

TOWN OF HILLSBOROUGH

NEW HAMPSHIRE



2011 ANNUAL REPORT

2011 ANNUAL REPORT INDEX

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MUNICIPAL SERVICES DIRECTORY

TOWN OFFICE Monday – Friday 8:30 a.m. to 5:00 p.m. Fax E-Mail: hillsboro@hillsboroughnh.net Web Site: www.town.hillsborough.nh.us	464-3877 ext. 223 464-4270
TOWN CLERK/TAX COLLECTOR Monday – Friday 9:00 a.m. to 4:45 p.m. Tuesday 9:00 a.m. to 6:45 p.m. Last Saturday of every month 10:00 a.m. to 11:45 a.m.	464-3877 ext. 224
SELECTMEN Second, Fourth & Fifth Tuesday Open Session 6:00 p.m. to 6:15 p.m. or By Appointment. Please call the Town Office.	464-3877 ext. 221
PLANNING BOARD First & Third Wednesday at 7:00 p.m.	464-5378 ext.227
BOARD OF ADJUSTMENT By Application	464-3877 ext. 227
BUILDING INSPECTOR/CODE ENFORCEMENT	464-3877 ext. 259
COMMUNITY PLANNING Monday – Friday 8:30 a.m. to 5:00p.m. Email: shane@hillsboroughnh.net	464-3877 ext. 227
CONSERVATION COMMISSION Second & Fourth Thursday at 7:00 p.m.	464-3877 ext. 221
HEALTH OFFICER By Appointment	464-3877 ext. 259
WELFARE OFFICER By Appointment	464-3877 ext. 226
HIGHWAY DEPARTMENT	464-3877 ext. 253
PARKS & RECREATION	464-3877 ext. 258
TRANSFER STATION Tuesday, Friday & Saturday 8:30 a.m. to 4:30 p.m. Thursday 12:00 p.m. to 8:00 p.m.	464-3877 ext. 254
YOUTH SERVICES OFFICE	464-3877 ext. 230
SUPERVISORS OF THE CHECKLIST	464-3877 ext. 221
WATER AND SEWER COMMISSIONERS Office Hours: Monday – Friday 8:30 a.m. to 3:00 p.m. Water meets the 2 nd Thursday of each month at 6:00 p.m. Sewer meets the 4 th Tuesday of each month at 6:00 p.m.	464-3877 ext. 229
WASTEWATER TREATMENT PLANT	464-3877 ext. 255
LIBRARY Monday & Friday 12:00 p.m. to 5:00 p.m. Tuesday & Thursday 9:00 a.m. to 8:00 p.m. Saturday 9:00 a.m. to 1:00 p.m.	464-3595
EMERGENCY TELEPHONE NUMBER	911
POLICE	464-5512
FIRE DEPARTMENT	464-3477

TOWN OFFICERS

Moderator

Chris Pinkham – 2012

Selectmen and Assessors

Russell S. Galpin, Chairman – 2014

Lou Ann Rousseau – 2012

Steven J. Venezia – 2012

Town Administrator

John H. Stetser

Town Clerk/Tax Collector

Deborah J. McDonald – 2014

Town Treasurer

Robert R. Charron – 2014

Chief of Police

David Roarick

Fire Chief

Kenneth J. Stafford Jr.

Fire Warden

Kenneth J. Stafford Jr.

Community Planning Director

Shane O'Keefe

Youth Services Director

Peter Brigham

Library Director

Tamara McClure

Highway Foreman

William Goss

Solid Waste Facility Manager

Luke Levesque

Building Inspector/Zoning Officer

Kelly Dearborn-Luce

Health Officer

Kelly Dearborn-Luce

Welfare Officer

Dana Brien

Emergency Management

Scott Murdough

Supervisors of the Checklist

Mary Lou Kulbacki, Chairman – 2014

Joyce Bosse - 2016

Richard Cullen – 2012

Trustees of the Fuller Public Library

Robert Woolner, Chairman – 2012

Patricia S. Mathison – 2014

Christopher O'Connor - 2012

Michelle Matheson – 2013

Frances Charron - 2013

Trustee of Trust Funds

Hudson Lemkau – 2014

Douglas S. Hatfield – 2012

Richard Baldwin – 2013

Planning Board

Herman C. Wiegelman, Chairman – 2014

Kenneth Stafford, Sr. – 2014

E. Ann Poole – 2012

Martha L. Caron – 2014

Frederic Murphy – 2012

Elisabeth Olson – 2013

Russell S. Galpin – Selectman Ex-Officio

Park Board

James C. Bailey, III, Chairman – 2014

Brigid Howell – 2014

Brad Simpkins – 2014

Vacancy – 2012

David Fullerton – 2012

Allan Kingsbury – 2013

Clinton Brake - 2013

Conservation Commission

Theodore Millspaugh, Chairman – 2012

Linda White – 2014

Jacob Fournier – 2014

Thomas Fournier – 2012

Terry Yeaton – 2013

Richard Head – 2012

Brett Cherrington – 2013

Water/Sewer Commissioners

Douglas J. Parker, Chairman – 2013

Herman Wiegelman – 2012

Peter Mellen - 2014

TOWN OFFICERS continued

Zoning Board of Adjustment

Roger Racette, Chairman – 2014
Robert Hill – 2014
Richard Booth – 2013
James Bailey, III – 2012
George Seymour – 2013

Historic District Commission

Jonathan Gibson, Chairman – 2014
Gilman Shattuck – 2012
James Bouchard – 2013
Fred Murphy – Planning Board Ex-Officio
Vacant – Selectman Ex-Officio

Cemetery Trustees

Iris Campbell, Chairman – 2013
Raymond Barker – 2014
Ernest Butler – 2012

Solid Waste Advisory Board

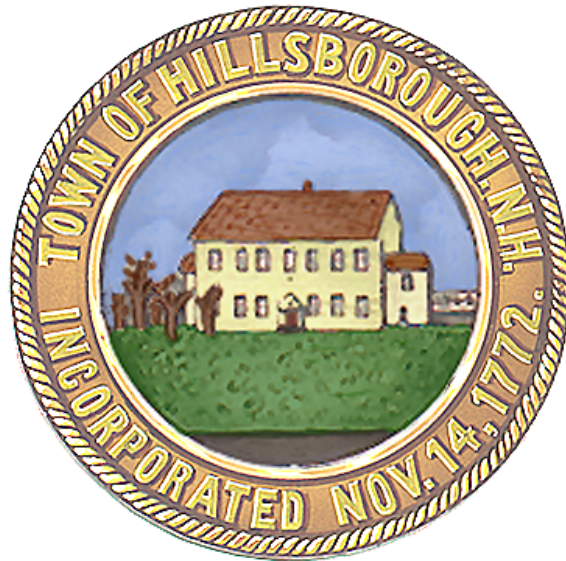
Robert Johnson – Hillsborough
Clifford MacDonald – Windsor
Ben Lewis – Windsor
Edward Cobbett – Deering
Walter Parkhurst – Deering
Luke Levesque – Facility Manager

PUBLIC NOTICE TO HILLSBOROUGH RESIDENTS AND PROPERTY OWNERS

[RSA 674:39-aa.VI]

Pursuant to Chapter 206 (HB 316) of the 2011 Legislative session, and RSA 674:39-aa, notice is hereby given to all Hillsborough residents and property owners that any involuntarily merged lots may be restored to premerger status upon the owner's request to the Board of Selectmen. Notice was posted at the Hillsborough Town Offices on October 24, 2011 and shall remain posted through December 31, 2016. Notice shall also be published in the Town's 2011 through 2015 annual reports.

Town of Hillsborough



Boards & Departments

SELECTMEN'S REPORT

The Fuller Public Library expansion and renovation project was completed and an open house was held in May. Part of the project is the use of heat pumps for both heat in cold weather and cooling in hot weather, thereby eliminating the use of carbon fuels. The next project of the Library Trustees is the completion of sprinklers in the Smith Mansion so the second story rooms may be used.

The Davison property on Route 31 was cleaned up by the NH Department of Environmental Services and Federal EPA with all accumulated trash on the property and any contaminated soils removed. The house was removed by the Town to complete the project.

Chairman of the Board Rob Buker resigned in July. The remaining members Rousseau and Galpin appointed Steve Venezia of Upton and Hatfield to the interim position until election in 2012.

The Hillsborough Highway Department started the replacement of the bridge over Sand Brook on Gould Pond. The heavy rains and tropical storm Irene prevented any excavation work for 2011 so the unexpended funds will need to be re-appointed in 2012. The bridge has been constructed and paid for so the remaining costs will be for excavation and installation.

Union negotiations have been ongoing not only with the Police Union but also the newly organized AFT 3912 Union including highway, transfer station, and office personnel. Agreements with both unions are complete and the cost figures for a three year contract will be voted on by the Hillsborough voters at Town meeting 2012. It is necessary for the voters to approve multi-year contracts such as these, the same as teacher contracts at school meeting.

Wyman's Auto lost its dealership this past year with the financial restructuring of GM/Chevrolet Auto Co. It is hard to think of Hillsborough without the long-time Chevrolet dealership. The owners of that property and the Selectmen reached an out of court agreement on a reduced property evaluation due to contamination seeping under West Main Street from the former Hillsborough Laundry building property on the northerly side. This appears to be from improperly disposing of cleaning fluids by the laundry.

On the positive side is the construction of the new Chrysler/Jeep dealership building on Route 202 and the proposed Dollar General Store on Municipal Drive. Each will promote the economic picture for the Town and possibly encourage the development of some of the other projects now on hold.

Jim Bailey and the Park Board, along with the Water Department made water upgrades to Grimes Field this year. Manahan Park got a new gazebo and other face lifts.

Shane O'Keefe worked long and hard to get the Brownsfield Grant for Woods Woolen Mill Clean-up. Farmsteads of New England increased their building capacity and added to their employment substantially. The Safe Routes to School committee also worked on the signs, lights and sidewalks to benefit the children and citizens of Hillsborough walking and driving to school.

The Economic Development Commission along with Phil Harvey and the Chamber of Commerce met with the Adjutant General in Concord regarding having the Armory remain open. This adds to our economy and to date there is no closing happening.

SELECTMEN'S REPORT continued

The smaller businesses that have moved into town show that Hillsborough is demanding more growth. These businesses include Petals & Stems Florist, Village Fireplace, Beaufords BBQ, Bull Frogs and Butterflies and all the other businesses that make up Hillsborough. It appears that 2012 will also see some new growth!

We offer congratulations not only to Tom and Tammy McClure on receiving the Citizen of the Year award for their many years of volunteer work and promotion of Hillsborough, but to Tooky Mills Restaurant for Business of the Year. They are involved in helping with Schnitzelfest and other events in town.

Respectfully submitted,

Chairman Russell S. Galpin

Lou Ann Rousseau

Steven J. Venezia

Town of Hillsborough-Board of Selectmen

COMMUNITY PLANNING REPORT

The Planning Department assists the Board of Selectmen, the Planning Board, the Zoning Board of Adjustment and other local boards, committees and organizations with a wide variety of community development issues. The Town's Planning Director also serves as a primary contact for members of the general public, state and federal governments with questions related to community and economic development within the Town of Hillsborough.



This year was another opportunity for some additional planning and project management efforts and regulation updates to take shape while the number of development projects being considered has stabilized.

Applications for site plans and subdivisions in 2011 increased slightly reflecting some improvements to the economy from the past few years. On par with the previous year, we saw nine applications for minor projects, such as changes of use to existing buildings for new businesses. We also saw two home businesses approved, as well as two lot line adjustment proposals. Two previously-approved site plans were revised to allow for 1) a new car dealership on Antrim Road, and 2) a new restaurant on West Main Street, and the Board approved the site plan for a new 9,100 square foot retail store scheduled for construction in the spring of 2012, which signals increased confidence in Hillsborough's economic forecast. There were also two applications for cutting along scenic roads and no applications for earth excavation last year.

The Planning Board decided not to update the Town's Capital Improvements Plan this year in order to cut back on expenses. The CIP was conducted the previous year and covered municipal improvements in the years 2011 to 2016. The Planning Board looks to update this plan in 2012 in order to ensure that the Town is best able to stay on top of its capital needs.

The Planning Department was also busy in 2011 working on current grant-funded projects and making new grant applications. The Woods Woolen Brownfields Project, funded by the US Environmental Protection Agency, was cleaned up in the fall of 2009 and cleanup documentation and reporting efforts continued into the summer of 2010. Ultimately the Town looks to create a riverfront park and trailhead at this important site, to include renovation and reuse of the former office building. While the Town was unsuccessful in its request for a community-wide assessment grant from the USEPA the past two years, a new application for \$200,000 was submitted in November and grant awards will be announced in the spring of 2012.

Through the efforts of the Safe Routes to School Task Force, assisted by the Central New Hampshire Regional Planning Commission, we have seen great success with the NHDOT's Safe Routes to School Program. Grants approved for a combined total of \$197,790 in 2009 and 2010 will finally be put to work this next summer as new crosswalks and radar speed signs on School Street, and new curbing and sidewalks on the 1,200-foot sidewalk loop along Brown, Church and Walnut Streets will be installed. Coordinated utility upgrades and base surfacing completed last year will ensure that these improvements will provide safe passage for our children and families for many years. This fall, the Town was successful in receiving an additional \$54,280 for pedestrian improvements to the intersection of Bridge and West Mill Streets with Bear Hill Road, which should be ready for construction in 2013. All funding under this program comes without the need for local matching funds.

COMMUNITY PLANNING REPORT continued

In late 2011, a two-year effort by the Zoning Task Force to review and update the Town's Zoning Ordinance was completed. With representation from the Planning Board, Zoning Board and general public, the Task Force reviewed every section of the Ordinance to determine if changes were needed to address code deficiencies or issues of general concern. The most significant change recommended was the establishment of a "Chart of Uses" which consolidates all of the uses defined under the Ordinance into a single table so instead of reviewing the text related to each zoning district to determine if a use is permitted, a person can simply go to the Chart of Uses for easy reference. In order to make this matrix most effective, the Task Force developed definitions for many uses that had not previously been addressed in the Ordinance. The Planning Board accepted most of the changes recommended by the Task Force and the proposed Zoning Ordinance amendments are presented to the voters at Town Meeting for consideration under Articles 2 through 6.

In 2012, the Planning Department will work with the Planning Board to update the Town Master Plan, which hasn't been fully reviewed since 1999. Specific updates related to the downtown and the Emerald Lake Village District were completed in 2004 and 2010, respectively. But with the 2010 Census information having been released this past year, the Board can now complete its master planning efforts based on the latest available data.

Planning for our community's future is an important job for us all; the Planning Department acts only as a facilitator. The Department encourages everyone to get involved in Town government in whatever capacity you can. Please forward your questions, comments, and concerns to the Office of Community Planning at 464-3877, extension 227, shane@hillsboroughnh.net, or stop by the office, which is currently located at 63 West Main Street.

Respectfully submitted,

Shane O'Keefe, AICP
Planning Director

TOWN OF HILLSBOROUGH ZONING ORDINANCE

Town Meeting Warrant Article 2 Zoning Ordinance Amendment No. 1

NOTE: Language to be deleted is shown in ~~strike~~through. Language to be inserted is shown as underlined.

ARTICLE XIII. Home Businesses and Occupations

§ 229-84. Purpose.

This article is enacted in order to provide opportunities for residents to work from their homes while protecting the rural and residential character of neighborhoods. It applies in rural and residential zoning districts only.

§ 229-86. Standards.

A. General. All home businesses and home occupations must comply with the following provisions:

(3) No more than 40% of the existing net floor area of the primary residence shall be devoted to such use, ~~except for permitted rooming houses or tourist homes.~~

(4) The activity must not change the character of the premises or surrounding neighborhood. There shall be no window displays or other features not normally associated with residential use.

~~(45)~~ Before commencing any home business or occupation that will be served by a septic system and will generate large wastewater volumes, such as day-care facilities, hair salons and catering services, a report prepared by a licensed New Hampshire Septic Designer shall be submitted to the Planning Board that verifies adequate design and capacity of the existing septic system for the proposed use.

~~(56)~~ The building and premises used for the home business or occupation shall not be rendered objectionable or detrimental to the residential character of the neighborhood because of exterior appearance, traffic, emissions of odor, smoke, dust, noise, electrical disturbance, on-site storage of hazardous materials as determined by the Hillsborough Fire Department or in any other way. Examples of home businesses and occupations that would be objectionable or detrimental to the residential character of the neighborhood are automotive repair garages, sawmills and slaughter houses.

B. Home occupations.

(4) The maximum gross vehicle weight for a commercial vehicle stored on the premises shall be ~~40~~24,000 pounds.

(5) The home occupation shall generate no vehicular traffic in excess of that normally associated with use of the lot for residential purposes.

C. Home businesses.

(1) Home businesses shall require a permit from the Planning Board. The application shall be submitted on a form designated by the Planning Board and shall contain all information necessary to determine compliance with this article. The application procedure shall follow § ~~201-3~~201-4 of the Town Code.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

(5) The maximum gross vehicle weight for a commercial vehicle stored on the premises shall be 24,000 pounds.

(6) The permit shall become void if any significant changes in the home business occur, if any conditions of approval of the use are violated, or when the home business ceases operation. If the home business is proposed to continue following sale or transfer of the property where the home business is located, a new application for a home business must be approved by the Planning Board before continuation of the home business use.

* * *

**Town Meeting Warrant Article 3
Zoning Ordinance Amendment No. 2**

NOTE: Language to be deleted is shown in ~~strike through~~. Language to be inserted is shown as underlined.

ARTICLE II. General Provisions

§ 229-13. ~~(Reserved)~~Trailers.

No person shall park or occupy any trailer on the premises of any occupied dwelling or on any lot which is not a part of the premises of any occupied dwelling, except as follows:

- A. The parking of no more than one trailer in a private garage or other accessory building, or in a rear or side yard, is permitted provided that said trailer is not occupied. However, a property owner may also accommodate one trailer of a nonpaying guest in a rear or side yard for a period not exceeding 30 days in any one year.
- B. The temporary use of a trailer by a person engaged in adjoining construction work or for whom a residence is being built, provided that such use is shown to be a temporary expediency, may be permitted by the Building Inspector. The Building Inspector shall grant such permission for a period not to exceed three months excepting that the Building Inspector may for good cause renew such permission at the expiration of said three-month period.

* * *

**Town Meeting Warrant Article 4
Zoning Ordinance Amendment No. 3**

NOTE: Language to be deleted is shown in ~~strike through~~. Language to be inserted is shown as underlined.

ARTICLE VIII. Board of Adjustment

§ 229-50. Powers and duties.

The powers and duties of the Board shall be as prescribed by New Hampshire RSA 674:33 and RSA 674:33-a, as amended. The powers and duties are:

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

A. Administrative appeals. To hear and decide appeals where it is alleged that there is error in any order, requirement, decision or determination made by any administrative officer ~~in~~ in the enforcement of this chapter. Such appeal shall be taken within 30 calendar days of the order, requirement, decision or determination being appealed by filing with the officer from whom the appeal is taken and with the Board a notice of appeal specifying the grounds thereof. In exercising this power, the Board may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from and may make such order or decision as ought to be made and to that end shall have all the powers of the officer from whom the appeal is taken. An appeal stays all legal and/or administrative proceedings under the action appealed from unless the officer from whom the appeal is taken certifies to the Board, after notice of appeal shall have been filed with ~~said officer~~ ~~him~~, that, by reason of facts stated in the certificate, a stay would, in ~~his~~ the opinion of the officer, cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by a restraining order which may be granted by the Board or by the Superior Court on notice to the officer from whom the appeal is taken and for cause shown.

B. Variances. To authorize upon appeal in specific cases variances from the terms of this chapter. Variances may only be granted in conformance with New Hampshire RSA 674:33.I.b and RSA 674:33.V. No variance shall be granted unless each of the following conditions are met:

- ~~(1) Denial of the variance would result in unnecessary hardship for the property owner seeking it.~~
- ~~(2) The granting of the variance will not be contrary to the spirit and intent of this chapter.~~
- ~~(3) The variance is in the public interest.~~
- ~~(4) Denial of the variance would result in injustice.~~
- ~~(5) The variance will not diminish the values of surrounding properties.~~

C. Special exceptions. To hear and decide special exceptions to the terms of this chapter upon which such Board is required to pass under this chapter. In passing upon any application for a special exception, the Board shall make each of the following findings:

- ~~(5) That the proposed special exception is in substantial agreement with the spirit and intent of this chapter or that a hardship exists and the purpose statement of the zoning district in which it is proposed to be located.~~

D. Equitable waivers of dimensional requirements. To hear and decide on the granting of equitable waivers from requirements when a lot or other division of land, or structure thereupon, is discovered to be in violation of a physical layout or dimensional requirement imposed by this chapter. Such waiver shall only be approved in conformance with New Hampshire RSA 674:33-a.

§ 229-54. Decisions.

D. Issuance of decision.

- (2) Filing of decisions. Whenever the Board issues a decision, it shall be placed on file ~~with the Town Clerk~~ and made available for public inspection within ~~72 hours~~ 5 business days after the decision is made.

§ 229-55. Rehearings; appeals.

A. As provided by New Hampshire RSA 677:2, as amended, within ~~20~~ 30 days ~~of the day following~~ after any order or decision of the Board, any party to the action or proceeding or any person directly affected by it may apply for a rehearing.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

B. The Board shall either grant or deny a rehearing within ~~40~~30 days of receiving the request or may suspend the order or decision complained of pending further consideration. Appeals to the New Hampshire Supreme Court may be taken pursuant to New Hampshire RSA 677:4, as amended, within 30 days after the action complained of has been recorded.

* * *

**Town Meeting Warrant Article 5
Zoning Ordinance Amendment No. 4**

NOTE: Language to be deleted is shown in ~~strike~~through. Language to be inserted is shown as underlined.

ARTICLE VI. Special Regulations

§ 229-35. Signs.

C. Permitted signs.

(1) Central Business and Commercial District Zone Districts.

(b) Ground sign. One ground sign is allowed per property. A property on a corner facing two streets may have two ground signs. The maximum height for a ground sign is 18 feet and the maximum area is ~~450~~100 square feet.

* * *

**Town Meeting Warrant Article 6
Zoning Ordinance Amendment No. 5**

NOTE: Language to be deleted is shown in ~~strike~~through. Language to be inserted is shown as underlined.

ARTICLE II. General Provisions

§ 229-6. Definitions and word usage.

ABUTTER -- Any person whose property adjoins or is directly across the street or stream from the land under consideration. For purposes of receiving testimony only and not for purposes of notification, the term "abutter" shall include any person who is able to demonstrate that ~~his~~their land will be directly affected by the proposal under consideration. For purposes of receipt of notification by a municipality of a local land use board hearing, in the case of an abutting property being under a condominium or other collective form of ownership, the term "abutter" means the officers of the collective or association, as defined in RSA 356-B:3, Title XXIII. For purposes of receipt of notification by a municipality of a local land use board hearing, in the case of an abutting property being under a manufactured housing park form of ownership as defined in RSA 205-A:1, II, the term "abutter" includes the manufactured housing park owner and the tenants who own manufactured housing which adjoins or is directly across the street or stream from the land under consideration by the local land use board.

ANIMAL SHELTER -- Any premises used as a refuge established for the temporary care and holding of animals.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

ARTISTS' STUDIOS -- Spaces used by artists and artisans such as photographers, painters, sculptors, woodworkers, potters, weavers, or jewelers, for the creation of their products or the teaching of their skills. Artists' studios may also contain a small area devoted to the display and sale of the products produced.

AUCTION HOUSE -- Buildings principally used for the sale of new and/or used goods by means of a request or invitation for bids by a licensed Auctioneer, and related inside storage. "Goods" shall exclude livestock. Goods shall also exclude vehicles and/or machinery, except as incidental to an estate or foreclosure sale.

BAR -- An establishment where the sale and consumption of alcoholic beverages are the primary activities.

BED-AND-BREAKFAST -- A transient lodging facility, which is also the owner's personal residence, which contains not more than six (6) sleeping rooms for rental accommodations to visitors. In such a facility, the only scheduled meal served to guests is breakfast. Each sleeping room may contain a bathroom but shall not contain individual kitchen facilities. Sleeping rooms shall not be located in an accessory structure.

BUFFER -- An area along a public road or property boundary which is left in its natural state and/or landscaped so as to limit the visibility of the development from the road or adjacent properties.

BUILDING -- A structure built for the support, shelter or enclosure of persons, animals, chattels or movable property of any kind ~~and includes all structures.~~

BUILDING ENVELOPE -- The area in which buildings will be built, and shall include the area necessary for the installation of the septic system as well as the area required for a replacement septic system.

CAMP, RECREATIONAL -- A parcel of land, including buildings and other structures, dedicated to seasonal recreation, which may include temporary overnight accommodations for those attending camp activities.

CAMPGROUND -- A parcel of land with one or more specific sites, with or without water, electricity and sewage hookups, that has provision for the pitching of a tent or the parking of any recreational vehicle or trailer for use as sleeping quarters on a temporary and transient basis.

CEMETERY -- Property used for interring the dead.

CHANGE OF USE -- Occurs when the use of a building or site, or any portion thereof, changes to a new use. For example, a gas station succeeding a hardware store or an office succeeding a retail use is a change of use. By contrast, one restaurant succeeding another restaurant or a real estate office succeeding an insurance agency are not considered a change of use. Some changes of use occur without any development, as defined herein.

CHAPEL -- A house of worship that is smaller than and subordinate to a church. [Added 3-14-2006 ATM by Art. 5]

CLINIC -- A building or portion thereof used by members of the medical profession for the diagnosis and outpatient treatment of human ailments. Includes freestanding birthing centers.

CLUBS/LODGES -- A building or use catering exclusively to club members and their guests for recreational and/or social purposes and not operated primarily for profit.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

CLUSTER DEVELOPMENT -- A division of land wherein single or multifamily units may be permitted on lots of nonconforming size within a larger tract of land for aesthetic or practical reasons, but only to that number permitted if the total tract were submitted to regular application of this chapter. —A form of residential development that permits housing units to be grouped on sites or lots with dimensions, frontages and setbacks less than the minimum conventional requirements, with the goal being an increased dwelling density on some portions of the parcel and other portions being preserved as open space.

COMMERCIAL STORAGE FACILITY -- A fully-enclosed commercial structure within which personal property, materials and equipment of a generally non-hazardous nature are sheltered for payment. Such a structure may include separate leased storage spaces. Retail or wholesale sales are prohibited from such a structure.

COMMON OPEN SPACE -- Undeveloped land within or adjacent to a cluster development which is designed and intended for the common use or enjoyment of the residents of the development, and in some cases the public. Roadways and driveways may cross common open space areas, but are not included in the calculation of the acreage of the common open space.

COMMUNITY CENTER -- A building used by nonprofit and public agencies for community-wide programs for which no charge or a very small charge is required. These programs are open to all members of the community.

CONVENIENCE STORE -- A small-scale retail establishment that primarily sells food, beverages, fuel, newspapers and magazines in a limited supply to customers. Convenience stores are characterized by high individual use, small number of items purchased and very short shopping time per customer. Examples: 7-Eleven, Cumberland Farms.

CREMATORY -- A facility containing furnaces for the reduction of dead bodies, either animal or human, to ashes by fire.

DAY CARE FACILITY, ADULT -- A structure or portion of a structure (residential home or Commercial building) used for less than 24 hours per day on a regular or continuous basis to care for elderly and/or functionally impaired adults requiring care, maintenance, and supervision by someone other than a relative or legal guardian, which has been licensed or registered by a state licensing agency. Clients shall be ambulatory or semi-ambulatory and shall not be bedridden.”

DAY CARE FACILITY, CHILD OR FAMILY -- A structure or portion of a structure used for less than 24 hours per day on a regular or continuous basis, used for the protection, care and supervision of children under sixteen (16) years of age by someone other than a relative or legal guardian, which has been licensed or registered by a state licensing agency.”

DENSITY -- The number of dwelling units or the number of individual lots for single-family homes which may be built upon a unit area of land. Density is calculated based on the zoning district in which the parcel is located, as well as the physical characteristics of the land which would preclude in total or in part the development of the parcel.

DRIVE-THROUGH FACILITY -- A structure, or portion of a structure, which is designed to permit customers to receive products or services directly from a motor vehicle.

DRIVEWAY -- ~~The~~An area located on a lot, tract or parcel of land and built for direct access to a garage or off-street parking space, serving not more than two lots.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

DWELLING -- A building used for living quarters, but not including mobile homes, trailers of any kind, hotels, motels, lodging houses, institutional homes, residential clubs, tourist camps, cabins, or other commercial accommodations offered for occupancy.

DWELLING UNIT -- One or more rooms arranged for the use of one or more persons living together as a single housekeeping unit, and having cooking, living, sanitary and sleeping facilities, but not including hotel, motel, tourist cabin (camp), lodging house, institutional home, residential club units or other similar commercial accommodations offered for occupancy.

FAMILY -- One (1) or more persons living as a single housekeeping unit.

FARMERS' MARKET -- An outdoor sale limited to sale of home produced farm produce, and the incidental sale of artisan produced handiwork, artwork and food. Second-hand goods are not offered for sale.

FLEA MARKET -- An outdoor sale at which new or secondhand articles are sold.

FRONTAGE -- That side of a lot abutting on a ~~public or private~~ street and ordinarily regarded as the front of the lot. For a corner lot, half of the curve of the radius may be included in frontage.

FUNERAL HOME -- A building used for preparation of the deceased for burial, for display of the deceased and for ceremonies connected therewith before burial or cremation. A Funeral Home may contain a crematory as an accessory use only in a district in which a crematory is either a permitted use or a use permitted only by special exception.

GARDEN/FARM SUPPLY or NURSERY -- A retail business or commercial activity concerned with the sale of tools, small equipment, plants (grown either on or off site) and related goods used in gardening or farming.

HOME BUSINESS -- A business operated from one's residence which is subject to site plan review regulations and requires a permit from the Planning Board.

HOME OCCUPATION -- A business operated from one's residence that is not subject to site plan review regulations and does not require a permit from the Planning Board due to its minimal impact.

HOSPITAL -- A place for the diagnosis and treatment of human ailments that has equipment and facilities for extensive testing and provisions for extended periods of 24-hour care by a full-time certified medical staff.

HOTEL/MOTEL -- A transient lodging facility for rental accommodations to visitors. In such a facility, breakfast and other meals may be served to guests and the general public. Facilities for conferences and meetings may be included in such a facility. Each sleeping room shall contain a bathroom and may contain individual kitchen facilities. Sleeping rooms shall not be located in an accessory structure.

INDUSTRY -- An activity primarily concerned with the enclosed manufacturing, processing or warehousing of goods.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

INN -- A transient lodging facility which contains not more than ten (10) sleeping rooms for rental accommodations to visitors (in addition to a private residence occupied by the Innkeeper). In such a facility, breakfast and other meals may be served to guests and the general public. Each sleeping room may contain a bathroom but shall not contain individual kitchen facilities. Sleeping rooms may be located in an accessory structure.

JUNK YARD -- The use of any lot or parcel of land, or any part of a lot or parcel of land, for the open or exposed storage, keeping, sale, disposal or abandonment of food, garbage, refuse, old, used, wholly or partially dismantled, useless, broken or damaged articles, machines, machinery, automobiles, motor vehicles of any sort, clothing, furniture, or things of any sort. Such storage, keeping, placing for sale, disposal or abandonment of one or more unused, inoperative or unregistered motor vehicles on any lot or parcel of land, or portion thereof, shall constitute a junk yard. The term "junk yard" as so defined shall not be deemed to include any municipal dump or municipal refuse disposal area.

KENNEL -- Any premises where four or more dogs which are five months old or older are kept permanently, commercially or as pets, excluding pet grooming shops and veterinary clinics. Boarding of animals is permitted.

LANDSCAPING -- The planting of vegetation such as but not limited to grass, groundcovers, flowers, low shrubs, bushes, or trees, and includes the shaping of the ground into berms or embankments. Landscaping includes the erection of fences, decorative walls, stone walls, and other elements designed as visual enhancements and/or visual buffers to a site.

LIGHT INDUSTRY -- An activity primarily concerned with the enclosed manufacturing, processing or warehousing of goods that employs no more than 30 persons, and that causes no traffic congestion, undue noise, vibration, odor or other nuisance and poses no hazard to public health or safety.

LIVESTOCK AUCTION -- The use of buildings and/or land for the selling of livestock by means of a request or invitation for bids by a licensed Livestock Dealer.

MANUFACTURED HOME SALES -- The use of any building, land area or other premises for the display and sale of manufactured or mobile homes.

MOBILE HOME or MANUFACTURED HOUSING -- Any structure, transportable in one or more sections, which, in the traveling mode, is eight body feet or more in width and 40 body feet or more in length or, when erected on site, is 320 square feet or more, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to required utilities, which include plumbing, heating and electrical heating systems contained therein. Manufactured housing as defined in this section shall not include presite built housing as defined in RSA 674:31-a.

MOBILE HOME PARK or MANUFACTURED HOUSING PARK -- A parcel of land upon which mobile homes may be placed upon rented spaces.

MOBILE HOME SUBDIVISION or MANUFACTURED HOUSING SUBDIVISION -- A subdivision occupied exclusively by mobile homes sited on individually owned lots, each of which complies with the minimum lot area and frontage requirement of this chapter.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

MOTOR VEHICLE SALES -- The use of any building, land area or other premises for the display and sale of new or used automobiles, motorcycles, trucks, vans, trailers, farm machinery or recreational vehicles, and including any warranty repair work and other repair service conducted as an accessory use.

MOTOR VEHICLE SERVICE STATION AND REPAIR GARAGE -- Land or structures used for either or both the sale of petroleum products, motor fuel, oil or other fuel for the propulsion of motor vehicles; the maintenance, servicing, repairing or painting of vehicles.

MUNICIPAL FACILITY -- Any utility, street, sidewalk structure, building or other facility owned and maintained by the Town of Hillsborough.

MUSEUM -- An institution for the acquisition, preservation, study and exhibition of works of artistic, historical or scientific value, which may include the sale of museum pieces, replicas and display-related articles, and food service for visitors, as accessory uses.

NET RESIDENTIAL DENSITY -- The maximum density allowed in a residential subdivision determined from the net area of the parcel that is available for residential development after deduction of vehicular rights-of-way and land not useable because of drainage, subsurface conditions, or other impediment, including, but not limited to, wetlands, floodplains, steep slopes, or ledges.

NIGHT CLUB -- An entertainment facility for dancing, concerts or other live performances, usually consisting of a bar or lounge and perhaps a restaurant.

NURSING HOME, RETIREMENT HOME or SUPERVISED GROUP HOME -- A place, other than a hospital, which maintains and operates group living facilities and may provide nursing care.

NURSERY SCHOOL/PRE-SCHOOL -- Early childhood (ages 6 and under) educational institution, including accessory uses, operated by a parochial or private institution.

OFFICE -- A building or portion of building wherein services are performed involving predominantly administrative, professional, or clerical operations. Does not include a Home Business or a Home Occupation.

PARKING SPACE -- ~~A parking space shall be not less than 10 feet by 20 feet in area.~~ A portion of a lot for the temporary location of a licensed motor vehicle, the dimensions of which are at least 10 feet wide by 18 feet long (not including access driveway areas). A parking space must have direct access to a street, alley or approved right-of-way. Parking spaces dedicated specifically to residents or employees, or for compact vehicles, and measuring less than the standard parking space size may be permitted as part of the Site Plan Review process.

PERSONAL SERVICES -- Establishments engaged to providing products or services to the general public. Examples of such uses include but are not limited to: fitness centers and gyms, barber shops, hairdressers, laundromats, drycleaners, travel agencies, caterers, and shoe repair.

PLANNING BOARD or BOARD -- The Town of Hillsborough Planning Board.

PRIVATE ROAD -- A road which is not a Town or State road and which serves more than two lots, sites, or dwelling units.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

PROFESSIONAL BUILDING -- A building partially or primarily used for offices in which professional services are offered or performed. Such services include, but are not limited to: doctor, dentist, lawyer, accountant, architect, therapist, realtor, photographer or other professions where service is provided to clients primarily on an individual basis.

RECREATION, INDOOR -- Includes an indoor bowling alley, table tennis facility, pool hall, skating rink, gymnasium, swimming pool or similar place of indoor recreation.

RECREATION, OUTDOOR -- Includes a trap, skeet and/or archery range, golf course, hunting preserve, swimming pool, amusement park, outdoor concert area, tennis court, skiing facility or similar place of outdoor recreation.

RESIDENTIAL USE -- Includes, single-family, two-family, or multi-unit dwellings, and any combination of those uses.

REFUSE -- Anything thrown away or rejected as worthless.

RELIGIOUS INSTITUTION -- Any building used for nonprofit purposes by an established religious organization holding either tax exempt status under Section 501(c)(3) of the Internal Revenue Code or under the state property tax law, where such building is primarily intended to be used as a place of worship. The term includes, but is not limited to, church, chapel, temple, synagogue, and mosque.

RESTAURANT -- A business establishment whose principal business is the selling of unpackaged prepared food to the customer in a ready-to-consume state, ~~in individual servings, or in no disposable containers, and where the customer consumes these foods while seated at tables or counters located within the building, and where there is neither drive-up nor drive-through service.~~

RESTAURANT, FAST-FOOD -- Any establishment whose principal business is the sale of foods, frozen desserts, or beverages in ready-to-consume individual servings, for consumption either within the restaurant building or for carry-out, and where either: [Added 3-14-2006 ATM by Art. 5]

- (1) ~~Foods, frozen desserts, or beverages are usually served in paper, plastic, or other disposable containers, and where customers are not served their food, frozen desserts, or beverages by a restaurant employee at the same table or counter where the items are consumed; or~~
- (2) ~~The establishment includes a drive-up or drive-through service facility, or offers curbside service.~~

RETAIL BUSINESS -- A shop or store for the sale of goods and/or services.

ROOMING HOUSE -- A dwelling occupied by owner or agent offering rooms without housekeeping facilities for rent by the week or month.

SALE or LEASE -- Any immediate or future transfer of ownership or any possessory interest in land or land and buildings or an interest in a subdivision or part thereof, whether by metes and bounds, deed, contract, plat, map, leases, devise, intestate succession or other written instrument.

SAWMILL -- A facility where, for more than 30 days, logs are temporarily stored, and sawn, split, shaved, stripped, chipped or otherwise processed to produce lumber or other wood products.

SCHOOL, COMMERCIAL or TRADE -- Commercially operated school of beauty, culture, business, dancing, driving, music or similar educational purposes.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

SCHOOL -- Kindergarten through high school, college and university education, including accessory uses; operated by a parochial or private institution.

SHOPPING CENTER -- A unified grouping of businesses which are planned and developed as an operating unit with shared parking. All businesses within such facility shall be either permitted or permitted by special exception within the district in which the Shopping Center is located.

STEEP SLOPES -- Slopes in excess of 25%.

STREET -- Includes street, avenue, boulevard, road, lane, alley, viaduct, highway, freeway and other ways. A highway, boulevard, road, avenue, lane, alley and/or any other way which exists for vehicular travel, including the entire right-of-way. A street may be either privately or publicly owned. Where the width of the street is not established, the street line shall be considered to be twenty-five (25) feet from the center line of the traveled portion of the street.

STREET -- A highway, boulevard, road, avenue, lane, alley and/or any other way which exists for vehicular travel, including the entire right-of-way.

STRUCTURE -- Anything constructed or erected which requires location on or in the ground, or attached to something having location on or in the ground, including signs, billboards, fences greater than 7 feet in height, towers and swimming pools.

SUBDIVISION -- The division of the lot, tract or parcel of land into two or more lots, plats, sites or other divisions of land for the purpose, whether immediate or future, of sale, rent, lease, condominium conveyance or building development. It includes resubdivision and, when appropriate to the context, relates to the process of subdividing or to the land or territory subdivided. The division of a parcel of land held in common and subsequently divided into parts among the several owners shall be deemed a "subdivision." The grant of an easement in gross to a public utility for the purpose of placing and maintaining overhead and underground facilities necessary for its transmission or distribution network, such as poles, wires, cable, conduit, manholes, repeaters and supporting apparatus, including any unmanned structure which is less than 200 square feet, shall not be construed as a "subdivision," and shall not be deemed to create any new division of land for any other purpose. Shall have the same meaning as specified in RSA 672:14.

THEATER -- A building or part of a building, or outdoor area, devoted to showing motion pictures or for dramatic dance, musical, or other live performances.

TOURIST HOME -- A dwelling occupied by the owner or agent offering rooms without housekeeping facilities for rent by the day.

TRAILER -- The same as mobile home, with the exception of "trailers" designed exclusively for camping or recreational purposes. A vehicle designed and capable of being used as seasonal sleeping or living quarters, whether self-propelled or towed, or a camper body mounted on a motor vehicle. Also referred to as a travel camper, a motor home or a recreational vehicle.

USE -- Any purpose for which a building or other structure or a tract of land may be designed, arranged, intended, maintained or occupied; or any activity, occupation, business or operation carried on, or intended to be carried on, in a building or other structure or on a tract of land.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

VEHICLE AND MACHINERY AUCTION -- The use of buildings and/or land for the temporary interior or exterior storage and sale on premises of new and/or used vehicles and/or machinery by means of a request or invitation for bids by a licensed Auctioneer. "Temporary storage" shall mean for four weeks or less.

VETERINARY CLINIC -- Any premises operated for ambulatory needs of animals, such as examinations, shots, minor surgery and tests. Boarding of animals is limited to those recuperating from veterinary care.

§ 229-8. Building height.

Maximum height of all buildings shall not exceed the maximum building height as specified in Table 335 feet ~~nor 2 1/2 stories~~ for each district. Steeples, cupolas, chimneys, antennas and other building service appurtenances shall not be considered in determining height. Barns designated for livestock occupancy or feed storage and silos where necessary to carrying on an agricultural operation are exempt from the height provisions of this chapter.

ARTICLE III. Use Districts

§ 229-18. Rural District.

B. Permitted Uses. In the Rural District, ~~the following uses are permitted;~~ permitted uses are indicated in Table 4 – Chart of Uses.

- ~~(1) Single dwelling unit.~~
- ~~(2) Two dwelling units.~~
- ~~(3) Agricultural uses.~~
- ~~(4) Detached accessory buildings for the purpose of storage, not for human occupancy.~~
- ~~(5) Mobile homes that are in compliance with § 229-30.~~
- ~~(6) Inn or bed and breakfast where the owner or his agent remains in residence; but in no case shall there be more than 10 rooms rented.~~
- ~~(7) Home sales, profession, shop or industry where carried on by a resident of the premises, employing not more than two additional persons, provided that such use is secondary to the dwelling function of the buildings. Editor's Note: For additional provisions regarding home businesses and home occupations, see Art. XIII, Home Businesses and Occupations.~~
- ~~(8) Professional office for a lawyer, a doctor, a dentist, an engineer or other recognized profession.~~
- ~~(9) Mobile sawmill, temporary use not to exceed 30 days.~~

C. Uses permitted only by special exception. In the Rural District, ~~the following uses are permitted by special exception granted by the Board of Adjustment pursuant to § 229-51;~~ are indicated in Table 4 – Chart of Uses.

- ~~(1) Multifamily dwelling not to exceed four dwelling units.~~
- ~~(2) Nursing home, retirement home or supervised group home.~~
- ~~(3) Mobile home parks that are in compliance with § 229-30, provided that connection is afforded to either municipal water and sewer systems or systems approved by all applicable state agencies. Licensing requirements for trailer or mobile home parks, as adopted by the Town of Hillsborough, shall apply.~~
- ~~(4) Sawmill, use exceeding 30 days.~~
- ~~(5) Restaurant.~~
- ~~(6) Indoor and/or outdoor recreation facility.~~
- ~~(7) Professional offices for lawyers, doctors, dentists, engineers and/or other recognized professions.~~
- ~~(8) Church, school, library, hospital, museum and community center.~~
- ~~(9) Clubs, lodges and other buildings for noncommercial private assembly.~~
- ~~(10) Industry subject to § 229-4.~~

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

§ 229-19. Residential District.

B. Permitted uses. In the Residential District, ~~the following uses are permitted:~~ permitted uses are indicated in Table 4 – Chart of Uses.

- ~~(1) Single dwelling unit.~~
- ~~(2) Two dwelling units.~~
- ~~(3) Multifamily dwelling not to exceed four dwelling units.~~
- ~~(4) Detached accessory buildings for the purpose of storage, not for human occupancy.~~
- ~~(5) Mobile homes that are in compliance with § 229-30.~~
- ~~(6) Rooming houses or tourist homes where the owner or his agent remains in residence, but in no case shall there be more than five rooms rented to a total of 10 persons.~~
- ~~(7) Home sales, profession, shop or industry where carried on by a resident of the premises, employing not more than two additional persons, provided that such use is secondary to the dwelling function of the buildings.~~
- ~~(8) Professional offices for lawyers, doctors, dentists, engineers and/or other recognized professions.~~
- ~~(9) Church, school, library, museum and community center.~~
- ~~(10) Clubs, lodges and other buildings for noncommercial private assembly.~~

C. Uses permitted only by special exception. In the Residential District, ~~only the following uses are permitted by special exception granted by the Board of Adjustment pursuant to § 229-51:~~ are indicated in Table 4 – Chart of Uses.

- ~~(1) Rooming house for more than 10 people.~~
- ~~(2) Apartment for more than four dwelling units.~~
- ~~(3) Nursing home and hospital.~~
- ~~(4) Mobile home parks that are in compliance with § 229-30, provided that a connection is made to municipal water and sewer systems or systems approved by all state agencies. Licensing requirements for mobile home parks, as adopted by the Town of Hillsborough, shall apply.~~
- ~~(5) Restaurant.~~

§ 229-19.1. Village Residential District.

A. Purpose. The purpose of this district is to preserve the historic residential character of Upper Village, ~~Lower~~ and Bridge Village and to protect property values while encouraging new infill development.

B. Definitions. As used in this section, the following terms shall have the meanings indicated:

MOBILE HOME

~~In accordance with RSA 674:31, any structure, transportable in one or more sections, which, in the traveling mode, is eight body feet or more in width and 40 body feet or more in length or, when erected on site, is 320 square feet or more, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to required utilities, which include plumbing, heating and electrical heating systems contained therein.~~

BC. Permitted uses: In the Village Residential District, permitted uses are indicated in Table 4 – Chart of Uses.

- ~~(1) Single dwelling unit.~~
- ~~(2) Two dwelling units.~~
- ~~(3) Multifamily dwelling not to exceed four dwelling units.~~
- ~~(4) Home businesses in compliance with §§ 229-83 through 229-97 of the Town Code.~~
- ~~(5) Detached accessory buildings not for the purpose of human occupancy.~~

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

- ~~(6) Church, school, library, museum, and community center.~~
- ~~(7) Professional offices for lawyers, doctors, dentists, architects, engineers and/or other recognized professions.~~
- ~~(8) Club, lodge, or other building for noncommercial private assembly.~~

~~C.D. Uses permitted only by special exception: In the Village Residential District, uses permitted by special exception granted by the Board of Adjustment pursuant to § 229-51 are indicated in Table 4 – Chart of Uses.~~

- ~~(1) Apartment building for more than four dwelling units.~~
- ~~(2) Nursing home.~~
- ~~(3) Hospital.~~
- ~~(4) Restaurant.~~

~~E. Prohibited uses:~~

- ~~(1) Mobile homes, not including the noncommercial storage of travel trailers and recreational vehicles.~~
- ~~(2) Mobile home parks.~~

~~F. District boundaries. The Village Residential District is defined as the area delineated on the Village Residential District Maps which are hereby adopted as part of the Official Zoning Map of the Town of Hillsborough.~~

§ 229-19.2. Lower Village Residential District.

B. Permitted uses: In the Lower Village Residential District, permitted uses are indicated in Table 4 – Chart of Uses.

- ~~(1) Single dwelling unit.~~
- ~~(2) Duplex.~~
- ~~(3) Multifamily dwelling not to exceed three dwelling units.~~
- ~~(4) Home businesses and home occupations per §§ ~~229-83~~ through ~~229-87~~.~~
- ~~(5) Detached accessory buildings not for the purpose of human occupancy.~~

~~C. Uses permitted only by special exception: In the Lower Village Residential District, uses permitted by special exception granted by the Board of Adjustment pursuant to § 229-51 are indicated in Table 4 – Chart of Uses.~~

- ~~(1) Chapel.~~

~~D. Prohibited uses:~~

- ~~(1) Repair business.~~
- ~~(2) Restaurant.~~
- ~~(3) Restaurant, fast food.~~
- ~~(4) Professional building.~~
- ~~(5) Mobile homes.~~
- ~~(6) Mobile home parks.~~

§ 229-20. Commercial District.

B. Permitted uses. In the Commercial District, the following uses are permitted: permitted uses are indicated in Table 4 – Chart of Uses.

- ~~(1) Detached accessory buildings for the purpose of storage, not for human occupancy.~~
- ~~(2) Professional offices for lawyers, doctors, dentists, engineers and/or other recognized professions.~~
- ~~(3) Church, school, library, hospital, museum and community center.~~
- ~~(4) All commercial uses.~~

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

~~(5) Light industry employing no more than 30 persons and of a type causing no traffic congestion, undue noise or vibration, odor or other nuisance and no hazard to public health or safety.~~

C. Uses permitted only by special exception. In the Commercial District, ~~uses only the following uses are~~ permitted by special exception granted by the Board of Adjustment pursuant to § 229-51: are indicated in Table 4 – Chart of Uses.

~~(1) The following uses only when such is a secondary use in conjunction with a commercial use and when such use comprises less than 50% of the square footage of the structure:~~

- ~~(a) Single dwelling unit.~~
 - ~~(b) Two dwelling units.~~
 - ~~(c) Multifamily dwelling not to exceed four dwelling units.~~
 - ~~(d) Apartment for more than four dwelling units.~~
 - ~~(e) Rooming house or tourist home where the owner or his agent remains in residence but in no case shall there be more than five rooms rented to a total of 10 persons.~~
 - ~~(f) Home sales, shop or industry where carried on by a resident of the premises, employing not more than two additional persons.~~
 - ~~(g) Clubs, lodges and other buildings for noncommercial private assembly.~~
- ~~(2) Industry potentially employing more than 30 persons.~~

§ 229-20.1. Central Business District.

~~B. Definitions. As used in this section, the following terms shall have the meanings indicated:~~

DWELLING UNIT

~~A place for residence with a floor area of at least 600 square feet.~~

REFUSE

~~Anything thrown away or rejected as worthless.~~

~~BC. Permitted and prohibited uses.~~

~~(1) Permitted uses. In~~The following uses are permitted within the Central Business District, permitted uses are indicated in Table 4 – Chart of Uses as being in harmony and consistent with a small Town business center.

- ~~(a) Banks.~~
- ~~(b) Retail businesses.~~
- ~~(c) Shops and offices for professional services.~~
- ~~(d) Nursing or convalescent hospitals.~~
- ~~(e) Institutions for the care of the aged.~~
- ~~(f) Libraries and museums.~~
- ~~(g) Municipal and government offices.~~
- ~~(h) Nursery schools and day-care centers.~~
- ~~(i) Dwelling units on upper floors.~~
- ~~(j) Places of worship and religious institutions.~~
- ~~(k) Public parks.~~
- ~~(l) Restaurants.~~
- ~~(m) Schools.~~
- ~~(n) Theaters, community buildings.~~
- ~~(o) Hotels, inns, and tourist homes.~~
- ~~(p) Other commercial uses that meet the purpose of this section, are not otherwise prohibited, and will not be detrimental to the surrounding area.~~

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

~~(2) Prohibited uses. The following uses are prohibited as not consistent with the character of a small town business center:~~

- ~~(a) Automotive sales of new and secondhand cars and automotive repair.~~
- ~~(b) Sale or repair of other motorized vehicles, including heavy equipment, motorcycles, snowmobiles, and ATV's.~~
- ~~(c) Contractor's yards.~~
- ~~(d) Junkyards.~~
- ~~(e) Storage facilities for flammable, odoriferous and noxious chemicals, manure.~~
- ~~(f) Sales yards for trailers, campers and manufactured homes.~~
- ~~(g) Saw mills.~~
- ~~(h) Kennels.~~

~~C.(3) Uses permitted only by special exception: In the Central Business District, uses permitted by special exception granted by the Board of Adjustment pursuant to § 229-51 are indicated in Table 4 – Chart of Uses.~~

- ~~(a) Single family residence.~~
- ~~(b) Dwelling units at street level.~~

E. Provisions.

~~(1) Certificate of occupancy. A certificate of occupancy is required for all new uses. Such certificates are to be issued by the Town on the recommendations of the Fire Chief and a Code Enforcement Officer to ensure that the building is safe and does not present dangers to occupants and neighbors.~~

~~(21) Refuse storage. Refuse must be stored in enclosed containers which shall be located to the rear of the building and shall be completely screened from public view in order to prevent blight and to protect against noxious odors.~~

F. Development standards: ~~(Reserved)~~

- ~~(1) Minimum setbacks:~~
 - ~~(a) Front: 0 feet.~~
 - ~~(b) Side: 0 feet, if adequate fire protection can be provided.~~
 - ~~(c) Rear: 10 feet.~~
- ~~(2) Maximum setbacks:~~
 - ~~(a) Front: 25 feet for primary building.~~
- ~~(3) Minimum lot size: 5,000 square feet.~~
- ~~(4) Minimum road frontage: 50 feet.~~
- ~~(5) Maximum lot coverage: 75%.~~
- ~~(6) Maximum building height: four stories.~~

G. Parking.

~~(1) New businesses shall be exempt from the off-street parking standards as defined in § 229-34. All applications for a change of use must demonstrate to the Planning Board, however, that there is adequate parking for the proposed use; this can be demonstrated with on-site or nearby off-site parking, through reasonable shared parking arrangements, through available on-street parking, or a combination thereof.~~

§ 229-21. ~~Lot area, frontage, setback and coverage~~ Dimensional Standards.

Tables 1, 2 and 3 shall govern lot area, frontage, setbacks, ~~and coverage~~ and building height in the Town of Hillsborough. Setbacks shall be measured from the edge of the public or private right-of-way. In the Rural District, Village Residential District, Lower Village Residential District, and in the Residential District, lots in existence prior to March 8, 1977, are exempt from the provisions of Tables 1 and 2.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

§ 229-22. (Reserved) Use Standards

- A. Table 4, titled “Chart of Uses”, shall govern whether uses are permitted, permitted by special exception, or permitted by conditional use.
- B. Any use that is not listed in Table 4 as either permitted, permitted by special exception, or permitted by conditional use, or that is not a lawful nonconforming use, is considered to be a prohibited use and may not be permitted to locate anywhere in Hillsborough unless specifically authorized under applicable State or Federal statutes.

ARTICLE V. Planned Developments

§ 229-30. Mobile home parks and subdivisions.

B. Standards for mobile home parks.

(1) General. Mobile home parks may be permitted only as a special exception in ~~any districts specified in Table 4, but shall not be located in~~ except the Historic District, the Commercial District or within the one-hundred-year-floodplain. Mobile home parks shall provide individual mobile home spaces, access driveways, parking and recreational open space in accordance with the following standards.

C. Standards for mobile home subdivisions.

(1) Zoning district regulations. All lots in mobile home subdivisions shall comply with all dimensional lot size, frontage, coverage and setback requirements of the applicable zoning district.

(4) Parking. Two off-street parking spaces ~~at least 10 feet by 20 feet in size~~ shall be provided for each lot.

ARTICLE XIV. Cluster Development

§ 229-89. Definitions. (Reserved)

As used in this article, the following terms shall have the meanings indicated:

BUFFER

~~An area along a public road or property boundary which is left in its natural state and/or landscaped so as to limit the visibility of the development from the road or adjacent properties.~~

BUILDING ENVELOPE

~~The area in which buildings will be built, and shall include the area necessary for the installation of the septic system as well as the area required for a replacement septic system.~~

CLUSTER DEVELOPMENT

~~A form of residential development that permits housing units to be grouped on sites or lots with dimensions, frontages and setbacks less than the minimum conventional requirements, with the goal being an increased dwelling density on some portions of the parcel and other portions being preserved as open space.~~

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

COMMON OPEN SPACE

Undeveloped land within or adjacent to a cluster development which is designed and intended for the common use or enjoyment of the residents of the development, and in some cases the public. Roadways and driveways may cross common open space areas, but are not included in the calculation of the acreage of the common open space.

DENSITY

The number of dwelling units or the number of individual lots for single-family homes which may be built upon a unit area of land. Density is calculated based on the zoning district in which the parcel is located, as well as the physical characteristics of the land which would preclude in total or in part the development of the parcel.

LANDSCAPING

The planting of vegetation such as but not limited to grass, groundcovers, flowers, low shrubs, bushes, or trees, and includes the shaping of the ground into berms or embankments. Landscaping includes the erection of fences, decorative walls, stone walls, and other elements designed as visual enhancements and/or visual buffers to a site.

NET RESIDENTIAL DENSITY

The maximum density allowed in a residential subdivision determined from the net area of the parcel that is available for residential development after deduction of vehicular rights-of-way and land not useable because of drainage, subsurface conditions, or other impediment, including, but not limited to, wetlands, floodplains, steep slopes, or ledges.

PLANNING BOARD or BOARD

The Town of Hillsborough Planning Board and the regulator of this article.

STEEP SLOPES

Slopes in excess of 25%.

* * *

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

ZONING
229 Attachment 1

Table 1
Lot Area and Frontage Requirements
Rural District
Town of Hillsborough

Type of Use (for each building)	Minimum Frontage (feet)	Minimum Lot Size (acres)
Single-dwelling units	200	2
Two-dwelling units	200	2
Three-dwelling units	200	3
Four-dwelling units	200	3
Commercial uses	200	2
All O ther uses ¹	200	2
Lake Lots ²¹		
Single-dwelling units	100	1
Two-dwelling units	100	1
Three-dwelling units	150	2
Four-dwelling units	200	3

NOTES:

¹ ~~Other uses include rooming house with owner or agent in residence, residential use with home sales or professional office, church, school, etc.~~

²¹ For lake lots, the front of the lot is towards the lake, and the front setback is measured from the average mean high water level.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

ZONING
229 Attachment 2

Table 2
Lot Area and Frontage Requirements
Residential, Village Residential, Lower Village Residential, ~~and~~
Commercial, ~~and~~ Central Business Districts
Town of Hillsborough

Type of Use (for each building)	With Municipal Water and Sewer		With Municipal Water or Sewer		With No Municipal Water or Sewer	
	Minimum Frontage (feet)	Minimum Lot Size (square feet)	Minimum Frontage (feet)	Minimum Lot Size (square feet)	Minimum Frontage (feet)	Minimum Lot Size (square feet)
Residential, Village Residential, Lower Village Residential and Commercial Districts						
Single-dwelling units	100	10,000	100	20,000	125	40,000
Two-dwelling units	100	20,000	100	40,000	125	80,000
Three-dwelling units	125	28,500	150	52,000	150	120,000
Four-dwelling units	150	37,500	150	64,000	150	160,000
Commercial uses (each building)	200	40,000	200	40,000	200	40,000
All Other uses [†]	200	40,000	200	60,000	200	80,000
Central Business District						
<u>All Uses</u>	<u>50</u>	<u>5,000</u>	<u>50</u>	<u>5,000</u>	<u>50</u>	<u>5,000</u>

NOTES:

~~† — Other uses include rooming house with owner or agent in residence, residential use with house sales or professional office, church, school, etc.~~

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

ZONING
229 Attachment 3

Table 3
Setback, ~~and~~ Coverage and Building Height Requirements
Town of Hillsborough

District and Type of Use	Minimum Setbacks			<u>Maximum Front Setback (feet)</u>	Maximum Coverage (percent)	<u>Maximum Building Height (feet)</u>
	Front (feet)	Side (feet)	Rear (feet)			
Residential, Village Residential, Lower Village Residential and Commercial Districts						
Dwellings	30	15	20	<u>N/A</u>	25	<u>35</u>
Commercial Uses	50	20	25	<u>N/A</u>	30	<u>35</u>
Other Uses ¹	50	20	25	<u>N/A</u>	30	<u>35</u>
Rural District						
Dwellings	30	25	50	<u>N/A</u>	25	<u>35</u>
Commercial Uses	50	25	50	<u>N/A</u>	30	<u>35</u>
Other Uses ¹	50	25	50	<u>N/A</u>	30	<u>35</u>
Lake lots ²	75	25	25	<u>N/A</u>	20	<u>35</u>
<u>Central Business District</u>						
<u>All Uses</u>	<u>0</u>	<u>0</u> ³	<u>10</u>	<u>25</u> ⁴	<u>75</u>	<u>60</u>

NOTES:

¹ Other uses include rooming house with owner or agent in residence, residential use with home sales or professional office, church, school, etc.

² For lake lots, the front of the lot is towards the lake and the front setback is measured from the average mean high water level.

³ If adequate fire protection can be provided.

⁴ For primary building.

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

ZONING

Table 4
Chart of Uses
Town of Hillsborough

P = Permitted use, S = Permitted by Special Exception,
 C = Permitted as a Conditional Use, (#) = See Notes

<u>Uses</u>	<u>ZONING DISTRICTS</u>					
	<u>Rural</u>	<u>Residential</u>	<u>Village Residential</u>	<u>Lower Village Residential</u>	<u>Commercial</u>	<u>Central Business</u>
<u>RESIDENTIAL USES</u>						
<u>Bed-and Breakfast</u>	P	P	P	P		P
<u>Cluster Development</u>	C	C	C	C		
<u>Dwelling, single-family</u>	P	P	P	P	S (1)	P (2)
<u>Dwelling, two-family</u>	P	P	P	P	S (1)	P (2)
<u>Dwelling, three- and four-family</u>	S	P	P	S	S (1)	P (2)
<u>Dwelling, more than four-family</u>	S	S	S		S (1)	P (2)
<u>Home Occupation</u>	P	P	P	P	P	P
<u>Mobile Home/Manufactured Housing</u>	P	P				
<u>Mobile Home Park</u>	S	S				
<u>Mobile Home Subdivision</u>	P	P				
<u>RESIDENTIAL USES NOTES</u>						
(1) <u>Uses permitted by Special Exception only when such is a secondary use in conjunction with a commercial use and when such use comprises less than 50% of the square footage of the structure.</u>						
(2) <u>Dwellings at street-level dwelling require a Special Exception. Minimum floor area for any dwelling unit shall be 600 square feet.</u>						

Attachment 4:1

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

ZONING

Table 4
Chart of Uses
Town of Hillsborough

P = Permitted use, S = Permitted by Special Exception,
C = Permitted as a Conditional Use, (#) = See Notes

<u>Uses</u>	ZONING DISTRICTS					
	<u>Rural</u>	<u>Residential</u>	<u>Village Residential</u>	<u>Lower Village Residential</u>	<u>Commercial</u>	<u>Central Business</u>
COMMERCIAL USES						
<u>Auction House</u>	<u>S</u>				<u>P</u>	<u>S</u>
<u>Bar</u>					<u>P</u>	<u>P</u>
<u>Camp, Recreational</u>	<u>S</u>					
<u>Campground</u>	<u>S</u>	<u>S</u>				
<u>Commercial Storage Facility</u>					<u>P</u>	<u>S</u>
<u>Convenience Store</u>					<u>P</u>	<u>S</u>
<u>Crematory</u>	<u>S</u>				<u>S</u>	
<u>Drive-Through Facility</u>					<u>P</u>	<u>S</u>
<u>Farmers' Market</u>	<u>S</u>				<u>P</u>	<u>P</u>
<u>Flea Market</u>	<u>S</u>				<u>P</u>	<u>S</u>
<u>Funeral Home</u>					<u>P</u>	<u>P</u>
<u>Garden/Farm Supply or Nursery</u>	<u>S</u>				<u>P</u>	
<u>Home Business</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	(1)	(1)
<u>Hotel/Motel</u>					<u>P</u>	<u>P</u>
<u>Inn</u>	<u>S</u>				<u>P</u>	<u>P</u>
<u>Livestock Auction</u>	<u>S</u>				<u>S</u>	

Attachment 4:2

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

ZONING

Table 4
Chart of Uses
Town of Hillsborough

P = Permitted use, S = Permitted by Special Exception,
C = Permitted as a Conditional Use, (#) = See Notes

<u>Uses</u>	ZONING DISTRICTS					
	<u>Rural</u>	<u>Residential</u>	<u>Village Residential</u>	<u>Lower Village Residential</u>	<u>Commercial</u>	<u>Central Business</u>
<u>COMMERCIAL USES (continued)</u>						
<u>Manufactured Home Sales</u>					<u>P</u>	
<u>Motor Vehicle Sales</u>					<u>P</u>	
<u>Motor Vehicle Service Station and Repair Garage</u>					<u>P</u>	
<u>Night Club</u>					<u>P</u>	<u>P</u>
<u>Office</u>	<u>S</u>	<u>S</u>	<u>S</u>		<u>P</u>	<u>P</u>
<u>Personal Services</u>					<u>P</u>	<u>P</u>
<u>Recreation, Indoor</u>					<u>P</u>	<u>P</u>
<u>Recreation, Outdoor</u>	<u>S</u>				<u>S</u>	
<u>Repair Business</u>					<u>P</u>	<u>P</u>
<u>Restaurant</u>	<u>S</u>	<u>S</u>	<u>S</u>		<u>P</u>	<u>P</u>
<u>Retail Business</u>					<u>P</u>	<u>P</u>
<u>School, Commercial or Trade</u>					<u>P</u>	<u>P</u>
<u>Shopping Center</u>					<u>P</u>	<u>P</u>
<u>Theater</u>	<u>S</u>				<u>P</u>	<u>P</u>
<u>Vehicle and Machinery Auction</u>					<u>S</u>	
<u>COMMERCIAL USES NOTES</u>						
<u>(1) Home Businesses are not regulated in the Commercial and Central Business Districts, but changes of use may be subject to Site Plan Review.</u>						

Attachment 4:3

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

ZONING

Table 4
Chart of Uses
Town of Hillsborough

P = Permitted use, S = Permitted by Special Exception,
C = Permitted as a Conditional Use, (#) = See Notes

<u>Uses</u>	ZONING DISTRICTS					
	<u>Rural</u>	<u>Residential</u>	<u>Village Residential</u>	<u>Lower Village Residential</u>	<u>Commercial</u>	<u>Central Business</u>
<u>INSTITUTIONAL USES</u>						
<u>Clinic</u>	<u>S</u>		<u>S</u>		<u>P</u>	<u>P</u>
<u>Clubs/Lodges, with seating for less than 250 people.</u>	<u>S</u>	<u>S</u>	<u>S</u>		<u>P</u>	<u>P</u>
<u>Clubs/Lodges, with seating for 250 or more people.</u>	<u>S</u>				<u>P</u>	<u>S</u>
<u>Community Center</u>	<u>S</u>		<u>S</u>		<u>P</u>	<u>P</u>
<u>Day Care Facility, Adult</u>	<u>S</u>	<u>S</u>	<u>S</u>		<u>P</u>	<u>P</u>
<u>Day Care Facility, Child or Family</u>	<u>S</u>	<u>S</u>	<u>S</u>		<u>P</u>	<u>P</u>
<u>Hospital</u>	<u>S</u>				<u>P</u>	<u>P</u>
<u>Municipal Facility</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Museum</u>	<u>S</u>	<u>S</u>	<u>P</u>	<u>S</u>	<u>P</u>	<u>P</u>
<u>Nursing Home, Retirement Home or Supervised Group Home</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Nursery School/Pre-School</u>	<u>S</u>	<u>S</u>	<u>S</u>		<u>P</u>	<u>P</u>
<u>Religious institutions, with seating for less than 250 people</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>S</u>	<u>P</u>	<u>P</u>
<u>Religious institutions, with seating for 250 or more people</u>	<u>S</u>				<u>P</u>	<u>S</u>
<u>School</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>P</u>
<u>INSTITUTIONAL USES NOTES</u>						

Attachment 4:4

TOWN OF HILLSBOROUGH ZONING ORDINANCE continued

ZONING

Table 4
Chart of Uses
Town of Hillsborough

P = Permitted use, S = Permitted by Special Exception,
 C = Permitted as a Conditional Use, (#) = See Notes

<u>Uses</u>	ZONING DISTRICTS					
	<u>Rural</u>	<u>Residential</u>	<u>Village Residential</u>	<u>Lower Village Residential</u>	<u>Commercial</u>	<u>Central Business</u>
INDUSTRIAL USES						
<u>Industry</u>					<u>S</u>	
<u>Junk Yard</u>						
<u>Light Industry</u>	<u>S</u>				<u>P</u>	<u>S</u>
<u>Sawmill</u>	<u>S</u>				<u>S</u>	
INDUSTRIAL USES NOTES						

P = Permitted use, S = Permitted by Special Exception,
 C = Permitted as a Conditional Use, (#) = See Notes

<u>Uses</u>	ZONING DISTRICTS					
	<u>Rural</u>	<u>Residential</u>	<u>Village Residential</u>	<u>Lower Village Residential</u>	<u>Commercial</u>	<u>Central Business</u>
MISCELLANEOUS USES						
<u>Agricultural Operation</u>	<u>P</u>				<u>S</u>	
<u>Animal Shelter</u>	<u>P</u>				<u>P</u>	<u>P</u>
<u>Artists' Studios</u>	<u>P</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>P</u>	<u>P</u>
<u>Cemetery</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>		
<u>Kennel</u>	<u>S</u>				<u>S</u>	
<u>Veterinary Clinic</u>	<u>P</u>				<u>P</u>	<u>P</u>
MISCELLANEOUS USES NOTES						

PLANNING BOARD REPORT

Your Planning Board took advantage of another slow year to update forms and documents.

A joint committee consisting of members of the Planning and Zoning Boards conducted 30 work sessions to bring the Zoning Ordinances up to 2012 standards. The result, five amendments to the ordinances which will appear on the town warrant for your approval, will simplify the tasks involved for new business and residential developers. Many thanks to Martha Caron, Harvey Chandler, Jon Gibson, Arlene Johns, Fred Murphy, Roger Racette and Shane O'Keefe for the many hours spent in the development of this much needed update.

The board, along with our Town Planner, updated our Site Plan Review regulations, again to help developers understand the process needed to gain Plan approval within a reasonable time frame. Helps gain a clearer understanding of what the townspeople expect of new development, and how the Planning Board will work toward achieving those expectations.

We continue to welcome new business to Hillsborough and make every effort to ease the application and approval process.

A bright light during the year was the processing and approval of a plan presented by Zaremba Group for construction of a Dollar General Store at the intersection of W. Main St and Municipal Drive. Your board asked for a few site changes for traffic and safety reasons and modest architectural revisions to enhance the appearance of this facility in the very visible location in our business district, all of which were readily agreed to by the applicant.

We continue to look forward to more land use activity as economic conditions improve and the obvious location advantage Hillsborough presents to the business community.

Respectfully submitted,

Herman Wiegelman
Board Chair

TOWN CLERK'S REPORT

FOR THE PERIOD JANUARY 1, 2011 - DECEMBER 31, 2011

2011 Registrations	\$646,309.00
Dog Licenses	\$3,294.00
Dog Fines	\$641.00
Marriage Licenses	\$1,119.00
Fees	\$29,230.00
Paid to the Town of Hillsborough	\$680,593.00

VITAL STATISTICS

Births	40
Marriages	38
Deaths	46

YEAR END REPORT OF 2011 DEATHS IN HILLSBOROUGH

William Northrop	Walter Senecal	Julia Senecal
Irene Snair	Evelyn Kemp	Clyde McMinn
Michael Stolfi	Rylan Christenson	Ann Kenney
Justin Chicoine	Thomas McNally	Damon Murray
Georgine Lyko	Hall Murphy	Leroy Griffiths
Jacqueline Kent	Margaret Sparks	Leonard Peace
Paul Viveiros	Ruth Jones	Gertrude Castelot
Mary (Fran) Whitney	Robert Childs	Evelyn Healy
Earl Tibbetts	Henry Anderson	Eloise Sutton
Grace Taylor	Charles Gee	Shelly Naroian
Katherine Downs	Michael Connolly	Arlene Krilovich
Samuel Galpin	Albert Andersen	Shirley Hallock
Harold Titcomb	Karen Annis	Steven Marcouillier, Sr.
Edward Dillon	Mary Welch	Patricia Stafford
Virginia Colman	Robert Studivan	Francis Macukewicz
Marjorie Patenaude		

Respectfully submitted,

Deborah J. McDonald
Hillsborough Town Clerk

POLICE DEPARTMENT REPORT

2011 marked the ten year anniversary of the 9-11 attacks. As we remember and rebuild, the threat of violence is still very real. Closer to home 2011 was a challenging year for the Hillsborough Police and one that reminded us just how dangerous police work can be. We continue to see a growing lack of patience that members of the public once extended to one another.

Inside the agency Officer Nathan Glowacki graduated the NH Police Academy and filled the remaining patrol position. Officer Mark Philibert was promoted to Sergeant after a promotional process. We continue to develop and update our operating procedures to stay compliant with the ever changing laws and best practices. We also continue to invest in our staff with training which will allow us to provide educated and knowledgeable officers. After a 6 week online training/testing program, all of the full-time dispatchers earned an APCO Institute International Certification as Public Safety Telecommunicators. The Association of Public-Safety Communications Officials-International (APCO) was founded in 1935 and is the world's largest organization dedicated to public safety telecommunications.

If you have knowledge of a crime in Hillsborough, help us out! Call the Concord Regional Crime Line at 226-3100 and give information anonymously. They will pass the information on to us. Best of all, if it leads to an arrest, the Crime Line will pay you for the tip!

The Town of Hillsborough initiated a service called CodeRed. This service will allow town officials to get important, and at times, critical information to you extremely fast. CodeRed can call, leave messages, email, and text message to the whole community in just minutes. To assure that you are able to receive these notifications, we ask that you visit our web site at www.HillsboroPD.com and follow the CodeRed link to subscribe.

Hillsborough Police Department Statistics (partial)

Investigations/Patrol

Assaults – 62

Burglary - 20

Motor vehicles stolen – 7

Drug cases - 68

Criminal Mischief – 64

Sexual Assaults/Rape – 13

Thefts – 110

Liquor law violations – 68

DWI arrests – 60

Motor vehicle collisions – 133

Cars stopped for violations – 2,711

Disturbance (domestic and other) - 334

Communications

Incoming Phone calls handled by Dispatch – 41,330

911 calls – 2,349

Police calls dispatched – 23,633

Rescue calls dispatched – 689

Fire calls dispatched – 184

POLICE DEPARTMENT REPORT continued

I would like to thank all of the hard working and dedicated members of the department for the “all” that they contribute on a daily basis. Clerical, Dispatchers, Administrative, Patrol Officers, and Investigators, every position at HPD is critically important. Our department strives to make Hillsborough the safest place to live, work and play. We greatly appreciate the citizens of Hillsborough standing with us, providing us with the support we need to be successful especially in these difficult economic times.

Respectfully submitted,

David M. Roarick
Chief of Police

HILLSBORO FIRE DEPARTMENT and EMERGENCY MEDICAL SERVICES REPORT

The Hillsboro Fire Department and Emergency Medical Services have been busy in 2011. In 2011 the department responded to: 1125 calls for service (not including inspections)

FIRE: 351

EMS: 774

Inspections: 149

Total Fire/EMS/Inspections: 1274



The department is actively working towards preventing fires through intensive fire inspection and prevention programs. During 2011 the department conducted 149 fire/life safety inspections. These inspections urge and sometimes demand building owners to make their homes and businesses compliant with state and local fire codes and standards. We continued our tradition of fire safety education at the elementary school during National Fire Prevention Week in October 2011. This program teaches students as well as staff to be fire safe at school and at home.

In 2009 the department started using cover shifts for evening hours. These shifts have been a great success and will be continuing in 2012. These shifts are still filled by current members and make it possible to have two EMS members available for calls 24 hours a day. Due to the ever increasing number of calls this system is saving the department money allowing us to fill these shifts with current staff and not having to hire new full-time staff. The system is working but not without some difficult times. Some of the shifts are hard to find staff due to work hours and conflicts with schedules. The department is currently working on ways to fill these shifts by looking for per-diem staff which will be put on to work the hours left vacant. For the time being, using the current budget. Over the next few years the department will continue to look at ways of keeping these shifts and ensuring response to calls with small budget increases.

In 2011 the fire department reached a milestone. Records researched by the department dating back to 1831 show the beginning of the fire department known as the Hillsboro Bridge Village Fire Precinct. Records indicate that the fire department celebrated its 180th year in 2011 however, a plaque given to the department in 1986 by the selectmen at the time shows a date of 1886 to be the start of the department thus making it our 125th year in 2011. Asking around town we did hear stories concerning the two dates. The story most told is that the town took over the department in 1886 and prior to that the department was its own entity. Either way the department has been around awhile.

The Hillsboro Rescue Squad will celebrate a milestone in 2012. In 1962 the Hillsboro Rescue was formed and run as a volunteer service for 40 years. Members during that time gave of their time and did so without pay. For the last 10 years the members have also served with pride, sometimes going without sleep to keep the town of Hillsborough safe. 2012 will mark 50 years of service to the town by men and woman dedicated to training, pride, and devotion to provide emergency medical services to the Town of Hillsborough as well as surrounding towns. We would like to thank all of those men and women that have served before us and we look forward to many more years of service to the Town of Hillsborough.

HILLSBORO FIRE DEPARTMENT REPORT continued

Also in 2011 the monument located on the lawn of the fire station was given a special facelift. The name of the only firefighter killed in the line of duty was added to the monument. Firefighter Richard Cross was killed in the line of duty at a fire on the corner of School and West Main Street on February 16, 1935. Richard's name is also represented at the New Hampshire Fire Academy on the State Fallen Firefighter Monument. In the spring the department plans on having a dedication ceremony to celebrate the life of our fallen brother. Members of Firefighter Cross' family will also be invited as well as town's people wishing to attend.

At the 2012 town meeting the fire department had planned to come to the town asking for a warrant article to join the Capital Area Compact. After much thought by the Chief Officers as well as the company Officers we have decided to remove the article from the Warrant due to the tough economic times facing the taxpayers. Over the coming year the department plans on investigating the subject and coming forth with a plan for the 2013 budget so as to not increase the budget and still join the compact. The department feels that being part of the Capital Area Compact will be beneficial not only to the department but the Town of Hillsborough as well. The only warrant article the department will bring to town meeting will be the ambulance capital reserve in the amount of \$ 35,000.00 previously established for future ambulance purchase. The department currently has a 2005 Ford E450 as well as a 2011 Ford F550. The 2005 E450 is due for replacement in 2015 as we have a ten-year life span on ambulances due to the mileage and hours of operation.

In 2011 the Hillsboro Rescue Squad-EMS was granted a special piece of equipment by Concord Hospital Trust and some very supportive business leaders from town. The department took delivery of a Lucas 2 CPR device. This device will allow EMS crews to do hands off CPR and will deliver CPR during a cardiac arrest. A grant from the Concord Hospital Trust was awarded to the department from money raised through fundraising by the Concord Hospital Trust and the balance was given to the department through anonymous donations from business leaders in town. The department would like to thank not only the Concord Hospital Trust but the business leaders that stepped up and purchased this equipment. In the coming year the department along with the Concord Hospital Trust plans on putting in to service another Lucas 2 in the second ambulance at no cost to taxpayers. (Each device is \$ 13,000.00)

On behalf of the Chief Officers, Company Officers, and Members of the fire department, we would like to thank all of the town departments for their continued support as well as team work throughout the year. Without the team effort put forth by all of the town departments the town would not run as smoothly as it does in an emergency. Also we would like to thank the businesses and town's people for the support we are given. Without this continued support the department could not perform to the standard expected of a fire department.

Respectfully submitted,

Kenny Stafford, Jr.
Fire Chief
Hillsboro Fire Department
Emergency Medical Services

HIGHWAY DEPARTMENT REPORT

First, I want to thank the citizens of Hillsborough for their continued support.

During 2011 the Highway Department worked on many projects: Woods Woolen Mill, Fuller Public Library Project, demolition of houses at Emerald Lake Village District, Davison Property at 471 Second New Hampshire Turnpike/Route 31 and Kemp Park Property.

The department reconstructed and repaved Brown Street, Walnut Street, portions of Church Street and Whitney Road. We also did a shim and overlay on Gay Avenue and Park Street and repaired Cooledge Road Bridge over Beards Brook.

The Highway Department needs to update a 1984 1 ton 4 x 4 pick-up truck. This truck is an Army surplus vehicle and is very rusty. We need your support.

Respectfully submitted,

William F. Goss
Highway Foreman



Flood Mother's Day 2005 - Sleeper Road Bridge

BUILDING INSPECTOR'S REPORT

From the office of the Building Inspector / Code Enforcement and Health Officer

Building Department

Permits issued:

Houses	1	Additions	5
Renovations/Misc	5	Barns	1
Garages	5	Sheds	4
Porch	3	Signs	14
Decks	6	Commercial projects	2
Rebuild	5	Foundations for mobile homes	8
Gazebo	1	Stairway (exterior)	2
Plumbing/Electrical	10	Library Renovations	1
Demo	5	Permits still active from 2010	22

Farmsteads:

Farmsteads a successful completion in their building project this year. Four new buildings were constructed to house their residents.



Davison Property:

The Davison Property was a great clean-up process. The property is all clear from any hazardous materials and looks good and safe now. I would like to thank the State DES personnel for all their help and support. A special thanks to Janis Tsang, from the EPA for her hard work and their grant money to complete the project.



Economic Ventures:

The economy is holding its own with building projects and we are trying to encourage any new commercial or industrial ideas for the residents here and in surrounding Towns. Any new business will help our economy (State wide) and with our own tax rate. Some new commercial projects or ideas are;

Hillsborough House of Pizza – has a new permit to renovate the former Medical Center for a restaurant.

Chrysler/Dodge/ Jeep – owned by Dennis Roberts of Hillsboro Ford is being built now and we hope for completion in 2012.

New Dollar General – has the approvals to construct a new commercial/retail building on the corner of West Main Street and Municipal Drive.

Diamond Acres lot – is still up for sale. We are hoping and encouraging anyone interested in the property for a new business venture!

BUILDING INSPECTOR'S REPORT continued

Code Enforcement:

Code Enforcement issues (over 56 calls)

Health related issues (over 45 calls)

Zoning related issues (over 36 items)

Kemp demo – the Kemp home will be properly abated for any hazardous materials and then demolished. The other “Historical” buildings will remain on the property for the future “Park”.

Lead paint proposal – the Library is receiving construction bids through this office for the lead paint removal and preparing of the building to be painted. The project will be done in two phases.

There is still a major concern with vacant and foreclosed homes. Some homes have to be condemned due to improper winterization. The pipes were not drained, froze over last winter and when thawed out large amounts of water damage destroyed the home with mold, falling sheetrock and electrical problems.

We are still contacting the Banks to register the vacant homes for a “maintenance plan”. Two homes in Emerald Lake had to be demolished. We know there may be more buildings to demolish this year due to being condemned or loss to fire.

Beach water testing – we have had to post warning signs or close some “public swimming” times on Beard Brook and Manahan Park due to minor contamination of the water. The State of NH Beach Program tests our swim areas throughout the summer and if the results come back with some levels of bacteria they advise us to post the area with “warnings” or to close the beach until another test can be obtained and approved.

911 house numbering – the “911” System was out during the fall looking for proper mapping and house numbers of all homes in Town. We have to follow-up on the report due to some homes not posting their numbers, having a structure on the property that is not listed, or using the wrong address. It is very important to post your correct house numbers for the “911” system to assist you promptly in an emergency.

Respectfully submitted,

Kelly Dearborn-Luce
Building Inspector/Code Enforcer

WATER AND SEWER COMMISSION REPORT

The year 2011 saw additional work on upgrades to the Waste Water Treatment Facility (WWTF) plant on Norton Drive, with an estimated start-up on these improvements occurring before town meeting.

In our continuing efforts to reduce infiltration in the existing sewer collection system, a little over 3 miles of the sewer system were cleaned and inspected. Several areas identified as needing repair were fixed. For the first time in the town's history, the technique of pipe bursting was utilized to repair an existing sewer main on Bridge Street. With this technique pressure is used to burst the existing failed pipe and a new pipe is dragged through the old pipe. This method allows for the replacement of pipes via existing manholes, eliminating the need for costly excavation and resurfacing of the existing street.

In addition to the regular budget articles, there will be two warrant articles before you this year, one regarding repairs at the Waste Water Treatment Facility (WWTF) on Norton Drive and the other for improvements at the Water Treatment Facility (WTF) at Loon Pond.

The center of operations of the WWTF, first put on line in 1986, are two screw pumps, 36 inches in diameter and forty-seven feet long, which lift the untreated sewage from the sewer main entering the plant up into the treatment system. One of these pumps is beginning to show signs of imminent failure, as portions of the screw pump itself are turning up in the treatment system. According to the manufacturer, these pumps typically have a design life of approximately twenty to twenty-five years.

While the commission initially examined replacing only the failing pump, after some discussion we have decided to seek funding to replace both. This will provide us with some savings in terms of shipping and installation, and taking into consideration the age of the units, it appears only a matter of time until the second pump begins to show signs of failure. This purchase is addressed in Article 7, authorizing the commission to borrow \$800,000. This expense will be borne by the users.

The second warrant article asks to raise and appropriate \$904,000 for the design and installation of carbon filters at the WTF to bring the town's water standards into compliance with federal regulations governing disinfection byproducts (DBPs). The town obtains its water from Loon Pond through a direct, screened intake. The raw water flows first onto slow sand filters, then is treated with chlorine and adjusted for pH and transmitted through a two-mile long transmission pipeline to the Bible Hill storage facility.

The current water quality exceeds federal and state limits for chlorinated disinfection byproducts including both total THM (trihalomethanes) and HAA5 (haloacetic acids). This past year the commission contracted with the engineering firm Hoyle, Tanner and Associates, Inc. of Westborough, Mass., to examine various methods to lower the level of DBPs in the water to below regulatory limits. In addition, the town was required to enter into an Administrative Consent Order with the New Hampshire Department of Environmental Protection. This order sets out a schedule for the study, development and implementation of measures to lower the level of DBPs in the town's water, as well as fines should the schedule not be met.

In its December 2011 report, Hoyle, Tanner examined two methods to address DBPs: adding Granular Activated Carbon (GAC) filtration to the treatment process; and replacing the chlorine with a combination of ultraviolet disinfection and the addition of chloramines, which are formed when chlorine and ammonia are mixed in water.

WATER AND SEWER COMMISSION REPORT continued

Chloramines have been used for drinking water disinfection since the middle of the last century and have become of greater interest since DBPs were regulated by the Safe Drinking Water Act of 1986. They have also come under greater scrutiny because of corrosion effects on distribution systems, and have sometimes been associated with taste and odor problems, as well as impacts on kidney dialysis treatment and home aquariums. In addition, although chloramination reduces the formation of regulated chlorination byproducts, it may produce other disinfection byproducts which could come under regulation at some future date. Of the two methods to reduce DBPs, chloramines would represent the less expensive option.

Granular Activated Carbon (GAC) on the other hand, is a proven, effective filtration process for reducing soluble organic matter. The organics are captured by GAC until the GAC is fully saturated and must be replaced. GAC filtration also reduces the chlorine demand of the water, thus reducing the chlorine dosage needed for disinfection. The operational cost of GAC's is determined by the frequency with which the carbon must be replaced.

To summarize, UV and chloramines would introduce additional chemicals in the town's drinking water at the lowest cost, while GAC would constitute an improvement in the filter system and result in lesser amounts of chemicals being introduced to the water, at a greater cost.

According to the Hoyle, Tanner study, chloramination/UV treatment would result in a total capital cost of \$840,645, an annual operating cost of \$81,413, and a cost of \$1.01 per 1,000 gallons of water treated. Installing GAC filter tanks within the existing WTP would result in a total capital cost of \$903,825, an annual operating cost of \$122,175, and a cost of \$1.52 per 1,000 gallons of water treated.

Article 8 authorizes the commission to borrow \$904,000 for the design and construction of GAC filters within the existing WTP.

Despite our best efforts, however, the commissioners voted in January to raise the rate charged for water by 7 percent, the first rate increase since 2009. Sewer rates for the coming year will remain unchanged.

As a reminder to residents, while the commission's sewer and water budgets are subject to approval by the voters at the annual town meeting, they are entirely funded through user fees and do not impact the community's tax rate. As always, we would like to thank our customers for their continued support, and we would also like to take this opportunity to thank our employees - Administrative Assistant Penny Griffin, WWTF operator Paul Dutton and WWTF assistant operator Mike Billings for their continued efforts on behalf of the commission and the community.

The Water & Sewer Commissioners

Douglas Parker, Chairman
Peter Mellen
Herman Wiegelman

2011 SUMMER RECREATION PROGRAM REPORT

The Summer of 2011 was full of fun and sunshine at Manahan Park for swim lessons, day camps and the Middle School Camp. The addition of the new pavilion gave us another area of the park to hold activities. We held our camp meetings, played lots of board/card games, ate snacks/lunch, drop off/pick up and just sat and talked with our friends and counselors under the big roof. There were new picnic tables for us to use for these activities. Families used the pavilion on the weekends for picnics, birthday parties and more.



Our Beach Dance was a big success with many families listening to music, swimming and eating hamburgers and hotdogs cooked by our park board members. Field trips were a big hit for the Middle School Camp. We went to Wallis Sands State Park, roller skating in Enfield and Mel's in Londonderry. Canobie Lake Park was our big trip with 102 campers, counselors and families attending. A great time was had! Vallari's came to our day camps once a week to show us some lessons in martial arts. A bald eagle graced the campers, staff and residents with its presence, flying over the beautiful area that we know and enjoy as Manahan Park. We are looking forward to the Summer of 2012 and all the adventures and fun that it will bring to the Hillsborough Summer Recreation Programs.

Respectfully submitted,

Cathy Bennett
Hillsborough Parks and Recreation
Summer Programs Director



2011 TENNIS CAMP

Thank you to the volunteer instructors and helpers, we couldn't do it without you:
Gail Burgess, Joyce Hingston, Arlene Johns, Tammy McClure, Bill Shee, Ashley Wing,
Max Parenteau and Arthur Tuttle



**HILLSBOROUGH TRANSFER STATION
TONNAGE REPORT FOR COMMODITIES**

January – December 2011

Month	Aluminum Cans	Cardboard	CRT – TVs/Monitors	Co-Mingled Recyclables	Demolition	Metal
January	0.63			24.65	30.92	
February	1.40	21.46	8,430	18.10	56.14	7.06
March	0.53			20.47	38.52	7.67
April	0.53		7,619	19.10	38.66	5.59
May	1.06	24.99		19.47	60.43	13.31
June	1.09		7,347	22.50	60.70	16.15
July	0.72			21.56	46.77	6.27
August	1.05	24.86		33.03	75.21	6.51
September	1.31		7,570	26.71	53.00	29.98
October	0.63			18.62	65.15	6.60
November	0.67	22.98		21.84	58.67	6.46
December	1.20		7,726	23.37	54.18	6.22
Total Tonnage	10.82	94.29	38,692.00 lbs	269.42	638.35	111.82

Month	Mixed Paper	Refrigeration/ AC Units	Municipal Solid Waste	Commercial Solid Waste	Used Oil
January	8.29		109.80	30.23	
February	7.96		68.69	50.31	
March	8.44	29	128.76	77.70	
April	7.95	28	120.28	62.05	
May	17.07		94.68	94.44	
June	9.13	39	131.29	62.21	
July	9.14	25	142.20	56.71	
August	8.22	33	151.07	82.16	
September	8.88	34	141.14	62.00	
October	6.61		121.90	61.40	
November	8.94	25	123.64	70.15	
December	8.77	27	119.46	51.58	
Total Tonnage	109.40	240 units	1452.91	760.94	3175 gal. estimate

*Weight in Tons unless otherwise noted

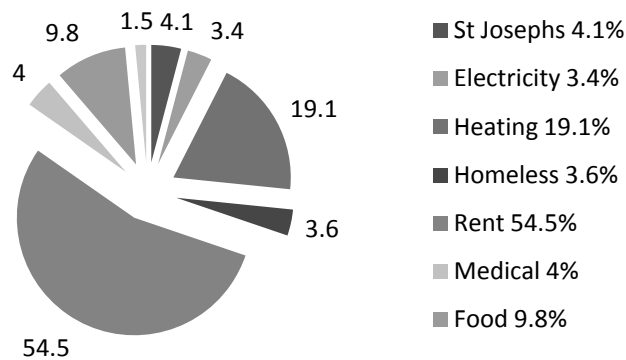
WELFARE DEPARTMENT REPORT

The office of General Assistance exists to meet the Town of Hillsborough’s responsibility as outlined in RSA 165, which states “Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseer of public welfare of such town.” RSA165:1-I

As you can see from the budget history printed here every year, there is a need in town for financial assistance. Yet, the expenditures have come down in spite of the failing economy and the challenges that this poses to our residents. This is a direct result of doing targeted referrals, payment plan negotiations, budget counseling, and application assistance for those families and individuals who come into the office. The office advocates for those having trouble negotiating the complicated process of applying for Unemployment, Fuel Assistance, Food Stamps, Section 8 and other programs which reduce the need for town financial involvement. The office assists in housing searches for more affordable housing, teaches people how to use the computer for online job searching, and it holds people accountable to put that teaching to good use and show verifiable results. If there has been one effect in particular of the tough economy, it has been the need to see applicants on a repeated basis has increased. The result of this has been a slight increase in funds expended in Direct Assistance, but it has also increased the accountability of the applicants and led to many successes. State budget cuts and changes to the eligibility guidelines for Health and Human Services Programs have also effected the Department’s expenses and caused some new problem-solving challenges.

2012 promises to be another challenging year with continued changes to State Programs and funding. The Welfare office will continue to seek and refer new programs for assistance. Going forward into 2012 we are hopeful that an improving housing market will result in increased reimbursement rates from Property Liens. Currently, foreclosures have resulted in many unpaid Assistance Liens. The reimbursements for the Welfare Department in 2011 totaled \$3,181.30 from all sources.

2011 Assistance by Type



Welfare Budget History									
2007		2008		2009		2010		2011	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$301,164	\$229,909	\$287,187	\$204,526	\$257,242	\$179,983	\$209,186	\$149,302	\$179,649	\$169,720

Respectfully submitted,

Dana P. Brien
Welfare Administrator

2011 OFFICE OF YOUTH SERVICES

Director's Report

The Office of Youth Services provides programs and services aimed at preventing juvenile delinquency, reducing court involvement and empowering youth. The Office of Youth Services is committed to advocating for youth and seeks to improve the quality of life of children and youth at risk in Hillsborough. Programs and services emphasize accountability, education, self-advocacy, self-esteem, development and decision making skills in a positive, non-judgmental and confidential atmosphere.

Services Provided

Juvenile Court Diversion

Challenge Course (Early drug & alcohol intervention & education course for teens)

Project Genesis (Drop-in Teen Center)

Court Ordered & Diversion Ordered Community Service & Restitution

Short-term counseling, assessment, crisis intervention and educational programs for children & families

Coordination of local Substance Abuse Coalition (Community Action Team)

2011

Juvenile Court Diversion Referrals 27

**Number of Teen visits to Drop-in Teen Center
(Project Genesis)** 2500

**Community Service hours completed
by youth supervised or set up by OYS** 1295

The 2012 Youth Services Budget

The 2012 Youth Services budget supports all our basic programs and services with very little increase in operating costs for the fiscal year. Youth Services will begin instituting program fees for Juvenile Court Diversion in February of 2012 and begin shifting the cost of this particular program to youthful offenders and their families rather than from the taxpayers. Youth Services also initiates fundraising events, receives donations and participates in community service projects to support teen center activities, special events, scholarships and any other incidentals not included in our regular budget. The Office of Youth Services would like to thank all of the individuals and businesses that made contributions and donations towards the work we do.

Juvenile Court Diversion

One of the primary goals of the diversion program is to offer a positive alternative to court involvement for juveniles charged with criminal offenses. The Office of Youth is one of 12 diversion programs in the state that was accredited by the administrative office of the courts in 2011. Our diversion program utilizes a restorative justice philosophy (1. Repair the Victim, 2. Repair the Community, 3. Hold the offender accountable, 4. Educate the offender to make better decisions). The process of diversion saves time, money and generally results in increased accountability. The majority of youthful offenders are required to appear before a citizen review board to talk about their offense and have an accountability contract drafted. Upon completion of the components of that contract, the charges are dropped or dismissed. This alternative is primarily offered to first time juvenile (16 & under) offenders and occasionally to young adults (17-19) depending on the circumstances.

YOUTH SERVICES continued

OYS Receives Special Recognition from Chamber of Commerce

In an awards ceremony on January 28th, 2012 the Hillsborough Chamber of Commerce gave a special recognition award to the Office of Youth Services. The OYS staff was honored for their work with children, families and their collaboration with the community on numerous youth related projects and programs.

2011 Offenses referred to the diversion program

Criminal Mischief	6
Possession of Controlled Drug	3
Possession of Alcohol	6
Possession of Tobacco	1
Theft	4
Shoplifting	1
Receiving Stolen Property	1
Criminal Trespass	2
Criminal Threatening	1
Burglary	1
Conduct After an Accident	1
Simple Assault	1
Total	27



Youth Services Staff recognized for their service to our community.
Bill Luce, Christi Racine, Judy Fournier & Peter Brigham

8 - Females 19 - Males Total 27

OYS utilizes a cadre of **Community Volunteers** from the Greater Hillsborough area who serve as community diversion board members. These individuals donate their time by attending diversion hearings and assisting in the development of accountability contracts for youthful offenders. Since a community diversion program is only as good as its volunteers, I would like to thank the following individuals for their service on the community diversion board during the past year.

- | | | |
|-----------------|------------------|---------------|
| Sharon Otterson | Fran Charron | Linda Blake |
| Bob Charron | Paris Wells | Bill Luce |
| Laurel Woolner | Sylvia Pelletier | Don Decowski |
| Steve Waters | Sandy Vanderpool | Cindee Carter |
| Sydnee Smith | Barbara Currie | Alan Urquhart |
| Mark Bodanza | Bill Ryan | Bob Woolner |
| Elizabeth Licht | Sharon Farmer | Virginia Luce |
| Stephanie Brown | Thomas Fournier | |

*****We have several volunteer openings for the juvenile diversion accountability board and invite anyone who has an interest in serving, to contact The Office of Youth Services for more information.

Community Service

The Office of Youth Services (OYS) is the primary source and organizer of community service for young people in the Greater Hillsborough area. Youth Services assists adjudicated (court involved) youth, pre-adjudicated (involved in diversion) youth and high school students who need help completing their school community service obligations. OYS does group community service projects every Friday afternoon. Young people performed over 1200 hours of service in 2011. Meaningful community service is a way for young people to make a positive connection with their community and repair any harm done to the community by youthful offenders. Some of the community service projects that The Office of Youth Services was involved with during 2011 include but are not limited to:

YOUTH SERVICES continued

Assisted with Alex Ager's Eagle Scout Project (exterior restoration of old police station)
Hillsborough Pride – Town-Wide Clean-up
Balloon Festival - Parking & Parade
Car Wash fundraisers
Shoveling Fire Hydrants (Money raised funded several College Scholarships)
Schnitzelfest
Tax Collectors Office – Rabies Clinic
Adopt-a-Highway & Trash pick-up
Gables Building & Grounds Maintenance
Project Genesis Teen Center – Cleaning & Repairs
Food Pantry Garden- planting, weeding & watering
Hillsboro Police Dept. - Washing Cruisers
Office of Youth Services Van
The Hillsboro Wood Bank (4 cords cut & split)
Numerous deliveries of wood to needy residents in Hillsboro
Planting & Watering Town Flowers
Halloween Pumpkin Trail @ HDMS
Fuller Public Library – Misc Moving Projects
Raking & Yard clean-up for seniors
The American Legion – recycling and help w/ community meals
Hillsboro Food Pantry – Misc service projects
Hillsboro Clothing Closet – Moving Items
American Red Cross –assisted w/ Blood Drive
Yard Sale to raise money for Teen Center special events
Project Lift – Misc service projects
US Housing & Urban Development – mowing, raking & shoveling
Christmas tree Bonfire
Landry Garden

Youth Services Teen Volunteer of the Year

Our Teen Volunteer of the year for 2011 was **Jon Gerade** who **accrued 92 hours of community service** working on a variety of service projects in our community. Jon's twin brother **Josh Gerade** was a close 2nd place and received special recognition for performing **80.5 hours** of community service. The Gerade brothers reside in Hillsborough and are active in the Project Genesis Teen Center. On behalf of the Office Youth Services and the community we are proud to honor the Gerade brothers for their volunteerism.



Community Action Team (CAT)

The Community Action Team (CAT) has continued to be active in our community during 2011. CAT focused its energies on teaching Project Success Drug Prevention curriculum in the middle school, doing outreach events, supporting the new SADD chapter at the High School and Middle School, sending students to NH Teen Institute and helping to sponsor the Halloween Pumpkin Night at HDMS. The CAT substance abuse coalition is seeking new community members to assist us with carrying out our mission.

YOUTH SERVICES continued



Bill Luce with Project Success graduates at HDMS

The mission of the Community Action Team (CAT) is to develop community awareness and provide educational resources for teens and parents around the issue of teen substance abuse. Through prevention activities and educational initiatives, CAT seeks to reduce underage drinking and illegal drug use among young people. CAT also serves as a resource for parents and provides encouragement and support for teens with substance abuse problems who are seeking help. For more information or to get involved with CAT you may contact Peter Brigham or Judy Fournier at 464-5779. Visit our website at www.hillsborocat.org

Project Genesis Teen Center

The Project Genesis Teen Center continues to be a popular destination for middle & high school students throughout the year in the afternoons and evenings. The center averages approximately 20-25 drop-ins on Mondays, Wednesdays & Fridays. In 2011 the Teen Center had 2500 teen visits. At the beginning of the school year the Teen Center began opening at 2:30 pm on Mondays and Wednesday for quiet study. This gives teens about an hour and a half for homework. The primary goal of the Teen Center is to give teens a safe and supervised place to socialize with friends and to keep them from engaging in other high risk activities. The popularity of the teen center is due in large part to the caring staff and volunteers. The teen center remains one of the best prevention activities in our community to reduce juvenile delinquency.

Youth Services/Community Van

The new Youth Services van is an invaluable tool for the work that we do with young people in our community. We are looking forward to many years of usage and wish to thank the taxpayers for supporting this purchase.



New OYS Programs for 2012

The Office of Youth Services is working on implementing two new programs in 2012. The first program will be a school based **Mentoring Program** matching “at risk” elementary school students with upper classmen (positive role models) at Hillsboro-Deering High School. The second program is an **Educational Support Group** for parents who have a child struggling academically. The support group will be made up of trained educational advocates, a therapist from Riverbend Mental Health and a school administrator. The team will meet monthly with children and families to identify academic problem areas, brainstorm on strategies and identify supports that will lead students to be successful in school. The Office of Youth Services is looking for new volunteers in the community who are interested in becoming educational advocates.

The Office of Youth Services is located at 61 West Main Street in Hillsborough.

Hours are generally 10:00 am – 6:00 pm, or by appointment. For more information about programs and services please call: **464-5779**

Respectfully submitted,

Peter D. Brigham M.S.
Director, Office of Youth Services

FULLER PUBLIC LIBRARY REPORT

2011 was a busy year for Fuller Public Library. The renovation work which began in the fall of 2010 continued into 2011 and ended in June. Then, the moving began. 30,000 volumes and all the shelving and furniture had to be moved to a new location. There were two hectic weeks of 60 plus volunteers coming and going, hauling boxes of books down stairs. THANK YOU ALL, you were terrific. But we were not done yet. Then it was two more weeks of moving everything upstairs to a new location. More volunteers, more book brigades. A big thank you to Tom McClure who made several trips to pick up (and assemble) bookcases and to refit bookcases to new spaces, attach bookcases to the walls, change light bulbs in high places, and recruit his painting friends (Tom and John Butler, and Bill Gates) to prime and paint two large rooms. Then we moved a few more things.



The moving and hauling ended with a celebration on June 24. Music was supplied by The Bible Hill Boys, Fred Sprague, Jeff Hawkinson, and Cathy Main. The refreshments were donated by library patrons, and story telling by author Deborah Bruss. The highlight of the evening was a special dedication of the Dorothy and Clifford Blanchard Children's Room, in recognition of their financial assistance in moving the renovation project forward. We were especially pleased that Cliff Blanchard was able to attend.



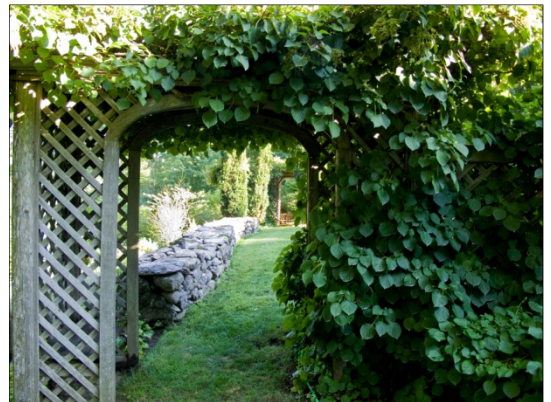
In the middle of all of our happy moving into the newly renovated space, there was a decidedly unhappy occurrence. Our two Saturday employees, Shirley Hallock and Lincoln Gilbert died within two weeks of one another.

They were the "characters" that patrons came to depend on for literary advice on Saturdays for the past nine years. We all miss their sage Saturday advice, their love of books and libraries, their generosity and their humor.



The Samuel P. Hunt Foundation grant that was awarded in 2010 was successfully matched in 2011, giving the library building project \$20,000 toward rebuilding the back stairway to meet fire codes.

The library sponsored its first and hopefully not last Garden Tour. Nine local gardeners opened their gardens for the tour; Candice LaBree, Donald and Eme Murdough, Joan Phipps, Deborah Dawson, Rena Rockwell, Joyce Hingston, Trim Hahn, Polly Woycik and Jean Greff. Potted plants and lunches were available to purchase at Fox Forest, the plants were grown by Robin Sweetser and lunches made by Samantha Parenteau. Additionally, Fox Forest sponsored a luncheon talk by Marilyn Wyzga entitled "Planting for Wildlife in your Backyard". The Baldwin Center at Fox Forest was open from 9-3 with a garden related art show by local artists. And, the weather cooperated for a beautiful day.



FULLER PUBLIC LIBRARY continued

Something new on the technology front this past year was the ebook reader. Of course ebooks have been on the market for some time, but it seemed as though a fair portion of the Hillsborough population received one for Christmas 2011 because we got many requests for the availability of downloadable ebooks. Fuller Library belongs to a State wide program and patrons of the library can “borrow” a downloadable book for a two week period for free.

CHILDREN’S PROGRAMS

Storytime continues on Tuesdays and Thursdays at 10 AM. The children love the new space, crawling through the cube and relaxing on the new carpeting with a book.

The Summer Reading Program, “One World, Many Stories” was well attended. Ninety-two children participated, 58 children met their goal and 2,100 books were read in the six week program. There was a “Mad Hatter’s Tea Party”, “Reptiles On the Move” (reptiles from around the world), a visit from Fungo (Fisher Cats baseball team mascot), and a making “Origami from Japan” program.



Susan Dussell and Librarian Michelle Matheson, together produced a puppet show in the library for Old Fashioned Christmas, The Fisherman and his Wife, our first production in the new Children’s room.

ADULT PROGRAMS

Robin Sweetser arranges all the adult programs and writes the grants to the Humanities Council for funding for the book discussion programs. The Humanities Council is changing their focus for the coming year and will not be funding book discussions in the same way. There will be more funding for speakers. The programming for Fuller will change slightly to accommodate the new funding.

The fall book discussion, “Against All odds” featured four books: The Life of Pi by Martel, Wartime Lies by Begley, The Odessey by Homer translated by Fagles, and The Endurance: Shackleton’s Incredible Voyage by Lansing. Each book discussion was led by a NH scholar and was funded by the NH Humanities Council.

MUSEUM PASSES

The library has passes to the Christa McAuliffe Planetarium in Concord, the Currier Gallery of Art in Manchester and the Museum of Fine Arts in Boston. Residents may borrow a pass for a day.

ADULT VOLUNTEERS

Margaret Seymour
Phil Daley

ENDOWMENTS

The Library has an endowment fund at the New Hampshire Charitable foundation titled the Doris V. Solomon Fund. The library receives the yearly interest from the endowment. The Frederick Library Fund was established in 2011 to help support the children’s Summer Reading Program. Donations may be made to either of these two endowments at any time.

FULLER PUBLIC LIBRARY continued

SPECIAL DONATIONS

Thank you's to ARCOMM Communication Corp. and Piexx Co. for all their help in 2011.

CASH DONATIONS

Priscilla Kurkjian

MEMORIAL DONATIONS

Judy & Douglas Hatfield	Tammy & Tom McClure
Jennifer Edminster	Harry & Beth Golding
Associates of Bank of America	A.B. & M.T. Krygeris
Vivian Hunter	Martha L. Hamell
Bruni Gilbert	Laura Gilbert
James & Mary Russell	Mary Fosher
John & Jane Mashrick & family	Haven Newton
Jack E. & Joan Harden	Cynthia Archangeli
Sue & Clyde McQuade	Edward & Gretchen Collins
Joanne McNally	Mary Lou & Lewis Frost
Robert & MaryLou Evans	William & Lee Salt
Ian & Helen Morrison	Sam & Martha Stark
Nancy & Donald Damm	Robert & Brenda Gilliland
Richard & Rachel Crane	Hometown Knitters
Gerda Picco	Pamela & Warren Enger
David & June Rung	Robert & JoEllen Wright

STATISTICS

Number of titles in collection:	33,744
Number of registered borrowers:	4,219
Number of items borrowed:	40,528
Number of items borrowed from other libraries (Interlibrary Loan):	2,481
Total ebooks downloaded	218
Total audiobooks downloaded	1,189
Number of visits to the internet (wireless visits could not be counted):	2,170

Board of Trustees:

Robert Woolner, Chairman
Patricia Mathison
Christopher O'Connor, Treasurer
Frances Charron
Michelle Matheson, Secretary

Respectfully submitted,

Tamara McClure
Director

FULLER PUBLIC LIBRARY ***PROJECT LIFT ADULT EDUCATION PROGRAM REPORT***

63 West Main Street, Hillsborough , NH 03244
(603) 464-5285
hillsboroadulted@hotmail.com

2011 included visits to the Rhodes Llama Farm in Washington, college visits to Southern NH University and NH Technical College. We also had a representative from Universal Technical Institute present information to us about the Diesel Engine Certification Program located in Norwood, Massachusetts.

The year has been busy and exciting; we have served nearly 70 students, with 21 students achieving their GED certificate. We have helped students write resumes, fill out job applications and learn about their own skills and learning styles.



Our students range in age from 16-70 and come from Hillsborough and many surrounding towns. The past two years, LIFT has provided GED instruction for students under 18 years old who are still enrolled in school. We have several students from HDHS and Con-Val School District. Instead of withdrawing from school, students can enroll in an alternative program like LIFT.

We have also started a new program in Peterborough at the Riverview Apartments. Southern NH Services contacted LIFT with the idea of using their outreach office for GED instruction. SNHS is providing space and funding for this endeavor. We have had 5 students take advantage of this location since we started in November.

Did you know.....that there were **8,082** students enrolled in Adult Education Programs throughout New Hampshire in the 2010-2011 school year? Included in this number are **2,625** are students between the ages of 16-24, and **1,329** students earned their GED or High School Diploma. There were also **2,295** English as a Second Language Students. Funding for these programs primarily comes from the Bureau of Adult Education and various grants and private businesses. Project LIFT receives funding from Bureau of Adult Ed., the towns it serves, Hillsborough being the largest, various grants and businesses.

Thank you to many whom supported our educational efforts this past year including: Volunteers, Hillsborough Lions Club, Ladies Benevolent Society, Monadnock Paper Mill, Twin Cruisers Motorcycle Club, Town of Hillsborough, as well as several surrounding towns.

For more adult education information: www.nhadulted.org and www.fullerlibrary.info
Email: hillsboroadulted@hotmail.com

Respectfully submitted,

Judith E. Fournier, M.S. CFLE, CPS
Program Director



CONSERVATION COMMISSION REPORT

2011 was an active year for the Conservation Commission. Late in the year the Conservation Commission was approached by the Society for the Protection of New Hampshire Forest (SPNHF) to consider a grant of \$17,000 to go toward expenses relating to the establishment of a 375 acre conservation area of upland forest. The land is a gift to SPNHF by the Wenny family, who decided to donate the land to keep it in perpetuity as conserved land. The official name will be the Wenny-Baker Forest on Thompson Hill. The area abuts the Lowe State Forest, off Old County Road. The property extends up and over the peak of Thompson Mountain, the highest peak in Town at 1,760 feet above sea level.

At the 2011 Town Meeting Article 24 was approved authorizing the Conservation Commission to make contributions to “qualified organizations” for the purchase of property interests or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the Town will retain no interest in the property. The \$17,000 grant for the Wenny-Baker Forest on Thompson Hill was paid out of the Commission’s Conservation Fund. When a landowner opts to make a gift of significant acreage for permanent protection against development, the Commission will consider financing the transaction costs.

The Commission is also working with Jeffrey Littleton of Moosewood Ecological, LLC., to conduct a Natural Resources Inventory of the Town. The complete inventory will provide the Town with maps of surface and groundwater resources, important wildlife habitats and corridors, and forest and agricultural resources. The study will be very valuable in identifying priorities for conservation and will assist landowners who are interested in conserving their land. Land conservation not only helps to permanently preserve wildlife habitat, but is important to keeping the rural character of the Town intact.

The Conservation Commission continued to support the N. H. Lakes Association’s Lake Host Program held at Manahan Park on Franklin Pierce Lake on weekends and holidays during the summer. The program employs local people to protect lakes from invasive plant species, such as variable milfoil, by monitoring boats at the boat launch and providing educational information.

The Conservation Commission performed site walks of the following conservation easements held by the Town: the Philbrick easement on Colby Hill Road, the PSNH easement on Sawmill Road and the Olivia Smith easement on North Road.

Conservation easements provide landowners with an opportunity to ensure that their land will remain protected, as well as help maintain Hillsborough’s natural heritage. The Conservation Commission is interested in hearing from residents who may consider conserving their property.

The Commission would welcome any town resident interested in becoming involved with the Commission. Options include Alternate Membership and volunteering to assist with clerical activities and computer projects. The Conservation Commission meetings are open to the public and are held on the 2nd and 4th Thursday each month at 7:00 pm in the Town offices behind the library.

Respectfully submitted,

Theodore Millsbaugh
Hillsborough Conservation Commission, Chair

EMERGENCY MANAGEMENT REPORT

The office of Emergency Management would like to take this opportunity to thank the voters of Hillsborough for their support in the purchase of a 24' enclosed trailer. As we move into 2012, we will be working to outline what will be needed to set up the trailer to be fully equipped and ready for what may arise and to assist Hillsborough citizens in need.

The Emergency Management office – Emergency Operations Center (EOC), which is now located at the Hillsborough Fire Station was activated twice this year. We were hit by Hurricane Irene and a power outage. The EOC was open through both storms and fully operational. I also activated the Hillsboro-Deering High School as a shelter with the assistance of the School Staff. I want to thank Tom Butler and John Butler, Sr. for their assistance and Kelly Dearborn-Luce who supervised and managed the shelter.



Even though no one used the shelter, we were well prepared and ready. When each emergency occurs, we learn many new lessons which allow us to improve our performance to better assist the Hillsborough citizens. Hillsborough was fortunate compared to other communities in our state, as we did not sustain any damage. I know that for many, it is hard to leave your home, especially those that have animals. Please remember in these cases of emergency, know that you will have a safe and warm place to go with food, drinks, showers and beds.

I want to thank all those who helped and worked during both storms. I am proud of the cooperation of everyone that helped meet the challenges that we faced in 2011.

As always, I want to thank all of you for the opportunity to serve you as Emergency Management Director. Should anyone have questions in regard to emergency preparedness please visit the Emergency Management link on the town's website. The Emergency Management phone number is 464-6411.

Respectfully submitted,

Scott Murdough
Deputy Fire Chief/Emergency Management Director

ECONOMIC DEVELOPMENT COMMISSION REPORT

The mission of the Economic Development Commission (EDC) is: to ensure that Hillsborough focuses on the future and is a community with responsible business growth as its priority; to proactively pursue a robust business climate by stimulating creative and viable avenues of growth for new and existing businesses; and to facilitate diversification of our tax base and creation of employment opportunities, thereby building an enriched quality of life.

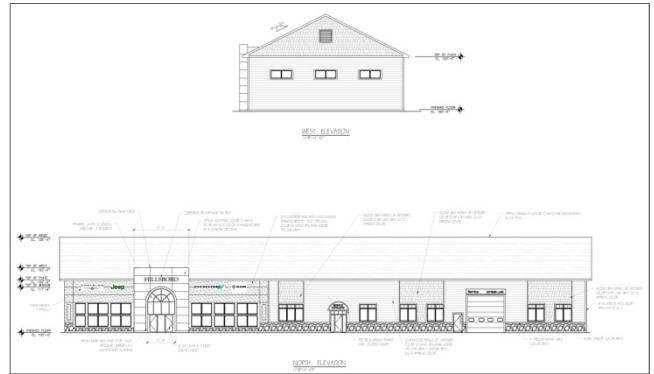
The Economic Development Commission was created by Hillsborough voters at the 2009 Town Meeting as a means of supporting the Town's current and new businesses. The ten current members are Dennis Roberts, Chair, Paris Wells, David Fullerton, Alan Urquhart, Rex Gray, Douglas Hatfield, and Philip R. Harvey, Town Administrator John Stetser, Selectperson Lou Ann Rousseau and Chamber of Commerce Executive Babette Haley.

In 2009, under the leadership of Rex Gray, EDC compiled a comprehensive list of businesses in Hillsborough, conducted a survey of business owners and residents to assist in formulating a plan to move forward with its mission, and contracted with the Capital Regional Development Council for the services of its executive director, Stephen Heavener, to guide EDC in its work.

Strategic planning began in 2010 and the process culminated in the adoption of a Strategic Plan for Economic Development in February 2011. The goal of EDC's work plan is to improve the quality of life of the Town's residents by adding diverse products, service and amenities by seeking and establishing a balance between growth and the quality of life in the community, and encouraging suitable private and public investments that strengthen and broaden the non-residential property tax base and create of good-paying new jobs from a diverse base of companies.



Dollar General



Hillsboro Chrysler Jeep Dodge

To that end, EDC has identified strategic sites suitable for development and is establishing relationships with property owners and prospective developers. A comprehensive list of available sites and buildings appears on the EDC's newly revamped website, easily researched by anyone interested in doing business in Hillsborough. Town Administrator John Stetser has been assigned as the single point of contact for all business development inquiries. A business climate survey accomplished through business visitations has revealed advantages and difficulties for existing businesses and suggestions for targeted development. EDC has reviewed the Town's fee structure and regulations regarding business development. On the warrant for the 2012 Town Meeting are five amendments to the Hillsborough Zoning Ordinance intended to streamline the review process for applicants and give residents more opportunity to comment. EDC has met with Michael Bergeron, Business Development Manager for the New Hampshire Department of Resources and Economic Development (DRED), and has sent delegations to the offices of Senator Jeanne Shaheen to give notice that Hillsborough is open to growth and ask for these offices' assistance in sending that message.

ECONOMIC DEVELOPMENT COMMISSION continued

In addition, EDC has communicated the Town's desire to have the Henniker-Hillsborough District Court relocate to Hillsborough and has visited the NH Adjutant General to encourage the National Guard to continue its operations at the Hillsborough Armory. Either directly or indirectly, EDC has been involved in the Dollar General store, the Hillsboro Chrysler Jeep Dodge dealership and a new optometrist shop, which will open later this year, and new businesses Fireplace Village, Bullfrogs & Butterflies Boutique.



EDC remains committed to supporting existing businesses and welcoming new ones, and asks voters to renew its funding, a sound investment in the community.

Respectfully submitted,

Dennis Roberts, Jr.
Chairman

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION'S REPORT

28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301

❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hillsborough is a member in good standing of the Commission.

CNHRPC's mission is to comply with State statute by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2011, the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided technical assistance services for member communities, including zoning ordinance development, grant writing assistance, plan review services, local master plan development, and planning board process training.
- Undertook Hazard Mitigation Plan update development assistance in twelve communities through funding from the NH Department of Homeland Security and Emergency Management (NH HSEM). In 2011, final approval of the Hillsborough Hazard Mitigation Plan was received from the Federal Emergency Management Agency (FEMA).
- Provided assistance to the Suncook River Community Planning Team through funding and local match provided by NH HSEM and the New Hampshire Department of Environmental Services (NH DES). Staff also initiated work with the Suncook River Nomination Committee to seek designation of the river into the NH Rivers Management and Protection Program. More information on the project can be found at www.suncookriver.org.
- Undertook energy planning assistance to local communities through the New Hampshire Energy Technical Assistance and Planning Program (ETAP) using ARRA funding provided through the NH Office of Energy and Planning. In partnership with CLF Ventures and Peregrine Energy Group, CNHRPC coordinated municipal building assessments, the development of energy inventories to monitor and track municipal energy use, and provided assistance in prioritizing and planning energy improvements. CNHRPC also formed and began coordination of regular meetings for a Central New Hampshire Roundtable for Local Energy Committees (LECs), where LECs can share information and explore opportunities for future collaboration.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). Shane O'Keefe represents Hillsborough on the TAC.
- CNHRPC staff worked with the TAC to complete the preparation of the 2013-2022 Regional Transportation Improvement Program (TIP). Information related to the TIP update process can be found at www.cnhrpc.org/transportation/transportation-improvement-program-tip.html.
- Conducted 265 traffic counts throughout the region, including 12 in the Town of Hillsborough. Based on individual requests, these counts can consist of volume, speed, vehicle classification and direction. Historical traffic counts by town are available at www.cnhrpc.org/gis-a-data/traffic-count-data.html.

CNHRPC REPORT continued

- Following the recommendations of the 2010 Coordinated Transit and Human Services Transportation Plan, CNHRPC assisted in the development of an expanded volunteer driver program in the region in coordination with the Mid-State Regional Coordinating Council. The volunteer driver program provides rides at no cost to seniors and disabled residents of the Central NH Region. For more information see www.midstatercc.org/volunteer-driver-program.
- Provided assistance to eleven communities with Safe Routes to School (SRTS) projects including grant writing, comprehensive travel plan preparation, and technical assistance for infrastructure projects. CNHRPC staff continues to support the activities of the SRTS Committee in Hillsborough. Through regular meeting attendance and the provision of technical assistance in the form of mapping and data services CNHRPC has assisted the town in implementing the recommendations of the 2009 comprehensive SRTS Travel Plan. In late 2011, staff assisted town staff in the preparation of an additional SRTS Travel Plan application which will aim to focus on future engineering requirements within the school zone.
- Compiled information regarding the availability of broadband internet services throughout the region through funding provided by the National Telecommunications and Information Administration (NTIA). Planning for future broadband services, including the organization of a regional broadband stakeholders group, was initiated in 2011.
- Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning, cartography, and analysis across all projects.
- Completed assistance to the Contoocook and North Branch Rivers Local Advisory Committee (CNBRLAC) in the development of the Contoocook and North Branch Rivers Management Plan.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC), specifically working to implement additional objectives of the Upper Merrimack Management and Implementation Plan pertaining to buffer protection.
- Developed 2010 Census Data Fact Sheets for each community in the CNHRPC region. The fact sheets summarize population, housing, and race data for each community, the county, and the state from the 2010 Census. Fact Sheets are available at www.cnhrpc.org/gis-a-data/census-data.html.
- Continued to host and provide staff support to “PATH” - Program for Alternative Transportation and Health - which encourages and provides incentives for people to rideshare, bicycle, walk, or take transit to work. More information on PATH can be found at www.path-nh.org.

For additional information, please contact the CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

Both in terms of the number of fires, as well as the number of acres burned, this past fire season was the smallest since records have been kept. Extensive rainfall virtually all season long kept the fire danger down. When fires did start they were kept very small. The largest fire for the season was only 5.4 acres which occurred in Littleton on May 2nd 2011. There was however a small window of high fire danger in the northern third of the state during July when little rainfall was recorded. During this time there were a number of lightning started fires which are fairly unusual in New Hampshire. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by contracted aircraft and the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2011 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

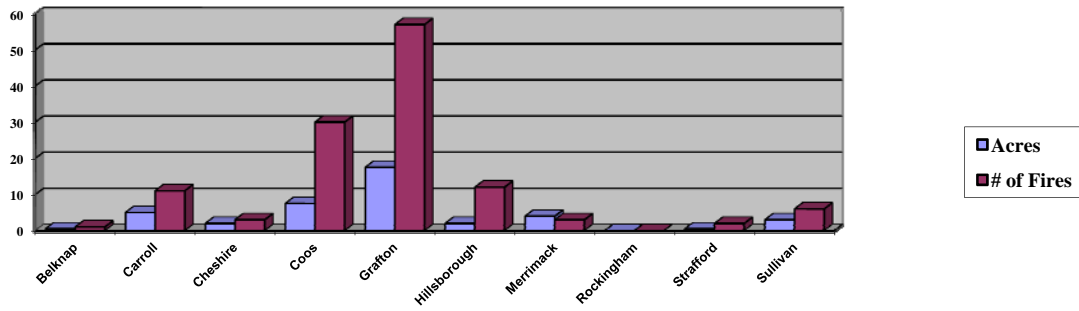
2011 FIRE STATISTICS

(All fires reported as of November 2011)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	.5	1
Carroll	5	11
Cheshire	2	3
Coos	7.5	30
Grafton	17.5	57
Hillsborough	2	12
Merrimack	4	3
Rockingham	0	0
Strafford	.5	2
Sullivan	3	6

Forest Fire Warden and State Forest Ranger Report continued



CAUSES OF FIRES REPORTED		Year	Fires	Total Acres
Arson	7	2011	125	42
Debris	63	2010	360	145
Campfire	10	2009	334	173
Children	2	2008	455	175
Smoking	9	2007	437	212
Railroad	1			
Equipment	1			
Lightning	3			
Misc.*	29 (*Misc.: power lines, fireworks, electric fences, etc.)			

ONLY YOU CAN PREVENT WILDLAND FIRE

Town of Hillsborough



2011 Town Meeting Minutes

2011 TOWN MEETING MINUTES

At a legal meeting of the Town of Hillsborough, County of Hillsborough in said State, inhabitants qualified to vote in Town Affairs of said Town on the 8th of March 2011, at seven o'clock in the forenoon at the Hillsboro-Deering Middle School Auditorium, the Moderator called the meeting to order. Articles One, election of officers and Article Two were to be voted on by official ballot at the polls between seven o'clock in the forenoon and seven o'clock in the afternoon. Articles Three through Twenty Four were to be taken up at 7:30 pm at the same auditorium.

ARTICLE 1. Voted that the voters of Hillsborough proceed to ballot for one Selectman for three years, one Trustee of Trust Funds for three years, one Trustee of the Fuller Public Library for three years, one Water and Sewer Commissioner for three years, two Planning Board members for three years, one Planning Board member for two years, one Cemetery Trustee for three years, one Supervisor of the Checklist for five years, one Moderator for one year, one Town Clerk/Tax Collector for three years, one Town Treasurer for three years and all other necessary Town Officers or agents for the ensuing year.

ARTICLE 2. The Town voted to amend and renew the Interim Growth Management Ordinance for the Emerald Lake Village District (Article XVI of the Zoning Ordinance) for one year, as proposed by the Planning Board. [Explanation: The section of the ordinance proposed for amendment is published in the Annual Report and posted with the Warrant. This ordinance was approved at the 2008 Town Meeting and extended for a one year period at both the 2009 and 2010 Town Meetings].

YES 331 NO 91

The 2011 Town Meeting was called to order at 7:40 pm by Moderator Michael McEwen. Residents were asked to stand at attention for the posting of Colors by the American Legion Post #59. After the posting, the Pledge of Allegiance was recited. The Hillsboro-Deering High School Acappella Choral Group directed by Heidi Welch sang the National Anthem. Moderator McEwen then asked the residents to take a moment of silence for our departed neighbors and friends listed on page 12 of the 2010 Town Report.

Mr. McEwen recognized Fire Chief Kenneth Stafford Jr., to present Fire Department Medal of Valor awards and Honorable Mention for a fire call on 12/12/2010, which a citizen was saved from a smoking building. Listed below are the names of those honored.

Medal of Valor:	Chief Kenny Stafford, Jr.	Assistant Chief Steve Parenteau
	Deputy Chief Scott Murdough	Captain Ron Marziano
	Lieutenant Brett Murdough	Lieutenant Wade Stafford
	Lieutenant Matt Mackey	Police Captain Darren Remillard (HPD)
	Firefighter Bryan Parenteau	Firefighter Darin Labier

Honorable Mention:	Captain Mitch Wilkens	Lieutenant Dennis Yeaton
	Lieutenant Schyler Jones	Lieutenant Roland Bovio
	Firefighters: Harold Grimes, Luke Bowley, Chris Pletcher, Tom VonDette, Nik McCulloch, Jason Holmes, Steve Parenteau II, Dan Powers, Chris Grimes, Nick Perkins	
	Firefighter EMT-B: Ray Barker and Franz Shattuck	
	Firefighter EMT-I: Rich Daughn	
	Firefighter Paramedic: Karen Brown	
	EMT-B: Brandy Petrakos	

Moderator McEwen discussed the rules of order for the 2011 Town Meeting. The Board of Selectmen were introduced, Mr. Rob Buker, Mr. Russell Galpin and Lou Ann Rousseau.

2011 TOWN MEETING MINUTES continued

ARTICLE 3. Moved by Russell Galpin and seconded by Rob Buker, to accept the reports of the town Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto. Mr. Douglas Hatfield added a verbal report from the Kemp Park study. He explained that much progress had been made on restoring and saving this historic site. He also said that Mrs. Evelyn Kemp had donated more land to the project and that grants and private contributions were being used on this project at this time.

Tammy McClure made a correction to page 98 in the Town Report, that December 31, 2010 should be corrected where it now stated January 1, 2010. The Town voted and passed this article as moved and with the correction.

ARTICLE 4. Moved by Robert Buker and seconded by Mr. Galpin to see if the Town would vote to raise and appropriate the sum of Six Million Five Hundred Four Thousand Four Hundred Twenty-one Dollars (\$6,504,421) for the operating expenses of the town including General Government, Public Safety, Highways, Streets, and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service, Operating Transfers Out and all other current expenses of the Town. When discussion began, Mr. Robert Fredette spoke on amending the warrant article to be for \$5,876,211.00, with Mr. Fredette's amendment he spoke of cutting the dispatch and police budgets. After much discussion and the Police Chief and Dispatch Supervisor speaking, a secret ballot was asked for. The results on the ballot vote were Yes 63 No 113. The amendment was defeated. Mrs. Carmyn Somes Young submitted an amendment to Article Four, as advisory only for allocating money to move Hillsboro Fire Department's dispatching to Concord. After discussion on this amendment, vote was taken and it was defeated. Mr. Schyler Jones spoke on his amendment to Article Four, on how we had to be careful of where we cut and his amendment as read was for the amount of \$6,525,021. After more discussion, the Jones amendment was defeated. Mr. Terry Cutter spoke on his amendment to Article Four, which would increase the budget to include \$5,500 for the funding of CAT (Community Action Team), much discussion incurred on the CAT program and the amendment submitted by Mr. Cutter. Mr. Cutter moved the amendment and seconded by Mr. John Bromley, after more discussion, it was moved to stop the debate on Article Four. This was voted and passed. Mr. Cutter's amendment was read as submitted to Article Four to be the sum of \$6,509,922 (six million five hundred nine thousand nine hundred twenty two dollars). The Town voted by hand vote (70 yes/ 56 no) to pass Article Four with the Cutter amendment.

ARTICLE 5. Moved by Water and Sewer Commissioner Douglas Parker and seconded by Mr. Galpin the Town voted to raise and appropriate the sum of Six Hundred Seventy-seven Thousand Eight Hundred Dollars (\$677,800) for the purpose of operating the Water Department during 2011; said funds to be offset by the income to the Water Department of an equal amount.

ARTICLE 6. Moved by Commissioner Douglas Parker and seconded by Mr. Herm Wiegelman the Town voted to raise and appropriate the sum of Five Hundred Sixty-seven Thousand, Five Hundred Fifty Dollars (\$567,500) for the purpose of operating the Sewer Department during 2011; said funds to be offset by the income to the Sewer Department of an equal amount.

ARTICLE 7. Lou Ann Rousseau moved and Mr. Galpin seconded the Town voted to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) for the purpose of reconstructing and repaving of Brown Street, Walnut Street and portions of Church Street. Also to reconstruct and repave a portion of Whitney Road from Bog Road to Colonial Heights. This will be a non-lapsing, non-transferable appropriation for a period of two (2) years per RSA 32:7, VI and will not lapse until the projects are completed or by December 31, 2012. Highway Foreman Bill Goss was recognized and accepted (non-resident) to speak on this article, there was some discussion on the Safe Routes to Schools project in this area, also it was stated that this road project is done every year and should continue. The article then passed as read.

2011 TOWN MEETING MINUTES continued

ARTICLE 8. Moved by Lou Ann Rousseau and seconded by Russell Galpin, the Town voted to raise and appropriate the sum of Thirty-five Thousand Dollars (\$35,000) to be added to the Capital Reserve Fund previously established for the future purpose of purchasing new ambulance vehicles.

ARTICLE 9. Moved by Russell Galpin and seconded by Robert Buker, the Town voted to raise and appropriate the sum of Twenty-five Thousand Dollars (\$25,000) for the purpose of demolishing the house on the former Davison property at 471 Second NH Turnpike (Route 31); disposing of the demolition debris; and backfilling the cellar hole. The property was acquired by the Town by tax deed on November 23, 2010. The NH Department of Environment Resources and the Environmental Protection Agency (APS) will be expending substantial funds to clean-up hazardous wastes on the property, but the state and federal agencies will not demolish the house, which is in substantial disrepair. This will be a non-lapsing, non-transferable appropriation of two (2) years per RSA 32:7, VI and will not lapse until the project is complete or on December 31, 2012.

ARTICLE 10. Robert Buker moved and Mrs. Rousseau seconded, the Town voted to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be put into the Capital Reserve Fund Established under Article 15 at the 2009 town meeting for the replacement of the youth service/community van. Mr. Peter Brigham, Youth Service Director was recognized and accepted (non-resident) to speak on the condition of the van and the many uses by youth and senior citizens. There was some discussion on this article.

ARTICLE 11. Moved by Russell Galpin and seconded by Lou Ann Rousseau, after some discussion and updates on the conditions, the Town voted to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) for the purpose of replacing the Gould Pond Road Bridge over Sand Brook.

ARTICLE 12. Moved by Lou Ann Rousseau and seconded by Mr. Galpin, to raise and appropriate the sum of One Hundred Twenty-five Thousand Dollars (\$125,000) to improve the energy efficiency and costs associated with operating the Police Station on Municipal Drive. This would include major changes in insulation, electrical, mechanical and heating. The building used \$20,000 for electricity and \$8000 for fuel oil in 2010. Residents discussed this article and voted not to pass this article.

ARTICLE 13. Moved by Robert Buker and seconded by Mr. Galpin, that the Town raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to complete the fire suppression sprinkler system existing now in the basement throughout the entire structure of the Smith House/Fuller Library to meet the fire and life safety code that would enable the public use of all floors. Mr. Robert Woolner, chairman of the Library Trustees spoke against this article, it was not submitted by the Trustees and the Library had said last year they would not ask for more money for the Library renovations this year. The residents voted to defeat this article after some more discussion.

ARTICLE 14. Mr. Galpin moved and was seconded by Mrs. Rousseau, the Town voted not to raise to and appropriate the sum of Fifty-two Thousand Dollars (\$52,000) for the purpose of conducting a revaluation of the town during 2011. There was discussion on this article and the town decided to wait until next year when it would be mandatory to do this revaluation.

ARTICLE 15. Moved by Lou Ann Rousseau and seconded by Mr. Buker, the Town voted to raise and appropriate the sum of Thirty-eight Thousand Dollars (\$38,000) for the purpose of purchasing a LP 15 Monitor/Defib/CPR unit and necessary equipment for use in the ambulance. The EMS Association has already purchased one of these units from its funds, but the Town has two ambulances.

ARTICLE 16. Moved by Robert Buker and seconded by Mr. Galpin, the Town voted to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purchase of a mobile trailer for Emergency Management equipment that would be needed in a disaster or other emergency even Mr. Scott Murdough spoke on the need to have this trailer for the storage of cots, and other articles used in the case of emergency and having them all safe and in one area.

ARTICLE 17. Mr. Buker moved and Mr. Galpin seconded, the Town voted to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of supporting the Economic Development Commission established at the 2009 town meeting under Article 31.

ARTICLE 18. Moved by Russell Galpin and seconded by Mrs. Rousseau, after a little discussion, the Town voted to raise and appropriate the sum of Three Thousand Dollars (\$3,000) for the purpose of providing support for a six week downtown concert series.

ARTICLE 19. Moved by Robert Buker and seconded by Mr. Galpin, the Town voted, pursuant to RSA 72-39-b, to modify the elderly exemptions from property tax in the Town of Hillsborough, based on the assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$30,000; for a person 75 years of age up to 80 years, \$45,000; for a person 80 years of age or older, \$55,000. To qualify, the person must have been a New Hampshire resident for at least three consecutive years, own real estate individually or jointly, or if the real estate is owned by a person's spouse, they must have been married at least five consecutive years. In addition, the taxpayer must have a net income of not more than \$25,000 or, if married, a combined net income of less than \$40,000 and own net assets not in excess of \$71,500 excluding, the value of the person's residence.

ARTICLE 20. Moved by Lou Ann Rousseau and seconded by Russell Galpin, the Town voted to accept a gift of approximately 3 acres, Tax Map 5, Lot 142, from the Withington family. The parcel is wetlands and lies in the Loon Pond watershed protection area.

ARTICLE 21. Moved by Russell Galpin and seconded by Rob Buker, that the Town adopt pursuant to RSA 72:62 an exemption from the assessed value, for property taxes purposes, for persons owning real property which is equipped with a solar energy system. Such exemption shall be in an amount equal to 100% of the assessed value of the qualifying solar energy systems as defined by RSA 72:61, up to a maximum exemption of \$30,000. If this article is adopted, it will replace and repeal the exemption found at Section 209-1 of the Town Code, which was adopted in 1976 and which has no provision for a maximum on the amount of the exemption. Much discussion ensued on this topic. Conservation commissioners spoke on the aspects of this article. A hand vote was needed to vote this article and it passed.

ARTICLE 22. Moved by Russell Galpin and seconded by Mrs. Rousseau, the Town adopt pursuant to RSA 72:66 an exemption from the assessed value, for property taxes purposes, for persons owning real property which is equipped with a wind-powered energy system. Such exemption shall be in an amount equal to 100% of the assessed value of qualifying wind-powered energy systems as defined by RSA 72:65, up to a maximum exemption of \$30,000. This article was again discussed by Conservation Commissioners and hand vote passed the article.

ARTICLE 23. Moved by Russell Galpin and seconded by Mr. Buker, after discussion and a hand vote, the Town voted to adopt pursuant to RSA 72:70 an exemption from the assessed value for property taxes purposes, for persons owning real property which is equipped with a woodheating energy system. Such exemption shall be in an amount equal to 100% of the assessed value of qualifying woodheating energy systems as defined by RSA 72:69, up to a maximum exemption of \$30,000.

2011 TOWN MEETING MINUTES continued

ARTICLE 24. Moved by Robert Buker and seconded by Mr. Galpin, the Town voted to adopt the provisions of RSA 36-A:4-a, I(b) to authorize the conservation commission to expend funds for contributions to 'qualified organizations' for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property.

Moderator Michael McEwen adjourned the 2011 Town Meeting at 11:50pm.

A True Copy of Attest:

Deborah J. McDonald
Town Clerk of Hillsborough

RESULTS OF ARTICLE ONE:

Selectman for Three Years:

Bob Hutchinson	166
Stephen Godlewski	44
Russell Galpin	376

Town Clerk/Tax Collector for Three Years:

Deborah J. McDonald	556
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Moderator for One Year:

Chris Pinkham	337
Michael McEwen	174

Trustee of Fuller Public Library:

Patricia Mathison	523
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Planning Board for Three Years (Two Positions):

Herman Wiegelman	342
Martha L. Caron	379

Planning Board for Two Years:

Paris Wells	244
Kenneth R. Stafford Sr.	323

Supervisor of Checklist for Five Years:

Joyce Bosse	523
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Trustee of Trust Funds for Three Years:

Hudson "Barry" Lemkau	517
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Town Treasurer for Three Years:

Robert R. Charron	551
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Cemetery Trustee for Three Years:

Ray Barker	552
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Water and Sewer Commissioner for Three Years:

Peter D. Mellen	531
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2011 TOWN MEETING MINUTES continued

SCHOOL OFFICIALS: (These results are Hillsborough only, Deering results are not included)

School Board Member from Hillsborough for Three Years:

Nancy Egnor Denu	262
Paul C. Plater	332

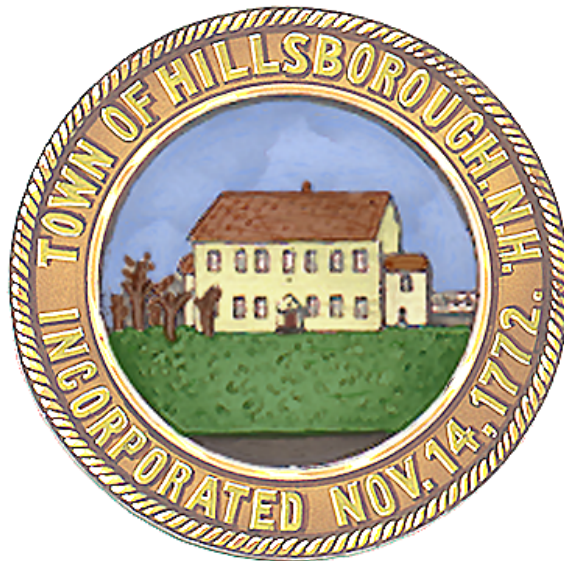
Moderator for One Year:

Russell S. Galpin	544
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A True Copy of Attest:

Deborah J. McDonald
Town Clerk of Hillsborough

Town of Hillsborough



Town Warrant & 2012 Town Budget

State of New Hampshire
HILLSBOROUGH TOWN WARRANT

To the Inhabitants of the Town of Hillsborough, County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet in the Hillsboro-Deering Middle School in said Town on Tuesday, the 13th day of March 2012, at seven o'clock in the forenoon. Balloting on Article One, election of officers through Article Six will take place between seven o'clock in the forenoon and seven o'clock in the afternoon. Articles Seven through Thirty will be taken up at 7:30 P.M.

ARTICLE 1. To choose one Selectman for one year, one Selectman for three years, one Trustee of Trust Funds for three years, two Trustees of the Fuller Public Library for three years, one Trustee of the Fuller Public Library for one year, one Water and Sewer Commissioner for three years, two Planning Board members for three years, one Planning Board member for one year, one Cemetery Trustee for three years, one Supervisor of the Checklist for six years, one Moderator for two years, and all other necessary Town Officers or agents for the ensuing year. (To Be Voted On By The Official Ballot)

ARTICLE 2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the town zoning ordinance as follows: Changes specific to Home Businesses and Home Occupations, under Zoning Ordinance article XIII, including applicability, purpose and standards? [To be voted on by official ballot. The sections of the ordinance proposed for amendment are published in the Annual Report and posted with the Warrant.] **Majority vote required. Recommended by the Planning Board.**

ARTICLE 3. Are you in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: Establish of a new Section 229-13, under Zoning Ordinance article I, specific to and regulating Trailers? [To be voted on by official ballot. The sections of the ordinance proposed for amendment are published in the Annual Report and posted with the Warrant.] **Majority vote required. Recommended by the Planning Board.**

ARTICLE 4. Are you in favor of the adoption of Amendment No.3 as proposed by the Planning Board for the town zoning ordinance as follows: Changes specific to the powers, duties and administrative procedures of the Zoning Board of Adjustment under Zoning Ordinance article VIII? [To be voted on by official ballot. The sections of the ordinance proposed for amendment are published in the Annual Report and posted with the Warrant.] **Majority vote required. Recommended by the Planning Board.**

ARTICLE 5. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the town zoning ordinance as follows: Reduce the maximum area of a ground sign, specified under Section 229-35.C(1)(b), from 150 square feet to 100 square feet in the Commercial and Central Business zoning districts? [To be voted on by official ballot. The sections of the ordinance proposed for amendment are published in the Annual Report and posted with the Warrant.] **Majority vote required. Recommended by the Planning Board.**

ARTICLE 6. Are you in favor of the adoption of Amendment No.5 as proposed by the Planning Board for the town zoning ordinance as follows: Comprehensive changes to definitions, zoning district use listings, and appendix tables, including the establishment of a chart of uses, an increased maximum building height in the Central Business district, a reduction of minimum parking space dimensions, and clarification that uses are prohibited unless specifically allowed? This article specifically affects portions of Zoning Ordinance articles II, III, V, and XIV. [To be voted on by official ballot. The sections of the ordinance proposed for amendment are published in the Annual Report and posted with the Warrant.] **Majority vote required. Recommended by the Planning Board.**

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of **Eight Hundred Thousand Dollars (\$800,000)** for all related costs for the replacement of the 2 screw pumps at the waste water facility; and to authorize issuance of not more than **Eight Hundred Thousand Dollars (\$800,000)** of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen and Treasurer to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Principal and interest shall be repaid through user fees. This will be a special, non-lapsing, non-transferable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 2014. [Explanation: This project is necessary as one of the existing screw pumps has failed and the second one also 25 years old, as is the first, and stressed due to having to do the work of 2.] **2/3rds majority, ballot vote required. Recommended by the Board of Selectmen.**

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of **Nine Hundred Four Thousand Dollars (\$904,000)** to complete the design, engineering and construction for the purpose of installing a Granular Activated Carbon (GAC) filtration system or alternative treatment methods to the existing water treatment process, along with any related activities; and to authorize the Selectmen to enter into an agreement with the State of New Hampshire NHDES to borrow up to **Nine Hundred Four Thousand Dollars (\$904,000)** from the State Revolving Fund. Principal and interest shall be repaid through user fees. This will be a special, non-lapsing, non-transferable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 2014. [Explanation: This project is to resolve the disinfection by products issue in the water system.] **2/3rds majority, ballot vote required. Recommended by the Board of Selectmen.**

ARTICLE 9. To hear the reports of the Town Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto. **Majority vote required.**

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of **Six Million Six Hundred Seventy-two Thousand Three Hundred Eighty-nine Dollars (\$6,672,389.00)** for the operating expenses of the Town including General Government, Public Safety, Highways, Streets, and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service, Operating Transfers Out and all other current expenses of the Town. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 11. To see if the Town will vote to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and New England Police Benevolent Association Local No. 51, which covers fulltime police patrol officers and fulltime and part-time dispatchers in the Police Department, and which calls for the following increases in wages and benefits at the current staffing levels:

Estimated Increases Over Prior Year		
<u>Year</u>	<u>Police</u>	<u>Dispatch</u>
2012	\$ 5,719	\$2,200
2013	\$18,552	\$5,568
2014	\$34,924	\$6,764
2015	\$9,576	\$4,790

and further to raise and appropriate the sum of **Seven Thousand Nine Hundred Nineteen Dollars (\$7,919)** for the 2012 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2011 fiscal year. Notes: (1) The collective bargaining agreement includes the same Step Plan which has been in effect in the Police Department for several years, adjusted by the negotiated cost of living adjustments (COLA's). It is not a new Step Plan. (2) The COLA's in the agreement are: 2012: 2.2% Police Officers, 2.5% dispatchers; 2013: 2.2% Police Officers, 2.5% dispatchers; 2014: 2.0% Police Officers, 2.2% dispatchers. (3) The collective bargaining agreement provides for employee sharing of health insurance premiums at 5% effective July 1, 2012; 7% effective July 1, 2013; and 9% effective July 1, 2014 and other provisions which will reduce the town's expense for employee health insurance. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 12. Shall the Town of Hillsborough, if Article 11 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 11 cost items only? **Majority vote required.**

ARTICLE 13. To see if the Town will vote to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and American Federation of Teachers Local No. 3912, which covers full-time highway department personnel, full-time and part-time transfer station personnel; the welfare director; the deputy town clerk/tax collector and the paramedic, and which calls for the following increases in wages and benefits at the current staffing levels:

<u>Year</u>	<u>Estimated Increases Over Prior Year</u>
2012	\$1,104
2013	\$8,484
2014	\$8,273
2015	\$3,892

and further to raise and appropriate the sum of **One Thousand One Hundred Four Dollars (\$1,104)** for the 2012 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2011 fiscal year.

Notes: (1) The collective bargaining agreement includes the same Step Plans which have been in effect for these employees for several years, adjusted by the negotiated cost of living adjustments (COLA's). (2) The COLA's in the agreement are: 2012: 0%; 2013: 2.0%; 2014: 2.0%. (3) The collective bargaining agreement provides for employee sharing of health insurance premiums at 5% effective July 1, 2012; 6.5% effective July 1, 2013; and 8.5% effective July 1, 2014 and conversion to a less costly health insurance plan on July 1, 2012; (4) Longevity stipends will be paid to employees with 10 years of service to the town: \$250 in 2012; \$400 in 2013; \$500 in 2014. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 14. Shall the Town of Hillsborough, if Article 13 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 13 cost items only? **Majority vote required.**

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of **Six Hundred Seventy-eight Thousand, Eight Hundred Ten Dollars (\$678,810)** for the purpose of operating the Water Department during 2012; said funds to be offset by the income to the Water Department of an equal amount. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of **Six Hundred Twenty-nine Thousand, Seven Hundred Ten Dollars (\$629,710)** for the purpose of operating the Sewer Department during 2012; said funds to be offset by the income to the Sewer Department of an equal amount. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of **One Hundred Fifty Thousand Dollars (\$150,000)** for the purpose of reconstructing and repaving of Childs Way, Windsor Terrace, Kemp Road and Old Drift Way. Also to shim and overlay a portion of Sawmill Road from old 202 and 9 to Fullers Corner. This will be a non-lapsing, non-transferable appropriation for a period of two (2) years per RSA 32:7, VI and will not lapse until the projects are completed or by December 31, 2013. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of **Ninety-five Thousand Dollars (\$95,000)** for the purpose of completing the fire suppression sprinklers at the Governor John B. Smith House/Fuller Public Library approved by Article 6 of the 2010 annual meeting; of this amount, the sum of **Forty Thousand Dollars (\$40,000)** shall be offset by a grant from the Land and Community Heritage Investment Program, **Forty Thousand Dollars (\$40,000)** shall be raised by general taxation and **Fifteen Thousand Dollars (\$15,000)** paid from Library savings. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of **Eighty Thousand Dollars (\$80,000)** for the purpose of re-placing the Gould Pond Road Bridge over Sand Brook. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 20. To see if the Town will vote to authorize the Board of Selectmen to enter into a three year municipal lease purchase agreement for **Sixty Thousand Dollars (\$60,000)** for the purpose of leasing a new fully equipped 1 ton 4x4 pick-up truck with plow and dump body for the highway department to replace a 1985 ½ ton pick-up truck, and to raise and appropriate the sum of **Twenty Thousand Dollars (\$20,000)** for the first years payment for that purpose. This lease shall contain an escape clause and the second and third years payment shall be included in the highway budget for those years. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of **Fifty Thousand Dollars (\$50,000)** for the purpose of renovating the second floor of the Town Office Building, located at 27 School Street, into three offices. NOTE: This would allow for the relocation of the Town Administrator, Planning Director and Finance Administrator from 63 West Main Street to 27 School Street. This would bring all of the town administrative offices to one location. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of **Thirty-five Thousand Dollars (\$35,000)** to be added to the Capital Reserve Fund previously established for the future purpose of purchasing new ambulance vehicles. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of **Thirty Thousand Dollars (\$30,000)** to assist the Kemp Park Committee in the removal of asbestos, lead paint and the demolition of the old Kemp building on River Street, as required for the development of Kemp Park. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of **Thirty Thousand Dollars (\$30,000)** for the purpose of purchasing a new fully equipped Police cruiser. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 25. To see if the Town will vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000)** for the purpose of supporting the Economic Development Commission established at the 2009 town meeting under Article 31. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 26. To see if the Town will vote to raise and appropriate the sum of **Three Thousand Five Hundred Dollars (\$3,500)** for the purpose of providing support for a six-week downtown concert series. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 27. To see if the Town will vote to appropriate the amount of **Two Hundred Fifty Dollars (\$250.00)** from the account "Hillsboro Senior Outings" for the purpose of recognizing and supporting the Hillsborough Senior Services Committee to research and develop programs for seniors. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 28. To see if the Town will vote to raise and appropriate the sum of **One Hundred and Twenty-five Thousand Dollars (\$125,000)** for the purpose of removing about 2,500+/- (estimated) cubic yards of material deposited in the channel of the inlet of Gould Pond, and to begin an engineering study to confirm the causes of the erosion which has caused the material to be deposited in the inlet, and to recommend appropriate long term solutions. **Majority vote required. Petitioned Article.**

ARTICLE 29. To see if the Town will vote to authorize the Selectmen to sign a deed adjusting the boundary line between land of the Town of Hillsborough (Map 24 Lot 149) and land of Kelly D'Errico on River Street in Hillsborough (Map 24 Lot 150) to complete the boundary line agreement entered into by the Town when they acquired the property from Evelyn Kemp as part of Kemp Park. **Majority vote required. Recommended by the Board of Selectmen.**

ARTICLE 30. To see if the Town will vote to name the Town owned island below the hydro dam (Map 12 Lot 135) on Contoocook River after Capt. Daniel McNeil who was the builder of the first bridge over Contoocook River in 1779. He was drowned in the falls below the bridge in 1790 while repairing the bridge. **Majority vote required. Recommended by the Board of Selectmen.**

Russell S. Galpin, Chairman
Lou Ann Rousseau
Steven J. Venezia
Selectmen of Hillsborough, N.H.

BUDGET OF THE TOWN OF HILLSBOROUGH

GENERAL GOVERNMENT

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4130-4139	Executive	10	\$ 337,245.00	\$ 332,089.84	\$ 346,323.00
4140-4149	Election, Reg. & Vital Statistics	10	\$ 6,621.00	\$ 4,236.63	\$ 10,377.00
4150-4151	Fin Admin - Audit & Clerk/Collector	10	\$ 171,622.00	\$ 150,532.53	\$ 175,501.00
4152	Revaluation of Property	10	\$ 40,100.00	\$ 43,290.00	\$ 83,000.00
4153	Legal Expense	10	\$ 30,000.00	\$ 48,346.12	\$ 30,000.00
4155-4159	Personnel Administration			.	
4191-4193	Planning & Zoning Boards	10	\$ 31,271.00	\$ 14,815.72	\$ 34,457.00
4194	General Government Buildings	10	\$ 180,844.00	\$ 188,889.56	\$ 204,830.00
4195	Cemeteries	10	\$ 31,200.00	\$ 30,957.47	\$ 31,200.00
4196	Insurance	10	\$ 151,550.00	\$ 152,394.65	\$ 154,000.00
4197	Advertising & Regional Assoc.				
4199	Other General Govt - Tax Map	10	\$ 4,000.00	\$ 3,807.67	\$ 4,000.00

PUBLIC SAFETY

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4210-4214	Police	10	\$ 1,440,301.00	\$ 1,417,929.21	\$ 1,511,023.00
4215-4219	Ambulance				
4220-4229	Fire Dept. & Forest Fire	10	\$ 548,924.00	\$ 511,078.11	\$ 557,692.00
4240-4249	Planning Dept. & Bldg. Inspection	10	\$ 157,216.00	\$ 147,245.54	\$ 165,599.00
4290-4298	Emergency Management	10	\$ 5,756.00	\$ 4,854.97	\$ 10,617.00
4299	Dispatch	10	\$ 412,000.00	\$ 391,525.69	\$ 418,246.00
4299	Youth Services	10	\$ 149,609.00	\$ 136,176.10	\$ 138,921.00

AIRPORT/AVIATION CENTER

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4301-4309	Airport Operations				

HIGHWAYS & STREETS

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4311	Administration				
4312	Highways & Streets	10	\$ 979,661.00	\$ 997,987.31	\$ 983,628.00
4313	Bridges	10	\$ 5,000.00	\$ 6,867.57	\$ 5,000.00
4316	Street Lighting	10	\$ 40,000.00	\$ 49,022.51	\$ 48,500.00
4319	Other				

SANITATION

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4321	Administration				
4323	Solid Waste Collection				
4324	Solid Waste Disposal	10	\$ 548,133.00	\$ 487,410.76	\$ 516,397.00
4325	Solid Waste Clean-up				
4326-4329	Sewage Coll. & Disposal & Other				

BUDGET OF THE TOWN OF HILLSBOROUGH

WATER DISTRIBUTION & TREATMENT

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4331	Administration				
4332	Water Services				
4335-4339	Water Treatment, Conserv.& Other				

ELECTRIC

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4351-4352	Admin. and Generation				
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				

HEALTH

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4411	Administration				
4414	Pest Control	10	\$ 19,016.00	\$ 18,499.10	\$ 19,516.00
4415-4419	Health Agencies & Hosp. & Other	10	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00

WELFARE

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4441-4442	Administration & Direct Assist.	10	\$ 55,859.00	\$ 51,107.99	\$ 50,809.00
4444	Intergovernmental Welfare Pymts				
4445-4449	Vendor Payments & Other	10	\$ 123,790.00	\$ 118,612.46	\$ 117,220.00

CULTURE & RECREATION

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4520-4529	Parks & Recreation	10	\$ 182,757.00	\$ 175,635.13	\$ 181,939.00
4550-4559	Library	10	\$ 166,209.00	\$ 166,209.00	\$ 165,534.00
4583	Patriotic Purposes	10	\$ 19,502.00	\$ 14,595.39	\$ 18,636.00
4589	Other Culture & Rec - Senior Van	10	\$ 3,965.00	\$ 3,781.58	\$ 4,715.00

CONSERVATION

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4611-4612	Admin.& Purch. of Nat. Resources	10	\$ 11,785.00	\$ 11,785.00	\$ 15,285.00
4619	Other Conservation				
4631-4632	Redevelopment and Housing				
4651-4659	Economic Development				

BUDGET OF THE TOWN OF HILLSBOROUGH

DEBT SERVICE

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4711	Princ.- Long Term Bonds & Notes	10	\$ 517,211.00	\$ 517,342.71	\$ 530,266.00
4721	Interest-Long Term Bonds & Notes	10	\$ 87,775.00	\$ 85,799.27	\$ 88,158.00
4723	Int. on Tax Anticipation Notes	10	\$ 47,000.00	\$ 25,225.08	\$ 47,000.00
4790-4799	Other Debt Service				

CAPITAL OUTLAY

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4901	Land				
4902	Machinery, Vehicles & Equipment				
4903	Buildings				
4909	Improvements Other Than Bldgs.				

OPERATING TRANSFERS OUT

Acct. #	Purpose of Appropriations	Warrant Article #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)
4912	To Special Revenue Fund				
4913	To Capital Projects Fund				
4914	To Enterprise Fund				
	- Sewer				
	- Water				
	- Electric				
	- Airport				
4918	To Nonexpendable Trust Funds				
4919	To Fiduciary Funds				
OPERATING BUDGET TOTAL			\$ 6,509,922.00	\$ 6,312,050.67	\$ 6,672,389.00

BUDGET OF THE TOWN OF HILLSBOROUGH

SOURCES OF REVENUE

TAXES

Acct. #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes		\$ 13,400.00	\$ 13,416.73	\$ 10,000.00
3186	Payment in Lieu of Taxes		\$ 173.00	\$ 172.62	\$ 175.00
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		\$ 218,000.00	\$ 240,777.64	\$ 214,650.00
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		\$ 950.00	\$ 956.30	\$ 900.00
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		\$ 1,000.00	\$ 975.00	\$ 800.00
3220	Motor Vehicle Permit Fees		\$ 649,000.00	\$ 671,873.00	\$ 649,000.00
3230	Building Permits		\$ 12,550.00	\$ 12,423.00	\$ 10,100.00
3290	Other Licenses, Permits & Fees		\$ 3,250.00	\$ 3,007.50	\$ 2,900.00
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		\$ 268,487.00	\$ 268,487.29	\$ 260,000.00
3353	Highway Block Grant		\$ 175,261.00	\$ 175,260.89	\$ 155,000.00
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		\$ 3,084.00	\$ 3,084.39	\$ 3,000.00
3357	Flood Control Reimbursement				
3359	Other (LCHIP Grant)	18			\$ 40,000.00
3359	Other (Including Railroad Tax)		\$ 54,764.00	\$ 54,764.27	\$ 39,000.00
3379	FROM OTHER GOVERNMENTS		\$ 23,300.00	\$ 23,303.88	\$ 14,700.00
CHARGES FOR SERVICES					
3401-3406	Income from Departments		\$ 516,000.00	\$ 584,581.30	\$ 558,550.00
3409	Other Charges				
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		\$ 85,600.00	\$ 84,881.74	\$ 10,500.00
3502	Interest on Investments		\$ 29,300.00	\$ 30,281.85	\$ 25,700.00
3503-3509	Other (Incl. Library Svngs. & Senior Ac	18 & 27	\$ 5,550.00	\$ 5,871.26	\$ 19,350.00

INTERFUND OPERATING TRANSFERS IN

Acct. #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)		\$ 567,500.00	\$ 483,789.42	\$ 629,710.00
	Water - (Offset)		\$ 677,800.00	\$ 583,456.39	\$ 678,810.00
	Electric - (Offset)				
	Airport - (Offset)				

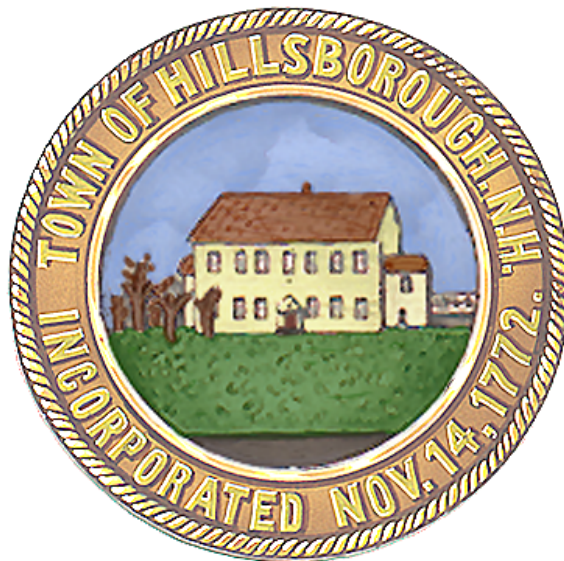
BUDGET OF THE TOWN OF HILLSBOROUGH

Acct. #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds		\$ 9,350.00	\$ 9,424.58	\$ 8,000.00
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes	7 & 8			\$ 1,704,000.00
	Amount Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes			\$ 300,000.00	
TOTAL ESTIMATED REVENUE & CREDITS			\$ 3,314,319.00	\$ 3,550,789.05	\$ 5,034,845.00

****BUDGET SUMMARY****

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from Page B)	\$ 6,509,922.00	\$ 6,672,389.00
Special Warrant Articles Recommended (from Page B)	\$ 220,000.00	\$2,014,000.00
Individual Warrant Articles Recommended (from Page B)	\$ 1,456,300.00	\$ 1,636,293.00
TOTAL Appropriations Recommended	\$ 8,186,222.00	\$ 10,322,682.00
Less: Amount of Estimated Revenues & Credits (from above)	\$ 3,314,319.00	\$ 5,034,845.00
Estimated Amount of Taxes to be Raised	\$ 4,871,903.00	\$ 5,287,837.00

Town of Hillsborough



Town Budgets & Financial Records

AUDIT REPORT



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Hillsborough
Hillsborough, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major general fund and the aggregate remaining fund information of the Town of Hillsborough as of and for the fiscal year ended December 31, 2010, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Hillsborough's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The government-wide statement of net assets does not include any of the Town's capital assets nor the accumulated depreciation on those assets, and the government-wide statement of activities does not include depreciation expense related to those assets. These amounts have not been determined. Therefore, in our opinion, the financial statements referred to above do not present fairly the respective financial position of the governmental activities of the Town of Hillsborough at December 31, 2010, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As discussed in Note 17 to the financial statements, management has not disclosed a liability and all other information for other postemployment benefits in governmental activities. Accounting principles generally accepted in the United States of America require that other postemployment benefits be disclosed on the government-wide financial statements, which would possibly result in liabilities, reduce the net assets, and change the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets, and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matters discussed in the preceding paragraphs, the financial statements referred to previously do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of Hillsborough as of December 31, 2010, or the changes in financial position thereof for the year then ended.

In addition, in our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hillsborough as of December 31, 2010, and the year then ended in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information (as listed on Table of Contents) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Town of Hillsborough
Independent Auditor's Report*

The Town of Hillsborough has not presented a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 31, 2012 on our consideration of the Town of Hillsborough's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hillsborough's basic financial statements as a whole. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the financial statements. The combining and individual fund financial schedules and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

January 31, 2012

Margaret A. Cally, CPA

PLODZIK & SANDERSON
Professional Association

[Copies of the audit are available for viewing at the town office and are also available electronically in PDF format.]

FINANCIAL REPORT

December 31, 2011

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

February 15, 2012

Russell G. Galpin, Lou Ann Rousseau, Steven J. Venezia

Selectmen of Hillsborough, NH

General Fund	Assets	
Checking - Lake Sunapee Bank	\$3,078,988.85	
NH Public Deposit Investment Pool	\$24,701.62	
TD Banknorth-Certificate of Deposit	\$37,681.10	
Petty Cash	\$300.00	
Payroll Checking	\$692.73	
School Impact Fees	\$37,585.85	
Sewer Bond Proceeds Investment Account	\$604,199.24	
Total Cash		\$3,784,149.39
Taxes		
Property Taxes Receivable	\$4,579,915.43	
Unredeemed Receivable	\$811,804.98	
Excavation Tax - Gravel	\$123.36	
Yield Tax Receivable	\$3,438.56	
Water Receivable	\$57,859.07	
Sewer Receivable	\$46,184.91	
Allowance For Uncollectible & Elderly Lien	-\$45,000.00	
Total Tax Receivable		\$5,454,326.31
Due From Others		
Due From Water Fund	\$164.40	
Due From Sewer Fund	\$124.72	
Due From Private Waste Haulers	\$4,457.06	
Due From CDBG - Farmsteads 1	\$2,496.50	
Due From Water Transmission Bond	\$101.60	
Due From 2007 Sewer Bond	-\$83,399.40	
Due From 2010 Library Phase I Bond	\$20,894.87	
Due From Capital Reserve	\$10,320.00	
Due From CRHSC Billing	\$32,444.53	
Due From Safe Routes to School Grant	\$11,280.65	
Total Due From Others		-\$1,115.07

FINANCIAL REPORT continued

Other Assets		
Pre-Paid Expense & Other Assets	\$249,102.86	
Total Other Assets		\$249,102.86
Total Assets		\$9,486,463.49
Accounts Payable	Liabilities	
Police Retirement Payable	\$1,912.17	
Fire Retirement Payable	\$275.30	
Insurance-Colonial	\$436.28	
Employee Share - Health Insurance	-\$1,490.79	
Fort Dearborn - Short-Term Disability	-\$12.10	
ICMA Loan	-\$328.94	
Emerald Lake Water Payable	\$5,260.91	
Emerald Lake Water Interest Payable	\$128.10	
Emerald Lake District Payable	\$81,316.63	
ELVD Property Tax Interest Payable	\$115.77	
Insurance Claim Repairs	-\$553.17	
Franklin Pierce	\$88.43	
Historic Dist. Building Donations	\$202.30	
Local Education Tax Payable	\$3,614,237.01	
State Education Tax Payable	\$549,010.49	
TANS Payable	\$2,700,000.00	
Bonds Payable	\$3,650.00	
Planning Board Engineering Studies	\$2,428.75	
Accounts Payable	-\$2,806.99	
Total Accounts Payable		\$6,953,870.15
Due To		
Due To Fuller Library	\$7,551.86	
Due To Conservation Commission	\$2,220.00	
Due To Sale of Trash Bags	\$10,765.44	
Due To History Book Trust	\$25.00	
Due To Capital Project - Highway	\$32,761.75	
Total Due To		\$53,324.05
Other Liabilities		
Tax Collector Deposit Overage-Shortage	-\$118.66	
Butler Park Renovations	\$244.92	
School Impact Fees Payable	\$37,585.85	
Stone Bridge TCE Project	\$6,184.00	
Partners Farm/Black Pond Brook Bond	\$25,000.00	

FINANCIAL REPORT continued

Deferred Revenue	\$150.00	
2006 DAR Collection	\$440.99	
2007 Sewer Improvement Bond	\$602,887.74	
Total Other Liabilities/Encumbrances		\$672,374.84
Total Liabilities		\$7,679,569.04
Total Fund Balance		\$1,806,894.45
Total Liabilities & Fund Balance		\$9,486,463.49
Conservation Commission		
Assets		
Cash-NHPDIP Investment Account	\$134,432.51	
Petty Cash	\$0.00	
Due From General Fund	\$2,220.00	
Total Assets		\$136,652.51
Liabilities		
Due to General Fund	\$0.00	
Undesignated Equity		\$136,652.51
Total Liabilities and Fund Balance		\$136,652.51

STATEMENT OF TAX RATE SETTING

		2011 Tax Rate	2010 Tax Rate	Difference
Appropriations	\$8,186,222.00			
Less: Revenues	-\$3,614,319.00			
Less: Shared Revenues-BPT	\$0.00			
Add: Overlay	\$20,811.00			
War Service Credits	\$175,500.00			
Net Town Appropriation	\$4,768,214.00	\$7.88	\$8.24	-\$0.36
Regional School Apportionment	\$13,767,698.00			
Less: Adequate Education Grant	-\$5,237,415.00			
Less: State Education Taxes	-\$1,191,046.00			
Net Local School Appropriation	\$7,339,237.00	\$12.14	\$9.44	\$2.70
State Education Taxes Assessment	\$1,191,046.00	\$2.07	\$2.10	-\$0.03
Due to County	\$532,147.00			
Less: Shared Revenue	\$0.00			
Net County Appropriation	\$532,147.00	\$0.88	\$0.96	-\$0.08
Combined Tax Rate		\$22.97	\$20.74	\$2.23
Total Property Taxes Assessed	\$13,830,644.00			
Commitment Analysis				
Total Property Taxes Assessed	\$13,830,644.00			
Less: War Service Credits	-\$175,500.00			
Add: Village District	\$166,390.00			
Total Property Taxes Commitment	\$13,821,534.00			
Town				
Net Assessed Valuation	\$604,686,096.00			
Emerald Lake District				
			Tax Rate	Commitment
Net Assessed Valuation	\$99,041,800.00		\$1.68	\$166,390.00

SUMMARY OF TOWN VALUATION

Total Taxable Land	\$223,743,835.00	
Total Taxable Buildings	\$355,029,216.00	
Public Utility	\$28,500,200.00	
Valuation Before Exemptions		\$607,273,251.00
Blind Exemptions	\$75,000.00	
Elderly Exemptions	\$1,835,200.00	
Solar/windpower	\$38,755.00	
Disabled Exemptions	\$638,200.00	
Total Exemptions		-\$2,587,155.00
Net Value for Tax Rate(Town, County & Local School)		\$604,686,096.00
Net Valuation for State Education Rate(Less: Public Utilities)		\$576,185,896.00
Emerald Lake Valuation		
Total Taxable Land	\$46,923,500.00	
Total Taxable Buildings	\$50,050,500.00	
Public Utility	\$2,507,800.00	
Valuation Before Exemptions		\$99,481,800.00
Blind Exemptions	\$15,000.00	
Disabled Exemptions	\$125,000.00	
Elderly Exemptions	\$300,000.00	
Total Exemptions		-\$440,000.00
Net Valuation for Tax Rate		\$99,041,800.00

TREASURER'S REPORT

Fiscal Year Ended December 31, 2011

GENERAL FUND

Opening Balances		January 1, 2011
Checking-Lake Sunapee Bank	\$1,861,778.54	
Payroll Checking-Lake Sunapee Bank	\$634.01	
Public Deposit Pool-General Fund	\$24,683.56	
Certificate of Deposit-TD Bank	\$37,616.75	
Petty Cash Accounts	\$300.00	
Total-Open Balances		\$1,925,012.86
Receipts		
Checking-Lake Sunapee Bank	\$22,097,871.69	
Payroll Checking-Lake Sunapee Bank	\$2,108,944.25	
Public Deposit Pool-General Fund	\$18.06	
Certificate of Deposit-TD Bank	\$64.35	
Petty Cash Accounts	\$0.00	
Total-Receipts		\$24,206,898.35
Disbursements		
Checking-Lake Sunapee Bank	\$20,880,661.38	
Payroll Checking-Lake Sunapee Bank	\$2,108,885.53	
Public Deposit Pool-General Fund	\$0.00	
Certificate of Deposit-TD Bank	\$0.00	
Petty Cash Accounts	\$0.00	
Total-Disbursements		\$22,989,546.91
Closing Balances		December 31, 2011
Checking-Lake Sunapee Bank	\$3,078,988.85	
Payroll Checking-Lake Sunapee Bank	\$692.73	
Public Deposit Pool-General Fund	\$24,701.62	
Certificate of Deposit-TD Bank	\$37,681.10	
Petty Cash Accounts	\$300.00	
Total-General Fund Cash		\$3,142,364.30

SCHOOL IMPACT FEES

		January 1, 2011
Certificate of Deposit-TD Bank	\$37,521.65	
Income	\$64.20	
Disbursements	\$0.00	
Ending Balance - December 31, 2011		\$37,585.85

TREASURER'S REPORT continued

CONSERVATION FUND

		January 1, 2011
NHPDIP Investment Account	\$123,225.55	
Income	\$11,206.96	
Disbursements	\$0.00	
Ending Balance - December 31, 2011		\$134,432.51

HILLSBORO SENIOR OUTINGS

		January 19, 2011
Savings-TD Bank	\$3,673.24	
Income	\$1,691.81	
Disbursements	\$2,122.00	
Ending Balance - January 16, 2012		\$3,243.05
This Account held by Treasurer for Senior Citizen Group		

PARKS & RECREATION REVOLVING FUND

		January 6, 2011
Checking-TD Bank	\$25.13	
Income	\$3,172.85	
Disbursements	\$2,669.90	
Ending Balance - January 5, 2012		\$528.08

POLICE DEPARTMENT REVOLVING FUND

		January 12, 2011
Checking-TD Bank	\$29,549.81	
Income	\$27,048.52	
Disbursements	\$25,196.80	
Ending Balance - January 11, 2012		\$31,401.53

OFFICE OF YOUTH SERVICES

		January 27, 2011
Checking-TD Bank	\$0.00	
Income	\$17,365.70	
Disbursements	\$5,927.71	
Ending Balance - December 31, 2011		\$11,437.99

DEBT SCHEDULE

DEBT ANALYSIS THROUGH 2017

Long Term Debt	Year	2011	2012	2013	2014	2015	2016	2017
Water Filtration	Balance	\$1,499,984	\$1,392,840	\$1,285,696	\$1,178,552	\$1,071,408	\$964,264	\$964,264
RDC-EXP 2024	Principal	\$107,144	\$107,144	\$107,144	\$107,144	\$107,144	\$107,144	\$107,144
	Interest	\$66,294	\$61,473	\$56,651	\$51,829	\$47,008	\$42,187	\$37,365
Water Dept.		\$115,625	\$112,411	\$109,197	\$105,982	\$102,768	\$99,554	\$96,339
Town		\$57,813	\$56,206	\$54,598	\$52,911	\$51,384	\$49,777	\$48,170
Total Payment		\$173,438	\$168,617	\$163,795	\$158,893	\$154,152	\$149,331	\$144,509
Police/Fire Stations	Balance	\$225,000	\$150,000	\$75,000				
NHMBB	Prinicpal	\$75,000	\$75,000	\$75,000				
	Interest	\$11,250	\$7,500	\$3,750				
Total Payment		\$86,250	\$82,500	\$78,750				
Landfill Closure	Balance	\$564,640	\$423,480	\$282,320	\$141,160			
State Revolving	Principal	\$141,160	\$141,160	\$141,160	\$141,160			
Loan Fund	Interest	\$13,015	\$9,761	\$6,507	\$3,254.00			
Total Payment		\$154,175	\$150,921	\$147,667	\$144,414			
Advest. Nov. 2004 Bond	Balance	\$1,752,000	\$1,562,000	\$1,372,000	\$1,192,000	\$1,062,000	\$937,000	\$812,000
Issue	Principal	\$190,000	\$190,000	\$180,000	\$130,000	\$125,000	\$125,000	\$105,000
	Interest	\$32,192	\$29,342	\$52,509	\$46,389	\$39,496	\$37,152	\$32,464
Total Payment		\$222,192	\$219,342	\$232,509	\$176,389	\$164,496	\$162,152	\$137,464
Water Main	Principal	\$85,000	\$83,000	\$72,000	\$91,000	\$84,000	\$84,000	\$84,000
	Interest	\$45,128	\$42,578	\$39,881	\$37,433	\$34,248	\$31,098	\$33,948
Total Payment		\$130,128	\$125,578	\$111,881	\$128,433	\$118,248	\$115,098	\$117,948
Fire Station Addition	Principal	\$14,000	\$12,000	\$10,000	\$14,000	\$15,000	\$15,000	\$15,000
	Interest	\$7,281	\$6,861	\$6,471	\$6,131	\$5,641	\$5,079	\$4,518
Total Payment		\$21,281	\$18,861	\$16,471	\$20,131	\$20,641	\$20,079	\$19,518
Sewer Refinance 1987	Principal	\$22,000	\$23,000	\$25,000	\$25,000	\$26,000	\$26,000	
	Interest	\$5,083	\$4,423	\$3,675	\$2,825	\$1,950	\$975	
Total Payment		\$27,083	\$27,423	\$28,675	\$27,825	\$27,950	\$26,975	
Sewer Refinance 1985	Principal	\$69,000	\$72,000	\$73,000				
	Interest	\$6,892	\$4,822	\$2,482				
Total Payment		\$75,892	\$76,822	\$75,482				
2006 WTL Bond Issue	Balance	\$949,947	\$880,580	\$808,234	\$732,780	\$654,085	\$572,011	\$486,411
Water Main-2	Principal	\$69,367	\$72,346	\$75,454	\$78,695	\$82,075	\$85,600	\$89,277
Sovereign Bank	Interest	\$39,643	\$36,664	\$33,557	\$30,315	\$26,935	\$23,410	\$19,733
Total Payment		\$109,010	\$109,010	\$109,011	\$109,010	\$109,010	\$109,010	\$109,010

DEBT SCHEDULE continued

Long Term Debt	Year	2011	2012	2013	2014	2015	2016	2017
2007 Sewer Upgrades	Balance	\$300,000	\$150,000					
	Principal	\$150,000	\$150,000					
TD Bank	Interest	\$12,870	\$6,435					
Total Payment		\$162,870	\$156,435					
<hr/>								
2010 Smith House	Balance	\$400,000	\$389,664	\$368,275	\$346,180	\$323,356	\$299,779	\$275,423
	Principal	\$10,336	\$21,389	\$22,095	\$22,824	\$23,577	\$24,356	\$25,159
	Interest	\$6,678	\$12,639	\$11,933	\$11,204	\$10,450	\$9,672	\$8,869
Total Payment		\$17,014	\$34,028	\$34,028	\$34,028	\$34,027	\$34,028	\$34,028

TRUSTEES OF TRUST FUNDS REPORT

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With-drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
Cemetery	Perp. Care	MBIA 05	76,932.43	800.00		77,732.43	61.26		56.17	61.26	56.17	77,788.60
Els Dist Rd Upgr	Cap. Res.	MBIA 07	6,616.18			6,616.18	3,487.99		7.47		3,495.46	10,111.64
Bridge Repairs	Cap. Res.	MBIA 08	40,304.22			40,304.22	19,847.41		43.66		19,891.07	60,195.29
Rescue Squad	Cap. Res.	MBIA 24	2,317.05			2,317.05	4.63		1.57		6.20	2,323.25
Hillsboro Hist Fund	Town	MBIA 31	1,337.20			1,337.20	3.62		0.57	3.62	0.57	1,337.77
Library Space Need	Library	MBIA 53	5,595.93	23,740.15		29,336.08	5,781.05		20.89		5,801.94	35,138.02
Ambulance Cap Res	Town	MBIA 54	120,000.00	35,000.00	120,000.00	35,000.00	7,746.39		18.82		7,765.21	42,765.21
Town History Exp	Town	MBIA 55	4,314.17			4,314.17	748.47		3.62		752.09	5,066.26
ELVD Water Meter	Cap. Res.	MBIA 60	13,000.00			13,000.00	522.32		9.67		531.99	13,531.99
Maint. Expend Fund	School Lib	MBIA 61	183,700.00			183,700.00	17,921.93		145.97		18,067.90	201,767.90
Spec Educ Fund	Cap. Res.	MBIA 63	100,000.00			100,000.00	3,519.62		75.05		3,594.67	103,594.67
Water Cap Res	Cap. Res.	MBIA 64	25,080.05			25,080.05	2,746.73		20.29		2,767.02	27,847.07
Sewer Cap Res	Cap. Res.	MBIA 65	30,193.28	100,000.00		130,193.28	2,710.96		58.66		2,769.62	132,962.90
Penstock FD (PS Co)	Conservation	MBIA 68	15,000.00			15,000.00	683.83		11.14		694.97	15,694.97
ELVD Water Meter	Cap. Res.	MBIA 69	5,000.00			5,000.00	81.31		3.63		84.94	5,084.94
Youth Serv Van Repl	Cap. Res.	MBIA 71	10,000.00	10,000.00	20,000.00	0.00	24.28		4.82	29.10	0.00	0.00
Sewer Sludge C R	Cap. Res.	MBIA 72	20,000.00	140,000.00	42,372.79	117,627.21	33.45	0.76	75.08		109.29	117,736.50
Sewer Inflow C R	Cap. Res.	MBIA 73	20,000.00	120,000.00	67,384.53	72,615.47	33.45	0.38	60.31		94.14	71,709.61
Sewer Sys Impr	Cap. Res.	MBIA 74	60,000.00	100,000.00		160,000.00	100.19		78.44		178.63	160,178.63
Water Sys Impr	Cap. Res.	MBIA 75	5,144.01	100,000.00	32,157.51	72,986.50	83.66		34.24		117.90	73,104.40
Sewer Sludge Rem	Cap. Res.	MBIA 77	20,000.00		20,000.00	0.00	0.38			0.38	0.00	0.00
Sewer I/I Reduce	Cap. Res.	MBIA 78	40,000.00		40,000.00	0.00	0.76			0.76	0.00	0.00
Gert Fredericks FD	Library	MBIA 79	0.00	3,625.00	3,625.00	0.00	0.00		1.26	1.26	0.00	0.00
Sand Repl Cap Res	Cap. Res.	MBIA 80	0.00	50,000.00		50,000.00	0.00		17.35		17.35	50,017.35
Cons Comm Mon FD		MBIA 87		2,500.00		2,500.00			0.06		0.06	2,500.06
Manahan Trust	Town	UBS 06	349,513.21			349,513.21	116,170.57		32,205.14	60,069.95	88,305.76	437,818.97

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With- drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
Hills Med Serv Tr	Scholarship	UBS 09	200,000.00			200,000.00	19,364.18		15,398.99	4,000.00	30,763.17	230,763.17
S & G Smith Mem	Library	UBS 10	11,732.96			11,732.96	24.07		576.98	24.07	576.98	12,309.94
Tingley School FD	Scholarship	UBS 11	2,327.38			2,327.38	5.53		137.99	5.53	137.99	2,465.37
M. Nelson Child Rec	Child Activ	UBS 12	3,000.00			3,000.00	1,523.47		329.99		1,853.46	4,853.46
Etta Gile	Library	UBS 13	9,503.73			9,503.73	19.36		467.35	19.36	467.35	9,971.08
J. Simoes School	Scholarship	UBS 14	3,200.00			3,200.00	15.49		190.17	15.49	190.17	3,390.17
EM Barnes School	Scholarship	UBS 15	36,346.84			36,346.84	119.78		2,156.81	100.00	2,176.59	38,523.43
Humphrey Mem RM	Library	UBS 16	4,853.53			4,853.53	10.09		238.68	10.09	238.68	5,092.21
Nelson Libr FD	Library	UBS 17	3,792.71			3,792.71	7.73		186.52	7.73	186.52	3,979.23
CN Murdough Mem	School Libr.	UBS 18	572.05			572.05	0.00		41.73		41.73	613.78
JM Kimball Mem	Libr Books	UBS 19	722.85			722.85	0.52		35.49		36.01	758.86
Peaslee Schol	Scholarship	UBS 20	3,635.04			3,635.04	7.74		215.44	7.74	215.44	3,850.48
Haslet Schol	Scholarship	UBS 22	37,003.11			37,003.11	128.24		2,196.11	125.00	2,199.35	39,202.46
C A Fox Fd (Boys Activ)	Library	UBS 23	46,621.76	3,957.38		50,579.14	4,584.85		4,024.83	4,584.85	4,024.83	54,603.97
Abney Simonds	Town	UBS 25	2,660.00			2,660.00	5.66		194.46	5.66	194.46	2,854.46
Mark Fuller Lib	Library	UBS 26	1,866.25			1,866.25	3.50		91.55	3.50	91.55	1,957.80
C A Fox FD (Boys Activ)	Child Activ	UBS 27	3,957.38		3,957.38	0.00	8.15			8.15	0.00	0.00
Inness Schol	Scholarship	UBS 28	1,133.52			1,133.52	0.48		67.07	0.48	67.07	1,200.59
Haslet Tr	Town	UBS 29	48,338.58			48,338.58	5,623.75		3,936.57	5,623.75	3,936.57	52,275.15
Center School	School Libr.	UBS 32	900.00			900.00	396.37		94.57		490.94	1,390.94
Old School Fund	Scholarship	UBS 33	3,771.17			3,771.17	12.64		223.8	12.64	223.80	3,994.97
Isabel Ward	Library	UBS 34	1,000.00			1,000.00	2.78		49.21	2.78	49.21	1,049.21
T Henson Schol	Scholarship	UBS 36	1,800.00			1,800.00	3.70		106.69	3.70	106.69	1,906.69
S & G Smith Mem	Scholarship	UBS 37	32,238.00			32,238.00	66.58		1,910.63	66.58	1,910.63	34,148.63
Butler Park	Town	UBS 38	2,769.44			2,769.44	5.92		202.46	5.92	202.46	2,971.90
Sarah Fuller Lib	Library	UBS 40	1,000.00			1,000.00	2.78		49.21	2.78	49.21	1,049.21
Haslet Library	Library	UBS 41	2,000.00			2,000.00	3.62		98.42	3.62	98.42	2,098.42

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With-drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
V Woods/A Bailey	Needy Kids	UBS 43	3,838.73			3,838.73	1,571.80		394.7		1,966.50	5,805.23
Bernice Miller Lib	Library	UBS 44	267.06			267.06	0.00		13.11		13.11	280.17
E A Butler Schol	Scholarship	UBS 45	11,275.75			11,275.75	28.07		668.56	28.07	668.56	11,944.31
Sarah White	Library	UBS 46	27,693.28			27,693.28	56.60		1,361.97	56.60	1,361.97	29,055.25
Sarah Grimes	Town	UBS 47	400.00			400.00	0.00		29.18		29.18	429.18
W&L Dubben FD	?	UBS 51	10,437.35			10,437.35	21.28		762.96	21.28	762.96	11,200.31
Gert Adams Fund	Scholarship	UBS 62	13,565.04			13,565.04	38.08		804.52	34.79	807.81	14,372.85
Coca Cola Sch FD	Scholarship	UBS 66	2,135.35			2,135.35	82.13		161.77		243.9	2,379.25
Withington Award	Scholarship	UBS 67	25,000.00			25,000.00	1,681.05		2,138.72	1,650.00	2,169.77	27,169.77
Lila Murphy Schol	Scholarship	UBS 70	423,997.85			423,997.85	27,215.52		30,428.51	18,150.00	39,494.03	463,491.88
Gert Fredericks FD	Library	UBS 79	0.00	3,625.00		3,625.00	0.00	1.26	93.55		94.81	3,719.81
Dana Crane Fund	Scholarship	UBS 95	100,000.00			100,000.00	23,131.68		8,912.90	2,000.00	30,044.58	130,044.58
Totals			2,239,404.44	693,247.53	349,497.21	2,583,154.76	268,187.45	2.40	111,946.05	96,846.49	283,289.41	2,865,444.17

DETAILED STATEMENT OF EXPENSES
AND ASSOCIATED DEPARTMENT REVENUES

EXECUTIVE ADMINISTRATION		
Appropriated Amount: \$337,245.00		
<i>Revenues</i>		
Cash Management	\$30,281.81	
Town Office Receipts	\$2,148.23	
Sale of Town Property	\$84,581.74	
Rent of Town Property	\$2,019.25	
<i>Total Revenues</i>		\$119,031.03
<i>Expenses</i>		
Officers Salaries	\$10,250.02	
Officers-FICA	\$635.50	
Officers-Medicare	\$148.63	
Advertisement	\$513.00	
Box Rent-Bank	\$63.53	
Box Rent-Postal	\$70.00	
Computer System & Support	\$24,093.30	
Equipment Rental	\$3,701.50	
Equipment Repair	\$2,170.41	
Health Insurance	\$54,224.10	
Dental Insurance	\$4,508.58	
Legal Publications	\$669.46	
Mileage	\$953.43	
Miscellaneous Expense	\$2,659.87	
Office Equipment	\$2,523.45	
Office Supplies	\$4,164.45	
Payroll	\$169,989.76	
Payroll Overtime	\$3,810.22	
Postage	\$2,344.14	
Printing Costs	\$4,802.21	
Professional Dues	\$4,794.36	
Professional Publication	\$751.69	
Registry Copies	\$597.80	
FICA	\$11,205.70	
Medicare	\$2,620.93	
Telephone	\$5,389.15	
Training Costs	\$1,010.75	
Retirement	\$8,638.91	
Contracted Services	\$4,784.99	
<i>Total Expenses</i>		\$332,089.84

DETAILED STATEMENT OF EXPENSES continued

CONSERVATION COMMISSION		
Appropriated Amount: \$11,785.00		
<i>Expenses</i>		
Advertising	\$18.66	
Contract Services	\$6,217.50	
Payroll	\$2,653.13	
Postage	\$36.55	
Professional Dues	\$550.00	
FICA	\$54.87	
Medicare	\$12.84	
Trns. In/Out	\$2,220.00	
Material	\$21.45	
Total Expenses		\$11,785.00

FULLER PUBLIC LIBRARY		
Appropriated Amount: \$166,209.00		
<i>Expenses</i>		
Clock Maintenance	\$280.00	
Books	\$12,000.00	
Computer Maintenance	\$1,000.00	
Health Insurance	\$21,095.28	
Dental Insurance	\$1,399.98	
Payroll	\$96,611.31	
Overtime	\$242.49	
Media	\$500.00	
Programs	\$1,000.00	
FICA	\$6,005.43	
Medicare	\$1,404.21	
Transfer Excess Appropriations	\$7,551.86	
Retirement	\$3,211.19	
LIFT Payroll	\$381.18	
LIFT FICA	\$23.64	
LIFT Medicare	\$5.53	
LIFT Retirement	-\$3.10	
Literacy Program	\$13,500.00	
Total Expenses		\$166,209.00

AUDIT		
Appropriated Amount: \$26,000.00		
<i>Expenses</i>		
Professional Services	\$14,603.63	
Total Expenses		\$14,603.63

DETAILED STATEMENT OF EXPENSES continued

ELECTIONS & REGISTRATIONS		
Appropriated Amount: \$6,621.00		
Expenses		
Advertisement	\$520.00	
Ballot Clerks/Moderator	\$105.03	
Set-up Booths	\$150.00	
Election Meals	\$252.08	
Miscellaneous	\$20.00	
Office Supplies	\$60.29	
Payroll	\$1,376.33	
Printing Cost	\$1,074.30	
FICA	\$85.33	
Medicare	\$19.95	
Postage	\$573.32	
Total Expense		\$4,236.63

COMMUNITY BUILDING		
Appropriated Amount: \$26,690.00		
Revenues		
Trust Funds	\$3,606.71	
Total Revenues		\$127.80
Expenses		
Maintenance Projects	\$1,898.51	
Regular Maintenance	\$5,229.10	
Electricity	\$4,415.17	
Equipment Repair	\$179.05	
Fuel Oil	\$5,040.21	
Gasoline	\$42.38	
Janitor Supplies	\$382.25	
Payroll	\$7,317.00	
FICA	\$453.60	
Medicare	\$106.08	
Water	\$220.00	
Sewer	\$340.00	
Plants/Wreaths	\$43.98	
Total Expenses		\$25,667.33

DETAILED STATEMENT OF EXPENSES continued

SMITH MANSION
Appropriated Amount: \$28,803.00

Expenses		
Improvements	\$5,911.44	
Regular Maintenance	\$4,104.01	
Electricity	\$16,598.00	
Equipment Purchase	\$399.00	
Equipment Repairs	\$194.64	
Fuel Oil	\$2,230.42	
Gasoline	\$8.20	
Janitor Supplies	\$255.39	
Miscellaneous	\$362.00	
Water	\$220.00	
Sewer	\$425.00	
Total Expenses		\$30,708.10

INSURANCE
Appropriated Amount: \$151,550.00

Expenses		
NHMA Property & Liability	\$72,391.13	
Unemployment Comp.	\$7,262.61	
Workers Compensation	\$57,986.04	
LT Disability & Life	\$14,754.87	
Total Expenses		\$152,394.65

PLANNING BOARD
Appropriated Amount: \$28,794.00

Revenue		
Planning Fees	\$2,892.50	
Total Revenue		\$405.92
Expenses		
Advertisement	\$811.17	
Legal Expenses	\$1,035.64	
Miscellaneous Expense	\$168.75	
Office Equipment	\$57.11	
Office Supplies	\$128.97	
Payroll	\$1,573.84	
Postage	\$445.07	
CNHRPC Annual Dues	\$6,179.00	
FICA	\$51.31	
Medicare	\$11.99	
Contract Services	\$630.00	
Retirement	\$0.68	
Training Costs	\$230.00	
Total Expenses		\$11,323.53

DETAILED STATEMENT OF EXPENSES continued

ZONING BOARD OF ADJUSTMENT
Appropriated Amount: \$2,477.00

Revenue		
Zoning Fees	\$1,219.04	
Total Revenue		\$139.86
Expenses		
Advertisement	\$416.67	
Legal	\$1,746.09	
Supplies	\$75.50	
Payroll	\$532.50	
Postage	\$409.38	
FICA	\$9.77	
Medicare	\$2.28	
Training	\$300.00	
Total Expenses		\$3,492.19

LEGAL
Appropriated Amount: \$30,000.00

Expense		
Legal Fees	\$39,063.49	
Union Negotiations	\$9,282.63	
Total Expense		\$48,346.12

FRANKLIN PIERCE HOMESTEAD UPKEEP
Appropriated Amount: \$3,600.00

Expenses		
Electricity	\$1,314.22	
Fuel Oil	\$2,070.02	
Telephone	\$923.94	
Total Expenses		\$4,308.18

CEMETERY DEPARTMENT
Appropriated Amount: \$31,200.00

Revenues		
Cemetery Lots	\$300.00	
Trust Accounts	\$161.26	
Total Revenues		\$461.26
Expenses		
Major Projects	\$4,013.36	
Capital Improvement Project	\$4,000.00	
Main. Contract Expense	\$20,400.00	
Electricity	\$256.49	
Grass & Loam	\$2,287.62	
Total Expenses		\$30,957.47

DETAILED STATEMENT OF EXPENSES continued

TAX MAP UPDATE/OTHER ITEMS		
Appropriated Amount: \$4,000.00		
<i>Expenses</i>		
Professional Services-Tax Map	\$3,150.00	
Bank Charges	\$86.87	
Nonsufficient Fund Checks	\$570.80	
Total Expenses		\$3,807.67

FIRE STATION		
Appropriated Amount: \$28,640.00		
<i>Revenues</i>		
Windsor Agreement in Fire Dept. (Covers Fire/Rescue, Fire Station, Dispatch)	\$23,303.88	
Total Revenue		\$23,303.88
<i>Fire Station Expenses</i>		
Building Maintenance	\$4,401.32	
Contract Cost	\$4,354.26	
Electricity	\$9,142.06	
Fuel Oil	\$13,305.66	
Water	\$780.37	
Sewer	\$340.00	
Janitorial Supplies	\$1,276.68	
Total Expenses		\$33,600.35

TOWN CLERK/TAX COLLECTOR'S EXPENSE		
Appropriated Amount: \$145,622.00		
<i>Revenues</i>		
Motor Vehicle Agent Fees	\$25,564.00	
Motor Vehicle Town Tax	\$646,309.00	
Costs Before Sale	\$3,791.77	
Uniform Comm. Code	\$975.00	
Certified Copies	\$659.00	
Marriage License Fees	\$196.00	
Total Revenues		\$677,494.77

DETAILED STATEMENT OF EXPENSES continued

TOWN CLERK/TAX COLLECTOR'S Expenses		
Advertisements	\$56.00	
Box Rental-Postal	\$110.00	
Data Processing	\$3,429.02	
Equipment Repair	\$417.00	
Health Insurance	\$21,095.28	
Dental Insurance	\$1,399.98	
Mileage	\$556.54	
Miscellaneous	\$45.00	
Office Equipment	\$818.95	
Office Supplies	\$1,289.81	
Payroll	\$77,062.58	
Overtime	\$335.22	
Postage	\$4,494.73	
Printing Costs	\$1,554.89	
Professional Dues	\$40.00	
Professional Publication	\$38.00	
Audit Extra Labor	\$700.00	
FICA	\$4,798.64	
Medicare	\$1,122.50	
Telephone	\$166.20	
Training Costs	\$843.00	
ICMA Retirement	\$3,869.78	
Tax Lien Expenses	\$11,685.78	
Total Expenses		\$135,928.90

POLICE DEPARTMENT		
Appropriated Amount: \$1,440,301.00		
Revenues		
Pistol Permits	\$900.00	
Accident Reports	\$2,780.00	
Police Department Income	\$11,976.96	
SRO Reimbursement	\$48,000.00	
Payroll Reimbursement	\$7,652.21	
Total Revenues		\$71,309.17

DETAILED STATEMENT OF EXPENSES continued

POLICE DEPARTMENT Expenses		
Advertisement	\$100.00	
Ammunition	\$5,526.90	
Clothing Expense	\$15,877.50	
Computer System & Support	\$17,035.81	
Contract Service	\$13,019.18	
Cruiser Expense	\$14,453.88	
Equipment Purchase	\$316.95	
Equipment Repair	\$480.88	
Gasoline	\$33,939.47	
Health Insurance	\$209,691.94	
Dental Insurance	\$16,503.35	
Investigative Aids	\$2,785.20	
Legal Publications	\$1,720.15	
Meals	\$440.06	
Mileage	\$207.36	
Miscellaneous	\$1,230.00	
K-9	\$598.14	
Office Equipment	\$470.00	
Office Supplies	\$2,633.07	
Payroll	\$757,113.81	
Payroll Overtime	\$91,793.63	
Payroll Worked Holidays	\$27,626.43	
N.H. Retirement	\$149,400.31	
Postage	\$1,501.86	
Post Office Box Rental	\$110.00	
Printing Costs	\$528.14	
Prisoner Exp.	\$7.18	
Professional Dues	\$365.00	
Professional Publications	\$38.00	
Professional Services	\$575.00	
Radio Maintenance	\$2,078.99	
Safety Supplies	\$774.45	
FICA	\$3,065.66	
Medicare	\$12,977.55	
Special Investment	\$1,089.66	
Telephone	\$14,369.69	
Tires	\$2,027.34	
Training Costs	\$3,834.87	
V.R. Cruiser	\$9,631.54	
ICMA Retirement	\$1,990.26	
Total Expenses		\$1,417,929.21

DETAILED STATEMENT OF EXPENSES continued

POLICE STATION		
Appropriated Amount: \$73,351.00		
Expenses		
Contract Services	\$15,635.08	
Electricity	\$20,058.43	
Equipment Purchase	\$538.53	
Fuel	\$12,757.96	
Janitorial Supplies	\$2,561.93	
Maintenance	\$19,076.33	
Water	\$917.29	
Sewer	\$340.00	
Total Expenses		\$71,885.55

FOREST FIRE		
Appropriated Amount: \$4,037.00		
Revenue		
Reimbursement	\$77.39	
Total Revenue		\$77.39
Expenses		
Equipment Purchase	\$643.88	
Equipment Repair	\$25.00	
Payroll	\$349.77	
FICA	\$20.94	
Medicare	\$5.06	
Professional Dues	\$45.00	
Total Expenses		\$1,089.65

ANIMAL CONTROL		
Appropriated Amount: \$19,016.00		
Revenues		
Dog Licenses	\$1,866.50	
Dog Fines	\$641.00	
Total Revenues		\$2,507.50
Expenses		
Clothing Expense	\$250.00	
Contract Services	\$4,200.00	
Gasoline	\$2,100.00	
Payroll	\$11,099.92	
FICA	\$688.00	
Medicare	\$161.18	
Total Expenses		\$18,499.10

DETAILED STATEMENT OF EXPENSES continued

FIRE DEPARTMENT & RESCUE COMPANY		
Appropriated Amount: \$544,887.00		
Revenues		
Fire Department Receipts	\$97.08	
Hillsboro Rescue	\$160,574.57	
Oil Burner Permits	\$45.00	
Total Revenues		\$160,716.65
Expenses		
Chemicals/Hazmat	\$759.98	
Clothing Expense	\$1,627.21	
Computer	\$6,226.18	
Equipment Purchase	\$125,118.96	
Equipment Repair	\$554.72	
Alarm Maintenance	\$1,682.17	
Fire Prevention	\$1,475.10	
Vehicle Fuel	\$3,649.10	
Health Insurance	\$18,985.74	
Dental Insurance	\$1,534.86	
Investigative Aids	\$415.64	
Medical Expense	\$55.00	
Miscellaneous Expense	\$100.21	
Office Equipment	\$1,131.88	
Office Supplies	\$952.07	
Payroll	\$107,611.66	
Retirement	\$13,784.12	
Postage	\$28.44	
Professional Dues	\$919.50	
Professional Publications	\$346.16	
Radio Maintenance	\$9,712.77	
Shoveling Hydrants	\$1,589.00	
FICA	\$2,735.84	
Medicare	\$1,560.57	
Telephone	\$1,223.90	
Tires	\$771.00	
Training Costs	\$3,397.44	
Repairs 59R1 Chief's Cruiser	\$35.00	
Repairs 59M1 E1 Pumper	\$478.34	
Repairs 59M2 E-One	\$130.23	
Repairs 59L1 Ladder Truck	\$175.00	
Repairs 59U1 Utility	\$70.00	
Repairs Miscellaneous	\$4,866.18	
Fire/Rescue Uniforms	\$848.00	
Fire/Rescue Equipment Purchase	\$1,567.53	

DETAILED STATEMENT OF EXPENSES continued

FIRE DEPT & RESCUE COMPANY Expenses		
Fire/Rescue Fuel	\$7,407.16	
Fire/Rescue Health Insurance	\$12,892.67	
Fire/Rescue Dental Insurance	\$488.70	
Fire/Rescue Medical Expense	\$780.68	
Fire/Rescue Miscellaneous	\$104.24	
Fire/Rescue Payroll	\$128,375.08	
Fire/Rescue Overtime	\$7,071.40	
Fire/Rescue Holiday Worked	\$779.74	
Fire/Rescue FICA	\$8,446.11	
Fire/Rescue Medicare	\$1,975.10	
Fire/Rescue Telephone	\$1,054.83	
Fire/Rescue Training Cost	\$3,405.14	
Fire/Rescue Vehicle Repair	\$3,551.24	
Fire/Rescue Intercept Expense	\$9,750.00	
Fire/Rescue Medical Supplies	\$5,552.51	
Fire/Rescue 401 Retirement	\$2,234.36	
Total Expenses		\$509,988.46

STREET LIGHTING		
Appropriated Amount: \$40,000.00		
Expenses		
Electricity	\$48,042.87	
Miscellaneous	\$979.64	
Total Expenses		\$49,022.51

DISPATCH CENTER		
Appropriated Amount: \$412,000.00		
Revenues		
Windsor Agreement in Fire Dept.		
General Receipts	\$5,531.40	
Town of Deering	\$18,268.07	
Town of Antrim	\$24,674.53	
Town of Washington	\$17,313.98	
Town of Bennington	\$13,693.34	
Total Revenues		\$79,481.32

DETAILED STATEMENT OF EXPENSES continued

DISPATCH CENTER Expenses		
Clothing Expense	\$1,005.80	
Computer-Support	\$9,685.78	
Contract Service	\$5,237.22	
Electricity-Bible Hill Tower	\$1,216.44	
Health Insurance	\$70,129.48	
Dental Insurance	\$5,225.17	
Office Equipment	\$8,606.44	
Office Supplies	\$1,043.10	
Payroll	\$219,152.76	
Payroll Overtime	\$17,018.57	
Payroll w/ Holiday	\$12,855.66	
Postage	\$517.50	
Radio Maintenance	\$8,451.70	
FICA	\$15,439.75	
Medicare	\$3,611.10	
Telephone	\$3,182.15	
Training	\$2,377.99	
Retirement	\$6,769.08	
Total Expenses		\$391,525.69

PLANNING DIRECTOR		
Appropriated Amount: \$110,246.00		
Revenue		
Sign Permit Fees	\$70.00	
Total Revenue		\$70.00
Expenses		
Computer Equipment & Software	\$85.00	
Health Insurance	\$23,732.16	
Dental Insurance	\$1,918.56	
Legal	\$552.59	
Mileage	\$511.48	
Office Equipment	\$19.99	
Office Supplies	\$550.73	
Payroll	\$69,263.51	
Postage	\$22.99	
Professional Dues & Memberships	\$915.00	
FICA	\$4,294.31	
Medicare	\$1,004.23	
ICMA Retirement	\$3,463.20	
Telephone	\$261.23	
Training	\$417.50	
Total Expenses		\$107,012.48

DETAILED STATEMENT OF EXPENSES continued

BUILDING INSPECTOR/CODE ENFORCER		
Appropriated Amount: \$46,970.00		
Revenue		
Building Permit Fees	\$12,353.00	
Total Revenue		\$12,353.00
Expenses		
Advertising	\$100.50	
Computer	\$606.28	
Contract	\$680.00	
Office Equipment	\$64.94	
Office Supplies	\$307.69	
Payroll	\$33,062.50	
Professional Dues	\$325.00	
FICA	\$2,049.89	
Medicare	\$479.39	
Telephone	\$839.42	
Postage	\$570.99	
Printing	\$131.46	
Prevent	\$900.00	
Training Cost	\$115.00	
Total Expenses		\$40,233.06

EMERGENCY MANAGEMENT/CIVIL DEFENSE		
Appropriated Amount: \$5,756.00		
Expenses		
Equipment Purchase	\$1,859.95	
Mileage	\$252.50	
Office Supplies	\$448.35	
Payroll	\$1,500.00	
FICA	\$61.99	
Medicare	\$21.75	
Telephone	\$432.43	
Professional Publications	\$278.00	
Total Expenses		\$4,854.97

HIGHWAY DEPARTMENT		
Appropriated Amount: \$979,661.00		
Revenue		
Receipts	\$340.00	
Highway Block Grant	\$175,260.89	
Total Revenue		\$175,600.89

DETAILED STATEMENT OF EXPENSES continued

HIGHWAY DEPARTMENT Expenses		
Advertising	\$270.00	
Building Maintenance	\$4,423.12	
Chemicals/Paint	\$10,649.22	
Clothing Expense	\$3,899.58	
Contract Blasting	\$279.00	
Cold Patch/Hot Top	\$2,416.84	
Line Painting	\$6,460.00	
Miscellaneous Projects	\$5,699.92	
Roadside Mowing	\$5,800.00	
Culvert	\$1,680.00	
Diesel Fuel	\$73,903.27	
Electricity	\$3,214.41	
Equipment Purchase	\$14,503.90	
Equipment Rental	\$12,267.26	
Equipment Repair	\$6,514.18	
Equipment Leases	\$111,382.59	
Gasoline	\$2,499.78	
Gravel & Sand	\$17,587.35	
Hardware	\$4,377.78	
Health Insurance	\$95,631.90	
Dental Insurance	\$7,160.16	
Janitorial Supplies	\$40.91	
Lubricants	\$3,063.90	
Miscellaneous Expense	\$781.49	
Gases	\$978.91	
Payroll	\$261,010.15	
Payroll Overtime	\$4,294.06	
Plow Blades/Shoes	\$7,785.35	
Prof. Services-Drug Testing	\$236.50	
Propane	\$3,569.76	
Radio Maintenance	\$2,140.05	
Salt	\$95,329.64	
Signs	\$1,312.73	
FICA	\$16,448.89	
Medicare	\$3,846.62	
Steel	\$1,585.95	
General Supplies	\$1,125.76	
Telephone	\$945.64	
Tires	\$4,441.00	
Tree Removal	\$2,325.00	
Repairs #701 Pickup	\$2,868.79	
Repairs #702 Chevy D.T.	\$2,954.78	
Repairs #703 Chevy D.T.	\$1,199.20	

DETAILED STATEMENT OF EXPENSES continued

HIGHWAY DEPARTMENT Expenses		
Repairs #704 Int. Sander	\$89.60	
Repairs #705 Int. D.T.	\$1,166.23	
Repairs #706 Int. Sander	\$2,029.08	
Repairs #707 Int. Sander	\$1,249.26	
Repairs #710 Loader	\$398.61	
Repairs #711 Grader	\$14,627.45	
Repairs #712 JD Backhoe	\$2,009.32	
Repairs #709 Water Truck	\$693.50	
Repairs #714 Chevy 1 Ton	\$1,496.25	
Repairs #708 Platform 4x4	\$1,576.88	
Retirement	\$11,834.57	
Sidewalk Plow	\$135.81	
Water	\$220.00	
Winter Labor Regular	\$32,806.99	
Winter Labor Overtime	\$49,388.30	
Winter Labor Holiday	\$1,948.93	
Winter FICA	\$5,216.87	
Winter Medicare	\$1,220.07	
Winter Retirement	\$2,784.68	
Road/Side Maint.-Hot Top	\$39,047.07	
Road/Side Maint.-Sealing	\$14,400.00	
Road/Side Maint.-Sidewalks	\$10,400.00	
Highway-Labor Other Dept.	-\$5,657.50	
Total Expenses		\$997,987.31

BRIDGE REPAIR		
Appropriated Amount: \$5,000.00		
Expenses		
Engineering	\$3,830.70	
Equipment & Labor	\$3,036.87	
Total Expenses		\$6,867.57

LANDFILL/TRANSFER STATION		
Appropriated Amount: \$548,133.00		
Revenues		
General Receipts	\$71,446.30	
Tipping Fees	\$52,983.65	
Town of Deering	\$52,245.33	
Town of Windsor	\$10,145.85	
Recycling	\$47,141.05	
Other Revenue	\$340.00	
Total Revenues		\$234,302.18

DETAILED STATEMENT OF EXPENSES continued

LANDFILL/TRANSFER STATION Expenses		
Advertisement	\$230.00	
Building Maintenance	\$6,264.76	
Clothing Expense	\$1,624.52	
Trash Hauling Contract	\$22,539.02	
Tipping Fees	\$143,322.53	
Metal Removal	\$2,250.00	
Tire Removal	\$130.90	
Recycling Hauling	\$2,514.50	
Recycling Tipping	\$4,314.54	
Brush Hauling	\$4,000.00	
Demolition Removal	\$77,748.60	
Diesel Fuel	\$2,969.61	
Electricity	\$3,214.49	
Equipment Purchase	\$3,378.59	
Equipment Repair	\$263.03	
Gasoline	\$103.12	
Hardware	\$54.48	
Hazardous Waste Removal	\$10,520.63	
Health Insurance	\$20,999.04	
Dental Insurance	\$1,822.56	
Property & Liability Insurance	\$3,059.62	
Mileage	\$155.12	
Miscellaneous Expense	\$609.40	
Office Supplies	\$793.31	
Payroll	\$123,757.35	
Payroll Overtime	\$4,870.57	
Postage	\$2.98	
Professional Dues	\$472.85	
Propane	\$215.18	
FICA	\$8,834.64	
Medicare	\$2,066.19	
Telephone	\$1,443.85	
Tires	\$1,712.00	
Training	\$175.00	
Heavy Equipment Repair	\$5,029.57	
Water	\$165.00	
Workers Compensation	\$4,500.57	
Retirement	\$4,002.64	
Contract Services	\$1,980.00	
Water & Gas Testing	\$15,300.00	
Total Expenses		\$487,410.76

DETAILED STATEMENT OF EXPENSES continued

GENERAL ASSISTANCE		
Appropriated Amount: \$179,649.00		
Revenue		
General Assistance Reimbursement	\$3,181.30	
Total Revenue		\$3,181.30
Expenses		
Office Supplies	\$270.82	
Computer	\$42.50	
Health Insurance	\$7,500.00	
Mileage	\$86.36	
Telephone	\$581.81	
Payroll	\$37,104.91	
Postage	\$53.84	
Professional Dues	\$30.00	
FICA	\$2,765.70	
Medicare	\$646.80	
Retirement	\$1,855.25	
Training	\$170.00	
Food Voucher	\$11,676.05	
Gasoline Voucher	\$40.00	
Medical Voucher	\$4,764.01	
Miscellaneous Voucher	\$1,740.00	
Rent Voucher	\$64,606.42	
Homeless Expenses	\$4,215.37	
Heating Fuel Voucher	\$22,659.65	
Electricity Voucher	\$3,970.96	
St. Joseph's Appropriation	\$4,940.00	
Total Expenses		\$169,720.45

YOUTH SERVICES		
Appropriated Amount: \$144,108.00		
Revenues		
Youth Services Receipts	\$430.00	
Total Revenues		\$430.00
Expenses		
Box Rent-Postal	\$70.00	
Computer Systems	\$114.99	
Office Equipment Repair	\$5.00	
Health Insurance	\$14,872.66	
Dental Insurance	\$1,012.92	
Mileage	\$994.34	
Miscellaneous Expense	\$275.40	
Office Equipment	\$91.76	

DETAILED STATEMENT OF EXPENSES continued

YOUTH SERVICES Expenses		
Office Supplies	\$48.46	
Payroll	\$85,906.68	
Postage	\$19.24	
Printing Cost	\$85.00	
Professional Publication	\$19.00	
Volunteer Appreciation & Training	\$49.42	
Diversion	\$417.71	
Retirement	\$2,584.35	
Social Security	\$5,444.73	
Medicare	\$1,273.36	
Telephone	\$2,742.48	
Training & Staff Development	\$973.25	
Gasoline	\$1,136.88	
Vehicle Repair	\$937.58	
Teen Center Rent	\$6,600.00	
Teen Center Utilities	\$1,437.08	
Teen Center Heat	\$3,731.36	
CAT-Advertising	\$75.98	
CAT-Programs & Events	\$4,703.32	
CAT-Office Supplies	\$450.00	
CAT-Printing Costs	\$103.15	
Total Expenses		\$136,176.10

PATRIOTIC PURPOSES		
Appropriated Amount: \$19,502.00		
Expenses		
Fireworks	\$7,500.00	
Flag & Marker Purchase	\$1,031.51	
Police Town Event Details	\$5,927.00	
Police Town Events FICA	\$28.65	
Police Town Events Medicare	\$108.23	
Total Expenses		\$14,595.39

PARKS & RECREATION		
Appropriated Amount: \$182,757.00		
Revenues		
Park Board Receipts	\$31,576.75	
Butler Park Trust	\$5.92	
Other Trusts	\$21.28	
Total Revenues		\$31,603.95

DETAILED STATEMENT OF EXPENSES continued

PARKS & RECREATION Expenses		
Advertising	\$11.00	
Athletic Programs	\$9,140.20	
Athletic Equipment	\$2,220.72	
Contract-Plumbing	\$1,298.45	
Electricity	\$2,620.93	
Equipment Purchase	\$2,040.30	
Equipment Repair	\$1,705.34	
Gasoline	\$2,309.36	
Hardware/Tools	\$258.06	
Medical Insurance	\$3,515.88	
Dental Insurance	\$244.38	
Janitorial Supplies	\$210.81	
Park Maintenance	\$32,115.83	
Payroll	\$89,771.10	
Payroll Overtime	\$25.14	
FICA	\$5,567.37	
Medicare	\$1,302.41	
Telephone	\$1,720.44	
Water	\$11,830.56	
Sewer	\$235.00	
Butler Park Improvements	\$538.68	
Manahan Improvements	\$3,992.09	
Manahan Electricity	\$219.71	
Manahan Park Maintenance	\$1,913.88	
Manahan Telephone	\$827.49	
Total Expenses		\$175,635.13

DEBT SERVICE INC. TANS		
Appropriated Amount: \$651,986.00		
Expenses		
Notes - Principal	\$517,342.71	
Notes - Interest	\$85,799.27	
Interest on TANS	\$25,225.08	
Total Expenses		\$628,367.06

SENIOR CITIZENS ACTIVITIES		
Appropriated Amount: \$3,965.00		
Expenses		
Gasoline	\$750.00	
Senior Van Payroll	\$2,700.00	
Senior Van FICA	\$167.40	
Senior Van Medicare	\$39.18	
Senior Vehicle Maintenance	\$125.00	
Total Expenses		\$3,781.58

DETAILED STATEMENT OF EXPENSES continued

61-63 W. MAIN STREET		
Appropriated Amount: \$16,500.00		
Expenses		
Repairs	\$4,675.78	
Environmental	\$1,500.00	
Electricity	\$5,089.33	
Fuel Oil	\$1,717.80	
Propane Gas	\$2,493.67	
Water	\$440.00	
Sewer	\$1,275.00	
Total Expenses		\$17,191.58

OLD FIRE STATION		
Appropriated Amount: \$3,260.00		
Expenses		
Electricity	\$842.54	
Propane Gas	\$1,334.46	
Water	\$220.00	
Sewer	\$340.00	
Total Expenses		\$2,737.00

REVALUATION		
Appropriated Amount: \$40,100.00		
Expenses		
Appropriated Amount	\$43,290.00	
Total Expenses		\$43,290.00

TAX DEEDED		
Appropriated Amount: \$0.00		
Expense		
Property Expense	\$2,791.47	
Total Expense		\$2,791.47

HEALTH AGENCIES		
Appropriated Amount: \$4,000.00		
Expense		
Contoocook Valley Counseling	\$4,000.00	
Total Expense		\$4,000.00

TAX COLLECTOR'S REPORT
SUMMARY OF TAX ACCOUNTS

Deborah J. McDonald – Tax Collector
Fiscal Year January 1 through December 31, 2011

DEBITS	2011	2010
Uncollected Taxes - Beg. of Fiscal Year		
Property Taxes		\$4,470,373.89
Yield Taxes		\$2,838.62
Water Taxes		\$54,755.55
Sewer Taxes		\$47,620.40
Emerald Lake Water		\$72,335.53
Current Use Tax		\$0.00
Gravel Tax		\$313.68
Taxes Committed to Collector		
Property Taxes	\$13,799,012.22	
Yield Taxes	\$13,416.73	
Current Use Taxes	\$0.00	
Emerald Lake Water	\$280,105.00	
Gravel Tax	\$956.30	
Interest & Cost After Sale		\$105,285.83
Interest (delinquent taxes)	\$15,019.44	
Refunds	\$9,056.34	
Water Taxes (2009 Delinquent)	\$89,261.06	
Sewer Taxes (2009 Delinquent)	\$79,302.92	
Total Debits	\$14,286,130.01	\$4,753,523.50

TAX COLLECTOR'S REPORT
SUMMARY OF TAX ACCOUNTS continued

CREDITS	2011	2010
Remitted to Treasurer During Fiscal Year		
Property Taxes	\$9,196,833.80	\$3,999,252.58
Yield Taxes	\$9,978.17	\$2,838.62
Water Taxes (2010 Delinquent)	\$35,494.96	\$32,484.01
Sewer Taxes (2010 Delinquent)	\$34,871.85	\$27,008.77
Emerald Lake Water	\$202,254.11	\$44,083.73
Current Use Tax	\$0.00	\$0.00
Gravel Tax	\$811.22	\$0.00
Interest on Taxes	\$15,019.44	\$49,695.14
Taxes Sold/Executed to Deed	\$0.00	\$0.00
Taxes Taken to Lien		\$589,246.91
Abatements Allowed		
Property Taxes	\$31,319.33	\$4,396.73
Emerald Lake Water	\$0.00	\$530.00
Water Taxes	\$0.00	
Sewer Taxes	\$0.00	
Gravel Tax	\$21.72	
Uncollected Taxes End of Fiscal Year		
Property Taxes	\$4,579,915.43	
Yield Taxes	\$3,438.56	
Emerald Lake Water	\$77,850.89	
Water Taxes (2010 Delinquent)	\$53,766.10	\$2,233.17
Sewer Taxes (2010 Delinquent)	\$44,431.07	\$1,753.84
Current Use Tax	\$0.00	
Gravel Tax	\$123.36	
Total Credits	\$14,286,130.01	\$4,753,523.50

SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Deborah J. McDonald – Tax Collector
Fiscal Year January 1 through December 31, 2011

DEBITS	2010	2009	PRIOR
Tax Sale/Lien on Account of Levies			
Balance of Unredeemed Taxes Beginning of Fiscal Year		\$469,158.94	\$363,422.34
Taxes Sold/Executed to Town During Year	\$589,246.91		
Interest Collected After Sale/ Lien Execution	\$7,715.93	\$46,843.83	\$74,637.29
Total Debits	\$596,962.84	\$516,002.77	\$438,059.63

CREDITS	2010	2009	PRIOR
Remittance to Treasurer During Fiscal Year			
Redemptions	\$171,593.72	\$212,357.78	\$217,275.38
Interest & Cost After Sale	\$7,715.93	\$46,843.83	\$74,637.29
Abatements of Unredeemed	\$4,430.33	\$2,703.34	\$1,662.66
Deeded Property to Town	\$0.00	\$0.00	\$0.00
Unredeemed Taxes End of Year	\$413,222.86	\$254,097.82	\$144,484.30
Total Credits	\$596,962.84	\$516,002.77	\$438,059.63

HILLSBOROUGH WASTEWATER TREATMENT FACILITY

Report of the Treasurer

TD BANK NORTH (OPERATING ACCOUNT)		
Balance 1/1/2011		\$341,594.14
2010 Lien Warrant = \$79,302.92 (75,349.18 inv & \$3,953.92 int thru 1/31/11)	\$79,302.92	
2010 Receivables Collected	\$24,327.12	
2010 Receivables Interest Collected	850.94	
2011 Receivables Collected	\$481,550.81	
2011 Receivables Interest Collected	\$964.51	
Credit Memos	\$4,196.29	
Hook Up Fees	\$0.00	
Miscellaneous	\$0.00	
Fines	\$0.00	
Checking Account Interest Earned	\$444.03	
Due from Sewer	\$0.00	
Due to Water	\$619.44	
Due to Tax Collector	\$0.00	
Collected Bank Fees	\$0.00	
Reimbursement from Weston & Sampson WWTF Prj Costs	\$190.06	
2009-A Warrant Article 1-Plant Upgrade - Surplus	\$180,862.69	
Due From Emergency Capital Reserve	\$0.00	
Due From Sludge Removal Capital Reserve	\$42,372.79	
Due From I/I Reduction Capital Reserve	\$67,384.53	
Due From System Improvement Capital Reserve	\$0.00	
Contribution to Emergency Capital Reserve	\$100,000.00	
Contribution to Sludge Capital Reserve	\$100,000.00	
Contribution to I/I Reduction Capital Reserve	\$100,000.00	
Contribution to System Improvement Capital Reserve	\$100,000.00	
Total Income		\$1,283,066.13
2011 Operating Budget	\$483,789.42	
Reimb'd for Paul D. OT from Weston & Sampson WWTF	\$190.06	
NSF Checks	\$0.00	
Bank Fees	\$62.50	
Due from Sewer	\$0.00	
Due to Water	\$619.44	
Due to Tax Collector	\$0.00	
Transfer Surplus Funds to NH PDIP	\$241,594.14	
2009-A Warrant Article 1-Plant Upgrade - Surplus	\$180,862.69	
Emergency Capital Reserve Paid Invoices	\$0.00	
Sludge Removal Capital Reserve Paid Invoices	\$42,372.79	
I/I Reduction Capital Reserve Paid Invoices	\$67,384.53	

HILLSBOROUGH WASTEWATER TREATMENT FACILITY**Report of the Treasurer** continued

System Improvement Capital Reserve Paid Invoices	\$0.00	
Contribution to Emergency Capital Reserve	\$100,000.00	
Contribution to Sludge Capital Reserve	\$100,000.00	
Contribution to I/I Reduction Capital Reserve	\$100,000.00	
Contribution to System Improvement Capital Reserve	\$100,000.00	
Total Disbursements		\$1,416,875.57
Balance as of 12/31/2011		\$207,784.70

CASH REGISTER		
Beginning Balance 1/1/2011		\$100.00
Balance as of 12/31/2011		\$100.00

NH PDIP (INVESTMENT ACCOUNT)		
Balance as of 1/1/2011		\$614,319.05
Interest Earned	\$365.93	
Deposits	\$241,594.14	
2009 Warrant Article 23-funds for WWTF Upgrade	-\$180,862.69	
Contribution to Emergency Capital Reserve	-\$100,000.00	
Contribution to Sludge Capital Reserve	-\$100,000.00	
Contribution to I/I Reduction Capital Reserve	-\$100,000.00	
Contribution to System Improvement Capital Reserve	-\$100,000.00	
Balance as of 12/31/2011		\$275,416.43
2009 Warrant Article 23-funds for WWTF Upgrade-not deducted yet	-\$69,137.31	\$206,279.12

SUMMARY OF WASTEWATER TREATMENT FUNDS HELD		
TD Bank North (operating account)		\$207,784.70
Cash Register		\$100.00
NH PDIP (investment account)		\$275,416.43
Total Funds Held as of 12/31/2011		\$483,301.13

Financial Report

December 31, 2011

WASTEWATER FUND

ASSETS

TD Bank North	\$207,784.70
Cash Register	\$100.00
NH PDIP (investment account)	\$275,416.43
Total Cash	\$483,301.13
<u>Outstanding Income</u>	
Uncollected Receivables	\$98,678.50
Total Assets	\$581,979.63

**HILLSBOROUGH WASTEWATER TREATMENT FACILITY
DETAILED STATEMENT OF EXPENSES**

ACCOUNT	BUDGETED AMOUNT	EXPENDED AMOUNT
Advertising	\$500.00	\$0.00
Building Maintenance	\$10,000.00	\$4,643.29
Chemicals	\$35,600.00	\$10,156.55
Chlorine	\$5,000.00	\$4,649.39
Clothing Expenses	\$1,500.00	\$1,012.96
Computer	\$1,500.00	\$867.50
Contract Mowing/Clearing	\$3,500.00	\$2,500.00
Contract Services	\$3,500.00	\$2,058.50
Electricity	\$50,000.00	\$52,867.77
Engineering	\$25,000.00	\$20,173.60
Grit Removal Elevator	\$0.00	\$0.00
Equipment Purchase	\$2,000.00	\$3,130.95
Equipment Rental	\$600.00	\$450.74
Equipment Repair	\$10,000.00	\$3,421.97
Oil-Heating/Generator	\$5,000.00	\$4,566.95
Miscellaneous Gases	\$0.00	\$0.00
Gasoline	\$1,500.00	\$1,666.16
Computer Hardware	\$0.00	\$0.00
Health Insurance	\$44,700.00	\$42,542.13
Dental Insurance	\$3,300.00	\$3,213.54
Paving	\$2,500.00	\$0.00
Property & Liability Insurance	\$10,000.00	\$9,352.49
Janitorial Supplies	\$500.00	\$386.24
Lab Fees	\$5,000.00	\$1,605.00
Lab Supplies	\$13,000.00	\$10,829.01
Legal Fees	\$2,500.00	\$300.00
Lubricants	\$250.00	\$126.12
Miscellaneous Expense	\$500.00	\$564.60
Office Supplies	\$2,000.00	\$1,303.78
Payroll	\$126,500.00	\$110,874.65
Payroll Overtime	\$15,000.00	\$13,408.22
Holiday Pay	\$2,500.00	\$1,437.07
Plant Operations	\$2,500.00	\$2,114.35
Postage	\$2,000.00	\$1,695.00
Debt. Principal	\$0.00	\$0.00
Printing Costs	\$500.00	\$68.00
Professional Publication	\$50.00	\$19.00

DETAILED STATEMENT OF EXPENSES continued

Propane	\$800.00	\$712.52
Safety Supplies	\$500.00	\$172.49
Sewer Piping	\$2,000.00	\$428.84
FICA	\$8,950.00	\$7,770.68
Medicare	\$2,100.00	\$1,817.23
W. Main Street State Paving	\$0.00	\$0.00
System Repair	\$30,000.00	\$29,442.08
System Improvements	\$50,000.00	\$49,027.53
Telephone	\$2,000.00	\$2,085.02
Tool Purchase	\$500.00	\$328.13
Training Cost	\$500.00	\$240.00
Transfer Out	\$0.00	\$0.00
Truck	\$1,500.00	\$1,170.09
Worker's Comp.	\$1,650.00	\$1,372.18
Refunds	\$0.00	\$1,190.00
Trans. Tax Collector	\$0.00	\$0.00
Snow Removal	\$500.00	\$0.00
ICMARC Retirement	\$8,000.00	\$6,027.10
Emergency CAP Reserve	\$10,000.00	\$10,000.00
Sludge CAP Reserve	\$40,000.00	\$40,000.00
I/I Reduce CAP Reserve	\$20,000.00	\$20,000.00
Total Expenses	\$567,500.00	\$483,789.42

HILLSBOROUGH WATER TREATMENT FACILITY

REPORT OF THE TREASURER

TD BANK NORTH (OPERATING ACCOUNT)		
Balance 1/1/2011		\$260,838.83
2008 Lien Warrant = \$105,096.19 (99,843.53 inv & \$5,252.66 int thru 1/31/09)	\$614.36	
2008 Lien Warrant Interest Collected	\$137.02	
2010 Lien Warrant = \$89,261.06 (\$84,230.15 inv & \$5,030.91 int thru 1/31/11)	\$89,261.06	
2010 Receivables Collected	\$18,904.70	
2010 Receivables Interest Collected	\$594.18	
2011 Receivables Collected	\$477,008.80	
2011 Receivables Interest Collected	\$952.09	
Credit Memos	\$4,221.86	
Hook Up Fees	\$0.00	
Miscellaneous	\$0.00	
Fines	\$0.00	
Checking Account Interest Earned	\$240.94	
Water Filtration Grant	\$20,535.06	
Due to Sewer	\$755.90	
Due to Tax Collector	\$265.00	
Due to Refund	\$0.00	
Collected NSF Checks	\$0.00	
Collected Bank Fees	\$0.00	
Due From 2009 Warrant Article 7-Loon Pond ARRA Project	\$0.00	
Due Fom 2009A Warrant Article 3-Bible Hill ARRA Project	\$936.50	
Due From Emergency Capital Reserve	\$0.00	
Due From System Improvement Capital Reserve	\$32,157.51	
Contribution to System Improvement Capital Reserve	\$100,000.00	
Establish Water Plant Sand Replacement Capital Reserve	\$50,000.00	
Total Income		\$796,584.98
2011 Operating Budget	\$583,456.39	
2009 Warrant Article 7 Loon Pond ARRA Project Paid Inv.	\$0.00	
2009A Warrant Article 3 Bible Hill ARRA Project Paid Inv.	\$0.00	
Emergency Capital Reserve Paid Invoices	\$0.00	
System Improvement Capital Reserve Paid Invoices	\$32,157.51	
Contribution to System Improvement Capital Reserve	\$100,000.00	
Establish Water Plant Sand Replacement Capital Reserve	\$50,000.00	
NSF Checks	\$0.00	
Bank Fees	\$52.50	

HILLSBOROUGH WATER TREATMENT FACILITY**Report of the Treasurer** continued

Due to Sewer	\$755.90	
Due to Tax Collector	\$265.00	
Transfer Surplus Funds to NH PDIP	\$160,838.83	
Due to Refund		
Total Disbursements		\$927,526.13
Balance as of 12/31/2011		\$129,897.68

PETTY CASH

Beginning Balance 1/1/2011		\$100.00
Balance as of 12/31/2011		\$100.00

NH PDIP (INVESTMENT ACCOUNT)

Balance as of 1/1/2011		\$231,385.81
Interest Earned	\$192.54	
Deposits	\$160,838.83	
Contribution to System Improvement Capital Reserve	-\$100,000.00	
Establish Water Plant Sand Replacement Capital Reserve	-\$50,000.00	
Balance as of 12/31/2011		\$242,417.18

TD BANK NORTH (2009 BIBLE HILL RESERVOIR PROJECT RETAINAGE)

Balance as of 1/1/2011		\$8,641.37
Cash Register	\$11.56	
Reduce Retainage	\$0.00	
Balance as of 12/31/2011		\$8,652.93

TD BANK NORTH (2009 LOON POND UPGRADE PROJECT RETAINAGE)

Balance as of 1/1/2011		\$4,936.49
Cash Register	\$3.37	
Disbursements	\$300.00	
Final Release of Retainage 5/17/11	\$4,639.86	
Balance as of 12/31/2011		\$0.00

SUMMARY OF WATER TREATMENT FUNDS HELD

TD Bank North (operating account)		\$129,897.68
Cash Register		\$242,417.18
NH PDIP (investment account)		\$191,319.00
TD Bank North (2009 Bible Hill Reservoir Project Retainage)		\$8,652.93
TD Bank North (2009 Loon Pond Upgrade Project Retainage)		\$0.00
Total Funds Held as of 12/31/2011		\$381,067.79

Financial Report

December 31, 2011

WATER FUND

TD Bank North	\$129,897.68
Petty Cash	\$100.00
NH PDIP (investment account)	\$242,417.18
TD Bank North (2009 Bible Hill Reservoir Project Retainage)	\$8,652.93
TD Bank North (2009 Loon Pond Upgrade Project Retainage)	\$0.00
Total Cash	\$381,067.79

Outstanding Income

Uncollected Receivables	\$104,232.52
Total Assets	\$485,300.31

**HILLSBOROUGH WATER TREATMENT FACILITY
DETAILED STATEMENT OF EXPENSES**

ACCOUNT	BUDGETED AMOUNT	EXPENDED AMOUNT
Advertising	\$500.00	\$0.00
Building Maintenance	\$5,000.00	\$2,005.81
Chlorine	\$6,000.00	\$3,742.40
Clothing Expenses	\$1,500.00	\$759.07
Computer	\$2,500.00	\$1,442.50
Contract Mowing/Clearing	\$500.00	\$0.00
Contract Services	\$40,000.00	\$39,374.11
Electricity	\$6,500.00	\$5,954.41
Engineering	\$25,000.00	\$18,400.00
Equipment Purchase	\$3,000.00	\$562.50
Equipment Rental	\$750.00	\$336.00
Equipment Repair	\$2,000.00	\$130.79
Gasoline	\$1,500.00	\$1,666.11
Computer Hardware	\$0.00	\$0.00
Health Insurance	\$10,000.00	\$9,492.90
Dental Insurance	\$768.00	\$767.46
Paving	\$5,000.00	\$4,867.54
Property & Liability Insurance	\$3,000.00	\$1,123.40
Debt. SVC Interest	\$122,932.00	\$121,495.71
Janitorial Supplies	\$250.00	\$186.05
Lab Supplies	\$2,500.00	\$1,318.18
Legal Fees	\$5,000.00	\$1,770.00
Lubricants	\$100.00	\$0.00
Miscellaneous Expense	\$1,000.00	\$809.19
Office Supplies	\$1,500.00	\$884.96
Payroll	\$31,000.00	\$29,043.31
Payroll Overtime	\$2,000.00	\$1,312.68
Holiday Pay	\$250.00	\$0.00
Plant Operations	\$1,000.00	\$0.00
Postage	\$5,500.00	\$4,804.90
Potassium Hydroxide	\$15,000.00	\$8,018.75
Debt SVC Principal	\$266,000.00	\$246,480.46
Printing Costs	\$4,000.00	\$2,743.37
Professional Dues	\$500.00	\$563.00
Professional Publication	\$50.00	\$19.00
Propane	\$6,500.00	\$4,341.08
Safety Supplies	\$500.00	\$0.00

DETAILED STATEMENT OF EXPENSES continued

FICA	\$2,100.00	\$1,906.45
Medicare	\$500.00	\$445.76
State W. Main Street Project	\$0.00	\$0.00
System Repair	\$25,000.00	\$24,129.57
System Maintenance	\$25,000.00	\$12,378.25
Telephone	\$2,600.00	\$2,552.27
Tool Purchase	\$500.00	\$317.83
Training Cost	\$500.00	\$0.00
Transfer Out	\$0.00	\$0.00
Truck	\$1,500.00	\$1,091.09
Register Heads	\$10,000.00	\$1,353.08
Piping	\$10,000.00	\$3,149.85
Water Testing	\$9,000.00	\$10,416.50
Worker's Comp.	\$0.00	\$0.00
Refunds	\$0.00	\$0.00
Trans. Tax Collector	\$0.00	\$0.00
Snow Removal	\$500.00	\$0.00
ICMARC Retirement	\$1,500.00	\$1,300.10
Capital Reserve Funds	\$10,000.00	\$10,000.00
Total Expenses	\$677,800.00	\$583,456.39

FULLER PUBLIC LIBRARY FINANCIAL REPORT

Fiscal Year Ended December 31, 2011

EXPENSES

Payroll	\$96,611.31
FICA & Medicare	\$7,409.64
Health & Dental Insurance	\$22,495.26
Retirement	\$3,211.19
Adult Programs	\$468.07
Advertising	\$250.00
Bank Fees	\$161.54
Books	\$10,125.61
Building Project	\$2,474.28
Children's Programs	\$63.74
Dues & Conference Fees	\$1,551.00
Education	\$520.00
Equipment	\$865.99
Furniture	\$3,348.48
Grant	\$750.00
Lost Books	\$86.84
Maintenance	\$402.80
Media	\$1,157.50
Mileage	\$229.00
N.H. Humanities Council Programs	\$1,145.00
Passes	\$515.00
Periodicals	\$2,303.81
Postage and Delivery	\$366.46
Returned Check	\$19.95
Summer Reading Program	\$1,118.39
Supplies	\$1,404.75
Telephone	\$636.22
Trust	\$500.00
TOTAL EXPENSES	\$160,191.83
Balance on hand December 31, 2011	\$17,016.58
	\$177,208.41

FULLER PUBLIC LIBRARY FINANCIAL REPORT

Fiscal Year Ended December 31, 2011

RECEIPTS

Book Sales	\$2,687.89
Copiers & Faxes	\$1,218.38
Concert	\$555.00
Deposit from closed account	\$3,387.27
Donations/Gifts	\$2,678.75
Fines	\$745.71
Grants	\$1,020.00
Interest	\$22.24
Lost Books	\$620.11
Miscellaneous	\$104.45
Museum Passes	\$68.40
NHCF Endowment	\$2,661.34
NH Humanities Council	\$985.00
Non- resident Fees	\$543.00
Refunds	\$409.99
Tote Bags/T-Shirts	\$528.50
Town Appropriations	\$144,227.40
Town of Windsor Appropriations	\$200.00
TOTAL RECEIPTS	\$162,663.43
Balance on hand Jan. 1, 2011	\$14,544.98
	\$177,208.41

***FULLER PUBLIC LIBRARY ACCOUNTS WITH NH PUBLIC
DEPOSIT INVESTMENT POOL***

PROJECT LIFT

Beginning balance	\$47,781.12
Contributions	\$65,235.68
Income earned	\$31.23
Total income	\$113,048.03
Withdrawals	\$57,000.00
End Balance	\$56,048.03

LIBRARY ACCOUNT

Beginning balance	\$412,821.06
Contributions	\$3,781.78
Income earned	\$236.41
Total	\$416,839.25
Withdrawals	\$99,766.04
End Balance	\$317,073.21

PROJECT LIFT ACTUAL EXPENSES/REVENUE 2011

Revenue 2011

NH-Dept. of Education	\$48,197.68
Town of Hillsborough	\$13,500.00
Town of Peterborough	\$0.00
Town of Deering	\$0.00
Town of Antrim	\$1,000.00
Town of Bennington	\$463.50
Town of Washington	\$500.00
Town of Frankestown	\$200.00
Town of Greenfield	\$100.00
Town of Temple	\$250.00
Town of Henniker	\$298.00
Monadnock Paper Mill	\$500.00
Monadnock Rotary Club	\$200.00
HDSO SAU #34	\$7,997.00
Con-Val School District	\$2,333.00
Lion's Club/Hillsborough, NH	\$100.00
V-Twin Cruisers Donation	\$286.00
Ladies Benevolent	\$35.00
Total	\$75,760.18

Expenses 2011

Operating Costs

Bookkeeping	\$401.70
Telephone	\$317.83
Student Support/Scholarships/Grad/Food/Field Trips	\$933.16
Office Supplies	\$1,193.65
Printing	\$442.23
Postage	\$110.81
Teaching Fees	\$8,310.33
Instruction Materials	\$1,680.28
Travel	\$217.68
Advertising	\$41.00
Director Salary	\$30,932.55
Benefits	\$11,333.61
Total	\$55,914.83

CAROLINE FOX FUND

December 31, 2011

Total funds in the account were less than \$100, therefore a meeting of the Caroline Fox Fund Committee was not held in 2011.

Treasurer Report

Cash Balance 01/01/11	\$71.90
Income received from Trustees of Trust Funds	0.00
Savings Account Interest	.04
Total Funds	\$71.94

Ending Balance as of 12/31/11	\$71.94
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Respectfully submitted,

Linda Stellato, Chairman

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