department and Westmoreland Fire Department.

We would like to sincerely thank Mr. Michael Fuller for his past service and dedication to the department as Chief of the Spofford Fire Department.

This has been a busy year for the Spofford Fire Department. Our department responded to a total of 275 incidents. Specifically, 68 of which were fire calls, 184 medical calls, 8 hazardous incident calls, 3 brush fires, and 12 motor vehicle accidents.

We at the Spofford Fire Department want to thank the community for their continued support, and a very special thanks to all firefighters and EMT's, as well as their families for their selfless dedication in helping keep our community safe 24 hours a day, 365 days a year.

We are always in need of more members in our progressive department. If you are at all interested in serving your community as a Firefighter or Emergency Medical Technician please feel free to stop by the fire house on Sunday mornings, between 9:00 – 10:00 am.

Respectfully submitted,

Steven J Dumont

Fire Chief

Spofford Fire & Rescue

## Spofford Fire Department 2018 Membership

Michael Fuller – FF/EMT	34 Years
Stephan Buckley – Firefighter	34 years
Thomas Davoli- Firefighter	31 years
David Orr-Lt.	20 years
Brad Wright – Captain	18 years
Colby Howard	1 year
David Jordan – Deputy Chief/EMT	16 years
Steven Dumont, Sr- Chief/EMT	15 years
Zack Pratt – FF	1 year
Justin Putzel – FF/EMT-P	12 years
Evan Deutch- EMT Rescue, LT.	11 years
Michael Martineau – Firefighter	9 years
Patrick Ericson- Firefighter/EMT-P	5 years
Brandi Babcock- FF EMT	
Steven Dumont, Jr. – Firefighter/A-EMT	5 years
Tim Scanlon – FF	5 years
Brendan Kiniry- FF/EMT -P	
Gabriella Carosella A-EMT	
Joseph Babcock LT/EMT	3 years
Nathanial Babcock- Firefighter	2 years
Michael White- Firefighter/EMT	2 years
Matthew Faulkner- Firefighter	2 years
Thomas Dwyer – Firefighter	
Cameron Bellows FF	2 years

<b>Spofford Fire District Budget Report 2018</b>			
<b>Item</b>	<b>Budget</b>	<b>Expense</b>	<b>Difference</b>
Propane	2800	4,874	-2,074
Telephone / Internet	1600	1,709	-109
Electricity	5200	5,861	-661
Insurance	12000	11,872	128
Worker's Compensation	2000	1,332	668
Contracted Services	4000	4,650	-650
Administrative Expenses	1500	1,686	-186
Rescue Supplies	2000	2,240	-240
Gas & Diesel Fuel	1500	2,285	-785
Equipment Repairs & Maintenance	9000	9,828	-828
Small Equipment Repair & Maintenance	3400	3,523	-123
Building: Maintenance, Upgrade	6500	6,103	397
Training & Dues	4000	2,764	1,236
Stipends & other related expenses	28970	28,970	0
Small Equipment	3000	3,366	-366
Fire Prevention Program	100	0	100
NFPA Testing	3500	461	3,040
Firefighter Physicals / Inoculations	1000	0	1,000
Financial Audit	2300	2,350	-50
Bond Interest	29557	29,556	1
Bond Principal	75000	75,000	0
Mutual Aid Payment	24700	24,651	49
<b>Total Operating Expenses</b>	<b>223627</b>	<b>223,080</b>	<b>547</b>
<b>Capital Reserve/Expendable Trust Deposits</b>			
To Heavy Equipment CRF	46178	46178	0
To Small Equipment CRF	14175	14175	0
To Water Hole ETF	2000	2000	0
To Catastrophic Expense ETF	2000	2000	0
To Building Maintenance ETF	2000	2000	0
<b>Total Deposits</b>	<b>66353</b>	<b>66353</b>	<b>0</b>
<b>Capital Reserve/Expendable Trust Withdrawals</b>			
From Heavy Equipment CRF	283904	261418	22486
From Small Equipment CRF	30732	26000	4732
From Water Hole ETF	0	2556	-2556
From Catastrophic Expense ETF	0	950	-950
From Building Maintenance ETF	0	0	0
<b>Total Withdrawals</b>	<b>314636</b>	<b>290924</b>	<b>23712</b>
<b>Special Warrant Articles- Local Funds</b>			
AFG Regional Training Grant	845	845	0
Forestry Grant	1100	1004	96
<b>Total Special Warrant Articles</b>	<b>1945</b>	<b>1849</b>	<b>96</b>

Spofford Fire District		
Financial Report for the Year Ending 12-31-2018		
<b>Cash on hand 12/31/2018</b>		<b>\$ 18,064</b>
<b>Revenue</b>		
Town of Chesterfield Taxes	\$ 283,861	
Transfer from Trustee of the Trust Funds- Heavy Equipment CRF	\$ 261,418	
Transfer from Trustee of the Trust Funds- Small Equipment CRF	\$ 26,000	
Transfer from Trustee of the Trust Funds- Water Hole ETF	\$ 2,556	
Transfer from Trustee of the Trust Funds- Catastrophic Expense ETF	\$ 950	
From Federal Government- AFG Grants	\$ 239,464	
From Chesterfield Fire- 2017 AFG Regional Cost Share	\$ 845	
From Westmoreland Fire- 2017 AFG Regional Cost Share	\$ 845	
From State of New Hampshire- Forestry Grant	\$ 1,004	
Unanticipated Income- Obsolete Equipment Disposal	\$ 760	
2016 Grant Cost Share Funds encumbered from 2017 budget	\$ 11,781	
		<b>\$ 829,484</b>
<b>Total Revenue and Balance</b>		<b>\$ 847,548</b>
<b>Expenses</b>		
Budget Appropriation	\$ 118,524	
Bond Interest	\$ 29,556	
Bond Principal	\$ 75,000	
To Heavy Equipment CRF	\$ 46,178.00	
To Small Equipment CRF	\$ 14,175.00	
To Water Hole ETF	\$ 2,000.00	
To Catastrophic Expense ETF	\$ 2,000.00	
To Building Maintenance ETF	\$ 2,000.00	
Apparatus Lease/Purchase Deposit	\$ 250,000	
Rescue Boat	\$ 11,018	
2016 AFG Spofford Regional Hose Grant Purchases	\$ 182,420	
2016 AFG Spofford Local Operations Grant	\$ 65,000	
2017 AFG Spofford Regional Training Grant	\$ 6,360	
2017 AFG Chesterfield Regional Communications Grant	\$ 4,090	
SCBA Upgrades	\$ 26,000	
Special Warrant- Forestry Equipment Grant	\$ 2,008	
Spring St Dry Hydrant and limited dredging	\$ 2,556	
Emergency valve repair to E-1	\$ 950	
		<b>\$ 839,835</b>
<b>Cash on hand 12/31/2018</b>		<b>\$ 7,713</b>

**MINUTES OF THE SPOFFORD FIRE DISTRICT ANNUAL MEETING  
FOR THE YEAR 2018**

The annual meeting of the Spofford Fire District was called to order by Moderator Mike Bentley at 7:36pm at the Spofford Fire Station on Tuesday March 20, 2018. There were 26 people in attendance.

**Article 1: To choose a moderator for the ensuing year.**

David Jordan moved to nominate Mike Bentley as Moderator for the ensuing year. The motion was seconded by Chris Babcock. There were no other nominations. The motion passed unanimously.

**Article 2: To choose a clerk for the ensuing year.**

Chris Babcock moved to nominate Melissa Jordan as Clerk for the ensuing year. The motion was seconded by David Jordan. There were no other nominations. The motion passed unanimously.

**Article 3: To choose a treasurer for the ensuing year.**

Chris Babcock moved to nominate Cathy Schlichting for Treasurer for the ensuing year. The motion was seconded by David Jordan. There were no other nominations. The motion passed unanimously.

**Article 4: To choose a Commissioner for three years: 2018, 2019, 2020.**

Mike Wiggin moved to nominate Dave Thomas. The motion was seconded by Chris Babcock. There were no other nominations. The motion passed unanimously.

**Article 5: To see if the District will vote to authorize the Commissioner's to enter into long-term lease/purchase agreements in the amount of up to \$712,000 for a Tanker Truck and a Mini Pumper/Quick Attack Vehicle and to raise and appropriate the sum of \$250,000 to be withdrawn from the existing Heavy Equipment Capital Reserve Fund for the first year's down payment for that purpose. The remaining balance will be paid over a 12-year term beginning on the one-year anniversary of the lease signing. The lease/purchase agreements will only be entered into if the grant applications provided for in article 15 are not awarded. This is a non-lapsing article per RSA 32:7, VI.  
(2/3 majority required)**

**(Recommended by the Commissioners) (Recommended by the Budget Committee)**

Chris Babcock moved to approve Article 5. Wayne Dingman voiced his concerns regarding necessity of the purchase and surrounding mutual aid. Steve Dumont acknowledged concerns agreeing that although current equipment is still running, it is not cost effective to be putting money into vehicles that are not in NFPA Compliance. Article was moved to a majority vote. The ballot box was open from 8pm to 9pm. Votes were counted and Article passed 25 to 1.

**Article 6: To see if the District will vote to raise and appropriate the budget committee's recommended amount of \$ 223,627 for General Government**

Propane	\$ 2,800
Telephone	\$ 1,600
Electricity	\$ 5,200
Insurance	\$12,000
Worker's Compensation	\$ 2,000
Contracted Expenses	\$ 4,000
Administrative Expenses	\$ 1,500
Rescue Supplies	\$ 2,000
Gas & Diesel Fuel	\$ 1,500
Equipment Repairs & Maintenance	\$ 9,000
Small Equipment Repair	\$ 3,400
Building: Maintenance and Upgrade	\$ 6,500
Training & Dues	\$ 4,000
Payroll & other related expenses	\$28,970
Small Equipment	\$ 3,000
Fire Prevention Program	\$ 100
NFPA Testing	\$ 3,500
Firefighters Physicals / Inoculations	\$ 1,000
Financial Audit	\$ 2,300
Bond Interest	\$29,557
Bond Principal	\$75,000
Mutual Aid Payment	\$24,700

Totals \$ 223,627

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Zack Pratt moved to approve Article 6. The motion was seconded by Steve Dumont and passed unanimously.

**Article 7: To see if the District will vote to raise and appropriate the sum of \$46,178 to be added to the Heavy Equipment Capital Reserve Fund previously established.**

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Chris Stockwell moved to approve Article 7. The motion was seconded by Mike Fuller and passed unanimously.

**Article 8: To see if the District will vote to raise and appropriate the sum of \$14,175 to be added to the Small Equipment Capital Reserve Fund previously established.**

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Joey Babcock moved to approve Article 8. The motion was seconded by Steve Dumont and passed unanimously.

**Article 9: To see if the District will vote to raise and appropriate the sum of \$2,000 to be added to the Spofford Water Hole Expendable Trust previously established.**

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Mike Wiggin moved to approve Article 9. The motion was seconded by Mike Martineau and passed unanimously.

**Article 10: To see if the District will vote to raise and appropriate the sum of \$2,000 to be added to the Catastrophic Emergency Expendable Trust Fund previously established.**

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Chris Babcock moved to approve Article 10. The motion was seconded by Steve Dumont and passed unanimously.

**Article 11: To see if the District will vote to raise and appropriate the sum of \$2,000 to be added to the Spofford Fire Building Maintenance Expendable Trust Fund previously established.**

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

David Jordan moved to approve Article 11. The motion was seconded by Steve Dumont and passed unanimously.

**Article 12: To see if the District will vote to raise and appropriate the sum of \$26,000 to upgrade self-contained breathing apparatus (SCBA's) and accessories and to authorize the withdrawal of \$26,000 from the existing Small Equipment Capital Reserve Fund created for that purpose.**

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Joey Babcock moved to approve Article 12. The motion was seconded by Mike Martineau and passed unanimously.

**Article 13: To see if the District will vote to raise and appropriate the sum of \$4,090 as our share, to be paid to the Chesterfield Fire Precinct, for the purpose of purchasing Communication Equipment. This is part of a combined grant application with Chesterfield Fire and Westmoreland Fire. The total value of Spofford's share of the grant purchase is \$85,900. With Spofford Fire contributing \$4,090. The \$4,090 to come from the Small Equipment CRF. Money will be spent only if the grant is awarded. This is a non-lapsing article per RSA 32:7, VI.**

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)



David Jordan made motion to approve Article 13. The motion was seconded by Mike Martineau and passed unanimously.

**Article 14: To see if the District will vote to raise and appropriate \$13,500 to purchase a SCBA fit tester and other equipment. Funding for this purchase will be from a Federal Grant up to \$12,858 from the Federal Government and the balance up to \$642 from the Small Equipment CRF. Money will be spent only if the grant is awarded. This is a non-lapsing article per RSA 32:7, VI.**

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

David Jordan made motion to approve Article 14. The motion was seconded by Joey Babcock and passed unanimously.

**Article 15: To see if the District will vote to raise and appropriate \$712,000 to purchase a Tanker Truck, a Mini Pumper/Quick Attack Vehicle and other Equipment. Funding for this purchase will be from a Federal Grant up to \$678,096 from the Federal Government and the balance up to \$33,904 from the Heavy Equipment CRF. Money will be spent only if the grant is awarded. This is a non-lapsing article per RSA 32:7, VI.**

(majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Chris Babcock made motion to approve Article 15. The motion was seconded by Steve Dumont and passed unanimously.

**Article 16: To see if the District will vote to raise and appropriate \$53,250 to provide training and equipment along with Chesterfield Fire and Westmoreland Fire. Funding for this purchase will be from a federal grant providing up to \$50,715 in federal funding with up to \$845 provided by Chesterfield Fire and up to \$845 provided by Westmoreland Fire and up to \$845 from Spofford Fire. Money will be spent only if the grant is awarded. This is a non-lapsing article per RSA 32:7, VI.**

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

David Jordan made motion to approve Article 16. The motion was seconded by Mike Martineau and passed unanimously.

**Article 17: To see if the District will vote to raise and appropriate the sum of \$2,175 to purchase forestry hose, equipment and protective equipment. Funding for this purchase will be from a NH State Forest Grant with up to \$1,075 provided by the State of NH and the remaining \$1,100 balance paid by Spofford Fire.**

(Majority vote required)

(Recommended by the Commissioners) (Recommended by the Budget Committee)

Chris Babcock made motion to approve Article 17. The motion was seconded by Joey Babcock and passed unanimously.

**Article 18: To transact any other business that may legally come before said meeting.**

Chris Babcock, Steve Dumont and David Jordan presented Mike Fuller with a plaque in recognition of years of service to department and as Chief.

Mike Bentley made motion to adjourn meeting at 9:04pm which was seconded by Chris Babcock and passed unanimously.

Respectfully submitted,

Melissa D. Jordan  
Clerk

Spofford Fire District Commissioners  
David Thomas, Chairman \_\_\_\_\_  
Chris Babcock \_\_\_\_\_  
David Jordan \_\_\_\_\_

**SCHOOL DISTRICT OFFICERS  
CHESTERFIELD SCHOOL DISTRICT**

MODERATOR  
Gary Winn

CLERK  
Frances Shippee

TREASURER  
Frances Shippee

**MEMBERS OF THE SCHOOL BOARD**

	Term Expires
Ege Cordell, Chair	2021
Nick Belsky	2019
Cathryn Harvey	2020
Genienne Hockensmith	2019
Amy Treat	2020

**NH SCHOOL ADMINISTRATIVE UNIT 29 ADMINISTRATION**

Robert H. Malay, Superintendent of Schools  
Dorothy Frazier, Assistant Superintendent  
Timothy L. Ruehr, SAU 29 Business Administrator  
Scott Lazzaro, Business Administrator for Towns  
Nancy Deutsch, Director of Human Resources  
Dr. Rick Matte, Director of Student Services  
Robert Milliken, Information Technology Manager

PRINCIPAL  
Sharyn D'Eon

SCHOOL NURSE  
Traci Fairbanks

SCHOOL DOCTOR  
George Idelkope, M.D.

ATTENDANCE OFFICER  
Duane Chickering

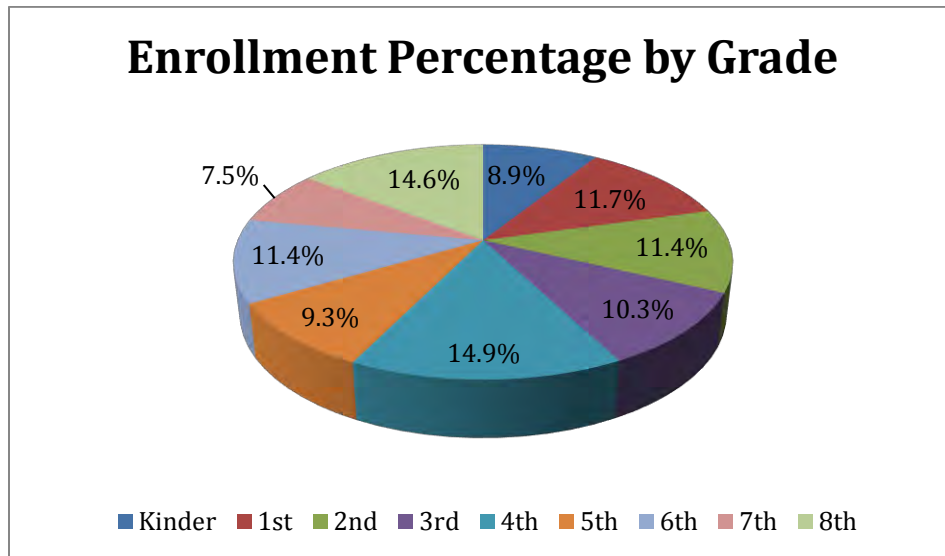
## DISTRICT REPORT

### Mission Statement of the Chesterfield School

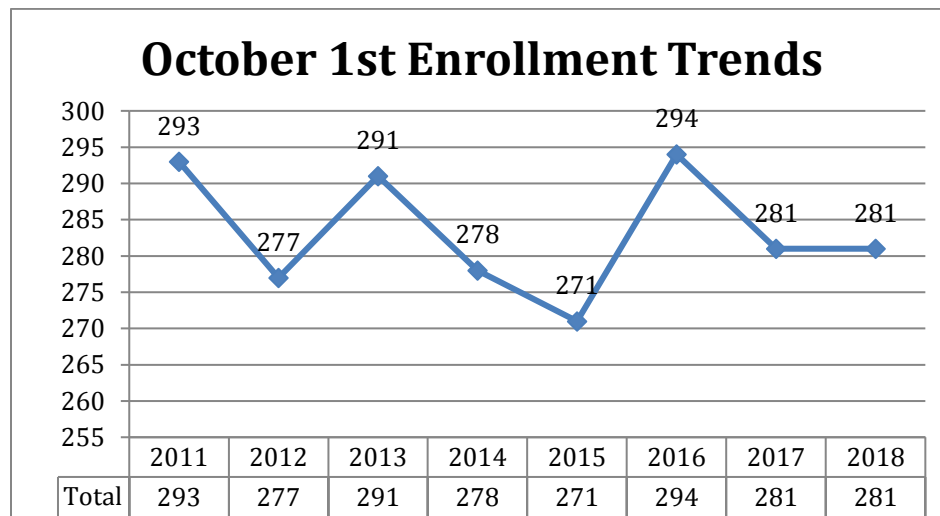
The mission of Chesterfield School is to provide an educational program that allows each individual child the best opportunity to develop intellectually and emotionally to their fullest potential, and to become healthy, happy, responsible and productive members of our society.

### Enrollment

Here's a look at the percentage breakdown by grade using the October 1, 2018 enrollment:



Finally, a look at the October 1<sup>st</sup> enrollment trend from 2011-2018:



## New Staff

Please welcome to our staff **Mrs. Colleen Carrasquillo**, our new reading specialist. Colleen lives in Chesterfield with her husband and three boys. In the front office we welcome **Mrs. Jessica Shepard**. She too lives in Chesterfield with her husband and two daughters. We also would like to introduce **Mr. Kenny Sprague** who joins us as a second shift custodian. Kenny worked for many years as a technician in local auto businesses. Currently we do have a long term sub in for an inclusionary aide. **Mrs. Amanda Fryberger** has been working in the third grades.

## Facility/Maintenance

We have a few projects for the summer. One is to replace the curtain in the gym. The other is to replace parts of the playground that were installed in 1980. These structures get a lot of wear and tear. It is critical that we keep them updated and safe.

This year Principal D'Eon was able to secure grant funding to replace the phone system, install a surveillance system and install a key fob for the entryway. This grant comes from the state of NH and funding to improve school safety. This grant funded 80% of the total cost of the three projects.

Mr. Ledwith and Mr. Scott Lazarro will work together in the upcoming year on a study for the installation of a sprinkler system for the school. The Fire Department and Code Enforcer have started exploration on some possibilities for the structures in the center of town. We hope to collaborate on this project.

## Community Support/Service/Volunteers

The **Friends of Chesterfield School (FOCS)** continue to support students and staff. This group offers student scholarship assistance for school sponsored activities and host monthly family activities. They maintain a website for families to follow which is located on the Chesterfield School website. This is a very active group who welcomes new members.

Please check out their happenings at: <https://sites.google.com/site/chesterfieldfocs/hometime>.

The **Chesterfield Public School Foundation** is a community organization, which offers financial support to the school. In the past they have funded residencies, purchased equipment, supported all school reads and funded field trips. This group has dedicated over \$10,000 annually to grant applications. We thank the CPSF for their continued support in our many endeavors.

The school has an active **Sports Boosters Club**. This small parent group supports our middle school athletic programs. Funds assist in the purchase of new uniforms, snacks for away meets or equipment needs for our middle school sports teams. The funds raised helped keep the school budget costs down

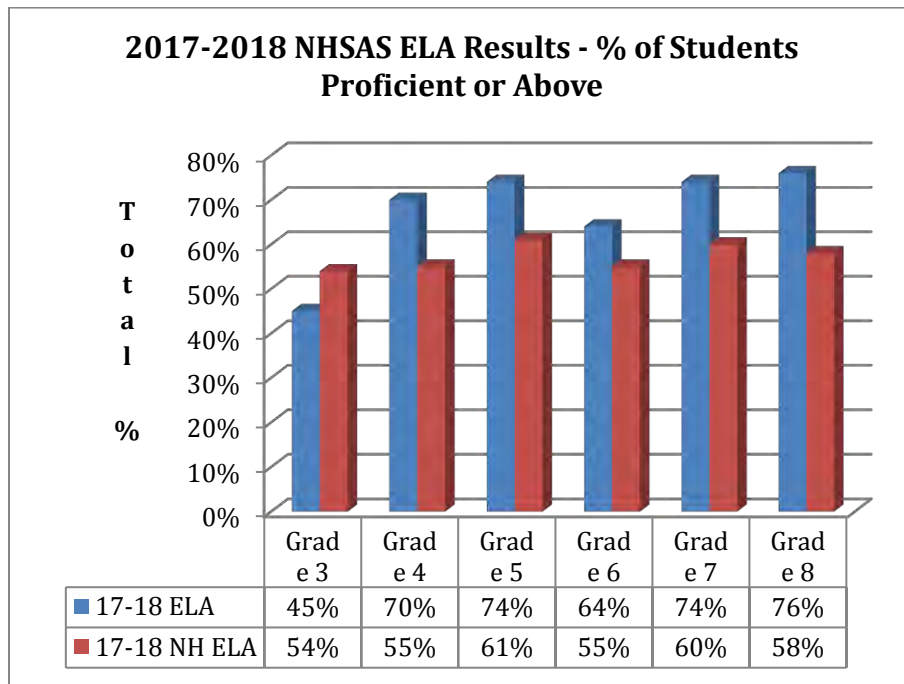
Before school care began this year thanks to Sam Hill, our amazing Parks and Rec. director. She spoke to me over the summer about the need and I offered her a space. Parents now have options right here at school for both before and after school care.

Afterschool programing is offered to students in grades K - 5 and is run by the **Keene YMCA**. More information is available by calling the Keene Office at 603.283.5241. Homework time is provided in addition to activities and snacks. Early release days are included in this care. The YMCA staff bring our students to the YMCA facility in Keene for those dates.

The **Chesterfield Lions Club** also offers support through scholarships for graduating high school students and supporting the Parks and Rec. intramural basketball program, in addition to other various requests. They hold two major fundraisers each year; first is their annual Pancake Breakfast held on Super Bowl weekend and the second is the annual John Schlichting Memorial Golf Tournament. The funds raised from these events provide for student scholarships. We thank these organizations for their continued support.

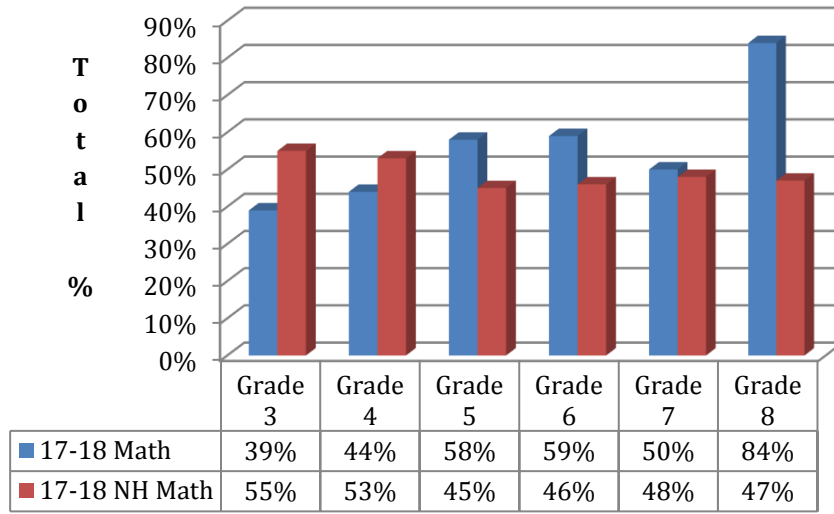
NH STATEWIDE ASSESSMENT SYSTEM RESULTS

\*\*Results for all students who were at the school at the end of the assessment administration\*\*



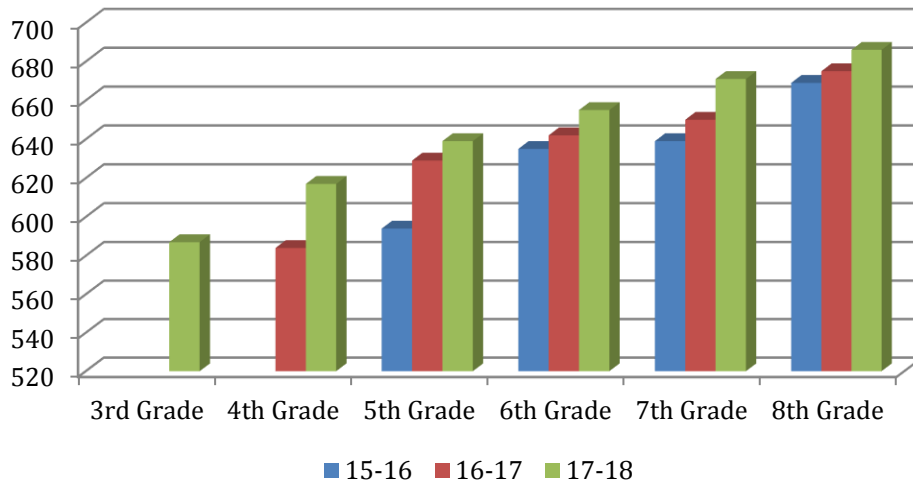
Source: NH Statewide Assessment System

**2017-2018 NHSAS Mathematics Results - % of Students Proficient or Above**

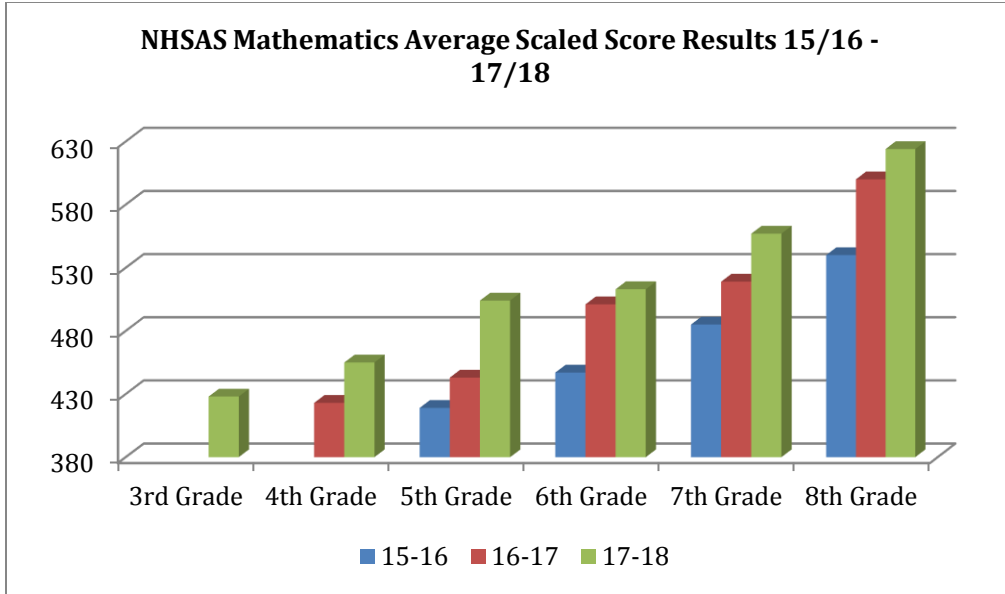


**Source: NH Statewide Assessment System**

**NHSAS ELA Average Scaled Score Results 15/16 - 17/18**



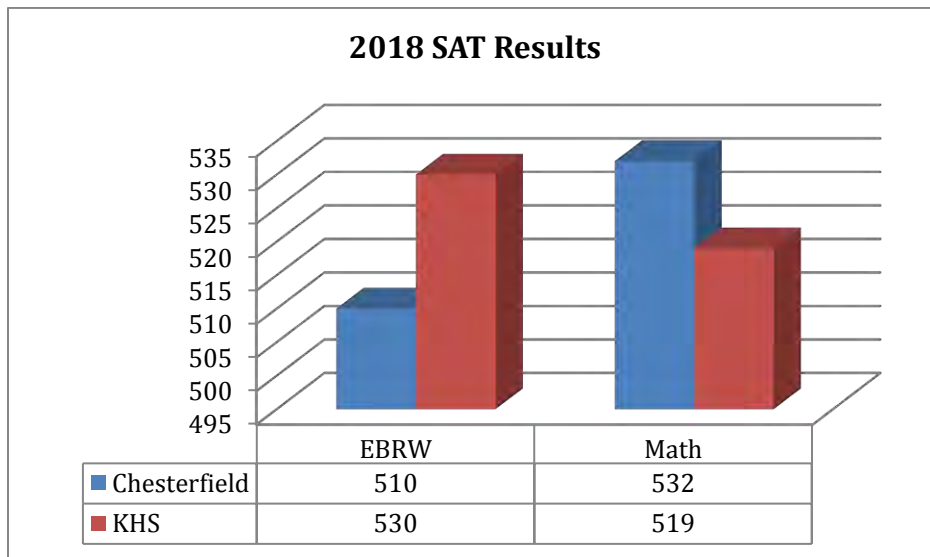
**Source: NH Statewide Assessment System**



**Source: NH Statewide Assessment System**

### SAT Results

Below is a look at how Chesterfield students at Keene High School performed in comparison to all students at Keene High School that took the SAT.



**Source: College Board**



## Co-Curricular

Here at Chesterfield we offer a variety of co-curricular opportunities for all ages. Outing Club, Destination Imagination, Tri M Music, Yearbook Club, Soccer, Cross Country, Basketball, Baseball, Softball, Track, New Hampshire Dance Institute, American Heritage Tour, New England Heritage Tour and other opportunities as they may become available. These are all in addition to programs offered through the Town's Parks and Recreation program. Their activities are located at [nhchesterfieldrec.com](http://nhchesterfieldrec.com)

We encourage you to check out our school website located at <https://che.sau29.org/>. Here you can find helpful information about the school and the happenings.

## Special Recognitions

The following awards were given at graduation ceremonies in June 2018:

Post #84 Kaiser O'Neil American Legion Award:	Sara Perrin and Kosmas Leristis
Larry Taylor Citizenship Award:	Sophie Copeland and Dominic Carbonaro
Presidential Awards for Academic Excellence:	Kanan Kalke, Ava Vitters and Gavin Gruber.
Most Improved Student:	Summer Smith
Harold T. Martin Athletes of the Year:	Elyza Mitchell and Andy Thomas Mousin
Doug Sergeant Memorial Award:	Mya Frazier and Isaac Nelson
Kate Stohr Memorial Award:	Emma Morey
Moe Mozier Award:	Summer Smith and Liam Glodgett
2018 School Spelling Bee Champion:	Alexandra Panzer
2018 Geography Bee Champion:	Alix Dumont

## School Start Time Update

At the October 9, 2018 Keene Board of Education meeting, the Board passed a motion to move forward with a change to the start of school times for Keene High School and Keene Middle School to no earlier than 8:30 a.m. and no later than 9:00 a.m. and no earlier than 8:00 a.m. at the Keene elementary schools beginning with the 2020-2021 school year. The Keene School District is finalizing the proposed scheduling and once complete, the town districts will be informed in order to determine whether or not they will opt to change the start times for their elementary/middle schools. This will give the town districts time to determine what if any impact a change in start times in Keene will have on their transportation needs. Once the start times are finalized in Keene, all impacted school boards will be notified.

### **School Calendar Update**

The committee has been looking at alternatives to having students in schools during voting as several of the schools in SAU 29 are utilized as voting sites. There has been a heightened concern about student safety in schools where there is public access during elections, despite measures to mitigate interactions whenever feasible. Options being considered include, but are not limited to, scheduling workshop days on election days or otherwise identifying such days as “non-school days” for students. At the time of this writing, there has been no action on the Governor’s proposal to push back the start of school until after Labor Day. With changes in the Majority in the House and Senate, this proposal may not have the traction necessary to come to fruition.

### **Strategic Plan Update**

KHS is in its third year of working to become a competency-based (CBE) school. The Core Competency Team (CCT) is comprised of 11 teachers representing their departments, and this group oversees the competency work being conducted at the high school, including setting goals each year. This year’s goal is that all departments will have common quality performance assessments (QPAs) and rubrics for all department competencies in all courses.

The high school continues to build capacity around CBE by sending staff to workshops and trainings. This includes six teachers who are participating in the state’s performance assessment development for PACE. (Access the url <https://tinyurl.com/y79oz5q2> to learn more about the state’s PACE program.) KHS is a Tier 2 PACE school. This means KHS does not assess our students with the state’s performance assessments, but our six teachers are on the committee that develops these performance assessments for Tier 1 schools to use, and these six teachers are receiving additional performance assessment training. This helps us as we create our own QPAs for courses. Five teachers attended two sessions on QPA training offered by the state, and four teachers are participating in formative assessment training sponsored by the state. All of these trainings and workshops deepen our understanding of competencies and help us to incorporate best practices in teaching and learning.

At the fall Open House, parents engaged in an activity called Question Formulation Technique (QFT). Last year, five teachers attended a year-long training sponsored by PACE and NEA NH, and these five teachers led parents in the QFT process, gathering questions that parents have concerning competency-based education (CBE) and the high school’s work toward becoming a competency-based school. Students participated in QFT in their Advisories, and CCT will use these questions to create further messaging about KHS’ journey to CBE.

Using the information gathered from the QPA pilot last spring, CCT finalized the rubrics for the four school-wide competencies/work-study practices. School-wide competencies/work-study practices are also referred to as habits of disposition, soft skills, or habits of mind. These represent how students approach learning; KHS’ four school-wide competencies focus on collaboration, communication, problem-solving, and responsibility. The feedback from last spring’s QPA pilot indicated that the school should explore a fifth competency of creativity and innovation. CCT drafted this competency and its rubric and is in the process of soliciting feedback. Next steps include determining how many times a department competency must be met in each course and how we will assess the school-wide competencies and report out on them.

Finally, the administration is looking at the research into graduate credits and giving consideration to a “differentiated diploma” approach. Currently Keene High requires 28 credits to graduate which is on the high end in NH with the law requiring 20 credits.

### **SAU 29 Year in Review**

The Business Office saw arrivals and departures occur in 2018. Scott Lazzaro came onboard in August as Business Administrator for the town districts following the departure of Janel Swanson who moved on to her home district SAU 93. Michelle Fuller, Staff Accountant, arrived in September following the departure of Stephanie Greene who moved on to new endeavors. And the end of December, saw the retirement of long-time SAU employee, Deb Hatt (SAU 29 bookkeeper) who retired after 19 years with the SAU. On January 31, 2019, we welcomed Howeina Lariviere to the Central Office to fill the bookkeeper position.

Sharyn D'Eon  
Principal

Ege Cordell  
Chair

Robert H. Malay  
Superintendent of Schools

## COMPLIANCE STATEMENT

The Chesterfield School District does not discriminate in its educational programs, activities or employment practices on the basis of race, color, national origin, sex, disability, or age, and provides equal access to the Boy Scouts and other designated youth groups.

The following person has been designated to handle inquiries regarding non-discrimination policies: Nancy Deutsch, Title IX Coordinator for School Administrative Unit 29, and Director of Human Resources, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9002 ext. 213.

Complaints regarding compliance with Rehabilitation Act of 1973 - Section 504 should be submitted in writing to Dr. Rick Matte, Director of Student Services, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9001 ext. 230.

Robert H. Malay  
Superintendent of Schools

[Source: Notice of Non-Discrimination, U.S. Department of Education, Office of Civil Rights (August 2010); Title IX Resource Guide, U.S. Department of Education, Office for Civil Rights, at 6-7 (April 2015).]

STATE OF NEW HAMPSHIRE

SCHOOL WARRANT



To the inhabitants of the school district in the Town of Chesterfield qualified to vote in District affairs:

You are hereby notified to meet at the Chesterfield Town Hall in said District on the 12<sup>th</sup> day of March, 2019, at 10:00 in the forenoon to bring in your votes for the election of school district officers. The polls will open not later than 10:00 am, nor close earlier than 7:00 pm.

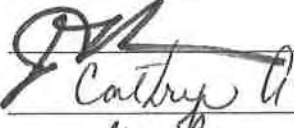
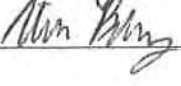
ARTICLE 1: To choose all necessary school district officers:

- Two board members for three-year terms
- A moderator for the ensuing year
- A clerk for the ensuing year
- A treasurer for the ensuing year from July 1, 2019

Given under our hands at said Chesterfield, this 11<sup>m</sup> day of February, 2019.

  
Cathryn G. Harvey  


A True Copy Attest:

  
Cathryn G. Harvey  




Proposed Budget

Chesterfield Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24  
Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2019 to June 30, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: February 22, 2019

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Frances Shippee		<i>Frances Shippee</i>
Gary Winn	Chair	<i>Gary Winn</i>
Chris Bumbcock	SFD Budget Comm. Member	<i>Chris Bumbcock</i>
George Goulet	Budget Committee	<i>George Goulet</i>
Douglas B. Foster		<i>Douglas B. Foster</i>
Daniel Catter	Vice Chair	<i>Daniel Catter</i>
Stephen Casimush	Budget Committee	<i>Stephen Casimush</i>
Rick Cooper		<i>Rick Cooper</i>
Cathryn Harvey	Budget Comm. Member	<i>Cathryn Harvey</i>
Candice Whittier	Budget Committee	<i>Candice Whittier</i>
Bradley A. Rivara	Budget Committee	<i>Bradley A. Rivara</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	2	\$3,944,504	\$3,916,849	\$3,963,401	\$0	\$3,963,401	\$0
1200-1299	Special Programs	2	\$1,636,656	\$1,645,372	\$1,662,463	\$0	\$1,662,463	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	2	\$45,791	\$60,387	\$67,312	\$0	\$67,312	\$0
1500-1599	Non-Public Programs	2	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	2	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Instruction Subtotal</b>		<b>\$5,626,951</b>	<b>\$5,622,608</b>	<b>\$5,693,176</b>	<b>\$0</b>	<b>\$5,693,176</b>	<b>\$0</b>
<b>Support Services</b>								
2000-2199	Student Support Services	2	\$463,294	\$452,238	\$508,097	\$0	\$508,097	\$0
2200-2299	Instructional Staff Services	2	\$154,638	\$177,913	\$170,322	\$0	\$170,322	\$0
	<b>Support Services Subtotal</b>		<b>\$617,932</b>	<b>\$630,151</b>	<b>\$678,419</b>	<b>\$0</b>	<b>\$678,419</b>	<b>\$0</b>
<b>General Administration</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	2	\$28,193	\$36,387	\$35,098	\$0	\$35,098	\$0
	<b>General Administration Subtotal</b>		<b>\$28,193</b>	<b>\$36,387</b>	<b>\$35,098</b>	<b>\$0</b>	<b>\$35,098</b>	<b>\$0</b>





Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	2	\$424,492	\$436,558	\$453,801	\$0	\$453,801	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	2	\$252,860	\$259,989	\$266,694	\$0	\$266,694	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	2	\$412,449	\$456,042	\$475,204	\$0	\$475,204	\$0
2700-2799	Student Transportation	2	\$386,569	\$380,909	\$360,135	\$0	\$360,135	\$0
2800-2999	Support Service, Central and Other	2	\$59,485	\$59,485	\$67,246	\$0	\$67,246	\$0
	<b>Executive Administration Subtotal</b>		<b>\$1,535,855</b>	<b>\$1,592,983</b>	<b>\$1,623,080</b>	<b>\$0</b>	<b>\$1,623,080</b>	<b>\$0</b>
<b>Non-Instructional Services</b>								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Non-Instructional Services Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Facilities Acquisition and Construction</b>								
4100	Site Acquisition		\$89,500	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	2	\$0	\$0	\$6,000	\$0	\$6,000	\$0
4400	Educational Specification/Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$63,500	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Facilities Acquisition and Construction Subtotal</b>		<b>\$89,500</b>	<b>\$63,500</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$6,000</b>	<b>\$0</b>
<b>Other Outlays</b>								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Other Outlays Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Fund Transfers</b>								
5220-5221	To Food Service	2	\$2,468	\$130,000	\$130,000	\$0	\$130,000	\$0
5222-5229	To Other Special Revenue	2	\$0	\$235,000	\$235,000	\$0	\$235,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Fund Transfers Subtotal</b>		<b>\$2,468</b>	<b>\$365,000</b>	<b>\$365,000</b>	<b>\$0</b>	<b>\$365,000</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>				<b>\$8,400,773</b>	<b>\$0</b>	<b>\$8,400,773</b>	<b>\$0</b>



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	3	\$50,000	\$0	\$50,000	\$0
			<i>Purpose: To see if the District will vote to raise and appr</i>			
5252	To Expendable Trusts/Fiduciary Funds	4	\$10,000	\$0	\$10,000	\$0
			<i>Purpose: To see if the District will vote to raise and appr</i>			
<b>Total Proposed Special Articles</b>			<b>\$60,000</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$0</b>



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)
<b>Total Proposed Individual Articles</b>			\$0	\$0	\$0	\$0



Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2019	School Board's Estimated Revenues for period ending 6/30/2020	Budget Committee's Estimated Revenues for period ending 6/30/2020
<b>Local Sources</b>					
1300-1349	Tuition	2	\$2,000	\$60,334	\$60,334
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	2	\$1,000	\$1,000	\$1,000
1600-1699	Food Service Sales	2	\$75,000	\$75,000	\$75,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	2	\$87,200	\$88,268	\$88,268
			<b>\$165,200</b>	<b>\$224,602</b>	<b>\$224,602</b>
<b>Local Sources Subtotal</b>					
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid	2	\$33,894	\$35,200	\$35,200
3230	Special Education Aid	2	\$8,000	\$8,500	\$8,500
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	2	\$1,000	\$2,000	\$2,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
			<b>\$42,894</b>	<b>\$45,700</b>	<b>\$45,700</b>
<b>State Sources Subtotal</b>					



Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2019	School Board's Estimated Revenues for period ending 6/30/2020	Budget Committee's Estimated Revenues for period ending 6/30/2020
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	2	\$235,000	\$235,000	\$235,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	2	\$39,000	\$45,000	\$45,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	2	\$48,000	\$30,000	\$30,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$322,000</b>	<b>\$310,000</b>	<b>\$310,000</b>
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$63,500	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	4, 3	\$0	\$60,000	\$60,000
9999	Fund Balance to Reduce Taxes	2	\$0	\$189,010	\$189,010
<b>Other Financing Sources Subtotal</b>			<b>\$63,500</b>	<b>\$249,010</b>	<b>\$249,010</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$593,594</b>	<b>\$829,312</b>	<b>\$829,312</b>



Budget Summary

Item	School Board Period ending 6/30/2020 (Recommended)	Budget Committee Period ending 6/30/2020 (Recommended)
Operating Budget Appropriations	\$8,400,773	\$8,400,773
Special Warrant Articles	\$60,000	\$60,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$8,460,773	\$8,460,773
Less Amount of Estimated Revenues & Credits	\$829,312	\$829,312
Less Amount of State Education Tax/Grant	\$813,117	\$813,117
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$6,818,344</b>	<b>\$6,818,344</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$8,460,773</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$8,460,773</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$846,077
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$9,306,850</b>



**Report of the School District Treasurer  
for the  
Fiscal Year July 1, 2017 to June 30, 2018  
Chesterfield, NH School District**

Cash on hand July 1, 2017 (Treasurer's bank balance)	268,325.57
<b>RECEIPTS:</b>	
Current Tax Appropriation	6,940,506.00
Revenue from State Sources	938,867.53
Revenue from Federal Sources	213,104.12
Received from all other sources	276,792.15
<b>TOTAL RECEIPTS</b>	<b>8,369,269.80</b>
<b>TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR (Balance &amp; Receipts)</b>	<b>8,637,595.37</b>
<b>EXPENSES (School Board Orders Paid)</b>	<b>8,262,950.41</b>
Cash on hand June 30, 2018 (Treasurer's bank balance)	374,644.96

FROM WHOM	DESCRIPTION	AMOUNT
Bank	Interest	691.51
Federal Funds	DOE USDA Meal Programs	48,173.67
Federal Funds	E-Rate	6,862.15
Federal Funds	IDEA Funds	75,929.93
Federal Funds	REAP	18,233.25
Federal Funds	Title I	41,886.43
Federal Funds	Title II A	22,018.69
New Hampshire	Catastrophic Aid	117,131.45
New Hampshire	DOE USDA Meal Programs	1,610.20
New Hampshire	Equitable Education Aid	763,763.56
New Hampshire	NH Medicaid	53,027.01
New Hampshire	Project Reimbursement	3,335.31
Other	Building usage fees	751.00
Other	Miscellaneous	22,345.56
Other	Reimbursements - Medicare, health & d	18,949.33
Other	Reimbursements - other	2,102.69
Other	Reimbursements - salaries & benefits	46,862.87
Other	Student Lunch Payments	65,467.78
Other	Tuition	74,661.41
Town	Capital Reserve Fund	44,960.00
Town	Tax Appropriation	6,940,506.00
<b>TOTAL RECEIPTS DURING YEAR</b>		<b>8,369,269.80</b>



# Chesterfield School District Meeting Minutes

## March 10, 2018

Gary Winn, the Moderator, called the meeting to order at 10:00 a.m.

There was a moment of silence to remember a recently departed member of the community, Merrill Yeaw.

ARTICLE 1: To hear the reports of agents, auditors, committees or officers chosen, and pass any vote relating thereto.

ARTICLE 2: To see if the District will vote to raise and appropriate the sum of \$8,213,440 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment of the statutory obligations of the district. This article does not include appropriations proposed in other warrant articles. Moved by Dan Cotter and seconded by Cathy Harvey. Cotter spoke to the decrease in the budget. Harvey spoke about the details of the budget and went through each expenditure account. Bayard Tracy spoke about wanting student enrollment and staff numbers included in the budget for comparison purposes. Discussion ensued on staffing, enrollment and funding. Moved by Ray Dunn and seconded by Dan Cotter to call question. Motion passed by voice vote. The vote results were 65 yes and 7 no by paper ballot. The article passed.

ARTICLE 3: To see if the District will vote to approve the cost items included in the collective bargaining agreement reached between the School Board and the Chesterfield Education Association which calls for the following increases in salaries and benefits at the current staffing level:

<u>YEAR</u>	<u>Estimated Increase</u>
2018-19	\$ 33,689
2019-20	\$ 43,750
2020-21	\$ 42,245

and further to raise and appropriate the sum of \$33,689 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Moved by Genienne Hockensmith and seconded by Dan Cotter. Hockensmith spoke to the details of this agreement and its fairness. Cotter spoke to this rare situation of voting on future year budgets. The vote results were 62 yes and 8 no by paper ballot. The article passed.

A motion was made by Ray Dunn and seconded by Marty Mahoney to restrict reconsideration on articles 2 and 3. The motion passed by voice vote.

ARTICLE 4: Shall the Chesterfield School District, if Article 3 is defeated, authorize the governing body to call one special meeting, at its option, to address article cost items only?

A motion was made by Genienne Hockensmith and seconded by Dan Cotter to table this article. The motion passed by voice vote.

ARTICLE 5: To see if the District will vote to raise and appropriate the sum of Twenty-Eight Thousand, Five Hundred Dollars (\$28,500) for the purpose of purchasing and installing new bleachers in the gymnasium at the Chesterfield School, and further to authorize the withdrawal of up to Twenty-Eight Thousand, Five Hundred Dollars (\$28,500) from the School Renovation/ Reconstruction Capital Reserve Fund established by voters on March 5, 1994 for such a purpose, or to take any other action in relation thereto.

Moved by Nick Belsky and seconded by Cathy Harvey. Belsky spoke about the reasons for the need of new bleachers. They are out of code and original to the construction of the school, they are not moveable and the labor board has concerns over worker's compensation issues with them. Discussion ensued about repurposing the old bleachers which will happen if a new purpose is found for them. The vote results were 64 yes and 7 no by paper ballot. The article passed. A motion was made by Genienne Hockensmith and seconded by Ray Dunn to restrict reconsideration. The motion passed by voice vote.

ARTICLE 6: To see if the District will vote to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000) for the purpose of upgrading the air/heating system in the gymnasium at the Chesterfield School, and further to authorize the withdrawal of up to Thirty-Five Thousand Dollars (\$35,000) from the School Renovation/ Reconstruction Capital Reserve Fund established by voters on March 5, 1994 for such a purpose, or to take any other action in relation thereto.

Moved by Nick Belsky and seconded by Dan Cotter. Belsky spoke to the inadequacy of the current HVAC system. The vote results were 63 yes and 8 no by paper ballot. The article passed.

A motion was made by Genienne Hockensmith and seconded by Susan Newcomer to restrict reconsideration. The motion passed by voice vote.

ARTICLE 7: To see if the District will vote to raise and appropriate, and authorize the School Board to transfer Fifty Thousand Dollars (\$50,000) to be deposited in the Capital Reserve Fund established by voters on March 5, 1994, for the purpose of major renovation/reconstruction of the school buildings and related costs, or to take any other action in relation thereto.

Moved by Genienne Hockensmith and seconded by Dan Cotter. There was discussion about the word "transfer" in the article. Janel Swanson explained that the funds (if approved) are put into the general fund and are then transferred to the Capital Reserve Fund. Discussion also ensued about the 5 year capital projects plan and other potential projects such as plumbing and sprinkler systems. The vote results were 58 yes and 14 no by paper ballot. The article passed.

ARTICLE 8: To see if the District will vote to raise and appropriate, and authorize the School Board to transfer Ten Thousand Dollars (\$10,000) to be deposited in the Special Education/High School Tuition Fund, established by voters on March 7, 1992, or to take any action in relation thereto.

Moved by Amy Treat and seconded by Dan Cotter. Treat spoke about the need to build up this fund in order to help with any unexpected future expenses.

The article was passed by voice vote.

A motion was made by Genienne Hockensmith and seconded by Dan Cotter to restrict reconsideration. The motion passed by voice vote.

ARTICLE 9: To transact any other business, that may legally come before this meeting.

Dan Cotter moved to adjourn the meeting and Jeffrey Newcomer seconded the motion. The meeting was adjourned at 11:34 a.m.

Respectfully submitted,  
Frances Shippee  
School District Clerk

A true copy of record attest,

A handwritten signature in cursive script that reads "Frances Shippee". The signature is written in black ink and is positioned above the printed name and title.

Frances Shippee  
School District Clerk

## **Chesterfield School District Meeting Minutes March 13, 2018**

At a legal meeting of the voters of the town of Chesterfield, Cheshire County, State of New Hampshire, held on Tuesday, March 13, 2018 the following votes of those present and qualified to vote for Chesterfield School District officials were, by them in open meeting, given to the Moderator, and said Moderator, in said meeting, in the presence of the Clerk and other election officials, and assisted by them, sorted and counted said votes and after the counting was completed, made a public declaration of the whole number of votes cast, with the name of every person voted for and the number of each person as follows:

**MEMBER OF THE SCHOOL BOARD (Three Years)**

Ege Cordell – 523 votes

**SCHOOL DISTRICT MODERATOR (One Year)**

Gary Winn – 575 votes

**SCHOOL DISTRICT TREASURER (One Year – To Begin July 1, 2018)**


Fran Shippee – 552 votes

**SCHOOL DISTRICT CLERK (One Year)**

Fran Shippee – 530 votes

Respectfully submitted,  
Frances Shippee  
School District Clerk

A true copy of record attest:



Frances Shippee  
School District Clerk

**BIRTHS FOR THE YEAR ENDING  
DECEMBER 31, 2018**

<u>DATE</u>	<u>NAME OF CHILD</u>	<u>BIRTHPLACE</u>	<u>NAME OF FATHER</u>	<u>NAME OF MOTHER</u>
03/14/2018	GILMAN, RHETT LAWRENCE	KEENE	GILMAN, CHRISTOPHER	DAVIS, GABRIELLE
03/20/2018	ERICSON, HARLOW JOAN	KEENE	ERICSON, PATRICK	ERICSON, STEPHANIE
05/06/2018	GOMARLO, ASHER JONATHAN-JOSEPH	KEENE	GOMARLO, JOEL JR.	BUFFUM, JORDAN
05/31/2018	OLIVER, HADLEY PIERCE	KEENE	OLIVER, JEFFREY	OLIVER, ALEXANDRA
06/17/2018	GRISWOLD, BENJAMIN COLE	KEENE	GRISWOLD, DALE	CAISSE, BRITTANY
06/28/2018	WINDLER, RONIN KAI	SWANZEY	WINDLER, JEREMY	WINDLER, KEILAH
08/06/2018	SYMONDS, OLIVER PAUL	KEENE	SYMONDS, BRYAN	SYMONDS, SARAH
11/23/2018	NADEAU, NORA GRACE	KEENE	NADEAU, MATTHEW	NADEAU, JESSIKA
11/23/2018	RAASOCH, PIPER BEA	LEBANON	RAASOCH, KRISTER	SHELDON, MARGARET
12/01/2018	HEANEY, MICHAEL WILLIAM	KEENE	HEANEY, JESSE	THOMPSON, KATELYN
12/28/2018	DODDSON, AVONLEA SUFJAN	KEENE	DODDSON, ANDREW	DODDSON, JULIANNA

**DEATHS FOR THE YEAR ENDING  
DECEMBER 31, 2018**

<u>DECEDENT'S NAME</u>	<u>DATE OF DEATH</u>	<u>PLACE OF DEATH</u>	<u>FATHER'S NAME</u>	<u>MOTHER'S NAME</u>
KEMPF, DENISE	01/19/2018	LEBANON	O'CONNOR, MICHAEL	GRATTON, EDNA
LUCIER, KATHRYN	03/04/2018	KEENE	SUMNER, HARRY	SAUNDERS, ANNA
YEAW, MERRILL	03/05/2018	W.CHESTERFIELD	YEAW, WARREN	COOKE, EVA
HALL, BERNARD	03/31/2018	KEENE	HALL, LYN	RING, MARY
GAUTHIER, LOUIS	03/31/2018	W.CHESTERFIELD	GAUTHIER, BRUCE	SLADE, AVIS
VOUDRIEN, FRANCIS	04/28/2018	LEBANON	VOUDRIEN, NORMAN	BLACK, ELEANOR
THOMAS, LAWRENCE	05/02/2018	W.CHESTERFIELD	THOMAS, LAWRENCE	PUFFER, GLADYS
HAMILTON, JOAN	05/05/2018	W.CHESTERFIELD	HAMILTON, EDWARD	ATKINS, ANNARINE
PRENTISS, WILLIAM	05/12/2018	WESTMORELAND	PRENTISS, JOHN	BENNETT, GRACE
LERISTIS, STELLA	05/13/2018	SPOFFORD	GIALOURIS, ATHANASIOS	KALOGIANI, ANDONIK
TURNER, RAYMOND	05/15/2018	KEENE	TURNER, RAYMOND	GREAVES, JANE
GOULET, JENNIE	05/28/2018	KEENE	DEMOS, PETER	HARALAMBOPOULOS, CATHERINE
SZMIT, FREDERICK	05/30/2018	SPOFFORD	SZMIT, ANDREW	DEKIEWICZ, JANE
HEWETT, ROBERT	06/01/2018	KEENE	HEWETT, KENNETH	WHORFE, SADIE
FOSTER, NINA	07/03/2018	SPOFFORD	MOORE, FRED	CHICKERING, EUNICE
KILLMEYER, MILDRED	07/09/2018	CHESTERFIELD	HARTMANN, HENRY	KRUMENACKER, DOROTHY
TRUCKENMILLER, DALE	07/11/2018	KEENE	TRUCKENMILLER, ROBERT	MCCEERY, ROSE
BRUCE, NATALIE	07/16/2018	WESTMORELAND	SARGENT, LESTER	DAY, LURA
KARAPANAGIOTIDES, LAZAROS	07/28/2018	W.CHESTERFIELD	KARAPANAGIOTIDES, PETER	TIREKIDES, ALEXANDRIA
DINGWELL, ROBERT JR.	08/02/2018	KEENE	DINGWELL, ROBERT SR.	EATON, LAURA
PARTRIDGE, RICHARD JR.	08/16/2018	CHESTERFIELD	PARTRIDGE, RICHARD SR.	TOWLE, FERN
MARIANI, NATHAN	08/31/2018	SPOFFORD	MARIANI, MARK	DYKEMA, TINA
GARLAND, LEOLA	09/25/2018	LEBANON	BOYD, JASPER	MOULTON, LAURA

DAVIS, ALFRED	10/16/2018	SPOFFORD	DAVIS, PAUL	COBURN, RUTH
GRIMES, MARION	10/25/2018	WESTMORELAND	CLARK, CARLTON	GOODSELL, MABEL
WRIGHT, MARGARET	11/06/2018	CHESTERFIELD	GILL, EDWARD	BO, JOSEPHINE
SALZ, BEVERLY	11/23/2018	KEENE	THOMAS, JOHN	DOUGLAS, ELENOR
ST LAURENT, ROLANDE	11/30/2018	SPOFFORD	LAFERTE, THOMAS	FILTREAU, RITA
WRIGHT, ARLENE	12/16/2018	SPOFFORD	HALL, HAROLD	HART, EDITH

**MARRIAGES FOR THE YEAR  
ENDING DECEMBER 31, 2018**

<u>DATE OF MARRIAGE</u>	<u>PERSON A'S NAME</u>	<u>PERSON A'S RESIDENCE</u>	<u>PERSON B'S NAME</u>	<u>PERSON B'S RESIDENCE</u>	<u>PLACE OF MARRIAGE</u>
05/05/2018	SHERMAN, JAMES A.	SPOFFORD	MARCHIONNA, DIANE L.	SPOFFORD	W.CHESTERFIELD
09/29/2018	CHICKERING, MEGAN E.	W.CHESTERFIELD	PRATT, RYAN M.	W.CHESTERFIELD	CHESTERFIELD
09/29/2018	HALE, COTY C.	MARLBOROUGH	SCHREIVER, LAUREN K.	W.CHESTERFIELD	CHESTERFIELD
11/24/2018	BOGAR, LASZLO A.	W.CHESTERFIELD	FURLONE, ELIZABETH A.	W.CHESTERFIELD	W.CHESTERFIELD



**TOWN OF CHESTERFIELD, NEW HAMPSHIRE**

Web site - [www.nhchesterfield.com](http://www.nhchesterfield.com)

Selectmen meet Wednesdays at 6:00 p.m. at the Town Offices

Norman W. VanCor, Spofford	(Term Expires 3/19)
Jon McKeon, W Chesterfield	(Term Expires 3/20)
Jeanny Aldrich, Chesterfield	(Term Expires 3/21)

**Town Administrator:** Alissa Thompson 363-4624 x13

**Selectmen's Office:** 363-4624 x10  
**Hours:** Mon-Thur; 8AM – 4PM; Fri 9AM - noon

**Town Clerk:** Barbara Girs: 363-8071 x11  
**Hours:** Mon and Thurs 9AM - 1PM & 4PM – 7PM; Wed 9AM - 1PM  
Last Saturday of month: 9AM – 1PM

**Tax Collector:** Elizabeth A. Benjamin: 363-4527 x14  
**Hours:** Mon and Thurs: 4PM – 7PM

**Recycling Center:** 256-3016  
**Hours:** Tues, Wed, Fri & Sat 7:30AM - 4:30PM

**Library:** George Preston, Librarian: 363-4621  
**Hours:** Mon-Thurs 11AM -7PM; Sat 9AM - noon

**FIRE DEPARTMENT (to report a fire) and POLICE DEPARTMENT .....911**

<b>Police Department (non-emergency)</b>	363-4233	<b>Budget Committee</b>	
<b>Animal Control Officer</b>	363-4233	Gary Winn, Chair	363-4624
<b>Office of Emergency Management</b>	363-4133	<b>Board of Adjustment</b>	
<b>Highway Garage</b>	256-6629	Kristin McKeon, Chair	363-4624
<b>Building Inspector</b>	363-4624	<b>Planning Board</b>	
<b>Health Officer</b>	363-4624	James Corliss, Chair	363-4624
Steve Dumont		<b>Chesterfield Branch</b>	
<b>Cemetery Commission</b>		<b>Home Health Care &amp; Community Services</b>	363-4337
Cornelia Jenness, Chairman	363-8018	<b>Central School</b>	363-8301
Rick Johnston	363-8104	<b>Supervisors of the Checklist</b>	
David Smith	256-8125	Clifford White	363-4789
Pat Porter	256-8484	Edward Cheever	363-8828
Cheryl Maibusch		John Hudachek	363-8897
<b>Conservation Commission</b>		<b>Treasurer</b>	
No Chair	363-4624	Edward Cheever	363-8828
<b>Parks and Rec</b>		<b>Forest Fire Warden</b>	
Samantha Hill	313-1416	Steve Buckley (for burn permits)	363-4681
		cell	398-1344