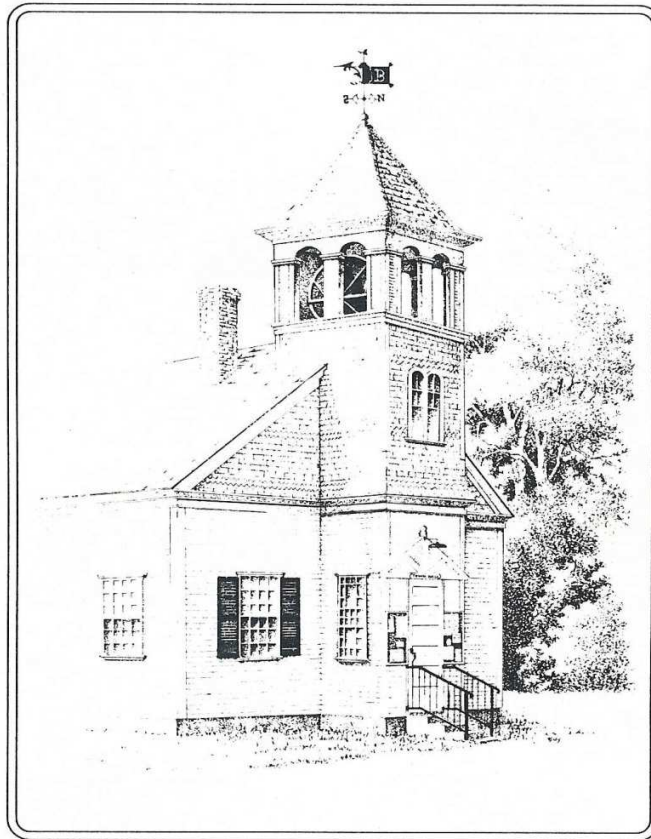


**ANNUAL REPORTS
OF THE TOWN OFFICERS**

BROOKFIELD, NEW HAMPSHIRE

2011



For the fiscal year ending December 31, 2011

Vital Statistics for 2011

**Annual Reports
of the
Town Officers**

**Brookfield
Carroll County
New Hampshire
2011**

Fiscal year ending December 31, 2011

Vital Statistics for 2011

**Town Office Building
267 Wentworth Road
Brookfield, NH 03872
(603) 522-3688 / Fax (603) 522-6245
www.brookfieldnh.org**

Emergency Telephone Number

911

Fire, Police and Ambulance

Selectmen Hours

Office – 08:30 A.M. to 12:30 P.M. – 1st, 3rd and 5th Fridays
Meeting - Tuesday 6:30 P.M. – 2nd and 4th Tuesdays
Town Office Building

Town Clerk Hours

Monday 12:00 P.M. to 7:00 P.M.
Tuesday 8:30 A.M. to 1:00 P.M.
Town Office Building

Tax Collector Hours

10:00 A.M. to 2:00 P.M. – 2nd and 4th Fridays
Town Office Building

Assessor Hours

Wednesday 8:30 A.M. to 12:30 P.M.
Town Office Building

Building Inspector / Code Enforcement Officer Hours

Thursday 8:30 A.M. to 12:30 P.M.
Town Office Building

Planning Board Meeting

Second Monday of Each Month 6:30 P.M.
Town Office Building

Conservation Commission Meeting

First Wednesday of Each Month 6:00 P.M.
Town Office Building

Agricultural Commission Meeting

First Monday of Each Month 7:00 PM
Town Office Building

Heritage Commission Meeting

First Wednesday of Each Month 7:00 PM
Town Office Building

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A Brief History of the Brookfield Town House



Overview: Our town will celebrate our 189th consecutive town meeting in our town house on March 13, 2012. “The Victorian transformation of our town house gives it an almost unique position among the town halls in the Lakes Region. Among the wooden buildings built to serve as town halls, the Brookfield Town Hall stands alone as the only Victorian or Victorianized building of any architectural importance.”

- The Town voted in 1804 to build a meeting house. Nothing was done until 1807 when a warrant article was approved to buy an acre of land and build a meeting house.
- 8 years went by during which no building was erected; however the collapse of the floor at Daniel Wiggin’s house during a town meeting, precipitated a meeting in 1815 that was convened to consider building a Town House for meeting and public worship. It was voted that a one story building 38 x 42 would be built at or near Brookfield Corner. Moneys were to be raised from taxes in 1816. The Town voted to bring in 2 quarts of rum and a “mug of cider” to vendue the Town House. Asa Johnson bid off the construction job for \$157.50, with material to be ready in 12 months. The non-performance for Johnson was 2 quarts of rum.
- In May 1816, the town voted *not* to proceed with construction. Finally in 1822 a committee was appointed and reported that they decided that the Town House should be built near Brookfield Corner, the lot having been deeded to the town by Thomas Wentworth on April 13, 1817, for \$ 55.00. The committee raised \$ 167.61 by subscription toward labor and materials.

- The first Town Meeting held at the new town house was in 1823. It was voted that the outside be finished and glazed and that the floors be laid. However, the outside was not completed for another 2 years.
- In 1826, the town “voted that there may be a pulpit and singing seats built by subscription in the Town House”. Nothing was done for many years, primarily because times were economically difficult for the community, and completion of the town building was not a priority. Finally, in 1835 the town voted to build pews with doors, a decent pulpit, and singers’ seats and to lath and plaster the building.
- For 17 years, meetings had been held in the Town House without heat of any kind except that from foot warmers brought along by the townspeople. The town voted in 1840 that a stove be installed in the town house, but no money was voted for this project, and the stove was paid for by the installer.
- The Town House had continued to be the site of religious services in the community, but the relationship of town and church was undergoing change and, in 1870, the town voted to abolish all religious tests as qualifications for holding town offices. Not long after the services held by the Methodists in the Town House ceased, although the hymnals used by the Methodists are still in the Town House.
- A new era began for the Town house between 1875 and 1876 when two small rooms were added to the front corners, and \$325 was spent to make an office of the room on the south side of the building. The two entries were replaced by a single one, and the granite doorstep was moved to the front entrance. The singing seats were removed from the main hall, and the doors to the box pews were removed.
- In 1883, the selectmen were empowered to “remove the center pews when subscribers have purchased and delivered settees”. The old center pews became the property of the subscribers. The “old desk” or pulpit was torn down in 1894, and a platform was erected “without any expense to the town.” The wainscoting and molded trim were added at approximately the same time and changed the interior of the building to a more secular meeting place.
- In 1893 the town voted \$ 15.00 to secure the gift of \$100 worth of books from the state, and the school board was to act as trustees of the library. The following year at town meeting \$ 15.00 was voted for maintenance of a public library. The library was housed in the Town House. The library functioned until 1941, when the town voted to turn the library room into the kitchen.
- In 1907, Frank Hutchins, a Wolfeboro resident, but a native of Brookfield, offered to give a bell for the Town Hall. The Town voted to spend \$ 300 to build the tower and the work was completed the following June and the bell was dedicated June 29, 1908.

- Since its transformation to a primarily Victorian structure in the late 19th and 20th centuries, the Brookfield Town Hall has seen some changes, but they have not seriously altered the appearance of the exterior of the main block and the tower, or of the major spaces.
- In 1967 the Churchill School, a one-room, early 19th century schoolhouse, was moved from a nearby site to become the rear wing of the Town Hall. The privy that had been attached to the rear of the Town Hall was then removed; its function was taken over by two restrooms in the new rear wing. At the same time a furnace was installed in the former schoolhouse to heat the entire building.
- In 1976, as part of the Bicentennial celebration restoration of the Town Hall was begun, the work including some repairs – repainting and renewal of the stenciling.

Since 1823, the Town Hall has been the major public building in Brookfield. It has been used continuously for town meetings, for local, state and federal elections. The Town Hall has been the center of the town government and the town's political life for almost 200 years.

The Town Hall has also served other functions, some of which have faded away. Regular religious services were held in the hall into the 20th century, although none have been held there in recent years. The small room in the north corner housed the Brookfield Public Library from its establishment in 1893, until the library was discontinued in 1941. For a brief period, in 1919 and 1920, the Town Hall served as the village schoolhouse.

As the only public hall in Brookfield, the Town Hall has also been the focus of the community's social life, the obvious site for major social gatherings. Dances as well as community suppers are still held regularly in the hall.

“The Brookfield Town Hall is our most important public building, and given its central role in town affairs, the most historic building in the town. The Town Hall is also important architecturally as one of the best Victorian or Victorianized town halls in the area, and arguably, the best wooden Victorian town hall in the Lakes Region.” (Written by David Ruell in the nomination papers to place the Town Hall on the National Register of Historic Places in 1984.)

List of Town Officials

Position	Individual	Term Expires (E=Elected / A=Appointed)
Selectmen		
	Ernest Brown, Jr., Chair	2012 – E
	Clifton Camp	2013 – E
	Bill Nelson	2014 – E
Administrative Assistant		
	Jessica Robischeau	A
Auditors		
	Marilyn Bushman	2012 – E
	John Nelson	2013 – E
Ballot Clerks		
	Marilyn Bushman	2012 – A
	Charlotte Coleman	2012 – A
	Frank Frazier	2012 – A
	Cheryl Giguere	2012 – A
	John Nelson	2012 – A
	Amanda Pierce	2012 – A
	Douglas Vanderpool	2012 – A
	Rose Zacher	2012 – A
Zoning Board of Adjustment		
	Richard Mauser	2012 – A
	Janet Murfey	2013 – A
	Richard Peckham, Vice Chair	2012 – A
	Paul Tremblay, Chair	2014 – A
	Dulcie Lavender	2014 – A
	Ernie Brown – Selectmen Rep.	
	Rich Zacher - Alternate	2014 – A
	Jennifer Sonricker – Secretary	
Building Inspector		
	Edward Nason	A
Board of Assessors		
	Selectmen	
	Avitar Associates of N.E. Inc.	
	Jessica Robischeau, Assessing Clerk	A

Cemetery Trustees

Marilyn Bushman, Chair	2012 – E
Craig Evans	2014 – E
John Nelson	2013 – E
Clifton Camp, Selectmen Rep.	

Code Enforcement Officer

Edward Nason	A
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Conservation Commission

Tom Giguere, Chair	2012 – A
Tom Hill	2012 – A
Dulcie Lavender	2012 – A
John Nelson	2014 – A
Richard Peckham	2015 – A
Ernie Brown – Selectmen Rep.	
Jennifer McKown – Alternate	2012 – A
Terry Jones – Alternate	2015 – A
Gene Jones – Alternate	2015 – A

Agricultural Commission

Rick Surette, Chair	2013 – A
Michael Tsaltis	2014 – A
Clifton Camp – Selectmen Rep.	
Geary Ciccarone	2014 – A
Art Wheeler	2013 – A

Emergency Management Director

Bradford N. Williamson - Director	A
Bill Nelson - Deputy Director	A

Forest Fire Wardens

Bradford N. Williamson, Warden	A
Janet S. Williamson	A

Health Officer

Dr. William Marsh	A
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Moderator

Dr. William Marsh	2012 – E
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Planning Board

Geary Ciccarone	2012 – E
Jim Freeman	2014 – E
Stephen Michalsky, Vice Chair	2014 – E
Edward D. Nason	2013 – E
Rick Surette	2013 – E
Thomas Welton, Chair	2012 – E
Clifton Camp - Selectmen Rep.	
Charlotte Coleman – Alternate	2013 – A
Rob Collins – Alternate	2014 – A
Ed Comeau – Alternate	2014 – A
Rich Zacher – Selectmen’s Alternate	2012 – A
George Nick - Administrative Assistant	

Road Agent

T.E.N. Construction	A
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Supervisors of Checklist

Carol Leary	2016 – E
Cheryl Perry	2014 – E
Adeline Russo, Chair	2012 – E

Heritage Commission

Marilou MacLean, Chair	2013 – A
Debbie Manning	2012 – A
Ron Prior	2012 – A
Dave Proctor	2014 – A
Clifton Camp – Selectmen Rep.	
Harriet Wilson – Alternate	2014 – A
Patricia Golden – Alternate	2014 – A
Susan Raban - Alternate	2015 – A

Tax Collector

Diana J. Peckham	2013 – E
Jennifer Sonricker - Deputy	A

Town Clerk

Virginia A. McGinley	2013 – E
Jennifer Sonricker - Deputy	A

Treasurer

Marilou MacLean	2013 – E
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Trustees of Trust Funds

Tom Giguere , Chair	2014 – E
Thomas Lavender	2013 – E
Richard Nordin	2013 – E

Joint Loss Management

Jessica Robischeau	A
Brad Williamson	A
Ernest Brown, Jr., - Selectman's Rep	

Animal Control Officer

Fred Guldbrandsen

Fire Chief

Todd Nason

Police Chief

Kenneth Fifield

Welfare Officer

Lynn Watts	A
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Webmaster

Jim Murfey	2011 - A
Jennifer Sonricker	2013 – A
Rose Zacher	2013 – A
Jessica Robischeau	2013 – A

Newsletter

Susan Jalbert	A
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Caboose on Tumbledown Dick Road



Toole's Water Wheel

Our Representatives - Federal and State

Congressman Frank Guinta, Representative

Office: 33 Lowell Street Manchester, NH 03101

Phone: 603- 641-9536 **Fax:** 603- 641-9561

US Senators

Kelly Ayotte – D.C. Office

144 Russell Senate Office Building

Washington, D.C. 20510

Phone: 202-224-3324

Fax: 202-224-4952

Portsmouth Office

14 Manchester Square, Ste 140

Portsmouth, NH 03801

603-5536-7161

Jeanne Shaheen- D.C. Office

520 Hart SOB

Washington, DC 20510

Phone: 202- 224-2841

TTY: 202- 224-4049

Fax: 202 228-3194

Dover Office

340 Central Ave, suite 205

Dover, NH 03820

603-750-3004

NH State of Representatives District 05

Joseph W Fleck, 237 Point Rd, East Wakefield, NH, 03830-3163 603- 522.6741

Dino A Scala PO Box 214, Wakefield, NH, 03872-0214 603- 387.5801©

Senate:

District: 03

Jeb Bradley, 630 South Main St., Wolfeboro, NH. 03894

603-387.2365©

Town Warrant
Town Meeting March 8, 2011
State of New Hampshire

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday the Tenth of March, next, to act upon Articles 1 through 4 by official ballot. The polls will be open from 1:00 PM to 6:00 PM.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 PM to act upon the following Articles 5 through 16.

1. To choose all necessary Town Officers for the coming year – By Ballot.

RESULTS – *Incoming officials as voted on by ballot*

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the town zoning ordinance, as follows:

To replace the Zoning Ordinance’s current definition (Article X,Q) for “Farm” to read “Farms” Farming and Agriculture as defined in NH RSA 21:23-a.” (Majority Vote Required) By Ballot.

RESULTS – *Passed Yes-149 No-30*

3. Are you in favor of adoption of Amendment No. 3 to the Brookfield Zoning Ordinance as proposed by the Planning Board: “Permit farms, farming (limited to twelve brood sows), agriculture, farmer’s markets, farm stands, agritourism and garden activities in the RA-1 Zone. Further, to add a definition of farming, agriculture, farmer’s markets, farm stands, and agritourism as defined by NH RSA 21:34-a to the Zoning Ordinance’s definitions.” (Majority Vote Required) By Ballot.

RESULTS – *Passed Yes-149 No-31*

4. “Do you approve of having two sessions for the Annual Town Meeting in this town, this first session for choice of Town officers elected by an official ballot and other action required to be inserted on said ballot and the second session, on a date set by the Selectmen, for transition of other business?” (By Petition) (Majority Vote Required) By Ballot.

RESULTS – *Failed Yes-86 No-93*

5. To see if the Town will vote to authorize the Board of Selectmen to appoint a road agent for a period of three (3 years (s). The Selectmen recommend this article. (Majority vote required) By Secret Ballot.

RESULTS – Passed Yes-53 No-10

6. To see if the Town will vote to raise and appropriate the sum of \$500.00 to be added to the Capital Reserve Fund known as the Scholastic Recognition Award Fund. The Selectmen recommend this appropriation. (Majority Vote Required).

RESULTS – Passed as Read

7. To see if the Town will vote to raise and appropriate \$1,000.00 to be added to the Expendable Trust Fund known as the Town Building Office Equipment Fund. The selectmen recommend this appropriation. (Majority Vote Required).

RESULTS – Passed as Read

8. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to prepare for the Heritage Commission a long range plan for maintenance as well as to perform a structural building review to determine the issues that need to be addressed for the Town House and further fund this appropriation by authorizing the withdrawal of \$5,000.00 from the Town Building Expendable Trust Fund. The balance of \$5,000.00 is to come from general taxation. This is a Special Warrant Article. The Selectmen recommend this Warrant Article. (Majority Vote Required).

RESULTS – Passed as Read

9. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the Expendable Trust Fund known as the Town Buildings and Grounds Maintenance Fund. The Selectmen recommend this appropriation. (Majority Vote Required).

RESULTS – Passed as Read

10. To see if the Town will vote to raise and appropriate the sum of \$50,000.00 to be added to the Road and Bridge Repair Capital Reserve Fund. The Selectmen recommend this appropriation. (Majority Vote Required).

RESULTS – Passed as Read

11. To see if the Town will vote to raise and appropriate the sum of \$75,000.00 for the major repair of Town Roads, and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capitol Reserve Fund. The Selectmen recommend this appropriation. (Majority Vote Required).

RESULTS – Passed as Read

12. To see if the Town will vote to raise and appropriate \$500.00 to be added Conservation Fund. The Selectmen recommend this appropriation. (Majority vote Required).

RESULTS – Passed as Read

13. To see if the Town will vote to raise and appropriate the sum of \$500.00 to be added to the Heritage Fund. The Selectmen recommend this appropriation. (Majority Vote Required).

RESULTS – Passed as Read

14. To see if the Town will vote to raise and appropriate the sum of \$1,250.00 to be added to the Capital Reserve Fund known as the Town Cemetery Fund. The Selectmen recommend this appropriation. (Majority Vote Required).

An amendment was called: to raise the sum of \$2,500.00 to be added to The Capital Reserve Fund, known as Town Cemetery Fund.

RESULTS – The amendment was read and *Passed as Read*

15. Are you in favor of authorizing the Board of Selectmen to rent or lease tax-deeded properties for a term of up to Three (3) years without further vote or ratification of the Town? Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to the rescission shall remain in effect. (Majority Vote Required).

RESULTS – *Passed as Read*

16. To see if the Town will vote to raise and appropriate the Selectmen’s recommended sum of \$599,274.00 for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. The Selectmen recommend this article. (Majority Vote Required).

An amendment was called to change line items:

4312:371 to add \$20,000.00 changing total to \$60,000.00

4312:372 to add \$ 4,000.00 changing total to \$14,000.00

4445.400 to add \$ 5,000.00 changing total to \$10,000.00

Amendment was carried. Voted as read.

Total operating budget was changed to read \$628,274.00

NOTES:

**Town of Brookfield
Warrant
Town Meeting March 13, 2012**



State of New Hampshire

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday, the thirteenth of March, next, to act upon Articles 1 by official ballot.

Polls will be open from 1:00 pm to 6:00 pm. *And* you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 2 through 13.

1. To choose all necessary Town Officers for the coming year - By Ballot.
2. To see if the Town will vote to raise and appropriate the sum of \$500.00 to be added to the Capital Reserve Fund known as the Scholastic Recognition Award Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
3. To see if the Town will vote to raise and appropriate \$1,000.00 to be added to the Expendable Trust Fund known as the Town Building Office Equipment Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
4. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the Expendable Trust Fund known as the Town Buildings and Grounds Maintenance Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
5. To see if the Town will vote to raise and appropriate the sum of \$65,000.00 to be added to the Road and Bridge Repair Capital Reserve Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
6. To see if the Town will vote to raise and appropriate the sum of \$75,000.00 for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
7. To see if the Town will vote to raise and appropriate the sum of \$500.00 to be added to the Conservation Fund. The Selectmen recommend this appropriation. (Majority Vote Required).

8. To see if the Town will vote to raise and appropriate the sum of \$500.00 to be added to the Heritage Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
9. To see if the Town will vote to raise and appropriate the sum of \$1,400.00 to be added to the compensation of the Town Treasurer for services performed. This compensation is in addition to the \$3,600.00 included in the operating budget article. If this article passes, \$5,000.00 will be the compensation for the Treasurer in the operating budget in 2012. The Selectmen recommend this appropriation. (Majority Vote Required).
10. To see if the Town will vote to raise and appropriate the sum of \$100.00 to be added to the compensation of the Trustee's of the Trust Funds for services performed. This compensation is in addition to the \$350.00 included in the operating budget article. If this article passes, \$450.00 will be the total compensation for the Trustee's of the Trust Funds in the operating budget for 2012. The Selectmen recommend this appropriation. (Majority Vote Required).
11. To see if the Town will vote to raise and appropriate \$8,000.00 to be added to the Property Re-Evaluation Expendable Trust Fund. The Selectmen recommend this appropriation. (Majority Vote Required).
12. To see if the Town will vote to raise and appropriate the sum of \$1,250.00 to be added to the Capital Reserve Fund known as the Town Cemetery Fund. The Selectmen recommend this appropriation. (Majority vote required)
13. To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of \$608,687.00 for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. The Selectmen recommend this appropriation (Majority Vote Required).

NOTES:

2012 Operating Budget
(Warrant Articles NOT Included)

General Government	
Executive	28,316
Election, Registration & Vital Statistics	19,881
Financial Administration	39,066
Legal Expenses	12,000
Revaluation of Property	1
Personnel & Administration	6,409
Planning & Zoning	7,978
Buildings	39,301
Cemeteries	1,400
Insurance	3,500
Regional Associations	1
Other	3,000
Public Safety	
Police/Fire/Ambulance	171,434
Forestry	3,002
Building Inspections	6,808
Emergency Management	1,000
Highways & Streets	
Highways & Streets	168,000
Sanitation	
Solid Waste Disposal	60,782
Health	
Health Agencies	3,638
Welfare	
Direct Assistance & Vendor Payments	16,000
Culture & Recreation	
Library – Gaffney	11,500
Agricultural Commission	500
Heritage Commission	500
Parks & Recreation	4,217
Patriotic	100
Conservation	
Conservation Commission	<u>352</u>
TOTAL	\$608,687

Proposed Town Budget - 2012
(Warrant Articles Included)

Town Account Number	Description	2011 Proposed	2011 Actual	2012 WA #	2012 Proposed
REVENUE					
3110	Property Taxes		1,615,507		0
3110.110	Property Tax - Other		1,586,172		
3110.130	Overpayment Refunds/Abatement		816		
3115.100	Lien Redemptions		28,518		
3110.150	Property Taxes - Other				
3120	Land Use Change Tax	5,000	21,550		5,000
3120.100	Land Use Taxes	5,000	21,550		5,000
3185	Yield Taxes	5,000	10,663		5,000
3185.100	Yield Taxes	5,000	10,663		5,000
3187	Excavation Tax	0	0		25
3189	Other Taxes		0		0
3190	Penalties & Interest	5,100	12,940		5,100
3190.100	Yield Tax Interest	100	89		100
3190.110	Property Tax Interest	3,000	8,507		3,000
3190.120	Lien Interest	2,000	4,245		2,000
3190.130	Late Land Use Penalty				
3190.140	Activity Tax Interest				
3190.150	Other Interest & Penalty		100		
3220	Motor Vehicle Permit Fees	99,000	103,784		99,000
3220.100	Motor Vehicle Permits	99,000	103,784		99,000
3220.200	Motor Vehicle Permit Fees				
3230	Building Permits	1,500	2,553		1,500
3230.100	Building Permits - Construction	1,500	1,965		1,500
3230.110	Building Permits - Other		588		
3290	Other Licenses, Permits & Fees	1,300	1,737		1,300
3290.100	Dog Licenses	1,000	1,190		1,000
3290.101	Dog License Fines		167		
3290.110	Land Fill Permits	300	240		300
3290.120	Other		140		
3292	Planning & ZBA	100	5		5
3351	Shared Revenue Block Grant	5,000	0		4,000
3352	Rooms & Meals Tax Dist.	30,000	31,891		30,000
3353	Highway Block Grant	20,000	32,361		28,650
3359	Other State Grant & Reimbursement		0		0
3501	Sale of Municipal Property	600	8,402		100
3502	Interest on Investments	500	442		500
3503	Town Owned Property-Income		3,000		0

3508	Contributions & Donations		50	
3509	Misc. Private Grants	0	5,053	0
3901	Re-Purchase of Conveyed Property		52,825	
3915	Transfer from Capital Reserve	75,750	66,771	60,750
3815.400	Road & Bridge Repair	75,000	65,271	60,000
3915.600	Scholastic Fund	750	1,500	750
3915.800	Road Equipment Fund	0	0	
3916	Transfer from Trust & Agency	5,000	5,000	0

Total Revenue **253,850** **1,974,533** **240,930**

EXPENSES

GENERAL GOVERNMENT

4130	Executive	28,720	30,109	28,316
4130.101	Selectmen's Salary	15,000	15,000	15,000
4130.102	Board Secretary Salary	1,900	3,003	2,916
4130.200	Board Expenses	2,500	2,651	2,500
4130.210	Office & Computer Supplies & Equipment	3,000	1,500	2,000
4130.300	Public Notices	500	0	300
4130.800	Town Meeting Expenses	1,250	1,221	2,000
4130.350	Town Contracts - IT	2,770	5,833	2,700
4130.400	Perambulation of Town Lines	1,800	900	900
4140-4149	Election, Registration & Vital Statistics	18,850	17,167	19,881
4140	Registration, Vital Statistics	16,350	15,917	16,158
4140.101	Salary - Town Clerk	13,000	13,000	13,000
4140.102	Salary - Deputy Town Clerk	1,200	711	1,200
4140.200	Expenses	750	1,262	750
4140.210	Software – Clerk-works	250	250	258
4140.270	Mileage	200	15	200
4140.310	Dues & Workshop	950	680	750
4141	Supervisor of the Check List	1,900	1,026	2,800
4141.101	Salaries	1,000	511	2,500
4141.200	Expenses	200	0	99
4141.270	Mileage	200	0	1
4141.300	Public Notices	500	515	200
4142	Elections	600	223	923
4142.101	Salaries-Moderator, Election Officials	596	203	900
4142.200	Expenses	1	0	1
4142.270	Mileage	1	0	1
4142.300	Public Notices	1	0	1
4142.310	Dues & Workshop	1	20	20
4150-4157	Financial Administration	37,055	35,801	39,066
4150	Treasurer	5,150	4,657	4,950
4150.100	Salary - Treasurer	3,600	3,600	3,600
4150.200	Expenses	600	346	300

4150.210	Software	600	542		600
4150.310	Dues & Workshop	350	169		450
4151	Tax Collector	17,360	16,735		17,703
4151.100	Salary - Tax Collector	12,500	12,500		12,500
4151.102	Salary - Deputy Tax Collector	800	602		800
4151.200	Expenses	1,000	1,102		1,052
4151.210	Software	1,550	1,323		1,550
4151.250	Tax Lien Searches	750	260		750
4151.270	Mileage	200	413		351
4151.310	Dues & Workshop	560	534		700
4152	Assessor/Assessor Clerk	12,950	13,185		14,988
4152.100	Salary - Assessor Clerk	5,000	4,334		3,078
4152.200	Expenses	200	103		200
4152.210	Software	1,550	1,252		1,550
4152.270	Mileage	50	445		200
4152.310	Dues & Workshop	150	270		150
4152.320	Tax Map Maintenance	750	0		750
4152.350	Assessor Contract (Avitar)	5,250	6,781		9,060
4154	Trustee of the Trust Funds	470	350		500
4154.100	Salary - Trustee of the Trust Funds	350	350	10	350
4154.200	Expenses/Dues	45	0		50
4154.310	Dues & Workshop Scholastic Fund	75	0		100
4157	Auditing	1,125	875		925
4157.100	Salary - Auditing	300	300		300
4157.200	Expenses	25	0		25
4157.350	MS-5	800	575		600
4153	Legal Expenses	15,000	3,266		12,000
4153.301	Selectmen	5,000	3,000		4,000
4153.302	Planning Board	5,000	266		4,000
4153.303	Zoning Board	5,000	0		4,000
4160	Revaluation of Property	1	0		1
4160.100	Salary - Revaluation	1	0		1
4170	Personnel Administration	5,820	5,066		6,409
4170.100	FICA	5,200	4,459		5,000
4170.200	Worker's Compensation Insurance	620	607		1,409
4191-4192	Planning & Zoning	8,866	4,049		7,978
4191	Planning Board	7,266	4,042		6,478
4191.100	Salary - Planning Board Secretary	5,040	3,824		5,040
4191.200	Expenses	475	56		475
4191.250	Planning & Development	1	0		1
4191.300	Public Notices	500	161		500
4191.310	Dues & Workshop	1,250	0		462
4192	Zoning Board of Adjustment	1,600	7		1,500
4192.100	Salary - ZBA Administrative Asst.	400	7		400

4192.200	Expenses	400	0	400
4192.300	Public Notices	300	0	300
4192.310	Dues & Workshop	500	0	400
4194	General Government Buildings	45,701	27,415	39,301
4194.100	Salary - Cleaning Personnel	1,200	1,110	1,200
4194.200	Expenses	400	41	200
4194.210	Repairs to Building & Grounds	15,000	6,314	15,000
4194.230	Building & Ground Maintenance	8,000	4,472	8,000
4194.240	Shoveling Snow/Mowing	1,200	1,200	1,200
4194.401	Fuel	11,000	12,305	11,000
4194.402	Telephone	1,400	1,167	1,200
4194.404	Internet	1	561	1,500
4194.500	Town Owned Properties	7,500	245	1
4195	Town Cemetery	500	1,436	1,400
4196	Insurance	3,500	3,193	3,500
4197	Regional Association	1	0	1
4199	Other General Government	2,950	1,620	3,000
4199.400	Archival - Record Processing	900	0	900
4199.450	Archival Supplies	350	120	350
4199.500	Contingency	1,000	0	1,000
4199.502	Scholastic Recognition	700	1,500	750
PUBLIC SAFETY				
4210	Public Safety	168,965	168,965	171,434
4211.300	Fire/Police/Ambulance	168,965	168,965	171,434
4225	Forestry	5,002	2,779	3,002
4225.300	Forestry Inspections	1	0	1
4225.301	Forest Fire Control	500	0	500
4225.302	Forest Fire Management	750	0	750
4225.303	Dry Hydrants	1	0	1
4225.500	Truck Maintenance	3,500	2,779	1,500
4225.600	Mileage	250	0	250
4240	CEO & Building Inspection	5,650	3,402	6,808
4240.100	Salary - CEO & Building Inspection	3,000	1,456	2,000
	Salary - Admin Asst. for CEO	0	432	2,808
4240.200	Expenses	1,250	1,464	1,250
4240.270	Mileage	400	0	400
4240.310	Dues & Workshop	500	50	250
4240.350	Building Inspections - Ind. Contractor	500	0	100
4290	Emergency Management	2,500	2,753	1,000
4290.300	Emergency Management	2,500	2,753	1,000
HIGHWAYS & STREETS				
4312	Highways & Streets	180,500	177,032	168,000
	<i>Road Improvements</i>			
4312.200	Road Agent Expenses	1,000	0	0
4312.310	Dues & Workshop	500	0	0
	<i>Summer Maintenance</i>			

4312.360	Summer Maintenance - Other	0	0	
4312.361	Road Agent Charges	64,000	87,009	66,000
4312.362	Materials	35,000	15,772	30,000
	<i>Snow & Ice Removal</i>			
4312.371	Road Agent Charges	60,000	58,613	60,000
4312.372	Materials	14,000	10,853	12,000
	<i>Equipment Expense</i>			
4312.380	Equipment Expenses	4,000	3,597	0
4312.385	Shop Supplies	2,000	1,188	0
SANITATION				
4323	Sanitation	61,888	61,888	60,782
4323.350	Solid Waste Disposal	61,888	61,888	60,782
4415	Health Agencies	3,388	3,388	3,638
4415.401	Northern Human Services	358	358	358
4415.402	VNA-Hospice of SCC	2,030	2,030	2,030
4415.403	Meals on Wheels	1,000	1,000	1,250
WELFARE				
4441-4445	Direct Assistance	10,000	4,599	10,000
4441 +				
4442	Administration & Direct Assistance	10,000	4,599	10,000
	Vendor Payments & Others	6,000	4,000	6,000
4445.401	Tri-County CAP	4,000	2,000	4,000
4445.402	Food Pantry	2,000	2,000	2,000
CULTURE & RECREATION				
4520	Parks & Recreation	4,217	4,216	4,217
4550	Library - Gaffney	11,500	11,500	11,500
4583	Patriotic Purposes	150	126	100
4589	Agricultural Commission	1,500	500	1,500
4589.200	Supplies & Postage	300	0	300
4589.301	Miscellaneous - Signs	100	0	100
4589.310	Dues & Workshop	100	0	100
4589.500	Heritage Fund	500	500	8
4589.600	Heritage Commission Expenses	500	0	500
	Dues			200
	Miscellaneous			100
	Workshops & Activities			200
CONSERVATION				
4611	Conservation Commission	550	335	352
4611.200	Administration	1	160	1
4611.300	Dues	250	175	250
4611.301	Miscellaneous - Signs	1	0	1

4611.310	Workshops & Activities	298	0		100
4619	Conservation Trust Fund	500	500	7	500
Sub-total Operating Budget		628,274	574,104		608,687
4900	Capital Outlay	85,000	73,740		75,000
4901.200	Town House Survey	10,000	8,469		0
4904.500	Repair of Town Roads - 2011 & 2012	75,000	65,271	6	75,000
4915	Transfer to Capital Reserve	53,000	53,000		66,750
4915.201	Road & Bridge Repair	50,000	50,000	5	65,000
4915.410	Scholastic Fund - Warrant Article	500	500	2	500
4915.455	Town Cemetery Fund	2,500	2,500	12	1,250
4916	Transfer to Expendable Trust	6,000	6,000		14,000
4916.102	Building Maintenance & Grounds Fund	5,000	5,000	4	5,000
4916.206	Office Equipment	1,000	1,000	3	1,000
	Re-valuation Fund			11	8,000
Total Appropriations		773,274	707,845		766,937

THE BOARD OF SELECTMEN

2011 was a productive year in terms of fiscal matters as well as property and road maintenance issues. We finished the fiscal year \$65,429 *under budget*. The proposed 2012 Town Budget is a decrease of \$6,337 from the 2011 Budget. The Selectmen have worked hard to keep the tax rate down. Although the Town tax rate is down, the increase in the Governor Wentworth School District rate has caused our overall tax rate to increase.

- A portion of Stoneham and Tibbett's Hill Road was paved and came in \$10,000 under budget. We completed Walker and Eaton Drive. We tried a new product, ground up asphalt, on one of the Tumbledown Dick 'hills'. The response from property owners has been very positive, and we anticipate more use of this product in the future. We finished the widening of the top of Moose Mountain Road so that it is easier to plow in winter time. The back of the Town Complex is being cleaned up and the new Salt Shed area is being gradually leveled and improved. We entered into a three-year contract with our Road Agent Ed Nason and now have the Town out of the snow plowing business all together.
- The front and tower portion of the Town House were painted. The front doors of both the Town House and Office Building have been primed and painted. The iron railing on the Town House has been repaired. We have a new oil tank in the School House. New electrical panels were installed and plastic was spread under the buildings to form a vapor barrier. The Town House will have blown-in insulation installed in early 2012; this will certainly help reduce our oil bill.
- A new Assessor Clerk, Jessica Robisneau was hired, and her work has been impressive. We have added to her responsibilities; she now also works for the Code Enforcement Officer and the Selectmen as their Administrative Assistant.
- Administratively, the year has gone smoothly and this is due to the quality and long term dedication of the Town's Personnel, Virginia McGinley (25 years) and Diane Peckham (26 years) among many others. The new Brookfield Town web-site is up and is once again a 'work in progress', but there is substantially more information available. We thank Jennifer Sonricker, Jessica Robisneau and Rose Zacher for their dedication to this on-going project.

In conclusion, it has been our pleasure to serve the Town of Brookfield as your Selectmen. The challenge of small town government is varied, interesting and demanding. We have a good team and I am most thankful to Clifton Camp and Bill Nelson for their continued support and keen insight. The people who have volunteered this last year have helped make this last year enjoyable. Because of this we want to thank all the people of Brookfield for helping keep Brookfield a small, historic, rural New Hampshire farming community committed to improving the quality of life for present and future generations.

Respectfully submitted,
Ernest H Brown, Jr., Chairman
Clifton Camp, Vice Chair
William Nelson

BREAKDOWN of TAX RATE

	2008	2009	2010	2011
Town	3.44	3.94	3.86	3.89
County Government	.88	.97	1.06	.99
GW School District – Local	7.88	7.07	6.84	8.38
GW School District – State	2.08	2.08	2.44	2.47
TOTAL TAX RATE	\$14.28	\$14.06	\$14.20	\$15.73

Agricultural Commission

The Agricultural Commission is serving the Brookfield farms and the community for its fifth year. Our goal is to promote and support agriculture in our town. Current members are Art Wheeler, Gerry Ciccarone, Vice Chair Mike Tsaltis, Chairman Rick Surette, and Clifton Camp, the Selectman Representative.

Plans for 2012 include a community garden in Brookfield where people can use a specified plot of land to grow food for their families. Other activities include planning a way to purchase bulk supplies for farms. We expect to coordinate our activities with the Heritage Commission, and hope to cook the BBQ for the annual Old Home Day.

The Commission meets on the first Monday of each month at 6:30 PM at the Town Office Building. Please stop in and help us plan the garden! We have openings for new members and alternates. All are welcome.

Respectfully submitted,
Rick Surette
Chairman

Archivist

It's been a relatively quiet year in terms of hours put in on processing of the town records, both past and present. However, I have been able to assist a number of individuals doing genealogical research on their ancestors from Brookfield.

In the fall, with the onset of the new Town website, I was asked to design the section entitled "About Brookfield...". I was able to add two new sections to what had been displayed on the

former website. Several map images of the town, including the very first rendering of what was then Middleton – the Holland Map from 1784 - are on the site. Additionally, the very first known map of Brookfield, circa 1806, which was provided to the state for the first official map of New Hampshire, known as the Philip Carrigain Map, published in 1816, is on the site. The 1892 map, which names the occupants of each dwelling in the town, is on the site, as well as the latest version of a town road map that is current, from 1996.

More importantly, we have been able to put onto the website the transcribed vital records from the earliest town record books. About 12 years ago I spent dozens of hours as a volunteer transcribing all of the available town vital records into a word document. Carolyn Chase assisted me as we proof-read together each transcribed entry against the original document. Those hundreds of entries are now available on-line, albeit without a name index, which is the next project to tackle. Similarly, over the past couple years I have transcribed the limited burial ground records that we have into an Excel database, which has also been published to the website. That database needs considerable work still, updating the data, and where possible, adding the actual dates of death and birth. In addition, the last 70 years of burials in the 60 plus burial grounds are not included in this older database.

Again this year at Old Home Day, the archives were represented with several displays of archival photos, and our original pewter measure set, along with a photocopy of the original receipt for the set, purchased in Portsmouth by Robert Calder in 1811. One of our conserved early Town Record Books was also on display.



Churchill Homestead & School House



Hackett School House

As usual, we welcome any materials, whether manuscript or photo, that you would be willing to share with the archives. Many individuals have allowed us to photocopy both documents and photos from their own family or personal collections.

Respectfully submitted,
Craig F. Evans
Town Archivist

Moderator's Report

We completed our First in the Nation Presidential Primary, and as usual Brookfield had an excellent turnout – 50 percent is excellent for a primary, especially one where the outcome was almost a foregone conclusion.

We have a very professional crew of election workers, and I hope the whole town joins me in appreciating them. Bob Russo continues to be my Asst. Moderator. Frank Frazier and Rose Zacher serve as Inspectors for their parties, and also as Ballot Clerks. Doug Vanderpool continues as our most experienced Ballot Clerk. And of course I appreciate our Town Clerk Virginia McGinley, and our Supervisors of the Checklist, Adeline Russo, Carol Leary, and Cheryl Perry. This election, the Sheriff surprised us with an inspection, but he found everything in order. And we were all honored to see our picture in The Granite State News following the election.

Some dates to remember:

Town Meeting, March 13th

Filing period for State Primary: June 6 to June 15th

State Primary: September 11th

General Election: November 6th

I would like to join all the Election Officials in thanking Stefanie Marsh for her excellent corn chowder and both Stephanie and Cheryl Perry for cranberry bread. In the future we will continue to keep the kitchen outside “the bar” so people can bring goodies – it makes the election much less tedious.

Respectfully submitted,
William M Marsh
Moderator

Auditor's Report

This report is completed annually by local elected auditors as required by law. There are 5 parts to this report, each part consisting of 3 sections: general question, testing, and summary, along with recommendations. These 5 parts are General Ledger, Treasurer, Tax Collector, Trustees, and Town Clerk.

Financial audits play a vital role in helping to preserve the integrity of public finances and maintaining citizen's confidence in their elected leaders. Audits provide independent assurance that financial information is reliable. This is particularly important given the issues we hear about in the news almost every day. For example, the Association of Certified Fraud Examiners 2010 “Report to the Nations on Occupational Fraud and Abuse” reports that 16.3% of

organizations that were defrauded were governments and public administrations with a median loss amount of one hundred thousand dollars.

Transparency along with accountability in government audits is mandatory to show that public functions are being carried out efficiently, ethically, and equitably. Auditors conduct audits within the constraints of confidentiality of laws, rules, and policies, and in an independent and objective manner, demonstrating the highest standards of personal integrity, honesty, and fortitude. We can add that an audit will not necessarily detect fraud; it will help to facilitate awareness in financial accountability within each municipality.

For Brookfield the coordination among town clerk, treasurer, and tax collector is smooth flowing. There exists a system of checks and balances between these departments. The trustee of the trust funds has a professional team of individuals that execute the functioning of the accounts. The audit of the accounts of the Town of Brookfield for the year 2011 will be completed in March 2012, and the report will be available for public inspection at the Selectmen's office.

Respectfully submitted,
John A. Nelson and Marilyn A. Bushman

TAX COLLECTOR'S REPORT

2011 is a big year for me as it marks the 25th year I have been the Tax Collector. I wish to thank all of you for putting your trust and faith in me. I started the job in my home, hand writing the bills on my dining room table; now I have an office and a computer and have brought the job into the present century. It has been a challenge, but one that I continue to enjoy. I have tried to do the job in a professional manner and serve you all to the best of my ability, and will continue to do so in the future.

At the end of the year our collections were at 89% which is very good. CONGRATULATIONS EVERYONE ! We had 30 parcels go to lien for the 2010 levy year with 14 remaining unredeemed. There were no deedings this past year; however, there are three pending for this year, Hopefully these will be paid prior to deeding time as we do not wish to deed any property if we can work with the owners.

My office hours are every 2nd and 4th Friday from 10AM to 2PM, or by appointment. My office phone number is 522-3688. I also receive calls at my home; that number is 522- 5661. If you need me for any reason, feel free to call me and leave a message and I will return your call as soon as I can. My e-mail address is tax.collector@brookfieldnh.org.

Respectfully submitted,
Diana Peckham
Tax Collector

Zoning Board of Adjustment

There was no activity for the year.

Respectfully submitted,
Paul Tremblay
Chair

Treasurer's Report

As some of you are aware, in July we had an issue with TD Bank and one of the deposits for the Town. The situation was resolved after a period of time. At that time, however, the Town decided it was time to look for a new bank with which to have a relationship.

I contacted four local banks – Profile Bank, Citizens Bank, People's United Bank, and Meredith Village Savings Bank -- and asked them to give us a quote on a banking relationship with our Town. All of the banks responded. Because we have special needs as a Town it is necessary to make sure that the bank we have a relationship with can provide the services we need. After much consideration it was decided to change banks to Meredith Village Savings Bank. As of January 1, 2012, all Town deposits and checks will be written on this new account.

During 2011, the Town bought property and yield taxes in the amount of \$ 62,381.03. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed are reflected in the reports.

Once again the Town did not need to borrow any money in anticipation of taxes. This continues to be a great saving to the Town in interest payments and to me and the Selectmen in the form of paperwork.

The reports in this booklet are summaries taken from the books of the Treasurer for the period of January 1, 2011 through December 31, 2011, and are complete to the best of my knowledge and belief.

Respectfully Submitted,
Marilou MacLean
Town Treasurer

CASH BOOK ACCOUNTS

1 TD Bank

Balance - January 1, 2011	510,838.01	
Balance - January 1, 2011	<u>510,838.01</u>	510,838.01
Deposits	1,974,091.82	
Interest Earned	441.73	
		1,974,533.55
Paid by Selectmen's Orders		<u>-1,980,214.80</u>
BALANCE - December 31, 2011		\$ 505,156.76

2 Meredith Village Savings Bank

Deposits	72,456.37	
BALANCE - December 31, 2011		\$ 72,456.37

3 Other Cash

Town Clerk's Petty Cash	75.00	
Planning Board Petty Cash	200.00	
Amount held in escrow	<u>0.00</u>	
		275.00
TOTAL CASH		<u>\$ 577,888.13</u>

Profit & Loss Statement
Calendar Year 2011

Income:		
3110	Property Taxes	1,615,506.66
3120	Land Use Change Tax	21,550.00
3185	Yield Taxes	10,662.64
3190	Penalties & Interest	12,940.52
3220	Motor Vehicle Permit Fees	103,784.00
3230	Building Permits	2,552.60
3290	Other Licenses, Permits & Fees	1,736.70
3292	Planning & Zoning	5.00
3352	Room & Meals Tax - State of NH	31,891.32
3353		
	Highway Block Grant	32,361.15
3501	Sale of Municipal Property	8,401.65
3502	Interest on Investments	441.73
3503	Rental Income-Town Owned Property	3,000.00
3508	Contributions & Donations	50.00
3509	Other Miscellaneous Income	5,052.82
3901	Re-purchase of Conveyed Property	52,825.39
3915	Transfer from Capital Reserve	66,771.37
3916	Transfer from Trust & Agency	5,000.00
	<u>Total Income</u>	<u>1,974,533.55</u>
Expenses:		
4130	Executive	30,108.66
4140	Town Clerk	15,917.44
4141	Elections - Supervisors of Check List	1,026.44
4142	Elections - Moderator & Ballot Clerks	223.00
4150	Town Treasurer	4,656.64
4151	Tax Collector	16,734.54
4152	Assessor Clerk	13,185.14
4154	Trustee of Trust Finds	350.00
4157	Auditing	875.00
4153	Legal Expenses	3,266.05
4170	Personnel Administration	5,065.96
4191	Planning Board	4,041.67
4192	Zoning Board	7.25
4194	General Government Buildings	27,414.81

4195	Town Cemetery	1,436.00
4196	Insurance	3,193.30
4199	Archival	120.44
4210	Public Safety	168,965.00
4225	Forestry	2,778.71
4240	CEO/Building Inspection	3,401.54
4290	Emergency Management	2,752.71
4312	Highways & Streets	177,032.52
4323	Sanitation	61,888.00
4411	Health Agencies	3,388.00
4445	Welfare - Vendor Payments	8,599.04
4520	Parks & Recreation	4,216.00
4550	Library - Gaffney	11,500.00
4583	Patriotic Purposes	125.90
4589	Heritage Commission Trust Fund	500.00
4611	Conservation Commission	335.12
4619	Conservation Trust Fund	500.00
4900	2011 Capital Outlay	73,740.44
4915	Transfer to Capital Reserve	54,500.00
4916	Transfer to Expendable Trust	6,000.00
4931	Taxes Paid to Carroll County	102,623.00
4933	Taxes Paid to School - GWRSD	1,036,697.00
	<u>Total Expenses</u>	<u>1,847,165.32</u>
	<u>Net Income</u>	<u>127,368.23</u>

VENDOR LISTING

A-440 Computer Service	1,918.47
A-440 Performance Sound	250.00
A.H. Harris & Sons	958.20
Airgas	108.50
American Security Alarm	360.00
Armand G. Martineau	575.00
Avitar Associates of N.E. Inc.	9,388.70
Bank of America	65.35
Barrows	250.00
Bradford Williamson	2,058.39
Burnham's Painting	2,750.00
Cardnial & Glidden Oil Co	1,332.80

Carroll County Registry of Deeds	222.20
Central Equipment	266.52
Charles Phinney	68.50
Clifton Camp.	13.97
Conservation Commission	500.00
Conservation Resources	31.95
CoreLogic Tax Services	367.00
CPI Printing Service	201.34
Craig F. Evans	196.74
Crowell's Towing & Repair	642.16
D. Peckham	1,202.31
Dame Electric L.L.C.	131.35
Dan O'Neill	541.50
David Guttadauro	21.30
Department of Safety, State of NH	15.00
Dolores Thomas	54.26
DOT Finance & Contracts	1,877.84
Eastern Propane	4,404.15
Eric Clifford	200.00
Ernest Brown	92.04
Evans Brothers, LLC	11,702.80
F. R. Carroll, Inc.	56,914.00
Fair Point	1,167.12
Fogg Environmental Design, LLC	900.00
Foster's Daily Democrat	209.30
Gafney Library, Inc.	11,500.00
George Nick, AA	8.04
GWRSD	1,036,697.00
HD Electrical Contractors, Inc.	573.00
Heritage Commission	500.00
IDS	92.42
Image Awnings, Inc.	900.00
International Code Council, Inc.	220.00
International Salt	7,863.53
Interware Development Company, Inc.	250.00
Irving Cash Fuels	5,496.88
J Jeddrey, LLC	779.00
James J. Murfey	450.00
Jessica Robischeau	65.20
John Dansereau	1,480.00
Katherine Camp	605.42
Keeper of the Stationary	21.55

Kenneth & Sandra Premo	49.52
Kingswood Mechanical	1,800.00
Lakes Region Regional / NHC & TCA	35.00
Lee's Small Engines	213.50
Local Government Center	3,275.30
Longmeadow Supply	1,639.90
Lynn C. Watts	59.80
Marilou MacLean	365.50
Marilyn A. Bushman	90.00
Matthew Bender & Co., Inc.	403.17
Meals On Wheels	1,000.00
Met Life Home Loans	765.00
Millennium Roads, LLC	4,320.00
Milton Fabrication & Welding	300.00
Mitchell Municipal Group, P. A.	3,511.05
Mountain View Title Abstracting	260.00
Mr. David Velez	1,500.00
Mr. Frank Frazier	125.90
Mr. Richard Nordin	100.00
Mr. Thomas Lavender	100.00
Mr. Tom Giguere	155.10
N.H. City & Town Clerks Assoc	140.00
New Hampshire Correctional Industries	203.58
New Hampshire Electric Cooperative	323.41
New Hampshire Gov. Finance Officers Assoc	40.00
New Hampshire Hydraulics, Inc.	125.18
NH Association of Assessing Officials	220.00
NH Association of Conservation Commission	175.00
NH Building Officials Association	50.00
NH Dept. of Revenue Administration	10.00
NH Municipal Association	603.61
NH Tax Collectors Assoc	120.00
Northern Human Services	358.00
Northern Tool & Equipment	1,344.75
Ossipee Aggregates	1,627.66
Our Town Energy Alliance	65.00
Owens Leasing Company, LLC	4,427.28
Paul Avery & Mary Avery	126.18
Pike Industries, Inc.	580.04
Porter Office Machines	378.72

Positively Creative Solutions, LLC	561.00
Postmaster	88.00
Primex	607.00
ProPac	1,897.88
PSNH	4,263.46
Red Jacket Mountain View	818.81
Welfare Payment	2,135.00
Royle Tree Company	1,200.00
Salmon Falls Architecture	8,388.75
Salmon Press LLC	1,145.90
Sanbornville Auto Supply	363.83
Staples	1,219.87
State Of New Hampshire UC	8.61
State of NH, Secy of State	77.00
Stephen Michalsky	225.00
T.E.N. Construction	140,909.18
TD Bank	4,742.63
The Daily Sun	18.20
Tom Hill	40.99
Top of the Hill Farm	50.00
Town & Country Reprographics	366.00
Town of Wakefield	230,853.00
Town of Wolfeboro	4,216.00
Traditional Trades, Inc.	698.50
Treasurer State of New Hampshire	3,004.95
Treasurer, Carroll County	102,623.00
Treasurer, State of NH	380.00
Tri-County Community Action	2,000.00
Trustee of Trust Funds - Brookfield	59,000.00
U.S. Postal Service	88.00
Universal Building Systems	518.00
Verizon Wireless	1,243.54
Vermont Recreational Surfacing	3,978.00
Virtual Town and Schools	3,500.00
VNA/Hospice of Southern Carroll County	2,030.00
Wakefield Food Pantry	2,000.00
Wakefield/Brookfield Historical Society	20.00
William Nelson	87.83
Zee Medical	767.00
<u>TOTAL</u>	<u>1,786,582.88</u>

PAYROLL 2011:

Ernest H. Brown	5,000.00
Susan Brown	50.75
Marilyn Bushman	150.00
Clifton Camp	5,000.04
Eleanor DeBow	1,100.00
Craig Evans	1,250.00
Frank Frazier	58.00
Carol Leary	217.51
Marilou MacLean	3,600.00
Virginia McGinley	13,000.00
Edward Nason	1,456.00
John Nelson	150.00
William Nelson, Sr.	3,750.03
George Nick	3,824.33
Diana Peckham	12,500.00
Amanda Peirce	7.25
Cheryl Perry	192.13
Jessica Robischeau	6,530.64
Adeline Russo	101.50
Jennifer Sonricker	2,327.26
Douglas Vanderpool	36.25
Lynn C. Watts	230.00
Rose Zacher	50.75
<u>TOTAL PAYROLL 2011</u>	<u>60,582.44</u>



TOWN CLERK

It doesn't seem possible that another year has gone by. 2011 saw some changes made by the Department of Motor Vehicles. As they promised, they took away the surcharge that was implemented two years ago. They are always changing things for the clerks during the course of the year. We had our annual regional meeting in June and our annual conference in October. They are very informative for us to keep up with the times. I also attended the Local Government Center seminar held in November. They have many classes and cover any number of things pertaining to all forms of town government. All in all it was a very good year.

January 1 – December 31, 2011

Automobile Permits

Remitted to Treasurer	\$103,788.00
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Dog Licenses

Licenses	\$1,154.70	
Late Fees & Fines	\$ 170.00	
Remitted to Treasurer		\$ 1,324.70

Municipal Agent Fees

Remitted to Treasurer	\$ 2,577.50
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Miscellaneous

Vital Statistics	\$ 55.00	
Marriage Licenses	\$ 90.00	
Town History	\$ 180.00	
Wakefield History	\$ 20.00	
Landfill Permits	\$ 240.00	
Blue Title Applications	\$ 276.00	
Tax Copies, Tax Cards, Maps	\$ 65.50	
Postage – Wet Lands	\$ 15.00	
Remitted to Treasurer		\$ 941.50

TOTAL INCOME

\$108,631.70

Other Income

Late Check	\$ 125.50	
Overpayment	\$ 22.00	
Remitted to Treasurer		\$ 147.50

Respectfully Submitted,
Virginia A. McGinley
Town Clerk

VITAL STATISTICS – 2011

Births

Date of Birth	Name of Child	Name of Father	Name of Mother
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No Births were recorded in 2011

Deaths

Date of Death	Name of the Deceased	Place of Death
05/02/2011	Carberry, Donna	Brookfield, NH
05/22/2011	McLaughlin, Gail	Brookfield, NH
06/16/2011	Whittemore, James	Wolfeboro, NH

Marriages

Date of Marriage	Location of Marriage	Name of Groom	Name of Bride
09/10/2011	Brookfield, NH	Whittemore, Kristofer J.	Reppucci, Cassandra
10/02/2011	Northfield, NH	Shortt, Zachary E.	Howland, Marissa E.

I hereby certify that the births, deaths and marriages are correct to the best of my knowledge.

Respectfully Submitted,
Virginia McGinley
Town Clerk



CODE ENFORCEMENT OFFICER

Permits issued and inspected for the year of 2011:

New Homes, Additions/Alterations, Outbuildings

<u>Owner</u>	<u>Project</u>	<u>Estimated Value</u>
David Guttadauro	Add full dormer	\$30,000
Jeffrey & Lynne Urquhart	Install ½ metal roof	\$ 7,000
Marilou MacLean	Install metal roof	\$15,000
Stephen Berry	Install metal roof	\$ 4,700
Richard & Rose Zacher	Install garage door & exit door	\$ 3,000
Tom & Dulcie Lavender	Add Lean-to	\$23,040
Robert White Jr.	Erect wood shed	\$ 300
Diane Smith	Erect screened porch	\$43,000
Robert Kinville	Erect gazebo	\$ 3,000
Terry & Alice Jones	Repair & expand front porch	\$ 6,000
Terence Stamp	Reroof & trim replacement	\$ 10,000
R&C Collins	Finish Basement Area	\$ 11,900
Beatrice Smith	Erect gazebo	\$ 3,500
Beatrice Smith	Erect 2 Sheds	\$ 8,500
Steven Richardson	Erect Shed	\$ 6,000
Marie Archambault	Erect Deck with stairs	\$ 1,000
Donald McWhirter	Certificate of Occupancy	\$ 0.00
Niewenhous & Lofgren	Interior & exterior renovations	\$ 65,000
Clive Hare	Reconstruct part of home	\$160,000
M & S Fluckiger	Certificate of Occupancy	\$ 0.00
Don McWhirter	Erect home	<u>\$135,630</u>
	Total Estimated Value	\$536,573

Respectfully Submitted,
Edward Nason
Code Enforcement Officer

Cable Committee

The Town of Brookfield is serviced by two cable company providers. While Time-Warner is the main provider, Metrocast services homes on Pleasant Valley Road.

Time-Warner has advised the committee that it provides service to 90 – 100 homes at any one time. The long delayed extension of service on Lyford, Clark, Robinson, Stoneham, Garney, and Pike Brook Roads has been completed. An updated map of areas being serviced has been provided.

Time-Warner has density guidelines (minimum number of houses per mile of road) that make it difficult to provide services throughout the town. They have indicated that they have no plans to expand service at this time.

Brookfield residents on Pleasant Valley Road were successful in getting Metrocast to extend service to their homes. The committee has attempted, unsuccessfully, to obtain service from Metrocast for other portions of the town that border Wolfeboro. It is suggested that residents bordering the Wolfeboro line make direct contact with Metrocast and/or Time-Warner to request such service.

The Cable Committee meets on an “as needed” basis. If you have interest in serving on this committee, please make this known via a note to the Board of Selectmen.

Respectfully submitted,
Frank Frazier
Chairman

JOINT LOSS MANAGEMENT COMMITTEE

The committee has been busy this past year developing a Procedural Manual for all Town employees. The manual was adopted by the Selectmen at the December 28, 2011 Selectmen’s Meeting. In addition to the manual, the Committee has met all the quarterly meeting requirements for 2011.

We will continue to make efforts to help educate the Town employees in 2012 striving to make a safe working environment for all.

Respectfully Submitted,
Jessica Robischeau
Chairperson

ASSESSOR CLERK

It has been a great year meeting and assisting the wonderful residents of Brookfield. Please continue to visit and bring your questions.

The Board of Selectmen are your elected assessors for the Town of Brookfield. With the help and knowledge from the Town's contract assessor, Avitar Associates, the Selectmen are able to make any decisions necessary to meet the needs of the residents. As the Assessor Clerk, I meet with residents during office hours on Wednesdays, 8:30am to 12:30pm, in order to discuss any tax assessment issues they may have. I work directly with the Selectmen and Avitar on any requests or questions. In addition, I will continue to attend Assessing workshops and classes to further expand my knowledge.

As always, please stop by the office to acquire and review your most recent property assessment card. It is important to make sure all the correct property information is reflected on this card, as this is where your tax bill is ultimately derived from. The public computer is setup in the Town Hall to access your assessment card. As a resident a copy of your tax card is free and \$1 for all non-residents. There is helpful information on our website, www.brookfieldnh.org, regarding abatements, exemptions and current use on the Assessing Page.

Respectfully Submitted,
Jessica Robischeau
Assessor Clerk

Emergency Management

2011 was a relatively quiet year for Emergency Management. We had only one major event when the Town House was opened as an emergency shelter for Brookfield residents. A few residents did take advantage of the facility, mostly for drinking water.

A contractor was hired through a federal grant to write a new Hazard Mitigation Plan for the town. Through the grant, and staff time in kind, there will be no monetary cost to the town.

There were 25 cots, blankets, pillows, and personal care kits purchased, along with an extensive first aid kit for use in the Town House when it is used for sheltering. Work continues on making a space for amateur emergency (Ham Radio) emergency communications. Ham radio operators would have a space from which to operate during an emergency, but would need to provide their own equipment.

The Town House will be open during emergencies, severe weather, and other extreme situations, providing cooking facilities and drinking water, and serving as a shelter as necessary. The

building will be open from 6:00 am to 8:00 pm unless sheltering is needed, when it will be open 24 hours.

Hopefully, 2012 will be no more eventful than 2011 but always be prepared for an emergency. Maintain a supply of drinking water, canned and dried food, flashlights and lanterns, and any personal items and medications you may require. Remember, cordless telephones do not work when the power is out and cell phones only work when the battery is charged, so maintain at least one hardwired telephone that does not require electricity to operate. If you have any questions about emergency preparedness contact me or Deputy Director William Nelson.

Respectfully Submitted,
Bradford Williamson
Emergency Management Director

Forest Fire Warden

2011 was a quiet year on the wildfire scene in Brookfield due in part to the responsible burning by the Brookfield residents. Many burn permits were issued and there were few calls for illegal burn investigations.

The old 1990 Ford F350 forestry truck was replaced with the recently retired highway truck, a 2001 Ford F550. The replacement truck is heavier duty and hopefully will provide reliable service. The actual wildfire unit; body, water tank, pump, hose and fittings were transferred from the old truck to the new one.

Unfortunately, we lost one Deputy Warden, Mike Moore, who had to move out of state due to a change in employment. I am looking for two or three residents interested in being Deputy Wardens, hopefully in different locations around the town. Duties include writing fire permits, doing smoke investigations, and assisting in extinguishing wildfires. Deputies would need to complete a 24 hour wildfire training course within one year of appointment. If you are interested, please contact me.

Remember, fire permits are required by state law whenever there is bare ground showing regardless of the time of year. Permits may be acquired from me or any Deputy Warden. Thank you to all residents for another uneventful year and look forward to the same in 2012.

Respectfully submitted,
Bradford Williamson
Forest Fire Warden

Conservation Commission

The Conservation Commission was formed to provide oversight of Brookfield's natural resources. We continue to help residents obtain proper permits. Please contact us before beginning any wetlands work such as installing a dock or culvert.

On April 30th, the Commission sponsored a Town Cleanup. Held directly after the Selectmen's Earth Day Breakfast, the cleanup was a great success. For the second year in a row, the group "New Hampshire the Beautiful" gave the town 400 daffodil bulbs for our efforts. Our thanks to the Brookfield Bloomers for their help with the planting.

As part of Old Home Day on August 13th, the Commission led two family-oriented hikes up to Cople Crown and Mountain Lake. Clear weather gave the hikers beautiful views. Trail guides for other hikes and information about our area was presented on a table outside the Town House.

Although water quality in our town is very good, we continued to monitor conditions downstream. Most of Brookfield's rainfall flows into the Salmon Falls River/ Piscataqua River watershed which is one of the most threatened in the country! Many groups are working to minimize the impact of development and we can help! Keep your septic system in good shape and use only a minimum of low-phosphorus fertilizer containing slow-release nitrogen.

And finally, the group Trails Rails Action Committee (TRAC) is looking for Brookfield residents to help with the conversion of the old Wakefield-Wolfeboro railroad line to a walking and biking path. Please contact us at conservation.commission@brookfieldnh.org if you can help.

We're always looking for new members! For more information, please see the town website or feel free to attend a Conservation Commission meeting on the first Wednesday of every month at 6:00 PM in the Town Office.

Respectfully submitted,
Thomas Giguere
Chair



"The Garland Homestead, before 1880", it is currently known as the Prior-Belknap Farm.

Heritage Commission

The Heritage Commission meets on the second Wednesday night of the month. At the present time we have 5 members and 2 alternates.

The Heritage Commission would like to thank the voters of the Town for approving Warrant Article #8 at last year's Town Meeting. This Warrant Article paved the way for the Heritage Commission to have a "Critical Needs Assessment" done on the Town House and attached Churchill School House. We were fortunate to receive a \$5,000 grant from the National Trust for Historic Preservation and the Hart Family Fund for Small Towns Preservation to help ease the burden for the town taxpayers.

We hired Salmon Falls Architecture in Biddeford, Maine, to do the assessment and it was completed this fall. We have received a report which showed many things we knew about and a few things that were a surprise. Salmon Falls has made 17 recommendations on work that should or could be done to the Town House and Churchill Schoolhouse. Some of the items are as simple as putting insulation in the attic to the possible addition of a handicapped bathroom.

In August we held our 3rd Annual Old Home Day. At 10 AM the Brookfield Conservation Commission sponsored two local hikes. You had a choice to either hike up Copple Crown Mountain with Jen McKown or hike to Mountain Lake with Dick Peckham.

During the day the Town House was open for visitors. Craig Evans, our town archivist, allowed us to display the pewter measures; it turns out that it was exactly 200 years ago this year that the town purchased them. We also had on display one of the town record books that had been restored. We had exhibit panels on the different schools in Brookfield, Stoneham Corner and its residents, Frank Hutchins, and adding the bell tower to the Town House in 1910. We had for sale Town History books as well as t-shirts and sweatshirts.

Virginia Taylor, a local historic interpreter, was in the Churchill Schoolhouse to show kids what school was like in a one room school and let them practice writing with a quill pen. We only had 12 people stop by during the day, but everyone was glad the Town House was open. Many stated that they frequently drive by and always wanted to see what the inside looked like.

Dinner was our second Memphis style B-B-Q done in conjunction with the Agriculture Commission. The B-B-Q was cooked by Rick Surette of Sea Brisket with help from Mike Tsaltas. This year we served 109 dinners and would like to thank the community for its support. Dinner was followed by music from Clearly Related String Band and was a great way to end a wonderful day celebrating the history of our Town.

If you would like to become more involved in the Town and learn more about our history you are welcome to join us.

Respectfully submitted,
Marilou MacLean
Chairman

Supervisors of the Checklist

In 2011, the Supervisors of the Checklist performed the 10-year Purge, as required by State of NH statute. This purge removes names from the checklist of people who have not voted in Brookfield in the last 10 years.

We have started the election season with the NH Primary where 16 new voters were added to the checklist. Please remember that June 5 will be the last day to change your party affiliation prior to the September 11 NH State Primary.

Currently there are 493 registered voters in Brookfield. 238 are undeclared, 80 are Democrats and 175 are Republican.

Respectfully submitted,
Adeline Russo
Chair

Road Committee

This committee is tasked by the Selectmen to monitor and evaluate the condition and long term viability of the town's roads and to develop a plan to address the necessary major improvements.

After considering many options and possibilities for road improvements within the town, the committee has proposed a six year plan of improvements based on functional and cost priorities. The plan identifies different sections of roads that require work that is outside the scope of the annual maintenance program performed by the Road Agent. Project cost estimates have been developed using today's costs with a 2% annual increase. Paving is the major part of the project cost and is driven by oil prices, so it is subject to change without advance warning. One factor taken into account is that it is usually much more cost effective to continue with preventative maintenance on the roads rather than delay projects until the road deteriorates to the point of needing reconstruction. It is further the recommendation of the committee that the town continue to raise and appropriate the sum of \$75,000 annually to be added to the Road and Bridge Capital reserve fund with the approved project cost being withdrawn from the same fund. Any costs above the approved project cost would be drawn from the annual road maintenance fund. Currently the fund is in excess of \$88,000.

The recommended projects and time line are as follows;

Moose Mountain Road: There are still about 3300 feet in need of rebuild. The committee divided the road into three sections. #1 is from Tumbledown Dick Road to the recreation area driveway, approximately 1200 feet. Section #2 is from the recreation area driveway to the base of the hill near the Nason residence, approximately 1200 feet, and section #3 continuing to the

end of the road, approximately 730 feet. These sections of Moose Mountain Road are only sand sealed and are in rapidly deteriorating condition. A rebuild of the road surface is necessary.

Stoneham Road: This road was divided into sections on the east side and west side of Stoneham Corners. On the east side section #1 is approximately 1300 feet beginning where last year's project ended. Section #2 is the next approximately 1700 feet remaining to the Wakefield town line. On the west side section #1 begins where last year's project stopped and continues down the hill to the area of the large culvert, approximately 900 feet. Section #2 is the approximately 2700 feet remaining to the Wolfeboro town line. These sections of Stoneham Road are only sand sealed and are also deteriorating in condition. A rebuild of the road surface is necessary.

Brice Drive: This road was divided into two sections. Section #1 runs from the beginning of the road at Route 109 to the end of the existing sand sealing, approximately 1175 feet, and the sand sealed section of Palmer Drive. This section is only sand sealed and is deteriorating. A rebuild of the road surface is necessary. Section #2 runs from the end of the existing sand sealed portion to the bottom of the hill at the intersection with Piney Road. This section of road, approximately 600 feet, is a steep gravel hill and this will improve both summer and winter maintenance.

Lyford Road: The paved section of this road, approximately 2600 feet, is only sand sealed and therefore does not have a lot of strength or durability. Due to the considerable rutting that has occurred in the paved section during the last few years it has become increasingly difficult to plow the road to a satisfactory level, therefore, the recommendation is to rebuild the road.

Pike Brook Road: This road is only sand sealed and is deteriorating. The recommendation is to rebuild the road.

- 2012 Lyford Road: Estimated cost - \$95,000.
- 2013 Moose Mountain Road, section #1: Estimated cost - \$38,000.
Stoneham Road, west section #1: Estimated cost - \$33,000.
Estimated combined cost - \$71,000.
- 2014 Moose Mountain Road, section #2: Estimated cost - \$28,500.
Moose Mountain Road, section #3: Estimated cost - \$17,000.
Stoneham Road, east section #1. Estimated cost - \$42,000.
Estimated combined cost - \$87,500.
- 2015 Stoneham Road, east section #2: Estimated cost - \$56,000.
Brice Drive, section #1: Estimated cost - \$27,000.
Estimated combined cost - \$83,000.
- 2016 Stoneham Road, west section #2: \$91,000.
- 2017 Pike Brook Road: Estimated cost - \$78,500.
Brice Drive, section #2: Estimated cost - \$21,000.
Estimated combined cost - \$99,500.

Respectfully submitted,
Bradford Williamson
Chairman

Planning Board

This past year has been an exceptionally quiet year for the Planning Board. No applications were submitted to the Board in 2011. The Board has spent much of its time this year on two documentation efforts. The first has been the creation of an application for Conditional Use Permits in the REC-1 district, and the second and on-going effort to review and update the Rules of Procedure.

In a continuing effort to keep our costs to a minimum in these difficult economic times, the Board once again voted to freeze its budget line items with one exception. The Board has voted not to pay its voluntary dues to the Strafford Regional Planning Commission and formally reduced its line item request for those dues to \$1. This action reduces the Board's 2012 budget request by approximately \$800.

The Board meets the second Monday each month at 6:30pm in the Town Offices. Members of the public are encouraged to attend.

Respectfully Submitted,
Tom Whelton
Chairman

Cemetery Trustees

We are greatly indebted to Tom Hill for accomplishing an exceptional job of keeping all of our trusted cemeteries in excellent condition during the spring and summer seasons. Tom noted during one of his trips to the Town Cemetery that there was a maple tree in danger of splitting and falling on several of the gravestones. Tom's observation was instrumental in preventing damage to the gravestones. After contacting four contractors for tree removal, The Royle Tree Co. was selected due to their professional skills. Mr. Royle cut two maple trees down, cut the wood up and left it outside the cemetery for residents to use for firewood. This announcement was posted on the Town Website.



Churchill Cemetery



Hansen Cemetery



Town Cemetery

Rich Nordin and his group of former Army ROTC Cadets from MIT honored the grave of Ben Baker. Ben was the last member of the First Company of Cavalry attached to the 33rd Regiment. He died in 1849 and is buried near Tumbledown Dick Road. They cleaned up the enclosure by stacking up the rocks and tidied up the area to include hauling out several trash bags of party debris. Thanks to the Wakefield Transfer Station for accepting the debris along with kudos to the Wakefield Police for agreeing to patrol the area.

McKenzie Carr and Amanda Pierce volunteered to survey and create a Town Cemetery Plot Plan. They measured the area, listed all the graves with names and dates, sketched a drawing of the cemetery and noted all the particulars in the Town Cemetery on Lyford Road. This was a commendable undertaking as such efforts are very much appreciated.

David Spinazola has been voluntarily taking care of the Garland Cemetery on Route 109 for many years. One cannot help but notice that he places a container of geraniums at the site each spring.

Special thanks to Mary and Matthew St. Pierre for clearing and maintaining their Churchill Cemetery at the foot of Moose Mountain Road. If any of you have been working on cemeteries on your property, kindly let us know so that we can acknowledge your efforts. Dr. Marsh removed a large fallen tree from a grave on his property that probably went down during Hurricane Irene. Mr. and Mrs. Ernest Brown are putting their dedicated efforts into clearing out a cemetery on their property near the railroad track.

We still need a location for a new town cemetery. If you have a portion of land that you would like to donate, kindly contact us or the selectmen.

Volunteers are always encouraged to contact us and help out with maintaining our many gravesites in Brookfield. There are over seventy sites, seventeen have trusts and have funds set aside by relatives/friends for the upkeep of the graves. There are no monies to maintain the other sites.

Respectfully submitted,
Marilyn A. Bushman



The interior of the Hackett one room schoolhouse, photographed before 1920, was typical of most one room schoolhouses.

Trustees of The Trust Funds

The Cemetery Trust Funds remain in a CD at People's United Bank. The Capital Reserves and the Expendable Trusts remain with the New Hampshire Public Deposit Investment Pool. All of these funds are in very conservative investments. Details may be found in the accompanying spreadsheets.

The Trustees also oversee the Scholastic Achievement Award which was established by the Town in 1995. The award is given to the graduating high school senior with the highest grade point average. Congratulations to this year's award recipient, David Velez!

Respectfully submitted,
Thomas Giguere
Chair

Common Trust Fund # 1						
January 1, 2011 - December 31st, 2011						
<i>Burial Ground Trust</i>						
Date Created	Name of Trust	Principal when Created	Interest Balance 1/1/2011	Interest earned	Expended	Interest Balance 12/31/2011
2/26/26	Lang, R. A.	\$200.00	\$109.52	\$12.08	\$50.00	\$71.60
8/27/27	Dealand, Thomas F.	\$50.00	\$390.83	\$3.02	\$25.00	\$368.85
6/30/44	Robinson, Noah H.	\$100.00	\$618.68	\$6.04	\$25.00	\$599.72
8/29/44	Podrasnik, Joseph N.	\$500.00	\$6,779.72	\$30.18	\$35.00	\$6,774.90
10/11/48	Palmer, Jasper T.	\$873.08	\$295.35	\$52.70	\$55.00	\$293.05
5/12/50	Garland, Mary	\$200.00	\$329.14	\$12.07	\$0.00	\$341.21
7/1/56	Allen, Samuel	\$300.00	\$502.45	\$18.11	\$35.00	\$485.56
5/7/65	Churchill, Joseph	\$300.00	\$1,802.26	\$18.11	\$35.00	\$1,785.37
6/14/70	Wentworth, Walter	\$200.00	\$264.89	\$12.07	\$20.00	\$256.96
11/1/72	Hansen Trust	\$300.00	\$467.88	\$18.11	\$15.00	\$470.99
6/1/74	Franges, Justine C.	\$3,000.00	\$21,200.45	\$181.10	\$100.00	\$21,281.55
6/7/77	Willey Fund	\$315.00	\$969.55	\$19.02	\$50.00	\$938.57
10/4/82	Churchill, Thomas Lindsay	\$400.00	\$170.10	\$24.15	\$25.00	\$169.25
12/31/87	Cate, James (Chamberlain)	\$500.00	\$804.30	\$30.18	\$107.50	\$726.98
12/31/87	Cate, Myron (Cate)	\$500.00	\$804.30	\$30.18	\$25.00	\$809.48
6/23/93	Syer, Harriet (Brookfield)	\$200.00	\$134.33	\$12.07	\$0.00	\$146.40
12/28/95	Dailey, Louis B. (Blake)	\$1,000.00	\$566.88	\$60.37	\$35.00	\$592.25
COMMON TRUST FUND TOTAL		\$8,938.08	\$36,210.61	\$539.56	\$637.50	\$36,112.67
Note: Interest is pro-rated based upon percentage of individual trust <i>principal</i> to total <i>principal</i>						

<u>Common Trust Fund # 2</u>						
January 1, 2011 - December 31st, 2011						
	Balance 1/1/11	New Funds	Withdraw als		Income	Balance
<i>Capital Reserve Funds</i>						12/31/2011
Road & Bridge Repair	\$128,558.22	\$50,000.00	\$90,271.37	(note 1)	\$74.33	\$88,361.18
Tow n Road Maint. Equip.	\$50,127.07				\$36.28	\$50,163.35
Parks & Recreation Equip	\$10,236.48				\$7.53	\$10,244.01
Scholastic Recog Aw d	\$31,479.82	\$1,043.81	\$1,200.00		\$22.69	\$31,346.32
Scholas. Recog. Aw d. B	\$8,044.62	\$500.00	\$300.00		\$5.61	\$8,250.23
Tow n Cemetery Fund	\$5,889.19	\$2,500.00			\$4.19	\$8,393.38
Tow n Salt Barn	\$731.83		\$731.83	(note 2)		(\$0.00)
Heritage Fund	\$1,000.00	\$500.00		(note 3)		\$1,500.00
Conservation Fund	\$1,000.00	\$500.00		(note 3)		\$1,500.00
TOTALS	\$237,067.23	\$55,043.81	\$92,503.20		\$150.63	\$199,758.47
Note 1: \$25,000 of withdraw al for 2010 projects. Balance of withdraw al (\$65,271.37) w as for Stoneham Road project.						
Note 2: Salt Barn complete. Remainder to general fund.						
Note 3: At close of 2011, Conservation and Heritage Funds w ere transferred to Tow n Treasurer custody per RSA 41:29						
<u>Common Trust Fund # 3</u>						
	Balance 1/1/11	New Funds	Withdraw als		Income	Balance
<i>Expendable Trust</i>						12/31/2011
Tow n Bldg. & Grd Maint.	\$31,458.09	\$5,000.00	\$5,000.00		\$22.62	\$31,480.71
Records Preservation	\$11,138.91				\$7.95	\$11,146.86
Mutual Aid	\$10,602.06				\$7.74	\$10,609.80
Property Re-Evaluation	\$24,472.58		\$24,000.00	(note 1)	\$0.18	\$472.76
Tow n Bldg Office Equip.	\$6,539.73	\$1,000.00			\$4.93	\$7,544.66
TOTALS	\$84,211.37	\$6,000.00	\$29,000.00		\$43.42	\$61,254.79
Note 1: \$24,000 w ithdraw al for 2010 re-evaluation project						

Wakefield Police Department Report Brookfield 2011

Year in review:

Our continuing efforts are to hold the line on crime and keep our Community a safe and enjoyable place to live, work, and encourage recreation. We strive to police from a personal small town approach where we focus on problem solving, and preventing crime and accidents. In order to do this the Police Department relies on the cooperation and trust of the citizens. I am and all the Officers are honored to work for Wakefield and Brookfield, and recognize that we could not be successful without your help. We made progress in keeping crime rates low – especially during these tough economic times. During the past year, we were able to conduct many preventative patrols, solve a significant percentage of crimes and bring several criminals to justice.

Policing Efforts in 2011:

Grant funded patrols – Again we conducted several patrols through cooperative grants. Speed patrols, DWI, & area wide DWI patrols, DWI Check point, Safe Commuter Patrols and Youth Alcohol Prevention patrols.

Burglaries and drug activity have increased and they also go hand and hand we have seen an increase in the hard drugs, which have a direct correlation to increase in burglaries of thefts. Domestic violence related cases and arrests are up, this is concerning to us and these types of cases are a priority — everyone should be safe in their home, and help is available.

Fortunately we have made several burglary and theft arrests, which helps, but does not eliminate the problem. We all need to stay vigilant in our neighborhoods and report anything suspicious. It was these reports by citizens that enabled us to solve many of these crimes.

We continue to offer the SHIELD program at the Paul School and other local crime prevention seminars at the public safety building: including Fraud, Firearm Safety & Home Defense, and “Hard Targets” property crime protection.

Animal Control:

Once again we were able to find homes for every stray dog or cat last year through our adoption program.

Nine horses in Wakefield were rescued and two other horses were relocated.

The rabies clinic was successful and will be run again this year.

The total number of dogs licensed in Brookfield 2011 was 198.

Reminder: take control of your dogs. They must be under your control or on a leash. If you lose your dog, call us as it may be in the kennel.

Improvements:

We did see a drop in motor vehicle accidents and incidents; I am pleased with this trend and feel the Highway Safety Program has a great deal to do with it.

We will be looking to address concerns of personal safety.

Our local firearms range was operational and used for our Police training needs, and our Citizen Gun Safety Class.

We have added an informational web site for the Police Department which is www.wakefieldpd.com

Thomas G. Mix

As many of you know, Tom has retired from the police department. Tom came to us after a distinguished career in the US ARMY where he retired as a 1st Sergeant. Tom served us for 20 years; he deeply cared about his work and did everything he could to help the Officers with whom he worked. Tom was a no-nonsense type of Officer and had a significant impact on our community. I am proud Tom started and finished his police career here. Thank you, Tom.

Tom’s replacement:

Our new Officer is Mary Devine. She comes to us as a part-time certified officer from East Kingston, and lives in Milton NH. She holds a Bachelor of Science degree in Criminal Justice, and will be attending the Full Time Police Academy in April of 2012. We are confident she will make a great officer, even though she looks nothing like Tom.

Officer of the year:

The members of the Police Department have voted for Dennis Mercer as Officer of the Year. Dennis is known to us as a problem solver. Instead of only dealing with the symptoms, he gets to the root of the problem. Dennis is well deserving of the honor and I congratulate him.

Brookfield Reported Cases

Calls for service	1065	Reported cases	45
Fraud & Theft	4	Directed Patrols	214
Trespass & Vandalism	7	Security Checks	171
Burglary or attempted	4	Animal Control Calls	121
Arrested for Burglary	1	Mental Health related	10
Domestic violence related	9	Pistol permits	11
Theft	4	Suspicious activity reports	22

Motor Vehicle Activity

Accidents or Incidents	23	6 with injuries
Total stops	186	
Citations	12	
Speed trailer & Surveys	10	
Speed check enforcement	130	

Note: The Police Department conducted 130 speed checks and added specific commuter enforcement patrols; we continued with the reduction in accidents for the 2nd year although 6 had reported injuries.

Please remember call us anytime it looks suspicious. We still offer the good morning program and encourage seniors to take part.

Respectfully submitted,
Kenneth G. Fifield
Chief of Police

FIRE-RESCUE REPORT

2011 was a busy year with a 12% increase in EMS calls and a 7% increase in fire calls. We operate 4 fulltime Firefighter/ EMT personnel to make up coverage 6 am to 6 pm, 7 days a week, and call personnel assist during the day and cover 6pm to 6am.

The Wakefield Fire and Ambulance responded to a total of 1078 calls in 2011:

EMS calls in 2011 were 692

Fire calls in 2011 were 386

Emergency Calls:

Motor Vehicle Accidents	72	Wind Storm / Hurricane	2
Cooking. Fires	3	Alarm Activations	48
Structure Fires	23	Chimney Fires	8
Car Fires	3	Brush Fires	7
Illegal Fires	13	Mutual Aid	22
Service calls	34	Spills, Leaks	16
Good Intent	31	Lost Person	1
Power Lines	88	Misc. calls	15

Areas of town: Total Calls Fire/EMS:

Calls in Wakefield	780	East Wakefield	144
Union	32	Brookfield	52

Wakefield is a member of the Ossipee Valley Mutual Aid Association; which covers most of the towns in southern Carroll County. We also have mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. Wakefield responded to 70 calls for fire or ambulance to other communities.

Listed below are the members of the Wakefield Fire Rescue Department. I would like to thank them for their dedication and their families for the support and understanding for the long hours.

Rhodes Haskell, Deputy Chief
Jerry Rowe, Captain FF
Sam Morrill, Captain FF/EMS
Mike Moore, Lieutenant FF
Peter Pszonowsky, FF / EMS
Patricia Brackett, FF/EMS Admin.
Jane Runnels, Captain EMS
Richard Wilson, EMS
Eric Boggs, FF
Ken Paul Jr., FF
Steve Libby, FF
Robyn Gudaitis, FF/EMS
Mike Fenton, FF
Tom Keane, FF

Janet Williamson, Paramedic
Derek Chouinard FF/Paramedic
Steve Petsche, FF /EMS
Jason Behrens, FF / EMS
Andrew Perkins, FF / EMS
Courtney Trepanier, FF
Caitlin Nason, FF/EMS
Brad Williamson, FF / EMS
Chris Stevens, FF / EMS
Zack Routhier, FF
Jason Johnson, FF
Ken Paul, FF
Jon Gould, FF
Garrett Anthony, FF

My thanks and gratitude to the Sanbornville Firemen's Association. All Funds raised by the Association go to benefit the department.

I would also like to thank the East Wakefield Volunteers for painting the inside of the garage portion of the East Wakefield Station this year.

The Officers and members of the Wakefield Fire Rescue Department want to thank all the Town departments and the citizens of Wakefield. We appreciate and value your support. Thank you all.

Check your smoke and CO detectors. Stay safe and have a healthy 2012.

Respectfully submitted
Todd C. Nason, Chief
Wakefield Fire Rescue Department

GAFNEY LIBRARY

Year after year the Gafney Library experiences increased usage and space becomes increasingly tighter than the previous year. This has now been going on for about 10 years and has been documented with community surveys and a library consultant report. The consultant has determined most libraries have triple the space we have in order to accomplish the work we now do. The library has almost 3,000 square feet; that obviously means we should have about 12,000 to accomplish our current workload. The current economic environment is not conducive to raising funds for expansion, so we plug along with patrons sitting on the floor, community tutors working at a table competing with those who would like to do quiet study, staff eating meals in public at their desks and four of us working in a very, very small footprint.

The good news is that the library remains active despite space constraints:

- Circulation of materials is up over 9% from 2011.
- More than 20,000 items circulated in-house.
- Over 75 children read 893 books, recorded 7500 minutes and participated in 15 programs during the Summer Reading Program "One World Many Stories."
- The library's subscription to the Overdrive downloadable audio/e-book site experienced over 1600 checkouts.
- Howie Knight oversaw the AARP IRS Tax Prep program to process 152 returns at the library.
- A petition to save the interlibrary loan vans at the State Library contained the names of 135 Wakefield-Brookfield residents.
- Volunteers put in 965 hours at the circulation desk and working on programs.
- Over 75 registered students visited the literacy program over 250 times working with Rosemary Stuart-Career Counselor, Dot Currier-GED Coordinator, and Sharon Norby and Lisa Kimball-Intake Assessment Specialists/Tutors.

- At least 18 students passed the GED test under the guidance of Examiners Ginny Schweitzer, Pam Knight and Dorrie Sterndale. We were very sad to lose Examiner Beverly Dirksen to cancer last year.
- Local author Cindy Simon held a book signing for her premier book “Wanting June.”
- Exhibit Coordinator Peter Abate organized 12 very successful art exhibits.
- Six art receptions were held by exhibiting artists.
- The Gafney Knit Wits led by Library Assistant Jan King increased in size to the point where off site space may be necessary.

The building’s original 1925 wiring was determined to be unsafe and so was replaced and new energy efficient fixtures were installed on both levels. Staff and patrons have benefited from this very necessary update which eliminates the library’s dark corners and puts a fresh outlook on the art exhibits and staff working areas.

The library board continues to address the flooding in the lower level which has been minimized considerably though still exists. The board has made a commitment to resolve the issue this spring by fixing roof and lower level drainage systems.

The library’s board of directors under the leadership of President Carol Jeffery conducted successful fundraisers with the 2011 Annual Appeal and Wreath Sale. Board member Sharon Theiling spearheaded a Kayak Raffle fundraiser with a kickoff on Pride Day. Other board members include Toni Sanborn-Vice President, Giannina Reilly-Secretary, and Tom Lavender-Treasurer. Also at-large members Janet Gould, Marcia Hodsdon, Catherine Mills, Barbara Wadleigh, Stan Lombara, Aru’vah Ferrill and alternates Phung Mercier, Jackie Winckler and Rachel White. Long time board member Titia Bozuwa remains as Emeritus.

Former board president Jim Murfey continues to oversee technology issues at the library including purchases and website development. We are in debt to Jim for his continued interest and time spent on library projects.

Former board member and art exhibit coordinator Peter Abate organized the third annual “Art at The Gafney” July raffle which featured over 150 pieces of artwork from local artists, each of whom donated one of their two exhibited pieces toward the raffle.

The Friends of Wakefield Libraries sponsored the opening and closing receptions for “Art at The Gafney” and continues support of the library as a separate nonprofit organization whose mission is to raise funds for items not included in library budgets. “FOWL” members voted to renew newspaper subscriptions; underwrite elements of the summer reading program; contribute toward the Overdrive audio/e-book subscription and the library consultant contract.

Again we salute and appreciate the time, talent and support given to the library by the residents of Wakefield and Brookfield. This is YOUR community center, and your support is crucial.

Respectfully Submitted,
Beryl Donovan
 Library Director

North Bus

“Neighbors helping neighbors”

COAST provides the rural communities north of Rochester with a volunteer-driven minibus that provides once-a-week service for grocery and pharmacy shopping. The North Bus will pick residents up at their homes and bring them to their preferred grocery store or pharmacy.

Brookfield and Wakefield are served on Wednesday mornings. Riders are picked up mid-morning and are home by the early afternoon. The minibus serves other communities as well, Middleton on Tuesdays, New Durham on Thursdays, and Milton on Fridays.

The North Bus is available to all residents, but is designed especially to make it easier for elderly and disabled residents to live in their homes longer. The minibus is equipped with a lift for those who cannot use the stairs. Personal care attendants (PCA) can accompany riders at no charge.

Residents may make reservations up to two weeks in advance. The North Bus fare is \$5.00 round-trip or \$2.50 each way. Please call 1-855-736-4287 to sign up or visit www.coastbus.org for more information.

WOLFEBORO PARKS & RECREATION

Hello Residents of Brookfield,

Did you know that Wolfeboro Parks and Recreation welcomes all Brookfield residents to take part in year round programs at discounted “resident” rates? Through a cooperative agreement between the Towns of Wolfeboro and Brookfield, all Brookfield residents, young and old alike, are welcome to enjoy Wolfeboro Parks and Recreation programs and facilities at “resident” rates. These reduced rates apply to everything from Season Passes and Day Passes at Abenaki Ski Area, Pop Whalen Arena to programs such as Summer Day Camp, Soccer, Youth and Adult Sailing, Swim Lessons and much more.



Wolfeboro Parks and Recreation offers four seasons of recreation and beautiful open spaces and parks for all to enjoy: from the Bridge Falls Path, Sewall Woods Bike Path and Abenaki Ski Area, to Pop Whalen Ice Arena and Foss Field, there is something for just about everyone. More information on parks, beaches and programs can be found online at www.wolfeboronh.us or by picking up a Parks and Recreation Brochure at Brookfield Town Hall and at many locations throughout Wolfeboro. The brochure is published twice annually on April 1 and October 1.

2011 Brookfield Participation in Wolfeboro Parks and Recreation Programs and Facilities:

- 41 resident-rate Season Passes at Pop Whalen and Abenaki
- Hundreds of resident-rate Day Passes at Pop Whalen and Abenaki
- 50 individual resident-rate registrations for programs such as Day Camp, Soccer, Bus Trips, etc...
- Unlimited access to parks, playgrounds, beaches, new tennis courts, new basketball courts, bike paths and more

We hope to see many more of you using our facilities and participating in our programs.

From your neighbors in Wolfeboro,

Ethan Hipple and the Wolfeboro Parks and Recreation Team

Ethan Hipple

Director of Parks and Recreation

Wolfeboro, NH 03894

603-569-5639

wolferecdirector@metrocast.net



GOVERNOR WENTWORTH REGIONAL SCHOOL DISTRICT

The Governor Wentworth Regional School District is proud to announce that the following schools once again received recognition as BLUE RIBBON SCHOOLS.

Carpenter Elementary School	22 Years
Crescent Lake School	13 Years
Effingham Elementary School	18 Years
New Durham School	26 Years
Ossipee Central School	20 Years
Tuftonboro Central School	28 Years

Volunteers at these schools contributed more than 13,789 hours to our students during the 2010-2011 school year. We appreciate their support.

The Geo-Thermal Heating and Air-Conditioning Systems are in place and running. We have increased the building space at the Kingswood site by 152,448 square feet, a 74% increase in size. With that kind of increase, coupled with improved air quality and air conditioning, one would think that our energy costs would also increase around 74%. However, mostly because of the use of a geothermal mechanical system, our overall energy cost only increased 23.8% or about 1/3 of what it would have been under a conventional system.



The final 30% of construction is underway and is on or ahead of schedule with completion scheduled for July. We look forward to the time when the project is completed and we are able to invite all of you for a tour of the entire complex. I know that you will be proud of the spaces and the equipment you have provided for our students. Your generous support of this project means a great deal to them and to me. Thank you so much for your support.

I would be remiss if I did not thank the following for their dedication to the anticipated successful completion of this project:

North Branch Construction	General Contractor
CMK Architects	Architect
Tom Boudette	Clerk of the Works
GWRSD	Contract Administration
Lakes Region Technology Center	Principal Steve Guyer
Kingswood Regional Middle School	Principal Rusty Ross
Kingswood Regional High School	Principal Guy Donnelly

Under the supervision of our Superintendent John Robertson, the following made significant contributions to this project: Andrea Ogden, Dave Lane, Dick Faladeau, Mary Patry, Kathy Kunzler, Cindy Joseph, and Sandy Moulton, and last but not least, all of the Teachers, Para Educators, Support Staff, and Students. This truly has been a TEAM effort.

Respectfully Submitted,

Ernie

Ernest H, Brown Jr., School Board Member at Large

Transfer Station



Recyclables

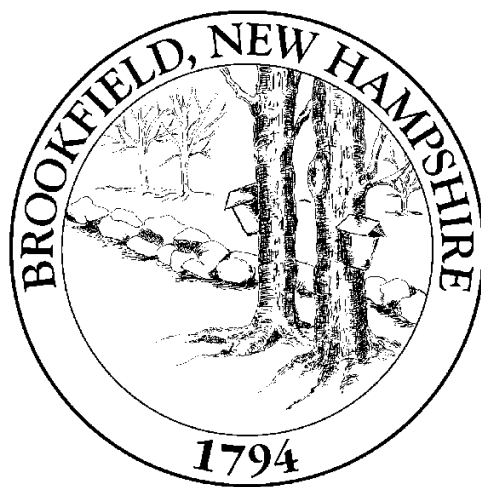
	2010		2011
Antifreeze	100 gallons	Antifreeze	100 gallons
Batteries	3.22 tons	Batteries	4.09 tons
Mixed Paper	287.05 tons	Mixed Paper	315.87 tons
Aluminum Cans	13.12 tons	Aluminum Cans	14.55 tons
Glass	283.09 tons	Glass	191.90 tons
Fluorescent Bulbs	4890 units	Fluorescent Bulbs	5390 units
Used Motor Oil	3075 gallons	Used Motor Oil	2500 gallons
Electronics	13.80 tons	Electronics	11.59 tons
Textiles	21.64 tons	Textiles	18.91 tons
Scrap Metals	196.66 tons	Scrap Metals	211.98 tons

High Cost Waste

Tires	25.47 tons	Tires	22.37 tons
Bulky (Demo)	440.62 tons	Bulky (Demo)	444.18 tons
MSW (Household)	1564.05 tons	MSW (Household)	1468.02 tons

I would like to take this opportunity to thank all of you who recycle.

Respectfully submitted,
Warren Winn
Transfer Station Manager



Town Seal

Original Pen & Ink by Judy Brenner

Front Cover - Brookfield Town House

Original Pen & Ink by Lynn Kirby